BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING AGENDA
October 20, 2026 at 6:00 PM
Edward J. Butler Governmental Complex
9-B East Jefferson Street
Quincy, Florida

AGENDA

1. **Call to Order**

2. **Invocation**

3. **Pledge of Allegiance**

4. **Amendments to the Agenda**

Request to **ADD** under **General Business:**

Item 11.g Approval of Emergency Employee Meals and Feeding During Declared Emergencies and Natural Disasters

Item 11.h Consideration of approval of Site Selection for proposed Boys & Girls Club and Community Center (Quincy, FL)

Request to **PULL** under **General Business:**

Item 11.b Receipt of funding from AHCA and approval to set it aside in a special revenue account to be used entirely for EMS, to include later investment in the AHCA reimbursement program

5. **Approval of Agenda.**

6. Awards, Presentations and Appearances

6.a
Proclamation for Careers in Construction Month

(Board of County Commissioners)

6.b
Recognition of Services for Brenda A. Holt

(Board of County Commissioners)

6.c
Presentation "Overview of Statistics for Gadsden County Animal Services"

(Kate MacFall, Humane World for Animals)

Oct 2026 Gadsden County Animal Services.pdf

7. Consent

7.a
Ratification Memo

(Clerk of Court)
7.a Agenda Item.pdf

7.b
BOCC Meeting/Workshop Minutes:

1. October 6, 2026, Regular BOCC Meeting

7.b.1 Agenda Item Regular Meeting MIN_unbound.pdf

7.c
Approval of Mosquito Control Updated Certified Budget for FY 2026-2027

(Reginald James, Interim County Administrator/Alton Woodard, Public Works Director)

7.c Agenda Item Mosquito Control.pdf

8. **Items Pulled for Discussion**

9. **Citizens Requesting to be Heard on Non-Agenda Items (3-Minute Limit)**

The Gadsden County Board of County Commissioners welcomes and encourages public participation at all meetings of the Board. Citizens are free to speak for up to three (3) minutes on

non-agenda items. Public comments and participation are also encouraged for items on the agenda.

Additionally, if you are unable to attend a meeting in person, comments from the Public can also be submitted via email to CitizensToBeHeard@gadsdencountyfl.gov until noon on the date of the meeting. Comments submitted after the deadline, but prior to the meeting, will be added to the official record, but the County cannot guarantee that Commissioners and staff will have adequate time to review comments prior to the meeting.

Citizens are further encouraged to participate on the County's website at www.gadsdencountyfl.gov.

10. Public Hearing

11. General Business

11.a
Amendment to the 2026 Older American Act Program Contract

(Reginald James, Interim County Administrator/Latoya Fryson, Elderly Affairs)

11.a Agenda Item Older American Act.pdf

11.b
Receipt of funding from AHCA and approval to set it aside in a special revenue account to be used entirely for EMS, to include later investment in the AHCA reimbursement program

(Reginald James, Interim County Administrator/ Louis J. Baptiste, Interim County Attorney/ Dewayne Ford, EMS Chief)

11.b Agenda Item Receipt for funding AHCA.pdf

11.c
Approval of Big Bend Regional Community Rides Grant application to support the Big Bend Regional Community Rides Pilot

(Reginald James, Interim County Administrator)

11.c Agenda Item Big Bend Community Rides Grant.pdf

11.d
Request for Approval and Execution of the 2026-2031 Mutual Aid Operations Plan Between the Florida Forest Service and Gadsden County Fire Departments

(Reginald James, Interim County Administrator/Tashonda Whaley, Emergency Management Director/David Deitz, Forest Area Supervisor)

11. d Agenda Item Fl Forest Service.pdf

11.e

Approval of Annual Contract Between the Gadsden County Board of County Commissioners and the Florida Department of Health for the Operations of the Gadsden County Health Department

(Reginald James, Interim County Administrator/Louis Baptiste, Interim County Attorney/Barbara Squire, Business Manager Florida Department of Health)

11.e Agenda Item FDOH.pdf

11.f

Approval of the purchase of a software license from Granicus to host and live cast Commission Meetings and related postings

(Reginald James, Interim County Administrator/Kembrew Jackson, IT Director)

11.f Agenda Item Granicus.pdf

11.g

Approval of Emergency Employee Meals and Feeding During Declared Emergencies and Natural Disasters

(Reginald James, Interim County Administrator/Louis J. Baptiste, Interim County Attorney/Rose Raynak, Finance Director)

11.g Agenda Item Emergency Feeding Policy .pdf

11.h

Consideration of approval of Site Selection for proposed Boys & Girls Club and Community Center (Quincy, FL)

(Reginald James, Interim County Administrator/Louis J. Baptiste, Interim County Attorney)

11.h Agenda Item Boys & Girls Club.pdf

12. <u>Clerk of Court</u>

Updates
(Nicholas Thomas, Clerk of Court)

13. <u>County Attorney</u>

Updates
(Louis J. Baptiste, Interim County Attorney)

14. County Administrator

Updates

(Reginald James, Interim County Administrator)

15. Discussion Items by Commissioners

15.a. Commissioner Shawn Wood, District 3
15.b. Commissioner Ronterious Green, District 5
15.c. Commissioner Alonzetta Simpkins, District 2
15.d. Commissioner Brenda A. Holt, District 4
15.e. Commissioner Eric F. Hinson, District 1

16. Motion to Adjourn

17. Receipt and File

GADSDEN COUNTY ANIMAL SERVICES

Gadsden COUNTY
CHATTAHOOCHEE · GRETNA
GREENSBORO · HAVANA
MIDWAY · QUINCY



Ricardo Jenkins & Kate MacFall



THANK YOU FOR SUPPORTING ANIMAL SERVICES

Ricardo Jenkins, Angie Smith & Poppy

- I will briefly review a few high-level processes at Animal Services.
- Introduce you to the team
- Also introduce you to some of the animals in our care.
- Overview of statistics
- Questions are always welcome

OVERVIEW

Examples of calls received by the public to Gadsden County Animal Services:

GCAS received a call from Mrs. Smith on Franklin Rd. We responded and helped her with a stray dog.

Animal Services received a call from a good Samaritan who found a dog left & tied up at St. Johns Community Park.

Call received from the Gadsden County Sheriff's Office requesting an officer to respond right away and assist them with several stray dogs.

Pet parents call or visit GCAS looking for their lost pet.




EXIT


EXIT



What do Animal Service Professionals/ Animal Control Officers do?

- **Serving our Community**
- **Saving Animals**
- **Changing Lives**

Earnestine Powell

A VERY HAPPY GADSDEN COUNTY RESIDENT



GILLIGAN & CALLIE FOR ADOPTION





STATISTICS

2025 Statistics:

Cat intake: 165 **Dog intake: 468**

Cat transfer: 75 **Dog transfer: 233**

Cat adoption: 7 **Dog adoption: 23**

Cat euthanasia: 68 **Dog euthanasia: 146**

Cat RTO: 2 **Dog RTO: 38**





STATISTICS

2026 Statistics through Sept 2026:

Cat intake: 59	**Dog intake: 375**
Cat transfer: 40	**Dog transfer: 220**
Cat adoption: 5	**Dog adoption: 21**
Cat euthanasia: 18	**Dog euthanasia: 94**
Cat RTO: 0	**Dog RTO: 26**



NEEDS:

Help with promotion and messaging to community about GCAS pet adoption

Education about spaying and neutering pets. This is critical to reducing overpopulation which ultimately saves the county money.

Different building/ location

A Facebook page dedicated to Gadsden County Animal Services to help with lost pet reunification and adoptions





Receiving Shelter Partners:

Broward County Humane Society

Gulf Coast Humane Society

Flagler Humane Society

Marion County Humane Society

Leon County Humane Society

Suncoast Humane Society

Pet Alliance in Orlando

Brevard County Humane Society

THANK YOU FOR YOUR INTEREST IN ANIMAL SERVICES!

QUESTIONS?



Nicholas Thomas
Gadsden County, Florida

Clerk of the Circuit Court

Clerk of the County Court

Clerk to the Board of County Commissioners
County Recorder
County Auditor

MEMORANDUM

TO: **BOARD OF COUNTY COMMISSIONERS**

FROM: **NICHOLAS THOMAS, CLERK**

RE: **RATIFICATION OF APPROVAL TO PAY COUNTY BILLS**

DATE: **October 7, 2026**

Please ratify your approval for the payment of County bills as reflected in the warrant vouchers listed below:

Accounts Payable Dated: October 2, October 5, October 7, October 8, October 14, October 15

Payroll Dated: October 15

Ph. (850) 875-8601
FAX (850) 875-8612

Website: www.gadsdenclerk.com
Email: clerkofcourt@gadsdenclerk.com

P.O. Box 1649
Quincy, FL 32353-1649

AT A REGULAR MEETING OF THE BOARD OF COUNTY COMMISSIONERS HELD IN AND FOR GADSDEN COUNTY, FLORIDA ON OCTOBER 6, 2026 AT 6:00 P.M., THE FOLLOWING PROCEEDING WAS HAD, VIZ:

Present: **Eric F. Hinson, Chair, District 1**
Ronterious Green, Vice-Chair, District 5
Alonzetta Simpkins, District 2
Shawn Wood, District 3
Brenda A. Holt, District 4
Reginald James, Interim County Administrator
Louis Baptiste, Interim County Attorney
Adriana Quijada, Deputy Clerk

1. **Call to Order, Invocation and Pledge of Allegiance**
Chair Hinson called the meeting to order at 6 p.m. and Vice-Chair Green led into invocation and the Pledge of Allegiance.

4. **Amendments to the Agenda**
Commissioner Green asked to remove item 6.a. and stated he will have to deliver the proclamation to Ms. Carter.

5. **Approval of Agenda**

COMMISSIONER SIMPKINS MADE A MOTION TO APPROVE THE AGENDA AS AMENDED AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

6. **Awards, Presentations, and Appearances**

~~**6.a. Proclamation for Archie Mae Carter**~~

7. **Consent**

COMMISSIONER GREEN MADE A MOTION TO APPROVE THE CONSENT AGENDA AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

7.a Ratification Memo

7.b BOCC Meeting/Workshop Minutes
1. September 14, 2026, Special Meeting
2. September 22, 2026, Budget Public Hearing

7.c. – Approval of JIS Dept. of Highway Safety and Motor Vehicles – Access Certification Statement

7.d. – Appointment of VAB Homestead Property Representative

8. Items Pulled for Discussion

9. Citizens Requesting to be Heard on Non-Agenda Items (3-Minute-Limit)

The Gadsden County Board of County Commissioners welcomes and encourages public participation at all meetings of the Board. Citizens are free to speak for up to three (3) minutes on non-agenda items. Public comments and participation are also encouraged for items on the agenda. Additionally, if you are unable to attend a meeting in person, comments from the Public can also be submitted via email to CitizensToBeHeard@gadsdencountyfl.gov until noon on the date of the meeting. Comments submitted after the deadline, but prior to the meeting, will be added to the official record, but the County cannot guarantee that Commissioners and staff will have adequate time to review comments prior to the meeting. Citizens are further encouraged to participate on the County's website at.

Chair Hinson read aloud the above statement.

Sam Palmer, 1225 Berm St. Quincy, FL
Mr. Palmer appeared before the board and stated he was a part of the NAACP. He stated they have 5 commissioners who should be representing the whole county. He also mentioned the layoffs and stated no one should be terminated based on projected cuts. He recommended bringing the employees back because it was not done the right way.

Derrick Elias, 2171 PO Box Quincy, FL
Mr. Elias appeared before the board and inquired on whether the commissioners looked into the $1.2 million dollars that the City of Quincy CRA owed them.

Chair Hinson asked the administrator and attorney to look into that.

Chair Hinson read aloud citizens requesting to be heard submitted via email.

10. PUBLIC HEARING

10.a. Approval of Budget Amendment #2026-063 and Resolution 2026-039 Providing Emergency Funding to the Sheriff

Mr. James stated this item seeks Board approval of budget amendment #2026-063 and Resolution 2026-039 to provide emergency funding to the Sheriff to make final payroll. The funding will come from a revenue source that generates supplemental funding for the Sheriff's department but is not part of the Sheriff's budget or the general fund. Funding will be transferred from School Resource Officer residual account funds to cover the request for $78,700.

Ms. Raynak appeared before the board and stated they tried to find funding in other areas, but they could not. The Clerk alerted them about a potential source of residual funding that comes from the School Resource Officers, so it did not impact the general fund.
Chair Hinson asked if there were any public comments.

Derrick Elias appeared and asked how the Sheriff's Office got to this point where payroll could not be met, and they do not find out until the beginning of the fiscal year. He asked what impact that allocation of funds would have.

Captain Boyland, 182 Sadberry Rd. Quincy, FL appeared before the board to address the shortfall. He stated they had an issue receiving all their funds and that was what occurred with their budget. The commission voted to give the Sheriff a certain amount, and they have $384,000 less than the voted amount. They were expecting the amount that was voted on and they did not receive it, which led to the shortfall.

Ms. Raynak stated at last year's budget hearing, there was a decision made by the board for the Sheriff to receive an additional $1.1 million dollars. They also added $210,000 for three night-time officers. The Sheriff has three different budgets, and there is about $322,000 that is not a transfer to the Sheriff, it must be used for utilities and insurance.

Commissioner Holt asked why it was not brought before the board previously.

Attorney Baptiste stated it was not factually accurate that the budget amount has been off $394,000 since January. When this issue first came to him, he reached out to their finance person and the Clerk's finance person to find out how the Sheriff's budget works. The county owns the building, so they pay for insurance and utilities and that line item has never been transferred to the Sheriff's Office. The board did realize there was a shortage in the Sheriff's budget, and an amendment was brought back to move more money into their budget. There was also $210,000 moved over for 3 night-time officers and $40,000 for task force.

COMMISSIONER WOOD MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

11. GENERAL BUSINESS

11.a. Approval of 2027 Small County Consolidated Waste Grant Application with the FL DEP

COMMISSIONER HOLT MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER WOOD MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

11.b. Approval for Chairman to Review and Sign Required Compliance Documents from NWFHN

COMMISSIONER HOLT MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER WOOD MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

11.c. Approval to accept the State-Funded Agreement between Gadsden County and Department of Management Services to continue GIS Maintenance to County PSAP through DataMark, Core Services for County PSAP through Indigitial, and to continue 911 Recorder Maintenance through Interaction Insight Corporation

COMMISSIONER HOLT MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

11.d. Approval to Request the Disaster Housing Preservation Grant (350,000)

COMMISSIONER GREEN MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

11.e. Approval of Purchase of 22 Desktop PC's from CDW

COMMISSIONER WOOD MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

11.f. Approval of LAP Time Extension for 436992-1-CR 268 Adams St. from CR 274 MLK Jr. Blvd to Clark St.

COMMISSIONER GREEN MADE A MOTION TO APPROVE THIS ITEM AND CHAIR HINSON MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

11.g. Approval of LAP Expiration of Agreement/Time Extension for 453007-2-Cane Creek Road over Cane Creek Bridge No. 504020 Repair

COMMISSIONER HOLT MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

11.h. Approval of LAP Time Extension for Charles Brown Road Over Mill Dam Creek Bridge No. 504024-BSCOP Repair

COMMISSIONER HOLT MADE A MOTION TO APPROVE THIS ITEM AND CHAIR HINSON MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

11.i. Approval of SFY 2026-2027 PEMT Letter of Agreement with AHCA

Mr. James stated this item seeks board approval of the agreement between Gadsden County EMS and AHCA for reimbursement of Public Emergency Medical Transport (PEMT) for FY 26-27.

Mr. Baptiste stated he did reach out to the commissioners, and they were passing this nun pro tunc because they did have this turned in on October 1.

Commissioner Wood stated EMS needed a major overhaul. About half of the ambulances do not have the proper medications and cannot start an IV.

Mr. James suggested that the board set up a workshop regarding their EMT challenges. Chair Hinson mentioned having a meeting next week to address these problems.

COMMISSIONER HOLT MADE A MOTION TO APPROVE ITEM 11.I. AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

11.j. Approval of Contract Extension with AECOM Inc.

Mr. James presented the above item.

COMMISSIONER HOLT MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

11.k. Approval of Resolution 2026-043 which Rescinds Resolution 2022-032 and Terminates the Prospective Discretionary Commitment to Provide $275,000 Annually for the Remaining Portion of the Ten-Year Funding Period

Mr. James presented the above item.

Commissioner Holt asked what would be cut since they will be funding them less. Mr. James stated that would have to come from the Boys & Girls Club since he was not sure what they do with the $275,000 that they receive.

Mr. Baptiste stated a few years ago the board passed an agenda item that gave a 10-year funding commitment. The agenda item they have before them now seeks to reduce that funding commission. Any separate cut is not part of this item. So, if the board passes this item, all the board is saying is that each board has the right to decide what is going to be given to the Boys & Girls Club on an annual basis. This agenda item does not seek to cut a single dollar or service; this item simply revokes the resolution of a 10-year commitment.

COMMISSIONER WOOD MADE A MOTION TO TABLE THIS ITEM AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

Commissioner Wood stepped out at 7:20 p.m.

11.l. Approval of Motorola Project Maintenance Contract Renewal

Mr. James presented the above item and stated representatives from Motorola were present.

COMMISSIONER GREEN MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER SIMPKINS MADE THE SECOND. THE BOARD VOTED 4-0 TO APPROVE.

11.m. Approval to Accept the 2026-2027 State Emergency Management Preparedness and Assistance Agreement #A0678

Mr. James presented the above item.

COMMISSIONER SIMPKINS MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 4-0 TO APPROVE.

11.n. Requesting Board Approval to Accept Proposed Funding Agreement #F0192 from the FL Division of Emergency Management for Final Stage of Construction of the EOC and Public Safety Complex

Mr. James presented the above item.

COMMISSIONER GREEN MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 4-0 TO APPROVE.

11.o. Approval of the Termination of Agreement with MediumFour, LLC for Graphic Design Services

Mr. James presented the above item.

Commissioner Holt stated they need marketing for EMS regarding citizens calling ambulances for minor things. She also stated they need to put out costs for doing such things.

Commissioner Wood returned at 7:24 p.m.

COMMISSIONER SIMPKINS MADE A MOTION TO APPROVE THIS ITEM AND CHAIR HINSON MADE THE SECOND. THE BOARD WENT INTO DISCUSSION.

Commissioner Green asked about a replacement plan. He stated Medium4 rebranded the whole county. They were one of the lowest bidders, and they have been doing a phenomenal job for the county.

Mr. James stated this was an opportunity for staff to make their own flyers and save money. They have two contracts with the county, and this was the small part of it.

Chair Hinson stated this was not removing them completely; they have two separate contracts under the county.

COMMISSIONER SIMPKINS MADE A MOTION TO APPROVE THIS ITEM AND CHAIR HINSON MADE THE SECOND. THE BOARD VOTED 3-2 TO APPROVE. COMMISSIONER HOLT, GREEN OPPOSED.

11.p. Approval of Contract with CWR Contracting, Inc. for ITB 26-15 Timber Run and Jamison Rd.

Mr. James presented the above item.

COMMISSIONER SIMPKINS MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER WOOD MADE THE SECOND. THE BOARD VOTED 3-2 TO APPROVE. COMMISSIONER HOLT, GREEN OPPOSED.

11.q. Authorization for Building Dept. to Obtain a Commercial Property Appraisal for the Proposed EMS Quincy Facility

Mr. James stated this item seeks board approval to authorize the Building Department to obtain a Commercial Property Appraisal for the proposed EMS Quincy Facility at 116 W. Jefferson St. Quincy, FL for renovation and use as the EMS Quincy Facility.

Commissioner Holt stated that location was in the middle of town and it did not make sense. They would have ambulances coming out of a busy highway.

Commissioner Green asked about costs for the property appraisal and asked if they were still looking at other options, mainly for county-owned locations. He stated that before they spend any money, it should be a facility that they all agree upon.

Commissioner Simpkins stated they have a deadline to meet, and they need to decide on a location. They requested a meeting with the City of Quincy, and both boards need to decide what would be best for the citizens in Gadsden County.

Mr. Baptiste stated they have been meeting with Commerce bi-weekly to try and get approval for locations. Commerce will not choose a location until they get an environmental done on it. The team decided to take a multi-facet approach and move forward on multiple properties, hoping that one would work.

Commissioner Holt stated she would like to table this item and look at county properties.

Commissioner Wood stepped out at 7:54 p.m.

COMMISSIONER GREEN MADE A MOTION TO REMOVE THIS ITEM OFF OF THE AGENDA AND CONSIDER A LIST OF COUNTY-OWNED PROPERTIES. COMMISSIONER HOLT MADE THE SECOND AND BOARD VOTED 3-1 TO APPROVE. CHAIR HINSON OPPOSED.

11.r. **Acceptance of $10,000 Settlement Offer from GEICO for Property Damage from Incident dated June 2, 2025.**
Mr. Baptiste presented the above item.

COMMISSIONER SIMPKINS MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 4-0 TO APPROVE.

11.s. **Acceptance of $16,800 Settlement Offer from Progressive for Fixed Property Damage from Incident dated March 9, 2026.**
Mr. Baptiste presented the above item.

COMMISSIONER SIMPKINS MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 4-0 TO APPROVE.

11.t. **Consideration of Approval of Site Selection for Proposed Boys & Girls Club and Comm. Center**
Mr. James presented the above item. After reviewing the locations and considering the results of the County's partnership efforts, the County Administrator recommends proceeding with the County-owned property on Strong Road.

Commissioner Wood returned at 7:58 p.m.

COMMISSIONER GREEN MADE A MOTION FOR OPTION 5-STRONG ROAD AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD WENT INTO DISCUSSION.

Commissioner Wood stated this needed to be by the school, but he knew that would not happen because this has become political.

Chair Hinson stated he did not think they had the infrastructure at Strong Road. They have a lot of seniors on Strong Road as well. He thought the best location for this would be off of MLK Street.

Commissioner Simpkins stated this was urgent and they kept kicking this can down the road. They have been discussing this since she has gotten on the board 4 years ago and they need to decide.

Commissioner Simpkins stepped out at 8:16 p.m. and returned at 8:17 p.m.

Derrick Elias appeared before the board and stated they need to make a responsible decision.

Commissioner Wood asked the attorney if they could just give this to the Boys & Girls Club. Mr. Baptiste stated it was from his understanding that the grant was awarded to the county therefore the county must construct it.

COMMISSIONER GREEN MADE A MOTION TO TABLE THIS ITEM UNTIL THEY HAVE A SPECIAL MEETING AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

11.u. **Approval of Dewberry Engineers, Inc. to Provide Design Services for CR 65 Attapulgus Hwy from Porter Mitchell Rd. to Georgia State Line (SCRAP)**
Mr. James presented the above item.

COMMISSIONER HOLT MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

11.v. **Approval to Begin the Bid Process with Proposers Responding to ITB 26-18 CR 12 5th Avenue – Pedestrian Improvements in Havana and to Approve the Budget Amendments Necessary to Pay for the Project**
Mr. James presented the above item.

CHAIR HINSON MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

11.w. **Approve Resolution 2026-045 Authorizing Participation in a Joint Public Meeting with the City of Quincy**
Mr. Baptiste presented the above item.

Commissioner Wood stepped out at 8:40 p.m. and returned at 8:42 pm.

COMMISSIONER WOOD MADE A MOTION TO REMOVE THIS ITEM OFF THE AGENDA AND CHAIR HINSON MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

12. **Clerk of Court**
No updates.

13. **County Attorney**
Mr. Baptiste asked for a workshop regarding county property.

Mr. Baptiste stated they received a lawsuit regarding a public records request with Blue Line Solutions. They have provided all records, and their obligations have been met.

14. County Administrator

Mr. James mentioned a health expo on October 17th.

Mr. James stated they were making progress and getting things built.

Mr. James mentioned having a presentation regarding Amendment 3 and passed out a packet for commissioners to review. He stated an organizational chart was also included in the packet.

15. Discussion Items by Commissioners

15.a. Commissioner Shawn Wood, District 3

Commissioner Wood mentioned having a declaration to make November Big Bend Hospice.

COMMISSIONER GREEN MADE A MOTION TO APPROVE THE DECLARATION TO MAKE NOVEMBER BIG BEND HOSPICE MONTH AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

COMMISSIONER WOOD MADE A MOTION TO ADD THE SHERIFF ITEM REGARDING THE $300,000 TO THE NEXT AGENDA AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

15.b. Commissioner Ronterious Green, District 5

Commissioner Green mentioned ditch maintenance needed on Shiloh Road. He also asked Mr. James if he could speak to DOT regarding more signage at Gadsden High.

Commissioner Green asked about dates for a workshop on permanent legal services and county administrator.

Commissioner Green mentioned wearing pink for their next regular meeting to show support.

COMMISSIONER GREEN MADE A MOTION FOR A PROCLAMATION FOR HARVIS JONES AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

COMMISSIONER GREEN MADE A MOTION FOR THE SENIOR SERVICES FACILITIES' KITCHEN BE NAMED AFTER HARVIS JONES AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

15.c. Commissioner Alonzetta Simpkins, District 2

Commissioner Simpkins mentioned acknowledging Hispanic Heritage Month. She also thanked Zeta Phi Beta for their services in the county.

15.d. Commissioner Brenda A. Holt, District 4

Commissioner Holt asked for an update on ICE and if families are notified when someone is missing. Chair Hinson suggested the Sheriff give a presentation.

Commissioner Holt asked for the termination policy to be on the next agenda.

COMMISSIONER WOOD MADE A MOTION TO GIVE THE CHAIRMAN AUTHORITY TO DECLARE A STATE OF EMERGENCY FOR 7 DAYS AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

15.e. **Commissioner Eric F. Hinson, District 1**

Chair Hinson stated the Governor has declared a State of Emergency ahead of a Tropical Storm depression.

COMMISSIONER WOOD MADE A MOTION TO APPROVE AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

Chair Hinson stated they normally support the Gadsden Hall of Fame Banquet and Joe Ferulito will be inducted this year. He would like for the board to give $1,000 to the Banquet.

CHAIR HINSON MADE A MOTION TO GIVE $1,000 TO THE GADSDEN HALL OF FAME BANQUET AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

CHAIR HINSON MADE A MOTION FOR A PROCLAMATION FOR CAREERS & CONSTRUCTION MONTH FOR GADSDEN TECHINCAL COLLEGE AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

16. **Motion to Adjourn**

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, CHAIR HINSON DECLARED THE MEETING ADJOURNED AT 9:19 P.M.

GADSDEN COUNTY, FLORIDA

_____

ERIC F. HINSON, Chair
Board of County Commissioners

ATTEST:

_____

NICHOLAS THOMAS, Clerk

Board of County Commissioners
Agenda Request

Date of Meeting: **October 20, 2026**

Date Submitted: **September 30, 2026**

To: Honorable Chairman and Members of the Board

From: Reginald James, Interim County Administrator
Alton Woodard, Public Works Director

Subject: Approval of Mosquito Control Updated Certified Budget for FY 2026-2027

Statement of Issue:

According to Florida Statues, Chapter 388, the Public Works Department must apply to the Department of Agriculture and Consumer Services (DOACS) for matching funds annually. This agenda seeks Board approval of updated Certified Budget.

Background:

The Gadsden County Mosquito Control Program is partially funded by the Florida Department of Agriculture and Consumer Services. The County must submit a Detailed Work Plan Budget and Certified Budget annually. DOACS reviews the documents provided. Upon their approval, the State of Florida provides partial funding for the spraying of mosquitoes during the year.

Analysis:

Based on historical funding, the attached budget provides for the spraying of mosquitoes during the fiscal year. This includes a base salary for one employee and funding for materials required to provide a complete Mosquito Control Program for the entire County.

Fiscal Impact:

The State has awarded funds to the County's Mosquito Control Budget. This brings the State's portion to $69,587.50 for FY27. An increase of $2, 108.71 with the County's portion of $104,453.88 brings the total to $174,041.38.

WILTON SIMPSON
COMMISSIONER

Florida Department of Agriculture and Consumer Services
Division of Agricultural Environmental Services

ANNUAL CERTIFIED BUDGET FOR ARTHROPOD CONTROL

Rule 5E-13.022, F.A.C.
Telephone: (850) 617-7933; Fax (850) 617-7939

Submit to:
Mosquito Control Program
MosquitoControlReports@FDACS.gov
3125 Conner Blvd, Suite E
Tallahassee, FL 32399-1650

County or District: **Gadsden County**

FISCAL YEAR: OCTOBER 1, 2026 TO SEPTEMBER 30, 2027

RECEIPTS

ACCT NO	DESCRIPTION	LOCAL	STATE	TOTAL
311	Ad Valorem (Current/Delinquent)	$104,453.88	$0.00	$104,453.88
334.1	State Grant	$0.00	$69,587.50	$69,587.50
362	Equipment Rentals	$0.00	$0.00	$0.00
337	Grants and Donations	$0.00	$0.00	$0.00
361	Interest Earnings	$0.00	$0.00	$0.00
364	Equipment and/or Other Sales	$0.00	$0.00	$0.00
369	Misc./Refunds (prior yr expenditures)	$0.00	$0.00	$0.00
380	Other Sources	$0.00	$0.00	$0.00
389	Loans	$0.00	$0.00	$0.00
TOTAL RECEIPTS		$104,453.88	$69,587.50	$174,041.38
BEGINNING FUND BALANCE		$0.00	$0.00	$0.00
TOTAL BUDGETARY RECEIPTS AND BALANCES		**$104,453.88**	**$69,587.50**	**$174,041.38**

EXPENDITURES

ACCT NO	Uniform Accounting System Transaction	LOCAL	STATE	TOTAL
10	Personal Services	$34,629.88	$59,587.50	$94,217.38
20	Personal Services Benefits	$45,324.00	$0.00	$45,324.00
30	Operating Expense	$0.00	$0.00	$0.00
40	Travel & Per Diem	$3,000.00	$0.00	$3,000.00
41	Communication Serv	$1,700.00	$0.00	$1,700.00
42	Freight Services	$0.00	$0.00	$0.00
43	Utility Service	$0.00	$0.00	$0.00
44	Rentals & Leases	$0.00	$0.00	$0.00
45	Insurance	$300.00	$0.00	$300.00
46	Repairs & Maintenance	$1,600.00	$0.00	$1,600.00
47	Printing and Binding	$1,000.00	$0.00	$1,000.00
48	Promotional Activities	$0.00	$0.00	$0.00
49	Other Charges	$0.00	$0.00	$0.00
51	Office Supplies	$200.00	$0.00	$200.00
52.1	Gasoline/Oil/Lube	$2,500.00	$1,000.00	$3,500.00
52.2	Chemicals	$8,600.00	$9,000.00	$17,600.00
52.3	Protective Clothing	$1,500.00	$0.00	$1,500.00
52.4	Misc. Supplies	$3,000.00	$0.00	$3,000.00
52.5	Tools & Implements	$0.00	$0.00	$0.00
54	Publications & Dues	$100.00	$0.00	$100.00
55	Training	$1,000.00	$0.00	$1,000.00
60	Capital Outlay	$0.00	$0.00	$0.00
71	Principal	$0.00	$0.00	$0.00
72	Interest	$0.00	$0.00	$0.00
81	Aids to Government Agencies	$0.00	$0.00	$0.00
83	Other Grants and Aids	$0.00	$0.00	$0.00
89	Contingency (Current Year)	$0.00	$0.00	$0.00
99	Payment of Prior Year Accounts	$0.00	$0.00	$0.00
Other	Please Select Other Accounting Code	$0.00	$0.00	$0.00
Other	Please Select Other Accounting Code	$0.00	$0.00	$0.00
Other	Please Select Other Accounting Code	$0.00	$0.00	$0.00
TOTAL BUDGET AND CHANGES		$104,453.88	$69,587.50	$174,041.38
0.001	Reserves - Future Capital Outlay	$0.00	$0.00	$0.00
0.002	Reserves - Self-Insurance	$0.00	$0.00	$0.00
0.003	Reserves - Cash Balance to be Carried Forward	$0.00	$0.00	$0.00
0.004	Reserves - Sick and Annual Leave Trans Out	$0.00	$0.00	$0.00
TOTAL RESERVES ENDING BALANCE		$0.00	$0.00	$0.00
TOTAL BUDGETARY EXPENDITURES AND RESERVES BALANCES		**$104,453.88**	**$69,587.50**	**$174,041.38**
ENDING FUND BALANCE		**$0.00**	**$0.00**	**$0.00**

I certify that the budget shown was adopted on this_____ **day of**_____ 20_____.

SIGNED:_____ DATE:_____ 20_____.

Chairman of the Board, or Clerk of Circuit Court

APPROVED: Florida Department of Agriculture and Consumer Services, Mosquito Control Program

SIGNED:_____ DATE:_____ 20_____.

FDACS Mosquito Control Program Representative

FDACS-13617 Rev. 09/23

Board of County Commissioners
Agenda Request

Date of Meeting: October 20, 2026

Date Submitted: September 29, 2026

To: Honorable Chairman and Members of the Board

From: Reginald James, Interim County Administrator
LaToya Fryson, Elderly Affairs

Subject: **Amendment to the 2026 Older American Act Program Contract**

Statement of Issue:
This agenda item is presented to the Board for approval for Board Chairman to sign the 2026 Amended Older Americans Act Title III program changes provided by the Area Agency on Aging for North Florida, Inc. (AAANF)

Background:
In July 2023, the Gadsden County Elderly Affairs Department was awarded the Older Americans Act (OAA) grant. Each year, the Area Agency on Aging for North Florida (AAANF), in coordination with the Florida Department of Elder Affairs, presents the OAA program contract for approval with a designated funding allocation. If additional funding becomes available, AAANF may reallocate those funds based on the specific needs of service areas.

Analysis:
AAANF requested a Transfer of Titles for Gadsden under 2026 OAA. DOEA has approved that amendment to AAANF. As a result, this amendment moves $5,000 of funding from C1 Congregate Meals (-$2,500) and C2 Home Delivered Meals (-$2,500) into IIIB Support Services (+$5,000). The revised contract has been reviewed by the Elderly Affairs Department, the County Attorney, and the Interim County Administrator. These contracts follow the standard format provided by AAANF to all Planning Service Areas (PSAs).

Fiscal Impact:
There is no fiscal impact with signing this contract.

Options:
1. Chairman to sign the amended Older Americans Act contract provided by the Area Agency on Aging for North Florida, Inc. and authorize the Chairman to sign all related documents.
2. Do not approve.
3. Board direction.

County Administrator's Recommendation:
Option 1

Attachments:
2026 Amended Older Americans Act Program Title III Contract Changes

AREA AGENCY ON AGING FOR NORTH FLORIDA, INC.
CONTRACT AMENDMENT
OLDER AMERICANS ACT PROGRAM TITLE III (OAA)

THIS AMENDMENT, entered into between the **Area Agency on Aging for North Florida, Inc.**, hereinafter referred to as the "Area Agency" and the **Gadsden County Board of County Commissioners Elderly Affairs Department**, hereinafter referred to as the "Contractor", amends Contract Number BA026-38.

The purpose of this amendment is to: 1) Revise and replace Attachment II, Exhibit 2; and 2) Revise and replace Attachment XIV, 2026 OAA Rate Schedule.

1. Attachment II, Exhibit 2 is hereby replaced with a revised Attachment II, Exhibit 2 attached hereto.

2. Attachment XIV, 2026 OAA Rate Schedule is hereby replaced with a revised Attachment XIV, 2026 OAA Rate Schedule attached hereto.

All provisions in the contract and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform with this amendment.

All provisions not in conflict with this amendment are still in effect and are to be performed at the level specified in the contract.

This amendment and all its attachments are hereby made a part of the contract.

IN WITNESS WHEREOF, the parties hereto have caused this three (3) page amendment to be executed by their officials thereunto duly authorized.

GADSDEN COUNTY BOARD OF COUNTY COMMISSIONERS ELDERLY AFFAIRS DEPT.

SIGNED BY: _____

NAME: _____

TITLE: _____

DATE: SEPTEMBER 25, 2026

Federal Tax ID: _____
Fiscal Year Ending Date: _____

AREA AGENCY ON AGING FOR NORTH FLORIDA, INC.

SIGNED BY: _____

NAME: LISA L. BRETZ

TITLE: EXECUTIVE DIRECTOR

DATE: SEPTEMBER 30, 2026

ATTACHMENT XIV
2026 Older Americans Act Rate Schedule
Gadsden County Board of County Comissioners

Under this contract, the Contractor agrees to provide the following services at the following negotiated rates. Total amount payable shall not exceed, by Title, the amount below.

Title IIIB Services	Rate
Health Support Group	$30.26
Education-Individual	$12.26
Recreation	$21.54
Screening & Assessment	$36.65
Transportation	$6.68
Transportation to Meal Site-MLTC	$6.68
Education-Group	$63.35
Telephone Reassurance-TERA & TERACV	$5.01
Shopping Assistance- SA & SACV	$24.61
Transportation-Group	$16.69
Health Support Individual	$33.26
NSIP	**Rate**
NSIP Eligible Meal	$0.72

Title IIIC1 Services	Rate
Congregate Meals	$10.00
Congregate Meals- MLTC	$10.00
Nutrition Education	$2.85
Nutrition Screening	$37.05
Congregate Meals- Guest	$10.00
Congregate Meals Volunteers	$10.00
Emergency Home Delivered Meals-EHDM	$10.00
Telephone Reassurance-COVID-19-TERACV	$5.01
Shopping Assistance- COVID-19-SACV	$24.61
Congregate Meals-Grab & Go	$10.00
Title IIIC2 Services	**Rate**
Home Delivered Meals	$10.38
Nutrition Education	$2.85
Emergency Home Delivered Meals-EHDM	$10.00
Telephone Reassurance-TERACV	$5.01
Shopping Assistance- COVID-19-SACV	$24.61

Total Amount Payable By Title

Title IIIB	Title IIIC1	Title IIIC2	Title IIIE
$65,836.00	**$119,180.00**	**$115,772.00**	**$0.00***

Total Amount Payable NSIP

$21,532.87

Board of County Commissioners
Agenda Request

Date of Meeting: October 20, 2026

Date Submitted: October 2, 2026

To: Honorable Chairman and Members of the Board

From: Reginald James, Interim County Administrator
Louis Baptiste, Interim County Attorney
Dewayne Ford, EMS Chief

Subject: Receipt of funding from AHCA and approval to set it aside in a special revenue account to be used entirely for EMS, to include later investment in the AHCA reimbursement program

Statement of Issue:

This agenda item seeks Board approval to set up a special revenue account for the entire amount of this EMS reimbursement funding from AHCA. The account would be used for future investments in the AHCA program and/or for special uses for EMS upon Board approval.

Background:

The federal government provides states with flexibility in financing and reimbursement for Medicaid programs. AHCA supports this effort by providing PEMT reimbursement with the additional support of federal dollars. Digitech is AHCA's current billing provider for the PEMT reimbursement program and assists AHCA and the County with reimbursement completion. On September 3, 2024, the Board approved the Public Emergency Medical Transportation (PEMT) Letter of Agreement (LOA) with Gadsden County Emergency Services and Agency for Health Care Administration (AHCA). The County agreed to take $624,894.46 from the fund balance to invest in the program with the expectation that they would receive $1,450,011.11 in reimbursement. This money would pay back the fund balance and leave $834,116.65 to be used for EMS to offset falling revenues. In September 2025, the Board again approved participation in this reimbursement program with an initial investment of $819,961.78 in order to receive an expected $1,916,694.21. The $819,961.78 payment is due within the next 90 days.

The funding has been confirmed and will be coming back at $1,396,472.03 with a net return on the investment of $771,577.57. The funding will come back in four or five individual checks from the medical providers: Florida Commerce Care, Humana, Simplify, and Sunshine/AmeriHealth. The money is due to arrive within the next 45 days.

This agenda item, is requesting that both the original investment of $624,894.46 from the fund balance and the net revenue it generated of $771,577.57 be placed into a special revenue account to be used specifically for re-investment in this reimbursement program

and/or other EMS special projects the Board pre-approves.

Analysis:
None

Fiscal Impact:
There is no fiscal impact from this request. The funding would be reserved for re-investment in the reimbursement program and special EMS projects the Board approves.

Options:
1. Approve the creation of a special revenue account for the AHCA funding from the EMS reimbursement program.
2. Do not approve
3. Board direction.

Interim County Administrator's Recommendation:
Option 1

Attachments:
Funding spreadsheet

SMMC Plan Contact: Provider Networks

Plan Name	Provider Relations Contact
Aetna Better Health	Elba M. Tapanes Email: TapanesE@aetna.com Phone: 786-209-5362 **Provider Services:** Denise Castro Email: castrod@aetna.com Phone: 786-423-1710
Children's Medical Services Plan	Amanda Firth Email: sunshinecontracting@centene.com Phone: 866-595-8116
Community Care Plan	Rosalia Bonetti Email: ccp.provider@ccpcares.org Phone: 855-819-9506
Florida Community Care	Lee Bowers Email: wbowers@ilshealth.com Phone: 904-738-3892
Humana	**LTC provider contact:** Marybell Rivera Email: FLMedicaidPR@humana.com Phone: 772-342-3737 **MMA provider contact:** Jennifer Almeciga Email: FLMedicaidProviderRelations@humana.com Phone: 812-987-4031
Molina HealthCare of Florida	Ajinkya Karhu Email: MFLProviderNetworkManagement@MolinaHealthCare.com Phone: 832-465-9395
Simply Healthcare	**LTC provider contact:** Arlene Connolly Email: arlene.connolly@anthem.com Phone: 813-683-3017 General LTC inquiry: ltcprovrelations@simplyhealthcareplans.com Escalations: LTCPREscalations@simplyhealthcareplans.com **MMA provider contact:** Bernice Mena Email: bmena@simplyhealthcareplans.com Phone: 305-434-0532 **Behavioral Health provider contact:** Contract inquires: provider.relations.FL@carelon.com Escalations: Paula Gutierrez Email: Paula.Gutierrez@carelon.com Phone: 800-397-1630

Updated 9.8.2025

SMMC Plan Contact: Provider Networks

Sunshine Health	Amanda Firth Email: sunshinecontracting@centene.com Phone: 866-595-8116
United Healthcare	**MMA providers:** Email: prov_exec_esc@uhc.com Phone: 1-877-842-3210 **LTC providers:** Email: fl_ltc_network@uhc.com Phone Number: 1-800-791-9233 **Online/chat:** www.uhcprovider.com

DENTAL	
Plan Name	**Provider Relations Contact**
DentaQuest	Vanessa Guerrero Email: FloridaProviders@DentalQuest.com Phone: 877-468-5581
LIBERTY	Alexis Arguello Email: flprinquiries@libertydentalplan.com Phone: 833-276-0851

Updated 9.8.2025

Minimum Fee Schedule Payments - PEMT/MCO

Year 6 Summary

Provider	Aetna Better Health of Florida Inc.	Amerihealth Caritas Florida, Inc. (Disbursed by Sunshine)	Florida Community Care	Humana Medical Plan Inc	Molina Healthcare of Florida , Inc.	Simply Healthcare Plans Inc	Community Care Plan (SFCCN)	SunShine State Health Plan,Inc.	United Healthcare of Florida Inc	Totals	IGT Contributed	Net Federal Funds
Alachua County Fire Rescue	$0.00	$0.00	$94,460.08	$2,050,775.36	$0.00	$931,848.94	$23,682.20	$826,953.60	$339,447.09	**$4,267,167.27**	$1,909,475.53	***$2,357,691.74***
Baker County Fire Rescue	$0.00	$0.00	$1,181.69	$52,455.06	$5,973.91	$714.20	$0.00	$148,924.67	$88,796.63	**$298,046.16**	$133,369.94	***$164,676.22***
Bay County EMS Division	$0.00	$0.00	$13,980.22	$356,867.34	$0.00	$274,212.29	$0.00	$1,173,707.76	$0.00	**$1,818,767.62**	$813,863.63	***$1,004,903.99***
Boynton Beach Fire Rescue	$22,171.42	$83,769.50	$30,664.86	$372,091.93	$0.00	$51,445.40	$836.81	$208,909.14	$0.00	**$769,889.06**	$344,510.59	***$425,378.47***
Bradford County EMS	$0.00	$0.00	$14,089.70	$305,894.50	$0.00	$138,994.97	$3,532.45	$123,348.74	$50,632.07	**$636,492.44**	$284,818.16	***$351,674.28***
Brevard County Fire Rescue	$354,047.65	$0.00	$248,508.16	$1,479,476.30	$40,287.71	$907,536.86	$3,774.58	$1,337,204.24	$0.00	**$4,370,835.50**	$1,955,865.07	***$2,414,970.43***
Broward Sheriffs Fire Rescue	$64,416.93	$0.00	$15,265.53	$1,015,657.75	$83,710.16	$369,806.18	$211,584.33	$839,649.78	$0.00	**$2,600,090.67**	$0.00	***$2,600,090.67***
Charlotte County Fire & EMS Departme	$44,458.04	$0.00	$43,733.91	$542,588.36	$137,575.52	$89,721.47	$1,739.83	$652,519.40	$0.00	**$1,512,336.53**	$676,741.59	***$835,594.94***
Citrus County Fire Rescue	$0.00	$0.00	$38,995.58	$846,613.41	$0.00	$384,691.48	$9,776.63	$341,387.96	$140,132.59	**$1,761,597.64**	$0.00	***$1,761,597.64***
City of Coconut Creek - Fire Rescue	$5,552.21	$0.00	$1,315.76	$87,541.30	$7,215.12	$31,874.24	$18,236.82	$72,370.87	$0.00	**$224,106.32**	$100,283.28	***$123,823.04***
City of Coral Springs Fire Departmen	$19,734.89	$0.00	$4,676.78	$311,158.71	$25,645.59	$113,294.48	$64,821.35	$257,236.59	$0.00	**$796,568.38**	$356,449.08	***$440,119.30***
City of Fernandina Beach Fire Dept	$0.00	$0.00	$368.71	$16,367.05	$1,863.98	$222.85	$0.00	$46,467.54	$27,706.36	**$92,996.50**	$41,614.15	***$51,382.35***
City of Greenacres	$9,922.26	$37,488.93	$13,723.28	$166,520.35	$0.00	$23,023.09	$374.49	$93,492.01	$0.00	**$344,544.41**	$154,177.02	***$190,367.39***
City of Hialeah Fire Department	$54,544.38	$16,206.94	$7,853.44	$156,619.18	$38,899.01	$259,504.02	$1,833.82	$118,611.27	$81,515.02	**$735,587.07**	$329,161.11	***$406,425.96***
City of Jacksonville Fire and Rescue	$0.00	$0.00	$47,974.92	$2,129,595.07	$242,531.51	$28,995.50	$0.00	$6,046,112.97	$3,605,006.77	**$12,100,216.74**	$5,414,614.96	***$6,685,601.78***
City of Key West Fire Department	$17,295.94	$5,139.20	$2,490.31	$49,663.70	$12,334.81	$82,288.32	$581.50	$37,611.45	$25,848.29	**$233,253.52**	$104,376.48	***$128,877.04***
City of Lauderhill Fire Rescue Depar	$26,514.62	$0.00	$6,283.44	$418,054.38	$34,455.90	$152,215.74	$87,090.12	$345,607.83	$0.00	**$1,070,222.02**	$478,903.83	***$591,318.19***
City of Margate	$6,893.05	$0.00	$1,633.51	$108,682.23	$8,957.55	$39,571.75	$22,640.95	$89,848.19	$0.00	**$278,227.23**	$124,501.35	***$153,725.88***
City of Miami Fire Rescue Department	$413,689.48	$122,920.84	$59,564.08	$1,187,871.24	$295,027.79	$1,968,196.78	$13,908.53	$899,601.92	$618,247.08	**$5,579,027.74**	$2,496,507.93	***$3,082,519.81***
City of Miramar Fire Rescue	$12,105.32	$0.00	$2,868.72	$190,863.86	$15,730.93	$69,494.51	$39,761.23	$157,788.19	$0.00	**$488,612.76**	$218,644.84	***$269,967.92***
City of Ocoee Fire Department	$28,958.55	$0.00	$20,326.18	$121,010.53	$3,295.25	$74,229.99	$308.73	$109,373.70	$0.00	**$357,502.94**	$159,975.71	***$197,527.23***
City of Plantation	$12,860.72	$0.00	$3,047.74	$202,774.24	$16,712.58	$73,831.14	$42,242.43	$167,634.57	$0.00	**$519,103.41**	$232,288.82	***$286,814.59***
City of Stuart Fire Rescue	$5,202.60	$19,656.80	$7,195.62	$87,312.66	$0.00	$12,071.84	$196.36	$49,021.25	$0.00	**$180,657.14**	$80,840.60	***$99,816.54***
City of Sunrise Fire Rescue	$19,357.18	$0.00	$4,587.27	$305,203.52	$25,154.77	$111,126.16	$63,580.75	$252,313.41	$0.00	**$781,323.05**	$349,627.08	***$431,695.97***
City of Tamarac Fire Department	$11,878.70	$0.00	$2,815.02	$187,290.74	$15,436.44	$68,193.52	$39,016.87	$154,834.28	$0.00	**$479,465.56**	$214,551.64	***$264,913.92***
City of Tampa Fire Department	$0.00	$0.00	$93,859.22	$1,957,588.18	$59,937.89	$1,336,775.70	$167,433.89	$1,253,762.85	$0.00	**$4,869,357.73**	$2,178,944.21	***$2,690,413.52***
Clay CBOCC - Clay County Fire Rescue	$0.00	$0.00	$4,974.59	$220,821.06	$25,148.47	$3,006.59	$0.00	$626,930.95	$373,808.82	**$1,254,690.48**	$561,449.93	***$693,240.55***
Collier County EMS Department	$52,569.84	$0.00	$51,713.58	$641,588.86	$162,677.50	$106,092.02	$2,057.28	$771,577.88	$0.00	**$1,788,276.96**	$800,219.65	***$988,057.31***
County of Desoto BCC - Desoto County	$10,531.89	$0.00	$10,360.35	$128,536.56	$32,590.97	$21,254.58	$412.16	$154,578.69	$0.00	**$358,265.21**	$0.00	***$358,265.21***
County of Volusia	$0.00	$0.00	$21,237.23	$942,715.42	$107,362.28	$12,835.54	$0.00	$2,676,454.32	$1,595,841.16	**$5,356,445.95**	$2,396,906.85	***$2,959,539.10***
Delray Beach Fire Rescue	$18,132.27	$68,508.52	$25,078.39	$304,304.89	$0.00	$42,073.17	$684.36	$170,850.44	$0.00	**$629,632.04**	$281,748.26	***$347,883.78***
Dixie County BOCC - Dixie County ES	$0.00	$0.00	$4,167.85	$90,486.16	$0.00	$41,115.88	$1,044.93	$36,487.59	$14,977.39	**$188,279.80**	$84,251.60	***$104,028.20***
Flagler County Fire Rescue Departmen	$0.00	$0.00	$2,239.47	$99,409.72	$11,321.40	$1,353.51	$0.00	$282,233.19	$168,282.10	**$564,839.40**	$252,754.80	***$312,084.60***
Fort Lauderdale Fire Department Resc	$73,217.37	$0.00	$17,351.06	$1,154,413.69	$95,146.38	$420,327.92	$240,490.31	$954,360.07	$0.00	**$2,955,306.81**	$1,322,443.13	***$1,632,863.68***
Fort Myers Beach Fire Department	$1,165.23	$0.00	$1,146.25	$14,221.07	$3,605.81	$2,351.57	$45.60	$17,102.32	$0.00	**$39,637.85**	$17,737.18	***$21,900.67***
Gadsden County EMS	$0.00	$0.00	$10,734.18	$274,007.11	$0.00	$210,543.56	$0.00	$901,187.18	$0.00	**$1,396,472.03**	$624,894.46	***$771,577.57***
Gilchrist County	$0.00	$0.00	$6,698.94	$145,437.27	$0.00	$66,085.04	$1,679.50	$58,646.05	$24,072.97	**$302,619.76**	$135,416.54	***$167,203.22***
Hamilton County Ambulance Service	$0.00	$0.00	$4,252.22	$92,317.86	$0.00	$41,948.18	$1,066.08	$37,226.21	$15,280.58	**$192,091.13**	$85,957.10	***$106,134.03***
Hardee County Board of County Commis	$9,742.21	$0.00	$9,481.71	$74,235.66	$0.00	$76,344.99	$467.97	$54,188.51	$10,317.01	**$234,778.05**	$105,058.68	***$129,719.37***
Hendry County	$11,898.80	$0.00	$11,704.99	$145,218.96	$36,820.87	$24,013.15	$465.65	$174,641.03	$0.00	**$404,763.46**	$181,123.88	***$223,639.58***
Hernando County and Fire Rescue Dist	$0.00	$0.00	$51,161.66	$1,110,745.07	$0.00	$504,709.90	$12,826.80	$447,896.27	$183,852.01	**$2,311,191.71**	$1,034,213.97	***$1,276,977.74***
Highlands County EMS	$51,557.79	$0.00	$50,179.16	$392,870.52	$0.00	$404,033.57	$2,476.58	$286,776.83	$54,599.77	**$1,242,494.22**	$555,992.34	***$686,501.88***
Hillsborough County Fire Rescue	$319,088.97	$0.00	$310,556.64	$2,431,458.77	$0.00	$2,500,546.41	$15,327.46	$1,774,849.49	$337,915.65	**$7,689,743.38**	$3,441,012.71	***$4,248,730.67***
Hollywood Fire Rescue & Beach Safety	$28,308.70	$0.00	$6,708.60	$446,341.53	$36,787.32	$162,515.23	$92,982.97	$368,992.97	$0.00	**$1,142,637.32**	$511,308.29	***$631,329.03***
Holmes County	$0.00	$0.00	$1,740.20	$44,421.46	$0.00	$34,132.88	$0.00	$146,098.58	$0.00	**$226,393.12**	$0.00	***$226,393.12***
Indian River County Department of Em	$23,269.01	$87,916.51	$32,182.92	$390,512.33	$0.00	$53,992.20	$878.24	$219,251.17	$0.00	**$808,002.38**	$361,565.57	***$446,436.81***
Jackson County Fire Rescue	$0.00	$0.00	$5,941.30	$151,661.14	$0.00	$116,534.48	$0.00	$498,801.20	$0.00	**$772,938.12**	$345,874.99	***$427,063.13***
Jefferson County Ambulance Service	$0.00	$0.00	$2,830.03	$72,240.96	$0.00	$55,509.03	$0.00	$237,594.66	$0.00	**$368,174.67**	$164,751.10	***$203,423.57***
Kissimmee Fire Department	$111,512.04	$0.00	$78,270.97	$465,980.85	$12,689.15	$285,840.87	$1,188.85	$421,170.36	$0.00	**$1,376,653.11**	$616,025.87	***$760,627.24***
Lake Emergency Medical Services	$0.00	$0.00	$79,729.17	$1,730,959.91	$0.00	$786,528.45	$19,989.00	$697,991.39	$286,510.81	**$3,601,708.71**	$1,611,695.58	***$1,990,013.13***
Lake Mary Fire Department	$16,424.25	$0.00	$11,528.28	$68,632.84	$1,868.95	$42,100.59	$175.10	$62,032.84	$0.00	**$202,762.86**	$90,732.49	***$112,030.37***
Lee County EMS	$115,066.55	$0.00	$113,192.35	$1,404,330.25	$356,073.74	$232,217.61	$4,503.03	$1,688,854.40	$0.00	**$3,914,237.93**	$1,751,546.42	***$2,162,691.51***
Lehigh Acres Fire Control and Rescue	$34,889.70	$0.00	$34,321.42	$425,811.53	$107,966.27	$70,411.45	$1,365.38	$512,083.02	$0.00	**$1,186,848.78**	$531,092.07	***$655,756.71***
Leon County EMS	$0.00	$0.00	$35,395.85	$903,535.46	$0.00	$694,265.08	$0.00	$2,971,654.90	$0.00	**$4,604,851.29**	$2,060,582.65	***$2,544,268.64***
Levy County Department of Public Saf	$0.00	$0.00	$30,592.38	$664,175.73	$0.00	$301,793.88	$7,669.85	$267,821.88	$109,935.26	**$1,381,988.97**	$618,413.56	***$763,575.41***
Lighthouse Point	$207.74	$0.00	$49.23	$3,275.35	$269.95	$1,192.57	$682.33	$2,707.75	$0.00	**$8,384.93**	$3,752.12	***$4,632.81***
Longwood Fire Department	$17,165.20	$0.00	$12,048.35	$71,729.06	$1,953.26	$43,999.87	$183.00	$64,831.32	$0.00	**$211,910.06**	$94,825.69	***$117,084.37***
Madison County	$0.00	$0.00	$2,531.20	$64,613.03	$0.00	$49,647.83	$0.00	$212,507.02	$0.00	**$329,299.08**	$147,355.02	***$181,944.06***
Maitland Fire Rescue Department	$10,064.49	$0.00	$7,064.32	$42,056.97	$1,145.26	$25,798.48	$107.30	$38,012.61	$0.00	**$124,249.42**	$55,599.23	***$68,650.19***
Manatee County Department of Public	$114,249.54	$0.00	$111,194.55	$870,581.79	$0.00	$895,318.56	$5,487.98	$635,483.38	$120,990.42	**$2,753,306.22**	$1,232,051.73	***$1,521,254.49***
Marion County Fire Rescue	$0.00	$0.00	$124,040.02	$2,692,970.64	$0.00	$1,223,655.16	$31,098.22	$1,085,912.10	$445,744.11	**$5,603,420.26**	$2,507,423.12	***$3,095,997.14***

Minimum Fee Schedule Payments - PEMT/MCO

Year 6 Summary

Provider	Aetna Better Health of Florida Inc.	Amerihealth Caritas Florida, Inc. (Disbursed by Sunshine)	Florida Community Care	Humana Medical Plan Inc	Molina Healthcare of Florida , Inc.	Simply Healthcare Plans Inc	Community Care Plan (SFCCN)	SunShine State Health Plan,Inc.	United Healthcare of Florida Inc	Totals	IGT Contributed	Net Federal Funds
Martin County Fire Rescue	$28,032.57	$105,914.51	$38,771.31	$470,456.83	$0.00	$65,045.32	$1,058.03	$264,135.61	$0.00	**$973,414.19**	$435,584.18	***$537,830.01***
Miami Beach Fire Rescue Department	$34,648.40	$10,295.19	$4,988.77	$99,489.69	$24,709.94	$164,845.56	$1,164.90	$75,345.81	$51,781.04	**$467,269.30**	$209,094.05	***$258,175.25***
Miami-Dade County Fire Rescue	$701,220.35	$208,355.77	$100,963.52	$2,013,489.63	$500,084.00	$3,336,172.87	$23,575.52	$1,524,861.51	$1,047,953.71	**$9,456,676.88**	$4,231,681.57	***$5,224,995.31***
Monroe County Fire Rescue (MCFR)	$11,982.81	$3,560.49	$1,725.32	$34,407.53	$8,545.69	$57,010.21	$402.87	$26,057.60	$17,907.96	**$161,600.48**	$0.00	***$161,600.48***
Nassau County Fire Rescue	$0.00	$0.00	$2,275.74	$101,019.60	$11,504.74	$1,375.43	$0.00	$286,803.77	$171,007.31	**$573,986.59**	$256,847.99	***$317,138.60***
North Lauderdale Fire Rescue	$10,575.63	$0.00	$2,506.21	$166,745.34	$13,743.09	$60,712.83	$34,736.80	$137,849.28	$0.00	**$426,869.18**	$191,015.77	***$235,853.41***
North Port Fire Rescue	$13,310.52	$0.00	$13,093.72	$162,448.33	$41,189.44	$26,862.17	$520.90	$195,361.15	$0.00	**$452,786.24**	$202,613.16	***$250,173.08***
Oakland Park Fire Rescue	$10,896.68	$0.00	$2,582.30	$171,807.25	$14,160.29	$62,555.90	$35,791.31	$142,033.99	$0.00	**$439,827.71**	$196,814.47	***$243,013.24***
Okaloosa County EMS	$105,711.22	$0.00	$23,768.74	$1,357,792.74	$0.00	$245,820.47	$0.00	$213,735.21	$0.00	**$1,946,828.37**	$0.00	***$1,946,828.37***
Okeechobee County Fire Rescue	$16,793.20	$63,449.18	$23,226.35	$281,832.01	$0.00	$38,966.07	$633.82	$158,233.16	$0.00	**$583,133.79**	$260,941.19	***$322,192.60***
Orange County Fire Rescue EMS Bureau	$833,932.26	$0.00	$585,342.02	$3,484,793.68	$94,894.64	$2,137,633.91	$8,890.74	$3,149,682.67	$0.00	**$10,295,169.92**	$4,606,891.12	***$5,688,278.80***
Orlando Fire Department	$294,278.18	$0.00	$206,555.61	$1,229,714.69	$33,486.44	$754,328.69	$3,137.36	$1,111,460.66	$0.00	**$3,632,961.63**	$1,625,680.67	***$2,007,280.96***
Osceola County Fire Dept	$177,888.26	$0.00	$124,860.83	$743,350.41	$20,242.22	$455,984.25	$1,896.51	$671,867.01	$0.00	**$2,196,089.48**	$982,707.93	***$1,213,381.55***
Oviedo Fire Department	$12,163.83	$0.00	$8,537.86	$50,829.58	$1,384.14	$31,179.76	$129.68	$45,941.62	$0.00	**$150,166.48**	$67,196.62	***$82,969.86***
Palm Beach County Fire Rescue	$173,485.85	$655,475.62	$239,944.92	$2,911,527.28	$0.00	$402,547.53	$6,547.83	$1,634,662.27	$0.00	**$6,024,191.31**	$2,695,710.09	***$3,328,481.22***
Palm Beach Gardens Fire Rescue	$11,195.47	$42,299.45	$15,484.24	$187,888.01	$0.00	$25,977.38	$422.55	$105,488.77	$0.00	**$388,755.86**	$173,960.79	***$214,795.07***
Pasco County Board of County Commiss	$0.00	$0.00	$113,841.77	$2,374,357.11	$72,698.62	$1,621,374.16	$203,080.43	$1,520,687.94	$0.00	**$5,906,040.02**	$2,642,839.66	***$3,263,200.36***
Pembroke Pines Fire Rescue	$25,853.64	$0.00	$6,126.80	$407,632.79	$33,596.95	$148,421.18	$84,919.07	$336,992.25	$0.00	**$1,043,542.69**	$0.00	***$1,043,542.69***
Pinellas County EMS Authority dba Su	$0.00	$0.00	$298,724.44	$6,230,389.05	$190,763.51	$4,254,537.70	$532,889.54	$3,990,333.82	$0.00	**$15,497,638.06**	$6,934,895.85	***$8,562,742.21***
Plant City Fire Rescue	$16,226.47	$0.00	$15,792.58	$123,645.75	$0.00	$127,159.03	$779.44	$90,255.53	$17,183.85	**$391,042.66**	$174,984.09	***$216,058.57***
Polk County Board of County Commissi	$401,360.02	$0.00	$390,627.80	$3,058,364.43	$0.00	$3,145,265.01	$19,279.35	$2,232,460.86	$425,040.80	**$9,672,398.27**	$4,328,212.75	***$5,344,185.52***
Pompano Beach Fire Rescue	$44,266.58	$0.00	$10,490.30	$697,948.33	$57,524.66	$254,126.56	$145,398.32	$576,997.68	$0.00	**$1,786,752.43**	$799,537.45	***$987,214.98***
Riviera Beach Fire Department	$25,332.49	$95,712.88	$35,036.88	$425,142.67	$0.00	$58,780.19	$956.12	$238,694.20	$0.00	**$879,655.42**	$393,628.93	***$486,026.49***
Sanford Fire Department	$61,992.30	$0.00	$43,512.76	$259,050.26	$7,054.21	$158,906.00	$660.91	$234,139.01	$0.00	**$765,315.46**	$342,463.99	***$422,851.47***
Sarasota County Fire Department	$70,698.14	$0.00	$69,546.61	$862,835.82	$218,775.59	$142,677.03	$2,766.71	$1,037,650.56	$0.00	**$2,404,950.47**	$1,076,169.22	***$1,328,781.25***
Seminole County EMS/Fire Rescue Divi	$195,300.44	$0.00	$137,082.54	$816,111.54	$22,223.59	$500,617.21	$2,082.14	$737,631.15	$0.00	**$2,411,048.60**	$1,078,898.02	***$1,332,150.58***
South Walton Fire District	$6,953.60	$0.00	$1,563.49	$89,314.48	$0.00	$16,169.87	$0.00	$14,059.32	$0.00	**$128,060.75**	$57,304.73	***$70,756.02***
St. Cloud Fire Rescue	$43,530.45	$0.00	$30,554.28	$181,902.82	$4,953.41	$111,582.40	$464.09	$164,410.36	$0.00	**$537,397.81**	$240,475.21	***$296,922.60***
St. Lucie County Fire District	$122,645.26	$463,386.35	$169,628.28	$2,058,294.69	$0.00	$284,579.66	$4,628.97	$1,155,619.15	$0.00	**$4,258,782.34**	$1,905,723.43	***$2,353,058.91***
Sumter County Fire & EMS	$0.00	$0.00	$4,606.57	$100,011.02	$0.00	$45,443.87	$1,154.92	$40,328.39	$16,553.96	**$208,098.73**	$93,120.19	***$114,978.54***
Suwannee County Fire Rescue	$0.00	$0.00	$19,607.47	$425,687.92	$0.00	$193,427.74	$4,915.81	$171,654.18	$70,460.44	**$885,753.55**	$396,357.73	***$489,395.82***
Temple Terrace Fire Department	$11,545.15	$0.00	$11,236.44	$87,974.07	$0.00	$90,473.77	$554.57	$64,216.90	$12,226.33	**$278,227.23**	$124,501.35	***$153,725.88***
The Town of Davie Fire Rescue	$18,771.75	$0.00	$4,448.53	$295,972.97	$24,393.99	$107,765.27	$61,657.82	$244,682.46	$0.00	**$757,692.80**	$339,053.00	***$418,639.80***
Union County Fire Rescue	$0.00	$0.00	$3,442.28	$74,733.51	$0.00	$33,958.05	$863.02	$30,135.50	$12,369.99	**$155,502.34**	$69,584.32	***$85,918.02***
Wakulla County Fire Rescue	$0.00	$0.00	$2,466.75	$62,967.79	$0.00	$48,383.64	$0.00	$207,095.96	$0.00	**$320,914.15**	$0.00	***$320,914.15***
Walton County Fire Rescue	$38,120.61	$0.00	$8,571.26	$489,634.73	$0.00	$88,645.52	$0.00	$77,075.23	$0.00	**$702,047.35**	$314,152.73	***$387,894.62***
West Palm Beach Fire Rescue	$26,517.89	$100,191.64	$36,676.38	$445,036.69	$0.00	$61,530.74	$1,000.86	$249,863.60	$0.00	**$920,817.80**	$412,048.31	***$508,769.49***
Winter Garden Fire Rescue Department	$35,997.52	$0.00	$25,266.87	$150,424.60	$4,096.22	$92,273.11	$383.78	$135,959.20	$0.00	**$444,401.31**	$198,861.06	***$245,540.25***
Winter Park Fire-Rescue	$16,856.47	$0.00	$11,831.66	$70,438.97	$1,918.13	$43,208.50	$179.71	$63,665.29	$0.00	**$208,098.73**	$93,120.19	***$114,978.54***
	$5,746,749.57	**$2,190,248.31**	**$4,909,173.34**	**$66,738,621.01**	**$3,466,117.54**	**$36,644,295.78**	**$2,449,835.01**	**$58,720,211.35**	**$10,561,945.35**	**$191,427,197.27**	**$81,892,554.99**	***$109,534,642.28***

Board of County Commissioners
Agenda Request

DATE of Meeting:	October 20, 2026
DATE submitted:	September 30, 2026
TO:	Honorable Chairman and Members of the Board
FROM:	Reginald James, Interim County Administrator
RE:	Approval of Big Bend Regional Community Rides Grant application to support the Big Bend Regional Community Rides Pilot.

Statement of Issue:
This item seeks Board approval of grant application being made by Big Bend Transit for the Big Bend Regional Community Rides Grant Pilot.

Background:
The project will expand coordinated rural-to-rural and rural-to-urban transportation across Gadsden, Jefferson, Madison, Taylor, Franklin, and Gulf Counties and improve access to healthcare, employment, education and workforce training, food and nutrition resources, senior and disability services, and other essential community resources.

Analysis:
Big Bend Transit (BBT) is asking the County to confirm its intent to participate in the project, if funded, and to work with BBT in one or more of the following areas:

- Refer individual who experience transportation barriers to BBT
- Share Community Rides information with clients, customers, participants, or the community
- Help identify transportation needs and service gaps affecting the populations they serve
- Coordinate with BBT regarding access to healthcare or medical services.
- Coordinate with BBT regarding employment, workforce development, or job-training access.
- Coordinate with BBT regarding education, vocational training, or certification access
- Coordinate with BBT regarding senior services, nutrition programs, grocery access, food pantries, or food distributions.
- Coordinate with BBT regarding transportation needs of persons with disabilities.
- Assist with connections to public transportation or first-mile/last-mile transportation.

BIG BEND REGIONAL COMMUNITY RIDES

PARTNER COMMITMENT / MEMORANDUM OF UNDERSTANDING

Rural-to-Rural & Rural-to-Urban Mobility Pilot

Partner Organization:	
Contact Person / Title:	
Address:	
Phone:	
Email:	

Purpose

Big Bend Transit, Inc. (BBT) is applying for the 2027 Community Rides Grant to support the Big Bend Regional Community Rides Pilot. The project will expand coordinated rural-to-rural and rural-to-urban transportation across Gadsden, Jefferson, Madison, Taylor, Franklin, and Gulf Counties and improve access to healthcare, employment, education and workforce training, food and nutrition resources, senior and disability services, and other essential community resources.

Partner Commitment

By signing below, the Partner confirms its intent to participate in the project, if funded, and to work with BBT in one or more of the following areas. Please check all that apply:

- ☐ Refer individuals who experience transportation barriers to BBT.
- ☐ Share Community Rides information with clients, customers, participants, or the community.
- ☐ Help identify transportation needs and service gaps affecting the populations we serve.
- ☐ Coordinate with BBT regarding access to healthcare or medical services.
- ☐ Coordinate with BBT regarding employment, workforce development, or job-training access.
- ☐ Coordinate with BBT regarding education, vocational training, or certification access.
- ☐ Coordinate with BBT regarding senior services, nutrition programs, grocery access, food pantries, or food distributions.
- ☐ Coordinate with BBT regarding transportation needs of persons with disabilities.
- ☐ Assist with connections to public transportation or first-mile/last-mile transportation.
- ☐ Assist BBT, when practical, with documenting project outcomes and community transportation needs.
- ☐ Other: _____

Partner-Specific Role or Contribution (optional but encouraged)

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_____

_____

_____

_____

_____

Commitment

Board of County Commissioners
Agenda Request

Date of Meeting: October 20, 2026

Date Submitted: September 30, 2026

To: Honorable Chairman Eric Hinson and Members of the Board

From: Reginald James, Interim County Administrator
Tashonda Whaley, Emergency Management Director
David Deitz, Forest Area Supervisor

Subject: Request for Approval and Execution of the 2026–2031 Mutual Aid Operations Plan Between the Florida Forest Service and Gadsden County Fire Departments

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Statement of Issue:

This agenda item requests Board approval of the 2026–2031 Mutual Aid Operations Plan between the Florida Department of Agriculture and Consumer Services, Florida Forest Service, and Gadsden County Fire Departments, and authorization for the appropriate County officials to execute the plan.

Background:

The Florida Forest Service and Gadsden County Fire Departments have an established cooperative relationship to provide mutual assistance during wildland fires and other incidents. The proposed five-year Mutual Aid Operations Plan documents operating procedures and responsibilities for the 2026–2031 period and supports coordinated response throughout Gadsden County. The plan identifies mutual aid zones, dispatch and notification procedures, incident operations, fire prevention, prescribed burning, training, communications, and agency contacts. It also references existing equipment on loan from the Florida Forest Service to participating fire departments.

Analysis:

Under the proposed plan, the Florida Forest Service and Gadsden County Fire Departments will respond to mutual aid requests throughout the County. Fire departments generally receive initial calls through 911 and may request Florida Forest Service assistance when wildland fire conditions require additional suppression capabilities. The plan provides for use of the National Incident Management System and Unified Command, identifies operational responsibilities based on the type of incident, and establishes common radio communications procedures. It also addresses training opportunities, prescribed burning coordination, fire cause investigations, and fire prevention activities. Approval will document the parties' established coordination procedures for the 2026–2031 period.

Mutual Aid Operations Plan

Between

Florida Department of Agriculture and Consumer Services

Florida Forest Service

And

Gadsden County Fire Departments

2026-2031

PURPOSE

This plan outlines the mutual aid operating procedures between the Florida Forest Service and the Gadsden County Fire Departments within the framework of the Gadsden County Cooperative Agreement. The respective agencies have always responded to mutual aid calls; therefore, this operating plan is not a new concept. It is a document with written guidelines that more specifically outline each agencies extend of cooperation, creating a more effective relationship for the citizens of Gadsden County.

AUTHORITY

The authority, power and duties are derived from 125.27, Florida Statutes: Countywide forest fire protection; authority of the Florida Forest Service; state funding; county fire control assessments; disposition; equipment donations, 589.04, Florida Statutes: Duties of the Division, and 590.02, Florida Statutes: Division powers, authority, and duties.

EXISTING AGREEMENT

The State of Florida Cooperative Agreement between the Department of Agriculture and Consumer Services, Florida Forest Service, and Gadsden County Fire Departments establishes approximately 292,902 acres of protected forest and wildland within the county.

The Florida Forest Service will work with the fire departments to acquire or upgrade equipment as requested and available. Such request will be made through the local Forest Area Supervisor. Currently, Gadsden County Fire Departments has the following equipment on loan from the Florida Forest Service:

- Greensboro: 300 gallon skid unit ACS78670
- Mt. Pleasant: 1992 Chevy 2Dr. Truck ACS 31017
- Mt. Pleasant: 1996 Chevy 3500 4x4 Brush truck ACS 29565
- Sycamore: 1989 Amertek 750 gallon Truck ACS2962
- Wetumpka: 500 gallon skid unit ACS78628

Fire departments cannot use counter fire or burnout operations unless directed by the Florida Forest Service Incident Commander on scene.

HAZARDOUS MATERIALS INCIDENTS OR DUMP FIRES

Florida Forest Service crews are not equipped to suppress these types of fires and will only respond upon request by the fire department in a support capacity.

BURNING AUTHORIZATIONS

The Florida Forest Service is responsible for the enforcement of Chapter 590, Florida Statute. An intergovernmental agreement between the Florida Forest Service and the Department of Environmental Protection has delegated, for enforcement, a portion of DEP rules, Chapter 62-256, Open Burning and Frost Protection, to the Florida Forest Service. The Florida Forest Service has also adopted Chapter 51-2 Rural Open Burning.

The Florida Forest Service will issue open burning authorizations for agriculture, silviculture, and land clearing operations within the county. The Florida Forest Service will handle complaints and enforcement of open burning laws related to this type of burning.

Countywide, mandatory burn bans enacted by the County may prohibit all outdoor burning that has not been specifically permitted by the Florida Forest Service, such as bonfires, campfires, and the burning of vegetative (yard) debris. County burn bans are not enforced by the Florida Forest Service.

FIRE CAUSE INVESTIGATIONS

On each fire that the Florida Forest Service and/or the fire departments respond to, the initial attack personnel will conduct a preliminary investigation into the fire cause. If enough evidence is obtained for possible criminal prosecution, the responding agency will notify the appropriate law enforcement agency such as the local sheriff, city police, or the Department of Agriculture and Consumer Services, Office of Agriculture Law Enforcement. The responding law enforcement agency will determine whether the evidence is sufficient to proceed with an investigation or arrest.

On any wildland fire where damages occur, causes injury or fatality, or other significant event, the Department of Agriculture and Consumer Services, Office of Agriculture Law Enforcement will be called to assist with the investigation. The Florida Forest Service will offer, FI-110, Wildland Fire Observations and Origin Scene Protection for First Responders, to any fire department requesting it. The Office of Agriculture Law Enforcement officer will provide the necessary information and forms for recording fire cause and reporting.

FIRE PREVENTION

Periodically, the agencies will compare records of wildland fires that have been suppressed and look for commonality to include, but not limited to, date, day of week, time of day, reported

PLAN APPROVAL

County Officials

BY: _____ Title: _____ Date: _____

BY: _____ Title: _____ Date: _____

BY: _____ Title: _____ Date: _____

BY: _____ Title: _____ Date: _____

BY: _____ Title: _____ Date: _____

Florida Forest Service Official

BY: _____ Title: Center Manager Date: 9/23/26

BY: _____ Title: Operations Administrator Date: _____

BY: _____ Title: Forest Area Supervisor Date: 9/23/26

APPENDIX B

TRAINING

Listed are some of the NWCG courses offered locally through the Florida Forest Service, Tallahassee Forestry Center:

FI-110	Wildland Fire Observations & Origin Scene Protection for First Responders
I-300	Intermediate ICS: ICS for Supervisors and Expanding Incidents
I-400	Advanced ICS: ICS for Command and General Staff and Complex Incidents
L-180	Human Factors in the Wildland Fire Service
RT-130	Annual Fireline Safety Refresher Training
S-130	Firefighter Training
S-131	Firefighter Type 1
S-133	Look Up, Look Down, Look Around
S-134	LCES
S-190	Introduction to Wildland Fire Behavior
S-230	Crew Boss (Single Resource)

Contact the local Forest Area Supervisor for course availability.

Gadsden County Forest Area Supervisor David Dietz (850) 681-5898.

APPENDIX D

Gadsden County Fire Department
Key Contact Information

Fire Department	Name	Phone Number
Gadsden County		850/875-8699
Sycamore	Randall Marriott	850/251-4731
Mt. Pleasant	Ed Cullifier	850/856-8151
Gretna	Charles Brown	850/661-8626
Robertsville	Dusty House	850/627-9361
Concord	John Browning	850/524-6743 850-539-5154
Midway	Nathan Nyarusso	850/574-2355
Wetumpka	Rainey Paramore	850/545-2537 850/627-3330
Chattahoochee	David Crawford	850/567-5162
Quincy	Curtis Bridges	850/627-7111
Havana	Patrick Coyne	850/544-1425

Gadsden County Emergency Management
Tashonda Whaley,EM Director
339 East Jefferson Street
Quincy, Florida 32351
Office: 850-875-8642

911 Communications Center
Gadsden County Sheriff's Office
Maurice (Buddy) Peddie
Office: 850-875-8824
Cell: 850-251-4223

Board of County Commissioners
Agenda Request

Date of Meeting: October 20, 2026

Date Submitted: September 11, 2026

To: Honorable Chairman and Members of the Board

From: Reginald James, Interim County Administrator
Louis Baptiste, Interim County Attorney
Barbara Squire, Business Manager Florida Department of Health

Subject: Approval of Annual Contract Between the Gadsden County Board of County Commissioners and the Florida Department of Health for the Operations of the Gadsden County Health Department

Statement of Issue:
Pursuant to Florida Statute Chapter 154, this item seeks Board approval of the annual contract between the Gadsden County Board of County Commissioners and the Florida Department of Health for the operation of the Gadsden County Health Department for the Contract Year 2026-2027.

Background:

Florida Statute Chapter 154 requires this contract be executed each fiscal year by October 1st. The Contract includes planned revenue, planned expenditures, special projects, and the projected reserve balance as required in Statute. Quarterly reports are submitted to the County monitoring any variances from the planned data.

Analysis:

The projected reserve balance (as required by Florida Statute) is split as County or State revenue based on the contributions by each. The Gadsden County Health Department's projected operating budget for Fiscal Year 2026-2027 is $4,214,517.00. The requested split is $675,000. These funds will come from the Indigent Surtax program.

Fiscal Impact:
$675,000.00 to be paid from Indigent Surtax program.

Options:
1. Approval of annual contract between the Gadsden County Board of County Commissioners and the Florida Department of Health for the operations of the Gadsden County Health Department and authorize the Chairman to sign.
2. Do not Approve
3. Board Direction

Interim County Administrator's Recommendation:
Option 1

Attachments:

- 2026-2027 Contract between Gadsden County Board of County Commissioners and the State of Florida Department of Health for the operation of the Gadsden County Health Department.
- Budget documents

	A	B	C	D
1	GADSDEN COUNTY HEALTH DEPARTMENT ENVIRONMENTAL HEALTH FEES FY26/27	Fee	Late Fee	County Fee
2	BIOMEDICAL WASTE - 58			
3	Biomedical Waste Permit	$85.00	$25.00	
4	GROUP CARE 51			
5	Group Care (except public schools)			$50.00
6	Group Care Food Plan Review	$40.00		$50.00
7	LIMITED WATER - 57			
8	Limited Use Water, under 24 people	$90.00		$50.00
9	Registered well	$15.00		
10	Chemical sample testing	$55.00		
11				
12	PRIVATE WATER - 59			
13	Microbiological sample testing	$50.00		$5.00
14				
15	MIGRANT LABOR - 52			
16		5- 50 $125.00, 51-100 $225.00, >100 $500.00		
17	MOBILE HOME PARKS - 54			
18	Mobile Home Park- 5 to 25	$100.00		$50.00
19	Mobile Home Park - 26 to 149	$4.00 per space, not less than $100.00		$50.00
20	Mobile Home Park- 150 and above	not more than $600.00		$50.00
21	POOLS - 60			
22	Swimming Pools - less than	<=25000 gallons $125.00,		
23	Swimming Pools - more than	>25000 gallons $250.00		

	A	B	C	D
24	TANNING - 35			
25	Tanning	$150.00	$25.00	
26	TATTOO ARTIST -49			
27	Tattoo Artist	$60.00	$25.00	
28	Tattoo Artist Late Fee	$25.00		
29				
30	Food Hygiene Permit		$25.00	
31	Food Hygiene Food Plan Review	$40.00		
32	3 x a year school cafeteria inspections	$170.00		
33	4 x a year school cafeteria inspections	$200.00		
34	After school program	$170.00		
35	Bar, Fraternal, or other	$190.00		
36	Mobile Food Unit	$180.00		
37	Comm.Based Res. Fac.	$135.00		
38	Concession Stand	$100.00		
39	Detention Center	$250.00		
40	Hospital	$250.00		
41	Limited Food	$110.00		
42	Max Food	$300.00		
43	Other	$190.00		
44	County Fee			$50.00
45	Reinspection Fee	$25.00		

	A	B	C	D
46	OSTDS OPERATING PERMITS - 61			
47	EH OSTDS - New Permit Without Soil	$320.00		
48	EH OSTDS Construction Application and Plan Review New	$100.00		
49	EH OSTDS Construction Permit (New or Mod Amend)	$55.00		
50	EH OSTDS Construction System Inspection Research Fee	$5.00		
51	EH OSTDS Construction County New & Mod System	$125.00		
52	EH OSTDS Application Approval Existing, No Inspection	$35.00		
53				
54	EH OSTDS - Modification Permit Without Soil	$265.00		
55	EH OSTDS Construction Application& Existing System	$50.00		
56	EH OSTDS Construction Permit (Repair)	$55.00		
57	EH OSTDS Application Approval Existing, No Inspection	$35.00		
58	EH OSTDS Construction County New & Mod System	$125.00		
59				
60	EH Repair Permit Without Soils	$195.00		
61	EH OSTDS Construction Application & Existing System	$50.00		
62	EH OSTDS Construction Permit (Repair)	$55.00		
63	EH OSTDS Application Approval Existing, No Inspection	$35.00		
64	EH OSTDS Construction System Inspection Training Center	$5.00		
65	EH Gadsden County Repair Permit Fee			$50.00
66				
67	EH OSTDS Existing System Letter for Permit	$85.00		
68	EH OSTDS Application Approval Existing, No Insp	$35.00		
69	EH OSTDS Construction Gadsden County Existing Syst Insp	$50.00		
70				
71	EH OSTDS Abandonment Permit	$100.00		
72	EH OSTDS Construction Abandonment Permit and Insp	$50.00		
73	EH OSTDS Abandonment County Fee			$50.00

	A	B	C	D
74				
75	EH OSTDS Amendment	$55.00		
76	EH OSTDS Permit Amendment for New System	$55.00		
77				
78	EH OSTDS - Reinspection's	$100.00		
79	EH OSTDS - Reinspection - Construction	$50.00		
80	EH OSTDS - Reinspection - County Fee			$50.00
81				
82	EH OSTDS - Operating Permit ATU/PBTS - One Year	$100.00		
83				
84	EH OSTDS - Operating Permit Commercial	$150.00		
85				
85	EH OSTDS - Operating Permit I/M	$150.00		
87				
88	EH OSTDS - Portable/Temp Toilet	$75.00		
89				
50	EH OSTDS - Reinspection - Construction	$50.00		
91				
92	EH OSTDS - Septage Disposal Permit	$115.00		
93				
94	EH OSTDS - Site Eval - Additional Service	$50.00		
95				
96	EH OSTDS - Holding Tank Permit	$235.00		

Department of Health

Schedule C - County Health Department by Appropriation Category

Fiscal Year 2027

As of Date 8/24/2026

Printed 8/24/2026 / 2:51:11PM

County Health Department: **GADSDEN**

Revenue Object Code - Federal Funds

Revenue Object	Description	Funding Period	L5	Revenue OCA	Amount
007000	RYAN WHITE AIDS DRUG ASSISTANCE PROGRAM	7/1/2026 - 3/31/2027	114	ADA27	$3,458.00
007000	WIC BREASTFEEDING PEER COUNSELING	7/1/2026 - 6/30/2027	213	BPC25	$14,375.00
007000	STRATEG APPR TO HLTH EQ FOR POPULA WITH DIABETES	7/1/2026 - 6/30/2027	210	DIB27	$31,590.00
007000	FGTF/FAMILY PLANNING-TITLE X	7/1/2026 - 3/31/2027	223	FMP27	$44,588.00
007000	PUBLIC HLTH INFRASTRUCTURE & WORKFORCE/CENTRAL	7/1/2026 - 6/30/2027	238	HIW23	$107,160.00
007000	INFANT MORTALITY	7/1/2026 - 6/30/2027	225	IFM26	$5,000.00
007000	IMMUNIZATION PPHF	7/1/2026 - 6/30/2027	101	IMM27	$9,050.00
007000	MATERNAL MORTALITY	7/1/2026 - 6/30/2027	225	MM256	$17,712.00
007000	PHEP-COMMUNITY PREPAREDNESS CAPABILITY	7/1/2026 - 6/30/2027	116	PHCP7	$94,147.00
007000	AIDS PREVENTION	7/1/2026 - 5/31/2027	111	PRV27	$24,989.00
007000	STD PCHD	7/1/2026 - 2/28/2027	102	STD23	$11,994.00
007000	WIC ADMINISTRATION	7/1/2026 - 9/30/2026	211	WIC26	$97,783.00
007000	WIC ADMINISTRATION	10/1/2026 - 6/30/202	211	WIC27	$261,816.00
015075	SCHOOL HEALTH TITLE XXI	7/1/2026 - 6/30/2027	234	SCHOL	$258,846.00
				Subtotal - Federal Funds	**$982,508.00**

Department of Health

Schedule C - County Health Department by Appropriation Category

Fiscal Year 2027

As of Date 8/24/2026

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County Health Department: **GADSDEN**

Revenue Object Code - Other State Funds

Revenue Object	Description	Funding Period	L5	Revenue OCA	Amount
015010	ALG/CONTR. TO CHDS-BIOMEDICAL WASTE	7/1/2026 - 6/30/2027	364	BU000	$987.00
015010	TOBACCO COMMUNITY INTERVENTION	7/1/2026 - 6/30/2027	212	TCI27	$118,818.00
				Subtotal - Other State Funds	**$119,805.00**

Department of Health

Schedule C - County Health Department by Appropriation Category

Fiscal Year 2027

As of Date 8/24/2026

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County Health Department: **GADSDEN**

Revenue Object Code - State General Revenue

Revenue Object	Description	Funding Period	L5	Revenue OCA	Amount
015040	COMMUNITY TB PROGRAM	7/1/2026 - 6/30/2027	104	7F000	$6,952.00
015040	FAMILY PLANNING GENERAL REVENUE	7/1/2026 - 6/30/2027	223	FMPGR	$57,740.00
015040	ALG/PRIMARY CARE	7/1/2026 - 6/30/2027	401	PCG00	$177,385.00
015040	CLOSING THE GAP PROGRAM	7/1/2026 - 6/30/2027	210	REDCH	$52,000.00
015040	SCHOOL HEALTH GENERAL REVENUE	7/1/2026 - 6/30/2027	234	SCHOL	$107,445.00
015050	NON-CATEGORICAL GENERAL REVENUE	7/1/2026 - 6/30/2027	400	NCGRV	$1,308,886.00
		Subtotal - State General Revenue			**$1,710,408.00**

LOCAL REVENUES: Local Funds Required to Support Current Budget Authority **$1,401,796.00**

TOTAL ANTICIPATED REVENUES **$4,214,517.00**

CONTRACT BETWEEN
GADSDEN COUNTY BOARD OF COUNTY COMMISSIONERS
AND
STATE OF FLORIDA DEPARTMENT OF HEALTH
FOR OPERATION OF THE
GADSDEN COUNTY HEALTH DEPARTMENT
CONTRACT YEAR 2026-2027

This contract is made and entered into between the State of Florida, Department of Health ("State"), and the Gadsden County Board of County Commissioners ("County"), through their undersigned authorities, effective October 1, 2026. State and County are jointly referred to as the "parties".

RECITALS

A. Pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services."

B. County Health Departments were created throughout Florida to satisfy this legislative intent through the "promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations."

C. Gadsden County Health Department ("CHO") is one of the created County Health Departments.

D. It is necessary for the parties hereto to enter into this contract to ensure coordination between the State and the County in the operation of the CHO.

NOW, THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the foregoing recitals are true and correct and incorporated herein by reference.

2. TERM. The parties mutually agree that this contract shall be effective from October 1, 2026, through September 30, 2027, or until a written contract replacing this contract is entered into between the parties, whichever is later, unless this contract is otherwise terminated according to the termination provisions outlined in paragraph 8. below:

3. SERVICES MAINTAINED BY THE CHO. The parties mutually agree that the CHO shall provide those services as outlined in Part III of Attachment II hereof, to maintain the following three levels of service pursuant to section 154.01(2), Florida Statutes, as defined below:

a. "Environmental health services" are those services that are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment that may contribute to the occurrence or transmission of disease. Environmental health services shall be supported by available federal, state, and local funds and shall include

those services mandated on a state or federal level. Examples of environmental health services include but are not limited to, food hygiene, safe drinking water supply, sewage, and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services that protect the health of the general public through the detection, control, and eradication of diseases that are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control, and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include but are not limited to first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. FUNDING. The parties further agree that funding for the CHO will be handled as follows:

a. The funding to be provided by the parties and any other sources is outlined in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

- The State's appropriated responsibility *(direct contribution excluding any state fees, Medicaid contributions, or any other funds not listed on the Schedule C)* as provided in Attachment II, Part II is an amount not to exceed$ 4,215,517 *(State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C)*. The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

11. The County's appropriated responsibility *(direct contribution excluding any fees, other cash, or local contributions)* as provided in Attachment II, Part II is an amount not to exceed $675,000 *(amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment).*

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either the current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this contract in the County Health Department Trust Fund that is attributed to the CHO shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHO. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this contract during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase or decrease, the CHO will revise Attachment II and send a copy of the revised pages to the County and the State's Office of Budget and Revenue Management. If the County initiates the increase or decrease, the County shall notify the CHO in writing. The CHO will then revise Attachment II and send a copy of the revised pages to the State's Office of Budget and Revenue Management.

e. The name and address of the official payee to whom payments shall be made is:

County Health Department Trust Fund
Gadsden County
278 LaSalle Leffall Drive
Quincy, FL 32351

5. CHO DIRECTOR or ADMINISTRATOR. Both parties agree the director or administrator of the CHO shall be a State employee or under contract with the State and will be under the day-to-day direction of the State's Deputy Secretary for County Health Systems. The director or administrator shall be selected by the State with the concurrence of the County. The director or administrator of the CHO shall ensure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long-Range Program Plan.

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHO:

a. The CHO and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of County purchasing procedures as outlined in subparagraph b., below. All CHO employees shall be State or State-contract personnel subject to State personnel rules and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHO shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of County purchasing procedures shall be allowed when it will result in a better price or service and no statewide purchasing contract has been implemented for those goods or services. In such cases, the CHO director or administrator must sign a justification, therefore, and all County purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHO following the terms of this contract. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHO shall maintain books, records, and documents following the Generally Accepted Accounting Principles, as promulgated by the Governmental Accounting Standards Board, and the requirements of federal or state law. These records shall be maintained as

required by the State's Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which is subject to the confidentiality provisions of paragraphs 6.i. and 6.k., below. Books, records, and documents must be adequate to allow the CHD to comply with the following reporting requirements:

i. The revenue and expenditure requirements in the Florida Accounting Information Resource System; and

ii. The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet; and

iii. Financial procedures specified in the State's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda; and

iv. The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the Gad County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Gadsden County.

e. That any surplus or deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited or debited to the State or County, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by State and County based on the ratio of planned expenditures in this contract and funding from all sources is credited to the program accounts by State and County. The equity share of any surplus or deficit funds accruing to the State and County is determined each month and at the contract year-end. Surplus funds may be applied toward the funding requirements of each party in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner that clearly illustrates the amount which has been credited to each party. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director or administrator determines that an emergency exists wherein a time delay would endanger the public's health and the State's Deputy Secretary for County Health Systems have approved the transfer. The State's Deputy Secretary for County Health Systems shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHO may execute subcontracts for services necessary to enable the CHO to carry out the programs specified in this contract. Any such subcontract shall include all aforementioned audit and record-keeping requirements.

h. At the request of either party, an audit may be conducted by an independent certified public accountant on the financial records of the CHO, and the results made available to the parties within 180 days after the close of the CHO fiscal year. This audit will follow requirements contained in 0MB Circular A-133, as revised, and may be in conjunction with audits performed by the County government. If audit exceptions are found, then the director or administrator of the CHO will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHO shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHO shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for five years after termination of this contract. If an audit has been initiated and audit findings have not been resolved at the end of five years, the records shall be retained until the resolution of the audit findings.

k. The CHO shall maintain the confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHO shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65, and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHO shall be consistent with the State's Information Security Policies, Protocols, and Procedures. The CHO shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice concerning client confidentiality.

l. The CHO shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHO.

m. The CHO shall establish a system through which applicants for services and current clients may present grievances over denial, modification, or termination of services. The CHO will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and right to a fair hearing to the final governing authority of the CHO. Specific references to existing laws, rules, or program manuals are included in Attachment I of this contract.

n. The CHO shall comply with the provisions contained in the Civil Rights Compliance and Non-Discrimination Certificate, hereby incorporated into this contract as Attachment III.

o. The CHO shall submit quarterly reports to the County that shall include at least the following:

i. The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report; and

11. A written explanation to the County of service variances reflected in the year-end DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount for the contract year. However, if the amount of the service-specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the State's Office of Budget and Revenue Management.

p. The dates for the submission of quarterly reports to the County shall be as follows unless the generation and distribution of reports are delayed due to circumstances beyond the CHD's control:

i. March 1, 2027, for the reporting period of October 1, 2026, through December 31, 2026; and

ii. June 1, 2027, for the reporting period of January 1, 2027, through March 31, 2027; and

iii. September 1, 2027, for the reporting period of April 1, 2027 through June 30, 2027; and

iv. December 1, 2027, for the reporting period of July 1, 2027 through September 30, 2027.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHO facilities shall be provided as specified in Attachment IV to this contract and the County shall own the facilities used by the CHO unless otherwise provided in Attachment IV.

b. The County shall ensure adequate fire and casualty insurance coverage for County-owned CHO offices and buildings and all furnishings and equipment in CHO offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as County vehicles. The County shall ensure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHO operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHO and the proceeds returned to the County Health Department Trust Fund.

d. CHO assumes the responsibilities of cost for insurance of all County owned vehicles utilized by the CHO.

e. CHO assumes the responsibilities of cost for maintenance and mechanical repairs of all County owned vehicles utilized by the CHO. The CHO will reimburse the County for fuel costs based on the signed fuel contract.

8. TERMINATION.

a. Termination at Will. This contract may be terminated by either party without cause upon no less than 180 calendar days' notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties.

b. Termination Because of Lack of Funds. In the event funds to finance this contract become unavailable, either party may terminate this contract upon no less than 24 hours' notice.

c. Termination for Breach. This contract may be terminated by either party for a material breach of an obligation hereunder, upon no less than 30 days' notice. Waiver of a breach of any provisions of this contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this contract.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this contract, any renewal hereof, or any term, performance, or payment hereunder, extends beyond the fiscal year beginning October 1, 2026, it is agreed that the performance and payment under this contract are contingent upon an annual appropriation by the Legislature, under section 287.0582, Florida Statutes.

b. Contract Managers. The name and addresses of the contract managers for the parties under this contract are as follows:

For the State:

Robert Kilts
Name
Contract Manager
Title
P.O. Box 1000

Quincy, Florida 32351
Address

Robert.kilts@flhealth.gov
Email Address
850-743-6075 ext. 6075
Telephone

For the County:

Reginald James
Name
Interim County Manager
Title
P.O. Box 1799

Quincy, Florida 32351
Address

rjames@gadsdencounMl.gov
Email Address
850 875-8656
Telephone

If different contract managers are designated after the execution of this contract, the name, address, email address, and telephone number of the new representative shall be furnished in writing to the other parties and attached to the originals of this contract.

c. Captions. The captions and headings contained in this contract are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

d. Notices. Any notices provided under this contract must be delivered by certified mail, return receipt requested, in person with proof of delivery, or by email to the email address of the respective party identified in Section 9.b., above.

In WITNESS THEREOF, the parties hereto have caused this 8-page contract, with its attachments as referenced, including Attachment I (two pages), Attachment II (six pages), Attachment III (one page), Attachment IV (one page), and Attachment V (one page), to be executed by their undersigned officials as duly authorized effective the 1st day of October 2026.

BOARD OF COUNTY COMMISSIONERS FOR GADSDEN COUNTY

SIGNED BY: _____

NAME: _____

TITLE: _____

DATE: _____

ATTESTED TO:

SIGNED BY: _____

NAME: _____

TITLE: _____

DATE: _____

STATE OF FLORIDA DEPARTMENT OF HEALTH

SIGNED BY: _____

NAME: Joseph A. Ladapo, M.D., Ph.D.

TITLE: State Surgeon General

DATE: _____

SIGNED BY: _____

NAME: Dr. Adrian Cooksey

TITLE: CHD Director or Administrator

DATE: 9/2/26

ATTACHMENT I

GADSDEN COUNTY HEALTH DEPARTMENT

PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS

Some health services must comply with specific program and reporting requirements in addition to the Personal Health Coding Pamphlet (DHP 50-20), Environmental Health Coding Pamphlet (DHP 50-21) and FLAIR requirements because of federal or state law, regulation or rule. If a county health department is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below:

	Service	Requirement
1.	Sexually Transmitted Disease Program	Requirements as specified in F.A.C. 64D-3, F.S. 381 and F.S. 384.
2.	Dental Health	Periodic financial and programmatic reports as specified by the program office.
3.	Special Supplemental Nutrition Program for Women, Infants and Children (including the WIC Breastfeeding Peer Counseling Program)	Service documentation and monthly financial reports as specified in DHM 150-24* and all federal, state and county requirements detailed in program manuals and published procedures.
4.	Healthy Start/ Improved Pregnancy Outcome	Requirements as specified in the 2007 Healthy Start Standards and Guidelines and as specified by the Healthy Start Coalitions in contract with each county health department.
5.	Family Planning	Requirements as specified in Public Law 91-572, 42 U.S.C. 300, et seq., 42 CFR part 59, subpart A, 45 CFR parts 74 & 92, 2 CFR 215 (OMB Circular A-110) OMB Circular A-102, F.S. 381.0051, F.A.C. 64F-7, F.A.C. 64F-16, and F.A.C. 64F-19. Requirements and Guidance as specified in the Program Requirements for Title X Funded Family Planning Projects (Title X Requirements)(2014) and the Providing Quality Family Planning Services (QFP): Recommendations of CDC and the U.S. Office of Population Affairs published on the Office of Population Affairs website. Programmatic annual reports as specified by the program office as specified in the annual programmatic Scope of Work for Family Planning and Maternal Child Health Services, including the Family Planning Annual Report (FPAR), and other minimum guidelines as specified by the Policy Web Technical Assistance Guidelines.
6.	Immunization	Periodic reports as specified by the department pertaining to immunization levels in kindergarten and/or seventh grade pursuant to instructions contained in the Immunization Guidelines-Florida Schools, Childcare Facilities and Family Daycare Homes (DH Form 150-615) and Rule 64D-3.046, F.A.C. In addition, periodic reports as specified by the department pertaining to the surveillance/investigation of reportable vaccine-preventable diseases, adverse events, vaccine accountability, and assessment of immunization

		levels as documented in Florida SHOTS and supported by CHD Guidebook policies and technical assistance guidance.
7.	Environmental Health	Requirements as specified in Environmental Health Programs Manual 150-4* and DHP 50-21*
8.	HIV/AIDS Program	Requirements as specified in F.S. 384.25 and F.A.C. 64D-3.030 and 64D-3.031. Case reporting should be on Adult HIV/AIDS Confidential Case Report CDC Form DH2139 and Pediatric HIV/AIDS Confidential Case Report CDC Form DH2140.
		Requirements as specified in F.A.C. 64D-2 and 64D-3, F.S. 381 and F.S. 384. Socio-demographic and risk data on persons tested for HIV in CHD clinics should be reported on Lab Request DH Form 1628 in accordance with the Forms Instruction Guide. Requirements for the HIV/AIDS Patient Care programs are found in the Patient Care Contract Administrative Guidelines.
9.	School Health Services	Requirements as specified in the Florida School Health Administrative Guidelines (May 2012). Requirements as specified in F.S. 381.0056, F.S. 381.0057, F.S. 402.3026 and F.A.C. 64F-6.
10.	Tuberculosis	Tuberculosis Program Requirements as specified in F.A.C. 64D-3 and F.S. 392.
11.	General Communicable Disease Control	Carry out surveillance for reportable communicable and other acute diseases, detect outbreaks, respond to individual cases of reportable diseases, investigate outbreaks, and carry out communication and quality assurance functions, as specified in F.A.C. 64D-3, F.S. 381, F.S. 384 and the CHD Epidemiology Guide to Surveillance and Investigations.
12.	Refugee Health Program	Programmatic and financial requirements as specified by the program office.

*or the subsequent replacement if adopted during the contract period.

ATTACHMENT II

GADSDEN COUNTY HEALTH DEPARTMENT

PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

		Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1.	CHD Trust Fund Ending Balance 09/30/26	0	226671	226671
2.	Drawdown for Contract Year October 1, 2026 to September 30, 2027	34947	22663	57610
3.	Special Capital Project use for Contract Year October 1, 2026 to September 30, 2027	0	0	0
4.	Balance Reserved for Contingency Fund October 1, 2026 to September 30, 2027	34947	249334	284281

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

ATTACHMENT II

GADSDEN COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2026 to September 30, 2027

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
1. GENERAL REVENUE - STATE					
015040 CHD - TB COMMUNITY PROGRAM	6,952	0	6,952	0	6,952
015040 FAMILY PLANNING GENERAL REVENUE	57,740	0	57,740	0	57,740
015040 PRIMARY CARE PROGRAM	177,385	0	177,385	0	177,385
015040 RACIAL & ETHNIC DISPARITIES - CHD EXPENSES	52,000	0	52,000	0	52,000
015040 SCHOOL HEALTH SERVICES	107,445	0	107,445	0	107,445
015040 SWIMMING LESSONS VOUCHER PROGRAM	8,200	0	8,200	0	8,200
015050 CHD GENERAL REVENUE NON-CATEGORICAL	1,308,886	0	1,308,886	0	1,308,886
GENERAL REVENUE TOTAL	1,718,608	0	1,718,608	0	1,718,608
2. NON GENERAL REVENUE - STATE					
015010 ENVIRONMENTAL BIOMEDICAL WASTE PROGRAM	987	0	987	0	987
015010 TOBACCO STATE AND COMMUNITY INTERVENTIONS	118,818	0	118,818	0	118,818
NON GENERAL REVENUE TOTAL	119,805	0	119,805	0	119,805
3. FEDERAL FUNDS - STATE					
007000 AIDS DRUG ASSISTANCE PROGRAM ADMIN HQ	15,277	0	15,277	0	15,277
007000 BREAST & CERVICAL CANCER - ADMIN/CASE MANAGEMENT	68,694	0	68,694	0	68,694
007000 WIC BREASTFEEDING PEER COUNSELING PROG	118,149	0	118,149	0	118,149
007000 COMPREHENSIVE COMMUNITY CARDIO - PHBG	138,682	0	138,682	0	138,682
007000 STRATEG APPR TO HLTH EQ FOR POPULA WITH DIABETES	31,590	0	31,590	0	31,590
007000 FAMILY PLANNING TITLE X - GRANT	60,813	0	60,813	0	60,813
007000 PUBLIC HLTH INFRASTRUCTURE & WORKFORCE/CENTRAL 1	25,118	0	25,118	0	25,118
007000 INFANT MORTALITY	15,071	0	15,071	0	15,071
007000 IMMUNIZATION ACTION PLAN	9,050	0	9,050	0	9,050
007000 MATERNAL MORTALITY	17,822	0	17,822	0	17,822
007000 BASE COMMUNITY PREPAREDNESS CAPABILITY	94,147	0	94,147	0	94,147
007000 AIDS PREVENTION	74,968	0	74,968	0	74,968
007000 IMPROVING STD PROGRAMS	47,974	0	47,974	0	47,974
007000 WIC PROGRAM ADMINISTRATION	408,362	0	408,362	0	408,362
015075 SCHOOL HEALTH SERVICES	258,846	0	258,846	0	258,846
FEDERAL FUNDS TOTAL	1,384,563	0	1,384,563	0	1,384,563
4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE					
001020 CHD STATEWIDE ENVIRONMENTAL FEES	20,358	0	20,358	0	20,358
001092 CHD STATEWIDE ENVIRONMENTAL FEES	2,600	0	2,600	0	2,600
001206 SANITATION CERTIFICATES (FOOD INSPECTION)	1,083	0	1,083	0	1,083
001206 PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	175	0	175	0	175
001206 DRINKING WATER PROGRAM OPERATIONS	207	0	207	0	207
001206 REGULATION OF BODY PIERCING SALONS	18	0	18	0	18
001206 MOBILE HOME & RV PARK FEES	487	0	487	0	487
FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL	24,928	0	24,928	0	24,928

ATTACHMENT II

GADSDEN COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2026 to September 30, 2027

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
5. OTHER CASH CONTRIBUTIONS - STATE:					
	0	0	0	0	0
090001 DRAW DOWN FROM PUBLIC HEALTH UNIT	-34,947	0	-34,947	0	-34,947
OTHER CASH CONTRIBUTION TOTAL	-34,947	0	-34,947	0	-34,947
6. MEDICAID - STATE/COUNTY:					
001057 CHD CLINIC FEES	0	56,900	56,900	0	56,900
001148 CHD CLINIC FEES	0	12,000	12,000	0	12,000
MEDICAID TOTAL	0	68,900	68,900	0	68,900
7. ALLOCABLE REVENUE - STATE:					
001004 CHD STATEWIDE ENVIRONMENTAL FEES	160	0	160	0	160
018000 CHD CLINIC FEES	50	0	50	0	50
ALLOCABLE REVENUE TOTAL	210	0	210	0	210
8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE					
ADAP	0	0	0	88,212	88,212
PHARMACY DRUG PROGRAM	0	0	0	2,441	2,441
WIC PROGRAM	0	0	0	1,393,680	1,393,680
BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	862	862
IMMUNIZATIONS	0	0	0	54,475	54,475
OTHER STATE CONTRIBUTIONS TOTAL	0	0	0	1,539,670	1,539,670
9. DIRECT LOCAL CONTRIBUTIONS - BCC/TAX DISTRICT					
008020 CHD LOCAL REVENUE & EXPENDITURES	0	675,000	675,000	0	675,000
DIRECT COUNTY CONTRIBUTIONS TOTAL	0	675,000	675,000	0	675,000
10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY					
001077 CHD CLINIC FEES	0	61,000	61,000	0	61,000
001094 CHD LOCAL ENVIRONMENTAL FEES	0	3,950	3,950	0	3,950
001110 VITAL STATISTICS CERTIFIED RECORDS	0	80,000	80,000	0	80,000
FEES AUTHORIZED BY COUNTY TOTAL	0	144,950	144,950	0	144,950
11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY					
001029 CHD CLINIC FEES	0	1,500	1,500	0	1,500
001054 CHD CLINIC FEES	0	1,000	1,000	0	1,000
008050 SCHOOL HEALTH CLINICS FUNDED BY SCHOOL BOARD	0	100,100	100,100	0	100,100
010300 MIGRANT LABOR HOUSING INSPECTION H-2A PROGRAM	0	2,300	2,300	0	2,300
011001 HEALTHY START MEDIPASS WAIVER - COALITION TO CHD	0	2,800	2,800	0	2,800
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	-22,663	-22,663	0	-22,663
OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL	0	85,037	85,037	0	85,037
12. ALLOCABLE REVENUE - COUNTY					
001004 CHD STATEWIDE ENVIRONMENTAL FEES	0	160	160	0	160
018000 CHD CLINIC FEES	0	50	50	0	50

ATTACHMENT II

GADSDEN COUNTY HEALTH DEPARTMENT

Part II, Sources of Contributions to County Health Department

October 1, 2026 to September 30, 2027

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
COUNTY ALLOCABLE REVENUE TOTAL	0	210	210	0	210
13. BUILDINGS - COUNTY					
ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
UTILITIES	0	0	0	0	0
BUILDING MAINTENANCE	0	0	0	0	0
GROUNDS MAINTENANCE	0	0	0	0	0
INSURANCE	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
BUILDINGS TOTAL	0	0	0	0	0
14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY					
EQUIPMENT / VEHICLE PURCHASES	0	0	0	0	0
VEHICLE INSURANCE	0	0	0	0	0
VEHICLE MAINTENANCE	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTIONS TOTAL	0	0	0	0	0
GRAND TOTAL CHD PROGRAM	3,213,167	974,097	4,187,264	1,539,670	5,726,934

ATTACHMENT II

GADSDEN COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2026 to September 30, 2027

	FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan 1st (Whole dollars only)	2nd	3rd	4th	State	County	Grand Total
A. COMMUNICABLE DISEASE CONTROL:										
IMMUNIZATION (101)	1.62	369	482	28,606	33,365	28,606	33,366	109,369	14,574	123,943
SEXUALLY TRANS. DIS. (102)	4.87	398	595	101,368	118,233	101,368	118,232	398,279	40,922	439,201
HIV/AIDS PREVENTION (03A1)	1.02	0	0	25,746	30,030	25,746	30,029	110,570	981	111,551
HIV/AIDS SURVEILLANCE (03A2)	0.00	0	0	0	0	0	0	0	0	0
HIV/AIDS PATIENT CARE (03A3)	0.00	0	0	0	0	0	0	0	0	0
ADAP (03A4)	0.20	0	0	5,143	5,999	5,143	6,000	22,088	197	22,285
TUBERCULOSIS (104)	0.20	39	48	3,929	4,583	3,929	4,583	16,030	994	17,024
COMM. DIS. SURV. (106)	0.73	0	0	5,519	6,437	5,519	6,438	23,913	0	23,913
HEPATITIS (109)	0.00	0	0	0	0	0	0	0	0	0
PREPAREDNESS AND RESPONSE (116)	1.17	0	0	27,050	31,550	27,050	31,549	117,199	0	117,199
REFUGEE HEALTH (118)	0.00	0	0	0	0	0	0	0	0	0
VITAL RECORDS (180)	1.75	3,490	9,224	32,256	37,623	32,256	37,622	5,151	134,606	139,757
COMMUNICABLE DISEASE SUBTOTAL	11.56	4,296	10,349	229,617	267,820	229,617	267,819	802,599	192,274	994,873
B. PRIMARY CARE:										
CHRONIC DISEASE PREVENTION PRO (210)	4.36	0	0	117,275	136,788	117,275	136,788	508,126	0	508,126
WIC (21W1)	6.50	126	10,798	115,644	134,885	115,644	134,884	501,057	0	501,057
TOBACCO USE INTERVENTION (212)	1.65	0	0	34,916	40,725	34,916	40,725	151,282	0	151,282
WIC BREASTFEEDING PEER COUNSELING (21W2)	1.54	0	1,144	19,203	22,397	19,203	22,397	83,200	0	83,200
FAMILY PLANNING (223)	2.80	235	485	73,938	86,240	73,938	86,239	150,237	170,118	320,355
IMPROVED PREGNANCY OUTCOME (225)	0.34	0	0	8,793	10,257	8,793	10,257	37,774	326	38,100
HEALTHY START PRENATAL (227)	0.00	0	0	0	0	0	0	0	0	0
COMPREHENSIVE CHILD HEALTH (229)	1.23	100	102	25,355	29,574	25,355	29,573	13,956	95,901	109,857
HEALTHY START CHILD (231)	0.05	555	3,605	864	1,008	864	1,007	3,743	0	3,743
SCHOOL HEALTH (234)	7.29	0	32,644	137,629	160,527	137,629	160,528	366,291	230,022	596,313
COMPREHENSIVE ADULT HEALTH (237)	3.32	182	289	69,533	81,102	69,533	81,103	106,242	195,029	301,271
COMMUNITY HEALTH DEVELOPMENT (238)	4.79	0	0	85,483	99,705	85,483	99,706	370,377	0	370,377
DENTAL HEALTH (240)	0.00	0	0	0	0	0	0	0	0	0
PRIMARY CARE SUBTOTAL	33.87	1,198	49,067	688,633	803,208	688,633	803,207	2,292,285	691,396	2,983,681
C. ENVIRONMENTAL HEALTH:										
Water and Onsite Sewage Programs										
COSTAL BEACH MONITORING (347)	0.00	0	0	0	0	0	0	0	0	0
LIMITED USE PUBLIC WATER SYSTEMS (357)	0.24	16	18	4,555	5,313	4,555	5,313	1,717	18,019	19,736
PUBLIC WATER SYSTEM (358)	0.00	0	0	0	0	0	0	0	0	0
PRIVATE WATER SYSTEM (359)	0.00	0	0	0	0	0	0	0	0	0
ONSITE SEWAGE TREATMENT & DISPOSAL (361)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.24	16	18	4,555	5,313	4,555	5,313	1,717	18,019	19,736
Facility Programs										
TATTOO FACILITY SERVICES (344)	0.00	0	0	40	46	40	46	172	0	172

ATTACHMENT II

GADSDEN COUNTY HEALTH DEPARTMENT

Part III, Planned Staffing. Clients, Services and Expenditures By Program Service Area Within Each Level of Service

October 1, 2026 to September 30, 2027

	FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan 1st	2nd	3rd	4th	State	County	Grand Total
					(Whole dollars only)					
FOOD HYGIENE (348)	0.87	26	83	16,006	18,670	16,006	18,670	68,694	658	69,352
BODY PIERCING FACILITIES SERVICES (349)	0.00	0	0	27	32	27	32	118	0	118
GROUP CARE FACILITY (351)	0.34	43	125	6,389	7,453	6,389	7,453	23	27,661	27,684
MIGRANT LABOR CAMP (352)	0.13	7	40	2,921	3,407	2,921	3,408	2,009	10,648	12,657
HOUSING & PUB. BLDG. (353)	0.00	0	0	0	0	0	0	0	0	0
MOBILE HOME AND PARK (354)	0.35	25	27	7,059	8,234	7,059	8,235	4,524	26,063	30,587
POOLS/BATHING PLACES (360)	0.12	12	46	2,141	2,497	2,141	2,498	9,269	8	9,277
BIOMEDICAL WASTE SERVICES (364)	0.25	34	51	4,586	5,349	4,586	5,349	19,853	17	19,870
TANNING FACILITY SERVICES (369)	0.02	0	0	404	471	404	470	1	1,748	1,749
Group Total	2.08	147	372	39,573	46,159	39,573	46,161	104,663	66,803	171,466
Groundwater Contamination										
STORAGE TANK COMPLIANCE SERVICES (355)	0.00	0	0	0	0	0	0	0	0	0
SUPER ACT SERVICES (356)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.00	0	0	0	0	0	0	0	0	0
Community Hygiene										
COMMUNITY ENVIR. HEALTH (345)	0.00	0	0	0	0	0	0	0	0	0
INJURY PREVENTION (346)	0.00	0	0	1,893	2,207	1,893	2,207	8,200	0	8,200
LEAD MONITORING SERVICES (350)	0.00	0	0	0	0	0	0	0	0	0
PUBLIC SEWAGE (362)	0.00	0	0	0	0	0	0	0	0	0
SOLID WASTE DISPOSAL SERVICE (363)	0.00	0	0	0	0	0	0	0	0	0
SANITARY NUISANCE (365)	0.00	0	0	119	139	119	140	517	0	517
RABIES SURVEILLANCE (366)	0.06	76	5	1,295	1,510	1,295	1,509	4	5,605	5,609
ARBORVIRUS SURVEIL. (367)	0.00	0	0	0	0	0	0	0	0	0
RODENT/ARTHROPOD CONTROL (368)	0.00	0	0	0	0	0	0	0	0	0
WATER POLLUTION (370)	0.00	0	0	0	0	0	0	0	0	0
INDOOR AIR (371)	0.00	0	0	0	0	0	0	0	0	0
RADIOLOGICAL HEALTH (372)	0.00	0	0	0	0	0	0	0	0	0
TOXIC SUBSTANCES (373)	0.00	0	0	0	0	0	0	0	0	0
Group Total	0.06	76	5	3,307	3,856	3,307	3,856	8,721	5,605	14,326
ENVIRONMENTAL HEALTH SUBTOTAL	2.38	239	395	47,435	55,328	47,435	55,330	115,101	90,427	205,528
D. NON-OPERATIONAL COSTS:										
NON-OPERATIONAL COSTS (599)	0.00	0	0	0	0	0	0	0	0	0
ENVIRONMENTAL HEALTH SURCHARGE (399)	0.00	0	0	455	530	455	530	1,970	0	1,970
MEDICAID BUYBACK (611)	0.00	0	0	280	326	280	326	1,212	0	1,212
NON-OPERATIONAL COSTS SUBTOTAL	0.00	0	0	735	856	735	856	3,182	0	3,182
TOTAL CONTRACT	47.81	5,733	59,811	966,420	1,127,212	966,420	1,127,212	3,213,167	974,097	4,187,264

ATTACHMENT III

GADSDEN COUNTY HEALTH DEPARTMENT

CIVIL RIGHTS COMPLIANCE AND NON-DISCRIMINATION CERTIFICATE

1. The CHD agrees to complete the Civil Rights Compliance Questionnaire, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the Department.

2. The CHD assures that it will comply with the Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.

3. Assurance of Civil Rights Compliance: The CHD hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.); Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.); Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794); the Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.); Title II and Title III of the Americans with Disabilities Act (ADA) of 1990, as amended by the ADA Amendment Act of 2008 (42 U.S.C. 12131-12189) and as implemented by Department of Justice regulations at 28 CFR Parts 35 and 36; Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency" (August 11, 2000); all provisions required by the implementing regulations of the U.S. Department of Agriculture (7 CFR Part 15 et seq.); and FNS directives and guidelines to the effect that no person shall, on the ground of race, color, national origin, age, sex, or disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the agency receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

   By providing this assurance, the CHD agrees to compile data, maintain records and submit records and reports as required to permit effective enforcement of the nondiscrimination laws, and to permit Department personnel during normal working hours to review and copy such records, books and accounts, access such facilities, and interview such personnel as needed to ascertain compliance with the non-discrimination laws. If there are any violations of this assurance, the Department of Agriculture shall have the right to seek judicial enforcement of this assurance.

   This assurance is given in consideration of and for the purpose of obtaining any and all Federal financial assistance, grants, and loans of Federal funds, reimbursable expenditures, grant or donation of Federal property and interest in property, the detail of Federal personnel, the sale and lease of, and the permission to use Federal property or interest in such property or the furnishing of services without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the recipient, or in recognition of the public interest to be served by such sale, lease, or furnishing of services to the recipient, or any improvements made with Federal financial assistance extended to the Program applicant by USDA. This includes any Federal agreement, arrangement, or other contract that has as one of its purposes the provision of cash assistance for the purchase of food, and cash assistance for purchase or rental of food service equipment or any other financial assistance extended in reliance on the representations and agreements made in this assurance.
   This assurance is binding on the CHD, its successors, transferees, and assignees as long as it receives or retains possession of any assistance from the Department. The person or persons whose signatures appear below are authorized to sign this assurance on the behalf of the CHD.

4. Confidentiality of Data, Files, and Records: The CHD agrees to restrict the use and disclosure of confidential USDA, Women, Infant, and Children (WIC) applicant and participant information as specified in 7 CFR § 246.26(d)(1)(i) in accordance with 7 CFR § 246.26(d)(1)(ii), as applicable.

Attachment IV

Fiscal Year - 2026 - 2027

Gadsden County Health Department

Facilities Utilized by the County Health Department

Complete Location (Street Address, City, Zip)	Facility Description And Offical Building Name (if applicable) (Admin, Clinic, Envn Hlth, etc.)	Lease/ Agreement Number	Type of Agreement (Private Lease thru State or County, other - please define)	Complete Legal Name of Owner	SQ Feet	Employee Count (FTE/OPS/ Contract)
278 LaSalle Leffall Drive Quincy 32351	Gadsden County Health Department Main Site	020-9001	Core Contract	County Board of County Commissioners	21,000	56

Facility *- a fixed site managed by DOH/CHD personnel for the purpose of providing or supporting public health services. Includes county-owned, state-owned, and leased facilites. Includes DOH/CHD warehouse and administrative sites. Includes facilities managed by DOH/CHD that may be shared with other organizations.*

Does not include schools, jails or other facilities where DOH/CHD staff are out-posted or sites where services are provided on an episodic basis.

ATTACHMENT V
GADSDEN COUNTY HEALTH DEPARTMENT
SPECIAL PROJECTS SAVINGS PLAN

CASH RESERVED OR ANTICIPATED TO BE RESERVED FOR PROJECTS

CONTRACT YEAR	STATE	COUNTY	TOTAL
2025-2026*	$ 0	$ 0	$ 0
2026-2027**	$ 0	$ 350000	$ 350000
2027-2028***	$ 0	$ 0	$ 0
2028-2029***	$ 0	$ 0	$ 0
PROJECT TOTAL	$ 0	$ 350000	$ 350000

SPECIAL PROJECTS CONSTRUCTION/RENOVATION PLAN

PROJECT NUMBER: 82320100

PROJECT NAME: GADSDEN CHD-INTERIOR RENOVATIONS

LOCATION/ADDRESS: 278 LASALLE LEFALL DR., QUINCY, FLORIDA

PROJECT TYPE:

NEW BUILDING		ROOFING	
X RENOVATION		PLANNING STUDY	
NEW ADDITION		OTHER	

SQUARE FOOTAGE: 600

PROJECT SUMMARY:

The Gadsden County Health Department is requesting a minor renovation within the clerical unit and lobby area of the health department. The clerical unit occupies approximately 500-600 sq. ft of the health department and has not been updated since the early 80's. The GCHD wishes to update the space to ensure the check-in process for clinical and vital statistics is confidential and ADA compliant. The counter space is not customer or staff friendly as the countertop and keyhole are elevated approximately one- two feet higher than the clerical personnel and one-two feet lower for customers visiting the health department. This dissimilarity causes customers to look down at staff and staff to look up at customers. Communication is a constant struggle between the two and privacy is almost non-existent based on the current open concept. The renovation will also require modifications to the current flooring and seating for the expansion of current lobby space.

START DATE *(Initial expenditure of funds)* : 7012023

COMPLETION DATE: 6302027

DESIGN FEES: $ 0

CONSTRUCTION COSTS: $ 0

FURNITURE/EQUIPMENT: $ 0

TOTAL PROJECT COST: $ 350000

COST PER SQ FOOT: $ 583

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects and mobile health vans.

* Cash balance as of 9/30/26

** Cash to be transferred to FCO account.

*** Cash anticipated for future contract years.

Board of County Commissioners
Agenda Request

Date of Meeting:	October 20, 2026
Date Submitted:	October 8, 2026
To:	Honorable Chairperson and Members of the Board
From:	Reginald James, Interim County Administrator Kembrew Jackson, IT Director
Subject:	Approval of the purchase of a software license from Granicus to host and live cast Commission Meetings and related postings

Statement of Issue:
This agenda item seeks Board approval for the purchase of a one-year software license from Granicus to host and provide live broadcasting of Commission Meetings and do related agenda postings.

Background:
Granicus is designed to equip the County with the technology, expertise and training to keep the County's website and streamed public meetings relevant and effective over time. The portal provides an online interface for historical information. Services include: ongoing software updates, unlimited technical support weekdays, access to training, on-demand video library, access to best practice webinars and resources, DDoS mitigation, and disaster recovery with 90-minute failover (RTO) and 15-minute data replication (RPO). The plan simplifies agenda management and minute-recording of all public meetings. It provides the ability to manage public meetings using cloud-based software and live cast encoders. It will stream public meetings in HD, allow users to live index items, record and publish minutes, and provide archive videos for on-demand viewing.

Two agreements are included. The first agreement is at $47,795.27 for one-year. The second agreement is for a three-year agreement with automatic renewal and an increase of 10% per year unless otherwise terminated for convenience by written notice from the County. The agreement will replace an expired agreement from September 30, 2026. This is the same system we have in place now. A multi-year contract was reviewed with

Analysis:
None

Fiscal Impact:
$47,795.27 year 1 from IT budget.
If the multi-year contract is approved the fiscal impact is $158,202.35

Options:

1. Approve the one-year agreement for Granicus
2. Approve the three-year agreement for Granicus
3. Do not approve
4. Board Direction

Interim County Administrator's Recommendation:

Board Direction

Attachments:

One-year agreement
Three-year agreement

GRANICUS

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Order Form
Prepared for
Gadsden County FL

Granicus Budgetary Proposal for Gadsden County FL

ORDER DETAILS

Prepared By:	Abigail Urbina
Phone:	
Email:	abigail.urbina@granicus.com
Order #:	Q-571294
Prepared On:	06 Oct 2026
Expires On:	30 Oct 2026

ORDER TERMS

Currency:	USD
Payment Terms:	Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Current Subscription End Date:	16 Sep 2026
Period of Performance:	17 Sep 2026 - 16 Sep 2027

The subscription includes the following domain(s) and subdomain(s):

gadsdencountyfl.gov

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

Renewing Subscription Fees			
Solution	**Billing Frequency**	**Quantity/Unit**	**Annual Fee**
govService Essentials Digital Services (up to): 15 Annual Cases (up to): 10000	Annual	1 Each	$12,267.48
govAccess - Maintenance, Hosting, & Licensing Fee - Core	Annual	1 Each	$9,372.19
Peak Agenda Management	Annual	1 Each	$14,707.13
Payment Connector (Stripe - Standard)	Annual	1 Each	$0.00
Granicus Live Cast Encoding Software	Annual	1 Each	$1,880.18
Open Platform Suite	Annual	1 Each	$0.00
GovMeetings Live Cast	Annual	1 Each	$7,405.48
Send Agenda (Peak)	Annual	1 Each	$0.00
Open Platform Suite	Annual	1 Each	$0.00
Granicus Live Cast Encoding Software	Annual	1 Each	$2,162.81
		SUBTOTAL:	**$47,795.27**

PRODUCT UPDATES

FOR INFORMATION ON RECENT AND UPCOMING PRODUCT ENHANCEMENTS ACROSS THE GRANICUS PORTFOLIO, PLEASE REFER TO THE SEMIANNUAL UPDATE INFORMATION ON THIS WEBPAGE:
: HTTPS://GRANICUS.COM/SEMIANNUAL-UPDATES/

PRODUCT DESCRIPTIONS

Solution	Description
govService Essentials Digital Services (up to): 15 Annual Cases (up to): 10000	govService Essentials includes access to: • Access to the selected number of digital services (ie., workflows/business processes) built, activated and live in govService using either Service Designer (includes any services built by Granicus) or prebuilt from the template library. • Annual Case Volume: Limited to the selected number of annual cases submitted for management and resolution in govService. • Template Library: Leverage any number of pre-built templates from an existing library. Agencies may configure settings, permissions, and workflow stages. • Customer Portal: An online self-service portal to provide a common interface where users can access services and personalized information including historical requests. • Back-office Administration: Internal employees processing services are provided a portal to log-in and access assigned tasks, fulfill requests, and complete desired workflow. • Service Designer: Build no-code/low-code digital services using tools such as Form Builder, Integration Manager, and Workflow Designer. • Customer Service Hub: An integrated constituent contact tracking solution for up to three (3) licensed seats; users able to access workspaces such as Inbox, Face-to-Face, Search, Phone Team, and Reception. *Note: additional seats will incur additional maintenance costs.*
govAccess - Maintenance, Hosting, & Licensing Fee - Core	The govAccess Maintenance, Hosting, and Licensing plan is designed to equip the client with the technology, expertise and training to keep the client's website relevant and effective over time. Services include the following: • Ongoing software updates • Unlimited technical support (6:00 AM - 6:00 PM PT, Monday - Friday) • Access to training webinars and on-demand video library

Solution	Description
	• Access to best practice webinars and resources • Annual health check with research-based recommendations for website optimization • DDoS mitigation • Disaster recovery with 90-minute failover (RTO) and 15-minute data replication (RPO)
Peak Agenda Management	Peak Agenda Management is a Software-as-a-Service (SaaS) solution that enables government organizations to simplify the agenda management and minutes recording process of the clerk's office. Peak Agenda Management allows clerks to streamline the way they compile and produce agendas and record minutes for public meetings and includes: • Unlimited user accounts • Unlimited meeting bodies and meeting types • Access to up to one (1) Peak Agenda Management site
Payment Connector (Stripe - Standard)	A payment integration with Stripe provides an easy method to collect online payments. (Note: Third-party fees may apply, but remain independent of Granicus fees.)
Granicus Live Cast Encoding Software	Granicus Live Cast Software will convert the video feed for video streaming on the web which will also record video and provides the MP4 file for archive playback. This SKU is per encoder. *Only used with the Live Cast encoder hardware and Live Cast solution.*
Open Platform Suite	Open Platform is access to MediaManager, upload of archives, ability to post agendas/documents, and index of archives. These are able to be published and accessible through a searchable viewpage.
GovMeetings Live Cast	govMeetings Live Cast provides the ability to manage public meetings from anywhere, on almost any device using cloud based software and a Granicus Live Cast encoder. It will stream public meetings in HD, allow users to live index items, record and publish minutes, and provide archive videos for on-demand viewing.
Send Agenda (Peak)	Send Agenda is dependent on an active subscription to the relevant govMeetings agenda.
Open Platform Suite	Open Platform is access to MediaManager, upload of archives, ability to post agendas/documents, and index of archives. These are able to be

Solution	Description
	published and accessible through a searchable viewpage.
Granicus Live Cast Encoding Software	Granicus Live Cast Software will convert the video feed for video streaming on the web which will also record video and provides the MP4 file for archive playback. This SKU is per encoder. *Only used with the Live Cast encoder hardware and Live Cast solution.*

TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at https://granicus.com/legal/licensing, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-571294 dated 06 Oct 2026 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Gadsden County FL to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- AI SYSTEM USAGE: Notwithstanding anything to the contrary in any contract between Client and Granicus, Client's use of AI functionality contained in any Granicus product or service will be subject to the terms set forth in the AI Addendum located here: https://granicus.com/wp-content/uploads/AI-Functionality-All-Products.pdf Any conflict between the terms of the contract and the AI Addendum will be resolved in favor of the Addendum. If Client is not willing or able to accept the terms set forth in the Addendum, Client is not permitted to access or use any AI functionality absent separate written agreement between Client and Granicus.

BILLING INFORMATION

Billing Contact:		**Purchase Order Required?**	[ ] - No [ ] - Yes
Billing Address:		**PO Number:** *If PO required*	
Billing Email:		**Billing Phone:**	

If submitting a Purchase Order, please include the following language:
The pricing, terms, and conditions of quote Q-571294 dated 06 Oct 2026 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Gadsden County FL	
Signature:	
Name:	
Title:	
Date:	

GRANICUS

THIS IS NOT AN INVOICE

Order Form
Prepared for
Gadsden County FL

Granicus Proposal for Gadsden County FL

ORDER DETAILS

Prepared By:	Abigail Urbina
Phone:	
Email:	abigail.urbina@granicus.com
Order #:	Q-574931
Prepared On:	06 Oct 2026
Expires On:	30 Oct 2026

ORDER TERMS

Currency:	USD
Payment Terms:	Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Current Subscription End Date:	16 Sep 2026
Initial Order Term End Date:	16 Sep 2029
Period of Performance:	17 Sep 2026 - 16 Sep 2027

The subscription includes the following domain(s) and subdomain(s):
gadsdencountyfl.gov

PRICING SUMMARY

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Granicus Live Cast Encoding Software	Annual	1 Each	$2,162.81
		SUBTOTAL:	**$47,795.27**

FUTURE YEAR PRICING

Solution(s)	Period of Performance	
	17 Sep 2027 - 16 Sep 2028	17 Sep 2028 - 16 Sep 2029
govService Essentials *Digital Services (up to): 15* *Annual Cases (up to): 10000*	$13,494.23	$14,843.65
govAccess - Maintenance, Hosting, & Licensing Fee - Core	$10,309.41	$11,340.35
Peak Agenda Management	$16,177.84	$17,795.63
Payment Connector (Stripe - Standard)	$0.00	$0.00
Granicus Live Cast Encoding Software	$2,068.20	$2,275.02
Open Platform Suite	$0.00	$0.00
GovMeetings Live Cast	$8,146.03	$8,960.63
Send Agenda (Peak)	$0.00	$0.00
Open Platform Suite	$0.00	$0.00
Granicus Live Cast Encoding Software	$2,379.09	$2,617.00
SUBTOTAL:	**$52,574.80**	**$57,832.28**

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- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-574931 dated 06 Oct 2026 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Gadsden County FL to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- AI SYSTEM USAGE: Notwithstanding anything to the contrary in any contract between Client and Granicus, Client's use of AI functionality contained in any Granicus product or service will be subject to the terms set forth in the AI Addendum located here: https://granicus.com/wp-content/uploads/AI-Functionality-All-Products.pdf Any conflict between the terms of the contract and the AI Addendum will be resolved in favor of the Addendum. If Client is not willing or able to accept the terms set forth in the Addendum, Client is not permitted to access or use any AI functionality absent separate written agreement between Client and Granicus.

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Billing Contact:		**Purchase Order Required?**	[ ] - No [ ] - Yes
Billing Address:		**PO Number:** *If PO required*	
Billing Email:		**Billing Phone:**	

If submitting a Purchase Order, please include the following language:
The pricing, terms, and conditions of quote Q-574931 dated 06 Oct 2026 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Gadsden County FL	
Signature:	
Name:	
Title:	
Date:	

Board of County Commissioners
Agenda Request

DATE OF MEETING: October 20, 2026

DATE SUBMITTED: October 19, 2026

TO: Honorable Chairman and Members of the Board

FROM: Reginald James, Interim County Administrator
Louis Baptiste, Interim County Attorney
Rose Raynak, Finance Director

SUBJECT: Approval of **Emergency Employee Meals and Feeding During Declared Emergencies and Natural Disasters**

Statement of Issue:
This item seeks Board approval of an **Emergency Employee Meals and Feeding During Declared Emergencies and Natural Disasters** to add to the Personnel Rules to address emergency situations that necessitate feeding employees who are called back and required to staff emergency operation centers to provide services for those temporarily displaced by the emergency.

Background:
The County does not have any established procedures and guidelines for the authorization, coordination, documentation, and reimbursement of meals and food services provided to County employees, emergency responders, volunteers, and other authorized personnel during declared emergencies, disaster response operations, and other qualifying emergency situations. The approval seeks to authorize the County Administrator to implement the policy and administer it in accordance with applicable law, County fiscal policies, and state and federal reimbursement requirements. The County Administrator would assign staff to handle the preparation for such operations, set applicable spending limits, require receipts and records be collected, and to work with disaster agencies to determine eligibility for reimbursement. The approval would not authorize expenditures beyond existing delegated purchasing authority or an approved emergency spending limit.

Analysis:
Staff recommends approval of the Emergency Feeding Policy to establish consistent procedures for providing meals and food services during emergency operations, ensure appropriate fiscal controls and documentation, and support compliance with applicable state and federal disaster reimbursement requirements

Fiscal Impact:
No fiscal impact if approved. If not approved, the fiscal impact would be that the County must absorb the cost of providing meal service and feeding employees during an emergency.

Options:

1. Approve the Emergency Feeding Policy
2. Do not approve.
3. Board direction.

Interim County Administrator's Recommendation:

Option 1

Attachments:

Emergency Feeding Policy

GADSDEN COUNTY BOARD OF COUNTY COMMISSIONERS
PERSONNEL POLICY AMENDMENT

Emergency Employee Meals and Feeding During Declared Emergencies and Natural Disasters

Proposed Amendment to Chapter IV — Pay Plan
Add New Section 4.21

Effective Date: _____
Resolution No.: _2026-047_____
Adopted by BOCC: _____

§4.21 EMERGENCY EMPLOYEE MEALS AND FEEDING

A. Purpose

The purpose of this section is to establish a uniform procedure for providing meals, beverages, and reasonable food supplies to County employees and authorized emergency personnel who are required to perform extended or continuous duties during a declared state of emergency, natural disaster, or other emergency activation.

This section is intended to:

1. Support the health, safety and operational readiness of County employees performing emergency duties;
2. Establish when the County may provide meals to employees;
3. Establish authorization, procurement and documentation requirements;
4. Prevent duplicate reimbursement of meals;
5. Establish records necessary for potential FEMA or other governmental reimbursement; and
6. Ensure that emergency meal expenditures are reasonable, necessary, properly documented and consistent with applicable law.

B. Applicability

This section applies to County employees, and when specifically authorized, other personnel supporting County emergency operations, including authorized volunteers, emergency workers, mutual-aid personnel and other individuals whose services are directly supporting County emergency operations.

Nothing in this section shall be construed to create a right to a meal, meal allowance, per diem or cash payment when the conditions established by this policy are not met.

C. Authority to Provide Emergency Meals

During a declared state of emergency or natural disaster, the **County Administrator or designee** may authorize the provision of meals to eligible personnel. The County Administrator may delegate operational authority to the Emergency Management Director, Incident Commander, Department Director or other designated emergency official when immediate action is necessary. The official authorizing emergency meals shall determine:

1. The emergency work location;
2. The personnel eligible to receive meals;
3. The anticipated duration of the operation;
4. The number and type of meals required;
5. The method of obtaining the meals; and
6. The appropriate funding source.

Emergency meals may be authorized before, during or after the emergency event when employees are required to perform emergency preparation, response, sheltering, recovery or other directly related emergency duties.

D. Conditions Under Which Meals May Be Provided

The County may provide meals when one or more of the following circumstances exists:

1. Employees are required to remain at an Emergency Operations Center, emergency shelter, staging area, Public Works facility, fire/rescue facility, emergency work site or other designated emergency location;
2. Employees are required to work extended or abnormal hours and do not have a reasonable opportunity to leave the work location to obtain a meal;
3. The nature or severity of the emergency makes it impractical or unsafe for employees to leave the work location;
4. Food or water is not reasonably available for employees to purchase;
5. Transportation, road conditions, curfews, shelter operations or other emergency circumstances prevent employees from reasonably obtaining food;
6. Employees are required to remain in a "lockdown" status pursuant to §4.20; or
7. The County Administrator or designee determines that providing meals is necessary to maintain continuous emergency operations.

E. Method of Providing Meals

Whenever reasonably practicable, emergency meals shall be:

- Delivered to the emergency work location;
- Purchased in bulk;
- Obtained from an approved food-service vendor, restaurant, caterer, grocery supplier or other authorized source;
- Reasonable in quantity and cost; and
- Appropriate to the length and nature of the emergency operation.

The County should use the most economical reasonable method that will meet the operational need.

Individual employee restaurant purchases should not be used as the normal method of emergency feeding.

The County may provide bottled water, other non-alcoholic beverages and reasonable snacks or emergency food supplies when necessary for extended emergency operations.

F. Prohibited Expenses

Emergency meal expenditures shall not include:

1. Alcoholic beverages;
2. Entertainment;
3. Personal purchases unrelated to emergency operations;
4. Meals for family members or guests who are not authorized emergency personnel;
5. Individual restaurant expenses incurred for convenience when reasonable food is otherwise available at the emergency work location; or
6. Expenses that are otherwise reimbursed through County travel, per diem or another funding source.

G. No Duplicate Meal Reimbursement

An employee who receives a meal provided by the County under this section shall not receive reimbursement for the same meal through:

- County travel reimbursement;
- County per diem;
- Departmental reimbursement;
- Another governmental reimbursement program; or
- Any other County-funded source.

When an employee is traveling under the County's authorized travel policy and is receiving applicable per diem, the employee shall not also receive a County-provided meal for the same meal period unless specifically authorized because the employee is performing emergency duties under circumstances covered by this section.

H. No Automatic Cash Meal Allowance
This section does **not** establish an automatic cash meal allowance. The County's preferred method shall be the direct provision of a reasonable meal at the emergency work location. The County Administrator may authorize reimbursement of an actual emergency meal expense when circumstances make direct meal provision impractical and the expense is properly documented and otherwise allowable. No employee shall receive a cash payment merely because the employee worked overtime or during a declared emergency.

I. Meal Cost Standards
The County Administrator or designee shall establish administrative meal-cost guidelines consistent with:

1. Available County budget;
2. Applicable County purchasing requirements;
3. Applicable state and federal requirements;
4. FEMA reimbursement requirements, when applicable; and
5. Reasonable local market costs.

The administrative guidelines may establish maximum amounts for breakfast, lunch, dinner, beverages and snacks. The limits shall apply to the **County's cost of the food provided**, rather than establishing an employee entitlement to receive the maximum amount. When circumstances require exceeding an established administrative limit, the County Administrator or designee shall document the reason for the exception.

J. Emergency Meal Authorization
Each department requesting emergency meals shall, to the extent reasonably practicable, provide the following information:

Emergency Event: _____

Declaration/Activation Date: _____

Department: _____

Emergency Work Location: _____

Person Authorizing Meals: _____

Expected Number of Employees/Personnel: _____

Meal(s) Requested:
☐ Breakfast
☐ Lunch
☐ Dinner
☐ Snacks
☐ Water/Non-Alcoholic Beverages

Reason Meals Are Necessary:

Estimated Cost: $_____

Vendor/Source: _____

Funding Source: _____

K. Emergency Meal Records
The responsible department shall maintain records sufficient to establish:

1. The emergency event;
2. The applicable declaration or emergency activation;
3. The location where the emergency work was performed;
4. The dates and times meals were provided;
5. The number of personnel served;
6. The type of meals provided;
7. The vendor or source;
8. The invoice or receipt;
9. The total amount paid;
10. The employees/personnel receiving the meals, when reasonably practicable;
11. The emergency work being performed; and
12. The applicable department, project, grant or FEMA project identification number, when available.

Employee time records required by **§4.20(B)** shall be maintained separately and shall be available for reconciliation with emergency meal expenditures.

L. FEMA and Other Reimbursement
When emergency meal expenditures may be submitted for reimbursement by FEMA, the State of Florida or another governmental entity, the County shall maintain documentation demonstrating the relationship between the meal expenditure and eligible emergency work. The responsible department shall coordinate with Finance and Emergency Management to determine applicable reimbursement requirements. Nothing in this section guarantees that any emergency meal expenditure will be reimbursed by FEMA or another governmental agency. Where federal reimbursement requirements are more restrictive than this policy, the more restrictive requirements shall govern the reimbursement submission.

M. Procurement
Emergency meals shall be purchased in accordance with the County's emergency procurement procedures and applicable Florida law. During an emergency, purchases may be made using the emergency purchasing authority applicable to the circumstances; however, the department shall document:

- the emergency condition;
- the necessity for immediate purchase;
- the vendor selected;
- the amount paid; and
- the reason normal purchasing procedures could not reasonably be followed, when applicable.

Emergency purchasing authority does not eliminate the requirement for adequate documentation.

N. Employee Time and Overtime
Nothing in this section changes the compensation provisions contained in **§4.12 — Overtime**, **§4.14 — On-Call and Call-Out Pay**, or **§4.20 — Emergency Pay During Declared Emergencies and/or Natural Disasters**.

Employee meals are a benefit or operational expense associated with emergency operations and shall **not be treated as wages, overtime compensation, compensatory leave or premium pay**, except to the extent otherwise required by applicable law. The payment of overtime and provision of meals are separate matters.

O. Relationship to Existing Travel Policy
The general County travel and meal reimbursement provisions remain applicable to ordinary County travel. This section is intended specifically for **emergency operations** in which employees are required to remain at or near an emergency work location and ordinary travel-meal procedures are inadequate or impractical. Where an employee is traveling under the County travel policy and is eligible for meal reimbursement or per diem, the employee shall not receive duplicate County-funded meals.

P. Administrative Procedures

The County Administrator, Finance Director, Human Resources Director and Emergency Management Director are authorized to develop administrative procedures, forms and documentation requirements necessary to implement this section. Such procedures may establish:

- Emergency meal authorization forms;
- Meal cost limits;
- Approved vendors;
- Ordering procedures;
- Employee rosters;
- Meal distribution logs;
- Purchasing-card procedures;
- FEMA documentation requirements;
- Departmental coding requirements; and
- Reconciliation procedures.

Administrative procedures shall not conflict with this Personnel Policy or applicable law.

RESOLUTION NO. 2026-047

A RESOLUTION OF THE GADSDEN COUNTY BOARD OF COUNTY COMMISSIONERS AMENDING CHAPTER IV OF THE GADSDEN COUNTY PERSONNEL POLICY TO ESTABLISH PROCEDURES FOR PROVIDING MEALS TO COUNTY EMPLOYEES AND AUTHORIZED EMERGENCY PERSONNEL DURING DECLARED EMERGENCIES AND NATURAL DISASTERS; PROVIDING FOR AUTHORITY, ELIGIBILITY, PROCUREMENT, COST CONTROL, DOCUMENTATION, FEMA REIMBURSEMENT REQUIREMENTS, AND PROHIBITION OF DUPLICATE REIMBURSEMENT; PROVIDING FOR IMPLEMENTATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Gadsden County Board of County Commissioners has adopted personnel policies governing compensation and emergency operations; and

WHEREAS, Section 4.20 of the Personnel Policy establishes procedures governing employee compensation during declared emergencies and natural disasters, including emergency overtime and FEMA-related timekeeping; and

WHEREAS, the County may be required to maintain employees at emergency operations centers, shelters, staging areas, public works facilities and other emergency work locations for extended periods; and

WHEREAS, emergency circumstances may make it impractical or unsafe for employees to obtain meals independently; and

WHEREAS, the Board desires to establish clear controls governing when the County may provide emergency meals, how such meals shall be procured and documented, and how duplicate reimbursement shall be prevented; and

WHEREAS, the Board further desires to establish documentation procedures that will facilitate reimbursement when emergency meal expenditures are eligible under applicable federal or state disaster assistance programs;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Gadsden County, Florida, that:

Section 1.
Chapter IV of the Gadsden County Personnel Policy is amended by adding **§4.21, Emergency Employee Meals and Feeding During Declared Emergencies and Natural Disasters**, as set forth in the attached policy amendment.

Section 2.
The County Administrator is authorized to develop administrative procedures, forms and internal controls necessary to implement §4.21.

Section 3.
Nothing in this amendment shall be interpreted to supersede applicable federal or state law, FEMA requirements, County purchasing requirements, or other duly adopted County policies.

Section 4.
This Resolution shall become effective _____, 2026.

PASSED AND ADOPTED this _____ day of _____, 2026.

BOARD OF COUNTY COMMISSIONERS
GADSDEN COUNTY, FLORIDA

By: _____
Chairman

ATTEST:

Clerk of the Board

Board of County Commissioners
Agenda Request

Date of Meeting: October 20, 2026

Date Submitted: October 5, 2026

To: Honorable Chairman and Members of the Board

From: Reginald James, Interim County Administrator
Louis Baptiste, Interim County Attorney

Subject: Consideration of approval of Site Selection for proposed Boys & Girls Club and Community Center (Quincy, FL)

Statement of Issue:

This agenda item seeks Board review and approval of the site selection for a proposed new COVID-19 sensitive Boys and Girls Club & Community Center within the corporate limits of the City of Quincy.

Background:

The State of Florida 2023-2024 General Appropriations Act, line 2341A, appropriated Three Million Six Hundred Eighteen Thousand Seven Hundred and Five Dollars and no cents ($3,618,705.00) to the Gadsden County Board of Commissioners (Grantee) to fund construction of a hurricane-resistant, COVID-19 sensitive Boys and Girls Club & Community Center facility.

Analysis:

Since 2023, Gadsden County has worked with municipalities, community organizations, and other partners to identify a centrally located and accessible site for a new Boys & Girls Club facility. The County has pursued several partnership opportunities and devoted substantial staff time and resources to evaluating potential locations.

The review considered accessibility to the children and families who will use the facility, proximity to bus routes and other transportation options, travel distances, population data, available acreage, property ownership, opportunities for future expansion, and the ability of each site to support the Boys & Girls Club's long-term mission.

Seven candidate sites were considered:

1. New Life Church site — The church is currently located on approximately seven acres, with five acres offered for acquisition.
2. Former Patches Roller Skating Rink — A 1.8-acre assemblage of properties.
3. Former Stevens School site — A 1.45-acre County-owned property adjacent to a City of Quincy-owned community center situated on approximately 2.6 acres, providing a combined area of approximately 4.059 acres.

4. MLK Track site — A 10.94-acre parcel owned by the City of Quincy, with a paved quarter-mile track located on a portion of the property.
5. Strong Road site — A 22-acre parcel owned by Gadsden County.
6. Joseph Ferolito Recreation Center area — A four-acre parcel owned by the City of Quincy and located next to the recreation center.
7. Wards Lot — A 7.4-acre parcel located at 402 W. Washington Street.

The County intends for the new Boys & Girls Club to be a true community project—planned, built, supported, and sustained for and by the Gadsden County community.

Fiscal Impact:

Options:

1. Approve site selection
2. Do not approve
3. Board direction.

Interim County Administrator's Recommendation:

Board Direction

Attachments: