



**CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
201 E. 5TH ST.
Tuesday, May 5, 2026
6:00 PM**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Invocation and Pledge of Allegiance led by Pastor Marty Crump of Family Life Church.

C. APPROVAL OF GENERAL AGENDA

D. APPROVAL OF CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. Regular Meeting Minutes - April 21, 2026
Special Meeting Minutes (Budget Workshop #2 CIP Review) - April 28, 2026

2. Bills and Claims

Staff Reference: Michelle Henderson, Finance Director

E. APPROVAL OF CONFLICT CLAIMS

1. Mayor Lundvall - \$177,564.01
S & S Builders - ECSC Bleacher Shelters - \$168,685.81
First National Bank - ECSC Bleacher Shelters Retainage - \$8,878.20

Staff Reference: Michelle Henderson, Finance Director

F. COMMENTS

Council:

Liaison:

Written:

Other - Comments:

G. PROCLAMATIONS / PRESENTATIONS

1. **A Proclamation Designating May 7, 2026 as a *National Day of Prayer*.**
~ Pastor Marty Crump, Family Life Church

Staff Reference: Michael H. Cole, City Administrator

2. **A Proclamation Designating May 6-12, 2026 as *Nurses Week*.**
~ Wyoming Nurses Association

Staff Reference: Michael H. Cole, City Administrator

3. **A Proclamation Designating May 2026 as *Mental Health Awareness Month***
~ Teddric Walker, Campbell County Prevention Specialist

Staff Reference: Michael H. Cole, City Administrator

4. **A Proclamation Designating Friday, May 8, 2026, as the *City of Gillette's official Arbor Day*.**

Staff Reference: Sawley Wilde, Public Works Director

5. **A Proclamation Designating May as *National Historic Preservation Month*.**
~ Gillette Historic Preservation Commission

Staff Reference: Michael H. Cole, City Administrator

6. **Presentation - Gillette Historic Preservation City Plan ~ Brenda Kirk & GHPC**

Staff Reference: Michael H. Cole, City Administrator

7. **Things to Know Video for May, 2026.**

Staff Reference: VIDEO - Jennifer Toscana, Public Affairs Director

H. UNFINISHED BUSINESS

1. **ORDINANCE 3RD READING**
An Ordinance to Amend Chapter 13, Sections 13-2(f), (i), (p), 13-3(b), (b)(7), (9), 13-4(b)(1), (4), (5), (c), and 13-5(a) of the Gillette City Code.

Staff Reference: Sean Brown, City Attorney

I. NEW BUSINESS

1. **Council Consideration of a Special Event and Open Container Permit on June 20, 2026 for the Donkey Creek Music & Arts Festival on Warren Avenue between 1st and 2nd Street from 7:00 a.m. to 11:59 p.m., Requested by Big Lost Meadery.**

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

2. **Council Consideration of the Acceptance of the Historic Preservation Plan for Gillette, WY as Presented by the Gillette Historic Preservation Commission.**

Staff Reference: Michael H. Cole, City Administrator

3. **Council Consideration to Grant City Staff Permission to Negotiate on behalf of City Council for the Pre-Annexation Agreement between the City of Gillette and Jennifer Keller for property located at 54 Jayhawker Court.**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

4. **Council Consideration to Grant City Staff Permission to Negotiate on behalf of City Council for the Pre-Annexation Agreement between the City of Gillette and Journey Church for property located at 3601 W Southern Drive.**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

J. PUBLIC HEARINGS AND CONSIDERATIONS

K. PUBLIC COMMENT

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

1. Council Meeting Safety & Public Meeting Rules.

Staff Reference: Michael H. Cole, City Administrator

L. ADMINISTRATOR'S REPORT

M. EXECUTIVE SESSION

N. ADJOURNMENT



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **May 5, 2026**

TITLE:

Invocation and Pledge of Allegiance led by Pastor Marty Crump of Family Life Church.



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **May 5, 2026**

TITLE:

Regular Meeting Minutes - April 21, 2026

Special Meeting Minutes (Budget Workshop #2 CIP Review) - April 28, 2026

ATTACHMENTS:

[260421 Regular Meeting](#)

[260428 Special Meeting \(Budget #2 CIP and Agency Funding\)](#)

A Regular Meeting of the City Council was held on Tuesday the 21st day of April 2026, in the City Hall Council Chambers.

Present were Councilmembers Smith, McLeland, Gross, Clary, and West; City Administrator Cole; City Attorney Brown; Interim Chief of Police Wasson, Directors Henderson, Muzzarelli, Pilon, Toscana, Wasson, and Wilde; City Engineer Schoen; Master Fleet Technician Kluver; Electrical Project Manager Bowman; and City Clerk Allen.

Invocation and Pledge of Allegiance

The Invocation and Pledge of Allegiance was led by Pastor Sean Thacker of Abundant Life Church.

Approval of General Agenda

Councilmember West made a motion to approve the General Agenda; seconded by councilmember Clary. Attorney Brown advised that because two members were absent, a minimum of four affirmative votes would be required to pass any Ordinance. Brown provided the council with the options to either proceed as planned or amend the agenda. Councilmember McLeland then moved to amend the General Agenda to move items H.1. – H.6. and Items I.1. – I.3. to the May 19th regular Council Meeting. The motion failed for lack of a second. Council members then voted on the original motion to approve the General Agenda. Councilmembers Smith, Clary, West, and Council President Gross voted aye. Council member McLeland voted nay. The motion carried.

Approval of Consent Agenda

Minutes

Regular Meeting Minutes - April 7, 2026

Special Meeting Minutes (Joint Powers Budget FY2026-27) - April 9, 2026

Special Meeting Minutes (Social Service Agencies-Non-Profit 1% Funding) - April 14, 2026

Bills and Claims

4-Plex, 99.83; Absolute Auto, LLC, 145.90; Absolute Software, Inc., 5,258.40; Adecco Employment Services, 1,305.09; Advance Auto Parts, 103.88; Advanced Communications Technology, 5,881.13; Advanced Network Management Inc, 46,253.02; Advanced Pump & Equipment, Inc, 60,373.31; Agosto Holdings, LLC, 3,930.86; Allmax Software Inc, 1,750.00; Alsco, 1,793.21; Altec Industries Inc, 670.15; American Welding & Gas Inc, 39.41; Anixter Power Solutions, 23,354.24; Antelope Valley Improvement & Service District, 7.50; Apex Mechanical LLC, 52.23; Applehans, Jared, 30.55; Architectural Specialties LLC, 9,140.43; Armendariz, Alvaro, 836.25; Atlas Office Products, 1,923.70; Baker Hughes, A Ge Company, LLC, 791.00; Barrett, Sarah, 96.96; Bashrum, Aiden, 146.13; Bear Communications Inc, 1,279.00; Bertsch, Kaylee, 191.70; Best Best & Krieger LLP, 107.00; Big Horn Tire Inc, 1,532.10; Bighorn Hydraulics Inc, 118.48; Bighorn Mountain Electric LLC, 2,466.85; BJ Nelson/Nelson Auto Glass, 65.00; Black Cat Construction LLC, 4,775.00; Black Hills Power & Light, 318,154.68; Black Hills Wyoming LLC, 4,635.75; Blue Cross Blue Shield Of Wyoming, 108,062.44; Blue Cross Blue Shield Of Wyoming, 112,171.02; Blue Cross Blue Shield Of Wyoming, 164,411.57; Border States Electric, 5,390.80; Brandi Tonkel, 1,100.00; Brauneis, Zina, 200.00; Buan, Bryan, 140.99; California Sensor Corporation, 2,125.00; Campbell County Chamber Of Commerce, 5,250.00; Campbell County Juvenile Probation, 1,885.12; Campbell County Landfill, 77,456.25; Campbell County Parks And Recreation Dept, 2.20; Campbell County Public Land Board Complex, 263,255.80; Car-Knack Inc, 219.00; CBH Co-Op, 72,343.06; CenturyLink, 2,887.37; Chamberlain, Drake, 118.33; City Of Gillette, 708.93; Coffman, Seth, 73.14; Compass Indian Hills LLC, 80.80; Corby Shields, 1,372.13; Core & Main, 39,059.28; Core & Main, 757.60; Courtney Lorraine Fulginiti, 75.00; Craig Furman, 375.00; Crescent Electric Supply, 9,809.31; Crestview Improvement & Service District, 7.50; Crowson, Randall, 84.39; Crum Electric Supply Company, 5,648.36; Cues Inc, 7,099.62; Cummins Rocky Mountain Inc, 1,774.20; Daigle Law Group, 7,677.61; Danny Westervelt, 425.00; Davis, Christopher, 92.11; Derric Culey, 75.00; Dictationstore.Com, 2,825.00; Dowl LLC, 2,470.00; DRM Inc, 1,438,687.13; Dykman Electrical Inc, 52,662.28; Edi Mendoza, 12,725.00; Ellis, Clinton, 7.56; Employment Testing Center Of Wyoming, 685.00; Energy Aquisition, 527.47; Energy Laboratories Inc, 246.80; Farmer Brothers Company, 479.91; Ferguson Us Holdings, Inc, 12,300.60; First National Bank Of Gillette, 41,400.38; First Northern Bank Of Wyoming, 75,720.37; Flagshooter LLC, 1,180.24; Frandson Safety Inc, 340.00; Frontier Precision Inc, 800.84; Gades Sales Company Inc, 189.36; Galls, An Aramark Company, 408.49; Gametime, 1,631.25; Garza, Perla, 150.99; Gillette Contractors Supply Inc, 5,524.42; Gillette Steel Center, 94.35; Gillette Winnelson Company, 1.91; Goff, Damion, 210.58; Golay, Gabriel, 79.62; GovConnection, 49.11; Granicus LLC, 14,025.03; Greiner Motor Company, 1,466.00; Grossenburg Implement Incorporated, 308.36; Hansen, Tracy, 69.21; Hartley, Dwayne, 207.50; HD Supply Inc, 1,003.84; HDR Engineering Inc, 86,507.86; HealthEquity, Inc., 3,757.53;

HealthEquity, Inc., 4,721.30; HealthEquity, Inc., 966.84; HealthEquity, Inc., 230.75; Highview MHC LLC, 376.29; Hladky Construction, 465,421.46; Homax Oil, 99.95; Hot Iron, 661,448.32; Interstate Engineering, Inc, 4,945.85; Jack's Truck Center Inc, 3,333.43; JLC Sign Systems Inc, 48.00; Joe Johnson Equipment, LLC, 1,364.48; Karen's Delivery Service, 55.00; KLJ Engineering LLC, 43,109.56; KSLA Corp, 7,111.00; Long's Plumbing & Heating Inc, 1,328.18; Maize, Evan, 39.10; Mcfarlin, Susan & Glen, 69.71; MCM General Contractors, 5,623.00; Meyer, Matt, 82.55; Michael Stulken, 500.00; Morrison Maierle Inc, 57,114.28; Mt View Apts, 2-0091, 845.83; Municipal Treatment Equipment, 462.21; Music, Gloria, 40.26; Myers, Douglas, 135.82; Nathan G Steiner, 3,678.15; Newman, Lance, 55.41; Norco Inc, 5,091.05; Online Information Services Inc, 385.20; Oriental Massage, 510.33; Paintbrush Sewer & Drain, 277.00; Park Plaza MHC LLC, 19.28; Partsone Wyosd LLC, 1,200.69; PCA Engineering Inc, 19,075.71; Peel, Wyatt, 245.72; Petersen, Michael, 114.70; Phillips, Nicholas P, 96.15; Powder River Construction, 1,485.00; Powder River Energy Corporation, 3,952.03; Powder River Heating & Conditioning Corporation, 648.00; ProElectric Inc, 7,250.56; PVS Dx Inc, 8,700.27; Quality Agg And Construction Inc, 622.06; Railroad Management Co LLC, 5,387.53; Ramsay, Evan, 119.99; Remax Professionals, 7.73; RMS Instrument & Electrical, LLC, 18,972.87; Rocked Co LLC, 460.00; Rodriguez, Rachael, 147.93; RSA Security LLC, 17,250.00; RVE, Inc, 14,963.75; S & S Builders, 321,185.72; Salas, Edgar, 23.93; Schwartz, Michael, 46.67; Security State Bank, 34,813.07; Simon Contractors, 5,794.97; Sletten Construction Of Wyoming, Inc, 14,215.00; Smarsh Inc., 13,994.68; Sprout & Scale Marketing, 101.72; Square Grove LLC, 544.00; Stencil Group II, 168.00; Stuart C. Irby Co, 822.00; Team Laboratory Chemical, LLC, 1,090.00; Terry Sjolin, 750.00; That Embroidery Place, 108.50; Thunder Basin Ford LLC, 428.92; TMMI, LLC, 1,357.92; Tom Trancynger, 100.00; Torgerson's, LLC, 497.07; Traffic & Parking Control Company, 2,409.75; Transamerican Power Products, Inc., 63,576.00; Transource Truck & Equipment, 10,056.87; Tyler Technologies Inc, 450.00; United Central Industrial Supply Co, 265.08; Universal Athletic LLC, 529.11; Untamed Design LLC, 5,250.00; Valeriano, Francisco, 74.64; Verizon Wireless, 1,875.59; Visionary Communications, 1,092.96; Warne Chemical & Equipment Co, 14,319.05; Waste Connections Of Wyoming, 678.40; Wesco Receivables Corp, 17,593.97; Western Stationers, 1,396.17; Western Waste Solutions Inc, 6,047.00; Westview MHC LLC, 244.49; White's Frontier Motors, 324.34; Wood, Austin, 45.07; Wood, Hannah, 134.67; WWC Engineering, 3,614.25; Wyodak Resources Development Corp, 46,710.43; Wyoming Association Of Permit Technicians, 50.00; Wyoming Center For Clinical Excellence, 2,300.00; Wyoming Dept Of Transportation, 316.88; Wyoming Off Market LLC, 141.71; Wyoming Secretary Of State, 10.00; Wyoming State Revenue And Tax, 121,743.16; Xerox Corporation, 101.02; Ziglar, Connor, 47.09

Councilmember Clary made a motion to approve the Consent Agenda; seconded by councilmember McLeland. All voted aye. The motion carried.

Approval of Conflict Claims

Councilmember Clary made a motion to approve Conflict Claims for Mayor Lundvall in the amount of \$338,090.23; seconded by councilmember McLeland. All voted aye. The motion carried.

Comments

Council

Councilmember West noted that the new shelters at the Energy Capital Sports Complex are a great addition and expressed appreciation for the strong community support.

Written

City Clerk Allen summarized the following 3 written comments: Rolf Arands requested stop signs and warnings on the bike path next to TKT Concrete at Pintail Drive and Butler Spaeth Road for the safety of children on bicycles. Kevin McNutt expressed concern regarding housing affordability and limited social opportunities for young adults in Gillette. Jerril Proffer expressed support of the proposed changes to the city's nuisance Ordinances and encouraged proactive Code enforcement.

Proclamations / Presentations

Gail Lofing, Executive Director of the Campbell County Chamber of Commerce, highlighted the diverse landscape of workforce development in Wyoming, noting that the state currently supports over 100 active apprenticeship programs. Council President Gross then proclaimed April 26 to May 2, 2026, as National Apprenticeship Week.

Director Wilde recognized Danny Kluver, Public Works Department, for 35 years of service with the City of Gillette.

Director Pilon recognized Jeff Bowman, Utilities Department, for 20 years of service with the City of Gillette.

Unfinished Business
Ordinance 3rd Reading

ORDINANCE NO. 26-14

AN ORDINANCE TO AMEND CHAPTER 5, SECTIONS 5-III-1(D)(6), 6, 7, 18, 23, 27, 32, 36, 41 AND 5-IV-1, 2, AND 3 OF THE GILLETTE CITY CODE IN ORDER TO RELOCATE CERTAIN FEES INTO RESOLUTION

Councilmember McLeland made a motion to approve the foregoing Ordinance on 3rd Reading; seconded by councilmember West. Councilmember West raised concerns about transitioning fees from an Ordinance to a Resolution, citing the potential for frequent fee increases. Council members Smith and Clary concurred. Councilmembers McLeland and Gross shared support for the Ordinance to centralize fees, with McLeland sharing a desire for public input as well. Council President Gross further advocated for the increased fees to ensure the Development Services Department recovers its expenses. Council members McLeland and Gross voted aye. Council members Smith, Clary, and West voted nay. The motion failed.

ORDINANCE NO. 26-15

AN ORDINANCE TO AMEND CHAPTER 7, SECTION 7-25 OF THE GILLETTE CITY CODE IN ORDER TO RELOCATE CERTAIN FEES INTO RESOLUTION.

Councilmember West made a motion to approve the foregoing Ordinance on 3rd Reading; seconded by councilmember McLeland. Council members McLeland and Gross voted aye. Council members Smith, Clary, and West voted nay. The motion failed.

ORDINANCE NO. 26-16

AN ORDINANCE TO AMEND SECTION 7 OF THE CONDOMINIUM PLATTING REGULATIONS OF THE CITY OF GILLETTE, WYOMING IN ORDER TO RELOCATE FEES INTO RESOLUTION

Councilmember McLeland made a motion to approve the foregoing Ordinance on 3rd Reading; seconded by councilmember West. Council members McLeland and Gross voted aye. Council members Smith, Clary, and West voted nay. The motion failed.

ORDINANCE NO. 26-17

AN ORDINANCE TO AMEND CHAPTER 18, SECTIONS 18-6 AND 18-8 OF THE GILLETTE CITY CODE IN ORDER TO RELOCATE CERTAIN FEES INTO RESOLUTION

Councilmember McLeland made a motion to approve the foregoing Ordinance on 3rd Reading; seconded by councilmember West. Council members McLeland and Gross voted aye. Council members Smith, Clary, and West voted nay. The motion failed.

ORDINANCE NO. 26-18

AN ORDINANCE TO AMEND ARTICLE I SECTION 12 AND ARTICLE V SECTION 7 OF THE SUBDIVISION REGULATIONS OF THE CITY OF GILLETTE IN ORDER TO RELOCATE FEES INTO RESOLUTION

Councilmember McLeland made a motion to approve the foregoing Ordinance on 3rd Reading; seconded by councilmember Clary. Council members McLeland and Gross voted aye. Council members Smith, Clary, and West voted nay. The motion failed.

ORDINANCE NO. 26-19

AN ORDINANCE TO AMEND THE CITY OF GILLETTE ZONING CODE, SECTIONS 1.D.8, 8.B.2.I, AND 9.C.1 IN ORDER TO RELOCATE FEES INTO RESOLUTION

Councilmember West made a motion to approve the foregoing Ordinance on 3rd Reading; seconded by councilmember Clary. Council members McLeland and Gross voted aye. Council members Smith, Clary, and West voted nay. The motion failed.

New Business
Minute Action

A RESOLUTION APPROVING AND AUTHORIZING UPDATED G.C.C. CHAPTER 7 AND 18 FEES FOR THE CITY OF GILLETTE ENGINEERING DEPARTMENT (2026)

Councilmember West made a motion to approve the foregoing Resolution; seconded by councilmember Clary. Council members Smith, Clary, West, and McLeland voted nay. Council President Gross voted aye. The motion failed.

A RESOLUTION APPROVING AND AUTHORIZING UPDATED BUILDING AND CONTRACTOR LICENSE FEES FOR THE CITY OF GILLETTE BUILDING DEPARTMENT (2026)

Councilmember McLeland made a motion to approve the foregoing Resolution; seconded by councilmember Clary. All voted nay. The motion failed.

RESOLUTION APPROVING AND AUTHORIZING UPDATED PLANNING DEPARTMENT FEES FOR THE CITY OF GILLETTE (2026)

Councilmember West made a motion to approve the foregoing Resolution; seconded by councilmember Clary. All voted nay. The motion failed.

Councilmember West made a motion to approve a Special Event Permit, including a Street Closure at the intersection of Hwy 14-16 and Echeta Road, on May 9, 2026, from 8:30 a.m. to 9:30 a.m. for the 5th Annual Sheepherder's Festival requested by the Campbell County Rockpile Museum; seconded by councilmember Clary. All voted aye. The motion carried.

Councilmember West made a motion to approve a Special Event Permit, including a Street Closure on E. Warlow Dr. on June 25, 2026, from 5:45 p.m. to 6:45 p.m. for the Children's Memorial Remembrance Ceremony, requested by the Mayor's Office; seconded by councilmember Clary. Councilmember West praised the memorial event. All voted aye. The motion carried.

Councilmember McLeland made a motion to approve a Special Event Permit, including a Street Closure on the 3rd St. Plaza from Gillette Ave. to Kendrick Ave. on June 23, 2026, from 12:00 p.m. to 8:00 p.m., for a Meet the Candidates Ice Cream Social, requested by the Campbell County Chamber of Commerce; seconded by councilmember Clary. All voted aye. The motion carried.

Councilmember West made a motion to approve a Bid Award for the Cottonwood Park Drainage Improvements Project to DRM, Inc., in the Amount of \$239,260.70 (1% Project); seconded by councilmember Clary. Administrator Cole noted that the Council previously considered this project, with initial bids far exceeding the budget. City Engineer Schoen explained that the project was scaled back by removing the replacement of the existing concrete channel. Council members asked clarifying questions. All voted aye. The motion carried.

Councilmember McLeland made a motion to approve a Bid Award for the 2026 Crack Seal Project to Z&Z Seal Coating, Inc., in the Amount of \$104,861.68 (1% Project); seconded by councilmember Clary. All voted aye. The motion carried.

Councilmember McLeland made a motion to approve a Bid Award for the Heritage Village Playground Renovations Project to Falcon Construction LLC, in the Amount of \$790,353.85 (Land and Water Conservation Fund and 1% Project); seconded by councilmember West. Councilmember Clary voiced concerns regarding the high level of expenditures allocated to city parks. Administrator Cole clarified that a significant portion of these costs are covered by matching grant funds and noted that the project had been established during the previous fiscal year budget. Manager Schoen referenced the Master Plan, emphasizing that the upgrades are designed to improve safety by separating age groups and ensuring the facilities meet ADA compliance standards. Councilmembers McLeland, West, Smith, and Council President Gross stated their support to funding the renovations. Council members Smith, McLeland, Gross, and West voted aye. Council member Clary voted nay. The motion carried.

Councilmember West made a motion to approve a Bid Award to Dave Loden Construction in the amount of \$330,885.00 for the City of Gillette City West Roof Replacement Project; seconded by councilmember Clary. All voted aye. The motion carried.

Councilmember West made a motion to Authorize the Council President to Sign a Workplace Safety Contract Application between the City of Gillette and the State of Wyoming, Department of Workforce Services, Workers' Compensation, and Risk Management; seconded by councilmember Clary. Administrator Cole explained that this contract is for limited grant funding for education purposes and is associated with the city's "Employee Safety Day." All voted aye. The motion carried.

Councilmember Clary made a motion to approve the Acceptance of a Proposal to perform Police Chief Recruitment Services from GMP Consultants in an amount not to exceed \$25,000; seconded by councilmember McLeland. Administrator Cole noted that the selected consulting firm is based in the Northwest region. Director Wasson elaborated on the firm's scope of work, which includes collaborating with the City Council, staff, and the public to conduct community outreach and develop a recruitment brochure prior to evaluating candidates. Councilmember Smith inquired about the possibility of public involvement. All voted aye. The motion carried.

Public Hearings and Considerations

Council President Gross opened a Public Hearing for an Ordinance to Amend Chapter 13, Sections 13-2(f), (i), (p), 13-3(b),(b)(7), (9), 13-4(b)(1), (4), (5), (c), and 13-5(a) of the Gillette City Code.

Paul Unti expressed his frustration regarding a code violation he received for a vehicle with expired registration parked in his private driveway. In contrast, Judy Valencia and Darla Cotton voiced their support for the proposed Ordinance changes, noting that they would improve compliance and contribute to the overall beautification of the city. Mark Juneke asked if the City of Gillette would be held to the same standards. Hearing no further comment, Council President Gross closed the Public Hearing.

Ordinance 2nd Reading

ORDINANCE NO. 26-20

AN ORDINANCE TO AMEND CHAPTER 13, SECTIONS 13-2(F), (I), (P), 13-3(B), (B)(7), (9), 13-4(B)(1), (4), (5), (C), AND 13-5(A) OF THE GILLETTE CITY CODE

Councilmember McLeland made a motion to approve the foregoing Ordinance on 3rd Reading; seconded by councilmember Clary. Council member West expressed his concerns and favors within the Ordinance. Councilmember Clary expressed his favor to hold accountability. Council members McLeland, Gross, West, and Clary voted aye. Council member Smith voted nay. The motion carried.

Public Comment

Paul Unti, Ward 1, criticized wasteful spending of 1% sales tax revenue, arguing that the City Council is prioritizing "wants" over "needs." Unti asserted that roads and bridges should be a higher priority for the community. Additionally, Unti claimed that funds are being mismanaged at the Energy Capital Sports Complex, stating that the facility is not a profitable asset for the city.

Ralph Arands, Ward 2, requested that council members speak more directly into their microphones. Arands then questioned the funds for the Heritage Village Playground Renovations project, Administrator Cole clarified that every dollar spent is matched by grant funds. Arands asked if the Nuisance Ordinance applies to commercial activities adjacent to residential zones, to which Attorney Brown responded that he would follow up with Mr. Arands after the meeting.

Administrator's Report

Administrator Cole announced the next Budget Workshop, scheduled for April 28, 2026, at 6:00 p.m. in the Council Chambers. Cole also noted that the next regular City Council meeting will take place the following Tuesday on May 5, 2026.

Adjournment:

There being no further business to come before the Council, the meeting was adjourned at 7:16 p.m. The meeting can be viewed on the City's website, www.gillettewy.gov/gpa. The next regularly scheduled meeting will be held on Tuesday, May 5, 2026, in the City Hall Council Chambers.

Shay Lundvall, Mayor

(S E A L)
ATTEST:

Alicia Allen, City Clerk
Publication Date: May 2, 2026

A Special Meeting of the City Council was held on Tuesday the 28th day of April 2026, at City Hall in the Council Chambers, located at 201 E. 5th St. Gillette, WY 82716.

Present were Councilmembers Smith, McLeland, Gross, Carsrud, Clary, West, and Mayor Lundvall; City Administrator Cole; City Attorney Brown; Directors Henderson, Muzzarelli, Pilon, Toscana, Wasson, and Wilde; Managers Harder, Porter, Price, Dobitz, Kuntz, Richert, and Jones; City Engineer Schoen; City Clerk Allen.

The Mayor and Council partook in a pre-meeting meal at 5:30 p.m., during which no City business was conducted. Mayor Lundvall called the meeting to order at 6:00 p.m.

Review FY27 Capital Improvement Budget Items

General Fund CIP Items, Enterprise Fund CIP Items, and 1% Fund

Administrator Cole began the Capital Improvement Plan (CIP) review, explaining it would cover four topics: General, Enterprise, 1% Funds, and Agency funding requests. He noted that no council action or public comment would occur at this meeting, concluding that once the proposed FY27 budget is published, the first Public Hearing will be held during the regular meeting on June 2, 2026. Department heads and managers then presented their proposed capital projects and answered clarifying questions as needed. Administrator Cole, Mayor Lundvall, and councilmembers emphasized the importance of 1% funds.

Mayor Lundvall recessed the meeting at 7:33 p.m., and it resumed at 7:40 p.m.

FY27 Agency Funding Requests

Administrator Cole presented the staff recommendations for funding requests from outside and social service agencies. He explained that the FY27 1% Fund requests exceed available funding by \$139,456, considering the 5% threshold per Resolution No. 2356. It was explained that if council chooses to maintain the 5% threshold, each agency's funding will need to be reduced by 6.9%. Staff recommended agency funding in the amount of \$239,000 from the General Fund. Administrator Cole then sought guidance from the mayor and council on the recommended funding to include in the upcoming FY27 budget hearings.

Councilmembers McLeland, Gross, Carsrud, West, and Mayor Lundvall shared support for drafting a Resolution to increase 1% Fund Agency funding from 5%, to 5.22% for FY27 only. Council members Smith and Clary expressed a desire to hold the line at 5%. Additionally, council agreed not to fund the \$10,000 ECED Start Up Challenge request.

Administrator Cole further reported that on April 17th, representatives from the City, County, and Fire Department met to discuss the FY27 Fire Board Budget. Campbell County indicated they are unable to fund their portion of the additional 3 position requests for FY27. It was proposed that the City pay the County's portion for FY27, in return, the County would pay the City's portion of 3 additional positions for FY28. Councilman McLeland and Fire Chief Bender provided background, explaining that the Fire Department has been working towards a national standard driven by response times and fire force, and that these additional positions would help them get closer to that national standard. The mayor and council expressed support for the proposal, contingent on a formal MOU and assurance from the County to fulfill the commitment.

Administrator's Comments

Administrator Cole noted a transfer out to the Power and Fiber Fund and reported a \$2,000,000 surplus in unappropriated 1% funds. He recommended retaining a portion for unforeseen circumstances, but at council's discretion, they could be used for Gurley Bridge and other projects.

Adjournment

There being no further business to come before the Council, the meeting was adjourned at 8:56 p.m.

(S E A L)

ATTEST:

Alicia Allen, City Clerk
Publication Date: May 5, 2026

Shay Lundvall, Mayor



**CITY OF GILLETTE
CITY COUNCIL**

DATE: May 5, 2026

TITLE:

Bills and Claims

SUGGESTED ACTION:

I move that the bills and claims, excepting any and all conflict claims, be approved.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:

[Bills and Claims](#)

[Bills and Claims Prepaids](#)

[Wire Transfers](#)

[UMB](#)

Expenditure Approval Report

Check Approval Date of 05/05/2026



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
4555-ATLAS OFFICE PRODUCTS			
	206583	OS INVENTORY	1,811.54
	206584	OS INVENTORY	1,157.47
		VENDOR TOTAL:	2,969.01
1630-DISPLAY SALES			
	206612	OS INVENTORY	2,132.40
		VENDOR TOTAL:	2,132.40
1551-HILLYARD INC			
	206621	CUSTODIAL INVENTORY	687.60
		VENDOR TOTAL:	687.60
1511-NORCO INC			
	206627	CUSTODIAL INVENTORY	114.88
	206628	CUSTODIAL INVENTORY	1,232.20
		VENDOR TOTAL:	1,347.08
2437-STATE OF WYOMING OFFICE OF THE ATTORNEY GENERAL			
	206365	MARCH 2026 OFFICER TRAINING FEES	90.00
		VENDOR TOTAL:	90.00
2300-WESTERN STATIONERS			
	206650	OS INVENTORY	280.55
	206651	OS INVENTORY	206.03
	206652	OS INVENTORY	45.48
		VENDOR TOTAL:	532.06
2435-WYOMING STATE			
	206363	JANUARY - MARCH 2026 INDIGENT CIVIL LEGAL SERVICE	4,390.00
	206364	JANUARY - MARCH 2026 AUTOMATION FEES	13,856.71
		VENDOR TOTAL:	18,246.71
		DIVISION TOTAL:	26,004.86
		DEPARTMENT TOTAL:	26,004.86

Expenditure Approval Report

Check Approval Date of 05/05/2026



Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
10-ADMINISTRATION		
01-MAYOR & COUNCIL		
2012-THE PIN CENTER		
206510	GILLETTE PINS	2,135.00
	VENDOR TOTAL:	2,135.00
2431-WYOMING ASSOCIATION MUNICIPALITIES		
206511	WAM 2026 SUMMER CONFERENCE REGISTRATION	810.00
	VENDOR TOTAL:	810.00
	DIVISION TOTAL:	2,945.00
02-ADMINISTRATION		
2431-WYOMING ASSOCIATION MUNICIPALITIES		
206511	WAM 2026 SUMMER CONFERENCE REGISTRATION	270.00
	VENDOR TOTAL:	270.00
	DIVISION TOTAL:	270.00
04-SPECIAL PROJECTS		
1572-ARETE DESIGN GROUP		
206359	CITY HALL RENOVATION	16,801.37
	VENDOR TOTAL:	16,801.37
1285-CAMPBELL COUNTY PUBLIC LAND BOARD COMPLEX		
206501	FY25/26 MOU FUNDING #2	37,071.93
206502	FY25/26 CAPITAL REQUEST #3	96,980.33
	VENDOR TOTAL:	134,052.26
1339-CDW GOVERNMENT INC		
206591	ENGINEERING * WHITE BOARD * JEFF	1,490.60
	VENDOR TOTAL:	1,490.60
	DIVISION TOTAL:	152,344.23
	DEPARTMENT TOTAL:	155,559.23

Expenditure Approval Report
Check Approval Date of 05/05/2026



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
15-ATTORNEY			
15-ATTORNEY			
2312-THOMSON WEST			
	206439	SUBSCRIPTION	774.76
		VENDOR TOTAL:	774.76
		DIVISION TOTAL:	774.76
		DEPARTMENT TOTAL:	774.76

Expenditure Approval Report
Check Approval Date of 05/05/2026



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
20-HUMAN RESOURCES			
20-HUMAN RESOURCES			
4458-EMPLOYMENT TESTING CENTER OF WYOMING			
	206417	ETPOCC10 & ETRWT	305.00
		VENDOR TOTAL:	305.00
55555-MISC EMPLOYEE VENDOR			
	206514	TRAVEL REIMBURSEMENT	221.86
		VENDOR TOTAL:	221.86
5143-RYAN SCHROCK			
	206418	DRUG AND ALCOHOL TESTING	510.00
		VENDOR TOTAL:	510.00
1804-SIMPSON'S PRINTING			
	206419	PD TRADING CARDS	70.00
		VENDOR TOTAL:	70.00
4305-STERLING INFOSYSTEMS, INC			
	206420	BACKGROUND CHECKS	627.68
		VENDOR TOTAL:	627.68
		DIVISION TOTAL:	1,734.54
		DEPARTMENT TOTAL:	1,734.54

Expenditure Approval Report

Check Approval Date of 05/05/2026



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
25-FINANCE			
25-FINANCE			
55555-MISC EMPLOYEE VENDOR			
	206515	TRAVEL REIMBURSEMENT	688.75
	206534	TRAVEL REIMBURSEMENT	198.70
		VENDOR TOTAL:	887.45
77777-MISC ONE TIME VENDOR			
	206535	UNCLAIMED PROPERTY LATE FEE	50.00
		VENDOR TOTAL:	50.00
		DIVISION TOTAL:	937.45
26-CUSTOMER SERVICE			
1395-COLLECTION PROFESSIONALS GILLETTE			
	206388	MARCH 2026 COLLECTIONS	1,482.56
		VENDOR TOTAL:	1,482.56
5215-MIDWEST CONNECT LLC			
	206386	PRINT & MAIL SERVICES 3/16-31/26	856.35
	206387	PRINT & MAIL SERVICES 4/1-15/26	879.85
		VENDOR TOTAL:	1,736.20
		DIVISION TOTAL:	3,218.76
34-INFORMATION TECHNOLOGY			
1358-CENTURYLINK			
	206392	LONG DISTANCE SERVICE	142.22
		VENDOR TOTAL:	142.22
3860-COMMUNICATION TECHNOLOGIES INC			
	206593	IT * DISPATCH RADIO & PHONE LOGGER	79,995.00
		VENDOR TOTAL:	79,995.00
1606-DELL MARKETING LP			
	206610	IT * M365 LICENSE EXPANSION FOR FIRE DEPARTMENT	10,361.40
		VENDOR TOTAL:	10,361.40
5230-POWERPHONE INC			
	206389	TOTAL RESPONSE	65,598.00
		VENDOR TOTAL:	65,598.00

Expenditure Approval Report
Check Approval Date of 05/05/2026



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
25-FINANCE			
34-INFORMATION TECHNOLOGY			
2179-TYLER TECHNOLOGIES INC			
	206393	COURT NOTIFY CALLS	2.20
		VENDOR TOTAL:	2.20
2222-VERIZON WIRELESS			
	206390	CELLULAR SERVICE	8,892.62
		VENDOR TOTAL:	8,892.62
		DIVISION TOTAL:	164,991.44
		DEPARTMENT TOTAL:	169,147.65

Expenditure Approval Report

Check Approval Date of 05/05/2026



Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
4481-BALCO UNIFORM CO., INC		
206414	BULLET PROOF VESTS - HERMAN & ROTHLEUTNER	4,072.00
	VENDOR TOTAL:	4,072.00
1381-CITY OF GILLETTE		
206441	PETTY CASH REIMBURSEMENT 4/23/26	35.00
	VENDOR TOTAL:	35.00
4909-COULTER WEST		
206453	INTALL VINYL	1,484.00
	VENDOR TOTAL:	1,484.00
5191-DETECTACHEM, INC		
206611	PD * TESTER * ERIC	34,419.46
	VENDOR TOTAL:	34,419.46
55555-MISC EMPLOYEE VENDOR		
206516	FY25/26 SAFET BOOT ALLOWANCE	142.79
	VENDOR TOTAL:	142.79
2053-PRO FORCE LAW ENFORCEMENT		
206632	FIREARMS	6,444.00
	VENDOR TOTAL:	6,444.00
2183-ULINE INC		
206641	PD * LABELS * ALEX	233.58
	VENDOR TOTAL:	233.58
	DIVISION TOTAL:	46,830.83
45-ANIMAL SHELTER		
1572-ARETE DESIGN GROUP		
206360	ANIMAL CONTROL BUILDING ADDITION	1,235.00
	VENDOR TOTAL:	1,235.00
5229-FREDERICK T. PETZOLD		
206512	CAT KENNELS	4,204.98
	VENDOR TOTAL:	4,204.98
	DIVISION TOTAL:	5,439.98
	DEPARTMENT TOTAL:	52,270.81

Expenditure Approval Report

Check Approval Date of 05/05/2026



Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
33-CITY HALL BUILDING MAINTENANCE			
1040-ALSCO			
	206327	RUG CLEANING	52.06
	206328	RUG CLEANING	53.29
	206330	RUG CLEANING	68.64
	206336	RUG CLEANING	22.92
		VENDOR TOTAL:	196.91
4629-APEX MECHANICAL, LLC			
	206426	REPLACE LIGHTING IN CITY HALL BASEMENT	880.00
		VENDOR TOTAL:	880.00
5204-CORBY SHIELDS			
	206411	REPLACE SPEED CONTROLLER IN ACO RTU #1	3,851.09
		VENDOR TOTAL:	3,851.09
1844-FARMER BROTHERS COMPANY			
	206428	COFFEE AT CITY HALL	148.68
		VENDOR TOTAL:	148.68
5173-JOSEF WEMMER			
	206424	CLEAN WINDOWS AT CITY BUILDINGS	2,630.00
		VENDOR TOTAL:	2,630.00
1590-KONE INC			
	206537	ELEVATOR QUARTERLY MAINTENANCE	2,136.36
		VENDOR TOTAL:	2,136.36
5555-MISC EMPLOYEE VENDOR			
	206517	FY25/26 SEASON SAFETY BOOT REIMBURSEMENT	100.00
		VENDOR TOTAL:	100.00
2171-TW ENTERPRISES INC			
	206421	BACKUP GENERATOR PM'S	1,566.05
		VENDOR TOTAL:	1,566.05
		DIVISION TOTAL:	11,509.09

Expenditure Approval Report

Check Approval Date of 05/05/2026



Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
50-PUBLIC WORKS ADMIN		
4148-TERRY SJOLIN		
206547	SCHEDULING FOR THE FIELDS	800.00
	VENDOR TOTAL:	800.00
	DIVISION TOTAL:	800.00
51-PARKS		
1040-ALSCO		
206333	UNIFORM CLEANING	69.03
206448	UNIFORM CLEANING	68.01
	VENDOR TOTAL:	137.04
4096-ETHAN STRAND		
206443	WEED SPRAYING ON HWY59	1,267.85
	VENDOR TOTAL:	1,267.85
55555-MISC EMPLOYEE VENDOR		
206513	FY25/26 SEASONAL SAFETY BOOT REIMBURSEMENT	100.00
206518	FY25/26 SEASON SAFETY BOOT REIMBURSEMENT	78.74
	VENDOR TOTAL:	178.74
3885-SAWTOOTH MATERIALS		
206634	PARKS * MULCH * JANIE	2,800.00
	VENDOR TOTAL:	2,800.00
2741-WYOMING DEPARTMENT OF AGRICULTURE		
206444	SPLASH PAD LICENSE	50.00
	VENDOR TOTAL:	50.00
2400-WYOMING WATER SOLUTIONS		
206415	WATER AT ECSC	28.00
	VENDOR TOTAL:	28.00
	DIVISION TOTAL:	4,461.63
54-STREETS		
1040-ALSCO		
206331	UNIFORM CLEANING	67.09
206446	UNIFORM CLEANING	67.09
	VENDOR TOTAL:	134.18

Expenditure Approval Report
Check Approval Date of 05/05/2026



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
54-STREETS			
1897-ONE CALL OF WYOMING COPR			
	206546	ONE-CALL OF WYOMING	337.83
		VENDOR TOTAL:	337.83
4135-TEAM LABORATORY CHEMICAL, LLC			
	206358	TAR BUSTER AEROSOL	193.50
		VENDOR TOTAL:	193.50
		DIVISION TOTAL:	665.51
		DEPARTMENT TOTAL:	17,436.23

Expenditure Approval Report

Check Approval Date of 05/05/2026



Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
60-ENGINEERING & DEV SERVICES		
60-ENGINEERING		
1381-CITY OF GILLETTE		
206441	PETTY CASH REIMBURSEMENT 4/23/26	25.00
	VENDOR TOTAL:	25.00
2179-TYLER TECHNOLOGIES INC		
206394	DIGEPLAN IMPLEMENTATION	4,725.00
206395	DIGIPLAN IMPLMENTATION	3,375.00
	VENDOR TOTAL:	8,100.00
2406-XEROX CORPORATION		
206440	COPER METER READ	52.38
	VENDOR TOTAL:	52.38
	DIVISION TOTAL:	8,177.38
62-TRAFFIC SAFETY		
4228-RMS INSTRUMENT & ELECTRICAL, LLC		
206340	RFB AND SIGN MAINTENANCE	760.00
206342	TROUBLE SHOOT XP21 AT BURMA AND 6TH	617.50
206345	SIGN MAINTENANCE	2,522.00
206346	E-SIGNAL REPAIRS	285.00
206349	SIGNAL MAINT ENZI/SHOSHONE & ENZI/SOUTHERN	950.00
	VENDOR TOTAL:	5,134.50
	DIVISION TOTAL:	5,134.50
	DEPARTMENT TOTAL:	13,311.88

Expenditure Approval Report

Check Approval Date of 05/05/2026



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
65-PUBLIC AFFAIRS DEPARTMENT			
31-CITY CLERK/PRINT SHOP			
1381-CITY OF GILLETTE			
	206441	PETTY CASH REIMBURSEMENT 4/23/26	39.00
		VENDOR TOTAL:	39.00
1482-NEWS RECORD			
	206367	MARCH 2026 LEGAL ADVERTISING	6,596.10
		VENDOR TOTAL:	6,596.10
4409-STATE OF WYOMING - ETS			
	206384	1ST QTR STATE ARCHIVES	7.06
		VENDOR TOTAL:	7.06
		DIVISION TOTAL:	6,642.16
32-JUDICIAL			
2376-WYOMING CONFERENCE MUNICIPAL COURTS			
	206362	2026 CONFERENCE REGISTRATION	235.00
		VENDOR TOTAL:	235.00
		DIVISION TOTAL:	235.00
65-PUBLIC AFFAIRS ADMINISTRATION			
1482-NEWS RECORD			
	206366	MARCH 2026 ADVERTISING	1,717.36
		VENDOR TOTAL:	1,717.36
		DIVISION TOTAL:	1,717.36
		DEPARTMENT TOTAL:	8,594.52
		FUND TOTAL:	444,834.48

Expenditure Approval Report

Check Approval Date of 05/05/2026



	Invoice Number	Invoice Description	Amount
201-1% FUND			
10-ADMINISTRATION			
05-1% OPTIONAL SALES TAX			
1754-KLJ ENGINEERING LLC			
	206558	BUTLER SPAETH & 6TH STREET SEW	3,790.88
	206561	WARREN AVE WATER MAIN REPLACEM	6,374.02
		VENDOR TOTAL:	10,164.90
1312-MORRISON MAIERLE INC			
	206551	2023 WATER MAIN INTERCONNECT	8,739.75
	206555	FOX PARK WATER MONITORING BUIL	1,321.25
		VENDOR TOTAL:	10,061.00
1313-MOTOROLA			
	206391	PD DISPATCH CONSOLE UPGRADE 60% PAYMENT	341,233.80
		VENDOR TOTAL:	341,233.80
4226-NATHAN G STEINER			
	206554	ANTELOPE VALLEY PLAYGROUND	311.34
		VENDOR TOTAL:	311.34
1958-PCA ENGINEERING INC			
	206556	SPRUCE & KLUVER SURFACING	3,536.68
	206557	2026 ASPHALT POTHOLE REPAIR PR	377.50
	206562	ANNUAL CRACK SEALING PROJECT	2,423.74
	206566	RC RANCH MILL AND OVERLAY	1,700.00
		VENDOR TOTAL:	8,037.92
2005-PETE LIEN & SONS INC			
	206631	STREETS * BLOCK * SCOTT	1,237.50
		VENDOR TOTAL:	1,237.50
4228-RMS INSTRUMENT & ELECTRICAL, LLC			
	206341	WIRED BATTERIES FOR NEW BATTERY BACK UP ON WARLOW	285.00
		VENDOR TOTAL:	285.00

Expenditure Approval Report
Check Approval Date of 05/05/2026



	Invoice Number	Invoice Description	Amount
201-1% FUND			
10-ADMINISTRATION			
05-1% OPTIONAL SALES TAX			
2363-WWC ENGINEERING			
	206553	2025 ROHAN DRAINAGE * DESIGN	1,509.75
	206559	COLLINS HEIGHTS WATER FITTING	10,052.25
	206560	RC RANCH N MILL AND OVERLAY	274.50
	206563	WINDLAND SURFACING PROJECT	3,202.50
		VENDOR TOTAL:	15,039.00
		DIVISION TOTAL:	386,370.46
		DEPARTMENT TOTAL:	386,370.46
		FUND TOTAL:	386,370.46

Expenditure Approval Report
Check Approval Date of 05/05/2026



Invoice Number		Invoice Description	Amount
301-MADISON WATERLINE			
70-UTILITIES			
72-MADISON WATER LINE			
1792-ENERGY LABORATORIES INC			
206379	TESTING		31.80
206429	TESTING		1,830.00
206431	TESTING		465.60
206505	TESTING		69.00
		VENDOR TOTAL:	2,396.40
2118-RAZOR CITY LOCKSMITH LLC			
206380	KEYS AND PADLOCKS		2,840.00
		VENDOR TOTAL:	2,840.00
4228-RMS INSTRUMENT & ELECTRICAL, LLC			
206344	AMERICAN ROAD FIBER OPTICS		10,521.00
		VENDOR TOTAL:	10,521.00
		DIVISION TOTAL:	15,757.40
		DEPARTMENT TOTAL:	15,757.40
		FUND TOTAL:	15,757.40

Expenditure Approval Report
Check Approval Date of 05/05/2026



	Invoice Number	Invoice Description	Amount
502-SOLID WASTE FUND			
50-PUBLIC WORKS			
55-SOLID WASTE			
1040-ALSCO			
	206332	UNIFORM CLEANING	16.29
	206447	UNIFORM CLEANING	24.13
		VENDOR TOTAL:	40.42
1511-NORCO INC			
	206416	GLOVES	125.36
		VENDOR TOTAL:	125.36
		DIVISION TOTAL:	165.78
		DEPARTMENT TOTAL:	165.78
		FUND TOTAL:	165.78

Expenditure Approval Report

Check Approval Date of 05/05/2026



	Invoice Number	Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
2852-CORE & MAIN			
	206605	WATER * 3" METER * ELI	2,885.00
		VENDOR TOTAL:	2,885.00
4864-EDI MENDOZA			
	206506	CONCRETE 1712 CIMARRON	18,650.00
	206507	CONCRETE MELISSA DR	5,925.00
	206508	CONCRETE 317 LAKESIDE	14,675.00
	206509	CONCRETE 2500 BIRCH AVE	10,245.00
		VENDOR TOTAL:	49,495.00
1792-ENERGY LABORATORIES INC			
	206373	TESTING	34.50
	206374	TESTING	345.00
	206375	TESTING	69.00
	206376	TESTING	69.00
	206377	TESTING	84.50
	206432	TESTING	34.50
	206433	TESTING	69.00
	206434	TESTING	69.00
		VENDOR TOTAL:	774.50
5205-FERGUSON US HOLDINGS, INC			
	206614	WATER * CELL * ELI	12,375.00
		VENDOR TOTAL:	12,375.00
2872-OILFIELD MACHINE SERVICES			
	206437	SHORTEN PUMP SHAFT AND RECUT THREADS	175.00
		VENDOR TOTAL:	175.00
1897-ONE CALL OF WYOMING COPR			
	206546	ONE-CALL OF WYOMING	337.86
		VENDOR TOTAL:	337.86
3690-PRO WINDMILL INC			
	206368	PEST SPRAYING AT ROZET CONTROL BUILDING	115.00

Expenditure Approval Report

Check Approval Date of 05/05/2026



Invoice Number		Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
3690-PRO WINDMILL INC			
	206369	PEST SPRAYING AT DONKEY CREEK PUMP STATON #2	175.00
	206436	PEST SPRAYING AT MADISON PUMP STATION	250.00
		VENDOR TOTAL:	540.00
2118-RAZOR CITY LOCKSMITH LLC			
	206381	COPIES OF KEYS	45.00
		VENDOR TOTAL:	45.00
1802-SIMON CONTRACTORS			
	206370	ROAD BASE	899.05
	206371	ROAD BASE	452.60
	206435	ASPHALT ROCK	460.80
		VENDOR TOTAL:	1,812.45
4164-STITCH LLC			
	206382	EMBROIDERY	27.50
		VENDOR TOTAL:	27.50
2618-WYOMING DEPARTMENT OF HEALTH			
	206372	TESTING	712.00
		VENDOR TOTAL:	712.00
		DIVISION TOTAL:	69,179.31
		DEPARTMENT TOTAL:	69,179.31
		FUND TOTAL:	69,179.31

Expenditure Approval Report

Check Approval Date of 05/05/2026



Invoice Number		Invoice Description	Amount
504-POWER FUND			
00-UNDEFINED			
00-UNDEFINED			
2683-ENERGY SHARE OF WYOMING			
206531		FY25/26 1ST & 2ND QTR CONTRIBUTIONS	44.39
		VENDOR TOTAL:	44.39
		DIVISION TOTAL:	44.39
		DEPARTMENT TOTAL:	44.39

Expenditure Approval Report

Check Approval Date of 05/05/2026



Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
1447-ANIXTER POWER SOLUTIONS		
206383	CREDIT FOR DUPLICATE PAYMENT	-154.30
	VENDOR TOTAL:	-154.30
1450-HDR ENGINEERING INC		
206536	WESTERN TIE 69KV TRANSMISSION	1,030.00
	VENDOR TOTAL:	1,030.00
1264-MCM GENERAL CONTRACTORS		
206541	ANNUAL TRENCHING AND BORING AG	3,775.75
206542	ANNUAL TRENCHING AND BORING AG	6,866.50
206653	ANNUAL TRENCHING AND BORING AG	47,427.07
206654	ANNUAL TRENCHING AND BORING AG	42,484.34
	VENDOR TOTAL:	100,553.66
1897-ONE CALL OF WYOMING COPR		
206546	ONE-CALL OF WYOMING	337.83
	VENDOR TOTAL:	337.83
1958-PCA ENGINEERING INC		
206655	PROFESSIONAL SURVEYING & EASEM	422.50
	VENDOR TOTAL:	422.50
2035-POWDER RIVER ENERGY CORPORATION		
206385	MARCH 2026 69KV WHEELING	5,250.00
	VENDOR TOTAL:	5,250.00
2071-PROELECTRIC INC		
206543	ANNUAL MISCELLANEOUS ELECTRICAL	2,066.08
206544	ANNUAL MISCELLANEOUS ELECTRICAL	959.78
206545	ANNUAL MISCELLANEOUS ELECTRICAL	960.83
	VENDOR TOTAL:	3,986.69
	DIVISION TOTAL:	111,426.38
	DEPARTMENT TOTAL:	111,426.38
	FUND TOTAL:	111,470.77

Expenditure Approval Report

Check Approval Date of 05/05/2026



Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
1040-ALSCO		
206329	UNIFORM CLEANING	198.04
206337	UNIFORM CLEANING	198.83
	VENDOR TOTAL:	396.87
4918-BIOLOGICAL CONSULTING SERVICES OF		
206357	TESTING	7,175.00
	VENDOR TOTAL:	7,175.00
1211-BRENNTAG PACIFIC, INC		
206351	CHEMICALS	20,392.20
	VENDOR TOTAL:	20,392.20
1792-ENERGY LABORATORIES INC		
206350	TESTING	3,425.60
206352	TESTING	105.60
206353	TESTING	34.80
206355	TESTING	77.70
	VENDOR TOTAL:	3,643.70
1450-HDR ENGINEERING INC		
206552	WWTP PHASE II PROJECTS	5,336.25
	VENDOR TOTAL:	5,336.25
1589-HOT IRON		
206504	ANTELOPE VALLEY SEWER REPAIRS	32,225.10
	VENDOR TOTAL:	32,225.10
5093-INTERSTATE POWER SYSTEMS INC		
206442	REPAIRS	790.07
	VENDOR TOTAL:	790.07
1897-ONE CALL OF WYOMING COPR		
206546	ONE-CALL OF WYOMING	337.83
	VENDOR TOTAL:	337.83

Expenditure Approval Report

Check Approval Date of 05/05/2026



Invoice Number		Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
2036-POWDER RIVER HEATING & CONDITIONING CORPORATION			
	206354	REPLACE WATER HEATER	6,780.00
	206356	REPAIR ROOF DRAIN LEAK AND MEN'S URNAL	500.00
		VENDOR TOTAL:	7,280.00
4228-RMS INSTRUMENT & ELECTRICAL, LLC			
	206339	REPAIR MAG DOOR LOCKS	1,057.00
		VENDOR TOTAL:	1,057.00
2065-SOURCE EQUIPMENT			
	206635	WASTEWATER - PUMP PARTS * BRETT P	4,261.72
		VENDOR TOTAL:	4,261.72
2070-SOUTHERN COMPUTER WAREHOUSE			
	206636	WASTEWATER SYNOLOGY - CAMERA STORAGE EXPANSION	10,499.58
	206637	WASTEWATER SYNOLOGY - CAMERA STORAGE EXPANSION	11,762.76
		VENDOR TOTAL:	22,262.34
1748-THAT EMBROIDERY PLACE			
	206438	CLOTHING	1,757.99
		VENDOR TOTAL:	1,757.99
		DIVISION TOTAL:	106,916.07
		DEPARTMENT TOTAL:	106,916.07
		FUND TOTAL:	106,916.07

Expenditure Approval Report

Check Approval Date of 05/05/2026



Invoice Number	Invoice Description	Amount
506-FIBER FUND		
70-UTILITIES		
78-FIBER		
4228-RMS INSTRUMENT & ELECTRICAL, LLC		
206348	E-FIBER OPTIC CABLE FIRE STATION	95.00
	VENDOR TOTAL:	95.00
	DIVISION TOTAL:	95.00
	DEPARTMENT TOTAL:	95.00
	FUND TOTAL:	95.00

Expenditure Approval Report

Check Approval Date of 05/05/2026



	Invoice Number	Invoice Description	Amount
601-CITY WEST FUND			
50-PUBLIC WORKS			
39-CITY WEST BUILDING MAINT			
4550-BIGHORN MOUNTAIN ELECTRIC LLC			
	206412	WIRE OVERHEADD DOORS AFTER WALL REMOVAL	868.35
	206413	REMOVE WALL IN OLD WASH BAY	653.25
		VENDOR TOTAL:	1,521.60
1844-FARMER BROTHERS COMPANY			
	206427	COFFEE AT CITY WEST	561.76
		VENDOR TOTAL:	561.76
1511-NORCO INC			
	206425	SAFETY INSPECITONS AT CITY WEST	21.14
		VENDOR TOTAL:	21.14
3690-PRO WINDMILL INC			
	206423	PEST SPRAYING AT CITY HALL	175.00
		VENDOR TOTAL:	175.00
2171-TW ENTERPRISES INC			
	206422	BACKUP GENERATOR PM'S	1,419.33
		VENDOR TOTAL:	1,419.33
		DIVISION TOTAL:	3,698.83
		DEPARTMENT TOTAL:	3,698.83
		FUND TOTAL:	3,698.83

Expenditure Approval Report
Check Approval Date of 05/05/2026



Invoice Number		Invoice Description	Amount
603-WAREHOUSE FUND			
00-UNDEFINED			
00-UNDEFINED			
1447-ANIXTER POWER SOLUTIONS			
	206565	ELECTRICAL INVENTORY	1,672.50
	206567	ELECTRICAL INVENTORY	123.00
	206568	ELECTRICAL WAREHOUSE INVENTORY	180.00
	206569	ELECTRICAL WAREHOUSE INVENTORY	96.00
	206570	ELECTRICAL INVENTORY	402.96
	206571	ELECTRICAL WAREHOUSE INVENTORY	195.17
	206572	ELECTRICAL WAREHOUSE INVENTORY	195.17
	206573	ELECTRICAL WAREHOUSE INVENTORY	195.17
	206574	ELECTRICAL WAREHOUSE INVENTORY	187.00
	206575	ELECTRICAL INVENTORY	561.00
	206576	WATER INVENTORY	318.24
	206577	ELECTRICAL WAREHOUSE INVENTORY	506.25
	206578	ELECTRICAL WAREHOUSE INVENTORY	1,485.00
	206579	ELECTRICAL WAREHOUSE INVENTORY	252.00
	206580	ELECTICAL INVENTORY	396.00
	206581	ELECTRICAL INVENTORY	56.16
	206582	ELECTRICAL INVENTORY	180.96
		VENDOR TOTAL:	7,002.58
3026-BFT LP			
	206586	PARKS INVENTORY	297.00
		VENDOR TOTAL:	297.00
1197-BORDER STATES ELECTRIC			
	206588	ELECTRICAL INVENTORY WAREHOOUSE	601.92
	206589	ELECTRICAL INVENTORY	2,004.26
	206590	ELECTRICAL INVENTORY	545.00
		VENDOR TOTAL:	3,151.18
1359-CERTIFIED LABORATORIES			
	206592	WATER INVENTORY	717.95
		VENDOR TOTAL:	717.95

Expenditure Approval Report

Check Approval Date of 05/05/2026



Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
00-UNDEFINED		
00-UNDEFINED		
2852-CORE & MAIN		
206603	WATER INVENTORY	1,158.75
206604	WATER INVENTORY	61,363.20
	VENDOR TOTAL:	62,521.95
1519-CRUM ELECTRIC SUPPLY COMPANY		
206606	ELECTRICAL WAREHOUSE INVENTORY	3,554.64
206607	ELECTRICAL WAREHOUSE INVENTORY	8,088.25
206608	ELECTRICAL WAREHOUSE INVENTORY	513.20
206609	ELECTRICAL INVENTORY	326.91
	VENDOR TOTAL:	12,483.00
1422-GILLETTE CONTRACTORS SUPPLY INC		
206594	VEHICAL MAINTENANCE WAREHOUSE INVENTORY	49.92
206595	WATER WAREHOUSE INVENTORY	26.00
206596	WATER INVENTORY	15.70
206597	WASTE WATER INVENTORY	7.50
206598	WATER INVENTORY	26.32
206599	WATER INVENTORY	1,417.20
206600	STREETS INVENTORY	1,478.04
206601	WATER INVENTORY	31.40
206602	WASTE WATER INVENTORY	809.24
	VENDOR TOTAL:	3,861.32
4895-HD SUPPLY INC		
206620	WATER INVENTORY	1,663.38
	VENDOR TOTAL:	1,663.38
1511-NORCO INC		
206626	PARKS WAREHOUSE INVENTORY	200.73
	VENDOR TOTAL:	200.73
2198-STUART C. IRBY CO		
206638	ELECTRICAL WAREHOUSE INVENTORY	2,216.06
206639	ELECTRICAL INVENTORY	14,580.47

Expenditure Approval Report

Check Approval Date of 05/05/2026



Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
00-UNDEFINED		
00-UNDEFINED		
	VENDOR TOTAL:	16,796.53
4424-TMMI, LLC		
206640	ELECTRICAL WAREHOUSE INVENTORY	4,643.49
	VENDOR TOTAL:	4,643.49
3014-UNITED CENTRAL INDUSTRIAL SUPPLY CO		
206642	ELECTRICAL INVENTORY	61.91
206643	ELECTRICAL INVENTORY	17.62
206644	VEHICAL MAINTENANCE WAREHOUSE INVENTORY	205.59
206645	VEHICAL MAINTENANCE WAREHOUSE INVENTORY	6.65
206646	VEHICLE MAINTENANCE INVENTORY	231.84
206647	VEHICLE MAINTANCE WAREHOUSE	4.37
	VENDOR TOTAL:	527.98
2289-WESCO DISTRIBUTION INC		
206648	ELECTRICAL INVENTORY	6,810.00
206649	ELECTRICAL WAREHOUSE INVENTORY	1,039.92
	VENDOR TOTAL:	7,849.92
	DIVISION TOTAL:	121,717.01
	DEPARTMENT TOTAL:	121,717.01

Expenditure Approval Report
Check Approval Date of 05/05/2026



	Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND			
25-FINANCE			
28-WAREHOUSE FUND			
1040-ALSCO			
	206335	RUG CLEANING	33.18
	206338	RUG CLEANING	33.18
		VENDOR TOTAL:	66.36
		DIVISION TOTAL:	66.36
		DEPARTMENT TOTAL:	66.36
		FUND TOTAL:	121,783.37

Expenditure Approval Report

Check Approval Date of 05/05/2026



Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
00-UNDEFINED		
00-UNDEFINED		
4213-BEAR COMMUNICATIONS INC		
206585	VM INVENTORY	396.00
	VENDOR TOTAL:	396.00
1167-BIG HORN TIRE INC		
206587	VM INVENTORY	1,304.00
	VENDOR TOTAL:	1,304.00
4909-COULTER WEST		
206633	VM INVENTORY	1,200.00
	VENDOR TOTAL:	1,200.00
4417-DOOLEY OIL, INC		
206613	VM INVENTORY	1,595.70
	VENDOR TOTAL:	1,595.70
1575-HOMAX OIL		
206622	VM INVENTORY	531.30
	VENDOR TOTAL:	531.30
5050-HUGHES FIRE EQUIPMENT, INC.		
206623	VM INVENTORY	12,740.09
	VENDOR TOTAL:	12,740.09
3398-JACK'S TRUCK CENTER INC		
206615	VM INVENTORY	34.28
206616	VM	80.19
206617	VM INVENTORY	35.20
206618	VM INVENTORY	87.54
206619	VM INVENTORY	11.19
	VENDOR TOTAL:	248.40
1291-MIDLAND IMPLEMENT CO INC		
206624	VM	632.45
206625	VM INVENTORY	356.98
	VENDOR TOTAL:	989.43

Expenditure Approval Report

Check Approval Date of 05/05/2026



	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
00-UNDEFINED			
00-UNDEFINED			
5213-PARTSONE WYOSD LLC			
	206629	VM INVENTORY	191.76
	206630	VM	62.25
		VENDOR TOTAL:	254.01
		DIVISION TOTAL:	19,258.93
		DEPARTMENT TOTAL:	19,258.93

Expenditure Approval Report

Check Approval Date of 05/05/2026



	Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND			
50-PUBLIC WORKS			
36-VEHICLE MAINTENANCE			
1040-ALSCO			
	206334	UNIFORM CLEANING	143.51
	206449	UNIFORM CLEANING	147.84
		VENDOR TOTAL:	291.35
1167-BIG HORN TIRE INC			
	206450	TIRES	552.00
	206451	TIRES	699.28
		VENDOR TOTAL:	1,251.28
1171-BIGHORN HYDRAULICS INC			
	206410	PARTS	39.75
		VENDOR TOTAL:	39.75
1381-CITY OF GILLETTE			
	206441	PETTY CASH REIMBURSEMENT 4/23/26	15.00
		VENDOR TOTAL:	15.00
1631-DITCH WITCH OF SOUTH DAKOTA			
	206452	PARTS	159.96
		VENDOR TOTAL:	159.96
2645-GREINER MOTOR COMPANY			
	206404	PARTS	932.00
	206461	PARTS	925.50
	206462	PARTS	313.95
	206463	PARTS	402.50
	206464	PARTS	410.90
		VENDOR TOTAL:	2,984.85
3964-INLAND TRUCK PARTS			
	206457	PARTS	316.38
		VENDOR TOTAL:	316.38
3398-JACK'S TRUCK CENTER INC			
	206454	PARTS	108.58
	206456	PARTS	24.95

Expenditure Approval Report

Check Approval Date of 05/05/2026



Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
	VENDOR TOTAL:	133.53
1758-KAREN'S DELIVERY SERVICE		
206407	PARTS DELIVERED FROM DAKOTA RENTAL	35.00
	VENDOR TOTAL:	35.00
1587-KOIS BROTHERS EQUIPMENT COMPANY		
206408	PARTS	478.09
	VENDOR TOTAL:	478.09
3042-O'REILLY AUTO PARTS		
206406	PARTS	15.98
	VENDOR TOTAL:	15.98
5213-PARTSONE WYOSD LLC		
206396	PARTS	51.29
206397	PARTS	208.96
206398	PARTS	34.11
206399	PARTS	25.25
206400	PARTS	10.13
206401	PARTS	157.23
206402	CORE DEPSOIT RETURN	-18.00
206403	PARTS	21.88
206465	PARTS	61.05
206466	PARTS	530.97
206467	PARTS	60.11
206468	PARTS	7.02
206469	PARTS	27.02
206470	PARTS	27.34
206471	PARTS	100.82
206472	PARTS	867.80
206473	PARTS	433.90
206474	PARTS	71.01
206475	PARTS	435.57

Expenditure Approval Report

Check Approval Date of 05/05/2026



Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
5213-PARTSONE WYOSD LLC		
206476	RETURN PARTS	-25.64
206477	PARTS	459.87
206478	PARTS	14.62
206479	PARTS	348.27
206480	PARTS	20.43
206481	PARTS	103.49
206482	PARTS	193.90
206483	PARTS	10.87
206484	PARTS	13.12
206485	PARTS	28.31
	VENDOR TOTAL:	4,280.70
4967-RDO EQUIPMENT CO		
206409	PARTS	126.84
206455	PARTS	36.48
	VENDOR TOTAL:	163.32
1500-SAFETY-KLEEN SYSTEMS INC		
206498	SOLVENT TANK	213.19
	VENDOR TOTAL:	213.19
2315-THUNDER BASIN FORD LLC		
206405	REPAIRS	13,048.39
206458	PARTS	8.00
	VENDOR TOTAL:	13,056.39
2309-WHITE'S FRONTIER MOTORS		
206459	PARTS	55.95
206460	PARTS	68.72
206499	PARTS	18.37
206500	RETURN PARTS	-23.79
	VENDOR TOTAL:	119.25
	DIVISION TOTAL:	23,554.02

Expenditure Approval Report
Check Approval Date of 05/05/2026



Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
	DEPARTMENT TOTAL:	23,554.02
	FUND TOTAL:	42,812.95

Expenditure Approval Report

Check Approval Date of 05/05/2026



	Invoice Number	Invoice Description	Amount
702-LIABILITY INSURANCE FUND			
25-FINANCE			
38-LIABILITY INSURANCE			
1572-ARETE DESIGN GROUP			
	206361	CITY WEST ROOF	4,882.41
		VENDOR TOTAL:	4,882.41
5196-BUILT RIGHT CONSTRUCTION AND ROOFING			
	206503	WIND DAMAGE CLAIM	2,138.09
		VENDOR TOTAL:	2,138.09
4228-RMS INSTRUMENT & ELECTRICAL, LLC			
	206347	HYDRO VAC AND SET ANCHOR FOR SIGN	211.00
		VENDOR TOTAL:	211.00
		DIVISION TOTAL:	7,231.50
		DEPARTMENT TOTAL:	7,231.50
		FUND TOTAL:	7,231.50
		GRAND TOTAL:	1,310,315.92

Expenditure Approval Report

Check Approval Date of 04/17/2026



Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
2432-WYOMING DEPT OF TRANSPORTATION		
205826	TRANSFER PLATE	2.00
	VENDOR TOTAL:	2.00
	DIVISION TOTAL:	2.00
	DEPARTMENT TOTAL:	2.00
	FUND TOTAL:	2.00
	GRAND TOTAL:	2.00

Expenditure Approval Report

Check Approval Date of 04/22/2026



Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
25-FINANCE			
26-CUSTOMER SERVICE			
5215-MIDWEST CONNECT LLC			
	205862	POSTAGE	7,500.00
VENDOR TOTAL:			7,500.00
DIVISION TOTAL:			7,500.00
DEPARTMENT TOTAL:			7,500.00
FUND TOTAL:			7,500.00

Expenditure Approval Report

Check Approval Date of 04/22/2026



Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
2035-POWDER RIVER ENERGY CORPORATION		
205837	JANUARY 2026 69KV WHEELING	5,250.00
	VENDOR TOTAL:	5,250.00
	DIVISION TOTAL:	5,250.00
	DEPARTMENT TOTAL:	5,250.00
	FUND TOTAL:	5,250.00

Expenditure Approval Report

Check Approval Date of 04/22/2026



Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
2432-WYOMING DEPT OF TRANSPORTATION		
205861	TWO TRANSFER PLATES	4.00
	VENDOR TOTAL:	4.00
	DIVISION TOTAL:	4.00
37-VEHICLE REPLACEMENT		
2645-GREINER MOTOR COMPANY		
205839	NEW F550 4X4 SUPER DUTY EXT CAB & CHASSIS - VM	61,591.00
	VENDOR TOTAL:	61,591.00
	DIVISION TOTAL:	61,591.00
	DEPARTMENT TOTAL:	61,595.00
	FUND TOTAL:	61,595.00
	GRAND TOTAL:	74,345.00

Expenditure Approval Report
Check Approval Date of 04/27/2026



Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
2432-WYOMING DEPT OF TRANSPORTATION		
206445	TRANSFER PLATE	2.00
	VENDOR TOTAL:	2.00
	DIVISION TOTAL:	2.00
	DEPARTMENT TOTAL:	2.00
	FUND TOTAL:	2.00
	GRAND TOTAL:	2.00

Expenditure Approval Report

Check Approval Date of 04/17/2026



	Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND			
20-HUMAN RESOURCES			
22-HEALTH INSURANCE			
1349-CAMPBELL COUNTY HOSPITAL DISTRICT			
	205827	MARCH 2026 WELLNESS	625.00
		VENDOR TOTAL:	625.00
2503-DELTA DENTAL OF WYOMING			
	205480	MARCH 2026 ADMIN FEES AND CLAIMS	32,755.05
		VENDOR TOTAL:	32,755.05
1912-GALLAGHER BENEFIT SERVICES, INC			
	205483	APRIL 2026 SHORT TERM DISABILITY ADMIN FEES	166.25
	205617	APRIL - JUNE 2026 CONSULTING SERVICES	9,125.00
		VENDOR TOTAL:	9,291.25
3687-OPTUM HEALTH FINANCIAL SERVICES			
	205481	MARCH 2026 HSA MAINTENANCE FEE	233.75
	205482	MARCH 2026 COBRA PARTICIPANT FEE	140.80
		VENDOR TOTAL:	374.55
		DIVISION TOTAL:	43,045.85
		DEPARTMENT TOTAL:	43,045.85
		FUND TOTAL:	43,045.85
		GRAND TOTAL:	43,045.85

Expenditure Approval Report

Check Approval Date of 04/27/2026



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
5051-HEALTHEQUITY, INC.			
	206526	WEEKLY CLAIMS	3,640.21
	206527	HRA/FSA DEDUCTION INVOICE	966.84
	206528	WEEKLY CLAIMS	7,060.53
		VENDOR TOTAL:	11,667.58
2672-UMB BANK			
	206529	MARCH 2026 P-CARDS	92,416.21
		VENDOR TOTAL:	92,416.21
		DIVISION TOTAL:	104,083.79
		DEPARTMENT TOTAL:	104,083.79
		FUND TOTAL:	104,083.79

Expenditure Approval Report

Check Approval Date of 04/27/2026



Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
2493-BLACK HILLS POWER & LIGHT		
206519	MARCH 2026 WYGEN III CAPITAL AND O&M	1,422,233.29
206520	MARCH 2026 CTII ENERGY	154,713.69
206521	MARCH 2026 WYGEN III ANCILLARY	534,538.78
206522	MARCH 2026 TRANSMISSION	201,584.11
	VENDOR TOTAL:	2,313,069.87
2697-BLACK HILLS WYOMING LLC		
206523	MARCH 2026 CTII CAPITAL AND O&M	377,955.05
206524	MARCH 2026 CTII ENERGY	271,440.96
	VENDOR TOTAL:	649,396.01
3004-DEPARTMENT OF ENERGY		
206525	MARCH 2026 ENERGY	63,659.10
	VENDOR TOTAL:	63,659.10
2365-WYODAK RESOURCES DEVELOPMENT CORP		
206530	MARCH 2026 WYGEN III COAL	79,282.39
	VENDOR TOTAL:	79,282.39
	DIVISION TOTAL:	3,105,407.37
	DEPARTMENT TOTAL:	3,105,407.37
	FUND TOTAL:	3,105,407.37

Expenditure Approval Report

Check Approval Date of 04/27/2026



Invoice Number		Invoice Description	Amount
701-HEALTH INSURANCE FUND			
20-HUMAN RESOURCES			
22-HEALTH INSURANCE			
2557-BLUE CROSS BLUE SHIELD OF WYOMING			
206532		DRUG COSTS, CLAIMS, COTIVITI, CASH FLOW REG	88,803.23
206533		DRUG COSTS, CLAIMS, COTIVITI, CASH FLOW REG	98,147.21
VENDOR TOTAL:			186,950.44
DIVISION TOTAL:			186,950.44
DEPARTMENT TOTAL:			186,950.44
FUND TOTAL:			186,950.44
GRAND TOTAL:			3,396,441.60

Expenditure Approval Report

Check Approval Date of 03/31/2026



Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
10-ADMINISTRATION		
01-MAYOR & COUNCIL		
66666-MISC P-CARD VENDOR		
205932	CITY COUNCIL MEETING DINNER	435.00
206009	NEXT FRONTIER ENERGY SUMMIT REGISTRATION - MAYOR L	150.00
	VENDOR TOTAL:	585.00
	DIVISION TOTAL:	585.00
02-ADMINISTRATION		
1334-CASPER STAR TRIBUNE		
206090	SUBSCRIPTION	33.99
	VENDOR TOTAL:	33.99
66666-MISC P-CARD VENDOR		
206030	MEETING EXPENSE	34.69
206055	CITIZEN ADVISORY BOARD TRAINING	101.46
206056	MEETING EXPENSE	210.67
206221	MEETING EXPENSE	72.52
	VENDOR TOTAL:	419.34
	DIVISION TOTAL:	453.33
04-SPECIAL PROJECTS		
66666-MISC P-CARD VENDOR		
205878	4TE*CULLIGAN OF GILLETTE	60.00
205885	ENZI SUPPLIES	39.12
205995	SQ *POP ART EMPLOYEE APPRICIATION COOKIES	400.00
205999	ENZI SHOP SHELVES	10.00
206000	LAGS FOR SHELVING	6.48
206198	SHOP SUPPLIES	150.99
206215	SHOP ORGANIZATION	7.13
206284	MATERIALS TO INSTALL FENCY AND GATE AT ENZI	206.50
206285	MATERIALS TO INSTALL FENCE AND GATE AT ENZI	10.58

Expenditure Approval Report

Check Approval Date of 03/31/2026



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
04-SPECIAL PROJECTS			
66666-MISC P-CARD VENDOR			
	206325	ENZI SPREADER	59.99
		VENDOR TOTAL:	950.79
		DIVISION TOTAL:	950.79
		DEPARTMENT TOTAL:	1,989.12

Expenditure Approval Report

Check Approval Date of 03/31/2026



Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
20-HUMAN RESOURCES			
20-HUMAN RESOURCES			
66666-MISC P-CARD VENDOR			
	205900	INNOVATIVE CREDIT SOLUTIO CREDIT REPORT PD	50.00
	205901	IN *SMITH PSYCHOLOGICAL S PD	400.00
	205910	UNITED 0164375167302 TYLER CONFERENCE FLIGHT	64.49
	205911	UNITED 0164375167300 TYLER CONFERENCE FLIGHT	50.51
	205912	UNITED 0162380132710 TYLER CONFERENCE FLIGHT	382.17
	205913	UNITED 0162380132709 TYLER CONFERENCE FLIGHT	382.17
	205914	UNITED 0164375167301 TYLER CONFERENCE FLIGHT	64.49
	205915	UNITED 0164375167307 TYLER CONFERENCE FLIGHT	50.51
	205916	UNITED 0164375167306 TYLER CONFERENCE FLIGHT	64.49
	205917	UNITED 0164375167305 TYLER CONFERENCE FLIGHT	64.49
	205918	UNITED 0164375167304 TYLER CONFERENCE FLIGHT	50.51
	205919	UNITED 0164375167303 TYLER CONFERENCE FLIGHT	50.51
	205990	AMAZON MKTPL*BE5H28170 CALC TAPE	15.47
	206021	MEADOWLARK COUNSELING	1,050.00
	206120	FEDEX38030418 SHIPPING	70.42
	206153	SHRM HSG 888.241.8398 HOTEL CANCELATION	-185.63
	206154	SHRM HSG 888.241.8398 HOTEL CONFIRMATION	184.50
	206196	VENETIAN/PALAZZO RM TYLER CONFERENCE	236.96
	206233	IN *SMITH PSYCHOLOGICAL S PD	400.00
	206286	PIZZA CARRELLO LLC HR LUNCH MEETING	94.30
		VENDOR TOTAL:	3,540.36
		DIVISION TOTAL:	3,540.36
21-SAFETY			
66666-MISC P-CARD VENDOR			
	206022	UNITED 0164377280591 LUGGAGE FEE	40.00
	206023	SUBWAY 15092 LUNCH	16.11
	206024	LYFT *RIDE TUE 2PM TAXI	23.92
	206053	JETS PIZZA - OH-047 DINNER	6.67
	206086	NIELSENS SNACKS	17.49

Expenditure Approval Report

Check Approval Date of 03/31/2026



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
20-HUMAN RESOURCES			
21-SAFETY			
66666-MISC P-CARD VENDOR			
	206087	FAMES DINER BREAKFAST	10.48
	206088	SONESTA COLUMBUS F&B 1 DINNER	71.28
	206108	2LEVY@CCC LUNCH	12.90
	206109	UNITED 0164378425770 LUGGAGE	40.00
	206110	LAND-GRANT B CMH CNP LUNCH	26.74
	206111	LYFT *RIDE FRI 12PM TAXI	17.90
	206112	SONESTA COLUMBUS F&B 1 DINNER	31.10
	206136	SONESTA COLUMBUS 1154 HOTEL	669.06
	206137	DEN SMASH BURGER B #68 DINNER	24.00
	206287	SQ *THE LOCAL SAFETY COMMITTEE LUNCH	68.53
	206288	SQ *THE LOCAL SAFETY COMMITTEE MEETING	13.89
		VENDOR TOTAL:	1,090.07
		DIVISION TOTAL:	1,090.07
		DEPARTMENT TOTAL:	4,630.43

Expenditure Approval Report

Check Approval Date of 03/31/2026



Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
25-FINANCE		
66666-MISC P-CARD VENDOR		
206114	GOVERNMENT FINANCE OFF LMS TRAINING	105.00
206170	VENETIAN/PALAZZO RM HOTEL DEPOSIT TYLER CONFERENCE	236.96
206180	VENETIAN/PALAZZO RM HOTEL DEPOSIT TYLER CONNECT CO	236.96
206289	LSL CPAS GASB UPDATE LINDSEY, AMANDA, JENNIFER	115.00
206316	AMERICAN WATER WORKS ASSO AWWA RATE-SETTING SEMINA	1,275.00
	VENDOR TOTAL:	1,968.92
	DIVISION TOTAL:	1,968.92
26-CUSTOMER SERVICE		
66666-MISC P-CARD VENDOR		
206172	VENETIAN/PALAZZO RM TYLER CONNECT HOTEL DEPOSIT	236.96
	VENDOR TOTAL:	236.96
	DIVISION TOTAL:	236.96
27-PURCHASING		
66666-MISC P-CARD VENDOR		
205998	WAL-MART #1485 - CAKE & COOKIES FOR TONIA'S 20 YEA	78.39
	VENDOR TOTAL:	78.39
	DIVISION TOTAL:	78.39
34-INFORMATION TECHNOLOGY		
1257-MAVERICK LABEL		
205946	MAVERICK LABEL ASSET TAGS	916.65
	VENDOR TOTAL:	916.65
66666-MISC P-CARD VENDOR		
205865	THE HOME DEPOT #6005 MISC PARTS FOR ACCESS CONTROL	44.99
205934	AMAZON MKTPL*BE4HU0CV0 POE EXTENDERS FOR CAMERAS	891.00
205945	B&H PHOTO 800-606-6969 HDMI SPLITTERS FOR UTILITIE	93.98
205969	B&H PHOTO 800-606-6969 HDMI EXTENDER	198.26
205973	THE HOME DEPOT #6005 MISC ITEMS FOR ACCESS CONTROL	53.27
206004	AMAZON MKTPL*BP07Z4YX2 VEHICLE CHARGERS FOR TABLET	37.98
206012	B&H PHOTO 800-606-6969 MONITOR MOUNT FOR CUSTOMER	36.46

Expenditure Approval Report

Check Approval Date of 03/31/2026



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
25-FINANCE			
34-INFORMATION TECHNOLOGY			
66666-MISC P-CARD VENDOR			
	206043	B&H PHOTO 800-606-6969 HDMI EXTENDER FOR CS WINDOW	99.13
	206058	AMAZON MKTPL*BD4T56XB2 ACCESS CONTROL REQUEST TO E	34.97
	206067	AMAZON MKTPL*BD69Y1VA2 HDMI CABLES FOR UTL CONFERE	45.87
	206079	THE HOME DEPOT #6005 SCREWS FOR RADIO MOUNTING	5.58
	206131	ESRI ADMIN WORKFLOWS CLASS	3,195.00
	206138	AMAZON MARK* B568L8LP2 PATCH CABLES	58.47
	206146	AMAZON MKTPL*B54JM3EH2 PRINTER PARTS	23.39
	206157	THE HOME DEPOT #6005 SCREWS	9.91
	206183	VENETIAN/PALAZZO RM TYLER CONNECT LODGING DEPOSIT	236.96
	206303	B&H PHOTO 800-606-6969 REPLACEMENT SOLID WASTE PRI	299.00
	206314	WYOMING WORK WAREHOUSE SAFETY SHOES & FR PANTS NIL	256.48
	206318	AMAZON RETA* B50RU4050 USB HEADSETS	64.56
		VENDOR TOTAL:	5,685.26
		DIVISION TOTAL:	6,601.91
		DEPARTMENT TOTAL:	8,886.18

Expenditure Approval Report
Check Approval Date of 03/31/2026



Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
5147-LAP PACIFIC ENTERPRISES, LLC			
	205896	307 DRY CLEANERS - DRY CLEANING	9.00
	206068	307 DRY CLEANERS - DRY CLEANING	5.75
		VENDOR TOTAL:	14.75
66666-MISC P-CARD VENDOR			
	205872	SQ *FIXIN' STITCHES - PATCHES ON UNIFORM SHIRTS	63.00
	205876	DOMINO'S 6050 - PIZZA FOR SHOOTING INVESTIGATION	20.97
	205897	IN *ACTION LOCK AND KEY - LOCOUT SERVICE AFTER HOU	100.00
	205908	SQ *NATIONAL TACTICAL OFF - TREBBY REGISTRATION RE	-801.00
	205939	IDI - DETECTIVE MONTHLY CHARGE	81.00
	205954	TST*SILVER CREEK - LAW ENFORCEMENT BREAKFAST	170.98
	205960	EXPEDIA 73389182545210 - SPILLMAN CONFERENCE FLIGH	167.19
	206095	SP BAGSINBULK - CAMP POSTCARD BACKPACKS	192.00
	206121	PAYPAL *PACESETTERK PACES - K9 TRAINING & LODGING	8,000.00
	206132	WM SUPERCENTER #1485 - K9 FRITZ SUPPLIES	21.76
	206173	MENARDS GILLETTE WY - SPRAY PAINT FOR FIREARMS	18.46
	206181	AMAZON MKTPL*BD8W23LK0 - MEDICAL BAGS FOR PATROL C	206.94
	206186	GDP*WY LECC - WASSON LECC CONFERENCE	150.00
	206187	GDP*WY LECC - VOS LECC CONFERENCE	150.00
	206188	GDP*WY LECC - ALGER LECC CONFERENCE	150.00
	206189	IN *DADS TRUCK AND AUTO - VEHICLE TOW 26-04811	140.00
	206190	WYOMING ASSOCIATION OF SH - WASCOP CONFERENCE	555.00
	206207	TRACTOR SUPPLY CO #1896 - HOANG K9 TREATS	19.94
	206229	USPS PO 5738000483 - POSTAGE TO CRIME LAB	9.45
	206247	AMAZON MKTPL*BG4CC7JH2 - EVIDENCE SUPPLIES	62.98
	206252	WAL-MART #1485 - DAIGLE TRAINING 03/23	47.92
	206265	WM SUPERCENTER #1485 - DAIGLE TRAINING 03/24	51.58
	206266	STARBUCKS STORE 70645 - DAIGLE TRAINING BEVERAGES	47.00
	206267	SQ *FIXIN' STITCHES - UNIFORM PATCHES	73.50
	206296	STARBUCKS STORE 70645 - 3/24 DAIGLE TRAINING COFFE	47.00

Expenditure Approval Report

Check Approval Date of 03/31/2026



Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
66666-MISC P-CARD VENDOR		
206297	AMAZON MKTPL*BG78O27U2 - PALKKI PHONE CASE	30.44
206302	AMAZON MKTPL*BG9RV3SA2 REPLACEMENT EVIDENCE LABEL	1,348.47
206319	WAL-MART #1485 - GPD RECOGNITION NIGHT	52.85
	VENDOR TOTAL:	11,177.43
	DIVISION TOTAL:	11,192.18
41-DISPATCH		
66666-MISC P-CARD VENDOR		
205961	MOTOROLA MANUAL - ERIC VOS MOTOROLA CONFERENCE	1,200.00
205962	MOTOROLA MANUAL - MONICA MOTOROLA CONFERENCE	1,200.00
205963	MOTOROLA MANUAL - SMELSER MOTOROLA CONFERENCE	1,200.00
205985	UNITED 0162381253354 - SMELSER AIRFARE MOTORO	630.39
205986	UNITED 0162381253353 - MONICA AIRFARE MOTOROL	630.39
205987	UNITED 0162381253352 - VOS AIRFARE MOTOROLA C	630.39
206005	WALT DISNEY W SWAN - WASSON HOTEL DEPOSIT	387.00
206006	WALT DISNEY W SWAN - VOS HOTEL DEPOSIT	387.00
206007	WALT DISNEY W SWAN - SMELSER HOTEL DEPOSIT FOR MOT	387.00
	VENDOR TOTAL:	6,652.17
	DIVISION TOTAL:	6,652.17
42-VOCA/VAWA		
66666-MISC P-CARD VENDOR		
206295	WAL-MART #1485 - SUPPLIES FOR VICTIM SERVICES	38.15
	VENDOR TOTAL:	38.15
	DIVISION TOTAL:	38.15
45-ANIMAL SHELTER		
66666-MISC P-CARD VENDOR		
205875	AMAZON MKTPL*B901T6NG0 - SHELTER EQUIPMENT	58.90
205884	ANIMAL MEDICAL CENTER OF - GRANT	134.00
205898	AMAZON MKTPL*BE03Q1Y62 - ANIMAL CARE	76.82

Expenditure Approval Report
Check Approval Date of 03/31/2026



Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
45-ANIMAL SHELTER			
66666-MISC P-CARD VENDOR			
205928	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	100.00	
205941	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	264.75	
205942	TRACTOR SUPPLY CO #1896 - ANIMAL CARE	6.49	
205949	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	145.50	
205970	ANIMAL MEDICAL CENTER OF - SPAY * NEUTER / RABIES	117.00	
205997	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	78.00	
206049	ANIMAL MEDICAL CENTER OF -SPAY & NEUTER / RABIES/	137.00	
206069	MWI ANIMAL HEALTH - SHELTER VACCINATIONS	14.65	
206103	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	485.66	
206122	THE HOME DEPOT #6005 - ANIMAL CARE	25.94	
206134	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	274.00	
206135	ANIMAL MEDICAL CENTER OF - RABIES	88.00	
206161	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	97.00	
206164	ANIMAL MEDICAL CENTER OF - RABIES	9.50	
206165	WM SUPERCENTER #1485 - ANIMAL CARE	3.77	
206192	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	67.94	
206211	AMAZON MKTPL*BD7KF7SC1 - DONATIONS	67.65	
206231	THE HOME DEPOT #6005 - SHELTER EQUIPMENT	9.50	
206244	ANIMAL MEDICAL CENTER OF - RABIES	22.00	
206245	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	185.50	
206248	AMAZON MKTPL*BG68L6ER2 - DONATIONS	45.10	
206269	THE HOME DEPOT #6005 - SHELTER EQUIPMENT	9.50	
206270	THE HOME DEPOT #6005 - SHELTER EQUIPMENT	-9.50	
206280	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	58.00	
206300	ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES	48.50	
206307	RED HILLS VETERINARY HOSP - GRANT	137.25	
206326	ANIMAL MEDICAL CENTER OF - RABIES / GRANT	78.00	
		VENDOR TOTAL:	2,836.42

Expenditure Approval Report

Check Approval Date of 03/31/2026



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
45-ANIMAL SHELTER			
2163-ZOETIS INC			
	206299	ZOETIS INC - SHELTER VACCINATIONS	477.75
		VENDOR TOTAL:	477.75
		DIVISION TOTAL:	3,314.17
		DEPARTMENT TOTAL:	21,196.67

Expenditure Approval Report

Check Approval Date of 03/31/2026



Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
33-CITY HALL BUILDING MAINTENANCE			
66666-MISC P-CARD VENDOR			
	205938	SUPPLIES FOR CH OFFICES	129.93
	205959	INSTALL NEW SHELVES & MOP HANGERS IN CH CUSTODIAL	76.40
	206011	DESK FOR DISPATCH TRAINING	299.99
	206044	NEW SMOKER POLES FOR CH	378.83
	206065	ENG. CONF. RM TV MOUNT	79.98
	206066	ENG. CONF. RM TV & PROJECTOR MOUNT	45.50
	206143	AMAZON MKTPL*B571A8JL2 LIGHT COVERS FOR CUSTOMER S	744.00
	206264	REPAIR LIGHTING IN CH	131.01
	206294	ACO BACK DOOR UPGRADE	105.07
	206317	CH REMODEL	138.49
VENDOR TOTAL:			2,129.20
DIVISION TOTAL:			2,129.20
50-PUBLIC WORKS ADMIN			
66666-MISC P-CARD VENDOR			
	205924	FILDE FOLDERS FOR WENDY & TYLER'S DESK	64.78
	206208	STAMPS FOR PARKS INVOICE	166.40
	206275	MATERIAL TO BUILD PAD FOR MEMORIAL BENCH	33.54
VENDOR TOTAL:			264.72
DIVISION TOTAL:			264.72
51-PARKS			
4057-BEACON ATHLETICS LLC			
	206156	FIELD PAINT LL	462.80
	206321	BASE ANCHOR, BASE DIGGING TOOLS	590.92
VENDOR TOTAL:			1,053.72
66666-MISC P-CARD VENDOR			
	205874	SHOVEL HANDLE REPLACEMENT FOR IRRIGATION	31.48
	205877	PAINTING SUPPLIES FOR SCORE BOOTHS/ BOOT SCRAPERS	77.78
	205909	VELCRO TO SECURE ROLLOUT LIDS	35.44
	205948	SAFETY SUPPLIES @ FIRE STATION DALBEY SHOP	20.94

Expenditure Approval Report

Check Approval Date of 03/31/2026



Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
51-PARKS			
66666-MISC P-CARD VENDOR			
	205964	DRILL BIT TO MOUNT SHOE/BOOT CLEANERS IN DUGOUTS	9.99
	205965	DRILL BIT TO MOUNT SHOE/BOOT CLEANERS IN DUGOUTS	4.49
	205989	ANCHORS FOR SHOE/BOOT CLEANERS, MOUNTING TAPE FOR	24.83
	206001	ADAPTER FOR 55 GAL CHEMICAL DRUM	11.48
	206002	CHEMICAL STORAGE	26.25
	206008	REFUND FOR UNUSED DRAIN RETURN	-8.99
	206031	DALBEY SHOP BACKFLOW FOR CHEMICAL FILL HYDRANT	199.99
	206032	FITTINGS FOR INSTALLING BACKFLOW	19.98
	206045	REPLACEMENT BULBS FOR DALBEY	8.99
	206046	ORGANIZATION FOR SPRAY/CHEMICAL AREA	24.97
	206047	RESPIRATOR P-SERIES SPRAYING CHEMICAL USE SUPPLIES	16.15
	206048	COMMERCIAL PESTICIDE LICENSE	26.00
	206076	HARDWARE TO ASSEMBLE SPRAYING SIGNS-DALBEY	9.57
	206123	VELCRO FOR LIDS, ANCHORS FOR SHOE SCRAPERS, CONCRE	64.51
	206152	DINNER AT TRAINING	29.93
	206158	MEAL DURING TRAINING	36.32
	206160	MEAL WHILE AT TRIANING IN NORTH DAKOTA	37.93
	206168	DINNER AT TRAINING	20.37
	206174	TYLER K ROOM FOR TRAINING	167.20
	206175	JEREMY O ROOM FOR TRAINING	167.20
	206176	NICK S ROOM FOR TRAINING	167.20
	206177	MEAL WHILE TRAINING	18.67
	206191	MEAL WHILE TRAINING IN NORTH DAKOTA	18.70
	206193	TURF GLUE FOR PATCHING, CAPS FOR TURF GLUE	59.95
	206194	SCOTCH FASTERNERS FOR MOUNTING SIGNS	21.45
	206202	DINNER AT TRAINING	21.29
	206203	PAINT FOR SHELTER BY LL RR	438.65
	206206	MEAL DURING CPSI TRAINING	27.08
	206210	MEAL WHILE AT TRAINING IN NORTH DAKOTA	19.34

Expenditure Approval Report

Check Approval Date of 03/31/2026



Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
51-PARKS		
66666-MISC P-CARD VENDOR		
206219	LUNCH AT TRAINING	15.17
206226	JEREMY O ROOM FOR TRAINING	371.80
206227	TYLER K ROOM FOR TRAINING	316.80
206228	NICK S ROOM FOR TRAINING	316.80
206230	MEAL WHILE TRAVELING BACK FROM TRAINING IN NORTH D	17.76
206242	REPLACEMENT BULBS FOR LL FIELDS	285.92
206246	ENZI SHOP SUPPLIES	72.91
206276	SIGN HARDWARE	6.98
206277	SIGN HARDWARE	4.39
206278	FIELD NUMBER BRACKETS	49.70
206301	WHISKERS TO MARK ON SOFTBALL FIELDS	54.96
206306	REFUND FOR FIELD NUMBER BRACKETS	-17.94
206311	GARDEN TOOLS	82.97
206312	SUPPLIES TO PAINT UNDERPASS	23.81
206313	DIVIDERS FOR PRETRIP/POSTTRIP BOOKS	11.49
206324	MATERIAL TO SEAL CRACKS @ MUELER SHELTER SIDEWALK	35.12
	VENDOR TOTAL:	3,503.77
	DIVISION TOTAL:	4,557.49
53-FORESTRY		
66666-MISC P-CARD VENDOR		
205883	DRILL FOR MIXING CONCRETE	159.00
205887	A BAG OF COUNTER TOP CONCRETE SCREW AND CONCRETE P	39.96
205888	3 BAGS OF CONCRETE TO MAKE MEMORIAL PLAQUE	62.94
205926	SUPPLIES FOR MAKING CONCRETE BASES	176.63
205927	REFUND RETUNED DRILL WRONG ONE	-159.00
205929	CORDLESS DRILL FOR FORESTRY PROJECTS	329.00
206078	SANDPAPER FOR CONCRETE MOLD	9.97
206098	SAFETY SUPPLIES FOR PESTICIDE APPLICATIONS & CABIN	166.98
206102	SANDPAPER FOR CONCRETE MOLDS	3.98

Expenditure Approval Report

Check Approval Date of 03/31/2026



Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
53-FORESTRY		
66666-MISC P-CARD VENDOR		
206127	BOOT COVERS FOR MIXING & APPLYING PESTICIDE	144.60
206133	SANDPAPER TO SAND CONCRETE BASE	1.99
	VENDOR TOTAL:	936.05
	DIVISION TOTAL:	936.05
54-STREETS		
66666-MISC P-CARD VENDOR		
205925	SAFETY BOOTS SHANE RYNO	166.49
205992	MICCORD FOR NEW PLOW TRUCK	28.98
206222	DRAINAGE	240.48
206261	BUILD RACKS FOR HOLDING SNOW FENCE FROM CAMPLEX	83.00
206291	FOAM FOR WINDOW TO KEEP DUST DOWN IN THE LOADER SW	1.78
	VENDOR TOTAL:	520.73
	DIVISION TOTAL:	520.73
	DEPARTMENT TOTAL:	8,408.19

Expenditure Approval Report

Check Approval Date of 03/31/2026



Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
60-ENGINEERING & DEV SERVICES		
60-ENGINEERING		
66666-MISC P-CARD VENDOR		
205907	WYT2 LPA TRAINING - ALEX B.	100.00
206125	APWA REGIONAL CONFERENCE HOTEL - MATT O.	211.68
206126	APWA REGIONAL CONFERENCE REGISTRATION - MATT O.	325.00
206182	TYLER CONFERENCE HOTEL ROOM - RY M.	236.96
	VENDOR TOTAL:	873.64
	DIVISION TOTAL:	873.64
61-BUILDING INSPECTION		
66666-MISC P-CARD VENDOR		
205984	INT'L CODE COUNCIL INC - REFUND FOR EXAM FEE - ERR	-255.00
206082	INT'L CODE COUNCIL INC - CERTIFICATE RENEWALS	155.00
206139	AMAZON MKTPL*BP8RG3DV0 - FLASHLIGHT - WES WAGNER	26.54
	VENDOR TOTAL:	-73.46
	DIVISION TOTAL:	-73.46
62-TRAFFIC SAFETY		
66666-MISC P-CARD VENDOR		
206201	BEE CITY SIGNS	234.32
206283	TRAFFIC SAFETY REFLECTIVE STICKERS	158.79
	VENDOR TOTAL:	393.11
	DIVISION TOTAL:	393.11
63-PLANNING		
66666-MISC P-CARD VENDOR		
205966	PLANNING COMMISSION OUTREACH AND RELATIONSHIP MANA	50.00
205982	UDC MEETING - MEREDITH, RY, JOE, JOFF, BRIAN, SHAN	220.50
206171	TYLER CONFERENCE HOTEL - MEREDITH	236.96
	VENDOR TOTAL:	507.46
	DIVISION TOTAL:	507.46
	DEPARTMENT TOTAL:	1,700.75

Expenditure Approval Report

Check Approval Date of 03/31/2026



Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
65-PUBLIC AFFAIRS DEPARTMENT		
03-PUBLIC ACCESS		
66666-MISC P-CARD VENDOR		
205882	LOBBY FRAMES	67.66
205983	FURNITURE	237.77
206185	COASTERS	15.98
	VENDOR TOTAL:	321.41
	DIVISION TOTAL:	321.41
31-CITY CLERK/PRINT SHOP		
66666-MISC P-CARD VENDOR		
205895	POSTAGE	500.00
206064	POSTAGE	500.00
206145	POSTAGE STMT: 2.17.26-3.17.26	48.74
206293	POSTAGE	500.00
	VENDOR TOTAL:	1,548.74
	DIVISION TOTAL:	1,548.74
32-JUDICIAL		
66666-MISC P-CARD VENDOR		
206041	OFFICE SUPPLIES: PRONG FASTENERS	15.98
	VENDOR TOTAL:	15.98
	DIVISION TOTAL:	15.98
	DEPARTMENT TOTAL:	1,886.13
	FUND TOTAL:	48,697.47

Expenditure Approval Report
Check Approval Date of 03/31/2026



Invoice Number		Invoice Description	Amount
201-1% FUND			
10-ADMINISTRATION			
05-1% OPTIONAL SALES TAX			
66666-MISC P-CARD VENDOR			
205905	CONCRETE BOLTS FOR FORM FOR BATTERY COMPARTMENT TO	21.98	
205906	FOR CONSTRUCTING FORM FOR CONCRETE PAD AT BATTERY	9.98	
206034	LAKEWAY/ POWDER BASIN LIGHT PEDESTAL FOR BATTERY B	64.44	
206035	LAKEWAY/POWDER BASON LIGHT PEDESTAL FOR BATTERY BO	81.92	
206209	REBAR/ BUCKETS FOR CONCRETE PEDESTAL STREET LIGHTS	62.66	
		VENDOR TOTAL:	240.98
		DIVISION TOTAL:	240.98
		DEPARTMENT TOTAL:	240.98
		FUND TOTAL:	240.98

Expenditure Approval Report

Check Approval Date of 03/31/2026



Invoice Number		Invoice Description	Amount
301-MADISON WATERLINE			
70-UTILITIES			
72-MADISON WATER LINE			
66666-MISC P-CARD VENDOR			
	205867	THE HOME DEPOT #6005 - FREEDOM HILLS CABINET INTRU	12.75
	205955	MENARDS GILLETTE WY - STROUP CABINET INTRUSION	20.32
VENDOR TOTAL:			33.07
DIVISION TOTAL:			33.07
DEPARTMENT TOTAL:			33.07
FUND TOTAL:			33.07

Expenditure Approval Report
Check Approval Date of 03/31/2026



	Invoice Number	Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND			
70-UTILITIES			
70-UTILITIES ADMINISTRATION			
66666-MISC P-CARD VENDOR			
	205937	BUDGET BOOK 3-RING BINDERS	40.76
	205958	POSTAGE/BACKFLOW LETTERS	300.00
	205980	BUDGET BOOK SUPPLIES	91.21
	206119	POSTAGE SERVICE CHARGE (2.15.26 TO 3.15.26)	37.49
		VENDOR TOTAL:	469.46
		DIVISION TOTAL:	469.46
71-ELECTRICAL ENGINEERING			
66666-MISC P-CARD VENDOR			
	205952	2026 MILSOFT USERS CONFERENCE AIRFARE	655.80
	205957	AIRFARE/MILSOFT UTILITY CONFERENCE	655.80
	206292	AWWA RATE SETTING ESSENTIALS SEMINAR REGISTRATION	1,275.00
		VENDOR TOTAL:	2,586.60
		DIVISION TOTAL:	2,586.60
		DEPARTMENT TOTAL:	3,056.06
		FUND TOTAL:	3,056.06

Expenditure Approval Report
Check Approval Date of 03/31/2026



Invoice Number		Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
66666-MISC P-CARD VENDOR			
	205870	TOOLS FOR UNIT 188	44.98
	205879	BLOW OFF TOOLS	75.84
	205880	CLEANING PRODUCTS FOR MANIFOLD (D ROAD)	28.17
	205881	WORK BOOTS	200.00
	205892	SCREWS, WASHERS AND NUTS FOR CABINET SWITCHES	44.61
	205894	CHEMICAL TO SANITIZE 30" PIPE AFTER INSTALLING ARV	182.97
	205902	PS1 SODIUM HYPO	171.38
	205920	BORDER STATES INDUSTRIES - PS1 CHLORINE SENSOR INS	247.25
	205930	WAT EPA SURVEY	172.20
	205943	BORDER STATES INDUSTRIES - MADISON CL2 RACK	433.14
	205944	BORDER STATES INDUSTRIES - MADISON CL2 RACK	128.24
	205950	WAT EPA SURVEY	545.30
	205951	GREASE GUNS FOR MADISON/ M-9/ M-10	63.98
	205956	SUPPLIES FOR PRDF VAULT	108.60
	205967	NEW WORK BOOTS	200.00
	205968	SUPPLIES FOR PINE RIDGE SCADA	30.80
	205971	1-WORK HAT W/ CITY LOGO & 2-CITY LOGOS ADDED TO SH	37.00
	205972	RESTOCK EMERGENCY FOOD SUPPLY @ PINE RIDGE	49.96
	205976	PS-1 WET WELL REPAIR	154.31
	205977	PS-1 WET WELL	2.99
	205978	PRDF VAULT SHED INSTALL	20.97
	205991	REGIONAL BOLT VAULT CLEAN UP	17.94
	205993	BORDER STATES INDUSTRIES - MADISON CL2 RACK	47.87
	205994	BORDER STATES INDUSTRIES - REPLACE UPS BATTERIES	237.12
	206003	METER TECH TRUCK STOCK	19.44
	206042	BORDER STATES INDUSTRIES - PS1 CHLORINE SENSOR INS	121.54
	206050	IT ENCLOSURE BACK PLATE	99.36
	206052	SENSUS CONFERENCE REGISTRATION	900.00
	206057	PARTS FOR DC SURGE TANK	39.95

Expenditure Approval Report

Check Approval Date of 03/31/2026



Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
66666-MISC P-CARD VENDOR		
206062	ANCHORS PS-1 WET WELL	28.40
206073	CONCRETE BIT (FOX PARK MONITORING STATION)	12.72
206074	STRUT CLAMP & HANGERS FOR FOX PARK	256.31
206075	FOX PARK MONITORING STATION 90°S @ VALVE	218.12
206091	DC-2 & TRUCK STOCK	104.37
206092	DC SURGE TANK SUPPLIES	17.99
206093	DC SURGE TANK SUPPLIES	149.45
206097	UNIT 48 TRUCK STOCK	330.37
206099	PARTS FOR SAMPLE SS02/SP04 (FOX PARK MONITORING ST	72.56
206100	PARTS (FOX PARK MONITORING STATION)	34.16
206105	PARTS & FITTINGS FOR TRUCK STOCK	96.73
206106	ELECTRICAL PARTS FOR IT SWITCH ENCLOSURES	53.49
206118	FOX PARK SUPPLIES	5.84
206120	FEDEX38030418 SHIPPING	134.44
206128	CORE BIT MASONRY FOR (FOX PARK MONITORING STATION)	121.94
206129	PARTS FOR SAMPLE STATION IN FOX PARK MONITORING	299.18
206130	TAPCONS FOR FOX PARK MONITORING STATION	19.21
206144	QTRLY SAFETY LUNCH	110.91
206149	BORDER STATES INDUSTRIES - PS1 CHLORINE SENSOR INS	166.33
206150	PARTS FOR VALVE BOX REPAIR	414.60
206159	TOOLS FOR UNIT 188	171.75
206162	TOOL BOX FOR UNIT 103	228.97
206163	THREAD SEALANT FOR D ROAD MANIFOLD	262.08
206166	PS1 SODIUM HYPO	237.12
206179	TOOLS FOR UNIT 188	18.82
206205	PS-1 WET WELL SUPPLIES	29.45
206212	DOUD SAMPLE STATION SUPPLIES	110.04
206217	UNIT HEATER THERMOSTAT	146.74
206234	PARTS FOR DEMO SAW	91.12

Expenditure Approval Report
Check Approval Date of 03/31/2026



Invoice Number		Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
66666-MISC P-CARD VENDOR			
	206235	HARD HAT HOLDER FOR UNIT 103	36.50
	206236	FOX PARK STATION SUPPLIES	138.93
	206237	FOX PARK STATION SUPPLIES	5.09
	206238	UNIT 48 TRUCK STOCK	59.97
	206239	PARTS FOR FOX PARK DRAIN	27.96
	206240	UNIT 119 TRUCK STOCK	32.97
	206241	PUMP PARTS FOR UNIT 119	12.02
	206249	PARTS TO GET SIKAFLEX MACHINE GOING	5.48
	206254	PARTS FOR FLUSHING DIFFUSER	31.59
	206259	FR GEAR	593.98
	206272	FOX PARK STATION SUPPLIES	29.82
	206273	THE HOME DEPOT #6005 - PS1 CHLORINE SENSOR INSTALL	47.71
	206274	PUMP PARTS FOR UNIT 119	4.99
	206282	PARTS FOR VAC TRAILER	2.90
	206304	SIKAFLEX SELF LEVELING FOR PS-1	161.58
	206305	PS-1 PPE FOR DISINFECTION	268.55
	206322	TRUCK STOCK/ STRAPS & LIFTING STRAPS	305.74
	206323	PARTS FOR FLUSHING DIFFUSER	13.96
		VENDOR TOTAL:	10,148.86
2038-POWDER RIVER POWER			
	205947	HOSES FOR D ROAD MANIFOLD PUMP	800.82
	206013	PARTS FOR D ROAD & DC-2 SURGE TANKS	83.53
	206101	PARTS (D ROAD SURGE VAULT)	7.21
	206197	SUPPLIES FOR D ROAD MANIFOLD (REFUND)	-129.32
	206213	SUPPLIES FOR D ROAD MANIFOLD	837.97
	206214	PARTS FOR FLUSHING DIFFUSER	204.73
	206250	HOSE FOR COMPRESSOR FOR USE W/ SIKAFLEX MACHINE @	356.73
	206253	PARTS FOR FLUSHING DIFFUSER	76.91
		VENDOR TOTAL:	2,238.58

Expenditure Approval Report
Check Approval Date of 03/31/2026



Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
	DIVISION TOTAL:	12,387.44
	DEPARTMENT TOTAL:	12,387.44
	FUND TOTAL:	12,387.44

Expenditure Approval Report

Check Approval Date of 03/31/2026



Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
66666-MISC P-CARD VENDOR		
205871	ELECTRICAL SAFETY DRAWING CONTEST PRIZES	36.24
205873	BRIAN LIMBO 20 YEAR ANNIV LUNCH	94.95
205890	ELECTRICAL SAFETY DRAWING CONTEST PRIZES	164.35
205953	SNAP *SNAP ADS (PCARD COMPROMISED)	430.00
205981	ELECTRICAL SAFETY DRAWING CONTEST PRIZES	53.22
206019	SNAP *SNAP ADS (PCARD COMPROMISED - CHARGES REIM	-430.00
206020	SHACKLE FOR UNIT #241	158.22
206036	ELECTRICAL SAFETY DRAWING CONTEST PRIZES REFUND	-36.24
206077	FR SWEATSHIRT FOR MICK WOLF	148.49
206096	LOCATOR REPAIR	369.95
206107	CABLE PROTECTORS	154.30
206140	LOCATE PHONE CASE/SCREEN PROTECTOR	62.56
206218	FR JEAN	149.98
206243	HASP FOR JBOX LOCK	16.15
206260	FR JEANS	377.96
206268	SHOVEL FOR UNIT #207	-59.76
206309	3/0 SPLICES FOR MAINTENANCE	51.90
206310	CANVAS TOOL BAG	401.75
206320	SHOVEL WARRANTY REFUND FOR UNIT #207	-59.76
	VENDOR TOTAL:	2,084.26
	DIVISION TOTAL:	2,084.26
	DEPARTMENT TOTAL:	2,084.26
	FUND TOTAL:	2,084.26

Expenditure Approval Report
Check Approval Date of 03/31/2026



Invoice Number		Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
66666-MISC P-CARD VENDOR			
	205864	SHIPPING REAR CAMERA FOR REPAIR	22.32
	205868	FLEX SEAL TO FIX BOX IN SUPERVISOR TRUCK	15.98
	205869	FISH	107.89
	205886	PAINT SUPPLIES FOR BLOWER/ RAS PIPE WRENCHES & SOC	157.51
	205889	FLASHLIGHT SAFETY HEAD CAP	132.93
	205891	12/3 S.O. CABLE FOR TECH CENTER	8.91
	205893	PIN ASSEMBLY FOR GANTRY LIFT	349.00
	205899	20' CHAIN FALL HOIST REPLACED EXISTING 12' HOIST	426.66
	205903	PHOTO EYES FOR BITTER CREEK LIFT STATION	58.42
	205904	REPLACEMENT FILTERS FOR WWTF	661.68
	205921	BORDER STATES INDUSTRIES - REPLACE LS2 VENT FAN	181.57
	205922	CONTROLBYWEB WEB RELAYS FOR WWTF CAMERA PROJECT	2,777.18
	205923	SP POE TEXAS POE INJECTORS FOR WWTF CAMERA PROJECT	2,069.31
	205931	4" SS VALVE FOR GAS LINE IN ENERGY BLDG1200	1,450.00
	205933	INSULATION KIT	100.64
	205935	REFUNDED CHARGE TO REMOVE TAX	-286.78
	205936	STEP STOOLS FOR BLDG 200, 1100, & 1700	119.97
	205940	STANDING DESK FOR SCALE HOUSE	239.98
	205974	MENARDS GILLETTE WY - WW YARD WASTE CAMERA	11.83
	205975	FIRST AID SUPPLIES	20.93
	205988	CORDED DRILL FOR COLLECTION	179.00
	206010	BORDER STATES INDUSTRIES - BOXELDER LS FLOW METER	141.15
	206014	8" COUPLER FOR DIGESTER VALVE REPLACEMENT PROJECT	230.17
	206015	LAB CHEMICALS	769.54
	206037	STEP & THREAD OIL FOR MANHOLES	26.45
	206039	BARREL PUMP FOR 777 CHEMICAL	74.99
	206040	TUBING FOR 777 CHEMICAL PUMP CLAMP & COUPLER FOR T	60.66
	206051	EXTERIOR LIGHT FIXTURE FOR BOXELDER NORTH DOOR	260.27
	206054	CAULKING GUN	19.98

Expenditure Approval Report

Check Approval Date of 03/31/2026



Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
66666-MISC P-CARD VENDOR		
206059	BOLTS FOR INVENTORY	345.27
206060	CRUM ELECTRIC SUPPLY CO - WW MAINT BUILDING LIGHTS	328.02
206061	SAMPLING SUPPLIES	81.62
206072	BARREL PUMP FOR 777	75.00
206080	WW PLANT MAINT	128.00
206081	GLASS LINE REPAIR KIT FOR 8" DSS VALVE ADDITION PR	163.83
206089	CAULKING GUN & VALVE STEM CAPS FOR INFLATABLE PLUG	52.02
206094	SAMPLING SUPPLIES	49.98
206104	WW PLANT MAINT	708.98
206113	SHOVELS FOR UNIT 36	151.66
206115	BALL VALVES FOR INVENTORY	166.79
206116	LID FOR CHEM TANK	357.98
206117	REPLACEMENT TOOLS FOR WWTF	100.54
206141	ENCLOSURE BACK PLATE FOR IT SWITCH ENCLOSURE	75.74
206148	GARDEN HOSE REPAIR ENDS	18.97
206151	2 SS PRESSURE GUAGES BLDG 200	299.16
206155	PRY BARS FOR TRUCKS & MH SEALANT	82.11
206167	WW PLANT MAINT	66.50
206178	LAB GLOVES	250.71
206184	MAILED COMPOST SAMPLER	286.67
206199	300 PUMP PARTS FOR WWTP INVENTORY	249.89
206200	NEW EXTERIOR LIGHT FOR BOXELDER SOUTH DOOR	213.03
206204	FIRE SUPPLY	33.53
206216	100 FT 1/2 IN. EMT CONDUIT	65.38
206223	RP957 PARTS FOR INVENTORY	595.16
206224	THE HOME DEPOT #6005 - WW HEADWORKS WIRING	39.97
206225	REPLACED LOOSE FITTING IN SEPTAGE RECEIVING	13.98
206232	HOSE REELS & GARDEN HOSES FOR BLDGS/ RB SAFETY REA	825.90
206251	BOLT ON CIRCUIT BREAKER	21.62

Expenditure Approval Report
Check Approval Date of 03/31/2026



Invoice Number		Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
66666-MISC P-CARD VENDOR			
	206255	CONDIUT PARTS FOR IT ENCLOSURES	18.14
	206256	CAULKING GUN & HOOKS FOR UNIT 36	27.76
	206257	MATS FOR COMPLEX DRYWALL	179.88
	206258	REPLACEMENT COUPLER FOR GP201 BLDG 200 FOR WWTF	686.32
	206262	TANK SPRAYER FOR BLDG 200	23.45
	206263	BLEACH FOR OPEATION BLDG 200	28.24
	206271	T701 IN BLDG 700 CHEMICAL METERING PUMP	529.31
	206279	WW PLANT MAINT	283.05
	206281	IT ENCLOSURE BACK PLATE	75.74
	206290	FITTINGS FOR CONDENSATION LINE	328.44
	206308	CONDUIT PARTS FOR IT SWITCH ENCLOSURES	126.54
	206315	CLIPS FOR BACKFLOW INVENTORY	65.15
VENDOR TOTAL:			18,608.17
1697-NORTHWEST SCIENTIFIC INC			
	205863	LAB TEST KITS	583.51
	206016	LAB SUPPLIES	184.39
	206017	LAB CHEMICALS	237.28
	206018	LAB SUPPLIES	314.11
	206083	LAB SUPPLIES	329.98
	206084	LAB CHEMICALS & SUPPLIES	1,322.59
	206085	LAB CHEMICALS & SUPPLIES	750.00
	206298	LAB SUPPLIES	745.76
VENDOR TOTAL:			4,467.62
DIVISION TOTAL:			23,075.79
DEPARTMENT TOTAL:			23,075.79
FUND TOTAL:			23,075.79

Expenditure Approval Report

Check Approval Date of 03/31/2026



Invoice Number	Invoice Description	Amount
601-CITY WEST FUND		
50-PUBLIC WORKS		
39-CITY WEST BUILDING MAINT		
66666-MISC P-CARD VENDOR		
205996	PW RADIO'S	369.90
	VENDOR TOTAL:	369.90
	DIVISION TOTAL:	369.90
	DEPARTMENT TOTAL:	369.90
	FUND TOTAL:	369.90

Expenditure Approval Report

Check Approval Date of 03/31/2026



Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
66666-MISC P-CARD VENDOR		
205866	SEAT COVERS FOR UNIT 150005	97.95
205979	HVAC COMPONENTS FOR 150417	67.00
206124	YEARLY UPDATE FOR SNAP ON AUTOMOTIVE SCANNER	1,051.00
206142	PARKS TRIP TO BISMARK ND	40.00
206147	TOWING FOR PD UNIT 160447 TO CITY WEST. TRANSMISSI	150.00
206169	PARKS TRIP TO BISMARK ND	31.05
206195	ON YOUR WAY #107 - FUEL PD 13	30.48
206220	PARKS TRIP TO BISMARK ND	36.74
	VENDOR TOTAL:	1,504.22
	DIVISION TOTAL:	1,504.22
37-VEHICLE REPLACEMENT		
66666-MISC P-CARD VENDOR		
206025	TRAVEL TO SIOUX FALLS FOR DELIVERY OF 260200 TO TE	55.45
206026	TRAVEL TO SIOUX FALLS TO DELIVER 260200 TO TEAMCO	40.00
206027	TRAVEL TO SIOUX FALLS TO DELIVER 210200 TO TEAMCO	21.82
206028	TRAVEL TO SIOUX FALLS FOR DELIVERY OF 260200 TO TE	89.72
206029	TRAVEL TO SIOUX FALLS TO DELIVER 260200 TO TEAMCO	38.39
206033	TRAVEL TO SIOUX FALLS TO DELIVER 260200 TO TEAMCO	165.08
206038	TRAVEL TO SIOUX FALLS TO DELIVER 260200 TO TEAMCO	24.63
206063	TRAVEL TO SIOUX FALLS TO DELIVER 260200 TO TEAMCO	240.95
206070	TRAVEL TO SIOUX FALLS TO DELIVER 260200 TO TEAMCO	50.03
206071	TRAVEL TO SIOUX FALLS TO DELIVER 260200 TO TEAMCO	240.95
	VENDOR TOTAL:	967.02
	DIVISION TOTAL:	967.02
	DEPARTMENT TOTAL:	2,471.24
	FUND TOTAL:	2,471.24
	GRAND TOTAL:	92,416.21



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **May 5, 2026**

TITLE:

Mayor Lundvall - \$177,564.01
S & S Builders - ECSC Bleacher Shelters - \$168,685.81
First National Bank - ECSC Bleacher Shelters Retainage - \$8,878.20

SUGGESTED ACTION:

I move for the approval of the conflict claims for Mayor Lundvall.

CASE BACKGROUND:

Mayor Lundvall - \$177,564.01
S & S Builders - ECSC Bleacher Shelters - \$168,685.81
First National Bank - ECSC Bleacher Shelters Retainage - \$8,878.20

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:

[Conflict Claims](#)

Expenditure Approval Report
Check Approval Date of 05/05/2026



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
04-SPECIAL PROJECTS			
1864-FIRST NATIONAL BANK OF GILLETTE			
	206550	ECSC BLEACHER SHELTERS * RETAI	8,878.20
		VENDOR TOTAL:	8,878.20
1493-S & S BUILDERS			
	206549	ECSC BLEACHER SHELTERS	168,685.81
		VENDOR TOTAL:	168,685.81
		DIVISION TOTAL:	177,564.01
		DEPARTMENT TOTAL:	177,564.01
		FUND TOTAL:	177,564.01
		GRAND TOTAL:	177,564.01



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **May 5, 2026**

TITLE:

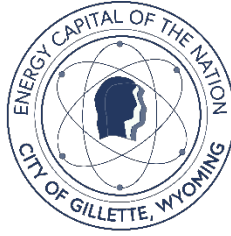
A Proclamation Designating May 7, 2026 as a *National Day of Prayer*.
~ Pastor Marty Crump, Family Life Church

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:

[National Day of Prayer Proclamation 2026](#)



PROCLAMATION

- WHEREAS,** the History of our Nation is indelibly marked with the role that prayer has played in the lives of individual Americans and indeed the United States as a whole; and
- WHEREAS,** our greatest leaders have always turned to prayer in times of crisis; and
- WHEREAS,** we acknowledge that prayer is deeply a personal experience - the way in which it finds expression depends on our individual dispositions as well as on our religious convictions; and
- WHEREAS,** the virtues of prayer have a common bond - our hope and aspirations; our sorrows and fears; and deepest remorse and renewed resolve; our thanks and joyful praise; and most importantly our love - all turned toward God; and
- WHEREAS,** I join with our President and Governors of our United States and invite all Citizens of Gillette to join me in earnest prayer for our Nation and our State.

NOW THEREFORE, I, Shay Lundvall, Mayor of the City of Gillette, County of Campbell, and State of Wyoming do hereby proclaim **May 7, 2026** as a

NATIONAL DAY OF PRAYER

with this year's theme as

“Glorify God among the Nations, Seeking Him in All Generations”
Chronicles 16:24

and encourage our fellow citizens to join in prayer, asking that God's light may illuminate the minds and hearts of our people and our leaders, so that we may meet the challenges that lie before us with courage, wisdom and justice.

Dated this 5th day of May 2026.

Shay Lundvall, Mayor

Alicia Allen, City Clerk (Attest)



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **May 5, 2026**

TITLE:

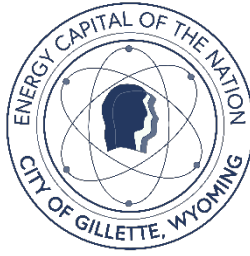
A Proclamation Designating May 6-12, 2026 as *Nurses Week*.
~ Wyoming Nurses Association

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:

[Nurses Week Proclamation 2026](#)



Proclamation

WHEREAS, nurses constitute Wyoming's largest healthcare profession, providing indispensable, high-quality care that is essential to the safety and well-being of all patients; and

WHEREAS, the nursing profession meets the evolving health needs of our population across all settings, while the Wyoming Nurses Association advocates for increased access to primary and preventive healthcare; and

WHEREAS, the demand for nursing services continues to grow due to an aging population and increasing clinical complexities, making a highly skilled nursing workforce more vital than ever to our state's future; and

WHEREAS, the Wyoming Nurses Association has designated May 6-12 as

Nurses Week

with the theme **"The Power of Nurses"** to celebrate the unparalleled impact and contributions nurses make to enrich our lives;

NOW, THEREFORE, BE IT RESOLVED, that I, Shay Lundvall, Mayor of the City of Gillette, Wyoming, urge all residents of Gillette to join me in honoring the nurses who care for us and celebrating their accomplishments during this week and at every opportunity throughout the year.

Dated this 5th Day of May 2026

Shay Lundvall, Mayor

Alicia Allen, City Clerk (Attest)



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **May 5, 2026**

TITLE:

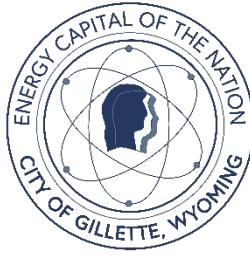
A Proclamation Designating May 2026 as *Mental Health Awareness Month*
~ Teddric Walker, Campbell County Prevention Specialist

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:

[Mental Health Month Proclamation 2026](#)



Proclamation

- **WHEREAS**, mental health is essential to everyone's overall health and well-being; and
- **WHEREAS**, mental illness does not discriminate and can impact anyone at any age during anytime of their life; and
- **WHEREAS**, all Americans face challenges in life that can impact their mental health; and
- **WHEREAS**, prevention and awareness is an effective way to reduce the burden of mental health conditions; and
- **WHEREAS**, there are practical tools that all people can use to improve their mental health and increase resilience; and
- **WHEREAS**, mental health conditions are real and prevalent in our county and nation; and
- **WHEREAS**, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and
- **WHEREAS**, each business, school, government agency, health care provider, organization and citizen share the burden of mental health problems and has a responsibility to promote mental wellness and support prevention and treatment efforts; and
- **WHEREAS**, we all have a role to play in ending the stigma around mental health issues and it starts by showing compassion, so everyone feels comfortable seeking help.

NOW, THEREFORE, I, Shay Lundvall, Mayor of the City of Gillette hereby proclaim May 2026 as

"Mental Health Awareness Month"

in Gillette. We call upon all members of our community to support efforts that increase community awareness, understanding, and action to promote Mental Health awareness in Gillette and across our nation.

Dated this 5th Day of May 2026

Shay Lundvall, Mayor

Alicia Allen, City Clerk (Attest)



**CITY OF GILLETTE
CITY COUNCIL**

DATE: May 5, 2026

TITLE:

A Proclamation Designating Friday, May 8, 2026, as the *City of Gillette's official Arbor Day*.

CASE BACKGROUND:

The City of Gillette will observe Arbor Day on Friday, May 8 th 2026. This year marks the 34th year that the City of Gillette has achieved Tree City USA designation from the Arbor Day Foundation. For many years, the City's Forestry division has partnered with the CCSD to celebrate Arbor Day and educate community youth on the value of trees and benefits they provide. This year we will plant a tree with sixth grade students at Rawhide Elementary School. The students will also learn the importance of trees, the history of Arbor Day and by assisting with the tree planting, inspire their inner Lorax and encourage them to become lifelong stewards of trees. We invite members of the City Council and Parks Board to join the City Forestry division, CCSD personnel and WY State Forestry for Gillette's annual Arbor Day event.

STAFF REFERENCE:

Sawley Wilde, Public Works Director

ATTACHMENTS:

[Arbor Day Proclamation 2026](#)
[2026 Arbor Day Memo for GI](#)



PROCLAMATION

Whereas, Arbor Day is now observed throughout the world, nation, and state of Wyoming, and

Whereas, Trees are the most perfect carbon capture facilities on earth. Every tree on earth is able to capture, store and recycle carbon and return it in products that provide us the most basic human physiological needs. Trees provide us, and all living things, with clean air, water, food and shelter. Trees keep us warm and cool, help us heal, learn, connect and care. They selflessly use every portion of themselves to harness pollution, recycle it and provide the very things that are vital to our existence. Trees give us life.

Whereas, the City of Gillette recognizes the value of trees in producing vital elements for sustaining life, providing wildlife habitat, beautifying the community, increasing property values, enhancing the economic vitality of business areas and improving physical and mental health in our community.

Therefore, I, Shay Lundvall, Mayor of the City of Gillette, do hereby proclaim Friday, May 8th as

Arbor Day

in the City of Gillette, and call upon all citizens to plant, care and protect trees in support of the City's Urban Forestry program, further ensuring life for this and future generations.

Dated this 5th day of May, 2026.

Shay Lundvall, Mayor

Alicia Allen, City Clerk



CITY OF GILLETTE

Public Works
P.O. Box 3003 • Gillette, Wyoming 82717-3003
Phone (307) 686-5320
www.gillettewy.gov

TO: Sawley Wilde, Public Works Director

FROM: Wendy Clements, City Arborist

DATE: April 23, 2026

RE: Arbor Day Celebration, Friday May 8, 2026

I would like to take this opportunity to invite Mayor Lundvall and members of the City Council, Administrator Cole and the Parks and Beautification Board, to the City's Arbor Day Celebration that will be held on Friday, May 8, 2026, beginning at 10:00 a.m. The celebration will be held at Rawhide Elementary School located at 200 Prospector Parkway.

This year marks the 34th year the City of Gillette has achieved Tree City USA designation from the Arbor Day Foundation. For many years, the City's Forestry division has partnered with the CCSD to celebrate Arbor Day and educate community youth on the value of trees and benefits they provide. This year we will celebrate by planting a tree with sixth grade students at Rawhide Elementary. The students will also learn the importance of trees, the history of Arbor Day and through tree planting, inspire their inner Lorax to become lifelong stewards of trees. The City Arborist invites CCSD personnel, members of the City Council, Parks Board and WY State Forestry to join them for the event and encourages all citizens to plant trees for our future.

If you need any further information, please feel free to contact me.

WC/dg



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **May 5, 2026**

TITLE:

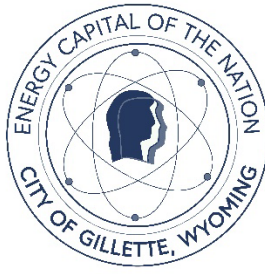
A Proclamation Designating May as *National Historic Preservation Month*.
~ Gillette Historic Preservation Commission

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:

[Historic Preservation Proclamation 2026](#)



PROCLAMATION

Whereas, Historic preservation is an effective tool for managing growth, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability.

Whereas, the historic houses and buildings of Gillette help make our City unique and provide links to the vision of our City's pioneers and their descendants.

Whereas, these fine examples of Nineteenth and Twentieth century buildings contribute to an appreciation of our heritage.

Whereas, Historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds.

Whereas, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people.

Whereas, National Historic Preservation Month is May; and Gillette's celebrations this May are co-sponsored by the Gillette Historic Preservation Commission and the National Trust for Historic Preservation.

NOW, THEREFORE, the City Council and Mayor, on behalf of the citizens of Gillette, do proclaim May 2026 as

“NATIONAL HISTORIC PRESERVATION MONTH”

And call upon the people of the City of Gillette to join their fellow citizens across the United States in recognizing and participating in this special observance.

Dated this 6th day of May, 2026

Shay Lundvall, Mayor

Alicia Allen, City Clerk (Attest)



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **May 5, 2026**

TITLE:

Presentation - Gillette Historic Preservation City Plan ~ Brenda Kirk & GHPC

STAFF REFERENCE:

Michael H. Cole, City Administrator



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **May 5, 2026**

TITLE:

Things to Know Video for May, 2026.

STAFF REFERENCE:

VIDEO - Jennifer Toscana, Public Affairs Director



**CITY OF GILLETTE
CITY COUNCIL**

DATE: May 5, 2026

TITLE:

ORDINANCE 3RD READING

An Ordinance to Amend Chapter 13, Sections 13-2(f), (i), (p), 13-3(b), (b)(7), (9), 13-4(b)(1), (4), (5), (c), and 13-5(a) of the Gillette City Code.

SUGGESTED ACTION:

I move for approval of the Ordinance to Amend Chapter 13, Sections 13-2(f), (p), 13-3(b), (b)(7), (b)(9), 13-4(b)(1), (4), (5), (c), and 13-5(a) of the Gillette City Code.

CASE BACKGROUND:

ORDINANCE 1ST READING VOTE: 6/1

ORDINANCE 2ND READING VOTE: 4/1

This proposed amendment follows a September 2025 presentation on the City of Gillette's nuisance code (Chapter 13). Included in this packet is both the proposed amendment as well as a redline version of the entire Chapter 13 portion of the Gillette City Code.

Here is a summary of the proposed changes:

- Amending the definition of "inoperable vehicle" to account for flat tires.
- Reducing the allowable height of tall grass and weeds from 12 inches to 10 inches.
- Revising 13-3(b)(7) to reduce the time an inoperable/unlicensed vehicle may remain on private property.
- Including vehicles that have broken windshields or windows within 13-3(b)(7).
- Instituting a tiered calendar-year compliance timeline for repeated violations of particular sections: 1st violation is 14 days, 2nd violation is 7 days, 3rd and subsequent violations results in immediate citation in municipal court.
- Instituting a tiered calendar-year fine schedule: 1st conviction is a fine of up to \$250.00, 2nd conviction results in a fine between \$250.00 and \$500.00, 3rd and subsequent convictions results in a fine of \$750.00.

STAFF REFERENCE:

Sean Brown, City Attorney

ATTACHMENTS:

[Ordinance Amending Ch. 13 2026](#)

[GCC Chp 13 2026 Redline](#)

[Amendment to Ordinance Amending Ch. 13 2026](#)

AN ORDINANCE TO AMEND CHAPTER 13, SECTIONS 13-2 (F), (I), (P), 13-3(B), (B)(7), (9), 13-4(B)(1), (4), (5), (C), AND 13-5(A) OF THE GILLETTE CITY CODE

RECITAL: The City wishes to amend certain provisions of Chapter 13 of the Gillette City Code in order to address certain specific nuisances as well as adjust nuisance compliance schedules and enforcement penalties.

THEREFORE, be it ordained by the governing body of the City of Gillette:

SECTION ONE. Chapter 13, Section 13-2(f) of the Gillette City Code is amended to add the language in red:

§ 13-2(f) Inoperable Vehicle: A vehicle that is partially suspended above the ground by jacks, blocks or any other devices. A vehicle which has any of the four tires or wheels removed or any discarded, ruined, wrecked or dismantled vehicle including any part(s). **A vehicle that has more than one (1) flat or less than fully inflated tire.** Any motor vehicle incapable of immediate operation under its own power safely and in concurrence with governing and applicable traffic ordinances and statutes, or any motor vehicle not having current license plates lawfully affixed thereto. Inoperable vehicles are a nuisance.

SECTION TWO. Chapter 13, Section 13-2(i) of the Gillette City Code is amended to delete the following struck through language:

§ 13-2(i) Nuisance: The creation and/or maintenance by any person of any condition or use of real or personal property in such a manner as to offend the senses, or to unreasonably interfere with the use or enjoyment of the property of another, or which is detrimental to the property of another, or which causes the substantial diminution in or degrades the value of another's property by permitting any condition to exist which results in substantial annoyance, inconvenience or injury to the public, ~~in whole or part~~ as more fully described in Section 13-3 Specific Nuisances.

SECTION THREE. Chapter 13, Section 13-2(p) of the Gillette City Code is amended to reflect the following change:

§ 13-2(p) Weeds and Tall Grasses: All weeds, including but not limited to Foxtail weeds, tall grasses and rank, troublesome and harmful vegetation growing on any premises outside of the traveled portion of any street or alley within the City that exceeds a height of ~~twelve~~ **ten** (102) inches are considered a nuisance. Weeds shall include, but not be limited to, such plants as may be so designated by the Campbell County Weed & Pest Board. All landscaping on any lot or premises must be maintained in a neat and orderly condition consistent with community standards. Weeds and tall grass are a nuisance.

.

SECTION FOUR. Chapter 13, Section 13-3(b)(7) and (9) of the Gillette City Code is amended as follows:

13-3 Specific Nuisances

b. ~~Nuisances include, but are not limited to, the following specific examples~~ The following are nuisances:

7. It is unlawful for any Responsible Party to allow any partially dismantled, unlicensed/inoperable, wrecked, junked or discarded motor vehicle(s), or other similar material or objects to remain on the property longer than ~~fourteen~~ ~~seven~~ (7) days except in an enclosed building or an appropriately zoned storage lot. ~~It is unlawful for any Responsible Party to allow a motor vehicle with a broken windshield or windows to remain on the property longer than seven (7) days.~~

9. Grass and weeds over ~~twelve~~ ~~ten~~ (10) inches in height are a nuisance under this section and must be removed.

SECTION FIVE. Chapter 13, Section 13-4(b)(1), (4), (5) and (c) of the Gillette City Code is amended as follows:

13-3 Enforcement

b. Violations:

1. In ~~addition to other penalties or remedies~~ accordance with this provision, the Code Enforcer is authorized to serve notice of violation upon the Responsible Party to remove all items deemed a nuisance from the property ~~or otherwise abate such nuisance.~~ The compliance schedule stated in this provision resets at the beginning of each calendar year. With respect to the first violation of a particular subsection of this Chapter, ~~the Responsible Party shall have fourteen (14) days after notice to abate the nuisance.,~~ With respect to the second violation of a particular subsection of this Chapter, regardless of whether previous violations resulted in a conviction in Municipal Court or any abatement action, the Responsible Party shall have seven (7) days after notice to abate the nuisance. With respect to the third or subsequent violation of a particular subsection of this Chapter, regardless of whether previous violations resulted in a conviction in Municipal Court or any abatement action, the Responsible Party shall immediately abate the nuisance and be cited into Municipal Court. ~~or three (3) days~~ Notwithstanding the foregoing, if, in the discretion of the Code Enforcer, the nuisance constitutes a danger to public health, safety and welfare, ~~then the Responsible Party shall immediately abate the nuisance.~~

4. ~~In the event a Responsible Party fails to abate a nuisance as required by this section, the~~ Code Enforcer shall have the authority to post a notice and abate the nuisance ~~fourteen (14) days after the Responsible Party is served with notice of a violation.~~ Any authorized employee of the City or contractor hired by the City shall be authorized to enter the property to abate the nuisance. The City shall charge the actual cost of abatement to the Responsible Party. Any costs incurred in the abatement that remains unpaid forty-five (45) days from the date of the billing shall include

attorney's fees and costs incurred in collection. Only the Code Enforcer may remove the posted notice from the property.

5. ~~In addition to the above remedies, If~~ a Responsible Party ~~in violation~~ fails to comply with the requirements of this section, such Responsible Party may be cited into the Municipal Court.

c. Penalties

1. Any Responsible Party convicted of violating ~~this the requirements of this ordinance Chapter~~ is guilty of a misdemeanor punishable by a fine. ~~The fine schedule stated in this provision resets at the beginning of each calendar year. With respect to a first conviction under a particular subsection of this Chapter, a Responsible Party shall be punished by a fine of up to two hundred fifty dollars (\$250.00. With respect to a second conviction under a particular subsection of this Chapter, a Responsible Party shall be punished by a fine in an amount between two hundred and fifty dollars (\$250.00) and five hundred dollars (\$500.00). With respect to a third conviction under a particular subsection of this Chapter, a Responsible Party shall be punished by a fine of seven hundred and fifty dollars (\$750.00) of no more than seven hundred fifty dollars (\$750.00), plus court costs. See Section 16-1 of the Gillette City Code.~~ Each day of non-compliance with the provisions of this ordinance shall constitute a separate offense.

SECTION SEVEN. Chapter 13, Section 13-5(a) amended as follows:

13-5 Procedure for Weed Abatement

a. Weeds and tall grass pose an immediate danger to public health, safety, and welfare. Immediate abatement is necessary to prevent uncontrolled spread of weeds and tall grass because it has the ability to seed quickly and provide a harborage for rodents and insects and are a fire risk. ~~Fourteen (14) days after notice of a violation~~ Upon a Responsible Party's failure to comply with section 13-4 above, the Code Enforcer shall have the authority to post a notice on the property and abate the nuisance. Any authorized employee of the City or contractor hired by the City is authorized to enter the property to abate the nuisance. Only the Code Enforcer may remove the posted notice from the property.

First Reading: April __, 2026.

Second Reading: April __, 2026.

PASSED AND APPROVED on Third and Final Reading this ____ day of May 2026.

Shay Lundvall, Mayor

(S E A L)

ATTEST:

Alicia Allen, City Clerk

Published: Gillette News Record

Date: _____

Signed: _____

CHAPTER THIRTEEN
NUISANCES GENERALLY
Revised ~~December 2018~~May 2026

- 13-1 Nuisance Compliance Program
- 13-2 Definitions
- 13-3 Specific Nuisances
- 13-4 Enforcement
- 13-5 Procedure for Weed Abatement
- 13-6 Interference with the Code Enforcer

13-1 Nuisance Compliance Program

- a. Objective - The Nuisance Compliance Program is intended to promote, protect and improve the health, safety and welfare of all citizens. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
- b. Scope - Every Owner, Occupant, Person, Responsible Person, or Contractor, (“Responsible Party”) is responsible for maintaining all premises under their control or responsibility, including any adjacent publicly owned right-of-way, in a clean, sanitary and orderly condition at all times. No nuisance, as defined below, shall be permitted at any time. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

13-2 Definitions

- a. Abate: Repair, replace, remove, destroy or otherwise remedy a condition to an extent determined necessary, by the City, to protect, restore or maintain public health, safety and welfare. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
- b. Antique Vehicle: Any motor vehicle at least twenty-five (25) years old and owned solely as a collector’s item and licensed pursuant to Wyoming Statutes, Section 31-3-102. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
- c. Code Enforcer: Anyone with authority to enforce this chapter, including but not limited to: The Code Compliance Inspector, city police officer(s), and the City Administrator or his/her authorized designee.
- d. Debris: Debris includes, but is not limited to: motor vehicle parts, tires of any kind or size, silt from automobile wash racks, dead animals, batteries, abandoned machinery, discharged machinery parts, any sort of household appliance, bath tubs, furniture, wood pilings, pallets, dirt pilings, paper pilings, rubber and plastic products, metal products, broken glass, barrels, any article resulting from the wrecking, construction or remodeling of any building, fence, sidewalk or structure of any kind or character. Debris is a nuisance. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
Exception: Appropriately stacked or stored firewood, at the sole discretion of the Code Enforcer. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

- e. Garbage: Waste resulting from the handling, preparation, cooking or consumption of foods; offal or animal matter, wastes from the handling, storage and sale of produce; or anything that may decompose, become foul, offensive, unsanitary or dangerous to health. Garbage is a nuisance. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
- f. Inoperable Vehicle: A vehicle that is partially suspended above the ground by jacks, blocks or any other devices. A vehicle which has any of the four tires or wheels removed or any discarded, ruined, wrecked or dismantled vehicle including any part(s). A vehicle that has more than one (1) flat or less than fully inflated tire. Any motor vehicle incapable of immediate operation under its own power safely and in concurrence with governing and applicable traffic ordinances and statutes, or any motor vehicle not having current license plates lawfully affixed thereto. Inoperable vehicles are a nuisance. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
- g. Litter: To throw, deposit or allow garbage, rubbish and debris as defined herein, and all other waste material to remain on land that offends the senses, or creates a danger to public health, safety and welfare. Litter is deemed a nuisance. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
- h. Motor Vehicle: Any vehicle that is self-propelled by any sort of motor except vehicles moved solely by human power. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
- i. Nuisance: The creation and/or maintenance by any person of any condition or use of real or personal property in such a manner as to offend the senses, or to unreasonably interfere with the use or enjoyment of the property of another, or which is detrimental to the property of another, or which causes the substantial diminution in or degrades the value of another's property by permitting any condition to exist which results in substantial annoyance, inconvenience or injury to the public, ~~in whole or part~~ as more fully described in Section 13-3 Specific Nuisances. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
- j. Open Pit(s): Any open or uncovered cellar, cellar door, pit, hole, pool or container, etc. where water is allowed to accumulate and become a breeding ground or harborage for mosquitoes or other insects is declared to be a nuisance. It shall be unlawful for the owner or occupant of said property to permit the nuisance to continue for longer than

seventy-two (72) hours. An open pit is a danger to public health, safety and welfare and is a nuisance. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

- k. Person: Any individual(s), firm, association, partnership, corporation or any entity, public or private. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
- l. Premises: Any lot, building, parcel of land or portion of land, public or private. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
- m. Property: Any real property within the City limits that is not a street or highway. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
- n. Responsible Party : Any person occupying or in charge or control of any property or premises, including but not limited to: owner, occupant, agent, lessee, or contractor. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
- o. Rubbish: All discarded materials including, but in no way confined or limited to paper, wood, glass, metal and cloth products, weeds, yard trimmings, tree branches, bedding, crockery, building materials, leaves, ashes and solid wastes resulting from industrial and manufacturing process. Rubbish is a nuisance. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
- p. Weeds and Tall Grasses: All weeds, including but not limited to Foxtail weeds, tall grasses and rank, troublesome and harmful vegetation growing on any premises outside of the traveled portion of any street or alley within the City that exceeds a height of ~~twelve-ten~~ (102) inches are considered a nuisance. Weeds shall include, but not be limited to, such plants as may be so designated by the Campbell County Weed & Pest Board. All landscaping on any lot or premises must be maintained in a neat and orderly condition consistent with community standards. Weeds and tall grass are a nuisance. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

13-3 Specific Nuisances

- a. No nuisance may be maintained as a non-conforming use or allowed to continue as a “grandfathered” activity. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018).

b. ~~Nuisances include, but are not limited to, the following specific examples~~The following are nuisances:

1. It is unlawful for any Responsible Party to place, store, discard, throw or deposit any open pit, item or article on any property or premises within the City that will catch and maintain water from any source which creates a breeding ground or harborage for mosquitoes and/or other insects. Items such as tires, buckets, bottles, or pans may not be stored outside of an enclosed building or approved structure for longer than seventy-two (72) hours and must be stored in a manner to prevent the collection and stagnation of water. The above actions are a danger to public health, safety and welfare. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
2. It is unlawful for any Responsible Party to store, place, discard or deposit any appliances, including but not limited to: stoves, dishwashers, refrigerators, clothes dryers, washing machines, or any airtight container(s) outside for longer than twenty-four (24) hours. Improperly stored appliances are a danger to public health, safety and welfare. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
3. It is unlawful for any Responsible Party to cause or permit the pooling, ponding or depositing of sewage or human excrement anywhere in the City, except through a City approved waste system. Depositing of sewage or human excrement is a danger to public health, safety and welfare. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
4. It is unlawful for any Responsible Party to permit the accumulation of any debris on any construction or demolition site at any time before, during or after the construction or demolition of a project. The Responsible Party shall maintain on the site a proper container to control construction debris generated on the site. Construction/demolition material must be stored in a manner to prevent it from becoming wind-blown. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
5. It is unlawful for any Responsible Party to allow or maintain piles of dirt, debris, wood, firewood, construction or demolition materials on the property in a condition that attracts rodents, skunks or other vermin. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

6. It is unlawful for any Responsible Party to allow on the property any condition that interferes with, obstructs, or renders dangerous for passage any public street, sidewalk, ditch or drainage, without a lawful permit. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
7. It is unlawful for any Responsible Party to allow any partially dismantled, unlicensed/inoperable, wrecked, junked or discarded motor vehicle(s), or other similar material or objects to remain on the property longer than ~~fourteen-seven~~ (714) days except in an enclosed building or an appropriately zoned storage lot. It is unlawful for any Responsible Party to allow a motor vehicle with a broken windshield or windows to remain on the property longer than seven (7) days. (Ord. 409, 7-5-55; Ord. 592, 9-23-69) (Ord. 1724, 6/19/89; Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
 - A. A person may store or maintain one partially dismantled or unlicensed/inoperable vehicle with a commercially manufactured fitted car cover in good condition. Tarps do not constitute commercially manufactured fitted car covers.
 - B. If the fitted cover begins to deteriorate or is removed, the cover must be replaced within five (5) days or the vehicle must be licensed/removed.
8. It is unlawful for any Responsible Party to cause, allow or permit the accumulation of debris, garbage, litter or rubbish on their property.
9. Grass and weeds over ~~twelve-ten~~ (102) inches in height are a nuisance under this section and must be removed. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

13-4 Enforcement

- a. The Code Enforcer shall have the authority to enforce this chapter. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
- b. Violations:

1. In ~~addition to other penalties or remedies~~ accordance with this provision, the Code Enforcer is authorized to serve notice of violation upon the Responsible Party to remove all items deemed a nuisance from the property or otherwise abate such nuisance. The compliance schedule stated in this provision resets at the beginning of each calendar year. With respect to the first violation of a particular subsection of this Chapter, the Responsible Party shall have fourteen (14) days after notice to abate the nuisance. With respect to the second violation of a particular subsection of this Chapter, regardless of whether previous violations resulted in a conviction in Municipal Court or any abatement action, the Responsible Party shall have seven (7) days after notice to abate the nuisance. With respect to the third or subsequent violation of a particular subsection of this Chapter, regardless of whether previous violations resulted in a conviction in Municipal Court or any abatement action, the Responsible Party shall immediately abate the nuisance and be cited into Municipal Court. or three (3) days Notwithstanding the foregoing, if, in the discretion of the Code Enforcer, the nuisance constitutes a danger to public health, safety and welfare, then the Responsible Party shall immediately abate the nuisance. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
2. The Responsible Party shall remove the nuisance in compliance with the provisions of this Chapter within the allotted time given in the notice. It is unlawful for the Responsible Party, after receiving notice of violation, to remove a nuisance to another private or public property where storage is not permitted. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
3. The deadline to remove the nuisance may be extended by the Code Enforcer if the Code Enforcer, in his or her sole discretion, deems the extension necessary to remove the nuisance. An extension under this section does not relieve the Responsible Party's obligation to remove the nuisance. Failure to remove the nuisance after an extension under this section will subject the person to abatement procedures and/or citation. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
4. In the event a Responsible Party fails to abate a nuisance as required by this section, the Code Enforcer shall have the authority to post a notice and abate the nuisance ~~fourteen (14) days after the Responsible Party is served with notice of a violation~~. Any authorized employee of the City or contractor hired by the City

shall be authorized to enter the property to abate the nuisance. The City shall charge the actual cost of abatement to the Responsible Party. Any costs incurred in the abatement that remains unpaid forty-five (45) days from the date of the billing shall include attorney's fees and costs incurred in collection. Only the Code Enforcer may remove the posted notice from the property. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

5. ~~In addition to the above remedies, If~~ a Responsible Party ~~in violation fails to~~ comply with the requirements of this section, such Responsible Party may be cited into the Municipal Court. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

c. Penalties

1. Any Responsible Party convicted of violating ~~this the requirements of this ordinance—Chapter~~ is guilty of a misdemeanor punishable by a fine. The fine schedule stated in this provision resets at the beginning of each calendar year. With respect to a first conviction under a particular subsection of this Chapter, a Responsible Party shall be punished by a fine of up to two hundred fifty dollars (\$250.00. With respect to a second conviction under a particular subsection of this Chapter, a Responsible Party shall be punished by a fine in an amount between two hundred and fifty dollars (\$250.00) and five hundred dollars (\$500.00). With respect to a third conviction under a particular subsection of this Chapter, a Responsible Party shall be punished by a fine of seven hundred and fifty dollars (\$750.00)of no more than seven hundred fifty dollars (\$750.00), plus court costs. See Section 16-1 of the Gillette City Code. Each day of non-compliance with the provisions of this ordinance shall constitute a separate offense. (Ord. 1338, 5-3-82; Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

d. Appeals

1. All appeals shall be made in accordance with applicable provisions of the Wyoming State Statutes regarding appeals from the Municipal Court. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

13-5 Procedure for Weed Abatement

- a. Weeds and tall grass pose an immediate danger to public health, safety, and welfare. Immediate abatement is necessary to prevent uncontrolled spread of weeds and tall grass because it has the ability to seed quickly and provide a harborage for rodents and insects and are a fire risk. ~~Fourteen (14) days after notice of a violation~~Upon a Responsible Party's failure to comply with section 13-4 above, the Code Enforcer shall have the authority to post a notice on the property and abate the nuisance. Any authorized employee of the City or contractor hired by the City is authorized to enter the property to abate the nuisance. Only the Code Enforcer may remove the posted notice from the property.
- b. The City shall charge the actual cost of abatement to the Responsible Party, plus an administrative fee equal to fifty percent (50%) of the total cost of each abatement. Any costs incurred in the abatement that remain unpaid forty-five (45) days from the date of the billing shall include attorney's fees and costs incurred in collection.
- c. The City may, at its discretion, apply to the proper court for a lien against the property for abatement costs that exceed two thousand dollars (\$2,000.00) and remain unpaid forty-five (45) days from the date of the billing.
- d. The Responsible Party is prohibited from obtaining any permits from the City until the cost of the abatement is paid in full. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)
- e. In addition, a Responsible Party that has violated this section may be cited into the Municipal Court. (Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

13-6 Interference with the Code Enforcer

- a. Any person interfering with the Code Enforcer in the performance of his/her duties shall be guilty of a misdemeanor. See Section 16-1 of the Gillette City Code. (C.O. 1948 324.; Ord. 3337, 8-16-2004; Ord. 3951, 12-19-2018)

PROPOSED AMENDMENT

(amendment changes in blue)

ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 13, SECTIONS 13-2 (F), (I), (P), 13-3(B), (B)(7), (9), 13-4(B)(1), (4), (5), (C), AND 13-5(A) OF THE GILLETTE CITY CODE

RECITAL: The City wishes to amend certain provisions of Chapter 13 of the Gillette City Code in order to address certain specific nuisances as well as adjust nuisance compliance schedules and enforcement penalties.

THEREFORE, be it ordained by the governing body of the City of Gillette:

SECTION ONE. Chapter 13, Section 13-2(f) of the Gillette City Code is amended to add the language in red:

§ 13-2(f) Inoperable Vehicle: A vehicle that is partially suspended above the ground by jacks, blocks or any other devices. A vehicle which has any of the four tires or wheels removed or any discarded, ruined, wrecked or dismantled vehicle including any part(s). **A vehicle that has more than one (1) flat or less than fully inflated tire.** Any motor vehicle incapable of immediate operation under its own power safely and in concurrence with governing and applicable traffic ordinances and statutes, or any motor vehicle not having current license plates lawfully affixed thereto. Inoperable vehicles are a nuisance.

SECTION TWO. Chapter 13, Section 13-2(i) of the Gillette City Code is amended to delete the following struck through language:

§ 13-2(i) Nuisance: The creation and/or maintenance by any person of any condition or use of real or personal property in such a manner as to offend the senses, or to unreasonably interfere with the use or enjoyment of the property of another, or which is detrimental to the property of another, or which causes the substantial diminution in or degrades the value of another's property by permitting any condition to exist which results in substantial annoyance, inconvenience or injury to the public, ~~in whole or part~~ as more fully described in Section 13-3 Specific Nuisances.

SECTION THREE. Chapter 13, Section 13-2(p) of the Gillette City Code is amended to reflect the following change:

§ 13-2(p) Weeds and Tall Grasses: All weeds, including but not limited to Foxtail weeds, tall grasses and rank, troublesome and harmful vegetation growing on any premises outside of the traveled portion of any street or alley within the City that exceeds a height of ~~twelve~~ **ten (102)** inches are considered a nuisance. Weeds shall include, but not be limited to, such plants as may be so designated by the Campbell County Weed & Pest Board. All landscaping on any lot or premises must be maintained in a neat and orderly condition consistent with community standards. Weeds and tall grass are a nuisance.

SECTION FOUR. Chapter 13, Section 13-3(b)(7) and (9) of the Gillette City Code is amended as follows:

13-3 Specific Nuisances

b. ~~Nuisances include, but are not limited to, the following specific examples~~ The following are nuisances:

7. It is unlawful for any Responsible Party to allow any partially dismantled, unlicensed/inoperable, wrecked, junked or discarded motor vehicle(s), or other similar material or objects to remain on the property longer than ~~fourteen~~ seven (7~~14~~) days except in an enclosed building or an appropriately zoned storage lot. ~~It is unlawful for any Responsible Party to allow a motor vehicle with a shattered windshield or windows to remain on the property longer than seven (7) days.~~

9. Grass and weeds over ~~twelve~~ ten (10~~2~~) inches in height are a nuisance under this section and must be removed.

SECTION FIVE. Chapter 13, Section 13-4(b)(1), (4), (5) and (c) of the Gillette City Code is amended as follows:

13-3 Enforcement

b. Violations:

1. In ~~addition to other penalties or remedies~~ accordance with this provision, the Code Enforcer is authorized to serve notice of violation upon the Responsible Party to remove all items deemed a nuisance from the property ~~or otherwise abate such nuisance. The compliance schedule stated in this provision resets at the beginning of each calendar year. With respect to the first violation of a particular subsection of this Chapter, the Responsible Party shall have fourteen (14) days after notice to abate the nuisance., With respect to the second violation of a particular subsection of this Chapter, regardless of whether previous violations resulted in a conviction in Municipal Court or any abatement action, the Responsible Party shall have seven (7) days after notice to abate the nuisance. With respect to the third or subsequent violation of a particular subsection of this Chapter, regardless of whether previous violations resulted in a conviction in Municipal Court or any abatement action, the Responsible Party shall immediately abate the nuisance and be cited into Municipal Court. or three (3) days~~ Notwithstanding the foregoing, if, in the discretion of the Code Enforcer, the nuisance constitutes a danger to public health, safety and welfare, ~~then the Responsible Party shall immediately abate the nuisance.~~

4. ~~In the event a Responsible Party fails to abate a nuisance as required by this section, the~~ Code Enforcer shall have the authority to post a notice and abate the nuisance ~~fourteen (14) days~~

~~after the Responsible Party is served with notice of a violation.~~ Any authorized employee of the City or contractor hired by the City shall be authorized to enter the property to abate the nuisance. The City shall charge the actual cost of abatement to the Responsible Party. Any costs incurred in the abatement that remains unpaid forty-five (45) days from the date of the billing shall include attorney's fees and costs incurred in collection. Only the Code Enforcer may remove the posted notice from the property.

5. ~~In addition to the above remedies, If a Responsible Party in violation fails to comply with the requirements~~ of this section, ~~such Responsible Party~~ may be cited into the Municipal Court.

c. Penalties

1. Any Responsible Party ~~convicted of violating this the requirements of this ordinance Chapter~~ is guilty of a misdemeanor punishable by a fine. ~~The fine schedule stated in this provision resets at the beginning of each calendar year. With respect to a first conviction under a particular subsection of this Chapter, a Responsible Party shall be punished by a fine of up to two hundred fifty dollars (\$250.00. With respect to a second conviction under a particular subsection of this Chapter, a Responsible Party shall be punished by a fine in an amount between two hundred and fifty dollars (\$250.00) and five hundred dollars (\$500.00). With respect to a third conviction under a particular subsection of this Chapter, a Responsible Party shall be punished by a fine of seven hundred and fifty dollars (\$750.00) of no more than seven hundred fifty dollars (\$750.00), plus court costs. See Section 16-1 of the Gillette City Code.~~ Each day of non-compliance with the provisions of this ordinance shall constitute a separate offense.

SECTION SEVEN. Chapter 13, Section 13-5(a) amended as follows:

13-5 Procedure for Weed Abatement

a. Weeds and tall grass pose an immediate danger to public health, safety, and welfare. Immediate abatement is necessary to prevent uncontrolled spread of weeds and tall grass because it has the ability to seed quickly and provide a harborage for rodents and insects and are a fire risk. ~~Fourteen (14) days after notice of a violation~~ Upon a Responsible Party's failure to comply with ~~section 13-4 above~~, the Code Enforcer shall have the authority to post a notice on the property and abate the nuisance. Any authorized employee of the City or contractor hired by the City is authorized to enter the property to abate the nuisance. Only the Code Enforcer may remove the posted notice from the property.

First Reading: April __, 2026.

Second Reading: April __, 2026.

PASSED AND APPROVED on Third and Final Reading this ____ day of May 2026.

Shay Lundvall, Mayor

(S E A L)

ATTEST:

Alicia Allen, City Clerk

Published: Gillette News Record

Date: _____

Signed: _____



**CITY OF GILLETTE
CITY COUNCIL**

DATE: May 5, 2026

TITLE:

Council Consideration of a Special Event and Open Container Permit on June 20, 2026 for the Donkey Creek Music & Arts Festival on Warren Avenue between 1st and 2nd Street from 7:00 a.m. to 11:59 p.m., Requested by Big Lost Meadery.

SUGGESTED ACTION:

I move to approve the foregoing Special Event Permit that was requested by Big Lost Meadery.

CASE BACKGROUND:

Big Lost Meadery is requesting a Street Closure on Warren Ave. between 1st and 2nd Street for the annual Donkey Creek Music Festival. The Open container permit will allow drinks over the entire area of the Donkey Creek Music Festival. They will have all of Big Lost Meadery open in addition to utilizing Warren Ave between 1st and 2nd street.

They expect 1000 persons at the event and will have outdoor music.

Barricades are requested from the Streets Department.

10 Total Rollouts are requested from the Solid Waste Department.

STAFF REFERENCE:

MAP - Jennifer Toscana, Public Affairs Director

ATTACHMENTS:

[Map](#)

Donkey Creek Music Festival June 20, 7:00 am to 11:59 pm



April 15, 2026

CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

0 40 80
Feet

Productivity *Service With P.R.I.D.E.* Enthusiasm
Responsibility Integrity Publication



**CITY OF GILLETTE
CITY COUNCIL**

DATE: May 5, 2026

TITLE:

Council Consideration of the Acceptance of the Historic Preservation Plan for Gillette, WY as Presented by the Gillette Historic Preservation Commission.

CASE BACKGROUND:

The Gillette Historic Preservation Commission is a City Board that was created in 2015 for purposes of protection, enhancement, and perpetuation of significant historical, archeological, and architectural relics within the City of Gillette and surrounding area. After a significant amount of work by the members of the Board, they have compiled the Gillette Preservation Plan document for the City of Gillette.

STAFF REFERENCE:

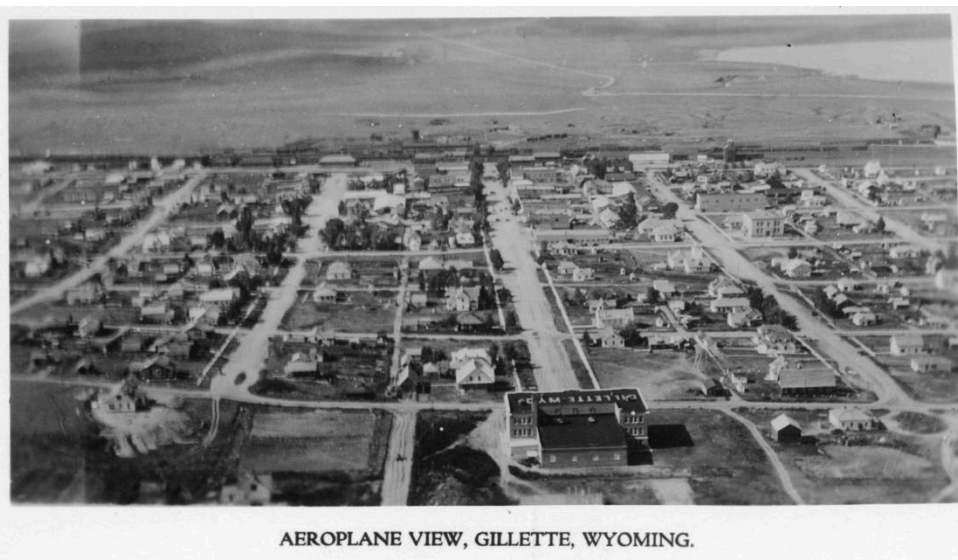
Michael H. Cole, City Administrator

ATTACHMENTS:

[Gillette Preservation Plan Final- City COPY](#)

HISTORIC PRESERVATION PLAN

GILLETTE, WYOMING



View of Gillette from the air, looking north, c.1929
(Photo courtesy of Campbell County Rockpile Museum)

Gillette Historic Preservation Commission
2026

TABLE OF CONTENTS

Introduction	2
Fundamentals of Historic Preservation	
A. What is Historic Preservation and Why Is It Important?	4
B. Legal Basis for Historic Preservation	4
C. The Preservation System and Process: Federal, State and Local Governments	5
D. Preservation in the Private Sector: Developers and Non-Profit Organizations	6
Historic Preservation and The Importance of Context	
A. What is Context and How is it Used in Preservation?	8
B. Evaluating Historic Resources Using Context	8
C. Historic Context in Historic Preservation Planning	9
D. Historic Context Studies	9
Historic Contexts for Gillette	
A. A Brief History of Gillette	11
B. Outline for Historic Context Study	17
Summary of Past Preservation Efforts	
A. Background of the Historic Preservation Commission	19
B. Survey and Inventory	19
C. National Register of Historic Places Listings	20
D. Design Guidelines	20
E. Public Education and Outreach	20
Plan for Managing and Protecting Resources	
A. Identifying Considerations	21
B. Goals, Objectives and Priorities	23
C. Strategies for Achieving Objectives	25
Integration	
A. Connections with Other Plans	26
B. Connections with Statewide Historic Contexts and Plans	26
C. Future Studies	26
Conclusion	27
Bibliography	28
Appendices	29

INTRODUCTION

The Gillette Historic Preservation Commission (GHPC) has undertaken the process of preparing a Historic Preservation Plan to guide its efforts in identifying, preserving and protecting the city's historic resources. Grant funding was provided by the Wyoming State Historic Preservation Office (SHPO) and M.L. Dennis Consulting, a historic preservation firm from Rapid City, SD, was hired to assist the Commission with this effort. The consultant met with the GHPC in Fall 2024 to begin the work on the plan. Two public meetings were held in February 2025, which were followed up with additional GHPC meetings with the consultant. Final preparation of the plan document occurred in 2026.

The preservation plan was prepared in accordance with current SHPO and *Secretary of the Interior's Standards for Preservation Planning*. As such, the document is context-based. Current preservation planning principles see the study of historic and architectural contexts as the cornerstone for planning for preservation activities and as a logical and reasonable approach to identifying and preserving historic resources. The use of contexts provides an organizational format that groups information about related historic resources based on themes, geographic boundaries, and/or time periods and links historic resources through the concept of property type.

The purpose of this plan is to establish a framework in which to carry out the GHPC's goals and objectives. There are several reasons for managing and protecting Gillette's historic resources. Historic preservation improves the physical appearance of the community and can build community pride. It stabilizes neighborhoods, creates housing, and improves livability and quality of life in the community. It contributes to an increased awareness of a community's heritage and maintains distinctiveness within the community. It provides economic benefits such as tax incentives, tourism and jobs. It provides for community involvement and builds alliances between community groups. It avoids waste and conserves energy. It prevents the extinction of building styles and types used historically in the community. Historic preservation recognizes the value of the entire community and the evolution of the built environment. It recognizes the community's lifestyles and the variety of cultural contributions within it.

This plan has been prepared with the following assumptions:

- (1) Historic preservation is not intended to save ALL of the older resources in a community. It is not possible, nor prudent, to do so. It does, however, entertain the notion of, at a minimum, documenting the significant historic resources before their disappearance (so that a record of the history of the community exists for future generations) and taking action to protect those that it can. Not all historic resources warrant the time and energy it would take to salvage them and many simply may not warrant preserving. This plan, however, will guide the GHPC in making decisions about which resources are truly significant within defined contexts.
- (2) There is a limit to the time, energy and resources available to the GHPC. With this in mind, it is recognized that this plan will need to be reviewed regularly and periodic decisions made regarding which portions of the plan may be undertaken at any given point in time. It is also recognized that priorities will change due to changing conditions and will be evaluated each year as part of the development of a yearly work plan. This plan has been designed with the flexibility to accommodate changing needs.

When discussing historic preservation, there is often confusion over terminology. To facilitate clarification of language used throughout this plan, a glossary of terms and abbreviations is included in the appendices.

Photos included in this document have been provided courtesy of the Campbell County Rockpile Museum.



View of downtown Gillette, looking south, 1903
(Photo courtesy of Campbell County Rockpile Museum)



View of downtown Gillette, looking north, c.1960
(Photo courtesy of Campbell County Rockpile Museum)

FUNDAMENTALS OF HISTORIC PRESERVATION

WHAT IS HISTORIC PRESERVATION AND WHY IS IT IMPORTANT?

Historic preservation is the practice of identifying, protecting, enhancing, and interpreting buildings, structures, objects, districts, and sites of historic, architectural, and cultural significance. It involves several activities including documenting, designating, protecting, restoring, rehabilitating and adapting historic resources for continued use while respecting their historic character.

Historic preservation ensures that significant historic resources are preserved for future generations. It provides tangible links to the past, allowing us to understand our history and heritage. It fosters a sense of place and pride in communities and can create a community identity. It can boost local economies through increased property values, job creation, and heritage tourism. It is sustainable, reducing waste and resource consumption through utilization of existing buildings and materials.

LEGAL BASIS FOR HISTORIC PRESERVATION

Historic preservation has long been sanctioned by law. The Antiquities Act of 1906 provided for Presidential proclamation of historic landmarks and sites on federal lands. In 1935, the Historic Sites Act was passed, which provided another layer of protection for significant historic resources.

The National Historic Preservation Act (NHPA) became law on October 15, 1966. This act served to unify earlier historic preservation laws and broadened their scope and, as amended (1976, 1980, 1992, and 2016), is the framework for current preservation laws. It sets forth programs aimed at promoting preservation, and located the primary oversight of the programs in the National Park Service (NPS). Among these programs are the National Register of Historic Places (referred to hereafter as the National Register) and the National Historic Landmarks programs, the State Historic Preservation Offices, and the Certified Local Government programs. The NHPA also established the Advisory Council on Historic Preservation (ACHP), the independent federal agency that advised Congress and the White House on historic preservation issues and oversees Section 106 of the NHPA (a review process that ensures historic resources are considered when a federal undertaking may affect them). The ACHP is also the agency involved in addressing Tribal/Native Hawaiian issues.

In addition to the NHPA, a number of other federal laws promote historic resource protection. Among them are the Department of Transportation Act (1966, amended), the National Environmental Policy Act (1970, amended), the Public Buildings Cooperative Use Act (1976), the American Indian Religious Freedom Act (1978, amended), the Archaeological Resources Protection Act (1979, amended), the Native American Graves Protection and Repatriation Act (1990, amended), and the Intermodal Surface Transportation Efficiency Act (1991, amended).

In Wyoming, laws pertaining to historic preservation are found in a number of statutes. The authorization of the SHPO and its activities is found primarily in Wyoming Statute Title 9. The legal basis for preservation on the local level includes these federal and state laws and often includes local ordinances that provide direction for preservation within their communities.

Gillette's Ordinance No. 3868 was adopted in 2015. It established the basis for a historic preservation program in the city and authorized the creation of the Historic Preservation Commission. The ordinance is titled "An Ordinance Creating A Program of Historic Preservation, and Creating An Historic Preservation Commission to Implement the Program Under the Certified Local Government Program of the State of Wyoming." (A copy of the ordinance is included in the appendices of this document.)

THE PRESERVATION SYSTEM AND PROCESS: FEDERAL, STATE AND LOCAL GOVERNMENTS

The "public" process for historic preservation includes action at the federal, state and local levels. The system is designed to be cooperative and to provide a collaborative partnership in preservation activities involving all three levels of government.

Empowered by the National Historic Preservation Act, federal agencies provide oversight for several preservation programs and efforts. The two primary agencies are the Advisory Council on Historic Preservation (ACHP) and the National Park Service (an agency within the Department of the Interior). The most visible role of the ACHP at the state and local levels is through the Section 106 process, required when a federal undertaking may affect historic resources.

The programs that the National Park Service oversees includes the National Register program, the National Historic Landmarks program, the Historic American Buildings Survey (HABS) and the Historic American Engineering Record (HAER) programs, the National Center for Preservation Technology and Training, and the Technical Preservation Services (which administers the Historic Preservation Tax Incentives programs). To encourage consistent preservation practices at all levels, they also developed standards and guidelines (commonly referred to as the *Secretary of the Interior's Standards*), which complement federal preservation laws, to provide guidance in the areas of archeology and preservation (see link to *Secretary of the Interior Standards* in the appendices). In some cases, these standards have been adopted by states and local governments as regulatory, in other cases they are considered simply advisory. Several publications pertaining to preservation also come from the National Park Service include *Preservation Briefs* and *Preservation Tech Notes* (information about NPS publications can be found in the appendices).

Without state level involvement, however, most of the federal programs wouldn't happen. To ensure state involvement, the NHPA established the system for State Historic Preservation Offices. To qualify for federal preservation funding, state governors were required to appoint a State Historic Preservation Officer to oversee preservation programs in their state. SHPO offices are housed in a variety of agencies from state to state, including State Historical Societies, State Parks, state Departments of Transportation, state Departments of Tourism, and state Departments of Education. In Wyoming, the SHPO is located within the department of State Parks and Cultural Resources.

SHPOs are required to employ professionally qualified staff in the areas of history, architectural history, and archeology. Program components within each office include survey and inventory, National Register, preservation planning and contexts, review and compliance (the Section 106 process), grants (federal Historic Preservation Funds and various state grants), tax incentives, Certified Local Governments programs, and public education and technical assistance. Archeology is usually included within a SHPO's programs, although in some states, archeology may be a separate state department. Some states have programs specific to the state's history that may be implemented through the SHPO, such as the Centennial Farm and Ranch Program in Wyoming.

Because much preservation happens on a local level, it is essential that local governments are involved in the public preservation process. To assist in their involvement, cities and counties can participate in the Certified Local Government (CLG) programs administered by the SHPOs. The CLG program was authorized by the 1980 amendments to the NHPA as a way of not only involving local governments in preservation on a local level, but as a way to assist SHPOs in reaching more communities in their preservation efforts. To encourage CLG participation, SHPOs offer assistance to the CLGs pursuing activities through the various SHPO programs, as well as access to Historic Preservation Funds as pass-through monies from the federal preservation funds allotted to the SHPOs (a minimum of 10% yearly is passed to CLGs). These funds generally cover the operating expenses of the designated historic preservation commission or board and some of their programming. Additional funds are often available to the CLGs from the SHPOs as grants for larger projects such as conducting surveys, preparing National Register nominations, and developing preservation plans. The Wyoming SHPO funds a variety of projects through CLG programs.

Local governments and their CLG-designated historic preservation commissions and boards have an even greater role in local preservation. In addition to the activities noted above, regulating preservation usually falls first to the local jurisdiction. Communities adopt ordinances to assist with regulation. These ordinances vary greatly in their purposes and scope, but usually include direction as to the creation of and business conducted by a preservation commission or board; the city's involvement in a local, state or National Register designation; and the commission's or board's involvement in design review for proposed projects affecting historic resources. Many ordinances lack "teeth" to enforce actions to actually protect historic resources and are simply advisory. Those that have more power to protect historic resources through actions such as design review involve a quasi-judicial approach to review, addressing due process issues and an appeals process. Information on Gillette's ordinance is included in the following sections (a copy of the ordinance can be found in the appendices.)

PRESERVATION IN THE PRIVATE SECTOR: DEVELOPERS AND NON-PROFIT ORGANIZATIONS

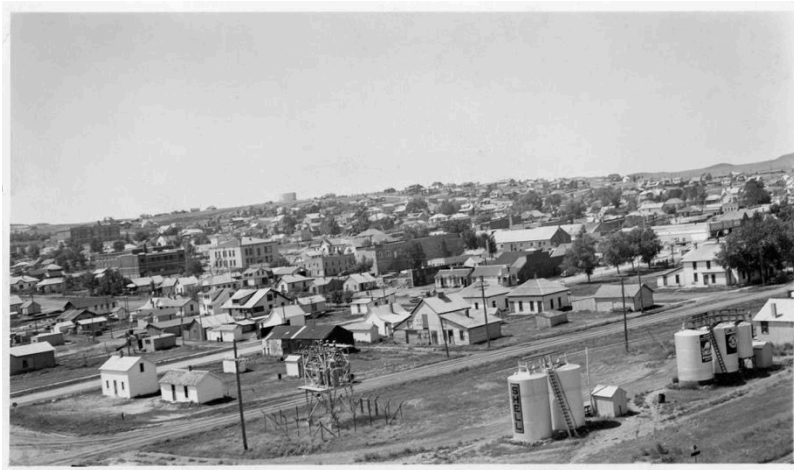
Although the framework for preservation is set in the federal, state and local efforts, much of the actual preservation, restoration, and rehabilitation work occurs in the private sector under the auspices of property owners, developers, and non-profit organizations.

Unless a historic resource is publicly owned and preservation activities are publicly financed, preservation happens with the involvement of the private owner and/or developer, who provide project direction and funding. Sometimes projects may involve actions that actually work against preservation, failing to protect the historic character or integrity of a resource. Ideally, private owners and developers will work with local public authorities to ensure that preservation standards and practices are being met. To encourage property owners to make appropriate alterations to their historic resources, local governments can provide design guidance and offer technical assistance. Property owners can also be encouraged to take advantage of financial incentives, some of which might be local programs (such as a revolving loan package or façade improvement grant), others may be associated with state and/or federal tax incentive programs available for qualifying preservation projects.

Non-profit organizations have played a major role in preservation in America. Historically, non-profit organizations, such as the Mt. Vernon Ladies Association chartered in 1858 and the garden clubs of the 1920s, sought to acquire early houses to run as museums. In the 1960s and 1970s, a movement to save major landmarks and entire neighborhoods was led by non-profit organizations. Efforts over the years have included preservation activities ranging from restoration and reconstruction to rehabilitation.

The National Trust for Historic Preservation, chartered by Congress in 1949, is regarded as the leader of the private non-profit preservation movement. It has been an instrumental player in getting federal legislation and funding passed and secured; it filed the first legal case to save historic property and has since been involved in many more legal cases; it established the National Trust Legal Defense Fund and the National Preservation Loan Fund; it created and maintains the “Eleven Most Endangered Places” list; it has been actively involved in preserving historic districts for affordable housing; and it manages several historic properties. The organization has more than 250,000 members. Other national organizations involved with preservation activities include Preservation Action, the Society of Architecture Historians (SAH), the Association for Preservation Technology International, HistoriCorps, Main Street America, the American Cultural Resources Association (ACRA), the National Preservation Partners Network, and the American Institute for Conservation.

Most states also have non-profit organizations focused on preservation efforts and which provide a wide variety of preservation-related activities. In Wyoming, the statewide non-profit is known as the Alliance for Historic Wyoming (link to website can be found in the appendices). In addition to statewide organizations, sometimes county and city historical societies engage in preservation-related activities or, at a minimum, serve as a local resource for information about the history of the community. The Campbell County Historical Society and the Rockpile Museum are history partners for Gillette.



View of Gillette, looking southwest, c.1937
(Photo courtesy of Campbell County Rockpile Museum)



View of Gillette, looking north, c.1937
(Photo courtesy of Campbell County Rockpile Museum)

HISTORIC PRESERVATION AND THE IMPORTANCE OF CONTEXT

WHAT IS CONTEXT AND HOW IS IT USED IN PRESERVATION?

Generally defined, context is “the circumstances that form the setting for an event, statement or idea, and in terms of which it can be fully understood and assessed” (Oxford).

In terms of historic preservation, a historic context is an organizational format that groups information about related historic properties, based on a theme, geographical limits and a chronological period. It describes one or more aspects of historic development and considers such things as history, architecture, engineering, archeology, and culture in identifying the significance patterns the resources represent. It identifies the types of historic resources associated with this theme so their individual significance can be understood and they can be understood in relation to each other. Historic contexts might be focused on just one theme (for example: Early Churches in Gillette, 1900-1945) or include a comprehensive set of themes that encompass all aspects of historic development of a community.

Historic context is a cornerstone of several preservation activities. It is key not only to understanding a historic resource’s place in history, but in evaluating that resource’s significance. The use of historic context is also the basis for preservation planning.

EVALUATING HISTORIC RESOURCES USING CONTEXT

One of the primary responsibilities of a historic preservation commission is not only to identify historic resources in the community, but to evaluate their importance and worthiness of preservation. To this end, it has become common practice to use National Register standards and processes for evaluating resources.

To begin, historic resources must be at least 50 years of age to be listed on the National Register (exceptions to this rule can be made and information for exceptions can be found in the National Register Bulletins). It is not enough, however, to be eligible for listing simply by virtue of being 50 years old. These resources must also be significant, retain sufficient integrity to convey their history, AND be demonstrated to be important to the history of the community. That importance is best understood in the concept of historic context.

The National Register defines these three concepts as:

Historic significance is the importance of a resource to the history of a community, state, or the nation. Significance is achieved by (a) association with events, activities, or patterns; (b) association with important persons; (c) distinctive physical characteristics of design, construction, or form; or (d) potential to yield important information.

Historic integrity is the authenticity of a historic resource’s identity as evidenced by the survival of physical characteristics that existed during the resource’s prehistoric or historic period. It is the resource’s ability to convey its historic significance physically and is the composite of seven qualities – location, design, setting, materials, workmanship, feeling and association. Integrity should not be confused with “condition,” which refers to the current state of repair. A historic resource may have a high degree of historic integrity but be in poor condition; conversely, a resource may be in good condition but have little historic integrity.

Historic context refers to the patterns or trends in history by which a specific historic resource is understood. Organized by themes, place, and time, historic contexts provide a framework for determining the significance of historic resources. Context has become the basis not only for evaluating historic resources, but also for preservation planning in communities and states. Knowledge of the historic contexts of a community provides understanding of a historic resource as a product of its time and as an illustration of aspects of heritage that may be unique, representative, or pivotal.

HISTORIC CONTEXT IN HISTORIC PRESERVATION PLANNING

Preservation planning is the rational, systematic process by which a community develops a vision, goals, and priorities for the preservation of its historic and cultural resources. Overall, the goals of preservation planning are (a) to assist states, local governments, and federal agencies in carrying out inclusive preservation planning programs that are responsive to their own needs and concerns, (b) to increase the opportunities for public participation in planning for historic and cultural resources, and (c) to strengthen the integration of historic preservation into broader public policy and land-use planning and decision-making arenas at the federal, state and local levels. Preservation planning is based on the knowledge that important historic resources cannot be replaced if they are destroyed and that planning for their preservation is important.

Preservation planning organizes preservation activities (identification, evaluation, registration, and treatment) in a logical sequence and each of the activities is based on the use of historic contexts. Planning for identification (survey) of resources considers context in determining how narrow or wide a survey effort should be. Evaluation and registration of resources using context is discussed in the previous section. What actions to take for the preservation of resources (treatment) also relies on the use and understanding of historic contexts.

The National Park Service has identified preservation planning as a significant aspect of historic preservation. As such, specific standards for preservation planning have been called out as the *Secretary of the Interior's Standards for Preservation Planning*. The three standards are listed below (further information about each standard can be found on the NPS website – the link is found in the appendices).

The Secretary of the Interior's Standards for Preservation Planning are:

- I. Preservation Planning Establishes Historic Contexts
- II. Preservation Planning Uses Historic Contexts to Develop Goals and Priorities for the Identification, Evaluation, Registration and Treatment of Historic Properties
- III. The Results of Preservation Planning are Made Available for Integration into Broader Planning Processes

HISTORIC CONTEXT STUDIES

Documents, called Historic Context Studies, provide the information needed for evaluating historic resources and planning for their preservation. Context studies vary greatly. They may relate to the development of specific communities or to statewide themes and maybe narrowly focused (a specific theme) or widely focused (documenting several themes in a community's history). Usually prepared by professional historians and archeologists, they document the history of the specific theme, identify what historic resources are likely to be

found associated with that specific theme, and determine what is worthy of preservation. Context studies are proactive. They are prepared in anticipation of development rather than in response to it.

The use of historic contexts has been proven to aid in making decisions about the preservation of important historic resources. Most SHPOs have developed historic contexts specific to their prehistoric and historic trends. They are generally organized by theme, place, and time, and they link historic resources to important historic trends and provide understanding of a resource as a product of its time. This provides a framework for determining the significance of a resource and for its eligibility of listing on local, state and National Registers. In addition to providing guidance as to the eligibility for individual resources, historic context studies are the basis for Multiple Property Submissions to the National Register.

WYOMING HISTORIC CONTEXTS

The Wyoming SHPO has developed a number of reports and documents that contain contextual information applicable to historic resources within specific geographic areas, specific themes, and specific resource types throughout the state.

Stand-alone historic context studies for Wyoming include:

Transportation Routes and Sites in the Powder River Basin, Wyoming (2006)
Stock-Raising, Ranching, and Homesteading in the Powder River Basin, Wyoming (2007)
Wyoming Military Historic Context (1920-1989) (2009)
Places of Learning: Historical Context of Schools in Wyoming (2011)
Wyoming Homesteading, Ranching and Farming 1860-1960 (2011)
Military Sites in Wyoming 1700-1920 Historic Context (2012)
Building Up Wyoming, Depression-Era Federal Projects in Wyoming 1929-1943 (2013)
The Way West, A Historical Context of the Oregon, California, Mormon Pioneer, and Pony Express National Historic Trail in Wyoming (2014)
Wyoming Irrigation Context (2023)
Paleoindian Heartland (2024)

In addition to these studies, Wyoming has a number of National Register Multiple Property Documents (both historic and prehistoric focused), as well as a number of reports, which provide historic context information (links to these documents are included in the appendices).

Developing historic context studies has been instrumental in developing Wyoming's Statewide Historic Preservation Plan. It helps identify direction for preservation activities. The 2016-2026 Statewide Historic Preservation Plan identified priorities for context development (most of which have been completed). That statewide plan is currently undergoing revisions and will likely include new priorities for further context development for the state.

HISTORIC CONTEXTS FOR GILLETTE

Statewide contexts help local preservation commissions with local preservation efforts by providing guidance for evaluating local resources within the contexts of these specific studies. However, it may be helpful to develop local contexts as a first line of understanding local resources, evaluating their significance, and providing protection for those that are determined to be significant to the community.

Local contexts usually address the developmental history of a community as the *theme* for the study, which includes a variety of sub-themes. Occasionally a local community may have one aspect of history that warrants a context study just for that particular theme or resource type. Context studies are further defined by *geographical limits*, which set the physical boundaries, and *chronological boundaries*, which set the time period that is included in the study. Each sub-theme includes information about what type of historic resources are likely to be found in association with that theme and provides direction as to their significance and what is worthy of preservation.

To date, Gillette does not have a local historic context study. Although this preservation plan is not a historic context study, the following sections provide a brief overview of the history of Gillette and a context outline as a means for the GHPC to consider themes related to Gillette's history. The section on the history is a **brief** summary and additional resources should be consulted for further details.

A BRIEF HISTORY OF GILLETTE

Gillette and Campbell County are located in the Powder River Basin in northeastern Wyoming. Archeological evidence shows that the area was occupied by Native Americans for thousands of years before Euro-American exploration and habitation. Although it is possible that white explorers visited the area earlier, evidence indicates that exploration began in earnest in the late 1700s and early 1800s. The earliest visitors were fur traders, followed by explorers, missionaries, and the military, and eventually gold miners, cattle companies, and emigrants on their way to other locations. The area where Gillette developed was part of Crook County, which was created in 1875. The county was divided into Crook and Weston counties in 1890. Portions of each of these counties was taken in 1911 to create Campbell County.

The first settlement in the area was a small tent town known as Donkey Town. When the Burlington and Missouri Railroad (a subsidiary of Chicago, Burlington & Quincy) was surveying their route from Crawford, Nebraska to Billings, Montana, Donkey Town became a temporary base camp for the survey crews. Originally, the railroad was to follow Donkey Creek, but the surveyor in charge of surveying the area, Edward Gillette, found a shorter route that saved the railroad five miles of track and thirty bridges. In July 1891, the Lincoln Land and Livestock Company, a subsidiary of the railroad, planned the town of Gillette, named it in honor of Edward Gillette, and began selling lots. The railroad reached Newcastle, WY in November 1890, Gillette in August 1891, and Sheridan in November 1892. Small communities, shipping points, and section houses developed along the route, including Rozet, Minturn, Sparta, Oriva, Felix and Croton.

The history of Gillette is sometimes described as one of "boom and bust" periods. Perhaps it would be more accurate to say that Gillette's history is similar to other towns in the American west with period of growth and decline that reflect economic conditions of the times. That said, however, Gillette has experienced significant "boom" periods of growth dotted throughout its history.



Burlington Railroad employees outside the depot, 1908
(Photo courtesy of Campbell County Rockpile Museum)



Cattle round-up on the LA Ranch, 1917
(Photo courtesy of Campbell County Rockpile Museum)

Gillette's first boom occurred with the arrival of the railroad. It became a major cattle shipping point and the town grew quickly to accommodate needs. The town was incorporated as the City of Gillette in January 1892. The boom was short-lived when the railroad made it to Sheridan less than eighteen months later. As an established community, Sheridan was a more attractive place for railroad crews to live and work; the railroad commissary relocated there as well.

Gillette survived, however, to serve the ranchers and homesteaders in the area. Several businesses were started including livery barns and stables, blacksmith shops, hotels, cafes, bars and brothels. Schools and churches appeared early as well – the first school was built in 1891 and second one in 1901. The first church (the Community Baptist Church) was established in 1902, with three more in quick succession (the Catholic Church in 1907, the Episcopal Church in 1910, and the Presbyterian Church in 1911). The first newspaper appeared in 1891, the first bank was started in 1902, and telephone service arrived in 1905. Electricity was supplied in 1915, the same year that the first motion picture theater opened in town. The inclusion of Gillette as a town on the Black & Yellow Trail, the highway from the Black Hills to Yellowstone Park, in 1912 brought tourist camps, cottages and motels to town and established tourism as an important part of the local economy.



Gillette's second school, built 1901, early church shown to the left of the school; school later became the courthouse (photo taken c.1910)
(Photo courtesy of Campbell County Rockpile Museum)



Wyodak Coal & Manufacturing Co., 1937
(Photo courtesy of Campbell County Rockpile Museum)

Gillette continued to grow steadily through the 1920s and into the 1930s with the addition of new business enterprises. Although small coal mines were developed in the area as early as 1909, Wyodak, just east of Gillette, began operations in 1924; it was the first surface coal mine in the world and the largest for several years. Others soon followed and over the decades, coal mining has played a substantial role in Gillette's history. The country club and golf course were established in 1921 and the first airfield opened in 1934. Although the Great Depression slowed the continued development of private enterprise, it brought New Deal Era programs and funds to Gillette. The establishment of a Civilian Conservation Corps (CCC) camp in Gillette in 1933 brought 200 men to the area specifically to extinguish coal fires that had been burning in the area for years. In addition to the CCC, the Public Works Administration (PWA), another program of the New Deal Administration, resulted in the construction of a new post office (1935) and a new city hall (1936). A new school building was partially funded with Works Progress Administration (WPA) monies in 1938; they also funded the construction of a new Legion-Community Hall in 1939.



The new Post Office, built in 1935 (photo taken in 1940)
(Photo courtesy of Campbell County Rockpile Museum)

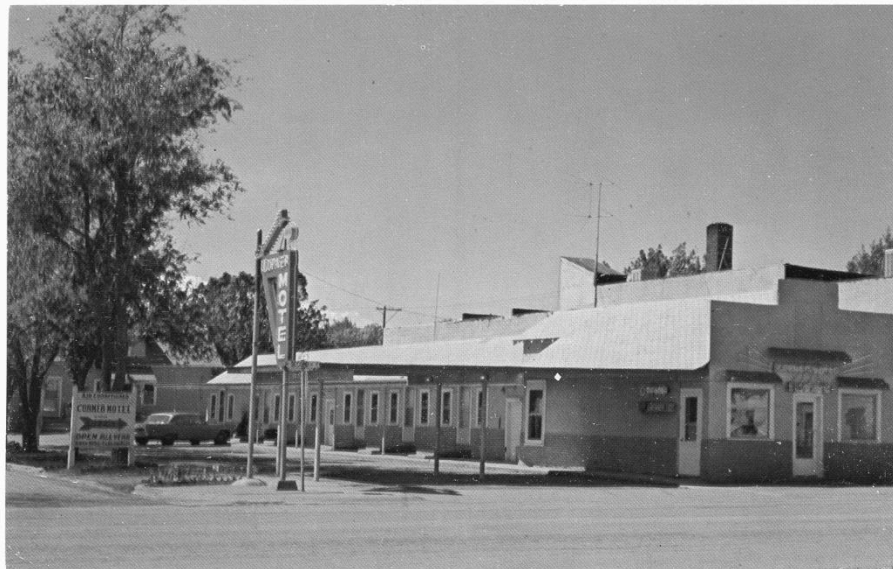


The City Hall, built in 1936 (photo taken c.1960)
(Photo courtesy of Campbell County Rockpile Museum)



Gillette Grade School, 1938
(Photo courtesy of Campbell County Rockpile Museum)

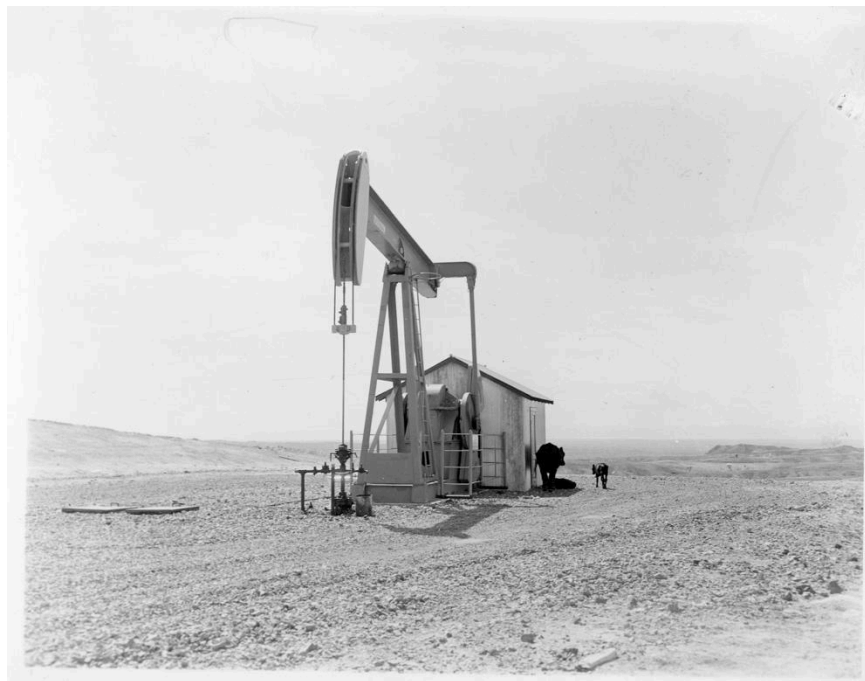
The first half of the 1940s was focused on World War II and the war efforts; building ventures were limited in Gillette as they were around the country. Following the war, Gillette and most of America entered “the modern age.” The 1950s brought Gillette’s first radio station and television transmission. The first dedicated, modern hospital building was constructed in 1953. Tourism became a major focus of several businesses and organizations in Gillette in the 1950s as American families took to the roads to see the country. Gillette’s location on the Black & Yellow Trail brought the construction of many motels, restaurants, and auto-related services, mostly situated along Highway 14-16 through downtown. This growth continued into the 1960s, but the opening of Interstate 90 in the 1970s resulted in the closure of many of these tourist businesses.



The Corner Motel, serving tourists along the Black & Yellow Trail, c.1960
(Photo courtesy of Campbell County Rockpile Museum)

The next boom in Gillette's history was related to uranium, oil and gas in the 1950s and 1960s. Uranium was discovered in the Powder River Basin in 1950. Initially spurred by the nuclear arms race during the Cold War, there were eventually 64 mines in the Pumpkin Buttes area. Government subsidies for uranium ended as the additional need for weapons dwindled. By the 1960s and 1970s, uranium prices increased again due to the interest in and construction of nuclear power plants. Following the accident at Three Mile Island in 1979, the construction of new nuclear power plants came to a halt and most of Wyoming's uranium mines closed.

Exploration for oil and gas began in Campbell County in the 1920s but it wasn't a viable industry until the 1960s after major discoveries in the late 1950s. Further discoveries in the 1960s prompted an oil boom in Gillette and Campbell County. By 1974 there were 115 producing oil and gas fields in the county. Hundreds of workers and their families moved to Gillette; the population doubled between 1960 and 1970. The rapid growth put strain on the community, which was unprepared for the tremendous growth. A housing shortage was addressed by bringing in hundreds of trailer houses; a 1974 survey showed that 42% of Gillette's residents lived in trailers. The community lacked sufficient classroom space in schools and medical services were limited.



Oilfield pumpjack, well head and pump house, with a Angus cow and her calf, c.1965
(Photo courtesy of Campbell County Rockpile Museum)

Gillette weathered the growing pains and was more prepared for the next boom period when large-scale coal mining began in the 1970s and 1980s. New schools had been built, new housing areas were developed, new water and sewer lines were installed. Major airport improvements were made in 1972, Campbell County government took over the management in 1978, and additional improvements were made in 1982. The new courthouse, opened in 1971, was expanded with an addition in 1981. A new hospital was constructed in the late 1970s and opened in 1981.

Growth in Gillette has continued. The 1990s and the first quarter of the 21st century has seen additional growth in the population, although not as vigorously as the decades of the 1950s through the 1970s. The population of Gillette in 1950 was 2,191 and by 1960 it was 3,580 – an increase of 63.4%. By 1970, the

population had increased to 7,194 – an increase of 100%. By 1980, an additional increase of 68.7% occurred bringing the population to 12,134. The 1980s and 1990s saw slower growth with 45.3% and 11.4% increases respectively. The growth experienced an upturn in the 2000s by 48.1% bringing the population to 29,087 by 2010. Growth slowed again to just 14.8% during the next decade. The 2020 census showed the population at 33,403.

To accommodate the increasing growth over the years, Gillette has developed new housing, new business ventures, new schools and churches, a new library, a new hospital, new infrastructure, and more.

OUTLINE OF HISTORIC CONTEXTS

In the absence of a Historic Context Study for the City of Gillette, the following outline is provided for general guidance. It does NOT include *specific* information about historic resource types associated with each theme, which would need to be research and defined with the preparation of a Historic Context Study. Instead, this list includes *general* information about what types of resources might be expected in association with each theme.

The geographic limits for a local context study should be the City of Gillette and the immediate vicinity for which Gillette provides services. It is possible that such a context study would apply more widely, possibly the entirety of Campbell County if research indicates such an approach.

The chronological (time) limits for the historic context study should include information from before Gillette’s founding (prehistory), through its founding and early development (1890-1929), through the Great Depression and World War II and post-war era (1929-1960), and through the “boom” periods of the 1960s and 1970s.

Although resources developed after 1975 are outside of the standard 50 years of age threshold generally used to determine if a resource is “historic,” it is recommended that Gillette’s historic context study extend beyond 1975 to capture the development that occurred throughout the 1970s and early 1980s in response to the coal boom of the 1970s.

POTENTIAL THEMES AND RELATED RESOURCES FOR GILLETTE’S HISTORIC CONTEXT

- I. PREHISTORIC OCCUPATION & PREDECESSORS OF HISTORIC NATIVE INDIANS
- II. HISTORIC NATIVE INDIANS
 - A. Indigenous Peoples, Sites and Structures
 - B. Government-Constructed Buildings, Sites and Structures (1850s to present)
- III. EARLY EUROPEAN AND AMERICAN EXPLORATION & MILITARY PRESENCES (c.1800 to 1870)
- IV. PERMANENT RURAL & URBAN PIONEER SETTLEMENT (1870 to 1929)
 - A. Early Claim Structures
 - B. Permanent Farm and Ranch Settlement (residences, bunkhouses, barns, stables, root cellars, storage buildings, windmills, fences and corrals)

C. Urban Development

1. Commercial Centers (retail stores, cafes, theaters and opera houses, warehouses, lumberyards, etc.)
2. Residential Development (houses, carriage houses, garages, apartment houses, and neighborhoods associated with additions and subdivisions surrounding the original town)

D. Government and Education-Related Resources (city halls, county courthouses, schools, hospitals, museums, public libraries, government-owned businesses and offices, military facilities, fire stations, city reservoirs, fairgrounds and parks)

E. Industrial Structures (mills, foundries, brickyards, breweries, creameries, grain elevators, livestock receiving and shipping facilities, factories and manufacturing, utility facilities, and food-processing plants and food warehouses; quarries, gravel pits, and smelters)

F. Transportation-Related Structures

1. Railroads (stations/depots, sidings, freight houses, water towers, coaling towers, fuel depots, yards, roundhouses, repair shops, scales, turntables, wyes, tie treatment plants, section houses)
2. Non-Automobile Land Routes (resources related to early stage and freight routes such as trails, way stations, corrals, and freight houses)
3. Automobile-Related Structures (tourist camps, campgrounds and cabins; motels, hotels, resorts and inns; parks; attractions; repair shops, diners, gas and service stations, auto dealerships, highway bridges)

G. Religious Structures (churches, rectories, parsonages, cemeteries and church schools)

H. Social Organizations (lodge halls)

V. THE GREAT DEPRESSION AND FEDERAL RELIEF PROGRAMS (1929-1941)

A. Federal Relief Programs (public buildings, public utilities, educational facilities, conservation structures and projects, social and recreational facilities, institutional buildings and social welfare projects, transportation systems and improvements, and facilities created to house programs such as the CCC)

B. Private Development (residences, commercial buildings, churches)

VI. WORLD WAR II AND THE POST-WAR ERA (1942-1960) (residences, commercial buildings, government buildings and facilities, educational facilities, religious buildings and structures, recreational and cultural resources, agricultural and ranching related resources, industrial structures (including those related to mining), healthcare facilities, transportation-related resources, buildings related to social organizations, and military facilities)

VII. GILLETTE BOOMS RELATED TO THE EXTRACTION INDUSTRY (1960 to the present) (residences, commercial buildings, government buildings and facilities, educational facilities, religious buildings and structures, recreational and cultural resources, agricultural and ranching related resources, industrial structures (including those related to mining), healthcare facilities, transportation-related resources, buildings related to social organizations, and military facilities)

SUMMARY OF PAST PRESERVATION EFFORTS

THE BACKGROUND OF THE HISTORIC PRESERVATION COMMISSION

The Gillette Historic Preservation Commission was created on September 15, 2015 when Ordinance No. 3868 was passed, approved and adopted by the City Council. The ordinance was titled “AN ORDINANCE CREATING A PROGRAM OF HISTORIC PRESERVATION, AND CREATING AN HISTORIC PRESERVATION COMMISSION TO IMPLEMENT THE PROGRAM UNDER THE CERTIFIED LOCAL GOVERNMENT PROGRAM OF THE STATE OF WYOMING.”

The bylaws of the Commission (also included in the appendices) were approved at the same time. The bylaws specifically address the appointment of members, their duties, and the selection of the officers; information about the commission meetings; information about the transaction of business and conflicts of interest; information about employees and consultants; and information about additional powers and duties.

Upon adopting the ordinance and creating a Historic Preservation Commission, Gillette became a Certified Local Government (CLG) in Wyoming. In addition to maintaining a historic preservation commission, a CLG is also required to enforce a local preservation ordinance, conduct surveys of and maintain an inventory of local historic resources, provide opportunities for public participation, and submit annual reports to the SHPO. The benefits of being a CLG include grant funding, technical assistance, training, and networking opportunities. CLGs also participate in the National Register of Historic Places (NRHP) processes and in projects requiring federal consultation. There are currently seventeen CLGs in Wyoming.

SURVEY AND INVENTORY

The ordinance specifies that the GHPC shall complete a list of districts, buildings, structures, sites or objects that meet the criteria for eligibility for listing on the National Register. In addition, the commission shall “establish and maintain an official list of locally significant cultural resources that shall be titled ‘The Locally Recognized Historic and Archeological Sites of the City of Gillette.’” The purpose of this list is to “recognize sites important to Gillette and the history of Gillette and to encourage their preservation.” Being added to the list and becoming a locally designated site requires the consent of the property owner and does not impose special or specific restrictions or limit the use of the property in any special manner. No resources can be nominated to the National Register without first being added to the local listing of resources. To date, there has been no dedicated effort to create these lists.

These lists are to be compiled from the results of a cultural resource survey. Survey efforts to date have been minimal. Gillette Avenue is the only area surveyed as a designated neighborhood. Other survey efforts have been random and have resulted in the documentation of some residential and commercial buildings. These surveys have been completed by members of the GHPC and until new electronic survey procedures were adopted by the Wyoming SHPO in the spring of 2025, consisted of completing paper survey forms by hand. The survey forms are retained by the GHPC and the SHPO; at this time there is no official “inventory” of these surveyed sites and the survey information is not accessible to the public.

NATIONAL REGISTER OF HISTORIC PLACES LISTINGS

There are currently four (4) historic resources in Gillette that are listed on the National Register of Historic Places. Three of these are individually listed buildings – the Gillette Post Office (built in 1935, listed in 2008), the Gillette City Hall (built in 1936, listed in 2019), and the Campbell County State Experiment Farm Exhibition Hall (commonly referred to as the “WPA Building” built in 1934, listed in 2024).

The fourth resource listed is the Gillette Downtown Historic District. The district comprises the central commercial core of the city with buildings dating from 1898 to 1971, which represent several aspects of Gillette’s commercial history. The district also illustrates a number of architectural styles and building materials used throughout the community’s history. It includes a total of 55 buildings (30 contributing and 25 non-contributing). It was listed on the National Register in 2023.

DESIGN GUIDELINES

There is currently no required design review for projects involving historic resources in Gillette and no dedicated design guidelines for use in design review. The GHPC has had little involvement in design review.

In March 2013, the *Gillette Avenue Urban Design Plan* was prepared by RDG Planning and Design with PCA Engineering, Inc. The purpose of the plan was to explore options and opportunities for downtown redevelopment. A companion document, the *Façade Manual Urban Design Plan*, was published in April 2013. Its purpose was to provide guidance to downtown property owners for preserving and rehabilitating their buildings in the historic downtown. Apparently, this document, while it provides some direction for retaining the historic character of buildings in the downtown commercial core, has not been used recently.

PUBLIC EDUCATION AND OUTREACH

The GHCP has, over the years, sponsored various events that provide opportunities for the public to be involved in or learn about historic resources and historic preservation. Among these events are walking tours and the dissemination of preservation materials.

PLAN FOR MANAGING AND PROTECTING HISTORIC RESOURCES

In Fall 2024, the GHPC met with the consultant to discuss the preservation plan and the process for developing such a plan. The plan was to follow *The Secretary of the Interior's Standards for Preservation Planning*. As a grant-funded CLG project, the process was to also include opportunity for public participation. A list of potential stakeholders was prepared and invitations were sent encouraging their participation in the process.

In February 2025, two public meetings were held for the purposes of discussing the preservation plan for the City of Gillette. The meetings were attended by the members of the Gillette Historic Preservation Commission, representatives from Gillette Main Street and staff from the Gillette News Record. No other stakeholders were in attendance. Topics discussed included threats to and opportunities for preservation, and preservation goals, objectives, and priorities. At a follow-up meeting with the GHPC, the goals and objectives were revisited and priorities were determined. The discussion also included strategies for achieving the objectives.

IDENTIFYING CONSIDERATIONS

At any given point in time, there may be a number of considerations that create challenges or opportunities to preserving a community's resources. These may include the stakeholders in the community, threats to historic resources and/or the preservation process, and opportunities for preservation.

STAKEHOLDERS

Stakeholders are those people who are either in a position to influence the outcomes of preservation or whose interests may be affected, either favorably or unfavorably, by preservation activities. The GHPC generated a list of potential stakeholders in the community and several were invited to participate in the public meetings to discuss this preservation plan. These stakeholders should be considered in future preservation activities.

Stakeholders identified include (but may not be limited to):

- Owners and tenants of historic buildings
- Owners of buildings adjacent to historic buildings and structures
- Gillette City Council
- City of Gillette departments and staff
- Campbell County Commission
- County departments and staff
- Public schools
- Campbell County libraries
- Gillette College
- Campbell County Historical Society
- Rockpile Museum
- Frontier Relics & Auto Museum
- Wright Centennial Museum
- Gillette Visitor Center
- Campbell County Convention & Visitors Bureau
- Wyoming Office of Tourism
- Gillette Main Street
- Campbell County Chamber of Commerce

- Energy Capital Economic Development Corporation
- Wyoming SDBC Network
- Gillette realtors and real estate appraisers
- Gillette developers and contractors
- Architects and designers
- Building materials suppliers
- Financial institutions
- Railroad authorities
- Energy-related businesses
- Newspapers, radio and television stations
- Local organizations and associations
- Native American organizations
- Hispanic organizations
- Wyoming Department of Transportation
- Wyoming State Historical Society
- Alliance for Historic Wyoming
- Wyoming State Historic Preservation Office

THREATS TO PRESERVATION

Threats to preservation, which may be direct or indirect, are considerations for preservation. The following list was generated at the public meetings in February and subsequent GHPC meetings, but should be updated by the GHPC regularly as circumstances warrant.

- Current attitudes, which include apathy and dislike for preservation
- Misinformation and misunderstandings about historic preservation
- Limited funding for preservation activities
- Lack of incentives for property owners
- Development pressures (Gillette's boom-bust cycles and sudden development issues)
- Lack of local ordinance that provides for design review
- Missed opportunities to education the public and property owners about preservation

OPPORTUNITIES FOR PRESERVATION

Opportunities should also be a consideration when planning for preservation in the community. This list was also generated with input from the public meetings and subsequent GHPC meetings. It, too, should be updated as need be.

- Gillette's Main Street Program
- Local business owners
- Expand the downtown historic district
- Recognize Gillette's stock of historic resources
- Attending SHPO workshops
- Public education and outreach
- Obtaining grants to fund preservation activities
- Partnering with philanthropists who support preservation activities
- Working with other community groups to promote preservation activities

GOALS, OBJECTIVES, AND PRIORITIES

The mission of the Gillette Historic Preservation Commission is to preserve and promote Gillette's historic properties through identification, designation, and conservation. Doing so will not only ensure that significant historic resources are preserved for future generations, but will provide tangible links to the past, allowing for an understanding of history and heritage. Preservation fosters a sense of place and pride in the community and can create a community identity. In addition, it can enhance economic vitality through improved property values, job creation, and heritage tourism. It helps preserve the quality of life.

The following list of goals and objectives were generated at the public meetings in February and subsequent GHPC meetings. As a result, there are seven main goals with several objectives associated with them as listed.

GOALS AND OBJECTIVES

- A. Identify and document Gillette's historic resources through survey efforts.
 - 1. Develop a local inventory of surveyed resources
 - 2. Create an overall plan and process for conducting surveys for historic resources that are over 50 years of age
 - 3. Develop and implement evaluation standards for surveyed resources
 - 4. Identify and survey threatened resources
 - 5. Identify and survey neighborhoods with historic resources
 - 6. Secure SHPO funding for conducting surveys
 - 7. Work with SHPO to create ways to access the statewide database
- B. Identify and develop historic context studies.
 - 1. Develop a list of historic contexts that apply to Gillette
 - 2. Secure SHPO funding to prepare context studies to be used in evaluating historic resources in terms of significance, integrity, and potential eligibility for listing on a local register or on the National Register
- C. Recognize and honor historic resources through listing on the National Register of Historic Places.
 - 1. Identify historic resources that may be eligible for listing on the National Register (individual properties, historic districts, and/or multiple property listings)
 - 2. Encourage and assist property owners in pursuing National Register listings
 - 3. Secure SHPO funding to have National Register nominations prepared and submitted
- D. Recognize and honor historic resources through listing on a Local Register of Historic Places.
 - 1. Create a local register of historic resources worthy of recognition for historic significance, even if they may not be eligible for listing at the national level
 - 2. Add resources to this local list regularly and provide recognition to property owners
 - 3. Create a list of locally endangered historic resources

- E. Develop ways to improve the protection of the city's historic resources.
 - 1. Develop style guides and/or design guidelines to assist property owners, as well as the GPC
 - 2. Work with the City to develop a process where permit application trigger involvement by the GHPC
 - 3. Investigate the use of façade ordinances and easements
 - 4. Develop a façade protection program
- F. Create awareness of and generate public support for historic preservation.
 - 1. Develop and implement an education and public outreach strategy
 - 2. Develop and implement Historic Preservation Month activities
 - 3. Identify local events and activities where the GHPC can distribute information
 - 4. Sponsor workshops for property owners
 - 5. Develop a website that be updated regularly
 - 6. Investigate the use of interpretive signage
 - 7. Develop and implement strategic partnerships and networking to enhance preservation efforts
 - 8. Provide outreach to City Council and City officials, significant persons, organizations, and businesses that may have an interest in how Gillette's historic resources contribute to the overall quality of life in the community
 - 9. Provide recognition for successful preservation effort
 - 10. Obtain regular self-education for GHPC members
 - 11. Secure funding to support education and outreach efforts
- G. Identify and promote the use of incentives for historic preservation.
 - 1. Encourage the use of Federal Historic Preservation Tax Incentives Programs for qualified property owners
 - 2. Investigate ways to develop local funding opportunities through grants and loans, including Community Development Block Grants (CDBG) for preservation-related activities
 - 3. Identify potential sources of and secure funding for on-going GHPC-sponsored projects or events
 - 4. Develop a directory of skilled craftpersons and consultants that can provide technical support and assistance in preparing National Register nominations and restoring/rehabilitating historic properties

PRIORITIES

Rather than ranking the list of goals as to their priority, the GHPC prioritized only two of these goals.

The top priority for the commission is Goal A - identify and document Gillette's historic resources through survey efforts. The commission feels that it is critical that they continue their survey efforts and are committed to working on the objectives outlined for that goal.

A second priority is Goal F – create awareness of and generate public support for historic preservation. The commission agrees that it is important to work toward this goal and will address a number of the objectives associated with this goal.

STRATEGIES OF ACHIEVING OBJECTIVES

A strategic approach can be useful with historic preservation efforts. Identifying strategies that can help accomplish objectives will greatly facilitate the achievement of each goal. The following strategies may help the GHPC achieve their objectives.

- *Networking*: Connect with/exchange ideas with various stakeholders
- *Partnerships*: Develop working relationships with various stakeholders
- *Piggybacking*: Work with others to disseminate information about preservation and GHPC activities
- *Volunteers/Interns*: Solicit assistance for specific preservation projects
- *Grants*: Use grant funding when possible; be creative about matching funds
- *Repackaging*: Use existing documents and resources to create new tools for education and outreach
- *Coalitions*: Build coalitions to maximize efforts
- *Mentoring*: Connect new owners of historic properties with others who have restored or rehabbed their properties, or have participated in tax incentive programs
- *Modeling*: Demonstrate preservation through active efforts to restore/rehabilitate publicly owned resources; nominate significant resources to the local register and/or National Register

The GHPC will evaluate which of these strategies may work best for any given situation. It has been demonstrated that the use of partnerships and volunteers works well in historic preservation efforts. It is also important that the GHPC pursue grant funding for their efforts, especially SHPO funding for conducting surveys, in writing a historic context study, and for preparing National Register nominations.

INTEGRATION

Because many agencies and organizations prepare plans that may have an impact on historic resources, it is important to understand what these groups envision for a property. Coordinating efforts may help the GHPC to alleviate redundancy and avoid duplication of planning measures already in effect. To maximize the value invested in preservation efforts, it is important to understand how this document and future preservation planning can connect with other plans and other contexts.

CONNECTIONS WITH OTHER PLANS

The City of Gillette has a number of plans, subject to periodic review, that may interface with historic resources in the community and this historic preservation plan. These plans may include plans aimed at community development, land-use plans, transportation plans, plans relating to public works, and plans relating to local parks and recreation. Perhaps most importantly is connecting the City's Comprehensive Plan, which has recently undergone a periodic review.

This preservation plan might also connect with the Statewide Historic Preservation Plan. It, too, is under current review and revisions are forthcoming next year.

CONNECTIONS WITH STATEWIDE HISTORICAL CONTEXTS

There are several statewide historic contexts that may overlap geographically and thematically with this preservation plan. Among those are the context studies addressed resources in the Powder River Basin; historic schools in Wyoming; homesteading, ranching and farming in Wyoming; and the Depression-era Federal Projects in Wyoming. In addition, there may be a number of National Register Multiple Property Documents that would provide context information applicable in Gillette.

FUTURE STUDIES

The process of preserving historic resources is a dynamic one. The goals, objectives, and strategies set forth in this document will change with time. Consequently, updating this material on a regular basis should be built into the GHPC's and the City's overall preservation effort.

Some key contexts and associated resource types that may have contributed to the historic development of Gillette were introduced in this document. The document, however, is a preservation plan rather than a historic context study so the information on contexts and resource types is meant to be a general overview. Historic themes and resource types in Gillette deserve more intensive study, either in the preparation of a comprehensive Historic Context Study for Gillette, or perhaps as smaller thematic studies such as local buildings designed by prominent architects or buildings representing certain styles of architecture, post-World War II development, cultural landscapes, or development associated with the "boom" of the 1970s.

These studies may help guide the GHCP in their efforts to identify, evaluate, designate, and preserve the community's historic resources.

CONCLUSION

This historic preservation plan is designed to establish a framework in which the Gillette Historic Preservation Commission can carry out their goals and objectives and identify strategies by which they can identify, protect and manage the community's historic resources. It should be viewed as a working document for the GHCP.

While this plan is comprehensive in nature, it is not intended to be conclusive or exhaustive. The work of the GHCP will continually evolve, depending on the preservation needs of the community over time. This plan is intended to reflect the flexibility necessary for the commission to be successful in addressing community preservation issues over the course of the next few years.

The responsibility of protecting and managing historic resources in the community ultimately lies with the community in general. It is the work of the GHPC, however, to ensure that the community is able to achieve this. To maximize the effectiveness of the efforts of the commission, it is recommended that this plan be formally adopted and integrated into the City's master planning efforts. This action will help legitimize preservation in Gillette as a vital part of planning for the community's future by preserving and protecting important historic resources from its past.

BIBLIOGRAPHY

- "Campbell County and Gillette History" (working document unpublished). Gillette, WY: Rockpile Museum, 2018.
- Campbell County Historical Society. *Gillette, Wyoming Walking Tour* brochure. Gillette, WY: Rockpile Museum, 2024 (11th Printing).
- Campbell County, Wyoming website. *Gillette History*. [<https://www.campbellcountyny.gov/DocumentCenter/View/509/Gillette-History>; accessed 9/17/24].
- Kelley, Mary. *Campbell County*. Charleston, SC: Arcadia Publishing, 2021.
- Kelley, Mary. *Coal in Campbell County*. Charleston, SC: Arcadia Publishing, 2013.
- Kelley, Mary. *Gillette*. Charleston, SC: Arcadia Publishing, 2010.
- Larson, T.A. *History of Wyoming*. Lincoln, NE: University of Nebraska Press, 1965.
- National Park Service. *National Register Bulletin: How to Complete the National Register Registration Form*. Washington, DC: U.S. Department of the Interior, 1997.
- National Park Service. *National Register Bulletin No. 24: Guidelines for Local Surveys: A Basis for Preservation Planning*. Washington, DC: U.S. Department of the Interior 1985.
- RDG Planning & Design and PCA Engineering, Inc. *Façade Manual, Urban Design Plan*. Gillette, WY, 2013.
- RDG Planning & Design and PCA Engineering, Inc. *Gillette Avenue Urban Design Plan*. Gillette, WY, 2013.
- Wyoming Department of State/U.S. Census Bureau. [*"Historical Decennial Census Population for Wyoming Counties, Cities, and Towns"*](#). On Wikipedia, accessed 8/18/25.
- Wyoming State Historic Preservation Office. *Certified Local Government Handbook*. Cheyenne, WY: State Historic Preservation Office, 2024.
- Wyoming State Historic Preservation Office. *Historic Preservation in the Cowboy State, Wyoming's Comprehensive Statewide Historic Preservation Plan, 2016-2026*. Cheyenne, WY: The Department of State Parks and Cultural Resources, 2016.

APPENDICES

GLOSSARY OF TERMS AND ABBREVIATIONS

Historic Preservation: An “umbrella term” that generally refers to a variety of activities (including preservation, restoration, rehabilitation, adaptive reuse, and reconstruction, and related activities) that are employed to manage and protect the historic resources within a community.

Historic: Generally refers to a resource that is at least 50 years of age (although exceptions may exist), is significant in history, and retains sufficient integrity to convey that significance.

Historic Significance: Generally refers to something that is a token or has special meaning. There are four areas of significance commonly used in evaluating historic resources: (1) significant events and patterns in history; (2) significant people in history; (3) significant architecture and engineering (including design, materials, and workmanship); and (4) significant prehistoric and historic archeology.

Historic Resource: An “umbrella term” that includes a variety of human-created features in the built environment (including buildings, structures, objects and sites, as well as districts that include any number or combinations of these features); it also refers to archeological features and is occasionally used to describe natural features with historic significance.

Preservation (and Conservation): The act or process of applying measures to sustain the existing form, integrity and material of a historic resource, as well as the existing vegetative cover of a site. It may include stabilization work, where necessary, as well as ongoing maintenance of the historic building materials.

Restoration: The act or process of accurately recovering the form and details of a resource and its setting as it appeared at a particular point in time by means of the removal of later work or by the replacement of missing earlier work.

Rehabilitation: the act or process of returning a resource to a state of utility through repair or alteration which makes possible an efficient contemporary use while preserving those portions and features of the resource which are character-defining features that are significant to its historical, architectural, and/or cultural values.

Reconstruction: The act or process of reproducing by new construction the exact form and detail of a vanished building, structure, object or site, or a part thereof, as it appeared at a specific period in time.

Renovation (or Remodel): The modernization of an old or historic resource that may produce inappropriate alterations or elimination of important features and details.

Stabilization: The act or process of applying measures designed to re-establish a weather-resistant enclosure and the structural stability of unsafe or deteriorated property while maintaining the essential form as it exists at the present.

Demolition by Neglect: The destruction of a resource caused by abandonment or lack of maintenance.

Adaptive Reuse: The process of converting a resource to a use other than that for which it was designed. Such conversions are accomplished with varying degrees of appropriate alterations to the resource.

LINKS TO HELPFUL WEBSITES

Alliance for Historic Wyoming: <https://historicwyoming.org>

Federal preservation laws: <https://www.nps.gov/subjects/historicpreservation/laws.htm>

National Register of Historic Places: <https://www.nps.gov/subjects/nationalregister/index.htm>

National Trust for Historic Preservation: <https://savingplaces.org>

NPS Publications: <https://www.nps.gov/orgs/1739/tps-publications.htm>

Secretary of the Interior Standards: <https://www.nps.gov/subjects/historicpreservation/standards.htm>

Wyoming's historic contexts:

<https://wyoshpo.wyo.gov/index.php/programs/planning-historic-contexts/thematic-contexts>;

<https://wyoshpo.wyo.gov/index.php/programs/planning-historic-contexts/historic-period-multiple-property-documents>;

<https://wyoshpo.wyo.gov/index.php/programs/planning-historic-contexts/prehistoric-period-multiple-property-documents>;

<https://wyoshpo.wyo.gov/index.php/programs/planning-historic-contexts/reports-containing-contextual-information>

Wyoming SHPO Office: <https://wyoshpo.wyo.gov>



**CITY OF GILLETTE
CITY COUNCIL**

DATE: May 5, 2026

TITLE:

Council Consideration to Grant City Staff Permission to Negotiate on behalf of City Council for the Pre-Annexation Agreement between the City of Gillette and Jennifer Keller for property located at 54 Jayhawker Court.

SUGGESTED ACTION:

I move to Grant City Staff Permission to Negotiate on behalf of City Council for the Pre-Annexation Agreement between the City of Gillette and Jennifer Keller for property located at 54 Jayhawker Court.

PROJECT NUMBER:

PL2026-0013

CASE BACKGROUND:

The Owner is seeking a Pre-Annexation Agreement with the City of Gillette for property located at 54 Jayhawker Court. The landowner is requesting that the Pre-Annexation Agreement grant them both city water and sewer services.

The property is Lot 4B of the Bill Suedkamp Subdivision located in Campbell County and is currently vacant.

A Pre-Annexation Agreement was granted on October 23, 1987, for Lot 4 by the Gillette City Council; at that time Lot 4B and 4C were one lot – Lot 4.

In that agreement, the parties agreed to the following:

- Landowner will receive one (1) water plant investment fee credit and one (1) sewer plant investment fee credit, each based on a three-fourths (3/4) inch water meter size, at no charge
- Landowner will install sewer service line at his sole cost and expense
- City will install water meter and water service at its sole cost and expense
- The parties agree that no cross-connection of water lines may be made, and no water from private wells may be blended with water from the City water system

The above-listed credits and services have been claimed by what is now known as Lot 4C, Bill

Suedkamp Subdivision, also known as 62 Jayhawker Court. Because of this, a new Agreement is requested by Lot 4B, 54 Jayhawker Court.

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

[Vicinity Map](#)

[Zoning Districts Map](#)

[Formal Request](#)

[Original Agreement](#)

54 Jayhawker Court



CITY OF GILLETTE

Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM
RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO
GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR
THE INFORMATION CONTAINED THEREIN.



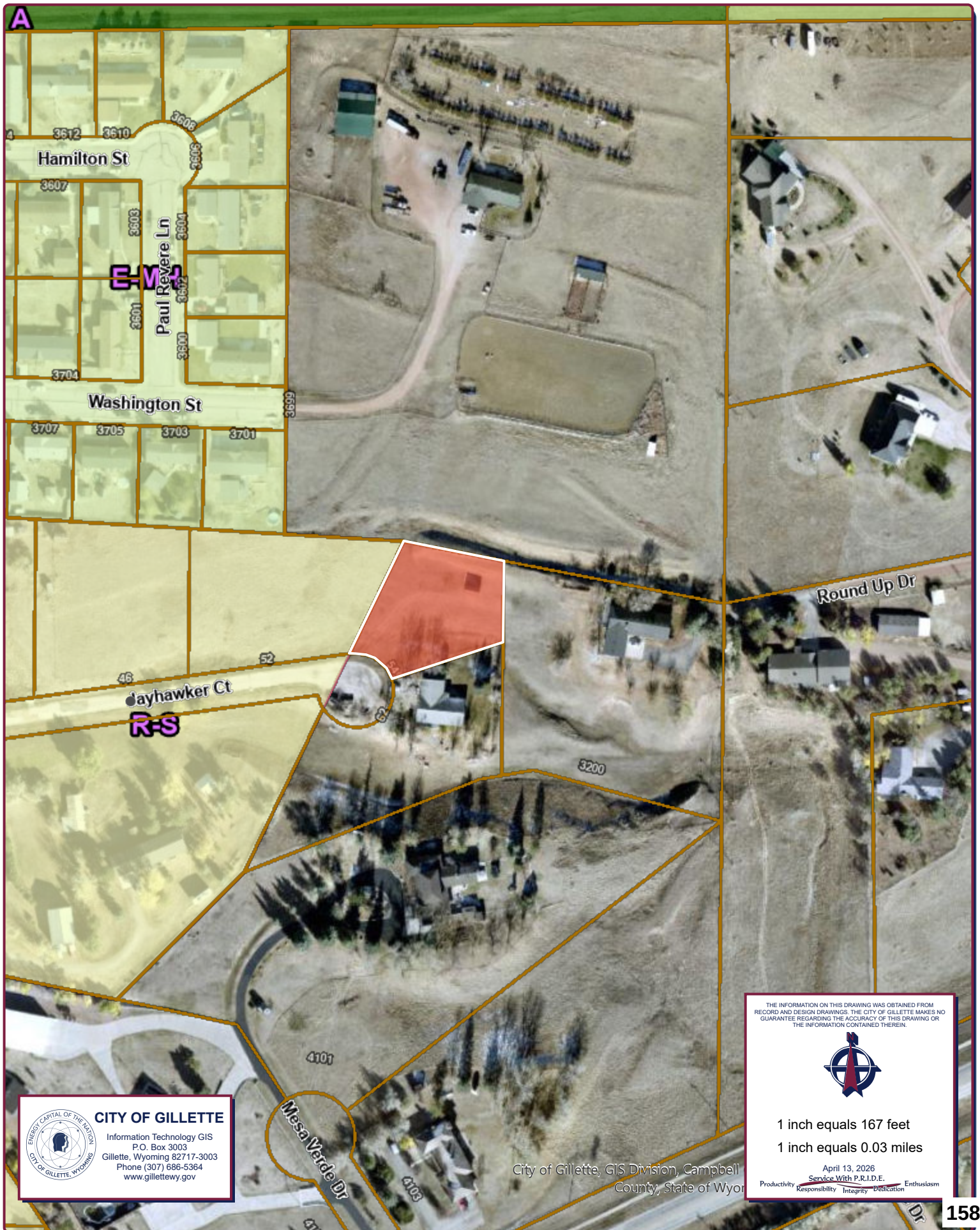
1 inch equals 167 feet
1 inch equals 0.03 miles

April 13, 2026

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

City of Gillette, GIS Division, Campbell
County, State of Wyoming

Zoning Districts Map - 54 Jayhawker Court



CITY OF GILLETTE

Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM
RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO
GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR
THE INFORMATION CONTAINED THEREIN.



1 inch equals 167 feet
1 inch equals 0.03 miles

April 13, 2026

Productivity Service With P.R.I.D.E. Enthusiasm
Responsibility Integrity Dedication

City of Gillette, GIS Division, Campbell
County, State of Wyoming

April 6, 2026

Dear Meredith,

Hello! I, Jennifer L. Keller, am requesting city sewer and water to 58 Jayhawker Ct.

Thank you,

Jennifer

ANNEXATION AGREEMENT AND PETITION
CONTIGUOUS PROPERTY

805227

Book 974 of Photos, Page 174

THIS ANNEXATION AGREEMENT, made this 23rd day of October, 1989, by and between GlennJoe Hunter and Teri L. Hunter, hereinafter referred to as LANDOWNER, and the City of Gillette, Wyoming, a municipal corporation and City of the First Class, hereinafter referred to as CITY.

WHEREAS, the LANDOWNER is the record owner of a certain tract of land, described as follows:

Lot 4, Bill Suedkamp Subdivision, as recorded in Plat Book 2,
Page 17, of the records of Campbell County, Wyoming,
hereinafter referred to as LAND.

WHEREAS, the LAND is currently contiguous to the CITY; and

WHEREAS, the LANDOWNER desires to receive certain CITY services in exchange for a commitment to annex, at the direction of the CITY; and

NOW, THEREFORE, the parties above named have decided to set forth all of their agreements concerning the annexation of the property as follows:

1. The parties acknowledge that the LAND is currently contiguous to the City limits of the CITY and is within the natural growth area of the CITY. The LANDOWNER agrees and covenants for himself and his heirs, assigns and successors in interest to complete the annexation of the LAND into the CITY, in conformance with State annexation law, at any time at the direction of the CITY and at the LANDOWNER's sole cost and expense. The LANDOWNER, or any successor in interest, shall incorporate this requirement to annex into the CITY on each and every deed for any parcel of land existing or created within the LAND. The LANDOWNER shall adhere to the City Land Use Plan, appropriate restrictions pertaining thereto, and the Major Street Plan. All lands existent at the time of this AGREEMENT, if subdivided and approved by Campbell County, along with any agreements, covenants, restrictions or zones, shall be submitted to the City Council for approval prior to the recording of the subdivision plat or a sale of any parcel. A commitment or restriction shall be included in every deed or land sale contract executed by the LANDOWNER, whether or not presently platted or subdivided, subsequent to the date of approval of this AGREEMENT, noting that the parcel "shall annex to the CITY without protest, at the discretion and direction of the Gillette City Council". The commitment to annex shall be recorded as part of each deed and is a covenant running with the property known as the LAND, enforceable by the CITY.

2. This AGREEMENT does not relieve the LANDOWNER, or any successor in interest, from any requirements of the City of Gillette Subdivision Regulations, when the LAND is further subdivided, and that the subdivision shall be in accordance with all relevant CITY ordinances and other regulations in effect at this time.

3. When the LAND is annexed into the CITY, the LANDOWNER shall construct any and all new buildings or structures on the property in complete conformity with the current Uniform Building Code and all other codes, as adopted by the City of Gillette. Any existing buildings or structures on the LAND at the time of annexation shall be allowed to remain, as is, and not be required to be brought into compliance with the Uniform Building Code, or other codes of the CITY, as related to building construction.

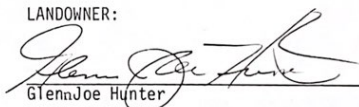
4. The LANDOWNER and CITY acknowledge that the current use of the residential property is compatible with the CITY's R-R, Rural Residential, zoning district.

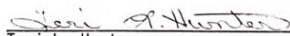
5. Upon annexation to the CITY, the CITY shall provide municipal services on the same level as provided to other areas of the CITY, according to state statutes and local ordinances.

6. The parties further agree as follows:
- a) LANDOWNER will receive one (1) water plant investment fee credit and one (1) sewer plant investment fee credit, each based on a three-fourths- (3/4) inch water meter size, at no charge.
 - b) LANDOWNER will install sewer service line at his sole cost and expense.
 - c) CITY will install water meter and water service at its sole cost and expense.
 - d) The parties agree that no cross-connection of water lines may be made, and no water from private wells may be blended with water from the CITY water system.
7. The LANDOWNER hereby petitions the Gillette City Council to accept this AGREEMENT as a petition to annex all of the LAND previously described above into the CITY limits of the City of Gillette. LANDOWNER is the owner of all LAND described above. LANDOWNER and CITY agree that this petition may be filed with the City Clerk at any time, and at the sole discretion of the CITY.
8. LANDOWNER agrees to sign any other petition or petitions or to take any other action whatsoever to comply with State annexation law as they may be required by the CITY to facilitate the annexation. LANDOWNER further waives any irregularities in the annexation process and specifically waives his right to protest the said annexation. The parties acknowledge that the CITY may not choose to complete the annexation of LANDOWNER's land until more of the remaining land within its subdivision can be annexed simultaneously. The LANDOWNER specifically agrees and acknowledges that the timing of the annexation is within the sole discretion of the CITY.
9. LANDOWNER may not assign this agreement, nor any of its rights or obligations hereunder, without prior written approval of the CITY.
10. This AGREEMENT, and every part thereof, shall constitute a covenant running with the LAND described above and may be enforced by the CITY by an action at law or equity.
11. This AGREEMENT shall inure to the benefit of, and be binding upon the parties hereto, their respective heirs, successors in interest and assigns.

DATED This 23 day of October, 1987.

LANDOWNER:


Glenn Joe Hunter


Teri L. Hunter



Book 974 of Photos, Page 176
CITY OF GILLETTE:

H. A. Carter
H. A. Carter, Mayor

(S.E.A.E.)
ATTEST:

Mildred Huravitch
Mildred Huravitch, City Clerk

STATE OF WYOMING)
County of Campbell } ss.

The above and foregoing Annexation Agreement was acknowledged before me by Glenn Joe & Teri L. Hunter on this 23rd day of October, 1987.

Witness my hand and official seal.



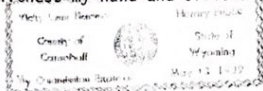
Tamarae Kae Stanford
Notary Public

My Commission Expires: January 25, 1989

STATE OF WYOMING)
County of Campbell } ss.

On this 26 day of October, 1987, before me personally appeared H. A. Carter, to me personally known, who being by me duly sworn, did say that he is the Mayor of the City of Gillette, and that the seal affixed to said instrument is the corporate seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its City Council, and said Mildred Huravitch acknowledged said instrument to be a free act and deed of said corporation.

Witness my hand and official seal.



Tamarae Kae Stanford
Notary Public

My Commission Expires: January 25, 1989

STATE OF WYOMING)
County of Campbell } ss.

This AGREEMENT was filed for record in the Office of the County Clerk and Ex-Officio Recorder of Deeds this _____ day of _____, 19____, at _____ o'clock ____m. and recorded in Book _____ of _____, on Page _____.

By _____

STATE OF WYOMING)
Campbell County } ss.

Filed for record this 27th day of October, A.D., 1987 at 3:58 o'clock P.M. and recorded in Book 974 of Photos on page 174. Fees \$ 8.00 605227
Shirley E. Addison RECORDED
County Clerk and Ex-Officio Register of Deeds INDEXED
CHECKED

By

Margaret Luedekum
Deputy



**CITY OF GILLETTE
CITY COUNCIL**

DATE: May 5, 2026

TITLE:

Council Consideration to Grant City Staff Permission to Negotiate on behalf of City Council for the Pre-Annexation Agreement between the City of Gillette and Journey Church for property located at 3601 W Southern Drive.

SUGGESTED ACTION:

I move to Grant City Staff Permission to Negotiate on behalf of City Council for the Pre-Annexation Agreement between the City of Gillette and Journey Church for property located at 3601 W Southern Drive.

PROJECT NUMBER:

PL2026-0014

CASE BACKGROUND:

The Owner is seeking a Pre-Annexation Agreement with the City of Gillette for property located at 3601 W Southern Dr for Journey Church. The landowner is requesting that the Pre-Annexation Agreement grant them city sewer service, as the property already has city water through a previous Pre-Annexation Agreement granted on September 25, 2001.

The property is Lot 7 of the Wind Dancer II Subdivision located in Campbell County and currently has both Journey Church and Denbury Resources (addressed 513 Highway 50) on the lot.

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

[Annexation Agreement 2001](#)

[Vicinity Map](#)

[3601 W Southern Dr - Zoning Districts Map](#)

787365

ANNEXATION AGREEMENT AND PETITION
NON-CONTIGUOUS PROPERTY

THIS ANNEXATION AGREEMENT, made this 25 day of September, 2001, by and between Doud BTS, hereinafter referred to as LANDOWNER, and the City of Gillette, Wyoming, a municipal corporation and City of the First Class, hereinafter referred to as CITY.

WHEREAS, the LANDOWNER is the record owner of a certain tract of land, described as follows:

Lot 7, Wind Dancer II Subdivision, Located at the southeast corner of the intersection of Southern Drive and Highway 50 as shown on the attached Map 1.

This tract of land, or any smaller part or parcel which may be conveyed as a separate tract, whether or not subdivided, shall hereinafter be referred to as the LAND.

WHEREAS, the LAND is not currently contiguous to the CITY but is within the natural growth area of the CITY; and

WHEREAS, the LANDOWNER desires to receive certain CITY services in exchange for a commitment to annex, at the direction of the CITY; and

NOW, THEREFORE, the parties above named have decided to set forth all of their agreements concerning the annexation of the property as follows:

1. The parties acknowledge that the LAND is not currently contiguous to the City limits of the CITY but is within the natural growth area of the CITY. After becoming contiguous, the LANDOWNER agrees and covenants for himself and his heirs, assigns and successors in interest to take all remaining actions, at any time and at the sole discretion of the CITY, to comply with State annexation law and to complete the annexation of the LAND into the CITY. The LANDOWNER, or any successor in interest, shall incorporate this requirement to annex into the CITY, upon becoming contiguous to the CITY limits, on each and every deed for any parcel of land existing or created within the LAND. The LANDOWNER shall adhere to the City Land Use Plan, appropriate restrictions pertaining thereto, and the Major Street Plan. All lands existent at the time of this AGREEMENT, if subdivided and approved by Campbell County, along with any agreements, covenants, restrictions or zones, shall be submitted to the City Council for approval prior to the recording of the subdivision plat or a sale of any parcel. A commitment or restriction shall be included in every deed or land sale contract executed by the LANDOWNER, whether or not presently platted or subdivided, subsequent to the date of approval of this AGREEMENT, noting that the parcel "shall annex to the CITY without protest, at the discretion and direction of the Gillette City Council". The commitment to annex shall be recorded as part of each deed and is a covenant running with the property known as the LAND, enforceable by the CITY.

2. This AGREEMENT does not relieve the LANDOWNER, or any successor in interest, from any requirements of the City of Gillette Subdivision Regulations, when the LAND is further subdivided, and that the subdivision shall be in accordance with all relevant CITY ordinances and other regulations in effect at this time.

3. The LANDOWNER shall construct any and all new buildings or structures on the property in complete conformity with the current Uniform Building Code and all other codes, as adopted by the City of Gillette, and the LANDOWNER shall certify such compliance to the Building Inspection Division of the City of Gillette.

4. Upon annexation to the CITY, the CITY shall provide municipal services on the same level as provided to other areas of the CITY, according to State statutes and local ordinances.

5. The parties acknowledge that all CITY utilities and services are required to service lands annexed to the CITY. The parties further acknowledge that this AGREEMENT is a petition to create a local improvement district, as specified in §15-6-203, W.S., 1977, and therefore constitutes a waiver of the LANDOWNER'S right to file protests and remonstrances, as provided by §15-6-202(d) and §15-6-203, W.S., 1977. It is expressly understood that this AGREEMENT obligates the inclusion of the LAND after annexation in a district or districts which provide for the installation and construction of the following listed improvements, until all the improvements are constructed, in compliance with City ordinances then in effect, and accepted by the City Council. The improvements required, pursuant to City ordinances are as follows:

- a) Sanitary Sewer.
 - b) Storm Drainage.
 - c) Any other subdivision improvements deemed necessary at the time of annexation.
6. The parties further agree as follows:
- a) Pursuant to the LANDOWNER'S desire to obtain water service to the LAND, the CITY agrees to provide water at the user rates for non-contiguous property in the Planning District Boundary as specified by City Ordinance.
 - b) The LANDOWNER is requesting one service connection to connect Lot 7, Wind Dancer II Subdivision to the CITY water system. The water meter will be set in a meter pit at the edge of the right-of-way adjacent to the property. All service lines beyond the meter pit will remain private. The CITY will provide no maintenance on the private system. The LANDOWNER will be responsible for payment of the water meter billings and for establishing a billing account with the CITY.
 - c) All costs of making the water service connection is the responsibility of the LANDOWNER. The LANDOWNER acknowledges that the CITY is agreeing to allow the LANDOWNER to connect to the City water main, which is located in Southern Drive.
 - d) The CITY has no responsibility to maintain any service line or extend water or any other CITY service beyond what is currently available. The LANDOWNER agrees to install the water service line and meter pit to CITY specifications. The CITY will provide all metering equipment.
 - e) No private well may be connected to the potable water system and the LANDOWNER acknowledges that the City water shall be the primary water service for the LAND.
 - f) The Plant Investment Fee owed is calculated on non-contiguous property based on the size of the meter installed as specified by City Ordinance.
 - g) No service connections may be made for service outside of the LAND or for more service connections than specified in paragraph (b) above without prior approval by the City Council.
 - h) The LANDOWNER will obtain a plumbing permit from the CITY when water service is desired. The service connections shall be inspected by the CITY. The service line and meter pit shall be constructed to CITY standards. The LANDOWNER will also obtain any additional plumbing, building or zoning permits and inspections required by Campbell County.
 - i) The CITY will not provide sanitary sewer service to the LAND at this time. The LAND will be required to connect to the City sewer system after annexation when the existing septic system fails and if the City sewer is available within 300' of the property, whichever occurs first. All costs associated with making the sewer connection is the responsibility of the LANDOWNER and shall be made in accordance with applicable City regulations governing connection of property to the City sanitary sewer system.
 - j) Any further division or splitting of the LAND will require that a subdivision plat be filed under the Subdivision Regulations of Campbell County and the City of Gillette. In the event that any future division of the LAND occurs all separate land parcels shall be required to establish a separate water connection for each lot created and the LANDOWNER shall be required to pay all additional Plant Investment Fees for those connections. Council permission must be obtained prior to any additional connections and separate Agreements executed.

- k) The LANDOWNER shall construct any and all new buildings or structures on the property in complete conformity with the current Uniform Building Code and all other codes, as adopted by the City of Gillette. Until annexation, all new buildings and structures will require a building permit, inspections and approval from the County. All uses of new and existing buildings or structures on the property connected to City services shall be in conformance with City codes.
- l) Within 12 months of the date of annexation, the LANDOWNER agrees to bring all required parking areas, driveways and loading areas into compliance with City Regulations governing Off-Street Parking and Loading Requirements. All improvements will be to minimum standards as specified in the City Subdivision Regulations and applicable sections of the City Design Criteria Manual and applicable sections of the City Zoning Ordinance.
- m) At the time of annexation, the LANDOWNER agrees to execute a Completion Agreement and post appropriate security guaranteeing the proper and timely completion of all outstanding improvements specified in (l) above. All security commitments must be approved by the City Attorney and shall be for 100% of the cost of all required improvements not completed prior to annexation.
- n) The CITY makes no commitment regarding the zoning classification which would be adopted for the LAND at the time of annexation, however it is acknowledged that the current County zoning classification for the property is C-1, General Commercial. Final determination of a zoning district designation at the time of annexation would be governed by compatibility of existing land use as well as the adopted comprehensive plan for the area.
- o) After annexation, the LAND will be served by the CITY electrical system, at such time as arrangements for the changeover have been made with Powder River Energy Corporation.
- p) Future annexation of the LAND will be at the sole discretion of the City of Gillette.

7. Upon contiguity, the LANDOWNER hereby petitions the Gillette City Council to accept this AGREEMENT as a petition to annex all of the LAND previously described above into the City limits of the City of Gillette. LANDOWNER is the owner of all LAND described above. LANDOWNER and CITY agree that this petition may be filed with the City Clerk at any time after the area becomes contiguous to the City of Gillette, and at the sole discretion of the CITY.

8. LANDOWNER agrees to sign any other petition or petitions or to take any other action whatsoever to comply with State annexation law as they may be required by the CITY to facilitate the annexation. LANDOWNER further waives any irregularities in the annexation process and specifically waives his right to protest the said annexation. LANDOWNER agrees to provide an Annexation plat, prepared by the Wyoming registered land surveyor, at its sole cost and expense. The parties acknowledge that the CITY may choose not to complete the annexation of LANDOWNER'S land until more of the remaining land within its subdivision can be annexed simultaneously. The LANDOWNER specifically agrees and acknowledges that the timing of the annexation is within the sole discretion of the CITY. The CITY may initiate the annexation of the LAND described above at any time and without notice to LANDOWNER.

9. This AGREEMENT, and every part thereof, shall constitute a covenant running with the LAND described above and may be enforced by the CITY by an action at law or equity.

10. This AGREEMENT shall inure to the benefit of, and be binding upon the parties hereto, their respective heirs, successors in interest and assigns. This AGREEMENT shall bind each and every successor in interest to the LAND or any portion or parcel thereof.

11. This AGREEMENT shall be governed by the laws of the State of Wyoming. The District Court of the Sixth Judicial District in Campbell County, Wyoming, shall have venue and jurisdiction exclusively for any action in law or equity which may be instituted to enforce the terms of this AGREEMENT.

12. If any legal action is instituted to enforce any of the terms of this AGREEMENT, the unsuccessful party shall pay the successful party's reasonable attorneys' fees and all costs of the action including court costs, expert witness fees and all other actual expenses incurred in the prosecution of the action.

13. If any section, subsection, sentence, clause, phrase or portion of this AGREEMENT is for any reason held invalid or unconstitutional by any Court or other authority of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and shall not affect the validity of the remaining portions hereof, which shall remain in full force and effect.

DATED this ^{25th}~~18th~~ day of Sept., 2001.

LANDOWNER:
[Signature]
Doud BTS

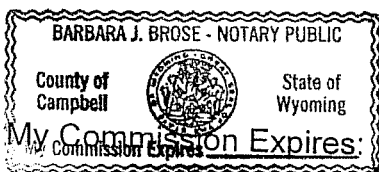
CITY OF GILLETTE:
[Signature]
Frank W. Latta, Mayor

(SEAL)
CITY OF GILLETTE
ATTEST
[Signature]
Margo Rhodes, City Clerk

STATE OF WYOMING)
County of Campbell) ss.

The foregoing instrument was acknowledged before me by Frank W. Latta, Mayor of the City of Gillette, this 25 day of September, 2001.

Witness my hand and official seal.



[Signature]
Notary Public

STATE OF WYOMING)
County of Campbell) ss.

The foregoing instrument was acknowledged before me by Ben Doud for BTS, LLC, this 18 day of September, 2001.

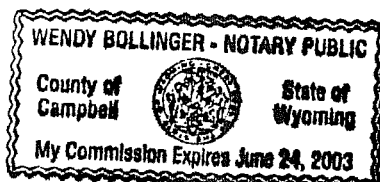
Witness my hand and official seal.

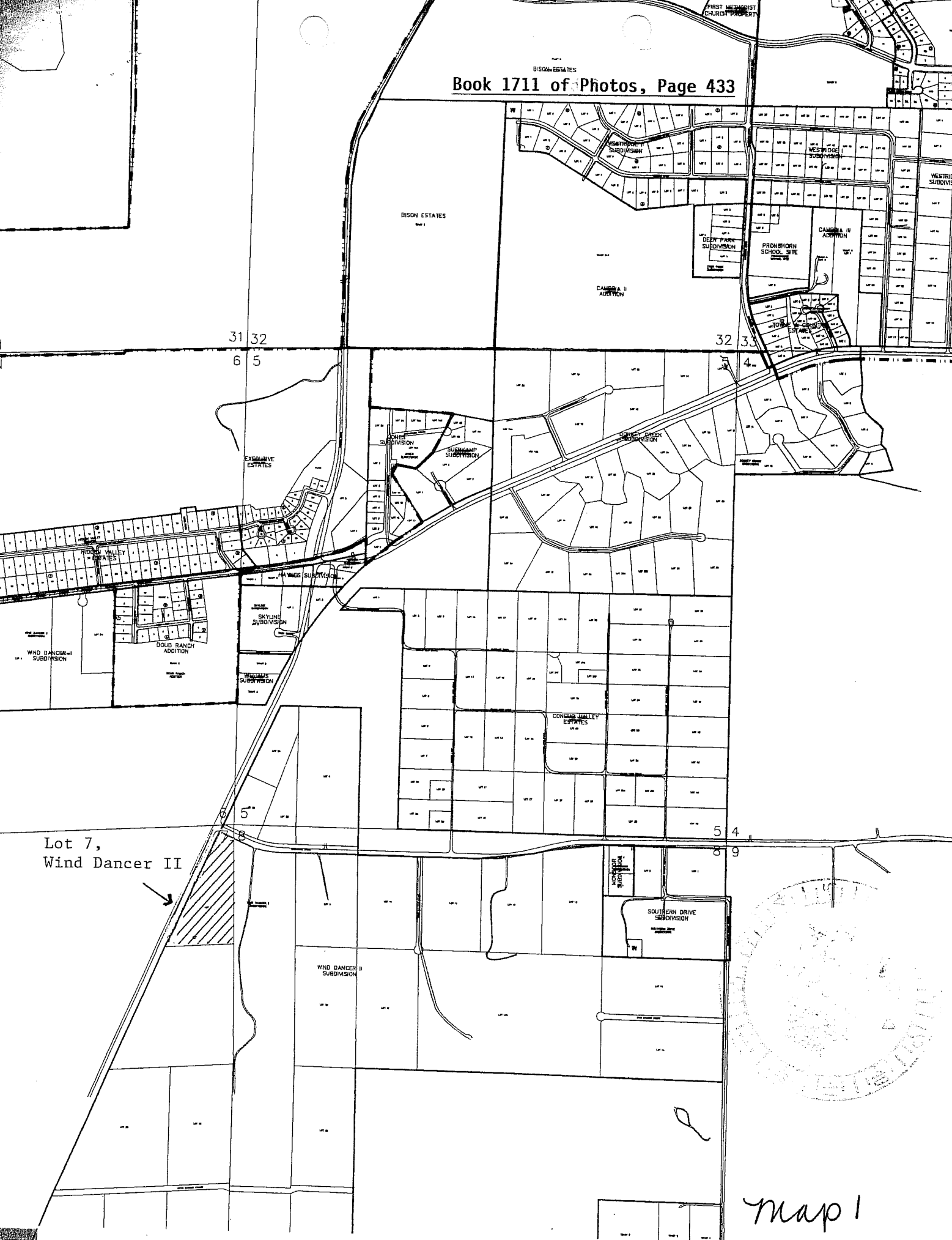
[Signature]
Notary Public

My Commission Expires:

June 24, 2003

tl:01.092





STATE OF WYOMING } ss.
Campbell County

Filed for record this 28th day of November A.D., 2001 at 9:00 o'clock A M. and recorded in Book 1711
of Photos on page 429-433 Fees \$ 14.00

Susan Saunders
County Clerk and Ex-Officio Register of Deeds

RECORDED
ABSTRACTED
INDEXED
CHECKED

By Deputy Denise Pearce 787365

3601 W Southern Drive



CITY OF GILLETTE

Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

City of Gillette, GIS Division, Campbell
County, State of Wyoming

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM
RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO
GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR
THE INFORMATION CONTAINED THEREIN.

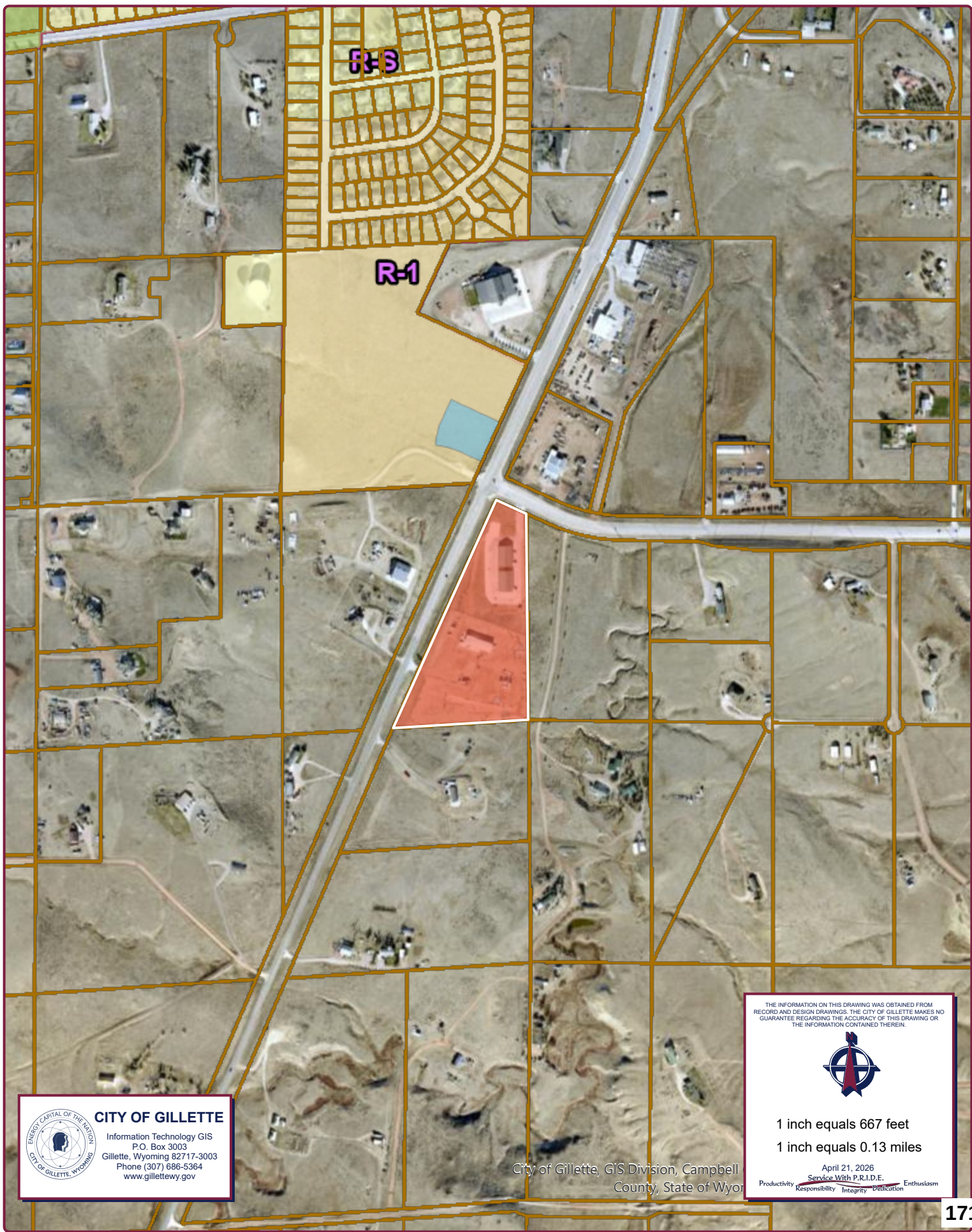


1 inch equals 333 feet

1 inch equals 0.06 miles

April 21, 2026
Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

3601 W Southern Drive - Zoning Districts



CITY OF GILLETTE

Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

City of Gillette, GIS Division, Campbell
County, State of Wyoming

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM
RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO
GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR
THE INFORMATION CONTAINED THEREIN.



1 inch equals 667 feet

1 inch equals 0.13 miles

April 21, 2026
Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

April 16, 2026

Journey Church
3601 West Southern Drive
Gillette, WY 82718
307-257-8311

City Commissioners, Gillette, WY

We would like to be annexed in to the city sewer system for the City of Gillette.

We are in the process of getting a title report.

Jim Backer
Elder, Journey Church
307-682-4997



**CITY OF GILLETTE
CITY COUNCIL**

DATE: May 5, 2026

TITLE:

Council Meeting Safety & Public Meeting Rules.

CASE BACKGROUND:

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:

[Meeting Safety Public Meeting Rules](#)



CITY CLERK'S OFFICE

CITY COUNCIL MEETING SAFETY & PUBLIC MEETING RULES

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

Speakers

- Persons seeking to be recognized for public comment must, without exception:
 - State their name
 - State their physical address
 - If speaking on behalf of an organization, identify their position or affiliation
- The public comment period will be limited to ten (10) minutes total.
- Speakers must remain behind the podium/lectern.
- Speakers shall refrain from making comments of a personal nature that reflect upon the character of a Councilperson, the Mayor, City staff, or another speaker. Personal criticism, ridicule, intimidating behavior, and name calling is forbidden.
- Speakers shall refrain from the use of indecent or obscene language, "fighting words" or other language which is disruptive to the orderly discussion at the meeting.

Audience Members

- Audience members will refrain from distracting side conversations or speaking out when another person is talking.
- Audience members will refrain from shouting, booing, or other similar unruly behavior that impedes or disrupts the orderly conduct of the meeting.

Enforcement of Meeting Rules

- The Governing Body will request that a person violating any Meeting Rules cease the violation.
- Failure to comply with the Governing Body's warning may result in removal from the Council Chambers, criminal prosecution pursuant to Gillette City Code Section 14-5, recess of the meeting, or any remedy available under Wyoming law.