

EMPIRE CITY COUNCIL AGENDA
November 12, 2024 - 7:00 PM, Empire City Hall

A. Call Meeting to Order and Flag Pledge

B. Roll Call

C. Approve the Agenda

D. Consent Agenda

D.1 Minutes of the 10/22/2024 City Council Meeting; 10/28/2024 Park & Rec. Meeting

D.2 Bill List as of 11/12/2024

D.3 Profit & Loss / Budget Comparison Report

E. Visitors

The Visitors Forum is intended to afford the public the opportunity to address concerns to the City Council. Each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local governmental topics rather than private agendas. The Council may discuss but will not take formal action on visitors' forum presentations.

F. Committee Reports:

Maintenance / Sewer and Water / Road and Bridges

1. Maintenance Report (Jerod on Vacation)

Law Enforcement

1. Metrics Reports for October 2024

2. Discussion on Dogs Running At Large

Park & Rec

Engineering

Planning

G. Old Business

H. New Business

H.1 Consider Adopting Resolution 2024-11A; Empire Snow Removal Policy Update

H.2 Consider Adopting Resolution 2024-11B, Resolution Canvassing the Empire City Council Election of 2024 and Announcing the Results

H.3 Consider Agreement for Prosecution Services Between the City of Empire and Campbell Knutson

H.4 Request for Group Mailbox Site on 191st Street West

H.5 Concerns About Traffic Speed on Camrose Way

H.6 Consider Approving Agreement Between the City of Empire and Bolton & Menk Inc. for the Development of the Trail Master Plan

I. Meetings: Planning Commission 11/19/2024, 8:00 PM; Park & Rec. 11/25/2024, 7:00 PM; City Council/Budget Hearing 11/26/2024, 7:00 PM: Joint Meeting with City Council and

Planning Commission, 11/26/2024, 8:00 PM; Thanksgiving Day Holiday, 11/28/2024; City Hall Closed 11/29/2024

J. FYI

J.1 Charter Communications - Cable Lineup Changes

J.2 Dakota County - Proposed Property Tax Analysis

K. Adjournment



MEMORANDUM

Date: November 12, 2024
To: Empire City Council
From: Charles Seipel-Teng, Clerk-Administrator
RE: Minutes of the 10/22/2024 City Council Meeting; 10/28/2024 Park & Rec. Meeting

*Attachment(s): 10 22 24 Council Minutes.pdf
PR Minutes 10 28 2024.pdf*



Empire City Council Meeting Minutes October 22, 2024, Empire City Hall

The meeting of the Empire City Council was called to order by Mayor Trent Larson at 7:00 PM.

Present were: Mayor Trent Larson; Council Members: Eric Hanson; Danny Rubio (7:20 PM); Marla Vagts; Melanie Lee. Also present were Jenni Faulkner, Consulting Planner with Bolton & Menk; Brian Hilgardner, consulting engineer with Bolton & Menk; Dakota County Sheriff's Deputy Hanah Martin; Jerod Waltman, maintenance supervisor; and Charles Seipel-Teng, Clerk-Administrator.

A. Call Meeting to Order and Flag Pledge

B. Roll Call

C. Approve the Agenda

Marla Vagts made a motion to approve. Eric Hanson seconded. Motion carried 4-0

D. Consent Agenda

D.1 Minutes of the 10/8/2024 City Council Meeting; 10/14/2024 Park & Rec. Meeting;
10/15/2024 Planning Commission Meeting

D.2 Bill List as of 10/22/2024

D.3 Cash Balance Report as of 10/22/2024

Melanie Lee made a motion to approve. Eric Hanson seconded. Motion carried 4-0

E. Visitors

None.

F. Committee Reports:

Maintenance / Sewer and Water / Road and Bridges

Jerod Waltman reported that staff has finished hydrant flushing. There are sections of Biscayne Ave. gravel that are in bad shape due to traffic and dry weather. It is difficult to grade with how dry and packed down everything is. He could try to rent a water truck to add moisture to bad sections and try to grade it. The City Council recommended that staff investigate this option.

There was damage to a park bench along the trail at the end of 205th Street West. Law enforcement believes that a vehicle hit the bench. Staff removed it for safety reasons. The Council recommended that the bench be replaced and that options be reviewed by the Park and Rec. Committee. The new bench should match what is going to be placed in the Deer Creek

subdivision. Staff will work with park landscape consultants at Bolton & Menk to come up with some options for the Park and Rec. Committee to consider.

Law Enforcement

Deputy Hanah Martin reported that Deputy Chris Green will be filling in for her when she is on leave. There has been an issue with speeders on 197th Street.

Park & Rec

1. Consider Waiving Ballfield Concession Fee for Invisible Wounds Tournament, Sept. 13, 2025

Eric Hanson made a motion to approve waving the concession fee. Danny Rubio seconded. Motion carried 5-0.

Engineering

Brian Hilgardner reported that the City of Farmington has responded to the requests that the City Council had regarding the 194th Street gate. The City of Farmington is not comfortable with placing a turnaround sign on the gate when there is not a turnaround in front of the gate that meets city standards. Farmington is fine with removing a boulder near the gate if it is determined that the boulder is in the ROW. It appears that part of the boulder is on private property and that there is a makeshift path on the south side of the gate for pedestrians to pass through.

Brian has received a response from the City of Farmington regarding a proposed water interconnect. The City of Farmington would like to be responsible for building the interconnect and will provide cost estimates for the City of Empire to review. Cost sharing would be accomplished through a JPA. The line would run along 190th Street from near the Kwik Trip site to Colonial Trail in Farmington.

Planning

1. Consider Setting Joint Meeting with the Empire Planning Commission to Discuss Proposed AUAR / Future Development

Jenni Faulkner reported that staff is recommending a joint meeting with the City Council and Planning Commission be held to discuss updated information on future development in the Norwest section of Empire. Staff will have updated information on sanitary sewer capacities and water tower placement. The City Council recommended that this meeting take place on Tuesday, November 26th at 8:00 PM.

2. Consider Cancelling November 5th Planning Commission Meeting

The City Council is ok with cancelling this Planning Commission Meeting.

G. Old Business

None.

H. New Business

H.1 Public Hearing - Proposed Street Vacation (McNamara Contracting)

Charles Seipel-Teng reported that the City has not received comment regarding the public hearing notice prior to this hearing. The notice was posted, published and mailed to all property owners withing 350' of the ROW that is petitioned to be vacated.

McNamara Contracting is requesting that the City Consider vacating a portion of the public street rights-of-way (ROW) for Chippendale Ave. (Old Highway 3) and 164th Street W. These streets are currently used primarily by McNamara and primarily surrounded by property owned by McNamara. They would like to mine the area that the street currently sits on. The proposal leaves a portion of public ROW for 164th Street W., with access to Highway 3. This section of ROW will be maintained by McNamara and a gate will be installed at the west end of it to provide access to the site for McNamara.

At their October 15th Meeting, the Empire Planning Commission discussed the proposed vacation request, with representatives of McNamara Contracting present. The Planning Commission recommended that the City check into the possibility of entering into a Private Use of Public ROW (or Property) agreement in lieu of vacating the ROW's for all, or the southern portion of Chippendale Ave. and all of 164th Street W. This would potentially allow McNamara to mine the ROW while keeping the ROW city owned and in place for future property access. The primary concern is retaining access to the Brandtjen property to the south. The city's attorney is advising that the city not consider this as an option as he does not believe that the city has authority to enter into such an agreement.

The Planning Commission also recommended that any properties that currently have street frontage on a ROW to be vacated be combined with a parcel that will retain street frontage. This has been added to the findings of fact in the draft resolution.

The City will need to ultimately find that the street vacation is in the best interest of the public by considering a resolution that includes findings of fact that documents that the vacation is in the best interest of the public. The City Council reviewed a draft resolution that contains the findings of fact and has been reviewed by the city's attorney.

The city's attorney has concerns about utility easements that are in or adjacent to the proposed ROW to be vacated. McNamara Contracting has been discussing the ROW vacation with these utilities and they are working to provide the city with more information on existing easements as well as starting the process to obtain written permission from them that will document their approval of the ROW vacation and possible need to relocate infrastructure as a result of the vacation. The city's attorney is recommending that the city obtain a signed waiver of damage from all property owners with property adjacent to the streets to be vacated as well as a waiver from all utilities that have easements in the ROW. These waivers need to be obtained before a resolution is adopted.

The City Council discussed the future of the McNamara property and how it will be accessed. Representatives from McNamara indicated that mining operations would take place on the property for approximately 7 to 10 years after the ROW is vacated. Once mining activities are finished, the property would need to be restored to ag land or plated in a way that provides street access from the property to the south, or from the 164th Street access from Highway 3.

The City Council is in favor of approving the ROW vacation request and will consider adopting a resolution once all the required waivers are signed.

Eric Hanson made a motion to close the public hearing. Melanie Lee seconded. Motion carried 5-0.

H.2 Consider Purchase of New Streetlights on 199th Street W

It was reported that staff are working with Xcel Energy to prepare options for the City Council to consider. The lights along this street were originally installed in 1997 under a pre-pay option. The pre-pay option provides Xcel Energy provides power to and maintains the lights for a period of 25 years. Since that 25-year period has passed, Xcel Energy will not replace the old condense light fixtures with new, brighter LED lights. They will need to replace the pole and related wiring as well. The City could pay to have new poles, wiring, and lighting installed through the pre-pay or the standard service option. Staff would like more information from Xcel Energy on the pros and cons of each option in addition to more information on what lights in Empire were originally installed through either option.

I. Meetings: Park & Rec. 10/28/2024, 7:00 PM; General Elections 11/5/2024 (No Planning Commission Meeting); Park & Rec. 11/11/2024, 7:00 PM; City Council 11/12/2024, 7:00 PM

J. FYI

J.1 Charter Communications - Cable Lineup Changes

J.2 Election Information from Dakota County Elections

J.3 Quarterly Results for Radiochemical Monitoring (Well #2)

Seipel-Teng reported that the City has received its 2nd quarterly result from this well and it is well below the maximum testing threshold.

K. Adjournment

Marla Vagts made a motion to adjourn. Melanie Lee seconded. Motion carried 5-0

Trent Larson, Mayor

Charles Seipel-Teng, Clerk - Administrator

Park and Recreation Minutes

10/28/2024

The meeting was called to order by Chair Kacie Fahey. Present were Kacie Fahey, Mark Page, Tanya Borchardt, Amanda Stender, Josh Lindgren, AB Morales, Nicole Bower, Dawn McCracken and Charles-Seipel-Teng.

Anna Springer from Bolten-Menk presented the most recent version of the park plan recommendations. This plan aims to guide the community toward implementing the vision for the future of parks and recreation in Empire. The categories included are parks, facilities, recreation programming, information and communication, natural resources, connectivity and accessibility and operations and maintenance.

The final plan review is scheduled for Monday, November 25th. Any recommendations, or corrections by the Commission should be provided to Dawn or Charlie by next Monday, November 4th. Dawn will compile and send to Anna by Wednesday, November 6th or the morning of November 7th.

One of the trail benches will need to be replaced as it was removed due to damage. Jon with Bolten-Menk provided three different options to consider and asked the Commission to consider an overall style preference so all parks will be constructed with a cohesive bench design. The Commission is recommending a wood composite option.

Dawn will order the double side outdoor sign for the Holiday Party based off Commission feedback.

There will be no Parks and Recreation meeting on Monday, November 11th as it is Veterans Day.

The meeting was adjourned.



MEMORANDUM

Date: November 12, 2024
To: Empire City Council
From: Charles Seipel-Teng, Clerk-Administrator
RE: Bill List as of 11/12/2024

Attachment(s): Bill List.pdf

City of Empire
Claims List for Approval (October 23- November 12, 2024)

29-Oct-24	27645	Xcel Energy	Electricity	82.37
12-Nov-24	27651	3 Guys Sewing	Road Dept. Uniforms	42.00
12-Nov-24	27652	AT&T	Maint. Cell Phone	83.63
12-Nov-24	27653	BlueCross BlueShield of MN	Health Insurance	5,787.41
12-Nov-24	27654	Bolton & Menk	Engineering / Park Plan Update	34,102.15
12-Nov-24	27655	Carey, Todd	General Elections	188.50
12-Nov-24	27656	CCP NI Master Tenant 4, LLC	Electricity	1,246.55
12-Nov-24	27657	CIT	IT Support	158.40
12-Nov-24	27658	City of Empire	Flex Withholding	60.00
12-Nov-24	27659	Cochrane, Rachael	General Elections	71.50
12-Nov-24	27660	Couri & Ruppe, P.L.L.P.	Legal Fees	573.75
12-Nov-24	27661	DeCamp, Kristine	General Elections	71.50
12-Nov-24	27662	DeWilde, Becky	General Elections	107.25
12-Nov-24	27663	Duane Snestrud	General Elections	211.25
12-Nov-24	27664	ECM Publishers	Legal Publications	196.80
6-Nov-24	EFT	Elan Financial Services	Fuel/ Street Equip. Parts/ Park Equi	2,671.64
12-Nov-24	27665	Flyte HCM	Flex Plan / Annual Flex Plan Renew	386.74
12-Nov-24	27666	Franklin, Penny	General Elections	133.25
12-Nov-24	27667	Gopher State One Call	October 2024 Locates	81.00
12-Nov-24	27668	Grainger	Wellhouse Parts / Lights	168.49
12-Nov-24	27669	Haines, Dennis	General Elections	74.75
12-Nov-24	27670	Heat Pro	Shop Repair	270.00
12-Nov-24	27671	Inspectron, Inc.	October 2024 Inspections	2,737.39
12-Nov-24	27672	Johnson, Terry	General Elections	74.75
12-Nov-24	27673	Keller, Ricky	W/S Overpayment	109.20
12-Nov-24	27674	Lakore, Jacob	W/S Overpayment	110.29
12-Nov-24	27675	Lendzion, Alan	General Elections	52.00
12-Nov-24	27676	Met Council Environmental Srv	December 2024 Sewer Service	16,228.99
1-Nov-24	27646	Minnesota Dept. of Health	Jerod Waltman Water Lic. Renewal	23.00
31-Oct-24	EFT	Minnesota Dept. of Revenue	State Withholding	717.91
6-Nov-24	EFT	Minnesota Dept. of Revenue	State Withholding	18.75
12-Nov-24	27677	Minnesota Energy Resources	Natural Gas	144.53
12-Nov-24	27678	MVTL Laboratories Inc.	Water Testing	108.25
12-Nov-24	27679	Pellici Hardware & Rental	Park Supplies	226.96
31-Oct-24	EFT	PERA	Retirement	2,388.20
8-Nov-24	EFT	PERA	Retirement	102.00

12-Nov-24	27680	Premium Waters, Inc.	Shop/City Hall Water	8.64
12-Nov-24	EFT	PSN Payment Systems	Payment Processing Services	100.00
12-Nov-24	27681	R.J. Sayers	Shop Supplies	100.95
12-Nov-24	27682	Reilly, Maureen	General Elections	74.75
29-Oct-24	27643	Rent N' Save	Portable Restrooms - September	269.23
12-Nov-24	27683	Sachs, Christine	General Elections	58.50
12-Nov-24	27684	Seipel-Teng, Charles	Election Mileage	72.36
12-Nov-24	27685	Sweet Kneads	Election Snacks	28.50
12-Nov-24	27686	Toshiba America Business Solu	Copy Machine Maint. Contract	25.12
31-Oct-24	EFT	United States Treasury	Federal Withholding	3,886.82
8-Nov-24	EFT	United States Treasury	Federal Withholding	172.25
12-Nov-24	27687	Vagts, Marla	General Elections	182.00
29-Oct-24	27644	Wex Bank	Fuel	191.08
1-Nov-24	27647	Xcel Energy	Electricity	2,460.36
12-Nov-24	27688	Hince, Jeff	Mileage for Wastewater Training	379.22

Subtotal	<u>77,820.93</u>
Payroll	<u>12,912.51</u>
Total	90,733.44



MEMORANDUM

Date: November 12, 2024
To: Empire City Council
From: Charles Seipel-Teng, Clerk-Administrator
RE: Profit & Loss / Budget Comparison Report

*Attachment(s): Profit & Loss by Class.pdf
Monthly Comparison Report.pdf*

BUDGETED AMOUNT**ACTUAL****BUDGET VARIANCE**

11/12/2024

GENERAL REVENUE

R 101-41000-31010 Ad Valorem Property Tax Revenue	\$928,000.00	\$486,625.25	-\$441,374.75
R 101-41000-31020 Delinquent Ad Valorem Taxes	\$0.00	\$0.00	\$0.00
R 101-41000-31030 Mobile Home Tax Revenue	\$12.00	\$0.00	-\$12.00
R 101-41000-31040 Fiscal Disparities Tax	\$60,000.00	\$114,659.00	\$54,659.00
R 101-41000-31702 Solar Production Tax	\$5,000.00	\$0.00	-\$5,000.00
R 101-41000-32100 Business License and Permits	\$3,500.00	\$5,130.00	\$1,630.00
R 101-41000-32200 Non Business License - Permits	\$0.00	\$6.00	\$6.00
R 101-41000-32211 Permit Fee / New Construction	\$70,000.00	\$52,279.35	-\$17,720.65
R 101-41000-32212 Remodel	\$1,000.00	\$0.00	-\$1,000.00
R 101-41000-32213 Mechanical	\$2,500.00	\$3,600.00	\$1,100.00
R 101-41000-32214 Repair	\$1,000.00	\$0.00	-\$1,000.00
R 101-41000-32215 Plumbing	\$2,500.00	\$3,000.00	\$500.00
R 101-41000-32216 Demolition	\$0.00	\$0.00	\$0.00
R 101-41000-32217 Septic	\$0.00	\$0.00	\$0.00
R 101-41000-32260 Driveway Permit	\$200.00	\$270.00	\$70.00
R 101-41000-32261 Right of Way Permit	\$2,000.00	\$1,440.00	-\$560.00
R 101-41000-32262 Mining Permit	\$45,000.00	\$48,801.57	\$3,801.57
R 101-41000-32263 Grading Permit	\$500.00	\$10,050.00	\$9,550.00
R 101-41000-32265 Other Permits	\$350.00	\$3,050.00	\$2,700.00
R 101-41000-33100 Federal Grants and Aids	\$0.00	\$0.00	\$0.00
R 101-41000-33400 State Grants and Aids	\$70,500.00	\$62,849.11	-\$7,650.89
R 101-41000-33426 Argicultural Market Value Cred	\$5,000.00	\$3,102.76	-\$1,897.24
R 101-41000-33428 State-Payments in Lieu of Tax	\$0.00	\$8,426.05	\$8,426.05
R 101-41000-33429 State PERA Aid	\$0.00	\$0.00	\$0.00
R 101-41000-33600 Grants and Aids From Local Gov	\$0.00	\$0.00	\$0.00
R 101-41000-33640 Other Grant	\$1,000.00	\$1,468.75	\$468.75
R 101-41000-34000 Charges for Services	\$0.00	\$68.69	\$68.69
R 101-41000-34103 Zoning and Subdivision Fees	\$35,000.00	\$92,763.00	\$57,763.00
R 101-41000-34107 Assessment Searches	\$0.00	\$0.00	\$0.00
R 101-41000-34108 Admin. Charges to Other Funds	\$0.00	\$0.00	\$0.00
R 101-41000-34109 Franchise Fees	\$8,000.00	\$5,086.60	-\$2,913.40
R 101-41000-34110 Developer Fees	\$0.00	\$10,000.00	\$10,000.00
R 101-41000-34111 Bldg. Inspection / Plan Review	\$60,000.00	\$26,349.58	-\$33,650.42
R 101-41000-34200 Public Safety	\$0.00	\$0.00	\$0.00
R 101-41000-34202 Special Fire Protection Servic	\$0.00	\$0.00	\$0.00
R 101-41000-34950 State Surcharge (Bldg. Permits	\$3,000.00	\$3,493.58	\$493.58
R 101-41000-35101 Court Fines	\$800.00	\$15,676.68	\$14,876.68

	BUDGETED AMOUNT	ACTUAL	BUDGET VARIANCE
R 101-41000-35102 Parking Fines	\$0.00	\$0.00	\$0.00
R 101-41000-35104 Other Fines	\$0.00	\$0.00	\$0.00
R 101-41000-35105 Administrative Penalties	\$0.00	\$0.00	\$0.00
R 101-41000-35200 Forfeits	\$0.00	\$0.00	\$0.00
R 101-41000-36100 Special Assessments	\$0.00	\$0.00	\$0.00
R 101-41000-36101 Principal	\$0.00	\$0.00	\$0.00
R 101-41000-36102 Penalties and Interest	\$0.00	\$0.00	\$0.00
R 101-41000-36200 Miscellaneous Revenues	\$0.00	\$2,017.79	\$2,017.79
R 101-41000-36210 Interest Earnings	\$60,000.00	\$126,956.00	\$66,956.00
R 101-41000-36220 Rents and Royalties	\$15,000.00	\$21,821.40	\$6,821.40
R 101-41000-36230 Contributions and Donations (P	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	\$1,379,862.00	\$1,108,991.16	-\$270,870.84
PARK & RECREATION REVENUE			
R 101-45000-34740 Park and Recreation Concession	\$0.00	\$0.00	\$0.00
R 101-45000-34780 Park & Trail Fees	\$0.00	\$122,000.00	\$122,000.00
R 101-45000-34790 Program Fees	\$2,300.00	\$2,390.00	\$90.00
R 101-45000-36220 Rents and Royalties	\$10,000.00	\$15,162.06	\$5,162.06
R 101-45000-36230 Contributions and Donations (P	<u>\$1,000.00</u>	<u>\$5,800.00</u>	<u>\$4,800.00</u>
	\$13,300.00	\$145,352.06	\$132,052.06
ROAD & BRIDGE REVENUE			
R 201-41000-36210 Interest Earnings	\$0.00	\$958.33	\$958.33
R 201-43000-31701 Gravel Tax	\$130,000.00	\$146,671.24	\$16,671.24
R 201-43000-33100 Federal Grants and Aids	\$0.00	\$0.00	\$0.00
R 201-43000-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00
R 201-43000-33610 County Grants and Aids for Hig	\$0.00	\$0.00	\$0.00
R 201-43000-34000 Charges for Services	\$0.00	\$0.00	\$0.00
R 201-43000-34301 Street, Sidewalk and Curb Repa	\$0.00	\$0.00	\$0.00
R 201-43000-34303 Transportation Fee	\$0.00	\$0.00	\$0.00
R 201-43000-34304 Public Lighting	\$18,500.00	\$16,640.16	-\$1,859.84
R 201-43000-34305 Storm Water Management	\$18,500.00	\$16,979.74	-\$1,520.26
R 201-43000-34306 Storm Wtr/ Street Lgt Penalty	<u>\$0.00</u>	<u>\$424.23</u>	<u>\$424.23</u>
	\$167,000.00	\$181,673.70	\$14,673.70
DEBT SERVICE FUND REVENUE			
R 301-47100-31010 Ad Valorem Property Tax Revenu	\$344,190.00	\$180,542.68	-\$163,647.32
R 301-47100-36210 Interest Earnings	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	\$344,190.00	\$180,542.68	-\$163,647.32
CAPITAL IMPROVEMENT FUND			
R 450-41000-31010 Ad Valorem Property Tax Revenu	\$239,000.00	\$125,381.26	-\$113,618.74

	BUDGETED AMOUNT	ACTUAL	BUDGET VARIANCE
Sale of Investments	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	\$239,000.00	\$125,381.26	-\$113,618.74
TOTAL GENERAL FUND REVENUE	\$2,143,352.00	\$1,741,940.86	-\$401,411.14

	BUDGETED AMOUNT	ACTUAL	BUDGET VARIANCE
WATER FUND REVENUE			
R 600-49400-31300 Sales & Use Tax	\$0.00	\$22.19	\$22.19
R 600-49400-36210 Interest Earnings	\$0.00	\$0.00	\$0.00
R 600-49400-37110 Rate Class I	\$310,000.00	\$254,426.60	-\$55,573.40
R 600-49400-37150 Connection/Reconnection Fees	\$5,000.00	\$3,200.00	-\$1,800.00
R 600-49400-37160 Penalties and Forfeited Discou	\$5,000.00	\$2,252.54	-\$2,747.46
R 600-49400-37170 New Water Meter Charge	<u>\$1,000.00</u>	<u>\$415.00</u>	<u>-\$585.00</u>
	\$321,000.00	\$260,316.33	-\$60,683.67
SEWER FUND REVENUE			
R 600-49450-37210 Rate Class 1	\$170,000.00	\$141,695.01	-\$28,304.99
R 600-49450-37250 Connection/Reconnection Fees	\$2,500.00	\$1,200.00	-\$1,300.00
R 600-49450-37260 Penalties and Forfeited Discou	\$7,000.00	\$2,803.29	-\$4,196.71
R 600-49450-37270 Sewer Inspection Fee	\$500.00	\$0.00	-\$500.00
R 600-49450-37290 SAC Charges	<u>\$0.00</u>	<u>\$372.75</u>	<u>\$372.75</u>
	\$180,000.00	\$146,071.05	-\$33,928.95
TOTAL ENTERPRISE FUND REVENUE	\$501,000.00	\$406,387.38	-\$94,612.62
TOTAL ENTERPRISE & GENERAL FUND	\$2,644,352.00	\$2,148,328.24	-\$496,023.76

BUDGETED AMOUNT**ACTUAL****BUDGET VARIANCE**

11/12/2024

GENERAL EXPENDITURE

E 101-41000-106 Committee Wages	\$18,000.00	\$11,390.00	\$6,610.00
E 101-41000-121 PERA Contributions	\$0.00	\$569.50	-\$569.50
E 101-41000-122 FICA Contributions	\$0.00	\$871.51	-\$871.51
E 101-41000-211 Cleaning Supplies	\$1,000.00	\$228.79	\$771.21
E 101-41000-215 Shop Materials	\$7,500.00	\$4,003.87	\$3,496.13
E 101-41000-221 Equipment Parts	\$5,000.00	\$1,273.62	\$3,726.38
E 101-41000-223 Building Repair Supplies	\$15,000.00	\$1,682.65	\$13,317.35
E 101-41000-300 Professional Services	\$120,000.00	\$80,846.02	\$39,153.98
E 101-41000-303 Engineering Fees	\$60,000.00	\$48,290.00	\$11,710.00
E 101-41000-307 Management Fees	\$650.00	\$754.14	-\$104.14
E 101-41000-310 Planner Fees	\$50,000.00	\$122,906.00	-\$72,906.00
E 101-41000-312 Fire Contract	\$260,000.00	\$329,186.73	-\$69,186.73
E 101-41000-313 Ambulance Contract	\$500.00	\$500.00	\$0.00
E 101-41000-321 Telephone	\$4,500.00	\$3,239.23	\$1,260.77
E 101-41000-351 Legal Notices Publishing	\$2,500.00	\$2,223.20	\$276.80
E 101-41000-362 Property Insurance	\$13,100.00	\$13,100.95	-\$0.95
E 101-41000-381 Electric Utilities	\$8,500.00	\$5,068.74	\$3,431.26
E 101-41000-383 Gas Utilities	\$7,000.00	\$2,995.87	\$4,004.13
E 101-41000-437 Other (State Surcharge)	\$3,000.00	\$2,206.56	\$793.44
E 101-41000-490 Donations to Civic Organizatio	\$1,000.00	\$0.00	\$1,000.00
E 101-41330-106 Committee Wages	\$8,500.00	\$5,330.00	\$3,170.00
E 101-41410-104 Wages-temp	\$3,500.00	\$3,272.75	\$227.25
E 101-41410-203 Forms and Paper	\$1,500.00	\$616.51	\$883.49
E 101-41410-208 Other Supplies	\$1,600.00	\$752.28	\$847.72
E 101-41410-203 Professional Services	\$1,124.00	\$548.60	\$575.40
E 101-41410-331 Travel Expense	\$300.00	\$238.12	\$61.88
E 101-41410-351 Legal Notices Publishing	\$350.00	\$144.00	\$206.00
E 101-41510-101 Full-time Wages	\$142,000.00	\$127,098.89	\$14,901.11
E 101-41510-103 Part-time Wages	\$0.00	\$0.00	\$0.00
E 101-41510-121 PERA Contributions	\$11,500.00	\$9,532.42	\$1,967.58
E 101-41510-122 FICA Contributions	\$11,500.00	\$9,472.71	\$2,027.29
E 101-41510-131 Health	\$16,500.00	\$19,551.36	-\$3,051.36
E 101-41510-132 Dental	\$1,000.00	\$751.70	\$248.30
E 101-41510-133 Life	\$2,000.00	\$1,914.53	\$85.47
E 101-41510-151 Workers Comp Insurance	\$4,500.00	\$3,274.75	\$1,225.25

	BUDGETED AMOUNT	ACTUAL	BUDGET VARIANCE
E 101-41510-201 Accessories	\$3,000.00	\$629.68	\$2,370.32
E 101-41510-203 Forms and Paper	\$1,200.00	\$421.77	\$778.23
E 101-41510-208 Other Supplies	\$500.00	\$1,264.76	-\$764.76
E 101-41510-308 Instructors' Fees	\$500.00	\$0.00	\$500.00
E 101-41510-309 EDP, Software and Design	\$10,000.00	\$7,695.85	\$2,304.15
E 101-41510-322 Postage	\$2,500.00	\$1,462.23	\$1,037.77
E 101-41510-331 Travel Expense	\$900.00	\$671.27	\$228.73
E 101-41510-433 Dues and Subscriptions	\$10,000.00	\$10,813.89	-\$813.89
E 101-41510-570 Office Equipment and Furnishin	\$5,000.00	\$6,130.14	-\$1,130.14
E 101-41530-301 Auditing and Accounting Servic	\$17,300.00	\$18,625.00	-\$1,325.00
E 101-41610-304 Legal Fees	\$17,000.00	\$17,324.19	-\$324.19
E 101-42000-317 Law Enforcement Contract	\$135,000.00	\$99,055.50	\$35,944.50
E 101-43000-384 Refuse Disposal	<u>\$2,000.00</u>	<u>\$946.39</u>	<u>\$1,053.61</u>
	\$988,024.00	\$978,876.67	\$9,147.33
PARK & RECREATION EXPENDITURE			
E 101-45000-101 Full-time Wages	\$66,000.00	\$59,721.75	\$6,278.25
E 101-45000-103 Part-time Wages	\$0.00	\$0.00	\$0.00
E 101-45000-121 PERA Contributions	\$5,000.00	\$4,479.15	\$520.85
E 101-45000-122 FICA Contributions	\$5,000.00	\$4,523.79	\$476.21
E 101-45000-131 Health	\$15,000.00	\$9,973.86	\$5,026.14
E 101-45000-132 Dental	\$1,200.00	\$692.32	\$507.68
E 101-45000-133 Life	\$1,500.00	\$765.54	\$734.46
E 101-45000-151 Workers Comp Insurance	\$4,500.00	\$3,274.75	\$1,225.25
E 101-45000-208 Other Supplies	\$10,000.00	\$9,328.98	\$671.02
E 101-45000-221 Equipment Parts	\$8,000.00	\$5,302.58	\$2,697.42
E 101-45000-225 Landscaping Materials	\$4,000.00	\$4,089.65	-\$89.65
E 101-45000-362 Property Insurance	\$5,100.00	\$5,250.71	-\$150.71
E 101-45000-381 Electric Utilities	\$4,500.00	\$4,909.26	-\$409.26
E 101-45000-384 Refuse Disposal	\$2,500.00	\$3,087.50	-\$587.50
E 101-45000-392 Program Expenses	\$11,000.00	\$13,044.75	-\$2,044.75
E 101-45000-403 Improvements Other Than Buildi	\$12,000.00	\$14,650.19	-\$2,650.19
E 101-45000-404 Equipment Repairs	\$5,000.00	\$5,038.14	-\$38.14
E 101-45000-415 Rental - Other	\$4,500.00	\$3,625.22	\$874.78
E 101-45000-580 Other Equipment	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	\$164,800.00	\$151,758.14	\$13,041.86
OTHER			
E 101-49200-141 Insurance Premiums (Work Comp)	<u>\$0.00</u>	<u>\$537.40</u>	<u>-\$537.40</u>
	\$0.00	\$537.40	-\$537.40

	BUDGETED AMOUNT	ACTUAL	BUDGET VARIANCE
ROAD & BRIDGE EXPENDITURE			
E 201-43000-101 Full-time Wages	\$77,000.00	\$57,817.00	\$19,183.00
E 201-43000-121 PERA Contributions	\$5,000.00	\$4,256.40	\$743.60
E 201-43000-122 FICA Contributions	\$5,000.00	\$4,401.77	\$598.23
E 201-43000-131 Health	\$15,000.00	\$9,973.95	\$5,026.05
E 201-43000-132 Dental	\$650.00	\$692.30	-\$42.30
E 201-43000-133 Life	\$1,500.00	\$765.51	\$734.49
E 201-43000-151 Workers Comp Insurance	\$6,500.00	\$3,274.75	\$3,225.25
E 201-43000-212 Motor Fuels	\$19,000.00	\$13,364.40	\$5,635.60
E 201-43000-221 Equipment Parts	\$5,000.00	\$4,694.81	\$305.19
E 201-43000-224 Street Maintenance Materials	\$95,000.00	\$94,461.48	\$538.52
E 201-43000-303 Engineering Fees	\$40,000.00	\$6,423.40	\$33,576.60
E 201-43000-308 Instructors' Fees	\$2,000.00	\$90.00	\$1,910.00
E 201-43000-321 Telephone	\$500.00	\$483.70	\$16.30
E 201-43000-362 Property Insurance	\$1,000.00	\$1,400.25	-\$400.25
E 201-43000-381 Electric Utilities	\$20,000.00	\$19,562.46	\$437.54
E 201-43000-384 Refuse Disposal	\$0.00	\$50.00	-\$50.00
E 201-43000-402 Repair & Maintenance	\$80,000.00	\$19,253.92	\$60,746.08
E 201-43000-404 Equipment Repairs	\$10,000.00	\$8,384.17	\$1,615.83
E 201-43000-417 Uniforms	\$1,500.00	\$712.72	\$787.28
E 201-43000-433 Dues and Subscriptions	\$2,500.00	\$91.59	\$2,408.41
E 201-43000-530 Improvements Other Than Buildi	\$0.00	\$0.00	\$0.00
E 201-43000-580 Other Equipment	<u>\$20,000.00</u>	<u>\$2,419.18</u>	<u>\$17,580.82</u>
	\$407,150.00	\$252,573.76	\$154,576.24
DEBT SERVICE FUND EXPENDITURE			
E 301-47100-601 Bond Principal	\$260,000.00	\$260,000.00	\$0.00
E 301-47100-611 Bond Interest	\$58,000.00	\$58,000.00	\$0.00
E 301-47100-620 Fiscal Agents Fees	<u>\$1,000.00</u>	<u>\$1,045.00</u>	<u>-\$45.00</u>
	\$319,000.00	\$319,045.00	-\$45.00
CAPITAL OUTLAY EXPENDITURE			
E 450-43000-402 Repair & Maintenance	\$1,600,000.00	\$663,804.27	\$936,195.73
E 450-43000-416 Machinery	\$15,000.00	\$8,278.00	\$6,722.00
E 450-43000-540 Heavy Machinery	\$105,000.00	\$0.00	\$105,000.00
E 450-45000-403 Improvements Other Than Buildings	\$50,000.00	\$0.00	\$50,000.00
E 450-45000-416 Machinery	\$25,000.00	\$0.00	\$25,000.00
E 450-45000-580 Other Equipment	\$0.00	\$0.00	\$0.00

	BUDGETED AMOUNT	ACTUAL	BUDGET VARIANCE
Purchase of Investments	<u>\$149,000.00</u>	<u>\$124,166.60</u>	<u>\$24,833.40</u>
	\$1,944,000.00	\$796,248.87	\$1,147,751.13
TOTAL GENERAL FUND EXPENDITURE	\$3,822,974.00	\$2,499,039.84	\$1,323,934.16

	BUDGETED AMOUNT	ACTUAL	BUDGET VARIANCE
WATER FUND EXPENDITURE			
E 600-49400-101 Full-time Wages	\$77,000.00	\$77,088.00	-\$88.00
E 600-49400-121 PERA Contributions	\$7,000.00	\$5,781.60	\$1,218.40
E 600-49400-122 FICA Contributions	\$7,000.00	\$5,373.06	\$1,626.94
E 600-49400-129 Pension Expense	\$0.00	\$0.00	\$0.00
E 600-49400-131 Health	\$15,000.00	\$9,973.94	\$5,026.06
E 600-49400-132 Dental	\$650.00	\$692.38	-\$42.38
E 600-49400-133 Life	\$1,500.00	\$765.56	\$734.44
E 600-49400-151 Workers Comp Insurance	\$5,000.00	\$3,274.75	\$1,725.25
E 600-49400-203 Forms and Paper	\$0.00	\$365.00	-\$365.00
E 600-49400-216 Chemical Products	\$37,000.00	\$15,705.94	\$21,294.06
E 600-49400-221 Equipment Parts	\$25,000.00	\$21,545.12	\$3,454.88
E 600-49400-240 Small Tools & Minor	\$4,000.00	\$2,886.81	\$1,113.19
E 600-49400-300 Professional Services	\$0.00	\$0.00	\$0.00
E 600-49400-303 Engineering Fees	\$7,000.00	\$0.00	\$7,000.00
E 600-49400-309 EDP, Software and Design	\$2,000.00	\$3,700.00	-\$1,700.00
E 600-49400-314 Water Testing	\$2,000.00	\$1,191.90	\$808.10
E 600-49400-315 Locates	\$1,000.00	\$815.45	\$184.55
E 600-49400-316 Licenes & Permits	\$500.00	\$150.00	\$350.00
E 600-49400-321 Telephone	\$2,800.00	\$1,728.57	\$1,071.43
E 600-49400-322 Postage	\$3,000.00	\$2,859.75	\$140.25
E 600-49400-324 Messenger Service	\$750.00	\$0.00	\$750.00
E 600-49400-362 Property Insurance	\$2,000.00	\$2,244.18	-\$244.18
E 600-49400-381 Electric Utilities	\$25,000.00	\$20,279.29	\$4,720.71
E 600-49400-383 Gas Utilities	\$2,000.00	\$607.50	\$1,392.50
E 600-49400-386 State Surcharge	\$11,500.00	\$8,527.19	\$2,972.81
E 600-49400-402 Repair & Maintenance	\$35,000.00	\$9,000.92	\$25,999.08
E 600-49400-433 Dues and Subscriptions	\$1,000.00	\$323.00	\$677.00
E 600-49400-438 (Other) State Tax	\$0.00	\$40.00	-\$40.00
E 600-49400-580 Other Equipment	<u>\$1,000.00</u>	<u>\$128.91</u>	<u>\$871.09</u>
	\$275,700.00	\$195,048.82	\$80,651.18
SEWER FUND EXPENDITURE			
E 600-49450-303 Engineering Fees	\$0.00	\$7,300.50	-\$7,300.50
E 600-49450-308 Instructors' Fees	\$500.00	\$1,060.00	-\$560.00
E 600-49450-331 Travel Expense	\$0.00	\$379.22	-\$379.22
E 600-49450-362 Property Insurance	\$100.00	\$21.91	\$78.09
E 600-49450-381 Electric Utilities	\$400.00	\$264.11	\$135.89
E 600-49450-385 Sewer Service	\$194,748.00	\$178,518.89	\$16,229.11

	BUDGETED AMOUNT	ACTUAL	BUDGET VARIANCE
E 600-49450-402 Repair & Maintenance	\$19,000.00	\$12,202.41	\$6,797.59
E 600-49450-420 Depreciation Expense	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	\$214,748.00	\$199,747.04	\$15,000.96
TOTAL ENTERPRISE FUND EXPENDITURE	\$490,448.00	\$394,795.86	\$95,652.14
TOTAL ENTERPRISE & GENERAL FUND EXPENDITURE	\$4,313,422.00	\$2,893,835.70	\$1,419,586.30
TOTAL ENTERPRISE FUND REVENUE		\$406,387.38	
TOTAL ENTERPRISE FUND EXPENDITURE		<u>\$394,795.86</u>	
BALANCE TO INVEST ENTERPRISE FUND		\$11,591.52	
TOTAL GENERAL REVENUE		\$1,741,940.86	
TOTAL GENERAL EXPENDITURE		<u>\$2,499,039.84</u>	
BALANCE TO INVEST GENERAL FUND		(\$757,098.98)	
<u>Less Amount Invested in Budget</u>		\$124,166.60 Investments Purchased	
		(\$632,932.38)	
Total Balance to Invest		\$0.00	

10/31/2024	BUDGETED									
GENERAL REVENUE	AMOUNT	JANUARY (A)	FEBRUARY (A)	MARCH (A)	APRIL (A)	MAY (A)	JUNE (A)	JULY (A)	AUGUST (A)	SEPTEMBER (A)
R 101-41000-31010 Ad Valorem Property Tax Revenue	\$928,000.00	\$4,125.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$482,499.42	\$0.00	\$0.00
R 101-41000-31020 Delinquent Ad Valorem Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-31030 Mobile Home Tax Revenue	\$12.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.00	\$0.00	\$0.00
R 101-41000-31040 Fiscal Disparities Tax	\$60,000.00	\$54,196.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,462.90	\$0.00	\$0.00
R 101-41000-31702 Solar Production Tax	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-32100 Business License and Permits	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$125.00	\$370.00	\$4,410.00
R 101-41000-32200 Non Business License - Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-32211 Permit Fee / New Construction	\$70,000.00	\$3,696.25	\$1,790.75	\$4,704.50	\$2,697.25	\$1,741.75	\$4,941.85	\$14,861.15	\$10,356.50	\$2,787.25
R 101-41000-32212 Remodel	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-32213 Mechanical	\$2,500.00	\$100.00	\$300.00	\$0.00	\$300.00	\$600.00	\$200.00	\$400.00	\$700.00	\$200.00
R 101-41000-32214 Repair	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-32215 Plumbing	\$2,500.00	\$300.00	\$300.00	\$300.00	\$200.00	\$400.00	\$100.00	\$300.00	\$300.00	\$400.00
R 101-41000-32216 Demolition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-32217 Septic	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-32260 Driveway Permit	\$200.00	\$0.00	\$0.00	\$0.00	\$270.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-32261 Right of Way Permit	\$2,000.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$180.00	\$0.00	\$360.00	\$540.00
R 101-41000-32262 Mining Permit	\$45,000.00	\$0.00	\$0.00	\$43,129.30	\$5,672.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-32263 Grading Permit	\$500.00	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,450.00	\$900.00	\$0.00	\$7,500.00
R 101-41000-32265 Other Permits	\$350.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	\$60.00	\$40.00	\$0.00	\$2,750.00
R 101-41000-33100 Federal Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-33400 State Grants and Aids	\$70,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,130.61	\$60,718.50	\$0.00	\$0.00
R 101-41000-33426 Argicultural Market Value Cred	\$5,000.00	\$0.00	\$0.00	\$0.00	\$484.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-33428 State-Payments in Lieu of Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,426.05	\$0.00
R 101-41000-33429 State PERA Aid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-33600 Grants and Aids From Local Gov	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-33640 Other Grant	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,293.75	\$0.00	\$0.00	\$50.00	\$125.00
R 101-41000-34000 Charges for Services	\$0.00	\$13.10	\$0.00	\$0.00	\$28.53	\$0.00	\$0.00	\$13.53	\$0.00	\$0.00
R 101-41000-34103 Zoning and Subdivision Fees	\$35,000.00	\$4,649.00	\$12,250.00	\$21,407.00	\$8,432.50	\$7,889.00	\$3,566.00	\$9,597.50	\$7,916.50	\$8,157.00
R 101-41000-34107 Assessment Searches	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-34108 Admin. Charges to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-34109 Franchise Fees	\$8,000.00	\$1,346.87	\$0.00	\$0.00	\$1,289.39	\$0.00	\$0.00	\$1,227.79	\$0.00	\$1,222.55
R 101-41000-34110 Developer Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$958.49	\$10,000.00	\$0.00	\$0.00
R 101-41000-34111 Bldg. Inspection / Plan Review	\$60,000.00	\$2,337.56	\$513.99	\$2,473.92	\$845.21	\$287.14	\$1,148.06	\$8,327.41	\$6,211.73	\$1,421.71
R 101-41000-34200 Public Safety	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-34202 Special Fire Protection Servic	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-34950 State Surcharge (Bldg. Permits	\$3,000.00	\$250.00	\$52.25	\$214.02	\$62.00	\$39.00	\$156.40	\$1,402.70	\$1,053.75	\$110.25
R 101-41000-35101 Court Fines	\$800.00	\$939.65	\$1,451.73	\$1,418.16	\$1,319.82	\$1,556.79	\$919.81	\$1,539.75	\$2,184.70	\$2,141.36

	BUDGETED									
10/31/2024	AMOUNT	JANUARY (A)	FEBRUARY (A)	MARCH (A)	APRIL (A)	MAY (A)	JUNE (A)	JULY (A)	AUGUST (A)	SEPTEMBER (A)
R 101-41000-35102 Parking Fines	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-35104 Other Fines	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-35105 Administrative Penalties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-35200 Forfeits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-36100 Special Assessments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-36101 Principal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-36102 Penalties and Interest	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-36200 Miscellaneous Revenues	\$0.00	\$0.00	\$5.17	-\$60.00	\$0.00	\$2,012.62	\$0.00	\$0.00	\$0.00	\$0.00
R 101-41000-36210 Interest Earnings	\$60,000.00	\$13,347.39	\$7,901.51	\$16,709.70	\$13,248.78	\$7,798.98	\$16,114.98	\$13,301.32	\$8,148.02	\$16,892.22
R 101-41000-36220 Rents and Royalties	\$15,000.00	\$1,151.00	\$7,180.00	\$1,675.00	\$3,605.40	\$963.00	\$500.00	\$1,738.00	\$950.00	\$1,380.00
R 101-41000-36230 Contributions and Donations (P	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	\$1,379,862.00	\$87,012.75	\$31,745.40	\$91,971.60	\$38,555.43	\$24,807.03	\$32,426.20	\$667,466.97	\$47,027.25	\$50,037.34
PARK & RECREATION REVENUE										
R 101-45000-34740 Park and Recreation Concession	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 101-45000-34780 Park & Trail Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$122,000.00	\$0.00	\$0.00
R 101-45000-34790 Program Fees	\$2,300.00	\$265.00	\$275.00	\$315.00	\$200.00	\$100.00	\$310.00	\$310.00	\$135.00	\$195.00
R 101-45000-36220 Rents and Royalties	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$1,374.50	\$1,025.00	\$2,729.52	\$2,256.18
R 101-45000-36230 Contributions and Donations (P	<u>\$1,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$2,000.00</u>	<u>\$1,500.00</u>	<u>\$0.00</u>
	\$13,300.00	\$265.00	\$275.00	\$315.00	\$200.00	\$175.00	\$1,684.50	\$125,335.00	\$4,364.52	\$2,451.18
ROAD & BRIDGE REVENUE										
R 201-41000-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$315.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 201-43000-31701 Gravel Tax	\$130,000.00	\$0.00	\$0.00	\$0.00	\$146,671.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 201-43000-33100 Federal Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 201-43000-33400 State Grants and Aids	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 201-43000-33610 County Grants and Aids for Hig	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 201-43000-34000 Charges for Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 201-43000-34301 Street, Sidewalk and Curb Repa	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 201-43000-34303 Transportation Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 201-43000-34304 Public Lighting	\$18,500.00	\$2,021.76	\$1,937.07	\$146.95	\$2,199.55	\$2,049.55	\$224.44	\$2,078.93	\$2,072.42	\$207.71
R 201-43000-34305 Storm Water Management	\$18,500.00	\$2,021.77	\$1,937.03	\$146.95	\$2,199.58	\$2,049.54	\$164.00	\$2,478.92	\$2,072.45	\$207.71
R 201-43000-34306 Storm Wtr/ Street Lgt Penalty	<u>\$0.00</u>	<u>\$0.36</u>	<u>\$26.78</u>	<u>\$29.20</u>	<u>\$22.57</u>	<u>\$30.13</u>	<u>\$37.99</u>	<u>\$37.98</u>	<u>\$74.94</u>	<u>\$53.96</u>
	\$167,000.00	\$4,043.89	\$3,900.88	\$638.67	\$151,092.94	\$4,129.22	\$426.43	\$4,595.83	\$4,219.81	\$469.38
DEBT SERVICE FUND REVENUE										
R 301-47100-31010 Ad Valorem Property Tax Revenu	\$344,190.00	\$1,530.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$179,012.00	\$0.00	\$0.00
R 301-47100-36210 Interest Earnings	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	\$344,190.00	\$1,530.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$179,012.00	\$0.00	\$0.00
CAPITAL IMPROVEMENT FUND										

10/31/2024	BUDGETED AMOUNT	JANUARY (A)	FEBRUARY (A)	MARCH (A)	APRIL (A)	MAY (A)	JUNE (A)	JULY (A)	AUGUST (A)	SEPTEMBER (A)
R 450-41000-31010 Ad Valorem Property Tax Revenue	\$239,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$124,318.25	\$0.00	\$0.00
Sale of Investments	<u>\$1,705,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	\$1,944,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$124,318.25	\$0.00	\$0.00
TOTAL GENERAL FUND REVENUE	\$3,848,352.00	\$92,852.32	\$35,921.28	\$92,925.27	\$189,848.37	\$29,111.25	\$34,537.13	\$1,100,728.05	\$55,611.58	\$52,957.90

WATER FUND REVENUE

R 600-49400-31300 Sales & Use Tax	\$0.00	\$7.29	\$0.00	\$0.00	\$4.10	\$0.00	\$0.00	\$4.18	\$0.00	\$0.00
R 600-49400-36210 Interest Earnings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 600-49400-37110 Rate Class I	\$310,000.00	\$35,916.36	\$23,286.46	\$2,947.77	\$21,926.45	\$22,103.91	\$3,305.70	\$39,064.92	\$28,459.09	\$4,876.64
R 600-49400-37150 Connection/Reconnection Fees	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,050.00	\$0.00	\$0.00
R 600-49400-37160 Penalties and Forfeited Discou	\$5,000.00	\$75.94	\$147.84	\$132.69	\$116.00	\$142.30	\$155.13	\$241.98	\$353.42	\$294.07
R 600-49400-37170 New Water Meter Charge	<u>\$1,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$180.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$235.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	\$321,000.00	\$35,999.59	\$23,434.30	\$3,080.46	\$22,226.55	\$22,246.21	\$3,460.83	\$42,596.08	\$28,812.51	\$5,170.71

SEWER FUND REVENUE

R 600-49450-37210 Rate Class 1	\$170,000.00	\$16,074.28	\$15,719.23	\$1,151.94	\$17,398.67	\$16,297.50	\$1,353.08	\$26,270.11	\$17,014.36	\$1,756.18
R 600-49450-37250 Connection/Reconnection Fees	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$0.00
R 600-49450-37260 Penalties and Forfeited Discou	\$7,000.00	\$75.89	\$113.12	\$114.82	\$91.42	\$120.04	\$124.83	\$212.94	\$288.30	\$227.84
R 600-49450-37270 Sewer Inspection Fee	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R 600-49450-37290 SAC Charges	<u>\$0.00</u>	\$0.00	\$0.00	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$37,275.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	\$180,000.00	\$16,150.17	\$15,832.35	\$1,266.76	\$17,490.09	\$16,417.54	\$1,477.91	\$64,958.05	\$17,302.66	\$1,984.02
TOTAL ENTERPRISE FUND REVENUE	\$501,000.00	\$52,149.76	\$39,266.65	\$4,347.22	\$39,716.64	\$38,663.75	\$4,938.74	\$107,554.13	\$46,115.17	\$7,154.73

TOTAL ENTERPRISE & GENERAL FUND	\$4,349,352.00	\$145,002.08	\$75,187.93	\$97,272.49	\$229,565.01	\$67,775.00	\$39,475.87	\$1,208,282.18	\$101,726.75	\$60,112.63
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10/31/2024										
GENERAL EXPENDITURE										
E 101-41000-106 Committee Wages	\$18,000.00	\$680.00	\$935.00	\$1,020.00	\$1,105.00	\$1,105.00	\$935.00	\$1,445.00	\$935.00	\$2,210.00
E 101-41000-121 PERA Contributions	\$0.00	\$34.00	\$46.75	\$51.00	\$55.25	\$55.25	\$46.75	\$72.25	\$46.75	\$110.50
E 101-41000-122 FICA Contributions	\$0.00	\$52.03	\$71.54	\$78.05	\$84.55	\$84.55	\$71.55	\$110.55	\$71.55	\$169.09
E 101-41000-211 Cleaning Supplies	\$1,000.00	\$70.24	\$0.00	\$0.00	\$18.37	\$0.00	\$96.97	\$43.21	\$0.00	\$0.00
E 101-41000-215 Shop Materials	\$7,500.00	\$1,309.05	\$537.71	\$271.70	\$539.08	\$197.46	\$67.14	\$255.94	\$85.33	\$579.91
E 101-41000-221 Equipment Parts	\$5,000.00	\$0.00	\$0.00	\$0.00	\$961.10	\$0.00	\$81.78	\$230.74	\$0.00	\$0.00
E 101-41000-223 Building Repair Supplies	\$15,000.00	\$0.00	\$1,350.00	\$261.07	\$0.00	\$71.58	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-300 Professional Services	\$120,000.00	\$2,942.35	\$0.00	\$7,205.91	\$11,511.50	\$3,565.00	\$3,021.95	\$6,666.44	\$20,362.56	\$15,726.72
E 101-41000-303 Engineering Fees	\$60,000.00	\$2,536.00	\$5,276.50	\$1,207.00	\$8,818.50	\$3,295.50	\$4,786.50	\$7,980.00	\$6,256.00	\$0.00
E 101-41000-307 Management Fees	\$650.00	\$36.74	\$36.74	\$36.74	\$36.74	\$36.74	\$36.74	\$36.74	\$36.74	\$36.74

10/31/2024	BUDGETED AMOUNT	JANUARY (A)	FEBRUARY (A)	MARCH (A)	APRIL (A)	MAY (A)	JUNE (A)	JULY (A)	AUGUST (A)	SEPTEMBER (A)
E 101-41000-310 Planner Fees	\$50,000.00	\$5,698.50	\$11,881.50	\$7,553.50	\$8,813.00	\$12,565.50	\$10,246.50	\$10,489.50	\$14,642.50	\$17,404.00
E 101-41000-312 Fire Contract	\$260,000.00	\$0.00	\$0.00	\$256,447.59	\$0.00	\$72,739.14	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-313 Ambulance Contract	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-321 Telephone	\$4,500.00	\$283.48	\$370.98	\$370.98	\$367.31	\$367.31	\$375.31	\$378.50	\$220.95	\$266.17
E 101-41000-351 Legal Notices Publishing	\$2,500.00	\$481.57	\$32.03	\$471.20	\$312.00	\$124.80	\$172.80	\$192.00	\$76.80	\$211.20
E 101-41000-362 Property Insurance	\$13,100.00	\$0.00	\$0.00	\$13,100.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41000-381 Electric Utilities	\$8,500.00	\$690.16	\$777.81	\$202.68	\$403.63	\$534.52	\$506.27	\$177.46	\$434.44	\$534.70
E 101-41000-383 Gas Utilities	\$7,000.00	\$476.01	\$805.41	\$578.28	\$508.08	\$279.98	\$0.00	\$27.10	\$76.12	\$66.64
E 101-41000-437 Other (State Surcharge)	\$3,000.00	\$333.00	\$0.00	\$0.00	\$386.00	\$0.00	\$0.00	\$109.00	\$0.00	\$0.00
E 101-41000-490 Donations to Civic Organizatio	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41330-106 Committee Wages	\$8,500.00	\$0.00	\$0.00	\$0.00	\$1,310.00	\$0.00	\$0.00	\$1,890.00	\$0.00	\$0.00
E 101-41410-104 Wages-temp	\$3,500.00	\$0.00	\$0.00	\$949.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,023.75	\$0.00
E 101-41410-203 Forms and Paper	\$1,500.00	\$0.00	\$195.00	\$0.00	\$0.00	\$0.00	\$0.00	\$71.31	\$0.00	\$0.00
E 101-41410-208 Other Supplies	\$1,600.00	\$86.46	\$0.00	\$64.38	\$249.15	\$47.52	\$0.00	\$83.52	\$8.64	\$248.49
E 101-41410-203 Professional Services	\$1,124.00	\$548.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41410-331 Travel Expense	\$300.00	\$0.00	\$0.00	\$93.40	\$0.00	\$0.00	\$0.00	\$0.00	\$72.36	\$0.00
E 101-41410-351 Legal Notices Publishing	\$350.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41510-101 Full-time Wages	\$142,000.00	\$13,386.36	\$12,367.81	\$11,946.63	\$12,857.26	\$12,981.43	\$11,853.80	\$12,891.30	\$13,276.50	\$12,089.05
E 101-41510-103 Part-time Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41510-121 PERA Contributions	\$11,500.00	\$1,003.97	\$927.59	\$896.00	\$964.26	\$973.61	\$889.04	\$966.85	\$995.74	\$906.68
E 101-41510-122 FICA Contributions	\$11,500.00	\$999.34	\$921.42	\$889.21	\$958.87	\$968.37	\$881.45	\$960.82	\$990.30	\$899.46
E 101-41510-131 Health	\$16,500.00	\$1,764.75	\$1,764.75	\$1,764.75	\$1,764.75	\$1,764.75	\$1,764.75	\$1,764.75	\$1,764.75	\$1,764.74
E 101-41510-132 Dental	\$1,000.00	\$75.17	\$75.17	\$75.17	\$75.17	\$75.17	\$74.17	\$75.17	\$75.17	\$0.00
E 101-41510-133 Life	\$2,000.00	\$224.81	\$196.59	\$196.59	\$238.90	\$196.57	\$169.28	\$183.96	\$154.62	\$169.29
E 101-41510-151 Workers Comp Insurance	\$4,500.00	\$0.00	\$3,589.75	\$0.00	\$0.00	\$0.00	-\$315.00	\$0.00	\$0.00	\$0.00
E 101-41510-201 Accessories	\$3,000.00	\$461.48	\$48.55	\$0.00	\$0.00	\$0.00	\$0.00	\$104.05	\$0.00	\$0.00
E 101-41510-203 Forms and Paper	\$1,200.00	\$140.44	\$93.98	\$0.00	\$0.00	\$0.00	\$0.00	\$144.36	\$0.00	\$0.00
E 101-41510-208 Other Supplies	\$500.00	\$109.25	\$8.64	\$0.00	\$0.00	\$0.00	\$8.64	\$855.00	\$0.00	\$48.96
E 101-41510-308 Instructors' Fees	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-41510-309 EDP, Software and Design	\$10,000.00	\$0.00	\$264.00	\$0.00	\$3,291.75	\$0.00	\$0.00	\$1,030.10	\$0.00	\$3,110.00
E 101-41510-322 Postage	\$2,500.00	\$463.80	\$0.00	\$0.00	\$17.60	\$0.00	\$0.00	\$971.13	\$0.00	\$4.85
E 101-41510-331 Travel Expense	\$900.00	\$51.24	\$0.00	\$0.00	\$196.85	\$0.00	\$157.21	\$0.00	\$121.34	\$0.00
E 101-41510-433 Dues and Subscriptions	\$10,000.00	\$2,780.00	\$100.00	\$5,353.00	\$100.00	\$100.00	\$150.00	\$210.00	\$100.00	\$1,441.00
E 101-41510-570 Office Equipment and Furnishin	\$5,000.00	\$226.59	\$226.59	\$1,333.59	\$226.59	\$226.59	\$226.59	\$3,638.48	\$0.00	\$0.00
E 101-41530-301 Auditing and Accounting Servic	\$17,300.00	\$0.00	\$13,750.00	\$4,000.00	\$0.00	\$0.00	\$875.00	\$0.00	\$0.00	\$0.00
E 101-41610-304 Legal Fees	\$17,000.00	\$2,067.50	\$974.38	\$2,173.27	\$1,545.80	\$1,165.26	\$1,068.88	\$1,386.25	\$1,932.62	\$1,164.04
E 101-42000-317 Law Enforcement Contract	\$135,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,018.50	\$0.00	\$33,018.50	\$0.00	\$0.00
E 101-43000-384 Refuse Disposal	<u>\$2,000.00</u>	<u>\$72.43</u>	<u>\$28.50</u>	<u>\$164.02</u>	<u>\$28.50</u>	<u>\$164.02</u>	<u>\$28.50</u>	<u>\$192.30</u>	<u>\$211.12</u>	<u>\$28.50</u>

10/31/2024

	BUDGETED									
	AMOUNT	JANUARY (A)	FEBRUARY (A)	MARCH (A)	APRIL (A)	MAY (A)	JUNE (A)	JULY (A)	AUGUST (A)	SEPTEMBER (A)
	\$988,024.00	\$40,085.32	\$58,154.69	\$318,755.66	\$57,745.56	\$146,704.12	\$38,277.57	\$88,652.28	\$63,971.65	\$59,190.73
PARK & RECREATION EXPENDITURE										
E 101-45000-101 Full-time Wages	\$66,000.00	\$6,772.75	\$5,793.00	\$6,291.50	\$5,654.00	\$5,890.00	\$5,939.00	\$5,824.00	\$5,735.50	\$6,130.00
E 101-45000-103 Part-time Wages	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45000-121 PERA Contributions	\$5,000.00	\$507.96	\$434.48	\$471.86	\$424.05	\$441.75	\$445.43	\$436.80	\$430.17	\$459.75
E 101-45000-122 FICA Contributions	\$5,000.00	\$512.67	\$438.62	\$473.56	\$429.32	\$447.51	\$447.75	\$442.85	\$436.07	\$461.81
E 101-45000-131 Health	\$15,000.00	\$901.71	\$901.71	\$901.71	\$901.71	\$901.71	\$901.71	\$901.71	\$901.07	\$901.72
E 101-45000-132 Dental	\$1,200.00	\$69.23	\$69.23	\$69.23	\$69.23	\$69.23	\$69.23	\$69.23	\$69.24	\$0.00
E 101-45000-133 Life	\$1,500.00	\$74.04	\$59.92	\$59.92	\$81.12	\$59.93	\$84.66	\$91.98	\$77.32	\$84.66
E 101-45000-151 Workers Comp Insurance	\$4,500.00	\$0.00	\$3,589.75	\$0.00	\$0.00	\$0.00	-\$315.00	\$0.00	\$0.00	\$0.00
E 101-45000-208 Other Supplies	\$10,000.00	\$679.24	\$0.00	\$0.00	\$3,361.03	\$317.74	\$1,274.88	\$778.79	\$389.60	\$2,054.26
E 101-45000-221 Equipment Parts	\$8,000.00	\$1,222.31	\$206.88	\$50.88	\$263.00	\$0.00	\$0.00	\$96.88	\$1,927.16	\$765.80
E 101-45000-225 Landscaping Materials	\$4,000.00	\$0.00	\$0.00	\$0.00	\$102.78	\$0.00	\$1,858.81	\$742.45	\$0.00	\$110.00
E 101-45000-362 Property Insurance	\$5,100.00	\$0.00	\$0.00	\$5,250.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45000-381 Electric Utilities	\$4,500.00	\$34.27	\$31.47	\$0.00	\$0.00	\$0.00	\$461.40	\$1,398.57	\$823.75	\$0.00
E 101-45000-384 Refuse Disposal	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,299.36	\$583.50	\$602.32
E 101-45000-392 Program Expenses	\$11,000.00	\$263.45	\$484.86	\$100.00	\$547.11	\$1,130.00	\$2,047.41	\$3,131.84	\$1,897.83	\$2,930.29
E 101-45000-403 Improvements Other Than Buildi	\$12,000.00	\$0.00	\$13,800.00	\$0.00	\$850.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 101-45000-404 Equipment Repairs	\$5,000.00	\$133.62	\$747.48	\$206.02	\$245.54	\$0.00	\$522.50	\$0.00	\$3,316.60	\$0.00
E 101-45000-415 Rental - Other	\$4,500.00	\$448.72	\$702.00	\$179.49	\$179.49	\$510.82	\$0.00	\$717.95	\$0.00	\$862.84
E 101-45000-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$164,800.00	\$11,619.97	\$27,259.40	\$14,054.88	\$13,108.57	\$9,768.69	\$13,737.78	\$15,932.41	\$16,587.81	\$15,363.45
OTHER										
E 101-49200-141 Insurance Premiums (Work Comp)	\$0.00	\$537.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$537.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ROAD & BRIDGE EXPENDITURE										
E 201-43000-101 Full-time Wages	\$77,000.00	\$5,952.00	\$5,504.00	\$5,440.00	\$5,632.00	\$5,888.00	\$5,136.00	\$7,177.00	\$5,760.00	\$5,568.00
E 201-43000-121 PERA Contributions	\$5,000.00	\$446.40	\$412.80	\$408.00	\$422.40	\$441.60	\$385.20	\$458.40	\$432.00	\$417.60
E 201-43000-122 FICA Contributions	\$5,000.00	\$453.20	\$418.94	\$414.04	\$428.72	\$448.30	\$390.78	\$546.91	\$438.52	\$423.84
E 201-43000-131 Health	\$15,000.00	\$901.72	\$901.72	\$901.72	\$901.72	\$901.72	\$901.72	\$901.72	\$901.72	\$901.72
E 201-43000-132 Dental	\$650.00	\$69.23	\$69.23	\$69.23	\$69.23	\$69.23	\$69.23	\$69.23	\$69.23	\$0.00
E 201-43000-133 Life	\$1,500.00	\$74.04	\$59.92	\$59.92	\$81.12	\$59.93	\$84.66	\$91.97	\$77.31	\$84.64
E 201-43000-151 Workers Comp Insurance	\$6,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$315.00	\$0.00	\$0.00	\$0.00
E 201-43000-212 Motor Fuels	\$19,000.00	\$1,259.08	\$3,589.75	\$0.00	\$1,403.09	\$0.00	\$2,862.34	\$974.09	\$2,686.41	\$255.73
E 201-43000-221 Equipment Parts	\$5,000.00	\$845.48	\$2,673.35	\$0.00	\$416.00	\$0.00	\$45.97	\$0.00	\$2,080.33	\$28.34
E 201-43000-224 Street Maintenance Materials	\$95,000.00	\$0.00	\$4,231.11	\$0.00	\$960.38	\$176.00	\$67,557.60	\$12,263.01	\$0.00	\$335.14
E 201-43000-303 Engineering Fees	\$40,000.00	\$3,811.90	\$522.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

10/31/2024	BUDGETED AMOUNT	JANUARY (A)	FEBRUARY (A)	MARCH (A)	APRIL (A)	MAY (A)	JUNE (A)	JULY (A)	AUGUST (A)	SEPTEMBER (A)
E 201-43000-308 Instructors' Fees	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90.00
E 201-43000-321 Telephone	\$500.00	\$38.23	\$38.23	\$45.27	\$45.27	\$45.00	\$45.23	\$45.23	\$45.24	\$45.24
E 201-43000-362 Property Insurance	\$1,000.00	\$0.00	\$0.00	\$1,400.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 201-43000-381 Electric Utilities	\$20,000.00	\$1,571.87	\$1,311.59	\$1,472.99	\$3,348.14	\$250.99	\$1,594.97	\$3,087.85	\$197.35	\$1,670.66
E 201-43000-384 Refuse Disposal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00
E 201-43000-402 Repair & Maintenance	\$80,000.00	\$950.00	\$0.00	\$3,947.80	\$175.00	\$1,440.00	\$12,471.12	\$0.00	\$0.00	\$0.00
E 201-43000-404 Equipment Repairs	\$10,000.00	\$68.11	\$909.05	\$3,677.73	\$275.10	\$2,732.58	\$0.00	\$0.00	\$721.60	\$0.00
E 201-43000-417 Uniforms	\$1,500.00	\$190.94	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00
E 201-43000-433 Dues and Subscriptions	\$2,500.00	\$32.42	\$16.21	\$0.00	\$16.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 201-43000-530 Improvements Other Than Buildi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 201-43000-580 Other Equipment	<u>\$20,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$5,000.00</u>	<u>\$517.91</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	\$407,150.00	\$16,664.62	\$20,657.90	\$22,836.95	\$14,692.29	\$12,603.35	\$91,279.82	\$25,615.41	\$13,409.71	\$9,820.91

DEBT SERVICE FUND EXPENDITURE

E 301-47100-601 Bond Principal	\$260,000.00	\$260,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 301-47100-611 Bond Interest	\$58,000.00	\$31,600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,400.00	\$0.00	\$0.00	\$0.00
E 301-47100-620 Fiscal Agents Fees	<u>\$1,000.00</u>	<u>\$550.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$495.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	\$319,000.00	\$292,150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,895.00	\$0.00	\$0.00	\$0.00

CAPITAL OUTLAY EXPENDITURE

E 450-43000-402 Repair & Maintenance	\$1,600,000.00	\$21,702.65	\$19,216.50	\$34,478.00	\$33,056.00	\$13,916.00	\$234,393.49	\$84,592.00	\$46,673.70	\$138,633.08
E 450-43000-416 Machinery	\$15,000.00	\$8,278.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 450-43000-540 Heavy Machinery	\$105,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 450-45000-403 Improvements Other Than Buildings	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 450-45000-416 Machinery	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 450-45000-580 Other Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$1,795,000.00	\$29,980.65	\$19,216.50	\$34,478.00	\$33,056.00	\$13,916.00	\$234,393.49	\$84,592.00	\$46,673.70	\$138,633.08

TOTAL GENERAL FUND EXPENDITURE	\$3,673,974.00	\$391,037.96	\$125,288.49	\$390,125.49	\$118,602.42	\$182,992.16	\$404,583.66	\$214,792.10	\$140,642.87	\$223,008.17
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WATER FUND EXPENDITURE

E 600-49400-101 Full-time Wages	\$77,000.00	\$8,096.00	\$7,392.00	\$7,392.00	\$7,744.00	\$8,096.00	\$7,040.00	\$8,096.00	\$7,744.00	\$7,392.00
E 600-49400-121 PERA Contributions	\$7,000.00	\$607.20	\$554.40	\$554.40	\$580.80	\$607.20	\$528.00	\$607.20	\$580.80	\$554.40
E 600-49400-122 FICA Contributions	\$7,000.00	\$567.88	\$513.14	\$516.31	\$583.71	\$565.50	\$488.24	\$565.11	\$538.22	\$515.72
E 600-49400-129 Pension Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 600-49400-131 Health	\$15,000.00	\$901.72	\$901.72	\$901.72	\$901.72	\$901.72	\$901.72	\$901.72	\$901.72	\$901.72
E 600-49400-132 Dental	\$650.00	\$69.24	\$69.24	\$69.24	\$69.24	\$69.24	\$69.24	\$69.24	\$69.23	\$0.00
E 600-49400-133 Life	\$1,500.00	\$74.05	\$59.93	\$59.93	\$81.11	\$59.93	\$84.64	\$92.00	\$77.32	\$84.65

	BUDGETED									
10/31/2024	AMOUNT	JANUARY (A)	FEBRUARY (A)	MARCH (A)	APRIL (A)	MAY (A)	JUNE (A)	JULY (A)	AUGUST (A)	SEPTEMBER (A)
E 600-49400-151 Workers Comp Insurance	\$5,000.00	\$0.00	\$3,589.75	\$0.00	\$0.00	\$0.00	-\$315.00	\$0.00	\$0.00	\$0.00
E 600-49400-203 Forms and Paper	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$365.00	\$0.00	\$0.00
E 600-49400-216 Chemical Products	\$37,000.00	\$20.00	\$5,034.87	\$10.00	\$30.00	\$30.00	\$5,924.56	\$3,000.00	\$50.00	\$4,452.46
E 600-49400-221 Equipment Parts	\$25,000.00	\$8,896.77	\$4,265.85	\$0.00	\$5,352.46	\$0.00	\$0.00	\$0.00	\$2,085.88	\$0.00
E 600-49400-240 Small Tools & Minor	\$4,000.00	\$0.00	\$156.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$901.20
E 600-49400-300 Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 600-49400-303 Engineering Fees	\$7,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00
E 600-49400-309 EDP, Software and Design	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,700.00
E 600-49400-314 Water Testing	\$2,000.00	\$106.90	\$80.50	\$108.25	\$108.25	\$133.25	\$108.25	\$108.25	\$108.25	\$108.25
E 600-49400-315 Locates	\$1,000.00	\$37.80	\$62.15	\$37.80	\$43.20	\$106.65	\$118.80	\$72.90	\$109.35	\$68.85
E 600-49400-316 Licenes & Permits	\$500.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 600-49400-321 Telephone	\$2,800.00	\$280.41	\$163.18	\$156.14	\$155.20	\$155.19	\$155.20	\$156.01	\$156.01	\$156.13
E 600-49400-322 Postage	\$3,000.00	\$1,593.88	\$5.70	\$0.00	\$0.00	\$0.00	\$0.00	\$1,166.92	\$0.00	\$18.35
E 600-49400-324 Messenger Service	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 600-49400-362 Property Insurance	\$2,000.00	\$0.00	\$0.00	\$2,244.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 600-49400-381 Electric Utilities	\$25,000.00	\$1,708.28	\$1,828.91	\$264.44	\$825.75	\$1,186.58	\$1,781.30	\$3,639.78	\$857.29	\$2,970.29
E 600-49400-383 Gas Utilities	\$2,000.00	\$114.66	\$153.62	\$113.32	\$78.98	\$38.05	\$0.00	\$8.58	\$22.55	\$23.09
E 600-49400-386 State Surcharge	\$11,500.00	\$2,557.19	\$1,990.00	\$0.00	\$0.00	\$1,990.00	\$0.00	\$0.00	\$0.00	\$0.00
E 600-49400-402 Repair & Maintenance	\$35,000.00	\$543.50	\$0.00	\$3,639.98	\$0.00	\$5,000.00	\$3,063.03	\$0.00	\$0.00	\$0.00
E 600-49400-433 Dues and Subscriptions	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00
E 600-49400-438 (Other) State Tax	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 600-49400-580 Other Equipment	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$128.91	\$0.00	\$0.00	\$0.00
	\$275,700.00	\$26,215.48	\$26,971.38	\$16,067.71	\$16,554.42	\$18,939.31	\$20,076.89	\$19,848.71	\$13,300.62	\$22,147.11
SEWER FUND EXPENDITURE										
E 600-49450-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$7,300.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 600-49450-308 Instructors' Fees	\$500.00	\$760.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00
E 600-49450-331 Travel Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 600-49450-362 Property Insurance	\$100.00	\$0.00	\$0.00	\$21.91	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 600-49450-381 Electric Utilities	\$400.00	\$49.56	\$54.63	\$7.54	\$13.74	\$19.93	\$22.83	\$20.47	\$21.34	\$19.94
E 600-49450-385 Sewer Service	\$194,748.00	\$16,228.99	\$16,228.99	\$16,229.00	\$16,228.99	\$16,228.99	\$16,228.99	\$16,228.99	\$16,228.99	\$16,228.99
E 600-49450-402 Repair & Maintenance	\$19,000.00	\$0.00	\$0.00	\$10,163.50	\$897.81	\$0.00	\$0.00	\$0.00	\$0.00	\$1,141.10
E 600-49450-420 Depreciation Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$214,748.00	\$17,038.55	\$16,283.62	\$33,722.45	\$17,140.54	\$16,248.92	\$16,251.82	\$16,549.46	\$16,250.33	\$17,390.03
TOTAL ENTERPRISE FUND EXPENDITURE	\$490,448.00	\$43,254.03	\$43,255.00	\$49,790.16	\$33,694.96	\$35,188.23	\$36,328.71	\$36,398.17	\$29,550.95	\$39,537.14
TOTAL ENTERPRISE & GENERAL FUND EXP.	\$4,164,422.00	\$434,291.99	\$168,543.49	\$439,915.65	\$152,297.38	\$218,180.39	\$440,912.37	\$251,190.27	\$170,193.82	\$262,545.31

OCTOBER (A)	NOVEMBER	DECEMBER	TOTAL
\$0.00	\$0.00	\$459,000.00	\$945,625.25
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$12.00
\$0.00	\$0.00	\$0.00	\$114,659.00
\$0.00	\$0.00	\$0.00	\$0.00
\$100.00	\$0.00	\$0.00	\$5,130.00
\$0.00	\$0.00	\$0.00	\$0.00
\$2,685.50	\$5,000.00	\$500.00	\$55,762.75
\$0.00	\$0.00	\$250.00	\$250.00
\$400.00	\$200.00	\$200.00	\$3,600.00
\$0.00	\$0.00	\$250.00	\$250.00
\$300.00	\$200.00	\$200.00	\$3,300.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$270.00
\$0.00	\$180.00	\$0.00	\$1,620.00
\$0.00	\$0.00	\$0.00	\$48,801.57
\$0.00	\$0.00	\$0.00	\$10,050.00
\$0.00	\$0.00	\$0.00	\$3,050.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$62,849.11
\$2,618.48	\$0.00	\$0.00	\$3,102.76
\$0.00	\$0.00	\$0.00	\$8,426.05
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$1,468.75
\$13.53	\$0.00	\$0.00	\$68.69
\$6,999.50	\$2,900.00	\$2,900.00	\$96,664.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$2,000.00	\$7,086.60
\$0.00	\$0.00	\$0.00	\$10,958.49
\$835.57	\$5,000.00	\$500.00	\$29,902.30
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$65.00	\$250.00	\$250.00	\$3,905.37
\$2,204.91	\$70.00	\$70.00	\$15,816.68

OCTOBER (A)	NOVEMBER	DECEMBER	TOTAL
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$1,957.79
\$13,489.67	\$2,500.00	\$9,000.00	\$138,452.57
\$1,350.00	\$1,250.00	\$1,250.00	\$22,992.40
<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
\$31,062.16	\$17,550.00	\$476,370.00	\$1,596,032.13
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$122,000.00
\$190.00	\$200.00	\$200.00	\$2,695.00
\$7,701.86	\$0.00	\$0.00	\$15,162.06
<u>\$2,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$5,500.00</u>
\$9,891.86	\$200.00	\$200.00	\$145,357.06
\$0.00	\$0.00	\$0.00	\$315.57
\$0.00	\$0.00	\$65,000.00	\$211,671.24
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$2,345.32	\$2,500.00	\$1,800.00	\$19,583.70
\$2,345.31	\$2,500.00	\$1,800.00	\$19,923.26
<u>\$77.02</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$390.93</u>
\$4,767.65	\$5,000.00	\$68,600.00	\$251,884.70
\$0.00	\$0.00	\$172,095.00	\$352,637.68
<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
\$0.00	\$0.00	\$172,095.00	\$352,637.68

OCTOBER (A)	NOVEMBER	DECEMBER	TOTAL
\$0.00	\$0.00	\$119,500.00	\$243,818.25
<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
\$0.00	\$0.00	\$119,500.00	\$243,818.25

\$45,721.67	\$22,750.00	\$836,765.00	\$2,589,729.82
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\$0.00	\$0.00	\$0.00	\$15.57
\$0.00	\$0.00	\$0.00	\$0.00
\$44,616.50	\$45,000.00	\$10,000.00	\$281,503.80
\$150.00	\$500.00	\$500.00	\$4,200.00
\$390.11	\$1,000.00	\$500.00	\$3,549.48
<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$415.00</u>
\$45,156.61	\$46,500.00	\$11,000.00	\$289,683.85

\$18,597.49	\$20,000.00	\$10,000.00	\$161,632.84
\$0.00	\$0.00	\$0.00	\$1,200.00
\$300.17	\$1,000.00	\$500.00	\$3,169.37
\$0.00	\$0.00	\$0.00	\$0.00
<u>-\$36,902.25</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$372.75</u>
<u>-\$18,004.59</u>	<u>\$21,000.00</u>	<u>\$10,500.00</u>	<u>\$166,374.96</u>
\$27,152.02	\$67,500.00	\$21,500.00	\$456,058.81

\$72,873.69	\$90,250.00	\$858,265.00	\$3,045,788.63
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\$0.00	\$1,500.00	\$1,500.00	\$13,370.00
\$0.00	\$0.00	\$0.00	\$518.50
\$0.00	\$0.00	\$0.00	\$793.46
\$0.00	\$0.00	\$250.00	\$478.79
\$32.99	\$625.00	\$625.00	\$5,126.31
\$0.00	\$500.00	\$0.00	\$1,773.62
\$0.00	\$1,250.00	\$1,250.00	\$4,182.65
\$6,044.20	\$10,000.00	\$8,000.00	\$95,046.63
\$4,689.50	\$5,000.00	\$5,000.00	\$54,845.50
\$36.74	\$50.00	\$50.00	\$467.40

OCTOBER (A)	NOVEMBER	DECEMBER	TOTAL
\$15,173.50	\$4,100.00	\$4,100.00	\$122,668.00
\$0.00	\$0.00	\$0.00	\$329,186.73
\$0.00	\$0.00	\$0.00	\$500.00
\$268.15	\$375.00	\$375.00	\$4,019.14
\$96.00	\$300.00	\$200.00	\$2,670.40
\$0.00	\$0.00	\$0.00	\$13,100.95
\$387.01	\$700.00	\$700.00	\$6,048.68
\$65.97	\$1,000.00	\$1,000.00	\$4,883.59
\$1,378.59	\$250.00	\$250.00	\$2,706.59
\$0.00	\$0.00	\$0.00	\$0.00
\$2,130.00	\$0.00	\$2,125.00	\$7,455.00
\$0.00	\$1,500.00	\$0.00	\$3,472.75
\$0.00	\$500.00	\$0.00	\$766.31
\$350.20	\$600.00	\$0.00	\$1,738.36
\$0.00	\$0.00	\$0.00	\$548.60
\$0.00	\$100.00	\$0.00	\$265.76
\$0.00	\$100.00	\$0.00	\$100.00
\$13,448.75	\$11,800.00	\$11,800.00	\$150,698.89
\$0.00	\$0.00	\$0.00	\$0.00
\$1,008.65	\$958.00	\$958.00	\$11,448.39
\$1,003.47	\$958.00	\$958.00	\$11,388.71
\$1,764.74	\$1,375.00	\$1,375.00	\$20,397.48
\$150.34	\$83.35	\$83.35	\$917.40
\$169.27	\$166.00	\$166.00	\$2,231.88
\$0.00	\$0.00	\$0.00	\$3,274.75
\$0.00	\$300.00	\$300.00	\$1,214.08
\$0.00	\$0.00	\$300.00	\$678.78
\$90.51	\$0.00	\$100.00	\$1,221.00
\$0.00	\$100.00	\$0.00	\$100.00
\$0.00	\$0.00	\$0.00	\$7,695.85
\$4.85	\$0.00	\$625.00	\$2,087.23
\$144.63	\$0.00	\$225.00	\$896.27
\$259.90	\$1,000.00	\$1,000.00	\$12,593.90
\$0.00	\$1,000.00	\$0.00	\$7,105.02
\$0.00	\$0.00	\$0.00	\$18,625.00
\$3,272.44	\$1,416.00	\$1,416.00	\$19,582.44
\$33,018.50	\$0.00	\$33,750.00	\$132,805.50
<u>\$28.50</u>	<u>\$160.00</u>	<u>\$160.00</u>	<u>\$1,266.39</u>

OCTOBER (A)	NOVEMBER	DECEMBER	TOTAL
\$85,017.40	\$47,766.35	\$78,641.35	\$1,082,962.68
\$5,692.00	\$5,500.00	\$5,500.00	\$70,721.75
\$0.00	\$0.00	\$0.00	\$0.00
\$426.90	\$416.00	\$416.00	\$5,311.15
\$433.63	\$416.00	\$416.00	\$5,355.79
\$901.72	\$1,250.00	\$1,250.00	\$11,516.48
\$138.47	\$100.00	\$100.00	\$892.32
\$84.65	\$125.00	\$125.00	\$1,008.20
\$0.00	\$0.00	\$0.00	\$3,274.75
\$212.54	\$1,000.00	\$500.00	\$10,568.08
\$0.00	\$500.00	\$500.00	\$5,532.91
\$1,275.61	\$0.00	\$0.00	\$4,089.65
\$0.00	\$0.00	\$0.00	\$5,250.71
\$1,187.56	\$375.00	\$375.00	\$4,687.02
\$602.32	\$0.00	\$0.00	\$3,087.50
\$441.46	\$0.00	\$2,000.00	\$14,974.25
\$0.00	\$0.00	\$0.00	\$14,650.19
\$0.00	\$500.00	\$500.00	\$6,171.76
\$472.63	\$250.00	\$250.00	\$4,573.94
<u>\$0.00</u>	<u>\$250.00</u>	<u>\$250.00</u>	<u>\$500.00</u>
\$11,869.49	\$10,682.00	\$12,182.00	\$172,166.45
<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$537.40</u>
\$0.00	\$0.00	\$0.00	\$537.40
\$5,760.00	\$6,416.00	\$6,416.00	\$70,649.00
\$432.00	\$416.00	\$416.00	\$5,088.40
\$438.52	\$416.00	\$416.00	\$5,233.77
\$901.72	\$1,250.00	\$1,250.00	\$11,517.20
\$138.46	\$54.00	\$54.00	\$800.30
\$84.66	\$125.00	\$125.00	\$1,008.17
\$0.00	\$0.00	\$0.00	-\$315.00
\$8,938.24	\$1,600.00	\$1,500.00	\$25,068.73
\$1,065.50	\$416.00	\$416.00	\$7,986.97
\$0.00	\$2,000.00	\$2,000.00	\$89,523.24
\$45.36	\$3,000.00	\$3,000.00	\$10,379.26

OCTOBER (A)	NOVEMBER	DECEMBER	TOTAL
\$0.00	\$0.00	\$500.00	\$590.00
\$5,046.60	\$41.66	\$41.66	\$5,522.86
\$0.00	\$0.00	\$0.00	\$1,400.25
\$0.00	\$1,600.00	\$1,600.00	\$17,706.41
\$0.00	\$0.00	\$0.00	\$50.00
\$0.00	\$0.00	\$0.00	\$18,983.92
\$0.00	\$1,000.00	\$1,000.00	\$10,384.17
\$0.00	\$0.00	\$0.00	\$340.94
\$26.75	\$0.00	\$500.00	\$591.59
\$0.00	\$0.00	\$0.00	\$0.00
<u>\$152.94</u>	<u>\$0.00</u>	<u>\$5,000.00</u>	<u>\$10,670.85</u>
\$23,030.75	\$18,334.66	\$24,234.66	\$293,181.03
\$0.00	\$0.00	\$0.00	\$260,000.00
\$0.00	\$0.00	\$0.00	\$58,000.00
<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,045.00</u>
\$0.00	\$0.00	\$0.00	\$319,045.00
\$15,947.50	\$900,000.00	\$50,000.00	\$1,592,608.92
\$0.00	\$0.00	\$0.00	\$8,278.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00
\$15,947.50	\$900,000.00	\$50,000.00	\$1,600,886.92
\$135,865.14	\$976,783.01	\$165,058.01	\$3,468,779.48

\$8,096.00	\$6,400.00	\$6,400.00	\$89,888.00
\$607.20	\$583.00	\$583.00	\$6,947.60
\$546.23	\$583.00	\$583.00	\$6,566.06
\$0.00	\$0.00	\$0.00	\$0.00
\$901.72	\$1,250.00	\$1,250.00	\$11,517.20
\$138.47	\$54.00	\$54.00	\$800.38
\$84.66	\$125.00	\$125.00	\$1,008.22

OCTOBER (A)	NOVEMBER	DECEMBER	TOTAL
\$0.00	\$0.00	\$0.00	\$3,274.75
\$0.00	\$0.00	\$0.00	\$365.00
\$20.00	\$3,000.00	\$2,500.00	\$24,071.89
\$917.05	\$3,000.00	\$0.00	\$24,518.01
\$1,829.19	\$1,000.00	\$0.00	\$3,886.81
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$1,000.00	\$0.00	\$2,000.00
\$0.00	\$0.00	\$0.00	\$3,700.00
\$113.50	\$150.00	\$150.00	\$1,383.65
\$76.95	\$100.00	\$0.00	\$834.45
\$0.00	\$0.00	\$0.00	\$150.00
\$156.87	\$233.00	\$233.00	\$2,156.34
\$0.00	\$0.00	\$0.00	\$2,784.85
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$2,244.18
\$2,930.75	\$2,083.00	\$2,083.00	\$22,159.37
\$22.40	\$300.00	\$300.00	\$1,175.25
\$0.00	\$0.00	\$2,875.00	\$9,412.19
\$1,585.92	\$5,000.00	\$0.00	\$18,832.43
\$0.00	\$0.00	\$0.00	\$300.00
\$0.00	\$0.00	\$0.00	\$40.00
<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$128.91</u>
\$18,026.91	\$24,861.00	\$17,136.00	\$240,145.54
\$0.00	\$0.00	\$0.00	\$7,300.50
\$0.00	\$0.00	\$0.00	\$1,060.00
\$0.00	\$0.00	\$0.00	\$0.00
\$0.00	\$0.00	\$0.00	\$21.91
\$14.81	\$33.00	\$33.00	\$310.79
\$16,228.99	\$16,229.00	\$16,229.00	\$194,747.91
\$0.00	\$0.00	\$3,000.00	\$15,202.41
<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
\$16,243.80	\$16,262.00	\$19,262.00	\$218,643.52
\$34,270.71	\$41,123.00	\$36,398.00	\$458,789.06
\$170,135.85	\$1,017,906.01	\$201,456.01	\$3,927,568.54



MEMORANDUM

Date: November 12, 2024
To: Empire City Council
From: Charles Seipel-Teng, Maintenance
RE: 1. Maintenance Report (Jerod on Vacation)

City maintenance staff are currently grading gravel roads now that we have had some rain and they will also be clearing catch basins. The streets were swept the first week of November. Charlie and Jerod are continuing to meet with representatives from organizations that can help staff with safety training and OSHA compliance. We will have recommendations for Council to consider at the November 26th meeting.



MEMORANDUM

Date: November 12, 2024
To: Empire City Council
From: Charles Seipel-Teng, Clerk-Administrator
RE: 1. Metrics Reports for October 2024

*Attachment(s): DC - CAD - Metrics - Event Count by Event Type - Empire - Martin.pdf
DC - CAD - Metrics - Event Count by Event Type - Empire.pdf*

Dakota County Sheriff's Office

Event Count by Event Type - Incidents in City of Empire - Martin, Hanah

Start Date: 10/1/2024 12:00:00 AM End Date: 11/1/2024 12:00:00 AM

Problem	Count of Incidents
911 Hangup	2
Accident/Injuries/Entrapped	1
Animal Calls	3
Community Policing	2
Detail Trfc/Tobacco,etc	1
Extra Patrol	1
Fire Related Call	1
Premise Check	34
Public Assist	1
Suspicious Activity	1
Traffic Stop	20
Vandalism/Property Damage	2
Total	69

Dakota County Sheriff's Office

Event Count by Event Type - Incidents in City of Empire

Start Date: 10/1/2024 12:00:00 AM

End Date: 11/1/2024 12:00:00 AM

Problem	Count of Incidents
911 Hangup	9
Accident /Injuries	2
Accident/Injuries/Entrapped	1
Accident/No injury	2
Alarm Burg/Holdup/Panic	2
Animal Calls	6
Assist Other Juris	4
Civil Assist	3
Community Policing	3
Detail Trfc/Tobacco,etc	7
Disturbance/Disorderly	3
DNR/Hunting/Off Road/Fishing	2
Domestic/Disputes in Progress	2
Extra Patrol	16
Fire Related Call	1
Follow up	4
Fraud Activity RPT	1
Harassment	1
Medical	3
Medical/Priority	2
Misc/Uncategorized	1
Motorist Assist	10
Open Doors/Windows	5
Ordinance Violation	18
Parking Violation	1
Premise Check	305
Public Assist	13
Road and Driving Comp	9
Suspicious Activity	5
Traffic Stop	123
Utility Callout	1

Run Time: 11/1/2024 8:01:31 AM

Incidents at Dakota 911 (2860 160th St W) are excluded from report

Page1 of 2

DC - CAD - Metrics - Event Count by Event Type -
Empire

Dakota County Sheriff's Office

Event Count by Event Type - Incidents in City of Empire

Start Date: 10/1/2024 12:00:00 AM **End Date:** 11/1/2024 12:00:00 AM

Vandalism/Property Damage	3
Warrant Check/Processing	2
Total	570



MEMORANDUM

Date: November 12, 2024
To: Empire City Council
From: Charles Seipel-Teng, Clerk-Administrator
RE: 2. Discussion on Dogs Running At Large

The City and Law Enforcement have received concerns about dogs running at large along the trails in the Providence Addition (East of Stelzel Fields).

Ordinance No. 210-B regulates animals and requires dogs to be leashed and accompanied by a responsible person. A resident suggested adding signage on the trails to remind dog walkers about the ordinance requirement. The attached signs related to dogs are posted at bench locations and entrances along the trail system.

Staff would like to bring this issue to City Council for discussion and gather any recommendations that Council may have.

*Attachment(s): 210-B Animal Control Ordinance.doc
Dog Signs.jpg*

ORDINANCE NO. 210-B

AN ORDINANCE ESTABLISHING ANIMAL CONTROLS IN EMPIRE TOWNSHIP, DAKOTA COUNTY, MINNESOTA

The Board of Supervisors of Empire Township ordains as follows:

SECTION 1 PURPOSE

The purpose of this Ordinance is to establish regulations for the control of animals to protect the public health, safety, and welfare, and to allow for uniform enforcement of such regulations.

SECTION 2 DEFINITIONS

As used in this Ordinance, unless the context otherwise indicates, the following words shall be defined to mean:

- A. Animal: Any mammal, reptile, amphibian, fish, bird (including all fowl and poultry), or other member commonly accepted as a part of the animal kingdom. Animals shall be classified as domestic, farm, and non-domestic.
- B. Animal, Domestic: Any animal of a species commonly accepted as domesticated household pets. Unless otherwise defined, such animals shall include but not be limited to dogs, cats, caged birds, gerbils, hamsters, guinea pigs, domesticated rabbits, fish, non-poisonous, non-venomous, and non-constricting reptiles or amphibians, and other similar animals.
- C. Animal, Farm: Any animal of a species commonly associated with a farm or performing work in an agricultural setting. Unless otherwise defined, such animals shall include but not be limited to members of the equestrian family (horses, mules), bovine family (cows, bulls), sheep, poultry (chickens, turkeys), fowl (ducks, geese), swine (including Vietnamese pot-bellied pigs), goats, bees, llamas, ostriches, emus, burros, donkeys, and other animals associated with a farm, ranch, or stable.
- D. Animal, Non-Domestic: Any animal of a species commonly considered to be naturally wild and not naturally trained or domesticated, or of a species commonly considered to be inherently dangerous to the health, safety, and welfare of people. Unless otherwise defined, such animals shall include:
 - 1. Any member of the large cat family (family felidae), including but not limited to lions, tigers, cougars, bobcats, leopards, and jaguars.

2. Any naturally wild member of the canine family (family canidae) including but not limited to wolves, foxes, coyotes, dingoes, and jackals, but excluding commonly accepted domesticated dogs.
 3. Any crossbreeds such as the crossbreed between a wolf and a dog, unless the crossbreed is commonly accepted as a domesticated house pet.
 4. Any member or relative of the rodent family including but not limited to any skunk (whether or not descended), raccoon, squirrel, or ferret, but excluding those members otherwise defined or commonly accepted as domesticated pets.
 5. Any poisonous, venomous, constricting, or inherently dangerous member of the reptile or amphibian families including but not limited rattlesnakes, boa constrictors, pit vipers, crocodiles, and alligators.
 6. Any other animal which is not explicitly listed above but which can be reasonably defined by the terms of this definition, including but not limited to bears, deer, monkeys, and game fish.
- E. Animal Control Officer: The person or party authorized by the Township to enforce this Ordinance.
- F. At Large Animal: The condition of an animal when it is off the premises of the owner and not under the custody and control of the owner or other person, either by leash, cord, or chain, or otherwise restrained or confined.
- G. Call Fee. A \$50 fee per call to investigate a complaint or nuisance defined in this Ordinance.
- H. Daily Fee. A fee established by contract per day fee for impounding, feeding, and caring for an animal.
- I. Dog: Any member of the canine species, either male or female, commonly accepted as a domesticated household pet, and other domesticated animals of a dog kind.
- J. Impound Fee. A fee established by contract for the transportation of an animal to the impound facility, registration of the animal, owner contact efforts, and other administrative requirements.
- K. Owner, Animal: Any person or persons, firm, association, or corporation owning, keeping, or harboring an animal.
- L. Township: Empire Township, Dakota County, Minnesota.

SECTION 3 DOG RESTRAINT AND VACCINATIONS

3.01 Running at Large Prohibited

It shall be unlawful for the dog of any person who owns, harbors, or keeps a dog, or the parents or the guardians of any such person under 18 years of age, to run at large. Dogs on a leash and accompanied by a responsible person or accompanied by and under the control and direction of a responsible person so as to be effectively restrained by command as by leash, shall be permitted in streets or on public land unless the Township has posted an area with signs reading "Dogs Prohibited" or similar statement.

3.02 Vaccination

- A. All dogs kept harbored, maintained, or transported within the Township shall be vaccinated at least once every three years by a licensed veterinarian for:
 - 1. Rabies (with a live modified vaccine); and
 - 2. Distemper
- B. A certificate of vaccination must be kept, on which is stated the date of vaccination, owner's name and address, the animal's name (if applicable), sex, description, and weight, the type of vaccine, and the veterinarian's signature. Upon demand made by the Township Clerk or animal control officer, the owner shall present for examination the required certificate(s) of vaccination for the animal(s). In cases where certificates are not presented, the owner or keeper of the animal(s) shall have seven days in which to present the certificate(s) to the Township Clerk or animal control officer. Failure to do so shall be deemed a violation of this Section.

SECTION 4 FARM ANIMALS AND NON-DOMESTIC ANIMALS

- 4.01 Farm animals shall only be permitted in the AG Agricultural Preservation Zoning District described and defined in the Empire Township Zoning Ordinance.
- 4.02 It shall be illegal for any person to own, possess, harbor, or offer for sale any non-domestic animal within the Township limits. Any owner of such an animal at the time of adoption of this Ordinance shall have thirty days in which to remove the animal from the Township after which time the Township may impound the animal as provided for in this Section. An exception shall be made to this prohibition for animals specifically trained for and actually providing assistance to the handicapped or disabled, and for those animals brought into the Township as part of an operating zoo, veterinarian clinic, scientific research laboratory, or a licensed show or exhibition.

SECTION 5 IMPOUNDING

5.01 Running at Large

Any animal running at large may be hereby declared a public nuisance. The animal control officer or any law enforcement officer may impound any dog or other animal found running at large and shall give notice of the impounding to the owner of such dog or other animal, if known. In case the owner is unknown, the animal control officer shall post notice at the Town Hall that if the dog or other animal is not claimed within the time specified in Subsection 5.03, it will be sold, removed, or otherwise disposed of. Except as otherwise provided in this Section, it shall be unlawful to kill, destroy, or otherwise cause injury to any domestic animal, including dogs running at large.

5.02 Biting Animals

Any animal that has not been inoculated by a valid rabies vaccine or bears no evidence of such vaccination, and which has bitten any person, wherein the skin has been punctured or the services of a doctor are required, shall be confined in the impound facility for a period of not less than seven days, at the expense of the owner. The animal may be released at the end of such time if healthy and free from symptoms of rabies, and by the payment of all costs by the owner. If, however, the animal has been inoculated with a live modified rabies vaccine and the owner has proof of the vaccination by a certificate from a licensed veterinarian, the owner may confine the dog or other animal to the owner's property, subject to reclaiming the animal as specified in Subsection 5.03.

5.03 Reclaiming

All animals conveyed to the pound shall be kept, with humane treatment and sufficient food and water for their comfort, for at least seven days, unless sooner reclaimed by the owners or keepers as provided by this Section, and a determination is made the animal is free from any disease or harmful condition. In the event the owner or keeper shall desire to reclaim the animal from the pound, the following shall be required, unless otherwise provided for in this Ordinance:

- A. Payment of a \$50 call fee and daily impound fee; and
- B. Payment of a daily fee for animal care costs at the impound facility; and
- C. Valid certification of vaccination for rabies and distemper shots; and
- D. Payment for any veterinarian fees and costs for inspecting or treating biting, dangerous, or diseased animals as defined in this Ordinance.

5.04 Unclaimed Animals

At the expiration of the time established in Subsection 5.03, if the animal has not been reclaimed in accordance with the provisions of this Section, the animal control officer may let any person claim the animal by complying with all provisions in this Section, release the animal to an animal shelter, or cause the animal to be destroyed in a proper and humane manner and shall properly dispose of the remains.

SECTION 6 KENNELS AND BOARDING

- 6.01 The keeping or boarding of more than three dogs on the same premises, whether owned by the same person or not and for whatever purpose kept, shall constitute a “kennel;” except that a fresh litter of pups born of the dog(s) allowed on the premises may be kept for a period of six months before such keeping shall be deemed to be a kennel. No person may operate a kennel without first obtaining a permit from the Township.

SECTION 7 NUISANCES

7.01 Habitual Barking

It shall be unlawful for any person to keep or harbor a dog or other animal, except farm animals in the AG Agricultural Preservation Zoning District, that habitually barks, howls, whines or makes other discernible animal noises. Habitual barking, howling, whining, or other discernible animal noises shall be defined as barking, howling whining, or other discernible animal noises for repeated intervals of at least ten minutes with less than one minute of interruption. Such animal noises must also be audible off of the owner’s or caretaker’s premises.

7.02 Damage to Property

It shall be unlawful for any person’s dog or other animal to damage any lawn, garden, or other property, whether or not the owner has knowledge of the damage.

7.03 Cleaning Up Litter

The owner of any animal, or the person having the custody or control of any animal, shall be responsible for cleaning up any feces of the animal whether on their own property, on the property of others, or on public property, and disposing of such feces in a sanitary manner.

7.04 Complaints and Remedies

Complaints for animal nuisances must be registered with the Township Clerk during normal business hours or may be reported directly to the animal control officer. Any person who is found guilty of violations of this section shall be punished by a fine of seventy-five dollars (\$75.00) and any animals kept contrary to this Section may be impounded as provided in Section 5.

SECTION 8 SEIZURE OF ANIMALS

The animal control officer or law enforcement officer may enter upon private property and seize any animal provided that the following exist:

- 8.01 There is an identified complainant other than the animal control officer or law enforcement officer making a contemporaneous complaint about the animal;
- 8.02 The animal control officer or law enforcement officer reasonably believes that the animal meets either the barking dog criteria set out in Subsection 7.01; or the criteria for an at large animal set out in the definition in Section 2;
- 8.03 The animal control officer or law enforcement officer can demonstrate that there has been at least one previous complaint of a barking dog, inhumane treatment of the animal, or that the animal was at large at this address on a prior date;
- 8.04 The animal control officer or law enforcement officer has made a reasonable attempt to contact the owner of the property and those attempts have either failed or have been ignored;
- 8.05 The seizure will not involve the forced entry into a private residence. Use of a pass key obtained from a property manager, landlord, innkeeper, or other authorized person to have such key shall not be considered unauthorized entry; and
- 8.06 Written notice of the seizure is left in a conspicuous place if personal contact with the owner of the dog is not possible.

SECTION 9 ANIMALS PRESENTING A DANGER TO HEALTH AND SAFETY

- 9.01 If, in the reasonable belief of the animal control officer or law enforcement officer, an animal presents an immediate danger to the health and safety of any person, or an animal is threatening imminent harm to any person, or an animal is in the process of attacking any person, the animal control officer or law enforcement officer may destroy the animal in a proper and humane manner. Otherwise the animal control officer or law enforcement officer may apprehend the animal and deliver it to the impound facility for confinement under Section 5. If the animal is destroyed, all costs of disposal including veterinarian cost must be paid by the owner of the animal. If the animal is found not to be a danger to the health and safety of the Township, it may be released to the owner or keeper in accordance with Subsection 5.03.

SECTION 10 DISEASED ANIMALS

10.01 Running at Large

No person shall keep or allow to be kept on his or her premises, or on premises occupied by them, nor permit to run at large in the Township, any animal which is diseased so as to be a danger to the health and safety of the Township, even though the animal be properly licensed under this Section.

10.02 Confinement

Any animal reasonably suspected of being diseased and presenting a threat to the health and safety of the public, may be apprehended and confined in the impound facility by the animal control officer or law enforcement officer. The animal control officer shall have a qualified veterinarian examine the animal. If the animal is found to be diseased in such a manner so as to be a danger to the health and safety of the Township, the officer shall cause such animal to be destroyed in a proper and humane manner and shall properly dispose of the remains. The owner or keeper of the animal killed under this Section shall be liable for the costs of maintaining and disposing of the animal, plus the costs of any veterinarian examinations.

10.03 Release

The animal shall be released to the owner or keeper, if determined free of disease and public health threat, in accordance with Section 5.03.

SECTION 11 INTERFERENCE WITH OFFICERS

No person shall in any manner molest, hinder, or interfere with the animal control officer or any law enforcement officer to capture dogs or other animals and convey them to the impound facility while engaged in such operation. Nor shall any unauthorized person break open the impound facility, or attempt to do so, or take or attempt to take from animal control officer or any law enforcement officer any animal taken up by him or her in compliance with this Ordinance, or in any other manner to interfere with or hinder such officer in the discharge of his or her duties under this Ordinance.

SECTION 12 VIOLATIONS AND PENALTIES

12.01 Petty Misdemeanor

Unless otherwise provided, violation of this Ordinance shall constitute a petty misdemeanor, and upon conviction thereof, punishable as provided by law.

12.02 Separate Offenses

Each day a violation of this Ordinance is committed or permitted to continue shall constitute a separate offense and shall be punishable as such under this Section.

SECTION 13 VALIDITY

Should any provision of this Ordinance be declared by the courts to be invalid, such decision shall not affect the validity of this Ordinance as a whole or any other part thereof, unless so specified in the judgment. If the courts declare the application of any of the provisions of this Ordinance to any individual, use, property or structure to be invalid, such judgment shall not affect the validity of said application of any provision to any other individual, use, property or structure, unless so specified in the judgment.

SECTION 14 REPEALS

Ordinance No. 210 and all prior amendments thereto are hereby repealed. Parts of other ordinances in conflict with this Ordinance to the extent of such conflict and no further, are hereby repealed.

SECTION 15 EFFECTIVE DATE

The effective date of this Ordinance shall be after its passage and publication according to law. Ordinance No. 210-B was adopted by the Town Board this 23rd day of July, 2013.

ATTEST:

Terry L. Holmes, Chair

Kathleen B. Krippner, Clerk-Treasurer

Published in the *Farmington Independent* on August 1, 2013.





MEMORANDUM

Date: November 12, 2024
To: Empire City Council
From: Charles Seipel-Teng, Clerk-Administrator
RE: Consider Adopting Resolution 2024-11A; Empire Snow Removal Policy Update

Empire's Snow Removal Policy was adopted by resolution in 2019. Since the policy is five years old, Jerod and I went through the policy and made a few recommended updates. The policy updates references from Township to City; includes language about snow removal on trails and walking paths; and references the amended ordinance for winter parking.

Attachment(s): 2024 (Draft) Snow Removal Policy.pdf

RESOLUTION NO ~~2019~~2024-11A

~~EMPIRE TOWNSHIP~~ CITY OF EMPIRE

DAKOTA COUNTY, MINNESOTA

A RESOLUTION ADOPTING A SNOW AND ICE REMOVAL POLICY

~~Whereas, the Board of Supervisors of Empire Township adopted a Snow and Ice Control Policy in 2011; and~~

~~Whereas, the~~ ~~policy was further amended in 2016~~ current policy was adopted in 2019; and

~~Whereas, the Township City~~ staff have recommended changes to clarify the policy provisions for snow and ice removal.

NOW, THEREFORE, BE IT RESOLVED, the ~~Board of Supervisors~~ City Council adopts the following policy for snow and ice removal, ~~replacing the 2016 Snow and Ice Removal Policy~~:

SNOW AND ICE REMOVAL POLICY

When Snow and Ice Removal Begin

The ~~Township Road Supervisor~~ Empire City Council or designee shall determine when to begin snow and ice control operations. The criteria for that decision include, but are not limited to:

- An evaluation of the immediate and anticipated weather conditions.
- The likely effectiveness of operations.
- Safety of employees.
- If an unreasonable risk of damaging equipment exists.
- Snow accumulation of three inches or more.
- Severe icy conditions that seriously affect travel.
- Time of snowfall in relationship to heavy use of the roads.

Snow and ice control operations are expensive and involve the use of limited personnel and equipment. Consequently, operations will normally not begin until the snow has stopped falling or until at least three (3") inches of snow has accumulated.

Depending on conditions, ~~Township City~~ maintenance crews typically start plowing by 2 a.m. Occasionally, primary roads will require sanding or plowing that is not needed on residential streets. This occurs primarily during a light snowfall with less than a 2-inch accumulation. In these instances, local traffic can maneuver safely on streets with low volumes of traffic, but roads with higher volumes of traffic require extra attention. Trails and walking paths are cleared after snow has been removed from streets and roadways. Staff overtime hours will not be allocated towards the removal of snow on trails and walking paths.

When Snow and Ice Removal Will Be Delayed or Suspended

Snow and ice control operations will be delayed or suspended if the [Township RoadCity maintenance](#) Supervisor determines the safety of employees is at risk, conditions pose an unreasonable risk of damaging equipment, or if operations will not be effective because of existing or anticipated conditions.

Snow and Ice Removal on Cul-De-Sacs

The snow plow drivers are to clear the center of cul-de-sacs and deposit snow in the rights-of-way in order to ensure proper turning radius for any emergency vehicles. Large mounds of snow in the center of cul-de-sacs are hazardous because they can create blind spots for drivers [and do not allow for the proper turning for emergency vehicles](#). Children often congregate at these snow piles to play and build snow forts, creating additional hazards. Mounds of snow in the center of the cul-de-sac also cause drainage problems during freeze/thaw storm events. The [Township City](#) has the right to deposit snow in right of ways.

Winter Parking Regulations

- [To facilitate snow removal operations, ~~parking on Township streets is banned between 2 a.m. and 6 a.m. from November 1 through April 15 \(Ordinance No. 240-B\).~~ parking is regulated per Ordinance 240-C; During the hours of 2:00 a.m. through 6:00 a.m. daily from November 1st through April 15th annually;](#)
- [The street is plowed curb to curb anytime snowfall, wind, or other weather condition has resulted in snow accumulation of three or more inches.](#)

Parking and Snow Removal Violations

Pushing, blowing, shoveling or storing snow onto or across public roadways is a violation of Minnesota State Statutes Section 169.42, subd.1.and Section 412.221, Subd. 6. Residents are encouraged to contact the [Township City](#) if this type of activity is occurring and to remind any private contractors of the snow obstruction restrictions. Residents who violate the Winter Parking restrictions (Ordinance No. 240-[CB](#)) or push snow onto public streets will be guilty of a petty misdemeanor and fined according to the maximum allowed by Minnesota State Statutes.

Mailbox Damage & Issues

Mailboxes should be installed and maintained to withstand snow coming off the end of the plow. If damage occurs due to snow discharge or snow storage, the [Township City](#) will not be responsible for repairs. If [your a](#) mailbox is [actually](#) struck by a [Township City](#) snow plow, the [Township City](#) will repair or replace the mailbox, providing it is a standard design that conforms to U.S. postal specifications for minimum height and setback-(see <https://www.usps.com/manage/mailboxes.htm>).

In addition to the U.S. Postal Service specifications, mailboxes must have a 10-inch clear-zone below the physical box. Any newspaper boxes or ornaments must be at least 10 inches back from the front of the mailbox. Damage to non-standard mailbox assemblies will be reimbursed on a sliding scale, based on the mailbox value. Some examples of non-standard boxes are: brick planters, mailboxes with custom lettering, custom designing or larger than standard installations. Under no circumstances will the [Township City](#) pay more than \$40 to correct damage to a mailbox.

[Township-City](#) staff investigates each complaint. If an inspection shows the mailbox was hit by a [Township-City](#) plow or other piece of equipment, a temporary mailbox will be installed. Then in the spring, repairs are made to conforming installation. If no signs of impact are evident, the owner will be provided information about possible reasons for the problem. These may include inadequate construction or materials, needed maintenance or other sources of damage.

Sod and sprinkler systems

Driveway markers can help protect sod from damage. To protect your yard from possible damage from snow plowing, the [Township-City](#) suggests you stake out your yard along the curb line with **flexible** driveway markers. These stakes can be purchased at any local hardware or home improvement store. By doing this, you will help the plow operators locate the curb line. The [Township-City](#) recommends markers with reflectors so they can be seen in the dark. The [Township-City](#) also recommends inexpensive markers. If snow banks need to be pushed back, the markers may be damaged.

Despite the plow operators' best efforts, sod along the edge of the road may occasionally be damaged during snow removal activities. In general, the [Township-City](#) will not repair boulevards damaged by a snow plow or truck. The [Township-City](#) will not be responsible for damage to underground irrigation systems. Residents are responsible for cleaning any sand build-up from the boulevard and for repairing damaged vegetation due to salt originating from snow plowing and sanding activities.

Adopted this ~~12th~~-12th day of ~~February, 2019~~November, 2024.

~~Terry L. Holmes, Chair~~Trent Larson, Mayor

ATTEST:

~~Kathleen B. Krippner, Clerk-Treasurer~~Charles Seipel-Teng, Clerk-Administrator



MEMORANDUM

Date: November 12, 2024
To: Empire City Council
From: Charles Seipel-Teng, Clerk-Administrator
RE: Consider Adopting Resolution 2024-11B, Resolution Canvassing the Empire City Council Election of 2024 and Announcing the Results

Attachment(s): RESOLUTION 2024-11B Election Canvass Resolution.docx

**CITY OF EMPIRE
DAKOTA COUNTY, MN
RESOLUTION 2024-11B**

A meeting of the Empire City Council was held at Empire City Hall in said City on November 12th, 2024, at 7:00 PM. The following members of the City Council were present: Mayor Trent Larson, Eric Hanson, Melanie Lee, Danny Rubio, and Marla Vagts.

And the following were absent: None.

Councilmember _____ introduced the following resolution and moved its adoption:

**RESOLUTION CANVASSING THE EMPIRE CITY COUNCIL ELECTION OF 2024 AND
ANNOUNCING THE RESULTS.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMPIRE, DAKOTA
COUNTY, MINNESOTA, that it is hereby found and determined that at the City of Empire
Election, held in said City, on November 5, 2024, the following votes were cast for the following
seats:**

Mayor (2 Year Term):

1,221 Melanie Lee
34 Write In

Melanie Lee was declared elected Mayor for a term of two (2) years, expiring December 31, 2026.

.....

City Council (4 Year Term):

1,002 Mark Page
955 Danny Rubio
24 Write-In

Danny Rubio and Mark Page were declared elected Councilmembers for a term of four (4) years, expiring December 31, 2028.

Total number of persons who voted on Election Day: **1,856**

Total number of absentee ballots received: **433**

Total number of persons registered at 7 AM on Election Day: **2,023**

Total number of persons who registered on Election Day: **152**

Seconded by Councilmember _____, and upon a vote being taken, the following voted in favor: Mayor Trent Larson, Eric Hanson, Melanie Lee, Danny Rubio, and Marla Vagts

And the following voted against: None.

Whereupon said resolution was declared passed and adopted.

Adopted by the Empire City Council this 12th day of November 2024.

Charles Seipel-Teng, Clerk-Administrator

Trent Larson, Mayor

S E A L

CLERK'S CERTIFICATION

I, Charles A. Seipel-Teng, do hereby certify that I am custodian of the minutes of all proceedings had and held by the City Council of said City, that I have compared the attached resolution with the original passed and adopted by the City Council of said City at a regular meeting thereof held on the 12th day of November 2024, that the attached resolution constitutes a true and correct copy thereof, that the same has not been amended or rescinded and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto placed my hand and signature this 12th day of November 2024 and have hereunto affixed the seal of said City.

Clerk-Administrator

City of Empire, MN



MEMORANDUM

Date: November 12, 2024
To: Empire City Council
From: Charles Seipel-Teng, Clerk-Administrator
RE: Consider Agreement for Prosecution Services Between the City of Empire and Campbell Knutson

Campbell Knutson handles prosecution services for the City of Empire. Attached is information on the proposed rate increases for their services. With the proposed rate increases, the original agreement that was adopted when Empire incorporated, needs to be amended.

The draft agreement includes options for Cost of Living Adjustments starting in 2026. The goal of these options would be to have a running fee adjustment agreement so that a new agreement does not need to be considered each year. The first option includes a 3% fee increase each year, with options to initiate an adjustment. The second option ties the rate increase to increases in city staff wage increases.

The City Council should decide if they are comfortable with the agreement and one or any of the Cost of Living Adjustment items.

Attachment(s): 2025 fees increase - Charles Seipel-Teng - 092524.pdf
DRAFT - 2025 AGREEMENT_FOR_PROSECUTION_SERVICES_EMPIRE.docx



CAMPBELL KNUTSON

PROFESSIONAL ASSOCIATION

September 25, 2024

Elliott B. Knetsch
Andrea McDowell Poehler
Soren M. Mattick
David S. Kendall
Jared D. Shepherd
Henry A. Schaeffer, III
Alina Schwartz
James J. Mongé, III
Jerome M. Porter
Leah C.M. Koch
Meagan K. Kelley
Benjamin J. Colburn
Cara A. McDonald
Jack S. Brooksbank
Cole A. Birkeland
Amy K.L. Schmidt

Joel J. Jamnik*
*Of Counsel

Thomas J. Campbell*
Roger N. Knutson*
*Retired

Charles Seipel-Teng
Clerk – Administrator
City of Empire
3385 197th Street
Farmington, MN 55024

Re: Prosecution Services 2025

Dear Charles:

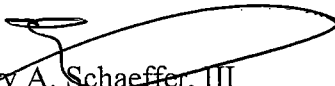
I hope you are doing well. I am writing this letter to let you know that Campbell Knutson is proposing a rate increase for prosecution services for 2025, from the existing attorney/legal assistant rates of \$130.00/\$95 an hour, to \$139.00/\$98.00. This rate increase is necessary in order for our firm to keep up with the necessary demands of prosecution services, and to provide the City of Empire with quality legal services. I would note that we did not raise our rates last year. The firm prides itself in delivering quality legal services in a cost-efficient manner, and it is that philosophy that has allowed us to maintain our initial contract rates through the present year.

Also, if the City is open to discussions regarding regular cost of living adjustments, we would be open to a provision for an annual 3% cost of living increase going forward, or even basing COLA increases in the future on that which the City would pay to its non-union employees each year.

It has been great to be part of the team that has represented the City of Empire since its inception, and I look forward to the continued relationship. As Elliott retired at the end of August, I am currently the primary contact at Campbell Knutson for our Dakota County prosecution clients. As always, please feel free to contact me anytime to discuss. Thank you.

Very truly yours,

CAMPBELL KNUTSON
Professional Association


Henry A. Schaeffer, III
City Attorney

HAS:kag

Grand Oak Office Center I
860 Blue Gentian Road
Suite 290
Eagan, Minnesota 55121
Main: 651-452-5000
Fax: 651-234-6237
www.ck-law.com

**AGREEMENT FOR PROSECUTION SERVICES
BETWEEN THE CITY OF EMPIRE AND
CAMPBELL KNUTSON, *Professional Association***

THIS AGREEMENT, effective _____, 2024, is by and between the **CITY OF EMPIRE**, a Minnesota municipal corporation ("City") and **CAMPBELL KNUTSON, *Professional Association***, a Minnesota corporation ("Attorney").

NOW, THEREFORE, in consideration of the mutual undertakings herein, the parties hereto agree as follows:

1. SERVICES AND RELATIONSHIP.

- A. The Attorney shall furnish and perform Prosecution Services for the City.
- B. The Attorney shall be engaged as an independent contractor and not as a City employee. The Attorney is free to contract with other entities.

2. TERM.

- A. The Attorney shall serve at the pleasure of the City Council, and this Agreement may be terminated without cause by resolution of the City Council.
- B. The Attorney may terminate this Agreement at any time, provided that the Attorney shall give the City sixty (60) days written notice before the termination becomes effective.

3. COMPENSATION.

- A. *Prosecution Services*: Legal fees for Prosecution Services will be billed monthly at the following hourly rates:

❖ Attorneys	\$ 139.00
❖ Legal Assistants/Law Clerks	\$ 98.00

B. *Additional Prosecution Related Services:* Legal Fees for Additional Prosecution Related Services are not included in Prosecution Services, and will only be furnished at the specific request of the City. The following are Additional Prosecution Related Services:

- (1) Criminal appeals whether initiated by the State or the Defendant;
- (2) Code enforcement violations;
- (3) Contract and agreement drafting;
- (4) Data practices requests and issues; and
- (5) Ordinance drafting.

Legal fees for Additional Prosecution Related Services will be billed monthly at the following hourly rates:

❖ Attorneys	\$ 179.00
❖ Legal Assistants/Law Clerks	\$ 103.00

C. *Cost of Living Adjustment.* For Calendar Year 2026 and subsequent years: The Hourly Rates in Section 3.A. and Section 3.B. of the previous year will be increased by three percent (3%). Either party may initiate an upward or downward departure to be mutually agreed upon by September 1st of that year. The adjusted Hourly Rates will be rounded to the nearest dollar (\$1.00).

Or

C. *Cost of Living Adjustment.* For Calendar Year 2026 and subsequent years: The Hourly Rates in Section 3.A. and Section 3.B. of the previous year will increase commensurate with the increases approved by the City for non-union City employees for the same calendar year.

D. *Monthly Statements:* Attorney will send City a detailed monthly billing statement of the actual hours incurred in providing Prosecution Services and Additional Prosecution Related Services. The minimum billing increment is .2 hour.

E. *Costs:* Out-of-pocket costs without mark-up include:

- ❖ Lexis research (only if used for Empire matters)
- ❖ photocopies at 20¢ per page
- ❖ color photocopies at 40¢ per page
- ❖ postage of 50¢ or more
- ❖ court related costs (court filing fees, expert witnesses (with prior consent of City), subpoenas, service of process, court reporter fees)
- ❖ conflict attorneys' fees and costs

F. *Payments:* Payments for legal services provided the City shall be made in the manner provided by law. The City will normally pay for services within thirty (30) days of receipt of a statement for services rendered.

4. INSURANCE. The Attorney will purchase and maintain sufficient insurance to protect Attorney against claims for legal malpractice.

5. MISCELLANEOUS.

A. *Annual Presentation to the City Council.* Upon request of the City, the Attorney will provide the City Council with an annual presentation on prosecution activity and updates. The Attorney will provide other reports upon request.

B. *Governing Law.* This Agreement shall be governed by the laws of the State of Minnesota.

C. *Assignment.* The Attorney may not assign or refer any of the legal services to be performed hereunder without the written consent of the Empire City Council.

D. *Effective Date.* This Agreement shall become effective upon its execution by the City and the Attorney. This Agreement shall not be modified or amended without the approval in writing of the Empire City Council.

*Remainder of page intentionally left blank.
Signature page follows.*

Dated: _____, 2024.

CITY OF EMIPRE

By: _____
Trent Larson, Mayor

And: _____
Charles Seipel-Teng, Clerk - Administrator

Dated: _____, 2024.

CAMPBELL KNUTSON
Professional Association

By: _____
Elliott B. Knetsch, Vice President



MEMORANDUM

Date: November 12, 2024
To: Empire City Council
From: Charles Seipel-Teng, Clerk-Administrator
RE: Request for Group Mailbox Site on 191st Street West

As a result of the addition of a right turn only exit at the Centerfield Ct. and 191st Street West intersection, four mailboxes needed to be moved to an area in front of the address at 3334 191st Street West, where there were already three mailboxes located. Contractors for Kwik Trip relocated the boxes at the city's request. The site now has 7 mailboxes. The resident at the address with the mailboxes has requested that the City consider other options for the boxes so that there are not so many posts in the ground at one location.

A wooden mailbox stand would cost approximately \$200 and require staff time to assemble and place the boxes. A metal box would cost approximately \$700 to \$800 and require a concrete footing. Examples of options provided by the resident as well as a photo of the current site are attached.

At the August 27th Council Meeting, this was discussed and it was recommended that Kwik Trip be contacted to see if they would be interested in paying for one of these options and installing the mailbox. Kwik Trip is not interested in paying for new mailboxes. Staff believes the project would move faster if installation was completed by maintenance staff.

*Attachment(s): Mailbox Notice.pdf
\$REXMM8C.jpg
\$RR4CWXH.jpg
Mailboxes.jpg*



8/20/2024

Dear 191st Street Resident,

It has come to the attention of the City of Empire that due to the intersection change at 191st Street West and Centerfield Ct., the postal service would no longer deliver mail to your mailbox at the box's previous location.

To ensure that you receive mail going forward, the contractor for the Kwik Trip store, at the suggestion of the Farmington Post Office, has moved your mailbox to the location in front of the utility box on the south side of 191st Street.

In the meantime, the city has received a request to place the mailboxes at this new site on a common wood frame or metal box. This will need to be considered by the Empire City Council at their meeting on August 27th.

We will notify you if any future changes with your mailbox occur.

Please let me know if you have any questions or are still experiencing issues with receiving your mail. I can be reached at admin@ci.empire.mn.us or the phone number below.

We apologize for any inconvenience.

Sincerely,

Charles Seipel-Teng
Clerk-Administrator





All Aluminum Construction

*Includes
Pedestal*







MEMORANDUM

Date: November 12, 2024
To: Empire City Council
From: Charles Seipel-Teng, Clerk-Administrator
RE: Concerns About Traffic Speed on Camrose Way

The City has received a concern from a resident on Camrose Way about the speed of vehicles along the section of this street between Century Rd. and Calgary Trail.

Currently there are two stop signs in this area, both for traffic moving southbound from Century to Camrose then from Camrose to Calgary.

Council has discussed the possibility of lowering speed limits in general on residential streets. Perhaps having the 3-way stop at the intersections (as shown in the attached) would be a faster solution than working to lower the speed limit.

Regarding lowering the speed limit, MN DOT has this informational page on local speed limits. Speed limits are set by statute or can be lowered through investigation. Traffic investigations would be somewhat expensive and time consuming. Additionally, MN DOT notes that lowering speed limits do little to actually change speeds. As of the time of this memo, the City's engineer is reviewing options that may help address the speed concerns.

*Attachment(s): Camrose Stop Signs.pdf
Speed Limits.pdf*

I want to...

Tools



Basemaps

0 50 100ft



- [General Contacts](#)
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Speed limits in Minnesota

About speed limits

- [Speed Limits One Page Info Sheet \(PDF\)](#)

Webinars

[Speed Limits in Minnesota recorded webinar](#) presented by Max Moreland

New laws

Effective Aug. 1, 2019, new laws allow cities to set speed limits on certain city streets, after conducting an internal traffic study.

- [Statewide Speed Limit Vision](#)

Why we have speed limits

A uniform speed of vehicles in a traffic flow results in the safest operation. Posted speed limits can help keep the traffic flowing smoothly provided the majority of drivers find the speed limits reasonable. This is called “voluntary compliance.” To best achieve voluntary compliance, the speed limits must be consistent throughout the state. Speed limits also give motorists an idea of a reasonable speed to drive in an unfamiliar location.

When established properly, speed limits are essential for law enforcement to identify excessive speeds and curb unreasonable behavior.

Speed and safety

Lower speed limits don't reduce speeds

Studies show that there is little change in speed patterns after posting a lower speed limit. Drivers are much more influenced by changes to the roadway, its environment and conditions.

Lower speed limits don't reduce crash frequency

Lower speed limits are often viewed as a quick fix to traffic safety, but this is not the case. Crashes are most often the result of other factors. In many cases, posting a lower speed limit creates a greater speed variance between the slowest and fastest-moving vehicles. This speed variance, also called “speed differential,” can contribute to crashes and make the roadway less safe.

How we set speed limits

By statute

Minn. Statute 169.14 establishes statutory speed limits on most typical roadways under ideal conditions. Unless otherwise posted:

- 10 mph in alleys
- 30 mph on streets in urban districts
- 55 mph on other roads
- 65 mph on expressways
- 65 mph on urban interstate highways
- 70 mph on rural interstate highways

Based on a traffic study

All other speed limits are set by the Commissioner of Transportation based upon an engineering and traffic investigation. These factors are considered:

- Test drive results speed study
- Road type and condition
- Location and type of access points (intersections, entrances, pedestrian access, etc.)
- Sufficient length of roadway (1/4 mile minimum)
- Existing traffic control devices (signs, signals, etc.)
- Crash history, traffic volume, sight distances (curve, hill, etc.)
- Travel speed samples

Types of speed limits

Regulatory

A black and white sign shows the maximum speed that a motorist may travel under ideal conditions. It can be a statutory value or else it must be authorized by the Commissioner of Transportation.

Advisory

A black and yellow speed sign is used with a hazard warning sign to advise motorists of a comfortable speed to navigate certain situations. For instance, when traveling on a winding road, the curve warning sign would be used with an advisory speed sign.

School zone

Ensuring the safety of children who cross public streets near schools is the responsibility of drivers, parents, school officials and road authorities. When combined with proven safety strategies, school zone speed limits can be effective.

- [A Guide to Establishing Speed Limits in School Zones – 2023 Edition \(PDF\)](#).
- [A Guide to Establishing Speed Limits in School Zones – 2012 Edition For Reference Only \(PDF\)](#).

MnDOT's Safe Routes to School program has more information on school zone safety.

Work zone

MnDOT outlines the guidelines, proper layouts and procedures for implementing various speed limit types to be used in work zones. Get more information in the [Work Zone Speed Limits guide](#).

Questions

State highways, U.S. highways, and interstates

Contact the district traffic engineer at your [MnDOT district office](#).

County roads and county highways

Contact the appropriate [Minnesota county](#).

City streets

Contact the appropriate [Minnesota city](#).

Legal and safety information

- [Minnesota speed limit law \(Minn. Statute 169.14\)](#)
- [Speeding and aggressive driving](#)
- [Toward Zero Deaths resources](#)

Questions and comments

Name*

First Name

Last Name

Email*

Subject*

Message*

Submit

Note: Any information that you provide is considered public data under the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13. This means that if someone, including the news media, requests this information we are obligated to provide it to them under the Minnesota Government Data Practices Act. See disclaimer.

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*2024 Minnesota Department of Transportation
395 John Ireland Blvd, St. Paul, MN 55155-1800
651-296-3000 Toll-free 800-657-3774*



MEMORANDUM

Date: November 12, 2024
To: Empire City Council
From: Charles Seipel-Teng, Clerk-Administrator
RE: Consider Approving Agreement Between the City of Empire and Bolton & Menk Inc. for the Development of the Trail Master Plan

In October 2024, the City of Empire was awarded grant funds from the Statewide Health Improvement Partnership (SHIP) through Dakota County to develop a pedestrian and bicycle network plan that will supplement the City's new Park Master Plan. The grant provides \$35,000, with an additional 10% matching from the City. It is proposed that consultants at Bolton & Menk will develop this plan.

Attached is a draft Agreement and Scope of Work for the development of this plan by Bolton & Menk. Additionally, the City will enter into a JPA with Dakota County to receive the grant funds.

*Attachment(s): Empire Ped & Bike Plan_Scope of Work_Draft.docx
Trail Master Plan Contract.docx
Exhibit A_Empire.docx*

City of Empire Pedestrian and Bicycle Network Plan

Scope of Work

Work Plan

Dakota County's Statewide Health Improvement Partnership (SHIP) program is offering 2025 grants for the development of pedestrian and bicycle comprehensive plans. The City of Empire currently does not have a pedestrian or bicycle comprehensive plan. This Scope of Work is for the preparation of the City of Empire Pedestrian and Bicycle Network Plan. Bolton & Menk has successfully conducted many projects that had a similar scope, similar goals, and similar objectives as the proposed City of Empire Pedestrian and Bicycle Network Plan. This project is anticipated to be completed within the grant period of November 2024 to October 2025.

Task 1: Project Management

The purpose of this task is to ensure the project scope, schedule, and budget are successfully managed from start to finish. The Bolton & Menk team will convene and facilitate a kickoff meeting with the city's project manager to review the project goals and schedule and refine the scope of work to ensure that it meets the city's goals and expectations.

Our project manager, Connor Cox, will develop a detailed schedule to help keep the project on the desired or required timeline. Connor will conduct monthly project management calls (video conference calls) with city staff to ensure the project team is on track to meet the project goals. In addition to the monthly project management calls, we will communicate via email with the city's project manager as necessary to ensure the scope, schedule, and budget are managed effectively. This task will also include monthly invoices and progress reports.

Task 1 Deliverables:

- Project kickoff meeting and meeting notes
- Detailed project schedule, including key project deliverables and milestones
- Monthly project management meetings, including meeting notes and action items
- Monthly progress reports and invoices

Task 2: Public Involvement

A project that truly identifies and establishes a future pedestrian and bicycle network vision for Empire can't be achieved unless anchored by a community-centered engagement approach. Recognizing this, we propose developing public engagement activities that are responsive to the community and reflective of the city's communication preferences. To the extent possible we will coordinate engagement with the updating of the Parks Master Plan for efficiencies. We will develop a community engagement plan to be reviewed by Dakota County Active Living staff before beginning engagement work. The engagement plan will review community-wide demographics to get an understanding how to engage and benefit Dakota County SHIP priority

populations, including those living in rural areas, people of color, older adults, persons with disabilities, women, recent immigrants, members of LGBTQ communities, those with lower educational attainment, and those in lower income groups.

Our team's proposed public involvement process includes the following components:

Local Event Outreach

To maximize the reach and impact of project engagement efforts, our staff will attend up to two popular local events to get community member input for the plan. These events – such as the Empire Holiday Party, the City Celebration, and/or the food truck rally - will provide a great opportunity to speak to many community members, educate them on the city's goals and project planning process, and gather feedback on their favorite community destinations and potential future trail, sidewalk, and bikeway locations.

Project Webpage Updates

Bolton & Menk will develop text and materials that can be uploaded to the 'Public Notices' portion of the City's webpage. These announcements will include project information, upcoming events, opportunities to get involved and provide comments, and an online survey.

Pedestrian and Bicycle Network Survey

We will create a future pedestrian and bicycle network survey that will be hosted on the City's webpage and promoted through multiple avenues, including social media and the city's newsletter. Survey results will be summarized in a memorandum and used to inform the planned pedestrian and bicycle network identified in Task 4.

Task 2 Deliverables:

- Attendance at up to two local community events
- Provide project information and text for City webpage
- Pedestrian and bicycle network survey and survey summary

Task 3: Existing Conditions and Existing Policy Review

This task will review, analyze, and evaluate existing walking and biking conditions throughout Empire, both from an infrastructure perspective and a policy perspective. The review will analyze impacts to pedestrian and bicyclists' connectivity, safety, and accessibility with a focus on connections to important destinations such as

- Parks (including reviewing the updated Parks Master Plan)
- Vermillion River
- White Tail Woods Regional Trail
- Empire City Hall
- Connections to Dakota County's planned greenways

This task will include mapping existing facilities (trails, sidewalks, and bikeways), determining gaps in the walking and biking network, identifying unsafe pedestrian and bicycle crossings, and locating key community destinations. This task will also review City policies that may impact

pedestrian or bicycle safety and connectivity throughout the city, such as sidewalk ordinances, zoning code, subdivision ordinance, and other relevant policies to the scope.

Task 3 Deliverables:

- Memo summarizing:
 - Existing walking and bicycle network
 - Policies and ordinances impacting pedestrian and bicycle safety and connectivity
 - Recommendations for policy revisions or new policies

Task 4: Planned Pedestrian and Bicycle Network

The outcomes of the existing conditions technical analysis and community and stakeholder engagement completed in Tasks 2 and 3 will directly inform the approach and recommendations that result from this task. This task, led by Connor Cox, will include the development of a planned pedestrian and bicycle network with a variety of proposed facility types including off-street trails (i.e. shared use paths), sidewalks, on-street bikeways, and street crossing enhancements at locations identified as unsafe and uncomfortable for pedestrian and bicycle crossings. Bolton & Menk is also developing the updated Empire Parks Master Plan, and we will ensure that recommendations from the pedestrian and bicycle plan are aligned and complementary with the Parks system recommendations.

The goal of the planned pedestrian and bicycle network is to create a comprehensive, comfortable, and safe bicycle and pedestrian system that links where people live with key resources throughout the community such as parks, schools, and jobs.

Task 4 Deliverables:

- Planned pedestrian and bicycle network map that identifies:
 - Planned off-street trails
 - Planned on-street bikeways
 - Planned sidewalks
 - Street crossing enhancement locations
 - Connectivity to future planned development

Task 5: Equitable Policy & Procedures Evaluation

As part of the Dakota County SHIP grant program, each Active Living Community Partner award recipient must identify one 'Equity Action' item to include in their plan. The City of Empire will include Equity Action item #2 in the Pedestrian and Bicycle Network Plan, which will include reviewing existing City policies and procedures that impact the future of the pedestrian and bicycle network and provide recommendations to ensure that the planned network is developed in an equitable manner. This will include reviewing the 2040 Comprehensive Plan relative to pedestrian and bicycle networks with an equity lens and suggesting changes if needed. Since the City of Empire was recently incorporated and does not have a lot of existing planning documents, this task will also focus on developing recommendations in the Pedestrian and Bicycle Network Plan policies and procedures that are aimed at benefitting SHIP priority populations.

Task 5 Deliverables:

- Equitable policy and procedural recommendations

Task 6: Project Prioritization and Funding

This task will provide project prioritization and project funding information that will help the City of Empire bring the planned pedestrian and bicycle network from conception to reality.

Prioritization Matrix

Once the citywide planned pedestrian and bicycle network has been identified in Task 4, a prioritization matrix will be developed to rank top-priority projects within the city. This matrix will help the City determine which projects will have the greatest impact on the community, and thus should be prioritized. Prioritized projects will be ranked based on several evaluation criteria, which could include:

- Connectivity to parks and other community destinations
- Community member and stakeholder support
- Cost effectiveness
- Feasibility of implementation
- Anticipated use

Project Funding Recommendations

This task will also include funding recommendations for each project identified in Task 4. Led by Corrin Bemis, our team will develop a matrix of potential grant programs and the projects eligible for each program. The matrix will include regional, state, and federal grant programs and will provide the city with a holistic outlook of funding options for each project.

Our team will also identify project implementation opportunities, such as trails or bikeways located on roadways that are already programmed for improvements in the city's or Dakota County's capital improvement plan (CIP).

Task 6 Deliverables:

- Project prioritization matrix
- Project funding recommendations

Task 7: Pedestrian and Bicycle Network Plan

The Empire Pedestrian and Bicycle Network Plan will be summarized in a final report that includes the findings and memorandums developed in the preceding tasks. A draft plan will be shared with city staff to solicit feedback and will be made available to the public for review and comment. The pedestrian and bicycle network plan will guide development of infrastructure and policies that make it easier for residents and SHIP priority populations to participate in active living, contribute to their health and wellbeing, and improve transportation options for people of all ages and abilities.

The final plan will not only serve as an action plan for the city, but it will put Empire in a much stronger position to pursue future trail implementation funding from sources such as the Met Council's Regional Solicitation, [MnDOT's Active Transportation Infrastructure Grant Program](#),

and the USDOT's new [Active Transportation Infrastructure Investment Program \(ATIIP\)](#). Bolton & Menk will also provide the city with all data and documentation developed and analyzed for the study, including all GIS data.

Task 7 Deliverables:

- Draft Pedestrian and Bicycle Network Plan
- Final Pedestrian and Bicycle Network Plan

Project Budget

The project budget shall not exceed \$38,500.

AN AGREEMENT BETWEEN THE CITY OF EMPIRE, MINNESOTA AND
BOLTON & MENK INC. FOR TRAIL MASTER PLAN

This Agreement outlines a Scope of Services, Fee Schedule and other elements which together constitute an agreement between the City of Empire, a Minnesota municipal corporation hereinafter referred to as the CLIENT, and Bolton & Menk Inc., a Minnesota corporation, hereinafter referred to as the CONSULTANT for professional services related to creating a Trail Master Plan, hereinafter referred to as the PROJECT.

The CLIENT and the CONSULTANT agree as set forth below:

A. TERM AND BASIC SERVICES

The term of this Agreement shall be for a period of one year starting in November, 2024 and ending in October 2025.

The CONSULTANT will work with the CLIENT staff to assist in the preparation as needed with the PROJECT as detailed in the CONSULTANT'S proposal that is attached to this Agreement as Exhibit A. In order to manage costs associated with this PROJECT, the CONSULTANT shall submit invoices to the CLIENT's Project Manager via email for review. Cost shall not exceed the amount submitted in the CONSULTANT's proposal. Any additional expense over the amount agreed upon shall have written permission from the CLIENT'S project manager. The CLIENT's project manager is the City Administrator-Clerk. In the event the City Administrator-Clerk is unavailable, the Public Works Director will serve as the CLIENT's back-up project manager. The CONSULTANT's project manager is Connor Cox. In the event Connor Cox is unavailable, Anna Springer, will serve as the back-up project manager for the CONSULTANT. The project manager will not be replaced on the PROJECT without the authorization via email from the CLIENT's Project Manager.

B. FEES FOR PROFESSIONAL SERVICES

The CONSULTANT agrees to complete the preparation of the document and provide a final document of the PROJECT. The CLIENT agrees to pay the CONSULTANT for the PROJECT based on the CONSULTANT'S proposal and delivery of the PROJECT. Additional work outside the scope of the PROJECT is accrued based on the add-on costs included in Exhibit A. Any additional costs outside of the proposed estimate must be authorized by the CLIENT'S Project Manager in writing.

Invoices will be submitted electronically (PDF form) to the CLIENT on a monthly basis as work is completed and shall be payable within 30 days in accordance with this Agreement.

C. INSURANCE

CONSULTANT shall maintain insurance of the kind and in the amounts shown below for the term of this Agreement. Certificates for General Liability Insurance must state that the CLIENT, its officials, employees, agents and representatives are Additional Insureds. The CLIENT reserves the right to review CONSULTANT'S insurance policies at any time to verify that contractual requirements have been met.

1. Commercial General Liability Insurance
 - \$2,000,000 per occurrence
 - \$3,000,000 general aggregate
 - \$300,000 damage to rented premises
 - \$15,000 medical expenses
2. Umbrella Liability
 - \$1,000,000 per occurrence
 - \$1,000,000 general aggregate
 - \$10,000 self-insured retention
3. Worker's Compensation and Employer's Liability
 - a. Worker's Compensation per Minnesota Statutes
 - b. Employer's Liability
 - \$500,000 per accident
 - \$500,000 per employee
 - \$500,000 per disease policy limit
4. Professional Liability Insurance
 - \$2,000,000 per claim
 - \$2,000,000 annual aggregate

D. NONDISCRIMINATION

The CONSULTANT agrees not to discriminate by reason of age, race, religion, color, sex, national origin, or handicap unrelated to the duties of a position, of applicants for employment or employees as to terms of employment, promotion, demotion or transfer, recruitment, layoff or termination, compensation, selection for training, or participation in recreational and educational activities.

E. EQUAL OPPORTUNITY

During the performance of this Agreement, the CONSULTANT, in compliance with Executive Order 11246, as amended by Executive Order 11375 and Department of Labor regulations 41 CFR Part 60, shall not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The CONSULTANT shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion,

sex or national origin. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, transfer; recruitment or recruitment advertising; layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONSULTANT shall post in conspicuous places available to employees and applicants for employment notices to be provided by the Government setting forth the provisions of this nondiscrimination clause. The CONSULTANT shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin. The CONSULTANT shall incorporate the foregoing requirements of this paragraph in all of its subcontracts for program work, and will require all of its sub-consultants for such work to incorporate such requirements in all subcontracts for program work.

F. INDEMNIFICATION

The CLIENT and the CONSULTANT agree to indemnify, defend, and hold the other harmless, and their respective officers, officials, employees, agents, contractors, and representatives, from and against liability for all claims, losses, damages, and expenses, including reasonable attorney's fees, to the extent such claims, losses, damages or expenses are caused by the indemnifying party's negligent acts, errors, or omissions. In the event claims, losses, damages or expenses are caused by the joint or concurrent negligence of the CLIENT and the CONSULTANT, they shall be borne by each party in proportion to its negligence.

G. TERM, TERMINATION, SUCCESSORS AND/OR ASSIGNS

1. The Term of this Agreement shall be concurrent with the work authorized and shall be in accordance with the schedule to be established between the CLIENT and the CONSULTANT.
2. Either party may terminate this Agreement by written notice to the other party at its address by certified mail at least sixty (60) days prior to the date of termination.
3. Neither the CLIENT nor the CONSULTANT shall assign, sublet or transfer its interest in this Agreement without the written consent of the other.
4. The time schedule shall not apply and/or time extensions will be allowed for any circumstances beyond the control of the CONSULTANT.
5. This Agreement shall be governed by all applicable laws.
6. Upon termination, the CONSULTANT shall be entitled to fees earned through the effective date of termination.

H. DISPUTES

In the event the CLIENT and the CONSULTANT are unable to reach agreement under the terms of this Agreement, disputes shall be submitted to mediation prior to either party commencing suit regarding same.

I. REVOCATION

If this Agreement is not signed and accepted by both parties within 90 days of its date, it shall become null and void.

J. DATA PRACTICES

All data collected, created, received, maintained, or disseminated for any purposes by the activities of the CONSULTANT because of this Agreement is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended ("MGDPA"), the Minnesota Rules implementing such act now in force or as adopted, as well as federal regulations on data privacy. The CONSULTANT agrees to promptly respond to inquiries from the CLIENT concerning data requests.

Most data created or provided by the CONSULTANT to the CLIENT will be considered to be public data under the MGDPA, with the exception of trade secret data as it is defined by Minnesota Statutes Section 13.37, subdivision 1 (b) and subdivision 2. Should the CLIENT receive a request for data that CONSULTANT wishes to assert is trade secret data, CONSULTANT shall immediately notify the CLIENT of its assertion and the reason for its assertion. The CONSULTANT shall be responsible for the costs of defending the assertion should it be challenged.

K. RECORDS - AVAILABILITY AND RETENTION

The CONSULTANT agrees that the CLIENT or any of its duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the CONSULTANT and invoice transactions relating to this Agreement.

The CONSULTANT agrees to maintain these records for a period of six (6) years from the date of termination of this Agreement.

L. MERGER AND MODIFICATION

It is understood and agreed that the entire Agreement between the parties is contained here and that this Agreement supersedes all oral agreements and negotiations between

the parties relating to the subject matter. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.

Any material alterations, variations, modifications, or waivers of provisions of this Agreement shall be valid only when they have been reduced to writing as an amendment and signed by the parties.

M. INDEPENDENT CONTRACTOR

All services provided pursuant to this Agreement shall be provided by the CONSULTANT as an independent contractor and not as an employee of the CLIENT for any purpose. Any and all officers, employees, subcontractors, and agents of the CONSULTANT, or any other person engaged by the CONSULTANT in the performance of the services pursuant to this Agreement, shall not be considered employees of the CLIENT. Any and all actions which arise as a consequence of any act or omission on the part of the CONSULTANT, its employees, subcontractors, or agents, or other persons engaged by the CONSULTANT in the performance of services pursuant to this Agreement, shall not be the obligation or responsibility of the CLIENT. The CONSULTANT, its employees, subcontractors, or agents shall not be entitled to any of the rights, privileges, or benefits of the CLIENT's employees, except as otherwise stated in this Agreement.

N. AUTHORIZATION

IN WITNESS WHEREOF, the CLIENT and the CONSULTANT have made and executed this Agreement for Professional Services.

This _____ day of November 2024.

CLIENT:

City of Empire, Minnesota

By: _____
Trent Larson

Its: Mayor

By: _____
Charlie Seipel-Teng

Its: City Administrator-Clerk

CONSULTANT:

BOLTON & MENK INC.

Name:

Title:

EXHIBIT A

Copy of Proposal

[to be attached]

Exhibit A

Empire Contract Deliverables for the Pedestrian and Bicycle Plan Update Funded by the Statewide Health Improvement Partnership (SHIP)

Scope of work to be conducted by the City of Empire

- Complete a comprehensive pedestrian and bicycle master plan for the City of Empire
- Evaluate benefits and impacts to SHIP priority populations (*people of color, older adults, person with disabilities, women, recent immigrants, members of LGBTQ communities, those with lower educational attainment, those in lower income groups*)
- Direct and manage any consultant hired to work on the project

Public engagement

- City staff will work with the Dakota County Physical Development Division (DCPDD) and Public Health Department leads to prepare a public engagement plan. The project will include engagement of key stakeholders, including:
 - o Residents
 - o Representatives of SHIP priority populations
 - o Dakota County
- At least 1 meeting with the Empire City Council will be held on the topic
- The City will acknowledge funding and support from the Dakota County Public Health Department and the Statewide Health Improvement Partnership in the final documents, open houses, public materials, public meetings and news releases. This will be done by either including the SHIP and County Logos and/or the following language “*Supported by the Statewide Health Improvement Partnership, Minnesota Department of Health and the Dakota County Public Health Department*”

Anticipated non-motorized transportation strategies to be evaluated

- Policy and Regulations. This will include a review of and recommend changes for, as necessary, the City’s 2040 Comprehensive Plan, zoning ordinance, and subdivision ordinance relative to pedestrian and bicycle networks with an equity lens
- Plan for development of an interconnected pedestrian and bicycle system city-wide
- Integrate County Greenways and trails along County Highways into the system
- Integrate trail system and transit hubs, with focus on connecting SHIP priority populations to transit.
- Include the 6E’s Evaluation, Education, Engineering, Encouragement, Enforcement, Equity in the plan

Report on strategy outcomes (ongoing throughout the contract period)

- The City's project lead (or other city representative) will provide a brief project update at the Active Living Dakota County meetings throughout the contract period
- City staff will contribute to nominal evaluation and reporting as required by the Minnesota Department of Health
- City staff will collect stories, quotes, photos, and comments of and about people who would be affected by improvements
- City staff will submit a summary of public engagement activities and comments at project completion
- City staff will submit an electronic (pdf) copy of the final report at project completion

Communication with DCPDD staff (ongoing throughout contract period)

- The City's project lead will check in with Dakota County Physical Development Division (DCPDD) staff regularly (at least monthly) to communicate progress on the project
- The City's project lead will copy the DCPDD lead on important email communications
- DCPDD staff will share information with Public Health staff who will communicate with MDH
- DCPDD and DCPH staff representative will be included in milestone project team meetings and/or project task force

DCPDD Staff will provide the following project support

- Provide input and feedback regarding the project
- Provide necessary data and information to conduct the work as available
- Provide GIS support if requested

Timeline

- Project kickoff by February 1, 2025
- Meeting with City Council by June 1, 2025
- Adoption, acceptance or other City Council action before August 30, 2025
- Delivery of final study report to DCPDD by September 30, 2025
- Completion by October 31, 2025



MEMORANDUM

Date: November 12, 2024
To: Empire City Council
From: Charles Seipel-Teng, Clerk-Administrator
RE: Charter Communications - Cable Lineup Changes

Attachment(s): Empire City, MN LT_103024.pdf



October 30, 2024

Delivery via Email Please Reply "Received"

Mr. Charles Seipel - Teng
City of Empire
3385 197th Street
Farmington, MN 55024

RE: The Weather Channel en Español

Dear Mr. Seipel - Teng:

Spectrum Mid-America, LLC ("Spectrum") was notified that The Weather Channel en Español will cease programming its channel on or around December 31, 2024. This change is out of Spectrum's control. The channel will be slated that "Effective 12/31/2024, The Weather Channel en Español ceased its programming and is no longer available." The Weather Channel en Español will no longer be available.

Additionally, this letter will serve as notice that on or around November 7, 2024, at the direction of Marketing, Spectrum will launch Spectrum (Marketing) Free Preview 8, 12, 13, and 14 on channels 2417, 2421, 2422 and 2423 on the channel line-up serving your community.

If you have any questions about these changes, please feel free to contact me at (952) 367-4263 or via email at david.larson@charter.com.

Sincerely,

A handwritten signature in black ink, appearing to read "David Larson", written in a cursive style.

David Larson
Director of State Government Affairs Minnesota
Charter Government Affairs



MEMORANDUM

Date: November 12, 2024
To: Empire City Council
From: Charles Seipel-Teng, Clerk-Administrator
RE: Dakota County - Proposed Property Tax Analysis

Attachment(s): 2025 Proposed Property Tax Analysis.pdf

2025 Proposed Property Tax Analysis



November 8, 2024

**Dakota County Property
Taxation & Records**



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Introduction to the 2025 Proposed Property Tax Analysis



The Dakota County Property Taxation & Records Department is pleased to present the 2025 Proposed Property Tax Analysis Report. This report provides a range of statistics on proposed taxes and property values, highlighting the implications for Dakota County residents and businesses.

The mailing of the 2025 Proposed Property Tax Notices to taxpayers is scheduled to begin on November 12, 2024. Residents will also have the option to access their proposed property tax notices online via the Dakota County Property Information Search site.

Below are some key highlights from the report that outline the implications of the proposed tax:

1. **Residential Property Tax Impact:** On average, residential properties will experience a 1.45% increase in total property taxes, with a 7.24% increase in the county tax portion. Due to the max homestead exclusion increase from \$30,400 to \$38,000, and with the median estimated market value of homes remaining stable at \$372,000, taxpayers will see a 2.53% decrease in the taxable market value. The average estimated market value (excluding new construction) increased 0.84%.
2. **Commercial and Industrial Property Tax Impact:** Commercial and industrial properties are projected to experience an 8.11% increase in total property taxes, with an 11.21% increase in the county tax portion. The median estimated market value (excluding new construction) on commercial/industrial increased 4.45% overall.
3. **School District Referendum:** In 2024, four school districts within Dakota County ISD 192, ISD 194, ISD 199, and ISD 252 had referendum questions that will impact 2025 property taxes. Of these, ISD 199 passed their referendum. Tax increases resulting from these referendums are not included in the proposed notices or the data in this report. However, property owners in these districts have been notified on their proposed tax notices about the potential for additional increases, depending on the voting results. Dakota County ISD 191 also had a referendum question which passed, however this will not impact taxpayers until 2026.
4. **Electronic Notice Initiative:** Dakota County's Electronic Notice Program continues to provide taxpayers with a convenient and environmentally friendly option for receiving their property tax notices. This program reduces mailing costs and simplifies access to important tax information. Currently, 16.36% of Dakota County taxpayers are enrolled in the program, reflecting steady growth in electronic statement. We remain committed to encouraging residents to take advantage of this option, which supports both cost savings for the county and added convenience for taxpayers.

Additional information regarding 2025 proposed taxes is accessible on the Popular section of the Dakota County Home Page, or by [following this link](#). Information on the 2025 Proposed Property Tax Notices is also being posted on the social media.

Questions may be directed to Amy Koethe, Dakota County Property Taxation & Records Director.

Amy Koethe
Property Taxation & Records Director
amy.koethe@co.dakota.mn.us
651-438-4370



PROPOSED TAXES IN 2025

This report provides a summary of what taxpayers will see on their proposed tax notice

NUMBERS MAILED

158,754 Truth in Taxation Notices will be delivered to taxpayers on November 12, 2024

25,972 taxpayers opted to receive their notice via email

TOTAL PROPOSED LEVY

The total of all proposed levies for all taxing districts is \$956,120,736

A 5.27% increase from 2024

COUNTY TAX PORTION

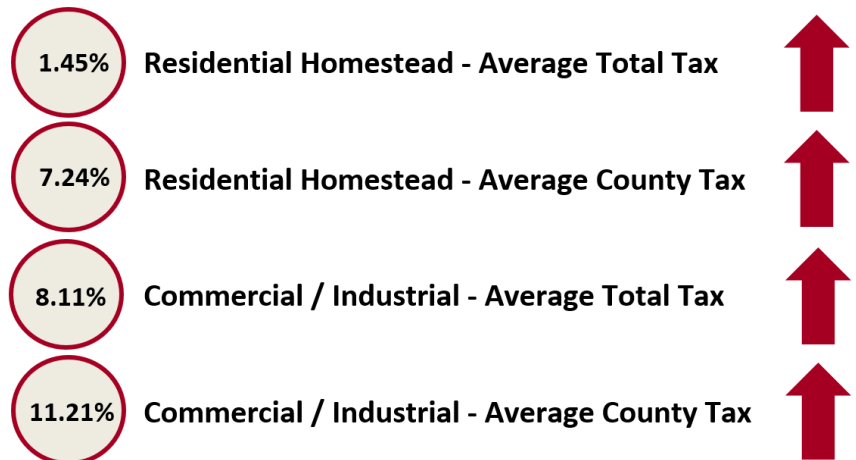
- For a median valued property, the estimated county tax is \$714 in comparison to an estimated metro county tax of \$1,110
- On average the county's share of property taxes is about 17% of a homeowner's total property tax bill

WHAT WILL TAXPAYERS SEE?

Legislative Change to Hmstd Mkt Value Exclusion

The amount increased for Payable 2025 allowing more taxpayers to receive an exclusion

Change in Tax from 2024 to 2025

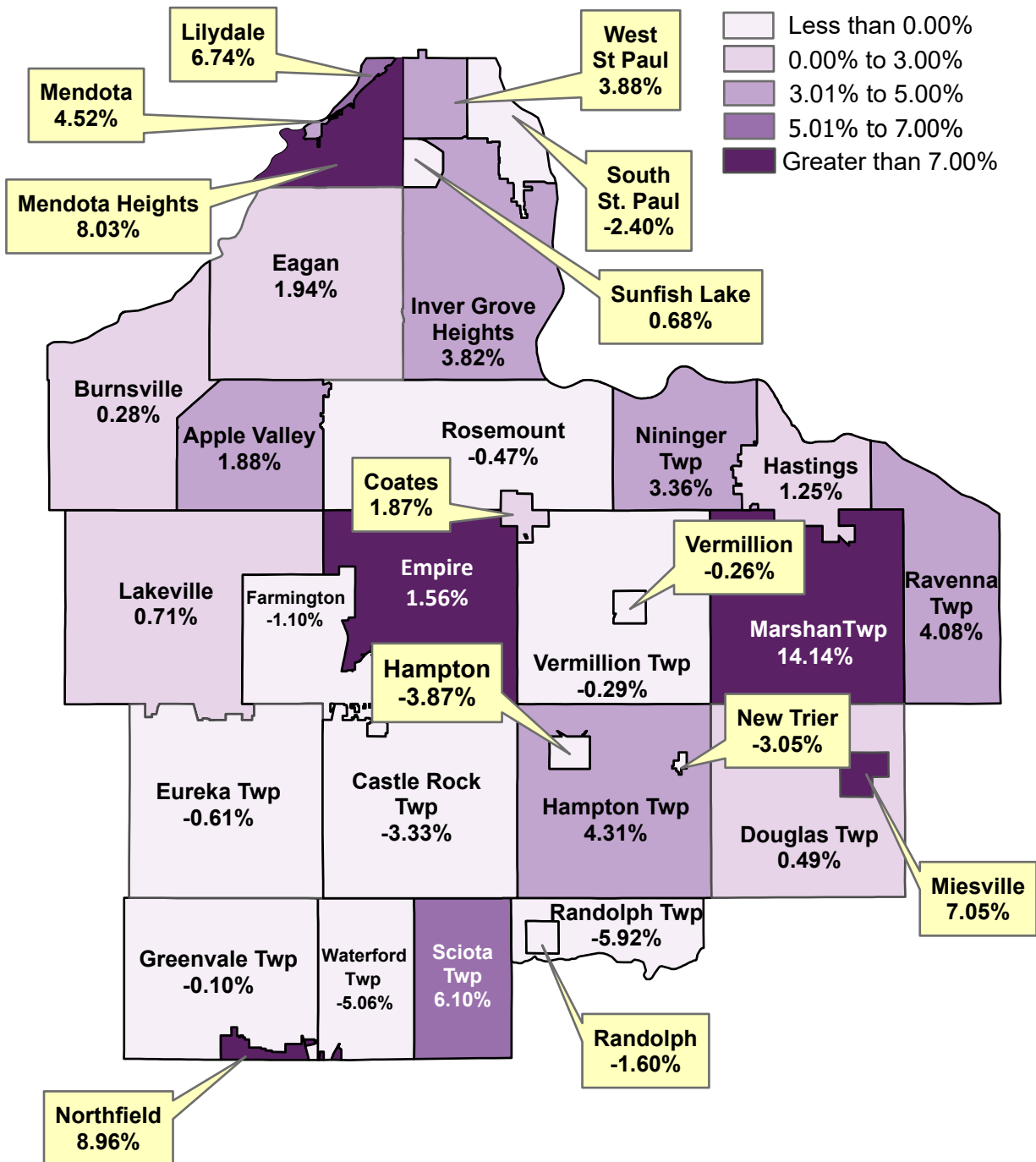


NOVEMBER ELECTION

The following taxing districts had a referendum question on the ballot:

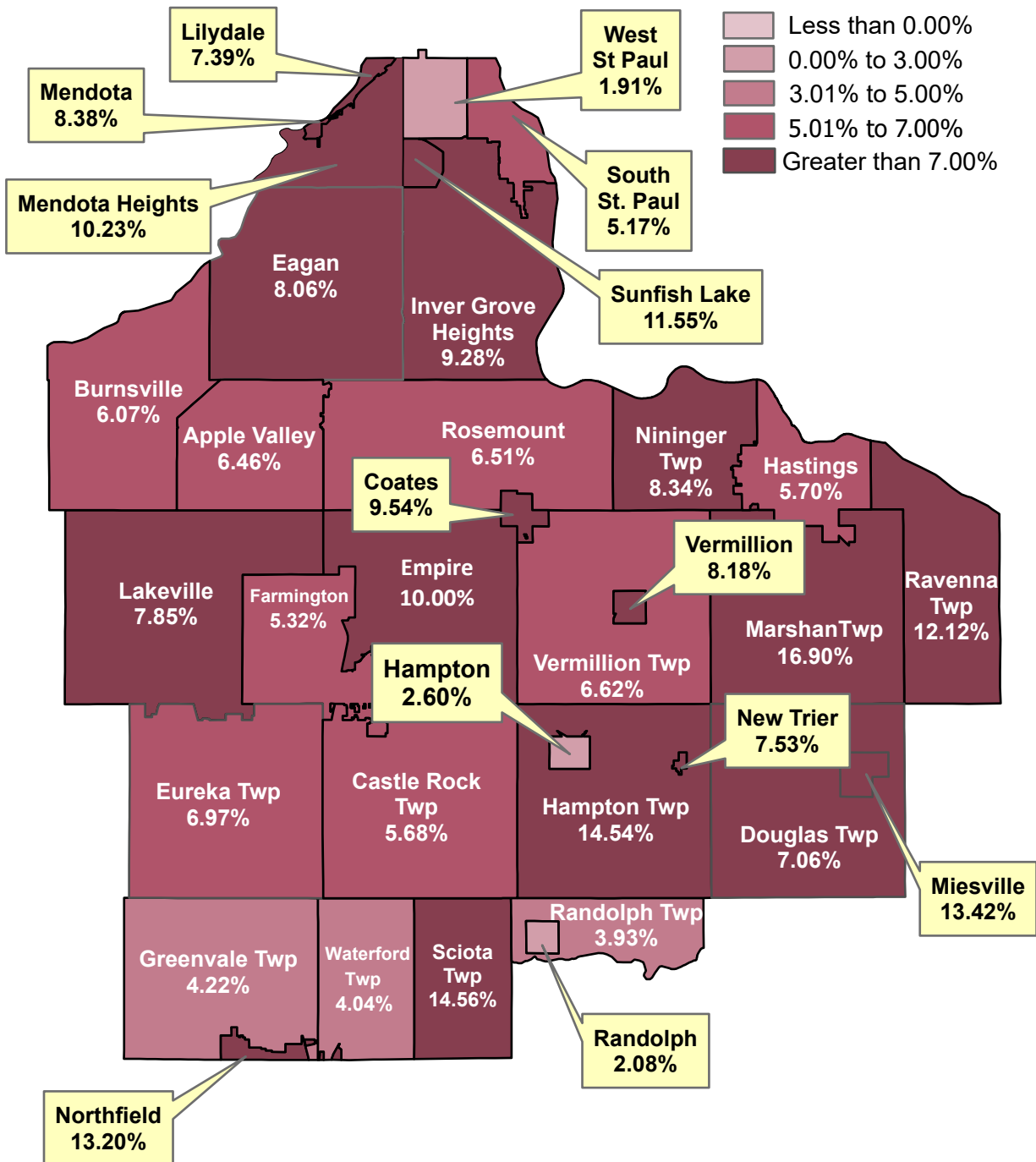
- School District 191 (passed eff. Pay 2026) ✓
- School District 192
- School District 194
- School District 199 (passed eff. Pay 2025) ✓
- School District 252

Percent Change in Average Total Tax for Residential Homestead Property (Final 2024 to Proposed 2025)



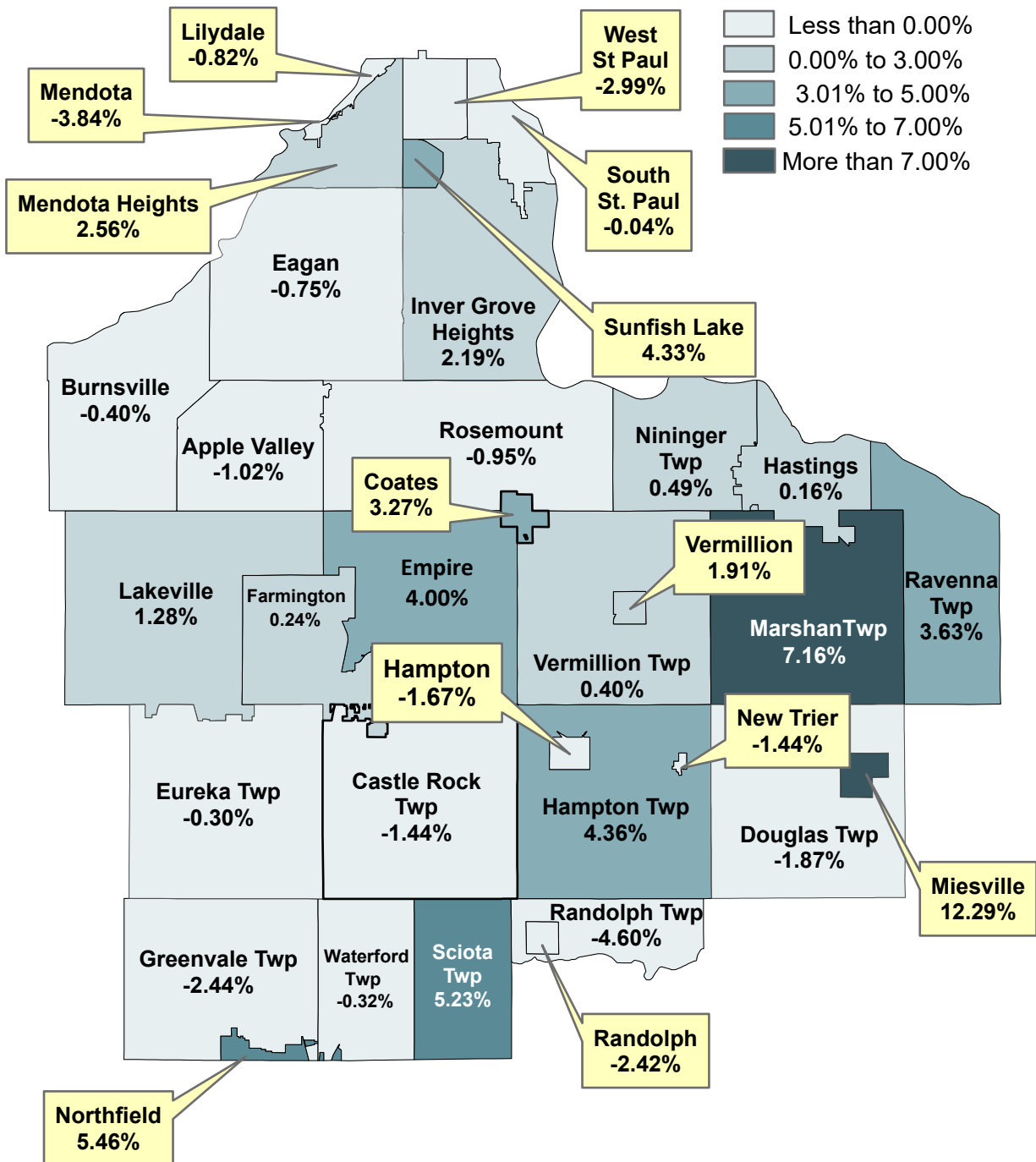
Note: Excludes parcels with new construction over \$15,000, multi-class properties, land-only properties and any within a tax increment district

Percent Change in Average County Tax for Residential Homestead Property (Final 2024 to Proposed 2025)



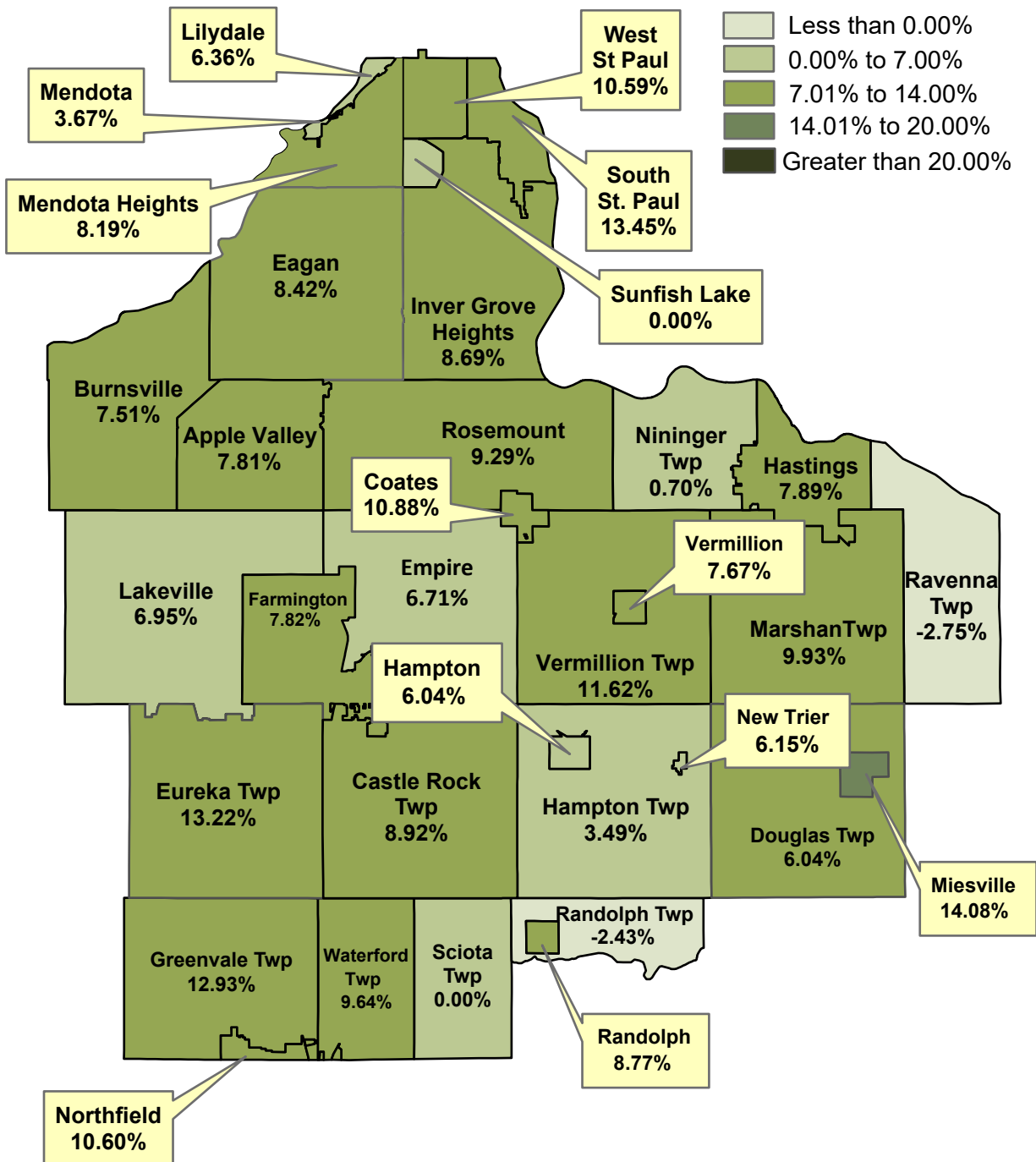
Note: Excludes parcels with new construction over \$15,000, multi-class properties, land-only properties and any within a tax increment district

Percent Change in Median Estimated Market Value for Residential Homestead Property (Final 2024 to Proposed 2025)



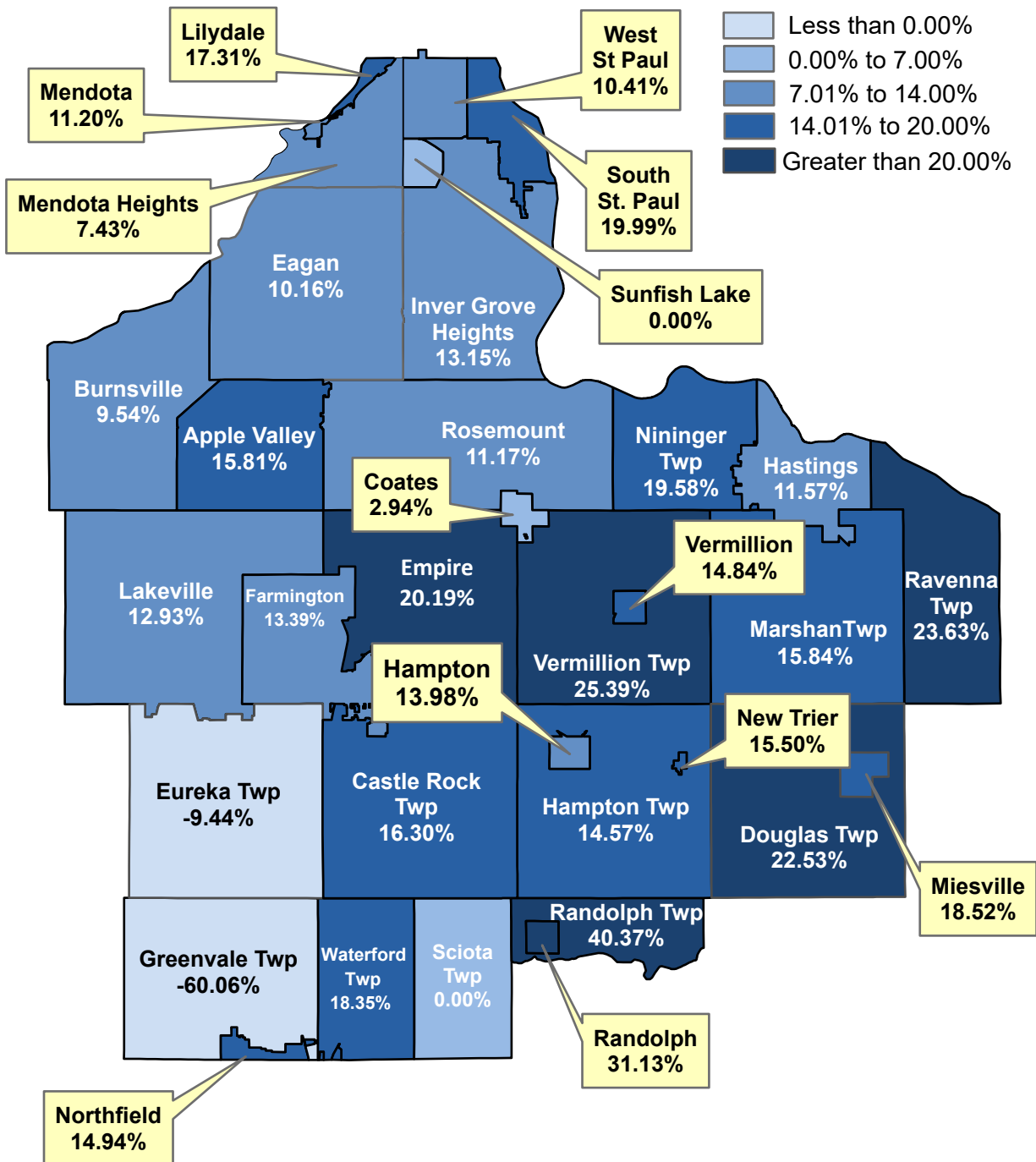
Note: Excludes parcels with new construction over \$15,000, multi-class properties and land-only properties

Percent Change in Average Total Tax for Commercial/Industrial Property (Final 2024 to Proposed 2025)



Note: Excludes parcels with new construction over \$15,000, multi-class properties, land-only properties and any within a tax increment district

Percent Change in Average County Tax for Commercial/Industrial Property (Final 2024 to Proposed 2025)



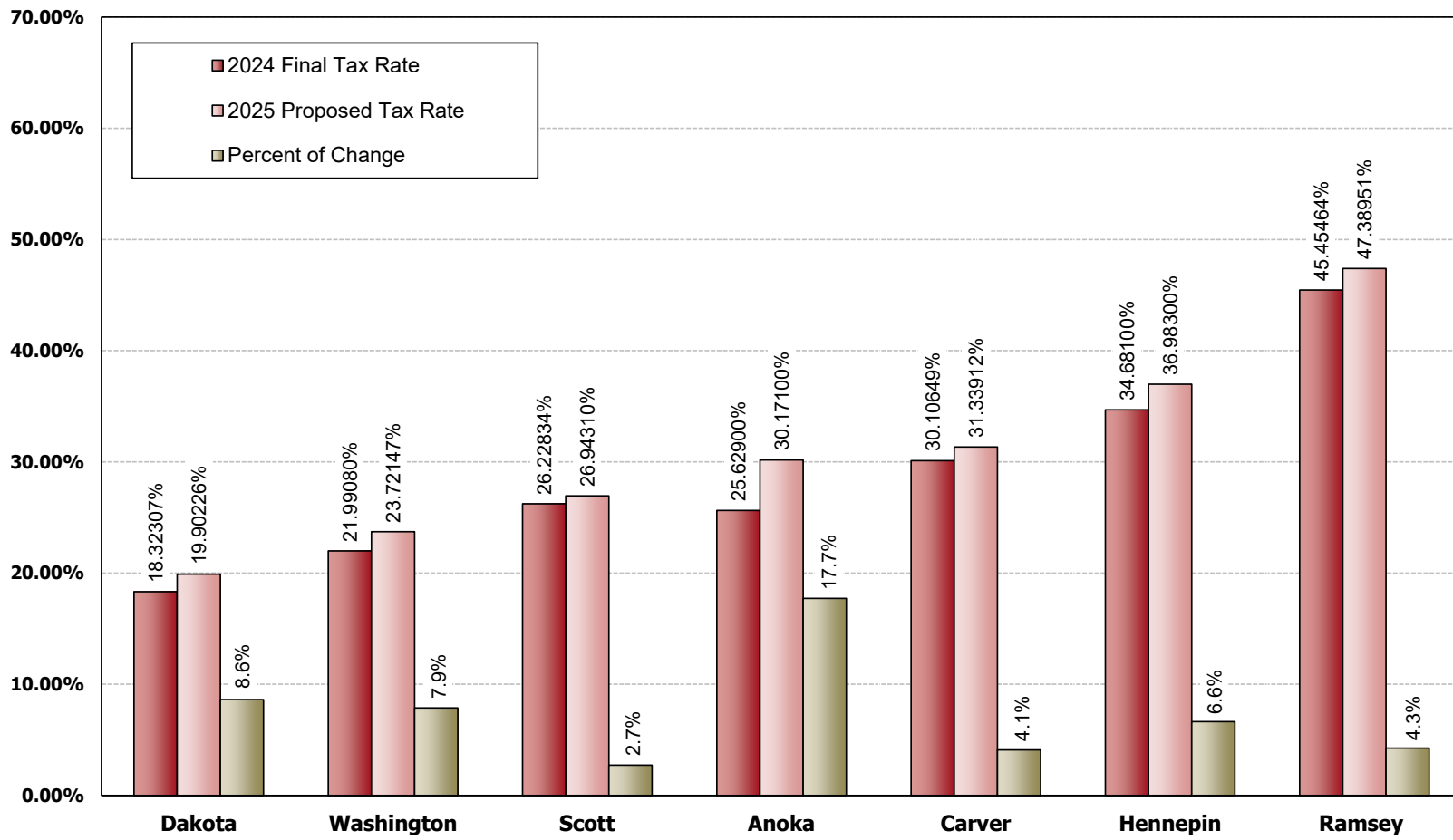
Note: Excludes parcels with new construction over \$15,000, multi-class properties, land-only properties and any within a tax increment district

2024 - 2025 Dakota County Levy and Rate Comparison

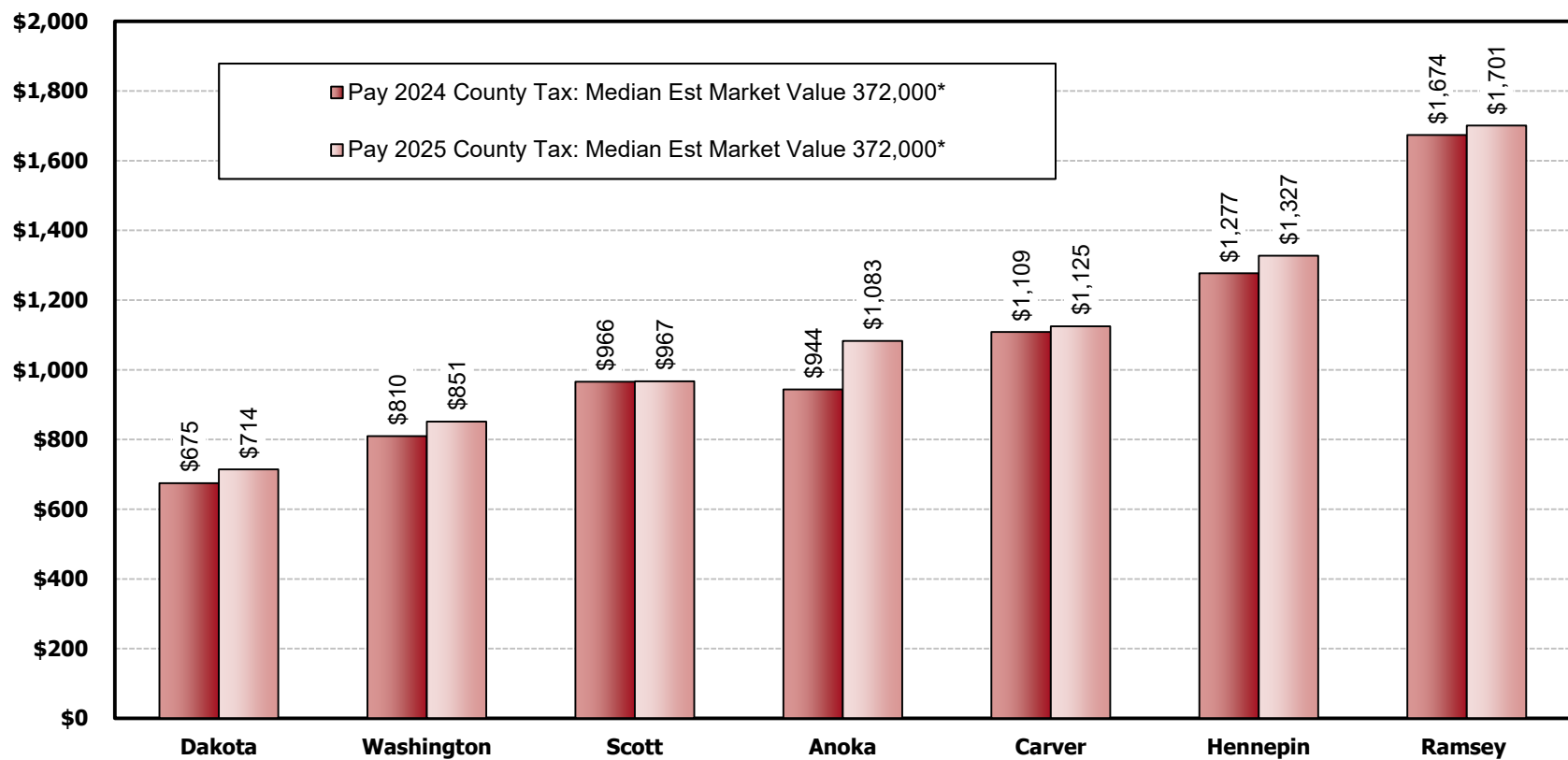
	2024 Final Levy	2025 Proposed Levy	2024-2025 Percent Change
Total Certified Tax Levy	\$152,518,952	\$167,648,832	9.92%
Fiscal Disparity Distribution	(14,550,845)	(15,798,464)	8.57%
Net Tax Capacity Levies	\$137,968,107	\$151,850,368	10.06%
Dakota County Tax Capacity	753,201,059	763,205,311	1.33%
Dakota County Based Tax Rate	18.323%	19.902%	8.62%
Median Value - County Tax Impact			
Estimated Market Value*	372,000	372,000	0.00%
Homestead County Tax	\$675	\$714	5.87%
Non-Homestead County Tax	\$682	\$740	8.62%

* Based on the Median Value as of 10/9/24

Proposed Metro County Tax Rate Comparison of Residential Property



Proposed Metro County Tax Comparison of Residential Property



* Based on the Median Value as of 10/9/24

2024 Final Levy - 2025 Proposed Levy Comparison

Taxing Districts	2024 Final Tax Capacity Levy	2025 Proposed Tax Capacity Levy	2024 Final Market Referendum Levy	2025 Proposed Market Referendum Levy	2024 Total Final Levy	2025 Total Proposed Levy	Total Levy % Change
Dakota County	\$152,518,952	\$167,648,832	\$0	\$0	\$152,518,952	\$167,648,832	9.92%
Total County					\$152,518,952	\$167,648,832	9.92%
Apple Valley	\$33,609,445	\$38,366,190	\$1,134,555	\$1,157,810	\$34,744,000	\$39,524,000	13.76%
Burnsville	\$49,550,473	\$52,886,987	\$0	\$0	\$49,550,473	\$52,886,987	6.73%
Coates	\$45,326	\$46,787	\$0	\$0	\$45,326	\$46,787	3.22%
Eagan	\$48,833,469	\$52,862,155	\$0	\$0	\$48,833,469	\$52,862,155	8.25%
Empire	\$1,511,190	\$1,600,079	\$0	\$0	\$1,511,190	\$1,600,079	5.88%
Farmington	\$16,106,807	\$17,248,901	\$0	\$0	\$16,106,807	\$17,248,901	7.09%
Hampton	\$324,957	\$326,509	\$0	\$0	\$324,957	\$326,509	0.48%
Hastings	\$18,649,930	\$20,049,930	\$0	\$0	\$18,649,930	\$20,049,930	7.51%
Inver Grove Heights	\$32,820,788	\$34,294,151	\$0	\$0	\$32,820,788	\$34,294,151	4.49%
Lakeville	\$43,596,800	\$48,850,050	\$0	\$0	\$43,596,800	\$48,850,050	12.05%
Lilydale	\$639,186	\$679,269	\$0	\$0	\$639,186	\$679,269	6.27%
Mendota	\$170,000	\$170,000	\$0	\$0	\$170,000	\$170,000	0.00%
Mendota Heights	\$12,889,319	\$13,682,993	\$0	\$0	\$12,889,319	\$13,682,993	6.16%
Miesville	\$78,447	\$84,315	\$0	\$0	\$78,447	\$84,315	7.48%
New Trier	\$62,000	\$62,000	\$0	\$0	\$62,000	\$62,000	0.00%
Northfield	\$14,577,827	\$17,146,822	\$0	\$0	\$14,577,827	\$17,146,822	17.62%
Randolph	\$173,959	\$195,750	\$0	\$0	\$173,959	\$195,750	12.53%
Rosemount	\$16,501,479	\$18,297,267	\$0	\$0	\$16,501,479	\$18,297,267	10.88%
South St. Paul	\$15,843,509	\$17,278,271	\$0	\$0	\$15,843,509	\$17,278,271	9.06%
Sunfish Lake	\$804,526	\$650,984	\$0	\$0	\$804,526	\$650,984	-19.08%
Vermillion	\$197,175	\$197,000	\$0	\$0	\$197,175	\$197,000	-0.09%
West St. Paul	\$20,934,425	\$22,365,681	\$0	\$0	\$20,934,425	\$22,365,681	6.84%
Total Cities					\$329,055,592	\$358,499,901	8.95%
Castle Rock Township	\$349,734	\$349,734	\$0	\$0	\$349,734	\$349,734	0.00%
Douglas Township	\$415,887	\$419,887	\$0	\$0	\$415,887	\$419,887	0.96%
Eureka Township	\$764,329	\$805,347	\$0	\$0	\$764,329	\$805,347	5.37%
Greenvale Township	\$353,500	\$431,000	\$0	\$0	\$353,500	\$431,000	21.92%
Hampton Township	\$290,000	\$290,000	\$0	\$0	\$290,000	\$290,000	0.00%
Marshan Township	\$435,000	\$600,000	\$0	\$0	\$435,000	\$600,000	37.93%
Nininger Township	\$285,000	\$335,000	\$0	\$0	\$285,000	\$335,000	17.54%
Randolph Township	\$165,000	\$165,000	\$0	\$0	\$165,000	\$165,000	0.00%
Ravenna Township	\$559,785	\$598,605	\$0	\$0	\$559,785	\$598,605	6.93%
Sciota Township	\$160,000	\$180,000	\$0	\$0	\$160,000	\$180,000	12.50%
Vermillion Township	\$527,000	\$561,000	\$0	\$0	\$527,000	\$561,000	6.45%
Waterford Township	\$285,199	\$273,791	\$0	\$0	\$285,199	\$273,791	-4.00%
Total Townships					\$4,590,434	\$5,009,364	9.13%

2024 Final Levy - 2025 Proposed Levy Comparison

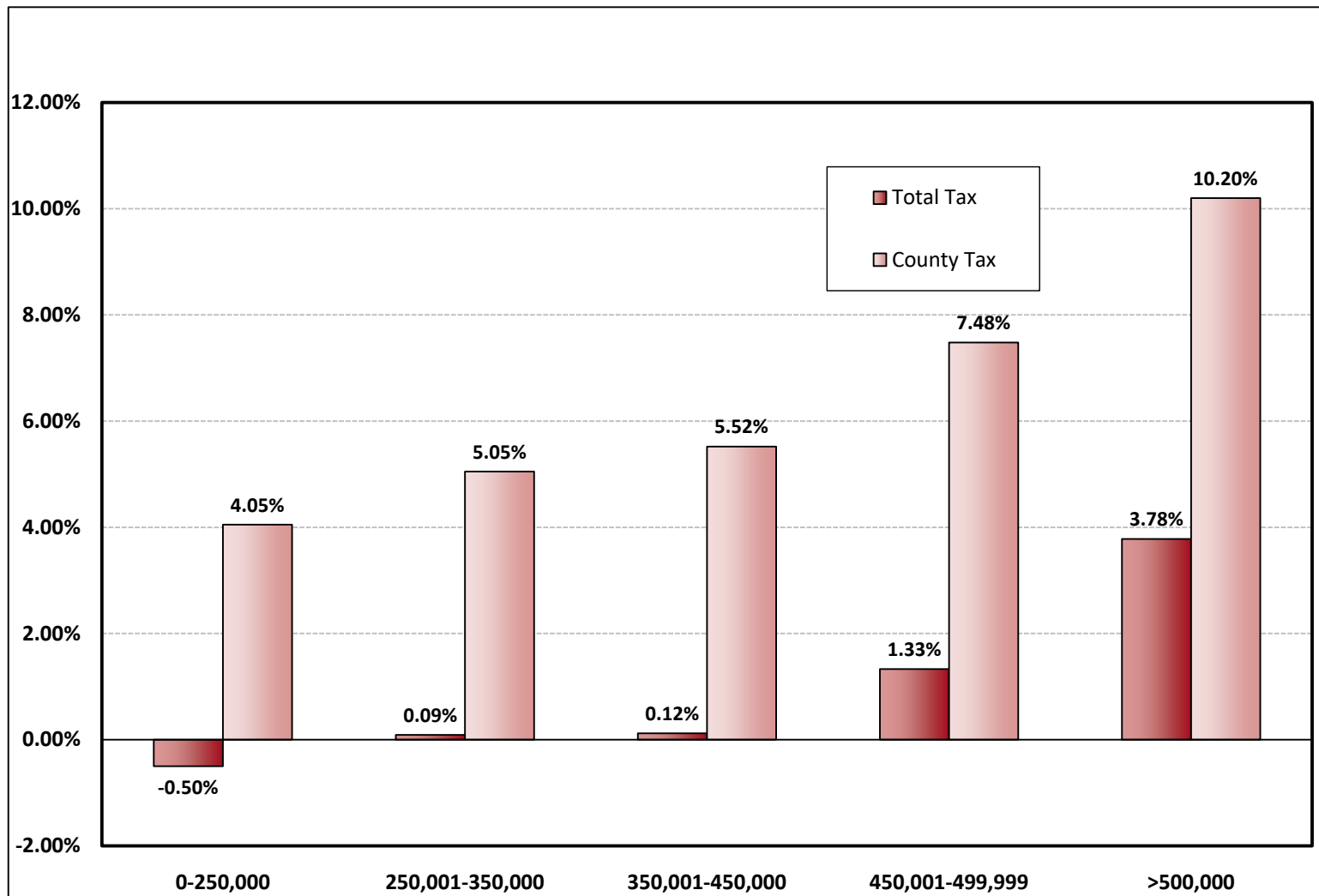
Taxing Districts	2024 Final Tax Capacity Levy	2025 Proposed Tax Capacity Levy	2024 Final Market Referendum Levy	2025 Proposed Market Referendum Levy	2024 Total Final Levy	2025 Total Proposed Levy	Total Levy % Change
School District 006	\$6,449,180	\$7,287,650	\$8,432,314	\$8,004,581	\$14,881,494	\$15,292,231	2.76%
School District 191	\$22,297,602	\$25,770,345	\$28,742,485	\$23,044,912	\$51,040,087	\$48,815,257	-4.36%
School District 192	\$22,005,669	\$23,112,803	\$11,034,682	\$9,682,683	\$33,040,351	\$32,795,486	-0.74%
School District 194	\$42,035,260	\$44,132,726	\$36,249,811	\$33,870,525	\$78,285,071	\$78,003,251	-0.36%
School District 195	\$1,228,941	\$1,127,456	\$717,812	\$716,319	\$1,946,753	\$1,843,775	-5.29%
School District 196	\$69,663,489	70,995,398	\$87,270,781	\$85,046,150	\$156,934,270	\$156,041,548	-0.57%
School District 197	\$19,107,968	\$21,334,373	\$16,742,933	\$18,477,065	\$35,850,901	\$39,811,438	11.05%
School District 199	\$10,215,335	\$10,659,585	\$5,601,455	\$6,439,829	\$15,816,790	\$17,099,414	8.11%
School District 200	\$9,871,359	9,936,807	\$11,215,477	11,052,106	\$21,086,836	\$20,988,913	-0.46%
School District 252	\$3,466,604	3,748,264	\$1,518,184	1,597,910	\$4,984,788	\$5,346,174	7.25%
School District 659	\$9,201,781	9,382,000	\$12,744,472	12,483,532	\$21,946,253	\$21,865,532	-0.37%
Total School Districts					\$435,813,594	\$437,903,019	0.48%
Burnsville EDA	\$1,250,000	\$1,500,000	\$0	\$0	\$1,250,000	\$1,500,000	20.00%
Dakota County CDA	\$10,773,670	\$11,483,710	\$0	\$0	\$10,773,670	\$11,483,710	6.59%
Hastings HRA	\$508,989	\$537,640	\$0	\$0	\$508,989	\$537,640	5.63%
Metro Council	\$5,096,045	\$4,705,298	\$0	\$0	\$5,096,045	\$4,705,298	-7.67%
Mosquito Control	\$2,621,483	\$2,698,077	\$0	\$0	\$2,621,483	\$2,698,077	2.92%
Northfield EDA	\$363,136	\$395,848	\$0	\$0	\$363,136	\$395,848	9.01%
Northfield HRA	\$370,547	\$403,926	\$0	\$0	\$370,547	\$403,926	9.01%
South Metro EMS	\$1,938,696	\$2,554,626	\$0	\$0	\$1,938,696	\$2,554,626	31.77%
South St. Paul EDA	\$412,221	\$433,778	\$0	\$0	\$412,221	\$433,778	5.23%
South St. Paul HRA	\$420,634	\$442,631	\$0	\$0	\$420,634	\$442,631	5.23%
Transit District	\$5,408,323	\$5,950,241	\$0	\$0	\$5,408,323	\$5,950,241	10.02%
Watershed District MWS-M	\$112,758	\$121,315	\$0	\$0	\$112,758	\$121,315	7.59%
Watershed District MWS-V	\$965,600	\$990,832	\$0	\$0	\$965,600	\$990,832	2.61%
Total Special Districts					\$30,242,102	\$32,217,922	6.53%
Grand Total					\$952,220,674	\$1,001,279,038	5.15%
Home County Total					\$909,978,123	\$956,120,736	5.07%

2024 - 2025 Dakota County Residential Homestead Median Market Value and Proposed Tax Comparison

TAXING DISTRICTS		MEDIAN ESTIMATED MARKET VALUE COMPARISON*			MEDIAN PROPERTY TAX COMPARISON			
City	School District	2024 Median Market Value	2025 Median Market Value	% Change in Median Market Value	2024 Final Tax	2025 Proposed Tax	Median Tax Increase	% Change in Property Tax
Apple Valley	191	362,000	358,300	-1.02%	\$ 3,579.08	\$ 3,607.13	\$ 28.06	0.78%
	196	362,000	358,300	-1.02%	\$ 4,069.26	\$ 4,081.02	\$ 11.77	0.29%
Burnsville	191	351,200	349,800	-0.40%	\$ 3,650.26	\$ 3,639.86	\$ (10.40)	-0.28%
	194	351,200	349,800	-0.40%	\$ 4,239.31	\$ 4,194.04	\$ (45.27)	-1.07%
	196	351,200	349,800	-0.40%	\$ 4,115.76	\$ 4,093.11	\$ (22.66)	-0.55%
Eagan	191	392,750	389,800	-0.75%	\$ 3,727.40	\$ 3,692.32	\$ (35.08)	-0.94%
	196	392,750	389,800	-0.75%	\$ 4,250.89	\$ 4,198.78	\$ (52.12)	-1.23%
	197	392,750	389,800	-0.75%	\$ 3,494.16	\$ 3,665.64	\$ 171.48	4.91%
Farmington	192	358,100	358,950	0.24%	\$ 4,309.81	\$ 4,289.58	\$ (20.23)	-0.47%
Hastings	200	312,500	313,000	0.16%	\$ 3,523.47	\$ 3,557.90	\$ 34.42	0.98%
Inver Grove Heights	196	341,700	349,200	2.19%	\$ 4,214.61	\$ 4,212.07	\$ (2.54)	-0.06%
	197	341,700	349,200	2.19%	\$ 3,559.29	\$ 3,736.20	\$ 176.91	4.97%
	199	341,700	349,200	2.19%	\$ 3,471.62	\$ 3,620.42	\$ 148.80	4.29%
Lakeville	192	445,100	450,800	1.28%	\$ 4,781.04	\$ 4,865.59	\$ 84.55	1.77%
	194	445,100	450,800	1.28%	\$ 4,856.75	\$ 4,916.83	\$ 60.08	1.24%
	196	445,100	450,800	1.28%	\$ 4,683.88	\$ 4,765.30	\$ 81.42	1.74%
Mendota Heights	197	526,500	540,000	2.56%	\$ 4,945.43	\$ 5,423.10	\$ 477.67	9.66%
Rosemount	196	399,500	395,700	-0.95%	\$ 4,319.56	\$ 4,247.51	\$ (72.06)	-1.67%
	199	399,500	395,700	-0.95%	\$ 3,448.67	\$ 3,575.72	\$ 127.05	3.68%
	200	399,500	395,700	-0.95%	\$ 3,689.17	\$ 3,679.45	\$ (9.72)	-0.26%
South St Paul	6	274,100	274,000	-0.04%	\$ 3,694.54	\$ 3,591.98	\$ (102.57)	-2.78%
	199	274,100	274,000	-0.04%	\$ 3,136.51	\$ 3,122.43	\$ (14.08)	-0.45%
West St Paul	197	303,100	294,050	-2.99%	\$ 3,649.37	\$ 3,779.60	\$ 130.23	3.57%

* The Median Market Values shown are the values prior to the MV homestead exclusion. The tax amounts reflect the homestead exclusion.

2025 Percent Change in Average Residential Homestead Tax by Market Value Range



Dakota County Truth in Taxation Meeting Schedule

Districts must schedule a public meeting
between November 25 and December 30
at 6:00 p.m. or later

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
NOVEMBER 25	NOVEMBER 26 Empire - 7:00 P.M.	NOVEMBER 27	NOVEMBER 28	NOVEMBER 29	NOVEMBER 30
DECEMBER 2 Farmington - 7:00 P.M. Hastings - 7:00 P.M. Inver Grove Hts - 6:00 P.M. Lakeville - 6:00 P.M. South St Paul - 7:00 P.M.	DECEMBER 3 Burnsville - 6:00 P.M. Dakota County - 6:00 P.M. Eagan - 6:30 P.M. Mendota Hts - 7:00 P.M. Northfield - 6:30 P.M. Rosemount - 7:00 P.M.	DECEMBER 4	DECEMBER 5	DECEMBER 6	DECEMBER 7
DECEMBER 9 ISD 006 - 6:00 P.M. ISD 192 - 6:00 P.M. ISD 196 - 6:15 P.M. ISD 197 - 6:00 P.M. ISD 199 - 6:00 P.M. ISD 659 - 6:00 P.M. Lilydale - 6:00 P.M. West St. Paul - 6:30 P.M.	DECEMBER 10 Hampton City- 6:30 P.M. Sunfish Lake - 7:00 P.M.	DECEMBER 11 Metro Council - 6:00 P.M.	DECEMBER 12 Apple Valley - 7:00 P.M. ISD 191 - 6:30 P.M.	DECEMBER 13	DECEMBER 14
DECEMBER 16 ISD 195 - 7:00 P.M. ISD 252 - 6:00 P.M.	DECEMBER 17 ISD 194 - 7:00 P.M.	DECEMBER 18 ISD 200 - 6:00 P.M.	DECEMBER 19	DECEMBER 20	DECEMBER 21
DECEMBER 23	DECEMBER 24	DECEMBER 25	DECEMBER 26	DECEMBER 27	DECEMBER 28
DECEMBER 30 Final Levy Certification Deadline	DECEMBER 31	JANUARY 1	JANUARY 2	JANUARY 3	JANUARY 4