East Greenwich Town Council

Regular Meeting
Monday, August 17, 2026 at 6:30 PM
HYBRID IN-PERSON AND VIRTUAL MEETING VIA ZOOM
Town Hall, Council Chambers, 125 Main Street, East Greenwich, RI 02818

Agenda

(Any matter listed on this agenda is subject to discussion and a vote by the Town Council. Full agenda packet with active links and videos available on Agendas & Minutes page on the Town website at www.eastgreenwichri.com . Virtual participation is allowed via Zoom; however, this option is offered as a courtesy and cannot be guaranteed due to the potential for unexpected technical difficulties in which case the meeting will continue on-site.)

Click link to join webinar: https://us02web.zoom.us/j/84840192206 **Webinar ID: 848 4019 2206**
Or Telephone: (301) 715 8592, (312) 626 6799, (929) 205-6099, (253) 215-8782, (346) 248-7799, (669) 900-6833, (888) 475-4499 (Toll Free), (877) 853-5257 (Toll Free)

1. 6:30pm ~ Call to Order

2. Interviews for Boards & Commissions

2.a Ashley Carrig for re-appointment to Historic District Commission
Carrig Ashley HDC 2023.pdf

2.b David Sullivan for Board of Assessment Review
Sullivan Dave BOAR 2026.pdf

3. 7:00pm ~ Pledge of Allegiance

4. Public Comments
(This is an opportunity for members of the audience to bring to the Council's attention any item not listed on the agenda. Comments shall be limited to three (3) minutes per person with a maximum of fifteen (15) minutes for all items. Speakers may not yield their time to others.)

5. Acknowledgements

5.a Commendation for Neal McNamara for serving over five years on the Historic District Commission.
MCNAMARA HDC.pdf

5.b Commendation for Shana DeFelice for serving three years on the Affordable Housing Commission
SHANA DEFELICE.pdf

5.c Commendation for Robert Donald for serving two years on the Cove Management Commission.
DONALD COVE.pdf

5.d Commendations for Savannah Hepel, Yousra Mint Mohammed, Shivani Parikh and Natalie Yang for earning First Place in the Rhode Island HOSA (Health Occupations Students of America) Future Healthcare Professionals Leadership Competition.
SAVANNAH HEPEL.pdf
YOUSRA MOHAMMED.pdf
SHIVANI PARIKH.pdf
NATALIE YANG.pdf

5.e Commendation for the East Greenwich High School Boys Baseball Team for winning the 2026 Division II State Championship.
baseball list.pdf
baseball sample commendation.pdf

5.f Commendation for the East Greenwich High School Boys Tennis Team for winning the 2026 Division I State Championship.
tennis list.pdf
tennis sample commendation.pdf

6. Consent Calendar and Communications
(Any agenda item of a routine nature or items provided for informational purposes only; considered under a single action. Any Councilor may have an item removed and considered separately on request.)

6.a Minutes from June 22, 2026 (Regular Meeting ~ Open Session)
2026.06.22 Town Council Minutes DRAFT_LC.docx

6.b Minutes from July 13, 2026 (Regular Meeting ~ Open Session)
2026.07.13_Town_Council_Minutes_DRAFT_LC.docx

6.c Application for Class F Alcoholic Beverage License for the Academy Science Center Fundraiser being held on August 29, 2026 at the Academy Science Center at 60 Church Street.

6.d Application for Class F Alcoholic Beverage License for the Child Abuse Prevention Fundraiser being held on August 28, 2026 at Faith Hill Farm at 2056 Division Road.

6.e Annual RENEWAL of Laundry License for David Moreau d/b/a Laundry in the Plaza at 561 Main Street.

6.f Annual RENEWAL of Laundry License for Deborah Nalbandian d/b/a West Bay Laundry & Dry Cleaners at 5675 Post Road.

6.g Annual RENEWAL of Holiday Sales Licenses for the period of July 1, 2026 through June 30, 2027 for the following:

Anderson's Ski Dive Center 5865 Post Road
CIVIL 86 Main Street
CVS Pharmacy #311 507 Main Street
CVS Pharmacy #5107 1285 South County Trail
Extra Space Storage 2771 South County Trail
Flood Ford of East Greenwich 2545 South County Trail
The Savory Grape 1000 Division Street Unit 130

6.h Award of bid to Microbac Laboratories, 61 Louisa Viens Drive, Dayville, CT, 06241 for Wastewater Laboratory Analysis in the amounts set forth in the enclosed tabulation sheet.
Laboratory Analysis Tab Sheet.pdf
Lab-recommendation-2026.pdf
Laboratory Analysis Recommendation.pdf

6.i Award of bid to Gill Services, Inc., 1177 Jefferson Blvd., Warwick, RI, 02886 in the amount of $33,550.00 with an additional contingency of $3,355.00, (the industry average standard of 10%), for a total of $36,855.00 for the removal and disposal of the Underground Storage Tank.
Gill Services_TC_UST124.pdf
UST Removal Bid Tab.pdf

6.j Transition of Daniel McKenney from an alternate member to a regular member on the Historic District Commission to fill a vacancy for the remainder of a three-year term to expire August 1, 2029.

6.k Re-appointment of Ashley Carrig to the Historic District Commission for a three-year term to expire August 1, 2029.

7. Reports and Presentations

(Any agenda items requested by the Town Manager, Town Council or Town Solicitor, or any item requiring a formal presentation by boards and commissions, or other agencies.)

7.a Report from Town Manager on town-wide projects and initiatives.
TM Report 8-17-26.pdf
EGPS_SCC_2025.0220_HVAC_Design Update FINAL R1 (2).pdf
Current Grant Funding_Memo Community Services 8.14.26.pdf
report_OMA_2026.pdf

7.b Planning Board Annual Report FY26
Planning_Board_Annual_Report_FY2026.pdf

8. **Public Hearing**

(This is an opportunity for members of the audience to provide testimony/comments on the specific issue being considered.)

8.a Application for TRANSFER of Class A Alcoholic Beverage License FROM 609 Main Street Liquors, Inc. d/b/a Thorpe's Wine & Spirits TO East Greenwich Wine & Spirits, LLC d/b/a Thorpe's Wine & Spirits located at 609 Main Street.
2026.08.06 Pendulum Legal Ad PH Thorpe's Transfer.pdf
2026.08.13 Pendulum Legal Ad PH Thorpe's Transfer

9. **New Business**

(Any items that have not been previously discussed or acted upon.)

9.a Discussion regarding implementation of elimination of deduct meters pursuant to recently revised sewerage ordinance including, without limitation, schedule of implementation.

9.b Appointment of member to the Affordable Housing Commission to fill a vacancy for the remainder of a three-year term to expire September 11, 2026 with auto-renewal for a subsequent three-year term to expire September 11, 2029.
Plain Bob HA 2026.pdf

10. **Public Comments**

(This is an additional opportunity for members of the audience to provide public comment. Comments shall be limited to five (5) minutes per person with a maximum of thirty (30) minutes for all items. Speakers may not yield their time to others.)

11. **Council Announcements and Comments**

(Items may be added to the agenda for informational purposes only and may not be voted on except where necessary to address an unexpected occurrence that requires immediate action to protect the public or to refer the matter to an appropriate committee or to another body or official.)

12. **Adjournment**

Pursuant to RIGL 42-46 -6, notice of this meeting was posted on August 13, 2026 on the Secretary of State's website, Town Hall, EG Free Library and Swift Community Center and on the internet at www.eastgreenwichri.com. Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's office at (401) 886-8604 via RI Relay #711 (800-745-5555 TTY) or in writing, at least seventy-two (72) hours in advance of the hearing date. *RE-POSTED AUGUST 17, 2026 WITH ADDITIONAL BACKUP ONLY.**

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Ashley Carrig for re-appointment to Historic District Commission

2. Submitted by (List department and individual, if necessary)
   Leigh Carney, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   Ashley was originally appointed in January 2024.

4. Provide a suggested Action

   Interview only

5. Contact person and phone number for questions.
   Leigh Carney, 401-886-8604

ATTACHMENTS:

Carrig Ashley HDC 2023.pdf

TOWN OF EAST GREENWICH
VOLUNTEER APPLICATION
MEMBERSHIP ON BOARD OR COMMISSION

NAME (PLEASE PRINT OR TYPE)

CARRIG	ASHLEY	D'AMBROSIO
LAST	FIRST	MIDDLE

33 VERNDALE DRIVE, EAST GREENWICH, RI 02818
STREET ADDRESS AND ZIP CODE

MAILING ADDRESS AND ZIP CODE (IF DIFFERENT FROM STREET ADDRESS)

ARCHITECTURAL DESIGNER	RGB ARCHITECTS
OCCUPATION	EMPLOYER
401-639-3378 (CELL)	401-272-1730
HOME TELEPHONE	BUSINESS TELEPHONE

ASHLEY.CARRIG@GMAIL.COM
E-MAIL (PRINT CLEARLY)

MAY YOU BE CONTACTED AT YOUR PLACE OF BUSINESS? YES X NO ___

HOW LONG HAVE YOU BEEN A RESIDENT OF EAST GREENWICH? 8 YRS

ARE YOU A REGISTERED VOTER OF EAST GREENWICH? YES X NO ___

NAME OF COMMISSION, COMMITTEE OR BOARD YOU WISH TO SERVE ON? HISTORIC DISTRICT COMMISSION

APPOINTMENT TO ANY COMMISSIONS, COMMITTEES AND BOARDS REQUIRE THAT A FINANCIAL STATEMENT BE FILED ANNUALLY WITH THE RHODE ISLAND ETHICS COMMISSION.

Please submit a resume and/or letter of interest indicating the reasons for seeking appointment to a commission, committee, or board. Also include education, training, experience, special skills, knowledge, talents, and insights or points of view that you might offer to the commission, committee or board of interest.

HAVE YOU EVER SERVED ON A COMMISSION, COMMITTEE, OR BOARD IN EAST GREENWICH OR ANOTHER MUNICIPALITY OR STATE? YES ____ NO _X_
IF SO PLEASE INDICATE:

_____

_____

IS THERE A SPECIFIC EVENING OR OTHER PERIOD OF TIME YOU WOULD BE UNAVAILABLE TO ATTEND MEETINGS? YES _____ NO _X_
IF SO PLEASE EXPLAIN:

_____

_____

DO YOU ANTICIPATE HAVING TO REFRAIN FROM PARTICIPATING IN DISCUSSION AND VOTING ON ANY PARTICULAR MATTER (S) THAT MAY COME BEFORE SAID COMMISSION, COMMITTEE OR BOARD BECAUSE OF CONFLICT OF INTEREST? YES ____ NO _X_
IF SO, PLEASE EXPLAIN:

_____

_____

_____

Affordable Housing Commission	Board of Assessment Review	Board of Canvassers
Coastal Resources Management Council	Cove Management Commission	Historic Cemetery Commission
Historic District Commission	Housing Authority	Juvenile Hearing Board
Kent County Water Authority	Municipal Land Trust	Personnel Board
Planning Board	Quonset Point Dev. Corp Board	Senior Advisory Council
Zoning Board		

NOTE: APPLICATIONS ARE KEPT ON FILE FOR ONE (1) YEAR FROM THE DATE OF RECEIPT.

Ashley P Carney

_____ 12/1/23

SIGNATURE DATE

PLEASE RETURN APPLICATION AND SUPPORTING DOCUMENTS TO:

TOWN CLERK'S OFFICE
TOWN HALL
125 MAIN STREET
PO BOX 111
EAST GREENWICH, RI 02818
LCARNEY@EASTGREENWICHRI.COM

ASHLEY D'AMBROSIO CARRIG

33 VERNDALE DRIVE, EAST GREENWICH, RI
401.639.3378

ASHLEY.CARRIG@GMAIL.COM

Architectural Designer with solid experience from concept through project completion. Detail oriented, creative problem solver with proven ability to create schematic drawings, 3D rendering, hand sketches, AutoCAD drafting, and material selections. Ability to manage multiple design projects simultaneously to include; schematic design, permitting acquisition, design development, construction documentation, milestone development, budget management and exceptional communications with management, consultants, owners, sub-contractors, and vendors.

AREAS OF EXPERTISE

- Schematic Design
- AutoCAD Drafting
- 3D Models and Rendering
- Illustrative Renderings
- Material Selections
- Project Management
- Relationship Management
- Vendor Relationships

EDUCATION

WENTWORTH INSTITUTE OF TECHNOLOGY
BOSTON, MA

2010 **Master of Architecture**
2009 **Bachelor of Architecture**

AFFILIATIONS

NCARB **AXP Completed | ARE 5.0 In Progress**
AIA **AIA Associate**
USGBC **LEED Green Associate**

TECHNICAL SKILLS

- Revit
- Adobe Creative Suite
- Microsoft Office Suite
- AutoCAD
- SketchUp
- Graphic Design & Presentation
- Design Process
- Design Development
- Construction Documentation
- Vendor Relations/Negotiations
- Web Design
- Hand & Computer Drafting
- Hand & Digital Rendering
- Architectural Modeling
- V-Ray
- FormZ
- Photography
- Prop Styling

EXPEREINCE

PROJECT HIGHLIGHTS

Bedford Market Place, Bedford, MA
New construction and renovation to a 100,000 SF retail center

The Point, Littleton, MA
New construction of a retail building within the shopping center and design of site signage/ wayfinding

The Residences at Rosebrook Place, Wareham, MA
New construction of a 90,000 SF 65-unit apartment building

Stony Brook Weston 40B, Weston, MA
Permitting acquisition with the Town of Weston for a 140-unit apartment building over 2 levels of podium parking

Stonebridge Club at The Pinehills, Plymouth, MA
Renovations to The Pinehills community social center

Kingsbury Residence, Needham, MA
New construction of a 2,800 SF private residence

Noyes Residence, Needham, MA
Addition and renovations to the 1,800 SF private residence

Edwards Residence, Hopkinton, MA
Addition and renovation to the 2,000 SF private residence

East Beach Residence, Charlestown, RI
New Construction of a 10,000 SF private residence

Andrea Valentini Showroom, Providence, RI
Interior fit-out for a new 850 SF showroom

Alex and Ani, Boston, MA
Interior fit-out for a new 1,500 SF retail store

Alex and Ani, Palm Beach, FL
Interior fit-out for a new 900 SF retail store

SMOOK ARCHITECTURE AND URBAN DESIGN, INC., WESTBOROUGH, MA — MAY 2014 - PRESENT
ARCHITECTURAL INTERN — MAY 2007 - AUGUST 2007
Award winning residential, commercial and urban design architectural design firm.

KEY ACCOMPLISHMENTS:

- Prepare schematic and design development drawings for new construction residential, multi-family, retail and mixed-use projects as well as several retail and mixed-use master planning projects. Work with principal/owner from concept to final design package.
- Directly support and assist the Project Architect during construction documentation and construction administrations phases on commercial, retail, mixed-use and multi-family projects. Maintain continual communication with project architect and project manager to maintain design intent in response to submittals, RFIs, leasing documentation, and final selections for applicable interior and exterior finishes.

- Solely execute all 3D models and render perspectives for all client presentations; create 2D illustrative site plan and elevation renderings for design packages.
- Independently drafted construction documents for light construction, wood framed commercial and residential renovation projects. Worked on projects from schematic design to construction observation phases.
- Represent clients on various projects for planning board design reviews and zoning board of appeals; lead contact for consultant team when coordinating internal design team responsibilities; prepare all requested documentation for review board, c reate presentation boards and power point presentations.
- Design all SMOOK graphics for advertising and marketing materials while adhering to the brand identify. Prepare all project presentations boards, relaunched SMOOK Architecture's website, and provide photography direction for completed projects.
- Administer office quality control; prepare project proposals, requests for proposals (RFPs), monthly invoices, and review with Owner. Provide timely, courteous requests to all incoming office information requests.

ANDREA VALENTINI, PROVIDENCE, RI FEBRUARY 2011 – MAY 2014

ART AND MEDIA DIRECTOR

Design house recognized for custom molded textiles, accessories, home décor and interiors

KEY ACCOMPLISHMENTS:

- Diligently assisted with the design and development of Andrea Valentini's first showroom gallery. Worked with owner, contractor and subcontractors on custom millwork and finished materials to complete the award-winning showroom.
- Designed Andrea Valentini's signature molded textiles for AV signature collection and licensing projects including Tumi and Museum of Modern Art (MoMA); design patterns, render sample molds and execute prototype runs.
- Created brand identity by tailoring accessory collections, photography, website, marketing materials, and packaging.
- Collaborated with lead designer/owner during design process, product development, and manufacturing phases of seasonal collections, while monitoring fashion trends, managing material selection, and quality control.
- Negotiated pricing and monitor quality of samples from domestic and international manufacturers; resolved basic and complex issues in a timely manner.
- Direct lead for the Andrea Valentini E-commerce website from conception through completion to include; overall website design, navigation and operational components, while maintaining a strict budget.

ALEX AND ANI, INC., CRANSTON, RI SEPTEMBER 2009 - NOVEMBER 2010

ASSISTANT CREATIVE DIRECTOR

A fashion jewelry company that designs and creates their well-known bangle bracelets.

KEY ACCOMPLISHMENTS:

- Designed store layout, custom fabricated displays, and artwork for two (2) retail locations; created illustrative sketches and renderings for landlords and city permitting officials; obtained construction approvals.
- Managed and communicated with contractors, subcontractors and vendors to ensure project timeline and budget constraints were met ($65k per location) during construction phases for retail stores; negotiated costs with vendors and contractors; resolved flooring issues.
- Designed custom display cases for retail store locations to include overall design, inlay lighting and ventilation features.
- Assisted in the brand's creative direction by creating digital and print marketing materials for Alex and Ani brands; contributed to and styling during photo shoots to develop and maintain a cohesive brand aesthetic

DIMEO CONSTRUCTION COMPANY, BOSTON, MA & PROVIDENCE, RI MAY 2008 - AUGUST 2008

PROJECT ENGINEER INTERN

Leading commercial construction management company serving New England.

KEY ACCOMPLISHMENTS:

- Partnered with client, project management teams and superintendents in the demolition and steel erection phases on the addition of the South Shore Plaza Mall in Braintree, MA.
- Generated site logistics and timeline presentations; recognized flaws with existing plan, recommended and implemented site logistic changes thus consolidating the project construction schedule.

RGB ARCHITECTS, PROVIDENCE, RI MAY 2006 - AUGUST 2006

ARCHITECTURAL INTERN

Award winning commercial, institutional and government building architectural design firm.

KEY ACCOMPLISHMENTS:

- Partnered with architecture and interior design teams on academic, transportation, and housing commercial projects in schematic design, design development, and construction administration phases.
- Drafted Construction Documents and Millwork using AutoCAD; created renderings, and presentations for clients.



Ashley Carrig, ASSOCIATE AIA, LEED GREEN

Designer

Ashley joined RGB in 2017 and has worked on numerous K-12 education projects spanning RIDE submittals and educational and master planning. Ashley has worked in the conceptual design and design documentation for projects ranging from new schools to major renovation/additions to security and code upgrades as well as typical health and safety and capital maintenance projects.

EDUCATION

Wentworth Institute of Technology, Bachelor of Architecture, 2009

Wentworth Institute of Technology, Masters of Architecture, 2010

MEMBERSHIPS

LEED Green Associate

AIA Associate

REPRESENTATIVE PROJECTS

Westerly Public Schools – Westerly, RI
Security vestibule upgrades.

Westerly Public Schools – Westerly, RI
RIDE Stage I and II.

Westerly Public Schools – Westerly, RI
HVAC renovations.

Tiverton Schools – Tiverton, RI
RIDE Stage I and II.

Lincoln Public Schools – Lincoln, RI
RIDE Stage II

Bristol Warren Regional School District – Bristol, RI
RIDE Stage I, II, III and IV, additions and renovations.

Johnston Public Schools – Johnston, RI
RIDE Stage I.

Chariho Public Schools – Chariho, RI
On going term contract; Stage I and II, additions and renovations.

Scituate School Department – Scituate, RI
RIDE Stage I and Stage II and renovations.

South Kingstown School District – South Kingstown, RI
Master plan; RIDE Stage I and II.

Cumberland High School Additions and Renovations – Cumberland, RI

North Smithfield Middle School – North Smithfield, RI

Smithfield High School Toilet Room Upgrades - Smithfield, RI

Woonsocket Education Department - Woonsocket, RI
Upgrades at the Career and Technical High School

RGB architects

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   David Sullivan for Board of Assessment Review

2. Submitted by (List department and individual, if necessary)
   Leigh Carney, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   Mr. Sullivan applied on 8/13/26.

4. Provide a suggested Action

   Interview only

5. Contact person and phone number for questions.
   Leigh Carney, 401-886-8604

ATTACHMENTS:

Sullivan Dave BOAR 2026.pdf

Dave Sullivan

128 Pheasant Drive | East Greenwich, RI 02818 | (781) 710-7104 | evadnavillus@gmail.com

Objective

To make use of my years of experience as a Lister (property assessor) in Vermont as a member of the Board of Assessors in East Greenwich.

Skills Profile

- Over thirty years of experience in various IT positions, including both programming and project management responsibilities
- Great attention to detail
- Excellent interpersonal skills
- Strong communication skills

Employment History

Director of Information Technology, Norman Williams Public Library 2/1/2014 — 6/30/2019

Woodstock, VT

- Plan, budget and implement Technology Policy for the library.
- Administer Microsoft Windows Server and Exchange 2012 network including 12 staff and 10 public computers.
- Oversee locally hosted Integrated Library System (Mandarin) used by staff for circulation and cataloging and by patrons either onsite or at home to search, reserve or renew items.
- Maintain library website completely redesigned in Wordpress in 2015.
- Administer library's phone system, wireless networking access points, printers, copying/scanning machines and other equipment.
- Prepare audio/visual equipment for programs held at the library; work with presenters on presentation materials.
- Promote digital literacy to patrons in the Woodstock area; provide one-on-one technical help with personal mobile devices and websites.

Web Developer, Fidelity Investments 1998 — 2012

Boston, MA

- Project manager and developer for multiple enhancements to the fidelity.com retail finance website.
- Managed requirements, worked closely with onshore analysts and users, and coordinated development tasks with an overseas team.
- Primary development tools: Java, Websphere, Solaris, Linux and Oracle.

Developer, American Management Systems 1987 — 1998

Fairfax, VA

- Consultant with a firm that provided services to federal, state and local governments, including payroll, personnel and parking and transit violations software.
- Primary development tools: ADABAS, COBOL, SPF/TSO, JCL, VSAM and Oracle.

Developer, Computer Sciences Corporation 1985 — 1987

Falls Church, VA

- Consultant to the Environmental Protection Agency. Coded in PL/I.

Education

- Rensselaer Polytechnic Institute, Troy, NY - 1978-1982, B.S. Computer Science (Magna Cum Laude)
- Catholic University of America, Washington, DC - 1983-1985, M.A. Theology (not completed)
- George Washington University - 1990-1991, High School Math Teacher Certification (night classes)

Activities

- Avid runner and biker, have participated in ten bicycle trips in Europe with Vermont Bicycle Tours and completed six marathons
- Crossword constructor, with five published puzzles in the *New York Times* and over thirty elsewhere
- Volunteer tax preparer with AARP for over 8 years
- Beekeeper
- Lister (property assessor) for the town of Panton, VT for 3 years. Also served on the Planning Board 2 of those 3 years.

TOWN OF EAST GREENWICH
VOLUNTEER APPLICATION
MEMBERSHIP ON BOARD OR COMMISSION

NAME (PLEASE PRINT OR TYPE)

Sullivan — LAST
David — FIRST
Andrew — MIDDLE

128 Pheasant Dr 02818
STREET ADDRESS AND ZIP CODE

MAILING ADDRESS AND ZIP CODE (IF DIFFERENT FROM STREET ADDRESS)

Retired (was IT professional) — OCCUPATION
EMPLOYER

781-710-7104 — HOME TELEPHONE
BUSINESS TELEPHONE

EVADNAVILLUS@GMAIL.COM
E-MAIL (PRINT CLEARLY)

MAY YOU BE CONTACTED AT YOUR PLACE OF BUSINESS? YES ✓ NO ___

HOW LONG HAVE YOU BEEN A RESIDENT OF EAST GREENWICH? 3 yrs

ARE YOU A REGISTERED VOTER OF EAST GREENWICH? YES ✓ NO ___

NAME OF COMMISSION, COMMITTEE OR BOARD YOU WISH TO SERVE ON? B. of Assessors

APPOINTMENT TO ANY COMMISSIONS, COMMITTEES AND BOARDS REQUIRE THAT A FINANCIAL STATEMENT BE FILED ANNUALLY WITH THE RHODE ISLAND ETHICS COMMISSION.

Please submit a resume and/or letter of interest indicating the reasons for seeking appointment to a commission, committee, or board. Also include education, training, experience, special skills, knowledge, talents, and insights or points of view that you might offer to the commission, committee or board of interest.

HAVE YOU EVER SERVED ON A COMMISSION, COMMITTEE, OR BOARD IN EAST GREENWICH OR ANOTHER MUNICIPALITY OR STATE? YES ✓ NO ____

IF SO PLEASE INDICATE:

Board of Assessors + Planning Board in Panton, VT
(3 years 2020-2023)

IS THERE A SPECIFIC EVENING OR OTHER PERIOD OF TIME YOU WOULD BE UNAVAILABLE TO ATTEND MEETINGS? YES ____ NO ✓

IF SO PLEASE EXPLAIN:

DO YOU ANTICIPATE HAVING TO REFRAIN FROM PARTICIPATING IN DISCUSSION AND VOTING ON ANY PARTICULAR MATTER (S) THAT MAY COME BEFORE SAID COMMISSION, COMMITTEE OR BOARD BECAUSE OF CONFLICT OF INTEREST? YES ____ NO ✓

IF SO, PLEASE EXPLAIN:

Affordable Housing Commission	Board of Assessment Review	Board of Canvassers
Coastal Resources Management Council	Cove Management Commission	Historic Cemetery Commission
Historic District Commission	Housing Authority	Juvenile Hearing Board
Kent County Water Authority	Municipal Land Trust	Personnel Board
Planning Board	Quonset Point Dev. Corp Board	Senior Advisory Council
Zoning Board		

NOTE: APPLICATIONS ARE KEPT ON FILE FOR ONE (1) YEAR FROM THE DATE OF RECEIPT.

David Sullivan
SIGNATURE

8/13/26
DATE

PLEASE RETURN APPLICATION AND SUPPORTING DOCUMENTS TO:

TOWN CLERK'S OFFICE
TOWN HALL
125 MAIN STREET
PO BOX 111
EAST GREENWICH, RI 02818
LCARNEY@EASTGREENWICHRI.COM

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Commendation for Neal McNamara for serving over five years on the Historic District Commission.

2. Submitted by (List department and individual, if necessary)
   Leigh Carney, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   Commendation for Neal McNamara for serving over five years on the Historic District Commission.

4. Provide a suggested Action
   Motion to approve

5. Contact person and phone number for questions.
   Leigh Carney, 401-886-8604

ATTACHMENTS:

MCNAMARA HDC.pdf

State of Rhode Island and Providence Plantations

Town of East Greenwich

COMMENDATION

The East Greenwich Town Council
wishes to recognize

Neal McNamara

for serving five years
on the

Historic District Commission

The Council thanks him for his time
and service to the Town.

Attest the Seal of the Town Council
of the Town of East Greenwich
this17th day of August, A.D. 2026

Mark Schwager, President

Michael Donegan, Vice President

Caryn Corenthal, Councilor

Renu Englehart, Councilor

Michael Zarrella, Councilor

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Commendation for Shana DeFelice for serving three years on the Affordable Housing Commission

2. Submitted by (List department and individual, if necessary)
   Leigh Carney, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   Ms. DeFelice was originally appointed in September 2023 and served as Chair since April 2025.

4. Provide a suggested Action
   Motion to approve

5. Contact person and phone number for questions.
   Leigh Carney, 401-886-8604

ATTACHMENTS:

SHANA DEFELICE.pdf

State of Rhode Island and Providence Plantations

Town of East Greenwich

COMMENDATION

The East Greenwich Town Council
wishes to recognize

Shana DeFelice

for serving three years
on the

Affordable Housing Commission

The Council thanks her for her time
and service to the Town.

Attest the Seal of the Town Council
of the Town of East Greenwich
this17th day of August, A.D. 2026

Mark Schwager

Mark Schwager, President

Michael P. Donegan

Michael Donegan, Vice President

Caryn Corenthal

Caryn Corenthal, Councilor

Renu Englehart, Councilor

Michael Zarrella

Michael Zarrella, Councilor

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Commendation for Robert Donald for serving two years on the Cove Management Commission.

2. Submitted by (List department and individual, if necessary)
   Leigh Carney, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   Mr. Donald was originally appointed in August 2024.
   (unable to attend)

4. Provide a suggested Action
   Motion to approve

5. Contact person and phone number for questions.
   Leigh Carney, 401-886-8604

ATTACHMENTS:

DONALD COVE.pdf

State of Rhode Island and Providence Plantations

Town of East Greenwich

COMMENDATION

The East Greenwich Town Council
wishes to recognize

Robert Donald

for two years
on the

Cove Management Commission

The Council thanks him for his time
and service to the Town.

Attest the Seal of the Town Council
of the Town of East Greenwich
this17th day of August, A.D. 2026

Mark Schwager, President

Michael Donegan, Vice President

Caryn Corenthal, Councilor

Renu Englehart, Councilor

Michael Zarrella, Councilor

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Commendations for Savannah Hepel, Yousra Mint Mohammed, Shivani Parikh and Natalie Yang for earning First Place in the Rhode Island HOSA (Health Occupations Students of America) Future Healthcare Professionals Leadership Competition.

2. Submitted by (List department and individual, if necessary)
   Elaine Vespia, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   Four high school students: Natalie Yang 2026, Savannah Hepel 2026, Yousra Mint Mohammed 2026 and Shivani Pakrih 2027, members of the Future Healthcare Professionals Club competed against seven other RI high schools and won first place! The competition was held at Johnson and Wales downtown Providence on March 6th.

   The ladies competed against seven other high school chapters throughout the state. Each club was scored on the activities they presented on their social media and in their portfolio that was presented to a panel of judges. Their social media account is under Youth Against Substance Abuse (Instagram and Tik Tok). They took the initiative to organize a Substance Abuse Awareness Week at EGHS in February where students participated in different activities each day. (flyer attached) They participated in many prevention activities throught East Greenwich that included youth and seniors. They also received a town proclamation declaring February 9-12 as Substance Abuse Prevention Week after presenting in front of the town council on February 2, 2026..

   Community involvement in substance abuse prevention is crucial for young people because it empowers them to shape the culture and norms of their own generation. Young people understand the pressures, social dynamics and messaging that resonate with their peers far better than external advocates do. By modeling healthy choices, youth create ripple effects throughout their schools and communities.

   (per Maria Bucci, Savannah and Yousra are not able to attend).

4. Provide a suggested Action
   Motion to approve

5. Contact person and phone number for questions.
   Elaine Vespia, 401-886-8603

ATTACHMENTS:

SAVANNAH HEPEL.pdf

YOUSRA MOHAMMED.pdf

SHIVANI PARIKH.pdf

NATALIE YANG.pdf

State of Rhode Island and Providence Plantations

Town of East Greenwich

COMMENDATION

The East Greenwich Town Council Congratulates

Savannah Hepel

in recognition of earning **First Place in the Rhode Island HOSA (Health Occupations Students of America) Future Healthcare Professionals Leadership Competition**, and wishes her continued success in all of her future academic, professional, and personal endeavors.

Attest the Seal of the Town Council of the Town of East Greenwich this 17th day of August, A.D. 2026

Mark Schwager, President

Michael Donegan, Vice President

Caryn Corenthal, Councilor

Renu Englehart, Councilor

Michael Zarrella, Councilor

State of Rhode Island and Providence Plantations

Town of East Greenwich

COMMENDATION

The East Greenwich Town Council Congratulates

Yousra Mint Mohammed

in recognition of earning **First Place in the Rhode Island HOSA (Health Occupations Students of America) Future Healthcare Professionals Leadership Competition**, and wishes her continued success in all of her future academic, professional, and personal endeavors.

Attest the Seal of the Town Council of the Town of East Greenwich this 17th day of August, A.D. 2026

Mark Schwager, President

Michael Donegan, Vice President

Caryn Corenthal, Councilor

Renu Englehart, Councilor

Michael Zarrella, Councilor

State of Rhode Island and Providence Plantations

Town of East Greenwich

COMMENDATION

The East Greenwich Town Council Congratulates

Shivani Parikh

in recognition of earning **First Place in the Rhode Island HOSA (Health Occupations Students of America) Future Healthcare Professionals Leadership Competition**, and wishes her continued success in all of her future academic, professional, and personal endeavors.

Attest the Seal of the Town Council of the Town of East Greenwich this 17th day of August, A.D. 2026

Mark Schwager, President

Michael Donegan, Vice President

Caryn Corenthal, Councilor

Renu Englehart, Councilor

Michael Zarrella, Councilor

State of Rhode Island and Providence Plantations

Town of East Greenwich

COMMENDATION

The East Greenwich Town Council Congratulates

Natalie Yang

in recognition of earning **First Place in the Rhode Island HOSA (Health Occupations Students of America) Future Healthcare Professionals Leadership Competition**, and wishes her continued success in all of her future academic, professional, and personal endeavors.

Attest the Seal of the Town Council of the Town of East Greenwich this 17th day of August, A.D. 2026

Mark Schwager, President

Michael Donegan, Vice President

Caryn Corenthal, Councilor

Renu Englehart, Councilor

Michael Zarrella, Councilor

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Commendation for the East Greenwich High School Boys Baseball Team for winning the 2026 Division II State Championship.

2. Submitted by (List department and individual, if necessary)
   Elaine Vespia, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   Commendation for the East Greenwich High School Boys Baseball Team for winning the 2026 Division II State Championship.

4. Provide a suggested Action
   motion to approve

5. Contact person and phone number for questions.
   Elaine Vespia, 401-886-8603

ATTACHMENTS:

baseball list.pdf

baseball sample commendation.pdf

EAST GREENWICH HIGH SCHOOL		
BOYS BASEBALL TEAM		
First Name	Last name	position
Tyler	Gecawich	Member
Ayan	Modi	Member
Jimmy	Gallagher	Member
Van	Martin	Member
Nolan	Malafronte	Member
Brady	O'Brien	Member
Nolan	Colucci	Member
Xavier	Nelson	Member
Miles	Doman	Member
Jaxson	Ayotte	Member
Keyan	Zahedi	Member
Clay	Brumberger	Member
Tyler	Nuti	Member
Raita	Ota	Member
John	Lacek	Member
John	Tsonos	Member
Henry	McPherson	Member
Quin	Daly	Member
Walter	Klika	Member
Caiden	Souza	Member
Ace	Schwarzbach	Member
Alec	Martin	Member
Evan	Pitney	Member
Andrs	Nelson	Member
Gavin	Solas	Member
Mark	Bradshaw	Member
Bill	O'Connell	Coach
Bruce	Fox	Coach
Bill	Klika	Coach
Jared	Hopkins	Coach
Josh	Land	Coach

State of Rhode Island and Providence Plantations

Town of East Greenwich

COMMENDATION

The East Greenwich Town Council Congratulates

Tyler Gecawich

a Member of the

East Greenwich High School Boys Baseball Team

for winning the

2026 Division II State Championship.

Attest the Seal of the Town Council
of the Town of East Greenwich
this 17th day of August, A.D. 2026



Mark Schwager, President

Michael Donegan, Vice President

Caryn Corenthal, Councilor

Renu Englehart, Councilor

Michael Zarrella, Councilor

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Commendation for the East Greenwich High School Boys Tennis Team for winning the 2026 Division I State Championship.

2. Submitted by (List department and individual, if necessary)
   Elaine Vespia, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   Commendation for the East Greenwich High School Boys Tennis Team for winning the 2026 Division I State Championship.

4. Provide a suggested Action
   Motion to approve

5. Contact person and phone number for questions.
   Elaine Vespia, 401-886-8603

ATTACHMENTS:

tennis list.pdf

tennis sample commendation.pdf

EAST GREENWICH HIGH SCHOOL		
BOYS TENNIS TEAM		
First Name	Last name	position
Henry	Seeley	Captain
Ravi	Vishnu	Captain
Tate Coker	Dodman	Member
Aristo	Liu	Member
Liam	Levy	Member
David	Levy	Member
Andrew	Katz	Member
Floyd	Kelly	Member
Kevin	Chen	Member
Luke	Mendes	Member
Daniel	Larson	Member
Alvin	Yang	Member
Patrick	Klusczynski	Member
Liam	Chen	Member
Marisa	Salvadore	Coach
Alexander	Sack	Coach

State of Rhode Island and Providence Plantations

Town of East Greenwich

COMMENDATION

The East Greenwich Town Council Congratulates

Henry Seeley

a Captain of the

East Greenwich High School Boys Tennis Team

for winning the

2026 Division I State Championship.

Attest the Seal of the Town Council
of the Town of East Greenwich
this 17th day of August, A.D. 2026

Mark Schwager, President

Michael Donegan, Vice President

Caryn Corenthal, Councilor

Renu Englehart, Councilor

Michael Zarrella, Councilor

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Minutes from June 22, 2026 (Regular Meeting ~ Open Session)

2. Submitted by (List department and individual, if necessary)
   Elaine Vespia, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   Minutes from June 22, 2026 (Regular Session)

4. Provide a suggested Action
   Motion to approve

5. Contact person and phone number for questions.
   Elaine Vespia, 401-886-8603

ATTACHMENTS:

2026.06.22 Town Council Minutes DRAFT_LC.docx

East Greenwich Town Council

Regular Meeting
Monday, June 22, 2026 at 6:30 PM
HYBRID IN-PERSON AND VIRTUAL MEETING VIA ZOOM
Town Hall, Council Chambers, 125 Main Street, East Greenwich, RI 02818

Minutes

Town Council (5/5): Mark Schwager, President; Michael Donegan, Vice President; Caryn Corenthal, Renu Englehart and Michael Zarrella (arrived @ 6:49pm)

Town Staff: Andrew Nota (Town Manager), Elaine Vespia (Deputy Town Clerk), Andrew Teitz (Town Solicitor), Fred Gomes (Public Works Director), Rose Emilio (Administrative Services Manager), Patricia Sunderland (Finance Director)

1. 6:30pm ~ Call to Order

President Schwager called the meeting to order at 6:37pm.

2. Interviews for Boards and Commissions

2.a Alexis Meyer for Planning Board
Meyer Alexis PB 2026.pdf

Mrs. Meyer was interviewed.

2.b Brian Kortz for re-appointment to the Kent County Water Authority Board of Directors
Kortz, Brian KCWA 2019.pdf

Mr. Kortz was interviewed.

2. 7:00pm ~ Pledge of Allegiance

Deputy Town Clerk Vespia led the assembly in the Pledge of Allegiance which was followed by introductions by President Schwager.

4. Public Comments
(This is an opportunity for members of the audience to bring to the Council's attention any item not listed on the agenda. Comments shall be limited to three (3) minutes per person with a maximum of fifteen (15) minutes for all items. Speakers may not yield their time to others.)

There were no public comments.

5. Acknowledgements

DRAFT

5.a Commendation for Benjamin Lupovitz for serving over nine years on the Planning Board.
2026.06.22 - Lupovitz - Planning Board.doc

5.b Commendation for Marc Gertsacov for serving over five years on the Planning Board.
2026.06.22 - Gertsacov - Planning Board.doc

5.c Proclamation recognizing July 2, 2026 as America 250 and 250 Years of Postal Service Day.
2026.06.22 Post Office.doc

Motion to approve moved by Michael Donegan, seconded Renu Englehart

Ayes: Corenthal, Donegan, Englehart, Schwager, Zarrella

Motion Carried 5-0

The proclamation to the Post Office was read by President Schwager and presented to the EG Postmaster, Christine Whalen. Ms. Whalen took a few minutes to talk about the history of the Post Office.

Mr. Lupovitz spoke about his time on the Planning Board and thanked the Council for the commendation.

Mr. Gertsacov was presented his commendation.

6. **Consent Calendar and Communications**

(Any agenda item of a routine nature or items provided for informational purposes only; considered under a single action. Any Councilor may have an item removed and considered separately on request.)

6.a Minutes from June 8, 2026 (Regular Meeting ~ Open Session)
2026.06.08 Town Council Minutes DRAFT.docx

6.b Acceptance of resignation from Patricia Colgan as an alternate (Republican) member of the Board of Canvassers.
Colgan Patricia BOC 2024_R.pdf

6.c Authorization to execute a contract amendment with Woodard & Curran, Inc. in the amount of $8,000 for the Fiscal Strategy Plan engagement to perform a Wastewater Cost-of-Service Study.
On call services amendment.pdf
2026.05.29 East Greenwich FSP Amendment 1.pdf
2025.11.24 Firms On-Call Engineering WWTF.pdf
about the proclamation

DRAFT

6.d Approval of five-year municipal lease agreement with PEAC Solutions for the acquisition of student and classroom technology equipment for the EG School District in an amount
District Technology Hardware Lease Request.pdf

Motion to approve the Consent Calendar in its entirety moved by Caryn Corenthal, seconded by Renu Englehart

Ayes: Corenthal, Donegan, Englehart, Schwager, Zarrella

Motion Carried 5-0

7. Public Hearing

(This is an opportunity for members of the audience to provide testimony/comments on the specific issue being considered.)

7.a ORDINANCE to amend Chapter 197 Sewers, Article III Rates & Charges, Section 197-31 entitled "Rates, charges and budget adoption" and Section 197-32 entitled "Due date; payment; interest." to consider changing billing from annual to quarterly; and with or without the use of deduct meters (SECOND READING).
Ordinance Amendment- - Cover Memo - Final Draft.docx
Ordinance Amendment - User Fees - No Deduct Meter - Final Draft 2026 06 03.docx
Ordinance Amendment - User Fees - With Deduct Meter - Final draft 2026 06 03.docx
Chapter 197 Sewer fee amendment ad - 6-9-26.doc
EM Norman Walker President Residences at Fry Brook.pdf

President Schwager provided details on the ordinance and the need to update the sewer billing process.

Public Works Director Gomes and Finance Director Sunderland spoke on the need for the ordinance and the benefits of changing to a quarterly billing cycle. The current process using the deduct meters is cumbersome and becoming obsolete. The Town is looking to move to the same process for all residents.

The Public Hearing was opened to comments from attendees on the Zoom platform.

Harold Cook, a member of the condominium board at Fry Brook spoke on the usage at Fry Brook and the difference in sewer and water usage and his concern about the rates going up. He was also concerned about the need to catch up when the new system of billing is in place.

Motion to move the ordinance changing to quarterly billing and eliminating deduct meters to a third reading made by Caryn Corenthal, seconded by Renu Englehart

Ayes: Corenthal, Donegan, Englehart, Schwager, Zarrella

Motion Carried 5-0

DRAFT

8. New Business

Items 8.a. through 8.d. are normal end of the fiscal year processes that need to be approved by Council.

8.a Recommendation from the Finance Director to abate $105,848.46 of uncollectible motor vehicle and personal property taxes from 2015 and older.
Memo_Uncollectible Abatement 2015 June 2026 FINAL.pdf

Motion to approve moved by Michael Zarrella, seconded by Caryn Corenthal

Ayes: Corenthal, Donegan, Englehart, Schwager, Zarrella

Motion Carried 5-0

8.b RESOLUTION to order the assessment of valuations and collection of a tax on the ratable real estate, tangible personal property and excise tax on registered motor vehicles and trailers of the Town as of the 31st day of December, A.D. 2025.
Authorizing Tax Assessor to Collect.pdf

Motion to approve moved by Michael Zarrella, seconded by Caryn Corenthal

Ayes: Corenthal, Donegan, Englehart, Schwager, Zarrella

Motion Carried 5-0

8.c Request to Close Out Remaining FLSA Settlement Liability to Unassigned Fund Balance
Fire Settlement Transfer.pdf

Motion to approve moved by Michael Zarrella, seconded by Caryn Corenthal

Ayes: Corenthal, Donegan, Englehart, Schwager, Zarrella

Motion Carried 5-0

8.d Recommendation from the Finance Director to transfer $615,000 of the 2025 - 2026 general operating surplus funds to specific capital reserve funds and the Debt Service Fund to fund essential projects and minimize future tax increases.
Reserves_06 16 FINAL.pdf

Motion to approve moved by Michael Zarrella, seconded by Caryn Corenthal

Ayes: Corenthal, Donegan, Englehart, Schwager, Zarrella

Motion Carried 5-0

DRAFT

8.e Recommendation to rescind a bid award to Aardvark Geotechnical Engineering & Testing, Inc. regarding the material testing services at Frenchtown and Hanaford Elementary Schools and the EG High School.
Town Manager memo- Material Testing Recind Contract.pdf
Aardvark Proposal.pdf
RFQ Material Testing.pdf

8.f Recommendation to award a contract to Briggs Engineering & Testing, Inc. to the work of aardvark complete the remaining material testing services at Frenchtown and Hanford Elementary Schools and the EG High School for an amount not to exceed $ 227,535 and in accordance with the per unit pricing as provided. The award of material testing services will be funded through the bond issuance of $150 million as authorized by voters in a local referendum associated with funding the School Construction project.
Briggs Material testing Recommendation.pdf
RFQ Material Testing.pdf
Briggs Frenchtown Proposal.pdf
Briggs Hanaford Proposal.pdf
Briggs HS Proposal.pdf

Items 8.e and 8.f were discussed together.

Town Manager Nota spoke on both items and explained the reason for the rescindment of the first award of bid and the new award of bid to a new firm.

The consultants were present and discussed the reasons for the decision including:

- Reports not presented in a timely manner;
- Scheduling not adequate;
- The need to retest items due to delays;

Discussion took place on the procedures to rescind and award the bid to a new company and if the Town can recoup any of the costs associated with the delays.

Motion to rescind the award of bid to Aardvark Geotechnical Engineering & Testing, Inc. moved by Renu Englehart, seconded by Michael Donegan

Ayes: Corenthal, Donegan, Englehart, Schwager, Zarrella

Motion Carried 5-0

Motion to award the bid to Briggs Engineering & Testing, Inc. moved by Michael Donegan, seconded by Caryn Corenthal

Ayes: Corenthal, Donegan, Englehart, Schwager, Zarrella

DRAFT

Motion Carried 5-0

9. **Public Comments**

(This an additional opportunity for members of the audience to provide public comment. Comments shall be limited to five (5) minutes per person with a maximum of thirty (30) minutes for all items. Speakers may not yield their time to others.)

There were no public comments.

10. **Council Announcements and Comments**

(Items may be added to the agenda for informational purposes only and may not be voted on except where necessary to address an unexpected occurrence that requires immediate action to protect the public or to refer the matter to an appropriate committee or to another body or official.)

Councilor Englehart mentioned emails received about the noise from Route 4 and also her concerns that Juvenile Hearing Board has not had many students come before the Board.

Vice President Donegan agreed with Councilor Englehart and asked that it be added to a future agenda.

Councilor Corenthal also addressed Councilor Englehart's concerns and shared an email she received from the State DOT.

Councilor Zarrella offered his congratulations to the high school baseball team for winning the state Championship. He would like to have the baseball team and the tennis team be recognized at a meeting.

Councilor Corenthal stated she had complaints from High Hawk residents regarding the use of dirt bikes and e-bikes.

Motion to convene into Executive Session per RIGL 42-46-5 (a) (2) and (5) for the approval of Executive Session minutes from June 8, 2026 and per to RIGL 42 -46-5 (a) (5) for sessions pertaining to discussions or considerations related to the acquisition or lease of real property for public purposes; specifically, Boesch Farm; and RIGL 42-46-5(a) (2) for sessions pertaining to litigation KC-2025-1228, East Greenwich v. Agricultural Lands Preservation Commission moved by Michael Donegan seconded by Renu Englehart

Ayes: Corenthal, Donegan, Englehart, Schwager, Zarrella

Motion carried 5 – 0

11. **Executive Session**

(Limited to matters allowed to be exempted from discussions at open meetings per RIGL 42-46-5.)

DRAFT

11.a Closed pursuant to RIGL 42-46-5 (a) (2) and (5) for the approval of Executive Session minutes from June 8, 2026.

11.b Closed pursuant to RIGL 42 -46-5 (a) (5) for sessions pertaining to discussions or considerations related to the acquisition or lease of real property for public purposes; specifically, Boesch Farm; and RIGL 42-46-5(a) (2) for sessions pertaining to litigation KC-2025-1228, East Greenwich v. Agricultural Lands Preservation Commission.

Following the Executive Session, President Schwager announced that action was taken on Item 11.a and the Executive Session minutes from June 8 were approved with Councilor Zarrella recused and no action was taken on Item 11.b.

Motion to seal the Executive Session minutes moved by Renu Englehart, seconded by Caryn Corenthal

Ayes: Corenthal, Donegan, Englehart, Schwager

Motion carried 4-0 with Councilor Zarrella recused

12. **Adjournment**

Motion to adjourn at 9:11pm, moved by Renu Englehart, seconded by Caryn Corenthal

Ayes: Corenthal, Donegan, Englehart, Schwager, Zarrella

Motion carried 5 – 0

Elaine Vespia, Deputy Town Clerk

APPROVED:
(PENDING)

AUDIO AND VIDEO FILES ARE AVAILABLE ON TOWN WEBSITE

DRAFT

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Minutes from July 13, 2026 (Regular Meeting ~ Open Session)

2. Submitted by (List department and individual, if necessary)
   Elaine Vespia, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   Minutes from July 13, 2026 (Regular Session)

4. Provide a suggested Action
   Motion to approve

5. Contact person and phone number for questions.
   Elaine Vespia, 401-886-8603

ATTACHMENTS:

2026.07.13_Town_Council_Minutes_DRAFT_LC.docx

East Greenwich Town Council

Regular Meeting
Monday, July 13, 2026 at 6:00 PM
HYBRID IN-PERSON AND VIRTUAL MEETING VIA ZOOM
Town Hall, Council Chambers, 125 Main Street, East Greenwich, RI 02818

Minutes

Town Council (4/5): Mark Schwager, President (Absent); Michael Donegan, Vice President; Caryn Corenthal, Renu Englehart and Michael Zarrella

Town Staff: Andrew Nota (Town Manager), Elaine Vespia (Deputy Town Clerk), Andrew Teitz (Town Solicitor), Fred Gomes (Public Works Director), Ernesto Polo (Assistant Town Engineer); Andrew Wade (Community Parks and Services Director), Patricia Sunderland (Finance Director)

1. Call to Order

Vice President Donegan called the meeting to order at 6:00 pm.

2. 6:00pm ~ Interviews for Boards and Commissions

2.a Thomas Assad, Jr. for re-appointment to Cove Mangement Commission.
Assad Thomas COVE 2020.pdf
Wade Letter of Recommendation

Mr. Assad was interviewed.

2.b Jimmy Hill for re-appointment to Cove Management Commission.
Hill, Jimmy COVE 2023.pdf
Wade Letter of Recommendation

Mr. Hill was interviewed

2.c Raymond Kleber for Board of Canvassers
Kleber Raymond BOC 2026.pdf

Mr. Kleber was interviewed.

2.d Michael Ford for Planning Board
Ford Mike PB 2026.pdf

Mr. Ford was interviewed.

2. 7:00pm ~ Pledge of Allegiance

DRAFT

Deputy Town Clerk Vespia led the assembly in the Pledge of Allegiance which was preceded by introductions by Vice President Donegan.

4. Public Comments

(This is an opportunity for members of the audience to bring to the Council's attention any item not listed on the agenda. Comments shall be limited to three (3) minutes per person with a maximum of fifteen (15) minutes for all items. Speakers may not yield their time to others.)

Donna Costantino spoke regarding the interviews for the Planning Board and referred to the Comprehensive Plan and its importance. She found the survey on-line for the \Comprehensive Plan and she asked that it be made more accessible on the main page of the website. She also suggested possibly sending out a text so more residents are aware of the survey.

Amity Dubell asked why do they intend to ratify the 2026 East Greenwich Cemetery lease without any discussion regarding that item. She was asked to save her comment until the agenda item is discussed.

5. Consent Calendar and Communications

(Any agenda item of a routine nature or items provided for informational purposes only; considered under a single action. Any Councilor may have an item removed and considered separately on request.)

Vice President Donegan pulled item 5.d off to be discussed separately.

5.a Minutes from June 17, 2026 (Special Meeting ~ Open Session)
2026.06.17 Town Council Minutes DRAFT.docx

5.b Acceptance of resignation from Shana DeFelice on the Affordable Housing Commission effective August 1, 2026.

DeFelice, Shana AHC 2023 RESIGNED 8.1.26.pdf

5.c An award of bid to Creative Office Resources to furnish the Swift Community Center with Furniture, Fixtures & Equipment for an amount not to exceed $69,782.72.
Swift_FFE_Award_Memo_CORv4 7.7.26.pdf
Swift Renovation Bid Tabulation 6.16.2026.pdf

Motion to approve items 5a, 5b and 5c moved by Caryn Corenthal, seconded by Renu Englehart
Ayes: Corenthal, Donegan, Englehart, Zarrella

Motion carried 4 – 0

DRAFT

5.d Ratification of lease executed by Town Manager between Town of East Greenwich and East Greenwich Cemetery Corporation dated March 23, 2026, along with ratification of all prior leases regarding the same, as necessary.
2026-2036 Lease Signed & Executed.pdf

Vice President Donegan explained that this was the lease for East Greenwich Cemetery property and Cragan Field.

Amity Dubell asked that the Town not approve this lease since there was no opportunity for public discussion. Her concern is that the Town Manager was delegated to do this without taking public safety concerns into consideration.

Greg Dubell spoke in opposition to this item and asked to continue it to a future meeting. They do not object to the lease. They do object to the disregard for resident safety and lack of transparency of the Council. The agreement is not a routine agreement and it was changed without any input from residents. He also feels that the backstop at Cragan is inadequate and will not keep the residents safe. He asked that this be tabled so the Council has the time to hear their concerns.

Vice President Donegan explained that the Council cannot respond to the Dubell's comments since it is the subject of pending litigation. He explained a bit about the history of the litigation and what they can and cannot respond to at this point.

John Kirwan, 115 Knollwood Avenue, commented that he loves baseball; however, he has a problem with the new sound system at Cragan and asked to possibly fix the volume. He also gets baseballs in his yard and asked that the backstop be fixed.

Discussion took place on the ratification of the lease.

Motion to approve item 5d moved by Caryn Corenthal, seconded by Renu Englehart

Ayes: Corenthal, Donegan, Englehart, Zarrella

Motion carried 4 – 0

6. Reports and Presentations

(Any agenda items requested by the Town Manager, Town Council or Town Solicitor, or any item requiring a formal presentation by boards and commissions, or other agencies.)

6.a Report from Town Manager on town-wide projects and initiatives. Town Manager's report 7-13-2026 Regular Meeting.pdf
RIIRMT - EGPD Accreditation.pdf
GFOA Criteria.pdf
FEMA.pdf

DRAFT

Mr. Nota spoke on the following items:

- Congratulations to the East Greenwich Police Department on their recent accreditation received from the RI Police Accreditation Commission. He recognized the commitment and value of the accreditation.
- Update on GFOA distinguished budget presentation award. The formal document will be submitted in a couple weeks for consideration. Once the budget is completed with modifications it will be linked to the document submitted. The award would distinguish the Town on the quality of the budget.
- Addressed the decision by the Federal Government to not honor the FEMA request for storm reimbursement. The Town will continue to work with State and Federal officials to reconsider the reimbursement requests.

Councilor Corenthal asked about the chatter regarding e-bikes and bikes in general. They do need to get reported as it is illegal if they are riding on public roads. There will be future legislation on these to regulate the usage.

7. Unfinished Business

(Any items that were not completed at a prior meeting.)

7.a ORDINANCE to amend Chapter 197 Sewers, Article III Rates & Charges, Section 197-31 entitled "Rates, charges and budget adoption" and Section 197-32 entitled "Due date; payment; interest." to consider changing billing from annual to quarterly; and with or without the use of deduct meters (THIRD READING).
Ordinance Amendment- - Cover Memo - Final Draft.docx
Ordinance Amendment - User Fees - No Deduct Meter - Final Draft 2026 06 03.docx
Ordinance Amendment - User Fees - With Deduct Meter - Final draft 2026 06 03.docx
Chapter 197 Sewer fee amendment ad - 6-9-26.doc
EM Norman Walker President Residences at Fry Brook.pdf EM Dubell Gregory_Amity 120 Knollwood Avenue.pdf EM Norman Walker 2026.07.09.pdf
Chapter 197 Ordinance Amendment - User Fees - No Deduct Meter - Final Draft 2026 07 08 PFS edits as of 7-8-26.docx

Vice President Donegan explained that this is the third reading on this ordinance amendment which amends the billing to quarterly billing and possibly eliminate the deduct meters.

Mr. Nota spoke on the following in regards to the ordinance:

- Modernize the waste water billing system
- Enhance customer service
- Improvement of cash flow

- Smaller bills instead of a single annual bill
- Elimination of the deduct meters as they are not efficient
- Town cannot verify that the meters are properly calibrated
- Town will adjust the billing to allow for outdoor usage
- Increase accuracy
- Strengthen technology
- Fairness for all taxpayers
- Improve operational efficiency

Discussion took place on how the money gets spent and the regulations on the sewer treatment facility.

Public comment was opened by Vice President Donegan.

Andrew Hayes from Boxwood Drive asks that the Town consider keeping the deduct meters since they just recently installed theirs. He stated that they have their meter inspected regularly.

Joe Rodgers has lived in the town for 26 years he is in favor of eliminating the deduct meters even though they used the meter for the first time this morning. He would have appreciated a bit of notice before he made the purchase.

John Kirwan,115 Knollwood Avenue, asked how much money the Town stands to gain from this change. He was concerned about his bill increasing.

Al Grant, 43 Division Street, would like to grandfather existing compliant meters. He thanked the Town Council and the Town Manager for considering the possible credit or reimbursement for those with recently purchased deduct meters.

Norm Walker spoke of his concerns about potential increases due to the elimination of the deduct meters and the impact of moving from annual to quarterly billing.

Patricia Sunderland spoke about how the new billing would start and the process going forward.

Theresa Hudziak, 14 Duke Street, thanked the Council for the information and appreciated the idea of the reimbursement plan.

Arthur DeFelice, 58 Sunset Drive, asked about the administrative costs and also the other items driving this change. He asked if there are changes that can be made to make the meters more efficient.

DRAFT

Councilors spoke on the deduct meters and how they would need to be regulated to make them more efficient. Discussion took place on the positive and negative aspects of the change to the ordinance.

Jack Newton, 35 Hillside Court, spoke on behalf of those that may use less than the 80 percent of the usage. He feels churches may benefit from a deduct meter. Most of their water usage comes from outdoor usage. He was told that there is a category for churches.

Greg Dubell asked for more notice for a public hearing. He stated that he listened to the other meetings and realized that there was a push to get this through for the quarterly billing. He asked for a yearlong study prior to making the changes.

There were no further comments.

Town Manager Nota recommended going forward with the ordinance due to the fact that only 250 residents out of the entire Town are affected by the change.

Councilor Englehart was concerned about how far back the Town should go for the reimbursement.

Discussion took place on whether the Council could pass the ordinance for the quarterly billing and wait on the deduct meters.

Motion to approve Option 1 elimination of the deduct meters and moving to quarterly billing made by Caryn Corenthal, seconded Renu Englehart

Ayes: Corenthal, Donegan, Englehart, Zarrella

Motion carried 4 – 0

Discussion took place on how to reimburse residents that just recently purchased the deduct meters. A resolution will be added August 17 meeting.

8. **New Business**
(Any items that have not been previously discussed or acted upon.)

8.a Appointment of regular member to the Planning Board to fill a vacancy and the remainder of a three-year term to expire April 30, 2029.

Motion to appoint Alexis Meyer moved by Michael Donegan, seconded by Michael Zarrella

Ayes: Corenthal, Donegan, Englehart, Zarrella

DRAFT

Motion carried 4 – 0

8.b Appointment of alternate member to the Planning Board to fill a vacancy and the remainder of a two-year term to expire April 30, 2027.

Motion to appoint Michael Ford moved by Michael Zarrella, seconded by Caryn Corenthal

Ayes: Corenthal, Donegan, Englehart, Zarrella

Motion carried 4 – 0

8.c Appointment of Commissioner to Housing Authority for a five-year term to expire July 13, 2031.

Motion to appoint Marie-Therese Shaughnessey moved by Caryn Corenthal, seconded by Renu Englehart

Ayes: Corenthal, Donegan, Englehart, Zarrella

Motion carried 4 – 0

8.d Appointment of alternate member to the Juvenile Hearing Board to fill a vacancy for the remainder of a one-year term to expire December 1, 2026.

Motion to appoint Laura Giusti moved by Renu Englehart, seconded by Caryn Corenthal

Ayes: Corenthal, Donegan, Englehart, Zarrella

Motion carried 4 – 0

8.e Appointment to Board of Canvassers for alternate Republican member for a six-year term to expire July 13, 2032.

Motion to appoint Ray Kleber moved by Renu Englehart, seconded by Michael Zarrella

Ayes: Corenthal, Donegan, Englehart, Zarrella
Motion carried 4 – 0

8.f Appointment of alternate member to the Zoning Board of Review to fill the remainder of a one-year term to expire July 1, 2027.

Motion to appoint Julian Frey moved by Caryn Corenthal, seconded by Michael Zarrella

Ayes: Corenthal, Donegan, Englehart, Zarrella

Motion carried 4 – 0

DRAFT

8.g Appointment of alternate member to the Zoning Board of Review to fill the remainder of a one-year term to expire July 1, 2027.

Motion to appoint Sierra Grasso moved by Renu Englehart, seconded by Michael Zarrella

Ayes: Corenthal, Donegan, Englehart, Zarrella

Motion carried 4 – 0

8.h Re-appointment of Brian Kortz to the Kent County Water Authority Board of Directors for a seven-year term to expire July 27, 2033.

Motion to re-appoint Brian Kortz moved by Michael Donegan, seconded by Caryn Corenthal

Ayes: Corenthal, Donegan, Englehart, Zarrella

Motion carried 4 – 0

8.i Re-appointment of Thomas Assad Jr. to the Cove Management Commission for a three-year term to expire July 1, 2029.

Motion to re-appoint Thomas Assad moved by Caryn Corenthal, seconded by Renu Englehart

Ayes: Corenthal, Donegan, Englehart, Zarrella

Motion carried 4 – 0

8.j Re-appointment of Jimmy Hill to Cove Management Commission for a three-year term to expire July 1, 2029.

Motion to re-appoint Jimmy Hill moved by Caryn Corenthal, seconded by Renu Englehart

Ayes: Corenthal, Donegan, Englehart, Zarrella

Motion carried 4 – 0

9. **Public Comments**

(This is an additional opportunity for members of the audience to provide public comment. Comments shall be limited to five (5) minutes per person with a maximum of thirty (30) minutes for all items. Speakers may not yield their time to others.)

Greg Dubell thanked the Council for taking item 5.d. separately.

Amity Dubell asks the Council to request the Police Department to increase patrols to address the ebike issues. She also asked if the Council has considered any steps to protect people at Cragan field and the safety concerns.

DRAFT

10. **Council Announcements and Comments**

(Items may be added to the agenda for informational purposes only and may not be voted on except where necessary to address an unexpected occurrence that requires immediate action to protect the public or to refer the matter to an appropriate committee or to another body or official.)

Councilor Englehart mentioned concerns regarding safety issues and possible sidewalks on Route 2. She also expressed concerns about Route 4 noise.

Councilor Corenthal asked about the cost of sidewalks and how the Town determines where and why sidewalks get put in. Discussion took place on the difference with state and town roads and how the sidewalks are determined.

The noise ordinance was mentioned and if it was getting scheduled soon.

There was a request to add sidewalk discussion to a future agenda.

Councilor Zarrella stated that the next meeting is the last chance to give the tennis and baseball teams commendations.

An announcement was made that the date of the next meeting will be moved from August 11 to August 17.

11. **Adjournment**

Motion to adjourn at 9:45pm made by Michael Zarrella, seconded by Caryn Corenthal

Ayes: Corenthal, Donegan, Englehart, Zarrella

Motion carried 4 – 0

Elaine M. Vespia, Deputy Town Clerk

APPROVED:
(PENDING)

AUDIO AND VIDEO FILES AVAILABLE ON TOWN WEBSITE

DRAFT

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Application for Class F Alcoholic Beverage License for the Academy Science Center Fundraiser being held on August 29, 2026 at the Academy Science Center at 60 Church Street.

2. Submitted by (List department and individual, if necessary)
   Sherri Dunwoody, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   Town Council must approve all Class F Alcoholic Beverage Licenses per RI General Law.

4. Provide a suggested Action
   Motion to approve.

5. Contact person and phone number for questions.
   Sherri Dunwoody, 401-886-8606

ATTACHMENTS:

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Application for Class F Alcoholic Beverage License for the Child Abuse Prevention Fundraiser being held on August 28, 2026 at Faith Hill Farm at 2056 Division Road.

2. Submitted by (List department and individual, if necessary)
   Sherri Dunwoody, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   Town Council must approve all Class F Alcoholic Beverage Licenses per RI General Law.

4. Provide a suggested Action
   Motion to approve.

5. Contact person and phone number for questions.
   Sherri Dunwoody, 401-886-8606

ATTACHMENTS:

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Annual RENEWAL of Laundry License for David Moreau d/b/a Laundry in the Plaza at 561 Main Street.

2. Submitted by (List department and individual, if necessary)
   Sherri Dunwoody, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   The Town Council must approve all laundry licenses per RIGL § 5-16

4. Provide a suggested Action
   Motion to approve

5. Contact person and phone number for questions.
   Sherri Dunwoody, 401-886-8606

ATTACHMENTS:

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Annual RENEWAL of Laundry License for Deborah Nalbandian d/b/a West Bay Laundry & Dry Cleaners at 5675 Post Road.

2. Submitted by (List department and individual, if necessary)
   Sherri Dunwoody, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   The Town Council must approve all laundry licenses per RIGL § 5-16

4. Provide a suggested Action
   Motion to approve

5. Contact person and phone number for questions.

   Sherri Dunwoody, 401-886-8606

ATTACHMENTS:

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Annual RENEWAL of Holiday Sales Licenses for the period of July 1, 2026 through June 30, 2027 for the following:

   Anderson's Ski Dive Center 5865 Post Road

   CIVIL 86 Main Street

   CVS Pharmacy #311 507 Main Street

   CVS Pharmacy #5107 1285 South County Trail

   Extra Space Storage 2771 South County Trail

   Flood Ford of East Greenwich 2545 South County Trail

   The Savory Grape 1000 Division Street Unit 130

2. Submitted by (List department and individual, if necessary)
   Sherri Dunwoody, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   Town Council to approve all Holiday Sales Licenses as Board of Licensing Commissioners per RI General Law 5-23-2.
   All applications are 100% complete and are ready for Town Council approval.

4. Provide a suggested Action
   Motion to approve.

5. Contact person and phone number for questions.
   Sherri Dunwoody, 401-886-8606

ATTACHMENTS:

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Award of bid to Microbac Laboratories, 61 Louisa Viens Drive, Dayville, CT, 06241 for Wastewater Laboratory Analysis in the amounts set forth in the enclosed tabulation sheet.

2. Submitted by (List department and individual, if necessary)
   Fred Gomes, Public Works

3. Provide a brief description of the item and why it is on the agenda
   Award of bid to Microbac Laboratories, 61 Louisa Viens Drive, Dayville, CT, 06241 for Wastewater Laboratory Analysis

4. Provide a suggested Action
   A motion to award of bid to Microbac Laboratories, 61 Louisa Viens Drive, Dayville, CT, 06241 for Wastewater Laboratory Analysis in the amounts set forth in the enclosed tabulation sheet.

5. Contact person and phone number for questions.
   Fred Gomes, 401-886-8622

ATTACHMENTS:

Laboratory Analysis Tab Sheet.pdf

Lab-recommendation-2026.pdf

Laboratory Analysis Recommendation.pdf

BID TABULATION

WasteWater Laboratory Analysis

Vendor

BID OPENING ***30-Jun-26*** ***VENDOR***	***PACE Analytical*** ***20 Forbes Blvd., Suite 17*** ***Mansfield, MA 02048*** ***508/922-9300***	***Microbac*** ***61 Louisa Views Dr*** ***Dayville, CT, 06241*** ***860/774-6814***	***Eurofins Env Testing*** ***646 Camp Ave*** ***orth Kingstown, RI, 02852*** ***413/789-9018***	***CONFORMS TO SPECS***
	Unit Price	***Unit Price***	***Unit Price***	
ITEM 1) Ammonia Total (as N)	$13.00	$20.00	$18.00	
ITEM 2) Nitrite Total (as N)	$11.00	$12.00	$10.00	
ITEM 3) Nitrate Total (as N)	$11.00	$12.00	$10.00	
ITEM 4) Nitrogen Total Kjeldahl	$14.00	$25.00	$25.00	
ITEM 5) Oil & Grease	$30.00	$40.00	$35.00	
ITEM 6) Priority Pollutants	$427.00	$394.00	$535.00	
ITEM 7) Full TCLP	$520.00	$559.00	$760.00	
ITEM 8) B.O.D.	$16.00	$27.00	$22.00	
ITEM 9) T.S.S.	$10.00	$12.00	$13.00	

ITEM 10) Salinity	$16.00	$26.00	$20.00	
ITEM 11) Bio-Assay	$2,090.00	$2,274.00	$1,691.00	
ITEM 12) Metals (Pretreatment)	$65.00	$104.00	$115.00	
ITEM 13) Specific Indicators	$113.00	$56.00	$197.00	
ITEM 14) TTO EPA Method 608	$85.00	$90.00	$125.00	
ITEM 15) TTO EPA Method 624/625	$168.00	$70.00	$225.00	
ITEM 16) TTO EPA Method 624/625	$168.00	$138.00	$225.00	
ITEM 17) Enterococci	$30.00	$20.00	$20.00	
ITEM 18) 3rd Quarter Priority Pollutants	$395.00	$394.00	$350.00	
ITEM 19) Metals (Effluent)	$35.00	$104.00	$114.00	

Town of East Greenwich

Wastewater Department

21 Crompton ave
PO Box 111
East Greenwich, RI 02818
Phone (401) 886-8649
Fax (401) 886-8652
www.eastgreenwichri.com

I, Riley Greene, recommend that the Town of East Greenwich award the three-year laboratory services contract to Microbac Laboratories.

Based on our review of the projected number of samples collected annually, Pace Laboratories is estimated to be approximately $971 less expensive than Microbac. However, I have concerns regarding Pace's ability to provide reliable and timely courier service. The references provided by Pace were all located in Massachusetts, approximately one hour from East Greenwich, and there is limited evidence of an established local presence in Rhode Island.

Microbac Laboratories, on the other hand, currently provides laboratory services to several Rhode Island municipalities, including the Quonset Wastewater Department, and has an established courier network within the state. Their local presence provides greater confidence that samples will be picked up consistently and delivered for analysis within the required regulatory holding times.

While Microbac's annual cost is slightly higher, I believe the reliability of their local courier service and their experience serving Rhode Island wastewater facilities outweigh the modest cost difference. For these reasons, I recommend that the Town of East Greenwich award the three-year laboratory services contract to Microbac Laboratories.

Statement of Work

Town of East Greenwich

TO: Andrew E. Nota, Town Manager
FROM: Riley Greene, Wastewater Superintendent
DATE: August 11, 2026
SUBJECT: Award of Contract – Wastewater Laboratory Analysis

Background

As a requirement for the East Greenwich Wastewater Treatment Facility's permit to discharge, the Treatment Facility is required to continuously test and report its findings to the Rhode Island Department of Environmental Management.

Bid Solicitation/ Bid Results

On Tuesday, June 30, 2026 bids were opened in the Town Council Chambers for "Wastewater Laboratory Analysis". A Request for Bids had been advertised in the East Greenwich Pendulum and on the town's Bidnet website. Three (3) bids were received for this service. The recommended qualified bid for the "Wastewater Laboratory Analysis" was received from **Microbac Laboratories** for the prices on the attached bid tabulation sheet. Therefore, I recommend award to the recommended qualified bidder, namely ***Microbac Laboratories, 61 Louisa Viens Drive, Dayville, CT 06241*** for the amount listed on the enclosed tabulation sheet for the "Wastewater Laboratory Analysis".

Experience of Lowest Evaluated/Responsive Bidder

Microbac Laboratories is a certified testing facility located in Dayville, CT. They hold several certifications and accreditations and specialize in Environmental Services. Several RI wastewater plants have successfully utilized their services with positive results.

Funding Detail

The Wastewater Analytical Services are being funded by Wastewater Treatment Facility operating budget.

Bid Recommendation

As per my attached bid recommendation letter, I recommend award to ***Microbac Laboratories, 61 Louisa Viens Drive, Dayville, CT 06241*** for the amounts listed on the enclosed tabulation sheet for the "Wastewater Laboratory Analysis".

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Award of bid to Gill Services, Inc., 1177 Jefferson Blvd., Warwick, RI, 02886 in the amount of $33,550.00 with an additional contingency of $3,355.00, (the industry average standard of 10%), for a total of $36,855.00 for the removal and disposal of the Underground Storage Tank.

2. Submitted by (List department and individual, if necessary)
   Fred Gomes, Public Works

3. Provide a brief description of the item and why it is on the agenda
   Award of bid to Gill Services, Inc. 1177 Jefferson Blvd., Warwick, RI, 02886 for the removal and disposal of the Underground Storage Tank at the Highway Garage.

4. Provide a suggested Action
   A motion to award of bid to Gill Services, Inc. 1177 Jefferson Blvd., Warwick, RI, 02886 in the amount of $33,550.00 with an additional contingency of $3,355.00, (the industry average standard of 10%), for a total of $36,855.00 for the removal and disposal of the Underground Storage Tank.

5. Contact person and phone number for questions.
   Fred Gomes, 401-886-8622

ATTACHMENTS:

Gill Services_TC_UST124.pdf

UST Removal Bid Tab.pdf

Statement of Work

Town of East Greenwich

TO: Andrew E. Nota, Town Manager
FROM: Fred Gomes, Director of Public Works
DATE: August 6, 2026
SUBJECT: Award of Contract – Underground Storage Tank Removal

Background

The Town has elected to replace its existing underground storage tanks (USTs) with new aboveground storage tanks (AGTs). Installation of the AGTs at the Town's Highway Facility has been completed. As part of this transition, the existing USTs must be removed and properly disposed of. The USTs at the Wastewater Treatment Facility have already been removed and disposed of in accordance with applicable regulations. The remaining 10,000-gallon UST located at the Highway Facility must now be removed and properly disposed of in compliance with all federal, state, and local regulatory requirements.

Bid Solicitation/ Bid Results

On January 29, 2025, the Town received Requests for Proposals (RFPs) for the excavation and removal of underground storage tanks. The RFP was distributed to contractors specializing in these services and was publicly advertised in the East Greenwich Pendulum, on the Town's website, and on the Bidnet Direct purchasing platform. A total of three proposals were received. The lowest qualified bid conforming to all specifications was submitted by Gill Services, in the amount of $33,550.00 for the removal of the UST at the Highway Garage.

Funding Detail

Funding for the Underground Storage Tank (UST) removal and disposal project will be provided through allocated ARPA funds.

Bid Recommendation

Based on the above-mentioned considerations, I am recommending award of bid to Gill Services, Inc. 1177 Jefferson Blvd., Warwick, RI, 02886 in the amount of $33,550.00 with an additional contingency of $3,355.00, (the industry average standard of 10%), for a total of $36,855.00 for the removal and disposal of the Underground Storage Tank.

BID TABULATION

UST REMOVAL

BID OPENING	Item 1	Item 2	Total	CONFORMS TO
29-Jan-25	WWTF	Highway Garage	Both Facilities	SPECIFICATIONS
VENDOR	Remove 10,000 Gal Gas	Remove 10,000 Gal		Yes or No
	& 5,000 Gal Diesel Tank	Diesel Tank		
Rhode Island Hydraulics Co. Inc.				
1500 Ten Rod Rd	$115,085.00	$82,275.00	$197,360.00	Yes
North Kingstown, RI 02852				
401-295-1943				
Brighter Horizons Environmetal Corporation				
201 West Main St	$59,000.00	$29,000.00	$88,000.00	Yes
Ayer, MA, 01432				
978-970-0500				
Gil Services, Inc.				
1177 Jefferson Blvd	$52,550.00	$33,550.00	$86,100.00	Yes
Warwick, RI, 02886				
401-921-4444				

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Transition of Daniel McKenney from an alternate member to a regular member on the Historic District Commission to fill a vacancy for the remainder of a three-year term to expire August 1, 2029.

2. Submitted by (List department and individual, if necessary)
   Leigh Carney, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   Dan was originally appointed as an alternate member on May 11, 2026.

   Neal McNamara's current term expired August 1, 2026 and he is not being re-appointed.

4. Provide a suggested Action
   Motion to approve

5. Contact person and phone number for questions.
   Leigh Carney, 401-886-8604

ATTACHMENTS:

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Re-appointment of Ashley Carrig to the Historic District Commission for a three-year term to expire August 1, 2029.

2. Submitted by (List department and individual, if necessary)
   Leigh Carney, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   This will be Ashley's 2nd term.

4. Provide a suggested Action
   Motion to approve

5. Contact person and phone number for questions.
   Leigh Carney, 401-886-8604

ATTACHMENTS:

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Report from Town Manager on town-wide projects and initiatives.

2. Submitted by (List department and individual, if necessary)
   Leigh Carney, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   Report from Town Manager on town-wide projects and initiatives

4. Provide a suggested Action
   Informational only

5. Contact person and phone number for questions.
   Andrew E Nota, 401-886-8616

ATTACHMENTS:

TM Report 8-17-26.pdf

EGPS_SCC_2025.0220_HVAC_Design Update FINAL R1 (2).pdf

Current Grant Funding_Memo Community Services 8.14.26.pdf

report_OMA_2026.pdf

Town of East Greenwich
Town Manager

125 Main Street
PO Box 111
East Greenwich, RI 02818
Phone (401) 886-8665
www.eastgreenwichri.com
anota@eastgreenwichri.com

TOWN OF EAST GREENWICH
OFFICE OF THE TOWN MANAGER
MEMORANDUM
TO: Town Council
FROM: Andrew E. Nota, Town Manager
DATE: August 14, 2026

SUBJECT: Town Manager's Report – Project, Grant, and Administrative Updates

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PURPOSE

The purpose of this memorandum is to provide the Town Council with a comprehensive update on several significant municipal projects, grant opportunities, administrative matters, and other issues currently receiving the attention of the Town's professional staff.

The matters addressed in this report vary considerably in scope and status. Some are projects actively moving through design or implementation; others involve outside funding opportunities that may provide meaningful resources for the Town and its residents; and several are matters on which staff continues to gather information before determining whether future Council action or policy direction may be appropriate.

As with prior Town Manager reports, the intent is to keep the Council informed of work occurring between formal Council meetings and to identify matters that may require additional discussion, direction, appropriation authority, or other formal action as they advance.

I. HIGHWAY GARAGE PROJECT

A. Project Status and Design Schedule

The Department of Public Works continues to work with Weston & Sampson on the design of the proposed Highway Garage project. The project remains one of the Town's more significant capital initiatives and is intended to address long-standing facility, operational, fleet, equipment-storage, and salt-storage needs.

The current project scope includes:

- A new fleet maintenance facility;
- Renovation and improvements to portions of the existing building;
- Site and yard improvements;
- A new salt storage facility; and
- Alternatives for covered or enclosed vehicle and equipment storage.

The project is currently in the design phase. Based upon the current schedule, the anticipated major milestones are as follows:

Milestone	**Target Date**
Design Development Set to Estimator/OPM for Review	September 18, 2026
Cost Estimate Returned	October 2, 2026
Final Design Development Set	October 9, 2026
Construction Documents to Estimator/OPM	December 25, 2026
Final Cost Estimate	January 8, 2027
Project Publication/Bid	January 15, 2027

These dates remain subject to refinement as design development, cost review, and project coordination continue.

B. Current Cost Review and Budget Position

At the most recent project meeting, Town staff and the design team reviewed the preliminary construction estimate and identified a current funding gap of approximately **$631,000**. This represents the difference between the current preliminary estimate and available project funding and does **not** include the potential impact of bid alternates currently being evaluated.

It is important to emphasize that this is a preliminary estimate and that staff is not yet recommending either an additional appropriation or a reduction in project scope. The appropriate course at this stage is to continue to scrutinize the estimate and determine whether the identified gap can be reduced through clarification of assumptions, refinement of quantities, value engineering, or adjustments to non-essential components.

The current estimate incorporates a number of project-related costs, including escalation through 2027, general conditions, insurance, bonding, permitting, contractor overhead and profit, and a 10% design contingency. Certain potential costs, including unforeseen geotechnical conditions and specialized ground improvements, remain outside the current assumptions and therefore represent additional project risks that must continue to be monitored.

Staff is consequently undertaking a more detailed review of the estimate before determining whether any combination of additional funding, scope modification, phasing, or other project adjustments may ultimately be necessary.

C. Vehicle and Equipment Storage Alternatives

One of the principal areas currently under review is the treatment of additional vehicle and equipment storage.

The project team is evaluating two alternatives:

1. Vehicle storage canopies; or
2. An approximately 12,000-square-foot enclosed storage structure.

Both alternatives are currently being carried as bid alternates to obtain more definitive market pricing. The Town would ultimately pursue only one of these alternatives; the intent is not to construct both.

The site will, however, be planned to preserve flexibility for either alternative. This is an important consideration because it will allow the Town to evaluate the relative value and cost of the alternatives without unnecessarily foreclosing a future option.

The enclosed storage alternative warrants additional scrutiny because its preliminary estimated cost appears high relative to initial expectations. Staff has requested additional clarification concerning the assumptions supporting the foundation, lighting, and other associated costs before determining whether the estimate is reasonable.

The possibility of phasing the enclosed storage option as a future improvement is also being considered. The current design approach is intended to preserve the necessary site area so that the Town retains that flexibility should the enclosed structure not be included in the initial construction project.

D. Site Work and Potential Cost Reductions

Site work represents another significant area for potential savings. The current estimate includes approximately $3.5 million in paving, curbing, and related site improvements.

Staff and the consultant are reviewing the underlying quantities and unit costs to determine whether portions of the site work can be reduced, modified, deferred, or, where appropriate, performed by the Department of Public Works.

The review will include:

- The overall amount of paved parking and driveway area;
- Paving unit costs;
- Curbing and related site improvements;
- Earthwork;

- Exterior improvements;
- Potential work that could be undertaken by DPW; and
- Other scope modifications that may produce incremental savings.

While any individual reduction may be relatively modest, the cumulative effect of several targeted adjustments could help close the current funding gap without compromising the essential operational purpose of the facility.

E. Building Scope and Renovation

The project team has also reviewed the new construction and renovation components to determine whether additional reductions can reasonably be achieved.

The current estimate includes necessary fleet maintenance equipment and related features, including vehicle lifts and exhaust reels. Staff has also reviewed the renovation scope associated with the existing facility, including the building envelope, roof, windows, and doors.

Although certain elements could theoretically be deferred or addressed independently, the current assessment is that much of this work is necessary to ensure the long-term functionality, reliability, and condition of the facility.

Accordingly, staff's present approach is to focus cost-reduction efforts first on those areas where reductions can be achieved without compromising the core operational requirements of the Highway Garage or creating avoidable future costs for the Town.

F. Next Steps

The immediate next steps are to:

1. Obtain additional clarification regarding the cost assumptions for the enclosed vehicle storage alternative;
2. Prepare a detailed project cost spreadsheet identifying quantities, unit costs, and potential reductions;
3. Further analyze paving, curbing, earthwork, and exterior site costs;
4. Review final pricing for the vehicle storage alternatives;
5. Confirm the treatment of local permitting costs, with the current direction being to exclude local fees except mandatory State ADA fees; and
6. Continue refining the design and cost estimate before the project advances to construction documents and bidding.

Town Council Direction/Action

No immediate Council action is requested.

Staff will continue working with the design team to reconcile the current project estimate with available funding and will return to the Council with additional information and recommendations if a policy decision, scope change, additional appropriation, or other Council action becomes necessary.

II. ELEMENTARY SCHOOL HVAC SYSTEMS

There continues to be community discussion concerning the HVAC systems incorporated into the design of the Town's two new elementary schools. Given the continued public interest, I believe it is appropriate to reiterate the information previously presented through the school construction planning and public review process.

It is particularly important that this issue be considered in the context in which the original design decisions were made. The HVAC system was not selected as an isolated decision. Rather, it was part of the broader architectural, engineering, operational, educational, and financial evaluation of the overall school construction program.

Multiple HVAC alternatives were reviewed through the School Construction Committee, working groups, and larger public meetings involving the Town Council and School Committee. At the time these alternatives were being evaluated, the overall project budget was approximately $176 million, with the project team working toward a target of approximately $160 million or less.

A. System Design and Performance

The system incorporated into the two new elementary schools differs materially from the existing HVAC approach at Cole Middle School.

The Cole Middle School system is primarily a tempered-air system providing heating and ventilation but not full air conditioning throughout the building.

The systems designed for the new elementary schools, by contrast, provide heating, cooling, ventilation, and humidity management in significant portions of the buildings.

The design provides conditioned spaces in major common and instructional support areas, including:

- Common areas;
- Administrative areas;
- Gymnasiums;
- Cafeterias;
- Libraries; and
- Other significant occupied areas.

The design information previously presented also addresses anticipated temperature ranges, humidity management, and the treatment of direct solar exposure. Building schematics have been presented illustrating which areas receive conditioned air and which areas receive tempered air.

B. Project Status

The HVAC system is now incorporated into the approved design and the project is proceeding accordingly.

At this stage, changes to the HVAC system are not practicable without significant implications for design, cost, schedule, and project delivery. The issue should therefore not be viewed as a design decision that remains open for reconsideration as part of the current construction project.

The purpose of this update is instead to ensure that residents and parents have accurate information regarding:

- The system that was selected;
- The alternatives previously evaluated;
- The factors considered in reaching the decision; and
- The role that the HVAC system played within the broader school construction budget and design process.

Town Council Direction/Action

No Council action is requested.

Staff will continue to provide factual information concerning the project as appropriate and will work with the School Department and project team to ensure that questions concerning the design are addressed with accurate project information.

III. RURAL HEALTH TRANSFORMATION AND COMMUNITY HEALTH GRANTS

The Town has several opportunities associated with State and federal rural-health funding. It is important to distinguish between funding that has already been secured or allocated to East Greenwich and competitive opportunities for which additional work and approval remain necessary.

East Greenwich has been confirmed as one of 18 Rhode Island municipalities meeting the applicable rural designation for participation in the federal Rural Health Transformation Program (RHTP). Rhode Island received approximately $156.17 million under the federal program for federal fiscal years 2026–2030.

The Rhode Island League of Cities and Towns, in partnership with the Rhode Island Executive Office of Health and Human Services (EOHHS), also conducted a municipal briefing and kickoff meeting concerning H.R. 1 on August 12, 2026.

A. Federal H.R. 1 and Municipal Implications

In July 2025, Congress passed H.R. 1, which was subsequently signed into law by the President. The legislation includes significant changes affecting Medicaid, the Supplemental Nutrition Assistance Program (SNAP), and Health Insurance Marketplace programs.

The changes modify eligibility requirements, administrative processes, and participant responsibilities. While certain provisions are already in effect, others will be implemented over the coming years.

These changes have the potential to affect municipalities because residents frequently turn to local government when navigating changes to health coverage, public benefits, and access to services. Residents may seek assistance through Town Hall, the Senior Center, the Fire Department, and other municipal operations.

At the August 12 briefing, EOHHS provided information concerning:

- Major provisions of H.R. 1 affecting Rhode Island;
- Changes to Medicaid, SNAP, and the Health Insurance Marketplace;
- Implementation timelines and anticipated impacts;
- Resources available to assist residents; and
- Opportunities for municipalities to identify local concerns and priorities.

B. Rural Community Health Network – Initial Funding

The State's Rural Community Health Network initiative is intended to build local, community-driven networks bringing together health and behavioral-health providers, community organizations, schools, municipal agencies, businesses, residents, and other stakeholders.

The broader objective is to develop coordinated strategies addressing health and wellness, prevention, technology, workforce development, and access to services.

East Greenwich is eligible for the following initial funding:

- $125,000 for initial RHTP community engagement activities;
- $30,000 for public health supplies; and
- $155,000 total initial funding.

These funds remain subject to federal program requirements and limitations. Identified unallowable expenditures include new construction, food or meals, broadband, certain telecommunications and surveillance equipment, lobbying or activities intended to influence

legislation or policy, duplication of existing billable services, supplanting existing State or federal funding, replacement of electronic medical records, and direct payment for clinical services.

Staff will therefore work with appropriate community partners to develop proposed uses of these funds while ensuring compliance with all applicable program requirements.

C. Swift Community Center – Community Learning Center Funding

East Greenwich's Swift Community Center has also been identified as one of eight rural Community Learning Center sites participating in the RHTP Community-Integrated and Mobile Health Services initiative.

The Town has been allocated:

$1,000,000 over five years — $200,000 annually.

The allocation was accepted by the Town in January 2026, and a five-year balanced spending plan was submitted and acknowledged through the Rhode Island League of Cities and Towns.

As of the July 20, 2026 interaction with the League, the $1 million allocation is effectively secured. The State has clarity regarding implementation resources, and the League is scheduling a kickoff meeting for Community Learning Center points of contact, including East Greenwich.

No competitive application is required to retain this funding. The remaining step is finalization of CMS-approved contract paperwork through the League.

It is important to clarify that the itemized budget submitted in January was a placeholder spending plan rather than a final recommendation for expenditure. The federal process required a rapid submission to ensure that East Greenwich remained included in the State's funding package. The Town therefore submitted a good-faith, balanced budget before there was sufficient opportunity to undertake a comprehensive local assessment of the most appropriate uses of the funds.

Before these dollars are expended, staff intends to conduct a more thorough review of local needs, potential programming, partnerships, and available options and return with a refined implementation recommendation through the applicable League and EOHHS approval process.

IV. ACLU REPORT – OPEN ACCESS TO PUBLIC MEETINGS

The ACLU periodically evaluates municipal and school district practices concerning public access to government meetings.

In its most recent report, released in July 2026, East Greenwich was identified as one of a relatively small number of municipalities and school districts that have consistently maintained a high level of public access through remote participation and related meeting practices.

This service originated during the COVID-19 pandemic, when in-person attendance was discouraged or, at various points, prohibited. While the emergency requirements have since expired, the Town has continued to recognize the value of providing residents with additional means to observe and participate in public government.

The ACLU's review considered four principal elements:

- Whether meetings are livestreamed;
- Whether meetings are recorded and made available through a video archive;
- Whether agenda materials are available online; and
- Whether members of the public are permitted to participate remotely.

The report notes that only a small subset of public bodies continues to provide remote public participation.

Among Rhode Island municipal councils, only 12 of 39 provide some form of hybrid participation through Zoom or telephone access. East Greenwich is among those municipalities.

Similarly, only four school committees currently provide a hybrid participation option through Zoom or telephone, including the East Greenwich School Committee.

This is an area in which the Town has chosen to maintain a level of public access beyond the minimum requirements that followed the expiration of the pandemic-era mandates. I believe this remains consistent with the Town's broader commitment to transparency, accessibility, and meaningful public participation in local government.

V. OTHER GRANT AND OUTSIDE FUNDING UPDATES

A. Fire Department

The Fire Department has recently secured or pursued several outside funding opportunities that will help address significant public-safety equipment needs while limiting the direct impact on the local tax-supported budget.

Rural Health EMS Grant – Approximately $60,000

The Town has secured approximately $60,000 to support the acquisition of a new EMS cardiac monitor.

The grant will allow the Town to replace and upgrade critical lifesaving equipment while reducing the cost that otherwise would have been borne directly by the municipal budget.

State Legislative Grant – $9,000

The Town received a $9,000 State legislative grant to assist with the purchase of nine sets of body armor and associated protective equipment for Fire Department personnel as part of the State's Rescue Task Force initiative.

The equipment is currently in the process of being delivered.

FEMA Assistance to Firefighters Grant – Approximately $400,000 Requested

The Town submitted an application for approximately $400,000 through FEMA's Assistance to Firefighters Grant program.

If awarded, these funds would support the replacement and acquisition of extrication and stabilization equipment for Fire Department apparatus, including equipment used for vehicle extrication and for stabilizing or shoring structures during emergencies.

Collectively, these grant efforts demonstrate the Town's continuing effort to identify and leverage outside resources for necessary public-safety capital and equipment needs.

B. Learn365RI – Round 5

The Town has also accepted an allocation through the Rhode Island Department of Elementary and Secondary Education's Learn365RI Round 5 – Out-of-School Time Learning Grant.

This program is separate from the federal Rural Health Transformation Program and is intended to support intensive after-school, weekend, and school-break programming during the 2026–2027 school year.

Eligible programming may address:

- English Language Arts;
- Mathematics support;
- RICAS preparation;
- Attendance; and
- FAFSA completion.

East Greenwich has been allocated up to $50,000, based on student population.

The Town has also expressed interest in accepting up to an additional **$10,000** should additional funding become available through the State's redistribution process.

VI. LOW-SPEED VEHICLES

Under Rhode Island General Laws Chapter 31-19.6, low-speed vehicles (LSVs) are four-wheeled electric vehicles with a top speed between 20 and 25 mph and a weight under 3,000 pounds.

LSVs are subject to registration, insurance, inspection, and licensing requirements and may generally operate on public roads with posted speed limits of 35 mph or less.

Standard golf carts are not eligible for registration as LSVs and cannot simply be operated on public roads in the same manner as a registered low-speed vehicle.

At present, the Town has not enacted an additional local ordinance further restricting or regulating LSV use beyond the authority and requirements established by State law.

State law does, however, provide municipalities with authority to prohibit LSV operation on certain laned roadways or local highways, or portions thereof, where the municipality determines that their use would represent an unreasonable risk of death or serious injury because of traffic conditions.

Any future consideration of local restrictions would therefore require an evaluation of specific roadway conditions, traffic volumes, vehicle speeds, heavy-truck activity, roadway design, and other relevant safety factors.

Town Council Direction/Action

No action is requested at this time. Staff can return to the Council with additional information or proposed local regulations if the Council wishes to further consider whether specific roadways warrant additional restrictions.

VII. TOWN COUNCIL AND COMPREHENSIVE PLAN UPCOMING MEETINGS

The following meetings and workshops are scheduled or have recently occurred:

Date	Meeting/Event
July 29, 2026	Comprehensive Plan – Open Space & Recreation Workshop, 6:00 p.m., Swift Community Center
August 17, 2026	Regular Town Council Meeting, 7:00 p.m.

Date	Meeting/Event
September 14, 2026	Regular Town Council Meeting, 7:00 p.m.
September 15, 2026	Comprehensive Plan – Housing Workshop, 6:00 p.m., Swift Community Center
September 28, 2026	Regular Town Council Meeting, 7:00 p.m.
October 28, 2026	Comprehensive Plan – Transportation Workshop, 6:00 p.m., Swift Community Center

The Comprehensive Plan workshops represent an important component of the Town's ongoing planning process and provide an opportunity for the Council, residents, stakeholders, and professional planning team to examine specific areas of community policy and future land-use planning.

VIII. OVERALL MANAGEMENT PRIORITIES AND NEXT STEPS

The matters described in this report reflect a broad range of ongoing work by the Town's professional staff. Collectively, they also illustrate several of the principal management priorities confronting the Town as we move into the fall and the remainder of the 2026 calendar year.

First, the Town must continue to exercise careful oversight over major capital projects, particularly the Highway Garage, completion of the Swift Community Center Expansion and School Construction programs. These projects represent significant long-term investments in municipal and educational infrastructure, and staff's responsibility is to ensure that scope, cost, schedule, and operational requirements remain appropriately balanced.

Second, the Town will continue to aggressively pursue and responsibly administer outside funding opportunities. The grant awards and allocations described in this report represent substantial resources that can support public safety, community health, education, recreation, and other services without relying exclusively on local tax revenues. At the same time, outside funding must not become an excuse for spending simply because resources are available. Staff will continue to evaluate whether proposed expenditures represent sound public investments and whether they are consistent with the Town's established priorities.

Third, transparency and public access remain important components of the Town's administrative operations. The recognition by the ACLU concerning the Town's continued provision of remote public participation is a positive indication that the Town's investment in public access is providing meaningful value to residents.

Finally, the Town's Comprehensive Plan process will become increasingly important over the coming months. The upcoming and past workshops on open space and recreation, housing, and

transportation will provide the Council and community with opportunities to consider longer-term policy questions that will influence the Town's future growth, development, infrastructure, and quality of life.

The work described in this memorandum represents a substantial portion of the ongoing operational, capital, planning, and administrative responsibilities being managed by the Town's professional staff.

Several of these matters are progressing without the need for immediate Council action. Others, particularly major capital projects and the implementation of significant outside funding awards, will require continued oversight and may ultimately return to the Council for policy direction, appropriation authority, or other formal action.

Staff will continue to advance these initiatives within existing Council direction and authorized resources and will bring matters back to the Council when additional information, policy guidance, funding authority, or formal action is required.

The purpose of this report is to ensure that the Town Council remains fully informed of this work and that there is a clear understanding of both the progress being made and the issues that will require continued attention as we move forward.

East Greenwich School District

School Construction Committee
February 20, 2025





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HVAC System Selection & Design Updates

EGPS | School Construction Committee

Meeting Agenda & Outcome

AGENDA

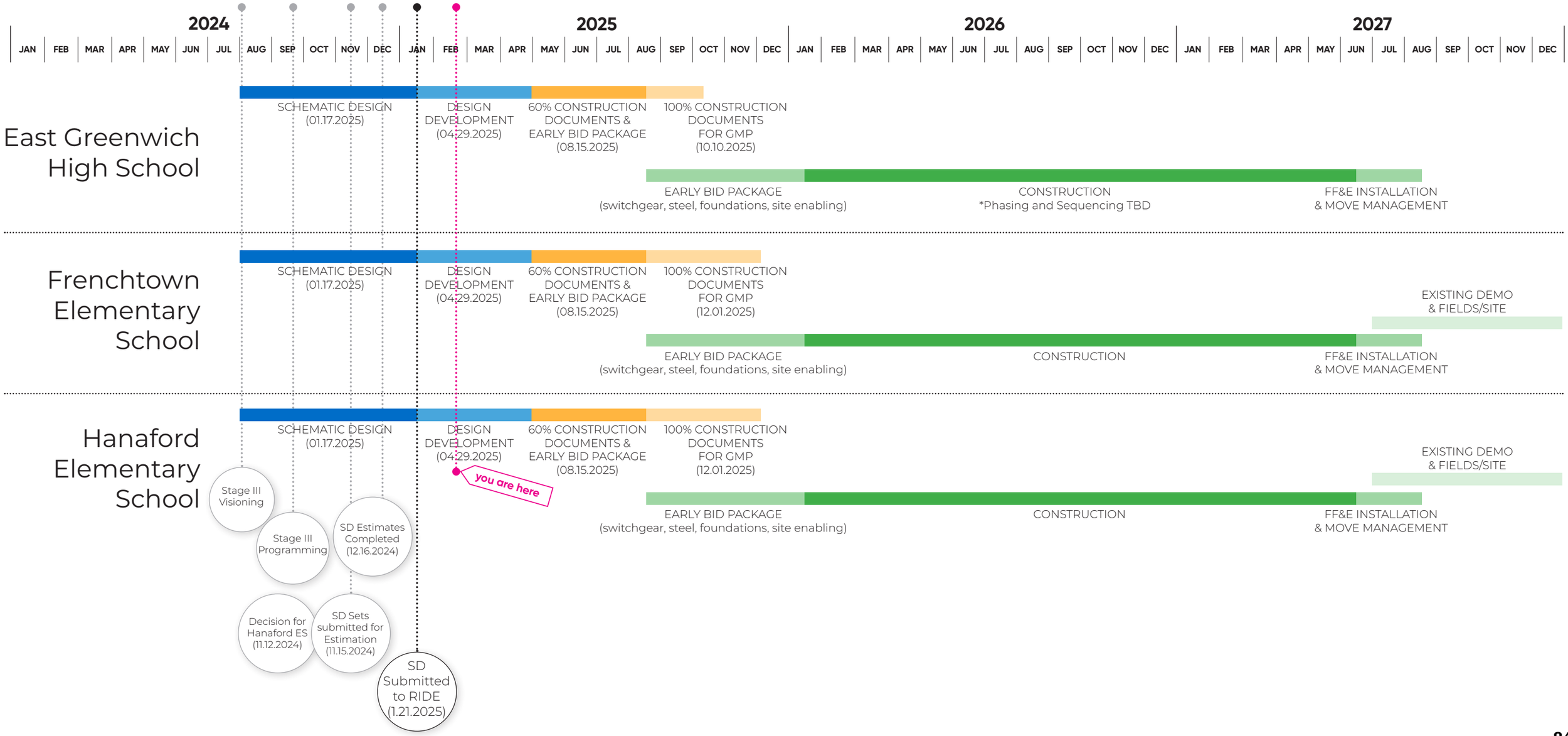
- Design Update
  - Programming Meeting Update
  - EGHS Site Plan
  - Frenchtown & Hanaford Site Plans, Floor Plans & Exterior Design
- HVAC System Review
  - Review NE CHPS target for Frenchtown and Hanaford
  - Overview of project energy goals
  - Analysis of HVAC System Options

OUTCOME

- Approval of HVAC System for Frenchtown & Hanaford

EGPS | School Construction Committee

preliminary design & construction schedule



EGPS | School Construction Committee

programming meetings

January

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

- EGHS Programming Meetings
- Frenchtown & Hanaford ES Program Reduction Meeting
- Frenchtown and Hanaford ES Round 2 Programming Meetings
- Frenchtown and Hanaford ES Round 3 Programming Meetings

EGPS | School Construction Committee

EGHS programming meetings

Day 1 | December 4, 2024

Agenda:

- Adaptive PE

Outcome:

- Confirmed required equipment to support the program
- Reviewed room access locations and building circulation
- Discussed instructional requirements
- Room zone configuration was reviewed - weights/ equipment/movement

Day 2 | January 22, 2025

Agenda:

- Unified Classroom
- Auditorium - Rigging
- Athletics/Fitness/Health

Outcome:

- Reviewed location of toilets in regards to the Unified Classroom - requested one toilet closer for student use
- Existing theatrical rigging was described with the intent to replace in kind with a new system. Follow-up walk-through coordinated.
- Health classroom, fitness center, and upper gymnasium reviewed for amenities and adjacencies.
- Locker room configuration reviewed and feedback provided related to locker size and quantity.

Day 3 | January 23, 2025

Agenda:

- Life Skills
- Fine Arts

Outcome:

- Life skills addition was discussed. Adjacencies, size of spaces, and access into each space was reviewed.
- Shared program spaces, like the vocational lab and collaboration area, were requested to move to a more central location for access to the entire student population.
- Maker space located at alcove off corridor in the art suite will be removed and area distributed to the four art classrooms.
- Specific storage and equipment requirements for each art program were discussed.

Day 4 | February 12, 2025

Agenda:

- Auditorium - Rigging (in person walk-through)

Outcome:

- Detailed discussion on the current rigging system original to the building.
- Intent is to replace in a similar configuration but with new, code compliant equipment.

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EAST GREENWICH PUBLIC SCHOOLS

EGPS | School Construction Committee

ES programming meetings

Day 1 | February 4, 2025

Agenda:

- General Classrooms: Gr. 1-2
- General Classrooms: Gr. 3-5
- Library Media Center

Outcome:

- Reduction of interior glazing for classrooms
- Adjustments to classroom casework
- Reviewed of FF&E to align with power/data needs
- Configuration for Media Center with a prioritization for book storage

Day 2 | February 5, 2025

Agenda:

- Self-Contained Classrooms
- Specialists
- Resource Rooms
- OT/PT
- Art
- Music

Outcome:

- One Specialist Office will be a second Speech Office
- Specialist Offices need interactive display
- Self-Contained needs built-in calming corner
- Music needs storage room for large instruments
- Refinement to casework needs for Art
- Reviewed of FF&E to align with power/data needs

Day 3 | February 7, 2025

Agenda:

- Administration
- Nurse
- Custodial
- Food Service
- Site

Outcome:

- All office doors need vision panels
- Adjustments needed to main entry desk to accommodate 2 separate workstations
- AED & Blood Trauma kit requirements
- Reviewed of FF&E to align with power/data needs
- Reconfiguration needed for access to and through trash/ recycling
- Increased need for full fencing at both sites
- Confirmed all electric kitchen equip.

Day 4 | February 10, 2025

Agenda:

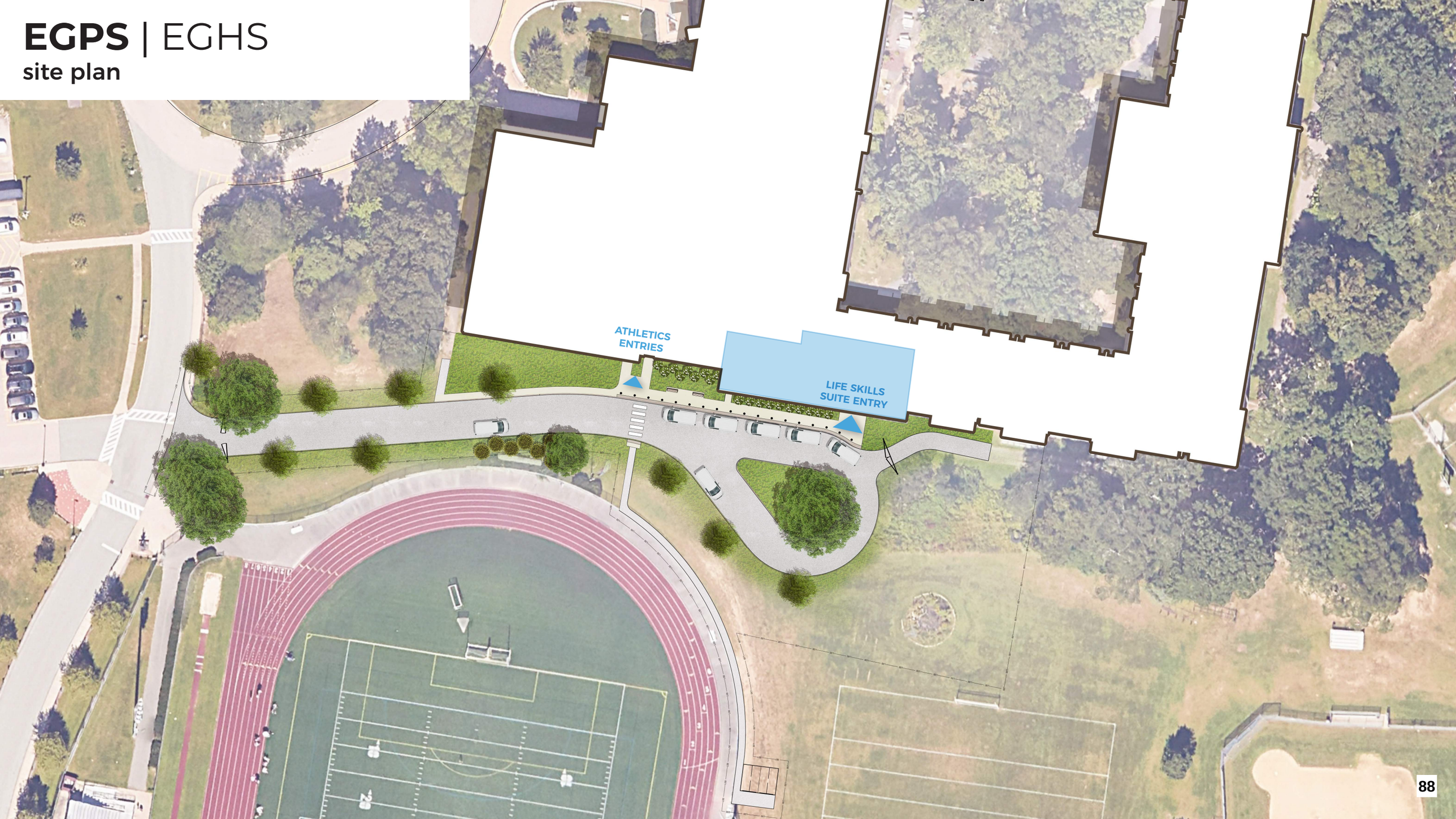
- Safety & Security

Outcome:

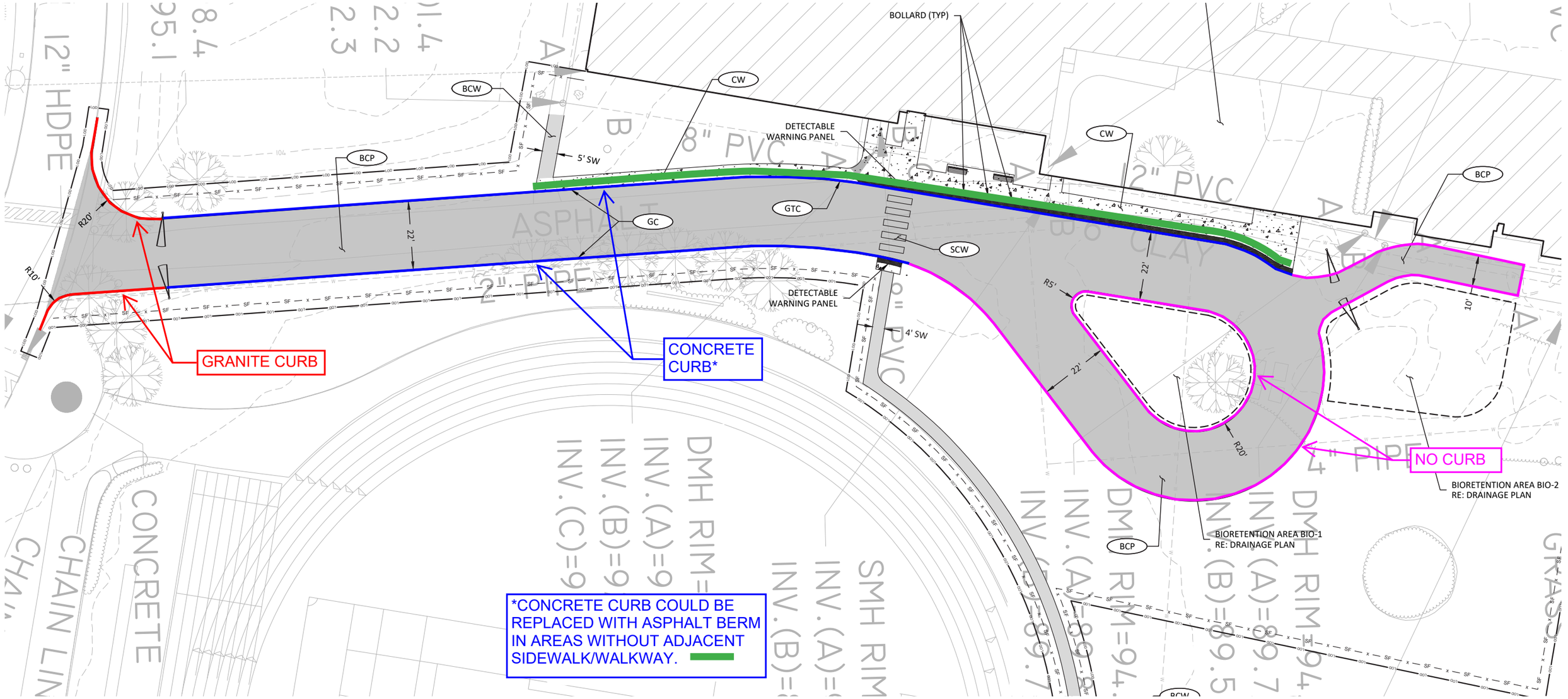
- Alternate large playground locations for Frenchtown ES
- Vision panel on door studies
- Study tint at windows
- Need to further discuss security system to be used
- Confirmed ballistic scope for main entry and first floor glazing

EGPS | EGHS

site plan



EGPS | EGHS Curb Reductions **(Approved by Working Group)**



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EAST GREENWICH PUBLIC SCHOOLS

EGPS | Frenchtown ES

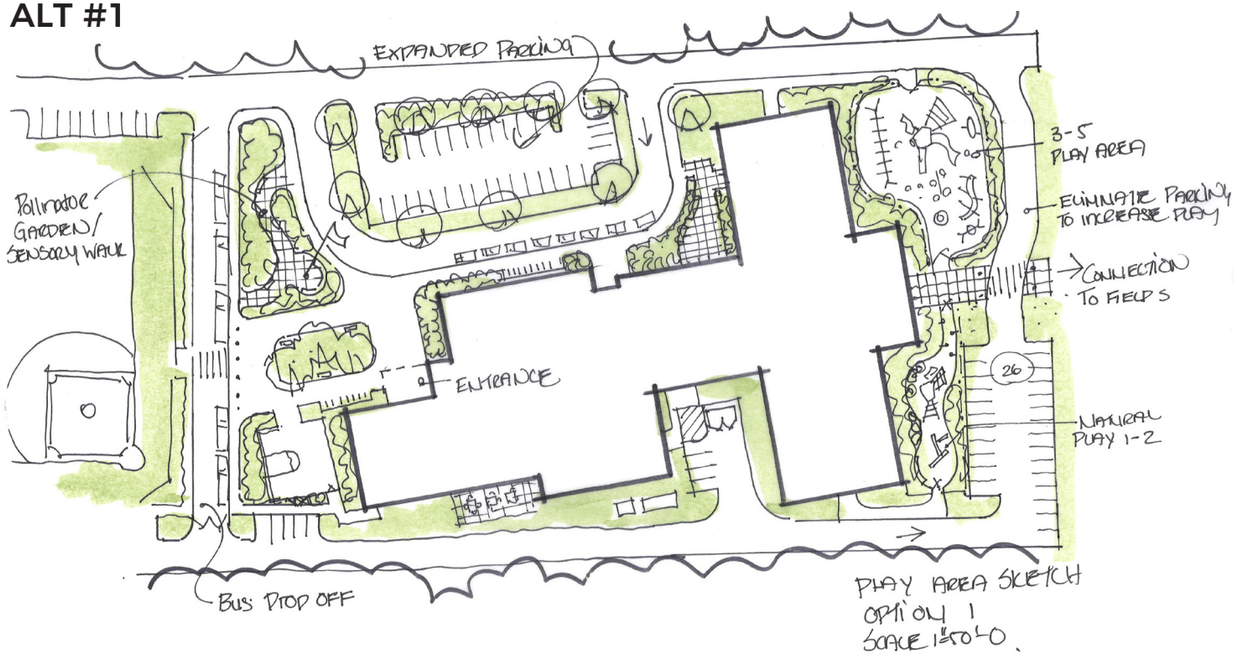
site plan



EGPS | Frenchtown ES

alternate playground locations

ALT #1



PRO

both playgrounds adjacent to back fields

playgrounds are connected to secondary entry

CON

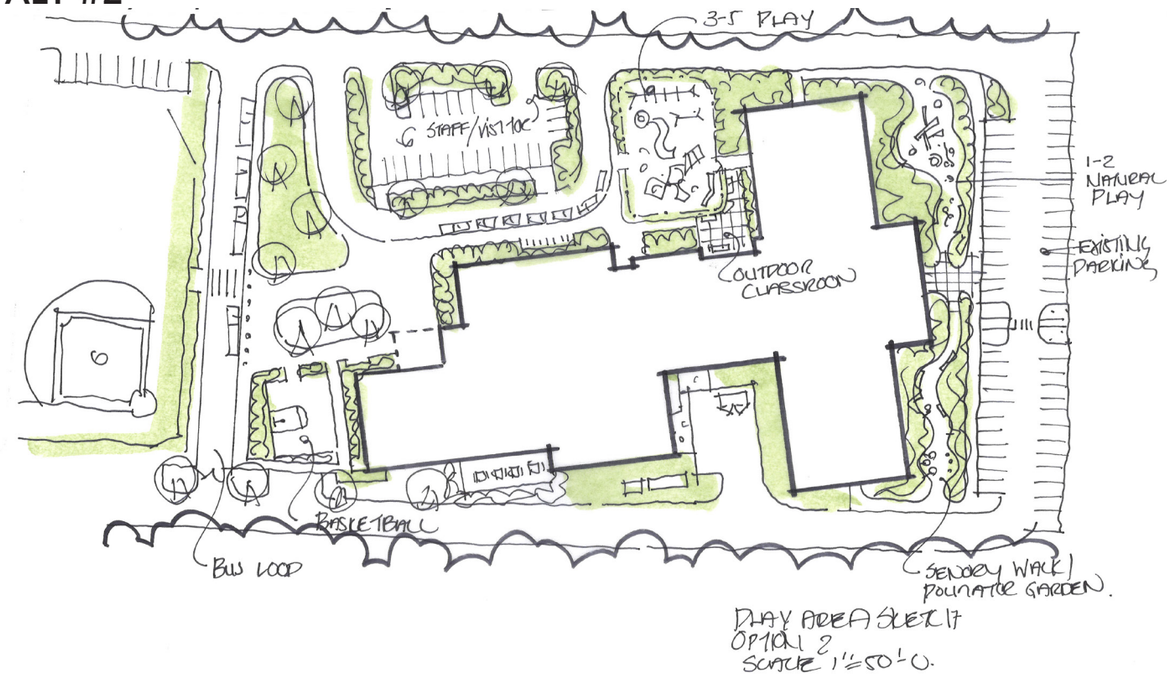
all playgrounds tucked behind the school, none adjacent to front fields

large playground disconnected from half court

less parking

large playground adjacent to classrooms - distraction factor

ALT #2



PRO

large playground connected to secondary entry

large playground remains visible from road/front of school

CON

large playground less connected to half court

large playground disconnected from all green fields

large playground adjacent to classrooms - distraction factor

EGPS | Frenchtown ES

first floor plan

- CORE ACADEMIC
- SPECIAL EDUCATION
- HEALTH & PHYSICAL EDUACATION
- MEDIA CENTER
- ART & MUSIC
- STEAM & MAKER SPACE
- ADMINISTRATION & GUIDANCE
- MEDICAL
- DINING & FOOD SERVICE
- CUSTODIAL & MAINTENANCE
- CIRCULATION



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EAST GREENWICH PUBLIC SCHOOL

EGPS | Frenchtown ES

second floor plan

- CORE ACADEMIC
- SPECIAL EDUCATION
- HEALTH & PHYSICAL EDUACATION
- MEDIA CENTER
- ART & MUSIC
- STEAM & MAKER SPACE
- ADMINISTRATION & GUIDANCE
- MEDICAL
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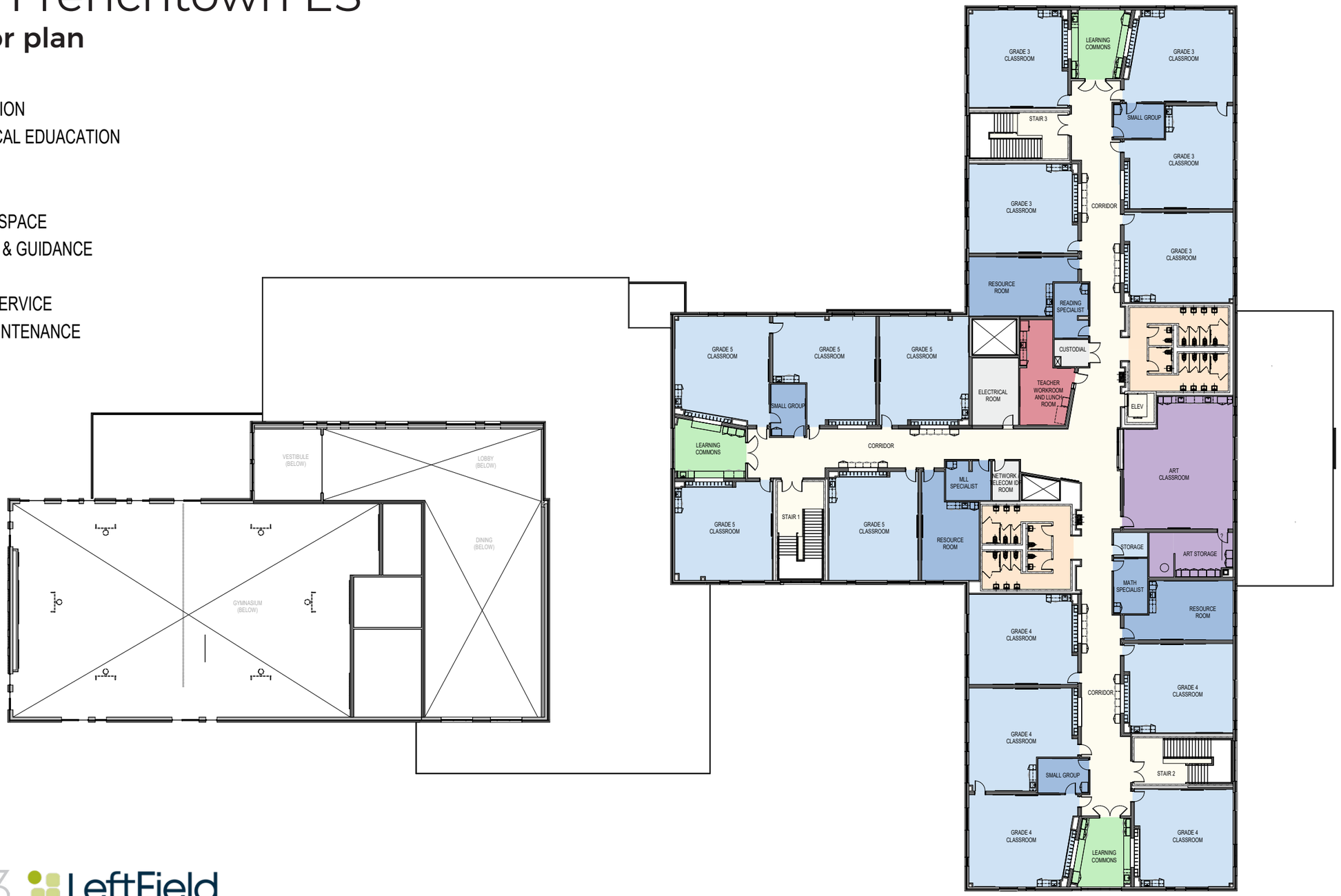

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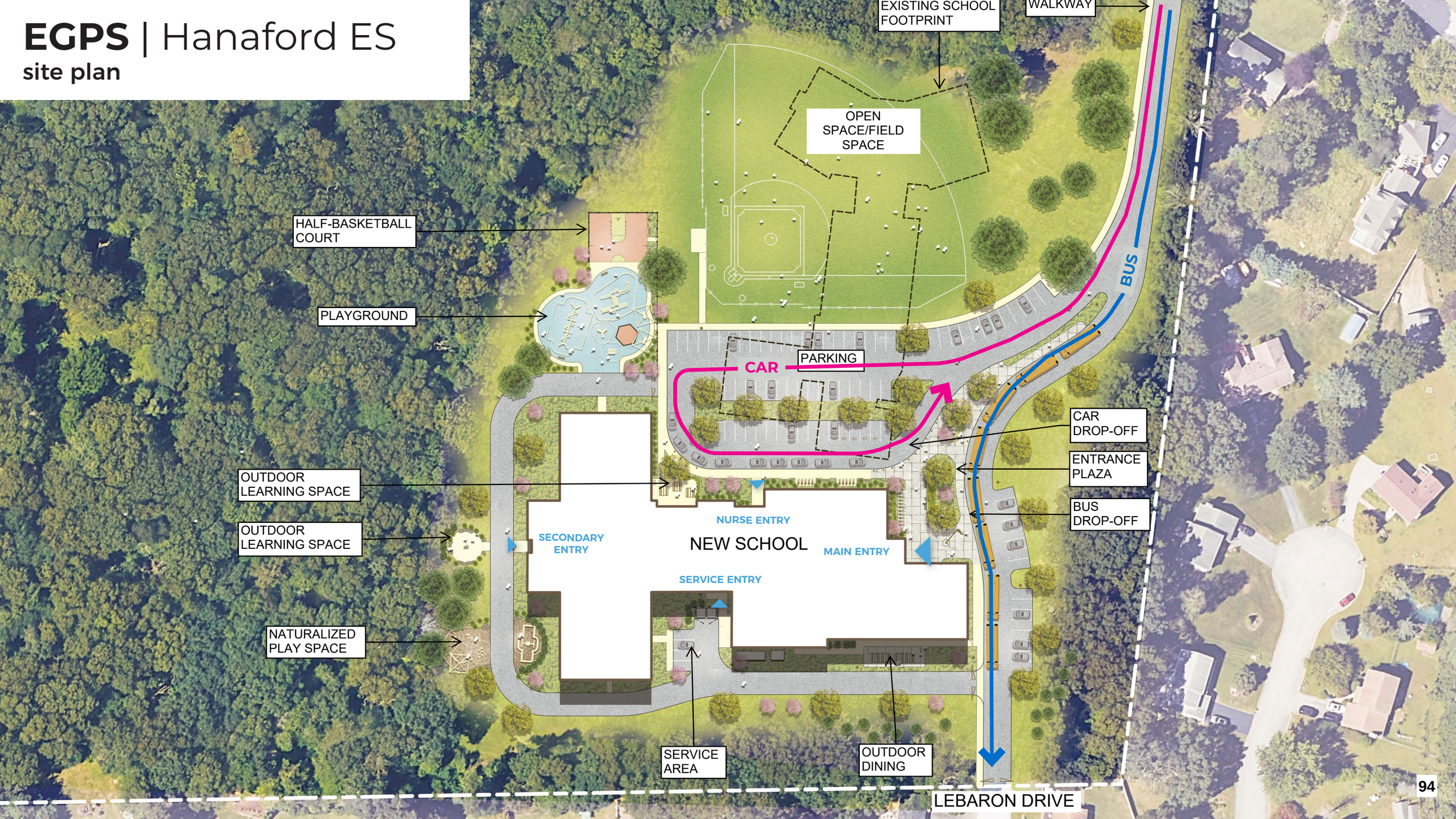
EAST GREENWICH PUBLIC SCHOOLS

EGPS | Hanaford ES

site plan



EGPS | Hanaford ES

first floor plan

- CORE ACADEMIC
- SPECIAL EDUCATION
- HEALTH & PHYSICAL EDUACATION
- MEDIA CENTER
- ART & MUSIC
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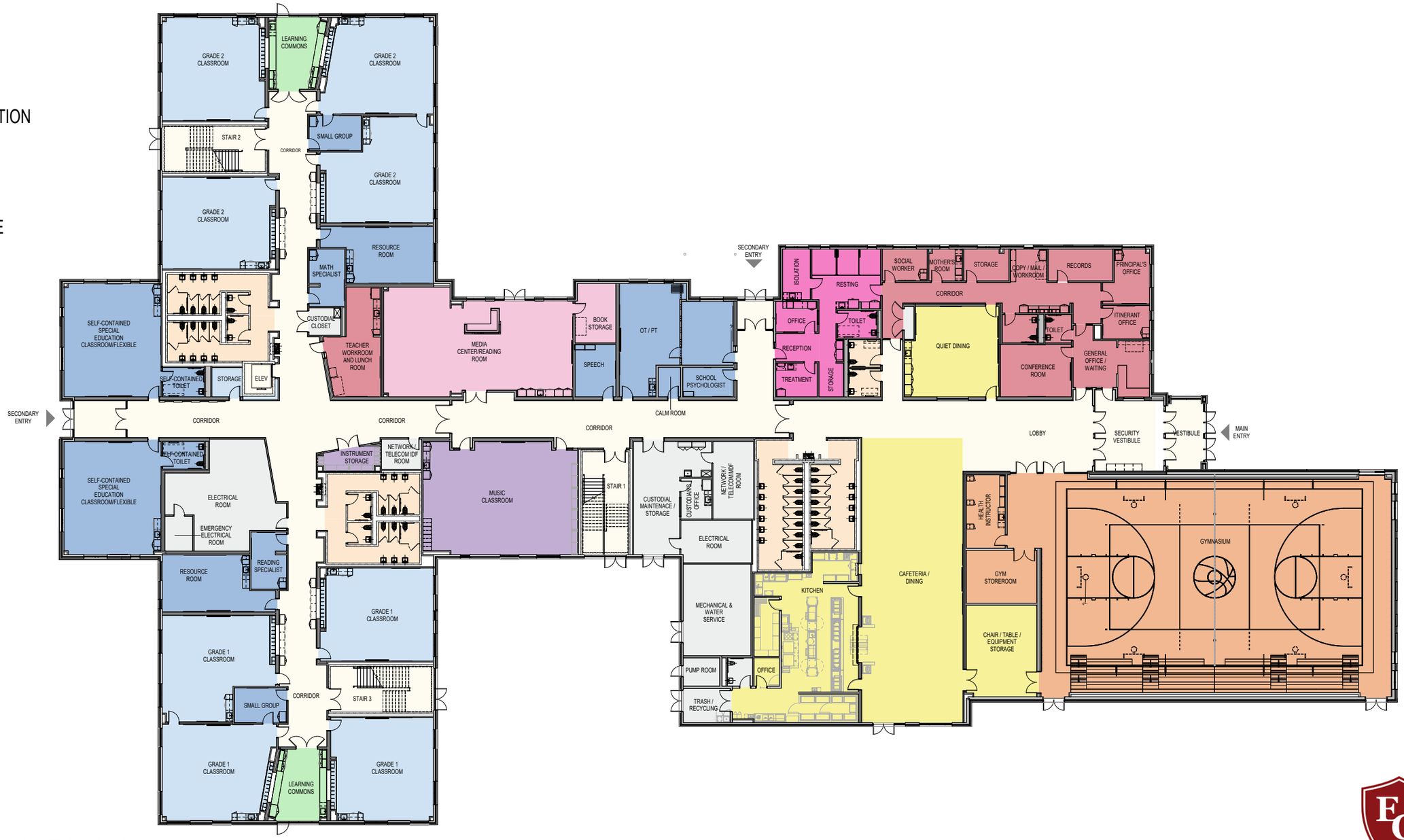

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EAST GREENWICH PUBLIC SCHOOLS

EGPS | Hanaford ES

second floor plan

- CORE ACADEMIC
- SPECIAL EDUCATION
- HEALTH & PHYSICAL EDUACATION
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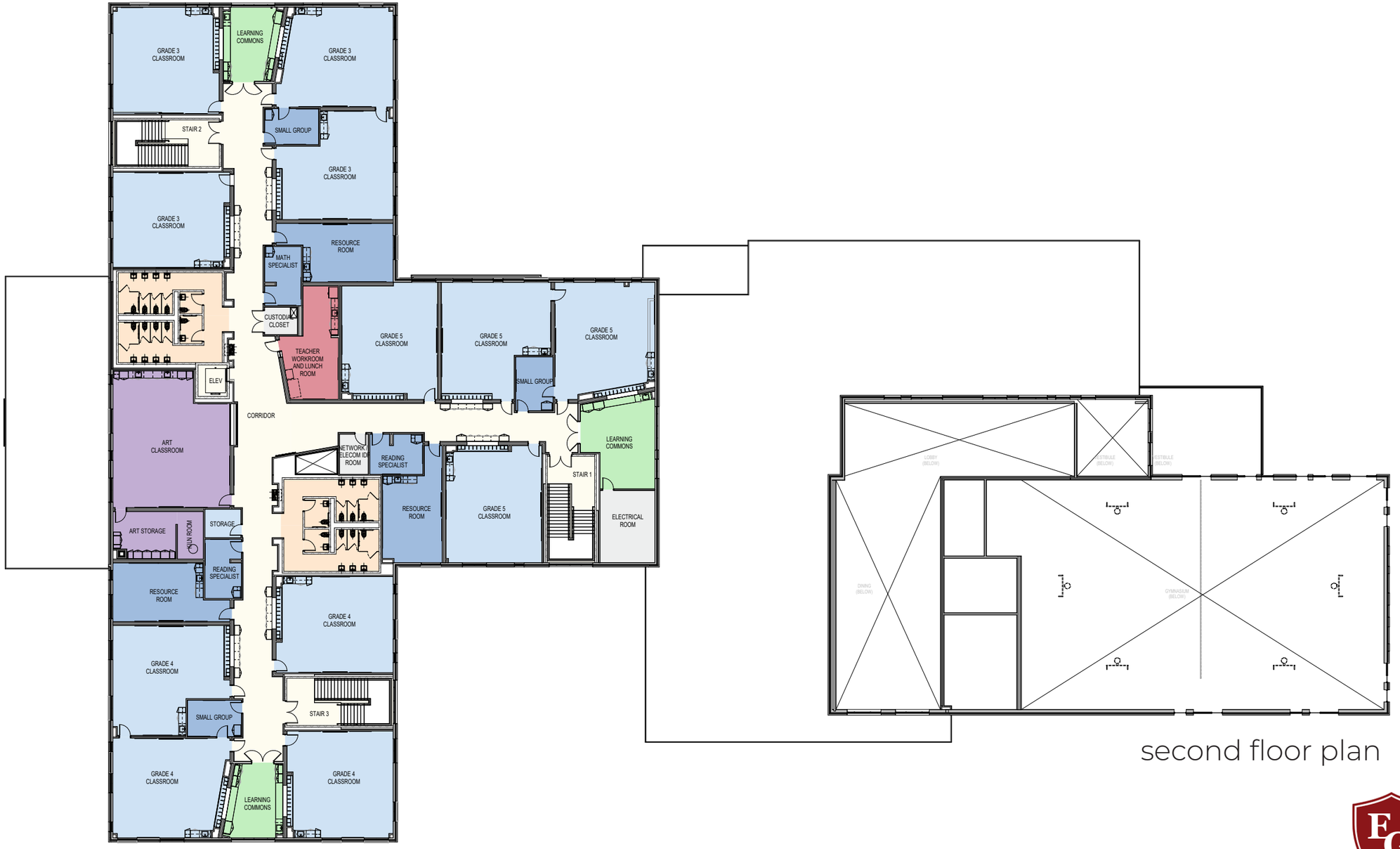

second floor plan

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EAST GREENWICH PUBLIC SCHOOLS

EGPS | Frenchtown & Hanaford ES

material palette

administration window precedent





entry canopy precedent

academic window precedent









signage precedent options



brick and window pattern precedents

EGPS | Exterior Renderings

frenchtown main entry



EGPS | Exterior Renderings

frenchtown side entry



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EAST GREENWOOD PUBLIC SCHOOL

EGPS | Exterior Renderings

frenchtown academic wing



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EAST GREEN PUBLIC SCHO 100

EGPS | Exterior Renderings

hanaford main entry



EGPS | Exterior Renderings

brick color study

1 original color scheme



2 flipped color scheme







EGPS | Frenchtown ES

NorthEast Collaborative for High Performance Schools (NE CHPS) **Goal**

NORTHEAST COLLABORATIVE FOR HIGH PERFORMANCE SCHOOLS CHPS VERIFIED

minimum requirement of 110/250 credits

PROJECT TARGET

NORTHEAST COLLABORATIVE FOR HIGH PERFORMANCE SCHOOLS CHPS VERIFIED LEADER

minimum requirement of 160/250 credits

ALL HVAC options will provide a path to being a CHPS Verified Leader

EG FRENCHTOWN ELEMENTARY SCHOOL

Criteria	Title	Prereq or Credit	Points Possible	Targeted Points: YES	Targeted Points: MAYBE	Targeted Points: NO	Responsible Team Member	
	Total			172	39	39		
Integration and Innovation								
II 1.0	Integrated Design	P	4	4			Allyson Iwanicki	ALE
II 1.1	Enhanced Integrated Design	C	2	2			Kris Kendall	Ai3
II 2.1	District Level Commitment	RP	1	1				East Greenwich
II 3.1	School Master Plan	RP	1	1				East Greenwich
II 4.1	High Performance Transition Plan	RP	1	n/a		1	N/A	N/A
II 5.0	Educational Display	P	1	1			Kris Kendall	Ai3
II 5.1	Demonstration Area	C	1	1			Kris Kendall	Ai3
II 6.1	Educational Integration	RP	2	2				Ai3 / East Greenwich
II 7.1	Climate Change Action / Carbon Footprint Reporting	C	3		3			East Greenwich
II 8.0	Crime Prevention through Environmental Design	P	3	3			Kris Kendall	Ai3
II 9.1	Innovation	C	4	4			Kris Kendall	Ai3
II 10.1	Biophilic Design	C	2		2		Kris Kendall	Ai3
	Subtotal		25	19	5	1		
Operations & Metrics								
OM 1.0	Facility Staff and Occupant Training	P	4	4				East Greenwich
OM 2.1	Post Occupancy Transition	C	2	2				East Greenwich
OM 3.0	Performance Benchmarking	P	3	3				East Greenwich
OM 4.1	High Performance Operations	C	4	1	3			East Greenwich
OM 5.0	Systems Maintenance Plans	P	1	1				East Greenwich
OM 6.0	Indoor Environmental Management Plan	P	2	2				East Greenwich
OM 7.1	Green Cleaning	C	2	2				East Greenwich
OM 8.0	Integrated Pest Management	P	1	1				East Greenwich
OM 9.0	Anti-Idling Measures	P	1	1				East Greenwich
OM 10.1	Green Power	C	2	2				East Greenwich
OM 11.0	ENERGY STAR Equipment and Appliances	P	2	2				East Greenwich
OM 12.1	Computerized Maintenance Management System	RP	1	1				East Greenwich
	Subtotal		25	22	3	0		
Indoor Environmental Quality								
EQ 1.0	HVAC Design - ASHRAE 62.1	P	8	8			Dave Hipolito	G&V
EQ 1.1	Enhanced Filtration	C	2	2			Dave Hipolito	G&V
EQ 1.2	Dedicated Outdoor Air System	C	3	3			Dave Hipolito	G&V
EQ 2.0	Pollutant and Chemical Source Control	P	2	2			Multi	Multi
EQ 3.0	Outdoor Moisture Management	P	1	1			Dave Hipolito	TraverseG&V
EQ 4.1	Ducted Returns	C	2	2			Dave Hipolito	G&V
EQ 5.1	Construction Indoor Air Quality Management	C	5	3	2			Consigli | G&V
EQ 5.2	Construction Moisture Management	C	1	1				Consigli
EQ 6.1	Post Construction Indoor Air Quality	C	1		1			East Greenwich
EQ 7.0	Low Emitting Materials	P	2	2			Kris Kendall	Ai3 / Consigli
EQ 7.1	Additional Low Emitting Materials	C	5	3	2		Kris Kendall	Ai3 / Consigli
EQ 8.1	Low Radon	RP	1	1			Kris Kendall	Ai3 / East Greenwich
EQ 9.1	Thermal Comfort - ASHRAE 55	C	4	4			Dave Hipolito	G&V
EQ 10.1	Individual Controllability	C	1	1			Dave Hipolito	G&V
EQ 10.2	Controllability of Systems	C	1	1			Kris Kendall	Ai3
EQ 11.0	Daylighting: Glare Protection	P	4	4			Allyson Iwanicki	Ai3 / ALE
EQ 11.1	Daylight Availability	C	5		5		Kris Kendall	Ai3 / ALE
EQ 12.0	Views	P	1	1			Kris Kendall	Ai3
EQ 12.1	Additional Views	C	2	1	1		Kris Kendall	Ai3
EQ 13.1	Electric Lighting Performance	C	3	3			Bob Bravo	G&V
EQ 13.2	Superior Electric Lighting Performance	C	5		5		Bob Bravo	G&V
EQ 14.0	Acoustical Performance	P	7	7			Kris Kendall	Ai3
EQ 15.1	Low-EMF Wiring	C	1			1		N/A
EQ 15.2	Low-EMF Best Practices	C	2			2		N/A
EQ 16.1	High Intensity Fluorescent Fixtures	C	1	1			Bob Bravo	G&V
	Subtotal		70	51	16	3		

YES = 172
MAYBE = 39
POTENTIAL TOTAL = 211
(RIDE encourages a minimum of 180/250 credits, but 110/250 is the actual requirement)

EG FRENCHTOWN ELEMENTARY SCHOOL

Criteria	Title	Prereq or Credit	Points Possible	Targeted Points: YES	Targeted Points: MAYBE	Targeted Points: NO	Responsible Team Member	
Energy								
EE 1.0	Energy Performance	P	6	6			Allyson Iwanicki	ALE
EE 1.1	Superior Energy Performance	C	40	18	4	18	Allyson Iwanicki	ALE
EE 2.1	Zero Net Energy Capable	C	3		3			Ai3 / ALE
EE 3.0	Commissioning	P	4	4				TBD
EE 3.1	Additional Commissioning Qualifications	C	1	1				TBD
EE 3.2	Building Envelope Commissioning	C	1	1				TBD
EE 3.3	Enhanced Commissioning	C	1	1				TBD
EE 4.0	Environmentally Preferable Refrigerants	P	1	1			Dave Hipolito	G&V
EE 5.1	Energy Management System	C	2	2			Dave Hipolito	G&V
EE 5.2	Advanced Energy Management System and Submetering	C	2		2		Dave Hipolito	G&V
EE 6.1	Natural Ventilation and Energy Conservation Interlocks	C	2			2		N/A
EE 7.0	Local Energy Efficiency Incentive and Assistance	RP	2	2			Allyson Iwanicki	ALE
EE 8.1	Variable Air Volume Systems	C	1	1			Dave Hipolito	G&V
EE 9.1	Renewable Energy Performance Monitoring	C	1			1		N/A
EE 10.1	Electric Vehicle Charging	C	1	1			Bob Bravo	G&V
	Subtotal		68	38	9	21		
Water								
WE 1.0	Minimum Reduction in Indoor Potable Water Use	P	5	5			Adrian Delimna	G&V
WE 2.1	Reduce Potable Water Use for Sewage Conveyance	C	4	2	2		Adrian Delimna	G&V
WE 3.0	Irrigation and Exterior Water Budget - Use Reduction	P	4	4			John Luca	Traverse
WE 4.1	Reduce Potable Water Use for Non-Recreational Landscaping	C	2	2			John Luca	Traverse
WE 5.1	Reduce Potable Water Use for Recreational Landscaping	C	1		1		John Luca	Traverse
WE 6.0	Irrigation Systems Commissioning	P	1	1				TBD
WE 7.1	Rainwater Collection and Storage	C	2			2		N/A
WE 8.1	Water Management System	C	2	2			Adrian Delimna	G&V
	Subtotal		21	16	3	2		
Sites								
SS 1.0	Site Selection	P	2	2			Kris Kendall	Ai3
SS 2.1	Environmentally Sensitive Land	C	3	3			John Luca	Traverse
SS 3.1	Minimize Site Distrubance	C	1	1			John Luca	Traverse / Ai3
SS 4.1	Construction Site Runoff Control and Sedimentation	C	1	1				Consigli
SS 5.1	Post Construction Stormwater Management	C	1	1				Traverse / Ai3
SS 6.1	Central location	C	2			2		N/A
SS 7.1	Located Near Public Transportation	C	1			1		N/A
SS 8.1	Joint-Use of Facilities	C	1	1			Kris Kendall	Ai3
SS 9.1	Human-Powered Transportation	C	2			2		N/A
SS 10.1	Reduce Heat Islands - Landscaping and Sites	C	1	1			John Luca	Traverse
SS 11.1	Reduce Heat Islands - Cool Roofs and Green Walls	C	1	1			Kris Kendall	Ai3
SS 12.1	Avoid Light Pollution and Unnecessary Lighting	C	2	2			Bob Bravo	G&V
SS 13.1	School Gardens	C	1	1			John Luca	Traverse
SS 14.1	Use Locally Native Plants for Landscape	C	1	1			John Luca	Traverse
SS 15.0	Site and Building Best Practices	P	2	2			Kris Kendall	Ai3
	Subtotal		22	17	0	5		
Materials and Waste Management								
MW 1.0	Storage and Collection of Recyclables	P	2	2			Kris Kendall	Ai3
MW 2.0	Minimum Construction Site Waste Management	P	2	2				Consigli
MW 2.1	Construction Site Waste Management	C	2	1	1			Consigli
MW 3.1	Single Attribute - Recycled Content	C	2	1	1			Consigli
MW 4.1	Single Attribute - Rapidly Renewable Materials	C	1			1		N/A
MW 5.1	Single Attribute - Certified Wood	C	1			1		N/A
MW 6.1	Single Attribute - Materials Reuse	C	1			1		N/A
MW 7.1	Multi-Attribute Materials Selection	C	2	2				Consigli
MW 8.1	Building Reuse - Exterior	C	2			2		N/A
MW 9.1	Building Reuse - Interior	C	1			1		N/A
MW 10.1	Health Product Related Information Reporting	C	1	1				Consigli
MW 11.1	Locally Produced Materials	C	2		1	1		Consigli
	Subtotal		19	9	3	7		
	Total		250	172	39	39		

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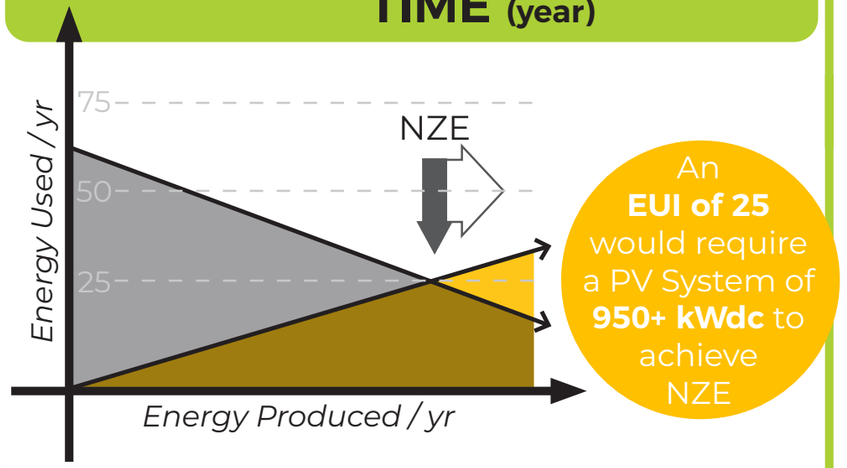
EGPS | Energy Efficiency Recap & Overview

The measurement of a building's energy efficiency is calculated as:

ENERGY USE INTENSITY

$$EUI = \frac{\text{ENERGY USED (kBtu)* / AREA (SF)}}{\text{TIME (year)}}$$



An **EUI of 25** would require a PV System of **950+ kWdc** to achieve NZE

To achieve RI Energy Incentives Tier 1, the project requires an EUI of < 28. (we are targeting an EUI < 25)

When the amount of renewable energy produced is > or = the EUI, the building is considered a **Net-Zero Energy building**.

Steps to a low-EUI building:

1 Select an **all-electric** mechanical system:

- — Air-Source Heat Pumps
- — Ground-Source Heat Pumps
- — Dual-Source Heat Pumps

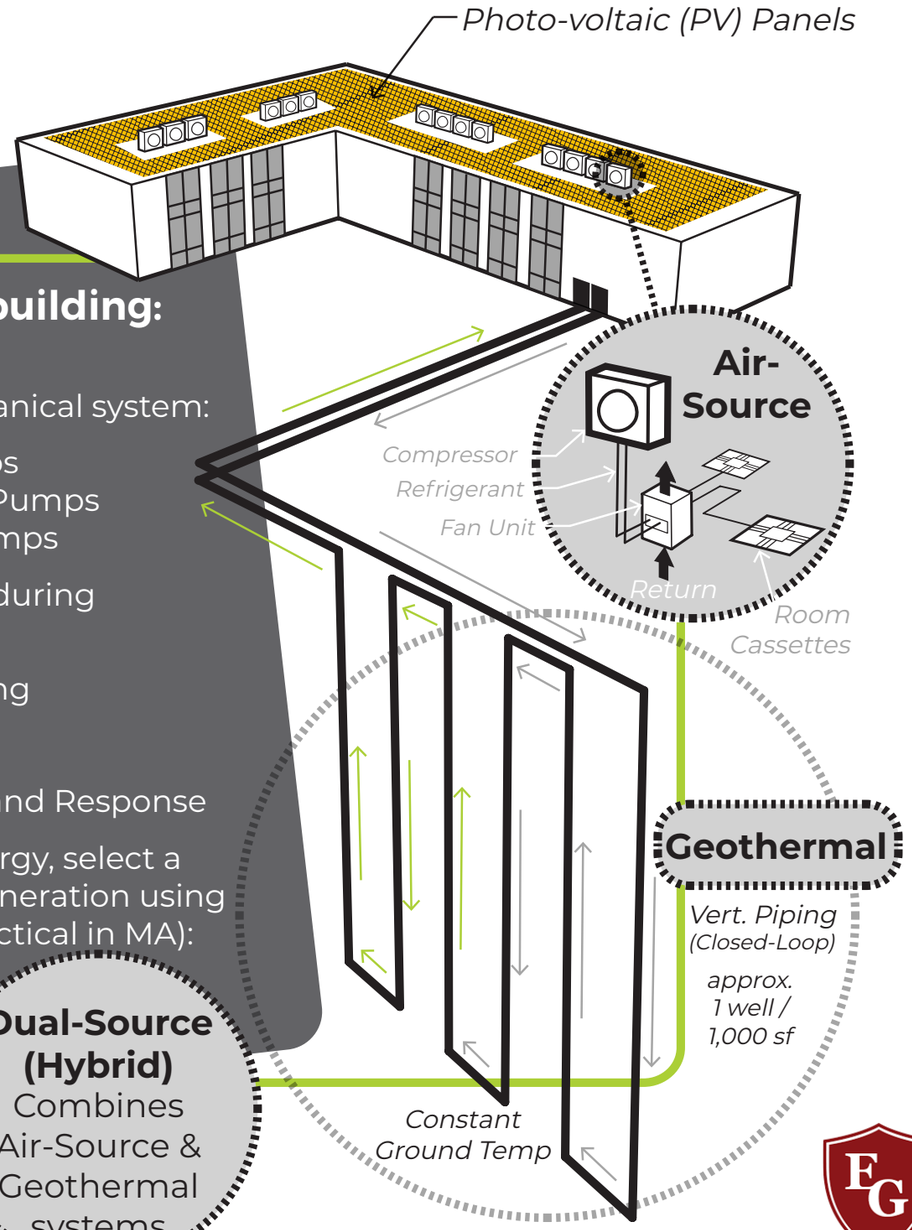
2 Monitor/**reduce demand** during operations

- — Metering & Monitoring
- — Occupant Behavior
- — Reduce Plug Loads
- — Participate in Demand Response

3 To achieve Net-Zero Energy, select a method of electricity generation using **renewable energy** (practical in MA):

- — Solar
- — Geothermal

Dual-Source (Hybrid) Combines Air-Source & Geothermal systems



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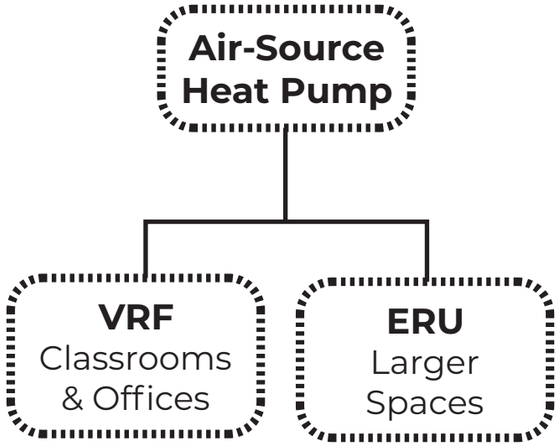
EGPS | Net Zero Ready HVAC Systems

for space heating/cooling and water

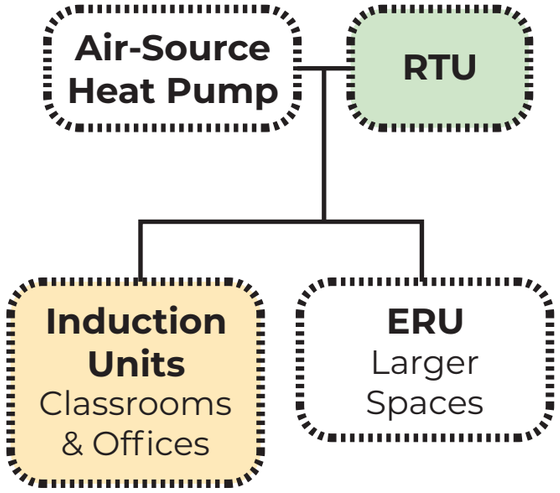
All-Electric
Net Zero Ready

Baseline (B)
Air-Source Heat Pumps w/ VRF



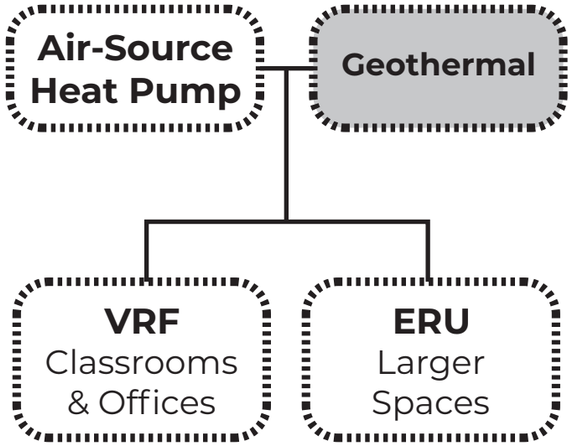
All-Electric
Net Zero Ready

Alternative (1)
Air-Source Heat Pumps w/ Chilled Beam



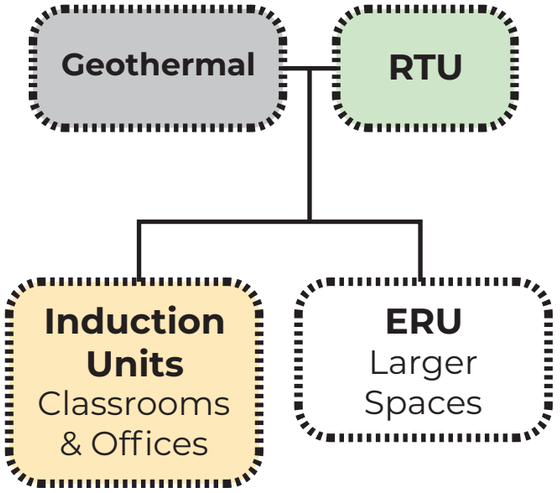
All-Electric
Net Zero Ready

Alternative (2)
Geothermal + Air-Source (Hybrid) w/ VRF



All-Electric
Net Zero Ready

Alternative (3)
Geo. Water-to-Water Heat Pumps w/ RTUs



EGPS | Net Zero Ready HVAC Systems

for space heating/cooling and water

All-Electric
Net Zero Ready

Baseline (E)
Air-Source Heat Pumps w/ VRF

Air-Source Heat Pump

VRF Classrooms & Offices

ERU Larger Spaces

Schematic Design
Baseline

All-Electric
Net Zero Ready

Alternative (1)
Air-Source Heat Pumps w/ Chilled Beam

Air-Source Heat Pump

RTU

Induction Units Classrooms & Offices

ERU Larger Spaces

+ 8.5% initial cost
+ 2.3% operational cost

All-Electric
Net Zero Ready

Alternative (2)
Geothermal + Air-Source (Hybrid) w/ VRF

Air-Source Heat Pump

Geothermal

VRF Classrooms & Offices

ERU Larger Spaces

+ 7.9% initial cost
- 1.5% operational cost

All-Electric
Net Zero Ready

Alternative (3)
Geo. Water-to-Water Heat Pumps w/ RTUs

Geothermal

RTU

Induction Units Classrooms & Offices

ERU Larger Spaces

+ 18.0% initial cost
+ 1.8% operational cost

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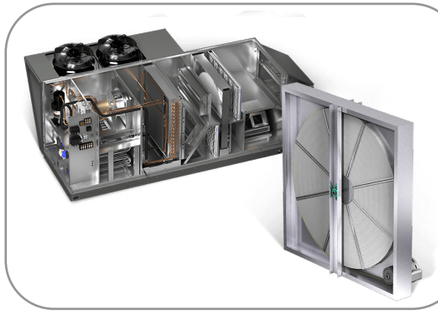
EGPS | Alternative Approach for the HVAC System

for space heating/cooling and water



smaller wall-mounted boilers



heat pump RTUs w/ electric coil back-up



air-source heat pumps to replace gas-fired boilers

All-Electric Ready

Alternative (G1)
HYBRID
Gas-Fired Boilers w/ Heat Pump RTUs

Gas-Fired boilers/ Air-Source Heat Pump

- **VAV (Tempered Air)** — Classrooms
- **VAV (Full AC)** — Larger Spaces & Admin

Alternative (G2)
Gas-Fired Boilers w/ Hot Water RTUs

Gas-Fired boilers

- **VAV (Tempered Air)** — Classrooms
- **VAV (Full AC)** — Larger Spaces & Admin



larger floor-mounted boilers



DX Cooling RTUs w/ hot water heating coils



more air-source heat pumps to replace larger-load gas-fired boilers

EGPS | Select an HVAC System

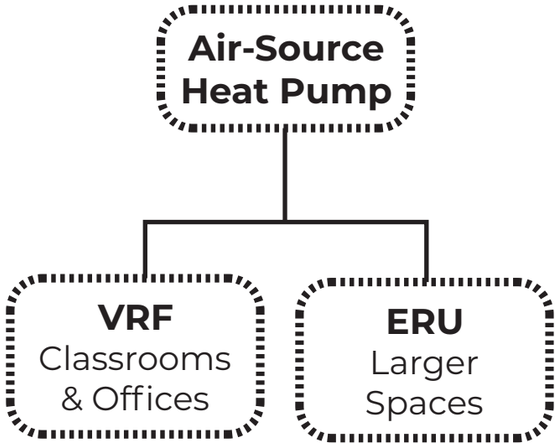
for space heating/cooling and water

All-Electric

Net Zero Ready

Baseline (E)

Air-Source Heat Pumps w/ VRF



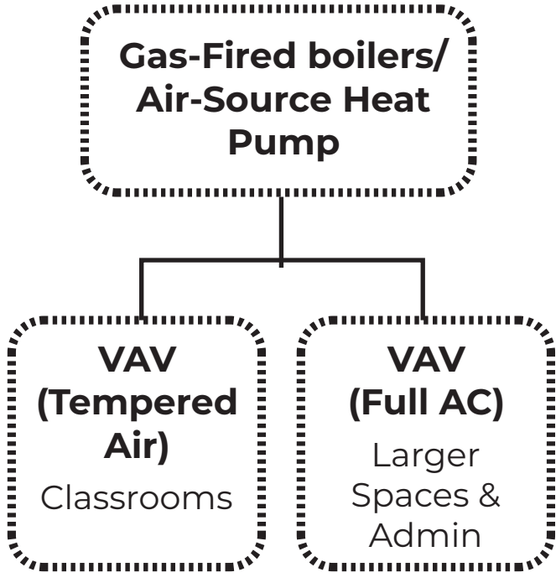
RI Energy Target = Tier 1 Incentives

most expensive to install & operate
ALL air-conditioned
net zero ready

All-Electric Ready

Alternative (G1)

HYBRID Gas-Fired Boilers w/ Heat Pump RTUs

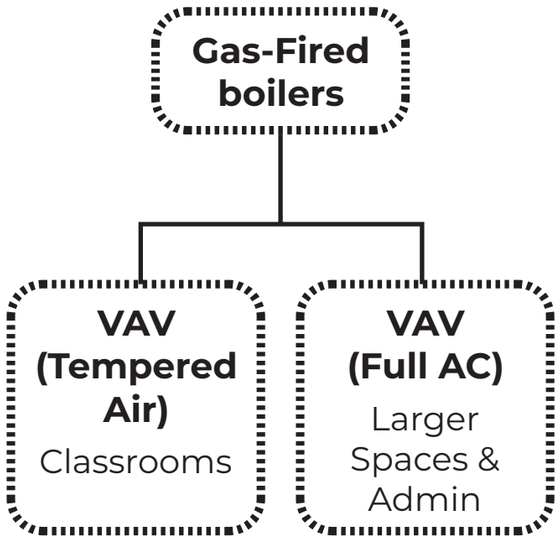


RI Energy Target = Tier 1 Incentives

less expensive to install & operate
part air-conditioned / part tempered air
all-electric ready (easier path to net zero)

Alternative (G2)

Gas-Fired Boilers w/ Hot Water RTUs



RI Energy Target = Tier 1 Incentives

least expensive to install & operate
part air-conditioned / part tempered air
less all-electric ready (harder path to net zero)

EGPS | Summary of HVAC Systems Compared

Using a Life Cycle Cost Analysis

	I	II	III	IV	V	VI	VII	VIII	IX	X
All-Electric HVAC System	**Installation (Gross Capital) Cost*** ($$)	**Installation Savings** Compared to (B) ($$)	**Annual Electric Use** (kWh)	**Annual Utility Cost** ($$)	**Annual EUI** (kBtu/sf)	**Annual Maintenance Cost** ($$)	**Combined Annual Expense** ($$)	**Combined Expense Savings** Compared to (B) ($$)	**Cumulative Life Cycle Cost Over a 20 Year Period** ($$)	**Total Life-Cycle Savings (20 years)** Compared to (B) ($$)
Baseline (B) **Air-Source Heat Pumps w/ VRF**	$8,471,636	-	534,200	$116,930	23.1	$15,560	$132,490	-	$10,252,600	-
Alternative (G1) **HYBRID Gas-Fired Boilers w/ Heat Pump RTUs**	$8,066,928	$404,708	472,000	$106,900	27.2	$14,000	$120,900	$11,590	$9,668,429	$584,171
Alternative (G2) **Gas-Fired Boilers w/ Hot Water RTUs**	$7,891,207	$580,429	457,600	$105,640	27.9	$14,000	$119,640	$12,850	$9,472,754	$779,846

**Excludes RI Energy Incentives Tier 1*

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EAST GREEN PUBLIC SCHO

EGPS | Summary of HVAC Systems Compared

Choose By Advantage Matrix

Highest Priority Factor
Priority Factor
Secondary Factor

		Max Points	**Baseline (E)** All-Electric Air-Source Heat Pumps w/ VRF	score 135	**Hybrid (G1)** All-Electric-Ready Gas-Fired Boilers w/ Heat Pump RTUs	score **137**	**Gas-Fired (G2)** Gas-Fired Boilers w/ Hot Water RTUs	score 133
Factor: **Estimated EUI** Criteria	Attribute		23.2		27.2		27.9	
	Advantage	10	lowest number, least amount of renewable needed to become net-zero	10	more relief to be under RI Energy Incentives Tier 1 requirements of <28	7	Projected to be under the RI Incentives Tier 1 requirements of <28, but very close. Could miss and reduce the incentive amount by half.	3
Factor: **Installation Cost** Criteria	Attribute		$8,471,636		$8,066,928		$7,891,207	
	Advantage	20		10	Saves $404,708	15	Saves $580,429	20
Factor: **Annual Utility Cost** Criteria	Attribute		$116,930		$106,900		$105,640	
	Advantage	20		15	Saves $10,030	20	Saves $11,290	20
Factor: **Annual Maintenance Cost** Criteria	Attribute		$15,560		$14,000		$14,000	
	Advantage	20		15	Saves $1,560	20	Saves $1,560	20
Factor: **RI Energy One-Time Incentives** Criteria	Attribute		$276,500		$276,500		$276,500	
	Advantage	10		10		10		10
Factor: **Mechanical Room Size (sf)** Criteria	Attribute		150 sf		330 sf		450 sf	
	Advantage	10	reduction of 300 sf	10	reduction of 120 sf	5		0
Factor: **Amount of Air-Conditioned Space** Criteria	Attribute		Entire Building		Large Spaces, Admin & SPED		Large Spaces, Admin & SPED	
	Advantage	15	all rooms included	15	less load on utilities, but typical classrooms have only tempered air	12	less load on utilities, but typical classrooms have only tempered air	12
Factor: **Electrical Load on Generator** Criteria	Attribute		Largest Load because its all-electric regardless of criteria for Generator		Less Load since heating is with boilers		Least amount of load	
	Advantage	20		10	smaller generator possible	18	smallest generator possible	20
Factor: **Net-Zero Ready** Criteria	Attribute		All-Electric		All-electric-ready		largest load on gas-fired boilers	
	Advantage	15	No -fossil fuel, so if enough renewable is added it can be net zero	15	distribution of load and infrastructure to make an easier replacement o all-electric equipment to be offset by renewables.	12	possible, but most costly revisions needed to system to become all-electric to be offset by renewables.	10
Factor: **Size of Rooftop Equipment** (larger equipment means more roof screens needed, increased steel, and less room for future PV) Criteria	Attribute		VRF systems will allow for smaller Rooftop Equipment and screening requirements		Gas fire boilers will require larger rooftop equipment compared to VRF and more screening		Gas fire boilers will require larger rooftop equipment compared to VRF and more screening	
	Advantage	15		15		10		10
Factor: **Size of Mechanical Piping** Criteria	Attribute		VRF systems will require smaller piping compared to Gas Fired Boilers		Gas fired boilers will require larger piping than VRF		Gas fired boilers will require larger piping than VRF	
	Advantage	10		10		8		8

EGPS | School Construction Committee

Meeting Agenda & Outcome

AGENDA

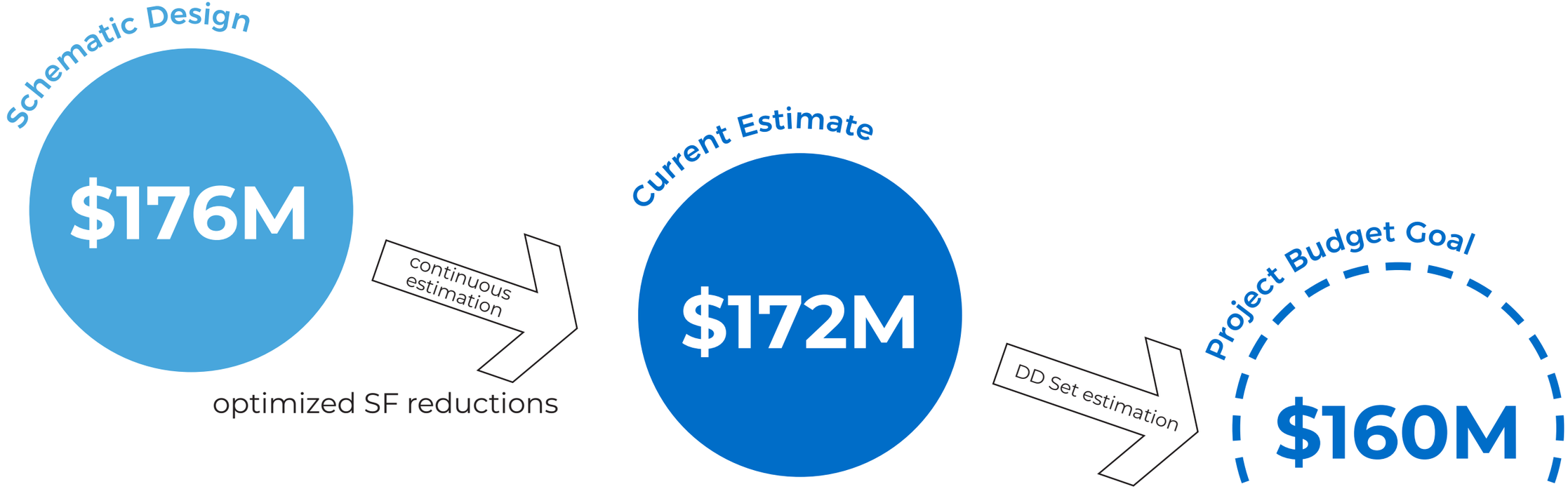
- Design Update
  - Programming Meeting Update
  - EGHS Site Plan
  - Elementary Site Plans, Ploor Plans & Exterior Design

- HVAC System Review
  - Review NE CHPS target for Frenchtown and Hanaford
  - Overview of project energy goals
  - Analysis of HVAC System Options

OUTCOME

- Approval of HVAC System for Frenchtown & Hanaford

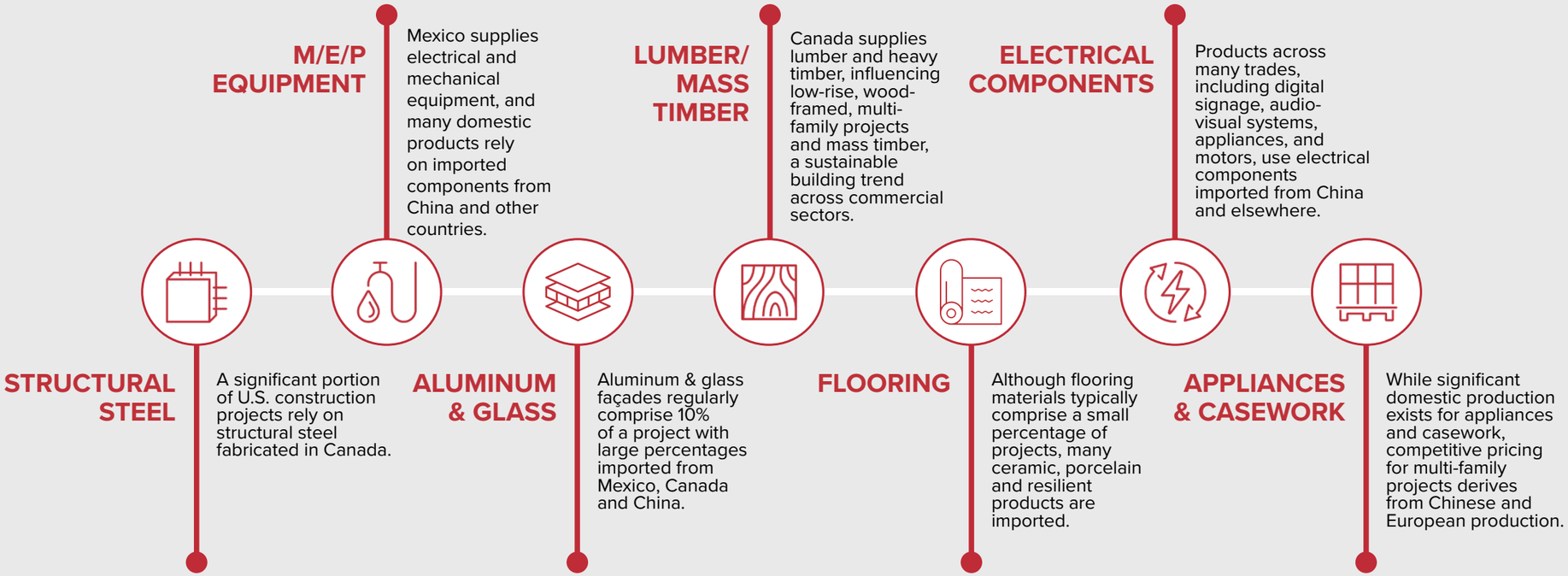
EGPS | Path to Budget



Additional Accepted VE
Potential Acceptance of Pending VE
Facade Reductions Based on New Design
Reductions Based on Efficient Landscape Design
Additional Target Value Design for Landscape/Hardscape
HVAC Hybrid System Selection
Key Subcontractor Input on DD Set
Analyze MEP Systems Drawings in DD Set
Review Owner FF&E and TECH Scope and Budget

EGPS | Managing Tariff Impacts

MATERIAL IMPACTS



MITIGATION STRATEGIES

Project-Specific Assessment

Assess tariff risks with trade-level analysis, specific to the project composition of material types and percentages.

Pricing Breakdowns

Collaborate with trade partners for detailed material cost and sourcing breakdowns to identify tariff-affected components and their project impact.

Alternative Products

Research and evaluate alternative products less affected by tariffs and assess their suitability for the project's design, functionality and goals.

Alternative Sourcing

Investigate alternative sourcing options to reduce tariff exposure, comparing costs, lead times and trade-offs in quality or durability.

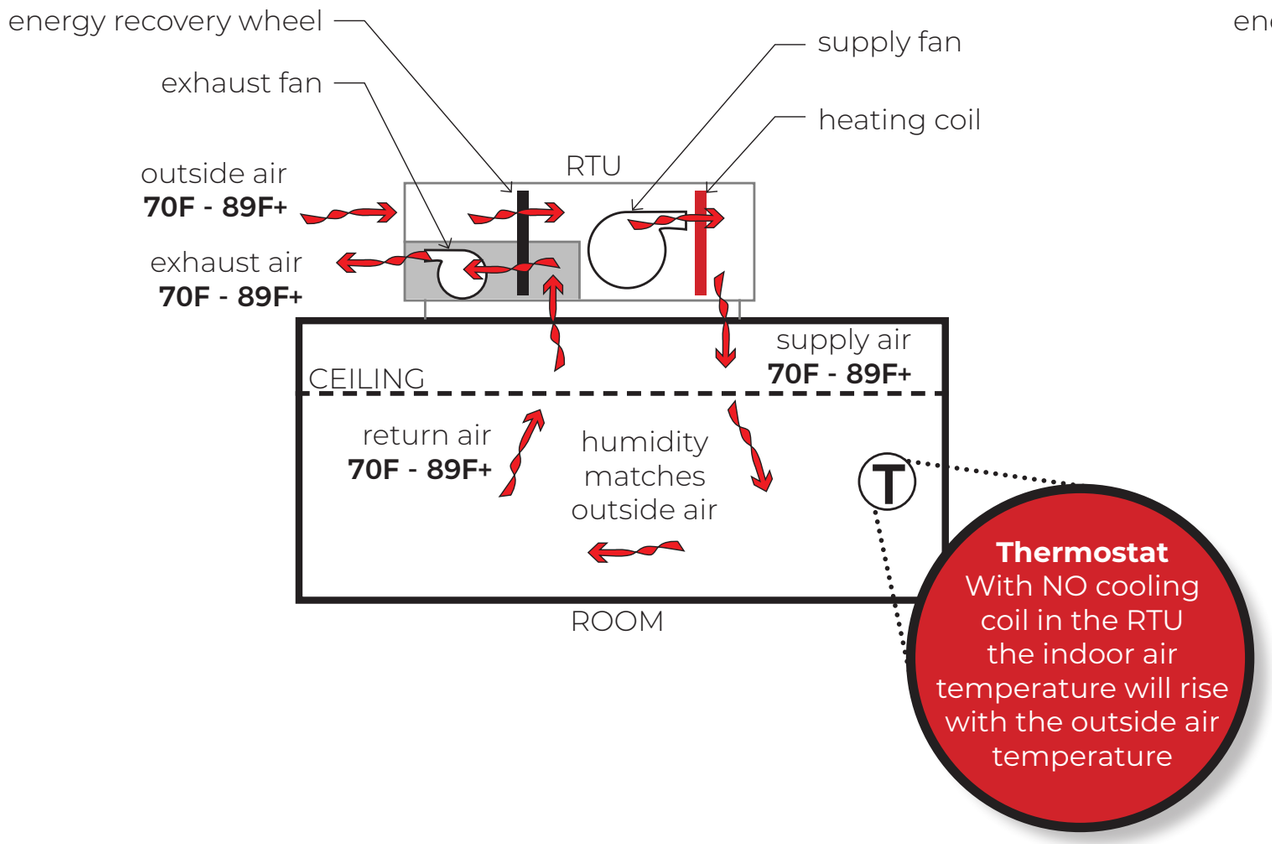
Flexible Decision-Making

Collaborate with ownership and designers to set flexible material criteria, ensuring all stakeholders agree on alternative solutions.

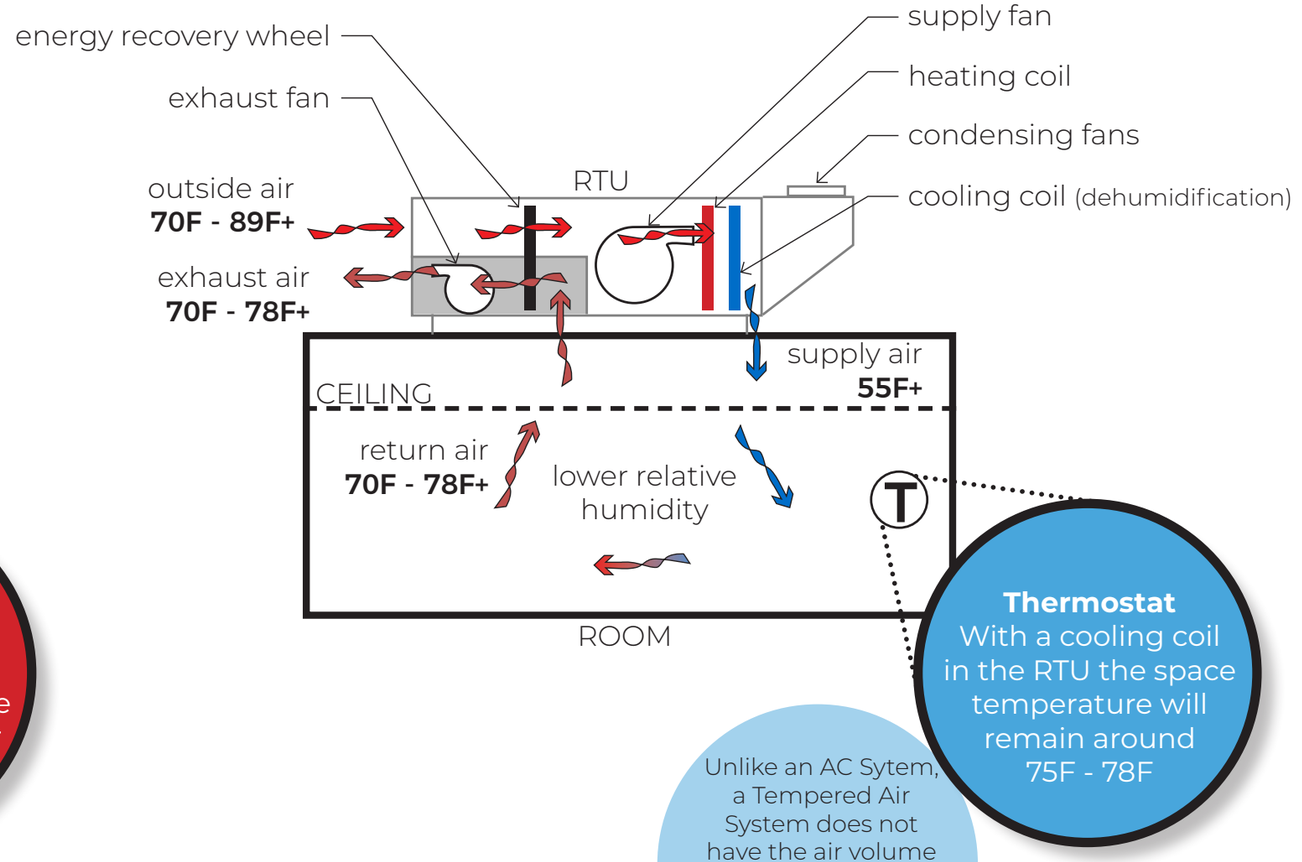
EGPS | AC vs Tempered Air

Cole MS vs. Proposed ES Design

Cole Middle School
“Tempered” Air
(heating and venting ONLY)



Frenchtown and Hanaford Elementary Schools
Tempered Air
(heating, cooling and venting)



EGPS | AC vs Tempered Air

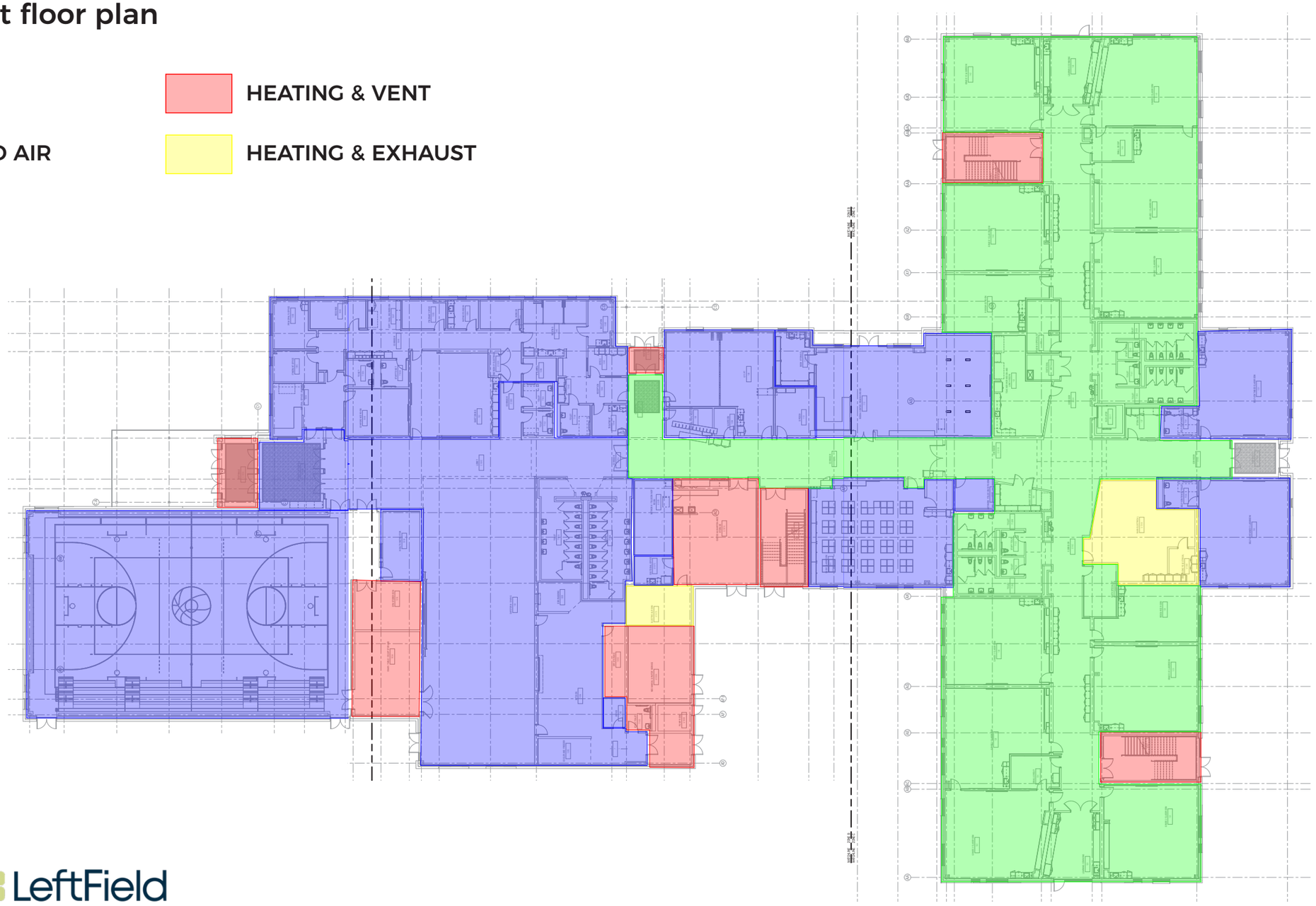
frenchtown first floor plan

FULL AC

HEATING & VENT

TEMPERED AIR

HEATING & EXHAUST



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Ai3 ARCHITECTS

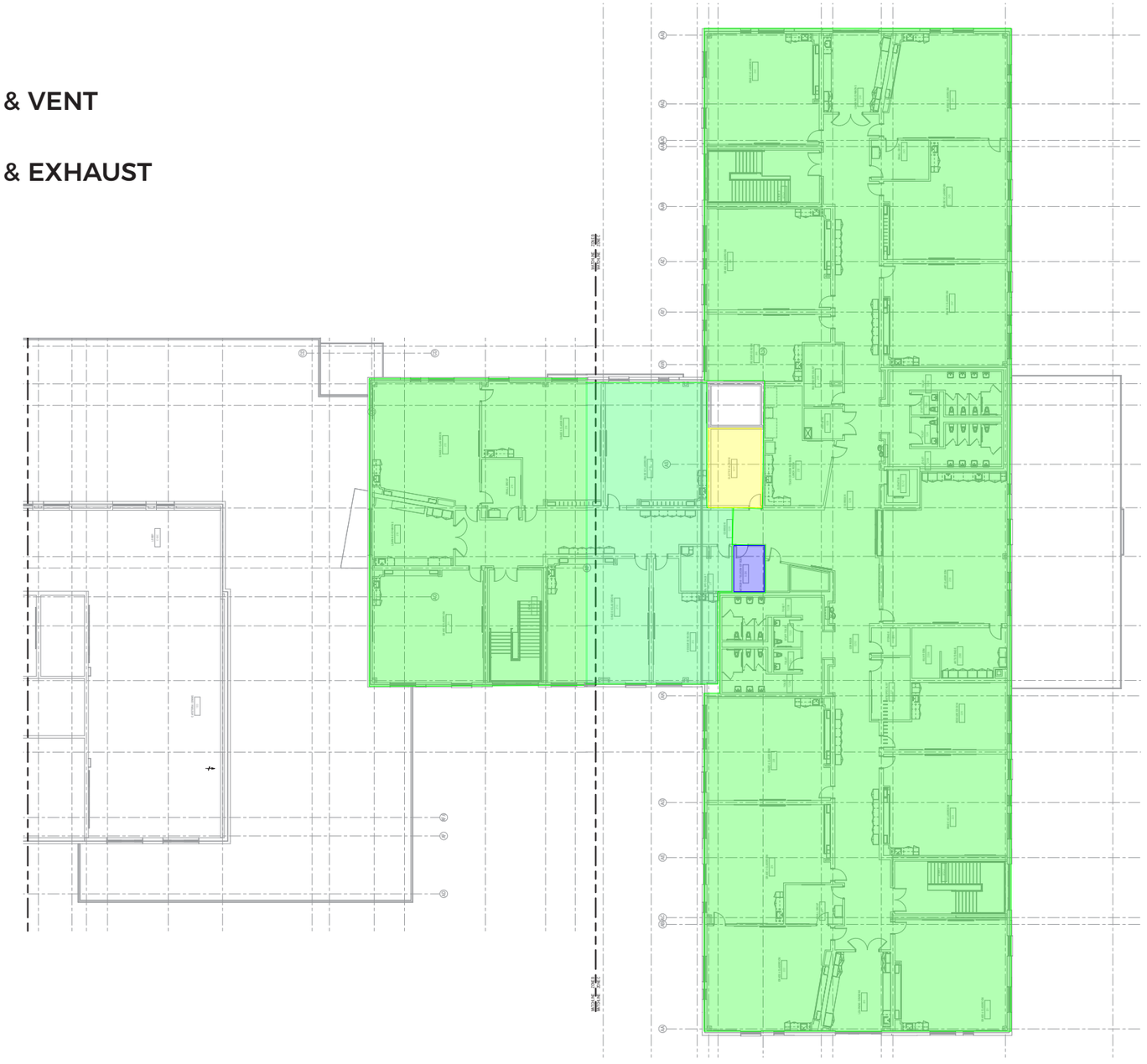
LeftField THE RIGHT CHOICE IN PROJECT MANAGEMENT

EAST GREEN PUBLIC SCHO

EGPS | AC vs Tempered Air

frenchtown second floor plan

- FULL AC
- TEMPERED AIR
- HEATING & VENT
- HEATING & EXHAUST



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EGPS | Anticipated Use of the School Building

the more the building is used - the more energy it will use

	SCHOOL YEAR		End of August to Mid June	SUMMER BREAK		Mid June to End of August	VACATION/BREAK (This schedule is generally an "OFF" schedule If there is usage during the vacation periods please note this)					
							WINTER		FEBRUARY		SPRING	
SPACE DESCRIPTION	MONDAY - FRIDAY	SATURDAY	SUNDAY	MONDAY - FRIDAY	SATURDAY	SUNDAY	23-Dec	2-Jan	17-Feb	25-Feb	13-Apr	21-Apr
Gymnasium	6:00 AM TO 10:00 PM	6:00 AM TO 10:00 PM	6:00 AM TO 10:00 PM	7:00 AM TO 5:00 PM	TO	TO	8:00 AM TO 10:00 PM		8:00 AM TO 10:00 PM		8:00 AM TO 10:00 PM	
Student Dining	6:00 AM TO 4:00 PM	TO	TO	7:00 AM TO 5:00 PM	TO	TO	TO		TO		TO	
Media Center	6:00 AM TO 8:00 PM	TO	TO	7:00 AM TO 5:00 PM	TO	TO	TO		TO		TO	
Guidance Suite	6:00 AM TO 4:00 PM	TO	TO	7:00 AM TO 5:00 PM	TO	TO	TO		TO		TO	
Administration Suite	6:00 AM TO 4:00 PM	TO	TO	7:00 AM TO 5:00 PM	TO	TO	8:00 AM TO 4:00 PM		8:00 AM TO 4:00 PM		8:00 AM TO 4:00 PM	
General Classroom	6:00 AM TO 4:00 PM	TO	TO	7:00 AM TO 5:00 PM	TO	TO	TO		TO		TO	

Assumptions based on Similar Projects

ASSUMPTIONS

// In general, use is from 6:00am-10:00pm from Monday-Friday during the school year

// The Media Center, Gym, Student Dining, Kitchen, and Admin./Guid. offices have different hours of use

// Selected spaces would be used on the weekends during the school year

// The majority of the building would have reduced use during summer

// The majority of the building would have reduced use during vacation weeks, except for the Gym and Admin. offices

// Assumptions are based Precedents set by Similar Projects

NOTES

// For K-12 schools, RI Energy Incentives Tier 1, the project requires an **EUI of <28,** which was the assumption achieved for the Schematic Design.

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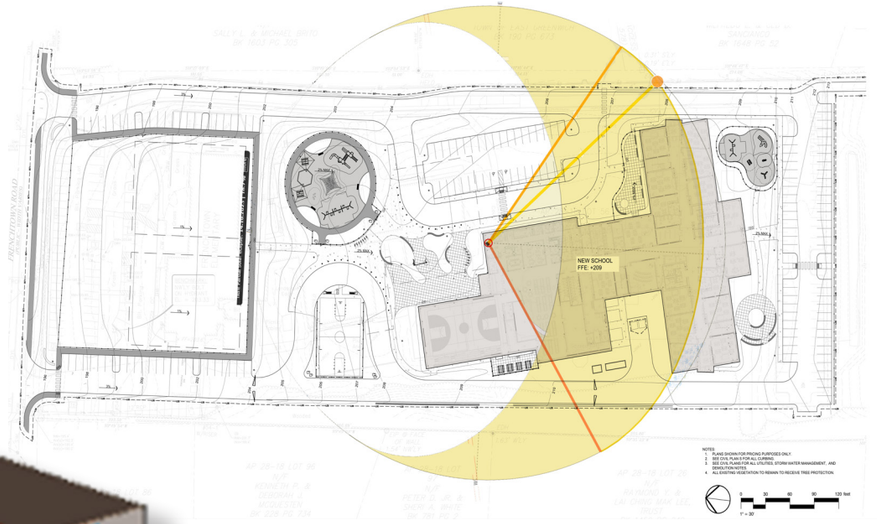
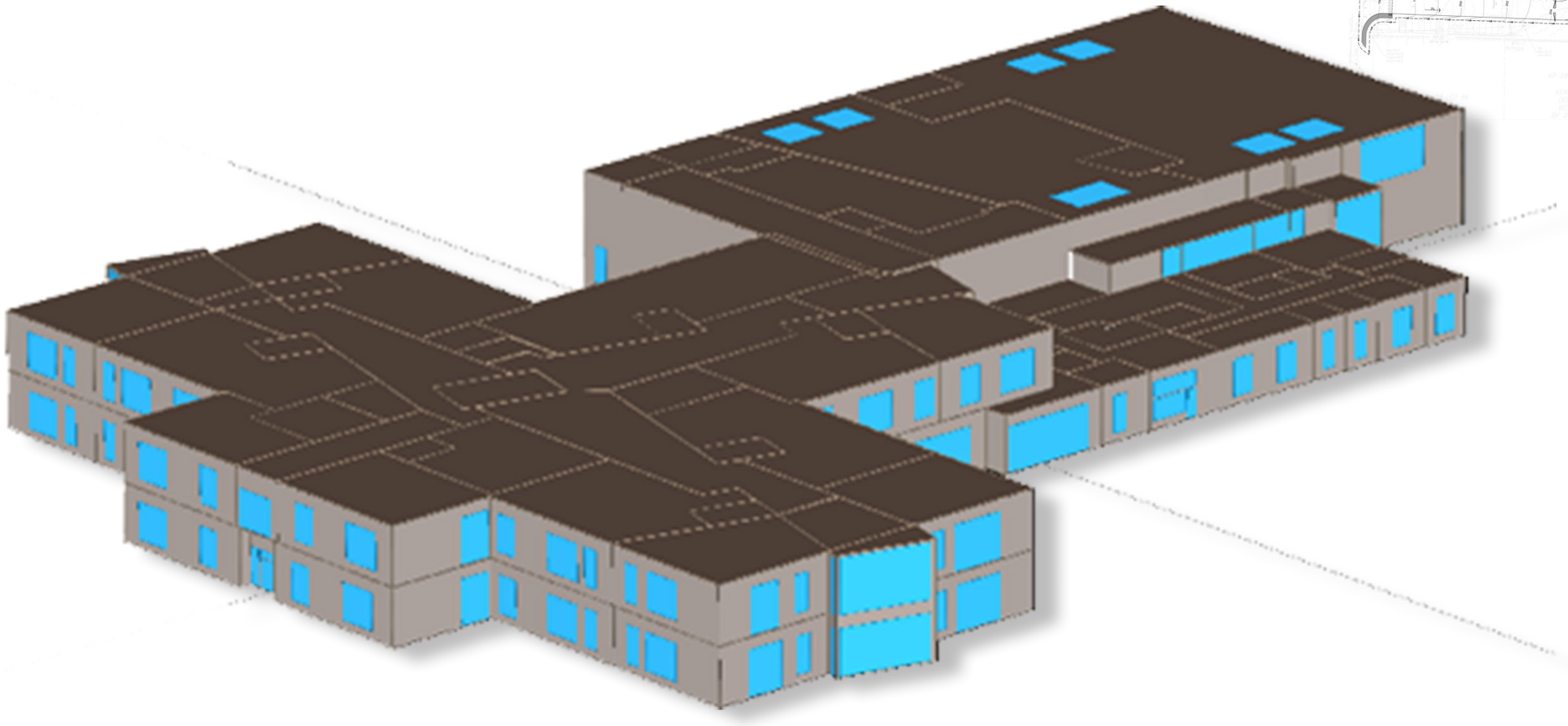
EGPS | Energy Modeling

for projected building energy use





CONSIGLI Est. 1905

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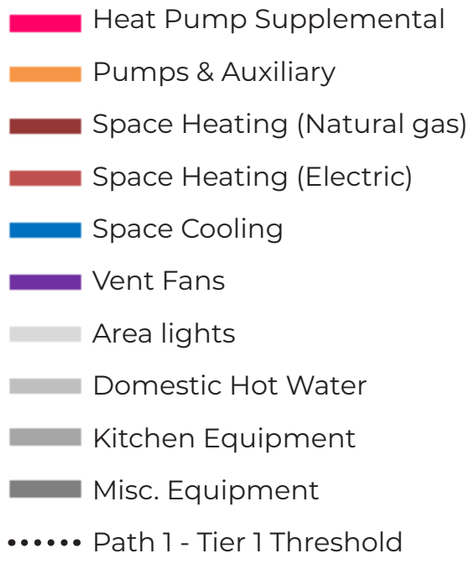
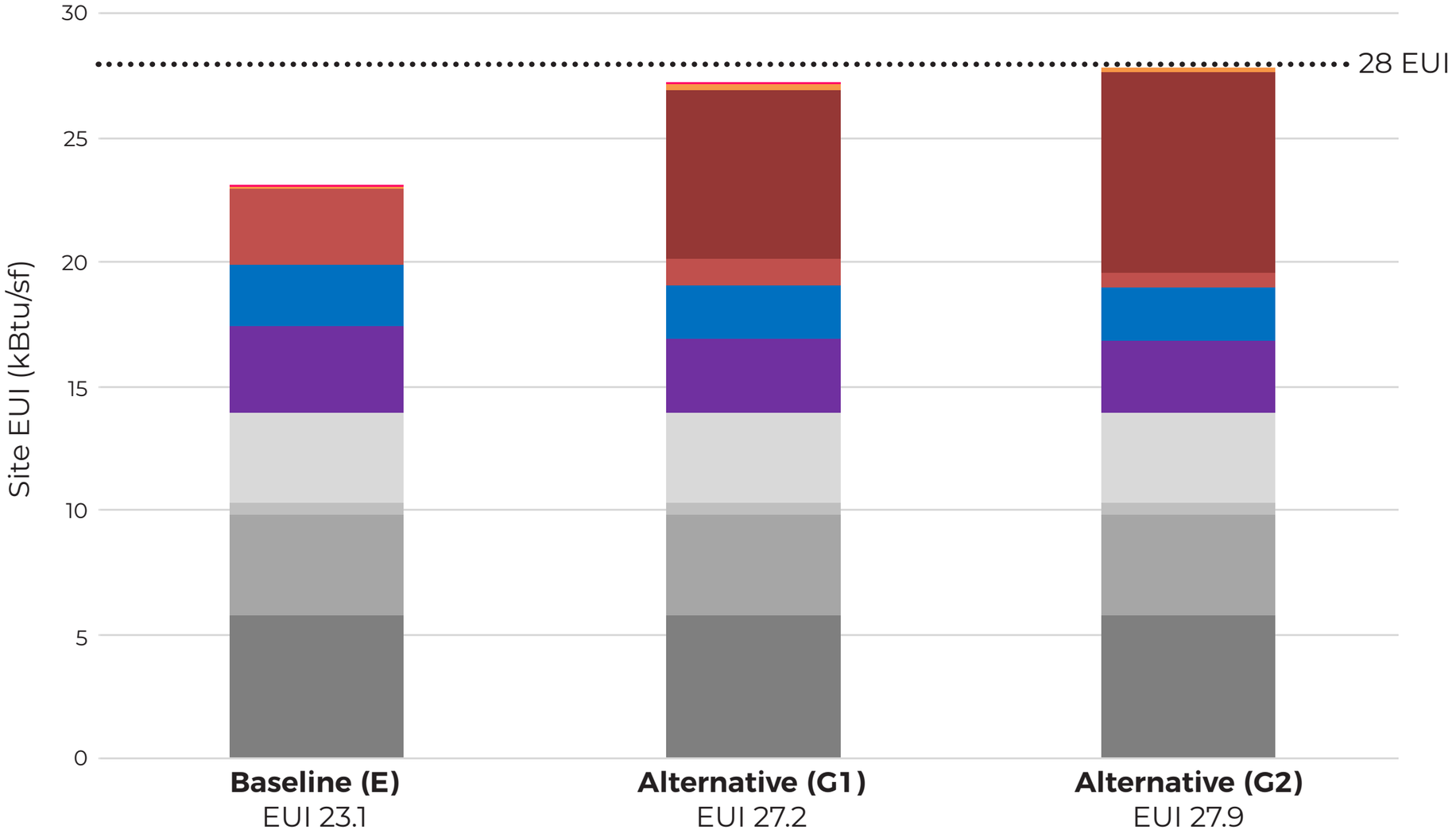
EAST GREEN PUBLIC SCHO

EGPS | Annual Energy Consumption

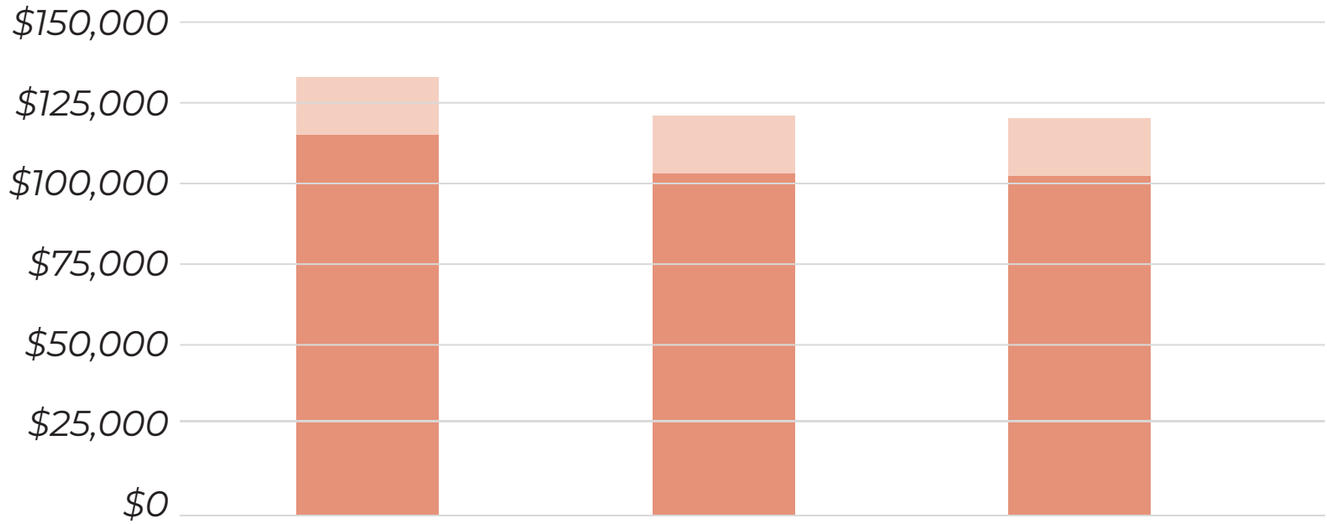
To comply with the **RI Energy Incentives Tier 1**, of an EUI <28, ALL options apply, and the "Baseline" shows the target of an EUI < 25 (goal for net zero ready projects).





EGPS | Annual Utility Operating & Maintenance Costs

Using Current Rates



Annual Costs		Baseline (E)	Alternative (G1)	Alternative (G2)
Annual Energy Consumption	(kWh)	534,200	472,000	457,600
Peak Demand	(kW)	234.2	193.1	183.8
Electric Supply Cost	($)	$75,920	$64,330	$62,360
Electric Demand Charge	($)	$21,530	$31,610	$30,850
Electric Customer Charge	($)	$19,480	$2,510	$2,510
Natural Gas Cost	($)	N/A	$7,420	$8,890
Natural Gas Costume Charge	($)	N/A	$1,030	$1,030
Total Utility Operating Cost	**($)**	**$116,930**	**$106,900**	**#105,640**
Total Maintenance Cost	**($)**	**$15,560**	**$14,000**	**$14,000**
Total O+M Cost	**($)**	**$132,490**	**$120,900**	**$119,640**

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EAST GREEN PUBLIC SCHO

EGPS | Install Costs After RI Energy Incentives

RI Energy Incentives Tier 1

Installation (Gross Capital Cost)		*Baseline (E)*	*Alternative (G1)*	*Alternative (G2)*
One-Time Installation Cost	($)	$8,471,636	$8,066,928	$7,891,207

Rhode Island Energy Incentives		*Baseline (E)*	*Alternative (G1)*	*Alternative (G2)*
Tier 1 <28 EUI	$2.00/sf	83,364 sf	83,364 sf	83,364 sf
One-Time Incentive Total (paid at end of construction)	**($)**	**$276,500**	**$276,500**	**$276,500**

Install Cost After Incentives	**($)**	**$8,195,136**	**$7,790,428**	**$7,614,707**

Town of East Greenwich
COMMUNITY SERVICES DEPARTMENT
PARKS RECREATION SENIOR SERVICES HARBOR

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Phone (401) 886-8626
Fax (401) 885-1568
www.eastgreenwichri.com

MEMORANDUM

TO: Andrew E. Nota, Town Manager

FROM: Andrew Wade, Director of Community Services & Parks

DATE: August 13, 2026

RE: Grant Funding Update — Rural Health Transformation Program and Learn365RI Round 5

This memo briefs you on three active, separately funded grant streams for East Greenwich, for your use in updating the Council: two under the federal Rural Health Transformation Program (RHTP), and one under RIDE's Learn365RI Round 5. Figures are drawn from our own correspondence with the RI League of Cities and Towns, the League's August 5, 2026 briefing to member communities, and RIDE's Round 5 award notice and Call for Partnerships.

Rhode Island was awarded $156,169,931 by the Centers for Medicare & Medicaid Services (CMS) in December 2025 under the federal $50 billion Rural Health Transformation Program (H.R. 1, signed July 4, 2025), covering federal fiscal years 2026–2030. EOHHS has confirmed East Greenwich as one of 18 Rhode Island municipalities meeting the state/HRSA definition of "rural," making the Town eligible to participate. Within RHTP there are two distinct, separately funded tracks relevant to us, at two different stages: Source 1 is already secured, with a placeholder spending plan; Source 2 is a live, competitive opportunity closing August 30. Separately, RIDE has confirmed a Round 5 Learn365RI allocation for East Greenwich, described in its own section below.

Funding Source 1 — Community Learning Center (Swift Community Center) Funding — ALLOCATION SECURED, SPENDING PLAN NOT FINAL

This funding runs through RHTP Initiative 2 ("Rural Community-Integrated and Mobile Health Services," Sub-Activity: Community Learning Centers), administered on EOHHS's behalf by the RI League of Cities and Towns. Statewide, this sub-activity totals $8,000,000 across the eight rural Community Learning Centers, within a $40,612,561 Initiative 2 allocation. East Greenwich's Swift Community Center is one of the eight designated sites, although in a conversation with Randy Rossi, 1 may have dropped out expanding available funding.

- **Amount:** $1,000,000 over five years ($200,000/year). League Executive Director Randy Rossi confirmed this allocation to us on January 20, 2026; I accepted on the Town's behalf on January 22, 2026, and submitted a line-item, balanced budget for each of the five years, which Mr. Rossi acknowledged on January 23, 2026.

- **Status:** the $1,000,000 allocation itself is effectively secured. Per the League's July 20, 2026 update, the State now has full clarity on implementation resources, and the League is scheduling a kickoff meeting for Community Learning Center points of contact (East Greenwich included) in the coming weeks. No competitive application is required to hold this funding — the remaining step is finalizing CMS-approved contract paperwork through the League.
- **Important caveat:** the itemized budget we submitted on January 22 was a placeholder, not a final spending plan. The federal government required an immediate turnaround to secure our place in the State's package, so we submitted a good-faith, balanced budget to stay in contention for the funding before we had the chance to properly study how it should be used. Before any of these dollars are actually spent, we intend to conduct our own review of local needs and options and bring a refined recommendation back through the League/EOHHS approval process. The figures below should be read as illustrative of the scale and categories of spend contemplated at the time of submission, not as a committed final allocation.

For reference, the placeholder budget we submitted to preserve this funding is below:

Swift Community Center — Use of Funds	Year 1	Year 2	Year 3	Year 4	Year 5
New Accessible Medical Transport Vehicle	$150,000	$0	$0	$0	$0
Medical Transport Driver (1.0 FTE)	$45,000	$90,000	$90,000	$90,000	$90,000
Vehicle Maintenance / Insurance / Fuel	$0	$7,000	$7,000	$7,000	$7,000
Medical Telehealth Equipment	$1,500	$2,000	$9,000	$9,000	$9,000
Mental Health Screening Technology	$0	$3,000	$3,000	$3,000	$3,000
Behavioral Health Telepsych Upgrade	$0	$8,000	$2,000	$2,000	$2,000
Thrive Community Health — Licensed Clinical BH Counselor	$0	$60,000	$60,000	$60,000	$60,000
Youth Mental Health Programming	$3,500	$8,000	$10,000	$10,000	$10,000
Senior Mental Health Programs	$0	$7,000	$8,000	$8,000	$8,000
Opioid / Recovery Support Services	$0	$6,000	$7,000	$7,000	$7,000
Crisis Response & Prevention	$0	$7,000	$4,000	$4,000	$4,000
Therapeutic Activities & Equipment	$0	$2,000	$0	$0	$0
Annual Total	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**$200,000**

Source: East Greenwich placeholder budget submitted to RI League of Cities and Towns, accepted January 22–23, 2026 (Swift_RHTP_Balanced_Budget.xlsx), to secure our funding allocation ahead of the federal deadline. Years 3–5 repeat the steady-state program shown for Year 3. Subject to revision once our needs study is complete.

This placeholder plan sketches a new accessible medical transport vehicle and driver, telehealth and mental-health screening equipment, licensed clinical behavioral health counseling through Thrive Community Health, and youth, senior, opioid/recovery, and crisis-response programming — all delivered out of Swift Community Center. Before we commit to that mix, I'd like to run a short needs assessment (staff, providers, and residents) to confirm it's the highest-value use of the $1,000,000 before we lock in a final plan with the League and EOHHS.

Funding Source 2 — Recent EOHHS Opportunity: Rural Community Health Networks — OPEN, ACTION NEEDED

This is a separate RHTP track — Initiative 1 (“Integrated Rural Population Health Infrastructure”: Community Clinical Care Hubs and Rural Community Health Networks), roughly $80,007,241 statewide. Per the League's August 5, 2026 briefing to the League membership, each of the 18 eligible communities, including East Greenwich, is being offered:

- $125,000 to convene a local Rural Community Health Network of health and behavioral health providers, community-based organizations, schools, municipal agencies, businesses, and residents
- An additional $30,000 for local public health supplies

- $155,000 total available to East Greenwich in this initial ("Phase 1") round

To receive these funds, East Greenwich must select one organization — the Town itself, another public institution, or a not-for-profit — to contract with the State on our behalf; that organization must be, or become, a registered RI state vendor. Applications (a 3-page questionnaire) are due no later than August 30, 2026, submitted online at eohhs.ri.gov/initiatives/rural-health-transformation-program. Program contact: Christopher J. Ausura (Christopher.J.Ausura@ohhs.ri.gov).

- **Phase 1 deliverables:** convene local stakeholders, host at least one community meeting on rural health, identify an organization to serve as the Network's "backbone," and work with EOHHS to develop a Year 2 budget. Year 2–5 funding is contingent on CMS review and approval, so Phase 1 is essentially seed funding to get our Network stood up.

Learn365RI — Round 5 (RIDE Out-of-School Time Learning Grant) — $50,000, Acceptance Submitted

This is a separate, unrelated grant program — administered by the RI Department of Elementary and Secondary Education (RIDE), not EOHHS — that supports out-of-school time learning (intensive afterschool and/or weekend programming during the 2026–2027 school year, and/or February and/or April 2027 break weeks), with a focus on ELA/Math RICAS test prep, attendance, and FAFSA completion. It is the fifth round of a partnership between municipalities, Local Education Agencies, and community-based organizations that Governor McKee launched in April 2023; the first four rounds distributed nearly $15 million across 37 Rhode Island municipalities.

- **Amount:** up to $50,000 for East Greenwich, allocated by formula based on our student population (2,501 students) — not competitive. Statewide, Round 5 totals $1.6 million. Any town that doesn't request its allocation has those funds reallocated to other municipalities; we also indicated on our acceptance form that we'd take up to an additional $10,000 if funds become available that way.
- **Status:** RIDE emailed the award notice to you (Andrew Nota) on July 23, 2026, cc'ing me and Joshua Wolff, our Youth Recreation Services Manager, who is our named point of contact with RIDE for this grant. You signed and we submitted the Acceptance Form on August 7, 2026, electing to participate. The next and final step is the full Application Cover, Budget, and Budget Narrative, due to Learn365RI@ride.ri.gov no later than September 4, 2026. RIDE is holding virtual planning meetings with municipal teams through September 4 to help shape that budget; no spending can occur until RIDE approves it, and the grant period cannot start before October 1, 2026, running through June 15, 2027. Funds are reimbursed against quarterly fiscal and program reports (due January 15 and April 15, 2027), with final reports due July 8, 2027.

Not yet public — hold before sharing with the full Council: RIDE's award email states explicitly that this information is not public and that RIDE will make its own announcement and coordinate with us on the release. Sharing this section in an open Council meeting or public packet before that coordinated release would run ahead of RIDE's request. Worth confirming with RIDE (or holding this item for a non-public briefing) before it goes to the full Council.

Recommended Next Steps

- Source 1 (RHTP/CLC): designate our point of contact for the League's upcoming Community Learning Center kickoff meeting and confirm no further Town action is needed to finalize the contract

- Source 1 (RHTP/CLC): launch our own needs study before Year 1 spending is finalized, so the placeholder budget above gets replaced with a plan grounded in actual local demand rather than the deadline-driven guess we submitted in January
- Source 2 (RHTP/RCHN): decide within the next week whether the Town or a partner organization (e.g., a regional hospital, FQHC, or existing community partner) should serve as lead applicant for our Rural Community Health Network
- Source 2 (RHTP/RCHN): complete and submit the 3-page application by August 30, 2026
- Coordinate the two RHTP tracks so Network activities funded under Source 2 build on, rather than duplicate, the telehealth and behavioral health programming already funded at Swift Community Center under Source 1
- Learn365RI: confirm with RIDE how/when this award can be shared publicly before it appears in any Council materials
- Learn365RI: complete the Application Cover, Budget, and Budget Narrative with Joshua Wolff and submit by September 4, 2026

Happy to walk through any of these in more detail, or loop in Randy Rossi at the League or Joshua Wolff on the Learn365RI piece if useful.



AN UPDATE

Remote Access to Public Meetings:
A Review of Rhode Island City and Town Councils and School Committees

July 2026

ACLU
AMERICAN CIVIL LIBERTIES UNION FOUNDATION
Rhode Island

Remote Access to Public Meetings:
A Review of Rhode Island City and Town Councils and School Committees

AN UPDATE

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ACLU
AMERICAN CIVIL LIBERTIES UNION FOUNDATION
Rhode Island

Introduction

Remote access by the public to state and local government meetings became essential during the COVID pandemic. For the first two years of the disease's presence, gubernatorial executive orders required public bodies to arrange to have their meetings livestreamed and to provide for remote public participation for any instance when in-person testimony would have been heard. In 2026, remote access remains an extremely valuable vehicle to ensure that public bodies are including as many people as possible in the oversight of their government. But since mid-2022, after those executive orders expired, public bodies have been left on their own to determine the extent to which they will make their meetings open virtually.

In May 2023, in recognition of that discretion, the ACLU of Rhode Island released a report reviewing the post-COVID remote meeting practices of two of the most important public bodies in every Rhode Island municipality — city and town councils and school committees. We looked at four particular aspects of their public meeting practices in this regard:

- **Did they livestream their meetings?**
- **Did they record their meetings and provide a video archive of them for future reference?**
- **Did they provide links to agenda item documents online?**
- **Did they allow remote participation by the public?**

The results were encouraging in some respects, but they also demonstrated significant room for improvement. In 2023, the report found that the vast majority of city and town councils and school committees were livestreaming and archiving their meetings. Most municipal councils were also posting their agenda packets online. But fewer than half of the state's school committees were providing online links to their agenda documents, and few public bodies were continuing to allow for remote public participation. Altogether, only eleven city/town councils and one school committee employed all four of the constituent-friendly practices noted above. Three councils and four school committees engaged in none of those practices.

In mid-2026, we decided to reexamine those practices to see whether, and how, public bodies had improved the public's ability to watch and participate in their meetings remotely since our first report.[1] This report is the result of that reexamination.

While a handful of public bodies have improved their practices to ensure better public access, some of the least transparent public bodies have remained that way.

While a few city and town councils saw improvement, none joined the 11 from 2023 in meeting all four criteria examined in our report. After reexamining our labeling of one of its practices as "unclear" in 2023, only one school district — East Greenwich — has joined Barrington as a school committee that meets all four standards.

All told, only four city and town councils have improved their accessibility since 2023, while eight school committees have done so. Two councils and three school committees continue to provide no accessibility under the four standards noted above, and three other school committees appear to have reduced their accessibility. In short, there has been some improvement, but this analysis reflects the reality that there has been less progress since mid-2023 in making meetings more accessible to the public than we would have hoped for. In short, while a handful of public bodies have improved their

[1] The determinations of their policies were made by examining each public body's website, posted agendas, and related documents. Prior to publishing, we sent a draft version of the report's appendices to all the surveyed public bodies with time for feedback and corrections. As with our last report, we welcome updates to the information provided.

practices to ensure better public access, some of the least transparent public bodies have remained that way. However, we believe that 2026 provides an opportunity for progress.

As elections approach this year, likely leading to changes in the membership of many of these public bodies, we believe it presents an opportune time for those entities to reexamine their remote access policies. Our hope is that the councils and school committees that are not currently providing the public with maximum access to their meetings in the four ways noted above will take steps forward this year to join the 13 public bodies that now do so. That list of standard-bearers includes public bodies large and small, urban and rural, and thus clearly demonstrates that this goal is within the reach of every city and town council and school committee.

As we noted in our 2023 report, the meeting practices adopted during the pandemic greatly expanded the opportunity for civic engagement by removing longstanding barriers to monitoring, and involvement in, public meetings for residents with disabilities, seniors, and people with limited access to transportation. It was also an important tool for individuals who had work or family obligations that otherwise prevented them from attending meetings in person or that made it extremely burdensome to do so. That opportunity remains as important as ever in promoting greater transparency and accountability.

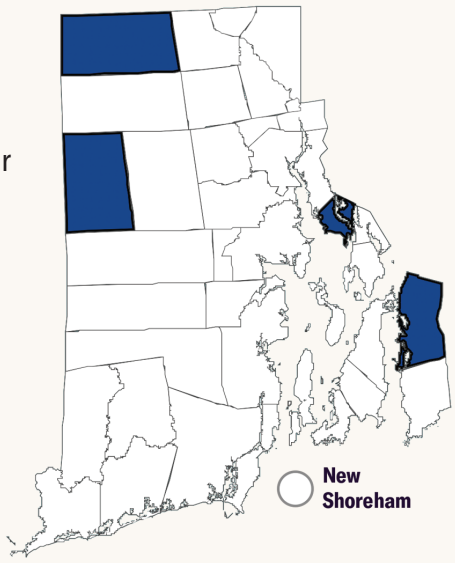
The following pages provide an update to our 2023 report and note the changes that a dozen public bodies have made in the last three years to better promote remote public access to their meetings. We encourage those public bodies that are lagging to follow the lead of the communities that engage in best practices governing remote access, and we urge residents of those lagging communities to press their public officials to do the right thing.

Quick-Glance Charts: Updates to Open Meeting Policies in Rhode Island

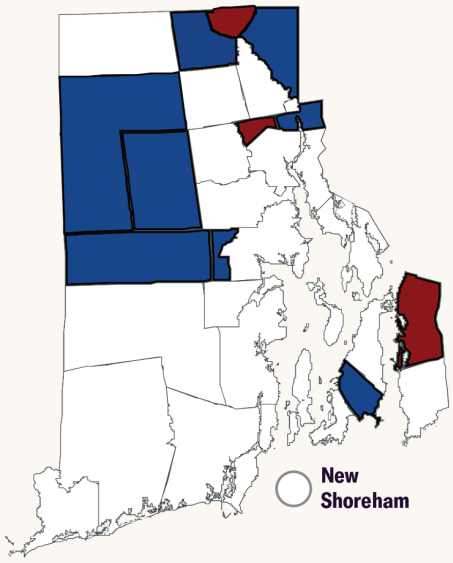
Public meeting accessibility map – update since 2023

Blue = Expansion of access since 2023
Red = Reduction in access since 2023

City and Town Councils that **improved** their accessibility:
- Barrington
- Burrillville
- Foster
- Tiverton



City and Town Councils



School Committees

School Committees that **improved** their accessibility:
- Coventry
- Cumberland
- Foster-Glocester
- Middletown
- North Smithfield
- Pawtucket
- Scituate
- West Warwick

School Committees that **reduced** their accessibility:
- North Providence
- Tiverton
- Woonsocket

Best: Fully Remotely Accessible

City and Town Councils
Coventry
Cranston
Cumberland
East Greenwich
Lincoln
Middletown
Pawtucket
Portsmouth
Richmond
Scituate
West Warwick

School Committees
Barrington
East Greenwich*

Worst: Not At All Remotely Accessible

City and Town Councils
Exeter
West Greenwich

School Committees
Exeter-West Greenwich**
Johnston
New Shoreham

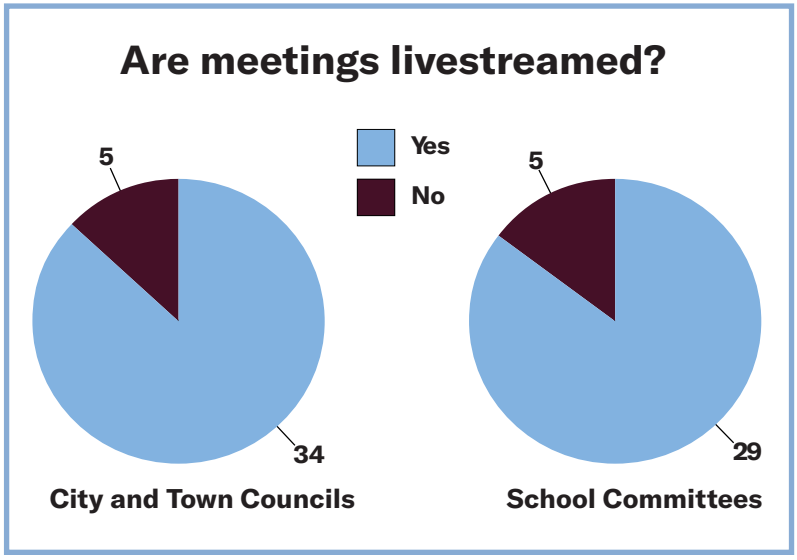
** It was unclear in 2023 that the East Greenwich school committee allowed for remote participation, so we did not list that committee as fully remote in the 2023 report.*

*** This school committee does livestream and archive videos of meetings, but requires the disclosure of personal information to receive a password to access them. We do not consider this as providing access.*

Livestreaming

One of the simplest ways for public bodies to promote greater accessibility is to livestream their meetings as they did during the pandemic.

In 2023, we found that 32 of the 39 city and town councils continued to livestream their meetings through Zoom, YouTube, Clerkbase, or public access channels, and sometimes through more than one method. Since that report, only two municipalities — Barrington and Foster — have been added to that list. The five municipalities that still do not appear to allow their constituents to watch their council meetings remotely in real time are: Burrillville, Central Falls,[2] Exeter, Johnston, and West Greenwich.

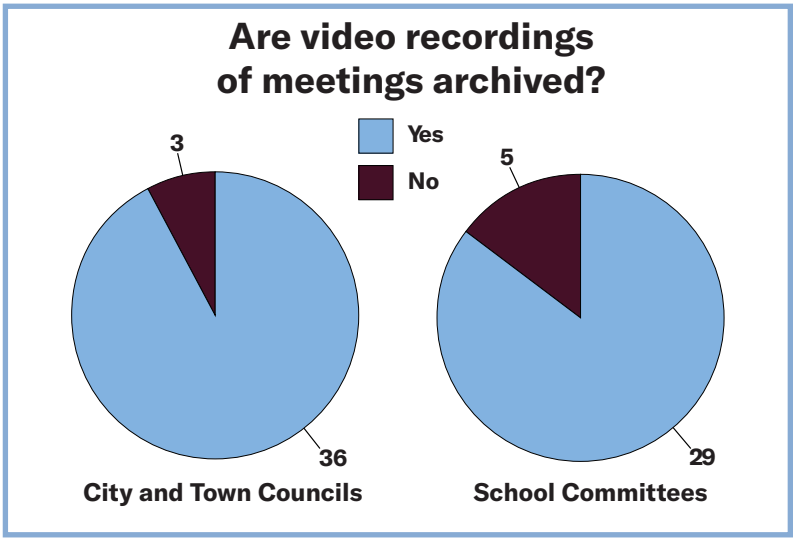


Presently, 29 of the 34 school committees livestream their meetings through one or more methods cited above. This includes three school committees — Foster-Glocester, Middletown, and Scituate — that had not been offering this opportunity in 2023.[3] The five school committees that fail to provide an opportunity for their constituents to watch their meetings remotely in real time are: Exeter-West Greenwich,[4] Johnston, New Shoreham, Smithfield, and West Warwick.

Video Archives

With so many public bodies livestreaming their meetings, it is only a short step to recording them and maintaining them online so the public can view them after the fact. This is a straightforward way of not only preserving a record of meetings for future reference, but of accommodating members of the public who, for many understandable reasons, may not be able to view a meeting at the time it takes place.

Our 2023 review found that 35 of 39 city and town councils had easily accessible archive links to watch previously recorded meetings.



[2] Misleadingly, there is a link on the Central Falls City Council website that says "LIVE STREAM City Council Meetings," but it redirects to an error page.

[3] Our 2023 report labeled the Newport School Committee's practice as "unclear," but it has since been determined that the Committee does livestream meetings.

[4] As we noted in our 2023 report, while the Exeter-West Greenwich School Committee does livestream meeting and upload videos, it requires individuals to obtain a password from the school district to view them. To do so, one must complete a form requesting the person's name, email, zip code, and relation to the school committee. We consider this to be antithetical to the letter and spirit of the Open Meetings Act and not a legitimately accessible practice.

That number has only improved by one, as Foster has begun archiving videos on its YouTube channel. The three municipalities that continue to resist recording and archiving their meetings are Exeter, Johnston, and West Greenwich.[5]

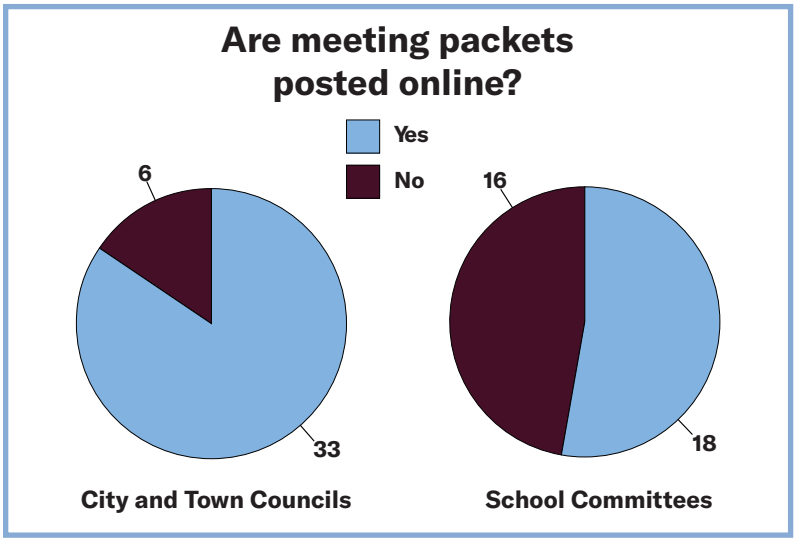
On the school committee side, there have been only two changes in recording practices since our last study. Altogether in 2023, 27 of 34 school districts had easily accessible archive links to watch previously recorded meetings. Foster-Glocester and Middletown have now joined those school districts. Like its practice on access to view livestreamed meetings, Exeter-West Greenwich requires that a form be filled out and submitted prior to receiving a password to view recorded videos, so we do not consider it an accessible public body.[6] The four other school districts that continue not to make meetings accessible for later viewing are Cranston, Johnston, New Shoreham, and West Warwick.

Agenda Packets

As we pointed out in our 2023 report, an extremely frustrating aspect of remote viewing is when the public body fails to make accessible to the public the documents that form the basis for its agenda discussions. Providing links to agenda papers directly from the online published agenda ensures that the public — whether watching in person or remotely — can meaningfully follow the public body's discussion and debate. The availability of central document housing platforms, such as BoardDocs or Clerkbase, makes it extremely easy for public bodies to post and share their meeting documents.

It appears that three school committees that had been posting their agenda packets online in 2023 — North Providence, Tiverton, and Woonsocket — have taken a step backward and either make it more difficult to access or no longer do so.

While Burrillville and Tiverton have begun posting agenda packets since our 2023 report, six city and town councils still fail to include with their posted notices an online link to an agenda packet or to the documents being discussed at the meeting. Those councils are: Central Falls, Exeter, Foster, Glocester, Hopkinton, and West Greenwich.[7]



Unfortunately, while a significant majority of city and town councils make their agenda packets available online, the same cannot be said about school committees, where only slightly over half of them regularly include a link to their agenda packet or documents. Those school committees that do routinely offer the public this information online are: Barrington, Bristol-Warren, Chariho, Cumberland, East Greenwich, Little Compton, Middletown, Narragansett, Newport, North Kingstown, North Smithfield, Pawtucket, Providence, Scituate, South Kingstown, Warwick, West Warwick,

[5] For unknown reasons, it appears that both the Burrillville Town Council and, on the school side, the Smithfield School Committee record their meetings for future viewing but do not livestream them.

[6] See footnote 4 for details.

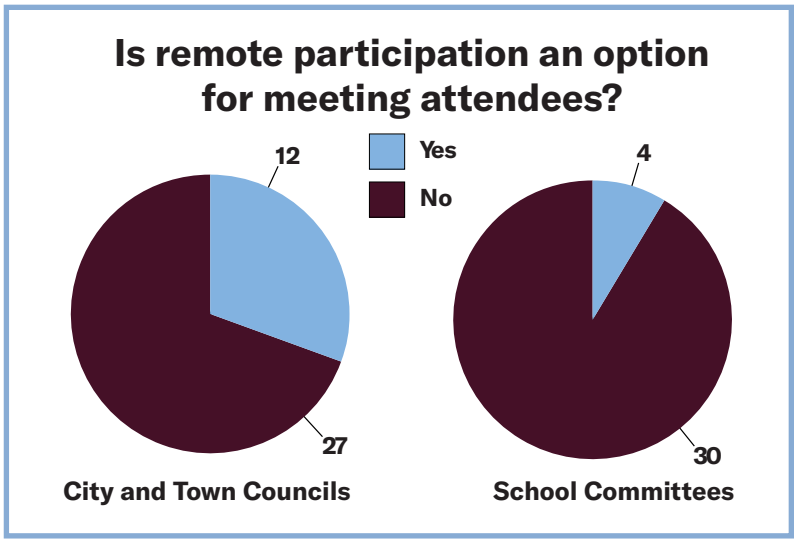
[7] The only changes from 2023 are that Tiverton now posts its agenda packets; the Burrillville Town Council now posts the three most recent agenda packets; and the North Smithfield Town Council, which was posting its packets in 2023, makes them available only at 10 AM the day of the meeting.

and Westerly.[8] Notably, Narragansett provides much more limited access, explained in the footnote below.[9]

On the other hand, it appears that three school committees that we had listed as posting their agenda packets online in 2023 — North Providence, Tiverton, and Woonsocket — have taken a step backward and either make it more difficult to access or no longer do so.[10]

Remote Participation

A major benefit of the pandemic protocol was that many public bodies had to find ways to allow the public to not only view meetings remotely, but also to participate in them. As we acknowledged in our 2023 report, that is admittedly done more easily when both the public and the public body are meeting virtually, but any technological issues are easily overcome in creating hybrid meetings where the public can participate both in-person and remotely, as demonstrated by the geographically diverse public bodies that still do so.



That being said, only a small subset of public bodies continues to provide for remote public participation. As in 2023, only 12 of the 39 municipal councils allow for some kind of hybrid participation option with either a Zoom link or telephone call-in information. The only municipalities authorizing public participation are: Coventry, Cranston, Cumberland, East Greenwich, Hopkinton, Lincoln,[11] Middletown, Pawtucket, Portsmouth, Richmond, Scituate, and West Warwick.

Only a small subset of public bodies continues to provide for remote participation, including just four school committees that offer a hybrid participation option.

Presently, only four school committees offer a hybrid participation option via Zoom or phone: Barrington, Coventry, East Greenwich, and Portsmouth. In 2023, only the Barrington School Committee had been allowing regular public participation, so there has been only a little improvement by school districts in the past three years in providing this opportunity.[12]

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[8] The four school committees that have begun including their packet online since the 2023 report are Cumberland, North Smithfield, Pawtucket, and West Warwick. However, Cumberland does not post the packet online until noon on the day of the meeting.

[9] The Narragansett School Committee makes agenda packets available only for their current/upcoming meetings "as soon as available on day of next scheduled meeting," with past meetings containing just the agenda for review.

[10] North Providence agenda is only available on the Secretary of State's website, and the link to "revised and new policies" listed on the agenda appears to be removed after the meeting, making them inaccessible.

[11] Lincoln holds hybrid meetings where the public can watch a livestream and contemporaneously email comments to the Town Council for consideration.

[12] Our 2023 report labeled the practices of Central Falls, Cranston, and North Smithfield School Committees as "unclear," but it has since been determined that those school committees do not provide for remote participation. On the other hand, we have clarified that East Greenwich and Portsmouth *do* allow for such participation.

Recommendations and Conclusion

The importance of remote access to the meetings of major public bodies like city and town councils and school committees cannot be overstated. As our 2023 report pointed out:

> As a result of the open meetings lessons spurred by the pandemic, more parents were able to monitor school board meetings without having to find childcare; elderly residents could watch evening town council meetings without having to drive in the dark; and harried individuals with two jobs often had an opportunity to watch an important governmental meeting on their own schedule.

The ACLU of Rhode Island strongly supports the passage of legislation that would require city and town councils and school committees to provide for remote viewing by the public; the recording and prompt posting online of meetings; the electronic posting of agenda packets with their agendas; and remote participation to the extent that in-person participation is allowed. The fact that thirteen of the public bodies surveyed — large and small — currently engage in all of these practices demonstrates that these are very feasible goals. Although legislation to codify some of these requirements has been introduced in the past, those bills have not passed.[13]

In the meantime, however, nothing prevents public bodies from voluntarily adopting these best practices in order to promote more meaningful transparency and accountability in their deliberations. We call upon every city and town council and school committee that has not yet implemented these four practices to begin doing so.[14]

Our 2023 report concluded by noting:

> Access to the democratic process should no longer hinge on a person's physical mobility or their ability to afford a car, get time off work, or find a childcare provider. If municipal councils and school committees positively address the access issues analyzed in this report, they will be taking important steps in further promoting the Open Meetings Act's goal of having "public business be performed in an open and public manner."

We recognize that providing for remote participation is the most challenging aspect of promoting remote public access to meetings, but if public bodies as diverse as Coventry, Cranston, Lincoln, Pawtucket, Portsmouth, and Richmond can do it, any council or school committee can do it. Even leaving any difficulties of hybrid participation to the side, there is simply no excuse in 2026 for major public bodies to fail to livestream and archive their meetings or provide their agenda packets online.

We hope that this updated review — and the evidence it presents on the reasonableness and feasibility of greater remote public access to meetings — will encourage public bodies to move fully into the post-COVID 21st century and adopt these important features promoting greater transparency.[15]

---

[13] See, e.g., 23-S 815; 24-S 2256/24-H 7181; 25-S 909/H 6273; and 26-S 2389/H 7305 (requiring posting of agenda packets).

[14] Another very simple step a handful of these public bodies could and should take is to make clear to the public exactly what their practices are. In at least a few instances — the East Greenwich Town Council and the Coventry School Committee are two examples — public bodies provide for remote participation but do not specify it on their agendas or website.

[15] This report was prepared by ACLU of RI staff members Zoe Chakoian and Megan Khatchadourian.

Appendices

Appendix A – City and Town Councils

City/Town Council	Watch Livestream	Video Archived	Packet Online	Remote Participation	Notes
Barrington	Yes	Yes	Yes	**No**	
Bristol	Yes	Yes	Yes	**No**	
Burrillville	**No**	Yes	Yes*	**No**	* Packets are only available online for the three most recent meetings.
Central Falls	**No**	Yes*	**No**	**No**	* Only some of the council meetings are audio or video recorded for later review.
Charlestown	Yes	Yes	Yes	**No***	* Agenda notes that no comments from the public will be accepted virtually during the meeting, but the Town of Charlestown website inaccurately suggests that the public can participate virtually.
Coventry	Yes	Yes	Yes	Yes	
Cranston	Yes	Yes	Yes	Yes	
Cumberland	Yes	Yes	Yes	Yes	
East Greenwich	Yes	Yes	Yes	Yes*	* Town clerk's office contacted us to say remote participation is allowed, but the agenda only states, "click to join web" and does not explicitly state virtual participation is possible.
East Providence	Yes	Yes	Yes	**No**	
Exeter	**No**	**No**	**No**	**No**	
Foster	Yes	Yes	**No**	**No**	
Glocester	Yes	Yes	**No**	**No**	
Hopkinton	Yes	Yes	**No**	Yes	
Jamestown	Yes	Yes	Yes	**No**	
Johnston	**No**	**No**	Yes	**No**	
Lincoln	Yes	Yes	Yes	Yes*	* Individuals watching by livestream can email comments to meeting@lincolnri.org while the meeting is taking place.
Little Compton	Yes	Yes	Yes	**No**	
Middletown	Yes	Yes	Yes	Yes	

City/Town Council	Watch Livestream	Video Archived	Packet Online	Remote Participation	Notes
Narragansett	Yes	Yes	Yes	**No**	
New Shoreham	Yes	Yes	Yes	**No**	
Newport	Yes	Yes	Yes	**No**	
North Kingstown	Yes	Yes	Yes	**No**	
North Providence	Yes	Yes	Yes	**No**	
North Smithfield	Yes	Yes	Yes*	**No**	* Meeting packet is now only made available at 10am on the day of the meeting.
Pawtucket	Yes	Yes	Yes	Yes	
Portsmouth	Yes	Yes	Yes	Yes	
Providence	Yes	Yes	Yes	**No**	
Richmond	Yes	Yes	Yes	Yes	
Scituate	Yes	Yes	Yes	Yes*	* People watching via livestream can offer public comment remotely on non-agenda items, but not for public hearings.
Smithfield	Yes	Yes	Yes	**No**	
South Kingstown	Yes	Yes	Yes	**No**	
Tiverton	Yes	Yes	Yes*	**No**	* Most recent two meeting packets are available under "Town Council Agenda"; the rest of the agendas are found under "Agenda Archive."
Warren	Yes	Yes	Yes	**No**	
Warwick	Yes	Yes	Yes	**No**	
West Greenwich	**No**	**No**	**No**	**No**	
West Warwick	Yes	Yes	Yes	Yes	
Westerly	Yes	Yes	Yes	**No**	
Woonsocket	Yes	Yes	Yes	**No**	

A total of 11 municipalities offer all four aspects of remote public meeting access and participation: Coventry, Cranston, Cumberland, East Greenwich, Lincoln, Middletown, Pawtucket, Portsmouth, Richmond, Scituate, and West Warwick.

Two municipalities offer no remote public meeting access in any capacity: Exeter and West Greenwich.

Yellow highlighted cells indicate a change in council or committee practice since 2023.
Orange highlighted cells reflect an updated clarification to how we reported the practices in 2023.

Appendix B – School Committees

School Committee	Watch Livestream	Video Archived	Packet Online	Remote Participation	Notes
Barrington	Yes	Yes	Yes	Yes	
Bristol-Warren	Yes	Yes	Yes	**No**	
Burrillville	Yes	Yes	**No**	**No**	
Central Falls	Yes	Yes	**No**	**No**	
Chariho	Yes	Yes	Yes	**No**	
Coventry	Yes	Yes	**No**	Yes*	* We were informed by the Superintendent that remote participation is possible via Zoom, although it is not indicated on the agenda.
Cranston	Yes	**No**	**No**	**No**	
Cumberland	Yes	Yes	Yes*	**No**	* Meeting packet is only made available at 12pm on the day of the meeting.
East Greenwich	Yes	Yes	Yes	Yes	
East Providence	Yes	Yes	**No**	**No**	
Exeter-West Greenwich	**No***	**No***	**No**	**No**	* Everyone must complete a form and provide personal information to obtain a password to view the livestream and archived videos. We do not consider this as being accessible.
Foster-Glocester	Yes	Yes	**No**	**No**	
Jamestown	Yes	Yes	**No**	**No**	
Johnston	**No**	**No**	**No**	**No**	
Lincoln	Yes	Yes	**No**	**No**	
Little Compton	Yes	Yes	Yes	**No**	
Middletown	Yes	Yes	Yes	**No**	
Narragansett	Yes	Yes	Yes	**No**	
New Shoreham	**No**	**No**	**No**	**No**	

School Committee	Watch Livestream	Video Archived	Packet Online	Remote Participation	Notes
Newport	Yes	Yes	Yes	**No**	
North Kingstown	Yes	Yes	Yes	**No**	
North Providence	Yes	Yes	**No***	**No**	* Agendas appear only on the RI Secretary of State's website, and include a link to "revised and new policies" that are listed on the agenda for "discussion and/or approval"; however the link to this documentation appears to be removed after the meeting.
North Smithfield	Yes	Yes	Yes	**No**	
Pawtucket	Yes	Yes	Yes	**No**	
Portsmouth	Yes	Yes	**No**	Yes*	* Both a livestream and Zoom link are included on the agenda, but the agenda does not specify that remote participation is allowed.
Providence	Yes	Yes	Yes	**No**	
Scituate	Yes	Yes	Yes	**No**	
Smithfield	**No**	Yes	**No**	**No**	
South Kingstown	Yes	Yes	Yes	**No**	
Tiverton	Yes	Yes	**No**	**No**	
Warwick	Yes	Yes	Yes	**No**	
West Warwick	**No**	**No**	Yes	**No**	
Westerly	Yes	Yes	Yes	**No**	
Woonsocket	Yes	Yes	**No**	**No**	

Barrington and East Greenwich are the only school committees that offer all four aspects of remote public meeting access and participation.

Three school committees offer no remote public meeting access in any capacity: Exeter-West Greenwich, Johnston, and New Shoreham. We are treating Exeter-West Greenwich as completely inaccessible because they require everyone to submit their name, email, zip code, and relation to the committee to get access to livestream or recording; we consider this to be a practice completely antithetical to the open meetings law and notions of accessibility.

Yellow highlighted cells indicate a change in council or committee practice since 2023.
Orange highlighted cell reflect an updated clarification to how we reported the practices in 2023.

AMERICAN CIVIL LIBERTIES UNION FOUNDATION
Rhode Island

American Civil Liberties Union Foundation of Rhode Island
128 Dorrance St., Suite 400
Providence, RI 02903
P: (401) 831-7171
F: (401) 831-7171
info@riaclu.org
www.riaclu.org
Social media platforms: @riaclu

This report was published by the American Civil Liberties Union Foundation of Rhode Island.

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Planning Board Annual Report FY26

2. Submitted by (List department and individual, if necessary)
   Leigh Carney, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   Per Charter C-114 E.

4. Provide a suggested Action
   Informational only

5. Contact person and phone number for questions.
   Al Ranaldi, 401-886-8643

ATTACHMENTS:

Planning_Board_Annual_Report_FY2026.pdf

Town of East Greenwich

Planning Department

111 Peirce Street
PO Box 111
East Greenwich, RI 02818
Phone (401) 886-8645
www.eastgreenwichri.com

Annual Report to the Town Council

Reporting Period: July 01, 2025 – June 30, 2026 (FY2026)

Submitted: August 17, 2026

Dear Honorable Town Council,

In accordance with Article XIX of the Town Charter and RIGL § 45-22-8, the Planning Board respectfully submits this annual report summarizing its activities for Fiscal Year 2026 and offering recommendations for the future development of the Town.

I. Summary of Planning Board Activities

- Total Meetings Held: 14
- On March 23, 2026 and May 26, 2026, a joint meeting of the Planning Board and the Town Council was convened to discuss and offer the Planning Board's recommendation on the Comprehensive Plan – Phase 1 and subsequent amendments.

Summary of Applications Reviewed:

- 5 Major Land Development/Subdivision Projects
- 1 Minor Subdivisions
- 2 Comprehensive Permit Applications
- 1 Unified Development Review

Total of New Housing Units Approved:

- 1 New Housing Unit Approved
- 0 Affordable Units Approved

Summary of Applications Reviewed by the Planning Board:

Project Name	Address	Application Type	Application Stage	# of Units
Ridgeline Estates	2000 & 2020 Division Rd	Comprehensive Permit Application	Preliminary Plan Approval Modification	n/a

Felicia's Plat	5757 Post Road	Unified Development Review	Preliminary	1 new lot with existing housing unit
Greenwich Glen Condominiums	0 Crompton Rd	Major Land Development	Master/Preliminary	n/a (approval of entrance only)
Division Road	Division Rd	Comprehensive Permit Application	Master Plan Approval Extension	n/a
New England Institute of Technology	1 New England Tech Boulevard	Major Land Development: 5-Year Master Plan	Master Plan Approval Extension	n/a
Seasons Corner Market	2563 South County Trail	Major Land Development	Master Plan Approval Extension	n/a
The Pastures	741 Division Rd	Minor Subdivision	Preliminary Plan	1 unit
South Road Solar	South Road/South County Trail	Major Land Development	Master Plan Extension	n/a

II. Recommendations for Future Development

The Planning Department recommends the following priorities for the upcoming fiscal year:

1. Comprehensive Plan Phase 2 Update – Complete the ten-year update process to gain State amendment.
2. Zoning Ordinance and Subdivision Regulations Modernization – Continue aligning local regulations with state law changes, including newly enacted provisions related to Accessory Dwelling Units.

The Planning Department looks forward to continuing its work with the Town Council, staff, and community partners to promote thoughtful development and long-term planning for East Greenwich.

Respectfully submitted,

Albert V. Ranaldi, Jr. AICP

Albert V. Ranaldi, Jr. AICP
Director of Planning

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Application for TRANSFER of Class A Alcoholic Beverage License FROM 609 Main Street Liquors, Inc. d/b/a Thorpe's Wine & Spirits TO East Greenwich Wine & Spirits, LLC d/b/a Thorpe's Wine & Spirits located at 609 Main Street.

2. Submitted by (List department and individual, if necessary)
   Leigh Carney, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   Change in ownership for local retail liquor store.

   Current Application

   New Application

4. Provide a suggested Action
   - **Review application with Town Clerk**
   - **Discuss application with Applicant**
   - **Public Comments**
   - **Motion to approve for a period of 30-days (until September 16) subject to full compliance as determined by the Town Clerk**
   - **Discussion**
   - **Vote**

5. Contact person and phone number for questions.
   Leigh Carney, 401-886-8604

ATTACHMENTS:

2026.08.06 Pendulum Legal Ad PH Thorpe's Transfer.pdf

2026.08.13 Pendulum Legal Ad PH Thorpe's Transfer

NOTICE OF PUBLIC HEARING
August 17, 2026
7:00PM
HYBRID IN-PERSON AND VIRTUAL MEETING VIA ZOOM
TOWN HALL, 125 MAIN STREET
EAST GREENWICH TOWN COUNCIL
ACTING AS BOARD OF LICENSE COMMISSIONERS

Notice is hereby given by the Town Council of the Town of East Greenwich, Rhode Island, acting as the Board of License Commissioners in said town under Section C-67 of the Town Charter and all acts in amendment thereof or in addition thereto that the following named have made application for the TRANSFER of ownership for Class A (Liquor Store) Alcoholic Beverage License provided for by RIGL Title 3, as amended as follows, viz:

TRANSFER OF OWNERSHIP
ALCOHOLIC BEVERAGE LICENSE UNDER CLASS A (Liquor Store):

FROM: 609 Main Street Liquors, Inc.
d/b/a Thorpe's Wine & Spirits
609 Main Street
East Greenwich, RI 02818

TO: East Greenwich Wine & Spirits, LLC
d/b/a Thorpe's Wine & Spirits
609 Main Street
East Greenwich, RI 02818

Said application will be in order for public hearing on **August 17, 2026 at 7:00 PM at the hybrid Town Council meeting available in-person and through a ZOOM webinar,** when members of the public will be heard.

To Access by Computer, Laptop, Tablet or Mobile Device:
Go to Zoom.us on the date and time stated, click "Join a Meeting" and enter Webinar ID: **848 4019 2206**

To Access by Telephone:
US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or 888 475 4499 (Toll Free) or 877 853 5257 (Toll Free) and enter Webinar ID: **848 4019 2206**

Individuals requesting interpreter's services for the hearing impaired must notify the Town Clerk's office at (401) 886-8604 via RI Relay #711 (800-745-5555 TTY) or in writing, at least seventy-two (72) hours in advance of the hearing date.

By order of said Board.

Leigh A. Carney, MMC
Town Clerk

NOTICE OF PUBLIC HEARING
August 17, 2026
7:00PM
HYBRID IN-PERSON AND VIRTUAL MEETING VIA ZOOM
TOWN HALL, 125 MAIN STREET
EAST GREENWICH TOWN COUNCIL
ACTING AS BOARD OF LICENSE COMMISSIONERS

Notice is hereby given by the Town Council of the Town of East Greenwich, Rhode Island, acting as the Board of License Commissioners in said town under Section C-67 of the Town Charter and all acts in amendment thereof or in addition thereto that the following named have made application for the TRANSFER of ownership for Class A (Liquor Store) Alcoholic Beverage License provided for by RIGL Title 3, as amended as follows, viz:

TRANSFER OF OWNERSHIP
ALCOHOLIC BEVERAGE LICENSE UNDER CLASS A (Liquor Store):

FROM: 609 Main Street Liquors, Inc.
d/b/a Thorpe's Wine & Spirits
609 Main Street
East Greenwich, RI 02818

TO: East Greenwich Wine & Spirits, LLC
d/b/a Thorpe's Wine & Spirits
609 Main Street
East Greenwich, RI 02818

Said application will be in order for public hearing on **August 17, 2026 at 7:00 PM at the Hybrid Town Council meeting available in-person and through a ZOOM webinar,** when members of the public will be heard.

To Access by Computer, Laptop, Tablet or Mobile Device:
Go to Zoom.us on the date and time stated, click "Join a Meeting" and enter Webinar ID: **848 4019 2206**

To Access by Telephone:
US: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or 888 475 4499 (Toll Free) or 877 853 5257 (Toll Free) and enter Webinar ID: **848 4019 2206**

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By order of said Board.

Leigh A. Carney, MMC
Town Clerk

Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **August 17, 2026**

1. Agenda Item (List as it should appear on the agenda)
   Appointment of member to the Affordable Housing Commission to fill a vacancy for the remainder of a three-year term to expire September 11, 2026 with auto-renewal for a subsequent three-year term to expire September 11, 2029.

2. Submitted by (List department and individual, if necessary)
   Leigh Carney, Town Clerk

3. Provide a brief description of the item and why it is on the agenda
   Bob Plain interviewed in April 2026

4. Provide a suggested Action
   Motion to appoint

5. Contact person and phone number for questions.
   Leigh Carney, 401-886-8604

ATTACHMENTS:

Plain Bob HA 2026.pdf

TOWN OF EAST GREENWICH
VOLUNTEER APPLICATION
MEMBERSHIP ON BOARD OR COMMISSION

NAME (PLEASE PRINT OR TYPE)

Plain	Robert	S
LAST	FIRST	MIDDLE

50 Vine St., EG 02818
STREET ADDRESS AND ZIP CODE

MAILING ADDRESS AND ZIP CODE (IF DIFFERENT FROM STREET ADDRESS)

CDBG Program Manager	Church Community Housing Corp
OCCUPATION	EMPLOYER
401-374-7581	401-846-5114
HOME TELEPHONE	BUSINESS TELEPHONE

bobplain@gmail.com
E-MAIL (PRINT CLEARLY)

MAY YOU BE CONTACTED AT YOUR PLACE OF BUSINESS? YES __X_ NO ___

HOW LONG HAVE YOU BEEN A RESIDENT OF EAST GREENWICH? 2026

ARE YOU A REGISTERED VOTER OF EAST GREENWICH? YES __X_ NO ___

NAME OF COMMISSION, COMMITTEE OR BOARD YOU WISH TO SERVE ON? East Greenwich Housing Authority Board of Commissioners

APPOINTMENT TO ANY COMMISSIONS, COMMITTEES AND BOARDS REQUIRE THAT A FINANCIAL STATEMENT BE FILED ANNUALLY WITH THE RHODE ISLAND ETHICS COMMISSION.

Please submit a resume and/or letter of interest indicating the reasons for seeking appointment to a commission, committee, or board. Also include education, training, experience, special skills, knowledge, talents, and insights or points of view that you might offer to the commission, committee or board of interest.

Updated 4/8/2014

HAVE YOU EVER SERVED ON A COMMISSION, COMMITTEE, OR BOARD IN EAST GREENWICH OR ANOTHER MUNICIPALITY OR STATE? YES x NO ____

IF SO PLEASE INDICATE:

I served on both the Jamestown Housing Authority Board of Commissioners and I was also the chair of the Jamestown Affordable Housing Committee.

IS THERE A SPECIFIC EVENING OR OTHER PERIOD OF TIME YOU WOULD BE UNAVAILABLE TO ATTEND MEETINGS? YES ____ NO x

IF SO PLEASE EXPLAIN:

DO YOU ANTICIPATE HAVING TO REFRAIN FROM PARTICIPATING IN DISCUSSION AND VOTING ON ANY PARTICULAR MATTER (S) THAT MAY COME BEFORE SAID COMMISSION, COMMITTEE OR BOARD BECAUSE OF CONFLICT OF INTEREST? YES ____ NO x

IF SO, PLEASE EXPLAIN:

Affordable Housing Commission	Board of Assessment Review	Board of Canvassers
Coastal Resources Management Council	Cove Management Commission	Historic Cemetery Commission
Historic District Commission	Housing Authority	Juvenile Hearing Board
Kent County Water Authority	Municipal Land Trust	Personnel Board
Planning Board	Quonset Point Dev. Corp Board	Senior Advisory Council
Zoning Board		

NOTE: APPLICATIONS ARE KEPT ON FILE FOR ONE (1) YEAR FROM THE DATE OF RECEIPT.

SIGNATURE

3/31/26
DATE

PLEASE RETURN APPLICATION AND SUPPORTING DOCUMENTS TO:

TOWN CLERK'S OFFICE
TOWN HALL
125 MAIN STREET
PO BOX 111
EAST GREENWICH, RI 02818
LCARNEY@EASTGREENWICHRI.COM

Bob Plain

50 Vine St.
East Greenwich, RI 02818
401-374-7581
bobplain@gmail.com

RE: EGHA Board of Commissioners vacancy

March 31, 2026

Dear East Greenwich town councilors,

I am writing to express my interest in being appointed to the East Greenwich Housing Authority Board of Commissioners. I am a strong supporter of, and advocate for, public housing in particular and all affordable housing more generally and I am eager to serve my community – so the EGHA Board of Commissioners seems like a great fit!

I have extensive experience working with and for housing authorities. I was a member of the Jamestown Housing Authority Board of Commissioners from 2022 until 2025, shortly before I moved back to EG. During that time, I received certifications in "Commissioners Fundamentals" and "Ethics for Commissioners" from the National Association of Housing and Redevelopment Officials (NAHRO), the trade group for public housing staff and commissioners. I also attended NAHRO's 2024 Washington Conference, where I participated in various panels and trainings for public housing commissioners and met with Rhode Island's congressional delegation to advocate for public housing.

I also have the pleasure of working with several housing authorities in southern Rhode Island in my day job as the Community Development Block Grant (CDBG) Program Manager for Church Community Housing Corp. Currently, I'm managing CDBG awards for the Bristol, Portsmouth, Newport, and Jamestown housing authorities. I work for CCHC expressly because affordable housing, community development, and poverty reduction are critical social missions.

And, I've managed rental units in East Greenwich since 2013, and built a rental unit here in 2022 – so I understand well the job and responsibilities that the EGHA and Cove Homes are engaged in.

Perhaps equally importantly, I truly adore East Greenwich and relish the opportunity to serve my hometown in this capacity. While I just moved back to town earlier this year, I've owned real estate here since 2009 and first moved to town in 1980, as a six-year-old. Since that time, wherever I've been in the world, I've always considered EG my home.

Sincerely,

Bob Plain
401-374-7581

BOB PLAIN

50 Vine St.
East Greenwich, RI 02818
401-374-7581
bobplain@gmail.com

CDBG Experience

Church Community Housing Corporation: CDBG Program Manager. *May 2022 - present.*

- I manage and facilitate all aspects of the Community Development Block Grant program for the municipalities of Newport, Middletown, Portsmouth, Jamestown, Bristol, Tiverton, Little Compton, Westerly, and Hopkinton.
- Prepare and oversee CDBG application on behalf of municipalities and subrecipients.
- Schedule and lead CDBG public hearings. Educate and explain CDBG to City and Town Councils, as well as municipal staff.
- Administer and facilitate CDBG awards.
- Work with state housing officials to ensure compliance with local, state, and federal laws, rules, guidelines, and best practices.

Housing Experience

- **Jamestown Affordable Housing Committee.** *2021-2025.* Chairman.
  In this capacity, I had a role in every affordable housing project that happened in Jamestown, including drafting correspondences to other governmental agencies and local boards and commissions, and formally weighing in on every project based on the local, state, and federal laws and guidelines. I was also:
  - Developed a town program, called the Jamestown Sustainable Resident Program, that enables older, lower-income Jamestown residents to afford their homes.
  - Designed a new municipal affordable housing funding formula and a new real estate conveyance tax structure to be used to fund affordable housing
  - Led an unsuccessful effort to pass a $3million affordable housing bond
  - Identified and proposed a new 12-unit affordable housing project that is currently being considered by the Town Council.

- **Jamestown Housing Authority.** 2022-2025. Commissioner
  Helped manage and oversee 47 federally HUD-funded senior public housing apartments in Jamestown known as Pemberton Place apartments.

Journalism Experience

RI Future: Editor/Publisher. *February 2012 - March 2019.*

- During my tenure as editor and publisher, RI Future was consistently one of the best news organizations in the Ocean State and we consistently created some of the best journalism in Rhode Island.

- I took over this struggling blog and built it into a trusted and valued source of local news with an annual readership of more than 1 million unique visitors. We were very closely-followed and hotly-debated by politicians, insiders, activists, and regular Rhode Islanders throughout the state.
- With a healthy mix of traditional news coverage, opinion writing and multimedia content, RI Future frequently lead the state's news coverage. We often broke stories of statewide, and sometimes national, importance.

630WPRO.com: DigitalEditor/ Program Director. *East Providence, R.I., May 2011 - November 2011.*

- I helped create this position for the leading news/talk radio station. I was the station's first web personality and the Editor of all digital properties.
    - Updated daily politics/news blog
    - Reported multiple stories daily, both for broadcast and the web.
    - Instructed and energized my colleagues in the use of social media.
    - Appeared regularly as a guest on station talk shows.

East Greenwich Patch: Editor. *East Greenwich, R.I., September 2010 - May 2011.*

- I was the founding editor of East Greenwich Patch, and worked with people at all levels of AOL to bring Patch to Rhode Island and to transition the only pre-existing site into the Patch framework. EG Patch was identified as one of Patch's "model sites" in 2011.

My02818.com: Managing Editor. *East Greenwich, R.I., October 2008 – September 2010.*

- I helped conceive, build, design, develop, staff, market, monetize and lead this local news website and small business from its inception.
    - My02818 was twice named "Best Local Web Site" in Rhode Island Monthly's annual Best of Rhode Island reader's poll.
    - My02818 was purchased by AOL and is the only news website to be transitioned into the Patch network of hyperlocal news sites.

Brattleboro Reformer: Copy Editor/Features Writer. *Brattleboro, Vt., March 2008 – September 2008.*

- I was the Deputy Night Editor, responsible for laying out pages and copy editing all stories on tight deadlines.

Ashland Daily Tidings: Reporter. *Ashland, Ore., January 2005 – October 2007.*

- I covered police, planning, education, the environment, City Hall, state politics, feature stories and the local economy, all while frequently breaking stories of national significance. We were named a Newspaper of the Year in 2005 and I won a Public Service Journalism award that same year.

Other Journalism Experience

- **PlainTruthPress.com.** *Publisher/Blogger. Jan. 2004 – July 2005.* A blog I built in HTML and updated every day in my free time.
- **Jamestown Press.** *Reporter. Jamestown, R.I., Aug. 2002 – Dec. 2004.*
- **Hardwick Gazette.** *Reporter. Hardwick, Vt., May 1999 – Dec. 1999.*
- **South County Independent.** *Freelance Reporter/Sports Reporter. Wakefield, R.I., Sept. 1997 – May 1998.*
- **Jackson Hole Guide.** *Summer Sports Reporter/Editor. Jackson, Wyo., May '97 – Sept. '97.*
- **Narragansett Times/East Greenwich Pendulum.** *Reporter/Sports Reporter. Wakefield, R.I., Sept. '96 – May '97.* Freelance
- **Block Island Times.** *Summer Intern/Staff Reporter. New Shoreham, R.I., May '96 – Oct. '96.*

Other Projects and Interests

- **SODCO/Ocean State Hemp** *April 2019-October 2020*.
  I managed the hemp and vegetable crops at this 450-acre turf farm. On 50-acres we produced more than 100,000 pounds of high-CBD cannabis flower and biomass. I managed all aspects of production and was instrumental in bringing the crop to market. I also managed 2 acres of vegetables grown exclusively for distribution to local food pantries and other hunger relief agencies. In this capacity I worked with volunteer gleaners and community service organizations to harvest and help distribute food to people in need.

- **Prison Op/Ed Project**: *February 2015 - June 2017*.
  I helped teach a sociology class at the Adult Correctional Institute that focused on media and opinion writing.
- **Narragansett Bay Blog**: *June 2013 - February 2016*.
  A news website about the ecology, economy and recreation on and around Narragansett Bay.
- **NBC10 Wingmen**: *September 2013 - July 2016*.
  I was a regular weekly guest on NBC10 News Conference, debating current events from a progressive point of view.
- **OccuTour:** *November 2011 - January 2012.*
  For 49 days, I traveled across the continental United States - and back - on Amtrak, visiting and reporting on more than 20 Occupy Wall Street protests. I camped with activists when possible, and reported on all aspects of this social movement with daily blog posts, videos, audio interviews, tweets and more. My reporting attracted nationwide attention and was cited by The Associated Press, Huffington Post, *The Nation* and other national media organizations.

Education

- Bachelor of Arts, Journalism. University of Rhode Island. 1998
- Fellow, Knight Digital Media Center. Graduate School of Journalism, University of California, Berkeley. December, 2009
- Applied Aquaculture, Roger Williams University, 2016