



FRANKLIN COUNTY BOARD OF COMMISSIONERS

Monday

July 8, 2024

Franklin Plaza Training Room, 279 South Bickett
Boulevard, Louisburg, NC 27549

SEASON OF PRAYER - 6:55pm, Commissioner Michael Schriver

CALL TO ORDER - 7:00pm, Chairman Harry L. Foy, Jr.

PLEDGE OF ALLEGIANCE

SPECIAL RECOGNITION

1. CONSENT AGENDA

- A. June 17, 2024 Minutes
- B. Releases, Adjustments, Refunds and Tax Collection Report
- C. Annual Tax Settlement
- D. Consent to Assign CCS Hauling Contract
- E. Surplus & Sell Weapon to Deputy Sheriff/SRO Daniel A. Bass for \$1
- F. Certification of Land Ownership - Sam Horton Road Parcels
- G. FY25 Budget Amendment #1
- H. Franklin County Judicial Complex Project Budget Amendment #3
- I. Resolutions to accept ARPA grant funds from NCDEQ for 3 Public Utilities Projects

2. COMMENTS FROM THE PUBLIC

This is the time set aside by the Board of Commissioners to allow individuals five minutes to address the Board on issues concerning the county.

3. ACTION ITEMS

A. NCACC Youth Representative

Franklin County 4-H youth Tia Iversen will comment on plans to attend the 117th Annual Conference of the North Carolina Association of County Commissioners. One of the requirements for participation is attending a county commissioner's meeting. The annual conference will be held in Forsyth County August 8-10, 2024.

ACTION REQUESTED: None.

B. Public Utilities Ordinance (2nd reading)

On June 17, 2024, Christopher Doherty, Public Utilities Director presented changes to the Utilities Ordinance, Chapter 34 of the Code of Ordinances. The changes will remove the distance requirement that mandates the connection to the public utility system for major subdivisions and non-residential developments. The specific sections of the Ordinance are Section 34-69 (A), 34-69 (C), 34-112 (A), and 34-112 (C). Because the entire Board of Commissioners was not present at the time of the first reading, a second reading is required. It is recommended the Board approve this request.

ACTION REQUESTED: Consider approval.

C. Library Update & Acceptance of Grant Funds

William Doerfer, Assistant County Manager will introduce Michelle Hildreth, Library Director for a general update of Franklin County Library operations. Ms. Hildreth will also provide an overview of \$445,617.72 in grants the Library has been awarded through the State Library of NC including the following:

- **Digital Champion Grant** (\$387,006.72 with no match required)
 - Supports current broadband efforts and assists in bridging the digital divide
- **STEAM Powered Learning Grant** (\$32,136 with budgeted match of \$3,571)
 - Trains staff and purchases resources to provide Science, Technology, Engineering, Arts, and Math (STEAM) programs to school-aged children
- **Strategic Planning Grant** (\$26,475 with budgeted match of \$8,825)
 - Comprehensive strategic plan with an implementation roadmap addressing community needs and guide library services and activities for the next ten years

ACTION REQUESTED: Accept grant awards and authorize the County Manager to sign all necessary agreements and documents.

D. Community Emergency Response Team (CERT) Overview

Nicholas Thorpe, Emergency Management Director will provide an overview of the Community Emergency Response Team (CERT) and how Franklin County residents can become more active in supporting their communities in times of emergencies and disasters through volunteering with their local CERT. Information will be provided on how volunteers can join and receive training.

ACTION REQUESTED: Receive update.

E. CAB (Completing Access to Broadband) Update

William Doerfer, Assistant County Manager will discuss recent updates with the CAB program. In April 2024, the Board of Commissioners committed \$2 million in ARPA Infrastructure funds to the program. Recently, staff participated in a competitive selection process along with representatives of the NC Broadband Infrastructure Office.

The CAB program is a program led by NC Broadband Infrastructure Office (NCBIO) with input from Franklin County. The state solicited bids from broadband providers and received four proposals. Through a rigorous process, the selection committee determined Connect Holdings II, LLC (Brightspeed) submitted the best proposal. Brightspeed's proposal was consistent with the County's priority to provide the greatest number of passings for the amount of funding available. Brightspeed proposed the most passings for the least cost per passing of any of the proposals. The contract for service will be between the State of North Carolina and Brightspeed. NCBIO will provide strict monitoring of the project performance and report to the County. The Board of Commissioners can expect regular updates on the progress of the CAB program throughout design, construction, and completion.

CAB Award:

- Provider: Brightspeed
- 2,374 locations or passings (represents 50% of Franklin County's 4,714 eligible locations)
- County Contribution: \$1,962,728.95
- Total Project cost: \$5,607,797

ACTION REQUESTED: Receive update.

4. APPOINTMENTS

5. OTHER BUSINESS

6. BOARD, MANAGER AND CLERK'S COMMENTS

This is the time set aside for the Board of County Commissioners, County Manager and Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

7. CLOSED SESSION

The Board is asked to enter into closed session pursuant to the following North Carolina General Statutes:

- NCGS 143-318.11 (a)(3) Attorney-Client Privileged Communication
- NCGS 143-318.11 (a)(4) Industry/Economic Development
- NCGS 143-318.11 (a)(5) Real Property Purchase/Contracts/Leases

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: July 8, 2024

of attachment(s) 1

Item Title: June 17, 2024 Minutes

Initiated by (Name, Job Title): Kristen G. King, Clerk to the Board

Board action proposed: Consider approval.

Is this a consent agenda item? Yes

Is a public hearing needed? No

Summary of Request: The Board is asked to consider approval of the minutes of June 17, 2024.

ATTACHMENTS:

[MINUTES - June 17, 2024](#)

June 17, 2024

The Franklin County Board of Commissioners met for its Regular Meeting at 7:00 P.M. in the Franklin Plaza Training Room, 279 South Bickett Boulevard, Louisburg, NC 27549 with the following Commissioners present: Danny Pearce, Harry Foy Jr, Roxanne Bragg, David Bunn, Michael Schriver, and Mark Speed. Commissioner(s) absent: Kelli London.

SEASON OF PRAYER - 6:55pm, Commissioner Roxanne Bragg

CALL TO ORDER - 7:00pm, Chairman Harry L. Foy, Jr.

PLEDGE OF ALLEGIANCE

1. CONSENT AGENDA

Chairman Foy asked the Board to consider an amendment to the agenda to include the following items to the consent agenda:

- Budget Ordinance Amendment #18
- Budget Ordinance Amendment #14 (Correction)

Commissioner Bunn made the motion to amend the agenda, seconded by Commissioner Pearce. The motion duly carried approval with all present voting "AYE."

Chairman Foy then asked the Board to consider approval of the consent agenda.

Commissioner Schriver made a motion to approve the consent agenda, seconded by Commissioner Speed. The motion duly carried approval with all present voting "AYE."

The approved items follow.

A. June 3, 2024 Minutes

[MINUTES - June 3, 2024](#)

B. June 10, 2024 Minutes

[MINUTES - June 10, 2024](#)

C. FY25 Home & Community Care Block Grant for Older Adults County Funding Plan

[HCCBG FY25 County Funding Plan](#)

D. Parks & Recreation Month Proclamation 2024

[Parks and Recreation Proclamation 2024](#)

E. Releases, Adjustments, Refunds and Tax Collection Report

[May 2024 Report to the Commissioners](#)

- F. Updated MOU for CAMPO and US 1 Council of Planning
[CAMPO Memorandum of Understanding](#)
[US1 Council of Planning Memorandum of Understanding](#)
- G. Budget Ordinance Amendment #17
[FY24 Budget Amendment #17](#)
- H. Emergency Medical Services Station Project Ordinance Amendment #2
[EMS Station Project Budget Amendment #2](#)
- I. General Fund Capital Reserve Fund Budget Ordinance Amendment #3
[General Fund Capital Reserve Fund Budget Amendment #3](#)
- J. TNEA North Apron Site Development & Expansion Project Budget Ordinance Closeout
[TNEA North Apron Site Development and Expansion Project Budget Ordinance Closeout](#)
- K. Flock Group, Inc. Contract (Multi-Year Contract)
[Flock Group Contract](#)
- L. Audit Contract for Fiscal Year Ending June 30, 2024
[FY24 Audit Contract](#)
- M. Greenway Easement Dedication for Epsom Park
- N. Solid Waste Purchase of Used Loader
- O. Franklin County Adding PBM Defendants to Complaint for Opioid Lawsuit
- P. Budget Ordinance Amendment #18
[FY24 Budget Amendment #18](#)
- Q. Budget Ordinance Amendment #14 (Correction)
[FY24 Budget Amendment #14 \(corrected\)](#)

2. COMMENTS FROM THE PUBLIC

This was the time set aside by the Board of Commissioners to allow individuals five minutes to address the Board on issues concerning the county.

Dewey Botts, 675 Howard Tant Road, Zebulon

- Property revaluation and public school funding
- *Commissioner Foy made a motion to extend time for public comment, seconded by*

Commissioner Speed. The motion failed with a 4-3 vote, with Commissioners Bragg, Bunn, Schriver and Pearce voting in opposition.

Tim Gupton, 909 Greys Mill Road, Louisburg

- Property revaluation

Scott Strickland, 40 Sheila's Lane Louisburg

- Property revaluation

Zach Steffey, 101 North Main Street, Franklinton

- Impacts of delay in property revaluation

Judy McArn, 101 North Main Street, Franklinton

- Impacts of delay in property revaluation

Bill Moss, 2813 Market Ridge Lane, Unit 104, Raleigh

- System Development Fee Report and Youngsville Bypass

Justin Hastings, 101 North Main Street, Franklinton

- Impacts of delay in property revaluation and it's affect on public safety

James Davis, Junior, 101 North Main Street, Franklinton

- Impacts of delay in property revaluation and it's affect on public safety

Dan Tingen, 1606 Clifford Road, Garner

- System Development Fees

3. PUBLIC HEARINGS

A. Request for Special Use 24-SUP-01

At 7:33pm, Commissioner Speed made a motion to open the public hearing, seconded by Commissioner Bunn. The motion duly carried approval with all present voting "AYE."

Anyone interested in participating in the hearing was asked to review the documents listed below and submit the provided questionnaire.

- Quasi-Judicial Hearings - Special Use Permit
- Questionnaire to Determine Standing

All speakers were sworn under oath by the Clerk to the Board.

Scott Hammerbacher, 127 South Bickett Boulevard, Louisburg

- Scott Hammerbacher, Planning Director, made a presentation regarding 24-SUP-01. A Special Use Permit was requested by Stocks Engineering, PA to construct a Franklin County Emergency Services Facility off of NC 39 Highway South, Parcel ID 028575. A copy of the presentation is attached.

Tim Williams, 104 Tuscarora Drive, Hillsborough

- Mr. Williams spoke on behalf of Oakley Collier Architects and Stocks Engineering, PA.

County Attorney Gena McCray read aloud the findings of fact provided within the presentation and Mr. Williams responded affirmatively to all seven findings.

David Chris Brantley, 4723 Highway 39, Bunn

- Mr. Brantley was determined to have standing in the hearing and was acknowledged for comments. He stated he supports the project but had questions including how much acreage would be rezoned if the special use permit was approved. Mr. Williams testified 2.01 acres would be rezoned. Mr. Brantley also asked if traffic surveys had been conducted or studies to understand the impacts of sirens on students since the station would be located near Bunn Middle School. Mr. Williams testified he was not aware of any studies conducted relative to those topics.

At 7:48pm, Commissioner Pearce made a motion to close the public hearing, seconded by Commissioner Speed. The motion duly carried approval with all present voting "AYE."

The Board was then asked to consider if the findings of fact had been met.

Commissioner Speed made a motion that the findings of fact were met, seconded by Commissioner Bragg. The motion duly carried approval with all present voting "AYE."

The Board was then asked to consider approval of the Special Use Permit requested by Stocks Engineering, PA to construct a Franklin County Emergency Services Facility off of NC 39 Highway South, Parcel ID 028575.

Commissioner Schriver made a motion to approve the Special Use Permit, seconded by Commissioner Speed. The motion duly carried approval with all present voting "AYE."

Commissioner Bunn asked staff to examine steps to address Mr. Brantley's concerns relative to the sound of sirens in order to minimize the impact for students nearby at Bunn Middle School.

[24-SUP-01 NC 39 HWY EMS Staff Report](#)

[24-SUP-01 Franklin County EMS - Bunn, Special Use Permit Application Package](#)

[Quasi-Judicial Hearing Outline Special Use](#)

[Questionnaire to Determine Standing](#)

[24-SUP-01 Presentation](#)

[24-SUP-01 Order](#)

B. Request for Special Use 24-SUP-02

At 7:54pm, Commissioner Speed made a motion to open the public hearing, seconded by Commissioner Pearce. The motion duly carried approval with all present voting "AYE."

Anyone interested in participating in the hearing was asked to review the documents listed below and submit the provided questionnaire.

- Quasi-Judicial Hearings - Special Use Permit
- Questionnaire to Determine Standing

Speakers were sworn by the Clerk to the Board under oath.

Scott Hammerbacher, 127 South Bickett Boulevard, Louisburg

- Scott Hammerbacher, Planning Director, made a presentation regarding 24-SUP-02. A Special Use Permit has been requested by Franklin County to construct a 151' elevated water tower off of Mays Crossroads Road, Parcel ID 045385. A copy of the presentation is attached.

Pete Galin, 916 Reedy Creek Road, Cary

- Engineer

County Attorney Gena McCray read aloud the findings of fact provided within the presentation and Mr. Galin responded affirmatively to all seven findings.

At 8:03pm, Commissioner Speed made a motion to close the public hearing, seconded by Commissioner Pearce. The motion duly carried approval with all present voting "AYE."

The Board was then asked to consider if the findings of fact had been met.

Commissioner Pearce made a motion that the findings of fact were met, seconded by Commissioner Speed. The motion duly carried approval with all present voting "AYE."

The Board was then asked to consider approval of the Special Use Permit requested by Franklin County to construct a 151' water tower for the Franklin County Public Utility System off of Mays Crossroads Road, Parcel ID 045385.

Commissioner Speed made a motion to approve the Special Use Permit with the conditions listed within the presentation, seconded by Commissioner Pearce. The motion duly carried approval with all present voting "AYE."

The Board was then asked to amend the agenda to consider the purchase of both properties referred to in the public hearings.

Commissioner Schriver made a motion to amend the agenda relative to the Bunn EMS Station Property, seconded by Commissioner Speed. The motion duly carried approval with all present voting "AYE."

Assistant County Manager Ryan Preble provided information for the Board to consider the Bunn EMS Station Property and the Elevated Water Tower Property.

Bunn EMS Station Property

Based on the earlier approval of the Special Use Permit, the Board of Commissioners was asked to grant final approval for the purchase of two acres in the SE Corner of Parcel ID# 028575, property located on NC Highway 39 South in Bunn, NC and authorize the Board Chairman to execute the appropriate documents to complete the purchase for locating an EMS Station on the site. The agreed upon price is \$200,000 for two acres of the identified parcel.

Commissioner Schriver made a motion to approve the purchase as presented, seconded by Commissioner Bunn. The motion duly carried approval with all present voting "AYE."

Commissioner Schriver made a motion to amend the agenda relative to the Elevated Water Tower Property, seconded by Commissioner Bunn. The motion duly carried approval with all present voting "AYE."

Elevated Water Tower

Based on the earlier approval of the Special Use Permit, the Board of Commissioners is asked to grant final approval for the purchase of .48 acres of Parcel ID# 045385, property located in Youngsville, NC on Mays Crossroad Road and authorize the Board Chairman to execute the appropriate documents to complete the purchase for locating an elevated water tower on the site. The agreed upon price is \$150,000 for .48 acres of the identified parcel.

Commissioner Schriver made a motion to approve the purchase as presented, seconded by Commissioner Bunn. The motion was approved 5 to 1, with Commissioner Foy voting in opposition.

[24-SUP-02 Water Tower Site Special Use Application](#)

[Quasi-Judicial Hearing Outline Special Use](#)

[Questionnaire to Determine Standing](#)

[24-SUP-02 Water Tower Site Staff Report \(Original\)](#)

[24-SUP-02 Water Tower Site Staff Report \(Updated\)](#)

[24-SUP-02 Water Tower Site Plan \(add'l info added 6/14/24\)](#)

[24-SUP-02 Presentation](#)

4. ACTION ITEMS

A. **Public Safety Radio System Update**

Christy Shearin, Emergency Communications Director, introduced Ken Steere from Williams Communications to update the Board on the Public Safety Radio System Implementation. Rebecca Norwood with TUSA Consulting was also in attendance.

The presentation is attached.

[Public Safety Radio System Update](#)

B. **System Development Fee (SDF) Report**

Christopher Doherty, Public Utilities Director provided an update on comments received regarding the System Development Fee Report prepared by Willdan Financial. The required public hearing was held May 6, 2024. At that time, the Board of Commissioners directed staff to allow an additional 30 days for comment. The fee structure in the report will be part of the countywide fee schedule and adopted into the budget. If approved, new System Development Fees will take effect January 1, 2025.

Commissioner Schriver made a motion to accept the SDF Report and approve the new SDF structure outlined in the report as recommended by staff. The motion was seconded by Commissioner Speed and duly carried approval with all present voting "AYE."

A copy of the report is attached.

[System Development Fee Study 2024](#)

C. **Substance Use & Mental Health Advocacy Response Team Update**

Franklin County Sheriff Kevin White provided an update on Opioid funding. The Sheriff's Office SMART Team (Substance Use and Mental Health Advocacy Response Team) was created to combat the Opioid and Mental health pandemic affecting Franklin County citizens. Sheriff White provided the update as part of the annual requirement for funding.

No action was requested.

D. **Board of Equalization & Review Discussion**

The Board discussed next steps regarding the Board of Equalization & Review.

Commissioners Schriver, Bunn and Pearce stated they would like to wait until October 31, 2024 to adjourn the Board of Equalization & Review.

All meetings scheduled for the Board of Equalization & Review in June were cancelled and the Board agreed to conduct meetings on July 9, 10, 11, 16, 17, 18, 23, 24 and 25th. The meetings will be held from 6-9pm at a location that will be disclosed at a later date.

Commissioner Schriver made a motion to adjourn the Board of Equalization & Review on October 31, 2024, seconded by Commissioner Bunn. The motion was approved with a 4 to 2 vote with Commissioners Bragg and Speed voting "NO."

E. Public Utilities Ordinance

Christopher Doherty, Public Utilities Director presented changes to the Utilities Ordinance, Chapter 34 of the Code of Ordinances. The changes remove the distance requirement that mandates the connection to the public utility system for major subdivisions and non-residential developments. The specific sections of the Ordinance are Section 34-69 (A), 34-69 (C), 34-112 (A), and 34-112 (C). Mr. Doherty recommended the Board approve this request.

Commissioner Schriver made a motion to approve amendments to the Utilities Ordinance, Chapter 34 of the Code of Ordinances (first reading). The motion was seconded by Commissioner Bunn and duly carried approval with all present voting "AYE."

Because the entire Board was not in attendance, a second reading of the ordinance is required and will be conducted at it's second reading on July 8, 2024.

[Chapter 34 Division 2 Sewer REVISIONS](#)

[Chapter 34 Division 2 Sewer REVISIONS \(redlined version\)](#)

[Chapter 34 Division 2 Water REVISIONS](#)

[Chapter 34 Division 2 Water REVISIONS \(redlined version\)](#)

5. APPOINTMENTS

Agricultural Advisory Board

The Board was asked to appoint Brandi Edwards (Sandy Creek Township) and to reappoint Natalie Farmer (Cedar Rock Township), Mason Horton (Dunn Township) & Ed Wheeler (Youngsville Township) for three-year terms.

Commissioner Bunn made a motion to approve the appointments/reappointments to the Agricultural Advisory Board as recommended for a three-year term. The motion was seconded by Commissioner Speed and duly carried approval with all present voting "AYE."

Board of Health

The Board was asked to reappoint Betsy Hunt (Registered Nurse) for a third and final term. The term is three years.

Commissioner Speed made a motion to approve the reappointment to the Board of Health as recommended for a three-year term. The motion was seconded by Commissioner Pearce and duly carried approval with all present voting "AYE."

Planning Board

Commissioner Danny Pearce was expected to reappoint Melissa Cogliati for a term that would expire December, 2024.

Commissioner Pearce made a motion to reappoint Ms. Cogliati as his representative on the Planning Board, seconded by Commissioner Schriver and duly carried approval with all present voting "AYE."

Airport Advisory Board

Commissioner Foy made a motion to reappoint Eric Coombs as his representative on the Airport Advisory Board, seconded by Commissioner Pearce. The motion duly carried approval with all present voting "AYE."

The term would expire December, 2026.

6. BOARD, MANAGER AND CLERK'S COMMENTS

This was the time set aside for the Board of County Commissioners, County Manager and Clerk to the Board to report on various activities. The Board may also discuss other items of interest.

County Manager Kim Denton thanked staff for their contributions to the FY25 budget process and thanked the Board for taking action earlier in the evening to further two important projects including the Bunn EMS Station and Youngsville Water Tower.

Commissioner Bragg commented on the Funkytown Event held in downtown Franklinton recently. She said the event was successful.

Commissioner Foy commented on an American Legion event scheduled for August 13, 2024 and invited the public to participate.

7. CLOSED SESSION

The Board was asked to enter into closed session pursuant to the following North Carolina General Statutes:

- NCGS 143-318.11 (a)(3) Attorney-Client Privileged Communication
- NCGS 143-318.11 (a)(4) Industry/Economic Development
- NCGS 143-318.11 (a)(5) Real Property Purchase/Contracts/Leases

At 9:13pm, Commissioner Pearce made a motion to enter into closed session pursuant to the statutes listed. The motion was seconded by Commissioner Schriver and was approved with a 4 to 2 vote with Commissioners Speed and Foy voting in opposition.

At 10:42pm, Commissioner Bunn made a motion to enter open session. The motion was seconded by Commissioner Speed and duly carried approval with all present voting "AYE."

Commissioner Bunn made a motion to authorize the County Manager to sign documents to fund an additional \$1.2 million dollars for Project Flight to continue work while waiting for funds to be received from the Federal Government for this grant funded project. The motion was seconded by Commissioner Schriver and duly carried approval with all present voting "AYE."

At 10:44pm, Commissioner Bunn made a motion to adjourn. The motion was seconded by Commissioner Pearce and duly carried approval with all present voting "AYE."

Attachments referenced in the minutes may be viewed online at the Franklin County, North Carolina website.

Harry L. Foy, Jr, Chairman

Kristen G. King, Clerk to the Board

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: July 8, 2024

of attachment(s) 1

Item Title: Releases, Adjustments, Refunds and Tax Collection Report

Initiated by (Name, Job Title): Marian Cascone, Tax Administrator

Board action proposed: Receive report and consider approval.

Is this a consent agenda item? Yes

Is a public hearing needed? No

Summary of Request: The Franklin County Tax Department is requesting the Franklin County Board of Commissioners to receive the June 2024 Report to the Commissioners and consider approval.

ATTACHMENTS:

[June 2024 Report to the Commissioners](#)



County of Franklin

North Carolina

Office of Tax Collector

MEMORANDUM

TO: Franklin County Commissioners

FROM: **Marian Cascone**, Tax Administrator

DATE: July 1, 2024

SUBJECT: Releases, Adjustments, Refunds, and Tax Collection Rate

Please review and approve the June releases, adjustments and refunds.
The current collection rate is provided for your information.

Total release amount for June 2024 - \$3,163.03
(Total release amount for June 2023 - \$6,204.50))

Total adjustment amount for June 2024 - \$1,021.15
(Total adjustment amount for 2023 - \$2,855.84)

Total refund amount for June 2024 - \$1,758.02
(Total refund amount for June 2023 - \$9,271.25)

Total NCVTS refund amount for June 2023- \$4,962.90
(Total NCVTS refund for June 2023 - \$5,041.38)

The 2023 Franklin County collection as of June 30, 2024 - 98.33%
(The 2022 Franklin County collection as of June 30, 2023 - 98.52%)

Please do not hesitate to contact the Tax Collector's Office if more detailed information is desired.

Respectfully,

Marian Cascone
Franklin County Tax Administrator

P.O. Box 503 / 127 S Bockett Blvd.
Louisburg, NC 27549
Telephone: (919) 496-2172
Fax: (919) 496- 1630

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: July 8, 2024

of attachment(s) 1

Item Title: Annual Tax Settlement

Initiated by (Name, Job Title): Marian Cascone Tax Administrator

Board action proposed: Review Annual Tax Settlement for FY24 and charge the Tax Collector with the collection of FY24 Taxes.

Is this a consent agenda item? Yes

Is a public hearing needed? No

Summary of Request: The Board is asked to review the Tax Collector's annual tax settlement and charge the Tax Collector with the collection of FY25 Property Taxes.

ATTACHMENTS:

[Annual Tax Settlement FY24](#)

Tax Settlement FY24

June 30, 2024

To: Franklin County Board of Commissioners

**From: Marian Cascone, Franklin County Tax Administrator
Ronna Ferguson, Deputy Tax Collector**

Levy by Property Class as follows:

	<u>Levy</u>	<u>Percentage of total levy</u>	<u>Collected</u>	<u>Unpaid Balance</u>	<u>Percent Collected</u>
Real Estate	\$ 47,844,061.95	78.24%	\$47,266,447.66	\$ 577,614.29	98.79%
Personal Property	\$ 5,334,392.08	8.72%	\$5,103,672.93	\$ 230,719.15	95.67%
Internal RMV	\$ 116,073.94	0.19%	\$32,915.47	\$ 83,158.47	28.36%
NCVTS RMV	\$ 7,855,713.09	12.85%	\$7,818,810.33	\$ 36,902.76	99.53%
Totals	\$ 61,150,241.06	100.00%	\$60,221,846.39	\$ 928,394.67	98.48%
Beer & Wine Privilege License Fees			\$6,053.50		
Occupancy Tax			\$ 152,530.03		
Planning & Inspection Fees			\$0.00		
GIS Fees			\$4,110.26		
PrePayments			\$236,060.57		
		Total	\$398,754.36		
Discounts	\$170,208.15				
Writeoffs	\$4,023.10				

Note: The final overall tax collection rate for the FY24 end was 98.48%.

The Tax Administrator requests the Board of Commissioners approve FY24 Annual Tax Settlement and charge the collector to collect the FY25 taxes.

The Franklin County Unemployment Rate (Bureau of Labor Statistics) indicated an unemployment rate of 3.6% for May 2024.

The total FY24 levy to collect, increased by \$4,092,548.62 over the previous year. This reflects a 7% increase from FY23.

Please do not hesitate to contact me if you have any questions or comments.

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: July 8, 2024

of attachment(s) 0

Item Title: Consent to Assign CCS Hauling Contract

Initiated by (Name, Job Title): William Doerfer, Assistant County Manager

Board action proposed: Consent to CCS Transport Owner, Chris Pierce's request to assign the waste hauling contract to Anchor Disposal upon CCS Transport selling the company to Anchor Disposal and authorize the Chairman to sign any documents and agreements in consultation with the County Attorney.

Is this a consent agenda item? Yes

Is a public hearing needed? No

Summary of Request: Lee Bodenhamer, Solid Waste Director, received a request from CCS Transport Owner, Chris Pierce to assign the waste hauling contract to Anchor Disposal upon CSS Transport selling the company to Anchor Disposal. Franklin County entered into a waste hauling contract with CCS Transport initially on July 7, 2016. Since that time, the contract has been extended and in January of 2023, the term of the contract was amended to continue from August 1, 2023 to July 31, 2026. The contract requires Board approval prior to assigning the contract to another entity.

The Board is asked to give consent to CCS Transport Owner, Chris Pierce's request to assign the waste hauling contract to Anchor Disposal upon CCS Transport selling the company to Anchor Disposal and authorize the Chairman to sign any documents and agreements in consultation with the County Attorney.

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: July 8, 2024

of attachment(s) 1

Item Title: Surplus & Sell Weapon to Deputy Sheriff/SRO Daniel A. Bass for \$1

Initiated by (Name, Job Title): Sheriff Kevin White

Board action proposed: Surplus and sell service weapon to Deputy Sheriff/School Resource Officer Daniel A. Bass in the amount of \$1.

Is this a consent agenda item? Yes

Is a public hearing needed? No

Summary of Request: Franklin County Sheriff Kevin White is asking the Board to consider his request to surplus and sell a weapon to Deputy Sheriff/School Resource Officer (SRO) Daniel A. Bass in the amount of \$1 for his years of service.

ATTACHMENTS:

[Surplus Weapon Letter - David A. Bass](#)



THE OFFICE OF
KEVIN WHITE
FRANKLIN COUNTY SHERIFF

June 17, 2024

To: Franklin County Board of Commissioners
From: Sheriff Kevin White
RE: Daniel A. Bass

This is to advise you that after many years of faithful and professional service, Daniel A. Bass is seeking to retire on July 31, 2024.

As has been the custom in this county, I am requesting that the commissioners decide upon a reasonable price which we may charge him for his issued Glock 45, handgun, serial number BMFD577. This weapon is valued at approximately \$360.00 and former retirees have been allowed to purchase their firearm for \$1.00.

Your consideration and assistance in this matter is greatly appreciated.

A handwritten signature in black ink, appearing to read "Sheriff Kevin White", written over a horizontal line.

Sheriff Kevin White



(919) 496-2186



(919) 340-0172



285 T. Kemp Rd. Louisburg, NC 27549

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: July 8, 2024

of attachment(s) 1

Item Title: Certification of Land Ownership - Sam Horton Road Parcels

Initiated by (Name, Job Title): Cooper Bolton, Staff Attorney

Board action proposed: Certify ownership of land on Sam Horton Road and request Wake EMC disconnect and remove two active electric meters located on these parcels.

Is this a consent agenda item? Yes

Is a public hearing needed? No

Summary of Request: The Board is asked to certify Franklin County's ownership of land on Sam Horton Road and request Wake Electric Membership Corporation (EMC) disconnect and remove two active electric meters located on these parcels. Franklin County condemned this property in 2004 for the purpose of expanding Triangle North Executive Airport. In the process of preparing to expand the airport, two active electric meters were located. Given these parcels do not have physical addresses, Franklin County is asked to certify ownership to allow Wake EMC to disconnect and remove the electric meters.

ATTACHMENTS:

[Certification of Land Ownership - Sam Horton Road Parcels](#)



CERTIFICATION OF LAND OWNERSHIP

I, Harry L. Foy, Jr., do hereby certify on behalf of Franklin County (as Chairman of the Board of Commissioners of Franklin County) to Wake Electric Membership Corporation ("Wake EMC") that Franklin County is the legal owner of the following real estate ("Real Estate"):

Being the same land described in that Deed from Elizabeth Clifton Webb to Joseph M. Webb, Jr. dated 6 January 1978, recorded in Book 751 at Page 775, described as follows:

Beginning at a stake in the line of Taylor land, corner for Clifton land, and running thence S. 2-3/4 degrees W. 2225 feet to a stake; thence S. 17-3/4 degrees West 766 feet to a stake on the still branch; thence up the still branch N. 28 degrees W. 222 feet; N. 79-3/4 degrees W. 458 feet; N. 76-3/4 degrees W. 250 feet; N. 30 degrees W. 192 feet to the line of the Lafater land; thence, along the Lafater line N. 8-1/2 degrees E. 910 feet to a post oak; thence N. 1/2 degree W. 1596 feet to a stake near a Hickory in line of Taylor land; thence along Taylor line S. 87 degrees E. 1210 feet to the beginning, containing 72.2 acres, more or less, according to plat by Jos. T. Inscoe, November 19, 1941, it being the identical land conveyed to Margaret Elizabeth Howell Clifton by deed of J.E. Malone, Jr., Trustee, dated April 7, 1948, recorded in Book 425, page 377, Registry of Franklin County, North Carolina, and being the same land described in Deed from Margaret Elizabeth H. Clifton to Elizabeth Clifton Webb, dated 19 October 1949 and recorded in Book 441 on Page 285.

THERE IS EXCEPTED AND EXLUDED the following described lots or parcels of land:

- 1) Lot 10 as shown on map of Vernon Wayne Johnson, RLS, dated 4/2/96 entitled "Webb Subdivision Phase 2, Harris Township, Franklin County, North Carolina, said plat being recorded at Plat Book 1996, Page 133, and as described in deed from Joe Webb to Lila Corey, recorded at Book 1049, Page 258, Franklin County Registry.*
- 2) That certain tract or parcel of land containing 1.495 acres as described in deed recorded at Book 794, Page 654, Franklin County Registry.*

- 3) *That certain tract or parcel of land containing 16.95 acres as described in deed recorded at Book 936, Page 1016, Franklin County Registry.*

THIS CONVEYANCE IS INCLUSIVE OF the following parcels:

- 1) *38.677 acres lying South of SR 1704 and 3.3932 acres lying North of SR 1704 (G08 00 055A);*
- 2) *Lots 1, 2, 3, 4, and 5 as shown on map of Vernon Wayne Johnson, RLS, dated 11/8/95 entitled "Webb Subdivision, Harris Township, Franklin County, North Carolina, said plat being recorded at Plat Book 1995, Page 398, Franklin County Registry, and;*
- 3) *Lots 6, 7, 8, and 9 as shown on Map of Vernon Wayne Johnson, RLS, dated 4/2/96 entitled "Webb Subdivision Phase 2, Harris Township, Franklin County, North Carolina, said plat being recorded at Plat Book 1996, Page 133, Franklin County Registry.*

Franklin County further certifies that the boundaries of this Real Estate are those boundaries shown on the Franklin County GIS Maps attached hereto as Attachments A, B & C.

On December 31, 2002, Franklin County filed a condemnation action against Landowner Joseph M. Webb, Jr. ("Webb"), as Defendant to condemn this Real Estate owned by Webb for purposes of expanding the Franklin County Airport.

The County of Franklin ("County") and Defendant Webb entered into a Consent Judgment dated June 7, 2004 whereby the County paid a sum of \$621,365.21 pursuant to the condemnation as compensation for the Real Estate. The Court ordered the manner of disbursement of these funds, including the payment of \$573,165.21 (plus interest earned on the deposit) made payable to Joseph M. Webb, Jr.

A copy of the Consent Judgment for the condemnation of this Real Estate was recorded at the Franklin County Register of Deeds Office on June 10, 2004 at Book 1413, Page 156.

Per the above-mentioned Judgment, the County has been responsible for paying the ad valorem taxes since 2003, which by statute, the County is exempt from paying. Franklin County is the sole owner of this Real Estate.

Although Webb was allowed to rent certain property for three (3) years following the condemnation and also allowed to remove certain structures from the Real Estate for a period of three (3) years following the condemnation, all of Webb's legal rights in the Real Estate ceased as of June 7, 2007.

A copy of the Consent Judgment is attached hereto as Attachment D and is hereby incorporated by reference.

The County is now in the process of expanding and constructing the Franklin County Airport. During this process, the County determined that there are two (2) active Wake EMC

electric services and meters located on the Real Estate. These two (2) meters show active electric service in the name of "Joe Webb".

As the exclusive owner of this Real Estate, the County submits this formal written notice and request to Wake EMC to remove these two (2) active Wake EMC electric services/meters located on the County's Real Estate.

The County specifically requests that Wake EMC disconnect and remove the Wake EMC meters and electric facilities located on Sam Horton Road in Franklin County and identified as:

- Wake EMC Meter Number 26946 (Electric Service to a Residence);
- Wake EMC Meter Number 26277 (Electric Service to a Shed);
- Meter Number 26946 is located on Franklin County Tax Parcel 004089, and;
- Meter Number 26277 is located on Franklin County Tax Parcel 030009.

Wake EMC serves as the exclusive electric provider for the Franklin County Airport. The removal of these two (2) electric meters and services in the name of Joe Webb will not affect in any way Wake EMC's exclusive legal right to provide electric service to the Franklin County Airport as its exclusive electric provider.

The Franklin County Airport will continue to use Wake EMC as its exclusive electric provider for all electric service to the Franklin County Airport – to both the Airport's original location and its expanded facilities.

This the _____ day of _____, 2024.

COUNTY OF FRANKLIN

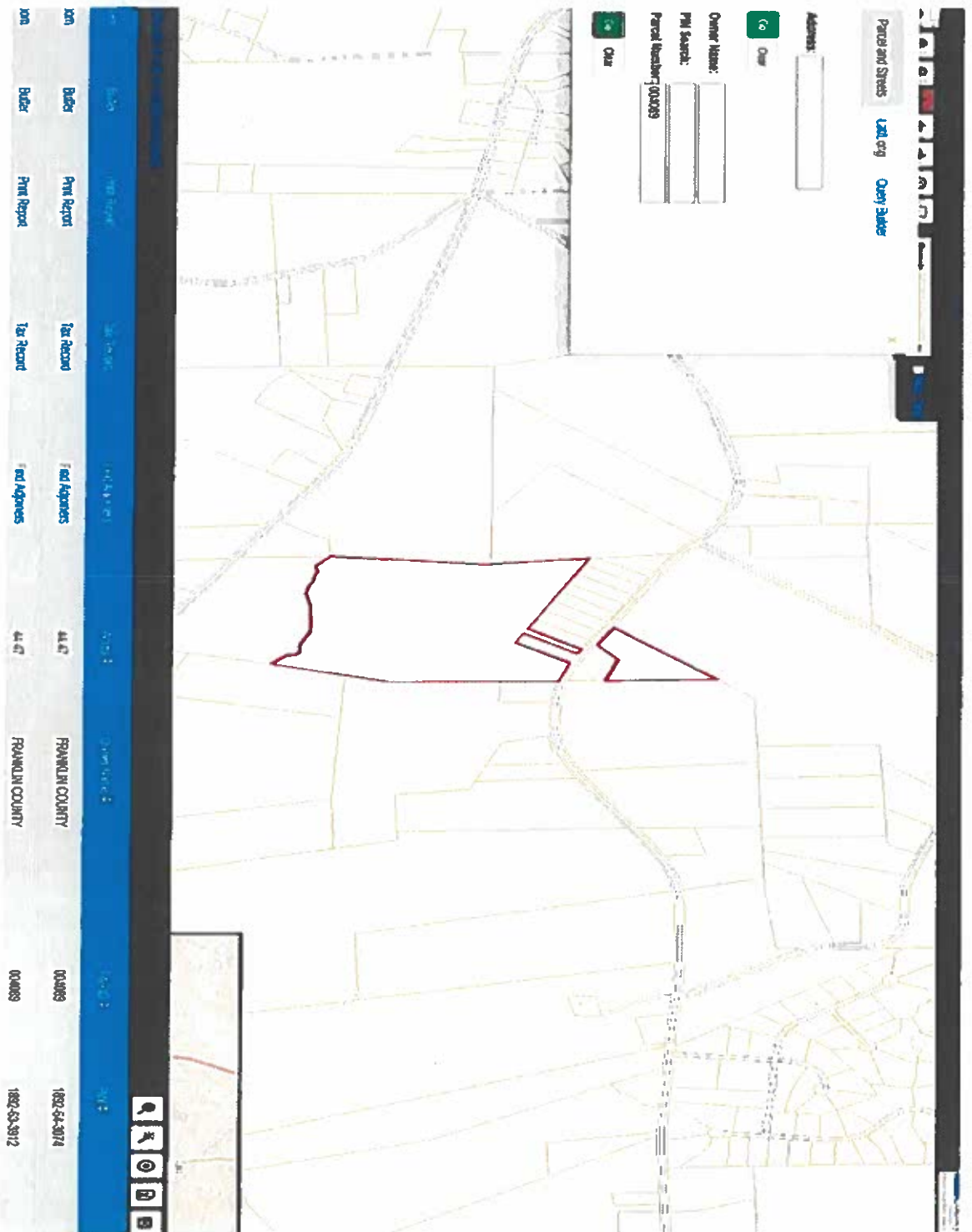
(SEAL)

Harry L. Foy, Jr.
Chairman of the Franklin County Board of Commissioners

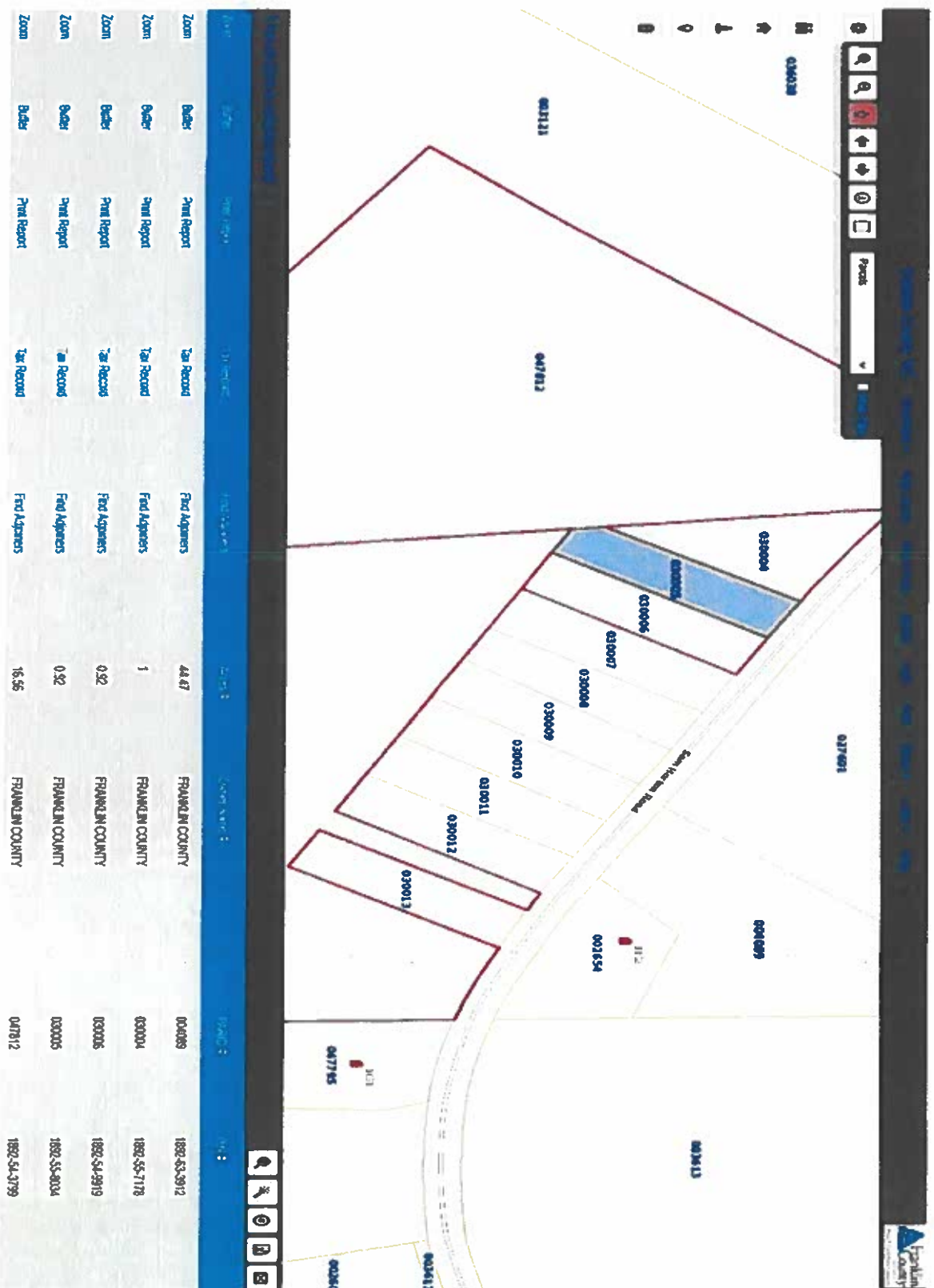
As Clerk of the Board of
Commissioners, I attest to the
validity of the signature of Harry L.
Foy, Jr., Chairman of the Franklin
County Board of Commissioners
and of the official Franklin County
Seal.

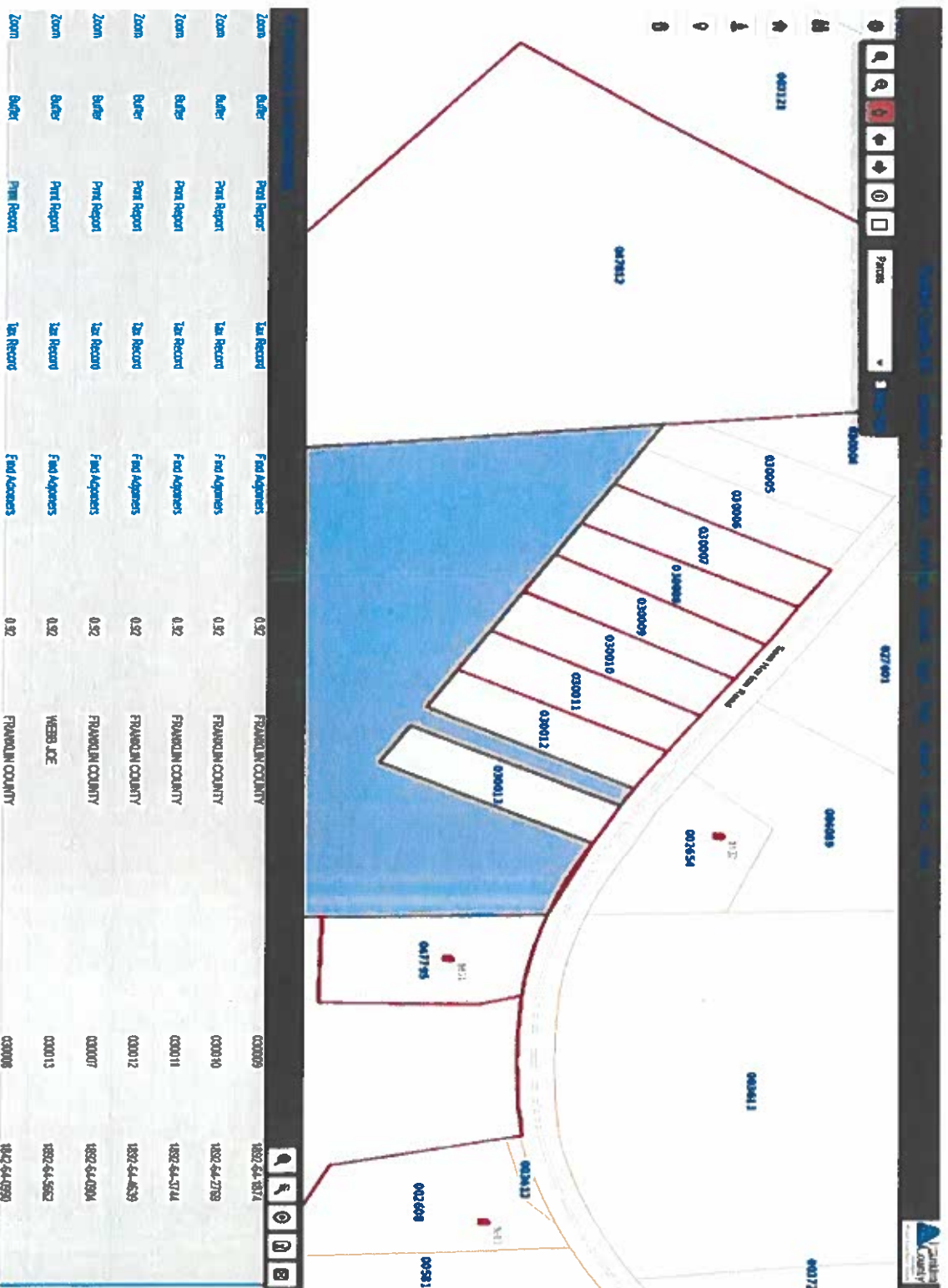
Kristen G. King
Clerk to the Franklin County Board of Commissioners

ATTACHMENT A



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ATTACHMENT D

Doc ID: 000083120007 Type: CRP
Recorded: 08/10/2004 at 09:32:18 AM
Fee Amt: \$30.00 Page 1 of 7
Franklin County North Carolina
Linda H. Stone Register of Deeds

BK 1413 PG 156-162

Linda H. Stone
by: Betty Sharrington
Deputy

(Space above this line reserved for recording)

CONSENT JUDGMENT

STATE OF NORTH CAROLINA
COUNTY OF FRANKLIN

IN THE GENERAL COURT OF JUSTICE
SUPERIOR COURT DIVISION
02 CVS 1097

FRANKLIN COUNTY, a North Carolina)
Body Politic,)
Plaintiff,)
v.)
JOSEPH M. WEBB, JR.,)
Defendant.)

CONSENT JUDGMENT

THIS CAUSE, coming on to be heard before the undersigned Superior Court Judge Presiding, it having been stipulated by the parties and the Court finding as fact the following:

- 1. This action was duly instituted on the 31st day of December, 2002, by the issuance of Summons and the filing of a Complaint, Declaration of Taking, and Notice of Deposit, along with the deposit of TWO HUNDRED EIGHTY THOUSAND DOLLARS (\$280,000.00), the sum estimated by the Plaintiff to be just compensation for the taking of the property of the Defendant as initially proposed herein.**
- 2. Summons, together with a copy of the Complaint, Declaration of Taking and Notice of Deposit were duly served upon the Defendant as he appears of record.**
- 3. All persons having or claiming to have an interest in the condemned land are parties hereto and are duly before the Court.**
- 4. At mediation of this matter, it was agreed that Plaintiff would acquire the remaining property owned by Defendant in the vicinity of the Franklin County Airport as described hereinafter.**
- 5. The parties have now settled all matters in controversy between them, and as agreed by the parties, the Plaintiff agrees to pay the Defendant the sum of SIX HUNDRED**

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TWENTY FIVE THOUSAND DOLLARS (\$625,000.00), which sum includes any claim by the Defendant to interest, as the full and adequate value of, and represents just compensation for the taking of the Defendant's property as hereinafter described.

6. The terms of this settlement agreement are also set forth in a mediated settlement agreement dated November 19, 2003, which is incorporated herein by reference.

ON THE FOREGOING STIPULATIONS, THE COURT CONCLUDES AS A MATTER OF LAW THE FOLLOWING:

1. The Plaintiff was entitled to acquire the property of the Defendant as described herein.
2. These proceedings as appears from the Pleadings are regular in every respect and no just cause has been shown against granting the prayer contained in the Complaint, Declaration and Notice.
3. Except as expressly set forth herein, the Defendant is not entitled to any further relief from the Plaintiff as a result of the taking.

NOW THEREFORE, IT IS ORDERED, ADJUDGED AND DECREED that:

1. The Plaintiff, County of Franklin, on the 31st day of December, 2002, by the filing of a Complaint, Declaration of Taking, and Notice of Deposit, has condemned and shall be permanently vested with the property, interest or estate, described as follows:

Being the same land described in that Deed from Elizabeth Clifton Webb to Joseph M. Webb, Jr., dated 6 January 1978, recorded in Book 751 at Page 775, described as follows:

Beginning at a stake in the line of Taylor land, corner for Clifton land, and running thence S. 2-3/4 degrees W. 2225 feet to a stake; thence S. 17-3/4 degrees West 766 feet to a stake on the still branch; thence up the still branch N. 28 degrees W. 222 feet; N. 79-3/4 degrees W. 458 feet; N. 76-3/4 degrees W. 250 feet; N. 30 degrees W. 192 feet to the line of the Lafater land; thence, along the Lafater line N. 8-1/2 degrees E. 910 feet to a post

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oak; thence N. ½ degree W. 1596 feet to a stake near a Hickory in line of Taylor land; thence along Taylor line S. 87 degrees E. 1210 feet to the beginning, containing 72.2 acres, more or less, according to plat by Jos. T. Inscoc, Nov. 19, 1941, it being the identical land conveyed to Margaret Elizabeth Howell Clifton by deed of J. E. Malone, Jr., Trustee, dated April 7, 1948, recorded in Book 425, page 377, Registry of Franklin County, North Carolina, and being the same land described in Deed from Margaret Elizabeth H. Clifton to Elizabeth Clifton Webb, dated 19 October 1949 and recorded in Book 441 on Page 285.

THERE IS EXCEPTED AND EXCLUDED the following described lots or parcels of land:

- 1) Lot 10 as shown on map of Vernon Wayne Johnson, RLS, dated 4/2/96 entitled "Webb Subdivision Phase 2, Harris Township, Franklin County, North Carolina, said plat being recorded at Plat Book 1996, Page 133, and as described in deed from Joe Webb to Lila Corey, recorded at Book 1049, Page 258, Franklin County Registry.
- 2) That certain tract or parcel of land containing 1.495 acres as described in deed recorded at Book 794, Page 654, Franklin County Registry.
- 3) That certain tract or parcel of land containing 16.95 acres as described in deed recorded at Book 936, Page 1016, Franklin County Registry.

THIS CONVEYANCE IS INCLUSIVE OF the following parcels:

- 1) 38.677 acres lying South of SR 1704 and 3.932 acres lying North of SR 1704 (G08 00 055A);
- 2) Lots 1, 2, 3, 4, and 5 as shown on map of Vernon Wayne Johnson, RLS, dated 11/8/95 entitled "Webb Subdivision, Harris Township, Franklin County, North Carolina, said plat being recorded at Plat Book 1995, Page 398, Franklin County Registry; and
- 3) Lots 6, 7, 8, and 9 as shown on map of Vernon Wayne Johnson, RLS, dated 4/2/96 entitled "Webb Subdivision Phase 2, Harris Township, Franklin County, North Carolina, said plat being recorded at Plat Book 1996, Page 133, Franklin County Registry.

2. The County of Franklin shall pay into the Court the additional sum of THREE HUNDRED FORTY FIVE THOUSAND DOLLARS (\$345,000.00).

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3. That the Clerk of Court shall disburse the sum of \$621,365.21, the same being the total sum of \$625,000.00 deposited herein by the Plaintiff, less the sum of \$3,634.79 heretofore disbursed by the Clerk for the payment of 2002 ad valorem taxes, plus any interest earned on the funds deposited, by agreement between the parties, as follows: the sum of \$48,200.00 by check made payable to Defendant's counsel of record, David R. Minges, Attorney at Law; the remaining \$573,165.21, plus interest earned on the deposit, by check made payable to Defendant Joseph M. Webb, Jr.

4. Defendant is allowed to remove the structures on lots 2, 4 and 7 of the subject property so long as such removal is completed on or before November 15, 2004, as to the structures on lots 2 and 4, and within one year from the date of entry of this judgment as to the structure on lot 7. Defendant is also allowed to use the garage/structure on Lot 6 of the subject property until May 15, 2005.

5. Defendant shall have ninety (90) days from the entry of this judgment to remove his personal property from the remaining structures on Lots 1, 3, 5, 8 and 9 of the subject property. In the event that Plaintiff decides to demolish or otherwise destroy the structures on lots 1, 3, 5, 8 and 9, Plaintiff agrees to give Defendant thirty days notice of such demolition or destruction and to permit Defendant to salvage such materials as may still be present in these structures. In the event Defendant has not removed said structures on Lots 2, 4 and 7, within the periods prescribed above, Plaintiff, without further notice to Defendant, may demolish or otherwise remove such structures from the property.

6. Defendant is permitted to rent the house and other structures located on the north side of S.R. 1704 on the tract containing 3.91 acres for the sum of one dollar (\$1.00), for a period

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of three years following the entry of this judgment. Plaintiff shall be allowed to inspect the house and structures on this property, including taking video and still photographs. Defendant shall maintain the house and structures during the rental period and shall turn over the property at the conclusion of the rental period in substantially the same condition as at the beginning of the period, however, normal wear and tear on the structures shall be allowed. Defendant shall obtain and keep in force at all times during the rental period liability coverage in an amount not less than one million dollars/occurrence and Defendant shall further indemnify and hold harmless Franklin County, its agents, employees, servants and others from any and all claims related to the operation of the Franklin County Airport during the three year lease period of said premises.

7. Defendant shall not move any structure from the subject property onto lot 10 of Webb Subdivision Phase 2.

8. Plaintiff shall be responsible for paying the ad valorem taxes, if any, for 2003 and any future taxes and/or assessments on the subject property.

9. A copy of this Judgment shall be certified under seal of the Court to the Register of Deeds of this County and the Register of Deeds shall record this Judgment among the land records of the County.

10. The parties shall bear their own costs of this action.

This the 7th day of June, 2004.

Robert H. Holcomb
JUDGE PRESIDING

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Consented and Agreed to:

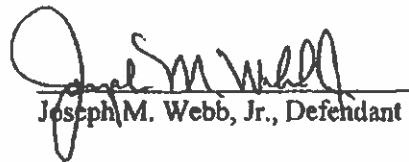
Plaintiff, County of Franklin



Raymond A. Stone, Ph.D.

Chairman, Franklin County

Board of Commissioners

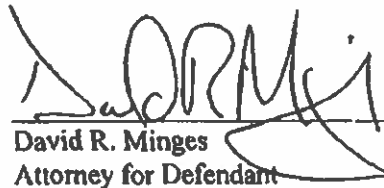


Joseph M. Webb, Jr., Defendant



David R. Guin

Attorney for Plaintiff



David R. Minges

Attorney for Defendant

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: July 8, 2024

of attachment(s) 1

Item Title: FY25 Budget Amendment #1

Initiated by (Name, Job Title): Jamie Holtzman, Finance Director

Board action proposed: Consider approval.

Is this a consent agenda item? Yes

Is a public hearing needed? No

Summary of Request: Pursuant to North Carolina General Statute 159-15, the County Finance Officer is requesting the Board consider approval of Budget Ordinance Amendment #1 in the amount of \$500,000 pertaining to the General Fund operations of the County.

ATTACHMENTS:

[FY25 Budget Amendment #1](#)



Finance Office
Jamie Holtzman, Director
113 Market Street
Louisburg, NC 27549

Phone: 919.496.3182
Fax: 919.496.2683

www.franklincountync.gov

**AMENDMENT TO THE FRANKLIN COUNTY BUDGET ORDINANCE
FY25**

Amendment No. 1

BE IT ORDAINED by the Franklin County Board of Commissioners pursuant to North Carolina General Statute 159-15, the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025.

SECTION 1: of the Franklin County Budget Ordinance, pertaining to the General Fund operations of the County, shall be amended as follows:

Increase/(Decrease) Appropriations:

Central Services	\$ 500,000
Total	\$ 500,000

Increase/(Decrease) Revenues:

Fund Balance Appropriated	\$ 500,000
Total	\$ 500,000

This Amendment:

- * appropriates additional grant funds to the Central Services Department budget for the FY24 State Grant of \$450,000 for the Sheriff's Office for the purchase of capital equipment that was received at the end of June and not spent.

Funding Source: Fund Balance Appropriated

- * appropriates additional grant funds to the Central Services Department budget for the FY24 State Grant of \$50,000 for the Boys and Girls club for the purchase of capital equipment that was received at the end of June and not spent.

Funding Source: Fund Balance Appropriated

SECTION 2: Copies of this amendment shall be made available to the Budget Officer and the Finance Director for direction in carrying out this project.

Adopted this the 8th day of July, 2024.

Harry L. Foy Jr., Chairman

Kristen G. King, Clerk to the Board

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: July 8, 2024

of attachment(s) 1

Item Title: Franklin County Judicial Complex Project Budget Amendment #3

Initiated by (Name, Job Title): Jamie Holtzman, Finance Director

Board action proposed: Consider approval.

Is this a consent agenda item? Yes

Is a public hearing needed? No

Summary of Request: Jamie Holtzman, Finance Director, is requesting approval of the Franklin County Judicial Complex Project Budget Amendment #3 in the amount of \$15,000,000 for FY24 State Directed Grant that was received for the permits and construction of the project.

ATTACHMENTS:

[Judicial Complex Project Budget Amendment #3](#)



Finance Office
Jamie Holtzman, Director
113 Market Street
Louisburg, NC 27549

Phone: 919.496.3182
Fax: 919.496.2683

www.franklincountync.gov

PROJECT BUDGET ORDINANCE AMENDMENT
FRANKLIN COUNTY JUDICIAL COMPLEX PROJECT
Amendment No. 3

BE IT ORDAINED by the Franklin County Board of Commissioners pursuant to North Carolina General Statutes 159-8 and 159-13.2, the following amendment be made to the Franklin County Judicial Complex Project Budget Ordinance:

SECTION 1: of the Franklin County Judicial Complex Project Budget Ordinance, pertaining to the project authorized shall be amended to include the cost of permits and construction of the judicial complex and recognize the FY24 State Directed Grant.

SECTION 2: The following revenues of the Judicial Complex Project Ordinance shall be amended as follows:

State Directed Grant	\$ 15,000,000
Total	\$ 15,000,000

SECTION 3: The following line item appropriations of the Judicial Complex Project Ordinance shall be amended as follows:

Judicial Complex Project Cost	15,000,000
Total	\$ 15,000,000

This Amendment:

- * recognizes funds received from the FY24 State Directed Grant for the project for permits and construction.

SECTION 4: Copies of this amendment shall be made available to the Budget Officer and the Finance Director for direction in carrying out this project.

Adopted this the 8th day of July 2024.

Harry L. Foy Jr., Chairman

Kristen G. King, Clerk to the Board

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: July 8, 2024

of attachment(s) 3

Item Title: Resolutions to accept ARPA grant funds from NCDEQ for 3 Public Utilities Projects

Initiated by (Name, Job Title): Jamie Holtzman, Finance Director

Board action proposed: Consider approval of resolutions.

Is this a consent agenda item? Yes

Is a public hearing needed? No

Summary of Request: Jamie Holtzman, Finance Director, recommends approval of resolutions accepting American Rescue Plan Act (ARPA) grant funds from the North Carolina Department of Environmental Quality (DEQ) for three Public Utilities projects included in the adopted Capital Improvements Plan. The three projects funded with ARPA funds include the Novozymes Blending Station for \$2,060,000, the New Elevated Water Tower for \$4,326,000 and the Public Utilities Maintenance Shop for \$2,364,000. The resolutions further authorize the County Manager to execute necessary documents.

ATTACHMENTS:

[Resolution for Novozymes Blending Station](#)

[Resolution for New Elevated Water Tower](#)

[Resolution for Public Utilities Maintenance Shop](#)



**FRANKLIN COUNTY BOARD OF COMMISSIONERS
RESOLUTION**

**To Accept ARPA Funding for Novozymes Blending
Station Project**

WHEREAS, Franklin County Government has received funding from the American Rescue Plan Act (ARPA) funded from the State Fiscal Recovery Fund established in S.L. 2021-180/2022-74 to assist eligible units of government with meeting their water/wastewater infrastructure needs; and

WHEREAS, the North Carolina Department of Environmental Quality has offered American Rescue Plan Act (ARPA) funding in the amount of \$2,060,000 to perform work detailed in the submitted application; and

WHEREAS, Franklin County intends to perform said project in accordance with the agreed scope of work,

NOW, THEREFORE, BE IT RESOLVED by the Franklin County Board of Commissioners that Franklin County does hereby accept the American Rescue Plan Act Grant offer of \$2,060,000.

That Franklin County does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

That Kimberly B. Denton, County Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

APPROVED this the 8th day of July, 2024.

Harry L. Foy, Jr., Chairman

Kristen G. King, Clerk to the Board
NCMCC, MMC



**FRANKLIN COUNTY BOARD OF COMMISSIONERS
RESOLUTION**

**To Accept ARPA Funding for the New Elevated
Water Tank Project**

WHEREAS, Franklin County Government has received funding from the American Rescue Plan Act (ARPA) funded from the State Fiscal Recovery Fund established in S.L. 2021-180/2022-74 to assist eligible units of government with meeting their water/wastewater infrastructure needs; and

WHEREAS, the North Carolina Department of Environmental Quality has offered American Rescue Plan Act (ARPA) funding in the amount of \$4,326,000 to perform work detailed in the submitted application; and

WHEREAS, Franklin County intends to perform said project in accordance with the agreed scope of work,

NOW, THEREFORE, BE IT RESOLVED by the Franklin County Board of Commissioners that Franklin County does hereby accept the American Rescue Plan Act Grant offer of \$4,326,000.

That Franklin County does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

That Kimberly B. Denton, County Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

APPROVED this the 8th day of July, 2024.

Harry L. Foy, Jr., Chairman

Kristen G. King, Clerk to the Board
NCMCC, MMC



**FRANKLIN COUNTY BOARD OF COMMISSIONERS
RESOLUTION**

**To Accept ARPA Funding for the Public Utilities
Maintenance Shop Project**

WHEREAS, Franklin County Government has received funding from the American Rescue Plan Act (ARPA) funded from the State Fiscal Recovery Fund established in S.L. 2021-180/2022-74 to assist eligible units of government with meeting their water/wastewater infrastructure needs; and

WHEREAS, the North Carolina Department of Environmental Quality has offered American Rescue Plan Act (ARPA) funding in the amount of \$2,364,000 to perform work detailed in the submitted application; and

WHEREAS, Franklin County intends to perform said project in accordance with the agreed scope of work,

NOW, THEREFORE, BE IT RESOLVED by the Franklin County Board of Commissioners that Franklin County does hereby accept the American Rescue Plan Act Grant offer of \$2,364,000.

That Franklin County does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

That Kimberly B. Denton, County Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

APPROVED this the 8th day of July, 2024.

Harry L. Foy, Jr., Chairman

Kristen G. King, Clerk to the Board
NCMCC, MMC

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: July 8, 2024

of attachment(s) 0

Item Title: **NCACC Youth Representative**

Initiated by (Name, Job Title): Kristen G. King, Clerk to the Board

Board action proposed: None.

Is this a consent agenda item? No

Is a public hearing needed? No

Summary of Request: Franklin County 4-H youth Tia Iversen will comment on plans to attend the 117th Annual Conference of the North Carolina Association of County Commissioners. One of the requirements for participation is attending a county commissioner's meeting. The annual conference will be held in Forsyth County August 8-10, 2024.

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: July 8, 2024

of attachment(s) 4

Item Title: **Public Utilities Ordinance (2nd reading)**

Initiated by (Name, Job Title): Christopher Doherty, Public Utilities Director

Board action proposed: Consider approval.

Is this a consent agenda item? No

Is a public hearing needed? No

Summary of Request: On June 17, 2024, Christopher Doherty, Public Utilities Director presented changes to the Utilities Ordinance, Chapter 34 of the Code of Ordinances. The changes will remove the distance requirement that mandates the connection to the public utility system for major subdivisions and non-residential developments. The specific sections of the Ordinance are Section 34-69 (A), 34-69 (C), 34-112 (A), and 34-112 (C). Because the entire Board of Commissioners was not present at the time of the first reading, a second reading is required. It is recommended the Board approve this request.

ATTACHMENTS:

[Chapter 34 Division 2 Sewer REVISIONS](#)

[Chapter 34 Division 2 Sewer REVISIONS \(redlined version\)](#)

[Chapter 34 Division 2 Water REVISIONS](#)

[Chapter 34 Division 2 Water REVISIONS \(redlined version\)](#)

DIVISION 12. WASTEWATER COLLECTION SYSTEM EXTENSIONS AND CONNECTIONS

Sec. 34-67. Definitions

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

County sewer system means all sewer lines, pump stations and appurtenances that are owned and operated by the County for the purpose of providing sewer to its customers.

Customer means one user being served by a single water meter.

Development means a portion of land, including any land from a one-family property to a large subdivision that is being developed to the extent that sewer service is requested for the land.

Major Subdivision means a Subdivision (defined below) of six (6) lots or more, including the associated site-specific development, which is located within the County's zoning jurisdiction.

Multifamily Residential means housing where multiple separate housing units for residential living are contained within one building.

Multiuser means one customer being served by a single water meter with six (6) or more users.

Non-Residential Development means not a Subdivision (defined below) but a commercial, industrial, institutional or multifamily residential improvement to real property.

Oversized mains means a sewer main extension which, for future extensions or other reasons, is larger than required for servicing adjacent property.

Owner means the person holding legal title to the serviced premises, however, a tenant who leases, subleases, rents or occupies a parcel of property, or his agent, as well as the owner, may make application for sewer service subject to the provisions of this article.

Petition or application means the instrument by which the customer or developer applies for sewer service.

Plumbing means all pipes, fittings and appurtenances on the customer's side of the meter, serving only the property of the customer, and including the user's plumbing plus the extension of the service line up to the user's structure.

Service line means a sewer line from the main to and including the clean out at the right-of-way line and other appurtenances installed by the County.

Subdivision is defined by North Carolina General Statutes § 160D-802, as amended.

Sec. 34-68. Manifold Connections

Franklin County Public Utilities, at its discretion, may require the developer to install a manifold sewer connection in lieu of individual service meters. Failure to comply may result in termination of service.

Sec. 34-69. Sewer Main Extensions

- A. MAJOR SUBDIVISION: Once an applicant has an unexpired allocation of water and/or sewer capacity from the County, an applicant requesting to connect a Major Subdivision to County

sewer shall be required to install sewer mains, force mains, man holes, laterals, valves, pump stations, appurtenances and any other on-site and off-site, if applicable, infrastructure to the point of connection with County's existing sewer infrastructure, at the applicant's expense, unless the Major Subdivision meets any exemptions in N.C. Gen. Stat. § 160D. All sewer mains, force mains, man holes, laterals, valves, pump stations, appurtenances and any other on-site and off-site, if applicable, constructed infrastructure to the point of connection with existing infrastructure must be installed to Franklin County standards, NC Department of Environmental Quality standards, NC Department of Transportation standards, and applicable municipal ordinances and standards, if applicable. Plans shall be submitted to the Franklin County Public Utilities Director and NC Department of Environmental Quality for approval(s) prior to any installation. The applicant shall be responsible for obtaining any required easements and/or encroachment agreements. The applicant shall also be required to obtain the permit to construct. During construction, County may inspect the quality of the installation, note any deficiencies to the applicant, and require the applicant to correct such deficiencies. When the applicant has obtained a permit to operate (authorization to place in operation), the applicant may make taps and set meter boxes; but service shall not commence to the Major Subdivision until the applicant has paid the County all System Development Fees, connection, tap and/or any other applicable fees. The fee schedule in effect at the time of connection shall apply. Prior to any service to the Major Subdivision, the applicant shall absolutely assign, free and clear of all liens and encumbrances, all easements and/or encroachment agreements and any permits to operate the infrastructure, and shall dedicate the installed infrastructure to the County, by such instruments acceptable to the County in its sole discretion. Major Subdivisions are encouraged to connect to the public sewer system and be served by the County. .

- B. MUNICIPALITIES: An applicant located within the municipal corporate limits and/or extra territorial jurisdiction (ETJ) of a municipality, where the County owns and operates the water and/or sewer system in the municipality and/or it's ETJ, shall connect to the County's water and/or sewer, if within 250 linear feet of the County's infrastructure. This distance shall be measured from the closest property line of the parcel requiring service along public rights-of-way and/or easements to the edge of the public right-of-way and/or easement hosting the sewer utility infrastructure. If applicant is requesting a Major Subdivision then provisions of Section 34-64 A shall apply. The process and obligations of the applicant for connection to the County's infrastructure and for utility service shall be the same as set forth above in Section 34-69A for Major Subdivisions.
- C. NON-RESIDENTIAL DEVELOPMENT: The applicant for a Non-Residential Development is encouraged to connect to the public sewer system and be served by the County. The process and obligations of the applicant for connection to the County's infrastructure and for utility service shall be the same as set forth above in Section 34-69 A Major Subdivisions.
- D. EXTENSION IN SHOPPING CENTERS, MOBILE HOME PARKS AND MULTIFAMILY DEVELOPMENTS. Sewer lines may be extended into Developments where no public rights-of-way already exist, provided the developer obtains and assigns to County a 20-footwide easement for installation of such lines and a 5-foot wide easement for each service line up to and including the clean out. The responsibility of extending any lines lies with the developer. The County, at its discretion, may require the developer to install a manifold sewer connection in lieu of individual service meters.

DIVISION 12. WASTEWATER COLLECTION SYSTEM EXTENSIONS AND CONNECTIONS

Sec. 34-67. Definitions

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

County sewer system means all sewer lines, pump stations and appurtenances that are owned and operated by the County for the purpose of providing sewer to its customers.

Customer means one user being served by a single water meter.

Development means a portion of land, including any land from a one-family property to a large subdivision that is being developed to the extent that sewer service is requested for the land.

Major Subdivision means a Subdivision (defined below) of six (6) lots or more, including the associated site-specific development, which is located within the County's zoning jurisdiction.

Multifamily Residential means housing where multiple separate housing units for residential living are contained within one building.

Multiuser means one customer being served by a single water meter with six (6) or more users.

Non-Residential Development means not a Subdivision (defined below) but a commercial, industrial, institutional or multifamily residential improvement to real property.

Oversized mains means a sewer main extension which, for future extensions or other reasons, is larger than required for servicing adjacent property.

Owner means the person holding legal title to the serviced premises, however, a tenant who leases, subleases, rents or occupies a parcel of property, or his agent, as well as the owner, may make application for sewer service subject to the provisions of this article.

Petition or application means the instrument by which the customer or developer applies for sewer service.

Plumbing means all pipes, fittings and appurtenances on the customer's side of the meter, serving only the property of the customer, and including the user's plumbing plus the extension of the service line up to the user's structure.

Service line means a sewer line from the main to and including the clean out at the right-of-way line and other appurtenances installed by the County.

Subdivision is defined by North Carolina General Statutes § 160D-802, as amended.

Sec. 34-68. Manifold Connections

Franklin County Public Utilities, at its discretion, may require the developer to install a manifold sewer connection in lieu of individual service meters. Failure to comply may result in termination of service.

Sec. 34-69. Sewer Main Extensions

- A. MAJOR SUBDIVISION: Once an applicant has an unexpired allocation of water and/or sewer capacity from the County, an applicant requesting to connect a Major Subdivision to County

sewer shall be required to install sewer mains, force mains, man holes, laterals, valves, pump stations, appurtenances and any other on-site and off-site, if applicable, infrastructure to the point of connection with County's existing sewer infrastructure, at the applicant's expense, unless the Major Subdivision meets any exemptions in N.C. Gen. Stat. § 160D. All sewer mains, force mains, man holes, laterals, valves, pump stations, appurtenances and any other on-site and off-site, if applicable, constructed infrastructure to the point of connection with existing infrastructure must be installed to Franklin County standards, NC Department of Environmental Quality standards, NC Department of Transportation standards, and applicable municipal ordinances and standards, if applicable. Plans shall be submitted to the Franklin County Public Utilities Director and NC Department of Environmental Quality for approval(s) prior to any installation. The applicant shall be responsible for obtaining any required easements and/or encroachment agreements. The applicant shall also be required to obtain the permit to construct. During construction, County may inspect the quality of the installation, note any deficiencies to the applicant, and require the applicant to correct such deficiencies. When the applicant has obtained a permit to operate (authorization to place in operation), the applicant may make taps and set meter boxes; but service shall not commence to the Major Subdivision until the applicant has paid the County all System Development Fees, connection, tap and/or any other applicable fees. The fee schedule in effect at the time of connection shall apply. Prior to any service to the Major Subdivision, the applicant shall absolutely assign, free and clear of all liens and encumbrances, all easements and/or encroachment agreements and any permits to operate the infrastructure, and shall dedicate the installed infrastructure to the County, by such instruments acceptable to the County in its sole discretion. Major Subdivisions ~~that are located within 2,500 linear feet of the public sewer system shall~~ are encouraged to connect to the public sewer system and be served by the County. ~~This distance shall be measured from the closest property line of the parcel requiring service along public rights-of-way and/or easements to the edge of the public right-of-way and/or easement hosting the sewer utility infrastructure.~~

- B. MUNICIPALITIES: An applicant located within the municipal corporate limits and/or extra territorial jurisdiction (ETJ) of a municipality, where the County owns and operates the water and/or sewer system in the municipality and/or it's ETJ, shall connect to the County's water and/or sewer, if within 250 linear feet of the County's infrastructure. This distance shall be measured from the closest property line of the parcel requiring service along public rights-of-way and/or easements to the edge of the public right-of-way and/or easement hosting the sewer utility infrastructure. If applicant is requesting a Major Subdivision then provisions of Section 34-64 A shall apply. The process and obligations of the applicant for connection to the County's infrastructure and for utility service shall be the same as set forth above in Section 34-69A for Major Subdivisions.
- C. NON-RESIDENTIAL DEVELOPMENT: The applicant for a Non-Residential Development ~~shall connect to the County's sewer, if within 2,500 linear feet of the County's infrastructure is encouraged to connect to the public sewer system and be served by the County.- This distance shall be measured from the closest property line of the parcel requiring service along public rights-of-way and/or easements to the edge of the public right-of-way and/or easement hosting the sewer utility infrastructure.-~~ The process and obligations of the applicant for connection to the County's infrastructure and for utility service shall be the same as set forth above in Section 34-69 A Major Subdivisions.
- D. EXTENSION IN SHOPPING CENTERS, MOBILE HOME PARKS AND MULTIFAMILY DEVELOPMENTS. Sewer lines may be extended into Developments where no public rights-of-way already exist,

provided the developer obtains and assigns to County a 20-footwide easement for installation of such lines and a 5-foot wide easement for each service line up to and including the clean out. The responsibility of extending any lines lies with the developer. The County, at its discretion, may require the developer to install a manifold sewer connection in lieu of individual service meters.

ARTICLE IV. WATER

DIVISION 1. GENERALLY

Sec. 34-155. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

County water system means all water lines and appurtenances that are owned and operated by the county for the purpose of providing potable water to its customers.

Cross connection means a connection from a metered service line of a water customer to the plumbing system of an unauthorized user, the purpose of which is to evade the legitimate processes for obtaining water, also, a connection between a piped distribution system carrying a potable public water supply and a secondary piping system (institutional, private or public) providing a water supply, the source of which, prior to connection, is distinct from and unrelated physically to that of the potable public supply.

Customer means one user being served by a single meter.

Development means a portion of land, including any land from a one-family property to a large subdivision that is being developed to the extent that water service is requested for the land.

Major Subdivision means a Subdivision (defined below) of six (6) lots or more, including the associated site-specific development, which is located within the County's zoning jurisdiction.

Multifamily Residential means housing where multiple separate housing units for residential living are contained within one building.

Multiuser means one customer being served by a single meter with six (6) or more users.

Non-Residential Development means not a Subdivision (defined below) but a commercial, industrial, institutional or multifamily residential improvement to real property.

Oversized mains means a water main extension which, for future extensions or other reasons, is larger than required for servicing adjacent property.

Owner means the person holding legal title to the serviced premises, however, a tenant who leases, subleases, rents or occupies a parcel of property, or his agent, as well as the owner, may make application for water service subject to the provisions of this article.

Petition or application means the instrument by which the customer or developer applies for water service.

Plumbing means all pipes, fittings and appurtenances on the customer's side of the meter, serving only the property of the customer, and including the user's plumbing plus the extension of the service line up to the user's structure.

Service line means a water line from the main to and including the meter, meter box, corporation stop and other appurtenances installed by the county.

Subdivision is defined by North Carolina General Statutes §160D-802 as amended.

(Ord. of 2-21-2000, art. I, § 1)Sec. 34-176. Manifold connections.

The County, at its discretion, may require the developer to install a master meter in lieu of individual service meters. Failure to comply may result in termination of service.

(Ord. of 2-21-2000, art. I, § 22)

DIVISION 2. EXTENSIONS AND CONNECTIONS

Sec. 34-212. Subdivision extensions.

- A. MAJOR SUBDIVISION: Once an applicant has an unexpired allocation of water capacity from the County, an applicant requesting to connect a Major Subdivision to County water shall be required to install water mains, hydrants, valves, appurtenances, pump stations and any other on-site and off-site, if applicable, infrastructure to the point of connection with County's existing water infrastructure, at the applicant's expense, unless the Major Subdivision meets any exemptions in N.C. Gen. Stat. § 160D. All water mains, hydrants, valves, services, appurtenances, pump stations and on-site and off-site, if applicable, infrastructure to the point of connection with existing infrastructure must be installed to Franklin County standards, NC Department of Environmental Quality standards, NC Department of Transportation standards, and applicable municipal ordinances and standards, if applicable. Plans shall be submitted to the Franklin County Public Utilities Director and NC Department of Environmental Quality for approval(s) prior to any installation. The applicant shall be responsible for obtaining any required easements and/or encroachment agreements. The applicant shall also be required to obtain the permit to construct. During construction, County may inspect the quality of the installation, note any deficiencies to the applicant, and require the applicant to correct such deficiencies. When the applicant has obtained a permit to operate (authorization to place in operation), the applicant may make taps and set meter boxes; but service shall not commence to the Major Subdivision until the applicant has paid the County all System Development Fees, connection, tap and/or any other applicable fees. The fee schedule in effect at the time of connection shall apply. Prior to any service to the Major Subdivision, the applicant shall absolutely assign, free and clear of all liens ad encumbrances, all easements and/or encroachment agreements and any permits to operate the infrastructure, and shall dedicate the installed infrastructure to the County, by such instruments acceptable to the County in its sole discretion. Major Subdivisions are encouraged to connect to the public water system and be served by the County. .
- B. MUNICIPALITIES: An applicant located within the municipal corporate limits and/or extra territorial jurisdiction (ETJ) of a municipality, where the County owns and operates the water system in the municipality and/or it's ETJ, shall connect to the County's water, if within **250 linear feet** of the County's infrastructure. This distance shall be measured from the closest property line of the parcel requiring service along public rights-of-way and/or easements to the edge of the public right-of-way and/or easement hosting the water utility infrastructure. The process and obligations of the applicant for connection to the County's infrastructure and for utility service shall be the same as set forth above in Section 34-212 A for Major Subdivisions.
- C. NON-RESIDENTIAL DEVELOPMENT: The applicant for a Non-Residential Development is encourage to connect to the public water system and be served by the County. . The process and obligations of the applicant for connection to the County's infrastructure and for utility service shall be the same as set forth above in Section 34-212 A for Major Subdivisions.

(Ord. of 2-21-2000, art. II, § 3)

Sec. 34-213. Extension in shopping centers, mobile home parks and multifamily developments.

Water lines may be extended into Developments where no public rights-of-way already exist, provided the developer obtains and dedicates to County a 20-foot-wide easement for installation of such lines, and a 5-foot-wide easement for each service line up to and including the meter. The responsibility of extending any lines lies with the developer. The County, at its discretion, may require the developer to install a master water meter in lieu of individual service meters.

(Ord. of 2-21-2000, art. II, § 4)

Secs. 34-214—34-234. Reserved.

ARTICLE IV. WATER

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Subdivision is defined by North Carolina General Statutes §160D-802 as amended.

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- B. MUNICIPALITIES: An applicant located within the municipal corporate limits and/or extra territorial jurisdiction (ETJ) of a municipality, where the County owns and operates the water system in the municipality and/or it's ETJ, shall connect to the County's water, if within **250 linear feet** of the County's infrastructure. This distance shall be measured from the closest property line of the parcel requiring service along public rights-of-way and/or easements to the edge of the public right-of-way and/or easement hosting the water utility infrastructure. The process and obligations of the applicant for connection to the County's infrastructure and for utility service shall be the same as set forth above in Section 34-212 A for Major Subdivisions.
- C. NON-RESIDENTIAL DEVELOPMENT: The applicant for a Non-Residential Development ~~shall connect to the County's water, if within 2,500 linear feet of the County's infrastructure~~ is encourage to connect to the public water system and be served by the County. ~~This distance shall be measured from the closest property line of the parcel requiring service along public rights-of-way and/or easements to the edge of the public right-of-way and/or easement hosting the water utility infrastructure.~~ The process and obligations of the applicant for connection to the County's infrastructure and for utility service shall be the same as set forth above in Section 34-212 A for Major Subdivisions.

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(Ord. of 2-21-2000, art. II, § 4)

Secs. 34-214—34-234. Reserved.

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: July 8, 2024

of attachment(s) 1

Item Title: **Library Update & Acceptance of Grant Funds**

Initiated by (Name, Job Title): Michelle Hildreth, Library Director

Board action proposed: Accept grant awards and authorize the County Manager to sign all necessary agreements and documents.

Is this a consent agenda item? No

Is a public hearing needed? No

Summary of Request: William Doerfer, Assistant County Manager will introduce Michelle Hildreth, Library Director for a general update of Franklin County Library operations. Ms. Hildreth will also provide an overview of \$445,617.72 in grants the Library has been awarded through the State Library of NC including the following:

- **Digital Champion Grant** (\$387,006.72 with no match required)
 - Supports current broadband efforts and assists in bridging the digital divide
- **STEAM Powered Learning Grant** (\$32,136 with budgeted match of \$3,571)
 - Trains staff and purchases resources to provide Science, Technology, Engineering, Arts, and Math (STEAM) programs to school-aged children
- **Strategic Planning Grant** (\$26,475 with budgeted match of \$8,825)
 - Comprehensive strategic plan with an implementation roadmap addressing community needs and guide library services and activities for the next ten years

ATTACHMENTS:

[Library update & Grant Awards](#)



Library Update and Grant Acceptance

Michelle Hildreth, Library Director

July 8, 2024



Library Update

- Focusing on educational enrichment
 - Programs have increased from eight per month to eight per week
 - Kindergarten readiness on Saturdays
 - School-aged and teen programs weekly
 - Adult programs regularly
 - Several programs at attendance capacity



Strategic Planning Grant

- Award Amount: \$26,475
 - Match Amount: \$8,825 – budgeted in FY25 Budget
- What will the grant cover?
 - Comprehensive Strategic Plan with actionable priorities

Strategic Planning Grant

- Timeline – Expected Completion: August 2025
 - July – September 2024 – kick-off, data analysis, community input
 - October 2024 – February 2025 – staff and consultant draft initial plan
 - March – June 2025 – finalize plan and road map for implementation
 - July – August 2025 – submit to State Library and close out grant activities



Strategic Planning Grant

- Expected Outcomes

- Strategic Plan that will guide library development to align with County growth
- Organizational Assessment
- Required to be updated every five years by the State Library of NC (SLNC)



STEAM Powered Learning Grant

- Award Amount: \$32,136
 - Match Amount: \$3,571 budgeted in FY25 Budget
- What will the grant cover?
 - Increase access to Science, Technology, Engineering, Arts, and Math (STEAM) programming for Franklin County's Youth
 - Enhanced training for library staff
 - Equipment and materials to support STEAM programming



STEAM Powered Learning Grant

- Timeline – Expected Completion: July 2025
 - July – August 2024 – Begin staff training on STEAM programs and purchase equipment, supplies, and materials
 - September – December 2024 – implement STEAM programs, continue staff development, and additional training
 - January 2025 and on – provide STEAM Powered Learning programs in all branches of the Franklin County Library



STEAM Powered Learning Grant

- Expected Outcomes

- Afterschool Adventures STEAM programming weekly for school-aged children
- High-quality STEAM training for library staff and elementary and middle school teachers
- STEAM Free Play Saturdays – new program to foster project-based learning with new STEAM materials



Digital Champion Grant

- Award Amount: \$387,006.72
 - No match
- What will grant cover?
 - Digital Navigator Librarian to provide assistance and education for library patrons to safely and effectively access technology
 - Equipment such as hot spots, iPads, Chromebooks, and sound-proof booths for patrons to use for job interviews or telehealth appointments
 - Purchase of technology-friendly furniture such as chairs with charging ports, as well as sensory carts



Digital Champion Grant

- Timeline – Expected Completion: September 2026
 - Two-year implementation
 - 2024-2025 – Recruit, hire, and onboard Digital Navigator
 - Begin technology consultations, grant implementation, and community engagement
 - 2025-2026 – Ensure technology access in all Library branches
 - Begin identifying needs and providing resources outside of the library
 - Assess progress and achievements, adjust as needed, and submit final report



Digital Champion Grant

- Expected outcomes
 - Digital Navigator Librarian to provide digital literacy training and support, provide access to technology throughout underserved areas of the County
 - Supports the County's broadband initiatives by providing additional tools for community members to access broadband
 - Assist in closing the digital divide while the County continues to pursue universal broadband access



Summary

The Board is requested to accept the following grants and authorize the County Manager to sign all necessary documents and agreements:

- LSTA Strategic Planning Grant
 - \$26,475 award with \$8,825 grant / \$35,300 total project budget
- LSTA STEAM Powered Learning Grant
 - \$32,136 award with \$3,571 match / \$35,707 total project budget
- Digital Champion Grant
 - \$387,006.71 award and no match required



Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: July 8, 2024

of attachment(s) 0

Item Title: **Community Emergency Response Team (CERT) Overview**

Initiated by (Name, Job Title): Nicholas Thorpe, Emergency Management Director

Board action proposed: Receive update.

Is this a consent agenda item? No

Is a public hearing needed? No

Summary of Request: Nicholas Thorpe, Emergency Management Director will provide an overview of the Community Emergency Response Team (CERT) and how Franklin County residents can become more active in supporting their communities in times of emergencies and disasters through volunteering with their local CERT. Information will be provided on how volunteers can join and receive training.

Franklin County Commissioner's Agenda Information Sheet

Requested Meeting Date: July 8, 2024

of attachment(s) 0

Item Title: **CAB (Completing Access to Broadband) Update**

Initiated by (Name, Job Title): William Doerfer, Assistant County Manager

Board action proposed: Receive update.

Is this a consent agenda item? No

Is a public hearing needed? No

Summary of Request: William Doerfer, Assistant County Manager will discuss recent updates with the CAB program. In April 2024, the Board of Commissioners committed \$2 million in ARPA Infrastructure funds to the program. Recently, staff participated in a competitive selection process along with representatives of the NC Broadband Infrastructure Office.

The CAB program is a program led by NC Broadband Infrastructure Office (NCBIO) with input from Franklin County. The state solicited bids from broadband providers and received four proposals. Through a rigorous process, the selection committee determined Connect Holdings II, LLC (Brightspeed) submitted the best proposal. Brightspeed's proposal was consistent with the County's priority to provide the greatest number of passings for the amount of funding available. Brightspeed proposed the most passings for the least cost per passing of any of the proposals. The contract for service will be between the State of North Carolina and Brightspeed. NCBIO will provide strict monitoring of the project performance and report to the County. The Board of Commissioners can expect regular updates on the progress of the CAB program throughout design, construction, and completion.

CAB Award:

- Provider: Brightspeed
- 2,374 locations or passings (represents 50% of Franklin County's 4,714 eligible locations)
- County Contribution: \$1,962,728.95
- Total Project cost: \$5,607,797