



CITY COMMISSION WORK SESSION

City Hall, 542 Main Street

MARCH 19, 2019

9:00 AM

AGENDA

AGENDA

CALL TO ORDER

PRESENTATIONS

CITIZEN INPUT

1. CONSENT AGENDA

- 1.a.** Approve the minutes for:
- A. January 22, 2019 City Commission Work Session
 - B. February 5, 2019 City Commission Work Session

Staff recommends to approve the minutes.

EXHIBIT: [A. January 22, 2019 City Commission Work Session.pdf](#)

EXHIBIT: [B. February 5, 2019 City Commission Work Session.pdf](#)

1.b. Boards and Committees Appointments/Reappointments:

A. Committee on Aging - Appoint alternate member Lori Smith to a regular member to finish a three-year term that expires August, 2019; Appoint applicant Maureen Rulison as a regular member to finish a three-year term that expires August, 2019; Appoint applicant Peg Cummings as an alternate member to finish a three-year term that expires August, 2020.

B. Committee on Environmental Quality - Appoint applicant Jeremy Reynolds as a regular member to finish a three-year term that expires December, 2019; Appoint applicants Laurie Beaty and Vicki Love as alternate members to finish a three-year term that expires December, 2020.

C. Public Relations Advisory Action Committee - Appoint applicant Anne M.

Bokneberg as a regular member to finish a three-year term that expires February, 2022.

Staff recommends to approve the appointments/reappointments

EXHIBIT: [A. COA Backup](#)

EXHIBIT: [B. CEQ Backup.pdf](#)

EXHIBIT: [C. PRAAC Backup.pdf](#)

1.c. Replacement of Monitor Well #62 at the Player Development Complex (PDC)

Staff recommends to award of a contract to Southeast Drilling Services, Inc., of Tampa, FL, in the amount of \$53,000 for the replacement of Monitor Well #62.

EXHIBIT: [A. REPLACEMENT QUOTES FOR WELL 62.pdf](#)

EXHIBIT: [B. Purchasing Agent Memo \(Chuck Ankney 3-11-19\).pdf](#)

1.d. Master Research Agreement By and Between the City of Dunedin and the University of South Florida Board of Trustees

Staff recommends to approve this agreement.

EXHIBIT: [A. City of Dunedin and USF- Partially Executed.pdf](#)

1.e. Completion of time sensitive design tasks of Phase II (Construction) under the Phase I (Design) portion of the WTP Refurbishment Project; and the design portion of the Florida Department of Environmental Protection (FDEP) State Revolving Fund (SRF) Loan

Staff recommends to authorize time sensitive portions of Phase II (Construction) to be completed under Phase I (Design) of the WTP Refurbishment Project and SRF loan.

EXHIBIT: [A - NEXT ACTIONS.pdf](#)

EXHIBIT: [B - OCI - B&V email - Dunedin WTP Add'l Ph 1 Scope of Work \(3-11-19\).pdf](#)

EXHIBIT: [C - Summary Cost Estimate Sheet - Dunedin WTP Add'l Ph 1 Design Activities \(2-22-19\).pdf](#)

2. ACTION ITEMS

2.a. Resolution 19-17 Second Quarter Budget Amendment

Staff recommends to adopt Resolution 19-17.

EXHIBIT: [A.Staffing Background Resolution 19-17.docx](#)

EXHIBIT: [B. Resolution 19-17.docx](#)

EXHIBIT: [C. Exhibit A - BA 19-17 Item Descriptions.pdf](#)

EXHIBIT: [D. Exhibit B - BA 19-17 Fund Balance Tracking.pdf](#)

- 2.b.** The proposed agenda for the April 2, 2019 Work Session

Staff recommends to approve the agenda for April 2, 2019 Work Session.

EXHIBIT: [A. 19-04-02 City Commission Work Session Agenda.pdf](#)

3. WORKSHOP ITEMS

- 3.a.** Patricia Avenue Corridor - Next Steps

Staff recommends to receive direction on Next Step recommendations.

EXHIBIT: [A. Patricia Ave Next Steps Background.docx](#)

EXHIBIT: [B. Patricia Ave. Next Steps PowerPoint.pptx](#)

- 3.b.** Skinner Boulevard Complete Streets Project Planning Report

Staff recommends to receive report and provide direction.

EXHIBIT: [A. Skinner Blvd Commission Meeting03-19-19.pdf](#)

- 3.c.** City Clerk Candidate Interview

Commission to interview candidate Susan Domen for the City Clerk Position

4. INFORMATIONAL ITEMS

- 4.a.** Commission Discussion

The Commission share topics of concerns or future issues they wish to address.

- 4.b.** City Clerk's Update
City Clerk's Update

- 4.c.** City Manager's Written Report
Review and discuss "City Manager's Update"

EXHIBIT: [A. City Manager's Update-March 2019.pdf](#)

- 4.d.** City Attorney's Update
City Attorney's Update

- 4.e.** Commission Comments

The Commission shares events attended, announcements, liaison updates, etc.

ADJOURN MEETING

COPIES OF THIS AND ALL COMMISSION AGENDAS ARE AVAILABLE TO THE PUBLIC AT THE OFFICE OF THE CITY CLERK, 750 MILWAUKEE AVENUE, ON THE MONDAY PRIOR TO THE MEETING DATE. COPIES ARE ALSO AVAILABLE AT CITY HALL, 542 MAIN STREET AND THE CITY'S WEBSITE AT WWW.DUNEDINGOV.COM.

Agenda Item: 1.a

Meeting Date: March 19, 2019

MEMORANDUM

To: City Commission

Date: 2019-03-12

From: Ashley Singh

Subject: Approve the minutes for:
A. January 22, 2019 City Commission Work Session
B. February 5, 2019 City Commission Work Session

Presenter(s): Denise Kirkpatrick, City Clerk

Recommend: Staff recommends to approve the minutes.

Epic Goal(s): N/A

Boards & Committees: N/A

Budget Impact: N/A

Past Action: N/A

Next Action: N/A

Attachments: [A. January 22, 2019 City Commission Work Session.pdf](#), [B. February 5, 2019 City Commission Work Session.pdf](#),

Background: N/A

DUNEDIN, FLORIDA
MINUTES OF THE CITY COMMISSION WORK SESSION
JANUARY 22, 2019
9:00 A.M. – 12:30 P.M.

PRESENT:

City Commission: Mayor Julie Ward Bujalski, Vice-Mayor Freaney, Commissioners Heather Gracy, Deborah Kynes and Jeff Gow.

Also Present: City Manager Jennifer K. Bramley, Deputy City Manager Doug Hutchens, City Attorney Thomas J. Trask, City Clerk Denise M. Kirkpatrick, Finance Director Les Tyler, Finance Accounting Manager Kathy Oster, Budget Analyst Sonya Willing, Planning and Development Director Gregory Rice, Housing and Economic Development/CRA Director Bob Ironsmith, Public Works and Utilities Director/City Engineer Jorge Quintas, Public Services Division Director Keith Fogarty, Assistant Director of Public Works & Utilities Paul Stanek, Community Relations Director Courtney King, TV Production Specialist Justin Catacchio, Budget Manager Ashley Kimpton, Development Project Coordinator Lael Giebel, Parks and Recreation Director Vince Gizzi, Parks & Recreation Administration Superintendent Lanie Sheets, Solid Waste Division Director Bill Pickrum, Sustainability Program Coordinator Natalie Henley, Fleet Services Division Director Randall Moore and approximately six people were in attendance.

ABSENT: Commissioner Deborah Kynes.

Call to Order

Mayor Bujalski:

Called the Work Session to order at 9:05 a.m.

Advised unfortunately Commissioner Kynes will not be here today, she has a family issue going on, she's okay, but she's going to miss today and probably Thursday and asked to be excused.

MOTION: Motion was made by Vice-Mayor Freaney and seconded by Commissioner Gracy to excuse the absence of Commissioner Kynes for today's (1/22/19) Work Session and Thursday's (1/24/19) CRA Meeting and the Regular Commission meeting.

VOTE: Motion carried unanimously.

1. Presentations

1.a. Introduction of the New Sustainability Program Coordinator Natalie Henley

Solid Waste Division Director Pickrum introduced the new Sustainability Program Coordinator Natalie Henley who began her employment with the City on December 17, 2018. He reviewed the hiring process used to make sure the right person was brought on board for the important position in the City. He gave a brief bio of Ms. Henley, her educational qualifications and knowledge of programs including the Ready for 100 initiatives, the Committee on Environmental Quality and the FTBC Recertification. Details are provided in the staffing included in the agenda packet.

Ms. Henley expressed her excitement to be working for the City of Dunedin. She commented all her family vacations were here in Dunedin where they have family and she is very happy

to come back and be a part of the community especially a community so excited about environmental quality.

The Commission welcomed Natalie to the City.

CITIZEN INPUT – None

2. CONSENT AGENDA

2.a. Approve the minutes for the:

- A. November 1, 2018 Regular Meeting
- B. December 4, 2018 Work Session
- C. December 6, 2018 Regular Meeting
- D. December 18, 2018 Special Meeting

2.b. Board and Committee(s):

- A. Appoint Kathleen Sands Martin as a regular member to the Dunedin Causeway and Coastal Waterway Committee
- B. Appoint Armando Galella as an alternate member to the Local Planning Agency.

2.c. To award a contract to Smith Rents Tents, of Clearwater, FL, in the amount of \$43,450 for the temporary rental of tent structure to house the Golf Club Carts during the reconstruction of the Cart Barn at the Dunedin Golf Club.

2.d. To award Bid #19-1121, titled "Pre-Engineered Metal Building" to Davis Construction Enterprises, Inc., of Safety Harbor, FL, in the amount of \$112,760, to be used as the Dunedin Golf Club Cart Barn

MOTION: Motion was made by Commissioner Gow and seconded by Vice-Mayor Freaney to approve the Consent Agenda with the exception of 2.a.B., the December 4, 2018 Work Session minutes.

VOTE: Motion carried unanimously.

2.a. Approve the minutes for the:

B. December 4, 2018 Work Session

Vice-Mayor Freaney advised there is a correction:

On page 18-3, under "Local Liaison Appointments" change the liaison of the "Dunedin Historical Museum" from ~~Mayor Bujalski~~ to Vice-Mayor Freaney.

On page 18-14, the second paragraph from the bottom of the page as follows:

Expressed thanks to Joe and Mandy for the ride in the ~~Kumato~~ Kuma Too in the Boat Parade and suggested they should be sent a thank you note. They were wonderful hosts.

MOTION: Motion was made by Vice-Mayor Freaney and seconded by Commissioner Gow to approve the December 4, 2019 Work Session minutes as amended.

VOTE: Motion carried unanimously.

3. ACTION ITEMS

3.a. STARRED ITEM: Resolution 19-05, the FY 2019 1st Quarter Budget Amendment

MOTION: Motion was made by Vice-Mayor Freaney and seconded by Commissioner Gracy to place this item on the agenda.

VOTE: Motion carried unanimously.

City Attorney Trask read Resolution 19-05 by title only.

MOTION: Motion was made by Vice-Mayor Freaney and seconded by Commissioner Gracy to adopt Resolution 19-05.

Staff Presentation

Finance Director Tyler introduced the new Budget Manager Ashley Kimpton. He explained there was a search for about six months for a Budget Manager with approximately 100 applications resulting in three or four they thought to be worth interviewing. Early on in the process Ms. Kimpton was asked if she was interested in this position which she was not early on; however, as time went on she thought more about it and saw the opportunity and applied. She has been the Acting Accounting Manager for a number of months while the Finance Director position was open and the Budget Manager and she did a great job there. She has headed the entire FEMA project and has done a stellar job for about four and half years for the City.

Finance Director Tyler advised this Budget Amendment provides for appropriation of revenues and expenses for new budget items in FY 2019. If adopted, Resolution 19-05 will appropriate expenditures and revenues totaling \$700,167. He highlighted the following elements of the proposed budget amendment:

Penny Fund

Item (A) Appropriate \$250,000 from fund balance for expenditures for the completion of the Dunedin Golf Course Cart Barn Project #421802, resulting in a decrease in fund balance.

The plan moving forward is when the Jones Building sells which is the current plan, it is estimated at approximately \$500,000 then this \$250,000 would be repaid to the Penny Fund at that time. The Penny Fund has plenty of Fund Balance to cover this at this time.

General Fund

Item (B) Appropriate \$60,000 from fund balance and transfer \$20,000 from the Community Center Parking Lot Project #641904 to the Achieva Dog Park Project #461906 for increased expenditures for the completion of the Achieva Dog Park Extension, resulting in a decrease of \$60,000 in fund balance.

This is moving \$20,000 in the FY2019 Budget from the Jerry Lake Parking Lot Project to the Achieva Dog Park Project and also \$60,000 in General Fund Balance to come to the full \$80,000 cost of the project.

Various Funds

Purchase of Radio System Upgrade with Motorola Solutions, Inc. to allow for going on the Pinellas County system for all departments in the city which impacts the General Fund, Solid Waste Fund, Water/Wastewater Fund, Stormwater Fund and 3 Internal Service

Funds. This is an amendment for \$325,343 in costs allocated to the various Funds as reductions in Fund Balance.

Item (G) Appropriate expenditures of \$941,527 from fund balance for the payoff of the Fire Station Debt, and increase revenue by \$941,527 in the Penny fund for the bond proceeds from the payoff, resulting in no impact to fund balance.

The City refinanced the SunTrust loan as part of issuing the bonds for the Blue Jays, it was determined there were covenants thought not to be long term for the City; therefore, that loan was refunded and this is an adjustment basically to do the accounting and proper budgeting to be able to show that in the Budget actual statements. The appropriation is increased by \$941,527 from Fund Balance of the Penny Fund to pay off a loan and also increasing the Revenue by the same amount; therefore, it is basically a wash by \$941,527 to recognize the bond proceeds coming in to pay the debt off.

Mr. Tyler advised there are few other adjustments he did not go over in detail. Exhibit A in the Staff Report has the accounting entries necessary for these budget adjustments. Exhibit B shows the estimated impact on Fund Balance in the various funds impacted here. He pointed out with all these adjustments taken into account the General Fund and all the Funds that have target limits still meet their targets of 15% in the General Fund and different amounts in other funds.

The affected funds and the impact on their respective fund balances are detailed below:

FUND	IMPACT ON FUND BALANCE
GENERAL	(151,676)
PENNY	(250,000)
SOLID WASTE	(50,853)
WATER / WASTEWATER	(139,753)
STORMWATER	(59,551)
FLEET	4,514
FACILITIES MAINTENANCE	(31,019)
RISK MANAGEMENT	(1,829)
IT SERVICES	(20,000)
TOTAL	(\$700,167)

If adopted, Resolution 19-05 will amend the FY 2019 City of Dunedin budget as follows:

General Fund

Item (B) Appropriate \$60,000 from fund balance and transfer \$20,000 from the Community Center Parking Lot Project #641904 to the Achieva Dog Park Project #461906 for increased expenditures for the completion of the Achieva Dog Park Extension, resulting in a decrease of \$60,000 in fund balance.

Item (C) Appropriate expenditures totaling \$79,676 from fund balance for the purchase of new emergency radio equipment, resulting in a decrease in fund balance.

Item (H) Appropriate expenditures of \$12,000 from fund balance to conduct an Employee Engagement Survey, resulting in a decrease in fund balance.

Penny Fund

Item (A) Appropriate \$250,000 from fund balance for expenditures for the completion of the Dunedin Golf Course Cart Barn Project #421802, resulting in a decrease in fund balance.

Item (G) Appropriate expenditures of \$941,527 from fund balance for the payoff of the Fire Station Debt, and increase revenue by \$941,527 in the Penny fund for the bond proceeds from the payoff, resulting in no impact to fund balance.

Solid Waste Fund

Item (C) Appropriate \$50,853 from fund balance for the purchase of new radio equipment, resulting in a decrease in net position

Water/Wastewater Fund

Item (C) Appropriate a total of \$96,919 from fund balance for the purchase of new radio equipment, resulting in a decrease in net position.

Item (D) Appropriate \$42,834 from fund balance for the five-year Florida Department of Environmental Protection (FDEP) renewal and associated engineering and filing costs, resulting in a decrease in net position.

Stormwater Fund

Item (C) Appropriate \$59,551 from fund balance for the purchase of new radio equipment, resulting in a decrease in net position.

Fleet Fund

Item (C) Appropriate \$5,486 from fund balance for the purchase of new radio equipment, resulting in a decrease in net position.

Item (E) Increase Fleet revenue by \$10,000 for the purchase of an IT vehicle through the Fleet Replacement program, resulting in an increase in net position.

Facilities Maintenance Fund

Item (C) Appropriate \$31,019 from fund balance for the purchase of new radio equipment, resulting in a decrease in net position.

Risk Management Fund

Item (C) Appropriate \$1,829 from fund balance for the purchase of new radio equipment, resulting in a decrease in net position.

IT Services Fund

Item (F) Appropriate \$20,000 from fund balance for the purchase of new vehicle for IT Department in FY 2019, resulting in a decrease in net position.

Questions:

Vice-Mayor Freaney advised she would like to know which have and have not been approved by the City Commission and which ones are new to the Commission. She noted it

looks like the Achieva is exactly the way the Commission approved it, so this is just following up with the technicalities for the budget. All of the radio seems the same and is also just adjusting what the Commission approved. She did not recall talking about the Employee Engagement Survey and Mr. Tyler advised that was listed as an initiative in the FY2019 Budget; however, it was not actually budgeted in the General Fund; staff knows it is important and is in the process of moving forward with that initiative and wanted to get that in early to get \$12,000 in to cover that cost.

City Manager Bramley advised \$5,000 was budgeted and the amount of the Survey itself was within her delegated authority to sign off on and it is moving forward, the Employee Survey has 36 questions; the Resident Survey had about 25 questions. The Employee Survey is much more detailed mostly because the employees will be provided time to complete the survey during work hours in order to have as many as possible participate. It was a Business Plan Initiative and the Commission approved it at that point with the amount to be determined and staff went to market and got a really good company to perform the survey. The Commission has not approved the dollar amount because it is within the City Manager's authority.

Vice-Mayor Freaney inquired about the IT \$20,000 Replacement Vehicle and noted her understanding that it was going to be replaced and it is needed a year earlier. Mr. Tyler explained there was one vehicle in the IT approved in the FY2019 budget to be replaced and since then in talking with Fleet it was determined a second vehicle needs to be replaced and they would like to do that now rather than waiting for the FY2020 budget, so this approving a second vehicle for IT Services.

Fleet Services Director Moore explained initially he thought they were purchasing one vehicle this year and one next year; that was his instruction from Finance last week. Fleet entered a request for one vehicle only.

Mr. Tyler explained this amendment is proposing a second vehicle is purchased now rather than during the FY2020 budget cycle. His understanding was the IT Services Director could not be here today, but his understanding was that a 2006 and a 2004 vehicle both have a lot of maintenance issues. He thought that IT Services Director Nagy had spoken to the committee about this but because of the maintenance issues they wanted to get two new now rather than one now and one later.

Mr. Moore commented both vehicles have been well used and are both hand me down vehicles. The older vehicle was actually John Lawrence's car when he was City Manager and the other was from the Library. The vehicles have served IT well for the past few years; however, are getting to the point where they are really not reliable, especially the air conditioning and constantly have the check engine lights coming on; it is a lot of issues both. Also, Fleet has been having problems for years getting parts for the Trail Blazer. He has been working with Mr. Nagy for several budget cycles for one reason or another that just kept getting removed from the budget and they have been trying to put some money aside for start up funds to get back into the Fleet Replacement and have a reliable vehicle that he knows will be replaced somewhere down the line. In his opinion IT has grown in their importance to the City, everyone relies on their computers.

Vice-Mayor Freaney clarified that Mr. Moore agreed IT needs vehicles and that two vehicles should be replaced and noted technically it would not be adding to the Fleet but would be replacing two unreliable vehicles with two fresh start vehicles. He clarified right now IT is only

funding for maintenance and fuel; if the new vehicles are purchased when the City takes possession it becomes a "cradle to grave" responsibility that they get in the Fleet Replacement cycle and contributions from that point on are included in their budget; the IT FY2020 budget would include the first contribution toward replacement on either one or two vehicles.

Vice-Mayor Freaney commented philosophically she has a little issue knowing that some vehicles are held back and used, but then the real key to the decision point is adding them as a long term vehicle to the Fleet Fund. By having this in a "Budget Adjustment" seems a little odd to her; it just does not seem the proper place to put it before the Commission has made the decision to add it. She clarified she is not saying it is not a legitimate need; the process just does not seem appropriate.

City Manager Bramley commented she also had reservations as it is adding to the Fleet in an off time. Traditionally the Commission reviews the Fleet Replacement Schedule as part of the budget cycle. In this case in particular the vehicles in question are old; one was approved so really it is one vehicle that was out of cycle to add to the Fleet. When talking to staff and Deputy City Manager Hutchens they really thought the vehicle needed to be replaced and it was more than just an inconvenience; unfortunately it was considered, but taken out of the last budget cycle. She supports the replacement and understands it is just an for the City Commission; however, at the same time she thinks IT needs reliable vehicles.

Vice-Mayor Freaney commented while she understood all of what had been said and that based on the lead up to this meeting that this vehicle is really bad, so it needs to be done; she does not want to leave someone with a bad vehicle. It would seem that Mr. Moore would have been an inherent piece of that process to explain that it was bad and even he was confused.

Public Works and Utilities Director/City Engineer Quintas suggested since the purchase of the 2020 vehicle being advanced was a bit of a surprise to Mr. Moore, he is also in the background working on the vehicle purchase package staff hopes to bring to the Commission in February or March. Since the request is in the system now for the 2019 vehicle which the Commission already approved; if it is acceptable they could put the 2020 vehicle in the package Mr. Moore will be brining in the next month or so and then the Commission could consider the purchase as a part of that and have this budget amendment be the mechanism for that and the Commission an determine whether or not they want to add that vehicle at that time. That would also allow time for staff to determine whether or not that second vehicle should be an electric vehicle as opposed to another Escape. They did speak to Mr. Nagy about that and his concern was that periodically he has to travel pretty far within the state and was concerned if it was a one hundred percent electric vehicle he would not have enough charge; where he could have the electric one in town for day to day use of staff and then have the Escape for traveling further distances.

Mayor Bujalski commented she thought what was prompting the concern is what Vice-Mayor Freaney asked early on as to whether or not the Commission has seen everything that is in this budget amendment. She noted this has been the subject of previous discussion that the Commission did not want this document to be an approval, but the budget amendments should be the result of decisions made, not the indicator of decisions to be made. She suggested in the future not to have anything on a budget amendment the Commission has not already had dialogue about and maybe to just pull the car off at this point.

Vice-Mayor Freaney stated she thought Mr. Quintas had a great solution in this instance. She does think the process is important because it does add to a long term big cost to the City.

Commissioner Gow commented on the City being very efficient in the use of its vehicles and asked how many vehicles in the fleet are in the Fleet Replacement program and how many are currently in the individual departments. He commented it sounds like things are in the process of getting all the vehicles under Fleet.

Mr. Moore explained there is a total rolling stock now and he is in the process of taking some vehicles out for auction and new vehicles are coming in. The City is at approximately 310 pieces of rolling stock including trailers and construction equipment, motorized motors and scooters, everything that is self powered or on the road that is the Fleet Services responsibility, not any small hand tools or anything like that. In the Fleet Replacement Program they probably have 120 possibly more; the other vehicles are on the active list or reserve units. There are several reserve units including the Fire Department that has two or three; every Division has some pieces of older equipment they keep for backup. None of the Solid Waste Trucks are on the FRP except for their light trucks, so there are a large number of trucks there not in the FRP as they have always been funded through leasing or cash purchases.

Commissioner Gow asked for those vehicles in rotation is there a specific amount of time for holding them.

Mr. Moore explained it is not automatic, most of the pickup trucks and light truck fleet up through the 350's are 10 years of frontline service and they are used at 10 years. Sometimes there is a truck that gets 15 years. The City does not send anything to auction that anyone would want, they get the good out of everything they have. If there is an opportunity to roll a vehicle into a lesser need operation, that is what they have been doing with IT, but they did not find anything here for them and there is nothing coming in until 2021 that is a small SUV or pickup truck that is going to be taken out of service.

Mayor Bujalski noted there is a rotation schedule for different types of vehicles and it changes and always subject to adjustment, but there is a guideline.

Vice-Mayor Freaney commented because we get the most life out of vehicles we keep cars and departments will use cars that are really not part of the fleet. In her mind, the reason she is more cautious about those kinds of cars it because they are there, they get used, but it becomes a big decision point then for the Commission to say it was great they had this left over car, but that does not mean we want to make this long term cost to the Fleet Fund and really add a car to your budget. It is very different, but important and that is why when we have left over cars that we use she thinks it is even more of decision point to highlight to the Commission.

Mr. Moore stated he takes a hard line on when putting a new vehicle in service; you need to give me a vehicle in returns so that he is not increasing the bottom line of vehicles out there.

Commissioner Gracy commented on the good discussion and the argument has merit.

Mayor Bujalski commented she had the same concerns addressed by Vice-Mayor Freaney. She noted it was mentioned earlier that IT was only paying for maintenance and basics and not the replacement fund fee, so they are not putting any money in there for a vehicle the City is going to buy; whereas, other departments are paying money for their replacement.

That makes the General Fund costs increase so, the argument for vehicles as to why it is important for a division or department to have a permanent vehicle in the fleet on the rotation process. That is not just a \$20,000 change to the budget it will become much larger in the future.

Mayor Bujalski noted the way the budget amendment reads it is not clear that it is an additional vehicle and not just purchasing a vehicle a year early; it does not make clear that it was not part of the permanent fleet. This is why things the Commission has not seen before cannot just be on a budget amendment or something not easily explained.

Discussion concluded with Mayor Bujalski requesting that the following item be removed from Resolution 19-05:

IT Services Fund

~~Item (F) — Appropriate \$20,000 from fund balance for the purchase of new vehicle for IT Department in FY 2019, resulting in a decrease in net position.~~

Mayor Bujalski opened the meeting for public input; however, hearing none, closed public input.

AMENDED MOTION: Motion was made by Vice-Mayor Freaney and seconded by Commissioner Gracy to adopt Resolution 19-05, as amended.

Mayor Bujalski opened the meeting for public input; however, hearing none, closed public input.

VOTE: Motion carried 4-0 with Commissioners Gow, Gracy, Freaney and Mayor Bujalski voting aye. Voting nay: None. Absent: Commissioner Kynes.

3.b. STARRED ITEM: Post FY 2019 Budget Adoption Aid to Private Organizations funding request

MOTION: Motion was made by Vice-Mayor Freaney and seconded by Commissioner Gow to place this item on the agenda.

VOTE: Motion carried unanimously.

Staff Presentation

Finance Director Tyler advised:

This item is a 2019 Aid to Private Organizations request. The FY2019 Budget set aside \$10,000 in funding for requests that come in throughout the year and are outside the City's Aid to Private Organizations application process.

Three post funding requests have been approved to date for a total of \$6,300 reducing the available set aside to \$3,700.

A request was received in December from the City of Dunedin Pipe Band in the amount of \$3,000. The intended use is to purchase 30 new bag pipe head covers and new custom art drum heads. Pictures are provided in the staff report of the bag covers and drum head design in the agenda packet.

The subcommittee met on January 11, 2019 to consider the funding request and is recommending funding the request at \$3,000. That would leave \$700 in the available fund for the remainder of the FY2019.

He reached out to the Pipe Band Manager who was not able to attend the meeting today.

Commissioner Gow, liaison to the subcommittee, commented the discussion was very good and he is in favor of approving the requested amount. He noted there are 6 Pipe Bands in the city. The higher the ranking of a band is the lower the score. Dunedin has a World Champions score which is now a Grade 1. In order to stay competitive we need much higher quality drum heads and they wear out a little faster. But because it wears out for a Grade 1 band does not mean those they cannot be used for a Grade 3 band. The Pipe Band as an organization is very efficient in the way they use their instruments and passing down those drum heads that get replaced so everyone can stay at a high quality. Eventually the drum heads that start out as a Grade 1 drum head might eventually end up at the high school or middle school.

Questions for Staff

Mayor Bujalski inquired if the subcommittee had a discussion about leaving the budgeted amount which has to last until October 1, 2019 at \$700.00 for future requests.

Commissioner Gow advised it was acknowledged; however, for the cost of these instruments and the value the Pipe Bands in general give back to the community they thought it was an expense worth giving.

Vice-Mayor Freaney asked with \$700 left is there anything staff is clearly thinking might come up. Mayor Bujalski commented that we never know, the schools sometimes ask for things and so forth.

Vice-Mayor Freaney asked if the Pipe Band has received funds in the actual grant process, not just the foundation and it was acknowledged they have. She asked if there was a reason why they did not apply at the regular time for instance they just did not know then of this need.

Commissioner Gow advised the subcommittee did not ask that question and he assumed they just did not know at the time. He did note that at the time while they anticipated becoming a Grade 1 they had not received that acknowledgement as yet and once that Grade 1 is achieved then there are standards to be met.

Commissioner Gracy noted the City has funded the bag covers previously through what we call the "sponsorship". She is not sure how that was funded or even if there was an Aid to Organizations in the budget at that point. She commented that when watching the band in Scotland from her location here in Dunedin the City's emblem.

Mayor Bujalski opened the meeting for public input; however, hearing none, closed public input.

MOTION: Motion was made by Vice-Mayor Freaney and seconded by Commissioner Gracy to approve the Aid to Private Organizations subcommittee's recommendation for the Post FY 2019 Adopted Budget funding per the subcommittee's meeting held January 11, 2019.

VOTE: Motion carried unanimously.

3.c. STARRED ITEM: Dunedin Code Enforcement Board (DCEB) Case No. 09-691 at 947 Grovewood Drive, Dunedin in the names of Stephen Mounts and Connie Mounts

MOTION: Motion was made by Vice-Mayor Freaney and seconded by Commissioner Gracy to place this item on the agenda.

VOTE: Motion carried unanimously.

City Attorney Trask advised the purpose of his memorandum is to obtain authorization to accept a \$3,500.00 offer from the current owner, N.P. Real Estate LLC, in exchange for a Partial Release of the Code Enforcement Board Lien (DCEB 09-691) on the property located at 947 Grovewood Drive. He provided the following information.

In November 2009, the Code Enforcement Board found the subject property in violation of DCO.SEC .34.31, Overgrowth of Weeds/Grass. A fine of \$50.00 per day was assessed, beginning on January 30, 2010 and the property was ultimately brought into compliance.

The City's Code Enforcement Lien was later deemed unenforceable in the mortgage foreclosure case.

He has negotiated \$3,500 in return for a partial release. In his mind this is found money for the City. He will continue to attempt to collect the remaining balance of the Code Enforcement Lien against the former property owners.

In order for them to clear up the title on this property they have asked for the City to issue a partial release.

Commission Questions

Vice-Mayor Freaney asked regarding the original homeowners what is in it for them to negotiate a settlement and if there was a lien under other properties they own now.

City Attorney Trask explained any other non-homestead real property and personal property they own. Unfortunately these two property owners moved to Kentucky or Tennessee; therefore, they have no other personal property here or real property in Pinellas County. There is always the possibility of collection in Kentucky and Tennessee and he is working on that and follow through after this. 48.11

Commissioner Gow inquired regarding the partial release and City Attorney Trask explained it is a document recorded in the Public Records that says the current property owner is going to be released from the lien and the current property is released from the lien because it is deemed unenforceable in the foreclosure case it is just a matter of them being able to say with the go to sell the property there was this lien and now there is a release of that lien on the property, they are looking for clean title flow and this is how they can accomplish that. This does not release the former property owners who are Stephen Mounts and Connie Mounts, but it does release the property.

In response to the question from Commissioner Gow, City Attorney Trask explained the lien was deemed unenforceable because it was recorded after the mortgage was recorded, so the mortgage is prior in time so, that wipes out the Code Enforcement Lien and any other liens that hit after the mortgage, which is what the mortgage foreclosure process does.

MOTION: Motion was made by Vice-Mayor Freaney and seconded by Commissioner Gow to authorize the City Attorney to accept a \$3,500.00 settlement offer from the current owner, N.P. Real Estate LLC, in exchange for a Partial Release of the DCEB Lien 09-691 on the property located at 947 Grovewood Drive.

VOTE: Motion carried unanimously.

- 3.d. **STARRED ITEM: Dunedin Code Enforcement Board (DCEB) Lien at 1208 Royal Oak Drive, Dunedin DCEB Case No. 17-547 / City of Dunedin vs. FNMA, et al. / Circuit Civil No.19-0179-CI**

MOTION: Motion was made by Vice-Mayor Freaney and seconded by Commissioner Gracy to place this item on the agenda.

VOTE: Motion carried unanimously.

City Attorney Trask advised the purpose of this memorandum is to obtain authorization to accept a \$15,000.00 settlement offer from Federal National Mortgage Association ("FNMA") in connection with the Code Enforcement Board lien referenced above. He provided the following information.

The subject property was acquired by FNMA at a Judicial Sale on April 27, 2017.

In June 2017, the Code Enforcement Board found the subject property in violation of IMPC.SEC.303.1, Swimming Pool Maintenance, IMPC.SEC.302.4, Overgrowth of Weeds/Grass, IPMC.SEC.304.1, Maintenance of Structures and LDC.SEC.105-27 .1.1(h)(1), Parking-Front Yard . A fine of \$250 .00 per day was assessed, beginning on September 11, 2017.

Since the Code Enforcement Lien came after the mortgage foreclosure was completed it is an active lien on the property.

Unfortunately, under Federal Law and the United States Code the City's Code Enforcement Liens are deemed to be taxes and are unenforceable against this property.

He has negotiated a settlement in the amount of \$15,000 on this property for this unenforceable lien against the property. The difference between this one and the other property is that this was not deemed ineffective by way of a mortgage foreclosure. They would have to go through a process of declaratory judgment action or some type of marketable title action and they do not want to do that. This is a way they can save their own attorney fees and the process.

He thinks this is a very good settlement; unfortunately the remaining balance will not be able to be collected on the lien totaling \$78,888.

This property has been cleaned up and is in compliance. He does not bring settlements to the Commission unless the properties are in compliance.

MOTION: Motion was made by Commissioner Gracy and seconded by Commissioner Gow to authorize the City Attorney to accept \$15,000.00 settlement offer from Federal National Mortgage Association ("FNMA") in connection with the DCEB Lien 17-547 on the property located 1208 Royal Oak Drive.

VOTE: Motion carried unanimously.

3.e. The proposed agenda for the February 5, 2019 Work Session.

Mayor Bujalski inquired regarding the agenda in general for this agenda and the one on the February 5th the Workshop is at that end versus the Commission Discussion and Comments previously were at the end.

City Clerk Kirkpatrick advised Donna Smith, Executive Office Coordinator told her that is the new way to place it on the agenda at the Department Head meeting.

Mayor Bujalski explained those reports are purposely left to the end in case of running over time the Commission would prefer to take time from those rather than the workshop items.

City Manager Bramley advised that was not specific direction and it will be switched back.

City Clerk Kirkpatrick advised she may have to add a Resolution to extend the amount of time for the Ordinance Review Committee. The Commission agreed to add it to the agenda so it would not be a starred item.

MOTION: Motion was made by Commissioner Gracy and seconded by Vice-Mayor Freaney to approve the proposed agenda for the February 5, 2019 Work Session, along with reordering and the addition of the resolution extending the Ordinance Review Committee.

VOTE: Motion carried unanimously.

BREAK 9:58 A.M. – 10:09 A.M.

4. WORKSHOP ITEMS

4.a. Boards and Committees Term Limits

Development Project Coordinator Giebel advised one of the most valuable and fundamental tools that the City Commission has in setting policy and making decisions is their collective volunteer boards and committees. As of October 2018, of the 188 volunteers serving on our various boards and committees, 75 of them had served six or more years. Additionally, 79 people had applied for board or committee positions but had not been appointed. Since our Workshop in October, we have had 13 additional applicants, and 11 vacancies filled. At the October 30, 2018 Workshop, staff presented term limits which recommended either two 3-year full terms or three 2-year full terms for a total of 6 years. Only one option was presented which was that previously served terms counted; that meant that if we move forward and an ordinance went into effect if they had served six or more years they would term out as soon as their current term ended.

At that Workshop, the Commission directed staff to present more options. In this staffing packet, staff has provided three options:

- Option 1: Past terms counted (where members may be immediately termed out if they have served two or more terms, but chairs may be granted one additional term)
- Option 2: One potential additional term granted (where anyone who would be termed may be granted one additional term)
- Option 3: Prospective implementation (where every member is granted two additional terms) this is once the ordinance was put into effect.

Staff is recommending the following:

- Two 3-year term limits (or three 2-year terms, for boards and committees that have established 2-year terms), for a total of six consecutive years for boards and committees.
- One additional term for anyone who would otherwise be termed out (Option 2),
- If the Commission is unable to fill a board member vacancy with a new board member, it may waive the term limit restriction and reappoint the board member vacating the position for one additional term.
- After one year off the board, any member can reapply to join the board.

Ms. Giebel added:

Alternates are not counted so someone who has been an alternate for several years that does not count; only for full serving members.

Partial terms are not counted.

At the October Workshop the Commission also asked about the Clerk's procedures with respect to applicants. She confirmed all of the applicants on the waiting list now are fresh of at least the last six months as still being interested. Since that time, the Clerk's office has advised that all applicants on the waiting list will be contacted annually to confirm continued interest, and that applicants can now only apply for up to five boards and committees.

Ms. Giebel referred to the PowerPoint presentation provided:

The information is provided with Option 1 as presented last time on how many people would term out in 2019 for each board and committee, how many in 2020 and so forth.

The information for Option 2 being recommended starts as of 2021. No one would term out until 2021 and then the numbers are provided for each of the boards and committees.

Commission Questions for Staff

Vice-Mayor Freaney noted on the number of applicants on the waiting list, she thought if they are all added it is about 290. Her question is how many actual individuals that is versus people applying to multiple boards and committees. Ms. Giebel advised 95.

Vice-Mayor Freaney commented she liked some of the options presented and pointed out waiving the term limit if there is no one on the waiting list as that resolves some issues right away; also one year off and then reapply is a best practice for non-profits.

Vice-Mayor Freaney commented what is different about non-profits versus the City's volunteer boards is in non-profits they interview and if the applicant has qualifications meeting an ideal skill set needed. She asked if there is any way if for example there is only one person on the waiting list and they completely do not have the skill set, but they would have to be appointed because they have applied or is there a way to factor that in.

City Attorney Trask explained the City Commission appoints; therefore, they make the decision whether or not they believe that person is the right fit for that board; whether they have the right skill set or not. The Commission is that line of defense. It is not automatic because there is only one person on the list for that vacant position; it is the decision of the Commission. He suggested the Commission should give themselves as much leeway as possible and not box themselves into a corner to absolutely appoint that person because there is no one else there.

Vice-Mayor Freaney asked if the resolution allows for the Commission to recommend a member not be termed because of there being no qualified applicant.

City Attorney Trask suggested if the Commission pushed into that situation to have the City Clerk put a notice out looking for more applicants and do not fill the position with a person who does not have the skill set. He advised in many of the smaller beach communities they are constantly have these opening and the City Clerk is told to do whatever possible to put a notice out for this vacancy.

City Attorney Trask acknowledged this would not force the Commission; they are given the option if there is no one to fill that position they can put the current person back in for another term.

Mayor Bujalski noted the committee guidelines say they should look to the applicants who have been on the list the longest first. The reason for that is having had instances when someone has been on the list for four or five years and then there are two or three recent applicants, then all due consideration should be given to the person who has been waiting for years to get the chance to serve. That does not override qualifications, but it is giving deference to who has been on the list the longest.

Vice-Mayor Freaney thought all the Boards are 3-year terms except for BAA and LPA and Ms. Giebel thought that was correct; however, would need to check for sure.

Mayor Bujalski opened the agenda item to public input.

Bob Henion 632 Edgewater Drive #135 - I a member of the Community Redevelopment Agency Advisory Committee (CRAAC) commented he is probably one of the members who has had more than the six years. His term ends in 2020. He just finished a term on Forward Pinellas after two terms there which he knew coming in the limits. One reason for having people on for any length of time is the organizational memory. Gregory Brady has been on their committee for longer than anyone can remember. He has seen many committees both here and in other communities he has been involved in and the CRAAC is a well working committee. One of the reasons they are successful, he was involved for 12 years in downtown redevelopment in Clearwater where the results were totally underwhelming, they are not that way and they are very successful. They work well together and one of the factors is they have a very good relationship between the merchants and the City and the residents. He is glad the first option was eliminated of taking everyone off who has already served six year; that would be retroactive and would not be a very good legal principle to follow. He would like to see the two terms in addition, but at least having one is a good. He will look for another committee to serve on where he is inclined to transportation and economic development because he is still on the TBARTA Board.

David Loeffert 1571 Glen Hollow Lane South - Chair of the Board of Finance advised, The Board briefly discussed this issue at the end of their meeting last week. Nine members were present so there was essentially a full board. None of those members spoke favorably of this issue, not in a self serving way; however, with reservations with term limits on volunteerism which seems to be in short supply most of the time. There will always be a natural turnover of board and committee members, probably most common people lose interest over time; that appears not to be happening quickly enough for some people which is understandable.

Two options that could be considered to encourage volunteerism, adding members to boards with 5, 7 or 9 have room to expand and offer additional opportunities rather than limit or restrict. As City Attorney Trask mentioned the Commission ultimately appoints the people and if at some point the Commission thinks someone has over-volunteered they can replace a member.

His cautionary comments include when they first looked at this in October there were 20 vacancies on 12 boards and committees, last week there were 22 vacancies on 15 boards and committees two of which were addressed this morning. Ten of the fifteen currently were ten of the twelve before, so there are obviously concerns rounding out boards and

committees. What we are looking to do here is create 20 to 30 vacancies each year going forward as people term out and that is a lot of appointing and reappointing.

He thinks some of the compromises made here, the options presented are reasonable to move forward. Volunteerism being what it is, there should be caution.

When he looks through the applications on the Board of Finance he looks at one and there are 10 boxes checked and another 9 boxes checked.

To these folks that are interested he would encourage them to attend meetings; he is not seeing any of them. Their meetings are open and predictable, the third Wednesday of every month at 4:00 p.m.; his guess is some would think it very boring. He questioned if they are genuinely interested why they are not there. The last person appointed to the board did attend.

Lowell Suplicki 2010 Water Wheel Court - Vice-Chair of the Code Enforcement Board commented he has been on several boards currently also on the Board of Finance. When this discussion first came up what concerned him most was term limits in general. He does think some of the alternatives discussed previously are a decent way to move forward. His general concern is when you are on a board for a long time, especially one that is quasi judicial you bring a lot of knowledge that is inherent over the years; and example with the exception of our newest Commissioner, anyone who is elected they would probably say they are doing a better job now than when they first started because of the experience and historical perspective and know inherently what is best. When there is the turn over being considered that will be lost and when he thinks about that and all the years he has learned so many things just being on the Code Enforcement Board, much less the Board of Finance he would put more gravity in that when considering this because there are people who have been on these boards that have a wealth of knowledge. He could go on another board, but there are boards that he might not be interested in or does not have the skill set to do as good a job as at least he feels he is doing. Ultimately, the Commission can decide not to approve a member again so, there are already terms limits in that respect. When he is up for reappointment he watches and hopefully he is reappointed, but he does not have to be, nor does anyone.

Mike Bowman 1940 Summit Drive - Chair of the Code Enforcement Board commented some of the boards including some listed there really have to be experienced like Mr. Suplicki was talking about. A person is not going to come in cold and be good at Code Enforcement immediately, there is a real learning curve to learn a lot of this information. Members do have to be reappointed when their term is up so, there is a way if someone is not working out and it has been done in the past to move someone along and bring someone else on. Many of the boards the City has are sort of informational; he has been on a few in the past and usually he would get off those because he did not feel he was contributing a lot, just being told what is going to be done. There are a few boards where you have to act like Code Enforcement, Local Planning Agency and the Board of Finance especially you have to know what you are doing and learn how to deal with people and situations. Everyone on the Code Enforcement Board would term out, that is what would happen; there are two alternate members one who was on the board a while back who he thinks is not really concerned about becoming a regular member and another who is learning as he goes. He thinks this is something that will have to be gradually brought in and he would hate to see everyone go in three years because it is going to take two to three years to become helpful on these types of

board. He does not think all the boards can be taken together across the board for this type of action; there has to be careful consideration of the individual boards. He also noted the Code Enforcement Board is a fairly good revenue source for the City as well and hundreds of thousands of dollars could be lost a year just by bringing in a lot of new people.

Jackie Nigro 9 Haig Place - Chair of the Arts and Culture Committee stated she would not repeat what most of her colleagues have said about this subject. She would only ask that the Commission would extend to the committees the same courtesy that the Charter Review Committee extended to the Commission when they addressed City Commissioner term limits. In that regard they recommended and the Commission approved term limits on City Commissions began on the next election and did not look backwards; had they recommended starting term limits by looking backwards some of those on the Commission now might not be here today. Similarly if past service was counted for the committees, what would happen to the Arts and Culture Committee; 30% possibly 40% would be gone; 30% of the PAMP Development and Implementation work force would be gone and finally 30% of the existing effort to make Arts and Culture a prominent part of our city would be gone. Natural attrition occurs and in fact by April she would have lost two positions; she has 7 applications and not the 13 listed. She asked consideration to the corporate knowledge that goes on as someone spoke about the years to learn and people with specialties. She is not sure an engineer would be interested or be good on the Arts and Culture especially if they had checked off all committees.

Commission Discussion

City Manager Bramley commented:

There is much gratitude for the volunteers on the boards and committees right now; they work really hard. The level of civic activity in this city is amazing. The purpose of the term limits is to allow for additional expertise and allow for others to join boards and committees. She thinks once the rollover of some of the members begins there will be a loss of expertise and loss of that historic knowledge; however, there will be an infusion of new ideas and new knowledge.

She heard Mr. Bowman and understands specifically about the chair position which is very important to all boards and committees to keep it moving, within Robert's Rules of Order and City policy as well. She thinks that City staff and the City Attorney's Office would need to work in depth with the boards and committees understanding that a chair might be rolling off and making sure whoever is going to lead that committee has the education they need specifically in the boards, the LPA, Code Enforcement Board, Board of Finance and so forth.

There is going to be more effort involved in the boards and committees; however, she thinks the additional and new ideas and new people on boards and committees as much as members say they do not want to roll and she appreciates that; she does think there needs to be an understanding that the City Commission and the City Manager's Office hears as much from those who are waiting to get on boards and committees.

Some sort of activity and action needs to take place. Staff has come up with what they feel is a good compromise to give time to adjust to a term and to a term limit and to start to bringing those behind us up to speed on the boards and committees.

It is a difficult decision for the Commission she understands; however, it is predicated upon many years of hearing from their constituents that they would like to get on boards and committees but can't. That is why the effort originated in that March Retreat.

Ms. Giebel commented several emails have been received from people on boards and committees who do agree with the term limits. She thinks they don't tend to not come and speak because they are in favor. When she did a very brief check of cities in the area, of the six she checked five do have term limits and one does not.

Commissioner Gow asked for any of the committees that are lacking in applicants is there any way to determine whether or not that is due to a lack of term limits; there is a feeling of why apply because they will never get on. Ms. Giebel commented that is a good theory; however, she is not sure there is a way to check that.

Commissioner Gow asked if there is an average length of term that any person might sit on a committee. Ms. Giebel advised when she reviewed the spread sheets provided by the City Clerk's Office it looks each board might have an average term, but it really ranges. Some like the CRAAC has some from the 80's or 90's and others like the Youth Committee they are all new.

Commissioner Gow referred to the discussion of certain skill sets and asked if there are skill sets that apply to each and every committee that are part of the qualifications and for example someone who might not have the skill set for finance, code enforcement or even arts and culture but just wants to become involved in the community are there places for that type of resident. Ms. Giebel commented she thought some of the committees require certain skill sets and some do not seem to require any although the City Clerk might better answer that as she is only liaison to the Arts and Culture and previously the Edgewater committee.

City Manager Bramley explained some boards and committees for example the Architectural Review Committee where there are disciplines that they are appointed and many are described by resolution what the board or committee does and you would hope that an applicant would at least have an interest in that skill set.

City Attorney Trask advised the Code Enforcement Board has specific requirements under State Statute and read from Chapter 162: *The membership of each enforcement board shall whenever possible include an architect, a business person, an engineer, a general contractor, a subcontractor and a realtor.* He recalled that is in the City's Code as well.

Commissioner Gow asked should the term limits be instituted and there are no applicants when a term limit is reached, right now the options are that member could stay on for another term and if that would continue. Ms. Giebel noted that is the caveat the staff added this time.

Vice-Mayor Freaney asked if there are any Local Planning Agency qualifications. City Attorney Trask believed there are.

Vice-Mayor Freaney noted the LPA has five members with terms ending 12/31/18 and asked based on either option 2 or 3 whether they would extend a term or two how that would work. Ms. Giebel acknowledged they would get additional terms; that would be 3 members with Option 2 that would term out in 2021 and 4 members would term out in 2022. Vice-Mayor Freaney noted that in 2 years there would be quite an exodus off that committee.

Mayor Bujalski inquired if there is a reason why the LPA and the Board of Adjustment and Appeal are 2-year terms. Ms. Giebel commented other than that is the way they were established she did not know of any other reason.

Vice-Mayor Freaney commented the Code Enforcement Board and the Local Planning Agency are the ones that stand out to her because of their impact with the interaction of the Code Enforcement and the LPA being quasi judicial. She questioned if it makes sense to pull those two out because they have so many members leaving at once and do a separate streamlined exodus based on term. She thinks that Mr. Bowman hit on in terms of thinking of those two boards differently and not wanting six people leaving at once.

Ms. Giebel commented it does make sense; however, would defer to City Attorney Trask on that issue.

City Attorney Trask commented those two boards are set forth in the City's code book and are treated differently so, absolutely treat them differently by not amending the current provisions. In response to the question about the LPA; there are no specific skill sets listed in Section 109-10 which creates the LPA, it just says they have to be qualified.

Mayor Bujalski asked how to stagger the terms of the LPA differently and still be fair to each person individually. Vice-Mayor Freaney commented there would have to be that conversation and asked the members who is willing to exit, who is willing to stay an extra year and two years in order to stagger the term limits and she would think those members would be willing to think it through and solve it.

Mayor Bujalski clarified with Ms. Giebel the plan would be to keep the LPA and the BAA at two year terms and that those members would get three 2-year terms so it would still be a total of 6 years.

City Manager Bramley noted given the staff recommendation she thought on the Code Enforcement Board the first person to roll off would be 2022 in Option 2 and that would give time. LPA would be the concern that is 3 members rolling off in 2021. During that time it is incumbent on staff to educate the remainder.

Mayor Bujalski suggested changing the terms and making all boards and committees 3 years to be consistent which would then push all of the rolling off out. Vice-Mayor Freaney agreed that does seem to make sense. The other Commissioners agreed it would make sense. City Manager Bramley advised that City Attorney Trask informed her those terms are in the Code and not the Charter; therefore, it would be a Code amendment. City Attorney Trask saw no downside to making the change and commented probably at the time the thinking was for more turn over and it was in the 1980's.

Commissioner Gracy inquired how much oversight the City Clerk does in managing the committees and communicating with them being the Charter Official for these committees. She admires what City Manager Bramley is doing with the Citizens Academy and hopefully that is giving some residents an activity they can get involved with if they have not been able to get on a committee. She wants to feel better about the City Clerk's Office and their involvement in this process and the advantages they see in going to a prospective approach.

City Clerk Kirkpatrick commented she could not say her office has a lot of interaction with the committees once they are first established; maybe once in a while when they want to hear about the Rules of Order and so forth, attendance and rules and regulations. She and City Attorney Trask have attended a few meetings off and on; some because they felt it was needed and some who asked. In the last few years they were doing training with the Florida League of Cities who would address these issues and it was opened so other committees in other cities were able to attend for a fee.

City Clerk Kirkpatrick commented the committees are not forced to have a new chair every year; most do not.

Commissioner Gracy commented these are administrative issues that possibly could be addressed within the committee once the position is filled. Her thought was if these things could help fill some of the holes there seem to be in the committees. She wants to be sure the City Clerk's Office has a handle on this once the Commission provides direction.

City Clerk Kirkpatrick advised their office handles the appointments, reappointments, advertising for positions and other than that unless there is a need as she noted about the rules and regulations and there are liaisons who attend the meetings.

Mayor Bujalski commented that staff liaisons should also be monitoring that rules and regulations are being followed since they attend meetings. It is an important part of the City Clerk position.

Mayor Bujalski advised the County has different boards and they require applicants to attend one meeting; she does not know how that is monitored. Possibly that could be looked into, maybe a form to be filled in for that attendance which might cut down on checking every committee, it could be choosing the top two and then another line that indicates willing to serve on any committee with availability. Even the top five would be okay. City Clerk Kirkpatrick advised their office just started only choosing up to 5 committees; she commented requiring attending one meeting might be helpful because sometimes the applicant does not even know when the committee meets and they find out they cannot attend because of work and so forth, but the pamphlet is there telling when and how often the boards and committees meet.

Vice-Mayor Freaney asked if the chair of the committee doesn't find that out in their interviews/phone calls. Ms. Nigro responded on occasion she has run into that situation and people do come for two months and then they get a job and have to resign; she suggested there might be the question on the application of being available to attend the entire term.

Mayor Bujalski commented she thought administratively many of the issues discussed and brought forward can be resolved.

Consensus:

One additional 3-year term for anyone who would otherwise be termed out.

All Boards and Committees will be limited to Two 3-year term limits (for a total of six consecutive years for boards and committees)

Alternate member terms will continue to be renewable, unless they become a regular member. Partial terms do not count.

If the Commission is unable to fill a board member vacancy with a new board member, it may waive the term limit restriction and reappoint the board member vacating the position for one additional term.

After one year off the board/committee, the member can reapply to for the same board / committee he/she previously termed out on.

Commission Final Comments

Commissioner Gow expressed his appreciation for the Chairs and Committees, all the volunteers. He acknowledged the desire not to lose the historic perspective, knowledge and

experience sitting on the boards and committees and really any office at any level. He also understands the need to get as many citizens as possible involved.

Commissioner Gracy commented she liked that this is aligning with the Charter and what the Commission did years ago. Volunteers are priceless and their role is the same in providing information that is much appreciated; it is also a very public role and the balance here is to share that public role which the additional terms and tools put into the process make it a good balance. While being happy to see new people come on board, the institutional knowledge of the city is greatly important.

Vice-Mayor Freaney commented good options were offered. She thinks term limits being best practice in non-practice and volunteerism is a little different, there are pros and cons in both. The approach will give some time for adjustment. She commented on the value of history as well as new thoughts coming in. She thinks this is a good first step.

Mayor Bujalski agreed the issue is about balance; the institutional knowledge and the new ideas with new residents with a number of them wanting to be involved and being able to offer that in a balanced way. She referred to Commissioner Gracy's comments that the new options presented align with what was done with the Commission term limits established. She recalled about two years ago there was a huge presentation from the Florida League of Cities and their committee best practices and training which clearly states term limits is a best practice. She noted if there is a struggle in getting applications on a particular committee then that committee needs to be reexamined as to the benefit; possibly what that committee was overseeing is no longer an issue and so forth and this is where the Commission will look to the City Clerk's Office involvement to keep them informed prior to the continuance of the resolution coming to the Commission.

Mayor Bujalski verified with City Attorney Trask the Rules and Regulations/Guidelines for committees is in resolution form; she noted even though it says guidelines actions are required such as rotation and so forth. City Attorney Trask advised that can be brought to the attention of the boards and committees; however, the boards and committees make their own motions and nominations as to officers and so forth and the City cannot stop them only tell them they have violated the rules of procedure and then it would come to the Commission to determine whether or not to remove someone. Mayor Bujalski clarified she was referring to things like having a secretary, vice-chair and chair and that it would rotate so, one would think the vice-chair would be ready to serve as chair the following year and so forth, but that is not happening.

Mayor Bujalski asked if the Sunshine Law training for boards and committees has been done and City Clerk Kirkpatrick advised she is preparing to schedule one probably in July from the Florida League of Cities. Mayor Bujalski would like to see some training at least every other year. City Attorney Trask explained usually the way it has been happening most recently is when by reading the minutes and so forth there is a problem then immediately a time is scheduled for either himself or he and Ms. Kirkpatrick to be there to review with a particular board or committee.

City Manager Bramley advised there is still a plan for a joint meeting of the boards and committees to review the Business Plan and the Strategic Plan and so forth and that staff wanted this issue to be resolved prior to that meeting probably late February or March.

BREAK 11:09 A.M. – 11:18 A.M.

4.b. Land Dedication Ordinance Analysis & Presentation

Staff Presentation

City Manager Bramley noted the Commission has seen the presentation on this issue a few times as well as meeting individually to review the presentation to answer any questions. This is a large scale item the Commission and staff has been working on for a long period of time. This presentation will not go all the way back to the very beginning. There were a number of CRA incentives the Commission had during the course of the first workshop agreed would be sunset essentially subject to approval of this amendment to the Land Dedication Ordinance (LDO). There will be some history because of a new Commissioner who has not been afforded the full presentation. She emphasized this is a workshop for discussion and staff is looking for Commission direction and there will be no decisions today. Parks and Recreation Administration Superintendent Sheets referred to the PowerPoint presentation with the following comments and information.

History & Purpose

Established in 1975

Premise

- New residential developments (residents) bring a need for additional parklands

- Financial contributions are made by developers to provide for additional parklands.

- Existing park system financed by current residents

- Additional parklands for new residents should be financed by those developments

Standard of 6 acres / 1,000 people is used as a base line to establish the fee

- Local average 5.97 / NRPA 6.2

What's the problem?

Complicated & Inequitable

- Parks & Recreation has been doing calculations 2 years for the LDO.

- Extremely wide variations in rates for different and or similar types of developments with the calculation depending on the purchase price per acre which depends on what kind of deal the developer has made for himself.

- The variations make it difficult to plan for staff and developers including long range planning for the City.

Level of Service for Developed Parks

Park Purchase and Development Costs

- Vacant parcel purchase \$314,335 / acre

- Development costs \$166,000 / acre

Standard of 6 acres / 1,000

LDO Fee

- \$7,872 SFH, \$4,296 MF per unit as starting points

- Included in the calculations is how many people are expected to be in the different types of units which is 3 people and 2 people for single family and multi-family on the LDO

using actual census data resulting in 2.73 and 1.49 being the numbers used to compute the rate.

Several different ways were explored for the calculations including looking at two different cities that had done recent studies on development of park land and the most recent park the City of Dunedin had developed. Also staff looked at a hypothetical scenario of developing a new ball field complex. All four of those came within the number noted above of the \$166,000/acre to develop a vacant parcel of land into a park.

"Payment" - Options & Credits

Parkland Impact Fee

Credit for Private Recreation Areas

Maximum 37.5%

Credit for Dedication of Parklands

Combination thereof

October Workshop

At the October workshop follow-up information was provided and discussed. During the workshop the Commission still had questions and requested additional information on the following:

Credit for Submerged Lands (Private Recreation)

Existing language:

Only uplands (non-submerged land) shall be considered in the per acre valuation computation

Proposal

Credit shall not be given for submerged lands for stormwater or other required infrastructure. Other submerged lands may be considered if the appropriate access and amenities are in place to ensure the areas are accessible and useable for recreation.

Mayor Bujalski determined the Commissioners were in support of this recommendation.

Credit for Dedicated Lands

Ms. Sheets used an interactive spread sheet to demonstrate how the staff computes the credit for lands dedicated to the City.

Proposal

Developer can fulfill their entire Parkland Impact Fee through dedication of lands at the current per acre valuation.

Fees		#Units	Rate	Fee	
	SFH & Townhomes		7,868	0	
	MF & Condos		4,294	0	
	Total Fee			0	
Credits		Acres	Rate	Credit	*Max 37.5%
	Private*		314,335	0	0

	Dedications		314,335	0	
	Total Credits			0	
Balance				0	

Developments can satisfy 100% of their parkland requirement through the dedication of lands, provided the space is desirable and consistent with the needs of the community and the strategic plan. However, the maximum credit of 37.5% for private recreation space will remain in effect.

Mayor Bujalski determined there were no Commission questions on this section.

Use of Funds

Staff presented a recommendation at the October workshop to maintain the current code for the future. The current code allows for the funds to be used for acquisition and/or development or any combination thereof. It is understood there has been historical use and policy of mainly only using the funds for acquisition and not development of parklands. It is recognized there are times for example Weaver Park where the City was able to acquire the land through other mechanisms, the Douglas Property, the Douglas Memorial Park, the new Youth Guild Park and so forth; sometimes grant funds are awarded; however, it is not known what a funding package might be. The Commission suggested a possible cap on how much of the funds is used toward development versus acquisition.

Staff discussed if there is a cap the recommended language should include the cap is no more than the proportionate amount of how the fee is calculated. Discussions with the City Attorney indicated there is the flexibility for the cap to be at the discretion of the Commission.

Cap expenditures of funds for development in proportion to the fee

- Currently approximately 33%

- Development portion only for new facilities

- Not for maintenance or replacement

Commission Questions/Discussion

Vice-Mayor Freaney noted the examples Ms. Sheets gave of the various parks were about clearing green space and making it more usable, playgrounds, bathrooms, more passive type parks. She commented there have also been times when the City cleared a parcel of land and started to put in ball fields which would use money quickly and which she thinks does not fit the definition of the LDO. She is trying to understand the philosophy of the use of the funding for facilities.

Parks and Recreation Director Gizzi stated in terms of softball complexes this number is right on at \$166,000 an acre if it is a 20 acre softball complex it would be about \$3.3 Million. It would not be just for passive use; it would be for active use as well.

Vice-Mayor Freaney expressed her strong feeling the funds should be restricted and the percentages can be discussed.

Ms. Sheets commented a part of discussions is the City Hall property that the City currently owns; but if there was a cap and the City wanted to convert this parcel into a park going forward after the new City Hall that cap would apply to how much of those funds in the bank could be used to develop this property into a park.

Vice-Mayor Freaney discussed with Mr. Gizzi use of funds for demolition, benches, an amphitheater and so forth.

Mayor Bujalski inquired from the legal aspect and referencing that former City Attorney Hubbard drilled this into their heads that this is an impact fee that is to be used for new residents, adding new or expanding parks if there is any legal challenge to be expected from using money that is an impact fee for new park development.

City Attorney Trask advised there is nothing in the State Statute that would prohibit using any particular percentage of the funds; there is nothing in the City's Code currently that provides for the percentage of use. He was able to find one of Mr. Hubbard's memos which he read regarding the 10%:

May 4, 2010 – Opining on two projects to be considered for use of LDO funds;

In the past I've advised the Commission that no more than 10% of the LDO funds received should be used for park improvements. Admittedly this is a conservative approach. The percentage is not prescribed in the ordinance. My cautious approach has been done in that manner in order to protect the LDO funds for the primary purpose of land acquisition so that they cannot be "raided" for projects that should be otherwise funded through money allocated to the Parks & Recreation Department for park improvement purposes.

City Attorney Trask acknowledged that memo does not address anything about legal challenge. His recollection in talking with Mr. Hubbard about this issue over the past twenty years or so before he passed away was that it was his belief he could make a good defense of argument if anyone challenged the use of the money for development if it was in the low percentage numbers; he thinks that is why the 10% number was chosen. Again there is not case law, no statute and no code provision that tells that. He does not have a problem moving off the 10%. He thinks the argument can be made there has been an impact by new residents and when talking about parkland as this does there is a distinction between recreation and parkland so, if the idea is to provide parkland and some type of recreational purpose then you should be able to use more than 10%. He would not fixate on the 10% number as Mr. Hubbard was not fixated on it; he just made a recommendation.

Ms. Sheets explained staff is saying if the Commission wishes to establish a cap their recommendation would be that it be proportionate to how the fee is calculated which includes parkland development.

Mayor Bujalski commented because there are so many different types of things that can happen and verified the percentage is of what is in the account, not what a particular development is paying in the impact fee. The other scenario she posed is a development with the combination of some dedicated land and some money and the percentage of value of that combined is what could be spent to develop the park the developer has given. It is complicated; it is not as simple as with each LDO to determine how to spend those funds because there are too many ways for the funds to be received.

Mayor Bujalski verified the 33% recommended could also be used for park expansion. An example is the 5 ball fields at Highlander and Fischer and we want to add 1 more; that is expansion being a new ball field or facility. She noted she used that example because ball fields were mentioned; however, she agreed that is a huge expense that is more of a Penny-for-Pinellas expense.

Mayor Bujalski asked how she foresees if those funds are used how they are coming to keep from the "raiding"; what would be the process of determining this makes sense to use this fund versus another fund and City Manager Bramley explained:

First the ordinance once drafted is very specific; it cannot be replacement or maintenance.

The example of adding a field is expansion.

There is the Parks & Recreation Strategic Plan in place which addresses expansion as well; where they would like to expand and where they see the need.

The second thing the City will have is the Citizen Survey which will tell what the residents believe and feel.

Then it will come to the Commission regardless of what development there is; it will not be within the City Manager delegated authority.

She thinks in each memo that comes to the Commission it will provide what fund is to be used, how much is there; how much has been used to date for development and for acquisition and how much the current item would be and the percentages.

Mayor Bujalski explained her concern regarding use of the Penny for small projects; she thinks that fund is for bigger projects. She asked if there can be a statement in the ordinance that leaves the flexibility, but states always looking to other sources of funds first that relates that and that in the long term future people serving and working in the City have a sense of the motivation this is meant for parkland or getting parkland off the ground; if it is new parkland getting it to the point where it is habitable by the public and looking to other funds for smaller improvements.

Vice-Mayor Freaney commented she would be comfortable with 80/20 split. She thinks it is a land acquisition fund first and it is an easy slippery slope to go into other things. She thinks 20% is more than the 10%, but also sends the message this fund is for some smaller development items, but mainly to purchase land. She acknowledged the argument there is no land left; however, recalled the Hammock situation and not having enough money in the LDO to purchase it and that was a surprise opportunity; there is another that could happen and the issue might be developing some of the property. That would give the message that the LDO could be used for some small development and the Penny should handle the rest. She is not at the point where she thinks there will be no more land acquisition opportunities come up and when they do the City will have to act quickly and have some money.

Commissioner Gow regarding the percentage when at 10% he asked in the past was there a feeling of being hindered by that for projects or was the feeling of the ability to move along with the 10%.

Ms. Sheets commented she thought when the real struggle came to attention was with Weaver Park; the City had the land, but no money to develop it. The City literally had to build it with their own hands in many cases and pull resources with Parks staff because there was not the ability to hire a contractor as there was not development money. It was difficult from budgeting and financial standpoint.

Mayor Bujalski noted Weaver Park is still not completed because the sea wall needs to be done. Mr. Gizzi commented since there is a sea wall there that project would be replacement.

Commissioner Gow commented regarding the 6 acres per 1,000 population understanding that is basically an average based on local and national data and in looking at the national level many times in looking at parklands it becomes extremely political and he was wondering if there is a better sociological aspect for human nature, what is a better rule of thumb. In considering this he questioned for farming land is there a certain number of acres to be with cattle, with horses etc., for quality of life purposes.

Ms. Sheets explained that is not to say that the City of Dunedin wants to have 6 acres of land per thousand, but that it is the absolute minimum to say it has met a level of service. What is coming before the Commission in the next couple of months is right now the only thing in the Comprehensive Plan is the gross acreage as a level of service. There is now an understanding and they went through it with the Strategic Plan that there is more to meeting a level of service than just gross acreage. One reason is if all the land is in one part of the city and it is only a Hammock Park, then there are not the active spaces, the playgrounds and so forth; if it is only the natural areas and within walking distance for someone on the opposite end of the city then the complete level of service really has not been met. Two more components to the City's level of service is being brought forward in the next Comprehensive Plan, accessibility and different types of facilities, because a complete parks system needs to have all the different types of parks not just all natural areas or all ball fields.

Mr. Gizzi noted in the Strategic Plan they did identify the services caps throughout the city and also the amount of amenities needed in a city of this size.

City Manager Bramley advised according to the National Recreation and Parks Association the 6.2 acres is the standard based on all the studies they have done for what is an adequate level of service. Level of service as Ms. Sheets explained is the basic, you can go above, but not below and everyone in their Comprehensive Plan has to have a level of service. She noted in two cities she previously worked for the level of service was 4 acres per 1,000; she was delighted to see the 6 acres per 1,000 in Dunedin and that can be seen throughout the community. She emphasized there is a test and that is from the National Recreation and Parks Association. Actually the level of service is developed park and passive park as well; a passive park is considered developed park because it will never be developed. To Vice-Mayor Freaney's point and in the Comp Plan once those areas are designated as environmentally sensitive or passive they are considered developed, there can be something like a boardwalk, but that is it. She thinks the 6 acres meets the Commission's Epic Goals in that the open spaces in Dunedin are fantastic with their maintenance and the amenities offered to residents and she thinks it is a good guideline.

Commissioner Gracy in regard to the 33% stated she was warming up to that because of much of the feedback and what the LDO has meant for her. In considering this issue she wrote down Land Dedication Ordinance and looked at development versus acquisition and for her as we become more aware we are urban, it does matter to her that we are taking an acquisition approach in some instances in the city. She can see planning and going forward with the recommendation. She noted the 20% offered by Vice-Mayor Freaney is not bad either; she could come up from 10% and 33% is a little high. It is a balance that is growing on her.

Mayor Bujalski asked for explanation of where the 33% works into the calculation again; she did not want to create a calculation and then have an ordinance that is another.

Ms. Sheets explained the acquisition part is based on the current average vacant parcel of land in Dunedin. All the vacant parcels per the Pinellas County Property Appraiser were added up and the valuations of them and that are the average cost of acquisition. The development part, they looked at four different ways, again just because you acquire a piece of property does not make it a park so, there is a cost to the City to convert the use of whatever it was into a functioning park; a blank piece of property that sometimes it is a beautiful green space that is great; however, other times it is not, it is converted residential property or converted city hall property and we have a cost to make it into a park. Staff looked at two other cities, Weaver Park and a hypothetical park to come up with an average cost of approximately \$166,000 per acre to take a vacant parcel of land and make it into a park.

Mayor Bujalski asked if that is part of the formula when costing it out to a developer and Ms. Sheets advised that it is, those numbers are used to calculate the fee, so about one-third of that fee is for development costs versus acquisition costs. Mayor Bujalski explained her concern for using that formula to charge the developer, but not allowing the City to use the 33%, not that she is supporting the 33%, but that those are two different things.

Mayor Bujalski commented in most cases of new development now they are paying their fee. She gave an example of getting \$100,000 from a development; is the City taking the 33% then and putting the \$35,000 in a separate fund and the \$65,000 in another fund or what is the 33% of, when looking at the entire fund or each time the fee is received because those are different amounts.

Ms. Sheets explained when this ordinance went into effect, five years went by and over that time the fund built up \$1 Million and then when preparing to use it then it would be since this ordinance came into effect a certain amount of money has come in and at no time going forward should there have ever been spent in total more than 33%. Now say \$1 Million came in and \$500,000 was spent on acquiring a new property and there was only \$500,000 left, but wanted to spend \$200,000 of that to develop that same \$500,000 parcel or some other parcel she would look at the total dollars that have come in over the five years and say of those total contributions; it's a running tally because you're going to spend some on acquisition and if you only look at what is left in the fund you don't take into account you already spent 90% of the money on acquisition.

City Manager Bramley noted the important part also is it is up to 33%; if 33% was taken off immediately then that would be different.

Mayor Bujalski commented she can see where this money can be used to make a piece of property publicly accessible; she does not see it as being the bigger projects; she does not know how that language can be included in the ordinance.

Mayor Bujalski summarized the staff is recommending 33%; Vice-Mayor Freaney suggested an alternative of 20%; City Attorney Trask had no problem with the conflict of the 33% and that 20% recommended to which he responded that he recalled mentioning to Ms. Sheets and Mr. Gizzi he does not feel that 33% is, that he was comfortable with that, he said some number over 10%. He reiterated it is ultimately the Commission legislative decision, but he thought it was a too big a jump from 10% to 33% and he has talked to them about that over the last about six months so, he does not see that it conflicts and then again he has his own personal opinion that it should be something less than 33%.

Mayor Bujalski determined the consensus of the Commission was for the direction of 20%.

Community Redevelopment Area LDO Fees

Lastly, the Commission requested information on how the proposed fees would vary for residential developments both inside and outside of the CRA.

Ms. Sheets explained this was a question regarding the current use of the LDO funds versus the new proposed flat rate scenario and how that would effect developments both inside and outside the CRA.

Ms. Sheets advised:

Under the proposal if we were to take the new model and apply it to the existing developments that are either recently completed or recently approved, you would see outside the CRA the highs and lows in both scenarios go away so, there is more normalcy and a much smaller range of fees they would pay both inside and outside the CRA, it comes to a middle ground between the two.

Vice-Mayor Freaney verified with Ms. Sheets the City would still get a little more revenue with the proposed.

Staff has prepared those tables and graphs in the presentation.

LAND DEDICATION ORDINANCE (LDO) FEES COMPARISON			
	Current	Proposed	Proposed Change to SFH
CRA Average / Unit	\$4,283	\$2,513	\$4,337
Outside CRA Average / Unit	\$1,222	\$2,037	\$2,551
Combined Average / Unit	\$2,115	\$2,176	\$3,072
Total Fees	\$1,391,792	\$1,431,969	\$2,021,540
Analysis of 15 developments currently approved, in process or recently completed.			

The Proposed Change to SFH column is in relation to some cities counting townhomes as single family homes, so in their code it will say single family attached or single family detached. If the City in the future were to consider townhomes the same as a single family home these are how the dollar amounts would come out which would result in about \$600,000 more into the LDO in the future with those same type of development patterns.

Ms. Sheets advised it was the prior Commission consensus to reclassify townhomes as single family homes and she wanted to show how the numbers would break out.

Mayor Bujalski noted Ms. Sheets had advised how in infrastructure it is considered. Ms. Sheets advised in talking with Building Official DiPasqua he advised townhomes are considered the same as single family homes; condominiums are considered multi-family.

When Mayor Bujalski asked why it was considered different, Ms. Sheets advised that is how it always was since 1975 and acknowledged the infrastructure is considered in a different

way. Ms. Sheets explained the LDO code said a single family home was just a completely detached unit.

Mayor Bujalski clarified with Ms. Sheets the table provided indicated average cost per unit. She thought the reason for doing this was to make the fees in the downtown and outside the downtown more consistent. Ms. Sheets agreed. Mayor Bujalski stated in going to the single family home which in concept she agrees with, without looking at a number should be done for consistency; however, that makes it go back to what is currently being done with a huge gap.

Ms. Sheets explained a townhome inside and outside the CRA under the new system would pay the same; it won't matter where the development is happening; there just should be the discussion of whether or not we think townhomes function and have the impact. Is a townhome with 3 bedrooms/2 baths any different than a 3 bedroom/2 bath single family home. Do we think the impact of townhomes generally function more like a single family home or does the residential occupancy of our townhome developments bring in more people; that is why the fee changes that we calculate based on census data 2.73 people per unit versus 1.49 in a multi-family. Do we think the impact of the townhome developments in the city, if we think they are more like condominiums and there are fewer people in them on average we can continue to treat them as multi-family, but if we think the townhomes that are being developed are functioning more like single family homes, but are just attached we can consider them in the same range as the single family home.

City Manager Bramley noted the change is single family homes and it cannot be certain how many townhomes will be built within the CRA. That said she thinks that would be something the developers would take into consideration when building.

Mayor Bujalski asked would we then be discouraging townhomes and pushing everything to condominiums or apartments because the townhome fee is higher. City Manager Bramley noted a developer is going to make more money from a townhome regardless.

Mayor Bujalski commented that is all philosophical, but the reason for concern is that big discussion was the LDO is so much more expensive to develop in the downtown which is why those incentives were offered and discounts to begin with than it is outside downtown and in looking at the proposed it is more even per unit fee, but when you look at the proposed with the change to single family home you are back to the wide gap, so are we counter intuitive to what we went into this for. She apologized for not see this previously it was that she was so focused on being consistent she was not seeing the difference in the two fees.

Ms. Sheets stated in her opinion the consistency is still there; it is not creating a CRA versus non-CRA gap. The number change is there was more townhome development in the CRA and more single family home outside the CRA. It is just a matter of discussion as to what we think a townhome should be considered in the future whether a person builds a townhome inside or outside the CRA their LDO fees will be the same going forward that will be the consistency that if someone comes to the City of Dunedin no matter where they develop they know what their LDO fees are going to be.

Mayor Bujalski asked regarding the change to the townhomes the thoughts as to whether or not that is steering the development pattern away from townhomes by doing this. City Manager Bramley commented they have been in on these meetings and they understand.

Consensus: Change the townhome designation from multi-family to single family home.

Mayor Bujalski reviewed the staffing memo to be sure all the issues/topics had been discussed and direction provided.

City Manager Bramley expressed thanks to Ms. Sheets and Mr. Gizzi who have worked on this for a very long time and it is a huge issue. Ms. Sheets came up with logical solutions to many of the questions and getting to a formula considered to be very beneficial to the city going forward and it was very clear to the development community as well.

Vice-Mayor Freaney commented this was well vetted to the public as well and they were feeling good about the consistency.

Mayor Bujalski requested the final ordinance be brought to the Commission soon as there are development projects coming up and a number of residents have expressed concern regarding the incentives being provided.

City Manager Bramley commented for the record she thought the incentives were crucial to the development of the downtown the way it looks now, getting through the recession. This is a moment; the City had a plan and worked the plan and conditions changed. We are out of the recession, development is booming and the city is doing great and this is a solution to that incentive program. Those folks who put the incentive program in place really got the downtown moving and it really worked and now it is time to change because times have changed. She thinks the Commission has made a good decision in the direction they have given this morning.

5. INFORMATIONAL ITEMS

5.a. Commission Discussion

Plastics: Commissioner Gracy advised she received a few emails from residents which she has not had the opportunity to respond; however, she will. She provided an example of an alternative to plastic straws and many residents have asked what the Commission is going to do and she does not know as yet. She wanted to show what other cities are doing and this one comes from Largo. She suggested asking the City's new Sustainability Coordinator to take a look at the issue, actually the reduction of all single use plastics. She is not trying to institute a ban of any sort; however, asking what the City of Dunedin wants to see and how we should have our products displayed and what should be offered within City property. It is a conversation the Commission might have some dialogue around.

Vice-Mayor Freaney commented it is good to note that many of the cities restaurants are already proactive on this issue.

The Commissioners were in agreement for the subject of a future dialogue. Mayor Bujalski suggested also sending the issue to the Committee on Environmental Quality (CEQ).

Hands Across the Sands: Commissioner Gow commented regarding the annual event "Hands Across the Sands" and Clearwater did a fabulous job last year and it is not necessarily put on by the municipality, but they were greatly involved with the Mayor and Commissioners participating at the event as well as Senator and State Representatives. That is coming up in May and he is reaching out to some of the organizations that might put that on, the Sierra Club, the League of Women Voters and others. He will bring back more information when he has it.

Mayor Bujalski advised regarding the following items.

Edgewater Drive Scenic Corridor and Truck Route: She and City Manager Bramley attended the Edgewater Drive Advisory Committee in December and from that meeting were the issues to research what it entails for the Scenic Highway designation and also there was discussion regarding the Truck Route on Alternate U.S.19 in that section as to whether or not it can move to C.R.1 or limit the hours on the Edgewater Drive portion. In order to do research or consider the application it will need to be sent through Forward Pinellas, not that the Commission is approving these items, just authorization to take next steps.

The Commission agreed to pursue research and next steps for the items presented by Mayor Bujalski from the Edgewater Drive Advisory Committee.

Medical Marijuana: A letter was prepared to send to Governor DeSantis regarding zoning for medical marijuana. The Governor wants new legislation on the issue; therefore, if he is working on that making the production more horizontal than vertical it is the perfect opportunity to ask for local zoning authority over it. The idea is to send a strong letter to the Governor as well at State Representatives and reminding the Governor his home town really needs for this to happen.

Commissioner Gracy commented while she would support the letters she questioned whether or not it is an item adding to the already existing brick and mortar stores. She commented that if it is to be able to smoke marijuana it is just another line item within their building. She understands the issue of zoning and she wants to do that. She explained the Governor has dropped the appeal for that is currently in place that bans the ability to smoke; therefore, allowing it to be a smokeable medical agent.

The Commission agreed to send the letters to the Governor and State Representatives and Senators regarding local zoning control for medical marijuana.

Round-Up Use: Round-Up use has been a big topic of environmental issues and staff has already been looking at it over the past year. At this point to take it any further it needs go to the CEQ. In addition research needs to be done for a legitimate replacement. Currently the City is not using it a lot, but it is being used. Research does mean staff time and no one wants to do that without Commission approval. If the City is going to implement a ban there needs to be a reasonable replacement.

The Commission agreed to authorize the City Manager to send the issue of Round-Up use to the Committee on Environmental Quality and direct staff to research alternatives.

5.b. City Clerk's Update - None

5.c. City Manager's Written Report

In addition to the written report attached to the agenda package City Manager Bramley advised:

There are a couple of good applications for City Clerk currently being vetted.

The Listening Session is coming up on the subject of Short Term Vacation Rental on January 30, 2019 at 6:00 P.M. at the Hale Senior Center.

The City Commission will be meeting at the Dunedin Fine Arts Center to discuss goals, vision and mission statements and the business plan on January 29, 2019.

She is beginning her round of employee communications visiting every department and division in their work place to talk about some of the larger scale projects as we enter into the budgeting process.

The Citizen Survey had amendments and changes as a result of the previous conversation and it is on schedule to get it out at the end of the month.

5.d. City Attorney's Update - None

5.e. Commission Comments

Vice-Mayor Freaney:

Referred to a letter the Mayor and Commissioners should have received a letter from the Dunedin Historical Society regarding the occupant of the Box Car. She noted there are improvements being made.

Extended kudos to Cameron Campbell for her hard work and all those who helped her with the Dunedin International Film Festival.

Noted she continues to receive great comments about the lights in the park.

Related Mayor Bujalski asked her to attend a meeting of the Toronto Blue Jays that had to do with the event with the Dunedin Chamber welcome back event which will be on February 19th or 20th of the month. Opening day is February 23rd and it looks like the Mayor's Challenge will be March 15th at the Phillies stadium.

Commissioner Gracy

Advised she was able to plan a trip to Tallahassee to discuss film incentives along with former State Representative Carl Zimmerman who knows the floor there and who and where to get to; that will be in early February.

Advised she has been invited to be a panelist for a Home Rule panel that Mayor Waters from Seminole is putting on at St. Petersburg College in Seminole in early February.

Vice-Mayor Freaney advised she was booked to go to the Florida National League of Cities in March and she has a list of subjects to push.

Mayor Bujalski

Advised David Downing has resigned from the Tourist Development Council. She does not know the interim replacement at this time; she was told there will be a national search for the CEO position. This year Pinellas County Commissioner Seal is the Chair and she brought forward creation of two subcommittees, one on marketing and one on budget and finance similar to what the Pinellas Suncoast Transit Authority (PTA) does in order to have better oversight over the Visit St. Pete/Clearwater management. The second in charge of the TDC will be attending the Visit Dunedin next meeting to give a presentation as there is a concern the connection with Visit St. Pete/Clearwater has not been as good as it has been in years past. At the last TDC meeting she did ask at what point could we get more money and actually talked about the Dunedin International Film Festival and there were kudos given to that; she put it out that Dunedin wanted to see the \$500,000 film budget doubled to \$1Million considering how much money is being pulled in so, over the summer there will be budget hearings and she will continue to advocate for that.

Requested in relation to Forward Pinellas for everyone to talk to their Legislators regarding the FDOT revenues that are coming in less than projected for this year. Her

understanding is some of that was because they were not allocated as much funding through the Legislative process which means they are suggesting putting off a year the redevelopment of the Curlew and Tampa Road intersections at U. S. 19 which was in the top ten most dangerous intersections. She has already spoken to the Director who indicated that was unacceptable for the number of deaths and injuries that happen there.

ADJOURN MEETING

The Work Session adjourned at 12:36 p.m.

NOTE: The Work Session was completely recorded and the recording is in the official file. This meeting was also broadcast by *Dunedin TV*.

Julie Ward Bujalski
Mayor

Attest:

Denise M. Kirkpatrick
City Clerk

DUNEDIN, FLORIDA
MINUTES OF THE CITY COMMISSION WORK SESSION
FEBRUARY 5, 2019
9:00 A.M. – 12:30 P.M.

PRESENT:

City Commission: Mayor Julie Ward Bujalski, Vice-Mayor Freaney, Commissioners Heather Gracy, Deborah Kynes and Jeff Gow.

Also Present: City Manager Jennifer K. Bramley, Deputy City Manager Doug Hutchens, City Attorney Thomas J. Trask, City Clerk Denise M. Kirkpatrick, Planning and Development Director Gregory Rice, Planner II Frances Sharp, Economic & Housing Development/CRA Administrative Coordinator Jeannie Garner, Public Works and Utilities Director/City Engineer Jorge Quintas, Sustainability Program Coordinator Natalie Henley, Project Engineer Tim Calvit, Assistant Director of Public Works & Utilities Paul Stanek, Stormwater Coordinator Whitney Marsh, Information Technology Services Division Director Michael Nagy, Human Resources and Risk Management Director Theresa Smalling, Parks and Recreation Director Vince Gizzi, Parks & Recreation Administrative Superintendent Lanie Sheets, Community Center Program Coordinator Jorie Peterson, Purchasing Agent Chuck Ankney, and approximately five people.

CALL TO ORDER

Mayor Bujalski called the workshop to order at 9:00 a.m.

PRESENTATIONS – None

CITIZEN INPUT

Sharon Hermon of 2325 Armour Drive in Fairway Estates advised she was opposed to short term rentals being expanded. Fairway Estates is not zoned for short term rentals. Her main concern is transient people coming in day after day. The way the statutes are now if it is opened up we can't go back. She suggested the issue be tabled for now until the State Statutes are changed and take it up with the State Representatives to put that on the table and if statutes are changed then look at the possibility of expansion in small increments in the city.

Pat Coleman of 356 Perth Court advised she is all for the Airbnb in approved zones; however she would not like a party house on her street or next door to her. You never know what kind of neighbors you are going to have; it is a classic fear of homeowners especially families with children. Not all guests are rowdy, but unlike in a hotel with a concierge there will not be anyone on site to keep the rowdy people in line.

1. CONSENT AGENDA

1.a. Approve the minutes for:

1. November 13, 2018 Work Session
2. December 13, 2018 Strategic Planning Session with the Board of Finance

1.b. Approve the Boards and Committees Appointments/Reappointments:

1. Dunedin Causeway and Coastal Waterways Committee - Appoint alternate member Jeffric Gazlay as a regular member to finish a three-year term that expires June, 2020.

2. Dunedin Stadium Advisory Committee - Reappoint regular members John Keller, Steven Sandbergen and Gail Dull to another three-year term that expires February, 2022.
 3. Historic Preservation Advisory Committee – reappoint regular members Carl Krave, Penny Riddle and Ralph Shenefelt to another three-year term that expires February, 2022 and alternate members Victoria Bailey and Deborah Scott to another three-year term that expires February, 2022.
 4. Personnel Review Board - Reappoint regular member James Patrick Donoghue to another three-year term that expires February, 2022.
 5. Public Relations Advisory Action Committee - Reappoint regular members Cyndi Raskin-Schmitt, Jeff Depew, Joe Winker and Stephanie Joines to another three-year term that expires February, 2022.
- 1.c. **Approve the Suncoast Brotherhood Annual Chili Cook-Off Road Closure of Douglas Avenue from Wilson Street to San Juan Lane for the Suncoast Brotherhood Chili she Cook-Off at the American Legion Road closure from 10:30 a.m. to 5:30 p.m. on Sunday, March 10, 2019.**
 - 1.d. **Approve the Revocable License Agreement for the Downtown Dunedin Merchants Association, Inc. "Mardi Gras" Celebration Event between the City of Dunedin and the Downtown Dunedin Merchants Association, Inc. for a Mardi Gras Celebration event on Tuesday, March 5, 2019.**
 - 1.e. **Approve the Revocable License Agreement between the City of Dunedin and Flanagan's Irish Pub for a St. Patrick's Day Celebration event on Saturday, March 16, 2019 and Sunday, March 17, 2019.**
 - 1.f. **Approve the Dunedin Middle School Co-Location Joint Use Agreement with the School Board of Pinellas County.**
 - 1.g. **Approve the purchase of the Avaya IP Office System upgrade in the amount of \$89,154.94 and approve the Avaya IP Office Phone System Contract to complete the FY19 City-wide Phone System Upgrade.**

Mayor Bujalski advised she was asked to pull item 1.f. Approve the Dunedin Middle School Co-Location Joint Use Agreement with the School Board of Pinellas County. She explained signed by the School Board; however, changes have been made which need to be clarified.

Parks & Recreation Director Gizzi advised the change in the agreement is very technical, in his agenda item he put the start date of January 31st while in the agreement it is when both parties execute the agreement. The School Board executed the agreement on Tuesday, January 29, 2019. The agreement is correct; it is his staffing memo in the agenda packet with the incorrect date. The agreement could be executed today if approved.

City Manager Bramley advised if the Commission is satisfied with the explanation from Mr. Gizzi it can be approved with the Consent Agenda.

City Attorney Trask stated he thought the Commission should approve the item today with the understanding of the start date.

MOTION: Motion was made by Commissioner Kynes and seconded by Commissioner Gracy to approve the Consent Agenda as presented.

VOTE: Motion carried unanimously.

2. ACTION ITEMS

2.a. Edgewater Drive Advisory Committee (EDAC) - Continuance Discussion

City Clerk Kirkpatrick advised their enabling resolution states that every third year the City Commission shall discuss whether or not the Committee should continue in existence. The Committee is advising they would like to stay on for another three year term and provided some documents and annual report.

Mayor Bujalski noted the report provided indicates projects and issues addressed:

Flooding on President Street

Crosswalks

Alternate U.S. 19

Increased Vessel Activity in St. Joseph Sound

John Grant Hubbard Park clean up

Historic Dunedin/South Dunedin

MOTION: Motion was made by Commissioner Kynes and seconded by Commissioner Gracy to continue the Edgewater Drive Advisory Committee for another three years.

VOTE: Motion carried unanimously.

After item 2.b., the Commission invited Charlotte Abington, Chair of the EDAC, up to the podium if she wished to speak on behalf of the Committee.

Chair Abington advised:

The Committee is humbled that the Commission has continued them to advise on the health, safety and welfare of Edgewater Drive, the Park and the waters adjacent.

A written report will be provided by March 31 and she noted the following:

In terms of Edgewater Drive itself it is in rather precarious condition. The good news is FDOT has told them they will resurface the road within the next fiscal year beginning July 2019. There might need to be some help as the last time the roadway was resurfaced it only lasted one year so, FDOT's contractor might need to be informed extra asphalt might be needed on the Edgewater Drive portion because of the subsurface that is red brick.

Commissioner Kynes commented she thought, "You can't fool Mother Nature" and every day she goes by she thinks the brick streets are trying to come back. She would be in favor of the bricks coming back and Mayor Bujalski stated she would be in favor of that as well. Commissioner Kynes noted the large pot holes with the brick street clearly showing underneath.

Regarding the Scenic Highway designation they began early communication with FDOT. Staff Liaison Frances Sharp has agreed and offered to head up the application process in the coming year.

Mayor Bujalski advised the City has notified Forward Pinellas of the intention of applying for the designation.

Regarding the FDOT plan for Alternate U.S.19 in Dunedin, FDOT presented for the Edgewater Drive portion taking 4 feet out of the width of the historic, beautiful scenic highway. Members of the committee are not traffic engineers; however, they do know an

earlier Commission had some reason to make the Gulf-ward, westerly lane 11 feet wide and the land-ward easterly lane 15 feet wide, perhaps because of all the side roads turning out into a stream of traffic with no traffic lights some of which are pulling boats, RV's or trucks and it was felt that width was needed to turn onto a flow of traffic. Their question from the committee is, why not temporarily hire a professional licensed traffic engineer to develop a plan for Dunedin. Then when FDOT comes with their plan the City is already ahead of the game knowing what is wanted in Dunedin, maybe from Union to Curlew, something to present and why.

Mayor Bujalski advised she spoke with the Forward Pinellas Director about this issue. FDOT will be presenting to them next week on the Alt. 19 plan. She mentioned to the Director that the residents along Edgewater Drive did not want the width of the roadway changed and he suggested it be brought up at the Forward Pinellas meeting which she intends to do. She will find out more information for the committee.

Regarding the 5 proposed flashing lights crosswalks, they think that might be too many to start and suggested possibly one at each end at Albert and Orangewood and Fenway in the middle to see how it works. Their concern is what is going to happen to the other roads and since Douglas has already been slowed with a raised-crosswalk, that is not an option into the Fenway and Downtown; and what is going to happen to Broadway and Highland on the other side of Douglas.

Commissioner Kynes advised she has heard a lot about the 15/11 feet width of the roadway and there is a lot of concern with so many of those roadways coming out onto Alt. 19 and they do not have the availability to come out somewhere else. It is a big point of discussion.

Chair Abington suggested possibly some 3-5-foot medians along Edgewater for pedestrians to stop half way when crossing would be a solution.

Vice-Mayor Freaney clarified with Mayor Bujalski the narrowing of the roadway was in relation to bike paths and the Complete Streets initiative.

2.b. Public Relations Advisory Action Committee (PRAAC) - Continuance Discussion

City Clerk Kirkpatrick advised their enabling resolution states that every third year the City Commission shall discuss whether or not the Committee should continue in existence. The Committee Year-End Report is provided in the agenda packet.

Cyndi Raskin-Schmitt, Chair of the PRAAC advised:

The committee has a very diverse group with parents, retirees, including people in the nursing field, people in the government, people interested in baseball and people interested in everything about our city.

The committee enjoys being the sounding board for City staff about communications and public relations activities. It's a first step for them to see how a small cross section of the community feels about the work they are doing. The Committee participated in:

- Citizen Survey

- Parking Materials

- Recycling Sticker

Communications Director King gives updates and the committee is able to provide feedback in the moment before things happen.

The Committee desires to continue serving the City of Dunedin.

Questions

When Vice-Mayor Freaney pointed out the report in the agenda packet seemed to be from 2017 and not 2018, Chair Raskin-Schmitt stated they did owe the Commission the 2018 report, she is new and is receiving assistance from the City Clerk's Office to learn and she will provide it soon.

Vice-Mayor Freaney commented on the great job the committee is doing and noted the example of the Citizen Survey input they provided with the expertise on the committee.

Commissioner Gracy thanked Chair Raskin-Schmitt and the entire committee and noted she can tell the group is energized.

Mayor Bujalski commented this year the Commission is talking about new forms of engagement with the community in the Business Plan which the committees will be seeing soon. She noted there is discussion of a talk show here and e-town halls; there was just a Listening Session on Short Term Rentals. She thinks this committee's feedback on how the City is communicating with the public in new and more innovative ways and how social media is handled would be very helpful and suggested the committee have a dialogue about that and work with staff on that which is one of the 5 Epic Goals.

MOTION: Motion was made by Commissioner Gracy and seconded by Vice-Mayor Freaney to continue the Public Relations Advisory Action Committee for another three years.

VOTE: Motion carried unanimously.

2.c. Award of Bid #19-1120, titled "Application of Crack Seal & Microsurface on Various Street Locations in Dunedin, Florida"

Staff Presentation

Public Works Project Engineer Tim Calvit advised:

The scope of this project involves contracting with a company qualified to furnish all materials, labor and equipment necessary to install crack seal, double microsurface and full-depth reclamation, located throughout the City. Roads requiring these treatments were identified using the City's Agile Assets pavement management system software.

City staff has reviewed the bids. The low bid was submitted by Asphalt Paving Systems, Inc., (APS) of Zephyrhills, FL, in the amount of \$552,678.10. The bid met all of the requirements of the bid specifications and was found to be the "lowest cost, responsive and responsible bid". Asphalt Paving Systems has previously and successfully completed projects of this nature for the City of Dunedin. The company is also an FDOT pre-qualified contractor.

Construction is planned to commence as soon as possible following the issuance of a "Notice to Proceed" (NTP). It is currently anticipated the NTP will be issued during the month of March, with substantial Completion in June of 2019.

As noted in the 'Budget Impact' section herein, Funds for this project were budgeted in the County Gas Tax Fund and the One Cent Sales Tax Fund in FY18, under Project #631801. Those funds will be carried-forward into Fiscal Year 2019 in order to complete this work.

Staff hereby recommends the award of Bid #19-1120 to Asphalt Paving Systems, Inc., in the amount of \$552,678.10, as noted.

Questions for Staff

Vice-Mayor Freaney stated her support for the recommendation. She noted she is asked about the brick streets all the time and she recalled those were going to be worked a little differently in the budget.

Public Works and Utilities Director/City Engineer Quintas advised this contract is a carry-over from 2018 and there has been work on the 2019 contract and when the primary Engineer returns from Maternity Leave there will be another package to advertise including identifying at least \$50,000 to be allocated towards brick streets in this fiscal year. If additional dollars need to be pulled due to the scope of what needs to be done it will be; it will probably be its own separate contract because of the specialty type of work. In this case it is primarily a full-depth reclamation contract. If there are no successful bids for the brick work it is possible some of the work will be done in-house.

Vice-Mayor Freaney commented along with that is the questions of how far \$50,000 is going to go for brick streets, which she would think is not too far. She asked about Buena Vista and Mr. Quintas stated that project probably will be substantially more money to be allocated as it would probably be removing the bricks and replacing the base and then put the bricks back.

In response to the question from Vice-Mayor Freaney, Mr. Quintas advised there is a priority list for the brick streets which are found to tend to last a very long time as part of the asphalt pavement program. Vice-Mayor Freaney would like to have a copy of the list.

Commissioner Gracy asked if now that there is a pavement process in place when and if this is approved could there be a grid map so residents can see where their dollars are being used and which roads are being updated. Mr. Quintas advised that could be done and possibly put it up in the GIS for everyone to view.

Mayor Bujalski clarified with Mr. Quintas another list will be brought forward for FY2019 and that is almost \$1Million; Mr. Quintas noted it is straddling fiscal years and he expects the next contract will be close to the same as this one at \$500,000.

Mayor Bujalski advised Pinellas County is beginning to discuss the Gas Tax for transit improvements; however, that also means the City will get an added portion if that happens. Mr. Quintas noted over the last couple of years the Gas Tax portion has been declining and right now is at about a 2/3 to 1/3 split.

Mayor Bujalski opened the meeting for public input. Hearing none, she closed the public input.

MOTION: Motion was made by Vice-Mayor Freaney and seconded by Commissioner Gow to award Bid #19-1120 to Asphalt Paving Systems, Inc., of Zephyrhills, FL, in the amount of \$552,678.10.

VOTE: Motion carried unanimously.

2.d. 2018-19 Property, Casualty & Workers' Compensation Schedule of Insurance Renewal Evaluation.

Staff Presentation

Human Resources and Risk Management Director DR. Smalling advised:

Exhibit A shows the Schedule of Insurance Premiums for FY19 which indicates when the City's policies will renew. For those who have not renewed as yet the estimate is usually approximately 5%.

This is brought to the Commission for authorization to negotiate the policies as they come due.

The figures provided are termed as "not to exceed"; unfortunately when the evaluation is done in advance of receiving estimates the inventory changes. She reviewed some examples provided to indicate differences.

Excess Workers' Compensation increased with the City's payroll increasing 11% and she explained how the State calculates what to charge for premiums. The two years that are creating an issue will drop off on the next round.

Property went from \$417 to \$486 and there are a few reasons for that including that before the City's inland marine and electronic data processing were separate policies and are now a part of the policy with the Florida Municipal Insurance Trust (FMIT) which is included in that premium. Also last year FMIT did an assessment of all the City's assets and the total insured value increased by about \$8 Million causing a commensurate increase in the premiums.

The City is currently conducting an independent appraisal of all current City buildings and property to ensure a proper valuation of inventory.

The City also has the option of what they want to be covered under the Self Insurance Fund and what they want FMIT to cover.

Questions for Staff

Commissioner Gracy asked what happens if the appraiser determines a different number; Dr. Smalling explained that FMIT has an online system and staff will go into the system and put in what they believe to be the correct values and it will adjust the premium.

Vice-Mayor Freaney clarified with Dr. Smalling that the Gehring Group acts as the City's broker to bring in these prices and the City will be going out to bid, first for the insurance benefits. The contract for the property and liability expires she recalled in August when there will be a Request for Proposal (RFP), the last RFP was five years ago and this is the last year with the property and liability side.

Mayor Bujalski verified with Dr. Smalling this exercise is done annually, so next year and the year after the property insurance is expected to increase because of the stadium and the new player development complex. Dr. Smalling explained with negotiating with FMIT they were asked for an estimate with the \$81 Million.

Mayor Bujalski inquired regarding the flood insurance for 1899 San Mateo Drive and Dr. Smalling advised that is St. Andrews Memorial Chapel.

Mayor Bujalski opened the meeting for public input. Hearing none, she closed the public input.

MOTION: Motion was made by Commissioner Gracy and seconded by Commissioner Gow to authorize Staff and the City's Risk Broker to negotiate insurance premiums within the projected renewal limits.

VOTE: Motion carried unanimously.

2.e. Florida Communities Trust Grant Agreement for Hammock Park (Moved from 2/7/19 Meeting to 2/5/19 Work Session)

Staff Presentation

Parks and Recreation Director Gizzi advised:

On July 28, 2016 the City Commission authorized the purchase 8.7 acres of land from Our Lady of Lourdes Catholic Church to expand Hammock Park for \$1.34 Million. At the same time, they authorized staff to apply for a grant from the Florida Communities Trust (FCT) to help pay for the cost of the acquisition. The initial grant application did not score high enough for funding allocations. There was only \$10 Million available statewide; sometimes the FCT has funded up to \$300 Million.

Since that time, the City of Dunedin applied for and received funding toward the project from a Pinellas County BP Settlement grant in the amount of \$250,000, and \$27,000 donation from the Friends of the Hammock, as well as transfers from the Land Dedication Ordinance (LDO).

In November 2018, the City received notice from FCT that other projects from the 2016 funding cycle had not materialized and the Hammock Expansion grant application was now eligible for funding. This agreement would provide for 50 percent of all eligible acquisition expenses (approximately \$682,632) toward the remaining debt, which would now be approximately \$146,000. A management plan still needs to be submitted and approved.

The terms of the agreement would be to provide recreational amenities including a trail at least 1/2 mile in length, picnic benches, and a water fountain. The trail and benches are already completed with only the water fountain remaining. The City would have three (3) years to complete the amenities.

If all goes as planned with submitting documents the City could have the check by the end of the State's fiscal year, June 30, 2019.

FCT requires the City execute the agreement first and then it will be sent to the Department of Environmental Protection and have the grant completely executed.

He thanked Parks & Recreation Superintendent Sheets for the work she put into this grant; also in 2016 there was assistance from Harry Gross, former Assistant City Manager and Parks & Recreation Director. Ms. Sheets will continue to coordinate the management plan and the remainder of the documents with the State.

Questions for Staff

Mayor Bujalski recalled there were some Land Dedication Ordinance funds toward this project and Ms. Sheets advised annually at the end of each fiscal year any contributions coming into the LDO are used to make the transfers she recalled one year was \$112,000 towards the deficit on the purchase price. Mr. Gizzi noted there was the \$250,000 received from the BP Funds and another \$27,000 from the Friends of the Hammock. City Manager

Bramley will provide information on the funding to date. Mr. Gizzi noted Ms. Sheets had figured there would be about \$140,000 left to pay off on the \$1.34 Million debt.

Mayor Bujalski opened the meeting for public input. Hearing none, she closed the public input.

MOTION: Motion was made by Commissioner Kynes and seconded by Vice-Mayor Freaney to approve DEP Grant Agreement Number UA011.

Commission Comments

Commissioner Kynes commented there was a change in the funding to the FTC and that came up in the Environmental Committee at the State. That was when the City saw there might be funds available. She is very pleased at being down to \$140,000 from the \$1.34 Million. She asked for clarification of what the Mayor was asking for.

Mayor Bujalski explained she was asking how much has been paid out of the LDO so far and the reason for the question was that before the LDO and from the total purchase price there is grant funding or funding from the Friends of the Hammock or from Pinellas County and the balance of the \$1.34 Million is \$380,000; she wants to know how much has come from LDO which then says even with the \$112,000 it comes down to roughly out of the City's budget \$250,000 total being paid for the 8 acres. There was much discussion at the time about how difficult it is to get grant funds after the fact and that was big concern of the community spending money the City did not have. She thinks it is a big story to say that in the end the City is only spending between \$200,000 and \$300,000 for this 8 acres and that message should be communicated very strongly. She does need to know the total amount of the LDO.

Ms. Sheets noted the approximate numbers were \$90,000 last year, the year before \$112,000 and the year before that was \$40,000 plus. Mayor Bujalski noted then it is around \$200,000 spent and that is really impressive. Mr. Gizzi advised the balance in the LDO currently is \$55,000 that can go toward the \$140,000.

Commissioner Gow commented at the time he was on the other side of the dais and while they were pushing extremely hard from the public side or the environmental side it was something the City needed to do and they also knew the financial burden placed on the City. He wanted to say thank you again for taking that leap of faith and working so hard to find the funds. This is really exciting to find the impact on the City budget was as small as it was.

Vice-Mayor Freaney commented she was on the other side of the dais as well and it was the easiest question asked during her campaign for her to say yes the City needed to buy Hammock Park. She thinks it goes to show you never regret a green space decision. It was a grass roots initiative; the Commission Chambers were packed because the residents of Dunedin love their green space. This is a great reward for taking that leap.

Commissioner Gracy agreed and noted being on this side of the dais during that time was transforming in her political career. She took this time to recognize all the community partners in the city and to State Representative Chris Sprowls and his office who deserve a lot of recognition.

Mayor Bujalski acknowledged how much City staff went through at that time; there was a recommendation not to purchase and the Commission went against that which put staff in an awkward position and they have done really good work making it a workable project.

VOTE: Motion carried unanimously.

2.f. The proposed agenda for the February 19, 2019 Work Session.

City Manager Bramley advised during the course of the briefings and after the Listening Session it is apparent the Commission would like for the five of them to discuss the Short Term Rental issue and also to provide direction to staff at the end of that discussion if necessary. She has shared with those who brought it up how much information staff will be able to bring; the purchase is being made for the program that will tell where the short term rentals are located and staff will compile the results of that listening session and any other information the Commission would like to see for the workshop item.

City Attorney Trask advised the proposed agenda item 2.c indicates the Ordinance Review Committee request is for an additional 2 months; however, the request will be for 3 months.

MOTION: Motion was made by Vice-Mayor Freaney and seconded by Commissioner Kynes to approve the proposed agenda for the February 19, 2019 Work Session to include the Workshop Item of Short Term Rentals and amend item 2.c to 3 months extension for the Ordinance Review Committee.

VOTE: Motion carried unanimously.

Vice-Mayor Freaney requested staff regarding the Short Term Rental issue to bring as much as possible fact based data from agencies that have done studies on the impact of Airbnb's, short term rentals and so forth. She would find it very helpful in considering the issue.

Commissioner Kynes noted Commissioner Gracy has provided information from the League of Cities. City Manager Bramley stated she has gone to their website repeatedly where they have a drop down menu on that issue.

Mayor Bujalski commented she thought everyone agreed it was important to have the initial dialogue quickly and determine whether or not it should be expanded and next steps.

City Manager Bramley commented her impression in discussing this issue with each of the Commissioners is that they have had their listening session, that public input component has occurred. The purpose of this workshop is not to solicit that public input again, but for the Commission to discuss the issue. Given some of the emails being seen it could turn into an all day meeting when this is the opportunity for the Mayor and Commissioners to talk amongst themselves about the issue.

Mayor Bujalski commented if people were present they would be allowed to talk; however, she is not soliciting comments; it is for the Commission to have the dialogue.

Vice-Mayor Freaney commented she is not soliciting input at the meeting either; however, based on the emails being received it is hard to say because there seems to be a peaked awareness so there might be a lot of people. She noted there are a lot of people making contact ahead of time.

Mayor Bujalski noted because it is a workshop and there will not be a vote taken; it will be to leave it the way it is today and there is no vote and it moves forward to enforcement or to determine there is going to be an expansion and that has to come back in ordinance form that will be advertised and that is where you would think the major public input would come in. She noted there are also stages that can be considered.

Commissioner Gow commented regarding the listening session he was a little apprehensive going in, but at the end he was very pleased at the tone and number of people who spoke, the balance of hearing from all sides.

Vice-Mayor Freaney commented she continues to always be uncomfortable with applause during these types of meetings as she thinks all people are concerned with public speaking and it can intimidate someone who might want to speak and they decide not to. Mayor Bujalski commented it is just difficult on how to control that. Vice-Mayor Freaney thought most people would understand when it was explained and she just thinks it is worth continuing to try to reinforce in the future.

City Manager Bramley stated she did not want anyone to think that she does not want to solicit public input; however, emphasized she wanted to be very clear about the intent of the workshop.

Commissioner Gracy asked if there is a difference between Vacation Rental and a Short Term Rental and City Attorney Trask advised there is no difference and that the legal term is really Transient Rentals, but all types of terms are used.

BREAK 10:00 A.M. – 10:11 A.M.

3. WORKSHOP ITEMS

3.a. USF Project Update

Staff Presentation

Planning and Development Director Rice introduced the agenda item seven topics to be presented by various staff members.

USF Affordable Housing Report

Economic & Housing Development/CRA Administrative Coordinator Garner advised at the May 15, 2018 City Commission Work Session Professor Elizabeth Strom and students from University of South Florida presented their findings from the Affordable Housing Study. The USF Affordable Housing Study is the result of the City's partnership with the University of South Florida's Community Sustainability Partnership Program for Best Practices on Affordable Housing. Ms. Garner thereafter referred to the PowerPoint presentation provided; below are the key recommendations, challenges and action items regarding affordable housing in Dunedin from their study.

Completed Action Items: The following are action items that have been completed and/or are on-going:

- ✓ Form a Housing Team
 - Economic Housing & Development
 - Planning
 - Community Relations
 - Economic & Housing Development/CRA Administrative Coordinator Garner
 - Dunedin Housing Authority
 - Pinellas County Community Development
 - Pinellas County Housing Finance Authority
- ✓ Designated Housing Liaison

- Economic & Housing Development/CRA Administrative Coordinator Garner
- ✓ Increase awareness of current programs
 - Communications updated the website with all the information provided at this workshop. Social media is greatest impact for communication.
 - Print materials are being put together to be available at City Hall and the Library.
 - Speaker series to be proposed at the libraries, to include independent living, home repairs, grants and subsidies. Many programs are available through the Pinellas County Community Development of which Dunedin is a part of the consortium for affordable housing these include down payment assistance, rehab money, independent living; however, most people are not aware.
 - A Housing Fair is already an initiative in the Business Plan for the Spring.
- ✓ First-time Homebuyers Workshop
 - The first workshop was in November in partnership with the Education Alliance Association. It was well attended with good information provided. It allowed people to build a path to affordable housing; everyone in attendance said they were looking for a home in Dunedin. It was a 4-hour workshop with a lunch served.
- ✓ Build on housing partnerships
 - Information is available on the City's website.
 - Contact person is Economic & Housing Development/CRA Administrative Coordinator Garner for Dunedin
 - Programs offered to 80% area median income for those eligible for workforce and affordable housing.
 - Benchmark for qualifying people for affordable housing utilized by the County in the area
 - Typically 60% is Low Income Rental
 - Typically 85% is Affordable Housing for purchasing a house or townhome
 - Typically up to 120% is Workforce Housing
 - These fluctuate based on the size of the household and the actual median income changes based on the area and can change year to year.
 - Programs considered most impactful for this community include:
(Details are provided in the PowerPoint)
 - Home Improvement Assistance is 0% interest income eligible.
 - Independent Living Program that is income eligible as well as other eligibility qualifications. This includes wheel chair ramps, grab bars and so forth.
 - Down Payment Assistance for first time homebuyers; this one is an interest free subordinate mortgage that is almost like a

second mortgage but is interest free. This includes purchase prices and an 8-hour buyer education program and would be offered at the Housing Fair.

- ✓ Review Accessory Dwelling Unit (ADU) Ordinance
 - City of Dunedin has been extremely proactive on this initiative.
 - Up to 800 square feet is allowed in an attached situation for someone to live in the unit.
 - There has been concern regarding making it larger or changing the architecture from the primary home and that it could become a bed and breakfast or vacation resort type facility.
 - It also produces additional affordable housing.
 - It is a tool for someone to have someone live there, produce income and an affordable housing unit.

Housing and Economic Development Director Ironsmith advised:

Some things being considered include:

Consider use of a portion of Code Enforcement Proceeds from Code Enforcement actions to promote and support affordable housing initiatives. City staff is looking to possibly bring a plan to the Commission in the summer after the results on received from the Affordable Housing Needs Assessment.

Green building including promotion of solar

Inclusionary Housing is being reviewed that is a policy decision at the Commission level. It is where a developer is required when they build something like a small subdivision to have a certain amount of affordable housing. There is not too much of that in the county; however, it is prevalent in other states like New Jersey.

Also work is being done for the Housing Element of the Comprehensive Plan that will come to the City Commission for consideration.

- ✓ Build a database/map of potential properties to explore
 - Identifying potential properties to explore
 - Explore the use of surplus land proceeds
 - Encouraging Green building

Mr. Ironsmith noted the above are continuous and always in play as staff is always looking for those opportunities.

Challenges:

- Little vacant land
- Majority of jobs in Dunedin are in the retail/service sector and lower paying
- Higher cost of housing and rental rates
- Limited new housing product which is affordable

Recommendations:

- Strengthen partnerships with the county and all stakeholders
- Leverage federal, state and county subsidy programs

- Identify affordable housing development opportunities
- Review regulations in an effort to support affordable housing

In Progress:

- Organize an Annual Housing Fair (2020 Business Plan)
- Housing Needs Assessment (Spring 2019)
- Identify State, County and other subsidies
- Meet with Pinellas County Finance Authority on resources (Penny Funds)
- Review surplus properties

In Progress with Planning:

- Review and identify with Planning Ordinances and Regulations
- Explore code enforcement revenues and surplus property proceeds
- Review Housing elements Comprehensive Plan
- Explore Inclusionary Housing aspects
- Explore ability to initiate workforce housing

Next Steps:

- Housing Needs Assessment
 - A meeting is scheduled with a consultant today to work on the scope of services
- Target Markets
- Determine Resources

Ms. Garner advised June 18th is scheduled to present the results and findings and hear Commission recommendations as to where the City should be moving next for Affordable and Work Force Housing. It will be a more comprehensive report.

Questions for Staff

Vice-Mayor Freaney inquired regarding the accessory dwelling unit and some of the other tools used to create affordable housing and how that is impacted by short term rentals.

Mr. Ironsmith explained it can have an impact. There was some feedback on the ADU to build them larger than the existing dwelling; however, there is a concern for a negative impact there. It is difficult to control, if there is an ADU unless there was some type of subsidy from the City and some restrictive agreement with the City Attorney for some deed covenants it would be difficult to control.

Mayor Bujalski thought the ordinance requires that it be a family member living in an ADU. Mr. Rice explained the ordinance requires the owner to live in one or the other. Mr. Ironsmith noted it is more flexible than a family member, but the owner has to be an occupant to oversee it.

Vice-Mayor Freaney noted the ADU is pertinent to the argument of short term rentals because if they are in a zone where it is permitted now, they could be used for a bed and breakfast or long term. Either way she would assume the short term rental usage of ADU if it is expanded then there is more use of it for short term, then the problem is really not being solved for affordable housing.

Mr. Rice commented actually all rental units fall in that category as they are displacing long term potentially people who need affordable housing by vacation rentals. Vice-Mayor Freaney commented she would argue if it is an area where you are not allowed to do it, then potentially unless you are doing over 90 days which would not be they typical Airbnb cycle then you are probably okay; if it was moved to allowing a more expanded zone of vacation/short term rentals then clearly that would be under the 90 day realm and that is going to allow that circulation and that may affect us in this goal is her point. Mr. Ironsmith agreed that it could and noted an ADU is not cheap to build even though smaller there is a kitchen, bathroom that are the more expensive items and it is more lucrative to do the vacation rental than the affordable.

Commissioner Kynes inquired if the ADU has to be attached, because there was clearly one behind a historic looking house that was compatible architecturally, but not attached. Mr. Rice advised it does not have to be attached.

Mayor Bujalski in relation to the short term rentals noted the USF recommendations in regard to affordable housing because this was done a couple of years ago; there is no affect on affordable housing from the short term rentals. She thought everyone could agree there is a cause and effect, so when the affordable housing assessment is done she suggested the short term rentals have to be included in the thought process.

If the short term rentals were to be expanded citywide there are areas of older housing stock in the city that would be considered for first time homebuyers or affordable housing or good potential for long term rentals that have traditionally be used for long term rentals that are going away to the short term rental industry.

Every report she has read mentions the cause and effect of that and it is harder for a community to be economically diverse when there is no balance of those kinds of housing stocks. She is not sure if it would be appropriate to go back to USF and ask them to expand on the affordable housing assessment and include the effect of short term rentals.

Mr. Ironsmith clarified with Mayor Bujalski his understanding of the concern of short term rentals and the affordable housing and how to offset or balance that which he did not have an answer. He noted staff is meeting with the consultant today so this is good timing to get the issue in the scope of work, the impact and review of the current ordinances.

Sea Level Rise Project

Stormwater Coordinator Marsh advised:

The City of Dunedin partnered with the Community Sustainability Partnership Program (CSPP) at USF to develop a strategic plan to address sea level rise. The students of the class were tasked with discerning best management practices for communicating climate change for residents, visitors, and Staff of Dunedin.

The project identified six goals for the City of Dunedin to help become a more resilient community in the face of sea level rise. The goals included: 1) the adaption of existing infrastructure and implementation of new infrastructure systems; 2) the implementation of strategies that protect homeowners, limit damage to structures, and are cost efficient; 3) address street flooding by redirecting water away from homes, preventing the backflow of seawater into drainage structures, and maintaining accessibility for residents; 4) the implementation of adaptive strategies for long-term business survival; and 5) the communication to help residents, tourists, and business owners understand sea level rise.

Since receiving this report in December of 2017, we have done the following:

- The City of Dunedin Stormwater Master Plan is underway. The project includes a vulnerability assessment to identify infrastructure that will be most vulnerable to sea level rise and changing rainfall patterns.
- The City of Dunedin, along with Pinellas County and the City of Clearwater is underway on the Curlew Creek & Smith Bayou Watershed Management Plan. The project consists of analyzing the existing watershed conditions and recommending improvements for flood protection.
- The City of Dunedin has met with Pinellas County concerning the developed CIP evaluation tool for sea level rise.
- The City Commission adopted Resolution 18-43 on 12/6/18, signing on to Sierra Club's Ready for 100 Campaign and committing to 100% renewable energy for all municipal operations by 2035. The implementation of utilizing renewable energy sources will reduce the carbon footprint, a direct link to sea level rise.

Moving forward, we are working on the following recommendations in 2019:

- Finalize the City of Dunedin Stormwater Master Plan and the Curlew Creek & Smith Bayou Watershed Management Plan.
- Design and install educational monuments signs concerning how stormwater infrastructure functions with a grant received from Tampa Bay Regional Planning Council.
- Increase digital educational outreach concerning sea level rise and climate change in our coastal community.

Beyond 2019 we look to:

- Include in the CIP outlook and implement projects recommended in the City of Dunedin Stormwater Master Plan and Curlew Creek & Smith Bayou Watershed Management Plan.

Parallel Flood

Ms. Marsh advised:

Parallel Flood was a 2015 Florida Senate Bill 1094 that required that the Comprehensive Plan be updated to account for various parallel flood initiatives in the Coastal Management Element.

USF was asked to develop goals, policies and objectives for the Comp Plan moving forward. She and Ms. Sharp have been working on the Comp Plan with the initiatives that USF put together as to how to adjust the Comp Plan and then submit that to the DEO. That is slated to take place later this year.

A part that is also critical for the DEO acceptance is the Vulnerability Assessment which is taking place under the Stormwater Master Plan.

After 2019 the City will be looking to implement those initiatives put forth in the Comprehensive Plan as City goals.

USF SR 580 CORRIDOR STUDY PROJECT

Planning and Development Director Rice advised on 2017 the USF students did a study on S.R. 580 that was used as a major component of the next steps workshop last fall. The recommendations detailed in the report included in the staffing in the agenda packet were:

- Manage Speeds with Roadway Design.
- Provide a Non-traversable Landscaped Median.
- Encourage Non-Auto Modes.
- Establish a Form Based Code Overlay District
- Promote Street-facing Uses.
- Manage Access and Reduce Driveway Density

Student street section examples were provided.

After the students went out they studied from C.R.1 to Belcher and a walking tour of both sides of the road and walkability analysis provided by Forward Pinellas with a large checklist used for the analysis of just that section.

City Staff Project Handoff

Mr. Rice advised:

City staff has expanded the students' work as well as what was provided in the City staff study done in 2015 as well as the two Visioning reports. City staff spoke with the Commission regarding 7 Next Step items.

The USF SR 580 Corridor findings and recommendations were presented to the City Commission on February 6, 2018. City staff used the student recommendations along with three other reports to prepare a series of corridor recommendations for the City Commission. The other reports used are listed below.

1. 2005 Visioning Report
2. 2012 SR 580 Corridor Study (City Staff)
3. 2017 Visioning Report

Using all four reports, a multi-departmental approach was used to prepare a SR 580 Corridor Next Steps workshop for the City Commission. The workshop was held on October 30, 2018 and contained the following __ next step initiatives for the corridor.

Staff Next Step Recommendation 1: Continue Form-based Code (FX-M) to accomplish the following:

1. Lower heights from five stories to three stories.
2. Move new development closer to the right-of-way and away from adjoining single-story residential neighborhoods.

Deliverable: City initiated rezoning.

Timeline: FY 20 Business Plan Initiative.

Accountable Department: Planning & Development.

Staff Next Step Recommendation 2: Develop a PSTA master plan for improved bus stop amenities.

Deliverable: PSTA Bus Stop Master Plan.

Timeline: FY 20 Business Plan Initiative

Accountable Department: Planning & Development.

Staff Next Step Recommendation 3: Support the Forward Pinellas Congestion Management Study to improve safety on the corridor.

Deliverable: Forward Pinellas Congestion Management Study.

Timeline: Scheduled for 2020 / 2021.

Accountable Department: Planning & Development.

Ms. Sharp advised:

Based upon the last work session discussion regarding the partnership with Forward Pinellas in terms of getting something going for this corridor, City staff met with the representatives from FDOT about the City's concerns for this corridor in terms of safety issues witnessed. At this point FDOT began to listen and moving forward instead of moving the City's study under the Congestion Management Process that Forward Pinellas is currently working on, FDOT decided to conduct a corridor study for S.R. 580 which would include the portion within the Dunedin municipality to Tampa to have that study conducted in 2020 within their 5-year work program.

Based upon the meetings and coordination with Forward Pinellas the State has heard the City's concerns and want to look at the corridor more closely in the coming years.

Staff Next Step Recommendation 4: Generate the necessary code language to begin access management closures based on crash data.

Deliverable: New ordinance.

Timeline: FY 20 Business Plan initiative.

Accountable Department: Planning & Development.

Mr. Rice advised anything that comes to the Design Review Committee (DRC) where they have the opportunity to close an access point it will be done at that level. Staff is also working with FDOT for stronger language to assist with that initiative.

Staff Next Step Recommendation 5: Working with FDOT, create a landscaped median plan from Bass Boulevard to CR1.

Deliverable: FDOT approved plan.

Timeline: Determined by funding availability.

Accountable Department: Engineering.

Staff Next Step Recommendation 6: Initiate a pole to monument sign ordinance with an amortization schedule, tiered incentives, and architectural review.

Deliverable: New ordinance.

Timeline: FY 20 Business Plan initiative.

Accountable Department: Planning & Development.

Staff Next Step Recommendation 7: Concentrate entrance way beautification efforts at the CR1 / S.R. 580 retail node.

Deliverable: To be determined, based on City Commission direction.

Timeline: To be determined, based on City Commission direction.

Accountable Department: Multiple departments.

Skinner Boulevard Improvements

Ms. Sharp advised the Skinner Boulevard Improvements which the City was awarded a Complete Streets grant from Forward Pinellas for the Planning Study. In addition based upon the meetings with FDOT regarding the proposed lane reductions and concepts FDOT had given the City an extension to the deadline for their Highway Safety Improvement Grant until the end of February to apply for up to \$500,000 for those improvements.

Questions

Vice-Mayor Freaney inquired regarding the sign code changes that is past the 90 day period as to whether or not people have begun to comply and Mr. Rice stated they had. She noted the sandwich board signs in the downtown have begun to go away and people have put up chalk boards that look nice.

Mayor Bujalski asked what is being done about the Sign Code Enforcement. Mr. Rice advised the Code Enforcement Officers will be going out to distribute a very friendly notice on each sign in violation this Friday. If there is still no compliance then it will go into the normal Code Enforcement process.

Mayor Bujalski commented on being happy about the S.R.580 news. She noted regarding the PSTA Master Plan, she met with Whit Blanton from Forward Pinellas and spoke about the S.R.580 issue and he believes especially with this FDOT look at a corridor study on S.R.580 that the City is a prime candidate for bus lanes and bus rapid transit. There is good ridership on the whole S.R. 580 line, though it is difficult to compete with St. Petersburg; however, over the last ten years and over the next five years they are working on their Central Avenue BRT line which is south count. S.R. 580 would be a prime north county candidate for this type of service. She is saying if you want to increase taxes for transit you have to provide everyone with service and this would be a great north county project of "favor" to show how good transportation works.

USF Historic Preservation Marketing Project

Planning and Development Director Rice advised:

As an update from a workshop from a few years ago:

The Historic Preservation Advisory Committee was established.

The Historic Preservation Ordinance was adopted.

The first City Commission Meeting in March there will be a proposed Resolution to create the Certificate of Appropriateness a key component in regulating local landmarks.

Become a Certified Local Government is being worked with the Historic Preservation Office to get the City qualified and progress is being made on the lengthy checklist.

The Inventory is being worked on and slides will be provided.

The Commemorative Plaque design is underway, quotes are being received.

With the Inventory the City will be able to determine the sites ready for State and National recognition.

Regarding Identify Historic Districts meeting designation criteria, he has met with a consultant who has accepted the challenge of assisting the City in a strategy on how to

change some of the high density multi-family zoning districts sitting over some of the single family historic neighborhoods. One potential idea is designating local historic districts.

USF Marketing Project

The students were divided into three groups to produce three separate deliverables:

Video was created which working with Communications hopefully can be posted on the City's website with some narration and possibly some music.

Interactive Map which City staff will expand on as they identify and create local landmarks to be added. It will include a couple of paragraphs indicating the significance of that property.

Marketing Brochures

City Staff Project Handoff

USF Group 1: Planning & Development staff will be working with Danny Craig (Economic Development) to create custom music to go with the student's video shown without music at the workshop.

USF Group 2: Wayne Clark (City GIS Coordinator) has taken the USF student GIS map of Dunedin historical sites and has improved it by identifying every structure built from 1890 to 1929. Using data from the Pinellas County Property Appraiser's database, Wayne has linked the following information to each land parcel that may have a potential historic structure.

1. Parcel Number
2. Site Address
3. Type of Use
4. Year Built
5. Link to Google Maps Street View

Conclusion. The USF student Historic Preservation Marketing Plan is an excellent companion to the Historic Preservation Committee's 2019 and 2020 work plan. The Committee has completed the City's Historic Preservation Ordinance and is ready to begin designating local landmarks. The USF Marketing Plan will be used to encourage private home and business owners to have their historic structures listed as notable Dunedin Landmarks.

Questions

When Commissioner Kynes inquired regarding the Fenway, Mr. Rice explained the difficulty they are encountering are the changes made to the building, the biggest issue being the rooftop bar. There are members of the committee at the State level looking at those as inappropriate additions to the building. He is not sure of what the outcome will be.

Commissioner Kynes commented regarding the Scottish American Society desire to take the building back to the original state in truly a historic preservation to the outside of the building.

Discussion ensued regarding Dunedin Historical Museum Director Luisi sitting on the State Committee with the conclusion that he should not have to recuse himself from a vote involving the city he is representing. There was discussion in terms of providing Mr. Luisi with a legal argument as to why he would not have to recuse himself.

Mayor Bujalski noted in terms of the National Registry she is aware there have been changes lately; however, Fenway is also the site of the first radio station in Pinellas County, it has been visited by dignitaries and sometimes it is about use and not just the building. She does not know if a person with historical expertise needs to be brought in and she does not know what that person would be in addition to Mr. Luisi; however, it is important not to just wait and see what happens.

Commissioner Kynes thought the vote was coming up quickly maybe in March.

Mr. Rice with the permission of the Commission will reach out to the USF Professor who worked on this project as she would be an expert.

Mayor Bujalski advised it has come to her attention there is a small church on Wood Street across from Permitting called the Church of Christ and the Marston Family owns the property and are talking about selling it. She would like to know the historical value and any history behind it.

Commissioner Kynes inquired regarding the Aberdeen Cottage and City Attorney Trask advised there have been a number of motions filed by the property owner and the appeal is frankly a little unbelievable about how much latitude the Appellate Court is giving this pro-say litigant in what she is doing, but it is getting closer to the end. Commissioner Kynes explained some of the problems. City Attorney Trask explained it is a Code Enforcement foreclosure case in which the City prevailed at the trial and the case, the Court ordered the property to be sold and it was set for judicial sale and just before the sale the property owner filed a notice of appeal, it is a pro-say litigant and she has filed numerous motions over the last year and he has been defending those and having the Court address them and all he can say is it is getting close to the end.

Solar Leadership Project

Sustainability Program Coordinator Henley advised:

The partnership with USF has been very beneficial and although these projects and studies were done separately they intermingle with each other and also work into the City's Epic Goals. They bring information to the table to assist with the Comprehensive Plan.

The City Commission was given a presentation in June 2018 and since receiving this report we have done the following:

- The City Commission adopted Resolution 18-43 on 12/6/18, signing on to Sierra Club's Ready for 100 Campaign and committing to 100% renewable energy for all municipal operations by 2035.
- Staff (with input from the Committee on Environmental Quality) has drafted amendments to the green building code, adding solar incentives and requiring new city buildings to be net zero energy. This was recommended for approval at the 1/9/19 LPA meeting, and is scheduled to be heard at the 2/7/19 and 2/21/19 Commission meetings.

Moving forward, we are working on the following recommendations in 2019:

- Include solar in the planning stages of the new government building (and investigate additional measures as well for sustainability)
- Research Duke partnerships for vehicular solar canopies
- Form a (Ready for 100) solar advisory committee or taskforce

- Establish solar installation targets and dates

Beyond 2019 we look to:

- Explore retrofitting the Dunedin Community Center with Solar (2020)
- Install solar panels on the new Government Center (2021 – 2022)

Questions

Mayor Bujalski referred to the spreadsheet provided and noted it indicates retrofitting the Blue Jays stadium. City Manager Bramley advised solar is not included in the project, it will cost out of pocket \$4.9 Million; staff has met with Solar Shepherd, LLC and conveyed to the Blue Jays essentially the sustainability aspect of adding solar to the stadium at some point. It is something the City would support; however, is not included in the project at this point.

Carbon Footprint USF Project

Sustainability Program Coordinator Henley advised:

This project is looking at what the City is emitting in terms of carbon as well as other green house gases.

The City Commission was given a presentation in May 2018 and since receiving this report we have done the following:

- Staff (with input from the Committee on Environmental Quality) has drafted amendments to the green building code, adding solar incentives and requiring new city buildings to be net zero energy. This was recommended for approval at the 1/9/19 LPA meeting, and is scheduled to be heard at the 2/7/19 and 2/21/19 Commission meetings.
- Consistent HVAC maintenance – monthly maintenance
- Implementation of Peak Agenda, reducing paper needed for meetings.
- Maintained ICLEI membership, International Council for Local Environmental Initiatives
 - This will help with tracking the carbon imprint. Ms. Henley has been and will be doing more training in understanding how and when data should be added to help understand how the City is coming along in reducing its carbon footprint.

Moving forward, we are working on the following recommendations in 2019:

- Vehicle Fleet:
 - Research biodiesel options
 - Research hybrid and electric garbage trucks
 - Reiterate City's idling policy through education and possible equipment
 - City Employees:
 - Create employee efficiency/sustainability training
 - Consider incentivizing alternative employee commute with HR through GO365
 - Encourage paperless operations amongst departments through education as well as Peak and the implementation of Tyler.
 - Explore increasing remote working capabilities-work from home
 - Reiterate City's idling policy through education

- Educate and possibly incentivize employees to reduce waste generation
- Duke Park & Plug Electric Vehicle Program – install electric vehicle charging ports throughout City
- Solid Waste:
 - Promote recycling and provide education and/or training for correct recycling
 - Transition away from single use plastic through education and training
 - Conduct waste audits of city buildings through Solid Waste division
 - Research organic waste disposal options
 - Input data into ICLEI to track the City's progress for our carbon footprint audit

Beyond 2019 we look to:

- Conduct an assessment of energy use at Dunedin Library
- Explore retrofitting of the Dunedin Library with Solar
- Explore retrofitting of Water & Wastewater facilities with Photovoltaic (PV) Solar
 - This is a look at how the natural world uses solar and how that can be used through their devices. She was given price point of less than \$3.00 per watt of installation fee and she was shown of how far that has come in the past two decades from \$12.00 per watt.
- Explore installation of USF anaerobic bio-digesters – locations will need to be determined
 - This is a process that would take care of organic waste, understanding the size needed for the City. The plan is to meet with USF to discuss how this works and the price point. This has been a very successful program all over the globe.

*Note:

- If the City needs interns to help with projects, we can contact USF Patel College.
- Once these recommendations are in place and in progress, the City can budget to have USF conduct a City-wide greenhouse gas (GHG) assessment, similar to the one conducted for this project.
- The year 2019 will be one of research, education, training and planning to set the stage for the Ready for 100 and other initiatives.

Questions for staff

Commissioner Kynes noted the anaerobic bio-digesters eat the sludge and it does not have to be land applied. Ms. Henley clarified it produces more of a liquid that can be used for fertilizer that possibly could be sold; she is not exactly sure of the impacts versus land application and is still researching the entire process and looks forward to a presentation by USF on the process.

Commission Comments

Mayor Bujalski noted regarding Affordable Housing she was glad to hear there is a designated person in the City for people to reach out to and that information should be prominent on the City's website that is part of her job. She commented it is similar to when

the City explained to residents they did not have to call the County about the complaints on the Causeway, to call the City to take care of it.

Mayor Bujalski commented it was exciting to hear about all the actions taken in the past two years and things are moving. She noted this is the year of seeing some of the fruits of the planning labor and it is exciting to see action being taken on the plans put in place. She suggested an annual update would be nice.

Commissioner Gow commented many of these initiatives are ones the entire community is excited about. He inquired if there is a need or a place to have these initiatives on the website so they are not forgotten and the public can see the progress. Mayor Bujalski suggested there could be a "Where are We" page and the Public Relations Advisory Committee could assist with it. City Manager Bramley advised individual departments have those pages; however, the public would not know where to go on the website to find it. Mr. Rice commented the Business Plan is a great place for the information as well.

Mayor Bujalski opened the agenda item to public comment.

Stacy Rush of 659 Jacaranda Street commented she has solar and she loves it. She is asking for the City to take a look at the idea of taking solar even further. A thought she had was installing solar on top of existing buildings if the owners allowed it, what if we had battery banks and inverters so when power is lost from Duke Energy there is still power to keep the city running. She noted they recycle to the point that their green garbage can only goes out once a month, they almost wish they had three more blue recycling cans.

City Manager Bramley thanked City staff for all their hard work. What she really loved about this presentation was the span of staff involved in the USF recommendations who are young professionals all the way up to Department Directors.

Vice-Mayor Freaney echoed the comments by City Manager Bramley regarding the span of staff involved and Dunedin has great staff and deserves credit.

Mayor Bujalski commented regarding the initiative that is really many under one umbrella and the management to spread it out into manageable portions with the creation of sort of "task forces" of multiple departments working together to try to move the initiatives.

Vice-Mayor Freaney recognized especially Planning and Development Director Rice having been the core of initiating and coordinating these studies and projects.

BREAK 11:24 A.M. – 11:34 A.M.

3.b. Comprehensive Plan Update - Support Services and Capital Improvements Element

Staff Presentation

Planning and Development Director Rice advised:

This is a discussion item as well as an illustrative item.

When Ms. Sharp joined the City her two main objectives she was given was to work on Transit at the City, County and State levels and to get the City's Comprehensive Plan approved by the State of Florida.

The Comp Plan will be presented in three parts to the City Commission and the Local Planning Agency (LPA). Ms. Sharp will present what has been done working with Ms. Gupta in formatting. Once that is done staff would like to have a workshop to involve the

public in June and then it would be brought to the Commission in a formal ordinance to be submitted to the State.

This presentation will include the Support Services Element and the Capital Improvement Element with part of the presentation to show the Commission how different and how much more readable the plan will be. The other part is how it is tied into the Epic Goals and the Business Plan and Strategic Plan.

Ms. Sharp advised the presentation today would be a quick overview of what has been done so far for the Comprehensive Plan Update. She reviewed the following from the staffing included in the agenda packet and referred to the PowerPoint provided.

What is a Comprehensive Plan? A Comprehensive Plan is a required document for every local government per Chapter 163, Part II, Florida Statutes (Growth Management Act). Based on the community's vision, the document is designed to guide the future growth and development of the jurisdiction. It also must align with county, regional, state and federal government planning guidelines.

Process for Comprehensive Plan Update Adoption

City Staff will provide a series of presentations to both the Local Planning Agency (LPA) and City Commission to receive comments, questions, and direction on the proposed updates and changes to each Comprehensive Plan element. There will be time for staff to incorporate comments and direction into the plan from now until May prior to the entire document being presented at the June 4th Work Session which will provide also for public input.

After the Work Session in June staff will be moving forward with the adoption process which will be carried through by ordinance. After the July 11, 2019 -1st Reading of the Ordinance for approval to transmit to Department of Economic Opportunity and other agencies for initial review with time to send back any comments and feedback prior to the 2nd Reading and final adoption of the plan.

Final adoption is anticipated by November 2019 to complete the Phase I which is just updating the existing elements.

The following schedule will include the upcoming presentations, work sessions, review periods for the adoption of ***Strive for 2035***:

- January 9, 2019- LPA Presentation: Overview, Support Services and Capital Improvements Element
- February 13, 2019- LPA Presentation: Conservation, Coastal Management and Recreation/Open Space Element
- February 21, 2019- City Commission Presentation: Overview, Support Services and Capital Improvements Element
- March 7, 2019- City Commission Presentation: Conservation, Coastal Management and Recreation/Open Space Element
- March 13, 2019- LPA Presentation: Future Land Use, Transportation and Housing Element
- April 4, 2019- City Commission Presentation: Future Land Use, Transportation and Housing Element

- June 4, 2019- City Commission Work Session
- June 7, 2019- Transmit Draft to Forward Pinellas for Consistency Review *
- July 10, 2019- LPA Meeting*
- July 11, 2019 -1st Reading of the Ordinance for approval to transmit to DEO and other agencies for initial review*
- July 25, 2019- Deadline to transmit to DEO and other review agencies for review*
- *July-September- DEO and other review agencies review period; Comments to be received by local government within 30 days of receipt of the transmittal.**
- September 26, 2019- 2nd Reading and Final Reading of the Ordinance for approval to transmit to DEO and other review agencies for final review and adoption*
- October 10, 2019- Deadline to transmit to DEO and other review agencies for final review and adoption*
- *October-November- DEO and other review agencies review period; Comments to be received by local government within 30 days of receipt of the transmittal.**
- November 18, 2019- Effective Date of the Adopted Comprehensive Plan*

*Tentative- Dates are subject to change

Phase II

After the adoption of *Strive for 2035*, and with City Commission direction, staff will draft three additional comprehensive plan elements to better align the document with the community's vision moving forward. The proposed additional elements are listed below, they are not necessarily required by the State and include:

- Economic Development
- Citizen Involvement (Engagement)/Communication (Replacing Public Schools Facilities)
- Placemaking- Arts/Culture/History (in addition to Recreation/Open Space)

What's New for 2035? The new Comprehensive Plan, ***Strive for 2035***, will be a simpler, user-friendly document. The magazine-like format will guide the readers through the plan elements with informative illustrations and graphics as well as readable texts and content.

Using the City Commission's Strategic Plan and Epic Goals as a foundation, the new comprehensive plan will be implemented by a series of programs, initiatives, and land development regulations that reflect the GOPs of each plan element. It will also incorporate ideas, concepts and strategies from adopted departmental plans and studies to support the GOPs of each of the nine plan elements. The City's annual Business Plan will keep ***Strive for 2035*** relevant and timely in between updates.

To promote continued partnerships with other government agencies, the Intergovernmental Coordination Element will not stand alone. Instead, intergovernmental coordination GOPs will be embedded in the other eight elements to illustrate how Dunedin works with its strategic partners.

SUPPORT SERVICES

Within the Support Services there are four sub elements. The minor change from the previous Comp Plan is merging the Potable Water and Natural Ground Water Recharge since they relate to each other in the perspective of water supply.

Highlights of what is new and updated include:

The Level of Services for each of the sub elements has been updated with the help of all of the Public Works Department and their Divisions of Sanitary Sewer, Potable Water, Stormwater and Solid Waste.

Support Services – Sanitary Sewer

Mainly for the maintenance and improvements that will be made to the existing Treatment Plan

Support Services – Potable Water

The expansion of the Water Treatment Facility in the years to come

Support Services – Stormwater

In addition to the infrastructure improvements the Stormwater Master Plan will be emphasized and referenced which will ultimately be the vehicle to carry out the goal, objectives and policies the City wants to meet within the Comp Plan as well as calling out that the State and Federal requirements will be met in terms of pollutants, mitigation an pre-disaster and post-disaster flood.

Support Services – Solid Waste

Recycling efforts have not been called out in the past and is proposed to be called out now. There will be continued public outreach and expanding services to multi-family and commercial businesses.

Questions/Comments for staff

Commissioner Gracy commented regarding the illustrations especially as they are integrated into the Support Services can only help to demonstrate to the public what is going on which her understanding is the basis for a Comp Plan, the ecosystem we have as a City.

Vice-Mayor Freaney asked for further comment and what is the expectation on:

1.1.3. The City will acquire property to provide land area for expansion of the Wastewater Treatment Plant to serve necessary wastewater treatment, disposal and regulatory needs of the City.

Mr. Quintas stated he thought that is a carryover from the past and recalled some of that land was used for the Eco-Village project. The work being done at the Wastewater Treatment Plan is all contained within the existing property. He acknowledged the City does not expect to have to acquire more land. The only other thing he could think of was the property the City acquired from the County used as a storage location and lay down area. He suggested the wording can be changed.

Mayor Bujalski pointed out it does say for the necessary needs of the City.

Mayor Bujalski reviewed the items she read or did not see and requested for staff to bring back the information:

What the plan is or approach for privately owned stormwater facilities.

What the plan is for ditches, if the City had all the funding necessary would there be consideration of improving neighborhoods by enclosing some of those gabion ditches. She did not see in the plan the "high level" policies.

Curbs and gutters are missing throughout the city on various road which leads to more stormwater projects. It is an improvement to neighborhoods, but is also an effect to stormwater. Should there be a policy to the effect over the next 50 years we would like to see that everywhere.

What the policy is for shared stormwater facilities. In certain areas the City would want to see that.

What the policy and/or plan is for the big pipes and the amount of discharge into St. Joseph Sound. She is asked about it all the time, not just the water quality.

Regarding Solid Waste it is known to be a big issue and the County is working on their Solid Waste Master Plan. It has been agreed there is a strong need for a Multi Re-Use Facility (MRF) inside Pinellas County and the County has a louder voice to help figure out the recycling problems the smaller cities are having. The County is a partner; however, is there a policy of making this a want for facilities to help recycling and it does not have to be in Dunedin.

Commissioner Kynes added on to the comments by Mayor Bujalski regarding the Solid Waste that the thinking might have to be bigger than only the County and might have to be almost a regional model possibly Pasco and Pinellas. The discussion has been ongoing for 20 years.

Commissioner Kynes explained regarding the shared private/public stormwater facilities maintenance one of the things staff is looking at with the Stormwater Master Plan and also internally is creating a GIS system that can be open to the public where they can click on for example a pond and determine they are the responsible maintenance owner. Who is responsible is a question the City staff gets all the time.

Mayor Bujalski noted some of the items she mentioned might not need to be in the Comp Plan or there might need to be a higher level statement than what she is saying.

CAPITAL IMPROVEMENTS ELEMENT

This element is not to be confused with the Capital Improvement Plan (CIP) which is still related to the Capital Improvements Element. There is a requirement to the State to emphasize how the City will be fiscally responsible in terms of how the budgets are allocated to the improvements the City wants to make.

The primary example staff would like to tie this element to is the City's Municipal Business Plan and shine a light on the Epic Goals understanding those may change from year to year. It will at least be giving the State and acknowledgement that the City is working its way to achieve its Vision in that perspective.

Questions/Comments

Vice-Mayor Freaney asked in terms of the Debt Service is that consistent with the changes made when the City was dealing with debt with the Blue Jays in the CIP.

1.3.5. Debt service shall be evaluated annually to ensure a healthy debt structure.

Indicators shall include but not be limited to the following:

1.3.5.1. The City's ratio of total annual general fund debt service to total annual general fund revenue shall not exceed 20 percent.

1.3.5.2. The City's maximum ratio of outstanding capital debt service to the property tax base shall not exceed 5 percent.

City Manager Bramley will have to review it.

Mayor Bujalski questioned putting a percentage in because changing the Comprehensive Plan is more difficult and periodically that type of thing might change; possibly it needs to be a broader statement to allow for flexibility.

Mr. Rice advised Finance Director Tyler created the changes for these goals and in the future he will make sure to have the subject matter expert in attendance for the presentations.

Ms. Sharp explained in general based on the elements as presented here staff has worked with other departments related to each of the elements. In this case it was the Finance Director and the Department staff who worked with her to review the existing Comp Plan and reviewing each of the goals, objectives and policies to ensure if there is anything that needs to be removed or updated; that is all that is being done. No one is being asked to recreate the wheel if it is avoidable.

City Manager Bramley advised the answer to the question is yes, if Finance Director Tyler has seen this because the policy would already be changed; however, she will check back to make sure. She thinks this one could be reworked to say it has to adhere to our Debt Policy.

Vice-Mayor Freaney expressed concern regarding:

1.1.2. The City shall set priorities, schedules and fund all capital improvement projects based on the following:

1.1.2.1. Protection of public health, safety and welfare of the citizens; fulfill a legal commitment to provide facilities; preserve or achieve full use of existing facilities; or to correct an existing deficiency.

Mayor Bujalski questioned if that should refer to the City's Epic Goals as well, not listing the goals, but referring to them. City Manager Bramley explained she would say no for the reason that in the Comprehensive Plan the Goals, Objectives and Policies have to fundamentally ensure the City maintains the level of service and that is what that section is talking about, the Level of Service. Mayor Bujalski thought quality of life should be mentioned.

Mayor Bujalski inquired if there is a red-line version of this document in order to see what is being removed and added and Ms. Sharp advised those are available and she will provide them.

Mayor Bujalski was also concerned about the large sections being rolled out which is a lot to digest and think about and she does not want to go through this quickly because there are three stacks. That was done with some of the Development coding and she thinks because so much was taken in at a time the Commissioners read through it so quickly they were not focused on each section in terms of cause and effect and so forth. She just cautioned because of the importance of the Comprehensive Plan it is worth the effort to focus on each

element; she is concerned that three elements at a time for the Commission is a lot and they should have the time to read it and talk about as a group.

Mayor Bujalski commented regarding the housing element coming up with talking about affordable housing, short term rentals and that might be the last element to work on given the current discussions and issues. Mr. Rice agreed that could be done. Ms. Sharp noted her understanding that this document in itself has a lot of material and she wanted to mention all the timelines and dates are tentative and if it is the desire of the Commission to have each presentation element by element that can be accommodated as best possible. Mayor Bujalski acknowledged she did not know how long each element is and today was a long one and a short one which worked out well, she would leave that to staff.

4. INFORMATIONAL ITEMS

4.a. Commission Discussion

Commissioner Kynes advised the City will be receiving the Creative Pinellas Public Art called Spacecraft. Eight cities will be receiving the art. It is an interactive public art that is mobile. Weaver Park on the west side was considered and thought originally it would be the place for the art; however, the dimensions are much bigger than thought as it is two interactive containers. It was then discussed going to Highlander Park in that area between the Dunedin Fine Arts Center and the Fire Department. Joe Kokolakis asked if there might be a way to display it at Gateway. You get in twice, one is a read/write and one is a pottery art. Parks and Recreation Director Gizzi will brief the Commission on it and handing over some possible locations. Creative Pinellas probably will ultimately make the decision. They walked the area and she said if it is a container with no air conditioning it is not a good thing in July, August or September.

Mayor Bujalski commented when Clemente was here from West Palm Beach and he did the mobile art he said what is perfect about mobile art is it can be used in places where you are trying to attract people to be. It probably should not be off the beaten path.

Mr. Gizzi explained this is a traveling community arts project that has been funded through Creative Pinellas using the BP Oil money. There were five different art pieces voted on and this was probably the largest being 40'X8'X9.5' high and between the trees and the power lines they would have liked to see it a Weaver for the visibility; however, after determining it could not get in there they suggested the second location at Highlander Park where Commissioner Kynes described where it is a real activity hub. Creative Pinellas thought it was an even better location and attract more residents.

The theme is Make, Play, Read Grow that will be an interactive art exhibit that will be opened and staffed with certain hours, three to four hours a day and be well advertised. The art was selected by a vote of the public; the City had displays at the Community Center where people could vote for their favorite one.

He gave Creative Pinellas some dates that would be best for the City which would be December, January, February or May or June with the concerns of getting into the warmer months with these containers. Creative Pinellas will staff the exhibit, provide insurance and obtain permits from the Building Department.

Mayor Bujalski asked if the Arts & Culture Committee was aware of this and Commissioner Kynes thought they knew about working with Creative Pinellas; however, this just happened

with Creative Pinellas being awarded a \$500,000 grant, the exhibits were juried and people voted and the spacecraft one won.

Mr. Gizzi advised he has not presented it to the Arts & Culture Committee, but he can.

4.b. City Clerk's Update

4.c. City Manager's Update

City Manager Bramley advised:

Regarding the Citizen Survey it is in the phase of the beta testing being done to a small group of people.

One meeting was held in regard to the Players Development Complex for the Blue Jays and invited everyone within 1,000 feet of that property which is off Solon. It was a good meeting with lots of comments and questions answered. The second meeting as it pertains to the redevelopment of the Stadium will be February 20, 2019 at 6:00 p.m. at the Hale Center, the purpose will be what the surrounding neighborhood can expect and the impacts of construction.

Staff met with the Principal of Curtis Fundamental. Mr. Gizzi advised at that meeting the Principal suggested staff come to a meeting with parents at the school, not part of the PTA, but a special meeting he would call and advertise for the staff to present the plans and provide the information. He has not heard about a date, but it should be short notice prior to the 20th, but it could be after.

City Manager Bramley thanked the Commission for what she thought was a productive strategic planning retreat last week. Staff is convening this afternoon to talk about some of the new initiatives mentioned and the plan moving forward for the budget.

She is holding the first round of employee communications meetings. She visits all the employees in their workplace twice a year, once when starting the budget process and once when it is completed. She brings to them the Epic Goals, some descriptions and how they are supported and deployed evenly throughout the organization. The good news is many already understand the goals which will continue to be deployed. She is also introducing the employee survey directly of why it is being done and its impact and encouraging them to fill it in. She acknowledged their privacy is protected and they will be given time during the work day to take the survey which is directly linked to the survey company and never touches the hands of anyone in the City; the City will only see the results.

4.d. City Attorney's Update

City Attorney Trask advised there will be a judicial sale tomorrow on the property at 515 Orangewood. The City foreclosed on that property and he expects the City to take ownership of it tomorrow. He will get back with the Commission regarding an underlying lien the City will have to assume. He will need to talk with City Manager Bramley about the issue. It would not have come to this if the property owner was taking proper care of his property. This is an abandoned property and the City has pushed it to this point to get compliance; however, that was unsuccessful and that is why the City is foreclosing. He will follow up after the sale.

Mayor Bujalski asked if the property will be considered for possible affordable housing opportunity. City Manager Bramley advised staff met with City Attorney Trask about using these homes that are surplus properties and putting them into a special account for

affordable housing. In some instances were the City to convey it to a family of first time homebuyers whether or not that would be the right thing to do; it might be better to use the cash somewhere else, but that program is being developed.

Mayor Bujalski noted that the benefit would be for affordable housing to be spread all around the city and that was done for the one on Arnoni.

4.e. Commission Comments

Commissioner Kynes advised there is a lot of talk on Edgewater Drive about the 15/11 roadway adjustments.

Commissioner Kynes advised that Dr. Sylvia Earl will be speaking this weekend at the SAS Global Forum 2019; the tickets are free; however, are sold out. If you want to go to the Dunedin Public Library from 1:00 p.m. to

Commissioner Gracy advised tonight she will be a panelist at St. Petersburg College for a Home Rule discussion.

Vice-Mayor Freaney advised she and Commissioner Gow were at the BNI Group today and their proclamation will be done on Thursday if they are available and if not then on the 21st.

Vice-Mayor Freaney advised a Dunedin High School parent spoke with her about how amazing K. Johnson is as the Principal.

Vice-Mayor Freaney commented regarding the Literacy Reading and she always takes time to see what the 4th Graders know about city government. She asked if they knew what mayors do and one young lady said they take taxes and they build stuff. They proceeded to ask her how much we made and she told them and she could tell by the looks on their faces, then why do you do it, so then she told them what our City Manager made and they understood she really runs the city. It was interesting and always entertaining.

ADJOURN MEETING

The Work Session adjourned at 12:24 p.m.

NOTE: The meeting was completely recorded and the recording is in the official file. This meeting was also broadcast by *Dunedin TV*.

Julie Ward Bujalski
Mayor

Attest:

Denise M. Kirkpatrick
City Clerk

Agenda Item: 1.b

Meeting Date: March 19, 2019

MEMORANDUM

To: City Commission

Date: 2019-02-27

From: Denise Kirkpatrick, City Clerk

Subject: Boards and Committees Appointments/Reappointments:

A. Committee on Aging - Appoint alternate member Lori Smith to a regular member to finish a three-year term that expires August, 2019; Appoint applicant Maureen Rulison as a regular member to finish a three-year term that expires August, 2019; Appoint applicant Peg Cummings as an alternate member to finish a three-year term that expires August, 2020.

B. Committee on Environmental Quality - Appoint applicant Jeremy Reynolds as a regular member to finish a three-year term that expires December, 2019; Appoint applicants Laurie Beaty and Vicki Love as alternate members to finish a three-year term that expires December, 2020.

C. Public Relations Advisory Action Committee - Appoint applicant Anne M. Bokneberg as a regular member to finish a three-year term that expires February, 2022.

Presenter(s): N/A

Recommend: Staff recommends to approve the appointments/reappointments

Epic Goal(s): N/A

Boards & Committees: N/A

Budget Impact: N/A

Past Action: N/A

Next Action: N/A

Attachments: [A. COA Backup](#), [B. CEQ Backup.pdf](#), [C. PRAAC Backup.pdf](#),

Background: N/A



BOARD ROSTER



SHARON WILLIAMS

2nd Term Aug 01, 2009 - Aug 01, 2020

Email: floridasooners@gmail.com
727-733-5858
727-480-8956
Address:
1891 DEL ORO CT
DUNEDIN, FL 34698



DAWN DOLLNIG

Position Vice Chair

Current Term Dec 01, 2017 - Aug 01, 2021

Email: dawndoll22@gmail.com
847-275-0101
Address:
607 PARSON TERRACE
DUNEDIN, FL 34698



SANDRA SUNTER

Position Chair

Current Term Jul 01, 2017 - Aug 01, 2021

Email: yiddishemama@tampabay.rr.com
727-736-4222
Address:
1535 COTTONWOOD TER
DUNEDIN, FL 34698



LORRAINE THRUSH

1st Term Jul 01, 2014 - Aug 01, 2021

Email: thrushl@tampabay.rr.com
727-725-7733
Address:
2134 ANDREWS COURT
DUNEDIN, FL 34698



MICHAEL WHALEN

2nd Term Aug 01, 2009 - Aug 01, 2019

Email: 9michaelje9@gmail.com
727-742-8297
727-543-8587
Address:
701 1ST ST
#5
INDIAN ROCKS BEACH, FL 33785



LOUISE I CLEARY

Partial Term Oct 01, 2017 - Aug 01, 2020

Email: louiseicleary@outlook.com
727-736-2347
Address:
1663 SUMMIT WAY
DUNEDIN, FL 34698



KARLA LINDEEN

Position Secretary

1st Term Aug 01, 2014 - Aug 01, 2020

Email: klindeen@stmarkvillage.org
727-698-7440
Address:
2066 TIMBER LN
CLEARWATER, FL 33763



LEA RICHMOND

Partial Term Dec 01, 2017 - Aug 01, 2019

Email: lrichmond@measemanor.com
727-262-8487
Address:
17918 BAHAMA ISLE DR
TAMPA, FL 33647



TOM ANDERSON

1st Term Jul 01, 2011 - Aug 01, 2019

Email: rep10tom@gmail.com
727-734-1491
Address:
2331 WATROUS DR
DUNEDIN, FL 34698



LORI SMITH

Position Alternate

1st Term Sep 01, 2018 - Aug 01, 2019

Email: mkt.crc.lar@grancillasenior.net
727-200-4178
Address:
880 Patricia Ave
Dunedin, FL 34698



KELLI EDWARDS

No Term Email: kelliedwards@tampabay.rr.com
727-787-6536
727-776-3288
Address:
1670 CINNAMON LN
DUNEDIN, FL 34698



ELAINE SWINEHART

Position Staff Liason

No Term Email: eswinehart@dunedinfl.net
727-298-3508



ROXANNE SMITH

No Term Email: ozonatunester@gmail.com
727-781-8472
Address:
PO BOX 6646
OZONA, FL 34660



VACANCY



VACANCY



VACANCY

Position Alternate

Singh, Ashley

From: webmaster@dunedinfl.gov
Sent: Wednesday, November 28, 2018 12:17 PM
To: Kirkpatrick, Denise; Singh, Ashley
Subject: APPLICATION FOR BOARDS AND COMMITTEES

Follow Up Flag: Follow up
Flag Status: Completed

A new entry to a form/survey has been submitted.

Form Name: APPLICATION FOR BOARDS AND COMMITTEES
Date & Time: 11/28/2018 12:17 PM
Response #: 87
Submitter ID: 1173
IP address: 172.25.96.105
Time to complete: 35 min. , 21 sec.

Survey Details

Page 1

1. Date

11/28/2018

2. How did you hear about us?

(o) Other

3. Name

Peg Cummings

4. Address

1563 Santa Barbara Drive
Dunedin, FL 34698

5. Phone

(727) 741-1218

6. Email address

pegac18@gmail.com

7. Dunedin Resident Since:

Not answered

8. Occupation or Business Affiliation:

Retired

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

9. PLEASE CHECK BOARDS AND COMMITTEES OF INTEREST (Pick Only Five)

☒ Committee on Aging

10. Tell Us About Yourself

Education and or Profession Bachelor's degree (SUNY) and Graduate Certificate in Public Management (USF). Employed with the City of Dunedin Recreation and Parks Department for 30 years.

Current Organization Not answered

Memberships:

Special Interests: Travel/enjoying retirement!

What personal qualifications can you bring to this board or committee?

As a City of Dunedin employee, I served as the staff liaison with the Committee on Aging.

I also served as the Communities for a Lifetime Chairperson when Dunedin was named the first Elder Ready city in the state by the Florida Department of Elder Affairs.

I have a tremendous passion for senior adults, aging issues and enhancing the quality of life for this population. I am extremely proud of the work this Committee has done over the years and continues to do. They are an extremely hard working, dedicated group of individuals and I believe my expertise could be of assistance.

Boards/Committees on which you CURRENTLY serve: N/A

Boards/Committees on which you PREVIOUSLY served: N/A

Why do you wish to serve on this board/committee? Time available and passion

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE APPLICANTS ONLY.**

11. Are you a slip renter at the Dunedin Marina?

Not answered

12. If so, are you a commercial slip renter?

Not answered

13. Do you have fiscal or business experience?

Not answered

14. Are you a member of the Dunedin Boat Club?

Not answered

Thank you,
Dunedin, FL

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77



1/10/2017

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☐ Web ☐ Dunedin TV ☐ Newspaper ☒ Other

Name: Armando GalellaAddress: 1379 Curlew RoadCity: Dunedin Zip: 34698Phone: 239-671-7668
Home Work Cell FaxEmail: vinnad68@gmail.comDunedin Resident Since: May 2016Occupation or Business Affiliation: Retired. Former non profit executive.Sent via website1/10/17Applicant's SignatureDate

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status. **DISABILITY PROVISIONS:** It is the policy of the City of Dunedin not to discriminate against disabled persons in employment or the provisions of services. If you have a disability that requires accommodation, please notify the ADA Coordinator 48 hours prior to the scheduled meeting at (727) 298-3199.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697Please ☒ Boards or Committees of interest.**BOARDS**

- ☐ Board of Adjustment and Appeal
- ☐ Board of Finance
- ☐ Bldg. Brd of Adjustment and Appeal
- ☐ Code Enforcement Board
- ☐ Firefighters Pension Trust Fund
- ☒ Housing Authority
- ☒ Local Planning Agency
- ☐ Personnel Review Board

COMMITTEES

- ☐ Arts & Culture Advisory Committee
- ☐ Charter Review Committee
- ☒ Committee on Aging
- ☐ Committee on Environmental Quality
- ☒ Community Redev. Agency Adv. Comm.
- ☐ Causeway & Coastal Waterways Comm.
- ☐ Disability Advisory Committee
- ☐ Edgewater Drive Advisory Committee
- ☐ Hammock Advisory Committee
- ☐ Historic Preservation Advisory Committee
- ☐ Library Advisory Committee
- ☐ Marina Advisory Committee
- ☐ MPO Bicycle & Pedestrian Advisory Comm.
- ☐ MPO Citizen Advisory Comm
- ☐ Ordinance Review Committee
- ☐ Public Relations Adv. Action Committee
- ☐ Public Safety Committee
- ☐ Recreation & Parks Advisory Committee
- ☒ Social Services Committee
- ☐ Stadium Advisory Committee
- ☐ Stormwater Advisory Committee
- ☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: BA Poli Sci; MPA Healthcare; 35 years of nonprofit managementCurrent Organization Memberships: Curlew Trails HOASpecial Interests: Health, social services, housingWhat personal qualifications can you bring to this board or committee? More than thirty-five years of experience working in the non-profit healthcare and social services.Boards/Committees on which you CURRENTLY serve: Curlew Trails HOABoards/Committees on which you PREVIOUSLY served: Former elected member School Board and former town council.Why do you wish to serve on this board/committee? Want to be active participant in Dunedin's future.



1-12-2016

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☒ Web ☒ Dunedin TV ☐ Newspaper ☒ Other
Name: Larri GERSONAddress: 1310 Overcash DRCity: Dunedin Zip: 34698Phone: 727492-0984
Home Work Cell FaxEmail: LarriSL2@yahoo.com.Dunedin Resident Since: 1994Occupation or Business Affiliation: Veteran's Advocate (15yrs)

Florida Dept of Veterans Affairs
Production Rehab
15YRS.
person of claims for
Florida Dept of Veterans Affairs

Larri Gerson 1/12/16
Applicant's Signature Date

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697-1348

Please check Boards or Committees of interest.

BOARDS

- ☒ Board of Adjustment and Appeal
☒ Board of Finance
☐ Bldg. Bd of Adjustment and Appeal
☐ Code Enforcement Board
☐ Firefighters Pension Trust Fund
☒ Housing Authority
☐ Local Planning Agency
☐ Personnel Review Board

COMMITTEES

- ☒ Arts & Culture Advisory Committee
☐ Charter Review Committee
☒ Committee on Aging
☐ Committee on Environmental Quality
☐ Community Redevelopment Agency Advisory Comm.
☒ Causeway and Coastal Waterways Committee
☒ Disability Advisory Committee
☐ Edgewater Drive Advisory Committee
☐ Hammock Advisory Committee
☐ Library Advisory Committee
☐ Marina Advisory Committee
☐ Mobile Home Park Committee
☐ MPO Citizens Advisory Committee
☐ MPO Bicycle & Pedestrian Advisory Comm
☐ Ordinance Review Committee
☐ Parks and Recreation Advisory Committee
☒ Public Relations Advisory Action Committee
☒ Public Safety Committee
☒ Social Services Committee
☐ Stadium Advisory Committee
☒ Stormwater Advisory Committee
☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: B.S. in Criminal Justice Master's in H.S.Current Organization Memberships: Adamsch (American Legion, Jewish War Veterans)Special Interests: institutions, Veterans, Public Safety, Financial AffairsWhat personal qualifications can you bring to this board or committee? Served on Numerous Boardsand extensive Public Relations and Media PresentationsBoards/Committees on which you CURRENTLY serve: None at this time.Boards/Committees on which you PREVIOUSLY served: Advisory Committee on Women VeteransWhy do you wish to serve on this board/committee? appointed by VA SecretaryTo become aware of city concerns and help solveproblems in a positive manner.



9-2-2014

Date Received / City Clerk's Office

APPLICATION FOR
BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☐ Web
 ☐ Dunedin TV
 ☐ Newspaper
 ☒ Other

Name: Christine HamacherAddress: 2833 Wendover Terrace *City: Palm Harbor Zip: 34685
 Phone: 727-771-7086 / 813-207-0441 / 727-692-0902
 Home Work Cell Fax

* do business in Dunedin (all of Pinellas)

Email: chamacher@bayshorehomecare.comDunedin Resident Since: Not a resident but LOVE Dunedin!Occupation or Business Affiliation: Bayshore Home CareChristine Hamacher

Applicant's Signature

8/29/14

Date

NOTE:

This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

RETURN TO:

City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697-1348

BOARDS

☐ Board of Adjustment and Appeal
☐ Board of Finance
☐ Bldg. Brd of Adjustment and Appeal
☐ Code Enforcement Board
☐ Firefighters Pension Trust Fund
☐ Housing Authority
☐ Local Planning Agency
☐ Personnel Review Board

COMMITTEES

☐ ADA/Elderly/Disabled Committee
☐ Arts & Culture Advisory Committee
☐ Charter Review Committee
☒ Committee on Aging
☐ Committee on Environmental Quality
☐ Community Redevelopment Agency Advisory Comm.
☐ Causeway and Coastal Waterways Committee
☐ Edgewater Drive Advisory Committee
☐ Hammock Advisory Committee
☐ Library Advisory Committee
☐ Marina Advisory Committee
☐ Mobile Home Park Committee
☐ Ordinance Review Committee
☐ Public Relations Advisory Action Committee
☐ Public Safety Committee
☐ Recreation and Parks Advisory Committee
☐ Stadium Advisory Committee
☐ Stormwater Advisory Committee
☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: BA in Communications from Eckerd College → (over)Current Organization Memberships: Fall Prevention Coalition of BLS, Chair → (over)Special Interests: Fall prevention, Alzheimer's/Dementia awarenessWhat personal qualifications can you bring to this board or committee? My experience as a teacher, → (over)speaker and event coordinator, as well as, my contacts and resourcesBoards/Committees on which you CURRENTLY serve: BLS, PAM, Fall Prevention Coalition → (over)

Boards/Committees on which you PREVIOUSLY served:

Why do you wish to serve on this board/committee? My history in this community, dedication to senior advocacy through my work and personal desire to serve are what drive me to be part of this active committee.

Education & Profession: Resident of Pinellas County for 35 years and advocate for children, non-profits, rescue animals (my pet therapy dog is a Dunedin Doggie Rescue), and seniors.

As community outreach specialist for Bayshore Home Care, I am passionate about educating and empowering seniors and caregivers in our community. I have always been a family caregiver and understand the unique and individual challenges (and rewards) of this responsibility. I have been the head of the Fall Prevention Coalition in Pinellas and Pasco counties for the last two years, growing our membership from 6 to 66.

Memberships: Better Living for Seniors, Pasco Aging Network (leadership), BLS of Hillsborough (education & advocacy), ESF8 Consortium of Pinellas and Pasco, Alzheimer's Foundation of America (support group volunteer), Senior Living Network, Project PUP (pet therapy volunteer).

Special Interests: pet therapy, education and advocacy (overall)

Personal Qualifications: throughout the county. I enjoy working as a team to benefit the community and my company. Bayshore Home Care, has been serving seniors here for 28 years. I am a "go-getter" and extremely reliable. Community service is an important part of my make-up and I give 100% to the tasks I accept.



Nov. 27, 2017

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☒ Web ☐ Dunedin TV ☐ Newspaper ☒ Other

Name: Patricia Long

Address: 200 WOODETTE DR Apt 501

City: Dunedin FL Zip: 34698

Phone: 971-221-5314
Home Work Cell Fax

Email: patlong501@gmail.com

Dunedin Resident Since: June 2016

Occupation or Business Affiliation: Retired
see attached letter

Patricia Long 11/13/17
Applicant's Signature Date

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697-1348

BOARDS

- ☐ Board of Adjustment and Appeal
- ☐ Board of Finance
- ☒ ~~Board of Adjustment and Appeal~~
- ☐ Code Enforcement Board
- ☐ Firefighters Pension Trust Fund
- ☐ Housing Authority
- ☐ Local Planning Agency
- ☐ Personnel Review Board

COMMITTEES

- ☐ ADA/Elderly/Disabled Committee
- ☒ Arts & Culture Advisory Committee
- ☒ Charter Review Committee
- ☒ Committee on Aging
- ☒ ~~Committee on Development~~
- ☒ Community Redevelopment Agency Advisory Comm.
- ☒ Causeway and Coastal Waterways Committee
- ☐ Edgewater Drive Advisory Committee
- ☐ Hammock Advisory Committee
- ☒ Library Advisory Committee
- ☐ Marina Advisory Committee
- ☐ Mobile Home Park Committee
- ☒ Ordinance Review Committee
- ☒ Public Relations Advisory Action Committee
- ☐ Public Safety Committee
- ☒ Recreation and Parks Advisory Committee
- ☐ Stadium Advisory Committee
- ☐ Stormwater Advisory Committee
- ☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: B.A. Psychology, Ms Education - Early Childhood

Current Organization Memberships: Causeway Advisory Committee

Special Interests: _____

What personal qualifications can you bring to this board or committee? see attached letter

Aging; Library; Public Relations

Boards/Committees on which you CURRENTLY serve: Causeway Advisory Committee

Boards/Committees on which you PREVIOUSLY served: See attached letter

Why do you wish to serve on this board/committee? See attached. I have an interest in contributing to my community

letter attached.

Patricia Long
200 Woodette Dr. Apt. 501
Dunedin, FL 34698
971-221-5314
Patlong501@gmail.com

Ms. Sharon Toner
Municipal Services Building
750 Milwaukee Ave.
Dunedin, FL 34698

November 13, 2017

Dear Ms. Toner,

Several weeks ago you were kind enough to give me an application to be a Volunteer for the City of Dunedin. That application is attached.

You suggested that I might provide a resume along with the application. I have listed below, general notes of some of my experience and a short indication of my interest in volunteering for the City. I hope these are of help in the application process.

- Chartered Life Underwriter and Chartered Financial Consultant for my Agency with the MassMutual Life Insurance Company
- Principal Gifts Officer for Cornell University, where I worked with our closest and most successful alumni
- Director of Development for the College of Liberal Arts and Science for Portland State University, Portland, Oregon where I oversaw fund raising for a \$10M campaign
- Retired 2010
- Chair of the Board of Directors for the Reconstruction Home in Ithaca, NY. While Chair, we added a new wing for Alzheimer's residents with a \$2M fund raising campaign
- Board of Directors for the Palaeontology Research Institution in Ithaca, New York. A new museum doubled the size of the Institution with a fundraising campaign of \$10M.

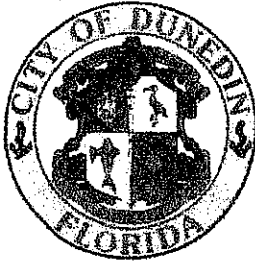
My interest in acting as a volunteer for the City stems from my interest in contributing to my community. My experience gives me background for serving on many of the committees.

I look forward to hearing from you. A number of interests are checked on the application, but I am happy to contribute where needed.

Thank you for your time.

Sincerely,


Patricia Long



4-10-2017

Date Received / City Clerk's Office

APPLICATION FOR
BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☐ Web ☐ Dunedin TV ☐ Newspaper ☒ OtherName: Kim A. Marston Jr.Address: 1022 1/2 New York Ave.City: Dunedin Zip: 34698Phone: 727-480-6394
Home Work Cell FaxEmail: Kmarstonjr@me.comDunedin Resident Since: 07/20/1984Occupation or Business Affiliation: Property ManagementKim A. Marston Jr. 03/27/17
Applicant's Signature Date

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697-1348

Please check Boards or Committees of interest.

BOARDS

- ☒ Board of Adjustment and Appeal
☒ Board of Finance
☐ Bldg. Bld of Adjustment and Appeal
☐ Code Enforcement Board
☐ Firefighters Pension Trust Fund
☐ Housing Authority
☐ Local Planning Agency
☐ Personnel Review Board

COMMITTEES

- ☐ Arts & Culture Advisory Committee
☐ Charter Review Committee
☒ Committee on Aging
☐ Committee on Environmental Quality
☐ Community Redevelopment Agency Advisory Comm.
☐ Causeway and Coastal Waterways Committee
☐ Disability Advisory Committee
☐ Edgewater Drive Advisory Committee
☐ Hammock Advisory Committee
☒ Library Advisory Committee
☐ Marina Advisory Committee
☐ Mobile Home Park Committee
☐ MPO Citizens Advisory Committee
☐ MPO Bicycle & Pedestrian Advisory Comm
☐ Ordinance Review Committee
☐ Parks and Recreation Advisory Committee
☐ Public Relations Advisory Action Committee
☒ Public Safety Committee Added 10/20/2017.
☐ Social Services Committee
☐ Stadium Advisory Committee
☐ Stormwater Advisory Committee
☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: Property Manager - Marston Family TrustCurrent Organization Memberships: Rotary ClubSpecial Interests: Community Involvement + PhilanthropyWhat personal qualifications can you bring to this board or committee? Growing up as a 1st Gen
Generation resident I have learned much through involvement.Boards/Committees on which you CURRENTLY serve: None with City of DunedinBoards/Committees on which you PREVIOUSLY served: Mayors Advisory / Park & RecsWhy do you wish to serve on this board/committee? I feel I have much to
contribute. This is a vital time to be involved in the
city given the challenges we face together.



5/6/2016

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☐ Web ☐ Dunedin TV ☐ Newspaper ☒ Other

Name: Kathleen Sands Martin

Address: 1433 Ruth Road

City: Dunedin Zip: 34698

Phone: 615-260-8464
Home Work Cell Fax

Email: KSandsmartin@yahoo.com

Dunedin Resident Since: 2008

Occupation or Business Affiliation: Retired

Sent via website

5/6/2016

Applicant's Signature

Date

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697-1348

Please ☒ Boards or Committees of interest.

BOARDS

- ☐ Board of Adjustment and Appeal
- ☐ Board of Finance
- ☐ Bldg. Brd of Adjustment and Appeal
- ☐ Code Enforcement Board
- ☐ Firefighters Pension Trust Fund
- ☐ Housing Authority
- ☐ Local Planning Agency
- ☒ Personnel Review Board

COMMITTEES

- ☐ Arts & Culture Advisory Committee
- ☐ Charter Review Committee
- ☐ Committee on Aging
- ☐ Committee on Environmental Quality
- ☐ Community Redevelopment Agency Advisory Comm.
- ☒ Causeway and Coastal Waterways Committee
- ☐ Disability Advisory Committee
- ☐ Edgewater Drive Advisory Committee
- ☐ Hammock Advisory Committee
- ☐ Library Advisory Committee
- ☐ Marina Advisory Committee
- ☐ Mobile Home Park Committee
- ☐ MPO Citizens Advisory Committee
- ☐ MPO Bicycle & Pedestrian Advisory Comm
- ☐ Ordinance Review Committee
- ☐ Parks and Recreation Advisory Committee
- ☐ Public Relations Advisory Action Committee
- ☐ Public Safety Committee
- ☐ Social Services Committee
- ☒ Stadium Advisory Committee
- ☐ Stormwater Advisory Committee
- ☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: Retired General Electric

Current Organization Memberships: None

Special Interests: Horses Running

What personal qualifications can you bring to this board or committee? Human Resource Experience, Respect, Listening Skills

Boards/Committees on which you CURRENTLY serve: None

Boards/Committees on which you PREVIOUSLY served: None

Why do you wish to serve on this board/committee? Involvement in Dunedin



11/6/2017

Date Received / City Clerk's Office

**APPLICATION FOR
BOARDS &
COMMITTEES****HOW DID YOU HEAR ABOUT US?**☐ Web ☐ Dunedin TV ☐ Newspaper ☒ OtherName: Kathleen Sands MartinAddress: 1433 Ruth RoadCity: Dunedin Zip: 34698Phone: 615-260-8464
Home Work Cell FaxEmail: ksandsmartin@yahoo.comDunedin Resident Since: 2008Occupation or Business Affiliation: RetiredSent via website11/6/2017Applicant's SignatureDate

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

DISABILITY PROVISIONS: It is the policy of the City of Dunedin not to discriminate against disabled persons in employment or the provisions of services. If you have a disability that requires accommodation, please notify the ADA Coordinator 48 hours prior to the scheduled meeting at (727) 298-3199.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697Please ☒ Boards or Committees of interest.**BOARDS**☐ Board of Adjustment and Appeal
☐ Board of Finance
☐ Bldg. Brd of Adjustment and Appeal
☐ Code Enforcement Board
☐ Firefighters Pension Trust Fund
☐ Housing Authority
☐ Local Planning Agency
☐ Personnel Review Board**COMMITTEES**☐ Arts & Culture Advisory Committee
☐ Charter Review Committee
☐ Committee on Aging
☐ Committee on Environmental Quality
☐ Community Redev. Agency Adv. Comm.
☐ Causeway & Coastal Waterways Comm.
☐ Disability Advisory Committee
☐ Edgewater Drive Advisory Committee
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☐ Historic Preservation Advisory Committee
☐ Library Advisory Committee
☐ Marina Advisory Committee
☐ MPO Bicycle & Pedestrian Advisory Comm.
☐ MPO Citizen Advisory Comm
☐ Ordinance Review Committee
☐ Public Relations Adv. Action Committee
☐ Public Safety Committee
☐ Parks & Recreation Advisory Committee
☐ Social Services Committee
☐ Stadium Advisory Committee
☐ Stormwater Advisory Committee
☒ U.S. Military Veterans Advisory Committee
☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: Retired HR Manager for General Electric 33.5 yearsCurrent Organization Memberships: Art Center, Salvation Army support Vietnam Vets Organization

Special Interests:

What personal qualifications can you bring to this board or committee? My family served in WWII and have always been active in supporting our troops. I would be a value add to this organization with my background and unending support of the US Armed Services.Boards/Committees on which you CURRENTLY serve: noneBoards/Committees on which you PREVIOUSLY served: noneWhy do you wish to serve on this board/committee? Professional, will show up for the meetings which many other committee members do not do!



7/30/2018

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☐ Web
 ☐ Dunedin TV
 ☐ Newspaper
 ☒ Other

Name: Kathleen Sands Martin

Address: 1433 Ruth Road

City: Dunedin Zip: 34698

Phone: (615) 260-8464
Home

Email: KSandsmartin@yahoo.com

Dunedin Resident Since: 03/01/2009

Occupation or Business Affiliation: RETIRED

Received via website

7/30/2018

Applicant's Signature

Date

NOTE: Beginning October 1, 2018, all Board and Committee correspondence will be electronic. This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

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APPLICATION RETENTION: Applications will be held 4 years from date received.

MAIL TO: City of Dunedin, City Clerk's Office
P.O. Box 1348
Dunedin, FL 34697

RETURN TO: City of Dunedin, City Clerk's Office
750 Milwaukee Ave.
Dunedin, FL 34698

EMAIL TO: Stoner@DunedinFL.net

ELECTRONIC FILING: [Boards and Committees Application | Dunedin, FL](#)

Please ☒ Boards or Committees of interest.

BOARDS

- ☒ Board of Adjustment and Appeal
☐ Board of Finance
☐ Bldg. Brd of Adjustment and Appeal
☒ Code Enforcement Board
☐ Firefighters Pension Trust Fund
☐ Housing Authority
☐ Local Planning Agency
☒ Personnel Review Board

COMMITTEES

- ☐ Architectural Review Committee
☐ Arts & Culture Advisory Committee
☐ Charter Review Committee
☒ Committee on Aging
☐ Committee on Environmental Quality
☐ Community Redev. Agency Adv. Comm.
☐ Causeway & Coastal Waterways Comm.
☐ Disability Advisory Committee
☐ Edgewater Drive Advisory Committee
☐ Hammock Advisory Committee
☐ Historic Preservation Advisory Committee
☐ Library Advisory Committee
☐ Marina Advisory Committee *
☐ MPO Bicycle & Pedestrian Adv. Comm.
☐ MPO Citizen Advisory Comm
☐ Ordinance Review Committee
☐ Public Relations Adv. Action Committee
☐ Public Safety Committee
☐ Parks & Recreation Advisory Committee
☐ Social Services Committee
☐ Stadium Advisory Committee
☐ Stormwater Advisory Committee
☐ U.S. Military Veterans Adv. Committee
☐ Youth Advisory Committee

Tell us about yourself.

Education and/or Profession: bachelor's degree

Current Organization Memberships: N/A

Special Interests: golf, horses, social security

What personal qualifications can you bring to this board or committee? For the Aging Committee - just turning 66

66 I believe it is important to have member of the committee who have a stake in the game. With my vast

knowledge of benefits, caring for aging parents I believe I would be a value add on this committee.

HR manager for General Electric - 33.5 years

Boards/Committees on which you CURRENTLY serve: N/A

Boards/Committees on which you PREVIOUSLY served: N/A

Why do you wish to serve on this board/committee? Yes

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE
APPLICANTS ONLY**

1. Are you a slip renter at the Dunedin Marina? _____
If so, are you a commercial slip renter? _____
2. Do you have fiscal or business experience? _____
3. Are you a member of the Dunedin Boat Club? _____

Singh, Ashley

From: Kirkpatrick, Denise
Sent: Wednesday, August 29, 2018 7:09 AM
To: Singh, Ashley
Subject: FW: APPLICATION FOR BOARDS AND COMMITTEES

From: webmaster@dunedinfl.gov [<mailto:webmaster@dunedinfl.gov>]
Sent: Tuesday, August 28, 2018 8:42 PM
To: Kirkpatrick, Denise
Subject: APPLICATION FOR BOARDS AND COMMITTEES

A new entry to a form/survey has been submitted.

Form Name: APPLICATION FOR BOARDS AND COMMITTEES
Date & Time: 08/28/2018 8:42 PM
Response #: 74
Submitter ID: 1133
IP address: 172.25.96.105
Time to complete: 23 min. , 23 sec.

Survey Details

Page 1

1. Date

08/28/2018

2. How did you hear about us?

(o) Web

3. Name

Eleanor McCook

4. Address

511 Douglas Pl
Dunedin, FL 34698

5. Phone

6784270529

6. Email address

ecannito@yahoo.com

7. Dunedin Resident Since:

04/18/2018

8. Occupation or Business Affiliation:

Retired

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

9. PLEASE CHECK BOARDS AND COMMITTEES OF INTEREST☒ Board of Adjustment and Appeal☒ Code Enforcement Board Personnel Review Board☒ Housing Authority☒ Local Planning Agency☒ Personnel Review Board**10. COMMITTEES**☒ Architectural Review Committee☒ Committee on Aging☒ Causeway and Coastal Waterways Committee☒ Edgewater Drive Advisory Committee☒ Historic Preservation Advisory Committee☒ Marina Advisory Committee☒ MPO Bicycle & Pedestrian Advisory Committee☒ MPO Citizen Advisory Committee☒ Public Relations Advisory Action Committee☒ Parks and Recreation Advisory Committee☒ Social Services Committee☒ Stadium Advisory Committee☒ Stormwater Advisory Committee**11. Tell Us About Yourself****Education and or Profession**

Former VP/Director of Sales & Marketing for Consumer Products Companies

Current Organization

Not answered

Memberships:**Special Interests:**

Traveling, Cycling, Reading, Snow Skiing,

What personal qualifications can you bring to this board or committee?

Prior to retirement I managed large marketing and sales teams that included recruitment and training programs. Facilitated Sales and Marketing Management Programs for two of the five companies I worked for in my business career. I have strong business skills with the ability to create executional plans to meet strategic objectives.

I've been retired for a couple of years and am ready to use my skills as a volunteer.

Boards/Committees on which you CURRENTLY serve: N/A

Boards/Committees on which you PREVIOUSLY served: N/A

Why do you wish to serve on this board/committee? I've been retired for a couple of years and am ready to use my business and leadership skills as a volunteer.

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE APPLICANTS ONLY.**

12. Are you a slip renter at the Dunedin Marina?

(o) No

13. If so, are you a commercial slip renter?

(o) No

14. Do you have fiscal or business experience?

(o) Yes

15. Are you a member of the Dunedin Boat Club?

(o) No

Thank you,
Dunedin, FL

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.



6/25/2018

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

<input type="checkbox"/>	Web	<input type="checkbox"/>	Dunedin TV	<input type="checkbox"/>	Newspaper	<input checked="" type="checkbox"/>	Other
Name:	Patricia Morea						
Address:	1157 Sarah Court						
City:	Dunedin				Zip:	34698	
Phone:	744-9073						
	Home	Work	Cell	Fax			
Email:	pmorea@tampabay.rr.com						
Dunedin Resident Since:	5/7/2008						
Occupation or Business Affiliation:	Director, Risk Management						
Sent via website				6/25/2018			
Applicant's Signature				Date			

NOTE: Beginning October 1, 2018, all Board and Committee correspondence will be electronic. This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

DISABILITY PROVISIONS: It is the policy of the City of Dunedin not to discriminate against disabled persons in employment or the provisions of services. If you have a disability that requires accommodation, please notify the ADA Coordinator 48 hours prior to the scheduled meeting at (727) 298-3199.

APPLICATION RETENTION: Applications will be held 4 years from date received.

MAIL TO: City of Dunedin, City Clerk's Office
P.O. Box 1348
Dunedin, FL 34697

RETURN TO: City of Dunedin, City Clerk's Office
750 Milwaukee Ave.
Dunedin, FL 34698

EMAIL TO: Stoner@DunedinFL.net

ELECTRONIC FILING: [Boards and Committees Application | Dunedin, FL](#)

Please ☒ Boards or Committees of interest.

BOARDS

- ☒ Board of Adjustment and Appeal
- ☒ Board of Finance
- ☐ Bldg. Brd of Adjustment and Appeal
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- ☐ Firefighters Pension Trust Fund
- ☐ Housing Authority
- ☐ Local Planning Agency
- ☐ Personnel Review Board

COMMITTEES

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- ☐ Arts & Culture Advisory Committee
- ☒ Charter Review Committee
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- ☐ Causeway & Coastal Waterways Comm.
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- ☐ Hammock Advisory Committee
- ☐ Historic Preservation Advisory Committee
- ☐ Library Advisory Committee
- ☐ Marina Advisory Committee *
- ☐ MPO Bicycle & Pedestrian Adv. Comm.
- ☐ MPO Citizen Advisory Comm
- ☒ Ordinance Review Committee
- ☐ Public Relations Adv. Action Committee
- ☐ Public Safety Committee
- ☐ Parks & Recreation Advisory Committee
- ☐ Social Services Committee
- ☐ Stadium Advisory Committee
- ☐ Stormwater Advisory Committee
- ☐ U.S. Military Veterans Adv. Committee
- ☐ Youth Advisory Committee

Tell us about yourself.

Education and/or Profession: BA Business Management

Current Organization Memberships: PODS Enterprises

Special Interests: Orchids, Literature

What personal qualifications can you bring to this board or committee? Corporate risk management including enterprise risk management, operational and hazard risk, and crisis management/business continuity programs; achieving strategic goals by favorably affecting financial outcomes while minimizing the impact of adverse events on the organization.

- Manage of ERM matrix, assessment and identification processes

- Manage and maintain short and long term risk organizational goals, objectives, policies and operating procedures

Boards/Committees on which you CURRENTLY serve: Library Advisory

Boards/Committees on which you PREVIOUSLY served: _____

Why do you wish to serve on this board/committee? Impact to future; participating in local government.



April 19, 2017

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☐ Web ☐ Dunedin TV ☐ Newspaper ☒ Other

Name: Pamela L. Purvis

Address: 1738 San Mateo Dr.

City: Dunedin Zip: 34698

Phone: 706.717.9410
Home Work Cell Fax

Email: pampurvis24@gmail.com

Dunedin Resident Since: Jan 2017

Occupation or Business Affiliation: social work

Pamela L. Purvis 4/19/2017
Applicant's Signature Date

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697-1348

Please ✓ Boards or Committees of Interest.

BOARDS

- ☐ Board of Adjustment and Appeal
- ☐ Board of Finance
- ☐ Bldg. Bld of Adjustment and Appeal
- ☐ Code Enforcement Board
- ☐ Firefighters Pension Trust Fund
- ☐ Housing Authority
- ☐ Local Planning Agency
- ☐ Personnel Review Board

COMMITTEES

- ☐ Arts & Culture Advisory Committee
- ☐ Charter Review Committee
- ☒ Committee on Aging
- ☐ Committee on Environmental Quality
- ☒ Community Redevelopment Agency Advisory Comm.
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- ☐ Library Advisory Committee
- ☐ Marina Advisory Committee
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- ☒ Parks and Recreation Advisory Committee
- ☐ Public Relations Advisory Action Committee
- ☐ Public Safety Committee
- ☐ Social Services Committee
- ☐ Stadium Advisory Committee
- ☐ Stormwater Advisory Committee
- ☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: MEd Adult Fitness/Cardiac Rehab, Sociology

Current Organization Memberships: _____

Special Interests: aging, community health, recreation, environment

What personal qualifications can you bring to this board or committee? _____

Boards/Committees on which you CURRENTLY serve: n/a

Boards/Committees on which you PREVIOUSLY served: n/a

Why do you wish to serve on this board/committee? see attached statement

Aging Committee Applicant, Pam Purvis

04.18.2017

Statement to Committee:

I have worked with children and adults in public health and wellness, counseling and social work and community programs since finishing graduate school in 1983. I am particularly interested in issues associated with Aging. I have recently settled in Dunedin and hope to live here for the rest of my life. I was a social worker for many years responsible for the coordination of care for community-based nursing home eligible clients; this required working with a team of service providers and direct care staff. I understand how important community alliances between citizens and local government entities are to assessing and improving quality of life. The city of Dunedin appears to be particularly responsive to citizen input. I am becoming an integrated and active part of this community and I wish to offer my experience, skills and enthusiasm to the Committee on Aging.

Please see my attached resume for specifics.

Pamela Purvis

1738 San Mateo Drive
Dunedin, FL 34698
Mobile Phone: 706.717.9410
E-mail: pampurvis24@gmail.com

Summary: A service-focused innovative thinker with proven communication, organizational and analytical skills. Over twenty years of experience with expertise in case management, program design, implementation and project management for public and private sector groups. Some of my strengths include:

- Customer Relations and Support
- Case Management
- Monitoring Clinical Outcomes
- Coordination of Care
- Building Trust
- Program Design and Management
- Conflict Resolutions

Experience:

Project Coordinator *athenaHealth* 2011-2016

Developed new service offerings based on current market needs for this cloud-based healthcare data exchange service platform. Worked with hospital systems and large physician practices to create more efficient processes for orders and services. Managed implementation projects; facilitated and executed the configuration process and client end user training efforts, promoting best practices for electronic set up and workflows; was responsible for creating client deliverables. Adept at working on multiple client projects at one time, with a variety of internal and external stakeholders.

Social Work Case Management *Community Care Services Program at Visiting Nurse Health Systems* 2004-2011

Responsible for the coordination of a full case load of community based, nursing home eligible clients. Coordinated a team of service providers and direct-care staff, thereby ensuring community alliances with county/state agencies, physicians, hospital discharge planners and home health agencies. My key skills are working effectively within a team, sharing responsibilities, voluntarily relieving co-workers and mentoring.

Clinical Practice Criteria:

- Managed a caseload of up to 90. Developed individualized care management plans; implemented care plan through brokering and coordinating services.
- Monitored and evaluated clinical outcomes to ensure that services were provided in a professional and cost-effective manner.
- Coordinated services with hospital discharge planners to ensure seamless patient care transitions.
- Built relationships of trust, guiding families in making crucial decisions with coordination of available care.
- Maintained compliance with state and federal standards by completion of all case notes, care plans/paths and incident reports.

Program Coordination and Counseling *United Methodist Children's Home; Hidden Lake Academy; Australian Body Works; Peachtree Center Athletic Club; Tompkins County Healthy Heart Program*

Coordinated and created collaborations, managed volunteers, solicited resources while providing casework and counseling. Managed grant making activities, resource development and advocacy efforts. Supervised volunteer committees, ensuring compliance with procedures and policies. Supervised all planning, marketing, and evaluation of related expenditures and revenue.

- Coordinator of Independent Living and Experiential Education Programs at the United Methodist Children's Home.
- Cardiovascular Program Coordinator for the Tompkins County Healthy Heart Program.
- Therapeutic program designer using experiential activities to enhance group-building dynamics and conflict resolution skills thereby promoting decision-making and problem-solving behaviors for staff and students.
- Provided counseling and casework services. Designed and managed community fitness programs of up to 1000 people.

Education:

- Masters of Education in Exercise Science, University of Georgia, 1987
- Bachelor of Science in Sociology, University of West Georgia, 1982

Singh, Ashley

From: Kirkpatrick, Denise
Sent: Thursday, November 8, 2018 12:46 PM
To: Singh, Ashley
Subject: FW: APPLICATION FOR BOARDS AND COMMITTEES

Follow Up Flag: Follow up
Flag Status: Flagged

From: webmaster@dunedinfl.gov [<mailto:webmaster@dunedinfl.gov>]
Sent: Thursday, November 8, 2018 7:36 AM
To: Kirkpatrick, Denise
Subject: APPLICATION FOR BOARDS AND COMMITTEES

A new entry to a form/survey has been submitted.

Form Name: APPLICATION FOR BOARDS AND COMMITTEES
Date & Time: 11/08/2018 7:35 AM
Response #: 83
Submitter ID: 1169
IP address: 172.25.96.105
Time to complete: 12 min. , 57 sec.

Survey Details

Page 1

1. Date

11/08/2018

2. How did you hear about us?

(o) Web

3. Name

Jeremy Charles Reynolds

4. Address

660 Beltnes St
apt 119

5. Phone

7272446845

6. Email address

7. Dunedin Resident Since:

04/05/2011

8. Occupation or Business Affiliation:

1979

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

9. PLEASE CHECK BOARDS AND COMMITTEES OF INTEREST

<input checked="" type="checkbox"/> Board of Adjustment and Appeal	<input checked="" type="checkbox"/> Board of Finance
<input checked="" type="checkbox"/> Bldg. Brd of Adjustment and Appeal	<input checked="" type="checkbox"/> Code Enforcement Board Personnel Review Board
<input checked="" type="checkbox"/> Firefighters Pension Trust Fund	<input checked="" type="checkbox"/> Housing Authority
<input checked="" type="checkbox"/> Local Planning Agency	<input checked="" type="checkbox"/> Personnel Review Board

10. COMMITTEES

<input checked="" type="checkbox"/> Architectural Review Committee	<input checked="" type="checkbox"/> Arts & Culture Advisory Committee	<input checked="" type="checkbox"/> Charter Review Committee
<input checked="" type="checkbox"/> Committee on Aging	<input checked="" type="checkbox"/> Committee on Environmental Quality	<input checked="" type="checkbox"/> Community Redevelopment Agency Advisory
<input checked="" type="checkbox"/> Causeway and Coastal Waterways Committee	<input checked="" type="checkbox"/> Disability Advisory Committee	<input checked="" type="checkbox"/> Edgewater Drive Advisory Committee
<input checked="" type="checkbox"/> Hammock Advisory Committee	<input checked="" type="checkbox"/> Historic Preservation Advisory Committee	<input checked="" type="checkbox"/> Library Advisory Committee
<input checked="" type="checkbox"/> Marina Advisory Committee	<input checked="" type="checkbox"/> MPO Bicycle & Pedestrian Advisory Committee	<input checked="" type="checkbox"/> MPO Citizen Advisory Committee
<input checked="" type="checkbox"/> Ordinance Review Committee	<input checked="" type="checkbox"/> Public Relations Advisory Action Committee	<input checked="" type="checkbox"/> Public Safety Committee
<input checked="" type="checkbox"/> Parks and Recreation Advisory Committee	<input checked="" type="checkbox"/> Social Services Committee	<input checked="" type="checkbox"/> Stadium Advisory Committee
<input checked="" type="checkbox"/> Stormwater Advisory Committee	<input checked="" type="checkbox"/> Youth Advisory Committee	<input checked="" type="checkbox"/> U.S. Military Veterans Advisory Committee

11. Tell Us About Yourself

Education and or Profession I am college educated and an independent business owner in the arts in Dunedin

Current Organization International trumpet Players Guild

Memberships:

Special Interests: Citizen engagement and diversity in City Government

What personal qualifications can you bring to this board or committee?

As a former senior IT project manager for a fortune 100 company I am well versed in budgeting and IT. As an independent business owners in the arts I am well acquainted with the vibrant arts community in Dunedin. I am also passionate and involved in providing productive development and transparent guidance for growth.

Boards/Committees on which you CURRENTLY serve: none

Boards/Committees on which you PREVIOUSLY served: none

Why do you wish to serve on this I believe that citizens have an obligation to their neighbors to positively contribute to their community.

board/committee?

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE APPLICANTS ONLY.**

12. Are you a slip renter at the Dunedin Marina?

(o) No

13. If so, are you a commercial slip renter?

(o) No

14. Do you have fiscal or business experience?

(o) Yes

15. Are you a member of the Dunedin Boat Club?

(o) No

Thank you,
Dunedin, FL

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Singh, Ashley

From: Kirkpatrick, Denise
Sent: Monday, September 17, 2018 9:40 AM
To: Singh, Ashley
Subject: FW: APPLICATION FOR BOARDS AND COMMITTEES

Follow Up Flag: Follow up
Flag Status: Completed

From: webmaster@dunedinfl.gov [<mailto:webmaster@dunedinfl.gov>]
Sent: Monday, September 17, 2018 9:36 AM
To: Kirkpatrick, Denise
Subject: APPLICATION FOR BOARDS AND COMMITTEES

A new entry to a form/survey has been submitted.

Form Name: APPLICATION FOR BOARDS AND COMMITTEES
Date & Time: 09/17/2018 9:36 AM
Response #: 79
Submitter ID: 1139
IP address: 172.25.96.105
Time to complete: 5 min. , 57 sec.

Survey Details

Page 1

1. Date

09/17/2018

2. How did you hear about us?

(o) Other

3. Name

Maureen Rulison

4. Address

826 Broadway
Dunedin, FL 34698

5. Phone

7274092292

6. Email address

maureen@peeblesandgracy.com

7. Dunedin Resident Since:

Not answered

8. Occupation or Business Affiliation:

Elder Law

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

9. PLEASE CHECK BOARDS AND COMMITTEES OF INTEREST

Not answered

10. COMMITTEES

☒ Committee on Aging

☒ U.S. Military Veterans Advisory Committee

11. Tell Us About Yourself

Education and or Profession We are an Elder Law Firm

Current Organization Rotary and Chamber

Memberships:

Special Interests: Serving Elders in our Community

What personal qualifications can you bring to this board or committee?

Elder Law Attorney. Certified Medicaid Planner and over 50 years combined experience

Boards/Committees on which you CURRENTLY serve: Not answered

Boards/Committees on which you PREVIOUSLY served: Not answered

Why do you wish to serve on this board/committee? To better the lives of our elders and their caregivers.

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE APPLICANTS ONLY.**

12. Are you a slip renter at the Dunedin Marina?

☐ No

13. If so, are you a commercial slip renter?

☐ No

14. Do you have fiscal or business experience?

☐ Yes

15. Are you a member of the Dunedin Boat Club?

(o) No

Thank you,
Dunedin, FL

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.



06/21/2018

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☐ Web ☐ Dunedin TV ☐ Newspaper ☒ Other

Name: Lori SmithAddress: 880 Patricia AvenueCity: Dunedin Zip: 34698Phone: 727.200.4178
HomeEmail: mkt.crc.lar@grandvillasenior.netDunedin Resident Since: Not answeredOccupation or Business Affiliation: Grand Villa of DunedinReceived via website06/21/2018Applicant's SignatureDate

NOTE: Beginning October 1, 2018, all Board and Committee correspondence will be electronic. This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

DISABILITY PROVISIONS: It is the policy of the City of Dunedin not to discriminate against disabled persons in employment or the provisions of services. If you have a disability that requires accommodation, please notify the ADA Coordinator 48 hours prior to the scheduled meeting at (727) 298-3199.

APPLICATION RETENTION: Applications will be held 4 years from date received.

MAIL TO: City of Dunedin, City Clerk's Office
P.O. Box 1348
Dunedin, FL 34697

RETURN TO: City of Dunedin, City Clerk's Office
750 Milwaukee Ave.
Dunedin, FL 34698

EMAIL TO: Stoner@DunedinFL.net

ELECTRONIC FILING: [Boards and Committees Application | Dunedin, FL](#)

Please ☒ Boards or Committees of interest.

BOARDS

- ☐ Board of Adjustment and Appeal
☐ Board of Finance
☐ Bldg. Brd of Adjustment and Appeal
☐ Code Enforcement Board
☐ Firefighters Pension Trust Fund
☐ Housing Authority
☐ Local Planning Agency
☐ Personnel Review Board

COMMITTEES

- ☐ Architectural Review Committee
☐ Arts & Culture Advisory Committee
☐ Charter Review Committee
☒ Committee on Aging
☐ Committee on Environmental Quality
☐ Community Redev. Agency Adv. Comm.
☐ Causeway & Coastal Waterways Comm.
☐ Disability Advisory Committee
☐ Edgewater Drive Advisory Committee
☐ Hammock Advisory Committee
☐ Historic Preservation Advisory Committee
☐ Library Advisory Committee
☐ Marina Advisory Committee *
☐ MPO Bicycle & Pedestrian Adv. Comm.
☐ MPO Citizen Advisory Comm
☐ Ordinance Review Committee
☐ Public Relations Adv. Action Committee
☐ Public Safety Committee
☐ Parks & Recreation Advisory Committee
☐ Social Services Committee
☐ Stadium Advisory Committee
☐ Stormwater Advisory Committee
☐ U.S. Military Veterans Adv. Committee
☐ Youth Advisory Committee

Tell us about yourself.

Education and/or Profession: Some college-Community outreach coordinator

Current Organization Memberships: Not answered

Special Interests: family, reading, exercising

What personal qualifications can you bring to this board or committee? I have been in the Senior Care/housing housing industry since 1983 when I was part of the opening team at Manor Care Dunedin. I worked for Manor Care for 16 years. Was very involved with Dunedin Chamber of Commerce, Rotary in PH. I have worked in this industry at all levels of care. I have always had a passion for the Senior Adults and daily strive to work with the senior and/or their family in an effort to help them find the right living environment that will best fit their needs. I am self-driven, team player, good communicator, event planning-some fundraising, some computer skills.

Boards/Committees on which you CURRENTLY serve: Retired Senior Volunteer Program

Boards/Committees on which you PREVIOUSLY served: Alzheimer's Association Memory Walk, Dunedin Chamber of Commerce

Why do you wish to serve on this board/committee? Being an advocate for our Seniors, help to improve our community

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE
APPLICANTS ONLY**

1. Are you a slip renter at the Dunedin Marina? _____
If so, are you a commercial slip renter? _____
2. Do you have fiscal or business experience? _____
3. Are you a member of the Dunedin Boat Club? _____



6/20/2016

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☒ Web ☐ Dunedin TV ☐ Newspaper ☐ Other

Name: Harry Steinman

Address: 600 Loudon Avenue

City: Dunedin Zip: 34698

Phone: 470-6660 Home Work Cell Fax

Email: bach4me@gmail.com

Dunedin Resident Since: 2013

Occupation or Business Affiliation: Insurance Professional

Sent via website

June 20, 2016

Applicant's Signature

Date

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697-1348

Please ☒ Boards or Committees of interest.

BOARDS

- ☐ Board of Adjustment and Appeal
- ☐ Board of Finance
- ☐ Bldg. Brd of Adjustment and Appeal
- ☐ Code Enforcement Board
- ☐ Firefighters Pension Trust Fund
- ☐ Housing Authority
- ☒ Local Planning Agency
- ☐ Personnel Review Board

COMMITTEES

- ☐ Arts & Culture Advisory Committee
- ☐ Charter Review Committee
- ☒ Committee on Aging
- ☐ Committee on Environmental Quality
- ☒ Community Redevelopment Agency Advisory Comm.
- ☐ Causeway and Coastal Waterways Committee
- ☐ Disability Advisory Committee
- ☐ Edgewater Drive Advisory Committee
- ☐ Hammock Advisory Committee
- ☐ Library Advisory Committee
- ☐ Marina Advisory Committee
- ☐ Mobile Home Park Committee
- ☐ MPO Citizens Advisory Committee
- ☐ MPO Bicycle & Pedestrian Advisory Comm
- ☐ Ordinance Review Committee
- ☐ Parks and Recreation Advisory Committee
- ☐ Public Relations Advisory Action Committee
- ☐ Public Safety Committee
- ☐ Social Services Committee
- ☐ Stadium Advisory Committee
- ☐ Stormwater Advisory Committee
- ☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: BS, Accounting, California State University at Los Angeles

Current Organization Memberships: _____

Special Interests: Dog Training...Art...Writer

What personal qualifications can you bring to this board or committee? Writer; financial planning; knowledge of care programs for seniors

Boards/Committees on which you CURRENTLY serve: None

Boards/Committees on which you PREVIOUSLY served: None

Why do you wish to serve on this board/committee? Help shape Dunedin's future; provide for its senior citizens

March 13, 2019

To Mayor and City Council of Dunedin, FL.

At the request of the City Council, I am providing you with an explanation, as requested, regarding the selection of Committee on Aging membership.

The Committee on Aging passes any of the applications received to our Membership Coordinator who follows up and attempts to contact the person either by phone or email and extend to them an invitation to attend our meetings and participate as a volunteer. Membership Coordinator, at time of contact, will explain the type of work that the Committee does and emphasizes that it is a working Committee. We let them know and strongly encourage them to attend our open meetings which are held the 3rd Monday of every month and get involved as a “friend of the Committee” even if there is no current openings. When they do attend, they are welcomed and encouraged to tell the Committee a little about themselves and why this is the Committee they would like to share their energies with.

When the invitation to attend meetings is not accepted, it may be that the individual may no longer be interested in this Committee or has found a place elsewhere. When some interest had been shown and then the person stops attending, either Membership Coordinator or member of the Leadership attempts to call as a follow up.

When we do make recommendation we do consider:

- Level of interest shown by attending meetings
- Past experience of working with or volunteering with the population that the Committee is focused on
- Resident of Dunedin and the length of residency.

Many of these applicants are clearly trying to get on one of the many committees as they checked multiple (and in some cases all) committees on the application. The Committee on Aging is a working Committee looking specifically, first and foremost, for individuals that have a special interest in the aging community.

We continue to welcome anyone who is interested and we always have a “place at our table”.

If you have further questions, please do not hesitate to contact me for further discussion.

Respectfully submitted,

Sandi Sunter, Chair of the DCoA



COMMITTEE ON ENVIRONMENTAL QUALITY

BOARD ROSTER



MARY SCHOONOVER

Position Secretary

Current Term Jan 01, 2017 - Dec 01, 2021

Email: mschoonover601@gmail.com
727-595-3512
Address:
600 EDGEWATER DRIVE
#601
DUNEDIN, FL 34698



DEBBY SHELDON

Position Chair

4th Term Mar 01, 2003 - Dec 01, 2020

Email: d_sheldon@ymail.com
727-734-3185
813-356-5419
Address:
598 BAYWOOD DR S
DUNEDIN, FL 34698



DAVID ADAMS

Partial Term Apr 01, 2018 - Dec 01, 2020

Email: dadams@pinellascounty.org
727-723-557
Address:
232 BELTREES ST
DUNEDIN, FL 34698



ALAN BRAND

Current Term May 01, 2016 - Dec 01, 2021

Email: thesolarshpherd@verizon.net
727-786-7777
Address:
1731 HICKORY GATE DR N
DUNEDIN, FL 34698



TIFFINI SCHWARZKOPF

Current Term Sep 01, 2018 - Dec 01, 2021

Email: tiffini@demmigroup.com
727-512-9112
Address:
3197 Garrison Rd
Dunedin, FL 34698



JEFFRIC GAZLAY

Partial Term May 01, 2017 - Dec 01, 2019

Email: jgazlay@musicandcinema.com
727-919-349
Address:
2025 HEIDELBERG AVE
DUNEDIN, FL 34698



HEGGE HILLESTAD

Current Term Jul 01, 2017 - Dec 01, 2021

Email: dunedindogresort@gmail.com
919-920-2113
Address:
1754 PATRICIA AVE
DUNEDIN, FL 34698



PATRICIA BLIZZARD

Position Vice Chair

Current Term Nov 01, 2016 - Dec 01, 2021

Email: blizzard_patricia@yahoo.com
727-286-7823
813-351-0344
Address:
1135 VICTORIA DR
DUNEDIN, FL 34698



PHILLIP BROWN

Current Term Oct 01, 2018 - Dec 01, 2021

Email: phillip.conell@sunrun.com
317-440-1802
Address:
1263 Spalding Rd
Dunedin, FL 34698



CHARU LEININGER

Partial Term Oct 01, 2018 - Dec 01, 2020

Email: charleiningeringer@mac.com
727-853-3517
Address:
2334 Burnley Ct
Dunedin, FL 34698



WHITNEY MARSH

Position Staff Liason

No Term Email: wmarsh@dunedinfl.net



VACANCY



VACANCY

Position Alternate



VACANCY

Position Alternate

Singh, Ashley

From: webmaster@dunedinfl.gov
Sent: Monday, December 10, 2018 12:03 PM
To: Kirkpatrick, Denise; Singh, Ashley
Subject: APPLICATION FOR BOARDS AND COMMITTEES

Follow Up Flag: Follow up
Flag Status: Completed

A new entry to a form/survey has been submitted.

Form Name: APPLICATION FOR BOARDS AND COMMITTEES
Date & Time: 12/10/2018 12:02 PM
Response #: 89
Submitter ID: 1178
IP address: 172.25.96.105
Time to complete: 6 min. , 57 sec.

Survey Details

Page 1

1. Date

12/10/2018

2. How did you hear about us?

(o) Other

3. Name

Laurie Beaty

4. Address

2381 Hanover Drive
Dunedin, FL 34698

5. Phone

704-953-0773

6. Email address

beaty4nc@gmail.com

7. Dunedin Resident Since:

02/25/2015

8. Occupation or Business Affiliation:

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

9. PLEASE CHECK BOARDS AND COMMITTEES OF INTEREST (Pick Only Five)

☒ Committee on Environmental
Quality

10. Tell Us About Yourself

**Education and or
Profession** BA Textile Design

Current Organization Pinellas County Student Mentor, Volunteer with high clearance

Memberships:

Special Interests: Not answered

What personal qualifications can you bring to this board or committee?

I am extremely concerned about the future of our environment and believe government has a role in helping to bring about positive change in this area. I personally have changed some of my habits in terms of trying to be more environmentally friendly at home. I have ideas how to involve students, teachers, and other volunteer orgs to participate and help make a difference.

**Boards/Committees on
which you CURRENTLY
serve:** I am the communications person for the Curlew Landings HOA... created a website and newsletter.

**Boards/Committees on
which you PREVIOUSLY
served:** Curlew Landings HOA

**Why do you wish to serve
on this
board/committee?** Not answered

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE APPLICANTS ONLY.**

11. Are you a slip renter at the Dunedin Marina?

☐ No

12. If so, are you a commercial slip renter?

☐ No

13. Do you have fiscal or business experience?

☐ Yes

14. Are you a member of the Dunedin Boat Club?

☐ No

Thank you,
Dunedin, FL

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Singh, Ashley

From: webmaster@dunedinfl.gov
Sent: Sunday, January 20, 2019 8:41 AM
To: Kirkpatrick, Denise; Singh, Ashley
Subject: APPLICATION FOR BOARDS AND COMMITTEES

Follow Up Flag: Follow up
Flag Status: Completed

A new entry to a form/survey has been submitted.

Form Name: APPLICATION FOR BOARDS AND COMMITTEES
Date & Time: 01/20/2019 8:40 AM
Response #: 93
Submitter ID: 1194
IP address: 172.25.96.105
Time to complete: 56 min. , 10 sec.

Survey Details

Page 1

1. Date

01/20/2019

2. How did you hear about us?

(o) Other

3. Name

Vicki Love

4. Address

1185 Nelson Street
Dunedin, FL 34698

5. Phone

469-562-9444

6. Email address

valhays2000@yahoo.com

7. Dunedin Resident Since:

01/10/2015

8. Occupation or Business Affiliation:

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

9. PLEASE CHECK BOARDS AND COMMITTEES OF INTEREST (Pick Only Five)

☒ Committee on Environmental
Quality

10. Tell Us About Yourself

Education and or Profession BS Mathematics; SW Engineer, now in Computer Engineering Management

Current Organization Dunedin Boat Club, Sierra Club

Memberships:

Special Interests: Boating, gardening, sustainability, community involvement

What personal qualifications can you bring to this board or committee?

I've always been impressed with Dunedin's beauty and environmental assets – Hammock Park, the Causeway, Honeymoon Island, etc. - as well as the relationship between the city and its residents and local business owners. I want to contribute to that. I have hands-on experience in planning, organization, budget management in both a career setting as well as in a volunteer setting (through various tennis club teams and committees in my previous residence. At a lower level, I have excellent Microsoft Excel skills as well as other general computer skills. I also enjoy sustainable gardening; I have a home herb and vegetable garden as well as fruit/food trees. I am actively working on expanding it to the entire backyard. I enjoy helping organize communities to achieve common goals; this committee's goals align with my own, and I'd like to be involved.

Boards/Committees on which you CURRENTLY serve: None

Boards/Committees on which you PREVIOUSLY served: None in Florida

Why do you wish to serve on this board/committee? I want to be involved in my community, and this committee is focused on things that align with my interests - keeping Dunedin a beautiful and healthy place to be through good, sustainable environment management practices and by encouraging individuals and local businesses to participate in the same.

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE APPLICANTS ONLY.**

11. Are you a slip renter at the Dunedin Marina?

☐ Yes

12. If so, are you a commercial slip renter?

☐ No

13. Do you have fiscal or business experience?

☐ Yes

14. Are you a member of the Dunedin Boat Club?

☐ Yes



11/15/2016

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☐ Web ☐ Dunedin TV ☐ Newspaper ☒ Other

Name: Cyndi Raskin-Schmitt

Address: 921 Virginia Street

City: Dunedin Zip: 34698

Phone: 265-5249 Home Work Cell Fax

Email: cyndiraskin@gmail.com

Dunedin Resident Since: 1999

Occupation or Business Affiliation: Director of Communications
& Marketing at PSTA

Sent via website 11/15/2016
Applicant's Signature Date

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697-1348

Please ☒ Boards or Committees of interest.

BOARDS

- ☐ Board of Adjustment and Appeal
- ☒ Board of Finance
- ☐ Bldg. Brd of Adjustment and Appeal
- ☐ Code Enforcement Board
- ☐ Firefighters Pension Trust Fund
- ☐ Housing Authority
- ☐ Local Planning Agency
- ☐ Personnel Review Board

COMMITTEES

- ☒ Arts & Culture Advisory Committee
- ☐ Charter Review Committee
- ☐ Committee on Aging
- ☒ Committee on Environmental Quality
- ☒ Community Redevelopment Agency Advisory Comm.
- ☐ Causeway and Coastal Waterways Committee
- ☐ Disability Advisory Committee
- ☐ Edgewater Drive Advisory Committee
- ☐ Hammock Advisory Committee
- ☒ Library Advisory Committee
- ☐ Marina Advisory Committee
- ☐ MPO Citizens Advisory Committee
- ☐ MPO Bicycle & Pedestrian Advisory Comm
- ☐ Ordinance Review Committee
- ☒ Parks and Recreation Advisory Committee
- ☒ Public Relations Advisory Action Committee
- ☐ Public Safety Committee
- ☐ Social Services Committee
- ☐ Stadium Advisory Committee
- ☐ Stormwater Advisory Committee
- ☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: BA in Humanities/Literature from Eckerd College. Director of Communications & Marketing at PSTA

Current Organization Memberships: Girl Scouts, PTA, American Public Transit marketing committee

Special Interests: Communications, reading, environment

What personal qualifications can you bring to this board or committee? I'm a detail-oriented communicator, innovative thinker, always looking for ways to improve.

Boards/Committees on which you CURRENTLY serve: Academie Da Vinci PTA communications chair

Boards/Committees on which you PREVIOUSLY served: PTA at Academie Da Vinci and Garrison Jones Elementary

Why do you wish to serve on this board/committee?

Dunedin native, happy to be back for the last 17 yrs. Want to see our community continue to thrive!

Cyndi Raskin-Schmitt

921 Virginia Street, Dunedin, FL 34698
(727) 265-5249 • cyndiraskin@gmail.com

Marketing and Communication Skills

- Strategic Communications
- Writing/Copyediting
- Project Management
- Marketing Plan Development/Implementation
- Social Media Content and Strategy Development
- Public/Community Engagement
- Public and Media Relations
- Mixed-Media Advertising

Professional Experience

Pinellas Suncoast Transit Authority (PSTA), St. Petersburg, FL

July 1998 to Present

Director of Communications & Marketing, January 2015 to Present

Develop and implement strategic communications, marketing, public relations, and advertising programs. Direct the communications and marketing team which includes a digital marketing manager, multimedia coordinator, two graphic designers, a media liaison, and a corporate partnership coordinator. Manage marketing and communications work product including social media posting and strategy, printed and digital informational and promotional materials, website content development and organization, and pro-active press relations. Advise CEO and other section chiefs on matters related to effective communications and assist in the design and review of presentations for the Board of Directors and elected officials. Develop and maintain relationships with strategic business partners to promote public transit in the community and create cross-promotional opportunities. Serve on management team for major projects such as regional farebox initiative, Real Time Bus Information, One Bus Away, and system redesign.

Manager of Communications, December 2012 to December 2014

Managed public engagement and outreach efforts; supervised associated staff. Managed PSTA's social media presence and comprehensive social media strategy. Supervised the development and maintenance of PSTA's website. Directed the creative development of informational and promotional materials (printed and digital). Assisted with the development of presentation materials including PowerPoint Presentations, and audience-specific printed materials. Wrote and edited content for use in various marketing-specific, and agency-wide publications. Organized events to promote PSTA services. Participated in major projects such as the Real Time Bus Information system, Wifi on Buses, Pinellas Community Bus Plan, and Greenlight Pinellas (managed outreach staff and materials development for this major public education initiative leading up to funding referendum).

Marketing Communications Coordinator, October 2007 to December 2012

Administrative Assistant, July 1998 to October 2007

Musicana Dinner Theatre, Clearwater FL

June 1996 to June 1998

Administrative Sales Coordinator

Tech Data Corporation, Clearwater FL

July 1993 to October 1995

Senior Credit Investigator

Toys R Us, Clearwater FL

May 1989 to August 1992

Department Head

Professional Affiliations, Presentations, and Awards

- **Leadership Pinellas**, Class of 2016
- Member, American Public Transportation Association Marketing and Communications Committee
- Member, American Public Transportation Association Social Media Task Force

- Founding Member, Tampa Bay Area Transportation Social Media Network
 - Founder, Tampa Bay Regional Public Transit Marketing Group
 - Judge, American Public Transportation Association Annual AdWheel Awards (2013, 2014, 2015, 2016)
 - Judge, American Public Transportation Association Annual Call Center Challenge (2013, 2014)
 - Judge, Southwest Transit Association annual Spotlight Awards (2013, 2015, 2016)
-
- Presenter/Facilitator, American Public Transportation Association Marketing & Communications Conference, *"Using Video in Social Media,"* February 2016
 - Presenter/Facilitator, American Public Transportation Association Marketing & Communications Conference, *"Social Media Palooza,"* February 2015
 - Presenter, Public Technology Institute, *"Bus Wifi Project,"* November 2014
 - Presenter, American Public Transportation Association Marketing & Communications Conference, *"Art in Public Transit,"* February 2014
 - Presenter, Florida Public Transportation Association Annual Conference, *"Voice of the Customer: Frontline Customer Service,"* October 2013
 - Presenter, U.S. Department of Transportation, Research and Innovative Technology Administration, *"[Keep It Real: Real-Time Transit Traveler Information Systems – 511, Social Media, and More](#),"* June 2013
-
- 1st Place Internet Homepage (GreenlightPinellas.com), American Public Transportation Association 2014 AdWheel Awards
 - 1st Place Print Brochure (Greenlight Pinellas – Learn About the Plan), American Public Transportation Association 2014 AdWheel Awards
 - 2nd Place Social Media (Blog), Florida Public Transportation Association 2012 Marketing Awards
 - 2nd Place Social Media, Florida Public Transportation Association 2011 Marketing Awards
 - Team Member/Leader for 20+ marketing projects that earned awards over the past decade from the American Public Transportation Association, Southwest Transit Association, Florida Public Transportation Association, and the Transportation Communications and Marketing Association.

Education and Training

Bachelor of Arts in Humanities/Literature, graduated with Distinction (equivalent to Magna Cum Laude), 2010
Eckerd College, St. Petersburg, FL

Associate of Arts, graduated with High Honors, 2003
St. Petersburg College, St. Petersburg, FL

Associate of Science in Business Administration/Marketing, graduated with Honors, 1998
St. Petersburg College, St. Petersburg, FL

IS-00700.a National Incident Management System, US Department of Homeland Security, FEMA, July 2010

Volunteer Positions

Academie Da Vinci Charter School for the Arts PTA, Dunedin, FL
Communications Chair, June 2013 to Present
Vice President of Outreach, August 2012 to June 2013

Girl Scouts of West Central Florida, Dunedin, FL
Girl Scout Troop Leader, August 2014 to present

Garrison-Jones Elementary School PTA, Dunedin, FL
Vice President of Communications, August 2011 to June 2012

Singh, Ashley

From: Kirkpatrick, Denise
Sent: Thursday, November 8, 2018 12:46 PM
To: Singh, Ashley
Subject: FW: APPLICATION FOR BOARDS AND COMMITTEES

Follow Up Flag: Follow up
Flag Status: Flagged

From: webmaster@dunedinfl.gov [<mailto:webmaster@dunedinfl.gov>]
Sent: Thursday, November 8, 2018 7:36 AM
To: Kirkpatrick, Denise
Subject: APPLICATION FOR BOARDS AND COMMITTEES

A new entry to a form/survey has been submitted.

Form Name: APPLICATION FOR BOARDS AND COMMITTEES
Date & Time: 11/08/2018 7:35 AM
Response #: 83
Submitter ID: 1169
IP address: 172.25.96.105
Time to complete: 12 min. , 57 sec.

Survey Details

Page 1

1. Date

11/08/2018

2. How did you hear about us?

(o) Web

3. Name

Jeremy Charles Reynolds

4. Address

660 Beltnes St
apt 119

5. Phone

7272446845

6. Email address

117

7. Dunedin Resident Since:

04/05/2011

8. Occupation or Business Affiliation:

1979

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

9. PLEASE CHECK BOARDS AND COMMITTEES OF INTEREST

<input checked="" type="checkbox"/> Board of Adjustment and Appeal	<input checked="" type="checkbox"/> Board of Finance
<input checked="" type="checkbox"/> Bldg. Brd of Adjustment and Appeal	<input checked="" type="checkbox"/> Code Enforcement Board Personnel Review Board
<input checked="" type="checkbox"/> Firefighters Pension Trust Fund	<input checked="" type="checkbox"/> Housing Authority
<input checked="" type="checkbox"/> Local Planning Agency	<input checked="" type="checkbox"/> Personnel Review Board

10. COMMITTEES

<input checked="" type="checkbox"/> Architectural Review Committee	<input checked="" type="checkbox"/> Arts & Culture Advisory Committee	<input checked="" type="checkbox"/> Charter Review Committee
<input checked="" type="checkbox"/> Committee on Aging	<input checked="" type="checkbox"/> Committee on Environmental Quality	<input checked="" type="checkbox"/> Community Redevelopment Agency Advisory
<input checked="" type="checkbox"/> Causeway and Coastal Waterways Committee	<input checked="" type="checkbox"/> Disability Advisory Committee	<input checked="" type="checkbox"/> Edgewater Drive Advisory Committee
<input checked="" type="checkbox"/> Hammock Advisory Committee	<input checked="" type="checkbox"/> Historic Preservation Advisory Committee	<input checked="" type="checkbox"/> Library Advisory Committee
<input checked="" type="checkbox"/> Marina Advisory Committee	<input checked="" type="checkbox"/> MPO Bicycle & Pedestrian Advisory Committee	<input checked="" type="checkbox"/> MPO Citizen Advisory Committee
<input checked="" type="checkbox"/> Ordinance Review Committee	<input checked="" type="checkbox"/> Public Relations Advisory Action Committee	<input checked="" type="checkbox"/> Public Safety Committee
<input checked="" type="checkbox"/> Parks and Recreation Advisory Committee	<input checked="" type="checkbox"/> Social Services Committee	<input checked="" type="checkbox"/> Stadium Advisory Committee
<input checked="" type="checkbox"/> Stormwater Advisory Committee	<input checked="" type="checkbox"/> Youth Advisory Committee	<input checked="" type="checkbox"/> U.S. Military Veterans Advisory Committee

11. Tell Us About Yourself

Education and or Profession I am college educated and an independent business owner in the arts in Dunedin

Current Organization International trumpet Players Guild

Memberships:

Special Interests: Citizen engagement and diversity in City Government

What personal qualifications can you bring to this board or committee?

As a former senior IT project manager for a fortune 100 company I am well versed in budgeting and IT. As an independent business owners in the arts I am well acquainted with the vibrant arts community in Dunedin. I am also passionate and involved in providing productive development and transparent guidance for growth.

Boards/Committees on which you CURRENTLY serve: none

Boards/Committees on which you PREVIOUSLY served: none

Why do you wish to serve on this I believe that citizens have an obligation to their neighbors to positively contribute to their community.

board/committee?

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE APPLICANTS ONLY.**

12. Are you a slip renter at the Dunedin Marina?

(o) No

13. If so, are you a commercial slip renter?

(o) No

14. Do you have fiscal or business experience?

(o) Yes

15. Are you a member of the Dunedin Boat Club?

(o) No

Thank you,
Dunedin, FL

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Singh, Ashley

From: Deb Sheldon <d_sheldon@ymail.com>
Sent: Tuesday, February 26, 2019 10:15 PM
To: Singh, Ashley
Subject: CEQ member - new applicants follow up

Follow Up Flag: Follow up
Flag Status: Completed

Ashley,
We had our meeting today and one of the new candidates did not show up. I did send out invitations and agendas. So please place Cyndi Raskin Schmitt behind in terms of putting them onto the committee. We will see if Cyndi shows up for the next meeting. The following people were in attendance for today's, indicating their reliability and committeemen to this body. This was the second meeting they have made.

Jeremy Charles Reynolds
Laurie Beaty
Vicki Love

Regards,
Debby Sheldon

Singh, Ashley

From: Deb Sheldon <d_sheldon@ymail.com>
Sent: Sunday, February 24, 2019 5:39 PM
To: Singh, Ashley
Cc: Henley, Natalie; Brad Hocevar
Subject: Re: CEQ Applications

Follow Up Flag: Follow up
Flag Status: Completed

The applicants were wonderful. They all attended our last meeting and were still very interested after sitting in. Please move forward with loading:

Jeremy Charles Reynolds
Laurie Beaty
Vicki Love
Cyndi Raskin Schmitt

into our open positions in the order which you received their applications (which may NOT be the order in which I listed them above).

Also, we regret to share that Brad Hocevar (on copy) is resigning due to work conflicts. He has been a solid addition to our committee.

Thank you
Debby Sheldon

On Tuesday, January 22, 2019, 11:50:16 AM EST, Singh, Ashley <ASingh@DunedinFL.Net> wrote:

Good morning,

I have attached the most current CEQ roster, along with all applications on file for the Committee on Environmental Quality. As you know there are two alternate vacancies on the committee. Please review these applications with the Committee and provide their recommendation to our office so we can schedule your recommendation for City Commission Appointment.

Thanks,

Ashley Singh

Sr. Administrative Assistant

727-298-3039 (Direct)

727-298-3505 (Fax)

www.Dunedingov.com



PUBLIC RECORDS NOTICE: Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. Pursuant to FLORIDA STATUTE 119.12, public record requests to inspect or copy public records may be made to the city's custodian of public records, City Clerk Denise Kirkpatrick, 750 Milwaukee Ave., Dunedin, Florida 34698, or email: dkirkpatrick@dunedinfl.net, or phone (727) 298-3034 or facsimile (727) 298-3505. Pursuant to Florida Statute 119.12, if you wish to assert that you were denied access to inspect or copy a public record, you must provide a written notice to the city's custodian of records, identifying it as a public records request, at least five business days before filing a civil action. The notice period begins on the day the written notice of the request is received by the custodian of public records, excluding Saturday, Sunday, and legal holidays, and runs until 5 business days have elapsed. The contact information for the city's custodian of public records is posted in the city's primary administrative building in which public records are routinely created, sent, received, maintained, and requested and on the city's website.



City of Dunedin, Florida

PUBLIC RELATIONS ADVISORY ACTION COMMITTEE

BOARD ROSTER



JOE WINKER

Current Term Nov 01, 2018 - Feb 01, 2022

Email: winker.joe@yahoo.com
321-228-7104
Address:
2624 Colony Dr
Dunedin, FL 34698



STEPHANIE JOINES

Current Term Nov 01, 2018 - Feb 01, 2022

Email: stephanie.d.joines@gmail.com
727-244-3845
Address:
2289 Gulf View Blvd
Dunedin, FL 34698



CYNDI RASKIN-SCHMITT

Position Chair

Current Term Jan 01, 2017 - Feb 01, 2022

Email: cyndiraskin@gmail.com
727-265-5249
Address:
921 VIRGINIA ST
DUNEDIN, FL 34698



CHERYL MCLEAN

Position Vice Chair

Partial Term Oct 01, 2018 - Feb 01, 2021

Email: cherylmclean@gmail.com
727-744-8686
Address:
1662 Mackay
Dunedin, FL 34698



KRISTEN LIGETT

Position Secretary

Partial Term Jun 01, 2018 - Feb 01, 2021

Email: kasl@ligett.com
603-582-0396
Address:
68 New Jersey Drive
Dunedin, FL 34698



CHRISTOPHER MONTY SEIDLER

2nd Term Mar 01, 2012 - Feb 01, 2021

Email: montyseidler@gmail.com
727-474-5913
727-364-4935
Address:
2998 COUNTRY WOODS LN
PALM HARBOR, FL 34683



COURTNEY KING, DIRECTOR OF COMMUNITY RELATIONS

Position Staff Liason

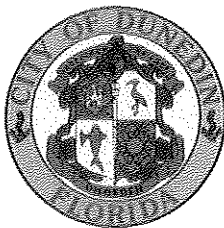
No Term Email: cking@dunedinfl.net



VACANCY

AUG 21 2012

9/12 On LPA



OFFICE OF THE CITY CLERK

Date Received / City Clerk's Office

APPLICATION FOR
BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☐ Web ☐ Dunedin TV ☐ Newspaper ☐ Other
Name: Dennis W. AlspaughAddress: 1980 Barcelona Dr.City: Dunedin Zip: 34698Phone: 727-733-0948 727-410-1215
Home Work Cell FaxEmail: alspaugh46@gmail.comDunedin Resident Since: 1993Occupation or Business Affiliation: retired

Dennis W. Alspaugh

8/19/12

Applicant's Signature

Date

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697-1348

BOARDS

- ☐ Board of Adjustment and Appeal
☐ Board of Finance
☐ Bldg. Bld of Adjustment and Appeal
☐ Code Enforcement Board
☐ Firefighters Pension Trust Fund
☐ Housing Authority
☒ Local Planning Agency
☐ Personnel Review Board

COMMITTEES

- ☐ ADA/Elderly/Disabled Committee
☐ Arts & Culture Advisory Committee
☐ Charter Review Committee
☐ Committee on Aging
☐ Committee on Environmental Quality
☐ Community Redevelopment Agency
☐ Advisory Comm.
☒ Causeway and Coastal Waterways
☐ Committee
☐ Edgewater Drive Advisory Committee
☐ Hammock Advisory Committee
☐ Library Advisory Committee
☒ Marina Advisory Committee
☐ Mobile Home Park Committee
☐ Ordinance Review Committee
☐ Public Relations Advisory Action
☒ Committee
☒ Public Safety Committee
☐ Recreation and Parks Advisory Committee
☐ Stadium Advisory Committee
☐ Stormwater Advisory Committee
☒ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: 41 years management and education background

Current Organization

Memberships:

Special Interests:

What personal qualifications can you bring to this board or committee?

planning, and training

Past experience includes advertising, budgeting

Boards/Committees on which you
CURRENTLY serve:

_____ served:

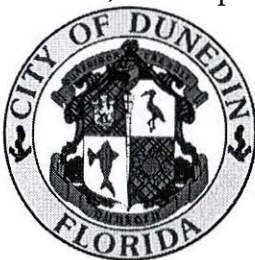
In November of 1993 we moved from Safety Harbor to

Why do you wish to serve on this
board/committee?

Dunedin. We immediately were impressed with the city and th

hometown feel. I now find myself in the position of being able to return something to the city as a volunteer.

OCT 20 2017



Date Received: City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☐ Web ☐ Dunedin TV ☐ Newspaper ☒ Other

Name: LORI BADDERSAddress: 795 San Christopher DrCity: Dunedin Zip: 34698Phone: 727-133-0466 727 542 8136

loribadders@gmail.com Home Work Cell Fax

Email: XXXXXXXXXXXXXXXXXXXX@XXXXXXDunedin Resident Since: 1969Occupation or Business Affiliation: self employed

Co-owner of Security Title Co

Lori A Badders 10/18/17
Applicant's Signature Date

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.
DISABILITY PROVISIONS: It is the policy of the City of Dunedin not to discriminate against disabled persons in employment or the provisions of services. If you have a disability that requires accommodation, please notify the ADA Coordinator 48 hours prior to the scheduled meeting at (727) 298-3199.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697

Please ☒ Boards or Committees of interest.

BOARDS

- ☒ Board of Adjustment and Appeal
☒ Board of Finance
☒ Bldg. Brd of Adjustment and Appeal
☐ Code Enforcement Board
☐ Firefighters Pension Trust Fund
☐ Housing Authority
☐ Local Planning Agency
☐ Personnel Review Board

COMMITTEES

- ☐ Arts & Culture Advisory Committee
☐ Charter Review Committee
☐ Committee on Aging
☐ Committee on Environmental Quality
☐ Community Redev. Agency Adv. Comm.
☐ Causeway & Coastal Waterways Comm.
☐ Disability Advisory Committee
☐ Edgewater Drive Advisory Committee
☐ Hammock Advisory Committee
☐ Historic Preservation Advisory Committee
☐ Library Advisory Committee
☒ Marina Advisory Committee
☐ MPO Bicycle & Pedestrian Advisory Comm.
☐ MPO Citizen Advisory Comm
☐ Ordinance Review Committee
☒ Public Relations Adv. Action Committee
☐ Public Safety Committee
☐ Parks & Recreation Advisory Committee
☐ Social Services Committee
☐ Stadium Advisory Committee
☐ Stormwater Advisory Committee
☒ US Military Veterans Advisory Committee
☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: Education in Banking + Real Estate / Co-ownerCurrent Organization Memberships: Dunedin Chamber of Com - Dunedin Boat ClubSpecial Interests: Art + design, real estate, City of Dunedin InvolvementWhat personal qualifications can you bring to this board or committee? Knowledge of land development legal description discrepancies, land dedication - easement issuesBoards/Committees on which you CURRENTLY serve: Cultural, Education + Public Art BoardBoards/Committees on which you PREVIOUSLY served: Dunedin Chamber of Commerce BoardWhy do you wish to serve on this board/committee? would love to share my 40 years of real estate knowledge

I served as a Chamber Board member for the past 7 years - was Chairman of the Board - very involved with our city -

newly appointed board member for the Education & public art board within the Chamber of Dunedin. Extensive knowledge of land development - easements - legal descriptions. would be a good trouble shooter. Thank you for the opportunity to serve on a board or committee benefiting our city.

Lois L. O'Adair



02/07/2018 7:30 PM

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

<input type="checkbox"/>	Web	<input type="checkbox"/>	Dunedin TV	<input type="checkbox"/>	Newspaper	<input checked="" type="checkbox"/>	Other
Name:	Anne M. Bokneberg						
Address:	634 Loudon Avenue						
City:	Dunedin				Zip:	34698	
Phone:	(863) 860-43424 Home						
Email:	alloyfinder@yahoo.com						
Dunedin Resident Since:	02/23/2017						
Occupation or Business Affiliation:	Norden Ware						
<hr/>							
Sent via website				02/07/2018			
Applicant's Signature				Date			

NOTE: Beginning October 1, 2018, all Board and Committee correspondence will be electronic. This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

DISABILITY PROVISIONS: It is the policy of the City of Dunedin not to discriminate against disabled persons in employment or the provisions of services. If you have a disability that requires accommodation, please notify the ADA Coordinator 48 hours prior to the scheduled meeting at (727) 298-3199.

APPLICATION RETENTION: Applications will be held 4 years from date received.

MAIL TO: City of Dunedin, City Clerk's Office
P.O. Box 1348
Dunedin, FL 34697

RETURN TO: City of Dunedin, City Clerk's Office
750 Milwaukee Ave.
Dunedin, FL 34698

EMAIL TO: Stoner@DunedinFL.net

ELECTRONIC FILING: [Boards and Committees Application | Dunedin, FL](#)

Please ☒ Boards or Committees of interest.

BOARDS

- ☐ Board of Adjustment and Appeal
- ☐ Board of Finance
- ☐ Bldg. Brd of Adjustment and Appeal
- ☐ Code Enforcement Board
- ☐ Firefighters Pension Trust Fund
- ☐ Housing Authority
- ☐ Local Planning Agency
- ☐ Personnel Review Board

COMMITTEES

- ☐ Arts & Culture Advisory Committee
- ☐ Charter Review Committee
- ☐ Committee on Aging
- ☐ Committee on Environmental Quality
- ☐ Community Redev. Agency Adv. Comm.
- ☐ Causeway & Coastal Waterways Comm.
- ☐ Disability Advisory Committee
- ☐ Edgewater Drive Advisory Committee
- ☐ Hammock Advisory Committee
- ☐ Historic Preservation Advisory Committee
- ☐ Library Advisory Committee
- ☐ Marina Advisory Committee *
- ☐ MPO Bicycle & Pedestrian Adv. Comm.
- ☐ MPO Citizen Advisory Comm
- ☐ Ordinance Review Committee
- ☒ Public Relations Adv. Action Committee
- ☐ Public Safety Committee
- ☐ Parks & Recreation Advisory Committee
- ☐ Social Services Committee
- ☐ Stadium Advisory Committee
- ☐ Stormwater Advisory Committee
- ☐ U.S. Military Veterans Adv. Committee
- ☐ Youth Advisory Committee

Tell us about yourself.

Education and/or Profession: Marketing/Project Management

Current Organization Memberships: N/A

Special Interests: Communications & Engagement

What personal qualifications can you bring to this board or committee? Communications & Engagement Director

- League of Women Voters of North Pinellas County. Skilled in Administration, Management, Marketing &

Recruitment.

Boards/Committees on which you CURRENTLY serve: LWV North Pinellas County

Boards/Committees on which you PREVIOUSLY served: N/A

Why do you wish to serve on this board/committee? Local Engagement

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE
APPLICANTS ONLY**

1. Are you a slip renter at the Dunedin Marina? _____
If so, are you a commercial slip renter? _____
2. Do you have fiscal or business experience? _____
3. Are you a member of the Dunedin Boat Club? _____

Singh, Ashley

From: Kirkpatrick, Denise
Sent: Friday, November 9, 2018 7:48 AM
To: Singh, Ashley
Subject: FW: APPLICATION FOR BOARDS AND COMMITTEES

Follow Up Flag: Follow up
Flag Status: Flagged

From: webmaster@dunedinfl.gov [<mailto:webmaster@dunedinfl.gov>]
Sent: Thursday, November 8, 2018 4:58 PM
To: Kirkpatrick, Denise
Subject: APPLICATION FOR BOARDS AND COMMITTEES

A new entry to a form/survey has been submitted.

Form Name: APPLICATION FOR BOARDS AND COMMITTEES
Date & Time: 11/08/2018 4:58 PM
Response #: 84
Submitter ID: 1170
IP address: 172.25.96.105
Time to complete: 32 min. , 13 sec.

Survey Details

Page 1

1. Date

11/08/2018

2. How did you hear about us?

(o) Web

3. Name

Laure L. Dudley

4. Address

1958 Brae Moor Drive
Dunedin, FL 34698

5. Phone

727-286-7282

6. Email address

LaureDudley@gmail.com

7. Dunedin Resident Since:

08/27/2010

8. Occupation or Business Affiliation:

Insurance/Healthcare Consulting/Registered Nurse

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

9. PLEASE CHECK BOARDS AND COMMITTEES OF INTEREST

Not answered

10. COMMITTEES

[x] Public Relations Advisory Action
Committee

11. Tell Us About Yourself

**Education and or
Profession**

M.S. in Management and Organizational Behavior (Benedictine University, Lisle, IL), BS in Nursing (University of Pittsburgh, Pittsburgh, PA), FL Licensed Healthcare Risk Manager, FL Licensed Registered Nurse, numerous professional certifications including CCM, CMCN, AATMC. I have worked in a number of roles related to management in healthcare/insurance and was a consultant in regulatory compliance.

**Current Organization
Memberships:**

FL Society of Risk Management and Patient Safety, American Legion Auxiliary, Case Management Society of America, American Association of Managed Care Nurses. Member: Our Lady of Lourdes Parish.

Special Interests:

Better understanding of city processes related to activities and/or changes affecting residents. This includes implementation and attainment of the 2019 Business Plan.

What personal qualifications can you bring to this board or committee?

Understanding the charge of the committee, which is to enhance the effectiveness of official communications between the city and the public, I believe that my skill set can be utilized. I have been responsible for marketing and product development in the past so I'm am aware of the importance of understanding and influencing perception. In addition, my role in health care, consulting and insurance has allowed me to directly interact with all age groups. Knowing the demographics of Dunedin, with the majority of residents over the age of 65, it is important to reflect communications to the public in a manner that reflects needs/needs of each demographic group.

**Boards/Committees on
which you CURRENTLY
serve:**

None

**Boards/Committees on
which you PREVIOUSLY
served:**

Chicago Pitt Club (University of Pittsburgh Chicagoland alumni association)

**Why do you wish to serve
on this
board/committee?**

I recently retired and am interested in better connecting with the city and more people now that my professional time commitments have been cut back. Serving on the committee would allow for me to do so as well as utilize my professional and personal experiences while living in Dunedin. There are more avenues now for people to communicate such as electronic neighborhood applications, including venues such as "Nextdoor" which are currently being used by the general public to share news.

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE APPLICANTS ONLY.**

12. Are you a slip renter at the Dunedin Marina?

Not answered

13. If so, are you a commercial slip renter?

Not answered

14. Do you have fiscal or business experience?

Not answered

15. Are you a member of the Dunedin Boat Club?

Not answered

Thank you,
Dunedin, FL

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Received October 17, 2017

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☐ Web ☐ Dunedin TV ☐ Newspaper ☒ X Other

Name: Larri Gerson

Address: 1310 Overcash Drive

City: Dunedin, FL Zip: 34698

Phone: 727-492-0984
Home Work Cell Fax

Email: Larris12@yahoo.com

Dunedin Resident Since: 06/01/1999

Occupation or Business Affiliation: Veteran Claims Agent

Sent Via Website 10/17/2017

Applicant's Signature Date

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status. **DISABILITY PROVISIONS:** It is the policy of the City of Dunedin not to discriminate against disabled persons in employment or the provisions of services. If you have a disability that requires accommodation, please notify the ADA Coordinator 48 hours prior to the scheduled meeting at (727) 298-3199.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697

Please ☒ Boards or Committees of interest.

BOARDS

- ☐ Board of Adjustment and Appeal
- ☐ Board of Finance
- ☐ Bldg. Brd of Adjustment and Appeal
- ☐ Code Enforcement Board
- ☐ Firefighters Pension Trust Fund
- ☐ Housing Authority
- ☐ Local Planning Agency
- ☐ Personnel Review Board

COMMITTEES

- ☐ Arts & Culture Advisory Committee
- ☐ Charter Review Committee
- ☐ Committee on Aging
- ☐ Committee on Environmental Quality
- ☐ Community Redev. Agency Adv. Comm.
- ☐ Causeway & Coastal Waterways Comm.
- ☐ Disability Advisory Committee
- ☐ Edgewater Drive Advisory Committee
- ☐ Hammock Advisory Committee
- ☐ Historic Preservation Advisory Committee
- ☐ Library Advisory Committee
- ☐ Marina Advisory Committee
- ☐ MPO Bicycle & Pedestrian Advisory Comm.
- ☐ MPO Citizen Advisory Comm
- ☐ Ordinance Review Committee
- ☐ Public Relations Adv. Action Committee
- ☐ Public Safety Committee
- ☐ Parks & Recreation Advisory Committee
- ☐ Social Services Committee
- ☐ Stadium Advisory Committee
- ☐ Stormwater Advisory Committee
- ☒ X US Military Veterans Advisory Committee
- ☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: MS Human Services, Veterans Claim Agent, Veterans Advocate.

Current Organization Memberships: Federal VA Advisory Committee on Woman Veterans DC

Special Interests: Veterans

Note: If there is a concern that I serve on 2 committees, please release me from Public Safety Committee (PSC) since I have served on this Committee the longest.

What personal qualifications can you bring to this board or committee?

I received my VA Accreditation as a Claims Agent on April 3, 2017 to assist Veterans with all VA Benefits. I am assisting the Dunedin Library Director with my expertise to establish the Dunedin Library Veterans Program.

Retired February 2016 from the State of Florida 30 years of credit service employed with the Florida Department of Veterans Affairs at the VA Regional Office at Bay Pines, Supervisor of Claims 3 years, Veterans Claims Examiner 10 years. State of Florida Women Veterans Coordinator 2.

Boards/Committees on which you CURRENTLY serve: PSC & the Stormwater Advisory Committee

Boards/Committees on which you PREVIOUSLY served: _____

Why do you wish to serve on this board/committee?
and their families.

I have an extensive background advocating for Veterans

**City of Dunedin
City Clerk's Office
P.O. Box 1348
Dunedin, FL 34697-1348**

Kirkpatrick, Denise

From: Larri Gerson <larrisl2@yahoo.com>
Sent: Tuesday, October 17, 2017 4:30 PM
To: Toner, Sharon
Cc: Tornga, John; LarriGerson; Kirkpatrick, Denise
Subject: Re: Veterans Committee

Sharon:

This morning the Commission approved the establishment of the new Veterans Committee. Graciously, Commissioner Tornga informed me this afternoon to send in an application asap to be considered for a member on this committee.

I attempted to use the online application through the Dunedin website. However, the online application did not have a selection for the Veterans Committee and would not allow me to complete the process without it. So I adapted the application to allow me to select the Veterans Committee.

If there is a concern that I serve on 2 committees, please release me from PSC since I have served on this the longest.

I have attached the completed application with the modification to include the selection for COMMITTEES, Veterans Committee.

I will be out of the country until Nov 23rd.. Please correspond by email.

Please advise.

Kind regards,
Larri Gerson



City Clerk

Agendas & Minutes

Boards & Committees

Boards and Committees
Application

Board & Committee
Minutes

Enabling Ordinances &
Resolutions

Code of Ordinances

Municipal Cemetery

Ordinances

Public Records

City Departments • City Clerk • Boards & Committees

Boards and Committees Application

Font Size:

Share & Bookmark

Feedback

Print

Please correct the field(s) marked in red below:

1. Date

10/17/2017

2. How did you hear about us?

Web ☐

Dunedin TV ☐

Newspaper ☐

Other ☒

3. Name

Lami Gerson

4. Address

1310 Overcash Dr
Dunedin FL 34698

5. Phone

727-492-0984

6. Email address

Lami12@yahoo.com

7. Dunedin Resident Since:

06/01/1999

8. Occupation or Business Affiliation:

Veteran Claims Agent

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

9. PLEASE CHECK BOARDS AND COMMITTEES OF INTEREST *

PLEASE CHECK... must select at least 1 answer(s).

Board of Adjustment and Appeal ☐

Bldg. Brd of Adjustment and Appeal ☐

Firefighters Pension Trust Fund ☐

Local Planning Agency ☐

Board of Finance ☐

Code Enforcement Board Personnel Review

Board ☐

Housing Authority ☐

Personnel Review Board ☐

10. COMMITTEES - Veterans Committee ☒

COMMITTEES must select at least 1 answer(s).

Arts & Culture Advisory

Committee ☐

Committee on Environmental

Quality ☐

Disability Advisory

Committee ☐

Historic Preservation

Advisory Committee ☐

MPO Bicycle & Pedestrian

Advisory Committee ☐

Public Relations Advisory

Action Committee ☐

Social Services Committee

☐

Youth Advisory Committee

☐

Charter Review Committee

☐

Community Redevelopment

Agency Advisory ☐

Edgewater Drive Advisory

Committee ☐

Library Advisory

Committee ☐

MPO Citizen Advisory

Committee ☐

Public Safety Committee ☐

Stadium Advisory

Committee ☐

Committee on Aging ☐

Causeway and Coastal

Waterways Committee ☐

Hammock Advisory

Committee ☐

Marina Advisory

Committee ☐

Ordinance Review

Committee ☐

Parks and Recreation

Advisory Committee ☐

Stormwater Advisory

Committee ☐

11. Tell Us About Yourself

Education and or Profession MS Human Services, Veterans Claim Agent, Veterans Advocate

Current Organization Memberships: Federal VA, Advisory Committee on Women Veterans DC

Special Interests: Veterans

What personal qualifications can you bring to this board or committee?

Please consider this as a the selection under COMMITTEES: Veterans Committee.

Today, Oct 17, 2017 the Dunedin Commission approved the establishment of a Veterans

Committee. None of the selections noted above included the Veterans Committee.

My qualifications: I recieved my VA accreditation as a Claims Agent on April 3, 2017 to

assist Veterans with all VA Benefits. I am assisting the Dunedin Library Director with my

expertise to establish the Dunedin Library Veterans Program. Retired February 2016

from the State of Florida 30 years of credit service employed with the Florida Dept of

Veterans Affairs at the VA Regional Office at Bay Pines, Supervisor of Claims 3 years.

Veterans Claims Examiner 10 years. State of Florida Women Veterans Coordinator 2

Boards/Committees on which you CURRENTLY serve: Public Safety and Storm Water

Boards/Committees on which you PREVIOUSLY served:

Why do you wish to serve on this board/committee? I have an extensive background advocating for

veterans and

their families.

☐ I'm not a robot



SUBMIT

Page 1 / 1

CITY OF DUNEDIN

727-298-3000





1-12-2016

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☒ Web ☒ Dunedin TV ☐ Newspaper ☒ Other
Name: Larri GERSONAddress: 1310 Overcash DRCity: Dunedin Zip: 34698Phone: 727492-0984
Home Work Cell FaxEmail: LarriSL2@yahoo.com.Dunedin Resident Since: 1994Occupation or Business Affiliation: Veteran's Advocate (15yrs)

Florida Dept of Corrections person & claims for
Production Rehab 15yrs.
Florida Dept of Veterans Affairs

Larri Gerson 1/12/16
Applicant's Signature Date

NOTE:

This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697-1348

Please check Boards or Committees of interest.

BOARDS

- ☒ Board of Adjustment and Appeal
☒ Board of Finance
☐ Bldg. Bd of Adjustment and Appeal
☐ Code Enforcement Board
☐ Firefighters Pension Trust Fund
☒ Housing Authority
☐ Local Planning Agency
☐ Personnel Review Board

COMMITTEES

- ☒ Arts & Culture Advisory Committee
☐ Charter Review Committee
☒ Committee on Aging
☐ Committee on Environmental Quality
☐ Community Redevelopment Agency Advisory Comm.
☒ Causeway and Coastal Waterways Committee
☒ Disability Advisory Committee
☐ Edgewater Drive Advisory Committee
☐ Hammock Advisory Committee
☐ Library Advisory Committee
☐ Marina Advisory Committee
☐ Mobile Home Park Committee
☐ MPO Citizens Advisory Committee
☐ MPO Bicycle & Pedestrian Advisory Comm
☐ Ordinance Review Committee
☐ Parks and Recreation Advisory Committee
☒ Public Relations Advisory Action Committee
☒ Public Safety Committee
☒ Social Services Committee
☐ Stadium Advisory Committee
☒ Stormwater Advisory Committee
☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: B.S. in Criminal Justice Master's in H.S.Current Organization Memberships: Adamsch (American Legion, Jewish War Veterans)Special Interests: institutions, Veterans, Public Safety, Financial AffairsWhat personal qualifications can you bring to this board or committee? Served on Numerous Boardsand extensive Public Relations and Media PresentationsBoards/Committees on which you CURRENTLY serve: None at this time.Boards/Committees on which you PREVIOUSLY served: Advisory Committee on Women VeteransWhy do you wish to serve on this board/committee? appointed by VA Secretary

To become aware of city concerns and help solve
problems in a positive manner.



May 18, 2015

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☐ Web ☐ Dunedin TV ☐ Newspaper ☒ Other

Name: Ed Heitov

Address: 1446 Mahogany Lane

City: Palm Harbor Zip: 34683

Phone: 738-1566 Home Work Cell Fax

Email: eheitov@tampabay.rr.com

Dunedin Resident Since: 2004

Occupation or Business Affiliation: Retired

Sent via website

5/18/2015

Applicant's Signature

Date

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697-1348

Please ☒ Boards or Committees of interest.

BOARDS

- ☐ Board of Adjustment and Appeal
- ☐ Board of Finance
- ☐ Bldg. Brd of Adjustment and Appeal
- ☐ Code Enforcement Board
- ☐ Firefighters Pension Trust Fund
- ☐ Housing Authority
- ☐ Local Planning Agency
- ☐ Personnel Review Board

COMMITTEES

- ☐ ADA/Elderly/Disabled Committee
- ☐ Arts & Culture Advisory Committee
- ☐ Charter Review Committee
- ☐ Committee on Aging
- ☐ Committee on Environmental Quality
- ☐ Community Redevelopment Agency Advisory Comm.
- ☐ Causeway and Coastal Waterways Committee
- ☐ Edgewater Drive Advisory Committee
- ☐ Hammock Advisory Committee
- ☐ Library Advisory Committee
- ☐ Marina Advisory Committee
- ☐ Mobile Home Park Committee
- ☐ MPO Citizens Advisory Committee
- ☐ MPO Bicycle & Pedestrian Advisory Comm
- ☐ Ordinance Review Committee
- ☐ Parks and Recreation Advisory Committee
- ☒ Public Relations Advisory Action Committee
- ☐ Public Safety Committee
- ☐ Social Services Committee
- ☐ Stadium Advisory Committee
- ☐ Stormwater Advisory Committee
- ☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: BS Penn State Univ 66'

Current Organization Memberships: Friends of Islands Parks

Special Interests: Cycling

What personal qualifications can you bring to this board or committee? Promoter experience

Boards/Committees on which you CURRENTLY serve: Laurel Oaks Condo Board ; Environmental Quality

Boards/Committees on which you PREVIOUSLY served: Stormwater

Why do you wish to serve on this board/committee? Love of Dunedin; lots of ideas; commitment

MAY 24 2011



Date Received/Clerk's Office
OFFICE OF THE CITY CLERK

APPLICATION FOR
BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US? ☐ Web ☐ Dunedin TV ☐ Newspaper ☒ Other

Name: MANUEL "MANNY" KOUTSOURAIS

Address: 2142 ANDREWS COURT

City: Dunedin Zip: 34698

Phone: 727-584-4839 727-409-5770

Home Work Cell Fax
Dunedin resident since: 1965-2005 + 2010-2011

Occupation or Business Affiliation: Retired Pharmacist

Email: ROYAM88@aol.com

Applicant's Signature

Date

Note: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, age, political affiliation, marital status, sexual orientation and disabled status.

RETURN TO: City of Dunedin, City Clerk's Office, P. O. Box 1348, Dunedin,
FL 34697-1348

Applying for:

Boards

- ☒ Board of Adjustment & Appeal
- ☒ Board of Finance
- ☐ Building Board of Adjustment & Appeal
- ☐ Code Enforcement Board
- ☐ Dunedin Housing Authority
- ☐ Fire Pension Board
- ☒ Local Planning Agency
- ☐ Personnel Review Board

Committees

- ☐ ADA Advisory Committee
- ☒ Aging Committee
- ☐ Arts & Culture Advisory Committee
- ☒ Causeway & Coastal Waterway Committee
- ☒ Charter Review Committee
- ☒ Community Redevelopment Agency
- ☐ Edgewater Drive Advisory Committee
- ☐ Environmental Quality Committee
- ☐ Hammock Advisory Committee
- ☐ Library Advisory Committee
- ☐ Marina Advisory Committee
- ☐ Mobile Home Park Committee
- ☐ MPO Bicycle Sub-Committee
- ☒ MPO Citizens Advisory Committee
- ☐ MPO Pedestrian Sub-Committee
- ☒ Ordinance Review 1/17/2013 Not at this time.
- ☒ Public Relations Advisory Action Committee
- ☐ Public Safety Committee
- ☒ Recreation & Parks Advisory Committee
- ☐ Social Services Committee
- ☒ Stadium Advisory Committee
- ☐ Stormwater Advisory Committee
- ☒ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: UNIV OF FL College of Pharmacy - Retired Pharmacist

Current Organization Memberships: Dunedin Rotary North + Dunedin Historical Society

Special Interests: Outdoor Activities, Good Planning - Quality Services At Affordable Prices

What personal qualifications can you bring to this board or committee?: Served As A City Commissioner 1972 - 1988 + At Mayor 1988 - 1994

Boards/Committees on which you CURRENTLY serve: None

Boards/Committees on which you PREVIOUSLY served: STADIUM Advisory Committee

Why do you wish to serve on this board/committee?: TO OFFER THE BENEFIT OF MY PREVIOUS BUSINESS + POLITICAL EXPERIENCE

5/24/11 New appl dma



7/13/2018

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

<input type="checkbox"/>	Web	<input type="checkbox"/>	Dunedin TV	<input type="checkbox"/>	Newspaper	<input checked="" type="checkbox"/>	Other
Name:	Charu Leininger						
Address:	2334 Burnley Court						
City:	Dunedin				Zip:	34698	
Phone:	853-3517						
	Home	Work	Cell	Fax			
Email:	charleining@mac.com						
Dunedin Resident Since:	6/1/2013						
Occupation or Business Affiliation:	Sr account executive at Belardi Wong						
Sent via website				7/13/2018			
Applicant's Signature				Date			

NOTE: Beginning October 1, 2018, all Board and Committee correspondence will be electronic. This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

DISABILITY PROVISIONS: It is the policy of the City of Dunedin not to discriminate against disabled persons in employment or the provisions of services. If you have a disability that requires accommodation, please notify the ADA Coordinator 48 hours prior to the scheduled meeting at (727) 298-3199.

APPLICATION RETENTION: Applications will be held 4 years from date received.

MAIL TO: City of Dunedin, City Clerk's Office
P.O. Box 1348
Dunedin, FL 34697

RETURN TO: City of Dunedin, City Clerk's Office
750 Milwaukee Ave.
Dunedin, FL 34698

EMAIL TO: Stoner@DunedinFL.net

ELECTRONIC FILING: [Boards and Committees Application | Dunedin, FL](#)

Please ☒ Boards or Committees of interest.

BOARDS

- ☐ Board of Adjustment and Appeal
- ☐ Board of Finance
- ☐ Bldg. Brd of Adjustment and Appeal
- ☐ Code Enforcement Board
- ☐ Firefighters Pension Trust Fund
- ☐ Housing Authority
- ☐ Local Planning Agency
- ☐ Personnel Review Board

COMMITTEES

- ☐ Architectural Review Committee
- ☐ Arts & Culture Advisory Committee
- ☒ Charter Review Committee
- ☐ Committee on Aging
- ☒ Committee on Environmental Quality
- ☐ Community Redev. Agency Adv. Comm.
- ☐ Causeway & Coastal Waterways Comm.
- ☐ Disability Advisory Committee
- ☐ Edgewater Drive Advisory Committee
- ☐ Hammock Advisory Committee
- ☐ Historic Preservation Advisory Committee
- ☐ Library Advisory Committee
- ☐ Marina Advisory Committee *
- ☐ MPO Bicycle & Pedestrian Adv. Comm.
- ☐ MPO Citizen Advisory Comm
- ☐ Ordinance Review Committee
- ☒ Public Relations Adv. Action Committee
- ☐ Public Safety Committee
- ☐ Parks & Recreation Advisory Committee
- ☒ Social Services Committee
- ☐ Stadium Advisory Committee
- ☐ Stormwater Advisory Committee
- ☐ U.S. Military Veterans Adv. Committee
- ☐ Youth Advisory Committee

Tell us about yourself.

Education and/or Profession: I am an executive at a catalog marketing company in Ny. I work remote from Dunedin

Current Organization Memberships: Curtis fundamental PTA Treasurer

Special Interests: Cooking, animals, the town and education for my kids

What personal qualifications can you bring to this board or committee? I am a mother to two boys and very passionate about the city of Dunedin as well as many other issues such as education, arts and animal issues. I believe that we as a community can do a wonderful job supporting many different organizations but keeping the integrity of our small city. I have always been a big presence on the PTA board at Academie DaVinci as well as Curtis Fundamental, so I know the time and commitment that it takes to be on a committee. I've been at my job for 10 years, prior to that I was a trader at a Japanese bank in Manhattan. I'm great with finances, I'm honest and I listen to all sides before making a decision. I realize that the work entails making a decision for the whole town not just a small portion.

I would like to start slow and learn how to help and hopefully this can turn into a great partnership.

Boards/Committees on which you CURRENTLY serve:

Boards/Committees on which you PREVIOUSLY served:

Why do you wish to serve on this board/committee? To learn and help our community.



Nov. 27, 2017

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☒ Web ☐ Dunedin TV ☐ Newspaper ☒ Other

Name: Patricia Long

Address: 200 WOODETTE DR Apt 501

City: Dunedin FL Zip: 34698

Phone: 971-221-5314
Home Work Cell Fax

Email: patlong501@gmail.com

Dunedin Resident Since: June 2016

Occupation or Business Affiliation: Retired
see attached letter

Patricia Long 11/13/17
Applicant's Signature Date

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697-1348

BOARDS

- ☐ Board of Adjustment and Appeal
- ☐ Board of Finance
- ☒ ~~Board of Adjustment and Appeal~~
- ☐ Code Enforcement Board
- ☐ Firefighters Pension Trust Fund
- ☐ Housing Authority
- ☐ Local Planning Agency
- ☐ Personnel Review Board

COMMITTEES

- ☐ ADA/Elderly/Disabled Committee
- ☒ Arts & Culture Advisory Committee
- ☒ Charter Review Committee
- ☒ Committee on Aging
- ☒ ~~Committee on Development~~
- ☒ Community Redevelopment Agency Advisory Comm.
- ☒ Causeway and Coastal Waterways Committee
- ☐ Edgewater Drive Advisory Committee
- ☐ Hammock Advisory Committee
- ☒ Library Advisory Committee
- ☐ Marina Advisory Committee
- ☐ Mobile Home Park Committee
- ☒ Ordinance Review Committee
- ☒ Public Relations Advisory Action Committee
- ☐ Public Safety Committee
- ☒ Recreation and Parks Advisory Committee
- ☐ Stadium Advisory Committee
- ☐ Stormwater Advisory Committee
- ☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: B.A. Psychology, Ms Education - Early Childhood

Current Organization Memberships: Causeway Advisory Committee

Special Interests: _____

What personal qualifications can you bring to this board or committee? see attached letter

Aging; Library; Public Relations

Boards/Committees on which you CURRENTLY serve: Causeway Advisory Committee

Boards/Committees on which you PREVIOUSLY served: See attached letter

Why do you wish to serve on this board/committee? See attached. I have an interest in contributing to my community

letter attached.

Patricia Long
200 Woodette Dr. Apt. 501
Dunedin, FL 34698
971-221-5314
Patlong501@gmail.com

Ms. Sharon Toner
Municipal Services Building
750 Milwaukee Ave.
Dunedin, FL 34698

November 13, 2017

Dear Ms. Toner,

Several weeks ago you were kind enough to give me an application to be a Volunteer for the City of Dunedin. That application is attached.

You suggested that I might provide a resume along with the application. I have listed below, general notes of some of my experience and a short indication of my interest in volunteering for the City. I hope these are of help in the application process.

- Chartered Life Underwriter and Chartered Financial Consultant for my Agency with the MassMutual Life Insurance Company
- Principal Gifts Officer for Cornell University, where I worked with our closest and most successful alumni
- Director of Development for the College of Liberal Arts and Science for Portland State University, Portland, Oregon where I oversaw fund raising for a \$10M campaign
- Retired 2010
- Chair of the Board of Directors for the Reconstruction Home in Ithaca, NY. While Chair, we added a new wing for Alzheimer's residents with a \$2M fund raising campaign
- Board of Directors for the Palaeontology Research Institution in Ithaca, New York. A new museum doubled the size of the Institution with a fundraising campaign of \$10M.

My interest in acting as a volunteer for the City stems from my interest in contributing to my community. My experience gives me background for serving on many of the committees.

I look forward to hearing from you. A number of interests are checked on the application, but I am happy to contribute where needed.

Thank you for your time.

Sincerely,


Patricia Long

Singh, Ashley

From: Kirkpatrick, Denise
Sent: Thursday, September 6, 2018 7:21 AM
To: Singh, Ashley
Subject: FW: APPLICATION FOR BOARDS AND COMMITTEES

From: webmaster@dunedinfl.gov [<mailto:webmaster@dunedinfl.gov>]
Sent: Wednesday, September 5, 2018 8:28 PM
To: Kirkpatrick, Denise
Subject: APPLICATION FOR BOARDS AND COMMITTEES

A new entry to a form/survey has been submitted.

Form Name: APPLICATION FOR BOARDS AND COMMITTEES
Date & Time: 09/05/2018 8:27 PM
Response #: 76
Submitter ID: 1135
IP address: 172.25.96.105
Time to complete: 9 min. , 27 sec.

Survey Details

Page 1

1. Date

09/05/2018

2. How did you hear about us?

(o) Web

3. Name

Holly Majko

4. Address

2016 Culberson Avenue, Dunedin, FL 34698

5. Phone

727-643-8662

6. Email address

hmajko@yahoo.com

7. Dunedin Resident Since:

143

11/25/2010

8. Occupation or Business Affiliation:

Director of Marketing

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

9. PLEASE CHECK BOARDS AND COMMITTEES OF INTEREST

Not answered

10. COMMITTEES

☒ Arts & Culture Advisory
Committee

☒ Public Relations Advisory Action
Committee

☐ Public Safety Committee

11. Tell Us About Yourself

Education and or Profession Fine Arts / Education / Graphic Design

Current Organization N/A

Memberships:

Special Interests: Not answered

What personal qualifications can you bring to this board or committee?

I have a college background in fine arts and education and have over 18 years working in marketing and branding.

Boards/Committees on which you CURRENTLY serve: N/A

Boards/Committees on which you PREVIOUSLY served: N/A

Why do you wish to serve on this board/committee? Not answered

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE APPLICANTS ONLY.**

12. Are you a slip renter at the Dunedin Marina?

Not answered

13. If so, are you a commercial slip renter?

Not answered

14. Do you have fiscal or business experience?

Not answered

15. Are you a member of the Dunedin Boat Club?

Not answered

Singh, Ashley

From: webmaster@dunedinfl.gov
Sent: Friday, December 14, 2018 2:19 PM
To: Kirkpatrick, Denise; Singh, Ashley
Subject: APPLICATION FOR BOARDS AND COMMITTEES

Follow Up Flag: Follow up
Flag Status: Flagged

A new entry to a form/survey has been submitted.

Form Name: APPLICATION FOR BOARDS AND COMMITTEES
Date & Time: 12/14/2018 2:19 PM
Response #: 90
Submitter ID: 1183
IP address: 172.25.96.105
Time to complete: 2 min. , 20 sec.

Survey Details

Page 1

1. Date

12/14/2018

2. How did you hear about us?

(o) Web

3. Name

Walter Maude

4. Address

1415 Ruth Rd, Dunedin, Florida 34698

5. Phone

512-761-1668

6. Email address

wmaude@yahoo.com

7. Dunedin Resident Since:

04/20/2018

8. Occupation or Business Affiliation:

Retired

145

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

9. PLEASE CHECK BOARDS AND COMMITTEES OF INTEREST (Pick Only Five)

☒ Public Relations Advisory Action
Committee

10. Tell Us About Yourself

Education and or Profession BS Communication, Ohio U 1973, MEd Xavier University 1977

Current Organization Not answered

Memberships:

Special Interests: Rails to Trails

What personal qualifications can you bring to this board or committee?

I worked in the cable television industry for over 40 years primarily in operational management. I managed two overseas cable television projects as well as numerous domestic operations. The final 3 domestic projects I was involved with were fiber to the home projects in NW Missouri for an electric co operative, Google Fiber start up in Austin, TX and Louisville, KY.

I managed the cable system in Southfield, MI for 10 years and oversaw an extensive local cable channel operation as well as public access operations in 7 franchised communities. I was also involved with the marketing co op with the other cable television companies in metro Detroit from its inception as well as the Commercial Insertion co op for Metro Detroit.

Boards/Committees on which you CURRENTLY serve: none at the moment

Boards/Committees on which you PREVIOUSLY served: Michigan Vietnam Monument Commission, Elected Officials Compensation Commission, Southfield, MI, Animal Control Advisory Board, Taylor, TX

Why do you wish to serve on this board/committee? I believe in being an active member of the community where I live, giving back as well as enjoying it.

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE APPLICANTS ONLY.**

11. Are you a slip renter at the Dunedin Marina?

Not answered

12. If so, are you a commercial slip renter?

Not answered

13. Do you have fiscal or business experience?

Not answered

14. Are you a member of the Dunedin Boat Club?

Not answered

Thank you,
Dunedin, FL

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7/30/18

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☐ Web ☐ Dunedin TV ☐ Newspaper ☒ Other

Name: Jolene MarottaAddress: 1497 Main Street #263City: Dunedin Zip: 34698Phone: 928-287-3377
Home Work Cell FaxEmail: jolenemarotta@hotmail.comDunedin Resident Since: 11/1/17Occupation or Business Affiliation: Residential Renovations

Applicant's Signature

Date

NOTE: Beginning October 1, 2018, all Board and Committee correspondence will be electronic. This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

DISABILITY PROVISIONS: It is the policy of the City of Dunedin not to discriminate against disabled persons in employment or the provisions of services. If you have a disability that requires accommodation, please notify the ADA Coordinator 48 hours prior to the scheduled meeting at (727) 298-3199.

APPLICATION RETENTION: Applications will be held 4 years from date received.

MAIL TO: City of Dunedin, City Clerk's Office
P.O. Box 1348
Dunedin, FL 34697

RETURN TO: City of Dunedin, City Clerk's Office
750 Milwaukee Ave.
Dunedin, FL 34698

EMAIL TO: Stoner@DunedinFL.net

ELECTRONIC FILING: Boards and Committees Application | Dunedin, FL

Please ☒ Boards or Committees of interest.

BOARDS

- ☐ Board of Adjustment and Appeal
☐ Board of Finance
☐ Bldg. Brd of Adjustment and Appeal
☐ Code Enforcement Board
☐ Firefighters Pension Trust Fund
☐ Housing Authority
☐ Local Planning Agency
☐ Personnel Review Board

COMMITTEES

- ☒ Architectural Review Committee
☐ Arts & Culture Advisory Committee
☐ Charter Review Committee
☐ Committee on Aging
☐ Committee on Environmental Quality
☒ Community Redev. Agency Adv. Comm.
☐ Causeway & Coastal Waterways Comm.
☐ Disability Advisory Committee
☐ Edgewater Drive Advisory Committee
☐ Hammock Advisory Committee
☐ Historic Preservation Advisory Committee
☐ Library Advisory Committee
☐ Marina Advisory Committee *
☐ MPO Bicycle & Pedestrian Adv. Comm.
☐ MPO Citizen Advisory Comm
☐ Ordinance Review Committee
☒ Public Relations Adv. Action Committee
☐ Public Safety Committee
☐ Parks & Recreation Advisory Committee
☐ Social Services Committee
☐ Stadium Advisory Committee
☐ Stormwater Advisory Committee
☐ U.S. Military Veterans Adv. Committee
☐ Youth Advisory Committee

Tell us about yourself.	
Education and/or Profession:	<u>Residential Renovations</u>
Current Organization Memberships:	
Special Interests:	<u>Architecture, Construction, Renovations, City Beuatification</u>
What personal qualifications can you bring to this board or committee?	<u>Since I was born I have been affiliated with</u>
<u>Construction and real estate. My father was a custom home builder in Asheville, NC, so it's in my blood. I started</u>	
<u>Doing home renovations myself in 2005. I started doing renovations exclusively in Dunedin 3 years ago and have</u>	
<u>Completed approx. 75 projects. I finally finished my own home last Nov (2017) in Dunedin and I absolutely love this</u>	
<u>town! I am a local business owner and provide jobs. I take pride in my work and want to be able to help our city with</u>	
<u>what I have learned in this field. I have had my own business for over 15 years. I have design, construction and real</u>	
<u>estate experience of over 19 years. Still learning something everyday!</u>	
Boards/Committees on which you <u>CURRENTLY</u> serve:	
Boards/Committees on which you <u>PREVIOUSLY</u> served:	
Why do you wish to serve on this board/committee?	<u>To be part of the community</u>

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE
APPLICANTS ONLY**

1. Are you a slip renter at the Dunedin Marina? _____
 If so, are you a commercial slip renter? _____
2. Do you have fiscal or business experience? _____
3. Are you a member of the Dunedin Boat Club? _____

Singh, Ashley

From: Kirkpatrick, Denise
Sent: Wednesday, August 29, 2018 7:09 AM
To: Singh, Ashley
Subject: FW: APPLICATION FOR BOARDS AND COMMITTEES

From: webmaster@dunedinfl.gov [<mailto:webmaster@dunedinfl.gov>]
Sent: Tuesday, August 28, 2018 8:42 PM
To: Kirkpatrick, Denise
Subject: APPLICATION FOR BOARDS AND COMMITTEES

A new entry to a form/survey has been submitted.

Form Name: APPLICATION FOR BOARDS AND COMMITTEES
Date & Time: 08/28/2018 8:42 PM
Response #: 74
Submitter ID: 1133
IP address: 172.25.96.105
Time to complete: 23 min. , 23 sec.

Survey Details

Page 1

1. Date

08/28/2018

2. How did you hear about us?

(o) Web

3. Name

Eleanor McCook

4. Address

511 Douglas Pl
Dunedin, FL 34698

5. Phone

6784270529

6. Email address

ecannito@yahoo.com

7. Dunedin Resident Since:

04/18/2018

8. Occupation or Business Affiliation:

Retired

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

9. PLEASE CHECK BOARDS AND COMMITTEES OF INTEREST☒ Board of Adjustment and Appeal☒ Code Enforcement Board Personnel Review Board☒ Housing Authority☒ Local Planning Agency☒ Personnel Review Board**10. COMMITTEES**☒ Architectural Review Committee☒ Committee on Aging☒ Causeway and Coastal Waterways Committee☒ Edgewater Drive Advisory Committee☒ Historic Preservation Advisory Committee☒ Marina Advisory Committee☒ MPO Bicycle & Pedestrian Advisory Committee☒ MPO Citizen Advisory Committee☒ Public Relations Advisory Action Committee☒ Parks and Recreation Advisory Committee☒ Social Services Committee☒ Stadium Advisory Committee☒ Stormwater Advisory Committee**11. Tell Us About Yourself****Education and or Profession**

Former VP/Director of Sales & Marketing for Consumer Products Companies

Current Organization

Not answered

Memberships:**Special Interests:**

Traveling, Cycling, Reading, Snow Skiing,

What personal qualifications can you bring to this board or committee?

Prior to retirement I managed large marketing and sales teams that included recruitment and training programs. Facilitated Sales and Marketing Management Programs for two of the five companies I worked for in my business career. I have strong business skills with the ability to create executional plans to meet strategic objectives.

I've been retired for a couple of years and am ready to use my skills as a volunteer.

Boards/Committees on which you CURRENTLY serve: N/A

Boards/Committees on which you PREVIOUSLY served: N/A

Why do you wish to serve on this board/committee? I've been retired for a couple of years and am ready to use my business and leadership skills as a volunteer.

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE APPLICANTS ONLY.**

12. Are you a slip renter at the Dunedin Marina?

(o) No

13. If so, are you a commercial slip renter?

(o) No

14. Do you have fiscal or business experience?

(o) Yes

15. Are you a member of the Dunedin Boat Club?

(o) No

Thank you,
Dunedin, FL

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Singh, Ashley

From: webmaster@dunedinfl.gov
Sent: Tuesday, February 12, 2019 6:40 PM
To: Kirkpatrick, Denise; Singh, Ashley
Subject: APPLICATION FOR BOARDS AND COMMITTEES

A new entry to a form/survey has been submitted.

Form Name: APPLICATION FOR BOARDS AND COMMITTEES
Date & Time: 02/12/2019 6:40 PM
Response #: 96
Submitter ID: 1200
IP address: 172.25.96.105
Time to complete: 33 min. , 53 sec.

Survey Details

Page 1

1. Date

02/12/2019

2. How did you hear about us?

(o) Other

3. Name

Patricia Menduni

4. Address

1701 Pinehurst RD
#8 E
Dunedin FL. 34698

5. Phone

802 353 7877

6. Email address

Dunesvt@comcast.net

7. Dunedin Resident Since:

04/05/2018

8. Occupation or Business Affiliation:

Retired

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

9. PLEASE CHECK BOARDS AND COMMITTEES OF INTEREST (Pick Only Five)

☐ Historic Preservation Advisory Committee
☒ Public Relations Advisory Action Committee

☒ Library Advisory Committee

10. Tell Us About Yourself

Education and or Profession Social Planning & Policy, MSW

Current Organization Friends of Library, History Museum

Memberships:

Special Interests: Not answered

What personal qualifications can you bring to this board or committee?

40 year career in government and nonprofit administration including 20 years as congressional staff and grants administration. Grant & speech writing, and constituent communication and project evaluation with particular emphasis on historic preservation, arts, education and community development.

Boards/Committees on which you CURRENTLY serve: None

Boards/Committees on which you PREVIOUSLY served: Rutland (VT) Redevelopment Authority; Rutland (VT) Free Library Board of Directors.

Why do you wish to serve on this board/committee? Dunedin is my adopted home and community participation is a personal core value

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE APPLICANTS ONLY.**

11. Are you a slip renter at the Dunedin Marina?

(o) No

12. If so, are you a commercial slip renter?

Not answered

13. Do you have fiscal or business experience?

Not answered

14. Are you a member of the Dunedin Boat Club?

Not answered

Thank you,
Dunedin, FL

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.



1/26/2016

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☐ Web ☐ Dunedin TV ☐ Newspaper ☒ Other

Name: Karen Mullins

Address: 378 Oakwood Drive

City: Dunedin Zip: 34698

Phone: 434-2433
Home Work Cell Fax

Email: Dunedin7@aol.com

Dunedin Resident Since: 1988

Occupation or Business Affiliation: Social Media

Sent via website.

1/26/2016

Applicant's Signature

Date

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status. **DISABILITY PROVISIONS:** It is the policy of the City of Dunedin not to discriminate against disabled persons in employment or the provisions of services. If you have a disability that requires accommodation, please notify the ADA Coordinator 48 hours prior to the scheduled meeting at (727) 298-3199.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697

Please ☒ Boards or Committees of interest.

BOARDS

☐ Board of Adjustment and Appeal
☐ Board of Finance
☐ Bldg. Brd of Adjustment and Appeal
☐ Code Enforcement Board
☐ Firefighters Pension Trust Fund
☐ Housing Authority
☐ Local Planning Agency
☐ Personnel Review Board

COMMITTEES

☐ Arts & Culture Advisory Committee
☐ Charter Review Committee
☐ Committee on Aging
☐ Committee on Environmental Quality
☒ Community Redev. Agency Adv. Comm.
☐ Causeway & Coastal Waterways Comm.
☐ Disability Advisory Committee
☐ Edgewater Drive Advisory Committee
☐ Hammock Advisory Committee
☐ Library Advisory Committee
☐ Marina Advisory Committee
☐ MPO Bicycle & Pedestrian Advisory Comm.
☐ MPO Citizen Advisory Comm
☐ Mobile Home Park Committee
☒ Ordinance Review Committee
☒ Public Relations Adv. Action Committee
☐ Public Safety Committee
☐ Recreation & Parks Advisory Committee
☐ Social Services Committee
☐ Stadium Advisory Committee
☐ Stormwater Advisory Committee
☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: AA/AS Legal Assisting

Current Organization Memberships: Dunedin Historical Society

Special Interests: Communications

What personal qualifications can you bring to this board or committee? Maintained active and thriving social media circuit focused on the City.

Boards/Committees on which you CURRENTLY serve: Stormwater Advisory Committee

Boards/Committees on which you PREVIOUSLY served: _____

Why do you wish to serve on this board/committee? Knowledgeable and informed. I can be an asset to the City.



06/23/2014

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☐ Web ☒ Dunedin TV ☐ Newspaper ☐ Other

Name: Karen Mullins

Address: 378 Oakwood Drive

City: Dunedin Zip: 34698

Phone: 733-5091 Home Work Cell Fax

Email: dunedin7@aol.com

Dunedin Resident Since: 1988

Occupation or Business Affiliation: Retired

Sent via website
Applicant's Signature

6/23/2014
Date

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697-1348

Please ☒ Boards or Committees of interest.

BOARDS

- ☐ Board of Adjustment and Appeal
- ☐ Board of Finance
- ☐ Bldg. Brd of Adjustment and Appeal
- ☐ Code Enforcement Board
- ☐ Firefighters Pension Trust Fund
- ☐ Housing Authority
- ☐ Local Planning Agency
- ☐ Personnel Review Board

COMMITTEES

- ☐ ADA/Elderly/Disabled Committee
- ☐ Arts & Culture Advisory Committee
- ☐ Charter Review Committee
- ☐ Committee on Aging
- ☐ Committee on Environmental Quality
- ☐ Community Redevelopment Agency Advisory Comm.
- ☐ Causeway and Coastal Waterways Committee
- ☐ Edgewater Drive Advisory Committee
- ☐ Hammock Advisory Committee
- ☐ Library Advisory Committee
- ☐ Marina Advisory Committee
- ☐ Mobile Home Park Committee
- ☒ MPO Citizens Advisory Committee
- ☐ MPO Bicycle & Pedestrian Advisory Comm
- ☐ Ordinance Review Committee
- ☐ Parks and Recreation Advisory Committee
- ☐ Public Relations Advisory Action Committee
- ☐ Public Safety Committee
- ☐ Social Services Committee
- ☐ Stadium Advisory Committee
- ☒ Stormwater Advisory Committee
- ☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: A. S. Legal Assisting

Current Organization Memberships: _____

Special Interests: _____

What personal qualifications can you bring to this board or committee? Former PSTA Employee and am current on

Most MPO issues. _____

Boards/Committees on which you CURRENTLY serve: Stormwater Advisory Committee

Boards/Committees on which you PREVIOUSLY served: n/a

Why do you wish to serve on this board/committee? I have extensive MPO knowledge and am willing to serve
The City of Dunedin.

JUL 16 2009



OFFICE OF THE CITY CLERK

APPLICATION FOR
BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US? ☒ Web ☐ Channel 615 ☐ Newspaper ☐ Other

Name: Karen L. Mullins

Address: 678 Oakwood Drive

City: Dunedin Zip: 34698

Phone: 727 133-5044 N/A 727-434-2433 N/A

Home Work Cell Fax

Dunedin resident since: 1988

Occupation or Business Affiliation: Bus Operator

Email: dunedin7@aol.com

Applicant's Signature [Signature] Date 6/30/09

Note: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, age, political affiliation, marital status, sexual orientation and disabled status.

RETURN TO: City of Dunedin, City Clerk's Office, P. O. Box 1348, Dunedin,
FL 34697-1348

SPRING BRANCH

Applying for:

Boards

- ☐ Board of Adjustment & Appeal
- ☐ Board of Finance
- ☐ Building Board of Adjustment & Appeal
- ☐ Code Enforcement Board
- ☐ Dunedin Housing Authority
- ☐ Fire Pension Board
- ☐ Local Planning Agency
- ☐ Sign Code Board of Appeals

Committees

- ☐ ADA/Elderly/Disabled Committee
- ☐ Aging Committee
- ☐ Arts & Culture Advisory Committee
- ☐ Causeway & Coastal Waterway Committee
- ☐ Charter Review Committee
- ☐ Community Redevelopment Agency
- ☐ Comprehensive Plan Evaluation & Monitoring
- ☐ Edgewater Drive Advisory Committee
- ☐ Environmental Quality Committee
- ☐ Hammock Advisory Committee
- ☐ Library Advisory Committee
- ☐ Marina Advisory Committee
- ☐ Mobile Home Park Committee
- ☐ MPO Bicycle Sub-Committee
- ☐ MPO Citizens Advisory Committee
- ☐ MPO Pedestrian Sub-Committee
- ☐ Personnel Review Board
- ☐ Public Relations Advisory Committee
- ☐ Recreation & Parks Advisory Committee
- ☐ Stadium Advisory Committee
- ☒ Stormwater Advisory Committee
- ☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: AA + A.S. St. Petersburg College

Current Organization Memberships: N/A

Special Interests: Finance, leadership

What personal qualifications can you bring to this board or committee?: I have a strong business operations background + an AS in Legal Assisting.

Boards/Committees on which you CURRENTLY serve: N/A

Boards/Committees on which you PREVIOUSLY served: N/A

Why do you wish to serve on this board/committee?: I believe the more input, better the outcome & with guidance ^{this} committee can continue to be successful.

Singh, Ashley

From: webmaster@dunedinfl.gov
Sent: Friday, January 25, 2019 9:38 PM
To: Kirkpatrick, Denise; Singh, Ashley
Subject: APPLICATION FOR BOARDS AND COMMITTEES

A new entry to a form/survey has been submitted.

Form Name: APPLICATION FOR BOARDS AND COMMITTEES
Date & Time: 01/25/2019 9:38 PM
Response #: 94
Submitter ID: 1196
IP address: 172.25.96.105
Time to complete: 6 min. , 0 sec.

Survey Details

Page 1

1. Date

01/25/2019

2. How did you hear about us?

(o) Other

3. Name

Lauren Mullins

4. Address

1763 Main Street
Apt 118-E
Dunedin, FL 34698

5. Phone

727-709-7031

6. Email address

laurenmullins86@gmail.com

7. Dunedin Resident Since:

01/01/1988

8. Occupation or Business Affiliation:

Sales- Hotels and Resorts

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

9. PLEASE CHECK BOARDS AND COMMITTEES OF INTEREST (Pick Only Five)

☒ Public Relations Advisory Action
Committee

10. Tell Us About Yourself

Education and or Sales Specialist Marriott Luxury Branss

Profession

Current Organization National Organization for Women

Memberships:

Special Interests: Travel and Tourism

What personal qualifications can you bring to this board or committee?

I have worked in the tourism industry for almost 10 years, with the past 6 in the sales and marketing realm. I have a eye for approachable and informative methods of communication. I grew up in Dunedin and have lived all across the state and when I had my choice of where to live, I chose to come back to my favorite city.

Boards/Committees on N/a
which you CURRENTLY
serve:

Boards/Committees on Orlando Seminole Club
which you PREVIOUSLY
served:

Why do you wish to serve I know I will be a knowledgeable voice for the direction of communications regarding our beautiful
on this city
board/committee?

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE APPLICANTS ONLY.**

11. Are you a slip renter at the Dunedin Marina?

(o) No

12. If so, are you a commercial slip renter?

Not answered

13. Do you have fiscal or business experience?

Not answered

14. Are you a member of the Dunedin Boat Club?

Not answered

Thank you,
Dunedin, FL

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.

Singh, Ashley

From: Kirkpatrick, Denise
Sent: Thursday, November 8, 2018 12:46 PM
To: Singh, Ashley
Subject: FW: APPLICATION FOR BOARDS AND COMMITTEES

Follow Up Flag: Follow up
Flag Status: Flagged

From: webmaster@dunedinfl.gov [<mailto:webmaster@dunedinfl.gov>]
Sent: Thursday, November 8, 2018 7:36 AM
To: Kirkpatrick, Denise
Subject: APPLICATION FOR BOARDS AND COMMITTEES

A new entry to a form/survey has been submitted.

Form Name: APPLICATION FOR BOARDS AND COMMITTEES
Date & Time: 11/08/2018 7:35 AM
Response #: 83
Submitter ID: 1169
IP address: 172.25.96.105
Time to complete: 12 min. , 57 sec.

Survey Details

Page 1

1. Date

11/08/2018

2. How did you hear about us?

(o) Web

3. Name

Jeremy Charles Reynolds

4. Address

660 Beltnes St
apt 119

5. Phone

7272446845

6. Email address

159

7. Dunedin Resident Since:

04/05/2011

8. Occupation or Business Affiliation:

1979

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

9. PLEASE CHECK BOARDS AND COMMITTEES OF INTEREST

<input checked="" type="checkbox"/> Board of Adjustment and Appeal	<input checked="" type="checkbox"/> Board of Finance
<input checked="" type="checkbox"/> Bldg. Brd of Adjustment and Appeal	<input checked="" type="checkbox"/> Code Enforcement Board Personnel Review Board
<input checked="" type="checkbox"/> Firefighters Pension Trust Fund	<input checked="" type="checkbox"/> Housing Authority
<input checked="" type="checkbox"/> Local Planning Agency	<input checked="" type="checkbox"/> Personnel Review Board

10. COMMITTEES

<input checked="" type="checkbox"/> Architectural Review Committee	<input checked="" type="checkbox"/> Arts & Culture Advisory Committee	<input checked="" type="checkbox"/> Charter Review Committee
<input checked="" type="checkbox"/> Committee on Aging	<input checked="" type="checkbox"/> Committee on Environmental Quality	<input checked="" type="checkbox"/> Community Redevelopment Agency Advisory
<input checked="" type="checkbox"/> Causeway and Coastal Waterways Committee	<input checked="" type="checkbox"/> Disability Advisory Committee	<input checked="" type="checkbox"/> Edgewater Drive Advisory Committee
<input checked="" type="checkbox"/> Hammock Advisory Committee	<input checked="" type="checkbox"/> Historic Preservation Advisory Committee	<input checked="" type="checkbox"/> Library Advisory Committee
<input checked="" type="checkbox"/> Marina Advisory Committee	<input checked="" type="checkbox"/> MPO Bicycle & Pedestrian Advisory Committee	<input checked="" type="checkbox"/> MPO Citizen Advisory Committee
<input checked="" type="checkbox"/> Ordinance Review Committee	<input checked="" type="checkbox"/> Public Relations Advisory Action Committee	<input checked="" type="checkbox"/> Public Safety Committee
<input checked="" type="checkbox"/> Parks and Recreation Advisory Committee	<input checked="" type="checkbox"/> Social Services Committee	<input checked="" type="checkbox"/> Stadium Advisory Committee
<input checked="" type="checkbox"/> Stormwater Advisory Committee	<input checked="" type="checkbox"/> Youth Advisory Committee	<input checked="" type="checkbox"/> U.S. Military Veterans Advisory Committee

11. Tell Us About Yourself

Education and or Profession I am college educated and an independent business owner in the arts in Dunedin

Current Organization International trumpet Players Guild

Memberships:

Special Interests: Citizen engagement and diversity in City Government

What personal qualifications can you bring to this board or committee?

As a former senior IT project manager for a fortune 100 company I am well versed in budgeting and IT. As an independent business owners in the arts I am well acquainted with the vibrant arts community in Dunedin. I am also passionate and involved in providing productive development and transparent guidance for growth.

Boards/Committees on which you CURRENTLY serve: none

Boards/Committees on which you PREVIOUSLY served: none

Why do you wish to serve on this I believe that citizens have an obligation to their neighbors to positively contribute to their community.

board/committee?

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE APPLICANTS ONLY.**

12. Are you a slip renter at the Dunedin Marina?

(o) No

13. If so, are you a commercial slip renter?

(o) No

14. Do you have fiscal or business experience?

(o) Yes

15. Are you a member of the Dunedin Boat Club?

(o) No

Thank you,
Dunedin, FL

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3/19/2018

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

<input type="checkbox"/>	Web	<input type="checkbox"/>	Dunedin TV	<input type="checkbox"/>	Newspaper	<input checked="" type="checkbox"/>	Other
Name:	Tammi Runzler						
Address:	1420 Bayshore Boulevard #404						
City:	Dunedin				Zip:	34698	
Phone:	(407)		234-7381				
	Home						
Email:	trun64@hotmail.com						
Dunedin Resident Since:	03/01/2016						
Occupation or Business Affiliation:	CSRconnections Sr. VP						
Received Via Website				3/19/2018			
Applicant's Signature				Date			

NOTE: Beginning October 1, 2018, all Board and Committee correspondence will be electronic. This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

DISABILITY PROVISIONS: It is the policy of the City of Dunedin not to discriminate against disabled persons in employment or the provisions of services. If you have a disability that requires accommodation, please notify the ADA Coordinator 48 hours prior to the scheduled meeting at (727) 298-3199.

APPLICATION RETENTION: Applications will be held 4 years from date received.

MAIL TO: City of Dunedin, City Clerk's Office
P.O. Box 1348
Dunedin, FL 34697

RETURN TO: City of Dunedin, City Clerk's Office
750 Milwaukee Ave.
Dunedin, FL 34698

EMAIL TO: Stoner@DunedinFL.net

ELECTRONIC FILING: [Boards and Committees Application | Dunedin, FL](#)

Please ☒ Boards or Committees of interest.

BOARDS

- ☐ Board of Adjustment and Appeal
- ☐ Board of Finance
- ☐ Bldg. Brd of Adjustment and Appeal
- ☐ Code Enforcement Board
- ☐ Firefighters Pension Trust Fund
- ☐ Housing Authority
- ☐ Local Planning Agency
- ☐ Personnel Review Board

COMMITTEES

- ☒ Arts & Culture Advisory Committee
- ☐ Charter Review Committee
- ☐ Committee on Aging
- ☐ Committee on Environmental Quality
- ☐ Community Redev. Agency Adv. Comm.
- ☐ Causeway & Coastal Waterways Comm.
- ☐ Disability Advisory Committee
- ☐ Edgewater Drive Advisory Committee
- ☐ Hammock Advisory Committee
- ☒ Historic Preservation Advisory Committee
- ☐ Library Advisory Committee
- ☐ Marina Advisory Committee *
- ☐ MPO Bicycle & Pedestrian Adv. Comm.
- ☐ MPO Citizen Advisory Comm
- ☐ Ordinance Review Committee
- ☒ Public Relations Adv. Action Committee
- ☐ Public Safety Committee
- ☒ Parks & Recreation Advisory Committee
- ☒ Social Services Committee
- ☐ Stadium Advisory Committee
- ☐ Stormwater Advisory Committee
- ☐ U.S. Military Veterans Adv. Committee
- ☐ Youth Advisory Committee

Tell us about yourself.

Education and/or Profession: For Profit and Non-Profit Founder

Current Organization
Memberships: PCMA/MPI

Special Interests: Community Events, Development, Marketing, PR, Social Responsibility

What personal qualifications can you bring to this board or committee? 28 Business Professional, primarily
focused on tourism and hospitality. Held a senior VP position with Visit Orlando for 11 years. In the past 6 years, I
have co-founded both a non-profit organization My Neighbor's Children, which is being awarded a NGO status this
Year and focused on providing health/education to children in need around the world. I have also co-founded a for
profit organization in 2017, CSRconnections, which works with all types of events/organizations to incorporate
social responsibility into their business model. I have lived in Dunedin for two years, and have become engaged and
and enthusiastic about what it offers. I would like to bring my personal and professional history forward and
become even more of an active and engaged citizen.

Boards/Committees on which you **CURRENTLY** serve: N/A

Boards/Committees on which you **PREVIOUSLY** served: N/A

Why do you wish to serve on this board/committee? See above.

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE
APPLICANTS ONLY**

1. Are you a slip renter at the Dunedin Marina? _____
If so, are you a commercial slip renter? _____
2. Do you have fiscal or business experience? _____
3. Are you a member of the Dunedin Boat Club? _____

Singh, Ashley

From: Kirkpatrick, Denise
Sent: Thursday, August 23, 2018 7:02 AM
To: Singh, Ashley
Subject: FW: APPLICATION FOR BOARDS AND COMMITTEES

Follow Up Flag: Follow up
Flag Status: Flagged

From: webmaster@dunedinfl.gov [<mailto:webmaster@dunedinfl.gov>]
Sent: Thursday, August 23, 2018 1:12 AM
To: Kirkpatrick, Denise
Subject: APPLICATION FOR BOARDS AND COMMITTEES

A new entry to a form/survey has been submitted.

Form Name: APPLICATION FOR BOARDS AND COMMITTEES
Date & Time: 08/23/2018 1:11 AM
Response #: 68
Submitter ID: 1126
IP address: 172.25.96.105
Time to complete: 3 min. , 58 sec.

Survey Details

Page 1

1. Date

08/23/2018

2. How did you hear about us?

(o) Other

3. Name

Tiffini Schwarzkopf

4. Address

3197 Garrison Rd., Dunedin, FL 34698

5. Phone

727-512-9112

6. Email address

tiffini@demmigroup.com

7. Dunedin Resident Since:

10/01/1974

8. Occupation or Business Affiliation:

Marketing Operations | Consulting

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

9. PLEASE CHECK BOARDS AND COMMITTEES OF INTEREST

Not answered

10. COMMITTEES

☒ Committee on Environmental
Quality

☒ Public Relations Advisory Action
Committee

☒ Stadium Advisory Committee

11. Tell Us About Yourself

Education and or Profession BS in Marketing from USF | Marketing Professional

Current Organization na

Memberships:

Special Interests: Dunedin, Our Beaches, Community, My Daughter

What personal qualifications can you bring to this board or committee?

I was born and raised in Dunedin, graduated from Dunedin High School and dedicated the majority of my life to loving Dunedin.

Passionate and Collaborative:

I want help support and strengthen the community that fosters an environment where communications becomes a powerful driver for social change and a catalyst for building community engagement and tourism.

20+ Years Experience:

I bring marketing experience in branding, developing traditional and digital materials, developing strategies and marketing campaigns.

Fosters Collaboration:

I'm have extensive experience in planning, managing, promoting and participating in local, National and International trade shows and events. I have a friendly demeanor and can build connections with local leaders, vendors, people and businesses that drives community spirit.

I Bring Many Talents--and No Bad Habits:

I'm a great storyteller with experience in marketing both business and consumer products and services and technology savvy--comfortable with updating websites and working in different software.

Other Personal Qualifications:

I am honest, loyal and friendly with a high work ethic and integrity in everything i do. And I would like serve on a Dunedin committee

-Tiffini S

**Boards/Committees on
which you CURRENTLY
serve:**

na

**Boards/Committees on
which you PREVIOUSLY
served:**

na

**Why do you wish to serve
on this
board/committee?**

yes

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE APPLICANTS ONLY.**

12. Are you a slip renter at the Dunedin Marina?

Not answered

13. If so, are you a commercial slip renter?

Not answered

14. Do you have fiscal or business experience?

Not answered

15. Are you a member of the Dunedin Boat Club?

Not answered

Thank you,
Dunedin, FL

This is an automated message generated by the Vision Content Management System™. Please do not reply directly to this email.



02/11/2018

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☒ Web ☐ Dunedin TV ☐ Newspaper ☐ Other

Name: Timothy Shepherd

Address: 261 Portree Drive

City: Dunedin Zip: 34698

Phone: (727) 452-1725
Home

Email: timothyleshepherd@gmail.com

Dunedin Resident Since: 08/01/2016

Occupation or Business Affiliation: Retired. 15 years as PR Executive

Applied via website

02/11/2018

Applicant's Signature

Date

NOTE: Beginning October 1, 2018, all Board and Committee correspondence will be electronic. This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

DISABILITY PROVISIONS: It is the policy of the City of Dunedin not to discriminate against disabled persons in employment or the provisions of services. If you have a disability that requires accommodation, please notify the ADA Coordinator 48 hours prior to the scheduled meeting at (727) 298-3199.

APPLICATION RETENTION: Applications will be held 4 years from date received.

MAIL TO: City of Dunedin, City Clerk's Office
P.O. Box 1348
Dunedin, FL 34697

RETURN TO: City of Dunedin, City Clerk's Office
750 Milwaukee Ave.
Dunedin, FL 34698

EMAIL TO: Stoner@DunedinFL.net

ELECTRONIC FILING: [Boards and Committees Application | Dunedin, FL](#)

Please ☒ Boards or Committees of interest.

BOARDS

- ☐ Board of Adjustment and Appeal
- ☐ Board of Finance
- ☐ Bldg. Brd of Adjustment and Appeal
- ☐ Code Enforcement Board
- ☐ Firefighters Pension Trust Fund
- ☐ Housing Authority
- ☐ Local Planning Agency
- ☐ Personnel Review Board

COMMITTEES

- ☐ Arts & Culture Advisory Committee
- ☐ Charter Review Committee
- ☐ Committee on Aging
- ☐ Committee on Environmental Quality
- ☐ Community Redev. Agency Adv. Comm.
- ☐ Causeway & Coastal Waterways Comm.
- ☐ Disability Advisory Committee
- ☐ Edgewater Drive Advisory Committee
- ☐ Hammock Advisory Committee
- ☐ Historic Preservation Advisory Committee
- ☐ Library Advisory Committee
- ☐ Marina Advisory Committee *
- ☐ MPO Bicycle & Pedestrian Adv. Comm.
- ☐ MPO Citizen Advisory Comm
- ☐ Ordinance Review Committee
- ☒ Public Relations Adv. Action Committee
- ☐ Public Safety Committee
- ☐ Parks & Recreation Advisory Committee
- ☐ Social Services Committee
- ☒ Stadium Advisory Committee
- ☐ Stormwater Advisory Committee
- ☐ U.S. Military Veterans Adv. Committee
- ☐ Youth Advisory Committee

Tell us about yourself.

Education and/or Profession: Masters Communications and Economics

Current Organization Memberships: N/A

Special Interests: PR. Planning

What personal qualifications can you bring to this board or committee? 15 Plus years as PR executive, 20 Plus
years as Mortgage Banker.

Resident of Dunedin from 2003 to 2011, 2016 to 2018

Boards/Committees on which you CURRENTLY serve: N/A

Boards/Committees on which you PREVIOUSLY served: LPA, Board of Finance, Housing Authority

Why do you wish to serve on this board/committee? To help serve my city.

*** ADDITIONAL QUESTIONS FOR MARINA ADVISORY COMMITTEE
APPLICANTS ONLY**

1. Are you a slip renter at the Dunedin Marina? _____
If so, are you a commercial slip renter? _____
2. Do you have fiscal or business experience? _____
3. Are you a member of the Dunedin Boat Club? _____

Timothy L. Shepherd

261 Portree Drive, Dunedin, FL 34698

(727) 452-1725 (mobile)

TimothyLyleShepherd@Gmail.com

Summary

Retired Mortgage, marketing and sales professional with more than 30 years of experience, including mortgage banking, financial product development and field underwriting/appraisal experience. Experience in public service includes appointed Boards/Commissions in Charlotte County and Dunedin, Florida. Award winning public relations, government relations and investor relations professional. Computer proficient. Outstanding writer, public speaker and speechwriter.

Public Service

Dunedin Housing Authority	Appointed Board Member, 2005. Elected Chairman, 2005
Dunedin Local Planning Agency	Appointed Board Member, 2005.
Dunedin Board of Finance	Appointed 2009. Elected Vice Chairman 2010
Election Review Committee	Appointed Board Member 2009. Elected Chairman, 2009
Dunedin North Rotary Club	Sergeant at Arms, President Elect, Member of Board of Directors
Murdock Village (CRA) Board	Appointed 2010 by Charlotte County Commission
National Armed Services & Law Enforcement Military Museum	Appointed Board Member 2005, Board President 2007

Accomplishments

- Developed a three market territory from scratch with 20 employees and three offices opened during first 90 days of employment with GMAC Mortgage. Ultimately opened five markets with 32 employees. Managed 100 branch region, introducing non-conforming Mortgage programs to branches and training 500 loan originators.
- Directed centralized marketing/advertising/communications department for national sub-prime mortgage lender. Produced more than 100,000 leads annually for a 190 branch origination network. Total lead generated business was \$400 million in volume with a margin in excess of \$2,400/loan(300 bsp). Total advertising/communications budget accountability was \$18 million.
- Recognized with top marketing award from the Mortgage Bankers Association of America. Named 1994 Mortgage Banker of the Year by the Mortgage Bankers Association of Michigan recognizing accomplishments in Fair Lending and federal and state government affairs. Spearheaded state and national mortgage bankers association efforts in fair lending and marketing to first time home buyer prospects.
- Recognized with numerous advertising and communications awards, including the prestigious Golden Trumpet Award from the Publicity Club of Chicago. Developed and managed complete re-work of Corporate Identity.

Work History

(2005 – 2007)	Pinellas County Housing Authority, Largo, FL Communications Officer – Spokesman for Housing Authorities in Pinellas County.
(2003 - 2005)	Independent Wholesale Mortgage Lenders Representative Account Manager - Represented non-conforming wholesale lenders in Tampa Bay area of Florida and Statewide.
(2000 - 2003)	Mainline Mortgage, St. Louis, Missouri Regional Manager – Originated residential mortgages in Milwaukee, WI and Columbus, OH markets for multi-state Mortgage Broker.

- (1999-2000) Source One Mortgage/Citicorp Mortgage, Farmington Hills, MI
Contract Recruiter – Recruited Mortgage Professionals in SE United States

- (1997-1999) GMAC Mortgage Corporation, Baton Rouge, Louisiana and Boca Raton, Florida
Territory/Regional Manager - Developed a territory with three branches and satellites with 32 employees. Responsible for lease negotiation, recruiting and sales management. Desktop Underwriter Certified. Branches producing \$7 million monthly. Developed roll out of alternative lending division to 100 branches in central region of 300 branch network. Trained loan originators in production and marketing. Achieved \$21 million in monthly production within 5 months of initiation of unit.

- (1996-1997) United Companies Lending Corporation, Baton Rouge, Louisiana
Marketing Director - Directed the marketing (including developing and managing an \$18 million budget) for a 190 branch network originating non-conforming mortgage loans. Responsible for direct marketing efforts including training, advertising, direct mail, telemarketing, lead generation tracking and accountability. Developed training programs to improve sales performance in closing direct leads and sales promotion activities in branches to increase referral source business. Managed outside advertising agency relationship.

- (1988-1996) Source One Mortgage Services Corporation, Farmington Hills, Michigan
Associate Vice President/Director of Marketing & Communications - Directed all marketing and communications including advertising, public relations, investor relations, public affairs, marketing and marketing training for sales staff. Served as company spokesperson. Supervised printing department and field sales staff management to maintain compliance with mortgage regulations and corporate graphic standards.

- (1987-1988) Ameritech Publishing, Troy, Michigan
Corporate Communications Supervisor – Special Events, Speakers Bureau

- (1984-1987) Shepherd-Shoemaker & Assoc, Grand Rapids, Michigan
Advertising/Public Relations Agency Owner

- (1979-1984) Wolverine World Wide, Inc., Rockford, Michigan
Public Relations Manager, Company Spokesperson

- (1977-1978) National Standard Life Insurance, Tallahassee, Florida
Life Insurance Policy Sales and Service

- (1976-1977) Florida Police Chiefs Association
Technical Planner and Editorial Writer

Education

Harvard Business School/MIT	Graduate Seminar in negotiation skills
New York University	Graduate Seminars in investor/media relations
Florida State University	M.S. Degree in Communication with Statistics minor
Michigan State University	B.A. Degree in Communication with Economics minor
London School of Economics	Studied economics and political science

Teaching Experience

Grand Valley State Univ.	Public Relations, Sales Promotion
Florida State University	Public Speaking, Quantitative Research Methods, Interpersonal Communication
Ferris State University	Public Speaking, Interpersonal Communication, Persuasion
Michigan State University	Statistics and Communication Research Methods
Baker College	Economics (macro/micro), Intro to Business, Human Resources, Marketing Seminar
Detroit College of Business	Marketing, Advertising
Everest University	Public Speaking



8/8/2016

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☐ Web ☐ Dunedin TV ☐ Newspaper ☒ Other

Name: Harry Steinman

Address: 600 Loudon Avenue

City: Dunedin Zip: 34698

Phone: 617-435-1532
Home Work Cell Fax

Email: Bach4me@gmail.com

Dunedin Resident Since: 9/2013

Occupation or Business Affiliation: Sales

Sent via website
Applicant's Signature

8/5/2016

Date

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697-1348

Please ☒ Boards or Committees of interest.

BOARDS

☐ Board of Adjustment and Appeal
☐ Board of Finance
☐ Bldg. Brd of Adjustment and Appeal
☐ Code Enforcement Board
☐ Firefighters Pension Trust Fund
☐ Housing Authority
☐ Local Planning Agency
☐ Personnel Review Board

COMMITTEES

☐ Arts & Culture Advisory Committee
☐ Charter Review Committee
☐ Committee on Aging
☐ Committee on Environmental Quality
☐ Community Redevelopment Agency Advisory Comm.
☐ Causeway and Coastal Waterways Committee
☐ Disability Advisory Committee
☐ Edgewater Drive Advisory Committee
☐ Hammock Advisory Committee
☐ Library Advisory Committee
☐ Marina Advisory Committee
☐ MPO Citizens Advisory Committee
☐ MPO Bicycle & Pedestrian Advisory Comm
☐ Ordinance Review Committee
☐ Parks and Recreation Advisory Committee
☐ Parks and Recreation Advisory Committee
☒ Public Relations Advisory Action Committee
☐ Public Safety Committee
☐ Social Services Committee
☐ Stadium Advisory Committee
☐ Stormwater Advisory Committee
☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: BS, Accounting; Life Insurance Professional

Current Organization Memberships: Steinman enterprises inc

Special Interests: Public speaking; activism, dog training, writing (published novelist)

What personal qualifications can you bring to this board or committee? Excellent writer and speaker; good analyst.

Boards/Committees on which you CURRENTLY serve: None yet

Boards/Committees on which you PREVIOUSLY served: You'll be first

Why do you wish to serve on this board/committee? I believe that the City would benefit from greater public participation.



December 20, 2016

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

Web ☐ Dunedin TV ☐ Newspaper ☒ Other ☐

Name: Susan Taylor

Address: 1007 Greenway Avenue

City: Dunedin, FL Zip: 34698

Phone: 638-0565
Home Work Cell Fax

Email: s.jeantaylor@verizon.net

Dunedin Resident Since: 2000

Occupation or Business Affiliation: Principal

sent via website 12/20/16
Applicant's Signature Date

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status. **DISABILITY PROVISIONS:** It is the policy of the City of Dunedin not to discriminate against disabled persons in employment or the provisions of services. If you have a disability that requires accommodation, please notify the ADA Coordinator 48 hours prior to the scheduled meeting at (727) 298-3199.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697

Please ☒ Boards or Committees of interest.

BOARDS

- ☒ Board of Adjustment and Appeal
- ☒ Board of Finance
- ☒ Bldg. Brd of Adjustment and Appeal
- ☒ Code Enforcement Board
- ☒ Firefighters Pension Trust Fund
- ☒ Housing Authority
- ☒ Local Planning Agency
- ☒ Personnel Review Board

COMMITTEES

- ☐ Arts & Culture Advisory Committee
- ☐ Charter Review Committee
- ☐ Committee on Aging
- ☒ Committee on Environmental Quality
- ☒ Community Redev. Agency Adv. Comm.
- ☒ Causeway & Coastal Waterways Comm.
- ☐ Disability Advisory Committee
- ☒ Edgewater Drive Advisory Committee
- ☐ Hammock Advisory Committee
- ☒ Historic Preservation Advisory Committee
- ☐ Library Advisory Committee
- ☐ Marina Advisory Committee
- ☒ MPO Bicycle & Pedestrian Advisory Comm.
- ☒ MPO Citizen Advisory Comm
- ☒ Ordinance Review Committee
- ☒ Public Relations Adv. Action Committee
- ☒ Public Safety Committee
- ☐ Recreation & Parks Advisory Committee
- ☐ Social Services Committee
- ☒ Stadium Advisory Committee
- ☐ Stormwater Advisory Committee
- ☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: Doctorate in Organizational Leadership and sitting principal.

Current Organization Memberships: _____

Special Interests: Law.

What personal qualifications can you bring to this board or committee? Extraordinary people skills and a love for Dunedin.

Boards/Committees on which you CURRENTLY serve: School Board related and former condo association.

Boards/Committees on which you PREVIOUSLY served: St. Pete Condo Association

Why do you wish to serve on this board/committee? Love my City.



5/4/2016

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☐ Web ☐ Dunedin TV ☐ Newspaper ☒ Other

Name: Richard Toenjes

Address: 1412 Mallard Place

City: Palm Harbor Zip: 34683

Phone: 643-0187
Home Work Cell Fax

Email: rick.toenjes@tampabay.rr.com

Dunedin Resident Since: 1999

Occupation or Business Affiliation: Commercial Banker

Sent via website
Applicant's Signature

5/3/2016
Date

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697-1348

Please ✓ Boards or Committees of interest.

BOARDS

☐ Board of Adjustment and Appeal
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☐ Firefighters Pension Trust Fund
☐ Housing Authority
☐ Local Planning Agency
☐ Personnel Review Board

COMMITTEES

☐ Arts & Culture Advisory Committee
☐ Charter Review Committee
☐ Committee on Aging
☐ Committee on Environmental Quality
☐ Community Redevelopment Agency Advisory Comm.
☒ Causeway and Coastal Waterways Committee
☐ Disability Advisory Committee
☒ Edgewater Drive Advisory Committee
☐ Hammock Advisory Committee
☐ Library Advisory Committee
☐ Marina Advisory Committee
☐ Mobile Home Park Committee
☐ MPO Citizens Advisory Committee
☐ MPO Bicycle & Pedestrian Advisory Comm
☐ Ordinance Review Committee
☒ Parks and Recreation Advisory Committee
☒ Public Relations Advisory Action Committee
☐ Public Safety Committee
☐ Social Services Committee
☐ Stadium Advisory Committee
☐ Stormwater Advisory Committee
☐ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: BA from Univ. North Carolina and MBA from UNCCCharlotte. 20+ years in banking.

Current Organization Memberships: Country Woods HOA, Greater Palm Harbor YMCA

Special Interests: Music, boating, youth sports, volunteering

What personal qualifications can you bring to this board or committee? Executive leadership

Boards/Committees on which you CURRENTLY serve: Greater Palm Harbor YMCA Advisory Board member and former Board Chair.

Boards/Committees on which you PREVIOUSLY served: Various YMCA committees

Why do you wish to serve on this board/committee? I like to give back to the community.



Updated 09/13/15

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

____ Web ____ Dunedin TV ____ Newspaper ☒ Other

Name: William Viviano

Address: 1671 Sparkling Court

City: Dunedin Zip: 34698

Phone: _____
Home Work Cell Fax

Email: 747Viv@gmail.com

Dunedin Resident Since: November 1990

Occupation or Business Affiliation: Food Manager & Dist. Tampa

Horse Breeder/Trainer Brooksville/Ocala

05/25/12

Applicant's Signature

Date

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status. **DISABILITY PROVISIONS:** It is the policy of the City of Dunedin not to discriminate against disabled persons in employment or the provisions of services. If you have a disability that requires accommodation, please notify the ADA Coordinator 48 hours prior to the scheduled meeting at (727) 298-3199.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697

Please ☒ Boards or Committees of Interest.

BOARDS

- ____ Board of Adjustment and Appeal
- ____ Board of Finance
- ____ Bldg. Bld of Adjustment and Appeal
- ____ Code Enforcement Board
- ____ Firefighters Pension Trust Fund
- ____ Housing Authority
- ____ Local Planning Agency
- ____ Personnel Review Board

COMMITTEES

- ____ Arts & Culture Advisory Committee
- ____ Charter Review Committee
- ____ Committee on Aging
- ____ Committee on Environmental Quality
- ____ Community Redev. Agency Adv. Comm.
- ____ Causeway & Coastal Waterways Comm.
- ____ Disability Advisory Committee
- ☒ Edgewater Drive Advisory Committee
- ☒ Hammock Advisory Committee Added 10/27/14
- ____ Library Advisory Committee
- ____ Marina Advisory Committee
- ____ MPO Bicycle & Pedestrian Advisory Comm.
- ____ MPO Citizen Advisory Comm
- ____ Mobile Home Park Committee
- ____ Ordinance Review Committee
- ☒ Parks & Recreation Advisory Comm. Added 10/27/14
- ☒ Public Relations Adv. Action Comm. Added 10/27/14
- ____ Public Safety Committee
- ☒ Social Services Committee Added 10/27/14
- ☒ Stadium Advisory Committee Added 10/27/14
- ____ Stormwater Advisory Committee
- ____ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: Univ. of Notre Dame, Univ. of So. FL MBA

Current Organization Memberships: FTOB (Horse Breeder); T.B.A. <>> Breeders of America

Special Interests: Boating, <>, pets, walking, golf

What personal qualifications can you bring to this board or committee? Past knowledge and time spent on

Committee for Edgewater Linear Park / PRAC (Public Relations Advisory Cmte)

Boards/Committees on which you CURRENTLY serve: Hammock Advisory Committee

Boards/Committees on which you PREVIOUSLY served: Public Relations 97-2004; Edgewater Drive Adv. Comm.

Why do you wish to serve on this board/committee?
of Edgewater Drive Knowledge of scope and to help develop the Linear Park



11-3-2016

Date Received / City Clerk's Office

APPLICATION FOR BOARDS & COMMITTEES

HOW DID YOU HEAR ABOUT US?

☐ Web
 ☐ Dunedin TV
 ☐ Newspaper
 ☒ Other

Name: Karen Willis
 Address: 820 Patricia Ave #101
 City: Dunedin Zip: 34698
 Phone: 727-434-3516
 Home Work Cell Fax
 Email: KarenSellssunshine@gmail
 Dunedin Resident Since: Feb 2011
 Occupation or Business Affiliation: Realtor

Karen Willis 11-3-16
 Applicant's Signature Date

NOTE: This application is information of public record. Public service opportunities offered by the City of Dunedin do not discriminate on the basis of race, color, national origin, sex, religion, political affiliation, marital status, sexual orientation and disabled status.
DISABILITY PROVISIONS: It is the policy of the City of Dunedin not to discriminate against disabled persons in employment or the provisions of services. If you have a disability that requires accommodation, please notify the ADA Coordinator 48 hours prior to the scheduled meeting at (727) 298-3199.

RETURN TO: City of Dunedin, City Clerk's Office, P.O. Box 1348, Dunedin, FL 34697

Please Boards or Committees of Interest. BOARDS

☐ Board of Adjustment and Appeal
☐ Board of Finance
☐ Bldg. Bld of Adjustment and Appeal
☒ Code Enforcement Board
☐ Firefighters Pension Trust Fund
☒ Housing Authority
☐ Local Planning Agency
☐ Personnel Review Board

COMMITTEES

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☐ Committee on Aging
☐ Committee on Environmental Quality
☐ Community Redev. Agency Adv. Comm.
☐ Causeway & Coastal Waterways Comm.
☐ Disability Advisory Committee
☐ Edgewater Drive Advisory Committee
☐ Hammock Advisory Committee
☐ Library Advisory Committee
☐ Marina Advisory Committee
☐ MPO Bicycle & Pedestrian Advisory Comm.
☐ MPO Citizen Advisory Comm
☒ Ordinance Review Committee
☒ Public Relations Adv. Action Committee
☒ Public Safety Committee
☒ Recreation & Parks Advisory Committee
☐ Social Services Committee
☒ Stadium Advisory Committee
☐ Stormwater Advisory Committee
☒ Youth Advisory Committee

Tell us about yourself. Feel free to use the back for more space.

Education and/or Profession: Associates SPC, Realtor since 2004

Current Organization Memberships: _____

Special Interests: Community, children, elderly

What personal qualifications can you bring to this board or committee? 11 yrs real estate exp.

Boards/Committees on which you CURRENTLY serve: Patricia Oaks Association Bld.

Boards/Committees on which you PREVIOUSLY served: _____

Why do you wish to serve on this board/committee? Passion for my community

Singh, Ashley

From: Singh, Ashley
Sent: Friday, March 1, 2019 11:24 AM
To: 'Cyndi Raskin-Schmitt'
Subject: RE: PRAAC open seat nomination

Wonderful, thank you for such a quick reply. Have a wonderful weekend.

Ashley Singh
Sr. Administrative Assistant
727-298-3039

From: Cyndi Raskin-Schmitt [<mailto:cyndiraskin@gmail.com>]
Sent: Friday, March 1, 2019 11:07 AM
To: Singh, Ashley
Subject: Re: PRAAC open seat nomination

She attended a meeting of the committee and we were impressed with her interested in getting involved. She has a diverse background and we felt that she had the most to contribute at this time

Thanks
Cyndi

p.s. many of the applications you sent were 5+ years old (including several that Monty had already reached out to in the past and they declined interest) and the stack actually included three of our current members

On Fri, Mar 1, 2019 at 10:51 AM Singh, Ashley <ASingh@dunedinfl.net> wrote:

Good morning,

Can you please give a brief explanation as to why Anne Bokneberg was selected over older applications?

Thanks,

Ashley Singh
Sr. Administrative Assistant
727-298-3039

Singh, Ashley

From: Cyndi Raskin-Schmitt <cyndiraskin@gmail.com>
Sent: Friday, February 15, 2019 3:33 PM
To: Singh, Ashley
Cc: King, Courtney; Kirkpatrick, Denise
Subject: PRAAC open seat nomination

Hello! The members of the Public Relations Advisory Action Committee respectfully nominate Ms. Anne M. Bokneberg to replace Jeff Depew on the committee as he has chosen to not seek renewal of his appointment.

Please note a corrected phone number for Ms. Bokneberg is 863-860-4324

Can you please let me know when this item is scheduled to go before the commission?

Many thanks,
Cyndi Raskin-Schmitt
Chair, Public Relations Advisory Action Committee

Agenda Item: 1.c

Meeting Date: March 19, 2019

MEMORANDUM

To: City Commission

Date: 2019-03-11

From: Jorge Quintas, Public Works & Utilities Director/Engineer

Subject: Replacement of Monitor Well #62 at the Player Development Complex (PDC)

Presenter(s): Paul Stanek, Assistant Public Works & Utilities Director; and Michael Moschenik, P.G., Hydrogeologist

Recommend: Staff recommends to award of a contract to Southeast Drilling Services, Inc., of Tampa, FL, in the amount of \$53,000 for the replacement of Monitor Well #62.

Epic Goal(s): Goal #4 - Be the statewide model for environmental sustainability stewardship.

Boards & Committees: N / A

Budget Impact: Funds for this project are budgeted in the Water & Sewer Fund (Account #441-5165-533.63-01), under Project #511801.

Past Action: N / A

Next Action: N / A

Attachments: [A. REPLACEMENT QUOTES FOR WELL 62.pdf](#), [B. Purchasing Agent Memo \(Chuck Ankney 3-11-19\).pdf](#),

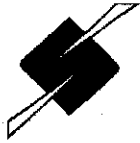
Background: Monitor Well #62 is currently located within the boundaries of the Player Development Complex (PDC), formerly behind the outfield fence of Softball

Field #3. The City will be relocating monitor well #62, but it will still remain within the PDC. The existing well location, while it is possible for the well to remain, staff believes moving the well to an area of greater access and less impact will be more suitable for the well's compliance purposes. The proposed new monitoring well location will be approximately 175 feet southwest from the current location of Well #62. The monitor well is used for collecting groundwater samples and measuring groundwater elevations, and is part of the City's network of thirteen (13) groundwater monitoring wells. The monitoring wells and the data that they produce are required for compliance and are a condition of the City's Southwest Florida Water Management District (SWFWMD) issued Water Use Permit (WUP).

This project was competitively bid, with three (3) bid submittals being received. Southeast Drilling, Inc., of Tampa, FL, was the most responsive and responsible, low bidder for the project. Southeast Drilling has completed other projects of similar scope and nature in the past, and their quality of work and timeliness is anticipated for this project as well. The Notice to Proceed is planned for the month of April 2019. Construction is expected to be Substantially Complete by late May or early June 2019.

Funds for this project are budgeted in the Water & Sewer Fund (Account #441-5165-533.63-01), under Project #511801.

Staff hereby recommends approval of the award of this project to Southeast Drilling, Inc., of Tampa, FL, in the amount of \$53,000, as noted herein.



Southeast Drilling Services, Inc.

10614 US Hwy 92 E Tampa, Florida 33610 (813) 968-7277

PROPOSAL

Dunedin 6" MW and Abandonment (Blue Jay Training Center)

Updated 2/2/2019

13.1 Mobilization & Permitting	Each	0.5	\$8,500.00	\$4,250.00
13.2 Perform caliper log	Each	1	\$2,650.00	\$2,650.00
13.3 Plug borehole and casing with neat cement grout	CY	2	\$450.00	\$900.00
5.3 Remove/Reinstall Pump	Each	1	\$3,500.00	\$3,500.00
				\$0.00
				\$0.00
17.1 Mobilization & Permitting	Each	0.15	\$40,000.00	\$6,000.00
17.2 Install drill pad containment system	Each		\$3,500.00	\$0.00
17.3 Drill 24-inch diameter borehole	Foot		\$300.00	\$0.00
17.4 Furnish, install, and grout 18-inch diameter casing	Foot	50	\$300.00	\$15,000.00
17.5 Drill 17-inch nominal diameter borehole	Foot	40	\$180.00	\$7,200.00
17.6 Furnish, install, and grout 12-inch diameter casing	Foot		\$140.00	\$0.00
17.7 Drill 11-inch nominal diameter borehole	Foot		\$75.00	\$0.00
17.8 Furnish, install, and grout 6-inch diameter casing	Foot	90	\$50.00	\$4,500.00
17.9 Install well pad and protective casing	Each	1	\$3,500.00	\$3,500.00
17.10 Develop well	Each	0.2	\$10,000.00	\$2,000.00
17.11 Static geophysical logging	Each		\$8,000.00	\$0.00
17.12 Dynamic geophysical logging	Each		\$8,000.00	\$0.00
17.13 Collect initial groundwater sample and collect/dispose of purge water	Each		\$2,500.00	\$0.00
17.14 Install bollards or pad	Each	1	\$3,500.00	\$3,500.00
Cement grout above theoretical volumes	CF		\$35.00	
Gravel for voids if required	CF		\$20.00	

Total Estimated Cost

\$53,000.00

Notes:

1. Pull existing pump and abandon existing MW
2. Install new MW and install existing pump
3. Electrical work or sampling is excluded
4. Spoils from drilling to remain on site and be spread by owner
5. Development water to be disposed of adjacent to well location
6. Assume theoretical volumes for cement
7. Water source provided by owner
8. Assumes access for standard drilling equipment, mud system, crane and support vehicles
9. MOT by owner if necessary
10. Clean out of any obstructions identified in existing MW are excluded
11. Logging on new MW is excluded (can be added if necessary)
12. Scope of services per outline in email from City 1/4/19

Applied
DRILLING
Engineering, Inc.

January 24, 2019

Michael A. Moschenik, P.G.
City of Dunedin, Hydrogeologist
1401 County Road 1
Dunedin, Florida 34698

Subject: Monitor Well Drilling and Abandonment

Dear Michael,

Applied Drilling Engineering Inc. submits the following quotation based on the information below in *italics* that you provided by email.

In our plans to upgrade the Toronto Blue jays training facilities, it will be necessary for us to move one of our monitoring wells. Can you provide me a quote to: Drill 1- 6" diameter PVC monitoring well to total depth 140'. Well will consist of 18" surface casing to 55 ' and pvc well casing to 90 feet, total depth will be 140' with a concrete pad at the surface. The existing monitoring well (Well 62, drilled to the same depths as above) will be abandoned. Also, a dedicated sampling pump and drop pipe will be removed from the old well (Well 62) and installed in the newly drilled well.

Applied Drilling Engineering will construct one 6 inch monitor well and abandon a similar 6 inch monitor well, as described above in your email, for the lump sum amount of \$53,308.00. Well construction and well abandonment permits are included, bonds are not. Eight (8) hours of well development are included, any additional development will be charged at \$250.00 per hour. Water quality sampling/analysis, pump testing, above ground electrical/plumbing, land surveying and excessive site work (fence removal, shrub/sod restoration etc.) are not included. The dedicated sampling pump will be moved and reinstalled as is. We expect payment within 30 days of submitting an approved invoice. If we are selected by the City of Dunedin for this work we can, at that time, determine a start time and time of completion.

Regards,


Stuart C. Anderson

President

Applied Drilling Engineering, Inc.

Quotation

Date: November 21, 2018

Job# Q18-183

Quotation valid until: December 10, 2018

Bill To: City of Dunedin
 1401 County Road 1
 Dunedin, FL 34698

Page 1 of 2

Att: Michael A. Moschenik
 Tel: 727-298-3100 ext. 1470
 Email: Mmoschenik@dunedinfl.net

Job Reference: New Well
 Location: Dunedin

Diversified Drilling Corporation is pleased to quote the following:

Item	Scope of Work and Equipment Description	Amount
1.0	Drill 6" Diameter Water Well to 140' Drill Well The above price includes the following:- Drilling Permit Application Mobilization of equipment to/from site Drill, install and grout 18" diameter casing; Surface to 21' Drill, install and grout 12" diameter casing; Surface to 59' Drill, install and grout 6" production casing; Surface to 90' Drill 6" open hole 90' to 140'	\$ 49,570.75
2.0	Casing 18" Diameter Carbon Steel Casing Pipe 12" Diameter Carbon Steel Casing Pipe 6" Diameter PVC Casing	\$ 6,114.29
Total		

Notes

- A Due to the US government imposing taxes on imported Steel and Aluminum, prices of Casing Pipe has increased dramatically in recent weeks. Due to this situation, the prices quoted above will only held for 10 (Ten Days) from date of quotation based on the daily
- B Depth of casing based on SWFMD permit
- C Conditions in field determine actual set depth of well.
- D DDC has calculated the cost of drilling the well based on no lost circulation of the drilling fluids. Should the well lose drilling fluid circulation or extra cement is required whilst setting the casing the following charges will apply. \$1748/load of cement. \$510/per pallet (\$12.65/sack) of lost circulation material (LCM). Drilling Fluid \$973.70/Pallet (\$13.91/bag)
- E If during drilling the well project we encounter LCM conditions, DDC will invoice USF \$3500/day for lost drilling time.

Notes (Continued)

- F** Owner responsible for utility location identification and well location
- G** Owner responsible for drill cuttings disposal location
- H** Owner to supply make up water for drilling
- I** Site access for 2 wheel drive vehicle required

Quotation prepared by: Diane Aldus

Quotation on the goods described above is subject to the conditions listed below:

Payment Terms: 30 days from invoice

Price includes end user tax on all materials

We hope the above meets with your approval however if you have any questions, please do not hesitate to call Diane Aldus @ 813-701-7227.

THANK YOU FOR YOUR BUSINESS !

Please sign for approval:

Print Name:

Date:



4538 Sky Dive Lane, Zephyrhills, FL 33542
Phone: 813-988-1132

Quotation

Date: November 21, 2018

Job# Q18-184

Quotation valid until: December 10, 2018

Bill To: City of Dunedin
1401 County Road 1
Dunedin, FL 34698

Page 1 of 2

Att: Michael A. Moschenik
Tel: 727-298-3100 ext. 1470
Email: Mmoschenik@dunedinfl.net

Job Reference: New Well
Location: Dunedin

Diversified Drilling Corporation is pleased to quote the following:

Item	Scope of Work and Equipment Description	Amount
Abandon 6" Dia x 140' Deep Water Well		
1.0	Permit Application	\$ 100.00
	Day 1	
2.0	Scope of Work: Caliper Well	\$ 1,750.00
	1 x Surveyor c/w measuring equipment	
2.1	DDC Personnel	\$ 650.00
	1 x Supervisor/Mechanic	
2.2	Equipment Required	\$ 175.00
	1 x Service Truck c/w Welder and Compressor.	
	Day 2	
3.0	Scope of Work: Abandon 6" x 140' Deep Well	
3.1	DDC Personnel x 1 Day	\$ 3,500.00
	3 x Equipment Operators/Laborers	
3.2	Equipment Required	\$ 2,250.00
	2 x Service Truck c/w Welder and Compressor.	
	1 x Back Hoe	
	1 x Dump Trailer	
3.3	Consumables:	
	Hole Pulg: 185 x 50lb Sacks @ 14.59 Each	\$ 656.55
	Cement: 3 x 90lb Sacks @ 14.95 Each	\$ 44.85
	Total	\$ 9,126.40

Quotation prepared by: Diane Aldus

Quotation on the goods described above is subject to the conditions listed below:

Payment Terms: 30 days from invoice

Price includes end user tax on all materials

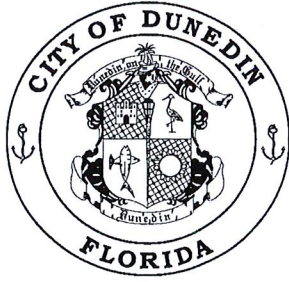
We hope the above meets with your approval however if you have any questions, please do not hesitate to call Diane Aldus @ 813-701-7227.

THANK YOU FOR YOUR BUSINESS !

Please sign for approval:

Print Name:

Date:



Department of Finance

Interoffice Memorandum

TO: Jennifer Bramley, City Manager

THROUGH: Les Tyler, Finance Director *LT*

FROM: Chuck Ankney, Purchasing Agent *A*

DATE: March 11, 2019

RE: Purchase of Drilling Services for a New Monitoring Well

The City is in the process of making improvements to the Toronto Blue Jays Spring Training Facilities. The City has an existing monitoring well (#62) located at the Player Development Complex (PDC). As part of the improvements at the PDC, that well will need to be relocated. The existing well will be abandoned and a new well will be installed at an alternate location at the PDC. Mike Moschenik, Hydrogeologist, obtained quotes from three qualified well drilling companies. The low quote was submitted by Southeast Drilling Services, Inc. (SDS) of Tampa, FL in the amount of \$53,000. SDS has performed work for the City on many occasions and their work has been satisfactory.

Purchasing Policy requires any purchase costing more than \$50,000 follow the formal bid process. However, the existing well will need to be demolished quickly in order to stay on schedule with the PDC improvements. The formal bid process would take approximately three months to complete before construction of the new monitoring well could begin. The absence of a monitoring well for that period of time would create a disruption of essential City services.

Section 3 Item II.3.D of the Purchasing Manual authorizes an exception to the formal bid requirement and allows the City Manager to replace equipment when the absence of the equipment would cause a disruption to essential City services. Under these circumstances, Purchasing may obtain quotes for the work/equipment on the open market and make the purchase with City Manager approval. In addition, Purchasing Policy requires that this type purchase be agendized for City Commission approval as soon as possible.

Funds for this work are budgeted in the Water and Sewer Capital Improvement Fund (Acct. # 441-5165-533-6301). The Project Number is 511801. Staff is requesting that the City Commission approve the purchase of the well drilling services as quoted by SDS at a cost of \$53,000.

Agenda Item: 1.d

Meeting Date: March 19, 2019

MEMORANDUM

To: City Commission

Date: 2019-03-11

From: Greg Rice

Subject: Master Research Agreement By and Between the City of Dunedin and the University of South Florida Board of Trustees

Presenter(s): Greg Rice, Director of Planning and Development

Recommend: Staff recommends to approve this agreement.

Epic Goal(s):

- Create a vibrant, cultural experience that touches the lives of our community and visitors.
- Create a visual sense of place throughout Dunedin.
- Promote Dunedin as the premier coastal community, protecting and improving our natural resources for the enjoyment of all.
- Be the statewide model for environmental sustainability stewardship.
- Embrace community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.

Boards & Committees: Committee on Environmental Quality, Public Safety Committee, Local Planning Agency

Budget Impact: None.

Past Action: January 2017 - The City of Dunedin is the second City accepted into the University of South Florida (USF) Community Sustainability Partnership

Program (CSPP)

Next Action: None.

Attachments: [A. City of Dunedin and USF- Partially Executed.pdf](#),

Background: Beginning in January 2017, the City of Dunedin was accepted into the University of South Florida (USF) Community Sustainability Partnership Program (CSPP). The University, using selected Masters Degree students and faculty, completed seven projects from a list of topics submitted by the City (see below).

Sea Level Rise
Affordable Housing
S.R. 580
Historic Preservation
Solar Energy
Peril of Flood
Carbon Footprint

Several of the projects were directly related to the current comprehensive plan update. The University was paid \$10,000 per project for a total of \$70,000.

The attached agreement is a housekeeping item requested by USF for its records. It has no impact on the CSPP or the payments already made.

Master Research Agreement By and Between

THE CITY OF DUNEDIN

And

THE UNIVERSITY OF SOUTH FLORIDA BOARD OF TRUSTEES

This Master Research Agreement (“Agreement”) is made by and between the City of Dunedin having an office at 542 Main Street, Dunedin, FL 34598 (hereinafter known as “ORGANIZATION”), the University of South Florida Board of Trustees, a public body corporate (hereinafter known as “UNIVERSITY”), The parties agree as follows:

I. PERIOD OF PERFORMANCE

The period of performance under this Agreement begins July 1, 2017 and ends June 30, 2018. The Agreement term may be extended by mutual written agreement of the parties. UNIVERSITY shall perform or cause to be performed certain task orders related to various services as described in Exhibit A attached hereto.

II. WORK PLAN

The deliverables to be performed under this Master Agreement shall be completed by Task Order. The UNIVERSITY shall perform the scope of work, objectives and deliverables defined in the Scope of Work agreed to by a representative of the UNIVERSITY and a representative of the ORGANIZATION.

“Task Order” shall refer to the document (contract, purchase order, or task order), which authorizes performance of Scope of Work under this Agreement. If Task Orders are issued, they shall use the format provided in Exhibit A and include a Scope of Work.

“Scope of Work” means work to be performed and the objectives and deliverables under a Task Order by Staff Members (employees, independent contractors, subcontractors, consultants), of UNIVERSITY.

Whenever ORGANIZATION solicits a proposal from UNIVERSITY for performance of deliverables under this Master Agreement, the Task Order shall at a minimum contain the following:

The title and description of the work or project

- 1) Scope of Work
- 2) The date or timetable by which the work is to be completed (Performance Period of the Project)
- 3) Deliverable requirements/schedule
- 4) Budget for the Scope of Work to be undertaken
- 5) Compensation terms

ORGANIZATION through its authorized representative has the right at all reasonable times to inspect or otherwise evaluate the work performed or being performed by UNIVERSITY. It is understood and agreed that ORGANIZATION's representative has no authority to supervise, direct or control and that in all respects the carrying out of the work shall be under UNIVERSITY's supervision and control. In performance of its obligations hereunder, UNIVERSITY will comply with all statutory requirements and regulations applicable to the conduct of the project.

III. ALLOCATION OF FUNDS AND PAYMENT RESPONSIBILITIES

UNIVERSITY shall use reasonable efforts to furnish the necessary personnel, materials, services, facilities, and equipment to perform the Scope of Work identified in each Task Order.

ORGANIZATION agrees to issue payment within 40 days of receipt of an acceptable invoice and receipt, inspection of goods and/or services provided in accordance with the terms and conditions of the purchase order/contract for the performance of each Task Order. Any travel expenses reimbursed under this Agreement may be in accordance with the provisions of any prime contract and the travel allowances established by the University, per the provisions of Florida Statutes 1004.22. Any penalty for delay in payment shall be in accordance with applicable law.

UNIVERSITY will submit an invoice upon completion of each Task Order and acceptance of final report submitted to the ORGANIZATION. UNIVERSITY will submit invoice to the ORGANIZATION's Point of Contact. The invoice will include an itemized statement of work performed and costs as specified in each Task Order and reflect an original signature of an authorized official of the UNIVERSITY and should be sent to the ORGANIZATION's Project Director or designee for approval.

Payments should be made payable to University of South Florida. Payments will reference to the Project Director and Project Number funded under this Agreement, and submitted to the following address:

University of South Florida
 Attention: Research Projects Receivables
 P.O. Box 8644568
 Orlando, FL 32886-4568

The funds provided under this Agreement may not be expended for the purpose of lobbying the Florida Legislature or a State of Florida Agency.

IV. KEY PERSONNEL

ORGANIZATION

Project Director

Name: Greg Rice, Planning and Development Director
Address 542 Main Street, Dunedin, FL 34598

Phone: 727-298-3199

Email: grice@dunedinfl.net

UNIVERSITY

Project Director

Name: Dr. Paul Dosal, Vice President for Student Affairs and
Student Success

Address 4202 E. Fowler Ave. CGS 401, Tampa, FL 33620

Phone: 813-974-2154

Email: pdosal@usf.edu

V. REPORTING REQUIREMENTS AND AUDIT REPORTS

The UNIVERSITY will be required to keep clear and accurate records of the procedures conducted and data collected throughout the Period of Performance so that the Organization Project Director may readily evaluate the progress of the performance at any time. Any progress reports required shall be submitted to the Organization's Project Director upon request. Closeout reports shall be submitted within 45 days of each Task Order's expiration or termination. Specific reporting requirements for each Task Order shall be specified in the Task Order.

UNIVERSITY agrees to comply with the requirements of 2 CFR Chapter I, Chapter II, Part 200, et al. (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards) otherwise referred to as 2 CFR section 200. UNIVERSITY further agrees to provide ORGANIZATION with copies of the independent auditors' reports that present instances of non-compliance with federal laws and regulations, which bear directly on the performance, or administration of this Agreement and the Task Orders. In cases of such non-compliance, UNIVERSITY will provide copies of responses to auditors' reports and a plan for corrective action within 30 business days. All records and reports prepared in accordance with the requirements of 2 CFR Chapter I, Chapter II, Part 200, et al. (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards) otherwise referred to as 2 CFR section 200 shall be available for inspection

by the ORGANIZATION during normal business hours.

VI. PUBLICITY

Neither party shall use the name of the other party, nor of any employees of the parties, in any publicity, advertising, or news release without the prior written approval of an authorized representative of that party, except that under the provisions of Florida Statute 1004.22, the UNIVERSITY shall make available, upon request, the title and description of the project, the name of the project director, and the amount and source of funding provided for the project.

VII. CONFIDENTIALITY

In the course of performing work under this Agreement, it may be necessary for either party to disclose to the other certain confidential and/or proprietary information or data. All such confidential information will be clearly identified in writing as confidential, or if given orally, will be reduced to writing within thirty (30) days. Each party agrees to hold the other's confidential information in confidence from date of disclosure until five (5) years from the date such confidential information is either returned to the disclosing party or destroyed as requested by the party. The parties shall take reasonable precautions to avoid disclosure, publication or dissemination of such confidential information and to use such confidential information only in connection with the project. No obligation of confidentiality applies to any information which was already in the receiving party's possession prior to its receipt from the disclosing party; becomes publicly known or available through no breach of this Agreement by the receiving party; is acquired by the receiving party from a third party without notice or restrictions of confidentiality; is independently developed by the receiving party's personnel to whom the providing party's confidential information had not been disclosed; or is required to be disclosed by law or governmental regulation, such as the Public Records Law, in which case both parties will work together in order to comply with such request.

VIII. PUBLICATIONS

ORGANIZATION recognizes that under UNIVERSITY policy, the results of the project must be publishable and agrees that the University project director or University employees engaged in the project shall be permitted to present at symposia, national, or regional professional meetings, and to publish in journals, theses or dissertations, or otherwise of their own choosing, methods and results of project.

IX. INTELLECTUAL PROPERTY

UNIVERSITY agrees that the University Project Director will promptly disclose all intellectual property generated during the course of this Agreement to Patents & Licensing in accordance with USF System

Policy 0-300 on Inventions and Works, and Patents & Licensing will promptly disclose such intellectual property to ORGANIZATION.

Intellectual Property that originates solely with any UNIVERSITY employee shall be the property of UNIVERSITY. Intellectual property that originates jointly between any UNIVERSITY employee and employee shall be jointly owned. Any intellectual property that originates solely with ORGANIZATION employee shall be the property of ORGANIZATION.

The parties agree that any existing background intellectual property and/or inventions and technologies of the UNIVERSITY, any UNIVERSITY employee, or ORGANIZATION existing prior to the execution of this Agreement are their own separate property, respectively, and are not affected by this Agreement. Neither party shall acquire any claims to or rights in any background intellectual property and/or technologies in existence prior to the execution date of this Agreement.

X. GOVERNING LAW AND VENUE

This Agreement shall be governed and construed in accordance with the laws of the State of Florida. Venue for any action regarding this Agreement shall be brought in Pinellas County, Florida.

XI. LIABILITY

Each party is responsible for all claims arising out of its own performance under this Agreement and that of its employees, agents, and volunteers.

XII. TERMINATION

This Agreement may be terminated by either party upon no less than 30 days' written notice, with or without cause. Notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. In case of termination, only the percent of satisfactory progress actually achieved to the date of termination will be due and payable to the UNIVERSITY.

In the event that UNIVERSITY's project director becomes unable or unwilling to continue the project activities hereunder, and a mutually acceptable substitute is not available, ORGANIZATION shall have the option to terminate this Agreement.

XIII. NON-DISCRIMINATION

As a condition of this contract, UNIVERSITY agrees to comply with Section 202, Executive Order 11246, as amended by Executive Order 11375, and regulations published by the U.S. Department of Labor implementing Section 503 of the Rehabilitation Act of 1973, Public Law 93-112, as amended, which are here incorporated by reference.

XIV. PUBLIC ENTITY CRIME

In accordance with F.S. 287.133(2)(a), a company, contractor, person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime, may not submit bids or proposals, may not be awarded or perform work or transact business with any public entity in excess of the threshold amount provided in F.S. 287.017 for category Two for a period of thirty-six (36) months from the date placed on the list.

XV. NO ASSIGNMENT

UNIVERSITY agrees that it will not assign any of its rights or obligations under this Agreement without the prior written consent of ORGANIZATION.

XVI. INDEPENDENT CONTRACTOR

The relationship of the parties is that of mutually independent contractors. Each party and its officers, employees, agents, subcontractors, or other contractors shall not be deemed by virtue of this Agreement or any related Task Orders to be the officers, agents, or employees of the other party.

XVII. DELEGATION OF AUTHORITY

This Agreement and any Task Orders is valid and enforceable only upon being signed by persons authorized to bind the ORGANIZATION hereto, and by all persons required by Florida law or University policy to sign an agreement of this nature in order to bind the UNIVERSITY hereto.

XVIII. EXPORT CONTROL

Both parties agree to comply with all U.S. Export Control laws and regulations, including but not limited to the International Traffic in Arms Regulations (ITAR), 22 CFR Parts 120 through 130, and the Export Administration Regulations (EAR), 15 CFR Parts 730 through 799, and all embargoes and/or other restrictions imposed by the Treasury Department's Office of Foreign Asset Controls (OFAC). Should ORGANIZATION intend to distribute export controlled technical data or software to UNIVERSITY, ORGANIZATION must provide the University Export Control Officer with the appropriate export control designation for such technical data (e.g. ECCN or Munitions List Category) in advance. University reserves the right to elect not to receive such export controlled technical data. Approval from the University Export Control Officer is required prior to acceptance of export controlled technical data. Notification of intended release of technical data from COMPANY to University can be made via exportcontrol@usf.edu.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by their duly authorized officers on the date first above written. By their signature below, both parties acknowledge and agree that they will comply with all applicable federal, state, and local laws, regulations, and guidelines relating to their performance under this Agreement, including but not limited to those pertaining to the ADA, nondiscrimination, privacy rights of participants, maintenance of records, and confidential information.

Signature page follows

The University of South Florida Board of Trustees

Paul Dosal

Paul Dosal, Ph.D
University Project Director

Keith Anderson

Keith Anderson, M.S., CRA
Director, Sponsored Research

SRA

SRA

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

Bryan D. Ruff

Bryan D. Ruff
Associate General Counsel - University of South Florida

The City of Dunedin, Florida
A Municipal Corporation of Florida

ATTEST

(Seal)

City Clerk

Julie Ward Bujalski, MayorJennifer K. Bramly, City Manager

APPROVED AS TO FORM

Thomas J. Trask, City Attorney

EXHIBIT A

Includes all Task Orders completed under this Agreement

Agenda Item: 1.e

Meeting Date: March 19, 2019

MEMORANDUM

To: City Commission

Date: 2019-03-11

From: Jorge Quintas, Public Works & Utilities Director/Engineer

Subject: Completion of time sensitive design tasks of Phase II (Construction) under the Phase I (Design) portion of the WTP Refurbishment Project; and the design portion of the Florida Department of Environmental Protection (FDEP) State Revolving Fund (SRF) Loan

Presenter(s): Russell Ferlita, Ph.D., P.E., Section Engineer | PW & Utilities, and Paul Stanek, Assistant Director, Public Works & Utilities Department

Recommend: Staff recommends to authorize time sensitive portions of Phase II (Construction) to be completed under Phase I (Design) of the WTP Refurbishment Project and SRF loan.

Epic Goal(s): Goal #4 - Be the statewide model for environmental sustainability stewardship.

Boards & Committees: N / A

Budget Impact: This Authorization will allow \$360,617 [approximately \$200,000 from the City, and \$160,000 "at risk" from Overland Contracting Inc. (OCI)] of Phase II design related activities to be performed under Phase I of the WTP Refurbishment Project. This authorization will have no net impact on the budgeted amount already approved by the Commission.

Past Action: 1) Commission awarded the Loan Administration / Compliance Services contract, to Angie Brewer & Associates, L.C., for a State of Florida FDEP Revolving Fund (Loan), in the amount of \$330,916 on August 8, 2017 (Agenda Item #A-6);
2) Commission awarded the Phase I portion of the Progressive Design /

Build Services for the City of Dunedin Water Treatment Plant Refurbishment Program, to OCI, in the amount of \$3,592,652 on August 24, 2017 (Agenda Item #A-4);

3) Commission approved Resolution 17-53 authorizing the loan application to the FDEP SRF Loan program by the City of Dunedin in the amount of \$1,137,300 for planning of the City's Water Treatment Plant Refurbishment Program on December 5, 2017 (Agenda Item #A-6);

4) Commission approved the revised agreement with FDEP authorizing an increase to the loan application from \$1,137,300 to \$4,048,295 on April 3, 2018 (Agenda Item #A-9);

5) Commission held a Public Hearing to review the City of Dunedin Water System Improvements Facilities Plan, and approved Resolution 18-41 to adopt the Facilities Plan, the Business Plan, authorize submission of these Plans to the State FDEP, and designate an Authorized Representative for the State Revolving Fund (SRF) Loan on December 6, 2018 (Agenda Item #2.g);

6) Commission approved Resolution 19-11 authorizing the conditional acceptance of the GMP proposal from OCI, for the construction portion of the WTP Refurbishment Project, in the amount of \$28,024,437 on March 7, 2019 (Agenda Item #2.c);

7) Commission approved Resolution 19-12 authorizing the City to make a loan application and enter into a loan agreement with the State FDEP SRF Loan Program to finance the construction portion of the WTP Refurbishment Project on March 7, 2019 (Agenda Item #2.d).

Next Action: See attached Exhibit A for "Next Actions"

Attachments: [A - NEXT ACTIONS.pdf](#), [B - OCI - B&V email - Dunedin WTP Add'l Ph 1 Scope of Work \(3-11-19\).pdf](#), [C - Summary Cost Estimate Sheet - Dunedin WTP Add'l Ph 1 Design Activities \(2-22-19\).pdf](#),

Background: In August, 2017, the Loan Administration / Compliance Services for a FDEP SRF Loan, in the amount of \$330,916, and the Phase I portion of the Progressive Design / Build Services for the Water Treatment Plant Refurbishment Program, in the amount of \$3,592,652, were approved by the Commission.

In December 2017, the Commission approved Resolution 17-53 authorizing the loan application to the FDEP SRF Loan Program by the City of Dunedin to finance the design portion of the construction of the water treatment facility refurbishment project. In April 2018, the Commission approved the revised agreement with FDEP authorizing an increase to the loan application from \$1,137,300 to \$4,048,295, as additional tasks in the City's design contract were deemed reimbursable by FDEP.

In December 2018, Resolution 18-41 was approved by the Commission to adopt the Facilities Plan, the Business Plan, authorize submission of the Plans to the State (FDEP), and designate an authorized representative in order to obtain eligibility for SRF funding for the construction of the WTP Refurbishment Project.

In March, 2019, Resolution 19-11 was approved by the Commission authorizing the conditional acceptance of the GMP proposal from OCI for the construction portion of the WTP Refurbishment Project, in the amount of \$28,024,437; and Resolution 19-12 was approved by the Commission authorizing the loan application and loan agreement to the State (FDEP) SRF Loan Program, by the City of Dunedin, to finance the construction portion of the WTP Refurbishment Project.

In February, 2019, a meeting was held between City staff, the City's SRF Loan administration consultant (Angie Brewer & Associates), the City's design-build contractor (OCI) and the State (FDEP). At this meeting, FDEP agreed that design related activities for the Phase II (Construction) portion of the project may be performed under Phase I, and are deemed reimbursable under the terms of the SRF loan. The items included in this authorization request are considered "mission critical" portions of the work to keep the project on schedule. The work tasks incorporated in this authorization include the following:

- Prepare Issued For Construction (IFC) Drawings
- Work with the City to negotiate and issue Purchase Orders for Process Equipment
- Prepare Construction Schedule and associated work plans with assistance from main subcontractors
- Continue efforts and assistance with procuring SRF Funding
- Administrative setup of the project for cost tracking and documentation

The total amount for these activities is estimated at \$360,617. The City has approximately \$200,000 remaining funds in the Phase I (Design) SRF loan that may be used for these purposes, as agreed by FDEP. The remaining balance of approximately \$160,000 will be performed "at risk" by OCI, with the understanding they will be reimbursed when the City is awarded the Phase II (Construction) loan by FDEP.

Staff hereby recommends the authorization to complete the aforementioned portions of Phase II (Construction) under Phase I (Design) of the WTP Refurbishment Project and SRF loan.

NEXT ACTIONS

- 1) Approve a future construction loan agreement with the State FDEP for a SRF Loan, anticipated in May 2019; and
- 2) Award the GMP proposal from Overland Contracting Inc., (OCI), following SRF Loan approval for the construction portion of the WTP Refurbishment Project, as noted herein, anticipated in May 2019.

From: Smith, Roger A [mailto:SmithRA@bv.com]
Sent: Monday, March 11, 2019 12:16 PM
To: Ferlita, Russell
Cc: Calvit, Timothy; Sullivan, Kevin S; ProjectWise-Water-Americas; Rea, Vincent A.
Subject: RE: Dunedin WTP - Additional Phase 1 Scope of Work; 195771

Russell,

As we discussed at last week's Monthly Progress Meeting, OCI will proceed with the work as outlined below. It is OCI's understanding that we will be compensated for up to \$200,000 of the work outlined below under the current Phase 1 contract. The remaining about, approximately \$160,000, will be performed "at risk" by OCI pending the execution of the GMP Amendment for the Phase 2 construction work on the Dunedin WTP Refurbishment Project. Once the GMP Amendment is executed, the "at risk" work performed by OCI under Phase 1 will be billed for payment by the City of Dunedin as part of the Phase 2 Construction. Please provide your concurrence of our understanding. Thank you.

Roger A. Smith | Senior Project Manager

Design-Build North America, Black & Veatch Water

Black & Veatch Corporation | 6 Concourse Parkway, Suite 1600, Atlanta, GA 303285

+1 913-458-9630 p | +1 770-356-2891 m | smithra@bv.com

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From: Ferlita, Russell <RFerlita@DunedinFL.Net>
Sent: Friday, February 22, 2019 10:52 AM
To: Smith, Roger A <SmithRA@bv.com>
Cc: Calvit, Timothy <TCalvit@DunedinFL.Net>; Sullivan, Kevin S <SullivanKS@overlandcontracting.com>; ProjectWise-Water-Americas <PW-WTR-AMERICAS@bv.com>
Subject: RE: Dunedin WTP -Additional Phase 1 Scope of Work; 195771

Thanks for getting this to me. I will work on getting it on the Commission agenda.

For City funding, the most that can be expected is the remaining balance of the Phase I loan, which is \$4,048,295 - \$3,575,828.20 - \$49,871 - ~\$200,000 = ~\$200,000. This is the total loan amount minus the reimbursable amounts for contracts.

Thank you,

Russell Ferlita, Ph.D., P.E.

Section Engineer

City of Dunedin

737 Loudon Ave., 2nd Floor

P.O. Box 1348

Dunedin, FL 34697-1348

Office: (727) 298-3186

E-mail: rferlita@dunedinfl.net

From: Smith, Roger A [<mailto:SmithRA@bv.com>]
Sent: Friday, February 22, 2019 8:50 AM
To: Ferlita, Russell
Cc: Calvit, Timothy; Sullivan, Kevin S; ProjectWise-Water-Americas
Subject: Dunedin WTP -Additional Phase 1 Scope of Work; 195771

Russell,

As we have discussed, some activities from the GMP Amendment will need to be started now in order for the project to maintain momentum. The following scope of work items have been identified as "mission critical" and should be performed under Phase 1 of the project:

- Prepare IFC Drawings
- Work with City to negotiate and issue Purchase Orders for Process Equipment
- Prepare Construction Schedule and associated work plans with assistance from main subcontractors
- Continue efforts and assistance with procuring SRF Funding
- Administrative setup of the project for cost tracking and documentation

The estimated cost of \$360,000 for this scope of work is shown on the attached file. I will work to get authorization to proceed "at risk" so OCI can get started as soon as possible. It is my understanding a resolution to fund a portion of this work will be on the City Commission Agenda for the March 19th working session. Please provide additional details on the resolution when they are available. The existing billing rates for Phase 1 will be used for cost tracking purposes. Once funds become available from the City, the work will be billed though the Phase 1 portion of the project.

If you have any questions or require additional information, please contact me. Thank you.

Roger A. Smith | Senior Project Manager

Design-Build North America, Black & Veatch Water

Black & Veatch Corporation | 6 Concourse Parkway, Suite 1600, Atlanta, GA 303285

+1 913-458-9630 p | +1 770-356-2891 m | smithra@bv.com

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ESTIMATE SUMMARY REPORT



Project: Dunedin WTP Refurbishment GMP
Description: Additional Phase 1 Design Activities
Owner: City of Dunedin

Project #: 195771
Date: 02/22/2019

DIRECT CONSTRUCTION

Field Construction Management Labor		\$	26,400
Field Construction Management Burden	44.00%	\$	11,616
Field Construction Management Overhead	85.00%	\$	22,441
Craft Labor		\$	-
Craft Labor Burden	12.50%	\$	-
Craft Labor Overhead	0.00%	\$	-
Craft Labor Fringe		\$	-
Subtotal Labor:		\$	60,457
Materials		\$	-
Equipment		\$	-
Subcontract		\$	-
Other		\$	-
Sales Tax	7.00%	\$	-
Small Tools as % on Labor Cost	3.00%	\$	-
Subtotal Direct Construction:		\$	60,457
Labor Risk	0.66%	\$	-
Material Risk	0.03%	\$	-
Equipment Risk	0.11%	\$	-
Subcontract Risk	5.53%	\$	-
Other Risk	0.22%	\$	-
Escalation	3.04%	\$	-
Subtotal Risk & Escalation:		\$	-
Total Construction Cost:		\$	60,457

PROJECT SPECIFIC INSURANCES

Project Specific Insurances	0.81%	\$	-
Total Project Specific Insurances:		\$	-

MANAGEMENT & ENGINEERING

Engineering Labor		\$	65,600
Engineering Labor Burden	44.00%	\$	28,864
Engineering Overhead	127.00%	\$	83,312
Subtotal Labor:		\$	177,776
Other Direct Costs		\$	20,000
Subcontracts		\$	69,000
Total Management & Engineering:		\$	266,776

PROFIT/G&A

Engineering Profit	4.20%	\$	11,850
Labor Profit	4.20%	\$	2,685
Material Profit	4.20%	\$	-

ESTIMATE SUMMARY REPORT



Project: Dunedin WTP Refurbishment GMP
Description: Additional Phase 1 Design Activities
Owner: City of Dunedin

Project #: 195771
Date: 02/22/2019

Construction Equipment Profit	4.20%	\$	-
Subcontract Profit	4.20%	\$	-
Other Profit	4.20%	\$	-
G&A	5.76%	\$	18,849
Total Profit/G&A:		\$	33,384

BONDS

Engineering Bonds	0.84%	\$	-
Performance & Payment Bonds	0.84%	\$	-
Total Bonds:		\$	-

GRT/VAT Taxes

GRT/VAT Tax	0.00%	\$	-
Total GRT/VAT Taxes		\$	-

TOTAL CHANGE AMOUNT: \$ 360,617

Resolution 19-17
Second Quarter Budget Amendment
Staffing Recommendations and Background

This Budget Amendment provides for appropriation of revenues and expenses for new budget items in FY 2019. The budget amendments for the Kubota, Vactor 2100 Sewer Truck and the IT Services Vehicle were discussed and included in the "FY 2019 Annual Fleet Replacement Purchase" Staffing report that was presented to and approved by the Commission on February 19, 2019, under Agenda Item #3.c". If adopted, Resolution 19-17 will appropriate expenditures and revenues totaling \$773,323. The affected funds and the impact on their respective fund balances are detailed below:

FUND	IMPACT ON FUND BALANCE
WATER / WASTEWATER	(265,000)
STORMWATER	(92,640)
FLEET	(364,613)
IT SERVICES	(6,070)
CRA	(45,000)
TOTAL	(773,323)

If adopted, Resolution 19-17 will amend the FY 2019 City of Dunedin budget as follows:

General Fund

Item (A-2) Decrease expenditures by \$6,500 in Streets for the purchase of a Kubota, and transfer those funds to the Stormwater Fund to split the purchase between Streets and Stormwater, resulting in no impact to fund balance.

Water/Wastewater Fund

Item (B) Appropriate a total of \$265,000 from fund balance for the purchase and installation of backup/standby diesel pumps for Lift Stations 8 and 15, resulting in a decrease in net position. This budget amendment was discussed and included in the "Bid#19-1122- Lift Station #8 & 15 Emergency Pump System Project" Staffing report that was presented to and approved by the Commission on March 5, 2019, under Agenda Item #2.d".

Stormwater Fund

Item (A-1) Increase Fleet ISF expenditures by \$92,640 for the purchase of a Vactor 2100 Sewer Truck, resulting in a decrease in net position.

Item (A-2) Transfer in \$6,500 from the General Fund; decrease expenditures in machinery and equipment by \$7,198, and increase Fleet expenditures by \$13,698, resulting in no impact on net position.

Fleet Fund

Item (A-1) Increase Fleet ISF revenues by \$92,640, and increase Fleet expenditures by \$436,253 for the purchase of a Vactor 2100 Sewer Truck, resulting in a decrease in net position of \$343,613.

Item (A-2) Increase Fleet revenue by \$13,698 for the purchase of a 2018 Kubota, and increase fleet expenditures by \$13,698, resulting in no impact on net position.

Item (A-3) Increase Fleet ISF revenue by \$6,070, and increase fleet expenditures by \$27,070 for purchase of an IT vehicle, resulting in a decrease in net position of \$27,070.

IT Services Fund

Item (A-3) Increase IT Service's Fleet ISF expenditures by \$6,070 for the purchase of a new IT

Resolution 19-17
Second Quarter Budget Amendment
Staffing Recommendations and Background

vehicle, resulting in a decrease in net position.

CRA Fund

Item (C) Increase expenditures by \$45,000 for the installation of two elevated crosswalks on Douglas Avenue, resulting in a decrease in fund balance.

RESOLUTION 19-17

A RESOLUTION OF THE CITY OF DUNEDIN, FL, AMENDING THE OPERATING AND CAPITAL BUDGETS FOR THE CITY OF DUNEDIN, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019; AND PROVIDING FOR AN EFFECTIVE DATE HEREOF.

WHEREAS, the City Commission has considered pertinent facts and data relative to municipal finance status and needs; and

WHEREAS, Florida Statute 166.241(4) provides for a municipality to amend its budget at any time during the fiscal year or within 60 days following the end of the fiscal year; and

WHEREAS, the City Commission desires to revise the FY 2019 Operating and Capital Budget; now therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DUNEDIN, FLORIDA, DULY ASSEMBLED THAT:

Section 1. This Budget Amendment Resolution provides for budget transfers between funds and projects, and for various adjusting entries, as follows:

1. Appropriation of expenditures in the Water/Wastewater Fund resulting in a decrease in net position of \$265,000.
2. Appropriation of expenses in the Stormwater Fund resulting in a decrease in net position of \$92,640.
3. Appropriation of expenses in the Fleet Fund resulting in a decrease in net position of \$364,613.
4. Appropriation of expenses in the IT Services Fund resulting in a decrease in net position of \$6,070.
5. Appropriation of expenditures in the CRA Fund resulting in a decrease in fund balance of \$45,000.

Section 2. Necessary accounting entries to affect these changes are detailed in Exhibit A.

Section 3. This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED BY THE CITY COMMISSION OF THE CITY
OF DUNEDIN, FLORIDA, THIS ____ day of _____, 2019.**

Julie Ward Bujalski
Mayor

ATTEST:

Denise Kirkpatrick
City Clerk

Exhibit A: Resolution 19-17 Item Descriptions

FY 2019 2nd Quarter Budget Amendment

Item	Fund	Description	Project	FY 2019 Budget	Proposed Change	FY 2019 Amended Budget Amount	Impact on Fund Balance
A-1	STORMWATER	INCREASE FLEET ISF EXPENDITURES FOR PURCHASE OF A VACTOR 2100 SEWER TRUCK		160,100	92,640	252,740	(92,640)
	FLEET	INCREASE FLEET ISF REVENUES FOR PURCHASE OF VACTOR 2100 SEWER TRUCK		1,151,500	92,640	1,244,140	92,640
	FLEET	INCREASE FLEET EXPENDITURES FOR PURCHASE OF A VACTOR 2100 SEWER TRUCK		114,361	436,253	550,614	(436,253)
A-2	GENERAL	DECREASE MACHINERY & EQUIPMENT FOR PURCHASE OF KUBOTA - SPLIT BETWEEN STREETS & STORMWATER		74,166	(6,500)	67,666	6,500
	GENERAL	TRANSFER FUNDS TO STORMWATER FOR PURCHASE OF KUBOTA		-	6,500	6,500	(6,500)
	STORMWATER	TRANSFER IN FROM GENERAL FUND FOR PURCHASE OF KUBOTA		-	6,500	6,500	6,500
	STORMWATER	DECREASE MACHINERY & EQUIPMENT FOR PURCHASE OF KUBOTA - SPLIT BETWEEN STREETS & STORMWATER		102,551	(7,198)	95,353	7,198
	STORMWATER	INCREASE FLEET ISF FOR PURCHASE OF 2018 KUBOTA		160,100	13,698	173,798	(13,698)
	FLEET	INCREASE FLEET ISF REVENUE FOR PURCHASE OF 2018 KUBOTA		1,151,500	13,698	1,165,198	13,698
	FLEET	INCREASE FLEET EXPENDITURES FOR PURCHASE OF 2018 KUBOTA		114,361	13,698	128,059	(13,698)
	IT SERVICES	INCREASE FLEET ISF EXPENDITURES FOR PURCHASE OF IT VEHICLE		10,000	6,070	16,070	(6,070)
	FLEET	INCREASE FLEET ISF REVENUE FOR PURCHASE OF IT VEHICLE		10,000	6,070	16,070	6,070
	FLEET	INCREASE FLEET EXPENDITURES FOR PURCHASE OF IT VEHICLE		-	27,070	27,070	(27,070)
B	WATER / WASTEWATER	INCREASE EXPENDITURES FOR PURCHASE AND INSTALLATION OF BACKUP/STANDBY DIESEL PUMPS FOR LIFT STATION 8 & 15	521805	1,408,812	265,000	1,673,812	(265,000)
C	CRA	INCREASE EXPENDITURES FOR INSTALLATION OF TWO ELEVATED CROSSWALKS ON DOUGLAS AVENUE	171914	255,636	45,000	300,636	(45,000)
TOTAL EXPENDITURES					892,231		
TOTAL REVENUES					118,908		
TOTAL IMPACT ON FUND BALANCE					773,323		

Exhibit B: Impact of Resolution 19-17 on Fund Balance

FY 2019 ESTIMATED ENDING AVAILABLE FUND BALANCE COMPARISON TO RESERVE POLICY

Fund	FY 2019 Beg. Available Fund Balance	Planned Incr/Decr to Avail. Fund Balance	Impact of YTD Budget Amendments	Impact of Proposed Budget Amendment Res. 19-17	Est. Ending Available Fund Balance	Est Ending Avail. FB as % of Operating Budget	FY 2019 Reserve Target Level	Dollars Over/Under Reserve Level
General Fund	5,604,799	(786,800)	(746,055)	-	4,071,944	14.41%	4,238,445	(166,501)
Stadium Fund	5,857,457	9,919,850	(64,748)	-	15,712,559	5905%	39,915	15,672,644
Impact Fee Funds	(417,350)	138,900	(79,100)	-	(357,550)	N/A	N/A	N/A
Building Fund	1,951,258	444,700	(189,982)	-	2,205,976	191%	172,995	2,032,981
County Gas Tax Fund	890,347	(21,100)	(645,313)	-	223,934	116%	28,920	195,014
Penny Fund	5,682,707	495,600	(2,535,206)	-	3,643,101	N/A	N/A	N/A
CRA Fund	398,546	54,600	(302,252)	(45,000)	105,894	22%	71,775	34,119
Solid Waste Fund*	610,174	292,500	(242,437)	-	660,237	13%	779,625	(119,388)
Water/Sewer Fund*	14,429,640	1,245,100	(12,812,620)	(265,000)	2,597,120	14%	4,501,900	(1,904,780)
Parking Fund*	784,214	(347,500)	(46,560)	-	390,154	N/A	N/A	N/A
Marina Fund*	1,261,643	(625,200)	(359,844)	-	276,599	75%	92,175	184,424
Stormwater Fund*	4,835,713	38,600	(2,329,976)	(92,640)	2,451,697	52%	1,182,875	1,268,822
Fleet Fund*	3,941,506	927,300	(2,334,287)	(364,613)	2,169,906	N/A	N/A	N/A
Facilities Maintenance Fund*	1,265,993	(250,000)	(100,160)	-	915,833	N/A	N/A	N/A
Risk Safety Insurance Fund*	4,267,491	(12,400)	(1,829)	-	4,253,262	252%	3.5-4.5M	753,262
Health Benefits Insurance Fund*	463,984	8,100	-	-	472,084	10%	725,295	(253,211)
I.T. Services	688,028	36,800	(359,663)	(6,070)	359,095	N/A	N/A	N/A
TOTAL	52,516,148	11,559,050	(23,150,032)	(773,323)	40,151,843			

* For enterprise and internal service funds "available fund balance" is working capital (current assets - current liabilities)

Agenda Item: 2.b

Meeting Date: March 19, 2019

MEMORANDUM

To: City Commission

Date: 2019-01-31

From: Denise Kirkpatrick, City Clerk

Subject: The proposed agenda for the April 2, 2019 Work Session

Presenter(s): Denise M. Kirkpatrick, City Clerk

Recommend: Staff recommends to approve the agenda for April 2, 2019 Work Session.

Epic Goal(s): N/A

Boards & Committees: N/A

Budget Impact: N/A

Past Action: N/A

Next Action: N/A

Attachments: [A. 19-04-02 City Commission Work Session Agenda.pdf](#),

Background: N/A

DUNEDIN
Home of Honeymoon Island
CITY COMMISSION WORK SESSION

City Hall, 542 Main Street

APRIL 02, 2019

9:00 AM

AGENDA

AGENDA

CALL TO ORDER

1. PRESENTATIONS

- 1.a.** National Library Week Proclamation
Appearance: Phyllis Gorshe, Dunedin Library Director

Present the proclamation to Ms. Gorshe

EXHIBIT: [NLW-2019-proclamation.docx](#)

- 1.b.** Arbor Day Proclamation
Appearance: Craig Wilson, City Arborist

Present the proclamation to City Arborist Wilson.

CITIZEN INPUT

2. CONSENT AGENDA

- 2.a.** Approve the minutes for:
1. City Commission Work Session
2. City Commission Regular Meeting

Staff recommends to approve the minutes.

- 2.b.** Board and Committee Appointments/Reappointments

1. Arts and Culture Advisory Committee - Reappoint regular members Carol Bickford

and Arielle Giordano to another three-year term that expires April, 2022 and reappoint alternate members Patricia Long and Karen Radar to another three-year term that expires April, 2022.

Staff recommends to approve all reappointments.

2.c. Duke Energy Park and Plug Electric Vehicle Charging Stations Pilot Program

Staff requests the City Commission authorize the City Manager to execute the Electric Vehicle Site Host Agreement to participate in Duke Energy's Park and Plug program. This is a pilot program that encourages clean transportation through the installation of electric vehicle (EV) charging stations.

EXHIBIT: [A. City of Dunedin Park & Plug Site Host Agreement.pdf](#)

EXHIBIT: [B. Duke Park & Plug Locations & Map.pdf](#)

3. ACTION ITEMS

3.a. Social Services Committee - Continuance Discussion

Staff recommends to continue the Social Services Committee for another three years.

EXHIBIT: [A. SSC 2017 Annual Report.pdf](#)

3.b. Arts and Culture Advisory Committee - Continuance Discussion

Staff recommends to continue the Arts and Culture Advisory Committee for another three years.

EXHIBIT: [A. 2018 Arts and Culture Advisory Committee Annual Report](#)

3.c. Amendment to BayCare Health System Parking Lease 3 year Agreement

Staff recommends to approve the Amendment to BayCare Health System Agreement.

3.d. The proposed agenda for the April 16, 2019 Work Session

Staff recommends to approve the agenda for April 16, 2019 Work Session.

4. WORKSHOP ITEMS

4.a. Septic Tank Abatement

N/A

- 4.b. Reclaimed Water
N/A

5. INFORMATIONAL ITEMS

- 5.a. Commission Discussion
The Commission share topics of concerns or future issues they wish to address.
- 5.b. City Clerk's Update
City Clerk's Update
- 5.c. City Manager's Update
City Manager's Update
- 5.d. City Attorney's Update
City Attorney's Update
- 5.e. Commission Comments
The Commission shares events attended, announcements, liaison updates, etc.

ADJOURN MEETING

COPIES OF THIS AND ALL COMMISSION AGENDAS ARE AVAILABLE TO THE PUBLIC AT THE OFFICE OF THE CITY CLERK, 750 MILWAUKEE AVENUE, ON THE MONDAY PRIOR TO THE MEETING DATE. COPIES ARE ALSO AVAILABLE AT CITY HALL, 542 MAIN STREET AND THE CITY'S WEBSITE AT WWW.DUNEDINGOV.COM.

Agenda Item: 3.a

Meeting Date: March 19, 2019

MEMORANDUM

To: City Commission

Date: 2019-02-11

From: Greg Rice

Subject: Patricia Avenue Corridor - Next Steps

Presenter(s): Greg Rice, Director of Planning and Development

Recommend: Staff recommends to receive direction on Next Step recommendations.

Epic Goal(s): Create a visual sense of place throughout Dunedin.

Boards & Committees: N/A

Budget Impact: Significant future resources will need to be allocated to beautify the public realm of this important corridor.

Past Action: 2005 Visioning Report identifies Patricia Ave. as one of six key areas in need of redevelopment.

Next Action: Implement the five next steps recommendations over the next decade.

Attachments: [A. Patricia Ave Next Steps Background.docx](#), [B. Patricia Ave. Next Steps PowerPoint.pptx](#),

Background: Please see the workshop attachments

PATRICIA AVE. NEXT STEPS WORKSHOP – MARCH 19, 2019

BACKGROUND

The Patricia Avenue Corridor study area is approximately $\pm 7,750$ linear feet, from north to south. The northern boundary mark is Main Street (SR 580), and the southern boundary mark is Union Street at the City of Clearwater border. The eastern and western boundaries are generally defined as a single parcel depth on both the east and west sides of the street. The only exception to this boundary is where large developments, typically the ACLF housing, are located adjacent to the Corridor and include multiple parcels.

RECENT STUDY HISTORY

2005 Visioning Report

As originally identified in the City's 2005 Visioning process, five key areas within the City were selected to receive special land use, zoning and redevelopment consideration in the form of future corridor studies. Study areas included Douglas and Patricia Avenues, Causeway Boulevard, the CRA, and SR 580.

2005 Recommendation for Patricia Ave.

- Change the Future Land Use (FLU) to Residential/Office General (R/OG) for the 24-acre parcel south of Cedarwood Avenue. The R/OG category would allow for the Nielsen property to be redeveloped as a mixed-use facility.
- The 2005 Report was the catalyst for a future, more thorough, corridor study.

2009 Corridor Study

The 2009 Study was in depth look at the Patricia Avenue corridor. The report consisted of the following areas of analysis.

- Historic Function and Evolution of Patricia Avenue.
- Existing Land Use.
- Current Future Land Use Current Zoning.
- Existing Compatibility and Entitlements.
- Market Related Analysis Transportation.
- Vehicular Access, Parking, Linkages, and Connections Pedestrians and Transit Infrastructure.



2009 Study Key Recommendations

- Designate the Corridor limits as a Planned Redevelopment Mixed Use Corridor on the countywide Future
- Land Use map to identify the desire for redevelopment activity.
- Recognize varying conditions and scales of development in the Corridor by creating five

sub-area zoning districts and implement change based upon each Legend district's character.

- Direct future redevelopment changes through a set of form-based design standards that permits current uses to transition over time as market forces demand.



- Extend streetscape enhancements (e.g. sidewalks, street trees, lighting, drainage, etc.) south of Beltrees Street to link community assets.
- Create a gateway feature at the Union Street intersection and signage throughout the corridor to reinforce the business district's identity.
- Use shade trees instead of palms in street tree installations to improve pedestrian shading.
- Link together community assets through improvements to east-west street corridors (Virginia, Beltrees, Union) aimed at increasing pedestrian safety and overall mobility in the City.

2017 Visioning Report Recommendations



- Street design – drive lanes; opportunities for on-street parking; use and location of medians and plant strips; sidewalk design; cycling amenities, ingress and egress points;

infrastructure including drainage; relationship with adjacent buildings.

- Public Space – are there opportunities for small plazas, pocket parks, squares or similar public spaces along the length of the Corridor, particularly in proximity to commercial uses.
- Urban design – in particular the relationship between buildings and the street; the relationship between buildings along the Avenue and the properties immediately behind them.
- Zoning – can additional requirements be added to the MF-15 regulations to address the interface between these zones and adjacent lower-scale zoning? Can special zoning categories or development regulations be created to address particular issues along Patricia Avenue?
- Economic Development – can some of the current commercial uses along the Corridor, particularly towards the middle, be upgraded, changed or expanded to better serve the adjacent neighborhoods.
- Sav-a-Lot Redevelopment – are there opportunities for redevelopment of the shopping center, perhaps into a true mixed-use anchor/destination at the north end of the Avenue.

Common Recommendation Themes

1 Mixed-Use Zoning

The City has rezoned the North End and Community Center sub areas to Form-based Medium "FX-M". After multiple failed development proposals, the City Commission also approved the rezoning of the former Neilsen Media property to Form Based-High FX-H for the purpose of building 280 apartment units, 56 townhome units, 7,200 SF of retail, and four acres of future office space.

2 Streetscape Master Plan

The major focus of this "next steps" presentation is the potential for streetscape improvements to the corridor. The recommendations include the following:

1. Wider sidewalks.
2. Additional trees on both sides of the street.
3. Introduction of bioswales.
4. Creating landscaped medians in many locations.
5. Add golf cart sharrows.

Note: Significant funding will need to be allocated to move this plan forward.

3. Redevelopment / Façade Improvements

The Economic Development Department is working hard to improve the facades of aging retail centers in the North End and Community Center sub areas. The department is also involved in current and previous streetscape improvements planting a significant number of palm trees in in the City's right-of-way. This work is detailed later in this report.

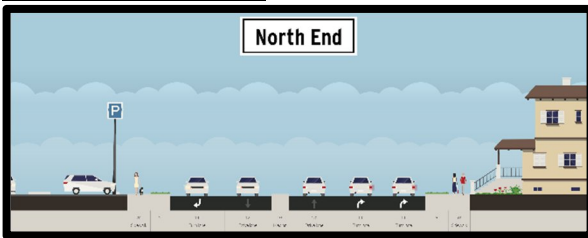
SUB-AREA ANALYSIS

North End



The west side of the street is occupied by an aged but active community strip shopping center with two outparcel businesses located in front along Patricia Avenue. The east side of the street is occupied by single-family residential and commercial conversions on small, shallow depth parcels. This sub-area of the Corridor has a suburban character and is dominated by the shopping center. However, this area is also easily accessible and navigable for pedestrians coming from nearby housing. Adjacent areas consist primarily of residential streets.

Current Street Section



Staff Analysis

In response to multiple study recommendations, the City has rezoned this portion of the corridor to its mixed-use FX-M zoning category. The idea is to support a modern form-based building frontage with associated public realm improvements when the property is redeveloped. The shopping center at the north end of Patricia has recently been painted and the owner is plans to change the pole sign on SR 580 to a monument sign.

Next Steps Recommendation 1

Create the entrance way next steps street section shown below featuring the following changes.

1. Wider sidewalks.
2. Palm tree additions to each side.
3. Elimination of two turn lanes.
4. Create 22-foot entrance way landscaped median.
5. Add golf cart sharrows.

Proposed Next Steps Street Section



Age Restricted



This area is dominated by over fifty-five, multi-family residential senior living facilities on large parcels. It is a relatively quiet area with a mature tree canopy that provides an abundance of green shade. Properties in this area are generally well maintained. The landscaping and maintenance are overall, better than average. Adjacent areas consist of single-family and multiple family residential streets and the Dunedin Recreation Facility.

Current Street Section



Staff Analysis

This section of the corridor is a stable affordable housing area for Dunedin's over fifty-five population. The location compliments the north end shopping center with its discount anchor stores (Bealls Outlet, Dollar Tree, Sav-a-Lot). Staff recommends maintaining this housing stock.

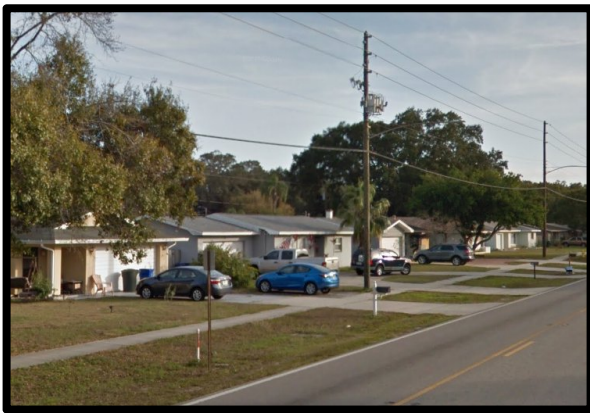
Next Steps Recommendation 2

Based on the street section below, the next steps recommendation is to add a landscaped median to this section of the corridor. This treatment will create a boulevard feeling for the street section. Golf carts should also be allowed on this section of Patricia Avenue.

Proposed Next Steps Street Section

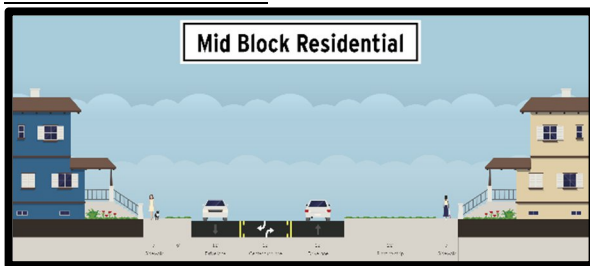


Mid-Block Residential



The east and west sides of the Corridor are occupied by primarily single family residential on small, shallow depth parcels. There are some commercial/office conversions within the area. Nearly every property appears to be owner-occupied which typically creates a stable and interested resident population. Also, many properties in this area are well kept, while others could benefit from improved landscaping, paint and general clean-up. Numerous residential driveways that can only accommodate one direction of traffic flow empty onto Patricia Avenue which creates traffic conflicts, especially when exiting vehicles are forced to back into traffic.

Current Street Section



Staff Analysis

The houses on this section of the corridor are transitioning from traditional single-family residential housing to professional office. Several homes fronting Patricia Avenue are now medical and law offices. Accordingly, portions of this sub area have been rezoned to the City's primary mixed-use zoning district (FX-M).

Next Steps Recommendation 3

The next steps intervention for this portion of the corridor is to add the following streetscape improvements.

1. Continue to add street trees to the City right-of-way on both sides of this sub area.
2. Add a boulevard style landscaped median to this section of the corridor.

Proposed Next Steps Street Section



Neighborhood Center



The east side of the Corridor, north of Scotsdale Street is dominated by the 23 acre former Neilsen Media site. There is some adjacent commercial to the north, and the west side of the Corridor contains primarily restaurant and retail uses. Between Beltrees Street and Grovewood Drive, the Corridor is occupied on both sides by retail uses that have wide driveway aprons and parking areas occupying the public street right-of-way. Adjacent areas consist of residential neighborhood subdivisions.

Key Parcel

In 2004, Nielsen Media Research announced the closing of its Corporate Headquarters located at 375 Patricia Avenue with a corresponding move of its operations to Oldsmar.

In August 2005, Grady Pridgen, a St. Petersburg developer, purchased the former Nielsen Media property with the intent of adding a mixed-use residential component to the existing Nielsen office buildings. Both the City and the developer were hoping to land another corporate headquarters as an employment center to utilize the site's vacant office space, but it never happened.

The inability of this site to redevelop as a corporate headquarters or target employment center can be attributed to multiple factors. The economic downturn that began in 2008 was a significant barrier to redevelopment. Unfortunately for the developer, the decrease in property values and a location disadvantage for the former Nielsen site culminated in a foreclosure action, with the property reverting to Wells Fargo Bank in August 2009.

In 2014 Wells Fargo Bank engaged a land use attorney and a planning consultant to propose a land use and zoning change for the site. The goal of the new proposal was to offer a mixed-use alternative to convince developers to invest in the Patricia Avenue Corridor.

In 2015, the City Commission approved the rezoning of the property to Form Based-High "FX-H" for the purpose of building 280 apartment units, 56 townhome units, 7,200 SF of retail, and four acres of future office space. The new project is Dunedin Commons.

Typical Street Section



Staff Analysis

This portion of the corridor should be the primary emphasis moving forward. The new mixed-use development combined with the façade upgrades to the produce market and bowling alley have contributed to a significantly improved Beltrees –

Patricia intersection. Economic Development staff is also working with the north east corner strip center owner to overhaul the façade. The City needs to improve the intersection streetscape to keep pace with private sector investment.

Next Steps Recommendation 4

The next steps improvements for this section of the corridor will add the following leading-edge streetscape improvements.

1. Wider sidewalks.
2. Additional trees on both sides of the street.
3. Bioswale demonstration project.
4. Add golf cart sharrows
5. Parallel parking opportunities.

Proposed Next Steps Street Section

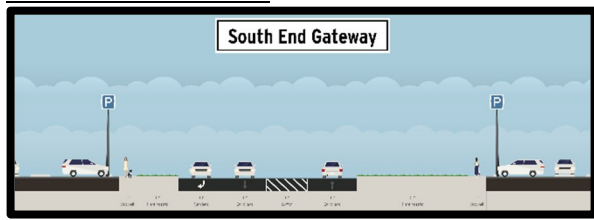


South End Gateway



The South End Gateway Sub-Area is the gateway into Dunedin along Patricia Avenue from Clearwater. The east side of the Corridor is occupied by single family residential buildings, some of which have been converted to office and professional service uses, and a pharmacy / convenience store (Walgreens) at the corner of Union Street. The west side of the Corridor is a school campus that includes Dunedin Highland Middle School and Dunedin Elementary School. Adjacent areas to the east and west consist of residential single-family subdivisions. The Walgreens store is functionally part of a small neighborhood-oriented retail center with a small strip of retail stores located on the southeast corner of Union Street in the City of Clearwater.

Current Street Section



Staff Analysis

This section of the corridor is stabilized by the two public schools and the Walgreens at the southern City limit. These uses will remain in place for decades to come. The transitional portion of this sub area is a few single-family homes that are now businesses. The next steps recommendation for this sub area is to soften the paved public realm and add green space.

Next Steps Recommendation 5

1. Continue to add street trees to the City right-of-way on both sides of this sub area.
2. Add a boulevard style landscaped median to this section of the corridor.
3. Gateway signage in the median.

Proposed Next Steps Street Section



ECONOMIC DEVELOPMENT MASTER PLAN

2009 Corridor Study

- Create a marketing campaign to attract a range of new residents and shoppers to diversify the economy.
- Enhance the North End commercial areas through extended hours, providing specials appealing to specific customer groups.
- Plan for a new community center around a redeveloped Neilson site. Attract shopping businesses such as clothing stores, home fixtures and furnishings, music stores, and a diner/ family restaurant.
- Use channel partners to access specialty customer groups and build a marketing plan around them to increase existing business activity.
- Link community assets together to create a unique shopper experiences for specific customer groups.

Economic Development Staff Update

The Patricia Avenue corridor is being looked at by staff as part of the 2013 overall Economic Development Master Plan. The plan states that all corridors should have a defined enhancement strategy that can be readily implemented. The plan also states that Patricia Avenue lends its self to mixed-uses and form-based zoning. The objective is to encourage mixed use development that begins to create a sustainable neighborhood environment. Some of the ideas staff has in place are a start to this process.

The Patricia Avenue corridor runs from 580 to Union Street and is a mix of residential, business and education. The Economic Development Department has been focusing on Patricia Avenue as a potential destination for residents and visitors. We are in the process of developing an executable plan that will brand the corridor as a place to live, recreate and have a business. Staff has created a database (completed at the end of 2018) of all businesses and contacts on the corridor. The former Nielsen property is now Dunedin Commons which has an 87% absorption rate on its rental apartments. With 280 apartments and approximately 8000 sq. Feet of road frontage retail, Dunedin Commons is a catalyst for the Patricia Avenue revitalization.

Economic Development staff has also met with Tobin Properties, the owners of Dunedin Plaza. Since Luekens Liquors and Wells Fargo have left the location, staff has been working closely with the owner to find new tenant businesses. The City is also contributing (through the façade grant program) \$10,000 towards the façade painting of the entire center recently. Tobin also plans to build a monument styled sign that will be located on the 580 side of the property.

Staff has met with the owners of Patricia Plaza across from the Bowling Alley. Their plans are to refresh the tile roof structure and paint the center's façade. There are also plans to help fund improvements through the department's façade grant program.

Before



After



The staff also has a Capital Improvement project called phase 1 happening this year on Patricia. It involves the planting of more Palm trees in at least 3 locations. We are planning a phase 2 that will add a landscaped median at the entrance of Patricia and 580. This would be a 2020 project. Our goal is to continue to enhance the aesthetics of the avenue and encourage new and existing businesses to take pride in the growing interest that the corridor is gathering.

As the corridor continues to improve its look and feel, it is attracting younger people who are interested in living and doing business in Dunedin. The City through its Economic Development Department will continue to promote and find ways of connecting the right mix of shopping, eating, entertainment and living.

NEXT STEPS INITIATIVE SUMMARY

North End

Next Steps Recommendation 1

Create the entrance way next steps street section shown below featuring the following changes.

1. Wider sidewalks.
2. Palm tree additions to each side.
3. Elimination of two turn lanes.
4. Create 22-foot entrance way landscaped median.

5. Add golf cart sharrows.



Age Restricted

Next Steps Recommendation 2

Based on the street section below, the next steps recommendation is to add a landscaped median to this section of the corridor. This treatment will create a boulevard feeling for the street section (see below). Golf carts should also be allowed on this section of Patricia Avenue.

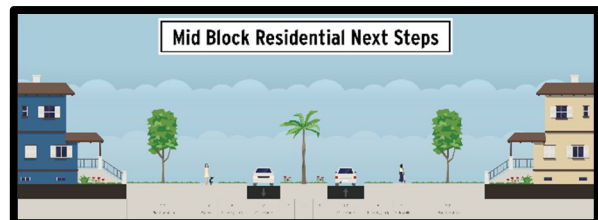


Mid-Block Residential

Next Steps Recommendation 3

The next steps intervention for this portion of the corridor is to add the following streetscape improvements.

1. Continue to add street trees to the City right-of-way on both sides of this sub area.
2. Add a boulevard style landscaped median to this section of the corridor.



Community Center

Next Steps Recommendation 4

The next steps improvements for this section of the corridor will add the following leading-edge streetscape improvements.

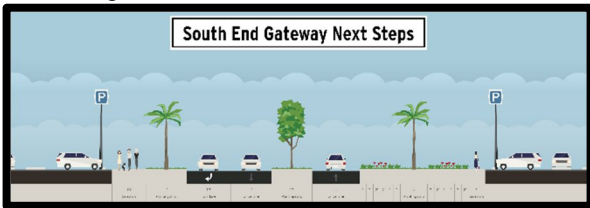
1. Wider sidewalks.
2. Additional trees on both sides of the street.
3. Bioswale demonstration project.
4. Add golf cart sharrows
5. Parallel parking opportunities.



South End Gateway

Next Steps Recommendation 5

1. Continue to add street trees to the City right-of-way on both sides of this sub area.
2. Add a boulevard style landscaped median to this section of the corridor.
3. Gateway signage in the median.
4. Add golf cart sharrows





Patricia Ave.

Next Steps Workshop – March 19, 2019



Study History

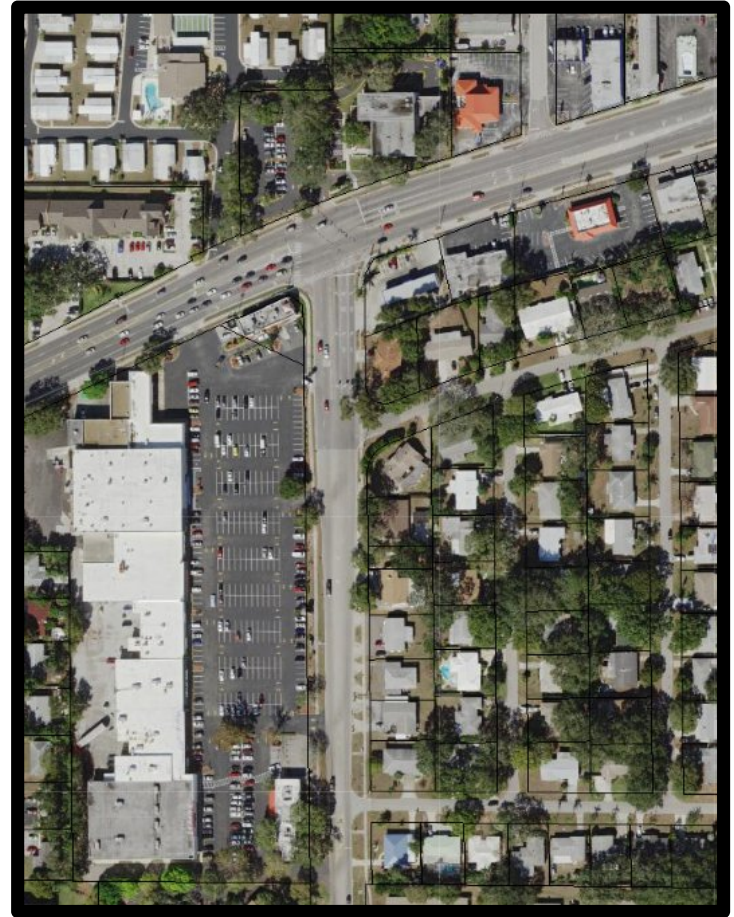
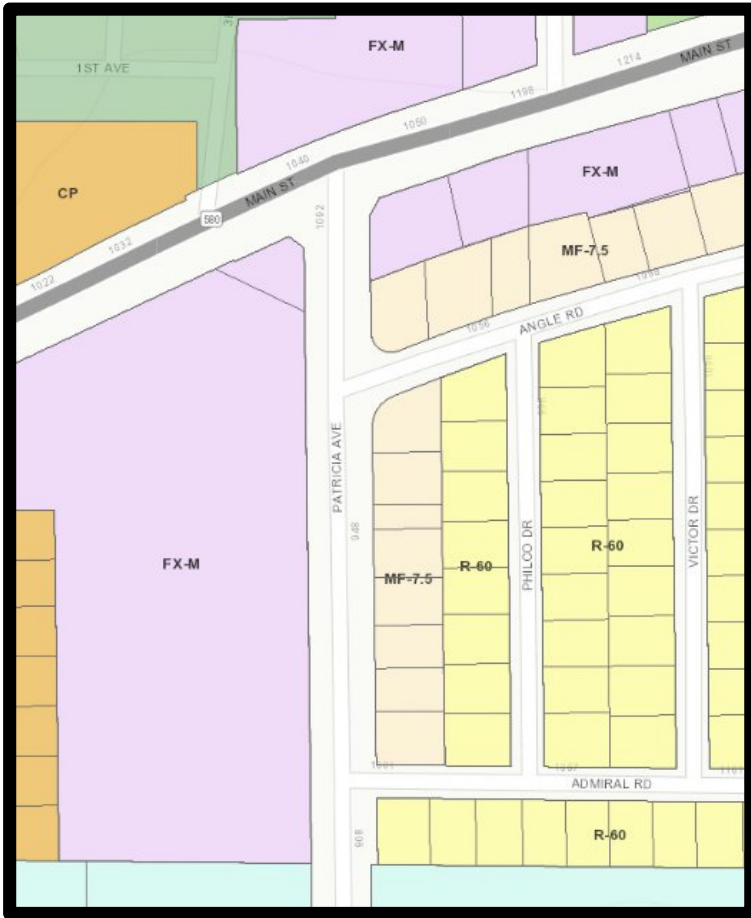
- 2005 Visioning Exercise
- 2009 Corridor Study
- 2017 Visioning



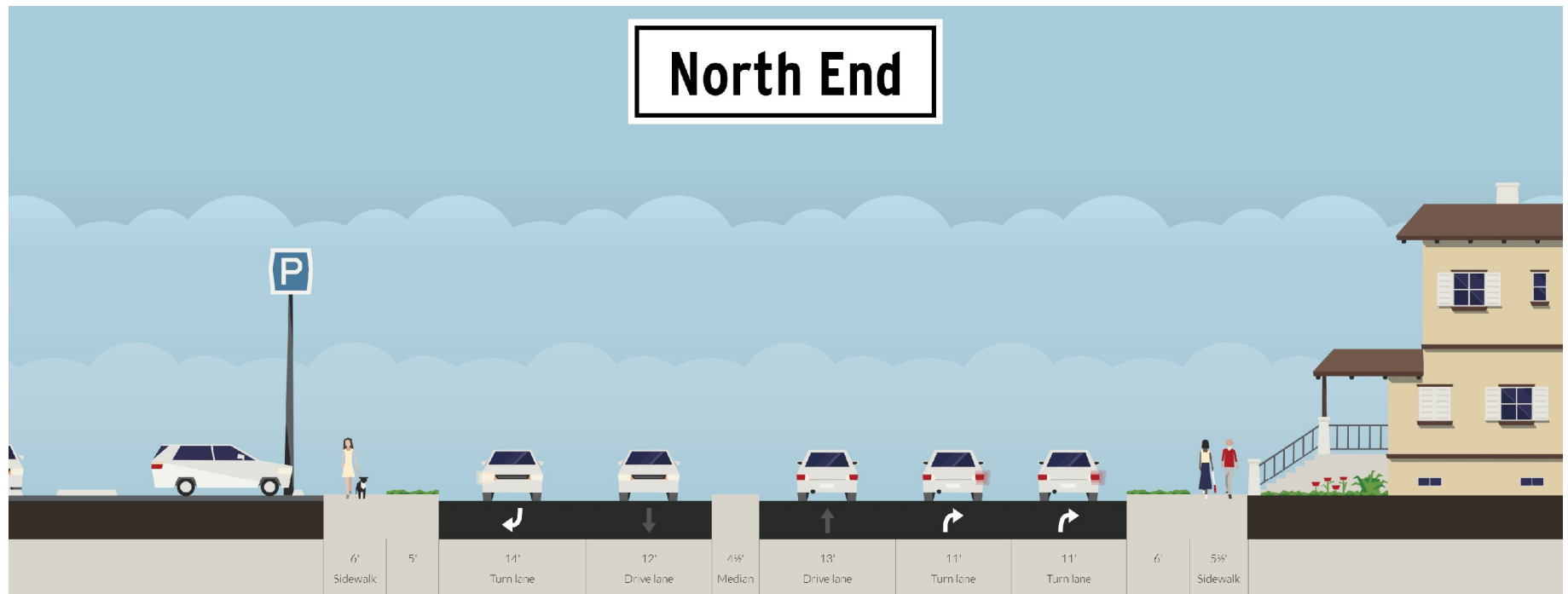
Recent Developments

- Neilsen Media Site
- FX-M Rezoning
- Recent Code Changes

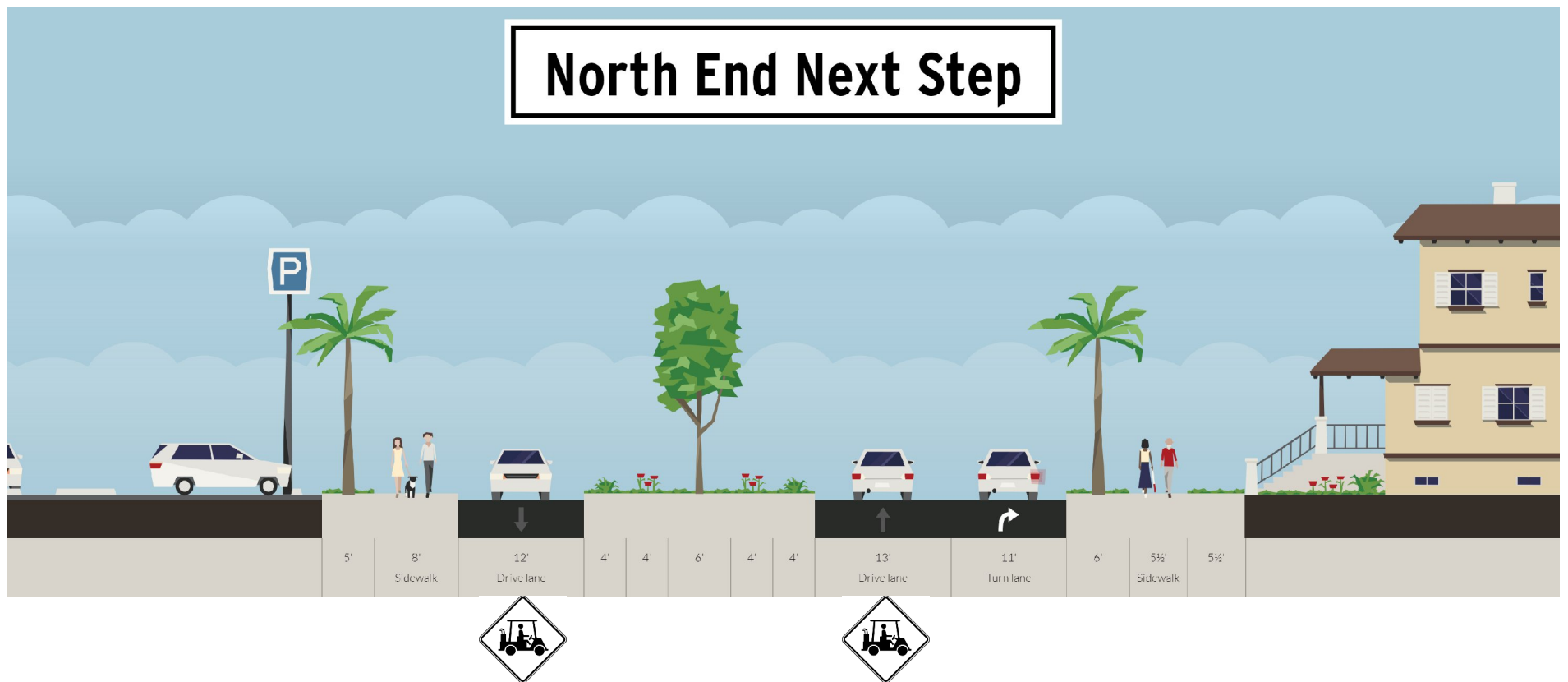
North End Sub Area



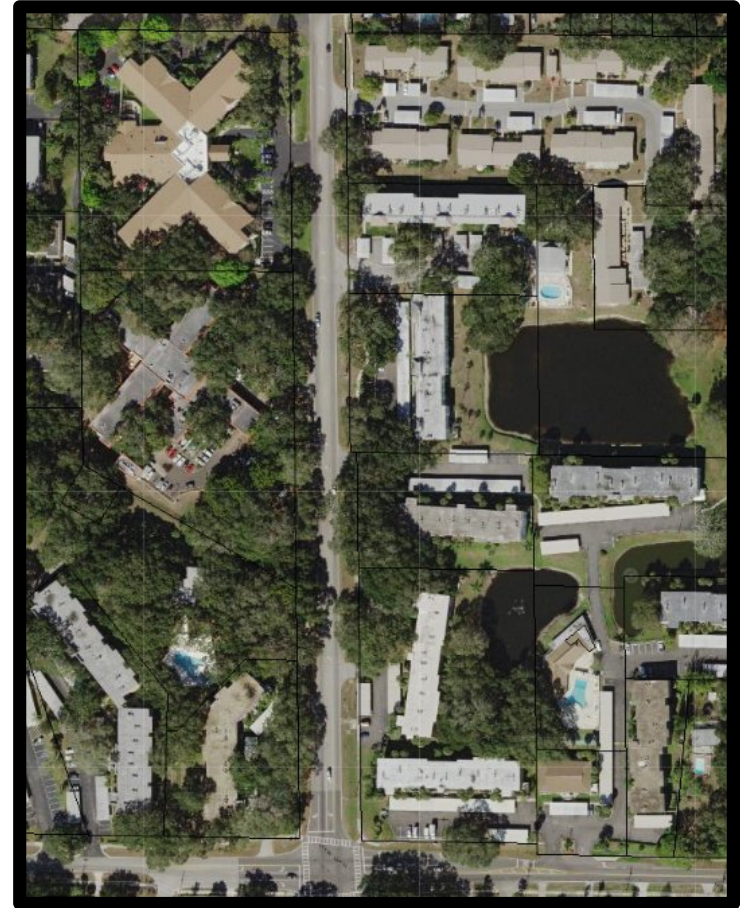
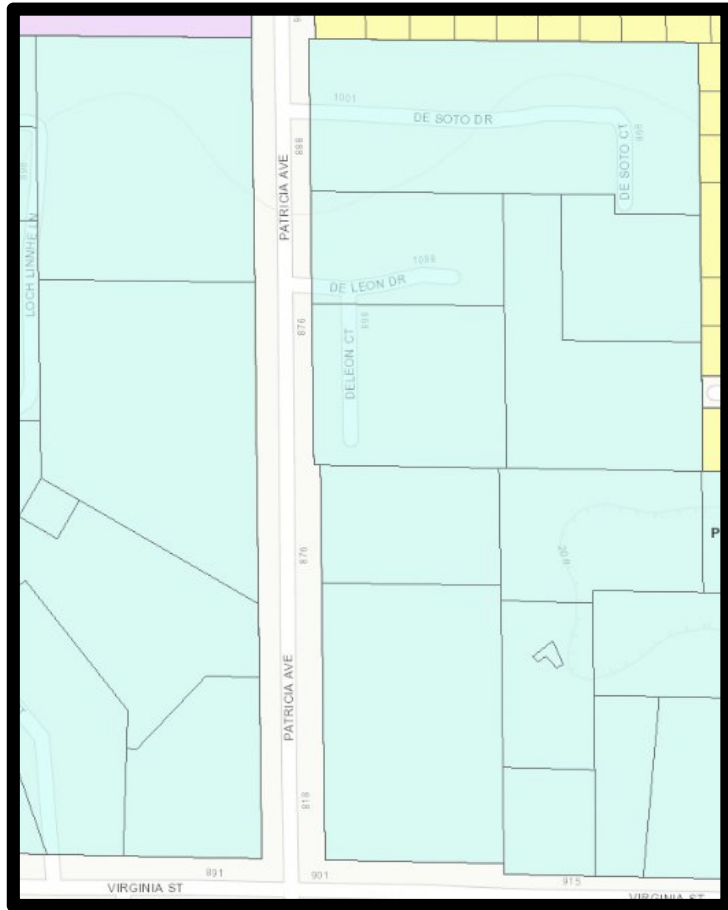
Current Conditions



Proposed Street Section



Age Restricted Sub Area



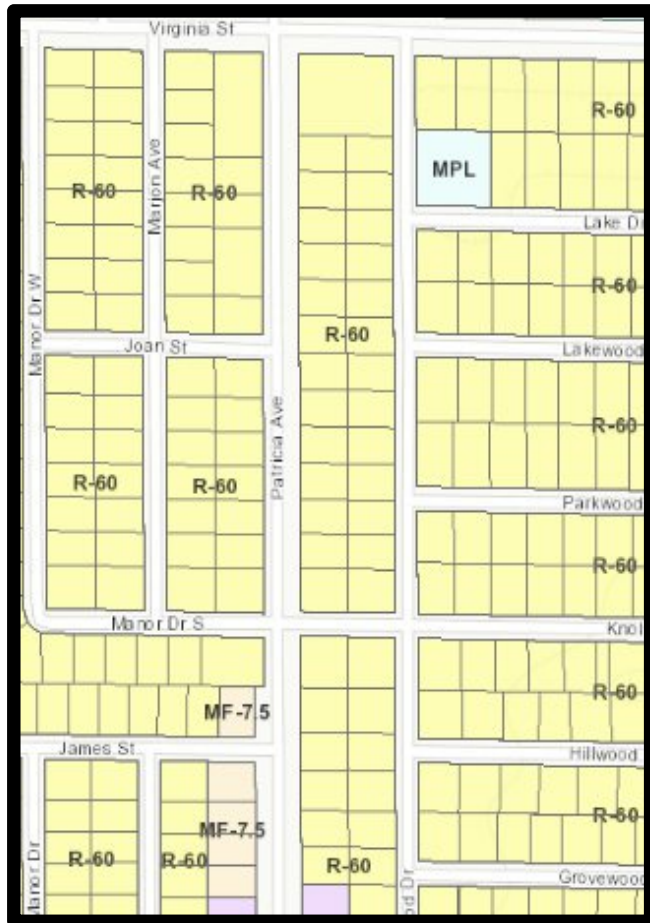
Current Conditions



Proposed Street Section

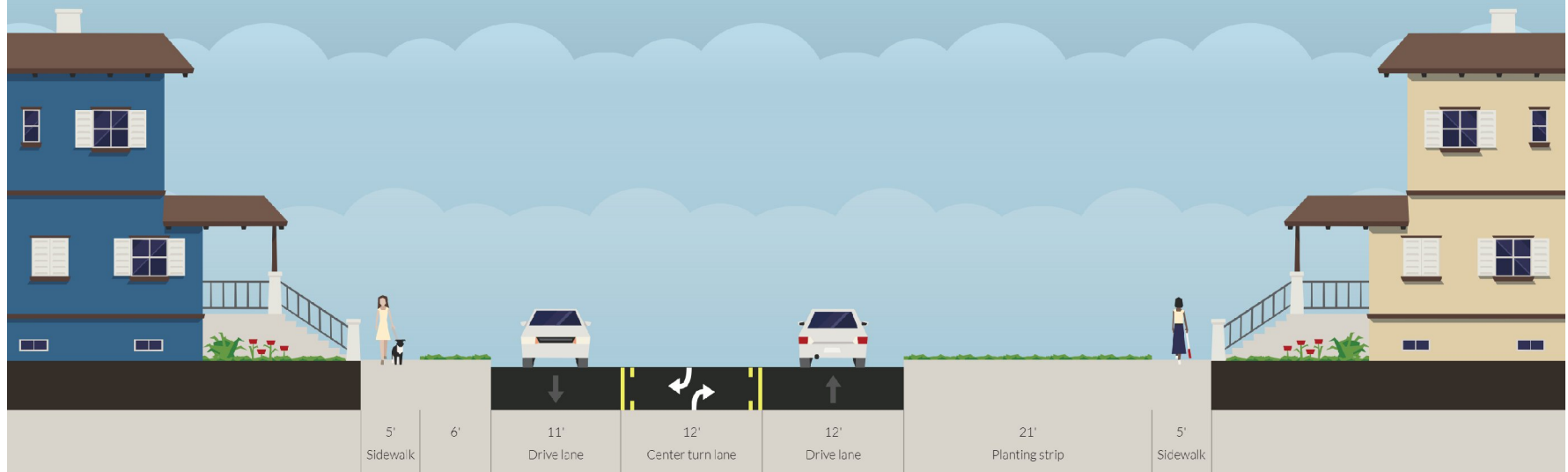


Mid Block Residential Sub Area

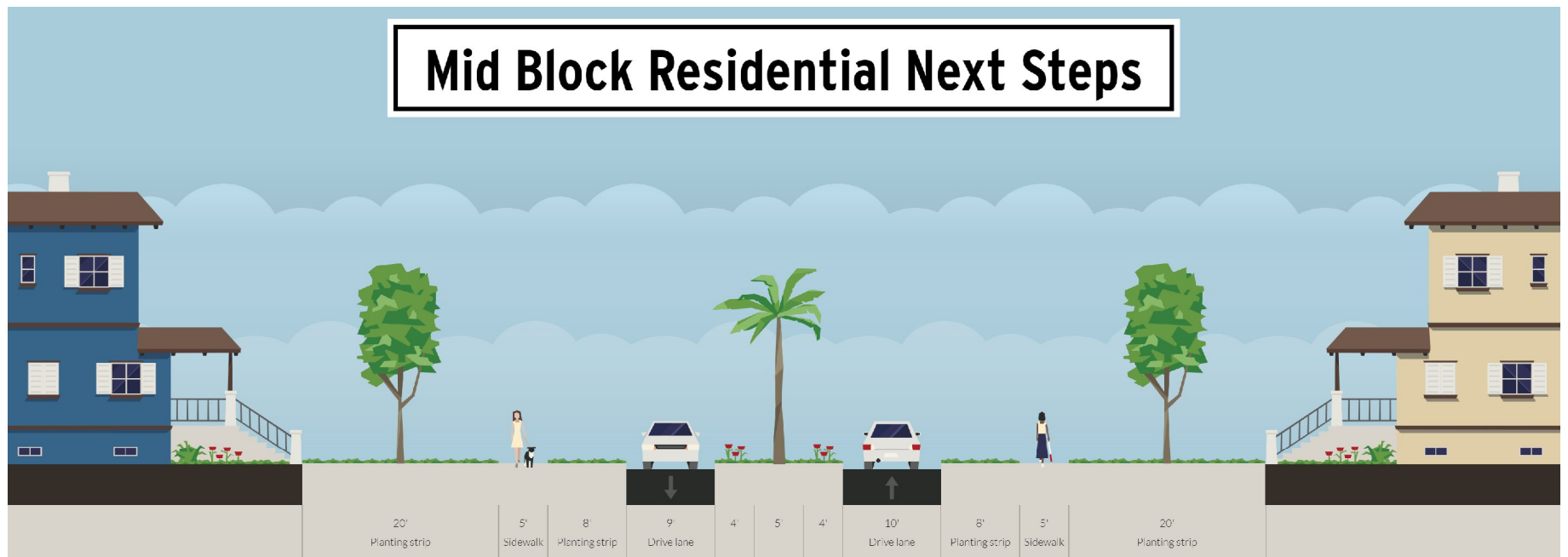


Current Conditions

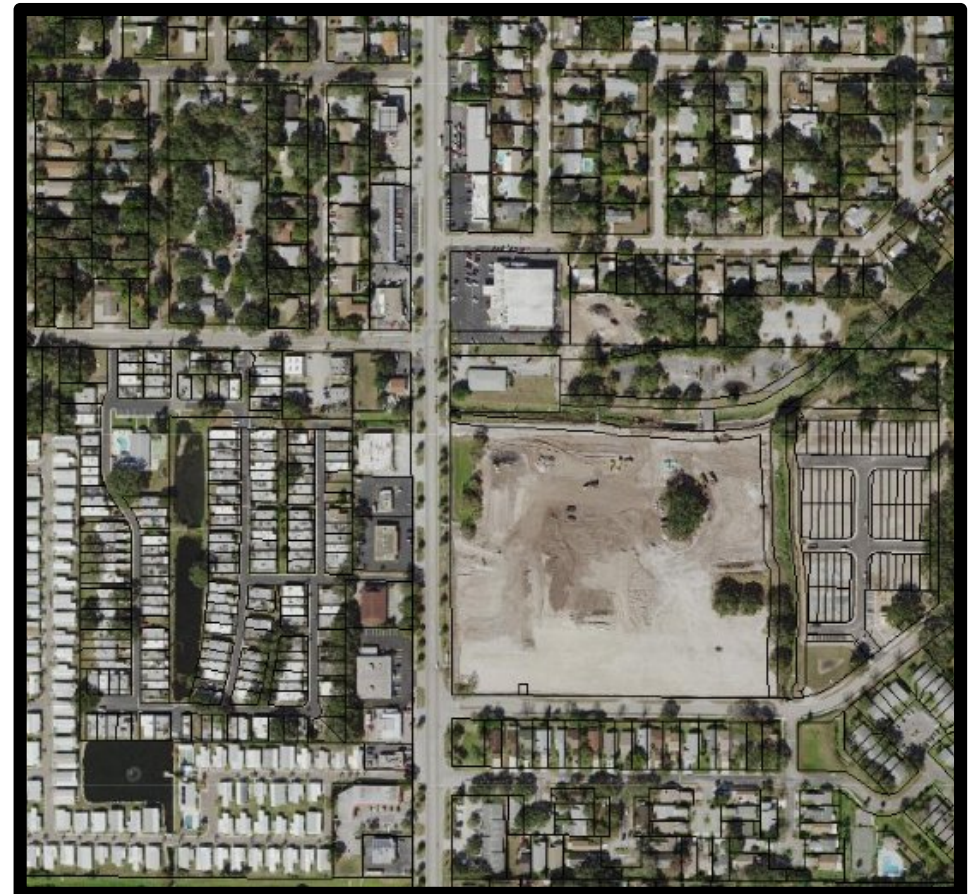
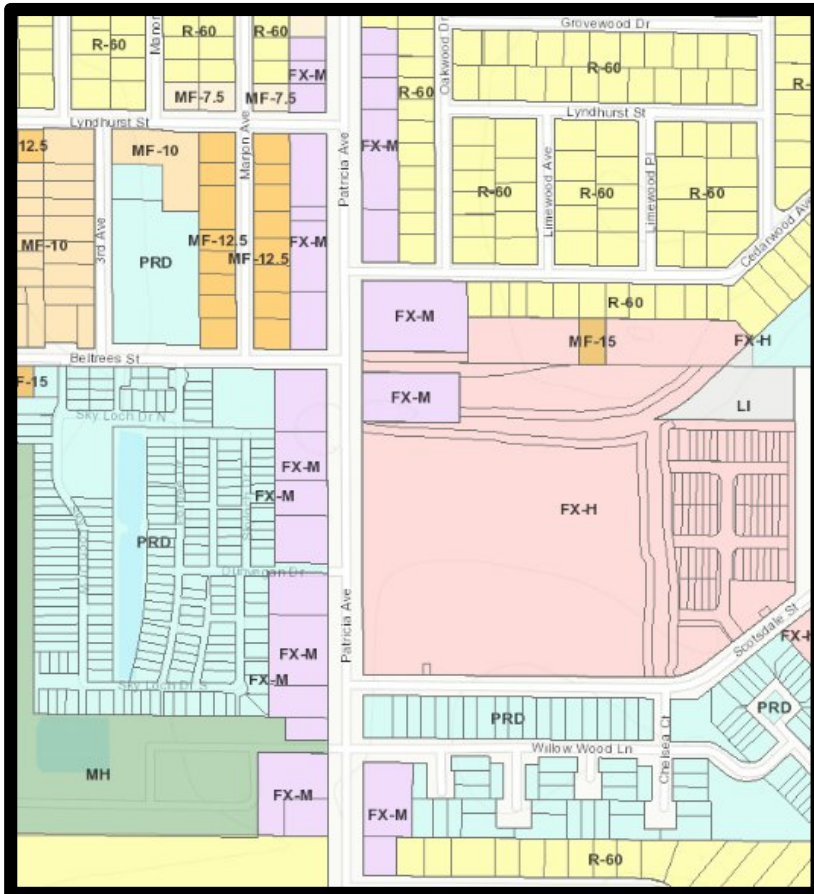
Mid Block Residential



Proposed Street Section



Neighborhood Center Sub Area

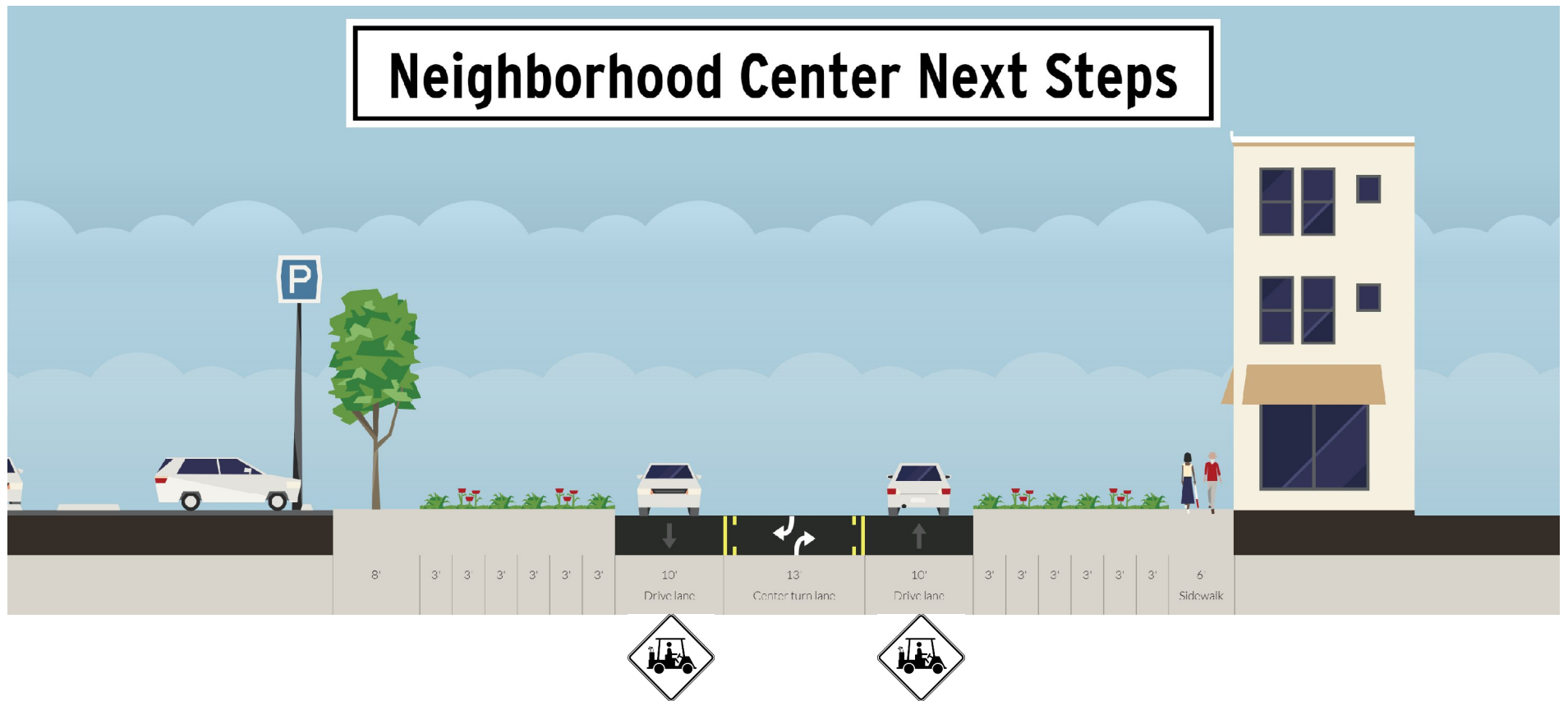


Current Conditions

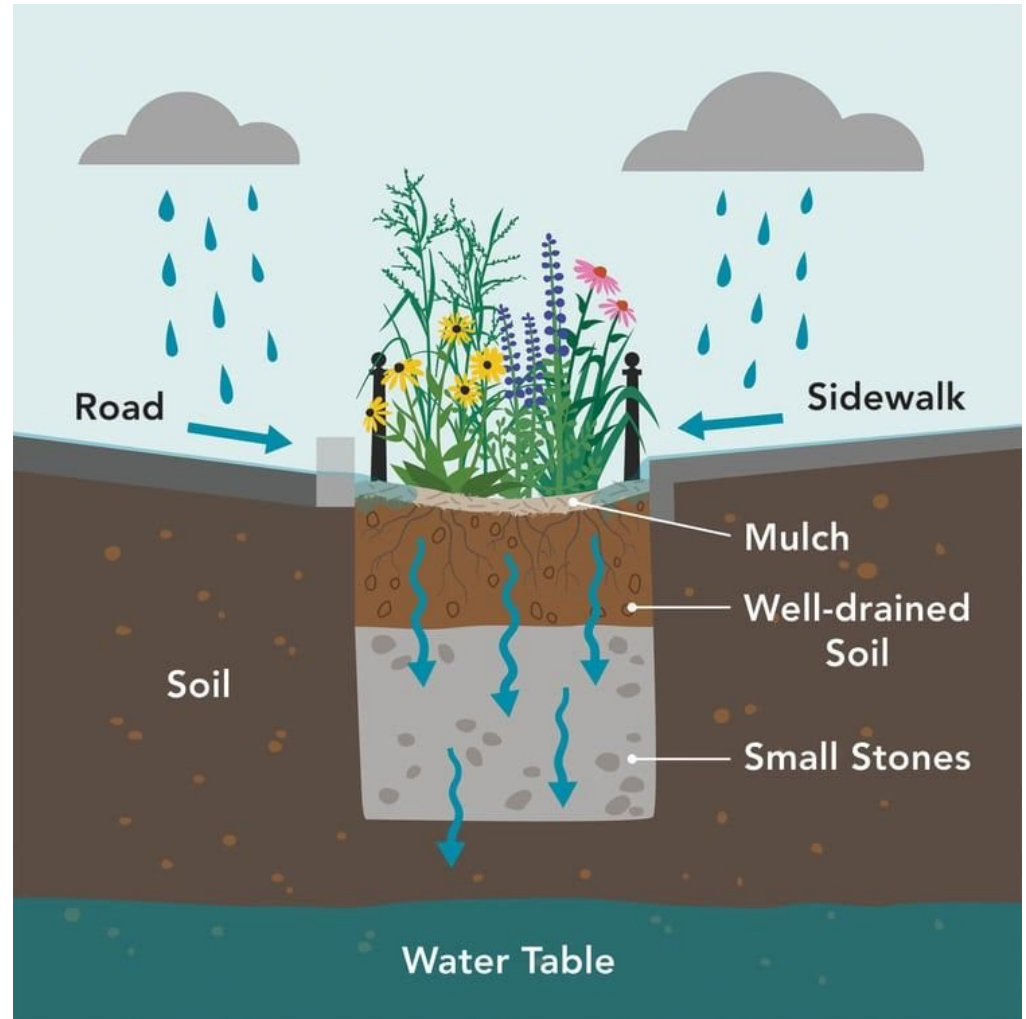
Neighborhood Center



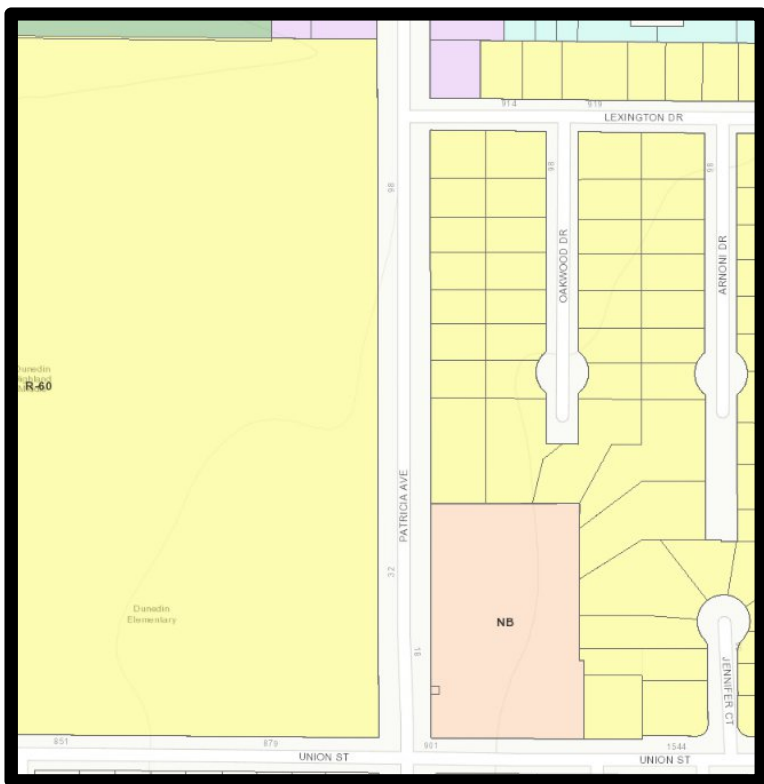
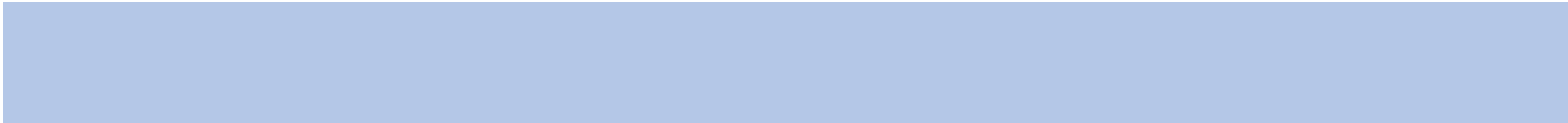
Proposed Street Section



Bioswale Demonstration Project

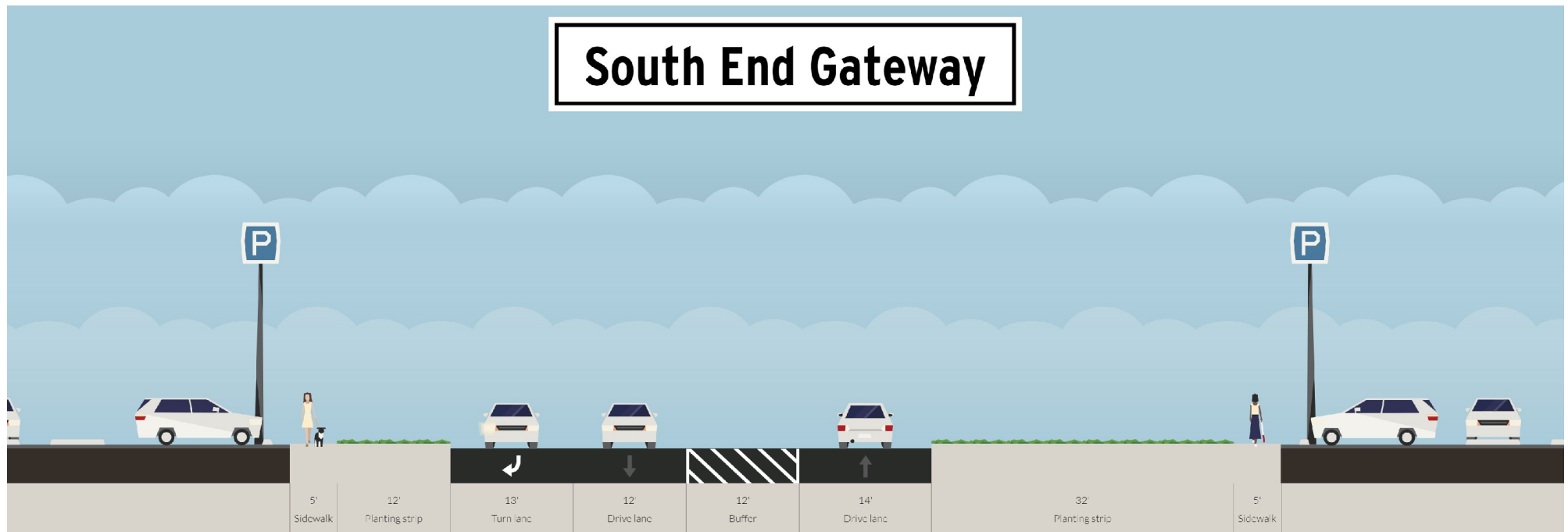


South End Gateway Sub Area

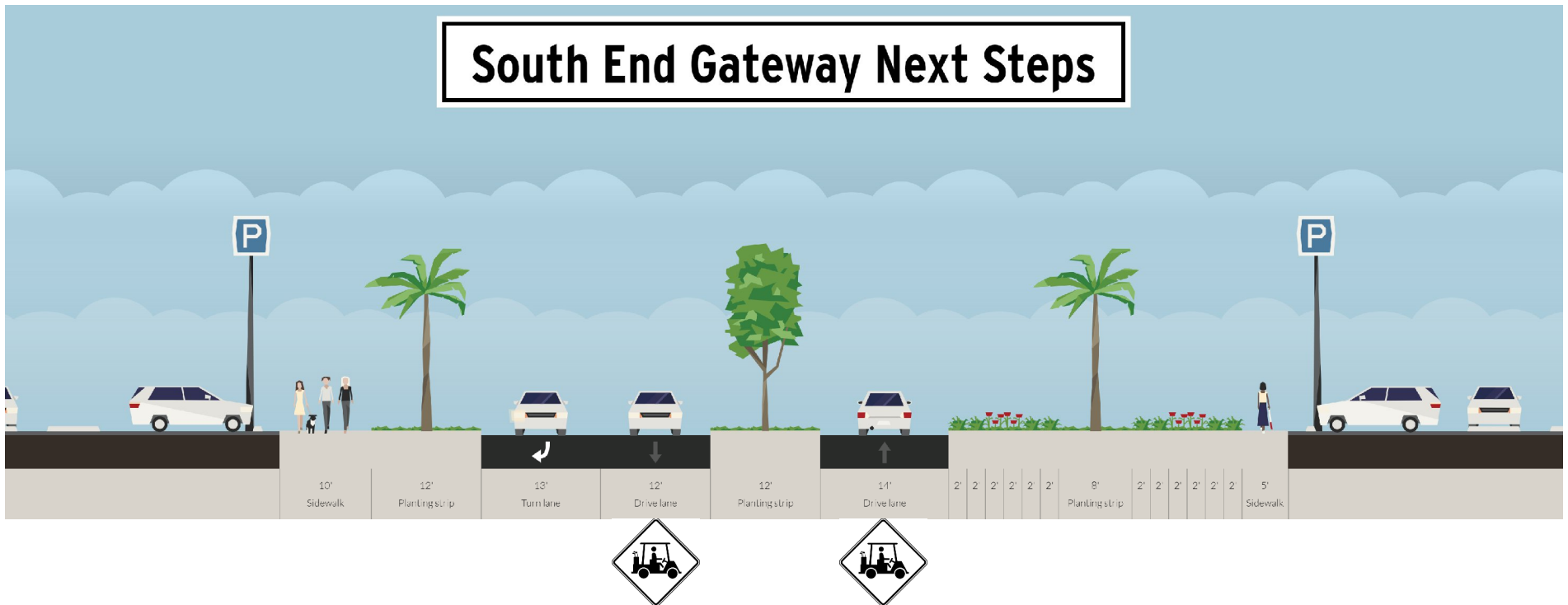


Current Conditions

South End Gateway



Proposed Street Section



Agenda Item: 3.b

Meeting Date: March 19, 2019

MEMORANDUM

To: City Commission

Date: 2019-02-25

From: Robert C. Ironsmith, Director of Economic & Housing Dev./CRA

Subject: Skinner Boulevard Complete Streets Project Planning Report

Presenter(s): Jerry Dabkowski, PE George F. Young, Inc and Robert C. Ironsmith, Director Economic and Housing Development/CRA

Recommend: Staff recommends to receive report and provide direction.

Epic Goal(s): Create a vibrant, cultural experience that impacts the lives of our community and visitors.

Boards & Committees: Community Redevelopment Advisory Agency

Budget Impact: TBD

Past Action: On July 24, 2018 Commissioner approved the request by staff to apply for the Forward Pinellas Grant application for \$100,000 for Planning Complete Streets design concepts for Skinner Blvd.

Next Action: City Commissioner meeting is scheduled for May 16, 2019 seeking approval of final plans.

Attachments: [A. Skinner Blvd Commission Meeting03-19-19.pdf](#),

Background: The City of Dunedin was approved for a Planning Grant from Forward Pinellas to develop a strategy to revitalize the Skinner Boulevard corridor in Downtown Dunedin from Alt 19 to Bass Boulevard. Skinner Boulevard today 248

functions to move cars fast but does not incorporate other elements of a Complete Street such as safety, walkability, bicycle movement, golf cart crossing, enhanced sidewalks and improved access connections. An enhanced Skinner Boulevard that moves traffic safely but also features multimodal aspects and is aesthetically pleasing with character can change this roadway segment and be a stimulus for adaptive re-use and overall economic development.

The grant from Forward Pinellas along with City budgeted funds for a traffic study on Skinner Boulevard was used to facilitate design concepts and public meetings. The various public input sessions took place on January 7, 2019, February 4, 2019 and March 4, 2019 and were used to help shape the Complete Street concepts being presented at the March 19 Workshop.

At the public input session three (3) concepts were provided to solicit comment and feedback. They include the following:

- Preliminary Concept 1 – No improvements other than a new Mast Arm at Bass Boulevard and Main Street
- Preliminary Concept 2 – Improvements include a new Mast Arm at Bass Boulevard and Main Street along with reducing travel lanes to two (2) lanes in certain sections with a landscape median and landscaping on the right of way edges with parallel parking.
- Preliminary Concept 3 – Improvements Include a new Mast Arm traffic signal at Bass Boulevard and Main Street along with reducing travel lanes to two (2) lanes in most sections with 2 roundabouts. The roundabouts would be at Highland Avenue and Skinner Boulevard intersection and at Douglas Avenue and Skinner Boulevard; parallel parking would also be incorporated into the concept three.

The majority of the participants attending the public input sessions supported Concept 3 with roundabouts at both intersections. In addition to reacting positively to the roundabouts the attendees also desired a formal golf cart crossing on Skinner Boulevard as well as better lighting and mid-block crossings.

Jerry Dabkowski, Senior V.P at George F. Young, will provide a PowerPoint of the above mentioned Complete Street concepts along with sharing the feedback received at the public input meetings. In addition to public gatherings staff and the Consultant also met with several key stakeholders to elicit feedback on an enhanced Skinner Boulevard with roundabouts. The stakeholders included:

- Dunedin Fire Department
- Mease Hospital
- Coca-Cola
- Holiday Inn Express
- Ottoson Enterprises
- Mease Manor

It should also be mentioned that the City's trip to Tallahassee resulted in receiving a rare variance from the Department of Transportation for a golf cart crossing at Bass Boulevard.

Staff recommends to receive the presentation and provide direction.



COMPLETE STREETS

Skinner Blvd
US Alternate 19 to Bass Blvd

March 19, 2019
Commission Workshop
9:00 A.M., City Hall

Intro - Skinner Blvd – Complete Streets



Forward Pinellas has been tasked by the Florida State legislature to coordinate transportation and land use planning in Pinellas County, Florida. One method in accomplishing this task is to incentivize transportation investments so they serve as a catalyst for transforming redevelopment, particularly through the implementation of "Complete Streets" projects.

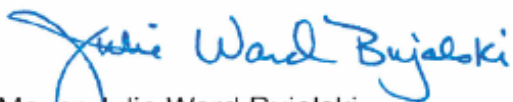
"As the Mayor of the City of Dunedin, the primary goal of the City of Dunedin is to provide private and public initiatives for creating economic development, improved physical characteristics, encourage investment in downtown Dunedin, improve the quality of life for residents and establish a framework for the proper evolution of the City".

The City of Dunedin administration, the public and private partners of Dunedin, support the Forward Pinellas task requested by the legislature, by the City of Dunedin applying for the "Complete Streets" concept planning application.

The following contents are in order of the applications needs.

We look forward to the Technical Coordinating Committee's recommendations at the January 24, 2018 workshop.

Sincerely,

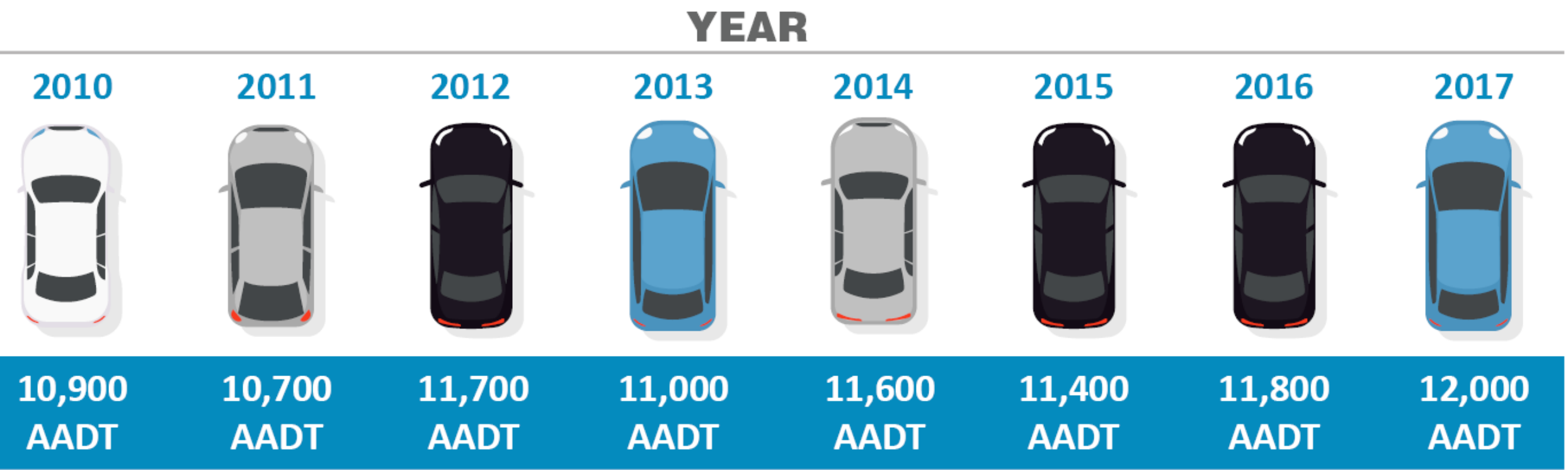
A handwritten signature in blue ink that reads "Julie Ward Bujalski".

Mayor Julie Ward Bujalski
City of Dunedin





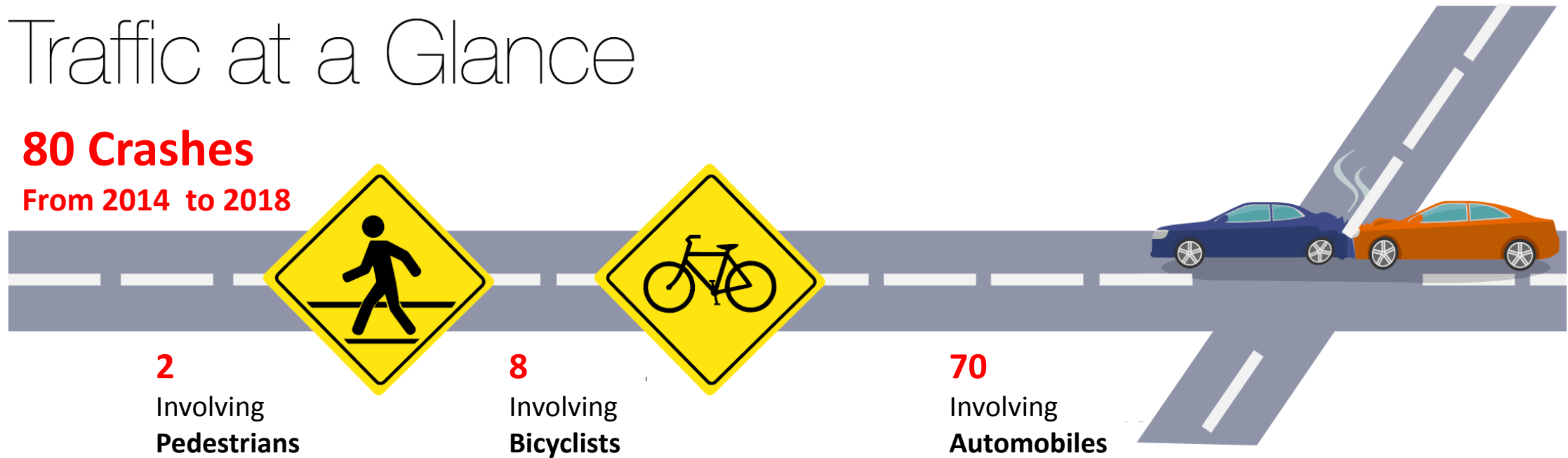
Skinner Blvd Annual Average Daily Traffic (AADT):



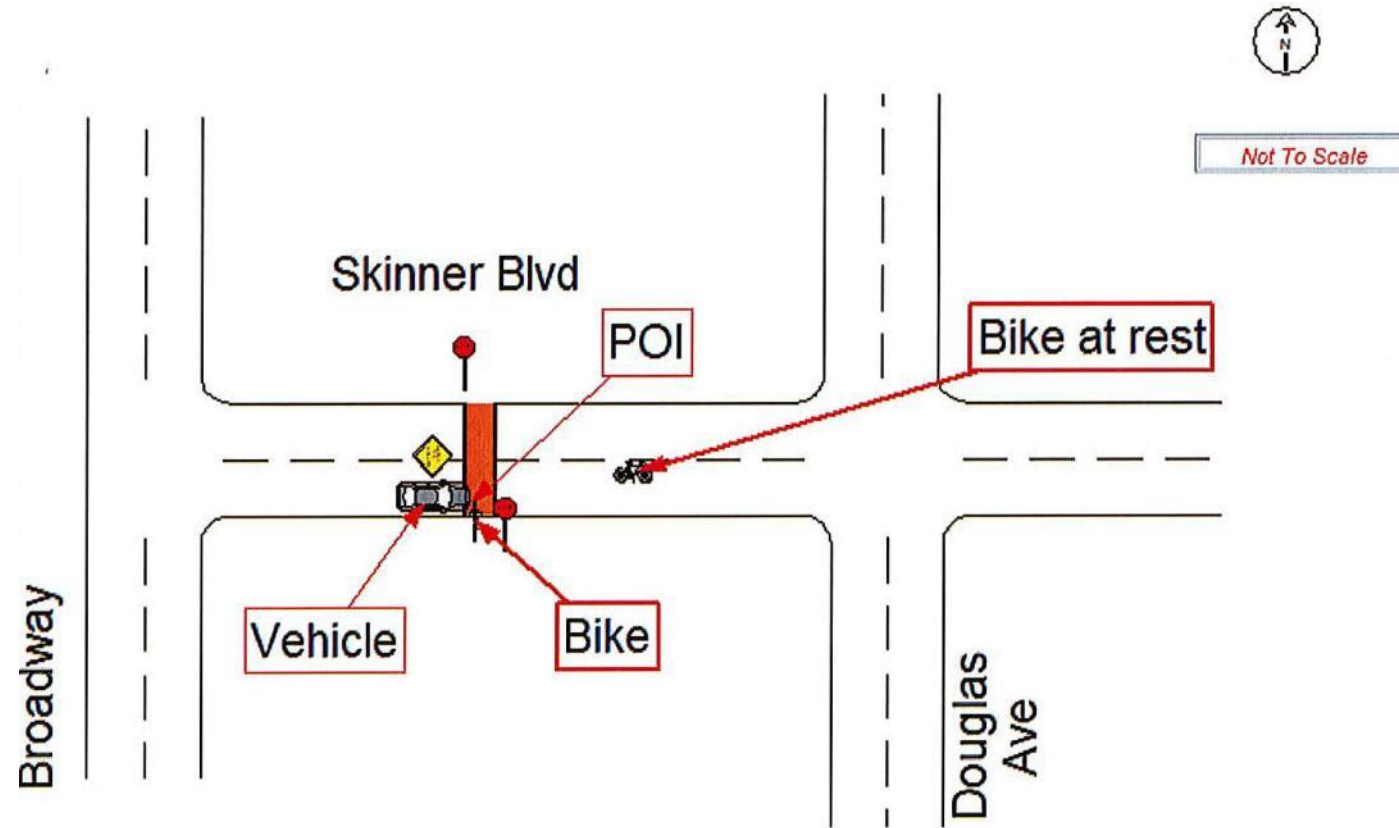
Traffic at a Glance

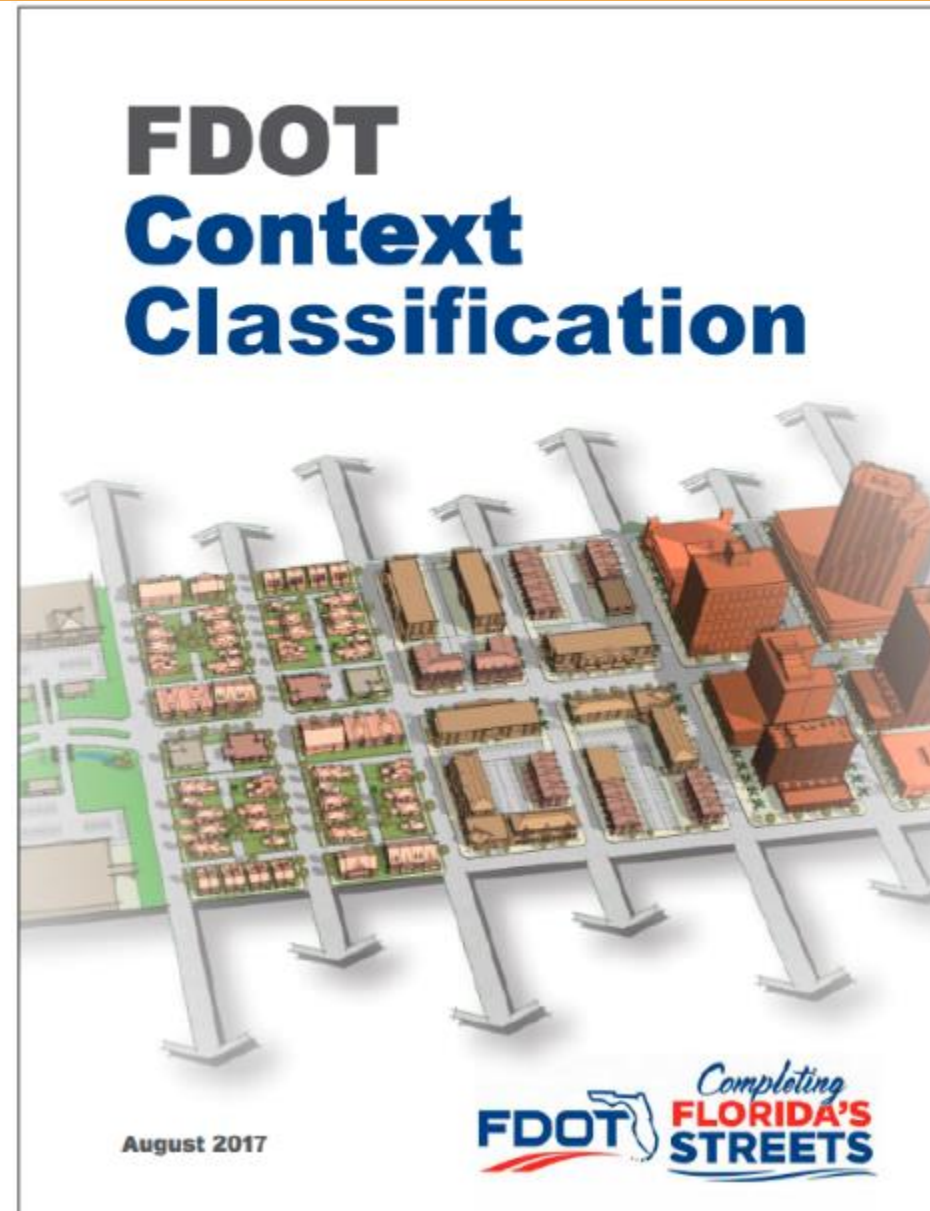
80 Crashes

From 2014 to 2018



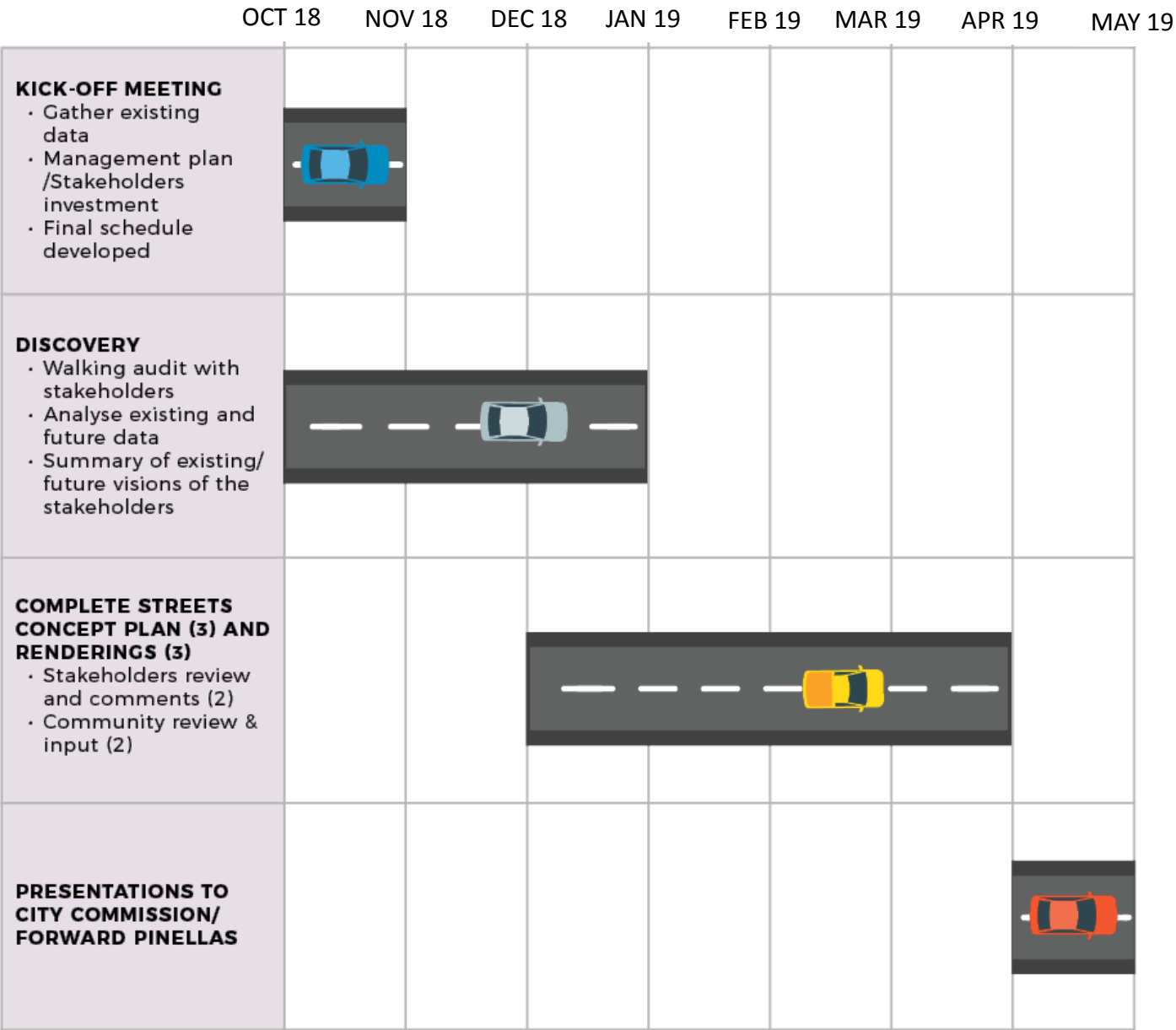
Crash October 22, 2018





Project Timeline

Skinner Blvd – Complete Streets



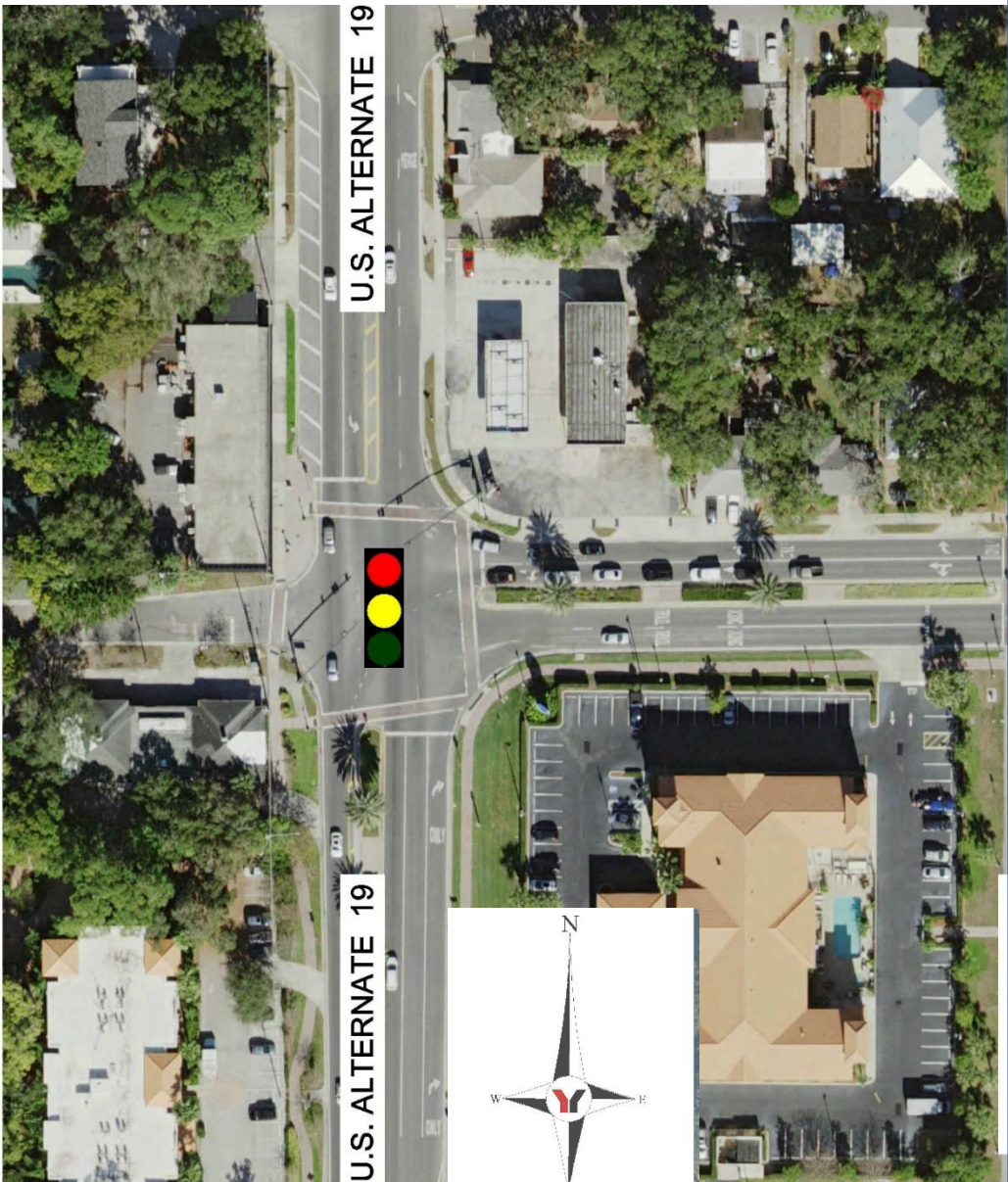
Preliminary Concept #1 – No Build

EAST END



Preliminary Concept #1 – No Build

WEST END



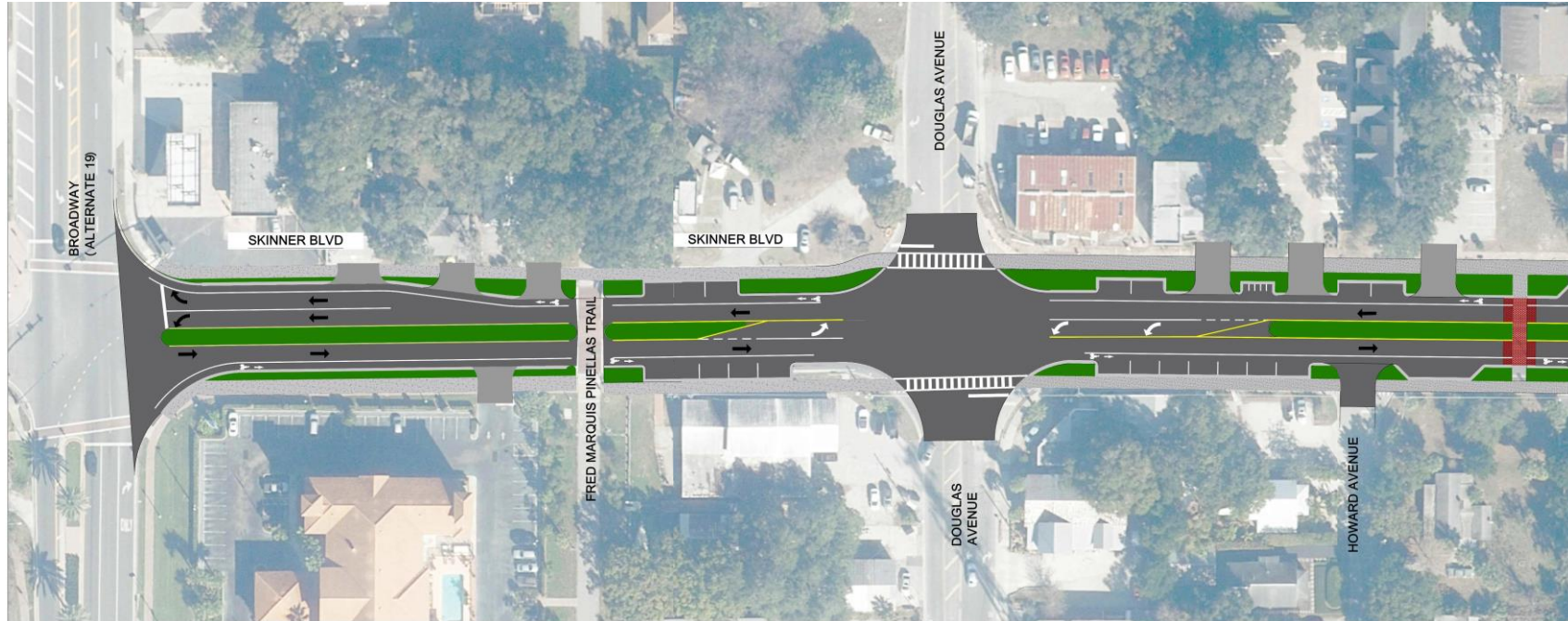
Concept #2 – Bass Blvd/Main Street Intersection

EAST END



Concept #2– MLK/Highland Intersection

WEST END



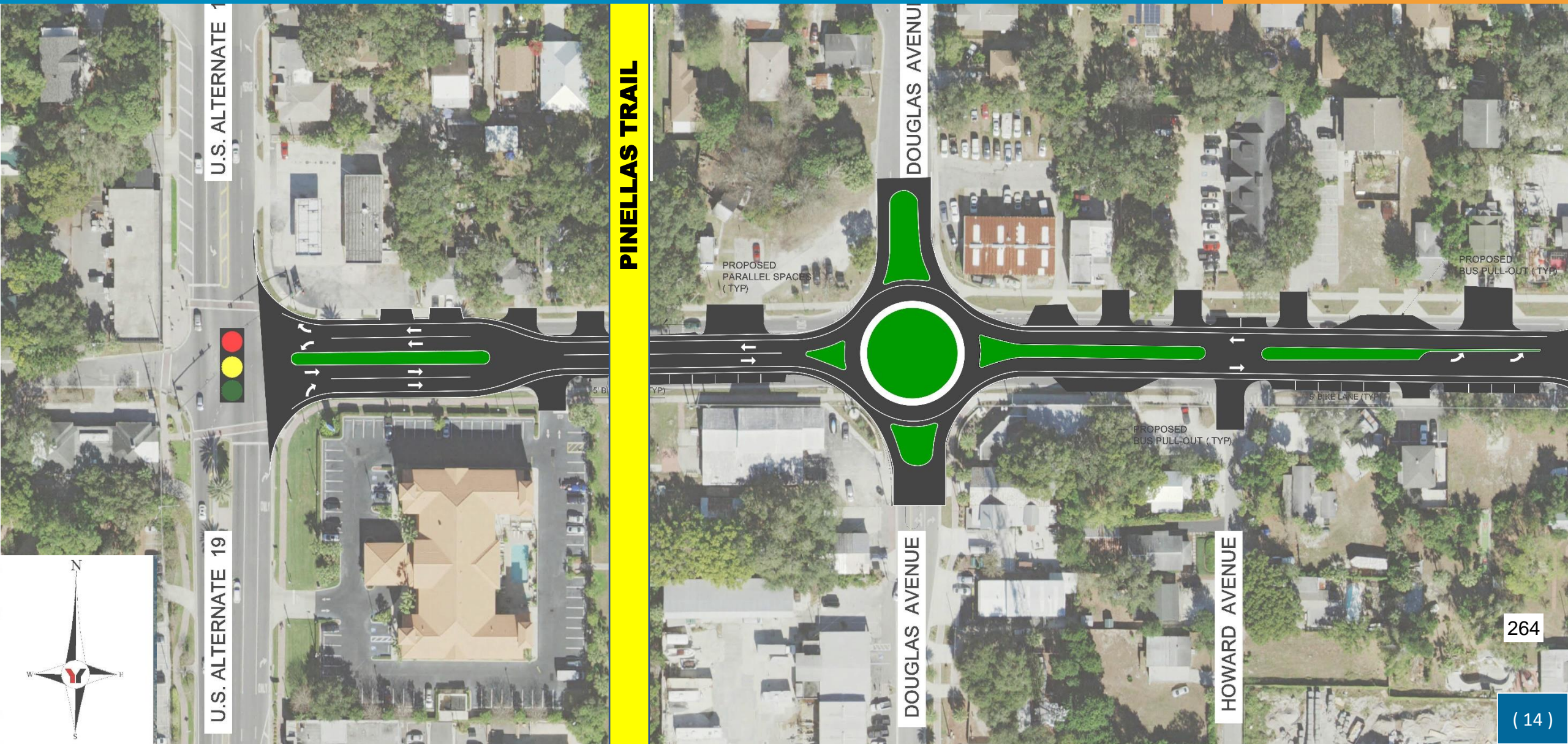
Preliminary Concept #3

EAST END

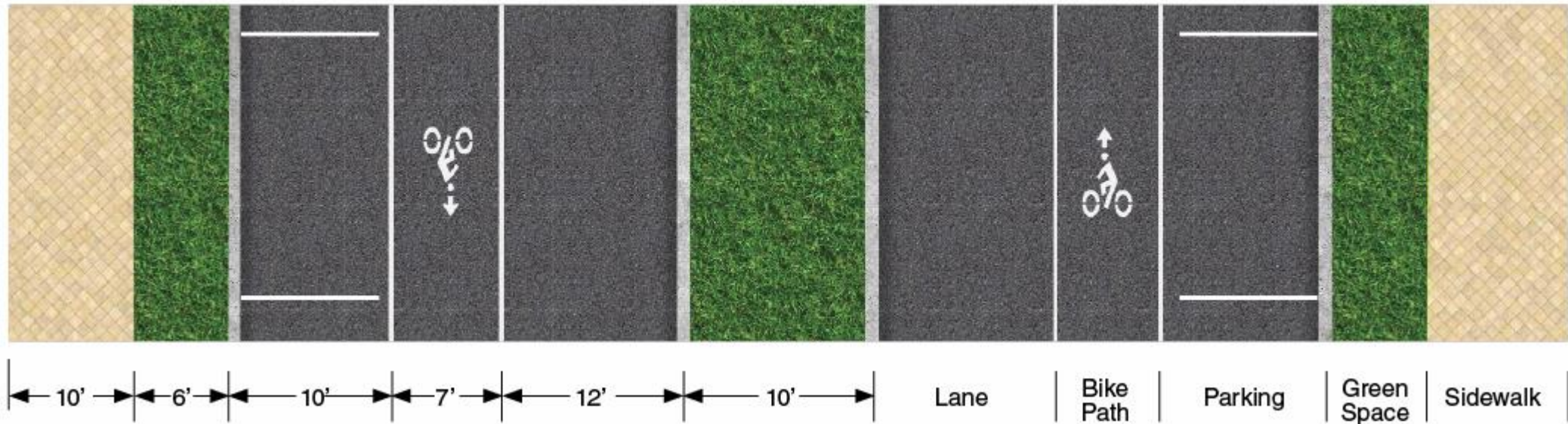


Preliminary Concept #3

WEST END



Typical Plan View (Conceptual)

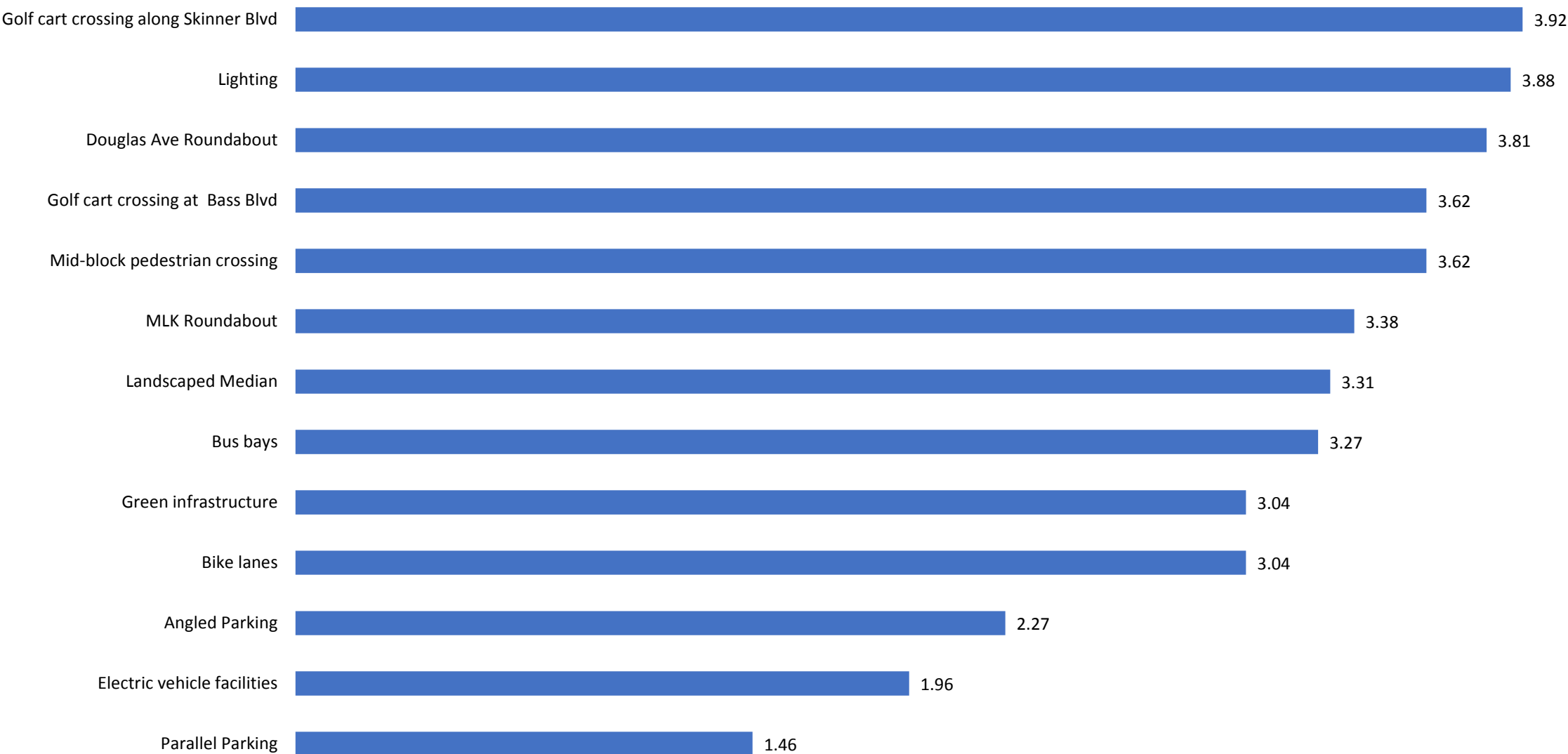


This typical plan view, according to FDOT Planning Quality/Level of Service Handbook, will operate at an acceptable level of service for vehicles and bicycles.

- Coca-Cola
- Holiday Inn
- Ottoson Enterprises
- Mease Hospital
- Mease Manor
- Kokolakis Contracting
- The Edinburgh Fringe
- The Scone Age Bakery
- EMS and Fire
- Forward Pinellas
- Pinellas County
- PSTA
- FDOT Traffic Operations
- FDOT Lane Elimination
- FDOT Tallahassee
- P Technical CC
- Pinellas Planning Agency
- Pinellas Sheriff safety committee
- Three Public Workshops
 - Over 150 attendees
- Individual Citizens
- Citizens Advisory Committee
- Citizens Walking tour
- ABC Action News
- The Dunedin Beacon
- Individual Commissioners

Results of Workshop #1 – Nov. 5, 2018

Skinner Blvd – Complete Streets





Top Recommendations from Public Survey

(Average Ranking from 1-5)

WORKSHOP #1, NOVEMBER 5, 2018

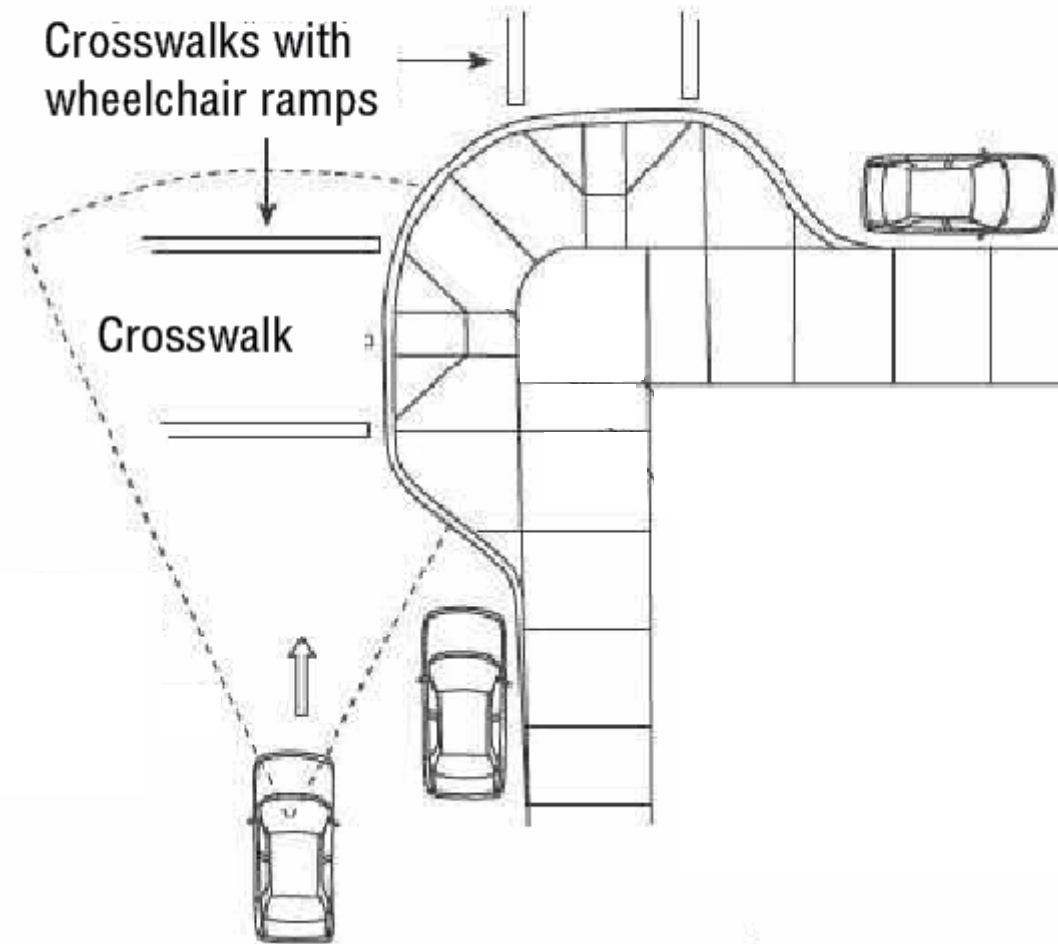
	Roundabout at Douglas Avenue			Roundabout at Martin Luther King	
	# of Responses	%		# of Responses	%
IMPORTANT	19	79.2		15	62.5
NEUTRAL	1	4.2		3	12.5
UNIMPORTANT	4	16.7		6	25.0

WORKSHOP #2, JANUARY 7, 2019

A1	2 EB lanes at Alt 19, narrow to 1 lane at Pinellas Trail	OR
A2	1 EB lane at Alt 19	
B1	Roundabout at Douglas	OR
B2	Two way stop at Douglas	
C1	Roundabout at MLK	OR
C2	Two way stop at MLK	
A1	<div></div>	5
A2	<div></div>	4
B1	<div></div>	13
B2	<div></div>	2
C1	<div></div>	13
C2	<div></div>	2

WORKSHOP #3, FEBRUARY 4, 2019

Based on the responses from Workshop #1 & #2, a handout was provided to attendees of Workshop #3 which shows the Complete Streets concept for Skinner Blvd. Attendees were asked to respond if they agree with the presented concept, including a roundabout at Douglas Avenue and a roundabout at Martin Luther King Avenue. 15 out of 17 respondents agree with presented concept.



MARCH

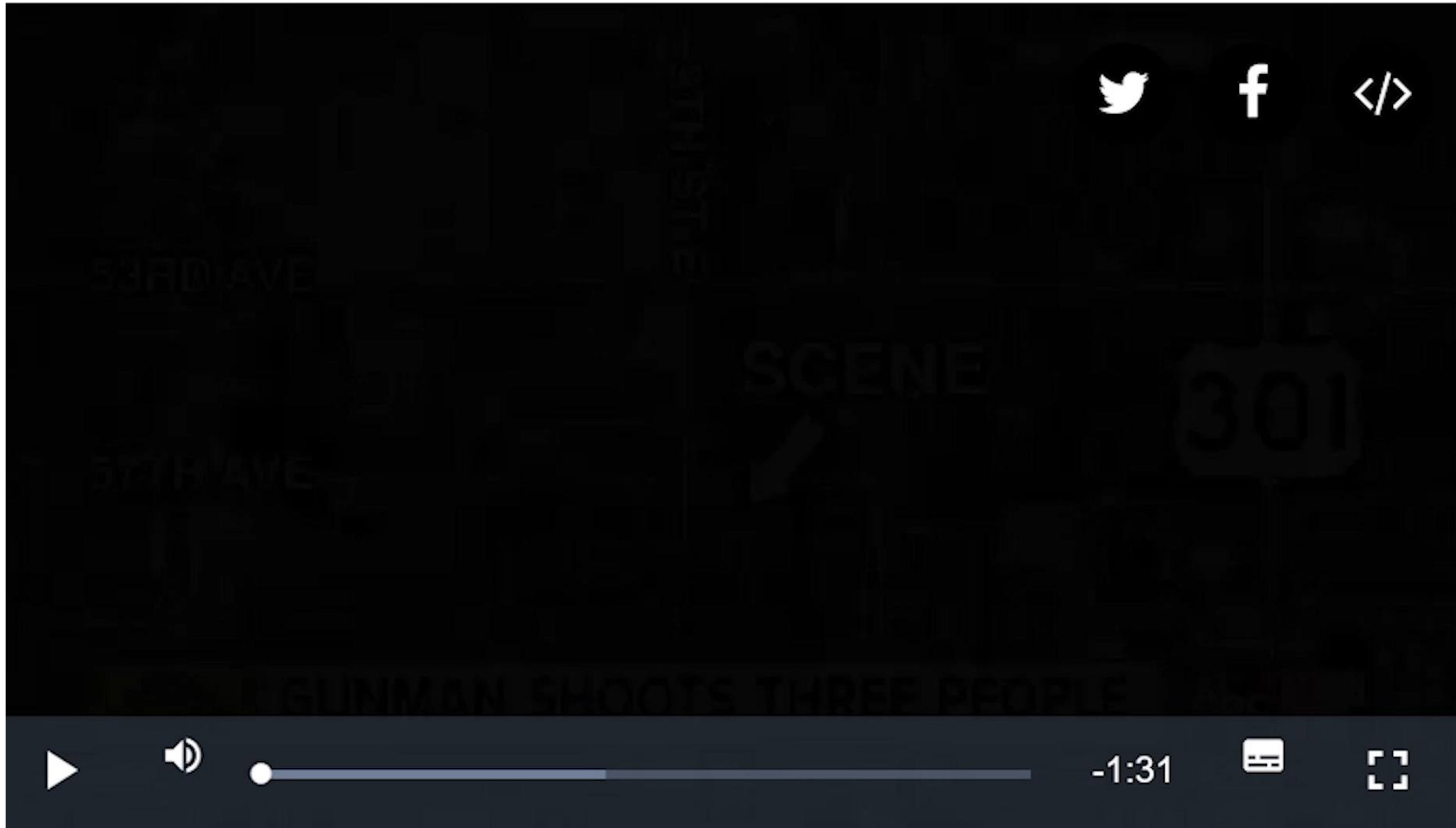
Dunedin Commission Workshop
Forward Pinellas Committees
Forward Pinellas Board

APRIL

Draft Report

MAY

Final Approval



Skinner Boulevard will be a catalyst for positive transformative change to this area of Dunedin

In closing, your input is extremely valuable for the future of Skinner Blvd.

COMMENTS



COMPLETE STREETS ARE FOR EVERYONE

Agenda Item: 3.c

Meeting Date: March 19, 2019

MEMORANDUM

To: City Commission

Date: 2019-02-27

From: Theresa Smalling

Subject: City Clerk Candidate Interview

Presenter(s): Theresa Smalling, PhD, Director of Human Resources and Risk Management

Recommend: Commission to interview candidate Susan Domen for the City Clerk Position

Epic Goal(s): Enhance community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.

Boards & Committees: N/A

Budget Impact: N/A

Past Action: N/A

Next Action: Continue with the interview schedule (see attached)

Attachments:

Background: Staff and Ms. Narloch, the Consultant who is currently assisting the City with the search for a new City Clerk, jointly agreed to interview a number of candidates for the position. After conducting interviews with the candidates, Staff now requests that the Commission interview the recommended candidate to determine if they should continue through the process. The Candidate's resume and cover letter are attached, along with an Interview

Booklet containing suggested interview questions.

Agenda Item: 4.b

Meeting Date: March 19, 2019

MEMORANDUM

To: City Commission

Date: 2019-02-28

From: Denise Kirkpatrick, City Clerk

Subject: City Clerk's Update

Presenter(s): Denise Kirkpatrick, City Clerk

Recommend: City Clerk's Update

Epic Goal(s): #5 Embrace community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.

Boards & Committees: N/A

Budget Impact: N/A

Past Action: N/A

Next Action: N/A

Attachments:

Background: N/A

Agenda Item: 4.c

Meeting Date: March 19, 2019

MEMORANDUM

To: City Commission

Date: 2019-03-06

From: Jennifer Bramley, City Manager

Subject: City Manager's Written Report

Presenter(s): Jennifer Bramley, City Manager

Recommend: Review and discuss "City Manager's Update"

Epic Goal(s): #5 Embrace community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.

Boards & Committees: Embrace community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.

Budget Impact: N/A

Past Action: N/A

Next Action: N/A

Attachments: [A. City Manager's Update-March 2019.pdf](#),

Background: N/A

City Manager's ^{Up}date

March 11, 2019

This ^{Up}date will refer to the events since the date of the last ^{Up}date of February 11th, 2019.

DUNEDIN PUBLIC LIBRARY

- Presented 8 tech classes with an attendance of 73 people
- Notary Service at Library –20 stamps
- Delivered 87 items to 15 users of our Homebound Delivery Service
- Dunedin Youth Volunteers donated 162.5 hours of their time
- Adult Volunteers donated 209.25 hours of their time
- 361 patrons utilized the study rooms
- 610 people visited the Branch Library @ the Community Center for the month
- 348 seeds packets “checked out”
- E-books checked out – 1710
- E-audiobooks checked out – 903
- 2 Exams proctored
- Interlibrary loan books obtained for Dunedin Patrons – 39 books
- 218 DVDs/CDs cleaned and put back in collection
- Webinars: TBLC Tech Talk, Library Standards & Outcomes, Small Business Programming, Homeless Library training set-up, Creating LCSH subheadings, Connecting with Your Cooperative, Creating Boundaries with Patrons, Recommended Read Alouds, Bridging the Word Gap
- Staff attended the following meetings: Commission Meeting, Dunedin Council of Organizations, Weekly City Department Head Meeting, weekly Library Management Team meetings, Cataloging Special Interest Group, Program planning meeting, Book Repair Workshop and Tyler-Munis Training
- All staff participated in Staff Training Day with training from Fire Department
- Library restrooms under renovations
- Staff attended Curtis Fundamental and Garrison Jones SAC meetings
- Partnership with Dunedin Fine Art Center on their library collection
- Hosted Friends of the Library Annual Book Sale
- Director worked on FY20 Budget
- Director attended Library Day in Tallahassee
- Youth Supervisor attend Juvenile Welfare Board Grade Level Meeting
- Dr. Sylvia Earle book signing and screening of films through Dunedin International Film Festival
- Started Great Decisions program
- Hosted final Humanities Council speaker series

STATISTICS

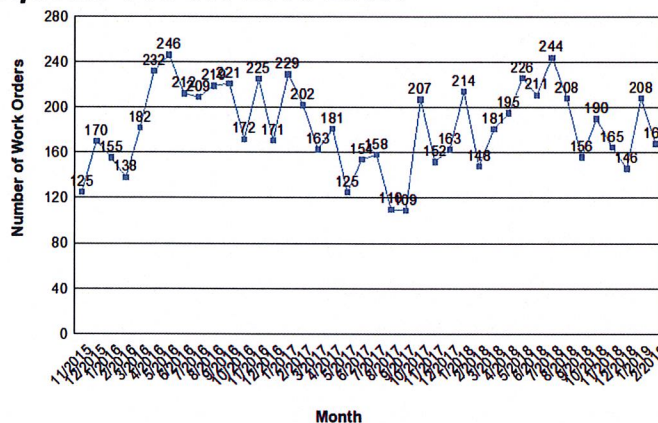
Door Count	26,872
Total Transactions	80,039
Average Circulation Per Hour	153.42
Adult and Youth Programs	107
Program Attendance	2179
Internet Usage (Adult & Youth)	3042
Wireless Usage	2167

INFORMATION TECHNOLOGY DEPARTMENT:

IT Services Help Desk Requests for the Month of February, 2019:

Monthly Ticket Counts		Tickets by Priority	
Tickets Created	168	Critical Tickets	1
Resolved Tickets	159	High Priority Tickets	28
Open Tickets	51	Low Priority Tickets	139
Malware Tickets	0	Project Tickets	0

IT Services Help Desk Requests YTD for 2016-2019:



- During the month of February 2019, IT Services received 168 new on-line help desk support tickets. IT Services is averaging approximately 188 help desk tickets per month.

On-Going IT Projects:

- ERP (Enterprise Resource Program)** – This capital improvement project will replace the current financial system and the existing HR payroll and time-keeping programs. In July of 2017 the City Commission approved the purchase of the new ERP solution from Tyler Technologies. This solution included their Munis financials/payroll packages, ExecuTime for time keeping and EnerGov for permitting, cashing and a citizen self-service portal. The proposed time line for all phases of this thirty-three month project will be as follows:

ERP MODULES IMPLEMENTATION TIME LINE	KICK OFF	LIVE DATE
Phase 1 - MUNIS Financials, Procurement, Reports and Document Mgt.	November , 2017	April, 2019
Phase 2 - ExecuTime Time & Attendance	November, 2017	August, 2018
Phase 3 - EnerGov (Permits/Buildings/Citizen) and A/R & Collections	May, 2018	January, 2020
Phase 4 - MUNIS Payroll/HR (Migrate from Sungard)	January, 2019	July, 2019
Phase 5 - MUNIS Work orders, Fleet & Facilities Management	October, 2019	July, 2020
Phase 6 - MUNIS Utility Billing	October, 2019	July, 2020
Estimated ERP Project Completion Date	July, 2020	

Phase 1 of the ERP solution started in October. The City's Finance Department has completed the analysis design and setup. Conversion of all data files is currently being worked on and Power User training will begin in February 2019. End-user training on the Phase 1 modules will commence in March 2019. The go-live date for this project phase is scheduled for April 1st, 2019.

Phase 2 of the ERP solution started in November of 2017 and went live in August 2018. Staff from various departments were involved in the test pilot group and simultaneously worked on both the new and old time keeping systems. New touch-screen time clocks with magnetic card readers were tested and will be installed in November. The new mag-cards will allow the employee to "swipe" their card for clocking-in and out during the day. Should the City implement a mag-card reader system for door access throughout their facilities, the same employee mag-card can be used on the building doors. This will provide a means of security for the employee and the City to gain access into a building.

Phase 3 of the ERP solution includes the community development and infrastructure system, referred to as EnerGov. This system will include the building, code enforcement, permitting, inspections and citizen self-service portal. The EnerGov module will be integrated with the county GIS mappings and Pinellas County property tax database. Phase 3 is planned for an 18 month implementation. Data and process analysis are currently being implemented for this project to build the infrastructure.

Phase 4 of the ERP solution includes the Human Resources, Payroll and Applicant Recruiting/Tracking modules. The official kick-off of this event was held on January 22, 2019. This module will incorporate an Employee Self-Service aspect that allows City staff to remotely access their personnel records, make changes to deductions, and update their personal information, as well as accessing and printing all pay statements and forms via the online portal. The Applicant Recruiting/Tracking module will allow candidates to apply online for City jobs and track their progress. The go live date for Phase 4 is scheduled for late July of 2019.

- **Permit Data Transmittal to Pinellas County Appraiser Office** –This on-going monthly project includes a transmittal of updated City permit data to the County's database.
- **Software Licensing Compliancy** – IT Services is continuing an internal review of all software applications installed on City-owned computers, laptops, tablets and mobile devices. The goal of this project is to have accountability of all software licenses purchased and to be in compliance with all applicable laws.
- **IT Hardware Equipment Replacements** – The City has adopted a five year cyclical replacement for its desktop computers, laptops and network devices. The IT Services staff are in the process of pricing out the one hundred twenty (120) desktop computers, laptops, tablets and ten (10) network switches that are all scheduled for replacement in 2019.
- **Network Switch Upgrades** – The IT Department will continue upgrading their network switches throughout the City to replace devices determined by the device manufacturer to be vulnerable to power failures. There is no cost to the City for the equipment upgrades as they are under warranty. The replacement of the equipment will be scheduled during the weekends to minimize the impact on the City staff.
- **Intranet Website**– In collaboration with various other departments, the IT Department is working on a secure Intranet website for employees to access outside of the City's network. An intranet is a private network accessible only to City staff. Generally a wide range of information and services from the City's internal IT systems are available that would not be available to the public from the Internet. This Intranet site will allow City staff to access employment-related

information from any internet browser that is traditionally only available while logged into a City computer. There are 5 essential purposes of a City Intranet:

1. *Deliver employee content*
2. *Be a key communication tool*
3. *Enable collaboration amongst City staff and departments*
4. *Support the culture of the City*
5. *Create efficiencies through supporting business activities*

- **Font/Size and Signatures in City Email Accounts** – The IT Department will be implementing a group policy where all City email accounts use the official character font of Arial and the font size of 12 in all email correspondence. In addition, all staff will be provided with instructions on how to create signature lines in their email accounts that follow a standard business practice.
- **Telephone System Upgrade** – The IT Department is working on plans to upgrade the City's current telephone system servers. This project will include an upgrade to the existing servers and services only, while retaining the telephone desk sets to save costs. Upon Commission approval, implementation of the new telephone system will occur in March of 2019.
- **ERP Project Phases 5 and 6** - The IT Department is working on the pre-planning stages for the upcoming additional phases to its ERP project solution in 2019. The ERP Phases 5 includes the Global Works Orders, Fleet and Facilities Management modules and the ERP Phase 6 which includes the Utility Billing module, are both slated for an implementation start date of October of 2019. Both Phases 5 and 6 are anticipated to be completed by October of 2020. The implementation and training of each ERP Phase requires the cooperation and collaboration of staff from every City department.

CRA/ECONOMIC & HOUSING DEVELOPMENT

Patricia Corridor

- Staff has met with Landscape Architects, Tobin Properties, and owners of the Dunedin Plaza and with the County Economic Development office to discuss and build a strategy for the Corridor. Staff will present an outline plan at the March 19, 2019 Workshop.



DEEP Project

- **City Hall** – Staff has been working with Harvard Jolly to coordinate meetings with all departments involved in the space needs assessment for the new City Hall complex. A public meeting has been scheduled for March 19 at 6:00pm at the Library. As part of the scope Architectural Consultant, Harvard Jolly will be asked to design 3 options for City Hall placement subject to City Commission approval and will present concepts to Commission at the May 14th Commission Work session.
- **Gateway** – At an upcoming Commission Workshop is being schedule to look at the new Gateway site plans.

CRA/CRAAC

- Staff has completed the FY 2018 CRA Annual Report and will present the report to the CRAAC and to the CRA at the March meetings.
- Staff has been working on a transit ride service for Downtown. Local Tiki Rides, a FREE ride service for Downtown Dunedin has been recommended by CRAAC. The final agreement will be brought to the CRA in March for final approval.



Affordable/Workforce Housing

- Langton & Associates has been hired to conduct the affordable/workforce housing assessment and will present their findings and strategy for implementation at the June 18, 2019 Commission Workshop.

- Staff has been working to assemble the resources and partners for an affordable/workforce housing project.

Skinner Blvd Road Project

- Staff have been preparing staffing for the Skinner Blvd findings for the March 19, 2019 Workshop.
- Staff has submitted the safety grant application for Skinner Blvd. This is a \$500,000 Highway Safety Grant which will help fund a portion of the Skinner Boulevard Complete Streets Corridor Improvement project.

Downtown Projects

- Staff completed enhancements to the entrance sign at the John R. Lawrence Pioneer Park.
- Box Car renderings for enhancements have been approved and work should start soon.
- The Downtown Market and the Arts and Crafts Events continue with great success.
- Staff continues to attend the monthly DDMA and Visit Dunedin meetings.
- Eight Commercial Façade Grants have been awarded to Downtown Businesses.
- The new Artistic Bus Shelter is underway. Next steps are to enhance the pad for the Shelter siting.

Douglas Avenue

- Community Redevelopment Agency approved moving forward with design for raised crosswalks as a measure to enhance walkability on Douglas Avenue near the Artisan and parking Garage.
- Staff is working to enhance lettering to be more artistic at Douglas/Skinner intersection.

Business Recruitment and Retention

- Staff continues to promote Dunedin as a healthy and inviting business environment by recruiting through entrepreneurial efforts and meeting with new business prospects.

HUMAN RESOURCES

Recruitment & Selection:

- Total applications received: 94
- Positions posted during the month of February: Accountant/Financial Analyst
- The Building Inspector I-IV (Bus. & Family Dwelling & Plumbing and Mechanical), Parks Maintenance Worker I, Public Services Maintenance Worker I, Wastewater Maintenance Mechanic and Wastewater Service Worker positions are in the selection phase.
- The Lifeguard I & Recreation Leader positions are seasonal and open until filled.
- The Firefighter/Paramedic/EMT position is posted year round.
- Employees hired during February:
 - Michael Simeone, Wastewater Plant Operator Trainee, February 4
 - Susan LaPaugh, Library Aide, February 6
 - Employee Promotions during February:
 - ✓ Scott Caterson, Sr. Accountant, February 13
 - ✓ Thomas Cameron, Fire Lieutenant, February 19
 - ✓ Matthew Adams, Sr. Water Dist. Tech., February 27
 - ✓ Richard Wicks, Sr. Water Dist. Tech., February 27

Employee Benefits:

- Self-Insured Medical Claims Experience: Total Paid Medical & Pharmacy claims for February was \$215,588.31 which was a 10% increase over January's totals. The average weekly claims for February were \$53,897.08.
- Humana GO365 Wellness Program: Number and % Status of Participants, with Blue as the Starter level and Platinum as Highest level:

	<u>Employee Count</u>	<u>Participation Level %</u>
Platinum	41	14%
Gold	45	15%
Silver	63	21%
Bronze	80	27%
Blue	68	23%
Total Eligible Employees	297	100%

- **Family Medical Leave Act (FMLA):**
 - Number of Employees with approved/pending FMLA: 15 - (Regular - 5, Intermittent - 10, Pending - 0). Number of new requests in February: 2
- **Other (Non-WC, Modified Duty)**
 - Number of employees currently working on a modified schedule (some restrictions) – 1
- **Records Requests:** Number of Records Requests processed: 2
- **DROP (Deferred Retirement Option Program):**
 - Number of Employees in DROP: 17
 - Employees who entered DROP during February: 1
- **Performance Management:**
 - Number of Disciplinary Actions: 2
- **Employment Separations (Regular Full- and/or Part-Time):**
 - Number of Separations from Employment: 0
- **Risk Management:**
 - Workers' Compensation:
 - Number of new workers' compensation claims: 0
 - Total current open workers' compensation claims (2018-2019): 4
 - Employees on light duty: 0
 - Employees out of work: 0.
 - Property/Liability/Motor Vehicle Claims:
 - New Property/Liability Claims: 0; total open cases = 10
 - New Moving Vehicle Accidents: 0; total open cases = 1
 - Cases Closed During the Month:
 - Worker's Compensation Claims: 2
 - Property/Liability Claims: 9
 - Moving Vehicle Accidents: 0
 - Subrogation Recovery by The City: (the process by which the City collects money from the party at fault (or their insurance company) in order to **recover** funds that have already been paid) = \$8,857.76
- **Safety:**
 - 52 City of Dunedin employees completed 64 online safety training courses during the month of February
 - City Wide Driver training was completed February 7
 - The Quarterly Insurance Claims review was held February 26
- **Other:**
 - Human Resources and Risk Management Dept. staff attended the Phase 4 of the Tyler ERP Kickoff training for the HR/Payroll module during the week of February 18th.

PARKS & RECREATION

Parks & Recreation Administration:

- Conducted the annual Strategic Planning and Staff Retreat for the Parks & Recreation Department and established goals for the next fiscal year.
- Prepared for and conducted two public meetings on February 19 at Curtis Fundamental Elementary School and February 20 at the Hale Senior Activity Center to discuss the construction process of the Dunedin Stadium.
- Finalized the Parks & Recreation Department operating and capital budget proposals.
- Finalized the draft language for the new Parkland Dedication Ordinance and sent to the City Attorney for review and comment.
- Continued preparation of the required Due Diligence for the Hammock Park land purchase and FCT grant requirements.
- Met with the City Attorney regarding clarification of needed liability waivers to allow for possible expansion of online transactions and increased customer convenience.
- Attended various training sessions for the new Tyler Munis software system.
- Finalized the proposed Recreation and Open Space element of the Comp Plan and provided input for the Conservation element.
- Continued design of the replacement playground equipment at the MLK Recreation Center.
- Received confirmation for a delivery date of March 25 for the replacement playground at the VFW. A check presentation from Post 2550 is scheduled for March 5, 2019.
- Relocation of the playground at Vanech Park to the Dunedin Community Center began on February 25.
- A grand re-opening celebration of the Achieva Paw Park was held on February 2, 2019. Also, the final amenity of a shade structure was installed.
- Continued to plan and meet with contractors to replace two aging shelters at Hammock Park.
- Continued discussions with Engineering staff regarding the permitting process and cost estimates for the dredge project at the Dunedin Marina.

Marketing:

- Finalized, printed and distributed the Summer "Camp Dunedin" Magazine. Copies were delivered to various City facilities and promoted through the City website and camp webpage, social media and emails sent to City staff and E-notify subscribers. Camp registration opens March 13; Camps begin June 3.
- Attended the annual Department Staff Retreat to review current goals, accomplishments, trends, challenges and to develop new goals for next year.
- Reviewed and enhanced the WebTrac Online Registration webpage design in order to make it more appealing and user-friendly. Began creating images for each of the programs and events to make it more attractive, catching the reader's eye and giving each program proper visual representation. Incorporating new images also makes it easier for readers to view and scan the information at a glance. Work to continue into the following month/s.
- Coordinated with the Community Relations Department to promote Parks & Rec events on Dunedin TV.
- Designed, reviewed and printed various types of marketing materials, including posters, postcards and flyers for upcoming Department events and recreation programs.
- Printed and distributed the monthly Community Events Calendar and populated information on the City's website calendar. Continually maintain calendars with new information, revisions and additions.

- Continued to create, promote and monitor Department events, recreation programs and park announcements on social media, including Drive-In Movie, Bunny Brunch, Flashlight Egg Hunt, FunFest, summer camp, hiring seasonal positions, new programs, etc.
- Continued to oversee and maintain Department webpages including populating new information, updating and reviewing content, digital photo editing, creating news stories, e-notifications, events and troubleshooting website issues.

Special Events:

- Honu Anniversary Event – Great event with 84 people seated. The fire dancers were the hit of the show.
- United Faiths Walk of Peace – Attendance was approximately 250. Awesome event with a variety of faith leaders on stage at Pioneer Park. Rabbi Danielle got everyone to singing joyfully in Hebrew. The walkers also really took the instruction to “walk with someone you don’t know” to heart, because several people commented that they talked to many new folks this year.
- History Comes Alive – A beautiful day with 350 in attendance.
- Academie da Vinci Run for the Arts 5K – Eighty-eight (88) participants. Commissioner Gow stopped by and started the race.

Recreation:

• Community Center:

- Fifteen (15) rentals brought in 450 patrons. Rentals included City and Community meetings, a bridal shower, Dunedin Junior Falcons Football meetings, Dunedin Little League meeting, a Homeowner’s Association meeting, two birthday parties and a Celebration of Life.
- AARP began offering their free tax aide service to the public on Thursdays and Fridays. Each day filled up with 20 participants daily. The volume of phone calls and walk-ins of inquiries about the free tax aide has also increased by 30%.
- The Dunedin Showcase Kids Theater put on two shows of “Fair Tale Misfits.” Each night was sold out. More than 150 people per show.
- Happy Taps and Friends put on a musical show and fundraiser to help raise money for the American Cancer Society. This popular show included singing and dancing to popular old tunes. A total of 300 patrons were in attendance. They raised \$1,500.
- The Homeschoolers of Pinellas children returned for the spring and will be at the Center each Wednesday until summer. This program has the building at maximum capacity of 85 families attending.
- The Chorus Concert “Hidden Talents II” showcased the hidden talents of the chorus members. This concert brought in a sold-out crowd with 500 in attendance.
- The Dunedin Concert Band put on a concert titled “Thanks for the Memory.” This was the first sold-out crowd under the direction of Stephen Brown with over 400 people in attendance.
- Dunedin Showcase Adult Theater returned and hosted auditions for their May show. Around 15 adults are expected to appear in May’s show titled “Sherlock Holmes & the Spinsters of Blackmead.”
- The Creative Artists Guild Workshops continued monthly. Participants can register for one class each month, which included painting, carving, paper mache and ornament making. Fifteen (15) people have signed up.
- Toronto Blue Jays spring training began and Hale Senior Center has sent over their Dulcimer instrumental group and Mah Jong board game group to the Center during this time.

- The Center continued to see an increased volume of patrons signing up for Recreation ID cards and getting involved with fitness, certain programs and activities that we offer.
- **Fitness Center:**
 - Fitness Center visits and group exercise attendance totaled 4,745 for the month of February.
 - Fitness/GEX class drop-in attendance: 108
 - Chair Massages: 340 minutes performed at the Community Center
 - The Center hosted our first Fitness Glow Party on February 22 that was a success with 30 participants and included give-a-ways, raffle, snacks and glow shirts, sticks and paint.
- **Athletics:**
 - Sixty (60) players for Youth Flag Football.
 - Over 50 kids enrolled in Track. The first meet was held on February 6 and the next meet is scheduled for March 6.
 - Twenty-five (25) athletic rentals were held in February.
 - Over 70 participants in tennis for the month of February.
- **Martin Luther King, Jr. Recreation Center/Youth Services:**
 - February 2nd - All Before/After School Staff attended continuing education training presented by Pasco Learning and Activity Centers of Enrichment.
 - February 18th- TGFH Day--School-age children spent their day off of school with us enjoying a trip to Airheads.
 - February 22nd - The Youth Advisory Committee and Staff hosted Midnite Madness, a special event for 120 teens and tweens. The event provided a night of fun and excitement battling through two extreme inflatables: zorb balls. Other event activities included laser tag, game raids, mini skate park jams with snack food buffets, music and raffle prizes.
 - February 23rd-Staff began parking for Blue Jays Spring Training games.
 - Weekly gymnasium rentals remained steady as basketball season continued.
 - Staff worked on planning and preparing for boys' high school basketball leagues to begin in March.
 - Staff completed beginning FEMA training on the Incident Command System.
 - Staff worked on future projects including Summer Camp planning/training/hiring/marketing, Flashlight Easter Egg Hunt, Spring Fling Camp and FRPA Summer Games Workshop.
 - Supervisory staff worked on finalizing the hiring process the vacant Recreation Leader II position.
 - Staff reviewed/updated Summer Manual and Staff In-Service Training to stay abreast of child care trends and best practices.
 - Staff worked with Promise Time facilitators to schedule overlay enrichment programs at Dunedin and San Jose Elementary Schools.
 - Garrison Jones Elementary Before/After School Program received 100% compliance on annual licensing inspection.
- **Hale Activity Center:**
 - Held 59 adult classes and programs for a total participation of 3,524.
 - President's Banquet was sponsored by Brookdale Senior Living Beckett Lake and had a participation of 73.
 - Held 2 meetings with an attendance of 22.
 - Held a public meeting on Stadium Construction with an attendance of 120.
 - Held trips to Fletcher's Dinner Theatre with an attendance of 32 and the Ringling Museum of Art with an attendance of 38.
 - Project 18 Big Band Dance & Concert had an attendance of 82.

- Held 2 rentals with an attendance of 300.
- Total attendance for the month of February was 4,191.
- Hale Center staff and volunteers have been giving many tours of the facility and explaining the Center's program offering. Staff also prepared for the TBJ spring parking operation.
- **Highlander Pool**
 - Sprayground repairs consisted of: new shade structure on the west side of the sprayground, repaired timer, repaired plumbing to features, repaired features (dolphin, gator and barrel), repaired spinnaker, caulked slide and repaired sprayground pump room shade (originally thought it needed to be replaced).
 - Repaired vacuum for all bodies of water and repaired returning cracks on the pool deck.
 - Scheduled termite elimination at pool shelter and shed.
 - Worked with Float Fit instructor in preparation for first class in April.
- **Parks:**
 - The Athletic Field Crew spent the entire month preparing for Little League Opening Ceremonies. Cut out all of the field edges, added clay, roto-tilled and levelled all 7 fields. Replaced damaged sod on fields 1, 2 & 7. Replaced the wooden bench seats in all 4 dugouts on fields 5 & 6. Cleaned up leaves all throughout the park and disposed of them. Mowed all of the common grounds, edged all of the sidewalks and trimmed around all of the trees. Pressure washed all sidewalks and dugout floors, as well as all of the bleachers, bleacher canopies and dugout canopies. Removed all of the old mulch from the patio between fields 1 & 2 and replaced it with new mulch. Replaced an old wooden scorer's table from field 2, with an aluminum table salvaged from Vanech. Were able to remove an old wooden light pole that had become hazardous from behind field 7.
 - Hosted an N.S.A. fast-pitch softball tournament on 2/24/19.
 - Top-dressed all 4 soccer fields at Jerry Lake to repair the damage from the fields being so heavily used.
 - Trimmed/raised up all of the trees at Jerry Lake and removed 2 hazardous laurel oaks from the parking lot.
 - Installed new benches at Eagle Scout Park.
 - Repaired floating pier at Weaver Park.
 - Assembled and installed new picnic tables at Highlander Pool.
 - Cleaned Dunedin Stadium after Spring Training games.
 - Shelled the Dunedin Fine Art Center area.
 - Provided logistical support for a variety of events and rentals, including the CRA 30th Anniversary Celebration, Arts & Crafts Festival, Midnite Madness, Run for the Arts, History Comes Alive and Downtown Market
 - Completed monthly safety checks of parks, playgrounds, and parking lots.

FINANCE

- Completed 2018 fiscal year end Final Trial Balance.
- Finance trained employees for the new software (Munis) by teaching the following training classes: New Software Introduction, General Billing, Procurement and A/P Invoice Processing.
- Changed banks from Bank of America to Wells Fargo, effective March 1, 2019.
- Completed annual Unclaimed Property due diligence as required by state statute.

CURRENT BID & RFP STATUS LIST

- **RECENTLY AWARDED**
 - Bid 19-1120 is titled "Application of Crack Seal and Microsurface on Various Street Locations in Dunedin, Florida." The contract was awarded at the February 5, 2019 meeting.
 - RFQ 19-1117 is titled "Architectural Services for a New Dunedin City Hall." The contract was awarded at the February 7, 2019 meeting.
 - RFQ 19-1119 is titled "Construction Materials Testing and Inspection Services." The contract was awarded at the February 19, 2019 meeting.
- **SCHEDULED FOR CITY COMMISSION DISCUSSION**
 - Bid 19-1122 is titled "Lift Station #8 and #15 Emergency Pump Replacement." This project is scheduled for discussion at the March 5, 2019 City Commission meeting.
- **UNDER EVALUATION**
 - N/A
- **ACTIVE ON THE STREET**
 - RFQ 19-1123 is titled "Engineering Design Services for WWTP Electrical System Upgrades." Qualifications submittals are due at 2:00 pm Tuesday, April 2, 2019.
- **UNDER DEVELOPMENT**
 - RFP 19-1124 – Furnish & Install Shade Structures at Two City Locations
 - RFQ 19-1124 – Architectural Design Services for a Building Repurposing

BUDGET

- Reconciled FEMA expenditures;
- Submitted January reimbursement request to County for December stadium expenditures;
- Carry-forward amended budget was presented and approved by Commission;
- Updated FY2019 CIP sheets to a newly revised FY2020 format and distributed to departments for review and FY2020 update;
- Distributed a new Business Plan Initiative request form to Departments for submission of new FY2020 Business Plan initiatives;
- Opened and updated the FY 2020 Budget Entry Module in Naviline for Departments to enter and update FY2020 line item budgets.

February 2019 CRF:

Early CRF payoffs: 1 totaling \$347
New CRF loans: 3 totaling \$4,847
CRF paid at install: None
CRF reaching full amortization: 6

PUBLIC WORKS AND UTILITIES DEPARTMENT:

Engineering Division:

Utilities Section

- **WWTP Denitrification Filter Building Repair & Rehabilitation –**
 - This project consists of the removal and replacement of twenty (20) valves and actuators for the denitrification filters, removal and replacement of two pumps and check valves, and repair of damaged concrete portions of the filter building. To perform the work, insertion of eight line stops are required to isolate portions of existing piping and valves. In addition, all piping corresponding to replaced valves will be painted.
 - SGS Contracting Services was awarded the contract in the amount of \$697,400 on April 19, 2018; the Pre-Construction meeting was held on May 29, 2018. Due to long lead times

for the valves and actuators, the “NTP” was issued for August 20, 2018; with project completion anticipated on or before June 12, 2019.

- To date, the Contractor has removed and replaced Backwash Pump #1 & #2, and associated piping and valves. Both pumps have been operating successfully with no problems. Wastewater staff has assisted in disconnecting electric conductors, tagging/lockout all electrical equipment and reconnecting the electric for startup.
- All of the new Filter Valves and Pneumatic Operators have been delivered and are on site. Contractor is continuing to work on the installation and operation of the new filter valves. Wastewater staff will be coordinating the draining of the filter basins with the contractor as needed. Final Completion is anticipated to be in May.



Installation of Line Stops



Installation of new Pneumatic Valves

- **Water Treatment Plant – Design Build –**

- The Water Treatment Plant (WTP) Refurbishment Project will rehabilitate / replace the existing 9.5 MGD treatment plant and ensure the ongoing production of high quality potable water to the City of Dunedin’s residents and customers. This is a Progressive Design-Build project which consists of two phases. Phase I, included pilot testing (already completed) and detailed design to 90% in order to establish a Guaranteed Maximum Price (GMP) for construction. Phase II, includes completing detailed design, construction, commissioning and turnover to the City.
- Phase I, detailed design has been completed. The completed set of plans is being issued for construction by the design-builder.
- The City received the GMP and after negotiations, the agreed amount was \$26,689,940 with an additional \$1,334,497 (5%) in Owner’s contingency for unforeseen conditions for a total amount of \$28,024,437. The GMP was brought before the Commission for consideration of conditional award on March 7th, subject to FDEP SRF Construction Loan approval, anticipated in May 2019.
- The City is slated to receive a low-interest State Revolving Fund (SRF) loan for construction in the amount of \$31,443,418 (*the Total GMP amount with an additional 10% for construction and technical services contingency added by FDEP and \$616,537 Loan Servicing Fee*). The FDEP SRF Loan approval is a “Pay as you Draw Against” amount; as such, the City is only obligated to repay the actual amount of the loan it uses. Approval of application for the SRF construction loan funding was brought before the Commission for consideration on March 7th.

- **Lift Station 8 & 15 Emergency Diesel Pumps –**

- These Emergency Diesel Pumps will automatically turn on in the event of a power outage, thus minimizing the need for wastewater staff to physically access the stations to respond to an emergency power outage. In addition, the back-up pumps are designed to handle

above normal flows to the stations during inclement weather, in an effort to minimize SSO's (Sanitary Sewer Overflows).

- The Bid Opening for the project occurred on January 8th in which seven (8) Contractors submitted bids. The project was awarded to Danus Utilities, Inc., on March 5th, in the amount of \$476,245.00. It is anticipated the Notice to Proceed will be in April 2019.

- **Wastewater Treatment Plant SCADA System Upgrades –**

- The City of Dunedin intends to upgrade its existing PLC's and 'InTouch' application in the Advanced Wastewater Treatment Facility (AWWTF) and Collections system. The scope of work includes: materials, installation, testing, and commissioning of existing Local and Remote Telemetry Units, PLC's, network equipment, power supplies, terminal blocks, wire, wire ways, surge suppression, cellular communication modems, mounting hardware, & computers.
- The City has awarded final design and completion of panel construction drawings to McKim & Creed. The design portion began in January and is approximately 50% complete.
- The project is expected to be bid in the second quarter of 2019, with construction expected to be complete by approximately the third quarter of 2020.

- **Wastewater Lift Station #3 Force Main Replacement –**

- The City of Dunedin intends to replace the aged force main from Lift Station #3, and make some modifications to the wet well of Lift Station #3. This force main is cast iron and was originally installed in the 1960's. Failure of the aged pipeline (either by a pipe break or leak) would result in an unauthorized raw sewage discharge and present a public health hazard. The replacement force main will be HDPE and/or PVC.
- The City has awarded design, permitting, and bid document preparation to Ardurra. The design began in February and is approximately 80% complete. The final bid package is expected to be completed in April, and bid in the second quarter of 2019.

- **Wastewater Treatment Plant – Electrical System Upgrades**

- The City of Dunedin intends to replace the City's Motor Control Centers (MCC's), switchgears, breakers, add localized generators and related electrical equipment at its Wastewater Treatment Plant, and the electrical equipment, starters, etc., at the City's 44 Lift Stations. The electrical equipment at the WWTP and lift station has reached the end of useful life and maintenance has become difficult to perform, and parts a challenge to acquire. In addition, new equipment has increased safety measures for operational and maintenance staff.
- To complete the design portion of this work, the City advertised a request for qualifications (RFQ) to receive submittals from qualified firms for review and award. The City is slated to receive submittals in April for review.
- Following review, award of the design portion of the work is expected to occur in the second quarter of 2019.

Roadway Section

- **Fenway Street Crosswalk –** This Edgewater Drive crossing is in the final design phase and expected to be constructed in the second quarter of 2019. Clearwater Gas has moved its line marker. Engineering to finalize work request in March.
- **Main Street and Edgewater Crosswalk –** This crossing will be delayed as FDOT has included it in their FY2020 resurfacing project. FDOT is planning on milling and repaving this section of the road and will re-align the crosswalk, modifying curbs and sidewalks as necessary. Once completed, the City will install the flashers. The City will continue design of the new crosswalk on the west side of the intersection.

- **Milling & Overlay** – The 2018 annual paving contract was awarded to Gator Grading & Paving, LLC on October 30th in the amount of \$522,673.20. A Pre-Construction Conference was held in January. The Contractor began roadway work on March 1st and completion is expected by June.
- **Crack Seal, Micro Surface and Full Depth Reclamation** – This project was awarded to Asphalt Paving Systems (APS) on February 5th in the amount of \$552,678.10. Construction is anticipated to begin in April.
- **Application of Asphalt Rejuvenating Agent** – This project was awarded to Pavement Technology, Inc., in the amount of \$38,597.98. Application of the asphalt rejuvenating agent was completed in February.

Drainage / Interdepartmental Support

- **Interdepartmental Support:**
 - **Marina Sediment Removal Project** – The City Commission approved an authorization request for \$62,430 on August 21, 2018 for a natural resources survey (completed), field bathymetric survey (completed), and field geotechnical data collection (completed) in order to finalize Phase 1 of the project, and prepare permitting submittals. Reports of the natural resource, bathymetric and geotechnical findings were provided to the City in December. The Consultant submitted the permit applications to both the ACOE and FDEP in November and December, respectively. The FDEP permit is complete, with the City seeking clarification on where disposal of sediments must go. The CORP is still reviewing their permit. Cost estimates have been provided by the consultant based on all material going to the landfill.
 - **Marina Boat Ramp Replacement** – The concrete boat ramp to the Sound had been damaged by loss of beach and wave erosion undermining the ramp, resulting in the need for replacement. Staff submitted and received an Exemption Verification from the Florida Department of Environmental Protection (FDEP) that allowed for removal and replacement with a ramp of similar size and location without permitting. Demolition of the existing ramp was completed by staff from the Public Services Division in mid-January. Final plans for a replacement ramp are currently being reviewed.
 - **Idlewild Ditch Project** – The City Commission approved an authorization request for consulting services in the amount of \$49,996 on August 21, 2018 for the Idlewild Ditch Project, which will address erosion and sediment issues affecting adjacent properties, and the City maintained ditch system. The consultant (ADA) has submitted the 100% construction plans for review. The SWFWMD (regulatory agency) permit application was approved in February. The project is expected to go out for bid in March.
 - **Fern Trail Boardwalk** – This existing trail in Hammock Park floods and is periodically closed to preserve the native species along the trail. An elevated boardwalk was designed above existing grade to ensure this trail can be enjoyed year-round, while the natural wetland and vegetation is not be disturbed. The project was bid in November and bids opened on December 11, 2018. The low bid amount was significantly higher than what was available in the budget and it was decided to not award a contract. Alternative options to a fully elevated boardwalk are being explored.

Development

- **Site Infrastructure / Development Review Participation:**
Projects discussed / researched as part of DRC meetings – (2)
Site / Infrastructure plan sets reviewed – (2)

Public Services Division:

Streets Section

- Continued new installations and repair of concrete sidewalks (2,327 SF).
- Removed/replaced military and event banners.
- Staff continues right-of-way tree trimming Citywide:
 - Trimmed and hauled tree canopies for roadway clearance
 - Trimmed hardwood trees and palms (165 trimmed, 17.1 tons hauled).
 - Completed trimming Grove Terrace Subdivision
 - Continue trimming Virginia Park / Dexter Park tree canopy for roadway clearance.
- Continued Traffic Sign & Post maintenance Citywide:
 - Manufactured (74) new signs, and replaced (58).
- Repaired utility cuts for the Water and Wastewater Divisions (4 Repairs).
- Continued hauling concrete and asphalt to recycling plant, as needed (37 tons hauled).
- Installed ADA ramp for handicap boat lift at Marina
- Rebuilt Main Street brick entrance sign
- Regraded Victoria Drive, unimproved roadway
- Installed VMB's for History Comes Alive event
- Forklift certifications for 8 employees
- Safe driver training for 8 employees
- Installed PSTA banner for Park & Ride
- Re-painted speed humps, caution strips



- Provided Special Event support –
 - Downtown Arts & Crafts
 - CRA 30 year celebration
 - Achieva Shredfest
 - Honu Anniversary

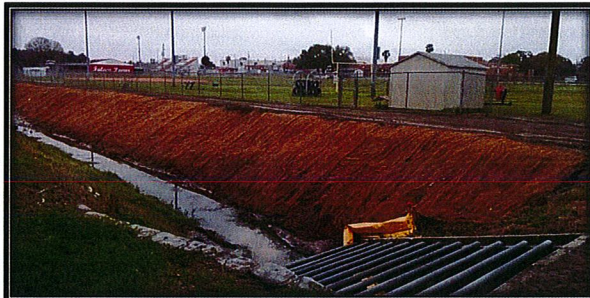
Stormwater Section

- Cleaned 14,339 linear feet of stormwater piping



- Continued slope ditch mowing
- Continued ROW mowing

- Continued residential street sweeping activities:
 - Hauled 25.1 tons / 42 cubic yards of street sweeping debris to the County landfill.
 - Hauled 5.8 tons / 12 cubic yards of catch basin debris to the County landfill.
 - Hauled 7.1 tons / 12 cubic yards of CDS debris to County landfill.
- Continued catch basin repairs Citywide (5).
- Repaired stormwater pipe at 2640 Michael Place
- Forklift certification for 12 employees
- Safe driver training for 12 employees
- Repaired Dunedin High School ditch from washouts



- Continued ditch maintenance, and stormwater pipe maintenance and repairs Citywide.

Stormwater Program Coordinator

- Mangrove trimming throughout the City of Dunedin began on March 4th.
- Attended Pinellas County MS4 quarterly meeting. Stormwater Enforcement was the main topic of discussion, and structuring ordinances for proper enforcement within a municipality.
- Aided in the development of the Conservation Element of the Comprehensive Plan for incorporation of sea level rise, water quality, and other environmentally sensitive topics.
- Assisted Pinellas County with the Lofty Pine septic to sewer State Appropriation application.
- Attended the Local Mitigation Strategy Working Group meeting.
- Participated in the Jones Edmunds and Associates Stormwater Inflows demonstration and input session.
- Reviewed two projects for DRC concerning stormwater permitting through FDEP and the SWFWMD. Provided information regarding the need for proper BMPs during construction.
- Reviewed two projects for Infrastructure Review to notify developers of potential site contamination, permit requirements through FDEP and/or the SWFWMD, and proper BMP's.

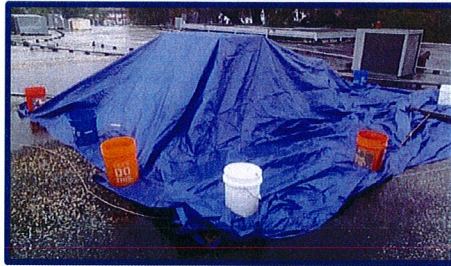
Facilities Section

- Performed FDEP Aboveground Storage Tank (AST) diesel tank inspections Citywide.
- Continued addressing Code / Safety Inspections Citywide.
- Replaced approximately 400 HVAC filters Citywide in City facilities on a monthly cycle.
- Began electric installation for temporary golf cart storage at Golf Club

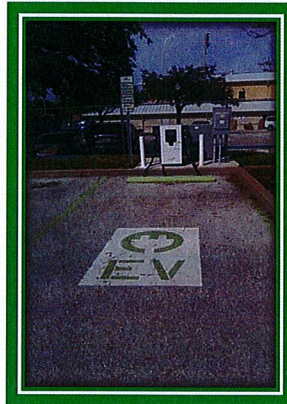


- Repaired center bay door at Fleet services
- Repaired lights throughout the Community Center

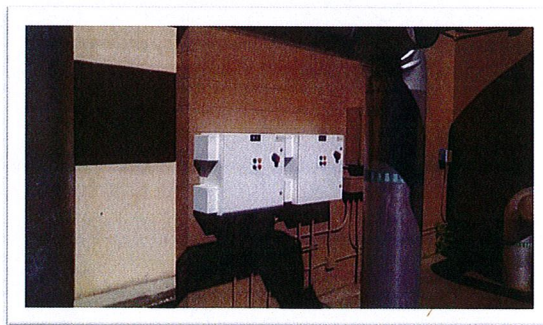
- Replaced circulation fans in the Fitness Room at the Community Center
- Replaced hot water valve in staff restroom at the Library
- Cleared and dye tested main sewer line at Golf Club
- Repaired Causeway restroom lift station
- Repaired kitchen faucet leak at City Hall
- Performed preventative maintenance on all Fire Station exhaust systems
- Began repair of roof curb for City Clerk A/C unit at Municipal Services



- Repaired front door closer at the Water Administration building
- Setup and supported Beer Fest event at Edgewater Park
- Installed new ice machine in the kitchen at Fire Station 60
- Performed audit of potential sites for new E-vehicle charging stations



- Replaced pressure relief and mixing valves in the Golf Club kitchen
- Attended employee forklift training at Public Services
- Setup and provided support for the CRA 30 year celebration event at Pioneer Park
- Repaired lights throughout the MLK Center
- Replaced electric to the office area A/C unit at the Historical Museum
- Repaired air compressor at Fleet services
- Painted VFD controller enclosures and replaced cooling fans in chiller yard at the Community Center



- Began new message board build for City Hall
- Repaired basketball court lighting at Skinner-Jackson Park

- Repaired potable water leak at meter at Fire Station 60
- Disconnect irrigation motor at Jerry Lake soccer complex for repair
- Continue HVAC apprenticeship and internship programs with Pinellas Technical College
- Responded to maintenance requests Citywide as needed.

Solid Waste & Recycling Division:

- Staff continued to update credits towards the Florida Green Building Coalition (FGBC) Green City recertification. Staff is working diligently with other departments and division to complete the project in a timely manner for submission to the FGBC.
- Staff attended the Committee on Environmental Quality (CEQ) meeting. CEQ encourages private beautification efforts and the visual improvement of public facilities and grounds, and initiates those projects contributing to the beauty and health of Dunedin as a good place to live, work, and play.
- Staff is joining webinars and phone call meetings with the Southeast Sustainability Directors Network to coordinate with other Sustainability Coordinators in the region. This allows staff to gain insight and lessons learned on local government environments projects.
- Staff gave a recycling presentation to the Kiwanis Club and BioBag USA to continue with community education outreach goals.
- Staff attended the 2019 Recycle Florida Today (RFT) Winter Summit in Orlando, FL. Topics discussed at the conference included organics recycling; creating a successful recycling contract for processing, and a Florida Legislative Update.
- Commercial & Multi-Family recycling:
 - Staff continues to assist multi-family and commercial customers who are contracted with Private Haulers to resolve service concerns, and assist in program implementation.
 - Piper's Glen Update - just added another 95 gallon cart.
 - Staff met with Academie Da Vinci & the Dunedin area sales rep for Waste Pro to assist them in transitioning into a new recycling program, saving the school approximately \$40 per month for single stream recycling.
- Continued outreach campaign to combat recycling contamination at the curb & drop-off sites:
 - Update on mini-media campaign to the Community Relations Department for a series of contamination related posts on social media. To date, The Beacon, and social media posts have been executed with more posts and direct postcards to come.
- Outreach Events:
 - 2/9/19 Shred Fest Event – The Solid Waste Division partnered with Achieva Corporate (Campus) 1659 Virginia Street for this years free annual event. The event allowed community members to bring up to five (5) banker sized boxes of sensitive documents (paper- based materials) for secure shredding at NO CHARGE. For participants that exceeded the 5 box limit, In lieu of service charges, they could also donate to the Achieva Foundation [501(c)(3) Corporation] that benefits our local schools. Fourteen (14) of the Rotary Club students of Dunedin High School volunteered their time to work during the event by directly traffic and unloading boxes and bags of papers from vehicles. The students demonstrated leadership skills and a hard work ethic. The event was very successful: 1,213 vehicles delivered shredding materials (1,130 last year), we recycled 42,500 pounds of shredded paper (37,628 pounds last year), and recycled 1,500 pounds of cardboard (1,380 pounds last year). Altogether, we recycled 44,000 pounds of materials. Donations received by the Achieva Foundation totaled \$1,241.52 (\$1,639.46 last year).



- Staff attended the quarterly Principles Meeting at the Community Center. Natalie Henley will begin attending this meeting next quarter, coinciding with the end of the school year, with discussions focusing on outreach collaboration ideas for the 2019-2020 school year.
- 4/12/19 DFAC Family Fun Night - Sustainability outreach at Dunedin Fine Arts Center, 1143 Michigan Blvd. Staff will run a table with an interactive recycled / repurposed craft project for kids to take part in. The theme for the night is "Getting Back to Nature".

Wastewater Division:

Plant Summary

- **Wastewater Treatment flows:**
 - Influent Average Daily Flow: 4.718 Million Gallons
 - Influent Monthly Total Flow: 132.108 Million Gallons
 - Reclaimed Water Average Daily Flow: 2.746 Million Gallons
 - Reclaimed Water Monthly Total Flow: 76.887 Million Gallons
 - Final Effluent Average Daily Flow: 1.705 Million Gallons
 - Final Effluent Monthly Total Flow: 47.728 Million Gallons
- **Maintenance and Repairs:**
 - Contractor - TSC/Jacobs installed four, out of five, new 200HP Gardner Denver blowers at Facility #13.
 - Contractor - SGS Contracting Services installed five new valves and actuators on Filter #1 at Facility #8 (Filter Building).
 - Contractor - Mission Critical Services installed new fiber optic cable replacement throughout the Wastewater Treatment Plant (WWTP), connecting all motor control centers. Facilities #3, #4, #13 and #14, which are all now running on new fiber. Facilities #7 and #8 still need to be switched over to new fiber cable.
- **Compliance:**
 - January 2019 Discharge Monitoring report was submitted to FDEP via EZDMR format; [No Issues].
 - Tier II Chemical Inventory was submitted to the State Emergency Planning Division.
 - Annual 2018 EPA Biosolids report submitted through online CDX-EPA track.
 - All of the licensed Wastewater Plant employees have renewed their Wasterwater Licenses through FDEP.
 - Contractor Central Florida Controls performed the semi-annual flow meter calibrations of raw influent, chlorine contact chamber, final effluent, return activated sludge, and filter feed flow meters; [No Issues].
 - Contractor Ringpower performed annual Preventative Maintenance on WWTP emergency generator.

Collections Summary

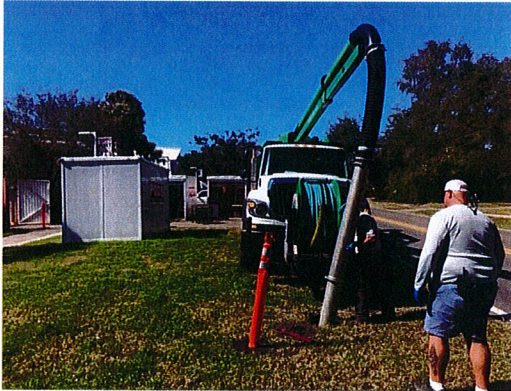
- **Scheduled repairs:**

- Main line repair Santa Barbara Drive (dewater)
- Lateral repairs (2) – Indigo Drive and Lexington Street
- R/W cleanouts installed / Mini scout inspections – Eldorado Court
- Descaled iron laterals with Picote (5).
- Manhole repairs (3) – Harrison Dr., Florida Ave., and San Mateo Dr.
- Lateral liner installed (2) – Diogenes St. and Chesterfield Dr.
- Worked with Public Services to perform Mini scout (camera) inspections of underdrain on Country Lane
- Responded to citizen blockage calls (23); and daily utility field locates of sewer / fiber optics.



- **Vac / Cleaner Truck:**

- Continued cleaning mains in LS #33 and LS #42 areas.
- Monthly clean-out of the backwash basin at the Water Plant (1st Wed. of each month).
- Set well points for repair on Santa Barbara Dr.



- Worked with Public Services on blockage at Art Center.
- Cleaned out wet well (LS # 4).
- Total clean: 10,104 LF of sewer mains.

- **TV Truck:**

- Televised sewer mains at Dunedin Stadium.



- Followed up on TV inspections of mainline root control list.
- Installed main line sectional liner on Sandalwood Drive
- Total televised: 12,074 LF, with 57 set ups.

- Lift Stations:
 - LS #17 and #12A – continued troubleshooting intermittent electrical problems. Set up ACME pump for back-up.



- LS #10 – exchanged charcoal carbon in odor control unit.
- Continued more training with Plant mechanics to assist on lift stations / especially for after-hour call backs.
- Installed degreaser block in LS #26 wet well.
- Continued preventative maintenance:
 - ✓ Exercising valves; Cleaning out check valves; Cleaning wet wells; Grounds keeping, etc.

Water Division:

Water Production

- **Production Numbers:**

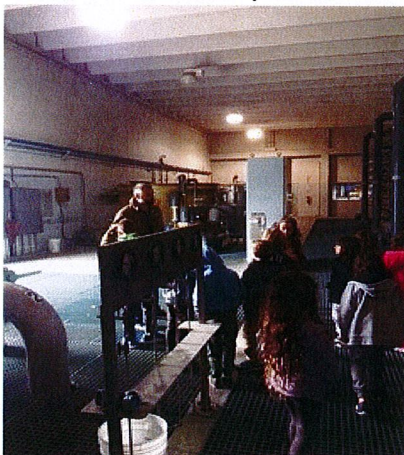
○ Average Daily Potable Water Production:	3.75 Million Gallons
○ Monthly Potable Water Production:	104.95 Million Gallons
○ Annual YTD Potable Water Production:	217.90 Million Gallons
○ Annual YTD Rainfall:	7.16 Inches
○ Monthly Rainfall Total:	3.92 Inches

- **Maintenance:**

- Operators continue normal PM program on plant equipment.

- **Noteworthy Events:**

- The 2018 Consumer Confidence Report is in draft review.
- We were visited and provided a tour to Delphi Academy's Second Grade class.



Water Distribution

- **Maintenance and Repair** – The annual backflow testing program is 19% complete, with approximately 1,654 backflows tested for the calendar year. The large meter program is 56% complete, with 41 large meters tested for the calendar year. This year, the Hydrant Program has installed 0 new hydrants, repaired 4, replaced 1, painted 74, and flow tested 43. During this time period, the Valve Program exercised 136 valves. For the year; the Valve Program has installed 1 new, replaced 0, repaired 1, and exercised 224 potable and reclaimed distribution valves.

Wellfield

- HSW Engineering, Inc., will assist the City with performing statistical analysis of our water quality, water level, pumpage and rainfall data as required in the City's Water Use Permit, issued by the Southwest Florida Water Management District (SWFWMD). This analysis will be included in the City's Annual Wellfield report submitted to SWFWMD.
- Well #90 is back in operation after replacement of a faulty flow meter.
- Monitoring Well (MW #62) will require abandonment and replacement due to facility conflicts at the Toronto Blue Jay's Player Development Complex (PDC). The City has received 3 quotes for the drilling tasks and is in the process of completing the administrative tasks to replace the well.
- Well #31 will be out of operations due to a faulty check valve.
- King Engineering is in the process of designing a plan to renovate Well #1 with a new pump/motor, piping, and electrical features.
- The City is preparing the 2018 Annual Wellfield report for submittal to SWFWMD, due by April 1, 2019.

COMMUNITY RELATIONS

Community Relations Department continues to work with all City Departments in an effort to keep citizens engaged and informed via Web, Television, Social Media and Print:

- City of Dunedin Facebook page grew to 21,548 followers in February 2019.
- Managed Social and Digital Media (Facebook, Twitter, Instagram, YouTube, Dunedin TV and DunedinGov.com)
- YouTube - 980 subscribers • 226,092 views
- Your City @ Work February edition newsletter.
- CRA 30th Anniversary logo design, banners, outreach material coordination, scheduled live music and public outreach. Set-up table at event for promotional CRA 30th promo items.
- CRA 30th Anniversary video production.
- Intranet coordination work on the Active Directory and structural set-up.
- Budget planning and training on new Tyler system.
- Short term rental outreach assistance and meeting assistance.
- Research of new Granicus video player and new encoder.
- Golf Cart Safety Committee outreach material in development.
- Live streaming connection set-up for fiber connectivity at Library and Hale.
- Comp Plan outreach material in development.
- Mardi Gras pre-production and planning.
- Spring Training opening day coverage and promotion.
- Boards & Committee video production.



- Legislative priorities document creation.
- DTV Studio prep work for future programming/photos.
- Skinner Blvd. meeting outreach assistance.
- Recycling outreach campaign material design and development.
- SeeClickFix response coordination.
- Social Media Archiving management.
- Coordination of photography for City website and citywide requests.
- Staff Liaison for Public Relations Action Advisory Committee, Visit Dunedin and the Dunedin International Film Festival.
- Community relations assistance with visitors to City Hall
- City website follow-up and troubleshooting
- Assistance and outreach to media outlets

Dunedin Television continues to promote all events and services City-wide some highlights are:

- Produced all video content for Dunedin TV, City website, Facebook and YouTube.
- February Spotlight on Dunedin: Achieva Paw Park Grand Opening, CRA 30th Anniversary.
- Mardi Gras pre-production for live streaming.
- Upload and maintenance of Granicus (video on demand).
- Coverage of City Commission meetings, Collective Agenda Reviews, Workshops and LPA meetings.
- Dunedin TV Scheduling and Bulletin Board Maintenance.
- Maintained DTV Broadcast systems/Chamber and edit suites.



City Webmaster continues to support all departments Citywide:

- Assisted web editors with City website.
- Intranet design and configuring Active Directory with IT/Granicus.
- New widget implementation for the website.
- Assist clerk with Boards & Committees module.
- Troubleshoot issues with splashpage and ADA compatibility.
- Hero homepage images updated.
- Created new images and graphics for web homepage.
- Website overview and analysis.
- Digital photo editing.
- E-notification distribution and management.

PLANNING AND DEVELOPMENT DEPARTMENT

Code Enforcement

- In February the Code Enforcement Board heard 5 Old Business and 7 New Business cases, and accepted 7 Affidavits of Compliance. The board heard two fine reconsideration requests, and one memorandum from the City Attorney regarding foreclosure. Department staff responded to 4 public records requests.
- Code Enforcement opened 96 cases in February.
- The Code Enforcement Board collected \$112,684.80 in unpaid fines and fees in February.

MANAGER'S UPDATE
PLANNING & DEVELOPMENT DEPARTMENT - BUILDING DIVISION

MONTH: FEBRUARY 2019

PERMITS		
Total Permits Issued		440
Total Permit Fees Collected		\$161,436.50
Total Valuation of Construction		\$9,633,000.00
Permits by Group:		
	NUMBER	VALUATION
Building Permit	255	\$8,769,490.00
Electrical Permit	35	\$274,342.00
Fence Permit	24	\$92,834.00
Gas Permit	1	\$1,050.00
Mechanical Permit	70	\$392,631.00
Plumbing Permit	49	\$89,551.00
Sign Permit	2	\$6,774.00
Tent Permit	4	\$2,000.00
New Construction by Building Type:		
	NUMBER	VALUATION
New Single Family Residences	16	\$4,994,074.00
New Two-Family Residences	0	\$0.00
New Multi-Family Residential Buildings	0	\$0.00
New Mobile Homes	0	\$0.00
New Commercial Buildings	0	\$0.00
New Mixed-Use Buildings (Commercial & Residential)	0	\$0.00
BUILDING INSPECTIONS		
Building, Electrical, Gas, Mechanical, Plumbing:	NUMBER	
TOTAL		1,106
LOCAL BUSINESS TAX RECEIPTS		
	NUMBER	FEES
Business Taxes	148	\$5,069.63

Planning Department

The City Commission held public hearings in **February** for the following:

- First Reading: Ordinance 19-03 proposes to amend Chapter 109 of the Land Development Code to transfer the powers of the Building Board of Adjustment and Appeal to the Local Planning Agency.
- Second Reading: Ordinance 19-04, requesting to rezone the property located at 527 Paula Drive S. from "NB" Neighborhood Business to "GB" General Business.
- The 2017 Visioning Land Development Code Changes
Second Reading of Ordinance 19-05, Amending Chapter 103; Second Reading of Ordinance 19-06, Amending Chapter 104 and Second Reading of Ordinance 19-07, Amending Chapter 105
- Staff presented a USF Project Update for the following:
 - Sea Level Rise Project
 - USF Affordable Housing Report
 - USF SR 580 Corridor Study Project
 - USF Historic Preservation Marketing Project
 - Solar Leadership Project
 - Peril of Flood Project
 - Carbon Footprint USF Project
- Staff presented to City Commission a Comprehensive Plan Update for the Support Services and Capital Improvements Element.

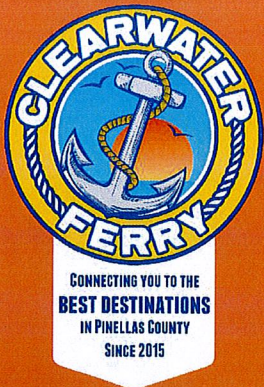
Development Project Update 3-11-19

Current Projects - City Commission Review			LPA	CC 1st	CC 2nd	under const	% comp
Aberdeen Oaks	1441-1461 Virginia St	20 single-family home subdivis	✓	✓	✓	Yes	60%
Arcadia	265 Causeway Blvd	16 4-story condos	✓	✓	✓	Yes	5%
Chesapeake Apartments	2307 Cumberland Cir	44 apts (add. to existing)	✓	✓	✓	Yes	80%
Courtyard on Main- <i>amended</i>	Main/Douglas/Monroe	18 condos; retail; parking gar.	✓	✓	✓	No	20%
Hampton Inn - Causeway	2621/2641 Michael Pl	90-room hotel with restaurant	✓	✓	✓	Yes	70%
Dunedin Commons	375 Patricia Ave	mixed-use (retail, TH, apts); D.	✓	✓	✓	Yes	95%
Dunedin Cove	93 Lexington Ave	20 single-family homes	✓	✓	✓	Yes	40%
Gramercy Ct Ph II	Howard Ave	18 townhomes - phase II	✓	✓	✓	Yes	20%
Grant St B&B	418 Grant St	22-unit vacation rentals	✓	✓	✓	No	0%
Highland Ridge TH	949 Highland	13 townhomes	✓	✓	✓	Yes	90%
Oak Bend Townhomes	801 Main St	32 townhomes	✓	✓	✓	No	0%
Pura Vida (now Mira Vista)	1413 Bayshore Blvd	7 townhomes replacing bungal	✓	✓	✓	No	5%
San Christopher Villas	1501 San Christopher Dr	12 villas	✓	✓	✓	Yes	60%
Sea Palms	2624 Paula Dr N	8 townhomes	✓	✓	✓	Yes	5%
Surgcenter Dunedin	980 Milwaukee (Gateway)	7600 sf surgery center	✓	✓	✓	Yes	85%

Current Projects - Staff Only Review Only			Comments	under const	% comp
blue Jays	training facility	rennovations, etc	<i>infrastructure under review</i>	No	0%
Carriage House	1040 Broadway	convert to event venue		No	0%
Faith United Church	1650 Pinchurst	1100 sf addition		Yes	35%
227 & 229 Hancock St	227 & 229 Hancock St	keep SF home and add duplex		Yes	20%
James St. Cottages	603 Scotland	SF property to 4 (Glencairn-style) cottages		Yes	92%
Marker One Marina	343 Causeway Blvd	complete Phase II		Yes	40%
McDonalds	2618 Bayshore Blvd	renovation, add extra drive-thru lane	<i>permit approved</i>	No	0%
Retail strip center	1440 Main St	demo bldg, replace w/retail bldg (pizza & urgent care)	<i>infrastructure app'd</i>	No	0%
San Ruffino TH	1340 Bayshore Blvd	finish 7 townhomes previously approved, but never built	<i>permit under review</i>	No	0%
Whiskey Cartel	1600 Main St	fully C.O.'ed, but not open		Comp.	100%

Potential Future Projects - City Commission Review			Comments
Beyond the Wall	520 Skinner Blvd	Add two rental units and owners apartment.	
469-491 Causeway/500 Paula Dr S	491 Causeway	127 room hotel	
521 Howell St	521 Howell St	5 condos	
424 James St	424 James St	3 townhomes: rezone to PRD, design review	
Union Street Townhomes	1180 Union St	36 (market price) townhome development	

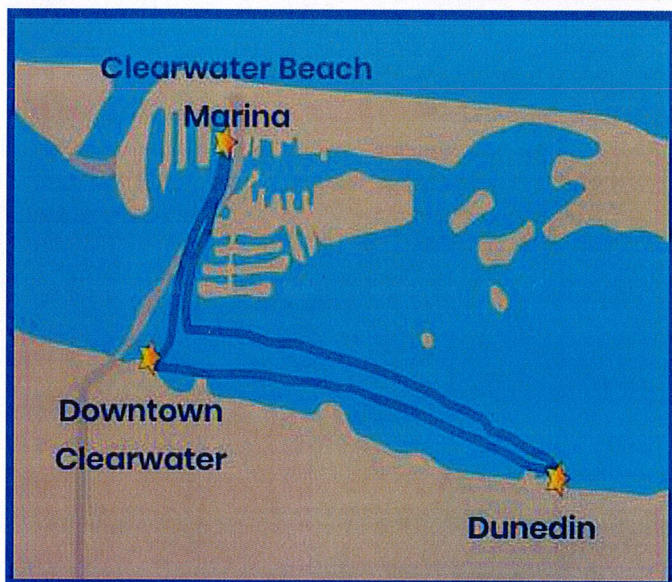
Potential Future Projects - Staff Only Review Only			Comments
630-643 Athens St	630-643 Athens St	4 single-family homes with shared drive	
Baywood Shores Clubhouse		demo clubhouse and convert land to park (sell parking lot)	
929 Broadway	929 Broadway	current HOB - condos; 4-story mixed use residential over commercial	
Chase Ct @ Douglas	Chase Ct @ Douglas	4 vacation rentals or a duplex	
Discovery Academy	1380 Pinchurst	demo front building, replace with portable	
EOC	Belcher	EOC and future training	
The Foundry	351 Albert St	6 short-term (container) rental units	
962 Highland Ave	962 Highland Ave	4-unit apt building/vacation rental	
971 Howard	971 Howard	four residential units	
1385 Lady Marion	1385 Lady Marion	private warehouse (BAA for cond. use)	
Soggy Bottom Brewery	662 Main St	expand outdoor dining, create additional parking (BAA for cond. use)	



MONTHLY RIDERSHIP REPORT

Prepared by Clearwater Ferry Services for the City of Dunedin.

For any questions or to request a copy of this report, please email Camille@ClearwaterFerry.com



Approved by the City of Dunedin Commission to start on July 6th, 2018, Clearwater Ferry services Dunedin every Friday, Saturday and Sunday on its Blue Line. Trips depart from the Dunedin Marina at the below times and go to Clearwater Beach Marina, then to Downtown Clearwater, then back to Dunedin.

BEACH MARINA	DOWNTOWN	DUNEDIN
11:00 AM	11:15 AM	11:50 AM
12:25 PM	12:40 PM	1:15 PM
1:50 PM	2:05 PM	2:40 PM
3:15 PM	3:30 PM	4:05 PM
4:40 PM	4:55 PM	5:30 PM
6:05 PM	6:20 PM	6:55 PM
7:30 PM	7:45 PM	8:20 PM
8:55 PM	9:10 PM	9:45 PM

JANUARY 2019

- Number of Days of Operation of Blue Line with service to Dunedin: **9 days**
- Total Ridership on Blue Line with service to Dunedin: **475 passengers**
- Average daily Ridership on Blue Line with service to Dunedin: **over 52 guests**
- Passengers originating in Dunedin = 33% // Passengers originating in Clearwater = 67%

PILOT PROGRAM TO DATE (7/6/18-present)

81 Days

5,767 Passengers

71 Guests
Daily Average

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Home of Honeymoon Island
Fire Department Administration
MEMORANDUM

To: Jennifer Bramley, City Manager
Thru: Doug Hutchens, Deputy City Manager
From: Jeffrey Parks, Fire Chief
Date: March 4, 2019
Re: Monthly Report for February 2019

Fire Prevention Division:

Fire prevention personnel have been very active inspecting the multiple special events that have been occurring to ensure that the events are complying with the Florida Fire Prevention Code and that all aspects of life safety are being addressed.

New projects completed:

- Dunedin Fine Arts Center Cooking Classroom – Michigan Blvd.
- Chesapeake Apartments – 2307 Cumberland Cir.
- Marker 1 – 343 Causeway Blvd – Expansion Project

Current projects:

- Artisan Lofts – 638 Douglas Ave – Commercial Units
- Dunedin Commons Apt. – 375 Patricia – Commercial Units
- Arcadia Luxury Condo – 265 Causeway Blvd
- Gramercy Court Townhomes – Highland Ave
- Hampton Inn – 2641 Michael Place – New Hotel
- The Courtyard on Main – Main St – New mixed use project
- Mira Vista Townhomes – 1413 Bayshore Blvd
- Gateway Surgery Center – 980 Milwaukee Ave
- Dunedin House of Beer – 324 Monroe St – Interior Renovation
- Dunedin Stadium – Douglas – Renovation
- Kellys Chic-A-Boom – Outdoor Renovation – 319 Main St.
- Dunedin EOC – New Construction
- San Ruffino Building 3 & 5 – New Construction – 1340 Bayshore Blvd

Operations:

<u>Type of Incident</u>	<u>Month of Feb</u>	<u>Year to Date</u>	<u>Emer Resp by Uni</u>	<u>Runs</u>	<u>Mins</u>
Medical Incident Response	482	1073	<u>EMS</u>		
Rescue Incident Response	49	94	<u>Station 60's Area</u>		
Fire Alarm	30	62	E60	163	4:21
Fire Incident Response	9	20	E62	19	5:40
Structure Fire Response	9	27	E61	15	7:26
Special	9	11	SR61	4	0:16
Cardiac Arrest Response	6	14	E51 (CFD)	4	6:52
Water Rescue Response	3	9	SR60	2	0:15
Major Incident Response	4	7	E50 (CFD)	2	7:46
Support incident (Fire)	5	6	R48 (CFD)	1	8:36
Unconfirmed Structure Fire	1	5	<u>Station 61's Area</u>		
Fire Incident Response Special	4	9	E61	58	5:38
Air Transport Incident	3	3	E60	5	6:50
Trauma Alert	5	11	E66 (PHFD)	4	6:40
Support Incident (DC)	5	6	<u>Station 62's Area</u>		
Medical Incident Special	0	1	E62	65	5:25
Support Incident (Medical)	6	11	E50 (CFD)	7	5:31
HazMat Invest	0	0	E65 (PHFD)	5	7:03
Moveup - Coverage	0	2	E61	3	6:21
Special Event	0	0	E60	1	9:49
Hospital Landing Zone	0	1	P65 (PHFD)	1	6:37
MVC Possible Extrication	0	1	<u>FIRE</u>		
Brush Fire Incident Response	0	0	<u>Station 60's Area</u>		
Extrication	2	3	T60	5	6:23
Rescue Incident Special	2	2	E60	3	6:54
Technical Rescue	0	0	E61	2	6:38
Auto Crash	1	1	<u>Station 61's Area</u>		
Extrication (Vehicle)	0	0	E61	3	8:02
Code H	0	0	T60	2	8:27
Totals	635	1379	E62	1	6:41
			<u>Station 62's Area</u>		
			E62	3	6:20
			E50 (CFD)	2	5:03

36 (7.17%) of the above calls were handled by units other than DFD.

PINELLAS COUNTY SHERIFF'S OFFICE
BOB GUALTIERI, SHERIFF



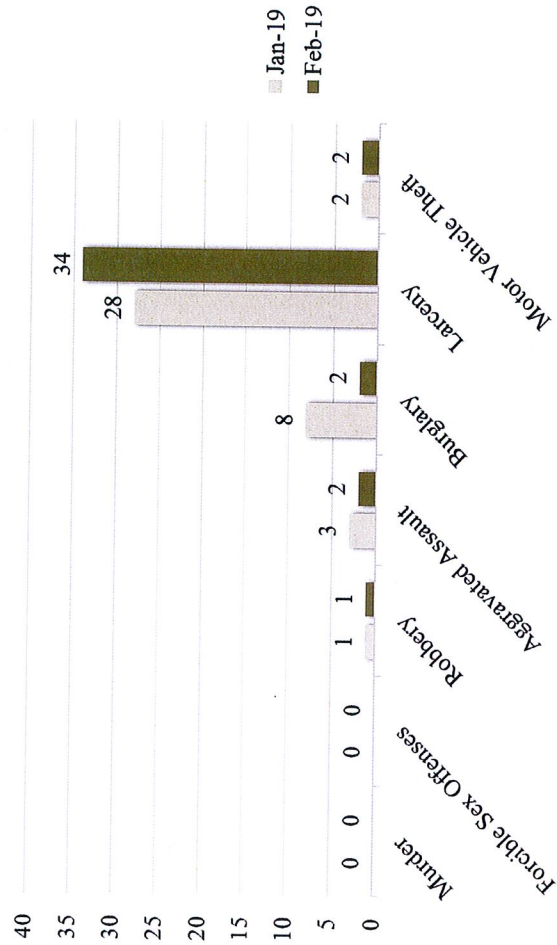
STRATEGIC PLANNING BUREAU

DUNEDIN MONTHLY ANALYSIS

UCR Part I Crimes

February 2019

UCR Part I Crime Category	January 2019	February 2019	February 2018 YTD	February 2019 YTD
Murder	0	0	1	0
Forcible Sex Offenses	0	0	0	0
Robbery	1	1	0	2
Aggravated Assault	3	2	5	5
Burglary	8	2	11	10
Larceny	28	34	104	62
Motor Vehicle Theft	2	2	7	4
GRAND TOTAL	42	41	128	83



Prepared by: Casey Taylor
Data Source: ACISS; UCR Offenses with Occurred Address, Arrested Subjects, Citation City Report
CAD: Crime Analysis Views, Crime Analysis Incident History (Dispo- 7)

Arrests

February 2019

There were a total of 96 people arrested in the City of Dunedin during the month of February resulting in the following charges:

ARREST TYPE AND DESCRIPTION	TOTAL
County Ordinance	2
Open Container Ordinance	2
Felony	15
Aggravated Assault	2
Battery-65 Or Older	1
Burglary-Conveyance	1
Carry Concealed Firearm	1
Criminal Mischief	1
Felony Battery-Prior Convictions	1
Grand Theft-Auto	1
Grand Theft \$100/\$300 Home	1
Possession Of Controlled Substance	3
Tamper/Harass Witness-Victim	1
Violation Of Probation/Community Control-Adult	1
Violation Of Probation With/Without Warrant	1
Misdemeanor	71
Battery	1
Battery-Domestic Related	8
Contractor License Violation	40
Disorderly Intoxication	1
False Name Or ID By Person Arrested	1
Juvenile VOP/Conditional Release	1
Loitering/Prowling	3
Possession Of Controlled Substance	3
Possession Of Drug Paraphernalia	2
Resist/Obstruct LEO Without Violence	6
Trespass After Warning	2
Trespass On School Grounds	1
Violation Of Injunction For Protection Against Stalking Or Cyberstalking	1
Violation Of Probation/Community Control-Adult	1
Warrant	13
Failure To Appear	2
Violation Of Probation/Community Control-Adult	1
Warrant Arrest	10
Traffic Felony	3

Prepared by: Casey Taylor

Data Source: ACIS: UCR Offenses with Occurred Address, Arrested Subjects, Citation City Report

CAD: Crime Analysis Views, Crime Analysis Incident History (Dispo- 7)

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3/7/2019

ARREST TYPE AND DESCRIPTION	TOTAL
Driver's License Suspended/Revoked	3
Traffic Misdemeanor	15
Attached Tag Not Assigned	1
Driver's License Suspended/Revoked	8
Driving Under The Influence	5
DUI-Damage To Person/Property	1
Grand Total	119

*Information provided reflects the number of arrests (persons arrested) as well as the total charges associated with those arrests.

Deputy Activity

There were a total of 3,147 events in the City of Dunedin during the month of February resulting in 5,066 units responding.

The table below reflects the top twenty-five events to include both self-initiated and dispatched calls in the City of Dunedin for the month of February. *CAD data is filtered by problem type.

February 2019

DEPUTY ACTIVITY	TOTAL
Traffic Stop	1,019
Directed Patrol	212
Assist Citizen	181
Special Detail	154
Information/Other	149
Vehicle Abandoned/Illegally Parked	108
Suspicious Person	92
House Check	84
Alarm	73
Traffic Violation	56
Transport Prisoner	56
Accident	53
Suspicious Vehicle	50
Contact	48
Fraud/Forgery-Not In Progress	47
Supplement	46
Building Check Business	41
Operation Medicine Cabinet	37
Warrant Service/Attempt	37
Lost/Found/Abandoned Property	28
Trespass	27
Assist Motorist	27
Domestic-In Progress	25
Community Contact	24
Assist Other Agency	21

Prepared by: Casey Taylor

Data Source: ACISS; UCR Offenses with Occurred Address, Arrested Subjects, Citation City Report
CAD: Crime Analysis Views, Crime Analysis Incident History (Dispo- 7)

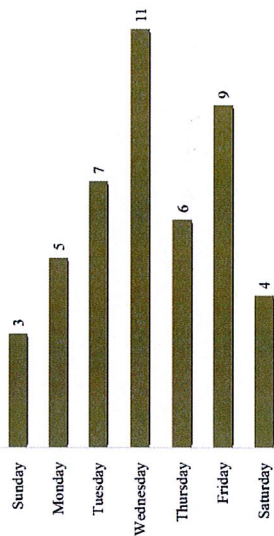
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3/7/2019

Crash & Citation Analysis

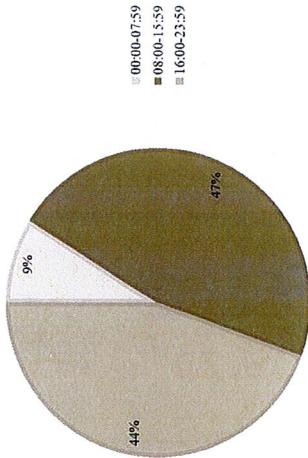
There were a total of 45 crashes in the City of Dunedin during February 2019.*Crash data is filtered by disposition type and may include "accident and hit and run" problem types.

TOP 10 CRASH LOCATIONS	TOTAL
Main St/CR 1	4
Alt 19/Curlw Rd	3
Main St/Lazy Lake Rd E	1
Douglas Ave/Orangewood Drive	1
Broadway/Monroe St	1
1414 Alt 19	1
Keene Rd/Virginia St	1
1491 Main St	1
San Christopher Drive/CR 1	1
1592 San Christopher Drive	1

Crashes by Day of the Week



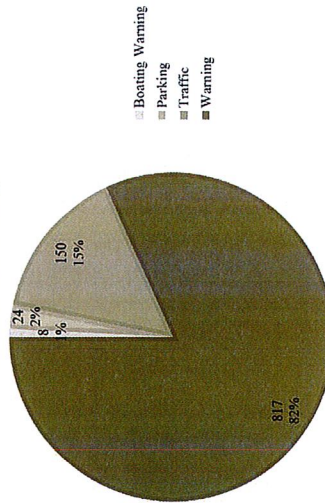
Crashes by Time of Day



There were a total of 999 citations and warnings issued in the City of Dunedin during February 2019.

TOP 10 TRAFFIC CITATION LOCATIONS	TOTAL
Skinner Blvd & Pinellas Trail	12
Main St & Belcher Rd	11
Douglas Ave & Skinner Blvd	9
Main St & County Road 1	9
Curlw Rd & Bayshore Blvd	5
Main St & Patricia Ave	4
County Road 1 & Falcon Drive	4
Beltrees St & Milwaukee Ave	4
Main St & King Arthur Ct	3
San Christopher Drive & Patricia Ave	2

Citations and Warnings



Prepared by: Casey Taylor

Data Source: ACISS; UCR Offenses with Occurred Address, Arrested Subjects, Citation City Report

CAD: Crime Analysis Views, Crime Analysis Incident History (Dispo-7)

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3/7/2019

Agenda Item: 4.d

Meeting Date: March 19, 2019

MEMORANDUM

To: City Commission

Date: 2019-02-27

From: Denise Kirkpatrick, City Clerk

Subject: City Attorney's Update

Presenter(s): Thomas J. Trask, City Attorney

Recommend: City Attorney's Update

Epic Goal(s): #5 Embrace community and employee relationship strategies that strengthen inclusiveness, respect, transparency and collaborative engagement.

Boards & Committees: N/A

Budget Impact: N/A

Past Action: N/A

Next Action: N/A

Attachments:

Background: N/A