



East Greenwich Town Council

Regular Meeting

Tuesday, October 13, 2026 at **6:15 PM**

HYBRID IN-PERSON AND VIRTUAL MEETING VIA ZOOM

Town Hall, Council Chambers, 125 Main Street, East Greenwich, RI 02818

Agenda

(Any matter listed on this agenda is subject to discussion and a vote by the Town Council. Full agenda packet with active links and videos available on Agendas & Minutes page on the Town website at www.eastgreenwichri.com . Virtual participation is allowed via Zoom; however, this option is offered as a courtesy and cannot be guaranteed due to the potential for unexpected technical difficulties in which case the meeting will continue on-site.)

Click link to join webinar: <https://us02web.zoom.us/j/82045173653> Webinar ID: 820 4517 3653

Or Telephone: (301) 715 8592, (312) 626 6799, (929) 205-6099, (253) 215-8782, (346) 248-7799, (669) 900-6833, (888) 475-4499 (Toll Free), (877) 853-5257 (Toll Free)

1. 6:15pm ~ Call to Order

2. Interviews for Boards and Commissions

2.a Chris Riley for re-appointment to the Municipal Land Trust
[Riley, Chris MLT 2023.pdf](#)

2.b Lisa Holley for re-appointment to Juvenile Hearing Board
[Holley Lisa JHB.pdf](#)

2.c Robert Siminski for re-appointment to Juvenile Hearing Board
[Siminski Robert JHB.pdf](#)

3. 7:00pm ~ Pledge of Allegiance

4. Public Comments

(This is an opportunity for members of the audience to bring to the Council's attention any item not listed on the agenda. Comments shall be limited to three (3) minutes per person with a maximum of fifteen (15) minutes for all items. Speakers may not yield their time to others.)

5. Acknowledgements

5.a Commendation for Sweet Peas Village on the occasion of their 30th Anniversary.
[2026.10.13 SWEET PEAS.doc](#)

6. **Consent Calendar and Communications**

(Any agenda item of a routine nature or items provided for informational purposes only; considered under a single action. Any Councilor may have an item removed and considered separately on request.)

- 6.a Minutes from September 28, 2026 (Regular Meeting ~ Open Session)
[2026.09.28 Town Council Minutes DRAFT.docx](#)
- 6.b Re-appointment of Kevin Guerette to the Municipal Land Trust for a five-year term to expire October 1, 2031.
- 6.c Re-appointment of Chris Riley to the Municipal Land Trust for a five-year term to expire August 1, 2031.
- 6.d Re-appointment of Lisa Holley to the Juvenile Hearing Board for a three-year term to expire December 1, 2029.
- 6.e Re-appointment of Robert Siminski to the Juvenile Hearing Board for a three-year term to expire December 1, 2029.
- 6.f Award of contract to Felix A. Marino Company, Inc. of Peabody, MA in the amount of \$62,775.00 to apply color coating to the concrete crosswalks on Main Street with authorization for the Finance Director to disburse funds from the RI Commerce Corporation grant.
[Crosswalk Sealing_Council.docx](#)
[Certified Installer - Marino 2026.pdf](#)
[East Greenwich.pdf](#)
- 6.g Approval of Change Order No. 1 not to exceed \$104,650.00 -with authorization for the Finance Director to advance up to \$100,000.00 from the Wastewater Fund's unrestricted net assets to be reimbursed by the \$ 300,000 Municipal Infrastructure Grant awarded to the Town for the "Revitalization of Main Street" grant issued through the Rhode Island Infrastructure Bank.
[Statement_of_Work_Geremia_I-I_CO-9-23 Rev_10-07.docx](#)
[TASK ORDER #2 - Sewer Lining.pdf](#)
- 6.h Recommendation by the Tax Assessor to approve abatements to the 2026 Tangible tax roll totaling (\$10,566.01) and additions to the 2026 Real Estate tax roll in the amount of \$15,392.73.
[20261013 ABATEMENT.pdf](#)
[20261013 Additions and Prorations.pdf](#)

7. **Reports and Presentations**

(Any agenda items requested by the Town Manager, Town Council or Town Solicitor, or any item requiring a formal presentation by boards and commissions, or other agencies.)

- 7.a Report from Town Manager on town-wide projects and initiatives.
[Town_Managers_Report_2026-10-13-2026 - final.pdf](#)
- 7.b Presentation by Andrew Wade, Director of Community Services & Parks, regarding the town's access to funding through the Rhode Island Rural Health Transformation Program.
[RHTP Department Report to Town Council 10-13-2026.pdf](#)

8. Unfinished Business

(Any items that were not completed at a prior meeting.)

- 8.a Review and Discussion of the Revised Deduct Meter Program Notice from the Public Works Department.
[Deduct Meter Program Letter SAMPLE](#)
[Revised_Public_Letter_10-8-2026_Refined.pdf](#)
- 8.b Award of contract to ePlus Technology, Inc. to furnish, deliver, install, configure, test and commission Owner Technology equipment at Frenchtown Elementary School, Hanaford Elementary School and East Greenwich High School, in the amount of \$645,528.89.
[School Project Award - Technology.pdf](#)
[ePlus Response - Town of East Greenwich.pdf](#)
[Attachment 1 - FORMS - East Greenwich Technology Procurement RFP_2026-0821RFP.pdf](#)
[Attachment 2 - Hanaford Elementary School - 23597641.pdf](#)
[Attachment 3 - Frenchtown Elementary School - 23597621.pdf](#)
[Attachment 4 - East Greenwich High School - 23597582.pdf](#)
[Appendix B - Owner Technology Equipment Schedules.xlsx](#)

9. New Business

(Any items that have not been previously discussed or acted upon.)

- 9.a An ORDINANCE to amend the Code of the Town of East Greenwich, to amend Chapter 15 thereof, entitled "Alcoholic Beverages", Section 15-10 "Cap on total liquor licenses" to ADD a new Class B-H (hotel). (FIRST READING/INTRODUCTION)
[Chapter 15 Alcoholic Beverages Cap on total liquor licenses \(B-H\) DRAFT.docx](#)
- 9.b An ORDINANCE to amend the Code of the Town of East Greenwich, to amend Chapter 93 thereof, entitled "Fees", Article 1 "Fee schedule", Section 93-1 "Schedule of fees and charges", Subsection (A.) (1) to add a new Class B-H (hotel). (FIRST READING/INTRODUCTION)
[Chapter 93 Fees liquor licenses \(B-H\) DRAFT.docx](#)

- 9.c Appointment to Municipal Land Trust to fill a vacancy for the remainder of a five year term to expire on March 1, 2027.
[Thorn Brian MLT 2026.pdf](#)
- 9.d Appointment to Cove Management Commission to fill a vacancy for the remainder of a three year term to expire July 1, 2028.
[Pavilonis Timothy COVE 2026.pdf](#)

10. Public Comments

(This is an additional opportunity for members of the audience to provide public comment. Comments shall be limited to five (5) minutes per person with a maximum of thirty (30) minutes for all items. Speakers may not yield their time to others.)

11. Council Announcements and Comments

(Items may be added to the agenda for informational purposes only and may not be voted on except where necessary to address an unexpected occurrence that requires immediate action to protect the public or to refer the matter to an appropriate committee or to another body or official.)

12. Adjournment

Pursuant to RIGL 42-46 -6, notice of this meeting was posted on October 8, 2026 on the Secretary of State's website, Town Hall, EG Free Library and Swift Community Center and on the internet at www.eastgreenwichri.com. Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's office at (401) 886-8604 via RI Relay #711 (800-745-5555 TTY) or in writing, at least seventy-two (72) hours in advance of the hearing date. RE-POSTED OCTOBER 9, 2026 WITH ADDITIONAL BACKUP ONLY.



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
Chris Riley for re-appointment to the Municipal Land Trust
2. Submitted by (List department and individual, if necessary)
Leigh Carney, Town Clerk
3. Provide a brief description of the item and why it is on the agenda
Chris was originally appointed in March 2023.
4. Provide a suggested Action
Interview only
5. Contact person and phone number for questions.
Leigh Carney, 401-886-8604

ATTACHMENTS:

[Riley, Chris MLT 2023.pdf](#)

**TOWN OF EAST GREENWICH
VOLUNTEER APPLICATION
MEMBERSHIP ON BOARD OR COMMISSION**

NAME (PLEASE PRINT OR TYPE)

RILEY CHRISTOPHER
LAST FIRST MIDDLE

60 CARDINAL LN, EAST GREENWICH RI 02818
STREET ADDRESS AND ZIP CODE

MAILING ADDRESS AND ZIP CODE (IF DIFFERENT FROM STREET ADDRESS)

PRODUCT MANAGER CVS HEALTH
OCCUPATION EMPLOYER

619-384-4026 401-479-6383
HOME TELEPHONE BUSINESS TELEPHONE

RILES_2000@YAHOO.COM
E-MAIL (PRINT CLEARLY)

MAY YOU BE CONTACTED AT YOUR PLACE OF BUSINESS? YES X NO ___

HOW LONG HAVE YOU BEEN A RESIDENT OF EAST GREENWICH? 6 years starting 3/2017

ARE YOU A REGISTERED VOTER OF EAST GREENWICH? YES X NO ___

NAME OF COMMISSION, COMMITTEE OR BOARD YOU WISH TO SERVE ON? EG Municipal Land Trust

*APPOINTMENT TO ANY COMMISSIONS, COMMITTEES AND BOARDS REQUIRE THAT A FINANCIAL STATEMENT BE
FILED ANNUALLY WITH THE RHODE ISLAND ETHICS COMMISSION.*

Please submit a resume and/or letter of interest indicating the reasons for seeking appointment to a commission, committee, or board. Also include education, training, experience, special skills, knowledge, talents, and insights or points of view that you might offer to the commission, committee or board of interest.

HAVE YOU EVER SERVED ON A COMMISSION, COMMITTEE, OR BOARD IN EAST GREENWICH OR ANOTHER MUNICIPALITY OR STATE? YES _____ NO X

IF SO PLEASE INDICATE:

IS THERE A SPECIFIC EVENING OR OTHER PERIOD OF TIME YOU WOULD BE UNAVAILABLE TO ATTEND MEETINGS? YES _____ NO X

IF SO PLEASE EXPLAIN:

DO YOU ANTICIPATE HAVING TO REFRAIN FROM PARTICIPATING IN DISCUSSION AND VOTING ON ANY PARTICULAR MATTER (S) THAT MAY COME BEFORE SAID COMMISSION, COMMITTEE OR BOARD BECAUSE OF CONFLICT OF INTEREST? YES _____ NO X

IF SO, PLEASE EXPLAIN:

Affordable Housing Commission
Coastal Resources Management Council
Historic District Commission
Kent County Water Authority
Planning Board
Zoning Board

Board of Assessment Review
Cove Management Commission
Housing Authority
Municipal Land Trust
Quonset Point Dev. Corp Board

Board of Canvassers
Historic Cemetery Commission
Juvenile Hearing Board
Personnel Board
Senior Advisory Council

NOTE: APPLICATIONS ARE KEPT ON FILE FOR ONE (1) YEAR FROM THE DATE OF RECEIPT.


SIGNATURE

March 2, 2023
DATE

PLEASE RETURN APPLICATION AND SUPPORTING DOCUMENTS TO:

**TOWN CLERK'S OFFICE
TOWN HALL
125 MAIN STREET
PO BOX 111
EAST GREENWICH, RI 02818
LCARNEY@EASTGREENWICHRI.COM**

Christopher Riley

619.384.4026 (mobile) | riles_2000@yahoo.com | [linkedin.com/in/chrisriley55](https://www.linkedin.com/in/chrisriley55) | Rhode Island (Eastern Time)

SUMMARY

Digital product professional bringing people, process, and technology leadership skills developed running consumer and colleague-facing software releases and system implementations for 15+ years. Ready to inspire and develop cross-functional teams through ideation, design, development, launch, and growth of digital products with an agile, collaborative, solution-oriented mindset. Dedicated to maintaining integrity, transparency, and trust... resulting in quality products and happier teammates, stakeholders and customers.

EXPERIENCE

Sr. Digital Product Manager, CVS Health / Enterprise Digital – Woonsocket, RI (Remote) (Jan 2018 - Current)

Product manager leading and supporting digital pharmacy products utilized by millions of CVS customers and patients, including in-store enhancements, Covid-19 vaccination landing & scheduler, MedD enrollment, paperless statements & preferences, digital adoption campaigns and other initiatives. Ownership of digital product capabilities, responsible for delivering measurable results in collaboration with cross-functional teams.

- Define and drive epic and feature roadmaps for consumer facing digital assets. Align business strategy and product plans to KPI's including savings, adoption, engagement, CSAT, delivery and resolution measures.
- Actively manage teams and product backlogs per business priorities across agile (SAFe, Scrum) and other project frameworks. Coordinate stakeholders, creative, and engineering teams to deliver digital features.
- Leverage business direction, member feedback and analytics to continually refine digital feature backlog.
- Run point on high urgency cross-org digital product initiatives and communications, directly impacting the patient-member and client health plan pharmacy experience (e.g. Covid immunizations.)
- Foster an open work culture, enabling teams to collaborate, define and achieve committed goals. Remove barriers, act as advocate for transformation, improving business performance and employee engagement.

Sr. Digital Product Portfolio Manager, CVS Health / Enterprise Digital – Woonsocket, RI (Jan 2015 - Dec 2017)

Partnered with Digital and Enterprise business stakeholders to drive annual digital product plans and multi-million dollar budgets for full stack digital teams, prioritizing programs and skill sets in alignment with business strategic direction and value generation.

- Accountable for scope definition, business case development, and identification of key dependencies across a portfolio of digital products. Led development of digital portfolio reporting to leadership.
- Led organizational change management efforts, supporting migrations to agile, scrum, and XP methods.
- Program manager supporting multi-stream release of integrated digital pharmacy product consolidating digital Rx capabilities across business units.

Sr. Program Manager, PMO, American Council on Exercise – San Diego, CA (Jan 2012 - Jul 2014)

- As organization operational process & program management lead, built a consistent, flexible end-to-end project process for digital consumer health & fitness product delivery. Introduced agile and scrum practices.
- Directly managed strategic projects, including new product websites and mobile app releases, updates to internal fulfillment systems, and multi-platform product launches.
- Worked with the executive leadership team to align portfolio execution to company strategic goals, building and facilitating activities to support cross-functional alignment within the organization.

ADDITIONAL EXPERIENCE

Director, Programs & Process, RealAge, Inc. (Hearst Media, ShareCare), San Diego, CA (2005 – 2011)

- Creation and direction of the Program Management Office responsible for digital project planning, execution, and deployment. Initiated digital product roadmap strategy, informing project execution.
- Responsible for build and launch of consumer-facing health site initiatives, including product requirements, creative, front and back-end development, quality assurance, go to market, support and growth.
- Drove internal software RFP & implementations, including email service provider delivering 900M emails / year, task and document management (BaseCamp, JIRA, SharePoint), prod support and QA (Bugzilla).

Business Partner & Operations Director, NDS Collectibles Auction House, Los Angeles, CA (2002 – 2005)

- Responsible for direction and growth of all aspects of digital auction business. Doubled profits, tripled revenue, and personally managed high value clients while running company operations end to end.
- Reorganized operations, sales, digital auction, and fulfillment processes. Implemented employee reward programs. Redesigned, rebuilt and successfully launched updated database, website, and print catalog.

Independent Consultant / Program Manager, SBC Internet Services (AT&T), San Ramon, CA (2001 – 2002)

- Consulting project manager responsible for a 25-person team tasked with completion of internal departmental acquisition and consolidation, requiring relocation of resources and services.
- Launched Internet Major Accounts Center, providing services to high-speed global business accounts. Designed and executed training plan for project management and sales operations teams.

Management Consultant / Program Manager, Synet (Predictive Systems), Nationwide Remote (1998 – 2001)

- Member of strategic team consulting within F500 clients delivering people, process, and technology enhancements. Delivered and executed detailed design, and communication plans across industries.
- Managed \$3MM network systems monitoring project staffed with >20 technical consultants for nationwide ISP. Successfully delivered the project amid client acquisition and company organizational changes.
- Clients including PeopleSoft, Deloitte, Georgia-Pacific, Citibank, Mars Inc., AT&T, ADP.

EDUCATION ~ VOLUNTEER ~ CERTIFICATIONS

B.A., Business Org. Development & Social Psychology – University of Southern California, Los Angeles, CA

Peace Corps Volunteer, Agro-Business, Haiti – United States Peace Corps

Business & Agile Courses & Certifications

SAFe Lean Product Manager (LPM), SAFe Agile Product Manager (APM), Product Owner / Product Manager (POPM), Agilist - Leading SAFe (SA), Scaled Agile, Inc. | Certified ScrumMaster (CSM), Scrum Alliance | Project Management Professional (PMP), Project Mgmt. Institute | BUx Digital Product Mgmt. w Lean, Agile and System Design | Process Reengineering, Hammer & Company



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
Lisa Holley for re-appointment to Juvenile Hearing Board
2. Submitted by (List department and individual, if necessary)
Leigh Carney, Town Clerk
3. Provide a brief description of the item and why it is on the agenda
July 2018 appointed as alternate member
October 2018 re-appointed as alternate member
January 2020 re-appointed as alternate member
January 2021 elevated to regular member
October 2023 re-appointed as regular member
4. Provide a suggested Action
Interview only
5. Contact person and phone number for questions.
Leigh Carney, 401-886-8604

ATTACHMENTS:

[Holley Lisa JHB.pdf](#)

**TOWN OF EAST GREENWICH
VOLUNTEER APPLICATION
MEMBERSHIP ON BOARD OR COMMISSION**

NAME (PLEASE PRINT OR TYPE)

HOLLEY LISA S
LAST FIRST MIDDLE

166 Laurel Hill Rd EG 02818
STREET ADDRESS AND ZIP CODE

MAILING ADDRESS AND ZIP CODE (IF DIFFERENT FROM STREET ADDRESS)

LAWYER SELF
OCCUPATION EMPLOYER

401-884-7989 401-935-1258
HOME TELEPHONE BUSINESS TELEPHONE

LISA@LISAHOLLEYLAW.COM
E-MAIL (PRINT CLEARLY)

MAY YOU BE CONTACTED AT YOUR PLACE OF BUSINESS? YES ☒ NO ☐

HOW LONG HAVE YOU BEEN A RESIDENT OF EAST GREENWICH? 27 years

ARE YOU A REGISTERED VOTER OF EAST GREENWICH? YES ☒ NO ☐

NAME OF COMMISSION, COMMITTEE OR BOARD YOU WISH TO SERVE ON? Juv. Hearing Board

APPOINTMENT TO ANY COMMISSIONS, COMMITTEES AND BOARDS REQUIRE THAT A FINANCIAL STATEMENT BE FILED ANNUALLY WITH THE RHODE ISLAND ETHICS COMMISSION.

Please submit a resume and/or letter of interest indicating the reasons for seeking appointment to a commission, committee, or board. Also include education, training, experience, special skills, knowledge, talents, and insights or points of view that you might offer to the commission, committee or board of interest.

HAVE YOU EVER SERVED ON A COMMISSION, COMMITTEE, OR BOARD IN EAST GREENWICH OR ANOTHER MUNICIPALITY OR STATE? YES ☒ NO ☐

IF SO PLEASE INDICATE:

RI PAROLE BOARD - served 13 years.

2 as member - 11 years as Chairperson

IS THERE A SPECIFIC EVENING OR OTHER PERIOD OF TIME YOU WOULD BE UNAVAILABLE TO ATTEND MEETINGS? YES ☐ NO ☒

IF SO PLEASE EXPLAIN:

DO YOU ANTICIPATE HAVING TO REFRAIN FROM PARTICIPATING IN DISCUSSION AND VOTING ON ANY PARTICULAR MATTER (S) THAT MAY COME BEFORE SAID COMMISSION, COMMITTEE OR BOARD BECAUSE OF CONFLICT OF INTEREST? YES ☒ NO ☐

IF SO, PLEASE EXPLAIN:

In rare occasions, I may have to recuse if the matter before the Board involves a client or former client of my law practice.

Affordable Housing Commission

Coastal Resources Management Council

Historic District Commission

Kent County Water Authority

Planning Board

Zoning Board

Board of Assessment Review

Cove Management Commission

Housing Authority

Municipal Land Trust

Quonset Point Dev. Corp Board

Board of Canvassers

Historic Cemetery Commission

Juvenile Hearing Board

Personnel Board

Senior Advisory Council

NOTE: APPLICATIONS ARE KEPT ON FILE FOR ONE (1) YEAR FROM THE DATE OF RECEIPT.

Lisa S. Holley
SIGNATURE

2-1-2018
DATE

PLEASE RETURN APPLICATION AND SUPPORTING DOCUMENTS TO:

TOWN CLERK'S OFFICE
TOWN HALL
125 MAIN STREET
PO BOX 111
EAST GREENWICH, RI 02818
LCARNEY@EASTGREENWICHRI.COM

Page 2 of 2

January 28, 2018

Leigh A. Carney, CMC
Town Clerk
Town of East Greenwich
125 Main Street
East Greenwich, Rhode Island 02818

Dear Ms. Carney:

I am writing to express interest in appointment to serve on the Juvenile Hearing Board. I believe my unique mix of professional experiences and background would be a positive asset to the Town of East Greenwich. I have been a resident of East Greenwich since 1990.

I have been a member of the Rhode Island Bar and the United States District Court for the District of Rhode Island since 2002, and am currently a solo practitioner in Providence.

Prior to opening my practice in October 2016, I was the Deputy Personnel Administrator/Labor Relations for the State of Rhode Island, Department of Administration beginning in October 2014. In this role, I was responsible for planning, implementation, organization and administration of all statewide labor relations activities including contract negotiations, contract administration, labor arbitrations, and grievance review and disposition. I represented the state in contract negotiations and oversaw the activities of outside labor and employment counsel.

In January of 2015, I was temporarily assigned by Governor Gina Raimondo to the Department of Children, Youth and Families ("DCYF") as Executive Counsel to provide legal oversight to a resource team, tasked with reforming the state's child welfare agency. In that capacity, I was responsible for overseeing all labor and employment related matters, department policy development, legislative drafting and review, contract review and procurement, and all DCYF legal matters. I was the liaison to the Rhode Island Attorney General's Office for civil suits, managed internal departmental legal counsel, conducted all of DCYF's sensitive internal investigations, provided litigation support, and assisted with hearing and trial strategy as appropriate.

Between November 2008 and October of 2014, I was Chief Legal Counsel of the Rhode Island Department of Public Safety ("DPS") and Rhode Island State Police ("RISP"). As Chief Legal Counsel, I had legal oversight of seven state agencies comprised of 650 employees, with a budget of \$125 million dollars. My day-to-day responsibilities included providing legal advice and counsel to each of the seven public safety agencies, directing the activities of outside counsel, handling all labor relations activities, including negotiating labor contracts, arbitrations and grievances, negotiation of all contracts and memorandums of understanding between the agencies and third-parties, and undertaking internal investigations. In addition, I represented the DPS and RISP in matters before the R.I. General Assembly.

At the request of then Governor Chafee in March 2011, I led a team to reform the State's Department of Motor Vehicles ("DMV"). Our nine-month effort included: analyzing the technology and other issues that prevented online transactions and further automation; working to improve the perception of the DMV's employees, including securing customer service training for all staff members; reorganizing the entire agency to improve work flow and increase efficiency; and maximizing resources. Our efforts led to the transformation of the organization, resulting in reducing wait-times by several hours – Governor Chafee's most notable accomplishment to date.

I began my twenty-year career with the State of Rhode Island as the Chairperson of the Rhode Island Parole Board. In that capacity, I was charged with administration of the agency, oversaw a fiscal budget of over \$1.0 million annually, supervised the staff of the Parole Board, developed and oversaw the Sexual Offender Community Notification Unit, and presided over more than 2,000 parole hearings annually.

Prior to chairing the RI Parole Board, I served as a sworn Police Officer in the City of Warwick.

I am confident that my state and municipal government experience, and professional background would immediately allow me to contribute to the Town of East Greenwich.

I thank you in advance for your consideration.

Sincerely,

/s/ *Lisa S. Holley*

Lisa S. Holley, Esq.

REFERENCES

Honorable Chief Justice Frank Williams (Ret.)
Rhode Island Supreme Court
Licht Judicial Courthouse
250 Benefit Street
Providence, RI 02903
401-222-3372

Honorable Chief Judge Jeanne E. LaFazia
Rhode Island District Court
Garrahy Judicial Complex
One Dorrance Plaza
Providence, RI 02903
401-458-5201

Honorable Judge Bennett R. Gallo
Rhode Island Superior Court
McGrath Judicial Complex
4800 Tower Hill Road
Wakefield, RI 02879
401-782-4121

Additional references can be provided upon request.

PROFESSIONAL EXPERIENCE

LISA HOLLEY LAW, LLC.

2016 TO PRESENT

SOLO LEGAL PRACTITIONER

FOCUSING ON LABOR AND EMPLOYMENT LAW, FAMILY LAW, CRIMINAL LAW, POST-CONVICTION ACTIONS, ADMINISTRATIVE AND GOVERNMENT REGULATORY ISSUES.

RHODE ISLAND DEPARTMENT OF ADMINISTRATION

2014 to 2016

Deputy Personnel Administrator- Labor Relations

Responsible for planning, implementation, organization and administration of labor relations activities including contract negotiations, contract administration, arbitrations and grievance review and disposition. Represent the state in contract negotiations by bargaining with the various employees' representative organizations with authority to present contract offers and acceptances. Liaison to outside counsel in labor related legal processes. Maintain uniform personnel policies and procedures, which can be administered in compliance with all state laws and in accordance with the existing labor agreements covering state employees.

(Acting) Executive Counsel -Department of Children, Youth and Families

2015

Temporary assignment as Executive Counsel to the Chief Strategy Officer, Executive Office of Health and Human Services. Responsible for policy development, legislative drafting and review, labor negotiations, oversight of statewide Juvenile Justice programs (RI Training School for Youth, Juvenile Probation), and oversee the DCYF Legal Office. Liaison to the Attorney General's Office, provide litigation preparation and support, review responses to subpoenas and Access to Public Records Act requests, assist with hearing and trial strategy as appropriate.

RHODE ISLAND DEPARTMENT OF PUBLIC SAFETY

2008 to 2014

Chief Legal Counsel

Executive Counsel to the Director of Public Safety and the Colonel of the Rhode Island State Police. Provided legal services, including advice, analysis and guidance to the Rhode Island State Police, Capitol Police, RI Municipal Police Academy, E911, Grant Administration Office, Office of the Fire Marshal, Division of Sheriffs. Responsible for legislative drafting and submissions, policy development, rules and regulations promulgation, and oversee the Department's relationship with the General Assembly and other State offices. Conducted labor negotiations, including directing outside counsel in arbitrations, oversee pre-disciplinary and grievance hearings, act as the hearing officer for specified internal matters, and undertake contract negotiations, including drafting relevant documents, with the unions, as well as third-parties. Liaison to the Attorney General's Office, and provide litigation preparation and support, respond to subpoenas and Access to Public Records Act requests, assist with hearing and trial strategy, as appropriate. Conduct law-related trainings for new recruits, as well as in-service trainings for active Rhode Island State Troopers, including: criminal and civil procedure, report writing, legal use of force and criminal law.

RHODE ISLAND DIVISION OF MOTOR VEHICLES

2011 to 2012

Interim Administrator

At the request of Governor Chafee, undertook a nine month review of the operations of the DMV in order to assess current conditions and then develop and implement a plan for improving the Division. Led a resource team of 15 state employees. Implemented enhancements to operations in the areas of process, work flow, customer service and staffing. Significantly reduced wait times for all services provided by the Division.

Adjunct Professor, Administration of Justice Department

Teach coursework in the Administration of Justice Department, including: Women and Crime, Violent Offenders and Profiling, and First Amendment Law.

STATE OF RHODE ISLAND PAROLE BOARD1995 to 2008**Chairperson****1997 to 2008**

Gubernatorial appointee charged with administration of a state agency. Oversee a fiscal budget of approximately \$1,000,000. Supervision of staff of the RI Parole Board and the RI Sexual Offender Community Notification Unit. Implementation of Sexual Offender Community Notification objectives pursuant to statute. Preside over all parole board hearings, issue parole detention warrants, and authorize extradition of alleged parole violators. Implementation of Federal Grants, participation on statewide grant planning and implementation teams.

Parole Board Member**1995 to 1997**

Consider sanctioning goals, (rehabilitation, just deserts, incapacitation, restorative justice), normative goals (proportionality, equity, parsimony, humaneness), and system goals, (effective and efficient use of resources, reduction of overcrowding, timeliness, credibility of the system) to determine when to grant a discretionary release from incarceration. Evaluate inmates' psychological and social reports and findings, behaviors and infractions, and their progress in rehabilitative programming to determine readiness for societal re-entry. Make determinations of parole revocation utilizing the holding in Morrissey v. Brewer. Consider facts establishing parole violations.

CITY OF WARWICK POLICE DEPARTMENT1982 to 1997**Police Sergeant, Uniform Division****1996-1997**

Responded to and supervised patrol officers at critical incident scenes. Demonstrated communication skills in court and at other formal settings. Effectively communicated with people by giving information and direction, mediating disputes and advising of rights and processes. Exercised independent judgment in determining when there was reasonable suspicion to detain, when probable cause existed to search and arrest, and determination of when force may be used and to what degree.

Police Detective, Bureau of Criminal Identification**1995 to 1996**

Investigated major crime scenes. Searched for, collected, and photographed forensic and physical evidence. Analyzed, stored and maintained evidence in compliance with chain of custody requirements. Classified and maintained fingerprints utilizing the Henry System.

Police Detective**1990 to 1995**

Investigated various crimes reported to the department. Interviewed victims and witnesses to make determinations of the nature of the offenses committed. Interrogated suspects and prepared criminal charges against offenders. Prepared criminal charging packages and testified in various court proceedings.

Task Force Agent, U.S. Department of Justice, Drug Enforcement Administration**1984 to 1990**

Member of the Organized Crime Drug Enforcement Task Force. Identified violators of the United States Criminal Code. Participated in undercover investigations involving drug smuggling and distribution activities. Testified before federal grand juries and in federal criminal trials. Liaison to the US Attorney's Office for all DEA/OCDEF Asset Forfeiture matters.

Patrol Officer, Uniform Division**1982 to 1984**

Enforced the General Laws of the State of Rhode Island and the Motor Vehicle Code. Apprehended criminal offenders and charged accordingly. Testified in District, Superior and Administrative Adjudication Court.

EDUCATION

HARVARD LAW SCHOOL

CERTIFICATE

Program of Instruction for Lawyers – Negotiation Work Shop

2004

ROGER WILLIAMS UNIVERSITY SCHOOL OF LAW

J.D. - HONORS

Class Rank-7th

2001

Honors/Awards – Corpus Juris Secundum Award for Criminal Law, Criminal Procedure, CALI Award for Local Government Law

SALVE REGINA UNIVERSITY

M.S.

Administration of Justice

1997

ROGER WILLIAMS UNIVERSITY

B.S. - HONORS

Administration of Justice

1993

PROFESSIONAL DEVELOPMENT AND TRAINING

NATIONAL INSTITUTE OF CORRECTIONS

New Parole Board Member Training.

UNIVERSITY OF RHODE ISLAND

John Hazen White Center for Ethics and Public Service, Ethics in Public Management.

University of Rhode Island Crime Laboratory, Criminalistics, Advanced Administrative Latent Fingerprint Course.

Northeast Law Enforcement Officers Association, Domestic Violence Training, Child Abuse Investigation, Child Molestation Investigation.

U.S. DEPARTMENT OF JUSTICE

DEA Office of Training, Task Force Agent Training, Drug Investigation, Financial Investigations, Asset Removal and Forfeiture.

LABOR ARBITRATION INSTITUTE

Negotiation, Mediation and Arbitration.

SPEAKING ENGAGEMENTS

U.S. DEPARTMENT OF JUSTICE- NATIONAL INSTITUTE OF CORRECTIONS

“Comprehensive Framework for Paroling Authorities in an Era of Transition”, Advisory Board, Washington, DC, various dates 2007-2008.

Association of Paroling Authorities/Association of State Correctional Administrators Joint Planning Summit, Alexandria, VA, October 2007.

Community Corrections, Joint Networks Summit, Chicago, IL, May 11, 2004.

COUNCIL OF STATE GOVERNMENTS

Re-entry Policy Council, Advisory Group, “Guide to Assessing and Tracking Statewide Prison Re-entry Plans,” November 2007.

Re-entry Policy Council, Financial Obligations Summit, Washington, DC, April 2006.

Sexual Offender Management Policy Council, National Legislative Summit, Little Rock, AR, February 2006.

NATIONAL ASSOCIATION OF BLACKS IN CRIMINAL JUSTICE

“Effective Responses to Violation of Parole,” Jacksonville, FL, July 2002, presented with The Center for Effective Public Policy.

CRIME AND JUSTICE INSTITUTE

“A Multi-jurisdictional Study of Reduced Caseload Size and Related Supervision Strategies in Managing Offenders”, Dissemination Advisory Group, Philadelphia, PA July 2007.

RHODE ISLAND JUDICIARY

“Parole Board Guidelines and Policy,” Annual Judicial Training, Newport, RI, August 2004.

“Parole Board Guidelines and Policy,” Annual Judicial Training, Newport, RI, August 2002.

“Parole and Prison Classification”, Superior Court Continuing Legal Education, Providence, RI, October 2004.

RHODE ISLAND ATTORNEY GENERAL

“The Parole Process in Rhode Island,” RIAG Continuing Legal Education, Providence, RI, June 2005.

“Social Media and the Law,” RIAG Continuing Legal Education, Providence, RI, June 2012.

AWARDS

2006 Victims Rights and Services Award

Rhode Island Victims’ Advocacy and Support Center, for development of exemplary victims’ assistance programs in Corrections.

2006 THE NEIL J. HOUSTON AWARD

Justice Assistance, demonstrated dedication, service, and citizen contributions to the criminal justice profession and the public interest.

2008 BEN BAER AWARD

Association of Paroling Authorities International, for significant service to the field of parole and community corrections internationally



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
Robert Siminski for re-appointment to Juvenile Hearing Board
2. Submitted by (List department and individual, if necessary)
Leigh Carney, Town Clerk
3. Provide a brief description of the item and why it is on the agenda
August 2019 appointed as alternate member
September 2020 re-appointed as alternate member
January 2021 elevated from alternate to regular member
October 2023 re-appointed as regular member
4. Provide a suggested Action
Interview only
5. Contact person and phone number for questions.
Leigh Carney, 401-886-8604

ATTACHMENTS:

[Siminski Robert JHB.pdf](#)

Robert J. Siminski, Ed.D.
40 Ivy Garden Way
East Greenwich, RI 02818
401.232.5818

To whom it may concern:

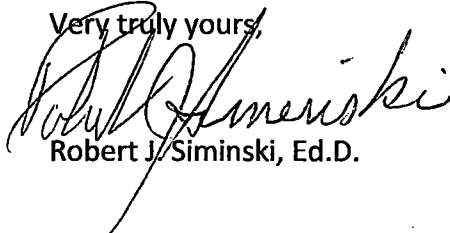
Please accept this letter as an application for appointment to the Juvenile Hearing Board. Currently, I am a member of the State Mental Health Board, The East Greenwich Opioid Task Force, The Family Task Force and Citizens Who Care. As an educator for fifty one years, twenty three of which as a superintendent, qualifies me for the position.

For your information, the following is a summary of my work in education, that included service in the states of Rhode Island, Massachusetts, Connecticut, New Hampshire, and New Jersey.

During my career I have been a teacher in middle and high schools, a director of education in two state prisons, (Rhode Island and New Jersey), a central office administrator, and an assistant superintendent /superintendent for twenty three years. My teaching experience included high school advanced placement courses and serving as an adjunct instructor at Worcester State College, Providence College and Johnson Wales University. My education includes both Bachelor's and Master's Degrees from Providence College, graduate courses at Rhode Island College, and a Doctorate in Educational Leadership from Johnson and Wales University. I was nominated for Superintendent of the Year in Connecticut, served as an officer in the Connecticut Association of Superintendent of Schools rising to the position of president elect, and was an active member of the AHM Youth Services Bureau. The latter was responsible for creating drug awareness programs for all students in grades K-12, and implementing a community drug take back programs. As a superintendent of schools I oversaw the development of curriculum that introduced social emotional learning, the use of Socratic seminars, and mindfulness training. I participated in a student advisory program that allowed students to develop a relationship with an adult in the school community. Important programs that I introduced were evening diploma and a credit recovery programs. The credit recovery program provided an opportunity for students to complete courses so that they could graduate with their peers.

Should you require any clarification or additional information, please contact me.

Very truly yours,


Robert J. Siminski, Ed.D.



**TOWN OF EAST GREENWICH
VOLUNTEER APPLICATION
MEMBERSHIP ON BOARD OR COMMISSION**

NAME (PLEASE PRINT OR TYPE)

SIMINSKI
LAST

ROBERT
FIRST

JOSEPH
MIDDLE

40 IVY GARDEN WAY EAST GREENWICH, RI 02818
STREET ADDRESS AND ZIP CODE

AS ABOVE
MAILING ADDRESS AND ZIP CODE (IF DIFFERENT FROM STREET ADDRESS)

RETIRED (Supt. of schools)
OCCUPATION

N/A
EMPLOYER

401-232-5818
HOME TELEPHONE

BUSINESS TELEPHONE

RSIMINSK@AOL.COM
E-MAIL (PRINT CLEARLY)

MAY YOU BE CONTACTED AT YOUR PLACE OF BUSINESS? YES ☐ NO ☒ N/A

HOW LONG HAVE YOU BEEN A RESIDENT OF EAST GREENWICH? 8 YRS

ARE YOU A REGISTERED VOTER OF EAST GREENWICH? YES ☒ NO ☐

NAME OF COMMISSION, COMMITTEE OR BOARD YOU WISH TO SERVE ON? JUVENILE HEARING BOARD

*APPOINTMENT TO ANY COMMISSIONS, COMMITTEES AND BOARDS REQUIRE THAT A FINANCIAL STATEMENT BE
FILED ANNUALLY WITH THE RHODE ISLAND ETHICS COMMISSION.*

Please submit a resume and/or letter of interest indicating the reasons for seeking appointment to a commission, committee, or board. Also include education, training, experience, special skills, knowledge, talents, and insights or points of view that you might offer to the commission, committee or board of interest.

Updated 4/8/2014

RECEIVED

APR 22 REC'D

OFFICE OF THE
TOWN MANAGER

Page 1 of 2

HAVE YOU EVER SERVED ON A COMMISSION, COMMITTEE, OR BOARD IN EAST GREENWICH OR ANOTHER MUNICIPALITY OR STATE? YES ☒ NO ☐

IF SO PLEASE INDICATE:

IS THERE A SPECIFIC EVENING OR OTHER PERIOD OF TIME YOU WOULD BE UNAVAILABLE TO ATTEND MEETINGS? YES ☐ NO ☒

IF SO PLEASE EXPLAIN:

DO YOU ANTICIPATE HAVING TO REFRAIN FROM PARTICIPATING IN DISCUSSION AND VOTING ON ANY PARTICULAR MATTER (S) THAT MAY COME BEFORE SAID COMMISSION, COMMITTEE OR BOARD BECAUSE OF CONFLICT OF INTEREST? YES ☐ NO ☒

IF SO, PLEASE EXPLAIN:

Affordable Housing Commission

Coastal Resources Management Council

Historic District Commission

Kent County Water Authority

Planning Board

Zoning Board

Board of Assessment Review

Cove Management Commission

Housing Authority

Municipal Land Trust

Quonset Point Dev. Corp Board

Board of Canvassers

Historic Cemetery Commission

Juvenile Hearing Board

Personnel Board

Senior Advisory Council

NOTE: APPLICATIONS ARE KEPT ON FILE FOR ONE (1) YEAR FROM THE DATE OF RECEIPT.

Robert J. Huminski
SIGNATURE

5-22-19
DATE

PLEASE RETURN APPLICATION AND SUPPORTING DOCUMENTS TO:

**TOWN CLERK'S OFFICE
TOWN HALL
125 MAIN STREET
PO BOX 111
EAST GREENWICH, RI 02818
LCARNEY@EASTGREENWICHRI.COM**

Page 2 of 2



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
Commendation for Sweet Peas Village on the occasion of their 30th Anniversary.
2. Submitted by (List department and individual, if necessary)
Leigh Carney, Town Clerk
3. Provide a brief description of the item and why it is on the agenda
Commendation for Sweet Peas Village on the occasion of their 30th Anniversary.
Sarah McCaffrey, Director
4. Provide a suggested Action
Motion to approve
5. Contact person and phone number for questions.
Leigh Carney, 886-8604

ATTACHMENTS:

[2026.10.13 SWEET PEAS.doc](#)

Town of East Greenwich, Rhode Island

Honoring Sweet Peas Village

30 Years of Service to the East Greenwich Community

WHEREAS, Sweet Peas Village has proudly served the East Greenwich community for 30 years, providing a caring, nurturing, and supportive environment where generations of children have learned, grown, and flourished; and

WHEREAS, for three decades, Sweet Peas Village has been a trusted and valued member of the community, helping families raise their children while providing young learners with a strong foundation for their educational and social development; and

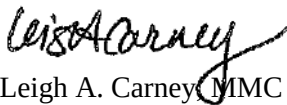
WHEREAS, the dedication of its teachers, caregivers, staff, and leadership has touched the lives of countless children and families throughout East Greenwich, creating lasting memories and relationships that extend across generations; and

WHEREAS, Sweet Peas Village represents the very best of community spirit — investing in children, supporting families, and contributing to a stronger and more connected East Greenwich; and

WHEREAS, celebrating 30 years of service is a remarkable milestone that reflects an enduring commitment to excellence, compassion, and the well-being of the children entrusted to their care.

NOW, THEREFORE, BE IT RECOGNIZED that we proudly honor Sweet Peas Village on the occasion of their 30th Anniversary and extend our sincere appreciation and congratulations for three decades of dedicated service to generations of children and families in East Greenwich. May Sweet Peas Village continue its tradition of nurturing young minds, supporting families, and strengthening our community for many years to come.

Attest the seal of the Town Council
of the Town of East Greenwich this
13th day of October, A.D. 2026



Leigh A. Carney, MMC
Town Clerk



Mark Schwager, President



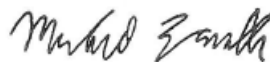
Michael Donegan, Vice President



Caryn Corenthel, Councilor



Renu Englehart, Councilor



Michael Zarrella, Councilor



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
Minutes from September 28, 2026 (Regular Meeting ~ Open Session)
2. Submitted by (List department and individual, if necessary)
Leigh Carney, Town Clerk
3. Provide a brief description of the item and why it is on the agenda
DRAFT minutes for review and final approval.
4. Provide a suggested Action
Motion to approve
5. Contact person and phone number for questions.
Leigh Carney, 401-886-8604

ATTACHMENTS:

[2026.09.28 Town Council Minutes DRAFT.docx](#)



East Greenwich Town Council

Regular Meeting

Monday, September 28, 2026 at **6:15 PM**

HYBRID IN-PERSON AND VIRTUAL MEETING VIA ZOOM

Town Hall, Council Chambers, 125 Main Street, East Greenwich, RI 02818

Minutes

Town Council: Mark Schwager (President), Michael Donegan (Vice President), Caryn Corenthall (absent), Renu Englehart, Michael Zarrella

Town Administration: Andrew Nota (Town Manager), Leigh Carney (Town Clerk), Patricia Sunderland VIA ZOOM (Finance Director), Fred Gomes (Public Works Director), Rose Emilio (Administrative Services Manager), Timothy Wheeler (IT Director), Ernesto Polo (Assistant Town Engineer), William Perry (Fire Chief), David Gorman (Deputy Fire Chief), Peter Skwirz (Assistant Town Solicitor)

1. 6:15pm ~ Call to Order

President Schwager called the meeting to order at 6:20pm.

2. Interviews for Boards and Commissions

- 2.a Brian Thorn for Municipal Land Trust
[Thorn Brian MLT 2026.pdf](#)

Mr. Thorn was interviewed.

- 2.b Kevin Guerette for re-appointment to the Municipal Land Trust
[guerette kevin MLT 2015.pdf](#)

Mr. Guerette was interviewed.

- 2.c Timothy Pavilonis for Cove Management Commission
[Pavilonis Timothy COVE 2026.pdf](#)

Mr. Pavilonis was interviewed.

3. 7:00pm ~ Pledge of Allegiance

Town Clerk Carney led the Pledge of Allegiance. Introductions by President Schwager confirmed a quorum was present with Councilor Corenthall absent.

4. **Public Comments**

(This is an opportunity for members of the audience to bring to the Council's attention any item not listed on the agenda. Comments shall be limited to three (3) minutes per person with a maximum of fifteen (15) minutes for all items. Speakers may not yield their time to others.)

There were no public comments.

5. **Acknowledgements**

- 5.a Commendation for Ken Walsh for serving over two years on the Juvenile Hearing Board.
[Walsh JHB.pdf](#)

Motion to approve the commendation for Ken Walsh for serving over two years on the Juvenile Hearing Board moved by Michael Donegan, seconded by Michael Zarrella

Ayes: Donegan, Englehart, Schwager, Zarrella

Motion carried 4 – 0

Mr. Walsh was present to receive his commendation.

6. **Consent Calendar and Communications**

(Any agenda item of a routine nature or items provided for informational purposes only; considered under a single action. Any Councilor may have an item removed and considered separately on request.)

- 6.a Minutes from September 14, 2026 (Regular Meeting ~ Open Session)
[2026.09.14 Town Council Minutes DRAFT.pdf](#)
- 6.b Acceptance of resignation from Ken Walsh from the Juvenile Hearing Board.
[Walsh Ken JHB 2023.pdf](#)
- 6.c Award of bid to Colonial Municipal Group and ITS, 61 Brigham Street, Marlborough, MA 01752 and 10 Commercial Way, Warren, R.I. 02885 for the purchase of two 2026 Ford Explorer Active-AWD Admin SUV's in an amount not to exceed \$126,246.00 with authorization for the Finance Director to disburse funds from the Capital Improvement funds balance, for purposes specified in the recommendation to award this bid.
[Backup3001.pdf](#)
- 6.d Award of bid to Colonial Municipal Group, 61 Camelot Drive, Plymouth, MA 02360, for the purchase of a new 2026 Chevy Tahoe PPV, Deputy Chief Command Vehicle, in the amount of \$57,769.00, and award of bid to Island Tech Services, 337 Market Street, Warren, RI 02885, for the purchase of emergency equipment installation and upfitting in the amount of \$16,919.00.
[Deputy Chief Emergency Response and Incident Command Vehicle.pdf](#)

- 6.e Award of Bid to Rehrig Pacific Company for the purchase of recycling carts in the amount of \$13,914.00.
[Recycling_Cart_recommendation_TC.pdf](#)
[FY27-1 Grant Approval East Greenwich recycling carts 20260821.pdf](#)
[East Greenwich Town 6.2.26.pdf](#)
[Rehrig Sole Source.pdf](#)
- 6.f Award of bid to McGovern MHQ Inc., 401 Elm Street, Marlborough, MA 01752 in the amount of \$46,520.65 for the purchase of a new vehicle for the Town's IT Department.
[Backup-ITvehicle.pdf](#)
- 6.g Approve Change Order No. 1 with Weston & Sampson Engineers, Inc. in the amount of \$32,910.00 for additional geotechnical and site surveying services, increasing the total contract amount from \$1,257,000.00 to \$1,289,910.00, with funding from the anticipated Highway Facility Improvement Bond.
[Change Order 1_Weston & Sampson.pdf](#)
[East Greenwich DPW Amendment No. 1_SIGNED.pdf](#)
[2026.02.09 Weston Sampson \(1\).pdf](#)
- 6.h Approval of Change Order No. 1 not to exceed \$104,650.00 -with authorization for the Finance Director to advance up to \$100,000.00 from the Wastewater Fund's unrestricted net assets to be reimbursed by the \$ 300,000 Municipal Infrastructure Grant awarded to the Town for the "Revitalization of Main Street" grant issued through the Rhode Island Infrastructure Bank.
[Statement_of_Work_Geremia_I-I_CO-9-23.pdf](#)
[TASK ORDER #2 - Sewer Lining.pdf](#)
[RIIB Main St - 2022-ROUND-2-MIGP -Signed Application.pdf](#)
- 6.i Application for Class F Alcoholic Beverage License (Special Event One Day Beer & Wine) for the [New England Tech Anniversary Awards Event](#) being held on October 9, 2026 at 1 New England Tech Blvd.
- 6.j Application for Class F (Special Event One-Day Beer and Wine) Alcoholic Beverage License for the Town of [East Greenwich's 350th Heritage Festival](#) on October 24, 2026 at Academy Field.

Motion to approve the Consent Calendar except for Item 6.h moved by Michael Zarrella, seconded by Renu Englehart

Ayes: Donegan, Englehart, Schwager, Zarrella

Motion carried 4 – 0

Motion to table Item 6.h indefinitely moved by Renu Englehart, seconded by Michael Donegan

Ayes: Donegan, Englehart, Schwager, Zarrella

Motion carried 4 – 0

7. Reports and Presentations

(Any agenda items requested by the Town Manager, Town Council or Town Solicitor, or any item requiring a formal presentation by boards and commissions, or other agencies.)

7.a Report from Town Manager on town-wide projects and initiatives.

[Town_Managers_Report_2026-09-28 - final.pdf](#)

[3 - Budget Award.pdf](#)

[4 - Press Release.pdf](#)

[Certificate of Recognition, Town Manager and Finance Departments.pdf](#)

[RIDBR - Insurance Materials.pdf](#)

Town Manager Nota reported on the following items from his report:

- Local ordinance development and review
 - Demolition by neglect
 - Noise
 - Parking and traffic
 - Town parks
 - Fee schedule
 - Impact fee study
 - Comprehensive plan review
 - Harbor management plan review
 - Land trust
 - Sewer
 - Animal control
- Local project initiatives
 - Eldredge Elementary transition
 - Scalloptown Park & Waterfront Improvements (dog park)
 - Wastewater Facility improvements
 - Main Street Rehabilitation
 - 350th Celebration
 - Cliff Street & First Avenue Memorial
 - Fire Station 1 exterior improvement
 - Hanaford Elementary School ribbon cutting for new playground
- School Construction Project updates (bids under New Business)
- Meeting schedule through November
- Future meetings
 - Listening session on Parking Study
 - Work session on motorized e-bikes/scooters
 - Comp Plan workshops
- Winter operations policy
- GFOA Budget Presentation Award

Councilor Englehart asked for an update on the timing of the dog park project. Town Manager Nota advised that the project remains in the permitting phase with DEM and CRMC. Approvals for Phase 1 are anticipated in late fall, with bidding to follow and groundbreaking in spring 2027. She also asked about the condition of the roof at Fire Station 1. Town Manager Nota advised that the more than 100-year-old station has undergone previous roof repairs, but recent standing water and

prolonged rainfall revealed additional problems. Following further inspection, the existing roof is not considered salvageable, and a full replacement is anticipated.

Town Manager Nota provided an update on the transition and decommissioning of Eldredge School. The Change Order Committee, consisting of himself and Superintendent Kenworthy, authorized a \$15,990 change order with LeftField for a Phase I building assessment, building upon previously completed work. The assessment will identify the building's condition and necessary work, with findings to be presented to the Council and community. A subsequent phase will evaluate potential future uses, operational and budget impacts, and include public engagement.

VP Donegan congratulated Rose Emilio, Finance Director Sunderland, Town Manager Nota, and staff on recognition of the Town's budgeting process. He acknowledged the significant improvements made over the past eight years, including greater transparency, organization, departmental involvement, and a more user-friendly budget document for both the Council and the public.

President Schwager also congratulated Town staff on receiving the Distinguished Budget Presentation Award. He noted that these types of improvements have included efforts to simplify, automate, and move billing processes online, including modernization of the previously antiquated sewer billing system.

8. Unfinished Business

(Any items that were not completed at a prior meeting.)

- 8.a Review and Discussion of the Sewer District Quarterly Billing Program and Administrative Procedures.
[Deduct Meter Program Letter SAMPLE](#)
[Deduct_Meter_Confirmation_Form.pdf](#)
[Deduct Meter Program Notice - Town of East Greenwich.pdf](#)

President Schwager provided background on the sewer billing and deduct meter program. He noted that the Council amended the ordinance in July to eliminate residential deduct meters and implement quarterly sewer billing. Following resident concerns raised in August regarding the accuracy of sewer charges, the Council directed the administration to stay enforcement of the deduct meter provisions pending further review, while quarterly billing remained in effect. Public Works subsequently notified program participants of the ongoing review, and the matter returned to the Council for consideration of the program's status and future policy.

Town Manager Nota clarified the intent and administrative reasoning behind the September 8 letter to deduct meter participants, noting that several provisions had been misunderstood. He explained that the requirements were intended to identify active participants, accommodate the transition to quarterly billing, ensure accurate meter readings, and address issues with late or missing submissions. He emphasized that the program remains active, no new fees or rate changes have been implemented, and staff are considering additional grace periods during the transition until meters are updated.

VP Donegan supported continuing the deduct meter program while transitioning to quarterly billing but expressed concern that the September letter imposed overly strict consequences for missed deadlines. He advocated for a "soft rollout," with staff working directly with residents, allowing

flexibility and grace periods for late readings, and addressing persistent noncompliance individually rather than automatically removing participants from the program. He also suggested issuing a revised letter explaining the approach and spreading the catch-up sewer payments over a longer period to lessen the financial impact on residents.

Councilor Englehart expressed concern that the September letter was overly punitive and inconsistent with her understanding that the deduct meter program remained under review. She supported quarterly billing but favored a more gradual transition, including grace periods for billing and meter-reading requirements, and requested information on the number of accounts in arrears rather than applying strict consequences to all participants. She acknowledged the administrative and financial challenges of the program but apologized to residents affected by the letter.

Councilor Zarrella noted receiving calls from residents facing significant catch-up sewer bills and expressed concern about the financial burden on households. He supported providing a reasonable grace period to allow residents additional time to pay outstanding amounts while recognizing that the amounts remain due.

Town Manager Nota explained that the wastewater system operates as an enterprise fund without reserves, limiting the Town's ability to significantly delay collections. He advised that the one-time true-up payment could be extended, potentially through March or later, provided the revenue is collected by the end of the fiscal year on June 30, 2027.

Councilors discussed the need to better align the administration of the deduct meter program with the expectations established at the August meeting. Members expressed concern that the September letter appeared to introduce substantive changes, penalties, inspection requirements, and costs before further Council review. Councilors supported quarterly billing and reasonable standardization but favored a less punitive approach, including individualized follow-up rather than automatic consequences, reconsideration of the 50% deduct threshold, and ensuring that inspection and calibration costs do not undermine the value of the program. Members also requested information on the extent of delinquent or problematic accounts and acknowledged that maintaining the program may require additional administrative work and resources.

Todd Mazza, 30 Bow Street, supported continuation of the deduct meter program, explaining that a significant portion of his water use is for irrigation and a pool and does not enter the sewer system, resulting in substantial savings through the program. He expressed concern that the 50% threshold for annual inspections was too low and that inspection and calibration costs could diminish the program's benefit. He supported reasonable verification of meters but favored addressing questionable accounts individually rather than imposing additional requirements on all participants.

David LePlante, 358 Hemlock Drive, expressed initial concern about the September letter but appreciated the Council's discussion and clarification of how the deduct meter program would move forward. He supported continuation of the program, noting that he regularly submits his irrigation meter readings and believes the program appropriately charges residents for water entering the sewer system. He thanked the Council for addressing residents' concerns and acknowledged that the letter had caused anxiety among some participants.

Tom Davis, 65 Balsam Drive, expressed concern with the proposed 50% deduct-usage threshold triggering annual inspections, noting that his consistent irrigation usage exceeds that level. He cited the cost and privacy concerns associated with annual inspections and noted that his remotely

readable meter was inspected when installed in 2018. He supported modernizing the program, including better confirmation that submitted readings are received, and suggested that consistent usage history rather than a fixed percentage should be used to identify accounts requiring further review.

Ashley Graham, 15 Crompton Road and 26 Wine Street, asked for clarification regarding delinquent sewer accounts, particularly whether arrearages include amounts owed by former residents who have moved from Town. Town Manager Nota explained that the sewer charge follows the individual responsible for the usage rather than the property, and that former residents may need to be pursued for unpaid balances. He further explained that when deduct meter readings are unavailable, the Town may temporarily bill at 85% of water usage and later reconcile the account once accurate information is received, allowing the Town to collect revenue while limiting outstanding balances.

Steve Prudhomme, 184 South Pierce Road, discussed his long-term participation in the deduct meter program and expressed concern about potentially being required to replace his older functioning meter with a more expensive remotely readable model. He supported inspection of existing meters when warranted but favored allowing functioning meters to remain in service. He also suggested coordinating quarterly sewer billing with property tax billing or due dates to simplify payments; Town Manager Nota indicated that system and billing differences could make such coordination difficult but agreed the possibility could be explored.

Councilors agreed that the administrative approach to the deduct meter program should be revised and returned for Council review before further communication is issued to participants. Town Manager Nota agreed to redraft the correspondence to reflect the Council's direction, including removing the 50% usage threshold and revising language regarding administrative procedures. Councilors also discussed extending the deadline for the one-time true-up payment through June 30, 2027, to provide residents with additional time while keeping collections within the fiscal year.

Motion to extend the one-time true up bill from January 1 to June 30, 2026, which is issued in October, from December 31 to extend that to June 30, 2027 moved by Mark Schwager, seconded by Michael Donegan

Ayes: Donegan, Englehart, Schwager, Zarrella

Motion carried 4 – 0

Councilors reached consensus to have Town Manager Nota return at the next meeting with revised correspondence to the deduct meter program, while retaining the December due date for the one-time true-up payment with a grace period. Councilors also agreed to direct the Town Manager and Town Solicitor to prepare a draft ordinance amendment affirmatively continuing the deduct meter program for consideration at a future first reading.

Motion to direct the Town Manager to work with the Solicitor and Director Gomes to come back with an amendment to the ordinance that restores the portion of the ordinance regarding the deduct meters that was eliminated in the last draft moved by Michael Donegan, seconded by Renu Englehart

Ayes: Donegan, Englehart, Schwager, Zarrella

Motion carried 4 – 0

Councilors took a brief recess.

9. New Business

(Any items that have not been previously discussed or acted upon.)

- 9.a Review and Discussion of School Construction Project timeline and budget.
[East Greenwich - TC 2026 0910.pdf](#)

Kate Turner and Chris Loeffler from LeftField Project Management were joined by Kris Kendall from Ai3 Architects to provide a status update on school construction as summarized below:

- EGHS Drone Video
 - Life-skills addition, auditorium, locker rooms, upper gym, site work
- Frenchtown Elementary Drone Video
 - Substantial completion May 18, 2027
- Hanaford Elementary drone video
 - Substantial completion May 18, 2027
- Financial Update
- Change Order Approvals (see below)

President Schwager explained that the School Construction Committee met at 5:00pm and recommended approval of the following change orders.

- 9.b Approval of a Change Order to Consigli Construction stemming from the addition of Structural Steel Tariff in the amount of (\$70,290.59) at the High School, (\$334,036.19) at the Hanaford Elementary School and (\$ 240,466.82) and (\$154,710.95) at the Frenchtown Elementary School, resulting in a total “not to exceed” change in the amount of (\$799,504.55), to be funded through the use of the \$150,000,000 in school construction bond proceeds, in accordance with the projects funding detail and as recommended by the SCC at their 9/28/2026 meeting.
[East Greenwich - TC 2026 0928_FINAL.pdf](#)
[3628_CO_04_-_EGHS_July26_Change_Order_Compressed_R1 \(1\).pdf](#)

VP Donegan commented that he felt tariffs were a contractual obligation rather than a traditional change order involving a change in scope. It was noted that the tariff costs could not be determined until the materials crossed the border and had already been incurred, leaving no practical option to avoid the expense without delaying the project. Councilors considered the approval an administrative authorization of the cost, to be funded from project contingency, while acknowledging the value of bringing the expense before the Council for transparency.

Councilor Zarrella stated that although he had previously opposed the project because its cost exceeded the \$150 million threshold, he was willing to support it since the Council had approved it. He indicated a responsibility to support actions necessary to keep the approved project moving forward, while maintaining his original position on the overall project cost.

Motion to approve the change order proposal moved by Mark Schwager, seconded by Renu Englehart

Ayes: Donegan, Englehart, Schwager, Zarrella

Motion carried 4 – 0

- 9.c Approval of a Change Order to Consigli Construction stemming from cost increases to the Wastewater Treatment Facility at the Frenchtown School resulting in a total “not to exceed” change in the amount of (\$399,405.18), to be funded through the use of the \$150,000,000 in school construction bond proceeds, in accordance with the projects funding detail and as recommended by the SCC at their 9/28/2026 meeting.

Councilors discussed a required change to the wastewater system at the new Frenchtown Elementary School resulting from Rhode Island DEM permitting requirements. The school had been designed with a traditional septic system and leach field, but the new requirement necessitated an underground wastewater treatment system providing additional filtration. Ongoing maintenance, including periodic pumping, will be the responsibility of the School Department. It was confirmed that the system has substantial capacity beyond the school’s anticipated enrollment, providing flexibility for future building use.

Motion to approve the change order to consider the construction as outlined moved by Mark Schwager, seconded by Michael Donegan

Ayes: Donegan, Englehart, Schwager, Zarrella

Motion carried 4 – 0

- 9.d Approval of a bid award to Herz Furniture in the amount of \$5,166.08, Johnson Scientific in the amount of \$87,673, Monitor Equipment in the amount of \$131,071 and WB Mason in the amount of \$169,849, with all elements totaling an amount “not to exceed” \$393,759 to be funded through the use of the \$150,000,000 in school construction bond proceeds, in accordance with the projects funding detail and as recommended by the SCC at their 9/28/2026 meeting.
[EG_High_School_FFE_Award_Recommendation - final.pdf](#)
[East Greenwich - TC 2026 0928_FINAL.pdf](#)
[Gym Alternates 092026.pdf](#)
[Award Summary 090826.pdf](#)
[Bid Analysis 090826.pdf](#)

Councilors reviewed the furniture, fixtures, and equipment (FF&E) package for East Greenwich High School, with purchases and installation planned in three phases corresponding with the construction schedule. The selection process included input from school staff and other stakeholders to ensure furnishings and equipment meet the needs of each space and coordinate with the building design. Some existing equipment may be reused where appropriate, while the new classrooms and Life Skills spaces are intended to receive new furniture. Furniture packages for the two elementary schools will be bid separately later in the year and returned to the Council for consideration.

Motion to approve the bid award related to furniture, fixtures, and equipment for the school building at East Greenwich High School moved by Mark Schwager, seconded by Renu Englehart

Ayes: Donegan, Englehart, Schwager, Zarrella

Motion carried 4 – 0

- 9.e Award of bid to National Water Main Cleaning Company, 25 Marshall St., Canton, MA, 02021, for construction services related to the rehabilitation of the Main Street and Hunts River Interceptors for an amount not to exceed \$ 1,557,775.00, consisting of \$777,525.00 for the Hunts River Interceptor, \$730,250.00 for the Main Street Interceptor, and a \$50,000.00 contingency.

[Statement of Work National Water Main_Hunts River_Main Street Interceptor.pdf](#)

[Recommendation letter.pdf](#)

[BID RESULTS.pdf](#)

Director Gomes reviewed plans to rehabilitate sewer lines along Main Street and the Hunts River Interceptor using slip lining to reduce significant inflow and infiltration identified through prior camera inspections. The method was described as a durable and less costly alternative to excavation and replacement that is expected to reduce unnecessary flows and increase capacity at the wastewater treatment facility. Main Street work will be performed overnight from manhole to manhole to minimize disruption and will precede replacement of individual building laterals and the larger Main Street project.

Motion to approve the award of bid to National Water Main Cleaning Company of Canton, MA for the services as enumerated moved by Mark Schwager, seconded by Renu Englehart

Ayes: Donegan, Englehart, Schwager, Zarrella

Motion carried 4 – 0

- 9.f An ORDINANCE to amend the Code of the Town of East Greenwich, Chapter 260 Zoning, Article XI Historic Districts, Section 260-64 Demolition (FIRST READING/INTRODUCTION).

[Chapter 260 Zoning demolition by neglect d5 Clean.doc](#)

[Enabling Legislation.docx](#)

[PB recomm to TC - Demo by Neglect - Signed.pdf](#)

[HDC Minutes Demolition by Neglect Ordinance - General Discussion.pdf](#)

Councilors reviewed a proposed demolition-by-neglect ordinance recommended by the Planning Board and Historic District Commission to provide a process for addressing historically or architecturally significant structures allowed to deteriorate to the point that preservation is threatened. It would establish a process beginning with Historic District Commission review and referral to the Council, followed by notice and a Council hearing; if demolition by neglect is established and the owner fails to act, the Town could undertake necessary preservation work and place a lien on the property for the costs. Discussion focused on clarifying which properties would qualify, the meaning of terms such as “contributes to the district” and “historical or architectural value,” the respective roles of the Historic District Commission and Council, and the scope of repairs the Town could undertake. The Council requested clearer standards to guide future

determinations and potential appeals, including consideration of historically significant properties outside a designated historic district. Assistant Solicitor Skwirz agreed to review the language and provide additional clarification before second reading and public hearing.

Motion to pass the ordinance at First Reading and schedule for Public Hearing on October 26, 2026 moved by Michael Donegan, seconded by Renu Englehart

Ayes: Donegan, Englehart, Schwager, Zarrella

Motion carried 4 – 0

- 9.g Discussion and possible action regarding Flock Cameras (Automated License Plate Readers) and potentially authorizing legal action to remove Flock Cameras in East Greenwich.
[Flock Cameras.pdf](#)

Councilors discussed the installation of automated license plate reader cameras in East Greenwich and concerns that the cameras had been installed without prior Town Council consideration or authorization. Town Manager Nota explained that the State Police had interpreted correspondence from the Police Chief as municipal approval, although neither the Town Manager's office nor the Council had been involved in that authorization. The Town subsequently requested that the cameras be removed or deactivated so that any future participation could be considered through a public process. The Council was advised that three State Police cameras had been installed on state roads in East Greenwich—two on I-95 near Shippeetown Road and one on Route 4 near Division Street—and that the Rhode Island State Police had agreed to deactivate all three pending its review of the statewide program. Deactivation means the cameras will remain physically in place but will not collect new data. Council discussion acknowledged the cameras' potential law-enforcement benefits while raising concerns regarding privacy, data access and retention, transparency, and the need for appropriate municipal authorization and legal safeguards. With the cameras deactivated and legal options having been explored should they be reactivated, the Council determined that no immediate action was necessary and agreed to continue monitoring the State Police review and broader state-level consideration of the issue.

John Downey, representing Rhode Islanders for Personal Privacy, expressed support for the deactivation of the automated license plate reader cameras and the Town's efforts to address their installation. He raised concerns regarding privacy, civil rights, municipal authorization, data collection, cybersecurity, and the potential misuse of surveillance technology, and encouraged the Council to continue its review and cautious approach.

10. Public Comments

(This is an additional opportunity for members of the audience to provide public comment. Comments shall be limited to five (5) minutes per person with a maximum of thirty (30) minutes for all items. Speakers may not yield their time to others.)

There were no public comments.

11. Council Announcements and Comments

(Items may be added to the agenda for informational purposes only and may not be voted on except where necessary to address an unexpected occurrence that requires immediate action)

to protect the public or to refer the matter to an appropriate committee or to another body or official.)

President Schwager reported that the Town was well prepared to react to the weekend Nor'easter.

12. Adjournment

Motion to adjourn at 10:25pm moved by Michael Zarrella, seconded by Renu Englehart

Ayes: Donegan, Englehart, Schwager, Zarrella

Motion carried 4 – 0

Leigh A. Carney, MMC
Town Clerk

APPROVED:
(PENDING)

AUDIO AND VIDEO FILES ARE AVAILABLE ON TOWN WEBSITE



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
Re-appointment of Kevin Guerette to the Municipal Land Trust for a five-year term to expire October 1, 2031.
2. Submitted by (List department and individual, if necessary)
Leigh Carney, Town Clerk
3. Provide a brief description of the item and why it is on the agenda
Originally appointed December 2015
Re-appointed October 2016
Re-appointed June 2022 (late)

*** This will be his 4th and final term.***

Interviewed 9/28/26
4. Provide a suggested Action
Motion to appoint
5. Contact person and phone number for questions.
Leigh Carney, 401-886-8604

ATTACHMENTS:



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
Re-appointment of Chris Riley to the Municipal Land Trust for a five-year term to expire August 1, 2031.
2. Submitted by (List department and individual, if necessary)
Leigh Carney, Town Clerk
3. Provide a brief description of the item and why it is on the agenda
This will be Chris's 2nd term.
4. Provide a suggested Action
Motion to approve
5. Contact person and phone number for questions.
Leigh Carney, 401-886-8604

ATTACHMENTS:



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
Re-appointment of Lisa Holley to the Juvenile Hearing Board for a three-year term to expire December 1, 2029.
2. Submitted by (List department and individual, if necessary)
Leigh Carney, Town Clerk
3. Provide a brief description of the item and why it is on the agenda
Current term expires December 1, 2026.
4. Provide a suggested Action
Motion to approve
5. Contact person and phone number for questions.
Leigh Carney, 401-886-8604

ATTACHMENTS:



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
Re-appointment of Robert Siminski to the Juvenile Hearing Board for a three-year term to expire December 1, 2029.
2. Submitted by (List department and individual, if necessary)
Leigh Carney, Town Clerk
3. Provide a brief description of the item and why it is on the agenda
Current term expires December 1, 2026.
4. Provide a suggested Action
Motion to approve
5. Contact person and phone number for questions.
Leigh Carney, 401-886-8604

ATTACHMENTS:



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
Award of contract to Felix A. Marino Company, Inc. of Peabody, MA in the amount of \$62,775.00 to apply color coating to the concrete crosswalks on Main Street with authorization for the Finance Director to disburse funds from the RI Commerce Corporation grant.
2. Submitted by (List department and individual, if necessary)
Leigh Carney, Town Clerk
3. Provide a brief description of the item and why it is on the agenda
See attachments
4. Provide a suggested Action
Motion to approve
5. Contact person and phone number for questions.
Fred Gomes, 401-886-8622

ATTACHMENTS:

[Crosswalk Sealing_Council.docx](#)

[Certified Installer - Marino 2026.pdf](#)

[East Greenwich.pdf](#)



Town of East Greenwich

TO: Andrew E. Nota, Town Manager
FROM: Fred Gomes, Director of Public Works
DATE: October 5, 2026
SUBJECT: Award of Contract – Decorative Resurfacing of Crosswalks on Main Street

Background

Main Street's stamped, colored concrete crosswalks were installed by RIDOT as part of a project that began in 1984. Years of wear, weather exposure, damage, and patching with various materials have left them deteriorated and unsightly.

In 2024, the Town received a \$343,000 grant from the RI Commerce Corporation through its Main Street RI Streetscape Improvement Fund Program. A portion is allocated to crosswalk improvements, which DPW proposes using to repair all Main Street crosswalks and improve their safety and appearance until the road is rebuilt in a few years.

DPW identified Endurablend, a polymer-modified cement coating that is sprayed onto surfaces and is available in several colors. The durable, attractive coating covers and seals imperfections, helping extend the crosswalks' safe service life.

Bid Solicitation/ Bid Results

Felix A. Marino Co., Inc. (FAMCO), the sole supplier and applicator of Endurablend in New England, submitted a proposal on September 24, 2026, to coat all 13 Main Street crosswalks. FAMCO will provide all labor, equipment, and materials at \$135.00 per square yard, for a total of \$62,775.00. The company also provided a letter confirming its sole-source status.

Funding Detail

Project costs will be paid from the 2024 Main Street RI Streetscape Improvement Fund Grant awarded by RI Commerce. The grant's original budget allocated \$75,000 for crosswalk improvements, all of which remains available.

Bid Recommendation

Based on these considerations, I recommend awarding a \$62,775.00 contract to Felix A. Marino Co., Inc., 32 Corwin Street, Peabody, MA 01960, to apply color coating to the concrete crosswalks on Main Street. I also recommend authorizing the Finance Director to disburse the funds from the RI Commerce Corporation grant.



PAVEMENT SURFACE COATINGS

Endurablend - Polymer Cement Surfacing

Enduramark - Polymer Cement Pavement Markings

August 2026

To Whom It May Concern,

This letter is to confirm that the Endurablend® polymer cement surfacing system is an advanced marking system that is manufactured by Pavement Surface Coatings, LLC. The material is only sold to and installed by Certified Installers who have been properly trained, equipped, and certified to make use of the Endurablend® process.

Pavement Surface Coatings, LLC holds the exclusive rights to manufacture, distribute, and install the Endurablend® system globally. We also grant the rights to distribute to and to certify other installers at our discretion as needed for market coverage.

Felix A. Marino Co., Inc. is the only Certified Installer of Endurablend® with operations within Massachusetts, Rhode Island, Connecticut, New Hampshire, Maine, and Vermont.

Please do not hesitate to contact me if you have any questions regarding the Endurablend® system, product, or our network of Certified Installers.

Thank you for your consideration.

Sincerely,

Robert Wilson

CEO

Pavement Surface Coatings, LLC



Felix A. Marino Co., Inc.
32 Corwin Street
Peabody, MA 01960
Phone: (978) 532-3838
Email : Peter@famco.us

Comprehensive Pavement Contractors

Proposal for Color Coating of Concrete Crosswalks on Main Street

TO: Jon R. Pratt, P.E., Town Engineer/Deputy Director
Town of East Greenwich DPW
FROM: Peter Marino
Felix A. Marino Co., Inc. (FAMCO)
DATE: September 24, 2026

Our company welcomes the opportunity to provide this service to the Town of East Greenwich. FAMCO provides this proposal for **Endurablend** (*polymer modified cement*) decorative surfacing product for the above-reference project as a valuable high-performance coating. FAMCO has been applying the **Endurablend (EB)** for 7 years and is the New England applicator for this product. **EB** comes with a 3-year warranty and requires very little preparation. This system provides skid resistance and protection against salt corrosion when applied to concrete surfaces.

The following describes the scope of work and pricing for this option.

SCOPE OF WORK:

FAMCO will install approximately 465 Square Yards of red colored surfacing on 13 existing colored and stamped concrete crosswalks all along Main Street. Preparation would include simple removal of any loose debris and protection of other infrastructure from overspray. **Endurablend** will be sprayed on as conventional *Gunit*. The finished red color will be substantially similar to the crosswalks located at Main and 1st Streets.

The scope of work includes all mobilization, equipment, labor and materials, including cleanup. Clear and complete access to the application area will be required to prepare the area and apply the coating. No vehicle or pedestrian access will be allowed in the area until the application is completed and ready for traffic.

EB applications are weather dependent and require adequate temperatures like paving applications (50°F and rising and no rain within 24 hours). Work is to be performed during the daytime.

TOWN TO PROVIDE

Posting of *No Parking* prior to application. Enforcement of these notices and traffic control with police details or flag personnel.

PRICING:

FAMCO will perform the above scope of work including all labor, equipment, and materials for the price of \$135.00 per square yard, for a total price of \$62,775.00.

Should you have any questions, please contact me on 978-601-5420 (mobile), or by e-mail.



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
Approval of Change Order No. 1 not to exceed \$104,650.00 -with authorization for the Finance Director to advance up to \$100,000.00 from the Wastewater Fund's unrestricted net assets to be reimbursed by the \$300,000 Municipal Infrastructure Grant awarded to the Town for the "Revitalization of Main Street" grant issued through the Rhode Island Infrastructure Bank.
2. Submitted by (List department and individual, if necessary)
Fred Gomes, Public Works
3. Provide a brief description of the item and why it is on the agenda
Approval of Change Order No. 1 with James J. Geremia & Associates, Inc. (Task Order No. 2), not to exceed \$104,650.00 with authorization for the Finance Director to advance up to \$104,650.00 from the Wastewater Fund's unrestricted net assets to be reimbursed by the issuance of the \$11.1 million Rhode Island Infrastructure General Obligation Bond, which was approved by the Town Council on April 13, 2026.
4. Provide a suggested Action
Motion to approve Change Order No. 1 not to exceed \$104,650.00 -with authorization for the Finance Director to advance up to \$100,000.00 from the Wastewater Fund's unrestricted net assets to be reimbursed by the \$300,000 Municipal Infrastructure Grant awarded to the Town for the "Revitalization of Main Street" grant issued through the Rhode Island Infrastructure Bank.
5. Contact person and phone number for questions.
Fred Gomes, 401-886-8622

ATTACHMENTS:

[Statement_of_Work_Geremia_I-I_CO-9-23 Rev_10-07.docx](#)

[TASK ORDER #2 - Sewer Lining.pdf](#)



Town of East Greenwich

TO: Andrew E. Nota, Town Manager
FROM: Fred Gomes, Director of Public Works
DATE: October 7, 2026
SUBJECT: Award of Bid – Sewer Line Inflow/Infiltration Remediation Change Order No.1

Background

On May 19, 2026, James J. Geremia & Associates, Inc. (JGA) advised that National Water Main Cleaning Co's May 5, 2026 bid split into the Hunts River Interceptor (\$777,525.00) and the Main Street Interceptor (\$3,408,575.50) and recommended deleting the costly Main Street lateral replacement work (\$2,678,325.50) from that bid for separate re-bidding using the excavation method, which requires new lateral design. JGA has since submitted change order No.1 under its Professional Engineering Services agreement (dated 4 June 2026) to design the Main Street sewer laterals and administer construction of the Main Street and Hunts River Interceptor sewer lining. This memo requests approval of a change order incorporating this added scope, compensation, and funding.

Scope of Change

Task Order No. 2 adds the following services to JGA's scope under the Agreement:

- Design Services – lateral identification/design, Certificate of Approval and Categorical Exclusion, complete contract documents (CSI three-part format), and up to three (3) public meetings.
- Bidding Services – addenda/bidder questions, pre-bid conference, bidder evaluation, and recommendation of award for the lateral phase.
- Construction Administration Services – pre-construction conference, up to four (4) site visits, change orders/field sketches, review and certification of payment applications, RIDEM coordination, final inspection, and determination of Substantial/Final Completion.
- Resident Inspection Services – up to 300 man-hours of field representation, coordination, and documentation of construction activities.

Funding Detail/Change in contract amount

- Design, Bidding and Construction Administration Services – lump-sum fee of \$76,650.00.
- Resident Inspection Services – time-and-materials allowance of \$27,000.00, based on 300 man-hours.
- Mileage reimbursement at \$0.70 per mile, in accordance with the rates established in Task Order No. 2. (estimated \$1,000.00)

Total change in contract amount: \$104,650.00, including the estimated \$1,000.00 mileage reimbursement.

Bid Recommendation

Motion to approve Change Order No. 1 with JGA (Task Order No. 2), not to exceed \$104,650.00 -with authorization for the Finance Director to advance up to \$104,650.00 from the Wastewater Fund's unrestricted net assets to be reimbursed by the issuance of the \$11.1 million Rhode Island Infrastructure General Obligation Bond, which was approved by the Town Council on April 13, 2026.



**TASK ORDER NO. 2
FOR
DESIGN, CONSTRUCTION ADMINISTRATION AND
RESIDENT INSPECTION SERVICES
SEWER LINING AND INFLOW/INFILTRATION
REMEDiation**



This **Task Order No. 2** is attached to and made a part of the agreement between the Town of East Greenwich, Rhode Island ("OWNER") and James J. Geremia & Associates, Inc. ("ENGINEER") for Professional Engineering Services. This Task Order establishes the Scope of Services and Compensation for engineering services associated with **Sewer Lining and Infiltration/Inflow Remediation**.

1. SCOPE OF SERVICES

ENGINEER shall provide the engineering services necessary for designing of the lateral sewer on Main Street, construction administration and resident inspection services relating to the sewer lining of the Main Street and Hunts River Interceptors.

A. DESIGN SERVICES

The ENGINEER shall provide the following final design services:

1. Utilization of the lateral identification during the lining of Main Street. The ENGINEER will prepare contract specifications and plans for the replacement of the sewer laterals from the main to the property line.
2. Prepare a Certificate of Approval for the OWNER'S Signature.
3. Prepare a Categorical Exclusion for the project.
4. Prepare complete contract documents including general conditions, supplementary conditions, bid forms, bond forms, technical specifications and applicable State and Federal requirements. Specifications shall be prepared in CSI three-part format and shall incorporate any additional standards requested by the OWNER.
5. Provide the OWNER with two (2) hard copies and one (1) electronic copy of the final plans and specifications. Drawings shall be provided in AutoCAD 2014 and PDF formats. Specifications shall be provided in Microsoft Word and PDF formats.
6. Provide assistance to the OWNER in a maximum of three (3) meetings with the local businesses and residents informing them of the project and the expectations.

B. BIDDING SERVICES

The ENGINEER shall assist the OWNER during the bidding for the lateral phase of the project by:

1. Receiving and responding to requests for interpretation and clarification from prospective bidders and preparing addenda as required.
2. Scheduling and conducting a pre-bid conference.

3. Evaluating bidder qualifications and responsiveness.
4. Reviewing bids and preparing a recommendation for award.
5. Providing additional consultation and advice to the OWNER as reasonably required during the bidding period.

C. CONSTRUCTION ADMINISTRATION SERVICES

The ENGINEER shall:

1. Conduct a pre-construction conference.
2. Provide consultation and advice regarding construction-related matters. The Project Manager shall make up to four (4) site visits during construction to observe the progress and quality of the work and determine if the work is proceeding generally in accordance with the Contract Documents.
3. Review and prepare contract change orders for consideration by the OWNER.
4. Prepare sketches or supplemental details required to address field conditions encountered during construction.
5. Review and certify contractor payment applications for approval by the OWNER.
6. Coordinate with RIDEM Office of Waste Management regarding project compliance requirements, inspections, and project closeout activities.
7. Conduct a final inspection of the completed work with representatives of the OWNER.
8. Prepare written project status reports as required by the OWNER and RIDEM.
9. Determine dates of Substantial Completion and Final Completion in consultation with the OWNER; review warranties, guarantees, and closeout documentation; and recommend issuance of final payment following completion of all punch list items.

D. RESIDENT INSPECTION SERVICES

Resident inspection services shall be provided for a maximum duration of **300 man-hours**. The Resident Inspector shall act as the ENGINEER'S representative in the field and shall work under the supervision of the ENGINEER. The Resident Inspector shall coordinate with the contractor, maintain communication with the OWNER, and document construction activities.

E. COMPENSATION

The ENGINEER shall be compensated a lump-sum fee of **Seventy Six Thousand Six Hundred Fifty and No/100 Dollars (\$76,650.00)** for Design Services, Bidding Services and Construction Administration Services described herein.

Resident Inspection Services shall be billed separately on a time-and-materials basis in accordance with the hourly rates established below. The allowance, based on 300 man-hours, for Resident Inspection Services is **Twenty Seven Thousand and No/100 Dollars (27,000.00)**.

Mileage shall be reimbursed at \$0.70 per mile.

Acceptance of the terms of this Task Order is acknowledged by the following authorized signatures of the parties to the Agreement.

OWNER

TOWN OF EAST GREENWICH, RI

BY _____
Andrew Notta, Town Manager

Address for Giving Notices:

Town Hall
125 Main St.
East Greenwich, RI 02818

Date

ENGINEER

JAMES J. GEREMIA & ASSOCIATES, INC.

BY James Geremia
James J. Geremia, P.E., President

Address for Giving Notices:

James J. Geremia & Associates, Inc.
260 West Exchange Street, Suite 8
Providence, Rhode Island 02903-1000

4 June 2026
Date



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
Recommendation by the Tax Assessor to approve abatements to the 2026 Tangible tax roll totaling (\$10,566.01) and additions to the 2026 Real Estate tax roll in the amount of \$15,392.73.
2. Submitted by (List department and individual, if necessary)
Chelsea Romano, Tax Assessor
3. Provide a brief description of the item and why it is on the agenda
Abatement on the Tangible tax roll due to an erroneous annual return submitted to the Tax Assessor by a representative of Ocean State Veterinary Specialists. An appeal was submitted within the 90 days of billing with ample evidence of the software error, so adjustment was granted by the Assessor.

Three additions to the 2026 Real Estate tax roll for new construction prorated based on date of CO/sale per RIGL 44-5-13.15.
4. Provide a suggested Action
Motion to approve recommendations made by the Tax Assessor for abatements and additions as submitted.
5. Contact person and phone number for questions.
Chelsea Romano, 401-886-8614

ATTACHMENTS:

[20261013 ABATEMENT.pdf](#)

[20261013 Additions and Prorations.pdf](#)

10/07/2026 09:55	TOWN OF EAST GREENWICH		P 1						
cromano	POST ADJUSTMENT ACTIVITY		txabtent						
REF NO	CAT YEAR	BILL	OWNER NAME	REASON	CLERK	EFFEC DATE	CHARGE	LAST ACT DT	HELD INT
	PROPERTY					ENTRY DATE			
119434	25 2026	239	100290126	OCEAN STATE VETERINARY SPECIAL		10/07/2026	1 PPTAX	09/15/2026	.00
HOLD INTEREST ADJUSTMENT TOTAL									.00

10/07/2026 09:55 |TOWN OF EAST GREENWICH
cromano |OPEN ABATEMENTS (LIST ONLY)

|P 2
|txabtent

REF NO	CAT	YEAR	BILL	OWNER NAME	REASON	RESOLUTION	EFFEC DATE	ASSMT	CHANGE	CHARGE	ABATEMENT
	PROPERTY					CLERK	ENTRY DATE	POSTS	LIABL		AMOUNT
119434	25	2026	239	100290126	OCEAN STATE VETERINARY SPECIAL		10/07/2026			0 PPTAX	-10,566.01
	1240				ERROR ERROR	cromano	10/07/2026			0	
			1	ADJUSTMENTS						ADJUSTMENT TOTAL	-10,566.01

10/07/2026 09:55
cromano

|TOWN OF EAST GREENWICH
|OPEN ABATEMENTS (LIST ONLY) - CHARGE SUMMARY

|P 3
|txabtent

YEAR	CAT	CHARGE	ABATEMENT AMOUNT
2026	25	PPTAX Personal Property Tax	-10,566.01
		ABATEMENT TOTAL	-10,566.01

2026 Additions to Tax Roll

Tax Year	Parcel ID	Property Address	Owner	Bill #	CID	Original Tax Amt	Tax Adjst Amt	CO Date	Date Submitted to Council
2026	019 019 386 0000	40 FOREST LANE	RODRIGUEZ NORMAN/VELASQUEZ URIZAR, G	4987	100406776	6881.49	\$ 6,695.24	5/29/2026	10/13/2026
2026	007 019 447 0000	95 PRINCESS PINE DR	CAVANAGH COURTNEY/PAUL TE	5003	100406795	7588.27	\$ 7,034.49	7/16/2026	10/13/2026
2026	085 001 117 0002	67 QUEEN ST, UNIT 2C	ALIX COURTNEY SO	TBD	100407294	0	\$ 1,663.00	10/2/2026	10/13/2026
						Total	\$ 15,392.73		



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
Report from Town Manager on town-wide projects and initiatives.
2. Submitted by (List department and individual, if necessary)
Leigh Carney, Town Clerk
3. Provide a brief description of the item and why it is on the agenda
Report from Town Manager on town-wide projects and initiatives.
4. Provide a suggested Action
Informational only
5. Contact person and phone number for questions.
Andrew E Nota, 401-886-8616

ATTACHMENTS:

[Town_Managers_Report_2026-10-13-2026 - final.pdf](#)

MEMORANDUM

Town Manager's Report – Project, Grant, and Administrative Updates

TO: Town Council
FROM: Andrew E. Nota, Town Manager
DATE: October 8, 2026
RE: Town Manager's Report – October 13, 2026 – Project, Grant, and Administrative Updates

Executive Summary

This report provides the Town Council with a comprehensive update on municipal projects, ordinance development, school construction, and other administrative matters currently underway. It is organized into six sections: (I) ongoing local ordinance and capital project initiatives; (II) an update on School Building Committee (SCC) activity, including a Technology and AV equipment bid award scheduled for Council consideration on October 13, 2026; (III) a consolidated calendar of upcoming Council, School Construction, and Comprehensive Plan meetings; (IV) the Winter Operations Policy; (V) the East Greenwich Prevention Coalition; and (VI) a summary of overall management priorities heading into the fall of 2026.

No immediate Council action is requested in connection with the ongoing initiatives described in Section I. Several capital projects and funding matters described throughout this report will return to the Council for policy direction, appropriation authority, or other formal action as they progress. The SCC bid award summarized in Section II is scheduled for Council consideration at the October 13, 2026 meeting.

Contents

- I. Ongoing Municipal Initiatives
- II. School Building Committee (SCC) Meeting – School Construction Project Status
- III. Town Council, School Construction, and Comprehensive Plan – Upcoming Meetings
- IV. Winter Operations Policy
- V. East Greenwich Prevention Coalition
- VI. Overall Management Priorities and Next Steps

I. Ongoing Municipal Initiatives

A. Local Ordinance and Program Development and Review

The following ordinance and policy items are currently in development or under review by Town Administration, Town departments, and Legal Counsel. Each reflects an area in which existing regulations are being evaluated for modernization, consistency, or alignment with community priorities.

B. Local Projects and Program Initiatives

The table below summarizes the status of the Town's active capital, local improvement, and program initiatives. Projects range from those in early design to those nearing completion, and reflect a mix of infrastructure, facilities, recreation, and community investment work.

Project	Current Status / Notes	Phase
Town Highway Facility	In design; project bid release anticipated late fall 2026.	In Design
Swift Community Center Expansion	- Anticipated completion October 2026. - Furniture, fixtures, and equipment (FFE) on order.	In Progress
Eldredge Elementary School Transition	- Initial award to LeftField for a building assessment (\$15,990), covering exterior and interior conditions, systems, accessibility, and safety infrastructure. (Excluded elements) involve the following: ➤ Outside Contractor work and assessments ➤ Mechanical system improvements ➤ Design Services ➤ Management scoping or Hazardous materials studies - A second award for program, budget, operations, and staffing review, including public meetings, is anticipated late fall/winter 2026. - Formal Eldredge Decommissioning – June 2027	In Progress
Town Hall Flooring Replacement	Project underway; scheduling in progress.	In Progress
Waterfront – Scaloptown Park Improvements	- Funded by a \$100,000 RIDEM grant and \$963,000 in federal funding. Phase 1 covers parking, restrooms, shelters, pathways, and a dog park. - Work expected to begin in spring 2027.	Permitting
Wastewater Facility Improvements	- Ongoing, including Main Street sewer main slip lining and service replacements. - A partial award was before the Council on September 28, 2026; a follow-up award will be needed for service installations.	Ongoing
Main Street Rehabilitation	- In design phase, approaching 30% completion. - Sewer main slip lining should begin in October/November. - Private sewer lateral replacements should occur between December 2026 and April 2027. - Preparation for bidding of 90% design in late winter/spring 2027. - Coordination with Chamber of Commerce	In Design
350th Celebration	In program development, with multiple large-scale and smaller community events planned (October 2026 – October 2027).	Program Development
Cliff Street / First Avenue Monument Area Restoration	In design phase; design contract awarded by Council in September 2026.	In Design
Fire Station 1 (Exterior Improvements)	Exterior painting, brick pointing, and wood repairs began in September 2026, with completion anticipated by December 2026.	Ongoing
Fire Station 1 (Roof Replacement)	This unscheduled project involves a full roof replacement, as previous repairs to this multi-tiered roof structure are no longer functioning. Heavy snow and rain over the past year have accelerated the need for this project, given the extent of interior improvements that have since been completed and require protection.	RFP in Development

Project	Current Status / Notes	Phase
Fire Station 2	- Replacement of furnace. - Beam support being structurally evaluated; it was part of the building expansion plan.	Ongoing
Hanaford Elementary School Construction Project	Ribbon-cutting held for the new playground installation. The old play area had to be removed due to construction, and the new installation was advanced to provide a play space for students this school year.	Completed
New England Institute of Technology (NEIT)	- Active use of the NEIT soccer fields is ongoing in support of the East Greenwich Soccer Association during school construction. - The Town Parks Department is maintaining these fields during the Town's use.	Ongoing

Town Council Direction / Action

Council Action: No immediate Council action is requested at this time in connection with the ordinance development or project initiatives described above. Staff will return to the Council as individual items reach milestones requiring appropriation, policy direction, or formal adoption.

II. School Construction Committee (SCC) Meeting – School Construction Project Status

An update was provided to the School Building Committee (SCC) at its meeting held on Thursday, September 10, 2026. The update addressed the status of each major school construction project element, including the Hanaford Elementary School, Frenchtown Elementary School, and High School projects, as well as a more detailed discussion of the planned HVAC system installation at both new elementary schools.

On September 29, the first of a series of site visits was conducted with Consigli Construction officials, town staff, engineers, building officials/inspectors, Fire Marshall, EGPD, and various School Officials at the High School. On this day various aspects of the High School were discussed including Areas A, B, C and D that include the Mechanical systems, Life Skills Addition, Auditorium, Upper Gym, Locker Room and Upper Art Suites. The substantial completion dates for this work spanned from as early as 12/1/26 to 7/30/2027.

Move Management is already being planned as the new and renovated spaces are completed. Confirmed dates include 12/12/2026 The Life Skills area is opened and the internal Art classroom relocation occur on the same day. The Gymnasium delivery and aspects of equipment installation is set for 12/1/2026

Bid Award Review and Recommendation

One bid award previously reviewed by the SCC is being recommended to the Town Council: an Owner's Technology and AV equipment package for the High School, Hanaford, and Frenchtown, proposed in the total amount of \$645,529.

All awards for the School Project will be funded through the \$150,000,000 in school construction bond proceeds, consistent with the project's funding detail as reviewed by the SCC, with ultimate approval and authorization provided by the Town Council.

The SCC will continue to provide insight on awards and changes throughout the duration of the project, and will offer further guidance as add-alternates are considered for addition to the project, or as reductions or other project modifications are considered to remain on budget and on schedule. This input has been, and will continue to be, provided to the Town Council in its final deliberation on all such matters.

III. Town Council, School Construction, and Comprehensive Plan – Upcoming Meetings

The following meetings, workshops, and key dates are scheduled:

Date	Meeting / Event	Time / Location
Oct. 13, 2026 (Tue.)	Regular Town Council Meeting	7:00 p.m. – Town Hall
Oct. 24, 2026	Heritage Festival (350th Anniversary Celebration Event)	Academy Field/ Swift Community Center
Oct. 26, 2026	Regular Town Council Meeting	7:00 p.m. – Town Hall
Oct. 28, 2026	Comprehensive Plan – Transportation Workshop	6:00 p.m. – Swift Community Center
Oct. 31, 2026	Comprehensive Plan Survey Closes	—
Nov. 9, 2026	Regular Town Council Meeting	7:00 p.m. – Town Hall
Nov. 11, 2026	Veterans Day (Parade)	—
Nov. 23, 2026	Regular Town Council Meeting	7:00 p.m. – Town Hall
November 2026	e-Bike Public Workshop	Planning Stages
Dec. 14, 2026	Regular Town Council Meeting (tentative joint Town/School budget meeting)	7:00 p.m. – Town Hall
Dec. 31, 2026	Statistical Revaluation as of 12/31/26 on all properties	—

Future Meetings to Be Scheduled

- Listening session to gather additional public comment on the parking study;
- Work session on motorized e-Bikes/scooters and applicable state laws and local ordinances; Community Services and the Police Dept. are developing an agenda and securing a participation list for this upcoming work session.
- Additional Comprehensive Plan workshops; and
- Eldredge School transition workshops, at which information will be provided on the facility conditions assessment and proposed future operations.

The Comprehensive Plan workshops represent an important component of the Town's ongoing planning process. They provide the Council, residents, stakeholders, and the professional planning team an opportunity to examine specific areas of community policy and future land-use planning, including housing, transportation, and open space and recreation, in advance of the Comprehensive Plan survey closing on October 31, 2026.

IV. Winter Operations Policy

The Department of Public Works (DPW) is presently developing a revised administrative policy governing winter work and operations. This policy is being developed in accordance with the Town Charter and Rhode Island General Laws § 24-5-14, which governs municipal responsibility for snow and ice removal and provides that municipalities are not liable for injury to property caused by snow and/or ice during winter operations.

The draft policy will address, among other matters:

- Snow removal from local roads and sidewalks;
- Parking bans and use of the public right-of-way;
- Windrows at driveways;
- Mailboxes, fences, walls, and other structures;
- Discharging snow onto public streets;
- State law and reporting requirements;
- Sprinkler heads and landscaping;
- Public sidewalk and ice clearing, including at corner properties;
- Town assistance provisions; and
- Hydrants and catch basins.

Once complete, this draft will be brought back to the Town Council for public review and general discussion of the policy and its procedures.

Council Action: *No Council action is requested at this time. Staff will return with the completed draft policy for public review and discussion.*

V. East Greenwich Prevention Coalition

The East Greenwich Prevention Coalition is a community-driven organization dedicated to reducing drug and alcohol misuse and promoting the health, safety, and well-being of every East Greenwich resident. The Coalition is a Town initiative and not an outside non-profit agency. A brochure is attached to provide more information about the organization and its activities.

VI. Overall Management Priorities and Next Steps

The matters described in this report reflect a broad range of ongoing work by the Town's professional staff. Collectively, they also illustrate several of the principal management priorities confronting the Town as it moves into the fall and the remainder of the 2026 calendar year.

1. Capital Project Oversight

The Town must continue to exercise careful oversight of major capital projects, particularly the Town Highway Facility, completion of the Swift Community Center expansion, and the School Construction program. These projects represent significant long-term investments in municipal and educational infrastructure. Staff's responsibility is to ensure that scope, cost, schedule, and operational requirements remain appropriately balanced throughout design and construction.

2. Responsible Pursuit of Outside Funding

The Town will continue to pursue and responsibly administer outside funding opportunities. Grant awards and allocations described in this and future reports represent substantial resources that can support public safety, community health, education, recreation, and other services without relying exclusively on local tax revenues. At the same time, the availability of outside funding must not become a rationale for spending on its own; staff will continue to evaluate whether proposed expenditures represent sound public investments consistent with the Town's established priorities.

3. Transparency and Public Access

Transparency and public access remain important components of the Town's administrative operations. Recognition by the ACLU of the Town's continued provision of remote public participation is a positive indication that the Town's investment in public access is providing meaningful value to residents.

4. Comprehensive Plan Process

The Town's Comprehensive Plan process will become increasingly important over the coming months. The upcoming and past workshops on open space and recreation, housing, and transportation will provide the Council and community with opportunities to consider longer-term policy questions that will influence the Town's future growth, development, infrastructure, and quality of life.

Conclusion

The work described in this memorandum represents a substantial portion of the ongoing operational, capital, planning, and administrative responsibilities being managed by the Town's professional staff. Several of these matters are progressing without the need for immediate Council action. Others, particularly major capital projects and the implementation of significant outside funding awards, will require continued oversight and may ultimately return to the Council for policy direction, appropriation authority, or other formal action.

Staff will continue to advance these initiatives within existing Council direction and authorized resources, consistent with the Town Council's articulated goals and objectives, and will bring matters back to the Council when additional information, policy guidance, funding authority, or formal action is required. This may include additional infrastructure needs such as sidewalks and road work, programmatic needs, ordinance revisions, and other modifications as community priorities evolve over time.

The purpose of this report is to ensure that the Town Council remains fully informed of this work, and that there is a clear, shared understanding of both the progress being made and the issues that will require continued attention as the Town moves forward.

Respectfully submitted,

Andrew E. Nota

Town Manager, Town of East Greenwich, Rhode Island



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
Presentation by Andrew Wade, Director of Community Services & Parks, regarding the town's access to funding through the Rhode Island Rural Health Transformation Program.
2. Submitted by (List department and individual, if necessary)
Andy Wade, Community Services and Parks
3. Provide a brief description of the item and why it is on the agenda
The Director of Community Services & Parks will report on the Rural Health Transformation Program, a federal program administered in Rhode Island by the Executive Office of Health and Human Services, under which East Greenwich is one of eighteen municipalities the State has designated as rural. The report will describe \$492,494.61 in federal funding awarded or offered to the Town through three separate agreements — \$155,000 from the Executive Office of Health and Human Services for development of a Rural Community Health Network, \$246,612.79 administered by the Rhode Island League of Cities and Towns for Community Learning Center programming at the Swift Community Center, and \$90,881.82 from the Rhode Island Department of Administration for community learning center programming support, none of which requires a local match or commits General Fund dollars.
4. Provide a suggested Action
No action required.
5. Contact person and phone number for questions.
Andy Wade, 401-886-8350

ATTACHMENTS:

[RHTP Department Report to Town Council 10-13-2026.pdf](#)



Town of East Greenwich
COMMUNITY SERVICES DEPARTMENT
PARKS RECREATION SENIOR SERVICES HARBOR

125 Main Street
PO Box 111
East Greenwich, RI 02818
Phone (401) 886-8600 ext. 3
Fax (401) 885-1568
www.eastgreenwichri.com

MEMO

TO: Andrew E. Nota, Town Manager
FROM: Andy Wade, Director of Community Services & Parks
DATE: October 13, 2026
RE: Rural Health Transformation Program — Department Report
CC: Patricia A. Sunderland, Finance Director; Maria Bucci, Director of Prevention & Support Services

1. Purpose

This memorandum is the Department's report to the Council on the Rural Health Transformation Program. It is informational and no action is requested. A visual presentation will accompany the report at the meeting.

The purpose is to inform the Council of federal funding now available to the Town, what that funding is permitted to support, and the single application of it that is proceeding at this time. Planning is at an early stage, and no other allocation decisions have been made.

2. The Program

Congress created the Rural Health Transformation Program in July 2025, directing \$50 billion over five federal fiscal years to strengthen health care access in rural communities. The Centers for Medicare & Medicaid Services awarded Rhode Island \$156.2 million for the first year.

Rhode Island designated eighteen municipalities as rural for the purposes of the program — towns under 25,000 residents with lower population density, a definition the federal Health Resources and Services Administration accepts for health planning. East Greenwich is one of the eighteen, along with West Greenwich in Kent County. Eligibility follows from that designation; the Town did not compete against other municipalities for these awards.

3. The Funding

Three agreements, administered by three different agencies, total \$492,494.61. None requires a local match, and none commits General Fund dollars.

AGREEMENT	AMOUNT	ADMINISTERING AGENCY	TERM
Rural Community Health Network	\$155,000	RI Executive Office of Health and Human Services	Through 6/30/2027

AGREEMENT	AMOUNT	ADMINISTERING AGENCY	TERM
Community Learning Center Participation	\$246,612.79	RI League of Cities and Towns	Through 9/30/2027
CLC Programming Support	\$90,881.82	RI Department of Administration	One-time award
Total	\$492,494.61		

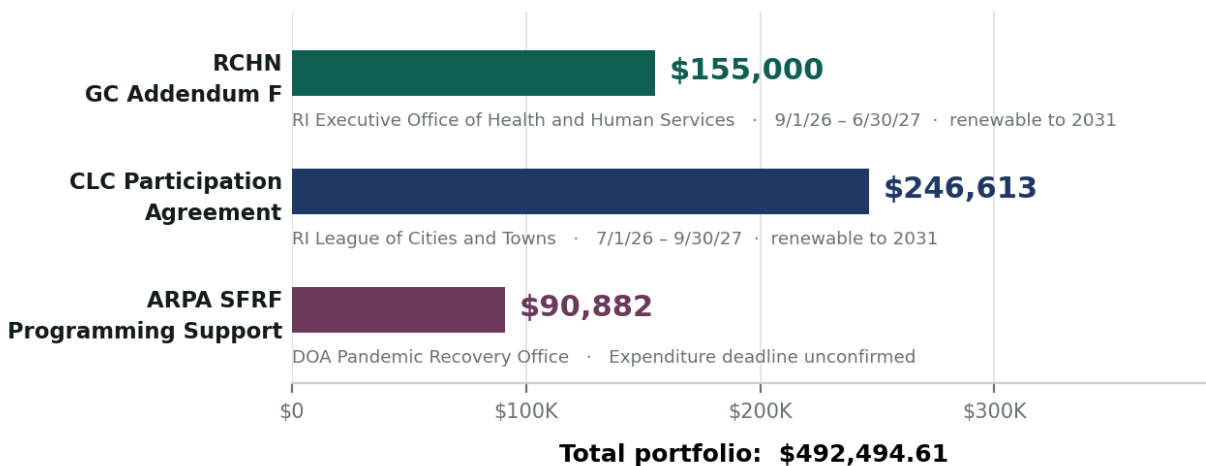


Figure 1. The three agreements, their administering agencies, and their terms.

The first two agreements carry renewal provisions running to September 30, 2031, subject to continued federal funding and satisfactory performance. The third is a one-time award.

4. What the Funding Is Permitted to Address

The agreements define broad categories of allowable investment: chronic disease prevention and management, behavioral health, appropriate care availability, training and technical assistance, workforce development, consumer technology, and innovative care models. They are framed around conditions to be improved rather than items to be purchased, and the State's own analysis establishes the conditions at issue in rural Rhode Island.

Access to care close to home

The State identifies travel distance, transportation, and provider availability as primary barriers to care in rural communities. Availability of primary care physicians in rural towns is 37 percent lower than in non-rural areas. The underlying opportunity for a municipality is to support the delivery of health-related services in community settings residents already use, rather than requiring travel to reach them.

Healthy aging and chronic disease

Adults 65 and over make up 23 percent of the population in Rhode Island's rural towns, against 17 percent elsewhere in the state, and rural adults experience measurably higher rates of hypertension and cardiovascular disease. The Department already operates prevention programming for older adults at the Swift Community Center, and that programming has consistently been limited by capacity rather than by resident interest.

Behavioral health and youth wellbeing

This is the most severe documented gap. Rural Rhode Island has 0.02 psychiatrist positions per 1,000 residents against 0.34 in non-rural areas, and State claims data indicates no psychiatrists currently accepting Medicaid in any of the eighteen rural towns. The suicide rate in rural Rhode Island is 32 percent higher than in non-rural areas. A municipality cannot close a clinical workforce gap. It can build prevention capacity, health literacy, and the pathways that connect residents to care that already exists.

What this could mean for residents

Described at the level of outcome rather than expenditure: this is funding that can be put to work improving residents' access to health-related services and the Town's ability to deliver and coordinate them locally — with a particular opportunity for older adults, for youth and families, and for residents who currently travel outside East Greenwich to reach services that could be offered here. The Department's obligation under these agreements is to determine, with the community, where that capacity will do the most good.

5. Status of Planning

NO ALLOCATION DECISIONS HAVE BEEN MADE

With the single exception described in Section 6, no portion of this funding has been committed to any program, service, vendor, equipment purchase, or partner organization. The Department is working with the Town Manager to determine how the funds will be applied within the categories the agreements permit, and that work is at an early stage.

The Department is not accepting funding proposals or requests at this time. When specific uses are determined, any procurement of goods or services will be conducted in accordance with the Town's purchasing requirements and the federal procurement standards these agreements impose, including the competition and conflict-of-interest provisions of 2 CFR Part 200. Any agreement requiring Council approval will be brought before the Council.

The agreements also require the Town to convene local stakeholders and to document community input before multi-year plans are submitted. Those convenings will be public, and the Department expects community organizations and residents to participate in them. That process, rather than individual requests, is how priorities will be identified.

6. Current Application of Funding

One use of this funding is proceeding now, and the Council should be aware of it.

Effective October 13, 2026, Kaitlyn Valliere begins a new full-time role as Youth Recreation and Prevention Services Coordinator, shared between the Youth Recreation Division of Community Services & Parks and the Department of Prevention & Support Services under Director Maria Bucci. Ms. Valliere has served the community through the Prevention Coalition, and this position brings that experience into a broader municipal role.

The position is jointly funded, consistent with its shared structure. Approximately half of the cost is supported by the \$90,881.82 Community Learning Center Programming Support award, whose enabling legislation directs funds to the establishment of health monitoring, work, and education programming within a community learning center. The balance is supported by existing Prevention & Support Services funding. Ms. Valliere's focus will be the development of teen-focused and afterschool education programming, an area where both departments have identified unmet demand.

The shared structure is deliberate. Youth prevention work and youth recreation programming reach the same residents, frequently at the same hours and in the same buildings, and have historically been planned separately. A single coordinator accountable to both departments allows programming to be built once and delivered jointly, and gives the Town a single point of contact for schools and families.

WHAT THIS POSITION ADDS

Teen and afterschool programming neither department has had the capacity to build; a coordinated approach to youth prevention and youth recreation; and a staffed point of connection between Community Services & Parks, Prevention & Support Services, and the School Department — at roughly half the cost to either department of a dedicated position.

7. Limits on Future Funding

The first year of funding is secured. Subsequent years are not. The Centers for Medicare & Medicaid Services re-scores and redistributes this funding among the states annually, both agreements state that no recipient should expect level funding on renewal, and there is no administrative or judicial appeal of a federal funding decision.

The Department is planning on the basis that the Town takes on no obligation it cannot exit. Grant-funded positions are classified as such with annual continuation review, no General Fund dollars are committed, and contracted services end when their agreements end.

8. Next Steps

The Department will continue developing specific applications of this funding with the Town Manager, will conduct the community engagement the agreements require, and will report to the Council on progress. Rural Community Health Network and Community Learning Center contract awards, and any associated expenditure authorizations, will come before the Council as separate action items.

I welcome the Council's questions, and any direction on priorities the Council would like the Department to weigh as this work develops.

Respectfully submitted,



Andrew Wade

Director of Community Services & Parks

Town of East Greenwich · 401-886-8350 · awade@eastgreenwichri.gov

This project is supported by the Centers for Medicare & Medicaid Services (CMS) of the U.S. Department of Health and Human Services (HHS) as part of a financial assistance award totaling \$156,169,931.19 with 100 percent funded by CMS/HHS. The contents are those of the author and do not necessarily represent the official views of, nor an endorsement by, CMS/HHS, or the U.S. Government.



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
Review and Discussion of the Revised Deduct Meter Program Notice from the Public Works Department.
2. Submitted by (List department and individual, if necessary)
Leigh Carney, Town Clerk
3. Provide a brief description of the item and why it is on the agenda
Review and Discussion of the Revised Deduct Meter Program Notice from the Public Works Department.
4. Provide a suggested Action
Review and Discussion
5. Contact person and phone number for questions.
Andrew E Nota, 401-886-8676

ATTACHMENTS:

[Deduct Meter Program Letter SAMPLE](#)

[Revised_Public_Letter_10-8-2026_Refined.pdf](#)



Town of East Greenwich
PUBLIC WORKS DEPARTMENT

111 Peirce Street
PO Box 111
East Greenwich, RI 02818
Phone (401) 886-8618
Fax (401) 886-8652
www.eastgreenwichri.com

September 8, 2026

Account #:

Parcel ID #:

Deduct Meter #:

Location:

Dear Deduct Meter Program Participant,

Following the Town Council meeting held on August 17, 2026, the elimination of the deduct meter program has been paused for further review and consideration. This letter provides an update on the Town's ongoing review of the deduct meter program, and on several billing changes that will affect your account this fall. Please read this letter in full, as it includes deadlines and information specific to your continued participation in the program.

1. Confirming Your Continued Participation

Because deduct meter accounts must now be reconciled against KCWA consumption records every quarter rather than annually, we are asking every participant to confirm in writing whether you wish to remain enrolled in the program. Please return the enclosed confirmation form, or contact our office directly, by October 16, 2026. If we do not receive confirmation by that date, your account will be removed from the program and billed under the standard residential rate.

If you are unsure whether remaining in the program continues to make sense for your household under the current billing structure, our office is available to review your account with you and help you assess whether the deduct credit still provides a meaningful benefit. Please call (401) 886-8620 to request this review.

2. Quarterly Billing and Your Bills This Fall

Under Ordinance No. 934, adopted July 13, 2026, sewer use charges are now billed quarterly based on actual water consumption for the prior three months, replacing the Town's previous billing cycle. The chart below shows your upcoming billing schedule, including the two bills you will receive this fall and the regular quarterly cycle going forward:

Bill	Consumption Period	Bill Issued	Payment Due
Final Semi-Annual Bill (2nd Half 2025)	July 1 – December 31, 2025	September 2026	November 30, 2026
One-Time True-Up Bill	January 1 – June 30, 2026	October 2026	December 31, 2026
First Quarterly Bill	July – September 2026	November 1, 2026	November 30, 2026
Quarterly Bill	October – December	February 1	February 28
Quarterly Bill	January – March	May 1	May 31

Highlighted rows indicate the three bills you will receive this fall.

3. Submitting Your Deduct Meter Readings

To align with the new quarterly billing cycle, deduct meter readings must now be submitted quarterly rather than annually. Readings are due within 10 days following the end of each quarter (March 31, June 30, September 30, and December 31). **Readings submitted after the applicable deadline will not be accepted, no exceptions.** Residents are responsible for submitting their readings on time to ensure that the appropriate credit is applied to their sewer bill.



Town of East Greenwich

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Residents who fail to submit a deduct meter reading by the required deadline will be billed at **Residential Rate 101**, which is calculated at **85% of actual water usage**. No adjustment or credit will be provided for late readings.

Should a customer miss the submittal deadline a minimum of 2 times, the account will be deemed inactive and the residence will be charged the Residential Rate of 85%.

4. Ongoing Program Review

The Town Council has paused any decision to eliminate the deduct meter program and continues to review its long-term administration. No final decision has been made regarding the program's future. We will notify all participants directly, and post updates to the Town website, as this review progresses.

5. Other Program Costs

Participation in the deduct program will involve costs beyond initial installation. Such costs will be revisited annually as part of the Wastewater budget development process.

6. Accounts with High Deduct Usage

Beginning with your next billing cycle, any account claiming a deduct credit equal to 50% or more of total metered water consumption will be subject to a follow-up annual inspection to verify the accuracy of the reported usage. The inspection will be conducted at the property owner's expense. If your account meets this threshold, the Town will contact you directly to schedule the required inspection. Until the inspection is completed and the reported deduct usage is verified, the account will be billed at Residential Rate 101, calculated at 85% of actual water usage.

7. Meter Calibration Requirement

Any deduct meter used for the purpose of receiving a sewer charge adjustment shall be tested for accuracy at least once every five (5) years by a qualified individual or firm using testing procedures consistent with applicable American Water Works Association (AWWA) standards or other standards approved by the Director of Public Works. If the meter does not meet the applicable accuracy standard, the meter shall be repaired, replaced, or calibrated as necessary.

The property owner shall be responsible for all costs associated with the testing, calibration, repair, replacement, and maintenance of the deduct meter. The property owner shall provide the Director of Public Works with written documentation of the meter test and, if applicable, calibration within thirty (30) days of completion.

Failure to provide the required documentation within the prescribed time period, following written notice from the Town, shall result in suspension of the property's eligibility for the deduct-meter sewer charge adjustment. During any period of suspension, sewer charges shall be calculated in accordance with the Town's standard sewer billing methodology. Eligibility for the deduct-meter adjustment may be reinstated upon submission of satisfactory documentation demonstrating that the meter has been properly tested and, if necessary, calibrated.

8. Meter Replacement

Deduct meters that do not meet the Town's current specifications for accuracy, registration, or reading method—including meters that register in units other than cubic feet or that are not functioning properly—shall be replaced or upgraded to a meter meeting the current specifications established by the Director of Public Works, at the property owner's expense no later than April 1, 2027.

All replacement deduct meters shall meet the specifications established by the Director of Public Works. Installation, replacement, modification, or relocation of a deduct meter shall comply with all applicable state and local plumbing, building, and permitting requirements. Where a permit is required, the work shall be performed by a properly licensed plumber or other appropriately licensed professional as required by applicable law, and all required permits shall be obtained prior to commencement of the work.



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The property owner shall be responsible for all costs associated with the meter, installation, permits, testing, calibration, and any associated plumbing work.

The Town will notify affected account holders directly regarding any required meter replacement or upgrade and the steps necessary to maintain eligibility for the deduct-meter sewer charge adjustment.

Please email this information with the word **“DEDUCT”** in the subject line to Rhonda Skinkle at rsinkle@eastgreenwichri.com. If you do not have access to email, you may call this information in to 401-886-8620.

Should you have any questions regarding this transition or your meter reading, please feel free to contact Rhonda Skinkle of my staff at 401-886-8620. Thank you for your prompt cooperation as we move to this more frequent billing cycle.

Very truly yours,

Fred Gomes

Fred Gomes
Director of Public Works Town
of East Greenwich

Town of East Greenwich
PUBLIC WORKS DEPARTMENT

111 Peirce Street, PO Box 111, East Greenwich, RI 02818
Phone (401) 886-8618 | Fax (401) 886-8652 | www.eastgreenwichri.com

October 8, 2026

[Name and mailing address]

Account #: [] | Parcel ID #: []

Deduct Meter #: [] | Location: []

Dear Deduct Meter Program Participant,

Thank you for taking part in the Town's deduct meter program. Following the Town Council meetings of August 17, 2026 and September 28, 2026, the deduct meter program will remain in place as an active program in the Wastewater Division. This letter provides an update and explains several billing changes that will affect your account this fall and in the future. Please read it in full, as it includes some important dates.

1. Confirming Your Continued Participation

Deduct meter accounts are now reconciled against Kent County Water Authority (KCWA) consumption records every quarter rather than annually. For that reason, we would like each participant to let us know whether they wish to remain in the program. Please return the enclosed confirmation form, or contact our office, by [DATE].

If you are unsure whether the program still makes sense for your household under the new billing structure, we would be glad to review your account with you and talk through whether the deduct credit remains a meaningful benefit. Please call (401) 886-8620 to set up a review.

2. Quarterly Billing and Your Bills This Fall

Under Ordinance No. 934, adopted July 13, 2026, sewer use charges are now billed quarterly based on actual water consumption during the prior three months, replacing the previous billing cycle. The schedule below shows the bills issued or to be issued this fall and the regular quarterly cycle going forward:

Bill	Consumption Period	Bill Issued	Payment Due
Final Semi-Annual Bill (2nd Half 2025)	January 1 – December 31, 2025	August 24, 2026	November 30, 2026
One-Time True-Up Bill (1st Half 2026)	January 1 – June 30, 2026	October 1, 2026	June 30, 2027*
First Quarterly Bill	July – September 2026	November 1, 2026	November 30, 2026
Quarterly Bill	October – December	February 1	February 28
Quarterly Bill	January – March	May 1	May 31
Quarterly Bill	April – June	August 1	August 31

The first three rows are the bills issued or to be issued this fall.

**Following Town Council action, payment for the One-Time True-Up Bill is not due until June 30, 2027.*

3. Submitting Your Deduct Meter Readings

To match the new quarterly billing cycle, deduct meter readings are now submitted quarterly rather than annually. Readings are due within 10 days after the end of each quarter, stemming from this new billing cycle, as shown below:

Quarter Ends	Readings Due On or Before
March 31	April 10
June 30	July 10
September 30	October 10
December 31	January 10

Submitting your reading on time ensures that your deduct credit is applied to your quarterly sewer bill, so we suggest setting a reminder for these dates.

The Town is also working with KCWA to enable electronic submission of meter readings for customers whose meters support this technology. Affected customers will be notified before the change takes effect, and once it does, they will no longer need to submit readings themselves.

4. Meter Calibration

Deduct meters used for a sewer charge adjustment should be tested for accuracy at least once every five years by a qualified individual or firm, using procedures consistent with American Water Works Association (AWWA) standards or other standards approved by the Director of Public Works. If a meter does not meet the accuracy standard, it should be repaired, replaced, or calibrated as needed.

5. Meter Replacement

Deduct meters that do not meet the Town's current specifications for accuracy, registration, or reading method, including meters that register in units other than cubic feet or that are not functioning properly, may need to be replaced in the future. Replacement decisions will be based on how well the units are functioning and on the Town's ability to bill each account holder accurately.

Replacement meters must meet the specifications set by the Director of Public Works for this program. Installation, replacement, modification, or relocation must comply with applicable state and local plumbing, building, and permitting requirements.

The Town will contact affected account holders directly about any required replacement and the steps to maintain eligibility for the deduct-meter adjustment.

6. Submitting Your Information

Please email your confirmation of continued participation and your quarterly meter readings, with the word "DEDUCT" in the subject line, to Rhonda Skinkle at rsinkle@eastgreenwichri.com. If you do not have access to email, you may call 401-886-8620.

Thank you for your cooperation and understanding as we move to a more frequent billing cycle.

Sincerely,

Fred Gomes
Director of Public Works
Town of East Greenwich



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
Award of contract to ePlus Technology, Inc. to furnish, deliver, install, configure, test and commission Owner Technology equipment at Frenchtown Elementary School, Hanaford Elementary School and East Greenwich High School, in the amount of \$645,528.89.
2. Submitted by (List department and individual, if necessary)
Leigh Carney, Town Clerk
3. Provide a brief description of the item and why it is on the agenda
See attachments
4. Provide a suggested Action
Award of contract to ePlus Technology, Inc. under Solicitation #2026-0821RFP to furnish all labor, materials, equipment, supplies and transportation for the Owner Technology Package for the East Greenwich Public Schools Construction Project, in the amount of \$645,529, consisting of Frenchtown Elementary School (\$306,309.09), Hanaford Elementary School (\$281,242.88) and East Greenwich High School (\$57,976.92); with authorization for the Town Manager to execute the contract subject to review by the Town Solicitor and receipt of insurance certificates meeting the requirements of the solicitation; and that this award be funded through the \$150 million bond authorized by voters in a local referendum associated with funding the School Construction Project.
5. Contact person and phone number for questions.
Andrew E Nota, 401-886-8676

ATTACHMENTS:

[School Project Award - Technology.pdf](#)

[ePlus Response - Town of East Greenwich.pdf](#)

[Attachment 1 - FORMS - East Greenwich Technology Procurement RFP_2026-0821RFP.pdf](#)

[Attachment 2 - Hanaford Elementary School - 23597641.pdf](#)

[Attachment 3 - Frenchtown Elementary School - 23597621.pdf](#)

[Attachment 4 - East Greenwich High School - 23597582.pdf](#)

[Appendix B - Owner Technology Equipment Schedules.xlsx](#)

TOWN OF EAST GREENWICH

Office of the Town Manager

MEMORANDUM

TO: Town Council
FROM: Andrew E. Nota, Town Manager
SUBJECT: Award of Contract – Owner Technology Package (Solicitation #2026-0821RFP), East Greenwich Public Schools Construction Project
DATE: October 8, 2026

Purpose

On behalf of the Town of East Greenwich and the School Construction Committee (SCC) Working Group, I am requesting that the Town Council award a contract to **ePlus Technology, inc.** to furnish, deliver, install, configure, test and commission Owner Technology equipment at Frenchtown Elementary School, Hanaford Elementary School and East Greenwich High School, in the total amount of **\$645,528.89**. This is the first of several technology purchases for the project and uses 17.4% of the \$3,704,000 technology budget.

Project Background

East Greenwich Public Schools is undertaking a district-wide construction project consisting of two new elementary schools and renovations and additions at the high school. Construction is being delivered by Consigli Construction Company, Inc. under a Design-Build contract. The Owner Technology equipment described below is procured separately by the Town and installed in coordination with Consigli and the Owner's Project Manager (OPM), Leftfield, LLC.

- **Frenchtown Elementary School** (1100 Frenchtown Road) – new construction, approximately 83,364 GSF, serving 615 students in grades 1–5.
- **Hanaford Elementary School** (200 Middle Road) – new construction, approximately 73,598 GSF, serving 492 students in grades 1–5.
- **East Greenwich High School** (300 Avenger Drive) – selective renovations and an approximately 10,000 SF addition for the Special Education/Life Skills Suite, built in multiple phases.

Solicitation and Evaluation

The Town solicited proposals under Solicitation #2026-0821RFP. Sealed bids were due on Friday, September 11, 2026 at 11:00 a.m. and were publicly opened at East Greenwich Town Hall immediately afterward. Addendum 1, dated September 8, 2026, was issued during the bidding period and acknowledged by the bidder. Bidders were required to price all three schools to be responsive and to state a combined-award deduction; the RFP provides that the award is made to the lowest responsive, responsible and qualified bidder, with evaluation based on the lowest aggregate cost to the Town.

Town Administration, the Finance Director and the OPM, with support from consultant specialists, jointly reviewed the one bid received. The review covered company qualifications, insurance, product quality, current projects and workload, references, and per-unit and total cost. In summary:

- **Responsiveness:** ePlus submitted a complete bid for all three schools, with the signed non-collusion certificate, familial relationship affidavit, MBE/WBE participation plan (none proposed) and bidder qualification statement. ePlus offered a combined-award deduction of \$0.
- **Qualifications and references:** ePlus has been in business 36 years under this name and holds a Rhode Island Certificate of Status. It lists comparable new-school projects for Pawtucket Public Schools, Newport Public Schools and Northeast Metropolitan Regional Vocational School, and reports manufacturer authorizations from Lightspeed, ViewSonic and Cisco. It reports no debarments, uncompleted contracts or pending construction or supply litigation.
- **Insurance:** ePlus provided a certificate of insurance. Final certificates meeting every requirement of RFP Section B.3.n, including the Town as additional insured, are a condition of contract execution.
- **Price:** Unit prices carry through Appendix B for each school, and the schedule totals agree with the bid forms. The bid is within the budget for each school.

Bid Results

The table below compares the ePlus bid to the budget for each school.

School	Budget	ePlus Bid	Remaining Budget	% Used
East Greenwich HS	\$680,000.00	\$57,976.92	\$622,023.08	8.5%
Frenchtown ES	\$1,680,000.00	\$306,309.09	\$1,373,690.91	18.2%
Hanaford ES	\$1,344,000.00	\$281,242.88	\$1,062,757.12	20.9%
Total	\$3,704,000.00	\$645,528.89	\$3,058,471.11	17.4%

The bid by system is as follows:

System	Frenchtown ES	Hanaford ES	East Greenwich HS	Total
Interactive Displays / AV*	\$161,890.14	\$145,487.08	\$50,051.59	\$357,428.81
Digital Signage	\$10,324.24	\$9,757.52	—	\$20,081.76
Voice Lift	\$98,370.76	\$91,574.62	—	\$189,945.38
Phone System	\$35,723.95	\$34,423.66	—	\$70,147.61
Clocks	—	—	\$7,925.33	\$7,925.33
Total	\$306,309.09	\$281,242.88	\$57,976.92	\$645,528.89

* Interactive Displays pricing includes document cameras, patch cords, installation, storage and configuration. The High School figure also includes voice lift.

Scope Not Included in This Award

The following purchases are outside this contract and will be brought forward separately. The remaining balance of \$3,058,471.11 is available for them:

- Network infrastructure (switches, wireless access points, UPS and PDUs, camera PoE switches), purchased directly by the District through the federal E-Rate program.
- District IT procurement.

- Raptor visitor management systems and kiosks for the elementary schools. Raptor Technologies would not provide pricing to ePlus and requires the Town to purchase directly from Raptor; these items were carried in the bid schedules at \$0.

Schedule and Contract Terms

- Installation space is released by area as construction is completed and is confirmed by the OPM. Phase 1 at the High School (Life Skills addition) is anticipated to be available from November 2, 2026, with later phases to follow. The two elementary schools are on similar schedules and will be released over the same period.
- Within 14 days of notice of award, ePlus must submit a Procurement and Installation Schedule for each school, with line-item lead times, delivery and storage arrangements, and installation windows. ePlus bears the risk of loss for stored equipment until installation and acceptance.
- ePlus warrants all work for one year from Substantial Completion of each school. ViewSonic extended on-site warranty for years four and five and five years of MyViewBoard management software are included in the bid, and longer manufacturer warranties and software licenses are assigned to East Greenwich Public Schools.
- Progress payments are made within 45 days of acceptance, and 5% retainage is held and released separately by school at Substantial Completion. Prevailing wage, apprenticeship and RIDE background-check requirements apply.
- The Hanaford phone system includes a Cisco calling subscription running from November 24, 2026 to February 16, 2028 with no automatic renewal. Continuing service after that date will be an operating cost to the District.

Funding

This purchase is recommended to be funded through the \$150 million bond authorized by voters in a local referendum for the School Construction project. The project is also supported by the Rhode Island Department of Education School Building Authority (RIDE-SBA).

Recommendation

Based on this memorandum, its attachments, and the consultant's assessment of the bid and references, Town Administration and the SCC Working Group find ePlus Technology, inc. to be a responsive, responsible and qualified bidder and recommend that the contract be awarded in the amount of \$645,528.89.

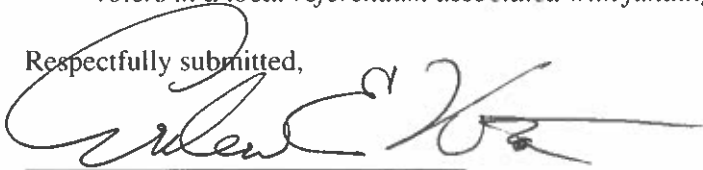
Time is a factor. The bid may not be withdrawn for 30 days from opening, the RFP contemplates award within 30 days of the bid date, and ePlus's proposal is valid for 30 days from September 11, 2026. Council action on or before October 11, 2026 preserves the bid pricing and supports the High School Phase 1 start in November.

Recommended Council Action

Should the Town Council agree with this recommendation, I respectfully request, on behalf of the SCC Working Group, adoption of the following resolution:

"RESOLVED, that the Town Council hereby awards a contract to ePlus Technology, inc. under Solicitation #2026-0821RFP to furnish all labor, materials, equipment, supplies and transportation for the Owner Technology Package for the East Greenwich Public Schools Construction Project, in the total amount of \$645,529, consisting of Frenchtown Elementary School (\$306,309.09), Hanaford Elementary School (\$281,242.88) and East Greenwich High School (\$57,976.92); that the Town Manager is authorized to execute the contract subject to review by the Town Solicitor and receipt of insurance certificates meeting the requirements of the solicitation; and that this award be funded through the \$150 million bond authorized by voters in a local referendum associated with funding the School Construction project."

Respectfully submitted,



Andrew E. Nota, Town Manager

Attachments:

ePlus bid forms 1–4, Appendix A (signed September 11, 2026)
Priced Owner Technology Equipment Schedules, Appendix B
ePlus quotations 23597582 (EGHS), 23597621 (Frenchtown) and 23597641 (Hanaford)
SCC Technology/AV Award summary (budget and remaining purchases)



**Where Technology
Means More®**

Town of East Greenwich

OWNER TECHNOLOGY PACKAGE RFP/Q

RFP# 2026-0821

September 11, 2026

Emily Cipriano & Lisa Ovalles

Account Team

45 Shawmut Road Suite 100

Canton, MA 02021

Phone: 401-261-5729, 401-363-2110

emily.cipriano@eplus.com

lisa.ovalles@eplus.com



September 11, 2026

Town of East Greenwich

Thank you for offering ePlus Technology, inc. ("ePlus") the opportunity to respond to your **RFP# 2026-0821**. We have reviewed Town of East Greenwich's stated goals and requirements contained in your RFP. We are confident that our solution provides a proven approach – combining appropriate practices, technology, and intellectual capital to meet and exceed your process improvement and cost savings objectives.

The following response and attachments will clearly demonstrate how ePlus will assist you in achieving your goals. Our proposal contains all the supporting information you should need.

ePlus is submitting its proposal on the understanding and with the expectation that the Town of East Greenwich and ePlus Technology, inc. will have the opportunity to work together to enter into a mutually acceptable contract for the products and services described in an agreed upon statement of work.

The experience that ePlus will demonstrate throughout the process will highlight how our strengths and expertise can be applied to your organization to generate positive business results. We look forward to the opportunity in the very near future to personally present our solution.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Don McLaughlin', written over the printed name.

Don McLaughlin
Senior Vice President

Table of Contents

Executive Summary.....	4
Qualifications and Experience.....	5
ePlus Company Information	6

Attachments:

Attachment 1 – FORMS - East Greenwich Technology Procurement RFP_2026-0821RFP

Attachment 2 - Hanaford Elementary School – 23597641

Attachment 3 - Frenchtown Elementary School – 23597621

Attachment 4 - East Greenwich High School – 23597582

Appendix B – Owner Technology Equipment Schedules

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13595 Dulles Technology Drive
Herndon, VA 20171
703.984.8400
All rights reserved.

ePlus as a Reseller

ePlus is fully committed to holding the discount structure contained in our bid response for the life of the contract but is subject to future potential manufacturer changes in overall pricing models to its resellers. ePlus would require the opportunity to amend its committed discount in order to maintain an equivalent level of margin to be able to continue the supply. ePlus will provide the documentation to support manufacturer modification that supports a change any pricing structure. It is possible that changes can also occur in other manufacturer terms such as changes in warranty terms that are outside of ePlus' control and we reserve the right to modify this schedule from time to time to accommodate these potential changes by providing written notice. If changes of this nature are not something for which you would consider an exception, ePlus would merely require the opportunity to vacate the particular award(s) effected by the manufacturer's changes which are outside of our control.

PROPOSAL VALIDITY PERIOD

This proposal is valid for thirty (30) days from the date of submission (September 11, 2026).

Executive Summary

ePlus Technology, inc. is pleased to submit this response to the Town of East Greenwich RFQ/P 2026-0821RFP for the Owner Technology Package serving Frenchtown Elementary School, Hanaford Elementary School, and East Greenwich High School.

ePlus has been in business since 1990 and has designed, delivered, and supported technology for more than 5,000 customers across the United States and internationally. Our staff works in product sales and implementation, consulting and advisory services, and managed services and support. We start by understanding what a client is trying to accomplish, then design the system that gets them there.

We serve clients in both the public and private sectors, including Fortune 500 companies, federal, state, and local government, K-12 school districts, and higher education institutions. Our regional staff is based in Rhode Island, Massachusetts, and Connecticut, and we support customers throughout New England. Local presence matters on a project like this one, where equipment has to arrive against gated release windows in three buildings and installation has to be coordinated with the construction manager and the Owner's Project Manager week by week.

Our certified professionals bring depth in audiovisual system design, structured cabling, installation, commissioning, maintenance, and warranty coordination. We have completed work for cities and towns, municipal agencies, school districts, and other public sector clients, delivering on schedule, within budget, and in keeping with local procurement, safety, and accessibility requirements.

This package covers interactive flat panel displays and mounting, digital signage, classroom voice lift, clocks, telephone endpoints, visitor management, and the cabling and commissioning that ties them together, across two new elementary schools and an existing high school receiving an addition. The high school work is phased and runs alongside occupied space. We have built our approach around that reality: staged deliveries tied to the installation timeline, confirmation of room readiness with the construction team before crews mobilize, and one point of contact who tracks release dates and reports progress by building.

Qualifications that distinguish ePlus on this project

- Completed school construction projects of similar size and scope.
- A team dedicated to state government, local government, and education customers.
- Current on manufacturer programs written specifically for education and government buyers.
- A proven service delivery model led by PMP certified project managers.
- Audiovisual professionals trained on the technologies specified in this package.
- ePlus is a Cisco Gold Partner with the highest level of engineering certifications and extensive experience with unified communications.
- We will supply references for similar projects to those requested.

Qualifications and Experience

EXPERIENCED ACCOUNT TEAM

Over the past 17 years serving New England, we have built and grown an account team of engineers, project managers, sales, and support staff that have established relationships and built a high level of trust within our accounts. During that time, we have participated in network, voice and audiovisual technology refresh projects. Understanding the unique requirements of each entity and how those requirements need to mesh at times with the overall infrastructure and initiatives of our clients is not learned overnight. We have demonstrated time and again our flexibility to adapt and enhance the way we work with our clients to deliver continuous process improvement. By selecting ePlus, the Town of East Greenwich will get a large, experienced account team with the knowledge, infrastructure, processes, and tools already in place to support you. No ramp-up period, no growing pains. And as history has proven, you can always reach a member of our team 24x7x365.

DEEP, LOCAL RESOURCES & WELL-ESTABLISHED SUPPORT SYSTEM

There is tremendous value to the Town of East Greenwich knowing that our technical resources live and work in the area and our sales and support staff are available to engage face to face. Also, all of our local resources have access to over 900 engineers nationwide if additional support is needed. With ePlus, you get the strength and depth of a large national organization, but more importantly, you get a dedicated team that is local, responsive, and flexible. Our engineering staff is second to none. Over the years, we have received dozens of emails, kudos, and feedback from customers within New England praising the skill and performance of our engineers. The customer-specific technical knowledge that our engineers have accumulated working on various projects under our current and past communities has proven invaluable as we move from project to project and take that experience with us. It takes years, and many successful projects to gain the knowledge and trust our engineers have garnered with our clients. ePlus is a financially solid national organization with a broad range of resources and experience to draw upon if needed. More importantly, ePlus has a significant local presence as well. This is a critical differentiator between ePlus and many of its competitors. We have the resources locally, right here in Rhode Island, and even more within 100 miles of Providence to properly support the needs of the Town of East Greenwich face to face, not through a remote 1-800 model.

ePlus Company Information

ePlus is a customer first, services led, results driven and trusted industry leader that helps organizations secure, modernize, optimize, and scale their IT. For more than 30 years, we have stood side by side with thousands of customers across the U.S., Europe, and Asia, helping navigate an increasingly complex and dynamic IT, regulatory and workforce environment. Backed by an unparalleled bench of technical experts, more than 5,500 certifications and accreditations, top industry recognition, and a relentless commitment to innovation on behalf of everyone we serve, ePlus drives truly transformational results. We achieve these outcomes via expertise across Artificial Intelligence, Data Center, Cloud, Security, Enterprise and Carrier-Grade Networking and Collaboration, as well as a robust set of professional, managed, consultative and other services. It's equal parts strategy, execution, and results, always with our customers at the core. The Company is headquartered at 13595 Dulles Technology Drive, Herndon, VA, 20171, USA. For more information, visit www.eplus.com, call 888-482-1122, or email info@eplus.com.

ePlus is dedicated to fostering, cultivating, and preserving a culture that embraces diversity and enables inclusion. We are dedicated to customer and community service, acting with integrity in all things, and putting our ethics into practice.

Financial Overview

Founded in 1990, ePlus inc. (NASDAQ NQGS: PLUS) is a public company with annual adjusted gross billings of \$3.8B and shareholders equity of \$1,069.0M as of its most recent fiscal year ending March 31, 2026. Our full financial statements of quarterly and annual audited financials can be viewed at <http://www.eplus.com/investors/financial-reporting/annual-reports> or www.sec.gov.



Locations

National Headquarters

ePlus Technology, inc.
13595 Dulles Technology Drive
Herndon, VA 20171
Phone: 703-984-8400
Fax: 703-984-8600
www.eplus.com
[List of all ePlus Locations/Offices](#)

Partnerships and Expertise

Our customers benefit from our deep collaborative partnerships with leading technology providers, enabling us to create solutions that connect the dots between IT investments and business outcomes so technology means more, and does more, for them. ePlus maintains deep partnerships with top manufacturers, including Arista, AWS, Check Point, Cisco, CrowdStrike, Dell Technologies, Digital Realty, Everpure (formerly Pure Storage), Extreme, F5, Fortinet, Gigamon, HP, HPE, HPE Juniper Networks, Intel, Lenovo, Microsoft Azure, NetApp, Nutanix, Nvidia, Palo Alto Networks, Proofpoint, Rubrik, Schneider Electric, Varonis, Vertiv and Zoom—many who look to us for their own technology needs.

ePlus Awards and Accreditations

Awards

2026

Assured Data Protection North America Top Revenue Partner
 CRN® 2026 Managed Service Provider 500, Elite 150
 CRN® 2026 Solution Provider 500
 CRN® 2026 Tech Elite 250
 Dell Technologies Strategic Impact Partner of the Year
 Digital Realty Americas Partner of the Year
 Everpure Services Partner of the Year
 HPE Networking Partner of the Year 2026
 KnowBe4 Partner to Watch
 MES Computing Midmarket 100
 SentinelOne 2026 Momentum Award



2025

Broadcom Growth Partner of the Year for VMware
 Cisco 2025 Americas East Security Partner of the Year
 CRN® 2025 Managed Service Provider 500 Elite 150
 CRN® 2025 Tech Elite 250
 CRN® 2025 Solutions Provider 500
 Cybersecurity Association Mid Atlantic Defender of the Year
 Digital Realty Rising Star Partner of the Year
 Everpure Innovative Partner of the Year
 F5 BeF5 Partner of the Year
 Lenovo North American Infrastructure Partner of the Year
 Nutanix Portfolio Partner of the Year
 Ragan Workplace Wellness Award for Physical Wellness

NUTANIX



2024

Cisco Global Mass Scale Infrastructure Partner of the Year
 Cisco Americas Mass Scale Infrastructure Partner of the Year
 Cisco U.S. East Collaboration Partner of the Year
 Cisco U.S. East Software Partner of the Year
 Cisco U.S. Northeast Partner of the Year.
 CRN® 2024 Managed Service Provider 500 Elite 150
 CRN® 2024 Tech Elite 250
 CRN® 2024 Solutions Provider 500
 Cybersecurity Excellence Awards: Cyber Portfolio Management
 F5 North America 2023 Strategic Solutions Partner of the Year
 Juniper Partner of the Year for Cloud-Ready Data Center
 Lenovo U.S. Infrastructure Solutions Partner of the Year z
 Northrup Grumman Supplier Excellence Award
 Varonis Growth Partner of the Year



Accreditations

AICPA SSAE Type 2 SOC 1
 AICPA SSAE Type 2 SOC 1
 AICPA SSAE Type 2 SOC 1
 AICPA SSAE Type 2 SOC 2
 HIPAA and HITECH
 ISO9001 QMS
 CMMC Level 2

OneSource Family of Software Products
 Managed Services Center
 Service Desk
 Cloud Hosted Services
 Cloud Hosted Services
 Warehouse Operations



Enclave

Advanced Authorizations and Staff Certifications

Strategic alliances with the industry's leading manufacturers keep ePlus engineers and sales professionals at the forefront of technology, enabling them to deliver industry-leading solutions to our clients. With an extensive roster of staff certifications, we also hold the following partnership designations:

Arista

+ Elite Partner

ARISTA

A10 Networks

+ Elite Partner

A10

Amazon Web Services

+ Advanced Consulting Partner
 + Public Sector Partner
 + Solution Provider Partner
 + Immersion Day Partner
 + AWS Marketplace CPPO Partner
 + Storage Competency
 + Windows on EC2 Delivery Partner

aws

Calix

+ Elite Partner

Calix

Check Point

+ 4 Star Partner
 + ASCP(EMS) Certified
 + Harmony Specialization

CHECK POINT

Ciena

+ Elite Partner

ciena

Cisco: Preferred Partner

Cisco Portfolio Designations

+ Preferred Cloud and AI Infrastructure Partner
 + Preferred Collaboration Partner
 + Preferred Networking Partner
 + Preferred Security Partner
 + Preferred Services Partner

CISCO
Partner

Managed Services Provider: Cisco Powered Services

+ Business Communications
 + Cloud Managed Security
 + Catalyst SD-WAN
 + Meraki Security & SD-WAN
 + Meraki Access
 + Webex Contact Center

Cisco Competencies

+ Environmental Sustainability Business Practice
 + Extended Detection and Response
 + Secure Enterprise Infrastructure

e⁺

Cisco: Preferred Partner Competencies (continued)

+ Cisco and Splunk Observability
 + Splunk Observability Solutions
 + Industrial IOT
 + Webex Contact Center Authorization

Dell Technologies: Global Titanium Solution Provider

DELL Technologies
TITANIUM PARTNER

Portfolio and Solution Competencies:

+ Core Client
 + Server
 + Storage
 + Networking
 + Data Protection

FORTINET

Fortinet

Expert Partner Level

+ SD-WAN Specialization
 + Cloud Business Model Certified
 + Integration Business Model Certified

harmonic

Harmonic

+ Platinum Partner

AMPLIFY
BY FORTINET

HP Inc. Amplify Partner Program

+ Power Partner

HPE

Hewlett Packard Enterprise

Triple Platinum Plus

+ HPE Solutions for AI Competency
 + GreenLake Competency

Compute Platinum

+ HPE HPC for Enterprise Competency

Hybrid Cloud Platinum

+ Data Protection and Disaster Recovery Solutions Competency
 + Private Cloud Solutions for Business Competency
 + Private Cloud with Virtualization Competency

HPE Aruba Networking Platinum

+ Central Competency
 + ClearPass Competency
 + SD-WAN Competency
 + Security Service Edge Competency

Hewlett Packard Enterprise (continued)**HPE Juniper Networking**

- + Global Elite
- + AIDE – Wired and Wireless
- + AIDE-SSR
- + Cloud
- + Data Center
- + Routing
- + Security
- + Managed Network Provider

Microsoft**Gold Level Partner**

- + Cloud Solutions Provider
- + Gold Application Integration
- + Gold Data Center
- + Gold Cloud Platform
- + Gold Cloud Productivity
- + Gold Windows and Devices

NetApp**Solution Specializations**

- + FlexPod Specialized

Implementation Services Certified

- + E-Series
- + HCI
- + ONTAP

Integration Services Certified

- + E-Series
- + ONTAP
- + ONTAP SAN

NetApp Keystone Sell-with**Professional Services Certified**

- + ONTAP SAN

Support Services Certified**Nokia**

- + Broadband Access Networks Expert
- + Fixed Wireless Access Expert
- + IP Routing
- + Optics

NUTANIX**Pioneer Level Partner****NVIDIA****Elite Partner**

- + Generative Sales AI Advisor
- + Generative Technical AI Advisor
- + DGX Ready Offerings
- + NVIDIA DGX SuperPOD Specialization
- + NVIDIA DGX-Ready Managed Services certification

Palo Alto**Diamond Innovator Partner Level****SASE Specialization Partner****Everpure****Elite Partner****Service Delivery Partner (Managed Service Provider)****Rubrik****Elite Plus Partner Level****VMware****Principal Partner**

- + Data Center Master Services Competency
- + Networking Master Services Competency
- + VMware Cloud on AWS Master Services Competency
- + Data Center Virtualization

Transform Networking and Security

- + Empower Digital Workspace

Cloud Management and Automation

- + Cloud Provider
- + Cloud Native

Additional Key Vendors

**TOWN OF EAST GREENWICH
REQUEST FOR QUALIFICATIONS & PROPOSALS (RFQ/P)**

**AUDIO VISUAL AND TECHNOLOGY PROCUREMENT FOR EAST GREENWICH
PUBLIC SCHOOLS CONSTRUCTION PROJECT**



RFQ/P REFERENCE NUMBER: 2026-0821RFP

**SEALED PROPOSALS MUST BE SUBMITTED BY
Friday, September 11, 2026 – 11:00 AM**

**RFQ/P Issued by:
Town of East Greenwich
125 Main Street, East Greenwich, RI 02818**

**Andrew Nota
Town Manager**

Table of Contents

Section A – Introduction

Section B – Instructions and Notifications to Bidders

Section C – Project Information

Section D – Submission Information

Section E – Appendices

Appendix A:	Bid Proposal and Bid Forms
Appendix B:	Owner Technology Equipment Schedules
Appendix C:	Reference Documents – Specifications and Drawings
Appendix D:	Sample Certificate of Insurance
Appendix E:	Certificate of non-collusion
Appendix F:	Familial Relationship Affidavit
Appendix G:	MBE/WBE Participation Plan
Appendix H:	Bidder Qualification Statement
Appendix I:	Installation Schedule

Section A – Introduction:

The Town of East Greenwich, through the East Greenwich School Construction Committee (herein referred to as “The District”), is seeking qualifications and proposals to furnish, deliver, install, configure, test and commission Owner Technology equipment for the East Greenwich Public Schools Construction Project.

The work is described in Section C and itemized in the Owner Technology Equipment Schedules provided in Appendix B.

1. Project Background/Description:

Located in East Greenwich, Rhode Island, East Greenwich Public Schools is undertaking a district-wide construction project. This project includes two new construction Elementary Schools, and Renovations/Additions at the High School.

Frenchtown Elementary School is located at 1100 Frenchtown Road, East Greenwich, RI. The new construction school will be approximately 83,364 GSF serving 615 students in grades 1-5.

Hanaford Elementary School is located at 200 Middle Road, East Greenwich, RI. The new construction school will be approximately 73,598 GSF serving 492 students in grades 1-5.

East Greenwich High School is located at 300 Avenger Drive, East Greenwich, RI, and is to receive selective renovations approximately 10,000 SF Addition to house the Special Education/Life Skills Suite. Construction will be completed in multiple phases that are referenced in the project schedule.

The tentative schedule provided under Appendix B is to assist Bidders in planning procurement, staging and labor. Actual availability will be determined by the progress of the general contractor work and confirmed by the OPM during construction.

a) Installation space is released by the construction team as work is completed. Installation timeframes are subjected to change - Bidders shall not assume a single handover date at any school. The Bidding firm should coordinate with the OPM for scheduling purposes.

b) Equipment will be required on site in advance of installation. The Contractor is responsible for receiving, storage and protection of equipment, whether on site or off site, and bears the risk of loss until installation and acceptance.

c) Bidders shall state on the Bid Form the anticipated lead time in weeks from receipt of purchase order to delivery for the principal equipment lines. The Owner will consider stated lead times in evaluating a Bidder's ability to meet the schedule.

The project delivery method for the construction work is Design-Build. All references to CM herein shall mean Design Builder. The contract period will begin approximately in September 2026, following approval by the East Greenwich School Construction Committee and the East Greenwich Town Council.

See Appendix C for reference documents.

2. Relationship to the Construction Contract:

The construction work at each school is performed under a separate contract between the Owner and Consigli Construction Company, Inc. Construction-related scope of work that relates to the furnishing, delivery, installation, configuration, testing and commissioning Owner Technology equipment are noted within Appendix B and Appendix C. It is the responsibility of the proposer to familiarize themselves with these scopes of work. The Bidder shall coordinate all work with Consigli Construction Company, Inc. and the Owner's Project Manager.

Section B – Instructions and Notifications to Bidders:

1. General Information

Sealed bids or proposals for constructing the work named on the cover and title pages thereof will be received at the office of the Town Manager, Town of East Greenwich, Town Hall, 125 Main Street, East Greenwich, RI 02818, until 11:00 A.M. on September 11, 2026, at which time and place they will be publicly opened and read.

Documents incorrectly addressed or misdirected to other locations other than the Town Hall and are not present at the time of bid opening for whatever cause will be deemed to be late and will not be considered. Postmarks will not be considered proof of timely submission.

After the bids have been opened and read, they will be taken under advisement and the award of the contract, if awarded, will be made within thirty (30) days from the date set for the receipt of bids.

2. Project Team

Awarding Authority:	The Town of East Greenwich
Funding Authorities:	Rhode Island Department of Education (RIDE-SBA)
Project Oversight:	East Greenwich School Construction Committee (SCC)
Project Manager:	Leftfield, LLC.
Design Builder/CM:	Consigli Construction Company, Inc.
Architect:	Ai3 Architects
MEP Engineer:	Griffith & Vary, Inc.

3. General Requirements

a. **FORM OF PROPOSAL.**

Bid Forms are provided for each School Project as referenced in the Project Introduction. Each bid must be made on the form furnished by the Town and attached hereto, and the completed bid must be left intact in this pamphlet. Bidders will state, both in writing and in figures, the proposed price for each separate item of the work called for in the annexed bid form by which prices the bids will be compared. If any price is omitted, the blank may be filled with the lowest price named by any bidder for that item, or the bid may be rejected. Additional breakout of unit prices may be attached to the bid form.

The Town of East Greenwich reserves the right to waive, at its discretion, minor informalities in any bid.

b. **INSURANCE.**

The Bidder shall, before beginning work under this contract, file with the Finance Director, copies of a certificate or certificates, by an acceptable insurance company, or companies, that the various forms of insurance required have been provided in the stipulated amounts.

c. INFORMATION TO BE SUBMITTED.

Bidders whose bids are being considered must submit the following information in duplicate within five (5) days after a request for the same by the Town:

- i. Evidence that previous work done by the bidder, similar to that called for in this contract, was carried forward and completed in a manner entirely satisfactory to those under whose supervision the work was performed. This is to include a list of such work with the names of owners for whom the same was performed and of the engineers or architects who supervised the same, with dates.
- ii. A sworn statement in form satisfactory to the Town as to financial condition as of January 1st of the current year, together with a sworn copy of the latest balance sheet and a bank reference.
- iii. Certificate of Status as issued by the RI Department of State is required.
- iv. Evidence of manufacturer authorization or an authorized supply channel for the principal equipment lines specified in Appendix B.

d. REJECTION OF BIDS.

A bid may be rejected for any of the following reasons:

- i. If the bid is incomplete, conditional or obscure, or if it contains additions not called for, erasures, alterations, obvious errors or irregularities of any kind, or if it does not conform in every respect to the requirements stated in this information, or if it is on sheets removed from this pamphlet. Minor informalities, however, may be waived by the Town.
- ii. If the Town Manager and/or his/her designee should be of the opinion that it was prepared without adequate care or knowledge of the conditions relative to the work or under a misunderstanding of the requirements of the Town, or if it is for work other than that on Contract Drawings or as specified.
- iii. If the Bidder fails to furnish information promptly as required herein.
- iv. If the bidder cannot show that he/she has the necessary capital and experience, and owns, controls, or can procure the necessary plant to commence the work at the time prescribed and thereafter to prosecute and complete the work at the rate or time specified; and that he/she is not already obligated for the performance of other work which would delay the commencement, prosecution or completion of this work.

e. TIME.

The Bidder to whom this contract may be awarded will be required to commence work within ten days after the proper date of a letter from the Town Manager and/or his/her designee, notifying the Bidder. This letter may, at the option of the Town Manager and/or his/her designee, be sent any time after the award of the contract and even prior to the formal signing of the contract document.

The Bidder shall begin work within the time stated above and shall execute the work diligently thereafter to complete all the work contemplated by this contract.

Bidders shall account for staged procurement, delivery, storage, and installation as noted in Section A.

f. ORAL STATEMENTS NOT BINDING.

The bids submitted for this project must be based upon the text of this Information for Bidders, the accompanying Bid Form, the proposed form of Contract, Specifications, and the plans and details named herein, and no oral or informal statement or representation by any representative or employee of the Town of East Greenwich shall be considered an

amendment to, or waiver of, any statement in, or requirement of, such bidding or proposed contract documents, and no claim or right of action shall accrue in favor of any bidder or any one claiming under any bidder as a result of or founded on such oral or informal statements or representations.

g. ADDRESS OF BIDDER.

Each bidder shall indicate in his/her bid the address to which all notices, letters or other communications may be sent. This address may be changed only by proper delivery to the Town of written notice of such change, signed by the Bidder. The mailing or delivery by messenger of any notice, letter or communication to such designated address or to the office of the Bidder at or near the site of the work or to any attorney or attorneys appointed by non-resident principals to a contract or by a "foreign" corporation, at any time including the full period of work under the contract shall be deemed sufficient for any notice or service on the part of the Town in connection with the contract or any part thereof. Remittance address, if different from mailing address, shall be noted on the bidder's invoice.

h. CONTENTS OF CONTRACT.

The Bid, The Information for Bidders, The General Requirements, together with Special provisions following therewith, and any and all additions which may be inserted or attached to any or all of the sections as listed above together with the drawings named in the Information to Bidders are made a part of this RFQ/P.

i. SALES TAX.

Under the terms of the regulations referring to Bidders, issued by the State Tax Commission in administration of the State Sales and Use Tax, to which the Bidder is referred, the Bidder may purchase materials or supplies to be consumed in the performance of this contract without payment of tax and shall not include in his bid nor charge any use of sales tax thereon.

j. EQUAL EMPLOYMENT OPPORTUNITY.

The Bidder will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations and relevant orders of the Department of Labor relative to equal employment opportunity and any amendments thereto.

k. PREVAILING WAGE RATES.

The Bidder shall comply with minimum wage rates as prescribed by the Rhode Island Department of Labor Laws (reference General Laws of Rhode Island, Revised 1956, Chapter 37-12 and Chapter 37-13, as amended) and any subsequent amendments thereto. Certified Payrolls in accordance with RI Department of Labor regulations, rules and requirements shall be required with all pay requests (if applicable).

l. APPRENTICESHIP REQUIREMENTS

Prospective bidders are hereby notified that all contractors and/or subcontractors to be utilized in the performance of the project scope must have, or be affiliated with, a non-provisionally registered apprenticeship program as defined in 29 C.F.R. § 29 et seq. for all trade occupations which will be employed. Further, the awarding authority shall require that not less than fifteen (15) percent of the total hours worked by the contractors' and subcontractors' trade employees on the project are performed by apprentices registered in the afore mentioned apprenticeship programs.

m. BACKGROUND CHECK REQUIREMENTS

As required by RIDE, a Contractor or Consultant shall maintain and administer a Background Screening Program for each Qualifying School Construction Project.

Contractors and Consultants shall use the following standards to complete background screenings, consistent with the requirements of its QSCP category:

1. For Rhode Island residents, utilize the Office of the Rhode Island Attorney General, the Rhode Island State Police, or the local police department where the worker resides, to conduct a national and state criminal records check of the Worker.
2. For non-Rhode Island resident workers, utilize the state department of attorney general in the worker's state of residence, or local police department in the city of residence, to conduct a national and state criminal records check of the Worker.
3. Prohibit any disqualified Worker, from working on a Project.
4. Provide a screening and verification process at the Project site to prevent any disqualified Worker from entering and working on the site.
5. Issue monthly reports to the OPM that certifies all Contractors and/or Consultants have undertaken the required background screenings in compliance with these standards.
6. Cooperate with RIDE, the District, and the OPM in the event RIDE elects to conduct an audit of compliance with these standards.

Further definition of these requirements can be found at:

<https://ride.ri.gov/sites/g/files/xkgbur806/files/2025-05/RIDE%20BCI%20Program%20Guidance%20Revised%20April%202025.pdf>

n. BIDDER'S DUTIES AND LIABILITIES.

Laws and Regulations. The Bidder, in the execution of the work, shall comply with all local, State and Federal laws and regulations, and with all ordinances, and he/she shall secure all necessary permits and licenses. This project is subject to all of the safety and health regulations (see 29 CFR 1518 as amended) promulgated by the U.S. Department of Labor on April 17, 1971, as amended, and as required by the Occupational Safety and Health Act (OSHA).

Note: Rhode Island law states that: All Bidders who bid on municipal and state construction projects with a total cost of \$100,000 or more shall have an OSHA 10 hour construction safety program for their onsite employees and any person(s) entering the job site.

Bidder Liable for Damages. The Bidder shall indemnify, defend, and hold harmless the Town and/or the District or City in which the work lies, and/or the State of Rhode Island and/or their respective officers, agents and servants against and from all damages, costs, expenses, and legal fees which they or any of them may suffer by, from or out of any and all claims for payment for materials and labor used and employed in the execution of this contract and also for injuries or damages received or sustained to person or property, or both, in consequence of or resulting from any work performed by said Bidder or of, or from any negligence in guarding said work or of, or from any act or omission of said Bidder, and any breach of contract, and said Bidder shall also indemnify and hold harmless said Town from all claims under the Workmen's Compensation Act arising under or out of this RFQ/P.

n. INSURANCE REQUIREMENTS

The limits of the insurance must be at least in the amounts specified below;

- a. General Liability, with a limit of \$1,000,000 per occurrence with an annual aggregate of \$2,000,000 per occurrence.
 - i. The Town of East Greenwich should be listed as an additional insured
 - ii. Policy is to be primary and non-contributory to any other collectable insurance.

- iii. The policy should include a waiver of subrogation in favor of the Town of East Greenwich.
- b. Commercial Automobile, written to cover "Any Auto" or the equivalent with a policy limit of \$1,000,000 combined single limit.
- c. Umbrella or Excess Liability policy in the amount of \$5,000,000 per occurrence.
- d. Workers' Compensation should be statutory to the state of Rhode Island.

If the Bidder maintains broader coverage or higher limits, then the minimum limit shown above shall not limit the coverage available, and the Town will be entitled to the coverage maintained by the Bidder. In addition, the failure to request evidence of insurance from the Bidder shall not waive the Bidder's obligation to provide coverage.
- o. The Award by the Town of East Greenwich shall be based upon the lowest responsive, responsible, and qualified bidder. Any Award shall be at the Town's sole discretion and shall be made in the best interests of the Town.
- p. The Town reserves the right to award the work of this RFQ/P for one, two or all three schools, and to make separate awards by school, whichever the Town determines to be in its best interest. Bidders shall price each school separately on the Bid Forms provided and shall state a Combined Award Deduction on Bid Form 4. Evaluation will be based on the lowest aggregate cost to the Town considering both the individual school prices and the combined award price. All Bidders must submit pricing for all three schools to be considered responsive.
- q. Invoices throughout the process shall utilize a schedule of values consistent with the Bid Forms submitted. Progress Payments shall be submitted no later than the 30th day of each Month, with payment by the Town within forty-five (45) days, if accepted by the Town and its OPM. Any interest on unpaid amounts shall be three (3%) percent.
- r. The Town shall retain 5% of each payment until Substantial Completion of the school to which the payment relates. Where the award covers more than one school, retainage shall be accounted for and released separately by school.

Section C – Project Information

Scope of Work and Requirements

For the purposes of this RFQ/P, the scope of work shall be broken down into the following three phases – Procurement and Submittals, Installation and Commissioning, and Closeout and Warranty – for each school:

1. Procurement and Submittals

- a) The Bidder shall furnish all Owner Technology equipment, licences, mounts, cables, patch cords, connectors and accessories itemized in the Owner Technology Equipment Schedules (Appendix B) for each school awarded.
- b) Within fourteen (14) days of Notice of Award, the Bidder shall submit to the OPM a Procurement and Installation Schedule for each school awarded, cross-referenced with the Project schedule established by the OPM, identifying:
 - (1) Equipment lead times by line item, quoted from the date of purchase order.
 - (2) Proposed delivery dates and staging or storage arrangements for each school.
 - (3) Proposed installation windows, coordinated with the Design Builder/CM.
 - (4) Dates by which construction infrastructure must be complete at each location.
- c) The Bidder shall submit product data for all equipment for review by the OPM, Design Team and The District prior to procurement. Where a model is shown in Appendix B as to be confirmed, the Bidder shall propose a product meeting the requirements of Division 27 of the Project Specifications and shall identify the proposed manufacturer and model on the Bid Form.
- d) All equipment shall be new, unused, of current manufacture, and free from defect. Where a specific manufacturer and model are named in Appendix B, the Bidder shall furnish that item unless a substitution is approved in writing prior to the bid deadline. Requests for substitution shall be submitted not less than ten (10) days before the bid deadline and shall include manufacturer data sufficient to demonstrate equivalence in function, performance, quality and warranty. Approved substitutions will be issued by addendum to all bidders.
- e) The Bidder is responsible for procuring, receiving, inventory and secure storage of equipment prior to installation in accordance with the installation schedule (Appendix I), whether on site or off site. Any on-site storage location must be approved in advance by the OPM and the Design Builder/CM. The Bidder bears the risk of loss until installation and acceptance.
- f) All deliveries shall be scheduled in advance with the OPM. No delivery will be accepted at any site without prior written authorization.

2. Installation and Commissioning

- a) The Bidder shall install, mount, connect, terminate, configure, program, test and commission all equipment itemized in Appendix B, complete and operational, in accordance with Divisions 27 and 28 of the Project Specifications and the Technology Drawings for each school.
- b) The Bidder shall review the Owner Technology Equipment Schedules in Appendix B against Divisions 27 and 28 of the Project Specifications and the Technology Drawings for each school. Where the Bidder identifies Owner-furnished equipment described in the Contract Documents but not itemized in Appendix B, or any discrepancy in quantity, the Bidder shall notify the OPM in writing before the deadline for questions stated in Section D. The Owner will resolve any such item by addendum prior to the bid deadline.
- c) Appendix B is issued for the convenience of Bidders. It does not relieve the Bidder of the obligation to review the Contract Documents. Where an item of Owner-furnished equipment is reasonably discoverable from the Project Specifications or Technology Drawings and the

Bidder does not raise it in accordance with paragraph (b), no claim for additional cost or time will be considered on that basis after award.

- d) Alternative - The OPM will notify the bidder when technology infrastructure and physical equipment at a given location is ready to receive Owner Technology equipment. There will be instances where the bidder and construction team will be working concurrently.
- e) The Bidder shall coordinate all work with the Design Builder/CM, the OPM, the Design Team and The District's information technology staff. Specific coordination requirements include:
 - (1) Display installation – verify structural blocking, back box location and mounting height with the Design Builder/CM and Design Team before installation. Mounting heights are shown on the Display Coordination drawings for each school.
 - (2) Voice lift – the public address override circuit is provided under the construction contract. The Bidder furnishes and installs the cable from that circuit to the voice lift unit, and the audio cable from the display audio output to the voice lift input.
 - (3) Network infrastructure – network switches, wireless access points, uninterruptible power supplies, power distribution units, patch cords and camera power over Ethernet switches are procured and installed directly by the District under the federal E-Rate program and are not part of this RFQ/P. The Bidder shall coordinate access to the MDF and IDF rooms, ceiling spaces and work areas with the District's E-Rate vendor through the OPM. The Bidder shall not install, terminate or configure network infrastructure equipment.
 - (4) All scheduling, site access and coordination questions shall be directed to the OPM.
- f) The Bidder shall test and commission all installed systems and shall demonstrate the closeout requirements set forth in Division 27 of the Project Specifications, including wireless content presentation and HDMI/USB cabled functionality at each display location.
- g) The Bidder shall coordinate and participate in training of The District's staff on the operation of installed systems, in a quantity and duration to be coordinated with The District.
- h) Installation schedule and phases are outlined in

3. Closeout and Warranty

- a) The Bidder shall submit as-built documentation, configuration records, manufacturer warranties and operating manuals at project closeout for each school.
- b) The Bidder shall warrant all work under this contract, including materials, equipment and workmanship, for a period of one (1) year from the date of Substantial Completion of the school in which the work is performed.
- c) Manufacturer warranties longer than one year shall be assigned to The District and shall not be diminished by this contract.
- d) Software and cloud licenses shall be registered in the name of East Greenwich Public Schools and shall be transferable to The District at closeout.
- e) The Bidder shall respond to warranty calls within two (2) business days during the warranty period.
- f) The Bidder shall accompany the OPM and Design Team on a walk-through site visit upon completion of the punch list for each school and shall correct any deficiency identified.

4. Equipment Schedules

The complete itemization of equipment for each school – including equipment description, manufacturer and part number, furnish and install responsibility, the governing specification section, the governing drawing reference, and quantity – is provided in the Owner Technology Equipment Schedules in Appendix B. These schedules form part of the Contract Documents.

Bidders shall review the Equipment Schedules together with the Project Specifications and Technology Drawings for each school. Any discrepancy between these documents shall be brought to the attention of the OPM in writing before the deadline for questions stated in Section D.

Where a quantity in Appendix B is shown as requiring confirmation, that quantity will be resolved by addendum prior to the bid deadline.

5. Phasing and Anticipated Installation Windows

Installation Timeframes are provided to assist Bidders in planning mobilization, procurement, staging and labor. They reflect the construction schedule as currently understood and are subject to change. Actual availability will be determined by the progress of the construction work and confirmed by the OPM. A detailed work-package timeline is provided on the Installation Timeline tab of the Owner Technology Equipment Schedules in Appendix I.

- a) It is possible installation may take place during active construction areas and ahead of Substantial Completion and coordination with other trades will be required. Compliance with safety program and requirements by Consigli Construction Company and proper PP&E will be required. Installation is released by area as construction work is completed. Bidders shall not assume a single handover date at any school.
- b) East Greenwich High School is a phased addition and renovation. The Life Skills addition is required first, with access anticipated from 2nd November 2026. The balance of the work follows in later phases as outlined in Appendix I. Bidders shall allow for more than one mobilization at this school and shall include the cost of phased mobilization in the price stated on Bid Form 3.
- c) Frenchtown and Hanaford Elementary Schools are on similar construction schedule and will be released for installation over the same period. A Bidder awarded both schools shall allow sufficient labor to install two buildings concurrently, or shall propose a sequence for the Owner's review.
- d) The Contractor is responsible for receiving, storage and protection of equipment in coordination with the required installation schedule, and bears the risk of loss until installation and acceptance.
- e) Network infrastructure is installed separately by the District's E-Rate vendor. The Bidder shall coordinate access to the MDF and IDF rooms, ceiling spaces and work areas with that vendor through the OPM.
- f) Bidders shall state on the Bid Form the anticipated lead time in weeks, from receipt of purchase order to delivery, for the principal equipment lines. The Owner will consider stated lead times in assessing a Bidder's ability to meet the Phase 1 date at East Greenwich High School.

Section D – Submission Information:

1. Receipts and Opening of Proposals

Sealed proposals (bids) will be accepted in the Town of East Greenwich 125 Main Street, East Greenwich, RI 02818 until 11:00 a.m. on September 11, 2026. Bids will be opened immediately after, at approx. 11:15 a.m., that day. No bids received after 11:00 a.m. will be considered.

2. Submission of Proposals:

- a. Envelopes containing proposals must be sealed and addressed to:

**ATTN: Andrew Nota – Town Manager
Town of East Greenwich
125 Main Street
East Greenwich, RI 02818
BID REFERENCE: RFQ/P [NUMBER]**

- b. Please mark all envelopes with the name and address of your firm and send the attention to the Procurement Administrator. Also please note on the outside of the envelope:

**Owner Technology Package RFQ/P
September 11, 2026
11:00 a.m.**

- c. Any bidder may withdraw their bid by written request at any time prior to the advertised time for opening. Facsimile bids, amendments, or withdrawals will not be accepted.
- d. No bid may be withdrawn for a period of thirty (30) DAYS from the date and time of opening.
- e. Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after it has been opened.
- f. Proposals received prior to the time of opening will be securely kept unopened. No responsibility will be attached to an officer or person for the premature opening of a proposal not properly addressed and identified.
- g. One (1) original proposal with all required documentation, four (4) hard copies of proposal and all required documentation, and one (1) electronic copy in PDF format on a standard USB thumb drive.
- h. Each submission shall include the following completed and executed forms:
- Bid Proposal and Bid Forms 1 through 4 (Appendix A)
 - Priced Owner Technology Equipment Schedules (Appendix B)
 - Certificate of Non-Collusion (Appendix D)
 - Familial Relationship Affidavit (Appendix E)
 - MBE/WBE Participation Plan (Appendix F)
 - Bidder Qualification Statement (Appendix G)

3. Questions:

Questions concerning this solicitation should be submitted to Kate Turner at Kate.Turner@leftfieldpm.com. No other contact with any awarding party is permitted and may be grounds for disqualification. All questions must be submitted by September 4, 2026 at 2:00 p.m. Answers to questions received, if any, shall be provided to all bidding parties by written addendum.

Section E – Appendices:

Appendix A:	Bid Proposal and Bid Forms
Appendix B:	Owner Technology Equipment Schedules
Appendix C:	Reference Documents – Specifications and Drawings
Appendix D:	Sample Certificate of Insurance
Appendix E:	Certificate of non-collusion
Appendix F:	Familial Relationship Affidavit
Appendix G:	MBE/WBE Participation Plan
Appendix H:	Bidder Qualification Statement
Appendix I:	Installation Schedule

Files can be accessed at the below OneDrive link

[EGPS Tech RFP 2026-0821RFP Appendices](#)

https://cummingcorporation-my.sharepoint.com/:f/g/personal/kate_turner_leftfieldpm_com/IgAVPlukH5rqSb6pGivExBwnAb6nxvMLLra2e4LnLWcq9as?e=kyLw3

APPENDIX A
BID PROPOSAL

TO: Town of East Greenwich
125 Main Street
East Greenwich, RI 02818

Attention: Andrew Nota, Town Manager

PROJECT NAME: Owner Technology Package for East Greenwich Public Schools Construction Project

Bid of ePlus Technology, inc. (hereinafter called "BIDDER"), organized
and existing under the laws of the State of Virginia doing
business as ePlus Technology, inc. * to the TOWN OF EAST
GREENWICH, RHODE ISLAND (hereinafter called "OWNER");

In compliance with the Advertisement for Bids, BIDDER hereby proposes to furnish all equipment, materials, labor, services and other items and work necessary for:

Owner Technology Package for East Greenwich Public Schools Construction Project

in strict accordance with the Plans, Specifications and Contract Documents, within the time set forth therein, and at the prices stated on the attached Bid Forms.

In accordance with Section B.3.n Insurance Requirements, of the Information to Bidders, the BIDDER shall provide a certificate of insurance covering all operations under this contract. The certificate of insurance meeting all conditions set forth therein shall be submitted prior to execution of the formal contract.

By submission of this BID, each BIDDER certifies, and in the case of a joint BID, each party thereto certifies as to his own organization, that his BID has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this BID, with any other BIDDER or with any competitor.

BIDDER acknowledges receipt of the following ADDENDA:

ADDENDUM 1 DATED 9/8/26
ADDENDUM _____ DATED _____
ADDENDUM _____ DATED _____

*Insert "a corporation", "a partnership", or "an individual" as applicable.

APPENDIX A
BID FORM 1 of 4

The undersigned being familiar with and understanding the Bidding documents hereby proposes to furnish all labor, materials, equipment, supplies, and transportation, and to perform all Work in accordance with the Bidding Documents within the time set forth therein, for the sums as broken out below:

Hanaford Elementary School

Interactive Displays	Bid:	One Hundred Forty-Five Thousand Four Hundred Eighty-Seven Dollars and Eight Cents	\$ 145,487.08
*Price includes document cameras, patch cords, installation, storage and configuration services		Written Amount	Numerical Amount
Digital Signage	Bid:	Nine Thousand Seven Hundred Fifty-Seven Dollars and Fifty-Two Cents	\$ 9,757.52
*Price includes installation and storage services		Written Amount	Numerical Amount
Voice Lift	Bid:	Ninety-One Thousand Five Hundred Seventy-Four Dollars and Sixty-Two Cents	\$ 91,574.62
*Price includes installation, storage and configuration services		Written Amount	Numerical Amount
Phone System	Bid:	Thirty-Four Thousand Four Hundred Twenty-Three Dollars and Sixty-Six Cents	\$34,423.66
*Price includes phones, mounts, licenses, installation, storage and configuration services		Written Amount	Numerical Amount
TOTAL BID AMOUNT		Two Hundred Eighty-One Thousand Two Hundred Forty-Two Dollars and Eighty-Eight Cents	\$281,242.88
		Written Amount	Numerical Amount

*Amount to be shown in both words and numbers. In the event of a difference between the written amount and the number amount, the written amount shall prevail

Authorized Bidder Signature

Don McLaughlin - Senior VP
 Bidder Signature



9/11/26

Date

Acceptance of Proposal

Town Manager

Date

APPENDIX A
BID FORM 2 of 4

The undersigned being familiar with and understanding the Bidding documents hereby proposes to furnish all labor, materials, equipment, supplies, and transportation, and to perform all Work in accordance with the Bidding Documents within the time set forth therein, for the sums as broken out below:

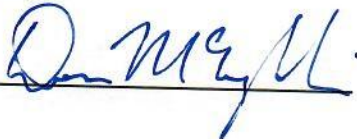
Frenchtown Elementary School

Interactive Displays	Bid:	One Hundred Sixty-One Thousand Eight Hundred Ninety Dollars and Fourteen Cents	\$ 161,890.14
*Price includes document cameras, patch cords, installation, storage and configuration services		Written Amount	Numerical Amount
Digital Signage	Bid:	Ten Thousand Three Hundred Twenty-Four Dollars and Twenty-Four Cents	\$10,324.24
*Price includes installation and storage services		Written Amount	Numerical Amount
Voice Lift	Bid:	Ninety-Eight Thousand Three Hundred Seventy Dollars and Seventy-Six Cents	\$ 98,370.76
*Price includes installation, storage and configuration services		Written Amount	Numerical Amount
Phone System	Bid:	Thirty-Five Thousand Seven Hundred Twenty-Three Dollars and Ninety-Five Cents	\$ 35,723.95
*Price includes phones, mounts, licenses, installation, storage and configuration services		Written Amount	Numerical Amount
TOTAL BID AMOUNT		Three Hundred Six Thousand Three Hundred Nine Dollars and Nine Cents	\$306,309.09
		Written Amount	Numerical Amount

*Amount to be shown in both words and numbers. In the event of a difference between the written amount and the number amount, the written amount shall prevail

Authorized Bidder Signature

Don McLaughlin - Senior VP
Bidder Signature



9/11/26
Date

Acceptance of Proposal

Town Manager

Date

APPENDIX A
BID FORM 3 of 4

The undersigned being familiar with and understanding the Bidding documents hereby proposes to furnish all labor, materials, equipment, supplies, and transportation, and to perform all Work in accordance with the Bidding Documents within the time set forth therein, for the sums as broken out below:

East Greenwich High School

Interactive Displays and AV	Bid:	Fifty Thousand Fifty-One Dollars and Fifty-Nine Cents	\$ 50,051.59
*Price includes voice lift, document cameras, patch cords, installation, storage and configuration services		Written Amount	Numerical Amount
Clocks	Bid:	Seven Thousand Nine Hundred Twenty-Five Dollars and Thirty-Three Cents	\$ 7,925.33
*Price includes installation and storage services		Written Amount	Numerical Amount
TOTAL BID AMOUNT		Fifty-Seven Thousand Nine Hundred Seventy-Six Dollars and Ninety-Two Cents	\$57,976.92
		Written Amount	Numerical Amount

*Amount to be shown in both words and numbers. In the event of a difference between the written amount and the number amount, the written amount shall prevail

Authorized Bidder Signature

Don McLaughlin - Senior VP
 Bidder Signature



9/11/26

Date

Acceptance of Proposal

Town Manager

Date

APPENDIX A
BID FORM 4 of 4

Combined Award

The Town reserves the right to award one, two or all three schools. State below the amount by which the sum of Bid Forms 1, 2, and 3 would be reduced if all three schools are awarded to the undersigned under a single contract. If no reduction is offered, enter zero. A negative amount will not be accepted.

Sum of Bid Forms 1, 2 and 3	Bid:	Six Hundred Forty-Five Thousand Five Hundred Twenty-Eight Dollars and Eighty-Nine Cents	\$ 645,528.89
		Written Amount	Numerical Amount
Combined Award Deduction	Bid:	Zero dollars	\$ 0
		Written Amount	Numerical Amount
TOTAL COMBINED AWARD PRICE		Six Hundred Forty-Five Thousand Five Hundred Twenty-Eight Dollars and Eighty-Nine Cents	\$645,528.89
		Written Amount	Numerical Amount

*Amount to be shown in both words and numbers. In the event of a difference between the written amount and the number amount, the written amount shall prevail

Authorized Bidder Signature

Don McLaughlin - Senior VP
 Bidder Signature



9/11/26

Date

APPENDIX B:
OWNER TECHNOLOGY EQUIPMENT SCHEDULES

The Owner Technology Equipment Schedules are provided as a separate attachment to this RFQ/P, containing one schedule for each school:

School	Schedule
East Greenwich High School	Equipment Schedule – EGHS
Frenchtown Elementary School	Equipment Schedule – Frenchtown
Hanaford Elementary School	Equipment Schedule – Hanaford

Each schedule identifies, for every item of Owner Technology equipment: the equipment description, manufacturer and part number, furnish and install responsibility, the governing specification section, the governing drawing reference, and the quantity. Bidders shall enter a unit price for each line item. The total of each schedule shall be carried to the corresponding Bid Form in Appendix A.

These schedules form part of the Contract Documents.

Note: Please see Appendix B submitted as a separate excel attachment.

APPENDIX C:
REFERENCE DOCUMENTS – SPECIFICATIONS AND DRAWINGS

Specifications

- Division 27 10 00 – Structured Cabling
- Division 27 40 00 – Audio-Video Communications
- Division 27 50 00 – Distributed Communications and Monitoring
- Division 28 00 00 – Electronic Safety and Security

Technology Drawings

- T1 series – Technology Floor Plans, all zones and floors, each school
- T2.10 – Technology Legend, Notes and Faceplate Diagrams
- T2.20 – Technology AV Riser and Conduit Details
- T2.30 – Technology Camera and Equipment Schedules (EGHS) / Security Camera and Mounting Details (Elementary Schools)
- T2.40 – Technology Grounding, PA and Security Systems Riser
- T2.60 – Technology Network Riser, AV Mounting Details and Equipment Schedules (Elementary Schools)
- T2.90 – Display Coordination (Elementary Schools)

Technology Drawings are subject to bulletin and addendum. Bidders are responsible for bidding the documents as amended through the final addendum issued prior to the bid deadline.

APPENDIX D:
Sample certificate of Insurance

Please see the ePlus Certificate of Insurance of General Coverage that follows. Additional requirements may be discussed upon award.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/31/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA LLC. 1050 CONNECTICUT AVENUE, SUITE 700 WASHINGTON, DC 20036-5386	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL: ADDRESS:	FAX (A/C, No):
CN102561610-xsPrf-STAND-26-27	INSURER(S) AFFORDING COVERAGE	
INSURED ePlus, Inc ePlus Technology, Inc 13595 Dulles Technology Drive Herndon, VA 20171	INSURER A: National Fire Insurance of Hartford	NAIC # 20478
	INSURER B: Transportation Insurance Co	20494
	INSURER C: Continental Insurance Co.	35289
	INSURER D: AIG Specialty Insurance Company	26883
	INSURER E: Beazley Excess and Surplus Insurance, Inc.	17520
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:**

CLE-006428650-33

REVISION NUMBER: 10

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:			7015180175	07/31/2026	07/31/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			7015180189	07/31/2026	07/31/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp/Coll DED: \$ 500/1,000
C	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			7015180211	07/31/2026	07/31/2027	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ N	N/A	7015433902 (AOS) 7015433933 (CA)	07/31/2026 07/31/2026	07/31/2027 07/31/2027	☒ PER STATUTE ☐ OTH-ER E.I. EACH ACCIDENT \$ 1,000,000 E.I. DISEASE - EA EMPLOYEE \$ 1,000,000 E.I. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional Liability			01-932-70-13	07/31/2026	07/31/2027	SIR: \$1,000,000 Limit: 5,000,000
E	Excess Professional Liability			D2FD1F260601	07/31/2026	07/31/2027	xs \$5,000,000 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**ePlus Technology, Inc.
13595 Dulles Technology Drive
Herndon, VA 20171

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Marsh USA LLC

AGENCY CUSTOMER ID: CN102561610

LOC #: Washington



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY MARSH USA LLC.		NAMED INSURED ePlus, Inc ePlus Technology, Inc 13595 Dulles Technology Drive Herndon, VA 20171	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** Certificate of Liability Insurance

Automobile Liability
 Limits
 Collision DED: :

Named Insured Schedule:

ePlus inc.
 ePlus Group, inc.
 ePlus Technology, inc.
 ePlus Technology Services, inc.
 ePlus Government, inc.
 ePlus Capital, inc.
 ePlus Canada Company
 ePlus Cloud Services, inc.
 ePlus Iceland, inc.
 Asset Finance Group, Inc.
 ePlus Software LLC
 IGX Global UK Limited
 OneCloud Consulting Inc.
 CloudUno Consulting Indian Private Limited
 Cloud Uno Pte. Ltd.
 ePlus Technology Canada, inc.
 IGX Capital UK, Ltd.
 Slait Consulting LLC
 ePlus EMEA, inc. Ltd.
 ePlus Financing Netherlands B.V.
 ePlus Technology Netherlands B.V.
 Bailiwick Services, LLC

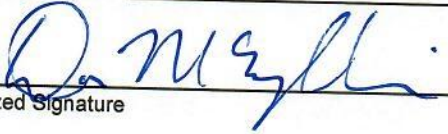
APPENDIX E:
CERTIFICATE OF NON-COLLUSION

The undersigned certifies under the pains and penalties of perjury that this bid has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club or other organization, entity or group of individuals.

The undersigned further certifies that the prices in this bid have been arrived at independently, without consultation, communication or agreement with any other bidder or competitor for the purpose of restricting competition; that the prices in this bid have not been knowingly disclosed by the bidder to any other bidder or competitor prior to bid opening; and that no attempt has been made to induce any other person or firm to submit or not submit a bid for the purpose of restricting competition.

Company Name: ePlus Technology, inc.

Authorized Signature



9/11/26

Date

Don McLaughlin

Printed Name

Senior VP

Title

APPENDIX F:
FAMILIAL RELATIONSHIP AFFIDAVIT

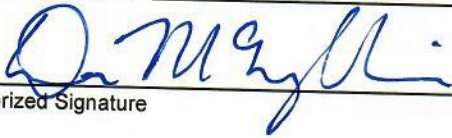
The undersigned certifies that, except as disclosed below, no principal, officer, director or employee of the bidding entity has a familial relationship with any member of the East Greenwich Town Council, the East Greenwich School Construction Committee, or the administration of East Greenwich Public Schools that would constitute a conflict of interest under applicable Rhode Island law.

If any such relationship exists, describe it fully below:

N/A

Company Name: ePlus Technology, inc.

Authorized Signature



9/11/26

Date

Don McLaughlin

Printed Name

Senior VP

Title

APPENDIX G:
MBE/WBE PARTICIPATION PLAN

East Greenwich Public Schools and the Town of East Greenwich support equal opportunity in public contracting. Bidders are encouraged to engage certified Minority Business Enterprises and Women Business Enterprises in the performance of this contract.

List below all MBE/WBE firms proposed for participation in this contract:

Firm Name	Certification Type and Number	Scope of Participation	Estimated Value
N/A			

If no MBE/WBE participation is proposed, state "None" and describe the good faith efforts undertaken to identify participation opportunities.

Company Name: ePlus Technology, inc.

 (Don McLaughlin - Senior VP)
Authorized Signature

9/11/26
Date

APPENDIX H:
BIDDER QUALIFICATION STATEMENT

Company Information

Legal Name of Bidding Entity: ePlus Technology, inc.

Years in Business Under This Name: 36

Form of Organization (corporation, LLC, partnership): Corporation

State of Incorporation or Organization: Virginia

RI Certificate of Status / Certificate of Authority No.: 000132401

Experience

Describe the bidder's experience of furnishing and installing commercial audio-visual and network technology systems. Attach additional sheets if necessary.

References – Comparable Projects (minimum three, within past five years)

Project Name and Location	Owner / Contact and Phone	Scope	Value / Year
Pawtucket Public Schools New Building Project Pawtucket, Rhode Island	Hersh Cristino Chief Information and Innovation Officer 401-729-7705	Procured and installed various technologies for new school construction project	\$500,000 2025
Newport Public Schools New Building Project Newport, Rhode Island	Robert Young Director of Technology 401-603-8188	Procured and installed network infrastructure, AV and digital signage for new school construction project	\$1,500,000 2026
Northeast Metropolitan Regional Vocational School New Building Project Wakefield, Massachusetts	Ed Lussier Director of Technology 781-246-0810	Procured and installed various technologies for new school construction project	\$1,000,000 2026

Manufacturer Authorizations

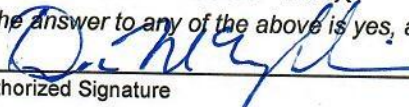
List manufacturer authorizations or certifications held for the principal equipment lines specified in Appendix B:

Lightspeed, ViewSonic and Cisco

Certifications

- Has the bidder been debarred or suspended from public contracting in any jurisdiction within the past five (5) years? Yes ☐ No ☒
- Has the bidder failed to complete any contract awarded to it within the past five (5) years? Yes ☐ No ☒
- Is the bidder currently a party to any litigation or arbitration arising from a construction or supply contract? Yes ☐ No ☒

If the answer to any of the above is yes, attach a full explanation.


Authorized Signature

Don McLaughlin
Printed Name

9/11/26
Date

Senior VP
Title



Customer Name: EAST GREENWICH
SCHOOLS
Quote No: 23597641
Quote Name: Hanaford ES
Quotation Date: 09/09/2026

Sales Support Contact: LISA OVALLES
Sales Support Phone:
Sales Support Email: LOVALLES@EPLUS.COM
Account Executive: LISA OVALLES
Account Executive Phone: 7816151318
Account Executive Email: lovalles@eplus.com

Customer PO No:
Order No:
Expiration Date: 09/30/2026

ePlus Technology inc, 13595 Dulles Technology Drive, Herndon, VA, 20171

External Notes:

This is subject to the Cisco Subscription Service Agreement between the parties.

Line No.	Part Number	MFG	Description/Line Notes	Duration	QTY	Unit Price	Ext Price
INTERACTIVE DISPLAYS							
001	IFP8641	VIEWSONIC	86IN VIEWBOARD 4K INTERACTIVE FLAT PANEL, 3840 X 2 160 RESOLUTION, BRIGHTNESS 400 Line Note: HDMI & USB Cables Included		1	2,450.17	2,450.17
002	IFP7541	VIEWSONIC	75IN VIEWBOARD 4K INTERACTIVE FLAT PANEL, 3840 X 2 160 RESOLUTION, BRIGHTNESS 400 Line Note: HDMI & USB Cables Included		32	1,997.71	63,926.72
003	IFP6541	VIEWSONIC	65IN VIEWBOARD 4K INTERACTIVE FLAT PANEL, 3840 X 2 160 RESOLUTION, BRIGHTNESS 400 Line Note: HDMI & USB Cables Included		8	1,642.61	13,140.88
004	WMK-047-2	VIEWSONIC	WALL MOUNT SUPPORT FOR 48 -98IN CDE, CDM, CDP, CDX , IFP DISPLAYS, VESA STANDARD		45	58.48	2,631.60
005	IFP6541	VIEWSONIC	65IN VIEWBOARD 4K INTERACTIVE FLAT PANEL, 3840 X 2 160 RESOLUTION, BRIGHTNESS 400 Line Note: HDMI & USB Cables Included		5	1,642.61	8,213.05
006	VB-STND-009	VIEWSONIC	VB-STND-009 IFP, CDE SLIM MOBILE CART, SUPPORTS 40 0X400MM TO 1000X600MM VESA PAT		5	366.56	1,832.80
007	MVBM_ADV_5Y01	VIEWSONIC	MYVIEWBOARD MANAGER ADVANCED 5 YEAR, 1 DEVICE	P 5Y	46	132.88	6,112.48
008	IFP-EW-86-05	VIEWSONIC	80IN - 89IN INTERACTIVE DISPLAY EXTENDED ON-SITE W ARRANTY FOR 4TH AND 5TH YEAR	P 5Y	1	0.01	0.01
009	IFP-EW-75-05	VIEWSONIC	70IN - 79IN INTERACTIVE DISPLAY EXTENDED ON-SITE W ARRANTY FOR 4TH AND 5TH YEAR	P 5Y	37	0.01	0.37
010	IFP-EW-65-05	VIEWSONIC	60IN - 69IN INTERACTIVE DISPLAY EXTENDED ON-SITE W ARRANTY FOR 4TH AND 5TH YEAR	P 5Y	13	0.01	0.13
011	PRO SVCS	EPLUS	INSTALLATION SERVICES FOR INTERACTIVE DISPLAYS		1	45,058.63	45,058.63
						Sub-Total (USD)	143,366.84
PATCH CORDS							
012	ADD-6FCAT6A-BE	ADDON	6FT BLUE CAT 6A PVC ETHERNET CABLE SNAGLESS BUBBLE BOOT RJ-45 M/M CAT6A		45	7.92	356.40
						Sub-Total (USD)	356.40
DOCUMENT CAMERAS							
013	5-880-4-01-00	IPEVO	IPEVO V4K ULTRA HIGH DEFINITION USB DOCUMENT CAMER A (5-880-4-01-00)		16	110.24	1,763.84
						Sub-Total (USD)	1,763.84
VOICE LIFT							
014	TCT-C-M	LIGHTSPEED	TOPCAT WITH CLEARMIKE & MEDIA CONNECTOR		33	1,941.11	64,056.63
015	PFSC50	LIGHTSPEED	PAGEFIRST SENSOR CLIP WITH SHIELDED 50 PLENUM-RATE D WIRE		33	58.89	1,943.37
016	MSC3535	LIGHTSPEED	3.5MM TO 3.5MM STEREO AUDIO CABLE		33	11.11	366.63
017	PRO SVCS	EPLUS	INSTALLATION SERVICES FOR VOICE LIFT SYSTEM		1	25,207.99	25,207.99
						Sub-Total (USD)	91,574.62
DIGITAL SIGNAGE							
018	QB65C	SAMSUNG	65INCH/3840X2160/350NIT		3	945.37	2,836.11
019	QB85C	SAMSUNG	85INCH/3840X2160/350NIT		1	2,264.02	2,264.02
020	PRO SVCS	EPLUS	INSTALLATION SERVICES FOR DIGITAL SIGNAGE		1	4,657.39	4,657.39
						Sub-Total (USD)	9,757.52
PHONE SYSTEM							
021	DP-9811-K9=	CISCO	CISCO DESK PHONE 9811, NONFC, CARBON BLACK		79	123.30	9,740.70
022	DP-9800-WMK=	CISCO	CISCO DESK PHONE 9800 WALL MOUNT KIT - SPARE		47	44.90	2,110.30

023	A-FLEX-NUPL-P	CISCO	NU ON-PREMISES CALLING PROFESSIONAL Line Note: Modified Sub1091500 Requested For : 14.77 Months and from 24-Nov-2026 to 16-Feb-2028 Automatically Renews For :No Auto Renewal Requested Change Date : 24-Nov-2026 Billing Frequency : Annual Billing		79	59.09	4,668.11
024	PRO SVCS	EPLUS	INSTALLATION SERVICES FOR PHONE SYSTEM		1	17,904.55	17,904.55
Sub-Total (USD)							34,423.66
Totals							281,242.88
Shipping: Packing:				Sub Total (USD):		281,242.88	
				Est. Tax (USD):		0.00	
				Shp&Hnd (USD):		0.00	
				Total (USD):		281,242.88	
All orders are governed by your organization's signed agreement with ePlus or applicable public sector contract; if there is no such agreement the Customer Terms and Conditions for Products and/or Services located at www.ePlus.com govern. No additional or contrary terms in a purchase order shall apply, and ePlus' performance shall not be deemed acceptance of any preprinted PO terms. Use of software, subscription services or other products resold by ePlus is subject to manufacturer/publisher end user agreements or subscription terms. Any periodic payment obligations for specific offerings, along with customer-incurred overages, consumption fees, add-ons, quantity adjustments and automatic renewals are non-cancelable for any reason except by public sector customers required by law to terminate due to non-appropriation of funds.							
PLEASE NOTE: Recent supply chain disruption and tariffs on certain imports are causing price increases for many IT products, with little or no notice, and beyond ePlus' control. As a result, this quote is subject to change without notice, even before the expiration date reflected above. Related manufacturer policy changes may result in orders being non-cancelable and products non-returnable except in accordance with the manufacturer warranty. Please confirm pricing and other restrictions prior to order placement. Unless freight amount is indicated, or is zero, freight will be added to the invoice. Unless Bill-To company is exempt from Sales Tax, it will be added to the invoice. Recognizing that the global pandemic has disrupted operations for many organizations, ePlus will ship products for delivery in accordance with customer's written ship-to instructions and products will be deemed delivered notwithstanding any failure of customer personnel to sign for receipt due to facility closing or otherwise. Supply chain disruption and tariffs on certain imports in accordance with applicable law may cause price increases for many IT products, with little or no notice, and beyond [SELLER'S] control. When such increases occur, this quote is subject to change without notice, even before the expiration date reflected above.							
ePlus offers flexible and easy leasing options for your IT equipment. Use leasing to increase your IT acquisition capability, overcome limited budgets, and manage the lifecycle of your assets. Contact an ePlus Leasing Coordinator at 1-703-984-8021 or leasing@eplus.com to receive a lease quote today.							
Customer Acceptance		Bill To		Ship To			
Signature: _____		EAST GREENWICH SCHOOLS		EAST GREENWICH SCHOOLS			
Name: _____		111 PEIRCE STREET					
Title: _____				UNITED STATES			
Date: _____		EAST GREENWICH RI 02818					
Customer PO #: _____		UNITED STATES					
		ATTN: ACCOUNTS PAYABLE					



Customer Name: EAST GREENWICH
SCHOOLS
Quote No: 23597621
Quote Name: Frenchtown ES
Quotation Date: 09/09/2026

Sales Support Contact: LISA OVALLES
Sales Support Phone:
Sales Support Email: LOVALLES@EPLUS.COM
Account Executive: LISA OVALLES
Account Executive Phone: 7816151318
Account Executive Email: lovalles@eplus.com

Customer PO No:
Order No:
Expiration Date: 09/30/2026

ePlus Technology inc, 13595 Dulles Technology Drive, Herndon, VA, 20171

External Notes:

This is subject to the Cisco Subscription Service Agreement between the parties.

Line No.	Part Number	MFG	Description/Line Notes	Duration	QTY	Unit Price	Ext Price
INTERACTIVE DISPLAYS							
001	IFP8641	VIEWSONIC	86IN VIEWBOARD 4K INTERACTIVE FLAT PANEL, 3840 X 2 160 RESOLUTION, BRIGHTNESS 400 Line Note: HDMI & USB Cables Included		1	2,450.17	2,450.17
002	IFP7541	VIEWSONIC	75IN VIEWBOARD 4K INTERACTIVE FLAT PANEL, 3840 X 2 160 RESOLUTION, BRIGHTNESS 400 Line Note: HDMI & USB Cables Included		37	1,997.71	73,915.27
003	IFP6541	VIEWSONIC	65IN VIEWBOARD 4K INTERACTIVE FLAT PANEL, 3840 X 2 160 RESOLUTION, BRIGHTNESS 400 Line Note: HDMI & USB Cables Included		8	1,642.61	13,140.88
004	WMK-047-2	VIEWSONIC	WALL MOUNT SUPPORT FOR 48 -98IN CDE, CDM, CDP, CDX , IFP DISPLAYS, VESA STANDARD		50	58.48	2,924.00
005	IFP6541	VIEWSONIC	65IN VIEWBOARD 4K INTERACTIVE FLAT PANEL, 3840 X 2 160 RESOLUTION, BRIGHTNESS 400 Line Note: HDMI & USB Cables Included		5	1,642.61	8,213.05
006	VB-STND-009	VIEWSONIC	VB-STND-009 IFP, CDE SLIM MOBILE CART, SUPPORTS 40 0X400MM TO 1000X600MM VESA PAT		5	366.56	1,832.80
007	MVBM_ADV_5Y01	VIEWSONIC	MYVIEWBOARD MANAGER ADVANCED 5 YEAR, 1 DEVICE	P 5Y	51	132.88	6,776.88
008	IFP-EW-86-05	VIEWSONIC	80IN - 89IN INTERACTIVE DISPLAY EXTENDED ON-SITE W ARRANTY FOR 4TH AND 5TH YEAR	P 5Y	1	0.01	0.01
009	IFP-EW-75-05	VIEWSONIC	70IN - 79IN INTERACTIVE DISPLAY EXTENDED ON-SITE W ARRANTY FOR 4TH AND 5TH YEAR	P 5Y	37	0.01	0.37
010	IFP-EW-65-05	VIEWSONIC	60IN - 69IN INTERACTIVE DISPLAY EXTENDED ON-SITE W ARRANTY FOR 4TH AND 5TH YEAR	P 5Y	13	0.01	0.13
011	PRO SVCS	EPLUS	INSTALLATION SERVICES FOR INTERACTIVE DISPLAYS		1	50,138.10	50,138.10
						Sub-Total (USD)	159,391.66
PATCH CORDS							
012	ADD-6FCAT6A-BE	ADDON	6FT BLUE CAT 6A PVC ETHERNET CABLE SNAGLESS BUBBLE BOOT RJ-45 M/M CAT6A		51	7.92	403.92
						Sub-Total (USD)	403.92
DOCUMENT CAMERAS							
013	5-880-4-01-00	IPEVO	IPEVO V4K ULTRA HIGH DEFINITION USB DOCUMENT CAMER A (5-880-4-01-00)		19	110.24	2,094.56
						Sub-Total (USD)	2,094.56
VOICE LIFT							
014	TCT-C-M	LIGHTSPEED	TOPCAT WITH CLEARMIKE & MEDIA CONNECTOR		38	1,941.11	73,762.18
015	PFSC50	LIGHTSPEED	PAGEFIRST SENSOR CLIP WITH SHIELDED 50 PLENUM-RATE D WIRE		38	58.89	2,237.82
016	MSC3535	LIGHTSPEED	3.5MM TO 3.5MM STEREO AUDIO CABLE		38	11.11	422.18
017	PRO SVCS	EPLUS	INSTALLATION SERVICES FOR VOICE LIFT SYSTEM		1	21,948.58	21,948.58
						Sub-Total (USD)	98,370.76
DIGITAL SIGNAGE							
018	QB65C	SAMSUNG	65INCH/3840X2160/350NIT		3	945.37	2,836.11
019	QB85C	SAMSUNG	85INCH/3840X2160/350NIT		1	2,571.14	2,571.14
020	PRO SVCS	EPLUS	INSTALLATION SERVICES FOR DIGITAL SIGNAGE		1	4,916.99	4,916.99
						Sub-Total (USD)	10,324.24
PHONE SYSTEM							
021	DP-9811-K9=	CISCO	CISCO DESK PHONE 9811, NONFC, CARBON BLACK		84	123.30	10,357.20
022	DP-9800-WMK=	CISCO	CISCO DESK PHONE 9800 WALL MOUNT KIT - SPARE		54	44.90	2,424.60

023	A-FLEX-NUPL-P	CISCO	NU ON-PREMISES CALLING PROFESSIONAL Line Note: Modified Sub1091500 Requested For : 14.77 Months and from 24-Nov-2026 to 16-Feb-2028 Automatically Renews For :No Auto Renewal Requested Change Date : 24-Nov-2026 Billing Frequency : Annual Billing		84	59.09	4,963.56
024	PRO SVCS	EPLUS	INSTALLATION SERVICES FOR PHONE SYSTEM		1	17,978.59	17,978.59

Sub-Total (USD)							35,723.95
Totals							306,309.09

Shipping: Packing:	Sub Total (USD):		306,309.09
	Est. Tax (USD):		0.00
	Shp&Hnd (USD):		0.00
	Total (USD):		306,309.09

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Customer Acceptance	Bill To	Ship To
Signature: _____	EAST GREENWICH SCHOOLS	EAST GREENWICH SCHOOLS
Name: _____	111 PEIRCE STREET	
Title: _____		UNITED STATES
Date: _____	EAST GREENWICH RI 02818	
Customer PO #: _____	UNITED STATES	
	ATTN: ACCOUNTS PAYABLE	



Customer Name: EAST GREENWICH SCHOOLS
Quote No: 23597582
Quote Name: East Greenwich HS
Quotation Date: 09/04/2026

Sales Support Contact: LISA OVALLES
Sales Support Phone:
Sales Support Email: LOVALLES@EPLUS.COM
Account Executive: LISA OVALLES
Account Executive Phone: 7816151318
Account Executive Email: lovalles@eplus.com

Customer PO No:
Order No:
Expiration Date: 09/30/2026

ePlus Technology inc, 13595 Dulles Technology Drive, Herndon, VA, 20171

Line No.	Part Number	MFG	Description/Line Notes	QTY	Unit Price	Ext Price
INTERACTIVE DISPLAYS						
001	IFP7541	VIEWSONIC	75IN VIEWBOARD 4K INTERACTIVE FLAT PANEL, 3840 X 2160 RESOLUTION, BRIGHTNESS 400 Line Note: HDMI & USB Cables Included	8	1,997.71	15,981.68
002	WMK-047-2	VIEWSONIC	WALL MOUNT SUPPORT FOR 48 -98IN CDE, CDM, CDP, CDX , IFP DISPLAYS, VESA STANDARD	8	58.48	467.84
003	MVBM_ADV_5Y01	VIEWSONIC	MYVIEWBOARD MANAGER ADVANCED 5 YEAR, 1 DEVICE	8	132.88	1,063.04
004	IFP-EW-75-05	VIEWSONIC	70IN - 79IN INTERACTIVE DISPLAY EXTENDED ON-SITE W ARRANTY FOR 4TH AND 5TH YEAR	8	0.01	0.08
005	PRO SVCS	EPLUS	INSTALLATION SERVICES FOR INTERACTIVE DISPLAYS	1	8,673.47	8,673.47
Sub-Total (USD)						26,186.11
PATCH CORDS						
006	ADD-6FCAT6A-BE	ADDON	6FT BLUE CAT 6A PVC ETHERNET CABLE SNAGLESS BUBBLE BOOT RJ-45 M/M CAT6A	8	7.92	63.36
Sub-Total (USD)						63.36
DOCUMENT CAMERAS						
007	5-880-4-01-00	IPEVO	IPEVO V4K ULTRA HIGH DEFINITION USB DOCUMENT CAMER A (5-880-4-01-00)	5	110.24	551.20
Sub-Total (USD)						551.20
VOICE LIFT						
008	TCT-C-M	LIGHTSPEED	TOPCAT WITH CLEARMIKE & MEDIA CONNECTOR	8	1,941.11	15,528.88
009	PFSC50	LIGHTSPEED	PAGEFIRST SENSOR CLIP WITH SHIELDED 50 PLENUM-RATE D WIRE	8	58.89	471.12
010	MSC3535	LIGHTSPEED	3.5MM TO 3.5MM STEREO AUDIO CABLE	8	11.11	88.88
011	PRO SVCS	EPLUS	INSTALLATION SERVICES FOR VOICE LIFT SYSTEM	1	7,162.04	7,162.04
Sub-Total (USD)						23,250.92
CLOCKS						
012	H-1436	ULINE	TRADITIONAL WALL CLOCK - 12IN - BATTERY OPERATED	34	30.99	1,053.66
013	PRO SVCS	EPLUS	INSTALLATION SERVICES FOR BATTERY OPERATED CLOCKS	1	6,871.67	6,871.67
Sub-Total (USD)						7,925.33
Totals						57,976.92

Shipping: Packing:	Sub Total (USD):	57,976.92
	Est. Tax (USD):	0.00
	Shp&Hnd (USD):	0.00
	Total (USD):	57,976.92

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Customer Acceptance Signature: _____ Name: _____ Title: _____ Date: _____ Customer PO #: _____	Bill To EAST GREENWICH SCHOOLS 111 PEIRCE STREET EAST GREENWICH RI 02818 UNITED STATES ATTN: ACCOUNTS PAYABLE	Ship To EAST GREENWICH SCHOOLS UNITED STATES
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BID SCHEDULE — East Greenwich High School													
Item	Equipment / System	Manufacturer / Part No.	FURNISH / INSTALL				Spec Reference	Drawing Reference	PRICING				
			OFCI	OFOI	CFCI	CFOI			Qty	Unit	Unit Price	Extended Price	
SECTION 1 — INTERACTIVE DISPLAYS & AV (Spec 27 40 00)													
1.1	75" Interactive Flat Panel Display	Viewsonic IFP7541 75" Interactive Display			✓		27 40 00 §1.5A & §1.5B	T2.30 — Equipment Schedule T1.12, T1.21, T1.23 — room locations	8	EA	\$1,997.71	\$15,981.68	
1.2	Wall Mount Kit	Viewsonic WMK-047-2 Viewsonic wall mount kit			✓		27 40 00 §1.5A	T2.20 — Display Coordination Detail	8	EA	\$58.48	\$467.84	
1.3	HDMI & USB Cables (display to laptop/PC) <i>*Included with Item 1.1</i>				✓		27 40 00 §1.4E.1	T2.20 — Classroom AV Riser Diagram	8	EA	\$0.00	\$0.00	
1.4	Patch Cord — Data Faceplate to Display				✓		27 40 00	T2.20	8	EA	\$7.92	\$63.36	
1.5	Voice Lift — Topcat Base Station	LightSpeed TCN-F-M Topcat Base Station with Flexmike			✓		27 40 00 §1.5A	T2.30 — TCVL Schedule (9 rooms) T1.11, T1.12, T1.21, T1.23	8	EA	\$2,011.11	\$16,088.88	
1.6	Document Camera — Classrooms	IPEVO V4K Ultra High Definition USB Document Camera Part No. 5-880-4-01-00			✓				5	EA	\$110.24	\$551.20	
1.7	Display Mgmt Software (5 yr) - handover	Viewsonic MVB_M_ADV_5Y01			✓		27 40 00	T2.30 — Equipment Schedule	8	EA	\$132.89	\$1,063.12	
1.8	Installation, Storage and Configuration Services for Interactive Displays & AV	5 Year MYVIEWBOARD MGMT Software			✓				1	EA	\$15,835.51	\$15,835.51	
											SECTION SUBTOTAL		\$50,051.59
SECTION 2 — CLOCKS (Spec 27 10 00 §1.4E.4 & 27 50 00 §1.5H)													
2.1	Battery-Operated Clocks (C1 locations)				✓		27 10 00 §1.4E.4 27 50 00 §1.5H 27 50 00 §1.2Ae	C1 symbols on T1.11, T1.12, T1.21, T1.22, T1.23 @ 7'-6" AFF (1F), 8'-0" AFF (2F)	34	EA	\$30.99	\$1,053.66	
2.2	Protective Cage for Clock — Locker Rooms	Wire guard to suit clock — model by bidder			✓			T1.11 note — 6 locker room clock locations	6	EA	\$0.00	\$0.00	
2.3	Installation and Storage Services for Battery Operated Clocks				✓				1	EA	\$6,871.67	\$6,871.67	
											SECTION SUBTOTAL		\$7,925.33
TOTAL — EAST GREENWICH HIGH SCHOOL (carry to Bid Form)													\$57,976.92

BID SCHEDULE — Frenchtown Elementary School													
Item	Equipment / System	Manufacturer / Part No.	OFCI	OFOI	CFCI	CFOI	Spec Reference	Drawing Reference	Qty	Unit	Unit Price	Extended Price	
SECTION 1 — INTERACTIVE DISPLAYS (Spec 27 10 00 §1.4.9: 'Displays and mounts — Furnished and installed by Owner')													
1.1	75" Interactive Flat Panel Display	Viewsonic IFP7541 75" Interactive Display				✓	27 10 00 §1.4.9 27 40 00 §1.5A	T2.60 — Display Schedule T2.90 — Display Coordination T1.13, T1.22, T1.23	37	EA	\$1,997.71	\$73,915.27	
1.2	Wall Mount Kit	Viewsonic WMK-D47-2 Viewsonic wall mount kit (Viewsonic or equal)				✓	27 10 00 §1.4.9	T2.90 — Display Coordination (mount heights by display size) T2.60 — Display Schedule T2.90 detail 1 — 65" mounting	50	EA	\$58.48	\$2,924.00	
1.3	65" Interactive Display — Wall Mounted					✓	27 40 00		8	EA	\$1,642.61	\$13,140.88	
1.4	65" Interactive Display — On Carts	(Viewsonic or equal) + cart				✓	27 10 00 §1.4.9 — 'Displays and mounts (Furnished and installed by Owner)'	T2.60 — 65 IN INTERACTIVE DISPLAYS ON CARTS schedule Learning Commons 120, 130, 210, 220, 230	5	EA	\$2,009.17	\$10,045.85	
1.5	86" Interactive Display	(Viewsonic or equal)				✓	27 10 00 §1.4.9	T2.60 — Display Schedule T2.90 detail 3 — 86" mounting	1	EA	\$2,450.17	\$2,450.17	
1.6	HDMI Cable — Receiver to Display *Included with Items 1.1, 1.3, 1.4 and 1.5					✓	27 40 00	T2.20 — AV Riser & Conduit Details	46	EA	\$0.00	\$0.00	
1.7	Document Camera — Classrooms	IPEVO V4K Ultra High Definition USB Document Camera Part No. 5-880-4-01-00				✓			19	EA	\$110.24	\$2,094.56	
1.8	USB Cable — Receiver to Display (touch input) *Included with Items 1.1, 1.3, 1.4 and 1.5					✓	27 40 00	T2.20 — AV Riser & Conduit Details	46	EA	\$0.00	\$0.00	
1.9	Patch Cord — Data Faceplate to Display					✓	See Tab: Contract and tech items ES	T2.20	51	EA	\$7.92	\$403.92	
1.10	Display Mgmt Software (5 yr) handover	Viewsonic MVBW_ADV_5Y01 5 Year MYVIEWBOARD MGMT				✓	27 10 00 §1.4.9	T2.60	51	EA	\$132.89	\$6,777.39	
1.11	Installation, Storage and Configuration Services for Interactive Displays					✓			1	EA	\$50,138.10	\$50,138.10	
SECTION SUBTOTAL												\$161,890.14	
SECTION 2 — DIGITAL SIGNAGE (Spec 27 10 00 §1.4.5: 'Video distribution system — Furnished and installed by Owner')													
2.1	65" Digital Signage Display	Samsung QBC Series 65" 4K UHD Display				✓	27 10 00 §1.4.5	T2.60 — Display Schedule T2.90 detail 4 — signage mounting Main & academic corridors	3	EA	\$945.37	\$2,836.11	
2.2	86" Digital Signage Display	Samsung QBC Series 85" 4K UHD Display				✓	27 10 00 §1.4.5	T2.60 — Display Schedule T2.90 detail 5 — 86" flat panel Floor 1 Zone B (Cafeteria)	1	EA	\$2,571.14	\$2,571.14	
2.3	Installation and Storage Services for Digital Signage								1	EA	\$4,916.99	\$4,916.99	
SECTION SUBTOTAL												\$10,324.24	
SECTION 3 — VOICE LIFT (Spec 27 40 00 — Owner furnishes and installs; T2.10: 'Units furnished and installed by Owner')													
3.1	Voice Lift — Topcat Base Station	LightSpeed TCN-F-M Topcat Base Station with Flexmike and Connector				✓	27 40 00	T2.20 — Classroom AV Riser T2.60 — TCVL Schedule T1.11, T1.12, T1.13, T1.22, T1.23	38	EA	\$1,941.11	\$73,762.18	
3.2	Audio Cable — Display Output to Topcat Input					✓	See Tab: Contract and tech items ES	T2.20 — Classroom AV Riser (cable looped 6 ft outside E2 box)	38	EA	\$58.89	\$2,237.82	
3.3	PA Override / Mute Cable — PA to Topcat					✓	See Tab: Contract and tech items ES	T2.20 — Classroom AV Riser T2.40 — PA Riser Detail	38	EA	\$11.11	\$422.18	
3.4	Installation, Storage and Configuration Services for Voice Lift System					✓			1	EA	\$21,948.58	\$21,948.58	
SECTION SUBTOTAL												\$98,370.76	
SECTION 4 — PHONE SYSTEM (Spec 27 10 00 §1.4E.5 — Owner contractor provides)													
4.1	Telephone System — Devices					✓	27 10 00 §1.4E.5	PH symbols on T1.11, T1.12, T1.13, T1.22, T1.23	84	EA	\$123.30	\$10,357.20	
4.2	Telephone System — Mounts								54	EA	\$44.90	\$2,424.60	
4.3	Telephone System — Licenses								84	EA	\$59.09	\$4,963.56	
4.4	Installation, Storage and Configuration Services for Voice Lift System					✓			1	EA	\$17,978.59	\$17,978.59	
SECTION SUBTOTAL												\$35,723.95	
SECTION 5 — SECURITY													

Item	Equipment / System	Manufacturer / Part No.	OFCI	OFOI	CFCI	CFOI	Spec Reference	Drawing Reference	Qty	Unit	Unit Price	Extended Price
5.1	Raptor Visitor Management System & Kiosk *Raptor would not provide pricing to ePlus. Raptor stated Town/School District must buy directly from Raptor.	Raptor Technologies — system and kiosk, or approved equal: -T-print 15- black trim configured for an apple i pad 10.2" -Brother label printer QL-820NWB -Apple Ipad 10.2"				✓		Security Vestibule C100B / Visitor Vestibule C100E	1	LS	\$0.00	\$0.00
SECTION SUBTOTAL												\$0.00
TOTAL — FRENCHTOWN ELEMENTARY SCHOOL (carry to Bid Form)												\$306,309.09

BID SCHEDULE — Hanaford Elementary School												
Item	Equipment / System	Manufacturer / Part No.	OFCI	OFOI	CFCI	CFOI	Spec Reference	Drawing Reference	Qty	Unit	Unit Price	Extended Price
SECTION 1 — INTERACTIVE DISPLAYS (Spec 27 10 00 §1.4.9: 'Displays and mounts — Furnished and installed by Owner')												
1.1	75" Interactive Flat Panel Display	Viewsonic IFP7541 75" Interactive Display			✓		27 10 00 §1.4.9 27 40 00 §1.5A	T2.60 — 75 IN. INTERACTIVE DISPLAYS schedule T2.90 detail 2 — mounting	32	EA	\$1,997.71	\$63,926.72
1.2	Wall Mount Kit	Viewsonic WMK-047-2 Viewsonic wall mount kit			✓		27 10 00 §1.4.9	T2.90 — Display Coordination details 1–5 by display size	45	EA	\$58.48	\$2,631.60
1.3	65" Interactive Display — Wall Mounted (specialist offices / conference)	(Viewsonic or equal)			✓		27 40 00	T2.60 — 65 IN. INTERACTIVE DISPLAYS schedule T2.90 detail 1	8	EA	\$1,642.61	\$13,140.88
1.4	65" Interactive Display — On Carts (Learning Commons)	(Viewsonic or equal) + cart			✓		27 10 00 §1.4.9	T2.60 — 65 IN. INTERACTIVE DISPLAYS ON CARTS schedule	5	EA	\$2,009.17	\$10,045.85
1.5	86" Interactive Display	(Viewsonic or equal)			✓		27 10 00 §1.4.9	T2.60 — 86 IN. INTERACTIVE DISPLAYS schedule T2.90 detail 3	1	EA	\$2,450.17	\$2,450.17
1.6	HDMI Cable — Receiver to Display *included with Items 1.1, 1.3, 1.4 and 1.5				✓		27 40 00	T2.20 detail 1 — Classroom AV Riser (*Cables furnished and installed by Owner)	41	EA	\$0.00	\$0.00
1.7	Document Camera — Classrooms	IPEVO V4K Ultra High Definition USB Document Camera Part No. 5-880-4-01-00			✓				16	EA	\$110.24	\$1,763.84
1.8	USB Cable — Receiver to Display (touch input) *included with Items 1.1, 1.3, 1.4 and 1.5				✓		27 40 00	T2.20 detail 1 — Classroom AV Riser	41	EA	\$0.00	\$0.00
1.9	Patch Cord — Data Faceplate to Display				✓		See Tab: Contract and tech items ES	T2.20 detail 1	45	EA	\$7.92	\$356.40
1.10	Display Mgmt Software (5 yr) handover	Viewsonic MVBW_ADV_5Y01 5 Year MYVIEWBOARD MGMT Software			✓		27 10 00 §1.4.9	T2.60	46	EA	\$132.88	\$6,112.99
1.11	Installation, Storage and Configuration Services for Interactive Displays				✓				1	EA	\$45,058.63	\$45,058.63
SECTION SUBTOTAL											\$145,487.08	
SECTION 2 — DIGITAL SIGNAGE (Spec 27 10 00 §1.4.5: 'Video distribution system — Furnished and installed by Owner')												
2.1	65" LCD Digital Signage Display	Samsung QBC Series 65" 4K UHD Display			✓		27 10 00 §1.4.5	T2.60 — 65 IN. LCD D/SPLAYS T2.90 detail 4 / detail 25 Lobby C100C (2), Corridor C201 (1)	3	EA	\$945.37	\$2,836.11
2.2	86" LCD Digital Signage Display	Samsung QBC Series 85" 4K UHD Display			✓		27 10 00 §1.4.5	T2.60 — 86 IN. LCD DISPLAYS T2.90 detail 5 / detail 10 Cafeteria / Dining 103	1	EA	\$2,264.02	\$2,264.02
2.3	Installation and Storage Services for Digital Signage								1	EA	\$4,657.39	\$4,657.39
SECTION SUBTOTAL											\$9,757.52	
SECTION 3 — VOICE LIFT (Spec 27 40 00; T2.10: 'Units furnished and installed by Owner')												
3.1	Voice Lift — Topcat Base Station	LightSpeed TCN-F-M Topcat Base Station with Flexmike and Connector			✓		27 40 00	T2.60 — TCVL schedule (FURNISHED AND INSTALLED BY OWNER) T2.20 detail 1 — Classroom AV Riser	33	EA	\$1,941.11	\$64,056.63
3.2	Audio Cable — Display Output to Topcat Input				✓		See Tab: Contract and tech items ES	T2.20 detail 1 (audio cable looped 6 ft outside E2 box)	33	EA	\$58.89	\$1,943.37
3.3	PA Override / Mute Cable — PA to Topcat				✓		See Tab: Contract and tech items ES	T2.20 detail 1 (PA override circuit by 275000, cabled to TCVL by Owner)	33	EA	\$11.11	\$366.63
3.4	Installation, Storage and Configuration Services for Voice Lift System				✓				1	EA	\$25,207.99	\$25,207.99
SECTION SUBTOTAL											\$91,574.62	
SECTION 4 — PHONE SYSTEM (Spec 27 10 00 §1.4E.5 — Owner contractor provides)												
4.1	Telephone System — Devices				✓		27 10 00 §1.4E.5	PH symbols on T1.11, T1.12, T1.13, T1.22, T1.23	79	EA	\$123.30	\$9,740.70
4.2	Telephone System — Mounts								47	EA	\$44.90	\$2,110.30
4.3	Telephone System — Licenses								79	EA	\$59.09	\$4,668.11
4.4	Installation, Storage and Configuration Services for Voice Lift System				✓				1	EA	\$17,904.55	\$17,904.55
SECTION SUBTOTAL											\$34,423.66	

Item	Equipment / System	Manufacturer / Part No.	OFCI	OFOI	CFCI	CFOI	Spec Reference	Drawing Reference	Qty	Unit	Unit Price	Extended Price
SECTION 5 — SECURITY												
5.1	Raptor Visitor Management System & Kiosk *Raptor would not provide pricing to ePlus. Raptor stated Town/School District must buy directly from Raptor.	Raptor Technologies — system and kiosk, or approved equal: -T-print 15- black trim configured for an apple i pad 10.2" -Brother label printer QL-820NWB -Apple ipad 10.2"			✓			Security Vestibule C100B / Visitor Vestibule C100E	1	LS		\$0.00
SECTION SUBTOTAL												\$0.00



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
An ORDINANCE to amend the Code of the Town of East Greenwich, to amend Chapter 15 thereof, entitled "Alcoholic Beverages", Section 15-10 "Cap on total liquor licenses" to ADD a new Class B-H (hotel). (FIRST READING/INTRODUCTION)
2. Submitted by (List department and individual, if necessary)
Leigh Carney, Town Clerk
3. Provide a brief description of the item and why it is on the agenda
RIGL 3-7-7.1

Required for licensing of new and existing hotels in Town.
4. Provide a suggested Action
Introduction by Town Clerk/Town Manager/Solicitor

Motion to accept and schedule for Public Hearing on November 9, 2026

Discussion

Vote
5. Contact person and phone number for questions.
Leigh Carney, 886-8604

ATTACHMENTS:

[Chapter 15 Alcoholic Beverages Cap on total liquor licenses \(B-H\) DRAFT.docx](#)

AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF EAST GREENWICH, TO AMEND CHAPTER 15 THEREOF, ENTITLED "ALCOHOLIC BEVERAGES", SECTION 15-10 "CAP ON TOTAL LIQUOR LICENSES." TO ADD A NEW CLASS "B-H".

Section 1. IT IS HEREBY ORDAINED by the Town Council of East Greenwich, Rhode Island, that section 15-10 of the Code of the Town of East Greenwich, Rhode Island is hereby amended to read as:

- A. The maximum number of liquor licenses that shall be issued by the East Greenwich Town Council, sitting as the Board of License Commissioners, in each respective class, shall be as follows:
- (1) Class A: three licenses;
 - (2) Class B-H: two licenses;
 - (3) Class B-T: one license;
 - (4) Class B-V: 39 licenses;
 - (5) Class B-V limited (BVL): six licenses;
 - (6) Class C: two licenses;
 - (7) Class D: four licenses;
 - (8) Class T: one license.
- B. As of the date of this section, the Town Council, sitting as the Board of License Commissioners, shall not issue any new liquor licenses that would cause the number of licenses issued to exceed the limits set forth herein. If, as of the date this section is enacted, the number of licenses currently issued by the Town shall already be in excess of the maximum number set forth herein, the Council may continue to renew such licenses, but shall not reissue such license if the license holder shall allow the license to expire.

Section 2. This ordinance shall become effective upon adoption.



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
**An ORDINANCE to amend the Code of the Town of East Greenwich, to amend Chapter 93 thereof, entitled "Fees", Article 1 "Fee schedule", Section 93-1 "Schedule of fees and charges", Subsection (A.) (1) to add a new Class B-H (hotel).
(FIRST READING/INTRODUCTION)**
2. Submitted by (List department and individual, if necessary)
Leigh Carney, Town Clerk
3. Provide a brief description of the item and why it is on the agenda
Required to support amendment to Chapter 15 Alcoholic Beverages to add Class B-H for hotels.
4. Provide a suggested Action
Introduction by Town Clerk/Town Manager/Solicitor

Motion to accept and schedule for Public Hearing on November 9

Discussion

Vote
5. Contact person and phone number for questions.
Leigh Carney, 401-886-8604

ATTACHMENTS:

[Chapter 93 Fees liquor licenses \(B-H\) DRAFT.docx](#)

AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF EAST GREENWICH, TO AMEND CHAPTER 93 THEREOF, ENTITLED “FEES”, ARTICLE 1 “FEE SCHEDULE”, SECTION 93-1 "SCHEDULE OF FEES AND CHARGES.", SUBSECTION (A.) (1) TO ADD A NEW CLASS “B-H (hotel)”.

Section 1. IT IS HEREBY ORDAINED by the Town Council of East Greenwich, Rhode Island, that section 93-1 of the Code of the Town of East Greenwich, Rhode Island is hereby amended to read as:

A. The schedule of fees and charges set forth in this section shall become part of the Code of the Town and shall apply with regard to all valid ordinances establishing a fee and/or charge. Except as to the amount of the fee and/or charge established, no ordinance presently in effect shall be amended in any way by this section.

(1) Alcoholic beverage license fees, annual:

- (a) Class A (package store): \$1,000.
- (b) Class B (limited): \$350.
- (c) Class B-H (hotel): \$100
- (d) Class B-V (victualer): \$1,250.
- (e) Class B-T (tavern): \$1,250.
- (f) Class C: \$700.
- (g) Class D (club, full privilege): \$800.
- (h) Class E (druggist): \$10.
- (i) Class F (19 hours, beer/wine): \$15.
- (j) Class F-1 (19 hours, alcoholic beverages): \$35.
- (k) Class T (theater): \$200.
- (l) Transfer application: \$215.
- (m) Application for outdoor sidewalk liquor service: \$150.

Section 2. This ordinance shall become effective upon adoption.



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
Appointment to Municipal Land Trust to fill a vacancy for the remainder of a five year term to expire on March 1, 2027.
2. Submitted by (List department and individual, if necessary)
Leigh Carney, Town Clerk
3. Provide a brief description of the item and why it is on the agenda
Brian Thorn was interviewed on 9/28/26.
4. Provide a suggested Action
Motion to appoint
5. Contact person and phone number for questions.
Leigh Carney, 886-8604

ATTACHMENTS:

[Thorn Brian MLT 2026.pdf](#)

Carney, Leigh

From: Brian Thorn <brian.t.thorn@gmail.com>
Sent: Sunday, September 13, 2026 8:04 PM
To: Carney, Leigh
Cc: Vespia, Elaine; dsteinbrenner@outlook.com
Subject: Application - East Greenwich Municipal Land Trust
Attachments: Volunteer Application - EG Land Trust - Thorn - 9.14.26.pdf

Dear Leigh Carney:

Please find attached as a single .pdf document my completed volunteer application form, a letter of interest, and my resume regarding a trustee position with the East Greenwich Municipal Land Trust. My understanding is that this completes the application, and that as a next step an interview may be set up with the Town Council. I look forward to the opportunity.

Please let me know if there is additional information I can provide. Thank you again for the assistance from your office, particularly Elaine, who was very helpful!

All best,
Brian

**TOWN OF EAST GREENWICH
VOLUNTEER APPLICATION
MEMBERSHIP ON BOARD OR COMMISSION**

NAME (PLEASE PRINT OR TYPE)

Thorn	Brian	T
_____ LAST	_____ FIRST	_____ MIDDLE

69 Birchwood Way, East Greenwich 02818

STREET ADDRESS AND ZIP CODE

MAILING ADDRESS AND ZIP CODE (IF DIFFERENT FROM STREET ADDRESS)

Director of Broadband Strategy	Rhode Island Commerce Corporation
_____ OCCUPATION	_____ EMPLOYER

603-714-0100	401-278-9186
_____ HOME TELEPHONE	_____ BUSINESS TELEPHONE

brian.t.thorn@gmail.com

E-MAIL (PRINT CLEARLY)

MAY YOU BE CONTACTED AT YOUR PLACE OF BUSINESS? YES ☒ NO ☐

HOW LONG HAVE YOU BEEN A RESIDENT OF EAST GREENWICH? Five years

ARE YOU A REGISTERED VOTER OF EAST GREENWICH? YES ☒ NO ☐

NAME OF COMMISSION, COMMITTEE OR BOARD YOU WISH TO SERVE ON?

East Greenwich Municipal Land Trust

*APPOINTMENT TO ANY COMMISSIONS, COMMITTEES AND BOARDS REQUIRE THAT A FINANCIAL STATEMENT BE
FILED ANNUALLY WITH THE RHODE ISLAND ETHICS COMMISSION.*

Please submit a resume and/or letter of interest indicating the reasons for seeking appointment to a commission, committee, or board. Also include education, training, experience, special skills, knowledge, talents, and insights or points of view that you might offer to the commission, committee or board of interest.

HAVE YOU EVER SERVED ON A COMMISSION, COMMITTEE, OR BOARD IN EAST GREENWICH OR ANOTHER MUNICIPALITY OR STATE? YES ____ NO X
IF SO PLEASE INDICATE:

IS THERE A SPECIFIC EVENING OR OTHER PERIOD OF TIME YOU WOULD BE UNAVAILABLE TO ATTEND MEETINGS? YES ____ NO X
IF SO PLEASE EXPLAIN:

DO YOU ANTICIPATE HAVING TO REFRAIN FROM PARTICIPATING IN DISCUSSION AND VOTING ON ANY PARTICULAR MATTER (S) THAT MAY COME BEFORE SAID COMMISSION, COMMITTEE OR BOARD BECAUSE OF CONFLICT OF INTEREST? YES ____ NO X
IF SO, PLEASE EXPLAIN:

Affordable Housing Commission	Board of Assessment Review	Board of Canvassers
Coastal Resources Management Council	Cove Management Commission	Historic Cemetery Commission
Historic District Commission	Housing Authority	Juvenile Hearing Board
Kent County Water Authority	Municipal Land Trust	Personnel Board
Planning Board	Quonset Point Dev. Corp Board	Senior Advisory Council
Zoning Board		

NOTE: APPLICATIONS ARE KEPT ON FILE FOR ONE (1) YEAR FROM THE DATE OF RECEIPT.



SIGNATURE

09/08/2026

DATE

PLEASE RETURN APPLICATION AND SUPPORTING DOCUMENTS TO:

**TOWN CLERK'S OFFICE
TOWN HALL
125 MAIN STREET
PO BOX 111
EAST GREENWICH, RI 02818
LCARNEY@EASTGREENWICHRI.COM**

East Greenwich Town Council
PO Box 111
East Greenwich, RI 02818

Dear Members of the East Greenwich Town Council:

I am writing to share my interest in serving as a trustee of the East Greenwich Municipal Land Trust. Careful stewardship of our town's shared natural resources is a responsibility to our neighbors today and an obligation to future generations. As an East Greenwich resident for the last five years – and a homeowner for the last two – I treasure the public spaces and natural character that contribute so much to the quality of life for my family and me, as well as our sense of place in our community.

My current professional role is as Director of Broadband Strategy at the Rhode Island Commerce Corporation. Relevant aspects of this work include enacting public policies, strengthening civic institutions, and translating communities' priorities into achievable, durable action. Beyond that, and perhaps more importantly, my family and I have spent considerable time exploring the Fry Family Nature Preserve and the StoryWalk at Frenchtown Trail since moving to the town. I welcome the opportunity to bring my experiences to the Land Trust, while also learning from fellow trustees and residents who have long worked to preserve East Greenwich's natural resources and character.

Most importantly, I see working with the Land Trust as an opportunity to serve my neighbors. I care deeply about responsible stewardship of public resources, thoughtful long-term planning, and preserving the natural environment so that future generations can enjoy it as we do today. I would be happy to answer any additional questions you may have.

Sincerely,

A handwritten signature in cursive script, appearing to read "Brian Thorn".

Brian Thorn
69 Birchwood Way
603-714-0100

BRIAN THORN

STATEMENT

Public interest-focused leader with more than a decade of experience designing public policy, leading complex government initiatives, and building coalitions that translate ambitious ideas into measurable outcomes. Considerable experience aligning government, civil society, and private-sector stakeholders around shared strategic objectives while navigating politically sensitive environments requiring sound judgment, executive communication, and institutional leadership.

Currently directs Rhode Island's statewide broadband and digital equity office, overseeing \$135 million in federal investment, developing and achieving strategic goals for the state, and advising state leadership on one of the largest federal infrastructure initiatives in the state's history. Previously led national telecommunications policy and advocacy for the Communications Workers of America, AFL-CIO, representing organizational priorities before Congress, the Federal Communications Commission, executive agencies, and national coalitions.

EXPERIENCE

Rhode Island Commerce Corporation

Director of Broadband Strategy

Providence, RI
July 2022-Present

Public sector leader responsible for Rhode Island's statewide broadband and digital transformation strategy, including statewide implementation of \$135 million in federal infrastructure and digital equity investments while advising executive leadership on broadband policy, legislative priorities, economic development, and intergovernmental strategy.

- Design and execute Rhode Island's broadband and digital transformation strategies to ensure all Rhode Islanders have access to affordable broadband networks and that the state remains a leader in connectivity into the future
- Manage \$135M in federal broadband grants for broadband infrastructure and digital equity investment
- Oversee all aspects of ConnectRI, Rhode Island's first broadband investment program, from application and subgrantee selection through compliance and closeout
- Lead a cross-functional team of three full-time employees, as well as multiple consultants and vendors, to set and achieve strategic priorities
- Represent RI Commerce before federal and state agencies, the General Assembly, municipalities, partner organizations, and key stakeholders
- Convene partners to expand and enhance local digital equity and digital literacy programs throughout the state
- Review state and federal legislation and policy proposals to close the digital divide
- Chair the Rhode Island Broadband Advisory Council

BRIAN THORN

Communications Workers of America (CWA), AFL-CIO

Senior Researcher

Strategic Research Associate

Washington, DC

Sept 2020-June 2022

Aug 2015-Sept 2020

Served as senior policy strategist for CWA's national telecommunications program, directing advocacy campaigns, legislative strategy, coalition engagement, and regulatory affairs.

- Led the development and implementation of CWA's strategic federal broadband policy priorities to create jobs in the telecommunications industry and expand affordable broadband access
- Directed CWA's "Speed Matters" campaign—an initiative to promote public policies that encourage investment in affordable, high-speed internet—including developing strategy, policy priorities, communications, and branding
- Advocated for universal broadband access on behalf of 150,000+ CWA members before Congress, federal and state regulatory agencies, public interest and trade organizations
- Facilitated relationships between CWA and the Federal Communications Commission leadership and career staff in meetings and as lead author in public filings
- Represented CWA on standing boards, policy coalitions, and committees, including: the Board of Directors of the National Consumers League, the Leadership Conference on Civil and Human Rights' Media/Telecommunications Task Force, the Lifeline Coalition, and others

SKILLS

Public Policy • Strategic Planning • Government Relations • Coalition Building • Stakeholder Engagement • Public Speaking • Political Judgement • Principal & Executive Advising

EDUCATION

Georgetown University

Doctor of Philosophy, Government

Washington, DC

University of Chicago

Master of Arts, Political Science

Chicago, IL

University of New Hampshire

Bachelor of Arts, Political Science

Durham, NH

brian.t.thorn@gmail.com | [LinkedIn](#) | (603) 714-0100 | Providence, RI 02908



Town of East Greenwich, RI

TOWN COUNCIL AGENDA TRANSMITTAL FORM

Town Council Meeting Date: **October 13, 2026**

1. Agenda Item (List as it should appear on the agenda)
Appointment to Cove Management Commission to fill a vacancy for the remainder of a three year term to expire July 1, 2028.
2. Submitted by (List department and individual, if necessary)
Leigh Carney, Town Clerk
3. Provide a brief description of the item and why it is on the agenda
Application received on 9/14/26

Timothy Pavilonis interviewed 9/28/26.
4. Provide a suggested Action
Motion to appoint
5. Contact person and phone number for questions.
Leigh Carney, 401-886-8604

ATTACHMENTS:

[Pavilonis Timothy COVE 2026.pdf](#)

26 SEP 14 PM 12:11

Timothy W. Pavilonis, Esq.
21 Liberty Street
East Greenwich, R.I. 02818
(401) 451-0720 / Tpavil@outlook.com

September 14, 2026

Dr. Mark Schwager, President
East Greenwich Town Council

Dear Dr. Schwager,

I hereby request consideration by the East Greenwich Town Council of my application to serve on the Cove Management Commission.

I've lived at 21 Liberty Street for over 23 years and have not before served on any town commissions, principally due to my weekly travel to Washington, D.C, where my office was located. Since last year, however, I've been authorized to work from home, so I no longer need to travel to D.C. As an attorney licensed in Massachusetts and Rhode Island, I have experience in private sector litigation and in public sector regulatory work for the state (R.I. DEM) and federal government. I am an avid boater, member of the East Greenwich Yacht Club and have a town mooring in Greenwich Cove.

As to relevant experience, I am a 1991 graduate of the U.S. Coast Guard Academy and have served in numerous Coast Guard roles since first entering the service in 1984. For the last 14 years, I have held the civilian position of legal advisor to the Coast Guard Headquarters Marine Transportation Systems Directorate, which includes the Offices of Navigation Systems, Bridge Programs and Waterways Management. I have significant waterways experience including vessel traffic management, aids to navigation, anchorages, Captain of the Port authorities and federal permitting for maritime infrastructure projects.

I'm married to Brigid M. Pavilonis, a retired CG Captain and current Provost at the Massachusetts Maritime Academy. We have two children, Kyra who has graduated from college and lives in Boston, and Tim who is completing his senior year at Tulane University.

Should you need additional information or request my presence at a Town Council meeting, please let me know.

Thank you.

Very Truly Yours,

Volunteer Application Enclosed



**TOWN OF EAST GREENWICH
VOLUNTEER APPLICATION
MEMBERSHIP ON BOARD OR COMMISSION**

NAME (PLEASE PRINT OR TYPE)

PAVLONIS

LAST

TIMOTHY

FIRST

W.

MIDDLE

21 LIBERTY ST., EAST GREENWICH, RI 02818

STREET ADDRESS AND ZIP CODE

MAILING ADDRESS AND ZIP CODE (IF DIFFERENT FROM STREET ADDRESS)

ATTORNEY

OCCUPATION

U.S. COAST GUARD

EMPLOYER

cell: 401 451-0720

HOME TELEPHONE

SAME

BUSINESS TELEPHONE

tpavil@outlook.com

E-MAIL (PRINT CLEARLY)

MAY YOU BE CONTACTED AT YOUR PLACE OF BUSINESS? YES ☐ NO ☒ cell is also work numberHOW LONG HAVE YOU BEEN A RESIDENT OF EAST GREENWICH? 23 yrs.ARE YOU A REGISTERED VOTER OF EAST GREENWICH? YES ☒ NO ☐NAME OF COMMISSION, COMMITTEE OR BOARD YOU WISH TO SERVE ON? COVE MANAGEMENT

APPOINTMENT TO ANY COMMISSIONS, COMMITTEES AND BOARDS REQUIRE THAT A FINANCIAL STATEMENT BE
FILED ANNUALLY WITH THE RHODE ISLAND ETHICS COMMISSION.

Please submit a resume and/or letter of interest indicating the reasons for seeking appointment to a commission, committee, or board. Also include education, training, experience, special skills, knowledge, talents, and insights or points of view that you might offer to the commission, committee or board of interest.

HAVE YOU EVER SERVED ON A COMMISSION, COMMITTEE, OR BOARD IN EAST GREENWICH OR ANOTHER MUNICIPALITY OR STATE? YES ____ NO X
IF SO PLEASE INDICATE:

IS THERE A SPECIFIC EVENING OR OTHER PERIOD OF TIME YOU WOULD BE UNAVAILABLE TO ATTEND MEETINGS? YES ____ NO X
IF SO PLEASE EXPLAIN:

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IF SO, PLEASE EXPLAIN:

Affordable Housing Commission	Board of Assessment Review	Board of Canvassers
Coastal Resources Management Council	Cove Management Commission	Historic Cemetery Commission
Historic District Commission	Housing Authority	Juvenile Hearing Board
Kent County Water Authority	Municipal Land Trust	Personnel Board
Planning Board	Quonset Point Dev. Corp Board	Senior Advisory Council
Zoning Board		

NOTE: APPLICATIONS ARE KEPT ON FILE FOR ONE (1) YEAR FROM THE DATE OF RECEIPT.

T.W. Parson
SIGNATURE

SEP 8, 2026
DATE

PLEASE RETURN APPLICATION AND SUPPORTING DOCUMENTS TO:

**TOWN CLERK'S OFFICE
TOWN HALL
125 MAIN STREET
PO BOX 111
EAST GREENWICH, RI 02818
LCARNEY@EASTGREENWICHRI.COM**

Page 2 of 2