



**CITY COUNCIL AGENDA  
CITY COUNCIL CHAMBERS  
201 E. 5TH ST.  
Tuesday, March 3, 2026  
6:00 PM**

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**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Invocation and Pledge of Allegiance led by Reverend Phil Jones of Roadway Alliance Church.

**C. APPROVAL OF GENERAL AGENDA**

**D. APPROVAL OF CONSENT AGENDA**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. Executive Session Meeting Minutes - February 16, 2026  
Regular Meeting Minutes - February 17, 2026

**2. ORDINANCE 2ND READING**

Council Consideration of an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for Lots 1-9 of Block 3, Copper Ridge Estates Phase I, and Lots 25 & 28 of Block 1, Copper Ridge Estates Phase I, and a Portion of the South Half of the South Half of Section 19, and a Portion of the North Half of the North Half of Section 30, and a Portion of the Northwest Corner of Section 30, Township 50, Range 72, Also Known As The Bell Nob Golf Course, City of Gillette, Campbell County, Wyoming, from R-S, Suburban Residential District, and R-R, Rural Residential District, to R-1, Single Family Residential District, per the attached Exhibit. (Planning Commission Vote: 6/0/1 Abstention)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

**3. Bills and Claims**

Staff Reference: Michelle Henderson, Finance Director

**E. APPROVAL OF CONFLICT CLAIMS**

1. Council Member Gross - \$31.81  
Travel Reimbursement - \$31.81 - WAM Winter Conference

Staff Reference: Michelle Henderson, Finance Director

**F. COMMENTS**

Council:

Liaison:

Written:

Other - Comments:

**G. PROCLAMATIONS / PRESENTATIONS**

1. **A Proclamation Designating March 8-14, 2026 as *National Girl Scout Week*.  
~ Girl Scout Troop 1080**

Staff Reference: Michael H. Cole, City Administrator

2. **A Proclamation Designating March 2026 as *Red Cross Month*.  
~ Robby Gallob, American Red Cross**

Staff Reference: Michael H. Cole, City Administrator

3. **Employee Years of Service Recognition ~ Brian Limbo, Utilities, 20 years**

Staff Reference: Joff Pilon, Utilities Director

4. **WYDOT Annual Presentation**

Staff Reference: Michael H. Cole, City Administrator

5. **Things to Know Video for March, 2026.**

Staff Reference: VIDEO - Jennifer Toscana, Public Affairs Director

**H. UNFINISHED BUSINESS**

**I. NEW BUSINESS**

1. **Council Consideration of a Bid Award for the 2026 Asphalt Pothole Repair Project to S&S Builders, LLC, in the Amount of \$247,947.00 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

2. **Council Consideration of a Bid Award for the 2026 Chip Seal Project to Hardrives Construction, Inc, in the Amount of \$314,133.84 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E.; Development Services Director

3. **Council Consideration of an Amendment to a Professional Services Agreement for Construction Management Services Associated with the Echeta Road Reconstruction Project, with PCA Engineering, Inc, in the Amount of \$285,500.00 (1% Project).**



Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

4. **Council Consideration of a Waiver Pursuant to W.S. 16-6-1001 Regarding the 30-Inch Madison Transmission Line Repair CMAR Agreement with Garney Construction.**

Staff Reference: Sean Brown, City Attorney

5. **Council Consideration of an Amendment to Work Authorization 2 for Construction Services and Adjustment to the Guaranteed Maximum Price for the 30-inch Madison Transmission Repairs Project, to Garney Construction, in the Amount of \$7,187,863.83.**

Staff Reference: MAP - Ry Muzzarelli, P.E. Development Services Director

6. **Council Consideration of an Emergency Dispatch Services Contract Between the Campbell County Fire Department and the City of Gillette.**

Staff Reference: Sean Brown, City Attorney

7. **Council Consideration of an Information Technology Services Agreement Between the Campbell County Fire Department and the City of Gillette.**

Staff Reference: Sean Brown, City Attorney

8. **Council Consideration of the First Amendment to the 2025 Memorandum of Understanding Between Campbell County, Wyoming and the City of Gillette, Wyoming Regarding the City Pool.**

Staff Reference: Sean Brown, City Attorney

9. **Council Consideration of a Resolution Approving and Authorizing the Resubdivision of Lot 1D, Vista Grande Subdivision and Lands Located in the N1/2 NW1/4 of Section 35, Township 50N, Range 72W to be known as Lots 1, 2, & 3, Vista Grande II; to the City of Gillette, Wyoming, Subject to all Planning Requirements (Planning Commission Vote: 5/0).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

10. **ORDINANCE 1ST READING**

**Council Consideration of an Ordinance Approving and Authorizing the Partial Vacation of a 10-Foot-Wide General Utility Easement, as Recorded in Book 9 Of Plats, Page 169-170, by the Campbell County Clerk; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 5/0)**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

**J. PUBLIC HEARINGS AND CONSIDERATIONS**

**K. PUBLIC COMMENT**

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

**1. Council Meeting Safety & Public Meeting Rules.**

Staff Reference: Michael H. Cole, City Administrator

**L. ADMINISTRATOR'S REPORT**

**M. EXECUTIVE SESSION**

**N. ADJOURNMENT**



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **March 3, 2026**

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**TITLE:**

Invocation and Pledge of Allegiance led by Reverend Phil Jones of Roadway Alliance Church.



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **March 3, 2026**

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**TITLE:**

Executive Session Meeting Minutes - February 16, 2026  
Regular Meeting Minutes - February 17, 2026

**ATTACHMENTS:**

[260217 Regular Meeting](#)

A Regular Meeting of the City Council was held on Tuesday the 17<sup>th</sup> day of February 2026, in the City Hall Council Chambers.

Present were Councilmembers Smith, McLeland, Gross, Carsrud, Clary, West, and Mayor Lundvall; City Administrator Cole; City Attorney Brown; Directors Henderson, Muzzarelli, Pilon, Toscana, and Wasson; Deputy Chief of Police Wasson; Solid Waste Manager Riehemann; Electrical Services Superintendent Dobitz; SCADA Engineer Birk; and City Clerk Allen.

### **Invocation and Pledge of Allegiance**

The Invocation and Pledge of Allegiance was led by Reverend Phil Jones of Roadway Alliance Church.

### **Approval of General Agenda**

Councilmember Carsrud made a motion to approve the General Agenda; seconded by councilmember McLeland. All voted aye. The motion carried.

### **Approval of Consent Agenda**

#### **Minutes**

Special Meeting Minutes (Vision Dinner) - January 29, 2026

Regular Meeting Minutes - February 3, 2026

#### **Other – Consent Agenda**

Council Consideration for the Mayor to Sign a Letter of Support for Energy Capital Economic Development's Grant Application for the Remodel of the FUEL Incubator (Enterprise Center) Renovation.

### **Bills and Claims**

Absolute Auto, LLC, 19.69; Advance Auto Parts, 27.86; Agosto Holdings, LLC, 106,093.08; Allmax Software Inc, 1,487.50; Alsco, 1,330.54; Altec Industries Inc, 470.34; Alvarez, Ismael, 0.66; Anixter Power Solutions, 12,886.40; Apex Mechanical, LLC, 43,224.52; Arete Design Group, 7,934.00; Atlas Office Products, 1,662.14; Balco Uniform Co., Inc, 20.00; Bighorn Hydraulics Inc, 78.55; BJ Nelson/Nelson Auto Glass, 1,031.36; Black Hills Energy, 61,363.10; Black Hills Wyoming LLC, 4,635.75; Blue Cross Blue Shield Of Wyoming, 60,985.07; Blue Cross Blue Shield Of Wyoming, 107,989.78; Blue Cross Blue Shield Of Wyoming, 63,916.70; Bomgaars Supply, 972.42; Border States Electric, 652.86; Brown, Peyton, 108.42; Campbell County Chamber Of Commerce, 1,060.00; Campbell County Hospital District, 47,290.00; Campbell County Juvenile, 3,192.32; Campbell County Public Land Board Complex, 750.00; Campbell County Senior Citizen Center, 925.00; Campbell County Sheriff, 6,650.00; Car-Knack Inc, 1,034.00; Central Truck & Diesel Inc, 256.89; Charter Media, 1,299.00; Christopherson, Matt, 131.90; City Clerk Office, 2,274.98; City Of Gillette, 220.71; City Of Gillette - Petty Cash, 164.63; Compass Indian Hills LLC, 29.75; Consolidated Engineers Inc, 17,542.50; Convergeone Inc, 216,467.25; Corby Shields, 8,264.93; Courtney Lorraine Fulginiti, 150.00; Craig Furman, 75.00; Creative Information Systems, Inc., 7,500.00; Crow, Phillip Jr, 81.23; Crum Electric Supply Company, 1,938.35; Dana Safety Supply, 304.50; Dell Computer Corp, 6,086.25; Delta Dental Of Wyoming, 26,150.45; DRM Inc, 408,105.60; EA Site Services, LLC, 780.00; Ellison, Chantel, 175.64; Employers Council Inc, 4,975.00; Energy Capital Economic Development, 1,000.00; Energy Laboratories Inc, 634.60; Ethan Strand, 3,427.10; Fields, Alisha, 59.27; FireMaster Dept 1019, 114.00; First American Title, 142,481.00; First American Title, 79,292.00; First National Bank Of Gillette, 30,077.76; First Northern Bank Of Wyoming, 21,479.24; Force America Inc, 126.04; Friddle, Leslie, 53.80; G & R Controls Inc, 16,045.00; Gades Sales Company Inc, 1,176.00; Gallagher Benefit Services, Inc, 186.25; Gallagher Benefit Services, Inc, 9,125.00; Gillette Contractors Supply Inc, 800.34; Gillette Steel Center, 2,191.54; GovConnection, 1,838.19; Greiner Motor Company, 835.03; Gurik, John, 85.69; Haley Communities LP Fund 5, 80.15; Hawkins Inc, 8,573.40; HDR Engineering Inc, 47,574.82; HealthEquity, Inc., 966.84; HealthEquity, Inc., 322.00; HealthEquity, Inc., 6,383.90; HealthEquity, Inc., 2,566.29; HealthEquity, Inc., 966.84; HealthEquity, Inc., 227.50; Hladky Construction, 30,358.39; Homax Oil, 74.95; Home Fire Foods, 135.00; Hot Iron, 98,026.50; Hurtado, Elizabeth, 33.67; Interstate Engineering, Inc, 3,575.00; J. Craig Abraham, 1,050.00; Jack's Truck Center Inc, 1,180.34; Jenner Equipment Co, 699.25; Karen's Delivery Service, 58.00; Kirk, Tempest, 124.33; KLJ Engineering LLC, 22,124.31; Korterra Inc, 8,864.58; KSLA Corp, 9,814.00; Lap Pacific Enterprises, LLC, 25.72; Lawson Products, Inc., 1,070.80; Marker, Ryan, 18.04; MCM General Contractors, 65,350.30; Millennium Trailers, Inc., 63,708.92; Mk Endeavors LLC, 181.42; Morrison Maierle Inc, 29,113.26; Municipal Treatment Equipment, 258.21; Nathan G Steiner, 18,065.02; National Turbine Corp, 31,248.78; Nd Recreation And Parks Association, 1,680.00; Neil Outzen, 2,154.67; Nelson, Bradley, 101.13; Newman Signs Inc, 1,904.59; News Record, 8,706.53; Norco Inc, 2,650.18; Office Of State Lands And

Investments, 2,052.51; Online Information Services Inc, 278.64; Optum Health Financial Services, 349.80; Paintbrush Sewer & Drain, 277.00; Park Plaza MHC LLC, 97.03; Partsone LLC, 893.88; PCA Engineering Inc, 15,507.91; Pool, Vitalii, 230.94; Postal Pros Southwest Inc, 4,457.12; Powder River Construction, 12,141.35; Powder River Heating & Conditioning Corporation, 225.00; Praska, Dale & Kay, 804.32; Prime Rib Restaurant, 9,997.75; Pro Windmill Inc, 250.00; Proelectric Inc, 1,311.53; Project Works LLC, 2,227.94; Rms Instrument & Electrical, LLC, 14,880.96; Roberts, Tamara, 0.02; Roger Mortimer, 439.73; Russell & Mills Studios, 6,443.75; RVE, Inc, 5,640.00; Ryan Schrock, 331.10; S & S Builders, 289,535.88; Security State Bank, 4,976.69; Shay Lundvall, 38.03; Shelley, Brian, 2.04; Simon Contractors, 3,812.60; Simpson's Printing, 229.00; Sletten Construction Of Wyoming, Inc, 12,815.00; Spangler, Hunter, 178.75; Square Grove LLC, 14,908.00; State Of Wyoming - Ets, 20.10; State Of Wyoming Office Of The Attorney General, 100.00; Steed Metals LLC, 367.58; Stitch LLC, 15.00; Stotz Equipment, 84.38; Stuart C. Irby Co, 2,207.00; Stumo, Jade, 100.01; Sulabha K. Patel, 640.00; Taylor, Lane, 89.54; Team Laboratory Chemical, LLC, 190.75; Terry Sjolin, 375.00; That Embroidery Place, 90.00; Thunder Basin Ford LLC, 1,502.92; TMMI, LLC, 1,023.30; Torgerson's, LLC, 6,937.45; Tornow, Saje, 41.75; Traffic Signal Controls Inc, 3,393.00; Travis Raisley, 12,188.00; Tw Enterprises Inc, 1,695.50; Twin Peaks Pump & Supply, Inc, 17,678.11; Uline Inc, 185.55; United Central Industrial Supply Co, 205.85; Universal Athletic LLC, 331.47; Van Ewing Construction, 240,941.81; Vanlitsenborgh, Shannon, 14.93; Vargas, Nelson, 22.73; Verizon Wireless, 9,367.14; Visionary Communications, 1,092.96; Waste Connections Of Wyoming, 1,280.68; Wesco Receivables Corp, 4,895.03; Western Services LLC, 16,985.00; White's Frontier Motors, 3,220.03; Whitten, James, 57.23; Wilkerson, Roger & Carrie, 170.23; Wilson, Ashlynn, 185.06; WWC Engineering, 59,934.55; Wyodak Resources Development Corp, 46,710.43; Wyoming Dept Of Transportation, 1,475.30; Wyoming Machinery Co, 60.00; Wyoming State Revenue And Tax, 127,718.14; Xerox Corporation, 141.17

Council President Gross made a motion to approve the Consent Agenda; seconded by councilmember McLeland. Administrator Cole explained the Letter of Support for improvements to request of councilmember Clary. All voted aye. The motion carried.

### **Approval of Conflict Claims**

Councilmember Gross made a motion to approve Conflict Claims for Mayor Lundvall in the amount of \$304,812.64; seconded by councilmember West. Administrator Cole explained that due to the mayor's employment, all payment claims associated with his employer are separated from the Bills and Claims list to ensure no biased vote action occurs. Council members Smith, McLeland, Gross, Carsrud, Clary, and West voted aye. Mayor Lundvall abstained. The motion carried.

### **Comments**

#### **Council**

Councilmember Carsrud questioned if council could move forward with pre-meeting dinners. Administrator Cole explained there is a budget to do so.

#### **Liaison**

Councilmember Clary explained that the Senior Center will be hosting a Bingo Fundraiser in April. Clary added that anyone interested should contact him for tickets.

Councilmember provided a brief Fire Board update, highlighting approved contracts with the City of Gillette for IT and dispatch services, expenditures for security and backup generator upgrades, and the scheduling of the upcoming budget meeting.

### **Proclamations / Presentations**

Director Henderson explained the Fiscal Year 2026 Capital Improvement Plan Review. Director Henderson reviewed each department's previously approved budgets and whether the funds are from the 1% Fund or the General Fund. Council members took turns asking follow up questions.

Director Henderson presented a comprehensive Proforma analysis regarding utility rate structures for Solid Waste, Water, Sewer, and Power funds. Following the presentation, council members engaged in conversation where they asked clarifying questions and offered feedback.

### **New Business**

#### **Minute Action**

Councilmember Carsrud made a motion to approve the Acceptance of Public Improvements for the Enzi Practice Fields Improvements Project, Installed by Powder River Construction, Inc., in the Amount of \$1,866,859.94; seconded by councilmember McLeland. All voted aye. The motion carried.

Councilmember West made a motion to approve a Bid Award for the Echeta Road Reconstruction Project to Hot Iron Inc, in the Amount of \$5,359,737.66 (1% Project); seconded by councilmember Carsrud. Administrator Cole explained that this project will replace Echeta Road from Burma to Highway 14/16. Cole noted that the project's primary component involves underground utility work and indicated a tentative start date for Spring 2026. All voted aye. The motion carried.

Councilmember Carsrud made a motion to approve a Bid Award for the Shoshone Ave Beautification: Phase 1 Project, to G & G Landscaping, Inc., in the Amount of \$388,264.95 (1% Project); seconded by councilmember McLeland. Council members McLeland, Gross, Carsrud, Clary, West, and Mayor Lundvall voted aye. Councilmember Smith voted nay. The motion carried.

Councilmember West made a motion to approve a Professional Services Agreement Related to the Dalbey Memorial Park #7: Restroom Improvements Project with Morrison-Maierle, Inc. in the Amount of \$124,500.00 (1% Project); seconded by Council President Gross. Director Muzzarelli stated that this agreement is for the demolition of two restrooms while installing a new ADA compliant restroom with additional parking. Council members Clary and Smith expressed concerns about the cost of the design. Council members McLeland, Gross, Carsrud, Clary, West, and Mayor Lundvall voted aye. Councilmember Smith voted nay. The motion carried.

Council President Gross made a motion to approve a Contract Amendment to a Professional Services Agreement with WWC Engineering for Construction Management Services Related to the Sutherland Subdivision Resurfacing Project in the Amount of \$90,000.00 (1% Project); seconded by councilmember Carsrud. Administrator Cole explained that the contractor and engineer agreements are awarded separately. All voted aye. The motion carried.

Council President Gross made a motion to approve a Pre-Annexation Agreement between the City of Gillette and Carl's Water Service Inc. for property located at 903 Hannum Road; seconded by councilmember Carsrud. All voted aye. The motion carried.

Councilmember West made a motion to Authorize the Mayor to Sign the Federal Highway Administration Agreement to Re-establish the Community Project Funding Grant for the Senator Mike Enzi Memorial Overpass Replacement Project; seconded by Council President Gross. Administrator Cole explained that the City initially paused federal funding because the grant required the funds to be utilized within one year of the award. Now that design and permitting for the Gurley Overpass reconstruction are underway, Cole noted that a revised grant agreement needs to be executed. All voted aye. The motion carried.

#### **RESOLUTION NO. 2934**

#### **A RESOLUTION APPROVING AND AUTHORIZING THE FINAL PLAT OF THE CAMPBELL COUNTY HIGH SCHOOL SUBDIVISION; TO THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS. (PLANNING COMMISSION VOTE: 7/0)**

Councilmember Carsrud made a motion to approve the foregoing Resolution; seconded by councilmember West. Administrator Cole explained that the foregoing plat essentially consolidates the old lots, making it two lots for building permitting. All voted aye. The motion carried.

Councilmember West made a motion to approve an Extension of Non-Operational Status for Retail Liquor License RTL-32, for DA Peterson & Associates, LLC d.b.a. Gillette Travel Center through March 2026; seconded by councilmember McLeland. Administrator Cole explained that the foregoing approval extends the 1 year of non-operational status allowed by Wyoming State Statute, until the Travel Center is open for business. All voted aye. The motion carried.

Mayor Lundvall declared a break at 8:11 p.m., and the meeting resumed at 8:19 p.m.

#### **Public Hearings And Considerations**

Mayor Lundvall opened a Public Hearing to Consider the Renewal of Retail, Restaurant, Bar & Grill, Limited Club, Microbrewery, Winery, Resort Licenses, and a Special Malt Beverage Permit, for the 2026-2027 Liquor Licensing Period. Hearing no comment, Mayor Lundvall closed the Public Hearing.

Councilmember West made a motion to approve the Renewal of Retail, Restaurant, Bar & Grill, Limited Club, Microbrewery, Winery, Resort Licenses, and a Special Malt Beverage Permit, for the 2026-2027 Liquor Licensing Period; seconded by councilmember Clary. All voted aye. The motion carried.

Mayor Lundvall opened a Public Hearing to Allow Persons Under the Age of Twenty-One (21) Years to Enter or Remain in a Microbrewery or Winery Licensed Building for the Liquor Licensing Period

April 1, 2026, to March 31, 2027. Bob Hewitt-Gaffney, co-owner of Big Lost Meadery, provided reasoning for this request and suggested automatic renewal of this request every year, instead of holding annual public hearings. Hearing no further comment, Mayor Lundvall closed the Public Hearing.

Councilmember Carsrud made a motion to Allow Persons Under the Age of Twenty-One (21) Years to Enter or Remain in a Microbrewery or Winery Licensed Building for the Liquor Licensing Period April 1, 2026, to March 31, 2027; seconded by Council President Gross. Councilmember Carsrud supported an automatic annual renewal. Deputy Chief Wasson confirmed there have been no prior police-related concerns to his knowledge. Administrator Cole stated that the Council could look into implementing this change through an Ordinance. All voted aye. The motion carried.

Mayor Lundvall opened a Public Hearing for the Transfer of Ownership of Retail Liquor License No. RTL-24, from AB Gillette WY LLC d.b.a. Applebee's Neighborhood Grill & Bar to Big D Oil Company d.b.a. Big D #39, and Transfer of Location of said Retail Liquor License from 1927 Cliff Davis Dr. to 111 N Hwy 14-16, effective April 1, 2026. Scott Edwards, owner of Fireside Bar, spoke in disfavor of the transfer due to the location of Big D gas station being across the street from Fireside, amongst other complaints. Jim Engel, representative for Big D Oil, spoke in favor of the transfer stating that this retail license would now be utilized for its intended purpose of selling packaged liquor. Hearing no further comment, Mayor Lundvall closed the Public Hearing.

Councilmember Carsrud made a motion to approve the Transfer of Ownership of Retail Liquor License No. RTL-24, from AB Gillette WY LLC d.b.a. Applebee's Neighborhood Grill & Bar to Big D Oil Company d.b.a. Big D #39, and Transfer of Location of said Retail Liquor License from 1927 Cliff Davis Dr. to 111 N Hwy 14-16, effective April 1, 2026.; seconded by councilmember McLeland. Councilmember West and Gross raised concerns and expressed the need and desire for retail license holders to utilize the licenses for catering events. Councilmembers Smith, Gross, Clary, and West voted nay. Council members McLeland, Carsrud, and Mayor Lundvall voted aye. The motion failed.

Mayor Lundvall opened a Public Hearing to Amend the District Zoning Map of the City of Gillette, Wyoming, for Lots 1-9 of Block 3, Copper Ridge Estates Phase I, and Lots 25 & 28 of Block 1, Copper Ridge Estates Phase I, and a Portion of the South Half of the South Half of Section 19, and a Portion of the North Half of the North Half of Section 30, and a Portion of the Northwest Corner of Section 30, Township 50, Range 72, Also Known As The Bell Knob Golf Course, City of Gillette, Campbell County, Wyoming, from R-S, Suburban Residential District, and R-R, Rural Residential District, to R-1, Single Family Residential District, per the attached Exhibit. Hearing no comment, Mayor Lundvall closed the Public Hearing.

**ORDINANCE NO. 26-12**

**AN ORDINANCE AMENDING THE DISTRICT ZONING MAP OF THE CITY OF GILLETTE, WYOMING, FOR LOTS 1-9 OF BLOCK 3, COPPER RIDGE ESTATES PHASE I, AND LOTS 25 & 28 OF BLOCK 1, COPPER RIDGE ESTATES PHASE I, AND A PORTION OF THE SOUTH HALF OF THE SOUTH HALF OF SECTION 19, AND A PORTION OF THE NORTH HALF OF THE NORTH HALF OF SECTION 30, AND A PORTION OF THE NORTHWEST CORNER OF SECTION 30, TOWNSHIP 50, RANGE 72, ALSO KNOWN AS THE BELL KNOB GOLF COURSE, CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING, FROM R-S, SUBURBAN RESIDENTIAL DISTRICT, AND R-R, RURAL RESIDENTIAL DISTRICT, TO R-1, SINGLE FAMILY RESIDENTIAL DISTRICT, PER THE ATTACHED EXHIBIT. (PLANNING COMMISSION VOTE: 6/0/1 ABSTENTION)**

Councilmember Carsrud made a motion to approve the foregoing Ordinance; seconded by Council President Gross. All voted aye. The motion carried.

**Adjournment:**

There being no further business to come before the Council, the meeting was adjourned at 8:37 p.m. The meeting can be viewed on the City's website, [www.gillettewy.gov/gpa](http://www.gillettewy.gov/gpa). The next regularly scheduled meeting will be held on Tuesday, March 3, 2026, in the City Hall Council Chambers.

(S E A L)  
ATTEST:

\_\_\_\_\_  
Alicia Allen, City Clerk  
Publication Date: February 24, 2026

\_\_\_\_\_  
Shay Lundvall, Mayor





**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:** March 3, 2026

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**TITLE:**

**ORDINANCE 2ND READING**

Council Consideration of an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for Lots 1-9 of Block 3, Copper Ridge Estates Phase I, and Lots 25 & 28 of Block 1, Copper Ridge Estates Phase I, and a Portion of the South Half of the South Half of Section 19, and a Portion of the North Half of the North Half of Section 30, and a Portion of the Northwest Corner of Section 30, Township 50, Range 72, Also Known As The Bell Nob Golf Course, City of Gillette, Campbell County, Wyoming, from R-S, Suburban Residential District, and R-R, Rural Residential District, to R-1, Single Family Residential District, per the attached Exhibit. (Planning Commission Vote: 6/0/1 Abstention)

**SUGGESTED ACTION:**

I move to Approve an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for Lots 1-9 of Block 3, Copper Ridge Estates Phase I, and Lots 25 & 28 of Block 1, Copper Ridge Estates Phase I, and a Portion of the South Half of the South Half of Section 19, and a Portion of the North Half of the North Half of Section 30, and a Portion of the Northwest Corner of Section 30, Township 50, Range 72, Also Known As The Bell Nob Golf Course, City of Gillette, Campbell County, Wyoming, from R-S, Suburban Residential District, and R-R, Rural Residential District, to R-1, Single Family Residential District, per the attached Exhibit.

**APPLICANT/OWNER:**

Tiffany Wood, Owner; Thomas Osborne, Owner; Weston McGregor, Owner; Doug Scarff, Owner; Michah Christensen, Owner; Wyatt Adams, Owner; Sairav Shah, Owner; Greg Rittler, Owner; Joe Fischer, Owner; Sherie Davis, Owner; Campbell County Commissioners, Owner

**AGENT:**

Mathew Nelson

**CASE BACKGROUND:**

CITY COUNCIL 1ST READING VOTE: 7/0

The applicants seek to amend the Zoning Map to rezone 4200, 4201, 4203, 4301, 4303, 4305, 4400,

4401, 4403, & 4405 Chancery Ln, 203 Mountain Shadow Ln, and a portion of 4600 Overdale, also known as the Bell Nob Golf Course, from R-S, Suburban Residential District, and R-R, Rural Residential District, to R-1, Single Family Residential District. The petition was also signed by the owner for 105 Huntington Dr although 105 Huntington Dr was not eligible to be rezoned with this petition. The lot is not contiguous to the other lots in the proposed rezone and would not meet the minimum district size requirement. Additionally 105 Huntington Dr is zoned R-2, Two Family Residential District.

The surrounding Zoning Districts are:

North – R-S, Suburban Residential District & R-1, Single Family Residential & R-2, Two Family Residential

East – R-S, Suburban Residential District & R-1, Single Family Residential

South – R-1, Single Family Residential

West – R-S, Suburban Residential District & R-1, Single Family Residential

Per Section 1.e(1) Amendment Procedures, Statement of Policy:

Any person, corporation, or the City may initiate amendments to the Zoning Code to:

- a) Correct an obvious error or oversight in the regulations; or
- b) Recognize changing conditions in the City that requires an amendment(s) for the public health, safety, or general welfare.

Staff recognizes that the proposed rezone serves to “correct an obvious error or oversight in the regulations” for both the included residential lots and the golf course parcel. The residential lots in the proposed rezone are zoned R-S, Suburban Residential District. Lots in a R-S District are required to be at least 22,000 square feet, or ½ acre, in size and 125 feet in width. Of the 11 residential lots in the proposed rezone, only 2 meet these code requirements. This trend is also seen throughout the rest of the lots zoned R-S in the Copper Ridge Estates Phase 1 subdivision. This rezone would serve to begin to fix the obvious error in zoning district in the subdivision. Lots in a R-1, Single Family Residential District are required to be at least 6,000 square feet, 0.137 acres, in size and 50 feet in width. All 11 lots would meet the minimum requirements of an R-1 District.

Bell Nob Golf Course is a large tract of unplatted land, described in a record of survey filed with the County Clerk’s Office as one parcel. All but 14.93 acres of the 456.7-acre parcel are zoned R-1, Single Family Residential District. The remaining 14.93 acres are zoned R-R, Rural Residential District. Per the City Subdivision Regulations, parcels are required to lie within a single zoning district. Additionally, a “Golf Course” is an allowed use in an R-1 District, but is not an allowed use in an R-R District. Furthermore, when staff researched how the parcel came to lie within two zoning districts, staff was unable to find documentation as to how the 14.93 acres were zoned as R-R District, leading staff to believe that the zoning map may be in error. Per the City Zoning Ordinance, the Zoning Map is a regulatory document and requires Planning Commission review and City Council approval for all changes, including correcting errors. For these reasons, the approval of the proposed rezone would serve to correct an obvious error in the zoning map.

The 2025 Comprehensive Plan Future Land Use Map identifies the residential lots as Complete Suburban Living and the Bell Nob Golf Course parcel as Civic Use. The proposed rezone would be consistent with the Future Land Use Map.

This case was approved by the Planning Commission during their February 10, 2026, meeting with a vote of 6/0/1 Abstention.

**CASE REQUIREMENTS:**

There are no case requirements.

**STAFF REFERENCE:**

Ry Muzzarelli, P.E., Development Services Director

**CASE MANAGER:**

Shannon Stefanick, City Planner

**ATTACHMENTS:**

[Vicinity Map](#)

[Zoning Map](#)

[County Signature to Rezone](#)

[Rezone Signatures](#)

[Ordinance](#)

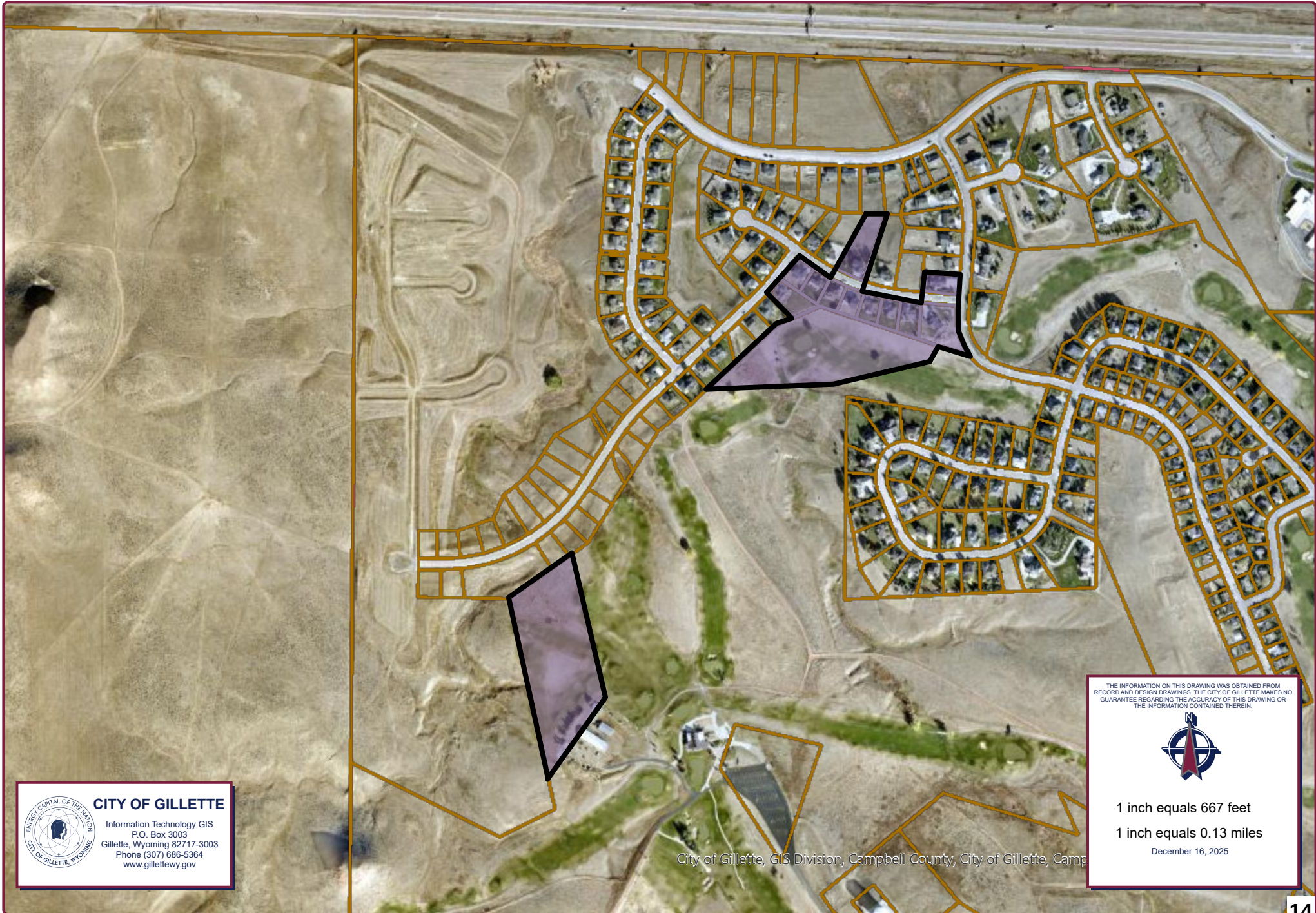
[Planning Requirements](#)

[February 10, 2026 Planning Commission Minutes](#)

[Finding of Facts](#)

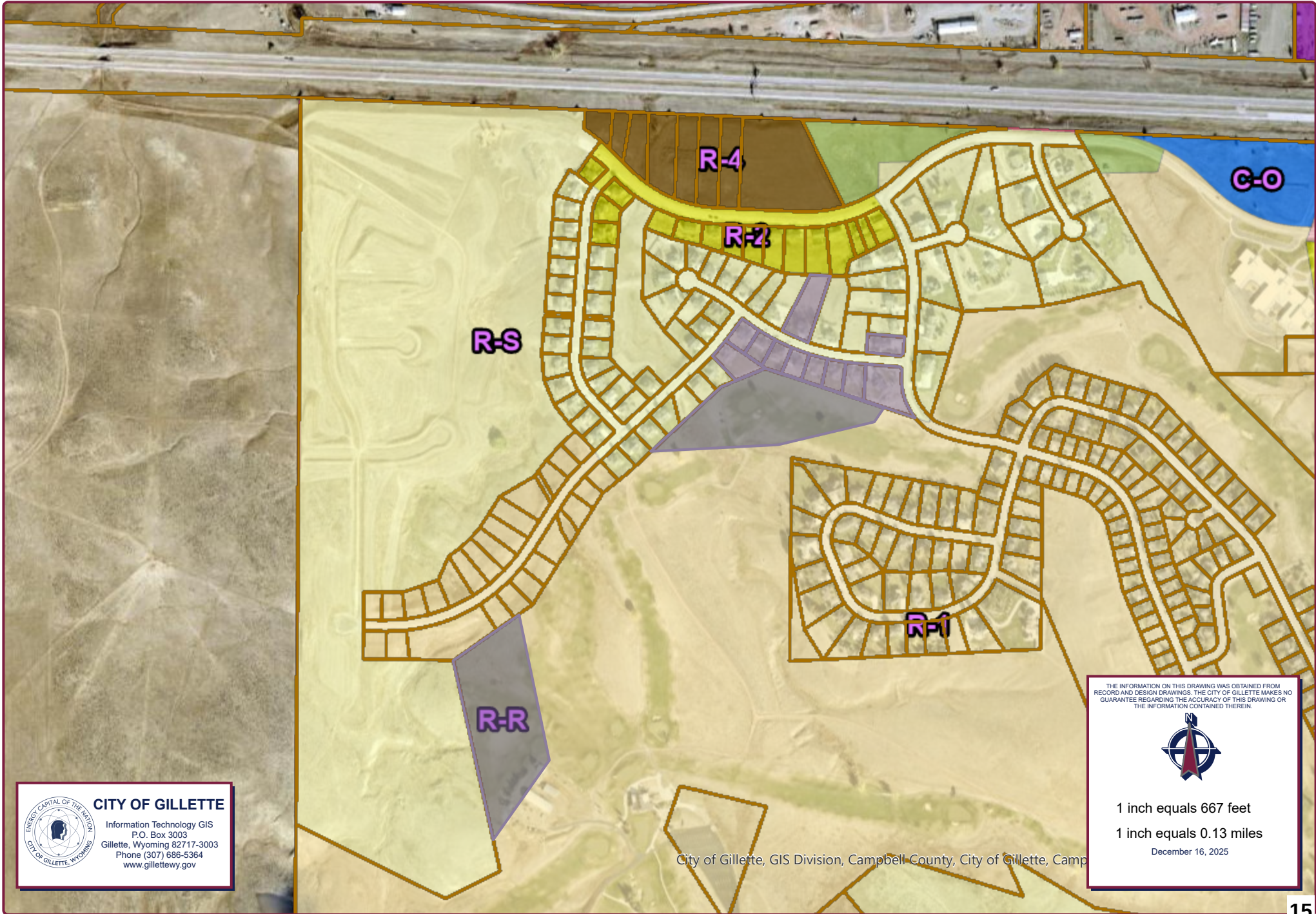


## Vicinity Map - Rezone to R-1 Highlighted





## Zoning Map - Rezone to R-1 in Highlighted in Purple





## Department of Public Works

*Michael Moore, P.E., Director*

500 S. Gillette Avenue, Suite 1400, Gillette, WY 82716 • 307-685-8061 • Planning/Building 307-682-1970 • Solid Waste/Recycle 307-682-9499

January 21, 2026

Ms. Shannon Stefanick, City Planner  
City of Gillette Development Services  
201 E. 5<sup>th</sup> St.  
Gillette WY 82716

Re: City Zoning Map Amendment Case# PL2025-0052 "Copper Ridge Phase I & Bell Nob Golf Course"

Dear Ms. Stefanick:

This letter is to serve notice to the City of Gillette that the Campbell County Board of Commissioners (Board) voted today, January 21, 2026 to join the petition to rezone those sections of the 456.7-acre Bell Nob Golf Course, County Parcel I.D.# 50722043902300, that are currently zoned 'R-R' to 'R-1'. The Board appointed me as the signatory for this letter to join the petition.

Please refer to the attached Board of Commissioners informational workshop packet for details. Included in that packet is the November 20<sup>th</sup>, 2025 Campbell County Planning Commission (Commission) meeting agenda verifying unanimous approval by the Commission to recommend joining the petition.

Please let me know if your office needs additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jerril G. (Sam) Proffer".

Jerril G. (Sam) Proffer  
Campbell County Planner and Zoning Administrator  
307-682-1970

Cc: File, Campbell County Board of County Commissioners, Planning Commission, Public Works  
Director Michael Moore

Encs: Board Bell Nob Workshop Packet, City-County Email Correspondence





## Memorandum Department of Public Works

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**TO:** Campbell County Board of Commissioners / Workshop Item

**CC:** Michael Moore, Director of Public Works, Dwayne Dillinger, Director of Parks and Recreation

**FROM:** Sam Proffer, Planner and Zoning Administrator

**DATE:** December 29, 2025

**SUBJECT:** Bell Nob Golf Course Zoning Amendment

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### **Background:**

The Bell Nob Golf Course lies within the city limits of Gillette and has two different zoning classifications. One of those zoning classifications is City Zoning 'R-1' which allows golf courses, and the other is 'R-R' which does not allow golf courses. Any potential changes to the golf course that lies within the R-R zoning district would probably have to go to the City of Gillette for approval.

The Planning Division was approached by a private citizen back in November requesting that the County join in a rezoning request to rezone his property and the Bell Nob Golf Course to 'R-1'. To participate, someone from the County must have authority to sign the rezoning request. The request was brought before the Planning Commission on November 20<sup>th</sup>, 2025, with a recommendation to join the petition to rezone. (Ref. attached Exhibit 'AA' for details.)

### **Staff Recommendation:**

Staff has reviewed the request with City of Gillette Planning staff and with Director of Parks and Recreation Dwayne Dillinger. Upon review, it is staff's opinion that it is in the County's best interest to grant authority to a County representative to sign the petition and joint in the rezoning request.

### **Exhibits:**

- Exhibit 'AA' November 20<sup>th</sup>, 2025, Planning Commission Meeting File

After determining that there were no further comments, Chairman Averett asked for a motion. Commissioner Stewart made a motion to approve the case, and Vice-Chairman Leu seconded the motion.

Chairman Averett asked Mr. Melinkovich to poll the Commissioners.

Voting was as follows:

|                       |     |
|-----------------------|-----|
| Chairman Averett:     | Yes |
| Vice-chairman Leu:    | Yes |
| Commissioner Stewart: | Yes |
| Motion passed 3-0.    |     |

**Exhibit 'AA'**  
**11-20-25 Planning Commission Minutes**  
**and Case File**

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### **New Business:**

#### **Request to Co-sign a Rezoning Petition for County Properties Within the City Limits of Gillette**

Chairman Averett asked Planner and Zoning Administrator Proffer to advise the Commission on the request.

Mr. Proffer explained that the Planning Division was approached by Mr. Matt Nelson, a private landowner whose residential home and lot are contiguous with the Bell Nob Golf Course. Mr. Nelson and other neighboring property owners wish to rezone their properties to bring them into compliance with City zoning requirements. Mr. Nelson had noted that parts of the golf course are inappropriately zoned including the Bell Nob area contiguous with his land. Per city standards, the County would need to join Mr. Nelson in petitioning the City for a rezoning classification with no cost to the County.

Mr. Proffer then explained that he had reviewed the request with City Planning staff and concurred that it would be in the best interest of the County to join in rezoning those parts of the golf course. He then noted that to do so, someone from the County would have to be approved as the signatory agent for the County. The request before the Commission was to vote to approve for recommendation of the rezoning of the land to the Board of Commissioners and to assign a signatory.

Chairman Averett asked the Commissioners if there were any questions or comments. There was only a brief discussion with the Commission acknowledging that the request seemed reasonable and in the best interest of the County.

After determining that there were no other comments, Chairman Averett asked for a motion. Commissioner Stewart made a motion to recommend joining the petition and



rezone portions of the Bell Nob Golf Course, and Vice-Chairman Leu seconded the motion.

Chairman Averett asked Mr. Melinkovich to poll the Commissioners.

Voting was as follows:

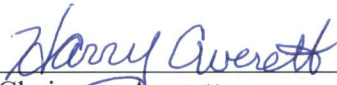
Chairman Averett: Yes  
Vice-Chairman Leu: Yes  
Commissioner Stewart: Yes

Motion passed 3-0.

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Chairman Averett confirmed that there was no other business for the evening and no other comments and adjourned the meeting.

**Adjournment:** Meeting was adjourned at approximately 7:18 pm

 12-18-2025  
Chairman Averett Date:

NOTE: Campbell County Planning Commission meeting minutes contain a summary of discussions and are not intended to be verbatim.

**MEMORANDUM**

TO: Campbell County Planning Commission

FROM: Sam Proffer, Planner and Zoning Administrator

DATE: November 20<sup>th</sup>, 2025

SUBJECT: County Land Rezoning Request

Dear Commissioners:

Our office was contacted by Mr. Matthew Nelson, 4303 Chancery Lane, Gillette, to request that the County join in a petition to rezone certain properties from City zoning classifications R-S and R-R to City zoning classification R-1. (Ref. attached email, Exhibit 'A').

Mr. Nelson's property in the Copper Ridge subdivision abuts the County's Bell Nob Golf Course, also within the City of Gillette. Parts of Bell Nob are zoned R-1 and other parts R-R. Mr. Nelson's property is zoned R-S. Both Mr. Nelson's property and the areas of Bell Nob zoned R-R are considered 'legal non-conforming', or 'grandfathered', meaning their current use does not conform to their current zoning status. Rezoning the areas in question will bring the parcels into compliance with City of Gillette zoning requirements.

The reason Mr. Nelson has requested that the County join in the petition is because City rezoning standards require that land to be rezoned be contiguous with land of the same zoning class as the one being requested. See attached Exhibit 'B' for a visual reference.

Staff has reviewed the City's zoning classifications and concur that it would be in the best interest for the County to rezone all of Bell Nob to R-1. The reason it would benefit the County is that golf courses are an allowed use in the R-1 District but not allowed in an R-R. Any golf course development in the areas zoned R-R would potentially require the County to petition the City for a variance or similar avenue to proceed.

To participate in the rezoning request, a County representative must have the authority to sign the rezoning petition being initiated by Mr. Nelson. Staff seeks recommendation from the Planning Commission to join in the rezoning request and appoint a County representative to sign the petition. Staff would take the Commission's recommendation to the Board of Commissioners who could appoint a signatory if they should decide to participate in the rezoning request. There is no cost to the County for this process.

- Exhibit 'A' Emailed Request to Join Petition
- Exhibit 'B' City Zoning Map with County Locator Aerial Map

**Sam G. Proffer**

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**From:** Sam G. Proffer  
**Sent:** Wednesday, November 5, 2025 8:00 AM  
**To:** Matt Nelson  
**Cc:** Building and Planning Staff  
**Subject:** RE: Request to join rezoning process

November 5, 2025

Good morning Mr. Nelson—this email is to acknowledge your forthcoming rezoning request with the City of Gillette that will of necessity include County participation.

As previously discussed, our office will begin the process of reviewing the path forward with the appropriate County decision makers.

We will reach back out to you as soon as additional information comes available.

Best regards,  
Sam

Jerril G. (Sam) Proffer, MCP, CFM  
Planner and Zoning Administrator | Public Works—Planning Division



[Campbell County Public Works](#)  
500 S. Gillette Ave., Suite 1500 | Gillette, WY 82716  
Office: 307.682.1970 | Fax: 307.687.6468  
[sam.proffer@campbellcountyny.gov](mailto:sam.proffer@campbellcountyny.gov)

*"Providing quality, efficient and cost-effective services for all Campbell County residents through sound decision making and fiscal responsibility"*

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**From:** Matt Nelson <matt@nelsonautoglass.net>  
**Sent:** Wednesday, November 5, 2025 7:38 AM  
**To:** Building and Planning Staff <Planning@campbellcountyny.gov>  
**Subject:** Request to join rezoning process

Some people who received this message don't often get email from [matt@nelsonautoglass.net](mailto:matt@nelsonautoglass.net). [Learn why this is important](#)

**Please be cautious.**

This email originated from outside the County organization. If you believe this email is suspicious, report it using the Phish Alert button. Do not forward suspicious emails.

Mr. Proffer,

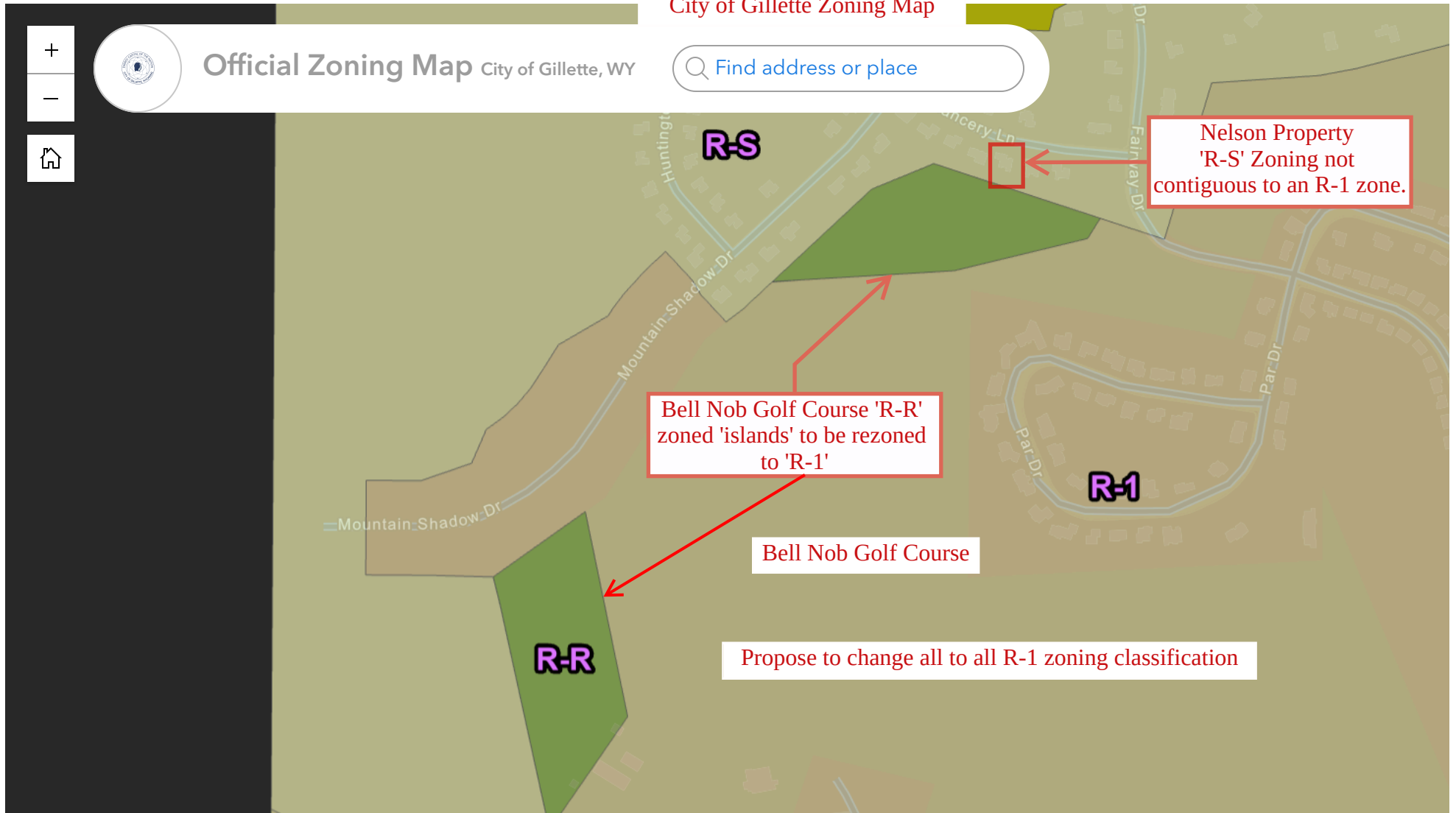
My name is Matthew Nelson and I live at 4303 Chancery Lane with my wife Tiffany. We are writing to formally invite the County to join a rezone request for the Copper Ridge subdivision. We have found an obvious error within the City of Gillette's zoning and we would like to start to process to correct this error by requesting a rezone to R-1 from our current zonings of R-S and R-R. We believe that the rezoning of these properties to R-1 will better align with the city zoning requirements and comprehensive plan.

Please advise me of any forms or additional documents required to have the county join the rezone process.

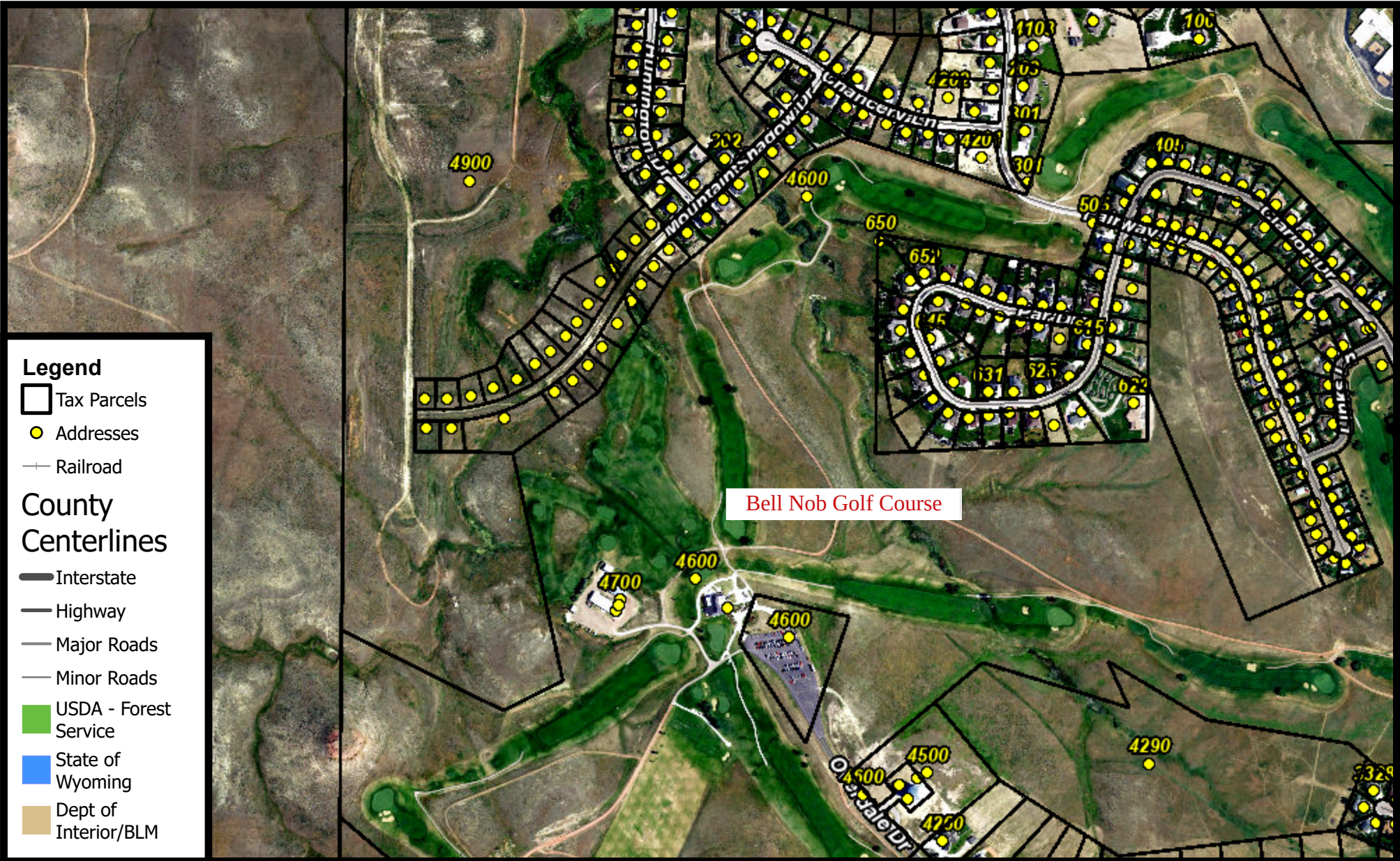
Thank you for your time and consideration. I look forward to working with you throughout this process.

Sincerely,

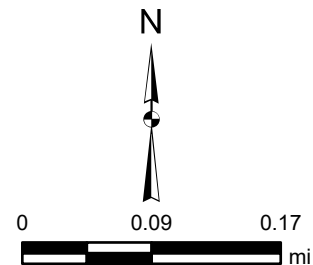
Tiffany and Matthew Nelson







Date: 11/13/2025  
Time: 9:42 AM



CAMPBELL COUNTY, WYOMING

DEPARTMENT  
OF PUBLIC WORKS

500 S. Gillette Ave. Gillette, Wyoming 82716  
Phone # 307 685-8061  
Fax # 307 687-6349



## Sam G. Proffer

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**From:** Shannon Stefanick <shannonh@gillettewy.gov>  
**Sent:** Wednesday, January 21, 2026 2:51 PM  
**To:** Sam G. Proffer  
**Subject:** PL2025-0052 – Map Amendment – Copper Ridge Phase I & Bell Knob Golf Course

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### Please be cautious.

This email originated from outside the County organization. If you believe this email is suspicious, report it using the Phish Alert button. Do not forward suspicious emails.

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In reference to the zoning map amendment for a portion of the Bell Knob Golf Course, the case number is PL2025-0052 and it will be titled "Copper Ridge Phase I & Bell Knob Golf Course".

As the golf course is unplatted land, the legal description being used in the ordinance for the two portions that are being rezoned is as follows:

a Portion of the South Half of the South Half of Section 19, and a Portion of the North Half of the North Half of Section 30, and a Portion of the Northwest Corner of Section 30, Township 50, Range 72, Also Known As The Bell Knob Golf Course

A more specific legal description that our GIS team gave me if needed is:

An area of land described as a portion of the SE1/4SE1/4SW1/4 and SW1/4SW1/4SE1/4 of 507219 and NE1/4NE1/4NW1/4 and NW1/4NW1/4NE1/4 and NW1/4NE1/4NW1/4 of 507230 AND SE1/4NW1/4NW1/4 and E1/2SW1/4NW1/4 and NW1/4SE1/4NW1/4 of 507230

We do not have a specific form for zoning map amendments with multiple applicants. Our online permit acts as the petition for the initial owner that files. The additional petition(s) need to contain the address or legal description of the property being rezoned, the name of the property owner, and a signature.

The case will go to Planning Commission February 10th and City Council on February 17th, March 3rd, and March 17th.

Let me know if you need more information or have any questions.

Thank you.

--

*Shannon Stefanick  
City Planner  
Development Services  
City of Gillette  
(307)686-5281 (Office)*

Emails and attachments may be public records under the Wyoming Public Records Act, W.S. § 16-4-201 et seq., and may be subject to public disclosure pursuant to this Act, unless a specific exception applies which limits or prohibits disclosure.

[illegible]

ORDINANCE NO.

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP OF THE CITY OF GILLETTE, WYOMING, FOR LOTS 1-9 OF BLOCK 3, COPPER RIDGE ESTATES PHASE I, AND LOTS 25 & 28 OF BLOCK I, COPPER RIDGE ESTATES PHASE I AND A PORTION OF THE SOUTH HALF OF THE SOUTH HALF OF SECTION 19, AND A PORTION OF THE NORTH HALF OF THE NORTH HALF OF SECTION 30, AND A PORTION OF THE NORTHWEST CORNER OF SECTION 30, TOWNSHIP 50, RANGE 72, ALSO KNOWN AS THE BELL KNOB GOLF COURSE, CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING, FROM R-S, SUBURBAN RESIDENTIAL DISTRICT, AND R-R, RURAL RESIDENTIAL DISTRICT, TO R-1, SINGLE FAMILY RESIDENTIAL DISTRICT, PER THE ATTACHED EXHIBIT.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING, THAT:

Section 1. Legal Description

Lots 1-9 of Block 3, Copper Ridge Estates Phase I, and Lots 25 & 28 of Block 1, Copper Ridge Estates Phase I, and a Portion of the South Half of the South Half of Section 19, and a Portion of the North Half of the North Half of Section 30, and a Portion of the Northwest Corner of Section 30, Township 50, Range 72, Also Known As The Bell Knob Golf Course, City of Gillette, Campbell County, Wyoming.

Section 2. Zoning Amendment

Lots 1-9 of Block 3, Copper Ridge Estates Phase I, and Lots 25 & 28 of Block 1, Copper Ridge Estates Phase I, and a Portion of the South Half of the South Half of Section 19 and a portion the North Half of the North Half of Section 30, and a portion of the Northwest Corner of Section 30, Township 50, Range 72, Also Known As The Bell Knob Golf Course, City of Gillette, Campbell County, Wyoming, are hereby amended from R-S, Suburban Residential District, and R-R, Rural Residential District, to R-1, Single Family Residential District, per the attached Exhibit.

PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Shay Lundvall, Mayor

(S E A L)

ATTEST:

\_\_\_\_\_  
Alicia Allen, City Clerk

Publication Date:

PL2025-0052 | Map Amendment | Copper Estates Phase I and  
Bell Knob Golf Course

Planning Requirements

1. There are no Planning Requirements for this case.

CITY OF GILLETTE PLANNING COMMISSION  
MINUTES OF THE REGULAR MEETING  
Council Chambers ~ City Hall ~ February 10, 2026 ~ 5:15 pm

PRESENT

Commission Members Present: Chair Shaun Hottell, Vice-Chair Richard Cone, Matthew Nelson, Jack Colson, Ian Scott, Brian Rozier, and Lance Walker.

Commission Members Absent: None

Staff Present: Meredith Duvall, City Planning Manager, Shannon Stefanick, City Planner; and Jill McCarty, Administrative Coordinator.

CALL TO ORDER

Vice-Chair Richard Cone called the meeting to order at 5:15 p.m.

APPROVAL OF  
THE MINUTES

A motion was made by Lance Walker to approve the meeting minutes of January 27, 2026. Ian Scott seconded the motion. Motion carried 7/0.

Case No.  
PL2025-0052 –  
ZONING MAP  
AMENDMENT –  
4303 Chancery  
Lane

The applicants seek to amend the Zoning Map to rezone 4200, 4201, 4203, 4301, 4303, 4305, 4400, 4401, 4403, & 4405 Chancery Ln, 203 Mountain Shadow Ln, and a portion of 4600 Overdale, also known as the Bell Knob Golf Course, from R-S, Suburban Residential District, and R-R, Rural Residential District, to R-1, Single Family Residential District. The petition was also signed by the owner for 105 Huntington Dr although 105 Huntington Dr was not eligible to be rezoned with this petition. The lot is not contiguous to the other lots in the proposed rezone and would not meet the minimum district size requirement. Additionally 105 Huntington Dr is zoned R-2, Two Family Residential District.

Per Section 1.e(1) Amendment Procedures, Statement of Policy:

Any person, corporation, or the City may initiate amendments to the Zoning Code to:

- a) Correct an obvious error or oversight in the regulations; or
- b) Recognize changing conditions in the City that requires an amendment(s) for the public health, safety, or general welfare.

Staff recognizes that the proposed rezone serves to “correct an obvious error or oversight in the regulations” for both the included residential lots and the golf course parcel.

Bell Knob Golf Course is a large tract of unplatted land, described in a record of survey filed with the County Clerk's Office as one parcel. All but 14.93 acres of the 456.7-acre parcel are zoned R-1, Single Family Residential District. The remaining 14.93 acres are zoned R-R, Rural Residential District. Per the City Subdivision Regulations, parcels are required to lie within a single zoning district. Additionally, a “Golf Course” is an allowed use in an R-1 District, but is not an allowed use in an R-R District.

Furthermore, when staff researched how the parcel came to lie within two zoning districts, staff was unable to find documentation as to how the 14.93 acres were zoned as R-R District, leading staff to believe that the zoning map may be in error. Per the City Zoning Ordinance, the Zoning Map is a regulatory document and requires Planning Commission review and City Council approval for all changes, including correcting errors. For these reasons, the approval of the proposed rezone would serve to correct an obvious error in the zoning map.



The 2025 Comprehensive Plan Future Land Use Map identifies the residential lots as Complete Suburban Living and the Bell Knob Golf Course parcel as Civic Use. The proposed rezone would be consistent with the Future Land Use Map.

Shannon Stefanick, City Planner, said the Planning Division received many calls on the case and were all general inquiries only with no objections.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

There being no further comments or questions, Richard Cone made a motion to approve the case, and Lance Walker seconded. The Motion carried 6/0/1 Abstention.

Case No.  
PL2025-0053 –  
MINOR  
SUBDIVISION –  
1000 Camel Drive

The applicant seeks to plat the sites of Campbell County High School and Hillcrest Elementary School. Proposed Lot 1 is 51.07 acres and contains Campbell County High School which includes the school, football/soccer/track fields, tennis courts, a vocational tech building, and all associated parking for the above-mentioned activities. Lot 2 is 15.91 acres and contains Hillcrest Elementary School which includes the school, playground, field, and all associated parking for the above-mentioned activities. The lots are zoned C-O, Office and Institution District. Within the C-O district, the minimum lot size is 7,000 sq. ft and a minimum lot width of 50 ft. at the front setback line; both proposed lots meet these requirements.

The existing lots have City water, sanitary sewer, and electric services. No additional City service extensions are required for the filing of the proposed plat.

Meredith Duvall, City Planning Manager, said the Planning Division received no calls on the case.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

There being no further comments or questions, Ian Scott made a motion to approve the case, and Lance Walker seconded. The Motion carried 7/0.

OLD BUSINESS      None.

NEW BUSINESS      Meredith Duvall said the next meeting will be February 24, 2026, and the meeting for March 10, 2026, will be canceled.

ADJOURNMENT      The meeting was adjourned at 5:24 pm

Minutes prepared by Jill McCarty, Administrative Coordinator.

**BEFORE THE CITY OF GILLETTE PLANNING COMMISSION**

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|                  |   |                                          |
|------------------|---|------------------------------------------|
| CITY OF GILLETTE | ) |                                          |
|                  | ) | <b>PL2025-0052</b>                       |
|                  | ) |                                          |
|                  | ) | <b>ZONING MAP AMENDMENT</b>              |
|                  | ) | <b>4303 CHANCERY</b>                     |
|                  | ) | <b>CITY OF GILLETTE ZONING ORDINANCE</b> |
| PETITIONERS      | ) |                                          |
|                  | ) | <b>TIFFANY WOOD</b>                      |
|                  | ) | <b>THOMAS OSBORNE</b>                    |
|                  | ) | <b>WESTON MCGREGOR</b>                   |
|                  | ) | <b>DOUG SCARFF</b>                       |
|                  | ) | <b>MICHAH CHRISTENSEN</b>                |
|                  | ) | <b>WYATT ADAMS</b>                       |
|                  | ) | <b>SAIRAV SHAH</b>                       |
|                  | ) | <b>GREG RITTLER</b>                      |
|                  | ) | <b>JOE FISCHER</b>                       |
|                  | ) | <b>SHERIE DAVIS</b>                      |
|                  | ) | <b>CAMPBELL COUNTY COMMISSIONERS</b>     |
|                  | ) |                                          |

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**FINDINGS OF FACT; CONCLUSIONS OF LAW**

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**THESE MATTERS** came before the City of Gillette Planning Commission (“Commission”) on February 10, 2026, for hearing on the Zoning Map Amendment filed by Matthew Nelson, acting as the agent for the Petitioners. Petitioners seek to change the zoning district of 4200, 4201, 4203, 4301, 4303, 4305, 4400, 4401, 4403, & 4405 Chancery Ln, 203 Mountain Shadow Ln, and a portion of 4600 Overdale, also known as the Bell Knob Golf Course, from R-S, Suburban Residential District, and R-R, Rural Residential District, to R-1, Single Family Residential District. Chair Shaun Hottell, chairman of the Commission presided. Commissioners Vice-chair Richard Cone, Ian Scott, Jack Colson, Matthew Nelson, Brian Rozier, and Lance Walker were also present. Commissioner Matthew Nelson abstained from the proceedings.

Shannon Stefanick, City Planner for the City of Gillette, acted as Case Manager for the proceedings. Matthew Nelson, acting as agent for the petitioners, was present. The Commission,

having heard the statements and evidence presented by the Petitioner/Case Manager, and having considered the matter, reviewed the case herein, and being otherwise fully advised on the premises, makes the following findings of fact and conclusions of law.

### **FINDINGS OF FACT**

1. These matters are a request by the Petitioners to change the Zoning District Map of the City of Gillette.

2. Petitioner is requesting to change the zoning for 4200, 4201, 4203, 4301, 4303, 4305, 4400, 4401, 4403, 4405 Chancery Ln, 203 Mountain Shadow Ln, and a portion of 4600 Overdale, also known as the Bell Knob Golf Course.

3. Case Manager established that the current Zoning Ordinance requires all proposed amendments to the Zoning Ordinance through Map Amendment Procedures, as required by Section 1.e., of the Code, to (1) correct an obvious error or oversight in the regulations; or to: (2) recognize changing conditions in the City, which require that amendments be adopted for the promotion of the public health, safety, or general welfare.

4. Petitioner established that the Zoning Map Amendment will change the Zoning Map for 4200, 4201, 4203, 4301, 4303, 4305, 4400, 4401, 4403, & 4405 Chancery Ln, 203 Mountain Shadow Ln, and a portion of 4600 Overdale, also known as the Bell Knob Golf Course from R-S, Suburban Residential District, and R-R, Rural Residential District, to R-1, Single-Family Residential District.

5. Notice of the hearing date and times were published in the local newspaper of record, as required by W.S.15-1-602.

6. At the hearing, the Case Manger demonstrated the proposed district change will not adversely affect the character of neighborhood.

7. Case Manger established that the Staff Recommendation supports the Zoning Map

Amendment to change the zoning district for 4200, 4201, 4203, 4301, 4303, 4305, 4400, 4401, 4403, & 4405 Chancery Lane, 203 Mountain Shadow Ln, and a portion of 4600 Overdale, also known as the Bell Knob Golf Course.

8. At the hearing, the Case Manager demonstrated the proposed changes will correct an obvious error in the Zoning Map as a majority of the lots on Chancery Ln and Mountain Shadow Dr do not meet the minimum lot size of 22,000 square feet or the minimum lot width of 125 feet in a R-S, Residential Suburban District. Furthermore, the property known as the Bell Knob Golf Course also contains split zoning, with a portion being R-R, Rural Residential District and a portion being R-1, Single Family Residential District. R-R, Rural Residential District does not allow for a golf course as a permitted use. R-1 Single-Family Residential District does allow for golf courses as a permitted use. Additionally, when staff researched how the parcel came to lie within two zoning districts, staff were unable to find documentation as to how the portion of the golf course was zoned as R-R District, leading staff to believe that the zoning map may be in error.

### **CONCLUSIONS OF LAW**

1. Under W.S. 15-1-602, the governing body shall specify how regulations and the district boundaries are to be determined, established, enforced, amended, supplement or otherwise changed.

The Board must hear taxpayers' complaints and hold hearings after proper notice.

2. Under Section 1.e(1) Statement of Policy, the Zoning Ordinance, which includes both the Ordinance and the Zoning District Map, has been established for the purpose of promoting sound development and maintaining stable land use patterns. "Any person, corporation, or the City may initiate amendments to the Zong Code to (1) correct an obvious error or oversight in the regulations; or to: (2) recognize changing conditions in the City that requires an amendment(s) for the public health, safety, or general welfare."

3. Under Section 1.e(1) Statement of Policy, the City Council, the Development Services

Department, or any person, firm, or corporation may initiate amendments.

4. Petitioner timely filed its application for a Zoning Map Amendment and all supporting documents required by the City of Gillette and the Board has jurisdiction to hear these matters.

5. Petitioner established the legal basis for such an amendment by stating the proposed change is to correct an obvious error in the map.

6. When proposing a zoning map amendment, the burden is on the Petitioner to establish by credible evidence an obvious error in the map or changing conditions within the city boundaries as required in Section 1.e(1) of the Code.

7. In the absence of evidence rebutting the presumption in favor of the Petitioner, reviewing bodies presume that the Case Manager charged with establishing consistency with administering the Code, exercised honest judgement in accordance with the applicable rules, regulations, and other directives that have passed public scrutiny under W.S. 15-1-602 and Section 1.e(1) of the Code.

8. The Board was presented with the Petitioner's Map Amendment.

9. 6 of the 7 Commissioners present voted to approve the Petitioner's Map Amendment to amend the Zoning District Map for 4200, 4201, 4203, 4301, 4303, 4305, 4400, 4401, 4403, 4405 Chancery Lane, 203 Mountain Shadow Ln, and a portion of 4600 Overdale, also known as the Bell Knob Golf Course from R-S, Suburban Residential District, and R-R, Rural Residential District, to R-1, Single-Family Residential District based on correcting an obvious error in the Zoning Map. 1 Commissioner abstained from the vote. The Commission forwards the case to the City of Gillette City Council for a second public hearing and final vote.

## **NOTICE**



Any party may appeal a final adverse written decision or order of this City of Gillette Planning Commission by filing a notice of appeal to the City of Gillette City Council or attending the City Council public hearing on the matter. Such written appeal must be filed no later than 4pm on the day of the City Council public hearing.

**DATED THIS \_\_\_\_\_ day of February, 2026.**

**CITY OF GILLETTE PLANNING COMMISSION**

\_\_\_\_\_  
Shaun Hottell, Chair

ATTEST: \_\_\_\_\_  
Shannon Stefanick, City Planner



**CITY OF GILLETTE  
CITY COUNCIL**

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**DATE:** March 3, 2026

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**TITLE:**

Bills and Claims

**SUGGESTED ACTION:**

I move that the bills and claims, excepting any and all conflict claims, be approved.

**STAFF REFERENCE:**

Michelle Henderson, Finance Director

**ATTACHMENTS:**

[Bills and Claims](#)

[Bills and Claims - Prepaids](#)

[Wire Transfers](#)

[UMB Bank](#)

# Expenditure Approval Report

## Check Approval Date of 03/03/2026



| Invoice Number             |                                    | Invoice Description | Amount   |
|----------------------------|------------------------------------|---------------------|----------|
| 001-GENERAL FUND           |                                    |                     |          |
| 00-UNDEFINED               |                                    |                     |          |
| 00-UNDEFINED               |                                    |                     |          |
| 4555-ATLAS OFFICE PRODUCTS |                                    |                     |          |
| 203793                     | OS INVENTORY                       |                     | 552.15   |
| 203794                     | OS INVENTORY                       |                     | 109.95   |
|                            |                                    | VENDOR TOTAL:       | 662.10   |
| 77777-MISC ONE TIME VENDOR |                                    |                     |          |
| 203718                     | REFUND LIQUOR LICENSE TRANSFER FEE |                     | 100.00   |
|                            |                                    | VENDOR TOTAL:       | 100.00   |
| 1511-NORCO INC             |                                    |                     |          |
| 203838                     | CUSTODIAL INVENTORY                |                     | 9.14     |
| 203839                     | CUSTODIAL INVENTORY                |                     | 20.71    |
| 203840                     | CUSTODIAL INVENTORY                |                     | 124.26   |
| 203842                     | CUSTODIAL INVENTORY                |                     | 1,023.05 |
| 203843                     | CUSTODIAL INVENTORY                |                     | 110.22   |
| 203844                     | CUSTODIAL INVENTORY                |                     | 66.68    |
| 203846                     | CUSTODIAL INVENTORY                |                     | 376.20   |
|                            |                                    | VENDOR TOTAL:       | 1,730.26 |
| 2300-WESTERN STATIONERS    |                                    |                     |          |
| 203857                     | OS INVENTORY                       |                     | 47.52    |
| 203858                     | OS INVENTORY                       |                     | 297.60   |
|                            |                                    | VENDOR TOTAL:       | 345.12   |
|                            |                                    | DIVISION TOTAL:     | 2,837.48 |
|                            |                                    | DEPARTMENT TOTAL:   | 2,837.48 |

# Expenditure Approval Report

## Check Approval Date of 03/03/2026



| Invoice Number                | Invoice Description                 | Amount          |
|-------------------------------|-------------------------------------|-----------------|
| <b>001-GENERAL FUND</b>       |                                     |                 |
| <b>10-ADMINISTRATION</b>      |                                     |                 |
| <b>01-MAYOR &amp; COUNCIL</b> |                                     |                 |
| 5057-MICHELLE L. DENNIS       |                                     |                 |
| 203648                        | GILLETTE HISTORIC PRESERVATION PLAN | 2,600.00        |
|                               | <b>VENDOR TOTAL:</b>                | <b>2,600.00</b> |
| 2050-PRIME RIB RESTAURANT     |                                     |                 |
| 203644                        | VISION DINNER                       | 1,859.40        |
|                               | <b>VENDOR TOTAL:</b>                | <b>1,859.40</b> |
|                               | <b>DIVISION TOTAL:</b>              | <b>4,459.40</b> |
| <b>02-ADMINISTRATION</b>      |                                     |                 |
| 5555-MISC EMPLOYEE VENDOR     |                                     |                 |
| 203713                        | TRAVEL REIMBURSEMENT                | 72.60           |
| 203714                        | TRAVEL REIMBURSEMENT                | 178.60          |
|                               | <b>VENDOR TOTAL:</b>                | <b>251.20</b>   |
| 3827-TAMI WALDNER             |                                     |                 |
| 203620                        | ADMINISTRATIVE CAUCUS LUNCH         | 213.75          |
|                               | <b>VENDOR TOTAL:</b>                | <b>213.75</b>   |
|                               | <b>DIVISION TOTAL:</b>              | <b>464.95</b>   |
|                               | <b>DEPARTMENT TOTAL:</b>            | <b>4,924.35</b> |

# Expenditure Approval Report

## Check Approval Date of 03/03/2026



|                              | Invoice Number | Invoice Description      | Amount        |
|------------------------------|----------------|--------------------------|---------------|
| 001-GENERAL FUND             |                |                          |               |
| 15-ATTORNEY                  |                |                          |               |
| 15-ATTORNEY                  |                |                          |               |
| 2583-BEST BEST & KRIEGER LLP |                |                          |               |
|                              | 203649         | CHARTER RENEWAL          | 38.00         |
|                              |                | <b>VENDOR TOTAL:</b>     | <b>38.00</b>  |
| 2312-THOMSON WEST            |                |                          |               |
|                              | 203611         | SUBSCRIPTION             | 774.76        |
|                              |                | <b>VENDOR TOTAL:</b>     | <b>774.76</b> |
|                              |                | <b>DIVISION TOTAL:</b>   | <b>812.76</b> |
|                              |                | <b>DEPARTMENT TOTAL:</b> | <b>812.76</b> |

**Expenditure Approval Report**  
**Check Approval Date of 03/03/2026**



|                                | Invoice Number | Invoice Description      | Amount          |
|--------------------------------|----------------|--------------------------|-----------------|
| <b>001-GENERAL FUND</b>        |                |                          |                 |
| <b>20-HUMAN RESOURCES</b>      |                |                          |                 |
| <b>20-HUMAN RESOURCES</b>      |                |                          |                 |
| 2442-DAVIS & CANNON LLP        |                |                          |                 |
|                                | 203645         | GENERAL MATTERS          | 2,075.00        |
|                                |                | <b>VENDOR TOTAL:</b>     | <b>2,075.00</b> |
| 4305-STERLING INFOSYSTEMS, INC |                |                          |                 |
|                                | 203607         | BACKGROUND CHECKS        | 500.00          |
|                                |                | <b>VENDOR TOTAL:</b>     | <b>500.00</b>   |
|                                |                | <b>DIVISION TOTAL:</b>   | <b>2,575.00</b> |
| <b>21-SAFETY</b>               |                |                          |                 |
| 1748-THAT EMBROIDERY PLACE     |                |                          |                 |
|                                | 203748         | SAFETY COAT              | 108.00          |
|                                | 203749         | SAFETY COAT              | 95.00           |
|                                |                | <b>VENDOR TOTAL:</b>     | <b>203.00</b>   |
|                                |                | <b>DIVISION TOTAL:</b>   | <b>203.00</b>   |
|                                |                | <b>DEPARTMENT TOTAL:</b> | <b>2,778.00</b> |



# Expenditure Approval Report

## Check Approval Date of 03/03/2026



| Invoice Number                         | Invoice Description                    | Amount           |
|----------------------------------------|----------------------------------------|------------------|
| <b>001-GENERAL FUND</b>                |                                        |                  |
| <b>25-FINANCE</b>                      |                                        |                  |
| <b>26-CUSTOMER SERVICE</b>             |                                        |                  |
| 1395-COLLECTION PROFESSIONALS GILLETTE |                                        |                  |
| 203610                                 | JANUARY 2025 COLLECTIONS               | 647.10           |
|                                        | <b>VENDOR TOTAL:</b>                   | <b>647.10</b>    |
| 5215-MIDWEST CONNECT LLC               |                                        |                  |
| 203860                                 | POSTAGE                                | 7,500.00         |
|                                        | <b>VENDOR TOTAL:</b>                   | <b>7,500.00</b>  |
|                                        | <b>DIVISION TOTAL:</b>                 | <b>8,147.10</b>  |
| <b>34-INFORMATION TECHNOLOGY</b>       |                                        |                  |
| 1197-BORDER STATES ELECTRIC            |                                        |                  |
| 203799                                 | IT * RSLOGIX HARDWARE SUPPORT * MIKE P | 1,479.00         |
|                                        | <b>VENDOR TOTAL:</b>                   | <b>1,479.00</b>  |
| 1358-CENTURYLINK                       |                                        |                  |
| 203580                                 | TELEPHONE SERVICE                      | 2,852.60         |
| 203584                                 | LONG DISTANCE SERVICE                  | 164.16           |
|                                        | <b>VENDOR TOTAL:</b>                   | <b>3,016.76</b>  |
| 1397-COLLINS COMMUNICATIONS INC        |                                        |                  |
| 203582                                 | ACCESS CONTROL CABLE                   | 3,080.00         |
|                                        | <b>VENDOR TOTAL:</b>                   | <b>3,080.00</b>  |
| 1852-FEDERAL EXPRESS CORPORATION       |                                        |                  |
| 203602                                 | FREIGHT                                | 77.16            |
|                                        | <b>VENDOR TOTAL:</b>                   | <b>77.16</b>     |
| 1969-GOVCONNECTION                     |                                        |                  |
| 203830                                 | REPLACEMENT PRINTER                    | 517.30           |
|                                        | <b>VENDOR TOTAL:</b>                   | <b>517.30</b>    |
| 4614-JUSTFOIA INC                      |                                        |                  |
| 203581                                 | JUSTFOIA                               | 12,999.64        |
|                                        | <b>VENDOR TOTAL:</b>                   | <b>12,999.64</b> |
| 2974-SALTUS TECHNOLOGIES, LLC          |                                        |                  |
| 203586                                 | DIGITICKET UPGRADE INITIAL PAYMENT     | 3,512.50         |
|                                        | <b>VENDOR TOTAL:</b>                   | <b>3,512.50</b>  |

**Expenditure Approval Report**  
**Check Approval Date of 03/03/2026**



|                                       | Invoice Number | Invoice Description               | Amount            |
|---------------------------------------|----------------|-----------------------------------|-------------------|
| 001-GENERAL FUND                      |                |                                   |                   |
| 25-FINANCE                            |                |                                   |                   |
| 34-INFORMATION TECHNOLOGY             |                |                                   |                   |
| 4993-SMARSH INC.                      |                |                                   |                   |
|                                       | 203585         | ADDITIONAL SMS ARCHIVE LICENSES   | 73.90             |
|                                       |                | <b>VENDOR TOTAL:</b>              | <b>73.90</b>      |
| 2222-VERIZON WIRELESS                 |                |                                   |                   |
|                                       | 203587         | AVL DATA                          | 1,883.59          |
|                                       |                | <b>VENDOR TOTAL:</b>              | <b>1,883.59</b>   |
| 5033-VERSATERM PUBLIC SAFETY US, INC. |                |                                   |                   |
|                                       | 203583         | CRIMENTEL                         | 35,280.00         |
|                                       |                | <b>VENDOR TOTAL:</b>              | <b>35,280.00</b>  |
| 4988-ZOHO CORPORATION                 |                |                                   |                   |
|                                       | 203588         | MANAGE ENGINE ENDPOINT MANAGEMENT | 43,809.00         |
|                                       |                | <b>VENDOR TOTAL:</b>              | <b>43,809.00</b>  |
|                                       |                | <b>DIVISION TOTAL:</b>            | <b>105,728.85</b> |
|                                       |                | <b>DEPARTMENT TOTAL:</b>          | <b>113,875.95</b> |

# Expenditure Approval Report

## Check Approval Date of 03/03/2026



| Invoice Number                              | Invoice Description        | Amount          |
|---------------------------------------------|----------------------------|-----------------|
| <b>001-GENERAL FUND</b>                     |                            |                 |
| <b>40-POLICE DEPARTMENT</b>                 |                            |                 |
| <b>40-PD ADMINISTRATION</b>                 |                            |                 |
| 4481-BALCO UNIFORM CO., INC                 |                            |                 |
| 203653                                      | BULLET PROOF VEST - HYATT  | 2,016.00        |
| 203654                                      | NAMETAPE - NOLAN           | 16.00           |
|                                             | <b>VENDOR TOTAL:</b>       | <b>2,032.00</b> |
| 1171-BIGHORN HYDRAULICS INC                 |                            |                 |
| 203687                                      | PARTS                      | 527.80          |
|                                             | <b>VENDOR TOTAL:</b>       | <b>527.80</b>   |
| 2597-CRAIG FURMAN                           |                            |                 |
| 203650                                      | DUI BLOOD DRAW             | 75.00           |
| 203651                                      | DUI BLOOD DRAW             | 75.00           |
|                                             | <b>VENDOR TOTAL:</b>       | <b>150.00</b>   |
| 1916-GALLS INC                              |                            |                 |
| 203704                                      | SHIRT - LUCUS              | 106.67          |
|                                             | <b>VENDOR TOTAL:</b>       | <b>106.67</b>   |
| 5213-PARTSONE WYOSD LLC                     |                            |                 |
| 203547                                      | PARTS                      | 14.12           |
| 203550                                      | PARTS                      | 6.15            |
| 203570                                      | PARTS                      | 9.90            |
|                                             | <b>VENDOR TOTAL:</b>       | <b>30.17</b>    |
| 5001-ROGER MORTIMER                         |                            |                 |
| 203652                                      | DRONE REPAIRS              | 822.08          |
|                                             | <b>VENDOR TOTAL:</b>       | <b>822.08</b>   |
| 2066-SOURCE OFFICE PRODUCTS                 |                            |                 |
| 203706                                      | NOTARY STAMP - V ROBERTSON | 35.80           |
| 203707                                      | NOTARY STAMP - C NELSON    | 35.80           |
|                                             | <b>VENDOR TOTAL:</b>       | <b>71.60</b>    |
| 4865-WYOMING CENTER FOR CLINICAL EXCELLENCE |                            |                 |
| 203655                                      | PD COUNSELING              | 200.00          |
| 203656                                      | PD COUNSELING              | 200.00          |
| 203657                                      | PD COUNSELING              | 200.00          |

# Expenditure Approval Report

## Check Approval Date of 03/03/2026



| Invoice Number                              | Invoice Description              | Amount           |
|---------------------------------------------|----------------------------------|------------------|
| <b>001-GENERAL FUND</b>                     |                                  |                  |
| <b>40-POLICE DEPARTMENT</b>                 |                                  |                  |
| <b>40-PD ADMINISTRATION</b>                 |                                  |                  |
| 4865-WYOMING CENTER FOR CLINICAL EXCELLENCE |                                  |                  |
| 203658                                      | PD COUNSELING                    | 200.00           |
| 203659                                      | PD COUNSELING                    | 200.00           |
| 203660                                      | PD COUNSELING                    | 200.00           |
| 203661                                      | PD COUNSELING                    | 200.00           |
|                                             | <b>VENDOR TOTAL:</b>             | <b>1,400.00</b>  |
|                                             | <b>DIVISION TOTAL:</b>           | <b>5,140.32</b>  |
| <b>41-DISPATCH</b>                          |                                  |                  |
| 1101-B & H PHOTO VIDEO PRO-AUDIO            |                                  |                  |
| 203795                                      | DISPATCH STATION PHONES          | 717.96           |
| 203796                                      | DISPATCH STATION 4 PC & MONITORS | 2,387.98         |
|                                             | <b>VENDOR TOTAL:</b>             | <b>3,105.94</b>  |
| 1606-DELL MARKETING LP                      |                                  |                  |
| 203821                                      | DISPATCH STATION 4 PC & MONITORS | 3,390.98         |
|                                             | <b>VENDOR TOTAL:</b>             | <b>3,390.98</b>  |
|                                             | <b>DIVISION TOTAL:</b>           | <b>6,496.92</b>  |
| <b>45-ANIMAL SHELTER</b>                    |                                  |                  |
| 1572-ARETE DESIGN GROUP                     |                                  |                  |
| 203698                                      | ANIMAL CONTROL ADDITION          | 920.15           |
|                                             | <b>VENDOR TOTAL:</b>             | <b>920.15</b>    |
|                                             | <b>DIVISION TOTAL:</b>           | <b>920.15</b>    |
|                                             | <b>DEPARTMENT TOTAL:</b>         | <b>12,557.39</b> |

# Expenditure Approval Report

## Check Approval Date of 03/03/2026



| Invoice Number                                      | Invoice Description                      | Amount          |
|-----------------------------------------------------|------------------------------------------|-----------------|
| <b>001-GENERAL FUND</b>                             |                                          |                 |
| <b>50-PUBLIC WORKS</b>                              |                                          |                 |
| <b>33-CITY HALL BUILDING MAINTENANCE</b>            |                                          |                 |
| 1040-ALSCO                                          |                                          |                 |
| 203505                                              | RUG CLEANING                             | 53.29           |
| 203510                                              | RUG CLEANING                             | 52.06           |
| 203511                                              | RUG CLEANING                             | 53.29           |
| 203512                                              | RUG CLEANING                             | 22.92           |
|                                                     | <b>VENDOR TOTAL:</b>                     | <b>181.56</b>   |
| 1422-GILLETTE CONTRACTORS SUPPLY INC                |                                          |                 |
| 203807                                              | POTABLE WATER PUMP- BUILDING MAINTENANCE | 1,128.15        |
|                                                     | <b>VENDOR TOTAL:</b>                     | <b>1,128.15</b> |
| 2116-RAPID FIRE PROTECTION INC                      |                                          |                 |
| 203605                                              | REPAIR LEAK AT CITY HALL                 | 880.00          |
|                                                     | <b>VENDOR TOTAL:</b>                     | <b>880.00</b>   |
|                                                     | <b>DIVISION TOTAL:</b>                   | <b>2,189.71</b> |
| <b>50-PUBLIC WORKS ADMIN</b>                        |                                          |                 |
| 4148-TERRY SJOLIN                                   |                                          |                 |
| 203760                                              | SCHEDULING FOR THE FIELDS                | 375.00          |
|                                                     | <b>VENDOR TOTAL:</b>                     | <b>375.00</b>   |
|                                                     | <b>DIVISION TOTAL:</b>                   | <b>375.00</b>   |
| <b>51-PARKS</b>                                     |                                          |                 |
| 1040-ALSCO                                          |                                          |                 |
| 203509                                              | UNIFORM CLEANING                         | 69.75           |
| 203516                                              | UNIFORM CLEANING                         | 64.64           |
| 203521                                              | UNIFORM CLEANING                         | 64.64           |
|                                                     | <b>VENDOR TOTAL:</b>                     | <b>199.03</b>   |
| 3926-ANTELOPE VALLEY IMPROVEMENT & SERVICE DISTRICT |                                          |                 |
| 203608                                              | ANTELOPE VALLEY PARK WATER               | 7.50            |
|                                                     | <b>VENDOR TOTAL:</b>                     | <b>7.50</b>     |
| 3909-CRESTVIEW IMPROVEMENT & SERVICE DISTRICT       |                                          |                 |
| 203609                                              | CRESTVIEW PARK WATER                     | 7.50            |
|                                                     | <b>VENDOR TOTAL:</b>                     | <b>7.50</b>     |

# Expenditure Approval Report

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| Invoice Number                    | Invoice Description                          | Amount        |
|-----------------------------------|----------------------------------------------|---------------|
| <b>001-GENERAL FUND</b>           |                                              |               |
| <b>50-PUBLIC WORKS</b>            |                                              |               |
| <b>51-PARKS</b>                   |                                              |               |
| 1764-JLC SIGN SYSTEMS INC         |                                              |               |
| 203709                            | NAME PLATES                                  | 242.00        |
|                                   | <b>VENDOR TOTAL:</b>                         | <b>242.00</b> |
| 1786-SHERWIN WILLIAMS             |                                              |               |
| 203710                            | PAINT DOOR A SPLASH PAD                      | 60.51         |
|                                   | <b>VENDOR TOTAL:</b>                         | <b>60.51</b>  |
| 2400-WYOMING WATER SOLUTIONS      |                                              |               |
| 203711                            | DRINKING WATER AT DALBEY PARK                | 28.00         |
|                                   | <b>VENDOR TOTAL:</b>                         | <b>28.00</b>  |
|                                   | <b>DIVISION TOTAL:</b>                       | <b>544.54</b> |
| <b>53-FORESTRY</b>                |                                              |               |
| 1764-JLC SIGN SYSTEMS INC         |                                              |               |
| 203709                            | NAME PLATES                                  | 92.00         |
|                                   | <b>VENDOR TOTAL:</b>                         | <b>92.00</b>  |
| 1808-SIR SPEEDY                   |                                              |               |
| 203708                            | FORESTY POSTER LAMINATION                    | 30.38         |
|                                   | <b>VENDOR TOTAL:</b>                         | <b>30.38</b>  |
|                                   | <b>DIVISION TOTAL:</b>                       | <b>122.38</b> |
| <b>54-STREETS</b>                 |                                              |               |
| 1040-ALSCO                        |                                              |               |
| 203507                            | UNIFORM CLEANING                             | 70.25         |
| 203513                            | UNIFORM CLEANING                             | 70.25         |
| 203519                            | UNIFORM CLEANING                             | 110.30        |
|                                   | <b>VENDOR TOTAL:</b>                         | <b>250.80</b> |
| 2561-BURLINGTON NORTHERN SANTA FE |                                              |               |
| 203712                            | DRAIN DITCH ENCROACH& CONCRETE CULVERT LEASE | 743.16        |
|                                   | <b>VENDOR TOTAL:</b>                         | <b>743.16</b> |
| 5186-FALCON CONSTRUCTION, LLC     |                                              |               |
| 203577                            | CONCRETE REPAIRS                             | 2,112.00      |
| 203578                            | CONCRETE REPAIRS                             | 2,520.00      |

# Expenditure Approval Report

## Check Approval Date of 03/03/2026



|                                      | Invoice Number | Invoice Description                          | Amount           |
|--------------------------------------|----------------|----------------------------------------------|------------------|
| 001-GENERAL FUND                     |                |                                              |                  |
| 50-PUBLIC WORKS                      |                |                                              |                  |
| 54-STREETS                           |                |                                              |                  |
| 5186-FALCON CONSTRUCTION, LLC        |                |                                              |                  |
|                                      | 203579         | CONCRETE REPAIRS                             | 3,036.00         |
|                                      |                | <b>VENDOR TOTAL:</b>                         | <b>7,668.00</b>  |
| 1264-MCM GENERAL CONTRACTORS         |                |                                              |                  |
|                                      | 203756         | ANNUAL TRENCHING AND BORING AG               | 16,141.00        |
|                                      | 203757         | ANNUAL TRENCHING AND BORING AG               | 7,105.00         |
|                                      |                | <b>VENDOR TOTAL:</b>                         | <b>23,246.00</b> |
| 1897-ONE CALL OF WYOMING COPR        |                |                                              |                  |
|                                      | 203758         | ONE-CALL OF WYOMING                          | 142.47           |
|                                      |                | <b>VENDOR TOTAL:</b>                         | <b>142.47</b>    |
| 2035-POWDER RIVER ENERGY CORPORATION |                |                                              |                  |
|                                      | 203483         | ELECTRIC - WELCOME TO GILLETTE SIGN S HWY 59 | 47.84            |
|                                      | 203484         | ELECTRIC - SIGN LIGHTING HWY 14/16           | 46.67            |
|                                      | 203485         | ELECTRIC - SIGN LIGHTING HWY 50              | 45.42            |
|                                      |                | <b>VENDOR TOTAL:</b>                         | <b>139.93</b>    |
|                                      |                | <b>DIVISION TOTAL:</b>                       | <b>32,190.36</b> |
|                                      |                | <b>DEPARTMENT TOTAL:</b>                     | <b>35,421.99</b> |



# Expenditure Approval Report

## Check Approval Date of 03/03/2026



| Invoice Number                           | Invoice Description                     | Amount           |
|------------------------------------------|-----------------------------------------|------------------|
| <b>001-GENERAL FUND</b>                  |                                         |                  |
| <b>60-ENGINEERING &amp; DEV SERVICES</b> |                                         |                  |
| <b>60-ENGINEERING</b>                    |                                         |                  |
| 4583-KATIE J GOLINVAUX                   |                                         |                  |
| 203647                                   | ENGINEERING PROFESSIONAL DEVELOPEMENT   | 800.00           |
|                                          | <b>VENDOR TOTAL:</b>                    | <b>800.00</b>    |
| 1748-THAT EMBROIDERY PLACE               |                                         |                  |
| 203524                                   | EMBROIDERY ON COAT - KERWIN             | 10.00            |
|                                          | <b>VENDOR TOTAL:</b>                    | <b>10.00</b>     |
| 2179-TYLER TECHNOLOGIES INC              |                                         |                  |
| 203599                                   | DIGEPLAN IMPLEMENTATION                 | 1,800.00         |
| 203600                                   | DIGEPLAN IMPLEMENTATION                 | 900.00           |
| 203601                                   | DIGEPLAN IMPLEMENTATION                 | 225.00           |
|                                          | <b>VENDOR TOTAL:</b>                    | <b>2,925.00</b>  |
|                                          | <b>DIVISION TOTAL:</b>                  | <b>3,735.00</b>  |
| <b>61-BUILDING INSPECTION</b>            |                                         |                  |
| 1764-JLC SIGN SYSTEMS INC                |                                         |                  |
| 203646                                   | ENGRAVE NAME PLATES                     | 122.00           |
|                                          | <b>VENDOR TOTAL:</b>                    | <b>122.00</b>    |
| 3827-TAMI WALDNER                        |                                         |                  |
| 203606                                   | BOE LUNCH                               | 135.00           |
|                                          | <b>VENDOR TOTAL:</b>                    | <b>135.00</b>    |
|                                          | <b>DIVISION TOTAL:</b>                  | <b>257.00</b>    |
| <b>62-TRAFFIC SAFETY</b>                 |                                         |                  |
| 4228-RMS INSTRUMENT & ELECTRICAL, LLC    |                                         |                  |
| 203626                                   | VACTORED HOLES FOR SIGN INSTALLS        | 1,495.75         |
| 203627                                   | SIGNAL MAINTENANCE ON WAVETRONIX & XP21 | 1,968.00         |
| 203628                                   | RADAR SIGN & NO ENGINE BRAKE SIGNS      | 1,510.00         |
| 203630                                   | GO THRU SIGNAL WIRE AND PARTS           | 1,057.00         |
| 203631                                   | SIGNAL MAINTENANCE BOXELDER/4-J         | 1,208.00         |
| 203664                                   | RADAR SIGN LOCATION & DOWNLOAD          | 95.00            |
|                                          | <b>VENDOR TOTAL:</b>                    | <b>7,333.75</b>  |
|                                          | <b>DIVISION TOTAL:</b>                  | <b>7,333.75</b>  |
|                                          | <b>DEPARTMENT TOTAL:</b>                | <b>11,325.75</b> |

# Expenditure Approval Report

## Check Approval Date of 03/03/2026



|                              | Invoice Number | Invoice Description      | Amount            |
|------------------------------|----------------|--------------------------|-------------------|
| 001-GENERAL FUND             |                |                          |                   |
| 65-PUBLIC AFFAIRS DEPARTMENT |                |                          |                   |
| 32-JUDICIAL                  |                |                          |                   |
| 4003-MICHAEL STULKEN         |                |                          |                   |
|                              | 203623         | DEFENSE ATTORNEY         | 500.00            |
|                              | 203624         | DEFENSE ATTORNEY         | 500.00            |
|                              |                | <b>VENDOR TOTAL:</b>     | <b>1,000.00</b>   |
|                              |                | <b>DIVISION TOTAL:</b>   | <b>1,000.00</b>   |
|                              |                | <b>DEPARTMENT TOTAL:</b> | <b>1,000.00</b>   |
|                              |                | <b>FUND TOTAL:</b>       | <b>185,533.67</b> |

**Expenditure Approval Report**  
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|                                       | Invoice Number | Invoice Description                       | Amount           |
|---------------------------------------|----------------|-------------------------------------------|------------------|
| 201-1% FUND                           |                |                                           |                  |
| 10-ADMINISTRATION                     |                |                                           |                  |
| 05-1% OPTIONAL SALES TAX              |                |                                           |                  |
| 1450-HDR ENGINEERING INC              |                |                                           |                  |
|                                       | 203774         | MADISON LINE CATHODIC PROTECTI            | 9,157.96         |
|                                       |                | <b>VENDOR TOTAL:</b>                      | <b>9,157.96</b>  |
| 4228-RMS INSTRUMENT & ELECTRICAL, LLC |                |                                           |                  |
|                                       | 203632         | INSTALLED NEW BATTERY BACKUP              | 1,666.33         |
|                                       | 203665         | INSTALL NEW MMW PROGRAM CARDS AND UPDATES | 760.00           |
|                                       |                | <b>VENDOR TOTAL:</b>                      | <b>2,426.33</b>  |
| 2363-WWC ENGINEERING                  |                |                                           |                  |
|                                       | 203761         | 2025 ROHAN DRAINAGE * DESIGN              | 43.75            |
|                                       | 203762         | CAMPBELL COUNTY PATHWAY DRAINAGE          | 43.75            |
|                                       |                | <b>VENDOR TOTAL:</b>                      | <b>87.50</b>     |
|                                       |                | <b>DIVISION TOTAL:</b>                    | <b>11,671.79</b> |
|                                       |                | <b>DEPARTMENT TOTAL:</b>                  | <b>11,671.79</b> |
|                                       |                | <b>FUND TOTAL:</b>                        | <b>11,671.79</b> |

# Expenditure Approval Report

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| Invoice Number                        |  | Invoice Description                             | Amount    |
|---------------------------------------|--|-------------------------------------------------|-----------|
| 301-MADISON WATERLINE                 |  |                                                 |           |
| 70-UTILITIES                          |  |                                                 |           |
| 72-MADISON WATER LINE                 |  |                                                 |           |
| 2035-POWDER RIVER ENERGY CORPORATION  |  |                                                 |           |
| 203621                                |  | GILLETTE REGIONAL WATER PH 5 AIRPORT/MEAMS ELEC | 16,401.02 |
| 203622                                |  | GILLETTE REGIONAL WATER PH 5 AIRPORT/MEAMS ELEC | 35,206.38 |
| VENDOR TOTAL:                         |  |                                                 | 51,607.40 |
| 4228-RMS INSTRUMENT & ELECTRICAL, LLC |  |                                                 |           |
| 203666                                |  | AMERICAN ROAD FIBER OPTIC                       | 2,118.00  |
| VENDOR TOTAL:                         |  |                                                 | 2,118.00  |
| DIVISION TOTAL:                       |  |                                                 | 53,725.40 |
| DEPARTMENT TOTAL:                     |  |                                                 | 53,725.40 |
| FUND TOTAL:                           |  |                                                 | 53,725.40 |

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| Invoice Number                  |  | Invoice Description  | Amount |
|---------------------------------|--|----------------------|--------|
| 502-SOLID WASTE FUND            |  |                      |        |
| 00-UNDEFINED                    |  |                      |        |
| 00-UNDEFINED                    |  |                      |        |
| 88888-MISC UTILITY OVERPAYMENTS |  |                      |        |
| 202939                          |  | UE 11072 3201 ECHETA | 14.85  |
|                                 |  | VENDOR TOTAL:        | 14.85  |
|                                 |  | DIVISION TOTAL:      | 14.85  |
|                                 |  | DEPARTMENT TOTAL:    | 14.85  |

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| Invoice Number                   | Invoice Description           | Amount           |
|----------------------------------|-------------------------------|------------------|
| <b>502-SOLID WASTE FUND</b>      |                               |                  |
| <b>50-PUBLIC WORKS</b>           |                               |                  |
| <b>55-SOLID WASTE</b>            |                               |                  |
| 1040-ALSCO                       |                               |                  |
| 203508                           | UNIFORM CLEANING              | 12.92            |
| 203514                           | UNIFORM CLEANING              | 12.92            |
| 203520                           | UNIFORM CLEANING              | 12.92            |
|                                  | <b>VENDOR TOTAL:</b>          | <b>38.76</b>     |
| 2434-AMERICAN WELDING & GAS INC  |                               |                  |
| 203613                           | CYLINDER RENT                 | 39.86            |
|                                  | <b>VENDOR TOTAL:</b>          | <b>39.86</b>     |
| 3894-CAMPBELL COUNTY LANDFILL    |                               |                  |
| 203612                           | JANUARY 2025 LANDFILL CHARGES | 73,004.25        |
|                                  | <b>VENDOR TOTAL:</b>          | <b>73,004.25</b> |
| 2303-WESTERN WASTE SOLUTIONS INC |                               |                  |
| 203614                           | RECYCLING                     | 6,040.00         |
| 203615                           | 3 YARD DUMPSTER               | 97.00            |
|                                  | <b>VENDOR TOTAL:</b>          | <b>6,137.00</b>  |
|                                  | <b>DIVISION TOTAL:</b>        | <b>79,219.87</b> |
|                                  | <b>DEPARTMENT TOTAL:</b>      | <b>79,219.87</b> |
|                                  | <b>FUND TOTAL:</b>            | <b>79,234.72</b> |

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| Invoice Number                                     |  | Invoice Description                  | Amount           |
|----------------------------------------------------|--|--------------------------------------|------------------|
| 503-WATER FUND                                     |  |                                      |                  |
| 70-UTILITIES                                       |  |                                      |                  |
| 73-WATER                                           |  |                                      |                  |
| 1029-AIR TECH INC                                  |  |                                      |                  |
| 203643                                             |  | HVAC REPAIRS AT PUMP STATION #1      | 1,298.00         |
|                                                    |  | <b>VENDOR TOTAL:</b>                 | <b>1,298.00</b>  |
| 1447-ANIXTER POWER SOLUTIONS                       |  |                                      |                  |
| 203787                                             |  | WATER * AIR TANK SLING * COOPER      | 391.05           |
|                                                    |  | <b>VENDOR TOTAL:</b>                 | <b>391.05</b>    |
| 3904-CBH CO-OP                                     |  |                                      |                  |
| 203638                                             |  | PROPANE                              | 28.78            |
|                                                    |  | <b>VENDOR TOTAL:</b>                 | <b>28.78</b>     |
| 2677-CENTRAL TRUCK & DIESEL INC                    |  |                                      |                  |
| 203803                                             |  | WATER - BUCKET FROM BOBCAT * BRANDON | 2,732.96         |
|                                                    |  | <b>VENDOR TOTAL:</b>                 | <b>2,732.96</b>  |
| 1477-CROELL INC                                    |  |                                      |                  |
| 203637                                             |  | CONCRETE                             | 719.00           |
|                                                    |  | <b>VENDOR TOTAL:</b>                 | <b>719.00</b>    |
| 1792-ENERGY LABORATORIES INC                       |  |                                      |                  |
| 203636                                             |  | TESTING                              | 84.50            |
| 203642                                             |  | TESTING                              | 84.50            |
|                                                    |  | <b>VENDOR TOTAL:</b>                 | <b>169.00</b>    |
| 3877-EXTREME PRECISION INDUSTRIAL CONTRACTORS, LLC |  |                                      |                  |
| 203823                                             |  | WATER * PUMP * MIKE J                | 1,239.58         |
|                                                    |  | <b>VENDOR TOTAL:</b>                 | <b>1,239.58</b>  |
| 5186-FALCON CONSTRUCTION, LLC                      |  |                                      |                  |
| 203616                                             |  | VALVE REPLACEMENT                    | 32,204.40        |
|                                                    |  | <b>VENDOR TOTAL:</b>                 | <b>32,204.40</b> |
| 1450-HDR ENGINEERING INC                           |  |                                      |                  |
| 203772                                             |  | MADISON LINE CATHODIC PROTECTI       | 1,130.00         |
| 203773                                             |  | MADISON LINE CATHODIC PROTECTI       | 480.00           |
|                                                    |  | <b>VENDOR TOTAL:</b>                 | <b>1,610.00</b>  |



# Expenditure Approval Report

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|                                      | Invoice Number | Invoice Description                    | Amount          |
|--------------------------------------|----------------|----------------------------------------|-----------------|
| 503-WATER FUND                       |                |                                        |                 |
| 70-UTILITIES                         |                |                                        |                 |
| 73-WATER                             |                |                                        |                 |
| 3545-INTERMOUNTAIN MOTOR SALES INC   |                |                                        |                 |
|                                      | 203834         | WATER - M9 MOTOR REPAIR * COOPER       | 5,592.07        |
|                                      |                | <b>VENDOR TOTAL:</b>                   | <b>5,592.07</b> |
| 5555-MISC EMPLOYEE VENDOR            |                |                                        |                 |
|                                      | 203715         | TRAVEL REIMBURSEMENT                   | 237.40          |
|                                      | 203716         | TRAVEL REIMBURSEMENT                   | 167.70          |
|                                      |                | <b>VENDOR TOTAL:</b>                   | <b>405.10</b>   |
| 4461-MOUNTAINLAND SUPPLY CO., LLC    |                |                                        |                 |
|                                      | 203837         | WATER * SECURITY VALVE BOXES * MIKE J  | 4,443.84        |
|                                      |                | <b>VENDOR TOTAL:</b>                   | <b>4,443.84</b> |
| 1897-ONE CALL OF WYOMING COPR        |                |                                        |                 |
|                                      | 203758         | ONE-CALL OF WYOMING                    | 142.47          |
|                                      |                | <b>VENDOR TOTAL:</b>                   | <b>142.47</b>   |
| 2005-PETE LIEN & SONS INC            |                |                                        |                 |
|                                      | 203662         | CONCRETE                               | 1,086.00        |
|                                      |                | <b>VENDOR TOTAL:</b>                   | <b>1,086.00</b> |
| 2035-POWDER RIVER ENERGY CORPORATION |                |                                        |                 |
|                                      | 203486         | ELECTRIC - FORCE RD STORAGE BLDG       | 179.14          |
|                                      | 203487         | ELECTRIC - CPS #2                      | 57.99           |
|                                      | 203488         | ELECTRIC - CPS #3                      | 51.22           |
|                                      | 203489         | ELECTRIC - MADISON REHAB CPS #4        | 45.32           |
|                                      | 203490         | ELECTRIC -                             | 55.28           |
|                                      | 203491         | ELECTRIC - BENNOR ESTATES              | 133.52          |
|                                      | 203492         | ELECTRIC - OVERBROOK                   | 130.33          |
|                                      | 203493         | ELECTRIC - RAFTER D                    | 149.38          |
|                                      | 203494         | ELECTRIC - SOUTHFORK                   | 154.12          |
|                                      | 203495         | ELECTRIC - COOK RD                     | 185.74          |
|                                      | 203496         | ELECTRIC - FORCE RD JOINT POWERS BOARD | 103.35          |
|                                      | 203497         | ELECTRIC - SERVICE CONTROL BUILDING    | 133.52          |

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| Invoice Number                       |        | Invoice Description                             | Amount           |
|--------------------------------------|--------|-------------------------------------------------|------------------|
| 503-WATER FUND                       |        |                                                 |                  |
| 70-UTILITIES                         |        |                                                 |                  |
| 73-WATER                             |        |                                                 |                  |
| 2035-POWDER RIVER ENERGY CORPORATION |        |                                                 |                  |
|                                      | 203498 | ELECTRIC - 8 MILE WATER SYSTEM                  | 175.78           |
|                                      | 203499 | ELECTRIC - ROZET RANCHETTES WATER SYSTEM        | 247.45           |
|                                      | 203500 | ELECTRIC - WATER CONTROL BLDG MEADOW SPRING     | 213.30           |
|                                      | 203501 | ELECTRIC - WATER CONTROL BLDG AMERICAN RD       | 218.34           |
|                                      | 203502 | ELECTRIC - WATER CONTROL BLDG FREEDOM HILLS     | 241.36           |
|                                      | 203503 | ELECTRIC - WATER CONTROL BLDG RED TAIL/FOX TAIL | 281.68           |
|                                      |        | <b>VENDOR TOTAL:</b>                            | <b>2,756.82</b>  |
| 3690-PRO WINDMILL INC                |        |                                                 |                  |
|                                      | 203640 | PEST SPRAYING AT ROZET CONTROL BUILDING         | 115.00           |
|                                      | 203641 | PEST SPRAYING AT DONKEY CREEK PUMP STATION #2   | 175.00           |
|                                      |        | <b>VENDOR TOTAL:</b>                            | <b>290.00</b>    |
| 2118-RAZOR CITY LOCKSMITH LLC        |        |                                                 |                  |
|                                      | 203635 | PADLOCKS                                        | 2,565.00         |
|                                      |        | <b>VENDOR TOTAL:</b>                            | <b>2,565.00</b>  |
| 2125-RED TIGER WELL SERVICE          |        |                                                 |                  |
|                                      | 203617 | WELL #M-9 & 10                                  | 1,050.00         |
|                                      |        | <b>VENDOR TOTAL:</b>                            | <b>1,050.00</b>  |
| 1802-SIMON CONTRACTORS               |        |                                                 |                  |
|                                      | 203618 | ROAD BASE                                       | 1,096.37         |
|                                      | 203633 | ROAD BASE                                       | 828.44           |
|                                      | 203634 | ROAD BASE                                       | 871.18           |
|                                      | 203639 | ROAD BASE                                       | 862.15           |
|                                      |        | <b>VENDOR TOTAL:</b>                            | <b>3,658.14</b>  |
| 2364-WWQ & PCA ASSOC                 |        |                                                 |                  |
|                                      | 203663 | 2026 MEMBERSHIP DUES AND CONFERENCE             | 390.00           |
|                                      |        | <b>VENDOR TOTAL:</b>                            | <b>390.00</b>    |
|                                      |        | <b>DIVISION TOTAL:</b>                          | <b>62,772.21</b> |
|                                      |        | <b>DEPARTMENT TOTAL:</b>                        | <b>62,772.21</b> |
|                                      |        | <b>FUND TOTAL:</b>                              | <b>62,772.21</b> |

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| Invoice Number                  |        | Invoice Description        | Amount          |
|---------------------------------|--------|----------------------------|-----------------|
| 504-POWER FUND                  |        |                            |                 |
| 00-UNDEFINED                    |        |                            |                 |
| 00-UNDEFINED                    |        |                            |                 |
| 88888-MISC UTILITY OVERPAYMENTS |        |                            |                 |
|                                 | 202934 | UE 19428 806 8TH           | 47.63           |
|                                 | 202935 | UE 9234 408 4-J            | 44.26           |
|                                 | 202936 | UE 9914 3339 GEORGIA       | 73.64           |
|                                 | 202937 | UE 27248 1001 DESERT HILLS | 41.58           |
|                                 | 202938 | UE 6978 3406 KINNER        | 59.01           |
|                                 | 202940 | UE 16698 32 SIERRA         | 157.52          |
|                                 | 202941 | UE 6820 3007 HARDER        | 82.47           |
|                                 | 202942 | UE 11070 3201 ECHETA       | 4.89            |
|                                 | 202943 | UE 31528 3700 LUNAR        | 34.60           |
|                                 | 202944 | UE 10142 608 OVERDALE      | 7.76            |
|                                 | 202945 | UE 17870 1024 ELON         | 153.94          |
|                                 | 202946 | UE 33580 828 GURLEY        | 131.78          |
|                                 | 202947 | UE 32834 4534 RUNNING W    | 116.56          |
|                                 | 202948 | UE 3226 1803 GILLETTE      | 78.35           |
|                                 | 202949 | UE 20645 7127 ROBIN        | 4.18            |
|                                 | 202950 | UE 15244 56 CONSTITUTION   | 75.05           |
|                                 | 202951 | UE 35352 715 EXPRESS       | 185.74          |
|                                 | 203764 | UE 1734 310 ROCKPILE       | 214.23          |
|                                 | 203765 | UE 12832 4 CLEARVIEW       | 148.81          |
|                                 | 203766 | UE 20906 4405 CLEMENCE     | 0.05            |
|                                 | 203767 | UE 40096 2505 LEDOUX       | 0.23            |
|                                 | 203768 | UE 20912 4400 CLEMENCE     | 71.69           |
|                                 | 203769 | UE 35304 713 EXPRESS       | 34.95           |
|                                 | 203770 | UE 18661 8590 PTARMIGAN    | 220.60          |
|                                 |        | <b>VENDOR TOTAL:</b>       | <b>1,989.52</b> |
|                                 |        | <b>DIVISION TOTAL:</b>     | <b>1,989.52</b> |
|                                 |        | <b>DEPARTMENT TOTAL:</b>   | <b>1,989.52</b> |

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| Invoice Number                |                                | Invoice Description | Amount   |
|-------------------------------|--------------------------------|---------------------|----------|
| 504-POWER FUND                |                                |                     |          |
| 70-UTILITIES                  |                                |                     |          |
| 74-POWER                      |                                |                     |          |
| 1447-ANIXTER POWER SOLUTIONS  |                                |                     |          |
| 203702                        | REPLACEMENT FR SWEATSHIRT      |                     | 208.00   |
| 203703                        | CREDIT FOR WRONG FR SWEATSHIRT |                     | -208.00  |
| 203783                        | ELECTRICAL - ROLLIN            |                     | 831.86   |
| 203786                        | ELECTRICAL * HARNESS * CASEY   |                     | 1,572.46 |
| VENDOR TOTAL:                 |                                |                     | 2,404.32 |
| 1264-MCM GENERAL CONTRACTORS  |                                |                     |          |
| 203755                        | ANNUAL TRENCHING AND BORING AG |                     | 1,972.75 |
| VENDOR TOTAL:                 |                                |                     | 1,972.75 |
| 77777-MISC ONE TIME VENDOR    |                                |                     |          |
| 203719                        | NET METERING BUYBACK           |                     | 403.85   |
| 203720                        | NET METERING BUYBACK           |                     | 8.32     |
| 203721                        | NET METERING BUYBACK           |                     | 500.87   |
| 203722                        | NET METERING BUYBACK           |                     | 446.16   |
| 203723                        | NET METERING BUYBACK           |                     | 340.16   |
| 203724                        | NET METERING BUYBACK           |                     | 346.24   |
| 203725                        | NET METERING BUYBACK           |                     | 90.22    |
| 203726                        | NET METERING BUYBACK           |                     | 1,443.82 |
| 203727                        | NET METERING BUYBACK           |                     | 311.32   |
| 203728                        | NET METERING BUYBACK           |                     | 764.15   |
| 203729                        | NET METERING BUYBACK           |                     | 401.41   |
| 203730                        | NET METERING BUYBACK           |                     | 442.86   |
| 203731                        | NET METERING BUYBACK           |                     | 422.60   |
| 203732                        | NET METERING BUYBACK           |                     | 259.12   |
| VENDOR TOTAL:                 |                                |                     | 6,181.10 |
| 1897-ONE CALL OF WYOMING COPR |                                |                     |          |
| 203758                        | ONE-CALL OF WYOMING            |                     | 142.54   |
| VENDOR TOTAL:                 |                                |                     | 142.54   |

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| Invoice Number                        | Invoice Description    | Amount    |
|---------------------------------------|------------------------|-----------|
| 504-POWER FUND                        |                        |           |
| 70-UTILITIES                          |                        |           |
| 74-POWER                              |                        |           |
| 4228-RMS INSTRUMENT & ELECTRICAL, LLC |                        |           |
| 203759                                | ELECTRICAL MAINTENANCE | 4,423.08  |
|                                       | VENDOR TOTAL:          | 4,423.08  |
|                                       | DIVISION TOTAL:        | 15,123.79 |
|                                       | DEPARTMENT TOTAL:      | 15,123.79 |
|                                       | FUND TOTAL:            | 17,113.31 |

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|                                                      | Invoice Number | Invoice Description                  | Amount           |
|------------------------------------------------------|----------------|--------------------------------------|------------------|
| 505-SEWER FUND                                       |                |                                      |                  |
| 70-UTILITIES                                         |                |                                      |                  |
| 75-SEWER                                             |                |                                      |                  |
| 1040-ALSCO                                           |                |                                      |                  |
|                                                      | 203518         | UNIFORM CLEANING                     | 201.99           |
|                                                      | 203668         | UNIFORM CLEANING                     | 202.71           |
|                                                      |                | <b>VENDOR TOTAL:</b>                 | <b>404.70</b>    |
| 1892-FRANDSON SAFETY INC                             |                |                                      |                  |
|                                                      | 203669         | SINGLE GAS AND MULTI GAS CALIBRATION | 520.00           |
|                                                      | 203672         | SINGLE GAS AND MULTI GAS CALIBRATION | 365.00           |
|                                                      |                | <b>VENDOR TOTAL:</b>                 | <b>885.00</b>    |
| 5093-INTERSTATE POWER SYSTEMS INC                    |                |                                      |                  |
|                                                      | 203667         | GENERATOR REPAIRS                    | 267.50           |
|                                                      |                | <b>VENDOR TOTAL:</b>                 | <b>267.50</b>    |
| 3889-JWC ENVIROMENTAL INC                            |                |                                      |                  |
|                                                      | 203836         | WASTEWATER - REDUCER * BRETT         | 6,724.56         |
|                                                      |                | <b>VENDOR TOTAL:</b>                 | <b>6,724.56</b>  |
| 5118-MANDROS PAINTING INC                            |                |                                      |                  |
|                                                      | 203619         | WWTP DIGESTER PAINTING               | 68,154.00        |
|                                                      |                | <b>VENDOR TOTAL:</b>                 | <b>68,154.00</b> |
| 1897-ONE CALL OF WYOMING COPR                        |                |                                      |                  |
|                                                      | 203758         | ONE-CALL OF WYOMING                  | 142.47           |
|                                                      |                | <b>VENDOR TOTAL:</b>                 | <b>142.47</b>    |
| 2035-POWDER RIVER ENERGY CORPORATION                 |                |                                      |                  |
|                                                      | 203481         | ELECTRIC - GIL SEWAGE MTR STA        | 82.07            |
|                                                      | 203482         | ELECTRIC - GIL EASTSIDE GURLEY LIFT  | 1,253.90         |
|                                                      |                | <b>VENDOR TOTAL:</b>                 | <b>1,335.97</b>  |
| 2036-POWDER RIVER HEATING & CONDITIONING CORPORATION |                |                                      |                  |
|                                                      | 203670         | REPAIR LEAKS AT DIGESTER BUILDING    | 938.75           |
|                                                      | 203671         | HOT WATER HEATER REPAIRS             | 482.61           |
|                                                      |                | <b>VENDOR TOTAL:</b>                 | <b>1,421.36</b>  |

**Expenditure Approval Report**  
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|                      | Invoice Number | Invoice Description                 | Amount    |
|----------------------|----------------|-------------------------------------|-----------|
| 505-SEWER FUND       |                |                                     |           |
| 70-UTILITIES         |                |                                     |           |
| 75-SEWER             |                |                                     |           |
| 2364-WWQ & PCA ASSOC |                |                                     |           |
|                      | 203663         | 2026 MEMBERSHIP DUES AND CONFERENCE | 390.00    |
|                      |                | VENDOR TOTAL:                       | 390.00    |
|                      |                | DIVISION TOTAL:                     | 79,725.56 |
|                      |                | DEPARTMENT TOTAL:                   | 79,725.56 |
|                      |                | FUND TOTAL:                         | 79,725.56 |

**Expenditure Approval Report**  
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|                             | Invoice Number | Invoice Description                  | Amount        |
|-----------------------------|----------------|--------------------------------------|---------------|
| 601-CITY WEST FUND          |                |                                      |               |
| 50-PUBLIC WORKS             |                |                                      |               |
| 39-CITY WEST BUILDING MAINT |                |                                      |               |
| 1040-ALSCO                  |                |                                      |               |
|                             | 203504         | RUG CLEANING                         | 52.06         |
|                             | 203506         | RUG CLEANING                         | 68.64         |
|                             |                | <b>VENDOR TOTAL:</b>                 | <b>120.70</b> |
| 1511-NORCO INC              |                |                                      |               |
|                             | 203603         | CUSTODIAL SUPPLIES                   | 139.13        |
|                             | 203604         | PAPER TOWEL DISPENSER FOR PARKS SHOP | 150.00        |
|                             |                | <b>VENDOR TOTAL:</b>                 | <b>289.13</b> |
|                             |                | <b>DIVISION TOTAL:</b>               | <b>409.83</b> |
|                             |                | <b>DEPARTMENT TOTAL:</b>             | <b>409.83</b> |
|                             |                | <b>FUND TOTAL:</b>                   | <b>409.83</b> |



**Expenditure Approval Report**  
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| Invoice Number                    |                                                   | Invoice Description  | Amount            |
|-----------------------------------|---------------------------------------------------|----------------------|-------------------|
| 603-WAREHOUSE FUND                |                                                   |                      |                   |
| 00-UNDEFINED                      |                                                   |                      |                   |
| 00-UNDEFINED                      |                                                   |                      |                   |
| 1447-ANIXTER POWER SOLUTIONS      |                                                   |                      |                   |
| 203780                            | ELECTRICAL WAREHOUSE INVENTORY                    |                      | 4,200.00          |
| 203781                            | ELECTRICAL WAREHOUSE INVENTORY                    |                      | 5,796.00          |
| 203782                            | ELECTRICAL INVENTORY                              |                      | 1,986.50          |
| 203784                            | ELECTRICAL WAREHOUSE INVENTORY                    |                      | 2,375.20          |
| 203785                            | ELECTRICAL WAREHOUSE INVENTORY                    |                      | 693.00            |
| 203788                            | ELECTRICAL INVENTORY                              |                      | 176.25            |
| 203789                            | ELECTRICAL INVENTORY                              |                      | 603.00            |
| 203790                            | ELECTRICAL WAREHOUSE INVENTORY                    |                      | 6,486.25          |
| 203791                            | ELECTRICAL WAREHOUSE INVENTORY                    |                      | 804.60            |
| 203792                            | ELECTRICAL INVENTORY                              |                      | 851.98            |
|                                   |                                                   | <b>VENDOR TOTAL:</b> | <b>23,972.78</b>  |
| 1197-BORDER STATES ELECTRIC       |                                                   |                      |                   |
| 203800                            | ELECTRICAL WAREHOUSE INVENTORY                    |                      | 109.60            |
| 203801                            | ELECTRICAL INVENTORY                              |                      | 2,196.00          |
| 203802                            | VEHICLE MAINTANCE WAREHOUSE                       |                      | 263.92            |
|                                   |                                                   | <b>VENDOR TOTAL:</b> | <b>2,569.52</b>   |
| 2852-CORE & MAIN                  |                                                   |                      |                   |
| 203812                            | WATER INVENTORY                                   |                      | 38,272.00         |
| 203813                            | WATER INVENTORY                                   |                      | 5,437.75          |
| 203814                            | WATER WAREHOUSE INVENTORY                         |                      | 57.10             |
| 203815                            | WATER INVENTORY                                   |                      | 427.68            |
|                                   |                                                   | <b>VENDOR TOTAL:</b> | <b>44,194.53</b>  |
| 1519-CRUM ELECTRIC SUPPLY COMPANY |                                                   |                      |                   |
| 203816                            | ELECTRICAL INVENTORY TRANSFORMERS 3 PHASE 120/208 |                      | 108,362.35        |
| 203817                            | ELECTRICAL WAREHOUSE INVENTORY                    |                      | 487.20            |
| 203818                            | ELECTRICAL INVENTORY                              |                      | 247.91            |
| 203819                            | ELECTRICAL WAREHOUSE INVENTORY                    |                      | 680.31            |
| 203820                            | ELECTRICAL WAREHOUSE INVENTORY                    |                      | 894.15            |
|                                   |                                                   | <b>VENDOR TOTAL:</b> | <b>110,671.92</b> |

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| Invoice Number                       | Invoice Description            | Amount           |
|--------------------------------------|--------------------------------|------------------|
| 603-WAREHOUSE FUND                   |                                |                  |
| 00-UNDEFINED                         |                                |                  |
| 00-UNDEFINED                         |                                |                  |
| 1870-FLAGSHOOTER LLC                 |                                |                  |
| 203824                               | WATER WAREHOUSE INVENTORY      | 334.20           |
|                                      | <b>VENDOR TOTAL:</b>           | <b>334.20</b>    |
| 1911-GADES SALES COMPANY INC         |                                |                  |
| 203829                               | TRAFFIC SAFETY                 | 4,860.00         |
|                                      | <b>VENDOR TOTAL:</b>           | <b>4,860.00</b>  |
| 1422-GILLETTE CONTRACTORS SUPPLY INC |                                |                  |
| 203804                               | WATER INVENTORY                | 154.62           |
| 203805                               | TRAFFIC SAFETY                 | 409.35           |
| 203806                               | WATER INVENTORY                | 260.73           |
| 203808                               | WATER WAREHOUSE INVENTORY      | 2,297.11         |
| 203809                               | WATER WAREHOUSE INVENTORY      | 11,117.86        |
| 203810                               | WATER INVENTORY                | 811.80           |
| 203811                               | WATER INVENTORY                | 65.00            |
|                                      | <b>VENDOR TOTAL:</b>           | <b>15,116.47</b> |
| 1511-NORCO INC                       |                                |                  |
| 203841                               | ELECTRICAL INVENTORY           | 100.30           |
| 203845                               | PARKS INVENTORY                | 133.82           |
|                                      | <b>VENDOR TOTAL:</b>           | <b>234.12</b>    |
| 2198-STUART C. IRBY CO               |                                |                  |
| 203847                               | ELECTRICAL INVENTORY           | 200.00           |
| 203849                               | ELECTRICAL WAREHOUSE INVENTORY | 4,200.00         |
| 203850                               | ELECTRICAL WAREHOUSE INVENTORY | 494.90           |
| 203862                               | ELECTRICAL WAREHOUSE INVENTORY | 1,109.19         |
|                                      | <b>VENDOR TOTAL:</b>           | <b>6,004.09</b>  |
| 4424-TMMI, LLC                       |                                |                  |
| 203851                               | ELECTRICAL WAREHOUSE INVENTORY | 2,534.25         |
| 203852                               | ELECTRICAL INVENTORY           | 5,457.50         |
|                                      | <b>VENDOR TOTAL:</b>           | <b>7,991.75</b>  |

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| Invoice Number                           | Invoice Description                | Amount            |
|------------------------------------------|------------------------------------|-------------------|
| 603-WAREHOUSE FUND                       |                                    |                   |
| 00-UNDEFINED                             |                                    |                   |
| 00-UNDEFINED                             |                                    |                   |
| 2336-TRAFFIC & PARKING CONTROL COMPANY   |                                    |                   |
| 203853                                   | TRAFFIC SAFTEY WAREHOUSE INVENTORY | 1,678.50          |
|                                          | <b>VENDOR TOTAL:</b>               | <b>1,678.50</b>   |
| 3014-UNITED CENTRAL INDUSTRIAL SUPPLY CO |                                    |                   |
| 203854                                   | ELECTRICAL INVENTORY               | 5.27              |
|                                          | <b>VENDOR TOTAL:</b>               | <b>5.27</b>       |
| 2289-WESCO DISTRIBUTION INC              |                                    |                   |
| 203855                                   | WATER WAREHOUSE INVENTORY          | 57.12             |
| 203856                                   | ELECTRICAL WAREHOUSE INVENTORY     | 518.76            |
|                                          | <b>VENDOR TOTAL:</b>               | <b>575.88</b>     |
|                                          | <b>DIVISION TOTAL:</b>             | <b>218,209.03</b> |
|                                          | <b>DEPARTMENT TOTAL:</b>           | <b>218,209.03</b> |

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|                    | Invoice Number | Invoice Description      | Amount            |
|--------------------|----------------|--------------------------|-------------------|
| 603-WAREHOUSE FUND |                |                          |                   |
| 25-FINANCE         |                |                          |                   |
| 28-WAREHOUSE FUND  |                |                          |                   |
| 1040-ALSCO         |                |                          |                   |
|                    | 203517         | RUG CLEANING             | 33.18             |
|                    | 203523         | RUG CLEANING             | 33.18             |
|                    |                | <b>VENDOR TOTAL:</b>     | <b>66.36</b>      |
|                    |                | <b>DIVISION TOTAL:</b>   | <b>66.36</b>      |
|                    |                | <b>DEPARTMENT TOTAL:</b> | <b>66.36</b>      |
|                    |                | <b>FUND TOTAL:</b>       | <b>218,275.39</b> |

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| Invoice Number                   | Invoice Description      | Amount           |
|----------------------------------|--------------------------|------------------|
| 604-VEHICLE MAINTENANCE FUND     |                          |                  |
| 00-UNDEFINED                     |                          |                  |
| 00-UNDEFINED                     |                          |                  |
| 1167-BIG HORN TIRE INC           |                          |                  |
| 203797                           | VM INVENTORY             | 1,304.00         |
| 203798                           | VM INVENTORY             | 548.00           |
|                                  | <b>VENDOR TOTAL:</b>     | <b>1,852.00</b>  |
| 4417-DOOLEY OIL, INC             |                          |                  |
| 203822                           | VM INVENTORY             | 5,319.00         |
|                                  | <b>VENDOR TOTAL:</b>     | <b>5,319.00</b>  |
| 1575-HOMAX OIL                   |                          |                  |
| 203831                           | VM INVENTORY             | 375.35           |
| 203832                           | VM INVENTORY             | 3,298.68         |
|                                  | <b>VENDOR TOTAL:</b>     | <b>3,674.03</b>  |
| 5050-HUGHES FIRE EQUIPMENT, INC. |                          |                  |
| 203833                           | VM INVENTORY             | 1,712.97         |
|                                  | <b>VENDOR TOTAL:</b>     | <b>1,712.97</b>  |
| 3398-JACK'S TRUCK CENTER INC     |                          |                  |
| 203825                           | VM INVENTORY             | 69.30            |
| 203826                           | VM INVENTORY             | 18.73            |
| 203827                           | VM INVENTORY             | 12.63            |
| 203828                           | VM INVENTORY             | 330.68           |
|                                  | <b>VENDOR TOTAL:</b>     | <b>431.34</b>    |
| 5130-JENNER EQUIPMENT CO         |                          |                  |
| 203835                           | VM INVENTORY             | 123.30           |
|                                  | <b>VENDOR TOTAL:</b>     | <b>123.30</b>    |
|                                  | <b>DIVISION TOTAL:</b>   | <b>13,112.64</b> |
|                                  | <b>DEPARTMENT TOTAL:</b> | <b>13,112.64</b> |

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| Invoice Number                  | Invoice Description  | Amount          |
|---------------------------------|----------------------|-----------------|
| 604-VEHICLE MAINTENANCE FUND    |                      |                 |
| 50-PUBLIC WORKS                 |                      |                 |
| 36-VEHICLE MAINTENANCE          |                      |                 |
| 3622-ABSOLUTE AUTO, LLC         |                      |                 |
| 203674                          | PARTS                | 100.15          |
| 203675                          | PARTS                | 453.14          |
| 203676                          | PARTS                | 11.94           |
|                                 | <b>VENDOR TOTAL:</b> | <b>565.23</b>   |
| 4357-ACTION LOCK & KEY LLC      |                      |                 |
| 203673                          | COPY KEYS            | 16.00           |
|                                 | <b>VENDOR TOTAL:</b> | <b>16.00</b>    |
| 1040-ALSCO                      |                      |                 |
| 203515                          | UNIFORM CLEANING     | 154.09          |
| 203522                          | UNIFORM CLEANING     | 143.51          |
|                                 | <b>VENDOR TOTAL:</b> | <b>297.60</b>   |
| 2434-AMERICAN WELDING & GAS INC |                      |                 |
| 203543                          | WELDING SUPPLIES     | 133.97          |
|                                 | <b>VENDOR TOTAL:</b> | <b>133.97</b>   |
| 1167-BIG HORN TIRE INC          |                      |                 |
| 203538                          | TIRE REPAIR          | 59.70           |
| 203685                          | TIRES                | 791.96          |
| 203686                          | TIRES                | 548.00          |
|                                 | <b>VENDOR TOTAL:</b> | <b>1,399.66</b> |
| 4292-CAR-KNACK INC              |                      |                 |
| 203534                          | FLOORLINERS          | 125.00          |
| 203688                          | FLOORLINERS          | 398.95          |
|                                 | <b>VENDOR TOTAL:</b> | <b>523.95</b>   |
| 2677-CENTRAL TRUCK & DIESEL INC |                      |                 |
| 203525                          | PARTS                | 81.42           |
|                                 | <b>VENDOR TOTAL:</b> | <b>81.42</b>    |
| 4985-GILLETTE STEEL CENTER      |                      |                 |
| 203536                          | D-RINGS              | 16.00           |
| 203537                          | SQ TUBING            | 153.29          |

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| Invoice Number                          | Invoice Description         | Amount   |
|-----------------------------------------|-----------------------------|----------|
| 604-VEHICLE MAINTENANCE FUND            |                             |          |
| 50-PUBLIC WORKS                         |                             |          |
| 36-VEHICLE MAINTENANCE                  |                             |          |
|                                         | VENDOR TOTAL:               | 169.29   |
| 2645-GREINER MOTOR COMPANY              |                             |          |
| 203690                                  | PARTS                       | 2,375.34 |
|                                         | VENDOR TOTAL:               | 2,375.34 |
| 5050-HUGHES FIRE EQUIPMENT, INC.        |                             |          |
| 203677                                  | PARTS                       | 2,284.82 |
| 203678                                  | PARTS                       | 963.97   |
|                                         | VENDOR TOTAL:               | 3,248.79 |
| 3398-JACK'S TRUCK CENTER INC            |                             |          |
| 203535                                  | PARTS                       | 839.84   |
| 203691                                  | PARTS                       | 312.76   |
|                                         | VENDOR TOTAL:               | 1,152.60 |
| 5130-JENNER EQUIPMENT CO                |                             |          |
| 203528                                  | PARTS                       | 321.37   |
| 203529                                  | PARTS                       | 297.62   |
| 203681                                  | PARTS                       | 2,277.96 |
|                                         | VENDOR TOTAL:               | 2,896.95 |
| 1758-KAREN'S DELIVERY SERVICE           |                             |          |
| 203526                                  | DELIVER PARTS               | 48.00    |
| 203527                                  | DELIVER PARTS               | 28.00    |
| 203680                                  | DELIVER PARTS               | 45.00    |
|                                         | VENDOR TOTAL:               | 121.00   |
| 4987-LAWSON PRODUCTS, INC.              |                             |          |
| 203544                                  | PARTS                       | 124.51   |
|                                         | VENDOR TOTAL:               | 124.51   |
| 5042-NEW VISION AUTO BODY & ACCESSORIES |                             |          |
| 203682                                  | FRONT DOORS 3M COLOR STABLE | 174.99   |
|                                         | VENDOR TOTAL:               | 174.99   |

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| Invoice Number                      | Invoice Description  | Amount        |
|-------------------------------------|----------------------|---------------|
| 604-VEHICLE MAINTENANCE FUND        |                      |               |
| 50-PUBLIC WORKS                     |                      |               |
| 36-VEHICLE MAINTENANCE              |                      |               |
| 2737-NORTHERN TRUCK EQUIPMENT CORP. |                      |               |
| 203679                              | PARTS                | 397.00        |
|                                     | <b>VENDOR TOTAL:</b> | <b>397.00</b> |
| 5213-PARTSONE WYOSD LLC             |                      |               |
| 203551                              | PARTS                | 16.75         |
| 203552                              | PARTS                | 23.76         |
| 203553                              | PARTS                | 8.72          |
| 203554                              | PARTS                | 230.47        |
| 203555                              | PARTS                | 340.54        |
| 203556                              | PARTS                | 285.72        |
| 203557                              | PARTS                | 38.79         |
| 203558                              | PARTS                | 171.67        |
| 203562                              | PARTS                | 30.58         |
| 203563                              | PARTS                | 11.01         |
| 203564                              | PARTS                | 33.11         |
| 203565                              | RETURN PARTS         | -22.85        |
| 203567                              | EXCHANGE PARTS       | -4.20         |
| 203568                              | PARTS                | 40.49         |
| 203569                              | PARTS                | 16.36         |
| 203571                              | PARTS                | 17.41         |
| 203572                              | PARTS                | 454.47        |
| 203573                              | PARTS                | 21.98         |
| 203574                              | PARTS                | 139.26        |
| 203575                              | PARTS                | 50.20         |
| 203576                              | PARTS                | 73.70         |
| 203692                              | PARTS                | 12.96         |
| 203693                              | PARTS                | 19.49         |
| 203696                              | PARTS                | -30.35        |
| 203697                              | PARTS                | 20.43         |



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| Invoice Number                      | Invoice Description            | Amount           |
|-------------------------------------|--------------------------------|------------------|
| <b>604-VEHICLE MAINTENANCE FUND</b> |                                |                  |
| <b>50-PUBLIC WORKS</b>              |                                |                  |
| <b>36-VEHICLE MAINTENANCE</b>       |                                |                  |
|                                     | <b>VENDOR TOTAL:</b>           | <b>2,000.47</b>  |
| 5211-THOMAS TOLZIEN                 |                                |                  |
| 203539                              | PAINTING                       | 4,992.03         |
|                                     | <b>VENDOR TOTAL:</b>           | <b>4,992.03</b>  |
| 2315-THUNDER BASIN FORD LLC         |                                |                  |
| 203684                              | REPAIRS                        | 3,212.14         |
|                                     | <b>VENDOR TOTAL:</b>           | <b>3,212.14</b>  |
| 5019-TRANSOURCE TRUCK & EQUIPMENT   |                                |                  |
| 203683                              | REPAIRS                        | 884.25           |
|                                     | <b>VENDOR TOTAL:</b>           | <b>884.25</b>    |
| 2309-WHITE'S FRONTIER MOTORS        |                                |                  |
| 203530                              | REPAIRS                        | 130.80           |
| 203531                              | PARTS                          | 132.34           |
| 203532                              | PARTS                          | 35.35            |
| 203689                              | REPAIRS                        | 616.57           |
|                                     | <b>VENDOR TOTAL:</b>           | <b>915.06</b>    |
|                                     | <b>DIVISION TOTAL:</b>         | <b>25,682.25</b> |
| <b>37-VEHICLE REPLACEMENT</b>       |                                |                  |
| 4292-CAR-KNACK INC                  |                                |                  |
| 203533                              | RUNNING BOARDS AND SEAT COVERS | 1,219.00         |
|                                     | <b>VENDOR TOTAL:</b>           | <b>1,219.00</b>  |
| 4985-GILLETTE STEEL CENTER          |                                |                  |
| 203699                              | REC TUBING AND FLAT IRON       | 116.00           |
|                                     | <b>VENDOR TOTAL:</b>           | <b>116.00</b>    |
| 5213-PARTSONE WYOSD LLC             |                                |                  |
| 203546                              | PARTS                          | 58.44            |
| 203549                              | PARTS                          | 5.24             |
| 203695                              | PARTS                          | 13.92            |
|                                     | <b>VENDOR TOTAL:</b>           | <b>77.60</b>     |

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|                              | Invoice Number | Invoice Description | Amount    |
|------------------------------|----------------|---------------------|-----------|
| 604-VEHICLE MAINTENANCE FUND |                |                     |           |
| 50-PUBLIC WORKS              |                |                     |           |
| 37-VEHICLE REPLACEMENT       |                |                     |           |
| 2289-WESCO DISTRIBUTION INC  |                |                     |           |
|                              | 203542         | PORTALBE LIGHTS     | 531.32    |
|                              |                | VENDOR TOTAL:       | 531.32    |
|                              |                | DIVISION TOTAL:     | 1,943.92  |
|                              |                | DEPARTMENT TOTAL:   | 27,626.17 |
|                              |                | FUND TOTAL:         | 40,738.81 |

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| Invoice Number                        |        | Invoice Description              | Amount            |
|---------------------------------------|--------|----------------------------------|-------------------|
| 702-LIABILITY INSURANCE FUND          |        |                                  |                   |
| 25-FINANCE                            |        |                                  |                   |
| 38-LIABILITY INSURANCE                |        |                                  |                   |
| 5047-AMERICAN PLAYGROUND COMPANY      |        |                                  |                   |
|                                       | 203861 | PARKS * SLIDE * JAY J            | 2,125.00          |
|                                       |        | <b>VENDOR TOTAL:</b>             | <b>2,125.00</b>   |
| 4228-RMS INSTRUMENT & ELECTRICAL, LLC |        |                                  |                   |
|                                       | 203625 | VACTORED HOLES AND REPLACE SIGNS | 1,283.50          |
|                                       |        | <b>VENDOR TOTAL:</b>             | <b>1,283.50</b>   |
|                                       |        | <b>DIVISION TOTAL:</b>           | <b>3,408.50</b>   |
|                                       |        | <b>DEPARTMENT TOTAL:</b>         | <b>3,408.50</b>   |
|                                       |        | <b>FUND TOTAL:</b>               | <b>3,408.50</b>   |
|                                       |        | <b>GRAND TOTAL:</b>              | <b>752,609.19</b> |

# Expenditure Approval Report

## Check Approval Date of 02/18/2026



| Invoice Number        | Invoice Description            | Amount |
|-----------------------|--------------------------------|--------|
| 301-MADISON WATERLINE |                                |        |
| 70-UTILITIES          |                                |        |
| 72-MADISON WATER LINE |                                |        |
| 1684-DRM INC          |                                |        |
| 202962                | GRWSP PRIORITY V (AIRPORT/MEAN | 0.07   |
|                       | VENDOR TOTAL:                  | 0.07   |
|                       | DIVISION TOTAL:                | 0.07   |
|                       | DEPARTMENT TOTAL:              | 0.07   |
|                       | FUND TOTAL:                    | 0.07   |

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|                  | Invoice Number | Invoice Description      | Amount           |
|------------------|----------------|--------------------------|------------------|
| 503-WATER FUND   |                |                          |                  |
| 70-UTILITIES     |                |                          |                  |
| 73-WATER         |                |                          |                  |
| 4864-EDI MENDOZA |                |                          |                  |
|                  | 202932         | CONCRETE                 | 36,325.00        |
|                  | 202933         | CONCRETE                 | 32,240.00        |
|                  |                | <b>VENDOR TOTAL:</b>     | <b>68,565.00</b> |
|                  |                | <b>DIVISION TOTAL:</b>   | <b>68,565.00</b> |
|                  |                | <b>DEPARTMENT TOTAL:</b> | <b>68,565.00</b> |
|                  |                | <b>FUND TOTAL:</b>       | <b>68,565.00</b> |

# Expenditure Approval Report

## Check Approval Date of 02/18/2026



| Invoice Number         |  | Invoice Description | Amount    |
|------------------------|--|---------------------|-----------|
| 603-WAREHOUSE FUND     |  |                     |           |
| 00-UNDEFINED           |  |                     |           |
| 00-UNDEFINED           |  |                     |           |
| 2338-TRAFFIC PARTS INC |  |                     |           |
| 202960                 |  | TRAFFIC INVENTORY   | 1,189.65  |
| 202961                 |  | TRAFFIC INVENTORY   | 3,858.30  |
| VENDOR TOTAL:          |  |                     | 5,047.95  |
| DIVISION TOTAL:        |  |                     | 5,047.95  |
| DEPARTMENT TOTAL:      |  |                     | 5,047.95  |
| FUND TOTAL:            |  |                     | 5,047.95  |
| GRAND TOTAL:           |  |                     | 73,613.02 |

# Expenditure Approval Report

## Check Approval Date of 02/23/2026



|                        | Invoice Number | Invoice Description | Amount    |
|------------------------|----------------|---------------------|-----------|
| 201-1% FUND            |                |                     |           |
| 00-UNDEFINED           |                |                     |           |
| 00-UNDEFINED           |                |                     |           |
| 1802-SIMON CONTRACTORS |                |                     |           |
|                        | 202959         | RETAINAGE RELEASE   | 28,215.03 |
|                        |                | VENDOR TOTAL:       | 28,215.03 |
|                        |                | DIVISION TOTAL:     | 28,215.03 |
|                        |                | DEPARTMENT TOTAL:   | 28,215.03 |
|                        |                | FUND TOTAL:         | 28,215.03 |
|                        |                | GRAND TOTAL:        | 28,215.03 |

# Expenditure Approval Report

## Check Approval Date of 02/24/2026



| Invoice Number              | Invoice Description                    | Amount        |
|-----------------------------|----------------------------------------|---------------|
| <b>001-GENERAL FUND</b>     |                                        |               |
| <b>40-POLICE DEPARTMENT</b> |                                        |               |
| <b>40-PD ADMINISTRATION</b> |                                        |               |
| 3379-BLACK HILLS ENERGY     |                                        |               |
| 203460                      | NATURAL GAS - 528 EXHCNAGE AVE         | 154.73        |
|                             | <b>VENDOR TOTAL:</b>                   | <b>154.73</b> |
|                             | <b>DIVISION TOTAL:</b>                 | <b>154.73</b> |
| <b>45-ANIMAL SHELTER</b>    |                                        |               |
| 3379-BLACK HILLS ENERGY     |                                        |               |
| 203461                      | NATURAL GAS - 950 WRLOW-ANIMAL SHELTER | 625.12        |
|                             | <b>VENDOR TOTAL:</b>                   | <b>625.12</b> |
|                             | <b>DIVISION TOTAL:</b>                 | <b>625.12</b> |
|                             | <b>DEPARTMENT TOTAL:</b>               | <b>779.85</b> |



# Expenditure Approval Report

## Check Approval Date of 02/24/2026



|                                   | Invoice Number | Invoice Description                              | Amount          |
|-----------------------------------|----------------|--------------------------------------------------|-----------------|
| 001-GENERAL FUND                  |                |                                                  |                 |
| 50-PUBLIC WORKS                   |                |                                                  |                 |
| 33-CITY HALL BUILDING MAINTENANCE |                |                                                  |                 |
| 3379-BLACK HILLS ENERGY           |                |                                                  |                 |
|                                   | 203462         | NATURAL GAS - 950 W WARLOW DR                    | 219.78          |
|                                   | 203463         | NATURAL GAS - 808 W WARLOW DR                    | 386.22          |
|                                   | 203464         | NATURAL GAS - 201 E 5TH ST & 3903 FOOTHILLS BLVD | 2,923.37        |
|                                   |                | <b>VENDOR TOTAL:</b>                             | <b>3,529.37</b> |
|                                   |                | <b>DIVISION TOTAL:</b>                           | <b>3,529.37</b> |
| 51-PARKS                          |                |                                                  |                 |
| 3379-BLACK HILLS ENERGY           |                |                                                  |                 |
|                                   | 203465         | NATURAL GAS - 2909 S DOUGLAS HWY                 | 349.93          |
|                                   |                | <b>VENDOR TOTAL:</b>                             | <b>349.93</b>   |
|                                   |                | <b>DIVISION TOTAL:</b>                           | <b>349.93</b>   |
| 54-STREETS                        |                |                                                  |                 |
| 3379-BLACK HILLS ENERGY           |                |                                                  |                 |
|                                   | 203466         | NATURAL GAS - 800 N BURMA AVE BLD 414            | 582.48          |
|                                   |                | <b>VENDOR TOTAL:</b>                             | <b>582.48</b>   |
|                                   |                | <b>DIVISION TOTAL:</b>                           | <b>582.48</b>   |
|                                   |                | <b>DEPARTMENT TOTAL:</b>                         | <b>4,461.78</b> |

# Expenditure Approval Report

## Check Approval Date of 02/24/2026



|                               | Invoice Number | Invoice Description           | Amount   |
|-------------------------------|----------------|-------------------------------|----------|
| 001-GENERAL FUND              |                |                               |          |
| 60-ENGINEERING & DEV SERVICES |                |                               |          |
| 62-TRAFFIC SAFETY             |                |                               |          |
| 3379-BLACK HILLS ENERGY       |                |                               |          |
|                               | 203467         | NATURAL GAS - 800 N BURMA AVE | 94.26    |
|                               |                | VENDOR TOTAL:                 | 94.26    |
|                               |                | DIVISION TOTAL:               | 94.26    |
|                               |                | DEPARTMENT TOTAL:             | 94.26    |
|                               |                | FUND TOTAL:                   | 5,335.89 |

**Expenditure Approval Report**  
**Check Approval Date of 02/24/2026**



| Invoice Number          | Invoice Description                              | Amount          |
|-------------------------|--------------------------------------------------|-----------------|
| <b>503-WATER FUND</b>   |                                                  |                 |
| <b>70-UTILITIES</b>     |                                                  |                 |
| <b>73-WATER</b>         |                                                  |                 |
| 3379-BLACK HILLS ENERGY |                                                  |                 |
| 203464                  | NATURAL GAS - 201 E 5TH ST & 3903 FOOTHILLS BLVD | 168.14          |
| 203468                  | NATURAL GAS - 200 ROCK RD, GEN                   | 43.62           |
| 203469                  | NATURAL GAS - 816 W WARLOW DR                    | 832.99          |
| 203476                  | NATURAL GAS - LAKEWAY, DOUD, EXCHANGE            | 296.39          |
|                         | <b>VENDOR TOTAL:</b>                             | <b>1,341.14</b> |
|                         | <b>DIVISION TOTAL:</b>                           | <b>1,341.14</b> |
| <b>77-SWIMMING POOL</b> |                                                  |                 |
| 3379-BLACK HILLS ENERGY |                                                  |                 |
| 203470                  | NATURAL GAS - 909 S GILLETTE AVE                 | 331.10          |
|                         | <b>VENDOR TOTAL:</b>                             | <b>331.10</b>   |
|                         | <b>DIVISION TOTAL:</b>                           | <b>331.10</b>   |
|                         | <b>DEPARTMENT TOTAL:</b>                         | <b>1,672.24</b> |
|                         | <b>FUND TOTAL:</b>                               | <b>1,672.24</b> |

# Expenditure Approval Report

## Check Approval Date of 02/24/2026



| Invoice Number          |  | Invoice Description           | Amount |
|-------------------------|--|-------------------------------|--------|
| 504-POWER FUND          |  |                               |        |
| 70-UTILITIES            |  |                               |        |
| 74-POWER                |  |                               |        |
| 3379-BLACK HILLS ENERGY |  |                               |        |
| 203471                  |  | NATURAL GAS - 940 W WARLOW DR | 280.12 |
|                         |  | VENDOR TOTAL:                 | 280.12 |
|                         |  | DIVISION TOTAL:               | 280.12 |
|                         |  | DEPARTMENT TOTAL:             | 280.12 |
|                         |  | FUND TOTAL:                   | 280.12 |

**Expenditure Approval Report**  
**Check Approval Date of 02/24/2026**



| Invoice Number          |  | Invoice Description                 | Amount          |
|-------------------------|--|-------------------------------------|-----------------|
| 505-SEWER FUND          |  |                                     |                 |
| 70-UTILITIES            |  |                                     |                 |
| 75-SEWER                |  |                                     |                 |
| 3379-BLACK HILLS ENERGY |  |                                     |                 |
| 203472                  |  | NATURAL GAS - 4520 UNIVERSITY RD    | 47.16           |
| 203473                  |  | NATURAL GAS - 3101 S GARNER LAKE RD | 9,434.45        |
| 203474                  |  | NATURAL GAS - 1700 PLUM CREEK       | 36.99           |
| 203475                  |  | NATURAL GAS - 2881 S GARNER LAKE RD | 44.36           |
|                         |  | <b>VENDOR TOTAL:</b>                | <b>9,562.96</b> |
|                         |  | <b>DIVISION TOTAL:</b>              | <b>9,562.96</b> |
|                         |  | <b>DEPARTMENT TOTAL:</b>            | <b>9,562.96</b> |
|                         |  | <b>FUND TOTAL:</b>                  | <b>9,562.96</b> |

# Expenditure Approval Report

## Check Approval Date of 02/24/2026



| Invoice Number              |  | Invoice Description                   | Amount          |
|-----------------------------|--|---------------------------------------|-----------------|
| 601-CITY WEST FUND          |  |                                       |                 |
| 50-PUBLIC WORKS             |  |                                       |                 |
| 39-CITY WEST BUILDING MAINT |  |                                       |                 |
| 3379-BLACK HILLS ENERGY     |  |                                       |                 |
| 203476                      |  | NATURAL GAS - LAKEWAY, DOUD, EXCHANGE | 297.45          |
| 203477                      |  | NATURAL GAS - 611 N EXCHANGE AVE, 22  | 2,407.25        |
| 203478                      |  | NATURAL GAS - 561 COMMERICAL DR       | 1,078.11        |
| 203479                      |  | NATURAL GAS - 624 COMMERCIAL DR       | 4,396.43        |
|                             |  | <b>VENDOR TOTAL:</b>                  | <b>8,179.24</b> |
|                             |  | <b>DIVISION TOTAL:</b>                | <b>8,179.24</b> |
|                             |  | <b>DEPARTMENT TOTAL:</b>              | <b>8,179.24</b> |
|                             |  | <b>FUND TOTAL:</b>                    | <b>8,179.24</b> |

# Expenditure Approval Report

## Check Approval Date of 02/24/2026



|                         | Invoice Number | Invoice Description         | Amount |
|-------------------------|----------------|-----------------------------|--------|
| 603-WAREHOUSE FUND      |                |                             |        |
| 25-FINANCE              |                |                             |        |
| 28-WAREHOUSE FUND       |                |                             |        |
| 3379-BLACK HILLS ENERGY |                |                             |        |
|                         | 203480         | NATURAL GAS - 800 BURMA AVE | 751.06 |
|                         |                | VENDOR TOTAL:               | 751.06 |
|                         |                | DIVISION TOTAL:             | 751.06 |
|                         |                | DEPARTMENT TOTAL:           | 751.06 |
|                         |                | FUND TOTAL:                 | 751.06 |

# Expenditure Approval Report

## Check Approval Date of 02/24/2026



| Invoice Number                      | Invoice Description          | Amount    |
|-------------------------------------|------------------------------|-----------|
| 604-VEHICLE MAINTENANCE FUND        |                              |           |
| 50-PUBLIC WORKS                     |                              |           |
| 36-VEHICLE MAINTENANCE              |                              |           |
| 2432-WYOMING DEPT OF TRANSPORTATION |                              |           |
| 203754                              | NEW PLATE AND TRANSFER PLATE | 12.00     |
|                                     | VENDOR TOTAL:                | 12.00     |
|                                     | DIVISION TOTAL:              | 12.00     |
|                                     | DEPARTMENT TOTAL:            | 12.00     |
|                                     | FUND TOTAL:                  | 12.00     |
|                                     | GRAND TOTAL:                 | 25,793.51 |



# Expenditure Approval Report

## Check Approval Date of 02/25/2026



|                          | Invoice Number | Invoice Description | Amount   |
|--------------------------|----------------|---------------------|----------|
| 001-GENERAL FUND         |                |                     |          |
| 25-FINANCE               |                |                     |          |
| 26-CUSTOMER SERVICE      |                |                     |          |
| 5215-MIDWEST CONNECT LLC |                |                     |          |
|                          | 203859         | POSTAGE             | 7,500.00 |
|                          |                | VENDOR TOTAL:       | 7,500.00 |
|                          |                | DIVISION TOTAL:     | 7,500.00 |
|                          |                | DEPARTMENT TOTAL:   | 7,500.00 |
|                          |                | FUND TOTAL:         | 7,500.00 |
|                          |                | GRAND TOTAL:        | 7,500.00 |

# Expenditure Approval Report

## Check Approval Date of 02/19/2026



| Invoice Number                         |  | Invoice Description                            | Amount           |
|----------------------------------------|--|------------------------------------------------|------------------|
| 701-HEALTH INSURANCE FUND              |  |                                                |                  |
| 20-HUMAN RESOURCES                     |  |                                                |                  |
| 22-HEALTH INSURANCE                    |  |                                                |                  |
| 1349-CAMPBELL COUNTY HOSPITAL DISTRICT |  |                                                |                  |
| 202954                                 |  | OCTOBER 2025 HEALTH COACHING                   | 3,530.00         |
|                                        |  | <b>VENDOR TOTAL:</b>                           | <b>3,530.00</b>  |
| 2503-DELTA DENTAL OF WYOMING           |  |                                                |                  |
| 202955                                 |  | JANUARY 2026 ADMIN FEES AND CLAIMS             | 21,340.00        |
|                                        |  | <b>VENDOR TOTAL:</b>                           | <b>21,340.00</b> |
| 1912-GALLAGHER BENEFIT SERVICES, INC   |  |                                                |                  |
| 202958                                 |  | FEBRUARY 2026 SHORT TERM DISABILITY ADMIN FEES | 166.25           |
| 202963                                 |  | ADJUST JANUARY 2026 PAYMENT                    | -20.00           |
|                                        |  | <b>VENDOR TOTAL:</b>                           | <b>146.25</b>    |
| 3687-OPTUM HEALTH FINANCIAL SERVICES   |  |                                                |                  |
| 202956                                 |  | JANUARY 2026 COBRA PARTICIPANT FEE             | 140.80           |
| 202957                                 |  | JANUARY 2026 HSA MONTHLY ADMIN FEE             | 231.00           |
|                                        |  | <b>VENDOR TOTAL:</b>                           | <b>371.80</b>    |
|                                        |  | <b>DIVISION TOTAL:</b>                         | <b>25,388.05</b> |
|                                        |  | <b>DEPARTMENT TOTAL:</b>                       | <b>25,388.05</b> |
|                                        |  | <b>FUND TOTAL:</b>                             | <b>25,388.05</b> |
|                                        |  | <b>GRAND TOTAL:</b>                            | <b>25,388.05</b> |

# Expenditure Approval Report

## Check Approval Date of 02/23/2026



|                                                   | Invoice Number | Invoice Description                           | Amount            |
|---------------------------------------------------|----------------|-----------------------------------------------|-------------------|
| 001-GENERAL FUND                                  |                |                                               |                   |
| 00-UNDEFINED                                      |                |                                               |                   |
| 00-UNDEFINED                                      |                |                                               |                   |
| 5051-HEALTHEQUITY, INC.                           |                |                                               |                   |
|                                                   | 203739         | WEEKLY CLAIMS                                 | 17.88             |
|                                                   | 203740         | WEEKLY CLAIMS                                 | 3,442.35          |
|                                                   | 203741         | WEEKLY CLAIMS                                 | 3,398.01          |
|                                                   | 203742         | HRA/FSA DEDUCTION INVOICE                     | 966.84            |
|                                                   |                | <b>VENDOR TOTAL:</b>                          | <b>7,825.08</b>   |
| 2672-UMB BANK                                     |                |                                               |                   |
|                                                   | 203743         | JANUARY 2026 P-CARDS                          | 94,667.36         |
|                                                   |                | <b>VENDOR TOTAL:</b>                          | <b>94,667.36</b>  |
| 4701-WYOMING COOPERATIVE LIQUID ASSETS SECURITIES |                |                                               |                   |
|                                                   | 203745         | PROCEEDS FROM SALE OF CCFD VEHICLES           | 23,474.00         |
|                                                   | 203746         | TRANSFER EXCESS FUND FROM WYOSTAR - MAC FUNDS | 0.07              |
|                                                   |                | <b>VENDOR TOTAL:</b>                          | <b>23,474.07</b>  |
|                                                   |                | <b>DIVISION TOTAL:</b>                        | <b>125,966.51</b> |
|                                                   |                | <b>DEPARTMENT TOTAL:</b>                      | <b>125,966.51</b> |
|                                                   |                | <b>FUND TOTAL:</b>                            | <b>125,966.51</b> |

# Expenditure Approval Report

## Check Approval Date of 02/23/2026



| Invoice Number                         | Invoice Description                       | Amount              |
|----------------------------------------|-------------------------------------------|---------------------|
| 504-POWER FUND                         |                                           |                     |
| 70-UTILITIES                           |                                           |                     |
| 74-POWER                               |                                           |                     |
| 2493-BLACK HILLS POWER & LIGHT         |                                           |                     |
| 203733                                 | JANUARY 2026 CTII ENERGY                  | 29,891.93           |
| 203734                                 | JANUARY 2026 WYGEN III CAPITAL AND O&M    | 430,632.00          |
| 203735                                 | JANUARY 2026 WYGEN III ANCILLARY SERVICES | 770,681.84          |
|                                        | <b>VENDOR TOTAL:</b>                      | <b>1,231,205.77</b> |
| 2697-BLACK HILLS WYOMING LLC           |                                           |                     |
| 203736                                 | JANUARY 2026 CTII CAPITAL AND O&M         | 142,858.19          |
| 203737                                 | JANUARY 2026 CTII ENERGY                  | 633,659.29          |
|                                        | <b>VENDOR TOTAL:</b>                      | <b>776,517.48</b>   |
| 3004-DEPARTMENT OF ENERGY              |                                           |                     |
| 203738                                 | JANUARY 2026 ENERGY                       | 71,346.46           |
|                                        | <b>VENDOR TOTAL:</b>                      | <b>71,346.46</b>    |
| 2365-WYODAK RESOURCES DEVELOPMENT CORP |                                           |                     |
| 203744                                 | 2025 WYGEN III TRUE UP                    | 27,691.28           |
|                                        | <b>VENDOR TOTAL:</b>                      | <b>27,691.28</b>    |
|                                        | <b>DIVISION TOTAL:</b>                    | <b>2,106,760.99</b> |
|                                        | <b>DEPARTMENT TOTAL:</b>                  | <b>2,106,760.99</b> |
|                                        | <b>FUND TOTAL:</b>                        | <b>2,106,760.99</b> |

# Expenditure Approval Report

## Check Approval Date of 02/23/2026



| Invoice Number                          | Invoice Description                             | Amount |
|-----------------------------------------|-------------------------------------------------|--------|
| 505-SEWER FUND                          |                                                 |        |
| 00-UNDEFINED                            |                                                 |        |
| 00-UNDEFINED                            |                                                 |        |
| 4166-WYOMING GOVERNMENT INVESTMENT FUND |                                                 |        |
| 203747                                  | TRANSFER EXCESS FUNDS FROM WYOSTAR - SEWER FUND | 18.39  |
|                                         | VENDOR TOTAL:                                   | 18.39  |
|                                         | DIVISION TOTAL:                                 | 18.39  |
|                                         | DEPARTMENT TOTAL:                               | 18.39  |
|                                         | FUND TOTAL:                                     | 18.39  |

# Expenditure Approval Report

## Check Approval Date of 02/23/2026



| Invoice Number                         |  | Invoice Description                         | Amount       |
|----------------------------------------|--|---------------------------------------------|--------------|
| 701-HEALTH INSURANCE FUND              |  |                                             |              |
| 20-HUMAN RESOURCES                     |  |                                             |              |
| 22-HEALTH INSURANCE                    |  |                                             |              |
| 2557-BLUE CROSS BLUE SHIELD OF WYOMING |  |                                             |              |
| 203750                                 |  | DRUG COSTS, CLAIMS, COTIVITI, CASH FLOW REG | 27,902.07    |
| 203751                                 |  | DRUG COSTS, CLAIMS, COTIVITI, CASH FLOW REG | 35,399.81    |
| VENDOR TOTAL:                          |  |                                             | 63,301.88    |
| DIVISION TOTAL:                        |  |                                             | 63,301.88    |
| DEPARTMENT TOTAL:                      |  |                                             | 63,301.88    |
| FUND TOTAL:                            |  |                                             | 63,301.88    |
| GRAND TOTAL:                           |  |                                             | 2,296,047.77 |

# Expenditure Approval Report

## Check Approval Date of 01/31/2026



| Invoice Number                | Invoice Description                                | Amount          |
|-------------------------------|----------------------------------------------------|-----------------|
| <b>001-GENERAL FUND</b>       |                                                    |                 |
| <b>10-ADMINISTRATION</b>      |                                                    |                 |
| <b>01-MAYOR &amp; COUNCIL</b> |                                                    |                 |
| 66666-MISC P-CARD VENDOR      |                                                    |                 |
| 203001                        | HOLIDAY LIGHTING CONTEST GIFTCARDS                 | 1,247.70        |
| 203055                        | GALI LUNCHEON - REFUND OF TOTAL AMOUNT INCLUDING T | -627.20         |
| 203056                        | GALI LUNCHEON - TOTAL AMOUNT WITH TAX REMOVED      | 599.00          |
| 203057                        | CAKE & SUPPLIES FOR AMERICA'S 250TH ANNIVERSARY -  | 43.90           |
| 203402                        | MAYOR LUNDVALL - ECA FORUM TRIP - AIRFARE          | 865.58          |
| 203403                        | MAYOR LUNDVALL - ECA FORUM TRIP - AIRFARE          | 430.28          |
|                               | <b>VENDOR TOTAL:</b>                               | <b>2,559.26</b> |
|                               | <b>DIVISION TOTAL:</b>                             | <b>2,559.26</b> |
| <b>02-ADMINISTRATION</b>      |                                                    |                 |
| 1334-CASPER STAR TRIBUNE      |                                                    |                 |
| 203237                        | SUBSCRIPTION                                       | 33.99           |
|                               | <b>VENDOR TOTAL:</b>                               | <b>33.99</b>    |
| 66666-MISC P-CARD VENDOR      |                                                    |                 |
| 203128                        | TABLE RUNNERS FOR CITY WITH UPDATED LOGO - FOR EVE | 287.37          |
| 203169                        | MIKE COLE - WYO ENGINEERING SOCIETY CONF & CONTINU | 669.18          |
| 203305                        | OFFICE SUPPLIES                                    | 51.97           |
| 203386                        | ECONOMIC DEVELOPMENT PARTNERS LUNCH - MIKE COLE    | 22.17           |
| 203443                        | GOSMA ANNUAL CONFERENCE - MIKE COLE REGISTRATION   | 175.00          |
|                               | <b>VENDOR TOTAL:</b>                               | <b>1,205.69</b> |
|                               | <b>DIVISION TOTAL:</b>                             | <b>1,239.68</b> |
| <b>04-SPECIAL PROJECTS</b>    |                                                    |                 |
| 66666-MISC P-CARD VENDOR      |                                                    |                 |
| 202971                        | AMAZON RETA* AK1NV5223 FURNITURE 6 CHAIRS CUSTOMER | 1,140.24        |
| 203009                        | HOBBY LOBBY #920 ITEMS RETURNED FROM ERC BANQUET   | -32.50          |
| 203010                        | HOBBY LOBBY ECOMM SUPPLIES FOR ERC BANQUET         | 52.53           |
| 203092                        | B&H PHOTO 800-606-6969 DISPLAYS AND CAMERA DECODER | 1,733.98        |
| 203133                        | HOBBY LOBBY #920 CUSTOMER SERVICE REMODEL DECOR -  | -81.05          |
| 203134                        | AMAZON MKTPL*Q96VV24C3 REMODEL CUSTOMER SERVICE CL | 37.98           |
| 203135                        | HOBBY LOBBY #920 DECOR REMODEL CUSTOMER SERVICE    | 98.93           |

# Expenditure Approval Report

## Check Approval Date of 01/31/2026



| Invoice Number           |  | Invoice Description                                | Amount           |
|--------------------------|--|----------------------------------------------------|------------------|
| 001-GENERAL FUND         |  |                                                    |                  |
| 10-ADMINISTRATION        |  |                                                    |                  |
| 04-SPECIAL PROJECTS      |  |                                                    |                  |
| 66666-MISC P-CARD VENDOR |  |                                                    |                  |
| 203136                   |  | MENARDS GILLETTE WY LIGHTING CUSTOMER SERVICE REMO | 64.99            |
| 203137                   |  | HOBBY LOBBY #920 DECOR CUSTOMER SERVICE REMODEL    | 85.77            |
| 203138                   |  | HOBBY LOBBY #920 CUSTOMER SERVICE REMODEL DECOR -  | 81.05            |
| 203173                   |  | JIMMY JOHNS - 2009 - MOTO ERC LUNCH MEETING MAYRA, | 115.10           |
| 203175                   |  | AMAZON MKTPL*Y804A04T3 AWARD BANQUET DECOR         | 29.97            |
| 203196                   |  | WM SUPERCENTER #1485 DOOR PRIZES FOR EMPLOYEE BANQ | 1,013.68         |
| 203198                   |  | Amazon.com*W466A9ND3 - WELLNESS                    | 127.49           |
| 203216                   |  | ALBERTSONS #0067 DOOR PRIZE FOR EMPLOYEE BANQUET   | 1,281.80         |
| 203217                   |  | ALBERTSONS #0067 DOOR PRIZE FOR EMPLOYEE BANQUET   | 962.55           |
| 203246                   |  | AMAZON MKTPLACE PMTS RETURNED EXTRA FLOWERS FOR EM | -96.38           |
| 203278                   |  | ALBERTSONS #0067 DOOR PRIZE FOR EMPLOYEE BANQUET   | 773.85           |
| 203384                   |  | AMAZON MKTPL*058MM75A3 FITNESS ROOM EQUIPMENT      | 74.43            |
| 203388                   |  | TST*THE PRIME RIB RESTAU GIFT CARDS FOR MEALS FOR  | 900.00           |
|                          |  | <b>VENDOR TOTAL:</b>                               | <b>8,364.41</b>  |
|                          |  | <b>DIVISION TOTAL:</b>                             | <b>8,364.41</b>  |
|                          |  | <b>DEPARTMENT TOTAL:</b>                           | <b>12,163.35</b> |



# Expenditure Approval Report

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|                          | Invoice Number | Invoice Description             | Amount |
|--------------------------|----------------|---------------------------------|--------|
| 001-GENERAL FUND         |                |                                 |        |
| 15-ATTORNEY              |                |                                 |        |
| 15-ATTORNEY              |                |                                 |        |
| 66666-MISC P-CARD VENDOR |                |                                 |        |
|                          | 203416         | SEAN BROWN IMLA MEMBERSHIP DUES | 669.00 |
|                          |                | VENDOR TOTAL:                   | 669.00 |
|                          |                | DIVISION TOTAL:                 | 669.00 |
|                          |                | DEPARTMENT TOTAL:               | 669.00 |

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|                          | Invoice Number | Invoice Description                                | Amount          |
|--------------------------|----------------|----------------------------------------------------|-----------------|
| 001-GENERAL FUND         |                |                                                    |                 |
| 20-HUMAN RESOURCES       |                |                                                    |                 |
| 20-HUMAN RESOURCES       |                |                                                    |                 |
| 66666-MISC P-CARD VENDOR |                |                                                    |                 |
|                          | 203051         | LEVATAI* BADGRE REEL                               | 60.99           |
|                          | 203111         | WWW.WYOMINGBAR.ORG ADDRESS LABELS FOR JOB LISTING  | 81.00           |
|                          | 203177         | GILLETTE NEWS RECORD JOB POSTING                   | 75.00           |
|                          | 203178         | WWW.WYOMINGBAR.ORG JOB POSTING                     | 110.00          |
|                          | 203299         | AMAZON MKTPL*W83S58FI3 HEADSET CABLES FOR WW SCALE | 18.28           |
|                          | 203315         | AMAZON MKTPL*W927V3T53 HEADSET FOR HR              | 317.57          |
|                          | 203351         | SMITHS FOOD #4180 GIFT CARDS FOR ERC               | 513.90          |
|                          |                | <b>VENDOR TOTAL:</b>                               | <b>1,176.74</b> |
|                          |                | <b>DIVISION TOTAL:</b>                             | <b>1,176.74</b> |
| 21-SAFETY                |                |                                                    |                 |
| 66666-MISC P-CARD VENDOR |                |                                                    |                 |
|                          | 203015         | OFFICE DEPOT #2635 EXPO MARKERS                    | 30.87           |
|                          | 203359         | AMERICAN SOCIETY OF SAFE REGISTRAIONG FOR SAFETY E | 50.00           |
|                          |                | <b>VENDOR TOTAL:</b>                               | <b>80.87</b>    |
|                          |                | <b>DIVISION TOTAL:</b>                             | <b>80.87</b>    |
|                          |                | <b>DEPARTMENT TOTAL:</b>                           | <b>1,257.61</b> |

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| Invoice Number           |                         | Invoice Description            | Amount   |
|--------------------------|-------------------------|--------------------------------|----------|
| 001-GENERAL FUND         |                         |                                |          |
| 25-FINANCE               |                         |                                |          |
| 25-FINANCE               |                         |                                |          |
| 66666-MISC P-CARD VENDOR |                         |                                |          |
| 203109                   | AMAZON MKTPL*NQ1TP3WS3  | COMPUTER PRIVACY SCREEN        | 57.99    |
| 203204                   | GOVERNMENT FINANCE OFF  | TRAINING PATIENCE              | 55.00    |
| 203320                   | TYLER USER CONFERENCE   | TRAINING LINDSEY               | 1,249.00 |
| 203323                   | TYLER USER CONFERENCE   | REGISTRATION FEE AMANDA        | 1,249.00 |
| 203363                   | UNITED 0162366877962    | FLIGHT FEE LINDSEY TYLER       | 127.51   |
| 203364                   | UNITED 0162366859570    | FLIGHTS FOR LINDSEY TYLE       | 428.44   |
| 203372                   | TYLER USER CONFERENCE   | FEE FOR AMANDA                 | 100.00   |
| 203408                   | SPRINGHILL STES CHEYEN  | WARM MEETING MICHELLE          | 131.20   |
| 203411                   | VENETIAN/PALAZZO RM     | TYLER CONNECT CONFERENCE ROOM  | 153.29   |
| VENDOR TOTAL:            |                         |                                | 3,551.43 |
| DIVISION TOTAL:          |                         |                                | 3,551.43 |
| 26-CUSTOMER SERVICE      |                         |                                |          |
| 66666-MISC P-CARD VENDOR |                         |                                |          |
| 202965                   | AMAZON MKTPL*V01P25QA3  | MEMO HOLDER FOR CUSTOMER SE    | 16.99    |
| 202966                   | AMAZON MKTPL*YF4FT5N63  | CASH BAGS AND DESK ORGANIZE    | 40.89    |
| 202968                   | AMAZON MKTPL*3J6EN1WN3  | REPLACEMENT CASH REGISTER D    | 281.80   |
| 203026                   | AMAZON MKTPL*WH50G1W13  | MAIL ORGANIZERS FOR CUSTOME    | 54.40    |
| 203029                   | AMAZON MKTPL*YV6SV9ZU3  | PRIVACY SCREEN FILTERS         | 144.38   |
| 203040                   | AMAZON MKTPL*PLACE PMTS | RETURNED 1 MAIL ORGANIZER      | -13.60   |
| 203104                   | AMAZON MKTPL*845GB1KB3  | CHECK TRAYS FOR CUSTOMER SE    | 36.26    |
| 203189                   | TYLER USER CONFERENCE   | REGISTRATION FEE JANET         | 1,249.00 |
| 203210                   | VENETIAN/PALAZZO RM     | TYLER CONNECT TRAINING ROOM FO | 147.16   |
| 203211                   | UNITED 0162364267806    | TRAVEL FOR TYLER CONFERE       | 338.60   |
| VENDOR TOTAL:            |                         |                                | 2,295.88 |
| DIVISION TOTAL:          |                         |                                | 2,295.88 |

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|                           | Invoice Number | Invoice Description                                | Amount          |
|---------------------------|----------------|----------------------------------------------------|-----------------|
| 001-GENERAL FUND          |                |                                                    |                 |
| 25-FINANCE                |                |                                                    |                 |
| 34-INFORMATION TECHNOLOGY |                |                                                    |                 |
| 66666-MISC P-CARD VENDOR  |                |                                                    |                 |
|                           | 203041         | AMAZON MARK* LO1YH9FL3 MISC PARTS FOR PD CAMERA RE | 104.04          |
|                           | 203114         | Microsoft-G134660811 OFFICE 365 FOR OFFICE OF ECON | 1,108.80        |
|                           | 203268         | AMAZON MKTPL*8S6752FX3 WIRE CRIMP TOOL AND SPLICES | 98.22           |
|                           | 203418         | TACO JOHNS 9933 ACCIDENTAL CHARGE EMPLOYEE REIMBUR | 10.70           |
|                           |                | <b>VENDOR TOTAL:</b>                               | <b>1,321.76</b> |
|                           |                | <b>DIVISION TOTAL:</b>                             | <b>1,321.76</b> |
|                           |                | <b>DEPARTMENT TOTAL:</b>                           | <b>7,169.07</b> |

**Expenditure Approval Report**  
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| Invoice Number                    |        | Invoice Description                                | Amount   |
|-----------------------------------|--------|----------------------------------------------------|----------|
| 001-GENERAL FUND                  |        |                                                    |          |
| 40-POLICE DEPARTMENT              |        |                                                    |          |
| 40-PD ADMINISTRATION              |        |                                                    |          |
| 5147-LAP PACIFIC ENTERPRISES, LLC |        |                                                    |          |
|                                   | 203020 | 307 DRY CLEANERS - DRY CLEANING                    | 63.55    |
|                                   | 203282 | 307 DRY CLEANERS - DRY CLEANING                    | 72.00    |
| VENDOR TOTAL:                     |        |                                                    | 135.55   |
| 66666-MISC P-CARD VENDOR          |        |                                                    |          |
|                                   | 202976 | PETCO 2419 - K9 FRITZ                              | 30.95    |
|                                   | 202990 | WYOMING ASSOCIATION OF SH - 2026 WASCOP DUES       | 500.00   |
|                                   | 203006 | WY DFS REGISTRY PYMT - BACKGROUND FOR VICTIM SERVI | 10.00    |
|                                   | 203007 | WY CHILD SUPPORT CONV FEE - CREDIT CARD FEES FOR B | 1.50     |
|                                   | 203022 | FAADRONEZONE - DRONE REGISTRTION                   | 20.00    |
|                                   | 203030 | FUEL TANKS FOR 250473 PD TACTICAL TRUCK            | 1,447.78 |
|                                   | 203032 | USPS PO 5738000483 - PKG TO CRIME LAB              | 11.45    |
|                                   | 203033 | AMAZON MKTPL*PT7CR1TF3 - DRONE PARTS               | 133.28   |
|                                   | 203043 | WAL-MART #1485 - FIREARMS                          | 12.97    |
|                                   | 203044 | WM SUPERCENTER #1485 - FIREARMS                    | 55.96    |
|                                   | 203046 | IDI - DETECTIVE APP MONTHLY CHARGE                 | 75.00    |
|                                   | 203047 | WALMART.COM 8009256278 - PATROL SUPPLIES           | 109.44   |
|                                   | 203048 | IN *ACTION LOCK AND KEY - LOCKOUT SERVICE          | 100.00   |
|                                   | 203052 | WM SUPERCENTER #1485 - TOTES FOR PATROL ROOM       | 40.99    |
|                                   | 203058 | CENEX-CBH CO-OP - FIREARMS RETURN                  | -5.49    |
|                                   | 203059 | CENEX-CBH CO-OP - FIREARMS                         | 5.49     |
|                                   | 203060 | CENEX-CBH CO-OP - FIREARMS                         | 21.07    |
|                                   | 203067 | MURF.AI - TEXT TO VIDEO SOFTWARE                   | 396.00   |
|                                   | 203076 | TRACTOR SUPPLY CO #1896 - K9 FRITZ                 | 32.98    |
|                                   | 203086 | SQ *NATIONAL TACTICAL OFF - VOS & ALGER TRAINING   | 200.00   |
|                                   | 203091 | EXPEDIA 73344358047211 - RENTAL CAR PROTECTION     | 54.00    |
|                                   | 203093 | PSI EXAMS - HERMAN DRONE TEST                      | 175.00   |
|                                   | 203110 | TST*SILVER CREEK - LAW ENFORCEMENT BREAKFAST       | 157.98   |
|                                   | 203118 | THE HOME DEPOT #6005 - SUPPLIES FOR DRONES         | 63.92    |
|                                   | 203142 | WYNDHAM - EMERGENCY FINANCIAL FOR VICTIM SERVICES  | 3.00     |

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| Invoice Number           | Invoice Description                                | Amount   |
|--------------------------|----------------------------------------------------|----------|
| 001-GENERAL FUND         |                                                    |          |
| 40-POLICE DEPARTMENT     |                                                    |          |
| 40-PD ADMINISTRATION     |                                                    |          |
| 66666-MISC P-CARD VENDOR |                                                    |          |
| 203166                   | AMAZON MKTPL*4K2WI5XD3 - DRONE SUPPLIES            | 52.13    |
| 203170                   | FIREROCK STEAKHOUSE - DOMINGO FOR CASPER SUBPOENA  | 51.53    |
| 203180                   | THE UPS STORE 7144 - DRONE SHIPPED FOR REPAIRS     | 98.03    |
| 203199                   | P4P 888-777-1762 - K9 DOG FOOD                     | 247.36   |
| 203212                   | HAMPTON INNS - DOMINGO CASPER SUBPOENA             | 110.00   |
| 203213                   | FIVE GUYS WY 1515 QSR - DOMINGO CASPER SUBPOENA    | 18.45    |
| 203215                   | PANDA EXPRESS #1708 - MUSSELL LUNCH FOR KROGMAN TR | 14.20    |
| 203222                   | IN *WYOMING WATER SOLUTIO - WATER FOR PD & ACO     | 127.50   |
| 203224                   | PANDA EXPRESS #1708 - STUBER LUNCH FOR KROGMAN TRI | 12.23    |
| 203243                   | ANIMAL MEDICAL CENTER OF - K9 KING                 | 151.30   |
| 203247                   | CYRACOM- LLC - NOVEMBER & DECEMBER INVOICES FOR IN | 244.15   |
| 203252                   | HOLIDAY INN - STUBER & MUSSELL DINNER FOR KROGMAN  | 42.97    |
| 203270                   | KODEX INC. - WARRANT FEES                          | 245.00   |
| 203276                   | CHICK FIL A- PENA - STUBER & MUSSELL DINNER WITH K | 27.92    |
| 203291                   | HERTZ RENT-A-CAR - RENTAL CAR FOR KROGMAN TRIAL    | 277.90   |
| 203292                   | TST* SOUTHWAY PIZZERIA - STUBER & MUSSELL LUNCH FO | 42.92    |
| 203293                   | HOLIDAY INN - STUBER & MUSSEL DINNER FOR KROGMAN   | 54.86    |
| 203306                   | HOLIDAY INN - MUSSELL BREAKFAST FOR KROGMAN TRIAL  | 17.09    |
| 203308                   | ROCKY MOUNTAIN CHOCOLA - STUBER SNACK AT AIRPORT   | 7.79     |
| 203309                   | HOLIDAY INN - STUBER BREAKFAST FOR KROGMAN TRIAL   | 17.09    |
| 203311                   | PSI EXAMS - HERMAN DRONE TEST REFUND - NEEDS TO RE | -175.00  |
| 203312                   | PSI EXAMS - HERMAN DRONE TEST                      | 175.00   |
| 203379                   | OFFICE DEPOT #2635 - CARDSTOCK FOR CSO FORMS       | 23.39    |
| 203406                   | PETCO 2419 - K9 GRU                                | 27.29    |
| 203415                   | SPRINGHILL STES CHEYEN - WARM BOARD MEETING        | 131.20   |
| 203419                   | SQ *NATIONAL TACTICAL OFF - TENNANT TRAINING       | 319.00   |
| VENDOR TOTAL:            |                                                    | 6,014.57 |
| DIVISION TOTAL:          |                                                    | 6,150.12 |

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| Invoice Number           |        | Invoice Description                                | Amount   |
|--------------------------|--------|----------------------------------------------------|----------|
| 001-GENERAL FUND         |        |                                                    |          |
| 40-POLICE DEPARTMENT     |        |                                                    |          |
| 41-DISPATCH              |        |                                                    |          |
| 66666-MISC P-CARD VENDOR |        |                                                    |          |
|                          | 203259 | VIRTUAL ACADEMY - DISPATCH TRAINING                | 767.00   |
|                          | 203304 | AMAZON MKTPL*WX7CP3C43 - HEADSETS FOR DISPATCH     | 151.90   |
|                          | 203310 | AMAZON MKTPL*S49Y445B3 - KEYBOARDS                 | 72.74    |
|                          | 203357 | AMAZON MKTPL*PM8SZ1533 - KEYBOARDS FOR DISPATCH    | 307.95   |
|                          | 203391 | AMAZON MKTPL*D86FK5NB3 - ADDITIONAL HEADSETS       | 132.90   |
|                          | 203392 | ODP BUS SOL LLC # 101080 - DISPATCH DUES           | 348.87   |
| VENDOR TOTAL:            |        |                                                    | 1,781.36 |
| DIVISION TOTAL:          |        |                                                    | 1,781.36 |
| 42-VOCA/VAWA             |        |                                                    |          |
| 66666-MISC P-CARD VENDOR |        |                                                    |          |
|                          | 203068 | WAL-MART #1485 - EMERGENCY FINANCIAL FOR VICTIM SE | 98.02    |
|                          | 203142 | WYNDHAM - EMERGENCY FINANCIAL FOR VICTIM SERVICES  | 221.76   |
|                          | 203375 | MAVERIK #476 - EMERGENCY FINANCIAL FOR VICTIM SERV | 150.00   |
|                          | 203376 | WYOJSCY - REGISTRATION / TRAINING                  | 250.00   |
|                          | 203377 | WYOJSCY - REGISTRATION / TRAINING                  | 250.00   |
| VENDOR TOTAL:            |        |                                                    | 969.78   |
| DIVISION TOTAL:          |        |                                                    | 969.78   |
| 45-ANIMAL SHELTER        |        |                                                    |          |
| 66666-MISC P-CARD VENDOR |        |                                                    |          |
|                          | 202967 | AMAZON MKTPL*G69BB2XV3 - DONATIONS - SPLIT INTO 2  | 40.47    |
|                          | 202975 | AMAZON MKTPL*ZI3RV6043 - DONATIONS - SPLIT INTO 2  | 40.47    |
|                          | 202991 | ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES  | 68.50    |
|                          | 203036 | ANIMAL MEDICAL CENTER OF - RABIES                  | 9.50     |
|                          | 203049 | WESTERN ENGRAVERS SUPP - DONATIONS                 | 737.14   |
|                          | 203050 | CODE 3 ASSOCIATES - ANIMAL CONTROL TRAINING        | 51.00    |
|                          | 203069 | ANIMAL MEDICAL CENTER OF - GRANT / RABIES          | 28.50    |
|                          | 203087 | AMAZON RETA* GZ98Z71V3 - ANIMAL CARE               | 129.10   |
|                          | 203088 | RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES | 454.50   |
|                          | 203094 | ANIMAL MEDICAL CENTER OF - RABIES                  | 88.00    |

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|                          | Invoice Number | Invoice Description                                | Amount           |
|--------------------------|----------------|----------------------------------------------------|------------------|
| 001-GENERAL FUND         |                |                                                    |                  |
| 40-POLICE DEPARTMENT     |                |                                                    |                  |
| 45-ANIMAL SHELTER        |                |                                                    |                  |
| 66666-MISC P-CARD VENDOR |                |                                                    |                  |
|                          | 203095         | ANIMAL MEDICAL CENTER OF - RABIES                  | 19.00            |
|                          | 203096         | ANIMAL MEDICAL CENTER OF - RABIES                  | 11.00            |
|                          | 203122         | ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES  | 48.50            |
|                          | 203163         | ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES  | 137.00           |
|                          | 203203         | ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES  | 126.50           |
|                          | 203231         | ANIMAL MEDICAL CENTER OF - GRANT / RABIES          | 58.00            |
|                          | 203232         | RED HILLS VETERINARY HOSP - DONATIONS              | 92.80            |
|                          | 203250         | THE HOME DEPOT #6005 - SUPPLIES FOR SHELTER        | 35.92            |
|                          | 203332         | PETCO 2419 - ANIMAL CARE                           | 33.98            |
|                          | 203354         | ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES  | 234.00           |
|                          | 203355         | RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES | 333.23           |
|                          | 203434         | ANIMAL MEDICAL CENTER OF - RABIES                  | 9.50             |
|                          | 203446         | ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES  | 68.50            |
|                          | 203447         | ANIMAL MEDICAL CENTER OF - RABIES                  | 132.00           |
|                          |                | <b>VENDOR TOTAL:</b>                               | <b>2,987.11</b>  |
|                          |                | <b>DIVISION TOTAL:</b>                             | <b>2,987.11</b>  |
|                          |                | <b>DEPARTMENT TOTAL:</b>                           | <b>11,888.37</b> |



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| Invoice Number                    |        | Invoice Description                     | Amount          |
|-----------------------------------|--------|-----------------------------------------|-----------------|
| 001-GENERAL FUND                  |        |                                         |                 |
| 50-PUBLIC WORKS                   |        |                                         |                 |
| 33-CITY HALL BUILDING MAINTENANCE |        |                                         |                 |
| 66666-MISC P-CARD VENDOR          |        |                                         |                 |
|                                   | 203031 | CUSTOMER SERVICE RENOVATION             | 267.98          |
|                                   | 203108 | CH REMODEL SUPPLIES                     | 160.07          |
|                                   | 203156 | BOILER ROOM WATER LEAK                  | 169.41          |
|                                   | 203157 | BOILER ROOM WATER LEAK                  | 35.26           |
|                                   | 203279 | REPAIR WATER LEAK CH MECH. ROOM         | 12.96           |
|                                   | 203280 | CITY HALL WATER LEAK REPAIRS            | 172.35          |
|                                   | 203326 | MINTS FOR CH                            | 37.50           |
|                                   | 203327 | MINTS FOR CH                            | 35.86           |
|                                   | 203343 | REFUND FOR PART THAT WAS NOT DELIVERED  | -474.99         |
|                                   | 203344 | MINTS FOR CH                            | 94.99           |
|                                   | 203353 | CITY HALL BOILER CAP                    | 500.00          |
|                                   | 203373 | WAREHOUSE REPAIRS                       | 108.56          |
|                                   | 203410 | CITY HALL R-O SYSTEM FOR HVAC REPAIRS   | 16.33           |
|                                   | 203413 | CH IT HUMIDIFIER REPAIRS                | 22.88           |
|                                   | 203445 | CH GYM FLOOR ISSUES                     | 114.95          |
|                                   |        | <b>VENDOR TOTAL:</b>                    | <b>1,274.11</b> |
| 1544-SALSBURY INDUSTRIES          |        |                                         |                 |
|                                   | 203115 | CUSTOMER SERVICE MAIL BOX               | 475.76          |
|                                   |        | <b>VENDOR TOTAL:</b>                    | <b>475.76</b>   |
|                                   |        | <b>DIVISION TOTAL:</b>                  | <b>1,749.87</b> |
| 50-PUBLIC WORKS ADMIN             |        |                                         |                 |
| 66666-MISC P-CARD VENDOR          |        |                                         |                 |
|                                   | 203174 | ACCIDENTAL CHARGE TO PCARD- PAID CLERKS | 28.82           |
|                                   |        | <b>VENDOR TOTAL:</b>                    | <b>28.82</b>    |
|                                   |        | <b>DIVISION TOTAL:</b>                  | <b>28.82</b>    |
| 51-PARKS                          |        |                                         |                 |
| 66666-MISC P-CARD VENDOR          |        |                                         |                 |
|                                   | 203011 | WEED TARP/ GARDEN STAPLES/ METAL EDGING | 564.52          |
|                                   | 203021 | TOUCH UP PAINT FOR PAVILIONS            | 14.96           |

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| Invoice Number           |        | Invoice Description                                | Amount |
|--------------------------|--------|----------------------------------------------------|--------|
| 001-GENERAL FUND         |        |                                                    |        |
| 50-PUBLIC WORKS          |        |                                                    |        |
| 51-PARKS                 |        |                                                    |        |
| 66666-MISC P-CARD VENDOR |        |                                                    |        |
|                          | 203034 | MAGIC ERASERS TO CLEAN SCUFF'S ON WALLS            | 5.48   |
|                          | 203070 | GOO GONE SPRAY TO CLEAN ADHESIVE OFF OF SURFACES   | 8.28   |
|                          | 203072 | WEED MAT                                           | 14.99  |
|                          | 203074 | RECEPTACLE FOR LADIES RR @ LITTLE LEAGUE           | 47.69  |
|                          | 203075 | PLANTER SUPPLIES/ PESTICIDE SPRAYING PPE           | 48.96  |
|                          | 203089 | PAINT SUPPLIES TO PAINT DOORS                      | 27.94  |
|                          | 203099 | SAFETY GLASSES                                     | 300.00 |
|                          | 203117 | TRUCK SUPPLIES                                     | 39.67  |
|                          | 203121 | TRUCK 000070 SUPPLIES                              | 38.99  |
|                          | 203129 | REPAIR PLAYGROUND STOPPER                          | 30.36  |
|                          | 203147 | PAINTERS TAPE TO PAINT DOORS                       | 18.48  |
|                          | 203158 | MATERIAL TO SEAL OFF DOORWAY IN CONCESSION STAND 4 | 17.56  |
|                          | 203160 | PLANTER SUPPLIES                                   | 83.89  |
|                          | 203161 | TRUCK 000070 SUPPLIES                              | 135.70 |
|                          | 203188 | MASTER GARDENER CLASS                              | 200.00 |
|                          | 203205 | MASTER GARDNER COURSE                              | 200.00 |
|                          | 203208 | KEYS FOR NEW DOOR LL CONCESSIONS                   | 20.00  |
|                          | 203236 | PLANNER                                            | 59.99  |
|                          | 203238 | DALBEY DAILY PLANNER                               | 26.99  |
|                          | 203251 | FOAM BRUSHES FOR PAINTING DOORS                    | 6.13   |
|                          | 203258 | PLANTER SUPPLIES                                   | 16.99  |
|                          | 203267 | TOOL & SUPPLIES TO PUT SNOW FENCE ON LAKEWAY       | 33.70  |
|                          | 203285 | TAPE FOR PAINTING DOORS                            | 31.42  |
|                          | 203286 | 15 LBS COMMAND STRIPS                              | 2.79   |
|                          | 203301 | MATERIAL TO BUILD DOOR FOR CONCESSION STAND/ CROWS | 49.54  |
|                          | 203302 | MATERIAL TO MAKE DOOR FOR CROWS NEST 4,5,6         | 9.26   |
|                          | 203314 | DINNER AT APPLICATOR TRAINING                      | 44.50  |
|                          | 203318 | MEAL AT SCHOOL IN CASPER                           | 29.44  |
|                          | 203319 | MEAL AT SCHOOL IN CASPER                           | 97.46  |

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| Invoice Number           | Invoice Description                       | Amount          |
|--------------------------|-------------------------------------------|-----------------|
| <b>001-GENERAL FUND</b>  |                                           |                 |
| <b>50-PUBLIC WORKS</b>   |                                           |                 |
| <b>51-PARKS</b>          |                                           |                 |
| 66666-MISC P-CARD VENDOR |                                           |                 |
| 203362                   | PESTICIDE TRAINING LODGING                | 366.24          |
| 203367                   | NICK'S MOTEL FOR APPLICATOR TRAINING      | 320.92          |
| 203368                   | PESTICIDE APPLICATORS TRAINING            | 320.92          |
| 203369                   | HOTEL STAY FOR TRAINING                   | 320.92          |
| 203381                   | INSULATION FOR CONCESSIONS                | 7.62            |
| 203421                   | WORK BOOTS FOR JEREMY ONSGARD             | 139.49          |
| 203438                   | SCRAPPERS/ EXTENSION CORD FOR MOWING      | 108.93          |
| 203444                   | CREDIT FOR SALES TAX                      | -42.14          |
| 203448                   | PAINTING LINERS/ FRAME FOR PAINTING DOORS | 21.24           |
|                          | <b>VENDOR TOTAL:</b>                      | <b>3,789.82</b> |
|                          | <b>DIVISION TOTAL:</b>                    | <b>3,789.82</b> |
| <b>53-FORESTRY</b>       |                                           |                 |
| 66666-MISC P-CARD VENDOR |                                           |                 |
| 203202                   | MG COURSE FOR PAULETTE                    | 200.00          |
| 203452                   | HOTEL ROOM FOR CONFERENCE                 | 242.96          |
| 203453                   | HOTEL FOR PAULETTE TABER AT CONFERENCE    | 268.20          |
| 203454                   | HOTEL ROOM FOR CONFERENCE ADAN AGUILAR    | 268.20          |
| 203455                   | FEE FOR CLASS ADAN AGUILAR                | 350.00          |
| 203456                   | CONFERENCE FEE FOR TRAINING PAULETTE      | 350.00          |
|                          | <b>VENDOR TOTAL:</b>                      | <b>1,679.36</b> |
|                          | <b>DIVISION TOTAL:</b>                    | <b>1,679.36</b> |
| <b>54-STREETS</b>        |                                           |                 |
| 66666-MISC P-CARD VENDOR |                                           |                 |
| 203045                   | WEEDEATER HEAD FOR CATTAILS               | 53.54           |
| 203082                   | CDL TEST ALI KISTLER                      | 87.04           |
| 203273                   | CUTTING DISCS FOR WORKSHOP                | 29.97           |
| 203371                   | BRINE STAIRS                              | 121.21          |

# Expenditure Approval Report

## Check Approval Date of 01/31/2026



|                          | Invoice Number | Invoice Description                  | Amount   |
|--------------------------|----------------|--------------------------------------|----------|
| 001-GENERAL FUND         |                |                                      |          |
| 50-PUBLIC WORKS          |                |                                      |          |
| 54-STREETS               |                |                                      |          |
| 66666-MISC P-CARD VENDOR |                |                                      |          |
|                          | 203409         | CREW COATS FOR NEW STREETS EMPLOYEES | 1,268.91 |
|                          |                | VENDOR TOTAL:                        | 1,560.67 |
|                          |                | DIVISION TOTAL:                      | 1,560.67 |
|                          |                | DEPARTMENT TOTAL:                    | 8,808.54 |

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| Invoice Number                           | Invoice Description                                 | Amount          |
|------------------------------------------|-----------------------------------------------------|-----------------|
| <b>001-GENERAL FUND</b>                  |                                                     |                 |
| <b>60-ENGINEERING &amp; DEV SERVICES</b> |                                                     |                 |
| <b>60-ENGINEERING</b>                    |                                                     |                 |
| 66666-MISC P-CARD VENDOR                 |                                                     |                 |
| 203296                                   | WES CONFERENCE REGISTRATION - MATT O.               | 401.51          |
| 203328                                   | WES CONFERENCE REGISTRATION - JOE S.                | 514.75          |
| 203336                                   | UNIT 140 FUEL                                       | 50.27           |
|                                          | <b>VENDOR TOTAL:</b>                                | <b>966.53</b>   |
|                                          | <b>DIVISION TOTAL:</b>                              | <b>966.53</b>   |
| <b>61-BUILDING INSPECTION</b>            |                                                     |                 |
| 66666-MISC P-CARD VENDOR                 |                                                     |                 |
| 203097                                   | INT'L CODE COUNCIL - RECERTIFICATION CLASSES        | 750.00          |
| 203146                                   | Amazon.com*RH6SV5MA3 - OFFICE SUPPLIES              | 81.78           |
| 203201                                   | B&H PHOTO 800-606-6969 LARGE DISPLAY FOR BUILDING   | 317.42          |
| 203221                                   | INT'L CODE COUNCIL INC - PLANS EXAMINER STUDY GUIDE | 69.00           |
| 203228                                   | AMAZON MKTPL*NV4NB2HO3 HEADSET CABLE FOR BUILDING   | 41.96           |
| 203229                                   | AMAZON MKTPL*GN4RR1WQ3 HEADSETS FOR BUILDING INSPE  | 651.10          |
| 203356                                   | CVENT* AVOLVE SOFTWARE - SEMINAR - GREGG LASSLE     | 1,250.00        |
| 203440                                   | WEST COAST CODE CONSULTAN - 2021 RESIDENTIAL ELEC   | 207.00          |
|                                          | <b>VENDOR TOTAL:</b>                                | <b>3,368.26</b> |
|                                          | <b>DIVISION TOTAL:</b>                              | <b>3,368.26</b> |
| <b>64-CODE COMPLIANCE</b>                |                                                     |                 |
| 66666-MISC P-CARD VENDOR                 |                                                     |                 |
| 203176                                   | AACE Member Dues - Amy S.                           | 75.00           |
|                                          | <b>VENDOR TOTAL:</b>                                | <b>75.00</b>    |
|                                          | <b>DIVISION TOTAL:</b>                              | <b>75.00</b>    |
|                                          | <b>DEPARTMENT TOTAL:</b>                            | <b>4,409.79</b> |

# Expenditure Approval Report

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| Invoice Number                          | Invoice Description                   | Amount           |
|-----------------------------------------|---------------------------------------|------------------|
| <b>001-GENERAL FUND</b>                 |                                       |                  |
| <b>65-PUBLIC AFFAIRS DEPARTMENT</b>     |                                       |                  |
| <b>03-PUBLIC ACCESS</b>                 |                                       |                  |
| 66666-MISC P-CARD VENDOR                |                                       |                  |
| 203085                                  | ARTLIST SUBSCRIPTION - PARTIAL REFUND | -188.41          |
| 203417                                  | LOBBY TV REPLACEMENTS                 | 426.96           |
|                                         | <b>VENDOR TOTAL:</b>                  | <b>238.55</b>    |
|                                         | <b>DIVISION TOTAL:</b>                | <b>238.55</b>    |
| <b>31-CITY CLERK/PRINT SHOP</b>         |                                       |                  |
| 66666-MISC P-CARD VENDOR                |                                       |                  |
| 202988                                  | POSTAGE                               | 500.00           |
| 203063                                  | POSTAGE                               | 11.05            |
| 203064                                  | IIMC RENEWAL: CLERK                   | 235.00           |
| 203083                                  | IIMC RENEWAL: DEPUTY CLERK            | 135.00           |
| 203195                                  | POSTAGE                               | 500.00           |
| 203277                                  | POSTAGE STMNT. 12.17.25-1.17.26       | 48.74            |
| 203342                                  | POSTAGE                               | 500.00           |
|                                         | <b>VENDOR TOTAL:</b>                  | <b>1,929.79</b>  |
|                                         | <b>DIVISION TOTAL:</b>                | <b>1,929.79</b>  |
| <b>32-JUDICIAL</b>                      |                                       |                  |
| 66666-MISC P-CARD VENDOR                |                                       |                  |
| 203149                                  | OFFICE SUPPLIES: JUDGE'S PENS         | 22.75            |
| 203227                                  | OFFICE SUPPLIES: JURY PAPER           | 10.46            |
|                                         | <b>VENDOR TOTAL:</b>                  | <b>33.21</b>     |
|                                         | <b>DIVISION TOTAL:</b>                | <b>33.21</b>     |
| <b>65-PUBLIC AFFAIRS ADMINISTRATION</b> |                                       |                  |
| 66666-MISC P-CARD VENDOR                |                                       |                  |
| 203295                                  | OFFICE SUPPLIES: NOTEBOOKS            | 22.97            |
| 203436                                  | CANVA MONTHLY SUBSCRIPTION-JANUARY    | 30.00            |
|                                         | <b>VENDOR TOTAL:</b>                  | <b>52.97</b>     |
|                                         | <b>DIVISION TOTAL:</b>                | <b>52.97</b>     |
|                                         | <b>DEPARTMENT TOTAL:</b>              | <b>2,254.52</b>  |
|                                         | <b>FUND TOTAL:</b>                    | <b>48,620.25</b> |

**Expenditure Approval Report**  
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|                          | Invoice Number | Invoice Description       | Amount   |
|--------------------------|----------------|---------------------------|----------|
| 201-1% FUND              |                |                           |          |
| 10-ADMINISTRATION        |                |                           |          |
| 05-1% OPTIONAL SALES TAX |                |                           |          |
| 66666-MISC P-CARD VENDOR |                |                           |          |
|                          | 203023         | FOX PARK METERING STATION | 1,529.96 |
|                          | 203037         | FOX PARK METERING STATION | 257.07   |
|                          | 203038         | FOX PARK METERING STATION | 13.37    |
| VENDOR TOTAL:            |                |                           | 1,800.40 |
| DIVISION TOTAL:          |                |                           | 1,800.40 |
| DEPARTMENT TOTAL:        |                |                           | 1,800.40 |
| FUND TOTAL:              |                |                           | 1,800.40 |

# Expenditure Approval Report

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| Invoice Number           |  | Invoice Description | Amount   |
|--------------------------|--|---------------------|----------|
| 301-MADISON WATERLINE    |  |                     |          |
| 70-UTILITIES             |  |                     |          |
| 72-MADISON WATER LINE    |  |                     |          |
| 66666-MISC P-CARD VENDOR |  |                     |          |
| 203162                   |  | PEOPLES CB          | 1,232.43 |
| 203181                   |  | PEOPLES CB          | 214.35   |
| 203182                   |  | PEOPLES CB          | 694.88   |
| VENDOR TOTAL:            |  |                     | 2,141.66 |
| DIVISION TOTAL:          |  |                     | 2,141.66 |
| DEPARTMENT TOTAL:        |  |                     | 2,141.66 |
| FUND TOTAL:              |  |                     | 2,141.66 |



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| Invoice Number                    |        | Invoice Description                          | Amount   |
|-----------------------------------|--------|----------------------------------------------|----------|
| 501-UTILITIES ADMINISTRATION FUND |        |                                              |          |
| 70-UTILITIES                      |        |                                              |          |
| 70-UTILITIES ADMINISTRATION       |        |                                              |          |
| 66666-MISC P-CARD VENDOR          |        |                                              |          |
|                                   | 203218 | SERVICE CHARGE (12.15.25 TO 01.15.26)        | 37.49    |
|                                   | 203219 | POSTAGE (BACKFLOW LETTERS)                   | 300.00   |
|                                   | 203307 | 2026 SCENIC WALL CALENDAR                    | 27.57    |
|                                   | 203374 | 2026 SCENIC WALL CALENDAR (DAMAGED CREDIT)   | -27.57   |
|                                   | 203412 | 2026 WALL CALENDAR - UTIL ADMIN AREA         | 22.09    |
| VENDOR TOTAL:                     |        |                                              | 359.58   |
| DIVISION TOTAL:                   |        |                                              | 359.58   |
| 71-ELECTRICAL ENGINEERING         |        |                                              |          |
| 66666-MISC P-CARD VENDOR          |        |                                              |          |
|                                   | 203194 | FR CLOTHING/FR JEANS                         | 337.47   |
| VENDOR TOTAL:                     |        |                                              | 337.47   |
| DIVISION TOTAL:                   |        |                                              | 337.47   |
| 76-SCADA                          |        |                                              |          |
| 66666-MISC P-CARD VENDOR          |        |                                              |          |
|                                   | 202984 | AMAZON MKTPL*8E7YH9F23 - GLOVES              | 30.39    |
|                                   | 202985 | AMAZON MKTPLCE PMTS - AMAZON SHIPPING REFUND | -6.99    |
|                                   | 203263 | PRESCRIPTION SAFETY GLASSES                  | 300.00   |
| VENDOR TOTAL:                     |        |                                              | 323.40   |
| DIVISION TOTAL:                   |        |                                              | 323.40   |
| DEPARTMENT TOTAL:                 |        |                                              | 1,020.45 |
| FUND TOTAL:                       |        |                                              | 1,020.45 |

**Expenditure Approval Report**  
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| Invoice Number           |  | Invoice Description                    | Amount        |
|--------------------------|--|----------------------------------------|---------------|
| 502-SOLID WASTE FUND     |  |                                        |               |
| 50-PUBLIC WORKS          |  |                                        |               |
| 55-SOLID WASTE           |  |                                        |               |
| 66666-MISC P-CARD VENDOR |  |                                        |               |
| 203209                   |  | SUPPLIES FOR ROLLOUTS/ CLEANING TRUCKS | 68.42         |
| 203239                   |  | PARTS FOR 3 YARD LID REPAIRS           | 17.94         |
| 203385                   |  | GRINDER CUT OFF WHEELS 3 YRD REPAIRS   | 6.58          |
| 203435                   |  | NO DESCRIPTION FOR RECEIPT             | 26.15         |
|                          |  | <b>VENDOR TOTAL:</b>                   | <b>119.09</b> |
|                          |  | <b>DIVISION TOTAL:</b>                 | <b>119.09</b> |
|                          |  | <b>DEPARTMENT TOTAL:</b>               | <b>119.09</b> |
|                          |  | <b>FUND TOTAL:</b>                     | <b>119.09</b> |

**Expenditure Approval Report**  
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| Invoice Number           |        | Invoice Description                                | Amount  |
|--------------------------|--------|----------------------------------------------------|---------|
| 503-WATER FUND           |        |                                                    |         |
| 70-UTILITIES             |        |                                                    |         |
| 73-WATER                 |        |                                                    |         |
| 66666-MISC P-CARD VENDOR |        |                                                    |         |
|                          | 202964 | HAND WARMERS FOR CREW                              | 36.98   |
|                          | 202977 | S22 MOTOR SAVER                                    | 622.76  |
|                          | 202987 | REPLACEMENT TOOLS FOR TRUCKS 129/ 88/ 48           | 360.00  |
|                          | 202992 | MATERIALS FOR ECHETA HYDRANT                       | 92.40   |
|                          | 202993 | TRUCK STOCK FOR UNIT 48                            | 16.96   |
|                          | 203012 | TRUCK STOCK FOR UNIT 48                            | 162.34  |
|                          | 203014 | LODGING FOR POTENTIAL WATER OPERATOR CANDIDATE     | 198.00  |
|                          | 203035 | RX SAFETY GLASSES                                  | 300.00  |
|                          | 203039 | WORK HOODIE W/ CITY LOGO FOR WTR SEASONAL EMP.     | 90.00   |
|                          | 203061 | ELECTROLYTES FOR ALL CREWS                         | 540.00  |
|                          | 203066 | FEDEX35137827 MISC SHIPPING                        | 67.20   |
|                          | 203077 | LIFTING STRAPS FOR DC-2                            | 115.81  |
|                          | 203078 | S23 SERIAL TO ETHERNET CONVERTER                   | 246.28  |
|                          | 203079 | M1 MAIN DISCONNECT FUSES                           | 761.86  |
|                          | 203081 | PARTS FOR 42" CASING                               | 39.23   |
|                          | 203090 | CONCRETE FORM BOARDS                               | 144.38  |
|                          | 203098 | CASE FOR LOCATOR'S WORK PHONE                      | 49.54   |
|                          | 203101 | WORK BOOTS, MUCK BOOTS & WINTER GEAR FOR LOCATOR   | 614.65  |
|                          | 203102 | NEW WORK BOOTS                                     | 175.49  |
|                          | 203103 | SAFETY VEST FOR LOCATOR                            | 35.72   |
|                          | 203106 | 42" CASING CP TEST STATIONS                        | 34.76   |
|                          | 203119 | LODGING FOR POTENTIAL WATER OPERATOR CANDIDATE (DU | 198.00  |
|                          | 203120 | REFUND DUPLICATE CHARGE FOR LODGING FOR POTENTIAL  | -198.00 |
|                          | 203123 | SUPPLIES FOR D-ROAD VAULT                          | 39.24   |
|                          | 203124 | RADWELL INTERNATIONAL                              | 243.48  |
|                          | 203130 | MATERIALS FOR WELL BLDGS                           | 36.94   |
|                          | 203148 | SAFETY VEST FOR TRUCK 48                           | 55.56   |
|                          | 203151 | SPRAYER FOR CONCRETE                               | 17.47   |
|                          | 203152 | REPLACEMENT HARD HAT SUSPENSION                    | 6.63    |

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| Invoice Number           |                                                    | Invoice Description | Amount |
|--------------------------|----------------------------------------------------|---------------------|--------|
| 503-WATER FUND           |                                                    |                     |        |
| 70-UTILITIES             |                                                    |                     |        |
| 73-WATER                 |                                                    |                     |        |
| 66666-MISC P-CARD VENDOR |                                                    |                     |        |
| 203153                   | PARTS FOR REGIONAL CONNECTIONS TRANSDUCER MANIFOLD | 27.22               |        |
| 203154                   | BRASS 90S FOR REGIONAL CONNECTION MANIFOLDS        | 42.80               |        |
| 203155                   | PARTS FOR REGIONAL CONNECTION TRANSDUCER MANIFOLDS | 23.12               |        |
| 203164                   | CHALK FOR LOCATE AT ENERGY CAPITAL SPORTS COMPLEX  | 6.96                |        |
| 203165                   | WIRE FOR BATTERY TENDERS REGIONAL EQUIPMENT        | 28.19               |        |
| 203167                   | BLIND FLANGES FOR M-10                             | 254.74              |        |
| 203168                   | M1 POLARIS CONNECTORS                              | 144.52              |        |
| 203172                   | PT STOCK FOR SAMPLE STATION/ TRUCK 188 STOCK       | 161.72              |        |
| 203179                   | REPLACEMENT HARD HAT                               | 26.64               |        |
| 203183                   | DEF FLUID FOR SKIDSTEER                            | 49.70               |        |
| 203185                   | S9 PARTS FOR NEW IT ENCLOSURE                      | 328.57              |        |
| 203190                   | LODGING FOR SDARWS ATC PIERRE, SD (1/12/26)        | 536.47              |        |
| 203191                   | SDARWS ATC PIERRE, SD (DINNER 1/12/26)             | 46.88               |        |
| 203206                   | 1" CARBIDE HOLE SAW FOR S-23                       | 46.21               |        |
| 203207                   | S12 DUPLEX RECEPTICLE                              | 4.24                |        |
| 203214                   | SDARWS ATC PIERRE, SD (BREAKFAST 1/13/26)          | 16.08               |        |
| 203225                   | MATERIALS FOR PS1 SUMP                             | 771.67              |        |
| 203226                   | MATERIALS FOR PS1 SUMP                             | 13.70               |        |
| 203230                   | BRASS CROSSES FOR REGIONAL CONNECTIONS TRANSDUCER  | 94.08               |        |
| 203233                   | S-12 PARTS FOR it ENCLOSURE                        | 101.78              |        |
| 203240                   | SDARWS ATC PIERRE, SD (DINNER 1/14/26)             | 45.92               |        |
| 203241                   | SDARWS ATC PIERRE, SD (BREAKFAST 1/15/26)          | 15.60               |        |
| 203242                   | SDARWS ATC PIERRE, SD (LUNCH 1/15/26)              | 29.33               |        |
| 203244                   | MATERIALS TO PATCH HOLE IN PS1 VAULT AFTER INSTALL | 88.63               |        |
| 203253                   | MATERIALS FOR PS1 SUMP                             | 82.32               |        |
| 203254                   | MATERIALS FOR PS1 SUMP                             | 25.66               |        |
| 203255                   | WORK HAT                                           | 55.25               |        |
| 203256                   | BRACKETS AND HARDWARE FOR SIGN HANGING             | 210.77              |        |
| 203257                   | PARTS FOR VALVE BOXES ON SOUTHERN & HWY 51         | 138.60              |        |

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| Invoice Number           | Invoice Description                                | Amount  |
|--------------------------|----------------------------------------------------|---------|
| 503-WATER FUND           |                                                    |         |
| 70-UTILITIES             |                                                    |         |
| 73-WATER                 |                                                    |         |
| 66666-MISC P-CARD VENDOR |                                                    |         |
| 203260                   | BIT FOR PS-1 SUMP                                  | 174.00  |
| 203261                   | 12" BIT EXTENTION AND BIT                          | 27.94   |
| 203262                   | PARTS FOR IT ENCLOSURES                            | 69.08   |
| 203264                   | COMPASS FOR LOCATOR                                | 29.99   |
| 203265                   | CAR DESK W/ PHONE MOUNT FOR UNIT 159               | 320.45  |
| 203272                   | LODGING FOR SDARWS ATC PIERRE, SD (1/13/26-1/15/26 | 244.00  |
| 203275                   | BORDER STATES INDUSTRIES - POWER OUTAGE            | 118.56  |
| 203287                   | CUT OFF WHEELS FOR 42" VALVE BOLT REPLACEMENT      | 72.37   |
| 203289                   | OPERATIONS EQUIPMENT                               | 19.99   |
| 203290                   | OPERATIONS EQUIPMENT                               | 39.07   |
| 203294                   | MATERIALS FOR PS1 SUMP                             | 46.72   |
| 203297                   | DEEP CREEP FOR 42" BOLT REPLACEMENT                | 51.93   |
| 203298                   | WINTER GEAR & MUCK BOOT REPLACEMENT                | 353.68  |
| 203300                   | TOOL FOR VALVE EXERCISER                           | 14.44   |
| 203317                   | PS5 UPS BATTERY                                    | 123.70  |
| 203324                   | PARTIAL REFUND OF LODGING FOR SDARWS ATC PIERRE, S | -207.45 |
| 203325                   | LICENSE RENEWAL                                    | 26.00   |
| 203330                   | SCHRADER VALVES FOR REGIONAL TRANSDUCER MANIFOLDS  | 60.40   |
| 203331                   | DRILL PUMP FOR SAMPLE STATIONS                     | 17.99   |
| 203338                   | WAVES CONFERENCE (DINNER 1/21/26)                  | 39.53   |
| 203340                   | MATERIALS FOR PRV 42" BOLT UP                      | 238.07  |
| 203341                   | WORK CLOTHES                                       | 38.69   |
| 203347                   | COPPER TEE & 16' MAGNETIC TAPE MEASURE             | 64.76   |
| 203348                   | MATERIALS FOR GILLETTE WEST                        | 544.14  |
| 203349                   | MATERIALS FOR PINE RIDGE VAULT                     | 94.15   |
| 203350                   | CRUM ELECTRIC SUPPLY CO - PS1 VAULT POWER          | 9.60    |
| 203352                   | TOOLS FOR TRUCK STOCK                              | 48.98   |
| 203358                   | CONDUIT AND PARTS FOR IT SWITCH ENCLOSURES         | 216.46  |
| 203365                   | WAVES CONFERENCE (BREAKFAST 1/22/26)               | 8.87    |

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| Invoice Number           |  | Invoice Description                        | Amount           |
|--------------------------|--|--------------------------------------------|------------------|
| 503-WATER FUND           |  |                                            |                  |
| 70-UTILITIES             |  |                                            |                  |
| 73-WATER                 |  |                                            |                  |
| 66666-MISC P-CARD VENDOR |  |                                            |                  |
| 203366                   |  | WAVES CONFERENCE (DINNER 1/20/26)          | 39.28            |
| 203387                   |  | BRASS TEE FOR MANIFOLD GILLETTE WEST TANKS | 59.06            |
| 203397                   |  | FH-3 SHACK UNIT HEATER AND THERMOSTAT      | 1,033.16         |
| 203398                   |  | FH-3 UNIT HEATER MOUNTING BRACKET          | 120.98           |
| 203399                   |  | HAND WARMERS & INSULATION FOR METER        | 122.15           |
| 203400                   |  | INSULATION COVERS FOR METERS               | 165.06           |
| 203407                   |  | LODGING FOR WAVES CONFERENCE               | 220.00           |
| 203422                   |  | SUPPLIES FOR PT                            | 3.58             |
| 203423                   |  | LIGHTS FOR NEW WORK TRUCK 103              | 479.75           |
| 203425                   |  | TOTER TRUCK FLATBED                        | 39.86            |
| 203426                   |  | EXTENSION CORD FOR TRUCK 48                | 68.98            |
| 203427                   |  | TOTER TRUCK FLATBED                        | 30.39            |
| 203428                   |  | RATCHED STRAP FOR TRUCK 103                | 248.34           |
| 203429                   |  | DIRECTIONAL/WORK LIGHT FOR TRUCK 103       | 435.70           |
| 203439                   |  | SCREWS FOR MADISON WELL BLDG COVERS        | 14.57            |
| 203449                   |  | MATERIALS FOR WARREN AVE                   | 238.16           |
| 203450                   |  | THE HOME DEPOT #6005 - CW PLC COMMS        | 44.93            |
|                          |  | <b>VENDOR TOTAL:</b>                       | <b>14,791.11</b> |
| 2038-POWDER RIVER POWER  |  |                                            |                  |
| 203288                   |  | TRUCK STOCK                                | 125.37           |
| 203424                   |  | INDUSTRIAL HOSE                            | 368.92           |
|                          |  | <b>VENDOR TOTAL:</b>                       | <b>494.29</b>    |
|                          |  | <b>DIVISION TOTAL:</b>                     | <b>15,285.40</b> |
|                          |  | <b>DEPARTMENT TOTAL:</b>                   | <b>15,285.40</b> |
|                          |  | <b>FUND TOTAL:</b>                         | <b>15,285.40</b> |

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| Invoice Number           |        | Invoice Description                            | Amount |
|--------------------------|--------|------------------------------------------------|--------|
| 504-POWER FUND           |        |                                                |        |
| 70-UTILITIES             |        |                                                |        |
| 74-POWER                 |        |                                                |        |
| 66666-MISC P-CARD VENDOR |        |                                                |        |
|                          | 202969 | BEACONS FOR YARD                               | 643.75 |
|                          | 202980 | CREW TOOLS                                     | 75.34  |
|                          | 202981 | CREW TOOLS                                     | 150.68 |
|                          | 202982 | TOOLS FOR UNIT 19                              | 864.77 |
|                          | 202983 | TOOLS FOR UNIT #19                             | 264.10 |
|                          | 202989 | FEDEX34866234 MISC SHIPPING                    | 10.96  |
|                          | 202997 | TOOLS FOR UNIT #19                             | 225.82 |
|                          | 202998 | TOOLS FOR UNIT #19                             | 396.57 |
|                          | 202999 | TOOLS FOR UNIT #116                            | 39.99  |
|                          | 203000 | TOOLS FOR UNIT #19                             | 130.66 |
|                          | 203013 | DUCT DAWG EYE                                  | 33.15  |
|                          | 203019 | 3RD YEAR APPRENTICE BOOKS/DEAKON WHITE         | 751.00 |
|                          | 203025 | WINTER BIBS                                    | 161.99 |
|                          | 203042 | COMPARTMENT FOR UNIT #124                      | 394.42 |
|                          | 203053 | FISH TAPE FOR UNIT #19                         | 178.28 |
|                          | 203054 | EARMUFFS                                       | 69.91  |
|                          | 203066 | FEDEX35137827 MISC SHIPPING                    | 213.14 |
|                          | 203080 | CAR ORGANIZER FOR UNIT #116                    | 37.04  |
|                          | 203084 | INSULATED HARD HAT LINER                       | 79.98  |
|                          | 203125 | METER MAINTENANCE (RETURN)                     | -6.98  |
|                          | 203126 | METER MAINTENANCE                              | 6.98   |
|                          | 203127 | METER MAINTENANCE                              | 3.36   |
|                          | 203143 | WINTER MUCK BOOTS (MICK WOLF)                  | 184.99 |
|                          | 203144 | SAFETY CLEATS (MICK WOLF)                      | 37.48  |
|                          | 203145 | WINTER HARD HAT BEANIE                         | 35.99  |
|                          | 203159 | FR CLOTHES/ MUCK WINTER BOOTS (ALEC SCHMEISER) | 227.67 |
|                          | 203234 | PVC HOT STICK KITS                             | 327.08 |
|                          | 203235 | 5/8" SHACKLE FOR DUCT DAWG                     | 240.55 |
|                          | 203249 | SHARPENING WHEEL FOR SAWS                      | 17.99  |

**Expenditure Approval Report**  
**Check Approval Date of 01/31/2026**



| Invoice Number           |  | Invoice Description                        | Amount          |
|--------------------------|--|--------------------------------------------|-----------------|
| 504-POWER FUND           |  |                                            |                 |
| 70-UTILITIES             |  |                                            |                 |
| 74-POWER                 |  |                                            |                 |
| 66666-MISC P-CARD VENDOR |  |                                            |                 |
| 203281                   |  | TRANSFORMER REPAIR MATERIAL                | 17.87           |
| 203284                   |  | SUBSTATION FENCE REPAIR                    | 16.77           |
| 203303                   |  | MEASURING WHEEL FOR UNIT #19               | 82.62           |
| 203337                   |  | OFFICE CHAIR                               | 397.49          |
| 203370                   |  | WORK PANTS                                 | 413.96          |
| 203378                   |  | INSULATED HARD HAT LINER (ORDER CANCELLED) | -79.98          |
| 203380                   |  | PORTABLE RADIO                             | 36.99           |
| 203390                   |  | WIRE INHIBITOR                             | 8.75            |
| 203401                   |  | WINTER HARD HEAT BEANIE                    | 38.69           |
| 203414                   |  | FEDEX35954483 SHIPPING                     | 64.80           |
| 203431                   |  | WINTER LINER                               | 46.54           |
|                          |  | <b>VENDOR TOTAL:</b>                       | <b>6,841.16</b> |
|                          |  | <b>DIVISION TOTAL:</b>                     | <b>6,841.16</b> |
|                          |  | <b>DEPARTMENT TOTAL:</b>                   | <b>6,841.16</b> |
|                          |  | <b>FUND TOTAL:</b>                         | <b>6,841.16</b> |



# Expenditure Approval Report

## Check Approval Date of 01/31/2026



| Invoice Number           | Invoice Description                                | Amount |
|--------------------------|----------------------------------------------------|--------|
| 505-SEWER FUND           |                                                    |        |
| 70-UTILITIES             |                                                    |        |
| 75-SEWER                 |                                                    |        |
| 66666-MISC P-CARD VENDOR |                                                    |        |
| 202972                   | SCH 80 PIPE PARTS                                  | 256.69 |
| 202973                   | PIPE PARTS FOR 1600                                | 694.59 |
| 202986                   | BUILT ORGANIZERS FOR SUPERVISOR TRUCK              | 83.97  |
| 202994                   | HERITAGE LIFT STATION CONTACTOR SHIPPING AND HANDL | 14.99  |
| 202995                   | HERITAGE LIFT STATION CONTACTOR                    | 608.35 |
| 203002                   | FILTERS FOR HWT 1101                               | 155.10 |
| 203003                   | BLADES FOR GRINDER                                 | 95.84  |
| 203004                   | BUILT ORGANIZERS FOR SUPERVISOR TRUCK              | 331.24 |
| 203008                   | WELDER PARTS                                       | 56.99  |
| 203016                   | MAGNETS FOR MOUNTING IN SUPERVISOR TRUCK           | 21.92  |
| 203024                   | HOA SWITCH AND PARTS FOR UV BUILDING               | 90.40  |
| 203027                   | FITTINGS & TOOLS                                   | 36.08  |
| 203028                   | PRESSURE WASHER FITTING FOR HEADWORKS              | 29.02  |
| 203071                   | PARKING LOT CONCRETE CRACK SEALING/ WATER LINE REP | 374.62 |
| 203100                   | REPLACEMENT TOOLS FOR WWTP                         | 247.90 |
| 203105                   | FIRST AID SUPPLIES                                 | 1.85   |
| 203113                   | BORDER STATES INDUSTRIES - REPAIR ENERGY BLDG LIGH | 102.79 |
| 203116                   | GLOVES & SAFETY GLASSES                            | 43.25  |
| 203131                   | PARTS FOR 1600'S WATER LINE                        | 148.35 |
| 203132                   | BP1501 REPAIR KIT                                  | 124.39 |
| 203139                   | FIRST AID SUPPLIES                                 | 8.87   |
| 203140                   | LADDER FOR LOADOUT                                 | 79.97  |
| 203141                   | THE HOME DEPOT 6005 - 26SC08 ENERGY BLD LIGHT REPA | 81.69  |
| 203150                   | THE HOME DEPOT #6005 - REPAIR ENERGY BLDG LIGHTS   | 41.97  |
| 203171                   | FLANGE                                             | 65.08  |
| 203184                   | LEATHERMAN FOR WORK                                | 126.11 |
| 203192                   | ALUMINUM BRIGHTNER                                 | 39.50  |
| 203193                   | BLDG 1200 ROOF VENT                                | 43.63  |
| 203200                   | WORK PHONE CASE & SCREEN                           | 36.42  |

**Expenditure Approval Report**  
**Check Approval Date of 01/31/2026**



| Invoice Number                |        | Invoice Description                                | Amount    |
|-------------------------------|--------|----------------------------------------------------|-----------|
| 505-SEWER FUND                |        |                                                    |           |
| 70-UTILITIES                  |        |                                                    |           |
| 75-SEWER                      |        |                                                    |           |
| 66666-MISC P-CARD VENDOR      |        |                                                    |           |
|                               | 203248 | BLOWER FOR SCALEHOUSE                              | 399.00    |
|                               | 203269 | SOLENOID FOR B1202 METHANE                         | 604.20    |
|                               | 203271 | BOLTS FOR RAS PROJECT                              | 896.96    |
|                               | 203274 | BORDER STATES INDUSTRIES - BOXELDER LS FLOW METER  | 135.51    |
|                               | 203283 | LS PARTS                                           | 542.65    |
|                               | 203299 | AMAZON MKTPL*W83S58FI3 HEADSET CABLES FOR WW SCALE | 36.56     |
|                               | 203313 | 2IN1 SCREEN SPRAY FOR CITY TABLET & WORK PHONE (CO | 48.30     |
|                               | 203316 | AMAZON MKTPL*1R1IG7IH3 HEADSETS FOR SCALEHOUSE     | 635.14    |
|                               | 203321 | SOLENOID VALVE FOR B1201                           | 169.12    |
|                               | 203322 | GASKETS FOR WWTP                                   | 328.75    |
|                               | 203333 | (2) 6" FLAPPERS FOR PLANT CHECK VALVES             | 636.32    |
|                               | 203334 | NYLON SHEATHE W/ BIT HOLDER FOR LEATHERMAN         | 30.52     |
|                               | 203339 | HANG BLINDS IN COLLECTIONS SUPERVISOR'S OFFICE     | 9.37      |
|                               | 203393 | NON-SPARKING TOOLS FOR WWTP                        | 336.72    |
|                               | 203394 | NON-SPARKING TOOLS FOR WWTP                        | 31.06     |
|                               | 203395 | 2 EXPLOSION PROOF SOLENOID FOR WWTP                | 1,129.18  |
|                               | 203396 | CENTRIFUGE BAY LED REPLACEMENT LAMP                | 70.07     |
|                               | 203404 | NON-SPARKING TOOLS                                 | 271.57    |
|                               | 203405 | PPE CABINET                                        | 71.99     |
|                               | 203420 | TANK HEATERS FOR GENERATORS                        | 442.50    |
|                               | 203430 | CRUM ELECTRIC SUPPLY CO - REPAIR UV BLDG LIGHT     | 164.01    |
|                               | 203432 | NON-SPARK TOOLS FOR INVENTORY                      | 32.73     |
|                               | 203433 | NON-SPARK TOOLS FOR INVENTORY                      | 292.93    |
| VENDOR TOTAL:                 |        |                                                    | 11,356.73 |
| 1697-NORTHWEST SCIENTIFIC INC |        |                                                    |           |
|                               | 202978 | LAB SUPPLIES                                       | 245.31    |
|                               | 202979 | LAB CHEMICALS                                      | 114.90    |
|                               | 202996 | LAB CHEMICALS                                      | 266.40    |
|                               | 203186 | LAB CHEMICALS                                      | 243.76    |

**Expenditure Approval Report**  
**Check Approval Date of 01/31/2026**



|                               | Invoice Number | Invoice Description                           | Amount           |
|-------------------------------|----------------|-----------------------------------------------|------------------|
| 505-SEWER FUND                |                |                                               |                  |
| 70-UTILITIES                  |                |                                               |                  |
| 75-SEWER                      |                |                                               |                  |
| 1697-NORTHWEST SCIENTIFIC INC |                |                                               |                  |
|                               | 203187         | LAB SUPPLIES                                  | 117.48           |
|                               | 203266         | LAB SUPPLIES                                  | 526.41           |
|                               | 203441         | LAB SUPPLIES                                  | 472.29           |
|                               | 203442         | LAB CHEMICALS                                 | 244.42           |
|                               |                | <b>VENDOR TOTAL:</b>                          | <b>2,230.97</b>  |
| 2038-POWDER RIVER POWER       |                |                                               |                  |
|                               | 203389         | DISCHARGE HOSE FOR DIGESTER SUMP PUMP         | 194.42           |
|                               | 203437         | HOSE FOR P1104                                | 185.16           |
|                               | 203457         | REFUND DUE TO SALES TAX                       | -194.42          |
|                               |                | <b>VENDOR TOTAL:</b>                          | <b>185.16</b>    |
| 4444-SIEMENS INDUSTRY INC     |                |                                               |                  |
|                               | 202974         | SIEMENS INDUSTRY INC - HEADWORKS LEVEL SENSOR | 1,620.00         |
|                               |                | <b>VENDOR TOTAL:</b>                          | <b>1,620.00</b>  |
|                               |                | <b>DIVISION TOTAL:</b>                        | <b>15,392.86</b> |
|                               |                | <b>DEPARTMENT TOTAL:</b>                      | <b>15,392.86</b> |
|                               |                | <b>FUND TOTAL:</b>                            | <b>15,392.86</b> |

**Expenditure Approval Report**  
**Check Approval Date of 01/31/2026**



| Invoice Number           |  | Invoice Description                      | Amount |
|--------------------------|--|------------------------------------------|--------|
| 506-FIBER FUND           |  |                                          |        |
| 70-UTILITIES             |  |                                          |        |
| 78-FIBER                 |  |                                          |        |
| 66666-MISC P-CARD VENDOR |  |                                          |        |
| 203112                   |  | CRUM ELECTRIC SUPPLY CO - OLD FIBER DEMO | 875.30 |
|                          |  | VENDOR TOTAL:                            | 875.30 |
|                          |  | DIVISION TOTAL:                          | 875.30 |
|                          |  | DEPARTMENT TOTAL:                        | 875.30 |
|                          |  | FUND TOTAL:                              | 875.30 |

# Expenditure Approval Report

## Check Approval Date of 01/31/2026



| Invoice Number              |                                      | Invoice Description      | Amount          |
|-----------------------------|--------------------------------------|--------------------------|-----------------|
| 601-CITY WEST FUND          |                                      |                          |                 |
| 50-PUBLIC WORKS             |                                      |                          |                 |
| 39-CITY WEST BUILDING MAINT |                                      |                          |                 |
| 66666-MISC P-CARD VENDOR    |                                      |                          |                 |
| 203017                      | WASH BAY REPAIRS                     |                          | 197.09          |
| 203018                      | WASH BAY REPAIRS                     |                          | 76.96           |
| 203065                      | WB REPAIRS                           |                          | 379.54          |
| 203107                      | CW OLD WASH BAY LIGHTING             |                          | 145.52          |
| 203197                      | CW UNIT HEATER REPAIRS               |                          | 47.50           |
| 203220                      | CITY WEST WHITE BOARDS WATER OFFICES |                          | 50.49           |
| 203245                      | CITY WEST OFFICE REPAIRS             |                          | 7.64            |
| 203345                      | CW REPAIRS                           |                          | 48.54           |
|                             |                                      | <b>VENDOR TOTAL:</b>     | <b>953.28</b>   |
| 2038-POWDER RIVER POWER     |                                      |                          |                 |
| 203005                      | WASH BAY REPAIRS                     |                          | 270.78          |
|                             |                                      | <b>VENDOR TOTAL:</b>     | <b>270.78</b>   |
|                             |                                      | <b>DIVISION TOTAL:</b>   | <b>1,224.06</b> |
|                             |                                      | <b>DEPARTMENT TOTAL:</b> | <b>1,224.06</b> |
|                             |                                      | <b>FUND TOTAL:</b>       | <b>1,224.06</b> |

# Expenditure Approval Report

## Check Approval Date of 01/31/2026



|                              | Invoice Number | Invoice Description                                | Amount    |
|------------------------------|----------------|----------------------------------------------------|-----------|
| 604-VEHICLE MAINTENANCE FUND |                |                                                    |           |
| 50-PUBLIC WORKS              |                |                                                    |           |
| 36-VEHICLE MAINTENANCE       |                |                                                    |           |
| 66666-MISC P-CARD VENDOR     |                |                                                    |           |
|                              | 202970         | TRIP TO BILLINGS TO INSPECT NEW PLOW TRUCK         | 53.07     |
|                              | 203073         | FIRE EXTINGUISHER FOR 180148                       | 248.31    |
|                              | 203335         | 200215 PARKS TRIP TO CASPER FOR SPRAYING CERT.     | 22.27     |
|                              | 203346         | PARTS FOR UNIT 188 CRANE REPAIRS                   | 45.75     |
|                              | 203360         | 200068 WATER TRIP TO CASPER                        | 26.62     |
|                              | 203361         | VM TRIP TO CHEYENNE TO PICK UP NEW PD UNIT 240059  | 33.05     |
|                              | 203382         | JEREMY AND ADAM TRIP TO CHEYENNE TO PICK UP UNIT 2 | 52.43     |
|                              |                | VENDOR TOTAL:                                      | 481.50    |
|                              |                | DIVISION TOTAL:                                    | 481.50    |
| 37-VEHICLE REPLACEMENT       |                |                                                    |           |
| 66666-MISC P-CARD VENDOR     |                |                                                    |           |
|                              | 203062         | FILTER KIT TOTES                                   | 195.75    |
|                              | 203223         | HOLD DEPOSIT FOR UNIT 240059                       | 1,000.00  |
|                              | 203383         | HOLD DEPOSIT REFUND FOR UNIT 240059                | -1,000.00 |
|                              |                | VENDOR TOTAL:                                      | 195.75    |
|                              |                | DIVISION TOTAL:                                    | 195.75    |
|                              |                | DEPARTMENT TOTAL:                                  | 677.25    |
|                              |                | FUND TOTAL:                                        | 677.25    |

# Expenditure Approval Report

## Check Approval Date of 01/31/2026



|                              | Invoice Number | Invoice Description                                | Amount           |
|------------------------------|----------------|----------------------------------------------------|------------------|
| 702-LIABILITY INSURANCE FUND |                |                                                    |                  |
| 25-FINANCE                   |                |                                                    |                  |
| 38-LIABILITY INSURANCE       |                |                                                    |                  |
| 66666-MISC P-CARD VENDOR     |                |                                                    |                  |
|                              | 203329         | REPLACEMENT VALVE BOX LID LION WINLAND WATER DEPT  | 20.48            |
|                              | 203451         | B&H PHOTO 800-606-6969 REPLACEMENT OF DAMAGED SOLI | 649.00           |
|                              |                | <b>VENDOR TOTAL:</b>                               | <b>669.48</b>    |
|                              |                | <b>DIVISION TOTAL:</b>                             | <b>669.48</b>    |
|                              |                | <b>DEPARTMENT TOTAL:</b>                           | <b>669.48</b>    |
|                              |                | <b>FUND TOTAL:</b>                                 | <b>669.48</b>    |
|                              |                | <b>GRAND TOTAL:</b>                                | <b>94,667.36</b> |



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **March 3, 2026**

---

**TITLE:**

Council Member Gross - \$31.81  
Travel Reimbursement - \$31.81 - WAM Winter Conference

**SUGGESTED ACTION:**

I move for the approval of the conflict claims for Council Member Gross.

**CASE BACKGROUND:**

Travel Reimbursement - \$31.81 - WAM Winter Conference

**STAFF REFERENCE:**

Michelle Henderson, Finance Director

**ATTACHMENTS:**

[Conflict Claims](#)



# Expenditure Approval Report

## Check Approval Date of 03/03/2026



|                            | Invoice Number | Invoice Description                          | Amount |
|----------------------------|----------------|----------------------------------------------|--------|
| 001-GENERAL FUND           |                |                                              |        |
| 10-ADMINISTRATION          |                |                                              |        |
| 01-MAYOR & COUNCIL         |                |                                              |        |
| 55555-MISC EMPLOYEE VENDOR |                |                                              |        |
|                            | 203717         | TRAVEL REIMBURSEMENT - WAM WINTER CONFERENCE | 31.81  |
|                            |                | VENDOR TOTAL:                                | 31.81  |
|                            |                | DIVISION TOTAL:                              | 31.81  |
|                            |                | DEPARTMENT TOTAL:                            | 31.81  |
|                            |                | FUND TOTAL:                                  | 31.81  |
|                            |                | GRAND TOTAL:                                 | 31.81  |



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **March 3, 2026**

---

**TITLE:**

A Proclamation Designating March 8-14, 2026 as *National Girl Scout Week*.  
~ Girl Scout Troop 1080

**STAFF REFERENCE:**

Michael H. Cole, City Administrator

**ATTACHMENTS:**

[2026 Natl Girl Scout Week](#)



## PROCLAMATION

- WHEREAS,** March 12, 2026 marks the 114<sup>th</sup> anniversary of the Girl Scouts of the United States of America, which began in 1912 by Juliette Gordon Low in Savannah, Georgia; and
- WHEREAS,** throughout its distinguished history, Girl Scouting has helped inspire millions of girls and women with the highest ideals of courage, confidence, and character who act to make the world a better place; and
- WHEREAS,** through the Girl Scout Leadership Experience, girls develop the skills and lessons that will serve them throughout their lifetime so that they may contribute to their communities, families and the world; and
- WHEREAS,** Girl Scouting takes an active role in increasing girls' awareness of the opportunities available to them today in math, science, sports, technology and other fields that can expand their horizons; and
- WHEREAS,** more than 50 million American women are Girl Scout alumnae, 3.3 million girls and adult volunteers are active members, and Girl Scouts is the largest member of the World Association of Girl Guides and Girl Scouts, a global movement comprised of more than 10 million girls in 145 countries worldwide;

**NOW THEREFORE,** I, Shay Lundvall, Mayor of the City of Gillette, County of Campbell, and State of Wyoming do hereby proclaim March 8-14, 2026 as:

## NATIONAL GIRL SCOUT WEEK

Dated this 3rd day of March, 2026

---

Shay Lundvall, Mayor

---

Alicia Allen, City Clerk  
(Attest)



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **March 3, 2026**

---

**TITLE:**

A Proclamation Designating March 2026 as *Red Cross Month*.  
~ Robby Gallob, American Red Cross

**STAFF REFERENCE:**

Michael H. Cole, City Administrator

**ATTACHMENTS:**

[Red Cross 2026](#)



## Proclamation



Whereas, In March, we celebrate American Red Cross Month by honoring our neighbors who make its humanitarian mission possible in the City of Gillette. Every day, their acts of kindness change lives, bringing relief, comfort and hope when help can't wait. This compassionate spirit runs deep in our community, just as it has for 145 years through the American Red Cross.

Whereas, today, those who serve with the American Red Cross of Wyoming light the way during emergencies — whether it's delivering shelter, food and comfort after disasters; providing a safe, lifesaving blood supply for patients facing conditions like cancer treatments, childbirth complications and traumatic injuries; assisting military members, veterans and their families with 24/7 global support; or empowering individuals with skills like first aid and CPR that save lives.

Whereas, these collective efforts are a powerful reminder that the strength of our community lies in our shared commitment to one another. As we mark Red Cross Month, let's celebrate our local heroes and resolve to continue lifting each other up, so no one faces an emergency alone.

NOW, THEREFORE, I, Shay Lundvall, Mayor of the City of Gillette, do hereby proclaim March 2026 as

## Red Cross Month

And encourage all citizens of the City of Gillette to reach out and support its humanitarian mission.

Signed this 3<sup>rd</sup> day of March 2026

---

Shay Lundvall, Mayor

---

Alicia Allen, City Clerk  
(Attest)



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **March 3, 2026**

---

**TITLE:**

Employee Years of Service Recognition ~ Brian Limbo, Utilities, 20 years

**STAFF REFERENCE:**

Joff Pilon, Utilities Director



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **March 3, 2026**

---

**TITLE:**

WYDOT Annual Presentation

**STAFF REFERENCE:**

Michael H. Cole, City Administrator



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **March 3, 2026**

---

**TITLE:**

Things to Know Video for March, 2026.

**STAFF REFERENCE:**

VIDEO - Jennifer Toscana, Public Affairs Director





**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **March 3, 2026**

---

**TITLE:**

Council Consideration of a Bid Award for the 2026 Asphalt Pothole Repair Project to S&S Builders, LLC, in the Amount of \$247,947.00 (1% Project).

**SUGGESTED ACTION:**

I move for Approval of a Bid Award for the 2026 Asphalt Pothole Repair Project to S&S Builders, LLC, in the Amount of \$247,947.00 (1% Project).

**PROJECT NUMBER:**

26EN08

**CASE BACKGROUND:**

Due to normal traffic and weathering, potholes regularly form and grow in our City streets as time progresses. A pothole is typically made when a crack forms in the surfacing, then water runs into the crack, the water freezes causing ice to form and therefore widen the crack. As the crack widens and vehicles continually hit the crack, the surfacing begins to deteriorate and breaks off. To help maintain the current pavement condition index for the street network infrastructure and minimize the number of potholes in the streets the council allocated funding to repair potholes throughout the City of Gillette. This project is a 5th phase of pothole repairs being completed with the allocated money from FY2026.

**BENEFITS:**

Pothole repairs improve surface smoothness, extends the life of the surrounding pavement and reduces water/ice infiltration.

**SCHEDULE:**

The project is anticipated to begin construction in the late spring and be completed in early summer of 2026.

**BIDS:**

Four contractors submitted regular and responsive bids received at 2:00 PM on February 10, 2026, for

the referenced project.

S&S Builders , LLC was the lowest bidder with a bid of \$247,947.00.

| BIDDER                    | BID          |
|---------------------------|--------------|
| S&S Builders, LLC         | \$247,947.00 |
| Simon Contractors         | \$276,575.00 |
| Croell, Inc.              | \$304,987.50 |
| Powder River Construction | \$333,150.00 |
| Engineer's Estimate       | \$213,957.70 |

The project is fully funded with the Optional 1% Sales Tax Fund.

**ACTUAL COST VS BUDGET:**

Recommended Award - \$247,947.00 Allocated Budget - \$275,000.00

**STAFF REFERENCE:**

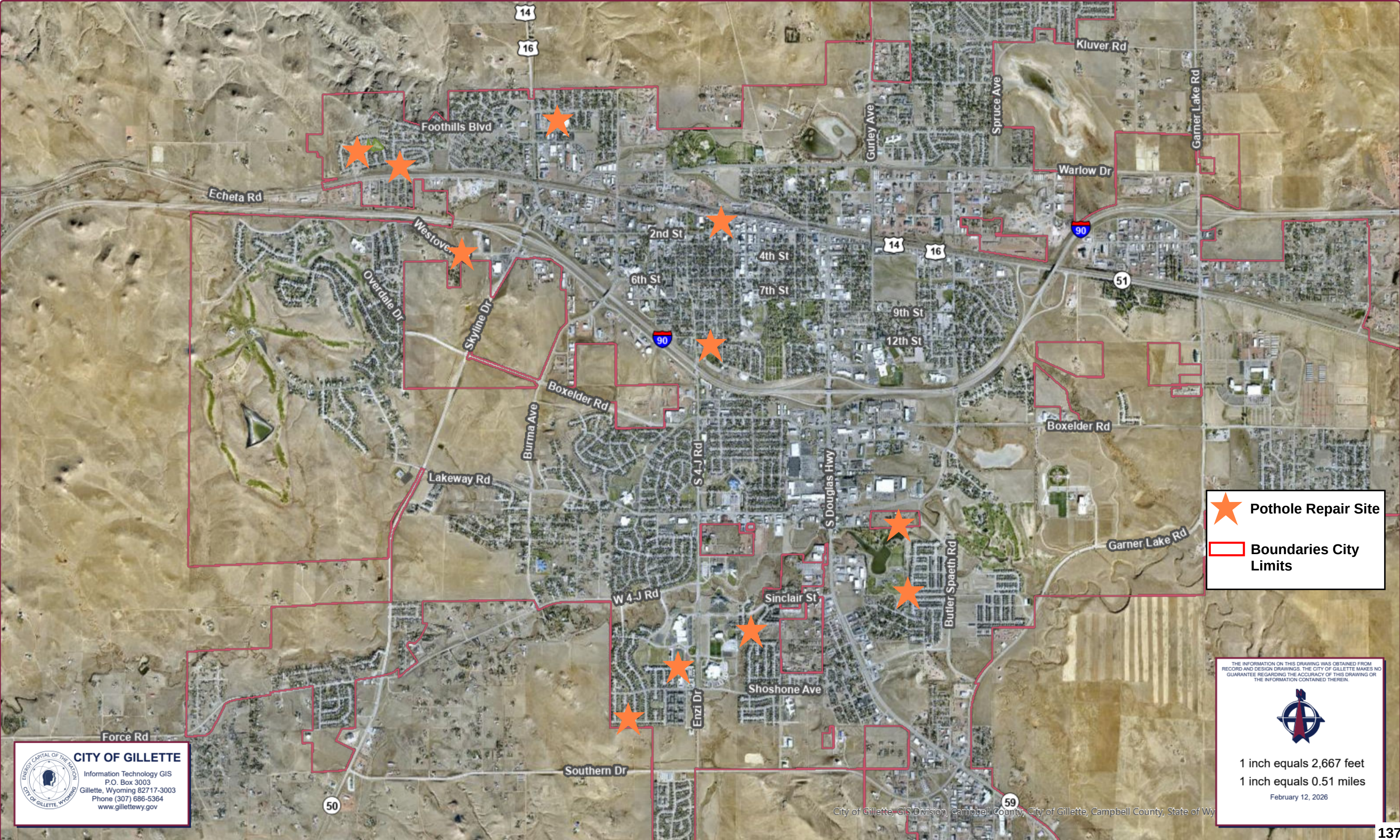
MAP - Ry Muzzarelli, P.E., Development Services Director

**ATTACHMENTS:**

[Project Area Map](#)



# 2026 Asphalt Pothole Repair Project





**CITY OF GILLETTE**  
Information Technology GIS  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
www.gillettewy.gov



**Pothole Repair Site**



**Boundaries City Limits**

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



1 inch equals 2,667 feet  
1 inch equals 0.51 miles  
February 12, 2026





**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **March 3, 2026**

---

**TITLE:**

Council Consideration of a Bid Award for the 2026 Chip Seal Project to Hardrives Construction, Inc, in the Amount of \$314,133.84 (1% Project).

**SUGGESTED ACTION:**

I Move for Approval of a Bid Award for the 2026 Chip Seal Project to Hardrives Construction, Inc, in the Amount of \$314,133.84 (1% Project).

**PROJECT NUMBER:**

26EN13

**CASE BACKGROUND:**

The 2026 Chip Seal Project includes portions of Boxelder Road, from UHAUL to Butler Spaeth Road and from Butler Spaeth Road to Garner Lake Road (see the attached map). The chip sealing process is a surfacing maintenance technique that is part of the city's overall street maintenance program.

What is a chip seal process?

First, the street is cleaned/swept of any dust or debris on the asphalt surfacing. Next is applying a hot asphalt emulsion (liquid oil) which is applied to the cleaned surface using a spray truck, followed by a layer of crushed uniform gravel chips, which are then rolled and compacted into the oil. After the chips are compacted, the excess loose chips are swept up and then a final fog seal (another asphalt emulsion) is then applied to lock in the rocks and minimize dust.

Why chip sealing makes sense?

Chip Sealing is a cost effective way to extend the life of a roadway surface an estimated 5-7 years. It provides waterproofing and sealing of small cracks which tend to freeze and expand and create potholes if not addressed. Further, the chip sealing process restores skid resistance which provides safer traveling surfaces. Finally, a chip seal provides a layer of protection to the existing surface from absorbing UV rays which keeps the pavement flexible for much longer.

Four competitive and responsive bids were submitted.

| CONTRACTOR                   | BASE BID      | 5% - NON RESIDENT |
|------------------------------|---------------|-------------------|
| Hardrives Construction, Inc. | \$ 314,133.84 | \$ 329,840.53     |
| Simon Contractors            | \$ 375,056.75 |                   |
| Croell, Inc                  | \$ 406,924.00 |                   |
| Bituminous Paving            | \$ 336,775.00 | \$ 353,613.75     |
| Engineer's Estimate          | \$ 339,551.53 |                   |

Even with adding 5% to their bid, Hardrives Construction, Inc. is the low bidder. Hardrives Construction, Inc., has completed similar projects for the City of Gillette in the past and other similar projects in the region.

**ACTUAL COST VS BUDGET:**

Actual Cost: \$314,133.84; Budget: \$525,000.00

**STAFF REFERENCE:**

MAP - Ry Muzzarelli, P.E.; Development Services Director

**ATTACHMENTS:**

[Project Area Map](#)



26EN13 2026 Chip Seal Project





February 17, 2026  
**CITY OF GILLETTE**  
Information Technology GIS  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
www.gillettewy.gov



0 1,000 2,000  
Feet

City of Gillette, Campbell County

Productivity Service With P.R.I.D.E. Enthusiasm  
Responsibility Integrity Dedication





**CITY OF GILLETTE  
CITY COUNCIL**

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**DATE:** March 3, 2026

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**TITLE:**

Council Consideration of an Amendment to a Professional Services Agreement for Construction Management Services Associated with the Echeta Road Reconstruction Project, with PCA Engineering, Inc, in the Amount of \$285,500.00 (1% Project).

**SUGGESTED ACTION:**

I move for Approval of an Amendment to a Professional Services Agreement for Construction Management Services Associated with the Echeta Road Reconstruction Project, with PCA Engineering, Inc, in the Amount of \$285,500 (1% Project).

**PROJECT NUMBER:**

25EN03

**CASE BACKGROUND:**

This amendment is for the construction management services supplied by the consultant for the Echeta road Reconstruction Project (see attached map). The amendment provides consultant oversight, daily inspection, reporting, administering weekly construction meetings and calculating quantities for monthly pay estimates for the duration of the project. Further, the amendment provides record drawings for the completed and finished project.

**ACTUAL COST VS BUDGET:**

Actual Cost: \$285,500.00 ; Budget: \$293,000.00

**STAFF REFERENCE:**

MAP - Ry Muzzarelli, P.E., Development Services Director

**ATTACHMENTS:**

[Project Area Map](#)  
[Agreement](#)



# Echeta Road Reconstruction Project (25EN03)



PROJECT LOCATION

N Hwy 14-16

W Warlow Dr

Beech St

Larch St

N Burma Ave

Echeta Rd

N Fir Ave

Bay Ave

Rodgers Dr

W 1st St

Emmons Ct

Butcher Ct

S Fir Ave

Decker Ct

W 2nd St

S Burma Ave

Cressett St

Wagensen Ave

W 3rd St

City of Gillette



August 05, 2024  
CITY OF GILLETTE  
Information Technology GIS  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
www.gillettewy.gov

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Responsibility Integrity Collaboration



**EXHIBIT C—AMENDMENT TO OWNER-ENGINEER AGREEMENT****AMENDMENT TO OWNER-ENGINEER AGREEMENT****Amendment No. 1**Owner: **City of Gillette**Engineer: **PCA Engineering, Inc.**Project: **Echeta Road Reconstruction (25EN03)**Effective Date of Owner-Engineer Agreement: **August 20, 2024**

Nature of Amendment: (Check those that apply)

- ☐ Additional Services to be performed by Engineer
- ☒ Modifications to services of Engineer
- ☐ Modifications to responsibilities of Owner
- ☐ Modifications of payment to Engineer
- ☐ Modifications to time(s) for rendering services
- ☐ Modifications to other terms and conditions of the Agreement

**Description of Modifications:****Construction Management Services****Agreement Summary:**

Original agreement amount: \$ 241,418.00

Net change for prior amendments: \$ -

This amendment amount: \$ 285,500.00

Adjusted Agreement amount: \$ 526,918.00

Change in time for services (days or date, as applicable): Per Contractor's contract time

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. The Effective Date of the Amendment is \_\_\_\_\_

Owner

City of Gillette

(typed or printed name of organization)

By: \_\_\_\_\_

(individual's signature)

(Attach evidence of authority to sign.)

Date: \_\_\_\_\_

(date signed)

Name: \_\_\_\_\_

(typed or printed)

Title: \_\_\_\_\_

(typed or printed)

Engineer

PCA Engineering, Inc.

(typed or printed name of organization)

By: \_\_\_\_\_

(individual's signature)

(Attach evidence of authority to sign.)

Date: 2/12/26

(date signed)

Name: Thomas A. Sylte

(typed or printed)

Title: President

(typed or printed)

Exhibit E—Notice of Acceptability of Work.

Exhibits to EJCDC® E-500, Agreement between Owner and Engineer for Professional Services.  
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 and American Society of Civil Engineers. All rights reserved.

Page 1 of 1

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Project: Echeta Road Reconstruction 25EN03 - CM

Proj. No.: 244032.50

|                     |             |        |              |        |          |          |        |        |            |            |        |        |              |              |
|---------------------|-------------|--------|--------------|--------|----------|----------|--------|--------|------------|------------|--------|--------|--------------|--------------|
| AMOUNT PER CATEGORY | \$66,150.00 | \$0.00 | \$202,840.00 | \$0.00 | \$160.00 | \$520.00 | \$0.00 | \$0.00 | \$2,700.00 | \$3,780.00 | \$0.00 | \$0.00 | \$276,150.00 | \$276,150.00 |
|---------------------|-------------|--------|--------------|--------|----------|----------|--------|--------|------------|------------|--------|--------|--------------|--------------|

|                     |                  |
|---------------------|------------------|
| <b>TOTAL CM FEE</b> | <b>\$285,500</b> |
|---------------------|------------------|



## SCHEDULE OF FEES

2026

### I. HOURLY RATES:

|                                         |          |
|-----------------------------------------|----------|
| Project Manager-Professional Engineer 1 | \$175.00 |
| Project Manager-Professional Engineer 2 | \$165.00 |
| Professional Land Surveyor              | \$135.00 |
| Project Engineer                        | \$110.00 |
| Engineering Intern                      | \$110.00 |
| Geotechnical Manager                    | \$135.00 |
| Engineering Tech II                     | \$105.00 |
| Engineering Tech I                      | \$ 80.00 |
| Bookkeeper-Admin Asst.                  | \$ 70.00 |
| Receptionist Office Asst.               | \$ 60.00 |

|                                                  |          |
|--------------------------------------------------|----------|
| Deposition Rates Engineer 1 & 2 (3 Hour Minimum) | \$300.00 |
| Trial Rates Engineer 1 & 2 (4 Hour Minimum)      | \$300.00 |

### II. LABORATORY TESTING FEES

|                                           |          |
|-------------------------------------------|----------|
| Moisture Content of Soil / Aggregate      | \$ 40.00 |
| Sieve Analysis: Standard Sizes thru #200  | \$200.00 |
| Moisture/Density Relations (Proctor):     |          |
| Standard ASTM D-698, 4"                   | \$150.00 |
| Standard ASTM D-698, 6"                   | \$175.00 |
| Modified, ASTM D-1557, 4"                 | \$175.00 |
| Modified, ASTM D-1557, 6"                 | \$200.00 |
| Check Point                               | \$ 75.00 |
| Compressive Strength of Concrete Cylinder | \$ 25.00 |
| Bitumen Content of Asphalt                | \$ 90.00 |
| Flow and Stability (Marshall Method)      | \$ 75.00 |
| Unit Weight (Marshall Method)             | \$100.00 |
| Rice Test                                 | \$ 90.00 |
| Sieve Analysis: Hot Mix Aggregate         | \$ 90.00 |
| CBR                                       | \$300.00 |
| Particle Size                             | \$150.00 |
| Atterberg Limit                           | \$ 85.00 |
| Insitu Density and Moisture Content       | \$ 30.00 |

*Other Laboratory Tests are available and will be quoted upon request.*

### III. CHARGEABLE EXPENSES

|                                   |                             |
|-----------------------------------|-----------------------------|
| Survey Equipment                  | \$ 55.00 per hour           |
| Digital Camera                    | \$ 10.00 per week           |
| Vehicle Mileage                   | \$ 0.85 per mile            |
| Vehicle/Per Day                   | \$ 25.00 per day            |
| ATV / Snowmobile                  | \$ 100.00 per day           |
| Copies                            | \$ 0.20 per copy            |
| Color Copies                      | \$ 0.57 per copy            |
| Mylar Prints                      | \$ 4.00 per lineal ft.      |
| Wide Format Copies                | \$ 3.00 per copy/\$0.50 sft |
| Foam Presentation Boards          | \$ 6.00 per board           |
| Rebar with Cap Monuments          | \$ 10.00 each               |
| Brass Cap Monuments               | \$ 100.00 each              |
| Aluminum Cap Monument             | \$ 60.00 each               |
| Metal Fence Posts                 | \$ 10.00 each               |
| Nuclear Densometer                | \$ 50.00 per day            |
| Reimbursables at invoice plus 15% |                             |

Survey Crew is priced by individual members.

QUALITY

INTEGRITY

SERVICE



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **March 3, 2026**

---

**TITLE:**

Council Consideration of a Waiver Pursuant to W.S. 16-6-1001 Regarding the 30-Inch Madison Transmission Line Repair CMAR Agreement with Garney Construction.

**SUGGESTED ACTION:**

I move to approve a Waiver Pursuant to W.S. 16-6-1001 Regarding the 30-Inch Madison Transmission Line Repair CMAR Agreement with Garney Construction.

**CASE BACKGROUND:**

This waiver is a companion item to the forthcoming agenda item entitled "Work Authorization 3 to Enter into an Agreement for Construction Services for the 30-inch Madison Transmission Repairs Project, to Garney Construction."

Based on the recommendations from HDR and our CMAR, Garney, for the Madison repair project, Garney intends to award the subcontract for the repair work for itself because other bidders either were not responsive to bidding requirements, or failed to meet the qualifications necessary to perform the work. In order to make this award, Council is required to issue a waiver of certain statutory requirements. The attached functions as this waiver.

**STAFF REFERENCE:**

Sean Brown, City Attorney

**ATTACHMENTS:**

[Council Statutory Waiver re Garney CMAR 2-26-2026](#)

**WAIVER PURSUANT TO W.S. 16-6-1001 REGARDING THE 30-INCH MADISON LINE REPAIR  
CMAR AGREEMENT WITH GARNEY CONSTRUCTION.**

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**RECITALS**

**A.** On April 19, 2022, the City of Gillette (“City”) contracted with HDR, Inc. (“HDR”) for certain design and bidding services with respect to repairs to the 30-Inch Madison pipeline.

**B.** Subsequently, on December 19, 2023, the City entered into a Construction Manager at Risk (“CMAR”) Agreement with Garney Construction, a Colorado corporation (“Garney”), for repairs to the 30-Inch Madison pipeline.

**C.** In late 2024, after Garney conducted inspection and testing on the 30-Inch Madison pipeline, HDR and Garney developed detailed plans and specifications for repairing nearly 19,000 feet of the Madison 30-Inch pipeline.

**D.** On September 2, 2025, the City and Garney agreed upon a guaranteed maximum price for the repairs referenced above.

**E.** On February 6, 2026, Garney issued bids for the Madison 30-Inch pipeline repair project. These bid documents included the detailed plans and specifications referenced above, along with required contractor qualifications and credentials. The purpose for this bid issuance was for Garney to enter into contracts with bid-award winners for necessary material and labor for the repairs.

**F.** Under W.S. 16-6-707(c), in awarding contracts, CMAR’s are required to “comply with residency and preference requirements found in W.S. 16-6-101 through W.S. 16-6-107 in the procurement of subcontractors and materials.”

**G.** Additionally, under W.S. 16-6-1001(a)(i)(B), unless otherwise exempted, a CMAR must “award to responsible Wyoming resident contractors not less than seventy percent (70%) of the work covered by the manager's or builder's contract.”

**H.** W.S. 16-6-1001(a)(i)(C) (IV) and W.S. 16-6-1001(a)(i)(D)(V) permit a municipal governing body to waive the requirements identified in paragraph G when “[t]here were insufficient responsible Wyoming contractors submitting bids to make the seventy percent (70%) requirement.”

**I.** In response to Garney’s bid issuance referenced in paragraph E above, three entities submitted bids seeking to become the CMAR’s subcontractor for the Madison 30-inch pipeline repair work. Incorporating the five percent (5%) requirement for Wyoming entities found in W.S. 16-6-1001(a)(ii)(C), the bids received were as follows:

1. Prospect Construction, Inc., a domestic corporation with a principal office listed at 116 23<sup>rd</sup> St. SE, Puyallup, WA 98372, in the amount of \$6,163,474.45.

2. Garney Construction, a Colorado corporation, in the amount of \$6,163.474.45.

3. Western Municipal Construction of Wyoming, Inc., in the amount of \$7,081,835.23, although this entity failed to be responsive to the bidding requirements by omitting its certificate of residency.

**J.** Although Prospect Construction, Inc., appeared to be the lowest bid received, by virtue of letters dated February 23, 2026, both HDR and Garney recommended that Prospect Construction, Inc. be viewed as unqualified pursuant to the plans and specifications for this developed for this project. Additionally, since Western Municipal Construction of Wyoming, Inc.'s bid exceeds 105% of Garney's bid, HDR and Garney recommended the bid be awarded to Garney.

**K.** However, to award Garney the CMAR subcontract, a waiver is required under W.S. 16-6-1001(a)(i)(C).

---

**NOW, THEREFORE, BASED ON THE FOREGOING RECITALS, THE GILLETTE CITY COUNCIL:**

1. By virtue of the recommendation letters from HDR and Garney dated February 23, 2026, hereby waives the requirements of W.S. 16-6-1001(a)(i) on the basis found in W.S. 16-6-1001(a)(i)(C)(IV): there were insufficient responsible Wyoming contractors submitting bids to make the seventy percent (70%) requirement.

**ADOPTED** by a majority vote of the City Council of Gillette on **March 3, 2026.**

---

Shay Lundvall, Mayor

(S E A L)  
ATTEST:

---

Alicia Allen, City Clerk



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:** March 3, 2026

---

**TITLE:**

Council Consideration of an Amendment to Work Authorization 2 for Construction Services and Adjustment to the Guaranteed Maximum Price for the 30-inch Madison Transmission Repairs Project, to Garney Construction, in the Amount of \$7,187,863.83.

**SUGGESTED ACTION:**

I move for Approval of an Amendment to Work Authorization 2 for Construction Services and Adjustment to the Guaranteed Maximum Price for the 30-inch Madison Transmission Repairs Project, to Garney Construction, in the Amount of \$7,187,863.83.

**PROJECT NUMBER:**

23WA03

**CASE BACKGROUND:**

On May 4, 2021, during the performance testing of a newly installed well, a section of the 30-inch Madison Pipeline ruptured. The rupture and subsequent damage to 30-inch steel pipeline required it to be removed from service. Following the catastrophic rupture, in August – September 2021, Accurate Inspections (subcontractor) provided an initial Evaluation Summary report of the internal condition of the Madison.

On April 19, 2022 the City of Gillette contracted with HDR, Inc for Design and Bidding Services and on December 19, 2023 the city contracted with Garney Construction to be the Construction Manager at Risk. Each of these companies represent the city to assist the city in inspecting, designing, and repairing or replacing the damaged sections of the 30-inch Madison pipeline.

In late 2024, Garney Construction completed inspection and testing on the 30" Madison Pipeline. Utilizing the inspection and testing results, HDR and Garney worked together to create plans and specifications to repair nearly 19,000 feet of the pipeline. Garney Construction has provided a Guaranteed Maximum Price for the completion of the repairs. The City and Garney Construction entered into an agreement for a Guaranteed Maximum Price on September 2, 2025.

The Drinking Water State Revolving Fund (DWSRF) staff representative reviewed the Bid Documents and Plans and provided their concurrence via email dated January 6, 2026 to move forward with bidding the project. Garney Construction as the Construction Manager at Risk (CMAR) issued the project for bid on February 6, 2026.

The City received three sealed bids on behalf of the CMAR for a single work package to be performed as a subcontractor to the CMAR. Garney Construction as the CMAR and HDR Engineering, Inc., the City's Design Consultant, reviewed the bids and found Garney Construction to be the lowest qualified responsible bidder. Through the review, the single Wyoming bidder, Prospect Construction, was deemed to not meet the qualification requirements as the installer (Wyoming State Statute 15-1-113). Wyoming State Statute 16-6-102 requires projects funded by State funds to be bid competitively, adding 5% value to each out of state bid for evaluation.

| Bidder                                                                                   | Bid Total       | 5% Wyoming Preference |
|------------------------------------------------------------------------------------------|-----------------|-----------------------|
| Prospect Construction, Inc                                                               | \$ 6,163,474.45 | \$ 6,163,474.45       |
| Garney Construction                                                                      | \$ 6,023,620.00 | \$ 6,324,801.00       |
| Western Municipal Construction of Wyoming, Inc (didn't include certificate of residency) | \$ 6,744,605.00 | \$ 7,081,835.23       |

**Note:** These values reflect work package bid totals, a single component of the GMP (total construction value).

Garney Construction, of Colorado is the apparent lowest responsible bidder, meeting the minimum qualifications required as an Installer for construction of the 30" steel pipeline. Due to Garney Construction being an out of state contractor, 5% of their bid was added to the overall bid amount for evaluation, however, this did not alter the outcome of the bid.

As part of this action, Garney Construction is seeking approval of a waiver by the City Council from the 70% Wyoming resident contractor rule as required by Wyoming State Statute 16-6-1001. This is being considered by Council under separate agenda item.

As part of the CMAR Agreement, upon receipt and final evaluation of the bids, the CMAR reconciled cost with the previous GMP costs, including increases and reductions in the overall project. The reconciliation of the final bid has resulted in a reduction in the GMP from \$8,632,908.47 down to \$7,187,863.83. This reduces the need to spend SRF Loan monies by \$1,445,044.64. This action amends the CMAR agreement and authorizes the amendment to the GMP through Work Authorization 2. The WWDO provided concurrence for this amendment via email dated February 24, 2026.

These repairs will bring the 30" Madison back into service as part of our critical water infrastructure network.

#### **ACTUAL COST VS BUDGET:**

Actual Cost: \$7,187,863.83; Budget: \$8,633,000

#### **STAFF REFERENCE:**

MAP - Ry Muzzarelli, P.E. Development Services Director



**ATTACHMENTS:**

Garney as CMAR Recommendation of Work Package Award  
HDR Engineering Recommendation for Amendment Execution  
Project Area Map  
Amendment No. 1 to Work Authorization No. 2



February 23, 2026

City of Gillette  
201 E. 5<sup>th</sup> Street  
Gillette, WY. 82716

**ATTN: Mr. Clark Sanders**

**RE: 30-Inch Madison Transmission Line Repair – Recommendation of Award**

Mr. Sanders,

After completing an evaluation of the submitted bid packages, we recommend awarding the contract for the 30-Inch Madison Transmission Line Repair Project to Garney Companies Inc. This recommendation is based on qualifications submitted with the bid package, as well as overall responsible contract and cost.

Please see attachment entitled “Bid Results Comparison.” All Bid Schedules appeared to be in good order without any outliers or arithmetic errors. All bidders submitted the required attachments to the bid, including acknowledgements to the addendums, bid bond, required certifications, DBE good faith documentation, and list of bidders among other required documents. Amongst the bids received, Prospect Construction provided a Certificate of Residency; Garney Companies and Wester Municipal did not. The apparent low bidder after 5% Wyoming Resident Contractor preference is applied was Prospect Construction. This was followed by Garney Companies’ bid, that was low before applying resident preference.

The bids for the project ranked as follows:

| <b>RANK</b> | <b>BIDDER</b>                         | <b>TOTAL BID<br/>AMOUNT</b> | <b>TOTAL BID WITH<br/>5% RESIDENT<br/>PREFERENCE</b> |
|-------------|---------------------------------------|-----------------------------|------------------------------------------------------|
| <b>1</b>    | <b>Prospect Construction</b>          | <b>\$ 6,163,474.45</b>      | <b>\$ 6,163,474.45</b>                               |
| <b>2</b>    | <b>Garney Companies</b>               | <b>\$ 6,023,620.00</b>      | <b>\$ 6,324,801.00</b>                               |
| <b>3</b>    | <b>Western Municipal Construction</b> | <b>\$ 6,744,605.00</b>      | <b>\$ 7,081,835.25</b>                               |

Upon further evaluation of the bid packages, Prospect did not submit the required qualifying projects with their bid to be deemed a responsible and qualified bid. The specification stated: “Demonstrate relevant company transmission pipeline experience completed or at least 50% completed within the last ten (10) years. Qualifying projects must include at least one welded steel pipe project, along with a project containing 3,500 linear feet of twenty-four (24”) diameter or water mains (ductile iron or welded steel).” The project references provided with the bid package lacked explicit information of pipe diameter, length, and material.

HDR was contacted by Prospect after the bid to check on the review process. Prospect was notified of concerns over deficiencies in qualifications in that they did not submit a qualifying

project. Upon this notification, Prospect submitted additional reference projects and clarified two of the reference projects submitted with the bid. However, even with Prospect's clarification, Prospect's submitted projects still did not meet the specified requirements, and Addendum No. 1 had specified that all qualification documentation was to be submitted with the bid. Please see attachment entitled "Prospect Construction – Reference Projects" for the comparison of the reference projects to the specification.

Additionally, Prospect submitted product substitution data for air valves two days before the bid was due, requesting pre-approval. This was not reviewed or approved by the Engineer prior to the bid. The SRF requirements state that this request must have been completed fifteen days prior to the bid. It is unknown whether Prospect would have included these air valves with their bid or would have included the specified air valves.

In contrast, Garney's reference projects included qualifying projects of large diameter welded steel waterline that met the specifications requirements, and their bid amount was comparable to Prospect's, Garney's bid being approximately 2.6% higher than Prospect's after accounting for Prospect's 5% residency preference.

Based on the review of the submitted packages, Garney demonstrates the strongest alignment with the project's qualification requirements and offers the lowest responsible and qualified bid for the City of Gillette. While Prospect Construction submitted the apparent low bid after applying 5% residency preference, their package did not include the qualifying large diameter, welded steel waterline experience with the bid. We recommend awarding Garney Companies Inc. the contract for the 30-Inch Madison Transmission Repair Project. An updated Guaranteed Maximum Price Proposal utilizing the Garney bid submitted on February 6<sup>th</sup>, 2026 date is attached.

Please let us know if you have any questions,



Gary Haas, Area Manager  
Garney Companies Inc.

CC: Keith Lemaster – Garney Companies Inc.  
Justin Starck – HDR Engineering Inc.  
Tricia Quigley – HDR Engineering Inc.

Attachments: "Bid Results Comparison"  
"Prospect Construction – Reference Projects"  
"Cost Schedule Reconciliation - 02-17-26"

| 5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s): |                                                                |        |         |                                                                                   |                     |               |                     |                   |                     |
|----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|--------|---------|-----------------------------------------------------------------------------------|---------------------|---------------|---------------------|-------------------|---------------------|
| BID SCHEDULE A<br>30-Inch Madison Transmission Line Repair Project                                       |                                                                |        |         | GARNEY                                                                            |                     | PROSPECT      |                     | WESTERN MUNICIPAL |                     |
| ITEM NO.                                                                                                 | DESCRIPTION                                                    | UNIT   | BID QTY | UNIT PRICE                                                                        | TOTAL PRICE         | UNIT PRICE    | TOTAL PRICE         | UNIT PRICE        | TOTAL PRICE         |
| <b>SECTION 01020 CONTRACT PAY ITEMS</b>                                                                  |                                                                |        |         |                                                                                   |                     |               |                     |                   |                     |
| 01020.01                                                                                                 | Mobilization                                                   | LS     | 1       | \$ 593,896.00                                                                     | \$ 593,896.00       | \$ 326,700.00 | \$ 326,700.00       | \$ 646,000.00     | \$ 646,000.00       |
| <b>SECTION 01050 FIELD ENGINEERING</b>                                                                   |                                                                |        |         |                                                                                   |                     |               |                     |                   |                     |
| 01050.01 SP                                                                                              | Construction Staking                                           | LS     | 1       | \$ 24,400.00                                                                      | \$ 24,400.00        | \$ 13,000.00  | \$ 13,000.00        | \$ 40,000.00      | \$ 40,000.00        |
| 01050.02 SP                                                                                              | Quality Control Testing                                        | LS     | 1       | \$ 14,750.00                                                                      | \$ 14,750.00        | \$ 111,000.00 | \$ 111,000.00       | \$ 150,000.00     | \$ 150,000.00       |
| <b>SECTION 01500 SEDIMENT AND EROSION CONTROL</b>                                                        |                                                                |        |         |                                                                                   |                     |               |                     |                   |                     |
| 01500.01                                                                                                 | Construction Stormwater Management                             | LS     | 1       | \$ 17,040.00                                                                      | \$ 17,040.00        | \$ 42,000.00  | \$ 42,000.00        | \$ 150,000.00     | \$ 150,000.00       |
| <b>SECTION 01510 TRAFFIC CONTROL</b>                                                                     |                                                                |        |         |                                                                                   |                     |               |                     |                   |                     |
| 01510.01                                                                                                 | Construction Signing and Traffic Control                       | LS     | 1       | \$ 60,000.00                                                                      | \$ 60,000.00        | \$ 58,500.00  | \$ 58,500.00        | \$ 100,000.00     | \$ 100,000.00       |
| 01510.02                                                                                                 | Flagging                                                       | 1/4 HR | 400     | \$ 50.00                                                                          | \$ 20,000.00        | \$ 11.25      | \$ 4,500.00         | \$ 11.25          | \$ 4,500.00         |
| 01510.03                                                                                                 | Project Identification Sign                                    | EA     | 1       | \$ 2,100.00                                                                       | \$ 2,100.00         | \$ 2,000.00   | \$ 2,000.00         | \$ 5,000.00       | \$ 5,000.00         |
| <b>SECTION 02050 REMOVAL AND DISPOSAL OF STRUCTURES AND OBSTRUCTIONS</b>                                 |                                                                |        |         |                                                                                   |                     |               |                     |                   |                     |
| 02050.03                                                                                                 | Remove Air Vacuum and Air Release Valve                        | EA     | 1       | \$ 5,100.00                                                                       | \$ 5,100.00         | \$ 10,200.00  | \$ 10,200.00        | \$ 15,000.00      | \$ 15,000.00        |
| 02050.18                                                                                                 | Remove Existing Storm Drain                                    | LF     | 250     | \$ 20.00                                                                          | \$ 5,000.00         | \$ 24.00      | \$ 6,000.00         | \$ 20.00          | \$ 5,000.00         |
| 02050.19                                                                                                 | Remove Existing Flared End Section                             | EA     | 6       | \$ 425.00                                                                         | \$ 2,550.00         | \$ 209.00     | \$ 1,254.00         | \$ 500.00         | \$ 3,000.00         |
| 2050.22                                                                                                  | Remove Tree                                                    | EA     | 10      | \$ 435.00                                                                         | \$ 4,350.00         | \$ 590.00     | \$ 5,900.00         | \$ 350.00         | \$ 3,500.00         |
| 02050.24                                                                                                 | Remove Existing Fence                                          | LF     | 4,800   | \$ 0.50                                                                           | \$ 2,400.00         | \$ 0.35       | \$ 1,680.00         | \$ 1.00           | \$ 4,800.00         |
| 02050.25 SP                                                                                              | Remove Valve Vault                                             | EA     | 1       | \$ 17,000.00                                                                      | \$ 17,000.00        | \$ 2,000.00   | \$ 2,000.00         | \$ 20,000.00      | \$ 20,000.00        |
| 02050.26 SP                                                                                              | Remove Temporary Bulkhead Assembly                             | EA     | 4       | \$ 11,000.00                                                                      | \$ 44,000.00        | \$ 1,900.00   | \$ 7,600.00         | \$ 5,000.00       | \$ 20,000.00        |
| 02050.27 SP                                                                                              | Remove Blow-Off Assembly                                       | EA     | 4       | \$ 10,000.00                                                                      | \$ 40,000.00        | \$ 1,900.00   | \$ 7,600.00         | \$ 1,000.00       | \$ 4,000.00         |
| 02050.28 SP                                                                                              | Remove 30 IN Transmission Main                                 | LF     | 4,600   | \$ 42.00                                                                          | \$ 193,200.00       | \$ 14.00      | \$ 64,400.00        | \$ 46.00          | \$ 211,600.00       |
| 02050.29 SP                                                                                              | Remove Manway Manhole                                          | EA     | 2       | \$ 4,100.00                                                                       | \$ 8,200.00         | \$ 1,700.00   | \$ 3,400.00         | \$ 7,500.00       | \$ 15,000.00        |
| 02050.30 SP                                                                                              | Abandon 30" Transmission Line In Place (Grout Filled)          | LF     | 250     | \$ 64.00                                                                          | \$ 16,000.00        | \$ 105.00     | \$ 26,250.00        | \$ 10.00          | \$ 2,500.00         |
| <b>SECTION 02075 DEMOLITION OF ASPHALT AND PORTLAND CEMENT CONCRETE</b>                                  |                                                                |        |         |                                                                                   |                     |               |                     |                   |                     |
| 02075.01                                                                                                 | Removal of Existing Asphalt Pavement                           | SY     | 400     | \$ 13.00                                                                          | \$ 5,200.00         | \$ 19.00      | \$ 7,600.00         | \$ 25.00          | \$ 10,000.00        |
| <b>SECTION 02210 EXCAVATION AND EMBANKMENT</b>                                                           |                                                                |        |         |                                                                                   |                     |               |                     |                   |                     |
| 02210.0818                                                                                               | 18" Subgrade Processing for Patch                              | SY     | 400     | \$ 12.00                                                                          | \$ 4,800.00         | \$ 3.25       | \$ 1,300.00         | \$ 11.00          | \$ 4,400.00         |
| <b>SECTION 02220 TRENCH EXCAVATION AND UTILITY LOCATES</b>                                               |                                                                |        |         |                                                                                   |                     |               |                     |                   |                     |
| 02220.01                                                                                                 | Exploratory Excavation                                         | 1/4 HR | 100     | \$ 275.00                                                                         | \$ 27,500.00        | \$ 163.00     | \$ 16,300.00        | \$ 115.00         | \$ 11,500.00        |
| 02220.02                                                                                                 | Underground Facility Locates                                   | EA     | 5       | \$ 2,100.00                                                                       | \$ 10,500.00        | \$ 1,300.00   | \$ 6,500.00         | \$ 1,000.00       | \$ 5,000.00         |
| 02220.03                                                                                                 | Underground Facility Crossing                                  | EA     | 10      | \$ 8,000.00                                                                       | \$ 80,000.00        | \$ 2,400.00   | \$ 24,000.00        | \$ 1,200.00       | \$ 12,000.00        |
| 02220.04                                                                                                 | Dewatering                                                     | LS     | 1       | \$ 85,000.00                                                                      | \$ 85,000.00        | \$ 38,000.00  | \$ 38,000.00        | \$ 3,500.00       | \$ 3,500.00         |
| <b>SECTION 02231 AGGREGATE SUB-BASE AND BASE COURSES</b>                                                 |                                                                |        |         |                                                                                   |                     |               |                     |                   |                     |
| 02231.0106                                                                                               | 6" Aggregate Base                                              | SY     | 600     | \$ 28.00                                                                          | \$ 16,800.00        | \$ 11.00      | \$ 6,600.00         | \$ 25.00          | \$ 15,000.00        |
| <b>SECTION 02512 PLANT MIX PAVEMENT</b>                                                                  |                                                                |        |         |                                                                                   |                     |               |                     |                   |                     |
| 02512.0206                                                                                               | 6" Asphaltic Concrete Patch                                    | SY     | 400     | \$ 95.00                                                                          | \$ 38,000.00        | \$ 100.00     | \$ 40,000.00        | \$ 115.00         | \$ 46,000.00        |
| <b>SECTION 02710 WATER AND SEWER HORIZONTAL DIRECTIONAL DRILLING</b>                                     |                                                                |        |         |                                                                                   |                     |               |                     |                   |                     |
| 02710.034 SP                                                                                             | Install 4" Horizontal Directional Drilled Sampling Line (HDPE) | LS     | 1       | \$ 11,550.00                                                                      | \$ 11,550.00        | \$ 213,000.00 | \$ 213,000.00       | \$ 16,000.00      | \$ 16,000.00        |
| <b>SECTION 02725 STORM DRAINS, TRICKLE CHANNELS, AND CULVERTS</b>                                        |                                                                |        |         |                                                                                   |                     |               |                     |                   |                     |
| 02725.0730                                                                                               | Install 30" Culvert                                            | LF     | 250     | \$ 142.00                                                                         | \$ 35,500.00        | \$ 97.00      | \$ 24,250.00        | \$ 165.00         | \$ 41,250.00        |
| 02725.12                                                                                                 | Install 30" Culvert Flared End Section                         | EA     | 6       | \$ 2,400.00                                                                       | \$ 14,400.00        | \$ 1,800.00   | \$ 10,800.00        | \$ 2,000.00       | \$ 12,000.00        |
| <b>SECTION 02900 LANDSCAPING</b>                                                                         |                                                                |        |         |                                                                                   |                     |               |                     |                   |                     |
| 02900.01                                                                                                 | Install Tree (Ponderosa)                                       | EA     | 10      | \$ 1,125.00                                                                       | \$ 11,250.00        | \$ 1,100.00   | \$ 11,000.00        | \$ 1,400.00       | \$ 14,000.00        |
| 02900.08                                                                                                 | Seeding                                                        | AC     | 12      | \$ 3,200.00                                                                       | \$ 38,400.00        | \$ 800.00     | \$ 9,600.00         | \$ 520.00         | \$ 6,240.00         |
| 02900.11                                                                                                 | Straw Mulch                                                    | TON    | 17      | \$ 452.00                                                                         | \$ 7,684.00         | \$ 600.00     | \$ 10,200.00        | \$ 565.00         | \$ 9,605.00         |
| 02900.17                                                                                                 | Fence (Type G)                                                 | LF     | 4,800   | \$ 3.00                                                                           | \$ 14,400.00        | \$ 2.60       | \$ 12,480.00        | \$ 4.00           | \$ 19,200.00        |
| 02900.18 SP                                                                                              | Brace Panels                                                   | EA     | 16      | \$ 200.00                                                                         | \$ 3,200.00         | \$ 250.00     | \$ 4,000.00         | \$ 360.00         | \$ 5,760.00         |
| 02900.19 SP                                                                                              | Temporary Fence (Barbed Wire)                                  | LF     | 4,300   | \$ 2.50                                                                           | \$ 10,750.00        | \$ 3.00       | \$ 12,900.00        | \$ 4.00           | \$ 17,200.00        |
| <b>DIVISION 26 ELECTRICAL</b>                                                                            |                                                                |        |         |                                                                                   |                     |               |                     |                   |                     |
| 26.01                                                                                                    | Test Station (Flush, Post)                                     | EA     | 15      | \$ 6,700.00                                                                       | \$ 100,500.00       | \$ 8,700.00   | \$ 130,500.00       | \$ 5,000.00       | \$ 75,000.00        |
| 26.02                                                                                                    | External Joint Bond                                            | EA     | 12      | \$ 2,500.00                                                                       | \$ 30,000.00        | \$ 2,500.00   | \$ 30,000.00        | \$ 6,000.00       | \$ 72,000.00        |
| <b>DIVISION 33 UTILITIES</b>                                                                             |                                                                |        |         |                                                                                   |                     |               |                     |                   |                     |
| 33.01-30(150)                                                                                            | Install 30 IN Steel Transmission Main (150 PSI)                | LF     | 1,800   | \$ 375.00                                                                         | \$ 675,000.00       | \$ 400.00     | \$ 720,000.00       | \$ 380.00         | \$ 684,000.00       |
| 33.01-30(175)                                                                                            | Install 30 IN Steel Transmission Main (175 PSI)                | LF     | 2,700   | \$ 375.00                                                                         | \$ 1,012,500.00     | \$ 390.00     | \$ 1,053,000.00     | \$ 380.00         | \$ 1,026,000.00     |
| 33.01-30(200)                                                                                            | Install 30 IN Steel Transmission Main (200 PSI)                | LF     | 540     | \$ 375.00                                                                         | \$ 202,500.00       | \$ 628.00     | \$ 339,120.00       | \$ 380.00         | \$ 205,200.00       |
| 33.02-30                                                                                                 | Install 30 IN Transmission Main Elbow (22.5")                  | EA     | 1       | \$ 9,000.00                                                                       | \$ 9,000.00         | \$ 14,000.00  | \$ 14,000.00        | \$ 15,000.00      | \$ 15,000.00        |
| 33.03-30                                                                                                 | Install 30 IN Transmission Main Elbow (90")                    | EA     | 2       | \$ 19,000.00                                                                      | \$ 38,000.00        | \$ 22,000.00  | \$ 44,000.00        | \$ 25,000.00      | \$ 50,000.00        |
| 33.04                                                                                                    | Connect to Existing Steel Transmission Main                    | EA     | 13      | \$ 9,000.00                                                                       | \$ 117,000.00       | \$ 8,400.00   | \$ 109,200.00       | \$ 25,000.00      | \$ 325,000.00       |
| 33.05                                                                                                    | Install Access Manhole                                         | EA     | 5       | \$ 50,000.00                                                                      | \$ 250,000.00       | \$ 149,000.00 | \$ 745,000.00       | \$ 100,000.00     | \$ 500,000.00       |
| 33.06(2025+41)                                                                                           | Install Valve Vault (Sta. 2025+41)                             | LS     | 1       | \$ 315,000.00                                                                     | \$ 315,000.00       | \$ 298,000.00 | \$ 298,000.00       | \$ 400,000.00     | \$ 400,000.00       |
| 33.06(3000+87)                                                                                           | Install Valve Vault (Sta. 3000+87)                             | LS     | 1       | \$ 315,000.00                                                                     | \$ 315,000.00       | \$ 291,000.00 | \$ 291,000.00       | \$ 400,000.00     | \$ 400,000.00       |
| 33.06(3002+80)                                                                                           | Install Valve Vault (Sta. 3002+80)                             | LS     | 1       | \$ 315,000.00                                                                     | \$ 315,000.00       | \$ 325,000.00 | \$ 325,000.00       | \$ 400,000.00     | \$ 400,000.00       |
| 33.07(2136+78)                                                                                           | Valve and Fitting Replacement in Existing Vault (Sta. 2136+78) | LS     | 1       | \$ 245,000.00                                                                     | \$ 245,000.00       | \$ 66,000.00  | \$ 66,000.00        | \$ 400,000.00     | \$ 400,000.00       |
| 33.08                                                                                                    | Install Blow-Off Assembly                                      | EA     | 3       | \$ 30,000.00                                                                      | \$ 90,000.00        | \$ 27,430.15  | \$ 82,290.45        | \$ 30,000.00      | \$ 90,000.00        |
| 33.09                                                                                                    | Grout Spot Repair to Steel Transmission Main                   | SF     | 600     | \$ 170.00                                                                         | \$ 102,000.00       | \$ 170.00     | \$ 102,000.00       | \$ 105.00         | \$ 63,000.00        |
| 33.10                                                                                                    | Grout Repair to Steel Transmission Main Joints                 | EA     | 15      | \$ 320.00                                                                         | \$ 4,800.00         | \$ 320.00     | \$ 4,800.00         | \$ 645.00         | \$ 9,675.00         |
| 33.11                                                                                                    | 48" Steel Casing (Jack and Bore)                               | LF     | 85      | \$ 5,500.00                                                                       | \$ 467,500.00       | \$ 2,700.00   | \$ 229,500.00       | \$ 2,200.00       | \$ 187,000.00       |
| <b>BID SCHEDULE A TOTAL</b>                                                                              |                                                                |        |         | \$                                                                                | <b>5,773,720.00</b> | \$            | <b>5,725,924.45</b> | \$                | <b>6,550,430.00</b> |
| <b>BID SCHEDULE B - ADDITIONAL UNIT PRICE WORK</b><br>30-Inch Madison Transmission Line Repair Project   |                                                                |        |         |                                                                                   |                     |               |                     |                   |                     |
| ITEM NO.                                                                                                 | DESCRIPTION                                                    | UNIT   | BID QTY | UNIT PRICE                                                                        | TOTAL PRICE         | UNIT PRICE    | TOTAL PRICE         | UNIT PRICE        | TOTAL PRICE         |
| <b>SECTION 02210 EXCAVATION AND EMBANKMENT</b>                                                           |                                                                |        |         |                                                                                   |                     |               |                     |                   |                     |
| 02210.03 B                                                                                               | Rejected Material Disposal                                     | CY     | 2,700   | \$ 8.00                                                                           | \$ 21,600.00        | \$ 28.50      | \$ 76,950.00        | \$ 20.00          | \$ 54,000.00        |
| 02210.06 B                                                                                               | Imported Borrow (Sand)                                         | CY     | 2,700   | \$ 45.00                                                                          | \$ 121,500.00       | \$ 94.00      | \$ 253,800.00       | \$ 25.00          | \$ 67,500.00        |
| <b>DIVISION 33 UTILITIES</b>                                                                             |                                                                |        |         |                                                                                   |                     |               |                     |                   |                     |
| 33.09 B                                                                                                  | Grout Spot Repair to Steel Transmission Main (Additional)      | SF     | 600     | \$ 170.00                                                                         | \$ 102,000.00       | \$ 170.00     | \$ 102,000.00       | \$ 105.00         | \$ 63,000.00        |
| 33.10 B                                                                                                  | Grout Repair to Steel Transmission Main Joints (Additional)    | EA     | 15      | \$ 320.00                                                                         | \$ 4,800.00         | \$ 320.00     | \$ 4,800.00         | \$ 645.00         | \$ 9,675.00         |
| <b>BID SCHEDULE B TOTAL</b>                                                                              |                                                                |        |         | \$                                                                                | <b>249,900.00</b>   | \$            | <b>437,550.00</b>   | \$                | <b>194,175.00</b>   |
| <b>BID TOTAL (BID SCHEDULE A + BID SCHEDULE B)</b>                                                       |                                                                |        |         | \$                                                                                | <b>6,023,620.00</b> | \$            | <b>6,163,474.45</b> | \$                | <b>6,744,605.00</b> |
| <b>BID TOTAL (IN WORDS)</b>                                                                              |                                                                |        |         | Six million, twenty-three thousand, six hundred twenty-four dollars and no cents. |                     |               |                     |                   |                     |
| <b>ADDITION OF 5% FOR NON-RESIDENT BIDS (FOR COMPARISON ONLY)</b>                                        |                                                                |        |         | \$                                                                                | <b>6,324,801.00</b> | \$            | <b>6,163,474.45</b> | \$                | <b>7,081,835.25</b> |

| UNIT COMPARISONS |                 |                 |
|------------------|-----------------|-----------------|
| LOW              | HIGH            | AVERAGE         |
|                  |                 |                 |
| \$ 326,700.00    | \$ 646,000.00   | \$ 522,198.67   |
| \$ 13,000.00     | \$ 40,000.00    | \$ 25,800.00    |
| \$ 14,750.00     | \$ 150,000.00   | \$ 91,916.67    |
| \$ 17,040.00     | \$ 150,000.00   | \$ 69,680.00    |
| \$ 58,500.00     | \$ 100,000.00   | \$ 72,833.33    |
| \$ 11.25         | \$ 50.00        | \$ 24.17        |
| \$ 2,000.00      | \$ 5,000.00     | \$ 3,033.33     |
| \$ 5,100.00      | \$ 15,000.00    | \$ 10,100.00    |
| \$ 20.00         | \$ 24.00        | \$ 21.33        |
| \$ 209.00        | \$ 500.00       | \$ 378.00       |
| \$ 350.00        | \$ 590.00       | \$ 458.33       |
| \$ 0.35          | \$ 1.00         | \$ 0.62         |
| \$ 2,000.00      | \$ 20,000.00    | \$ 13,000.00    |
| \$ 1,900.00      | \$ 11,000.00    | \$ 5,966.67     |
| \$ 1,000.00      | \$ 10,000.00    | \$ 4,300.00     |
| \$ 14.00         | \$ 46.00        | \$ 34.00        |
| \$ 1,700.00      | \$ 7,500.00     | \$ 4,433.33     |
| \$ 10.00         | \$ 105.00       | \$ 59.67        |
| \$ 13.00         | \$ 25.00        | \$ 19.00        |
| \$ 3.25          | \$ 12.00        | \$ 8.75         |
| \$ 115.00        | \$ 275.00       | \$ 184.33       |
| \$ 1,000.00      | \$ 2,100.00     | \$ 1,466.67     |
| \$ 1,200.00      | \$ 8,000.00     | \$ 3,866.67     |
| \$ 3,500.00      | \$ 85,000.00    | \$ 42,166.67    |
| \$ 11.00         | \$ 28.00        | \$ 21.33        |
| \$ 95.00         | \$ 115.00       | \$ 103.33       |
| \$ 11,550.00     | \$ 213,000.00   | \$ 80,183.33    |
| \$ 97.00         | \$ 165.00       | \$ 134.67       |
| \$ 1,800.00      | \$ 2,400.00     | \$ 2,066.67     |
| \$ 1,100.00      | \$ 1,400.00     | \$ 1,208.33     |
| \$ 520.00        | \$ 3,200.00     | \$ 1,506.67     |
| \$ 452.00        | \$ 600.00       | \$ 539.00       |
| \$ 2.60          | \$ 4.00         | \$ 3.20         |
| \$ 200.00        | \$ 360.00       | \$ 270.00       |
| \$ 2.50          | \$ 4.00         | \$ 3.17         |
| \$ 5,000.00      | \$ 8,700.00     | \$ 6,800.00     |
| \$ 2,500.00      | \$ 6,000.00     | \$ 3,666.67     |
| \$ 375.00        | \$ 400.00       | \$ 385.00       |
| \$ 375.00        | \$ 390.00       | \$ 381.67       |
| \$ 375.00        | \$ 628.00       | \$ 461.00       |
| \$ 9,000.00      | \$ 15,000.00    | \$ 12,666.67    |
| \$ 19,000.00     | \$ 25,000.00    | \$ 22,000.00    |
| \$ 8,400.00      | \$ 25,000.00    | \$ 14,133.33    |
| \$ 50,000.00     | \$ 149,000.00   | \$ 99,666.67    |
| \$ 298,000.00    | \$ 400,000.00   | \$ 337,666.67   |
| \$ 291,000.00    | \$ 400,000.00   | \$ 335,333.33   |
| \$ 315,000.00    | \$ 400,000.00   | \$ 346,666.67   |
| \$ 66,000.00     | \$ 400,000.00   | \$ 237,000.00   |
| \$ 27,430.15     | \$ 30,000.00    | \$ 29,143.38    |
| \$ 105.00        | \$ 170.00       | \$ 148.33       |
| \$ 320.00        | \$ 645.00       | \$ 428.33       |
| \$ 2,200.00      | \$ 5,500.00     | \$ 3,466.67     |
| \$ 5,725,924.45  | \$ 6,550,430.00 | \$ 6,016,691.48 |

| PROSPECT CONSTRUCTION - REFERENCE PROJECTS INCLUDED IN SUBMITTED BID PACKAGE         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                             |                                             |                                             |                                             |                     |
|--------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|---------------------------------------------|---------------------------------------------|---------------------------------------------|---------------------|
| PROJECT                                                                              | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | COMPLETED OR 50% COMPLETED PROJECT          | MATERIAL (STEEL OR DUCTILE IRON)            | DIAMETER (>24")                             | LENGTH (>3500 LF)                           | QUALIFYING PROJECT? |
| Rocky Boy's North Central Water System<br>N Central MT. - \$6.8M                     | Construction of Segments E1-B: Tiber CWD Pump Station, E4: Lorna CWD, and E5: Big Sandy. Facilities construction included 2 booster pump station buildings and a meter building with piping, valves, pumps, site grading, mechanical, and electrical; 155K GAL ground storage tank and pressure transmitter manhole; flushing, testing, signage, gravel, site work, and seeding.                                                                                                                                                                                                                                    | Yes                                         | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | NO                  |
| Choteau Water System Improvements<br>Choteau, MT. - \$4.6M                           | The project consists of replacement of approximately 13,800 feet of water main with new 8" C900 PVC water main, hydrants, valves, and associated appurtenances. The groundwater table is high, and installation of piping requires extensive dewatering.                                                                                                                                                                                                                                                                                                                                                            | Yes                                         | C900 PVC                                    | 8"                                          | 13,800 LF                                   | NO                  |
| Water Reclamation Facility<br>Snoqualmie, WA - \$10.6M                               | Headworks grip pump and lower-level building additions, oxidation ditch anaerobic mixer replacement, clarifier centerwell replacement with feedwell and energy dissipating inlet, scum pump stations, WAS pump station pump and piping improvements, new solids handling facility, solids handling system in-ground biofilter fans and ductwork, and new decant facility                                                                                                                                                                                                                                            | Yes                                         | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | NO                  |
| Northern 7 Mile Transmission Line Replacement<br>Midwest, WY - \$5.2M                | Work includes the abandonment in place of existing potable water transmission pipeline and replacement with ductile iron waterline including trenching, horizontal directional drilling (boring), cleaning, testing, and reclamation. Work will also include associated water infrastructure such as CARVs, PRV valves, hydrant(s), drains, connections to existing infrastructure, bends, cathodic protection system(s), corrosion protection coatings and linings, and crossing existing pipelines and utilities.                                                                                                 | Yes                                         | DUCTILE IRON                                | 8"                                          | 32,500 LF                                   | NO                  |
| Highland Hanover ID System Improvements<br>Worland, WY. - \$4.7M                     | Replacement of water conveyance infrastructure of an existing irrigation pump station, improvements to the building electrical and mechanical systems, and exterior site improvements. Existing pump station conveyance improvements include replacing existing pumping, piping, valves, and controls equipment, structural reinforcing the building's concrete floor, installation of a meter along existing discharge pipes with a new manhole structure and electrical service upgrades. Site improvements include embankment erosion control and site grading for improved stormwater drainage around the site. | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | NO                  |
| Gillette-Madison Pipeline Project #2C M13, M14 & M15<br>Pumps/Equip<br>Gillette - WY | NO DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | NO                  |
| North Wells Development Project<br>Pine Bluffs, WY                                   | NO DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | NO                  |
| Lott Improvement Projects<br>Olympia, WA                                             | NO DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | NO                  |
| Water System Improvement Project<br>Ronan, MT                                        | NO DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | NO                  |
| 31A Canal Chute Rehabilitation<br>Pablo, MT                                          | NO DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | UNKNOWN - NO FURTHER CLARIFICATION PROVIDED | NO                  |

**GILLETTE-MADISON PIPELINE PROJECT #2C – M13, M14, & M15 PUMPS/EQUIP** **Gillette, WY**

Owner: City of Gillette  
Reference: Zane Green, Engineer (406) 237-1241 [zgreen@m-m.net](mailto:zgreen@m-m.net)

**NORTH WELLS DEVELOPMENT PROJECT** **Pine Bluffs, WY**

Owner: Town of Pine Bluffs  
Reference: Jeron Smith, Engineer (307) 228-6031 [jeron.smith@hdrinc.com](mailto:jeron.smith@hdrinc.com)

**LOTT IMPROVEMENT PROJECTS** **Olympia, WA**

Owner: LOTT Clean Water Alliance  
Reference: Graham McAllister (360) 528-5734 [grahammcallister@lottcleanwater.org](mailto:grahammcallister@lottcleanwater.org)

**WATER SYSTEM IMPROVEMENT PROJECT** **Ronan, MT**

Owner: City of Ronan  
Reference: Aaron McConkey, Engineer (406) 542-8880 [amcconkey@m-m.net](mailto:amcconkey@m-m.net)

**ROCKY BOY'S NORTH CENTRAL WATER SYSTEM PROJECT** **North Central, MT**

Owner: North Central MT Regional Water Authority  
Reference: Nathan Weisenburger, Engineer (406) 268-0626 [nate.weisenburger@ae2s.com](mailto:nate.weisenburger@ae2s.com)

**CHOTEAU WATER SYSTEM IMPROVEMENTS** **Choteau, MT**

Owner: City of Choteau  
Reference: Joel Pilcher, Engineer (406) 495-6186 [jpilcher@greatwesteng.com](mailto:jpilcher@greatwesteng.com)

**31A CANAL CHUTE REHABILITATION** **Pablo, MT**

Owner: Confederated Salish & Kootenai Tribes  
Reference: Mark Simpson, Program Mngr (406) 675-2700 [mark.simpson@cslt.org](mailto:mark.simpson@cslt.org)



### CORE COMPETENCIES

Founded in 1998, **Prospect Construction** is a heavy civil contractor specializing in:

- Water & Wastewater Treatment Plants
- Hydraulic Structures & Facilities
- Shoring Systems
- Large Concrete Tanks
- Pump Stations
- Underground Utilities
- Concrete Bridges
- Dewatering
- Major Excavations
- Structural Steel
- Process Equipment & Facilities
- Mechanical Systems

### FINANCIAL DATA

**SURETY:** Liberty Mutual Insurance

**BOND CAPACITY:**

Single Project: \$100,000,000

Aggregate: \$300,000,000

### STATE LICENSES

|              |              |
|--------------|--------------|
| WASHINGTON   | PROSPCI022CD |
| IDAHO        | PWC-C-16194  |
| MONTANA      | 255598       |
| WYOMING      | 2318         |
| NORTH DAKOTA | 000051817    |

### COMPANY DATA

**PRIMARY CONTACT:**

**Chris Janes, VP of Operations**

(406) 493-1300; [cjanes@prospectconst.com](mailto:cjanes@prospectconst.com)

**OFFICES:**

**Washington** – (253) 446-1600

116 23<sup>rd</sup> St SE, Puyallup, WA 98372

**Montana** – (406) 493-1300

2605 W Broadway, Ste B, Missoula, MT 59808

**Wyoming** – (307) 429-1016

1107 N Main, Sheridan, WY 82801

**DUNS:** 12-711-1263 **EIN:** 91-1871877

**SAM:** KDYWBQBM3LN9 **CAGE:** 3SLX1

**Incorporated:** Washington 1998

### PREVIOUS EXPERIENCE

#### ROCKY BOY'S NORTH CENTRAL WATER SYSTEM – N CENTRAL, MT **\$6.8M**

**DESCRIPTION:** Construction of Segments E1-B: Tiber CWD Pump Station, E4: Loma CWD, and E5: Big Sandy. Facilities construction included 2 booster pump station buildings and a meter building with piping, valves, pumps, site grading, mechanical, and electrical; 155K GAL ground storage tank and pressure transmitter manhole; flushing, testing, signage, gravel, site work, and seeding.

#### CHOTEAU WATER SYSTEM IMPROVEMENTS – CHOTEAU, MT **\$4.6M**

**DESCRIPTION:** The project consists of replacement of approximately 13,800 feet of water main with new 8" C900 PVC water main, hydrants, valves, and associated appurtenances. The groundwater table is high, and installation of piping requires extensive dewatering.

#### WATER RECLAMATION FACILITY – SNOQUALMIE, WA **\$10.6M**

**DESCRIPTION:** Headworks grip pump and lower-level building additions, oxidation ditch anaerobic mixer replacement, clarifier centerwell replacement with feedwell and energy dissipating inlet, scum pump stations, WAS pump station pump and piping improvements, new solids handling facility, solids handling system in-ground biofilter fans and ductwork, and new decant facility.

### PRESENT COMMITMENTS

#### NORTHERN 7-MILE TRANSMISSION LINE REPLACEMENT – MIDWEST, WY **\$5.2M**

**DESCRIPTION:** Work includes the abandonment in place of existing potable water transmission pipeline and replacement with ductile iron waterline including trenching, horizontal directional drilling (boring), cleaning, testing, and reclamation. Work will also include associated water infrastructure such as CARVs, PRV valves, hydrant(s), drains, connections to existing infrastructure, bends, cathodic protection system(s), corrosion protection coatings and linings, and crossing existing pipelines and utilities.

#### HIGHLAND HANOVER ID SYSTEM IMPROVEMENTS – WORLAND, WY **\$4.7M**

**DESCRIPTION:** Replacement of water conveyance infrastructure of an existing irrigation pump station, improvements to the building electrical and mechanical systems, and exterior site improvements. Existing pump station conveyance improvements include replacing existing pumping, piping, valves, and controls equipment, structural reinforcing the building's concrete floor, installation of a meter along existing discharge pipes with a new manhole structure and electrical service upgrades. Site improvements include embankment erosion control and site grading for improved stormwater drainage around the site.

*"In my career of over 32 years in the industry I have never worked with a more ethical, dedicated, detail-oriented and customer-focused group of professionals. They regularly went the extra mile to get the job done right and on time and were very pleasant to work with in the process. I look forward to working with Prospect on future projects as often as possible."*

**JOHN WRIGHT / VANIR CONSTRUCTION MANAGEMENT, INC.**

Exhibit B - Work Authorization Compensation (Amendment No. 1)

Work Authorization No.: 2 Work Authorization: 30 INCH MADISON TRANSMISSION LINE REPAIR

| Guaranteed Maximum Price |                                                       |        |                             |               |                 |
|--------------------------|-------------------------------------------------------|--------|-----------------------------|---------------|-----------------|
|                          |                                                       |        | Original Work Authorization |               |                 |
| Item No.                 | Description                                           | Units  | Estimated Quantity          | Unit Price    | Extended Amount |
| SECTION 01020            | CONTRACT PAY ITEMS                                    |        |                             |               |                 |
| 01020.01                 | Mobilization                                          | LS     | 1                           | \$ 670,342.00 | \$ 670,342.00   |
| SECTION 01050            | FIELD ENGINEERING                                     |        |                             |               |                 |
| 01050.01 SP              | Construction Staking                                  | LS     | 1                           | \$ 24,400.00  | \$ 24,400.00    |
| 01050.02 SP              | Quality Control Testing                               | LS     | 1                           | \$ 66,850.00  | \$ 66,850.00    |
| SECTION 01500            | SEDIMENT AND EROSION CONTROL                          |        |                             |               |                 |
| 01500.01                 | Construction Stormwater Management                    | LS     | 1                           | \$ 90,399.00  | \$ 90,399.00    |
| SECTION 01510            | TRAFFIC CONTOL                                        |        |                             |               |                 |
| 01510.01                 | Construction Signing and Traffic Control              | LS     | 1                           | \$ 110,950.00 | \$ 110,950.00   |
| 01510.02                 | Flagging                                              | 1/4 HR | 400                         | \$ 102.00     | \$ 40,800.00    |
| 01510.03                 | Project Identification Sign                           | EA     | 1                           | \$ 2,675.00   | \$ 2,675.00     |
| SECTION 02050            | REMOVAL AND DISPOSAL OF STRUCTURES AND OBSTRUCTIONS   |        |                             |               |                 |
| 02050.03                 | Remove Air Vacuum and Air Release Valve               | EA     | 1                           | \$ 6,568.00   | \$ 6,568.00     |
| 02050.18                 | Remove Existing Storm Drain                           | LF     | 250                         | \$ 27.00      | \$ 6,750.00     |
| 02050.19                 | Remove Existing Flared End Section                    | EA     | 6                           | \$ 548.00     | \$ 3,288.00     |
| 02050.22                 | Remove Tree                                           | EA     | 10                          | \$ 2,484.00   | \$ 24,840.00    |
| 02050.24                 | Remove Existing Fence                                 | LF     | 4,800                       | \$ 2.00       | \$ 9,600.00     |
| 02050.25 SP              | Remove Valve Vault                                    | EA     | 1                           | \$ 41,537.00  | \$ 41,537.00    |
| 02050.26 SP              | Remove Temporary Bulkhead Assembly                    | EA     | 4                           | \$ 20,019.00  | \$ 80,076.00    |
| 02050.27 SP              | Remove Blow-Off Assembly                              | EA     | 4                           | \$ 5,568.00   | \$ 22,272.00    |
| 02050.28 SP              | Remove 30 IN Transmission Main                        | LF     | 4,400                       | \$ 113.00     | \$ 497,200.00   |
| 02050.29 SP              | Remove Manway Manhole                                 | EA     | 2                           | \$ 5,568.00   | \$ 11,136.00    |
| 02050.30 SP              | Abandon 30" Transmission Line In Place (Grout Filled) | LF     | 250                         | \$ 55.00      | \$ 13,750.00    |
| SECTION 02075            | DEMOLITION OF ASPHALT AND PORTLAND CEMENT CONCRETE    |        |                             |               |                 |
| 02075.01                 | Removal of Existing Asphalt Pavement                  | SY     | 400                         | \$ 51.00      | \$ 20,400.00    |
| SECTION 02210            | EXCAVATION AND EMBANKMENT                             |        |                             |               |                 |
| 02210.0818               | 18" Subgrade Processing for Patch                     | SY     | 400                         | \$ 29.00      | \$ 11,600.00    |
| SECTION 02220            | TRENCH EXCAVATION AND UTILITY LOCATES                 |        |                             |               |                 |
| 02220.01                 | Exploratory Excavation                                | 1/4 HR | 100                         | \$ 571.00     | \$ 57,100.00    |

| Amended Work Authorization Amounts |               |                 |
|------------------------------------|---------------|-----------------|
| Estimated Quantity                 | Unit Price    | Extended Amount |
|                                    |               |                 |
| 1                                  | \$ 593,896.00 | \$ 593,896.00   |
|                                    |               |                 |
| 1                                  | \$ 24,400.00  | \$ 24,400.00    |
| 1                                  | \$ 14,750.00  | \$ 14,750.00    |
|                                    |               |                 |
| 1                                  | \$ 17,040.00  | \$ 17,040.00    |
|                                    |               |                 |
| 1                                  | \$ 60,000.00  | \$ 60,000.00    |
| 400                                | \$ 50.00      | \$ 20,000.00    |
| 1                                  | \$ 2,100.00   | \$ 2,100.00     |
|                                    |               |                 |
| 1                                  | \$ 5,100.00   | \$ 5,100.00     |
| 250                                | \$ 20.00      | \$ 5,000.00     |
| 6                                  | \$ 425.00     | \$ 2,550.00     |
| 10                                 | \$ 435.00     | \$ 4,350.00     |
| 4,800                              | \$ 0.50       | \$ 2,400.00     |
| 1                                  | \$ 17,000.00  | \$ 17,000.00    |
| 4                                  | \$ 11,000.00  | \$ 44,000.00    |
| 4                                  | \$ 10,000.00  | \$ 40,000.00    |
| 4,600                              | \$ 42.00      | \$ 193,200.00   |
| 2                                  | \$ 4,100.00   | \$ 8,200.00     |
| 250                                | \$ 64.00      | \$ 16,000.00    |
|                                    |               |                 |
| 400                                | \$ 13.00      | \$ 5,200.00     |
|                                    |               |                 |
| 400                                | \$ 12.00      | \$ 4,800.00     |
|                                    |               |                 |
| 100                                | \$ 275.00     | \$ 27,500.00    |



| Item No.       | Description                                                    | Units | Estimated Quantity | Unit Price    | Extended Amount |
|----------------|----------------------------------------------------------------|-------|--------------------|---------------|-----------------|
| 02220.02       | Underground Facility Locates                                   | EA    | 5                  | \$ 1,320.00   | \$ 6,600.00     |
| 02220.03       | Underground Facility Crossing                                  | EA    | 10                 | \$ 12,140.00  | \$ 121,400.00   |
| 02220.04       | Dewatering                                                     | LS    | 1                  | \$ 60,968.00  | \$ 60,968.00    |
| SECTION 02231  | AGGREGATE SUB-BASE AND BASE COURSES                            |       |                    |               |                 |
| 02231.0106     | 6" Aggregate Base                                              | SY    | 600                | \$ 28.00      | \$ 16,800.00    |
| SECTION 02512  | PLANT MIX PAVEMENT                                             |       |                    |               |                 |
| 02512.0206     | 6" Asphaltic Concrete Patch                                    | SY    | 400                | \$ 45.00      | \$ 18,000.00    |
| SECTION 02710  | WATER AND SEWER HORIZONTAL DIRECTIONAL DRILLING                |       |                    |               |                 |
| 02710.034 SP   | Install 4" Horizontal Directional Drilled Sampling Line (HDPE) | LS    | 1                  | \$ 101,613.00 | \$ 101,613.00   |
| SECTION 02725  | STORM DRAINS, TRICKLE CHANNELS, AND CULVERTS                   |       |                    |               |                 |
| 02725.0730     | Install 30" Culvert                                            | LF    | 250                | \$ 227.00     | \$ 56,750.00    |
| 02725.12       | Install 30" Culvert Flared End Section                         | EA    | 6                  | \$ 1,062.00   | \$ 6,372.00     |
| SECTION 02900  | LANDSCAPING                                                    |       |                    |               |                 |
| 02900.01       | Install Tree (Ponderosa)                                       | EA    | 10                 | \$ 1,000.00   | \$ 10,000.00    |
| 02900.08       | Seeding                                                        | AC    | 11                 | \$ 2,500.00   | \$ 27,500.00    |
| 02900.11       | Straw Mulch                                                    | TON   | 16                 | \$ 200.00     | \$ 3,200.00     |
| 02900.17       | Fence (Type G)                                                 | LF    | 4,800              | \$ 5.00       | \$ 24,000.00    |
| 02900.18 SP    | Brace Panels                                                   | EA    | 16                 | \$ 640.00     | \$ 10,240.00    |
| 02900.19 SP    | Temporary Fence (Barbed Wire Fence)                            | LF    | 4,300              | \$ 4.00       | \$ 17,200.00    |
| DIVISION 26    | ELECTRICAL                                                     |       |                    | \$ -          |                 |
| 26.01          | Test Station (Flush, Post)                                     | EA    | 17                 | \$ 4,514.00   | \$ 76,738.00    |
| 26.02          | External Joint Bond                                            | EA    | 12                 | \$ 2,384.00   | \$ 28,608.00    |
| DIVISION 33    | UTILITIES                                                      |       |                    |               |                 |
| 33.01-30(150)  | Install 30 IN Steel Transmission Main (150 PSI)                | LF    | 1,800              | \$ 538.00     | \$ 968,400.00   |
| 33.01-30(175)  | Install 30 IN Steel Transmission Main (175 PSI)                | LF    | 2,400              | \$ 538.00     | \$ 1,291,200.00 |
| 33.01-30(200)  | Install 30 IN Steel Transmission Main (200 PSI)                | LF    | 390                | \$ 538.00     | \$ 209,820.00   |
| 33.02-30       | Install 30 IN Transmission Main Elbow (22.5°)                  | EA    | 1                  | \$ 9,155.00   | \$ 9,155.00     |
| 33.03-30       | Install 30 IN Transmission Main Elbow (90°)                    | EA    | 2                  | \$ 25,800.00  | \$ 51,600.00    |
| 33.04          | Connect to Existing Steel Transmission Main                    | EA    | 16                 | \$ 22,388.00  | \$ 358,208.00   |
| 33.05          | Install Access Manhole                                         | EA    | 5                  | \$ 58,395.00  | \$ 291,975.00   |
| 33.06(2025+41) | Install Valve Vault (Sta. 2025+41)                             | LS    | 1                  | \$ 233,614.00 | \$ 233,614.00   |
| 33.06(3000+87) | Install Valve Vault (Sta. 3000+87)                             | LS    | 1                  | \$ 229,691.00 | \$ 229,691.00   |

| Estimated Quantity | Unit Price    | Extended Amount |
|--------------------|---------------|-----------------|
| 5                  | \$ 2,100.00   | \$ 10,500.00    |
| 10                 | \$ 8,000.00   | \$ 80,000.00    |
| 1                  | \$ 85,000.00  | \$ 85,000.00    |
|                    |               |                 |
| 600                | \$ 28.00      | \$ 16,800.00    |
|                    |               |                 |
| 400                | \$ 95.00      | \$ 38,000.00    |
|                    |               |                 |
| 1                  | \$ 11,550.00  | \$ 11,550.00    |
|                    |               |                 |
| 250                | \$ 142.00     | \$ 35,500.00    |
| 6                  | \$ 2,400.00   | \$ 14,400.00    |
|                    |               |                 |
| 10                 | \$ 1,125.00   | \$ 11,250.00    |
| 12                 | \$ 3,200.00   | \$ 38,400.00    |
| 17                 | \$ 452.00     | \$ 7,684.00     |
| 4,800              | \$ 3.00       | \$ 14,400.00    |
| 16                 | \$ 200.00     | \$ 3,200.00     |
| 4,300              | \$ 2.50       | \$ 10,750.00    |
|                    |               |                 |
| 15                 | \$ 6,700.00   | \$ 100,500.00   |
| 12                 | \$ 2,500.00   | \$ 30,000.00    |
|                    |               |                 |
| 1,800              | \$ 375.00     | \$ 675,000.00   |
| 2,700              | \$ 375.00     | \$ 1,012,500.00 |
| 540                | \$ 375.00     | \$ 202,500.00   |
| 1                  | \$ 9,000.00   | \$ 9,000.00     |
| 2                  | \$ 19,000.00  | \$ 38,000.00    |
| 13                 | \$ 9,000.00   | \$ 117,000.00   |
| 5                  | \$ 50,000.00  | \$ 250,000.00   |
| 1                  | \$ 315,000.00 | \$ 315,000.00   |
| 1                  | \$ 315,000.00 | \$ 315,000.00   |

| Item No.                                                                                                          | Description                                                    | Units | Estimated Quantity | Unit Price           | Extended Amount |
|-------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|-------|--------------------|----------------------|-----------------|
| 33.06(3002+80)                                                                                                    | Install Valve Vault (Sta. 3002+80)                             | LS    | 1                  | \$ 228,799.00        | \$ 228,799.00   |
| 33.07(2136+78)                                                                                                    | Valve and Fitting Replacement in Existing Vault (Sta. 2136+78) | LS    | 1                  | \$ 175,057.00        | \$ 175,057.00   |
| 33.08                                                                                                             | Install Blow-Off Assembly                                      | EA    | 3                  | \$ 32,409.00         | \$ 97,227.00    |
| 33.09                                                                                                             | Grout Spot Repair to Steel Transmission Main                   | SF    | 600                | \$ 192.00            | \$ 115,200.00   |
| 33.10                                                                                                             | Grout Repair to Steel Transmission Main Joints                 | EA    | 15                 | \$ 215.00            | \$ 3,225.00     |
| 33.11                                                                                                             | 48" Steel Casing (Jack and Bore)                               | LF    | 85                 | \$ 4,345.00          | \$ 369,325.00   |
| Total of all Extended Prices for Unit Price Work (subject to final adjustment based on actual quantities)         |                                                                |       |                    |                      | \$ 7,031,018.00 |
| Estimated Cost of Work                                                                                            |                                                                |       |                    |                      | \$ 7,031,018.00 |
| CMAR Fee (OH&P)                                                                                                   |                                                                |       | 12%                | of Cost of the Work  | \$ 843,722.16   |
| CMAR Construction Support Costs (General Conditions)                                                              |                                                                |       | 3%                 | of Cost of the Work  | \$ 210,930.54   |
| CMAR INTERIOR REPAIR QA/QC: Internal Quality Control Testing                                                      |                                                                | LS    | -                  | \$ -                 | \$ -            |
| CMAR INTERIOR REPAIR QA/QC: Internal Quality Control Testing - Additional Days                                    |                                                                | DAY   | -                  | \$ -                 | \$ -            |
| CMAR INTERIOR REPAIR QA/QC: Internal Quality Control Testing - Mobilization                                       |                                                                | EA    | -                  | \$ -                 | \$ -            |
| Estimate Subtotal = Cost of Work + CMAR FEE + CMAR Construction Support Costs                                     |                                                                |       |                    |                      | \$ 8,085,670.70 |
| Insurance (General Liability, Builder's Risk, etc.)                                                               |                                                                |       | 1.65%              | of Estimate Subtotal | \$ 133,413.57   |
| Bonds (Payment & Performance )                                                                                    |                                                                |       | 0.60%              | of Estimate Subtotal | \$ 48,514.02    |
| Cash Allowances - Unit Price Work                                                                                 |                                                                |       |                    |                      |                 |
| 02210.03                                                                                                          | Rejected Material Disposal                                     | CY    | 2,700              | \$ 14.00             | \$ 37,800.00    |
| 02210.06                                                                                                          | Imported Borrow (Sand)                                         | CY    | 2,700              | \$ 51.00             | \$ 137,700.00   |
| 33.09                                                                                                             | Grout Spot Repair to Steel Transmission Main                   | SF    | 600                | \$ 192.00            | \$ 115,200.00   |
| 33.10                                                                                                             | Grout Repair to Steel Transmission Main Joints                 | EA    | 20                 | \$ 215.00            | \$ 4,300.00     |
| Cash Allowance Total                                                                                              |                                                                |       |                    |                      | \$ 295,000.00   |
| Contingency (Itemized)                                                                                            |                                                                |       |                    |                      |                 |
| General CMAR Contingency Allowance                                                                                |                                                                | LS    | 1                  | \$ 70,310.18         | \$ 70,310.18    |
| CMAR Contingency Allowance Total                                                                                  |                                                                |       |                    |                      | \$ 70,310.18    |
| Guaranteed Maximum Price (Total Cost of the Work, CMAR Fee, Unit Price Allowances and CMAR Contingency Allowance) |                                                                |       |                    |                      | \$ 8,632,908.47 |
| CMAR agrees it will reach Substantial Completion                                                                  |                                                                |       | date               | October 25, 2026     |                 |
| CMAR agrees it will reach Final Completion                                                                        |                                                                |       | date               | November 15, 2026    |                 |

| Estimated Quantity | Unit Price    | Extended Amount   |
|--------------------|---------------|-------------------|
| 1                  | \$ 315,000.00 | \$ 315,000.00     |
| 1                  | \$ 245,000.00 | \$ 245,000.00     |
| 3                  | \$ 30,000.00  | \$ 90,000.00      |
| 600                | \$ 170.00     | \$ 102,000.00     |
| 15                 | \$ 320.00     | \$ 4,800.00       |
| 85                 | \$ 5,500.00   | \$ 467,500.00     |
|                    |               | \$ 5,773,720.00   |
|                    |               |                   |
|                    |               | \$ 5,773,720.00   |
|                    |               | \$ 692,846.40     |
|                    |               | \$ 173,211.60     |
| 1                  | \$ 63,800.00  | \$ 63,800.00      |
| 5                  | \$ 2,050.00   | \$ 10,250.00      |
| 2                  | \$ 7,500.00   | \$ 15,000.00      |
|                    |               | \$ 6,728,828.00   |
|                    |               | \$ 111,025.66     |
|                    |               | \$ 40,372.97      |
|                    |               |                   |
| 2,700              | \$ 8.00       | \$ 21,600.00      |
| 2,700              | \$ 45.00      | \$ 121,500.00     |
| 600                | \$ 170.00     | \$ 102,000.00     |
| 15                 | \$ 320.00     | \$ 4,800.00       |
|                    |               | \$ 249,900.00     |
|                    |               |                   |
| 1                  | \$ 57,737.20  | \$ 57,737.20      |
|                    |               | \$ 57,737.20      |
|                    |               | \$ 7,187,863.83   |
|                    | date          | October 31, 2026  |
|                    | date          | November 30, 2026 |



February 24, 2026

Mr. Clark Sanders  
Senior Project Manager  
City of Gillette  
201 E. 5<sup>th</sup> Street  
Gillette, WY 82716

Project: 30-Inch Madison Transmission Line Repair

RE: Recommendation for Amendment No. 1 to Work Authorization No. 2

Dear Mr. Sanders,

The Construction Manager at Risk (CMAR), Garney Companies held an open bid process on February 9, 2026, for the construction Work Authorization (No. 2) on this project. Garney Companies, Prospect Construction and Western Municipal were the three companies to submit bid proposals. All bid packages included acknowledgement of addenda, qualification statements, certificates regarding lobbying, certificates regarding debarment, DBE good faith effort documentation, and bidders lists.

Garney Companies was low bidder before considering residency preference, but Prospect Construction was apparent low bidder when considering the 5% Wyoming resident contractor preference. Prospect was the only bidder to provide a certificate of residency.

Upon review of the bid packages, Prospect's reference projects did not meet the qualification requirements required as the installer. HDR provided this review information to City management. The City of Gillette under W.S. § 15-1-113(c), will find Prospect's bid non-responsible as part of the approval of the GMP proposal. Assuming Prospect's bid is considered non-responsible, we concur with Garney's recommendation and proposal to self-perform this work as the lowest responsible bidder. Their proposal is outlined in Amendment No. 1 to Work Authorization No. 1.



This amendment will revise the terms and reconcile the Guaranteed Maximum Price (GMP) of the previously executed Work Authorization No. 2. The changes are summarized below:

- References for Specifications and Drawings are updated to reference bidding documents. Preliminary documents were used for initial GMP estimate but were updated prior to bidding.
- Addenda issued during bidding are included as Contract Documents.
- Unit prices for contract pay items were updated based on Garney's unit price bid amounts. Updated values are shown in red on Exhibit B.
- Cost for interior repair quality control inspection and testing was added to the CMAR's construction support costs. Previously, this was listed under Engineering and Other Project Costs on the Total Project Cost Summary dated June 27, 2025.
- Substantial and Final Completion dates were updated to match what was listed in the final bidding documents.
- The net change in the GMP was a reduction of \$1,445,044.64 (GMP reduction from \$8,632,908.47 to \$7,187,863.83).

Based on this evaluation, we recommend that the City execute Amendment No. 1 to Work Authorization No. 2 and thereby authorize Garney Companies to resume this work.

If you have any questions or comments, please feel free to call me at 307-228-6009.

Sincerely,  
HDR Engineering

Justin Starck, P.E.  
*Water/Wastewater Project Manager*



# 30-INCH MADISON TRANSMISSION WORK AUTHORIZATION 2



## CITY OF GILLETTE

Information Technology GIS  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
[www.gillettewy.gov](http://www.gillettewy.gov)

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



1 inch equals 6,019 feet

1 inch equals 1.14 miles

July 08, 2024

Productivity Service With P.R.I.D.E. Enthusiasm  
Responsibility Integrity Dedication

City of Gillette, GIS Division, Campbell County, City of Gillette, GIS Division, Water Division, C

## CONTRACT AMENDMENT NO.: 1

|                               |                                                  |                                       |
|-------------------------------|--------------------------------------------------|---------------------------------------|
|                               |                                                  | Project No.                           |
| Owner:                        | City of Gillette                                 | 23WA03                                |
| Engineer:                     | HDR Engineering, Inc.                            | 10342685                              |
| Construction Manager at Risk: | Garney Companies                                 |                                       |
| Project:                      | 30" Madison Pipeline Repair                      |                                       |
| Contract Name:                | No. 2 – 30-Inch Madison Transmission Line Repair |                                       |
| Contract Amendment:           | Amendment No. 1 to Work Authorization No. 2      |                                       |
| Date Issued:                  | March 4, 2026                                    | Effective Date of Contract Amendment: |

The Contract is modified as follows upon execution of this Contract Amendment:

### Description:

This amendment includes updated reference documents for construction specifications, plans and addenda (See Exhibit A). It also includes reconciliation of unit prices and quantities for contract unit prices items after bidding (See Exhibit B).

**Remove Exhibit A –Design Documents in its entirety and replace with the attached Exhibit A – Design Documents (Amendment No. 1).**

**Remove Exhibit B – Work Authorization Compensation in its entirety and replace with the attached Exhibit B – Work Authorization Compensation (Amendment No. 1).**

### Attachments:

- Exhibit A – Design Documents (Amendment No. 1)
- Exhibit B – Work Authorization (Amendment No. 1)

### Change in Contract Price

|                                                             |                  |
|-------------------------------------------------------------|------------------|
| Original Contract Price this Work Authorization             | \$8,632,908.47   |
| Net Increase from previously approved Contract Amendment(s) | \$0.00           |
| Contract Price prior to this Contract Amendment             | \$8,632,908.47   |
| Increase this Contract Amendment:                           | \$(1,445,044.64) |
| Contract Price incorporating this Contract Amendment:       | \$7,187,863.83   |

### Change in Contract Times for Contract Amendment

☐ The completion dates are not modified by this Contract Amendment—CMAR is to complete Work so Project will reach Substantial Completion by the date designated in the Agreement.

☒ The completion dates are modified by this Contract Amendment as shown below.

|                             | Original                 | Previous   | Current                  |
|-----------------------------|--------------------------|------------|--------------------------|
| Substantial Completion Date | <u>October 25, 2026</u>  | <u>N/A</u> | <u>October 31, 2026</u>  |
| Final Completion Date       | <u>November 15, 2026</u> | <u>N/A</u> | <u>November 30, 2026</u> |

| CMAR                                  | Owner                                      |
|---------------------------------------|--------------------------------------------|
| By: _____                             | _____                                      |
| Title: _____                          | _____                                      |
| Date: _____                           | _____                                      |
| Recommended by Engineer (if required) | Approved by Funding Agency (if applicable) |
| By: _____                             | _____                                      |
| Title: _____                          | _____                                      |
| Date: _____                           | _____                                      |

## EXHIBIT A—DESIGN DOCUMENTS (AMENDMENT NO. 1)

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### ARTICLE 1—SPECIFICATIONS

- 1.01 Specifications, not attached but incorporated by reference, entitled ~~Technical Specifications for City of Gillette 30-IN Madison Transmission Line Repair~~ dated ~~June 26, 2025~~ **January 5, 2026**.
- 1.02 Specifications listed in the table of contents.
- 1.03 New Specifications as listed in the following table:

| Section No. | Specification Title                |
|-------------|------------------------------------|
|             | See Above (Article 1, Section 1.1) |

- 1.04 Specifications from previous Work Authorizations (WA) as listed in the following table:

| Section No. | Specification Title            | WA No.    | Errata No. |
|-------------|--------------------------------|-----------|------------|
| 01 32 16    | Construction Progress Schedule | Agreement | N/A        |

- 1.05 Errata as listed in the following table:

| Errata No. | Description | Section No. | Paragraph No. | Date of Issue |
|------------|-------------|-------------|---------------|---------------|
|            | N/A         |             |               |               |

### ARTICLE 2—DRAWINGS

- 2.01 Drawings, not attached but incorporated by reference, consisting of **44** sheets with each sheet bearing the following general title **30-Inch Madison Transmission Line Repair** dated ~~June 6, 2025~~ **January 5, 2026**.

### ARTICLE 3—APPENDICES

- 3.01 The following appendices to this Work Authorization are hereby identified as Contract Documents:
- A. ~~None.~~ Addendum No. 1.
  - B. Addendum No. 2.
- 3.02 Other appendices to this Work Authorization, enumerated as follows; are not Contract Documents:
- A. Appendix 2A to Exhibit A – Evaluation Summary Report by Accurate Inspections dated November 4, 2024.
  - B. Appendix 2B to Exhibit A – Cathodic Testing Report by Matcor dated October 11, 2024.
  - C. Appendix 2C to Exhibit A – Geotechnical Borehole Logs by DOWL HKM



**EXHIBIT B –WORK AUTHORIZATION COMPENSATION (AMENDMENT NO. 1)**

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Exhibit B - Work Authorization Compensation (Amendment No. 1)

Work Authorization No.: 2 Work Authorization: 30 INCH MADISON TRANSMISSION LINE REPAIR

| Guaranteed Maximum Price |                                                       |        |                             |               |                 |
|--------------------------|-------------------------------------------------------|--------|-----------------------------|---------------|-----------------|
|                          |                                                       |        | Original Work Authorization |               |                 |
| Item No.                 | Description                                           | Units  | Estimated Quantity          | Unit Price    | Extended Amount |
| SECTION 01020            | CONTRACT PAY ITEMS                                    |        |                             |               |                 |
| 01020.01                 | Mobilization                                          | LS     | 1                           | \$ 670,342.00 | \$ 670,342.00   |
| SECTION 01050            | FIELD ENGINEERING                                     |        |                             |               |                 |
| 01050.01 SP              | Construction Staking                                  | LS     | 1                           | \$ 24,400.00  | \$ 24,400.00    |
| 01050.02 SP              | Quality Control Testing                               | LS     | 1                           | \$ 66,850.00  | \$ 66,850.00    |
| SECTION 01500            | SEDIMENT AND EROSION CONTROL                          |        |                             |               |                 |
| 01500.01                 | Construction Stormwater Management                    | LS     | 1                           | \$ 90,399.00  | \$ 90,399.00    |
| SECTION 01510            | TRAFFIC CONTOL                                        |        |                             |               |                 |
| 01510.01                 | Construction Signing and Traffic Control              | LS     | 1                           | \$ 110,950.00 | \$ 110,950.00   |
| 01510.02                 | Flagging                                              | 1/4 HR | 400                         | \$ 102.00     | \$ 40,800.00    |
| 01510.03                 | Project Identification Sign                           | EA     | 1                           | \$ 2,675.00   | \$ 2,675.00     |
| SECTION 02050            | REMOVAL AND DISPOSAL OF STRUCTURES AND OBSTRUCTIONS   |        |                             |               |                 |
| 02050.03                 | Remove Air Vacuum and Air Release Valve               | EA     | 1                           | \$ 6,568.00   | \$ 6,568.00     |
| 02050.18                 | Remove Existing Storm Drain                           | LF     | 250                         | \$ 27.00      | \$ 6,750.00     |
| 02050.19                 | Remove Existing Flared End Section                    | EA     | 6                           | \$ 548.00     | \$ 3,288.00     |
| 02050.22                 | Remove Tree                                           | EA     | 10                          | \$ 2,484.00   | \$ 24,840.00    |
| 02050.24                 | Remove Existing Fence                                 | LF     | 4,800                       | \$ 2.00       | \$ 9,600.00     |
| 02050.25 SP              | Remove Valve Vault                                    | EA     | 1                           | \$ 41,537.00  | \$ 41,537.00    |
| 02050.26 SP              | Remove Temporary Bulkhead Assembly                    | EA     | 4                           | \$ 20,019.00  | \$ 80,076.00    |
| 02050.27 SP              | Remove Blow-Off Assembly                              | EA     | 4                           | \$ 5,568.00   | \$ 22,272.00    |
| 02050.28 SP              | Remove 30 IN Transmission Main                        | LF     | 4,400                       | \$ 113.00     | \$ 497,200.00   |
| 02050.29 SP              | Remove Manway Manhole                                 | EA     | 2                           | \$ 5,568.00   | \$ 11,136.00    |
| 02050.30 SP              | Abandon 30" Transmission Line In Place (Grout Filled) | LF     | 250                         | \$ 55.00      | \$ 13,750.00    |
| SECTION 02075            | DEMOLITION OF ASPHALT AND PORTLAND CEMENT CONCRETE    |        |                             |               |                 |
| 02075.01                 | Removal of Existing Asphalt Pavement                  | SY     | 400                         | \$ 51.00      | \$ 20,400.00    |
| SECTION 02210            | EXCAVATION AND EMBANKMENT                             |        |                             |               |                 |
| 02210.0818               | 18" Subgrade Processing for Patch                     | SY     | 400                         | \$ 29.00      | \$ 11,600.00    |
| SECTION 02220            | TRENCH EXCAVATION AND UTILITY LOCATES                 |        |                             |               |                 |
| 02220.01                 | Exploratory Excavation                                | 1/4 HR | 100                         | \$ 571.00     | \$ 57,100.00    |

| Amended Work Authorization Amounts |               |                 |
|------------------------------------|---------------|-----------------|
| Estimated Quantity                 | Unit Price    | Extended Amount |
|                                    |               |                 |
| 1                                  | \$ 593,896.00 | \$ 593,896.00   |
|                                    |               |                 |
| 1                                  | \$ 24,400.00  | \$ 24,400.00    |
| 1                                  | \$ 14,750.00  | \$ 14,750.00    |
|                                    |               |                 |
| 1                                  | \$ 17,040.00  | \$ 17,040.00    |
|                                    |               |                 |
| 1                                  | \$ 60,000.00  | \$ 60,000.00    |
| 400                                | \$ 50.00      | \$ 20,000.00    |
| 1                                  | \$ 2,100.00   | \$ 2,100.00     |
|                                    |               |                 |
| 1                                  | \$ 5,100.00   | \$ 5,100.00     |
| 250                                | \$ 20.00      | \$ 5,000.00     |
| 6                                  | \$ 425.00     | \$ 2,550.00     |
| 10                                 | \$ 435.00     | \$ 4,350.00     |
| 4,800                              | \$ 0.50       | \$ 2,400.00     |
| 1                                  | \$ 17,000.00  | \$ 17,000.00    |
| 4                                  | \$ 11,000.00  | \$ 44,000.00    |
| 4                                  | \$ 10,000.00  | \$ 40,000.00    |
| 4,600                              | \$ 42.00      | \$ 193,200.00   |
| 2                                  | \$ 4,100.00   | \$ 8,200.00     |
| 250                                | \$ 64.00      | \$ 16,000.00    |
|                                    |               |                 |
| 400                                | \$ 13.00      | \$ 5,200.00     |
|                                    |               |                 |
| 400                                | \$ 12.00      | \$ 4,800.00     |
|                                    |               |                 |
| 100                                | \$ 275.00     | \$ 27,500.00    |

| Item No.       | Description                                                    | Units | Estimated Quantity | Unit Price    | Extended Amount |
|----------------|----------------------------------------------------------------|-------|--------------------|---------------|-----------------|
| 02220.02       | Underground Facility Locates                                   | EA    | 5                  | \$ 1,320.00   | \$ 6,600.00     |
| 02220.03       | Underground Facility Crossing                                  | EA    | 10                 | \$ 12,140.00  | \$ 121,400.00   |
| 02220.04       | Dewatering                                                     | LS    | 1                  | \$ 60,968.00  | \$ 60,968.00    |
| SECTION 02231  | AGGREGATE SUB-BASE AND BASE COURSES                            |       |                    |               |                 |
| 02231.0106     | 6" Aggregate Base                                              | SY    | 600                | \$ 28.00      | \$ 16,800.00    |
| SECTION 02512  | PLANT MIX PAVEMENT                                             |       |                    |               |                 |
| 02512.0206     | 6" Asphaltic Concrete Patch                                    | SY    | 400                | \$ 45.00      | \$ 18,000.00    |
| SECTION 02710  | WATER AND SEWER HORIZONTAL DIRECTIONAL DRILLING                |       |                    |               |                 |
| 02710.034 SP   | Install 4" Horizontal Directional Drilled Sampling Line (HDPE) | LS    | 1                  | \$ 101,613.00 | \$ 101,613.00   |
| SECTION 02725  | STORM DRAINS, TRICKLE CHANNELS, AND CULVERTS                   |       |                    |               |                 |
| 02725.0730     | Install 30" Culvert                                            | LF    | 250                | \$ 227.00     | \$ 56,750.00    |
| 02725.12       | Install 30" Culvert Flared End Section                         | EA    | 6                  | \$ 1,062.00   | \$ 6,372.00     |
| SECTION 02900  | LANDSCAPING                                                    |       |                    |               |                 |
| 02900.01       | Install Tree (Ponderosa)                                       | EA    | 10                 | \$ 1,000.00   | \$ 10,000.00    |
| 02900.08       | Seeding                                                        | AC    | 11                 | \$ 2,500.00   | \$ 27,500.00    |
| 02900.11       | Straw Mulch                                                    | TON   | 16                 | \$ 200.00     | \$ 3,200.00     |
| 02900.17       | Fence (Type G)                                                 | LF    | 4,800              | \$ 5.00       | \$ 24,000.00    |
| 02900.18 SP    | Brace Panels                                                   | EA    | 16                 | \$ 640.00     | \$ 10,240.00    |
| 02900.19 SP    | Temporary Fence (Barbed Wire Fence)                            | LF    | 4,300              | \$ 4.00       | \$ 17,200.00    |
| DIVISION 26    | ELECTRICAL                                                     |       |                    | \$ -          |                 |
| 26.01          | Test Station (Flush, Post)                                     | EA    | 17                 | \$ 4,514.00   | \$ 76,738.00    |
| 26.02          | External Joint Bond                                            | EA    | 12                 | \$ 2,384.00   | \$ 28,608.00    |
| DIVISION 33    | UTILITIES                                                      |       |                    |               |                 |
| 33.01-30(150)  | Install 30 IN Steel Transmission Main (150 PSI)                | LF    | 1,800              | \$ 538.00     | \$ 968,400.00   |
| 33.01-30(175)  | Install 30 IN Steel Transmission Main (175 PSI)                | LF    | 2,400              | \$ 538.00     | \$ 1,291,200.00 |
| 33.01-30(200)  | Install 30 IN Steel Transmission Main (200 PSI)                | LF    | 390                | \$ 538.00     | \$ 209,820.00   |
| 33.02-30       | Install 30 IN Transmission Main Elbow (22.5°)                  | EA    | 1                  | \$ 9,155.00   | \$ 9,155.00     |
| 33.03-30       | Install 30 IN Transmission Main Elbow (90°)                    | EA    | 2                  | \$ 25,800.00  | \$ 51,600.00    |
| 33.04          | Connect to Existing Steel Transmission Main                    | EA    | 16                 | \$ 22,388.00  | \$ 358,208.00   |
| 33.05          | Install Access Manhole                                         | EA    | 5                  | \$ 58,395.00  | \$ 291,975.00   |
| 33.06(2025+41) | Install Valve Vault (Sta. 2025+41)                             | LS    | 1                  | \$ 233,614.00 | \$ 233,614.00   |
| 33.06(3000+87) | Install Valve Vault (Sta. 3000+87)                             | LS    | 1                  | \$ 229,691.00 | \$ 229,691.00   |

| Estimated Quantity | Unit Price    | Extended Amount |
|--------------------|---------------|-----------------|
| 5                  | \$ 2,100.00   | \$ 10,500.00    |
| 10                 | \$ 8,000.00   | \$ 80,000.00    |
| 1                  | \$ 85,000.00  | \$ 85,000.00    |
|                    |               |                 |
| 600                | \$ 28.00      | \$ 16,800.00    |
|                    |               |                 |
| 400                | \$ 95.00      | \$ 38,000.00    |
|                    |               |                 |
| 1                  | \$ 11,550.00  | \$ 11,550.00    |
|                    |               |                 |
| 250                | \$ 142.00     | \$ 35,500.00    |
| 6                  | \$ 2,400.00   | \$ 14,400.00    |
|                    |               |                 |
| 10                 | \$ 1,125.00   | \$ 11,250.00    |
| 12                 | \$ 3,200.00   | \$ 38,400.00    |
| 17                 | \$ 452.00     | \$ 7,684.00     |
| 4,800              | \$ 3.00       | \$ 14,400.00    |
| 16                 | \$ 200.00     | \$ 3,200.00     |
| 4,300              | \$ 2.50       | \$ 10,750.00    |
|                    |               |                 |
| 15                 | \$ 6,700.00   | \$ 100,500.00   |
| 12                 | \$ 2,500.00   | \$ 30,000.00    |
|                    |               |                 |
| 1,800              | \$ 375.00     | \$ 675,000.00   |
| 2,700              | \$ 375.00     | \$ 1,012,500.00 |
| 540                | \$ 375.00     | \$ 202,500.00   |
| 1                  | \$ 9,000.00   | \$ 9,000.00     |
| 2                  | \$ 19,000.00  | \$ 38,000.00    |
| 13                 | \$ 9,000.00   | \$ 117,000.00   |
| 5                  | \$ 50,000.00  | \$ 250,000.00   |
| 1                  | \$ 315,000.00 | \$ 315,000.00   |
| 1                  | \$ 315,000.00 | \$ 315,000.00   |

| Item No.                                                                                                          | Description                                                    | Units | Estimated Quantity | Unit Price           | Extended Amount |
|-------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|-------|--------------------|----------------------|-----------------|
| 33.06(3002+80)                                                                                                    | Install Valve Vault (Sta. 3002+80)                             | LS    | 1                  | \$ 228,799.00        | \$ 228,799.00   |
| 33.07(2136+78)                                                                                                    | Valve and Fitting Replacement in Existing Vault (Sta. 2136+78) | LS    | 1                  | \$ 175,057.00        | \$ 175,057.00   |
| 33.08                                                                                                             | Install Blow-Off Assembly                                      | EA    | 3                  | \$ 32,409.00         | \$ 97,227.00    |
| 33.09                                                                                                             | Grout Spot Repair to Steel Transmission Main                   | SF    | 600                | \$ 192.00            | \$ 115,200.00   |
| 33.10                                                                                                             | Grout Repair to Steel Transmission Main Joints                 | EA    | 15                 | \$ 215.00            | \$ 3,225.00     |
| 33.11                                                                                                             | 48" Steel Casing (Jack and Bore)                               | LF    | 85                 | \$ 4,345.00          | \$ 369,325.00   |
| Total of all Extended Prices for Unit Price Work (subject to final adjustment based on actual quantities)         |                                                                |       |                    |                      | \$ 7,031,018.00 |
| Estimated Cost of Work                                                                                            |                                                                |       |                    |                      | \$ 7,031,018.00 |
| CMAR Fee (OH&P)                                                                                                   |                                                                |       | 12%                | of Cost of the Work  | \$ 843,722.16   |
| CMAR Construction Support Costs (General Conditions)                                                              |                                                                |       | 3%                 | of Cost of the Work  | \$ 210,930.54   |
| CMAR INTERIOR REPAIR QA/QC: Internal Quality Control Testing                                                      |                                                                | LS    | -                  | \$ -                 | \$ -            |
| CMAR INTERIOR REPAIR QA/QC: Internal Quality Control Testing - Additional Days                                    |                                                                | DAY   | -                  | \$ -                 | \$ -            |
| CMAR INTERIOR REPAIR QA/QC: Internal Quality Control Testing - Mobilization                                       |                                                                | EA    | -                  | \$ -                 | \$ -            |
| Estimate Subtotal = Cost of Work + CMAR FEE + CMAR Construction Support Costs                                     |                                                                |       |                    |                      | \$ 8,085,670.70 |
| Insurance (General Liability, Builder's Risk, etc.)                                                               |                                                                |       | 1.65%              | of Estimate Subtotal | \$ 133,413.57   |
| Bonds (Payment & Performance )                                                                                    |                                                                |       | 0.60%              | of Estimate Subtotal | \$ 48,514.02    |
| Cash Allowances - Unit Price Work                                                                                 |                                                                |       |                    |                      |                 |
| 02210.03                                                                                                          | Rejected Material Disposal                                     | CY    | 2,700              | \$ 14.00             | \$ 37,800.00    |
| 02210.06                                                                                                          | Imported Borrow (Sand)                                         | CY    | 2,700              | \$ 51.00             | \$ 137,700.00   |
| 33.09                                                                                                             | Grout Spot Repair to Steel Transmission Main                   | SF    | 600                | \$ 192.00            | \$ 115,200.00   |
| 33.10                                                                                                             | Grout Repair to Steel Transmission Main Joints                 | EA    | 20                 | \$ 215.00            | \$ 4,300.00     |
| Cash Allowance Total                                                                                              |                                                                |       |                    |                      | \$ 295,000.00   |
| Contingency (Itemized)                                                                                            |                                                                |       |                    |                      |                 |
| General CMAR Contingency Allowance                                                                                |                                                                | LS    | 1                  | \$ 70,310.18         | \$ 70,310.18    |
| CMAR Contingency Allowance Total                                                                                  |                                                                |       |                    |                      | \$ 70,310.18    |
| Guaranteed Maximum Price (Total Cost of the Work, CMAR Fee, Unit Price Allowances and CMAR Contingency Allowance) |                                                                |       |                    |                      | \$ 8,632,908.47 |
| CMAR agrees it will reach Substantial Completion                                                                  |                                                                |       | date               | October 25, 2026     |                 |
| CMAR agrees it will reach Final Completion                                                                        |                                                                |       | date               | November 15, 2026    |                 |

| Estimated Quantity | Unit Price    | Extended Amount   |
|--------------------|---------------|-------------------|
| 1                  | \$ 315,000.00 | \$ 315,000.00     |
| 1                  | \$ 245,000.00 | \$ 245,000.00     |
| 3                  | \$ 30,000.00  | \$ 90,000.00      |
| 600                | \$ 170.00     | \$ 102,000.00     |
| 15                 | \$ 320.00     | \$ 4,800.00       |
| 85                 | \$ 5,500.00   | \$ 467,500.00     |
|                    |               | \$ 5,773,720.00   |
|                    |               | \$ 5,773,720.00   |
|                    |               | \$ 692,846.40     |
|                    |               | \$ 173,211.60     |
| 1                  | \$ 63,800.00  | \$ 63,800.00      |
| 5                  | \$ 2,050.00   | \$ 10,250.00      |
| 2                  | \$ 7,500.00   | \$ 15,000.00      |
|                    |               | \$ 6,728,828.00   |
|                    |               | \$ 111,025.66     |
|                    |               | \$ 40,372.97      |
|                    |               |                   |
| 2,700              | \$ 8.00       | \$ 21,600.00      |
| 2,700              | \$ 45.00      | \$ 121,500.00     |
| 600                | \$ 170.00     | \$ 102,000.00     |
| 15                 | \$ 320.00     | \$ 4,800.00       |
|                    |               | \$ 249,900.00     |
|                    |               |                   |
| 1                  | \$ 57,737.20  | \$ 57,737.20      |
|                    |               | \$ 57,737.20      |
|                    |               | \$ 7,187,863.83   |
|                    | date          | October 31, 2026  |
|                    | date          | November 30, 2026 |



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:** March 3, 2026

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**TITLE:**

Council Consideration of an Emergency Dispatch Services Contract Between the Campbell County Fire Department and the City of Gillette.

**SUGGESTED ACTION:**

I move to approve an Emergency Dispatch Services Contract Between the Campbell County Fire Department and the City of Gillette.

**CASE BACKGROUND:**

The attached contract states the terms by which the City of Gillette will provide the primary dispatch service for the Campbell County Fire Department.

The term of the agreement is set to be effective July 1, 2026. The agreement contemplates forming a committee to determine appropriate standard operating procedures for fire dispatch services in order to replace or supplement Exhibit A.

The Campbell County Fire Department will compensate the City for these services according to a formula based on proportionate call load.

**STAFF REFERENCE:**

Sean Brown, City Attorney

**ATTACHMENTS:**

[Emergency Dispatch Services Contract \(clean\)](#)

## **Emergency Dispatch Services Contract**

This Emergency Dispatch Services Contract ("Contract") is entered into on this \_\_\_\_ day of \_\_\_\_\_, 2026, by and between:

Campbell County Fire Department

106 Rohan Ave.

Gillette, WY 82716,

Hereinafter ("CCFD");

and

City of Gillette

201 E. 5<sup>th</sup> St.

Gillette, WY 82716,

Hereinafter "Dispatch Services Provider" or "Provider")

### **1. Scope of Services:**

1.1 Provider agrees to utilize commercially reasonable efforts in providing and delivering emergency dispatch services to CCFD, including, but not limited to, call answering, alarm processing, unit dispatching, and real-time information updates as required by CCFD protocols.

1.2 With respect to the obligations stated in Section 1.1, Provider shall substantially adhere to the performance standards referenced in Section 3 below.

### **2. Term:**

2.1 The initial term of this Contract shall commence on the 1<sup>st</sup> day of July , 2026, and terminate on 30<sup>th</sup> day of June, 2027. This Contract will automatically renew for successive one-year terms unless terminated by one of the parties.

### **3. Performance Standards and Metrics:**

3.1 With respect to the obligations stated in Section 1.1, the parties shall designate their respective Gillette Police Department staff and CCFD staff to form a committee to establish written standard operating procedures for emergency dispatch services ("SoP"). This SoP will be incorporated into this Contract. The parties may amend this SoP from time to time. Provider agrees to substantially meet the performance standards and metrics set forth in such SoP, as may be amended from time to time. Unless otherwise determined by the SoP, the standards set forth in Appendix A shall govern this Contract.

3.2 CCFD may conduct regular assessments, audits, and evaluations to ensure Provider's compliance with the aforementioned performance standards.

### **4. Compensation:**

4.1 CCFD shall pay Provider a fee that reflects CCFD's proportionate share of Provider's annual operating and capital improvement and replacement budget for dispatch services. CCFD's proportionate share will be based on CCFD's portion of Provider's dispatch call volume as follows. For Fiscal Year 2026-2027, CCFD shall pay Provider a sum commensurate with CCFD's proportionate share of Provider's total dispatch call volume for calendar year 2025, as applied to Provider's total operating and capital budget for dispatch services. For Fiscal Year 2027-2028, CCFD's proportionate share payment obligation will be determined by averaging CCFD's portion of Provider's total dispatch call volume for calendar years 2025 and 2026. For Fiscal Year 2028-2029, CCFD's proportionate share payment obligation will be determined by averaging CCFD's portion of Provider's total dispatch call volume for calendar years 2025, 2026, and 2027. For each fiscal year thereafter, CCFD's proportionate share payment obligation will be based on a three-year rolling average of CCFD's portion of Provider's total dispatch call volume for the preceding three calendar years. CCFD shall remit each payment obligation to Provider within forty-five (45) days of the beginning of each fiscal quarter.

#### **5. Legal Compliance:**

5.1 Provider shall operate in full compliance with all federal, state, and local laws governing emergency dispatch services in the State of Wyoming.

#### **6. Confidentiality:**

6.1 To the extent provided by the Wyoming Public Records Act, Provider shall maintain strict confidentiality regarding all information received during the provision of dispatch services and shall not disclose information so obtained to any third party without the prior written consent of CCFD, which will not be unreasonably withheld.

#### **7. Termination:**

7.1 Either party may terminate this Contract upon 180 days written notice.

7.2 Immediate termination may occur for cause, including, but not limited to, a material breach of the Contract terms or failure to meet the performance standards as described on Exhibit A.

#### **8. Governing Law; Venue:**

8.1 This Contract shall be governed by and construed in accordance with the laws of the State of Wyoming. The Courts of the State of Wyoming have jurisdiction over this Contract and the parties. Venue for any matter arising under this Agreement will be in the Sixth Judicial District, Campbell County, Wyoming.

#### **9. Entire Agreement:**

9.1 This Contract represents the entire understanding between the parties and supersedes any prior agreements or understandings, whether oral or written.

#### **10. Waiver:**

10.1 The waiver of any breach of any term or condition in this Contract will not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach does not constitute a waiver. No waiver, amendment, release, or modification of this Contract may be established by conduct, custom, or course of dealing. All waivers must be in writing and signed by all parties.

#### **11. Governmental Immunity:**

11.1 Neither party waives governmental immunity by entering into this Contract and, unless specifically and expressly waived, each party retains all immunities and defenses available to it pursuant to W.S. 1-39-101 through 122 and all other applicable law. Designations of venue, choice of law, enforcement actions, dispute resolution, force majeure, and similar provisions will not be construed as a waiver of governmental immunity. The parties agree that any ambiguity in this Contract will not be strictly construed, either against or for either party, except that any ambiguity as to governmental immunity will be construed in favor of governmental immunity. With respect to W.S. 1-39-104(a), neither party intends to retain immunity in actions based on contract under this provision.

## **12. Force Majeure:**

12.1 Excepting payment obligations, neither party will be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision becomes effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays. This provision will not be effective unless the failure to perform is beyond the control and without the fault or negligence of the nonperforming party.

## **13. Independent Contractor:**

13.1 Nothing in this Contract shall be interpreted as authorizing any party or its agents and/or employees to act as an agent or representative for or on behalf of any other party nor to incur any obligation of any kind on behalf of the other party.

## **14. Severability:**

14.1 If any part of this Contract is held to be invalid or unenforceable by a court of competent jurisdiction, such provision will be reformed and enforced to the maximum extent permitted by law. If such provision cannot be reformed, it will be severed from this Contract and the remaining portions of this Contract will be valid and enforceable.

## **15. Amendments:**

15.1 This Contract may not be amended, altered, changed, modified, supplemented, or rescinded in any manner except by a written instrument executed by all parties.

## **16. Binding Effect:**

16.1 This Contract will not be binding on any party until duly executed by all parties. Once completely executed, this Contract will be binding upon and inure to the benefit of the parties and their respective successors, heirs, and permitted assigns.

## **17. Counterparts:**

17.1 This Contract may be executed in any number of separate, but identical counterparts. This Contract may be executed by facsimile signatures or electronic delivery of signatures which will bind the parties hereto, with original signatures to be delivered as soon as reasonably practical thereafter.

## **18. Third Party Beneficiary Rights:**



18.1 The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract will not be construed to create such status. The rights, duties, and obligations contained in this Contract operate only between the parties to this Contract and inure solely to the benefit of the parties to this Contract. The provisions of this Contract are intended only to assist the parties in determining and performing their obligations under this Contract.

**19. Titles Not Controlling:**

19.1 Titles of paragraphs are for reference only and may not be used to construe the language in this Contract.

**20. No Indemnification:**

20.1 Neither party to this Contract agrees to insure, defend, hold harmless, or indemnify the other party.

IN WITNESS WHEREOF, the parties hereto have executed this Emergency Dispatch Services Contract as of the date first above written.

Campbell County Fire Department:

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

City of Gillette:

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

(S E A L)  
ATTEST:

\_\_\_\_\_  
Alicia Allen, City Clerk

**Appendix A : Performance Standards and Metrics**

The provider agrees to provide the following services and support:

- Dispatch Operations Committee, Set Forth in Section 3.1, shall meet quarterly in order evaluate operational effectiveness of dispatch center procedures pertaining to each Public Safety Discipline.
- Dispatch systems and databases shall have the ability to be partitioned or configured in such manner to facilitate the implementation and management of Fire Department specific

processing software and performance data. Said dispatch systems shall include the following:

- Fire incident processing software
  - EMS incident processing software
  - Fire department specific call types and run orders
  - AVL to include closest unit dispatching
  - Quickest routing software to interface with GIS street closures
- Dispatch Center shall have the ability to page pre-identified notification groups. Examples of notification groups include
  - Notify chief officers of significant incidents
  - Full-time recall notifications
  - Individual duty crews
  - A Dispatcher shall be dedicated to incidents in which call types indicate an IDLH (Immediately Dangerous to Life & Health) or High-Risk environment until such time that the Incident Commander declares that the immediate threat has been deescalated. Examples of IDLH incidents are as follows:
    - Structure fires
    - Technical rescues
    - Wildland/Urban interface incidents
  - Dispatch Center shall maintain the ability to have multiple fire department radio channels programmed into dispatch consoles and implement individual scene tactical channels. Dispatch shall maintain the ability to communicate via digital and conventional radio systems. Dispatch Center shall also maintain the ability to record the following radio channels:
    - 17-FD
    - 17-CAT1
    - 17-OPS1
    - 17-OPS2
    - 17-OPS3



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **March 3, 2026**

---

**TITLE:**

Council Consideration of an Information Technology Services Agreement Between the Campbell County Fire Department and the City of Gillette.

**SUGGESTED ACTION:**

I move to approve an Information Technology Services Agreement Between the Campbell County Fire Department and the City of Gillette.

**CASE BACKGROUND:**

The attached agreement states the terms by which the City of Gillette will provide information technology services to the Campbell County Fire Department.

Exhibit A contains the list of services to be provided. The term of the agreement begins on July 1, 2026; however, the agreement contemplates a ramp up period of six months in order to fully establish and provide the services.

With respect to compensation for services provided, the Fire Department will pay a proportional fee based on the number of full-time employees and physical locations in relation to the total number of City employees and locations served.

**STAFF REFERENCE:**

Sean Brown, City Attorney

**ATTACHMENTS:**

[Technology Services \(clean\) 2-26-2026](#)

## **INFORMATION TECHNOLOGY SERVICES AGREEMENT**

This Information Technology Services Agreement (“Agreement”) is entered into on this \_\_\_\_ day of \_\_\_\_\_, 2026, between the City of Gillette, through its Information Technology Division (“COGIT”), whose address is 201 E. 5<sup>th</sup> St. Gillette, WY 82716, and the Campbell County Fire Department (“CCFD”), whose address is 106 Rohan Ave., Gillette, WY 82716. COGIT and CCFD are sometimes jointly referred to as “the Parties.”

### **1. PURPOSE; SCOPE; TERM AND TERMINATION; DEFINITIONS**

1.1 Purpose. The purpose of this Agreement for CCFD’s engagement of COGIT for the provision of comprehensive technology management and specialized public safety technical services to ensure operational readiness of CCFD’s technology equipment.

1.2 Scope. The scope of services contemplated by this Agreement are those certain “Managed Services” and “Pass-Through Services” more fully described on **Exhibit A** (collectively, “Services”), which is incorporated into this Agreement by reference.

1.3 Term and Termination. The initial term of this Agreement will commence on July 1, 2026, and terminate on the June 30, 2027. This Agreement will automatically renew for successive one-year terms unless terminated by one of the parties. Either party may terminate this agreement with 180 days’ written notice.

### **2. RESPONSIBILITIES OF COGIT**

In exchange for CCFD performing its responsibilities under this Agreement, COGIT shall:

- A. Provide the Services identified on **Exhibit A** in accordance with professional standards for performing services of a similar kind; however, CCFD acknowledges and agrees that COGIT will require six (6) months from the commencement of this Agreement to fully establish and provide the Services.
- B. Cooperate with CCFD to ensure that Fire Station 1 will be connected to the City of Gillette’s fire network before the provision of any Services.
- C. Designate which of its employees will have access to CCFD software applications and physical locations.
- D. Manage all CCFD technology purchases to ensure compatibility with COGIT security policies.

### **3. RESPONSIBILITIES OF CCFD**

In exchange for COGIT performing its responsibilities under this Agreement, CCFD shall:

- A. Compensate COGIT in accordance with Section 5 below.

- B. Cooperate with COGIT to ensure that Fire Station 1 will be connected to the City of Gillette's fire network before the provision of any Services.
- C. Permit COGIT to purchase all technology purchases to ensure compatibility with COGIT's security policies.
- D. Permit COGIT to have and maintain full control of the server room located in the basement of Fire Department 1.
- E. Permit COGIT's designated employees full access to CCFD software applications and physical locations.
- F. Refrain from installing software without the prior approval of COGIT to ensure security of the connected network.
- G. Ensure that all CCFD employees abide by City of Gillette Information Technology Services Administrative Policy and Procedures for acceptable technology use. Each CCFD employee must review and sign all relevant policies.
- H. Notify immediately COGIT in the event of a cybersecurity breach. In the event of a cybersecurity breach, CCFD will be responsible for all costs involved in remedying such breach. COGIT will provide technical assistance as needed.

#### **4. DATA; PROPERTY; CONFIDENTIALITY.**

4.1 Data Ownership and Usage. CCFD retains exclusive ownership of all data, material, books, records, and information in any format or medium submitted or made available to COGIT (collectively, "Data"), unless otherwise publicly available. CCFD grants COGIT a limited, non-exclusive license to access and use the Data in order for COGIT to satisfy its obligations under this Agreement.

4.2 Property Ownership. During the course of this Agreement, COGIT may provide certain technology equipment to CCFD to use on an "as needed" basis. Any such provided technology equipment remains the property of COGIT.

4.3 Confidentiality. To the extent permitted by law, including the Wyoming Public Records Act, COGIT shall not disclose or make available any of CCFD's Data without CCFD's prior written consent.

#### **5. BILLING & FEE CALCULATION**

5.1 Invoice and Payment. COGIT shall invoice CCFD quarterly for the Managed Services and Pass-Through Services that were acquired during the quarter, and payment must be remitted within forty-five (45) days.

**5.2 Compensation Formula; Notification.** With respect to Pass-Through Services, CCFD shall pay COGIT a sum equal to the costs actually incurred by COGIT for each relevant service. With respect to Managed Services, CCFD shall pay COGIT a proportional fee based on the following calculation: The sum of CCFD's full-time employees and physical locations, divided by the combined sum of employees and locations across all City divisions served by COGIT. This resulting percentage shall be applied to COGIT's employee-related expenses (wages, overtime, benefits, and training) and technical service costs required to fulfill the services defined in **Exhibit A**. Both the fee for Managed Services and Pass-Through Services will be calculated each year during the City of Gillette fiscal year budget process. COGIT will notify CCFD of the total fee due each year no later than the end of June each year.

## **6. FORCE MAJEURE**

Neither Party will be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision becomes effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays. This provision will not be effective unless the failure to perform is beyond the control and without the fault or negligence of the nonperforming party.

## **7. GOVERNMENTAL IMMUNITY**

Neither Party to this Agreement waives governmental immunity by entering into this Agreement, and unless specifically and expressly waived, retains all immunities and defenses available to it pursuant to 1-39-101 through 122 and all other applicable law. Designations of venue, choice of law, enforcement actions, dispute resolution, force majeure, and similar provisions will not be construed as a waiver of governmental immunity. The Parties agree that any ambiguity in this Agreement will not be strictly construed, either against or for either party, except that any ambiguity as to governmental immunity will be construed in favor of governmental immunity.

## **8. APPLICABLE LAW; VENUE**

The laws of the State of Wyoming govern the construction, interpretation, and enforcement of this Agreement. The Courts of the State of Wyoming have jurisdiction over this Agreement and the parties. Venue for any matter arising under this Agreement will be in the Sixth Judicial District, Campbell County, Wyoming.

## **9. INDEPENDENT CONTRACTOR**

Nothing in this Agreement shall be interpreted as authorizing any Party or its agents and/or employees to act as an agent or representative for or on behalf of any other party nor to incur any obligation of any kind on behalf of the other party.

## **10. SEVERABILITY**

If any part of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, such provision shall be reformed, and enforced to the maximum extent permitted by law. If such provision cannot be reformed, it shall be severed from this Agreement and the remaining portions of this Agreement shall be valid and enforceable.

## **11. ENTIRETY OF AGREEMENT**

This Agreement contains the entire, integrated agreement among the Parties concerning the subject matter hereof and supersedes all prior conversations, proposals, negotiations, understandings, and contracts, whether written or oral.

## **12. WAIVER**

The waiver of any breach of any term or condition in this Agreement will not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach does not constitute a waiver. No waiver, amendment, release, or modification of this Agreement may be established by conduct, custom, or course of dealing. All waivers must be in writing and signed by all parties.

## **13. AMENDMENTS**

This Agreement may not be amended, altered, changed, modified, supplemented, or rescinded in any manner except by a written instrument executed by all Parties.

## **14. BINDING EFFECT AND COUNTERPARTS**

This Agreement will not be binding on any party until executed by all parties. Once completely executed, this Agreement will be binding upon and inure to the benefit of the Parties and their respective successors and permitted assigns. This Agreement may be executed in any number of separate, but identical counterparts. This Agreement may be executed by facsimile signatures or electronic delivery of signatures which will bind the Parties herein, with original signatures to be delivered as soon as reasonably practicable thereafter.

## **15. THIRD PARTY BENEFICIARY RIGHTS**

The Parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed to create such status. The rights, duties, and obligations contained in this Agreement operate only between the parties to this Agreement and inure solely to the benefit of the Parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.

## **16. TITLES NOT CONTROLLING**

Titles of paragraphs are for reference only and may not be used to construe the language in this Agreement.

**Signatures.** The parties to this Agreement, through their duly authorized representative, have executed this Lease on the dates set out below, and certify that they have read, understand, and agree to the terms and conditions of this Agreement.

**COGIT: City of Gillette**

\_\_\_\_\_  
Shay Lundvall, Mayor

\_\_\_\_\_  
Date

(S E A L)  
ATTEST:

\_\_\_\_\_  
Alicia Allen, City Clerk

**CCFD: Campbell County Fire Department**

\_\_\_\_\_  
Printed:\_\_\_\_\_

\_\_\_\_\_  
Date

Its:\_\_\_\_\_



## **EXHIBIT A**

**Managed Services.** COGIT will provide the following “Managed Services” during the Agreement:

- (a) Management of technology projects, budgeting, and hardware refreshes.
- (b) Integration into COGIT technology services disaster and recovery plan.
- (c) Include CCFD hardware needs in City orders for cost savings, to be included in the quarterly billing cycle.
- (d) Endpoint protection and patching.
- (e) Mobile device management for all portable devices.
- (f) Access to Microsoft business applications (Word, Excel, etc.).
- (g) Migration to Google Workspace (email, docs, eDiscovery, etc.).
- (h) End user cybersecurity training.
- (i) Internet traffic monitoring and firewall management.
- (j) Management of all network hardware.
- (k) Access to all GIS, AVL (Automatic Vehicle Location) and drone services.
- (l) Redundant internet access through the City of Gillette network.
- (m) Remote and on-site technical support as needed.
- (n) Access to 24x7 COGIT on-call personnel outside of standard City of Gillette working hours.
- (o) COGIT will maintain an inventory of all CCFD hardware.
- (p) COGIT will provide secure data destruction for CCFD equipment that is deemed end-of-life.

**Pass-Through Services.** COGIT will provide the following “Pass-Through Services” during the Agreement:

- (q) Cellular data (including AVL) will be billed at actual rates.

- (r) External subscriptions for services not listed in this Agreement or requested to be added on (FirstDue RMS, Tyler Technologies EERP, telephony services).
- (s) AVL vehicle hardware and installation into each vehicle.
- (t) Website maintenance (until fully incorporated into the COGIT website CMS).
- (u) Capital and end user hardware purchases. During the budget process COGIT will work with CCFD leadership to establish the annual hardware replacement costs.

**Other Requests.** CCFD may request additional services in the future that are not part of this Agreement. The request for additional services must be requested in writing to the City of Gillette Information Technology Manager, and an amendment to this Agreement must be signed by both Parties. These additions will be added to either the Managed Services or Pass-Through Services.



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:** March 3, 2026

---

**TITLE:**

Council Consideration of the First Amendment to the 2025 Memorandum of Understanding Between Campbell County, Wyoming and the City of Gillette, Wyoming Regarding the City Pool.

**SUGGESTED ACTION:**

I move to approve the First Amendment to the 2025 Memorandum of Understanding Between Campbell County, Wyoming and the City of Gillette, Wyoming Regarding the City Pool.

**CASE BACKGROUND:**

In 2025, the City and County (through its Parks and Recreation Department) entered into an MOU for the operation of the City Pool. This MOU is attached.

This First Amendment makes one change: it limits the Department's obligation to perform backwashing to one day per week on a weekday.

**STAFF REFERENCE:**

Sean Brown, City Attorney

**ATTACHMENTS:**

[First Amendment to the 2025 Pool MOU](#)  
[2025 City Pool MOU \(completely executed\)](#)

**FIRST AMENDMENT TO THE 2025 MEMORANDUM OF UNDERSTANDING BETWEEN CAMPBELL COUNTY, WYOMING AND THE CITY OF GILLETTE, WYOMING REGARDING THE CITY POOL**

1. **Parties.** This First Amendment to the 2025 Memorandum of Understanding Between Campbell County, Wyoming and the City of Gillette, Wyoming Regarding the City Pool (“First Amendment”) is entered into between the City of Gillette, Wyoming, (“City”) whose address is 201 East 5th Street, Gillette, WY 82716, and Campbell County, Wyoming (“County”), through its Department of Parks and Recreation (“Department”), whose address is 500 South Gillette Ave., Gillette, WY 82716.
2. **Purpose.** The purpose of this First Amendment is to modify in Section 5(F) of 2025 Memorandum of Understanding Between Campbell County, Wyoming and the City of Gillette, Wyoming Regarding the City Pool (“MOU”).
3. **Modification of Section 5(F).** Section 5(F) of the MOU is hereby modified to read as follows:

The Department understands and agrees that the Department is responsible for performing backwash procedures only once per week during a weekday and determining chemical usage needed for pool.
4. **No Further Changes.** All terms and provisions of the MOU, unless otherwise modified by this First Amendment, are ratified and reaffirmed by the parties.

ACCORDINGLY, the parties, by their duly authorized representatives, have caused this First Amendment to be executed on the dates set forth below.

**CITY OF GILLETTE**

\_\_\_\_\_  
Shay Lundvall, Mayor

\_\_\_\_\_  
Date

(S E A L)  
ATTEST:

\_\_\_\_\_  
Alicia Allen, City Clerk

**DEPARTMENT**

\_\_\_\_\_  
Tom Hammerquist, Chairman  
Campbell County Parks & Recreation

\_\_\_\_\_  
Date

**2025 MEMORANDUM OF UNDERSTANDING BETWEEN  
CAMPBELL COUNTY, WYOMING AND  
THE CITY OF GILLETTE, WYOMING**

1. **Parties.** This Memorandum of Understanding (“MOU”) is made and entered into by and between Campbell County, Wyoming (“County”), through its Department of Parks and Recreation (“Department”), whose address is 500 South Gillette Ave., Gillette, WY 82716, and the City of Gillette, Wyoming, (“City”) whose address is 201 East 5th Street, Gillette, WY 82716.
2. **Purpose.** Historically, the parties have entered into prior agreements whereby the Department operated and maintained the Gillette City Swimming Pool located at 909 South Gillette Avenue, Gillette, WY 82716 (“Pool”). In 2023, the City solicited bids and subsequently awarded a bid for the construction of a new Pool. Construction of the new Pool is scheduled to be completed in May of 2025. The purpose of this MOU is to delineate the terms that the Department will staff, operate, and maintain the new Pool
3. **Term of MOU.** This MOU is effective when all parties have executed it and all required approvals have been granted. The initial term of this MOU will begin on the Saturday immediately preceding Memorial Day 2025 and end on the Friday before school resumes in August 2025 as stated by the Campbell County School District #1 calendar. This MOU will automatically renew for successive terms that will commence on the Saturday immediately preceding Memorial Day each May and will cease on the Friday before school resumes each August as stated by the Campbell County School District #1 calendar, unless otherwise terminated by the terms of this MOU.
4. **City Payment Obligation.** The City agrees to pay the Department for the services described below. The total payment under this MOU shall not exceed one hundred seventy-seven thousand fifty-nine dollars and 96/100 (\$177,059.96). Payments shall be made monthly. Payment shall be made upon submission of invoices pursuant to W.S. 16-6-602. No payment shall be made for work performed before the date upon which the last required signature is affixed to this MOU.
5. **Responsibilities of Department During the Term of this MOU.**
  - A. The Department will provide certified lifeguards for the Pool during the term(s) of this MOU.
  - B. The Department is solely responsible for hiring and training lifeguards for the Pool.
  - C. The Department understands and agrees that all lifeguards for the Pool are employees of the County and subject to all County employment rules, regulations, and wage rates.
  - D. The Department shall provide Wyoming Worker’s Compensation coverage for

all lifeguards working at the Pool.

- E. The Department understands and agrees that it is solely responsible for daily cleaning of pool, deck and locker rooms.
- F. The Department understands and agrees that the Department is solely responsible for performing backwash procedures and determining chemical usage needed for pool.
- G. The Department understands and agrees that the Department is solely responsible for operation of the mechanical plant at the Pool. Unless such failures are caused by the negligent conduct of the Department, the Department is not responsible for mechanical failures at the Pool.
- H. The Department understands and agrees that the Department is solely responsible for performing the providing daily water test results required by Wyoming Department of Health.
- I. The Department may staff the Pool consistent with the availability of qualified, trained staff available to fill the position of lifeguard.

6. **Responsibilities of the City.**

- A. The parties agree that City owns the Pool.
- B. The City agrees to pay the Department for the above services rendered during the term of this MOU.
- C. The City agrees to provide the Department chemicals, cleaning and maintenance materials for the Pool in order for the Department to operate the Pool during the term(s) of this MOU.
- D. The City agrees to bear all the costs associated with opening the Pool prior to the term(s) of this MOU.
- E. The City agrees to bear all the costs associated with closing the Pool following the term(s) of this MOU.
- F. The City is solely responsible for the operation and staffing of the concession stand at the Pool.
- G. The City is responsible for the maintenance of City property not excluded by this MOU.

7. **General Provisions.**

- A. **Amendments.** This MOU may not be amended, altered, changed, modified,



supplemented, or rescinded in any manner except by a written instrument executed by all parties.

- B. **Applicable Law.** The laws of the State of Wyoming govern the construction, interpretation, and enforcement of this MOU. The Courts of the State of Wyoming have jurisdiction over this MOU and the parties. Venue for any matter arising under this MOU will be in the Sixth Judicial District, Campbell County, Wyoming.
- C. **Availability of Funds.** Each payment obligation of City is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation. If funds are not allocated and available for the continuance of the services performed by the Department, the MOU may be terminated by City at the end of the period for which the funds are available. City shall notify the Department at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to City in the event this provision is exercised, and City shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section. This provision will not be construed to permit City to terminate this MOU to acquire similar services from another party.
- D. **Entirety of Agreement.** This MOU contains the entire, integrated agreement among the parties concerning the subject matter hereof and supersedes all prior conversations, proposals, negotiations, understandings and contracts, whether written or oral.
- E. **Governmental Immunity.** Neither party waives governmental immunity by entering into this Agreement and, unless specifically and expressly waived, both parties retain all immunities and defenses available to them pursuant to W.S. 1-39-101 through 122 and all other applicable law. Designations of venue, choice of law, enforcement actions, dispute resolution force majeure, and similar provisions will not be construed as a waiver of governmental immunity. The parties agree that any ambiguity in this Agreement will not be strictly construed, either against or for either party, except that any ambiguity as to governmental immunity will be construed in favor of governmental immunity. With respect to W.S. 1-39-104(a), the parties do not intend to retain immunity in actions based on contract under this provision.
- F. **Indemnification.** The parties shall indemnify, hold harmless, and defend each other, their members of the governing body, directors, officers, agents, representatives, and employees from and against all injuries, claims, demands, penalties, liens, losses, fines, liabilities, damages, interest, costs, or expenses (including without limitation reasonable attorneys' fees and court costs), whether or not involving a third party claim, arising out of or in connection with: (a) the negligent acts, errors, omissions, conduct, or operations of the negligent party or any of its officers, sub-contractors, agents, or employees; (b) any breach of any of the representations, warranties, covenants, obligations or duties contained in

this MOU; or (c) any violation of any federal, state, or local laws, rules, or regulations. The indemnification obligations herein shall not be limited by reason of the enumeration of any insurance coverage and shall survive the termination of this MOU.

- G. **Independent Contractor.** Nothing in this MOU shall be interpreted as authorizing either party or its agents and/or employees to act as an agent or representative for or on behalf of the other party or to incur any obligation of any kind on behalf of the other party.
- H. **Severability.** If any part of this MOU is held to be invalid or unenforceable by a court of competent jurisdiction, such provision shall be reformed, and enforced to the maximum extent permitted by law. If such provision cannot be reformed, it shall be severed from this MOU and the remaining portions of this MOU shall be valid and enforceable.
- I. **Termination of MOU.** This MOU may be terminated, without cause, by either party upon thirty (30) days written notice. This MOU may be terminated immediately for cause if the City or Department fails to perform in accordance with the terms of this MOU.
- J. **Third Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this MOU shall not be construed to create such status. The rights, duties, and obligations contained in this MOU operate only between the parties to this MOU and inure solely to the benefit of the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU.
- K. **Titles Not Controlling.** Titles of paragraphs are for reference only and shall not be used to construe the language in this MOU.
- L. **Waiver.** The waiver of any breach of any term or condition in this MOU will not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach does not constitute a waiver. No waiver, amendment, release, or modification of this MOU may be established by conduct, custom, or course of dealing. All waivers must be in writing and signed by all parties.

**REMAINDER OF PAGE INTENTIONALLY LEFT BLANK**



8. **Signatures.** The parties to this MOU through their duly authorized representatives have executed this MOU on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

**CITY OF GILLETTE**

  
\_\_\_\_\_  
Shay Lundvall, Mayor

March 18, 2025  
Date

**DEPARTMENT**

 CHAIRMAN  
\_\_\_\_\_  
Ryan Gross, Chairman  
Campbell County Parks & Recreation

3/28/25  
Date

(S E A L)  
ATTEST:

  
\_\_\_\_\_  
Alicia Allen, City Clerk





**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:** March 3, 2026

---

**TITLE:**

Council Consideration of a Resolution Approving and Authorizing the Resubdivision of Lot 1D, Vista Grande Subdivision and Lands Located in the N1/2 NW1/4 of Section 35, Township 50N, Range 72W to be known as Lots 1, 2, & 3, Vista Grande II; to the City of Gillette, Wyoming, Subject to all Planning Requirements (Planning Commission Vote: 5/0).

**SUGGESTED ACTION:**

I move to Approve a Resolution Approving and Authorizing the Resubdivision of Lot 1D, Vista Grande Subdivision and Lands Located in the N1/2 NW1/4 of Section 35, Township 50N, Range 72W to be known as Lots 1, 2, & 3, Vista Grande II to the City of Gillette, Wyoming, Subject to all Planning Requirements.

**APPLICANT/OWNER:**

KAJ Management Inc, Owner

**AGENT:**

Tom Sylte, PCA Engineering Inc.

**CASE BACKGROUND:**

The applicant seeks to subdivide two existing lots, one being previously platted and the other being unplatted, into three lots for ownership purposes. The previously platted lot is 1.38 acres, and the portion of unplatted land is 2.65 acres. Both are zoned C-1, General Commercial District. Proposed Lot 1 is 1.509 acres and contains a portion the parking for the Home 2 Suites hotel. Proposed Lot 2 is 0.592 acres and is currently undeveloped. Proposed Lot 3 is 1.913 acres and is also currently undeveloped.

Lots in a C-1 District have no minimum size requirements but must be a minimum width of 50 feet. All three lots meet the minimum width requirement. Water and sanitary sewers services are not required to be installed until the time of development.

This case was approved by the Planning Commission on February 24, 2026, with a vote of 5/0.

**CASE REQUIREMENTS:**

All comments from the staff review process shall be addressed.

**STAFF REFERENCE:**

MAP - Ry Muzzarelli, P.E., Development Services Director

**CASE MANAGER:**

Shannon Stefanick, City Planner

**ATTACHMENTS:**

[Vicinity Map](#)

[Vista Grande II Draft Plat](#)

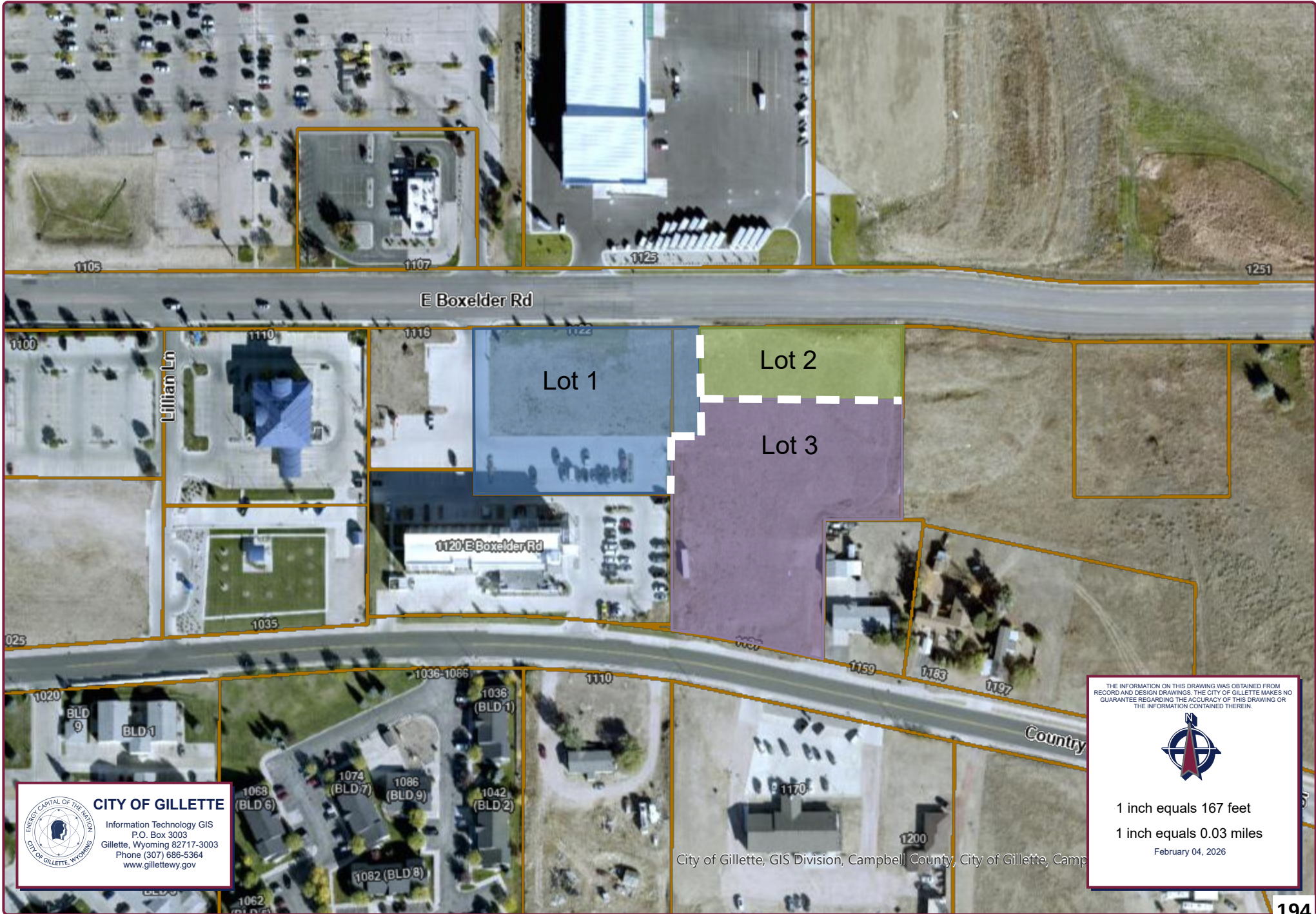
[1137 Country Club Rd Resolution](#)

[1137 Country Club Rd Planning Requirements](#)

[Meeting Minutes 2/24/2026](#)



# Vicinity Map - Approximate Proposed Lots



## CITY OF GILLETTE

Information Technology GIS  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



1 inch equals 167 feet

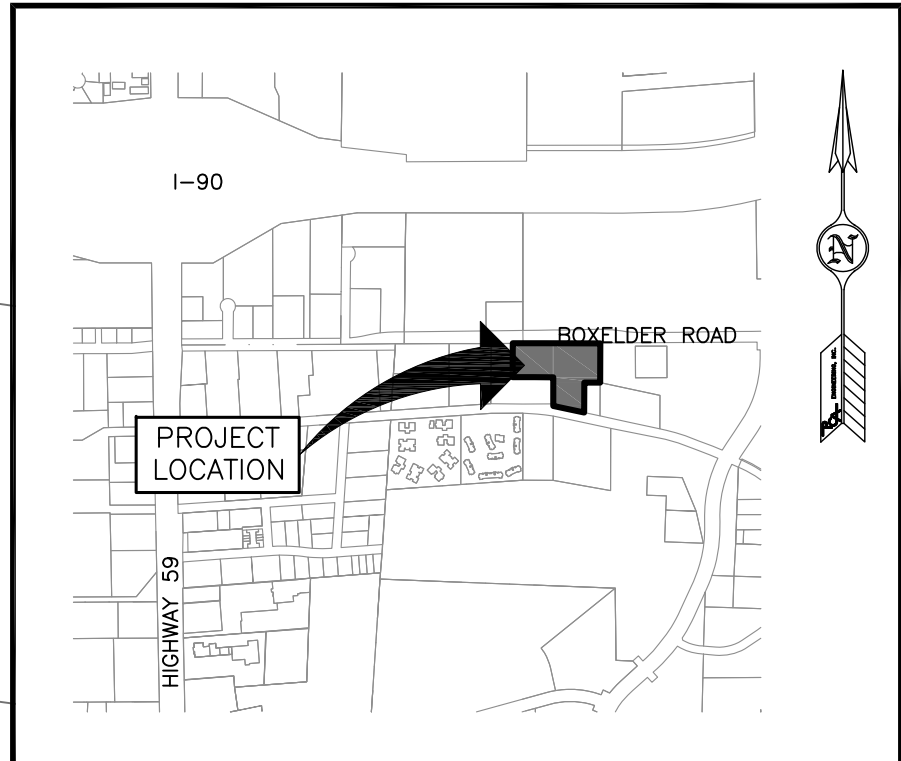
1 inch equals 0.03 miles

February 04, 2026

City of Gillette, GIS Division, Campbell County, City of Gillette, Camp



FLOOD PLAIN DESIGNATION ZONE X



VICINITY MAP

X-Ref: ..

VISTA GRANDE II  
THE RESUBDIVISION OF LOT  
1D OF VISTA GRANDE  
SUBDIVISION AND LANDS  
LOCATED IN THE N1/2NW1/4  
OF SECTION 35, T50N, R72W,  
OF THE 6TH P.M., CAMPBELL  
COUNTY, WYOMING

# FINAL PLAT

SHEET 1 OF 1

**RESOLUTION NO.**

**A RESOLUTION APPROVING AND AUTHORIZING THE  
MINOR SUBDIVISION OF LOT 1D, VISTA GRANDE  
SUBDIVISION AND LANDS LOCATED IN THE N1/2 NW1/4  
OF SECTION 35, TOWNSHIP 50N, RANGE 72W; TO THE  
CITY OF GILLETTE, WYOMING, SUBJECT TO ALL  
PLANNING REQUIREMENTS.**

WHEREAS the Final Plat of the Resubdivision of Lot 1D, Vista Grande Subdivision and Lands Located in the N1/2 NW1/4 of Section 35, Township 50N, Range 72W to be known as Lots 1, 2, & 3, Vista Grande II; to the City of Gillette, Wyoming has been approved by the City of Gillette Planning Commission by a majority of its members on February 24<sup>th</sup>, 2026, with Planning Requirements.

WHEREAS the recording of the Resubdivision of Lot 1D, Vista Grande Subdivision and Lands Located in the N1/2 NW1/4 of Section 35, Township 50N, Range 72W to be known as Lots 1, 2, & 3, Vista Grande II; to the City of Gillette, Wyoming; with the Campbell County Clerk and Ex-Officio Recorder of Deeds, is subject to meeting all Planning Requirements approved by the Planning Commission on February 24<sup>th</sup>, 2026.

THEREFORE, IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING, THAT:

the Final Plat of the Resubdivision of Lot 1D, Vista Grande Subdivision and Lands Located in the N1/2 NW1/4 of Section 35, Township 50N, Range 72W to be known as Lots 1, 2, & 3, Vista Grande II; to the City of Gillette, Wyoming, has been approved by the City of Gillette, Wyoming as prepared by PCA Incorporated Inc, signed by Sheila M. Slocum, Professional Land Surveyor, Wyoming Registration Number 15542, is hereby approved for filing with the Campbell County Clerk and Ex-Officio Recorder of Deeds.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Shay Lundvall, Mayor

(S E A L)

ATTEST:

\_\_\_\_\_  
Alicia Allen, City Clerk

PL2026-0003 | Minor Subdivision | 1137 Country Club Rd

Planning Requirements

1. All comments from the staff review process shall be addressed.

CITY OF GILLETTE PLANNING COMMISSION  
MINUTES OF THE REGULAR MEETING  
Council Chambers ~ City Hall ~ February 24, 2026 ~ 5:15 pm

PRESENT

Commission Members Present: Chair Shaun Hottell, Vice-Chair Richard Cone, Matthew Nelson, Jack Colson, and Lance Walker.

Commission Members Absent: Ian Scott, and Brian Rozier,

Staff Present: Meredith Duvall, City Planning Manager, Shannon Stefanick, City Planner; and Jill McCarty, Administrative Coordinator.

CALL TO ORDER

Chair Hottell called the meeting to order at 5:15 p.m.

APPROVAL OF  
THE MINUTES

A motion was made by Vice-Chair Cone to approve the meeting minutes of February 10, 2026. Jack Colson seconded the motion. Motion carried 4/0.

Case No.  
PL2026-0005 –  
EASEMENT  
VACATION – 1503  
Lemoncreek Ct

The applicant is requesting the vacation of the southerly 1-foot of an existing 10-foot General Utility Easement; the vacation area being located entirely within 1503 Lemoncreek Ct.

The portion proposed for vacation measures approximately 78 feet in length and encompasses a total area of 75.9 square feet.

As required, the applicant submitted an 811 utility locate ticket with the easement vacation request. The electrical service for the existing home does run partially within the utility easement. Privately owned electrical services are not required to be in a utility easement, however. The utility locate confirms that no other active utilities are present within the area proposed for vacation. Additionally, City staff have not received any objections from internal utility divisions or external utility providers regarding the proposed vacation.

Shannon Stefanick, City Planner, said the Planning Division received a few calls on the case and were all general inquiries only with no objections.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

There being no further comments or questions, Matthew Nelson made a motion to approve the case, and Jack Colson seconded. The Motion carried 5/0.

Case No.  
PL2026-0003 –  
MINOR  
SUBDIVISION –  
1137 Country Club  
Road

The applicant seeks to subdivide two existing lots, one being previously platted and the other being unplatted, into three lots for ownership purposes.

The previously platted lot is 1.38 acres, and the portion of unplatted land is 2.65 acres. Both are zoned C-1, General Commercial District. Proposed Lot 1 is 1.509 acres and contains a portion the parking for the Home 2 Suites hotel.

Proposed Lot 2 is 0.592 acres and is currently undeveloped. Proposed Lot 3 is 1.913 acres and is also currently undeveloped. Lots in a C-1 District have no minimum size requirements but must be a minimum width of 50 feet. All three lots meet the minimum



width requirement. Water and sanitary sewers services are not required to be installed until the time of development.

Shannon Stefanick, City Planner, said the Planning Division received a few calls on the case and were all general inquiries only with no objections.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

There being no further comments or questions, Lance Block made a motion to approve the case, and Vice-Chair Cone seconded. The Motion carried 5/0.

Case No.  
PL2026-0002 –  
MAJOR  
COMMERCIAL  
SITE PLAN – 1137  
Country Club Road

The applicant is seeking to build a new hotel at 1137 Country Club Rd.

1137 Country Club Rd is zoned C-1, General Commercial District and hotels are a permitted use in that district. The proposed site for the hotel is currently undeveloped. The hotel is proposed to have 93 units with 96 parking spaces provided. Two of the parking spaces are proposed to have EV charging stations. Two entrances to the site are shown: one being from Country Club Rd and the other being from Boxelder Rd. There will also be connectivity to the adjacent Home2 Suites parking area.

Landscaping and Screening of the Zoning Ordinance requires screening and a 10-foot buffer yard when a C-1 zoned property is immediately adjacent to a residential or agriculture zoned district. The proposed plans do show a buffer yard of at least 10 feet and screening in the form of a 6-foot privacy fence.

There are several outstanding comments from the site review process, and the final configuration of the site may vary from the draft site and landscape plans submitted with this agenda item due to those comments being addressed.

Shannon Stefanick, City Planner, said the Planning Division received a few calls on the case, one being an adjacent landowner who had questions about the development and had concerns about the construction process.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

Cynthia Luth, adjacent landowner on Country Club Road, was present and said she is concerned about the construction as she had issues with a hotel that was recently built close by to her with the equipment, debris and noise. Ms. Luth said she wanted to request a large 6 foot fence be constructed by the developer between her property and the proposed site plan before construction starts to help with her concerns of equipment, debris, noise, and for safety of her property.

Vice-Chair Cone asked about the screening requirements for the development of the property and if it would include a 6 foot fence. Ms. Stefanick said there is a requirement of the developer to build a 6-foot fence as part of a buffer for the property. However, this would need to be completed by the end of the construction of the hotel and is not required at the beginning of construction, she said.

Vice-Chair Cone asked about the responsibility of the contractor and their debris during construction. Ms. Stefanick said it was the responsibility of the contractor to keep all their debris on the site of the development, and if there were any issues with it not

being contained to the development property only, then the city's Engineering Division could be contacted to look into the situation.

Chair Hottell asked what the projected timeline to complete the hotel was. Ms. Stefanick said that was unknown at this time.

Meredith Duvall, City Planning Manager, said the Planning Commission will be the final approval of this case as Major Commercial Site Plans do not move forward to go before City Council for approval. Therefore, the Planning Commission can add additional requirements or stipulations on this case.

Ms. Luth asked how tall the hotel was proposed to be and how many floors it would be. Ms. Stefanick said the overall height of the building is 54 feet. However the building is approximately 44 feet and the additional 10 feet being accent walls. The hotel would have four stories, Ms. Stefanick said.

There being no further comments or questions, Jack Colson made a motion to approve the case, and Lance Walker seconded. The Motion carried 5/0.

OLD BUSINESS

None.

NEW BUSINESS

Meredith Duvall said the meeting for March 10, 2026, and March 24, 2026, will be canceled.

ADJOURNMENT

The meeting was adjourned at 5:32 pm

Minutes prepared by Jill McCarty, Administrative Coordinator.



**CITY OF GILLETTE  
CITY COUNCIL**

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**DATE:** March 3, 2026

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**TITLE:**

**ORDINANCE 1ST READING**

Council Consideration of an Ordinance Approving and Authorizing the Partial Vacation of a 10-Foot-Wide General Utility Easement, as Recorded in Book 9 Of Plats, Page 169-170, by the Campbell County Clerk; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 5/0)

**SUGGESTED ACTION:**

I move to Approve an Ordinance Approving and Authorizing the Partial Vacation of a 10-Foot-Wide General Utility Easement, as Recorded in Book 9 Of Plats, Page 169-170, by the Campbell County Clerk; to the City of Gillette, Wyoming, Subject to all Planning Requirements.

**APPLICANT/OWNER:**

JKSP LLC, Owner

**AGENT:**

Brian Rozier, Agent; Cevin Imus, Land Surveying Incorporated, Surveyor

**CASE BACKGROUND:**

The applicant is requesting the vacation of the southerly 1-foot of an existing 10-foot General Utility Easement; the vacation area being located entirely within 1503 Lemoncreek Ct. The portion proposed for vacation measures approximately 78 feet in length and encompasses a total area of 75.9 square feet.

As required, the applicant submitted an 811 utility locate ticket with the easement vacation request. The electrical service for the existing home does run partially within the utility easement. Privately owned electrical services are not required to be in a utility easement, however. The utility locate confirms that no other active utilities are present within the area proposed for vacation. Additionally, City staff have not received any objections from internal utility divisions or external utility providers regarding the proposed vacation.

This case was approved by the Planning Commission on February 24, 2026, with a vote of 5/0.

**CASE REQUIREMENTS:**

All comments from the staff review process shall be addressed.

**STAFF REFERENCE:**

MAP - Ry Muzzarelli, P.E., Development Services Director

**CASE MANAGER:**

Shannon Stefanick, City Planner

**ATTACHMENTS:**

[Ordinance](#)

[Partial Easement Vacation Exhibit](#)

[Vicinity Map](#)

[Planning Requirements](#)

[Meeting Minutes 2/24/2026](#)

**ORDINANCE NO.**

AN ORDINANCE PROVIDING FOR THE PARTIAL VACATION OF A 10-FOOT-WIDE GENERAL UTILITY EASEMENT, AS RECORDED IN BOOK 9 OF PLATS, PAGE 169-170, BY THE CAMPBELL COUNTY CLERK; TO THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

**SECTION ONE.**

Pursuant to the petition of the City of Gillette and with the permission of the property owner of Lot 9, Block 12 of Bittercreek Estates II Phase 1, and the authority of W.S. 15-6-104 and W.S. 34-12-106 through W.S. 34-12-110, the City Council finds that the partial vacation of the southerly 1-foot of the 10-foot-wide general utility easement, as contained entirely within Lot 9, Block 12 of Bittercreek Estates II Phase 1, the easement being recorded by the Campbell County Clerk in Book 9 of Plats, Page 169-170, will not abridge or destroy any of the rights and privileges of the other landowners in the vicinity of the vacation, and further finds that the vacation is in the best interest of the City of Gillette. For a more detailed location of the vacation see the attached "Partial Easement Vacation" exhibit.

**SECTION TWO.**

(a) The Ordinance and "Partial Easement Vacation" exhibit shall be recorded at the Campbell County Clerk's Office upon approval of the Vacation by City Council.

**SECTION THREE.** This ordinance shall be in full force and effect on its effective date, \_\_\_\_\_, 2026.

PASSED, APPROVED AND ADOPTED THIS \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Shay Lundvall, Mayor

(S E A L)  
ATTEST:

\_\_\_\_\_  
Alicia Allen, City Clerk  
Publication Date: \_\_\_\_\_, 2026

STATE OF WYOMING     )  
                                      )ss.  
County of Campbell     )

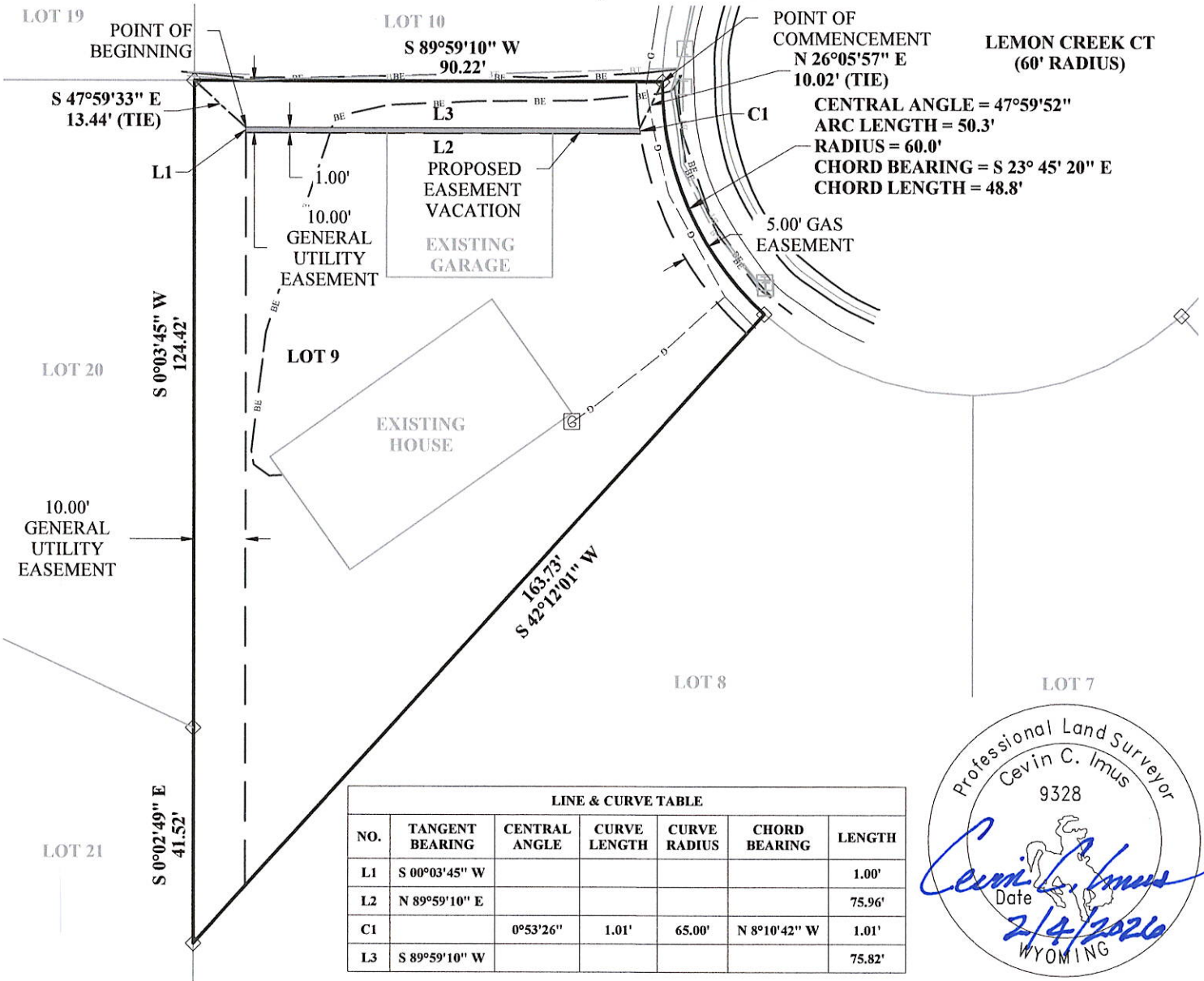
On this \_\_\_\_ day of \_\_\_\_\_, 2026, before me personally appeared Shay Lundvall, to me personally known, who being by me duly sworn, did say that he is the Mayor of the City of Gillette, and that the seal affixed to said instrument is the Corporate Seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its City Council, and said Shay Lundvall acknowledged said instrument to be a free act and deed of said corporation.

Witness my hand and official seal.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

PARTIAL EASEMENT VACATION  
BEING SITUATED IN A PORTION OF  
LOT 9, BLOCK 12 OF BITTERCREEK ESTATES II, PHASE 1  
GILLETTE, WYOMING



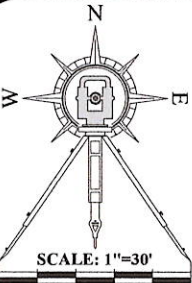
LEGAL DESCRIPTION:

THE FOLLOWING METES AND BOUNDS DESCRIPTION IS FOR A PARTIAL EASEMENT VACATION SITUATED IN A PORTION OF LOT 9, BLOCK 12 OF BITTERCREEK ESTATES II, PHASE 1, CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING AS OFFICIALLY RECORDED IN BOOK 9 OF PLATS, PAGES 169-170, FOLDER 47 OF THE CAMPBELL COUNTY CLERK AND RECORDERS OFFICE, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID LOT 9, BEING MONUMENTED WITH AN ALUMINUM CAP, PLS 6872; THENCE S89°59'10"W ALONG THE NORTH LINE OF SAID LOT A DISTANCE OF 90.22 FEET TOT HE NORTHWEST CORNER, BEING MONUMENTED BY AN ALUMINUM CAP, PLS 6872; THENCE S47°59'33"E A DISTANCE OF 13.44 FEET TO THE POINT OF BEGINNING:

THENCE S00°03'45"W A DISTANCE OF 1.00 FEET; THENCE N89°59'10"E A DISTANCE OF 75.96 FEET TO THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE TO THE NORTHEAST; SAID CURVE HAVING A CENTRAL ANGLE OF 0°53'26", A CURVE LENGTH OF 1.01 FEET, A RADIUS OF 65.00 FEET; AND A CHORD BEARING N08°10'42"W AT A DISTANCE OF 1.01 FEET; THENCE S89°59'10"W A DISTANCE OF 75.82 FEET TO THE POINT OF BEGINNING:

SAID PARTIAL EASEMENT VACATION HAVING A TOTAL AREA OF 75.9 SQ. FT., MORE OR LESS AND IS SUBJECT TO ALL PRIOR COVENANTS, RESERVATIONS, EASEMENTS, CONDITIONS AND RIGHTS APPEARING OF RECORD.



BASIS OF BEARING:  
GPS GRID BEARINGS

LEGEND

- ◇ = (FOUND) ALUMINUM CAP, PLS 6872
- BE — = EXISTING ELECTRIC LINE
- CT — = EXISTING COMMUNICATIONS LINE
- G — = EXISTING GAS LINE

ALL COURSES ARE MEASURED, UNLESS NOTED

Prepared For:  
ROZIER CONSTRUCTION, LLC  
207 S. EMERSON AVE.  
GILLETTE, WYOMING 82716

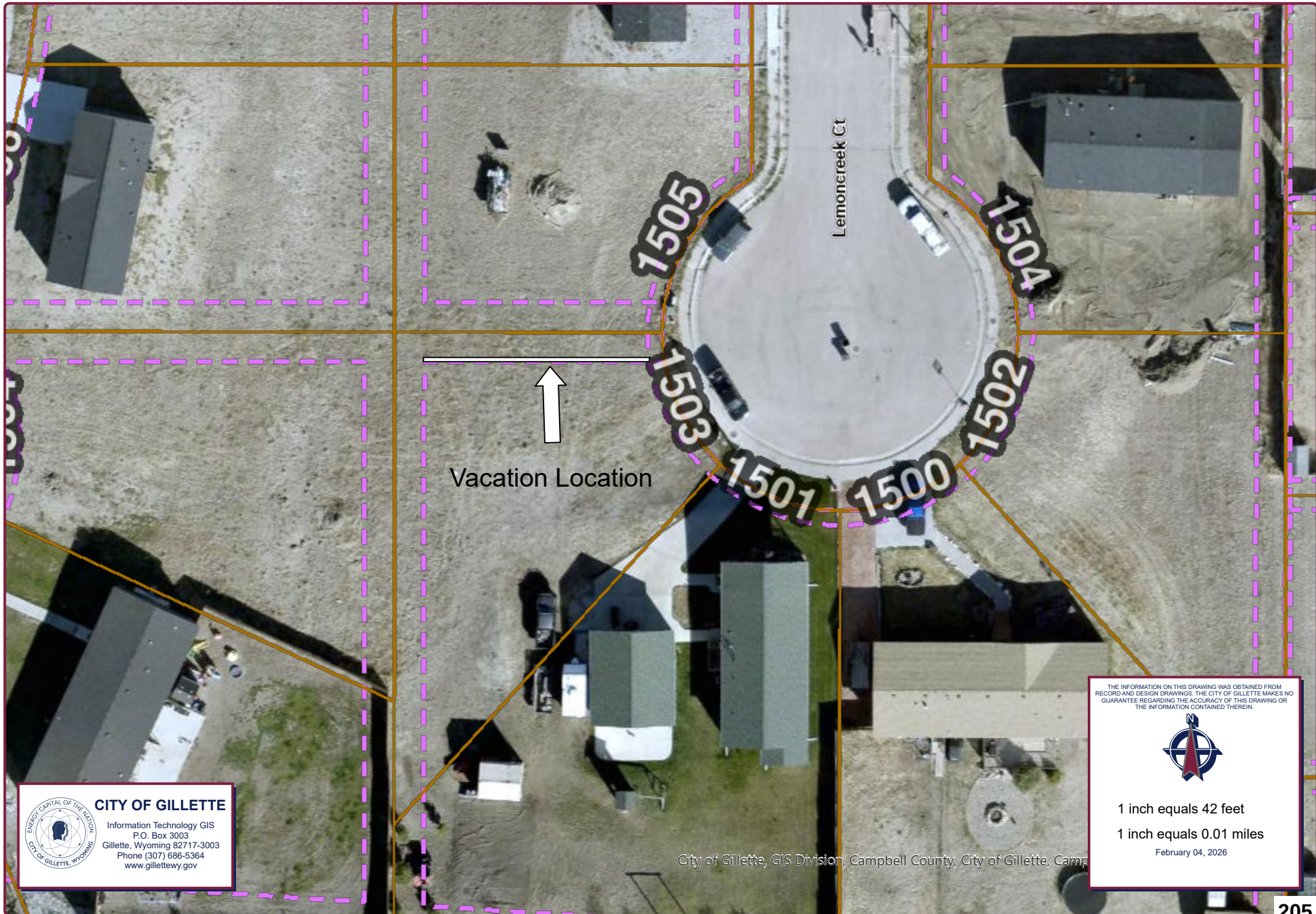
Prepared By:  
LAND SURVEYING INCORPORATED  
209 N. WORKS AVENUE  
GILLETTE, WY 82716



Location:  
PARTIAL EASEMENT VACATION  
BEING SITUATED IN A PORTION OF  
LOT 9, BLOCK 12 OF  
BITTERCREEK ESTATES II, PHASE 1  
GILLETTE, WYOMING



## Vicinity Map - Proposed 1 Foot Width Easement Vacation



### CITY OF GILLETTE

Information Technology GIS  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
[www.gillettewy.gov](http://www.gillettewy.gov)

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM  
RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO  
GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR  
THE INFORMATION CONTAINED THEREIN.



1 inch equals 42 feet

1 inch equals 0.01 miles

February 04, 2026



PL2026-0005 | Easement Vacation | 1503 Lemoncreek Ct

Planning Requirements

1. All comments from the staff review process shall be addressed.

CITY OF GILLETTE PLANNING COMMISSION  
MINUTES OF THE REGULAR MEETING  
Council Chambers ~ City Hall ~ February 24, 2026 ~ 5:15 pm

PRESENT

Commission Members Present: Chair Shaun Hottell, Vice-Chair Richard Cone, Matthew Nelson, Jack Colson, and Lance Walker.

Commission Members Absent: Ian Scott, and Brian Rozier,

Staff Present: Meredith Duvall, City Planning Manager, Shannon Stefanick, City Planner; and Jill McCarty, Administrative Coordinator.

CALL TO ORDER

Chair Hottell called the meeting to order at 5:15 p.m.

APPROVAL OF  
THE MINUTES

A motion was made by Vice-Chair Cone to approve the meeting minutes of February 10, 2026. Jack Colson seconded the motion. Motion carried 4/0.

Case No.  
PL2026-0005 –  
EASEMENT  
VACATION – 1503  
Lemoncreek Ct

The applicant is requesting the vacation of the southerly 1-foot of an existing 10-foot General Utility Easement; the vacation area being located entirely within 1503 Lemoncreek Ct.

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Shannon Stefanick, City Planner, said the Planning Division received a few calls on the case and were all general inquiries only with no objections.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

There being no further comments or questions, Matthew Nelson made a motion to approve the case, and Jack Colson seconded. The Motion carried 5/0.

Case No.  
PL2026-0003 –  
MINOR  
SUBDIVISION –  
1137 Country Club  
Road

The applicant seeks to subdivide two existing lots, one being previously platted and the other being unplatted, into three lots for ownership purposes.

The previously platted lot is 1.38 acres, and the portion of unplatted land is 2.65 acres. Both are zoned C-1, General Commercial District. Proposed Lot 1 is 1.509 acres and contains a portion the parking for the Home 2 Suites hotel.

Proposed Lot 2 is 0.592 acres and is currently undeveloped. Proposed Lot 3 is 1.913 acres and is also currently undeveloped. Lots in a C-1 District have no minimum size requirements but must be a minimum width of 50 feet. All three lots meet the minimum

width requirement. Water and sanitary sewers services are not required to be installed until the time of development.

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There being no further comments or questions, Lance Block made a motion to approve the case, and Vice-Chair Cone seconded. The Motion carried 5/0.

Case No.  
PL2026-0002 –  
MAJOR  
COMMERCIAL  
SITE PLAN – 1137  
Country Club Road

The applicant is seeking to build a new hotel at 1137 Country Club Rd.

1137 Country Club Rd is zoned C-1, General Commercial District and hotels are a permitted use in that district. The proposed site for the hotel is currently undeveloped. The hotel is proposed to have 93 units with 96 parking spaces provided. Two of the parking spaces are proposed to have EV charging stations. Two entrances to the site are shown: one being from Country Club Rd and the other being from Boxelder Rd. There will also be connectivity to the adjacent Home2 Suites parking area.

Landscaping and Screening of the Zoning Ordinance requires screening and a 10-foot buffer yard when a C-1 zoned property is immediately adjacent to a residential or agriculture zoned district. The proposed plans do show a buffer yard of at least 10 feet and screening in the form of a 6-foot privacy fence.

There are several outstanding comments from the site review process, and the final configuration of the site may vary from the draft site and landscape plans submitted with this agenda item due to those comments being addressed.

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Cynthia Luth, adjacent landowner on Country Club Road, was present and said she is concerned about the construction as she had issues with a hotel that was recently built close by to her with the equipment, debris and noise. Ms. Luth said she wanted to request a large 6 foot fence be constructed by the developer between her property and the proposed site plan before construction starts to help with her concerns of equipment, debris, noise, and for safety of her property.

Vice-Chair Cone asked about the screening requirements for the development of the property and if it would include a 6 foot fence. Ms. Stefanick said there is a requirement of the developer to build a 6-foot fence as part of a buffer for the property. However, this would need to be completed by the end of the construction of the hotel and is not required at the beginning of construction, she said.

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being contained to the development property only, then the city's Engineering Division could be contacted to look into the situation.

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Ms. Luth asked how tall the hotel was proposed to be and how many floors it would be. Ms. Stefanick said the overall height of the building is 54 feet. However the building is approximately 44 feet and the additional 10 feet being accent walls. The hotel would have four stories, Ms. Stefanick said.

There being no further comments or questions, Jack Colson made a motion to approve the case, and Lance Walker seconded. The Motion carried 5/0.

OLD BUSINESS

None.

NEW BUSINESS

Meredith Duvall said the meeting for March 10, 2026, and March 24, 2026, will be canceled.

ADJOURNMENT

The meeting was adjourned at 5:32 pm

Minutes prepared by Jill McCarty, Administrative Coordinator.



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **March 3, 2026**

---

**TITLE:**

Council Meeting Safety & Public Meeting Rules.

**CASE BACKGROUND:**

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

**STAFF REFERENCE:**

Michael H. Cole, City Administrator

**ATTACHMENTS:**

[Meeting Safety & Public Meeting Rules](#)



## CITY CLERK'S OFFICE

### **CITY COUNCIL MEETING SAFETY & PUBLIC MEETING RULES**

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

#### **Speakers**

- Persons seeking to be recognized for public comment must, without exception:
  - State their name
  - State their physical address
  - If speaking on behalf of an organization, identify their position or affiliation
- The public comment period will be limited to ten (10) minutes total.
- Speakers must remain behind the podium/lectern.
- Speakers shall refrain from making comments of a personal nature that reflect upon the character of a Councilperson, the Mayor, City staff, or another speaker. Personal criticism, ridicule, intimidating behavior, and name calling is forbidden.
- Speakers shall refrain from the use of indecent or obscene language, "fighting words" or other language which is disruptive to the orderly discussion at the meeting.

#### **Audience Members**

- Audience members will refrain from distracting side conversations or speaking out when another person is talking.
- Audience members will refrain from shouting, booing, or other similar unruly behavior that impedes or disrupts the orderly conduct of the meeting.

#### **Enforcement of Meeting Rules**

- The Governing Body will request that a person violating any Meeting Rules cease the violation.
- Failure to comply with the Governing Body's warning may result in removal from the Council Chambers, criminal prosecution pursuant to Gillette City Code Section 14-5, recess of the meeting, or any remedy available under Wyoming law.