EMPIRE CITY COUNCIL AGENDA
February 10, 2026 - 7:00 PM, Empire City Hall

A. Call Meeting to Order and Flag Pledge

B. Roll Call

C. Approve the Agenda

D. Consent Agenda

D.1 Minutes of the 1/27/2026 City Council Meeting; 2/9/2026 Park & Rec. Commission Meeting
D.2 Bill List as of 2/10/2026
D.3 Profit & Loss / Budget Comparison as of 1/31/2026
D.4 Consider Approving 2026 Pay Equity Report
D.5 Consider Adopting Resolution 2026-2A, Accepting Donation of Six AED Units from the Farmington Fire Department

E. Visitors

The Visitors Forum is intended to afford the public the opportunity to address concerns to the City Council. Each presenter will have no more than five (5) minutes to speak. Topics of discussion are restricted to local governmental topics rather than private agendas. The Council may discuss but will not take formal action on visitors' forum presentations.

F. Committee Reports:

Maintenance / Sewer and Water / Road and Bridges
1. Update on Trail Management Plan

Law Enforcement
1. Statistics Reports for January 2026

Park & Rec

Engineering
1. Engineering Report - Update on Street Pavement Management Plan

Planning

G. Old Business

H. New Business

H.1 Consider Appointing Jared Sachs to serve New Term on Planning Commission
H.2 Consider Adopting Ordinance 2026-4; An Ordinance Implementing a Gas Service Franchise Fee on Minnesota Energy Resources
H.3 Consider Adopting Ordinance 2026-5; An Ordinance Implementing an Electric Service Franchise Fee on Dakota Electric Association
H.4 Consider Adopting Ordinance 2026-6, An Ordinance Implementing and Electric Service Franchise Fee on Northern States Power Company (Xcel Energy)
H.5 Information and Discussion on Federal Immigration Enforcement Activity

H.6 Consider Agreement with Highland Sanitation for Garbage Services

I. Meetings: President's Day Holiday 2/16/2026; Planning Commission Meeting 2/17/2026, 8PM; City Council Meeting 2/24/2026, 7PM

J. FYI

J.1 Charter Communications - Cable Lineup Correction

K. Adjournment

MEMORANDUM

Date:	February 10, 2026
To:	Empire City Council
From:	Charles Seipel-Teng, Clerk-Administrator
RE:	Minutes of the 1/27/2026 City Council Meeting; 2/9/2026 Park & Rec. Commission Meeting

Attachment(s): *1 27 26 Council Minutes.pdf*
PR Minutes 2 9 26.pdf

CITY OF EMPIRE

Empire City Council Meeting Minutes
January 27, 2026, Empire City Hall

The meeting of the Empire City Council was called to order by Mayor Melanie Lee at 7:00 PM.

Present were: Council Members: Eric Hanson; Danny Rubio; Marla Vagts; Mark Page. Also present were Brian Hilgardner, Consulting Engineer with Bolton & Menk; Jenni Faulkner, Consulting Planner with Bolton & Menk; Hanah Martin, Dakota County Sheriff's Deputy; Jerod Waltman, Maintenance Supervisor; Charles Seipel-Teng, Clerk-Administrator.

A. Call Meeting to Order and Flag Pledge

B. Roll Call

C. Approve the Agenda

Mark Page made a motion to approve. Marla Vagts seconded. Motion carried 5-0

D. Consent Agenda

D.1 Minutes of the 1/13/2026 City Council Meeting; 1/20/2026 Planning Commission Meeting

D.2 Bill List as of 1/27/2026

D.3 Profit & Loss / Budget Comparison as of 1/27/2026

D.4 Consider Liability Coverage Waiver Form for Liability Coverage from LMCIT

Marla Vagts made a motion to approve. Danny Rubio seconded. Motion carried 5-0

E. Visitors

Dakota County Commissioner, Bill Droste, provided an update on County related items. Collins Electric will be installing temporary stoplights at the intersection of Highway 52 and 46. The lights will be temporary until the intersection is redesigned in 2029. The County has hired a consultant to study the completion of regional trial connections in Empire. The County has submitted a letter to Federal and State officials regarding the concerns and issues that are being experienced in Dakota County from immigration enforcement.

F. Committee Reports:

Maintenance / Sewer and Water / Road and Bridges
Jerod Waltman reported that maintenance staff are working on equipment maintenance and DOT inspections. He has received a contact person at Dakota County that the City can procure road salt from by appointment. He is working on plans for a salt storage structure at the Public Works Building.

Law Enforcement
Deputy Martin provided a law enforcement update. She noted that Dakota County Sheriff's Office has information on their social media pages regarding fraud prevention. The City can share this information.

Park & Rec
No update.

Engineering
Brian Hilgardner reported that at the February 10th City Council meeting, he will have information on the proposed timeline for the new water tower construction, proposed updates to the City's pavement management plan, and information on the latest infrastructure update study at UMore.

Planning

1. Consider Approving IUP for McNamara Contracting Inc. Road Construction Business

Jenni Faulkner presented a memo regarding the IUP renewal. The renewal is for a 10-year term of McNamara's road construction business near the intersection of Highway 3 and 170th Street.

The applicant is proposing to increase employees on the site from 25 to 75, both seasonal and full-time. Parking on the site will increase from the current 100 vehicles and equipment permitted on the site to 600 over the next 10 years. A condition of the IUP is that the applicant should submit a site plan review for the expanded parking to ensure that the site can accommodate the increase in vehicles and staff can review parking base, striping, landscaping. Landscape screening may need to be extended further to the south along Highway 3.

Justin Zittle with McNamara noted that the additional employees will be housed in the existing office building. There should be no increase in parking surface to accommodate additional parking.

Eric Hanson made a motion to approve the IUP for McNamara's Road Construction Business. Marla Vagts seconded. Motion carried 5-0

2. Consider Approving Metes and Bounds Subdivision Application for Parcel at 3095 170th Street East

Jenni Faulkner presented a memo regarding the proposed subdivision at 3095 170th Street. The subdivision does not create a new parcel but adds approximately 1.66 acres an existing 2-acre rural residential parcel from a farm parcel that surrounds the existing parcel. No new structures are proposed for the rural residential parcel at this time.

Danny Rubio made a motion to approve the subdivision. Mark Page seconded. Motion carried 5-0

G. Old Business

None.

H. New Business

H.1 Information on Private Wells on Chippendale Ave.

Charles Seipel-Teng reported that he met with representatives from Dakota County Environmental Resources, City of Farmington, MPCA, and WSP USA, Inc. to discuss water access concerns on Chippendale Ave. that have high PFAS levels in the drinking water from their private well. These properties are in Empire. The MPCA does not know where the PFAS contamination is coming from or how far the PFAS plume will reach, but they are going to provide funding from their Superfund program for sampling and water source mitigation.

For the mitigation piece, the MPCA and Dakota County want to explore all avenues for providing water service to that area, including having the properties be served by Empire. John from the City of Farmington and I noted that it would likely be most cost effective for water service to come from Farmington, as our watermain ends north of the river. Farmington could possibly provide city water by running a line north, along the west side of Highway 3. It may make sense for them to eventually serve all these properties. This would involve approval from Empire and a JPA to serve the area with water.

The MPCA and County are asking Farmington and Empire to provide preliminary cost estimates from each city to provide water service as part of the evaluation of potential solutions.

H.2 Information & Discussion on Donation of AED Units from Farmington Fire Dept.

Charles Seipel-Teng reported that the Farmington Fire Department has offered to provide the City with used AED units. They have a total of nine of these units available.
The units are Philips Heart Start brand units that were originally purchased in 2015. The units are still in good working order but are no longer needed by the Department as they had to get units that are compatible with Alina.

After further discussion with staff and the Park & Rec. Commission, the recommendation stands to receive six of these units to use at the following locations: Stelzel Fields (in a cabinet), City Hall (in a cabinet), Public Works Rental (in a cabinet), Public Works Shop (in a cabinet), and both public works trucks (not in a cabinet).
By accepting the units, the City will need to make sure that staff can service the units and will need to purchase batteries, pads, and four cabinets with alarms. The units that are located outside, will need to be stored inside during the winter months. Staff recommends that the cabinets have alarms on them.

The cabinets are approximately $210 each (indoor) and $535 each (outdoor). The batteries need to be replaced every four years and are approximately $205 each, and the pads need to be replaced every two years and are currently $70 per set. Currently, all pads need to be replaced. The batteries in five units are good until 2029. Total initial costs for 2026 (cabinets and pads) will be approximately $1,500.

City Council noted that all units should be placed indoors and will consider accepting the units by resolution at the next meeting.

H.3 Update on Franchise Fee Ordinances

Charles Seipel-Teng reported that all three utility companies have formally accepted the franchise agreements.

The next step will be to adopt the ordinance imposing the franchise fees. City Council reviewed the draft ordinance and recommended that the ordinance impose a $3.00 fee per account across all customer type categories. Notice of adopting the ordinance imposing the fees will be sent to all three utility companies this week.

I. Meetings: Planning Commission Meeting 2/3/2026, 8PM; Park & Rec. Commission Meeting 2/9/2026, 7PM; City Council Meeting 2/10/2026, 7PM; President's Day Holiday 2/16/2026

J. FYI

J.1 Charter Communications - Upcoming Channel Lineup Changes

K. Adjournment

Marla Vagts made a motion to adjourn. Eric Hanson seconded. Motion carried 5-0. The City Council Meeting ended at 7:57 PM.

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Melanie Lee, Mayor

_____

Charles Seipel-Teng, Clerk - Administrator

Park and Recreation Minutes

February 9th, 2026

The meeting was called to order by Chair Kacie Fahey. Present were Kacie Fahey, Amanda Stender, Abraham Morales, Josh Lindgren, Nicole Bower, Mark Page and Dawn McCracken.

Stephanie, with the Farmington Girls High School Hockey Booster club, attended as a visitor. She is inquiring about the ability to host a 5K fundraiser in Empire. The proposed route would follow the trail around the City Hall pond, East down 197th St. W, South on Biscayne, through the Empire Park Reserve Trial, crossing Butternut for the trail to 197th, and back around the pond.

The desired date for their event would be Saturday May 2nd at 7:15 am with an arrival time of 6:45 am and runners leaving at 8:30. They would organize the full event from registration, runner numbers, volunteers, snacks, water, etc. Deputy Martin will check with the Sheriff's Department for available assistance that morning to help with any minor traffic at the two street crossings between trials. The Commission is recommending to City Council that the event be approved as proposed.

Deputy Martin and Tim Hunt attended the meeting to discuss the 2026 "Hop with a Cop" Easter Egg Hunt on Saturday, April 4th at 11am sharp. We'll split the hunt into ages 0-3, 4-6, 7-9 and 10+ again.

The Explores will attend to help facilitate the events, and any supplies (eggs, candy, etc) that we need purchased beyond our budget can be sent to Tim as they'd like to fully partner on this event.

It was determined we'll need 3,00 in total of eggs this year. We currently have 1,027 eggs so we will need to purchase roughly 2,000 more eggs. For 0-3, we'll continue with stickers and tattoos, with some of those sprinkled in to the other age group, too. Dawn will begin pricing egg and candy options. She will also continue to coordinate with Tim and Deputy Martin between meetings.

Park& Rec members will reach out to local businesses to request kid friendly Easter basket donations. Baskets should be purchased and ready for pick up, or delivered to City Hall by Tuesday, March 31st. If businesses purchase in advance, we'd appreciate the baskets being displayed with an event flyer.

A Park & Rec. meeting has been added back on Monday, March 23rd for final prep and coordination of the Egg Hunt event.

Summer Entertainment prep is in full swing! Dawn has been working with vendors to coordinate their dates. She'll continue to check into availability of new talent, too. More information is coming soon!

Dawn received an inquiry from Jacob Winter who would like to hold a Disc Golf for Beginners course for 1 hour on both June 11th and 12th from 5-6 pm. He would like to also host a league on June 4th, July 2nd, and August 6th, from 5-7pm.

The Commission is in favor of approving the use of the disc golf course, though will request a summer rental/maintenance fee like in 2024 when Farmington Parks and Rec. rented our pickleball courts for classes.

Two food trucks have tentatively been confirmed for Food Truck Night. Dawn will reach out to the next round of desired vendors selected by the Commission. Responses will be discussed and expanded on at the next meeting, so Dawn will continue coordinating truck slots. She'll also discuss with Charlie if the food truck permit fees could be returned back to Park and Rec. if charged, or if we'll need to propose a new fee schedule item for the 2027such as a "special event fee."

Kellee with the Farmington Parks and Rec. proposed bringing speakers and a playlist for music. They have a community member who enjoys playing at their events to run the music who may be interested in managing this. The Commission is in favor of the added entertainment if Farmington Park and Rec. coordinates. Dawn will check power availability with Jerod and report back to Kellee to confirm we'd have an electrical source.

Dawn reminded Commission members to complete and return their required tax forms. She'll also forward copies via email again.

The meeting was adjourned.

MEMORANDUM

Date:	February 10, 2026
To:	Empire City Council
From:	Charles Seipel-Teng, Clerk-Administrator
RE:	Bill List as of 2/10/2026

Attachment(s): *Bill List.pdf*
_Claim RegisterÂ©.pdf

City of Empire

Claims List for Approval (January 27- February 10, 2026)

Invoices Paid Previous to Claims List Batch

29-Jan-26	EFT	MN 4M Fund	Transfer to 4M Fund	500,000.00
30-Jan-26	EFT	United States Treasury	Federal Withholding	4,760.76
30-Jan-26	EFT	Minnesota Dept. of Revenue	State Withholding	884.58
30-Jan-26	EFT	PERA	Retirement	2,659.87
5-Feb-26	EFT	United States Treasury	Federal Withholding	222.82
5-Feb-26	EFT	Minnesota Dept. of Revenue	State Withholding	23.29
5-Feb-26	EFT	PERA	Retirement	102.00
		SEE ATTACHED CLAIMS REGISTER REPORT		**111,640.18**

Subtotal	620,293.50
Payroll	14,022.88
Total	**634,316.38**

CITY OF EMPIRE

*Claim Register©

021026PAY

FEBRUARY 2026

Claim Type

Claim#	6078 *CITY OF EMPIRE*		Ck# 028563 2/10/2026			
Cash Payment	G 101-21030 Flex Account		Flex Withholding			$20.00
Invoice						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$20.00
Claim#	6079 *PSN Payment Systems*		Ck# 000855E 2/3/2026			
Cash Payment	E 101-41510-433 Dues and Subscriptions		Payment Processing Services			$100.00
Invoice						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$100.00
Claim#	6080 *Flyte HCM*		Ck# 028566 2/10/2026			
Cash Payment	E 101-41000-307 Management Fees		Flex Plan			$27.75
Invoice	1555330					
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$27.75
Claim#	6082 *Mansfield Oil Company*		Ck# 028572 2/10/2026			
Cash Payment	E 101-43000-212 Motor Fuels		Fuel			$2,688.20
Invoice						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$2,688.20
Claim#	6083 *ECM Publishers*		Ck# 028565 2/10/2026			
Cash Payment	E 101-41000-351 Legal Notices Publishing		Legal Publications			$301.95
Invoice	1083695					
Cash Payment	E 101-41000-351 Legal Notices Publishing		Legal Publications			$118.80
Invoice	1083694					
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$420.75
Claim#	6084 *City of Burnsville*		Ck# 028562 2/10/2026			
Cash Payment	E 101-43000-433 Dues and Subscriptions		2025 JPA			$445.19
Invoice	2025-00000005					
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$445.19
Claim#	6085 *Banyon Data Systems Inc.*		Ck# 028556 2/10/2026			
Cash Payment	E 101-41000-300 Professional Services		PSN CC Processing Moduel			$195.00
Invoice	00167441					
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$195.00
Claim#	6086 *ALF Ambulance*		Ck# 028554 2/10/2026			
Cash Payment	E 101-41000-313 Ambulance Contract		2026 Ambulance Contract			$500.00
Invoice						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$500.00
Claim#	6087 *League of Minnesota Cities*		Ck# 028571 2/10/2026			
Cash Payment	E 101-41510-433 Dues and Subscriptions		City Day on the Hill Marla Vagts			$125.00
Invoice	444572					
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$125.00
Claim#	6088 *RENT N SAVE*		Ck# 028580 2/10/2026			
Cash Payment	E 101-45000-415 Rental - Other		January 2026 Portable Restrooms			$183.81
Invoice	86505					
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$183.81
Claim#	6089 *CIT*		Ck# 028561 2/10/2026			

CITY OF EMPIRE

*Claim Register©

021026PAY

FEBRUARY 2026

Cash Payment	E 101-41000-300 Professional Services	SonicWall upgrade				$1,593.40
Invoice 509484						
Cash Payment	E 101-41000-300 Professional Services	Tech Support				$197.60
Invoice 509869						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$1,791.00
Claim#	6090 *Bolton & Menk*		Ck# 028558 2/10/2026			
Cash Payment	E 101-41000-303 Engineering Fees	Engineering- General				$1,403.50
Invoice						
Cash Payment	E 101-43000-303 Engineering Fees	Engineering-Streets & Stormwater				$0.00
Invoice						
Cash Payment	E 600-49400-303 Engineering Fees	Engineering-Water/Sewer				$0.00
Invoice						
Cash Payment	E 101-41000-310 Planner Fees	AUAR				$11,949.06
Invoice						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$13,352.56
Claim#	6091 *ELAN FINANCIAL SERVICES*		Ck# 000856E 2/3/2026			
Cash Payment	E 101-41510-133 Life					$17.28
Invoice						
Cash Payment	E 101-45000-133 Life					$6.90
Invoice						
Cash Payment	E 201-43000-133 Life					$6.90
Invoice						
Cash Payment	E 600-49400-133 Life					$6.91
Invoice						
Cash Payment	E 101-41000-300 Professional Services	1099 Form Filing				$55.11
Invoice						
Cash Payment	E 101-41000-211 Cleaning Supplies	Paper Towels				$51.36
Invoice						
Cash Payment	E 101-41510-201 Accessories	Empire Apparel (Danny)				$71.00
Invoice						
Cash Payment	E 101-41510-203 Forms and Paper	Office Paper				$74.57
Invoice						
Cash Payment	E 101-43000-212 Motor Fuels	Fuel				$441.85
Invoice						
Cash Payment	E 600-49400-322 Postage	Postage				$15.40
Invoice						
Cash Payment	E 101-41000-221 Equipment Parts	Shop Door Parts				$899.19
Invoice						
Cash Payment	E 600-49400-221 Equipment Parts	Water Parts				$5.70
Invoice						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$1,652.17
Claim#	6092 *Met Council Environmental Srv*		Ck# 028574 2/10/2026			
Cash Payment	E 600-49450-385 Sewer Service	March 2026 Sewer Service				$18,904.45
Invoice 0001199743						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$18,904.45
Claim#	6093 *Gopher State One Call*		Ck# 028567 2/10/2026			
Cash Payment	E 600-49400-315 Locates	January Locates				$89.15
Invoice 6010952						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$89.15

CITY OF EMPIRE

*Claim Register©

021026PAY

FEBRUARY 2026

Claim#	6097 *Xcel Energy*		Ck# 028583 2/10/2026			
Cash Payment	E 101-41000-381 Electric Utilities		51-6291687-0 Town Hall			$0.00
Invoice						
Cash Payment	E 101-41000-381 Electric Utilities		51-9344076-7 Maint. Bldg.			$0.00
Invoice						
Cash Payment	E 101-45000-381 Electric Utilities		51-0203701-8 Ballfield			$0.00
Invoice						
Cash Payment	E 101-43000-381 Electric Utilities		51-6005472-6 Street Lgt.			$1,562.83
Invoice						
Cash Payment	E 101-43000-381 Electric Utilities		51-8372975-3 Street Lgt.			$0.00
Invoice						
Cash Payment	E 600-49400-381 Electric Utilities		51-7928991-1 Well			$0.00
Invoice						
Cash Payment	E 600-49400-381 Electric Utilities		51-5015068-6 Well			$58.32
Invoice						
Cash Payment	E 600-49400-381 Electric Utilities		51-4664833-7 Tower			$0.00
Invoice						
Cash Payment	E 600-49450-381 Electric Utilities		51-6960047-5 Lift Station			$0.00
Invoice						
Cash Payment	E 101-43000-381 Electric Utilities		51-001330188-0 170th St. Roundabout			$0.00
Invoice						
Transaction Date	2/4/2026	Due 0	Checking	10100	**Total**	$1,621.15
Claim#	6098 *Highland Sanitation Inc.*		Ck# 028568 2/10/2026			
Cash Payment	E 101-43000-384 Refuse Disposal		Shop Garbage			$195.05
Invoice	1494400					
Cash Payment	E 101-45000-384 Refuse Disposal					$0.00
Invoice	1494400					
Transaction Date	2/4/2026	Due 0	Checking	10100	**Total**	$195.05
Claim#	6099 *MOORE, ROGER & CHARLYN*		Ck# 028576 2/10/2026			
Cash Payment	E 101-43000-402 Repair & Maintenance		Mailbox Damage 2/1/2026			$40.00
Invoice						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$40.00
Claim#	6100 *Pellici Hardware & Rental*		Ck# 028579 2/10/2026			
Cash Payment	E 101-41000-215 Shop Materials		Shop Supplies			$100.95
Invoice						
Cash Payment	E 101-45000-221 Equipment Parts		Parks Parts			$7.88
Invoice						
Cash Payment	E 101-41000-221 Equipment Parts		Bldg. Supplies			$121.00
Invoice						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$229.83
Claim#	6101 *Werner Implement Co., Inc.*		Ck# 028582 2/10/2026			
Cash Payment	E 101-43000-404 Equipment Repairs		Skid Trailer Tires			$276.00
Invoice	30061					
Cash Payment	E 101-45000-404 Equipment Repairs		Skid Trailer Tires			$276.00
Invoice	30061					
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$552.00
Claim#	6102 *Crysteel Truck Equipment*		Ck# 028564 2/10/2026			

CITY OF EMPIRE

*Claim Register©

021026PAY

FEBRUARY 2026

Cash Payment	E 101-43000-580 Other Equipment		Truck Bed Toolbox			$1,666.99
Invoice FP203100						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$1,666.99
Claim#	6103 *NewTech Electric Systems Inc.*		Ck# 028578 2/10/2026			
Cash Payment	E 600-49400-402 Repair & Maintenance		Water Tower Mixer Repair			$382.50
Invoice 15161						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$382.50
Claim#	6104 *CCP NI Master Tenant 4, LLC*		Ck# 028559 2/10/2026			
Cash Payment	E 101-41000-381 Electric Utilities		Buildings Electric			$277.83
Invoice						
Cash Payment	E 600-49400-381 Electric Utilities		Water Electric			$781.34
Invoice						
Cash Payment	E 600-49450-381 Electric Utilities		Sewer Electric			$12.16
Invoice						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$1,071.33
Claim#	6105 *McNamara Contracting Inc.*		Ck# 028573 2/10/2026			
Cash Payment	E 450-45000-403 Improvements Other Than		2024 Street Recon. Project Retainage (5%)			$43,574.32
Invoice						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$43,574.32
Claim#	6106 *BlueCross BlueShield of MN*		Ck# 028557 2/10/2026			
Cash Payment	G 101-21025 Health Insurance		Health Ins. Withholding			$849.32
Invoice						
Cash Payment	E 101-43000-131 Health		Road Health Ins			$673.85
Invoice						
Cash Payment	E 600-49400-131 Health		Water Health Ins			$673.85
Invoice						
Cash Payment	E 101-41510-131 Health		Admin Health Ins			$1,117.34
Invoice						
Cash Payment	E 101-45000-131 Health		Parks Health Ins			$673.85
Invoice						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$3,988.21
Claim#	6107 *Toshiba America Business Solutions*		Ck# 028581 2/10/2026			
Cash Payment	E 101-41510-570 Office Equipment and Furn		Copy Machine Billing			$9.42
Invoice 6760348						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$9.42
Claim#	6108 *AT & T*		Ck# 028555 2/10/2026			
Cash Payment	E 101-43000-321 Telephone		Maint. Cell Phone			$25.57
Invoice						
Cash Payment	E 600-49400-321 Telephone		Maint. Cell Phone			$25.57
Invoice						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$51.14
Claim#	6109 *CHARTER COMMUNICATIONS*		Ck# 028560 2/10/2026			
Cash Payment	E 101-41000-321 Telephone		Phone / Internet Service			$242.31
Invoice						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$242.31
Claim#	6110 *ABDO*		Ck# 028553 2/10/2026			

CITY OF EMPIRE

*Claim Register©

021026PAY

FEBRUARY 2026

Cash Payment	E 101-41530-301 Auditing and Accounting S	2025 Audit				$9,600.00
Invoice 518663						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$9,600.00
Claim#	6111 *MVTL Laboratories, Inc.*	Ck# 028577 2/10/2026				
Cash Payment	E 600-49400-314 Water Testing	Water Testing				$54.00
Invoice 1344178						
Cash Payment	E 600-49400-314 Water Testing	Water Testing				$29.00
Invoice 1344179						
Cash Payment	E 600-49400-314 Water Testing	Water Testing				$29.00
Invoice 1344180						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$112.00
Claim#	6112 *LaCroix, Paul*	Ck# 028570 2/10/2026				
Cash Payment	E 101-43000-417 Uniforms	2026 Boot Reimbursement				$150.00
Invoice						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$150.00
Claim#	6114 *Inspectron, Inc.*	Ck# 028569 2/10/2026				
Cash Payment	E 101-41000-300 Professional Services	January 2026 Inspections				$6,165.04
Invoice 1757						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$6,165.04
Claim#	6115 *Minnesota Energy Resources*	Ck# 028575 2/10/2026				
Cash Payment	E 101-41000-383 Gas Utilities	0504967034 City Hall				$223.16
Invoice						
Cash Payment	E 101-41000-383 Gas Utilities	0505361442 Maint. Gas				$1,015.81
Invoice						
Cash Payment	E 600-49400-383 Gas Utilities	0502990841 Water Gas				$254.89
Invoice						
Transaction Date	2/10/2026	Due 0	Checking	10100	**Total**	$1,493.86
	Claim Type				**Total**	**$111,640.18**

Pre-Written Checks	$111,640.18
Checks to be Generated by the Compute	$0.00
Total	$111,640.18

MEMORANDUM

Date:	February 10, 2026
To:	Empire City Council
From:	Charles Seipel-Teng, Clerk-Administrator
RE:	Profit & Loss / Budget Comparison as of 1/31/2026

Attachment(s): *Budget Comparison (Annual).pdf*
Profit & Loss Projection.pdf

	AMOUNT	ACTUAL	VARIANCE
2/10/2026			
GENERAL REVENUE			
R 101-41000-31010 Ad Valorem Property Tax Revenu	$984,122.60	$6,116.61	*-$978,005.99*
R 101-41000-31020 Delinquent Ad Valorem Taxes	$0.00	$0.00	*$0.00*
R 101-41000-31030 Mobile Home Tax Revenue	$12.00	$20.88	*$8.88*
R 101-41000-31040 Fiscal Disparities Tax	$125,000.00	$53,357.30	*-$71,642.70*
R 101-41000-31702 Solar Production Tax	$0.00	$0.00	*$0.00*
R 101-41000-32100 Business License and Permits	$5,000.00	$0.00	*-$5,000.00*
R 101-41000-32200 Non Business License - Permits	0.00	$0.00	*$0.00*
R 101-41000-32211 Permit Fee / New Construction	75,000.00	$4,580.95	*-$70,419.05*
R 101-41000-32212 Remodel	500.00	$0.00	*-$500.00*
R 101-41000-32213 Mechanical	2,500.00	$675.00	*-$1,825.00*
R 101-41000-32214 Repair	500.00	$0.00	*-$500.00*
R 101-41000-32215 Plumbing	2,500.00	$375.00	*-$2,125.00*
R 101-41000-32216 Demolition	0.00	$0.00	*$0.00*
R 101-41000-32217 Septic	0.00	$0.00	*$0.00*
R 101-41000-32260 Driveway Permit	200.00	$0.00	*-$200.00*
R 101-41000-32261 Right of Way Permit	1,500.00	$0.00	*-$1,500.00*
R 101-41000-32262 Mining Permit	50,000.00	$0.00	*-$50,000.00*
R 101-41000-32263 Grading Permit	750.00	$0.00	*-$750.00*
R 101-41000-32265 Other Permits	$350.00	$0.00	*-$350.00*
R 101-41000-33100 Federal Grants and Aids	$0.00	$0.00	*$0.00*
R 101-41000-33400 State Grants and Aids	$66,554.00	$0.00	*-$66,554.00*
R 101-41000-33426 Argicultural Market Value Cred	$5,000.00	$0.00	*-$5,000.00*
R 101-41000-33428 State-Payments in Lieu of Tax	$5,000.00	$0.00	*-$5,000.00*
R 101-41000-33429 State PERA Aid	$0.00	$0.00	*$0.00*
R 101-41000-33600 Grants and Aids From Local Gov	$1,000.00	$0.00	*-$1,000.00*
R 101-41000-33640 Other Grant	$0.00	$0.00	*$0.00*
R 101-41000-34000 Charges for Services	$0.00	$0.00	*$0.00*
R 101-41000-34103 Zoning and Subdivision Fees	$85,000.00	$1,856.00	*-$83,144.00*
R 101-41000-34107 Assessment Searches	$0.00	$0.00	*$0.00*

	AMOUNT	ACTUAL	VARIANCE
R 101-41000-34108 Admin. Charges to Other Funds	$0.00	$0.00	*$0.00*
R 101-41000-34109 Franchise Fees	$87,500.00	$0.00	*-$87,500.00*
R 101-41000-34110 Developer Fees	$5,000.00	$0.00	*-$5,000.00*
R 101-41000-34111 Bldg. Inspection / Plan Review	$50,000.00	$2,701.37	*-$47,298.63*
R 101-41000-34200 Public Safety	$0.00	$0.00	*$0.00*
R 101-41000-34202 Special Fire Protection Servic	$0.00	$0.00	*$0.00*
R 101-41000-34950 State Surcharge (Bldg. Permits	$2,500.00	$245.83	*-$2,254.17*
R 101-41000-35101 Court Fines	$23,000.00	$4,079.16	*-$18,920.84*
R 101-41000-35102 Parking Fines	$0.00	$0.00	*$0.00*
R 101-41000-35104 Other Fines	$0.00	$0.00	*$0.00*
R 101-41000-35105 Administrative Penalties	$0.00	$0.00	*$0.00*
R 101-41000-35200 Forfeits	$0.00	$0.00	*$0.00*
R 101-41000-36100 Special Assessments	$0.00	$0.00	*$0.00*
R 101-41000-36101 Principal	$0.00	$0.00	*$0.00*
R 101-41000-36102 Penalties and Interest	$0.00	$0.00	*$0.00*
R 101-41000-36200 Miscellaneous Revenues	$0.00	$0.00	*$0.00*
R 101-41000-36210 Interest Earnings	$175,000.00	$41,671.87	*-$133,328.13*
R 101-41000-36220 Rents and Royalties	$20,000.00	$1,100.00	*-$18,900.00*
R 101-41000-36230 Contributions and Donations (P	$0.00	$0.00	*$0.00*
	$1,773,488.60	**$116,779.97**	***-$1,656,708.63***
ROAD & BRIDGE REVENUE			
R 101-43000-31701 Gravel Tax	$130,000.00	$0.00	*-$130,000.00*
R 101-43000-34304 Public Lighting	$23,500.00	$3,192.58	*-$20,307.42*
R 101-43000-34305 Storm Water Management	$18,500.00	$2,947.58	*-$15,552.42*
R 101-43000-34306 Storm Wtr/ Street Lgt Penalty	$0.00	$1.19	*$1.19*
R 101-43000-36200 Miscellaneous Revenues	$0.00	$0.00	*$0.00*
	$172,000.00	**$6,141.35**	***-$165,858.65***
PARK & RECREATION REVENUE			
R 101-45000-34740 Park and Recreation Concession	$0.00	$0.00	*$0.00*

	AMOUNT	ACTUAL	VARIANCE
R 101-45000-34780 Park & Trail Fees	$0.00	$0.00	*$0.00*
R 101-45000-34790 Program Fees	$2,500.00	$220.00	*-$2,280.00*
R 101-45000-36220 Rents and Royalties	$13,000.00	$0.00	*-$13,000.00*
R 101-45000-36230 Contributions and Donations (P	$3,500.00	$0.00	*-$3,500.00*
	$19,000.00	**$220.00**	***-$18,780.00***
DEBT SERVICE FUND REVENUE			
R 301-47100-31010 Ad Valorem Property Tax Revenu	$341,670.00	$1,883.83	*-$339,786.17*
R 301-47100-36210 Interest Earnings	$0.00	$0.00	*$0.00*
	$341,670.00	**$1,883.83**	***-$339,786.17***
CAPITAL IMPROVEMENT FUND			
R 450-41000-31010 Ad Valorem Property Tax Revenu	$310,000.00	$1,710.01	*-$308,289.99*
Sale of Investments	$0.00	$0.00	*$0.00*
	$310,000.00	**$1,710.01**	***-$308,289.99***
TOTAL GENERAL FUND REVENUE	**$2,616,158.60**	**$120,593.81**	***-$2,323,564.79***
WATER FUND REVENUE			
R 600-49400-31300 Sales & Use Tax	$0.00	$133.22	*$133.22*
R 600-49400-36210 Interest Earnings	$60,000.00	$13,886.96	*-$46,113.04*
R 600-49400-37110 Rate Class I	$358,900.00	$38,714.97	*-$320,185.03*
R 600-49400-37150 Connection/Reconnection Fees	$35,000.00	$0.00	*-$35,000.00*
R 600-49400-37160 Penalties and Forfeited Discou	$4,500.00	$254.60	*-$4,245.40*
R 600-49400-37170 New Water Meter Charge	$2,800.00	$0.00	*-$2,800.00*
Sale of Investments	$137,000.00	$0.00	*-$137,000.00*
	$598,200.00	**$52,989.75**	***-$408,210.25***
SEWER FUND REVENUE			
R 600-49450-37210 Rate Class 1	$196,800.00	$28,521.78	*-$168,278.22*
R 600-49450-37250 Connection/Reconnection Fees	$28,000.00	$0.00	*-$28,000.00*
R 600-49450-37260 Penalties and Forfeited Discou	$4,000.00	$251.80	*-$3,748.20*

	AMOUNT	ACTUAL	VARIANCE
R 600-49450-37270 Sewer Inspection Fee	$50.00	$0.00	*-$50.00*
R 600-49450-37290 SAC Charges	$0.00	-$7,380.45	*-$7,380.45*
	$228,850.00	**$21,393.13**	***-$207,456.87***
TOTAL ENTERPRISE FUND REVENUE	**$827,050.00**	**$74,382.88**	***-$615,667.12***
TOTAL ENTERPRISE & GENERAL FUND	**$3,443,208.60**	**$194,976.69**	***-$2,939,231.91***

2/10/2026

GENERAL EXPENDITURE

E 101-41000-106 City Council / Committee Wages	$16,000.00	$1,020.00	*$14,980.00*
E 101-41000-121 PERA Contributions	$900.00	$51.00	*$849.00*
E 101-41000-122 FICA Contributions	$1,100.00	$78.05	*$1,021.95*
E 101-41000-143 MN Paid Leave Insurance	$145.00	$4.49	*$140.51*
E 101-41000-211 Cleaning Supplies	$700.00	$51.36	*$648.64*
E 101-41000-215 Shop Materials	$8,500.00	$362.37	*$8,137.63*
E 101-41000-221 Equipment Parts	$3,500.00	$1,020.19	*$2,479.81*
E 101-41000-223 Building Repair Supplies	$2,500.00	$1,550.61	*$949.39*
E 101-41000-300 Professional Services	$105,000.00	$22,044.06	*$82,955.94*
E 101-41000-303 Engineering Fees	$82,000.00	$5,400.50	*$76,599.50*
E 101-41000-307 Management Fees	$700.00	$55.50	*$644.50*
E 101-41000-310 Planner Fees	$150,000.00	$26,882.56	*$123,117.44*
E 101-41000-312 Fire Contract	$445,112.60	$0.00	*$445,112.60*
E 101-41000-313 Ambulance Contract	$500.00	$500.00	*$0.00*
E 101-41000-321 Telephone	$4,500.00	$484.62	*$4,015.38*
E 101-41000-351 Legal Notices Publishing	$3,100.00	$524.70	*$2,575.30*
E 101-41000-362 Property Insurance	$19,166.00	$0.00	*$19,166.00*
E 101-41000-381 Electric Utilities	$7,000.00	$743.09	*$6,256.91*
E 101-41000-383 Gas Utilities	$7,500.00	$2,388.21	*$5,111.79*
E 101-41000-437 Other (State Surcharge)	$5,000.00	$1,507.20	*$3,492.80*
E 101-41000-490 Donations to Civic Organizatio	$1,000.00	$0.00	*$1,000.00*

	AMOUNT	ACTUAL	VARIANCE
E 101-41120-107 Legislative Committees	$8,500.00	$240.00	*$8,260.00*
E 101-41120-122 FICA Contributions	$0.00	$18.36	*-$18.36*
E 101-41120-143 MN Paid Leave Insurance	$0.00	$1.08	*-$1.08*
E 101-41410-104 Wages-temp	$3,500.00	$0.00	*$3,500.00*
E 101-41410-143 MN Paid Leave Insurance	$31.00	$0.00	*$31.00*
E 101-41410-203 Forms and Paper	$650.00	$0.00	*$650.00*
E 101-41410-208 Other Supplies	$1,000.00	$0.00	*$1,000.00*
E 101-41410-203 Professional Services	$1,200.00	$0.00	*$1,200.00*
E 101-41410-331 Travel Expense	$300.00	$0.00	*$300.00*
E 101-41410-351 Legal Notices Publishing	$200.00	$0.00	*$200.00*
E 101-41410-580 Other Equipment	$2,100.00	$115.00	*$1,985.00*
E 101-41510-101 Full-time Wages	$165,000.00	$13,894.33	*$151,105.67*
E 101-41510-121 PERA Contributions	$12,000.00	$1,042.07	*$10,957.93*
E 101-41510-122 FICA Contributions	$12,000.00	$1,035.54	*$10,964.46*
E 101-41510-131 Health	$26,000.00	$3,249.42	*$22,750.58*
E 101-41510-132 Dental	$1,000.00	$81.32	*$918.68*
E 101-41510-133 Life	$2,000.00	$224.44	*$1,775.56*
E 101-41510-143 MN Paid Leave Insurance	$326.00	$30.57	*$295.43*
E 101-41510-151 Workers Comp Insurance	$3,000.00	$0.00	*$3,000.00*
E 101-41510-201 Accessories	$2,000.00	$71.00	*$1,929.00*
E 101-41510-203 Forms and Paper	$900.00	$209.57	*$690.43*
E 101-41510-208 Other Supplies	$500.00	$8.76	*$491.24*
E 101-41510-308 Instructors' Fees	$500.00	$0.00	*$500.00*
E 101-41510-309 EDP, Software and Design	$11,000.00	$0.00	*$11,000.00*
E 101-41510-322 Postage	$2,100.00	$0.00	*$2,100.00*
E 101-41510-331 Travel Expense	$800.00	$171.09	*$628.91*
E 101-41510-433 Dues and Subscriptions	$16,000.00	$6,139.00	*$9,861.00*
E 101-41510-570 Office Equipment and Furnishin	$4,000.00	$44.24	*$3,955.76*
E 101-41530-301 Auditing and Accounting Servic	$20,000.00	$14,400.00	*$5,600.00*
E 101-41610-304 Legal Fees	$35,000.00	$5,299.08	*$29,700.92*
E 101-42000-317 Law Enforcement Contract	$171,330.00	$34,861.00	*$136,469.00*

		AMOUNT	ACTUAL	VARIANCE
		$1,366,860.60	**$145,804.38**	***$1,221,056.22***
ROAD & BRIDGE EXPENDITURE				
E 101-43000-101	Full-time Wages	$75,000.00	$6,755.36	*$68,244.64*
E 101-43000-121	PERA Contributions	$5,000.00	$506.64	*$4,493.36*
E 101-43000-122	FICA Contributions	$5,000.00	$513.32	*$4,486.68*
E 101-43000-131	Health	$15,500.00	$3,111.40	*$12,388.60*
E 101-43000-132	Dental	$1,000.00	$74.23	*$925.77*
E 101-43000-133	Life	$1,200.00	$43.43	*$1,156.57*
E 101-43000-143	MN Paid Leave Insurance	$726.00	$14.86	*$711.14*
E 101-43000-151	Workers Comp Insurance	$2,800.00	$0.00	*$2,800.00*
E 101-43000-212	Motor Fuels	$19,000.00	$3,814.66	*$15,185.34*
E 101-43000-221	Equipment Parts	$6,500.00	$1,596.41	*$4,903.59*
E 101-43000-224	Street Maintenance Materials	$95,000.00	$3,816.97	*$91,183.03*
E 101-43000-303	Engineering Fees	$20,000.00	$721.50	*$19,278.50*
E 101-43000-308	Instructors' Fees	$400.00	$0.00	*$400.00*
E 101-43000-321	Telephone	$500.00	$51.14	*$448.86*
E 101-43000-362	Property Insurance	$1,000.00	$0.00	*$1,000.00*
E 101-43000-381	Electric Utilities	$23,000.00	$3,383.09	*$19,616.91*
E 101-43000-384	Refuse Disposal	$1,650.00	$206.82	*$1,443.18*
E 101-43000-402	Repair & Maintenance	$130,000.00	$40.00	*$129,960.00*
E 101-43000-404	Equipment Repairs	$10,000.00	$276.00	*$9,724.00*
E 101-43000-417	Uniforms	$1,500.00	$300.00	*$1,200.00*
E 101-43000-433	Dues and Subscriptions	$1,500.00	$1,255.19	*$244.81*
E 101-43000-580	Other Equipment	$5,000.00	$1,666.99	*$3,333.01*
		$421,276.00	**$26,481.02**	***$393,127.99***
PARK & RECREATION EXPENDITURE				
E 101-45000-101	Full-time Wages	$74,000.00	$7,687.66	*$66,312.34*
E 101-45000-121	PERA Contributions	$5,500.00	$576.57	*$4,923.43*
E 101-45000-122	FICA Contributions	$5,500.00	$582.60	*$4,917.40*

		AMOUNT	ACTUAL	VARIANCE
E 101-45000-131	Health	$15,500.00	$3,111.40	*$12,388.60*
E 101-45000-132	Dental	$1,000.00	$74.23	*$925.77*
E 101-45000-133	Life	$1,000.00	$50.34	*$949.66*
E 101-45000-143	MN Paid Leave Insurance	$330.00	$16.91	*$313.09*
E 101-45000-151	Workers Comp Insurance	$3,000.00	$0.00	*$3,000.00*
E 101-45000-208	Other Supplies	$11,000.00	$0.00	*$11,000.00*
E 101-45000-221	Equipment Parts	$5,000.00	$91.00	*$4,909.00*
E 101-45000-225	Landscaping Materials	$5,000.00	$0.00	*$5,000.00*
E 101-45000-362	Property Insurance	$8,279.00	$0.00	*$8,279.00*
E 101-45000-381	Electric Utilities	$4,000.00	$166.93	*$3,833.07*
E 101-45000-384	Refuse Disposal	$3,500.00	$0.00	*$3,500.00*
E 101-45000-392	Program Expenses	$15,000.00	$530.00	*$14,470.00*
E 101-45000-403	Improvements Other Than Buildi	$9,000.00	$0.00	*$9,000.00*
E 101-45000-404	Equipment Repairs	$4,000.00	$276.00	*$3,724.00*
E 101-45000-415	Rental - Other	$4,500.00	$367.62	*$4,132.38*
E 101-45000-580	Other Equipment	$1,000.00	$0.00	*$1,000.00*
		$176,109.00	**$13,531.26**	***$162,577.74***

OTHER

E 101-49200-141	Insurance Premiums (Work Comp)	$0.00	$0.00	*$0.00*
		$0.00	**$0.00**	***$0.00***

DEBT SERVICE FUND EXPENDITURE

E 301-47100-601	Bond Principal	$285,000.00	$285,000.00	*$0.00*
E 301-47100-611	Bond Interest	$36,100.00	$20,900.00	*$15,200.00*
E 301-47100-620	Fiscal Agents Fees	$1,000.00	$550.00	*$450.00*
		$322,100.00	**$306,450.00**	***$15,650.00***

CAPITAL OUTLAY EXPENDITURE

E 450-43000-402	Repair & Maintenance	$0.00	$0.00	*$0.00*
E 450-43000-416	Machinery	$12,500.00	$0.00	*$12,500.00*
E 450-43000-540	Heavy Machinery	$0.00	$0.00	*$0.00*

	AMOUNT	ACTUAL	VARIANCE
E 450-45000-403 Improvements Other Than Buildings	$0.00	$43,574.32	*-$43,574.32*
E 450-45000-416 Machinery	$62,500.00	$46,156.85	*$16,343.15*
E 450-45000-580 Other Equipment	$0.00	$0.00	*$0.00*
Purchase of Investments	$235,000.00	$0.00	*$235,000.00*
	$310,000.00	**$89,731.17**	***$220,268.83***
TOTAL GENERAL FUND EXPENDITURE	**$2,596,345.60**	**$581,997.83**	**$2,012,680.78**
WATER FUND EXPENDITURE			
E 600-49400-101 Full-time Wages	$87,000.00	$8,215.68	*$78,784.32*
E 600-49400-121 PERA Contributions	$7,300.00	$616.18	*$6,683.82*
E 600-49400-122 FICA Contributions	$7,300.00	$590.98	*$6,709.02*
E 600-49400-131 Health	$15,500.00	$3,111.40	*$12,388.60*
E 600-49400-132 Dental	$1,000.00	$74.24	*$925.76*
E 600-49400-133 Life	$1,100.00	$50.34	*$1,049.66*
E 600-49400-143 MN Paid Leave Insurance	$383.00	$18.08	*$364.92*
E 600-49400-151 Workers Comp Insurance	$3,000.00	$0.00	*$3,000.00*
E 600-49400-203 Forms and Paper	$400.00	$338.00	*$62.00*
E 600-49400-216 Chemical Products	$20,000.00	$40.00	*$19,960.00*
E 600-49400-221 Equipment Parts	$16,000.00	$5.70	*$15,994.30*
E 600-49400-240 Small Tools & Minor	$4,000.00	$0.00	*$4,000.00*
E 600-49400-300 Professional Services	$500.00	$2,200.50	*-$1,700.50*
E 600-49400-303 Engineering Fees	$150,000.00	$2,475.00	*$147,525.00*
E 600-49400-309 EDP, Software and Design	$4,000.00	$0.00	*$4,000.00*
E 600-49400-314 Water Testing	$1,500.00	$224.00	*$1,276.00*
E 600-49400-315 Locates	$1,000.00	$106.70	*$893.30*
E 600-49400-316 Licenes & Permits	$5,000.00	$0.00	*$5,000.00*
E 600-49400-321 Telephone	$2,000.00	$51.15	*$1,948.85*
E 600-49400-322 Postage	$3,100.00	$15.40	*$3,084.60*
E 600-49400-362 Property Insurance	$3,116.00	$0.00	*$3,116.00*
E 600-49400-381 Electric Utilities	$25,000.00	$2,123.91	*$22,876.09*

	AMOUNT	ACTUAL	VARIANCE
E 600-49400-383 Gas Utilities	$2,000.00	$500.43	*$1,499.57*
E 600-49400-386 State Surcharge	$11,500.00	$1,621.65	*$9,878.35*
E 600-49400-402 Repair & Maintenance	$150,000.00	$382.50	*$149,617.50*
E 600-49400-411 Land	$0.00	$290,863.05	*-$290,863.05*
E 600-49400-433 Dues and Subscriptions	$1,500.00	$0.00	*$1,500.00*
E 600-49400-438 (Other) State Tax	$0.00	$483.00	*-$483.00*
E 600-49400-580 Other Equipment	$1,000.00	$0.00	*$1,000.00*
	$524,199.00	**$314,107.89**	***$210,091.11***
SEWER FUND EXPENDITURE			
E 600-49450-303 Engineering Fees	$0.00	$0.00	*$0.00*
E 600-49450-308 Instructors' Fees	$500.00	$0.00	*$500.00*
E 600-49450-331 Travel Expense	$0.00	$0.00	*$0.00*
E 600-49450-362 Property Insurance	$50.00	$0.00	*$50.00*
E 600-49450-381 Electric Utilities	$400.00	$49.56	*$350.44*
E 600-49450-385 Sewer Service	$226,853.00	$37,808.90	*$189,044.10*
E 600-49450-402 Repair & Maintenance	$75,000.00	$0.00	*$75,000.00*
E 600-49450-420 Depreciation Expense	$0.00	$0.00	*$0.00*
	$302,803.00	**$37,858.46**	***$264,944.54***
TOTAL ENTERPRISE FUND EXPENDITURE	**$827,002.00**	**$351,966.35**	***$475,035.65***
TOTAL ENTERPRISE & GENERAL FUND EXP.	**$3,423,347.60**	**$933,964.18**	***$2,487,716.43***

TOTAL ENTERPRISE FUND REVENUE	**$74,382.88**
TOTAL ENTERPRISE FUND EXPENDITURE	**$351,966.35**
BALANCE TO INVEST ENTERPRISE FUND	($277,583.47)

TOTAL GENERAL REVENUE	**$120,593.81**
TOTAL GENERAL EXPENDITURE	**$581,997.83**
BALANCE TO INVEST GENERAL FUND	($461,404.02)

Less Amount Invested in Budget $0.00 Investments Purchased

($461,404.02)

	AMOUNT	ACTUAL	VARIANCE
Total Balance to Invest		**$0.00**	

1/31/2026	BUDGETED AMOUNT	JANUARY (A)	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY
GENERAL REVENUE								
R 101-41000-31010 Ad Valorem Property Tax Revenu	$984,122.60	$6,116.61	$0.00	$0.00	$0.00	$0.00	$0.00	$492,061.30
R 101-41000-31020 Delinquent Ad Valorem Taxes	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-31030 Mobile Home Tax Revenue	$12.00	$20.88	$0.00	$0.00	$0.00	$0.00	$0.00	$12.00
R 101-41000-31040 Fiscal Disparities Tax	$125,000.00	$53,357.30	$0.00	$0.00	$0.00	$0.00	$0.00	$62,500.00
R 101-41000-31702 Solar Production Tax	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-32100 Business License and Permits	$5,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-32200 Non Business License - Permits	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-32211 Permit Fee / New Construction	$75,000.00	$4,355.95	$3,000.00	$3,000.00	$3,000.00	$10,500.00	$10,000.00	$10,000.00
R 101-41000-32212 Remodel	$500.00	$0.00	$0.00	$0.00	$0.00	$250.00	$0.00	$0.00
R 101-41000-32213 Mechanical	$2,500.00	$425.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00
R 101-41000-32214 Repair	$500.00	$0.00	$0.00	$0.00	$0.00	$250.00	$0.00	$0.00
R 101-41000-32215 Plumbing	$2,500.00	$250.00	$200.00	$200.00	$200.00	$200.00	$200.00	$200.00
R 101-41000-32216 Demolition	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-32217 Septic	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R101-41000-32260 Driveway Permit	$200.00	$0.00	$0.00	$0.00	$0.00	$0.00	$200.00	$0.00
R 101-41000-32261 Right of Way Permit	$1,500.00	$0.00	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00
R 101-41000-32262 Mining Permit	$50,000.00	$0.00	$0.00	$35,000.00	$15,000.00	$0.00	$0.00	$0.00
R 101-41000-32263 Grading Permit	$750.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$750.00
R 101-41000-32265 Other Permits	$350.00	$0.00	$0.00	$0.00	$100.00	$0.00	$0.00	$0.00
R 101-41000-33100 Federal Grants and Aids	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-33400 State Grants and Aids	$66,554.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$66,554.00
R 101-41000-33426 Argicultural Market Value Cred	$5,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$2,500.00
R 101-41000-33428 State-Payments in Lieu of Tax	$5,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-33429 State PERA Aid	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-33600 Grants and Aids From Local Gov	$1,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-33640 Other Grant	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-34000 Charges for Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-34103 Zoning and Subdivision Fees	$85,000.00	$406.00	$7,000.00	$7,000.00	$7,000.00	$7,000.00	$7,000.00	$7,500.00
R 101-41000-34107 Assessment Searches	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

R 101-41000-34108 Admin. Charges to Other Funds	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-34109 Franchise Fees	$87,500.00	$0.00	$0.00	$0.00	$7,000.00	$0.00	$2,500.00	$13,000.00
R 101-41000-34110 Developer Fees	$5,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$5,000.00	$0.00
R 101-41000-34111 Bldg. Inspection / Plan Review	$50,000.00	$2,701.37	$3,000.00	$4,000.00	$4,000.00	$4,500.00	$4,500.00	$5,500.00
R 101-41000-34200 Public Safety	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-34900 Other Charges	$10.00	$0.00	$0.00	$0.00	$0.00	$0.00	$10.00	$0.00
R 101-41000-34950 State Surcharge (Bldg. Permits	$2,500.00	$240.83	$0.00	$625.00	$0.00	$0.00	$625.00	$0.00
R 101-41000-35101 Court Fines	$23,000.00	$2,577.68	$1,900.00	$1,900.00	$1,900.00	$1,900.00	$1,900.00	$1,900.00
R 101-41000-35102 Parking Fines	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-35105 Administrative Penalties	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-35200 Forfeits	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-36100 Special Assessments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-36101 Principal	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-36102 Penalties and Interest	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-36200 Miscellaneous Revenues	$0.00	0	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-41000-36210 Interest Earnings	$175,000.00	$41,671.87	$0.00	$10,000.00	$35,000.00	$0.00	$10,000.00	$35,000.00
R 101-41000-36220 Rents and Royalties	$20,000.00	$1,100.00	$1,500.00	$1,500.00	$1,500.00	$3,000.00	$2,500.00	$1,750.00
R 101-41000-36230 Contributions and Donations (P	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	$1,773,498.60	**$113,223.49**	**$16,925.00**	**$63,550.00**	**$75,025.00**	**$27,925.00**	**$44,760.00**	**$699,552.30**
ROAD & BRIDGE REVENUE								
R 101-41000-36210 Interest Earnings	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-43000-31701 Gravel Tax	$130,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$130,000.00
R 101-43000-33100 Federal Grants and Aids	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-43000-33400 State Grants and Aids	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-43000-33610 County Grants and Aids for Hig	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-43000-34000 Charges for Services	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-43000-34301 Street, Sidewalk and Curb Repa	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-43000-34303 Transportation Fee	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-43000-34304 Public Lighting	$23,500.00	$2,073.98	$2,500.00	$1,000.00	$2,500.00	$2,500.00	$1,000.00	$2,500.00
R 101-43000-34305 Storm Water Management	$18,500.00	$1,914.97	$2,000.00	$1,000.00	$2,000.00	$2,000.00	$1,000.00	$2,000.00
R 101-43000-34306 Storm Wtr/ Street Lgt Penalty	$0.00	$0.11	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-43000-36200 Miscellaneous Revenues	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	$172,000.00	**$3,989.06**	**$4,500.00**	**$2,000.00**	**$4,500.00**	**$4,500.00**	**$2,000.00**	**$134,500.00**

PARK & RECREATION REVENUE								
R 101-45000-34740 Park and Recreation Concession	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-45000-34780 Park & Trail Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 101-45000-34790 Program Fees	$2,500.00	$210.00	$208.00	$208.00	$208.00	$208.00	$208.00	$208.00
R 101-45000-36220 Rents and Royalties	$13,000.00	$0.00	$0.00	$0.00	$0.00	$2,600.00	$2,600.00	$2,600.00
R 101-45000-36230 Contributions and Donations (P	$3,500.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	$19,000.00	**$210.00**	**$208.00**	**$208.00**	**$208.00**	**$2,808.00**	**$2,808.00**	**$2,808.00**
DEBT SERVICE FUND REVENUE								
R 301-47100-31010 Ad Valorem Property Tax Revenu	$341,670.00	$1,883.83	$0.00	$0.00	$0.00	$0.00	$170,835.00	$0.00
R 301-47100-36210 Interest Earnings	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	$341,670.00	**$1,883.83**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$170,835.00**	**$0.00**
CAPITAL IMPROVEMENT FUND								
R 450-41000-31010 Ad Valorem Property Tax Revenu	$310,000.00	$1,710.01	$0.00	$0.00	$0.00	$0.00	$155,000.00	$0.00
Sale of Investments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	$310,000.00	**$1,710.01**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$155,000.00**	**$0.00**
TOTAL GENERAL FUND REVENUE	**$2,616,168.60**	**$121,016.39**	**$21,633.00**	**$65,758.00**	**$79,733.00**	**$35,233.00**	**$375,403.00**	**$836,860.30**
WATER FUND REVENUE								
R 600-49400-31300 Sales & Use Tax	$0.00	$133.22	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
R 600-49400-36210 Interest Earnings	$60,000.00	$13,886.96	$0.00	$0.00	$15,000.00	$0.00	$0.00	$15,000.00
R 600-49400-37110 Rate Class I	$358,900.00	$26,122.31	$35,000.00	$20,000.00	$30,000.00	$35,000.00	$20,000.00	$30,000.00
R 600-49400-37150 Connection/Reconnection Fees	$35,000.00	$0.00	$5,000.00	$0.00	$0.00	$5,000.00	$5,000.00	$5,000.00
R 600-49400-37160 Penalties and Forfeited Discou	$4,500.00	$247.70	$0.00	$1,000.00	$0.00	$0.00	$1,000.00	$0.00
R 600-49400-37170 New Water Meter Charge	$2,800.00	$0.00	$0.00	$1,000.00	$0.00	$0.00	$1,000.00	$0.00
Sale of Investments	$137,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$137,000.00	$0.00
	$598,200.00	**$40,390.19**	**$40,000.00**	**$22,000.00**	**$45,000.00**	**$40,000.00**	**$164,000.00**	**$50,000.00**
SEWER FUND REVENUE								
R 600-49450-37210 Rate Class 1	$196,800.00	$18,983.13	$15,000.00	$10,000.00	$25,500.00	$15,000.00	$10,000.00	$25,500.00
R 600-49450-37250 Connection/Reconnection Fees	$28,000.00	$0.00	$0.00	$0.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00
R 600-49450-37260 Penalties and Forfeited Discou	$4,000.00	$247.61	$0.00	$1,000.00	$0.00	$0.00	$1,000.00	$0.00
R 600-49450-37270 Sewer Inspection Fee	$50.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$50.00
R 600-49450-37290 SAC Charges	$0.00	-$7,380.45	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

	$228,850.00	$11,850.29	$15,000.00	$11,000.00	$30,500.00	$20,000.00	$16,000.00	$30,550.00
TOTAL ENTERPRISE FUND REVENUE	**$827,050.00**	**$52,240.48**	**$55,000.00**	**$33,000.00**	**$75,500.00**	**$60,000.00**	**$180,000.00**	**$80,550.00**
TOTAL ENTERPRISE & GENERAL FUND REVENU	**$3,443,218.60**	**$173,256.87**	**$76,633.00**	**$98,758.00**	**$155,233.00**	**$95,233.00**	**$555,403.00**	**$917,410.30**
1/31/2026								
GENERAL EXPENDITURE								
E 101-41000-106 City Council / Committee Wages	$16,000.00	$0.00	$1,330.00	$1,330.00	$1,330.00	$1,330.00	$1,330.00	$1,330.00
E 101-41000-121 PERA Contributions	$900.00	$0.00	$75.00	$75.00	$75.00	$75.00	$75.00	$75.00
E 101-41000-122 FICA Contributions	$1,100.00	$0.00	$91.66	$91.66	$91.70	$91.66	$91.70	$91.66
E 101-41000-143 MN Paid Leave Insurance	$145.00	$0.00	$0.00	$0.00	$36.25	$0.00	$0.00	$36.25
E 101-41000-211 Cleaning Supplies	$700.00	$0.00	$58.33	$58.33	$58.33	$58.33	$58.33	$58.33
E 101-41000-215 Shop Materials	$8,500.00	$261.42	$708.00	$708.00	$708.00	$708.00	$708.00	$708.00
E 101-41000-221 Equipment Parts	$3,500.00	$0.00	$290.00	$290.00	$294.00	$290.00	$290.00	$294.00
E 101-41000-223 Building Repair Supplies	$2,500.00	$1,550.61	$0.00	$0.00	$500.00	$0.00	$0.00	$500.00
E 101-41000-300 Professional Services	$105,000.00	$13,837.91	$7,000.00	$7,000.00	$13,000.00	$10,000.00	$10,000.00	$10,000.00
E 101-41000-303 Engineering Fees	$82,000.00	$3,997.00	$6,800.00	$6,800.00	$7,000.00	$6,800.00	$6,800.00	$6,800.00
E 101-41000-307 Management Fees	$700.00	$27.75	$58.00	$58.00	$58.00	$58.00	$58.00	$58.00
E 101-41000-310 Planner Fees	$150,000.00	$14,933.50	$10,000.00	$10,000.00	$15,000.00	$15,000.00	$15,000.00	$15,000.00
E 101-41000-312 Fire Contract	$445,112.60	$0.00	$0.00	$0.00	$111,278.60	$0.00	$0.00	$111,278.00
E 101-41000-313 Ambulance Contract	$500.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-41000-321 Telephone	$4,500.00	$242.31	$375.00	$375.00	$375.00	$375.00	$375.00	$375.00
E 101-41000-351 Legal Notices Publishing	$3,100.00	$103.95	$258.00	$258.00	$258.00	$258.00	$258.00	$258.00
E 101-41000-362 Property Insurance	$19,166.00	$0.00	$19,166.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-41000-381 Electric Utilities	$7,000.00	$465.26	$583.00	$583.00	$583.00	$583.00	$583.00	$583.00
E 101-41000-383 Gas Utilities	$7,500.00	$1,149.24	$900.00	$900.00	$450.00	$450.00	$250.00	$400.00
E 101-41000-437 Other (State Surcharge)	$5,000.00	$1,507.20	$0.00	$1,250.00	$0.00	$0.00	$1,250.00	$0.00
E 101-41000-490 Donations to Civic Organizatio	$1,000.00	$0.00	$0.00	$0.00	$0.00	$1,000.00	$0.00	$0.00
E 101-41120-107 Legislative Committees	$8,500.00	$0.00	$708.00	$708.00	$708.00	$708.00	$708.00	$708.00
E 101-41120-143 MN Paid Leave Insurance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-41410-104 Wages-temp	$3,500.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-41410-143 MN Paid Leave Insurance	$31.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

E 101-41410-203 Forms and Paper	$650.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$50.00
E 101-41410-208 Other Supplies	$1,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-41410-203 Professional Services	$1,200.00	$0.00	$1,200.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-41410-331 Travel Expense	$300.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-41410-351 Legal Notices Publishing	$200.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$150.00
E 101-41410-580 Other Equipment	$2,100.00	$115.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-41510-101 Full-time Wages	$165,000.00	$13,894.33	$13,750.00	$13,750.00	$13,750.00	$13,750.00	$13,750.00	$13,750.00
E 101-41510-121 PERA Contributions	$12,000.00	$1,042.07	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00
E 101-41510-122 FICA Contributions	$12,000.00	$1,035.54	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00
E 101-41510-131 Health	$26,000.00	$2,132.08	$2,160.00	$2,170.00	$2,160.00	$2,170.00	$2,160.00	$2,170.00
E 101-41510-132 Dental	$1,000.00	$81.32	$83.33	$83.33	$83.33	$83.33	$83.33	$83.33
E 101-41510-133 Life	$2,000.00	$207.16	$166.00	$166.00	$166.00	$166.00	$166.00	$166.00
E 101-41510-143 MN Paid Leave Insurance	$326.00	$30.57	$0.00	$0.00	$81.50	$0.00	$0.00	$81.50
E 101-41510-151 Workers Comp Insurance	$3,000.00	$0.00	$3,000.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-41510-201 Accessories	$2,000.00	$0.00	$200.00	$200.00	$200.00	$0.00	$200.00	$200.00
E 101-41510-203 Forms and Paper	$900.00	$135.00	$0.00	$0.00	$0.00	$200.00	$0.00	$0.00
E 101-41510-208 Other Supplies	$500.00	$8.76	$0.00	$0.00	$250.00	$0.00	$0.00	$0.00
E 101-41510-308 Instructors' Fees	$500.00	$0.00	$0.00	$250.00	$0.00	$0.00	$0.00	$0.00
E 101-41510-309 EDP, Software and Design	$11,000.00	$0.00	$500.00	$500.00	$2,000.00	$0.00	$1,000.00	$500.00
E 101-41510-322 Postage	$2,100.00	$0.00	$0.00	$500.00	$0.00	$0.00	$500.00	$0.00
E 101-41510-331 Travel Expense	$800.00	$171.09	$67.00	$67.00	$67.00	$67.00	$67.00	$67.00
E 101-41510-433 Dues and Subscriptions	$16,000.00	$5,914.00	$272.00	$272.00	$272.00	$272.00	$272.00	$272.00
E 101-41510-570 Office Equipment and Furnishin	$4,000.00	$34.82	$1,000.00	$0.00	$0.00	$1,000.00	$0.00	$0.00
E 101-41530-301 Auditing and Accounting Servic	$20,000.00	$4,800.00	$15,000.00	$5,000.00	$0.00	$0.00	$0.00	$0.00
E 101-41610-304 Legal Fees	$35,000.00	$5,299.08	$2,916.00	$2,920.00	$2,916.00	$2,916.00	$2,916.00	$2,920.00
E 101-42000-317 Law Enforcement Contract	$171,330.00	$34,861.00	$42,832.50	$0.00	$42,832.50	$0.00	$0.00	$0.00
	$1,366,860.60	**$107,837.97**	**$87,799.32**	**$55,443.32**	**$172,833.71**	**$57,493.32**	**$58,033.36**	**$168,043.07**
ROAD & BRIDGE EXPENDITURE								
E 101-43000-101 Full-time Wages	$75,000.00	$6,755.36	$6,250.00	$6,250.00	$6,250.00	$6,250.00	$6,250.00	$6,250.00
E 101-43000-121 PERA Contributions	$5,000.00	$506.64	$416.66	$416.66	$416.66	$416.66	$416.66	$416.66
E 101-43000-122 FICA Contributions	$5,000.00	$513.32	$416.66	$416.66	$416.66	$416.66	$416.66	$416.66
E 101-43000-131 Health	$15,500.00	$2,437.55	$1,290.00	$1,290.00	$1,290.00	$1,290.00	$1,290.00	$1,290.00
E 101-43000-132 Dental	$1,000.00	$74.23	$83.00	$83.00	$83.00	$83.00	$83.00	$83.00

E 101-43000-133	Life	$1,200.00	$43.43	$100.00	$100.00	$100.00	$100.00	$100.00	$100.00
E 101-43000-143	MN Paid Leave Insurance	$726.00	$14.86	$0.00	$0.00	$181.50	$0.00	$0.00	$181.50
E 101-43000-151	Workers Comp Insurance	$2,800.00	$0.00	$2,800.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-43000-212	Motor Fuels	$19,000.00	$684.61	$2,500.00	$2,500.00	$1,000.00	$1,500.00	$1,000.00	$1,000.00
E 101-43000-221	Equipment Parts	$6,500.00	$1,596.41	$500.00	$500.00	$500.00	$500.00	$500.00	$500.00
E 101-43000-224	Street Maintenance Materials	$95,000.00	$3,816.97	$1,000.00	$1,000.00	$5,000.00	$5,000.00	$5,000.00	$60,000.00
E 101-43000-303	Engineering Fees	$20,000.00	$721.50	$1,000.00	$1,000.00	$1,000.00	$5,000.00	$2,500.00	$2,500.00
E 101-43000-308	Instructors' Fees	$400.00	$0.00	$0.00	$0.00	$0.00	$400.00	$0.00	$0.00
E 101-43000-321	Telephone	$500.00	$25.57	$40.00	$40.00	$40.00	$40.00	$40.00	$51.00
E 101-43000-362	Property Insurance	$1,000.00	$0.00	$1,000.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-43000-381	Electric Utilities	$23,000.00	$1,820.26	$1,920.00	$1,920.00	$1,920.00	$1,900.00	$1,920.00	$1,920.00
E 101-43000-384	Refuse Disposal	$1,650.00	$11.77	$137.50	$137.50	$137.50	$137.50	$137.50	$137.50
E 101-43000-402	Repair & Maintenance	$130,000.00	$0.00	$2,500.00	$2,500.00	$2,500.00	$2,500.00	$50,000.00	$50,000.00
E 101-43000-404	Equipment Repairs	$10,000.00	$0.00	$0.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00
E 101-43000-417	Uniforms	$1,500.00	$150.00	$0.00	$0.00	$500.00	$0.00	$0.00	$500.00
E 101-43000-433	Dues and Subscriptions	$1,500.00	$810.00	$0.00	$0.00	$500.00	$0.00	$0.00	$500.00
E 101-43000-580	Other Equipment	$5,000.00	$0.00	$0.00	$1,000.00	$0.00	$0.00	$1,000.00	$0.00
		$421,276.00	**$19,982.48**	**$21,953.82**	**$20,153.82**	**$22,835.32**	**$26,533.82**	**$71,653.82**	**$126,846.32**
PARK & RECREATION EXPENDITURE									
E 101-45000-101	Full-time Wages	$74,000.00	$7,687.66	$6,166.00	$6,166.00	$6,166.00	$6,166.00	$6,166.00	$6,166.00
E 101-45000-121	PERA Contributions	$5,500.00	$576.57	$458.33	$458.33	$458.33	$458.33	$458.33	$458.33
E 101-45000-122	FICA Contributions	$5,500.00	$582.60	$458.33	$458.33	$458.33	$458.33	$458.33	$458.33
E 101-45000-131	Health	$15,500.00	$2,437.55	$1,290.00	$1,290.00	$1,290.00	$1,290.00	$1,290.00	$1,290.00
E 101-45000-132	Dental	$1,000.00	$74.23	$83.00	$83.00	$83.00	$83.00	$83.00	$83.00
E 101-45000-133	Life	$1,000.00	$43.44	$83.00	$83.00	$83.00	$83.00	$83.00	$83.00
E 101-45000-143	MN Paid Leave Insurance	$330.00	$16.91	$0.00	$0.00	$82.50	$0.00	$0.00	$82.50
E 101-45000-151	Workers Comp Insurance	$3,000.00	$0.00	$3,000.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-45000-208	Other Supplies	$11,000.00	$0.00	$500.00	$500.00	$1,000.00	$1,500.00	$1,000.00	$1,500.00
E 101-45000-221	Equipment Parts	$5,000.00	$83.12	$0.00	$0.00	$500.00	$1,000.00	$0.00	$1,000.00
E 101-45000-225	Landscaping Materials	$5,000.00	$0.00	$0.00	$0.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00
E 101-45000-362	Property Insurance	$8,279.00	$0.00	$8,279.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 101-45000-381	Electric Utilities	$4,000.00	$166.93	$333.00	$333.00	$333.00	$333.00	$333.00	$333.00
E 101-45000-384	Refuse Disposal	$3,500.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$700.00

E 101-45000-392 Program Expenses	$15,000.00	$530.00	$500.00	$500.00	$500.00	$500.00	$1,000.00	$1,000.00
E 101-45000-403 Improvements Other Than Buildi	$9,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$9,000.00	$0.00
E 101-45000-404 Equipment Repairs	$4,000.00	$0.00	$0.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00
E 101-45000-415 Rental - Other	$4,500.00	$183.81	$0.00	$0.00	$0.00	$0.00	$500.00	$0.00
E 101-45000-580 Other Equipment	$1,000.00	$0.00	$0.00	$0.00	$0.00	$1,000.00	$0.00	$0.00
	$176,109.00	**$12,382.82**	**$21,150.66**	**$9,871.66**	**$11,954.16**	**$14,871.66**	**$21,371.66**	**$15,154.16**
DEBT SERVICE FUND EXPENDITURE								
E 301-47100-601 Bond Principal	$285,000.00	$285,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 301-47100-611 Bond Interest	$36,100.00	$20,900.00	$0.00	$0.00	$0.00	$0.00	$0.00	$15,200.00
E 301-47100-620 Fiscal Agents Fees	$1,000.00	$550.00	$0.00	$0.00	$500.00	$0.00	$0.00	$0.00
	$322,100.00	**$306,450.00**	**$0.00**	**$0.00**	**$500.00**	**$0.00**	**$0.00**	**$15,200.00**
CAPITAL OUTLAY EXPENDITURE								
E 450-43000-402 Repair & Maintenance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 450-43000-416 Machinery	$12,500.00	$0.00	$0.00	$0.00	$12,500.00	$0.00	$0.00	$0.00
E 450-43000-540 Heavy Machinery	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 450-45000-403 Improvements Other Than Buildings	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 450-45000-416 Machinery	$62,500.00	$46,156.85	$0.00	$0.00	$0.00	$0.00	$12,500.00	$0.00
E 450-45000-580 Other Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Purchase of Investments	$235,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	$310,000.00	**$46,156.85**	**$0.00**	**$0.00**	**$12,500.00**	**$0.00**	**$12,500.00**	**$0.00**
TOTAL GENERAL FUND EXPENDITURE	**$2,597,845.60**	**$492,960.12**	**$130,903.80**	**$85,468.80**	**$221,123.19**	**$98,898.80**	**$163,558.84**	**$325,743.55**
WATER FUND EXPENDITURE								
E 600-49400-101 Full-time Wages	$87,000.00	$8,215.68	$7,250.00	$7,250.00	$7,250.00	$7,250.00	$7,250.00	$7,250.00
E 600-49400-121 PERA Contributions	$7,300.00	$616.18	$608.33	$608.33	$608.33	$608.33	$608.33	$608.33
E 600-49400-122 FICA Contributions	$7,300.00	$590.98	$608.33	$608.33	$608.33	$608.33	$608.33	$608.33
E 600-49400-131 Health	$15,500.00	$2,437.55	$1,290.00	$1,290.00	$1,290.00	$1,290.00	$1,290.00	$1,290.00
E 600-49400-132 Dental	$1,000.00	$74.24	$83.00	$83.00	$83.00	$83.00	$83.00	$83.00
E 600-49400-133 Life	$1,100.00	$43.43	$91.66	$91.66	$91.66	$91.66	$91.66	$91.66
E 600-49400-143 MN Paid Leave Insurance	$383.00	$18.08	$0.00	$0.00	$95.75	$0.00	$0.00	$95.75
E 600-49400-151 Workers Comp Insurance	$3,000.00	$0.00	$3,000.00	$0.00	$0.00	$0.00	$0.00	$0.00

E 600-49400-203 Forms and Paper	$400.00	$338.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 600-49400-216 Chemical Products	$20,000.00	$40.00	$1,666.00	$1,666.00	$1,666.00	$1,666.00	$1,666.00	$1,666.00
E 600-49400-221 Equipment Parts	$16,000.00	$0.00	$1,300.00	$1,300.00	$1,300.00	$1,300.00	$1,300.00	$1,500.00
E 600-49400-240 Small Tools & Minor	$4,000.00	$0.00	$0.00	$1,000.00	$0.00	$0.00	$1,000.00	$0.00
E 600-49400-300 Professional Services	$500.00	$2,200.50	$0.00	$0.00	$0.00	$500.00	$0.00	$0.00
E 600-49400-303 Engineering Fees	$150,000.00	$2,475.00	$10,000.00	$10,000.00	$10,000.00	$10,000.00	$15,000.00	$15,000.00
E 600-49400-309 EDP, Software and Design	$4,000.00	$0.00	$0.00	$0.00	$1,000.00	$0.00	$0.00	$2,000.00
E 600-49400-314 Water Testing	$1,500.00	$112.00	$125.00	$125.00	$125.00	$125.00	$125.00	$125.00
E 600-49400-315 Locates	$1,000.00	$17.55	$50.00	$100.00	$100.00	$100.00	$100.00	$100.00
E 600-49400-316 Licenes & Permits	$5,000.00	$0.00	$500.00	$0.00	$0.00	$1,000.00	$0.00	$1,000.00
E 600-49400-321 Telephone	$2,000.00	$25.58	$160.00	$160.00	$160.00	$160.00	$160.00	$160.00
E 600-49400-322 Postage	$3,100.00	$0.00	$500.00	$1,000.00	$0.00	$0.00	$1,000.00	$0.00
E 600-49400-362 Property Insurance	$3,116.00	$0.00	$3,116.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 600-49400-381 Electric Utilities	$25,000.00	$1,284.25	$2,083.00	$2,083.00	$2,083.00	$2,083.00	$2,083.00	$2,083.00
E 600-49400-383 Gas Utilities	$2,000.00	$245.54	$250.00	$250.00	$75.00	$75.00	$75.00	$75.00
E 600-49400-386 State Surcharge	$11,500.00	$1,621.65	$0.00	$2,875.00	$0.00	$0.00	$2,875.00	$0.00
E 600-49400-402 Repair & Maintenance	$150,000.00	$0.00	$10,000.00	$10,000.00	$10,000.00	$50,000.00	$10,000.00	$10,000.00
E 600-49400-411 Land	$0.00	$290,863.05	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 600-49400-433 Dues and Subscriptions	$1,500.00	$0.00	$0.00	$500.00	$0.00	$0.00	$500.00	$0.00
E 600-49400-438 (Other) State Tax	$0.00	$483.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 600-49400-580 Other Equipment	$1,000.00	$0.00	$0.00	$0.00	$0.00	$1,000.00	$0.00	$0.00
	$524,199.00	**$311,702.26**	**$42,681.32**	**$40,990.32**	**$36,536.07**	**$77,940.32**	**$45,815.32**	**$43,736.07**
SEWER FUND EXPENDITURE								
E 600-49450-303 Engineering Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 600-49450-308 Instructors' Fees	$500.00	$0.00	$0.00	$0.00	$500.00	$0.00	$0.00	$0.00
E 600-49450-331 Travel Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 600-49450-362 Property Insurance	$50.00	$0.00	$50.00	$0.00	$0.00	$0.00	$0.00	$0.00
E 600-49450-381 Electric Utilities	$400.00	$37.40	$33.00	$33.00	$33.00	$33.00	$33.00	$33.00
E 600-49450-385 Sewer Service	$226,853.00	$18,904.45	$18,904.00	$18,904.00	$18,904.00	$18,904.00	$18,904.00	$18,904.00
E 600-49450-402 Repair & Maintenance	$75,000.00	$0.00	$0.00	$5,000.00	$0.00	$0.00	$0.00	$60,000.00
E 600-49450-420 Depreciation Expense	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	$302,803.00	**$18,941.85**	**$18,987.00**	**$23,937.00**	**$19,437.00**	**$18,937.00**	**$18,937.00**	**$78,937.00**
TOTAL ENTERPRISE FUND EXPENDITURE	**$827,002.00**	**$330,644.11**	**$61,668.32**	**$64,927.32**	**$55,973.07**	**$96,877.32**	**$64,752.32**	**$122,673.07**

TOTAL ENTERPRISE & GENERAL FUND REVENU	**$3,443,218.60**	$173,256.87	$76,633.00	$98,758.00	$155,233.00	$95,233.00	$555,403.00	$917,410.30
TOTAL ENTERPRISE & GENERAL FUND EXP.	**$3,424,847.60**	$823,604.23	$192,572.12	$150,396.12	$277,096.26	$195,776.12	$228,311.16	$448,416.62
PROFIT / LOSS		**($650,347.36)**	**($115,939.12)**	**($51,638.12)**	**($121,863.26)**	**($100,543.12)**	**$327,091.84**	**$468,993.68**
PROJECTED CASH BALANCE	**$8,533,260.29**							

AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTAL
$0.00	$0.00	$0.00	$0.00	$492,061.30	**$990,239.21**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$32.88**
$0.00	$0.00	$0.00	$0.00	$0.00	**$115,857.30**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$5,000.00	$0.00	$0.00	**$5,000.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$10,000.00	$10,000.00	$10,000.00	$2,500.00	$0.00	**$76,355.95**
$250.00	$0.00	$0.00	$0.00	$0.00	**$500.00**
$200.00	$300.00	$200.00	$200.00	$200.00	**$2,725.00**
$0.00	$250.00	$0.00	$0.00	$0.00	**$500.00**
$200.00	$300.00	$200.00	$200.00	$200.00	**$2,550.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$200.00**
$125.00	$125.00	$125.00	$125.00	$125.00	**$1,375.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$50,000.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$750.00**
$100.00	$50.00	$0.00	$100.00	$0.00	**$350.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$66,554.00**
$0.00	$0.00	$0.00	$0.00	$2,500.00	**$5,000.00**
$5,000.00	$0.00	$0.00	$0.00	$0.00	**$5,000.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$1,000.00	$0.00	$0.00	$0.00	**$1,000.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$7,000.00	$7,500.00	$7,000.00	$7,000.00	$7,000.00	**$78,406.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**

$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$13,000.00	$13,000.00	$13,000.00	$13,000.00	$13,000.00	**$87,500.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$5,000.00**
$4,500.00	$4,500.00	$4,500.00	$4,000.00	$4,000.00	**$49,701.37**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$10.00**
$0.00	$625.00	$0.00	$0.00	$625.00	**$2,740.83**
$2,000.00	$1,900.00	$1,900.00	$2,000.00	$1,900.00	**$23,677.68**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$10,000.00	$35,000.00	$0.00	$5,000.00	**$181,671.87**
$1,750.00	$1,750.00	$1,500.00	$1,500.00	$1,500.00	**$20,850.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$44,125.00	**$51,300.00**	**$78,425.00**	**$30,625.00**	**$528,111.30**	**$1,773,547.09**

$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$130,000.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$2,500.00	$1,000.00	$2,500.00	$2,000.00	$1,000.00	**$23,073.98**
$1,500.00	$1,000.00	$2,000.00	$1,000.00	$1,000.00	**$18,414.97**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.11**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$4,000.00	**$2,000.00**	**$4,500.00**	**$3,000.00**	**$2,000.00**	**$171,489.06**

$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$208.00	$208.00	$212.00	$208.00	$208.00	**$2,502.00**
$2,600.00	$2,600.00	$0.00	$0.00	$0.00	**$13,000.00**
$3,500.00	$0.00	$0.00	$0.00	$0.00	**$3,500.00**
$6,308.00	**$2,808.00**	**$212.00**	**$208.00**	**$208.00**	**$19,002.00**
$0.00	$0.00	$0.00	$0.00	$170,835.00	**$343,553.83**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	**$0.00**	**$0.00**	**$0.00**	**$170,835.00**	**$343,553.83**
$0.00	$0.00	$0.00	$0.00	$155,000.00	**$311,710.01**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	**$0.00**	**$0.00**	**$0.00**	**$155,000.00**	**$311,710.01**
$54,433.00	**$56,108.00**	**$83,137.00**	**$33,833.00**	**$856,154.30**	**$2,619,301.99**
$0.00	$0.00	$0.00	$0.00	$0.00	**$133.22**
$0.00	$0.00	$0.00	$0.00	$15,000.00	**$58,886.96**
$35,000.00	$20,000.00	$30,000.00	$45,000.00	$28,900.00	**$355,022.31**
$5,000.00	$5,000.00	$0.00	$5,000.00	$0.00	**$35,000.00**
$0.00	$1,000.00	$0.00	$0.00	$1,500.00	**$4,747.70**
$0.00	$800.00	$0.00	$0.00	$0.00	**$2,800.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$137,000.00**
$40,000.00	**$26,800.00**	**$30,000.00**	**$50,000.00**	**$45,400.00**	**$456,590.19**
$15,000.00	$10,000.00	$25,500.00	$15,200.00	$10,100.00	**$195,783.13**
$5,000.00	$3,000.00	$0.00	$0.00	$0.00	**$28,000.00**
$0.00	$1,000.00	$0.00	$0.00	$1,000.00	**$4,247.61**
$0.00	$0.00	$0.00	$0.00	$0.00	**$50.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**-$7,380.45**

$20,000.00	$14,000.00	$25,500.00	$15,200.00	$11,100.00	$220,700.29
$60,000.00	**$40,800.00**	**$55,500.00**	**$65,200.00**	**$56,500.00**	**$814,290.48**
$114,433.00	**$96,908.00**	**$138,637.00**	**$99,033.00**	**$912,654.30**	**$3,433,592.47**
$1,330.00	$1,330.00	$1,330.00	$1,330.00	$1,370.00	**$14,670.00**
$75.00	$75.00	$75.00	$75.00	$75.00	**$825.00**
$91.66	$91.66	$91.66	$91.66	$91.66	**$1,008.34**
$0.00	$0.00	$36.25	$0.00	$36.25	**$145.00**
$58.33	$58.33	$58.37	$58.33	$58.33	**$641.67**
$708.00	$712.00	$708.00	$708.00	$708.00	**$8,053.42**
$290.00	$290.00	$294.00	$294.00	$294.00	**$3,210.00**
$0.00	$0.00	$500.00	$0.00	$500.00	**$3,550.61**
$10,000.00	$10,000.00	$7,000.00	$7,000.00	$7,000.00	**$111,837.91**
$6,800.00	$6,800.00	$6,800.00	$7,000.00	$6,800.00	**$79,197.00**
$58.00	$58.00	$58.00	$62.00	$58.00	**$669.75**
$10,000.00	$10,000.00	$10,000.00	$10,000.00	$15,000.00	**$149,933.50**
$0.00	$0.00	$111,278.00	$0.00	$111,278.00	**$445,112.60**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$375.00	$375.00	$375.00	$375.00	$375.00	**$4,367.31**
$258.00	$262.00	$258.00	$258.00	$258.00	**$2,945.95**
$0.00	$0.00	$0.00	$0.00	$0.00	**$19,166.00**
$583.00	$583.00	$587.00	$583.00	$583.00	**$6,882.26**
$450.00	$450.00	$550.00	$900.00	$900.00	**$7,749.24**
$0.00	$1,250.00	$0.00	$0.00	$1,250.00	**$6,507.20**
$0.00	$0.00	$0.00	$0.00	$0.00	**$1,000.00**
$708.00	$712.00	$708.00	$708.00	$708.00	**$7,792.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$1,500.00	$0.00	$0.00	$2,000.00	$0.00	**$3,500.00**
$0.00	$0.00	$0.00	$31.00	$0.00	**$31.00**

$300.00	$0.00	$0.00	$300.00	$0.00	**$650.00**
$400.00	$0.00	$0.00	$600.00	$0.00	**$1,000.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$1,200.00**
$250.00	$0.00	$0.00	$50.00	$0.00	**$300.00**
$0.00	$0.00	$50.00	$0.00	$0.00	**$200.00**
$0.00	$0.00	$0.00	$0.00	$2,100.00	**$2,215.00**
$13,750.00	$13,750.00	$13,750.00	$13,750.00	$13,750.00	**$165,144.33**
$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	**$12,042.07**
$1,000.00	$1,000.00	$1,000.00	$1,000.00	$1,000.00	**$12,035.54**
$2,170.00	$2,160.00	$2,170.00	$2,170.00	$2,170.00	**$25,962.08**
$83.33	$83.33	$83.33	$83.33	$83.37	**$997.99**
$166.00	$166.00	$166.00	$166.00	$174.00	**$2,041.16**
$0.00	$0.00	$81.50	$0.00	$81.50	**$356.57**
$0.00	$0.00	$0.00	$0.00	$0.00	**$3,000.00**
$200.00	$0.00	$200.00	$200.00	$200.00	**$1,800.00**
$200.00	$0.00	$0.00	$0.00	$300.00	**$835.00**
$250.00	$0.00	$0.00	$0.00	$0.00	**$508.76**
$250.00	$0.00	$0.00	$0.00	$0.00	**$500.00**
$500.00	$1,000.00	$500.00	$500.00	$500.00	**$7,500.00**
$0.00	$500.00	$0.00	$0.00	$600.00	**$2,100.00**
$67.00	$63.00	$67.00	$67.00	$67.00	**$904.09**
$272.00	$272.00	$272.00	$272.00	$272.00	**$8,906.00**
$0.00	$1,000.00	$0.00	$0.00	$1,000.00	**$4,034.82**
$0.00	$0.00	$0.00	$0.00	$0.00	**$24,800.00**
$2,916.00	$2,916.00	$2,916.00	$2,916.00	$2,916.00	**$37,383.08**
$42,832.50	$0.00	$0.00	$42,832.50	$0.00	**$206,191.00**
$54,143.32	**$54,041.32**	**$160,047.11**	**$51,632.32**	**$170,641.11**	**$1,401,403.25**
$6,250.00	$6,250.00	$6,250.00	$6,250.00	$6,250.00	**$75,505.36**
$416.66	$416.66	$416.66	$416.74	$416.66	**$5,089.98**
$416.66	$416.66	$416.66	$416.74	$416.66	**$5,096.66**
$1,290.00	$1,290.00	$1,290.00	$1,290.00	$1,310.00	**$16,647.55**
$83.00	$83.00	$83.00	$83.00	$87.00	**$991.23**

$100.00	$100.00	$100.00	$100.00	$100.00	**$1,143.43**
$0.00	$0.00	$181.50	$0.00	$181.50	**$740.86**
$0.00	$0.00	$0.00	$0.00	$0.00	**$2,800.00**
$1,000.00	$1,000.00	$1,000.00	$2,000.00	$2,000.00	**$17,184.61**
$1,000.00	$500.00	$500.00	$500.00	$500.00	**$7,596.41**
$10,000.00	$5,000.00	$1,000.00	$1,000.00	$0.00	**$97,816.97**
$2,500.00	$1,000.00	$1,000.00	$1,000.00	$500.00	**$19,721.50**
$0.00	$0.00	$0.00	$0.00	$0.00	**$400.00**
$40.00	$40.00	$49.00	$40.00	$40.00	**$485.57**
$0.00	$0.00	$0.00	$0.00	$0.00	**$1,000.00**
$1,920.00	$1,920.00	$1,900.00	$1,920.00	$1,920.00	**$22,900.26**
$137.50	$137.50	$137.50	$137.50	$137.50	**$1,524.27**
$5,000.00	$3,500.00	$3,500.00	$3,500.00	$3,500.00	**$129,000.00**
$1,000.00	$1,000.00	$0.00	$1,000.00	$1,000.00	**$9,000.00**
$0.00	$0.00	$500.00	$0.00	$0.00	**$1,650.00**
$0.00	$0.00	$500.00	$0.00	$0.00	**$2,310.00**
$1,000.00	$0.00	$1,000.00	$0.00	$1,000.00	**$5,000.00**
$32,153.82	**$22,653.82**	**$19,824.32**	**$19,653.98**	**$19,359.32**	**$423,604.66**

$6,166.00	$6,166.00	$6,166.00	$6,166.00	$6,174.00	**$75,521.66**
$458.33	$458.33	$458.33	$458.33	$458.37	**$5,618.24**
$458.33	$458.33	$458.33	$458.33	$458.37	**$5,624.27**
$1,290.00	$1,290.00	$1,290.00	$1,290.00	$1,310.00	**$16,647.55**
$83.00	$83.00	$83.00	$83.00	$87.00	**$991.23**
$83.00	$83.00	$83.00	$83.00	$87.00	**$960.44**
$0.00	$0.00	$82.50	$0.00	$82.50	**$346.91**
$0.00	$0.00	$0.00	$0.00	$0.00	**$3,000.00**
$1,000.00	$1,000.00	$1,000.00	$1,000.00	$500.00	**$10,500.00**
$500.00	$500.00	$500.00	$500.00	$0.00	**$4,583.12**
$1,000.00	$0.00	$0.00	$0.00	$0.00	**$5,000.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$8,279.00**
$333.00	$333.00	$333.00	$333.00	$337.00	**$3,833.93**
$700.00	$700.00	$700.00	$700.00	$0.00	**$3,500.00**

$8,500.00	$500.00	$500.00	$500.00	$500.00	**$15,030.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$9,000.00**
$0.00	$1,000.00	$0.00	$1,000.00	$0.00	**$4,000.00**
$2,500.00	$0.00	$0.00	$1,500.00	$0.00	**$4,683.81**
$0.00	$0.00	$0.00	$0.00	$0.00	**$1,000.00**
$23,071.66	**$12,571.66**	**$11,654.16**	**$14,071.66**	**$9,994.24**	**$178,120.16**
$0.00	$0.00	$0.00	$0.00	$0.00	**$285,000.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$36,100.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$1,050.00**
$0.00	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$322,150.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$12,500.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$58,656.85**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$71,156.85**
$109,368.80	**$89,266.80**	**$192,025.59**	**$85,357.96**	**$199,994.67**	**$2,398,084.92**
$7,250.00	$7,250.00	$7,250.00	$7,250.00	$7,250.00	**$87,965.68**
$608.33	$608.33	$608.33	$608.33	$608.37	**$7,307.85**
$608.33	$608.33	$608.33	$608.33	$608.37	**$7,282.65**
$1,290.00	$1,290.00	$1,290.00	$1,290.00	$1,310.00	**$16,647.55**
$83.00	$83.00	$83.00	$83.00	$87.00	**$991.24**
$91.66	$91.66	$91.66	$91.66	$91.74	**$1,051.77**
$0.00	$0.00	$95.75	$0.00	$95.75	**$401.08**
$0.00	$0.00	$0.00	$0.00	$0.00	**$3,000.00**

$0.00	$0.00	$0.00	$0.00	$0.00	**$338.00**
$1,666.00	$1,666.00	$1,666.00	$1,666.00	$1,674.00	**$18,374.00**
$1,300.00	$1,300.00	$1,500.00	$1,300.00	$1,300.00	**$14,700.00**
$0.00	$1,000.00	$0.00	$0.00	$1,000.00	**$4,000.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$2,700.50**
$15,000.00	$15,000.00	$15,000.00	$15,000.00	$10,000.00	**$142,475.00**
$0.00	$0.00	$1,000.00	$0.00	$0.00	**$4,000.00**
$125.00	$125.00	$125.00	$125.00	$125.00	**$1,487.00**
$100.00	$100.00	$100.00	$50.00	$50.00	**$967.55**
$1,000.00	$0.00	$1,000.00	$0.00	$500.00	**$5,000.00**
$170.00	$160.00	$160.00	$160.00	$230.00	**$1,865.58**
$0.00	$600.00	$0.00	$0.00	$0.00	**$3,100.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$3,116.00**
$2,083.00	$2,083.00	$2,083.00	$2,083.00	$2,087.00	**$24,201.25**
$75.00	$125.00	$250.00	$250.00	$250.00	**$1,995.54**
$0.00	$2,875.00	$0.00	$0.00	$2,875.00	**$13,121.65**
$10,000.00	$10,000.00	$10,000.00	$10,000.00	$0.00	**$140,000.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$290,863.05**
$0.00	$0.00	$500.00	$0.00	$0.00	**$1,500.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$483.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$1,000.00**
$41,450.32	**$44,965.32**	**$43,411.07**	**$40,565.32**	**$30,142.23**	**$799,935.94**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$500.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$50.00**
$33.00	$33.00	$33.00	$33.00	$37.00	**$404.40**
$18,904.00	$18,904.00	$18,904.00	$18,904.00	$18,909.00	**$226,853.45**
$0.00	$10,000.00	$0.00	$0.00	$0.00	**$75,000.00**
$0.00	$0.00	$0.00	$0.00	$0.00	**$0.00**
$18,937.00	**$28,937.00**	**$18,937.00**	**$18,937.00**	**$18,946.00**	**$302,807.85**
$60,387.32	**$73,902.32**	**$62,348.07**	**$59,502.32**	**$49,088.23**	**$1,102,743.79**

$114,433.00	$96,908.00	$138,637.00	$99,033.00	$912,654.30	**$3,433,592.47**
$169,756.12	$163,169.12	$254,373.66	$144,860.28	$249,082.90	**$3,297,414.71**
($55,323.12)	**($66,261.12)**	**($115,736.66)**	**($45,827.28)**	**$663,571.40**	**$136,177.76**
					$8,669,438.05

MEMORANDUM

Date:	February 10, 2026
To:	Empire City Council
From:	Charles Seipel-Teng, Clerk-Administrator
RE:	Consider Approving 2026 Pay Equity Report

State law requires all public jurisdictions to eliminate any gender-based wage inequities in compensation and submit Pay Equity reports to MMB every three years. This is the City of Empire's first Pay Equity report and has been prepared with the assistance of Abdo. It is ready to submit and be reviewed by MMB once the report is approved by City Council.

Attachment(s): Empire Pay Equity Report .pdf

Pay Equity Implementation Form

Information entered on this page is not submitted until you click "sign and submit." This page may be printed and shared with your governing body for approval. After you receive approval, you will need to come back to this page, complete the necessary information, then click "sign and submit."

Part A: Jurisdiction Identification

Jurisdiction: Empire
3385 197th Street
Farmington

Jurisdiction Type: CITY - City

Contact:	Name	Title	Phone	Email
	Charles Seipel-Teng	City Administrator	651-463-4494	admin@empiremn.gov

Part B: Official Verification

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.
The system used was: Consultant's System (specify)

Describe below if the job evaluation system used is: "The same as last year", "A new system", "A substantially modified system from last year", or another descriptor not listed here:(*less than 240 characters)

A new system - Abdo Scoring Methodology

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and
There is no difference and female classes are not at a disadvantage.

3. An official notice has been posted at:
Break Room
(prominent location) (*less than 60 characters)

informing employees that the Pay equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by:
(governing body) (*less than 60 characters)
City Council
(chief elected official)(*less than 60 characters)
Mayor
(title) (*less than 60 characters)

☐ Checking this box indicates the following:

- signature of chief elected official
- approval by governing body
- all information is complete and accurate, and
- all employees over which the jurisdiction has final budgetary authority are included

Part C: Total Payroll

is the annual payroll for the calendar year just ended December 31.

MANAGEMENT AND BUDGET

Minnesota Pay Equity Management System - Empire(26-No Submission) Click for ADA Version

Home | **Utilities** | **Go To** | **Log Out**

<--Jurisdiction Info

See Results-->

Jurisdiction: ID # 2625 - Empire
Number of cases found: 2

View/Add	Export	Report Year	Case ID	Case Description	Case Status	Edit	Delete	Revert
View Jobs	Export Jobs	2026	1	2025 - Points Included	Private (Jur Only)	Edit Case Desc	Delete Case and Jobs	
View Jobs	Export Jobs	2026	2	2026 Test	Shared (Jur and MMB)	Edit Case Desc	Delete Case and Jobs	
Add New Case								

Jurisdiction # 2625 - Empire || Report Year 2026 || Case # 2 - 2026 Test
Number of jobs in this case: 4

Edit Job	Add/Delete Job	Job Nbr	Title	Males	Females	Points	Min Sal	Max Sal	Yrs To Max	Yrs Srv	Exceptional Srv
Edit	Delete	2	Deputy Clerk	0	1	212	4963.30	4963.30		4.59	
Edit	Delete	4	Maintenance Worker	2	0	227	5675.60	6017.00		2.40	
Edit	Delete	3	Maintenance Supervisor	1	0	334	8089.60	8089.60		8.33	
Edit	Delete	1	Clerk - Administrator	1	0	412	8640.70	8640.70		6.92	
	Add										

MEMORANDUM

Date:	February 10, 2026
To:	Empire City Council
From:	Charles Seipel-Teng, Clerk-Administrator
RE:	Consider Adopting Resolution 2026-2A, Accepting Donation of Six AED Units from the Farmington Fire Department

This Resolution approves accepting the AED units to be donated to the City of Empire by the Farmington Fire Department as discussed at the 1/27/26 City Council Meeting. The units are proposed to be placed at the following locations: Stelzel Fields (indoors in a cabinet), City Hall (indoors in a cabinet), Public Works Rental (in a cabinet), Public Works Shop (in a cabinet), and both public works trucks (not in a cabinet).

Attachment(s): Resolution 2026-2A Accepting AED Units Donation.pdf

CITY OF EMPIRE
RESOLUTION NO. 2026-2A

RESOLUTION ACCEPTING DONATION OF SIX AED UNITS FROM THE FARMIGTON FIRE DEPARTMENT

WHEREAS, The City of Empire is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests; and

WHEREAS, the Farmington Fire Department has nine 2015 Philips Heart Start AED units that are in good working order and have been offered to the City of Empire at no charge; and

WHEREAS, the City of Empire desires to house six of the AED units at specific locations in Empire public facilities; and

WHEREAS, once accepted by the City of Empire, the units will be maintained in good operating condition by City staff; and

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EMPIRE, MINNESOTA, AS FOLLOWS:

1. The donated AED units from the Farmington Fire Department are hereby accepted and to be installed and maintained by City staff.

Adopted this 10th day of February 2026.

_____
Melanie Lee, Mayor

_____
Charles Seipel-Teng, Clerk-Administrator

SEAL

CLERK'S CERTIFICATION

State of Minnesota)
City of Empire)
County of Dakota)

I, Charles Seipel-Teng, do hereby certify that I am custodian of the minutes of all proceedings had and held by the City Council of said City, that I have compared the attached resolution with the original passed and adopted by the City Council of said City at the regular meeting thereof held on the 10th day of February 2026, that the attached resolution constitutes a true and correct copy thereof, that the same has not been amended or rescinded and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto placed my hand and signature this 10th day of February 2026 and have hereunto affixed the seal of said City.

_____
Clerk-Administrator
City of Empire, MN

MEMORANDUM

Date:	February 10, 2026
To:	Empire City Council
From:	Jerod Waltman, Maintenance
RE:	1. Update on Trail Management Plan

This is an update on the upcoming Trail Management Plan. This plan will be incorporated into the Pavement Management Plan.

Attached is information that Jerod is proposing for condition classification and related maps. Once all the information is finalized, Bolton & Menk will include these maps in the Pavement Management Plan and the City can update its Capital Improvement Plan accordingly.

Attachment(s): *Trail Plan Spreadsheet.pdf*
CITY OF EMPIRE-2026 TRAIL PMP LAYOUTS-red.pdf

Empire Trail Plan 2026

Section	Year Built	Condition	Maintenance Performed	Recommended Replacement	Lentgh
205th Street Trail	1990's	Poor	No Records	2027	3,370'
Chippendale Trail	1990's	Fair	No Records	2029	4,880'
Ballpark Trail	2014	Fair	Crack sealed 2022	2034	3,500'
Providance Trail North Trail	2014	Fair	Crack sealed 2022	2034	3,890'
Providance South Trail	2014	Fair	Crack sealed 2022	2034	3,460'
Storybook Trail	2024	Good	Milled and overlayed	2044	2,665'
197th Trail	2003	Fair/Poor	Crack sealed 2021 Most damage is between 200th and 197th	2027	2,860'
Biscayne Trail	2003	Fair	Crack sealed 2021	2029	1,300'
Disc Golf Trail	2025	Good	Milled and overlayed	2045	1,520'
River Preserve Trail	2004	Fair	Crack sealed 2021	2028	2,080'
Sach's Park Trail	2000	Poor	patching and Crack Sealed 2022	2027	2,600'
South Trail	1998	Fair	Crack sealed 2021	2030	2,930'

CITY OF EMPIRE
MINNESOTA

Trail Management Plan

City of Empire

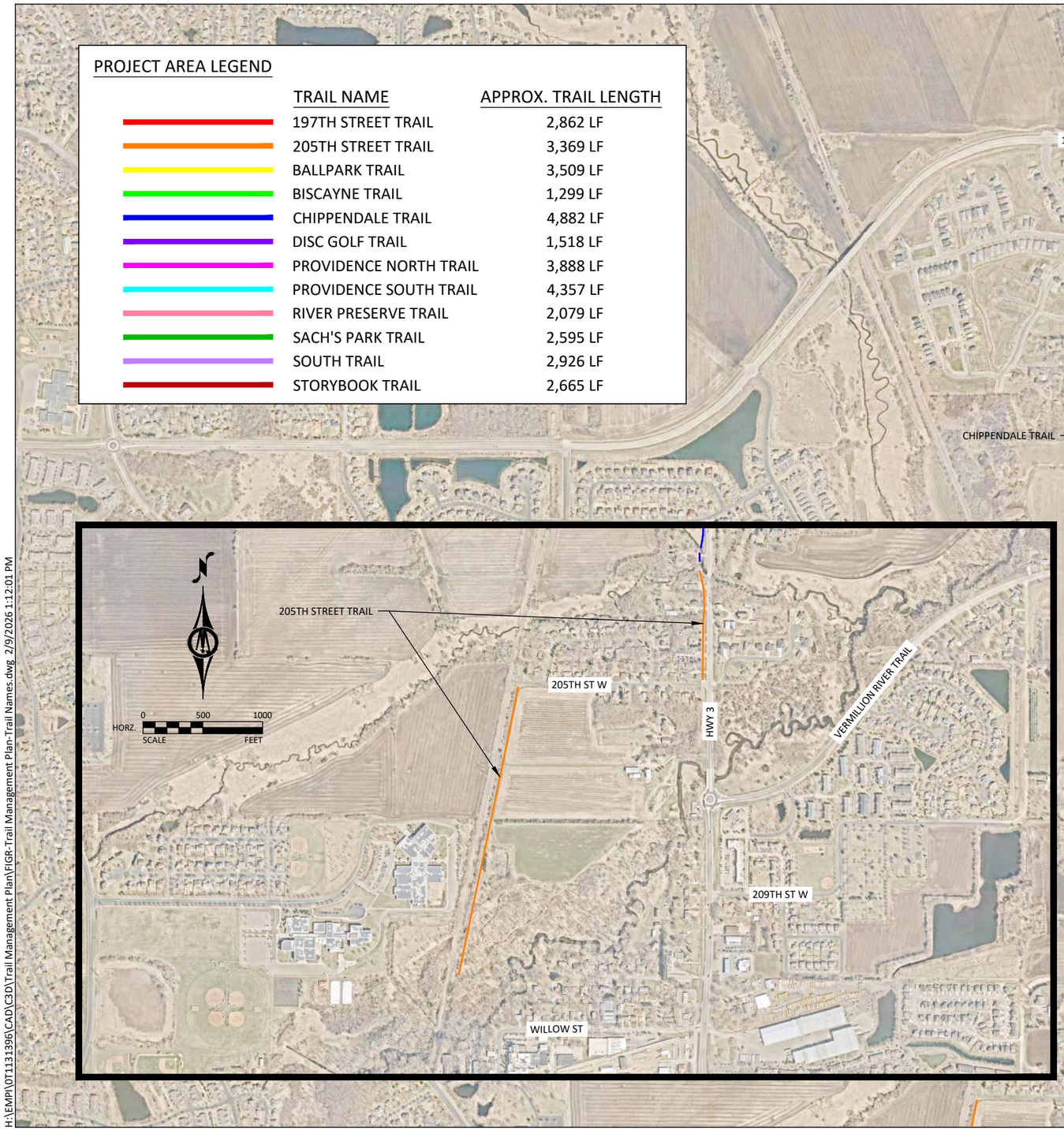
Figure 1: Trail Segments

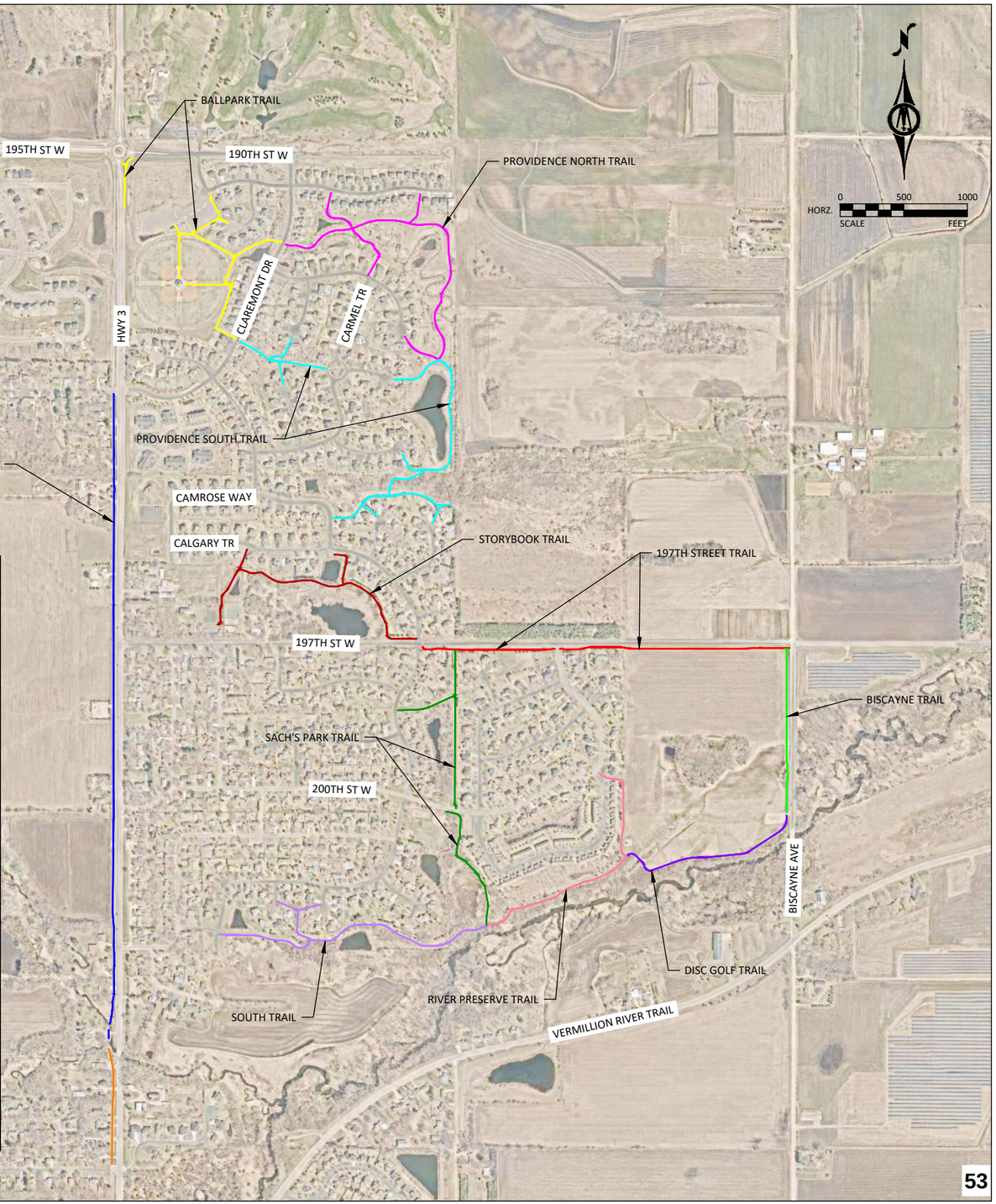
February 2026

BOLTON & MENK

PROJECT AREA LEGEND

TRAIL NAME	APPROX. TRAIL LENGTH
197TH STREET TRAIL	2,862 LF
205TH STREET TRAIL	3,369 LF
BALLPARK TRAIL	3,509 LF
BISCAYNE TRAIL	1,299 LF
CHIPPENDALE TRAIL	4,882 LF
DISC GOLF TRAIL	1,518 LF
PROVIDENCE NORTH TRAIL	3,888 LF
PROVIDENCE SOUTH TRAIL	4,357 LF
RIVER PRESERVE TRAIL	2,079 LF
SACH'S PARK TRAIL	2,595 LF
SOUTH TRAIL	2,926 LF
STORYBOOK TRAIL	2,665 LF





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CITY OF EMPIRE
MINNESOTA

Trail Management Plan

City of Empire

Figure 2: Year Constructed

February 2026

BOLTON & MENK

PROJECT AREA LEGEND

YEAR CONSTRUCTED OR RECONSTRUCTED

- 1990'S
- 1998
- 2000
- 2003
- 2004
- 2014
- 2024
- 2025

195TH ST W
190TH ST W
BALLPARK TRAIL
PROVIDENCE NORTH TRAIL
CLAREMONT DR
CARMEL TR
HWY 3
PROVIDENCE SOUTH TRAIL
CHIPPENDALE TRAIL
CAMROSE WAY
CALGARY TR
STORYBOOK TRAIL
197TH STREET TRAIL
197TH ST W
BISCAYNE TRAIL
SACH'S PARK TRAIL
200TH ST W
BISCAYNE AVE
DISC GOLF TRAIL
RIVER PRESERVE TRAIL
SOUTH TRAIL
VERMILLION RIVER TRAIL

0 500 1000
HORZ. SCALE FEET

205TH STREET TRAIL
205TH ST W
HWY 3
VERMILLION RIVER TRAIL
209TH ST W
WILLOW ST

0 500 1000
HORZ. SCALE FEET

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PROJECT AREA LEGEND

VISUAL CONDITION RATING

- POOR
- FAIR/POOR
- FAIR
- GOOD

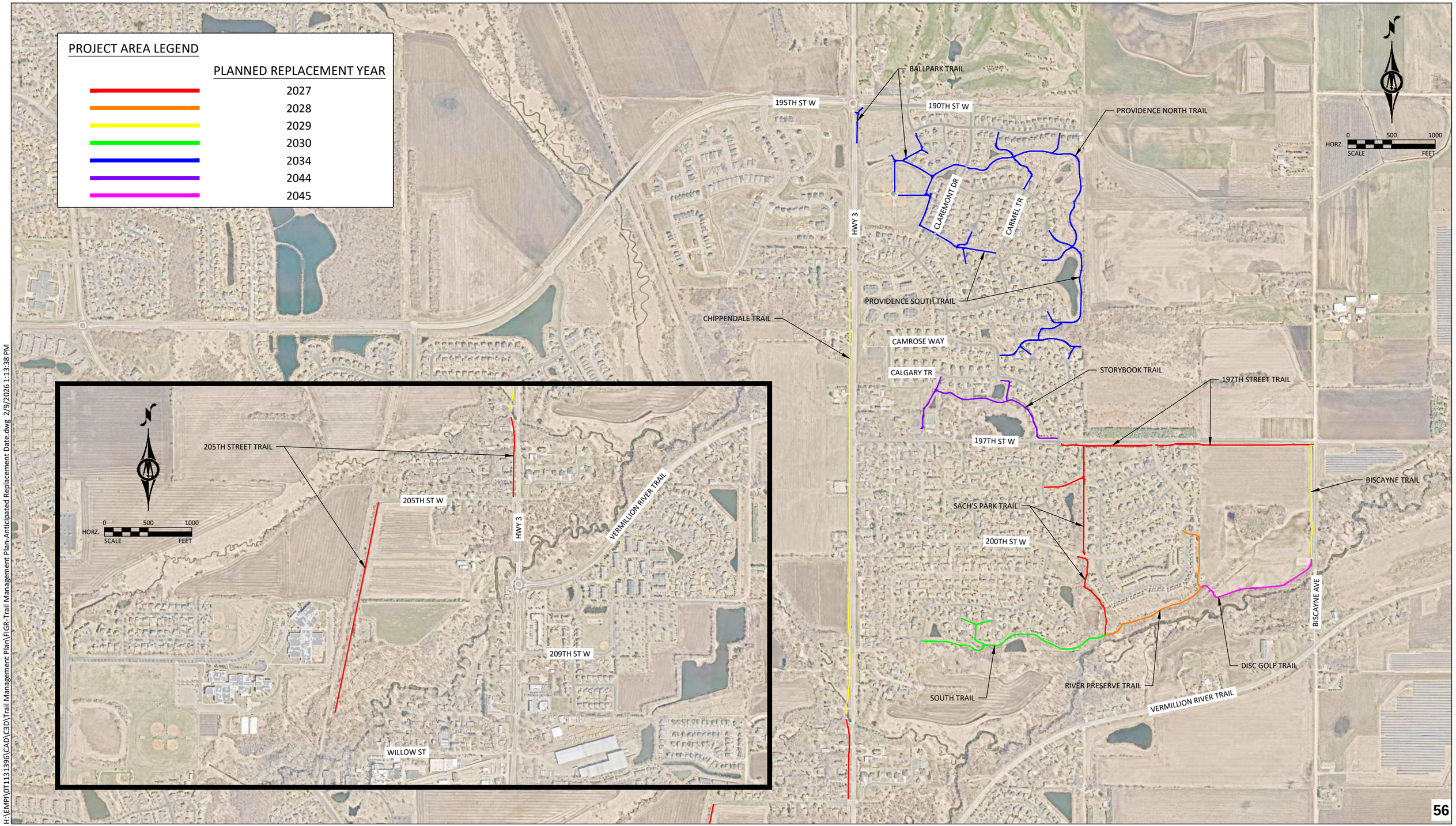
BALLPARK TRAIL
195TH ST W
190TH ST W
PROVIDENCE NORTH TRAIL
HWY 3
CLAREMONT DR
CARMEL TR
PROVIDENCE SOUTH TRAIL
CHIPPENDALE TRAIL
CAMROSE WAY
CALGARY TR
STORYBOOK TRAIL
197TH STREET TRAIL
197TH ST W
BISCAYNE TRAIL
SACH'S PARK TRAIL
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BISCAYNE AVE
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MEMORANDUM

Date:	February 10, 2026
To:	Empire City Council
From:	Charles Seipel-Teng, Clerk-Administrator
RE:	1. Statistics Reports for January 2026

Attachment(s): *DC - CAD - Metrics - Event Count by Event Type - Empire.pdf*
DC - CAD - Metrics - Event Count by Event Type - Empire - Martin.pdf

Dakota County Sheriff's Office

Event Count by Event Type - Incidents in City of Empire

Start Date: 1/1/2026 12:00:00 AM **End Date:** 2/1/2026 12:00:00 AM

Problem	Count of Incidents
911 Hangup	2
Accident Medic Request	1
Accident/No injury	3
Alarm Burg/Holdup/Panic	10
Animal Calls	3
Assist Other Juris	2
Community Policing	2
Detail Trfc/Tobacco,etc	10
DNR/Hunting/Off Road/Fishing	1
Drunkenness	1
Dumping/Littering	1
Extra Patrol	2
Fire Related Call	1
Follow up	4
Fraud Activity RPT	2
Harassment	3
Juvenile Complaint	1
Medical	8
Misc/Uncategorized	4
Motorist Assist	18
Ordinance Violation	10
Paper Service/Civil	2
Parking Violation	1
Pedestrian / Bike Stop	1
Premise Check	459
Road and Driving Comp	8
Suspicious Activity	4
Threats/Stalking	1
Traffic Stop	229
Trespass	2

Dakota County Sheriff's Office

Event Count by Event Type - Incidents in City of Empire

Start Date: 1/1/2026 12:00:00 AM **End Date:** 2/1/2026 12:00:00 AM

Welfare Check	3
Total	***799***

Dakota County Sheriff's Office

Event Count by Event Type - Incidents in City of Empire - Martin, Hanah

Start Date: 1/1/2026 12:00:00 AM **End Date:** 2/1/2026 12:00:00 AM

Problem	Count of Incidents
Alarm Burg/Holdup/Panic	1
Community Policing	2
Extra Patrol	1
Fraud Activity RPT	1
Harassment	1
Premise Check	114
Traffic Stop	76
Total	***196***

MEMORANDUM

Date:	February 10, 2026
To:	Empire City Council
From:	Brian Hilgardner, Consulting Engineer
RE:	1. Engineering Report - Update on Street Pavement Management Plan

Attachment(s): *FEB 10 2026 CC Report Presentation (1).pdf*
131396_2023 Pavement Management Plan FINAL_20260126 Meeting Notes.pdf

City Council Meeting

City of Empire

February 10, 2026

Engineering Agenda

1. Pavement Management Update
2. GIS Updates
3. Mining EIS Water Monitoring Spring Schedule
4. UMore Infrastructure Plan
5. Water Tower/Well – Next Meeting

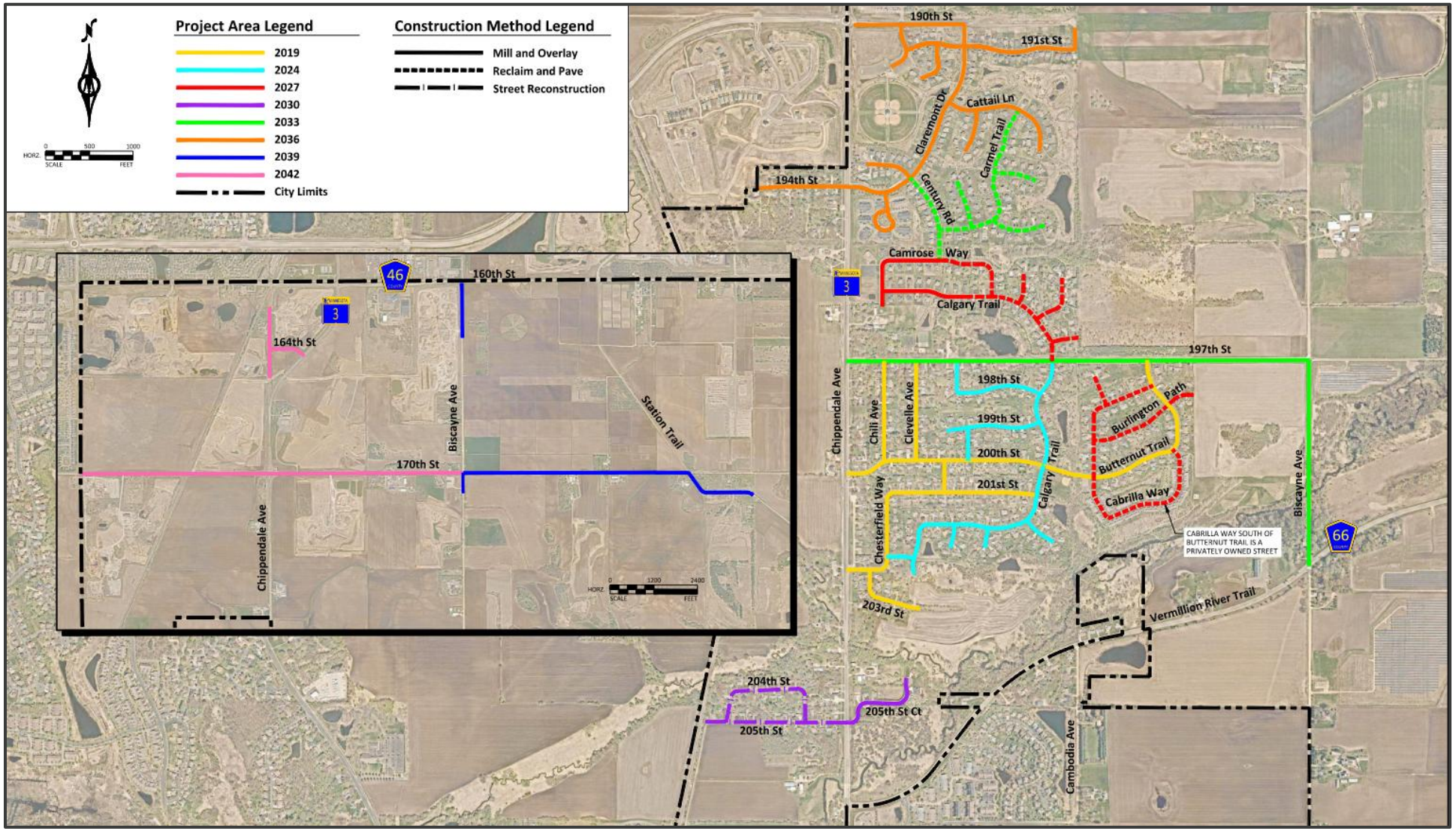
February 10, 2026

FUTURE PMP PROJECT ANALYSIS

City of Empire

February 10, 2026

18 Year Pavement Maintenance Schedule (2023)



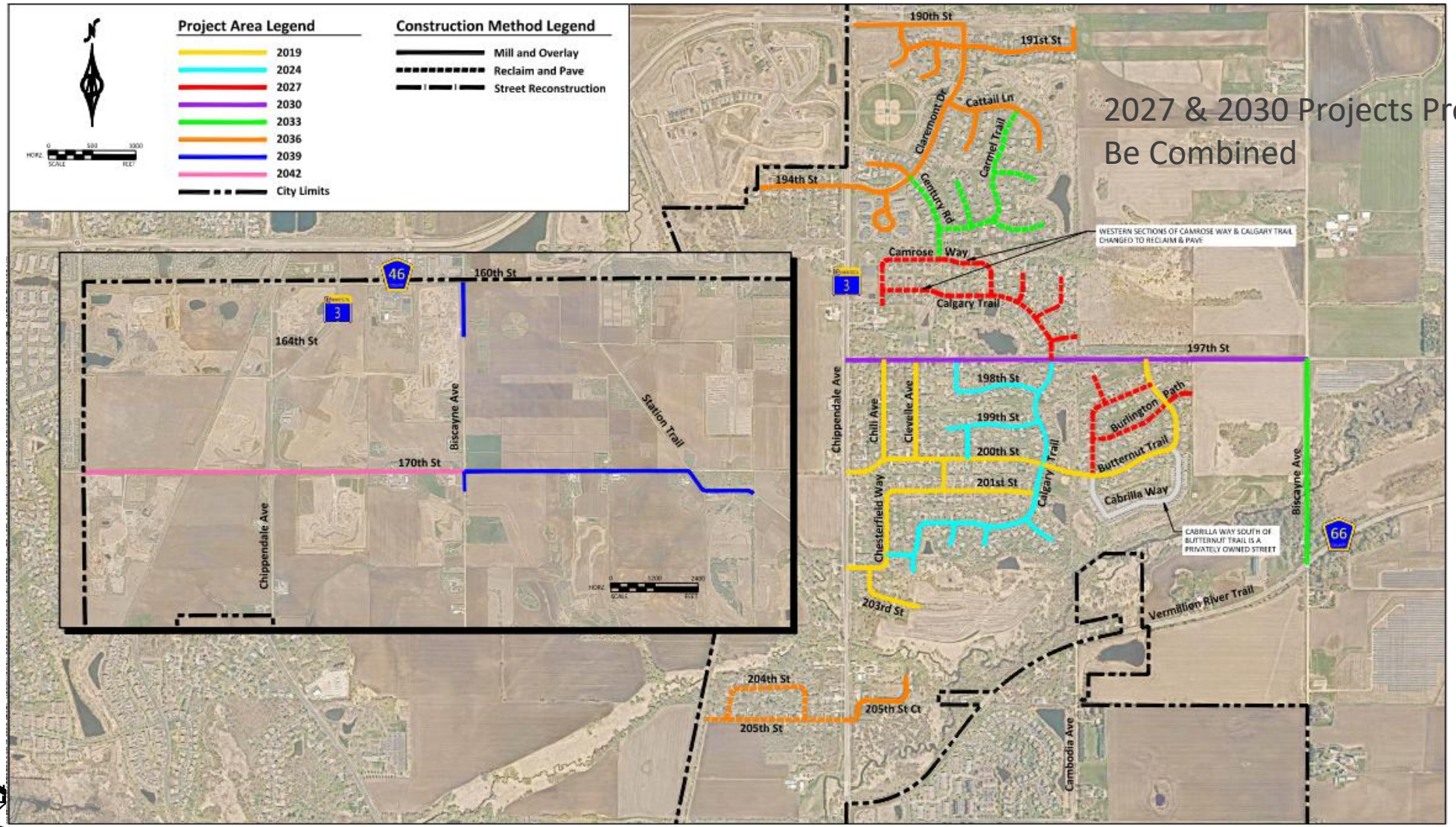
Empire

CHANGES TO 2023 PMP FOR UPCOMING PROJECT

- Upcoming PMP Project (Currently scheduled for 2027)
    - Change the proposed improvement method on the western portion of Camrose Way & Calgary Trail from mill & overlay to reclaim and pave. (Similar pavement distresses observed in 2026).
- City Staff & the City Engineer met in early 2026 to identify likely changes to the 2023 PMP based on more recent observations of pavement conditions throughout the City.
    - These observations will be tracked and included in the next formal PMP update.
- Current 2030 Project (205th Street & 205th Street Court) can be delayed and moved back because of low traffic volumes preserving pavement better than anticipated.
- 197th would be recommended to move up based on pavement degradation occurring sooner than anticipated.
- 2027 & 2030 Projects would be combined into one project that could be completed in 2029.
- Existing reconstruction bond for 2019 bond would be expired and allow for minimized tax impact for 2029 Project

Empire

18 Year Pavement Maintenance Schedule (2026)



2027 & 2030 Projects Proposed To Be Combined

Empire

Pavement Maintenance Costs

Upcoming Project Costs (2027)

- Prices shown in todays dollars

Pavement Maintenance Cost Summary	
	2027
Construction Subtotal	$1,444,989.50
10% Contingency	$144,500.00
Estimated Construction Total	$1,589,489.50
25% Overhead	$397,373.00
Estimated Project Total	**$1,986,862.50**

Pavement Maintenance Costs

Pavement Maintenance Cost Summary (2023)		
	2027	**2030**
Mill & Overlay	$276,382	$136,027
Reclamation	$1,167,126	$0
Reconstruction	$0	$1,309,368
Total Estimated Costs		
2023 Dollars	$1,443,508	$1,445,368
With Inflation	$1,656,459	$1,838,947

Note: Total cost of projects combined = $3,495,406. Inflationary increases assume a 3.5% yearly increase. It should be noted that material prices have increased in excess of this figure over the last year due to inflation/tariffs.

Pavement Maintenance Cost Summary (2026)	
	2027 & 2030 Projects Combined
Mill & Overlay	$800,000
Reclamation	$1,986,900
Reconstruction	$0
Total Estimated Costs	
Today's Dollars	$2,786900
With Inflation	$2,884,442

Note: Updated 2027 construction costs include sidewalk extension for connectivity, storm relocation to accommodate ADA PED ramps, and gate valve additions to improve isolation capabilities for maintenance.

Empire

GIS Migration

City of Empire

February 10, 2026

GIS Migration from ENVISIONiD to ESRI's ArcGIS

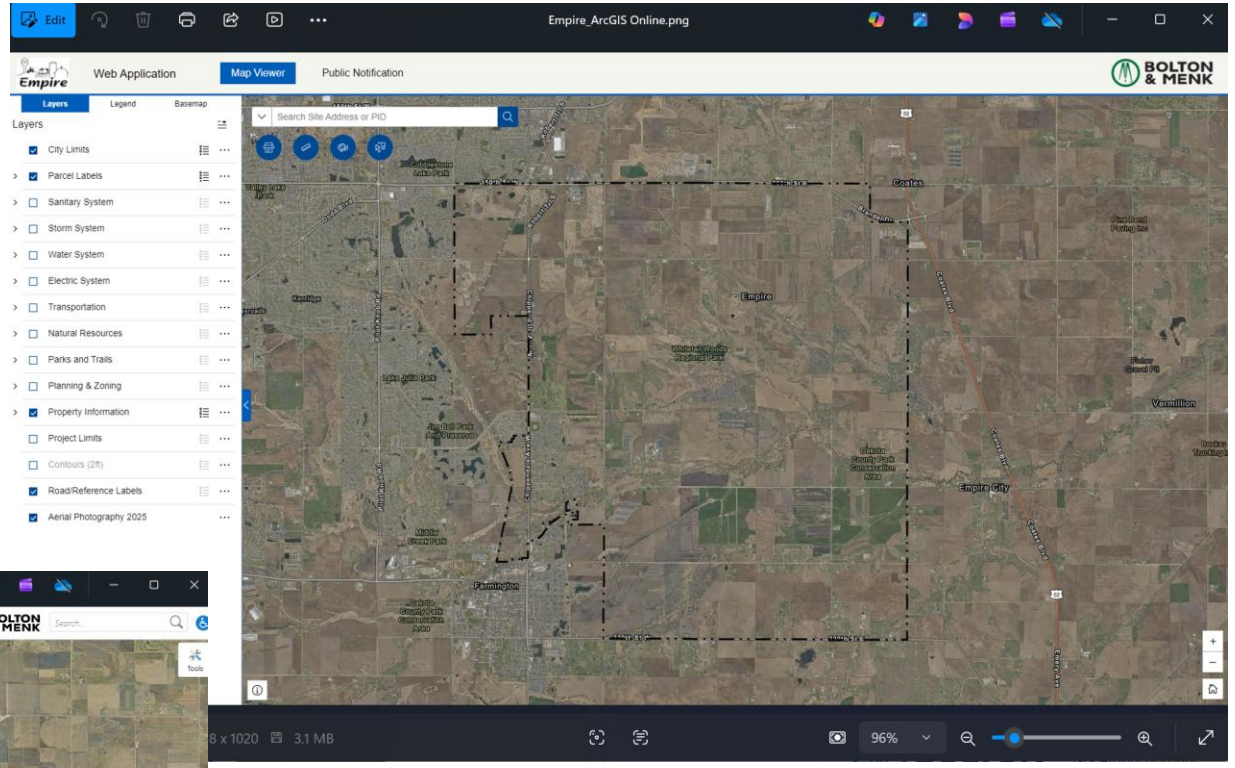
Advantages

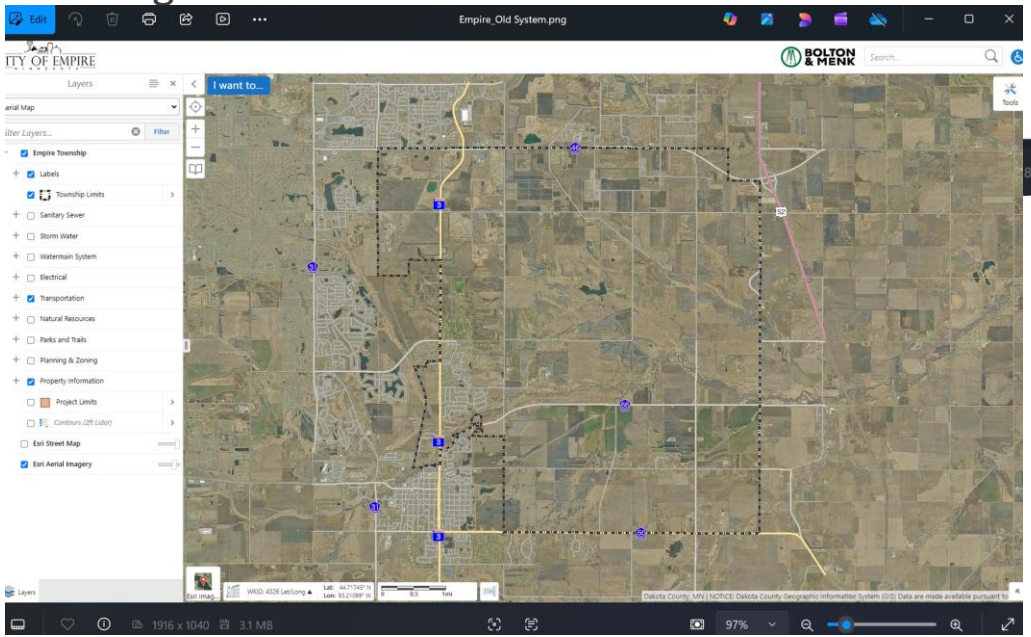
- ArcGIS Online provides a more user-friendly platform for city staff to access GIS data
  - This includes the ability to view and edit data
- Ability to create public facing GIS web applications
  - Parks
  - Zoning
- ArcGIS Online will make the ability to perform MS4 inspections on a quick, user-friendly platform
- The City of Empire will be the official owners of their data. If something happens to Bolton & Menk or the relationship ends, the data and applications are still theirs and remains theirs.
- ArcGIS Online is a scalable system – as the city and their services grow, the GIS data and application abilities and use cases will grow with them to better serve the city and its community
- The tools embedded within the new, upgraded GIS application have a higher functionality than the previous application
- The GIS team at BMI can now perform updates to the new application system in half the time it took on the current system for standard maintenance and back-end requirements.

Empire

GIS Migration from ENVISIONiD to ESRI's ArcGIS

- Migration Steps
  - Task 1 – ArcGIS Online Platform Setup
  - Task 2 – Existing Data Migration to ArcGIS Online
  - Task 3 – GIS Web Application
  - Task 4 – MS4iD
  - Task 5 – GIS Field Maps – GPS Collection
  - Task 6 – Training





CLIENT:	City of Empire	
PROJECT:	GIS Web Application Transition	
TASK NO.	WORK TASK DESCRIPTION	Total Cost
1.0	ArcGIS Online Platform Setup	$1,670
2.0	Existing Data Migration to ArcGIS Online	$6,200
3.0	GIS Web Applications - Internal	$4,850
4.0	MS4iD	$6,040
5.0	GIS Field Maps - GPS Collection	$1,910
6.0	Training	$1,180
	TOTAL FEE	~~$21,850~~

GIS Migration from ENVISIONiD to ESRI's ArcGIS

- ✓ *Based on changes to licensing requirements that have been imposed upon the industry by ESRI*
- ✓ *ESRI is the industry leader and this transition aligns with most communities in Twin Cities operating their own system*
- ✓ *Equivalent to a software update*

- Fee Reduced to $15,000 For Empire
- Fees are budgeted for in General Engineering

EIS Surface & Groundwater Update

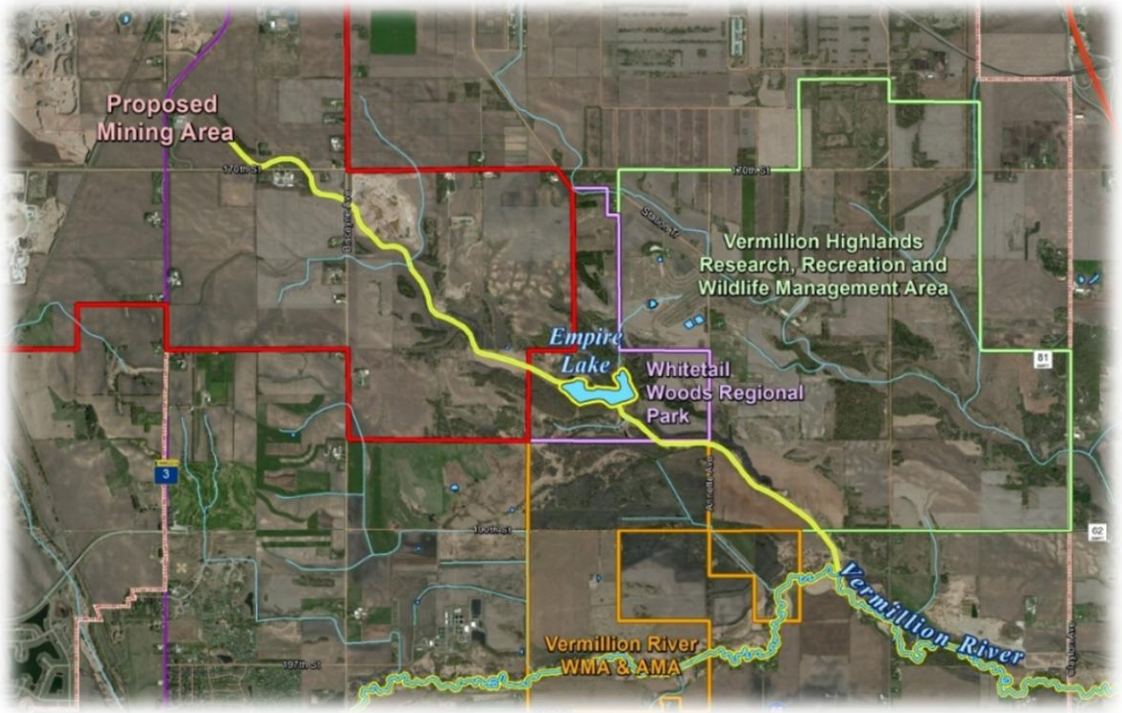
City of Empire

February 10, 2026

EIS Surface & Groundwater Update

- Meeting Friday January 26th to Discuss Upcoming Steps
  - ➢ I will update any relevant information from the meeting into this Power Point for Tuesday Evening
    - ❖ Barr highly recommends continuing the yearly monitoring of Empire Lake

Task	Estimated Cost	Estimated Schedule
1. Empire Lake Water Quality Monitoring	$12,500	Summer of 2026
2. Wetland Assessment	$2,900	July – October 2025
3.a. Groundwater Monitoring	$7,800	July 2025 - November 2026
3.b. (Optional) Expanded Groundwater Monitoring Parameters (nitrate, major anions/cations)	$3,600	July 2025 - November 2026
4. Summary Report	$10,200	January 2027
5. Stakeholder Meeting	$2,300	January 2027
6. (Optional) Empire Lake Continuous Water Level, Temperature, and Conductivity Monitoring	$8,000	2026 growing season
Total	$47,300	



All Work to Begin Spring 2026
All fees to be reimbursed by mining consortium

Empire

UMore Infrastructure Plan

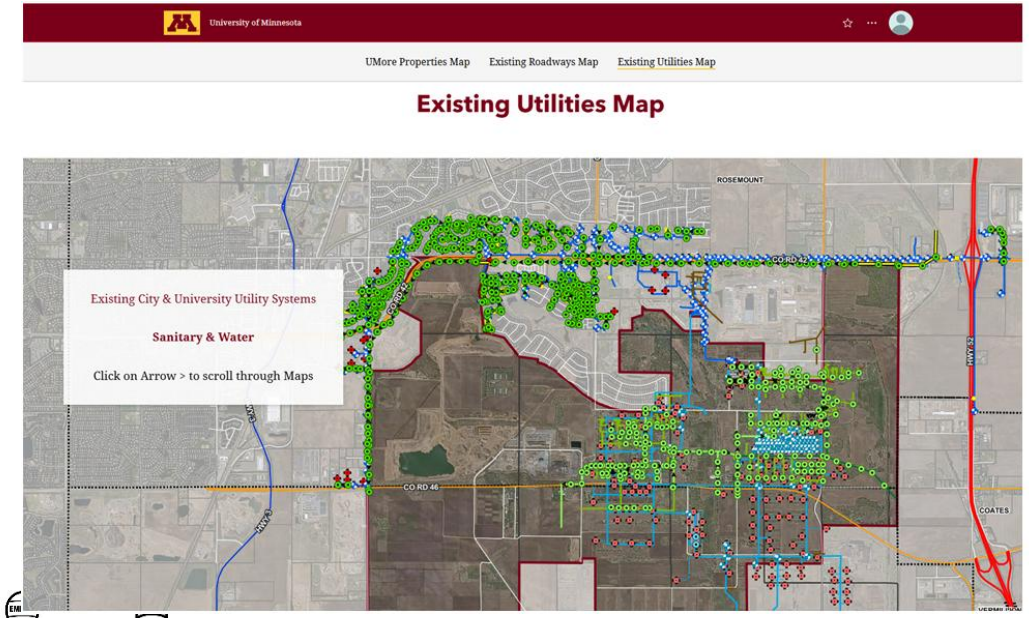
City of Empire

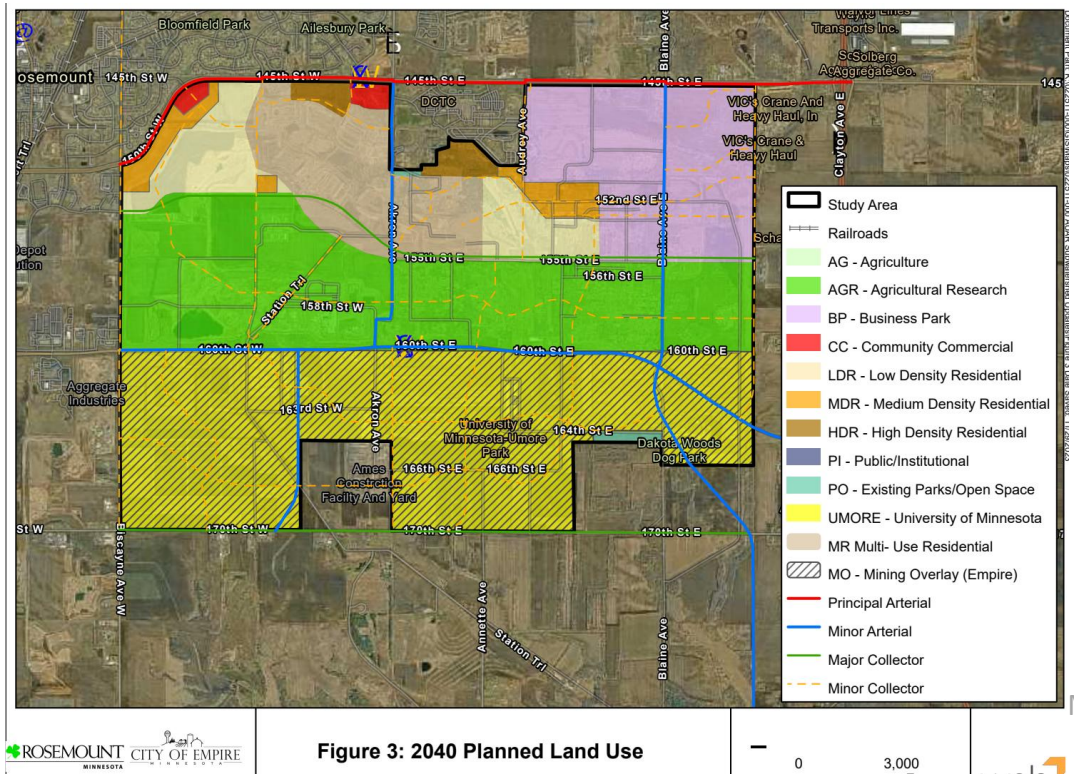
February 10, 2026

Umore Infrastructure Plan

Goals

- Align future infrastructure Plan with the AUAR Update, as well as the upcoming 2050 Comprehensive Plans
- Will have little impact to Empire because of ongoing mining and lack of infrastructure to the northern portion of Empire currently





ROSEMOUNT CITY OF EMPIRE

Figure 3: 2040 Planned Land Use

0 3,000

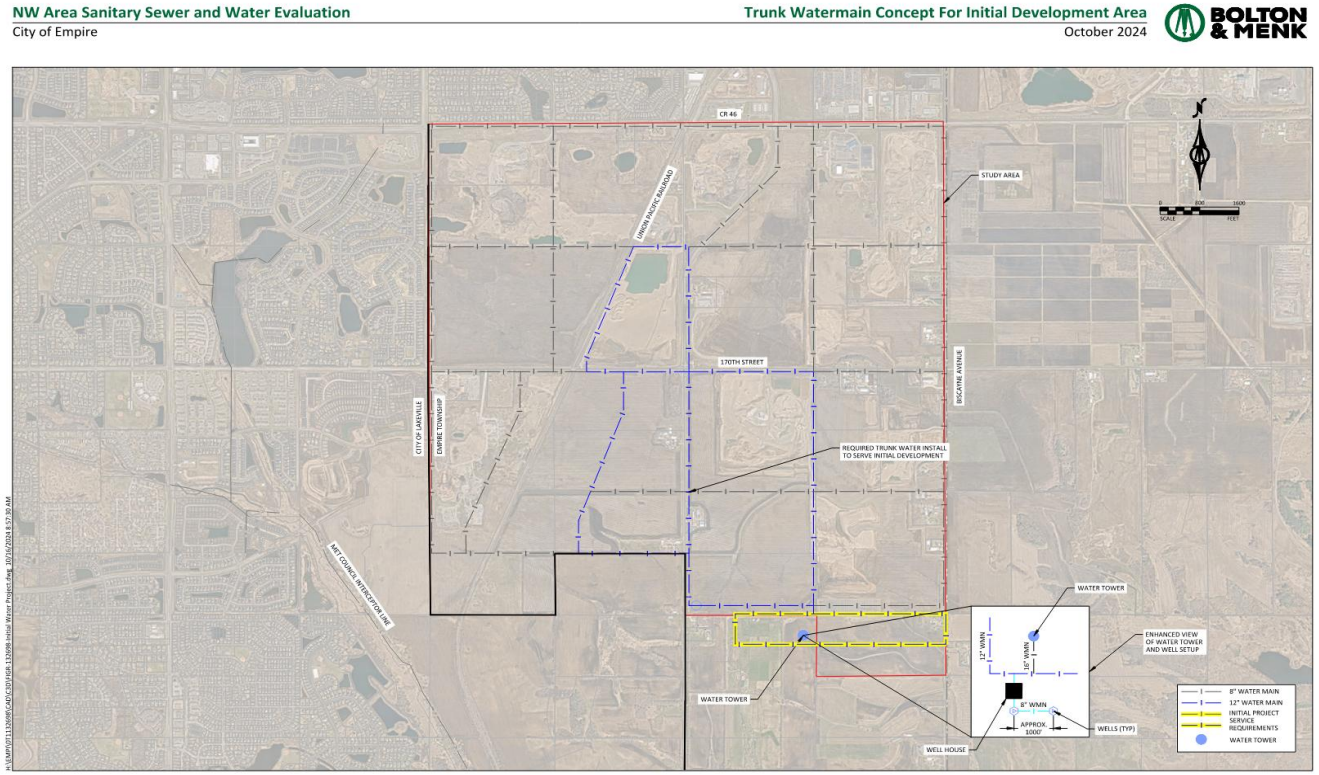
Water Tower/Well

City of Empire

February 10, 2026

Water Tower/Well Project

- George Eilertson to Attend Next Meeting to Discuss Financing
- Market Evaluation/Development Types/Scenarios
- Discuss Schedule
- Discuss Total Project Costs



Estimated Construction Costs Watermain Construction Project	
	Initial Project
Engineers Estimated Construction Totals	$6,258,000
10% Contingency	$625,800
Sub Total	$6,883,800
25% Overhead Costs	$1,720,950
Engineers Estimated Project Cost	**$8,604,750**

Notes:

01/26/2026 Meeting to Discuss Future Maintenance Plans
Charlie Seipel-Teng (City), Jerod Waltman (City), Brian Hilgardner (BMI), Brad Fisher (BMI)

For 2026 street maintenance, Jerod is planning to complete 200th/Butternut, Chili, and Chevelle and will utilize Crack Sealing/Blow & Go, and Microsealing. There was discussion about adding Reclamite pavement rejuvenator to the street maintenance "toolbox" so to speak. Brian requested rough costs of the product and will follow up with more information on it. This will be considered for street maintenance operations in future years.

Jerod is working on a trail management plan, starting by evaluating existing trail conditions. Jerod will send his findings to BMI. We will use the trail maps from the Parks Master Plan to generate maps similar to this PMP that identify their approximate age, and a scheduled rehabilitation plan for the trails. Jerod and BMI to sit down and go over all of this to ensure the maps are properly generated.

Tennis Court (at City Hall Park) rehabilitation is budgeted for in 2028. May want to consider adding it to a street project. Need to reevaluate anticipated costs based on City's identified scope of work to ensure this is properly budgeted for.

BOLTON & MENK

Real People. Real Solutions.

Feasibility Report for

2023 Pavement Management Plan Update

City of Empire

BMI Project No. 0T1.131396

November 2023

Submitted by:
Bolton & Menk, Inc.
12224 Nicollet Avenue
Burnsville, MN 55337
P: 952-890-0509
F: 952-890-8065







Certification

2023 Pavement Management Plan Update

for

City of Empire

City of Empire, Minnesota
BMI Project No. 0T1.131396

November 2023

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision, and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

By: _____
Brian J. Hilgardner, P.E.
License No. 42875

Date: 11/28/2023

Table of Contents

I. INTRODUCTION 1
II. EXISTING CONDITIONS 1
A. Pavement Lifecyle 1
B. Street Age 1
C. Street Classification 2
III. OBSERVATIONS 3
A. 2018 Pavement Condition Survey Methodology and Ratings 3
B. 2023 Pavement Condition Survey Methodology and Ratings 3
C. 2018 to 2023 Pavement Conditions 4
IV. EXISTING UTILITY CONDITIONS 4
V. MAINTENANCE PROCEDURES 5
A. Benefits of Maintenance 5
B. Cause of Defects 6
C. Preventative/Minor Procedures 6
D. Rehabilitative/Major Procedures 7
VI. PAVEMENT MANAGEMENT PLAN PROJECTS 8
VII. FUNDING SOURCES 8
A. Funding 8
B. Other Funds 9
VIII. NEXT STEPS 9

Tables

Table 1: Street Pavement Age 2
Table 2: Street Miles vs. Classification 2
Table 3: RoadBotics Street Rating Scale 3
Table 4: RoadBotics Ratings vs. Roadway Mileage 4
Table 5: Street Life Cycle with Reconstruction Only 5
Table 6: Street Life Cycle with Recommended Maintenance 5
Table 7: Pavement Maintenance Cost Summary 8

Appendices

Appendix A: Cost Estimates

Table 1: 2027 Cost Estimate
Table 2: 2030 Cost Estimate
Table 3: 2033 Cost Estimate
Table 4: 2036 Cost Estimate
Table 5: 2039 Cost Estimate
Table 6: 2042 Cost Estimate

Appendix B: Figures

Figure 1: Pavement Age
Figure 2: 2018 Pavement Condition Index (PCI) Values
Figure 3: 2023 RoadBotics Pavement Ratings
Figure 4: 18 Year Pavement Maintenance Schedule
Figure 5: 5 Year Seal Coat Maintenance Schedule

Appendix C: RoadBotics Road Distresses We See

I. INTRODUCTION

This Pavement Management Plan (PMP), as authorized by the City Council, covers the proposed street improvements for the City of Empire over the next several years. This PMP was authorized to update the previous PMP recommended in the 2018 Capital Improvement Plan.

The purpose of this report is to assist the city with understanding its current paved street system condition, assist with management of the system, and provide recommendations for pavement management during the next 20 years. The report does not include analysis or costs associated with the gravel road system within the City of Empire.

In August 2023, Bolton & Menk staff conducted a field survey of all the paved city streets. This process was undertaken to determine the current street conditions and rate their condition relative to each other. The city can use this baseline data for determining the appropriate timing of cost-effective street improvements.

The conditions were evaluated and rated using RoadBotics, a software that objectively analyzes the street conditions. Numerical ratings were given to each segment of street and were used to identify locations of need and to prioritize those needs through comparative analysis of segment rating values. This information, coupled with deterioration projections, provides the mechanism for the City of Empire to analyze pavement condition in the future with and without management.

Total reconstruction of a street is very costly procedure. Research has shown periodic maintenance projects on streets in good condition can extend their service life at a reduced cost. Maintenance of streets after reconstruction is more cost effective than undergoing multiple reconstructions without maintenance.

II. EXISTING CONDITIONS

A. Pavement Lifecyle

Newly constructed bituminous streets can be expected to last 20 to 30 years if the city is performing little to no maintenance. Selecting the proper pavement maintenance or replacement procedure at the appropriate time can increase this life expectancy to beyond 40 years. Refer to Section IV - Maintenance Procedures of this update for an illustration showing a graphical representation of the bituminous pavement life cycle. As seen in the illustration, the condition of the pavement will decrease over time as repeated freeze and thaw cycles, traffic loading, water, sun, etc. begin to wear on the pavement structure. Also, the older the pavement becomes the more costly the appropriate maintenance becomes.

B. Street Age

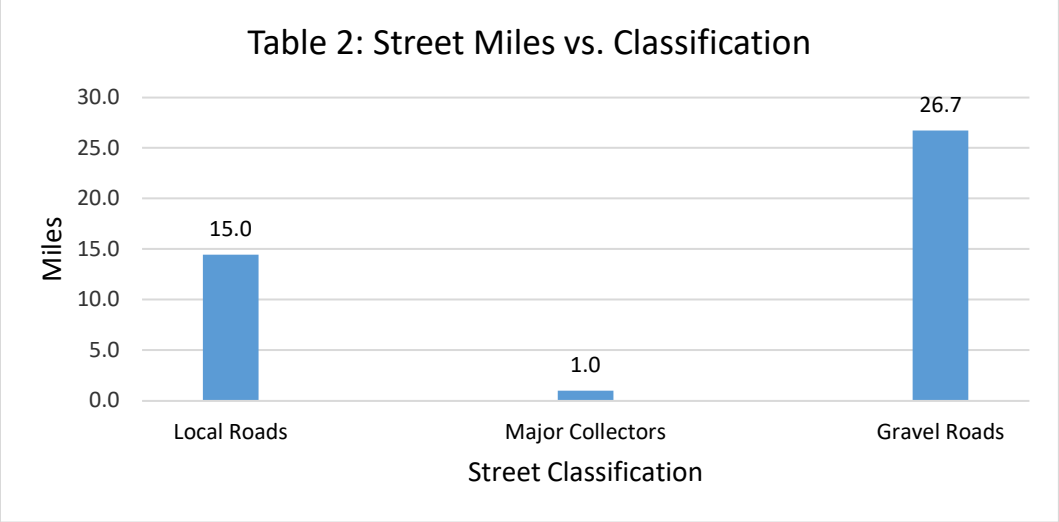
Empire is a newer community in which the first development was built in the 1970s. Currently, the city includes almost 16 miles of paved local roads with a current total asset value of approximately $28 million. **Figure 1** in Appendix B shows the construction year of the street pavement. **Table 1** below summarized the street pavement ages that are shown in **Figure 1**.

Table 1 - Street Pavement Age			
Age (Years)	**Length (Ft)**	**Length (Miles)**	**% of Total**
0 to 4	18,984	3.60	23%
5 to 9	15,732	2.98	19%
10 to 14	13,016	2.47	15%
15 to 19	9,085	1.72	11%
20 to 24	15,310	2.90	18%
25 to 29	6,067	1.15	7%
30+	6,126	1.16	7%
Total	**84,320**	**16.00**	**100%**

C. Street Classification

The streets in Empire are broken into two categories; improved streets and unimproved streets. Improved streets are structurally adequate, have storm sewer drainage, may have curb and gutter, and have a bituminous surface. These streets were either fully improved when development occurred or were improved and paid for later by adjacent property owners. The improved streets are broken down into functional classes; major collectors and local roads. Functional classes were identified according to their recommended future street functional classification in the 2040 Transportation Plan, as shown in **Table 2.** A field survey was conducted to determine the pavement condition of the improved streets.

Unimproved streets have gravel or soil surfaces, are not structurally designed, do not have storm sewer, and do not have curbs and gutters. Unimproved streets require a low level of ongoing maintenance such as grading and adding gravel. Analysis was not done on the unimproved streets during the field survey.



III. OBSERVATIONS

A. 2018 Pavement Condition Survey Methodology and Ratings

In the 2018 Capital Improvement Plan, each segment of street was evaluated using Pavement Condition Ratings (PCR). A multiplier was used to convert the PCR's to Pavement Condition Index (PCI) values ranging from 0-100. Industry standards indicate that the streets between 0 and 69 should receive rehabilitative maintenance.

As of 2018, the majority of the city street segments were rated between 89-70.
Only 19 of the city street segments were below a PCI value of 70, and 3 street segments below 50. All observed 2018 PCI values on the city street segments are shown in **Figure 2** in Appendix B.

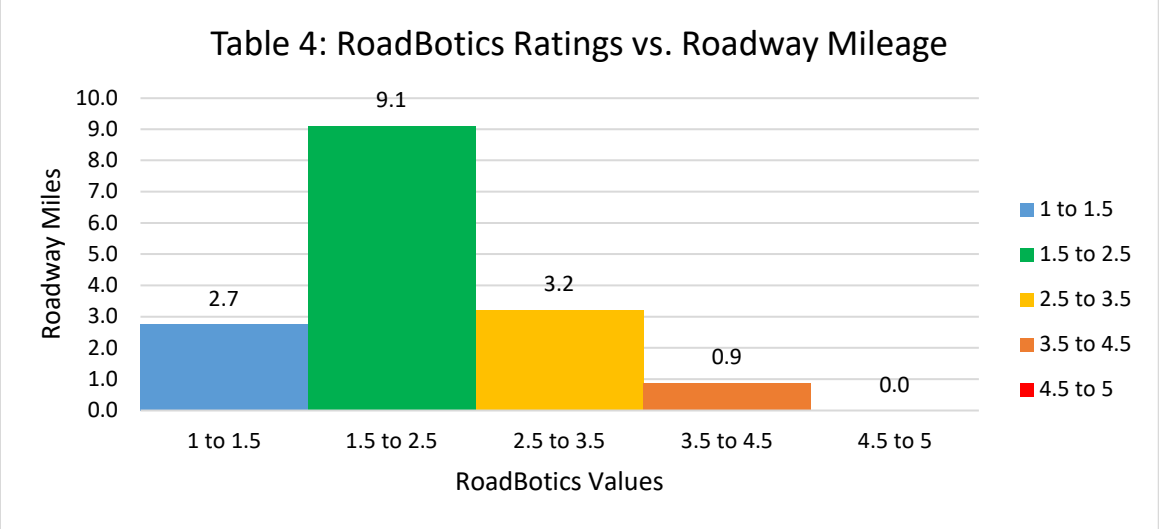
B. 2023 Pavement Condition Survey Methodology and Ratings

In 2023, the city street segments were evaluated using RoadBotics Pavement Evaluation. This evaluation uses artificial intelligence to provide objective analysis of the street distresses through imagery. Each street segment is driven, and images are taken at approximately 10-ft increments. Using an algorithm, a numeric value from 1 to 5 is assigned to the observed distress in the image. The overall condition of the street segment is then provided based on the type, frequency, and density of the distresses. A description of the rating scale is provided in **Table 3**. Rehabilitative maintenance should begin when a street condition is above 2.5 value. A catalog of the distresses RoadBotics evaluates is included in Appendix C: **RoadBotics Distresses We See & Ratings**.

Table 3 - RoadBotics Street Rating Scale

Rating	Description
1	No or minor surface distress
2	Minor surface damage, no critical issues
3	Appearance of pervasive distresses
4	Significant damage or emerging critical failures
5	Major surface damage and/or critical fatigue issues

The 2023 RoadBotics results show most of the streets are rated between 1.5 and 2.5. Only 27% of the streets observed have a rating greater than 2.5. **Table 4** summarizes the RoadBotics ratings. All observed RoadBotics ratings on the city street segments are shown in **Figure 3** in Appendix B. The three developments that are beginning to show signs of pavement distress are Riverview Estates 2nd Addition, Empire River Preserve, and Summer Glen subdivisions. All three subdivisions were constructed between 1995 and 2004.



C. 2018 to 2023 Pavement Conditions

Even though the different pavement condition rating methods were used between 2018 and 2023, both had similar conclusions. The current condition of the paved streets within the city are in good condition overall. This is likely due to the following factors:

- Relative age of streets: two thirds of the total length of roads have been paved within the last 20 years.
- Nearly 3 miles of new roads within the last 10 years have been added to the system and increased the number of miles of roads in good condition.
- The city has appropriately addressed streets that are showing signs of distress. The 2019 Street Improvement project corrected 70% of the streets that had a PCI value of 70 or less in 2018. The proposed 2024 Street Improvement project will address 24% of the streets that have a RoadBotics value of 2.5 or greater.

IV. EXISTING UTILITY CONDITIONS

Streets that were scheduled for a major maintenance procedure in the next 10 years also had their utility condition assessed. If the utilities required improvement that would not be trenchless, the major maintenance was changed to a street reconstruction. The scope of this report did not include utility assessments, however the 2018 CIP did provide some guidance for project scheduling. Even though the Edmar Addition PCI and RoadBotics pavement ratings indicate the pavement is in good condition, this subdivision has been moved forward in the project schedule because of the utility history.

V. MAINTENANCE PROCEDURES

A. Benefits of Maintenance

Industry research has shown that preventative street maintenance and rehabilitation can extend pavement lifespan at a reduced cost, even if the streets are in good condition at the time of maintenance. The following **Table 5** and **Table 6** illustrate this principle.

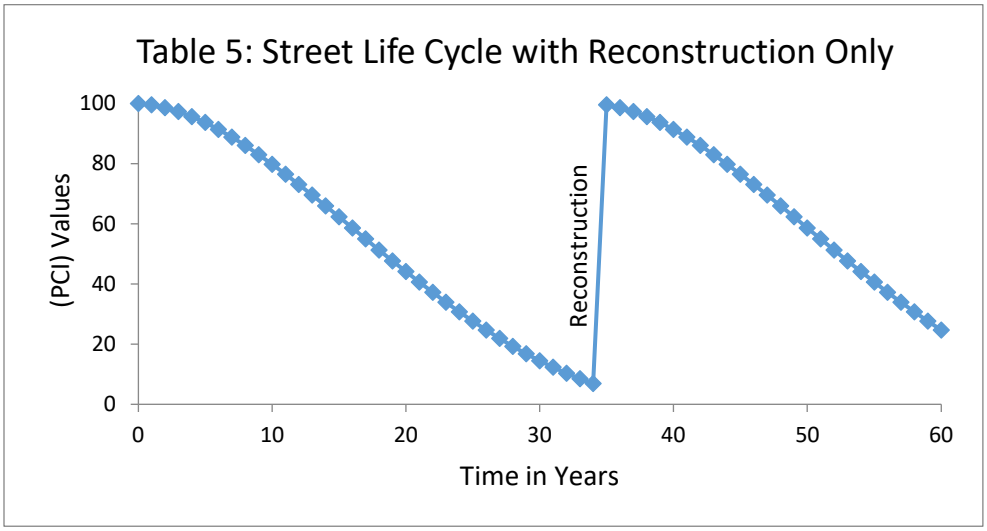


Table 5 shows the life cycle of a road that does not receive any major maintenance in the first 35 years after construction. The table shows the PCI dropping over time consistent with industry standards. By year 35, the street is in need of reconstruction. Based on the current standards in the City of Empire, reconstruction of a one-mile stretch of road without any utilities will cost an estimated $2.38 million.

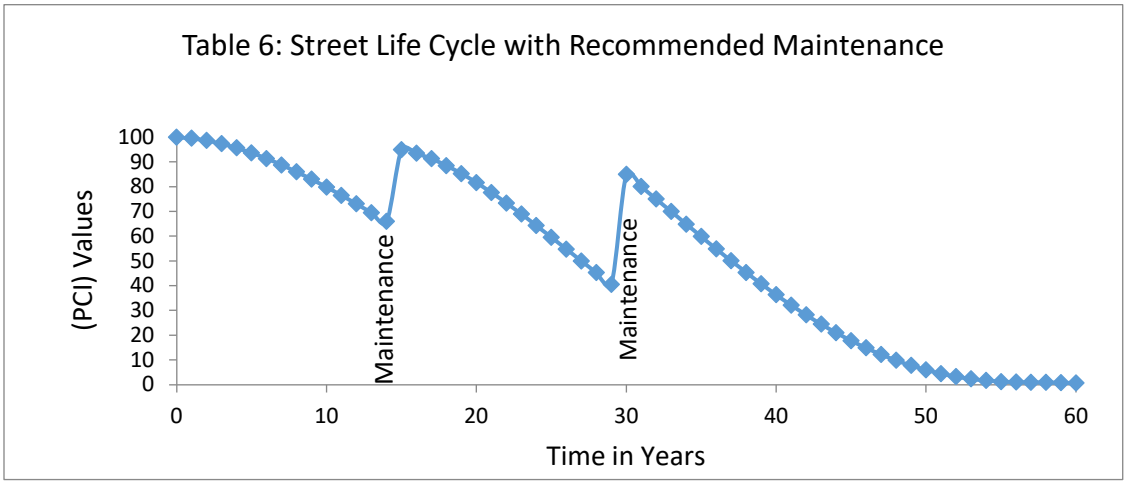


Table 6 shows the same street segment as **Table 5**Error! No bookmark name given. but with maintenance management employed. The management approach includes a mill and overlay at year 15 and a reclamation at year 30. A mill and overlay of one mile of the City of Empire's standard street section is estimated to cost approximately $686,400. Additionally, a reclamation of one mile is estimated to cost approximately $924,000. This pavement management approach would have a total life cycle cost of $1,610,400, a savings of over $765,600 during the 60-year period. In addition to cost savings, a properly maintained street will provide better ride quality, drainage, and appearance during the 60-year period.

B. Cause of Defects

Generally, compaction of pavement is one of the biggest factors in ensuring the pavement will achieve its expected lifespan. Random cracking around manholes is a common defect in the City of Empire. Proper soil and pavement compaction around the manholes during installation helps prevent said random cracking.

Post construction cracks account for many of the pavement defects. Cracks are caused by three major factors: traffic volumes, oxidation, and water infiltration. During Minnesota's freeze/thaw cycles, infiltrated water expands and contracts at a greater rate than the surrounding pavement. If the forces applied on the pavements by the expanding water are greater than the pavement can withstand, the pavement will break apart. If pavement cracks aren't treated, the cracking can spread. Maintenance procedures can be done to limit water infiltration by eliminating cracking or other modes for water infiltration.

Traffic volumes are a constant characteristic of each street that cannot be managed. Additionally, as pavement ages, the air and sun oxidize the pavement surface causing it to dry. As pavement oxidizes with time, it loses its flexibility and becomes more brittle, leading to additional cracking.

C. Preventative/Minor Procedures

To repair or prevent these defects there are two categories of road work in terms of scope and cost; preventative/minor procedures and major/rehabilitative procedures:

1. Rout and Seal

A rout and seal crack repair consists of routing the crack to create a ¾" x ¾" reservoir that is cleaned and filled with hot sealant. Sealing the crack prevents water and debris from entering the crack. Maintenance procedures can be done to limit water infiltration by eliminating cracking or other modes for water infiltration. Rout and seal is an effective method for 3-5 years and then must be repeated; however, it is a very effective way for lengthening the pavement life. Rout and seal works most effectively when treating transverse and longitudinal cracks. Performing rout and seal in conjunction with a seal coat is recommended to minimize individual project costs.

2. Seal Coat

A seal coat consists of placing a layer of bituminous material on the street followed by a coating of fine aggregate. Typically the aggregate is left on the street for a few days to allow traffic to compact it. Any loose aggregate is then removed with a street sweeper. Bituminous seal coating is used to waterproof the surface, reduce surface oxidation, and improve skid resistance/surface roughness of the pavement. Seal coating is an attractive low-cost improvement to prolong the lifespan of streets in good condition. Life expectancy of a seal coat is approximately five to seven years.

3. Street Patching

Street patching is used on localized areas of pavement failure to preserve the pavement until a major procedure can be done. Patching is only effective on small levels. If every area that needs patching gets patched, the costs of patching will exceed the cost of major maintenance. Patching is best used in a situation where one localized area of the

road is in far worse condition than the rest of the road. The life expectancy of street patching varies from 1 to 20 years depending upon the type of failure being repaired.

4. Spray Patching

Spray patching is done by using a high-volume blower to clean out the hole or crack, applying a tack coat of hot asphalt, shooting a mixture of aggregate and hot asphalt emulsion, and capping the repair off with a topcoat of aggregate. As soon as the aggregate is applied traffic can follow. Spray patching has largely replaced street patching in recent years in the City of Empire. Potholes and alligator cracking can be repaired by spray patching. Similar to street patching, the life expectancy of spray patching depends upon the failure and can last from 1 to 10 years.

D. Rehabilitative/Major Procedures

1. Mill and Overlay

During a mill and overlay procedure, the upper 1.5 to 3 inches of the existing pavement are ground up and removed. A new layer of bituminous pavement is placed with the same thickness as was removed. Mill and overlay is an effective treatment for edge cracking. When the new asphalt is being placed the top bituminous surface should overlap the concrete curb and gutter by approximately ¼". This will help drain water to the curb and gutter instead of allowing water into the crack between the asphalt and concrete curb.

Pavement cracking in the underlying pavement and issues with the road base are not addressed by a mill and overlay. Underlying cracks in the pavement will propagate through the newly overlaid pavement within one to three years. The life expectancy of a mill and overlay is approximately 10-15 years. Multiple mill and overlays on the same street are not recommended due to the deterioration of the underlying base material.

2. Reclamation

When the pavement has aged to the point where a mill and overlay is no longer feasible, reclamation can be an effective rehabilitation measure. Reclamation involves grinding up the existing pavement section along with a portion of the aggregate base section. The recycled materials can be shaped and compacted as a road base section. Grading is done such that a new layer of bituminous can be placed at the same elevation as the old pavement. All cracks in the pavement are removed, and the upper portion of the aggregate base is improved.

If the existing aggregate base does not include structural failures throughout the entire depth, reclamation is a cost-effective maintenance procedure. Reclamation improves the life expectancy of the road 15-30 years depending on the condition of the existing aggregate base. Reclamation projects are most effective when the pavement section is at least eight inches and only minor utility work is required.

3. Street Reconstruction

Street reconstruction is the process of removing and replacing the entire pavement structure including the asphalt, aggregate base, and sand subbase layer. In some cases, some of the subgrade will be removed and replaced with structural sand. Reconstruction is the most expensive option but provides the greatest increase in life expectancy. The life expectancy is increased 20-30 years until another major maintenance procedure is needed. If major underground utility improvements are

required, a street reconstruction is most effective since the street section will already be removed.

VI. PAVEMENT MANAGEMENT PLAN PROJECTS

Figure 4 in Appendix B outlines the improvements for the next pavement maintenance cycle throughout the City. Based on a proposed 3 year street budget between $2.0 million and $2.5 million, the next pavement maintenance cycle is estimated to take 18 years. Considerations for phasing included pavement condition and grouping projects by neighborhood to the extent possible. The plan also targets pavements favorable to mill and overlay or reclamation projects, so the streets do not fail and require reconstruction. **Table 7** provides a summary of the maintenance cost over the next 18 years. A cost breakdown of the streets included in each year can be found in Appendix A.

Table 7 - Pavement Maintenance Cost Summary

	2024	2027	2030	2033	2036	2039	2042	TOTALS
Mill & Overlay	$891,275	$276,382	$136,027	$1,092,655	$1,439,409	$1,108,307	$1,491,495	**$6,435,550**
Reclamation	$0	$1,167,126	$0	$604,642	$0	$0	$0	**$1,771,768**
Reconstruction	$0	$0	$1,309,368	$0	$0	$0	$0	**$1,309,368**
Total Estimated Costs								
Today's Dollars	$891,275	$1,443,508	$1,445,368	$1,697,297	$1,439,409	$1,108,307	$1,491,495	**$9,516,686**
With Inflation	$891,275	$1,656,459	$1,838,947	$2,394,205	$2,251,172	$1,921,788	$2,867,401	**$13,821,248**

In addition to major pavement projects, Figure 5 in Appendix B outlines preventative maintenance projects throughout the City for the next 5 years. This will encompass route and seal, seal coating, street patching, and spray patching. The preventative maintenance outline coincides with the 18 year pavement maintenance outline. For example, the Summer Glen subdivision is scheduled for 2027, so no preventative maintenance is scheduled 3 to 5 years of either side of the project.

VII. FUNDING SOURCES

A. Funding

Based on discussions to date, it is anticipated that the City will use funds from the general tax levy to fund street maintenance efforts associated with this plan in lieu of pursuing Chapter 429 General Obligation or other bonds. Funding for the proposed Pavement Management Plan is proposed to be derived from the following sources:

1. Street Reconstruction Bonds
2. City General Fund
3. External Grants
4. City Capital Improvement Funds
5. Consideration of franchise fees or assessments

B. Other Funds

The availability for grant funds or other funds for the proposed projects will be evaluated for each project. Depending on project location, project scope, future legislation, project partners, etc., these potential funding sources include, but are not limited to:

1. MN Department of Transportation
2. Dakota County Highway Department

VIII. NEXT STEPS

As discussed in the 2018 CIP report, many of the streets constructed in the mid-1990s and early-2000s were in need of mill and overlays within the next five years. The city has addressed many of these streets discussed in the 2018 CIP report. However, the 2023 evaluation indicates there is still a need to continue investment into pavement maintenance, so the city is not overwhelmed with future reconstruction projects. Delaying mill and overlay and reclamation projects now will only result in increased costs for reconstruction later. The following next steps are recommended to be completed by the City Council and City Staff:

1. Adopt the Pavement Management Plan.
2. Implement the plan and proceed with projects in 2024.
3. Reevaluate upcoming priority streets annually, update project priority, review estimated costs, and update the plan (approximately every 5 years).
4. Continue with street maintenance and monitor the underlying utilities (ongoing).

Appendix A: Cost Estimates

Table 1: 2027 Cost Estimate
Table 2: 2030 Cost Estimate
Table 3: 2033 Cost Estimate
Table 4: 2036 Cost Estimate
Table 5: 2039 Cost Estimate
Table 6: 2042 Cost Estimate

2027 STREET IMPROVEMENTS											
STREET NAME	FROM	TO	URBAN			RURAL			STREET LENGTH (LF)	COST	NOTES
			MILL & OVERLAY	RECLAMATION	RECONSTRUCTION	MILL & OVERLAY	RECLAMATION	RECONSTRUCTION			
CALGARY TRL	197TH ST W	CALEDONIA DR		X					212	$ 37,141	
CALGARY TRL	CALEDONIA DR	CALUMET CT		X					316	$ 55,260	
CALGARY TRL	CALUMET CT	CAMBRIDGE CT		X					274	$ 47,864	
CALGARY TRL	CAMBRIDGE CT	CAMROSE WAY		X					320	$ 55,915	
CALGARY TRL	CAMROSE WAY	CAMROSE WAY		X					280	$ 49,047	
CALGARY TRL	CAMROSE WAY	CAMROSE WAY	X						981	$ 127,525	
CAMROSE WAY	CALGARY TRL	CENTURY RD		X					923	$ 161,484	
CAMROSE WAY	CENTURY RD	CALGARY TRL	X						974	$ 126,562	
CAMROSE WAY	CALGARY TRL	END	X						172	$ 22,295	
CAMBRIDGE CT	CALGARY TRL	End		X					361	$ 63,170	
CALUMET CT	CALGARY TRL	End		X					621	$ 108,734	
CALEDONIA DR	CALGARY TRL	End		X					307	$ 53,653	
CABRILLA WAY	200TH ST W	BUTTERNUT TRL		X					1906	$ -	PRIVATE STREET
CABRILLA WAY	BUTTERNUT TRL	BURLINGTON PATH		X					422	$ 73,918	
CABRILLA WAY	BURLINGTON PATH	CABRILLA CT		X					483	$ 84,458	
CABRILLA WAY	CABRILLA CT	BUTTERNUT TRL		X					572	$ 100,054	
CABRILLA CT	CABRILLA WAY	End		X					287	$ 50,164	
BURLINGTON PATH	CABRILLA WAY	BUTTERNUT TRL		X					968	$ 169,345	
BURLINGTON PATH	BUTTERNUT TRL	End		X					325	$ 56,920	

TOTAL MILL & OVERLAY - URBAN	$	276,382
TOTAL RECLAMATION - URBAN	$	1,167,126
TOTAL RECONSTRUCTION - URBAN	$	-
TOTAL MILL & OVERLAY - RURAL	$	-
TOTAL RECLAMATION - RURAL	$	-
TOTAL RECONSTRUCTION - RURAL	$	-
TODAY'S DOLLARS	$	1,443,508
3.5% INFLATION	$	212,951
PROJECT YEAR DOLLARS	$	1,656,459

2030 STREET IMPROVEMENTS										
STREET NAME	FROM	TO	URBAN			RURAL			STREET LENGTH (LF)	COST
			MILL & OVERLAY	RECLAMATION	RECONSTRUCTION	MILL & OVERLAY	RECLAMATION	RECONSTRUCTION		
205TH ST W	COLORADO AVE	END						X	210	$ 88,293
205TH ST W	COLORADO AVE	CHRYSLER AVE						X	909	$ 381,865
205TH ST W	CHRYSLER AVE	CHIPPENDALE AVE						X	470	$ 197,272
COLORADO AVE	205TH ST W	204TH ST W						X	373	$ 156,631
CHRYSLER AVE	204TH ST W	205TH ST W						X	377	$ 158,346
204TH ST W	COLORADO AVE	CHRYSLER AVE						X	778	$ 326,960
205 TH ST CT	TH 3	Cul-De-Sac	X						1046	$ 136,027

TOTAL MILL & OVERLAY - URBAN	$	136,027
TOTAL RECLAMATION - URBAN	$	-
TOTAL RECONSTRUCTION - URBAN	$	-
TOTAL MILL & OVERLAY - RURAL	$	-
TOTAL RECLAMATION - RURAL	$	-
TOTAL RECONSTRUCTION - RURAL	$	1,309,368
TODAY'S DOLLARS	$	1,445,396
3.5% INFLATION	$	393,551
PROJECT YEAR DOLLARS	$	1,838,947

2033 STREET IMPROVEMENTS										
STREET NAME	FROM	TO	URBAN			RURAL			STREET LENGTH (LF)	COST
			MILL & OVERLAY	RECLAMATION	RECONSTRUCTION	MILL & OVERLAY	RECLAMATION	RECONSTRUCTION		
CENTURY RD	CAMROSE WAY	CARMEL TRL		X					348	$ 60,933
CEUTURY RD	CARMEL TRL	CLAREMONT DR		X					692	$ 121,034
CARAVEL CT	CARMEL TRL	End		X					492	$ 86,086
CANBY CT	CARMEL TRL	End		X					334	$ 58,467
CARMEL TRL	TRAFFIC CIRCLE			X					110	$ 19,316
CARMEL TRL	TRAFFIC CIRCLE			X					204	$ 35,690
CARMEL TRL	TRAFFIC CIRCLE			X					135	$ 23,675
CARMEL TRL	CEUTURY RD	CARAVEL CT		X					375	$ 65,573
CARMEL TRL	CARAVEL CT	CAMBRIA CT		X					268	$ 46,870
CARMEL TRL	CAMBRIA CT	CANBY CT		X					497	$ 86,999
CARMEL TRL	CANBY CT	End	X						164	$ 21,292
CARMEL TRL	Canby Ct	Cattail Ln	X						551	$ 71,624
CAMBRIA CT	CARMEL TRL	End	X						565	$ 73,402
197TH ST W	CHIPPENDALE AVE	CHILI AVE	X						427	$ 55,445
197TH ST W	CHILI AVE	CHEVELLE AVE				X			366	$ 38,430
197TH ST W	CHEVELLE AVE	CANADA AVE				X			466	$ 48,897
197TH ST W	CANADA AVE	Calgary Trl				X			1088	$ 114,253
197TH ST W	CALGARY TRL	BUTTERNUT TRL				X			1090	$ 114,424
197TH ST W	BUTTERNUT TRL	BISCAYNE AVE				X			1848	$ 194,041
197TH ST W	CANADA AVE	Calgary Trl				X			1088	$ 114,253
BISCAYNE AVE	VERMILLION RIVER TRL / 200TH ST W	197TH ST W				X			2349	$ 246,593

TOTAL MILL & OVERLAY - URBAN	$	221,764
TOTAL RECLAMATION - URBAN	$	604,642
TOTAL RECONSTRUCTION - URBAN	$	-
TOTAL MILL & OVERLAY - RURAL	$	870,891
TOTAL RECLAMATION - RURAL	$	-
TOTAL RECONSTRUCTION - RURAL	$	-
TODAY'S DOLLARS	$	1,697,297
3.5% INFLATION	$	696,908
PROJECT YEAR DOLLARS	$	2,394,205

2036 STREET IMPROVEMENTS										
STREET NAME	FROM	TO	URBAN			RURAL			STREET LENGTH (LF)	COST
			MILL & OVERLAY	RECLAMATION	RECONSTRUCTION	MILL & OVERLAY	RECLAMATION	RECONSTRUCTION		
CLAREMONT DR	CHIPPENDALE AVE	CENTURY CT	X						781	$ 101,499
CLAREMONT DR	CENTURY CT	End	X						380	$ 49,402
CLAREMONT DR	Century Ct	Cattail Ln	X						609	$ 79,132
CLAREMONT DR	Cattail Ln	191st ST W	X						673	$ 87,523
CLAREMONT DR	191st ST W	190th ST W	X						254	$ 33,056
Claremont Cir	CHIPPENDALE AVE		X						218	$ 28,302
Claremont Cir			X						689	$ 89,629
191st ST W	Centerfield Ct	Cleat CIR	X						365	$ 47,437
191st ST W	Cleat CIR	Claremont DR	X						316	$ 41,034
191st ST W	Claremont Dr	END	X						351	$ 45,567
191st ST W	Claremont Dr	END	X						925	$ 120,213
CENTERFIELD CT	190TH ST W	191ST ST W	X						301	$ 39,114
CENTERFIELD CT	191ST ST W	END	X						271	$ 35,287
CLEAT CIR	END	191st ST W	X						470	$ 61,136
190TH ST W	CENTERFIELD CT	CLAREMONT DR	X						718	$ 93,367
190TH ST W	CHIPPENDALE AVE ROUNDABOUT		X						469	$ 60,993
190TH ST W	CHIPPENDALE AVE ROUNDABOUT		X						463	$ 60,252
194TH ST W	End	CHIPPENDALE AVE	X						1029	$ 133,736
CATTAIL LN	Claremont Dr	Castle Ct	X						329	$ 42,708
CATTAIL LN	Castle Ct	Carmel Trl	X						495	$ 64,357
CATTAIL CT	Carmel Trl	Cul-De-Sac	X						523	$ 68,035
CASTLE CT	Cattail Ln	Cul-De-Sac	X						443	$ 57,630

TOTAL MILL & OVERLAY - URBAN	$	1,439,409
TOTAL RECLAMATION - URBAN	$	-
TOTAL RECONSTRUCTION - URBAN	$	-
TOTAL MILL & OVERLAY - RURAL	$	-
TOTAL RECLAMATION - RURAL	$	-
	$	-
TODAY'S DOLLARS	$	1,439,409
3.5% INFLATION	$	811,763
PROJECT YEAR DOLLARS	$	2,251,172

2039 STREET IMPROVEMENTS										
STREET NAME	FROM	TO	URBAN			RURAL			STREET LENGTH (LF)	COST
			MILL & OVERLAY	RECLAMATION	RECONSTRUCTION	MILL & OVERLAY	RECLAMATION	RECONSTRUCTION		
170TH ST W	BISCAYNE AVE	PRIVATE RD				X			3977	$ 417,613
170TH ST W	PRIVATE RD	STATION TRL				X			2223	$ 233,371
STATION TRL	Whitetail Woods Park	170TH ST W				X			1567	$ 164,583
BISCAYNE AVE	Mine Entrance	170TH ST W				X			1400	$ 147,000
BISCAYNE AVE	Mine Entrance	160TH ST W				X			1388	$ 145,740

TOTAL MILL & OVERLAY - URBAN	$	-
TOTAL RECLAMATION - URBAN	$	-
TOTAL RECONSTRUCTION - URBAN	$	-
TOTAL MILL & OVERLAY - RURAL	$	1,108,307
TOTAL RECLAMATION - RURAL	$	-
TOTAL RECONSTRUCTION - RURAL	$	-
TODAY'S DOLLARS	$	1,108,307
3.5% INFLATION	$	813,482
PROJECT YEAR DOLLARS	$	1,921,788

2042 STREET IMPROVEMENTS										
STREET NAME	FROM	TO	URBAN			RURAL			STREET LENGTH (LF)	COST
			MILL & OVERLAY	RECLAMATION	RECONSTRUCTION	MILL & OVERLAY	RECLAMATION	RECONSTRUCTION		
170TH ST W	End	CHIPPENDALE AVE				X			5205	$ 546,525
170TH ST W	CHIPPENDALE AVE ROUNDABOUT					X			311.5115767	$ 32,709
170TH ST W	CHIPPENDALE AVE ROUNDABOUT					X			299.4970438	$ 31,447
170TH ST W	CHIPPENDALE AVE ROUNDABOUT					X			141.6238502	$ 14,871
170TH ST W	CHIPPENDALE AVE ROUNDABOUT					X			157.5464046	$ 16,542
170TH ST W	CHIPPENDALE AVE	BISCAYNE AVE				X			5104.738621	$ 535,998
CHIPPENDALE AVE	End	CHIPPENDALE AVE				X			895.0013947	$ 93,975
CHIPPENDALE AVE	CHIPPENDALE AVE	End				X			1085.366595	$ 113,963
CHIPPENDALE AVE	CHIPPENDALE AVE / ROBERT TRL S	CHIPPENDALE AVE				X			1004.429889	$ 105,465

TOTAL MILL & OVERLAY - URBAN	$	-
TOTAL RECLAMATION - URBAN	$	-
TOTAL RECONSTRUCTION - URBAN	$	-
TOTAL MILL & OVERLAY - RURAL	$	1,491,495
TOTAL RECLAMATION - RURAL	$	-
TOTAL RECONSTRUCTION - RURAL	$	-
TODAY'S DOLLARS	$	1,491,495
3.5% INFLATION	$	1,375,906
PROJECT YEAR DOLLARS	$	2,867,401

Appendix B: Figures

Figure 1: Pavement Age
Figure 2: 2018 Pavement Condition Index (PCI) Values
Figure 3: 2023 RoadBotics Pavement Ratings
Figure 4: 18 Year Pavement Maintenance Schedule
Figure 5: 5 Year Seal Coat Maintenance Schedule

CITY OF EMPIRE
MINNESOTA

2023 Pavement Management Plan

City of Empire

Figure 1: Pavement Age

November 2023

BOLTON & MENK

Year Paved Legend

- 1970 to 1979
- 1980 to 1989
- 1990 to 1999
- 2000 to 2004
- 2005 to 2009
- 2010 to 2014
- 2015 to 2018
- 2019
- Unknown/Gravel
- City Limits

HORZ. SCALE 0 500 1000 FEET

HORZ. SCALE 0 1200 2400 FEET

190th St
191st St
Claremont Dr
Cattail Ln
Carmel Trail
194th St
Century Rd
Camrose Way
Calgary Trail
197th St
198th St
199th St
200th St
201st St
Chili Ave
Clevelle Ave
Chesterfield Way
Calgary Trail
Burlington Path
Butternut Trail
Cabrilla Way
CABRILLA WAY SOUTH OF BUTTERNUT TRAIL IS A PRIVATELY OWNED STREET
203rd St
Vermillion River Trail
204th St
205th St
205th St Ct
205TH ST CT WAS ACTUALLY INSTALLED IN 2018/2019. UPDATE ACCORDINGLY WITH THE NEXT PMP UPDATE.
Chippendale Ave
Biscayne Ave
160th St
164th St
170th St
Station Trail
MINNESOTA 3
46 COUNTY
66 COUNTY

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CITY OF EMPIRE
MINNESOTA

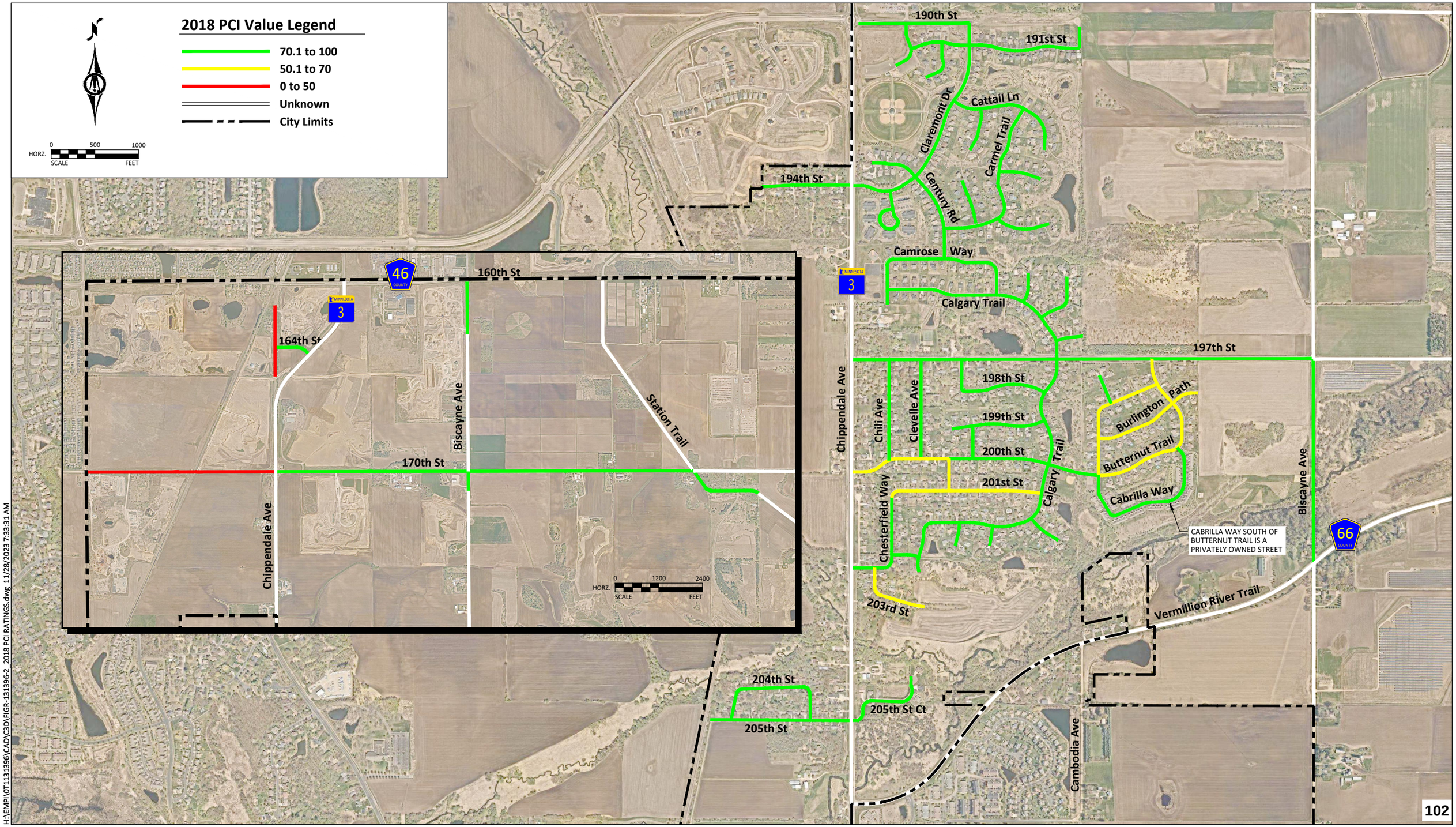
2023 Pavement Management Plan

City of Empire

Figure 2: 2018 Pavement Condition Index (PCI) Values

November 2023

BOLTON & MENK



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CITY OF EMPIRE
MINNESOTA

2023 Pavement Management Plan

City of Empire

Figure 3: 2023 RoadBotics Pavement Ratings

November 2023

BOLTON & MENK

2023 RoadBotics Rating Legend

- 1.0 to 1.5
- 1.51 to 2.5
- 2.51 to 3.5
- 3.51 to 4.5
- 4.51 to 5.0
- Not Rated
- City Limits

HORZ. SCALE 0 500 1000 FEET

HORZ. SCALE 0 1200 2400 FEET

190th St
191st St
Claremont Dr
Cattail Ln
Carmel Trail
Century Rd
194th St
Camrose Way
Calgary Trail
197th St
198th St
199th St
200th St
201st St
Chili Ave
Clevelle Ave
Chesterfield Way
Calgary Trail
Burlington Path
Butternut Trail
Cabrilla Way
CABRILLA WAY SOUTH OF BUTTERNUT TRAIL IS A PRIVATELY OWNED STREET
203rd St
Vermillion River Trail
204th St
205th St
205th St Ct
Cambodia Ave
Chippendale Ave
Biscayne Ave
160th St
164th St
170th St
Station Trail
46 COUNTY
MINNESOTA 3
66 COUNTY

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CITY OF EMPIRE
MINNESOTA

2023 Pavement Management Plan

City of Empire

Figure 4: 18 Year Pavement Maintenance Schedule

November 2023

BOLTON & MENK

Project Area Legend

- 2019
- 2024
- 2027
- 2030
- 2033
- 2036
- 2039
- 2042
- City Limits

Construction Method Legend

- Mill and Overlay
- Reclaim and Pave
- Street Reconstruction

HORZ. SCALE 0 500 1000 FEET

THIS STRETCH ALSO HAS A LARGE CONCENTRATION OF THE CITY'S UNKNOWN MATERIAL WATER SERVICE LINES (LSL INVENTORY)

RED STREETS HERE ARE ANTICIPATED NEXT PROJECT (2027 OR IF COUNCIL PUSHES TO 2028 OR 2029 WHEN NEXT BOND FALLS OFF THE BOOKS). IF THE PROJECT IS DELAYED BEYOND 2027, NEED TO UNDERSTAND IF THE PROJECT BUDGET IS STILL ~$2M OR IF THAT INCREASES TO CATCH UP.

BMI WILL RUN AN ESTIMATE TO SEE WHAT THIS PROJECT WOULD ROUGHLY COST.

JEROD INDICATED THE WEST SEGMENTS OF CAMROSE WAY AND CALGARY TRAIL THAT ARE IDENTIFIED FOR M&O ARE IN VERY SIMLAR CONDITION TO THE EAST AND THEY SHOULD ALL JUST BE PLANNED TO BE A RECLAMATION PROJECT.

PER 02/04/2026 CONVERSATION W/ JEROD, 197TH LIKELY NEEDS TO BE MOVED UP (TO AROUND 2029) DUE TO SIGNIFICANT CHIPSEAL FLAKING, ETC.

THESE ARE NO LONGER CITY STREETS AND CAN BE REMOVED. MINOR ROW WAS MAINTAINED AT 164TH TO MAINTAIN ACCESS OFF OF TH 3 BUT McNAMARA OBTAINED OWNERSHIP OF THE REST (AND MAINTENANCE OF THE REMAINING 164TH) IN 2025.

ADD DEER CREEK STREETS TO FUTURE PMP'S.

CABRILLA WAY SOUTH OF BUTTERNUT TRAIL IS A PRIVATELY OWNED STREET

THESE STREETS ARE THE OLDEST IN THE CITY, WITH NO CURB & GUTTER. THEY ALSO HAVE HAD SOME NOTABLE UTILITY ISSUES. SO EACH OF THESE STREETS SHOULD PLAN ON BEING A RECONSTRUCTION (BOTH PAVEMENT AND FULL UTILITIES). HOWEVER, THEY ARE ALL ONE WAY IN/ONE WAY OUT STREETS THAT DON'T HAVE THROUGH TRAFFIC ON THEM; THEREFORE, WE SHOULD LET THEM GO AND CONTINUE TO DETERIORATE UNTIL 1. WE START TO GET COMPLAINTS FROM THE RESIDENTS ABOUT THE RIDE, 2. MAJOR UTILITY ISSUES ARISE, OR 3. ADJACENT NEW DEVELOPMENT DRIVES IMPROVEMENTS.

LEAVE THIS NOTE IN HERE BUT REMOVE THE PRIVATE CABRILLA WAY STREET COLORING FROM THE MAP SINCE THE CITY WOULDN'T BE PERFORMING ANY WORK ON IT.

205TH ST CT WAS ACTUALLY INSTALLED IN 2018/2019. UPDATE TO M&O AROUND 2038(?) WITH THE NEXT PMP UPDATE. JEROD WANTS THIS ON THE SAME SCHEDULE AS CHILI/CHEVELLE SINCE THOSE WERE RECLAIMED AND CURB ADDED WITH THE 2019 STREET PROJECT.

190th St
191st St
Claremont Dr
Cattail Ln
Carmel Trail
Century Rd
194th St
Camrose Way
Calgary Trail
197th St
198th St
199th St
200th St
201st St
Chippendale Ave
Chili Ave
Cleveille Ave
Calgary Trail
Burlington Path
Butternut Trail
Cabrilla Way
Biscayne Ave
Chesterfield Way
203rd St
Vermillion River Trail
160th St
164th St
Biscayne Ave
Station Trail
170th St
204th St
205th St
205th St Ct
MINNESOTA 3
46 COUNTY
66 COUNTY

HORZ. SCALE 0 1200 2400 FEET

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CITY OF EMPIRE
MINNESOTA

2023 Pavement Management Plan

City of Empire

Figure 5: 5 Year Sealcoat Maintenance Schedule

November 2023

BOLTON & MENK

Project Area Legend

- 2024
- 2025
- 2026
- 2027
- 2028
- No Treatment
- City Limits

HORZ. SCALE 0 500 1000 FEET

THESE ARE NO LONGER CITY STREETS AND CAN BE REMOVED. MINOR ROW WAS MAINTAINED AT 164TH TO MAINTAIN ACCESS OFF OF TH 3 BUT McNAMARA OBTAINED OWNERSHIP OF THE REST (AND MAINTENANCE OF THE REMAINING 164TH) IN 2025.

JEROD HAS THIS AREA IDENTIFIED FOR CRACK SEALING/BLOW & GO AND SEAL COATING WITH STREET MAINTENANCE IN 2026. WOULD LIKE TO DO THE REST OF THE ORANGE BUT BUDGET DOESN'T ANTICIPATE TO COVER MORE.

ADD DEER CREEK STREETS TO FUTURE PMP'S.

MAJOR STREET PROJECT SCHEDULED FOR AREA WITHIN 5-YEARS

MAJOR STREET PROJECT SCHEDULED FOR AREA WITHIN 5-YEARS

CABRILLA WAY SOUTH OF BUTTERNUT TRAIL IS A PRIVATELY OWNED STREET

LEAVE THIS NOTE IN HERE BUT REMOVE THE PRIVATE CABRILLA WAY STREET COLORING FROM THE MAP SINCE THE CITY WOULDN'T BE PERFORMING ANY WORK ON IT.

POTENTIALLY SEAL COAT THIS YEAR (2026) SINCE THERE HAS BEEN NO MAINTENANCE SINCE INSTALLATION.

190th St
191st St
Claremont Dr
Cattail Ln
Carmel Trail
194th St
Century Rd
Camrose Way
Calgary Trail
160th St
164th St
Biscayne Ave
170th St
Chippendale Ave
197th St
198th St
199th St
200th St
201st St
Chili Ave
Clevelle Ave
Chesterfield Way
Calgary Trail
Burlington Path
Butternut Trail
Cabrilla Way
203rd St
Vermillion River Trail
204th St
205th St
205th St Ct
Ambodia Ave
46 COUNTY
3 MINNESOTA
66 COUNTY
HORZ. SCALE 0 1200 2400 FEET

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Appendix C: RoadBotics Road Distresses We See

RoadBotics

Road Distresses We See

RoadBotics

Road Distresses

Potholes

Potholes are depressions or hollows of various sizes in the road surface. Potholes occur when a small failure in the pavement is left unrepaired.



Photo Credit: Strutmasters

Raveling

Raveling is the disintegration of an asphalt road surface due to the dislodgement of the aggregate materials (gravel, sand and crushed stone). It reduces skid resistance, makes the road surface rough and exposes the layers underneath to further deterioration. It also results in loose gravel that can be dangerous for vehicles.



Photo Credit: University of Minnesota Duluth

Rutting

Rutting is a linear, surface depression formed on the road along the wheel path. Ruts, due to their shape, hold water and can cause hydroplaning leading to safety problems. Severe ruts can lock vehicles in the rutted path and create difficulties for drivers from steering out of them (e.g. when trying to switch lanes). Rutting can occur on asphalt, gravel and dirt roads.



Photo Credit: Burda on Wikipedia



Block Cracking

Block cracks are a form of interconnected cracks that occur on asphalt pavements. They are called block cracks as the patterns are rectangular, with the area they surround typically being over 1 sq ft.



Photo Credit: Colorado DOT - LaJunta Airport

Reflective Cracking

Reflective Cracking (or Reflection Cracking) is a form of distress that occurs on asphalt pavement overlays that have been laid over jointed rigid pavements or severely cracked flexible pavements.



Alligator Cracking

Alligator cracks are a form of interconnected cracks that commonly occur on asphalt pavements. They are called alligator cracks as the cracking pattern resembles the scales of an alligator.

Edge Cracking

Edge cracks are continuous cracks that are located within 2 feet of the pavement edge and typically occurs along unpaved shoulders. As cracks worsen, they start from the edge and spread towards the center. Severe edge cracks tend to look like alligator cracks, however, note that they have a crescent-shaped pattern.



Photo Credit: Arnold Asphalt

Longitudinal Cracking

Cracks formed parallel to the pavement centerline are called longitudinal cracks. Longitudinal cracks can occur on both asphalt and concrete pavements. They indicate the onset of alligator cracks (in the case of asphalt pavements) and possible structural failure.



Photo Credit: Arnold Asphalt

Transverse Cracking

Unconnected cracks that run across a pavement, perpendicular to the direction of the road are called transverse cracks. They are also known as intralaminar cracks or thermal cracks. Transverse cracks can occur on both asphalt and concrete pavements.



Photo Credit: LGAM



Slippage Cracking

Slippage cracks are crescent or half-moon shaped cracks, usually transverse to the direction of travel.



Bleeding (Flushing)

Bleeding is the movement of the asphalt binder in the asphalt pavement to its surface. A thin shiny and reflective film of asphalt binder is formed reducing skid resistance and affecting the visibility of the road. Typically the binder is almost in liquid form. Bleeding is also referred to as flushing.



Water Bleeding

Water bleeding occurs in fixed and rigid pavements when water seeps through cracks or joints to the surface. In the case of asphalt pavements, this can also occur when the asphalt surface is very porous.

Patches and Utility Cracks

A patch is an area of pavement that has been removed and replaced with new material. A patch is considered a defect no matter how well it performs.



Sealed Cracks

Sealed Cracks are locations where individual pavement cracks were filled to prevent any further damage to the road surface. The reported average performance life of crack sealant ranges from about 3-8 years.



Shoving

Shoving is the deflection and bulging of the road surface due to traffic loads. Typically, it occurs parallel to the direction of traffic.

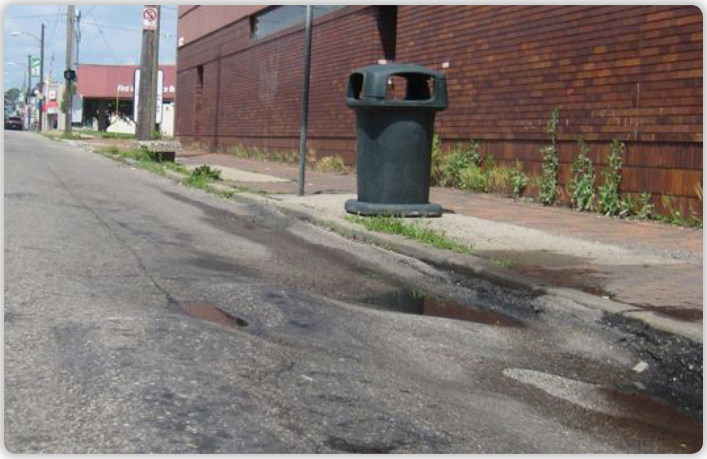


Photo Credit: Paveman Pro

Spalling

Spalling is the cracking, breaking, chipping, or fraying of concrete slab edges at joints and cracks. This is a common distress in jointed concrete pavements. Spalling reduces pavement serviceability, and if left unrepaired, it can become hazardous to highway users.



Photo Credit: NCDOT

Scaling

Scaling is the local flaking or peeling away of the near-surface portion of hardened concrete or mortar. The aggregate is usually clearly exposed and often stands out from the concrete.



Photo Credit: CTRE and Iowa State University

Corner Breaks

A corner break is a crack near the corner of a concrete slab. “Near the corner” is defined as less than or equal to ½ of the slab length on both sides, measured from the corner of the slab.



MEMORANDUM

Date:	February 10, 2026
To:	Empire City Council
From:	Charles Seipel-Teng, Clerk-Administrator
RE:	Consider Appointing Jared Sachs to serve New Term on Planning Commission

Jared Sachs has applied to serve a new term on the Planning Commission. The City has not received any additional applications to fill the term.

If appointed, Mr. Sachs would fill the 3-year term, expiring 12/31/2028.
Ordinance No. 130 requires the City to advertise and fill a term on the Commission if that Commission member has served more than two consecutive terms.

Attachment(s): Planning Commission Application (Sachs).pdf

CITY OF EMPIRE
MINNESOTA

X Planning Commission

_____ Park and Recreation Commission

_____ Other_____

Volunteer Application

Date 12-2-25

Name Jared Sachs

Address 3185 200th St E

City Farmington State MN Zip Code 55024

Phone No. 651 - 208 - 1271 Email Address [redacted]

Position Applying for Chairman

Place of Employment self

Work Phone _____-_____-_____

Occupation Fence installation

Qualifications Long time resident, several years on planning commission, vested interest in the preservation of agriculture A business owner in the community to help see Both sides of some issues

Applicant Signature Jared Sachs

Date Appointed _____

City of Empire _____

MEMORANDUM

Date:	February 10, 2026
To:	Empire City Council
From:	Charles Seipel-Teng, Clerk-Administrator
RE:	Consider Adopting Ordinance 2026-4; An Ordinance Implementing a Gas Service Franchise Fee on Minnesota Energy Resources

The franchise agreement with Xcel Energy requires that if the City adopts an ordinance imposing the franchise fees, the fee shall not be effective until the beginning of the Company billing month at least 60 days after providing the Company written notice of the ordinances' adoption. The agreements with MN Energy Resources and Dakota Electric are opposite and state that the ordinances imposing the franchise fees cannot be considered at least 60 days after providing notice of adopting said ordinances. The companies need 60 days' notice after ordinance adoption for PUC filing. After speaking with MN Energy Resources and Dakota Electric, they have agreed to start the 60-day timeline after the ordinance adoption so that all three utility companies are on the same timeline.

If the ordinances are adopted by City Council at this meeting, it is anticipated that the franchise fees will appear on the utility invoices in May, with first remittance to the City by the end of July.

This memo covers information for all agenda items relating to the franchise fee ordinances.

Attachment(s): *2026-4 Ordinance Collecting Fees (MN Energy).pdf*
Ordinance 2026-4 Summary.docx

CITY OF EMPIRE
COUNTY OF DAKOTA
STATE OF MINNESOTA

ORDINANCE NO. 2026-4

AN ORDINANCE IMPLEMENTING A GAS SERVICE FRANCHISE FEE ON MINNESOTA ENERGY RESOURCES, A SUBSIDARY OF WEC ENERGY GROUP, A WISCONSIN CORPORATION, ITS SUCCESSORS AND ASSIGNS, FOR PROVIDING GAS SERVICE WITHIN THE CITY OF EMPIRE

THE CITY COUNCIL OF THE CITY OF EMPIRE DOES ORDAIN:

SECTION 1. The Empire City Council has determined that it is in the best interest of the City to impose a franchise fee on those public utility companies that provide natural gas and electric services within the City. Pursuant to City Ordinance 2026-1, a Franchise Agreement between the City of Empire and Minnesota Energy Resources, A Subsidiary of WEC Energy Group, its successors and assigns ("Company"), the City has the right to impose a franchise fee and elects to do so in the amounts set forth in the fee schedule attached hereto as Schedule A.

SECTION 2. The fee is an account-based fee on each premise and not a meter-based fee. In the event that an entity covered by this ordinance has more than one meter at a single premise, but only one account, only one fee shall be assessed to that account. In the event any utility customers have more than one premise, each premise (address) shall be subject to the appropriate fee.

SECTION 3. The franchise fee shall be payable to the City in accordance with the terms set forth in Section 10 of the Franchise. The City acknowledges that the Minnesota Public Utilities Commission may allow Company to add a surcharge to customer rates to reimburse Company for the fee.

SECTION 4. Any dispute, including enforcement of a default regarding this ordinance will be resolved in accordance with Section 2.5 of the Franchise Agreement.

SECTION 5. Effective Date. This Ordinance shall be after its passage and publication. Collection of the fee shall commence with Company's May 2026 billing month.

Adopted this 10th day of February 2026.

_____
Melanie Lee, Mayor

Attest:

_____
Charles Seipel, Teng, Clerk-Administrator

Summary published in the February 20, 2026, edition of the Dakota County Tribune.

SEAL

SCHEDULE A

Franchise Fee Rates:

Natural Gas Utility

The franchise fee shall be in an amount determined by applying the following schedule per customer premise/per month based on metered service to retail customers within the City:

Class	Amount per month
Residential	$ 3.00
Small C & I	$ 3.00
Large C & I	$ 3.00

Franchise fees are submitted to the City on a quarterly basis as follows:

January – March collections due by April 30.
April – June collections due by July 31.
July – September collections due by October 31.
October – December collections due by January 31.

ORDINANCE NO. 2026-4
Summary for Publication
City of Empire

The City of Empire City Council adopted *Ordinance No. 2026-4,* AN ORDINANCE IMPLEMENTING A GAS SERVICE FRANCHISE FEE
ON MINNESOTA ENERGY RESOURCES, A SUBSIDARY OF WEC ENERGY GROUP, A WISCONSIN CORPORATION, ITS SUCCESSORS AND ASSIGNS, FOR PROVIDING GAS SERVICE WITHIN THE CITY OF EMPIRE on February 10, 2026, and approved this summary for publication. Ordinance No. 2026-4 contains several sections, which are summarized as follows:

SECTION 1: City determined to impose a franchise fee per Ordinance 2026-1.

SECTION 2: Fee is account based.

SECTION 3: Fee is payable to the City.

SECTION 4: Dispute will be resolve per Section 10 of franchise agreement.

SECTION 5: Effective Date.

A full copy of the ordinance can be found at www.empiremn.gov/ordinances

Charles Seipel-Teng, Clerk-Administrator

MEMORANDUM

Date:	February 10, 2026
To:	Empire City Council
From:	Charles Seipel-Teng, Clerk-Administrator
RE:	Consider Adopting Ordinance 2026-5; An Ordinance Implementing an Electric Service Franchise Fee on Dakota Electric Association

Attachment(s): *2026-5 Ordinance Collecting Fees (Dakota Electric).pdf*
Ordinance 2026-5 Summary.docx

CITY OF EMPIRE
COUNTY OF DAKOTA
STATE OF MINNESOTA

ORDINANCE NO. 2026-5

AN ORDINANCE IMPLEMENTING AN ELECTRIC SERVICE FRANCHISE FEE ON DAKOTA ELECTRIC ASSOCIATION, A MINNESOTA COOPERATIVE, ITS SUCCESSORS AND ASSIGNS, FOR PROVIDING ELECTRIC SERVICE WITHIN THE CITY OF EMPIRE

THE CITY COUNCIL OF THE CITY OF EMPIRE DOES ORDAIN:

SECTION 1. The Empire City Council has determined that it is in the best interest of the City to impose a franchise fee on those public utility companies that provide electric services within the City. Pursuant to City Ordinance 2026-2, a Franchise Agreement between the City of Empire and Dakota Electric Association, A Minnesota Cooperative, its successors and assigns ("Company"), the City has the right to impose a franchise fee and elects to do so in the amounts set forth in the fee schedule attached hereto as Schedule A.

SECTION 2. The fee is an account-based fee on each premise and not a meter-based fee. In the event that an entity covered by this ordinance has more than one meter at a single premise, but only one account, only one fee shall be assessed to that account. If a premise has two or more meters being billed at different rates, the Company may have an account for each rate classification, which will result in more than one franchise fee assessment for electric service to that premise. If the Company combines the rate classifications into a single account, the franchise fee assessed to the account will be the largest franchise fee applicable to a single rate classification for energy delivered to that premise. In the event any utility customers have more than one premise, each premise (address) shall be subject to the appropriate fee. In the event any utility customers have more than one premise, the Company's manner of billing for energy used at all similar premises in the city will control.

SECTION 3. The franchise fee shall be payable to the City in accordance with the terms set forth in Section 10 of the Franchise. The City acknowledges that the Minnesota Public Utilities Commission may allow Company to add a surcharge to customer rates to reimburse Company for the fee.

SECTION 4. Any dispute, including enforcement of a default regarding this ordinance will be resolved in accordance with Section 2.5 of the Franchise Agreement.

SECTION 5. Effective Date. This Ordinance shall be after its passage and publication. Collection of the fee shall commence with Company's May 2026 billing month.

Adopted this 10th day of February 2026.

_____
Melanie Lee, Mayor

Attest:

_____
Charles Seipel, Teng, Clerk-Administrator

Summary published in the February 20, 2026, edition of the Dakota County Tribune.

SEAL

SCHEDULE A

Franchise Fee Rates:

Electric Utility

The franchise fee shall be in an amount determined by applying the following schedule per customer premise/per month based on metered service to retail customers within the City:

Class	Amount per month
Residential	$ 3.00
Small C & I- Non-Demand	$ 3.00
Large C & I - Demand	$ 3.00
Large C & I	$ 3.00

Franchise fees are submitted to the City on a quarterly basis as follows:

January – March collections due by April 30.
April – June collections due by July 31.
July – September collections due by October 31.
October – December collections due by January 31.

ORDINANCE NO. 2026-5
Summary for Publication
City of Empire

The City of Empire City Council adopted *Ordinance No. 2026-5*, AN ORDINANCE IMPLEMENTING AN ELECTRIC SERVICE FRANCHISE FEE ON DAKOTA ELECTRIC ASSOCIATION, A MINNESOTA CORPORATION, ITS SUCCESSORS AND ASSIGNS, FOR PROVIDING ELECTRIC SERVICE WITHIN THE CITY OF EMPIRE on February 10, 2026, and approved this summary for publication. Ordinance No. 2026-5 contains several sections, which are summarized as follows:

SECTION 1: City determined to impose a franchise fee per Ordinance 2026-2.

SECTION 2: Fee is account based.

SECTION 3: Fee is payable to the City.

SECTION 4: Dispute will be resolve per Section 10 of franchise agreement.

SECTION 5: Effective Date.

A full copy of the ordinance can be found at www.empiremn.gov/ordinances

Charles Seipel-Teng, Clerk-Administrator

MEMORANDUM

Date:	February 10, 2026
To:	Empire City Council
From:	Charles Seipel-Teng, Clerk-Administrator
RE:	Consider Adopting Ordinance 2026-6, An Ordinance Implementing and Electric Service Franchise Fee on Northern States Power Company (Xcel Energy)

Attachment(s): *2026-6 Ordinance Collecting Fees (Xcel Energy).pdf*
Ordinance 2026-6 Summary.docx

CITY OF EMPIRE
COUNTY OF DAKOTA
STATE OF MINNESOTA

ORDINANCE NO. 2026-6

AN ORDINANCE IMPLEMENTING AN ELECTRIC SERVICE FRANCHISE FEE ON NORTHERN STATES POWER COMPANY, A MINNESOTA CORPORATION, ITS SUCCESSORS AND ASSIGNS, FOR PROVIDING ELECTRIC SERVICE WITHIN THE CITY OF EMPIRE

THE CITY COUNCIL OF THE CITY OF EMPIRE DOES ORDAIN:

SECTION 1. The Empire City Council has determined that it is in the best interest of the City to impose a franchise fee on those public utility companies that provide electric and/or gas services within the City. Pursuant to City Ordinance 2026-3, a Franchise Agreement between the City of Empire and Northern States Power Company, A Minnesota Corporation, its successors and assigns ("Company"), the City has the right to impose a franchise fee and elects to do so in the amounts set forth in the fee schedule attached hereto as Schedule A.

SECTION 2. The fee is an account-based fee on each premise and not a meter-based fee. In the event that an entity covered by this ordinance has more than one meter at a single premise, but only one account, only one fee shall be assessed to that account. If a premise has two or more meters being billed at different rates, the Company may have an account for each rate classification, which will result in more than one franchise fee assessment for electric service to that premise. If the Company combines the rate classifications into a single account, the franchise fee assessed to the account will be the largest franchise fee applicable to a single rate classification for energy delivered to that premise. In the event any utility customers have more than one premise, each premise (address) shall be subject to the appropriate fee. In the event a question arises as to the proper fee amount for any premise, the Company's manner of billing for energy used at all similar premises in the city will control.

SECTION 3. The franchise fee shall be payable to the City in accordance with the terms set forth in Section 10 of the Franchise. The City acknowledges that the Minnesota Public Utilities Commission may allow Company to add a surcharge to customer rates to reimburse Company for the fee.

SECTION 4. Any dispute, including enforcement of a default regarding this ordinance will be resolved in accordance with Section 2.5 of the Franchise Agreement.

SECTION 5. Effective Date. This Ordinance shall be effective after its passage and publication and sixty (60) days after the sending of the written notice enclosing a copy of this adopted Ordinance to NSPM by certified mail. Collection of the fee shall commence with Company's May 2026 billing month.

Adopted this 10th day of February 2026.

_____
Melanie Lee, Mayor

Attest:

_____
Charles Seipel, Teng, Clerk-Administrator

Summary published in the February 20, 2026, edition of the Dakota County Tribune.

SEAL

SCHEDULE A

Franchise Fee Rates:

Electric Utility

The franchise fee shall be in an amount determined by applying the following schedule per customer premise/per month based on metered service to retail customers within the City:

Class	Amount per month
Residential	$ 3.00
Small C & I- Non-Demand	$ 3.00
Small C& I – Demand	$ 3.00
Large C & I	$ 3.00

Franchise fees are submitted to the City on a quarterly basis as follows:

January – March collections due by April 30.
April – June collections due by July 31.
July – September collections due by October 31.
October – December collections due by January 31.

ORDINANCE NO. 2026-6
Summary for Publication
City of Empire

The City of Empire City Council adopted *Ordinance No. 2026-6,* AN ORDINANCE IMPLEMENTING AN ELECTRIC SERVICE FRANCHISE FEE ON NORTHERN STATES POWER COMPANY, A MINNESOTA CORPORATION, ITS SUCCESSORS AND ASSIGNS, FOR PROVIDING ELECTRIC SERVICE WITHIN THE CITY OF EMPIRE on February 10, 2026, and approved this summary for publication. Ordinance No. 2026-6 contains several sections, which are summarized as follows:

SECTION 1: City determined to impose a franchise fee per Ordinance 2026-3.

SECTION 2: Fee is account based.

SECTION 3: Fee is payable to the City.

SECTION 4: Dispute will be resolve per Section 10 of franchise agreement.

SECTION 5: Effective Date.

A full copy of the ordinance can be found at www.empiremn.gov/ordinances

Charles Seipel-Teng, Clerk-Administrator

MEMORANDUM

Date:	February 10, 2026
To:	Empire City Council
From:	Charles Seipel-Teng, Clerk-Administrator
RE:	Information and Discussion on Federal Immigration Enforcement Activity

With the increased presence of federal immigration enforcement throughout Minnesota, many cities are working to determine how city representatives and staff can help to address concerns that arise as federal immigration enforcement interacts with the community, local law enforcement, and operates in public spaces.

This is meant to be a discussion about any concerns that the City Council has about the potential impact of federal immigration enforcement in Empire and how the City should react to federal immigration enforcement activities in public places, such as parks and parking lots.

The City's attorney has provided some information to help guide the discussion.
Staff welcomes any guidance on this topic that the City Council can provide.

Attachment(s): Rachel Comment.pdf

Charlie:

Several cities have considered/adopted ordinances prohibiting non-city use of parking lots; including for staging purposes.

First, under the US Constitution, a city can't "discriminate" against the federal government. This essentially means that the City can't treat the federal government different than everyone else. This is why the federal government is allowed to go anywhere the public can go. Remember, though, that a City is not required to allow any activity in these public spaces. For example, a city does not have to allow someone to sleep in a public restroom. Even public spaces can be limited to a particular use. With that background, regarding staging, if the City allows tailgating in parks parking lots, it probably can't tell the federal government it can't stage there. Or, if the city routinely allows the county to use parking lots for law enforcement staging activities, it would also need to allow the federal government to do so under the same conditions. In other words, the city can certainly limit staging-type activity in public lots, as long as it does so for everyone. To the extent that law enforcement staging is allowed in public lots, local law enforcement is great at coordinating their activities. So, one option (which is what Roseville did) is to require permission or a permit from the city to use the lots for staging purposes.

The second issue is enforcement. Adopting a popular regulation and then not enforcing it can create turmoil in a city. Cities are having varying levels of cooperation with these regulations, which leaves a city between a rock (disappointed residents) and a hard place (trying to control the actions of federal agents). Sometimes the federal agents simply ignore the signage, sometimes they agree not to stage on city property when asked. So, if such a regulation is adopted, you should be aware of the potential enforcement challenges.

Let me know if you'd like to connect,

Rachel

Rachel G. Tierney | Attorney at Law
Kennedy & Graven, Chartered
Direct: 612.337.9234
rtierney@kennedy-graven.com | http://www.kennedy-graven.com/

MEMORANDUM

Date:	February 10, 2026
To:	Empire City Council
From:	Charles Seipel-Teng, Clerk-Administrator
RE:	Consider Agreement with Highland Sanitation for Garbage Services

On October 28, City Council approved switching from Highland Sanitation to Nitti Sanitation for garbage service at City Hall, Maintenance Shop, and Stelzel Fields, as the three-year contract with Highland expired in October.

Per the agreement, City provided Highland Sanitation with notice to cancel contract "at the end of 3-year term". Highland Sanitation informed the City that the contract has automatically renewed for another three-year term because the City did not provide notice "before the end of the 3-year term". Legal believed that the City acted appropriately and the company disagreed.

In the meantime, after expressing frustration with Highland Sanitation the company has agreed to allow the three-year contract to renew at less expensive rates. The attached spreadsheet compares the prices in the original contract to what the City was being charged by Highland Sanitation in 2025. The sheet also shows the proposed contract price from Highland and the proposed price from Nitti Sanitation for comparison. The price for the 6 Yard on-call was for a 4 Yard in the Original Highland and the Proposed Nitti quotes.

If approved, the new contract locks in the proposed pricing for 2026 and a 5% increase for 2027. Highland will not commit to a set price for 2028.

Attachment(s): *Garbage Quotes.pdf*
Proposed Empire Agreement 2026.pdf
Old Highland Agreement.pdf

GARBAGE SERVICE OPTIONS

	ORIGINAL HIGHLAND	CURRENT HIGHLAND	PROPOSED HIGHLAND	PROPOSED NITTI	
6YD TRASH - ON CALL (SHOP)	$77.22	$140.00	$140.00	$86.00	* WE WANT TO UPGRADE TO 6YD
96 GAL. RECYCLE WEEKLY (CITY HALL)	$24.00	$30.25	$20.00	$15.00	
2- 4YD TRASH- WEEKLY (STELZEL FIELD)	$184.00	$222.64	$117.50	$128.00	
2 YD RECYCLE - WEEKLY (STELZEL FIELD)	$117.00	$141.57	$95.00	$75.65	
	$402.22	**$534.46**	**$372.50**	**$304.65**	
			$18.63	5.00%	
2027 RATE			**$391.13**		

PO Box 10
Vermillion, MN 55085

20700 Donnelly Ave
Farmington, MN 55024

Honesty Integrity Family

Phone: (651)458-0043 Web: highlandsanitation.com Email: info@highlandsanitation.com

3 Year Service Agreement

Customer Name: Empire Township Type of Business: Commercial

Address: 3385 197th Street / 2577 Vermillion River Trail/ 19200 Centerfield Court City: Empire State MN Zip: 55031

Date of Agreement: 2 / 10 / 26 Service Start Date 2 / 10 / 26 Deliver Date Already Present

Service Agreement Information

Service	Quantity	Size	Wheels	Locking Lid	Freq.	Day
MSW	2	4YD	Yes	No	Weekly	Fri
MSW	1	6YD	Yes	No	ONC	Mon
MSW	1	96G	Yes	No	Weekly	Mon
Recycling	1	2YD	Yes	No	Weekly	Mon
Recycling	----	----	----	----	----	----
Demo	-----	-----	-----	-----	-----	-----
Scrap Metal	-----	-----	-----	-----	-----	-----

Monthly Rates	
4YD Trash	$235.00
2YD Recycling	$95.00
96G Trash	$20.00
On Call Rate	$140.00
County Tax (%)	----
State Tax (17%)	$39.95
Total/Month	$389.95

Instructions: Ball field 4YD TR and 2YD REC will switch to On-Call during the off season at no additional charge. Tax amount will change depending on the number of on call pickups ordered. In January of 2027 the rates will go up 5% to cover the increase in disposal cost.

The undersigned individual signing the agreement on behalf of customer acknowledges that he or she has read and understands the terms and conditions on both pages of this agreement and that he or she has the authority to sign the agreement on behalf of the customer.

Company Name: Highland Sanitation & Recycling Company Name: _____

By: Bryan Klepperich By: _____

Print: Bryan Klepperich Print: _____

Date: 2/10/2026 Date: _____

Serving our customers with pride since 1950

1811 Century Ave
Newport, MN 55055

20700 Donnelly Ave
Farmington, MN 55024

Honesty Integrity Family

Phone: (651)458-0043 Web: highlandsanitation.com Email: info@highlandsanitation.com

Terms and Conditions of Service Agreement

Conditions: This agreement is a legally binding contract and shall extend for a period of 3 years from the effective date of service and may be terminated at the end of the three year period by either of the parties hereto but not less than sixty (60) days prior written notice (Certified Mail). In the event that the Customer should discontinue this Service Agreement other than as provided above, it is agreed and contracted that said Customer shall pay contractor as liquidated damages, a sum equal to six (6) months charge to be determined on the basis of the average of the latest six month's statements during the existence of this service agreement. If Customer has not been serviced for six (6) months, Customer's most recent monthly rate(s) multiplied by six will be the charge for the liquidated damages. Highland Sanitation & Recycling Inc. agrees that if relocation outside the area in which we provide collection service or similar reason, Customer may terminate this agreement upon written notice given to Highland Sanitation & Recycling Inc. at least thirty (30) days prior to the intended termination date, but only upon payment of all amount then due to Highland Sanitation & Recycling Inc.

Equipment: The word "equipment" as used in the Terms and Conditions shall mean all containers used for the storage of waste and/or recycling material including dumpsters, dock dumpsters, carts, stationary compactors, bailing units, and such other on-site devices used. All equipment furnished by Highland Sanitation & Recycling Inc., for use by the Customer which the Customer has not purchased, shall remain the property of Highland Sanitation & Recycling Inc. and the Customer shall have no right, title or interest in equipment. Customer is responsible for cleanliness and safekeeping of the equipment, and shall be liable to Highland Sanitation & Recycling Inc. for loss or damage in excess of reasonable wear and tear.

Material: The word "material" as used in the Terms and Conditions shall mean all items disposed of by Highland Sanitation & Recycling Inc. to include, but not limited to: solid waste, cardboard recycling, paper recycling, aluminum recycling, glass recycling, appliances, etc. Highland Sanitation & Recycling Inc. does not haul hazardous waste, for example, chemicals, liquid paint, asbestos materials, etc.

Customer Liabilities: On collection day, Highland Sanitation & Recycling Inc.'s vehicles shall have accessibility to the equipment and material. If circumstances prohibit collection (i.e. snow, vehicles blocking, locked doors or gates), customer will be notified of the prohibited collection. Any additional attempts for collection will be classified as a "special pickup" and will be charged accordingly. Customer guarantees that the material collected and disposed of by Highland Sanitation & Recycling Inc. will not contain any hazardous or toxic materials that require special handlings defined by local, state or federal laws or regulations. Highland Sanitation & Recycling Inc. acquires all rights to the material once such material is loaded in Highland Sanitation & Recycling Inc.'s trucks. Title to and liability for any material excluded in above shall remain with the Customer and Customer expressly agrees to defend, indemnify and hold harmless Highland Sanitation & Recycling Inc. from and against any and all damages, penalties, fines and liabilities resulting from or arising out of such material excluded above. Customer warrants that any right of way provided by the Customer from the Customer's equipment location to most convenient public way is sufficient to bear the weight of all the Contractor's equipment and vehicles reasonably required to perform the service herin contracted. Highland Sanitation & Recycling Inc. shall not be responsible for damage to any private pavement/concrete or accompanying sub-surface of any route reasonably necessary to perform the services herin contracted. Customer agrees to defend, hold harmless and indemnify Highland Sanitation & Recycling Inc. against all claims, lawsuits, and other liabilities for injury to persons or damage to property of the environment connected with the use of the equipment by the Customer. Customer shall pay Highland Sanitation & Recycling Inc. on a monthly basis for the collection and disposal service provided by Highland Sanitation & Recycling Inc. (including all charges for equipment maintenance) in accordance with charge schedule shown on this agreement. Payment shall be made by the Customer with twenty-five (25) days following date of statement from Highland Sanitation & Recycling Inc. In the event that any payment is not made when due, Highland Sanitation & Recycling Inc. at it's option may terminate the agreement on notice to the Customer and recover all equipment on the premises of the Customer. Highland Sanitation & Recycling Inc. will impose and Customer agrees to pay late fees for all past due payments (annual percentage rate of 18% per annum, monthly rate of 1.5% with minimum of $3.00). If payment on account is not made in full, Highland Sanitation & Recycling Inc. reserves the right to refer the account to collections, with an added collection fee, in which Customer will be responsible for 100% of unpaid balance and attorney fees. In the event of a breach of this agreement by either party, the breaching party agrees to pay all attorney fees, collection fees and costs acquired by the other party to enforce this agreement.

Disposal Cost Increases: Since disposal charges are based on weight and are a significant part of the cost of the service provided by Highland Sanitation & Recycling Inc. Highland Sanitation & Recycling Inc. may increase the price of the collection services provided to the Customer in an amount equal to any increase in disposal charges, landfill taxes, or surcharges or in regard to any above average weight containers (as defined). Highland Sanitation & Recycling Inc. may take a cost of living increase annually of no more than 10% increase in the pre-tax rate(s).

Fees Disclosure: A paper invoice fee of $1.00 is charged for paper invoices to cover the cost of ink/postage/processing. This fee is subject to change at Highland Sanitation's discretion upon advanced notice. Upon service cancellation, a container removal fee of $150.00 per container (plus any applicable taxes) to cover costs related to cleaning, repairs and refurbishment of the containers following your use. An overage fee is incurred when waste exceeds your container's intended capacity. Typically this starts at approximately 1YD and is charged at a rate of $40.00 per yard of overflow, (plus any applicable taxes).

Changes: Changes in the charge schedule, frequency of collection and/or number, size or type of equipment may be agreed to orally or in writing by both parties. The charge and service schedule may be adjusted from time to time to reflect increases or decreases in service and/or rates. Consent to oral changes shall be evidenced by the actions and practices of the parties.

Assignment and Benefit: This agreement shall be binding on both parties and their successors.

Miscellaneous: If any conflict or differences exist in this agreement between purchases or services listed on face of contract and contract terms and conditions, the purchase of services portion shall take precedence, except in the case of disposal cost increases. Any changes in local, state or federal taxes, will change your monthly rate.

PO Box 10
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20700 Donnelly Ave
Farmington, MN 55024

Honesty Integrity Family

Phone: (651)458-0043 Web: highlandsanitation.com Email: info@highlandsanitation.com

3 Year Service Agreement

Customer Name: Empire Township Type of Business: Commercial

Address: 3385 197th Street / 2577 Vermillion River Trail/ 19200 Centerfield Court City: Empire State MN Zip: 55031

Date of Agreement: 10 / 3 / 22 Service Start Date 10 / 4 / 22 Deliver Date 10/04/22

Service Agreement Information

Service	Quantity	Size	Wheels	Locking Lid	Freq.	Day
MSW	1	4YD	Yes	No	Weekly	Tue
MSW	1	4YD	Yes	No	ONC	Mon
MSW	1	96G	Yes	No	Weekly	Mon
Recycling	1	2YD	Yes	No	Weekly	Tues
Recycling	----	----	----	----	----	----
Demo	-----	-----	-----	-----	-----	-----
Scrap Metal	-----	-----	-----	-----	-----	-----

Monthly Rates	
4YD Trash	$184
2YD Recycling	$117
96G Trash	$24
On Call Rate	$77.22
County Tax (%)	----
State Tax (17%)	$35.36
Total/Month	$360.36

Instructions: Ball field 4YD TR and 2YD REC will switch to On-Call during the off season at no additional charge. Containers will be dropped off as soon as they are needed for 2023's season. For the on call pickups call the week before no later than end of day Friday to get pickups scheduled for Monday. Tax amount will change depending on the number of on call pickups ordered.

The undersigned individual signing the agreement on behalf of customer acknowledges that he or she has read and understands the terms and conditions on both pages of this agreement and that he or she has the authority to sign the agreement on behalf of the customer.

Company Name: Highland Sanitation & Recycling Company Name: _____

By: Bryan Klepperich By: _____

Print: Bryan Klepperich Print: _____

Date: 10/03/22 Date: _____

Serving our customers with pride since 1950

1811 Century Ave
Newport, MN 55055

20700 Donnelly Ave
Farmington, MN 55024

Honesty Integrity Family

Phone: (651)458-0043 Web: highlandsanitation.com Email: info@highlandsanitation.com

Terms and Conditions of Service Agreement

Conditions: This agreement is a legally binding contract and shall extend for a period of 3 years from the effective date of service and shall be automatically renewed for successive three year terms without further action by the parties but may be terminated at the end of the three year period by either of the parties hereto but not less than sixty (60) days prior written notice (Certified Mail). In the event that the Customer should discontinue this Service Agreement other than as provided above, it is agreed and contracted that said Customer shall pay contractor as liquidated damages, a sum equal to six (6) months charge to be determined on the basis of the average of the latest six month's statements during the existence of this service agreement. If Customer has not been serviced for six (6) months, Customer's most recent monthly rate(s) multiplied by six will be the charge for the liquidated damages. Highland Sanitation & Recycling Inc. agrees that if relocation outside the area in which we provide collection service or similar reason, Customer may terminate this agreement upon written notice given to Highland Sanitation & Recycling Inc. at least thirty (30) days prior to the intended termination date, but only upon payment of all amount then due to Highland Sanitation & Recycling Inc.

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Material: The word "material" as used in the Terms and Conditions shall mean all items disposed of by Highland Sanitation & Recycling Inc. to include, but not limited to: solid waste, cardboard recycling, paper recycling, aluminum recycling, glass recycling, appliances, etc. Highland Sanitation & Recycling Inc. does not haul hazardous waste, for example, chemicals, liquid paint, asbestos materials, etc.

Customer Liabilities: On collection day, Highland Sanitation & Recycling Inc.'s vehicles shall have accessibility to the equipment and material. If circumstances prohibit collection (i.e. snow, vehicles blocking, locked doors or gates), customer will be notified of the prohibited collection. Any additional attempts for collection will be classified as a "special pickup" and will be charged accordingly. Customer guarantees that the material collected and disposed of by Highland Sanitation & Recycling Inc. will not contain any hazardous or toxic materials that require special handlings defined by local, state or federal laws or regulations. Highland Sanitation & Recycling Inc. acquires all rights to the material once such material is loaded in Highland Sanitation & Recycling Inc.'s trucks. Title to and liability for any material excluded in above shall remain with the Customer and Customer expressly agrees to defend, indemnify and hold harmless Highland Sanitation & Recycling Inc. from and against any and all damages, penalties, fines and liabilities resulting from or arising out of such material excluded above. Customer warrants that any right of way provided by the Customer from the Customer's equipment location to most convenient public way is sufficient to bear the weight of all the Contractor's equipment and vehicles reasonably required to perform the service herin contracted. Highland Sanitation & Recycling Inc. shall not be responsible for damage to any private pavement/concrete or accompanying sub-surface of any route reasonably necessary to perform the services herin contracted. Customer agrees to defend, hold harmless and indemnify Highland Sanitation & Recycling Inc. against all claims, lawsuits, and other liabilities for injury to persons or damage to property of the environment connected with the use of the equipment by the Customer. Customer shall pay Highland Sanitation & Recycling Inc. on a monthly basis for the collection and disposal service provided by Highland Sanitation & Recycling Inc. (including all charges for equipment maintenance) in accordance with charge schedule shown on this agreement. Payment shall be made by the Customer with twenty-five (25) days following date of statement from Highland Sanitation & Recycling Inc. In the event that any payment is not made when due, Highland Sanitation & Recycling Inc. at it's option may terminate the agreement on notice to the Customer and recover all equipment on the premises of the Customer. Highland Sanitation & Recycling Inc. will impose and Customer agrees to pay late fees for all past due payments (annual percentage rate of 18% per annum, monthly rate of 1.5% with minimum of $3.00). If payment on account is not made in full, Highland Sanitation & Recycling Inc. reserves the right to refer the account to collections, with an added collection fee, in which Customer will be responsible for 100% of unpaid balance and attorney fees. In the event of a breach of this agreement by either party, the breaching party agrees to pay all attorney fees, collection fees and costs acquired by the other party to enforce this agreement.

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Assignment and Benefit: This agreement shall be binding on both parties and their successors.

Miscellaneous: If any conflict or differences exist in this agreement between purchases or services listed on face of contract and contract terms and conditions, the purchase of services portion shall take precedence, except in the case of disposal cost increases. Any changes in local, state or federal taxes, will change your monthly rate.

MEMORANDUM

Date:	February 10, 2026
To:	Empire City Council
From:	Charles Seipel-Teng, Clerk-Administrator
RE:	Charter Communications - Cable Lineup Correction

Attachment(s): Delivery via Email Please Reply.pdf

Delivery via Email Please Reply “Received”

Dear Franchise Official:

Spectrum Mid-America, LLC, (“Spectrum”) previously noticed you that on or after February 22, 2026, Spectrum would drop Hola TV on channel 288 on the channel line-up serving your community, however, Spectrum has negotiated an agreement to continue carriage of Hola TV, so this network will not be dropped.

If you have any questions about this change, please feel free to contact me at (952) 367-4263 or via email at david.larson@charter.com.

Sincerely, David

David Larson | Director of State Government Affairs Minnesota
Mobile: (612) 619-5653
Office: (952) 367-4263
16900 Cedar Avenue, Rosemount, MN 55068