



6611 W. Cross Creek Bend Lane
Fulshear, Texas 77441
Phone: 281-346-1796 ~ Fax: 281-346-2556
www.FulshearTexas.gov

CHARTER REVIEW COMMISSION:

CHAIRMAN: Kaye Kahlich
MEMBER: Bonnie Tyler Buell
MEMBER: Patrick Powers
MEMBER: Bill Clifford
MEMBER: Ramona Ridge

VICE CHAIR: CJ McDaniel
MEMBER: Cecile Thompson
MEMBER: Joel Patterson
MEMBER: Brooks Tueting

MEMBER: Aaron Groff
MEMBER: Ella Banks
MEMBER: Grace Malveaux
MEMBER: Ray Kerlick

REGULAR CHARTER REVIEW COMMISSION MEETING AGENDA Monday, October 26, 2026 6:30 PM

NOTICE IS HEREBY GIVEN OF A CHARTER REVIEW COMMISSION REGULAR MEETING OF THE CITY OF FULSHEAR TO BE HELD ON **Monday, October 26, 2026** IN THE FULSHEAR MUNICIPAL COMPLEX 6611 W. CROSS CREEK BEND LANE FULSHEAR, TX 77441 FOR CONSIDERING THE FOLLOWING ITEMS. THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY MATTERS LISTED ON THE AGENDA, AS AUTHORIZED BY THE TEXAS GOVERNMENT CODE, INCLUDING, BUT NOT LIMITED TO, SECTIONS 551.071 (CONSULTATION WITH ATTORNEY), 551.072 (DELIBERATIONS ABOUT REAL PROPERTY), 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS), 551.074 (PERSONNEL MATTERS), 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES), 551.087 (ECONOMIC DEVELOPMENT), 418.175.183 (DELIBERATIONS ABOUT HOMELAND SECURITY ISSUES) AND AS AUTHORIZED BY THE TEXAS TAX CODE, INCLUDING, BUT NOT LIMITED TO, SECTION 321.3022 (SALES TAX INFORMATION).

INCIDENTAL MEETING NOTICE: A QUORUM OF THE CITY OF FULSHEAR CITY COUNCIL, PLANNING AND ZONING COMMISSION, CITY OF FULSHEAR DEVELOPMENT CORPORATION (TYPE A), FULSHEAR DEVELOPMENT CORPORATION (TYPE B), PARKS AND RECREATION COMMISSION, YOUTH ADVISORY COMMISSION, ZONING BOARD OF ADJUSTMENT, CHARTER REVIEW COMMISSION, OR ANY OF THESE, MAY BE IN ATTENDANCE AT THE MEETING SPECIFIED IN THE FOREGOING NOTICE, WHICH ATTENDANCE MAY CONSTITUTE A MEETING OF SUCH GOVERNMENTAL BODY OR BODIES AS DEFINED BY THE TEXAS OPEN MEETINGS ACT, CHAPTER 551, TEXAS GOVERNMENT CODE. THEREFORE IN ADDITION TO THE FOREGOING NOTICE, NOTICE IS HEREBY GIVEN OF A MEETING OF EACH OF THE ABOVE-NAMED GOVERNMENTAL BODIES, THE DATE, HOUR, PLACE, AND SUBJECT OF WHICH IS THE SAME AS SPECIFIED IN THE FOREGOING NOTICE.

I. Call to Order

II. Quorum

III. Citizen's Comments

Citizens who desire to address the Charter Review Commission with regard to matters on the agenda will be received at this time. Each speaker is limited to three (3) minutes. Comments or discussion by planning and zoning members will only be made at the time the subject is scheduled for consideration.

IV. Business

- a. **Consideration and possible action to approve the minutes from the Charter Review Commission meeting held on September 24, 2026**
- b. **Consideration and possible action on proposed amendments to Sections 3.03, 3.04, and new Section 3.04.1 of the City Charter relating to the length of term and term limits for the Mayor and Council Members, and to Section 3.10 relating to vacancies**
- c. **Consideration and possible action on a proposed amendment to Section 3.08(a) of the City Charter relating to the Mayor's removal of members of boards and commissions**
- d. **Consideration and possible action on a proposed amendment to Section 3.08(b) of the City Charter relating to the Mayor's annual State of the City address**
- e. **Discussion and possible action on Articles IV through VIII of the City Charter, beginning with Section 4.08**
- f. **Discussion and possible action on future meeting dates**

V. Adjournment

The Charter Review Commission reserves the right to adjourn into Executive Session at any time during the course of this meeting regarding the matters listed above, as authorized by Texas Government Code Section 551.071 (if necessary consultation with attorney).

Note: In compliance with the American Disabilities Act, and to extent applicable, this facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made at least 48 business hours prior to this meeting. Please contact the City Secretary's office at 281-346-1796 for further information.

I, Mariela Rodriguez, City Secretary of the City, do hereby certify that the above Notice of Meeting and Agenda for the Charter Review Commission of the City of Fulshear, Texas was posted on Tuesday, October 20, 2026, by 5:00 p.m. in a place convenient and readily accessible at all times to the general public, in compliance with Chapter 551, TEXAS GOVERNMENT CODE.

MARIELA RODRIGUEZ, CITY SECRETARY

**AGENDA MEMO
BUSINESS OF THE CHARTER REVIEW COMMISSION
CITY OF FULSHEAR, TEXAS**

AGENDA OF: October 26, 2026

DEPARTMENT: City Secretary

PRESENTER:

ITEMS: IV.a

PREPARED BY: Katie Lewis

SUBJECT:

CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE MINUTES FROM THE CHARTER REVIEW COMMISSION MEETING HELD ON SEPTEMBER 24, 2026

Expenditure Required:

Amount Budgeted:

Funding Account:

Additional Appropriation Required:

EXECUTIVE SUMMARY

RECOMMENDATION

ATTACHMENTS:

[CRC Draft Minutes 09.24.26.pdf](#)



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Fulshear, Texas 77441
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CHAIRMAN: Kaye Kahlich	CHARTER REVIEW COMMISSION:	
MEMBER: Bonnie Tyler Buell	VICE CHAIR: CJ McDaniel	MEMBER: Aaron Groff
MEMBER: Patrick Powers	MEMBER: Cecile Thompson	MEMBER: Ella Banks
MEMBER: Bill Clifford	MEMBER: Joel Patterson	MEMBER: Grace Malveaux
MEMBER: Ramona Ridge	MEMBER: Brooks Tueting	MEMBER: Ray Kerlick

REGULAR CHARTER REVIEW COMMISSION MEETING MINUTES September 24, 2026

I. Call to Order

A MEETING OF THE CHARTER REVIEW COMMISSION WAS CALLED TO ORDER BY CHAIRMAN KAHLICH AT 6:01 P.M. AT THE CITY OF FULSHEAR MUNICIPAL COMPLEX, 6611 W.CROSS CREEK BEND LANE, FULSHEAR, TX 77441.

II. Quorum

A QUORUM WAS PRESENT.

MEMBERS PRESENT

KAYE KAHLICH
BONNIE TYLER BUELL
BILL CLIFFORD
RAMONA RIDGE
CECILE THOMPSON
JOEL PATTERSON
BROOKS TUETING
AARON GROFF
ELLA BANKS
GRACE MALVEAUX
OFC. MOSELEY

MEMBERS ABSENT

RAY KERLICK
PATRICK POWERS
CJ MCDANIEL

III. Citizen's Comments

Citizens who desire to address the Charter Review Commission with regard to matters on the agenda will be received at this time. Each speaker is limited to three (3) minutes. Comments or discussion by planning and zoning members will only be made at the time the subject is scheduled for consideration.

THERE WERE NO CITIZEN COMMENTS.

IV. Business

a.

Consideration and possible action to approve the minutes from the Charter Review Commission meeting held on August 27, 2026

A MOTION WAS MADE BY BONNIE TYLER-BUELL TO APPROVE THE MINUTES. IT WAS SECONDED BY CHARTER REVIEW COMMISSION MEMBER TUETING. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: KAHLICH, BUELL, CLIFFORD, RIDGE, THOMPSON, PATTERSON, TUETING, GROFF, BANKS, MALVEAUX

NAYS:

ABSTAIN:

ABSENT: KERLICK, MCDANIEL, POWERS

b. **Discussion and action for Articles III through VII**

CHARLES ZECH DISCUSSED WITH THE CHARTER REVIEW COMMISSION THE FOLLOWING SECTIONS OF THE CHARTER AND MADE NOTES TO THE CHANGES THE COMMISSION WOULD LIKE TO SEE AT A LATER DATE.

SECTIONS DISCUSSED:

3.01 QUALIFICATIONS

3.02 JUDGE OF QUALIFICATIONS

3.03 NUMBER, SELECTION, AND TERM OF COUNCIL MEMBERS

3.04 SELECTION AND TERM OF MAYOR

3.05 COMPENSATION AND EXPENSES

3.06 GENERAL POWERS AND DUTIES OF THE CITY COUNCIL

3.07 PROHIBITIONS

3.08 POWERS AND DUTIES OF THE MAYOR

3.09 CITY COUNCIL MEETINGS

3.10 VACANCIES

4.01 CITY MANAGER QUALIFICATIONS, APPOINTMENT, AND COMPENSATION

4.02 CITY MANAGER POWERS AND DUTIES

4.03 ACTING CITY MANAGER
4.04 CITY ATTORNEY
4.05 MUNICIPAL JUDGE
4.06 CHIEF OF POLICE
4.07 CITY SECRETARY
4.08 CHIEF FINANCIAL OFFICER

****FOR THE FULL DISCUSSION REFER TO THE CITY'S WEBSITE TO VIEW THE VIDEO****

V. Adjournment

A MOTION WAS MADE BY CHARTER REVIEW COMMISSION MEMBER MALVEAUX TO ADJOURN. IT WAS SECONDED BY CHARTER REVIEW COMMISSION MEMBER RIDGE. THE VOTE WAS CARRIED BY THE FOLLOWING VOTE:

AYES: KAHLICH, BUELL, CLIFFORD, RIDGE, THOMPSON, PATTERSON, TUETING, GROFF, BANKS, MALVEAUX

NAYS:

ABSTAIN:

ABSENT: KERLICK, MCDANIEL, POWERS

CHAIRMAN KAHLICH ADJOURNED THE MEETING AT 8:41 P.M.

**AGENDA MEMO
BUSINESS OF THE CHARTER REVIEW COMMISSION
CITY OF FULSHEAR, TEXAS**

AGENDA OF: October 26, 2026

DEPARTMENT:

PRESENTER:

ITEMS: IV.b

PREPARED BY: Katie Lewis

SUBJECT: CONSIDERATION AND POSSIBLE ACTION ON PROPOSED AMENDMENTS TO SECTIONS 3.03, 3.04, AND NEW SECTION 3.04.1 OF THE CITY CHARTER RELATING TO THE LENGTH OF TERM AND TERM LIMITS FOR THE MAYOR AND COUNCIL MEMBERS, AND TO SECTION 3.10 RELATING TO VACANCIES

Expenditure Required:

Amount Budgeted:

Funding Account:

Additional Appropriation Required:

**EXECUTIVE SUMMARY
RECOMMENDATION**

ATTACHMENTS:

[Amendment Length of Term and Term Limits.pdf](#)

Sec. 3.03 Number, selection, and term of council members.

The membership of the City Council shall be composed of seven Council Members, two of which shall be elected at large by majority vote, and five of which shall be elected by majority vote of a single-member district in which they must reside. Council Members shall serve a ~~two-year~~ three-year term unless sooner removed under the provisions of this Charter or other law. ~~A person may not serve more than three consecutive terms as a Council Member, provided that partial terms shall be excluded from such limitation.~~ For only the at-large Council Member positions, the City Council may, by ordinance, establish additional qualifications for candidates or establish no more than two districts within which a candidate must reside, or both. For purposes of this Charter, the phrase 'full City Council' shall mean the entire membership of the City Council as established by this section.

Sec. 3.04 Selection and term of mayor.

The Mayor shall be elected at large by majority vote, and shall serve a ~~two-year~~ three-year term unless sooner removed under the provisions of this Charter or other law. ~~A person may not serve more than three consecutive terms as Mayor, provided that partial terms shall be excluded from such limitation.~~

Sec. 3.04.1 Term limits.

(a) The office of Mayor and the office of Council Member are separate offices. For purposes of this section, all Council Member positions, whether elected at large or from a single-member district, constitute the office of Council Member.

(b) A person may not serve more than three consecutive terms in either office.

(c) A person may serve not more than six consecutive terms in the two offices combined.

(d) Service for any portion of a term shall be counted as service for a full term, unless the person was appointed to the office to fill an unexpired term.

(e) A person who has served the maximum number of consecutive terms permitted under subsection (b) or (c) may not be elected or appointed to an office subject to that limitation until at least one year has elapsed since the end of the person's last term of service in that office.

Sec. 3.10 Vacancies.

(a) Vacancies in the Council shall be filled by a special election for the office in which the vacancy occurs and for the remainder of the unexpired term as required by State law. Except that, if a vacancy occurs with twelve (12) months or less remaining in

the unexpired term, the Council may, by majority vote of the remaining members, fill the vacancy by appointment, fill the vacancy at the next regularly scheduled election or call a special election to fill the vacancy.

~~If for any reason a single vacancy exists among the Mayor and the members of the City Council, then a majority of the remaining Council Members may fill the vacancy by appointment.~~

~~(b) If two or more vacancies among the Mayor and the members of the City Council exist at the same time, then a special election shall be ordered to fill the vacancies.~~

(be) A person elected or appointed to fill a vacancy serves until the next regular election at which the affected office is to be elected (partial term).

~~(cd)~~ If the Mayor or a Council Member is absent for three consecutive regular meetings, then the Mayor's or Council Member's office, as applicable, is considered vacant unless:

- (1) They are sick and the absence is excused afterward; or
- (2) They have first obtained a leave of absence at a regular meeting.

(de) If the Mayor or a Council Member elected at large moves their residence from the territory of the City or if a Council Member elected from a single-member district moves their residence from the territory of the single-member district, then the Mayor's or Council Member's office, as applicable, is considered vacant. For purposes of this subsection, the term 'residence' shall have the meaning ascribed by the Texas Election Code, as may be amended from time to time.

**AGENDA MEMO
BUSINESS OF THE CHARTER REVIEW COMMISSION
CITY OF FULSHEAR, TEXAS**

AGENDA OF: October 26, 2026

DEPARTMENT:

PRESENTER:

ITEMS: IV.c

PREPARED BY: Katie Lewis

SUBJECT: CONSIDERATION AND POSSIBLE ACTION ON A PROPOSED AMENDMENT TO SECTION 3.08(A) OF THE CITY CHARTER RELATING TO THE MAYOR'S REMOVAL OF MEMBERS OF BOARDS AND COMMISSIONS

Expenditure Required:

Amount Budgeted:

Funding Account:

Additional Appropriation Required:

EXECUTIVE SUMMARY
RECOMMENDATION

ATTACHMENTS:

[Amendment Section 3.08 Mayoral Removal of Board Members.pdf](#)

Sec. 3.08 Powers and duties of the mayor.

Except as otherwise provided by this Charter or other law, the Mayor shall have the following powers and duties:

- (a) The Mayor shall nominate, and by and with the approval of the City Council, shall appoint the members of all boards and commissions of the City, and may remove the same with the approval of the City Council ~~at any time~~; and

**AGENDA MEMO
BUSINESS OF THE CHARTER REVIEW COMMISSION
CITY OF FULSHEAR, TEXAS**

AGENDA OF: October 26, 2026

DEPARTMENT:

PRESENTER:

ITEMS: IV.d

PREPARED BY: Katie Lewis

SUBJECT:

CONSIDERATION AND POSSIBLE ACTION ON A PROPOSED AMENDMENT TO SECTION 3.08(B) OF THE CITY CHARTER RELATING TO THE MAYOR'S ANNUAL STATE OF THE CITY ADDRESS

Expenditure Required:

Amount Budgeted:

Funding Account:

Additional Appropriation Required:

EXECUTIVE SUMMARY
RECOMMENDATION

ATTACHMENTS:

[Amendment Section 3.08 State of the City Address.pdf](#)

Sec. 3.08 Powers and duties of the mayor.

Except as otherwise provided by this Charter or other law, the Mayor shall have the following powers and duties:

- (a) The Mayor shall nominate, and by and with the approval of the City Council, shall appoint the members of all boards and commissions of the City, and may remove the same at any time; and
- (b) The Mayor shall annually address the City Council as to the State of the City at a properly posted and open to the public city council meeting.
- (c) The Mayor shall be the presiding officer of the City Council and shall be recognized as the head of the City government for all ceremonial purposes, for emergency management purposes and by the governor for purposes of military law.
- (d) The Mayor shall, when authorized as necessary by the City Council, sign all official documents.