



## **EAST CONTRA COSTA FIRE PROTECTION DISTRICT**

### **BOARD OF DIRECTORS**

|             |             |                            |                                 |           |
|-------------|-------------|----------------------------|---------------------------------|-----------|
| Adam Langro | Carrie Nash | Brian Oftedal<br>President | Stephen Smith<br>Vice President | Joe Young |
|-------------|-------------|----------------------------|---------------------------------|-----------|

### **AGENDA**

#### **Board of Directors Regular Meeting Brentwood City Council Chambers, 150 City Park Way, Brentwood**

**Wednesday, February 13, 2019**

**6:30 PM**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Workshop on Development and ADOption of ECCFPD Strategic Plan Implementation Action Plan
5. Public Comment  
Members of the public may address subject matters pertaining to District business listed on the Consent Calendar, Closed Session, Future Agenda Items, or items not listed on the agenda. Public comment by each individual speaker shall be limited to three minutes. If you wish to address the Board, please fill out a speaker's card (available on the agenda table) and hand it to the District Clerk. While the District encourages your comments, State law prevents the Board from discussing items that are not set forth on this meeting agenda. The Board and staff take your comments very seriously and, if appropriate, will follow up on them.
6. Consent Calendar  
Members of the Board may request that an item under the Consent Calendar be considered separately.

Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

- 6.a. Approve Minutes of January 9, 2019 Board of Directors Meeting  
[February 13 2019 Minutes.doc](#)
- 6.b. Approve Minutes of January 11, 2019 Board of Directors Meeting
- 6.c. Rejection of Bid for Station 52 Painting Services
- 6.d. Authorization to Acquire Self Contained Breathing Apparatus Refill Station
- 6.e. Amend Bylaws to Permit Waiver of Director Compensation
- 7. New Business
  - 7.a. Authority to Hire Personnel for Succession Planning Purposes
  - 7.b. Announce Ad Hoc Committees for Legislative Program and Strategic Plan Implementation Action Plan
- 8. Report of the Fire Chief / Informational Staff Reports
  - 8.a. Legislative Update
  - 8.b. Grants Update
  - 8.c. Station 55 Update
  - 8.d. Prevention Update
  - 8.e. Operational Update for January 2019
  - 8.f. Public Outreach & Education Activities Update
- 9. Board Reports and Requests
- 10. Date and Place of Next Meeting:  
Wednesday, March 13, 2019 6:30 P.M. at Brentwood City Council Chambers, 150 City Park Way, Brentwood
- 11. Adjourn
- 12. Closed Session
  - 12.a. Conference With Labor Negotiator Pursuant to Government Code Section 54957.6  
Agency Designated Representative: Glenn Berkheimer, Regina Rubier  
Employee Organizations: International Association of Fire Fighters Local 1230 and United Clerical, Technical & Specialized Employees AFSCME, Local 2700

**POSTING STATEMENT**

Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

A copy of this agenda was posted **at the East Contra Costa Fire Protection District Administrative Office, 150 City Park Way, Brentwood, CA 94513**. Pursuant to CA Government Code §54957.5, disclosable public records and writings related to an agenda item distributed to all or a majority of the Board of Directors including such records and writing distributed less than 72 hours prior to this meeting are available for public inspection at the East Contra Costa Fire Protection District Administrative Office, 150 City Park Way, Brentwood, CA 94513.

NOTICE In compliance with the Americans with Disabilities Act, any individuals requesting special accommodation to attend and/or participate in District Board meetings may contact the District Administrative Office at (925) 634-3400. Notification 48 hours prior to the meeting will enable the District to make reasonable accommodations.

## **Board of Directors Regular Meeting Agenda Item Report**

Meeting Date: February 13, 2019

Submitted by: Patricia Hubbard

Submitting Department: Administration

Item Type: Minutes

**Agenda Section:** Consent Calendar

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**Subject:**

Approve Minutes of January 9, 2019 Board of Directors Meeting

**Suggested Action:**

**Attachments:**

[February 13 2019 Minutes.doc](#)



## EAST CONTRA COSTA FIRE PROTECTION DISTRICT

### BOARD OF DIRECTORS

Adam Langro

Brian Oftedal  
President

Carrie Nash

Stephen Smith

Joe Young

### MEETING MINUTES

#### Board of Directors Regular Meeting Wednesday, February 13, 2019

1. Call to Order: (4:20 pm)
2. Pledge of Allegiance: (4:21 pm)  
Chief Helmick led the Pledge of Allegiance
3. Roll Call: (4:21 pm)  
Directors Present: Nash, Oftedal, Smith, Young  
Directors Absent: Langro
4. Workshop on Development and Adoption of ECCFPD Strategic Plan Implementation Action Plan : (4:21 pm)

There were no (0) Public Speakers.

**Motion by: Director Young for the Adoption of ECCFPD Strategic Plan Implementation Action Plan**

**Second by: Vice-President Smith**

**Vote Carried 4:0:0**

**Ayes: Nash, Oftedal, Smith, Young**

**Noes:**

**Abstained:**

**Absent: Langro**

5. Public Comment: (6:31 pm)

There were one (1) Public Speakers. – Scott Benedict

Chief Helmick sworn in and issued an ECCFPD Volunteer Chaplains badge to Father Robert Rein.

In addition, Chief Helmick re-issued to Captain John Foster's his retirement plaque and other District mementos that were lost during the Paradise Fire.

6. Consent Calendar: (6:55 pm)

- a) Approve Minutes of January 9, 2019 Board of Directors Meeting
- b) Approve Minutes of January 11, 2019 Board of Directors Meeting
- c) Rejection of Bid for Station 52 Painting Services
- d) Authorization to Acquire Self Contained Breathing Apparatus Refill Station – **Pulled to discuss**
- e) Amend Bylaws to Permit Waiver of Director Compensation

**Motion by: Director Young to approve Consent Calendar Items: a,b,c,e,**

**Second by: Vice-President Smith**

**Vote Carried: 4:0:0**

**Ayes: Nash, Oftedal, Smith, Young**

**Noes:**

**Abstained:**

**Absent: Langro**

**Motion by: Director Young to approve Consent Calendar Item:d**

**Second by: Vice-President Smith**

**Vote Carried: 4:0:0**

**Ayes: Nash, Oftedal, Smith, Young**

**Noes:**

**Abstained:**

**Absent: Langro**

7. New Business: (6:57 pm)

- a) Authority to Hire Personnel for Succession Planning Purpose

There were no (0) Public Speakers.

**Motion by: Director Young to approve Consent Calendar Item:d**

**Second by: Vice-President Smith**

**Vote Carried: 4:0:0**

**Ayes: Nash, Oftedal, Smith, Young**

**Noes:**

**Abstained:**

**Absent: Langro**

- b) Announce Ad Hoc Committees for Legislative Program and Strategic Plan Implementation Action Plan

8. Report of the Fire Chief / Informational Staff Reports: (7:07pm)

- a) Legislative Update – Chief Helmick
- b) Grants Update – Battalion Chief Macumber
- c) Strategic Plan Update – Chief Helmick
- d) Station 55 Update – Chief Helmick
- e) Prevention Update – Chief Helmick
- f) Operational update for January 2019 – Battalion Chief Macumber
- g) Public Outreach & Education Activities Update – Battalion Chief Macumber

Board Reports and Requests: (7:45pm)

Director Smith attended the Brentwood City Council Meeting on 01/22/2019

President Oftedal will be joining Townsend Public Affairs in Sacramento to meet with Assemblyman James Frazier.

Closed Session(7:48)

Conference With Labor Negotiator Pursuant to Government Code Section 54957.6 Agency Designated Representative: Glenn Berkheimer, Regina Rubier Employee Organizations: International Association of Fire Fighters Local 1230 and United Clerical, Technical & Specialized Employees AFSCME, Local 2700

Nothing to report out of closed session

Adjourn: (8:11 pm)

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## **Board of Directors Regular Meeting Agenda Item Report**

Meeting Date: February 13, 2019

Submitted by: Patricia Hubbard

Submitting Department: Administration

Item Type: Minutes

**Agenda Section:** Consent Calendar

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**Subject:**

Approve Minutes of January 11, 2019 Board of Directors Meeting

**Suggested Action:**

**Attachments:**

## **Board of Directors Regular Meeting Agenda Item Report**

Meeting Date: February 13, 2019

Submitted by: Patricia Hubbard

Submitting Department: Administration

Item Type: Discussion

**Agenda Section:** Consent Calendar

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**Subject:**

Rejection of Bid for Station 52 Painting Services

**Suggested Action:**

**Attachments:**

## **Board of Directors Regular Meeting Agenda Item Report**

Meeting Date: February 13, 2019

Submitted by: Patricia Hubbard

Submitting Department: Administration

Item Type: Discussion

**Agenda Section:** Consent Calendar

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**Subject:**

Authorization to Acquire Self Contained Breathing Apparatus Refill Station

**Suggested Action:**

**Attachments:**

## **Board of Directors Regular Meeting Agenda Item Report**

Meeting Date: February 13, 2019

Submitted by: Patricia Hubbard

Submitting Department: Administration

Item Type: Discussion

**Agenda Section:** Consent Calendar

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**Subject:**

Amend Bylaws to Permit Waiver of Director Compensation

**Suggested Action:**

**Attachments:**

## **Board of Directors Regular Meeting Agenda Item Report**

Meeting Date: February 13, 2019

Submitted by: Patricia Hubbard

Submitting Department: Administration

Item Type: Discussion

**Agenda Section:** New Business

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**Subject:**

Authority to Hire Personnel for Succession Planning Purposes

**Suggested Action:**

**Attachments:**

## **Board of Directors Regular Meeting Agenda Item Report**

Meeting Date: February 13, 2019

Submitted by: Patricia Hubbard

Submitting Department: Administration

Item Type: Discussion

**Agenda Section:** New Business

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**Subject:**

Announce Ad Hoc Committees for Legislative Program and Strategic Plan Implementation Action Plan

**Suggested Action:**

**Attachments:**

## **Board of Directors Regular Meeting Agenda Item Report**

Meeting Date: February 13, 2019

Submitted by: Patricia Hubbard

Submitting Department: Administration

Item Type: Discussion

**Agenda Section:** Report of the Fire Chief / Informational Staff Reports

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**Subject:**

Legislative Update

**Suggested Action:**

**Attachments:**



## **Board of Directors Regular Meeting Agenda Item Report**

Meeting Date: February 13, 2019

Submitted by: Patricia Hubbard

Submitting Department: Administration

Item Type: Discussion

**Agenda Section:** Report of the Fire Chief / Informational Staff Reports

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**Subject:**

Grants Update

**Suggested Action:**

**Attachments:**

## **Board of Directors Regular Meeting Agenda Item Report**

Meeting Date: February 13, 2019

Submitted by: Patricia Hubbard

Submitting Department: Administration

Item Type: Discussion

**Agenda Section:** Report of the Fire Chief / Informational Staff Reports

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**Subject:**

Station 55 Update

**Suggested Action:**

**Attachments:**

## **Board of Directors Regular Meeting Agenda Item Report**

Meeting Date: February 13, 2019

Submitted by: Patricia Hubbard

Submitting Department: Administration

Item Type: Discussion

**Agenda Section:** Report of the Fire Chief / Informational Staff Reports

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**Subject:**

Prevention Update

**Suggested Action:**

**Attachments:**

## **Board of Directors Regular Meeting Agenda Item Report**

Meeting Date: February 13, 2019

Submitted by: Patricia Hubbard

Submitting Department: Administration

Item Type: Discussion

**Agenda Section:** Report of the Fire Chief / Informational Staff Reports

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**Subject:**

Operational Update for January 2019

**Suggested Action:**

**Attachments:**

## **Board of Directors Regular Meeting Agenda Item Report**

Meeting Date: February 13, 2019

Submitted by: Patricia Hubbard

Submitting Department: Administration

Item Type: Discussion

**Agenda Section:** Report of the Fire Chief / Informational Staff Reports

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**Subject:**

Public Outreach & Education Activities Update

**Suggested Action:**

**Attachments:**

## **Board of Directors Regular Meeting Agenda Item Report**

Meeting Date: February 13, 2019

Submitted by: Patricia Hubbard

Submitting Department: Administration

Item Type: Discussion

**Agenda Section:** Closed Session

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**Subject:**

Conference With Labor Negotiator Pursuant to Government Code Section 54957.6 Agency Designated  
Representative: Glenn Berkheimer, Regina Rubier Employee Organizations: International Association of Fire  
Fighters Local 1230 and United Clerical, Technical & Specialized Employees AFSCME, Local 2700

**Suggested Action:**

**Attachments:**