BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING AGENDA
November 4, 2024 at 6:00 PM
Gadsden County Board of County Commissioners Chambers Edward J. Butler Governmental Complex
9-B East Jefferson Street Quincy

AGENDA

1. Call to Order

2. Invocation

3. Pledge of Allegiance

4. Amendments to the Agenda

. *Request to be added under Consent:*
7.i. Approval of the Finance Office to Process Payment for the 3rd Annual HOLA Gadsden

5. Approval of Agenda.

6. Awards, Presentations and Appearances

6a. Recognition of Mother Maudie Lee Green Nealy
(Gadsden County Board of County Commissioners)

6b. Tourist Development Council Presentation:
(Edward J. Dixon, County Administrator / Leslie D. Steele, Public Information Officer)

7. Consent

7a. Ratification Memo
(Clerk of Court)
Ratification Memo.pdf

7b. BOCC Meeting/Workshop Minutes:
1. September 17, 2024, Economic Development Workshop

2. September 24, 2024, 2nd Budget Public Hearing
3. September 24, 2024, Emergency Meeting
4. October 1, 2024, Regular BOCC Meeting

20240917 Economic Dev WorkshopMIN_unbound.pdf
20240924 Budget Hearing MIN_unbound.pdf
20240924 Emergency Meeting MIN_unbound.pdf
20241001 Regular Meeting MIN_unbound.pdf

7c. Approval of Signatures for Special Assessment Liens and Contracts - State Housing Initiative Partnership Program (SHIP)
(Edward J. Dixon, County Administrator / Sonya D. Burns, SHIP Housing Coordinator)
Special Assessment Liens and Contracts (SHIP).pdf

7d. Approval and Signature(s) for Satisfaction of Special Assessment Lien State Housing Initiative Partnership (SHIP) Housing Program
(Edward J. Dixon, County Administrator / Sonya D. Burns, SHIP Housing Coordinator)
Satisfaction of Special Assessment Lien (SHIP).pdf

7e. Approval of Payment to Emerald Coast Striping
(Edward J. Dixon, County Administrator / Curtis Young, Public Works Director)
Emerald Cost Striping Payment.pdf

7f. Approval of a Letter to Governor Ron DeSantis in Support of Reintroducing Passenger Rail to North Florida
(Edward J. Dixon, County Administrator)
Southern Rail Commission Letter.pdf

7g. Approval of Selling Surplus Vehicles at Auction
(Edward J. Dixon, County Administrator / Curtis Young, Public Works Director)
Ratification of Selling Surplus Vehicles at Auction.pdf

7h. Approval to Reinstate an Agreement between the Gadsden County Board of County Commissioners and the Gadsden County Health Council to assist with the Prescription Assistance Medical Assistance Program Funding
(Edward J. Dixon, County Administrator)
Gadsden Community Health Council Agreement.pdf

7i. Approval of the Finance Office to Process Payment for the 3rd Annual HOLA Gadsden
(Edward J. Dixon, County Administrator)
ITEM TO BE ADDED Annual HOLA Gadsden Invoice.pdf

8. Items Pulled for Discussion

9. Citizens Requesting to be Heard on Non-Agenda Items (3-Minute Limit)

The Gadsden County Board of County Commissioners welcomes and encourages public participation at all meetings of the Board. Citizens are free to speak for up to three (3) minutes on non-agenda items. Public comments and participation are also encouraged for items on the agenda.

Additionally, if you are unable to attend a meeting in person, comments from the Public can also

be submitted via email to CitizensToBeHeard@gadsdencountyfl.gov until noon on the date of the meeting. Comments submitted after the deadline, but prior to the meeting, will be added to the official record, but the County cannot guarantee that Commissioners and staff will have adequate time to review comments prior to the meeting.

Citizens are further encouraged to participate on the County's website at www.gadsdencountyfl.gov.

10. Public Hearing

11. General Business

11a. Approval of Title VI Nondiscrimination Policy and Plan
(Edward J. Dixon, County Administrator / Curtis Young, Public Works Director)
Title VI Nondiscrimination Policy Plan.pdf

11b. Approval to Upgrade the Avtec Radio Dispatch Software
(Edward J. Dixon, County Administrator / Kris Hood, Chief)
Avtec Radio Dispatch Software Upgrade.pdf

11c. Approval to Renew of Waste Pro Contract ***(MATERIALS TO BE PROVIDED)***
(Edward J. Dixon, County Administrator)

11d. Discussion and Approval of Lease Agreement with the City of Quincy for property located at S 9th Street, Qunicy Florida (Martin Luther King, Jr Track Field) for the placement of a Community Center featuring a Boys and Girls Club ***(MATERIALS TO BE PROVIDED)***
(Edward J. Dixon, County Administrator)

11e. Approval of Resolution 25-007 Budget Amendments for FY25
(Edward J. Dixon, County Administrator / Janice Harris, Chief Financial Officer)
Resolution 25-007 Budget Amendments FY25.pdf

11f. Approval of Resolution 24-037 Budget Amendments for FY24
(Edward J. Dixon, County Administrator / Janice Harris, Chief Financial Officer / Trudei Porter, Finance Director)
Resolution 24-037 Budget Amendments FY24.pdf

11g. Approval of the RFP 24-02 Professional Auditing Services Award
(Edward J. Dixon, County Administrator / Janice Harris, Chief Financial Officer)
Award RFP 24-02 Professional Auditing Services.pdf

12. Clerk of Court

Updates
(Nicholas Thomas, Clerk of Court)

13. County Attorney

Updates

(Thornton J. Williams, County Attorney)

14. County Administrator

Updates
(Edward J. Dixon, County Administrator)

15. Discussion Items by Commissioners

15.a. Commissioner Eric F. Hinson, District 1

15.b. Commissioner Kimblin E. Nesmith, J.D., District 3

15.c. Commissioner Brenda A. Holt, District 4

15.d. Commissioner Alonzetta Simpkins, District 2

15.e. Commissioner Ronterious Green, District 5

16. Motion to Adjourn

17. Receipt and File

17a. Resolution 2025-003 to Extend the State of Emergency
2025-003 FE Resolution_Oct 15-21.pdf

17b. Resolution 2025-004 to Extend the State of Emergency
2025-004 FE Resolution_Oct 22-28.pdf

17c. Resolution 2025-005 to Extend the State of Emergency
2025-005 FE Resolution_Oct 29- Nov 4.pdf

Nicholas Thomas

Gadsden County, Florida

Clerk of the Circuit Court

Clerk of the County Court

Clerk to the Board of County Commissioners
County Recorder
County Auditor

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS

FROM: NICHOLAS THOMAS, CLERK

RE: RATIFICATION OF APPROVAL TO PAY COUNTY BILLS

DATE: October 24, 2024

Please ratify your approval for the payment of County bills as reflected in the warrant vouchers listed below:

Accounts Payable Dated: October 17, October 22, October 23, October 25

Payroll Dated: October 17

Ph. (850) 875-8601
FAX (850) 875-8612

Website: www.gadsdenclerk.com
Email: clerkofcourt@gadsdenclerk.com

P.O. Box 1649
Quincy, FL 32353-1649

AT A WORKSHOP OF THE BOARD OF COUNTY COMMISSIONERS IN AND FOR GADSDEN COUNTY, FLORIDA ON SEPTEMBER 17, 2024 AT 4:00 PM, THE FOLLOWING PROCEEDING WAS HAD, VIZ:

Present: **Ronterious Green, Chair, District 5**
Alonzetta Simpkins, Vice-Chair, District 2, appeared through Zoom
Eric Hinson, District 1, appeared through Zoom
Kimblin NeSmith, District 3
Brenda Holt, District 4
Edward J. Dixon, County Administrator
Clayton Knowles, County Attorney
Adriana Quijada, Deputy Clerk

Call to Order, Invocation and Pledge of Allegiance

Chair Green called the workshop to order at 4 p.m. Chair Green led into Invocation and Pledge of Allegiance.

CITIZENS REQUESTING TO BE HEARD ON NON-AGENDA ITEMS

The Gadsden County Board of County Commissioners welcomes and encourages public participation at all meetings of the Board. Citizens are free to speak for up to three (3) minutes on non-agenda items. Public comments and participation are also encouraged for items on the agenda. Additionally, if you are unable to attend a meeting in person, comments from the Public can also be submitted via email to CitizensToBeHeard@gadsdencountyfl.gov until noon on the date of the meeting. Comments submitted after the deadline, but prior to the meeting, will be added to the official record, but the County cannot guarantee that Commissioners and staff will have adequate time to review comments prior to the meeting. Citizens are further encouraged to participate on the County's website at www.gadsdencountyfl.gov.

Chair Green read aloud the above statement.

General Business

1. **Introduction**

Mr. Dixon introduced T.J. Lewis.

2. **Gadsden County Economic Development Plan Presentation**

T.J. Lewis appeared before the board and introduced Caroline Smith, ARPC, who will be providing the presentation.

Ms. Smith stated they would love to hear feedback from the commissioners on the Gadsden County Economic Development Plan.

Plan Overview:

1. Gadsden County's Current Economic State
2. Community Engagement & Strategy Development
3. SWOT Analysis
4. Six Pillars Framework
5. Breakdown of Goals, Strategies, and Tactics
6. Implementation

Ms. Smith stated mentioned a concerning area that is the poverty rate. It has been above 20% for over 30 years. That now qualifies Gadsden County as a persistent poverty county by the federal government. The good news there is that that enables Gadsden County to pursue federal funding for projects.

Commissioner Holt appeared at 4:31 p.m.

Ms. Smith went through the 6 pillars:

Pillar 1: Talent Supply and Education
Pillar 2: Innovation and Economic Development
Pillar 3: Infrastructure and Growth Leadership
Pillar 4: Business Climate and Competitiveness
Pillar 5: Civic and Governance Systems
Pillar 6: Quality of Life and Quality Places

Chair Green stepped out at 4:50 p.m.

Chair Green returned at 4:53 p.m.

Commissioner NeSmith asked when this was due to the state. Ms. Smith stated there was no deadline.

Motion to Adjourn

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, CHAIR GREEN DECLARED THE WORKSHOP ADJOURNED AT 5:33 P.M.

GADSDEN COUNTY, FLORIDA

_____

RONTERIOUS GREEN, Chair
Board of County Commissioners

ATTEST:

_____

NICHOLAS THOMAS, Clerk

AT A BUDGET HEARING OF THE BOARD OF COUNTY COMMISSIONERS HELD IN AND FOR GADSDEN COUNTY, FLORIDA ON SEPTEMBER 24, 2024 AT 6:00 P.M., THE FOLLOWING PROCEEDING WAS HAD, VIZ:

Present: **Ronterious Green, Chair, District 5, appeared through Zoom**
Alonzetta Simpkins, Vice-Chair, District 2
Eric Hinson, District 1
Kimblin NeSmith, District 3
Brenda Holt, District 4
Edward Dixon, County Administrator
Thornton J. Williams, County Attorney
Adriana Quijada, Deputy Clerk

Call to Order, Invocation and Pledge of Allegiance

Vice-Chair Simpkins called the meeting to order at 6 p.m. Commissioner Hinson led into invocation and Commissioner Simpkins led into the Pledge of Allegiance to the U.S. Flag.

Amendments and Approval of Agenda

Mr. Dixon stated there were no amendments to the agenda.

COMMISSIONER HOLT MADE A MOTION TO APPROVE THE AGENDA AS PRESENTED AND COMMISSIONER NESMITH MADE THE SECOND. THE BOARD VOTED 4-0 TO APPROVE.

Citizens Requesting to be Heard on Non-Agenda Items (3-minutes Limit)

The Gadsden County Board of County Commissioners welcomes and encourages public participation at all meetings of the Board. Citizens are free to speak for up to three (3) minutes on non-agenda items. Public comments and participation are also encouraged for items on the agenda. Additionally, if you are unable to attend a meeting in person, comments from the Public can also be submitted via email to CitizensToBeHeard@gadsdencountyfl.gov until noon on the date of the meeting. Comments submitted after the deadline, but prior to the meeting, will be added to the official record, but the County cannot guarantee that Commissioners and staff will have adequate time to review comments prior to the meeting. Citizens are further encouraged to participate on the County's website at www.gadsdencountyfl.gov.

Vice-Chair Simpkins read aloud the above statement.

Terry & Tonia Mitchell, 6360 Old Bainbridge Road Tallahassee, FL

Terry and Tonia Mitchell appeared before the board regarding their concerns about a private, unmaintained county road called Clifford Johnson Road. This was where the Love's Travel Stop project will be bringing in and out 8,000 vehicles a day based on their traffic study.

Mrs. Mitchell stated that for the past 2 years, they have attempted to 0meet and discuss this massive project with Love's representatives and the City of Gretna Manager. They have never been contacted, informed, noticed, or included by the City of Gretna. To this day, their attempts have been denied or

ignored. They were here to oppose Gadsden County transferring ownership of Clifford Johnson Road to the City of Gretna. They would like for Clifford Johnson Road to be lawfully annexed as other properties have in this project.

Mrs. Mitchell stated they would love to schedule a meeting with the Commissioners individually to see what they may know or not know.

Mr. Dixon stated this will be on the agenda next Tuesday, October 1.

Cathy and William Farr, 564 Middle Creek Road
Cathy Farr appeared to discuss the budget and millage rate.

Commissioner Simpkins stated she will call them back up once they get to the item.

Public Hearing
a. Introduction of Proposed Final FY 2024/2025 Aggregate Millage Rate

Commissioner Simpkins stated the proposed final aggregate millage rate is 9.0000.

Mr. Dixon stated citizens were allowed to speak now.

Cathy Farr, 564 Middle Creek Road Quincy, FL, appeared before the board to discuss millage rate and was requesting an 8.5 millage rate.

Commissioner Hinson asked Mr. Dixon if they were increasing taxes this year. Mr. Dixon stated they maintain the same millage rate as last year.

Reginald Cunningham appeared before the board. He stated this would be considered an increase from last year. The 9.0 millage rate would increase property tax.

Commissioner Hinson stated he wished they talked about this beforehand. They were not responsible for the value. Mr. Cunningham stated once they report the millage rate of 9.0 to the newspaper, the Department of Revenue would consider that as an increase to the citizens. That was the purpose of the rollback rate.

Commissioner NeSmith asked how much revenue generated via ad valorem. Mr. Dixon stated about 1.3 million.

Commissioner Holt stated when evaluation goes up, the tax amounts go up. The problem was that the cost of services went up too.
Mr. William Farr, 564 Middle Creek Road Quincy, FL, appeared. He stated revenues went up because property values went up. So, everybody pays more. Commissioner Hinson asked Mr. Farr how long he has been in Gadsden County. Mr. Farr stated 2 years.

Mr. Dixon stated they could always lower millage rate. County Attorney stated they have a balanced budget that has already been advertised.

b. Introduction of Proposed Final FY 2024/2025 Budget

c. Questions from Public

d. Chairman Introduces Motion for the following items: (Voted on separately and in order presented below)

1) Approval of Final FY 2024/2025 Millage Rate

COMMISSIONER HOLT MADE A MOTION TO ADOPT THE MILLAGE RATE OF 9.0 AND COMMISSIONER NESMITH MADE THE SECOND. THE BOARD VOTED 4-0 TO APPROVE.

2) Approval for Final FY 2024/2025 Budget

Commissioner Hinson asked if the budget was completed and Mr. Dixon stated yes.

Commissioner Simpkins asked about revenues listed and if they were updated. Mr. Dixon stated they did get updated numbers.

Ms. Steele stated Chair Green was on Zoom.

Lauren Scott appeared before the board. Commissioner Simpkins asked if these projections were correct. Ms. Scott stated they did reach out to different entities. Commissioner Simpkins asked why the projected amount was not put it and Ms. Scot state she was told to balance it what it was at that time.

Mr. Dixon stated they took a conservative approach to budget because they had to work through things like fire and EMS. Commissioner Hinson stated he had same concerns which is why he wanted a workshop. Commissioner Simpkins stated she felt like she could not defend this budget.

COMMISSIONER HOLT MADE A MOTION TO ADOPT THE FY 24/25 BUDGET AND COMMISSIONER NESMITH MADE THE SECOND. THE BOARD VOTED 3-2 TO APPROVE. COMMISSIONER SIMPKINS AND COMMISSIONER HINSON OPPOSED.

Commissioner NeSmith asked the County Administrator how many staff positions in budget were unfilled. Mr. Dixon stated there are 2 people dedicated to budget.

Motion to Adjourn

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, VICE-CHAIR SIMPKINS DECLARED THE MEETING ADJOURNED AT 7:36 PM.

GADSDEN COUNTY, FLORIDA

_____

Ronterious Green, Chair
Board of County Commissioners

ATTEST:

_____

NICHOLAS THOMAS, Clerk

AT A MEETING OF THE BOARD OF COUNTY COMMISSIONERS HELD IN AND FOR GADSDEN COUNTY, FLORIDA ON SEPTEMBER 24, 2024 AT 5:30 P.M., THE FOLLOWING PROCEEDING WAS HAD, VIZ:

Present: **Ronterious Green, Chair, District 5, absent**
Alonzetta Simpkins, Vice-Chair, District 2
Eric Hinson, District 1
Kimblin NeSmith, District 3
Brenda Holt, District 4
Edward J. Dixon, County Administrator
Thornton J. Williams, Interim County Attorney
Adriana Quijada, Deputy Clerk

Call to Order
Vice-Chair Simpkins called the meeting to order and recessed until they had a quorum.

Commissioner Holt appeared at 5:30 p.m.

Commissioner Simpkins led into invocation and the Pledge of Allegiance to the U.S. Flag.

Amendments and Approval of Agenda

COMMISSIONER HOLT MADE A MOTION TO APPROVE THE AGENDA AS PRESENTED AND COMMISSIONER HINSON MADE THE SECOND. THE BOARD VOTED 3-0 TO APPROVE.

Citizens Requesting to be Heard on Non-Agenda Items (3-minutes Limit)
The Gadsden County Board of County Commissioners welcomes and encourages public participation at all meetings of the Board. Citizens are free to speak for up to three (3) minutes on non-agenda items. Public comments and participation are also encouraged for items on the agenda. Additionally, if you are unable to attend a meeting in person, comments from the Public can also be submitted via email to CitizensToBeHeard@gadsdencountyfl.gov until noon on the date of the meeting. Comments submitted after the deadline, but prior to the meeting, will be added to the official record, but the County cannot guarantee that Commissioners and staff will have adequate time to review comments prior to the meeting. Citizens are further encouraged to participate on the County's website at www.gadsdencountyfl.gov.

Commissioner Simpkins read the above statement.

Approval of Resolution 2024-036
Mr. Dixon introduced the above item.

Commissioner NeSmith appeared at 5:33 p.m.
Commissioner Holt mentioned the shelters and Mr. Dixon stated they will be open tomorrow at 4 p.m.

COMMISSIONER HOLT MADE A MOTION TO APPROVE RESOLUTION 2024-036 AND COMMISSIONER HINSON MADE THE SECOND. THE BOARD VOTED 4-0 TO APPROVE.

Motion to Adjourn

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, VICE-CHAIR SIMPKINS DECLARED THE MEETING ADJOURNED AT 5:40 PM.

GADSDEN COUNTY, FLORIDA

_____
Ronterious Green, Chair
Board of County Commissioners

ATTEST:

_____

NICHOLAS THOMAS, Clerk

AT A REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS HELD IN AND FOR GADSDEN COUNTY, FLORIDA ON OCTOBER 1, 2024 AT 6:00 P.M., THE FOLLOWING PROCEEDING WAS HAD, VIZ:

Present: **Ronterious Green, Chair, District 5**
Alonzetta Simpkins, Vice-Chair, District 2
Eric F. Hinson, District 1
Kimblin E. NeSmith, J.D., District 3
Brenda A. Holt, District 4
Edward J. Dixon, County Administrator
Thornton Williams, Interim County Attorney
Adriana Quijada, Deputy Clerk
Leann Jinks, Clerk Secretary to the Board

Call to Order, Invocation and Pledge of Allegiance

Chair Green called the meeting to order at 6 p.m. Chair Green led into the Invocation and Pledge of Allegiance.

4. Amendments and Approval of Agenda

Mr. Dixon stated the below amendments:

Add item 10.a.1, Approval to Extend the Emergency Resolution 2025-001 Resolution No. 2025-001

Request to be added under General Business:
10e – Approval to Dismiss the Pending Bid Protest

Commissioner Simpkins requested modification on item 10e. She stated the item needs to take place before item 10b. Mr. Williams stated item 10b needs to be before 10e. Commissioner Simpkins stated two contracts were being addressed in item 10b.

Commissioner Hinson asked if the item was advertised. Mr. Dixon stated this was general government and was put forth as such. The item was not advertised because it was not required.

Mr. Williams stated that the policy states notice has to be put out 10 days prior. The board can add and/or take away items until meeting time, with the exception of a public hearing where you have the quasi-judicial forum.

Ms. Steele stated that the added-on items were placed on the website as soon as they were received.

Commissioner Simpkins stated these items were not advertised on the website until yesterday September 30; it was not 10 days prior. Commissioner Holt stated the meeting was properly

advertised and they should move on. Commissioner Hinson stated the agenda was sent to him on September 29, which was only 2 days prior.

Commissioner Simpkins asked Mr. Dixon why they put item 10e on the agenda. Mr. Dixon stated they have been months without legal services, and recommends to move forward because documents and contracts are hanging to be completed.

Commissioner Simpkins asked why item 10.e was added. She stated it was a conflict of interest for Mr. Williams to advise on item 10.e, as he is a part of the bid and legal contract. Mr. Dixon stated the protestor was not ready to be the county attorney. Mr. Williams stated he did not have conflict of interest, as it was about the commission having choices. It would be a conflict of interest if their wants were not in line. They could choose not to do what I recommended to Mr. Dixon.

Commissioner Holt stepped out at 6:21 p.m.

Commissioner Holt returned at 6:22 p.m.

COMMISSIONER HOLT MADE THE MOTION TO APPROVE THE AGENDA AS AMENDED AND COMMISSIONER NESMITH MADE THE SECOND. THE BOARD VOTED 3-2 TO APPROVE. COMMISSIONER SIMPKINS AND COMMISSIONER HINSON OPPOSED.

5. Awards, Presentations and Appearances

5a – Library Services Presentation

Tabitha Washington, Director of Library Services, appeared before the board and provided updates on the library. Ms. Washington presented a power point presentation.

6. Consent

Commissioner Hinson asked Mr. Dixon for an overview on item 6c. Ms. Fryson, Director of Elder Affairs, appeared to give an overview on item 6c.

Commissioner Nesmith asked if there was a yearly renewal, and Ms. Fryson stated yes.

COMMISSIONER NESMITH MADE THE MOTION TO APPROVE THE CONSENT AGENDA AND COMMISIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

6a. Ratification Memo

6b. BOCC Meeting/Workshop Minutes
1. September 3, 2024, Regular BOCC Meeting

2. September 10, 2024, 1st Budget Public Hearing

6c. Approval to Renew the Annual MIP Fund Accounting Software

7. Items Pulled for Discussion

8. CITIZENS REQUESTING TO BE HEARD ON NON-AGENDA ITEMS

The Gadsden County Board of County Commissioners welcomes and encourages public participation at all meetings of the Board. Citizens are free to speak for up to three (3) minutes on non-agenda items. Public comments and participation are also encouraged for items on the agenda. Additionally, if you are unable to attend a meeting in person, comments from the Public can also be submitted via email to CitizensToBeHeard@gadsdencountyfl.org until noon on the date of the meeting. Comments submitted after the deadline, but prior to the meeting, will be added to the official record, but the County cannot guarantee that Commissioners and staff will have adequate time to review comments prior to the meeting. Citizens are further encouraged to participate via Zoom using the credentials on the County's website. The Board's meetings are also broadcast live on the Board's Facebook page.

Chair Green read aloud the above statement.

Rev. Charles Flowers, 799 Friday Road Quincy, FL 32352

Charles Flowers appeared. He came to speak on behalf of the community park in St. Hebron/St. Matthew. Mr. Flowers is asking for support on developing the park in St. Hebron/St. Matthew community.

Mr. Dixon stated they were just talking this morning and someone was looking at the trees to be taken down in that area.

Richelle Robinson, 335 Sparkleberry Blvd

Richelle Robinson appeared. Ms. Robinson shared her concerns regarding dismissal of the last county attorney. She stated she has read the protest submitted by Mr. Knowles. She wanted commissioners to go through the budget line by line, and amend it if necessary.

Ms. Robinson also mentioned roads being riddled with potholes.

Ethelyn Cunningham, 390 Grace Cunningham Road

Ms. Cunningham appeared to speak on behalf of the community park in St. Hebron/St. Matthew community.

Terry Mitchell, 6360 Old Bainbridge Road

Terry Mitchell appeared to talk about Clifford Johnson Road.

Chair Green stated it was on the agenda and will get back with him when the item comes up for discussion.

Pamela Reid, #1 Brewington Street

Pamela Reid appeared to discuss Piney Road Park. She stated the condition of the park is bad, and the equipment is rusting.

Joshua Keever and Julie Beruti, 104-A N Adams Street

Julie Beruti with Quincy Main Street appeared before the board to discuss Main Street and stated they were a non-profit organization.

Joshua Keever appeared to talk about upcoming events for Main Street.

9. Public Hearing

10. General Business

10a. Approval of Florida Department of Law Enforcement Salary Assistance for Fiscally Constrained Counties Grant

Mr. Dixon presented the above item. It is presented to the board for approval of the FDLE Law Enforcement Salary Assistance Grant for the Gadsden County Sheriff's Office. Funding from this grant will enhance the recruitment and retention plan of Sworn and Certified Officers. The amount provided to Gadsden County on behalf of the Gadsden County Sheriff's Office is $657,697 as specified in the State budget.

Commissioner NeSmith asked if this is an annual grant, and Mr. Dixon stated yes.

Mr. Williams stated funds were for the Sheriff.

COMMISSIONER HOLT AMENDED MOTION TO APPROVE ITEM FOR COUNTY TO RECEIVE FUNDING AND AUTHORIZE AGREEMENT WITH SHERRIF'S OFFICE FOR THOSE FUNDS AND COMMISSIONER NESMITH MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

10.a.1 Approval to Extend the Emergency Resolution 2025-001 Resolution No. 2025-001

Mr. Dixon presented the above item.

COMMISSIONER HOLT MADE THE MOTION TO APPROVE TO EXTEND THE EMERGENCY RESOLUTION 2025-001 AND COMMISIONER HINSON MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

10b. Approval of Legal Services Contract

Mr. Dixon presented the above item. At the September 17, 2024, Board Meeting, the Board approved Williams Law Group to provide legal services on an interim basis. Since that meeting, a bid protest was filed which stayed the award of the legal services bid to the Williams Law Group. There are two Agreements provided. The first is for an interim basis and the second is for a 4-year term. Each begins on the Effective Date, and may be renewed, extended, or modified only by written agreement executed by both parties. The Interim Agreement is at will and may be terminated by either party for convenience with 180 days written notice. The Agreement for legal services is for a four-year term. Since the County was without legal services since September 17, 2024, the Firm has provided legal services prior to the effective date of this Agreement. In order to pay the Firm, the Board would need to retroactively compensate the Firm. A retroactivity clause has been added to the Agreement.

Derrick Elias appeared before the board. Mr. Elias stated he noticed that the county administrator has a recommendation for option 1 of this item and he asked the board why would they have the county administrator make a recommendation on a position that reports to each of them.

Mr. Elias stated that as he read through the agreement, he was starting to see an interchange of 'county' and 'board'. He would like for someone to point out what is the 'county' and how it was defined. He also had concerns regarding 2(a) where it mentions routine telephonic consultation. It reads that certain fees will be charged but it does not say exactly how much it will be.

Mr. Elias stated under 2(b) of the agreement, it states: in lieu of providing a cellular phone, the County shall provide a monthly cellular phone subsidy of $75.00, which comes out to be $900 a month. He asked if that was really necessary.

Mr. Elias mentioned Term of Agreement and stated it reads that the board agrees that the firm shall be the sole source of legal services for the county. Again, he wanted to know how 'county' was defined.

Mr. Elias stated they have two things before them tonight. They need to break it up to have one or the other. Are they voting on the interim contract or are they going to be voting on

the four-year contract. The way they have it coupled was misleading. He wanted to know what was the hurry in voting on this item.
Commissioner Simpkins stated to Mr. Elias that they did not have any representation in the process of reading through the Legal Services Contract. The contract stated 30 days but they did it 'effective immediately'. When they look at the compensation, and they decide to terminate, it would not just cost them their normal fee. The highest of three months of billing is what they will be billed. She stated she was offended by this contract personally.

Commissioner Simpkins stated the contract reflects attorney dictatorship and was not in the best interest of the county.

Chair Green stated some things were inaccurate – they did not fire the attorney; The contract was up in March and they were on a month-to-month basis. He stated that Pittman Law Group sent a very nice exit letter telling them congratulations for their selection of the new law firm and thanked them for the opportunity.

COMMISSIONER HOLT MADE THE MOTION TO APPROVE THE LEGAL SERVICES CONTRACT AND COMMISIONER NESMITH MADE THE SECOND WITH DISCUSSION.

Commission Simpkins stated the whole process was not done properly. She stated she did speak with Mr. Dixon about this and will still make her comments in public to let citizens know how she felt.

Mr. Dixon stated there seemed to be a focus on him. He stated he accepted this job at the pay that was offered. Mr. Elias did not accept this job with the money offered; he wanted more money. Mr. Dixon stated every city manager made as much as or more than the county administrator.

Commissioner Hinson asked who gave legal advice on this document and Mr. Dixon stated Attorney Williams did. Commissioner Hinson asked the Attorney if they should get another form of legal advice. Mr. Williams stated he drafted up a general contract; he stated the clause should not be in there and asked for there to be an amendment of that in the contract.

Commissioner Simpkins asked if they could get actual fees in the compensation. She wanted to know the charges for photocopying and charges for the research. Mr. Williams stated the billing will be very detailed. There are two types of billing, fees and costs. Photocopies have been billed at 25 cents a page for quite a while. They typically do not bill for research itself.

Chair green stated he would like to modify the contract from 4 years to 3 years.

Mr. Williams stated the first correction would be under Compensation; they will add 25 cents a copy where it mentions photocopying. He stated they could take out the research part, they were not charging for research. The next amendment would be to change the term agreement from 4 years to 3 years. He also mentioned eliminating the language that talks about each party conferred with their council.

Commissioner Holt stepped out at 8:02 p.m.

Commissioner Holt returned at 8:03 p.m.

Commissioner Simpkins asked Commissioner NeSmith if he thought it was fair that they just vote on the interim contract tonight. She asked Commissioner NeSmith wouldn't it be fair for the incoming commissioner to be able to vote on the permanent contract? She stated for them to just look at the interim contract versus trying to do the permanent contract.

Commissioner Hinson wanted clarification on 'eliminating language'. Attorney Williams stated there was language in the agreement that referenced that each party conferred with their council before entering into the agreement. They do not do that for government entities and it should not have been in there.

COMMISSIONER HOLT MODIFIED THE MOTION TO APPROVE THE LEGAL SERVICES CONTRACT FOR 3 YEARS, TAKE OUT THE TERM FOR RESEARCH, INCLUDE 25 CENTS A PAGE FOR PHOTOCOPYING, AND ELIMINATE LANGUAGE THAT EACH PARTY CONFERRED WITH THEIR COUNCIL BEFOREHAND. COMMISIONER NESMITH MADE THE SECOND. THE BOARD VOTED 3-2 TO APPROVE. COMMISSIONER SIMPKINS AND COMMISSIONER HINSON OPPOSED.

10c. **Discussion and Approval of Task Orders with the Integrity Group for Office of Management**

Mr. Dixon presented the above item. This item seeks Board approval of Task Orders 2024-01 and 2024-02 with The Integrity Group for Office of Management and Budget services. The approval is necessary to address the personnel shortage within the OMB and ensure that critical fiscal and budgetary operations continue seamlessly.

Mr. Dixon stated he did not do his due diligence in terms of having task order prepared in advance. He stated it was their state rate prices and not a disaster rate, however it was not the price he intended to pay for these kinds of services. They ceased the services immediately once he realized the price, and brought this to the board's attention.

Chair Green stated services have been provided and they need to pay the bill.

COMMISSIONER NESMITH MADE THE MOTION TO APPROVE OPTION 1, THE TASK ORDERS WITH THE INTEGRITY GROUP FOR OFFICE OF MANAGEMENT AND COMMISIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

10d. **Discussion and Approval of City of Gretna Love's Travel Center**

Mr. Dixon presented the above item.

The City of Gretna were requesting temporary access to the property. Mr. Williams gave a historical background.

Terri Mitchell appeared before the board. He was told they had 2 more meetings to discuss this. He owns 4 acres in corner of I-10 and Highway 12. Trucks will be driving by his property every day. Mr. Mitchell wants to have a meeting and sit down with the City of Gretna.

Mr. Dixon asked Mr. Mitchell what is his ask and what would he like to see happen.

Commissioner Simpkins asked if Mr. Mitchell has gone to city commissioner meetings and met with any of the city officials. Mr. Mitchell stated he was new to this, and had not but his wife had gone tonight.

Commissioner NeSmith asked if they must have a public hearing to convey any entity. Mr. Williams stated this would typically go to planning and zoning first.

Chair Green stepped out at 8:50 p.m.

Mayor Russ appeared.

Commissioner Simpkins stated she would like to get a timeline on the title search and land survey from the county attorney so it can be addressed in the next meeting.

Chair Green returned at 8:56 p.m.

Mayor Protem appeared to provide clarity. Mayor Protem stated he had a very lengthy conversation with Mr. Mitchell about this project.

Mr. Knowles was asking for a letter to DOT that the Board of County Commissioner's do not have a problem with the City of Gretna getting the permit. They were asking to dedicate the road to City of Gretna. Mr. Williams stated giving the letter would be a risk analysis. They talked about the possibility of doing the letter, however he cannot tell the board in this

meeting that the County owns the property. He could work with Mr. Knowles to do the title search.

Mr. Knowles stated he asking the Board of County Commissioners to agree that they will execute an interlocal agreement and agreeing to the letter that satisfied with what the City of Gretna is doing.

Commissioner Simpkins stepped out at 9:11 p.m.

Mr. Knowles stated the survey has already been done by engineers, and he can supply it tonight.

Commissioner Simpkins returned at 9:13 p.m.

Mr. Dixon stated they should give a driveway permit, as per his recommendations.

COMMISSIONER HOLT WITHDREW HER FIRST MOTION AND COMMISSIONER NESMITH WITHDREW HIS SECOND.

COMMISSIONER HOLT MADE THE MOTION TO AUTHORIZE THE DRIVEWAY PERMIT CONTINGENT ON THE TITLE SEARCH, SURVEY, AND LETTER TO FDOT AUTHORIZING THE CHAIRMAN TO SIGN CONTINGENT THE PROPERTY BELONGS TO GADSDEN COUNTY AND COMMISSIONER NESMITH MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

10e. **Approval to Dismiss the Pending Bid Protest**

Mr. Dixon presented the above item.

Mr. Dixon recommended that the board rejects all proposals pursuant to terms of RFP.

COMMISSIONER HOLT MADE THE MOTION TO APPROVE TO DISMISS THE PENDING BID PROTEST AND COMMISSIONER NESMITH MADE THE SECOND WITH DISCUSSION.

Commissioner Simpkins stated if this was in good faith, there would be no problem with moving the agenda item up. The bid process was over. She asked Mr. Dixon to give his rationale on this item. Mr. Dixon stated that they were led to believe they had to do an RFP to hire an attorney, but in actuality they never had to do an RFP.

Mr. Williams stated every bid document has language that they can reject the RFP process. Typically, the agency does not provide the reason to the bidder.

Mr. Williams stated RFP 24-05 for legal services should be considered not responsive and therefore cannot bid.

Commissioner Simpkins asked Mr. Williams why this item was not placed prior to his contract. Mr. Williams stated that it was a choice, and the board voted to keep the item where it was on the agenda.

COMMISSIONER HOLT MADE THE MOTION TO APPROVE OPTION ONE TO DISMISS THE PENDING BID PROTEST AND COMMISSIONER NESMITH MADE THE SECOND. THE BOARD VOTED 3-2 TO APPROVE. COMMISSIONER SIMPKINS AND COMMISSIONER HINSON OPPOSED.

11. Clerk of Court

No updates.

12. County Administrator

Mr. Dixon thanked EMS, director Whaley, and all County Employees for their part in the hurricane preparations.

13. County Attorney

Mr. Williams thanked the commission for voting him in, and pledged he will work with all Commissioners and keep all commissioners informed going further.

14. Discussion Items by Commissioners

Eric Hinson, District 1

Commissioner Hinson mentioned issues with generators at schools/shelters.

Commissioner NeSmith stepped out at 9:39 p.m.
Commissioner NeSmith returned at 9:42 p.m.

Commissioner Holt stepped out at 9:47 p.m.
Commissioner Holt returned at 9:49 p.m.

Commissioner Hinson stated every school/shelter needs a generator.

Kimblin E. NeSmith, District 3

Commissioner NeSmith thanked the County for their hand in the hurricane preparations.

Commissioner Hinson stepped out at 9:53 p.m.

Commissioner NeSmith would like for the board to participate in operation green light.

COMMISSIONER NESMITH MADE A MOTION TO PARTICIPATE IN OPERATION GREEN LIGHT AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 4-0 TO APPROVE.

Commissioner NeSmith mentioned parks in St. Hebron.

Commissioner NeSmith asked Mr. Dixon about the severance package for the former County Administrator. Mr. Dixon stated they developed the policy and sent that out.

Commissioner NeSmith mentioned resurfacing on Hardaway Highway and stated it looks great. He asked for the status on Providence Road and Mr. Young stated it was still in design.

Commissioner NeSmith asked about Maple Street and Mr. Young stated he has not heard anything back yet.

Commissioner NeSmith asked about the Economic Development trip. Mr. Lewis stated it will be late October.

Commissioner NeSmith asked about scheduling a workshop for the budget.

Commissioner NeSmith stated that the County Attorney needs to review all contracts, especially the old ones that are coming up for renewal and/or are ending.

Commissioner NeSmith mentioned having our own college in Gadsden County.

Commissioner NeSmith asked Mr. Dixon how quickly we can build our own hospital in Gadsden County.

Commissioner NeSmith mentioned Stevens School and said how proud of that project he is as it is the first project, they actually turned the dirt on.

Commissioner NeSmith mentioned the Summer Youth program and how they are projecting well over 300 plus scholars, and it is going to come with a cost.

Brenda Holt, District 4

Commissioner Holt stated her cell number is (850)510-9162, and if anyone has any questions to please give her a call directly.

Commissioner Holt mentioned the Economic Development trip.

Alonzetta Simpkins, District 2

Commissioner Simpkins asked the timeline on the road in Reston. Mr. Young stated they put in a request for a truck and should it be there in the morning at 8am; Hopefully will have it done by Tuesday or Wednesday of next week.

Commissioner Simpkins asked about lighting on Shady Rest Road. Mr. Young stated they fixed one and they need to order a part for others and are just waiting for that.

Commissioner Simpkins thanked all staff for hard work during the hurricane.

Commissioner Simpkins wanted the Board to make decisions that are wholistically and fiscally smart for their County.

Commissioner Simpkins stated we need to do exit surveys to find out why employees leave. Also, she wants a survey done with existing employees on their true feelings of the workplace.

Commissioner Simpkins stated she has still not received the organizational chart she requested in the last meeting.

Commissioner Simpkins stated she was passionate about serving and she was fighting for the best interest in Gadsden County.

Ronterious Green, District 5

Chair Green thanked all staff for their part in the hurricane preparations, and also thanked those who said a prayer for him for the car accident he was involved in.

Chair Green asked about Spooner Road project. Mr. Young stated they would be back in the following week to finish up the work, and it would take about 2 weeks to get the work completed.

Chair Green mentioned the boys & girls club. He asked what was the process of using the land the County already owns instead of going back and forth with the lease for 30 years with the city for this club. Mr. Dixon stated the lease has not gone forward due to the County not moving forward.

Chair Green requested a motion for a proclamation for Ms. Marley Green-Neely who is turning 85 today.

CHAIR GREEN MADE A MOTION FOR PROCLOMATION FOR MS. MARLEY GREEN-NEELY AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 4-0 TO APPROVE.

Chair Green provided a greenlight moment.

15. **Motion to Adjourn**

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, CHAIR GREEN DECLARED THE MEETING ADJOURNED AT 10:24 PM.

GADSDEN COUNTY, FLORIDA

_____
Ronterious Green, Chair
Board of County Commissioners

ATTEST:

_____
NICHOLAS THOMAS, Clerk

Board of County Commissioners
Agenda Request

Date of Meeting: November 4, 2024

Date Submitted: October 7, 2024

To: Honorable Chairman and Members of the Board

From: Edward J. Dixon, County Administrator
Sonya D. Burns, SHIP Housing Coordinator

Subject: Approval of Signatures for Special Assessment Liens and Contracts - State Housing Initiative Partnership Program (SHIP)

Statement of Issue:

This agenda item seeks Board approval and signatures for the Special Assessment Lien and Rehabilitation Contract that was agreed upon by the Homeowner, Contractor, and Community Development Administration's SHIP Housing Programs.

Background:

To protect the interest of the County, the State requires that a lien and contract be placed on the homes that are going to be rehabilitated with SHIP/ER funds or assisted with the purchase of a home. The Special Assessment Lien was signed and needs to be recorded once the homeowners have been awarded the Deferred Payment Loan to rehabilitate their home. The loan is funded by the State Housing Initiative Partnership SHIP Program through the State of Florida and does not require repayment. Repayment of the loan, when required, is based upon the prorated principal balance for the term of the loan that has not expired. The Owners and the Gadsden County Community Development Administration's Housing Rehabilitation Program have agreed that the owners shall remain in the house a full five-year period at no annual rate of interest and once the five-year period is completed the lien would be forgiven and satisfied. The homeowners are required to pay fees to have the lien recorded at the Gadsden County Clerk or Court's office and the Gadsden County Community Development Administration office will furnish them a copy of the recorded document and keep the original for our files.

Analysis:

As agreed, upon by the Owner and the Gadsden County Community Development Administrations SHIP/ER Rehabilitation Programs the owner **(See Exhibit A)** shall remain in the house for a full

five-year, two-year, seven-year or ten-year period, after the lien has expired it will be forgiven and satisfied. The Rehab Contract is the agreement that has been made between the contractor and homeowner.

Fiscal Impact:

None.

Options:

1. Approve and sign the homeowner's lien and contract that is being or have been served by the SHIP housing programs and all related documents.
2. Do not approve.
3. Board Direction.

County Administrator's Recommendation:

Option 1.

Attachment(s):

1. Exhibit A
2. Lien (s)
3. Contract(s)

Exhibit A
Homeowners List

1. James and Sarah Mitchell – Housing Rehabilitation/ER (2 yr. Lien Agreement)
2. Earnestine Jenkins – Housing Rehabilitation (5yr. Lien Agreement)
3. Betty Jo Dixon – Housing Rehabilitation/ER (2yr. Lien Agreement)
4. Ronterrius & Satina Clark – First Time Homebuyer (7yr. Lien Agreement)

Gadsden County
Housing Rehabilitation Program
Contract for Rehabilitation Work

THIS CONTRACT, entered into this **7th** day of **October,** 20**24**, by and between **Sarah Mitchell** of **1510 Live Oak Street, Quincy, FL. 32351**, hereinafter called **the "Owner,** "and **Richard Lockwood, Lockwood Construction, 1850 St. Hebron Road, Quincy, FL. 32351,** hereinafter called the **"Contractor,** "and as approved by the Gadsden County Board of County Commissioners through its designee, The Gadsden County's SHIP Housing Rehabilitation Program, Hereinafter called **"Agency."**

WITNESSETH:

WHEREAS, the Owner proposes to finance in whole or in part the cost of the rehabilitation work provided for in this Contract from the proceeds of rehabilitation monies made or to be made to the Owner through the United States of America pursuant to Title I of the Housing and Community Development Act of 1974, and applicable regulations of the Agency (and from other funds available to the Owner to finance the cost of such rehabilitation work has been approved by the Agency, and the owner desires to engage the Contractor to perform such rehabilitation work in accordance with the provisions of this Contract and applicable requirements of the Agency,

NOW, THEREFORE, for the considerations stated herein, the Owner and the Contractor do hereby mutually agree as follows:

GENERAL CONDITIONS

Section 1. **Property to be Rehabilitated**

The property to be rehabilitated pursuant to this Contract is located at **1510 Live Oak Street, Quincy, FL. 32351** County of Gadsden, State of Florida, and is more particularly described as follows:

PARCEL IDENTIFICATION NUMBER: 3-12-2N-4W-1060-00005-0100

Legal Description: Lot 10, Block 5, Shady Nook Subdivision

Section 2. **Contract Documents**

The Contract documents which comprise this contract for Rehabilitation Work consist of this Contract, as executed on behalf of the owner and the contractor, and the following additional documents, each of which has been attached to this Contract prior to its execution by the Owner and the Contractor and each of which is hereby incorporated in this Contract by reference: (a) the work write-up and Contractor's bid proposal, signed and dated on behalf of the Contractor as of the **7th of October 2024,** and accepted by the Owner as of the **7th** of **October 2024,** and (b) the Standard Rehabilitation Specifications, including the plan Drawings (if any), for the rehabilitation work to be performed by the Contractor pursuant to this Contract. The Contractor shall perform the rehabilitation work provided for in this Contract in strict conformance with the Contract Documents that comprise this Contract. Change orders or other authorized documents pertaining to the work and issued after the execution of this Contract shall also become Contract Documents.

The Contractor shall maintain at the site one copy of all drawings, general specifications and work write-up, addenda, approved shop drawings, change orders, and other modifications in good order and marked to record all changes made during construction. These shall be available to the Owner and Agency upon request.

Section 3. **Occupancy Provision**

The premises are to be ___occupied/ x___ vacant for 90 days during the course of the rehabilitation work.

Section 4. **Contract Price**

Upon satisfactory completion of the rehabilitation work provided for in this Contract, the Contractor shall be paid the amount of **Nineteen Thousand Five Hundred Thirty Dollars and 00/100 ($19,530.00)** hereinafter called the "Contract Price", which shall constitute full and complete compensation for the Contractor's performance of the rehabilitation work provided for in this Contract, except as otherwise provided in Section 21 of this Contract.

Section 5. **Time of Performance**

The contractor shall commence the rehabilitation work provided for in this Contract within ten (10) days from the date of the Owner's issuance of the Order to Proceed referred to in Section 8 of this Contract, unless a delay is approved in writing by the Agency Director or designee. The Contractor shall satisfactorily complete such work within **90** days after issuance of the said Order to Proceed. Said completion period may be extended upon written approval by the Agency Director or designee, in conjunctions with an approved Change Order, or as a result of acts of God or other extenuating circumstances beyond the Contractor's fault or control. However, time is the essence of this Contract, and extensions shall be limited to unforeseeable circumstances.

The Contractor shall be responsible for scheduling the rehabilitation work, and for coordinating the operations of all trades, subcontractors, and suppliers engaged by the Contractor in connection with the work, in such manner as to assure the expeditious completion of work.

The Contractor shall not discriminate on the basis of race, color, religion, sex or national origin. He/she further agrees that (except where he/she has obtained identical certification from proposed subcontractors for specific time periods) he/she will obtain identical certification from proposed sub-contractors prior to the award of subcontractors exceeding $10,000 which are not exempt from the provisions of the Equal Opportunity Clause; that he/she will retain such certifications in his/her files; and that he/she will forward the following notice to such proposed subcontractors(except where proposed subcontractors have submitted identical certifications for specific time periods).

*Parking lots, drinking foundations, recreation or entertainment areas.

ADDITIONAL CONTRACT PROVISIONS

If this Contract includes additional provisions not included in the General Conditions of Federal Provisions, such additional execution by the Contractor and the owner. If no additional provisions are to be included in this Contract, this Contract shall so state so by having the work **"NONE"** written or typed on the following line.

"None"

IN WITNESS WHEREOF, the Contractor has executed this Contract as of the **7th day** of **October**, **2024** and the Owner has executed this Contract as of the date above first written.

WITNESSES:

Michelle Thomas

Contractor, **Richard Lockwood**
Lockwood Construction

Amanda Peters-Marshall

CRC1331051
License Number

WITNESSES:

Michelle Thomas

Amanda Peters-Marshall

Sarah Mitchell

Owner, **Sarah Mitchell**

WITNESSES:

Owner,

As approved by the Gadsden County's Housing Rehabilitation Program

By: Sonya Burns

Title: Housing Administrator

Attest:

GADSDEN BOARD OF COUNTY COMMISSIONERS
BY:

CLERK OF THE CIRCUIT COURT

CHAIRMAN, BCC

NOTE: TO HOMEOWNER(S)'THIS IS TO REMIND YOU THAT REHABILITATION UNDER THE SHIP PROGRAM IS MINOR TO MODERATE REPAIRS ONLY.

GADSDEN COUNTY
REHABILITATION AGREEMENT AND
SPECIAL ASSESSMENT LIEN

SHIP PROGRAM

THIS AGREEMENT, MADE THIS **7th day** of **October,** 20**24** by and between **Sarah Mitchell** whose address is **1510 Live Oak Street, Quincy, FL, 32352,** hereinafter referred to as "Owner Occupant" and Gadsden County through its Housing Rehabilitation Program, hereinafter referred to as **"SHIP PROGRAM"**, relates to the real property lying in Gadsden County, Florida described as follows:

PARCEL IDENTIFICATION NUMBER: 3-12-2N-4W-1060-00005-0100

Legal Description: Lot 10, Block 5, Shady Nook Subdivision

WHEREAS, The Owner-Occupant proposes to finance the cost of the rehabilitation work on the above described property from the proceeds of a Deferred Payment Loan made, or to be made, available to Owner-Occupant by the Housing Rehabilitation Program. The Loan is funded from the Gadsden County Housing Rehabilitation (**SHIP**) Program through the State of Florida; and

WHEREAS, the applicant for a Deferred Payment Loan must be the Owner-Occupant of the structure or must be the Purchaser-Occupant under a validly executed and binding land sales contract for the above described real property; and

WHEREAS, as long as at least one of the Owner-Occupants who was awarded the Deferred Payment Loan under the Housing Rehabilitation Program remains the Owner-Occupant in the two (2) year period from the date hereof, the Deferred Payment Loan does not require repayment.

NOW, THEREFORE, in consideration of the covenants and conditions contained herein and other good and valuable consideration, it is agreed as follows: **Nineteen Thousand Five Hundred Thirty Dollars 00/100 ($19,530.00)** and shall be based upon the final approved construction contract price (less other funds supplied by the Owner Occupant, if any.

2. The term of the Deferred Payment Loan for rehabilitating the above described shall be two (2) years from the date hereof, at zero percent (0%) annual rate of interest.

3. The Deferred Payment Loan principal amount shall be forgiven in an equal amount each month during the Owner-Occupant's ownership and occupancy of the property for the two (2) year term of the Loan. Fifty Percent (50%) of the principal is forgiven each year.) Repayment of the Loan, when required, shall be based upon the prorated principal balance for the unexpired term of the Loan.

4. The amount of the Loan as herein provided shall be a special assessment against the property as described herein, and this Agreement, shall constitute a LIEN ON SAID PROPERTY. Said lien shall be satisfied after the Owner-Occupant has completed the full two (2) year term of this Agreement, or paid to Gadsden County the balance of the Deferred Payment Loan that may become due to the County as a result of the Owner-Occupant's default of the terms of the Agreement.

5. The Owner-Occupant agrees to the following terms in the event of transfer of ownership, loss of residence at subject property, or death of the Owner-Occupant within two (2) years from the date hereof:

Loss of ownership by sale, transfer or death, or non-occupancy by the Owner-Occupant, shall constitute a default and will cause the Deferred Payment Loan to become due and payable in a lump sum. However, the County Commission may allow repayment on an annual basis in accordance with the provisions of Paragraph 6 as hereinafter set forth.
It is further provided that, upon the death of the Owner-Occupant, the two (2) year term of this Agreement may be continued and the requirements as herein established may be assumed by the Owner-Occupant's spouse and/or minor lineal descendants. "Minor" is defined as being under eighteen (18) years of age or being under twenty-two (22) years of age if a full-time student. **In order**

to assume this Agreement. The spouse, must be residing in the home as described herein at the time of the Owner-Occupant's death, and the minor lineal descendants must move in the house, and make it their permanent residence, or already be residing in the house, upon the death of the Owner-Occupant and continue to reside there for the entire time this Agreement is in effect. In addition, the spouse and minor lineal descendants must acquire ownership of the property, and must continue Owner-Occupancy status for the remainder of the term of this Agreement. Otherwise, all requirements of this lien shall remain in full force and effect, including the provisions for a default at any time. **For purposes of this provision, the term "minor lineal descendants" shall include any grandchildren of the Owner-Occupant; and such grandchildren shall be entitled to continue this Agreement as long as they meet the age and residency requirements herein, and comply with all other provisions herein.**

6. Upon default, the special assessment levied hereby shall be payable in full to Gadsden County within thirty (30) days after such default occurs; provided, however, that the governing authority, the Gadsden Board of County Commissioners may, by resolution, provide for the payment of any lien in not more than ten (10) equal annual installments from the date of said resolution with interest thereon not exceeding six (6%) per annum, on the unpaid balance. Nevertheless, the Owner-Occupant of the property may pay the full amount of principal then remaining unpaid, plus accrued interest only, at any time. All unpaid sums, penalties and interest shall be and remain a lien on the above described real property in favor of Gadsden County and such lien shall have priority over all other liens and encumbrances whatsoever except any liens for state and local taxes due on the property, and any liens (including mortgages) recorded before the recording of this Agreement. **This special assessment lien will not be subordinated to any other mortgage insured by HUD/FHA under Title II of the National Housing Act of 1934 or its successors, except the original. If default occurs prior to expiration of this lien all remaining funds of the DPL shall become due and payable, this includes refinancing.**

If said lien shall be in default for a period of thirty (30) days, the Gadsden County may enforce the same by a suit in equity according to the provisions of the Florida Statues or other applicable law, and the Owner shall be responsible for all cost incurred in such proceedings, including a reasonable attorney's fee.

7. Failure of the Housing Rehabilitation Program to exercise such default options shall not constitute a waiver of such options on any subsequent occasions.

8. The Owner-Occupant agrees to maintain a hazard insurance policy on the property for the full replacement value of the rehabilitated unit. Said property insurance shall be maintained during the entire two (2) year period which this lien is in effect, and shall list Gadsden County as a mortgagee in the loss-payment provisions thereof as its interest may appear.

9. If at time it is determined by Gadsden County that the Owner-Occupant qualified for and received SHIP Housing Rehabilitation funds under fraudulent pretenses or statements, or by any other means of misrepresentation, the full amount of the Deferred Payment Loan shall immediately become due and payable to Gadsden County by Owner-Occupant.

10. In the event it is determined by Gadsden County that the Owner-Occupant ceases to qualify for a Deferred Payment Loan of the SHIP Housing Rehabilitation Program at any time, this Agreement shall terminate immediately upon the Owner-Occupant being notified that Owner-Occupant does not qualify to receive the Deferred Payment Loan and shall constitute a default pursuant to paragraph 6.

GADSDEN COUNTY
REHABILITATION AGREEMENT AND
SPECIAL ASSESSMENT LIEN

SHIP PROGRAM

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year above first written.

Witness Michelle Thomas
Address: 9 East Jefferson St. Quincy, FL 32351

Witness Sonya D. Burns
Address: 9 East Jefferson St. Quincy, FL 32351

Witness
Address: _____

Witness
Address: _____

Owner-Occupant, **Sarah Mitchell**

STATE OF FLORIDA
County of GADSDEN

Sworn to and subscribed before me, the undersigned authority, this 7th day of **October 2024,** personally appeared **Sarah Mitchell and James Mitchell of 1510 Live Oak Street, Quincy, FL., 32351** this agreement for the purpose therein expressed.

Signature of Notary Public State of Florida

MICHELLE T. LIGHTFOOT
Commission # HH 091051
Expires: November 10, 2025
Bonded Thru Troy Fain Insurance 800-385-7019

Print, Type or Stamp Name of Notary Public

[ ] Personally known to me, or
[X] Produced Identification: VALID FLORIDA IDENTIFICATION CARD
Type of identification

This instrument prepared by: Sonya D, Burns, P. O. Box 1799, Quincy, FL 32353

Attest:

CLERK OF THE CIRCUIT COURT

GADSDEN BOARD OF COUNTY COMMISSIONER
By:

CHAIRMAN, BOARD OF COUNTY COMMISSIONER

Gadsden County
Housing Rehabilitation Program
Contract for Rehabilitation Work

THIS CONTRACT, entered into this **1ST** day of **October,** 20**24**, by and between **Earnestine Jenkins** of **93 Jenkins PL., Quincy, FL. 32351**, hereinafter called **the "Owner,** "and **Kevin Brown, Kamryn Construction LLC, P.O. BOX 6641, Tallahassee, FL. 32314,** hereinafter called the **"Contractor,** "and as approved by the Gadsden County Board of County Commissioners through its designee, The Gadsden County's SHIP Housing Rehabilitation Program, Hereinafter called **"Agency."**

WITNESSETH:

WHEREAS, the Owner proposes to finance in whole or in part the cost of the rehabilitation work provided for in this Contract from the proceeds of rehabilitation monies made or to be made to the Owner through the United States of America pursuant to Title I of the Housing and Community Development Act of 1974, and applicable regulations of the Agency (and from other funds available to the Owner to finance the cost of such rehabilitation work has been approved by the Agency, and the owner desires to engage the Contractor to perform such rehabilitation work in accordance with the provisions of this Contract and applicable requirements of the Agency,

NOW, THEREFORE, for the considerations stated herein, the Owner and the Contractor do hereby mutually agree as follows:

GENERAL CONDITIONS

Section 1. **Property to be Rehabilitated**

The property to be rehabilitated pursuant to this Contract is located at **93 Jenkins PL., Quincy, FL. 32351** County of Gadsden, State of Florida, and is more particularly described as follows:

PARCEL IDENTIFICATION NUMBER: 3-16-2N-3W-0000-00121-0100

Legal Description: COMM AT THE NORTHEAST CORNER OF SECTION 16, TOWNSHIP 2 NORTH, RANGE 3 WEST, GADSDEN COUNTY, FLORIDA, AND THENCE RUN WEST 2120 FEET; THENCE RUN SOUTH 209.4 FEET; THENCE RUN S 63 DEGREES 49' E 380.7 FEET TO THE POINT OF BEGINNING: THENCE FROM SAID POINT RUN N 17 DEGREES 45' W 389 FEET; THENCE RUN N 89 DEGREES 23' E ALONG A FENCE 108.59 FEET; THENCE RUN S 17 DEGREES 45' E 341 FEET; THENCE RUN S 63 DEGREES 29' W 105 FEET TO THE POINT OF BEGINNING. CONTAINING 0.87 ACRES MORE OR LESS.

Section 2. **Contract Documents**

The Contract documents which comprise this contract for Rehabilitation Work consist of this Contract, as executed on behalf of the owner and the contractor, and the following additional documents, each of which has been attached to this Contract prior to its execution by the Owner and the Contractor and each of which is hereby incorporated in this Contract by reference: (a) the work write-up and Contractor's bid proposal, signed and dated on behalf of the Contractor as of the **1ST of October 2024,** and accepted by the Owner as of the **1st** of **October 2024,** and (b) the Standard Rehabilitation Specifications, including the plan Drawings (if any), for the rehabilitation work to be performed by the Contractor pursuant to this Contract. The Contractor shall perform the rehabilitation work provided for in this Contract in strict conformance with the Contract Documents that comprise this Contract. Change orders or other authorized documents pertaining to the work and issued after the execution of this Contract shall also become Contract Documents.

The Contractor shall maintain at the site one copy of all drawings, general specifications and work write-up, addenda, approved shop drawings, change orders, and other modifications in good order and marked to record all changes made during construction. These shall be available to the Owner and Agency upon request.

Section 3. **Occupancy Provision**

The premises are to be ___occupied/ x___ vacant for 90 days during the course of the rehabilitation work.

Section 4. **Contract Price**

Upon satisfactory completion of the rehabilitation work provided for in this Contract, the Contractor shall be paid the amount of **Twenty Nine Thousand Five Hundred Fifty Dollars and 00/100 ($29,550.00)** hereinafter called the "Contract Price", which shall constitute full and complete compensation for the Contractor's performance of the rehabilitation work provided for in this Contract, except as otherwise provided in Section 21 of this Contract.

Section 5. **Time of Performance**

The contractor shall commence the rehabilitation work provided for in this Contract within ten (10) days from the date of the Owner's issuance of the Order to Proceed referred to in Section 8 of this Contract, unless a delay is approved in writing by the Agency Director or designee. The Contractor shall satisfactorily complete such work within **90** days after issuance of the said Order to Proceed. Said completion period may be extended upon written approval by the Agency Director or designee, in conjunctions with an approved Change Order, or as a result of acts of God or other extenuating circumstances beyond the Contractor's fault or control. However, time is the essence of this Contract, and extensions shall be limited to unforeseeable circumstances.

The Contractor shall be responsible for scheduling the rehabilitation work, and for coordinating the operations of all trades, subcontractors, and suppliers engaged by the Contractor in connection with the work, in such manner as to assure the expeditious completion of work.

The Contractor shall not discriminate on the basis of race, color, religion, sex or national origin. He/she further agrees that (except where he/she has obtained identical certification from proposed subcontractors for specific time periods) he/she will obtain identical certification from proposed sub-contractors prior to the award of subcontractors exceeding $10,000 which are not exempt from the provisions of the Equal Opportunity Clause; that he/she will retain such certifications in his/her files; and that he/she will forward the following notice to such proposed subcontractors (except where proposed subcontractors have submitted identical certifications for specific time periods).

*Parking lots, drinking foundations, recreation or entertainment areas.

ADDITIONAL CONTRACT PROVISIONS

If this Contract includes additional provisions not included in the General Conditions of Federal Provisions, such additional execution by the Contractor and the owner. If no additional provisions are to be included in this Contract, this Contract shall so state so by having the work **"NONE"** written or typed on the following line.

"None"

IN WITNESS WHEREOF, the Contractor has executed this Contract as of the **1st day** of **October**, **2024** and the Owner has executed this Contract as of the date above first written.

WITNESSES:

Michelle Thomas-Lightfoot

Sonya D. Burns

Contractor, **Kevin Brown**
Kamryn Construction LLC

CGC 1514353
License Number

WITNESSES:

Michelle Thomas Lightfoot

Earnestine Jenkins

Owner, **Earnestine Jenkins**

WITNESSES:

Sonya D. Burns

Owner,

As approved by the Gadsden County's Housing Rehabilitation Program

By: Sonya Burns

Title: Housing Administrator

Attest:

GADSDEN BOARD OF COUNTY COMMISSIONERS
BY:

CLERK OF THE CIRCUIT COURT

CHAIRMAN, BCC

NOTE: TO HOMEOWNER(S)'THIS IS TO REMIND YOU THAT REHABILITATION UNDER THE SHIP PROGRAM IS MINOR TO MODERATE REPAIRS ONLY.

GADSDEN COUNTY
REHABILITATION AGREEMENT AND
SPECIAL ASSESSMENT LIEN

THIS AGREEMENT, MADE THIS **1st day** of **October**, 20**24** by and between **Earnestine Jenkins** whose address is **93 Jenkins PL., Quincy, FL, 32351,** hereinafter referred to as "Owner Occupant" and Gadsden County through its Housing Rehabilitation Program, hereinafter referred to as **"SHIP PROGRAM"**, relates to the real property lying in Gadsden County, Florida described as follows:

PARCEL IDENTIFICATION NUMBER: 3-16-2N-3W-0000-00121-0100

Legal Description: COMM AT THE NORTHEAST CORNER OF SECTION 16, TOWNSHIP 2 NORTH, RANGE 3 WEST, GADSDEN COUNTY, FLORIDA, AND THENCE RUN WEST 2120 FEET; THENCE RUN SOUTH 209.4 FEET; THENCE RUN S 63 DEGREES 49' E 380.7 FEET TO THE POINT OF BEGINNING: THENCE FROM SAID POINT RUN N 17 DEGREES 45' W 389 FEET; THENCE RUN N 89 DEGREES 23' E ALONG A FENCE 108.59 FEET; THENCE RUN S 17 DEGREES 45' E 341 FEET; THENCE RUN S 63 DEGREES 29' W 105 FEET TO THE POINT OF BEGINNING. CONTAINING 0.87 ACRES MORE OR LESS.

WHEREAS, The Owner-Occupant proposes to finance the cost of the rehabilitation work on the above described property from the proceeds of a Deferred Payment Loan made, or to be made, available to Owner-Occupant by the Housing Rehabilitation Program. The Loan is funded from the Gadsden County Housing Rehabilitation (**SHIP)** Program through the State of Florida; and

WHEREAS, the applicant for a Deferred Payment Loan must be the Owner-Occupant of the structure or must be the Purchaser-Occupant under a validly executed and binding land sales contract for the above described real property; and

WHEREAS, as long as at least one of the Owner-Occupants who was awarded the Deferred Payment Loan under the Housing Rehabilitation Program remains the Owner-Occupant in the five (5) year period from the date hereof, the Deferred Payment Loan does not require repayment.

NOW, THEREFORE, in consideration of the covenants and conditions contained herein and other good and valuable consideration, it is agreed as follows: **Twenty Nine Thousand Five Hundred Fifty Dollars 00/100 ($29,550.00)** and shall be based upon the final approved construction contract price (less other funds supplied by the Owner Occupant, if any.

2. The term of the Deferred Payment Loan for rehabilitating the above described shall be five (5) years from the date hereof, at zero percent (0%) annual rate of interest.

3. The Deferred Payment Loan principal amount shall be forgiven in an equal amount each month during the Owner-Occupant's ownership and occupancy of the property for the five (5) year term of the Loan. Twenty Percent (20%) of the principal is forgiven each year.) Repayment of the Loan, when required, shall be based upon the prorated principal balance for the unexpired term of the Loan.

4. The amount of the Loan as herein provided shall be a special assessment against the property as described herein, and this Agreement, shall constitute a LIEN ON SAID PROPERTY. Said lien shall be satisfied after the Owner-Occupant has completed the full five (5) year term of this Agreement, or paid to Gadsden County the balance of the Deferred Payment Loan that may become due to the County as a result of the Owner-Occupant's default of the terms of the Agreement.

5. The Owner-Occupant agrees to the following terms in the event of transfer of ownership, loss of residence at subject property, or death of the Owner-Occupant within five (5) years from the date hereof:

Loss of ownership by sale, transfer or death, or non-occupancy by the Owner-Occupant, shall constitute a default and will cause the Deferred Payment Loan to become due and payable in a lump

sum. However, the County Commission may allow repayment on an annual basis in accordance with the provisions of Paragraph 6 as hereinafter set forth.
It is further provided that, upon the death of the Owner-Occupant, the five (5) year term of this Agreement may be continued and the requirements as herein established may be assumed by the Owner-Occupant's spouse and/or minor lineal descendants. "Minor" is defined as being under eighteen (18) years of age or being under twenty-two (22) years of age if a full-time student. **In order to assume this Agreement.** The spouse, must be residing in the home as described herein at the time of the Owner-Occupant's death, and the minor lineal descendants must move in the house, and make it their permanent residence, or already be residing in the house, upon the death of the Owner-Occupant and continue to reside there for the entire time this Agreement is in effect. In addition, the spouse and minor lineal descendants must acquire ownership of the property, and must continue Owner-Occupancy status for the remainder of the term of this Agreement. Otherwise, all requirements of this lien shall remain in full force and effect, including the provisions for a default at any time. **For purposes of this provision, the term "minor lineal descendants" shall include any grandchildren of the Owner-Occupant; and such grandchildren shall be entitled to continue this Agreement as long as they meet the age and residency requirements herein, and comply with all other provisions herein.**

6. Upon default, the special assessment levied hereby shall be payable in full to Gadsden County within thirty (30) days after such default occurs; provided, however, that the governing authority, the Gadsden Board of County Commissioners may, by resolution, provide for the payment of any lien in not more than ten (10) equal annual installments from the date of said resolution with interest thereon not exceeding six (6%) per annum, on the unpaid balance. Nevertheless, the Owner-Occupant of the property may pay the full amount of principal then remaining unpaid, plus accrued interest only, at any time. All unpaid sums, penalties and interest shall be and remain a lien on the above described real property in favor of Gadsden County and such lien shall have priority over all other liens and encumbrances whatsoever except any liens for state and local taxes due on the property, and any liens (including mortgages) recorded before the recording of this Agreement. **This special assessment lien will not be subordinated to any other mortgage insured by HUD/FHA under Title II of the National Housing Act of 1934 or its successors, except the original. If default occurs prior to expiration of this lien all remaining funds of the DPL shall become due and payable, this includes refinancing.**

If said lien shall be in default for a period of thirty (30) days, the Gadsden County may enforce the same by a suit in equity according to the provisions of the Florida Statues or other applicable law, and the Owner shall be responsible for all cost incurred in such proceedings, including a reasonable attorney's fee.

7. Failure of the Housing Rehabilitation Program to exercise such default options shall not constitute
a waiver of such options on any subsequent occasions.

8. The Owner-Occupant agrees to maintain a hazard insurance policy on the property for the full replacement value of the rehabilitated unit. Said property insurance shall be maintained during the entire five (5) year period which this lien is in effect, and shall list Gadsden County as a mortgagee in the loss-payment provisions thereof as its interest may appear.

9. If at time it is determined by Gadsden County that the Owner-Occupant qualified for and received SHIP Housing Rehabilitation funds under fraudulent pretenses or statements, or by any other means of misrepresentation, the full amount of the Deferred Payment Loan shall immediately become due and payable to Gadsden County by Owner-Occupant.

10. In the event it is determined by Gadsden County that the Owner-Occupant ceases to qualify for a Deferred Payment Loan of the SHIP Housing Rehabilitation Program at any time, this Agreement shall terminate immediately upon the Owner-Occupant being notified that Owner-Occupant does not qualify to receive the Deferred Payment Loan and shall constitute a default pursuant to paragraph 6.

GADSDEN COUNTY
REHABILITATION AGREEMENT AND
SPECIAL ASSESSMENT LIEN

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year above first written.

Witness Michelle Thomas-Lightfoot 9 East Jefferson St. Quincy FL 32351

Witness Sonya Burns 9 E. Jefferson St Quincy, FL 32351

Earnestine Jenkins
Owner-Occupant, **Earnestine Jenkins**

Owner-Occupant,

STATE OF FLORIDA
County of GADSDEN

Sworn to and subscribed before me, the undersigned authority, this 1st day of **October 2024,** personally appeared **Earnestine Jenkins** of **93 Jenkins PL., Quincy, FL., 32351** this agreement for the purpose therein expressed.

Signature of Notary Public State of Florida

MICHELLE T. LIGHTFOOT
Commission # HH 091051
Expires February 11, 2027
Bonded Thru Troy Fain Insurance 800-385-7019

Print, Type or Stamp Name of Notary Public

[ ] Personally known to me, or
[X] Produced Identification: VALID FLORIDA IDENTIFICATION CARD
Type of identification

This instrument prepared by: Sonya D, Burns, P. O. Box 1799, Quincy, FL 32353

Attest:

GADSDEN BOARD OF COUNTY COMMISSIONER
By:

CLERK OF THE CIRCUIT COURT

CHAIRMAN, BOARD OF COUNTY COMMISSIONER

Gadsden County
Housing Rehabilitation Program
Contract for Rehabilitation Work

THIS CONTRACT, entered into this 3rd day of **October,** 2024, by and between **Betty Jo Dixon** of **315 Tillman Road., Quincy, FL. 32352**, hereinafter called **the "Owner,** "and **Jackie Hill Jr., H&O Home Improvement, 12501 NW Freeman Road, H&O Home Improvement, FL. 32321,** hereinafter called the **"Contractor,** "and as approved by the Gadsden County Board of County Commissioners through its designee, The Gadsden County's SHIP Housing Rehabilitation Program, Hereinafter called **"Agency."**

WITNESSETH:

WHEREAS, the Owner proposes to finance in whole or in part the cost of the rehabilitation work provided for in this Contract from the proceeds of rehabilitation monies made or to be made to the Owner through the United States of America pursuant to Title I of the Housing and Community Development Act of 1974, and applicable regulations of the Agency (and from other funds available to the Owner to finance the cost of such rehabilitation work has been approved by the Agency, and the owner desires to engage the Contractor to perform such rehabilitation work in accordance with the provisions of this Contract and applicable requirements of the Agency,

NOW, THEREFORE, for the considerations stated herein, the Owner and the Contractor do hereby mutually agree as follows:

GENERAL CONDITIONS

Section 1. **Property to be Rehabilitated**

The property to be rehabilitated pursuant to this Contract is located at **315 Tillman Road, Quincy, FL. 32352** County of Gadsden, State of Florida, and is more particularly described as follows:

PARCEL IDENTIFICATION NUMBER: 2-30-3N-3W-0000-00132-0800

Legal Description: COMM AT THE NORTHEAST CORNER OF THE SOUTHEWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 30, TOWN-SHIP , RANGE 3 WEST AND RUN SSOUTH 185 FEET, THENCE RUN EAST 500 FEET FOR A POINT OF BEGINNING. FROM SAUD POINT OF BEFINNING, RUN THENCE EAST 100 FEET, THENCE NORTH 200 FEET, TO THE POINT OF BEGINNING.

Section 2. **Contract Documents**

The Contract documents which comprise this contract for Rehabilitation Work consist of this Contract, as executed on behalf of the owner and the contractor, and the following additional documents, each of which has been attached to this Contract prior to its execution by the Owner and the Contractor and each of which is hereby incorporated in this Contract by reference: (a) the work write-up and Contractor's bid proposal, signed and dated on behalf of the Contractor as of the **3rd of October 2024,** and accepted by the Owner as of the **3rd of October 2024,** and (b) the Standard Rehabilitation Specifications, including the plan Drawings (if any), for the rehabilitation work to be performed by the Contractor pursuant to this Contract. The Contractor shall perform the rehabilitation work provided for in this Contract in strict conformance with the Contract Documents that comprise this Contract. Change orders or other authorized documents pertaining to the work and issued after the execution of this Contract shall also become Contract Documents.

The Contractor shall maintain at the site one copy of all drawings, general specifications and work write-up, addenda, approved shop drawings, change orders, and other modifications in good order and marked to record all changes made during construction. These shall be available to the Owner and Agency upon request.

Section 3. **Occupancy Provision**

The premises are to be ___occupied/ x___ vacant for 90 days during the course of the rehabilitation work.

Section 4. **Contract Price**

Upon satisfactory completion of the rehabilitation work provided for in this Contract, the Contractor shall be paid the amount of **SEVEN Thousand ONE Hundred Dollars and 00/100 ($7,100.00)** hereinafter called the "Contract Price", which shall constitute full and complete compensation for the Contractor's performance of the rehabilitation work provided for in this Contract, except as otherwise provided in Section 21 of this Contract.

Section 5. **Time of Performance**

The contractor shall commence the rehabilitation work provided for in this Contract within ten (10) days from the date of the Owner's issuance of the Order to Proceed referred to in Section 8 of this Contract, unless a delay is approved in writing by the Agency Director or designee. The Contractor shall satisfactorily complete such work within **90** days after issuance of the said Order to Proceed. Said completion period may be extended upon written approval by the Agency Director or designee, in conjunctions with an approved Change Order, or as a result of acts of God or other extenuating circumstances beyond the Contractor's fault or control. However, time is the essence of this Contract, and extensions shall be limited to unforeseeable circumstances.

The Contractor shall be responsible for scheduling the rehabilitation work, and for coordinating the operations of all trades, subcontractors, and suppliers engaged by the Contractor in connection with the work, in such manner as to assure the expeditious completion of work.

The Contractor shall not discriminate on the basis of race, color,

religion, sex or national origin. He/she further agrees that (except where he/she has obtained identical certification from proposed subcontractors for specific time periods) he/she will obtain identical certification from proposed sub-contractors prior to the award of subcontractors exceeding $10,000 which are not exempt from the provisions of the Equal Opportunity Clause; that he/she will retain such certifications in his/her files; and that he/she will forward the following notice to such proposed subcontractors (except where proposed subcontractors have submitted identical certifications for specific time periods).

*Parking lots, drinking foundations, recreation or entertainment areas.

ADDITIONAL CONTRACT PROVISIONS

If this Contract includes additional provisions not included in the General Conditions of Federal Provisions, such additional execution by the Contractor and the owner. If no additional provisions are to be included in this Contract, this Contract shall so state so by having the work **"NONE"** written or typed on the following line.

"None"

IN WITNESS WHEREOF, the Contractor has executed this Contract as of the **3rd day** of **October**, **2024** and the Owner has executed this Contract as of the date above first written.

WITNESSES:

Michelle Thomas

Sonya D. Burns

Contractor, **Jackie Hill Jr.**
H&O Home Improvement

CRC 1329394
License Number

WITNESSES:

Michelle Thomas

Sonya D. Burns

Owner, **Betty Jo Dixon**

WITNESSES:

Owner,

As approved by the Gadsden County's Housing Rehabilitation Program

By: Sonya Burns

Title: Housing Administrator

Attest:

GADSDEN BOARD OF COUNTY COMMISSIONERS
BY:

CLERK OF THE CIRCUIT COURT

CHAIRMAN, BCC

NOTE: TO HOMEOWNER(S)'THIS IS TO REMIND YOU THAT REHABILITATION UNDER THE SHIP PROGRAM IS MINOR TO MODERATE REPAIRS ONLY.

GADSDEN COUNTY
REHABILITATION AGREEMENT AND
SPECIAL ASSESSMENT LIEN

SHIP PROGRAM

THIS AGREEMENT, MADE THIS **3rd day** of **October,** 20**24** by and between **Betty Jo Dixon** whose address is **315 Tillman Road., Quincy, FL, 32352,** hereinafter referred to as "Owner Occupant" and Gadsden County through its Housing Rehabilitation Program, hereinafter referred to as **"SHIP PROGRAM"**, relates to the real property lying in Gadsden County, Florida described as follows:

PARCEL IDENTIFICATION NUMBER: 2-30-3N-3W-0000-00132-0800

Legal Description: COMMENCE AT THE NORTHWEWT CORNER OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER IF SECTION30, TOWN-SHIP 3 NORTH, RANGE 3 WEST AND RUN SOUTH 185 FEET, THENCE RUN EAST 500 FEET FOR A POINT OF BEGINNING. FROM SAID POINT OF BEGINNING RUN, RUN THENCE EAST 100 FEET, THENCE NORTH 200 FEET, TOI THE POINT OF BEGINNING.

WHEREAS, The Owner-Occupant proposes to finance the cost of the rehabilitation work on the above described property from the proceeds of a Deferred Payment Loan made, or to be made, available to Owner-Occupant by the Housing Rehabilitation Program. The Loan is funded from the Gadsden County Housing Rehabilitation (**SHIP)** Program through the State of Florida; and

WHEREAS, the applicant for a Deferred Payment Loan must be the Owner-Occupant of the structure or must be the Purchaser-Occupant under a validly executed and binding land sales contract for the above described real property; and

WHEREAS, as long as at least one of the Owner-Occupants who was awarded the Deferred Payment Loan under the Housing Rehabilitation Program remains the Owner-Occupant in the two (2) year period from the date hereof, the Deferred Payment Loan does not require repayment.

NOW, THEREFORE, in consideration of the covenants and conditions contained herein and other good and valuable consideration, it is agreed as follows: **SEVEN Thousand ONE Hundred Dollars 00/100 ($7100.00)** and shall be based upon the final approved construction contract price (less other funds supplied by the Owner Occupant, if any.

2. The term of the Deferred Payment Loan for rehabilitating the above described shall be two (2) years from the date hereof, at zero percent (0%) annual rate of interest.

3. The Deferred Payment Loan principal amount shall be forgiven in an equal amount each month during the Owner-Occupant's ownership and occupancy of the property for the two (2) year term of the Loan. Fifty Percent (50%) of the principal is forgiven each year.) Repayment of the Loan, when required, shall be based upon the prorated principal balance for the unexpired term of the Loan.

4. The amount of the Loan as herein provided shall be a special assessment against the property as described herein, and this Agreement, shall constitute a LIEN ON SAID PROPERTY. Said lien shall be satisfied after the Owner-Occupant has completed the full two (2) year term of this Agreement, or paid to Gadsden County the balance of the Deferred Payment Loan that may become due to the County as a result of the Owner-Occupant's default of the terms of the Agreement.

5. The Owner-Occupant agrees to the following terms in the event of transfer of ownership, loss of residence at subject property, or death of the Owner-Occupant within two (2) years from the date hereof:

Loss of ownership by sale, transfer or death, or non-occupancy by the Owner-Occupant, shall constitute a default and will cause the Deferred Payment Loan to become due and payable in a lump sum. However, the County Commission may allow repayment on an annual basis in accordance with the provisions of Paragraph 6 as hereinafter set forth.

GADSDEN COUNTY
REHABILITATION AGREEMENT AND
SPECIAL ASSESSMENT LIEN

SHIP PROGRAM

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year above first written.

Witness Michelle Thomas
Address: 95 East Jefferson St. Quincy FL 32351

Witness Sonya D. Burns
Address:
9 East Jefferson St. Quincy, FL 32351

Witness
Address:

Witness
Address:

Owner-Occupant, **Betty Jo Dixon**

Owner-Occupant,

STATE OF FLORIDA
County of GADSDEN

Sworn to and subscribed before me, the undersigned authority, this **3rd** day of **October 2024,** personally appeared **Betty Jo Dixon of 315 Tillman Road, Quincy, FL., 32352** this agreement for the purpose therein expressed.

Signature of Notary Public State of Florida

MICHELLE T. LIGHTFOOT
Commission # HH 091051
Expires February 10, 2025
Bonded Thru Troy Fain Insurance 800-385-7019

Print, Type or Stamp Name of Notary Public

[ ] Personally known to me, or
[**X**] Produced Identification: VALID FLORIDA IDENTIFICATION CARD
Type of identification

This instrument prepared by: Sonya D, Burns, P. O. Box 1799, Quincy, FL 32353

Attest:

CLERK OF THE CIRCUIT COURT

GADSDEN BOARD OF COUNTY COMMISSIONER
By:

CHAIRMAN, BOARD OF COUNTY COMMISSIONER

It is further provided that, upon the death of the Owner-Occupant, the two (2) year term of this Agreement may be continued and the requirements as herein established may be assumed by the Owner-Occupant's spouse and/or minor lineal descendants. "Minor" is defined as being under eighteen (18) years of age or being under twenty-two (22) years of age if a full-time student. **In order to assume this Agreement.** The spouse, must be residing in the home as described herein at the time of the Owner-Occupant's death, and the minor lineal descendants must move in the house, and make it their permanent residence, or already be residing in the house, upon the death of the Owner-Occupant and continue to reside there for the entire time this Agreement is in effect. In addition, the spouse and minor lineal descendants must acquire ownership of the property, and must continue Owner-Occupancy status for the remainder of the term of this Agreement. Otherwise, all requirements of this lien shall remain in full force and effect, including the provisions for a default at any time. **For purposes of this provision, the term "minor lineal descendants" shall include any grandchildren of the Owner-Occupant; and such grandchildren shall be entitled to continue this Agreement as long as they meet the age and residency requirements herein, and comply with all other provisions herein.**

6. Upon default, the special assessment levied hereby shall be payable in full to Gadsden County within thirty (30) days after such default occurs; provided, however, that the governing authority, the Gadsden Board of County Commissioners may, by resolution, provide for the payment of any lien in not more than ten (10) equal annual installments from the date of said resolution with interest thereon not exceeding six (6%) per annum, on the unpaid balance. Nevertheless, the Owner-Occupant of the property may pay the full amount of principal then remaining unpaid, plus accrued interest only, at any time. All unpaid sums, penalties and interest shall be and remain a lien on the above described real property in favor of Gadsden County and such lien shall have priority over all other liens and encumbrances whatsoever except any liens for state and local taxes due on the property, and any liens (including mortgages) recorded before the recording of this Agreement. **This special assessment lien will not be subordinated to any other mortgage insured by HUD/FHA under Title II of the National Housing Act of 1934 or its successors, except the original. If default occurs prior to expiration of this lien all remaining funds of the DPL shall become due and payable, this includes refinancing.**

If said lien shall be in default for a period of thirty (30) days, the Gadsden County may enforce the same by a suit in equity according to the provisions of the Florida Statues or other applicable law, and the Owner shall be responsible for all cost incurred in such proceedings, including a reasonable attorney's fee.

7. Failure of the Housing Rehabilitation Program to exercise such default options shall not constitute a waiver of such options on any subsequent occasions.

8. The Owner-Occupant agrees to maintain a hazard insurance policy on the property for the full replacement value of the rehabilitated unit. Said property insurance shall be maintained during the entire two (2) year period which this lien is in effect, and shall list Gadsden County as a mortgagee in the loss-payment provisions thereof as its interest may appear.

9. If at time it is determined by Gadsden County that the Owner-Occupant qualified for and received SHIP Housing Rehabilitation funds under fraudulent pretenses or statements, or by any other means of misrepresentation, the full amount of the Deferred Payment Loan shall immediately become due and payable to Gadsden County by Owner-Occupant.

10. In the event it is determined by Gadsden County that the Owner-Occupant ceases to qualify for a Deferred Payment Loan of the SHIP Housing Rehabilitation Program at any time, this Agreement shall terminate immediately upon the Owner-Occupant being notified that Owner-Occupant does not qualify to receive the Deferred Payment Loan and shall constitute a default pursuant to paragraph 6.

GADSDEN COUNTY
SPECIAL ASSESSMENT LIEN
FOR FIRST TIME HOMEBUYERS

THIS AGREEMENT, MADE THIS **15th** of **October,** 2024 by and between **RONTERRIUS CLARK AND SATINA CLARK** whose address is **776 CHAFF CHASON ROAD, QUINCY, FLORIDA 32351** hereinafter referred to as "Owner-Occupant" and Gadsden County Board of County Commissioners through its SHIP Housing Rehabilitation Program", hereinafter referred to as "**SHIP Program**", relates to the real property lying in Gadsden County, Florida described as follows:

Parcel Identification Number: 2-25-3N-3W-0000-00124-0200

LEGAL DESCRIPTON: SEE EXIBIT A

WITNESSETH:

WHEREAS, the Owner-Occupant proposes to finance the cost of the down payment and closing costs on the above described property from the proceeds of a Deferred Payment Loan made, or to be made, available to Owner-Occupant by the First-time Homebuyer Program. The Loan is funded through the State of Florida Housing Finance Agency; and

WHEREAS, the applicant for a Deferred Payment Loan must be the Owner-Occupant of the structure or must be the Purchaser-Occupant under a validly executed and binding land sales contract for the above described real property; and

WHEREAS, as long as at least one of the Owner-Occupants who was awarded the Deferred Payment Loan under the **SHIP** Program remains the Owner-Occupant in the seven (7) year period from the date hereof, the Deferred Payment Loan does not require repayment.

NOW, THEREFORE, in consideration of the covenants and conditions contained herein and other good and valuable consideration, it is agreed as follows:

1. The principal amount of the Deferred Payment Loan shall not exceed **SEVEN THOUSAND NINE HUNDRED NO DOLLARS & 01/100 ($7,900.00)** and shall be based upon the final approved, construction contract price (less other funds supplied by the Owner Occupant, if any.)

2. The term of the Deferred Payment Loan for rehabilitating the above described shall be seven (7) years from the date hereof, at zero percent (0%) annual rate of interest.

3. The Deferred Payment Loan principal amount shall be forgiven in an equal amount each month during the Owner-Occupant's ownership and occupancy of the property for the seven (7) year term of the Loan. (Ten Percent (10%) of the principal is forgiven each year.) Repayment of the Loan, when required, shall be based upon the prorated principal balance for the unexpired term of the Loan.

4. The amount of the Loan as herein provided shall be a special assessment against the property as described herein, and this Agreement, shall constitute a LIEN ON SAID PROPERTY. Said lien shall be satisfied after the Owner-Occupant has completed the full seven (7) year term of this Agreement, or paid to Gadsden County the balance of the Deferred Payment Loan that may become due to the County as a result of the Owner-Occupant's default of the terms of the Agreement.

5. The Owner-Occupant agrees to the following terms in the event of transfer of ownership, loss of residence at subject property, or death of the Owner-Occupant within seven (7) years from the date hereof:

Loss of ownership by sale, transfer or death, or non-occupancy by the Owner-Occupant, shall constitute a default and will cause the Deferred Payment Loan to become due and payable in a lump sum. However, the County Commission may allow repayment on an annual basis in accordance with the provisions of Paragraph 6 as hereinafter set forth.

It is further provided that, upon the death of the Owner-Occupant, the seven (7) year term of this Agreement may be continued and the requirements as herein established may be assumed by the Owner-Occupant's spouse and/or minor lineal descendants. "Minor" is defined as being under eighteen (18) years of age or being under twenty-two (22) years of age if a full-time student. **In order to assume this Agreement,** the spouse, must be residing in the home as described herein at the time of the Owner-Occupant's death, and the minor lineal descendants must move in the house, and make it their permanent residence, or already be residing in the house, upon the death of the Owner-Occupant and continue to reside there for the entire time this Agreement is in effect. In addition, the spouse and minor lineal descendants must acquire ownership of the property, and must continue Owner-Occupancy status for the remainder of the term of this Agreement. Otherwise, all requirements of this lien shall remain in full force and effect, including the provisions for a default at any time. **For purposes of this provision, the term "minor lineal descendants" shall include any grandchildren of the Owner-Occupant; and such grandchildren shall be entitled to continue this Agreement as long as they meet the age and residency requirements herein, and comply with all other provisions herein.**

6. Upon default, the special assessment levied hereby shall be payable in full to Gadsden County within thirty (30) days after such default occurs; provided, however, that the governing authority, the Gadsden Board of County Commissioners may, by resolution, provide for the payment of any lien in not more than ten (10) equal annual installments from the date of said resolution with interest thereon not exceeding six (6%) per annum, on the unpaid balance. Nevertheless, the Owner-Occupant of the property may pay the full amount of principal then remaining unpaid, plus accrued interest only, at any time. All unpaid sums, penalties and interest shall be and remain a lien on the above described real property in favor of Gadsden County and such lien shall have priority over all other liens and encumbrances whatsoever except any liens for state and local taxes due on the property, and any liens (including mortgages) recorded before the recording of this Agreement. <u>This special assessment lien will not be subordinated to any other mortgage insured by HUD/FHA under Title II of the National Housing Act of 1934 or its successors, except the original. If default occurs prior to expiration of this lien all remaining funds of the DPL shall become due and payable, this includes refinancing.</u>

If said lien shall be in default for a period of thirty (30) days, the Gadsden County may enforce the same by a suit in equity according to the provisions of the Florida Statues or other applicable law, and the Owner shall be responsible for all cost incurred in such proceedings, including a reasonable attorney's fee.

7. Failure of the **(SHIP)** Program to exercise such default options shall not constitute a waiver of such options on any subsequent occasions.

8. The Owner-Occupant agrees to maintain a hazard insurance policy on the property for the full replacement value of the rehabilitated unit. Said property insurance shall be maintained during the entire ten (10) year period which this lien is in effect, and shall list Gadsden County as a mortgagee in the loss-payment provisions thereof as its interest may appear.

9. If at time it is determined by Gadsden County that the Owner-Occupant qualified for and received **SHIP** Program funds under fraudulent pretenses or statements, or by any other means of misrepresentation, the full amount of the Deferred Payment Loan shall immediately become due and payable to Gadsden County by Owner-Occupant.

10. In the event it is determined by Gadsden County that the Owner-Occupant ceases to qualify for a Deferred Payment Loan of the Program at any time, this Agreement shall terminate immediately upon the Owner-Occupant being notified that Owner-Occupant does not qualify to receive the Deferred Payment Loan and shall constitute a default pursuant to paragraph 6.

GADSDEN COUNTY
SPECIAL ASSESSMENT LIEN
FOR FIRST TIME HOMEBUYERS

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year above first written.

Michelle Thomas-Lightfoot, 9 East Jefferson St Quincy, FL 32351

Witness Sonya D. Burns

Owner-Occupant, RONTERRIUS CLARK

Witness Sonya D. Burns 9 E Jefferson St Quincy, FL

Owner-Occupant, SATINA CLARK

Michelle Thomas-Lightfoot
9 East Jefferson St, Quincy, FL 32351

STATE OF FLORIDA
County of Gadsden

Sworn to and subscribed before me, the undersigned authority, this 15TH day of OCTOBER, 2024 personally appeared **RONTERRIUS CLARK AND SATINA CLARK** of 776 CHAFF CHASON LANE, QUINCY, FLORIDA 32352 **who** acknowledged before me that he/she freely and voluntary executed this agreement for the purpose therein expressed.

Signature of Notary Public-State of Florida

MICHELLE T. LIGHTFOOT
Commission # HH 091051
Expires: February 07, 2026
Bonded Thru Troy Fain Insurance 800-385-7019

Print, Type or Stamp Name of Notary Public

[ ] Personally known to me, or
[x] Produced Identification: VALID FLORIDA DRIVERS LICENSE
Type of identification

This instrument prepared by: Sonya D. Burns, P. O. Box 1799, Quincy, FL 32353

Attest:

CLERK OF THE CIRCUIT COURT

GADSDEN BOARD OF COUNTY COMMISSIONER
By:

CHAIRMAN, BOARD OF COUNTY COMMISSION

"EXHIBIT A"

Commence at the Northeast corner of the Southwest quarter of the Southwest quarter of Section 24, Township 3 North, Range 3 West, Gadsden County, Florida, and run thence South 00°09'56" East, 1,408.51 feet; thence run North 88°33'55" East 1,420 feet to the centerline of a roadway easement known as Chaff Chason Road, being paved and having a 60 foot right of way, said easement recorded in Official Records Book 306, Page 491, of the Public Records of Gadsden County, Florida; thence run South 24°07'22" East 590.85 feet; thence run South 53°08'54" East 525.00 feet to a point in the centerline of said roadway easement, said point marking the Northeast corner of lands recorded in Official Records Book 500, Page 569, of the Public Records of Gadsden County, Florida, said point also marking the Point of Beginning;

From said Point of Beginning, run along the Easterly boundary of said lands recorded in Official Records Book 500, Page 569, of the Public Records of Gadsden County, Florida, South 36°51'06" West, 30.00 feet to a 5/8 inch iron bar and cap #6297, set on the Southerly right of way boundary of said roadway easement; thence leaving said right of way boundary, continue along said Easterly boundary South 36°51'06" West, 539.57 feet to a broken concrete monument, found marking the Southeast corner of said lands recorded in Official Records Book 500, Page 569, of the Public Records of Gadsden County, Florida, said point also lying on the Southern boundary of the Northwest quarter of the Northeast quarter of Section 25, Township 3 North, Range 3 West; thence run along said Southern boundary of the Northwest quarter of the Northeast quarter, North 88°29'22" East, 115.01 feet to a broken concrete monument, found; thence run South 88°30'21" East, 120.45 feet to a blank concrete monument, found; thence run North 88°56'02" East, 215.79 feet to a 5/8 inch iron bar and cap #6297, set marking the Southwest corner of lands, recorded in Official Records Book 850, Page 998, of the Public Records of Gadsden County, Florida; thence run along the Westerly boundary of said lands, North 25°15'49" East, 281.91 feet to a 5/8 inch iron bar and cap #6297, set marking the Northwest corner of said lands; thence continue North 25°15'49" East 20.12 feet to a point in the centerline of said Chaff Chason Road; thence run along the centerline of said Chaff Chason Road, North 53°08'54" West, 297.98 feet to the Point of Beginning.

LESS AND EXCEPT the lands in Quit Claim Deed recorded September 2, 2021 in Official Records Book 901, Page 1332, of the Public Records of Gadsden County, Florida, being more particularly described as follows:

Commence at the Northeast corner of lands described in Official Records Book 500, Page 569, of the Public Records of Gadsden County, Florida, also being the Northwest corner of lands described in Official Records Book 772, Page 52, of the Public Records of Gadsden County, Florida, said point also being the Point of Beginning;

From said Point of Beginning, thence run along the centerline of a roadway easement known as Chaff Chason Road, being paved and having a 60 foot right of way, said easement recorded in Official Records Book 306, Page 491, of the Public Records of Gadsden County, Florida, South 53°08'38" East, 5.26 feet; thence run South 18°51'43" West, 31.54 feet to a 5/8 inch iron bar and cap #6297, set on the Southerly right of way boundary of said roadway easement; thence leaving said right of way boundary, continue South 18°51'43" West, 145.34 feet to a 5/8 inch iron bar and cap #6297, set; thence run South 55°32'17" West, 186.92 feet to a 5/8 inch iron bar and cap #6297, set, on the Easterly boundary of said lands recorded in Official Records Book 500, Page 569, of the Public Records of Gadsden County, Florida, also being on the Westerly boundary of said lands recorded in Official Records Book 772, Page 52, of the Public Records of Gadsden County, Florida; thence run along said boundary North 36°51'06" East, 315.30 feet to a 5/8 inch iron bar and cap #6297, set, on the Southerly right of way boundary of said roadway easement; thence continue North 36°51'06" East, 30.00 feet to a point on the centerline of said Chaff Chason Road, also the Point of Beginning.

Board of County Commissioners
Agenda Request

Date of Meeting: November 4, 2024

Date Submitted: October 7, 2024

To: Honorable Chairman and Members of the Board

From: Edward J. Dixon County Administrator
Sonya D. Burns, Housing Coordinator

Subject: Approval and Signature(s) for Satisfaction of Special Assessment Lien State Housing Initiative Partnership (SHIP) Housing Program

---

Statement of Issue:

This agenda item seeks Board approval and signatures to satisfy the Special Assessment Lien that was agreed upon by the Homeowner and Community Development State Housing Initiative Partnership (SHIP) Housing Rehabilitation Program.

Background:

The loan is funded by the State Housing Initiative Partnership (SHIP) Program through the State of Florida or the Gadsden County Board of County Commissioners and does not require repayment. Repayment of the loan, when required, is based upon the prorated principal balance for the term of the loan that has not expired. The Owner and the Gadsden County Community Development SHIP Housing Rehabilitation Program has agreed that the owner shall remain in the house for a full (10) ten-year period at no annual rate of interest and once the (10) ten-year period is completed, the lien would be forgiven and satisfied. The homeowner(s)/or designee(s) are required to pay the fees ($10.00) to have the lien recorded at the Clerk of Courts office and the Community Development office will provide them with a copy of the recorded document.

Analysis:

As agreed, upon by the Owner and the Gadsden County Community Development Housing Rehabilitation Program, the owner has completed the full (10) ten-year term the lien is due to be forgiven and satisfied.

Fiscal Impact:

None.

Options:

1. Approve and authorize the Chairman to sign the Lien Satisfaction for the homeowner who was serviced under the Gadsden County SHIP Program.
2. Do not approve.
3. Board direction.

County Administrator's Recommendation:

Option 1.

Attachment(s):

- Satisfaction of Housing Agreement
- Exhibit A

Exhibit A

1. Lillie Pittman and Bobby Baker

SATISFACTION OF HOUSING AGREEMENT

THE GADSDEN COUNTY BOARD OF COUNTY COMMISSIONERS, QUINCY, FLORIDA, the holder of that certain Housing Agreement and Special Assessment Lien dated: April 4, 2003 by and between Lillie Pittman and Bobby Baker, whose address is P.O. Box 323, Quincy, Florida 32351, as the Owner-Occupant, and the said **GADSDEN COUNTY BOARD OF COUNTY COMMISSIONERS, QUINCY, FLORIDA,** by through and as its **HOME BUYER PROGRAM,** which said lien is recorded in Official Records Book: **O.R. 563 PAGE 111-114** of the public records of Gadsden County, Florida do hereby on this 7h day of October 2024, acknowledge full payment of said lien and authorize Clerk to cancel the same record.

GADSDEN COUNTY BOARD OF COUNTY COMMISSIONERS, GADSDEN COUNTY, FL

_____

Chairman, Board of County Commission
Gadsden County, Florida

ATTEST:

_____

Clerk of Gadsden County and Auditor of the Board of County Commissioners

STATE OF FLORIDA
COUNTY OF GADSDEN

The foregoing instrument was acknowledged before me this 4th day of November, A.D. 2024, by Ronterious (Ron) Green and Nicholas Thomas, the Chairman and Deputy Clerk respectively, of Gadsden County, Florida

_____

Notary Public

Responded by email 10/7/24 @ 11:25a.m.

OR563PG0111

O.R. BOOK 563 PAGE 111 - 114
REC. NICHOLAS THOMAS, CLERK
GADSDEN CO., FLORIDA

GADSDEN COUNTY 0303473
STATE HOUSING INITIATIVES PARTNERSHIP
(SHIP)AGREEMENT AND SPECIAL ASSESSMENT LIEN

03 APR -4 AM 11:40

AGREEMENT, MADE THIS 4TH day of FEBRUARY, 200 3, by and between LILLIE PITTMAN AND BOBBY BAKER whose address is P O BOX 323 QUINCY, FLORIDA 32351 hereinafter referred to as "Owner-Occupant", and Gadsden County through its State Housing Initiatives Partnership Program, hereinafter referred to as "SHIP Program", relates to the real property lying in Gadsden County, Florida described as follows:

PARCEL IDENTIFICATION NUMBER:

SEE ATTACHMENT "A"

WITNESSETH:

WHEREAS, The Owner-Occupant proposes to finance the cost of the downpayment, closing costs, and/or lot purchase on the above described property from the proceeds of a Deferred Payment Loan made, or to be made, available to Owner-Occupant by the Gadsden County State Housing Initiatives Partnership (SHIP) Program. The Loan is funded from the State Housing Initiatives Partnership (SHIP) Program through the Florida Housing Finance Agency; and

WHEREAS, the applicant for a Deferred Payment Loan must be the Owner-Occupant of the structure or must be the Purchaser-Occupant under a validly executed and binding land sales contract for the above described real property; and

WHEREAS, as long as at least one of the Owner-Occupants who was awarded the Deferred Payment Loan under the SHIP Program remains the Owner-Occupant during the term of the mortgage not to exceed a ten (10) year period from the date hereof. The Deferred Payment Loan does not require repayment.

NOW, THEREFORE, in consideration of the covenants and conditions contained herein and other good and valuable consideration, it is agreed as follows:

1. The principal amount of the Deferred Payment Loan shall not exceed SIX THOUSAND DOLLARS AND 00/CENTS ($6,000.00) and shall be based upon the final approved contract price (less other funds supplied by the Owner-Occupant, if any).

2. The term of the Deferred Payment Loan for the downpayment, closing costs. For the above described **Newly Constructed Dwelling** shall be ten (10) years of the mortgage from the date hereon, at zero percent (0%) annual rate of interest.

3. The Deferred Payment Loan principal amount shall be forgiven in an equal amount each month during the Owner-Occupant's ownership and occupancy of the property shall not exceed the ten (10) year term of the Loan. Repayment of the Loan, when required, shall be based upon the prorated principal balance for the unexpired term of the Loan.

4. The amount of the Loan as herein provided shall be a special assessment against the property as described herein, and this Agreement, shall constitute a LIEN ON SAID PROPERTY. Said lien shall be satisfied after the Owner-Occupant has completed the (10) year term of this Agreement, or paid to Gadsden County the balance of the Deferred Payment Loan that may become due to the County as a result of the Owner-Occupant's default of the terms of the Agreement.

5. The Owner-Occupant agrees to the following terms in the event of transfer of ownership, loss of residence at subject property, or death of the Owner-Occupant within the term of the mortgage not to exceed ten (10) years from the date hereon:

Loss of ownership by sale, transfer or death, or non-occupancy by the Owner-Occupant, shall constitute a default and will cause the Deferred Payment Loan to become due and payable in a lump sum. However, the County Commission may allow repayment on an annual basis in accordance with the provisions of Paragraph 6 as hereinafter set forth.

It is further provided that, upon the death of the Owner-Occupant, the term of this Agreement may be continued and the requirements as herein established may be assumed by the Owner-Occupant's spouse and/or minor lineal descendants. "Minor" is defined as being under eighteen (18) years of age or being under twenty-two (22) years of age if a full-time student. The spouse and/or minor lineal decendents must be residing in the home as described herein at the time of the Owner-Occupant's death, must acquire ownership of the property, and must continue Owner-Occupancy status for the remainder of the term of this Agreement. Otherwise, all requirements of this lien shall remain in full force and effect, including the provisions for a default at any time.

6. Upon default, the special assessment levied hereby shall be payable in full to Gadsden County within thirty (30) days after such default occurs; provided, however, that the governing authority, the Gadsden Board of County Commissioners may, by resolution, provide for the payment of any lien in not more than ten (10) equal annual installments from the date of said resolution with interest thereon not exceeding twelve (12%) per annum, on the unpaid balance. Nevertheless, the Owner-Occupant of the property may pay the full amount of principal then remaining unpaid, plus accrued interest only, at any time. All unpaid sums, penalties and interest shall be and remain a lien on the above described real property in favor of Gadsden County and such lien shall have priority over all other liens and encumbrances whatsoever except any liens for state and local taxes due on the property, and any liens (including mortgages) recorded before the recording of this Agreement. **This special assessment lien will not be subordinated to any other mortgage insured by HUD/FHA under Title II of the National Housing Act of 1934 or its successors,except the original. If default occurs prior to expiration of this lien all remaining funds of the DPL shall become due and payable, this includes refinancing.**

If said lien shall be in default for a period of thirty (30) days, the Gadsden County may enforce the same by a suit in equity according to the provisions of the Florida Statues or other applicable law, and the Owner shall be responsible for all cost incurred in such proceedings, including a reasonable attorney's fee.

7. Failure of the SHIP Program to exercise such default options shall not constitute a waiver of such options on any subsequent occasions.

8. The Owner-Occupant agrees to maintain a hazard insurance policy on the property for the full replacement value of the unit. Said property insurance shall be maintained during the entire period which this lien is in effect, and shall list Gadsden County as a mortgagee in the loss-payment provisions thereof as its interest may appear.

9. If at time it is determined by Gadsden County that the Owner-Occupant qualified for and received SHIP funds under fraudulent pretenses or statements, or by any other means of misrepresentation, the full amount of the Deferred Payment Loan shall immediately become due and payable to Gadsden County by Owner-Occupant.

10. In the event it is determined by Gadsden County that the Owner-Occupant ceases to qualify for a Deferred Payment Loan of the SHIP Program at any time, this Agreement shall terminate immediately upon the Owner-Occupant being notified that Owner-Occupant does not qualify to receive the Deferred Payment Loan and shall constitute a default pursuant to paragraph 6.

GADSDEN COUNTY
STATE HOUSING INITIATIVES
PARTNERSHIP (SHIP) AGREEMENT
AND SPECIAL ASSESSMENT LIEN
PAGE THREE

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year above first written.

Witness Lydia D Barineau

Owner-Occupant, **LILLIE LEE PITTMAN**

Witness

Witness Lydia D. Barineau

Owner-Occupant, **BOBBY BAKER JR.,**

Witness

STATE OF FLORIDA
County of Gadsden

Before me, the undersigned authority, this 4TH day of FEBRUARY, 2003, personally appeared LILLIE L PITTMAN AND BOBBY BAKER JR of P O BOX 1233 QUINCY, FLA 32351 who acknowledge before me that he/she freely and voluntary executed this Agreement for the purpose therein expressed.

Phyllis R. Moore
MY COMMISSION # CC827194 EXPIRES
May 4, 2003
BONDED THRU TROY FAIN INSURANCE INC.

Signature of Notary Public-State of Florida

Phyllis R Moore
Print, Type or Stamp Name of Notary Public

[ ] Personally known to me, or
[X] Produced Identification: VALID FL DRIVER'S LICENSE
Type of identification

This instrument prepared by: Phyllis R Moore
P. O. Box 1799
Quincy, FL 32353.

NICHOLAS THOMAS GADSDEN COUNTY FLORIDA CLERK OF CIRCUIT COURT

Attest:

Clerk of the Circuit Court

Nicholas Thomas

GADSDEN BOARD OF COUNTY COMMISSIONERS
By:

Chairman, BCC

EXHIBIT "A"

OR 563 PG 0114

A parcel of land lying in the Northeast one quarter of the Southwest one quarter of Section 4, Township 2 North, Range 3 West, Gadsden County, Florida, more particularly described by metes and bounds as follows:

Commence at a found iron pipe (2 inch) known as marking the Northeast corner of said Northeast one quarter of the Southwest one quarter and run; thence North 89 degrees 33 minutes 00 seconds West along the Northern boundary of said Northeast one quarter of the Southwest one quarter a distance of 911.64 feet to a set re-bar (RLS 3031) on the Westerly maintained right of way boundary of a county roadway known as Ball Farm Road (60 foot right of way – paved); thence South 14 degrees 17 minutes 39 seconds East along said Westerly maintained right of way boundary a distance of 415.06 feet to the POINT OF BEGINNING. From said POINT OF BEGINNING thence continue South 14 degrees 17 minutes 39 seconds East along said Westerly maintained right of way boundary a distance of 102.68 feet; thence South 62 degrees 35 minutes 00 seconds West 469.52 feet; thence North 14 degrees 17 minutes 39 seconds West 102.68 feet; thence North 62 degrees 35 minutes 00 seconds East 469.52 feet to the POINT OF BEGINNING.

Board of County Commissioners
Agenda Request

Date of Meeting: November 4, 2024

Date Submitted: October 8, 2024

To: Honorable Chairman and Members of the Board

From: Edward J. Dixon, County Administrator
Curtis Young, Public Works Director

Subject: Approval of Payment to Emerald Coast Striping

Statement of Issue:

This agenda item seeks Board approval of payment to Emerald Coast Striping for services rendered at Roundabout off Barack Obama Blvd.

Background:

Staff was asked to have the engineer redesign the Roundabout to include new signs, widening of concrete at the circle, striping, and new signposts. The task order was done with the Engineer and design was produced. There was a bid that was placed for a contractor to bid on, and a low bidder was selected, at the time construction was to start the contractor could not begin the date that was proposed in the bid package. This was the sole bidder. The contractor was contacted later about the start time and the contractor notified the county that they were no longer interested in doing the job.

Analysis:

The Structures at the roundabout had been damaged by vehicles multiple times which warranted a new design to keep the structure safe from the motoring public. The new structure is completed and striped.

Fiscal Impact:

Emerald Coast Striping completed the job. The cost of the new striping, new signposts, and electronic display signs totaled $56,701.00. The funds are to be withdrawn from District 4 Commissioners' discretionary funds.

Options:

1. Approve the payment to Emerald Coast Striping.
2. Do not approve.
3. Board direction.

County Administrator's Recommendation:

Option 1.

Attachment(s):

1. Task Order
2. Design
3. Emerald Coast Striping Invoice

AE ENGINEERING, INC.

May 13, 2024

Mr. Edward Dixon
County Administrator
Edward J. Butler Government
Complex 9 E Jefferson Street
Quincy Florida 32353

RE: Gadsden County – Public Works

Dear Mr. Dixon:

A task order is being submitted to cover costs for AE Engineering, Inc. to provide general engineering services in support of the Gadsden County Public Works Department pursuant to the Consultant's Contract for Professional Engineering Services approved by the Gadsden County Board of County Commissioners on December 20, 2022, and executed on December 16, 2022, in response to RFQ 22-01, provides authority for this work authorization.

This Work Authorization (pursuant to the executed Contract Articles 1, 2, 3 and 23) provides background information and lays out the services, deliverables, and cost for allowable and required professional engineering services and exclusions in accordance with the Consultant's contract.

A. SCOPE OF WORK:

AE Engineering will perform CEI services for the MLK Roundabout project encompassing comprehensive oversight and management throughout the construction phase. AE will provide monitoring and quality assurance to ensure adherence to project specifications, standards, and regulatory requirements. The CEI team will conduct regular site visits and inspections to verify that construction activities are executed in accordance with approved plans and specifications. AE will also implement quality control measures to verify the proper installation of the new concrete median, island, truck apron, signs, and pavement markings. We will provide regular reporting to Gadsden County Public Works staff with updates on project status and address any concerns or issues that arise. We will also review and evaluate change orders, as necessary, to assess impacts on project scope, schedule, and budget. Lastly, conduct a thorough final inspection to verify that all work meets project requirements and facilitate the closeout process.

B. DELIVERABLES:
N/A

C. COUNTY'S RESPONSIBILITY

The County shall be available for walk-throughs, meetings, and calls regarding the task order scope of work, and timely provide to the Consultant any existing documentation, plans,

*219 North Newnan Street 4th Floor * Jacksonville, FL. 32202*
* Phone: 904-337-6324 * Fax: 904-322-8424

specifications, etc. from prior repairs and maintenance to the project site.

County Primary Contact for this Work Authorization is.
Name: Curtis Young
Title: Public Works Director
Physical Address:
Email: CYoung@gadsdencountyfl.gov Phone Number. 8508758672

Note: All deliverables and invoices shall be submitted to the County contact for review, distribution to other Gadsden County team members for review, and processing of invoices.

D. METHOD OF COMPENSATION
The Consultant shall use the rates proposed and accepted in accordance with its proposal in response to RFQ 22-01.

The Consultant shall be paid no more than $9,254.00. The Consultant shall use the rates proposed and accepted in accordance with its proposal in response to RFQ 22-01.

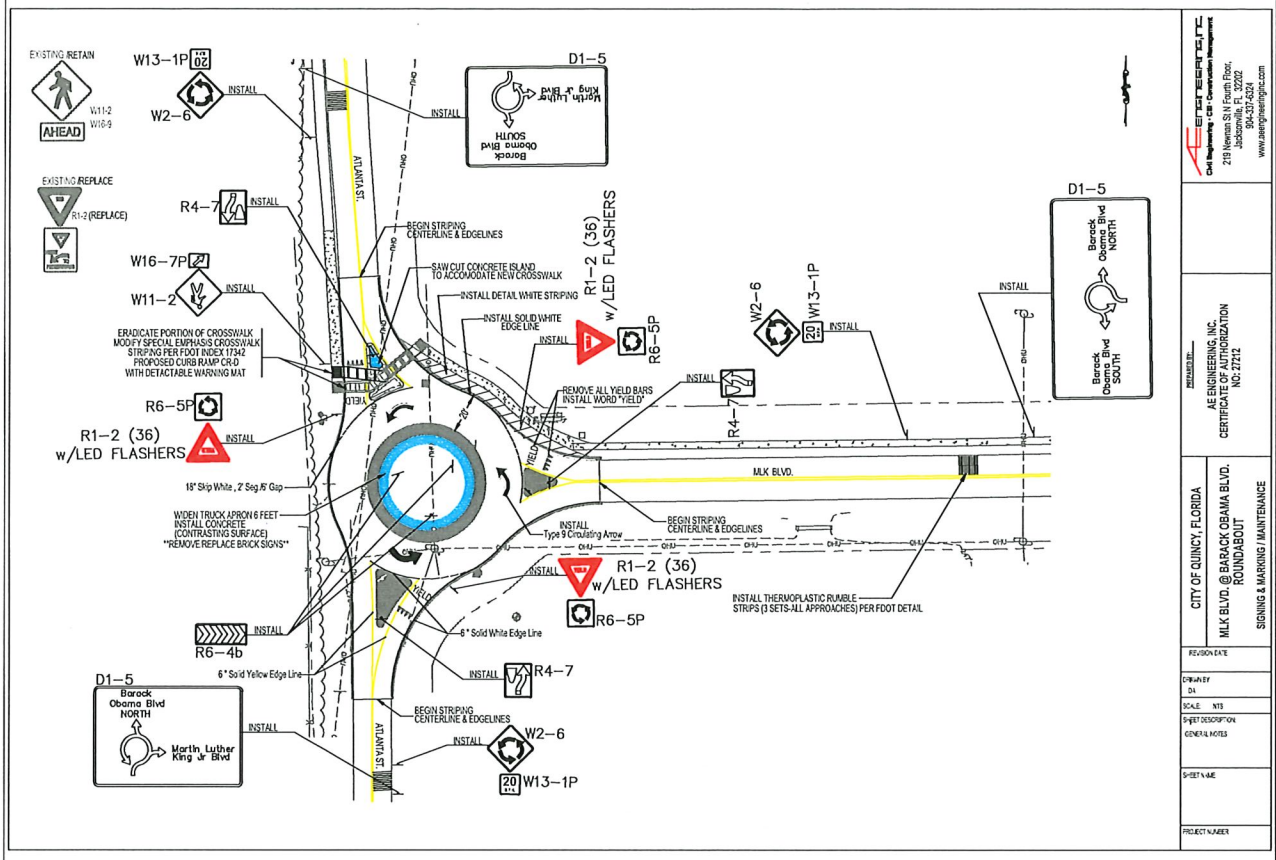
The Consultant shall invoice the County no more than monthly for the actual work performed.
AE Engineering is excited to provide professional services to the County on this contract and future opportunities. Please feel free to contact me to discuss the details of the proposal at your convenience.

Thanks again for this important opportunity.

Please let me know if you have any questions or comments.

AE Engineering, Inc - Consultant Acceptance Roderick Myrick, P.E., President Shandra Ganious, Project Manager	Gadsden County — Approval to Proceed, Mr. Edward Dixon-County Administrator, Gadsden County Board of County Commissioners
Signature: S. Ganious Date: 5/14/24	Signature: Date: 5/14/24

*219 North Newnan Street 4th Floor * Jacksonville, FL. 32202*
* Phone: 904-337-6324 * Fax: 904-322-8424


EXISTING /RETAIN
W11-2
W16-9
AHEAD
W13-1P
20
INSTALL
W2-6
D1-5
North Luther King Jr Blvd
Barack Obama Blvd
SOUTH
EXISTING /REPLACE
R1-2 (REPLACE)
R4-7
INSTALL
BEGIN STRIPING CENTERLINE & EDGELINES
W16-7P
W11-2
SAW CUT CONCRETE ISLAND TO ACCOMODATE NEW CROSSWALK
INSTALL DETAIL WHITE STRIPING
INSTALL SOLID WHITE EDGE LINE
ERADICATE PORTION OF CROSSWALK
MODIFY SPECIAL EMPHASIS CROSSWALK STRIPING PER FDOT INDEX 17340
PROPOSED CURB RAMP CR-D WITH DETACTABLE WARNING MAT
R1-2 (36) w/LED FLASHERS
R6-5P
REMOVE ALL YIELD BARS INSTALL WORD "YIELD"
R6-5P
R1-2 (36) w/LED FLASHERS
15" Skip White, 2' Seg./5' Gap
WIDEN TRUCK APRON 6 FEET
INSTALL CONCRETE (CONTRASTING SURFACE)
REMOVE/REPLACE BRICK SIGNS
MLK BLVD.
INSTALL
Type 9 Circulating Arrow
BEGIN STRIPING CENTERLINE & EDGELINES
R1-2 (36) w/LED FLASHERS
R6-5P
INSTALL THERMOPLASTIC RUMBLE STRIPS (3 SETS-ALL APPROACHES) PER FDOT DETAIL
R6-4b
6" Solid White Edge Line
6" Solid Yellow Edge Line
R4-7
D1-5
Barack Obama Blvd NORTH
Martin Luther King Jr Blvd
BEGIN STRIPING CENTERLINE & EDGELINES
W2-6
W13-1P
ATLANTA ST
W2-6
W13-1P
20
INSTALL
D1-5
Barack Obama Blvd NORTH
Barack Obama Blvd SOUTH
AE ENGINEERING, LLC
Civil Engineering CEI Construction Management
219 Newnan St N Fourth Floor,
Jacksonville, FL 32202
904-337-6324
www.aeengineeringinc.com
prepared by:
AE ENGINEERING, INC.
CERTIFICATE OF AUTHORIZATION
NO: 27212
CITY OF QUINCY, FLORIDA
MLK BLVD. @ BARACK OBAMA BLVD.
ROUNDABOUT
SIGNING & MARKING / MAINTENANCE
REVISION DATE
DRAWN BY
DA
SCALE NTS
SHEET DESCRIPTION
GENERAL NOTES
SHEET NAME
PROJECT NUMBER

Emerald Coast Striping, LLC.

1901 N. East Ave.
Panama City, FL 32405

Invoice

Date	Invoice #
9/12/2024	10963

Bill To
Gadsden County Board Of Commisioners Butler Governmental Complex 9-B E. Jefferson St. Quincy, FL 32353

APPROVED
By Christopher Morris at 4:04 pm, 9/12/24

P.O. No.	Terms	Project
	Net 30	MLK Roundabout

Description	Qty	Rate	U/M	Amount
0527-2 Detectable Warnings	32	30.00		960.00
0546-71-1 Raised Rumble Strips Set-Permanent	9	1,250.00		11,250.00
0711-11-123 Thermoplastic Standard White Solid 12"	127	5.00	LF	635.00
0711-11-124 Thermoplastic Std White Solid 18"	56	7.00		392.00
0711-11-144 Thermoplastic, Std, White, 2-2 Dotted Extension Line, 12" for Roundabout	0.012	7,500.00		90.00
0711-11-160 Thermoplastic Std White Message	3	250.00		750.00
0711-11-170 Thermoplastic Std White Arrows	3	80.00	EA	240.00
0711-16-101 Thermoplastic STD-Other White SLD 6"	0.123	6,500.00		799.50
0711-16-201 Thermoplastic STD-Other Yellow SLD 6"	0.071	6,500.00	GM	461.50
0711-17-1 Thermoplastic, Remove Existing Thermoplastic Pavement Markings-Surface to Remain	151	3.00		453.00
SINGLE POST SIGN, F&I GROUND MOUNT, UP TO 12 SF	6	420.00		2,520.00
SINGLE POST SIGN, F&I GROUND MOUNT, UP TO 12 SF in Cone	3	550.00		1,650.00
Electronic Display Sign, F&I, Ground Mount-Solar Power, Elec Warn < 12SF	3	11,300.00	AS	33,900.00
Work Zone Signs	300	0.50	ED	150.00
Mobilization Fee	1	2,000.00		2,000.00
0706-1-3 Raised Pavement Marker Type B	90	5.00		450.00

RECEIVED
SEP 13 2024
PUBLIC WORKS

Total	$56,701.00
Payments/Credits	$0.00
Balance Due	$56,701.00

Gadsden County Public Works Dept.,

Please be advised that I've reviewed this invoice against my field records and agreed with the quantities and pricing as shown within this invoice.

Please consider this my approval for payment in full.

OK to Pay
C.Y. 10/8/24

Board of County Commissioners
Agenda Request

Date of Meeting: November 4, 2024

Date Submitted: October 15, 2024

To: Honorable Chairman and Members of the Board

From: Edward J. Dixon, County Administrator

Subject: Approval of a Letter to Governor Ron DeSantis in Support of Reintroducing Passenger Rail to North Florida

---

Statement of Issue:

This agenda item is presented to the Board for approval of the attached letter to Governor Ron DeSantis in support of reintroducing the passenger rail to North Florida. This letter urges the State of Florida to join the Southern Rail Commission, which could have significant economic benefits for the region.

Background:

At its August 29th meeting, the Apalachee Regional Planning Council (ARPC) adopted Resolution 24-3, expressing strong support for the re-establishment of passenger rail service in North Florida. The ARPC also voted unanimously to send a letter to Governor DeSantis, requesting the State of Florida to join the Southern Rail Commission in pursuit of this goal. Passenger rail service in North Florida is seen as a critical component to improving transportation infrastructure and enhancing economic opportunities across the region.

In addition to this, ARPC staff were directed to distribute a template letter to all local governments within the Apalachee Region for their use. The letter, updated from a similar version sent to the FDOT Secretary in 2022, is now addressed to Governor DeSantis and outlines the potential benefits of reintroducing passenger rail service.

Analysis:

Staff recommends that the Gadsden County Board of County Commissioners review the updated template letter and consider signing and sending it to Governor DeSantis, showing support for the reintroduction of passenger rail in North Florida. The letter emphasizes the potential economic impacts and improved connectivity for communities throughout the region.

Fiscal Impact:

There is no fiscal impact at this time.

Options:

1. Approve the draft letter and authorize the Chairman to sign the letter.
2. Do not approve.
3. Board direction.

County Administrator's Recommendation:

Option 1.

Attachments:

- Draft letter
- ARPC letter

Gadsden COUNTY

BOARD OF COUNTY COMMISSIONERS
9-B East Jefferson Street / P. O. Box 1799 · Quincy, Florida 32353
OFFICE: (850) 875-8650 · FAX: (850) 875-8655 · www.GadsdenCountyFl.gov

October 15, 2024

The Honorable Governor Ron DeSantis
Office of Governor, Ron DeSantis
State of Florida
The Capitol
400 S. Monroe St.
Tallahassee, FL 32399-0001

RE: Request for the State of Florida to join the Southern Rail Commission

Dear Governor DeSantis:

Gadsden County Board of County Commissioners offers its overwhelming support for the State of Florida to become a member and join the Southern Rail Commission (SRC). Originally formed in 1982, through an Interstate Rail Compact, the SRC has evolved with a vision to promote the safe, reliable, and efficient movement of people and goods to enhance economic development along rail corridors; provide transportation choices; and facilitate emergency evacuation routes.

The route previously named "Sunset Limited" connected New Orleans to Jacksonville, and as you are no doubt aware, this route was suspended after Hurricane Katrina destroyed the western portion of the tracks in September 2005, followed by the destruction of Hurricane Michael in our Region in October 2018. Restoration of this passenger rail route would provide several key benefits including but not limited to:

- Enhancement of economic development opportunities, not only for local businesses but for the entire State of Florida.
- Increased connectivity to other rail lines in the State. Connecting the Panhandle to the Peninsula.
- Promoting transportation choices that support the Region and State's workforce and tourism industries.
- Additional options/routes for emergency evacuations.

The SRC currently consists of Alabama, Louisiana, and Mississippi, however, contiguous states are eligible to become members. The SRC has helped secure millions of dollars in funding along the Gulf Coast, including $178M in federal grant funding in September 2023 to restore passenger rail from New Orleans, LA to Mobile, AL. The SRC has also identified a project connecting the entire Gulf Coast with services from Baton Rouge, LA to Orlando, FL called the Gulf Coast Passenger Rail.

The re-establishment of the Gulf Coast Passenger Rail Route would have a significant economic impact on the Apalachee Region. Therefore, the Gadsden County Board of County Commissioners is enthusiastically requesting that the State of Florida join the Southern Rail Commission to take advantage of additional resources to further advance passenger rail initiatives.

Please feel free to contact Commissioner Ron Green, Chairman for questions or additional information.

Sincerely,

Ronterious Green, Chairman
Gadsden County Board of County Commissioners

RG/llb

ARPC RESOLUTION No. 24-03

A RESOLUTION of the Apalachee Regional Planning Council (hereafter referred to as the "ARPC") certifying its support for the State of Florida to join the Southern Rail Commission (SRC).

WHEREAS, the ARPC is comprised of nine (9) counties and their respective municipalities in the panhandle of north Florida; and

WHEREAS, the ARPC serves as a Regional Transportation entity, and the enhancement of local transportation infrastructure, including a Gulf Coast Passenger Rail line, will increase commute options and connectivity to the Region but also connect to other existing and planned rail networks within the state; and

WHEREAS, the ARPC serves as an Economic Development District, and believes the addition of a passenger rail system is a proactive approach to maintain and create employment opportunities benefiting its citizens, as identified in the Regional Economic Development Strategy, including tourism-related industries, while still supporting the quality of life in the Region; and

WHEREAS, the Apalachee Region has endured the devastation of Hurricane Michael and is still in the recovery/rebuilding process following said hurricane; and

WHEREAS, the Apalachee Region is in need of additional and alternative travel modes that allow for evacuation during a natural disaster; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD THAT:

1. THE APALACHEE REGIONAL PLANNING COUNCIL HEREBY AGREES TO SUPPORT THIS ACTION;

2. THE APALACHEE REGIONAL PLANNING COUNCIL HEREBY AUTHORIZES ITS CHAIRMAN TO EXECUTE THIS RESOLUTION AND ALL OTHER AUTHORIZED AGREEMENTS THAT PERTAIN TO THIS RESOLUTION;

3. THIS RESOLUTION SHALL BECOME EFFECTIVE UPON ITS ADOPTION.

DULY PASSED AND ADOPTED THIS 29th DAY OF AUGUST 2024

BY THE: APALACHEE REGIONAL PLANNING COUNCIL

Ricky D. Jones
_____
Ricky Jones
ARPC Chair

ATTEST: Chris Rietow
_____
Chris Rietow
Executive Director

Board of County Commissioners
Agenda Request

Date of Meeting: November 4, 2024

Date Submitted: October 23, 2024

To: Honorable Chairman and Members of the Board

From: Edward J. Dixon, County Administrator
Curtis Young, Public Works Director

Subject Ratification of Approval of Selling Surplus Vehicles at Auction

---

Statement of Issue:

This agenda item seeks Board approval to sell surplus equipment that is no longer in service.

Background:

The Public Works Department replaces equipment as needed due to them reaching their useful life cycle by incurring excessive repair costs or obtaining high mileage. Public Works has established that disposing of nonessential equipment and vehicles by auction is more beneficial financially.

Analysis:

These vehicles were initially designated for buyback by Enterprise; however, due to their current condition and high mileage, the buyback offer was only $1,000 per vehicle. After careful consideration, staff have determined that auctioning the vehicles is likely to generate a higher return. Given the potential for increased revenue through the auction process, it is recommended that this option be pursued in order to maximize the value recovered from these assets.

The following vehicles were replaced and situated for elimination from the Public Works inventory:

2005 GMC CANYON- 1GTDS196X58138453

2007 CHEVROLET IMPALA – 2G1WB58K279363738

2010 CHEVROLET IMPALA - 2G1WA5EK7A1258660

2013 CHEVROLET SILVERADO 2500 HD - 1GC1CVCG3DF148132

1998 FORD RANGER - 1FTYR14U9WPA17004

2003 CHEVROLET SILVERADO 2500 HD - 1GCHK29U33E193976

2001 JEEP CHEROKEE - 1J4FF48S11L574333

2006 CHEVROLET HHR - 3GNDA13D26S575504

2006 CHEVROLET SILVERADO 1500 - 1GCEK19ZX6Z209208

2004 CHEVROLET SILVERADO 1500 – 1GCEC14V54Z249209

2009 FORD ESCAPE - 1FMCU927X9KC12840

2011 CHEVROLET SILVERADO 2500 HD - 1GC2CVCG4BZ258235

2012 FORD F-150 - 1FTFX1CFXCKD3326

Fiscal Impact:

The sale of surplus equipment should generate approximately $30,000 that would be used towards the Enterprise Lease Program.

Options:

1. Approve the sale of surplus equipment.

2. Do not approve.

3. Board direction.

County Administrator's Recommendation:

Option 1.

Attachments:

- Auction List

AUCTION INVENTORY LIST / 10/26/2024

2005 GMC CANYON- 1GTDS196X58138453

2007 CHEVROLET IMPALA – 2G1WB58K279363738

2010 CHEVROLET IMPALA - 2G1WA5EK7A1258660

2013 CHEVROLET SILVERADO 2500 HD - 1GC1CVCG3DF148132

1998 FORD RANGER - 1FTYR14U9WPA17004

2003 CHEVROLET SILVERADO 2500 HD - 1GCHK29U33E193976

2001 JEEP CHEROKKE - 1J4FF48S11L574333

2006 CHEVROLET HHR - 3GNDA13D26S575504

2006 CHEVROLET SILVERADO 1500 - 1GCEK19ZX6Z209208

2004 CHEVROLET SILVERADO 1500 – 1GCEC14V54Z249209

2009 FORD ESCAPE - 1FMCU927X9KC12840

2011 CHEVROLET SILVERADO 2500 HD - 1GC2CVCG4BZ258235

2012 FORD F-150 - 1FTFX1CFXCKD3326

Board of County Commissioners
Agenda Request

Date of Meeting: November 4, 2024

Date Submitted: October 23, 2024

To: Honorable Chairman and Members of the Board

From: Edward J. Dixon, County Administrator

Subject Approval to Reinstate an Agreement between the Gadsden County Board of County Commissioners and the Gadsden Community Health Council to assist with the Prescription Assistance Medical Assistance Program Funding

---

Statement of Issue:

This agenda item seeks Board approval to reinstate an Agreement between the Gadsden County Board of County Commissioners (County) and the Gadsden Community Health Council, (Council) to assist with the Prescription Assistance Medical Assistance Program Funding (PAMS).

Background:

The Council has previously partnered with the County to administer the Prescription Assistance Medical Services Program. This program helps residents who are unable to afford necessary medications by connecting them with resources to obtain prescription drugs either at low cost or for free.

The Agreement between the County and the Council previously expired. The Health Council has since expressed interest in reinstating the partnership to continue providing these essential services. Many residents in Gadsden County rely on this program to maintain their health, and its reinstatement is critical to ensuring that all residents have access to affordable medical care.

Analysis:

- The Agreement will allocate $81,120.00 annually in funding from the County to the Council to administer the PAMS. Any funds remaining from the previous fiscal year, shall be allocated to this fiscal year to pay the $81,120.00 under this Agreement. The remaining balance shall be paid by the County under the present fiscal year budget.
- The funding will cover operational costs, staff salaries, and program materials needed to assist eligible residents.

- The program will continue to serve residents who meet specific eligibility criteria, such as income level and lack of health insurance coverage.
- The Council will provide quarterly reports to the County on the number of residents assisted, prescriptions filled, and program outcomes.
- The Agreement will be valid for three years, with an option for renewal based on program success and the continued need within the community.

Fiscal Impact:

The reinstatement of the terms of Agreement will have a fiscal impact on the County's budget in the amount of $81,120.00 annually, which will be allocated from ½ cent sales tax for indigent health care.

Options:

1. Approve to reinstate the Agreement between the Gadsden County Board of County Commissioners and the Gadsden County Health Council to assist with the Prescription Assistance Medical Assistance Program Funding (PAMS).

2. Do not approve.

3. Board direction.

County Administrator's Recommendation:

Option 1.

Attachments:

- Agreement

AGREEMENT BETWEEN THE GADSDEN COUNTY BOARD OF COUNTY COMMISSIONERS AND THE GADSDEN COMMUNITY HEALTH COUNCIL

This **Agreement** is entered into this _____ of _____, 2024 ("**Effective Date**") between the **Gadsden County Board of County Commissioners** ("**County**") located at 9-B East Jefferson Street, Quincy, Florida 32353, and the **Gadsden Community Health Council** ("**Council**") located at 640 Shelfer Street, Unit #6, Quincy, Florida 32351, known singularly as a ("Party") or collectively as the ("Parties").

1) **FUNDING:** This program is funded by a Gadsden County ½ cent sales tax for Indigent health care.

2) **SCOPE OF SERVICES:** The Council will assist with the administration of the Prescription Assistance Medical Assistance Program Funding (PAMS). This program helps residents who are unable to afford necessary medications by connecting them with resources to obtain prescription drugs either at low cost or for free.

3) **TERM:**
   a. This Agreement shall be effective from the date on entered above as the Effective Date. This Agreement will end - five years from the Effective Date.
   b. The Parties agree that this Agreement may be extended for another term of three years by agreement between the Parties.
   c. The Parties agree that the Agreement may be extended for multiple terms by agreement between the agreement between the Parties.

4) **PAYMENT:** The County shall pay $81,120.00 annually to the Council. Any funds remaining from the previous fiscal year shall be allocated to this fiscal year to pay the $81,120.00 under this Agreement. The remaining balance shall be paid by the County under the present fiscal year budget.

5) **REPORTING AND DOCUMENTATION:**

   a. The Council shall maintain a file, available for inspection by the Board of County Commissioners and the Gadsden Community Health Council, Inc. The file shall be maintained for a period of three years from the end of this Agreement. The Council shall submit quarterly reports to the County Administrator, Clerk and Board of County Commissioners on how funds have

been expended, what services have been provided and shall submit an annual report providing a summary of all expenditures made utilizing sales tax funds and a summary of all programs and services.

b. Should the County require others reports, the Council agrees to provide said requested reports.

6) ENTIRE AGREEMENT AND AMENDMENTS:

This Agreement represents the entire Agreement of the parties and supersedes all previous communications on this subject, either oral or written, between the parties. Any changes or waivers of the Agreement shall only be valid when they are written and signed by the parties.

7) TERMINATION:

Either party may unilaterally terminate this Agreement without penalty by giving 30 days written notice, by registered mail, to the person specified below, specifying the effective date of such termination; or with the Agreement of the parties, it may be terminated upon written notice on an agreed date without penalty.

Notice: Notice shall be provided to the following individuals. Any notices, invoices, reports, or any other type of documentation required by this Agreement shall be sent by certified mail, return receipt requested, or via a recognized national courier service in a manner that provides for written or electronic record of delivery, to the addresses listed below:

For the County:	Edward J. Dixon County Administrator P.O. Box 1799 Quincy, Florida 32353	**For the Council:**	Tony Hannah Chairman 640 Shelfer St, Unit 6 Quincy, Florida 32351

8) WAIVER

The exercise by either party of any rights or remedies provided herein shall not constitute a waiver of any other rights or remedies available under this Agreement or any applicable law.

9) GOVERNING LAW, VENUE AND SEVERABILITY

The rights, obligations, and remedies of the parties under this Agreement shall be governed by the laws of the State of Florida and the exclusive venue for any legal or judicial proceedings in connection with the enforcement or interpretation of this Agreement shall be in Gadsden County, Florida. If any term, condition, or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this Agreement shall be valid and binding on each party.

10) AUTHORITY

The parties covenant and agree that each is duly authorized to enter into and perform this Agreement and those executing this Agreement have all requisite power and authority to bind the parties.

11) PARAGRAPH HEADINGS

Paragraph headings are for the convenience of the parties and for the reference purposes only and shall be given no legal effect.

12) ATTORNEYS' FEES

In any proceedings between the parties arising out of or related to this Agreement, the prevailing party shall be reimbursed all costs, expenses, and reasonable attorney fees through all proceedings (at both trial and appellate levels).

13) PUBLIC RECORDS LAW:

In accordance with Florida Statutes Section 119.0701, The Council shall comply with all public records laws, and shall specifically:

a. keep and maintain public records required by the COUNTY to perform the service.
"Public records" means and includes those items specified in Florida Statutes Section 119.011(12), as amended from time to time, and currently defined as: All documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction

of official business with the COUNTY. The Council's records under this Contract include but are not limited to, supplier/subcontractor invoices and contracts, project documents, meeting notes, e-mails and all other documentation generated during this Agreement.

b. Upon request from the COUNTY's custodian of public records, provide the COUNTY, at no cost, with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided for by law. All records kept electronically must be provided to the COUNTY, upon request from the COUNTY's custodian of public records, in a format compatible with the information technology systems of the COUNTY.

c. Ensure that project records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term.

d. Upon completion of the contract, transfer, at no cost, to the County all public records in the Council's possession or keep and maintain public records required by the County to perform the service. If the Council transfers all public records to the County upon completion of the contract, The Council shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the Council keeps and maintains public records upon the completion of the contract, the Council shall meet all applicable requirements for retaining public records.

IF THE COUNCIL HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE COUNCIL'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, THE COUNCIL SHOULD CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT THE COUNTY.

e. Failure of the Council to comply with these requirements shall be a material breach of this Agreement. Further, the Council may be subject to penalties under Florida Statutes Section 119.10.

IN WITNESS WHEREOF, the Gadsden County Board of County Commissioners and the Gadsden Community Health Council have executed this Agreement, effective on the Effective Date as provided herein.

For Gadsden County:

Ronterious Green
Chairman
Gadsden County Board of County Commission

For Gadsden Community Health Council:

Tony Hannah
Chairman
Gadsden Community Health Council

ATTESTED TO:

Nicholas Thomas
Clerk of the Court
Gadsden County Florida
Date: _____

7.i. ITEM TO BE ADDED

Board of County Commissioners
Agenda Request

Date of Meeting: November 4, 2024

Date Submitted: November 1, 2024

To: Honorable Chairman and Members of the Board

From: Edward J. Dixon, County Administrator

Subject: Approval of the Finance Office to Process Payment for the 3rd Annual HOLA Gadsden

---

Statement of Issue:

This agenda item seeks Board approval of the Finance Department to process payment for Gadsden County's sponsorship of the 3rd Annual HOLA Gadsden event.

Background:

Staff requests Board authorization for the Finance Department to process payment for the 3rd Annual HOLA Gadsden event, scheduled for November 17, 2024, from 11:00 a.m. to 7:00 p.m. at Martinez Farm, 1174 Harbin Road, Quincy, Florida. Gadsden County is a sponsor of this event.

Analysis:

Per Ordinance 2023-007 Sec. 2-141(a), County funds may be expended on special awards, mementos, food and refreshments for retreats, visitors, County social and public events, and other expenditures deemed in the public interest or necessary for public purposes. Furthermore, Sec. 2-141(c) authorizes the County Manager or designee to approve expenditures up to $5,000 without further approval from the Board of County Commissioners.

This expense exceeds the $5,000 threshold: therefore, the staff requests Board approval to authorize the Finance Department to process the payment.

Fiscal Impact:

The amount of $10,625.00 has been budgeted for this expenditure in line item 001-0001-54805.

Options:

1. Approve the Finance Department to process the $10,625.00 payment from line item 001-0001-54805.

2. Do not approve.

3. Board direction.

County Administrator's Recommendation:

Option 1.

Attachments:

- Invoice
- Event Flyer

EXPENDITURE LEDGERS

ENCUMBRANCE, LIQUIDATION AND EXPENDITURES

VENDOR NAME: **Hola Tallahassee** BOCC Form 25-085

CHECK NUMBER: VENDOR NUMBER: **10465**

BATCH NUMBER: TRANSACTION DATE:

FUND			DEPT.				OBJECT					INVOICE DATE	INVOICE NO.	EXPENDITURE
0	0	1	0	0	0	1	5	4	8	0	5	10/10/24	013	$10,625.00
													Hola Gadsden	
													FY 24-25	
														$10,625.00

I certify that the information on the invoices attached is correct and that the invoices listed are in order for payment.

Department Director Signature:

Requisition No.

Assistant County Admin. Signature:

Invoice

Hola Tallahassee, 1302 carson Drive, Tallahassee FL 32305, United States

BILL TO
Gadsden County BOCC
Quincy FL 32351
United States

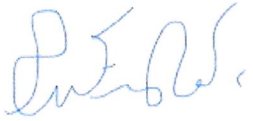
Invoice No.: **013**
Issue date: **10/10/2024**
Due date: **10/24/2024**

Payment method: **Check/cheque**

Invoice No.	Issue date	Due date	Total due (USD)
013	10/10/2024	10/24/2024	$10,625.00

Description	Amount ($)
Big tent & Linen	2,000.00
Dj	450.00
Mexican band	3,000.00
Bounce house	500.00
Photographer & Film	600.00
Shirts	750.00
Stage and Photo Booth	900.00
Volunteer meals	375.00
Latin singer	800.00
Host	600.00
Marketing and printing	650.00
Total (USD):	**$10,625.00**

Issued by, signature:



Erika Rojas
8503289549
holatallahassee@yahoo.com
Hola Tallahassee
1302 carson Drive
Tallahassee FL 32305
United States

Gadsden COUNTY
CHATTAHOOCHEE · GRETNA
GREENSBORO · HAVANA
MIDWAY · QUINCY

Public Purpose Statement

October 29, 2024

Gadsden County recognizes the importance of celebrating cultural diversity and fostering an inclusive environment for all residents. In support of this mission, Gadsden County is partnering with the 3rd Annual Hola Gadsden event to create a welcoming space that highlights and celebrates Hispanic heritage. This event is designed to bring together diverse community members and promote cross-cultural understanding, which strengthens the social fabric of Gadsden County.

By participating, Gadsden County aims to support a family-friendly, educational, and community-centered event that encourages unity and shared pride in the rich cultural traditions.

Edward J. Dixon
County Administrator

Laurel L. Bradley 10/29/2024

Laurel L. Bradley
Special Projects Director, Designee


JOIN THE 3RD ANNUAL
HOLA GADSDEN
BY
Gadsden COUNTY
CHATTAHOOCHEE · GRETNA
GREENSBORO · HAVANA
MIDWAY · QUINCY
volunteers welcome
From 11am - 7pm
SOCCER FINAL
ESLABON NORTEÑO CONCERT
NOV. 17TH
Food, Music, Soccer & more
vendors are welcome
Holatallahassee@yahoo.com
@cruzchampionsleague
@holatallahassee
Martinez farm 1174 Harbin rd
Quincy,fl 32305
Made with PosterMyWall.com

Board of County Commissioners
Agenda Request

Date of Meeting: November 4, 2024

Date Submitted: October 11, 2024

To: Honorable Chairman and Members of the Board

From: Edward J. Dixon, County Administrator
Curtis Young, Public Works Director

Subject: Approval of Title VI Nondiscrimination Policy and Plan

---

Statement of Issue:

This agenda item seeks Board approval of the Gadsden County Board of County Commissioners Title VI nondiscrimination policy and plan for sub-recipients of the Local Agency Program (LAP).

Background:

Agencies that receive Federal Highway Administration (FHWA) funds through the Florida Department of Transportation (FDOT) are required to demonstrate their compliance with nondiscrimination requirements under federal laws. The County is in the process of getting re-certified as a sub-recipient of FHWA funding as a LAP agency. In order to be qualified as a LAP agency, the County has to ensure that its policies are consistent with Title VI of the Civil Rights Act of 1964 and related nondiscrimination authorities. Due to recent staff changes, the policy requires updating.

Analysis:

There are civil rights program requirements for LAP agencies. These requirements are not tied to a particular project, but rather to the agency as a whole and whether it is qualified to receive federal assistance. This means that regardless of how an agency funds activity, all must comply with the nondiscrimination program requirements. FDOT is responsible for verifying that an agency achieves and maintains substantial compliance for the entire period they are in the LAP program, whether they have an active, past or planned project.

In order for the County to continue to receive any current or future funding through the LAP program, we must have an approved Title VI policy for accepting and processing complaints of discrimination based upon race, color, national origin, sex, age and disability (at a minimum). Staff is requesting approval of the attached Title VI policy for Gadsden County.

Fiscal Impact:

There is no fiscal impact on the County.

Options:

1. Approve the Title VI Policy Plan and Title VI Assurance Agreement and authorize the Chairman to sign.
2. Do not approve.
3. Board Direction.

County Administrator's Recommendation:

Option 1.

Attachments:

1. Title VI Policy and Plan
2. Title VI Assurance Nondiscrimination Agreement w/ Appendices A and E

Gadsden County
Board of County Commissioners

Title VI/Nondiscrimination Policy and Plan
For Sub-Recipients in the Local Agency Program (LAP)

Policy Statement:

The county values diversity and welcomes input from all interested parties, regardless of cultural identity, background, or income level. Moreover, the county believes that the best programs and services result from careful consideration of the needs of all of its communities and when those communities are involved in the transportation decision making process. Thus, the county does not tolerate discrimination in any of its programs, services, or activities. Pursuant to Title VI of the Civil Rights Act of 1964 and other federal and state authorities, the county will not exclude from participation in, deny the benefits of, or subject to discrimination anyone on the grounds of race, color, national origin, sex, age, disability, religion, income or family status.

Complaint Procedures:

The county has established a discrimination complaint procedure and will take prompt and reasonable action to investigate and eliminate discrimination when found. Any person who believes that he or she has been subjected to discrimination based upon race, color, national origin, sex, religion, age disability, family or income status in any of the county's programs, services or activities may file a complaint with the county Title VI/Nondiscrimination Coordinator:

Laurel Bradley
Nondiscrimination Coordinator
9-B E. Jefferson Street
P O Box 1799
Quincy, FL 32351
lbradley@gadsdencountyfl.go
Phone: 850-875-8656

If possible, the complaint should be submitted in writing and contain the identity of the complainant; the basis for the allegations (i.e., race, color, national origin, sex, religion, age, disability or family status); and a description of the alleged discrimination with the date of occurrence. If the complaint cannot be submitted in writing, the complainant should contact the Title VI/Nondiscrimination Coordinator for assistance.

The Title VI/Nondiscrimination Coordinator will respond to the complaint within thirty (30) calendar days and will take reasonable steps to resolve the matter. Should the county be unable to satisfactorily resolve a complaint, the county will forward the complaint, along with a record of its disposition to the appropriate District of the Florida Department of Transportation (FDOT).

The county's Title VI Coordinator has 'easy accesses" to the County Administrator and is not required to obtain management or other approval to discuss discrimination issues with the County Administrator.

However, should the complainant be unable or unwilling to complain to the county, the written complaint may be submitted directly to Florida Department of Transportation (FDOT). FDOT will serve as a clearing house, forwarding the complaint to the appropriate state or federal agency:

Florida Department of Transportation
Equal Opportunity Office
ATTN: Title VI Complaint Processing
605 Suwannee Street MS 65
Tallahassee, FL 32399

ADA/504 Statement:

Section 504 of the Rehabilitation Act of 1973 (Section 504), the Americans with Disabilities Act of 1990 (ADA) and related federal and state laws and regulations forbid discrimination against those who have disabilities. Furthermore, these laws require federal aid recipients and other government entities to take affirmative steps to reasonably accommodate the disabled and ensure that their needs are equitably represented in transportation programs, services and activities.

The county will make every effort to ensure that its facilities, programs, services and activities are accessible to those with disabilities. The county will make every effort to ensure that its advisory committees, public involvement activities and all other programs, services and activities include representation by the disabled community and disability service groups.

The county encourages the public to report any facility, program, service or activity that appears inaccessible to those who are disabled. Furthermore, the county will provide reasonable accommodation to disabled individuals who wish to participate in public involvement events or who require special assistance to access facilities, programs, services or activities. Because providing reasonable accommodation may require outside assistance, organization or resources, the county asks that requests be made at least 10 calendar days prior to the need for accommodation.

Questions, concerns, comments, or requests for accommodation should be made to the county's ADA Officer:

Roosevelt Morris
Title VI ADA Officer
9-B E Jefferson Street
P O Box 1799
Quincy, FL 32351
rmorris@gadsdencountyfl.gov
Phone: 850-875-8665
Cell: 850-363-1360

Limited English Proficiency (LEP) Guidance:

Title VI of the Civil Rights Act of 1964, Executive Order 13166, and various directives from the US Department of Justice (DOJ) and US Department of Transportation (DOT) require federal aid recipients to take reasonable steps to ensure meaningful access to programs, services and activities by those who

do not speak English proficiently. To determine the extent to which LEP services are required and in which languages, the law requires the analysis of four factors:

- The number of proportions of LEP persons eligible to be served or likely to be encountered by the County's programs, services or activities.
- The frequency with which LEP individuals come in contact with these programs, services or activities.
- The nature and importance of the program, service, or activity to people's lives and;
- The resources available to the county and the likely costs of the LEP services.

1. Using census data, the county has determined that LEP individuals speaking English less than well represent approximately 10.3% of the community. The county realizes that such statistical data can be outdated or inaccurate. Therefore, county contacted local law enforcement, social services agencies and the school board to determine the proportion of LEP serviced by those entities. 95% Spanish was reported to be the prevalent LEP language and an estimated 10% of calls for service for these agencies were in the Spanish language.
2. The county has received requests for translation or interpretation of its programs, services or activities into Spanish or any other language. Informal data collection at these community events indicates that an estimated 10% are LEP.
3. The county believes that transportation is of critical importance to its public, as access to health care, emergency services, employment, and other essentials would be difficult or impossible with reliable transportation systems.
4. The county is fortunate to house within its jurisdiction a number of institutions of higher education which have extensive language services. Further, the county maintains cordial relationships with a number of faith based and community organizations who offer competent language services at no cost to the county.

The analyses of these factors suggest that LEP services are not required at this time. Therefore, the county has committed to the following:

- Maintain a list of employees who competently speak Spanish and other languages and who are willing to provide translation and/or interpretation services.
- Distribute this list to staff that regularly has contact with the public.
- Provide notification in Spanish of the availability of LEP assistance in public meeting notices and on public involvement event signage.
- Develop agreements with (LEP churches, catholic charities, etc.) to provide oral and written LEP services with reasonable notification.
- Translate the following essential documents into Spanish.

The county understands that its community profile is changing, and the four-factor analysis may reveal the need for more or varied LEP services in the future. As such, it will annually examine its LEP plan to ensure that it remains reflective of the community's needs.

Persons requiring special language services should contact the county's Title VI/Nondiscrimination Officer:

Laurel Bradley
Nondiscrimination Coordinator
9-B E. Jefferson Street
P O Box 1799
Quincy, FL 32351
lbradley@gadsdencountyfl.gov
Phone: 850-875-8656

Assurances:

Every three years, or commensurate with a change in county executive leadership year, the county must certify to FHWA and FDOT that its programs, services and activities are being conducted in a nondiscriminatory manner. These certifications are termed 'assurances' and serve two important purposes. First, they document the county's commitment to nondiscrimination and equitable service to its community. Second, they serve as a legally enforceable agreement by which the county may be held liable for breach. The public may view the annual assurance on the county's website or by visiting the county's offices.

_____
Chairperson

_____
Date

Gadsden COUNTY
BOARD OF COUNTY COMMISSIONERS
9-B East Jefferson Street / P. O. Box 1799 · Quincy, Florida 32353
OFFICE: (850) 875-8650 · FAX: (850) 875-8655 · www.GadsdenCountyFl.gov

TITLE VI NONDISCRIMINATION ASSURANCE

In accordance with Section 9 of US DOT Order 1050.2A, the Gadsden County Board of County Commissioners assures the Florida Department of Transportation (FDOT) that no individual, on the basis of race, color, national origin, sex, age, disability, family status, or religious affiliation, as outlined in Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Florida Civil Rights Act of 1992, and other relevant nondiscrimination laws, will be excluded from participation in, denied the benefits of, or otherwise subjected to discrimination or retaliation under any program or activity.

The Gadsden County Board of County Commissioners further guarantees to FDOT that it will take the following actions in relation to its programs and activities:

- Gadsden County will appoint a Title VI Liaison with a position of authority within the organization, ensuring direct access to the Chairperson of the Board of Commissioners.
- Gadsden County will issue a policy statement, signed by the Chairperson of the Board, affirming its commitment to the nondiscrimination provisions of Title VI. This policy will be widely disseminated throughout the county and to the public and made available in languages other than English where necessary.
- Gadsden County will include the nondiscrimination clauses from Appendices A and E of this agreement in all contracts governed by the relevant Acts and Regulations.
- Gadsden County will establish a complaint resolution process to address allegations of discrimination against the County, with such complaints immediately forwarded to the FDOT District Title VI Coordinator. The County will also participate in training related to Title VI and other nondiscrimination obligations.
- If audited by FDOT or USDOT, Gadsden County will take corrective action to resolve any deficiencies within a reasonable timeframe, not exceeding ninety (90) calendar days. Additionally, the County will implement a system to gather racial and ethnic data on individuals affected by its programs.

This assurance is provided in consideration of, and for the purpose of obtaining, any federal funds, grants, loans, contracts, properties, discounts, or other federal financial assistance under applicable programs and activities. The undersigned individual is duly authorized to sign this assurance on behalf of the Gadsden County Board of County Commissioners.

Date: _____

Executed by:
BOARD OF COUNTY COMMISSIONERS

_____
Ronterious Green, Chairman

APPENDICES A and E

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

(1.) **Compliance with Regulations:** The Contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.

(2.) **Nondiscrimination:** The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

(3.) **Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.

(4.) **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

(5.) **Sanctions for Noncompliance**: In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the Florida Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration may determine to be appropriate, including, but not limited to:

a. withholding of payments to the Contractor under the contract until the Contractor complies,

b. cancellation, termination or suspension of the contract, in whole or in part.

(6.) **Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the 3 Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the Contractor may request the Florida Department of Transportation to enter into such litigation to protect the interests of the Florida Department of Transportation, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

(7.) **Compliance with Nondiscrimination Statutes and Authorities**: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100); Title IX of the Education Amendments of 1972, as amended, which

prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

Board of County Commissioners
Agenda Request

Date of Meeting: November 4, 2024

Date Submitted: October 15, 2024

To: Honorable Chairman and Members of the Board

From: Edward J. Dixon, County Administrator
Kris Hood, Chief
Kembrew Jackson, Information Technology Operations Manager

Subject: Approval to Upgrade the Avtec Radio Dispatch Software

---

Statement of Issue:

This agenda item seeks Board approval to purchase the equipment and install appropriate equipment for the Avtec Radio Dispatch Upgrade.

Background:

The Gadsden County dispatch system is located at 339 E Jefferson St. in the W.A Woodham Justice Building. The initial dispatch equipment purchase was in 2016 and did not ship until 2017. The equipment was staged at Mobile Communications awaiting implementation until 2020. The three-year delay was due to two of the planned tower sites failing structural analysis making alternative locations a necessity. As a result, the Jail tower site was constructed by the County in addition to the tower space leased from ATT for the Midway site.

The equipment was installed in the Dispatch Center in 2020 and has been in operation 24/7 around the clock from its installation until the present day. However, the equipment's software versions have been several revisions down and do not have the physical or logical capacity to be upgraded. The Windows 10 operating system is due to reach end of life on October 14, 2025. This means no further security updates would be provided from Microsoft, significantly increasing the potential for hacking or compromise.

This leads to the present issue with dispatching Fire and EMS. The current system, due to the lack of updates and upgrades, is incapable of properly dispatching Fire calls without a communications patch, a significant operational hurdle.

This patch, while serving as a temporary solution, requires the use of one of the 6 positions required to run the dispatch system. It is important to note that this is not a

sustainable solution, and we need to focus on implementing a permanent fix to ensure the smooth operation of our dispatch system.

Analysis:

Approval of the purchase and installation of the Avtec Radio Dispatch Upgrade will address the operational limitations of the current system. The upgrade will replace outdated hardware and software, ensuring that the system is capable of handling Fire and EMS dispatches efficiently without requiring patches or workarounds. Additionally, upgrading the system will mitigate the risks associated with continuing to operate on an unsupported Windows 10 platform, including potential cybersecurity threats.

The proposed solution will also restore the full capacity of all six dispatch positions, improving operational efficiency and responsiveness. The investment in the Avtec upgrade will provide long-term value by maintaining a secure, reliable, and up-to-date dispatch system that can handle future growth and technological advancements.

It is important to take prompt action to prevent further operational delays and risks, ensuring that our emergency services can continue to provide timely and effective responses to the community.

Fiscal Impact:

Total: **$130,331.90**

Options:

1. Approve the purchase of the necessary upgrade and authorize a Purchase Order to be issued and authorize the Chairman to sign related documents.
2. Do not approve.
3. Board direction.

County Administrator's Recommendation:

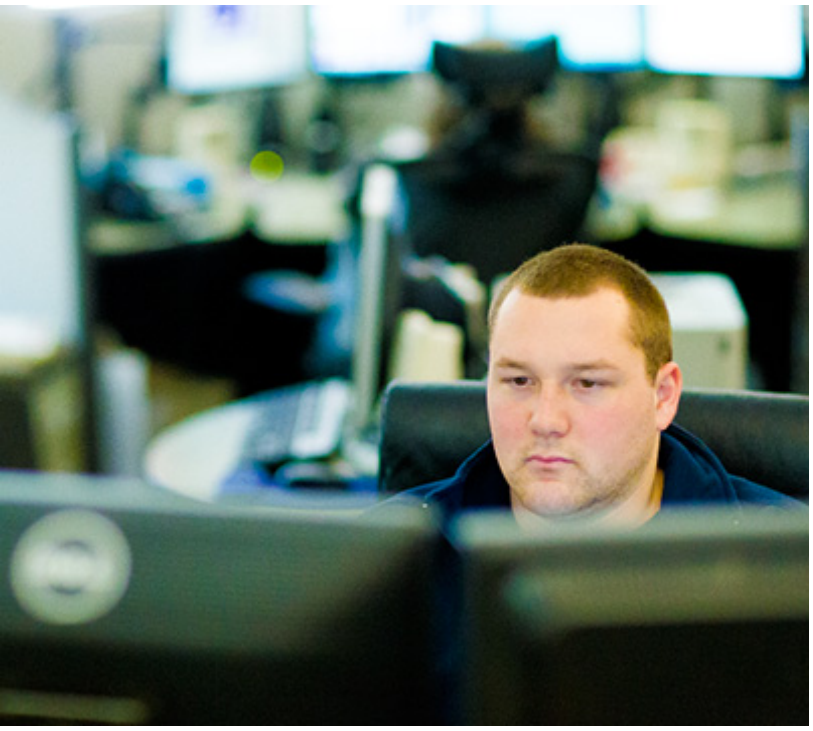
Option 1.

Attachments:

A. Quote

MOTOROLA SOLUTIONS







GADSDEN COUNTY

Avtec Radio Dispatch Upgrade-All Positions

10/02/2024

The design, technical, pricing, and other information ("Information") furnished with this submission is confidential proprietary information of Motorola Solutions, Inc. or the Motorola Solutions entity providing this quote ("Motorola") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola.
MOTOROLA, MOTO, MOTOROLA SOLUTIONS, and the Stylized M Logo are trademarks or registered trademarks of Motorola Trademark Holdings, LLC and are used under license. All other trademarks are the property of their respective owners. © 2020 Motorola Solutions, Inc. All rights reserved.

MOTOROLA SOLUTIONS

QUOTE-2826961
Avtec Radio Dispatch Upgrade-All Positions

Billing Address:
GADSDEN COUNTY
9B E JEFFERSON ST
.
QUINCY, FL 32353
US

Quote Date:10/02/2024
Expiration Date:12/01/2024
Quote Created By:
Debbie Giles
debbiegiles@callmc.com

End Customer:
GADSDEN COUNTY
Kembrew Jackson
kjackson@gadsdencountyfl.gov
850-694-4089

Payment Terms:30 NET

Line #	Item Number	APC	Description	Qty	Sale Price	Ext. Sale Price
1	SFW-SCOUT-HW-UPG	0735	UPGRADE LICENSE TO RUN SCOUT EX WITH SOFTWARE MEDIA WORKSTN	6	$6,271.30	$37,627.80
2	SCOUTPC	0735	SCOUT CONSOLE SFF COMPUTER	6	$2,205.75	$13,234.50
3	ACCUSB-FSW-SING	0735	USB PTT FOOTSWITCH, SINGLE PEDAL	6	$274.55	$1,647.30
4	ACCUSB-HJB-NENA	0735	AVTEC USB NENA HEADSET / HANDSET JACK BOX ASSY	12	$878.05	$10,536.60
5	ACCUSB-HUB10	0735	USB HUB, 10 PORT, USB3.0, 48W	6	$394.40	$2,366.40
6	ACCUSB-MIC	0735	USB DESKTOP MIC	6	$659.60	$3,957.60
7	ACCUSB-SPK-2	0735	USB SPEAKER KIT, DUAL	6	$987.70	$5,926.20
8	ACC-CPU-STD-2022	0735	1U RACKMOUNT COMPUTER W/ SERVER 2022	2	$6,653.80	$13,307.60
9	KEY-CONV-HW-TO-SW	0735	HW TO SW CONVERSION LICENSE FEE	4	$272.85	$1,091.40
10	SCOUTLAPTOP	0735	SCOUT STANDARD SERVER, 1U RACKMOUNT	2	$4,543.25	$9,086.50
11	DSSVC-CSLT-PE-U	9947	AVTEC PROFESSIONAL CONSULTATION SERVICES	20000	$1.00	$20,000.00
	Product Services					
12	LSV00Q00203A	9941	DEVICE INSTALLATION	1	$11,550.00	$11,550.00

Grand Total $130,331.90(USD)

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

MOTOROLA SOLUTIONS

Purchase Order Checklist
Marked as PO/ Contract/ Notice to Proceed on Company Letterhead **(PO will not be processed without this)**
PO Number/ Contract Number
PO Date
Vendor = Motorola Solutions, Inc.
Payment (Billing) Terms/ State Contract Number
Bill-To Name on PO must be equal to the *Legal* Bill-To Name
Bill-To Address
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)
PO Amount must be equal to or greater than Order Total
Non-Editable Format (Word/ Excel templates cannot be accepted)
Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept
Ship To Contact Name & Phone #
Tax Exemption Status
Signatures (As required)

Board of County Commissioners
Agenda Request

Date of Meeting: November 4, 2024

Date Submitted: October 23, 2024

To: Honorable Chairman and Members of the Board

From: Edward J. Dixon, County Administrator
Janice Harris, Chief Financial Officer

Subject: Approval of Resolution 25-007 Budget Amendments for FY25

Statement of Issue:

This agenda item seeks Board approval of Resolution 25-007 and authorization for the County Administrator, Assistant County Administrator, and Finance Director to complete and execute all budget amendments necessary to maintain a balanced budget for Fiscal Year 2025 BOCC budget.

Background:

Florida Statute 129.01 (2) (b) requires that the County's budget be balanced. Additionally, Florida 129.06 (2) permits the board to amend the current fiscal year's budget. (2)(d) allows the budget to be amended due to receipt of a nature from a source not anticipated in the budget and received for a particular purpose, including but not limited to grants, donations, gift, or reimbursement for damages, may, by resolution spread on its minutes, be appropriated and expended for that purpose. The resolution may amend the budget to transfer funds to properly account for unanticipated revenue.

Analysis:

The attached budget amendments are to correct transfers between funds.

Fiscal Impact:

No Fiscal Impact.

Options:

1. Approve Resolution 2025-007, along with the attached Budget Amendments and authorize the County Administrator, Assistant County Administrator, and Finance Director Accountant to complete and execute all of the attached amendments.
2. Do not approve.
3. Board direction.

County Administrator's Recommendation:

Option 1.

Attachments:

- Resolution #25-007
- Narrative
- Budget Amendments

RESOLUTION NO. 2025-007

WHEREAS, the Board of County Commissioners of Gadsden County, Florida, approved the Fiscal Year 2024-2025 Budget; and,

WHEREAS, the Board of County Commissioners, pursuant to Chapter 129, Florida Statutes, desires to amend the budget.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Gadsden County, Florida, hereby amends the budget as reflected on the Budget Amendments attached hereto.

Adopted this _____.

Board of County Commissioners
Gadsden County, Florida

_____
Chairperson

Attest: Nicholas Thomas, Clerk

By: _____

BA# **25-001**

Gadsden County BOCC Budget Amendment Form

Date: 10/22/2024
Fiscal Year: 2024-25
Department: 2212 Debt Service Public Works
Agenda Item: N/A

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
212	2212	3354902	County Gas Tax 1cent	473,034.00	20,000.00	493,034.00
212	2212	3354903	Constitutional Fuel Tax	1,073,243.00	47,956.00	1,121,199.00
#1 Subtotal				**1,546,277.00**	**67,956.00**	**1,614,233.00**

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
212	2212	59107	Transfer to Fund 112 - Public Works	818,241.00	67,956.00	886,197.00
#2 Subtotal				**818,241.00**	**67,956.00**	**886,197.00**

Correct Transfer from 212 Debt Service Public Works (Expenditure) to Fund 112 - Transfer from Debt Service 212 and increase the revenue budget.

Notes

Approved By:
Budget Director
County Manager

Posting
Finance Director
Date

SELECTION CRITERIA: orgn.fund='212' and revledgr.account='3354902'
ACCOUNTING PERIOD: 1/25

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-212 DEBT SERVICE-PUBLIC WORKS 1ST SUBTOTAL-330000 INTERGOVERNMENT REVENUE
FUNCTION-200 DEBT SERVICE FUNDS
ACTIVITY- TITLE NOT FOUND
DEPT TOTAL- TITLE NOT FOUND

ACCOUNT - - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
3354902 COUNTY GAS TAX 1CT	473,034.00	.00	.00	.00	473,034.00	.00
TOTAL INTERGOVERNMENT REVENUE	473,034.00	.00	.00	.00	473,034.00	.00
TOTAL TITLE NOT FOUND	473,034.00	.00	.00	.00	473,034.00	.00
TOTAL TITLE NOT FOUND	473,034.00	.00	.00	.00	473,034.00	.00
TOTAL DEBT SERVICE FUNDS	473,034.00	.00	.00	.00	473,034.00	.00
TOTAL DEBT SERVICE-PUBLIC WOR	473,034.00	.00	.00	.00	473,034.00	.00
TOTAL REPORT	473,034.00	.00	.00	.00	473,034.00	.00

SELECTION CRITERIA: orgn.fund='212' and revledgr.account='3354903'
ACCOUNTING PERIOD: 1/25

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-212 DEBT SERVICE-PUBLIC WORKS 1ST SUBTOTAL-330000 INTERGOVERNMENT REVENUE
FUNCTION-200 DEBT SERVICE FUNDS
ACTIVITY- TITLE NOT FOUND
DEPT TOTAL- TITLE NOT FOUND

ACCOUNT - - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
3354903 CONSTITUTIONAL FUEL TAX	1,073,243.00	.00	.00	.00	1,073,243.00	.00
TOTAL INTERGOVERNMENT REVENUE	1,073,243.00	.00	.00	.00	1,073,243.00	.00
TOTAL TITLE NOT FOUND	1,073,243.00	.00	.00	.00	1,073,243.00	.00
TOTAL TITLE NOT FOUND	1,073,243.00	.00	.00	.00	1,073,243.00	.00
TOTAL DEBT SERVICE FUNDS	1,073,243.00	.00	.00	.00	1,073,243.00	.00
TOTAL DEBT SERVICE-PUBLIC WOR	1,073,243.00	.00	.00	.00	1,073,243.00	.00
TOTAL REPORT	1,073,243.00	.00	.00	.00	1,073,243.00	.00

SELECTION CRITERIA: expledgr.key_orgn='2212' and expledgr.account='59107'
ACCOUNTING PERIOD: 1/25

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL

PAGE BREAKS ON: FUND

FUND - 212 - DEBT SERVICE-PUBLIC WORKS
DEPARTMENT - 2212 - DEBT SVC-PUB WORKS-NON OP

ACCOUNT / DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
212-540-541-2212-2212 - DEBT SVC-PUB WORKS-NON OP									
59107 TRANSFERS TO PUBLIC WORKS					.00	.00	.00	BEGINNING BALANCE	
10/01/24	11-1				818,241.00			POSTED FROM BUDGET SYSTEM	
TOTAL TRANSFERS TO PUBLIC WORKS					818,241.00	.00	.00		818,241.00
TOTAL 1ST SUBTOTAL - OTHER USES					818,241.00	.00	.00		818,241.00
TOTAL DEPT TOTAL - DEBT SVC-PUB WORKS-NON O					818,241.00	.00	.00		818,241.00
TOTAL ACTIVITY - ROAD & STREET FACILITIES					818,241.00	.00	.00		818,241.00
TOTAL FUNCTION - TRANSPORTATION					818,241.00	.00	.00		818,241.00
TOTAL FUND - DEBT SERVICE-PUBLIC WORKS					818,241.00	.00	.00		818,241.00
TOTAL REPORT					818,241.00	.00	.00		818,241.00

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

SELECTION CRITERIA: orgn.fund='112' and revledgr.account='3811026'
ACCOUNTING PERIOD: 1/25

(INACTIVE ACCOUNTS INCLUDED)
SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT,ACCOUNT,PERIOD

TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT,PERIOD

PAGE BREAKS ON: FUND

ACCOUNT	DATE	T/C	RECEIVE	REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES	DESCRIPTION	CUMULATIVE BALANCE
3811026 TRANSFER FROM DEBT SERVIC										
112-100 - COUNTY TRANSPORTATION #1										
3811026 TRANSFER FROM DEBT SERVIC						.00	.00	.00	BEGINNING BALANCE	
	10/01/24	12-1				886,197.00			POSTED FROM BUDGET SYSTEM	
TOTAL PERIOD 1						886,197.00	.00	.00		886,197.00
TOTAL TRANSFER FROM DEBT SERVIC						886,197.00	.00	.00		886,197.00
TOTAL 1ST SUBTOTAL - OTHER SOURCES						886,197.00	.00	.00		886,197.00
TOTAL DEPT TOTAL - TITLE NOT FOUND						886,197.00	.00	.00		886,197.00
TOTAL ACTIVITY - TITLE NOT FOUND						886,197.00	.00	.00		886,197.00
TOTAL FUNCTION - SPECIAL REVENUE FUND						886,197.00	.00	.00		886,197.00
TOTAL FUND - COUNTY TRANSPORTATION #1						886,197.00	.00	.00		886,197.00
TOTAL REPORT						886,197.00	.00	.00		886,197.00

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

BA# 25-002

Gadsden County BOCC Budget Amendment Form

Date: 10/22/2024
Fiscal Year: 2024-25
Department: 9001- Transfers - General Fund
Agenda Item: N/A

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
#1 Subtotal				**-**	**-**	

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
001	9001	59140	Transfer to Fund 005 Court Facilities	208,656.00	(167,250.00)	41,406.00
001	0030	56003	Impovements/Software	25,000.00	50,000.00	75,000.00
001	0030	56007	Equipment under $5000	65,000.00	35,500.00	100,500.00
001	0030	56400	Machinery and Equipment	65,000.00	36,000.00	101,000.00
001	0030	53100	Professional Consultations Sevices	15,000.00	20,000.00	35,000.00
001	0235	51200	Regular Salaries	446,505.00	25,750.00	472,255.00
#2 Subtotal				**825,161.00**	**-**	**825,161.00**

Correct Transfer from 001 General Fund (Expenditure) to Fund 005 Court Facilities. Reallocate Budget as a result of the correction.

Notes

Approved By:
Budget Director
County Manager

Posting
Finance Director
Date

SELECTION CRITERIA: expledgr.key_orgn='9001' and expledgr.account='59140'
ACCOUNTING PERIOD: 1/25

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL

PAGE BREAKS ON: FUND

FUND - 001 - GENERAL FUND
DEPARTMENT - 9001 - TRANSFERS-GEN'L FUND

ACCOUNT / DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
001-580-581-9001-9001 - TRANSFERS-GEN'L FUND									
59140 TRANSFER CRT FACILITES					.00	.00	.00	BEGINNING BALANCE	
10/01/24	11-1				208,656.00			POSTED FROM BUDGET SYSTEM	
TOTAL TRANSFER CRT FACILITES					208,656.00	.00	.00		208,656.00
TOTAL 1ST SUBTOTAL - OTHER USES					208,656.00	.00	.00		208,656.00
TOTAL DEPT TOTAL - TRANSFERS-GEN'L FUND					208,656.00	.00	.00		208,656.00
TOTAL ACTIVITY - INTERFUND TRANSFER					208,656.00	.00	.00		208,656.00
TOTAL FUNCTION - OTHER USES					208,656.00	.00	.00		208,656.00
TOTAL FUND - GENERAL FUND					208,656.00	.00	.00		208,656.00
TOTAL REPORT					208,656.00	.00	.00		208,656.00

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

GADSDEN COUNTY BOCC
EXPENDITURE STATUS REPORT

SELECTION CRITERIA: orgn.fund='001' and expledgr.key_orgn='0030'
ACCOUNTING PERIOD: 1/25

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-001 GENERAL FUND 1ST SUBTOTAL-51000 PERSONAL SERVICES
FUNCTION-510 GENERAL GOVERNMENT SVCES
ACTIVITY-519 OTHER GENERAL GOVT SVCES
DEPT TOTAL-0030 INFORMATION SYSTEMS

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	290,289.00	12,351.45	.00	12,351.45	277,937.55	4.25
52100	FICA TAXES	22,207.00	914.28	.00	914.28	21,292.72	4.12
52200	RETIREMENT CONTRIBUTIONS	46,737.00	1,683.50	.00	1,683.50	45,053.50	3.60
52300	HEALTH INSURANCE	26,519.00	1,957.34	.00	1,957.34	24,561.66	7.38
52310	LIFE INSURANCE	.00	9.32	.00	9.32	-9.32	.00
52400	WORKER'S COMPENSATION	275.00	.00	.00	.00	275.00	.00
	TOTAL PERSONAL SERVICES	386,027.00	16,915.89	.00	16,915.89	369,111.11	4.38
1ST SUBTOTAL-53000 OPERATING EXPENSES							
53100	PROFESSIONAL SERVICES	15,000.00	.00	.00	.00	15,000.00	.00
53400	OTHER CONTRACTUAL SERVIC	15,000.00	.00	.00	.00	15,000.00	.00
54000	TRAVEL & PER DIEM	10,000.00	.00	.00	.00	10,000.00	.00
54100	COMMUNICATION SERVICES	45,000.00	2,457.14	.00	2,457.14	42,542.86	5.46
54130	POSTAGE & FREIGHT	500.00	.00	.00	.00	500.00	.00
54400	RENTALS & LEASES	2,000.00	95.24	1,142.76	95.24	762.00	61.90
54452	RENTALS & LEASE-VEHICLE	17,182.00	1,390.37	.00	1,390.37	15,791.63	8.09
54500	INSURANCE	20,000.00	.00	.00	.00	20,000.00	.00
54600	REPAIR & MAINTENANCE	80,000.00	.00	.00	.00	80,000.00	.00
54627	REPAIR & MAINT.-VEHICLES	80.00	77.91	.00	77.91	2.09	97.39
54632	REPAIR & MAINT COMPUTER	.00	167.00	.00	167.00	-167.00	.00
54635	MAINT. AGREEMENT COMPUTE	103,000.00	40,847.83	.00	40,847.83	62,152.17	39.66
54900	OTHER CURRENT CHGS & OBL	100.00	.00	.00	.00	100.00	.00
55100	OFFICE SUPPLIES	5,000.00	.00	.00	.00	5,000.00	.00
55200	OPERATING SUPPLIES	45,000.00	144.00	.00	144.00	44,856.00	.32
55208	UNIFORMS	407.00	.00	.00	.00	407.00	.00
55210	GAS & OIL	5,000.00	.00	.00	.00	5,000.00	.00
55400	BOOKS/MEMB/DUES	12,000.00	.00	.00	.00	12,000.00	.00
55401	TRAINING & EDUCATIONAL	30,000.00	.00	.00	.00	30,000.00	.00
55402	SOFTWARE PURCHASES	197,880.00	.00	.00	.00	197,880.00	.00
55404	SOFTWARE LICENSES	25,000.00	.00	.00	.00	25,000.00	.00
55454	DUES/MEMBERSHIPS/REGIST.	500.00	.00	.00	.00	500.00	.00
	TOTAL OPERATING EXPENSES	628,649.00	45,179.49	1,142.76	45,179.49	582,326.75	7.37
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56003	IMPROVEMENTS/SOFTWARE	25,000.00	.00	.00	.00	25,000.00	.00
56007	EQUIPMENT UNDER $5000	65,000.00	1,681.77	.00	1,681.77	63,318.23	2.59
56400	MACHINERY & EQUIPMENT	65,000.00	.00	.00	.00	65,000.00	.00
	TOTAL CAPITAL OUTLAY	155,000.00	1,681.77	.00	1,681.77	153,318.23	1.09
	TOTAL INFORMATION SYSTEMS	1,169,676.00	63,777.15	1,142.76	63,777.15	1,104,756.09	5.55
	TOTAL OTHER GENERAL GOVT SVCE	1,169,676.00	63,777.15	1,142.76	63,777.15	1,104,756.09	5.55
	TOTAL GENERAL GOVERNMENT SVCE	1,169,676.00	63,777.15	1,142.76	63,777.15	1,104,756.09	5.55
	TOTAL GENERAL FUND	1,169,676.00	63,777.15	1,142.76	63,777.15	1,104,756.09	5.55

GADSDEN COUNTY BOCC
EXPENDITURE STATUS REPORT

SELECTION CRITERIA: orgn.fund='001' and expledgr.key_orgn='0235'
ACCOUNTING PERIOD: 1/25

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-001 GENERAL FUND 1ST SUBTOTAL-51000 PERSONAL SERVICES
FUNCTION-510 GENERAL GOVERNMENT SVCES
ACTIVITY-512 EXECUTIVE
DEPT TOTAL-0235 COUNTY ADMINISTRATOR

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	446,505.00	17,833.74	.00	17,833.74	428,671.26	3.99
51300	OTHER SALARIES & WAGES	74,880.00	3,360.00	.00	3,360.00	71,520.00	4.49
52100	FICA TAXES	39,886.00	1,586.41	.00	1,586.41	38,299.59	3.98
52200	RETIREMENT CONTRIBUTIONS	86,292.00	3,555.59	.00	3,555.59	82,736.41	4.12
52300	HEALTH INSURANCE	51,798.00	4,301.08	.00	4,301.08	47,496.92	8.30
52310	LIFE INSURANCE	227.00	13.98	.00	13.98	213.02	6.16
52311	LIFE INSURANCE-CO MANAGE	437.00	33.60	.00	33.60	403.40	7.69
52320	DENTAL INS-CO MANAGER	461.00	35.44	.00	35.44	425.56	7.69
52350	VISION- CO MANAGER	155.00	11.92	.00	11.92	143.08	7.69
52360	DEFFERED COMP CO. MGR	7,500.00	538.46	.00	538.46	6,961.54	7.18
	TOTAL PERSONAL SERVICES	708,141.00	31,270.22	.00	31,270.22	676,870.78	4.42
1ST SUBTOTAL-53000 OPERATING EXPENSES							
53100	PROFESSIONAL SERVICES	20,000.00	.00	.00	.00	20,000.00	.00
54000	TRAVEL & PER DIEM	10,000.00	.00	.00	.00	10,000.00	.00
54100	COMMUNICATION SERVICES	7,000.00	224.69	.00	224.69	6,775.31	3.21
54130	POSTAGE & FREIGHT	750.00	.00	.00	.00	750.00	.00
54452	RENTALS & LEASE-VEHICLE	52,976.00	7,047.83	.00	7,047.83	45,928.17	13.30
54500	INSURANCE	1,000.00	.00	.00	.00	1,000.00	.00
54600	REPAIR & MAINTENANCE	.00	18.00	.00	18.00	-18.00	.00
54627	REPAIR & MAINT.-VEHICLES	3,984.00	501.30	.00	501.30	3,482.70	12.58
54700	PRINTING & BINDING	4,000.00	.00	.00	.00	4,000.00	.00
54800	PROMOTIONAL ACTIVITIES	5,000.00	.00	.00	.00	5,000.00	.00
54805	ORDINANCE 06-18	6,500.00	.00	.00	.00	6,500.00	.00
54900	OTHER CURRENT CHGS & OBL	100.00	.00	.00	.00	100.00	.00
54961	ADMINISTRATIVE COSTS	.00	120.00	.00	120.00	-120.00	.00
55100	OFFICE SUPPLIES	3,800.00	44.40	.00	44.40	3,755.60	1.17
55200	OPERATING SUPPLIES	3,000.00	.00	.00	.00	3,000.00	.00
55208	UNIFORMS	500.00	.00	.00	.00	500.00	.00
55210	GAS & OIL	6,000.00	.00	.00	.00	6,000.00	.00
55400	BOOKS/MEMB/DUES	1,000.00	.00	.00	.00	1,000.00	.00
55401	TRAINING & EDUCATIONAL	5,000.00	.00	.00	.00	5,000.00	.00
55452	SUBSCRIPTIONS	3,000.00	.00	.00	.00	3,000.00	.00
55454	DUES/MEMBERSHIPS/REGIST.	.00	491.01	.00	491.01	-491.01	.00
	TOTAL OPERATING EXPENSES	133,610.00	8,447.23	.00	8,447.23	125,162.77	6.32
	TOTAL COUNTY ADMINISTRATOR	841,751.00	39,717.45	.00	39,717.45	802,033.55	4.72
	TOTAL EXECUTIVE	841,751.00	39,717.45	.00	39,717.45	802,033.55	4.72
	TOTAL GENERAL GOVERNMENT SVCE	841,751.00	39,717.45	.00	39,717.45	802,033.55	4.72
	TOTAL GENERAL FUND	841,751.00	39,717.45	.00	39,717.45	802,033.55	4.72

Board of County Commissioners
Agenda Request

Date of Meeting: November 4, 2024

Date Submitted: October 14, 2024

To: Honorable Chairman and Members of the Board

From: Edward J. Dixon, County Administrator
Janice Harris, Chief Financial Officer
Trudei Porter, Finance Director

Subject: Approval of Resolution 2024-037 Budget Amendments for FY24

Statement of Issue:

This agenda item seeks Board approval of Resolution 2024-037 and authorization for the County Administrator, Assistant County Administrator, and Finance Director to complete and execute all budget amendments necessary to maintain a balanced budget for Fiscal Year 2024 BOCC budget.

Background:

Florida Statute 129.01 (2) (b) requires that the County's budget be balanced. Additionally, Florida 129.06 (2) permits the board to amend the current fiscal year's budget. (2)(d) allows the budget to be amended due to receipt of a nature from a source not anticipated in the budget and received for a particular purpose, including but not limited to grants, donations, gift, or reimbursement for damages, may, by resolution spread on its minutes, be appropriated and expended for that purpose. The resolution may amend the budget to transfer funds to properly account for unanticipated revenue.

Analysis:

The attached budget amendments are to balance all budgets for various funds and projects.

Fiscal Impact:

No Fiscal Impact.

Options:

1. Approve Resolution 2024-037, along with the attached Budget Amendments and authorize the County Administrator, Assistant County Administrator, and Finance Director to complete and execute all of the attached amendments.
2. Do not approve.
3. Board direction.

County Administrator's Recommendation:

Option 1.

Attachments:

- Resolution #2024-037
- Narrative
- Budget Amendments

RESOLUTION NO. 2024 – 037

WHEREAS, the Board of County Commissioners of Gadsden County, Florida, approved the Fiscal Year 2023-2024 Budget and,

WHEREAS, the Board of County Commissioners, pursuant to Chapter 129, Florida Statutes, desires to amend the budget.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Gadsden County, Florida, hereby amends the budget as reflected on the Budget Amendments attached hereto.

Adopted this day_____.

Board of County Commissioners
Gadsden County, Florida

_____
Chairman

Attest: Nicholas Thomas, Clerk

By:_____

AMENDMENT NARRATIVES

Budget Amendment #2024-064 - FUND 001 –Transfer General Funds to cover deficit in Fund 115

Budget Amendment #2024-065 – FUND 115 – Fine & Forfeiture – Clean-up deficit of $80,000.00

Budget Amendment #2024-066 - FUND 001 – Dept.0007 - Adjust Tax Collector's Expenses to balance

Budget Amendment #2024-067 – FUND 001 – Setup Enterprise Lease in Multiple Departments – increasing budget by $1,173,979.88

Budget Amendment #2024-068 – FUND 112 – Public Works - Setup Enterprise Lease in multiple Departments – increasing budgets by $169,368.90

Budget Amendment #2024-069 – FUND 118 – Library - Setup Enterprise Lease - increase budget by $40,155.08

Budget Amendment #2024-070 – FUND 128 – Property Appraiser - Setup Enterprise Lease -increase budget by $68,625.00

Budget Amendment #2024-071 – FUND 142 – EMS - Setup Enterprise Lease – increase $50,062.52

Budget Amendment #2024-072 – FUND 005 – Courthouse Facilities Fund – Adjust budget $72,426.35

Budget Amendment #2024-073 – FUND 001 – Transfer General Funds to cover deficit in FUND 005

Budget Amendment #2024-074 – FUND 105 – Fire Assessment – Adjust budget to balance

Budget Amendment #2024-075 – FUND 101 – Dori Slosberg 318.1215 – Setup Budget

Budget Amendment #2024-076 – FUND 113 – Landfill & Arthropod – Clean-up deficit of $28,000

Budget Amendment #2024-077 – FUND 118 – Library – Clean-up deficit of $37,400.00

Budget Amendment #2024-078 – FUND 125 – Building Inspection – Adjust budget to balance

Budget Amendment #2024-079 – FUND 135 – Supervisor of Election – Clean-up deficit of $170,000.00

Budget Amendment #2024-080 – FUND 001 – Transfer General Funds to cover deficit in Fund 135

Budget Amendment #2024-081 – FUND 142 – EMS – Adjust budget (Revenue & Expenditures) to balance

Budget Amendment #2024-082 – FUND 001 – Transfer General Funds to cover deficit in Fund 142

Budget Amendment #2024-083 – FUND 208 – Debt Svc-USDA/AG Center – Adjust Budget by $42.27 to balance

Budget Amendment #2024-084 – FUND 001 – Correct Transfer from General Funds to Debt Services

BA# 2024-064

Gadsden County BOCC Budget Amendment Form

Date: 10/10/2024
Fiscal Year: 2023-2024
Department: 001
Agenda Item: ADJUST TRANSFER TO FUND 115

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing **YES**

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
						-
						-
						-
						-
#1 Subtotal				-	-	-

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
001	9001	59102	Transfer Fine & Forfeiture	8,529,467.00	80,000.00	8,609,467.00
001	0059	53100	Professional Services	70,000.00	(50,000.00)	20,000.00
001	0101	53100	Professional Services	14,000.00	(13,000.00)	1,000.00
001	0101	56400	Machinery & Equipment	16,000.00	(3,000.00)	13,000.00
001	0233	53400	Other Contractual Services	82,690.00	(14,000.00)	68,690.00
#2 Subtotal				**8,712,157.00**	**-**	**8,712,157.00**

Transfer from General Fund to cover deficit in Fund 115 - Fine and Forfeiture.

Approved By:
Budget Director
County Manager

Posting
Finance Director
Date

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-9001 TRANSFERS-GEN'L FUND
1ST SUBTOTAL-59000 OTHER USES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
59101	TRANSFERS TO LIBRARY	635,952.00	.00	.00	635,952.00	.00	100.00
59102	TRANSFERS FINE & FORFEIT	8,529,467.00	.00	.00	8,529,467.00	.00	100.00
59104	TRANSFERS TO EMER RESCUE	530,581.00	.00	.00	530,581.00	.00	100.00
59106	TRANSFER TO GRANTS FUND	126,500.00	.00	.00	126,500.00	.00	100.00
59113	TRANSFER TO EMPA (150)	13,320.00	.00	.00	8,880.00	4,440.00	66.67
59114	TRANSFER TO PROPERTY APP	1,320,791.00	.00	.00	1,320,791.00	.00	100.00
59117	TRANSFER TO SUPER OF ELE	1,024,485.00	.00	.00	1,024,485.00	.00	100.00
59135	TRANSFER TO JUDICIAL SER	198,182.00	.00	.00	198,182.00	.00	100.00
59160	TRANSFER TO FUND 301	350,500.00	.00	.00	350,500.00	.00	100.00
59180	TRANSFER TO FUND 213	243,906.00	.00	.00	243,906.00	.00	100.00
59181	TRANSFER TO FUND 214	274,027.00	.00	.00	274,027.00	.00	100.00
59184	TRANSFER TO FUND 208	31,166.00	.00	.00	31,166.00	.00	100.00
	TOTAL OTHER USES	13,278,877.00	.00	.00	13,274,437.00	4,440.00	99.97
	TOTAL TRANSFERS-GEN'L FUND	13,278,877.00	.00	.00	13,274,437.00	4,440.00	99.97
	TOTAL GENERAL FUND	30,084,381.40	407,640.70	74,259.47	27,814,754.05	2,195,367.88	92.70

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0059 PLANNING & ZONING
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	339,571.44	9,372.16	.00	299,204.44	40,367.00	88.11
51400	OVERTIME	.00	6,687.36	.00	9,130.51	-9,130.51	.00
52100	FICA TAXES	25,977.22	1,226.89	.00	23,301.82	2,675.40	89.70
52200	RETIREMENT CONTRIBUTIONS	66,242.92	2,188.91	.00	50,885.04	15,357.88	76.82
52300	HEALTH INSURANCE	61,284.36	.00	.00	50,915.66	10,368.70	83.08
52310	LIFE INSURANCE	194.06	.00	.00	144.46	49.60	74.44
52400	WORKER'S COMPENSATION	1,100.00	.00	.00	1,826.88	-726.88	166.08
52500	UNEMPLOYMENT COMPENSATIO	2,500.00	.00	.00	3,300.00	-800.00	132.00
	TOTAL PERSONAL SERVICES	496,870.00	19,475.32	.00	438,708.81	58,161.19	88.29
	1ST SUBTOTAL-53000 OPERATING EXPENSES						
53100	PROFESSIONAL SERVICES	70,000.00	.00	.00	750.00	69,250.00	1.07
53400	OTHER CONTRACTUAL SERVIC	18,000.00	.00	.00	7,500.00	10,500.00	41.67
54000	TRAVEL & PER DIEM	2,000.00	.00	.00	.00	2,000.00	.00
54100	COMMUNICATION SERVICES	5,000.00	.00	.00	4,789.25	210.75	95.79
54130	POSTAGE & FREIGHT	1,000.00	.00	.00	537.35	462.65	53.74
54150	FREIGHT CHARGES	.00	.00	.00	-1,074.00	1,074.00	.00
54400	RENTALS & LEASES	11,200.00	.00	1,432.92	2,459.02	7,308.06	34.75
54452	RENTALS & LEASE-VEHICLE	.00	.00	.00	5,263.53	-5,263.53	.00
54500	INSURANCE	1,000.00	.00	.00	828.92	171.08	82.89
54600	REPAIR & MAINTENANCE	2,500.00	.00	.00	525.90	1,974.10	21.04
54627	REPAIR & MAINT.-VEHICLES	.00	.00	.00	492.78	-492.78	.00
54635	MAINT. AGREEMENT COMPUTE	3,000.00	.00	.00	2,726.82	273.18	90.89
54700	PRINTING & BINDING	400.00	.00	.00	195.25	204.75	48.81
54900	OTHER CURRENT CHGS & OBL	1,500.00	.00	.00	.00	1,500.00	.00
54901	ADVERTISING	11,500.00	.00	.00	6,387.55	5,112.45	55.54
54959	LATE FEE	.00	.00	.00	15.88	-15.88	.00
54960	FINANCE CHARGE	.00	.00	.00	67.64	-67.64	.00
55100	OFFICE SUPPLIES	1,000.00	.00	.00	748.42	251.58	74.84
55200	OPERATING SUPPLIES	3,400.00	.00	.00	4,345.26	-945.26	127.80
55210	GAS & OIL	2,000.00	.00	.00	1,131.49	868.51	56.57
55400	BOOKS/MEMB/DUES	1,500.00	.00	.00	948.00	552.00	63.20
55401	TRAINING & EDUCATIONAL	3,500.00	.00	.00	.00	3,500.00	.00
55454	DUES/MEMBERSHIPS/REGIST.	.00	.00	.00	113.35	-113.35	.00
	TOTAL OPERATING EXPENSES	138,500.00	.00	1,432.92	38,752.41	98,314.67	29.01
	1ST SUBTOTAL-56000 CAPITAL OUTLAY						
56007	EQUIPMENT UNDER $5000	.00	.00	.00	1,255.00	-1,255.00	.00
56400	MACHINERY & EQUIPMENT	.00	.00	.00	43,419.60	-43,419.60	.00
	TOTAL CAPITAL OUTLAY	.00	.00	.00	44,674.60	-44,674.60	.00
	TOTAL PLANNING & ZONING	635,370.00	19,475.32	1,432.92	522,135.82	111,801.26	82.40

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0101 PAT THOMAS PARK
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	143,520.00	3,439.20	.00	62,279.20	81,240.80	43.39
51400	OVERTIME	.00	99.30	.00	1,937.05	-1,937.05	.00
52100	FICA TAXES	11,591.49	254.11	.00	4,708.06	6,883.43	40.62
52200	RETIREMENT CONTRIBUTIONS	27,231.49	482.30	.00	8,728.94	18,502.55	32.05
52300	HEALTH INSURANCE	28,364.02	.00	.00	15,408.60	12,955.42	54.32
52310	LIFE INSURANCE	96.00	.00	.00	43.17	52.83	44.97
52400	WORKER'S COMPENSATION	2,200.00	.00	.00	2,804.96	-604.96	127.50
52500	UNEMPLOYMENT COMPENSATIO	2,100.00	.00	.00	.00	2,100.00	.00
	TOTAL PERSONAL SERVICES	215,103.00	4,274.91	.00	95,909.98	119,193.02	44.59
1ST SUBTOTAL-53000 OPERATING EXPENSES							
53100	PROFESSIONAL SERVICES	14,000.00	.00	.00	465.00	13,535.00	3.32
54100	COMMUNICATION SERVICES	3,500.00	.00	.00	1,658.93	1,841.07	47.40
54130	POSTAGE & FREIGHT	2,000.00	.00	.00	891.75	1,108.25	44.59
54300	UTILITY SERVICES	20,000.00	238.15	.00	17,481.56	2,518.44	87.41
54310	WASTE DISPOSAL	2,000.00	.00	.00	2,501.61	-501.61	125.08
54400	RENTALS & LEASES	3,500.00	.00	.00	568.73	2,931.27	16.25
54452	RENTALS & LEASE-VEHICLE	.00	16.94	.00	16.94	-16.94	.00
54500	INSURANCE	30,000.00	.00	.00	32,755.49	-2,755.49	109.18
54600	REPAIR & MAINTENANCE	40,000.00	.00	.00	44,573.52	-4,573.52	111.43
54627	REPAIR & MAINT.-VEHICLES	.00	16.00	.00	16.00	-16.00	.00
54700	PRINTING & BINDING	500.00	.00	.00	5,069.00	-4,569.00	1013.80
54800	PROMOTIONAL ACTIVITIES	.00	.00	.00	181.64	-181.64	.00
55100	OFFICE SUPPLIES	2,000.00	56.89	.00	2,058.88	-58.88	102.94
55110	MISCELLANEOUS EXPENSE	.00	.00	.00	1,837.43	-1,837.43	.00
55200	OPERATING SUPPLIES	8,000.00	.00	.00	9,998.98	-1,998.98	124.99
55208	UNIFORMS	3,000.00	.00	.00	3,130.62	-130.62	104.35
55210	GAS & OIL	11,731.00	.00	.00	15,264.71	-3,533.71	130.12
55454	DUES/MEMBERSHIPS/REGIST.	100.00	.00	.00	.00	100.00	.00
	TOTAL OPERATING EXPENSES	140,331.00	327.98	.00	138,470.79	1,860.21	98.67
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56007	EQUIPMENT UNDER $5000	1,000.00	.00	.00	.00	1,000.00	.00
56200	BUILDINGS	.00	.00	.00	5,525.75	-5,525.75	.00
56400	MACHINERY & EQUIPMENT	16,000.00	897.00	.00	897.00	15,103.00	5.61
	TOTAL CAPITAL OUTLAY	17,000.00	897.00	.00	6,422.75	10,577.25	37.78
	TOTAL PAT THOMAS PARK	372,434.00	5,499.89	.00	240,803.52	131,630.48	64.66

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0233 GENERAL-INFO TECHNOLOGY
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	50,592.00	1,945.84	.00	55,041.08	-4,449.08	108.79
51300	OTHER SALARIES & WAGES	24,996.00	.00	.00	12,089.64	12,906.36	48.37
51400	OVERTIME	.00	1,933.69	.00	4,341.69	-4,341.69	.00
52100	FICA TAXES	5,783.00	297.25	.00	5,483.52	299.48	94.82
52200	RETIREMENT CONTRIBUTIONS	6,865.00	528.78	.00	7,494.21	-629.21	109.17
52300	HEALTH INSURANCE	7,564.00	.00	.00	7,616.53	-52.53	100.69
52310	LIFE INSURANCE	26.00	.00	.00	22.35	3.65	85.96
52400	WORKER'S COMPENSATION	.00	.00	.00	108.61	-108.61	.00
	TOTAL PERSONAL SERVICES	95,826.00	4,705.56	.00	92,197.63	3,628.37	96.21
1ST SUBTOTAL-53000 OPERATING EXPENSES							
53400	OTHER CONTRACTUAL SERVIC	82,690.00	.00	.00	.00	82,690.00	.00
54000	TRAVEL & PER DIEM	2,000.00	.00	.00	.00	2,000.00	.00
54100	COMMUNICATION SERVICES	2,500.00	.00	.00	983.93	1,516.07	39.36
54130	POSTAGE & FREIGHT	15,000.00	.00	.00	974.34	14,025.66	6.50
54400	RENTALS & LEASES	.00	.00	.00	30.16	-30.16	.00
54452	RENTALS & LEASE-VEHICLE	.00	.00	.00	1,061.14	-1,061.14	.00
54627	REPAIR & MAINT.-VEHICLES	.00	.00	.00	113.74	-113.74	.00
54635	MAINT. AGREEMENT COMPUTE	3,000.00	.00	.00	26,076.29	-23,076.29	869.21
54700	PRINTING & BINDING	5,000.00	.00	.00	14,128.59	-9,128.59	282.57
54800	PROMOTIONAL ACTIVITIES	10,000.00	.00	.00	8,005.43	1,994.57	80.05
54815	BLACK HISTORY ACT.	.00	.00	.00	1,577.11	-1,577.11	.00
54818	BICENTENNIAL	.00	.00	.00	1,530.00	-1,530.00	.00
54900	OTHER CURRENT CHGS & OBL	2,034.00	.00	.00	.00	2,034.00	.00
54901	ADVERTISING	100,000.00	.00	.00	16,023.03	83,976.97	16.02
54960	FINANCE CHARGE	.00	.00	.00	17.22	-17.22	.00
54961	ADMINISTRATIVE COSTS	.00	.00	.00	60.00	-60.00	.00
55100	OFFICE SUPPLIES	1,000.00	.00	.00	.00	1,000.00	.00
55200	OPERATING SUPPLIES	750.00	.00	.00	1,541.27	-791.27	205.50
55210	GAS & OIL	1,800.00	.00	.00	928.87	871.13	51.60
55400	BOOKS/MEMB/DUES	1,000.00	.00	.00	285.00	715.00	28.50
55401	TRAINING & EDUCATIONAL	2,000.00	.00	.00	.00	2,000.00	.00
55402	SOFTWARE PURCHASES	.00	.00	.00	3,210.00	-3,210.00	.00
55454	DUES/MEMBERSHIPS/REGIST.	.00	.00	.00	2.00	-2.00	.00
	TOTAL OPERATING EXPENSES	228,774.00	.00	.00	76,548.12	152,225.88	33.46
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56007	EQUIPMENT UNDER $5000	.00	.00	.00	1,255.00	-1,255.00	.00
56400	MACHINERY & EQUIPMENT	21,000.00	.00	.00	40,205.08	-19,205.08	191.45
	TOTAL CAPITAL OUTLAY	21,000.00	.00	.00	41,460.08	-20,460.08	197.43
	TOTAL GENERAL-INFO TECHNOLOGY	345,600.00	4,705.56	.00	210,205.83	135,394.17	60.82

BA# 2024-065

Gadsden County BOCC Budget Amendment Form

Date: 9/5/2024
Fiscal Year: 2023-2024
Department: 115
Agenda Item: ADJUST BUDGET

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing **YES**

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
115		3811000	Transfer from General Fund	8,529,467.00	80,000.00	8,609,467.00
						-
						-
						-
						-
#1 Subtotal				**8,529,467.00**	**80,000.00**	**8,609,467.00**

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
115	0115	54500	Insurance	55,000.00	80,000.00	135,000.00
#2 Subtotal				**55,000.00**	**80,000.00**	**135,000.00**

Transfer from General Fund to cover deficit in Fund 115 - Fine and Forfeiture.

Approved By:
Budget Director _____
County Manager _____

Posting
Finance Director _____
Date _____

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-115 FINE & FORFEITURE
FUNCTION-100 SPECIAL REVENUE FUND
ACTIVITY- TITLE NOT FOUND
DEPT TOTAL- TITLE NOT FOUND

1ST SUBTOTAL-330000 INTERGOVERNMENT REVENUE

ACCOUNT - - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
3346901 CSE 66.65% REIMB SH SVS	4,500.00	.00	.00	4,296.60	203.40	95.48
3372001 GRANT FROM SCHOOL BOARD	220,000.00	.00	.00	161,673.24	58,326.76	73.49
TOTAL INTERGOVERNMENT REVENUE	224,500.00	.00	.00	165,969.84	58,530.16	73.93
1ST SUBTOTAL-340000 CHARGES FOR SERVICES						
3415201 FEES-SHERIFF	23,000.00	.00	.00	3,250.00	19,750.00	14.13
3415205 FEES-SHERIFF/WORK RELEAS	1,294.00	.00	.00	1,005.00	289.00	77.67
3489320 $115 FAMILY PROTECTION	3,100.00	.00	.00	2,720.00	380.00	87.74
TOTAL CHARGES FOR SERVICES	27,394.00	.00	.00	6,975.00	20,419.00	25.46
1ST SUBTOTAL-350000 FINES & FORFEITURES						
3511003 LAW ENF CONFISCATED PRPT	5,606.00	.00	.00	.00	5,606.00	.00
3511008 CT FINES- LEE FUND 938.1	6,000.00	.00	.00	3,068.91	2,931.09	51.15
TOTAL FINES & FORFEITURES	11,606.00	.00	.00	3,068.91	8,537.09	26.44
1ST SUBTOTAL-360000 MISCELLANEOUS REVENUES						
3621009 RENT-RADIO TOWER	3,600.00	.00	.00	3,600.00	.00	100.00
TOTAL MISCELLANEOUS REVENUES	3,600.00	.00	.00	3,600.00	.00	100.00
1ST SUBTOTAL-370000 ADJUSTMENTS TO REVENUE						
3700001 LESS 5% ESTIMATED REVENU	-13,355.00	.00	.00	.00	-13,355.00	.00
TOTAL ADJUSTMENTS TO REVENUE	-13,355.00	.00	.00	.00	-13,355.00	.00
1ST SUBTOTAL-380000 OTHER SOURCES						
3811000 TRANSFER FROM GENERAL FN	8,529,467.00	.00	.00	8,529,467.00	.00	100.00
3899001 BALANCE FWD CASH FORWARD	19,075.42	.00	.00	.00	19,075.42	.00
TOTAL OTHER SOURCES	8,548,542.42	.00	.00	8,529,467.00	19,075.42	99.78
TOTAL TITLE NOT FOUND	8,802,287.42	.00	.00	8,709,080.75	93,206.67	98.94
TOTAL TITLE NOT FOUND	8,802,287.42	.00	.00	8,709,080.75	93,206.67	98.94
TOTAL SPECIAL REVENUE FUND	8,802,287.42	.00	.00	8,709,080.75	93,206.67	98.94
TOTAL FINE & FORFEITURE	8,802,287.42	.00	.00	8,709,080.75	93,206.67	98.94

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-115 FINE & FORFEITURE
DEPT TOTAL-0115 SHERIFF DEPUTIES & OFFICE
1ST SUBTOTAL-53000 OPERATING EXPENSES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
54300	UTILITY SERVICES	135,000.00	.00	.00	107,693.77	27,306.23	79.77
54500	INSURANCE	55,000.00	.00	.00	147,900.10	-92,900.10	268.91
55208	UNIFORMS	.00	.00	.00	3,155.42	-3,155.42	.00
55401	TRAINING & EDUCATIONAL	15,920.00	.00	.00	13,930.00	1,990.00	87.50
	TOTAL OPERATING EXPENSES	205,920.00	.00	.00	272,679.29	-66,759.29	132.42
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56007	EQUIPMENT UNDER $5000	3,155.42	.00	.00	.00	3,155.42	.00
	TOTAL CAPITAL OUTLAY	3,155.42	.00	.00	.00	3,155.42	.00
1ST SUBTOTAL-59000 OTHER USES							
59108	TRANSFER TO SHERIFF	4,929,413.00	.00	.00	4,929,413.00	.00	100.00
	TOTAL OTHER USES	4,929,413.00	.00	.00	4,929,413.00	.00	100.00
	TOTAL SHERIFF DEPUTIES & OFFI	5,138,488.42	.00	.00	5,202,092.29	-63,603.87	101.24

BA# **24-066**

Gadsden County BOCC Budget Amendment Form

Date: 10/10/2024
Fiscal Year: 2023-2024
Department: 0007
Agenda Item: FY24 Clean up

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
				-		
#1 Subtotal				-	-	

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
	0007	52300	HEALTH INSURANCE	105,000.00	1,006.00	106,006.00
	0007	52400	WORKER'S COMPENSATION	3,000.00	1,365.00	4,365.00
	0007	52500	UNEMPLOYMENT COMPENSATION	-	2,475.00	2,475.00
	0007	54900	OTHER CURRENT CHARGES	553,000.00	95,675.00	648,675.00
	0030	51200	REGULAR SALARIES & WAGES	299,946.00	(36,000.00)	263,946.00
	0030	54635	MAINT. AGREEMENT COMPUTER	91,500.00	(19,000.00)	72,500.00
	0030	52200	RETIREMENT CONTRIBUTIONS	47,893.50	(9,000.00)	38,893.50
	0030	53100	PROFESSIONAL SERVICES	20,000.00	(20,000.00)	-
	0030	54600	REPAIR & MAINTENANCE	51,000.00	(16,521.00)	34,479.00
#2 Subtotal				**1,171,339.50**	**-**	**1,171,339.50**

#3 Balancing (Subtotal Line #1 *Less* Subtotal Line 2) -

Notes

Approved By:
Budget Director _____
County Manager _____

Posting
Finance Director _____
Date _____

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0007 TAX COLLECTOR
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
52300	HEALTH INSURANCE	105,000.00	.00	.00	106,005.84	-1,005.84	100.96
52310	LIFE INSURANCE	1,000.00	.00	.00	335.52	664.48	33.55
52400	WORKER'S COMPENSATION	3,000.00	.00	.00	4,363.30	-1,363.30	145.44
52500	UNEMPLOYMENT COMPENSATIO	.00	.00	.00	2,475.00	-2,475.00	.00
	TOTAL PERSONAL SERVICES	109,000.00	.00	.00	113,179.66	-4,179.66	103.83
1ST SUBTOTAL-53000 OPERATING EXPENSES							
54300	UTILITY SERVICES	8,000.00	.00	.00	6,588.77	1,411.23	82.36
54900	OTHER CURRENT CHGS & OBL	553,000.00	.00	.00	648,674.39	-95,674.39	117.30
	TOTAL OPERATING EXPENSES	561,000.00	.00	.00	655,263.16	-94,263.16	116.80
1ST SUBTOTAL-59000 OTHER USES							
59901	RESERVE FOR CONTINGENCY	25,000.00	.00	.00	.00	25,000.00	.00
	TOTAL OTHER USES	25,000.00	.00	.00	.00	25,000.00	.00
	TOTAL TAX COLLECTOR	695,000.00	.00	.00	768,442.82	-73,442.82	110.57

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0030 INFORMATION SYSTEMS
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	299,946.00	9,844.84	.00	257,064.84	42,881.16	85.70
52100	FICA TAXES	22,946.00	722.53	.00	19,027.74	3,918.26	82.92
52200	RETIREMENT CONTRIBUTIONS	47,893.50	1,341.85	.00	38,404.46	9,489.04	80.19
52300	HEALTH INSURANCE	12,575.50	.00	.00	19,356.00	-6,780.50	153.92
52310	LIFE INSURANCE	140.00	.00	.00	104.25	35.75	74.46
52400	WORKER'S COMPENSATION	200.00	.00	.00	262.69	-62.69	131.35
	TOTAL PERSONAL SERVICES	383,701.00	11,909.22	.00	334,219.98	49,481.02	87.10
	1ST SUBTOTAL-53000 OPERATING EXPENSES						
53100	PROFESSIONAL SERVICES	20,000.00	.00	.00	.00	20,000.00	.00
53161	CREDIT CARD PROC FEE	.00	.00	.00	5.95	-5.95	.00
53400	OTHER CONTRACTUAL SERVIC	15,000.00	.00	.00	.00	15,000.00	.00
54000	TRAVEL & PER DIEM	8,000.00	.00	.00	5,556.55	2,443.45	69.46
54100	COMMUNICATION SERVICES	25,000.00	.00	.00	44,640.74	-19,640.74	178.56
54130	POSTAGE & FREIGHT	500.00	.00	.00	12.75	487.25	2.55
54400	RENTALS & LEASES	2,000.00	.00	387.42	964.78	647.80	67.61
54452	RENTALS & LEASE-VEHICLE	.00	.00	.00	5,376.10	-5,376.10	.00
54500	INSURANCE	22,000.00	.00	.00	22,503.02	-503.02	102.29
54600	REPAIR & MAINTENANCE	51,000.00	.00	.00	2,878.29	48,121.71	5.64
54627	REPAIR & MAINT.-VEHICLES	.00	.00	.00	301.25	-301.25	.00
54632	REPAIR & MAINT COMPUTER	.00	.00	.00	28,120.00	-28,120.00	.00
54635	MAINT. AGREEMENT COMPUTE	91,500.00	.00	.00	50,618.80	40,881.20	55.32
54900	OTHER CURRENT CHGS & OBL	100.00	.00	.00	7.20	92.80	7.20
54959	LATE FEE	.00	.00	.00	148.63	-148.63	.00
54960	FINANCE CHARGE	.00	.00	.00	48.29	-48.29	.00
54961	ADMINISTRATIVE COSTS	.00	.00	.00	60.00	-60.00	.00
55100	OFFICE SUPPLIES	5,000.00	.00	.00	381.31	4,618.69	7.63
55200	OPERATING SUPPLIES	40,000.00	.00	.00	21,656.30	18,343.70	54.14
55210	GAS & OIL	5,000.00	.00	.00	1,131.81	3,868.19	22.64
55400	BOOKS/MEMB/DUES	17,000.00	.00	.00	1,308.12	15,691.88	7.69
55401	TRAINING & EDUCATIONAL	30,000.00	.00	.00	4,885.06	25,114.94	16.28
55402	SOFTWARE PURCHASES	25,000.00	.00	.00	10,822.38	14,177.62	43.29
55404	SOFTWARE LICENSES	80,000.00	.00	.00	107,750.25	-27,750.25	134.69
55454	DUES/MEMBERSHIPS/REGIST.	500.00	.00	.00	418.55	81.45	83.71
	TOTAL OPERATING EXPENSES	437,600.00	.00	387.42	309,596.13	127,616.45	70.84
	1ST SUBTOTAL-56000 CAPITAL OUTLAY						
56003	IMPROVEMENTS/SOFTWARE	15,000.00	.00	.00	.00	15,000.00	.00
56007	EQUIPMENT UNDER $5000	65,000.00	.00	.00	26,261.07	38,738.93	40.40
56400	MACHINERY & EQUIPMENT	55,000.00	.00	.00	68,340.00	-13,340.00	124.25
	TOTAL CAPITAL OUTLAY	135,000.00	.00	.00	94,601.07	40,398.93	70.07
	TOTAL INFORMATION SYSTEMS	956,301.00	11,909.22	387.42	738,417.18	217,496.40	77.26

BA# **2024-067**

Gadsden County BOCC Budget Amendment Form

Date: 10/10/2024
Fiscal Year: 2023-2024
Department: MULTIPLE/FUND 001
Agenda Item: Adjust Budgets

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
001		383-0001	OTHER FINANCING SOURCES	-	1,173,979.88	1,173,979.88

#1	**Subtotal**			**-**	**1,173,979.88**	**1,173,979.88**

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
	0024	56400	MACHINERY & EQUIPMENT	50,000.00	83,574.68	133,574.68
	0029	56400	MACHINERY & EQUIPMENT	-	40,155.08	40,155.08
	0030	56400	MACHINERY & EQUIPMENT	65,000.00	68,340.00	133,340.00
	0031	56400	MACHINERY & EQUIPMENT	21,000.00	287,602.04	308,602.04
	0034	56400	MACHINERY & EQUIPMENT	-	86,839.20	86,839.20
	0048	56400	MACHINERY & EQUIPMENT	-	86,544.20	86,544.20
	0059	56400	MACHINERY & EQUIPMENT	-	43,419.60	43,419.60
	0061	56400	MACHINERY & EQUIPMENT	-	80,360.16	80,360.16
	0101	56400	MACHINERY & EQUIPMENT	13,000.00	897.00	13,897.00
	0233	56400	MACHINERY & EQUIPMENT	21,000.00	40,205.08	61,205.08
	0235	56400	MACHINERY & EQUIPMENT	-	356,042.84	356,042.84

#2	**Subtotal**	**170,000.00**	**1,173,979.88**	**1,343,979.88**

#3 **Balancing (Subtotal Line #1 *Less* Subtotal Line 2)** -

Notes

Setup Enterprise Lease - FY24

Approved By:
Budget Director _____
County Manager _____

Posting
Finance Director _____
Date _____

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-001 GENERAL FUND
FUNCTION- TITLE NOT FOUND
ACTIVITY- TITLE NOT FOUND
DEPT TOTAL- TITLE NOT FOUND

1ST SUBTOTAL-360000 MISCELLANEOUS REVENUES

ACCOUNT - - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
3651001 TAX DEED SALE OF PROPERT	2,000.00	.00	.00	.00	2,000.00	.00
3661009 DONATIONS	.00	.00	.00	40.00	-40.00	.00
3699001 MISC REV OTHER	50,000.00	.00	.00	8,492.13	41,507.87	16.98
3699002 MISC REV SUPV ELECTIONS	12,000.00	.00	.00	7,173.10	4,826.90	59.78
3699003 MISC REV FUEL SYSTEM	300.00	.00	.00	.00	300.00	.00
3699004 MISC REV .20 PER GALLON	10,000.00	.00	.00	8,977.56	1,022.44	89.78
TOTAL MISCELLANEOUS REVENUES	601,076.00	.00	.00	978,100.73	-377,024.73	162.72
1ST SUBTOTAL-362000 RENT AND ROYALITIES						
3621017 325 HOGAN LANE	.00	.00	.00	2,100.00	-2,100.00	.00
3621018 329 HOGAN LANE	.00	.00	.00	1,925.00	-1,925.00	.00
3621019 2426 PAT THOMAS PKWY	.00	.00	.00	6,115.00	-6,115.00	.00
3621021 2070 PAT THOMAS PKWY	.00	.00	.00	5,625.00	-5,625.00	.00
3621023 SUITE 102 & 103	.00	.00	.00	8,400.00	-8,400.00	.00
TOTAL RENT AND ROYALITIES	.00	.00	.00	24,165.00	-24,165.00	.00
1ST SUBTOTAL-370000 ADJUSTMENTS TO REVENUE						
3700001 LESS 5% ESTIMATED REVENU	-503,442.00	.00	.00	.00	-503,442.00	.00
TOTAL ADJUSTMENTS TO REVENUE	-503,442.00	.00	.00	.00	-503,442.00	.00
1ST SUBTOTAL-380000 OTHER SOURCES						
3830001 OTHER FINANCING SOURCES	.00	168,403.52	.00	1,173,979.88	-1,173,979.88	.00
3899001 BALANCE FWD CASH FORWARD	3,104,680.40	.00	.00	.00	3,104,680.40	.00
TOTAL OTHER SOURCES	3,104,680.40	168,403.52	.00	1,173,979.88	1,930,700.52	37.81
TOTAL TITLE NOT FOUND	30,084,381.40	121,573.30	.00	29,374,511.74	709,869.66	97.64
TOTAL TITLE NOT FOUND	30,084,381.40	121,573.30	.00	29,374,511.74	709,869.66	97.64
TOTAL TITLE NOT FOUND	30,084,381.40	121,573.30	.00	29,374,511.74	709,869.66	97.64
TOTAL GENERAL FUND	30,084,381.40	121,573.30	.00	29,374,511.74	709,869.66	97.64

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0024 INDUSTRIAL DEVELOPMENT
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	120,000.00	5,200.80	.00	118,566.96	1,433.04	98.81
51400	OVERTIME	.00	.00	.00	174.06	-174.06	.00
52100	FICA TAXES	10,710.00	396.69	.00	9,039.93	1,670.07	84.41
52200	RETIREMENT CONTRIBUTIONS	34,948.00	708.87	.00	16,135.09	18,812.91	46.17
52300	HEALTH INSURANCE	18,909.00	.00	.00	9,520.74	9,388.26	50.35
52310	LIFE INSURANCE	64.00	.00	.00	41.94	22.06	65.53
52400	WORKER'S COMPENSATION	500.00	.00	.00	218.35	281.65	43.67
	TOTAL PERSONAL SERVICES	185,131.00	6,306.36	.00	153,697.07	31,433.93	83.02
1ST SUBTOTAL-53000 OPERATING EXPENSES							
53100	PROFESSIONAL SERVICES	.00	.00	.00	2,000.00	-2,000.00	.00
53400	OTHER CONTRACTUAL SERVIC	10,000.00	.00	.00	.00	10,000.00	.00
53406	CONTRACTUAL - SECURITY	.00	.00	.00	384.54	-384.54	.00
54000	TRAVEL & PER DIEM	15,000.00	.00	.00	3,358.50	11,641.50	22.39
54100	COMMUNICATION SERVICES	2,000.00	.00	.00	2,390.48	-390.48	119.52
54130	POSTAGE & FREIGHT	500.00	.00	.00	2,774.31	-2,274.31	554.86
54300	UTILITY SERVICES	3,000.00	.00	.00	2,737.60	262.40	91.25
54400	RENTALS & LEASES	12,000.00	.00	.00	12,140.16	-140.16	101.17
54452	RENTALS & LEASE-VEHICLE	.00	.00	.00	6,415.66	-6,415.66	.00
54600	REPAIR & MAINTENANCE	.00	.00	.00	8,276.66	-8,276.66	.00
54627	REPAIR & MAINT.-VEHICLES	.00	.00	.00	614.51	-614.51	.00
54635	MAINT. AGREEMENT COMPUTE	.00	.00	.00	12,634.00	-12,634.00	.00
54700	PRINTING & BINDING	.00	.00	.00	2,399.75	-2,399.75	.00
54800	PROMOTIONAL ACTIVITIES	.00	.00	.00	83.70	-83.70	.00
54810	MARKETING FUNDS	10,000.00	.00	.00	.00	10,000.00	.00
54900	OTHER CURRENT CHGS & OBL	.00	.00	.00	.31	- .31	.00
54901	ADVERTISING	11,500.00	.00	.00	2,030.02	9,469.98	17.65
54959	LATE FEE	.00	.00	.00	77.55	-77.55	.00
54960	FINANCE CHARGE	.00	.00	.00	68.58	-68.58	.00
54961	ADMINISTRATIVE COSTS	.00	.00	.00	60.00	-60.00	.00
55100	OFFICE SUPPLIES	2,000.00	.00	.00	2,425.78	-425.78	121.29
55200	OPERATING SUPPLIES	.00	.00	.00	6,593.18	-6,593.18	.00
55208	UNIFORMS	.00	.00	.00	210.87	-210.87	.00
55210	GAS & OIL	.00	.00	.00	2,044.12	-2,044.12	.00
55400	BOOKS/MEMB/DUES	.00	.00	.00	845.05	-845.05	.00
55401	TRAINING & EDUCATIONAL	5,000.00	.00	.00	2,580.00	2,420.00	51.60
55402	SOFTWARE PURCHASES	.00	.00	.00	31.00	-31.00	.00
55404	SOFTWARE LICENSES	.00	.00	.00	5,203.00	-5,203.00	.00
55454	DUES/MEMBERSHIPS/REGIST.	1,000.00	.00	.00	8,305.22	-7,305.22	830.52
	TOTAL OPERATING EXPENSES	72,000.00	.00	.00	86,684.55	-14,684.55	120.40
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56007	EQUIPMENT UNDER $5000	20,000.00	.00	.00	24,970.23	-4,970.23	124.85
56300	IMPROV OTHER THAN BUILDG	.00	.00	.00	18,293.00	-18,293.00	.00
56400	MACHINERY & EQUIPMENT	50,000.00	.00	.00	83,574.68	-33,574.68	167.15
	TOTAL CAPITAL OUTLAY	70,000.00	.00	.00	126,837.91	-56,837.91	181.20

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0029 GRANTS ADMINISTRATOR
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	135,176.00	4,503.70	.00	102,000.90	33,175.10	75.46
51400	OVERTIME	.00	3,681.48	.00	5,523.09	-5,523.09	.00
52100	FICA TAXES	10,341.00	607.06	.00	7,920.99	2,420.01	76.60
52200	RETIREMENT CONTRIBUTIONS	18,343.00	1,115.64	.00	14,613.08	3,729.92	79.67
52300	HEALTH INSURANCE	28,364.00	.00	.00	21,132.99	7,231.01	74.51
52310	LIFE INSURANCE	97.00	.00	.00	62.91	34.09	64.86
52400	WORKER'S COMPENSATION	150.00	.00	.00	109.60	40.40	73.07
52500	UNEMPLOYMENT COMPENSATIO	1,000.00	.00	.00	.00	1,000.00	.00
	TOTAL PERSONAL SERVICES	193,471.00	9,907.88	.00	151,363.56	42,107.44	78.24
1ST SUBTOTAL-53000 OPERATING EXPENSES							
53400	OTHER CONTRACTUAL SERVIC	.00	.00	.00	3,892.68	-3,892.68	.00
53406	CONTRACTUAL - SECURITY	.00	.00	.00	75.00	-75.00	.00
54000	TRAVEL & PER DIEM	3,500.00	.00	.00	738.00	2,762.00	21.09
54100	COMMUNICATION SERVICES	2,760.00	.00	.00	3,267.18	-507.18	118.38
54130	POSTAGE & FREIGHT	750.00	.00	.00	3,029.08	-2,279.08	403.88
54400	RENTALS & LEASES	1,250.00	.00	836.10	1,091.33	-677.43	154.19
54452	RENTALS & LEASE-VEHICLE	.00	.00	.00	1,059.81	-1,059.81	.00
54500	INSURANCE	3,000.00	.00	.00	6,962.10	-3,962.10	232.07
54600	REPAIR & MAINTENANCE	500.00	.00	.00	56.26	443.74	11.25
54627	REPAIR & MAINT.-VEHICLES	.00	.00	.00	113.74	-113.74	.00
54635	MAINT. AGREEMENT COMPUTE	3,000.00	.00	.00	2,726.82	273.18	90.89
54700	PRINTING & BINDING	300.00	.00	.00	2,546.53	-2,246.53	848.84
54800	PROMOTIONAL ACTIVITIES	26,000.00	.00	.00	8,578.57	17,421.43	32.99
54805	ORDINANCE 06-18	.00	.00	.00	85.30	-85.30	.00
54901	ADVERTISING	20,000.00	183.75	.00	3,622.54	16,377.46	18.11
54961	ADMINISTRATIVE COSTS	.00	.00	.00	60.00	-60.00	.00
55100	OFFICE SUPPLIES	1,300.00	.00	.00	1,336.96	-36.96	102.84
55200	OPERATING SUPPLIES	1,200.00	.00	.00	2,355.03	-1,155.03	196.25
55210	GAS & OIL	500.00	.00	.00	374.73	125.27	74.95
55400	BOOKS/MEMB/DUES	1,300.00	.00	.00	1,000.00	300.00	76.92
55401	TRAINING & EDUCATIONAL	1,500.00	.00	.00	1,060.00	440.00	70.67
55454	DUES/MEMBERSHIPS/REGIST.	.00	.00	.00	2.00	-2.00	.00
	TOTAL OPERATING EXPENSES	66,860.00	183.75	836.10	44,033.66	21,990.24	67.11
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56007	EQUIPMENT UNDER $5000	2,000.00	.00	.00	1,255.00	745.00	62.75
56400	MACHINERY & EQUIPMENT	.00	.00	.00	40,155.08	-40,155.08	.00
	TOTAL CAPITAL OUTLAY	2,000.00	.00	.00	41,410.08	-39,410.08	2070.50
	TOTAL GRANTS ADMINISTRATOR	262,331.00	10,091.63	836.10	236,807.30	24,687.60	90.59

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0030 INFORMATION SYSTEMS
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	299,946.00	9,844.84	.00	257,064.84	42,881.16	85.70
52100	FICA TAXES	22,946.00	722.53	.00	19,027.74	3,918.26	82.92
52200	RETIREMENT CONTRIBUTIONS	47,893.50	1,341.85	.00	38,404.46	9,489.04	80.19
52300	HEALTH INSURANCE	12,575.50	.00	.00	19,356.00	-6,780.50	153.92
52310	LIFE INSURANCE	140.00	.00	.00	104.25	35.75	74.46
52400	WORKER'S COMPENSATION	200.00	.00	.00	262.69	-62.69	131.35
	TOTAL PERSONAL SERVICES	383,701.00	11,909.22	.00	334,219.98	49,481.02	87.10
	1ST SUBTOTAL-53000 OPERATING EXPENSES						
53100	PROFESSIONAL SERVICES	20,000.00	.00	.00	.00	20,000.00	.00
53161	CREDIT CARD PROC FEE	.00	.00	.00	5.95	-5.95	.00
53400	OTHER CONTRACTUAL SERVIC	15,000.00	.00	.00	.00	15,000.00	.00
54000	TRAVEL & PER DIEM	8,000.00	.00	.00	5,556.55	2,443.45	69.46
54100	COMMUNICATION SERVICES	25,000.00	.00	.00	44,640.74	-19,640.74	178.56
54130	POSTAGE & FREIGHT	500.00	.00	.00	12.75	487.25	2.55
54400	RENTALS & LEASES	2,000.00	.00	387.42	964.78	647.80	67.61
54452	RENTALS & LEASE-VEHICLE	.00	.00	.00	5,376.10	-5,376.10	.00
54500	INSURANCE	22,000.00	.00	.00	22,503.02	-503.02	102.29
54600	REPAIR & MAINTENANCE	51,000.00	.00	.00	2,878.29	48,121.71	5.64
54627	REPAIR & MAINT.-VEHICLES	.00	.00	.00	301.25	-301.25	.00
54632	REPAIR & MAINT COMPUTER	.00	.00	.00	28,120.00	-28,120.00	.00
54635	MAINT. AGREEMENT COMPUTE	91,500.00	.00	.00	50,618.80	40,881.20	55.32
54900	OTHER CURRENT CHGS & OBL	100.00	.00	.00	7.20	92.80	7.20
54959	LATE FEE	.00	.00	.00	148.63	-148.63	.00
54960	FINANCE CHARGE	.00	.00	.00	48.29	-48.29	.00
54961	ADMINISTRATIVE COSTS	.00	.00	.00	60.00	-60.00	.00
55100	OFFICE SUPPLIES	5,000.00	.00	.00	381.31	4,618.69	7.63
55200	OPERATING SUPPLIES	40,000.00	.00	.00	21,656.30	18,343.70	54.14
55210	GAS & OIL	5,000.00	.00	.00	1,131.81	3,868.19	22.64
55400	BOOKS/MEMB/DUES	17,000.00	.00	.00	1,308.12	15,691.88	7.69
55401	TRAINING & EDUCATIONAL	30,000.00	.00	.00	4,885.06	25,114.94	16.28
55402	SOFTWARE PURCHASES	25,000.00	.00	.00	10,822.38	14,177.62	43.29
55404	SOFTWARE LICENSES	80,000.00	.00	.00	107,750.25	-27,750.25	134.69
55454	DUES/MEMBERSHIPS/REGIST.	500.00	.00	.00	418.55	81.45	83.71
	TOTAL OPERATING EXPENSES	437,600.00	.00	387.42	309,596.13	127,616.45	70.84
	1ST SUBTOTAL-56000 CAPITAL OUTLAY						
56003	IMPROVEMENTS/SOFTWARE	15,000.00	.00	.00	.00	15,000.00	.00
56007	EQUIPMENT UNDER $5000	65,000.00	.00	.00	26,261.07	38,738.93	40.40
56400	MACHINERY & EQUIPMENT	55,000.00	.00	.00	68,340.00	-13,340.00	124.25
	TOTAL CAPITAL OUTLAY	135,000.00	.00	.00	94,601.07	40,398.93	70.07
	TOTAL INFORMATION SYSTEMS	956,301.00	11,909.22	387.42	738,417.18	217,496.40	77.26

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0031 COUNTY BUILDINGS MAINT.
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	318,716.00	10,284.80	.00	235,346.74	83,369.26	73.84
51400	OVERTIME	25,000.00	7,073.94	.00	16,199.56	8,800.44	64.80
52100	FICA TAXES	26,294.00	1,234.28	.00	17,738.71	8,555.29	67.46
52200	RETIREMENT CONTRIBUTIONS	59,704.00	2,366.01	.00	34,175.42	25,528.58	57.24
52300	HEALTH INSURANCE	65,425.00	.00	.00	67,046.66	-1,621.66	102.48
52310	LIFE INSURANCE	259.00	.00	.00	156.59	102.41	60.46
52400	WORKER'S COMPENSATION	8,200.00	.00	.00	10,811.43	-2,611.43	131.85
52500	UNEMPLOYMENT COMPENSATIO	500.00	.00	.00	.00	500.00	.00
	TOTAL PERSONAL SERVICES	504,098.00	20,959.03	.00	381,475.11	122,622.89	75.67
1ST SUBTOTAL-53000 OPERATING EXPENSES							
53100	PROFESSIONAL SERVICES	25,000.00	369.00	.00	23,731.15	1,268.85	94.92
53400	OTHER CONTRACTUAL SERVIC	67,000.00	.00	.00	18,769.45	48,230.55	28.01
53406	CONTRACTUAL - SECURITY	.00	.00	.00	64,020.51	-64,020.51	.00
54000	TRAVEL & PER DIEM	.00	.00	.00	539.96	-539.96	.00
54100	COMMUNICATION SERVICES	16,558.00	.00	.00	15,930.97	627.03	96.21
54130	POSTAGE & FREIGHT	500.00	.00	136.88	1,203.15	-840.03	268.01
54300	UTILITY SERVICES	65,000.00	1,028.19	.00	48,973.71	16,026.29	75.34
54310	WASTE DISPOSAL	.00	.00	.00	730.33	-730.33	.00
54400	RENTALS & LEASES	47,300.00	.00	.00	6,498.74	40,801.26	13.74
54452	RENTALS & LEASE-VEHICLE	.00	211.22	.00	24,194.25	-24,194.25	.00
54500	INSURANCE	58,000.00	.00	.00	176,609.13	-118,609.13	304.50
54600	REPAIR & MAINTENANCE	255,000.00	2,831.22	4,814.24	315,377.05	-65,191.29	125.57
54627	REPAIR & MAINT.-VEHICLES	.00	18.66	.00	2,022.93	-2,022.93	.00
54635	MAINT. AGREEMENT COMPUTE	3,000.00	.00	.00	2,726.82	273.18	90.89
54700	PRINTING & BINDING	200.00	.00	.00	.00	200.00	.00
54800	PROMOTIONAL ACTIVITIES	2,000.00	.00	.00	.00	2,000.00	.00
54900	OTHER CURRENT CHGS & OBL	9,000.00	.00	.00	197.00	8,803.00	2.19
54901	ADVERTISING	.00	.00	.00	1,120.00	-1,120.00	.00
54959	LATE FEE	.00	.00	.00	94.82	-94.82	.00
54960	FINANCE CHARGE	.00	.00	.00	245.85	-245.85	.00
54961	ADMINISTRATIVE COSTS	.00	.00	.00	180.00	-180.00	.00
55100	OFFICE SUPPLIES	6,000.00	.00	.00	4,791.85	1,208.15	79.86
55200	OPERATING SUPPLIES	35,000.00	10.36	.00	27,289.94	7,710.06	77.97
55208	UNIFORMS	6,572.00	.00	.00	6,922.99	-350.99	105.34
55210	GAS & OIL	15,000.00	.00	.00	14,494.13	505.87	96.63
55400	BOOKS/MEMB/DUES	100.00	.00	.00	589.00	-489.00	589.00
55401	TRAINING & EDUCATIONAL	2,000.00	.00	.00	.00	2,000.00	.00
55402	SOFTWARE PURCHASES	.00	.00	.00	16,837.22	-16,837.22	.00
55454	DUES/MEMBERSHIPS/REGIST.	200.00	.00	.00	838.40	-638.40	419.20
	TOTAL OPERATING EXPENSES	613,430.00	4,468.65	4,951.12	774,929.35	-166,450.47	127.13
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56007	EQUIPMENT UNDER $5000	1,500.00	.00	.00	8,765.20	-7,265.20	584.35
56300	IMPROV OTHER THAN BUILDG	.00	.00	30,500.00	.00	-30,500.00	.00
56400	MACHINERY & EQUIPMENT	21,000.00	46,991.28	.00	306,385.43	-285,385.43	1458.98

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0034 CUSTODIAL SERVICES
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	253,760.00	10,712.00	.00	268,902.00	-15,142.00	105.97
51300	OTHER SALARIES & WAGES	5,000.00	.00	.00	.00	5,000.00	.00
51400	OVERTIME	12,000.00	2,041.25	.00	21,480.00	-9,480.00	179.00
52100	FICA TAXES	20,331.00	956.52	.00	21,893.54	-1,562.54	107.69
52200	RETIREMENT CONTRIBUTIONS	34,435.00	2,151.94	.00	43,624.38	-9,189.38	126.69
52300	HEALTH INSURANCE	75,637.00	.00	.00	76,165.92	-528.92	100.70
52310	LIFE INSURANCE	259.00	.00	.00	223.68	35.32	86.36
52400	WORKER'S COMPENSATION	4,300.00	.00	.00	10,652.59	-6,352.59	247.73
52500	UNEMPLOYMENT COMPENSATIO	300.00	.00	.00	.00	300.00	.00
	TOTAL PERSONAL SERVICES	406,022.00	15,861.71	.00	442,942.11	-36,920.11	109.09
1ST SUBTOTAL-53000 OPERATING EXPENSES							
54130	POSTAGE & FREIGHT	500.00	.00	.00	993.00	-493.00	198.60
54400	RENTALS & LEASES	14,400.00	.00	.00	.00	14,400.00	.00
54452	RENTALS & LEASE-VEHICLE	.00	.00	.00	10,365.37	-10,365.37	.00
54600	REPAIR & MAINTENANCE	2,000.00	31.33	.00	1,587.22	412.78	79.36
54627	REPAIR & MAINT.-VEHICLES	.00	.00	.00	969.99	-969.99	.00
54959	LATE FEE	.00	.00	.00	16.33	-16.33	.00
54960	FINANCE CHARGE	.00	.00	.00	133.49	-133.49	.00
55100	OFFICE SUPPLIES	12,000.00	.00	.00	25,334.93	-13,334.93	211.12
55200	OPERATING SUPPLIES	35,000.00	.00	.00	13,115.62	21,884.38	37.47
55208	UNIFORMS	6,900.00	.00	.00	6,989.85	-89.85	101.30
55210	GAS & OIL	3,000.00	.00	.00	5,436.20	-2,436.20	181.21
55401	TRAINING & EDUCATIONAL	1,500.00	.00	.00	.00	1,500.00	.00
55454	DUES/MEMBERSHIPS/REGIST.	.00	.00	.00	226.70	-226.70	.00
	TOTAL OPERATING EXPENSES	75,300.00	31.33	.00	65,168.70	10,131.30	86.55
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56007	EQUIPMENT UNDER $5000	4,000.00	.00	.00	.00	4,000.00	.00
56400	MACHINERY & EQUIPMENT	.00	.00	.00	86,839.20	-86,839.20	.00
	TOTAL CAPITAL OUTLAY	4,000.00	.00	.00	86,839.20	-82,839.20	2170.98
	TOTAL CUSTODIAL SERVICES	485,322.00	15,893.04	.00	594,950.01	-109,628.01	122.59

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0048 CODE ENFORCEMENT
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	72,800.00	3,461.60	.00	70,941.80	1,858.20	97.45
51400	OVERTIME	.00	2,506.38	.00	3,754.65	-3,754.65	.00
52100	FICA TAXES	5,645.50	424.81	.00	5,315.02	330.48	94.15
52200	RETIREMENT CONTRIBUTIONS	10,014.50	813.44	.00	10,152.09	-137.59	101.37
52300	HEALTH INSURANCE	19,588.00	.00	.00	20,358.30	-770.30	103.93
52310	LIFE INSURANCE	65.00	.00	.00	48.93	16.07	75.28
52400	WORKER'S COMPENSATION	1,600.00	.00	.00	58.92	1,541.08	3.68
	TOTAL PERSONAL SERVICES	109,713.00	7,206.23	.00	110,629.71	-916.71	100.84
1ST SUBTOTAL-53000 OPERATING EXPENSES							
53100	PROFESSIONAL SERVICES	15,000.00	.00	.00	48.00	14,952.00	.32
54000	TRAVEL & PER DIEM	5,000.00	.00	.00	1,220.70	3,779.30	24.41
54100	COMMUNICATION SERVICES	3,000.00	.00	.00	1,933.18	1,066.82	64.44
54130	POSTAGE & FREIGHT	500.00	.00	.00	339.39	160.61	67.88
54400	RENTALS & LEASES	.00	.00	.00	30.17	-30.17	.00
54452	RENTALS & LEASE-VEHICLE	.00	.00	.00	10,492.90	-10,492.90	.00
54600	REPAIR & MAINTENANCE	3,000.00	.00	.00	2,116.36	883.64	70.55
54627	REPAIR & MAINT.-VEHICLES	.00	.00	.00	982.98	-982.98	.00
54635	MAINT. AGREEMENT COMPUTE	3,600.00	.00	.00	.00	3,600.00	.00
54700	PRINTING & BINDING	500.00	.00	.00	202.50	297.50	40.50
54900	OTHER CURRENT CHGS & OBL	2,500.00	.00	.00	.00	2,500.00	.00
54901	ADVERTISING	100.00	.00	.00	.00	100.00	.00
54959	LATE FEE	.00	.00	.00	32.08	-32.08	.00
54960	FINANCE CHARGE	.00	.00	.00	135.72	-135.72	.00
55100	OFFICE SUPPLIES	500.00	.00	.00	215.97	284.03	43.19
55200	OPERATING SUPPLIES	2,000.00	.00	.00	586.98	1,413.02	29.35
55208	UNIFORMS	2,000.00	.00	.00	.00	2,000.00	.00
55210	GAS & OIL	3,000.00	.00	.00	2,795.94	204.06	93.20
55400	BOOKS/MEMB/DUES	500.00	.00	.00	150.00	350.00	30.00
55401	TRAINING & EDUCATIONAL	1,500.00	.00	.00	250.00	1,250.00	16.67
55454	DUES/MEMBERSHIPS/REGIST.	.00	.00	.00	224.70	-224.70	.00
	TOTAL OPERATING EXPENSES	42,700.00	.00	.00	21,757.57	20,942.43	50.95
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56007	EQUIPMENT UNDER $5000	1,000.00	.00	.00	2,046.78	-1,046.78	204.68
56400	MACHINERY & EQUIPMENT	.00	.00	.00	86,544.20	-86,544.20	.00
	TOTAL CAPITAL OUTLAY	1,000.00	.00	.00	88,590.98	-87,590.98	8859.10
	TOTAL CODE ENFORCEMENT	153,413.00	7,206.23	.00	220,978.26	-67,565.26	144.04

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0059 PLANNING & ZONING
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	339,571.44	9,372.16	.00	299,204.44	40,367.00	88.11
51400	OVERTIME	.00	6,687.36	.00	9,130.51	-9,130.51	.00
52100	FICA TAXES	25,977.22	1,226.89	.00	23,301.82	2,675.40	89.70
52200	RETIREMENT CONTRIBUTIONS	66,242.92	2,188.91	.00	50,885.04	15,357.88	76.82
52300	HEALTH INSURANCE	61,284.36	.00	.00	50,915.66	10,368.70	83.08
52310	LIFE INSURANCE	194.06	.00	.00	144.46	49.60	74.44
52400	WORKER'S COMPENSATION	1,100.00	.00	.00	1,826.88	-726.88	166.08
52500	UNEMPLOYMENT COMPENSATIO	2,500.00	.00	.00	3,300.00	-800.00	132.00
	TOTAL PERSONAL SERVICES	496,870.00	19,475.32	.00	438,708.81	58,161.19	88.29
	1ST SUBTOTAL-53000 OPERATING EXPENSES						
53100	PROFESSIONAL SERVICES	70,000.00	.00	.00	750.00	69,250.00	1.07
53400	OTHER CONTRACTUAL SERVIC	18,000.00	.00	.00	7,500.00	10,500.00	41.67
54000	TRAVEL & PER DIEM	2,000.00	.00	.00	.00	2,000.00	.00
54100	COMMUNICATION SERVICES	5,000.00	.00	.00	4,789.25	210.75	95.79
54130	POSTAGE & FREIGHT	1,000.00	.00	.00	537.35	462.65	53.74
54150	FREIGHT CHARGES	.00	.00	.00	-1,074.00	1,074.00	.00
54400	RENTALS & LEASES	11,200.00	.00	1,432.92	2,459.02	7,308.06	34.75
54452	RENTALS & LEASE-VEHICLE	.00	.00	.00	5,263.53	-5,263.53	.00
54500	INSURANCE	1,000.00	.00	.00	828.92	171.08	82.89
54600	REPAIR & MAINTENANCE	2,500.00	.00	.00	525.90	1,974.10	21.04
54627	REPAIR & MAINT.-VEHICLES	.00	.00	.00	492.78	-492.78	.00
54635	MAINT. AGREEMENT COMPUTE	3,000.00	.00	.00	2,726.82	273.18	90.89
54700	PRINTING & BINDING	400.00	.00	.00	195.25	204.75	48.81
54900	OTHER CURRENT CHGS & OBL	1,500.00	.00	.00	.00	1,500.00	.00
54901	ADVERTISING	11,500.00	.00	.00	6,387.55	5,112.45	55.54
54959	LATE FEE	.00	.00	.00	15.88	-15.88	.00
54960	FINANCE CHARGE	.00	.00	.00	67.64	-67.64	.00
55100	OFFICE SUPPLIES	1,000.00	.00	.00	748.42	251.58	74.84
55200	OPERATING SUPPLIES	3,400.00	.00	.00	4,345.26	-945.26	127.80
55210	GAS & OIL	2,000.00	.00	.00	1,131.49	868.51	56.57
55400	BOOKS/MEMB/DUES	1,500.00	.00	.00	948.00	552.00	63.20
55401	TRAINING & EDUCATIONAL	3,500.00	.00	.00	.00	3,500.00	.00
55454	DUES/MEMBERSHIPS/REGIST.	.00	.00	.00	113.35	-113.35	.00
	TOTAL OPERATING EXPENSES	138,500.00	.00	1,432.92	38,752.41	98,314.67	29.01
	1ST SUBTOTAL-56000 CAPITAL OUTLAY						
56007	EQUIPMENT UNDER $5000	.00	.00	.00	1,255.00	-1,255.00	.00
56400	MACHINERY & EQUIPMENT	.00	.00	.00	43,419.60	-43,419.60	.00
	TOTAL CAPITAL OUTLAY	.00	.00	.00	44,674.60	-44,674.60	.00
	TOTAL PLANNING & ZONING	635,370.00	19,475.32	1,432.92	522,135.82	111,801.26	82.40

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0061 EXTENSION SERVICE
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
DEPT TOTAL-0061	EXTENSION SERVICE						
51200	REGULAR SALARIES & WAGES	222,309.00	6,505.01	.00	183,320.20	38,988.80	82.46
51300	OTHER SALARIES & WAGES	.00	.00	.00	1,200.00	-1,200.00	.00
52100	FICA TAXES	17,007.00	498.71	.00	14,062.78	2,944.22	82.69
52200	RETIREMENT CONTRIBUTIONS	30,167.00	886.62	.00	24,903.92	5,263.08	82.55
52300	HEALTH INSURANCE	28,364.00	.00	.00	12,228.98	16,135.02	43.11
52310	LIFE INSURANCE	292.00	.00	.00	106.49	185.51	36.47
52400	WORKER'S COMPENSATION	200.00	.00	.00	306.35	-106.35	153.18
	TOTAL PERSONAL SERVICES	298,339.00	7,890.34	.00	236,128.72	62,210.28	79.15
1ST SUBTOTAL-53000	OPERATING EXPENSES						
53100	PROFESSIONAL SERVICES	800.00	350.00	.00	350.00	450.00	43.75
53400	OTHER CONTRACTUAL SERVIC	1,500.00	.00	.00	.00	1,500.00	.00
54000	TRAVEL & PER DIEM	10,000.00	105.00	.00	9,021.58	978.42	90.22
54100	COMMUNICATION SERVICES	13,000.00	.00	.00	15,116.72	-2,116.72	116.28
54130	POSTAGE & FREIGHT	500.00	.00	.00	158.63	341.37	31.73
54300	UTILITY SERVICES	15,000.00	2,105.22	.00	13,703.88	1,296.12	91.36
54400	RENTALS & LEASES	5,000.00	.00	861.51	2,300.38	1,838.11	63.24
54452	RENTALS & LEASE-VEHICLE	.00	.00	.00	2,120.95	-2,120.95	.00
54500	INSURANCE	24,000.00	.00	.00	61,705.76	-37,705.76	257.11
54600	REPAIR & MAINTENANCE	2,500.00	134.87	.00	5,123.32	-2,623.32	204.93
54627	REPAIR & MAINT.-VEHICLES	.00	.00	.00	227.48	-227.48	.00
54700	PRINTING & BINDING	.00	.00	.00	2,666.45	-2,666.45	.00
54800	PROMOTIONAL ACTIVITIES	5,500.00	449.00	.00	2,049.00	3,451.00	37.25
54900	OTHER CURRENT CHGS & OBL	1,250.00	.00	.00	.00	1,250.00	.00
54901	ADVERTISING	1,500.00	.00	.00	611.50	888.50	40.77
54959	LATE FEE	.00	.00	.00	2.50	-2.50	.00
54961	ADMINISTRATIVE COSTS	.00	.00	.00	120.00	-120.00	.00
55100	OFFICE SUPPLIES	5,000.00	45.00	.00	2,504.87	2,495.13	50.10
55200	OPERATING SUPPLIES	6,000.00	.00	.00	7,246.24	-1,246.24	120.77
55208	UNIFORMS	.00	.00	.00	556.14	-556.14	.00
55210	GAS & OIL	3,500.00	.00	.00	3,224.33	275.67	92.12
55400	BOOKS/MEMB/DUES	1,000.00	.00	.00	796.65	203.35	79.67
55401	TRAINING & EDUCATIONAL	4,000.00	.00	.00	800.00	3,200.00	20.00
55454	DUES/MEMBERSHIPS/REGIST.	.00	.00	.00	4.00	-4.00	.00
	TOTAL OPERATING EXPENSES	100,050.00	3,189.09	861.51	130,410.38	-31,221.89	131.21
1ST SUBTOTAL-56000	CAPITAL OUTLAY						
56400	MACHINERY & EQUIPMENT	.00	.00	.00	80,360.16	-80,360.16	.00
	TOTAL CAPITAL OUTLAY	.00	.00	.00	80,360.16	-80,360.16	.00
	TOTAL EXTENSION SERVICE	398,389.00	11,079.43	861.51	446,899.26	-49,371.77	112.39

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0101 PAT THOMAS PARK
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	143,520.00	3,439.20	.00	62,279.20	81,240.80	43.39
51400	OVERTIME	.00	99.30	.00	1,937.05	-1,937.05	.00
52100	FICA TAXES	11,591.49	254.11	.00	4,708.06	6,883.43	40.62
52200	RETIREMENT CONTRIBUTIONS	27,231.49	482.30	.00	8,728.94	18,502.55	32.05
52300	HEALTH INSURANCE	28,364.02	.00	.00	15,408.60	12,955.42	54.32
52310	LIFE INSURANCE	96.00	.00	.00	43.17	52.83	44.97
52400	WORKER'S COMPENSATION	2,200.00	.00	.00	2,804.96	-604.96	127.50
52500	UNEMPLOYMENT COMPENSATIO	2,100.00	.00	.00	.00	2,100.00	.00
	TOTAL PERSONAL SERVICES	215,103.00	4,274.91	.00	95,909.98	119,193.02	44.59
1ST SUBTOTAL-53000 OPERATING EXPENSES							
53100	PROFESSIONAL SERVICES	14,000.00	.00	.00	465.00	13,535.00	3.32
54100	COMMUNICATION SERVICES	3,500.00	.00	.00	1,658.93	1,841.07	47.40
54130	POSTAGE & FREIGHT	2,000.00	.00	.00	891.75	1,108.25	44.59
54300	UTILITY SERVICES	20,000.00	238.15	.00	17,481.56	2,518.44	87.41
54310	WASTE DISPOSAL	2,000.00	.00	.00	2,501.61	-501.61	125.08
54400	RENTALS & LEASES	3,500.00	.00	.00	568.73	2,931.27	16.25
54452	RENTALS & LEASE-VEHICLE	.00	16.94	.00	16.94	-16.94	.00
54500	INSURANCE	30,000.00	.00	.00	32,755.49	-2,755.49	109.18
54600	REPAIR & MAINTENANCE	40,000.00	.00	.00	44,573.52	-4,573.52	111.43
54627	REPAIR & MAINT.-VEHICLES	.00	16.00	.00	16.00	-16.00	.00
54700	PRINTING & BINDING	500.00	.00	.00	5,069.00	-4,569.00	1013.80
54800	PROMOTIONAL ACTIVITIES	.00	.00	.00	181.64	-181.64	.00
55100	OFFICE SUPPLIES	2,000.00	56.89	.00	2,058.88	-58.88	102.94
55110	MISCELLANEOUS EXPENSE	.00	.00	.00	1,837.43	-1,837.43	.00
55200	OPERATING SUPPLIES	8,000.00	.00	.00	9,998.98	-1,998.98	124.99
55208	UNIFORMS	3,000.00	.00	.00	3,130.62	-130.62	104.35
55210	GAS & OIL	11,731.00	.00	.00	15,264.71	-3,533.71	130.12
55454	DUES/MEMBERSHIPS/REGIST.	100.00	.00	.00	.00	100.00	.00
	TOTAL OPERATING EXPENSES	140,331.00	327.98	.00	138,470.79	1,860.21	98.67
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56007	EQUIPMENT UNDER $5000	1,000.00	.00	.00	.00	1,000.00	.00
56200	BUILDINGS	.00	.00	.00	5,525.75	-5,525.75	.00
56400	MACHINERY & EQUIPMENT	16,000.00	897.00	.00	897.00	15,103.00	5.61
	TOTAL CAPITAL OUTLAY	17,000.00	897.00	.00	6,422.75	10,577.25	37.78
	TOTAL PAT THOMAS PARK	372,434.00	5,499.89	.00	240,803.52	131,630.48	64.66

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0233 GENERAL-INFO TECHNOLOGY
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	50,592.00	1,945.84	.00	55,041.08	-4,449.08	108.79
51300	OTHER SALARIES & WAGES	24,996.00	.00	.00	12,089.64	12,906.36	48.37
51400	OVERTIME	.00	1,933.69	.00	4,341.69	-4,341.69	.00
52100	FICA TAXES	5,783.00	297.25	.00	5,483.52	299.48	94.82
52200	RETIREMENT CONTRIBUTIONS	6,865.00	528.78	.00	7,494.21	-629.21	109.17
52300	HEALTH INSURANCE	7,564.00	.00	.00	7,616.53	-52.53	100.69
52310	LIFE INSURANCE	26.00	.00	.00	22.35	3.65	85.96
52400	WORKER'S COMPENSATION	.00	.00	.00	108.61	-108.61	.00
	TOTAL PERSONAL SERVICES	95,826.00	4,705.56	.00	92,197.63	3,628.37	96.21
1ST SUBTOTAL-53000 OPERATING EXPENSES							
53400	OTHER CONTRACTUAL SERVIC	82,690.00	.00	.00	.00	82,690.00	.00
54000	TRAVEL & PER DIEM	2,000.00	.00	.00	.00	2,000.00	.00
54100	COMMUNICATION SERVICES	2,500.00	.00	.00	983.93	1,516.07	39.36
54130	POSTAGE & FREIGHT	15,000.00	.00	.00	974.34	14,025.66	6.50
54400	RENTALS & LEASES	.00	.00	.00	30.16	-30.16	.00
54452	RENTALS & LEASE-VEHICLE	.00	.00	.00	1,061.14	-1,061.14	.00
54627	REPAIR & MAINT.-VEHICLES	.00	.00	.00	113.74	-113.74	.00
54635	MAINT. AGREEMENT COMPUTE	3,000.00	.00	.00	26,076.29	-23,076.29	869.21
54700	PRINTING & BINDING	5,000.00	.00	.00	14,128.59	-9,128.59	282.57
54800	PROMOTIONAL ACTIVITIES	10,000.00	.00	.00	8,005.43	1,994.57	80.05
54815	BLACK HISTORY ACT.	.00	.00	.00	1,577.11	-1,577.11	.00
54818	BICENTENNIAL	.00	.00	.00	1,530.00	-1,530.00	.00
54900	OTHER CURRENT CHGS & OBL	2,034.00	.00	.00	.00	2,034.00	.00
54901	ADVERTISING	100,000.00	.00	.00	16,023.03	83,976.97	16.02
54960	FINANCE CHARGE	.00	.00	.00	17.22	-17.22	.00
54961	ADMINISTRATIVE COSTS	.00	.00	.00	60.00	-60.00	.00
55100	OFFICE SUPPLIES	1,000.00	.00	.00	.00	1,000.00	.00
55200	OPERATING SUPPLIES	750.00	.00	.00	1,541.27	-791.27	205.50
55210	GAS & OIL	1,800.00	.00	.00	928.87	871.13	51.60
55400	BOOKS/MEMB/DUES	1,000.00	.00	.00	285.00	715.00	28.50
55401	TRAINING & EDUCATIONAL	2,000.00	.00	.00	.00	2,000.00	.00
55402	SOFTWARE PURCHASES	.00	.00	.00	3,210.00	-3,210.00	.00
55454	DUES/MEMBERSHIPS/REGIST.	.00	.00	.00	2.00	-2.00	.00
	TOTAL OPERATING EXPENSES	228,774.00	.00	.00	76,548.12	152,225.88	33.46
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56007	EQUIPMENT UNDER $5000	.00	.00	.00	1,255.00	-1,255.00	.00
56400	MACHINERY & EQUIPMENT	21,000.00	.00	.00	40,205.08	-19,205.08	191.45
	TOTAL CAPITAL OUTLAY	21,000.00	.00	.00	41,460.08	-20,460.08	197.43
	TOTAL GENERAL-INFO TECHNOLOGY	345,600.00	4,705.56	.00	210,205.83	135,394.17	60.82

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0235 COUNTY ADMINISTRATOR
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	505,925.00	18,755.81	.00	428,151.39	77,773.61	84.63
51300	OTHER SALARIES & WAGES	.00	2,592.00	.00	72,336.00	-72,336.00	.00
51400	OVERTIME	.00	2,426.81	.00	5,285.67	-5,285.67	.00
52100	FICA TAXES	38,703.00	1,783.84	.00	37,923.17	779.83	97.99
52200	RETIREMENT CONTRIBUTIONS	99,003.00	3,930.26	.00	84,544.00	14,459.00	85.40
52300	HEALTH INSURANCE	46,329.00	.00	.00	41,661.63	4,667.37	89.93
52310	LIFE INSURANCE	227.00	.00	.00	137.77	89.23	60.69
52311	LIFE INSURANCE-CO MANAGE	500.00	.00	.00	403.20	96.80	80.64
52320	DENTAL INS-CO MANAGER	600.00	.00	.00	425.28	174.72	70.88
52350	VISION- CO MANAGER	200.00	.00	.00	143.04	56.96	71.52
52360	DEFFERED COMP CO. MGR	7,500.00	.00	.00	18,397.49	-10,897.49	245.30
52400	WORKER'S COMPENSATION	500.00	.00	.00	614.01	-114.01	122.80
52500	UNEMPLOYMENT COMPENSATIO	2,500.00	.00	.00	.00	2,500.00	.00
	TOTAL PERSONAL SERVICES	701,987.00	29,488.72	.00	690,022.65	11,964.35	98.30
	1ST SUBTOTAL-53000 OPERATING EXPENSES						
53100	PROFESSIONAL SERVICES	20,000.00	.00	.00	28,120.50	-8,120.50	140.60
53161	CREDIT CARD PROC FEE	.00	.00	.00	25.85	-25.85	.00
54000	TRAVEL & PER DIEM	10,000.00	.00	.00	11,032.06	-1,032.06	110.32
54100	COMMUNICATION SERVICES	7,000.00	.00	.00	5,732.30	1,267.70	81.89
54130	POSTAGE & FREIGHT	750.00	.00	.00	418.51	331.49	55.80
54400	RENTALS & LEASES	.00	.00	.00	148.59	-148.59	.00
54452	RENTALS & LEASE-VEHICLE	.00	361.57	.00	17,537.49	-17,537.49	.00
54500	INSURANCE	1,000.00	.00	.00	1,503.08	-503.08	150.31
54600	REPAIR & MAINTENANCE	3,000.00	.00	.00	1,182.20	1,817.80	39.41
54627	REPAIR & MAINT.-VEHICLES	.00	39.18	.00	774.04	-774.04	.00
54700	PRINTING & BINDING	4,000.00	.00	.00	470.13	3,529.87	11.75
54800	PROMOTIONAL ACTIVITIES	.00	.00	.00	8,618.50	-8,618.50	.00
54805	ORDINANCE 06-18	6,500.00	.00	.00	.00	6,500.00	.00
54900	OTHER CURRENT CHGS & OBL	100.00	.00	.00	14.85	85.15	14.85
54960	FINANCE CHARGE	.00	.00	.00	396.71	-396.71	.00
54961	ADMINISTRATIVE COSTS	.00	.00	.00	240.00	-240.00	.00
55100	OFFICE SUPPLIES	3,800.00	.00	.00	3,892.63	-92.63	102.44
55200	OPERATING SUPPLIES	2,000.00	.00	.00	8,283.12	-6,283.12	414.16
55208	UNIFORMS	500.00	.00	.00	.00	500.00	.00
55210	GAS & OIL	6,000.00	.00	.00	4,433.95	1,566.05	73.90
55400	BOOKS/MEMB/DUES	1,000.00	.00	.00	608.00	392.00	60.80
55401	TRAINING & EDUCATIONAL	5,000.00	.00	.00	3,797.50	1,202.50	75.95
55452	SUBSCRIPTIONS	3,000.00	.00	.00	.00	3,000.00	.00
55454	DUES/MEMBERSHIPS/REGIST.	.00	.00	.00	238.10	-238.10	.00
	TOTAL OPERATING EXPENSES	73,650.00	400.75	.00	97,468.11	-23,818.11	132.34
	1ST SUBTOTAL-56000 CAPITAL OUTLAY						
56007	EQUIPMENT UNDER $5000	800.00	.00	.00	3,751.74	-2,951.74	468.97
56400	MACHINERY & EQUIPMENT	.00	120,515.24	.00	356,042.84	-356,042.84	.00
	TOTAL CAPITAL OUTLAY	800.00	120,515.24	.00	359,794.58	-358,994.58	44974.32

BA# **2024-068**

Gadsden County BOCC Budget Amendment Form

Date: 10/10/2024
Fiscal Year: 2023-2024
Department: MULTIPLE/FUND 112
Agenda Item: Adjust Budget

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
112		383-0001	OTHER FINANCING SOURCES	-	169,368.90	169,368.90

#1	**Subtotal**			**-**	**169,368.90**	**169,368.90**

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
	0112	56400	MACHINERY & EQUIPMENT	-	125,949.30	125,949.30
	0128	56400	MACHINERY & EQUIPMENT	-	43,419.60	43,419.60

#2	**Subtotal**			**-**	**169,368.90**	**169,368.90**

#3 **Balancing (Subtotal Line #1 *Less* Subtotal Line 2)** -

Notes

Setup Enterprise Lease - FY24

Approved By:
Budget Director _____
County Manager _____

Posting
Finance Director _____
Date _____

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-112 COUNTY TRANSPORTATION #1 1ST SUBTOTAL-310000 TAXES
FUNCTION-100 SPECIAL REVENUE FUND
ACTIVITY- TITLE NOT FOUND
DEPT TOTAL- TITLE NOT FOUND

ACCOUNT - - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
3123000 COUNTY 9TH CENT FUEL TAX	60,000.00	.00	.00	56,104.34	3,895.66	93.51
3123001 TIER II & TIER III DIESE	1,051,750.00	.00	.00	763,024.94	288,725.06	72.55
3124101 FIRST LOCAL OPT TAX 6CT	1,388,372.00	.00	.00	1,009,786.97	378,585.03	72.73
3126001 SMALL COUNTY SURTAX	1,965,153.00	.00	.00	1,605,945.97	359,207.03	81.72
TOTAL TAXES	4,465,275.00	.00	.00	3,434,862.22	1,030,412.78	76.92
1ST SUBTOTAL-330000 INTERGOVERNMENT REVENUE						
3354900 MOTR FUEL USE TAXFS260.6	1,000.00	.00	.00	.00	1,000.00	.00
TOTAL INTERGOVERNMENT REVENUE	1,000.00	.00	.00	.00	1,000.00	.00
1ST SUBTOTAL-340000 CHARGES FOR SERVICES						
3491004 FEES-ROAD DEPARTMENT	9,180.00	90.00	.00	8,640.00	540.00	94.12
3491005 FEES-ROAD MAINT-MIDWAY	.00	.00	.00	5,409.61	-5,409.61	.00
3491013 FEES- FLEET OPERATIONS	90,000.00	.00	.00	100,980.84	-10,980.84	112.20
3491017 FEES - ROAD MAINT-QUINCY	2,500.00	.00	.00	.00	2,500.00	.00
3491018 TRAFFIC SIGNAL	15,000.00	.00	.00	14,178.00	822.00	94.52
TOTAL CHARGES FOR SERVICES	116,680.00	90.00	.00	129,208.45	-12,528.45	110.74
1ST SUBTOTAL-341000 GENERAL GOV'T (NON-COURT)						
3413007 FEES-PUBLIC WORKS WK PRG	30.00	.00	.00	10.00	20.00	33.33
TOTAL GENERAL GOV'T (NON-COUR	30.00	.00	.00	10.00	20.00	33.33
1ST SUBTOTAL-360000 MISCELLANEOUS REVENUES						
3611000 INTEREST-ST BOARD OF ADM	75,000.00	.00	.00	99,780.06	-24,780.06	133.04
3611005 INTEREST-CAPITAL CITY BN	15,000.00	.00	.00	30,213.67	-15,213.67	201.42
3641001 DISPOSITION OF FIXED AST	1,500.00	.00	.00	.00	1,500.00	.00
3641003 INSUR PROC. FIXED ASSETS	.00	.00	.00	52,706.56	-52,706.56	.00
3651002 SALE OF SURPLUS & SCRAP	2,000.00	.00	.00	2,644.80	-644.80	132.24
3699001 MISC REV OTHER	2,000.00	.00	.00	.00	2,000.00	.00
TOTAL MISCELLANEOUS REVENUES	95,500.00	.00	.00	185,345.09	-89,845.09	194.08
1ST SUBTOTAL-370000 ADJUSTMENTS TO REVENUE						
3700001 LESS 5% ESTIMATED REVENU	-223,314.00	.00	.00	.00	-223,314.00	.00
TOTAL ADJUSTMENTS TO REVENUE	-223,314.00	.00	.00	.00	-223,314.00	.00
1ST SUBTOTAL-380000 OTHER SOURCES						
3811026 TRANSFER FROM DEBT SERVI	886,197.00	.00	.00	886,197.00	.00	100.00
3830001 OTHER FINANCING SOURCES	.00	25,166.20	.00	169,368.90	-169,368.90	.00
3899001 BALANCE FWD CASH FORWARD	704,703.00	.00	.00	.00	704,703.00	.00
TOTAL OTHER SOURCES	1,590,900.00	25,166.20	.00	1,055,565.90	535,334.10	66.35
TOTAL TITLE NOT FOUND	6,046,071.00	25,256.20	.00	4,804,991.66	1,241,079.34	79.47
TOTAL TITLE NOT FOUND	6,046,071.00	25,256.20	.00	4,804,991.66	1,241,079.34	79.47

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-112 COUNTY TRANSPORTATION #1
DEPT TOTAL-0112 ROADS & BRIDGES
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	289,289.00	8,812.12	.00	288,832.12	456.88	99.84
51400	OVERTIME	2,000.00	5,593.36	.00	13,438.06	-11,438.06	671.90
52100	FICA TAXES	22,284.00	1,069.30	.00	22,171.19	112.81	99.49
52200	RETIREMENT CONTRIBUTIONS	57,333.00	3,164.86	.00	59,969.77	-2,636.77	104.60
52300	HEALTH INSURANCE	60,510.00	.00	.00	57,733.68	2,776.32	95.41
52310	LIFE INSURANCE	162.00	.00	.00	130.48	31.52	80.54
52400	WORKER'S COMPENSATION	1,300.00	.00	.00	2,975.11	-1,675.11	228.85
52500	UNEMPLOYMENT COMPENSATIO	1,400.00	.00	.00	.00	1,400.00	.00
	TOTAL PERSONAL SERVICES	434,278.00	18,639.64	.00	445,250.41	-10,972.41	102.53
1ST SUBTOTAL-53000 OPERATING EXPENSES							
53100	PROFESSIONAL SERVICES	3,300.00	38.00	.00	792.07	2,507.93	24.00
53406	CONTRACTUAL - SECURITY	.00	345.57	.00	5,365.01	-5,365.01	.00
54000	TRAVEL & PER DIEM	6,500.00	.00	.00	247.47	6,252.53	3.81
54100	COMMUNICATION SERVICES	20,000.00	.00	.00	18,725.97	1,274.03	93.63
54130	POSTAGE & FREIGHT	500.00	.00	.00	486.14	13.86	97.23
54150	FREIGHT CHARGES	.00	.00	.00	537.00	-537.00	.00
54300	UTILITY SERVICES	35,000.00	2,558.24	.00	32,987.63	2,012.37	94.25
54400	RENTALS & LEASES	2,500.00	.00	749.76	1,487.26	262.98	89.48
54452	RENTALS & LEASE-VEHICLE	.00	308.63	.00	6,744.51	-6,744.51	.00
54500	INSURANCE	175,000.00	.00	.00	185,094.52	-10,094.52	105.77
54501	INSURANCE CLAIMS	5,000.00	.00	.00	.00	5,000.00	.00
54600	REPAIR & MAINTENANCE	7,000.00	.00	.00	6,868.86	131.14	98.13
54627	REPAIR & MAINT.-VEHICLES	.00	44.42	.00	623.57	-623.57	.00
54635	MAINT. AGREEMENT COMPUTE	3,000.00	.00	.00	2,726.82	273.18	90.89
54700	PRINTING & BINDING	1,500.00	.00	.00	431.00	1,069.00	28.73
54900	OTHER CURRENT CHGS & OBL	4,000.00	.00	.00	.00	4,000.00	.00
54901	ADVERTISING	.00	.00	.00	9,419.76	-9,419.76	.00
54959	LATE FEE	.00	1.74	.00	79.53	-79.53	.00
54960	FINANCE CHARGE	.00	.00	.00	68.55	-68.55	.00
55100	OFFICE SUPPLIES	3,000.00	.00	.00	3,863.35	-863.35	128.78
55200	OPERATING SUPPLIES	8,000.00	368.34	.00	10,339.58	-2,339.58	129.24
55208	UNIFORMS	400.00	.00	.00	7,232.00	-6,832.00	1808.00
55210	GAS & OIL	267,306.00	.00	.00	290,070.67	-22,764.67	108.52
55300	ROAD MATERIALS & SUPPLIE	.00	.00	.00	4,882.00	-4,882.00	.00
55400	BOOKS/MEMB/DUES	300.00	.00	.00	.00	300.00	.00
55401	TRAINING & EDUCATIONAL	3,000.00	.00	.00	285.00	2,715.00	9.50
55404	SOFTWARE LICENSES	.00	.00	.00	410.18	-410.18	.00
55454	DUES/MEMBERSHIPS/REGIST.	.00	.00	.00	115.35	-115.35	.00
	TOTAL OPERATING EXPENSES	545,306.00	3,664.94	749.76	589,883.80	-45,327.56	108.31
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56007	EQUIPMENT UNDER $5000	.00	.00	.00	9,120.70	-9,120.70	.00
56400	MACHINERY & EQUIPMENT	.00	25,166.20	.00	125,949.30	-125,949.30	.00
	TOTAL CAPITAL OUTLAY	.00	25,166.20	.00	135,070.00	-135,070.00	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-112 COUNTY TRANSPORTATION #1
DEPT TOTAL-0128 VEHICLE MAINTENENCE
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	167,871.00	8,509.20	.00	179,177.69	-11,306.69	106.74
51400	OVERTIME	7,000.00	4,136.50	.00	10,070.27	-3,070.27	143.86
52100	FICA TAXES	13,377.62	954.43	.00	14,285.61	-907.99	106.79
52200	RETIREMENT CONTRIBUTIONS	23,730.49	1,723.60	.00	25,721.22	-1,990.73	108.39
52300	HEALTH INSURANCE	37,818.49	.00	.00	31,779.92	6,038.57	84.03
52310	LIFE INSURANCE	129.40	.00	.00	107.15	22.25	82.81
52400	WORKER'S COMPENSATION	8,100.00	.00	.00	22,587.34	-14,487.34	278.86
	TOTAL PERSONAL SERVICES	258,027.00	15,323.73	.00	283,729.20	-25,702.20	109.96
1ST SUBTOTAL-53000 OPERATING EXPENSES							
53100	PROFESSIONAL SERVICES	.00	.00	.00	973.20	-973.20	.00
53161	CREDIT CARD PROC FEE	.00	.00	.00	12.81	-12.81	.00
53400	OTHER CONTRACTUAL SERVIC	.00	.00	.00	2,669.09	-2,669.09	.00
54000	TRAVEL & PER DIEM	6,000.00	.00	.00	186.51	5,813.49	3.11
54100	COMMUNICATION SERVICES	2,000.00	.00	.00	1,577.02	422.98	78.85
54130	POSTAGE & FREIGHT	3,000.00	.00	.00	3,203.45	-203.45	106.78
54150	FREIGHT CHARGES	.00	.00	.00	537.00	-537.00	.00
54400	RENTALS & LEASES	3,000.00	.00	364.08	1,109.00	1,526.92	49.10
54452	RENTALS & LEASE-VEHICLE	.00	.00	.00	5,101.84	-5,101.84	.00
54500	INSURANCE	.00	.00	.00	14,775.33	-14,775.33	.00
54600	REPAIR & MAINTENANCE	300,000.00	1,090.77	.00	332,765.75	-32,765.75	110.92
54627	REPAIR & MAINT.-VEHICLES	.00	.00	.00	477.21	-477.21	.00
54700	PRINTING & BINDING	.00	.00	.00	1,492.20	-1,492.20	.00
54900	OTHER CURRENT CHGS & OBL	.00	.00	.00	8.94	-8.94	.00
54960	FINANCE CHARGE	.00	.00	.00	65.40	-65.40	.00
55100	OFFICE SUPPLIES	5,000.00	81.11	.00	25,929.19	-20,929.19	518.58
55200	OPERATING SUPPLIES	20,000.00	3,189.51	.00	58,324.75	-38,324.75	291.62
55208	UNIFORMS	3,500.00	.00	.00	6,946.68	-3,446.68	198.48
55210	GAS & OIL	23,000.00	227.60	.00	23,800.09	-800.09	103.48
55400	BOOKS/MEMB/DUES	10,000.00	.00	.00	10,187.66	-187.66	101.88
55401	TRAINING & EDUCATIONAL	5,000.00	.00	.00	299.97	4,700.03	6.00
55454	DUES/MEMBERSHIPS/REGIST.	.00	.00	.00	1,097.80	-1,097.80	.00
	TOTAL OPERATING EXPENSES	380,500.00	4,588.99	364.08	491,540.89	-111,404.97	129.28
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56007	EQUIPMENT UNDER $5000	10,000.00	.00	.00	4,131.63	5,868.37	41.32
56400	MACHINERY & EQUIPMENT	.00	.00	.00	50,138.25	-50,138.25	.00
	TOTAL CAPITAL OUTLAY	10,000.00	.00	.00	54,269.88	-44,269.88	542.70
	TOTAL VEHICLE MAINTENENCE	648,527.00	19,912.72	364.08	829,539.97	-181,377.05	127.97
	TOTAL COUNTY TRANSPORTATION #	6,046,071.00	211,319.66	1,113.84	6,101,557.74	-56,600.58	100.94

BA# 2024-069

Gadsden County BOCC Budget Amendment Form

Date: 10/10/2024
Fiscal Year: 2023-2024
Department: 1218/FUND 118
Agenda Item: Adjust Budget

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
118		383-0001	OTHER FINANCING SOURCES	-	40,155.08	40,155.08

#1 Subtotal	**-**	**40,155.08**	**40,155.08**

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
	1218	56400	MACHINERY & EQUIPMENT	-	40,155.08	40,155.08

#2 Subtotal	**-**	**40,155.08**	**40,155.08**

#3 Balancing (Subtotal Line #1 *Less* Subtotal Line 2) -

Notes

Setup Enterprise Lease - FY24

Approved By:
Budget Director _____
County Manager _____

Posting
Finance Director _____
Date _____

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-118 LIBRARY SERVICES STATE
FUNCTION-100 SPECIAL REVENUE FUND
ACTIVITY- TITLE NOT FOUND
DEPT TOTAL- TITLE NOT FOUND

1ST SUBTOTAL-330000 INTERGOVERNMENT REVENUE

ACCOUNT - - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
3317009 COMMUNICATION AID LIBRAR	.00	.00	.00	804.72	-804.72	.00
3347001 AID TO LIBRARIES	319,317.00	.00	.00	285,231.00	34,086.00	89.33
TOTAL INTERGOVERNMENT REVENUE	319,317.00	.00	.00	286,035.72	33,281.28	89.58
1ST SUBTOTAL-340000 CHARGES FOR SERVICES						
3471001 FEES-PHOTO COPIES	6,300.00	.00	.00	9,255.52	-2,955.52	146.91
3471002 FEES-LATE VIDEO	200.00	.00	.00	167.50	32.50	83.75
3471003 FEES-MEMBERSHIP	200.00	.00	.00	291.00	-91.00	145.50
3471004 FEES - LATE BOOK FEES	1,750.00	.00	.00	2,050.07	-300.07	117.15
TOTAL CHARGES FOR SERVICES	8,450.00	.00	.00	11,764.09	-3,314.09	139.22
1ST SUBTOTAL-360000 MISCELLANEOUS REVENUES						
3611005 INTEREST-CAPITAL CITY BN	6,000.00	.00	.00	10,147.95	-4,147.95	169.13
3661001 CONTRIB.& DONAT. PRIVATE	.00	.00	.00	50.00	-50.00	.00
3699001 MISC REV OTHER	.00	.00	.00	179.25	-179.25	.00
TOTAL MISCELLANEOUS REVENUES	6,000.00	.00	.00	10,377.20	-4,377.20	172.95
1ST SUBTOTAL-370000 ADJUSTMENTS TO REVENUE						
3700001 LESS 5% ESTIMATED REVENU	-16,688.00	.00	.00	.00	-16,688.00	.00
TOTAL ADJUSTMENTS TO REVENUE	-16,688.00	.00	.00	.00	-16,688.00	.00
1ST SUBTOTAL-380000 OTHER SOURCES						
3811000 TRANSFER FROM GENERAL FN	635,952.00	.00	.00	635,952.00	.00	100.00
3830001 OTHER FINANCING SOURCES	.00	.00	.00	40,155.08	-40,155.08	.00
3899001 BALANCE FWD CASH FORWARD	271,940.00	.00	.00	.00	271,940.00	.00
TOTAL OTHER SOURCES	907,892.00	.00	.00	676,107.08	231,784.92	74.47
TOTAL TITLE NOT FOUND	1,224,971.00	.00	.00	984,284.09	240,686.91	80.35
TOTAL TITLE NOT FOUND	1,224,971.00	.00	.00	984,284.09	240,686.91	80.35
TOTAL SPECIAL REVENUE FUND	1,224,971.00	.00	.00	984,284.09	240,686.91	80.35
TOTAL LIBRARY SERVICES STATE	1,224,971.00	.00	.00	984,284.09	240,686.91	80.35

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-118 LIBRARY SERVICES STATE
DEPT TOTAL-1218 LIBRARY ADMINISTRATION
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	380,324.00	10,492.27	.00	261,315.23	119,008.77	68.71
51400	OVERTIME	.00	1,567.50	.00	3,585.83	-3,585.83	.00
52100	FICA TAXES	29,095.00	894.96	.00	19,607.64	9,487.36	67.39
52200	RETIREMENT CONTRIBUTIONS	70,390.00	2,247.11	.00	51,521.17	18,868.83	73.19
52300	HEALTH INSURANCE	66,182.00	.00	.00	57,124.44	9,057.56	86.31
52310	LIFE INSURANCE	355.00	.00	.00	167.76	187.24	47.26
52400	WORKER'S COMPENSATION	400.00	.00	.00	312.50	87.50	78.13
52500	UNEMPLOYMENT COMPENSATIO	5,000.00	.00	.00	.00	5,000.00	.00
	TOTAL PERSONAL SERVICES	551,746.00	15,201.84	.00	393,634.57	158,111.43	71.34
1ST SUBTOTAL-53000 OPERATING EXPENSES							
53100	PROFESSIONAL SERVICES	1,500.00	.00	.00	.00	1,500.00	.00
53400	OTHER CONTRACTUAL SERVIC	6,000.00	.00	.00	6,216.00	-216.00	103.60
54000	TRAVEL & PER DIEM	2,500.00	.00	.00	2,957.25	-457.25	118.29
54100	COMMUNICATION SERVICES	1,000.00	.00	.00	11,063.53	-10,063.53	1106.35
54130	POSTAGE & FREIGHT	1,000.00	.00	.00	2,057.00	-1,057.00	205.70
54400	RENTALS & LEASES	11,000.00	.00	1,675.38	11,170.29	-1,845.67	116.78
54452	RENTALS & LEASE-VEHICLE	.00	.00	.00	1,059.81	-1,059.81	.00
54500	INSURANCE	17,500.00	.00	.00	19,166.40	-1,666.40	109.52
54600	REPAIR & MAINTENANCE	6,000.00	.00	.00	11,244.97	-5,244.97	187.42
54627	REPAIR & MAINT.-VEHICLES	.00	.00	.00	113.74	-113.74	.00
54632	REPAIR & MAINT COMPUTER	.00	.00	.00	573.00	-573.00	.00
54635	MAINT. AGREEMENT COMPUTE	40,000.00	.00	2,217.68	36,758.39	1,023.93	97.44
54700	PRINTING & BINDING	2,500.00	.00	.00	1,806.73	693.27	72.27
54800	PROMOTIONAL ACTIVITIES	16,000.00	356.52	.00	19,437.91	-3,437.91	121.49
54814	CHILDREN'S PROGRAMS	.00	.00	.00	10,570.00	-10,570.00	.00
54815	BLACK HISTORY ACT.	.00	.00	.00	2,622.36	-2,622.36	.00
54901	ADVERTISING	1,500.00	.00	.00	1,882.50	-382.50	125.50
54959	LATE FEE	.00	.00	.00	73.50	-73.50	.00
54961	ADMINISTRATIVE COSTS	.00	.00	.00	60.00	-60.00	.00
55100	OFFICE SUPPLIES	1,000.00	.00	.00	3,612.17	-2,612.17	361.22
55200	OPERATING SUPPLIES	6,000.00	.00	.00	28,965.50	-22,965.50	482.76
55210	GAS & OIL	4,500.00	.00	.00	353.12	4,146.88	7.85
55400	BOOKS/MEMB/DUES	45,000.00	.00	.00	29,914.64	15,085.36	66.48
55401	TRAINING & EDUCATIONAL	1,500.00	.00	.00	574.00	926.00	38.27
55404	SOFTWARE LICENSES	4,840.00	.00	.00	9,262.00	-4,422.00	191.36
55454	DUES/MEMBERSHIPS/REGIST.	.00	.00	.00	2.00	-2.00	.00
	TOTAL OPERATING EXPENSES	169,340.00	356.52	3,893.06	211,516.81	-46,069.87	127.21
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56007	EQUIPMENT UNDER $5000	20,000.00	.00	.00	1,488.00	18,512.00	7.44
56400	MACHINERY & EQUIPMENT	.00	.00	.00	40,155.08	-40,155.08	.00
56600	BOOKS/PUBLICAT/LIBR. MAT	29,000.00	503.67	.00	45,676.74	-16,676.74	157.51
	TOTAL CAPITAL OUTLAY	49,000.00	503.67	.00	87,319.82	-38,319.82	178.20
	TOTAL LIBRARY ADMINISTRATION	770,086.00	16,062.03	3,893.06	692,471.20	73,721.74	90.43

BA# **2024-070**

Gadsden County BOCC Budget Amendment Form

Date: 10/10/2024
Fiscal Year: 2023-2024
Department: 0004/FUND 128
Agenda Item: Adjust Budget

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
128		383-0001	OTHER FINANCING SOURCES	-	68,625.00	68,625.00

#1 Subtotal	**-**	**68,625.00**	**68,625.00**

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
	0004	56400	MACHINERY & EQUIPMENT	-	68,625.00	68,625.00

#2 Subtotal	**-**	**68,625.00**	**68,625.00**

#3 Balancing (Subtotal Line #1 *Less* Subtotal Line 2) -

Notes

Setup Enterprise Lease - FY24

Approved By:
Budget Director _____
County Manager _____

Posting
Finance Director _____
Date _____

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-128 PROPERTY APPRAISER 1ST SUBTOTAL-340000 CHARGES FOR SERVICES
FUNCTION- TITLE NOT FOUND
ACTIVITY- TITLE NOT FOUND
DEPT TOTAL- TITLE NOT FOUND

ACCOUNT - - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
3415102 R P TAGS	.00	.00	.00	32.25	-32.25	.00
TOTAL CHARGES FOR SERVICES	.00	.00	.00	32.25	-32.25	.00
1ST SUBTOTAL-360000 MISCELLANEOUS REVENUES						
3699001 MISC REV OTHER	.00	.00	.00	5,175.44	-5,175.44	.00
TOTAL MISCELLANEOUS REVENUES	.00	.00	.00	5,175.44	-5,175.44	.00
1ST SUBTOTAL-380000 OTHER SOURCES						
3811000 TRANSFER FROM GENERAL FN	1,320,791.00	.00	.00	1,320,791.00	.00	100.00
3830001 OTHER FINANCING SOURCES	.00	.00	.00	68,625.00	-68,625.00	.00
TOTAL OTHER SOURCES	1,320,791.00	.00	.00	1,389,416.00	-68,625.00	105.20
TOTAL TITLE NOT FOUND	1,320,791.00	.00	.00	1,394,623.69	-73,832.69	105.59
TOTAL TITLE NOT FOUND	1,320,791.00	.00	.00	1,394,623.69	-73,832.69	105.59
TOTAL TITLE NOT FOUND	1,320,791.00	.00	.00	1,394,623.69	-73,832.69	105.59
TOTAL PROPERTY APPRAISER	1,320,791.00	.00	.00	1,394,623.69	-73,832.69	105.59

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-128 PROPERTY APPRAISER
DEPT TOTAL-0004 PROPERTY APPRAISER
1ST SUBTOTAL-53000 OPERATING EXPENSES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
55400	BOOKS/MEMB/DUES	.00	.00	.00	5,839.90	-5,839.90	.00
55401	TRAINING & EDUCATIONAL	.00	.00	.00	1,398.00	-1,398.00	.00
55453	EDUCATION	6,411.00	.00	.00	4,295.00	2,116.00	66.99
55454	DUES/MEMBERSHIPS/REGIST.	8,000.00	.00	.00	5,046.82	2,953.18	63.09
	TOTAL OPERATING EXPENSES	284,594.00	.00	749.88	247,144.01	36,700.11	87.10
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56400	MACHINERY & EQUIPMENT	38,500.00	.00	.00	68,625.00	-30,125.00	178.25
56451	MAH & EQUIP - E.D.P.	7,500.00	.00	.00	13,785.38	-6,285.38	183.81
	TOTAL CAPITAL OUTLAY	46,000.00	.00	.00	82,410.38	-36,410.38	179.15
1ST SUBTOTAL-59000 OTHER USES							
59901	RESERVE FOR CONTINGENCY	23,500.00	.00	.00	15,700.00	7,800.00	66.81
	TOTAL OTHER USES	23,500.00	.00	.00	15,700.00	7,800.00	66.81
	TOTAL PROPERTY APPRAISER	1,320,791.00	29,630.93	749.88	1,229,772.25	90,268.87	93.17
	TOTAL PROPERTY APPRAISER	1,320,791.00	29,630.93	749.88	1,229,772.25	90,268.87	93.17

BA# 2024-071

Gadsden County BOCC Budget Amendment Form

Date: 10/10/2024
Fiscal Year: 2023-2024
Department: 0144/FUND 142
Agenda Item: Adjust Budget

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
142		383-0001	OTHER FINANCING SOURCES	-	58,062.52	58,062.52

#1 Subtotal	**-**	**58,062.52**	**58,062.52**

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
	0144	56400	MACHINERY & EQUIPMENT	-	58,062.52	58,062.52

#2 Subtotal	**-**	**58,062.52**	**58,062.52**

#3 Balancing (Subtotal Line #1 *Less* Subtotal Line 2) -

Notes

Setup Enterprise Lease - FY24

Approved By:
Budget Director _____
County Manager _____

Posting
Finance Director _____
Date _____

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-142 EMERGENCY MEDICAL SVS
FUNCTION-100 SPECIAL REVENUE FUND
ACTIVITY- TITLE NOT FOUND
DEPT TOTAL- TITLE NOT FOUND

1ST SUBTOTAL-340000 CHARGES FOR SERVICES

ACCOUNT - - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
3426001 EMERGENCY AMBULANCE SERV	6,375,000.00	.00	.00	5,047,394.94	1,327,605.06	79.17
3426002 MEDICARE ADJUSTMENT	-250,000.00	.00	.00	-877,667.33	627,667.33	351.07
3426003 MEDICAID ADJUSTMENT	-45,000.00	.00	.00	-688,334.42	643,334.42	1529.63
3426004 COLLECTIONS PRIOR WRITE/	30,000.00	125.00	.00	62,512.62	-32,512.62	208.38
3426011 EMS BAD DEBT ALLOWANCE	-1,060,000.00	.00	.00	-158,404.15	-901,595.85	14.94
3426012 EMS STAND-BY FEES	.00	.00	.00	1,100.00	-1,100.00	.00
TOTAL CHARGES FOR SERVICES	5,050,000.00	125.00	.00	3,386,601.66	1,663,398.34	67.06
1ST SUBTOTAL-346000 HUMAN SERVICES						
3463002 INSURANCE ADJUSTMENTS	-1,300,000.00	.00	.00	-185,657.35	-1,114,342.65	14.28
TOTAL HUMAN SERVICES	-1,300,000.00	.00	.00	-185,657.35	-1,114,342.65	14.28
1ST SUBTOTAL-360000 MISCELLANEOUS REVENUES						
3641001 DISPOSITION OF FIXED AST	2,000.00	.00	.00	10,800.00	-8,800.00	540.00
3641003 INSUR PROC. FIXED ASSETS	.00	.00	.00	796.28	-796.28	.00
3699001 MISC REV OTHER	.00	.00	.00	600.00	-600.00	.00
TOTAL MISCELLANEOUS REVENUES	2,000.00	.00	.00	12,196.28	-10,196.28	609.81
1ST SUBTOTAL-370000 ADJUSTMENTS TO REVENUE						
3700001 LESS 5% ESTIMATED REVENU	-187,600.00	.00	.00	.00	-187,600.00	.00
TOTAL ADJUSTMENTS TO REVENUE	-187,600.00	.00	.00	.00	-187,600.00	.00
1ST SUBTOTAL-380000 OTHER SOURCES						
3811000 TRANSFER FROM GENERAL FN	530,581.00	.00	.00	530,581.00	.00	100.00
3830001 OTHER FINANCING SOURCES	.00	.00	.00	58,062.52	-58,062.52	.00
3899001 BALANCE FWD CASH FORWARD	661,704.00	.00	.00	.00	661,704.00	.00
TOTAL OTHER SOURCES	1,192,285.00	.00	.00	588,643.52	603,641.48	49.37
TOTAL TITLE NOT FOUND	4,756,685.00	125.00	.00	3,801,784.11	954,900.89	79.93
TOTAL TITLE NOT FOUND	4,756,685.00	125.00	.00	3,801,784.11	954,900.89	79.93
TOTAL SPECIAL REVENUE FUND	4,756,685.00	125.00	.00	3,801,784.11	954,900.89	79.93
TOTAL EMERGENCY MEDICAL SVS	4,756,685.00	125.00	.00	3,801,784.11	954,900.89	79.93

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-142 EMERGENCY MEDICAL SVS
DEPT TOTAL-0144 EMERGENCY AMBULANCE SERV
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	1,401,568.95	57,869.23	.00	1,386,672.94	14,896.01	98.94
51300	OTHER SALARIES & WAGES	200,000.00	6,710.63	.00	314,182.84	-114,182.84	157.09
51400	OVERTIME	927,000.00	53,550.86	.00	1,015,994.23	-88,994.23	109.60
52100	FICA TAXES	220,514.42	8,805.06	.00	202,910.81	17,603.61	92.02
52200	RETIREMENT CONTRIBUTIONS	535,456.00	35,831.54	.00	743,698.69	-208,242.69	138.89
52300	HEALTH INSURANCE	375,000.00	.00	.00	365,356.96	9,643.04	97.43
52310	LIFE INSURANCE	1,264.63	.00	.00	927.34	337.29	73.33
52400	WORKER'S COMPENSATION	47,000.00	.00	.00	131,523.44	-84,523.44	279.84
	TOTAL PERSONAL SERVICES	3,707,804.00	162,767.32	.00	4,161,267.25	-453,463.25	112.23
1ST SUBTOTAL-53000 OPERATING EXPENSES							
53100	PROFESSIONAL SERVICES	5,000.00	93.50	.00	1,419.00	3,581.00	28.38
53400	OTHER CONTRACTUAL SERVIC	1,076.00	.00	.00	.00	1,076.00	.00
54000	TRAVEL & PER DIEM	2,500.00	.00	.00	2,050.58	449.42	82.02
54100	COMMUNICATION SERVICES	13,215.00	.00	.00	18,873.32	-5,658.32	142.82
54130	POSTAGE & FREIGHT	1,400.00	.00	.00	1,025.57	374.43	73.26
54300	UTILITY SERVICES	27,020.00	2,138.67	.00	22,591.04	4,428.96	83.61
54310	WASTE DISPOSAL	.00	.00	.00	1,547.79	-1,547.79	.00
54400	RENTALS & LEASES	7,230.00	650.00	374.94	7,920.33	-1,065.27	114.73
54452	RENTALS & LEASE-VEHICLE	.00	.00	.00	2,053.10	-2,053.10	.00
54500	INSURANCE	80,000.00	.00	.00	92,968.70	-12,968.70	116.21
54600	REPAIR & MAINTENANCE	70,000.00	3,686.86	.00	67,102.96	2,897.04	95.86
54627	REPAIR & MAINT.-VEHICLES	.00	.00	.00	147.39	-147.39	.00
54635	MAINT. AGREEMENT COMPUTE	3,000.00	.00	.00	1,333.00	1,667.00	44.43
54700	PRINTING & BINDING	500.00	.00	.00	349.94	150.06	69.99
54800	PROMOTIONAL ACTIVITIES	500.00	.00	.00	400.07	99.93	80.01
54900	OTHER CURRENT CHGS & OBL	24,693.75	.00	.00	6.44	24,687.31	.03
54959	LATE FEE	.00	.00	.00	11.40	-11.40	.00
54961	ADMINISTRATIVE COSTS	.00	.00	.00	60.00	-60.00	.00
55100	OFFICE SUPPLIES	60,000.00	10.77	.00	55,695.22	4,304.78	92.83
55200	OPERATING SUPPLIES	60,000.00	47.17	.00	15,859.14	44,140.86	26.43
55208	UNIFORMS	15,000.00	.00	.00	14,815.33	184.67	98.77
55210	GAS & OIL	140,000.00	.00	.00	172,635.96	-32,635.96	123.31
55221	MEDICAL SUPPLIES	.00	1,179.58	.00	43,344.15	-43,344.15	.00
55400	BOOKS/MEMB/DUES	2,500.00	.00	.00	2,640.00	-140.00	105.60
55401	TRAINING & EDUCATIONAL	36,170.00	.00	.00	31,393.30	4,776.70	86.79
55402	SOFTWARE PURCHASES	.00	.00	.00	1,250.00	-1,250.00	.00
55404	SOFTWARE LICENSES	.00	.00	.00	4,672.00	-4,672.00	.00
55452	SUBSCRIPTIONS	17,086.00	.00	.00	4,718.43	12,367.57	27.62
55454	DUES/MEMBERSHIPS/REGIST.	2,585.00	.00	.00	630.25	1,954.75	24.38
	TOTAL OPERATING EXPENSES	569,475.75	7,806.55	374.94	567,514.41	1,586.40	99.72
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56007	EQUIPMENT UNDER $5000	13,500.00	.00	.00	3,490.75	10,009.25	25.86
56200	BUILDINGS	25,000.00	.00	.00	.00	25,000.00	.00
56400	MACHINERY & EQUIPMENT	.00	.00	.00	58,062.52	-58,062.52	.00

BA# 2024-072

Gadsden County BOCC Budget Amendment Form

Date: 10/10/2024
Fiscal Year: 2023-2024
Department: FUND 005
Agenda Item: Adjust Budget

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
005		3489301	CRT FACILITIES $30	213,619.00	(116,573.65)	97,045.35
005		3611005	INTEREST-CAPITAL CITY BANK	1,000.00	(1,000.00)	-
005		3811000	TRANSFER FROM GENERAL FUND	-	190,000.00	190,000.00
005		3700001	LESS %5 ESTMATED REVENUE	(10,681.00)	-	(10,681.00)
#1 Subtotal				**203,938.00**	**72,426.35**	**276,364.35**

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
	0521	53400	OTHER CONTRACTUAL	-	2,000.00	2,000.00
	0521	54100	COMMUNICATION SERVICES	31,000.00	(4,700.00)	26,300.00
	0521	54300	UTILITY SERVICES	47,500.00	(3,500.00)	44,000.00
	0521	54400	RENTAL & LEASES	11,200.00	-	11,200.00
	0521	54500	INSURANCE	47,000.00	71,626.35	118,626.35
	0521	54600	REPAIR & MAINTENANCE	10,000.00	(8,600.00)	1,400.00
	0521	55200	OPERATING SUPPLIES	2,000.00	5,000.00	7,000.00
	0521	55454	DUES/MEMBERSHIPS/REGIST.	150.00		150.00
	0525	53100	PROFESSIONAL SERVICES	-	300.00	300.00
	0525	53400	OTHER CONTRACTUAL	50,238.00	(38,381.00)	11,857.00
	0525	53406	CONTRACTUAL - SECUIRTY	-	47,000.00	47,000.00
	0525	54600	REPAIR & MAINTENANCE	4,500.00	(3,100.00)	1,400.00
	0525	55200	OPERATING SUPPLIES	350.00	4,781.00	5,131.00
#2 Subtotal				**203,938.00**	**72,426.35**	**276,364.35**

#3 Balancing (Subtotal Line #1 *Less* Subtotal Line 2) - -

Notes

Approved By:
Budget Director _____
County Manager _____

Posting
Finance Director _____
Date _____

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-005 COURT FACILITIES FUND 1ST SUBTOTAL-340000 CHARGES FOR SERVICES
FUNCTION-600 GENERAL ADMINISTRATION
ACTIVITY- TITLE NOT FOUND
DEPT TOTAL- TITLE NOT FOUND

ACCOUNT - - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
3489301 CRT FACILITIES $30	213,619.00	.00	.00	97,045.35	116,573.65	45.43
TOTAL CHARGES FOR SERVICES	213,619.00	.00	.00	97,045.35	116,573.65	45.43
1ST SUBTOTAL-360000 MISCELLANEOUS REVENUES						
3611005 INTEREST-CAPITAL CITY BN	1,000.00	.00	.00	.00	1,000.00	.00
TOTAL MISCELLANEOUS REVENUES	1,000.00	.00	.00	.00	1,000.00	.00
1ST SUBTOTAL-370000 ADJUSTMENTS TO REVENUE						
3700001 LESS 5% ESTIMATED REVENU	-10,681.00	.00	.00	.00	-10,681.00	.00
TOTAL ADJUSTMENTS TO REVENUE	-10,681.00	.00	.00	.00	-10,681.00	.00
TOTAL TITLE NOT FOUND	203,938.00	.00	.00	97,045.35	106,892.65	47.59
TOTAL TITLE NOT FOUND	203,938.00	.00	.00	97,045.35	106,892.65	47.59
TOTAL GENERAL ADMINISTRATION	203,938.00	.00	.00	97,045.35	106,892.65	47.59
TOTAL COURT FACILITIES FUND	203,938.00	.00	.00	97,045.35	106,892.65	47.59

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-005 COURT FACILITIES FUND
DEPT TOTAL-0525 COURTHOUSE - SECURITY
1ST SUBTOTAL-53000 OPERATING EXPENSES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53100	PROFESSIONAL SERVICES	.00	.00	.00	300.00	-300.00	.00
53400	OTHER CONTRACTUAL SERVIC	50,238.00	.00	.00	2,511.09	47,726.91	5.00
53406	CONTRACTUAL - SECURITY	.00	.00	.00	46,251.90	-46,251.90	.00
54600	REPAIR & MAINTENANCE	4,500.00	.00	.00	1,357.00	3,143.00	30.16
55200	OPERATING SUPPLIES	350.00	.00	.00	.00	350.00	.00
	TOTAL OPERATING EXPENSES	55,088.00	.00	.00	50,419.99	4,668.01	91.53
	TOTAL COURTHOUSE - SECURITY	55,088.00	.00	.00	50,419.99	4,668.01	91.53
	TOTAL COURT FACILITIES FUND	203,938.00	.00	.00	262,563.99	-58,625.99	128.75

REVENUE TOTAL $97,045.35
EXPENSE TOTAL $262,563.99
SHORTAGE OF $165,518.64

SUNGARD PENTAMATION INC.
DATE: 10/14/2024
TIME: 09:31:55

GADSDEN COUNTY BOCC
CASH-IN-BANK SUMMARY REPORT

FISCAL PERIOD 13/24

FUND	POOLED CASH	INVESTMENT-SBA	ESCROW ACCTS	PETTY CASH	CD/MONEYMARKET	TOTAL
001-GENERAL FUND	3,624,550.52	4,492,130.84		100.00	46,504.76	8,163,286.12
005-COURT FACILITIES FUND	-190,389.23					-190,389.23
101-DORI SLOSBERG 318.1215	167,950.90					167,950.90
103-HOSPITAL OPERATING FUND						
105-FIRE ASSESSMENT	2,962,048.79					2,962,048.79
109-JAG -						
110-HOMELAND SECURITY GRANTS						
111-LAW LIBRARY						
112-COUNTY TRANSPORTATION #1	74,699.03	2,041,032.43				2,115,731.46
113-LANDFILL & ARTHROPOD	81,528.91	60,400.72				141,929.63
114-JUDICIAL SERVICES (ART 5)	400,407.92					400,407.92
115-FINE & FORFEITURE	530,004.54					530,004.54
116-ZIKA VECTOR CONTROL						
117-LIBRARY - GRANTS						
118-LIBRARY SERVICES STATE	64,064.49			10.00		64,074.49
119-CHOOSE LIFE						
120-TOURIST DEVELOPMENT	667,764.38					667,764.38
122-GRANTS - VOTER EDUCATION						
123-POLL WORKER RECRUITMENT						
124-FEDERAL ELECTION ACTIVITY						
125-BUILDING INSPECTION FUND	495,539.37					495,539.37
127-HHRP-HURRICANE HS REC PRG						
128-PROPERTY APPRAISER	193,111.27					193,111.27
129-SHIP - DISASTER FUNDING						
130-DISCRETIONRY SALES SURTAX						
133-EMPG - ARPA						
134-LIBRARY - GRANTS						
135-SUPERVISOR OF ELECTIONS	-120,893.10					-120,893.10
140-INDIGENT ORDINANCE SURTAX	1,950,079.53	3,203,021.76				5,153,101.29
141-AG CENTER RENOVATIONS						
142-EMERGENCY MEDICAL SVS	-1,342,980.74			50.00		-1,342,930.74
143-WASTE SERVICES						
144-CARES ACT	2,816.70					2,816.70
145-SHIP CARES CRF						
146-FEDERAL EPA GRANT	-1,367.93					-1,367.93
147-SOLID WASTE GRANT	50,124.35					50,124.35
148-BIG BEND TRANSIT-FDOT	156,236.30					156,236.30
149-GRANTS - EMPG						
150-GRANTS-EMPA	27,511.54					27,511.54
151-SOE CARES ACT						
152-JAG- DRUG ABUSE	556.29					556.29
153-FEDERAL SCAAP GRANT						
154-LSTA (LIBRARY) GRANTS						
155-LIBRARY DONATIONS	3,067.84					3,067.84
156-GRANTS-LOCAL HOUSING SHIP	513,026.02					513,026.02
157-OPIS - EMS GRANT						
158-GRANTS-COUNTY AWARD	9,469.68					9,469.68
161-GHI						
163-ECONOMIC DEV - TECHNICAL	-20,948.13					-20,948.13
165-CDBG	31.95					31.95
166-OPIOID SETTLEMENT	89,605.87					89,605.87
167-EMS-MATCHING GRANT	-3,918.75					-3,918.75
168-E-911 SURCHARGES	275,662.72					275,662.72
169-EMS MATCHING GRANT						
170-NWFHN - OPIOID V0136	199,557.20					199,557.20
171-UTIL. ORAL ACCTS GAD HIS.						

BA# **2024-073**

Gadsden County BOCC Budget Amendment Form

Date: 10/10/2024
Fiscal Year: 2023-2024
Department: FUND 001
Agenda Item: Transfer Funds

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
001		3899001	BALANCE FWD CASH FORWARD	3,274,680.40	190,000.00	3,464,680.40

#1 Subtotal	**3,274,680.40**	**190,000.00**	**3,464,680.40**

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
	9001	59185	TRANSFER TO COURT FACILITIES	-	190,000.00	190,000.00
						-

#2 Subtotal	**-**	**190,000.00**	**190,000.00**

#3 Balancing (Subtotal Line #1 *Less* Subtotal Line 2) -

Notes

Setup Transfer from General Fund to Fund 005

Approved By:
Budget Director _____
County Manager _____

Posting
Finance Director _____
Date _____

SUNGARD PENTAMATION INC.
DATE: 10/10/2024
TIME: 15:15:12

GADSDEN COUNTY BOCC
CASH-IN-BANK SUMMARY REPORT

FISCAL PERIOD 13/24

FUND	POOLED CASH	INVESTMENT-SBA	ESCROW ACCTS	PETTY CASH	CD/MONEYMARKET	TOTAL
001-GENERAL FUND	3,624,550.52	4,492,130.84		100.00	46,504.76	8,163,286.12
005-COURT FACILITIES FUND	-190,389.23					-190,389.23
101-DORI SLOSBERG 318.1215	167,950.90					167,950.90
103-HOSPITAL OPERATING FUND						
105-FIRE ASSESSMENT	2,962,048.79					2,962,048.79
109-JAG -						
110-HOMELAND SECURITY GRANTS						
111-LAW LIBRARY						
112-COUNTY TRANSPORTATION #1	74,699.03	2,041,032.43				2,115,731.46
113-LANDFILL & ARTHROPOD	81,528.91	60,400.72				141,929.63
114-JUDICIAL SERVICES (ART 5)	400,407.92					400,407.92
115-FINE & FORFEITURE	530,004.54					530,004.54
116-ZIKA VECTOR CONTROL						
117-LIBRARY - GRANTS						
118-LIBRARY SERVICES STATE	64,064.49			10.00		64,074.49
119-CHOOSE LIFE						
120-TOURIST DEVELOPMENT	667,764.38					667,764.38
122-GRANTS - VOTER EDUCATION						
123-POLL WORKER RECRUITMENT						
124-FEDERAL ELECTION ACTIVITY						
125-BUILDING INSPECTION FUND	495,539.37					495,539.37
127-HHRP-HURRICANE HS REC PRG						
128-PROPERTY APPRAISER	193,111.27					193,111.27
129-SHIP - DISASTER FUNDING						
130-DISCRETIONRY SALES SURTAX						
133-EMPG - ARPA						
134-LIBRARY - GRANTS						
135-SUPERVISOR OF ELECTIONS	-120,893.10					-120,893.10
140-INDIGENT ORDINANCE SURTAX	1,950,079.53	3,203,021.76				5,153,101.29
141-AG CENTER RENOVATIONS						
142-EMERGENCY MEDICAL SVS	-1,342,980.74			50.00		-1,342,930.74
143-WASTE SERVICES						
144-CARES ACT	2,816.70					2,816.70
145-SHIP CARES CRF						
146-FEDERAL EPA GRANT	-1,367.93					-1,367.93
147-SOLID WASTE GRANT	50,124.35					50,124.35
148-BIG BEND TRANSIT-FDOT	156,236.30					156,236.30
149-GRANTS - EMPG						
150-GRANTS-EMPA	27,511.54					27,511.54
151-SOE CARES ACT						
152-JAG- DRUG ABUSE	556.29					556.29
153-FEDERAL SCAAP GRANT						
154-LSTA (LIBRARY) GRANTS						
155-LIBRARY DONATIONS	3,067.84					3,067.84
156-GRANTS-LOCAL HOUSING SHIP	513,026.02					513,026.02
157-OPIS - EMS GRANT						
158-GRANTS-COUNTY AWARD	9,469.68					9,469.68
161-GHI						
163-ECONOMIC DEV - TECHNICAL	-20,948.13					-20,948.13
165-CDBG	31.95					31.95
166-OPIOID SETTLEMENT	89,605.87					89,605.87
167-EMS-MATCHING GRANT	-3,918.75					-3,918.75
168-E-911 SURCHARGES	275,662.72					275,662.72
169-EMS MATCHING GRANT						
170-NWFHN - OPIOID V0136	199,557.20					199,557.20
171-UTIL. ORAL ACCTS GAD HIS.						

SUNGARD PENTAMATION INC.
DATE: 10/10/2024
TIME: 10:36:57

GADSDEN COUNTY BOCC
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0001 COUNTY COMMISSIONERS
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51100	EXECUTIVE SALARIES	215,500.00	8,737.75	.00	228,245.00	-12,745.00	105.91
51200	REGULAR SALARIES & WAGES	78,000.00	3,375.45	.00	78,739.07	-739.07	100.95
51400	OVERTIME	.00	.00	.00	1,479.88	-1,479.88	.00
52100	FICA TAXES	22,452.50	894.73	.00	22,904.39	-451.89	102.01
52200	RETIREMENT CONTRIBUTIONS	76,507.50	5,322.78	.00	143,855.54	-67,348.04	188.03
52300	HEALTH INSURANCE	51,622.00	.00	.00	52,202.52	-580.52	101.12
52310	LIFE INSURANCE	162.00	.00	.00	129.96	32.04	80.22
52400	WORKER'S COMPENSATION	3,300.00	.00	.00	5,053.00	-1,753.00	153.12
	TOTAL PERSONAL SERVICES	447,544.00	18,330.71	.00	532,609.36	-85,065.36	119.01
	1ST SUBTOTAL-53000 OPERATING EXPENSES						
53100	PROFESSIONAL SERVICES	11,000.00	.00	.00	81,665.00	-70,665.00	742.41
53160	BANK SERVICE CHARGES	.00	.00	.00	30.00	-30.00	.00
53161	CREDIT CARD PROC FEE	.00	.00	.00	467.90	-467.90	.00
53400	OTHER CONTRACTUAL SERVIC	77,000.00	.00	.00	.00	77,000.00	.00
53406	CONTRACTUAL - SECURITY	.00	.00	.00	120.00	-120.00	.00
53438	CONTRACTUAL-LOBBYIST	150,000.00	.00	.00	147,500.00	2,500.00	98.33
54000	TRAVEL & PER DIEM	40,000.00	.00	.00	41,306.26	-1,306.26	103.27
54100	COMMUNICATION SERVICES	7,000.00	.00	.00	8,416.24	-1,416.24	120.23
54130	POSTAGE & FREIGHT	18,000.00	.00	.00	13,032.77	4,967.23	72.40
54400	RENTALS & LEASES	4,000.00	.00	977.88	2,168.02	854.10	78.65
54500	INSURANCE	210,000.00	.00	.00	237,609.30	-27,609.30	113.15
54501	INSURANCE CLAIMS	20,000.00	.00	.00	10,535.99	9,464.01	52.68
54635	MAINT. AGREEMENT COMPUTE	.00	.00	.00	1,680.54	-1,680.54	.00
54700	PRINTING & BINDING	1,000.00	.00	.00	17,993.88	-16,993.88	1799.39
54800	PROMOTIONAL ACTIVITIES	5,000.00	.00	.00	1,270.60	3,729.40	25.41
54805	ORDINANCE 06-18	90,000.00	.00	.00	87,467.95	2,532.05	97.19
54815	BLACK HISTORY ACT.	40,000.00	.00	.00	31,022.83	8,977.17	77.56
54816	4TH OF JULY EVENT	25,000.00	.00	.00	5,727.50	19,272.50	22.91
54818	BICENTENNIAL	165,045.40	.00	.00	160,431.69	4,613.71	97.20
54819	EMANCIPATION	25,000.00	.00	.00	.00	25,000.00	.00
54900	OTHER CURRENT CHGS & OBL	32,000.00	.00	.00	-194,327.89	226,327.89	-607.27
54901	ADVERTISING	38,400.00	.00	.00	26,790.90	11,609.10	69.77
54953	OTHER - LAWSUIT SETTLMNT	5,000.00	.00	.00	.00	5,000.00	.00
54959	LATE FEE	.00	.00	.00	47.28	-47.28	.00
55100	OFFICE SUPPLIES	3,000.00	.00	.00	309.38	2,690.62	10.31
55200	OPERATING SUPPLIES	11,000.00	.00	.00	5,128.63	5,871.37	46.62
55210	GAS & OIL	.00	.00	.00	1,340.93	-1,340.93	.00
55400	BOOKS/MEMB/DUES	35,000.00	.00	.00	35,703.66	-703.66	102.01
55401	TRAINING & EDUCATIONAL	10,000.00	.00	.00	11,060.00	-1,060.00	110.60
	TOTAL OPERATING EXPENSES	1,022,445.40	.00	977.88	734,499.36	286,968.16	71.93
	1ST SUBTOTAL-54800 PROMOTIONAL ACTIVITIES						
54804	BUTLER RETIREMENT-DONATE	.00	.00	.00	484.91	-484.91	.00
	TOTAL PROMOTIONAL ACTIVITIES	.00	.00	.00	484.91	-484.91	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0029 GRANTS ADMINISTRATOR
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	135,176.00	4,503.70	.00	102,000.90	33,175.10	75.46
51400	OVERTIME	.00	3,681.48	.00	5,523.09	-5,523.09	.00
52100	FICA TAXES	10,341.00	607.06	.00	7,920.99	2,420.01	76.60
52200	RETIREMENT CONTRIBUTIONS	18,343.00	1,115.64	.00	14,613.08	3,729.92	79.67
52300	HEALTH INSURANCE	28,364.00	.00	.00	21,132.99	7,231.01	74.51
52310	LIFE INSURANCE	97.00	.00	.00	62.91	34.09	64.86
52400	WORKER'S COMPENSATION	150.00	.00	.00	109.60	40.40	73.07
52500	UNEMPLOYMENT COMPENSATIO	1,000.00	.00	.00	.00	1,000.00	.00
	TOTAL PERSONAL SERVICES	193,471.00	9,907.88	.00	151,363.56	42,107.44	78.24
1ST SUBTOTAL-53000 OPERATING EXPENSES							
53400	OTHER CONTRACTUAL SERVIC	.00	.00	.00	3,892.68	-3,892.68	.00
53406	CONTRACTUAL - SECURITY	.00	.00	.00	75.00	-75.00	.00
54000	TRAVEL & PER DIEM	3,500.00	.00	.00	738.00	2,762.00	21.09
54100	COMMUNICATION SERVICES	2,760.00	.00	.00	3,267.18	-507.18	118.38
54130	POSTAGE & FREIGHT	750.00	.00	.00	3,029.08	-2,279.08	403.88
54400	RENTALS & LEASES	1,250.00	.00	836.10	1,091.33	-677.43	154.19
54452	RENTALS & LEASE-VEHICLE	.00	.00	.00	1,059.81	-1,059.81	.00
54500	INSURANCE	3,000.00	.00	.00	6,962.10	-3,962.10	232.07
54600	REPAIR & MAINTENANCE	500.00	.00	.00	56.26	443.74	11.25
54627	REPAIR & MAINT.-VEHICLES	.00	.00	.00	113.74	-113.74	.00
54635	MAINT. AGREEMENT COMPUTE	3,000.00	.00	.00	2,726.82	273.18	90.89
54700	PRINTING & BINDING	300.00	.00	.00	2,546.53	-2,246.53	848.84
54800	PROMOTIONAL ACTIVITIES	26,000.00	.00	.00	8,578.57	17,421.43	32.99
54805	ORDINANCE 06-18	.00	.00	.00	85.30	-85.30	.00
54901	ADVERTISING	20,000.00	183.75	.00	3,622.54	16,377.46	18.11
54961	ADMINISTRATIVE COSTS	.00	.00	.00	60.00	-60.00	.00
55100	OFFICE SUPPLIES	1,300.00	.00	.00	1,336.96	-36.96	102.84
55200	OPERATING SUPPLIES	1,200.00	.00	.00	2,355.03	-1,155.03	196.25
55210	GAS & OIL	500.00	.00	.00	374.73	125.27	74.95
55400	BOOKS/MEMB/DUES	1,300.00	.00	.00	1,000.00	300.00	76.92
55401	TRAINING & EDUCATIONAL	1,500.00	.00	.00	1,060.00	440.00	70.67
55454	DUES/MEMBERSHIPS/REGIST.	.00	.00	.00	2.00	-2.00	.00
	TOTAL OPERATING EXPENSES	66,860.00	183.75	836.10	44,033.66	21,990.24	67.11
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56007	EQUIPMENT UNDER $5000	2,000.00	.00	.00	1,255.00	745.00	62.75
56400	MACHINERY & EQUIPMENT	.00	.00	.00	40,155.08	-40,155.08	.00
	TOTAL CAPITAL OUTLAY	2,000.00	.00	.00	41,410.08	-39,410.08	2070.50
	TOTAL GRANTS ADMINISTRATOR	262,331.00	10,091.63	836.10	236,807.30	24,687.60	90.59

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0030 INFORMATION SYSTEMS
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	299,946.00	9,844.84	.00	257,064.84	42,881.16	85.70
52100	FICA TAXES	22,946.00	722.53	.00	19,027.74	3,918.26	82.92
52200	RETIREMENT CONTRIBUTIONS	47,893.50	1,341.85	.00	38,404.46	9,489.04	80.19
52300	HEALTH INSURANCE	12,575.50	.00	.00	19,356.00	-6,780.50	153.92
52310	LIFE INSURANCE	140.00	.00	.00	104.25	35.75	74.46
52400	WORKER'S COMPENSATION	200.00	.00	.00	262.69	-62.69	131.35
	TOTAL PERSONAL SERVICES	383,701.00	11,909.22	.00	334,219.98	49,481.02	87.10
	1ST SUBTOTAL-53000 OPERATING EXPENSES						
53100	PROFESSIONAL SERVICES	20,000.00	.00	.00	.00	20,000.00	.00
53161	CREDIT CARD PROC FEE	.00	.00	.00	5.95	-5.95	.00
53400	OTHER CONTRACTUAL SERVIC	15,000.00	.00	.00	.00	15,000.00	.00
54000	TRAVEL & PER DIEM	8,000.00	.00	.00	5,556.55	2,443.45	69.46
54100	COMMUNICATION SERVICES	25,000.00	.00	.00	44,640.74	-19,640.74	178.56
54130	POSTAGE & FREIGHT	500.00	.00	.00	12.75	487.25	2.55
54400	RENTALS & LEASES	2,000.00	.00	387.42	964.78	647.80	67.61
54452	RENTALS & LEASE-VEHICLE	.00	.00	.00	5,376.10	-5,376.10	.00
54500	INSURANCE	22,000.00	.00	.00	22,503.02	-503.02	102.29
54600	REPAIR & MAINTENANCE	51,000.00	.00	.00	2,878.29	48,121.71	5.64
54627	REPAIR & MAINT.-VEHICLES	.00	.00	.00	301.25	-301.25	.00
54632	REPAIR & MAINT COMPUTER	.00	.00	.00	28,120.00	-28,120.00	.00
54635	MAINT. AGREEMENT COMPUTE	91,500.00	.00	.00	50,618.80	40,881.20	55.32
54900	OTHER CURRENT CHGS & OBL	100.00	.00	.00	7.20	92.80	7.20
54959	LATE FEE	.00	.00	.00	148.63	-148.63	.00
54960	FINANCE CHARGE	.00	.00	.00	48.29	-48.29	.00
54961	ADMINISTRATIVE COSTS	.00	.00	.00	60.00	-60.00	.00
55100	OFFICE SUPPLIES	5,000.00	.00	.00	381.31	4,618.69	7.63
55200	OPERATING SUPPLIES	40,000.00	.00	.00	21,656.30	18,343.70	54.14
55210	GAS & OIL	5,000.00	.00	.00	1,131.81	3,868.19	22.64
55400	BOOKS/MEMB/DUES	17,000.00	.00	.00	1,308.12	15,691.88	7.69
55401	TRAINING & EDUCATIONAL	30,000.00	.00	.00	4,885.06	25,114.94	16.28
55402	SOFTWARE PURCHASES	25,000.00	.00	.00	10,822.38	14,177.62	43.29
55404	SOFTWARE LICENSES	80,000.00	.00	.00	107,750.25	-27,750.25	134.69
55454	DUES/MEMBERSHIPS/REGIST.	500.00	.00	.00	418.55	81.45	83.71
	TOTAL OPERATING EXPENSES	437,600.00	.00	387.42	309,596.13	127,616.45	70.84
	1ST SUBTOTAL-56000 CAPITAL OUTLAY						
56003	IMPROVEMENTS/SOFTWARE	15,000.00	.00	.00	.00	15,000.00	.00
56007	EQUIPMENT UNDER $5000	65,000.00	.00	.00	26,261.07	38,738.93	40.40
56400	MACHINERY & EQUIPMENT	55,000.00	.00	.00	68,340.00	-13,340.00	124.25
	TOTAL CAPITAL OUTLAY	135,000.00	.00	.00	94,601.07	40,398.93	70.07
	TOTAL INFORMATION SYSTEMS	956,301.00	11,909.22	387.42	738,417.18	217,496.40	77.26

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-0032 JAIL MAINTENANCE
1ST SUBTOTAL-53000 OPERATING EXPENSES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53100	PROFESSIONAL SERVICES	1,500.00	18.00	.00	162.00	1,338.00	10.80
53400	OTHER CONTRACTUAL SERVIC	7,000.00	.00	.00	4,491.53	2,508.47	64.16
54130	POSTAGE & FREIGHT	100.00	.00	.00	77.00	23.00	77.00
54600	REPAIR & MAINTENANCE	70,000.00	.00	9,577.00	65,926.69	-5,503.69	107.86
54901	ADVERTISING	.00	.00	.00	840.00	-840.00	.00
55100	OFFICE SUPPLIES	.00	.00	.00	36.15	-36.15	.00
55200	OPERATING SUPPLIES	.00	.00	.00	2,166.22	-2,166.22	.00
55210	GAS & OIL	500.00	.00	.00	.00	500.00	.00
55454	DUES/MEMBERSHIPS/REGIST.	.00	.00	.00	25.00	-25.00	.00
	TOTAL OPERATING EXPENSES	79,100.00	18.00	9,577.00	73,724.59	-4,201.59	105.31
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56007	EQUIPMENT UNDER $5000	2,500.00	.00	.00	.00	2,500.00	.00
56300	IMPROV OTHER THAN BUILDG	50,000.00	.00	.00	.00	50,000.00	.00
	TOTAL CAPITAL OUTLAY	52,500.00	.00	.00	.00	52,500.00	.00
	TOTAL JAIL MAINTENANCE	131,600.00	18.00	9,577.00	73,724.59	48,298.41	63.30

BA# **2024-074**

Gadsden County BOCC Budget Amendment Form

Date: 10/10/2024
Fiscal Year: 2023-2024
Department: FUND 105
Agenda Item: Cleanup FY24 Budget

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
				-		
#1 Subtotal				**-**	**-**	

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
	0105	56007	EQUIPMENT UNDER $5000	3,000.00	5,204.00	8,204.00
	0105	56300	IMPROV OTHER THAN BUILDING	-	18,717.82	18,717.82
	0105	56400	MACHINARY & EQUIPMENT	-	347,658.00	347,658.00
	0105	59164	TRANSFER TO EMS CAP PROJ	430,000.00	(371,579.82)	58,420.18
#2 Subtotal				**433,000.00**	**-**	**433,000.00**

#3 Balancing (Subtotal Line #1 Less Subtotal Line 2) -

Notes

Clean up Fund 105 Budget

Approved By:
Budget Director _____
County Manager _____

Posting
Finance Director _____
Date _____

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-105 FIRE ASSESSMENT
DEPT TOTAL-0105 FIRE CONTROL
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	77,993.00	3,143.08	.00	80,013.30	-2,020.30	102.59
51300	OTHER SALARIES & WAGES	50,000.00	.00	.00	.00	50,000.00	.00
51400	OVERTIME	.00	3,288.59	.00	7,590.42	-7,590.42	.00
52100	FICA TAXES	5,966.00	478.48	.00	6,367.50	-401.50	106.73
52200	RETIREMENT CONTRIBUTIONS	25,480.00	1,582.91	.00	21,273.45	4,206.55	83.49
52300	HEALTH INSURANCE	15,128.00	.00	.00	15,297.67	-169.67	101.12
52310	LIFE INSURANCE	41.00	.00	.00	34.96	6.04	85.27
52400	WORKER'S COMPENSATION	12,000.00	.00	.00	12,717.75	-717.75	105.98
	TOTAL PERSONAL SERVICES	186,608.00	8,493.06	.00	143,295.05	43,312.95	76.79
1ST SUBTOTAL-53000 OPERATING EXPENSES							
53100	PROFESSIONAL SERVICES	30,000.00	.00	9,000.00	9,327.00	11,673.00	61.09
53161	CREDIT CARD PROC FEE	.00	.00	.00	2.91	-2.91	.00
53400	OTHER CONTRACTUAL SERVIC	850,520.00	.00	.00	517,638.91	332,881.09	60.86
54000	TRAVEL & PER DIEM	1,000.00	.00	.00	.00	1,000.00	.00
54015	FD STIPEND	.00	.00	.00	4,575.00	-4,575.00	.00
54100	COMMUNICATION SERVICES	1,200.00	.00	.00	967.48	232.52	80.62
54130	POSTAGE & FREIGHT	500.00	.00	1,360.00	306.23	-1,166.23	333.25
54300	UTILITY SERVICES	.00	.00	.00	280.85	-280.85	.00
54400	RENTALS & LEASES	1,050.00	.00	374.94	963.64	-288.58	127.48
54500	INSURANCE	62,000.00	.00	.00	98,079.83	-36,079.83	158.19
54600	REPAIR & MAINTENANCE	95,000.00	.00	2,357.09	53,341.21	39,301.70	58.63
54635	MAINT. AGREEMENT COMPUTE	3,000.00	.00	.00	2,726.82	273.18	90.89
54700	PRINTING & BINDING	.00	.00	.00	355.00	-355.00	.00
54900	OTHER CURRENT CHGS & OBL	45,000.00	.00	.00	.00	45,000.00	.00
55100	OFFICE SUPPLIES	250.00	.00	.00	.00	250.00	.00
55200	OPERATING SUPPLIES	700.00	.00	14,900.00	4,505.56	-18,705.56	2772.22
55208	UNIFORMS	26,000.00	.00	.00	121.00	25,879.00	.47
55210	GAS & OIL	5,000.00	.00	.00	3,400.62	1,599.38	68.01
55400	BOOKS/MEMB/DUES	2,300.00	.00	.00	.00	2,300.00	.00
55401	TRAINING & EDUCATIONAL	25,000.00	.00	.00	5,000.00	20,000.00	20.00
55454	DUES/MEMBERSHIPS/REGIST.	.00	.00	.00	397.05	-397.05	.00
	TOTAL OPERATING EXPENSES	1,148,520.00	.00	27,992.03	701,989.11	418,538.86	63.56
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56007	EQUIPMENT UNDER $5000	3,000.00	.00	.00	8,204.00	-5,204.00	273.47
56300	IMPROV OTHER THAN BUILDG	.00	.00	8,858.91	18,717.82	-27,576.73	.00
56400	MACHINERY & EQUIPMENT	.00	.00	.00	347,658.00	-347,658.00	.00
	TOTAL CAPITAL OUTLAY	3,000.00	.00	8,858.91	374,579.82	-380,438.73	12781.29
1ST SUBTOTAL-58000 GRANTS AND AIDS							
58100	AIDS TO GOVERNMENT AGENC	21,044.00	.00	.00	.00	21,044.00	.00
	TOTAL GRANTS AND AIDS	21,044.00	.00	.00	.00	21,044.00	.00
1ST SUBTOTAL-59000 OTHER USES							
59901	RESERVE FOR CONTINGENCY	175,981.00	.00	.00	.00	175,981.00	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-105 FIRE ASSESSMENT
DEPT TOTAL-0105 FIRE CONTROL
1ST SUBTOTAL-59000 OTHER USES

ACCOUNT - - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
TOTAL OTHER USES	175,981.00	.00	.00	.00	175,981.00	.00
1ST SUBTOTAL-59100 TRANSFERS						
59164 TRANSFER TO EMS CAP PROJ	430,000.00	.00	.00	.00	430,000.00	.00
TOTAL TRANSFERS	430,000.00	.00	.00	.00	430,000.00	.00
TOTAL FIRE CONTROL	1,965,153.00	8,493.06	36,850.94	1,219,863.98	708,438.08	63.95
TOTAL FIRE ASSESSMENT	1,965,153.00	8,493.06	36,850.94	1,219,863.98	708,438.08	63.95

BA# **2024-075**

Gadsden County BOCC Budget Amendment Form

Date: 10/10/2024
Fiscal Year: 2023-2024
Fund: 101
Agenda Item: Setup Budget

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
101		3485302	DORI SLOSBERG	-	15,166.99	15,166.99
#1 Subtotal				**-**	**15,166.99**	**15,166.99**

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
101	1011	53100	PROFESSIONAL SERVICES	-	15,166.99	15,166.99
#2 Subtotal				**-**	**15,166.99**	**15,166.99**

#3 Balancing (Subtotal Line #1 *Less* Subtotal Line 2) -

Notes

Setup Budget - FY24

Approved By:
Budget Director _____
County Manager _____

Posting
Finance Director _____
Date _____

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-101 DORI SLOSBERG 318.1215 1ST SUBTOTAL-340000 CHARGES FOR SERVICES
FUNCTION-100 SPECIAL REVENUE FUND
ACTIVITY- TITLE NOT FOUND
DEPT TOTAL- TITLE NOT FOUND

ACCOUNT - - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
3485302 DORI SLOSBERG 318.1215	.00	.00	.00	15,166.99	-15,166.99	.00
TOTAL CHARGES FOR SERVICES	.00	.00	.00	15,166.99	-15,166.99	.00
TOTAL TITLE NOT FOUND	.00	.00	.00	15,166.99	-15,166.99	.00
TOTAL TITLE NOT FOUND	.00	.00	.00	15,166.99	-15,166.99	.00
TOTAL SPECIAL REVENUE FUND	.00	.00	.00	15,166.99	-15,166.99	.00
TOTAL DORI SLOSBERG 318.1215	.00	.00	.00	15,166.99	-15,166.99	.00

SELECTION CRITERIA: orgn.fund='101'
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-101 DORI SLOSBERG 318.1215 1ST SUBTOTAL-53000 OPERATING EXPENSES
FUNCTION-100 SPECIAL REVENUE FUND
ACTIVITY-519 OTHER GENERAL GOVT SVCES
DEPT TOTAL-1011 DORI SLOSBERG 318.1215

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53100	PROFESSIONAL SERVICES	.00	.00	.00	.00	.00	.00
	TOTAL OPERATING EXPENSES	.00	.00	.00	.00	.00	.00
	TOTAL DORI SLOSBERG 318.1215	.00	.00	.00	.00	.00	.00
	TOTAL OTHER GENERAL GOVT SVCE	.00	.00	.00	.00	.00	.00
	TOTAL SPECIAL REVENUE FUND	.00	.00	.00	.00	.00	.00
	TOTAL DORI SLOSBERG 318.1215	.00	.00	.00	.00	.00	.00
TOTAL REPORT		.00	.00	.00	.00	.00	.00

BA# **2024-076**

Gadsden County BOCC Budget Amendment Form

Date: 10/10/2024
Fiscal Year: 2023-2024
Fund: 113
Agenda Item:

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
113		3899001	BALANCE FWD CASH FORWARD	49,530.00	28,000.00	77,530.00

#1 Subtotal	**49,530.00**	**28,000.00**	**77,530.00**

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
113	0221	51200	REGULAR SALARIES & WAGES	47,220.00	23,040.00	70,260.00
113	0221	51400	OVERTIME	2,500.00	2,800.00	5,300.00
113	0221	52100	FICA	3,803.50	2,000.00	5,803.50
113	0221	52200	RETIREMENT CONTRIBUTIONS	6,068.50	160.00	6,228.50

#2 Subtotal	**59,592.00**	**28,000.00**	**87,592.00**

#3 Balancing (Subtotal Line #1 *Less* Subtotal Line 2) -

Notes

Adjust Budget - FY24

Approved By:
Budget Director _____
County Manager _____

Posting
Finance Director _____
Date _____

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-113 LANDFILL & ARTHROPOD 1ST SUBTOTAL-330000 INTERGOVERNMENT REVENUE
FUNCTION-100 SPECIAL REVENUE FUND
ACTIVITY- TITLE NOT FOUND
DEPT TOTAL- TITLE NOT FOUND

ACCOUNT - - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
3346201 MOSQUITO CONTROL STATE 1	39,594.00	.00	.00	37,748.53	1,845.47	95.34
TOTAL INTERGOVERNMENT REVENUE	39,594.00	.00	.00	37,748.53	1,845.47	95.34
1ST SUBTOTAL-360000 MISCELLANEOUS REVENUES						
3611000 INTEREST-ST BOARD OF ADM	2,400.00	.00	.00	2,996.99	-596.99	124.87
TOTAL MISCELLANEOUS REVENUES	2,400.00	.00	.00	2,996.99	-596.99	124.87
1ST SUBTOTAL-380000 OTHER SOURCES						
3899001 BALANCE FWD CASH FORWARD	49,530.00	.00	.00	.00	49,530.00	.00
TOTAL OTHER SOURCES	49,530.00	.00	.00	.00	49,530.00	.00
TOTAL TITLE NOT FOUND	91,524.00	.00	.00	40,745.52	50,778.48	44.52
TOTAL TITLE NOT FOUND	91,524.00	.00	.00	40,745.52	50,778.48	44.52
TOTAL SPECIAL REVENUE FUND	91,524.00	.00	.00	40,745.52	50,778.48	44.52
TOTAL LANDFILL & ARTHROPOD	91,524.00	.00	.00	40,745.52	50,778.48	44.52

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-113 LANDFILL & ARTHROPOD
DEPT TOTAL-0221 MOSQUITO CONTROL
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	47,220.00	2,224.00	.00	70,257.90	-23,037.90	148.79
51400	OVERTIME	2,500.00	1,167.60	.00	5,219.00	-2,719.00	208.76
52100	FICA TAXES	3,803.50	261.75	.00	5,793.19	-1,989.69	152.31
52200	RETIREMENT CONTRIBUTIONS	6,068.50	462.28	.00	10,203.53	-4,135.03	168.14
52300	HEALTH INSURANCE	9,455.00	.00	.00	4,183.92	5,271.08	44.25
52310	LIFE INSURANCE	32.00	.00	.00	34.95	-2.95	109.22
52400	WORKER'S COMPENSATION	3,100.00	.00	.00	3,060.97	39.03	98.74
	TOTAL PERSONAL SERVICES	72,179.00	4,115.63	.00	98,753.46	-26,574.46	136.82
	1ST SUBTOTAL-53000 OPERATING EXPENSES						
54000	TRAVEL & PER DIEM	3,000.00	.00	.00	504.00	2,496.00	16.80
54100	COMMUNICATION SERVICES	1,700.00	.00	.00	501.77	1,198.23	29.52
54130	POSTAGE & FREIGHT	.00	.00	.00	28.71	-28.71	.00
54500	INSURANCE	300.00	.00	.00	321.18	-21.18	107.06
54600	REPAIR & MAINTENANCE	1,600.00	.00	.00	1,809.85	-209.85	113.12
54700	PRINTING & BINDING	1,000.00	.00	.00	.00	1,000.00	.00
55100	OFFICE SUPPLIES	200.00	.00	.00	.00	200.00	.00
55200	OPERATING SUPPLIES	3,000.00	.00	.00	689.00	2,311.00	22.97
55208	UNIFORMS	1,500.00	.00	.00	3,737.45	-2,237.45	249.16
55210	GAS & OIL	2,500.00	.00	.00	942.06	1,557.94	37.68
55214	CHEMICALS	3,445.00	.00	.00	9,433.02	-5,988.02	273.82
55400	BOOKS/MEMB/DUES	100.00	.00	.00	.00	100.00	.00
55401	TRAINING & EDUCATIONAL	1,000.00	.00	.00	735.00	265.00	73.50
	TOTAL OPERATING EXPENSES	19,345.00	.00	.00	18,702.04	642.96	96.68
	1ST SUBTOTAL-56000 CAPITAL OUTLAY						
56007	EQUIPMENT UNDER $5000	.00	.00	.00	1,325.00	-1,325.00	.00
	TOTAL CAPITAL OUTLAY	.00	.00	.00	1,325.00	-1,325.00	.00
	TOTAL MOSQUITO CONTROL	91,524.00	4,115.63	.00	118,780.50	-27,256.50	129.78
	TOTAL LANDFILL & ARTHROPOD	91,524.00	4,115.63	.00	118,780.50	-27,256.50	129.78

BA# **2024-077**

Gadsden County BOCC Budget Amendment Form

Date: 10/10/2024
Fiscal Year: 2023-2024
Fund: 118
Agenda Item: Adjust Budget

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
118		3899001	BALANCE FWD CASH FORWARD	271,940.00	37,400.00	309,340.00

#1 Subtotal	**271,940.00**	**37,400.00**	**309,340.00**

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
118	1218	54100	COMMUNICATION SERVICES	1,000.00	10,000.00	11,000.00
118	1218	54130	POSTAGE & FREIGHT	1,000.00	1,060.00	2,060.00
118	1218	54400	RENTAL & LEASES	11,000.00	1,850.00	12,850.00
118	1218	54500	INSURANCE	17,500.00	1,700.00	19,200.00
118	1218	54600	REPAIR & MAINTENANCE	6,000.00	5,250.00	11,250.00
118	1218	54800	PROMOTIONAL ACTIVITIES	16,000.00	3,440.00	19,440.00
118	1218	54814	CHILDREN'S PROGRAMS	-	10,570.00	10,570.00
118	1218	54815	BLACK HISTORY ACT.	-	2,623.00	2,623.00
118	1218	55200	OPERATING SUPPLIES	6,000.00	907.00	6,907.00

#2 Subtotal	**58,500.00**	**37,400.00**	**95,900.00**

#3 Balancing (Subtotal Line #1 *Less* Subtotal Line 2) -

Notes

Adjust Budget - FY24

Approved By:
Budget Director _____
County Manager _____

Posting
Finance Director _____
Date _____

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-118 LIBRARY SERVICES STATE 1ST SUBTOTAL-330000 INTERGOVERNMENT REVENUE
FUNCTION-100 SPECIAL REVENUE FUND
ACTIVITY- TITLE NOT FOUND
DEPT TOTAL- TITLE NOT FOUND

ACCOUNT - - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
3317009 COMMUNICATION AID LIBRAR	.00	.00	.00	804.72	-804.72	.00
3347001 AID TO LIBRARIES	319,317.00	.00	.00	285,231.00	34,086.00	89.33
TOTAL INTERGOVERNMENT REVENUE	319,317.00	.00	.00	286,035.72	33,281.28	89.58
1ST SUBTOTAL-340000 CHARGES FOR SERVICES						
3471001 FEES-PHOTO COPIES	6,300.00	.00	.00	9,255.52	-2,955.52	146.91
3471002 FEES-LATE VIDEO	200.00	.00	.00	167.50	32.50	83.75
3471003 FEES-MEMBERSHIP	200.00	.00	.00	291.00	-91.00	145.50
3471004 FEES - LATE BOOK FEES	1,750.00	.00	.00	2,050.07	-300.07	117.15
TOTAL CHARGES FOR SERVICES	8,450.00	.00	.00	11,764.09	-3,314.09	139.22
1ST SUBTOTAL-360000 MISCELLANEOUS REVENUES						
3611005 INTEREST-CAPITAL CITY BN	6,000.00	.00	.00	10,147.95	-4,147.95	169.13
3661001 CONTRIB.& DONAT. PRIVATE	.00	.00	.00	50.00	-50.00	.00
3699001 MISC REV OTHER	.00	.00	.00	179.25	-179.25	.00
TOTAL MISCELLANEOUS REVENUES	6,000.00	.00	.00	10,377.20	-4,377.20	172.95
1ST SUBTOTAL-370000 ADJUSTMENTS TO REVENUE						
3700001 LESS 5% ESTIMATED REVENU	-16,688.00	.00	.00	.00	-16,688.00	.00
TOTAL ADJUSTMENTS TO REVENUE	-16,688.00	.00	.00	.00	-16,688.00	.00
1ST SUBTOTAL-380000 OTHER SOURCES						
3811000 TRANSFER FROM GENERAL FN	635,952.00	.00	.00	635,952.00	.00	100.00
3830001 OTHER FINANCING SOURCES	.00	.00	.00	40,155.08	-40,155.08	.00
3899001 BALANCE FWD CASH FORWARD	271,940.00	.00	.00	.00	271,940.00	.00
TOTAL OTHER SOURCES	907,892.00	.00	.00	676,107.08	231,784.92	74.47
TOTAL TITLE NOT FOUND	1,224,971.00	.00	.00	984,284.09	240,686.91	80.35
TOTAL TITLE NOT FOUND	1,224,971.00	.00	.00	984,284.09	240,686.91	80.35
TOTAL SPECIAL REVENUE FUND	1,224,971.00	.00	.00	984,284.09	240,686.91	80.35
TOTAL LIBRARY SERVICES STATE	1,224,971.00	.00	.00	984,284.09	240,686.91	80.35

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-118 LIBRARY SERVICES STATE
DEPT TOTAL-1218 LIBRARY ADMINISTRATION
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51200	REGULAR SALARIES & WAGES	380,324.00	10,492.27	.00	261,315.23	119,008.77	68.71
51400	OVERTIME	.00	1,567.50	.00	3,585.83	-3,585.83	.00
52100	FICA TAXES	29,095.00	894.96	.00	19,607.64	9,487.36	67.39
52200	RETIREMENT CONTRIBUTIONS	70,390.00	2,247.11	.00	51,521.17	18,868.83	73.19
52300	HEALTH INSURANCE	66,182.00	.00	.00	57,124.44	9,057.56	86.31
52310	LIFE INSURANCE	355.00	.00	.00	167.76	187.24	47.26
52400	WORKER'S COMPENSATION	400.00	.00	.00	312.50	87.50	78.13
52500	UNEMPLOYMENT COMPENSATIO	5,000.00	.00	.00	.00	5,000.00	.00
	TOTAL PERSONAL SERVICES	551,746.00	15,201.84	.00	393,634.57	158,111.43	71.34
	1ST SUBTOTAL-53000 OPERATING EXPENSES						
53100	PROFESSIONAL SERVICES	1,500.00	.00	.00	.00	1,500.00	.00
53400	OTHER CONTRACTUAL SERVIC	6,000.00	.00	.00	6,216.00	-216.00	103.60
54000	TRAVEL & PER DIEM	2,500.00	.00	.00	2,957.25	-457.25	118.29
54100	COMMUNICATION SERVICES	1,000.00	.00	.00	11,063.53	-10,063.53	1106.35
54130	POSTAGE & FREIGHT	1,000.00	.00	.00	2,057.00	-1,057.00	205.70
54400	RENTALS & LEASES	11,000.00	.00	1,675.38	11,170.29	-1,845.67	116.78
54452	RENTALS & LEASE-VEHICLE	.00	.00	.00	1,059.81	-1,059.81	.00
54500	INSURANCE	17,500.00	.00	.00	19,166.40	-1,666.40	109.52
54600	REPAIR & MAINTENANCE	6,000.00	.00	.00	11,244.97	-5,244.97	187.42
54627	REPAIR & MAINT.-VEHICLES	.00	.00	.00	113.74	-113.74	.00
54632	REPAIR & MAINT COMPUTER	.00	.00	.00	573.00	-573.00	.00
54635	MAINT. AGREEMENT COMPUTE	40,000.00	.00	2,217.68	36,758.39	1,023.93	97.44
54700	PRINTING & BINDING	2,500.00	.00	.00	1,806.73	693.27	72.27
54800	PROMOTIONAL ACTIVITIES	16,000.00	356.52	.00	19,437.91	-3,437.91	121.49
54814	CHILDREN'S PROGRAMS	.00	.00	.00	10,570.00	-10,570.00	.00
54815	BLACK HISTORY ACT.	.00	.00	.00	2,622.36	-2,622.36	.00
54901	ADVERTISING	1,500.00	.00	.00	1,882.50	-382.50	125.50
54959	LATE FEE	.00	.00	.00	73.50	-73.50	.00
54961	ADMINISTRATIVE COSTS	.00	.00	.00	60.00	-60.00	.00
55100	OFFICE SUPPLIES	1,000.00	.00	.00	3,612.17	-2,612.17	361.22
55200	OPERATING SUPPLIES	6,000.00	.00	.00	28,965.50	-22,965.50	482.76
55210	GAS & OIL	4,500.00	.00	.00	353.12	4,146.88	7.85
55400	BOOKS/MEMB/DUES	45,000.00	.00	.00	29,914.64	15,085.36	66.48
55401	TRAINING & EDUCATIONAL	1,500.00	.00	.00	574.00	926.00	38.27
55404	SOFTWARE LICENSES	4,840.00	.00	.00	9,262.00	-4,422.00	191.36
55454	DUES/MEMBERSHIPS/REGIST.	.00	.00	.00	2.00	-2.00	.00
	TOTAL OPERATING EXPENSES	169,340.00	356.52	3,893.06	211,516.81	-46,069.87	127.21
	1ST SUBTOTAL-56000 CAPITAL OUTLAY						
56007	EQUIPMENT UNDER $5000	20,000.00	.00	.00	1,488.00	18,512.00	7.44
56400	MACHINERY & EQUIPMENT	.00	.00	.00	40,155.08	-40,155.08	.00
56600	BOOKS/PUBLICAT/LIBR. MAT	29,000.00	503.67	.00	45,676.74	-16,676.74	157.51
	TOTAL CAPITAL OUTLAY	49,000.00	503.67	.00	87,319.82	-38,319.82	178.20
	TOTAL LIBRARY ADMINISTRATION	770,086.00	16,062.03	3,893.06	692,471.20	73,721.74	90.43

BA# **2024-078**

Gadsden County BOCC Budget Amendment Form

Date: 10/10/2024
Fiscal Year: 2023-2024
Fund: 125
Agenda Item: Adjust budget

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
125		3221000	BUILDING PERMITS	500,000.00	(90,000.00)	410,000.00
125		3899001	BALANCE CASH FORWARD	34,551.00	90,000.00	124,551.00
#1 Subtotal				**534,551.00**	**-**	**534,551.00**

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
#2 Subtotal				-	-	

#3 Balancing (Subtotal Line #1 *Less* Subtotal Line 2) -

Notes

Adjust Budget - FY24

Approved By:
Budget Director _____
County Manager _____

Posting
Finance Director _____
Date _____

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-125 BUILDING INSPECTION FUND 1ST SUBTOTAL-310000 TAXES
FUNCTION- TITLE NOT FOUND
ACTIVITY- TITLE NOT FOUND
DEPT TOTAL- TITLE NOT FOUND

ACCOUNT - - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
3161001 PROFESSIONAL & OCCUP LIC	600.00	.00	.00	216.00	384.00	36.00
TOTAL TAXES	600.00	.00	.00	216.00	384.00	36.00
1ST SUBTOTAL-320000 PERMITS,FEES & LICENSES						
3221000 BUILDING PERMITS	500,000.00	.00	.00	361,444.86	138,555.14	72.29
TOTAL PERMITS,FEES & LICENSES	500,000.00	.00	.00	361,444.86	138,555.14	72.29
1ST SUBTOTAL-341000 GENERAL GOV'T (NON-COURT)						
3419006 FEES- BLDG INSPECT-MIDWA	6,000.00	.00	.00	.00	6,000.00	.00
TOTAL GENERAL GOV'T (NON-COUR	6,000.00	.00	.00	.00	6,000.00	.00
1ST SUBTOTAL-341900 OTHER GENERAL GOV CHGS						
3419004 FEES-BLDG INSPECT-QUINCY	45,000.00	.00	.00	41,150.00	3,850.00	91.44
3419011 COPIES	40.00	.00	.00	.00	40.00	.00
TOTAL OTHER GENERAL GOV CHGS	45,040.00	.00	.00	41,150.00	3,890.00	91.36
1ST SUBTOTAL-360000 MISCELLANEOUS REVENUES						
3699001 MISC REV OTHER	1,000.00	.00	.00	.00	1,000.00	.00
TOTAL MISCELLANEOUS REVENUES	1,000.00	.00	.00	.00	1,000.00	.00
1ST SUBTOTAL-370000 ADJUSTMENTS TO REVENUE						
3700001 LESS 5% ESTIMATED REVENU	-27,632.00	.00	.00	.00	-27,632.00	.00
TOTAL ADJUSTMENTS TO REVENUE	-27,632.00	.00	.00	.00	-27,632.00	.00
1ST SUBTOTAL-380000 OTHER SOURCES						
3899001 BALANCE FWD CASH FORWARD	34,551.00	.00	.00	.00	34,551.00	.00
TOTAL OTHER SOURCES	34,551.00	.00	.00	.00	34,551.00	.00
TOTAL TITLE NOT FOUND	559,559.00	.00	.00	402,810.86	156,748.14	71.99
TOTAL TITLE NOT FOUND	559,559.00	.00	.00	402,810.86	156,748.14	71.99
TOTAL TITLE NOT FOUND	559,559.00	.00	.00	402,810.86	156,748.14	71.99
TOTAL BUILDING INSPECTION FUN	559,559.00	.00	.00	402,810.86	156,748.14	71.99

ADD THE CASH FORWARD TO REVENUE: $402,810.86 + 34,551=437,361.86
EXPENSES ARE $526,673.59
DIFFERENCE IS $89,311.73
WILL INCREASE THE CASH FORWARD AND REDUCE THE REVENUE

SELECTION CRITERIA: genledgr.fund='125'
ACCOUNTING PERIOD: 13/24

FUND - 125 - BUILDING INSPECTION FUND

FUND/ DEPARTMENT	ACCOUNT	- - - - - TITLE - - - - -	DEBITS	CREDITS
125	101001	Disbursement Cash	495,539.37	
125	115170	DUE FROM VENDORS	.00	
125	133102	Due from Clerk	.00	
125	133106	Due from Town of Gretna	.00	
125	133107	Due from City of Quincy	12,150.00	
125	133112	Due from City of Midway	.00	
125	155150	PREPAID TRAVEL	.00	
TOTAL ASSETS			507,689.37	.00
125	201001	Vouchers Payable		2,243.96
125	201003	ACCRUED WAGES PAYABLE		30,150.46
125	202001	******EXCHANGE******		.00
125	208104	Due to State		.00
125	208184	DUE TO UNEMP - DEO		.00
125	208903	OVERPAYMENTS		.00
TOTAL LIABILITIES			.00	32,394.42
125	241000	Budget Fund Balance		.00
125	241100	Expenditure Budget Cntrl		559,559.00
125	241200	Revenue Budget Control	559,559.00	
125	243000	Encumbrance Control	1,432.98	
125	245000	Reserve For Encumbrance		1,432.98
125	281000	RESTRICTED FUND BALANCE		599,157.68
125	284000	UNASSIGNED FUND BALANCE		.00
TOTAL EQUITIES			560,991.98	1,160,149.66
125	3161001	PROFESSIONAL & OCCUP LIC		216.00
125	3221000	BUILDING PERMITS		361,444.86
125	3221001	BUILDING PERMITS (RADON)		.00
125	3419004	FEES-BLDG INSPECT-QUINCY		41,150.00
125	3419005	FEES-BLDG INSPECT-GRETNA		.00
125	3419006	FEES- BLDG INSPECT-MIDWAY		.00
125	3419011	COPIES		.00
125	3491006	RETURNED CHECK CHARGES		.00
125	3699001	MISC REV OTHER		.00
125	3700001	LESS 5% ESTIMATED REVENUE		.00
125	3811000	TRANSFER FROM GENERAL FND		.00
125	3899001	BALANCE FWD CASH FORWARD		.00
TOTAL REVENUE			.00	402,810.86
1215	51200	REGULAR SALARIES & WAGES	282,995.30	
1215	51300	OTHER SALARIES & WAGES		.00
1215	51400	OVERTIME	15,631.15	
1215	52100	FICA TAXES	22,141.27	
1215	52200	RETIREMENT CONTRIBUTIONS	64,828.69	
1215	52300	HEALTH INSURANCE	52,146.89	
1215	52310	LIFE INSURANCE	137.47	
1215	52400	WORKER'S COMPENSATION	4,628.88	
1215	52500	UNEMPLOYMENT COMPENSATION		.00
1215	53100	PROFESSIONAL SERVICES		.00
1215	53112	PROF SVSCS-LEGAL		.00

BA# **2024-079**

Gadsden County BOCC Budget Amendment Form

Date: 10/10/2024
Fiscal Year: 2023-2024
Fund: 135
Agenda Item: Adjust Budget

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
135		3811000	TRANSFER FROM GENERAL FUND	1,024,485.00	170,000.00	1,194,485.00

#1 Subtotal	**1,024,485.00**	**170,000.00**	**1,194,485.00**

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
135	0135	51100	EXECUTIVE SALARIES	127,000.00	6,980.00	133,980.00
135	0135	51200	REGULAR SALARIES & WAGES	190,000.00	7,060.00	197,060.00
135	0135	51400	OVERTIME	30,000.00	17,000.00	47,000.00
135	0135	52100	FICA TAXES	19,841.00	8,400.00	28,241.00
135	0135	52200	RETIREMENT CONTRIBUTIONS	85,000.00	41,200.00	126,200.00
135	0135	52300	HEALTH INSURANCE	59,000.00	2,725.00	61,725.00
135	0135	52400	WORKER'S COMP	341.00	3,534.00	3,875.00
135	0135	54100	COMMUNICATION SERVICES	9,000.00	41,700.00	50,700.00
135	0135	54635	MAINT. AGREEMENT COMPUTER	-	41,401.00	41,401.00

#2 Subtotal	**520,182.00**	**170,000.00**	**690,182.00**

#3 Balancing (Subtotal Line #1 *Less* Subtotal Line 2) -

Notes

Adjust Budget - FY24

Approved By:
Budget Director _____
County Manager _____

Posting
Finance Director _____
Date _____

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-135 SUPERVISOR OF ELECTIONS 1ST SUBTOTAL-380000 OTHER SOURCES
FUNCTION-510 GENERAL GOVERNMENT SVCES
ACTIVITY- TITLE NOT FOUND
DEPT TOTAL- TITLE NOT FOUND

ACCOUNT - - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
3811000 TRANSFER FROM GENERAL FN	1,024,485.00	.00	.00	1,024,485.00	.00	100.00
TOTAL OTHER SOURCES	1,024,485.00	.00	.00	1,024,485.00	.00	100.00
TOTAL TITLE NOT FOUND	1,024,485.00	.00	.00	1,024,485.00	.00	100.00
TOTAL TITLE NOT FOUND	1,024,485.00	.00	.00	1,024,485.00	.00	100.00
TOTAL GENERAL GOVERNMENT SVCE	1,024,485.00	.00	.00	1,024,485.00	.00	100.00
TOTAL SUPERVISOR OF ELECTIONS	1,024,485.00	.00	.00	1,024,485.00	.00	100.00

SUNGARD PENTAMATION INC.
DATE: 10/11/2024
TIME: 10:06:31

GADSDEN COUNTY BOCC
CASH-IN-BANK SUMMARY REPORT

FISCAL PERIOD 13/24

FUND	POOLED CASH	INVESTMENT-SBA	ESCROW ACCTS	PETTY CASH	CD/MONEYMARKET	TOTAL
001-GENERAL FUND	3,624,550.52	4,492,130.84		100.00	46,504.76	8,163,286.12
005-COURT FACILITIES FUND	-190,389.23					-190,389.23
101-DORI SLOSBERG 318.1215	167,950.90					167,950.90
103-HOSPITAL OPERATING FUND						
105-FIRE ASSESSMENT	2,962,048.79					2,962,048.79
109-JAG -						
110-HOMELAND SECURITY GRANTS						
111-LAW LIBRARY						
112-COUNTY TRANSPORTATION #1	74,699.03	2,041,032.43				2,115,731.46
113-LANDFILL & ARTHROPOD	81,528.91	60,400.72				141,929.63
114-JUDICIAL SERVICES (ART 5)	400,407.92					400,407.92
115-FINE & FORFEITURE	530,004.54					530,004.54
116-ZIKA VECTOR CONTROL						
117-LIBRARY - GRANTS						
118-LIBRARY SERVICES STATE	64,064.49			10.00		64,074.49
119-CHOOSE LIFE						
120-TOURIST DEVELOPMENT	667,764.38					667,764.38
122-GRANTS - VOTER EDUCATION						
123-POLL WORKER RECRUITMENT						
124-FEDERAL ELECTION ACTIVITY						
125-BUILDING INSPECTION FUND	495,539.37					495,539.37
127-HHRP-HURRICANE HS REC PRG						
128-PROPERTY APPRAISER	193,111.27					193,111.27
129-SHIP - DISASTER FUNDING						
130-DISCRETIONRY SALES SURTAX						
133-EMPG - ARPA						
134-LIBRARY - GRANTS						
135-SUPERVISOR OF ELECTIONS	-120,893.10					-120,893.10
140-INDIGENT ORDINANCE SURTAX	1,950,079.53	3,203,021.76				5,153,101.29
141-AG CENTER RENOVATIONS						
142-EMERGENCY MEDICAL SVS	-1,342,980.74			50.00		-1,342,930.74
143-WASTE SERVICES						
144-CARES ACT	2,816.70					2,816.70
145-SHIP CARES CRF						
146-FEDERAL EPA GRANT	-1,367.93					-1,367.93
147-SOLID WASTE GRANT	50,124.35					50,124.35
148-BIG BEND TRANSIT-FDOT	156,236.30					156,236.30
149-GRANTS - EMPG						
150-GRANTS-EMPA	27,511.54					27,511.54
151-SOE CARES ACT						
152-JAG- DRUG ABUSE	556.29					556.29
153-FEDERAL SCAAP GRANT						
154-LSTA (LIBRARY) GRANTS						
155-LIBRARY DONATIONS	3,067.84					3,067.84
156-GRANTS-LOCAL HOUSING SHIP	513,026.02					513,026.02
157-OPIS - EMS GRANT						
158-GRANTS-COUNTY AWARD	9,469.68					9,469.68
161-GHI						
163-ECONOMIC DEV - TECHNICAL	-20,948.13					-20,948.13
165-CDBG	31.95					31.95
166-OPIOID SETTLEMENT	89,605.87					89,605.87
167-EMS-MATCHING GRANT	-3,918.75					-3,918.75
168-E-911 SURCHARGES	275,662.72					275,662.72
169-EMS MATCHING GRANT						
170-NWFHN - OPIOID V0136	199,557.20					199,557.20
171-UTIL. ORAL ACCTS GAD HIS.						

SUNGARD PENTAMATION INC.
DATE: 10/11/2024
TIME: 14:02:50

GADSDEN COUNTY BOCC
EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA11

SELECTION CRITERIA: orgn.fund='135'
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-135 SUPERVISOR OF ELECTIONS
DEPT TOTAL-0135 SUPERVISOR OF ELECTIONS
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51100	EXECUTIVE SALARIES	127,000.00	5,125.87	.00	133,979.00	-6,979.00	105.50
51200	REGULAR SALARIES & WAGES	190,000.00	7,564.80	.00	197,057.30	-7,057.30	103.71
51400	OVERTIME	30,000.00	2,107.81	.00	46,984.29	-16,984.29	156.61
52100	FICA TAXES	19,841.00	1,097.03	.00	28,208.59	-8,367.59	142.17
52200	RETIREMENT CONTRIBUTIONS	85,000.00	4,906.11	.00	126,170.83	-41,170.83	148.44
52300	HEALTH INSURANCE	59,000.00	.00	.00	61,723.26	-2,723.26	104.62
52310	LIFE INSURANCE	270.00	.00	.00	157.92	112.08	58.49
52400	WORKER'S COMPENSATION	341.00	.00	.00	3,874.28	-3,533.28	1136.15
	TOTAL PERSONAL SERVICES	511,452.00	20,801.62	.00	598,155.47	-86,703.47	116.95
	1ST SUBTOTAL-53000 OPERATING EXPENSES						
53100	PROFESSIONAL SERVICES	7,000.00	.00	.00	2,303.96	4,696.04	32.91
53400	OTHER CONTRACTUAL SERVIC	3,000.00	.00	.00	.00	3,000.00	.00
53406	CONTRACTUAL - SECURITY	.00	.00	.00	751.09	-751.09	.00
54000	TRAVEL & PER DIEM	9,000.00	.00	.00	7,483.87	1,516.13	83.15
54100	COMMUNICATION SERVICES	9,000.00	2,069.09	.00	50,651.97	-41,651.97	562.80
54130	POSTAGE & FREIGHT	10,000.00	126.34	.00	13,205.55	-3,205.55	132.06
54300	UTILITY SERVICES	10,000.00	.00	.00	8,228.47	1,771.53	82.28
54400	RENTALS & LEASES	8,000.00	.00	.00	5,385.38	2,614.62	67.32
54500	INSURANCE	400.00	.00	.00	474.88	-74.88	118.72
54600	REPAIR & MAINTENANCE	6,000.00	.00	.00	11,806.07	-5,806.07	196.77
54632	REPAIR & MAINT COMPUTER	.00	.00	.00	21,986.80	-21,986.80	.00
54635	MAINT. AGREEMENT COMPUTE	.00	1,251.39	.00	49,268.72	-49,268.72	.00
54700	PRINTING & BINDING	7,000.00	.00	.00	14,557.00	-7,557.00	207.96
54900	OTHER CURRENT CHGS & OBL	4,500.00	.00	.00	54.89	4,445.11	1.22
54901	ADVERTISING	1,500.00	.00	.00	1,465.00	35.00	97.67
54959	LATE FEE	.00	32.87	.00	49.59	-49.59	.00
55100	OFFICE SUPPLIES	7,000.00	.00	.00	5,665.16	1,334.84	80.93
55200	OPERATING SUPPLIES	3,000.00	.00	.00	15,348.60	-12,348.60	511.62
55210	GAS & OIL	1,200.00	.00	.00	1,744.82	-544.82	145.40
55400	BOOKS/MEMB/DUES	95,000.00	.00	.00	37,374.58	57,625.42	39.34
55401	TRAINING & EDUCATIONAL	3,733.00	.00	.00	12,365.00	-8,632.00	331.23
55402	SOFTWARE PURCHASES	.00	.00	.00	195.00	-195.00	.00
55404	SOFTWARE LICENSES	15,000.00	.00	.00	28,823.95	-13,823.95	192.16
55454	DUES/MEMBERSHIPS/REGIST.	.00	.00	.00	46.10	-46.10	.00
	TOTAL OPERATING EXPENSES	200,333.00	3,479.69	.00	289,236.45	-88,903.45	144.38
	1ST SUBTOTAL-56000 CAPITAL OUTLAY						
56007	EQUIPMENT UNDER $5000	.00	.00	.00	8,380.00	-8,380.00	.00
56400	MACHINERY & EQUIPMENT	30,000.00	.00	.00	10,017.44	19,982.56	33.39
	TOTAL CAPITAL OUTLAY	30,000.00	.00	.00	18,397.44	11,602.56	61.32
	TOTAL SUPERVISOR OF ELECTIONS	741,785.00	24,281.31	.00	905,789.36	-164,004.36	122.11

SELECTION CRITERIA: orgn.fund='135'
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-135 SUPERVISOR OF ELECTIONS
DEPT TOTAL-0137 HOLDING ELECTIONS
1ST SUBTOTAL-51000 PERSONAL SERVICES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
51300	OTHER SALARIES & WAGES	75,000.00	875.00	.00	82,581.50	-7,581.50	110.11
51400	OVERTIME	30,000.00	325.50	.00	23,222.00	6,778.00	77.41
52100	FICA TAXES	5,200.00	91.84	.00	8,093.97	-2,893.97	155.65
	TOTAL PERSONAL SERVICES	110,200.00	1,292.34	.00	113,897.47	-3,697.47	103.36
1ST SUBTOTAL-53000 OPERATING EXPENSES							
53400	OTHER CONTRACTUAL SERVIC	12,000.00	.00	.00	.00	12,000.00	.00
54100	COMMUNICATION SERVICES	6,000.00	.00	.00	.00	6,000.00	.00
54130	POSTAGE & FREIGHT	10,000.00	158.81	.00	14,991.34	-4,991.34	149.91
54400	RENTALS & LEASES	6,500.00	.00	.00	6,226.80	273.20	95.80
54500	INSURANCE	1,000.00	.00	.00	.00	1,000.00	.00
54700	PRINTING & BINDING	58,000.00	4,239.00	.00	33,533.95	24,466.05	57.82
54800	PROMOTIONAL ACTIVITIES	.00	.00	.00	357.00	-357.00	.00
54900	OTHER CURRENT CHGS & OBL	50,000.00	.00	.00	42,790.00	7,210.00	85.58
54901	ADVERTISING	6,000.00	.00	.00	5,945.00	55.00	99.08
55100	OFFICE SUPPLIES	2,000.00	.00	.00	22,059.87	-20,059.87	1102.99
55200	OPERATING SUPPLIES	10,000.00	.00	.00	25,940.79	-15,940.79	259.41
55210	GAS & OIL	1,000.00	.00	.00	.00	1,000.00	.00
	TOTAL OPERATING EXPENSES	162,500.00	4,397.81	.00	151,844.75	10,655.25	93.44
1ST SUBTOTAL-56000 CAPITAL OUTLAY							
56007	EQUIPMENT UNDER $5000	4,000.00	.00	.00	.00	4,000.00	.00
	TOTAL CAPITAL OUTLAY	4,000.00	.00	.00	.00	4,000.00	.00
	TOTAL HOLDING ELECTIONS	276,700.00	5,690.15	.00	265,742.22	10,957.78	96.04

SELECTION CRITERIA: orgn.fund='135'
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-135 SUPERVISOR OF ELECTIONS
DEPT TOTAL-0138 SUPERVISOR OF ELECTIONS
1ST SUBTOTAL-53000 OPERATING EXPENSES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53100	PROFESSIONAL SERVICES	6,000.00	.00	.00	3,817.50	2,182.50	63.63
	TOTAL OPERATING EXPENSES	6,000.00	.00	.00	3,817.50	2,182.50	63.63
	TOTAL SUPERVISOR OF ELECTIONS	6,000.00	.00	.00	3,817.50	2,182.50	63.63
	TOTAL SUPERVISOR OF ELECTIONS	1,024,485.00	29,971.46	.00	1,175,349.08	-150,864.08	114.73
TOTAL REPORT		1,024,485.00	29,971.46	.00	1,175,349.08	-150,864.08	114.73

BA# **2024-80**

Gadsden County BOCC Budget Amendment Form

Date: 10/31/2024
Fiscal Year: 2023-2024
FUND 001
Agenda Item: Transfer Funds

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
001		3899001	BALANCE FWD CASH FORWARD	3,104,680.40	170,000.00	3,274,680.40

#1 Subtotal	**3,104,680.40**	**170,000.00**	**3,274,680.40**

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
001	9001	59117	TRANSFER TO SUPER OF ELECTION	1,024,485.00	170,000.00	1,194,485.00

#2 Subtotal	**1,024,485.00**	**170,000.00**	**1,194,485.00**

#3 Balancing (Subtotal Line #1 *Less* Subtotal Line 2) -

Notes

ADJUST BUDGET FOR TRANSFER TO FUND 135

Approved By:
Budget Director _____
County Manager _____

Posting
Finance Director _____
Date _____

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-001 GENERAL FUND 1ST SUBTOTAL-360000 MISCELLANEOUS REVENUES
FUNCTION- TITLE NOT FOUND
ACTIVITY- TITLE NOT FOUND
DEPT TOTAL- TITLE NOT FOUND

ACCOUNT - - - - - TITLE - - - - -		BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
3651001	TAX DEED SALE OF PROPERT	2,000.00	.00	.00	.00	2,000.00	.00
3661009	DONATIONS	.00	.00	.00	40.00	-40.00	.00
3699001	MISC REV OTHER	50,000.00	.00	.00	8,492.13	41,507.87	16.98
3699002	MISC REV SUPV ELECTIONS	12,000.00	.00	.00	7,173.10	4,826.90	59.78
3699003	MISC REV FUEL SYSTEM	300.00	.00	.00	.00	300.00	.00
3699004	MISC REV .20 PER GALLON	10,000.00	.00	.00	8,977.56	1,022.44	89.78
TOTAL MISCELLANEOUS REVENUES		601,076.00	.00	.00	978,100.73	-377,024.73	162.72
1ST SUBTOTAL-362000 RENT AND ROYALITIES							
3621017	325 HOGAN LANE	.00	.00	.00	2,100.00	-2,100.00	.00
3621018	329 HOGAN LANE	.00	.00	.00	1,925.00	-1,925.00	.00
3621019	2426 PAT THOMAS PKWY	.00	.00	.00	6,115.00	-6,115.00	.00
3621021	2070 PAT THOMAS PKWY	.00	.00	.00	5,625.00	-5,625.00	.00
3621023	SUITE 102 & 103	.00	.00	.00	8,400.00	-8,400.00	.00
TOTAL RENT AND ROYALITIES		.00	.00	.00	24,165.00	-24,165.00	.00
1ST SUBTOTAL-370000 ADJUSTMENTS TO REVENUE							
3700001	LESS 5% ESTIMATED REVENU	-503,442.00	.00	.00	.00	-503,442.00	.00
TOTAL ADJUSTMENTS TO REVENUE		-503,442.00	.00	.00	.00	-503,442.00	.00
1ST SUBTOTAL-380000 OTHER SOURCES							
3830001	OTHER FINANCING SOURCES	.00	168,403.52	.00	1,173,979.88	-1,173,979.88	.00
3899001	BALANCE FWD CASH FORWARD	3,104,680.40	.00	.00	.00	3,104,680.40	.00
TOTAL OTHER SOURCES		3,104,680.40	168,403.52	.00	1,173,979.88	1,930,700.52	37.81
TOTAL TITLE NOT FOUND		30,084,381.40	121,573.30	.00	29,374,511.74	709,869.66	97.64
TOTAL TITLE NOT FOUND		30,084,381.40	121,573.30	.00	29,374,511.74	709,869.66	97.64
TOTAL TITLE NOT FOUND		30,084,381.40	121,573.30	.00	29,374,511.74	709,869.66	97.64
TOTAL GENERAL FUND		30,084,381.40	121,573.30	.00	29,374,511.74	709,869.66	97.64

BA# **2024-081**

Gadsden County BOCC Budget Amendment Form

Date: 10/10/2024
Fiscal Year: 2023-2024
Fund: 142
Agenda Item: Adjust Budget

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
142		3426001	EMERGENCY AMBULANCE SERV	6,375,000.00	(868,000.00)	5,507,000.00
142		3426002	MEDICARE ADJUSTMENT	(250,000.00)	(627,670.00)	(877,670.00)
142		3426003	MEDICAID ADJUSTMENT	(45,000.00)	(643,340.00)	(688,340.00)
142		3426004	COLLECTIONS PRIOR WRITE/OFF	30,000.00	33,000.00	63,000.00
142		3426011	EMS BAD DEBT ALLOWANCE	(1,060,000.00)	900,000.00	(160,000.00)
142		3426012	EMS STAND-BY FEES	-	1,100.00	1,100.00
142		3463002	INSURANCE ADJUSTMENTS	(1,300,000.00)	1,000,000.00	(300,000.00)
142		3641001	DISPOSITION OF FIXED AST	2,000.00	8,800.00	10,800.00
142		3641003	INSUR PROC. FIXED ASSETS	-	800.00	800.00
142		3699001	MISC REV OTHER	-	600.00	600.00
142		3700001	LESS 5% ESTIMATED REVENUE	(187,600.00)		(187,600.00)
142		3811000	TRANSFER FROM GENERAL FUND	530,581.00	1,000,000.00	1,530,581.00
142		3830001	OTHER FINANCING SOURSES	-		-
142		3899001	BALANCE FWD CASH FORWARD	661,704.00	(218,415.00)	443,289.00
#1 Subtotal				**4,756,685.00**	**586,875.00**	**5,343,560.00**

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
142	0144	51300	OTHER SALAIRES & WAGES	200,000.00	114,183.00	314,183.00
142	0144	51400	OVERTIME	927,000.00	89,000.00	1,016,000.00
142	0144	52200	RETIREMENT CONTRIBUTIONS	535,456.00	208,250.00	743,706.00
142	0144	52400	WORKER'S COMPENSATION	47,000.00	84,524.00	131,524.00
142	0144	54100	COMMUNICATION SERVICES	13,215.00	5,660.00	18,875.00
142	0144	54310	WASTE DISPOSAL	-	1,548.00	1,548.00
142	0144	55210	GAS & OIL	140,000.00	32,676.00	172,676.00
142	0144	55221	MEDICAL SUPPLIES	-	45,770.00	45,770.00
142	0144	55402	SOFTWARE PURCHASES	-	1,250.00	1,250.00
142	0144	55404	SOFTWARE LICENSES	-	4,014.00	4,014.00
#2 Subtotal				**1,862,671.00**	**586,875.00**	**2,449,546.00**

#3 Balancing (Subtotal Line #1 *Less* Subtotal Line 2) -

Notes

Adjust Budget - FY24

Approved By:
Budget Director _____
County Manager _____

Posting
Finance Director _____
Date _____

SELECTION CRITERIA: genledgr.fund='142'
ACCOUNTING PERIOD: 13/24

FUND - 142 - EMERGENCY MEDICAL SVS

FUND/ DEPARTMENT	ACCOUNT	- - - - - TITLE - - - - -	DEBITS	CREDITS
142	101001	Disbursement Cash		1,342,980.74
142	102103	Petty Cash-Ambulance	50.00	
142	115110	Account's Receivable	1,952,054.91	
142	115111	A/R Refund Account	.00	
142	115112	A/R REFUND ACCT- OLD	504,432.47	
142	115125	Due from Individuals	125.00	
142	115151	DUE FROM PHILIP HILL	.00	
142	115170	DUE FROM VENDORS	.00	
142	115184	DUE FROM UNEMPLOYMENT	.00	
142	116101	CONTRACTUAL ALLOW FOR AR		256,782.03
142	117101	Allowance for uncollect		889,253.41
142	117102	ALLOWANCE- UNCOLL - OLD		504,432.47
142	131102	Due from General Fund	.00	
142	133110	DUE FROM STATE	.00	
142	133121	Due frm Town of Greensbor	.00	
142	133122	Due frm Cty of Chattahooc	.00	
142	155150	PREPAID TRAVEL	.00	
TOTAL ASSETS			2,456,662.38	2,993,448.65
142	201001	Vouchers Payable		10,220.44
142	201003	ACCRUED WAGES PAYABLE		182,189.62
142	202001	******EXCHANGE******		.00
142	202007	DUE TO INSURANCE COMPANY		.00
142	207105	Due to General Grants		.00
142	207106	Due to General Fund		.00
142	208104	Due to State		.00
142	208184	DUE TO UNEMP - DEO		.00
142	216000	ACCRUED WAGES PAYABLE		.00
142	223124	Rev Coll in Adv-Deferred		310,990.02
142	223131	Def Rev-Medical Dispatch		.00
142	223164	DEFERRED REVENUE		.00
TOTAL LIABILITIES			.00	503,400.08
142	241000	Budget Fund Balance		.00
142	241100	Expenditure Budget Cntrl		4,756,685.00
142	241200	Revenue Budget Control	4,756,685.00	
142	243000	Encumbrance Control	374.94	
142	245000	Reserve For Encumbrance		374.94
142	280000	NONSPENDABLE FUND BALANCE		66.08
142	283000	ASSIGNED FUND BALANCE		443,288.90
142	284000	UNASSIGNED FUND BALANCE		.00
TOTAL EQUITIES			4,757,059.94	5,200,414.92
142	3126001	SMALL COUNTY SURTAX		.00
142	3317018	HHS - CARES		.00
142	3426001	EMERGENCY AMBULANCE SERV.		5,047,394.94
142	3426002	MEDICARE ADJUSTMENT	877,667.33	
142	3426003	MEDICAID ADJUSTMENT	688,334.42	
142	3426004	COLLECTIONS PRIOR WRITE/O		62,512.62
142	3426005	EMS CONSULTANTS COLLECTNS		.00
142	3426007	GHI TRANSPORT BILLINGS		.00

FISCAL PERIOD 13/24

FUND	POOLED CASH	INVESTMENT-SBA	ESCROW ACCTS	PETTY CASH	CD/MONEYMARKET	TOTAL
001-GENERAL FUND	3,624,550.52	4,492,130.84		100.00	46,504.76	8,163,286.12
005-COURT FACILITIES FUND	-190,389.23					-190,389.23
101-DORI SLOSBERG 318.1215	167,950.90					167,950.90
103-HOSPITAL OPERATING FUND						
105-FIRE ASSESSMENT	2,962,048.79					2,962,048.79
109-JAG -						
110-HOMELAND SECURITY GRANTS						
111-LAW LIBRARY						
112-COUNTY TRANSPORTATION #1	74,699.03	2,041,032.43				2,115,731.46
113-LANDFILL & ARTHROPOD	81,528.91	60,400.72				141,929.63
114-JUDICIAL SERVICES (ART 5)	400,407.92					400,407.92
115-FINE & FORFEITURE	530,004.54					530,004.54
116-ZIKA VECTOR CONTROL						
117-LIBRARY - GRANTS						
118-LIBRARY SERVICES STATE	64,064.49			10.00		64,074.49
119-CHOOSE LIFE						
120-TOURIST DEVELOPMENT	667,764.38					667,764.38
122-GRANTS - VOTER EDUCATION						
123-POLL WORKER RECRUITMENT						
124-FEDERAL ELECTION ACTIVITY						
125-BUILDING INSPECTION FUND	495,539.37					495,539.37
127-HHRP-HURRICANE HS REC PRG						
128-PROPERTY APPRAISER	193,111.27					193,111.27
129-SHIP - DISASTER FUNDING						
130-DISCRETIONRY SALES SURTAX						
133-EMPG - ARPA						
134-LIBRARY - GRANTS						
135-SUPERVISOR OF ELECTIONS	-120,893.10					-120,893.10
140-INDIGENT ORDINANCE SURTAX	1,950,079.53	3,203,021.76				5,153,101.29
141-AG CENTER RENOVATIONS						
142-EMERGENCY MEDICAL SVS	-1,342,980.74			50.00		-1,342,930.74
143-WASTE SERVICES						
144-CARES ACT	2,816.70					2,816.70
145-SHIP CARES CRF						
146-FEDERAL EPA GRANT	-1,367.93					-1,367.93
147-SOLID WASTE GRANT	50,124.35					50,124.35
148-BIG BEND TRANSIT-FDOT	156,236.30					156,236.30
149-GRANTS - EMPG						
150-GRANTS-EMPA	27,511.54					27,511.54
151-SOE CARES ACT						
152-JAG- DRUG ABUSE	556.29					556.29
153-FEDERAL SCAAP GRANT						
154-LSTA (LIBRARY) GRANTS						
155-LIBRARY DONATIONS	3,067.84					3,067.84
156-GRANTS-LOCAL HOUSING SHIP	513,026.02					513,026.02
157-OPIS - EMS GRANT						
158-GRANTS-COUNTY AWARD	9,469.68					9,469.68
161-GHI						
163-ECONOMIC DEV - TECHNICAL	-20,948.13					-20,948.13
165-CDBG	31.95					31.95
166-OPIOID SETTLEMENT	89,605.87					89,605.87
167-EMS-MATCHING GRANT	-3,918.75					-3,918.75
168-E-911 SURCHARGES	275,662.72					275,662.72
169-EMS MATCHING GRANT						
170-NWFHN - OPIOID V0136	199,557.20					199,557.20
171-UTIL. ORAL ACCTS GAD HIS.						

BA# **2024-82**

Gadsden County BOCC Budget Amendment Form

Date: 10/31/2024
Fiscal Year: 2023-2024
FUND 001
Agenda Item: Transfer Funds

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.

#1	**Subtotal**			-	-	

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
001	8001	59901	RESERVE FOR CONTINGENCY	1,513,022.00	(1,000,000.00)	513,022.00
001	9001	59104	TRANSFER TO EMERGENCY RESCUE	530,581.00	1,000,000.00	1,530,581.00

#2	**Subtotal**	**2,043,603.00**	**-**	**2,043,603.00**

#3 **Balancing (Subtotal Line #1 *Less* Subtotal Line 2)** -

Notes

ADJUST BUDGET FOR TRANSFER TO FUND 142

Approved By:
Budget Director _____
County Manager _____

Posting
Finance Director _____
Date _____

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-8001 RESERVES
1ST SUBTOTAL-59000 OTHER USES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
59901	RESERVE FOR CONTINGENCY	1,513,022.00	.00	.00	.00	1,513,022.00	.00
59926	RESERVE FOR NON-PROFIT	40,000.00	.00	.00	.00	40,000.00	.00
	TOTAL OTHER USES	1,553,022.00	.00	.00	.00	1,553,022.00	.00
	TOTAL RESERVES	1,553,022.00	.00	.00	.00	1,553,022.00	.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-9001 TRANSFERS-GEN'L FUND
1ST SUBTOTAL-59000 OTHER USES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
59101	TRANSFERS TO LIBRARY	635,952.00	.00	.00	635,952.00	.00	100.00
59102	TRANSFERS FINE & FORFEIT	8,529,467.00	.00	.00	8,529,467.00	.00	100.00
59104	TRANSFERS TO EMER RESCUE	530,581.00	.00	.00	530,581.00	.00	100.00
59106	TRANSFER TO GRANTS FUND	126,500.00	.00	.00	126,500.00	.00	100.00
59113	TRANSFER TO EMPA (150)	13,320.00	.00	.00	8,880.00	4,440.00	66.67
59114	TRANSFER TO PROPERTY APP	1,320,791.00	.00	.00	1,320,791.00	.00	100.00
59117	TRANSFER TO SUPER OF ELE	1,024,485.00	.00	.00	1,024,485.00	.00	100.00
59135	TRANSFER TO JUDICIAL SER	198,182.00	.00	.00	198,182.00	.00	100.00
59160	TRANSFER TO FUND 301	350,500.00	.00	.00	350,500.00	.00	100.00
59180	TRANSFER TO FUND 213	243,906.00	.00	.00	243,906.00	.00	100.00
59181	TRANSFER TO FUND 214	274,027.00	.00	.00	274,027.00	.00	100.00
59184	TRANSFER TO FUND 208	31,166.00	.00	.00	31,166.00	.00	100.00
	TOTAL OTHER USES	13,278,877.00	.00	.00	13,274,437.00	4,440.00	99.97
	TOTAL TRANSFERS-GEN'L FUND	13,278,877.00	.00	.00	13,274,437.00	4,440.00	99.97
	TOTAL GENERAL FUND	30,084,381.40	459,068.39	74,259.47	27,866,181.74	2,143,940.19	92.87

BA# **2024-083**

Gadsden County BOCC Budget Amendment Form

Date: 10/10/2024
Fiscal Year: 2023-2024
Fund: 208
Agenda Item: Adjust Budget

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
208		3811000	TRANSFER FROM GENERAL FUND	31,166.00	42.27	31,208.27
#1 Subtotal				**31,166.00**	**42.27**	**31,208.27**

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
208	2208	57100	DEBT SERVICE PRINCIPAL	16,716.00	-	16,716.00
208	2208	57200	DEBT SERVICE INTEREST	14,450.00	42.27	14,492.27
#2 Subtotal				**31,166.00**	**42.27**	**31,208.27**

#3 Balancing (Subtotal Line #1 *Less* Subtotal Line 2) -

Notes

Adjust Budget - FY24

Approved By:
Budget Director _____
County Manager _____

Posting
Finance Director _____
Date _____

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-208 DEBT SVC - USDA/AG CNTR
DEPT TOTAL- TITLE NOT FOUND
1ST SUBTOTAL-380000 OTHER SOURCES

ACCOUNT - - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
3811000 TRANSFER FROM GENERAL FN	31,166.00	.00	.00	31,166.00	.00	100.00
TOTAL OTHER SOURCES	31,166.00	.00	.00	31,166.00	.00	100.00
TOTAL TITLE NOT FOUND	31,166.00	.00	.00	31,166.00	.00	100.00
TOTAL DEBT SVC - USDA/AG CNTR	31,166.00	.00	.00	31,166.00	.00	100.00

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-208 DEBT SVC - USDA/AG CNTR
DEPT TOTAL-2208 DEBT SVC - AG CENTER
1ST SUBTOTAL-57000 DEBT SERVICE

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
57100	DEBT SERVICE PRINCIPAL	16,716.00	.00	.00	16,716.00	.00	100.00
57200	DEBT SERVICE INTEREST	14,450.00	.00	.00	14,492.27	-42.27	100.29
	TOTAL DEBT SERVICE	31,166.00	.00	.00	31,208.27	-42.27	100.14
	TOTAL DEBT SVC - AG CENTER	31,166.00	.00	.00	31,208.27	-42.27	100.14
	TOTAL DEBT SVC - USDA/AG CNTR	31,166.00	.00	.00	31,208.27	-42.27	100.14

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT TOTAL

FUND-001 GENERAL FUND
DEPT TOTAL-8001 RESERVES
1ST SUBTOTAL-59000 OTHER USES

ACCOUNT	- - - - - TITLE - - - - -	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
59901	RESERVE FOR CONTINGENCY	1,513,022.00	.00	.00	.00	1,513,022.00	.00
59926	RESERVE FOR NON-PROFIT	40,000.00	.00	.00	.00	40,000.00	.00
	TOTAL OTHER USES	1,553,022.00	.00	.00	.00	1,553,022.00	.00
	TOTAL RESERVES	1,553,022.00	.00	.00	.00	1,553,022.00	.00

513,022
after BA 24-082

BA# **2024-084**

Gadsden County BOCC Budget Amendment Form

Date: 10/10/2024
Fiscal Year: 2023-2024
Fund: 001
Agenda Item: Correct Transfer

Intra-departmental
BOCC Motion
BOCC Resolution
BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.

#1	**Subtotal**			-	-	

Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- $	Ending Bud.
001	8001	59901	RESERVE FOR CONTINGENCY	513,022.00	(42.27)	512,979.73
001	9001	59184	TRANSFER TO FUND 208	31,166.00	42.27	31,208.27

#2	**Subtotal**	**544,188.00**	-	**544,188.00**

#3 **Balancing (Subtotal Line #1 *Less* Subtotal Line 2)** -

Notes

Correct Transfer to Debt Service - FY24

Approved By:
Budget Director
County Manager

Posting
Finance Director
Date

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 13/24

SORTED BY: FUND,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT TOTAL,1ST SUBTOTAL
PAGE BREAKS ON: FUND

FUND-208 DEBT SVC - USDA/AG CNTR
DEPT TOTAL- TITLE NOT FOUND
1ST SUBTOTAL-380000 OTHER SOURCES

ACCOUNT - - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
3811000 TRANSFER FROM GENERAL FN	31,166.00	.00	.00	31,166.00	.00	100.00
TOTAL OTHER SOURCES	31,166.00	.00	.00	31,166.00	.00	100.00
TOTAL TITLE NOT FOUND	31,166.00	.00	.00	31,166.00	.00	100.00
TOTAL DEBT SVC - USDA/AG CNTR	31,166.00	.00	.00	31,166.00	.00	100.00

SELECTION CRITERIA: expledgr.key_orgn='2208'
ACCOUNTING PERIODS: 1/24 THRU 13/24

SORTED BY: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL,ACCOUNT

TOTALED ON: FUND,FUNCTION,ACTIVITY,DEPT TOTAL,1ST SUBTOTAL

PAGE BREAKS ON: FUND

FUND - 208 - DEBT SVC - USDA/AG CNTR
DEPARTMENT - 2208 - DEBT SVC - AG CENTER

ACCOUNT DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
208-530-537-2208-2208 - DEBT SVC - AG CENTER									
57100 DEBT SERVICE PRINCIPAL					.00	.00	.00	BEGINNING BALANCE	
10/02/23	11-1				16,716.00			POSTED FROM BUDGET SYSTEM	
04/10/24	19-7		213			16,716.00		FY2024 ANNUAL PAYMENT	
TOTAL	DEBT SERVICE PRINCIPAL				16,716.00	16,716.00	.00		.00
57200 DEBT SERVICE INTEREST					.00	.00	.00	BEGINNING BALANCE	
10/02/23	11-1				14,450.00			POSTED FROM BUDGET SYSTEM	
04/10/24	19-7		213			14,492.27		FY2024 ANNUAL PAYMENT	
TOTAL	DEBT SERVICE INTEREST				14,450.00	14,492.27	.00		-42.27
TOTAL 1ST SUBTOTAL - DEBT SERVICE					31,166.00	31,208.27	.00		-42.27
TOTAL DEPT TOTAL - DEBT SVC - AG CENTER					31,166.00	31,208.27	.00		-42.27
TOTAL ACTIVITY - CONSERVATION/RESOURCE MGT					31,166.00	31,208.27	.00		-42.27
TOTAL FUNCTION - PHYSICAL ENVIRONMENT					31,166.00	31,208.27	.00		-42.27
TOTAL FUND - DEBT SVC - USDA/AG CNTR					31,166.00	31,208.27	.00		-42.27
TOTAL REPORT					31,166.00	31,208.27	.00		-42.27

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

Board of County Commissioners
Agenda Request

Date of Meeting: November 4, 2024

Date Submitted: October 31, 2024

To: Honorable Chairman and Members of the Board

From: Edward J. Dixon County Administrator

Subject: Approval of the RFP 24-02 Professional Auditing Services

---

Statement of Issue:

This agenda item seeks Board approval to award RFP 24-02 Professional Auditing Services to Purvis-Gray and approval for staff to negotiate a contract.

Background:

Gadsden County, like other units of local government, is required by law to have an annual financial audit completed by a qualified firm. Since 2014, Purvis-Gray has been the County's contracted professional auditing firm. Their contract expires at the end of 2024, and all renewal options are exhausted.

To ensure the County has an auditing firm under contract to conduct needed annual financial audits starting with the FY 23-04, the County issued RFP 24-02 Professional Auditing Services on August 12, 2024, seeking proposals from qualified firms to provide professional auditing services to the County and the five constitutional offices. The RFP 24-02 closed on September 3, 2024, and proposals were received from Purvis-Gray and James Moore.

The selection committee reflected representatives from the Board of County Commissioners and each Constitutional office who reviewed and scored both proposals. The final scores were calculated based on the individual scoring sheets which were compiled and tallied on a summary sheet (Attachment #1), with Purvis Gray having the highest score:

#1	Purvis-Gray	84
#2	James Moore	80

Analysis:

Based on Purvis-Gray having the highest scoring proposal, the auding committee is seeking Board approval to award the RFP 24-02 Professional Auditing services to Purvis-Gray and for staff to negotiate a contract with Purvis-Gray.

Should the Board approve this agenda item, staff will post the "Notice of Intent to Award" to Purvis-Gray to the County website to begin the 72-hour protest period. If no protests are received, staff will issue the Notice of Award and work with the County Attorney to negotiate a contract with Purvis-Gray for professional auditing services.

The draft agreement will be brought back to the board as soon as possible for discussion and approval. Services, fees, and costs will be based upon the requirements outlined in the RFP 24-02 and Purvis-Gray's proposal (Attachment #2). The negotiated contract shall be for a term of three (3) consecutive years with three (3) one (1) year renewal options per the RFP 24-02, Section 8.27.

Fiscal Impact:

The fiscal impact is indeterminate with this agenda item. However, the estimated cost for this fiscal year is included in this year's budget based on the cost of prior year audits. This is considered a "recurring" cost. Each fiscal year the County and Purvis-Gray will enter into an "Engagement Letter" that sets forth the required services to be provided and the total cost based on the negotiated fees.

Options:

1. Approve to Award RFP 24-02 Professional Auditing Services to Purvis-Gray and Approve Staff to Negotiate a Contract.
2. Do not approve.
3. Board direction.

County Administrator's Recommendation:

Option 1.

Attachments:

1. Summary Tally Sheet
2. Purvis-Gray Proposal

PURVIS GRAY

CERTIFIED PUBLIC ACCOUNTANTS

GADSDEN COUNTY, FLORIDA

Request for Proposal 24-02

For

Professional Auditing Services

CONTACTS

Ryan M. Tucker, CPA
Audit Partner

(850) 224-7144
Ryan@purvisgray.com

Meagan G. Camp, CPA
Audit Director

(850) 224-7144
mcamp@purvisgray.com

Purvis, Gray and Company, LLP
Certified Public Accountants

222 NE 1st Street
Gainesville, Florida 32601

443 East College Avenue
Tallahassee, Florida 32301

TABLE OF CONTENTS

Tab 1—Form 1 – Proposal Transmittal Form and Introduction Letter 1-4

Tab 2—Experience and Qualifications (20 Page Limit – Single Sided)

1—Executive Summary:

A—Organization Overview 5

B—Partner Information 5

C—Governmental Experience:

Governmental Clients 5-6

Governmental Financial Statements Preparation 6

GASB Experience 7

Single Audit Experience 7

D—Audit Team Experience 8

E—Subcontractors 8

Resumes – Qualifications for Firm Personnel 8-15

Form 2 - Qualification Application and Questionnaire 16-23

Tab 3—References

Letters of Reference 24-26

Form 3 – References and Conflicts 27-28

Tab 4—Understanding of Services and Audit Approach

1—Specific Audit Approach:

Audit Methodology 29-30

Analytical Procedures 30

IT Capabilities 30-31

Audit Software 31

Integration of Data Analytics and Artificial Intelligence (AI) 32

Internal Controls 32-33

Determining Laws and Regulations 34

Approach to Selecting Audit Samples 34

Approach to be Taken in Preparing Management Letters 35

Approach to the Single Audit 35

Staff Assignments 36

Quality Control and Confidentiality 36

Quality Control/Peer Review 36-37

2—Timeline of the Audit and Level of Staff:

Detailed Project Implementation Timeline 38-39

Level of Staff 40

3—Understanding the Scope of Work and Providing Audit Services 40-43

4—Commitment to Performing the Work 43

TABLE OF CONTENTS

Tab 5—Cost Proposal and Timeline

1—Form 16 – Cost Proposal and Attachment 44-47
2—Inclusive Fees 48
3—Payment 48
4—Proposed Timeline of the Audit 48

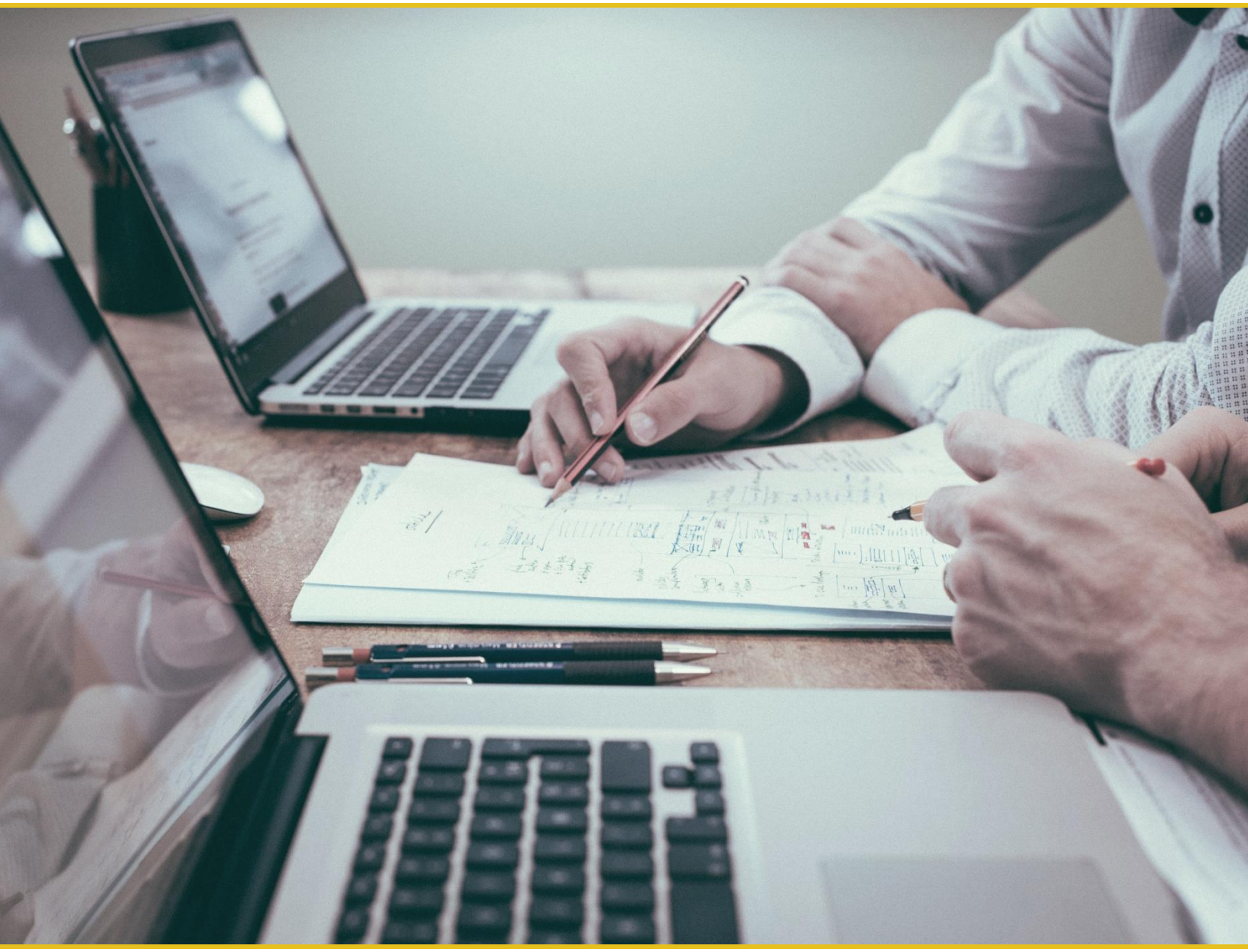
Tab 6—Subcontractors (Form 11) 49

Tab 7—Exceptions to the Contract (Form 15) 50

Tab 8—Required Forms Documents and Certifications

Form 4 – Indemnification and Hold Harmless 51
Form 5 – Sworn Statement Under Section 287.133 (3)(a), Florida Statutes, on Public Entity Crimes 52-53
Form 6 – Equal Opportunity/Affirmative Action Statement 54
Form 7 – Drug Free Workplace Certification 55
Form 8 – Disclosure Statement Conflict of Interest Disclosure 56
Form 9 – Non-Collusion Affidavit 57
Form 10 – Ethics Clause & Certification Regarding Lobbying for Contracts, Grants, Loans, and Cooperative Agreements 58
Form 12 – Certification Regarding Debarment, Suspension, and Other Responsibility Matters Primary Covered Transactions 59
Form 13 – E-Verify Compliance Certification 60
Form 14 – Insurance Certification Required Policy Endorsements and Documentation 61

Tab 1—Transmittal Form and Introduction Letter



PURVIS GRAY
CERTIFIED PUBLIC ACCOUNTANTS

FORM 1 – PROPOSAL TRANSMITTAL FORM (TO BE ON PROPOSER'S LETTERHEAD)

The Board of County Commissioners of Gadsden County reserves the right to accept or reject any and/or all proposals in the best interest of Gadsden County.

Purvis, Gray and Company, LLP

Ronterious Green
Chairman, Gadsden County Board of County Commissioners

SUBMITTAL FORM RFP 24-02 Auditing Services, Addendum #1

This submittal of _____, ("Firm") organized and existing under the laws of the State of Florida doing business as Partnership (Insert a corporation", "a partnership" or "an individual" as applicable), is hereby submitted to the Board of County Commissioners, Bay County, ("County").

In compliance with the RFQ/RFP/ITB # 24-02, this Firm proposes to perform all work as detailed in this submittal.

By this Submittal, this Firm certifies, and in the case of a joint Submittal each party certifies as to its own organization, that this Submittal has been arrived at independently, without consultation, communication or agreement as to any matter relating to this solicitation with any other competitor.

This Proposal is in response to the RFP 24-02 Auditing Services, Addendum #1 is submitted by the below named firm/individual by the undersigned authorized representative.

Purvis, Gray and Company, LLP
(Firm Name)

BY _____
(Authorized Representative)

Timothy M. Westgate, CPA, Partner
(Printed or Typed Name)

ADDRESS 222 NE 1st Street
Gainesville, Florida 32601

TELEPHONE 850.224.7144

E-MAIL Ryan@purvisgray.com

FEID # 59-0548468 **UEI#** _____

LISTING OF ANY CERTIFICATIONS OR LICENSEs CURRENTLY HELD:

NAME:	DBPR - Firm License	**NUMBER:**	AD0041478	**STATE:**	Florida
NAME:	DBPR - Individual Licenses	**NUMBER:**	AC0032175 AC0025357 AC54745	**STATE:**	Florida
NAME:		**NUMBER:**	AC39388 AC55424 AC54137 AC59255	**STATE**	Members of AICPA, FICPA, and FGFOA

ADDENDA ACKNOWLEDGMENTS: (IF APPLICABLE)

Addendum #1 dated 8/26/24 **Initials** ✓
Addendum #2 dated _____ **Initials** ____
Addendum #3 dated _____ **Initials** __
Addendum #4 dated _____ **Initials** ____
Addendum #5 dated _____ **Initials** __

Gadsden County, Florida
Attention: Selection Committee
Quincy, Florida

We appreciate the opportunity to present Purvis, Gray and Company, LLP (Purvis Gray) to your Selection Committee and would take great pride in being retained to serve as your auditors for Gadsden County, Florida (the County). We have received your Request for Proposal Number 24-02 (RFP) for *Professional Auditing Services* for the County, including its Constitutional Officers and component units identified in the RFP. We understand the scope of services to be performed and give you our express commitment to meet or exceed the performance specifications and time requirements stated in the RFP.

Business Structure and Philosophy

Purvis Gray is organized as a Florida Limited Liability Partnership and is a statewide CPA firm employing over 125 professionals and support staff in our multiple offices across Florida. Our multiple office locations throughout the state are the result of **organic growth**, which we attribute to our pursuit of **technical excellence and superior client service**. We have been in business for 78 years, having audited and advised Florida local governments for substantially all of that time.

Documented Track Record of Performance with Gadsden County

We have served as the County's independent audit firm since 2010, meaning we **are already familiar with your people, programs, and financial systems, as well as with the County's major initiatives and key activities.** It has taken a significant investment of our time and effort to acquire this knowledge, which is unique to our firm, from our service to the County. Because of this knowledge and experience, we are **uniquely poised to provide an efficient and effective financial audit.** Each year of our engagement as your auditors, we have demonstrated that effectiveness by identifying opportunities to improve processes and controls. Your audit fieldwork and report issuance timeline has been and will continue to be a top priority for our firm. In addition, we have shown the commitment and ability to work with your staff on the implementation of new governmental accounting standards. There is no guesswork involved in choosing us again; the level of quality service you will receive is time-tested and assured.

The Audit Firm Rotation Concern

As the County goes through the Audit RFP process, some may ask if it is time to rotate auditors and get "fresh eyes" looking at the County. **Independent studies cited by the American Institute of Certified Public Accountants (AICPA) have concluded that audit firm rotation actually reduces audit quality due to the direct and positive relationship between auditor tenure and auditor competence.** In other words, the more your auditor knows about you, the less chance there is of missing something significant. No authoritative body, including the AICPA, Public Companies Accounting Oversight Board (PCAOB), Florida Auditor General, or the Government Accountability Office (GAO), recommends audit firm rotation. In fact, the PCAOB has found that audit failures are three times more likely to occur within the first two years of changing auditors. **The takeaway from all of this is that who your auditors are, their knowledge of your operations, and the type of job that they are doing for you is more relevant to the likelihood of a high-quality audit than changing for change's sake.**

Gadsden County, Florida
Attention: Selection Committee
Quincy, Florida

Governmental Experience

During our 78 years of service, we have developed considerable experience serving governmental entities throughout the state of Florida. **We are currently providing auditing services to 5 Florida counties,** 31 Florida municipalities, 15 Florida school boards and charter schools, and many other governmental entities and non-profit organizations**. We believe our combined experience serving counties, cities, school districts, special districts, and not-for-profit organizations throughout Florida provides us with unique insight and ability to serve as your auditors. Our firm currently provides audit services to the following Florida Counties:**

- **Nassau County, Florida (2005 to 2016, 2018 to Present)**
- **Alachua County, Florida (2018 to Present)**
- **DeSoto County, Florida (2001 to Present)**
- **Gadsden County, Florida (2010 to Present)**
- **Marion County, Florida (2001 to Present)**

The majority of the Counties listed above have been long-term audit clients of the firm. **We believe this is a testament to our reputation, understanding of your specific industry, the fresh approaches we take each year, and the high level of service we have consistently provided.**

Client Focus

We are committed to providing you with outstanding client service. Our firm's philosophy is based on the fundamental concept that our reason for existence is to be of service to our clients. We accomplish this by being sensitive to the needs of our clients and by providing a high level of quality through the development of educated and trained professionals. We are proud of our 78-year track record!

Our People

The best part of Purvis Gray is our people. The individuals comprising your audit team have chosen careers in governmental auditing and are committed to our governmental clients and their industry. You will not have to train our auditors, as we do not randomly rotate staff, and **our partners, directors, and managers participate extensively during fieldwork, which is a hallmark of our service that sets us apart from other firms.**

Understanding Information Technology Risks

One of the prominent business risks affecting governmental entities today is information technology. **Mr. Michael Sandstrum, the IT audit director** assigned to your engagement, has over 45 years of experience auditing information systems, as well as CPA, CISA, CISM, CITP, CGMA, and CDSPE certifications. **Michael's extensive experience in accounting, auditing, IT auditing, security management, and consulting is paramount in understanding and evaluating the County's IT environment and risks.**

License to Practice in the State of Florida

We are properly licensed and registered for public practice in the State of Florida. A copy of our firm license is shown below:


Ron DeSantis, Governor
Melanie S. Griffin, Secretary
dbpr
STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF ACCOUNTANCY
THE ACCOUNTANCY PARTNERSHIP HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 473, FLORIDA STATUTES
PURVIS, GRAY AND COMPANY
PO BOX 141270
GAINESVILLE FL 32614
LICENSE NUMBER: AD0041478
EXPIRATION DATE: DECEMBER 31, 2025
Always verify licenses online at MyFloridaLicense.com
ISSUED: 12/20/2023
Do not alter this document in any form.
This is your license. It is unlawful for anyone other than the licensee to use this document.

Gadsden County, Florida
Attention: Selection Committee
Quincy, Florida

Evidence of Doing Business in the State of Florida

We are independent certified public accountants as defined by generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. We have included a link to sunbiz.org Division of Corporations as well as a screen shot showing our company information:

sunbiz.org - Florida Department of State



Sunbiz.org Division of Corporations
an official State of Florida website

Previous on List | Next on List | Return to List
Filing History | No Authority Info | No Partner Info | No Name History

Partnership Name Search
Submit

Partnership Detail

Limited Liability Partnership Name

PURVIS, GRAY AND COMPANY, LLP

Principal Address

222 NE 1ST STREET
GAINESVILLE, FL 32601
Change Date: NONE

Filing Information

Document Number	LLP050003268
FEI/EIN Number	590548468
File Date	05/27/2005
State	FL
Total Pages	21
Pages in Original Filing	2
Florida Partners	1
Total Partners	1
Status	ACTIVE
Effective Date	06/01/2005
Expiration Date	NONE
Name History	NONE

Registered Agent

GAITANIS DAVID A
222 NE 1ST STREET
GAINESVILLE, FL 32601

Authorization to Represent the Firm

I am authorized to represent the firm in this matter. Further information about our firm follows in this document. We appreciate the opportunity to present Purvis Gray to the County.

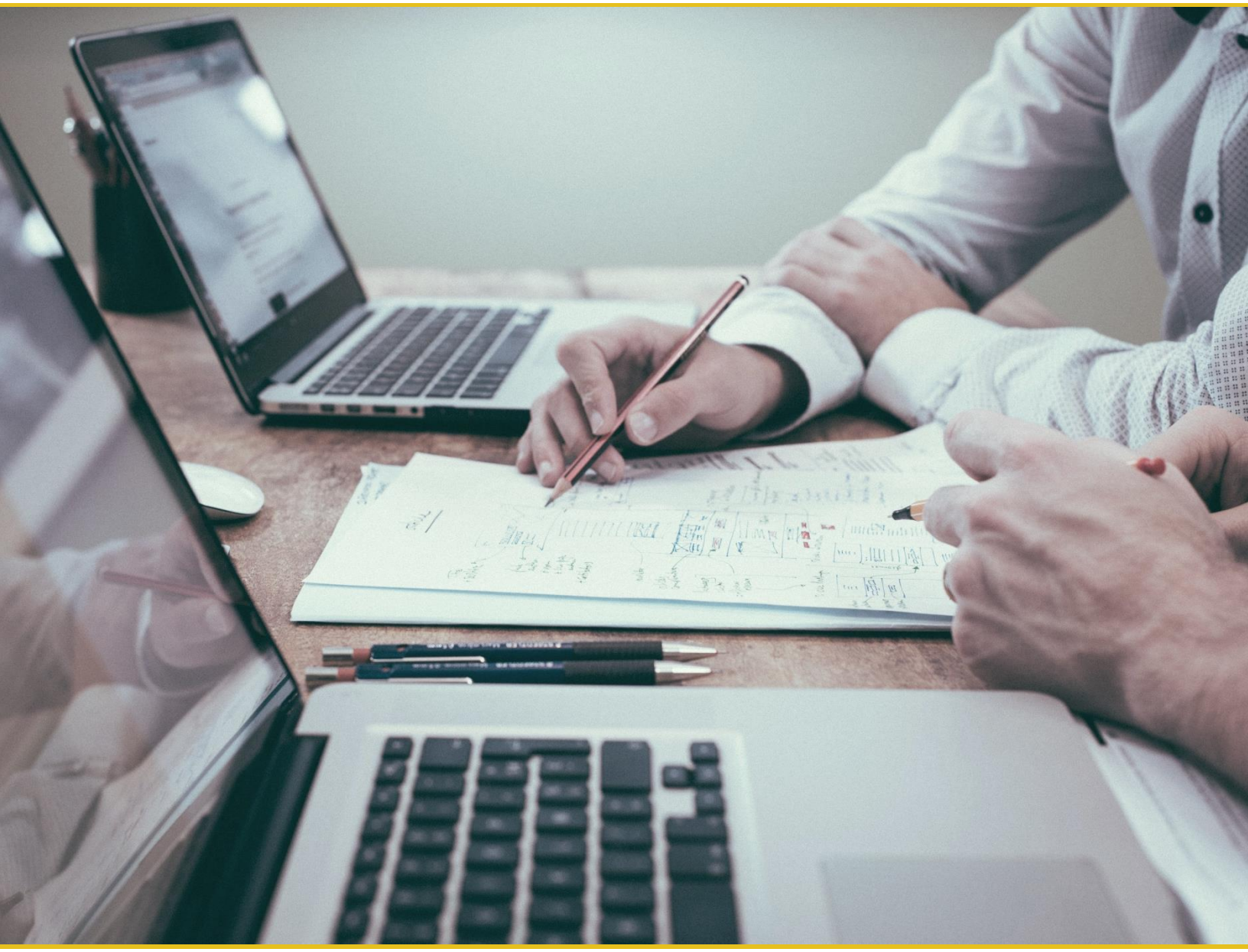
Respectfully Submitted,

PURVIS, GRAY AND COMPANY, LLP

Ryan M. Tucker, CPA
Audit Partner

RMT/asb

Tab 2—Experience and Qualifications



PURVIS GRAY
CERTIFIED PUBLIC ACCOUNTANTS

1—Executive Summary

A—Organization Overview

Purvis Gray was founded in 1946, in Gainesville Florida by two University of Florida accounting professors, Mr. Roy Purvis and Mr. Howard Gray. The firm has been in business for 78 years and has been auditing local governments for substantially all of that time.

Purvis Gray is organized as a Florida Limited Liability Partnership and is a statewide CPA firm employing over 125 professionals and support staff in our Tallahassee, Gainesville, Ocala, Sarasota, Orlando, and Tampa offices. Purvis Gray has a total of 16 partners, 11 directors, 12 managers, and over 60 professional staff, including numerous supervisors and senior-level staff members. We currently have 40 auditors in our governmental audit department.

The firm offers all services traditionally associated with CPA firms, which can generally be summarized as Audit, Tax, Information Technology (IT), and consulting services. The Audit Department has a concentration of work in the local governmental industry. Our Tax Department provides tax research support to our Audit Department.

B—Partner Information

Below is a list of our office locations and partners by office location.

Gainesville—222 NE 1st Street, Gainesville, FL 32601
Ocala—2347 SE 17th Street, Ocala, FL 34471
Orlando—507 N New York Ave., Suite 200, Winter Park, FL 32789
Sarasota—5001 Lakewood Ranch Blvd., Suite 101, Sarasota, FL 34240
Tallahassee—443 College Avenue, Tallahassee, FL 32301
Tampa—1408 N Westshore Blvd., Suite 502, Tampa, FL 33607

Barbara Boyd, CPA—Gainesville
Rachel A. Clements-Adcock, CPA—Gainesville
David A. Gaitanis, CPA—Gainesville
Laura L. Hathaway, CPA—Orlando
Michael R. Heald, CPA–Orlando
David Lee, CPA—Orlando
Steven T. Lee, CPA—Ocala
Tiffany K. Mangold, CPA—Sarasota
Lisa M. Marousky, CPA—Gainesville
Helen Y. Painter, CPA—Ocala
James W. Patray, III, CPA—Gainesville
Andrew R. Spahn, CPA—Ocala
Ryan M. Tucker, CPA—Tallahassee
Timothy M. Westgate, CPA—Ocala
Robert E. White, CPA—Tampa
Ronald D. Whitesides, CPA—Gainesville

C—Governmental Experience

Governmental Clients

Audits we currently perform for governmental-type clients are listed on the next few pages. These audits were conducted in accordance with *Government Auditing Standards,* with Federal and State Single Audits performed, when applicable. We have identified each entity, the principal local office of performance, and dates of service. **(ACFR)** indicates inclusion of an Annual Comprehensive Financial Report in the engagement.

Counties

- Alachua County—(Gainesville/Sarasota)—2018 to Present—**(ACFR)**
- DeSoto County—(Sarasota)—2001 to Present
- Gadsden County—(Tallahassee)—2010 to Present
- Marion County—(Ocala)—2001 to Present—**(ACFR)**
- Nassau County—(Gainesville/Tallahassee)—2005 to Present—**(ACFR)**

Municipalities

- City of Alachua—(Gainesville)—2009 to Present—**(ACFR)**
- City of Atlantic Beach—(Gainesville)—2004 to Present
- City of Bartow—(Sarasota)—2008 to Present
- City of Belleview—(Ocala)—2007 to Present—**(ACFR)**
- Town of Bronson—(Gainesville)—2006 to Present
- City of Bushnell—(Ocala)—1995 to Present—**(ACFR)**
- City of Cedar Key—(Gainesville)—1987 to Present
- City of Center Hill—(Ocala)—2021 to Present
- City of Crestview—(Tallahassee)—2021 to Present
- City of Dade City—(Ocala)—2014 to Present
- City of DeFuniak Springs—(Tallahassee)—2023 to Present
- City of Deltona—(Ocala)—1995 to Present—**(ACFR)**
- City of Eustis—(Ocala)—1998 to Present—**(ACFR)**
- City of Fort Meade—(Sarasota)—1996 to Present
- City of Frostproof—(Sarasota)—2020 to Present
- City of Gainesville—(Gainesville)—2018 to Present—**(ACFR)**
- City of Green Cove Springs—(Gainesville)—2003-2016; 2023 to Present
- City of Jacksonville Beach—(Tallahassee)—1996 to Present—**(ACFR)**
- City of Kissimmee—(Ocala)—2016 to Present—**(ACFR)**
- City of Live Oak—(Tallahassee)—2012 to Present
- City of New Smyrna Beach—(Gainesville)—2024 to Present **(ACFR)**
- City of Newberry—(Gainesville)—2013 to Present—**(ACFR)**
- City of Neptune Beach—(Gainesville)—2013 to Present
- City of Ocala—(Ocala)—2000 to Present—**(ACFR)**
- City of Ocoee—(Ocala)—2021 to Present—**(ACFR)**
- Town of Orange Park—(Gainesville)—2014 to Present
- City of Oviedo—(Ocala)—2019 to Present—**(ACFR)**
- Town of Reddick—(Ocala)—2023 to Present
- City of St. Cloud—(Ocala)—2012 to Present—**(ACFR)**
- City of Williston—(Ocala)—2010 to Present
- City of Winter Springs—(Sarasota/Gainesville)—2021 to Present—**(ACFR)**

School Boards

- Alachua County District School Board—(Gainesville)—2008 to Present
- Bradford County School District—(Gainesville)—2024 to Present
- Charlotte County District School Board—(Sarasota)—2014 to Present
- Citrus County District School Board—(Ocala)—2014 to Present
- Clay County School Board—(Ocala)—2011 to Present
- Hernando County School Board—(Ocala)—2011 to Present—**(ACFR)**
- Lake County District School Board—(Ocala)—2005 to Present—**(ACFR)**
- Leon County School Board—(Tallahassee)—2018 to Present
- Levy County District School Board—(Gainesville)—2018 to Present
- Marion County School Board—(Ocala)—2000 to Present—**(ACFR)**
- The Villages Charter School, Inc.—(Ocala)—2005 to Present

Governmental Financial Statements Preparation

We have assisted many of our clients with financial statement preparation in accordance with GASB. Our quality control process requires preparation of the financial statements to be reviewed by the partner in charge of the audit and the technical reviewer. Additionally, whether we prepare the financial statements or review client-prepared statements, we complete a comprehensive disclosure checklist to ensure all required elements of the financial statements and note disclosures are adequately presented.

GASB Experience

Our firm has been performing audits of governmental entities nearly since our inception, and we have been preparing governmental financial statements in conformance with pronouncements of the GASB since its establishment in 1984. During the past several years, we have assisted many governmental entities, including the County, with implementing new GASB accounting and financial reporting standards that have significantly affected financial statements. Members of your audit team are regular speakers at accounting conferences on current and proposed GASB statements as well as serving on the GFOA Special Review Committee for the Certificate of Excellence in Financial Reporting program. This leadership approach to the local government industry keeps us on the cutting edge of all governmental accounting and financial reporting issues, trends, and techniques.

Single Audit Experience

Federal Award Compliance – Uniform Guidance

If a Federal and/or State Single Audit is required, the auditor is responsible for testing compliance with all major federal and state award programs. If a Federal and/or State Single Audit is required, each major program will be tested for the specific compliance requirements applicable to that program. **Several Purvis Gray staff have received Single Audit certifications through the AICPA, which substantiates their expertise in this area.**

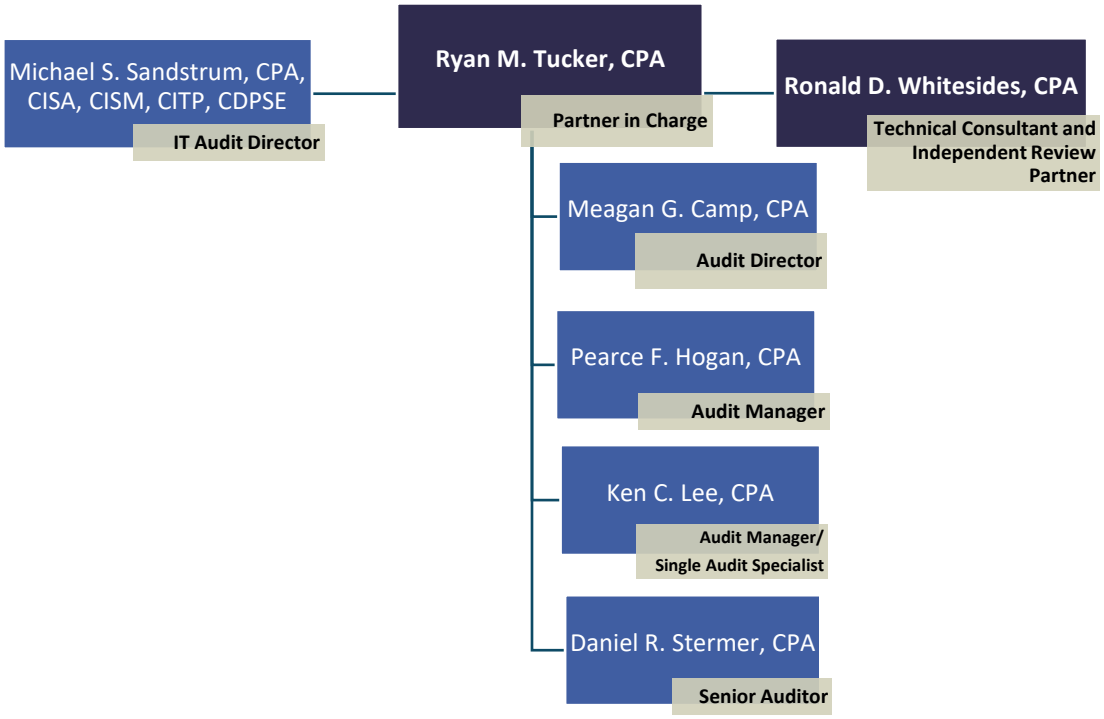
As a regional audit firm with significant governmental experience, we have performed single audits of countless federal and state grant programs. Our single audits have included grants from the following Federal and State Departments, including numerous programs within each.

Federal Grant Programs	State Grant Programs
Federal Communications Commission	Clean Florida Council
Federal Emergency Management Agency	Executive Office of the Governor
National Endowment for the Arts	Office of Early Learning
National Endowment for the Humanities	State Courts System
National Science Foundation	Florida Department of Agriculture and Consumer Services
US Department of Agriculture	Florida Department of Children and Families
US Department of Agriculture Food and Nutrition Service	Florida Commission on Tourism
US Department of Aviation Administration	Florida Department of Community Affairs
US Department of Children and Families	Florida Department of Corrections
US Department of Commerce	Florida Department of Economic Opportunity
US Department of Commerce NOAA	Florida Department of Elder Affairs
US Department of Defense	Florida Department of Emergency Management
US Department of Economic Opportunity	Florida Department of Environmental Protection
US Department of Education	Florida Department of Fish and Wildlife Commission
US Department of Education of Elementary Secondary Education	Florida Department of Health
US Department of Election Assistance Commission	Florida Department of Health and Rehabilitative Services
US Department of Energy	Florida Department of Highway Safety and Motor Vehicles
US Department of Environmental Protection Agency	Florida Department of Housing Finance Corporation
US Department of Federal Highway Administration	Florida Department of Juvenile Justice
US Department of General Services Administration	Florida Department of Legal Affairs and Attorney General
US Department of Health and Human Services	Florida Department of Library and Information Services
US Department of Homeland Security	Florida Department of Management Services
US Department of Housing and Urban Development	Florida Department of Natural Resources
US Department of Interior	Florida Department of State
US Department of Justice	Florida Department of Transportation
US Department of Labor	Florida Department of Workforce Innovation
US Department of Treasury	
US Department of Transportation	

D—Audit Team Experience

The firm that will be the most qualified to serve as auditors for the County will be the one that can demonstrate its qualifications through past experience, education, and high-quality control considerations. Our firm's approach to staffing audit engagements is to choose partners, directors, managers, and staff based upon a combination of the expertise, experience, and technical ability needed to perform the audit engagement efficiently, and the location of the office. ***The individuals assigned to this engagement possess the necessary technical skills and experience to ensure that the County receives the highest level of service.*** All personnel assigned to this engagement have met or exceeded all of the CPE requirements of the "Yellow Book" as required by the *Rules of the Auditor General*. ***One thing that sets us apart from other firms - we regularly have partners in the field.***

Ryan M. Tucker, CPA will be the partner in charge of the County's audit engagement. Mr. Tucker has spent his entire career providing accounting and auditing services for governmental bodies, non-profit organizations, and commercial enterprises. He will be assisted by Meagan G. Camp, CPA as audit director, and Ronald D. Whitesides, CPA as technical consultant and independent reviewer. Your entire audit team members are Certified Public Accounts.



E—Subcontractors

Purvis Gray will not use any subcontractors on this engagement.

Resumes – Qualifications for Firm Personnel

Beginning on the next page, the key engagement team's resumes provide more specific information for each individual, including their participation in local government audits and memberships in professional organizations. Your entire audit team is in full compliance with the continuing educational requirements set forth under U.S. Government Accountability Office, *Government Auditing Standards* and are active members of the AICPA and FICPA.



RYAN M. TUCKER, CPA

Audit Partner
Member of Quality Control Team
Member of Concurring Review Team

PURVIS GRAY

CONTACT INFORMATION

Tallahassee, Florida
(850) 224-7144
ryan@purvisgray.com

PROFILE

Education

Florida State University
1998, BS, Finance and Accounting

Professional Credentials

CPA License – AC0032175
Member AICPA, FICPA, FGFOA, and AGA

Community Involvement

Southern Scholarship Foundation, Inc.
Chairman – 2013
Treasurer – 2008-2009, 2022 to Present
Current Board Member
Sunset Rotary Club of Tallahassee
President – 2009-2010
Treasurer
Rotary District 6940
Treasurer – 2012-2013, 2015-2016, and 2016-2017
Rotary District 6940 Foundation
Treasurer 2023-2024

Years in Accounting: 26

Years with Firm: 26

SPEAKER/INSTRUCTOR

Accounting and Auditing Electric Cooperatives
Auditor Independence
Financial Emergencies and Financial Condition Assessments
GASB 67 and 68 Pension Standards Update
Plant Accounting for RUS Borrowers
What to Expect from Your Auditor
Common CAFR Review Comments
Compliance Auditing for Constitutional Officers
GASB: Past, Present and Future
Governmental Accounting Fundamentals: GASB 34 Conversions

EXPERIENCE SERVING CLIENTS

Governmental Experience

Counties
Alachua County, Florida* **(ACFR)**
Bradford County, Florida*
Citrus County, Florida*
Flagler County, Florida*
Gadsden County, Florida*
Hardee County, Florida*
Liberty County, Florida*
Nassau County, Florida* **(ACFR)**
Sarasota County, Florida*
Wakulla County, Florida*

Municipalities
City of Atlantic Beach, Florida*
City of Belleview, Florida* **(ACFR)**
City of Crestview, Florida
City of Defuniak Springs, Florida*
City of Deltona, Florida* **(ACFR)**
City of Dunnellon, Florida*
City of Fernandina Beach, Florida* **(ACFR)**
City of Jacksonville Beach, Florida* **(ACFR)**
City of Jacob City, Florida
City of Lake City, Florida*
City of Live Oak, Florida*
City of Leesburg, Florida*
City St. Cloud, Florida* **(ACFR)**
Town of Altha, Florida*

School Board and Charter School Experience
Apalachicola Bay Charter School
Clay County District School Board*
Florida State University School
Jefferson County District School Board (Accounting/Consulting)
Leon County District School Board*

***OMB Circular A-133 or Uniform Guidance Single Audits and/or Florida Single Audits**



RONALD D. WHITESIDES, CPA

Audit Partner
Chair of Audit Department
Member of Quality Control Team
Member of Concurring Review Team

PURVIS GRAY

CONTACT INFORMATION

Gainesville, Florida
(352) 378-2461
rwhitesides@purvisgray.com

PROFILE

Education

University of Florida
1991, Master of Accountancy

Professional Credentials

CPA License – AC0025357
Member of AICPA, FICPA, and FGFOA

Years in Accounting: 32

Years with Firm: 30

EXPERIENCE SERVING CLIENTS

Governmental Experience

Counties
Alachua County, Florida* **(ACFR)**
Bradford County, Florida*
Flagler County, Florida*
Gadsden County, Florida*
Hardee County, Florida*
Nassau County, Florida* **(ACFR)**
Wakulla County, Florida*

Municipalities
City of Alachua, Florida* **(ACFR)**
City of Atlantic Beach, Florida*
City of Bartow, Florida*
City of Fernandina Beach, Florida*
City of Fort Meade, Florida*
City of Fort Myers, Florida*
City of Gainesville, Florida* **(ACFR)**
City of Green Cove Springs, Florida*
City of Jacksonville Beach, Florida* **(ACFR)**
City of Keystone Heights, Florida*
City of Lake City, Florida*
City of Mount Dora, Florida* **(ACFR)**
City of Newberry, Florida* **(ACFR)**
City of Neptune Beach, Florida*
City of St. Augustine Beach, Florida*
City of Winter Springs, Florida
Town of Orange Park, Florida*

School Board Experience
Alachua County District School Board*
Clay County District School Board*
Florida State University School

Other Governmental Entities
Alachua County Housing Authority*
Florida Court Clerks and Comptrollers, and
State Department of Revenue
Florida Gas Utility
Gainesville Regional Utilities
Office of the Auditor General of the State of Florida
University of Florida Division of Housing
University of Florida Division of Parking
Utilities Commission of New Smyrna Beach, Florida
Kissimmee Utility Authority

***OMB Circular A-133 or Uniform Guidance Single Audits and/or Florida Single Audits**



MEAGAN G. CAMP, CPA

Audit Director

Member of Concurring Review Team

PURVIS GRAY

CONTACT INFORMATION

Tallahassee, Florida
(850) 999-0342
mcamp@purvisgray.com

PROFILE

Education

Valdosta State University
2011, BBA, Accounting and Finance

Professional Credentials

CPA License – AC54745 (FL)
CPA License – CPA032868 (GA)
Member of AICPA, FICPA, and FGFOA
Florida Board of Accountancy Continuing Professional Education Committee
2023-Present
FICPA Women in Leadership Committee
2017-Present
Speaker Subcommittee – Member
Mentoring Subcommittee – Chair
Networking Subcommittee – Member
FICPA State Legislative Policy Committee
2022-Present
FICPA Young CPAs Committee
2018-2020

Previous Employers

Thomas, Howell, Ferguson, 2012-2016
Sanders, Holloway and Ryan, 2016-2017

Years in Accounting: 13

Years with Firm: 7

SPEAKER/INSTRUCTOR

Introduction to IDEA: Using CAATs to Perform Audits
Plant Accounting for RUS Borrowers
Title IV-D Introduction and AUP Basics
CaseWare Fundamentals
Understanding Your Cost of Power Adjustment
GASB Update (multiple years)
Individual GASB Pronouncements as Issued
Internal Controls for Electric Cooperatives
FRS Conversion Entries, Reporting, and Disclosure for School Districts

EXPERIENCE SERVING CLIENTS

Governmental Experience

Counties
Alachua County, Florida* **(ACFR)**
Gadsden County, Florida*
Nassau County, Florida* **(ACFR)**

School Board and Charter School Experience
Apalachicola Bay Charter School
Florida State University School
Jefferson County School Board (Accounting/Consulting)
Leon County School Board
Wakulla Christian School#

Municipalities
City of Crestview, Florida
City of Defuniak Springs, Florida*
City of Jacksonville Beach, Florida* **(ACFR)**
City of Live Oak, Florida*
City of Tallahassee, Florida*# **(ACFR)**

Other Governmental Entities
Northwest Florida Water Management District*
First Florida Governmental Finance Commission#
Florida Court Clerks and Comptrollers, and State Department of Revenue
Sunshine State Governmental Finance Commission#

Utility Experience
Choctawhatchee Electric Cooperative, Inc. (E)
City of Jacksonville Beach, Florida* (E, G, W, S)
City of Live Oak, Florida* (W, S)
City of Tallahassee Utilities, Inc.# (E, G, W, S)
Gulf Coast Electric Cooperative (E)
Northwest Florida Water Management District* (W)
Talquin Electric Cooperative, Inc. (E, W, S)

***OMB Circular A-133 or Uniform Guidance Single Audits and/or Florida Single Audits**



MICHAEL S. SANDSTRUM, CPA, CISA, CISM, CITP, CDPSE

IT Audit Director

PURVIS GRAY

CONTACT INFORMATION

Sarasota, Florida
(941) 907-0350
msandstrum@purvisgray.com

PROFILE

Education

Auburn University
2002, Master of Business Administration (Graduated with Honors)
Wichita State University
1976, BA, Business Administration in Accounting (with a Minor in Political Science)

Professional Credentials

CPA License – AC39388 (Florida)
CPA License – 2087 (Mississippi)
Certified Information Systems Auditor (CISA)
Certified Information Security Manager (CISM)
Certified Information Technology Professional (CITP)
Certified Data Privacy Solutions Engineer (CDPSE)

Professional Affiliations

American Institute of CPAs (AICPA)
Florida Institute of CPAs (FICPA)
Information Systems Audit and Control Association (ISACA)
Florida Government Finance Officers Association (FGFOA)

Previous Employers, 1977-2017

AuditWerx – Tampa, FL
CS&L CPAs – Bradenton, FL
Moody-Price, LLC – Baton Rouge, LA
Heavy Quip – Jackson, MS
Horton and Associates CPAs – Jackson, MS

Years Auditing Information Systems: 46

Years with Firm: 6

PROFESSIONAL PROFILE

Michael has extensive experience in accounting, auditing, IT auditing, security management, and consulting, both in public accounting and private industry sectors. He has held positions as Technology Director, Senior Audit Manager, Tax Manager, Programmer, Systems Analyst, Chief Information Officer, and IT Audit Manager. In addition, Michael has performed SOX internal auditing, managed numerous SOC 1 and SOC 2 engagements, Attestation engagements, as well as GAAS financial audit risk assessments.

Michael is responsible for IT risk assessment/audit function for Purvis Gray. This responsibility includes conducting the IT risk assessments for school boards, counties, municipalities, and not-for-profit organizations. In addition, he is responsible for managing SOC 1 and SOC 2 engagements for cloud organizations, data centers, and a child support processor for the State of Florida.

TECHNICAL EXPERTISE

SOC 2 Type 1 and Type 2
SOC 1 Type 1 and Type 2
SOC Readiness Engagements
Information Technology General Controls Examinations
DHSMV David System Examinations
Client Development
IT Security Controls Auditing
IT SOX Auditing
Industry Experience:
- Healthcare
- Local Governments
- Banking
- Claims Processing
- Manufacturing
- Distribution
- Cloud Providers
- Data Centers
- Non-Profit

Information Security – Consulting
Privacy Assessments and Consulting
Risk Assessments
Agreed Upon Procedures
FISMA
NIST
Financial and IT Controls
HIPAA
GLBA
COBIT
Business Processes Analysis
Data Mining & Reporting
EDI/XML
Cloud Integration
Security Management & Compliance
IDEA Audit and Data Analytics Software
AS/400
Linux
Mainframe
Windows
SQL
Oracle
CaseWare Audit Software
Citrix
ERP Systems

***OMB Circular A-133 or Uniform Guidance Single Audits and/or Florida Single Audits**



PEARCE F. HOGAN, CPA

Audit Manager

PURVIS GRAY

CONTACT INFORMATION

Sarasota, Florida
(941) 907-0350
phogan@purvisgray.com

PROFILE

Education

University of Central Florida
2017, BS, Accounting

Professional Credentials

CPA License – AC55424
Member of AICPA and FICPA

Community Involvement

Solve Maternity Homes
Board Member and Treasurer,
2022 – Present
Finance Committee Chair,
2022 – Present

Years in Accounting: 7

Years with Firm: 7

EXPERIENCE SERVING CLIENTS

Governmental Experience

Counties
Alachua County, Florida, Board of County Commissioners* **(ACFR)**
Alachua County, Florida, Constitutional Officers
Bradford County, Florida, Supervisor of Elections
Bradford County, Florida, Board of County Commissioners*
DeSoto County, Florida, Board of County Commissioners*
DeSoto County, Florida, Constitutional Officers
Nassau County, Florida, Board of County Commissioners* **(ACFR)**

Municipalities
City of Alachua, Florida **(ACFR)**
City of Atlantic Beach, Florida
City of Gainesville, Florida*
City of Fernandina Beach, Florida* **(ACFR)**
City of Fort Meade, Florida*
City of Frostproof, Florida
City of Mount Dora, Florida **(ACFR)**
Town of Orange Park, Florida
City of Sarasota, Florida* **(ACFR)**
City of Williston, Florida
City of Winter Springs, Florida **(ACFR)**

School Board Experience
Alachua County District School Board
Charlotte County School Board
Clay County District School Board*
Clayton County District Board of Education (GA)*

Special Districts and Other Governmental Entities
Bartow Airport
Lakewood Ranch CDDs and IDA
Peace River Manasota Regional Water Supply Authority (W)
The Villages CDDs

***OMB Circular A-133 or Uniform Guidance Single Audits and/or Florida Single Audits**



KEN C. LEE, CPA

Audit Manager

PURVIS GRAY

CONTACT INFORMATION

Sarasota, Florida
(941) 907-0350
klee@purvisgray.com

PROFILE

Education

University of Pittsburgh
University of South Florida
1999, BA, Business
2009, MBA – MIS, Finance, Management
2015, BA, Accounting

Professional Credentials

CPA License – AC54137
Member of FICPA and FGFOA
Member of FGFOA Southwest Chapter

Community Involvement

Impact Academy in Seffner, Florida
Advisory Board Member, 2014 – Present
Healthy Start Coalition of Sarasota County
Treasurer, 2022 - Present
FGFOA Technical Resource and Legislative Committee Member, 2022
FICPA Committees, 2021 - 2022
Employee Benefits Conference
State and Local Government
University of South Florida Accounting Conference

Years in Accounting: 16

Years with Firm: 8

SPEAKER/INSTRUCTOR

Public Speaker on the Following Topics:
Single Audit
Tourist Development Tax
Auditing Budgets

EXPERIENCE SERVING CLIENTS

Governmental Experience

Counties
Alachua County Board of County Commissioners **(ACFR)**
Desoto County, Florida, Board of County Commissioners*
DeSoto County, Florida, Clerk of the Circuit Court
DeSoto County, Florida, Sheriff
DeSoto County, Florida, Supervisor of Elections
Gadsden County, Florida, Sheriff
Hernando County, Florida, Board of County Commissioners* **(ACFR)**
Hernando County, Florida, Clerk of Circuit Court and Comptroller
Hernando County, Florida, Property Appraiser
Hernando County, Florida, Tax Collector
Hernando County, Florida, Sheriff
Nassau County, Florida, Board of County Commissioners **(ACFR)**
Nassau County Clerk of the Circuit Court and Comptroller

Municipalities
City of Bartow, Florida*
City of Deltona
City of Fort Meade, Florida
City of Sarasota, Florida* **(ACFR)**
City of Crestview, Florida*

School Board Experience
Charlotte County School Board*
Clay County District School Board*
Clayton County Board of Education (GA)*
Hernando County School Board*

Special Districts and Other Governmental Entities
Bartow Municipal Airport Development Authority*
Florida Court Clerks and Comptrollers, and State Department of Revenue
Florida Courts E-Filing Authority
Lakewood Ranch Community Development Districts, Florida
Lehigh Acres Municipal Services Improvement District*
University of Florida Transportation and Parking Services
Withlacoochee River Electric Cooperative, Inc. (E)

***OMB Circular A-133 or Uniform Guidance Single Audits and/or Florida Single Audits**

DANIEL R. STERMER, CPA

Senior Auditor

PURVIS GRAY

CONTACT INFORMATION

Tallahassee, Florida
(850) 224-7144
dstermer@purvisgray.com

PROFILE

Education

University of Florida
2009, BS, Finance
Florida Atlantic University
2013, Masters of Accounting

Professional Credentials

CPA License – AC59255

Years in Accounting: 5

Years with Firm: 2

EXPERIENCE SERVING CLIENTS

Governmental Experience

Counties
Gadsden County, Florida, Board of County Commissioners*
Gadsden County, Florida, Clerk of the Circuit Court*
Gadsden County, Florida, Property Appraiser
Gadsden County, Florida, Sheriff*
Gadsden County, Florida, Supervisor of Elections
Nassau County, Florida, Clerk of the Circuit Court*
Nassau County, Florida, Property Appraiser
Nassau County, Florida, Sheriff*
Nassau County, Florida, Supervisor of Elections

School Board and Charter School Experience
Florida State University School
Apalachicola Bay Charter School*
Leon County District School Board*

Municipalities
City of Jacksonville Beach, Florida*
City of Crestview, Florida*
City of Defuniak Springs, Florida*
City of Live Oak, Florida*

Other Governmental Entities
Children's Services Council of Leon County
Dog Island Conservation District
Florida Courts E-Filing Authority
Florida Court Clerks and Comptrollers, and State Department of Revenue
Agreed Upon Procedures for 67 Clerks of Court

Non-Profit Experience
Christina Noble Children's Foundation
Florida Automobile Dealers Association
Florida Coalition for Children, Inc.
Florida Independent Auto Dealers Association
Florida Individual Health Reinsurance Program
Florida Outdoor Advertising Association
Florida Small Employer Health Reinsurance Program
Gulf Coast Electric Cooperative*
United Way of Florida, Inc.

***OMB Circular A-133 or Uniform Guidance Single Audits and/or Florida Single Audits**

FORM 2 – QUALIFICATION APPLICATION AND QUESTIONNAIRE

All qualification packages must be submitted with the Proposal and included under Tab 1, to be considered. No expectations.

PURPOSE: To provide Gadsden County with reasonable assurance that the Proposer has the financial assets, resources, work force and experience to successfully complete the work and fulfill an agreement with the County.

FIRM NAME: **Purvis, Gray and Company, LLP**

BUSINESS ADDRESS: **222 NE 1st Street**

CITY, STATE, ZIP: **Gainesville, Florida 32601**

PHONE NUMBER WITH AREA CODE: **850.224.7144**

EMAIL: **Ryan@purvisgray.com**

The undersigned warrants the truth and accuracy of all statements and answers herein contained. Include additional sheets if necessary.

1. What is the Proposer's current FEID Number and Florida Business/Licensure Number? **59-0548468**

2. How many years has the Proposer's organization been in business in the State of Florida? **78**

3. Describe and provide contact information of current ***client(s) and/or projects that you have underway***. Will you have a project(s) underway which might interfere with the start of the work and completion schedule? The proposer is not limited to three (3) projects please add additional projects if more than three (3) projects.

Project 1: There are no current or future audits that will interfere with the audit of Gadsden County.

Name of Project **DeSoto County, Florida, County-wide**

Owner: **Mr. Peter Danao, Finance Director** Telephone Number: **863.993.4587**

Address: **201 East Oak Street, Suite 205, Arcadia, Florida 34266-4425**

Date Started: **September 30, 2001** Date Completed: **Present** Contract Value: **$150,000**
(DeSoto County-wide 2023 audit has been extended and is in process)

Team Members:
Tiffany K. Mangold, CPA, Partner, and Timothy M. Westgate, CPA, Partner

Project Description:
Audit of all Board of County Commissioners operations, including Single Audit of federal and state grant programs, and separate audits of the Constitutional Officers.

Project 2:
Name of Project: _____

Owner: _____ Telephone Number: _____

Address: _____

Date Started: _____ Date Completed: _____ Contract Value: _____

Team Members:

_____

Project Description:

_____

Project 3:
Name of Project _____

Owner: _____ Telephone Number: _____

Address: _____

Date Started: _____ Date Completed: _____ Contract Value: _____

Team Members:

Project Description:

4. List and provide a brief description of projects ***completed*** similar in type, size or larger, and nature as the one proposed in this RFPQ. The proposer is not limited to three (3) projects, please add additional projects if more than three (3) projects.

Project 1
Name of Project **Alachua County, Florida**

Owner: **Mr. Todd Hutchison, Finance Director** Telephone Number: **352.374.3605**

Address: **12 SE 1st Street, Gainesville, Florida 32601**

Date Started: **September 30, 2018** Date Completed: **Present** Contract Value: **$262,895**
The 2023 Audits were competed on time.

Team Members:
Ronald D. Whitesides, CPA, Partner, Barbara Boyd, CPA Partner, Kevin R. Smith, CPA, Director and Andrew D. Miller, CPA, Manager

Project Description:
Audit of all Board of County Commissioners operations, including Single Audit of federal and state grant programs, and separate audits of the Constitutional Officers. Participates in the GFOA Certificate Program.

Project 2
Name of Project: **DeSoto County, Florida Constitutional Officers**

Owner: **Mr. Peter Danao, Finance Director** Telephone Number: **863.993.4587**

Address: **201 East Oak Street, Suite 205, Arcadia, Florida 34266-4425**

Date Started: **September 30, 2001** Date Completed: **Present** Contract Value: **$150,000**
The 2023 Constitutional Officers' Audits were completed on time.

Team Members:
Tiffany K. Mangold, CPA, Partner, and Timothy M. Westgate, CPA, Partner

Project Description:
Audit of all Board of County Commissioners operations, including Single Audit of federal and state grant programs, and separate audits of the Constitutional Officers.

Project 3
Name of Project: **Marion County, Florida**

Owner: **Mrs. Jennifer Cole, Finance Director** Telephone Number: **352.671.5520**

Address: **PO Box 1030, Ocala, Florida 34478**

Date Started: September 30, 2001 Date Completed: Present Contract Value: $215,000

The 2023 Audits was completed on time.

Team Members:
Timothy M. Westgate, CPA, Partner, and Alison L. Stone, CPA, Director

Project Description:
Audit of all Board of County Commissioners operations, including Community Redevelopment Agency, Single Audit of federal and state grant programs, and separate audits of the Constitutional officers. Participates in the GFOA Certificate Program.

Please see next page for Project 4

5. List any ***additional references you would like to include outside of projects***/services similar in scope to this project.

Project 1
Name of Project: City of Crestview, Florida

Owner: Gina Toussaint, Finance Director Telephone Number: 850.682.1560

Address: 198 North Wilson Street, Crestview, Florida 32536

Project Description:
Audit of all operations, including Community Redevelopment Ageancy and Single Audit of federal and state grant programs.

Project 2
Name of Project: City of Jacksonville Beach, Florida

Owner: Ms. Ashlie Gossett, Finance Director Telephone Number: 904.247.6138

Address: 11 North Third Street, Jacksonville Beach, Florida 32250

Project Description:
Audit of all operations, including electric, water and wastewater utilities, natural gas utilities, Community Redevelopment Agency, and Single Audit of federal and state grant programs. Audits of the City pension plans. Participates in the GFOA Certificate Program.

Project 3
Name of Project: City of Live Oak, Florida

Owner: Ms. Joanne Luther, Finance Director Telephone Number: 386.362.2276

Address: 101 White Avenue SE, Live Oak, Florida 32064

Project Description:
Audit of all operations, including water and wastewater utilities, natural gas utilities, Community Redevelopment Agency, and Single Audit of federal and state grant programs.

6. List the ***projects completed in Gadsden County***, Florida, if any, in the past five (5) years:

Project 1
Name of Project: Gadsden County, Florida Board of County Commissioners and Constitutional Officers

Owner: Mr. Nicholas Thomas, Clerk of the Circuit Court Telephone Number: 850.875.8601
Ms. Trudei Porter, Finance Director 850.875.7079

Address: 10 East Jefferson Street, Quincy, Florida 32353

Date Completed: 2010 to Present Contract Value: $136,500

The 2023 Audits was completed on time.

Project Description:
Audit of all Board of County Commissioners operations, including Single Audit of federal and state grant programs, and separate audits of the Constitutional Officers.

4. List and provide a brief description of projects ***completed*** similar in type, size or larger, and nature as the one proposed in this RFPQ. The proposer is not limited to three (3) projects, please add additional projects if more than three (3) projects.

Project 4
Name of Project **Nassau County, Florida**

Owner: **Mr. Robert A. Crawford, GFGO** Telephone Number: **904.548.4807**

Address: **76347 Veteran's Way, Suite 456, Yulee, Florida 32097**

Date Started: **September 30, 2005 to 2016; 2018** Date Completed: **Present** Contract Value: **$236,068**

Team Members:
Ronald D. Whitesides, CPA Partner, Ryan M. Tucker, CPA, Partner, Kevin R. Smith, CPA, Director, and Meagan G. Camp, CPA Senior Audit Manager

Project Description:
Audit of all Board of County Commissioners operations, including Single Audit of federal and state grant programs, and separate audits of the Constitutional Officers. Participates in the GFOA Certificate Program.

Project 2
Name of Project: _____

Owner: _____ Telephone Number: _____

Address: _____

Date Completed: _____ Contract Value: _____

Project Description:

_____

_____

Project 3
Name of Project: _____

Owner: _____ Telephone Number: _____

Address: _____

Date Completed: _____ Contract Value: _____

Project Description:

_____

_____

7. Has the Proposer failed to complete any work awarded (contracted)? If yes, where and way?

No

8. List all past and current projects, clients, conflicts, litigations, arbitrations, mediations, informal settlement discussions, or disputes involving the Proposer for the last three (3) years and outcome. Fully describe the circumstances (use additional sheets if necessary).

There are no pending lawsuites against Purvis Gray, nor has there been any audit related litigation within the past 10 years.

Purvis, Gray and Company, LLP

9. State the true and exact, correct, and complete name under which the Proposer does business:

PROPOSER IS:

LIMITED LIABILITY CORPORATION

_____ (SEAL)
(Individual's Signature/Date)

_____
(Individual's Name)

Florida Business License No. and Expiration Date: _____

Business Address: _____

Phone Number: _____ Email: _____

SOLE PROPRIETORSHIP

_____ (SEAL)
(Individual's Signature/Date)

_____
(Individual's Name)

Florida Business License No. and Expiration Date: _____

Business Address: _____

Phone Number: _____ Email: _____

A PARTNERSHIP

Purvis, Gray and Company, LLP _____ (SEAL)
(Partnership's Name)

8/28/2024
_____
(General Partner's Signature/Date)

David A. Gaitanis, CPA, Managing Partner
(General Partner's Name)

Florida Business License No. and Expiration Date: **License Number: AD0041478 Expires: December 31, 2025**

Business Address: **222 NE 1st Street, Gainesville, Florida 32601**

Phone Number: **352.378.2461** Email: **David@purvisgray.com**

A CORPORATION

_____ (SEAL)
(Corporation Name)

_____
(State of Incorporation)

*By:*_____
(Name of Person Authorized to Sign)

_____
(Title)

_____
(Authorized Signature/Date)

Florida Business License No. and Expiration Date: _____

Attest: _____
(Secretary/Date)

Business Address: _____

Phone Number: _____ Email: _____

10. LIST ALL PRINCIPALS OF ORGANZATION (President, Vice-President, Secretary-Treasurer, Partner, etc.)

Barbara Boyd, CPA—Gainesville
Rachel A. Clements-Adcock, CPA—Gainesville
David A. Gaitanis, CPA—Gainesville
Laura L. Hathaway, CPA—Orlando
Michael R. Heald, CPA–Orlando
David Lee, CPA—Orlando
Steven T. Lee, CPA—Ocala
Tiffany K. Mangold, CPA—Sarasota
Lisa M. Marousky, CPA—Gainesville
Helen Y. Painter, CPA—Ocala
James W. Patray, III, CPA—Gainesville
Andrew R. Spahn, CPA—Ocala
Ryan M. Tucker, CPA—Tallahassee
Timothy M. Westgate, CPA—Ocala
Robert E. White, CPA—Tampa
Ronald D. Whitesides, CPA—Gainesville

Signature of Person Submitting Application/Date

Timothy M. Westgate, CPA

Printed Name of Person Submitting Application

Partner

Title of Person Submitting Application

STATE OF **FLORIDA**

COUNTY OF **MARION**

The following instrument was acknowledged before me the 28 *day of* **August**, 20**24**, *by*

Timothy M. Westgate *(Name)* *as* **Partner** *(Title)*, *of* **Purvis, Gray and Company, LLP** *(Company)* *on Behalf of the company. He/she/they is personally known to me or as produced* _____ *(DL or ID Number)* *as identification.*

_____
(Signature of Notary)

Jessica Kelsey
(Name – Legibly Printed)

Notary Public, State of **Florida**

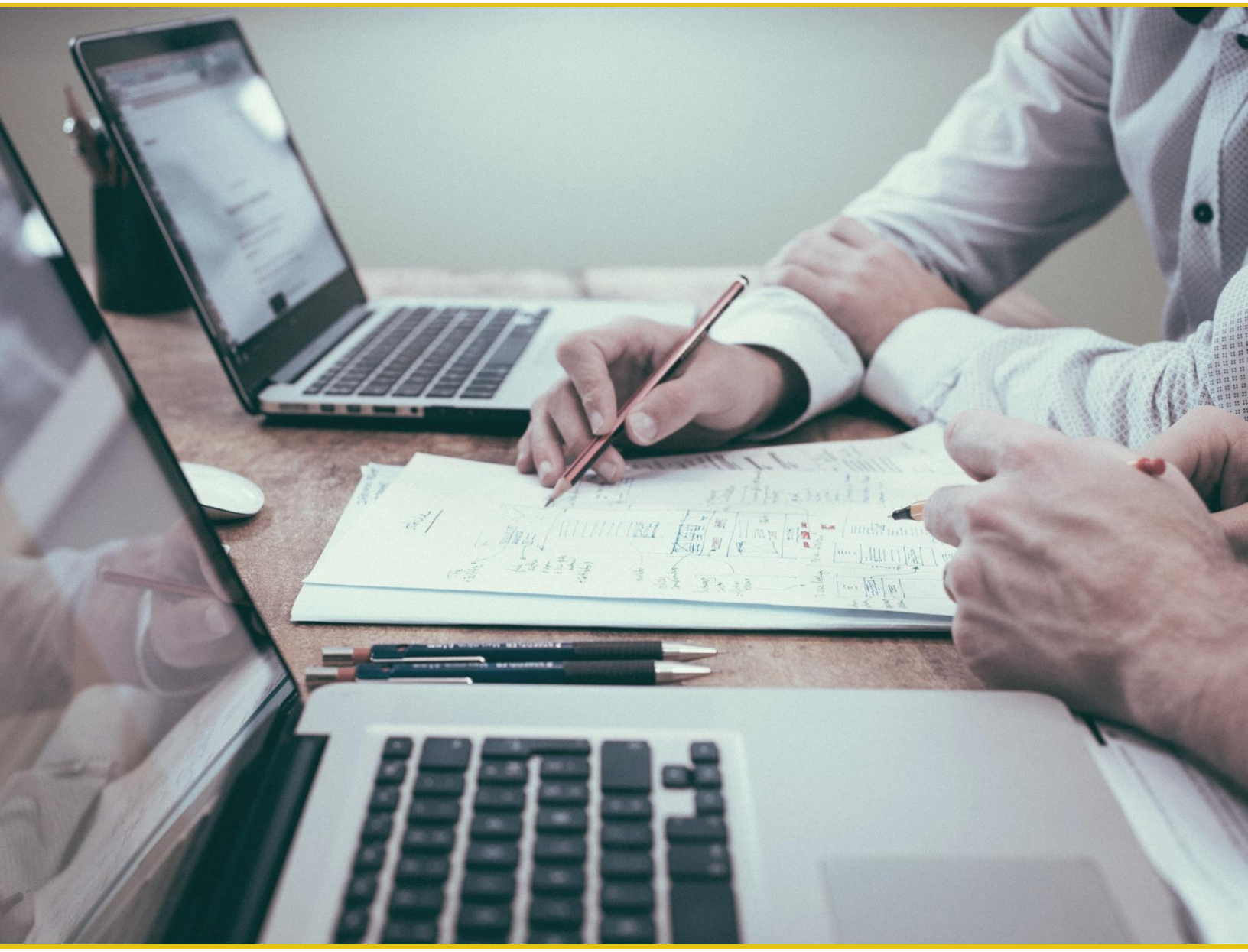
JESSICA KELSEY
Notary Public - State of Florida
Commission # HH 344594
My Comm. Expires Apr 21, 2027
Bonded through National Notary Assn.

(AFFIX OFFIAL SEAL)

Commission Number; HH 344594

My Commission Expires: April 21, 2027

Tab 3—Letters of Reference



PURVIS GRAY
CERTIFIED PUBLIC ACCOUNTANTS

NASSAU COUNTY, FLORIDA

Mr. Robert A. Crawford, CFGO (904) 548-4807
Chief Deputy - Financial Services rcrawford@nassauclerk.com
Mr. Chris Lacambra, OMB Director (904) 530-6008
76347 Veteran's Way, Suite 456 clacambra@nassaucountyfl.com
Yulee, Florida 32097

Date—September 30, 2005 to 2016; 2018 to Present
Engagement Partners—Ronald D. Whitesides, CPA and Ryan M. Tucker, CPA
Engagement Director—Meagan G. Camp, CPA
Scope of Work—Audit of all Board of County Commissioners operations, including Single Audit of federal and state grant programs, and separate audits of the Constitutional Officers. Participates in the GFOA Certificate Program.

JOHN A. CRAWFORD
Clerk of the Circuit Court and Comptroller
Ex-Officio Clerk to the Board of County Commissioners
Auditor, Recorder and Custodian of All County Funds
Nassau County

July 17, 2024

The purpose of this letter is to highly recommend Purvis Gray & Company for auditing services. We have had the pleasure of having Purvis Gray as our external auditors from 2005 to 2016, and 2018 to present. They have always been nothing but professional, and their expertise and dedication to the audit process is beyond measure.

Nassau County engages Purvis Gray to perform the annual audit of the Board of County Commissioners as well as five Constitutional Officers. They are very efficient with their scheduling to ensure all audits are completed in a timely manner. I truly appreciate the way they communicate during the audit. We always know where we stand in the audit process, and all questions and concerns are addressed immediately. They always send a very professional and knowledgeable staff to the audit who perform with great proficiency.

In my opinion, the best part about Purvis Gray is the way they work with us throughout the entire year. Not only do they assist with Financial Statement, ACFR and PAFR preparation, but they are also always available to help with technical accounting issues. It's a great sense of security to me to know they are always a phone call away.

In closing, I highly encourage you to consider Purvis Gray & Company to be your next external audit firm. They provide outstanding customer service and it's been a pleasure working with them.

Sincerely,

Robert A. Crawford, CGFO
Chief Deputy – Financial Services

76347 Veterans Way · Yulee, Florida 32097
Phones: (904) 548-4600 · (800) 958-3496 · Fax (904) 548-4508
Website: http://www.nassauclerk.com

ALACHUA COUNTY, FLORIDA

Mr. Todd Hutchison, Finance Director (352) 374-3605
12 SE 1st Street nth@alachuaclerk.org
Gainesville, Florida 32601

Date—September 30, 2018 to Present
Engagement Partners—Ronald D. Whitesides, CPA, and Barbara Boyd, CPA
Engagement Manager—Andrew D. Miller, CPA
Office Location—Gainesville
Scope of Work—Audit of all Board of County Commissioners operations, including Single Audit of federal and state grant programs, and separate audits of the Constitutional Officers. Participates in the GFOA Certificate Program.

CLERK OF THE CIRCUIT COURT
Finance and Accounting
Alachua County Administration Building
201 East University Avenue
Gainesville, Florida 32601
Telephone (352) 374-3605 • Fax 352.374-5265
J.K. "Jess" Irby, Esq. – Clerk
www.alachuaclerk.org

July 15, 2024

To Whom it May Concern:

This serves as a letter of recommendation for Purvis Gray and Company. It is my honor to recommend them for your consideration.

I have had the opportunity to work closely with the audit partners from Purvis Gray and Company since selecting their audit firm after going through an extensive RFP process in 2018. Throughout our work together, the team at Purvis Gray and Company has demonstrated a deep understanding of governmental accounting standards and the unique challenges that face local governments.

Purvis Gray and Company has consistently delivered exceptional auditing services to the Alachua County Library District and the Alachua County Board of County Commissioners, including the five separate constitutional officers that are incorporated into the Annual Comprehensive Financial Report for Alachua County, FL. The audit teams that have been assigned to work on the county's various audits each year have always been very professional and well organized. The audit partners and managers that oversee each of the audit teams do an excellent job of communicating with me and providing me with ongoing status updates throughout the audit engagement each year.

I highly recommend Purvis Gray and Company for your consideration. I believe their vast knowledge of governmental accounting & auditing standards would be invaluable to your organization. I have complete confidence in their ability to deliver outstanding audit services to you in a timely manner that meets the highest standards of quality and integrity.

Should you have any further questions, please feel free to contact me at (352) 374-3605.

Respectfully submitted,

Todd Hutchison, CPA, CGFO
Chief Deputy Comptroller

MARION COUNTY, FLORIDA

Mrs. Jennifer Cole, Finance Director
PO Box 1030
Ocala, Florida 34478

(352) 671-5520
jenniferc@marioncountyclerk.org

Date—September 30, 2001 to Present
Engagement Partner—Timothy M. Westgate, CPA
Engagement Director—Alison L. Stone, CPA
Scope of Work—Audit of all Board of County Commissioners operations, including Community Redevelopment Agency, Single Audit of federal and state grant programs, and separate audits of the Constitutional Officers. Participates in the GFOA Certificate Program.

GREGORY C. HARRELL
CLERK OF COURT AND COMPTROLLER - MARION COUNTY, FLORIDA
FINANCE DEPARTMENT

CLERK OF COURT
RECORDER OF OFFICIAL RECORDS
CLERK AND ACCOUNTANT OF THE BOARD OF COUNTY COMMISSIONERS
CUSTODIAN OF COUNTY FUNDS AND COUNTY AUDITOR

POST OFFICE BOX 1030
OCALA, FLORIDA 34478-1030
TELEPHONE (352) 671-5520
WWW.MARIONCOUNTYCLERK.ORG

April 5, 2024

To Whom It May Concern:

It is my pleasure to offer this recommendation letter for Purvis Gray and Company. I have had the opportunity to work with their audit teams in both my role as Finance Director of the Marion County Clerk of Court and Comptroller's Office as well as in my previous financial role for a local school district. In total, our working relationship extends beyond 15 years.

In Marion County, we have a substantial audit engagement which includes the County, five constitutional offices, two discretely presented component units, and two special districts. Purvis Gray and Company has a very well organized and efficient audit process which minimizes the amount of time needed to collaborate on-site with our staff. With an engagement as large as ours, it can be an arduous task to schedule fieldwork. The audit teams have been very accommodating with scheduling, especially during new GASB implementations. In addition to our positive audit experiences with Purvis Gray and Company, I appreciate the continuing education opportunities and presentations they offer and find it reassuring to be able to contact them throughout the year with any questions or concerns.

The staff at Purvis Gray and Company have a professional work ethic, excellent customer service and are truly a pleasure to work with. I encourage you to consider their services for your next audit selection. I am confident that you will find your experience with Purvis Gray and Company to be just as favorable as ours.

Please feel free to contact me if you have any further questions via email at jenniferc@marioncountyclerk.org or by phone at (352) 671-5518.

Sincerely,

Jennifer Cole

Jennifer Cole, CGFO
Finance Director

FORM 3: REFERENCES AND CONFLICTS

Proposer Name: Purvis, Gray and Company, LLP

Proposers are required to submit with their Proposals references and conflicts in accordance with the RFP, with which they have provided similar services as requested in this solicitation. Vendors shall use this form to provide the required reference information. The BoCC/COUNTY reserves the right to contact any and all references in the course of this RFP and make a responsibility determination, not subject to review or challenge.

REFERENCES

FORMER CLIENTS and Project Description	
Company Name:	**Bradford County, Florida**
Address:	945 N. Temple Avenue, Starke, Florida 32091
Contact Name:	Ms. Dana Lafollette, Finance Director
Alternate Contact Name:	
Phone:	904.966.6286
Email:	dana_lafollette@bradfordcountyfl.gov
Description of Work:	Audit of all operations
Service Dates:	September 30, 1994 to 2021

Company Name:	
Address:	
Contact Name:	
Alternate Contact Name:	
Phone:	
Email:	
Description of Work:	
Service Dates:	

Company Name:	
Address:	
Contact Name:	
Alternate Contact Name:	
Phone:	
Email:	
Description of Work:	
Service Dates:	

Company Name:	
Address:	
Contact Name:	
Alternate Contact Name:	
Phone:	

Email:	
Description of Work:	
Service Dates:	

Company Name:	
Address:	
Contact Name:	
Alternate Contact Name:	
Phone:	
Email:	
Description of Work:	
Service Dates:	

CONFLICTS, IF APPLICABLE N/A

Company Name:	
Address:	
Contact Name:	
Alternate Contact Name:	
Phone:	
Email:	
Description of Work/Conflict:	
Service Dates:	

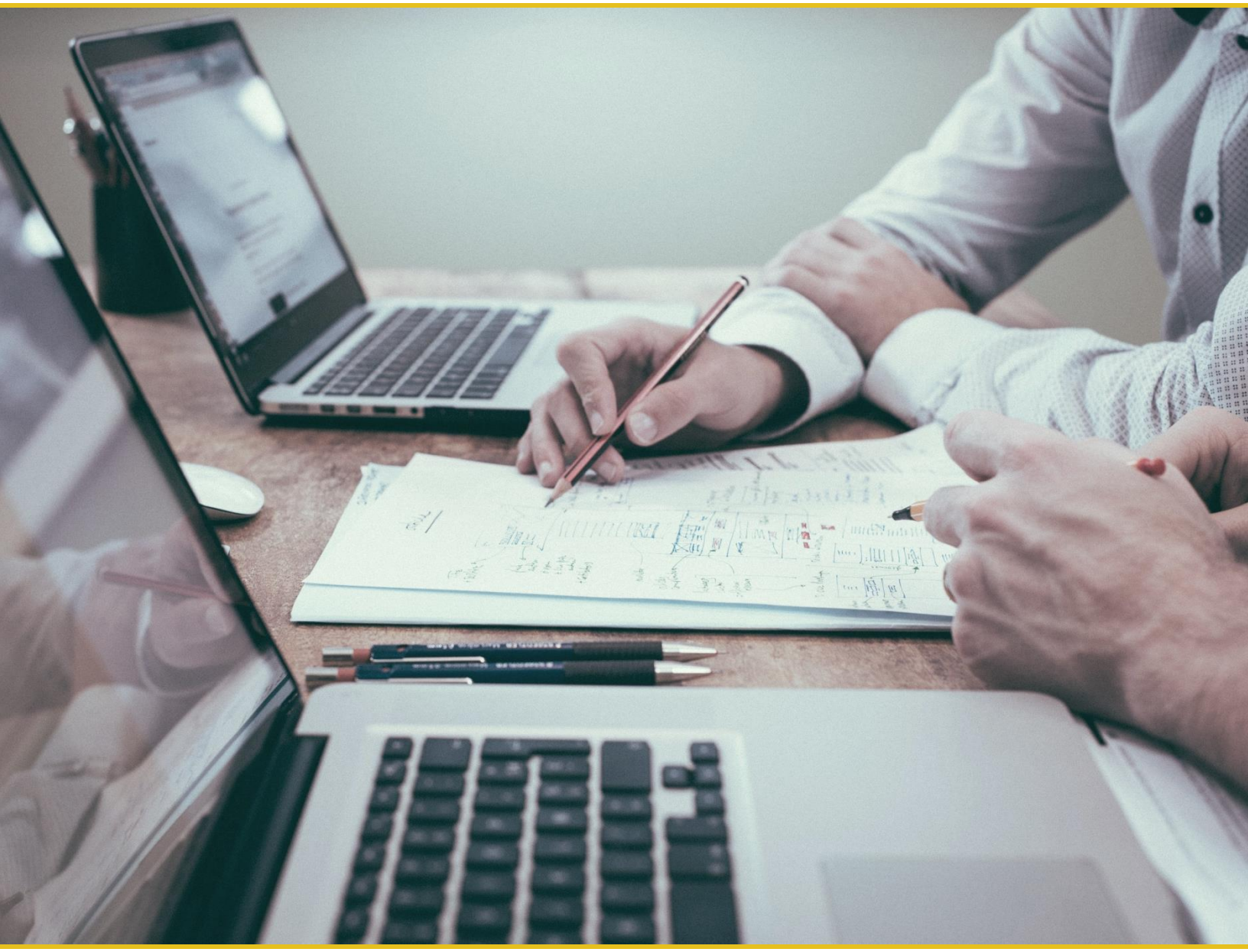
Company Name:	
Address:	
Contact Name:	
Alternate Contact Name:	
Phone:	
Email:	
Description of Work/Conflict:	
Service Dates:	

Company Name:	
Address:	
Contact Name:	
Alternate Contact Name:	
Phone:	
Email:	
Description of Work/Conflict:	
Service Dates:	

Authorized Signature: _____

Name: Timothy M. Westgate, CPA **Title:** Partner

Tab 4—Understanding of Services and Audit Approach



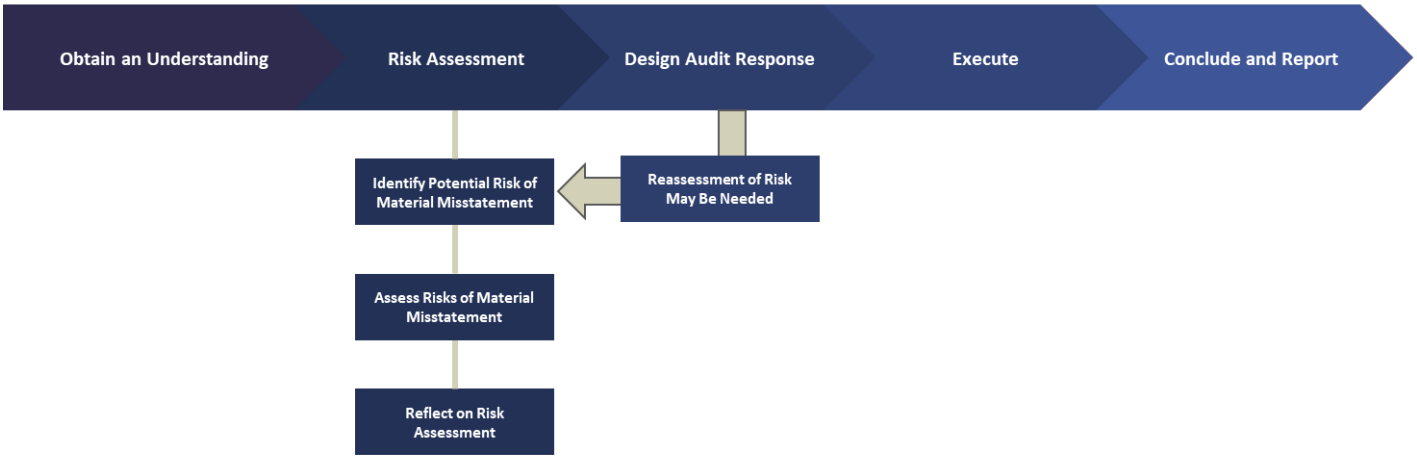
PURVIS GRAY
CERTIFIED PUBLIC ACCOUNTANTS

1—Specific Audit Approach

Audit Methodology

As required by audit standards, our audit approach is a *risk-based approach*. This methodology focuses the audit resources on the areas where risks (i.e., of fraud, irregularities, financial statement errors, etc.) are most likely to occur. It emphasizes a top-down approach that considers the details based on our risk assessment.

The audit process can be further broken down into the following steps:



Obtain an Understanding

- Inquiries with management and those charged with governance.
- Understand the County's objectives, strategies, risks, and environment.
- Understand internal controls.
- Evaluate sources both inside and outside the County.
- Preliminary analytical review.
- Retrospective review.

Risk Assessment

Identify Potential Risk of Material Misstatement

- Perform walkthroughs.
- Understand the County's process and flow of transactions.
- Assess likelihood and magnitude for potential risk of material misstatement.
- Identify relevant controls and scope in IT environment.
- Assess the design and implementation of relevant controls.
- Determine the operating effectiveness of relevant controls.

Assess Risks of Material Misstatement

- Scope the engagement.
- Consider complexity of the County, applicable financial reporting framework, and relevant risks.

Reflect on Risk Assessment

- Holistic view of the undertaken judgment process.
- Consider any information omitted.
- Determine reasonableness of conclusion.
- Consider materiality.

Design Audit Response

- Test controls.
- Substantive analytical procedures.
- Data analytics tests.
- Other substantive procedures.

Execute

Utilize technologies, automation, and data analytics, such as:

- Suralink
- CaseWare
- IDEA
- Thomson Reuters PPC Checkpoint Tools
- Engagement-level automations

Conclude and Report

- Evaluate evidence.
- Consider effects of potential misstatement(s).
- Final analytical review.
- Share content with those charged with governance.
- Issue management letter and auditor's reports.
- Issue reports to those charged with governance.

Analytical Procedures

Analytical procedures will be used extensively on this engagement. Initial applications will be used in general planning to improve the firm's understanding of operations and to identify areas for increased attention. Analytical procedures will also be used to facilitate the development of the audit program.

During the audit fieldwork, analytical procedures will be used as substantive tests to identify significant risk areas for the development of further tests of details. Analytical procedures will be used in the following and other audit areas:

- Contract and Grant Revenues
- Payroll and Fringe Benefits
- Debt and Debt Service Expenditures
- Inventories
- Other Expenditures

IT Capabilities

Our audit professionals utilize industry leading technologies and methodologies. Each auditor is equipped with a laptop computer with a Windows-based operating system with Microsoft Word and Excel, and Adobe Acrobat. Our audit teams use Thomson Reuters Checkpoint Tools for PPC software and PPC's Governmental and Single Audit practice aids to document our audit procedures and our risk-based audit methodology.

Audit documentation is prepared using the above referenced technologies. This audit documentation is then captured, reviewed, and managed utilizing CaseWare International's Working Papers paperless audit document management software, the premier industry paperless audit document management system. These tools allow our firm to employ a fully paperless, risked-based audit approach.

Our auditors utilize the available wired or wireless connection to connect to our virtual private network (VPN). Through use of these connections and use of CaseWare International's Smart Synch add-on, our professionals are equally efficient working from County's facilities or remotely from our offices. This allows us to efficiently consult other professionals within our firm as necessary throughout the audit.

These technologies have many features that enable us to tailor our audit approach based on the County's activities and operations and our extensive experience in government auditing, and they help to ensure that we perform the most effective and efficient audit.

Audit Software

Purvis Gray values security and strives to protect data provided by the County. Our auditors' laptops are encrypted, and communications between the auditors and Purvis Gray's servers are performed over a secure VPN connection. The following are the various computer audit software tools used by Purvis Gray:

suralink

Suralink's Dynamic Request List is Integrated with a Secure File Hosting System for Seamless Document-Coordination Between the Client and the Auditor

CASEWARE

Paperless Audit Engagement Software System – CaseWare Working Papers and SmartSync



IDEA Data Analysis Software

Computer-Assisted Audit Techniques (CAAT) Software – CaseWare's IDEA with SmartAnalyzer and Excel



THOMSON REUTERS®

Research and Audit Checklists, Worksheets, Programs, Letters – Thomson Reuters PPC Checkpoint Tools

Research, Reference Materials, Checklists, Audit Programs, Practice Aids PPC Checkpoint Tools

Integration of Data Analytics and Artificial Intelligence (AI)

In order to provide for a more thorough audit while also increasing efficiency, Purvis Gray utilizes Audimation's IDEA data analytical software to streamline and automate certain aspects of the audit process. Whereas traditional solely AI-driven platforms adopt a one-size-fits-all approach to analysis of data, IDEA allows for the use of pre-programmed and self-running data analysis routines, which can be adapted by the auditor to maximize applicability of routines to a specific client's data formats and operations and incorporates invaluable auditor judgment into the analysis of routine results, limiting the occurrence of "false positives" in accumulation of anomalies for follow-up. If determined to be the most efficient audit approach, through the use of IDEA, your audit team will be able to:

- Perform analytical tests over 100% of transactions within a transaction cycle in minutes.
- Produce analytical reports, including Benford Analysis, Gap Detections, and Extractions of atypical transactions.
- "Mask" provided data populations to produce various summaries and aggregations for direct analysis of large data sets.

The team members assigned to your engagement have over 20 years' combined experience working with this software and are familiar with building and analyzing the results of cycle-specific routines.

Internal Controls

Obtain an Understanding

During the preliminary phase of the audit, we will perform procedures to obtain an understanding of the County's internal controls over financial reporting for all significant audit areas. Understanding internal control will also include review and documentation of the County's control environment, risk assessment process, information and communication system, monitoring activities, and control activities. Through interviews and other inquiries of those involved in the day-to-day activities, we will gain an understanding of the following:

- Significant Classes of Transactions and Cycles
  - Financial Close and Reporting, Including Equity Classifications and Journal Entries
  - Purchasing, Accounts Payable, and Cash Disbursements
  - Human Resources and Payroll
  - Billing, Accounts Receivable, and Cash Receipts
- Other Areas with Significant Risks or Fraud Risks
  - Unusual Transactions
  - Significant Estimates

Identify Key Controls and Assess Risk

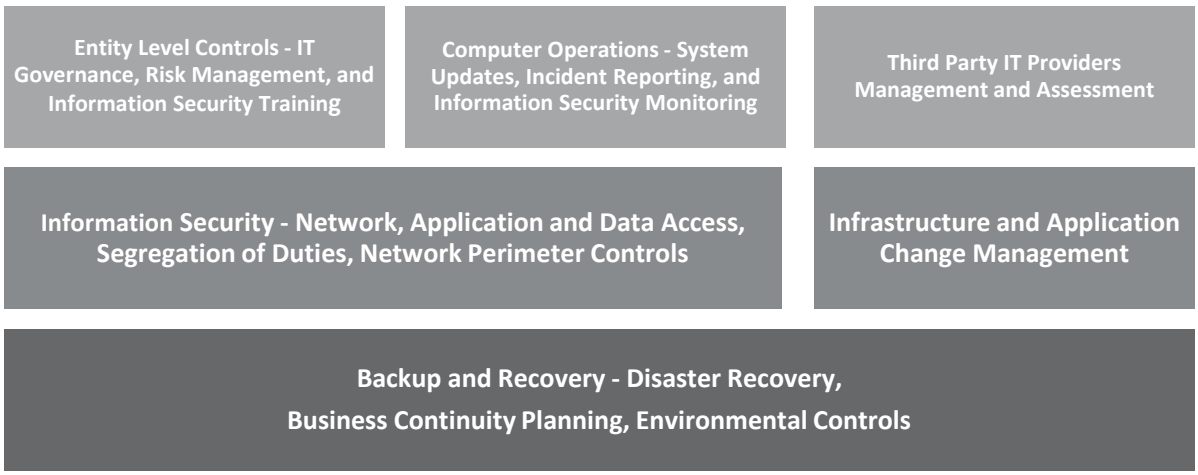
After gaining an understanding of the internal controls over financial reporting, we will identify the key controls, evaluate whether they are properly designed, and verify implementation of those controls through walkthroughs of transactions, review of relevant documents, and observation. Based upon this understanding of key controls, we will assess control risk.

Test Operating Effectiveness

Through sampling, we will test the operating effectiveness of certain key controls, primarily over emergency medical services (EMS) billing, as well as operating and payroll disbursements.

Purvis Gray's IT Audit Professionals Conduct the Assessment of IT Controls

As part of the financial audit process, auditing standards require the auditor to gain an understanding of the IT environment, including the Information Technology General Controls, which includes determining suitability of design and whether the control is implemented. The following are various types of IT General and Cybersecurity Controls that are typically evaluated as part of the financial audit process:



Our IT Auditors will work with your IT professionals to evaluate the IT General Controls relevant to your financial applications that are key to the financial audit to advise and assist in the type, timing, and degree of testing performed by the audit team. This is usually accomplished through a questionnaire and checklist to be completed by your IT personnel followed up by interviews, inspection, and testing as deemed necessary by our IT Auditors. The above procedures consider the increased emphasis on cybersecurity by the State of Florida that requires the County's standards to be consistent with generally accepted best practices for cybersecurity standards.

Additionally, it is not uncommon for our IT Auditors to offer valuable formal or informal recommendations to further mature and refine your IT General Controls as a result of this process. The familiarity we gain from completing this work, which is required for your financial audit, will also make us very familiar with your IT platforms, Enterprise Resource Planning (ERP) systems, and all other aspects of your IT. This is helpful in the event that we may be of further service beyond the Financial Audit in any areas of IT Consulting and Assessment services that we offer.

Ongoing Communication

Communication with management throughout this process is essential. This allows us to understand whether we have identified the correct key controls, if a potential control deficiency is mitigated by other controls, and whether exceptions identified during testing are isolated incidents or an indication of a systemic control deficiency. Recommendations for improvement or best practices will be shared with management. After discussion with management, any identified control deficiencies that rise to the level of a material weakness or a significant deficiency will be communicated to the governing body.

Determining Laws and Regulations

For audits conducted in accordance with *Government Auditing Standards,* the auditor is required to test compliance with the provisions of applicable laws, regulations, contracts, and grant agreements that could have a material effect on the County's financial statements.

Our approach in determining which provisions will be subject to audit test work begins with identification of compliance requirements through:

- Relevant Compliance Requirements of Major Contracts and Agreements Inquiry of management.
- Relevant Compliance Requirements of Major Contracts and Agreements Review of various audit guides and compliance supplements, such as Chapter 10.550, *Rules of the Auditor General*, Florida Single Audit Compliance Supplement, OMB *Compliance Supplement*.
- Relevant Compliance Requirements of Major Contracts and Agreements Review of significant contracts, including grant agreements and bond documents or other debt agreements.
- Relevant Compliance Requirements of Major Contracts and Agreements Review of applicable laws or regulations.

Once we have identified compliance requirements, we will assess which of those could have a material impact on the County's financial statements and design our audit programs to ensure compliance with such provisions. Examples of significant compliance requirements include:

- Budgetary Compliance
- Section 218.415, F.S. (Investments)
- Significant Debt Covenants
- Relevant Compliance Requirements of Major Contracts and Agreements
- Grant Compliance Requirements
- Compliance with Approved Rates
- Use of Restricted Revenue Sources
- Sections 28.35, 28.36, and 61.181, F.S. (Clerk – Court Functions and Child Support)

Approach to Selecting Audit Samples

Statistical sampling will be used on these engagements and will be coordinated with other audit procedures to achieve audit objectives in the most efficient manner possible. Statistical sampling will be used in relation to audit procedures for:

- Tests of Controls
- Substantive Tests of Transactions and Account Balances
- Attribute Sampling
- Tests of Compliance with Laws and Regulations

All sampling will be performed in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and/or 2 CFR 200 *Uniform Guidance* (as applicable); Chapter 10.550, *Rules of the Auditor General;* and State Department of Financial Services, *State Projects Compliance Supplement*.

Approach to be Taken in Preparing Management Letters

We ensure our audit reports and letters are in compliance with the latest auditing standards through the use of PPC's practice aids. In addition, we utilize templates provided by the Auditor General of the State of Florida for the development of our management letters. We will draw upon our 78 years of experience with other local governments to look for ways that the County can be more efficient and cost effective and improve internal controls. We will offer independent business advice and make ourselves available to the Board of County Commissioners to discuss any or all of our comments and recommendations.

It is not our practice to "nitpick" when writing and preparing our findings and recommendations. We understand that governmental accounting has become increasingly complex and technical in nature over the past several years. We try and avoid creating findings from every accounting adjustment that has to be made during the course of a governmental audit.

Approach to the Single Audit

Procedures specific to testing of major federal and state programs are as follows:

- Determine if the County has $750,000 ($1,000,000 for federal expenditures beginning in fiscal year 2024-2025) of federal and/or state expenditures during the audit period, which would require a federal and/or state single audit.
- Determine if the County has been identified as a "low risk" auditee from prior years to determine the percentage of federal assistance required to be audited. This determination is not applicable for state projects.
- Classify federal expenditures between Type A and Type B programs based on total federal or state expenditures and the federal and state formulas.
- Review Grant Program Internal Controls, prior findings, if any, and inherent risk to Identify major federal and state programs to be detail audited using risk-based approach.
- Test internal controls over direct and material compliance requirements for all major programs based upon the OMB Compliance Supplement and the Department of Financial Services' State Projects *Compliance Supplement*.
- Review grant agreements for all major programs, confirm with grantor agency various information related to programs selected for testing, including the amount paid during the current audit period, and other relevant items.
- Reconcile expenditures reported on the SEFA to the underlying accounting records. Audit grant revenues and expenditures charged to grant programs to ensure allowability and that indirect costs are properly charged.
- Review the SEFA and related notes and ensure the information agrees to supporting accounting records and grant audit work performed.
- Prepare the auditor's report on the SEFA and the auditor's report on compliance and internal control over each major program.
- Prepare the Summary Schedule of Findings and Questioned Costs.
- Prepare or assist in the preparation and filing of the Data Collection Form with the Federal Clearing House and prepare the Auditor's certification of the submission.

The work above will be performed by a Single Audit specialist on the engagement team and may vary based upon the specific programs selected for testing and the unique compliance features of each.

Staff Assignments

Listed below are the assignments of each member of the audit team and a brief description of their qualifications.

Partner in Charge of Audit	Mr. Tucker will have overall responsibility for excellent client service; he will work closely with the County's management, as well as the audit directors and managers, to ensure that all work is properly planned, executed, and completed. He will conduct entrance, exit, and interim work conferences with the County and the audit team and will participate extensively in audit fieldwork and the review process.
Technical Consultant and Independent Review Partner	Mr. Whitesides will provide consultation and review of technical accounting and auditing issues and a final independent and objective review of the audited financial statements and reports.
Information Technology Director	Mr. Sandstrum will perform the internal control review of the County's computerized information systems and assist with custom report writing and PC download functions as required. He will assist with data analytics and provide assistance and recommendations to the County on computer-related areas, as needed.
Audit Director and Audit Manager	Ms. Camp and Mr. Hogan will be responsible for planning and supervision of the audits. They will perform the review of workpapers and report preparation. Ms. Camp will assist with data analytics procedures. In addition, they will assist in managing the efficiency of the audits and operating within the time budget.
Audit Manager/Single Audit Specialist and Senior Auditor	Mr. Lee and Mr. Stermer will be primarily responsible for conducting and completing fieldwork along with staff auditors and assisting the audit director and manager with planning and supervision. Mr. Lee will be responsible for oversight of the Federal and/or State Single Audits. They will keep the partner, director, manager, and County staff fully informed on the job status.

All members of the audit team will be available to your management team whenever needed. If our physical presence is not requested, our business e-mail addresses and cell phone numbers will be made available for your convenience, and we pride ourselves on responding timely to all client inquiries. We will be available for routine questions and assistance year-round without additional billings.

Quality Control and Confidentiality

Our firm has implemented a system of quality controls, as documented in the firm's Policies and Procedures Manual and as stated in our professional standards. These controls include maintaining the confidentiality of information obtained from clients. Our firm takes this responsibility very seriously, and this responsibility will continue to be applied to any matters related to the County. Additionally, our system of quality controls includes provisions for appropriate hiring, education, supervision, independence, and internal and external review, among many other procedures for maintaining the firm's quality and service to clients.

Quality Control/Peer Review

Purvis Gray is a member of the AICPA's Governmental Audit Quality Center (GAQC). Our firm places high priority on its quality control and has successfully undergone a peer review made by the AICPA at least every three years since 1979. Because our firm has a heavy concentration of governmental clients, governmental audit engagements are selected for review by the peer review team. We have included our most recent 2022 Peer Review Report, which includes a pass rating, with no letter of comments, the highest level obtainable.

JNM

Jones, Nale & Mattingly PLC

REPORT ON THE FIRM'S SYSTEM OF QUALITY CONTROL

To the Partners of
Purvis, Gray and Company
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Purvis, Gray and Company (the firm) in effect for the year ended May 31, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards,* including compliance audits under the Single Audit Act, audits of employee benefit plans, and examinations of service organizations (SOC 1 and SOC 2 engagements).

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Purvis, Gray and Company in effect for the year ended May 31, 2022, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass, pass with deficiency(ies)* or *fail*. Purvis, Gray and Company has received a peer review rating of *pass*.

Jones, Nale & Mattingly PLC

Louisville, Kentucky
November 30, 2022

Certified Public Accountants and Advisors
401 West Main Street, Suite 1100 Louisville, Kentucky 40202 tel: 502.583.0248 fax: 502.589.1680 www.jnmcpa.com

2—Timeline of the Audit and Level of Staff

Detailed Project Implementation Timeline

Prior to September 30, 2024 (and Each Succeeding Year Thereafter)

- We will draft an engagement letter to be reviewed and signed by authorized representatives of the County and Purvis Gray.
- We will conduct an entrance conference(s) with the County's key personnel regarding the County's operations, audit assistance, and other pertinent items. We will discuss the effect of any new accounting or auditing standards on the current audit. Additional conferences and discussions will be held as needed.
- We will perform certain procedures in-house on the Board and Officer files (such as file rollover, permanent file maintenance, download of minutes and budgets, update our understanding of the entity and environment, time budgets, etc.).
- We will provide the County and Officers with prior year narratives or checklists to update for the current audit period (i.e., preliminary analytical procedures, internal controls, procedures, key controls, information system controls, fraud, etc.). The County will prepare/complete and return them.
- We will update our knowledge of the County's and Constitutional Officers' operating systems, budgets, organizational charts, internal controls, data processing operations, financial reports, internal audit reports, Board minutes, resolutions, and regulatory correspondence, etc., determine preliminary materiality limits, and perform risk assessment procedures.
- We will review the internal controls and compliance over the County's federal awards and state financial assistance. We will identify major programs/projects and related compliance requirements, and perform tests required by the Federal and State *Single Audit Acts*.
- We will perform a review of the internal controls used in the information technology environment. This review will be performed by individuals from our IT Audit Department along with Audit Department personnel.
- We will prepare preliminary audit programs based upon risk assessment procedures performed.
- We will perform preliminary analytical procedures. We will discuss preliminary findings with management.

At or Around September 30, 2024

- Perform year-end cutoff procedures (such as finalize confirmations, determine status of in-process construction).

October 2024 to January 2025

- Import Officer budgets and actual trial balances into our audit software. Map new funds and accounts. Consider the effect of new accounting standards and other presentation issues, if any.
- Hold entrance meetings with Officers and their management teams.
- Depending on the Officers' readiness for audit, perform year-end fieldwork including analytical reviews, tests of details, and compliance tests for Constitutional Officers. Hold exit conferences.
- Draft Constitutional Officers' financial statements reports and findings. Perform in-house reviews.
- Deliver final Constitutional Officers' financial statements and reports to Officers and Clerk Finance.
- Prepare the Report on Statement of County Funded Court-Related Functions and other special reports.

January to March 2025

- Import BoCC budget and actual trial balances into audit software. Map new funds and accounts. Consider the effect of new accounting standards and other presentation issues, if any.
- Hold entrance meetings with BoCC management and other key personnel.
- Depending on the County's readiness for audit, perform year-end fieldwork for Board, including analytical review, tests of details, and compliance tests. Complete audit fieldwork by end of January of each year. Hold exit conferences with management and other key personnel.
- Prepare the County-wide draft financial statements, including entity-wide conversion, fund level statements, statements of cash flows, notes, budgetary statements, and MD&A. Provide drafts to County management for review, verification, and comment.
- Perform Purvis Gray in-house review and other wrap up audit procedures. Perform financial condition benchmarking assessment. Perform independent (in-house) review.
- Deliver preliminary draft auditor's reports and findings upon completion of fieldwork. Receive and resolve comments from management.
- Deliver final copies of independent auditor's reports on internal control and compliance after final exit conference with management and elected officials.
- Coordinate the submission of the Data Collection Form to the federal audit clearinghouse.
- Present the final financial statements and related reports to the County Commission as scheduled.

Level of Staff

Estimated hours, by segment and level, are as follows:

Audit Hours by Segment

	Interim Fieldwork	Final Fieldwork	Reviews, Wrap-Up and Write-Up	Total
Property Appraiser	10	50	10	70
Tax Collector	15	80	15	110
Sheriff	40	100	30	170
Supervisor of Elections	10	40	10	60
Clerk of the Courts	40	110	30	180
BoCC and Single Audits	100	290	90	480
Total	215	670	185	1,070

Audit Hours by Staff Level

	Partners	Directors and Managers	Supervisors and Seniors	Staff	Total
Property Appraiser	5	20	20	25	70
Tax Collector	15	30	20	45	110
Sheriff	30	60	50	30	170
Supervisor of Elections	5	10	20	25	60
Clerk of the Courts	40	40	50	50	180
BoCC and Single Audits	100	110	130	140	480
Total	195	270	290	315	1,070

The above hours are based on the number of hours we have incurred on the County's audit in the past.

3—Understanding the Scope of Work and Providing Audit Services

We have reviewed the County's RFP, including the scope of services, in preparing our proposed audit plan. We believe that our audit approach maximizes the efficiency and effectiveness of the audit. Our audit programs are "tailor-made" for each engagement to enhance our ability to provide quality professional services and to produce results that are qualitative in nature. Our specific audit procedures are principally oriented toward determining the efficacy of the intended internal controls, ascertaining whether they are functioning as planned, and testing the final accounting results to determine that they are, in fact, sufficiently reliable and accurate to support the expression of a favorable audit opinion.

Based on our review of your RFP, this engagement will include a financial audit of the County's funds, as well as other work described under "Section 3.0 Scope of Services" of the RFP. This engagement will also include all the applicable reports, and will be in compliance with the standards listed below:

- Generally accepted auditing standards, as set forth by the American Institute of Certified Public Accountants.
- *Government Auditing Standards* issued by the Comptroller General of the United States.
- The provisions of the *Federal Single Act*, as amended.
- The provisions of the *Florida Single Act*, as amended.
- Office of Management and Budget (OMB), 2CFR Part 200 – Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards (Uniform Guidance), as amended.
- Florida Statutes, Section 11.45, and/or other applicable Statutes, as amended.
- Regulations of the Florida Department of Banking and Finance.
- Section 218.39, Florida Statutes, and Chapter 10.550, *Rules of the Auditor General* of the State of Florida.
- Auditing standards and procedures recommended in the AICPA's Industry Audit and Accounting Guide Audits of State and Local Governments, as amended.
- Any other applicable federal, state, and local laws or regulations.

The scope of our audit is directed primarily towards the expression of an opinion on the County's basic financial statements and the separate financial statements of the Board of County Commissioners, as well as the audits of the Constitutional Officers as required by Florida Statutes. If it becomes evident that an unmodified opinion cannot be rendered on your financial statements, you will be promptly notified of the circumstances surrounding our findings. If, for any reason, we are unable to complete the audit or determine that we are unable to express an opinion, we will decline to express an opinion or may not issue a report as a result of the engagement, as would be required under the applicable professional standards.

BOARD AND CONSTITUTIONAL OFFICERS

Our extensive experience auditing counties in Florida has provided us insight and understanding of the environment of the Board of County Commissioners (the Board) and Constitutional Officers (the Officers). We understand the unique relationship between the Board and the Officers, including the budgeting structure, the transfer of funding to the Officers, and the required timely distribution of excess fees to the Board.

Florida Counties are unique from other Florida local governments, with specific reporting and compliance requirements. We are familiar with the T.R.I.M. procedures, budgetary appropriation limits, restricted revenue sources such as gasoline and other taxes and impact fees, key rate ordinances, debt covenants, grant compliance and reporting, utilities, landfills, and state laws affecting Counties.

CONSTITUTIONAL OFFICERS

Each Constitutional Officer is subject to its own reporting and compliance requirements, and our depth of industry knowledge and utilization of experienced professionals in the field provides us a unique advantage in performing an efficient and effective audit. As auditors of many Florida counties, we understand the specialized requirements of Constitutional Officers, who must comply with Florida Statutes, such as collections of fines and fees, budgetary compliance, timely reversion of excess fees, Officer's salary compliance and bonus plans, investment of public funds, and qualified public depositor requirements.

CLERK OF THE CIRCUIT COURT AND COMPTROLLER – Honorable Nicholas Thomas

The Clerk of the Court, as a court officer that summons prospective jurors for both circuit and county courts, maintains custody of all court records and evidence presented at trials, and is responsible for collecting fines and court costs imposed. The Clerk's Office handles collection of various fines for municipalities, the State of Florida, and county government, as well as serving as Accountant and Clerk to the Board of County Commissioners, Custodian of County funds, and Ex-Officio County Auditor. The Clerk serves as Recorder of Deeds and maintains the official records for the County, issues marriage licenses, and acts as an agent for various other local, state, and federal governments.

The varied and significant responsibilities of the Clerk of the Court require unique reporting and compliance requirements. We are experienced with the audit and reporting requirements of budgeting and funding through transfers from the Board, fee-based operations, the Records Modernization Fund, and the Court Fund, including the unique requirements under Article V Compliance, CCOC funding and reporting, Child Support and Alimony, foreclosure, and the financial reporting requirements of custodial funds in accordance with GASB Statement No. 84, *Fiduciary Activities*.

We currently perform attestation engagements for Civitek and the Florida DOR Child Support Enforcement Program, whereby we monitor all Florida Clerks' compliance with the program, which enhances our understanding of Clerk operations for all 67 Counties.

PROPERTY APPRAISER – Honorable Reginald A. Cunningham, CFA

The Property Appraiser, who is responsible for placing a fair, equitable, and just value on all property within the County, is subject to many complex operating requirements of establishing those values as well as administering tax exemptions under statute, such as permanent residents' Homestead Exemption and Portability, Seniors', Widows', and Disabled Exemptions.

We are experienced with the reporting and compliance requirements of the Property Appraiser, including ad valorem and non-ad valorem assessment requirements, and statutory fees paid through the County millage, as well as fees collected under Florida Statutes, budgetary requirements from the Florida Department of Revenue, and the reversion of excess fees to the taxing authorities.

SHERIFF – Honorable Morris A. Young

The Sheriff, as chief law enforcement officer of the County, is responsible for providing basic law enforcement, court security, and detention services in the County. The Sheriff is the provider of specific services, such as jail and detention, land patrols, child protection investigations, and civil process, as well as services related to forensics, narcotics, canine teams, and special weapons and tactics teams. Sheriff offices typically receive and manage significant grant and contract funding through agreements with the Florida Department of Law Enforcement, Department of Juvenile Justice, and U.S. Department of Defense.

Our experience with audits of Florida County Sheriff's Offices provides a unique understanding of aspects specific to Sheriffs' Offices, such as evidence room procedural and storage compliance and certification, financial reporting for inmate care costs and related fiduciary balances, and funding nuances such as grant and contract funding, as well as the budgeting and transfers from the Board and funds for E-911, Federal Forfeitures, Inmate Welfare, Inmate Trust (Commissary), Tangible Property Records, Equitable Sharing, and many other State and Federal Grant funds.

SUPERVISOR OF ELECTIONS – Honorable Shirley Green Knight

The Supervisor of Elections, in their responsibility in preparing for and conducting all Federal, State, County, and Municipal elections in the County, is subject to numerous laws and regulations. The office oversees the registration and records of voters and qualifies candidates, as well as training workers, acquiring and maintaining voting equipment, and ensuring compliance with laws, such as the ADA accessibility requirements.

We are familiar with the laws and regulations related to managing elections, as well as their related compliance requirements, and funding from the County and through state and federal grants.

TAX COLLECTOR – W. Dale Summerford, CFC

The Tax Collector has significant responsibility in operating as the agent for the billing, collection, and distribution of all taxes for the County, Municipalities, School Board, and taxing districts, including the collection of tourist development taxes and sales tax on vehicles, vessels, and mobile homes. In addition to these responsibilities, the Tax Collector also serves as agent for the State in issuing licenses and titles for vehicles, collecting hunting and fishing licenses fees, and issuing drivers' licenses.

Purvis Gray understands the complex compliance requirements related to these services, including the computation of Tax Collector commissions and tax receipts, collections, and disbursements in accordance with the Florida Statutes and the financial reporting requirements of custodial funds in accordance with GASB Statement No. 84, *Fiduciary Activities*.

4—Commitment to Performing the Work

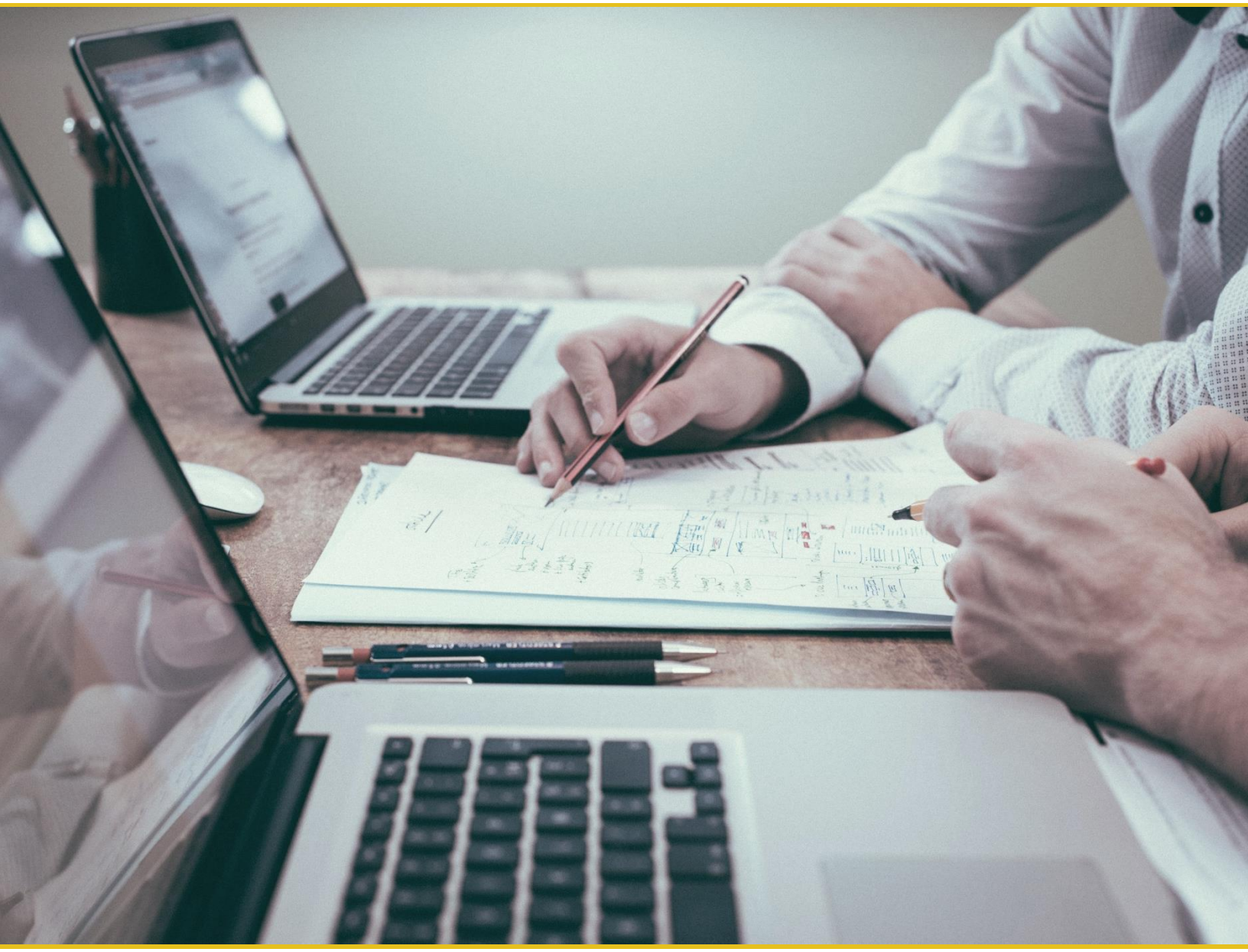
We take our commitment to provide services to the County very seriously and we give you our express commitment to meet or exceed the performance specifications and time requirements stated in the RFP. The reason our firm has continued to grow and maintain its outstanding reputation is because we do what we say we are going to do. Each year, we schedule our annual workload for all staff across all offices. Prior to proposing on new clients, we evaluate our capacity to ensure we only respond if we will be able to meet or exceed our clients' expectations. We are highly experienced at managing audits and work closely with our clients to arrive at mutually acceptable dates of fieldwork and delivery.

One of our firm's goals is to perform as much audit work as possible during interim fieldwork. This allows us to better schedule our annual workload and minimize the pressure on your staff to maintain timetables and meet deadlines after year-end. In addition, it permits the earliest possible identification, understanding, and resolution of any unusual accounting and auditing issues. We have reserved the requested fieldwork dates for the conduct of your audit with the team we have committed to perform it.

All members of the audit team will be available to your management team whenever you need us. If our physical presence is not needed, our business e-mail addresses and cell phone numbers will be made available for your convenience, and we pride ourselves on responding timely to all client inquiries. We will be available for routine questions and assistance year-round without additional billings.

Technology tools, such as our CaseWare paperless audit system and *Suralink* client document portal *to ensure secure file sharing and document request coordination, facilitate timely completion of a high-quality audit, either on-site or remotely.* Regardless of our locations, Purvis Gray has the technical ability to complete your audit remotely (or partially remote) without any limitations. This has allowed us the flexibility to offer fully remote or hybrid (remote and on-site) audits to our clients without a loss of audit quality or efficiency, while maintaining appropriate safeguards over the security of our client's data. Typically, 40% of your audit will be completed on-site and 60% will be completed remotely; however, these percentages do vary from client to client, depending upon client preference.

Tab 5—Cost Proposal and Timeline



PURVIS GRAY
CERTIFIED PUBLIC ACCOUNTANTS

FORM 16: COST PROPOSAL

Proposer Name: Purvis, Gray and Company, LLP

Proposers are required to submit with their Proposals a cost proposal with the RFP, with which they have provided similar services as requested in this solicitation. Vendors shall use this form to provide the required proposal cost.

Proposers shall provide a cost for ALL SERVICES required pursuant to the RFP, Section 3.0 Scope of Work and the total cost for all services:

Please see Cost Proposal - Attachment following this form for our cost proposal.

1. Minimum number of hours and cost proposed per Contract year of the original contract pursuant to the RFP scope of services. Please feel free to break down cost for each component (e.g., standard County-wide financials; ACFR statements; federal single audit; state single audit, etc.):

   Year 1:
   a. Proposed Maximum number of hours per year to be provided: _____
   b. Proposed rate per hour: _____
   c. Proposed total cost per contact year: _____
   d. List of all positions (e.g., Managing Partner, Project Manager, CPA, Professional Accountant, clerical, etc.) and hourly rate below (or attach as separate sheet)

   Year 2:
   a. Proposed Maximum number of hours per year to be provided: _____
   b. Proposed rate per hour: _____
   c. Proposed total cost per contact year: _____
   d. List of all positions (e.g., Managing Partner, Project Manager, CPA, Professional Accountant, clerical, etc.) and hourly rate below (or attach as separate sheet)

   Year 3:
   a. Proposed Maximum number of hours per year to be provided: _____
   b. Proposed rate per hour: _____
   c. Proposed total cost per contact year: _____
   d. List of all positions (e.g., Managing Partner, Project Manager, CPA, Professional Accountant, clerical, etc.) and hourly rate below (or attach as separate sheet)

2. Cost for services exceeding the maximum number of hours addressed in #1 above, should it become necessary to render additional services to either supplement the services requested or to perform additional work as result of a specific recommendation included in any report issued.

   Year 1:
   a. Proposed rate per hour: _____
   b. List of all positions (e.g., Managing Partner, Project Manager, CPA, Professional Accountant, clerical, etc.) and hourly rate below (or attach as separate sheet)

   Year 2:
   a. Proposed rate per hour: _____
   b. List of all positions (e.g., Managing Partner, Project Manager, CPA, Professional Accountant, clerical, etc.) and hourly rate below (or attach as separate sheet)

   Year 3:
   a. Proposed rate per hour: _____
   b. List of all positions (e.g., Managing Partner, Project Manager, CPA, Professional Accountant, clerical, etc.) and hourly rate below (or attach as separate sheet)

3. Other costs for services to be provided that may be required or needed.
   a. List all services that may be required or needed that may exceed the hourly rates proposed above:
   b. Proposed hourly rate:

c. List of all positions (e.g., Managing Partner, Project Manager, CPA, Professional Accountant, clerical, etc.) and hourly rate below (or attach as separate sheet)

By signing below, I certify that these costs are accurate and are inclusive of all costs to provided services pursuant to the RFP and shall be incorporated into the original signed contract.

Signed: _____

Date: 8.28.24

Name: Timothy M. Westgate, CPA

Title: Partner

Firm: Purvis, Gray and Company, LLP

Address: 222 NE 1st Street, Gainesville, Florida 32601

Form 16: Cost Proposal - Attachment

1. Minimum number of hours and cost proposed per contract year of the original contract pursuant to the RFP scope of services.

Year 1	**Year 1**	
a. Proposed maximum number of hours per year to be provided:	1,070	
b. Proposed rate per hour:	$ 140	*Discounted Blended Rate
c. Proposed total cost per contract year:	$ 150,000	
Components of services to be provided are broken down as follows:		
Audit of County-Wide Financial Statements (Including Federal and State Single Audit)	$ 135,000	
Financial Statement Preparation (Write-Up) for County-Wide Financial Statements and All (5) County Constitutional Officers' Financial Statements	$ 15,000	
Total	$ 150,000	
Additional Cost if Annual Comprehensive Financial Report (ACFR) is Requested (Not Included Above)	$ 5,000	

d. List of all positions and hourly rate: See anticipated hours by staffing level on page 40.

Undiscounted Standard Hourly Rates:

Partners	Directors/ Managers	Seniors	Staff
$ 365	$ 255	$ 175	$ 150

Year 2	**Year 2**	
a. Proposed maximum number of hours per year to be provided:	1,070	
b. Proposed rate per hour:	$ 144	*Discounted Blended Rate
c. Proposed total cost per contract year:	$ 154,500	
Components of services to be provided are broken down as follows:		
Audit of County-Wide Financial Statements (Including Federal and State Single Audit)	$ 139,050	
Financial Statement Preparation (Write-Up) for County-Wide Financial Statements and All (5) County Constitutional Officers' Financial Statements	$ 15,450	
Total	$ 154,500	
Additional Cost if Annual Comprehensive Financial Report (ACFR) is Requested (Not Included Above)	$ 5,150	
d. List of all positions and hourly rate: See anticipated hours by staffing level on page 40.	See Undiscounted Standard Hourly Rates in Year 1 (d) Above	

Year 3	**Year 3**	
a. Proposed maximum number of hours per year to be provided:	1,070	
b. Proposed rate per hour:	$ 149	*Discounted Blended Rate
c. Proposed total cost per contract year:	$ 159,200	
Components of services to be provided are broken down as follows:		
Audit of County-Wide Financial Statements (Including Federal and State Single Audit)	$ 143,200	
Financial Statement Preparation (Write-Up) for County-Wide Financial Statements and All (5) County Constitutional Officers' Financial Statements	$ 16,000	
Total	$ 159,200	
Additional Cost if Annual Comprehensive Financial Report (ACFR) is Requested (Not Included Above)	$ 5,300	
d. List of all positions and hourly rate: See anticipated hours by staffing level on page 40.	See Undiscounted Standard Hourly Rates in Year 1 (d) Above	

2. Cost for services exceeding the maximum number of hours addressed in #1 above, disaggregated by county office or constitutional officer as detailed on Tab 1, should it become necessary to render additional services to either supplement the services requested or to perform additional work as result of a specific recommendation included in any report issued.

Form 16: Cost Proposal - Attachment

Year 1	**Year 1**	
a. Proposed rate per hour:	$ 150	*Discounted Blended Rate
b. List of all positions and hourly rate:	See Undiscounted Standard Hourly Rates in Year 1 (d) Above	

Year 2	**Year 2**	
a. Proposed rate per hour:	$ 155	*Discounted Blended Rate
b. List of all positions and hourly rate:	See Undiscounted Standard Hourly Rates in Year 1 (d) Above	

Year 3	**Year 3**	
a. Proposed rate per hour:	$ 160	*Discounted Blended Rate
b. List of all positions and hourly rate:	See Undiscounted Standard Hourly Rates in Year 1 (d) Above	

3. Other costs for services to be provided that may be required or needed.

a. List all services that may be required or needed that may exceed the hourly rates proposed above:

Out of scope work would include:

-Assistance with implementation of new accounting standards.
-Posting of significant number of audit adjustments.
-Unanticipated new major grant programs or revenue streams.
-Lack of readiness for audit causing delays and overtime.

	Year 1	**Year 2**	**Year 3**	
b. Proposed hourly rate:	$ 150	$ 155	$ 160	*Discounted Blended Rate
c. List of all positions and hourly rate:	See Undiscounted Standard Hourly Rates in Year 1 (d) Above			

*The Discounted Blended Hourly Rate would be billed under the contract as noted above. These rates are discounted for governmental entities.

2—Inclusive Fees

The basic audit fee includes any travel or other out-of-pocket costs that may be incurred by our staff throughout the audit engagement.

3—Payment

Progress bills will be presented as work progresses and are due within 30 days of presentation.

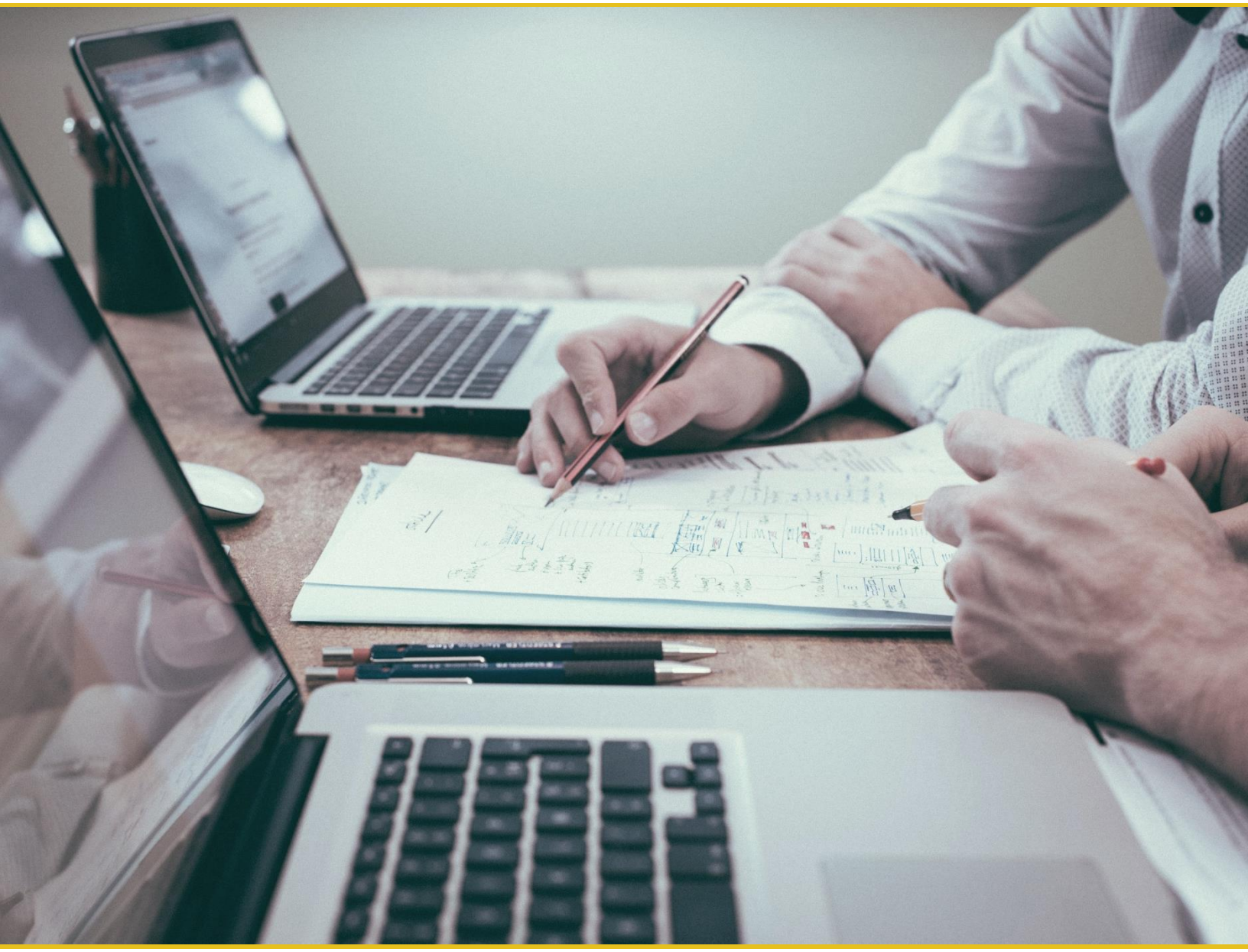
4—Proposed Timeline of the Audit

The proposed timeline below will be contingent upon the BoCC and all Constitutional Officers being ready for final fieldwork in January and timely submission of all audit-related requests.

July – September	Entrance Conferences, interim audit work, planning
October 31	Constitutional Officer books closed
November – December	Constitutional Officer audits, reports, and exit conferences
January	Field work for BoCC Combining Fund Statements and Schedules ready for review and audit, Reports and Exit Conferences
February	Prepare Drafts of County-wide financial statements and notes Final auditor review of workpapers and financial statements
March	Completion of the Financial Statements Audit reports completed and issued Meet with individual Commissioners to review reports Presentation to BoCC

It has been our practice to provide a monthly audit status update to Board and Clerk management and the Chairman of the Board as the audit progresses until completion. We also hold individual meetings with Commissioners to review the financial statements and auditor's reports. This allows them the opportunity to ask questions and gain a better understanding of the County's financial statements and auditor's reports. We expect to continue with this practice if selected to continue as the County's auditor.

Tab 6—Subcontractors (Form 11)



PURVIS GRAY
CERTIFIED PUBLIC ACCOUNTANTS

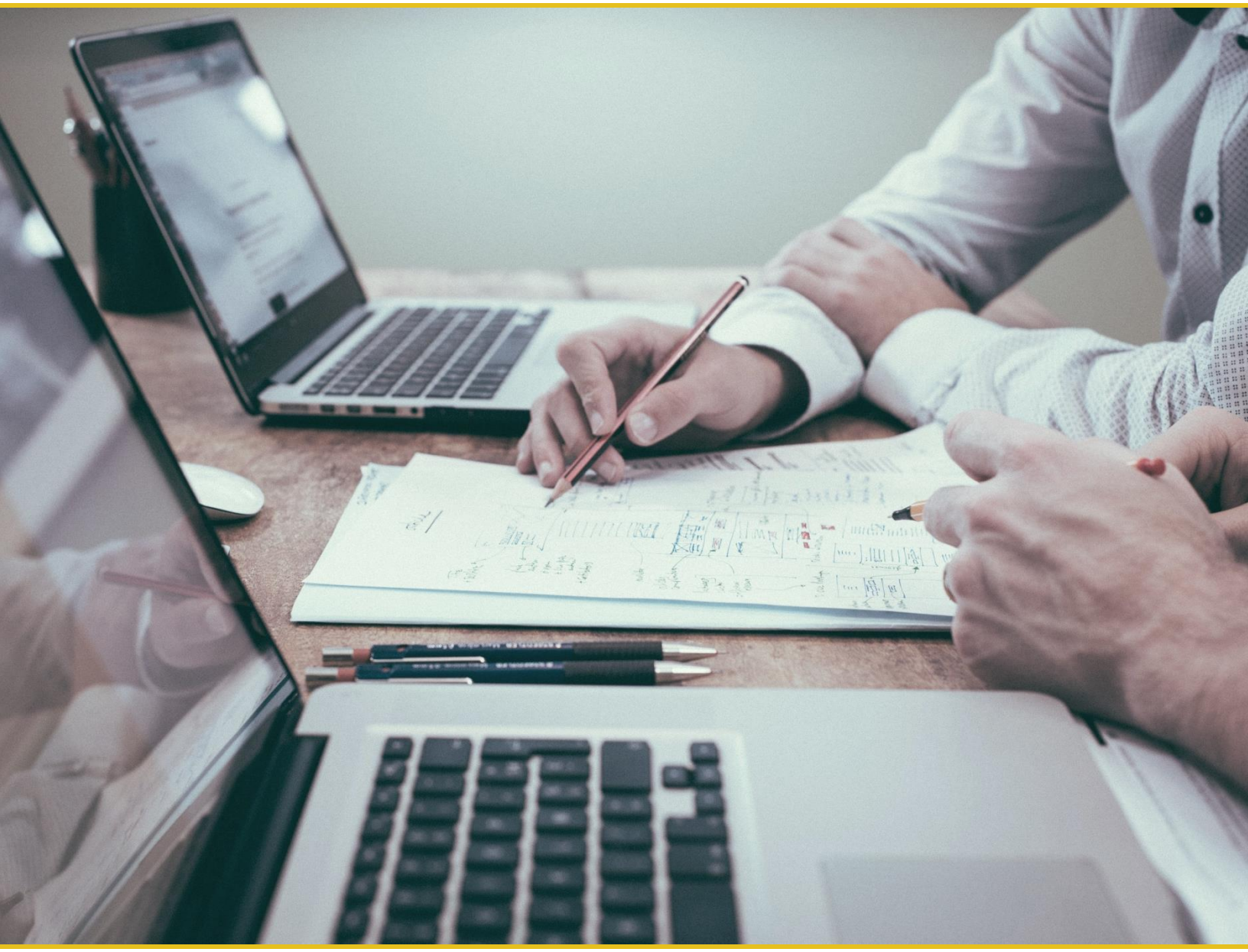
FORM 11

LIST OF PROPOSOSED CONTRACTORS AND SERVICES TO BE PERFORMED

Please identify any subcontractors that Proposer is currently working with or has worked with in the past.

Subcontract 1 PURVIS, GRAY WILL NOT USE ANY SUBCONTRACTORS ON THIS ENGAGEMENT **Name:** **City/State/Zip** **Services to Perform and Percentage:**
Subcontract 2 **Name:** **City/State/Zip** **Services to Perform and Percentage:**
Subcontract 3 **Name:** **City/State/Zip** **Services to Perform and Percentage:**
Subcontract 5 **Name:** **City/State/Zip** **Services to Perform and Percentage:**
Subcontract 6 **Name:** **City/State/Zip** **Services to Perform and Percentage:**
Subcontract 7 **Name:** **City/State/Zip** **Services to Perform and Percentage:**

Tab 7—Exceptions to the Contract (Form 15)



PURVIS GRAY
CERTIFIED PUBLIC ACCOUNTANTS

FORM 15

Comments on Draft Contract

Any comments that are included on this form regarding the contract documents will be forwarded to the legal department for review. The County's acceptance of comments does not guarantee any revision to the contract documents. Describe any anticipated problems with the draft contract (Appendix B), and your proposed solutions. If no anticipated problems were found, indicate "None".

NONE

1. **Contract provision and issue (include article, section and/or number and specific problem).**

2. **Objection by Proposer/Bidder**

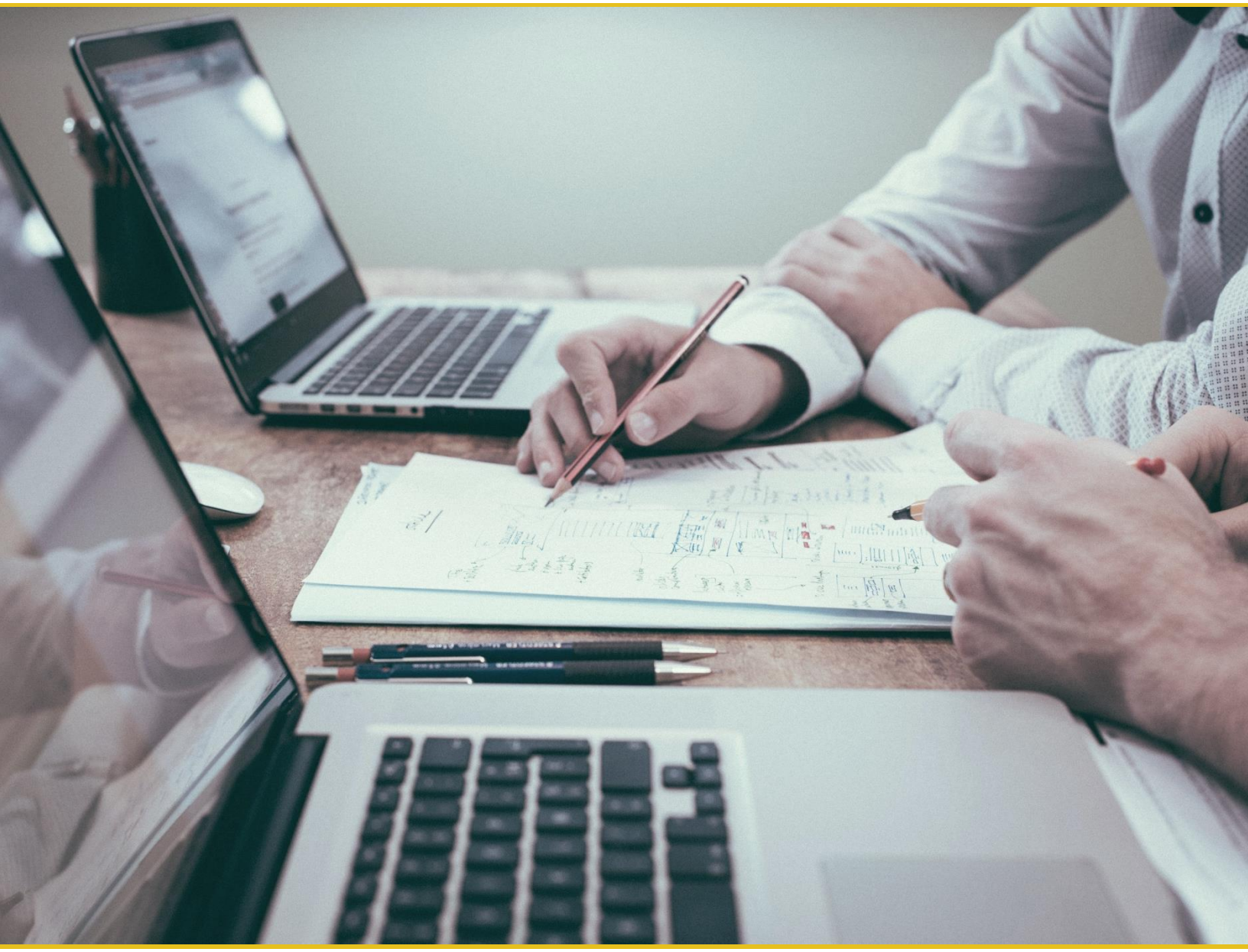
3. **Suggested Resolution**

Signature/Authorized Certifying Official

8.28.24
Date

Timothy M. Westgate, CPA, Partner
Typed Name and Title

Tab 8—Required Forms Documents and Certifications



PURVIS GRAY
CERTIFIED PUBLIC ACCOUNTANTS

FORM 4

INDEMNIFICATIONAND HOLD HARMLESS

To the fullest extent permitted by law, Contractor shall indemnify and hold harmless COUNTY, its offices and employees from liabilities, damages, losses, and costs including, but not limited to reasonable attorney fees, to the extent caused by the negligence, recklessness, or intentional wrongful conduct of the CONTRACTOR and other persons employed or utilized by the CONTRACTOR in the performance of this CONTRACT.

Signed: 

Name: Timothy M. Westgate, CPA

Title: Partner

Firm: Purvis, Gray and Company, LLP

Address: 222 NE 1st Street, Gainesville, Florida 32601

FORM 5

SWORN STATEMENT UNDER SECTION 287.133(3)(a),FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Gadsden County Board of County Commissioners

By: Timothy M. Westgate, CPA, Partner
[Print individual's name and title]

for Purvis, Gray and Company, LLP
[Print name of entity submitting sworn statement]

Whose business address is:
222 NE 1st Street, Gainesville, Florida 32601

and (if applicable) its Federal Employer Identification Number (FEIN) is. 59-0548468

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement).

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal orstate trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

   a. A predecessor or successor of a person convicted of a public entity crime: or

   b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding

contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. [Indicate which statement applies.]

X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However there has been a subsequent proceeding before a hearing a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted contractor list. [Attach a copy of the final order.]

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

_____
(Signature)

Sworn to and subscribed before me this 28 day of August, 2024

Personally known X OR Produced identification _____
(Type of identification)

_____
NOTARY PUBLIC

JESSICA KELSEY
Notary Public - State of Florida
Commission # HH 344594
My Comm. Expires Apr 21, 2027
Bonded through National Notary Assn.

Notary Public - State of FLORIDA

My commission expires: April 21, 2027

Jessica Kelsey
Printed, typed, or stamped commissioned name of notary public

FORM 6

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION STATEMENT

1. The contractors and all subcontractors hereby agree to a commitment to the principles and practices of equal opportunity in employment and to comply with the letter and spirit of federal, state, and local laws and regulations prohibiting discrimination based on race, color, religion, national region, sex, age, handicap, marital status, and political affiliation or belief.

2. The contractor agrees to comply with Executive Order 11246, as amended, and to comply with specific affirmative action obligations contained therein.

Signed: 

Name: Timothy M. Westgate, CPA

Title: Partner

Firm: Purvis, Gray and Company, LLP

Address: 222 NE 1st Street, Gainesville, Florida 32601

FORM 7

DRUG FREE WORKPLACE CERTIFICATION

Preference shall be given to businesses with drug-free workplace programs. Whenever two or more response which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurementof commodities or contractual services, a response received from a business that certifies that it has implemented a drug- free workplace program shall be given preference in the award process. Established procedures for processing tie responseswill be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees from drug abuse violations.
3) Give each employee engaged in providing the commodities or contractual services that are under this solicitation a copy of the statement specified in subsection (1) above.
4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under this solicitation, the employee will abide by the terms of the statement and will notify the employee of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the work place no later than five (5) days after such conviction.
5) Impose a sanction, on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

VENDOR Purvis, Gray and Company, LLP TITLE Partner

AUTHORIZED SIGNATURE _____ DATE 8.28.24

Timothy M. Westgate, CPA

FORM 8

DISCLOSURE STATEMENT CONFLICT OF INTEREST DISCLOSURE

The award hereunder is subject to the provisions of Chapter 112, Florida Statutes. Respondents must disclose with their proposals whether any officer, director, employee, or agent is also an officer or an employee of the Gadsden County Board ofCounty Commissioners. All firms must disclose the name of any county officer or employee who owns, directly or indirectly, an interest of five percent (5%) or more in the Respondent's firm or any of its branches or affiliates. All Respondents must also disclose the name of any employee, agent, lobbyist, previous employee of the Board, or other person, who has received or will receive compensation of any kind, or who has registered or is required to register under Section 112.3215, Florida Statutes, in seeking to influence the actions of the Board in Connection with this procurement.

Names of Officer, Director, Employee or Agent that is also an Officer or Employee of Gadsden County:

N/A _____ _____

_____ _____

Name of a State Officer or Employee that owns 5% or more in Respondent's firm:

N/A _____ _____

_____ _____

_____

Name Timothy M. Westgate, CPA, Partner

Purvis, Gray and Company, LLP

Company

8.28.24

Date

FORM 9

NON-COLLUSION AFFIDAVIT

The undersigned being first duly sworn as provided by law, deposes, and says:

1. This Affidavit is made with the knowledge and intent that it is to be filed with the Board of County Commissioners, Gadsden County, Florida and that it will be relied upon by said County, in any consideration which may give to and any action it may take with respect to this Proposal.

2. The undersigned is authorized to make this Affidavit on behalf of,

Purvis, Gray and Company, LLP
(Name of Corporation, Partnership, Individual, etc.)

a, Partnership (LLP) formed under the laws of Florida
(Type of Business) (State or Province)

of which he is. Partner
(Sole partner, president, etc.)

3. Neither the undersigned nor any other person, firm or corporation named in above Paragraph 2, nor anyone else to the knowledge of the undersigned, have themselves solicited or employed anyone else to solicit favorable action for this Proposal by the County, also that no head of any department or employee therein, or any officer of Gadsden County, Florida is directly interested therein.

4. This Proposal is genuine and not collusive or a sham; the person, firm or corporation named above in Paragraph 2 has not colluded, conspired, connived or agreed directly or indirectly with any bidder or person, firm or corporation, to put in a sham Proposal, or that such other person, firm or corporation, shall refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, firm or corporation, to fix the prices of said proposal or proposals of any other bidder; and all statements contained in the proposal or proposals described above are true; and further, neither the undersigned, nor the person, firm or corporation named above in Paragraph 3, has directly or indirectly submitted said proposal or the contents thereof, or divulged information or data relative thereto, to any association or to any member or agent thereof.

Timothy M. Westgate, CPA — Partner
AFFIANT'S NAME — AFFIANT'S TITLE

TAKEN, SWORN AND SUBSCRIBED TO BEFORE ME this 28 day of August 20 24.

Personally Known X or Produced Identification _____

Type of Identification _____

Notary Public

Jessica Kelsey
(Print, Type or Stamp Commissioned Name of Notary Public)

JESSICA KELSEY
Notary Public - State of Florida
Commission # HH 344594
My Comm. Expires Apr 21, 2027
Bonded through National Notary Assn.

FORM 10

ETHICS CLAUSE & CERTIFICATION REGARDING LOBBYNG FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Signature

8.28.24
Date

Timothy M. Westgate, CPA, Partner
Name of Authorized Individual

Purvis, Gray and Company, LLP
Name of Company/Organization

222 NE 1st Street, Gainesville, Florida 32601
Address of Company/Organization

FORM 12

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS PRIMARY COVERED TRANSACTIONS

1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
   a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency.
   b) Have not within a three-year period preceding this been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statues or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
   c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of these offenses enumerated in paragraph (1)(b) of this certification; and
   d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

3) No subcontract will be issued for this project to any party which is debarred or suspended from eligibility to receive federally funded contracts.

Signature Timothy M. Westgate, CPA

Partner
Title

Purvis, Gray and Company, LLP
Contractor/Firm

222 NE 1st Street, Gainesville, Florida 32601
Address

FORM 13

E-VERIFY COMPLIANCE CERTIFICATION

In accordance with the Governor of Florida's Executive Order 11-116, the Proposer hereby certifies that the U.S. Department of Homeland Security's E-Verify system will be used to verify the employment eligibility of all new employees hired by the Contractor during the Contract term, and shall expressly require any subcontractors performing work or providing services pursuant to the Contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the Contract term; and shall provide documentation of such verification to the COUNTY upon request.

As the person authorized to sign this state, I certify that this firm complies/will comply fully with this RFQ regarding E-Verify Compliance.

SIGNATURE: _____

NAME: Timothy M. Westgate, CPA

TITLE: Partner

DATE: 8.28.24

FORM 14

INSURANCE CERTIFICATION
REQUIRED POLICY ENDORSEMENTS AND DOCUMENTATION

Certificate of Insurance will be provided evidencing placement of each insurance policy responding to requirements of the contract.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the County. At the option of the County, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the County, its officers, officials, employees, and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

Endorsements to insurance policies will be provided as follows:

Additional insured (Gadsden County, Florida, its Officers, employees, and volunteers)
General Liability & Automobile Liability

Primary and not contributing coverage-
General Liability & Automobile Liability

Waiver of Subrogation (Gadsden County, Florida, its officers, employees, and volunteers)-

General Liability, Automobile Liability, Workers' Compensation and Employer's Liability

Thirty days advance written notice of cancellation to County - General Liability,
Automobile Liability, Worker's Compensation & Employer's Liability.

Professional Liability Policy Declaration sheet as well as claims procedures for each applicable policy to be provided

Please mark the appropriate box:

Coverage is in place [X] Coverage will be placed, without exception [ ]

The undersigned declares under penalty of perjury that all of the above insurer information is true and correct.

Name Timothy M. Westgate, CPA
Typed or Printed

Signature 

Date 2-28-24

Title Partner of Purvis, Gray and Company, LLP
(Company Risk Mgr. or Mgr. with Risk Authority)

RFP 24-02 AUDITING SERVICES
TALLY SHEET ALL SCORES FROM INDIVIDUAL SCORING SHEETS

Scoring Criteria	MAX POINTS	TOTAL AVG SCORES FOR EACH PROPOSER* *James Moore*	*Purvis Gray*
1. Qualifications and Relevant Experience of the Proposer and Key Staff	25	25	24
2. Local Government Auditing and Preparation of Annual Financial Statements Experience	15	14	15
3. Understanding of the Services to be Provided and Implementation of Services	20	16	18
4. Ability to meet workload and time requirements.	10	8	9
5. Quality of References	10	10	10
6. Cost Proposal	10	8	8
7. Oral Presentations - ***if applicable***	20	0	0
TOTAL MAXIMUM POINTS	**110**	**80**	**84**

Tallied By: Janice Harris

Signature: *Janice Harris*

Comments if any.

*average = total score per proposal / 6 evualators
Attachment:
1. Original Signed Score Sheets
2. Tally Sheet Summary for Each Proposal

RFP 24-02 Auditing Services - Tally Sheet Summary for Proposer: James Moore		SCORE GIVEN BY"							
Scoring Criteria	Max Point	Trudie Clerk's Office	Supv. of Elections	Sheriff's Office	Prop. Appraiser	Tax Collector	BoCC	Raw Total Score	Average (Raw Total / 6)**
1. Qualifications and Relevant Experience of the Proposer and Key Staff	25	25	23	25	25	25	25	148	25
2. Local Government Auditing and Preparation of Annual Financial Statements Experience	15	15	13	15	12	15	15	85	14
3. Understanding of the Services to be Provided and Implementation of Services	20	5	19	20	15	20	15	94	16
4. Ability to meet workload and time requirements.	10	5	8	10	8	8	8	47	8
5. Quality of References	10	10	10	10	10	10	10	60	10
6. Cost Proposal	10	5	10	8	10	5	10	48	8
7. Oral Presentations - ***if applicable***	20	0	0	0	0	0	0	0	0
TOTAL MAXIMUM POINTS	**110**	65	83	88	80	83	83	482	80

Data Input by:

Signature:
Date:

Comments if any.
*Raw Total Score = total score from each evualator
**Average = Total Raw Score / Six Proposers

RFP 24-02 Auditing Services -Tally Sheet Summary for Proposer: Purvis Gray		SCORE GIVEN BY"							
Scoring Criteria	Max Point	Trudie Clerk's Office	Supv. of Elections	Sheriff's Office	Prop. Appraiser	Tax Collector	BoCC	Raw Total Score	Average (Raw Total / 6)*
1. Qualifications and Relevant Experience of the Proposer and Key Staff	25	25	25	20	25	25	25	145	24
2. Local Government Auditing and Preparation of Annual Financial Statements Experience	15	15	15	12	15	15	15	87	15
3. Understanding of the Services to be Provided and Implementation of Services	20	20	20	15	20	20	15	110	18
4. Ability to meet workload and time requirements.	10	10	10	5	10	10	6	51	9
5. Quality of References	10	10	10	10	10	10	10	60	10
6. Cost Proposal	10	10	8	5	10	10	5	48	8
7. Oral Presentations - ***if applicable***	20	0	0	0			0	0	0
TOTAL MAXIMUM POINTS	**110**	90	88	67	90	90	76	501	84

Data Input by:

Signature:
Date:

Comments if any.
*Raw Total Score = total score from each evualator
**Average = Total Raw Score / Six Proposers

RESOLUTION NO. 2025-003
(Declared Local State Of Emergency)

WHEREAS, the Gadsden County Board of Commissioners met on September 24, 2024, and considered the substantial emergency condition which may be caused by Hurricane Helene, that became a category 4 hurricane and because of such, adopted Resolution No. 2024-036 declared a Local State of Emergency; **and**

WHEREAS, Hurricane Helene damaged property of citizens of Gadsden County; **and**

WHEREAS, on September 23, 2024, Governor Ron DeSantis issued Executive Order 24-208, declaring a state of emergency in multiple Florida counties, including Gadsden County.

WHEREAS, Pursuant to section 252.38, Florida Statutes, the County has jurisdictional authority over the entire county for emergency management purposes; and

WHEREAS, section 252.38(3)(a)(5), Florida Statutes, limits the duration of local states of emergency to 7 days, and

WHEREAS, recovery efforts in the county are not complete from the damage of Hurricane Helene.

NOW, THEREFORE, BE IT RESOLVED AND DECLARED as follows:

BE IT RESOLVED, that Gadsden County, Florida is hereby extends the local state of emergency adopted by the Board on September 24, 2024, declaring a Local State of Emergency, as provided herein.

BE IT RESOLVED, that due to the continuous existence of the emergency, due to Hurricane Helene, the Board of County Commissioners took action to adopt this Resolution without notice being published in local newspapers.

BE IT RESOLVED, that the Board of County Commissioners hereby exercises its authority and waives the procedures and formalities required by law of a political subdivision as provided by section 252.38, Florida Statutes; **and**

BE IT RESOLVED, that while the Local State of Emergency continues to exist, the County shall have the power and authority to carry on those activities set forth in section 252.38, Florida Statutes, including but not limited to: appropriate and expend funds; make contracts; obtain and distribute equipment, materials, and supplies for emergency management purposes; provide for the health and safety of persons and property, including emergency assistance to the victim of any emergency; and direct and coordinate the development of the emergency management plans and protocols in accordance with the plans and policies set forth by the Federal and State Emergency Management agencies; and to appoint, employ, remove, or provide, with or

without compensation, coordinators, rescue teams, fire and police personnel, and other emergency management workers; and

BE IT RESOLVED, that while the Local State of Emergency continues to exist, the County shall have the power to establish, as necessary, a primary and one or more secondary emergency operating centers to provide continuity of government and direction and control of emergency operations; and

BE IT RESOLVED, that while the Local State of Emergency continues to exist, the County shall have the power to assign and make available for duty the offices and agencies of Gadsden County, including the employees, the property or equipment thereof relating to firefighting, engineering, rescue, health, medical and related services for emergency operation services, as the primary emergency management forces of the political subdivision for employment within or outside the political limits of the subdivision; and

BE IT RESOLVED, that while the Local State of Emergency continues to exist, the County shall have the power to request State assistance or invoke emergency-related mutual-aid assistance by declaring a Local State of Emergency in the event of an emergency affecting only one political subdivision; and

BE IT RESOLVED, that while the Local State of Emergency continues to exist, the duration of this State of Emergency declared locally is limited to seven (7) days from the date of this Resolution; and

BE IT RESOLVED, that this Resolution extends Resolution 2024-036, and may be extended as necessary, in seven-day increments; and

BE IT RESOLVED, that while the Local State of Emergency continues to exist, pursuant to Chapter 2, Article II, Division 2, Section 2-42(f) of the Gadsden County Code of Ordinances, the County may call emergency meetings which bypass the notice conditions required by the Code. Such emergency meetings shall not be required to be held at the normal meeting times as set forth in the Code; and

BE IT RESOLVED, that while the Local State of Emergency continues to exist, the Gadsden County Board of County Commissioners hereby empowers the Chairman, or in his absence or unavailability, the Vice-Chairwoman, of the Gadsden County Board of County Commissioners (or their designated representative) with the following powers:

To appoint, employ, remove, or provide, with or without compensation, coordinators, rescue teams, fire and police personnel, and other emergency management workers; and

To establish, as necessary, a primary and one or more secondary emergency operating centers to provide continuity of government and direction and control of emergency operations; and

To assign and make available for duty the offices and agencies of Gadsden County, including the employees, the property or equipment thereof relating to firefighting, engineering, rescue, health, medical and related services for emergency operation services, as the primary emergency management forces of the political subdivision for employment within or outside the political limits of the subdivision; and

To request State assistance or invoke emergency-related mutual-aid assistance by declaring a local State of Emergency in the event of an emergency affecting only one political subdivision. The duration of this State of Emergency declared locally is limited to **seven (7) days**; it may be extended (or terminated) as necessary by the Chairman or Vice-Chairwoman of the Gadsden County Board of County Commissioners (or his/her designee), in seven-day increments, without further affirmative action from the Board; and

To take any additional action he (or his designee) deems necessary effectuate and promote the continued health and safety of the County while this state of emergency is in effect.

EXPIRATION

This Resolution shall expire as set forth hereinabove, except that if such State of Emergency is extended, this order shall also be deemed to extend for the duration of such extension. This order may be cancelled earlier by action of the Gadsden County Board of County Commissioners.

By Special Order of the Gadsden County Board of County Commissioners on this **15th** day of **October** 2024.

BOARD OF COUNTY COMMISSIONERS
GADSDEN COUNTY, FLORIDA:

By: _____
Ronterious Green
Chairman

ATTEST:

By: _____
Nicholas Thomas
Clerk of the Circuit Court

NICHOLAS THOMAS GADSDEN COUNTY FLORIDA CLERK OF CIRCUIT COURT

RESOLUTION NO. 2025-004
(Declared Local State Of Emergency)

WHEREAS, the Gadsden County Board of Commissioners met on September 24, 2024, and considered the substantial emergency condition which may be caused by Hurricane Helene, that became a category 4 hurricane and because of such, adopted Resolution No. 2024-036 declared a Local State of Emergency; **and**

WHEREAS, Hurricane Helene damaged property of citizens of Gadsden County; **and**

WHEREAS, on September 23, 2024, Governor Ron DeSantis issued Executive Order 24-208, declaring a state of emergency in multiple Florida counties, including Gadsden County.

WHEREAS, Pursuant to section 252.38, Florida Statutes, the County has jurisdictional authority over the entire county for emergency management purposes; and

WHEREAS, section 252.38(3)(a)(5), Florida Statutes, limits the duration of local states of emergency to 7 days, and

WHEREAS, recovery efforts in the county are not complete from the damage of Hurricane Helene.

NOW, THEREFORE, BE IT RESOLVED AND DECLARED as follows:

BE IT RESOLVED, that Gadsden County, Florida is hereby extends the local state of emergency adopted by the Board on September 24, 2024, declaring a Local State of Emergency, as provided herein.

BE IT RESOLVED, that due to the continuous existence of the emergency, due to Hurricane Helene, the Board of County Commissioners took action to adopt this Resolution without notice being published in local newspapers.

BE IT RESOLVED, that the Board of County Commissioners hereby exercises its authority and waives the procedures and formalities required by law of a political subdivision as provided by section 252.38, Florida Statutes; **and**

BE IT RESOLVED, that while the Local State of Emergency continues to exist, the County shall have the power and authority to carry on those activities set forth in section 252.38, Florida Statutes, including but not limited to: appropriate and expend funds; make contracts; obtain and distribute equipment, materials, and supplies for emergency management purposes; provide for the health and safety of persons and property, including emergency assistance to the victim of any emergency; and direct and coordinate the development of the emergency management plans and protocols in accordance with the plans and policies set forth by the Federal and State Emergency Management agencies; and to appoint, employ, remove, or provide, with or

without compensation, coordinators, rescue teams, fire and police personnel, and other emergency management workers; and

BE IT RESOLVED, that while the Local State of Emergency continues to exist, the County shall have the power to establish, as necessary, a primary and one or more secondary emergency operating centers to provide continuity of government and direction and control of emergency operations; and

BE IT RESOLVED, that while the Local State of Emergency continues to exist, the County shall have the power to assign and make available for duty the offices and agencies of Gadsden County, including the employees, the property or equipment thereof relating to firefighting, engineering, rescue, health, medical and related services for emergency operation services, as the primary emergency management forces of the political subdivision for employment within or outside the political limits of the subdivision; and

BE IT RESOLVED, that while the Local State of Emergency continues to exist, the County shall have the power to request State assistance or invoke emergency-related mutual-aid assistance by declaring a Local State of Emergency in the event of an emergency affecting only one political subdivision; and

BE IT RESOLVED, that while the Local State of Emergency continues to exist, the duration of this State of Emergency declared locally is limited to seven (7) days from the date of this Resolution; and

BE IT RESOLVED, that this Resolution extends Resolution 2024-036, and may be extended as necessary, in seven-day increments; and

BE IT RESOLVED, that while the Local State of Emergency continues to exist, pursuant to Chapter 2, Article II, Division 2, Section 2-42(f) of the Gadsden County Code of Ordinances, the County may call emergency meetings which bypass the notice conditions required by the Code. Such emergency meetings shall not be required to be held at the normal meeting times as set forth in the Code; and

BE IT RESOLVED, that while the Local State of Emergency continues to exist, the Gadsden County Board of County Commissioners hereby empowers the Chairman, or in his absence or unavailability, the Vice-Chairwoman, of the Gadsden County Board of County Commissioners (or their designated representative) with the following powers:

To appoint, employ, remove, or provide, with or without compensation, coordinators, rescue teams, fire and police personnel, and other emergency management workers; and

To establish, as necessary, a primary and one or more secondary emergency operating centers to provide continuity of government and direction and control of emergency operations; and

To assign and make available for duty the offices and agencies of Gadsden County, including the employees, the property or equipment thereof relating to firefighting, engineering, rescue, health, medical and related services for emergency operation services, as the primary emergency management forces of the political subdivision for employment within or outside the political limits of the subdivision; and

To request State assistance or invoke emergency-related mutual-aid assistance by declaring a local State of Emergency in the event of an emergency affecting only one political subdivision. The duration of this State of Emergency declared locally is limited to **seven (7) days**; it may be extended (or terminated) as necessary by the Chairman or Vice-Chairwoman of the Gadsden County Board of County Commissioners (or his/her designee), in seven-day increments, without further affirmative action from the Board; and

To take any additional action he (or his designee) deems necessary effectuate and promote the continued health and safety of the County while this state of emergency is in effect.

EXPIRATION

This Resolution shall expire as set forth hereinabove, except that if such State of Emergency is extended, this order shall also be deemed to extend for the duration of such extension. This order may be cancelled earlier by action of the Gadsden County Board of County Commissioners.

By Special Order of the Gadsden County Board of County Commissioners on this **22th** day of **October** 2024.

BOARD OF COUNTY COMMISSIONERS
GADSDEN COUNTY, FLORIDA:

By: _____
Ronterious Green
Chairman

ATTEST:

By: _____
Nicholas Thomas
Clerk of the Circuit Court

NICHOLAS THOMAS GADSDEN COUNTY FLORIDA CLERK OF CIRCUIT COURT

RESOLUTION NO. 2025-005
(Declared Local State Of Emergency)

WHEREAS, the Gadsden County Board of Commissioners met on September 24, 2024, and considered the substantial emergency condition which may be caused by Hurricane Helene, that became a category 4 hurricane and because of such, adopted Resolution No. 2024-036 declared a Local State of Emergency; **and**

WHEREAS, Hurricane Helene damaged property of citizens of Gadsden County; **and**

WHEREAS, on September 23, 2024, Governor Ron DeSantis issued Executive Order 24-208, declaring a state of emergency in multiple Florida counties, including Gadsden County.

WHEREAS, Pursuant to section 252.38, Florida Statutes, the County has jurisdictional authority over the entire county for emergency management purposes; and

WHEREAS, section 252.38(3)(a)(5), Florida Statutes, limits the duration of local states of emergency to 7 days, and

WHEREAS, recovery efforts in the county are not complete from the damage of Hurricane Helene.

NOW, THEREFORE, BE IT RESOLVED AND DECLARED as follows:

BE IT RESOLVED, that Gadsden County, Florida is hereby extends the local state of emergency adopted by the Board on September 24, 2024, declaring a Local State of Emergency, as provided herein.

BE IT RESOLVED, that due to the continuous existence of the emergency, due to Hurricane Helene, the Board of County Commissioners took action to adopt this Resolution without notice being published in local newspapers.

BE IT RESOLVED, that the Board of County Commissioners hereby exercises its authority and waives the procedures and formalities required by law of a political subdivision as provided by section 252.38, Florida Statutes; **and**

BE IT RESOLVED, that while the Local State of Emergency continues to exist, the County shall have the power and authority to carry on those activities set forth in section 252.38, Florida Statutes, including but not limited to: appropriate and expend funds; make contracts; obtain and distribute equipment, materials, and supplies for emergency management purposes; provide for the health and safety of persons and property, including emergency assistance to the victim of any emergency; and direct and coordinate the development of the emergency management plans and protocols in accordance with the plans and policies set forth by the Federal and State Emergency Management agencies; and to appoint, employ, remove, or provide, with or

without compensation, coordinators, rescue teams, fire and police personnel, and other emergency management workers; and

BE IT RESOLVED, that while the Local State of Emergency continues to exist, the County shall have the power to establish, as necessary, a primary and one or more secondary emergency operating centers to provide continuity of government and direction and control of emergency operations; and

BE IT RESOLVED, that while the Local State of Emergency continues to exist, the County shall have the power to assign and make available for duty the offices and agencies of Gadsden County, including the employees, the property or equipment thereof relating to firefighting, engineering, rescue, health, medical and related services for emergency operation services, as the primary emergency management forces of the political subdivision for employment within or outside the political limits of the subdivision; and

BE IT RESOLVED, that while the Local State of Emergency continues to exist, the County shall have the power to request State assistance or invoke emergency-related mutual-aid assistance by declaring a Local State of Emergency in the event of an emergency affecting only one political subdivision; and

BE IT RESOLVED, that while the Local State of Emergency continues to exist, the duration of this State of Emergency declared locally is limited to seven (7) days from the date of this Resolution; and

BE IT RESOLVED, that this Resolution extends Resolution 2024-036, and may be extended as necessary, in seven-day increments; and

BE IT RESOLVED, that while the Local State of Emergency continues to exist, pursuant to Chapter 2, Article II, Division 2, Section 2-42(f) of the Gadsden County Code of Ordinances, the County may call emergency meetings which bypass the notice conditions required by the Code. Such emergency meetings shall not be required to be held at the normal meeting times as set forth in the Code; and

BE IT RESOLVED, that while the Local State of Emergency continues to exist, the Gadsden County Board of County Commissioners hereby empowers the Chairman, or in his absence or unavailability, the Vice-Chairwoman, of the Gadsden County Board of County Commissioners (or their designated representative) with the following powers:

To appoint, employ, remove, or provide, with or without compensation, coordinators, rescue teams, fire and police personnel, and other emergency management workers; and

To establish, as necessary, a primary and one or more secondary emergency operating centers to provide continuity of government and direction and control of emergency operations; and

To assign and make available for duty the offices and agencies of Gadsden County, including the employees, the property or equipment thereof relating to firefighting, engineering, rescue, health, medical and related services for emergency operation services, as the primary emergency management forces of the political subdivision for employment within or outside the political limits of the subdivision; and

To request State assistance or invoke emergency-related mutual-aid assistance by declaring a local State of Emergency in the event of an emergency affecting only one political subdivision. The duration of this State of Emergency declared locally is limited to **seven (7) days**; it may be extended (or terminated) as necessary by the Chairman or Vice-Chairwoman of the Gadsden County Board of County Commissioners (or his/her designee), in seven-day increments, without further affirmative action from the Board; and

To take any additional action he (or his designee) deems necessary effectuate and promote the continued health and safety of the County while this state of emergency is in effect.

EXPIRATION

This Resolution shall expire as set forth hereinabove, except that if such State of Emergency is extended, this order shall also be deemed to extend for the duration of such extension. This order may be cancelled earlier by action of the Gadsden County Board of County Commissioners.

By Special Order of the Gadsden County Board of County Commissioners on this **29th** day of **October** 2024.

BOARD OF COUNTY COMMISSIONERS
GADSDEN COUNTY, FLORIDA:

By: _____
Ronterious Green
Chairman

ATTEST:

By: _____
Nicholas Thomas
Clerk of the Circuit Court

NICHOLAS THOMAS GADSDEN COUNTY FLORIDA CLERK OF CIRCUIT COURT