

Notice of Meeting of the Parks and Recreation Advisory Board of the City of Georgetown, Texas April 9, 2026

The Georgetown Parks and Recreation Advisory Board will meet on April 9, 2026 at 6:00 PM at Parks Administration Conference Room, 1101 N College St Georgetown, TX 78626.

The City of Georgetown is committed to compliance with the Americans with Disabilities Act (ADA). If you require assistance in participating at a public meeting due to a disability, as defined under the ADA, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the City Secretary's Office, at least three (3) days prior to the scheduled meeting date, at (512) 930-3652 or City Hall at 808 Martin Luther King Jr. Street, Georgetown, TX 78626 for additional information; TTY users route through Relay Texas at 711.

Regular Session

- 1.A **Call to Order**
Call to Order -- Corey W. Abbate, Parks and Recreation Advisory Board Chair
- 1.B **Roll Call**
Roll Call -- Corey Abbate, Parks and Recreation Advisory Board Chair
- 1.C **Parks and Recreation Staff Introduction**
Parks and Recreation Staff Introduction -- Courtney Butler, Community Engagement Coordinator
- 1.D **Approve Meeting Minutes**
Consideration and possible action to approve minutes from both the October 09 and November 13, 2025, Parks and Recreation Advisory Board meetings -- Amy Castillo, Parks and Recreation Administrative Assistant
- 1.E **Friends of Georgetown Parks and Recreation Update**
Friends of Georgetown Parks and Recreation Update -- Brandon Harper, Parks and Recreation Advisory Board Member Liaison
- 1.F **Proposed Parks 5-Year Capital Improvement Program (CIP)**
Presentation and discussion regarding the proposed Parks 5-Year Capital Improvement Program -- Eric Nuner, Assistant Parks and Recreation Director
- 1.G **Current Capital Project Updates**
Current Park Capital Project Updates can be found at [Georgetown, TX | Capital Projects Info | ClearGov](#). Select Parks in the Folders drop down to see the latest updates on Parks and Recreation Capital Projects.
- 1.H **Financial Sustainability Study Update**
Update on Financial Sustainability Study process -- Eric Nuner, Assistant Parks and Recreation Director

Public Wishing to Address the Board

On a subject that is posted on this agenda: Please fill out a speaker registration form which can be found on the table at the entrance to the meeting room. Clearly print your name and the letter of the item on which you wish to speak and present it to the Board Liaison prior to the start of the meeting. You will be called forward to speak when the Board considers that item. Only persons who have delivered the speaker form prior to the meeting being called to order may speak. Speakers will be allowed up to three minutes to speak. If you wish to speak for six minutes, it is permissible to use another requestor's granted time to speak. No more than six minutes for a speaker may be granted. The requestor granting time to another speaker must also submit a form and be present at the meeting.

On a subject not posted on the agenda: A request must be received by the Advisory Board or Commission Liaison prior to the day the agenda for this meeting is posted. Each speaker will be given three minutes to address the Board or Commission members. No action can be taken.

Adjournment

Certificate of Posting

I, Robyn Densmore, City Secretary for the City of Georgetown, Texas, do hereby certify that this Notice of Meeting was posted at City Hall, 808 Martin Luther King Jr. Street, Georgetown, TX 78626, a place readily accessible to the general public as required by law, on the _____ day of _____, 2025, at _____, and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Robyn Densmore, City Secretary

City of Georgetown, Texas
Parks and Recreation Advisory Board
April 9, 2026

SUBJECT:

Call to Order

SUGGESTED ACTION:

Call to Order -- Corey W. Abbate, Parks and Recreation Advisory Board Chair

ITEM SUMMARY:

FINANCIAL IMPACT:

SUBMITTED BY:

Amy Castillo, Parks and Recreation

ATTACHMENTS:

N/A

City of Georgetown, Texas
Parks and Recreation Advisory Board
April 9, 2026

SUBJECT:

Roll Call

SUGGESTED ACTION:

Roll Call -- Corey Abbate, Parks and Recreation Advisory Board Chair

ITEM SUMMARY:

FINANCIAL IMPACT:

SUBMITTED BY:

Amy Castillo, Parks and Recreation

ATTACHMENTS:

N/A

City of Georgetown, Texas
Parks and Recreation Advisory Board
April 9, 2026

SUBJECT:

Parks and Recreation Staff Introduction

SUGGESTED ACTION:

Parks and Recreation Staff Introduction -- Courtney Butler, Community Engagement Coordinator

ITEM SUMMARY:

Courtney Butler will share a little about herself and what she does for Georgetown Parks and Recreation as Community Engagement Coordinator.

FINANCIAL IMPACT:

N/A

SUBMITTED BY:

Amy Castillo, Parks and Recreation

ATTACHMENTS:

N/A

City of Georgetown, Texas
Parks and Recreation Advisory Board
April 9, 2026

SUBJECT:

Approve Meeting Minutes

SUGGESTED ACTION:

Consideration and possible action to approve minutes from both the October 09 and November 13, 2025, Parks and Recreation Advisory Board meetings -- Amy Castillo, Parks and Recreation Administrative Assistant

ITEM SUMMARY:

October 09, 2025, meeting minutes were not available to approve on the November 13, 2025, meeting agenda. Both October 09 and November 13, 2025, meeting minutes will be considered for approval on the April 09, 2026, meeting agenda.

FINANCIAL IMPACT:

N/A

SUBMITTED BY:

Amy Castillo, Parks and Recreation

ATTACHMENTS:

[2025-10-09Advisory Board Meeting Minutes.pdf](#)

[2025-11-13 Advisory Board Meeting.pdf](#)

Minutes of the Parks and Recreation Advisory Board City of Georgetown, Texas Thursday, October 9, 2025

The Georgetown Parks and Recreation Advisory Board met on Thursday, October 9, 2025 at 6:00 PM at Parks Administration Conference Room, 1101 N College St Georgetown, TX 78626.

The City of Georgetown is committed to compliance with the Americans with Disabilities Act (ADA). If you require assistance in participating at a public meeting due to a disability, as defined under the ADA, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the City Secretary's Office, at least three (3) days prior to the scheduled meeting date, at (512) 930-3652 or City Hall at 808 Martin Luther King, Jr Street for additional information; TTY users route through Relay Texas at 711.

The following Members were in attendance:

Present were Corey W Abbate, Brandon Harper, Damon Shareef, Katherine Kainer, Keith Fruge, Michael Price, and Jenna Lewis.

1. Regular Session

1.A Call to Order

Call to Order -- Corey W. Abbate, Parks and Recreation Advisory Board Chair
The meeting was called to order at 6:02pm by Corey W. Abbate, Parks and Recreation Advisory Board Chair.

1.B Roll Call

Roll Call -- Corey Abbate, Parks and Recreation Advisory Board Chair
Roll was called by Corey W. Abbate, Parks and Recreation Advisory Board Chair.
Jenna Lewis was not on the board roster due to a system error but was present at this meeting and is counted in motions made throughout the meeting.

1.C Recognize Outgoing Board Members

Recognize Outgoing Board Members - Brazos Fielder and Peter Bahrs -- Kimberly Garrett, Parks and Recreation Director
Kimberly Garrett recognized out going members Peter Bahrs and Brazos Fielder and gave them gift as a token of appreciation. Brazos Fielder stated he had fun, loved being a part of the board and bragged on Georgetown Parks and Recreation. Peter Bahrs said he was honored to have served on the board; he advised new members that being the Advisory Board's liaison for the Friends of Georgetown Parks and Recreation was a good opportunity.

1.D [New Board Member Introductions](#)

Welcome and introduce newly appointed Park's Advisory Board members -- Kimberly Garrett, Parks and Recreation Director

Welcomed new Parks Advisory Board Members, Jenna Lewis and Michael Price. All board members introduced themselves; sharing a little about themselves and why they are interested in being part of the Parks Advisory Board.

1.E [Parks and Recreation Advisory Board's Purpose Overview](#)

Overview of the Parks and Recreation Advisory Board's purpose, and section 2.36 of the City Commissions, Committees and Boards of the Municipal Code including member duties, attendance policy and how conflicts of interest are addressed. Section 2.36 of the City Commissions, Committees and Boards of the Municipal Code is found [here](#). --

Kimberly Garrett, Parks and Recreation Director

Kimberly Garrett went over the Boards and Commission's Purpose according to section 2.36 of the City Commissions, Committees and Boards of the Municipal Code. She also went over Section 2.104 which is specific to the Parks and Recreation Advisory Board.

1.F [Elect Vice-Chair](#)

Consideration, nomination, and election of Vice-Chair -- Corey Abbate, Parks and Recreation Advisory Board Chair

Moved by Katherine Kainer; seconded by Michael Price to approve Damon Shareef as Vice Chair.

Motion Approved: 7- 0

Voting For: Corey W Abbate, Brandon Harper, Damon Shareef, Katherine Kainer, Keith Fruge, Michael Price, Jenna Lewis

Voting Against: None

1.G [Declare meeting dates and locations](#)

Discussion and possible action to declare the dates and location of the Parks and Recreation Advisory Board meetings -- Kimberly Garrett, Parks and Recreation Director

Moved by Michael Price; seconded by Katherine Kainer to approve the Georgetown Park Advisory board meetings time and date. Meetings will remain on the second Thursday of the month beginning at 6pm at the Parks Administration Building.

Motion Approved: 7- 0

Voting For: Corey W Abbate, Brandon Harper, Damon Shareef, Katherine Kainer, Keith Fruge, Michael Price, Jenna Lewis

Voting Against: None

1.H [Approve Meeting Minutes](#)

Consideration and possible action to approve minutes from the May 08, 2025, Parks and Recreation Advisory Board meeting -- Amy Castillo, Parks and Recreation Administrative Assistant

Moved by Michael Price; seconded by Brandon Harper to approve May 08, 2025, Parks Advisory Board meeting minutes.

Motion Approved: 7-0

Voting For: Corey W Abbate, Brandon Harper, Damon Shareef, Katherine Kainer, Keith Fruge, Michael Price, Jenna Lewis

Voting Against: None

1.I [Appoint Friends of Georgetown Parks and Recreation Liaison](#)

Appoint a member of the Parks and Recreation Board to be a liaison for the Friends of Georgetown Parks and Recreation -- Corey W. Abbate, Parks and Recreation Advisory Board Chair

Moved by Keith Fruge; seconded by Michael Price to approve Brandon Harper as the appointed Parks and Recreation Board liaison for the Friends of Georgetown Parks and Recreation.

Motion Approved: 7-0

Voting For: Corey W Abbate, Brandon Harper, Damon Shareef, Katherine Kainer, Keith Fruge, Michael Price, Jenna Lewis

Voting Against: None

1.J [Friends of Georgetown Parks and Recreation Update](#)

Friends of Georgetown Parks and Recreation Update -- Kimberly Garrett, Parks and Recreation Director

Kimberly gave an update on the Friends of Georgetown Parks and Recreation. The Friend of Georgetown Parks and Recreation had their annual meeting in September. They have to meet each year according to their bylaws. During this meeting they vote on new board members and look at the accomplishments in the prior year.

This year they voted in a new Vice President, Liz Weaver and a new board member, Jennifer Bradac.

The Friends of Georgetown Parks and Recreation fund scholarships for families that need assistance with Recreation Memberships and Recreation Programs. This year they funded an additional \$25,000.00 in scholarship money due to growth in Georgetown. They also funded a digital movie screen on a trailer for Parks and Recreation community events such as our Sunset Movies Series that is held in San Gabriel Park each summer. Another purchase they made was for the Rec on the Go Van. This van is used to facilitate a mobile recreation program that brings free activities, games, and equipment to local neighborhood parks, designed to keep residents active.

The Friends of Georgetown Parks and Recreation is the contract holder for the Two Step Inn festival. They recently received a check for approximately 1.1 million from the 2025 Two Step Inn festival.

1.K [Capital Projects Update](#)

Update on current Capital Projects -- Eric Nuner, Parks and Recreation Assistant Director

Capital Improvement Project Updates can be found at [Georgetown, TX | Capital Projects Info | ClearGov](#).

1.L **Commission for the Accreditation of Park and Recreation Agencies (CAPRA) update**

Presentation and discussion regarding Commission for the Accreditation of Park and Recreation Agencies (CAPRA) -- Eric Nuner, Assistant Parks and Recreation Director
Eric Nuner showed the Georgetown Parks and Recreation CAPRA accreditation video linked below.

[Georgetown Parks and Rec is CAPRA accredited!](#)

Public Wishing to Address the Board

On a subject that is posted on this agenda: Please fill out a speaker registration form which can be found on the table at the entrance to the meeting room. Clearly print your name and the letter of the item on which you wish to speak and present it to the Board Liaison prior to the start of the meeting. You will be called forward to speak when the Board considers that item. Only persons who have delivered the speaker form prior to the meeting being called to order may speak. Speakers will be allowed up to three minutes to speak. If you wish to speak for six minutes, it is permissible to use another requestor's granted time to speak. No more than six minutes for a speaker may be granted. The requestor granting time to another speaker must also submit a form and be present at the meeting.

On a subject not posted on the agenda: A request must be received by the Advisory Board or Commission Liaison prior to the day the agenda for this meeting is posted. Each speaker will be given three minutes to address the Board or Commission members. No action can be taken.

Adjournment

Moved by Michael Price; seconded by Keith Fruge to adjourn the meeting at 7:01pm.

Motion Adjourn: 7-0

Voting For: Corey W Abbate, Brandon Harper, Damon Shareef, Katherine Kainer, Keith Fruge, Michael Price, Jenna Lewis

Voting Against: None

These minutes were approved at the meeting of _____

Chair

Attest

Minutes of the Parks and Recreation Advisory Board City of Georgetown, Texas Thursday, November 13, 2025

The Georgetown Parks and Recreation Advisory Board met on Thursday, November 13, 2025 at 6:00 PM at Parks Administration Conference Room, 1101 N College St Georgetown, TX 78626.

The City of Georgetown is committed to compliance with the Americans with Disabilities Act (ADA). If you require assistance in participating at a public meeting due to a disability, as defined under the ADA, reasonable assistance, adaptations, or accommodation will be provided upon request. Please contact the City Secretary's Office at least three (3) days prior to the scheduled meeting date, at (512) 930-3652 or City Hall at 808 Martin Luther King, Jr Street for additional information; TTY users route through Relay Texas at 711.

The following Members were in attendance:

Present were Brandon Harper, Damon Shareef, Katherine Kainer, Keith Fruge, Michael Price, Corey W Abbate, Jenna Lewis

1. Regular Session

1.A Call to Order

Call to Order -- Corey W. Abbate, Parks and Recreation Advisory Board Chair
The meeting was called to order at 6:00PM by Corey W. Abbate, Parks and Recreation Advisory Board Chair.

1.B Roll Call

Roll Call -- Corey W. Abbate, Parks and Recreation Advisory Board Chair
Roll was called by Corey W. Abbate, Parks and Recreation Advisory Board Chair.

1.C Parks and Recreation Staff Introduction

Parks and Recreation Staff Introduction -- Madison Diener, Parks and Recreation Business Systems Analyst
Madison Diener, Parks and Recreation Business Systems Analyst introduced herself to the Parks and Recreation Advisory Board. Madison has worked for the City of Georgetown Parks and Recreation for 8 years. She began as an

intern at Garey Park when the park first opened and helped get things running. In Sept of 2024 she moved to Parks Administration Offices and assumed the role of Business System Analyst. Madison collects data and shares it with other Parks and Recreation staff to help see what is working in our department and where we can improve. She manages and troubleshoots issues with our Parks and Recreation Xplor software, and assists park staff with use of available tools such as, Monday.com, Formstack, etc. She is currently working on getting a mobile app that Xplor Recreation software offers which would allow users to sign up for recreation programs and registration, park rentals, etc.

1.D [Friends of Georgetown Parks and Recreation Update](#)

Friends of Georgetown Parks and Recreation Update -- Brandon Harper, Parks and Recreation Advisory Board Member Liaison

Brandon Harper gave an update on what was discussed during the October 20, 2025, Friends of Georgetown Parks and Recreation Meeting. They discussed the IRS Tipping Rule and how they are currently classifying the money they receive. They discussed their sponsorship for Cupids Chase and how the sponsorship would be presented. They have also moved some funds into the Central Texas Community Fund to have access to non-profit organization benefits offered by the Central Texas Community Fund.

1.E [Capital Improvement Project Updates](#)

Capital Improvement Project Updates -- Kimberly Garrett, Parks and Recreation Director

We looked at ClearGov and discussed updates that had been made to Parks projects. Park Project updates can be found at [Georgetown, TX | Capital Projects Info | ClearGov](#). You can narrow your search for Parks Project by selecting Parks in the Folder's drop down.

1.F [Berry Creek Trail Feasibility Study Update](#)

Update on the Berry Creek Trail West Phase 1 Feasibility Study -- Kimberly Garrett, Parks and Recreation Director

The Berry Creek Trail Feasibility Study was presented to City Council in May of 2025 with the recommendation of the Parks Advisory Board. At the Council

meeting there was discussion to include public engagement from the Berry Creek Country Club residents since their neighborhood would be impacted by the trail. The Berry Creek Trail Project was presented at a Berry Creek Country Club Neighborhood meeting. There were 115 residents that attended. Many of the residents were not in favor of any route options. At the Nov 12, 2025, City Council meeting Parks staff were directed not to move forward with the Berry Creek Trail project going from Berry Springs Park to the future Westside Park.

1.G [Blue Hole Park Final Master Plan Update](#)

Update on the Blue Hole Park Final Master Plan -- Kimberly Garrett,
Parks and Recreation Director

Kimberly gave an update on the Blue Hole after presenting it to City Council at the Oct 28, 2025, meeting. There was a lot of positive feedback from Council. We had 3 rounds of public engagement and each round we received consistent positive feedback. Next steps, we have a million dollars this year for design, we will get a design contract created and start designing.

Public Wishing to Address the Board

On a subject that is posted on this agenda: Please fill out a speaker registration form which can be found on the table at the entrance to the meeting room. Clearly print your name and the letter of the item on which you wish to speak and present it to the Board Liaison prior to the start of the meeting. You will be called forward to speak when the Board considers that item. Only persons who have delivered the speaker form prior to the meeting being called to order may speak. Speakers will be allowed up to three minutes to speak. If you wish to speak for six minutes, it is permissible to use another requestor's granted time to speak. No more than six minutes for a speaker may be granted. The requestor granting time to another speaker must also submit a form and be present at the meeting.

On a subject not posted on the agenda: A request must be received by the Advisory Board or Commission Liaison prior to the day the agenda for this meeting is posted. Each speaker will be given three minutes to address the Board or Commission members. No action can be taken.

Adjournment

Moved by Michael Price; seconded by Brandon Harper to adjourn meeting at 6:53 p.m.

Motion Adjourn: 7 - 0

Voting For: Brandon Harper, Damon Shareef, Katherine Kainer, Keith Fruge, Michael Price, Corey W Abbate, Jenna Lewis

Voting Against: None

These minutes were approved at the meeting of _____.

Chair

Attest

City of Georgetown, Texas
Parks and Recreation Advisory Board
April 9, 2026

SUBJECT:

Friends of Georgetown Parks and Recreation Update

SUGGESTED ACTION:

Friends of Georgetown Parks and Recreation Update -- Brandon Harper, Parks and Recreation Advisory Board Member Liaison

ITEM SUMMARY:

Brandon Harper will give the Parks Advisory Board an update on the Friends of Georgetown Parks and Recreation after attending their February 23, 2026, meeting.

FINANCIAL IMPACT:

N/A

SUBMITTED BY:

Amy Castillo, Parks and Recreation

ATTACHMENTS:

N/A

City of Georgetown, Texas
Parks and Recreation Advisory Board
April 9, 2026

SUBJECT:

Proposed Parks 5-Year Capital Improvement Program (CIP)

SUGGESTED ACTION:

Presentation and discussion regarding the proposed Parks 5-Year Capital Improvement Program --
Eric Nuner, Assistant Parks and Recreation Director

ITEM SUMMARY:

FINANCIAL IMPACT:

SUBMITTED BY:

Amy Castillo, Parks and Recreation

ATTACHMENTS:

N/A

City of Georgetown, Texas
Parks and Recreation Advisory Board
April 9, 2026

SUBJECT:

Current Capital Project Updates

SUGGESTED ACTION:

Current Park Capital Project Updates can be found at [Georgetown, TX | Capital Projects Info | ClearGov](#). Select Parks in the Folders drop down to see the latest updates on Parks and Recreation Capital Projects.

ITEM SUMMARY:

FINANCIAL IMPACT:

N/A

SUBMITTED BY:

Amy Castillo, Parks and Recreation

ATTACHMENTS:

N/A

City of Georgetown, Texas
Parks and Recreation Advisory Board
April 9, 2026

SUBJECT:

Financial Sustainability Study Update

SUGGESTED ACTION:

Update on Financial Sustainability Study process – Eric Nuner, Assistant Parks and Recreation Director

ITEM SUMMARY:

Parks and Recreation is in the process of updating its cost recovery plan and developing a financial sustainability policy to support long-term service delivery. This initiative includes staff education and training, in-depth financial analysis of programs and services, and the development of strategies and recommendations to improve cost recovery. The effort will culminate in a formal policy framework to guide consistent, transparent, and sustainable financial decision-making across the department.

FINANCIAL IMPACT:

SUBMITTED BY:

Amy Castillo, Parks and Recreation

ATTACHMENTS:

N/A