# CITY COUNCIL AGENDA
# CITY COUNCIL CHAMBERS
# 201 E. 5TH ST.
# Tuesday, September 1, 2026
# 6:00 PM

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**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. **Invocation and Pledge of Allegiance led by Reverend Phillip Jones of Roadway Alliance Church.**

**C. APPROVAL OF GENERAL AGENDA**

**D. APPROVAL OF CONSENT AGENDA**

**Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.**

1. **Special Meeting Minutes (Reception for Police Chief Candidates) - August 12, 2026**
   **Regular Meeting Minutes - August 18, 2026**

   Staff Reference: Jennifer Toscana, Public Affairs Director

2. **Bills and Claims**

   Staff Reference: Michelle Henderson, Finance Manager

**E. APPROVAL OF CONFLICT CLAIMS**

1. **Council Member Gross - $6,400.00**
   **Gillette Community College District - $3,200 - CDL Training**
   **Gillette Community College District - $3,200 - CDL Training**

   Staff Reference: Michelle Henderson, Finance Director

**F. COMMENTS**

Council:

Liaison:

Written:

Other - Comments:

**G. PROCLAMATIONS / PRESENTATIONS**

1. **Employee Years of Service Recognition ~ Eric Vos, Police Department, 20 Years**
   **Employee Years of Service Recognition ~ Kelly Alger, Police Department, 20 Years**

   Staff Reference: Brent Wasson, Interim Chief of Police

2. **A Proclamation Designating September 2026 as *Childhood Cancer Awareness Month.***
   **~ Jason's Friends Foundation**

   Staff Reference: Michael H. Cole, City Administrator

3. **A Proclamation Designating September 2026 as *Hunger Action Month.***
   **~ Food Bank of Wyoming**

   Staff Reference: Michael H. Cole, City Administrator

4. **Things to Know Video for September, 2026.**

   Staff Reference: VIDEO - Jennifer Toscana, Public Affairs Director

**H. UNFINISHED BUSINESS**

**I. NEW BUSINESS**

1. **Council Consideration for the Acceptance of Public Improvements for the Irrigation Central Control Improvements Project: Phase 2, Installed by Hladky Construction, Inc., in the Amount of $2,406,113.87 (1% Project).**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

2. **Council Consideration of a Bid Award for the Collins Heights Subdivision Water Fittings Replacement Project to Hot Iron, Inc., in the Amount of $407,606.41 (1% Project).**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

3. **Council Consideration of a Bid Award for the Butler Spaeth Large Patch Project to Powder River Construction, Inc., in the Amount of $110,670.00 (1% Project).**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

4. **Council Consideration of a Bid Award to Greiner Ford of Casper, Wyoming, in the amount of $39,208.00 for their bid on One (1) New 4-wheel drive mid-size SUV.**

   Staff Reference: Sawley Wilde, Public Works Director

5. **Council Consideration of a Bid Award to Greiner Ford of Casper, Wyoming, in the amount of $100,226.00 for One (1) New Transit Van with installed MAVRON, INC Animal Transport Cargo Van Conversion.**

   Staff Reference: Sawley Wilde, Public Works Director

6. **Council Consideration of a Contract Amendment with Glenn Construction, LLC for the Remington Subdivision Phase I Drainage Improvements in the Amount of $53,414.00 (1% Project).**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

7. **Council Consideration of a Request to Drill an Irrigation Water Well Within the City Limits Submitted by Chris Rohde, 4125 Overdale Dr in the Big Horn Estates Subdivision, Tract 3.**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

8. **Council Consideration of a Request to Drill an Irrigation Water Well within the City limits, submitted by the Campbell County Cemetery District, 3100 Skyline Dr. in the College Minor Subdivision, Tract E.**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

9. **Council Consideration to Approve a Request to Waive the Financial Assurance Deposit for Drilling a Water Well per Chapter 12 of the Gillette City Code by the Campbell County Cemetery District.**

   Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

## J. PUBLIC HEARINGS AND CONSIDERATIONS

## K. PUBLIC COMMENT

**The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.**

1. **Council Meeting Safety & Public Meeting Rules.**

   Staff Reference: Michael H. Cole, City Administrator

## L. ADMINISTRATOR'S REPORT

## M. EXECUTIVE SESSION

1. **Executive Session for Personnel Matters Pursuant to W.S. 16-4-405(a)(ii), Real Estate Pursuant to W.S. 16-4-405(a)(vii), and Legal Advice; Attorney-Client Communications Pursuant to W.S. 16-4-405(a)(ix).**

   Staff Reference: Sean Brown, City Attorney

## N. ADJOURNMENT

**CITY OF GILLETTE**
**CITY COUNCIL**

**DATE:** **September 1, 2026**

**TITLE:**

Invocation and Pledge of Allegiance led by Reverend Phillip Jones of Roadway Alliance Church.

**CITY OF GILLETTE**
**CITY COUNCIL**

**DATE:** **September 1, 2026**

**TITLE:**

Special Meeting Minutes (Reception for Police Chief Candidates) - August 12, 2026
Regular Meeting Minutes - August 18, 2026

**STAFF REFERENCE:**

Jennifer Toscana, Public Affairs Director

**ATTACHMENTS:**
260812 Special Mtg (Police Chief Candidate Reception)
260818 Regular Meeting

A Special Meeting of the City Council was held on Tuesday the 12th day of August 2026, at Gillette City Hall, Council Chambers, located at 201 E. 5th St., Gillette, WY 82716.

Present were City of Gillette Mayor Lundvall; Councilmembers Smith, McLeland, Carsrud, Clary, and West; Interim Chief of Police Wasson; Directors Henderson, Muzzarelli, Toscana, Wasson, and Wilde; City Administrator Cole and City Attorney Brown.

Also present were other City staff, members of the Board of Campbell County Commissioners and members of the public.

**Police Chief Candidates Reception**

City council members attended a reception/meet and greet for City of Gillette Police Chief candidates. The three candidates, Scott J. Blystone, Jeffrey A. Hattersley and George Dingfelder, provided brief presentations highlighting their backgrounds, experience, and accomplishments.

Following the presentations, the candidates had an opportunity to engage with community members, City staff, and City Council members.

No action was taken by the City Council.

**Adjournment**

There being no further business to come before the Council, the meeting adjourned at 7:13 p.m.

(S E A L)
ATTEST:

_____ _____

Alicia Allen, City Clerk Shay Lundvall, Mayor
Publication Date: August 29, 2026

A Regular Meeting of the City Council was held on Tuesday the 18th day of August 2026, in the City Hall Council Chambers.

Present were Councilmembers Smith, Carsrud, McLeland, Gross, Clary, West, and Mayor Lundvall; City Administrator Cole; City Attorney Brown; Interim Chief of Police Wasson; Directors Henderson, Muzzarelli, Pilon, Toscana, Wasson, and Wilde; Manager Price; and City Clerk Allen.

**Invocation and Pledge of Allegiance**

The Invocation and Pledge of Allegiance was led by Pastor Sean Thacker of Abundant Life Church.

**Approval of General Agenda**

Councilmember Clary made a motion to approve the General Agenda; seconded by councilmember Carsrud. All voted aye. The motion carried.

**Approval of Consent Agenda**

Minutes

Special Meeting Minutes - August 3, 2026
Special Meeting Minutes (Affordable Housing Presentations) - August 11, 2026

Ordinance 3rd Reading

**ORDINANCE NO 26-25**
**AN ORDINANCE TO AMEND CHAPTER 11, SECTION 11-16, OF THE GILLETTE CITY CODE TO REMOVE CERTAIN RESIDENTIAL PARKING PERMIT REQUIREMENTS.**

Bills and Claims

4 Seasons Events, 2,050.00; Absolute Auto, LLC, 102.35; Adams, Jim, 124.06; Admiral Beverage Corp, 462.00; Advanced Lining, LLC, 58,642.62; Advanced Pump & Equipment, Inc, 10,254.51; Agosto Holdings, LLC, 3,951.27; Alonso, Luz, 220.65; Alsco, 1,736.97; American Welding & Gas Inc, 39.41; Anixter Power Solutions, 10,752.30; Antelope Valley Improvement & Service District, 7.50; April Shippy, 20.00; Architectural Specialties LLC, 13,785.57; Atlas Office Products, 1,925.59; Axon Enterprise Inc, 47,330.89; Balco Uniform Co., Inc, 932.88; Begg Borough Steel, LLC, 370.00; Bennett Weber & Hermstad LLP, 8,500.00; Best Best & Krieger LLP, 5,380.00; Big Horn Tire Inc, 7,640.98; Bighorn Hydraulics Inc, 3.20; Black Hills Energy, 33.18; Black Hills Wyoming LLC, 4,635.75; Blue Cross Blue Shield of Wyoming, 141,376.64; Blue Cross Blue Shield of Wyoming, 99,145.12; Blue Cross Blue Shield of Wyoming, 74,306.58; Bomgaars Supply, 480.37; Border States Electric, 24,584.41; Boys And Girls Club of Campbell County, 40,710.00; Brandt, Larry, 150.00; Brooke Byelich, 200.00; Brown, Jenna, 172.81; C & K Equipment Sales, Inc., 2,485.00; Campbell County Commissioners, 15,000.00; Campbell County Juvenile Probation, 15,000.00; Campbell County Landfill, 84,832.50; Campbell County Public Land Board Cam-Plex, 323,108.80; Campco Federal Credit Union, 12,504.01; Castro, Leo, 76.70; CBH Co-Op, 3,173.60; CenturyLink, 2,875.49; Cermak, Christopher, 101.59; Christensen, Kaycia, 207.66; City Clerk Office, 54,997.96; Cody Thompson, 1,971.25; Core & Main, 70,654.74; Coulter West, 325.00; Council of Community Services, 71,842.00; Courtney Lorraine Fulginiti, 75.00; Craig Furman, 75.00; Crestview Improvement & Service District, 1,148.12; Croell Inc, 569,292.73; Crum Electric Supply Company, 444.58; Cummins Rocky Mountain Inc, 5,804.40; Dads Truck and Auto LLC, 125.00; Danny Westervelt, 350.00; Dave Loden Construction Inc, 68,133.91; Delarosa, Isabel, 389.19; Dirisu, Aigbokhai, 127.64; Ditch Witch of South Dakota, 26.33; Dowl LLC, 1,211.50; Dowling, Cassie, 104.15; DRM Inc, 646,167.58; Eastview Estates LLC, 32.00; Energy Laboratories Inc, 534.00; Ethan Strand, 2,159.25; Falcon Construction, LLC, 79,418.63; Ferguson Us Holdings, Inc, 752.74; Firemaster Dept 1019, 61.00; First Class Auto, 7,017.80; First National Bank of Gillette, 63,555.13; First Northern Bank of Wyoming, 34,008.81; Flagshooter LLC, 1,519.68; Gabriel Project Of Wyoming Inc, 22,031.00; Gades Sales Company Inc, 840.00; Galls, An Aramark Company, 675.96; Garcia, Christopher, 73.69; Gillette Contractors Supply Inc, 13,422.61; GMP Consultants, 13,982.38; Goose Holdco, L.P., 41,267.87; Greiner Motor Company, 1,953.98; Grossenburg Implement Incorporated, 143.59; Halme, Inc., 124,926.93; Hamblin Iii, Mont, 11.80; Harris, Michael, 169.33; Hawkins Inc, 23,788.36; HDR Engineering Inc, 22,659.48; HealthEquity, Inc., 1,968.50; HealthEquity, Inc., 1,626.23; HealthEquity, Inc., 966.84; HealthEquity, Inc., 217.75; Heather Springer, 492.00; Helmick, Tucker, 101.86; Hladky Construction, 257,061.87; Hladky, Halle, 135.61; Hoffer, Kieona, 151.88; Hot Iron, 661,821.17; Hub International Mountain States Limited, 100.00; Huggans, Devanie, 300.00; Jackson Group Peterbilt, 23.62;Jeff White, 200.00; Jenner Equipment Co, 1,675.07; Jimenez Romero, Andrea, 174.41; Kalpin, Jasmyn, 128.16; Karen's Delivery Service, 53.00; Kaseya Us LLC, 8,405.53; Kennedy, Tim & Karen, 580.68; KLJ Engineering LLC, 24,821.14; KLJ Engineering LLC, 48,783.10; Lavallie, Chrystal, 134.04; Lawson Products, Inc., 932.98; L'il Tiffany's Spa, 282.86; M3v Data Management, LLC, 1,677.50; Meserve, Ronnie, 200.71; Michael Stulken,

500.00; Mike Porter, 99.56; Mile High Shooting Accessories, LLC, 4,046.40; Modern Electric Co, 1,500.00; Morrison Maierle Inc, 101,713.01; Nathan G Steiner, 20,476.76; Nelson, Josh, 121.58; Norco Inc, 3,804.00; Oberst Enterprises LLC, 100.00; Online Information Services Inc, 426.64;
Paintbrush Sewer & Drain, 990.00; Partsone Wyosd LLC, 5,507.78; PCA Engineering Inc, 36,992.56; Pokeys BBQ, 8,000.00; Powder River Construction, 30,170.00; Powder River Energy Corporation, 192.00; Powder River Heating & Conditioning Corporation, 12,036.00; Pro Force Law Enforcement, 6,444.00; ProElectric Inc, 10,158.09; Railroad Management Co LLC, 818.46; RDO Equipment Co, 338.87; Recreation Supply Company Inc, 92.52; Rms Instrument & Electrical, LLC, 4,195.81; RVE, Inc, 1,000.00; Ryan Schrock, 473.60; S & S Builders, 869,768.35; Safe Restraints Inc, 1,657.12; Schulte Ta Inc, 4,260.00; Security State Bank, 34,832.69; Sherwin Williams, 80.35; Simon Contractors, 446,099.58; Simpson's Printing, 2,425.00; Sisti, Kevin, 707.34; Skvicalo, Kristyn, 58.34; Southern Computer Warehouse, 33,522.39; Square Grove LLC, 5,986.00; State Of Wyoming Office of The Attorney General, 470.00; Stuart C. Irby Co, 1,332.50; Swope, Scott, 42.64; Tanner, Harrison, 4.42; Tarno, Cheyenne, 1,176.55; Team Laboratory Chemical, LLC, 191.75; Terry Sjolin, 525.00; Thomson West, 867.73; Thunder Basin Ford LLC, 519.16; TMMI, LLC, 4,365.15; Torgerson's, LLC, 742.34; Transource Truck & Equipment, 4,164.57; Two M Company Inc, 878.50; Tyler Technologies Inc, 360.00; United Central Industrial Supply Co, 399.10; Van Ewing Construction, 85,212.17; Van Noy, William, 86.03; Verizon Wireless, 8,732.45; Visionary Communications, 1,468.10; Visitation & Advocacy For 6th Judicial District, 34,413.00; Von Oinhausen, Gabe, 80.98; Walls, Sadie, 91.80; Warne Chemical & Equipment Co, 2,382.50; Waste Connections Of Wyoming, 366.28; Wesco Receivables Corp, 297,669.11; Western Stationers, 787.89; Western United Electric Supply Corporation, 827.72; White's Frontier Motors, 507.51; WWC Engineering, 14,070.75; Wyodak Resources Development Corp, 46,710.43; Wyoming Cooperative Liquid Assets Securities, 1,000.00; Wyoming Cooperative Liquid Assets Securities, 5,050.00; Wyoming Cooperative Liquid Assets Securities, 151.88; Wyoming Dept Of Employment, 32.14; Wyoming Dept Of Transportation, 2.00; Wyoming Machinery Co, 2,405.18; Wyoming Water Solutions, 56.00; Y.E.S. House Foundation, 651.00; Yazzie, Kylan, 511.68

Councilmember West made a motion to approve the Consent Agenda; seconded by Council President Gross. All voted aye. The motion carried.

**Conflict Claims**

Councilmember West made a motion to approve Conflict Claims for Mayor Lundvall in the amount of $915,543.63; seconded by councilmember Council President Gross. Councilmembers Smith, Gross, Clary, McLeland, Carsrud, and West voted aye. Mayor Lundvall abstained. The motion carried.

**Comments**

Council

Councilmember West thanked the City Attorney, City Administrator, and staff for managing the Police Chief interview process, highlighting the quality of the applicant pool.

Councilmember Smith reported on the recent Parks Board meeting, where members worked on the Beautification and Go Green Awards. Smith also suggested creating a Mayor’s Citizen Award or challenge coins to recognize community members who go above and beyond.

Liaison

Councilmember McLeland reported on the Fire Board meeting, noting the Board's gratitude for lower temperatures given the severity of the fire season.

**Public Hearings and Considerations**

Mayor Lundvall opened a Public Hearing to Consider the Transfer of Ownership of Retail Liquor License RTL-02 from Maverik, Inc., d.b.a. Maverik #738, to Maverik Group, LLC, d.b.a. Maverik #738, Located at 111 Garner Lake Rd. Hearing no comments, Mayor Lundvall closed the Public Hearing.

Councilmember Clary made a motion to approve the Transfer of Ownership of Retail Liquor License RTL-02 from Maverik, Inc., d.b.a. Maverik #738, to Maverik Group, LLC, d.b.a. Maverik #738, Located at 111 Garner Lake Rd.; seconded by Council President Gross. Administrator Cole clarified that the foregoing item is to reflect a name change for their Retail Liquor License. All voted aye. The motion carried.

Mayor Lundvall opened a Public Hearing to Consider the Transfer of Ownership of Retail Liquor License RTL-28 from Maverik, Inc., d.b.a. Maverik #476, to Maverik Group, LLC, d.b.a. Maverik #476, Located at 4301 S Douglas Hwy. Hearing no comments, Mayor Lundvall closed the Public Hearing.

Councilmember Carsrud made a motion to approve the Transfer of Ownership of Retail Liquor License RTL-28 from Maverik, Inc., d.b.a. Maverik #476, to Maverik Group, LLC, d.b.a. Maverik #476, Located at 4301 S Douglas Hwy; seconded by Council President Gross. All voted aye. The motion carried.

Mayor Lundvall opened a Public Hearing to Consider Amendments to the Gillette City Budget for FY2026-2027. Hearing no comments, Mayor Lundvall closed the Public Hearing.

**RESOLUTION NO. 2943**
**A RESOLUTION TO APPROVE AMENDMENTS TO THE GILLETTE CITY BUDGET FOR FY2026-2027.**

Councilmember West made a motion to approve the foregoing Resolution; seconded by councilmember Clary. Finance Director Henderson explained that the first FY27 budget amendment is being presented earlier than the typical October carryover amendment. This amendment is needed to provide expenditure authority for several projects that need to be awarded tonight. Henderson clarified that although the amendment has a large dollar value, it contains relatively few items. The major item is the Wastewater Treatment Plant Phase 2A, which will carry over most FY26 funding into FY27 and increase the project by approximately $4 million, bringing the total to about $23 million. Funding will be adjusted by requesting an increase in the 0% SRF loan from $15 million to $19 million, allowing the city to forfeit the remaining $5 million CCL loan which has an interest rate of 2.125%. The amendment also includes approximately $40,000 for an Animal Shelter addition change order, $150,000 for a fifth dispatch station, and $5,000 for a URA consultant. All voted aye. The motion carried.

**New Business**

Minute Action

Council President Gross made a motion to approve a Special Event Permit, including a Street Closure, on Gillette Ave. from 5th to 6th Street, on August 26, 2026, from 5:30 to 7:00 p.m. for a Fall Kickoff Event, requested by Gillette First Baptist; seconded by councilmember Clary. All voted aye. The motion carried.

Councilmember West made a motion to approve a Special Event Permit, including a Street Closure on Gillette Avenue between 5th and 6th Street for a 9/11 Outdoor Service from 7:30 a.m. until 12:00 p.m., on September 13, 2026, requested by First Baptist Church; seconded by councilmember Clary. All voted aye. The motion carried.

Council President Gross made a motion to approve a Special Event Permit, including a Street Closure, on Wenger Drive from Enzi to Running W Drive, on September 11, 2026, from 4:00 to 8:00 p.m. for the Annual Marine Corps League 5k Event, requested by Lance Corporal Jacob Ross Detachment #1425; seconded by councilmember West. All voted aye. The motion carried.

Councilmember West made a motion to approve a Special Event Permit, including a Street Closure with Live Music and an Open Container Permit, on Gillette Ave. from 1st Street to 2nd Street, on September 26, 2026, from 10:00 a.m. until midnight, for an Oktoberfest Street Festival, requested by the Montgomery Bar; seconded by councilmember Clary. All voted aye. The motion carried.

Councilmember Carsrud made a motion to approve a Special Event Permit for the Closure of City Owned Parking Lot C, adjacent to 3rd Street Plaza, on September 12, 2026, from 9:00 a.m. to 9:00 p.m., for a Brews & Cruise event, requested by Gillette Main Street; seconded by Council President Gross. All voted aye. The motion carried.

Councilmember West made a motion to approve a Special Event Permit, including a Partial Street Closure of 4 parking spaces on Gillette Avenue, on September 11, 2026, from 5:00 p.m. to 11:59 p.m., for additional space and set up for a Brews & Cruise event, requested by Gillette Main Street; seconded by councilmember Clary. Regarding Councilmember West's inquiry about the two additional permit applications, Administrator Cole clarified that Gillette Main Street submitted them to account for two separate street closures. All voted aye. The motion carried.

Council President Gross made a motion to approve a Parade Permit on November 11th, from 11:00 a.m. to 3:00 p.m., on 2nd Street from 4-J Road to Osborne Avenue for the Veterans Day Parade, requested by the Veterans Day Parade Committee and VFW Post 7756; seconded by councilmember Clary. All voted aye. The motion carried.

Councilmember West made a motion to approve the Acceptance of the Council of Community Services Emergency Shelter and Supportive Housing Renovation Project, completed by Hladky Construction, Inc., in the Amount of $1,497,196.95; seconded by Council President Gross. Administrator Cole provided background on the item, stating that the City of Gillette applied for a Community Development

Block Grant last year on behalf of the Council of Community Services. Cole added that this item is for approval of the completed work. Council President Gross stated that the Council of Community Services will be hosting an Open House event in September for the public to view the renovations. All voted aye. The motion carried.

Councilmember Carsrud made a motion to approve the Acceptance of the City Hall Customer Service Renovation Project, completed by Hladky Construction, Inc., in the Amount of $165,734.74; seconded by councilmember Clary. All voted aye. The motion carried.

Councilmember McLeland made a motion to approve a Bid Award for the Northland Village Drainage Improvements Project to DRM, Inc. in the Amount of $570,346.97 (1% Project); seconded by councilmember West. Administrator Cole explained that this project will extend drainage through Northland Village and mitigate flooding issues. All voted aye. The motion carried.

Council President Gross made a motion to approve a Quote Award for the Shoshone Avenue Crack Sealing Project to Z&Z Seal Coating, Inc., in the Amount of $62,037.76 (1% Project); seconded by councilmember McLeland. All voted aye. The motion carried.

Councilmember Clary made a motion to approve a Quote Award for Sanitary Sewer Root Control to Duke's Root Control, Inc. in the Amount of $60,929.92; seconded by councilmember Carsrud. Administrator Cole explained that foam is applied to tree roots invading the city's remaining clay sewer pipes to help break down and remove them. All voted aye. The motion carried.

Councilmember West made a motion to approve Work Authorization No. 1 to Accept the Guaranteed Maximum Price (GMP) from Sletten Construction for the Wastewater Treatment Plant Phase 2A Project, in the Amount of $20,514,000.00; seconded by councilmember McLeland. Director Muzzarelli noted that this item accepts the guaranteed maximum price, and the next item amends the contract to reflect it as well. All voted aye. The motion carried.

Councilmember West made a motion to approve a Contract Amendment to a Construction Manager At Risk (CMAR) Agreement for Construction Services for the Wastewater Treatment Plant Phase 2A Project with Sletten Construction, in the Amount of $20,514,000.00; seconded by councilmember Clary. All voted aye. The motion carried.

Council President Gross made a motion to approve a Contract Amendment to a Professional Services Agreement with KLJ Engineering, LLC, for Bid Phase and Additional Design Services Related to the Senator Mike Enzi Memorial Overpass Project in the Amount of $976,650.00; seconded by councilmember West. Administrator Cole and Director Muzzarelli explained that the timeline is driven by federal funding requirements that require immediate expenditure. All voted aye. The motion carried.

**RESOLUTION NO. 2944**
**A RESOLUTION AUTHORIZING CITY STAFF TO SUBMIT A LEVEL III GRANT APPLICATION ON BEHALF OF THE CITY OF GILLETTE TO THE WYOMING WATER DEVELOPMENT COMMISSION FOR PROJECTS TO EXTEND REGIONAL WATER SERVICE TO THE GRACE LAND IMPROVEMENT AND SERVICE DISTRICT.**

Councilmember Carsrud made a motion to approve the foregoing Resolution; seconded by councilmember McLeland. Administrator Cole explained that Grace Land was previously approved for connection to regional water. He added that, in anticipation of that agreement, this request seeks permission to apply for a design and construction grant to help fund the project. All voted aye. The motion carried.

**RESOLUTION NO. 2945**
**A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE OFFICE OF STATE LANDS AND INVESTMENTS TO REQUEST ADDITIONAL LOAN FUNDS IN THE AMOUNT OF $4.0M THROUGH THE CLEAN WATER STATE REVOLVING FUND ON BEHALF OF THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING, FOR THE PURPOSE OF THE WASTEWATER TREATMENT FACILITY IMPROVEMENTS PHASE II PROJECTS.**

Councilmember West made a motion to approve the foregoing Resolution; seconded by councilmember Clary. Director Henderson explained that the city was awarded a $15 million State Revolving Fund (SRF) loan and is now seeking a $4 million increase. Henderson noted that if approved, the city could forfeit an additional $5 million Capital Construction Loan (CCL) which would ultimately save the city interest money. All voted aye. The motion carried.

**RESOLUTION NO. 2946**
**A RESOLUTION APPROVING AND AUTHORIZING THE FINAL PLAT OF CHARA HILL ESTATES PHASE III; TO THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS. (PLANNING COMMISSION VOTE: 4/0)**

Councilmember West made a motion to approve the foregoing Resolution; seconded by councilmember McLeland. Administrator Cole explained that the area will be subdivided into three separate lots, with the potential of the Southeast lot being rezoned from Residential to C-O. Councilmembers Carsrud and Clary voiced constituent concerns about the proposed development. All voted aye. The motion carried.

**RESOLUTION NO. 2947**
**A RESOLUTION APPROVING AND AUTHORIZING THE FINAL PLAT OF LOT 2P & LOT 2Q, SUNBURST SUBDIVISION NO. 4; TO THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS. (PLANNING COMMISSION VOTE 4/0/1 ABSTENTION)**

Councilmember West made a motion to approve the foregoing Resolution; seconded by councilmember Clary. Administrator Cole explained that, if approved, would create two lots out of the parcel. All voted aye. The motion carried.

**RESOLUTION NO. 2948**
**A RESOLUTION APPROVING AND AUTHORIZING THE FINAL PLAT OF LOT 1A & LOT 2A, BLOCK 1 OF MARTENS ADDITION; TO THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS. (PLANNING COMMISSION VOTE 5/0)**

Councilmember West made a motion to approve the foregoing Resolution; seconded by councilmember Carsrud. Administrator Cole explained the unique background to the item adding that approval will consolidate the vacant right-of-way into the existing lot. Councilmember West asked Administrator Cole to clarify the lot division. All voted aye. The motion carried.

**RESOLUTION NO. 2949**
**A RESOLUTION DELEGATING AUTHORITY TO THE CITY ADMINISTRATOR REGARDING TWENTY-FOUR HOUR MALT BEVERAGE AND CATERING PERMITS UNDER W.S. 12-4-502(D).**

Councilmember West made a motion to approve the foregoing Resolution; seconded by councilmember Clary. Attorney Brown explained that due to councilmember's request, the approval of the Out-of-Jurisdiction events for Catering and Twenty-Four-Hour Malt Beverage Permits will be approved by the City Administrator or his designee, subject to certain limitations and requirements. All voted aye. The motion carried.

**Administrator's Report**

Administrator Cole followed up regarding the wastewater loan, stating that the intent for submission is scheduled for late August. Cole added that the next City Council meeting will take place on September 1, 2026.

**Adjournment:**

There being no further business to come before the Council, the meeting was adjourned at 6:54 p.m. The meeting can be viewed on the City's website, www.gillettewy.gov/gpa. The next regularly scheduled meeting will be held on Tuesday, September 1, 2026, in the City Hall Council Chambers.

_____
Shay Lundvall, Mayor

(S E A L)
ATTEST:

_____
Alicia Allen, City Clerk
Publication Date: August 25, 2026

**CITY OF GILLETTE**
**CITY COUNCIL**

**DATE:** **September 1, 2026**

**TITLE:**

Bills and Claims

**SUGGESTED ACTION:**

I move that the bills and claims, excepting any and all conflict claims, be approved.

**STAFF REFERENCE:**

Michelle Henderson, Finance Manager

**ATTACHMENTS:**
Bills and Claims
Bills and Claims - Prepaids
Wire Transfers

# Expenditure Approval Report
# Check Approval Date of 09/01/2026

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **00-UNDEFINED** | | |
| **00-UNDEFINED** | | |
| 4555-ATLAS OFFICE PRODUCTS | | |
| 212334 | OS INVENTORY | 179.98 |
| 212335 | OS INVENTORY | 447.52 |
| | **VENDOR TOTAL:** | **627.50** |
| 1511-NORCO INC | | |
| 212379 | CUSTODIAL INVENTORY | 2,102.11 |
| 212380 | CUSTODIAL INVENTORY | 27.43 |
| 212381 | CUSTODIAL INVENTORY | 88.72 |
| 212382 | CUSTODIAL INVENTORY | 932.04 |
| 212383 | CUSTODIAL INVENTORY | 317.26 |
| | **VENDOR TOTAL:** | **3,467.56** |
| 2300-WESTERN STATIONERS | | |
| 212407 | OS INVENTORY | 163.95 |
| 212408 | OS INVENTORY | 46.00 |
| 212409 | OS INVENTORY | 110.88 |
| | **VENDOR TOTAL:** | **320.83** |
| | **DIVISION TOTAL:** | **4,415.89** |
| | **DEPARTMENT TOTAL:** | **4,415.89** |

# Expenditure Approval Report
# Check Approval Date of 09/01/2026

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **10-ADMINISTRATION** | | |
| **04-SPECIAL PROJECTS** | | |
| 1572-ARETE DESIGN GROUP | | |
| 212105 | CITY HALL RENOVATION | 3,239.00 |
| | **VENDOR TOTAL:** | **3,239.00** |
| 1285-CAMPBELL COUNTY PUBLIC LAND BOARD CAMPLEX | | |
| 212097 | FY26 CAPITAL FUNDING REQUEST #7 | 1,038.33 |
| | **VENDOR TOTAL:** | **1,038.33** |
| 4838-PUSH PEDAL PULL | | |
| 212390 | WELLNESS * ROWING MACHINE * BETH | 1,045.00 |
| | **VENDOR TOTAL:** | **1,045.00** |
| | **DIVISION TOTAL:** | **5,322.33** |
| | **DEPARTMENT TOTAL:** | **5,322.33** |

# Expenditure Approval Report
# Check Approval Date of 09/01/2026

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **15-ATTORNEY** | | |
| **15-ATTORNEY** | | |
| 1099-LEXISNEXIS MATTHEW BENDER | | |
| 212195 | 2026 WY CODE CITATOR | 361.23 |
| | **VENDOR TOTAL:** | **361.23** |
| | **DIVISION TOTAL:** | **361.23** |
| | **DEPARTMENT TOTAL:** | **361.23** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **20-HUMAN RESOURCES** | | |
| **20-HUMAN RESOURCES** | | |
| 77777-MISC ONE TIME VENDOR | | |
| 212314 | CHIEF OF POLICE INTERVIEW TRAVEL REIMBURSEMENT | 2,328.04 |
| 212315 | CHIEF OF POLICE INTERVIEW TRAVEL REIMBURSEMENT | 940.33 |
| 212323 | CHIEF OF POLICE INTERVIEW TRAVEL REIMBURSEMENT | 928.36 |
| | **VENDOR TOTAL:** | **4,196.73** |
| 5143-RYAN SCHROCK | | |
| 212116 | DRUG AND ALCOHOL TESTING | 204.00 |
| | **VENDOR TOTAL:** | **204.00** |
| 4305-STERLING INFOSYSTEMS, INC | | |
| 212108 | BACK GROUND CHECK | 43.89 |
| | **VENDOR TOTAL:** | **43.89** |
| | **DIVISION TOTAL:** | **4,444.62** |
| | **DEPARTMENT TOTAL:** | **4,444.62** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **25-FINANCE** | | |
| **26-CUSTOMER SERVICE** | | |
| 1395-COLLECTION PROFESSIONALS GILLETTE | | |
| 212109 | JULY 2026 COLLECTIONS | 1,243.34 |
| | **VENDOR TOTAL:** | **1,243.34** |
| 5215-MIDWEST CONNECT LLC | | |
| 212110 | POSTAGE | 7,500.00 |
| | **VENDOR TOTAL:** | **7,500.00** |
| | **DIVISION TOTAL:** | **8,743.34** |
| **34-INFORMATION TECHNOLOGY** | | |
| 4025-AGOSTO HOLDINGS, LLC | | |
| 212175 | EMAIL ENCRYPTION AND PROTECTION | 11,463.66 |
| | **VENDOR TOTAL:** | **11,463.66** |
| 1358-CENTURYLINK | | |
| 212176 | LONG DISTANCE SERVICE | 130.44 |
| | **VENDOR TOTAL:** | **130.44** |
| 2763-NAVARI | | |
| 212178 | PERFORMANCE PRO | 9,264.15 |
| | **VENDOR TOTAL:** | **9,264.15** |
| 3916-SHI INTERNATIONAL CORP | | |
| 212393 | SILVERFORT | 36,823.64 |
| | **VENDOR TOTAL:** | **36,823.64** |
| 2222-VERIZON WIRELESS | | |
| 212179 | AVL DATA | 1,876.89 |
| | **VENDOR TOTAL:** | **1,876.89** |
| | **DIVISION TOTAL:** | **59,558.78** |
| | **DEPARTMENT TOTAL:** | **68,302.12** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **40-POLICE DEPARTMENT** | | |
| **40-PD ADMINISTRATION** | | |
| 1082-ARROW PRINTING AND GRAPHICS INC | | |
| 212136 | PAWN FORMS | 385.00 |
| | **VENDOR TOTAL:** | **385.00** |
| 2483-CAMPBELL COUNTY SHERIFF | | |
| 212135 | JUNE 2026 PRISONER BILLING | 3,450.00 |
| | **VENDOR TOTAL:** | **3,450.00** |
| 4881-COMMISSION ON ACCREDITATION FOR LAW ENFORCEMENT | | |
| 212206 | CALEA | 3,978.00 |
| | **VENDOR TOTAL:** | **3,978.00** |
| 3860-COMMUNICATION TECHNOLOGIES INC | | |
| 212137 | RADIO MAINTENANCE | 1,776.00 |
| | **VENDOR TOTAL:** | **1,776.00** |
| 5134-COURTNEY LORRAINE FULGINITI | | |
| 212133 | DUI BLOOD DRAW | 75.00 |
| 212134 | DUI BLOOD DRAW | 75.00 |
| | **VENDOR TOTAL:** | **150.00** |
| 4976-DANA SAFETY SUPPLY | | |
| 212096 | EMERGENCY VEHICLE PACKAGE | 10,935.97 |
| | **VENDOR TOTAL:** | **10,935.97** |
| 1916-GALLS INC | | |
| 212130 | UNIFORMS | 72.13 |
| 212131 | UNIFORMS | 104.79 |
| 212132 | UNIFORMS | 104.79 |
| | **VENDOR TOTAL:** | **281.71** |
| 2646-INDUSTRIAL PRODUCTS MFG INC | | |
| 212368 | *OLD PO 2261049* - PD - AMMO * JAY | 10,701.90 |
| | **VENDOR TOTAL:** | **10,701.90** |
| 4865-WYOMING CENTER FOR CLINICAL EXCELLENCE | | |
| 212117 | PD COUNSELING | 200.00 |
| 212118 | PD COUNSELING | 200.00 |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **40-POLICE DEPARTMENT** | | |
| **40-PD ADMINISTRATION** | | |
| 4865-WYOMING CENTER FOR CLINICAL EXCELLENCE | | |
| 212119 | PD COUNSELING | 200.00 |
| 212120 | PD COUNSELING | 200.00 |
| 212121 | PD COUNSELING | 200.00 |
| 212123 | PD COUNSELING | 200.00 |
| 212124 | PD COUNSELING | 200.00 |
| 212125 | PD COUNSELING | 200.00 |
| 212126 | PD COUNSELING | 200.00 |
| 212127 | PD COUNSELING | 200.00 |
| 212128 | PD COUNSELING | 200.00 |
| 212129 | PD COUNSELING | 200.00 |
| 212207 | PD COUNSELING | 200.00 |
| 212208 | PD COUNSELING | 200.00 |
| 212209 | PD COUNSELING | 200.00 |
| 212210 | PD COUNSELING | 200.00 |
| 212211 | PD COUNSELING | 200.00 |
| 212212 | PD COUNSELING | 200.00 |
| 212213 | PD COUNSELING | 200.00 |
| 212214 | PD COUNSELING | 200.00 |
| 212215 | PD COUNSELING | 200.00 |
| 212216 | PD COUNSELING | 200.00 |
| | **VENDOR TOTAL:** | **4,400.00** |
| 2435-WYOMING STATE | | |
| 212182 | NOTARY - T HALVORSON | 60.00 |
| | **VENDOR TOTAL:** | **60.00** |
| | **DIVISION TOTAL:** | **36,118.58** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **40-POLICE DEPARTMENT** | | |
| **45-ANIMAL SHELTER** | | |
| 1572-ARETE DESIGN GROUP | | |
| 212106 | ANIMAL CONTROL RENOVATION | 320.10 |
| | **VENDOR TOTAL:** | **320.10** |
| | **DIVISION TOTAL:** | **320.10** |
| | **DEPARTMENT TOTAL:** | **36,438.68** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **50-PUBLIC WORKS** | | |
| **33-CITY HALL BUILDING MAINTENANCE** | | |
| 1040-ALSCO | | |
| 212286 | RUG CLEANING | 22.92 |
| 212288 | RUG CLEANING | 53.53 |
| | **VENDOR TOTAL:** | **76.45** |
| 4629-APEX MECHANICAL, LLC | | |
| 212280 | REPLACE LIGHT AT CITY HALL | 205.62 |
| | **VENDOR TOTAL:** | **205.62** |
| 1077-ARCHITECTURAL SPECIALTIES LLC | | |
| 212285 | CLERKS ROLL UP DOOR REPAIRS | 159.00 |
| | **VENDOR TOTAL:** | **159.00** |
| 1339-CDW GOVERNMENT INC | | |
| 212342 | OLDPO 2261580*ENGINEERING * WHITE BOARD * JEFF#2 | 1,490.60 |
| | **VENDOR TOTAL:** | **1,490.60** |
| 1511-NORCO INC | | |
| 212283 | RAGS FOR PD WEST | 39.35 |
| | **VENDOR TOTAL:** | **39.35** |
| 3690-PRO WINDMILL INC | | |
| 212284 | PEST SPRAYING AT CITY HALL | 175.00 |
| | **VENDOR TOTAL:** | **175.00** |
| | **DIVISION TOTAL:** | **2,146.02** |
| **50-PUBLIC WORKS ADMIN** | | |
| 4148-TERRY SJOLIN | | |
| 212322 | SCHEDULING FOR THE FIELDS | 550.00 |
| | **VENDOR TOTAL:** | **550.00** |
| | **DIVISION TOTAL:** | **550.00** |
| **51-PARKS** | | |
| 1040-ALSCO | | |
| 212290 | UNIFORM CLEANING | 70.74 |
| 212292 | UNIFORM CLEANING | 72.32 |
| | **VENDOR TOTAL:** | **143.06** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **50-PUBLIC WORKS** | | |
| **51-PARKS** | | |
| 1919-PAINTBRUSH SEWER & DRAIN | | |
| 212113 | PORTA TOILETS AT VARIOUS PARKS | 13,356.36 |
| | **VENDOR TOTAL:** | **13,356.36** |
| 2124-RECREATION SUPPLY COMPANY INC | | |
| 212391 | PARKS - PUMP PARTS * NICK | 772.37 |
| 212392 | PARKS - IMPELLER * NICK | 488.26 |
| | **VENDOR TOTAL:** | **1,260.63** |
| | **DIVISION TOTAL:** | **14,760.05** |
| **53-FORESTRY** | | |
| 5076-CLEAN CUT TREE SERVICE | | |
| 212115 | TREE REMOVAL AND STUMP GRINDING | 1,250.00 |
| | **VENDOR TOTAL:** | **1,250.00** |
| | **DIVISION TOTAL:** | **1,250.00** |
| **54-STREETS** | | |
| 1040-ALSCO | | |
| 212017 | UNIFORM CLEANING | 63.80 |
| 212018 | UNIFORM CLEANING | 68.54 |
| 212019 | UNIFORM CLEANING | 67.75 |
| 212289 | UNIFORM CLEANING | 207.28 |
| 212291 | UNIFORM CLEANING | 63.80 |
| | **VENDOR TOTAL:** | **471.17** |
| 3945-AMERICAN TRACK GENERATIONS LLC | | |
| 212293 | ENERGY PARK RAIL SPUR | 575.90 |
| | **VENDOR TOTAL:** | **575.90** |
| 1592-KORTERRA INC | | |
| 212316 | LOCATE TICKET MANAGEMENT | 2,467.85 |
| | **VENDOR TOTAL:** | **2,467.85** |
| 1290-MID WEST PEST MANAGEMENT | | |
| 212111 | WEED SPRAYING | 8,073.35 |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **50-PUBLIC WORKS** | | |
| **54-STREETS** | | |
| 1290-MID WEST PEST MANAGEMENT | | |
| 212112 | WEED SPRAYING | 425.00 |
| 212279 | WEED SPRAYING - COLLEGE DR TO HWY 59 | 1,368.80 |
| | **VENDOR TOTAL:** | **9,867.15** |
| 1919-PAINTBRUSH SEWER & DRAIN | | |
| 212114 | PORTA TOILET | 265.00 |
| | **VENDOR TOTAL:** | **265.00** |
| 2035-POWDER RIVER ENERGY CORPORATION | | |
| 212027 | ELECTRIC - SIGN LIGHTING HWY 14/16 | 44.16 |
| 212028 | ELECTRIC - WELCOME TO GILLETTE SIGN ON S HWY 59 | 46.58 |
| 212029 | ELECTRIC - SIGN LIGHTING HWY 50 | 42.52 |
| | **VENDOR TOTAL:** | **133.26** |
| | **DIVISION TOTAL:** | **13,780.33** |
| | **DEPARTMENT TOTAL:** | **32,486.40** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **60-ENGINEERING & DEV SERVICES** | | |
| **60-ENGINEERING** | | |
| 2406-XEROX CORPORATION | | |
| 212193 | JULY 2026 METER READ | 49.10 |
| | **VENDOR TOTAL:** | **49.10** |
| | **DIVISION TOTAL:** | **49.10** |
| **61-BUILDING INSPECTION** | | |
| 55555-MISC EMPLOYEE VENDOR | | |
| 212296 | TRAVEL RIEMBURSEMENT | 178.60 |
| | **VENDOR TOTAL:** | **178.60** |
| | **DIVISION TOTAL:** | **178.60** |
| **62-TRAFFIC SAFETY** | | |
| 4228-RMS INSTRUMENT & ELECTRICAL, LLC | | |
| 212051 | E-SIGNAL MAINTENANCE | 770.00 |
| | **VENDOR TOTAL:** | **770.00** |
| | **DIVISION TOTAL:** | **770.00** |
| | **DEPARTMENT TOTAL:** | **997.70** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **65-PUBLIC AFFAIRS DEPARTMENT** | | |
| **31-CITY CLERK/PRINT SHOP** | | |
| 1482-NEWS RECORD | | |
| 212094 | JULY 2026 LEGAL ADVERTISING | 4,424.70 |
| | **VENDOR TOTAL:** | **4,424.70** |
| | **DIVISION TOTAL:** | **4,424.70** |
| **32-JUDICIAL** | | |
| 2483-CAMPBELL COUNTY SHERIFF | | |
| 212135 | JUNE 2026 PRISONER BILLING | 2,850.00 |
| | **VENDOR TOTAL:** | **2,850.00** |
| 1099-LEXISNEXIS MATTHEW BENDER | | |
| 212195 | 2026 WY CODE CITATOR | 361.23 |
| | **VENDOR TOTAL:** | **361.23** |
| | **DIVISION TOTAL:** | **3,211.23** |
| **65-PUBLIC AFFAIRS ADMINISTRATION** | | |
| 1482-NEWS RECORD | | |
| 212095 | JULY 2026 ADVERTISING | 1,718.08 |
| | **VENDOR TOTAL:** | **1,718.08** |
| | **DIVISION TOTAL:** | **1,718.08** |
| | **DEPARTMENT TOTAL:** | **9,354.01** |
| | **FUND TOTAL:** | **162,122.98** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **201-1% FUND** | | |
| **10-ADMINISTRATION** | | |
| **05-1% OPTIONAL SALES TAX** | | |
| 1381-CITY OF GILLETTE | | |
| 212325 | SHOSHONE AVE BEAUTIFICATION PH | 5,076.66 |
| | **VENDOR TOTAL:** | **5,076.66** |
| 1559-DOWL LLC | | |
| 212092 | BOXELDER & 4J INTERSECTION EVAL/MOONSHINER SPEED | 4,679.50 |
| | **VENDOR TOTAL:** | **4,679.50** |
| 1909-G AND G LANDSCAPING INC | | |
| 212324 | SHOSHONE AVE BEAUTIFICATION PH | 96,456.59 |
| | **VENDOR TOTAL:** | **96,456.59** |
| 1754-KLJ ENGINEERING LLC | | |
| 212328 | KILLARNEY SUBDIVISION WATER MA | 1,347.47 |
| 212329 | 2023 MCCANN HEIGHTS PROJECT | 1,818.37 |
| | **VENDOR TOTAL:** | **3,165.84** |
| 1313-MOTOROLA | | |
| 212177 | PD DISPATCH CONSOLE UPGRADE FINAL PAYMENT | 28,436.15 |
| | **VENDOR TOTAL:** | **28,436.15** |
| 1958-PCA ENGINEERING INC | | |
| 212088 | NORTHLAND VILLAGE DRAINAGE | 2,130.00 |
| 212089 | 2025 SEWER POINT REPAIRS FINAL DESIGN SERVICES | 123.75 |
| | **VENDOR TOTAL:** | **2,253.75** |
| 2363-WWC ENGINEERING | | |
| 212326 | COLLINS HEIGHTS WATER FITTING | 3,202.50 |
| 212327 | OVERDALE/OREGON SURFACING PROJ | 25,091.50 |
| | **VENDOR TOTAL:** | **28,294.00** |
| 2432-WYOMING DEPT OF TRANSPORTATION | | |
| 212091 | SINCLAIR EXTENTION WYDOT INHOUSE DESIGN | 692.62 |
| | **VENDOR TOTAL:** | **692.62** |
| | **DIVISION TOTAL:** | **169,055.11** |
| | **DEPARTMENT TOTAL:** | **169,055.11** |
| | **FUND TOTAL:** | **169,055.11** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **501-UTILITIES ADMINISTRATION FUND** | | |
| **70-UTILITIES** | | |
| **70-UTILITIES ADMINISTRATION** | | |
| 2406-XEROX CORPORATION | | |
| 212087 | JULY 2026 METER READ | 48.90 |
| | **VENDOR TOTAL:** | **48.90** |
| | **DIVISION TOTAL:** | **48.90** |
| **76-SCADA** | | |
| 2289-WESCO DISTRIBUTION INC | | |
| 212403 | SCADA FR CLOTHING | 1,195.23 |
| 212404 | SCADA FR CLOTHING | 247.05 |
| 212405 | SCADA FR CLOTHING | 475.58 |
| | **VENDOR TOTAL:** | **1,917.86** |
| | **DIVISION TOTAL:** | **1,917.86** |
| | **DEPARTMENT TOTAL:** | **1,966.76** |
| | **FUND TOTAL:** | **1,966.76** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **503-WATER FUND** | | |
| **70-UTILITIES** | | |
| **73-WATER** | | |
| 1029-AIR TECH INC | | |
| 212103 | A/C REPAIRS AT ANTELOPE PUMP STATION | 3,044.30 |
| | **VENDOR TOTAL:** | **3,044.30** |
| 3656-BAKER HUGHES, A GE COMPANY, LLC | | |
| 212204 | M6 DIAGNOSE VFD FAILURE | 1,771.00 |
| | **VENDOR TOTAL:** | **1,771.00** |
| 5181-BEST OUT WEST | | |
| 212200 | WEED SPRAYING AT WELL PADS AND ROADS | 3,660.00 |
| | **VENDOR TOTAL:** | **3,660.00** |
| 1288-CANYON SYSTEMS INC | | |
| 212086 | GROUNDING RING KIT AND FLANGE GASKETS | 2,399.45 |
| | **VENDOR TOTAL:** | **2,399.45** |
| 1381-CITY OF GILLETTE | | |
| 212090 | JUNE AND JULY PS #1 BULK WATER | 121.16 |
| | **VENDOR TOTAL:** | **121.16** |
| 2852-CORE & MAIN | | |
| 212358 | WATER - BOX & VALVE KIT * MIKE J | 1,130.00 |
| | **VENDOR TOTAL:** | **1,130.00** |
| 1792-ENERGY LABORATORIES INC | | |
| 212055 | TESTING | 34.50 |
| 212098 | TESTING | 34.50 |
| 212099 | TESTING | 34.50 |
| 212201 | TESTING | 443.40 |
| 212202 | TESTING | 204.00 |
| | **VENDOR TOTAL:** | **750.90** |
| 1422-GILLETTE CONTRACTORS SUPPLY INC | | |
| 212348 | WATER * SWING VALVE * COOPER | 1,352.64 |
| | **VENDOR TOTAL:** | **1,352.64** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **503-WATER FUND** | | |
| **70-UTILITIES** | | |
| **73-WATER** | | |
| 1767-JOE'S PLUMBING & HEATING INC | | |
| 212085 | REPLACE 1" METER YOKE AT 2701 IRONWOOD | 557.00 |
| | **VENDOR TOTAL:** | **557.00** |
| 1592-KORTERRA INC | | |
| 212316 | LOCATE TICKET MANAGEMENT | 2,467.83 |
| | **VENDOR TOTAL:** | **2,467.83** |
| 1424-MUNICIPAL TREATMENT EQUIPMENT | | |
| 212374 | WATER INVENTORY | 25.39 |
| | **VENDOR TOTAL:** | **25.39** |
| 1511-NORCO INC | | |
| 212197 | RED 5 GAL TYPE 1 SAFETY CAN | 71.52 |
| | **VENDOR TOTAL:** | **71.52** |
| 2005-PETE LIEN & SONS INC | | |
| 212104 | CONCRETE | 897.00 |
| | **VENDOR TOTAL:** | **897.00** |
| 2035-POWDER RIVER ENERGY CORPORATION | | |
| 212030 | ELECTRIC - GILLETTE AIRPORT BUILDING RGNL WATER | 40.00 |
| 212031 | ELECTRIC - MEAN SUBDIVISION BLDG RGNL WATER | 41.07 |
| 212032 | ELECTRIC - FORCE RD STORAGE BUILDING | 51.29 |
| 212033 | ELECTRIC - CPS #2 | 43.09 |
| 212034 | ELECTRIC - CPS #3 | 51.22 |
| 212035 | ELECTRIC - MADISON REHAB CPS #4 | 45.32 |
| 212036 | ELECTRIC - MIADISON REHAB CPS #7 | 54.80 |
| 212037 | ELECTRIC - BENNOR ESTATES | 45.32 |
| 212038 | ELECTRIC - OVERBROOK | 45.03 |
| 212039 | ELECTRIC - RAFTER D | 44.54 |
| 212040 | ELECTRIC - SOUTHFORK | 46.09 |
| 212041 | ELECTRIC - COOK RD | 56.83 |
| 212042 | ELECTRIC - FORCE RD JOINT POWERS BOARD | 44.64 |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **503-WATER FUND** | | |
| **70-UTILITIES** | | |
| **73-WATER** | | |
| 2035-POWDER RIVER ENERGY CORPORATION | | |
| 212043 | ELECTRIC - SERVICE CONTROL BUILDING | 45.51 |
| 212044 | ELECTRIC - 8 MILE WATER SYSTEM | 45.99 |
| 212045 | ELECTRIC - ROZET RANCHETTES WATER SYSTEM | 45.51 |
| 212046 | ELECTRIC - WATER CONTROL BLDG MEADOW SPRINGS | 44.35 |
| 212047 | ELECTRIC - WATER CONTROL BLDG AMERICAN RD | 45.22 |
| 212048 | ELECTRIC - WATER CONTROL BLDG FREEDOM HILLS | 46.58 |
| 212049 | ELECTRIC - WATER CONTROL BLDG RED TAIL/FOX TAIL | 45.51 |
| | **VENDOR TOTAL:** | **927.91** |
| 3690-PRO WINDMILL INC | | |
| 212101 | PEST SPRAYING AT ROZET CONTROL BUILDING | 115.00 |
| 212102 | PEST SPRAYING AT DONKEY CREEK PS #2 | 175.00 |
| 212203 | PEST SPRAYING AT MADISON PUMP STATION | 250.00 |
| | **VENDOR TOTAL:** | **540.00** |
| 2554-QUALITY AGG AND CONSTRUCTION INC | | |
| 212056 | FILL DIRT | 79.88 |
| | **VENDOR TOTAL:** | **79.88** |
| 1802-SIMON CONTRACTORS | | |
| 212052 | AWIA COMPLIANCE | 440.67 |
| 212053 | ROAD BASE | 2,584.73 |
| 212054 | ROAD BASE | 1,388.16 |
| 212100 | ROAD BASE | 3,747.31 |
| 212198 | ROAD BASE | 1,828.11 |
| 212199 | ROAD BASE | 3,168.19 |
| | **VENDOR TOTAL:** | **13,157.17** |
| 5218-VELOTIC HOLDCO, L.P. | | |
| 212369 | SCADA - VELOTIC LICENSES RENEWALS * TOBEY B | 10,972.44 |
| | **VENDOR TOTAL:** | **10,972.44** |
| | **DIVISION TOTAL:** | **43,925.59** |
| | **DEPARTMENT TOTAL:** | **43,925.59** |

| | | |
|---|---|---|
| | **FUND TOTAL:** | **43,925.59** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **504-POWER FUND** | | |
| **00-UNDEFINED** | | |
| **00-UNDEFINED** | | |
| 88888-MISC UTILITY OVERPAYMENTS | | |
| 212057 | UE 32578 4524 RUNNING W | 68.05 |
| 212058 | UE 31606 1804 HARVEST MOON | 142.42 |
| 212059 | UE 24382 1801 WARLOW | 139.57 |
| 212060 | UE 44400 4520 DOUGLAS | 1,928.25 |
| 212061 | UE 27208 314 COLLINS | 142.59 |
| 212062 | UE 20837 2650 SASSICK | 211.16 |
| 212063 | UE 17996 1004 STANLEY | 11.85 |
| 212064 | UE 4834 2513 DOGWOOD | 96.31 |
| 212065 | UE 18340 1011 CHURCH | 113.21 |
| 212066 | UE 31722 208 SUNSET | 237.91 |
| 212067 | UE 11420 2301 NOGALES | 142.60 |
| 212068 | UE 35272 709 EXPRESS | 298.61 |
| 212069 | UE 41226 504 KILKENNY | 59.78 |
| 212070 | UE 21042 4312 POLLY | 66.56 |
| 212071 | UE 26132 4005 BRORBY | 190.12 |
| 212072 | UE 3192 305 COTTONWOOD | 286.31 |
| 212073 | UE 18261 6605 ROBIN | 27.42 |
| 212074 | UE 38888 3418 DECOY | 53.38 |
| 212075 | UE 42552 2673 LEDOUX | 72.80 |
| 212076 | UE 21335 4800 TANNER | 75.68 |
| 212077 | UE 18042 1107 STANLEY | 82.68 |
| 212078 | UE 30964 806 GURLEY | 102.21 |
| 212079 | UE 11552 2404 FOOTHILLS | 60.07 |
| 212080 | UE 4730 2417 DOGWOOD | 36.55 |
| 212081 | UE 32746 4530 RUNNING W | 160.62 |
| 212082 | UE 7706 1114 GRANITE | 418.22 |
| | **VENDOR TOTAL:** | **5,224.93** |
| | **DIVISION TOTAL:** | **5,224.93** |
| | **DEPARTMENT TOTAL:** | **5,224.93** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **504-POWER FUND** | | |
| **70-UTILITIES** | | |
| **74-POWER** | | |
| 4968-COMPUTERSHARE TRUST COMPANY, N.A. | | |
| 212093 | CTII BOND TRUSTEE FEES | 2,750.00 |
| | **VENDOR TOTAL:** | **2,750.00** |
| 1969-GOVCONNECTION | | |
| 212362 | ELECTRICAL SERVICES CAMERA UPGRADE | 517.91 |
| | **VENDOR TOTAL:** | **517.91** |
| 1592-KORTERRA INC | | |
| 212316 | LOCATE TICKET MANAGEMENT | 2,467.83 |
| | **VENDOR TOTAL:** | **2,467.83** |
| 1264-MCM GENERAL CONTRACTORS | | |
| 212317 | ANNUAL TRENCHING AND BORING AG | 31,575.55 |
| 212318 | ANNUAL TRENCHING AND BORING AG | 2,913.80 |
| 212330 | ANNUAL TRENCHING AND BORING AG | 61,865.50 |
| | **VENDOR TOTAL:** | **96,354.85** |
| 2035-POWDER RIVER ENERGY CORPORATION | | |
| 212050 | JULY 2026 69KV WHEELING | 7,339.40 |
| | **VENDOR TOTAL:** | **7,339.40** |
| 2071-PROELECTRIC INC | | |
| 212321 | ANNUAL MISCELLANOUS ELECTRICAL | 1,029.78 |
| | **VENDOR TOTAL:** | **1,029.78** |
| | **DIVISION TOTAL:** | **110,459.77** |
| | **DEPARTMENT TOTAL:** | **110,459.77** |
| | **FUND TOTAL:** | **115,684.70** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **505-SEWER FUND** | | |
| **70-UTILITIES** | | |
| **75-SEWER** | | |
| 1040-ALSCO | | |
| 212021 | UNIFORM CLEANING | 223.16 |
| 212024 | UNIFORM CLEANING | 222.37 |
| | **VENDOR TOTAL:** | **445.53** |
| 1077-ARCHITECTURAL SPECIALTIES LLC | | |
| 212189 | DOOR REPAIRS | 4,425.48 |
| | **VENDOR TOTAL:** | **4,425.48** |
| 1182-BLACK CAT CONSTRUCTION LLC | | |
| 212183 | SEWER SERVICE 910 GREENWAY | 16,212.00 |
| 212184 | MANHOLD DIAMONDS HEMLOCK AVE/AMERICAN LANE | 2,990.00 |
| | **VENDOR TOTAL:** | **19,202.00** |
| 1792-ENERGY LABORATORIES INC | | |
| 212190 | TESTING | 99.60 |
| | **VENDOR TOTAL:** | **99.60** |
| 1892-FRANDSON SAFETY INC | | |
| 212186 | SINGLE GAS MONITOR CALIBRATION | 275.00 |
| 212187 | MULTI-GAS AND SINGLE GAS MONITOR CALIBRATION | 270.00 |
| 212188 | MULTI-GAS MONITOR CABLIBRATION | 325.00 |
| | **VENDOR TOTAL:** | **870.00** |
| 1549-HILLCREST SPRING WATER INC | | |
| 212185 | DISTILLED WATER | 180.00 |
| | **VENDOR TOTAL:** | **180.00** |
| 5093-INTERSTATE POWER SYSTEMS INC | | |
| 212191 | GENERATOR PM'S | 637.65 |
| 212192 | GENERATOR PM'S | 1,014.00 |
| | **VENDOR TOTAL:** | **1,651.65** |
| 1592-KORTERRA INC | | |
| 212316 | LOCATE TICKET MANAGEMENT | 2,467.83 |
| | **VENDOR TOTAL:** | **2,467.83** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **505-SEWER FUND** | | |
| **70-UTILITIES** | | |
| **75-SEWER** | | |
| 2035-POWDER RIVER ENERGY CORPORATION | | |
| 212025 | ELECTRIC - GIL EASTSIDE GURLEY LIFT | 1,132.23 |
| 212026 | ELECTRIC - GIL SEWAGE MTR STA | 46.18 |
| | **VENDOR TOTAL:** | **1,178.41** |
| 2036-POWDER RIVER HEATING & CONDITIONING CORPORATION | | |
| 212294 | RADIATOR REPAIRS IN BUILDING 1100 | 2,284.49 |
| | **VENDOR TOTAL:** | **2,284.49** |
| 2406-XEROX CORPORATION | | |
| 212194 | JULY 2026 METER READ | 49.10 |
| | **VENDOR TOTAL:** | **49.10** |
| | **DIVISION TOTAL:** | **32,854.09** |
| | **DEPARTMENT TOTAL:** | **32,854.09** |
| | **FUND TOTAL:** | **32,854.09** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **601-CITY WEST FUND** | | |
| **50-PUBLIC WORKS** | | |
| **39-CITY WEST BUILDING MAINT** | | |
| 1004-AAQUA TOOLS INC | | |
| 212343 | BM - CLEANING HEAD * JEFF HOGAN | 2,805.00 |
| | **VENDOR TOTAL:** | **2,805.00** |
| 1040-ALSCO | | |
| 212022 | UNIFORM CLEANING | 81.03 |
| 212287 | RUG CLEANING | 45.98 |
| | **VENDOR TOTAL:** | **127.01** |
| 1171-BIGHORN HYDRAULICS INC | | |
| 212180 | REPAIR WASH TRAILER | 52.00 |
| | **VENDOR TOTAL:** | **52.00** |
| 1511-NORCO INC | | |
| 212282 | CUSTODIAL SUPPLIES | 56.28 |
| | **VENDOR TOTAL:** | **56.28** |
| 2212-VAN EWING CONSTRUCTION | | |
| 212281 | OLD WASH BAY WALL REMOVAL | 5,022.00 |
| | **VENDOR TOTAL:** | **5,022.00** |
| | **DIVISION TOTAL:** | **8,062.29** |
| | **DEPARTMENT TOTAL:** | **8,062.29** |
| | **FUND TOTAL:** | **8,062.29** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **603-WAREHOUSE FUND** | | |
| **00-UNDEFINED** | | |
| **00-UNDEFINED** | | |
| 1447-ANIXTER POWER SOLUTIONS | | |
| 212331 | ELECTRICAL WAREHOUSE INVENTORY | 5,233.10 |
| 212333 | ELECTRICAL WAREHOUSE INVENTORY | 22.32 |
| | **VENDOR TOTAL:** | **5,255.42** |
| 1197-BORDER STATES ELECTRIC | | |
| 212336 | ELECTRICAL WAREHOUSE INVENTORY - PS1/CASEY H | 2,603.65 |
| 212337 | ELECTRICAL WAREHOUSE INVENTORY | 22.45 |
| 212338 | ELECTRICAL WAREHOUSE INVENTORY | 340.00 |
| 212339 | ELECTRICAL WAREHOUSE INVENTORY | 1,812.80 |
| 212340 | ELECTRICAL WAREHOUSE INVENTORY | 3,625.60 |
| | **VENDOR TOTAL:** | **8,404.50** |
| 2852-CORE & MAIN | | |
| 212359 | WATER INVENTORY | 116.76 |
| | **VENDOR TOTAL:** | **116.76** |
| 5205-FERGUSON US HOLDINGS, INC | | |
| 212360 | WATER INVENTORY | 7,100.00 |
| 212361 | WASTEWATER INVENTORY | 1,649.44 |
| | **VENDOR TOTAL:** | **8,749.44** |
| 1422-GILLETTE CONTRACTORS SUPPLY INC | | |
| 212344 | ELECTRICAL INVENTORY | 1,225.00 |
| 212345 | ELECTRICAL WAREHOUSE INVENTORY | 10.00 |
| 212346 | PARKS INVENTORY | 263.85 |
| 212349 | WATER WAREHOUSE INVENTORY | 33.98 |
| 212350 | PARKS WAREHOUSE INVENTORY | 339.06 |
| 212351 | WATER WAREHOUSE INVENTORY | 5,155.30 |
| 212352 | WATER WAREHOUSE INVENTORY | 4,065.40 |
| 212353 | WATER WAREHOUSE INVENTORY | 9,459.06 |
| 212354 | WATER WAREHOUSE INVENTORY | 11,341.70 |
| 212355 | WATER WAREHOUSE INVENTORY | 4,528.64 |
| 212356 | PARKS WAREHOUSE INVENTORY | 192.40 |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **603-WAREHOUSE FUND** | | |
| **00-UNDEFINED** | | |
| **00-UNDEFINED** | | |
| | **VENDOR TOTAL:** | **36,614.39** |
| 5234-HERITAGE LANDSCAPE SUPPLY GROUP INC | | |
| 212363 | PARKS INVENTORY | 240.80 |
| | **VENDOR TOTAL:** | **240.80** |
| 1424-MUNICIPAL TREATMENT EQUIPMENT | | |
| 212374 | WATER INVENTORY | 1,399.56 |
| 212375 | WATER WAREHOUSE INVENTORY | 693.89 |
| 212376 | WT | 1,005.17 |
| | **VENDOR TOTAL:** | **3,098.62** |
| 1479-NEWMAN SIGNS INC | | |
| 212377 | TRAFFIC SAFETY WAREHOUSE | 256.15 |
| | **VENDOR TOTAL:** | **256.15** |
| 1511-NORCO INC | | |
| 212378 | VEHICAL MAINTENANCE WAREHOUSE INVENTORY | 184.43 |
| | **VENDOR TOTAL:** | **184.43** |
| 5213-PARTSONE WYOSD LLC | | |
| 212384 | VEHICAL MAINTENANCE WAREHOUSE INVENTORY | 227.61 |
| | **VENDOR TOTAL:** | **227.61** |
| 3014-UNITED CENTRAL INDUSTRIAL SUPPLY CO | | |
| 212395 | WATER WAREHOUSE INVENTORY | 150.93 |
| 212396 | WATER WAREHOUSE INVENTORY | 392.55 |
| | **VENDOR TOTAL:** | **543.48** |
| 2289-WESCO DISTRIBUTION INC | | |
| 212397 | ELECTRICAL INVENTORY * DREW REQUESTED | 273,974.00 |
| 212398 | ELECTRICAL INVENTORY | 8,790.48 |
| 212399 | WATER WAREHOUSE INVENTORY | 1,262.12 |
| 212400 | ELECTRICAL INVENTORY | 5,070.00 |
| 212401 | ELECTRICAL WAREHOUSE INVENTORY | 636.30 |
| 212402 | WATER INVENTORY | 126.48 |
| 212406 | ELECTRICAL INVENTORY | 1,852.92 |

# Expenditure Approval Report
# Check Approval Date of 09/01/2026

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| 603-WAREHOUSE FUND | | |
| 00-UNDEFINED | | |
| 00-UNDEFINED | | |
| | VENDOR TOTAL: | 291,712.30 |
| | DIVISION TOTAL: | 355,403.90 |
| | DEPARTMENT TOTAL: | 355,403.90 |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **603-WAREHOUSE FUND** | | |
| **25-FINANCE** | | |
| **28-WAREHOUSE FUND** | | |
| 1040-ALSCO | | |
| 212020 | RUG CLEANING | 34.98 |
| 212023 | RUG CLEANING | 34.98 |
| 212295 | RUG CLEANING | 34.98 |
| | **VENDOR TOTAL:** | **104.94** |
| | **DIVISION TOTAL:** | **104.94** |
| | **DEPARTMENT TOTAL:** | **104.94** |
| | **FUND TOTAL:** | **355,508.84** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **604-VEHICLE MAINTENANCE FUND** | | |
| **00-UNDEFINED** | | |
| **00-UNDEFINED** | | |
| 3904-CBH CO-OP | | |
| 212341 | VM * GASOLINE * JEREMY | 37,788.20 |
| | **VENDOR TOTAL:** | **37,788.20** |
| 1575-HOMAX OIL | | |
| 212364 | VM INVENTORY | 294.50 |
| | **VENDOR TOTAL:** | **294.50** |
| 5050-HUGHES FIRE EQUIPMENT, INC. | | |
| 212367 | VM | 941.28 |
| | **VENDOR TOTAL:** | **941.28** |
| 5240-JACKSON GROUP PETERBILT | | |
| 212370 | VM | 343.23 |
| | **VENDOR TOTAL:** | **343.23** |
| 5130-JENNER EQUIPMENT CO | | |
| 212371 | VM INVENTORY | 114.85 |
| | **VENDOR TOTAL:** | **114.85** |
| 4462-JOE JOHNSON EQUIPMENT, LLC | | |
| 212372 | VM INVENTORY | 978.87 |
| | **VENDOR TOTAL:** | **978.87** |
| 1291-MIDLAND IMPLEMENT CO INC | | |
| 212373 | VM INVENTORY | 84.21 |
| | **VENDOR TOTAL:** | **84.21** |
| 2074-SOUTHWESTERN EQUIPMENT COMPANY | | |
| 212394 | VM INVENTORY | 1,503.30 |
| | **VENDOR TOTAL:** | **1,503.30** |
| | **DIVISION TOTAL:** | **42,048.44** |
| | **DEPARTMENT TOTAL:** | **42,048.44** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **604-VEHICLE MAINTENANCE FUND** | | |
| **50-PUBLIC WORKS** | | |
| **36-VEHICLE MAINTENANCE** | | |
| 3622-ABSOLUTE AUTO, LLC | | |
| 212162 | PARTS | 132.05 |
| 212221 | PARTS | 67.15 |
| 212222 | PARTS | 33.60 |
| | **VENDOR TOTAL:** | **232.80** |
| 1040-ALSCO | | |
| 212220 | UNIFORM CLEANING | 169.90 |
| | **VENDOR TOTAL:** | **169.90** |
| 1447-ANIXTER POWER SOLUTIONS | | |
| 212332 | VEHICLE MAINTENANCE * NEW TRUCK SET UP * ADAM | 85.47 |
| | **VENDOR TOTAL:** | **85.47** |
| 1167-BIG HORN TIRE INC | | |
| 212149 | TIRE REPAIR | 66.70 |
| 212150 | TIRES | 385.16 |
| 212151 | TIRE REPAIR | 57.75 |
| 212235 | TIRES | 2,580.60 |
| 212236 | TIRES | 2,423.40 |
| 212237 | TIRES | 2,375.88 |
| | **VENDOR TOTAL:** | **7,889.49** |
| 1171-BIGHORN HYDRAULICS INC | | |
| 212230 | PARTS | 3.80 |
| | **VENDOR TOTAL:** | **3.80** |
| 1178-BJ NELSON/NELSON AUTO GLASS | | |
| 212218 | WINDSHIELD REPAIR | 65.00 |
| | **VENDOR TOTAL:** | **65.00** |
| 4292-CAR-KNACK INC | | |
| 212158 | DETAIL | 282.45 |
| 212226 | BED STORAGE | 1,799.99 |
| | **VENDOR TOTAL:** | **2,082.44** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **604-VEHICLE MAINTENANCE FUND** | | |
| **50-PUBLIC WORKS** | | |
| **36-VEHICLE MAINTENANCE** | | |
| 3862-DADS TRUCK AND AUTO LLC | | |
| 212163 | TOW | 910.56 |
| | **VENDOR TOTAL:** | **910.56** |
| 1422-GILLETTE CONTRACTORS SUPPLY INC | | |
| 212347 | VEHICLE MAINTENANCE * NEW TRUCK SET UP * ADAM | 174.78 |
| | **VENDOR TOTAL:** | **174.78** |
| 4985-GILLETTE STEEL CENTER | | |
| 212166 | METAL | 12.00 |
| | **VENDOR TOTAL:** | **12.00** |
| 2645-GREINER MOTOR COMPANY | | |
| 212155 | CREDIT-PAID WRONG VENDOR | -58.64 |
| 212156 | PARTS | 338.10 |
| 212157 | PARTS | 237.57 |
| 212238 | PARTS | 258.92 |
| 212239 | PARTS | 240.35 |
| 212240 | PARTS | 363.40 |
| | **VENDOR TOTAL:** | **1,379.70** |
| 4128-GROSSENBURG IMPLEMENT INCORPORATED | | |
| 212174 | PARTS | 40.74 |
| | **VENDOR TOTAL:** | **40.74** |
| 5240-JACKSON GROUP PETERBILT | | |
| 212160 | PARTS | 143.43 |
| 212161 | PARTS | 73.89 |
| 212241 | PARTS | 150.21 |
| 212242 | PARTS | 162.60 |
| 212243 | PARTS | 178.78 |
| 212244 | PARTS | 422.85 |
| 212245 | PARTS | 17.78 |
| | **VENDOR TOTAL:** | **1,149.54** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **604-VEHICLE MAINTENANCE FUND** | | |
| **50-PUBLIC WORKS** | | |
| **36-VEHICLE MAINTENANCE** | | |
| 5130-JENNER EQUIPMENT CO | | |
| 212228 | PARTS | 99.30 |
| | **VENDOR TOTAL:** | **99.30** |
| 4462-JOE JOHNSON EQUIPMENT, LLC | | |
| 212159 | PARTS | 462.02 |
| | **VENDOR TOTAL:** | **462.02** |
| 1758-KAREN'S DELIVERY SERVICE | | |
| 212164 | DELIVER PARTS | 27.00 |
| 212165 | DELIVER PARTS | 25.00 |
| 212229 | DELIVER PARTS FROM JENNER | 26.00 |
| | **VENDOR TOTAL:** | **78.00** |
| 1291-MIDLAND IMPLEMENT CO INC | | |
| 212227 | PARTS | 164.02 |
| | **VENDOR TOTAL:** | **164.02** |
| 55555-MISC EMPLOYEE VENDOR | | |
| 212297 | TOOL REIMBURSEMENT | 430.49 |
| | **VENDOR TOTAL:** | **430.49** |
| 5042-NEW VISION AUTO BODY & ACCESSORIES | | |
| 212225 | WINDOW TINT | 349.99 |
| | **VENDOR TOTAL:** | **349.99** |
| 5213-PARTSONE WYOSD LLC | | |
| 212138 | PARTS | 132.48 |
| 212139 | PARTS | 802.42 |
| 212140 | PARTS | 33.59 |
| 212141 | PARTS | 3.64 |
| 212142 | PARTS | 3.64 |
| 212143 | PARTS | 425.89 |
| 212144 | PARTS | 154.02 |
| 212145 | PARTS | 25.12 |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **604-VEHICLE MAINTENANCE FUND** | | |
| **50-PUBLIC WORKS** | | |
| **36-VEHICLE MAINTENANCE** | | |
| 5213-PARTSONE WYOSD LLC | | |
| 212146 | PARTS | 369.78 |
| 212147 | PARTS | 826.37 |
| 212148 | PARTS | 72.99 |
| 212252 | PARTS | 15.99 |
| 212253 | PARTS | 17.90 |
| 212254 | PARTS | 11.99 |
| 212255 | PARTS | 10.91 |
| 212256 | PARTS | 1.20 |
| 212257 | PARTS | 6.06 |
| 212258 | PARTS | 3.64 |
| 212259 | PARTS | 3.64 |
| 212261 | PARTS | 3.64 |
| 212262 | PARTS | 3.64 |
| 212263 | PARTS | 3.64 |
| 212264 | PARTS | 3.64 |
| 212265 | PARTS | 3.64 |
| 212266 | PARTS | 3.64 |
| 212267 | PARTS | 3.64 |
| 212268 | PARTS | 13.61 |
| 212269 | PARTS | 134.04 |
| 212270 | PARTS | 141.34 |
| 212272 | PARTS | 28.98 |
| 212273 | PARTS | 299.00 |
| 212274 | PARTS | 3.64 |
| 212275 | PARTS | 438.17 |
| 212276 | PARTS | 28.84 |
| 212277 | PARTS | 3.64 |
| 212385 | VEHICLE MAINTENANCE * NEW TRUCK SET UP *  ADAM | 421.16 |
| 212386 | VEHICLE AMINTENANCE * NEW TRUCK SET UP * ADAM | 124.14 |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **604-VEHICLE MAINTENANCE FUND** | | |
| **50-PUBLIC WORKS** | | |
| **36-VEHICLE MAINTENANCE** | | |
| 5213-PARTSONE WYOSD LLC | | |
| 212387 | VEHICLE MAINTENANCE * NEW TRUCK SET UP * ADAM | 252.70 |
| 212388 | VEHICLE MAINTENANCE * NEW TRUCK SET UP * ADAM | 936.56 |
| 212389 | VEHICLE MAINTENANCE * NEW TRUCK SET UP * ADAM | 674.10 |
| | **VENDOR TOTAL:** | **6,446.67** |
| 2152-ROCKY MOUNTAIN HOIST SERVICE | | |
| 212219 | ANNUAL INSPECITON OF CRANES | 1,846.00 |
| | **VENDOR TOTAL:** | **1,846.00** |
| 4851-SYN-TECH SYSTEMS, INC | | |
| 212231 | PARTS | 1,145.00 |
| 212232 | PARTS | 380.50 |
| 212233 | PARTS | 73.50 |
| 212234 | PARTS | 65.50 |
| | **VENDOR TOTAL:** | **1,664.50** |
| 2315-THUNDER BASIN FORD LLC | | |
| 212152 | PARTS | 108.54 |
| 212153 | PARTS | 54.27 |
| 212154 | PARTS | 55.64 |
| 212246 | PARTS | 653.72 |
| 212247 | PARTS | 1,052.88 |
| 212248 | PARTS | 286.74 |
| 212249 | RETURN PARTS | -141.60 |
| 212250 | REPAIRS | 2,039.21 |
| | **VENDOR TOTAL:** | **4,109.40** |
| 5260-TIRE RAMA | | |
| 212217 | ALIGNMENT | 1,533.86 |
| | **VENDOR TOTAL:** | **1,533.86** |
| 5262-TOWER COUNTRY EQUIPMENT LLC | | |
| 212224 | FLUIDS | 32.98 |
| | **VENDOR TOTAL:** | **32.98** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **604-VEHICLE MAINTENANCE FUND** | | |
| **50-PUBLIC WORKS** | | |
| **36-VEHICLE MAINTENANCE** | | |
| 5264-WESTERN VIEW PAINTING, LLC | | |
| 212205 | OLD WASH BAY REPAIRS | 7,931.00 |
| | **VENDOR TOTAL:** | **7,931.00** |
| 2309-WHITE'S FRONTIER MOTORS | | |
| 212251 | PARTS | 188.50 |
| | **VENDOR TOTAL:** | **188.50** |
| | **DIVISION TOTAL:** | **39,532.95** |
| | **DEPARTMENT TOTAL:** | **39,532.95** |
| | **FUND TOTAL:** | **81,581.39** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **702-LIABILITY INSURANCE FUND** | | |
| **25-FINANCE** | | |
| **38-LIABILITY INSURANCE** | | |
| 1572-ARETE DESIGN GROUP | | |
| 212107 | CITY WEST ROOF REPLACEMENT | 3,198.82 |
| | **VENDOR TOTAL:** | **3,198.82** |
| 4228-RMS INSTRUMENT & ELECTRICAL, LLC | | |
| 212084 | SCOPE OF WORK AT WESTOVER/4J | 190.00 |
| | **VENDOR TOTAL:** | **190.00** |
| | **DIVISION TOTAL:** | **3,388.82** |
| | **DEPARTMENT TOTAL:** | **3,388.82** |
| | **FUND TOTAL:** | **3,388.82** |
| | **GRAND TOTAL:** | **974,150.57** |

# Expenditure Approval Report
# Check Approval Date of 08/19/2026

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **10-ADMINISTRATION** | | |
| **04-SPECIAL PROJECTS** | | |
| 3892-SQUARE GROVE LLC | | |
| 211991 | *OLD PO 2261479* - ENGINEERING * PLANNING FURNITU | 17,562.00 |
| | **VENDOR TOTAL:** | **17,562.00** |
| 5242-WEST EDGE | | |
| 211973 | GILLETTE ECON DEV RFP | 7,000.00 |
| | **VENDOR TOTAL:** | **7,000.00** |
| | **DIVISION TOTAL:** | **24,562.00** |
| | **DEPARTMENT TOTAL:** | **24,562.00** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **20-HUMAN RESOURCES** | | |
| **21-SAFETY** | | |
| 5259-LEZLIE KINGSIGNER | | |
| 211972 | SAFETY DAY ESCAPE ROOM | 1,200.00 |
| | **VENDOR TOTAL:** | **1,200.00** |
| 5218-VELOTIC HOLDCO, L.P. | | |
| 211970 | SAFETY DAY SCAVENGER HUNT | 600.00 |
| | **VENDOR TOTAL:** | **600.00** |
| | **DIVISION TOTAL:** | **1,800.00** |
| | **DEPARTMENT TOTAL:** | **1,800.00** |

# Expenditure Approval Report
# Check Approval Date of 08/19/2026

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **40-POLICE DEPARTMENT** | | |
| **40-PD ADMINISTRATION** | | |
| 1381-CITY OF GILLETTE | | |
| 211969 | PETTY CASH REIMBURSEMENT | 10.00 |
| | **VENDOR TOTAL:** | **10.00** |
| 5170-THE ICE CREAM CAFE | | |
| 211971 | NATIONAL NIGHT OUT ICE CREAM | 1,584.00 |
| | **VENDOR TOTAL:** | **1,584.00** |
| | **DIVISION TOTAL:** | **1,594.00** |
| **45-ANIMAL SHELTER** | | |
| 1381-CITY OF GILLETTE | | |
| 211990 | ANIMAL CONTROL TNR FACILITY - | 3,100.00 |
| | **VENDOR TOTAL:** | **3,100.00** |
| 5186-FALCON CONSTRUCTION, LLC | | |
| 211989 | ANIMAL CONTROL TNR FACILITY | 58,900.00 |
| | **VENDOR TOTAL:** | **58,900.00** |
| | **DIVISION TOTAL:** | **62,000.00** |
| | **DEPARTMENT TOTAL:** | **63,594.00** |
| | **FUND TOTAL:** | **89,956.00** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **301-MADISON WATERLINE** | | |
| **70-UTILITIES** | | |
| **72-MADISON WATER LINE** | | |
| 1381-CITY OF GILLETTE | | |
| 211969 | PETTY CASH REIMBURSEMENT | 165.00 |
| | **VENDOR TOTAL:** | **165.00** |
| 1312-MORRISON MAIERLE INC | | |
| 211988 | GRWSP - PH 5 DISTRICT EXT | 42,256.50 |
| | **VENDOR TOTAL:** | **42,256.50** |
| | **DIVISION TOTAL:** | **42,421.50** |
| | **DEPARTMENT TOTAL:** | **42,421.50** |
| | **FUND TOTAL:** | **42,421.50** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **505-SEWER FUND** | | |
| **70-UTILITIES** | | |
| **75-SEWER** | | |
| 1381-CITY OF GILLETTE | | |
| 211969 | PETTY CASH REIMBURSEMENT | 7.98 |
| | **VENDOR TOTAL:** | **7.98** |
| 5257-FAIRBANKS SCALES INC | | |
| 211805 | SCALE MAINTENANCE | 4,428.90 |
| | **VENDOR TOTAL:** | **4,428.90** |
| | **DIVISION TOTAL:** | **4,436.88** |
| | **DEPARTMENT TOTAL:** | **4,436.88** |
| | **FUND TOTAL:** | **4,436.88** |

# Expenditure Approval Report
# Check Approval Date of 08/19/2026

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **604-VEHICLE MAINTENANCE FUND** | | |
| **50-PUBLIC WORKS** | | |
| **36-VEHICLE MAINTENANCE** | | |
| 1381-CITY OF GILLETTE | | |
| 211969 | PETTY CASH REIMBURSEMENT | 30.00 |
| | **VENDOR TOTAL:** | **30.00** |
| | **DIVISION TOTAL:** | **30.00** |
| | **DEPARTMENT TOTAL:** | **30.00** |
| | **FUND TOTAL:** | **30.00** |
| | **GRAND TOTAL:** | **136,844.38** |

# Expenditure Approval Report
# Check Approval Date of 08/21/2026

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **301-MADISON WATERLINE** | | |
| **70-UTILITIES** | | |
| **72-MADISON WATER LINE** | | |
| 2399-WYOMING WATER DEVELOPMENT COMM | | |
| 212016 | LEVEL III CONSTUCTION APPLICATION& REMIB FEES | 4,000.00 |
| | **VENDOR TOTAL:** | **4,000.00** |
| | **DIVISION TOTAL:** | **4,000.00** |
| | **DEPARTMENT TOTAL:** | **4,000.00** |
| | **FUND TOTAL:** | **4,000.00** |
| | **GRAND TOTAL:** | **4,000.00** |

# Expenditure Approval Report
# Check Approval Date of 08/24/2026

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **25-FINANCE** | | |
| **25-FINANCE** | | |
| 2568-WORKERS' COMPENSATION DIVISION | | |
| 212171 | DELINQUENCY NOTICE - MAY 2026 PAYMENT | 298.17 |
| | **VENDOR TOTAL:** | **298.17** |
| | **DIVISION TOTAL:** | **298.17** |
| | **DEPARTMENT TOTAL:** | **298.17** |
| | **FUND TOTAL:** | **298.17** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **201-1% FUND** | | |
| **10-ADMINISTRATION** | | |
| **05-1% OPTIONAL SALES TAX** | | |
| 1381-CITY OF GILLETTE | | |
| 212173 | REMINGTON DRAINAGE IMPROVEMENT | 4,596.35 |
| | **VENDOR TOTAL:** | **4,596.35** |
| 5246-GLENN CONSTRUCTION, LLC | | |
| 212172 | REMINGTON DRAINAGE IMPROVEMENT | 87,330.56 |
| | **VENDOR TOTAL:** | **87,330.56** |
| | **DIVISION TOTAL:** | **91,926.91** |
| | **DEPARTMENT TOTAL:** | **91,926.91** |
| | **FUND TOTAL:** | **91,926.91** |

# Expenditure Approval Report
# Check Approval Date of 08/24/2026

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **301-MADISON WATERLINE** | | |
| **00-UNDEFINED** | | |
| **00-UNDEFINED** | | |
| 5094-GARNEY COMPANIES | | |
| 212083 | RETAINAGE RELEASE | 71,880.14 |
| | **VENDOR TOTAL:** | **71,880.14** |
| | **DIVISION TOTAL:** | **71,880.14** |
| | **DEPARTMENT TOTAL:** | **71,880.14** |
| | **FUND TOTAL:** | **71,880.14** |
| | **GRAND TOTAL:** | **164,105.22** |

# Expenditure Approval Report
# Check Approval Date of 08/25/2026

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **40-POLICE DEPARTMENT** | | |
| **40-PD ADMINISTRATION** | | |
| 3379-BLACK HILLS ENERGY | | |
| 211995 | NATURAL GAS - 528 EXCHANGE AVE | 34.90 |
| | **VENDOR TOTAL:** | **34.90** |
| | **DIVISION TOTAL:** | **34.90** |
| **45-ANIMAL SHELTER** | | |
| 3379-BLACK HILLS ENERGY | | |
| 211996 | NATURAL GAS - 950 WARLOW-ANIMAL SHELTER | 127.05 |
| | **VENDOR TOTAL:** | **127.05** |
| | **DIVISION TOTAL:** | **127.05** |
| | **DEPARTMENT TOTAL:** | **161.95** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **50-PUBLIC WORKS** | | |
| **33-CITY HALL BUILDING MAINTENANCE** | | |
| 3379-BLACK HILLS ENERGY | | |
| 211997 | NATURAL GAS - 950 W WARLOW | 42.25 |
| 211998 | NATURAL GAS - 808 W WARLOW DR | 42.25 |
| 211999 | NATURAL GAS - 201 E 5TH ST AND 3903 FOOTHILLS BLVD | 1,074.58 |
| | **VENDOR TOTAL:** | **1,159.08** |
| | **DIVISION TOTAL:** | **1,159.08** |
| **51-PARKS** | | |
| 3379-BLACK HILLS ENERGY | | |
| 212000 | NATURAL GAS - 2909 S DOUGLAS HWY | 42.90 |
| | **VENDOR TOTAL:** | **42.90** |
| | **DIVISION TOTAL:** | **42.90** |
| **52-POOL** | | |
| 3379-BLACK HILLS ENERGY | | |
| 212001 | NATURAL GAS - 909 S GILLETTE AVE | 3,113.94 |
| | **VENDOR TOTAL:** | **3,113.94** |
| | **DIVISION TOTAL:** | **3,113.94** |
| **54-STREETS** | | |
| 3379-BLACK HILLS ENERGY | | |
| 212002 | NATURAL GAS - 800 N BURMA AVE, BLD 414 | 42.25 |
| | **VENDOR TOTAL:** | **42.25** |
| | **DIVISION TOTAL:** | **42.25** |
| | **DEPARTMENT TOTAL:** | **4,358.17** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **60-ENGINEERING & DEV SERVICES** | | |
| **62-TRAFFIC SAFETY** | | |
| 3379-BLACK HILLS ENERGY | | |
| 212003 | NATURAL GAS - 800 BURMA AVE, SHOP | 42.25 |
| | **VENDOR TOTAL:** | **42.25** |
| | **DIVISION TOTAL:** | **42.25** |
| | **DEPARTMENT TOTAL:** | **42.25** |
| | **FUND TOTAL:** | **4,562.37** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **503-WATER FUND** | | |
| **70-UTILITIES** | | |
| **73-WATER** | | |
| 3379-BLACK HILLS ENERGY | | |
| 211999 | NATURAL GAS - 201 E 5TH ST AND 3903 FOOTHILLS BLVD | 44.85 |
| 212004 | NATURAL GAS - 200 ROCK RD, GEN | 44.14 |
| 212005 | NATURAL GAS - 816 W WARLOW DR | 101.05 |
| 212011 | NATURAL GAS - LAKEWAY, DOUD, EXCHANGE | 86.45 |
| | **VENDOR TOTAL:** | **276.49** |
| | **DIVISION TOTAL:** | **276.49** |
| | **DEPARTMENT TOTAL:** | **276.49** |
| | **FUND TOTAL:** | **276.49** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **504-POWER FUND** | | |
| **70-UTILITIES** | | |
| **74-POWER** | | |
| 3379-BLACK HILLS ENERGY | | |
| 212006 | NATURAL GAS - 940 W WARLOW DR | 42.25 |
| | **VENDOR TOTAL:** | **42.25** |
| | **DIVISION TOTAL:** | **42.25** |
| | **DEPARTMENT TOTAL:** | **42.25** |
| | **FUND TOTAL:** | **42.25** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **505-SEWER FUND** | | |
| **70-UTILITIES** | | |
| **75-SEWER** | | |
| 3379-BLACK HILLS ENERGY | | |
| 212007 | NATURAL GAS - 4520 UNIVERSITY RD | 46.15 |
| 212008 | NATURAL GAS - 1700 PLUM CRK | 36.84 |
| 212009 | NATURAL GAS - 3101 S GARNER LAKE RD | 281.06 |
| 212010 | NATURAL GAS - 2881 S GARNER LAKE RD | 44.85 |
| | **VENDOR TOTAL:** | **408.90** |
| | **DIVISION TOTAL:** | **408.90** |
| | **DEPARTMENT TOTAL:** | **408.90** |
| | **FUND TOTAL:** | **408.90** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **601-CITY WEST FUND** | | |
| **50-PUBLIC WORKS** | | |
| **39-CITY WEST BUILDING MAINT** | | |
| 3379-BLACK HILLS ENERGY | | |
| 212011 | NATURAL GAS - LAKEWAY, DOUD, EXCHANGE | 42.25 |
| 212012 | NATURAL GAS - 611 N EXCHANGE AVE 22 | 230.38 |
| 212013 | NATURAL GAS - 561 COMMRCIAL DR | 125.78 |
| 212014 | NATURAL GAS - 624 COMMERCIAL DR | 208.15 |
| | **VENDOR TOTAL:** | **606.56** |
| | **DIVISION TOTAL:** | **606.56** |
| | **DEPARTMENT TOTAL:** | **606.56** |
| | **FUND TOTAL:** | **606.56** |

# Expenditure Approval Report
# Check Approval Date of 08/25/2026

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **603-WAREHOUSE FUND** | | |
| **25-FINANCE** | | |
| **28-WAREHOUSE FUND** | | |
| 3379-BLACK HILLS ENERGY | | |
| 212015 | NATURAL GAS - 800 BURMA AVE | 112.46 |
| | **VENDOR TOTAL:** | **112.46** |
| | **DIVISION TOTAL:** | **112.46** |
| | **DEPARTMENT TOTAL:** | **112.46** |
| | **FUND TOTAL:** | **112.46** |
| | **GRAND TOTAL:** | **6,009.03** |

# Expenditure Approval Report
# Check Approval Date of 08/19/2026

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **701-HEALTH INSURANCE FUND** | | |
| **20-HUMAN RESOURCES** | | |
| **22-HEALTH INSURANCE** | | |
| 1349-CAMPBELL COUNTY HOSPITAL DISTRICT | | |
| 211983 | JUNE 2026 WELLNESS | 3,955.00 |
| 211994 | JULY 2026 WELLNESS | 2,490.00 |
| | **VENDOR TOTAL:** | **6,445.00** |
| 2503-DELTA DENTAL OF WYOMING | | |
| 211984 | JULY 2026 ADMIN FEES AND CLAIMS | 29,763.05 |
| | **VENDOR TOTAL:** | **29,763.05** |
| 1912-GALLAGHER BENEFIT SERVICES, INC | | |
| 211987 | AUGUST 2026 SHORT TERM DISABILITY ADMIN FEES | 165.00 |
| | **VENDOR TOTAL:** | **165.00** |
| 3687-OPTUM HEALTH FINANCIAL SERVICES | | |
| 211985 | JULY 2026 COBRA PARTICIPANT FEE | 165.00 |
| 211986 | JULY 2026 HSA MONTHLY MAINTENANCE FEE | 233.75 |
| | **VENDOR TOTAL:** | **398.75** |
| | **DIVISION TOTAL:** | **36,771.80** |
| | **DEPARTMENT TOTAL:** | **36,771.80** |
| | **FUND TOTAL:** | **36,771.80** |
| | **GRAND TOTAL:** | **36,771.80** |

# Expenditure Approval Report
# Check Approval Date of 08/24/2026

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **00-UNDEFINED** | | |
| **00-UNDEFINED** | | |
| 4841-BCS INSURANCE COMPANY | | |
| 212299 | RETURN REFUND SENT IN ERROR | 386.87 |
| | **VENDOR TOTAL:** | **386.87** |
| 5051-HEALTHEQUITY, INC. | | |
| 212304 | WEEKLY CLAIMS | 1,381.32 |
| 212305 | WEEKLY CLAIMS | 1,470.78 |
| 212306 | HRA/FSA DEDUCTION INVOICE | 966.84 |
| | **VENDOR TOTAL:** | **3,818.94** |
| 4701-WYOMING COOPERATIVE LIQUID ASSETS SECURITIES | | |
| 212307 | CC FY27 EQUIPMENT REPLACEMENT CONTRIBUTION | 49,500.00 |
| 212308 | CC FY27 VEHICLE REPLACEMENT CONTRIBUTION | 250,000.00 |
| 212309 | CCFD FY27 COMPENSATION RESERVE CONTRIBUTION | 111,148.00 |
| 212310 | CCFD FY27 VEHICLE DEPRECIATION CONTRIBUTION | 403,708.00 |
| | **VENDOR TOTAL:** | **814,356.00** |
| | **DIVISION TOTAL:** | **818,561.81** |
| | **DEPARTMENT TOTAL:** | **818,561.81** |
| | **FUND TOTAL:** | **818,561.81** |

# Expenditure Approval Report
# Check Approval Date of 08/24/2026

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **504-POWER FUND** | | |
| **00-UNDEFINED** | | |
| **00-UNDEFINED** | | |
| 2435-WYOMING STATE | | |
| 212311 | JULY 2026 SALES AND USE TAX | 136,006.77 |
| | **VENDOR TOTAL:** | **136,006.77** |
| | **DIVISION TOTAL:** | **136,006.77** |
| | **DEPARTMENT TOTAL:** | **136,006.77** |

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **504-POWER FUND** | | |
| **70-UTILITIES** | | |
| **74-POWER** | | |
| 2493-BLACK HILLS POWER & LIGHT | | |
| 212300 | JULY 2026 WYGEN III CAPITAL AND O&M | 342,556.27 |
| 212301 | JULY 2026 CTII ENERGY | 149,943.01 |
| | **VENDOR TOTAL:** | **492,499.28** |
| 2697-BLACK HILLS WYOMING LLC | | |
| 212302 | JULY 2026 CTII CAPITAL AND O&M | 324,334.99 |
| | **VENDOR TOTAL:** | **324,334.99** |
| 3004-DEPARTMENT OF ENERGY | | |
| 212303 | JULY 2026 ENREGY | 88,728.57 |
| | **VENDOR TOTAL:** | **88,728.57** |
| | **DIVISION TOTAL:** | **905,562.84** |
| | **DEPARTMENT TOTAL:** | **905,562.84** |
| | **FUND TOTAL:** | **1,041,569.61** |

# Expenditure Approval Report
# Check Approval Date of 08/24/2026

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **505-SEWER FUND** | | |
| **00-UNDEFINED** | | |
| **00-UNDEFINED** | | |
| 2435-WYOMING STATE | | |
| 212311 | JULY 2026 SALES AND USE TAX | 208.77 |
| | **VENDOR TOTAL:** | **208.77** |
| | **DIVISION TOTAL:** | **208.77** |
| | **DEPARTMENT TOTAL:** | **208.77** |
| | **FUND TOTAL:** | **208.77** |

# Expenditure Approval Report
# Check Approval Date of 08/24/2026

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **701-HEALTH INSURANCE FUND** | | |
| **20-HUMAN RESOURCES** | | |
| **22-HEALTH INSURANCE** | | |
| 2557-BLUE CROSS BLUE SHIELD OF WYOMING | | |
| 212312 | DRUG COSTS, CLAIMS, COTIVITI | 66,231.28 |
| 212313 | DRUG COSTS, CLAIMS, COTIVITI, CASH FLOW REG | 88,289.63 |
| | **VENDOR TOTAL:** | **154,520.91** |
| | **DIVISION TOTAL:** | **154,520.91** |
| | **DEPARTMENT TOTAL:** | **154,520.91** |
| | **FUND TOTAL:** | **154,520.91** |
| | **GRAND TOTAL:** | **2,014,861.10** |

**CITY OF GILLETTE**
**CITY COUNCIL**

**DATE:** **September 1, 2026**

**TITLE:**

Council Member Gross - $6,400.00
Gillette Community College District - $3,200 - CDL Training
Gillette Community College District - $3,200 - CDL Training

**SUGGESTED ACTION:**

I move for the approval of the conflict claims for Council Member Gross.

**CASE BACKGROUND:**

Council Member Gross - $6,400.00
Gillette Community College District - $3,200 - CDL Training
Gillette Community College District - $3,200 - CDL Training

**STAFF REFERENCE:**

Michelle Henderson, Finance Director

**ATTACHMENTS:**
Conflict Claims

# Expenditure Approval Report
# Check Approval Date of 09/01/2026

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **001-GENERAL FUND** | | |
| **50-PUBLIC WORKS** | | |
| **54-STREETS** | | |
| 5021-GILLETTE COMMUNITY COLLEGE DISTRICT | | |
| 212278 | CDL TRAINING | 3,200.00 |
| | **VENDOR TOTAL:** | **3,200.00** |
| | **DIVISION TOTAL:** | **3,200.00** |
| | **DEPARTMENT TOTAL:** | **3,200.00** |
| | **FUND TOTAL:** | **3,200.00** |

# Expenditure Approval Report
# Check Approval Date of 09/01/2026

| Invoice Number | Invoice Description | Amount |
|---|---|---|
| **604-VEHICLE MAINTENANCE FUND** | | |
| **50-PUBLIC WORKS** | | |
| **36-VEHICLE MAINTENANCE** | | |
| 5021-GILLETTE COMMUNITY COLLEGE DISTRICT | | |
| 212196 | CDL TRAINING PROGRAM - A ENRIQUEZ | 3,200.00 |
| | **VENDOR TOTAL:** | **3,200.00** |
| | **DIVISION TOTAL:** | **3,200.00** |
| | **DEPARTMENT TOTAL:** | **3,200.00** |
| | **FUND TOTAL:** | **3,200.00** |
| | **GRAND TOTAL:** | **6,400.00** |

**CITY OF GILLETTE**
**CITY COUNCIL**

**DATE:** **September 1, 2026**

**TITLE:**

Employee Years of Service Recognition ~ Eric Vos, Police Department, 20 Years
Employee Years of Service Recognition ~ Kelly Alger, Police Department, 20 Years

**STAFF REFERENCE:**

Brent Wasson, Interim Chief of Police

**CITY OF GILLETTE**
**CITY COUNCIL**

**DATE:** **September 1, 2026**

**TITLE:**

A Proclamation Designating September 2026 as *Childhood Cancer Awareness Month.*
~ Jason's Friends Foundation

**STAFF REFERENCE:**

Michael H. Cole, City Administrator

**ATTACHMENTS:**
Childhood Cancer Awareness 2026

# Proclamation

**WHEREAS,** Jason's Friends Foundation is currently supporting over 184 Wyoming families who have had the misfortune of having a child diagnosed with cancer, brain and spinal cord tumors, and will continue to help these families until their child reaches 21 years of age; and,

**WHEREAS,** Jason's Friends Foundation has enrolled 15 new families so far in 2026 alone compared to 31 total in 2025 and 21 total in 2024, this sharp increase is a sobering reminder of the ongoing need in Wyoming; and,

**WHEREAS,** Jason's Friends Foundation has expended over $9,400,000 directly to Wyoming families of children with cancer, brain or spinal cord tumors since its inception in 1996, preventing financial instability and relieving much of their financial burden; and,

**WHEREAS,** over 70 Wyoming children have lost their battle with cancer, brain, or spinal cord tumors in the last 29 years; and,

**WHEREAS,** cancer affects children and young adults differently from adults as their bodies are still developing and the side effects of the treatment alone can cause more harm to their maturing systems; and,

**WHEREAS,** September is observed internationally as Childhood Cancer Awareness Month.

**NOW, THEREFORE,** I, Shay Lundvall, Mayor of the City of Gillette, Wyoming, do hereby proclaim September 2025, as

# Childhood Cancer Awareness Month

in the City of Gillette and encourage our citizens to help raise awareness for pediatric cancer and to support programs such as Jason's Friends Foundation that give financial and emotional assistance to the victims and their families.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the official Seal of the City of Gillette, Wyoming, to be affixed this 1st day of September 2026.

_____ _____

Shay Lundvall, Mayor Alicia Allen, City Clerk (Attest)

**CITY OF GILLETTE**
**CITY COUNCIL**

**DATE:** **September 1, 2026**

**TITLE:**

A Proclamation Designating September 2026 as *Hunger Action Month.*
~ Food Bank of Wyoming

**STAFF REFERENCE:**

Michael H. Cole, City Administrator

**ATTACHMENTS:**
Hunger Action Month 2026

# PROCLAMATION

**WHEREAS,** hunger is of vital concern in Wyoming where food insecurity rates are at a more than 10-year high, including one in every 7 individuals and one in every five children, experience food insecurity; and

**WHEREAS,** every person deserves access to the food and resources they need to live a full, healthy life. Yet millions of people in the U.S. experience food insecurity—and when people don't have enough to eat, it impacts their health, education, and future opportunities.

**WHEREAS,** the City of Gillette is committed to taking steps to combat hunger in every part of our community and to provide additional resources that are needed; and

**WHEREAS,** the City of Gillette is committed to working with Food Bank of Wyoming to educate people about the role and importance of the Feeding America network and how it stands alongside neighbors facing hunger to ensure everyone has access to the food and resources they need to thrive; and

**WHEREAS,** more than 6,460 individuals in Campbell County, more than 13.7% of the population, are estimated to experience food insecurity today; and

**WHEREAS,** Food Bank of Wyoming distributed more than 12 million pounds of food to Wyomingites experiencing food insecurity in 2025 through a network of agency partners, food pantries, meal programs and other community organizations; and

**WHEREAS,** the month of September has been designated "Hunger Action Month" to bring communities together to elevate the voices of people who experience food insecurity and inspire everyone to take action in the movement to end hunger; and

**WHEREAS,** food banks across the country, including the members of the Feeding America Network will host numerous events throughout the month of September to bring awareness and help end hunger in their local community;

**NOW, THERFORE, I,** Shay Lundvall, Mayor of the City of Gillette, Wyoming, do hereby recognize September 2026, as

# HUNGER ACTION MONTH

and encourage all citizens to increase their understanding and awareness of food insecurity and how it impacts our nation, state, county, and communities.

**IN WITNESS WHEREOF**, I hereunto set my hand and cause the official seal of the City of Gillette, Wyoming, to be affixed this 1st day of September 2026.

_____ _____

Shay Lundvall, Mayor Alicia Allen, City Clerk (Attest)

**CITY OF GILLETTE**
**CITY COUNCIL**

**DATE:** **September 1, 2026**

**TITLE:**

Things to Know Video for September, 2026.

**STAFF REFERENCE:**

VIDEO - Jennifer Toscana, Public Affairs Director

**CITY OF GILLETTE**
**CITY COUNCIL**

**DATE:** **September 1, 2026**

**TITLE:**

Council Consideration for the Acceptance of Public Improvements for the Irrigation Central Control Improvements Project: Phase 2, Installed by Hladky Construction, Inc., in the Amount of $2,406,113.87 (1% Project).

**SUGGESTED ACTION:**

I move for Approval of the Acceptance of Public Improvements for the Irrigation Central Control Improvements Project: Phase 2, Installed by Hladky Construction, Inc., in the Amount of $2,406,113.87 (1% Project).

**PROJECT NUMBER:**

24PK09

**CASE BACKGROUND:**

Phase 2 of the Irrigation Central Control Improvements project implemented improved control and monitoring equipment at forty-two (42) irrigation systems within the City of Gillette Irrigation Portfolio, including Calsense Irrigation Controllers, updated flow, rain and moisture monitoring capability. These improvements have also standardized certain critical irrigation infrastructure, such as backflow prevention devices, controllers and master valves. Additionally, Phase 2 provided critically needed upgrades to the irrigation systems at Sunflower Park, Northwest Park, the Hwy 59 Streetscaping and Dalbey Memorial Park.

For reference, Phase 1 of the Irrigation Central Control Improvements project previously installed these improvements at twenty six (26) irrigation systems within the portfolio.

WHY NEEDED: The improvements implemented with this project replaced the existing Toro Sentinel Water Management system operated by the Parks Division since at least 1996. This Toro Sentinel system included items such as irrigation controllers, management and programing software and communication hardware. The Irrigation Central Control Improvements Project: Phases 1 and 2 are the culmination of field demonstrations and trial effort of improved irrigation control products by the City's Parks Division Irrigation Team over many years. This effort revealed the need to make

substantial improvements to the irrigation command and control systems and field equipment used by the City of Gillette to irrigate our public parks and rights of way. The Toro Sentinel Water Management System had grown outdated, difficult to maintain and no longer able to meet the needs of the Parks Division or the community. Additionally, improvements to all Points of Connection and Backflow Prevention Devices within the Irrigation Portfolio now implement flow rate monitoring, standardized field equipment, and improve irrigation management capabilities.

The improved Central Control System, utilizing Calsense Irrigation Controllers, provides near real time adjustment of irrigation watering times accounting for rainfall, temperature and other factors. Combined with Netafim Master Valves and Flow Meters, the system is able to monitor irrigation consumption and flow rates in real time. The previous Toro Sentinel system was incapable of these features.

SCHEDULE: Work on this project began in Spring 2025 and continued through August 2026. All work was completed within the contract time.

BUDGET:
The Project was awarded in the amount of $2,236,758.38. There were a total of two change orders with the project.
Change order #1 - increase of $165,226.50 for realigning a water main away from the traffic signal on Hwy 59.
Change order #2 - increase of $4,128.99 to reconcile final quantities.
Total Project cost of $2,406,113.87.

This Project was fully funded from the Optional 1% Sales Tax Fund with monies allocated in FY23 and FY24.

REMAINING PORTFOLIO: Fifteen (15) irrigation sites have not upgraded with the Central Control Improvements Project. It is anticipated that the Parks Master Plan, currently in development through the Parks and Planning Divisions, will provide recommendations as to the needs and appropriate improvement extents at these locations.

**ACTUAL COST VS BUDGET:**

Actual: $2,406,113.87; Budget: $3,759,187.00

**STAFF REFERENCE:**

MAP - Ry Muzzarelli, P.E., Development Services Director

**ATTACHMENTS:**
Affidavit
Certificate of Final Completion
Certificate of Substantial Completion
Warranty
Reference Map

# AFFIDAVIT ON BEHALF OF CONTRACTOR

STATE OF: Wyoming CITY: Gillette

COUNTY: Campbell DATE: August 18, 2016

I certify to the best of my knowledge and belief that all work has been performed and materials supplied in strict accordance with the terms and conditions of the correspondence contract documents between the City of Gillette the Owner, and Hladky Construction, Inc. the Contractor, dated October 19, 2024.

for the Irrigation Central Control and Flow Measurement Phase 2 24PK09
Project

And further declare that all bills, for materials, supplies, utilities and for all other things furnished or caused to be furnished by the above named contractor and used in the execution of the above contract have been fully paid, and that there are no unpaid claims or demands of State Agencies, sub-contractors, material men, mechanics, laborers or any other resulting from or arising out of any work done or ordered to be done by said contractor under the above identified contact.

In consideration of the prior and final payments made and all payments made for authorized changes, the contractor releases and forever discharges the Owner from any and all obligations and liabilities arising by virtue of said contract and authorized changes between the parties hereto, either verbal or in writing, and any and all claims and demands of every find and character whatsoever against the Owner, arising out of or in any way relating to said contract and authorized changes.

This statement is made for the purpose of inducing the Owner to make FINAL PAYMENT under the terms of the contract, relying on the truth and statements contained therein.

Hladky Construction, Inc.
Contactor

8-19-26
Date

1100 N. Gurley Ave
Address

Gillette
City

WY
State

82716
Zip Code

Signed by

Project Manager
Title

Subscribed and sworn to before me this 19th day of August, 2026.

Notary Public

My Commission Expires: 2/28/2028

JOSH KUHBACHER
Notary Public - State of Wyoming
Commission ID: 166654
My Commission Expires Feb. 28, 2028

# CITY OF GILLETTE
# CERTIFICATE OF FINAL COMPLETION

Project Name: Irrigation Central Control and Flow Measurement Phase 2

Project No.: 24PK09

Date of Contract: October 19, 2024

Owner: City of Gillette

Contractor: Hladky Construction, Inc.

Engineer: PCA Engineering Inc.

**This Certificate of Final Completion applies to:**

X All Work under the Contract Documents:

_____ The following specified portions:

_____

_____

_____

August 18, 2026
Date of Final Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete in accordance with the Contract Documents.

The project will be advertised according to W.S. 16-6-116, and the Affidavit on Behalf of the Contractor is attached to and made part of this Certificate.

DATED this 19 day of August, 2026

Hladky Construction
CONTRACTOR (COMPANY NAME)

SIGNATURE Project Manager
(TITLE)

STATE OF WYOMING }
} SS
COUNTY OF CAMPBELL }

The foregoing instrument was acknowledged before me by Justin Eliassen,
this 19th day of August, 2026

Witness my hand and official seal

JOSH KUHBACHER
Notary Public - State of Wyoming
Commission ID: 166654
My Commission Expires Feb. 28, 2028

Notary Public

My commission Expires: 2/28/2028

**CITY OF GILLETTE**

(Name), Mayor Date

(S E A L)
ATTEST:

(Name), City Clerk

# CITY OF GILLETTE
# CERTIFICATE OF SUBSTANTIAL COMPLETION

Project: Irrigation Central Control and Flow Measurement Phase 2

Project No.: 24PK09

Owner: City of Gillette

Date of Contract: October 19, 2024

Contractor: Hladky Construction, Inc.

**This Certificate of Substantial Completion applies to:**

__X__ All Work under the Contract Documents:

_____ The following specified portions:

_____

_____

_____

August 18, 2026
Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared except as stated below.

**The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:**

_____ Amended Responsibilities
__X__ Not Amended

Owner's Amended Responsibilities:

_____

_____

_____

Contractor's Amended Responsibilities:

_____

_____

_____

The following documents are attached to and made part of this Certificate: N/A

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

DATED this 19 day of August, 2026

Hladky Construction, Inc.
CONTRACTOR (COMPANY NAME)

SIGNATURE Project Manager (TITLE)

STATE OF WYOMING }
} SS
COUNTY OF CAMPBELL }

The foregoing instrument was acknowledged before me by Justin Eliassen, this 19th day of August, 2026

Witness my hand and official seal

JOSH KUHBACHER
Notary Public - State of Wyoming
Commission ID: 166654
My Commission Expires Feb. 28, 2028

Notary Public

My commission Expires: 2/28/2028

**CITY OF GILLETTE**

(Name), Mayor Date

(S E A L)
ATTEST:

(Name), City Clerk

# W A R R A N T Y
## (Contractor)

__Hladky Construction, Inc.__hereinafter the CONTRACTOR, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship on the Irrigation Central Control and Flow Measurement Phase 2 (24PK09)___ FOR A PERIOD OF **One Year** FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL. In the event that a particular item of equipment or major element of the total project improvements was placed into continuous service prior to Substantial Completion of the total project, an Attachment A may be attached to this Warranty to designate the separate warranty periods. Attachment A shall only be used when the requirements of General Condition 13.07 have been met.

CONTRACTOR further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that CONTRACTOR will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of **ONE YEAR** is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to CONTRACTOR that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to CONTRACTOR by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to CONTRACTOR in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of CONTRACTOR shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the one year period specified above if the City sent notice as provided above within the one year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the one year period.

CONTRACTOR and the City of Gillette agree and acknowledge that this Agreement is the consideration for acceptance by the City of Gillette of the Project improvements for maintenance by the City of Gillette including, but not limited to the release of any performance or penal bonds, letters of credit, cash escrows, promissory notes or other securities posted and approved to secure the installation of required Project improvements for Irrigation Central Control and Flow Measurement Phase 2 (24PK09) _____.

DATED this 19 day of August, 2026.

Hladky Construction, Inc.
CONTRACTOR (COMPANY NAME)

[signature] Project manager
SIGNATURE (TITLE)

STATE OF WYOMING }
} SS
COUNTY OF CAMPBELL }

The foregoing instrument was acknowledged before me by Justin Eliassen, this 19th day of August, 2026

Witness my hand and official seal.

JOSH KUHBACHER
Notary Public - State of Wyoming
Commission ID: 166654
My Commission Expires Feb. 28, 2028

[signature]
Notary Public

My commission Expires: 2/28/2028

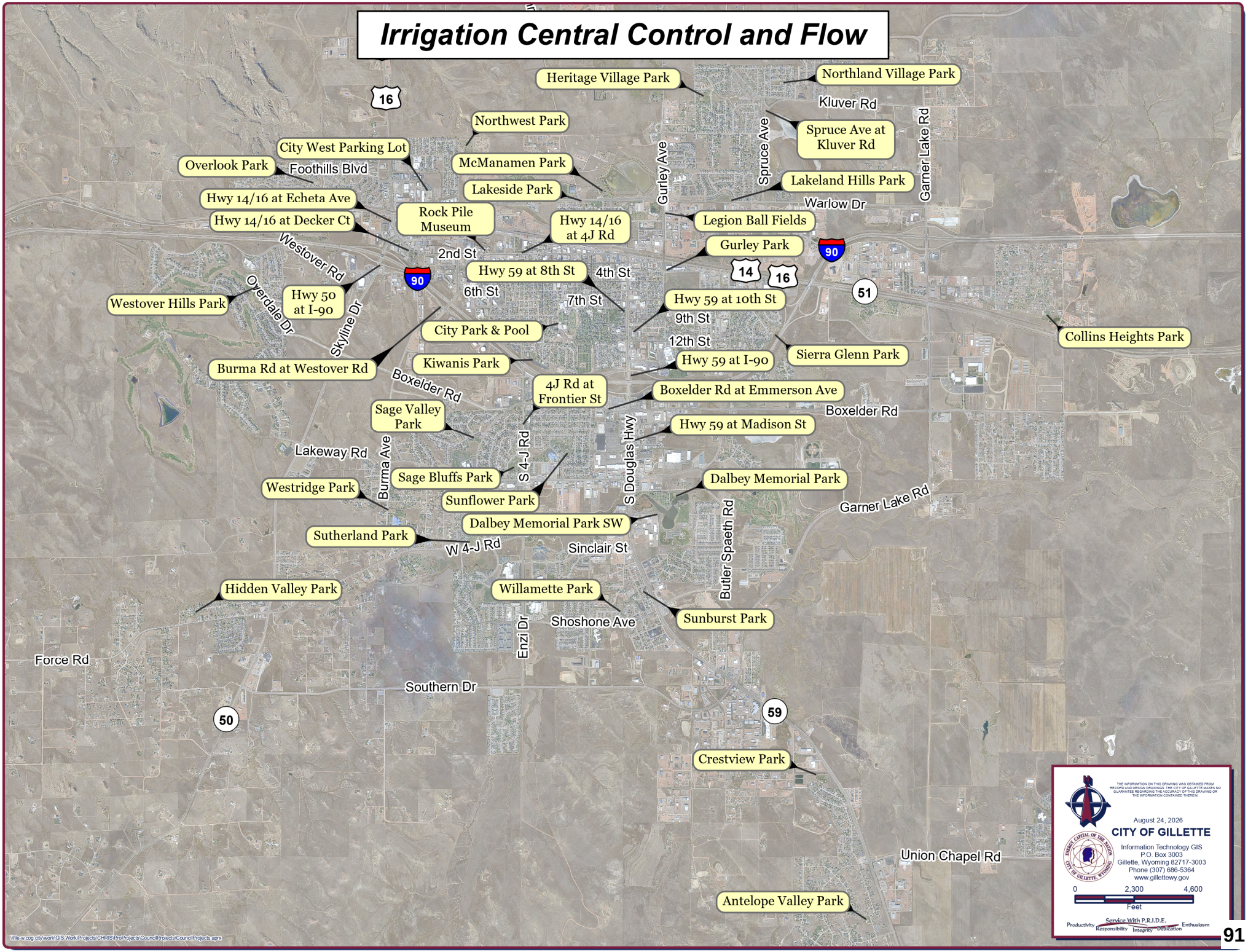
**APPROVED BY CITY OF GILLETTE**

_____
MAYOR, CITY OF GILLETTE

ATTEST:

_____
GILLETTE CITY CLERK

# Irrigation Central Control and Flow




THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

August 24, 2026

**CITY OF GILLETTE**

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www.gillettewy.gov

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**CITY OF GILLETTE**
**CITY COUNCIL**

**DATE:** **September 1, 2026**

**TITLE:**

Council Consideration of a Bid Award for the Collins Heights Subdivision Water Fittings Replacement Project to Hot Iron, Inc., in the Amount of $407,606.41 (1% Project).

**SUGGESTED ACTION:**

I move for Approval of a Bid Award for the Collins Heights Subdivision Water Fittings Replacement Project to Hot Iron, Inc., in the Amount of $407,606.41 (1% Project).

**PROJECT NUMBER:**

26EN17

**CASE BACKGROUND:**

This Project includes replacing existing 1970's era water isolation valves, fire hydrants, fittings, and appurtenances that are aged and deteriorated within the Collins Heights Subdivision (see attached project area map).

WHY NEEDED: The existing aged valves make it difficult to isolate portions of the Collins Heights water system for maintenance and repair. The unreliable valves cause large shutdown areas that affect many residents because the valves won't fully close. This project will replace many critical water main fitting clusters to allow smaller isolation areas and thus affect fewer residents during a water outage.

The Project scope comprises of Base Bid covering 10 core locations, along with two bid alternatives. Bid Alt #1 incorporates an additional single valve cluster area and Bid Alt #2 adds two (2) additional valve cluster locations.

BIDS RECEIVED: Five (5) regular and responsive bids were received on August 12, 2026 and are summarized below:

| Bidder | Base Bid | Bid Alt#1 | Bid Alt #2 | Base Bid and Alt #2 Total |
|---|---|---|---|---|
| Hot Iron: | $339,610.08 | $43,497.86 | $67,996.33 | $407,606.41 |
| LJS: | $450,685.00 | $52,312.00 | $87,350.40 | $538,035.40 |

| | | | | |
|---|---|---|---|---|
| DRM: | $562,442.45 | $63,225.90 | $116,672.00 | $679,114.45 |
| Powder River Construction: | $568,112.45 | $69,325.90 | $116,927.80 | $685,040.25 |
| Falcon Construction: | $538,267.50 | $83,211.25 | $156,560.50 | $694,828.00 |
| Engineer's Estimate: | $425,530.75 | $45,839.42 | $82,105.69 | $507,636.44 |

To stay within the allocated budget for this project, while still replacing as many aged fittings as possible, the Base Bid and Bid Alt #2 provide the best "bang for the buck" with the project.

SCHEDULE: The Project is anticipated to begin in late Fall 2026 and be completed in Spring 2027.

FUNDING: This project is fully funded in the Optional 1% Sales Tax Fund with an allocated amount $425,000.00 in FY2026.

**STAFF RECOMMENDATION:**

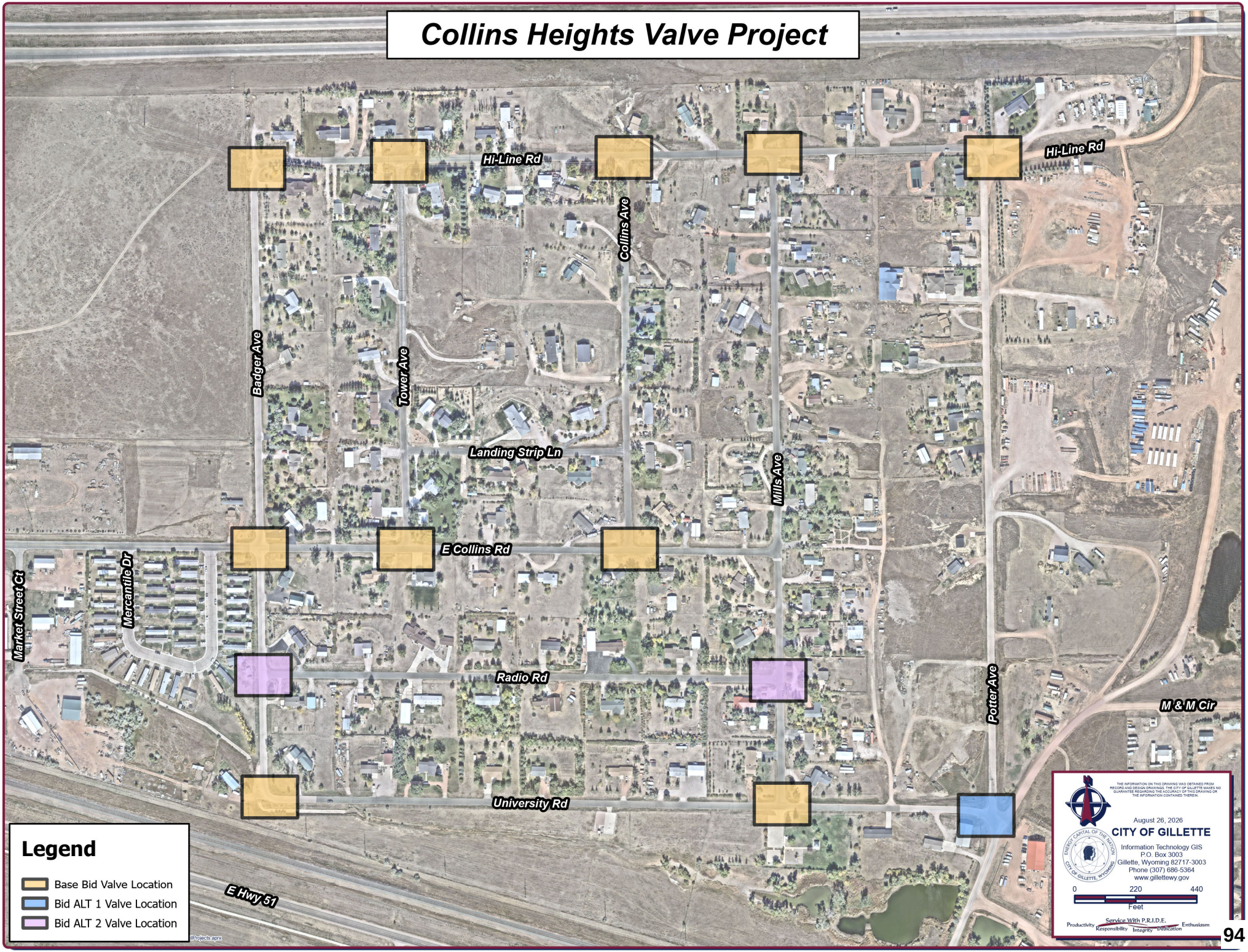
**ACTUAL COST VS BUDGET:**

Award Amount: $407,606.41 Budget Amount: $425,000.00

**STAFF REFERENCE:**

MAP - Ry Muzzarelli, P.E., Development Services Director

**ATTACHMENTS:**
Project Area Map


Collins Heights Valve Project
Hi-Line Rd
Hi-Line Rd
Collins Ave
Badger Ave
Tower Ave
Landing Strip Ln
Mills Ave
E Collins Rd
Market Street Ct
Mercantile Dr
Radio Rd
Potter Ave
M & M Cir
University Rd
E Hwy 51
Legend
Base Bid Valve Location
Bid ALT 1 Valve Location
Bid ALT 2 Valve Location
THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.
August 26, 2026
CITY OF GILLETTE
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**CITY OF GILLETTE**
**CITY COUNCIL**

**DATE:** **September 1, 2026**

**TITLE:**

Council Consideration of a Bid Award for the Butler Spaeth Large Patch Project to Powder River Construction, Inc., in the Amount of $110,670.00 (1% Project).

**SUGGESTED ACTION:**

I move for Approval of a Bid Award for the Butler Spaeth Large Patch Project to Powder River Construction, Inc., in the Amount of $110,670.00 (1% Project).

**PROJECT NUMBER:**

26EN27

**CASE BACKGROUND:**

Background:
Butler Spaeth was constructed in 1980 with concrete surfacing. In 1996 and 2008, Madison watermain projects were completed that replaced the original concrete sections. Through the years major cracking has taken place over portion of the roadway. This Project will replace some of the most distressed panels between 9th St and Monte Vista Ln (see project area map).

WHY NEEDED:
These streets were identified for improvement through the city's PAVER pavement management system, which evaluates pavement condition using recent inspections and assigns a Pavement Condition Index (PCI) to each surfacing section. Based on these ratings, the panels that need to be replaced are rated much more severely than the remaining roadway sections. These isolated areas need to be replaced to stop the surfacing stresses from growing and affecting adjacent concrete panels.

By replacing these panels, the PCI rating will remain consistent throughout the overall roadway PCI and extend the overall roadway's lifespan.

Four contractors submitted regular and responsive bids and are summarized below:

| Bidder | Bid |
|---|---|
| PRC | $110,670.00 |
| Mountain Peak Builders | $121,241.75 |
| S & S Builders | $125,001.00 |
| Falcon Construction | $143,245.00 |
| Engineer's Estimate | $85,000 |

Based on the submitted bids and small quantities, the engineer's estimate was low due to using lower unit pricing based on larger projects.

This project is fully funded with the Optional 1% Sales Tax Fund with an allocation of $120,000.00 in fiscal year 26-27.

SCHEDULE:
Staff anticipates construction to begin in Fall 2026 and be completed by Spring of 2027.

**ACTUAL COST VS BUDGET:**

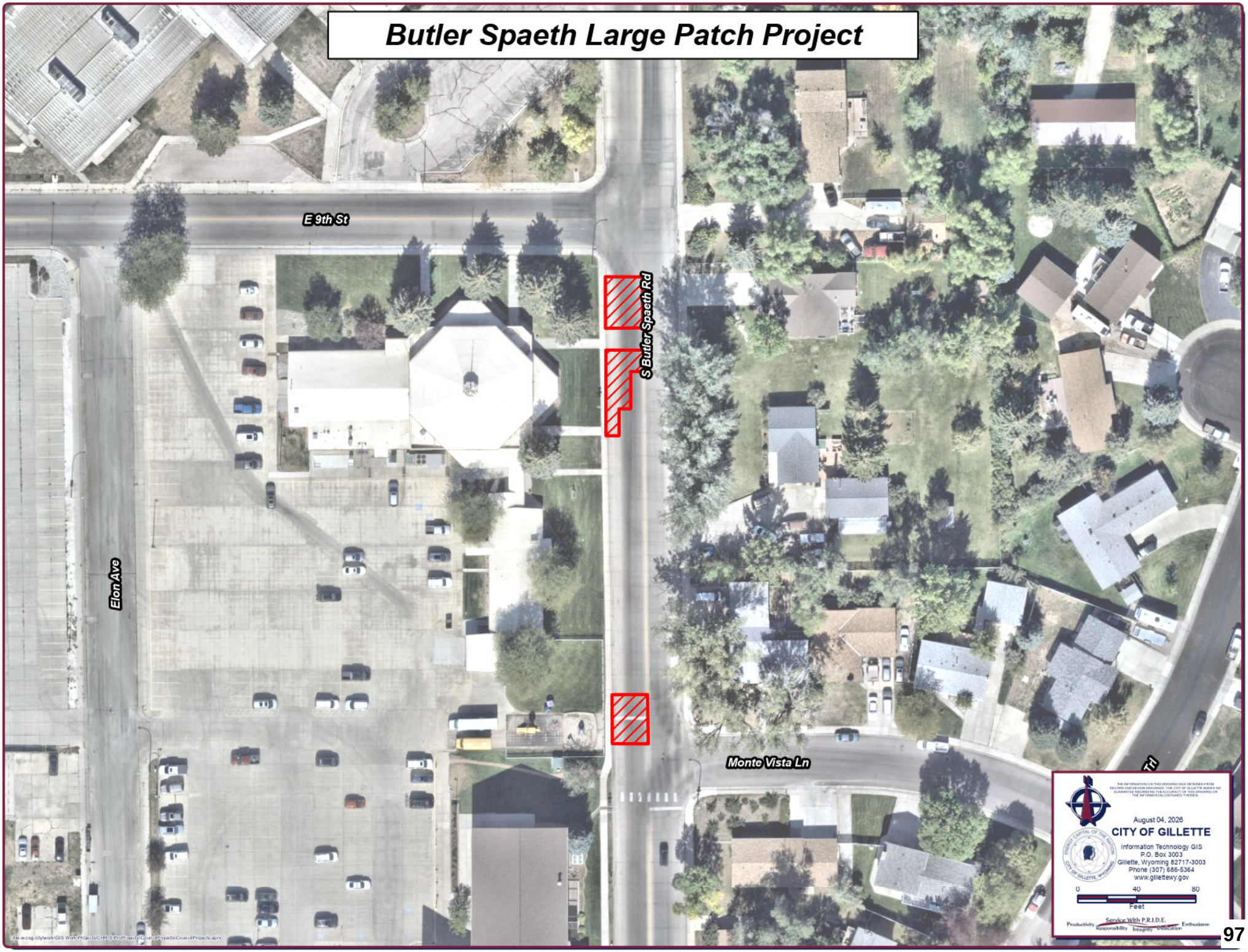
Actual: $110,670.00 ; Budget: $120,000.00

**STAFF REFERENCE:**

MAP - Ry Muzzarelli, P.E., Development Services Director

**ATTACHMENTS:**
Project Area Map

# Butler Spaeth Large Patch Project



**CITY OF GILLETTE**
**CITY COUNCIL**

**DATE:** **September 1, 2026**

**TITLE:**

Council Consideration of a Bid Award to Greiner Ford of Casper, Wyoming, in the amount of $39,208.00 for their bid on One (1) New 4-wheel drive mid-size SUV.

**SUGGESTED ACTION:**

I move for approval to award the bid to Greiner Ford of Casper, Wyoming, in the amount of $39,208.00 for their bid on One (1) New 4-wheel drive mid-size SUV.

**PROJECT NUMBER:**

27VM01

**CASE BACKGROUND:**

This is a replacement for unit 000047 on Project 27VM01. Unit 000047 is a 2009 Ford Explorer used by our IT division. This replacement was approved in the budget for FY27. The remaining funds will be used for upfitting and appropriate lighting, City of Gillette signage, etc.

| Bidder | Make/Model | Bid Price | Notes |
|---|---|---|---|
| Greiner Ford - Casper, WY | New 2027 Ford Explorer | $39,208 | 1 Exception |
| No Other Bids | | | |

**ACTUAL COST VS BUDGET:**

Actual Cost: $39,208.00 Budget: $43,000.00

**STAFF REFERENCE:**

Sawley Wilde, Public Works Director

**CITY OF GILLETTE**
**CITY COUNCIL**

**DATE:** **September 1, 2026**

**TITLE:**

Council Consideration of a Bid Award to Greiner Ford of Casper, Wyoming, in the amount of $100,226.00 for One (1) New Transit Van with installed MAVRON, INC Animal Transport Cargo Van Conversion.

**SUGGESTED ACTION:**

I move for approval to ward the bid to Greiner Ford of Casper, Wyoming, in the amount of $100,226.00 for One (1) New Transit Van with installed MAVRON, INC Animal Transport Cargo Van Conversion.

**PROJECT NUMBER:**

27VM07

**CASE BACKGROUND:**

This is a replacement for unit 150417 on Project 27VM07. Unit 150417 is a 2015 City Express van used by our Animal Control Division. This replacement was approved in budget FY27.

| Bidder | Make/Model | Bid Price | Notes |
|---|---|---|---|
| Greiner Ford - Casper, WY | 1 New 2027 Ford Transit with Mavron Upfit | $100,226.00 | No Exceptions |
| No Other Bids | | | |

**ACTUAL COST VS BUDGET:**

Actual Cost: $100,226.00 Budget: $80,000.00

**STAFF REFERENCE:**

Sawley Wilde, Public Works Director

**CITY OF GILLETTE**
**CITY COUNCIL**

**DATE:** **September 1, 2026**

**TITLE:**

Council Consideration of a Contract Amendment with Glenn Construction, LLC for the Remington Subdivision Phase I Drainage Improvements in the Amount of $53,414.00 (1% Project).

**SUGGESTED ACTION:**

I move for Approval of a Contract Amendment with Glenn Construction, LLC for the Remington Subdivision Phase I Drainage Improvements in the Amount of $53,414.00. (1% Project)

**PROJECT NUMBER:**

26EN03

**CASE BACKGROUND:**

Remington Estates subdivision was developed in the mid to late 2000s. In recent years there have been underground water (ground water and sump pumps) issues as well as surface water ponding on the streets in various locations throughout the subdivision causing icing and surfacing concerns. Common complaints include residential sump pumps running consistently throughout the year, putting water across sidewalks creating slick mossy areas in the warm months and iced areas in the winter months. Further, the storm water ponds on the streets due to the low slopes of the curb and gutter and deteriorates the streets causing increased maintenance. In March of 2026, the City entered an agreement with Glenn Construction, LLC to repair various areas along Benelli Drive, Red Ryder Drive, and Sako Drive. Many of these areas are complete or nearing completion.

This amendment will provide additional underground drainage along Glock Avenue and capture other sump systems as well as establish the system connection which will provide for connections when future phases of the area are completed.

Budget:
This amendment is fully funded with the current allocation of $450,000 in FY26 with the Remington Subdivision Drainage Improvements Project. Due to the original bids coming in lower than the engineer's estimate, there is currently $60,000 remaining in the project budget to cover the additional costs.

**ACTUAL COST VS BUDGET:**

Actual Cost: $370,003.19; Budget: $450,000.00

**STAFF REFERENCE:**

MAP - Ry Muzzarelli, P.E., Development Services Director

**ATTACHMENTS:**
Project Area Map
Change Order 2

# Remington Estates





**CITY OF GILLETTE**
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www.gillettewy.gov



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1 inch equals 333 feet

1 inch equals 0.06 miles

May 20, 2026

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# Change Order

## No. 2

Date of Issuance: 8-14-2026 Effective Date: 8-12-2026

| | | |
|---|---|---|
| Project: Remington Subdivision – Phase 1 Drainage Improvements | Owner: City of Gillette | Project No.: 26EN03 |
| Contractor: Glenn Construction LLC | | Date of Contract: March 24, 2026 |

**The Contract Documents are modified as follows upon execution of this Change Order:**

Description:

Glock Avenue – Install additional storm sewer installation work as designated within WCD #3. West side of Glock Avenue with limited effort on the east side of Glock Avenue from 5300 to 5312 Glock Avenue.

Attachments: (List documents supporting change):

WCD #3

| CHANGE IN CONTRACT PRICE: | CHANGE IN CONTRACT TIMES: |
|---|---|
| Contract Price prior to this Change Order: | Contract Times prior to this Change Order: |
| **$ 316,589.19** | Substantial completion (days or date): **October 9, 2026** |
| | Ready for final payment (days or date): **October 9, 2026** |
| **[Increase]** ~~[Decrease]~~ of this Change Order: | ~~[~~**Increase**~~]~~ ~~[Decrease]~~ of this Change Order: |
| **$ 53,414.00** | Substantial completion (days or date): **10** |
| | Ready for final payment (days or date): **10** |
| Contract Price incorporating this Change Order: | Contract Times with all approved Change Orders: |
| | Substantial completion (days or date): **October 23, 2026** |
| **$ 370,003.19** | Ready for final payment (days or date): **October 23, 2026** |

| RECOMMENDED: | ACCEPTED: | AC |
|---|---|---|
| By: | By: | By: |
| Engineer (Authorized Signature) | Owner (Authorized Signature) | Contractor (Authorized Signature) |
| Date: 8-14-2026 | Date: | Date: 8/14/2026 |

# Work Change Directive
## No. 3

Date of Issuance: 8.12.2026 Effective Date: 8.12.2026

| | | |
|---|---|---|
| Project: Remington Subdivision – Phase 1 Drainage Improvements | Owner: City of Gillette | Project No.: 26EN03 |
| Contractor: Glenn Construction | | Date of Contract: March 24, 2026 |

**You are directed to proceed promptly with the following change(s):**

| Item No. | Description |
|---|---|
| | Glock Avenue – Approximate Sta. 33+09 to Sta. 36+70 LT & RT +/- – Install additional storm drain work as designated on the provided plans on the west side and limited effort on east side of Glock Avenue from 5300 to 5312 Glock Avenue. |
| | |
| | |
| | |
| | |
| | |

**Attachments (list documents supporting change):**

WCD #3 Worksheet, Sheet 5.07 and 6.08 WCD #3

**Purpose for Work Change Directive:**

Authorization for Work described herein to proceed on the basis of Cost of the Work due to:

☐ Non-agreement on pricing of proposed change.

■ Necessity to expedite Work described herein prior to agreeing to changes on Contract Price and Contract Time.

**Estimated change in Contract Price and Contract Times:**

Contract Price $ 53,414.00 (**increase**/~~decrease~~) Contract Time 10 days (**increase**/~~decrease~~)

If the change involves an increase, the estimated amounts are not to be exceeded without further authorization.

| | |
|---|---|
| Recommended for Approval by Engineer: | Date 8.12.2026 |
| Accepted for Contra | Date 8/13/2026 |
| Authorized for Owner by1 | Date |

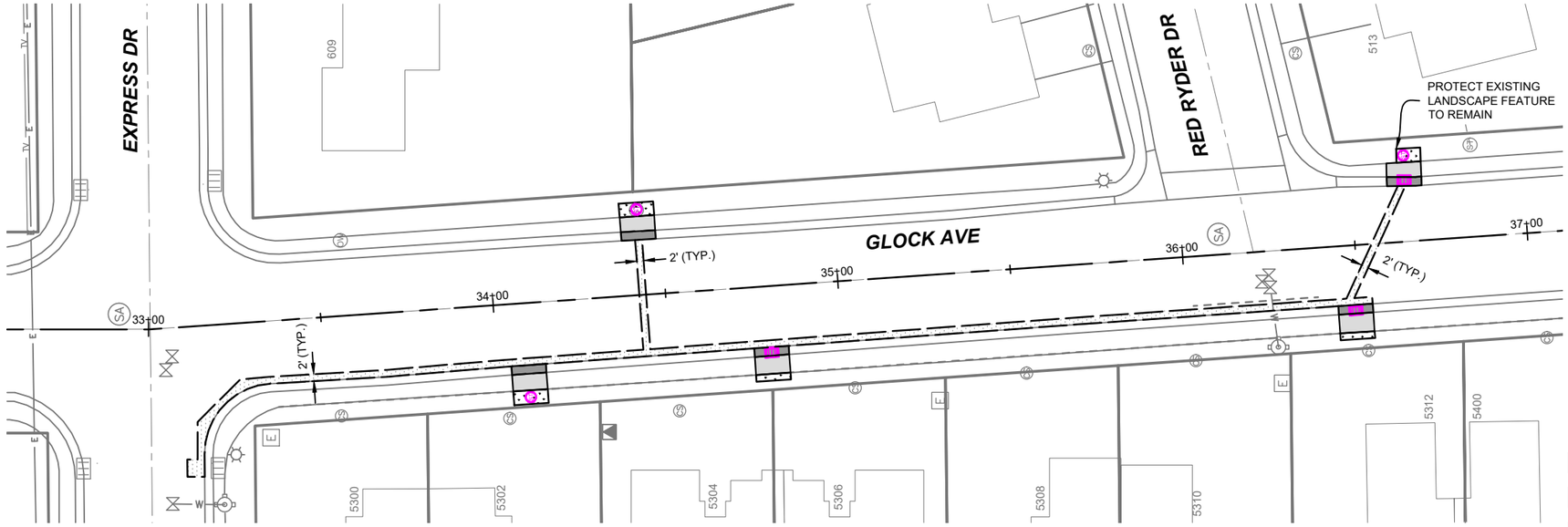
# CITY OF GILLETTE
# WORK CHANGE DIRECTIVE WORKSHEET

| | | | |
|---|---|---|---|
| PROJECT NAME : | Remington Subdivision - Phase 1 Drainage Improvements | WCD NO. | 3 |
| PROJECT NUMBER: | 26EN03 | | |
| ENGINEER: | KLJ | CONTRACTOR: | Glenn Construction LLC |

| BID ITEM NUMBER | ITEM DESCRIPTION | Unit | Bid Quantity | Unit Price | Quantity Used | Delete Quantity | Delete Amount | Add Quantity | Add Amount |
|---|---|---|---|---|---|---|---|---|---|
| 02075.01 | Removal of Existing Asphalt Pavement | SY | 329 | $ 15.00 | 0 | 0 | $ - | 97 | $ 1,455.00 |
| 02075.04 | Removal of Sidewalk | SF | 875 | $ 5.00 | 0 | 0 | $ - | 243 | $ 1,215.00 |
| 02075.06 | Remove Curb and Gutter | LF | 175 | $ 15.00 | 0 | 0 | $ - | 50 | $ 750.00 |
| 02528.0230 | Install Replacement 30" Curb & Gutter | LF | 175 | $ 50.00 | 0 | 0 | $ - | 50 | $ 2,500.00 |
| 02530.014 | Install Concrete Sidewalk (4") | SF | 875 | $ 10.00 | 0 | 0 | $ - | 243 | $ 2,430.00 |
| 02895.01 | Install Fabric (Separation) | SY | 333 | $ 6.00 | 0 | 0 | $ - | 97 | $ 582.00 |
| 02231.016 | Install 6" Aggregate Base | SY | 337 | $ 18.00 | 0 | 0 | $ - | 97 | $ 1,746.00 |
| 02210.0818 | 18" Subgrade Processing for Patch | SY | 333 | $ 20.00 | 0 | 0 | $ - | 97 | $ 1,940.00 |
| 02512.025 | 5" Asphaltic Concrete Patch | SY | 329 | $ 118.00 | 0 | 0 | $ - | 97 | $ 11,446.00 |
| 02725.048 | Install 8" PVC Storm Drain Pipe | LF | 1,121 | $ 15.00 | 0 | 0 | $ - | 396 | $ 5,940.00 |
| 02725.044 | Install 4" PVC Storm Drain Pipe | LF | 323 | $ 10.00 | 0 | 0 | $ - | 59 | $ 590.00 |
| 02725.17 | Install Single Gutter Storm Drain Inlet | EA | 7 | $ 4,200.00 | 0 | 0 | $ - | 3 | $ 12,600.00 |
| 02725.27 | Connect Sump Discharge to Sub-Drain | EA | 9 | $ 150.00 | 0 | 0 | $ - | 3 | $ 450.00 |
| 02725.23 | Install Sub-Drain Cleanout | EA | 9 | $ 1,150.00 | 0 | 0 | $ - | 3 | $ 3,450.00 |
| 02570.15 | Adjust Sub-Drain Cleanout | EA | 9 | $ 300.00 | 0 | 0 | $ - | 3 | $ 900.00 |
| 02725.33 | Connect to Existing Storm Drain | EA | 3 | $ 1,000.00 | 0 | 0 | $ - | 1 | $ 1,000.00 |
| 02220.02 | Underground Facility Locates | EA | 28 | $ 250.00 | 0 | 0 | $ - | 3 | $ 750.00 |
| 02220.03 | Underground Facility Crossing | EA | 12 | $ 250.00 | 0 | 0 | $ - | 4 | $ 1,000.00 |
| 02210.02 | Excavation Below Subgrade | CY | 24 | $ 20.00 | 0 | 0 | $ - | 8 | $ 160.00 |
| 02210.03 | Rejected Material Disposal | CY | 24 | $ 40.00 | 0 | 0 | $ - | 8 | $ 320.00 |
| 02210.05 | Imported Borrow (Clay) | CY | 24 | $ 30.00 | 0 | 0 | $ - | 8 | $ 240.00 |
| 02900.21 SP | Remove & Reinstall Landscaping | LS | 1 | $ 5,000.00 | 0 | 0 | $ - | 0.15 | $ 750.00 |
| 1050.02 | Contractor Provided Materials Testing | LS | 1 | $ 8,000.00 | 0 | 0 | $ - | 0.15 | $ 1,200.00 |
| | | | | $ - | 0 | 0 | $ - | 0 | $ - |
| | | | | | | **TOTAL =** | **$0.00** | **TOTAL =** | **$53,414.00** |

| | | | |
|---|---|---|---|
| NET DIFFERENCE | **$53,414.00** | **$0.00** | **NET DIFFERENCE = $53,414.00** |
| | ADDED AMOUNTS | * (DELETED AMOUNT) | |

* To be deleted on final quantity adjustment of on approved change order.
** New item that was not in original Bid Documents.




N

SCALE 20 0 20 40 FEET

**LEGEND**

- 4" CONCRETE SIDEWALK
- 6" CONCRETE SURFACING
- 8" REPLACEMENT CONCRETE VALLEY GUTTER
- 5" ASPHALTIC PAVEMENT/6" AGGREGATE BASE
- 30" REPLACEMENT CURB & GUTTER

| REMOVAL OF EXISTING ASPHALT PAVEMENT | |
|---|---|
| STA. 33+09, RT TO STA. 36+66, LT | 99 SY |

| REMOVAL OF SIDEWALK | |
|---|---|
| STA. 34+04 TO STA. 34+14, RT | 48 SF |
| STA. 34+38 TO STA. 34+48, LT | 44 SF |
| STA. 34+74 TO STA. 34+84, RT | 53 SF |
| STA. 36+44 TO STA. 36+54, RT | 55 SF |
| STA. 36+60 TO STA. 36+70, LT | 43 SF |
| TOTAL: | 243 SF |

| REMOVE CURB & GUTTER | |
|---|---|
| STA. 34+04 TO STA. 34+14, RT | 10 LF |
| STA. 34+38 TO STA. 34+48, LT | 10 LF |
| STA. 34+74 TO STA. 34+84, RT | 10 LF |
| STA. 36+44 TO STA. 36+54, RT | 10 LF |
| STA. 36+60 TO STA. 36+70, LT | 10 LF |
| TOTAL: | 50 LF |

| INSTALL REPLACEMENT 30" CURB & GUTTER | |
|---|---|
| STA. 34+04 TO STA. 34+14, RT | 10 LF |
| STA. 34+38 TO STA. 34+48, LT | 10 LF |
| STA. 34+74 TO STA. 34+84, RT | 10 LF |
| STA. 36+44 TO STA. 36+54, RT | 10 LF |
| STA. 36+60 TO STA. 36+70, LT | 10 LF |
| TOTAL: | 50 LF |

| INSTALL CONCRETE SIDEWALK (4") | |
|---|---|
| STA. 34+04 TO STA. 34+14, RT | 48 SF |
| STA. 34+38 TO STA. 34+48, LT | 44 SF |
| STA. 34+74 TO STA. 34+84, RT | 53 SF |
| STA. 36+44 TO STA. 36+54, RT | 55 SF |
| STA. 36+60 TO STA. 36+70, LT | 43 SF |
| TOTAL: | 243 SF |

| INSTALL SEPARATION FABRIC | |
|---|---|
| STA. 33+09, RT TO STA. 36+66, LT | 99 SY |

| INSTALL 6" AGGREGATE BASE COURSE | |
|---|---|
| STA. 33+09, RT TO STA. 36+66, LT | 99 SY |

| INSTALL 18" SUBGRADE PROCESSING FOR PATCH | |
|---|---|
| STA. 33+09, RT TO STA. 36+66, LT | 99 SY |

| INSTALL 5" ASPHALTIC CONCRETE PATCH | |
|---|---|
| STA. 33+09, RT TO STA. 36+66, LT | 99 SY |

| LANDSCAPING | 131 SF |
|---|---|

KLJ

| NO. | DATE | REVISION |
|---|---|---|
| 1 | 8/12/2026 | WCD #3 |

DRAFTED CAL
REVIEWED APM
PROJECT NUMBER 2304-00840
ISSUE DATE 2/3/2026

# REMINGTON SUBDIVISION - PHASE 1 DRAINAGE IMPROVEMENTS

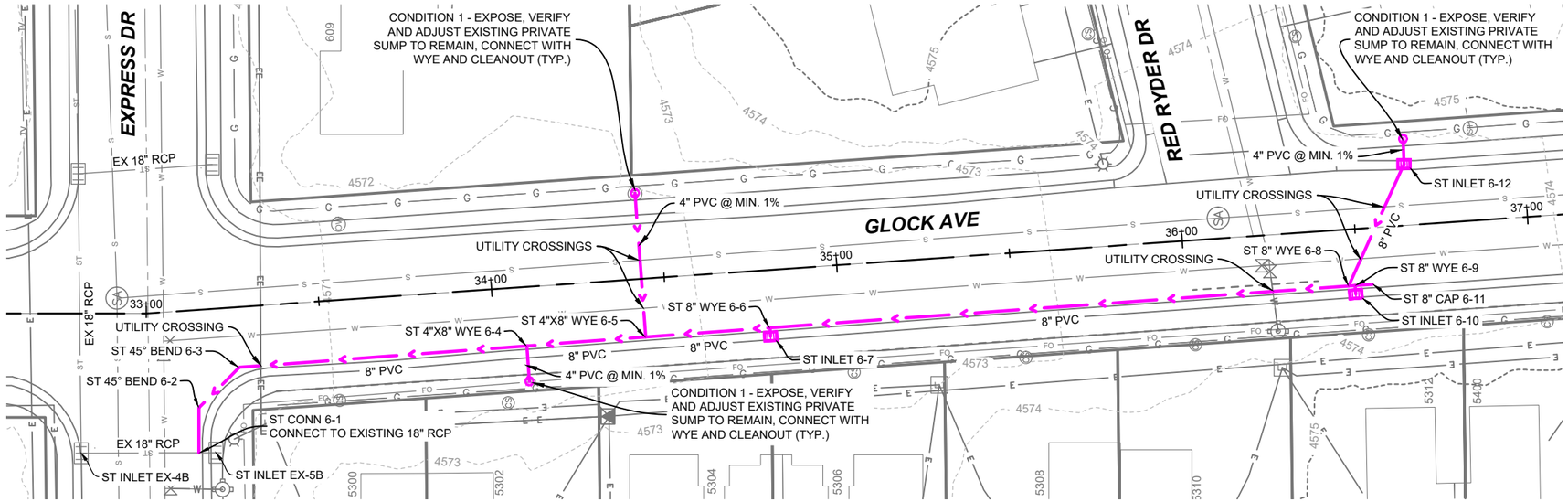
CITY OF GILLETTE - 26EN03
GILLETTE, WYOMING

## REMOVALS & REPLACEMENTS - GLOCK AVENUE

SHEET 5.07



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NOTES:
1. CONTRACTOR SHALL NOTIFY ENGINEER IMMEDIATELY IF PROPOSED DESIGN OR MINIMUM COVER IS NOT BEING ACHIEVED, AND APPROVE ADJUSTMENTS TO DESIGN WITH ENGINEER PRIOR TO BACKFILLING.
2. CONTRACTOR SHALL FIELD VERIFY EXISTING UTILITY TERMINATION LOCATIONS PRIOR TO COMPLETING PROPOSED CONSTRUCTION AS THEY ARE APPROXIMATE, COORDINATION WILL BE REQUIRED.
3. VARIOUS APPURTENANCES AND FITTINGS NOT DETAILED IN DESIGN PLANS ARE INCIDENTAL TO THE INSTALLATION FOR THE VARIOUS MAIN LINE AND SERVICES OF EACH UNDERGROUND UTILITY.

**CONNECT TO EXISTING STORM DRAIN PIPE**

| | |
|---|---|
| STA. 33+12, 41' RT | 1 EA |

**INSTALL 8" PVC PIPE**

| | |
|---|---|
| STA. 33+12, 41' RT TO 36+53, 16' RT | 357 LF |
| STA. 36+49, 16' RT TO STA. 36+66, 25' LT | 39 LF |
| TOTAL: | 396 LF |

**INSTALL 4" PVC PIPE**

| | |
|---|---|
| STA. 34+09, 27' RT | 10 LF |
| STA. 34+43, 25' LT | 42 LF |
| STA. 36+66, 19' LT | 7 LF |
| TOTAL: | 59 LF |

**INSTALL SINGLE GUTTER STORM DRAIN INLET (D&L)**

| | |
|---|---|
| STA. 34+79, 19' RT | 1 EA |
| STA. 36+49, 19' RT | 1 EA |
| STA. 36+65, 18' LT | 1 EA |
| TOTAL: | 3 EA |

**CONNECT SUMP TO STORM DRAIN**

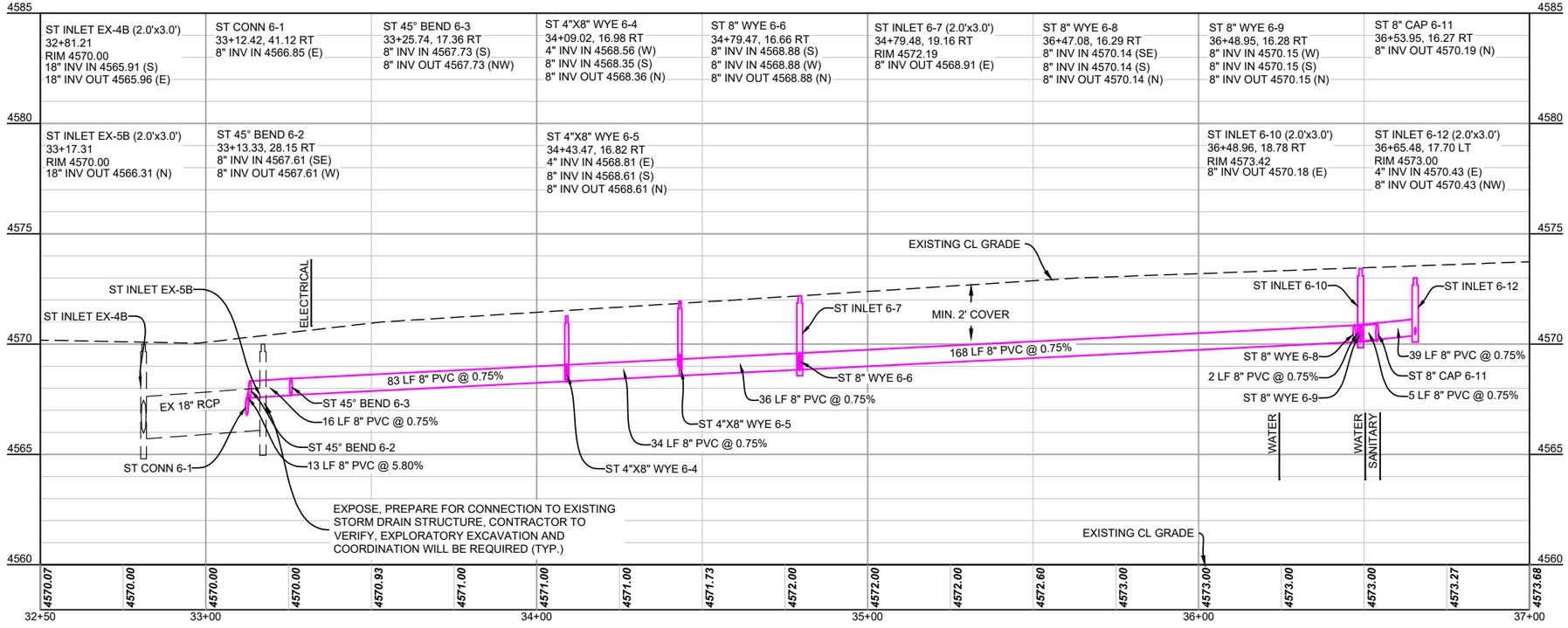
| | |
|---|---|
| STA. 34+09, RT | 1 EA |
| STA. 34+43, LT | 1 EA |
| STA. 36+66, LT | 1 EA |
| TOTAL: | 3 EA |

**INSTALL SUB-DRAIN CLEANOUT**

| | |
|---|---|
| STA.34+09, RT | 1 EA |
| STA. 34+43, LT | 1 EA |
| STA. 36+66, LT | 1 EA |
| TOTAL: | 3 EA |

**ADJUST SUB-DRAIN CLEANOUT**

| | |
|---|---|
| STA. 34+09, RT | 1 EA |
| STA. 34+43, LT | 1 EA |
| STA. 36+66, LT | 1 EA |
| TOTAL: | 3 EA |




SCALE: 20 0 20 40 FEET

| NO. | DATE | REVISION |
|---|---|---|
| 1 | 8/12/2026 | WCD #3 |

DRAFTED: CAL
REVIEWED: APM
PROJECT NUMBER: 2304-00840
ISSUE DATE: 2/3/2026

# REMINGTON SUBDIVISION - PHASE 1 DRAINAGE IMPROVEMENTS

CITY OF GILLETTE - 26EN03
GILLETTE, WYOMING

## PLAN & PROFILE - GLOCK AVENUE - STORM MAIN

SHEET 6.08



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**CITY OF GILLETTE**
**CITY COUNCIL**

**DATE:** **September 1, 2026**

**TITLE:**

Council Consideration of a Request to Drill an Irrigation Water Well Within the City Limits Submitted by Chris Rohde, 4125 Overdale Dr in the Big Horn Estates Subdivision, Tract 3.

**SUGGESTED ACTION:**

I move to Approve the Request to Drill an Irrigation Water Well Within the City Limits Submitted by Chris Rohde, 4125 Overdale Dr in the Big Horn Estates Subdivision, Tract 3.

**PROJECT NUMBER:**

NA

**CASE BACKGROUND:**

Mr. Rohde has submitted a request to drill a water well on his property located at 4125 Overdale Drive (Tract 3, Big Horn Estates Subdivision). A copy of the request is attached for reference. The proposed well would be used strictly for yard irrigation for a maximum of two houses.
Mr. Rohde has obtained the proper permits from the State Engineer's Office (see attached) and commended drilling operations. As noted in Mr. Rohde's letter to the neighboring landowners, he was unaware that the City of Gillette also requires a permit for the work. The well has been drilled to the approximate depth of 180'. The City was notified that the well was drilled and notified Mr. Rohde that he would need to permit the well prior to the well being developed. Mr. Rohde stopped all work after being notified and has submitted his request for an irrigation well for up to two houses.

Big Horn Estates Subdivision is located within city limits and the City of Gillette provides domestic water service at the front of this lot along Overdale Drive. The closest city producing well (S-27) is approximately one mile away located on the west end of Meadow Lane. The city's existing well fully penetrate the Fort Union aquifer, which is a minimum of 1,800 feet deep and should be unaffected by this shallow well.

The applicant has submitted all of required documentation per Gillette City Code Chapter 12 Water and Oil Wells.

**ACTUAL COST VS BUDGET:**

NA

**STAFF REFERENCE:**

MAP - Ry Muzzarelli, P.E., Development Services Director

**ATTACHMENTS:**
Location Map
Permit Request
Example Neighboring Landowner Notification Letter
State Engineers Approval Letter
Well Application
Drilling Agreement

# 4125 Overdale Drive




**CITY OF GILLETTE**
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

1 inch equals 1,343 feet

1 inch equals 0.25 miles

August 10, 2026

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

Chris Rohde
1530 Business Circle
Gillette, WY 82716
(307) 257-0028
chris@rmsie.com

August 3rd, 2026

Joe Schoen
City Engineer
joes@gillettewy.gov
City of Gillette
201 East 5th Street
Gillette, WY 82716
Building Department

Dear Mr. Schoen:

I am writing to apply for a water well permit for the property located at 4125 Overdale Dr.

Gillette, WY 82716. In response to the application requirements you provided by email on

June 9th, 2026, I have addressed these items below and in my attachments to my email.

Please let me know if any additional information or documentation is needed to complete

this process.

Thank you for your consideration.

Respectfully,
Chris Rohde

Water Well Permit Application Requirements:

1. Chris Rohde, 1530 Business Circle, Gillette, WY 82716 (Wyoming State permit attached)
2. Chris Rohde, 1530 Business Circle, Gillette, WY 82716; (307) 257-0028
3. SW1/4 SE1/4 30-050N-072W 44.277222/-105.556060
4. Attached to email is each letter to each landowner as well as the tracking from the certified mail showing delivery.
5. The well was drilled and completed in the **first water-bearing formation encountered**. No additional water-bearing zones existed above the completed interval that required isolation. Approximately **15 feet of surface casing** was installed and the well was completed in accordance with applicable Wyoming water well construction requirements. Because the completed formation was the first and only water-bearing zone encountered, no additional casing or cement isolation was necessary to protect overlying fresh-water formations.
6. Well was air drilled so minimal outside water was needed or used , Water utilized during drilling operations was obtained from a local approved water facility and transported to the drill site in a **1,000-gallon water tank** as needed for drilling operations.
7. From Hwy 50 (skyline). Proceeding on W Lakeway Rd to Moonshiner Ln, to Overdale Drive, to property address. Rig weight is 56,000 pounds with 2 tandum axles and tag pusher axle.
8. The well was a shallow water well drilled with air and completed in the first water-bearing formation. No hydrocarbons, abnormal formation pressures, or other hazardous conditions were anticipated. Drilling equipment was operated and monitored continuously in a safe and prudent manner. Fire extinguishers were maintained on site, ignition sources were controlled around equipment, and drilling operations were conducted using accepted industry safety practices. The well remained under control throughout drilling and completion operations. WOGCC rules generally require blowout prevention equipment based on anticipated formation pressures and drilling conditions; however, no abnormal pressures were anticipated nor encountered during this shallow water well operation.

Agreement is attached to email.

June 25th, 2026

Neighboring Landowner
Brian and Virginia Bain
1604 Carrington Ave
Gillette, WY 82718

***RE: Water Well Drilling Permit***

Dear neighboring landowner:

I write to inform you of a Water Well Drilling Permit Application which has been submitted to the City of Gillette. The undersigned applicant has requested a water well drilling permit for a well drilled on applicant's lands at the general location depicted on the map enclosed herewith.

The applicant has requested the City of Gillette issue such permit upon its determination that no hazard to the general public exists and that no undue nuisance will be created by such activity. In this case, the water well has been drilled, but the Applicant, and his consultant were unaware of the requirement of this notice and City of Gillette permit. Applicant complied with all requirements and was issued a permit by the applicable authorities of the State of Wyoming.

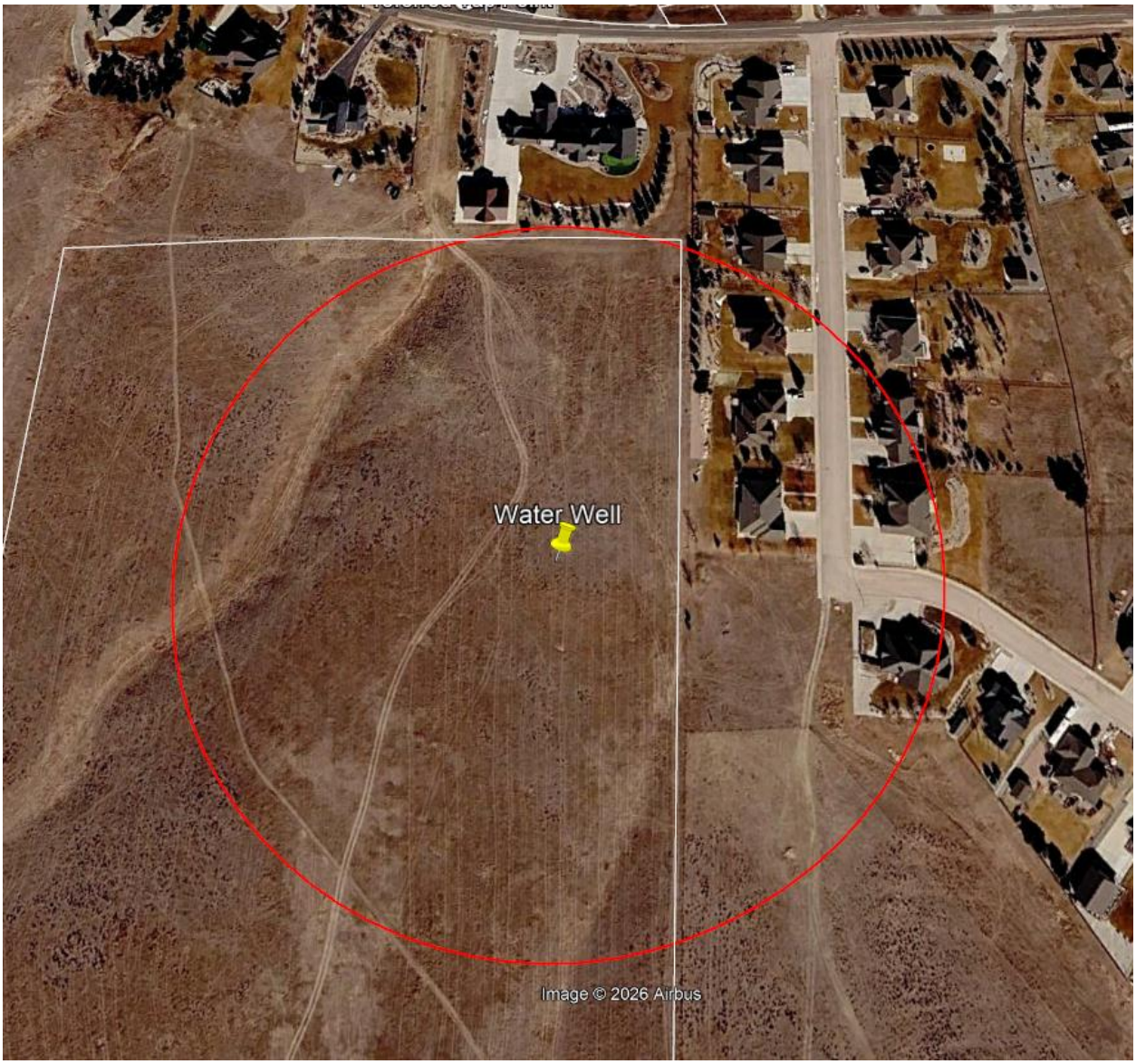
Please contact the undersigned if you have any questions or concerns or would like to discuss anything contained herein. Thank you for your time and attention to this matter.

Applicant:

_____

Christopher Rohde
(307)-257-0028

Enclosure



Tracking Number:

**70212720000280214848**

Copy Add to Informed Delivery

## Latest Update

Your item was picked up at the post office at 9:01 am on July 6, 2026 in GILLETTE, WY 82716.

**Get More Out of USPS Tracking:**

USPS Tracking Plus®

## Delivered

**Delivered, Individual Picked Up at Post Office**

GILLETTE, WY 82716

July 6, 2026 9:01 AM

See All Tracking History

What Do USPS Tracking Statuses Mean?

- Text & Email Updates
- Return Receipt Electronic
- USPS Tracking Plus®
- Product Information

# State Engineer's Office

HERSCHLER BUILDING, 2 WEST
CHEYENNE, WYOMING 82002
(307) 777-6150

**MARK GORDON**
GOVERNOR

**BRANDON GEBHART**
STATE ENGINEER


March 23, 2026

SADDLE RIDGE HOLDINGS LLC
1530 BUSINESS CIRCLE
GILLETTE, Wyoming 82716

Dear Applicant:

The State Engineer approved your Application for Permit to Appropriate Ground Water for Domestic-- Ground Water, Miscellaneous-- Ground Water (Large scale landscape/lawn watering greater than 1) on March 20, 2026.

**PERMIT NUMBER - WELL/SPRING NAME**
**Permit No. U.W. P223471.0W - MILNE 5-30-49-72**
**WELL LOCATION - SW1/4NW1/4 30-049N-072W**

A copy of the groundwater permit is enclosed for your records. You may now commence drilling your well or developing your spring. Please note the following requirements:

- With few exceptions (W.S. 33-42-112(f)), a well or spring permitted by the State Engineer's Office must be constructed by a Wyoming licensed water well drilling contractor, and pumps must be installed by a licensed water well pump installation contractor. A list of licensed contractors can be found at https://wwcb.state.wy.us/home.

- The well or spring must be constructed in compliance with the Water Well Minimum Construction Standards https://seo.wyo.gov/ground-water/water-well-construction. **It is the joint responsibility of the drilling and pump contractors and well owner to comply with these standards.**

Water must be beneficially used by the date shown on the permit (i.e., Completion of construction and completion of the beneficial use of water for the purposes specified in Item 4 of this application shall be made by December 31, 2028). If the attached forms are not completed and returned to the State Engineer's Office prior to that date, the permit will be subject to cancellation and the water right granted under the permit will be forfeited.

If you cannot complete construction of the well (or develop your spring), or beneficially use water prior to the expiration date noted on your permit, you may submit a written request for an extension of time for the State Engineer's consideration prior to the expiration date. If good cause is provided, the State Engineer may grant your request.

Enclosed are forms and instructions for submitting well completion and/or beneficial use information to the State Engineer after your well is constructed or your spring development is completed.

- The Form U.W. 6, Statement of Completion and Description of Well or Spring, must be completed and submitted to the State Engineer's Office within 30 days of well completion or spring development by your drilling contractor. Failure to do so may result in the cancellation of your water right.
- If a pump has not been installed at the time the Form U.W. 6 is submitted, pump information must be submitted on a Form U.W. 8-P, Proof of Appropriation and Beneficial Use of Ground Water Pump Only, once the pump is installed and prior to the expiration date noted on the permit.
- If required, Form U.W. 8, Proof of Appropriation and Beneficial Use of Water, must be submitted upon completion of beneficial use of water and prior to the expiration date noted on the permit.
- Please read the Additional Conditions and Limitations that may be attached to your permit and contain additional requirements (e.g., beneficial use maps, time limitations, automatic cancellation dates, etc.)

If you have any questions, please call the Ground Water Division at (307) 777-6163.

Sincerely,



Ryan W. Cox, Administrator Ground Water Division

FORM UW5-44494
Rev. 6/07
FILING FEE SCHEDULE ON REVERSE SIDE
E45376

# STATE OF WYOMING

OFFICE OF THE STATE ENGINEER
HERSCHLER BLDG., 4-E CHEYENNE, WYOMING 82002
(307) 777-6163

## APPLICATION FOR PERMIT TO APPROPRIATE GROUND WATER

APPLICATION FOR WELLS AND SPRINGS

Note: Only springs flowing 25 gallons per minute or less, where the proposed use is domestic and /or stock watering, will be considered as ground water appropriations.

FOR OFFICE USE ONLY

PERMIT NO. U.W. 223471
WATER DIVISION NO. 2 DISTRICT 10
U.W. DISTRICT Campbell County

Temporary Filing No. U.W. 47-6-170W

**NOTE: Do not fold this form. Use typewriter or print neatly with black ink.**
**ALL ITEMS MUST BE COMPLETED BEFORE APPLICATION IS ACCEPTABLE**

NAME AND NUMBER OF WELL or SPRING: MILNE 5-30-49-72

1. Name of applicant(s): SADDLE RIDGE HOLDINGS LLC Phone: 307-257-0028

2. Address of applicant(s): 1530 BUSINESS CIRCLE (MAILING ADDRESS) GILLETTE (CITY) Wyoming (STATE) 82716 (ZIP)

3. Name & address of agent to receive correspondence and notices: THOMAS SIMONS
PO BOX 3551 (MAILING ADDRESS) GILLETTE (CITY) Wyoming (STATE) 82717 (ZIP) Phone: 307-680-9162

4. Use to which the water will be applied:

[X] Domestic: Use of water in 3 single family dwellings or less, noncommercial watering of lawns and gardens totaling one acre or less. Number of houses served? 2 House(s)

[ ] Stock Watering: Normal livestock use at four tanks or less within one mile of well or spring. Stockwatering pipelines and commercial feedlots are a miscellaneous use. Number of stock tanks?___ .

[ ] Irrigation: Watering of any lands for agricultural purposes not covered by the definition of domestic use (large-scale lawn watering of golf courses, cemeteries, recreation areas, etc., is miscellaneous use).

[ ] Municipal: Use of water in incorporated Towns and Cities. Note 1: use of water in unincorporated towns, subdivisions, improvement districts, mobile home parks, etc. is classified as miscellaneous use. Note 2: a permit may be required by the Wyoming Department of Environmental Quality (WDEQ) if the well will be classified as a public water supply under the WDEQ's rules and regulations.

[ ] Industrial: Long term use of water for the manufacture of a product or production of oil/gas or other minerals (oil field water flood operations, power plant water supply, etc.). (Describe in REMARKS)

[X] Miscellaneous: Any use of water not defined under previous definitions such as stock water pipelines, subdivisions, mine dewatering, mineral/oil exploration drilling, potable supplies in office, etc. (Describe in Remarks). Note: a permit may be required by the WDEQ if the well will be classified as a public water supply under the WDEQ's rules and regulations.

[ ] Coalbed Methane: Water produced in the production of coal bed methane gas. Note: wells used in the production of coal bed methane gas will require a permit from the Wyoming Oil and Gas Conservation Commission.

[ ] Monitor, Observation: Note: a WDEQ permit may be required [ ] Test Well: (Describe in REMARKS)

5. Location of the well or spring: (NOTE: Quarter-quarter (40 acre subdivision) MUST be shown. EXAMPLE: SE 1/ 4 NW 1/ 4 of Sec. 12, Township 14 North, Range 68 West.)
Campbell County, SW 1/4 NW 1/4 of Sec. 30, T. 049N, R. 072W, of the 6th P.M. (W.R.M.), Wyoming. If located in a platted subdivision, also provide Lot/Tract 14 Block ___ of the Saddle Ridge Subdivision (or Add'n) of Campbell County. Resurvey Location: Tract ___, (or Lot) 9 .

6. Estimated depth of the well or spring is 900 feet. Estimated production interval is ___ ft. to ___ ft.

7. (a) MAXIMUM instantaneous flow of water to be developed and beneficially used: 25 gallons per minute. NOTE: if for domestic and / or stock use, this application will be processed for a maximum of 25 gallons per minute. For a spring, after approval of this application, some type of artificial diversion or improvement must be constructed to qualify for a water right.

(b) MAXIMUM volumetric quantity of water to be developed and beneficially used per calendar year: 4 acre-feet . Circle appropriate units: (Gallons) (Acre Feet) A four person family utilizes approximately one (1) acre-foot of water per year or 325,000 gallons.

8. Mark the point(s) or area(s) of use in the tabulation box below. Note: Upper row refers to the quarter of the section. Next row refers to the quarter of the quarter section.

TABULATION BOX

| TWP | RNG | SEC | NE¼ | | | | NW¼ | | | | SW¼ | | | | SE¼ | | | | TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | NE¼ | NW¼ | SW¼ | SE¼ | NE¼ | NW¼ | SW¼ | SE¼ | NE¼ | NW¼ | SW¼ | SE¼ | NE¼ | NW¼ | SW¼ | SE¼ | |
| | | | | | | | | (See Attachment Sheet.) | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |

SEE REVERSE SIDE

Permit No. U.W. 223471 Book No. 1595 Page No. 66

9. If for irrigation use:
   a. Describe MAXIMUM acreage to be irrigated in each 40 acre subdivision in the tabulation box above.
   b. ☐ Land will be irrigated from this well only.
   c. ☐ Land is irrigated from existing water right(s) with water from this well to be additional supply. Describe existing water right(s) under REMARKS.

10. If for irrigation use, describe method of irrigation, i.e. center pivot sprinkler, flood, etc.: _____

11. The well or spring is to be constructed on lands owned by SADDLE RIDGE HOLDINGS LLC
(The granting of a permit does not constitute the granting of a right-of-way. If any easement or right-of-way is necessary in connection with this application, it should be understood that the responsibility is the applicant's. A copy of the agreement should accompany this application, if the land is privately owned and the owner is not the co-applicant.)

12. The water is to be used on lands owned by SADDLE RIDGE HOLDINGS LLC
(If the landowner is not the applicant, a copy of the agreement relating to the usage of the appropriated water on the land should be submitted to this office. If the landowner is included as co-applicant on the application, this procedure need not be followed.) NOTE: Water rights attach to the area(s) and/or point(s) of use.

REMARKS: Well was originally drilled as a CBM well Milne 5-30-49-72. API # 49-005-37481
Large scale landscape watering for two yards totaling more than 1 acre.
Complete well to be used as a domestic water well for 2 single (See Continuation Sheet for remaining remarks.)

Under penalties of perjury, I declare that I have examined this application and to the best of my knowledge and belief it is true, correct and complete.

THOMAS SIMONS — Signature of Applicant or Authorized Agent

January 3 , 20 26 — Date

THE LEGALLY REQUIRED FILING FEE MUST ACCOMPANY THIS APPLICATION

| | |
|---|---|
| DOMESTIC AND/OR STOCK WATERING USES (Domestic use is defined as use of water in 3 single family dwellings or less, noncommercial watering of lawns and gardens totalling one acre or less.) | $50.00 |
| COAL BED METHANE USE | $50.00 |
| IRRIGATION, MUNICIPAL, INDUSTRIAL, MISCELLANEOUS USES | $75.00 |
| MONITOR(For water level measurements or chemical quality sampling) or TEST WELL USES | No Fee |

IF WELL WILL SERVE MULTIPLE USES, SUBMIT ONLY ONE (THE HIGHER) FILING FEE.

THIS SECTION IS NOT TO BE FILLED IN BY APPLICANT

THE STATE OF WYOMING )
) ss.
STATE ENGINEER'S OFFICE )

This instrument was received and filed for record on the 2 day of February , A.D. 20 26 , at 11:30 o'clock A M.

Permit No. U.W. **223471**

KAILA WILLIS For State Engineer

THIS IS TO CERTIFY that I have examined the foregoing application and do hereby grant the same subject to the following limitations and conditions:

This application is approved subject to the condition that the proposed use shall not interfere with any existing rights to ground water from the same source of supply and is subject to regulation and correlation with surface water rights, if the ground and surface waters are interconnected. The use of water hereunder is subject to the further provisions of Chapter 169, Session Laws of Wyoming, 1957, and any subsequent amendments thereto.
Granting of a permit does not guarantee the right to have the water level or artesian pressure in the well maintained at any specific level.
The well should be constructed to a depth adequate to allow for the maximum development and beneficial use of ground water in the source of supply.
If the well is a flowing artesian well, it shall be so constructed and equipped that the flow may be shut off when not in use without loss of water into sub-surface formations or at the land surface.
Coal Bed Methane wells have Additional Conditions and Limitations on attachment sheet.

FOR ADDITIONAL CONDITIONS AND LIMITATIONS SEE ATTACHED STATUS SHEET.
February 24, 2026 - Signed and notarized Landowner Release Form obtained from WOGCC indicating landowner's acceptance of the well in an agreed upon condition, placement of a seal at the surface with an extended vent for gas, and responsibility for ultimate
(See attached Status Sheet.)

Approval of this application may be considered as authorization to proceed with construction of the proposed well or spring. A Statement of Completion will be filed within thirty (30) days of completion of construction, including pump installation.

Completion of construction and completion of the beneficial use of water for the purposes specified in Item 4 of this application will be made by December 31, 2028.

The amount of appropriation shall be limited to the quantity to which permittee is entitled as determined at time of proof of application of water to beneficial use.

Witness my hand this 23 day of March , A.D. 20 26 .

RYAN COX For State Engineer

PERMIT NO. 223471

PERMIT STATUS

Priority Date February 2, 2026 Approval Date March 23, 2026

ADDITIONAL CONDITIONS AND LIMITATIONS:

February 24, 2026 - Signed and notarized Landowner Release Form obtained from WOGCC indicating landowner's acceptance of the well in an agreed upon condition, placement of a seal at the surface with an extended vent for gas, and responsibility for ultimate plugging and abandonment of the wellbore.

.....

February 24, 2026 – Approved Sundry Notice Form 4 obtained from Wyoming Oil and Gas Conservation Commission (WOGCC) indicating the well is appropriate for conversion activities.

.....

ADDITIONAL CONDITIONS AND LIMITATIONS:

1. This permit to appropriate ground water authorizes construction or work associated with re-entering a plugged and abandoned coal bed methane production well through which the applicant intends to acquire the right to underground water for other beneficial uses. This permit is accordingly subject to the following conditions:

a. Per email communication on March 3, 2026 with the Wyoming Oil and Gas Conservation Commission, the cement plug set from 710'-810' below surface shall NOT be removed.

b. The well shall be constructed in such a way that casing/riser/etc. is installed that extends the termination on the well a minimum of 18" above grade.

c. Completion of construction and completion of the beneficial use of water for the purposes specified in Item 4 of the permit application must be made by the date specified by the approved permit. A Statement of Completion and Description of Well or Spring (Form U.W. 6), and a Proof of Appropriation and Beneficial Use of Ground Water (Form U.W. 8) shall also be filed by the completion date specified by the approved permit.

d. Failure to complete construction or complete the beneficial use of water by the date specified by the approved permit, unless the state engineer has extended that period for good cause shown, shall work a forfeiture of the water right. In such an event, the landowner/appropriator shall have no more than two (2) years to plug and abandon this well in accordance with the State Engineer's Office, Part III Water Well Minimum Construction Standards, Chapter 4, Section 4 (b) (or future revisions thereof).

e. In the event this well is permanently abandoned or removed from service after completion of construction and beneficial use, the landowner/appropriator shall have no more than two (2) years to plug and abandon this well in accordance with the State Engineer's Office, Part III Water Well Minimum Construction Standards, Chapter 4, Section 4 (b) (or future revisions thereof).

2. The appropriator is advised that any person who drills, digs or constructs any works for the securing of underground water without having obtained a permit, or failure to comply with any order of the State Engineer, may be subject to penalties described under Wyoming Statute § 41-3-616 including a fine not to exceed one thousand two hundred fifty dollars ($1,250.00), imprisonment for not more than three (3) months, or both. Each day of noncompliance shall be deemed a separate violation.

3. This well may only be completed for production of water from a single geologic formation. Multiple completions, or wells completed into two or more vertically separate aquifers will not be allowed.

4. The State Engineer reserves the right, upon written request, to modify or waive all or any portion of these conditions and limitations.

March 23, 2026
Date of Approval

For BRANDON GEBHART, State Engineer

.....

**Attachment Sheet for Permit No. P223471.0W**

| TWN | RGE | SEC | NE1/4 | | | | NW1/4 | | | | SW1/4 | | | | SE1/4 | | | | TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | NE1/4 | NW1/4 | SW1/4 | SE1/4 | NE1/4 | NW1/4 | SW1/4 | SE1/4 | NE1/4 | NW1/4 | SW1/4 | SE1/4 | NE1/4 | NW1/4 | SW1/4 | SE1/4 | |
| Dependent Resurvey | | | | | | | | | | | | | | | | | | | |
| 049N | 072W | 30 | | | | | | | L 9 X | | | | | | | | | | |
| Dependent Resurvey | | | | | | | | | | | | | | | | | | | |
| 049N | 072W | 30 | | | | | | | L 9 X | | | | | | | | | | |
| Dependent Resurvey | | | | | | | | | | | | | | | | | | | |
| 049N | 072W | 30 | | | | | | | L 9 X | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | Total Acreage | 0.00 |

## REMARKS CONTINUATION SHEET 1

T.F. No. 47-6-170W

family homes and the watering of yards greater than 1 acre.

PERMIT NO. P223471.0W

PAGE NO. 1595/66

# DRILLING AGREEMENT
# (Water Well)

This Drilling Agreement (Water Well) (hereinafter "Agreement") is entered into by and between Christopher Rohde (hereinafter referred to as "Owner"), and RMS (hereinafter referred to as "Contractor"), in connection with the drilling of that certain water well as hereinafter described and in furtherance of the application for a permit to drill the water well submitted to the City of Gillette, Wyoming.

## RECITALS:

WHEREAS, the parties enter into this Agreement for the purposes of complying with the City of Gillette's requirements with regard to the application for a permit for a water well located upon Owner's property.

WHEREAS, Owner represents and warrants that there is no mineral lessee and that he or his trust owns the real property at issue and have full right and authority to enter into this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is acknowledged by each Party, the Parties do hereby agree as follows:

## AGREEMENT:

**1.** Contractor shall restrict all persons, except those necessary to conduct drilling operations, at least 100 feet away from the machinery used to drill and ensure that no children will be allowed on or near the equipment.

**2.** Contractor agrees to provide temporary fencing and/or a security person on site during drilling if so required by the City of Gillette's engineer.

**3.** Upon completion of the drilling operations, the well location will be immediately restored to the same or better condition as it existed prior to commencement of drilling and shall be done as soon as reasonably possible with the approval of the City of Gillette's engineer, but in no event later than 9 months after completion of the well.

**4.** Upon abandonment of the well, Owner shall be responsible for all reclamation of the site and facilities required by the ordinances of the City of Gillette.

**5.** Unless authorized by the appropriate authorities with the City of Gillette, no streets, roads, or alleys shall be blocked during drilling operations, even temporarily.

**6.** The City of Gillette and Campbell County Fire Department, acting by and through their duly

appointed inspectors, may inspect the drilling equipment and drilling premises at all times to ensure safe operations are being conducted.

**7.** Contractor shall, at all times, operate the drilling equipment in a prudent and safe manner and in accordance with all industry standards.

This Agreement is executed and entered into for the sole purpose of complying with the requirement of the City of Gillette's drilling permit application process and shall be effective upon execution by both parties.

Dated this 3rd day of August, 2026.

OWNER:

Christopher Rohde
Date: 8/3/2026

CONTRACTOR:

By: Christopher Rohde
Its: Owner
Date: 8/3/2026

**CITY OF GILLETTE**
**CITY COUNCIL**

**DATE:** **September 1, 2026**

**TITLE:**

Council Consideration of a Request to Drill an Irrigation Water Well within the City limits, submitted by the Campbell County Cemetery District, 3100 Skyline Dr. in the College Minor Subdivision, Tract E.

**SUGGESTED ACTION:**

I move to Approve the Request to Drill an Irrigation Water Well within the City limits, submitted by the Campbell County Cemetery District, 3100 Skyline Dr. in the College Minor Subdivision, Tract E.

**PROJECT NUMBER:**

NA

**CASE BACKGROUND:**

The Campbell County Cemetery District (CCCD) has submitted a request to drill a water well on their property located in the SW corner of 3100 Skyline Drive (Tract E, College Minor Subdivision). A copy of the request is attached for reference. The proposed well would be used strictly for irrigating the Cemetery Districts MT NEBO property (see attached location map) for landscape watering to establish trees for the new cemetery.

CCCD has submitted an application to the State Engineer's Office. The College Minor Subdivision is located within city limits and the City of Gillette provides domestic water service along Skyline Dr (Hwy 50) with the 36" PVC Madison Transmission Line. The proposed irrigation well can go up to 2,500 feet deep per the application to the Wyoming State Engineers Office. This would put the well into the Fort Union Aquifer management area. The closest city producing well (S-27) is over 1/2 mile away, located on the west end of Meadow Lane. The city's existing well fully penetrates the Fort Union aquifer and should be unaffected by this shallow well.

The applicant has submitted all of required documentation per Gillette City Code Chapter 12 Water and Oil Wells.

**ACTUAL COST VS BUDGET:**

NA

**STAFF REFERENCE:**

MAP - Ry Muzzarelli, P.E., Development Services Director

**ATTACHMENTS:**
Location map
Permit request
State Engineers Office Well Application
Example Neighboring Landowner Notification
drilling agreement template
City Code Chapter 12

# MT NEBO CEMETERY WELL SITE




CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

1 inch equals 1,250 feet
1 inch equals 0.24 miles

August 21, 2026

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

CAMPBELL COUNTY Cemetery District

804 S. Emerson Avenue
Gillette, WY 82716

August 18, 2026

Joe Schoen, P.E.
City Engineer
City of Gillette
PO Box 3003
Gillette, WY 82717

RE: Mt Nebo Well #2

Mr. Schoen,

The purpose of this letter is to request approval to drill the Cemetery District's Mt Nebo Well #2 located within Gillette City Limits just west of Highway 50 and north of the Spring Hill Subdivision. Per previous discussions with City Staff and Administration, the Cemetery District is in the process of developing the irrigation water supply for the future Mt Nebo Cemetery which will include both Wasatch and Ft Union wells to minimize use of City Water for irrigation purposes. Please consider this letter to be the District's application in accordance with Chapter 12 of the City Code.

**Applicant Information:**

Campbell County Cemetery District
804 S Emerson Ave
Gillette, WY 82716
(307) 682-3125

**Well Location:**

- NE1/4, SE1/4, Section 31, Township 50 North Range 72 West
- Coordinates: Latitude: N44°15'54.63"
  Longitude: W105°33'04.17"
- See also attached permit application and mapping

**Notification of Nearby Property Owners:**

Attached to this letter is a map and list of addresses of all property owners within five hundred feet of the proposed well. All property owners have been mailed a notification that well drilling operations are planned nearby and copies of those letters are attached.

**Well Construction and Contracting Details:**

- In contracting for this project, the District will utilize the City's standard construction contract (City of Gillette 2025 Standard Specifications) which includes provisions for Contractor licensure, bonding and insurance. A current certificate of insurance for the District is attached.

- A copy of the City's required agreement is attached. This will be executed by the District and Contractor prior to construction

- The attached drawings and details show the location and installation details for this well which will comply with the typical requirements of the State Engineer's Office.

- Water needed for drilling operations will be obtained from off-site sources arranged by the contractor.

- Water generated from well development and testing operations will be discharged to the east to the existing drainage. The Cemetery District has contacted the landowner (Vessa) in this regard and he is aware of discharge of test water into the drainage above his existing pond.

- Drill cuttings and mud will be contained on-site and disposed of properly and surfaces will be restored to existing or better conditions.

- Drilling operations are proposed to occur 24 hours per day as has been done on previous District well drilling projects.

- No City streets, alleys or roads will be blocked. Contractor will access the site from the existing Highway 50 approach northeast of the well site.

The above information addresses the requirements listed in Chapter 12. The Campbell County Cemetery District hereby requests approval of this well drilling activity. We look forward to successful completion of this project in 2027. Please contact the Cemetery District with any questions.

Sincerely,



Darin Edmonds, Superintendent
Campbell County Cemetery District

Attachments as follows:

- Area map, well profile, well construction detail
- Mt Nebo Well #1 permit application
- List of landowners and copies of letters sent

FORM UW5-45996
Rev. 6/07
FILING FEE SCHEDULE
ON REVERSE SIDE

# STATE OF WYOMING

OFFICE OF THE STATE ENGINEER
HERSCHLER BLDG., 4-E CHEYENNE, WYOMING 82002
(307) 777-6163

## APPLICATION FOR PERMIT TO APPROPRIATE GROUND WATER

APPLICATION FOR WELLS AND SPRINGS

Note: Only springs flowing 25 gallons per minute or less, where the proposed use is domestic and /or stock watering, will be considered as ground water appropriations.

FOR OFFICE USE ONLY

Temporary Filing No. U.W. _____

PERMIT NO. U.W. _____
WATER DIVISION NO. ___ DISTRICT _____
U.W. DISTRICT County _____

**NOTE: Do not fold this form. Use typewriter or print neatly with black ink.**
**ALL ITEMS MUST BE COMPLETED BEFORE APPLICATION IS ACCEPTABLE**

NAME AND NUMBER OF WELL or SPRING: MOUNT NEBO #2

1. Name of applicant(s): CAMPBELL COUNTY CEMETERY DISTRICT Phone: 307682-3125

2. Address of applicant(s): 804 S EMERSON (MAILING ADDRESS) GILLETTE (CITY) Wyoming (STATE) 82716 (ZIP)

3. Name & address of agent to receive correspondence and notices: BEN JORDAN
526 REGENCY DRIVE, SUITE 201 (MAILING ADDRESS) LARAMIE (CITY) Wyoming (STATE) 82070 (ZIP) Phone: 3073435834

4. Use to which the water will be applied:

☐ Domestic: Use of water in 3 single family dwellings or less, noncommercial watering of lawns and gardens totaling one acre or less. Number of houses served?_____.

☐ Stock Watering: Normal livestock use at four tanks or less within one mile of well or spring. Stockwatering pipelines and commercial feedlots are a miscellaneous use. Number of stock tanks?___ .

☐ Irrigation: Watering of any lands for agricultural purposes not covered by the definition of domestic use (large-scale lawn watering of golf courses, cemeteries, recreation areas, etc., is miscellaneous use).

☐ Municipal: Use of water in incorporated Towns and Cities. Note 1: use of water in unincorporated towns, subdivisions, improvement districts, mobile home parks, etc. is classified as miscellaneous use. Note 2: a permit may be required by the Wyoming Department of Environmental Quality (WDEQ) if the well will be classified as a public water supply under the WDEQ's rules and regulations.

☐ Industrial: Long term use of water for the manufacture of a product or production of oil/gas or other minerals (oil field water flood operations, power plant water supply, etc.). (Describe in REMARKS)

☒ Miscellaneous: Any use of water not defined under previous definitions such as stock water pipelines, subdivisions, mine dewatering, mineral/oil exploration drilling, potable supplies in office, etc. (Describe in Remarks). Note: a permit may be required by the WDEQ if the well will be classified as a public water supply under the WDEQ's rules and regulations.

☐ Coalbed Methane: Water produced in the production of coal bed methane gas. Note: wells used in the production of coal bed methane gas will require a permit from the Wyoming Oil and Gas Conservation Commission.

☐ Monitor, Observation: Note: a WDEQ permit may be required ☐ Test Well: (Describe in REMARKS)

5. Location of the well or spring: (NOTE: Quarter-quarter (40 acre subdivision) MUST be shown. EXAMPLE: SE 1/ 4 NW 1/ 4 of Sec. 12, Township 14 North, Range 68 West.)
_____ County, NE 1/4 SE 1/4 of Sec. 31 , T. 050N , R. 072W of the 6th P.M. (W.R.M.), Wyoming. If located in a platted subdivision, also provide Lot/Tract ___ Block ___ of the _____ Subdivision (or Add'n) of _____ . Resurvey Location: Tract _____ , (or Lot) _____ .

6. Estimated depth of the well or spring is 2500 feet. Estimated production interval is 1670 ft. to 2490 ft.

7. (a) MAXIMUM instantaneous flow of water to be developed and beneficially used: 35 gallons per minute. NOTE: if for domestic and / or stock use, this application will be processed for a maximum of 25 gallons per minute. For a spring, after approval of this application, some type of artificial diversion or improvement must be constructed to qualify for a water right.

(b) MAXIMUM volumetric quantity of water to be developed and beneficially used per calendar year: 3 acre-feet .
Circle appropriate units: (Gallons) (Acre Feet) A four person family utilizes approximately one (1) acre-foot of water per year or 325,000 gallons.

8. Mark the point(s) or area(s) of use in the tabulation box below. Note: Upper row refers to the quarter of the section. Next row refers to the quarter of the quarter section.

TABULATION BOX

| TWP | RNG | SEC | NE¼ | | | | NW¼ | | | | SW¼ | | | | SE¼ | | | | TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | NE¼ | NW¼ | SW¼ | SE¼ | NE¼ | NW¼ | SW¼ | SE¼ | NE¼ | NW¼ | SW¼ | SE¼ | NE¼ | NW¼ | SW¼ | SE¼ | |
| | | | | | | | | (See Attachment Sheet.) | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |

SEE REVERSE SIDE

**Permit No. U.W.** _____ **Book No.** _____ **Page No.** _____ **130**

9. If for irrigation use:
   a. Describe MAXIMUM acreage to be irrigated in each 40 acre subdivision in the tabulation box above.
   b. ☐ Land will be irrigated from this well only.
   c. ☐ Land is irrigated from existing water right(s) with water from this well to be additional supply. Describe existing water right(s) under REMARKS.

10. If for irrigation use, describe method of irrigation, i.e. center pivot sprinkler, flood, etc.: _____

11. The well or spring is to be constructed on lands owned by CAMPBELL COUNTY CEMETERY DISTRICT
(The granting of a permit does not constitute the granting of a right-of-way. If any easement or right-of-way is necessary in connection with this application, it should be understood that the responsibility is the applicant's. A copy of the agreement should accompany this application, if the land is privately owned and the owner is not the co-applicant.)

12. The water is to be used on lands owned by CAMPBELL COUNTY CEMETERY DISTRICT
(If the landowner is not the applicant, a copy of the agreement relating to the usage of the appropriated water on the land should be submitted to this office. If the landowner is included as co-applicant on the application, this procedure need not be followed.) NOTE: Water rights attach to the area(s) and/or point(s) of use.

REMARKS: Well is located in Fort Union Aquifer management area. This well will be completed in lower hydraulically isolated portion of the Fort Union to meet spacing requirement. Correspondence with SEO GW staff 3/20/26.

Landscape watering to establish trees for new cemetery.

Under penalties of perjury, I declare that I have examined this application and to the best of my knowledge and belief it is true, correct and complete.

BEN JORDAN
Signature of Applicant or Authorized Agent

_____ , 20____
Date

THE LEGALLY REQUIRED FILING FEE MUST ACCOMPANY THIS APPLICATION

| | |
|---|---|
| DOMESTIC AND/OR STOCK WATERING USES<br>(Domestic use is defined as use of water in 3 single family dwellings or less, noncommercial watering of lawns and gardens totalling one acre or less.) | $50.00 |
| COAL BED METHANE USE | $50.00 |
| IRRIGATION, MUNICIPAL, INDUSTRIAL, MISCELLANEOUS USES | $75.00 |
| MONITOR(For water level measurements or chemical quality sampling) or TEST WELL USES | No Fee |

IF WELL WILL SERVE MULTIPLE USES, SUBMIT ONLY ONE (THE HIGHER) FILING FEE.

THIS SECTION IS NOT TO BE FILLED IN BY APPLICANT

THE STATE OF WYOMING )
) ss.
STATE ENGINEER'S OFFICE )

This instrument was received and filed for record on the _____ day of January , A.D. 20____ , at _____ o'clock _____ M.

Permit No. U.W. _____

_____
for State Engineer

THIS IS TO CERTIFY that I have examined the foregoing application and do hereby grant the same subject to the following limitations and conditions:

This application is approved subject to the condition that the proposed use shall not interfere with any existing rights to ground water from the same source of supply and is subject to regulation and correlation with surface water rights, if the ground and surface waters are interconnected. The use of water hereunder is subject to the further provisions of Chapter 169, Session Laws of Wyoming, 1957, and any subsequent amendments thereto.
Granting of a permit does not guarantee the right to have the water level or artesian pressure in the well maintained at any specific level. The well should be constructed to a depth adequate to allow for the maximum development and beneficial use of ground water in the source of supply.
If the well is a flowing artesian well, it shall be so constructed and equipped that the flow may be shut off when not in use without loss of water into sub-surface formations or at the land surface.
Coal Bed Methane wells have Additional Conditions and Limitations on attachment sheet.

Approval of this application may be considered as authorization to proceed with construction of the proposed well or spring. A Statement of Completion will be filed within thirty (30) days of completion of construction, including pump installation.

Completion of construction and completion of the beneficial use of water for the purposes specified in Item 4 of this application will be made by

The amount of appropriation shall be limited to the quantity to which permittee is entitled as determined at time of proof of application of water to beneficial use.

Witness my hand this _____ day of _____ , A.D. 20_____ .

_____
Brandon Gebhart, State Engineer

## Attachment Sheet for Permit No.

| TWN | RGE | SEC | NE1/4 | | | | NW1/4 | | | | SW1/4 | | | | SE1/4 | | | | TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | NE1/4 | NW1/4 | SW1/4 | SE1/4 | NE1/4 | NW1/4 | SW1/4 | SE1/4 | NE1/4 | NW1/4 | SW1/4 | SE1/4 | NE1/4 | NW1/4 | SW1/4 | SE1/4 | |
| Unknown | | | | | | | | | | | | | | | | | | | |
| 050N | 072W | 31 | | | | | | | | | | | | | A X | | | | |
| Unknown | | | | | | | | | | | | | | | | | | | |
| 050N | 072W | 32 | | | | | | | | | | A X | | | | | | | |
| Unknown | | | | | | | | | | | | | | | | | | | |
| 050N | 072W | 32 | | | | | | | | | A X | | | | | | | | |
| Unknown | | | | | | | | | | | | | | | | | | | |
| 050N | 072W | 32 | | | | | | | | | | | A X | | | | | | |
| Unknown | | | | | | | | | | | | | | | | | | | |
| 050N | 072W | 32 | | | | | | | | | | | | A X | | | | | |
| Unknown | | | | | | | | | | | | | | | | | | | |
| 050N | 072W | 32 | | | | | | | | | | | | | | A X | | | |
| Unknown | | | | | | | | | | | | | | | | | | | |
| 050N | 072W | 32 | | | | | | | | | | | | | A X | | | | |
| Unknown | | | | | | | | | | | | | | | | | | | |
| 050N | 072W | 32 | | | | | | | | | | | | | | | A X | | |
| Unknown | | | | | | | | | | | | | | | | | | | |
| 050N | 072W | 32 | | | | | | | | | | | | | | | | A X | |
| Unknown | | | | | | | | | | | | | | | | | | | |
| 050N | 072W | 33 | | | | | | | | | | | A X | | | | | | |
| | | | | | | | | | | | | | | | | | Total Acreage | | 0.00 |

| Parcels within 500 ft of Well No. 2 | | | | | | |
|---|---|---|---|---|---|---|
| Lot No. | Name | Street Adress | Mailing Address | City | State | Zip |
| 1 | Western Skyline Properties LLC, Attn; Danial Barks | 3100 Skyline Dr. | 1800 Carrington Ave. | Gillette | WY | 82718 |
| 2 | Stinson Family Trust | 3706 Spring Hill Rd. | 3707 Spring Hill Rd. | Gillette | WY | 82718 |
| 3 | Vessa Gerald & Lorinda | 3500 Spring Hill Rd. | 3501 Spring Hill Rd. | Gillette | WY | 82718 |

CAMPBELL COUNTY Cemetery District

804 S. Emerson Avenue
Gillette, WY 82716

August 10, 2026

Dear Dan (Western Skyline Properties, LLC),

The Campbell County Cemetery District would like to inform you of an upcoming project that we are undertaking. Being your neighbor, we feel it prudent to bring to your attention that the Cemetery District is going to be drilling a water well on recently acquired cemetery property in your immediate vicinity during the months spanning from October 2026 through April, and perhaps into May of 2027.

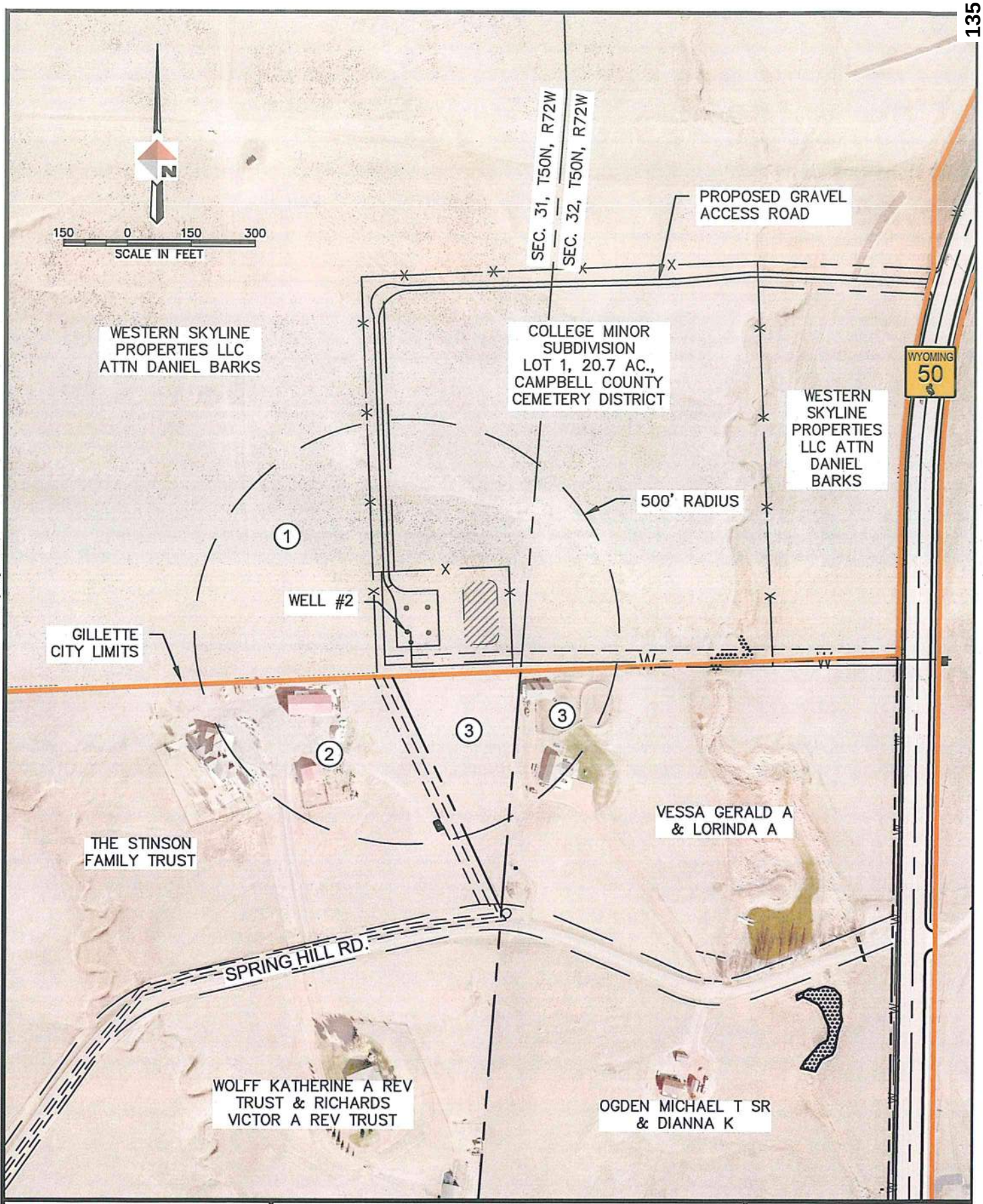
As a good neighbor we will do everything we can to minimize any inconvenience this project may cause you and will communicate in advance the schedule as we progress. The drilling rig and associated equipment will most likely be operated 24-hours around the clock during drilling and casing operation as well as during pump testing. The specifications for the project require the use of mufflers and causing the least amount of disruption and noise. The project should move fairly quickly, as we anticipate the 24-hour per day schedule to last 2-3 weeks with the remaining work being completed from 7 a.m. to 7 p.m. Pump testing operations will occur over a three-day period and noise during that time will be minimal.

Enclosed is a copy of a map, indicated by an arrow and the label "Well #2", which is the location of the well and the equipment where it will be drilling, for your reference.

Given the proximity to some of the homes, do not hesitate to contact me using the information below, or to stop by my office between 8:00 a.m. and 5:00 p.m. Monday through Friday. Also, if you would like to present your concerns in person, please feel free to attend the Cemetery Board of Trustees meeting on September 2nd, at 9:00 a.m. in the West Community Room located at the Cemetery office building.

Warmest Regards,

Darin Edmonds
Superintendent, Campbell County Cemetery District
307-682-3125 (office)
307-680-5553 (mobile)
dedmonds@cccdistrict.com (e-mail)




J:\28\26939-09\65CAD\Civil\WELL2-PLACEMENT-FIGURES-26939-09.dwg PLOT DATE 2026-7-23 08:33 SAVED DATE 2026-07-23 08:32 USER: jbridgewater

DOWL
WWW.DOWL.COM
1833 S. Sheridan Ave
Sheridan, Wyoming 82801
307-672-9006

CAMPBELL COUNTY CEMETERY DISTRICT
MT NEBO WELL #2
500' RADIUS MAP

LOCATED IN THE NE 1/4, SE 1/4, SEC. 31
T50N, R72W OF THE 6TH P.M.
CAMPBELL COUNTY, WYOMING

| | |
|---|---|
| PROJECT | 28.26939.09 |
| DATE | 07/22/2026 |

FIGURE 1

# SUPPLEMENTAL AGREEMENT

## BETWEEN THE OWNER/APPLICANT AND CONTRACTOR

THIS SUPPLEMENTAL AGREEMENT is dated as of the _____ day of _____ in the year 2026, by and between CAMPBELL COUNTY CEMETERY DISTRICT (hereinafter called OWNER/APPLICANT) and _____ (hereinafter called CONTRACTOR).

This Supplemental Agreement is required for compliance with Gillette City Code, Chapter 12, Oil and Water Wells. The CONTRACTOR and OWNER/APPLICANT hereby agreed to the following terms and conditions:

1. That a responsible person or persons will be detailed to keep all spectators at least one hundred feet away from the drilling machinery and to ensure that no children will be allowed on, in or near the equipment. Temporary fencing or a security person on site 24 hours per day, may be required during drilling and development operations, on notice from the City Engineer.

2. That upon completion of the well, the location will immediately be restored to the same or better conditions as it existed prior to commencement of drilling, as soon as reasonably possible with the approval of the City Engineer, but in no event later than nine months after completion of the well.

3. Upon abandonment of the well, the OWNER/APPLICANT shall be responsible for site reclamation of all facilities required by this ordinance.

4. That no City of Gillette streets, roads or alleys will be blocked, even temporarily.

5. That the City of Gillette and the Campbell County Fire Department, through their duly appointed inspectors may inspect the equipment and premises at any and all times to insure the safe operation thereof.

6. That the drilling equipment shall at all times be operated in a prudent fashion.

IN WITNESS WHEREOF, THE OWNER/APPLICANT and CONTRACTOR have signed this Supplemental Agreement and it is hereby incorporated into the requirements of the Contract Documents for the Mt Nebo Wells Project.

This Supplemental Agreement will be effective on _____, 2026.

| OWNER/APPLICANT: | CONTRACTOR: |
|---|---|
| CAMPBELL COUNTY CEMETERY DISTRICT | _____ |
| By:_____ | By:_____ |
| Title:_____ | Title:_____ |

[Corporate Seal]

# CHAPTER TWELVE
# OIL AND WATER WELLS.
Revised April 2001


12-1. Permit required.
12-2. Same--Application; Insurance; Agreement; Deposit.
12-3. Provisions Covering Operation of Wells.
12-4. Providing Geological Information to the City; Ownership of Nonproducing Hole.
12-5. Compensation for Surface Damages to City Land.
12-6. Issuance.

12-1. Permit--Required.

No well of any type or nature shall be dug or drilled, nor shall any work in preparation therefore be commenced within the boundaries of the city, unless and until the person desiring to dig or drill such well has first applied for and received a permit allowing the commencement of drilling operations. All applicable codes, ordinances and statutes adopted by the City shall be enforced including Uniform Building Code, Uniform Fire Code, Uniform Plumbing Code, Uniform Mechanical Code, National Electrical Code, Design Criteria Manual, Drainage Criteria Manual, Construction Standards, Zoning Ordinance, Subdivision Regulations, and NFPA-59A. (Ord. No. 629, 1, 8-18-70 ; Ord. 3148, 4-2-2001)

12-2. Same--Application; Insurance; Agreement; Deposit.

A. Application.

Every person, firm or corporation desiring a permit allowing the commencement of drilling operations shall file a written application therefore with the city engineer, such application shall show the following information:

(1) The name and address of the mineral and royalty owner or owners, a copy of the oil and gas lease and the drilling permit from the State of Wyoming or the application if a permit has not yet been issued, shall be attached.

(2) The name and address of the applicant, including the name and phone number of a local representative.

(3) The exact surveyed description of the location of the proposed well.

(4) The name and address of each property owner of all property within five hundred feet of the proposed well and there shall be filed

concurrently the written confirmation that each property owner has been notified of the drilling application.

(5) The provisions to be utilized by the drilling contractor to protect the fresh water bearing formations which shall include proper setting and cementing of surface casing as required by the Wyoming Oil and Gas Conservation Commission, and, in the case of coal bed methane wells, casing the total depth of the well to within ten feet of the top of the producing formation.

(6) A statement showing where the necessary water for drilling will be obtained and how such water shall be delivered to the drill site.

(7) A statement and map showing what road or street will be utilized for the transportation of the necessary equipment and support supplies and the approximate weight of each load thereof. All loads shall be within established weight limitations.

(8) A written statement detailing what precautions will be observed in order to prevent fire and a blowout or runaway well. Such precautions shall meet or exceed State of Wyoming Oil and Gas Commission standards.

B. Insurance.

There shall be attached to the application a statement from an insurance company authorized to do business in the state attesting that the applicant has general liability insurance covering both property damage and personal injury in the minimum of one million dollars per occurrence.

C. Agreement.

There will be attached to the application an agreement signed and executed by the mineral lessee and the drilling contractor agreeing to the following conditions:

(1) That a responsible person or persons will be detailed to keep all spectators at least one hundred feet away from the drilling machinery and to

insure that no children will be allowed on, in or near the equipment. Temporary fencing or a security person on site 24 hours per day, may be required during drilling and development operations, on notice from the City Engineer.

(2) That upon completion of the well, the location will immediately be restored to the same or better conditions as it existed prior to commencement of drilling, as soon as reasonably possible with the approval of the City Engineer, but in no event later than nine months after completion of the well.

(3) Upon abandonment of the well, the applicant shall be responsible for site reclamation of all facilities required by this ordinance.

(4) That no streets, roads or alleys will be blocked, even temporarily.

(5) That the City and the Campbell County Fire Department, through their duly appointed inspectors may inspect the equipment and premises at any and all times to insure the safe operation thereof.

(6) That the drilling equipment shall at all times be operated in a prudent fashion.

D. Deposit

There shall be deposited with the application, the sum of Sixteen thousand five hundred dollars ($16,500) in lawful currency or by letter of credit or by a commercial surety bond for each well, which amount shall be forfeited upon the violation by the applicant, of any of the terms of the agreement The cash bond, commercial surety bond or letter of credit may also be used for site reclamation of all facilities required by this ordinance which are not covered by the bond posted with the Wyoming Oil and Gas Conservation Commission. (Ord. No. 629, 2, 8-18-70; Ord. 3148, 4-2-2001)

12-3. Provisions Covering Operation of Wells.

A. Existing wells, completed by the effective date of this ordinance, shall be operated, serviced and maintained in conformity with all City ordinances governing the permit issued, including bonding requirements, safety and the use of rights of way and all ordinances concerning building and electrical codes and safety, and in conformity with all regulations of the Wyoming Oil and Gas Conservation Commission.

B. There shall be deposited with the application for a permit for a new well an executed agreement covering the operation of such well in the event that it should be a producer to show that the operator will proceed according to the terms of this ordinance. All oil and gas wells drilled in the city must meet the following requirements:

(1) The tank battery shall be located where designated by the City Engineer. The well head shall be restricted to a minimum distance of 50 feet from the nearest property line. No structures may be constructed within 20 feet of transmissions lines constructed pursuant to this ordinance to convey gas or water.

(2) Wells for oil and natural gas shall be drilled and operated in accordance with Section 79.1102 of the Uniform Fire Code.

(3) The pump and well head installation shall be enclosed in a structure in order to protect equipment and to provide a more secure facility. The actual well house enclosure shall be anchored to the ground and shall be non-combustible according to NFPA 59A, shall be vented and locked at all times to prevent access thereto to unauthorized persons.

All buildings housing wells or gas collection or distribution piping shall contain monitoring equipment capable of detecting the level of methane gas, hydrogen sulfide gas and other noxious or explosive gases as required by the Chief Building Official. The monitoring equipment shall be alarmed to an appropriate 24 hour monitoring agency.

(4) The immediate area around the building shall be fenced and landscaped and planted in order to enhance the appearance of the site.

Sites shall be screened from adjoining residential, commercial or office districts on adjacent lots through the planting and maintenance of 6 - 8 ft. tall live trees as a visual screen on all affected sides of the well site.

The applicant shall submit a landscaping plan for each well site for approval by the City Engineer and the Fire Marshall, showing the location of proposed plantings for screening in relation to the fence, well head and any other surface improvements. All plantings shall be maintained and kept alive or replaced with new plants until the well is abandoned and the site reclaimed.

The applicant shall submit a fence layout on a site plan for a seven foot tall industrial grade chain link fencing with a locking gate or gates, warning signs and a 3-wire barbed wire security top at 45 degrees to exterior, which plan shall be reviewed by the City Engineer and Zoning Administrator and after approval the fence shall be constructed around each well site.

(5) All electrical boxes shall be locked. Each electrical disconnect shall be located outside of the fenced area.

(6) Entrances and driving surfaces to well sites shall be paved with an all weather surface if the access point is from a paved street. The City Engineer may recommend that the City Council approve a reduction in the total length of the required paving of the driving surface to the well site in special situations. Entrances and driving surfaces from unimproved streets or any reduction in paved driving surfaces recommended by the City Engineer and approved by the City Council shall be surfaced with limestone gravel, recycled asphalt or crushed concrete.

(7) Drainage from the site shall be controlled so it does not adversely effect adjoining property. Grading permits shall be obtained from the City Engineer to ensure that best management practices are used to control pollutants.

(8) A produced water discharge plan must be submitted to the City Engineer and approved prior to construction of the discharge system. If available, a copy of the approved State NPDES permit shall be submitted with the discharge plan. Water discharged from CBM well production shall be put to a secondary beneficial use where possible. Such uses might include wildlife habitat restoration or maintenance of water levels at McManamen Park, Fishing Lake or other sites, or irrigation or tree watering, or for aquifer recharge or potable supply as applicable. Water provided for such uses shall not be subject to any charge by the operator to the City. If discharged to the surface, water should not negatively impact any downstream user by decreasing channel capacity, pond storage capacity, or related storm water concerns. There shall be no surface discharge of water on the lease surface other than into storm or other drainage structures channels or existing natural drainages.

Water discharge shall not affect the level of shallow ground water in the area. Any direct discharge into a storm drain or other drainage structure, or channel or an existing natural drainage shall require the installation of piezometers to measure the level of shallow groundwater over time. The cost of installation and measurement shall be borne by the operator.

(9) All pipelines shall be buried and laid where approved by the City Engineer and should at any time in the future the location of same be desired by the City to be changed, the owner or operator of the pipeline shall change the location thereof as approved by the City Engineer at the applicant's expense. All pipelines shall be installed in dedicated and recorded easements. Separate private easements are preferred and shall be full general utility easements. Existing rights of way and public easements will generally not be available and any permitted use of public easements and rights of way will be subject to relocation of any facilities that conflict with future improvements, at the expense of the mineral developer or pipeline owner. Each project should contain one overall "plan" sheet that identifies all easements obtained, indicating book and page of filing.

(10) All motors utilized in the installation shall be electric in order to provide minimum amount of noise. Ancillary support equipment, including compressors and all other improvements other than the wellhead, blowers

attached to the wellhead and electrical service shall not be located within the City.

(11) Extraordinary precautions shall be taken to prevent spillage of oil or flaring of gas. The City Council may from time to time direct by ordinance or otherwise, such precautions as it may deem reasonable and prudent.

(12) A hazard mitigation/fire safety plan shall be prepared by the applicant and approved by the CCFD. A responsible party will be identified for contact by emergency services (law enforcement, fire department, etc.). The operator of any oil and gas well shall give a map to the Fire Department showing the location of each well and a suggested route that can be used to access that well in the case of an emergency.

(13) All methane produced at the well head shall be scented to help identify leaks. (Ord. No. 629, 3, 8-18-70; Ord. 3148, 4-2-2001)

12-4. Providing Geological Information to the City; Ownership of Nonproducing Hole.

As a further condition to the issuance of a permit, the applicant must agree to provide all geological information developed by it in the drilling of the well to the City Council and in the event the well should not be a commercial producer, the hole shall be turned over to the City if desired by the Council.

The City desires to complete a geologic investigation and study of the potential impacts of CBM development on our community. As part of this effort, each operator shall provide specific information to assist in this effort. Since a reputable geologist has indicated that each CBM well can have an affect on an area with a radius of one-half mile, each operator shall assist in the monitoring process as follows for the 1/2 mile radius for each well applied for by installing up to 6 soil gas monitoring sites for each well drilled, according to the direction of the City Engineer, and conduct and submit annual monitoring and reporting. Soil gas monitoring sites to be

installed to specifications provided by the City. (Ord. No. 629, 4, 8-18-70; Ord. 3148, 4-2-2001)

12-5. Compensation for Surface Damages to City Land.

In the event the proposed well site is located upon lands which the City owns, no permit shall be granted until the City shall agree as to adequate and proper compensation for surface damages. The City may in any event require an assignment to the City of a reasonable royalty interest in each well on City owned land in which the City has an interest in the mineral estate for which a permit may be granted. (Ord. No. 629, 7, 8-18-70; Ord. 3148, 4-2-2001)

12-6. Issuance.

The City Council shall grant a permit to commence drilling operation as above provided only in the event that it shall be satisfied from the information submitted that no hazard to the general public exists, and that no undue nuisance will be created by the applicant. (Ord. No. 629, 5, 8-18-70; Ord. 3148, 4-2-2001)

**CITY OF GILLETTE**
**CITY COUNCIL**

**DATE:** **September 1, 2026**

**TITLE:**

Council Consideration to Approve a Request to Waive the Financial Assurance Deposit for Drilling a Water Well per Chapter 12 of the Gillette City Code by the Campbell County Cemetery District.

**SUGGESTED ACTION:**

I Move for the Approval of Request to Waive the Financial Assurance Deposit for Drilling a Water Well per Chapter 12 of the Gillette City Code by the Campbell County Cemetery District.

**PROJECT NUMBER:**

NA

**CASE BACKGROUND:**

The Campbell County Cemetery District (CCCD) is requesting that the financial assurance (letter of credit or bond) for the value of $16,500.00 be waived for a new water well project. This well project is intended to provide irrigation water to service the Mt Nebo Cemetery property east of Hwy 50 (see attached location map).

Chapter 12 of Gillette City Code (12-2-D) states that with a well permit application, a deposit shall be provided in the amount of $16,500 in currency or by letter of credit or by a commercial surety bond for each well, which amount shall be forfeited upon the violation by the applicant, of any of the terms of the agreement. This deposit could also be used for site reclamation of all facilities required by this ordinance which are not covered by the bond posted with the Wyoming Oil and Gas Conservation Commission.

**ACTUAL COST VS BUDGET:**

NA

**STAFF REFERENCE:**

MAP - Ry Muzzarelli, P.E., Development Services Director

**ATTACHMENTS:**
City Code - Chapter 12
CCCD bond waiver request
Location map

# CHAPTER TWELVE
# OIL AND WATER WELLS.
Revised April 2001


12-1. Permit required.
12-2. Same--Application; Insurance; Agreement; Deposit.
12-3. Provisions Covering Operation of Wells.
12-4. Providing Geological Information to the City; Ownership of Nonproducing Hole.
12-5. Compensation for Surface Damages to City Land.
12-6. Issuance.

12-1. Permit--Required.

No well of any type or nature shall be dug or drilled, nor shall any work in preparation therefore be commenced within the boundaries of the city, unless and until the person desiring to dig or drill such well has first applied for and received a permit allowing the commencement of drilling operations. All applicable codes, ordinances and statutes adopted by the City shall be enforced including Uniform Building Code, Uniform Fire Code, Uniform Plumbing Code, Uniform Mechanical Code, National Electrical Code, Design Criteria Manual, Drainage Criteria Manual, Construction Standards, Zoning Ordinance, Subdivision Regulations, and NFPA-59A. (Ord. No. 629, 1, 8-18-70 ; Ord. 3148, 4-2-2001)

12-2. Same--Application; Insurance; Agreement; Deposit.

A. Application.

Every person, firm or corporation desiring a permit allowing the commencement of drilling operations shall file a written application therefore with the city engineer, such application shall show the following information:

(1) The name and address of the mineral and royalty owner or owners, a copy of the oil and gas lease and the drilling permit from the State of Wyoming or the application if a permit has not yet been issued, shall be attached.

(2) The name and address of the applicant, including the name and phone number of a local representative.

(3) The exact surveyed description of the location of the proposed well.

(4) The name and address of each property owner of all property within five hundred feet of the proposed well and there shall be filed

concurrently the written confirmation that each property owner has been notified of the drilling application.

(5) The provisions to be utilized by the drilling contractor to protect the fresh water bearing formations which shall include proper setting and cementing of surface casing as required by the Wyoming Oil and Gas Conservation Commission, and, in the case of coal bed methane wells, casing the total depth of the well to within ten feet of the top of the producing formation.

(6) A statement showing where the necessary water for drilling will be obtained and how such water shall be delivered to the drill site.

(7) A statement and map showing what road or street will be utilized for the transportation of the necessary equipment and support supplies and the approximate weight of each load thereof. All loads shall be within established weight limitations.

(8) A written statement detailing what precautions will be observed in order to prevent fire and a blowout or runaway well. Such precautions shall meet or exceed State of Wyoming Oil and Gas Commission standards.

B. Insurance.

There shall be attached to the application a statement from an insurance company authorized to do business in the state attesting that the applicant has general liability insurance covering both property damage and personal injury in the minimum of one million dollars per occurrence.

C. Agreement.

There will be attached to the application an agreement signed and executed by the mineral lessee and the drilling contractor agreeing to the following conditions:

(1) That a responsible person or persons will be detailed to keep all spectators at least one hundred feet away from the drilling machinery and to

insure that no children will be allowed on, in or near the equipment. Temporary fencing or a security person on site 24 hours per day, may be required during drilling and development operations, on notice from the City Engineer.

(2) That upon completion of the well, the location will immediately be restored to the same or better conditions as it existed prior to commencement of drilling, as soon as reasonably possible with the approval of the City Engineer, but in no event later than nine months after completion of the well.

(3) Upon abandonment of the well, the applicant shall be responsible for site reclamation of all facilities required by this ordinance.

(4) That no streets, roads or alleys will be blocked, even temporarily.

(5) That the City and the Campbell County Fire Department, through their duly appointed inspectors may inspect the equipment and premises at any and all times to insure the safe operation thereof.

(6) That the drilling equipment shall at all times be operated in a prudent fashion.

D. Deposit

There shall be deposited with the application, the sum of Sixteen thousand five hundred dollars ($16,500) in lawful currency or by letter of credit or by a commercial surety bond for each well, which amount shall be forfeited upon the violation by the applicant, of any of the terms of the agreement The cash bond, commercial surety bond or letter of credit may also be used for site reclamation of all facilities required by this ordinance which are not covered by the bond posted with the Wyoming Oil and Gas Conservation Commission. (Ord. No. 629, 2, 8-18-70; Ord. 3148, 4-2-2001)

12-3. Provisions Covering Operation of Wells.

A. Existing wells, completed by the effective date of this ordinance, shall be operated, serviced and maintained in conformity with all City ordinances governing the permit issued, including bonding requirements, safety and the use of rights of way and all ordinances concerning building and electrical codes and safety, and in conformity with all regulations of the Wyoming Oil and Gas Conservation Commission.

B. There shall be deposited with the application for a permit for a new well an executed agreement covering the operation of such well in the event that it should be a producer to show that the operator will proceed according to the terms of this ordinance. All oil and gas wells drilled in the city must meet the following requirements:

(1) The tank battery shall be located where designated by the City Engineer. The well head shall be restricted to a minimum distance of 50 feet from the nearest property line. No structures may be constructed within 20 feet of transmissions lines constructed pursuant to this ordinance to convey gas or water.

(2) Wells for oil and natural gas shall be drilled and operated in accordance with Section 79.1102 of the Uniform Fire Code.

(3) The pump and well head installation shall be enclosed in a structure in order to protect equipment and to provide a more secure facility. The actual well house enclosure shall be anchored to the ground and shall be non-combustible according to NFPA 59A, shall be vented and locked at all times to prevent access thereto to unauthorized persons.

All buildings housing wells or gas collection or distribution piping shall contain monitoring equipment capable of detecting the level of methane gas, hydrogen sulfide gas and other noxious or explosive gases as required by the Chief Building Official. The monitoring equipment shall be alarmed to an appropriate 24 hour monitoring agency.

(4) The immediate area around the building shall be fenced and landscaped and planted in order to enhance the appearance of the site.

Sites shall be screened from adjoining residential, commercial or office districts on adjacent lots through the planting and maintenance of 6 - 8 ft. tall live trees as a visual screen on all affected sides of the well site.

The applicant shall submit a landscaping plan for each well site for approval by the City Engineer and the Fire Marshall, showing the location of proposed plantings for screening in relation to the fence, well head and any other surface improvements. All plantings shall be maintained and kept alive or replaced with new plants until the well is abandoned and the site reclaimed.

The applicant shall submit a fence layout on a site plan for a seven foot tall industrial grade chain link fencing with a locking gate or gates, warning signs and a 3-wire barbed wire security top at 45 degrees to exterior, which plan shall be reviewed by the City Engineer and Zoning Administrator and after approval the fence shall be constructed around each well site.

(5) All electrical boxes shall be locked. Each electrical disconnect shall be located outside of the fenced area.

(6) Entrances and driving surfaces to well sites shall be paved with an all weather surface if the access point is from a paved street. The City Engineer may recommend that the City Council approve a reduction in the total length of the required paving of the driving surface to the well site in special situations. Entrances and driving surfaces from unimproved streets or any reduction in paved driving surfaces recommended by the City Engineer and approved by the City Council shall be surfaced with limestone gravel, recycled asphalt or crushed concrete.

(7) Drainage from the site shall be controlled so it does not adversely effect adjoining property. Grading permits shall be obtained from the City Engineer to ensure that best management practices are used to control pollutants.

(8) A produced water discharge plan must be submitted to the City Engineer and approved prior to construction of the discharge system. If available, a copy of the approved State NPDES permit shall be submitted with the discharge plan. Water discharged from CBM well production shall be put to a secondary beneficial use where possible. Such uses might include wildlife habitat restoration or maintenance of water levels at McManamen Park, Fishing Lake or other sites, or irrigation or tree watering, or for aquifer recharge or potable supply as applicable. Water provided for such uses shall not be subject to any charge by the operator to the City. If discharged to the surface, water should not negatively impact any downstream user by decreasing channel capacity, pond storage capacity, or related storm water concerns. There shall be no surface discharge of water on the lease surface other than into storm or other drainage structures channels or existing natural drainages.

Water discharge shall not affect the level of shallow ground water in the area. Any direct discharge into a storm drain or other drainage structure, or channel or an existing natural drainage shall require the installation of piezometers to measure the level of shallow groundwater over time. The cost of installation and measurement shall be borne by the operator.

(9) All pipelines shall be buried and laid where approved by the City Engineer and should at any time in the future the location of same be desired by the City to be changed, the owner or operator of the pipeline shall change the location thereof as approved by the City Engineer at the applicant's expense. All pipelines shall be installed in dedicated and recorded easements. Separate private easements are preferred and shall be full general utility easements. Existing rights of way and public easements will generally not be available and any permitted use of public easements and rights of way will be subject to relocation of any facilities that conflict with future improvements, at the expense of the mineral developer or pipeline owner. Each project should contain one overall "plan" sheet that identifies all easements obtained, indicating book and page of filing.

(10) All motors utilized in the installation shall be electric in order to provide minimum amount of noise. Ancillary support equipment, including compressors and all other improvements other than the wellhead, blowers

attached to the wellhead and electrical service shall not be located within the City.

(11) Extraordinary precautions shall be taken to prevent spillage of oil or flaring of gas. The City Council may from time to time direct by ordinance or otherwise, such precautions as it may deem reasonable and prudent.

(12) A hazard mitigation/fire safety plan shall be prepared by the applicant and approved by the CCFD. A responsible party will be identified for contact by emergency services (law enforcement, fire department, etc.). The operator of any oil and gas well shall give a map to the Fire Department showing the location of each well and a suggested route that can be used to access that well in the case of an emergency.

(13) All methane produced at the well head shall be scented to help identify leaks. (Ord. No. 629, 3, 8-18-70; Ord. 3148, 4-2-2001)

12-4. Providing Geological Information to the City; Ownership of Nonproducing Hole.

As a further condition to the issuance of a permit, the applicant must agree to provide all geological information developed by it in the drilling of the well to the City Council and in the event the well should not be a commercial producer, the hole shall be turned over to the City if desired by the Council.

The City desires to complete a geologic investigation and study of the potential impacts of CBM development on our community. As part of this effort, each operator shall provide specific information to assist in this effort. Since a reputable geologist has indicated that each CBM well can have an affect on an area with a radius of one-half mile, each operator shall assist in the monitoring process as follows for the 1/2 mile radius for each well applied for by installing up to 6 soil gas monitoring sites for each well drilled, according to the direction of the City Engineer, and conduct and submit annual monitoring and reporting. Soil gas monitoring sites to be

installed to specifications provided by the City. (Ord. No. 629, 4, 8-18-70; Ord. 3148, 4-2-2001)

12-5. Compensation for Surface Damages to City Land.

In the event the proposed well site is located upon lands which the City owns, no permit shall be granted until the City shall agree as to adequate and proper compensation for surface damages. The City may in any event require an assignment to the City of a reasonable royalty interest in each well on City owned land in which the City has an interest in the mineral estate for which a permit may be granted. (Ord. No. 629, 7, 8-18-70; Ord. 3148, 4-2-2001)

12-6. Issuance.

The City Council shall grant a permit to commence drilling operation as above provided only in the event that it shall be satisfied from the information submitted that no hazard to the general public exists, and that no undue nuisance will be created by the applicant. (Ord. No. 629, 5, 8-18-70; Ord. 3148, 4-2-2001)

CAMPBELL COUNTY Cemetery District

804 S. Emerson Avenue
Gillette, WY 82716

August 18, 2026

Joe Schoen, P.E.
City Engineer
City of Gillette
PO Box 3003
Gillette, WY 82717

RE: Mt Nebo Well #2

Mr. Schoen,

The purpose of this letter is to request a waiver of the requirement for a bond, per City of Gillette Codes, Chapter 12, for the Cemetery District's Mt Nebo Well #2 located within Gillette City Limits just west of Highway 50 and north of the Spring Hill Subdivision.

Thank you for consideration of this request. Please contact the Cemetery District with any questions.

Sincerely,

Darin Edmonds, Superintendent
Campbell County Cemetery District

# MT NEBO CEMETERY WELL SITE




CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.

1 inch equals 1,250 feet
1 inch equals 0.24 miles

August 21, 2026

Service With P.R.I.D.E.
Productivity Responsibility Integrity Dedication Enthusiasm

**CITY OF GILLETTE**
**CITY COUNCIL**

**DATE:** **September 1, 2026**

**TITLE:**

Council Meeting Safety & Public Meeting Rules.

**CASE BACKGROUND:**

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

**STAFF REFERENCE:**

Michael H. Cole, City Administrator

**ATTACHMENTS:**
Meeting Safety Public Meeting Rules

# CITY COUNCIL MEETING SAFETY & PUBLIC MEETING RULES

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

**Speakers**

- Persons seeking to be recognized for public comment must, without exception:
  - State their name
  - State their physical address
  - If speaking on behalf of an organization, identify their position or affiliation
- The public comment period will be limited to ten (10) minutes total.
- Speakers must remain behind the podium/lectern.
- Speakers shall refrain from making comments of a personal nature that reflect upon the character of a Councilperson, the Mayor, City staff, or another speaker. Personal criticism, ridicule, intimidating behavior, and name calling is forbidden.
- Speakers shall refrain from the use of indecent or obscene language, "fighting words" or other language which is disruptive to the orderly discussion at the meeting.

**Audience Members**

- Audience members will refrain from distracting side conversations or speaking out when another person is talking.
- Audience members will refrain from shouting, booing, or other similar unruly behavior that impedes or disrupts the orderly conduct of the meeting.

**Enforcement of Meeting Rules**

- The Governing Body will request that a person violating any Meeting Rules cease the violation.
- Failure to comply with the Governing Body's warning may result in removal from the Council Chambers, criminal prosecution pursuant to Gillette City Code Section 14-5, recess of the meeting, or any remedy available under Wyoming law.



P.O. BOX 3003 • GILLETTE, WY 82717-3003

**CITY OF GILLETTE**
**CITY COUNCIL**

**DATE:** **September 1, 2026**

**TITLE:**

Executive Session for Personnel Matters Pursuant to W.S. 16-4-405(a)(ii), Real Estate Pursuant to W.S. 16-4-405(a)(vii), and Legal Advice; Attorney-Client Communications Pursuant to W.S. 16-4-405(a)(ix).

**SUGGESTED ACTION:**

I move to enter into Executive Session for Personnel Matters, Real Estate, and Legal Advice.

**STAFF REFERENCE:**

Sean Brown, City Attorney