



**CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
201 E. 5TH ST.
Tuesday, October 7, 2025
6:00 PM**

- A. CALL TO ORDER**
- B. INVOCATION AND PLEDGE OF ALLEGIANCE**

- 1. Invocation and Pledge of Allegiance**

- C. APPROVAL OF GENERAL AGENDA**

- D. APPROVAL OF CONSENT AGENDA**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

- 1. Special Meeting Minutes - September 15, 2025
Special Meeting Minutes (Nuclear Public Info) - September 18, 2025
Special Meeting Minutes (BWXT Proposed Fuel Fabrication Facility Public Info) -
September 30, 2025**

- 2. ORDINANCE 3RD READING**

Council Consideration of an Ordinance Approving and Authorizing the Vacation of a 70-foot-wide Stormwater Detention Easement on Lot 1B, of Prestige Park Subdivision; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 5/0)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

- 3. ORDINANCE 3RD READING**

Council Consideration of an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for a Portion Of The Southeast Quarter of Section 27, Township 50 North, Range 72 West, and a Portion of the Southwest Quarter of Section 26, Township 50 North, Range 72 West, Also Known As 1000 Camel Drive And 1500 S Butler Spaeth Road, City of Gillette, Campbell County, Wyoming, from R-1, Single Family Residential District and R-2, Two-Family Residential District, to C-O, Office and Institution District, per the Attached Exhibit. (Planning Commission Vote: 5/0)

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

4. Bills and Claims

Staff Reference: Michelle Henderson, Finance Director

E. APPROVAL OF CONFLICT CLAIMS

F. COMMENTS

Council:

Liaison:

Written:

Other - Comments:

G. PROCLAMATIONS / PRESENTATIONS

1. Employee Appreciation Day Presentation

Staff Reference: Randy Milliron, Safety Manager

2. Years of Service Recognition - Dayleena Brandenburg, 20 Years of Service

Staff Reference: Michael H. Cole, City Administrator

3. Things to Know Video for October, 2025

Staff Reference: VIDEO - Jennifer Toscana, Public Affairs Director

H. UNFINISHED BUSINESS

I. NEW BUSINESS

1. Council Consideration of a Parade Permit on November 11th, from 1:00 p.m. to 2:00 p.m., on 2nd Street from 4-J Road to Osborne Avenue for the Veterans Day Parade, Requested by the Veterans Day Parade Committee and VFW Post 7756.

Staff Reference: MAP - Jennifer Toscana, Public Affairs Director

2. Council Consideration for the Acceptance of a Permanent Hydrant and Water Line Easement for 1040 Larch Street, Prepared by Land Surveying Incorporated, on Behalf of the Developer, Powder River Land Development, LLC.

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

3. Council Consideration for the Acceptance of Development Improvements for 1040 Larch Street, Installed by Powder River Construction, on Behalf of the Developer, Powder River Land Development, LLC.

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

4. Council Consideration for the Acceptance of Public Improvements for the Gillette Regional Water Supply Project-Priority IV Fox Ridge, Installed by Dan Hart Patrol Services, LLC, in the Amount of \$927,415.25.

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

5. **Council Consideration to Authorize the Mayor to Sign an Amendment to a Quote Agreement for a Maintenance Project for Painting Services at the Wastewater Treatment Plant between the City of Gillette and Mandros Painting Inc. Dated September 9, 2025 in the amount of \$249,136.00. (Wastewater Fund)**

Staff Reference: Joff Pilon, P.E., Utilities Director

6. **Council Consideration to Authorize the Mayor to Sign a Quote Agreement for the Replacement of Hot Water Lines in the Energy and Generator Rooms at the Wastewater Treatment Plant to Powder River Heating & AC in the Amount of \$68,687.00. (Wastewater Fund)**

Staff Reference: Joff Pilon, P.E., Utilities Director

7. **Council Consideration of a Contract Amendment to a Professional Services Agreement with HDR, Inc., for Construction Management Services Related to the Pump Station #1 Upgrades Project in the Amount of \$225,000.00.**

Staff Reference: MAP - Ry Muzzarelli, P.E. - Development Services Director

8. **Council Consideration of a Contract Change Order for the Gillette Regional Water Supply Project, Phase III, with DRM, Inc., in the Amount of \$322,330.31.**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

9. **Council Consideration of a Bid Award for the Boxelder Lift Station Improvements Project to Hot Iron, Inc., in the Amount of \$103,489.50.**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

10. **Council Consideration to Reject All Bids Received for the Shoshone Avenue Beautification: Phase 1 Project (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director; Sean A. Brown, City Attorney

11. **Council Consideration of a Bid Award for the Sutherland Subdivision Valve Project: Phase 2 to Hot Iron, Inc. in the Amount of \$236,505.62 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

12. **Council Consideration for Bid Award to Laramie Peak Motors, Wheatland, Wyoming in the amount of \$48,643.00 for their bid on One (1) New-F150 Responder 4x4 Pickup.**

Staff Reference: Sawley Wilde, Public Works Director

13. **Council Consideration of a Bid Award to Sheridan Motors, Sheridan, Wyoming in the amount of \$38,194.00 for their bid on One (1) New-Midsize 4 Door 4x4 SUV.**

Staff Reference: Sawley Wilde, Public Works Director

14. Council Consideration of a Resolution Amending Policies and Procedures for Appointments to City of Gillette Boards and Commissions.

Staff Reference: Sean A. Brown, City Attorney.

J. PUBLIC HEARINGS AND CONSIDERATIONS

1. A Public Hearing for the Issuance of a New Restaurant Liquor License to QPot Korea BBQ and Hot Pot Inc., located at 2550 South Douglas Hwy., Unit #130, Gillette, WY.

Staff Reference: Jennifer Toscana, Public Affairs Director

2. Council Consideration of a New Restaurant Liquor License to QPot Korea BBQ and Hot Pot Inc., located at 2550 South Douglas Hwy., Unit #130, Gillette, WY.

Staff Reference: Jennifer Toscana, Public Affairs Director

3. A Public Hearing for the Issuance of a New Bar and Grill Liquor License to Wyoming Horse Racing LLC, d.b.a. Horse Palace, located at 95 Skyline Dr., Suite 120, Gillette, WY 82716.

4. Council Consideration of a New Bar and Grill Liquor License to Wyoming Horse Racing LLC, d.b.a. Horse Palace, located at 95 Skyline Dr., Suite 120, Gillette, WY 82716.

Staff Reference: Jennifer Toscana, Public Affairs Director

K. PUBLIC COMMENT

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

1. Council Meeting Safety & Public Meeting Rules.

Staff Reference: Michael H. Cole, City Administrator

L. ADMINISTRATOR'S REPORT

M. EXECUTIVE SESSION

1. Executive Session for the purpose of Legal Advice and Pending Litigation Pursuant to W.S. 16-4-405(a)(iii) and Real Estate Pursuant to W.S. 16-4-405(a)(vii).

Staff Reference: Sean Brown, City Attorney

2. Council Delegation of Settlement Authority to the City Administrator Regarding Mediation Scheduled for October 10, 2025.

Staff Reference: Sean Brown, City Attorney

N. ADJOURNMENT



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Invocation and Pledge of Allegiance



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Special Meeting Minutes - September 15, 2025

Special Meeting Minutes (Nuclear Public Info) - September 18, 2025

Special Meeting Minutes (BWXT Proposed Fuel Fabrication Facility Public Info) - September 30, 2025

ATTACHMENTS:

[250915 Special Meeting](#)

[250918 Special Meeting \(Nuclear Energy Public Info.\)](#)

[250930 Special meeting \(BWXT Presentation\)](#)

A Special Meeting of the City Council was held on Monday the 15th day of September 2025, in the City Hall Council Chambers.

Present were Councilmembers Smith, McLeland, Gross, Carsrud, Clary, West, and Mayor Lundvall; City Administrator Cole; City Attorney Brown; Chief of Police Deaton; Directors Muzzarelli, Pilon, Toscana, Wasson and Wilde; Medical Fund/Retiree Trust Manager Cockrum; Senior Code Compliance Inspector Smith; City Clerk Allen.

Invocation and Pledge of Allegiance

The Invocation and Pledge of Allegiance was led by Pastor Caleb Nelson of Harvest Presbyterian Church, and the Pledge of Allegiance was led by the Civil Air Patrol Cadets. Toni Brown then requested a proclamation that December 13, 2025, be Wreaths Across America Day and invited the City Council members to their event.

Approval of General Agenda

Councilmember Clary made a motion to approve the General Agenda; seconded by Councilmember Gross. All voted aye. The motion carried.

Approval of Consent Agenda

Minutes

Regular Meeting Minutes – September 2, 2025

Other

Council Consideration to Ratify a Previous Title of a Professional Services Agreement for Engineering Services Associated with the Antelope Valley Subdivision Street Maintenance Project, with KLJ Engineering LLC, in the Amount of \$64,700.00 (1% Project), to PCA Engineering, Inc.

Ordinance 2nd Reading

ORDINANCE NO. 26-06

AN ORDINANCE APPROVING AND AUTHORIZING THE VACATION OF A 70-FOOT-WIDE STORMWATER DETENTION EASEMENT ON LOT 1B, OF PRESTIGE PARK SUBDIVISION; TO THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS. (PLANNING COMMISSION VOTE: 5/0)

ORDINANCE NO. 26-07

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP OF THE CITY OF GILLETTE, WYOMING, FOR A PORTION OF THE SOUTHEAST QUARTER OF SECTION 27, TOWNSHIP 50 NORTH, RANGE 72 WEST, AND A PORTION OF THE SOUTHWEST QUARTER OF SECTION 26, TOWNSHIP 50 NORTH, RANGE 72 WEST, ALSO KNOWN AS 1000 CAMEL DRIVE AND 1500 S BUTLER SPAETH ROAD, CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING, FROM R-1, SINGLE FAMILY RESIDENTIAL DISTRICT AND R-2, TWO-FAMILY RESIDENTIAL DISTRICT, TO C-O, OFFICE AND INSTITUTION DISTRICT, PER THE ATTACHED EXHIBIT. (PLANNING COMMISSION VOTE: 5/0)

Bills and Claims

Absolute Auto, LLC, 200.00; Adecco Employment Services, 1,016.00; Advance Auto Parts, 402.48; Agosto Holdings, LLC, 3,531.01; Air Tech Inc, 1,878.95; Aloft Technologies, Inc, 2,600.00; Alsco, 1,200.44; Altec Industries Inc, 12,998.60; American Welding & Gas Inc, 39.86; Anixter Power Solutions, 15,853.90; Atlas Office Products, 1,024.97; Austin Baumberger, 200.00; Balco Uniform Co., Inc, 7,595.29; Barco Municipal Products, Inc, 6,860.00; Big Horn Tire Inc, 320.00; BJ Nelson/Nelson Auto Glass, 375.53; Black Cat Construction LLC, 24,704.63; Black Hills Wyoming LLC, 4,505.36; Blue Cross Blue Shield of Wyoming, 74,551.62; Blue Cross Blue Shield of Wyoming, 110,110.32; Blue Cross Blue Shield of Wyoming, 106,972.22; Blue Cross Blue Shield of Wyoming, 71,733.03; Bomgaars Supply, 677.66; Border States Electric, 26,856.00; Burns And McDonnell Corporation, 17,712.12; Campbell County Sheriff, 3,150.00; Car-Knack Inc, 450.00; CBH Co-Op, 32,168.51; Central Truck & Diesel Inc, 171.26; CenturyLink, 3,014.80; Charter Media, 1,299.00; City Clerk Office, 6,438.69; Communication Technologies Inc, 910.80; Consolidated Engineers Inc, 21,208.75; Cooperative Personnel Services, 322.50; Core & Main, 22,719.22; Courtney Lorraine Fulginiti, 75.00; Craig Furman, 75.00; Crescent Electric Supply, 262.63; Crestview Improvement & Service District, 2,790.90; Cues Inc, 3,549.86; Curry Garage Door Company, 1,782.00; Dale Helsper, 655.00; Dan Hart Patrol Service, LLC, 425,750.06; Dell Computer Corp, 56,861.08; Dictationstore.Com, 1,145.00; Dowl LLC, 8,322.65;

DRM Inc, 29,133.74; Duke's Root Control Inc, 54,433.42; Edi Mendoza, 26,685.00; Employment Testing Center of Wyoming, 350.00; Energy Laboratories Inc, 907.30; Entenmann Rovin Company, 159.15; Ferguson Enterprises, Inc #1116, 8,985.36; First Class Auto, 27,154.42; First National Bank of Gillette, 24,889.45; First Northern Bank of Wyoming, 1,533.36; First State Bank, Division of Glacier Bank, 22,407.90; Frandson Safety Inc, 671.00; Frontier Precision Inc, 451.84; Galls, An Aramark Company, 1,731.80; Garratt Callahan Company, 1,460.00; Gillette Contractors Supply Inc, 55,565.91; Gillette Steel Center, 31.45; Gillette Winnelson Company, 1,187.50; GMCO Corporation, 15,958.62; Greiner Motor Company, 500.03; Grossenburg Implement Incorporated, 256.04; Hawkins Inc, 391.79; HDR Engineering Inc, 133,154.96; HealthEquity, Inc., 1,790.67; HealthEquity, Inc., 1,080.88; HealthEquity, Inc., 1,301.83; HealthEquity, Inc., 1,080.88; HealthEquity, Inc., 253.50; Heritage Bank, 23,558.98; Hladky Construction, 188,241.71; Homax Oil, 28,879.12; Hot Iron, 453,033.15; Hub International Mountain States Limited, 100.00; Hub International Mountain States Limited, 100.00; Interstate Engineering, Inc, 15,258.44; Interstate Power Systems Inc, 2,239.90; Jack's Truck Center Inc, 177.82; Janet Robertson, 3,000.00; Jayce Delancey, 81.80; Jenner Equipment Co, 220.00; Karen's Delivery Service, 30.00; Keystone Ridge Designs, 8,892.00; KLJ Engineering LLC, 54,189.31; Kone Inc, 69,758.00; Kone Inc, 9,464.00; Manning Wrecker Service LLC, 200.00; Michelle L. Dennis, 5,000.00; Mid West Pest Management, 1,215.00; Midland Implement Co Inc, 4,512.22; Morrison Maierle Inc, 44,325.55; Motorola Solutions Inc, 508,157.70; Newman Signs Inc, 1,960.26; Norco Inc, 4,750.76; Office Of State Lands and Investments, 10,556.84; Online Information Services Inc, 376.32; Paintbrush Sewer & Drain, 2,016.00; Partson LLC, 1,059.32; Patience Blocker, 1,611.00; PCA Engineering Inc, 28,548.60; Pete Lien & Sons Inc, 1,844.75; Postal Pros Southwest Inc, 4,583.09; Powder River Construction, 406,992.96; Power Equipment Company, 2,748.17; Prime Rib Restaurant, 5,010.00; ProElectric Inc, 29,937.30; Prospect Construction Inc., 447,620.64; Rapid Fire Protection Inc, 2,285.00; RDO Equipment Co, 105.44; Recreation Supply Company Inc, 875.52; Rms Instrument & Electrical, LLC, 48,037.83; Ryan Schrock, 595.10; S & S Builders, 2,892.62; Safe Restraints Inc, 683.12; Security State Bank, 23,843.86; Sherwin Williams, 107.84; Shi International Corp, 15,504.51; Simon Contractors, 18,588.89; Simpson's Printing, 3,029.00; Sletten Construction of Wyoming, Inc, 14,017.50; Southwestern Equipment Company, 3,119.47; Spencer Fluid Power, 478.45; State Of Wyoming Office of The Attorney General, 65.00; Structural Dynamics LLC, 19,500.00; Stuart C. Irby Co, 559.75; Terry Sjolín, 525.00; That Embroidery Place, 81.00; Thomson West, 2,324.28; Thunder Basin Ford LLC, 640.39; Traffic Signal Controls Inc, 980.00; Tyler Cox, 189.00; Tyler Technologies Inc, 9,731.00; United Central Industrial Supply Co, 831.30; Untamed Design LLC, 70.00; Verizon Wireless, 16,860.56; Visionary Communications, 1,092.96; Wesco Distribution Inc, 216.00; Wesco Receivables Corp, 5,872.96; Western Stationers, 181.75; Western Waste Solutions Inc, 6,327.00; White's Frontier Motors, 1,039.79; WS Audiology Usa, Inc., 29.00; WWC Engineering, 25,816.50; WWQ & PCA Assoc, 680.00; Wyodak Resources Development Corp, 45,396.56; Wyoming Center For Clinical Excellence, 800.00; Wyoming Conference Building Official, 175.00; Wyoming Dept Of Transportation, 20.00; Wyoming Dept Of Transportation, 10.00; Wyoming Secretary of State, 60.00; Wyoming Water Development Comm, 4,000.00; Xylem Water Solutions Usa Inc, 11,965.00; Zach Parker, 191.16

Councilmember West made a motion to approve the Consent Agenda; seconded by councilmember Gross. All voted aye. The motion carried.

Approval of Conflict Claims

Councilmember Gross made a motion to approve a Conflict Claim for Mayor Lundvall in the amount of \$2,892.62; seconded by Council President Carsrud. Council members Smith, McLeland, Gross, Carsrud, Clary, and West voted aye. Mayor Lundvall abstained. The motion carried.

Comments

Council

Councilmember McLeland informed the public that the Memory of the 8 Run/Walk Event will be held Tuesday, September 16, 2025.

Councilmember Gross attended the Boys and Girls Club Soiree. Gross stated that the members expressed their appreciation for the City of Gillette's donation of wood chips to make their playground safer.

Liaison Report

Councilmember West attended the Community Juvenile Services Board meeting. West explained that this board consists of entities that are involved with intervention and keeping the youth on a good path. West invited the community to GARF's 45th Anniversary Event on October 2, 2025, at Cam-Plex Park. He mentioned that there are currently 144 homeless students within Campbell County. Of those, 16 are living in hotels, 6 are living in the homeless shelter, 17 are living in campers, 15 of them have no parents, and the remaining live on the streets, therefore it is imperative to continue funding local non-profits.

Councilmember McLeland explained that the Fire Board is working on their Fall Workshop where they will review and update their policies.

Proclamations / Presentations

Director Pilon introduced Misty Reynolds, Electrical Engineering Designer, as the City of Gillette's 2025 2nd Quarter P.R.I.D.E Award Recipient.

Director Wasson presented information regarding Employee Health Benefits, Medical Fund & Wellness Program. She discussed several topics including employee participation statistics, medical, Rx, and dental historical trends, the Medical Fund Task Force and Management Policy, the Medical Fund balance, a Wellness Program overview, and 2026 Benefit Plan Recommendations. It was recommended that there be a 3% increase to the Medical Premiums and Dental Premiums.

Amy Smith, Senior Code Compliance Inspector, presented City Code comparisons in neighboring cities. Attorney Brown followed by presenting Nuisance Ordinance Options. These options include changes to the enforcement timeline, penalties, and changes to definitions. Brown asked the City Council members for guidance on how they wish to proceed. Council members asked clarifying questions while Councilmembers Clary and Gross added that they wish to hear from their constituents on what they would like to see for changes.

New Business

Minute Action

Councilmember West made a motion to approve a Parade Permit on Saunders Blvd, Sinclair Street, Enzi Road, College Drive, Slate Street, and Christinck Ave. on September 29, 2025, from 4:30 p.m. to 5:00 p.m. for Thunder Basin High School's Homecoming Parade, requested by Devin Wells; seconded by councilmember Clary. All voted aye. The motion carried.

Council President Carsrud made a motion to approve a Parade Permit on Gillette Ave. on September 24, 2025, from 4:30 p.m. to 5:30 p.m. for Campbell County High School's Homecoming Parade, requested by Joshua Dillinger; seconded by councilmember Gross. Dillinger added that they wish to have the parade route turn onto 2nd Street instead of 1st Street like last year. All voted aye. The motion carried.

Councilmember West made a motion for the Acceptance of Public Improvements for the 2023 Water Main Interconnect Project, Installed by DRM, Inc., in the Amount of \$623,857.97 (1% Project); seconded by councilmember Gross. Administrator Cole provided insight regarding improvements to the water main. All voted aye. The motion carried.

Council President Carsrud made a motion for the Acceptance of Public Improvements for the Energy Capital Sports Complex Outdoor Workout Facility Project, Installed by Van Ewing Construction, Inc., in the Amount of \$263,074.46; seconded by councilmember McLeland. Council members commented on the nice appearance and use of the facility. All voted aye. The motion carried.

Councilmember West made a motion for the Acceptance of Public Improvements for the 2025 Gurley Overpass Epoxy Injections Project, performed by Hladky Construction, Inc., in the Amount of \$70,975.00 (1% Project); seconded by councilmember McLeland. Council President Carsrud questioned if the consultant is content with the improvements. Administrator Cole expects to have that information in the next few months. All voted aye. The motion carried.

Councilmember Gross made a motion to approve a Bid Award to Floyd's Truck Center, Gillette, Wyoming in the amount of \$459,220.00 for One (1) New 2026 Autocar ACX64 Right Hand Steer, Low Entry, Cab Forward Cab & Chassis with One (1) New McNeilus ZR Zero Radius ASL 28 Yard Refuse Body; seconded by councilmember West. Administrator Cole explained this purchase is for a new Garbage Truck and expects that the city should physically have the truck in the next two years. All voted aye. The motion carried.

Councilmember McLeland made a motion to approve a Bid Award to Bobcat of Gillette, Wyoming for One (1) New Diesel 4x4 Enclosed Cab Utility Vehicle in the amount of \$27,820.21; seconded by Council President Carsrud. All voted aye. The motion carried.

Councilmember West made a motion to approve a Bid Award for the 2025 Sewer Point Repairs at Delanie Court and Black Hills Urgent Care to DRM, Inc., in the Amount of \$141,618.25 (1% Project); seconded by councilmember McLeland. Administrator Cole explained that there were catastrophic failures to the sewer line that was creating blockages. Cole added that the project should begin this Fall and be completed before Winter sets in. All voted aye. The motion carried.

Council President Carsrud made a motion to approve a Bid Award for the Western Tie 69 kilovolt (kV) Electric Transmission Rebuild/Reconductor Project to Schulte TA, Inc. for Construction Labor in the Amount of \$590,000; seconded by councilmember Clary. Administrator Cole explained that this is a replacement for the overhead conductor. Director Pilon added the importance of increasing the conductor power. All voted aye. The motion carried.

Council President Carsrud made a motion to approve a Memorandum of Understanding Between the City of Buffalo, the City of Gillette, and the City of Sheridan, to formally dissolve the Northeast Wyoming Growth Alliance ("NEW Growth Alliance") as an entity and establish agreed upon percentages for member investment returns; seconded by councilmember McLeland. All voted aye. The motion carried.

RESOLUTION NO. 2921

A RESOLUTION APPROVING THE CITY'S HEALTH PLAN PREMIUMS AND PLAN DESIGN CHANGES EFFECTIVE JANUARY 1, 2026

Councilmember Clary made a motion to approve the foregoing Resolution; seconded by councilmember Gross. Administrator Cole clarified that this Resolution includes an increase of 3% for both the medical and dental premiums. All voted aye. The motion carried.

Public Comment

Terry Leu expressed his concerns regarding City Code Chapter 13, and rules that apply to citizens but not to developers. He would like to see a requirement for developers to maintain undeveloped acreage due to fire concerns and to prevent weed and thistle from taking over.

Pat Collins, Ward 3, talked about the 144 homeless students that Councilmember West had previously discussed. Ms. Collins asked what the city plans to do to help the homeless individuals in the community.

Harwell (Navar) Holmes wishes to see recycling be more affordable and accessible. Homes also urged the council to focus on safety when making updates to Chapter 13 of the Gillette City Code.

Jacob Duncan, Ward 2, commented on Chapter 13, highlighting those who work nights, or are away from home for weeks at a time. Duncan added that the city should consider keeping a record of individuals making complaints to alleviate disgruntled neighbors from picking on others that they do not like.

Rolf Arands voiced appreciation to Attorney Brown for addressing his questions at the last meeting in a timely and professional manner.

Administrator's Report

Administrator Cole welcomed the public to attend the Public Information Presentation on September 18, 2025, at the Gillette College's Tech Center, beginning at 6:00 p.m., adding that there are great panelists that will be in attendance as well. Cole followed up that he has received some complaints pertaining to the City's fence on Lakeway and assured the public that he is in the process of having it fixed.

Adjournment:

There being no further business to come before the Council, the meeting was adjourned at 7:16 p.m. The meeting can be viewed on the City's website, www.gillettewy.gov/gpa. The next regularly scheduled meeting will be held on Tuesday, October 7, 2025, in the City Hall Council Chambers.

(S E A L)
ATTEST:

Shay Lundvall, Mayor

Alicia Allen, City Clerk
Publication Date: September 23, 2025

A Special Meeting of the City Council was held on Thursday the 18th day of September 2025, at the Gillette College Technical Education Center, First Floor Flex Space Commons Area, 3251 4-J Rd., Gillette, WY 82718.

Present were Councilmembers McLeland, Gross, West, and Mayor Lundvall; City Administrator Cole; City Attorney Brown; City Clerk Allen.

Nuclear Energy Industry Briefing

Members of the Gillette City Council attended an informational briefing regarding Nuclear Energy. Pre-meeting refreshments were served beginning at 6:00 p.m. Campbell County Commissioner Ford then opened the meeting at 6:25 p.m. by providing an overview of the upcoming discussion.

Director Todd Parfitt, Wyoming DEQ, introduced the following panelists: John Kotek, Senior Vice President, Policy Development & Public Affairs, Nuclear Energy Institute (NEI); Rebecca Casper, Mayor of Idaho Falls, Idaho; and Alex Gebben, Energy Economist from the University of Wyoming. Each representative presented information regarding Nuclear Energy practices, Wyoming supply chain opportunities, the future of nuclear, economic impact, and the regulatory landscape in Wyoming.

Panel members addressed written questions from the public.

No action was taken.

Adjournment

There being no further business to come before the Council, the meeting was adjourned at 8:00 p.m.

(S E A L)

Shay Lundvall, Mayor

ATTEST:

Alicia Allen, City Clerk
Publication Date: September 23, 2025

A Special Meeting of the City Council was held on Tuesday the 30th day of January 2025, at the Cam-Plex Heritage Center Theater located at 1635 Reata Dr., Gillette, WY 82718.

Present were City of Gillette Mayor Lundvall; Councilmembers West, Gross, McClelland, Smith, Carsrud and Clary; City Administrator Cole; and City Attorney Brown.

Also present: members of the Board of Campbell County Commissioners; members of the Wright Town Council; members of the State of Wyoming legislature; representatives from BWXT; and members of the public.

Presentation

City council members attended a presentation hosted by BWXT regarding BWXT’s potential siting of a nuclear fuel manufacturing facility in Campbell County, Wyoming. The meeting included a general presentation by BWXT as well as breakout presentations that provided more detail about BWXT’s proposal.

Adjournment

There being no further business to come before the Council, the meeting adjourned at 7:23 p.m.

(S E A L)
ATTEST:

Alicia Allen, City Clerk
Publication Date: October 4, 2025

Shay Lundvall, Mayor



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

ORDINANCE 3RD READING

Council Consideration of an Ordinance Approving and Authorizing the Vacation of a 70-foot-wide Stormwater Detention Easement on Lot 1B, of Prestige Park Subdivision; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 5/0)

SUGGESTED ACTION:

I move to Approve an Ordinance Approving and Authorizing the Vacation of a 70-foot-wide Stormwater Detention Easement on Lot 1B, of Prestige Park Subdivision; to the City of Gillette, Wyoming, Subject to all Planning Requirements.

APPLICANT/OWNER:

Diverse Energy LLC, Owner

AGENT:

Gerald Williams, Inberg-Miller Engineers, Agent

CASE BACKGROUND:

1ST READING VOTE: 6/0

2ND READING VOTE: 7/0

The applicant is requesting the vacation of an existing 70-foot-wide Stormwater Detention Easement located at 2901 Conestoga Drive; more specifically, 185'x70' easement, totaling 12,950 sq. ft. that beings at the north property line and runs down the western side of the property. A drainage plan indicated that the easement is unnecessary as the stormwater has been re-routed to the north-eastern side of the property to a detention pond with stormwater pipes draining into it. The following city divisions reviewed the proposed vacation and found no issues with it: Planning, GIS, Engineering, Wastewater, Water, Electrical, and the Fire Department.

This case was approved by the Planning Commission during their August 26, 2025, meeting with a vote

of 5/0.

STAFF REFERENCE:

Ry Muzzarelli, P.E., Development Services Director

CASE MANAGER:

Meredith Duvall, City Planning Manager

ATTACHMENTS:

[Ordinance](#)

[Vicinity Map](#)

[Stormwater Easement Vacate](#)

[Planning Requirements](#)

[08/26/25 Planning Commission Minutes](#)

ORDINANCE NO.

AN ORDINANCE PROVIDING FOR THE VACATION OF A 70-FOOT-WIDE STORMWATER DETENTION EASEMENT ON LOT 1B, OF PRESTIGE PARK SUBDIVISION; TO THE CITY OF GILLETTE, WYOMING, SUBJECT TO ALL PLANNING REQUIREMENTS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING:

SECTION ONE.

Pursuant to the petition of Diverse Energy LLC, property owner of Lot 1B of Prestige Park Subdivision, and the authority of W.S. 15-6-104 and W.S. 34-12-106 through W.S. 34-12-110, the City Council finds that the vacation of the 70 ft. wide Stormwater Detention Easement located at 2901 Conestoga Drive; more specifically, 185'x70' easement, totaling 12,950 sq. ft. that beings at the north property line and runs down the western side of the property, as contained entirely within Lot 1B of Prestige Park Subdivision, as recorded by the Campbell County Clerk in Book 12 of Plats, Page 15, Folder 6 will not abridge or destroy any of the rights and privileges of the other landowners in Lots 1B and 2B, Prestige Park Subdivision; and further finds that the vacation is in the best interest of the City of Gillette. For a more detailed location of the vacation see the attached Exhibit Map.

SECTION TWO.

- (a) The Ordinance and Exhibit Map shall be recorded at the Campbell County Clerk's Office upon approval of the Vacation by City Council.
- (b) The Clerk of Campbell County, in whose office the aforesaid plat is recorded, shall write in plain legible letters across that part of the plat so vacated, the word "VACATED" and also make a reference on the same to the volume and page in which the said instrument of Vacation is recorded.

SECTION THREE. This ordinance shall be in full force and effect on its effective date, October 7th, 2025.

PASSED, APPROVED AND ADOPTED THIS 7th day of October, 2025.

Shay Lundvall, Mayor

(S E A L)
ATTEST:

Alicia Allen, City Clerk

STATE OF WYOMING)
)ss.
County of Campbell)

On this ____ day of _____, 2025, before me personally appeared Shay Lundvall, to me personally known, who being by me duly sworn, did say that he is the Mayor of the City of Gillette, and that the seal affixed to said instrument is the Corporate Seal of said corporation, and that said instrument was signed and sealed on behalf of said corporation by authority of its City Council, and said Shay Lundvall acknowledged said instrument to be a free act and deed of said corporation.

Witness my hand and official seal.

Notary Public

My Commission Expires: _____

Easement Vacation - 2901 Conestoga Dr



CITY OF GILLETTE

Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

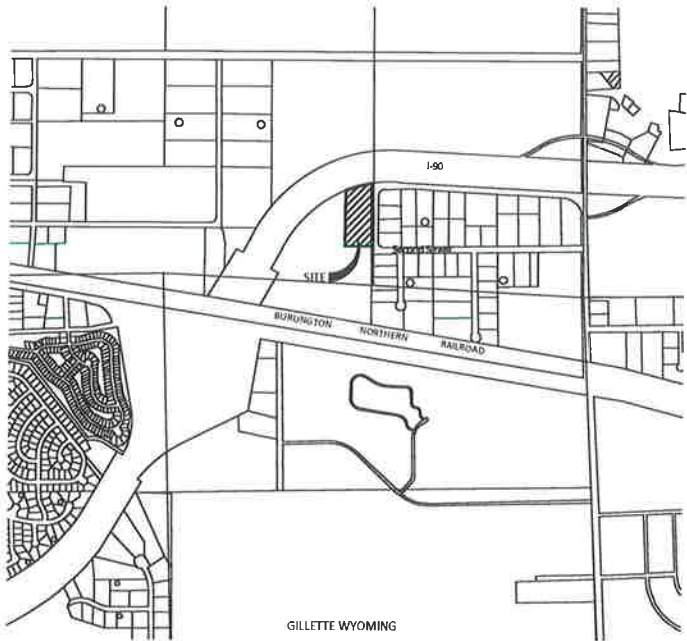
City of Gillette, GIS Division, Campbell
County, State of Wyoming

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM
RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO
GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR
THE INFORMATION CONTAINED THEREIN.



1 inch equals 83 feet
1 inch equals 0.02 miles

August 01, 2025



GILLETTE WYOMING
VICINITY MAP
1"=1,000'

LEGEND

- FOUND ALUMINUM CAP
PROPOSED EASEMENT VACATION

STORM WATER DETENTION EASEMENT VACATION

BEING SITUATED IN A PORTION OF LOT 1B,
OF THE RESUBDIVISION OF LOTS 1A & 2A, PRESTIGE PARK
CITY OF GILLETTE, WYOMING

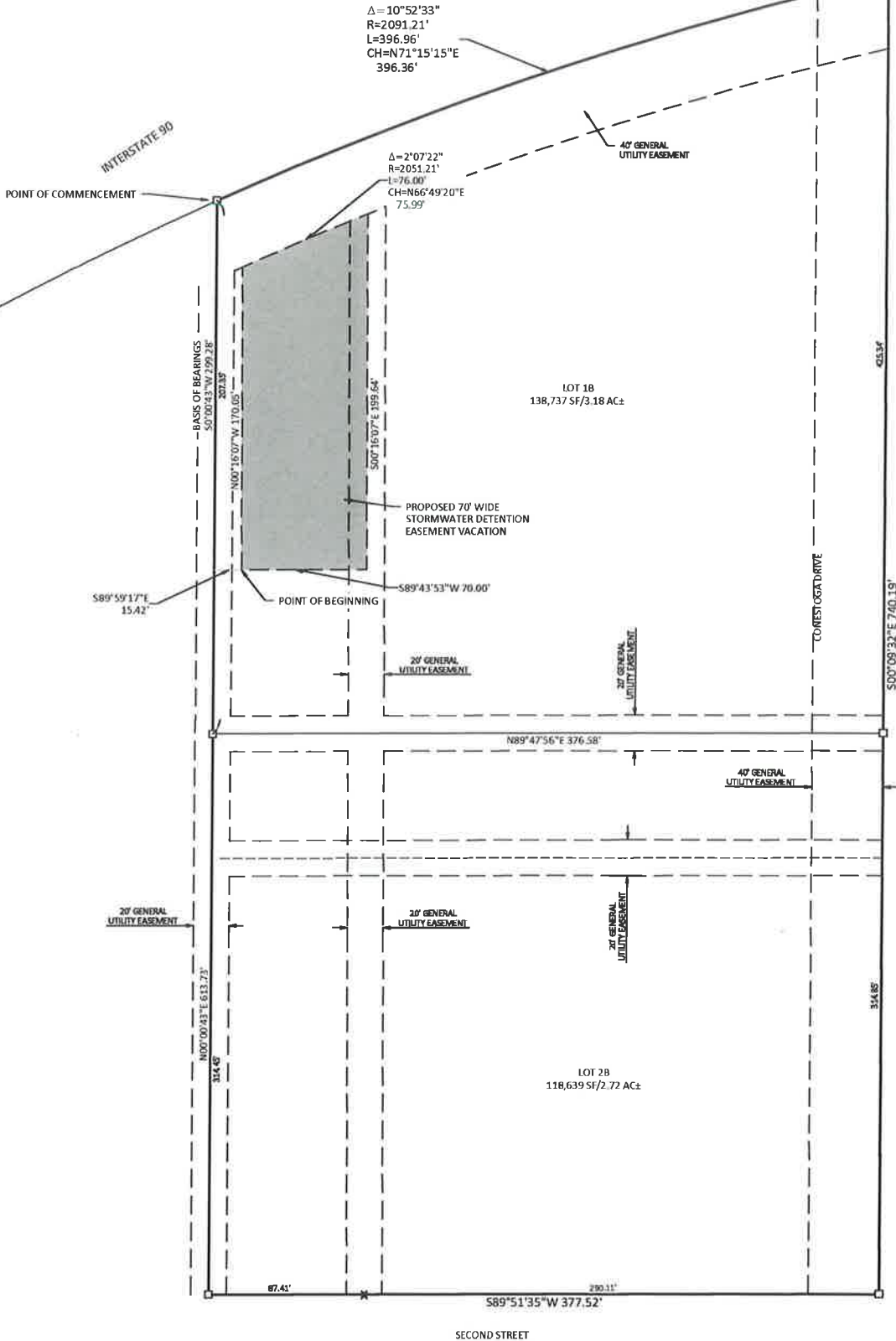
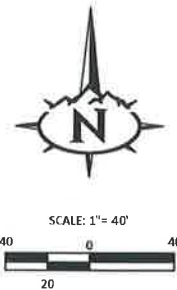
LEGAL DESCRIPTION

THE FOLLOWING METES AND BOUNDS DESCRIPTION IS FOR A STORM WATER DETENTION EASEMENT VACATION SITUATED IN LOT 1B, OF THE RESUBDIVISION OF LOTS 1A & 2A, PRESTIGE PARK, AS RECORDED IN BOOK 12 OF PLATS, PAGE 15, FOLDER 6 AT THE CAMPBELL COUNTY CLERK AND RECORDS OFFICE IN GILLETTE, WYOMING, BEING SITUATED IN A PORTION OF THE SW1/4, OF SECTION 24, TOWNSHIP 50 NORTH, RANGE 72 WEST, OF THE SIXTH PRINCIPAL MERIDIAN, CAMPBELL COUNTY, WYOMING, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF LOT 1B OF SAID RESUBDIVISION OF LOT 1A, BEING A FOUND ALUMINUM CAP MONUMENT, FROM WHICH THE SOUTHWEST CORNER OF LOT 1B OF SAID RESUBDIVISION BEING A FOUND ALUMINUM CAP MONUMENT, BEARS S0°00'43"W, 299.28 FEET, WHICH IS THE BASIS OF BEARING; THENCE S0°00'43"W ALONG THE WEST BOUNDARY LINE OF SAID LOT 1B, 207.35 FEET; THENCE S89°59'17"E AND PERPENDICULAR TO THE WEST BOUNDARY OF SAID LOT 1B, 15.42 FEET TO THE POINT OF BEGINNING OF THIS STORM WATER DETENTION EASEMENT VACATION DESCRIPTION; THENCE FROM SAID POINT OF BEGINNING N00°16'07"W ALONG THE WEST BOUNDARY OF SAID STORM WATER DETENTION EASEMENT, 170.05 FEET TO A POINT ON A NON-TANGENT CURVE; THENCE NORTHEASTERLY ALONG SAID NON-TANGENT CURVE TO THE RIGHT 76.00 FEET, SAID CURVE HAVING A RADIUS OF 2051.21', A CENTRAL ANGLE OF 2°07'22" AND CHORD BEARING N66°49'20"E; THENCE S00°16'07"E, 199.64 FEET; THENCE S89°43'53"W, 70.00 FEET TO THE POINT OF BEGINNING OF THIS STORM WATER DETENTION EASEMENT VACATION DESCRIPTION, CONTAINING 0.297 ACRES, MORE OR LESS, AND SUBJECT TO ALL EASEMENTS, RIGHTS-OF-WAY, AND RESTRICTIONS OF RECORD.

STATE OF WYOMING)
COUNTY OF NATRONA) SS

I, Travis D. Ferguson, a Professional Land Surveyor of the State of Wyoming, do hereby state that the above described easement was surveyed under my direction by Travis L. Hiatt on June 12, 2025 and that the accompanying map is correct to the best of my knowledge.



Know what's below.
Call before you dig.

ANY USE, REUSE, OR COPY ADAPTATION OF THIS DRAWING OTHER THAN FOR THE SPECIFIC PURPOSE INTENDED BY THE ENGINEER, WILL BE AT THE CLIENT'S RISK AND FULL LEGAL RESPONSIBILITY.

MOUNTAIN PEAK BUILDERS
PRESTIGE PARK REPLAT
GILLETTE, WYOMING
STORM WATER DETENTION EASEMENT
VACATION

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Planning Requirements

PL2025-0030 | Easement Vacation | 2901 Conestoga St

The Planning Requirements are as follows:

1. All comments in EnerGov will be addressed.

CITY OF GILLETTE PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING
Community Room ~ City Hall ~ August 26, 2025 ~ 5:15 pm

PRESENT

Commission Members Present: Chair Shaun Hottell, Vice-Chair Richard Cone, Matthew Nelson, Ian Scott, and Lance Walker.

Commission Members Absent: Brian Rozier and Jack Colson

Staff Present: Meredith Duvall, Planning Manager; Shannon Stefanick, City Planner; Jill McCarty, Administrative Coordinator.

CALL TO ORDER

Chair Shaun Hottell called the meeting to order at 5:15 p.m.

APPROVAL OF
THE MINUTES

A motion was made by Vice-Chair Cone to approve the meeting minutes of July 22, 2025. Ian Scott seconded the motion. Motion carried 5/0.

Case No.
PL2025-0029 –
MAP
AMENDMENT –
1000 Camel Dr &
1500 Butler Spaeth
Rd

The owner, Campbell County School District, Owner, seeks to amend the Zoning Map to rezone 1000 Camel Drive and 1500 S Butler Spaeth Road from R-1, Single Family Residential District and R-2, Two-Family Residential District, to C-O, Office and Institution District.

The proposed rezone area is approximately 69.32 acres and as the minimum district size for the C-O District is 1 acre; this rezone does meet the minimum district requirements. 1000 Camel Drive is the site of Campbell County High School, which includes the school, football/soccer/track fields, tennis courts, a vocational tech building, and all associated parking for the above-mentioned activities. 1500 S Butler Spaeth Road is the site of Hillcrest Elementary School, which includes the school, playground, field, and all associated parking for the above-mentioned activities. Both properties are currently serviced with city water, sewer, and electric utilities.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

There being no further comments or questions, Ian Scott made a motion to approve the case, and Vice-Chair Cone seconded. The Motion carried 5/0.

Case No.
PL2025-0030 –
EASEMENT
VACATION – 2901
Conestoga Dr

The owner, Diverse Energy LLC, is requesting the vacation of an existing 70-foot-wide Stormwater Detention Easement located at 2901 Conestoga Drive; more specifically, 185'x70' easement, totaling 12,950 sq. ft. that beings at the north property line and runs down the western side of the property.

A drainage plan indicated that the easement is unnecessary as the stormwater has been re-routed to the north-eastern side of the property to a detention pond with stormwater pipes draining into it. The following city divisions reviewed the proposed vacation and found no issues with it: Planning, GIS, Engineering, Wastewater, Water, Electrical, and the Fire Department.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

There being no further comments or questions, Matthew Nelson made a motion to approve the case, and Lance Walker seconded. The Motion carried 5/0.

Case No.
PL2025-0031 –
MINOR
SUBDIVISION –
Opseth Subdivision

The owners, John & Brenda Opseth, propose combining two existing lots, known as 2331 S Butler Spaeth Rd & 1490 Country Club Rd, into one lot. 2331 S Butler Spaeth Rd is 1.09 acres and currently undeveloped. 1490 Country Club Rd is 0.79 acres and has one residence.

Both properties are zoned R-S, Suburban Residential District, and currently meet the minimum lot size of ½ acre and minimum lot width of 12 feet. The proposed 1.87-acre lot also meets these minimum requirements.

Pursuant to the City of Gillette Subdivision Regulations for residentially zoned properties, installation of water and sanitary sewer services to each lot is required prior to the filing of the final plat. These improvements were not made to 2331 S Butler Spaeth Rd before platting, and the lot does not currently have water and sewer services installed. If the two properties are allowed to be combined, then what is now 2331 S Butler Spaeth Rd would be served by the existing water and sewer services for 1490 Country Club Rd, removing the nonconformity with the City Subdivision Regulations.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

Shaun Flynn, resident of Country Club Estates, was present and said his main concern was public safety if a building – such as a garage or shop – were to be built on the property it would diminish visibility at the intersection of Butler Spaeth Road and Country Club Road, as there has been a fatality at the intersection in the past. Mr. Flynn said also in the winter it would make an impact on safety with the hill going up Butler Spaeth Road towards Country Club Road. Mr. Flynn said there was a fence that was located on the property that was a noise deterrent for Mr. Flynn's property, but part of the fence has been removed and the noise increase has been significantly increased according to him, along with garbage coming onto his property and he wanted to ask for the fence to be put back up. Chair Hottell said that it was a private fence, and the Planning Commission would only be voting on if the property lot line could be removed at this meeting.

Mr. Flynn asked if the applicant had already purchased the lots that were proposed to have the lot line removed, and Meredith Duvall said the property was either already purchased or was under contract. Mr. Flynn said he would have wanted to buy part of the property, but it was not highly advertised when the property was for sale. Mr. Flynn said the property owner has already started to park vehicles on the property and he feels this will become a problem. Mr. Flynn asked if the property owner could subdivide the lot on the future, and Ms. Stefanick said if the zoning were to stay R-S the area would need to be a minimum of ½ acre with a width of 125 feet for a front setback then a subdivision of the property could happen. Mr. Flynn said if that were to happen then part of the lot could then be resold and a building could then go behind his house and he did not want that. Ms. Stefanick said an owner of the property could have built on that lot at any time, it just had not been utilized or developed up to this time. Ms. Stefanick explained with building anything on the property site triangles would have to be applied and a building would not be able to impede on the site triangle.

Mr. Flynn said he was concerned about an alley that was behind the property owner's house that was connected to Mr. Flynn's house, as there was a concern by Mr. Flynn

that the property owner could close off the alley, blocking access to his house. Ms. Stefanick said the alley was a public access easement and the property owner would not be able to close off the alley, as it will continue to be on the recorded plat.

Christopher Flynn, Shaun Flynn's son and resident of Country Club Estates, was present and said his concern was the property owner's removal of his fence and creating road noise that wasn't there before the fence removal. Chair Hottell said since it was a privately-owned fence, the property owner has the right to remove it, and the Planning Commission would only be voting on the lot line removal at the meeting. Ms. Duvall stated that the fence was private property, and the property owner could remove it or choose to replace what had been taken down. Ms. Duvall advised Mr. Flynn that they also could obtain a fence permit from the City Planning Division and put one up on their property. Mr. Flynn said his concern also was any potential of an obstruction being built on the property because of the hill coming up Butler Spaeth Road to County Club Road, as there had already been a fatality at that location in the past. Ms. Duvall said any building would have to be outside of the site triangle as well as any setbacks to the property would have to be followed. Any building would also have to be permitted by the city, and all the site triangles and setbacks would be reviewed at that time. Ms. Duvall said even if the lot line were not removed, a building could be built on the property at any time, but all the setbacks and site triangles would need to be observed.

There being no further comments or questions, Matthew Nelson made a motion to approve the case, and Ian Scott seconded. The Motion carried 4/0/1.

Case No.
PL2025-0032 –
MINOR
SUBDIVISION –
4201 Tepee

The owners, Susan Saunders and Rebecca Mast, propose to combine one existing lot (Lot 17) with one-half lot (southern one-half of Lot 18) to reflect the way the properties were sold and are currently being utilized.

Sunburst subdivision was originally platted in 1962, before that area's annexation to the city that occurred in 1984. After platting, 10 of the properties on Block 2 of Sunburst Subdivision were purchased as one- and one-half lots. These properties were later built on and utilized as one lot. These properties are now non-conforming as current zoning regulations do not allow structures to be built over lot lines. The proposed subdivision will remove the nonconformity from the property known as 4201 Tepee St.

As the proposed subdivision only includes the property owned by 4201 Tepee St, the subdivision will result in the northern half of Lot 18 being left over and not absorbed into an existing lot at this time. The northern half of Lot 18 is owned by the adjacent property owners to the north, located at 4111 Tepee St; at this time the property owners have no interest in combining their lots.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

Danny Engdahl and Kathleen Doege, owners of the adjoining property at 4111 Tepee St., were present and asked if their adjoining property line would also be removed with this case. Ms. Stefanick said a Minor Subdivision application would be needed to remove any of their lot lines. Mr. Engdahl asked if he was to sell his property if the lot line would be an issue for future buyers. Ms. Stefanick said for Mr. Engdahl's property, the buildings currently built over the lot line were built when the city allowed it in the past, therefore they are legal non-conforming buildings and still allowed and can be utilized as is. However, any additions that would be put in now would have to meet current city standards. Vice-Chair Cone stated the Title Company may have issues

with the way the lots are now, and Ms. Stefanick said that it would be on the civil side of their property sale. Ms. Doege asked why their lot was 1-1/2 lot size, and Ms. Stefanick said there were 10 lots that were sold as 1-1/2 lot pieces when the subdivision was platted in 1962.

Cevin Imus, agent for the case, was present and said he wanted to clarify that if the neighboring property owner wanted to add an addition onto their property that the Planning Division would require for their 1-1/2 lots to be combined prior to that, so now would be time to do the lot line removal process. Ms. Duvall and Ms. Stefanick provided the contact information for the Planning Division should the adjoining property owners want to pursue removing the lot line from their property.

There being no further comments or questions, Vice-Chair Cone made a motion to approve the case, and Matthew Nelson seconded. The Motion carried 5/0.

Case No.
PL2025-0033 –
MINOR
SUBDIVISION –
4001 E Collins Rd

Commissioner Lance Walker excused himself from consideration from this matter due to a conflict. The owners, Matthew & Laurie Walker, propose to subdivide an existing developed 2.22-acre parcel into two individual lots. Lot 1 is proposed to be 1.48 acres and will contain the northern building. Lot 2 is proposed to be 0.73 acres and will contain the southern building.

The property located at 4001 E Collins Rd is zoned I-2, Heavy Industrial District. There is no minimum lot size or width in an I-2 District. Both proposed properties are served by existing utilities.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

There being no further comments or questions, Matthew Nelson made a motion to approve the case, and Ian Scott seconded. The Motion carried 4/0.

OLD BUSINESS

None.

NEW BUSINESS

Meredith Duvall said the September 9, 2025, and September 23, 2025, meetings would be canceled.

ADJOURNMENT

The meeting was adjourned at 5:57 p.m.

Minutes taken and prepared by Jill McCarty, Administrative Coordinator.



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

ORDINANCE 3RD READING

Council Consideration of an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for a Portion Of The Southeast Quarter of Section 27, Township 50 North, Range 72 West, and a Portion of the Southwest Quarter of Section 26, Township 50 North, Range 72 West, Also Known As 1000 Camel Drive And 1500 S Butler Spaeth Road, City of Gillette, Campbell County, Wyoming, from R-1, Single Family Residential District and R-2, Two-Family Residential District, to C-O, Office and Institution District, per the Attached Exhibit. (Planning Commission Vote: 5/0)

SUGGESTED ACTION:

I move to Approve an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for a Portion Of The Southeast Quarter of Section 27, Township 50 North, Range 72 West, and a Portion of the Southwest Quarter of Section 26, Township 50 North, Range 72 West, Also Known As 1000 Camel Drive And 1500 S Butler Spaeth Road, City of Gillette, Campbell County, Wyoming, from R-1, Single Family Residential District and R-2, Two-Family Residential District, to C-O, Office and Institution District, per the Attached Exhibit.

APPLICANT/OWNER:

Campbell County School District, Owner

AGENT:

Craig Shavlik, KL&A, Inc, Agent

CASE BACKGROUND:

1ST READING VOTE: 6/0

2ND READING VOTE: 7/0

See attached Explanation of Rezone submitted by applicant.

The applicant seeks to amend the Zoning Map to rezone 1000 Camel Drive and 1500 S Butler Spaeth Road from R-1, Single Family Residential District and R-2, Two-Family Residential District, to C-O, Office

and Institution District. The proposed rezone area is approximately 69.32 acres, with 1000 Camel Drive being 49.02 acres and 1500 S Butler Spaeth Road being 20.30 acres. The minimum district size for the C-O District is 1 acre; this rezone does meet the minimum district requirements. 1000 Camel Drive is the site of Campbell County High School, which includes the school, football/soccer/track fields, tennis courts, a vocational tech building, and all associated parking for the above-mentioned activities. 1500 S Butler Spaeth Road is the site of Hillcrest Elementary School, which includes the school, playground, field, and all associated parking for the above-mentioned activities. Both properties are currently serviced with city water, sewer, and electric utilities.

The surrounding Zoning Districts are:

North – R-2, Two-Family Residential District; R-4, Multi-Family Residential District; R-3, Single and Multi-Family Residential District

East – R-4, Multi-Family Residential District; R-2, Two-Family Residential District

South – I-2, Heavy Industrial District

West – C-1, General Commercial District; R-4, Multi-Family Residential District

Per Section 1.e(1) Amendment Procedures, Statement of Policy:

Any person, corporation, or the City may initiate amendments to the Zoning Code to:

Correct an obvious error or oversight in the regulations; or

Recognize changing conditions in the City that requires an amendment(s) for the public health, safety, or general welfare.

The existing zoning districts, R-1 and R-2, do allow schools as a permitted use within each district. In this case, Staff recognizes both a) and b) as valid reasons for a rezone. 1000 Camel Drive currently has both R-1 and R-2 zoning districts within its boundary, which is illegal, as a single parcel is required to contain one zoning district. Because of the split zoning issue on the parcel, this rezone would apply to a) by correcting an obvious error or oversight in the regulations (which the Zoning Map is considered a regulatory document). As for b), recognizing changing conditions within the city, specifically for general welfare, the change of zoning district will allow for more than a school structure on site; the school district can further utilize the site for administrative offices, shops for school storage, or any other school district function that isn't necessarily a school building.

This case was approved by the Planning Commission during their August 26, 2025, meeting with a vote of 5/0.

STAFF REFERENCE:

Ry Muzzarelli, P.E., Development Services Director

CASE MANAGER:

Meredith Duvall, City Planning Manager

ATTACHMENTS:

[Explanation of Rezone](#)

[Ordinance](#)

[Vicinity Map](#)

[Area to be Rezoned](#)

[Planning Requirements](#)

City of Gillette, Wyoming
Department of Community Development
Planning Division
Request For Zoning Amendment

CASE NO. _____ Z

- I. Applicants Name: Campbell County School District #1 (CCSD#1)
Mailing Address: 100 West Eighth Street (P.O. Box 3033), Gillette, WY 82717
Phone No.: (307) 682-5171
Interest in Property: Owner

- II. Explain in detail the reasons for the proposed zoning amendment. Describe specifically the error in the current zoning, or how changing conditions require this requested amendment (attach additional pages if needed.)

The New Campbell County High School Project will require a minor subdivision to combine the parcels for the campus of the existing Campbell County High School. The common boundary of the Campbell County High School East Parking Area and the Hillcrest School Addition may also need to be adjusted south to accommodate the proposed development for the new high school. The properties are zoned Single-Family Residential (R-1) and Two-Family Residential (R-2) and must be designated as a single zoning district before the minor subdivision can be approved by the City of Gillette. The proposed change to Office and Institutional (C-O) District meets the needs of the CCSD#1 to operate and maintain both the Campbell County High School and Hillcrest Elementary School. The C-O designation is compatible with the adjacent residential and commercial districts. The proposed rezoning from residential to institutional will support the development of a new school that directly serves the educational needs of the growing community. This change promotes the public health, safety, and general welfare by providing a safe, modern learning environment designed to meet current building, safety, and environmental standards. The site will include proper access for emergency vehicles, designated drop-off and pick-up areas to manage traffic flow safely, and pedestrian pathways to encourage walkability. Thoughtful site design and landscaping will buffer surrounding residential areas, minimizing impacts such as noise and traffic. Overall, the rezoning enables responsible, community-serving development that enhances long-term neighborhood vitality and supports access to quality education.

*If a map amendment, complete Section III. If a text amendment, complete section IV.

ORDINANCE NO.

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP OF THE CITY OF GILLETTE, WYOMING, FOR A PORTION OF THE SOUTHEAST QUARTER OF SECTION 27, TOWNSHIP 50 NORTH, RANGE 72 WEST, AND A PORTION OF THE SOUTHWEST QUARTER OF SECTION 26, TOWNSHIP 50 NORTH, RANGE 72 WEST, ALSO KNOWN AS 1000 CAMEL DRIVE AND 1500 S BUTLER SPAETH ROAD, CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING, FROM R-1, SINGLE FAMILY RESIDENTIAL DISTRICT AND R-2, TWO-FAMILY RESIDENTIAL DISTRICT TO C-O, OFFICE AND INSTITUTION DISTRICT, PER THE ATTACHED EXHIBIT.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING, THAT:

Section 1. Legal Description

A Portion Of The Southeast Quarter Of Section 27, Township 50 North, Range 72 West, and A Portion Of The Southwest Quarter Of Section 26, Township 50 North, Range 72 West, Also Known As 1000 Camel Drive and 1500 S Butler Spaeth Road, City of Gillette, Campbell County, Wyoming

Section 2. Zoning Amendment

A Portion Of The Southeast Quarter Of Section 27, Township 50 North, Range 72 West, and A Portion Of The Southwest Quarter Of Section 26, Township 50 North, Range 72 West, Also Known As 1000 Camel Drive and 1500 S Butler Spaeth Road, City of Gillette, Campbell County, Wyoming, is hereby amended from R-1, Single Family Residential District and R-2, Two-Family District, to C-O, Office and Institution District, per the attached Exhibit.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2025.

Shay Lundvall, Mayor

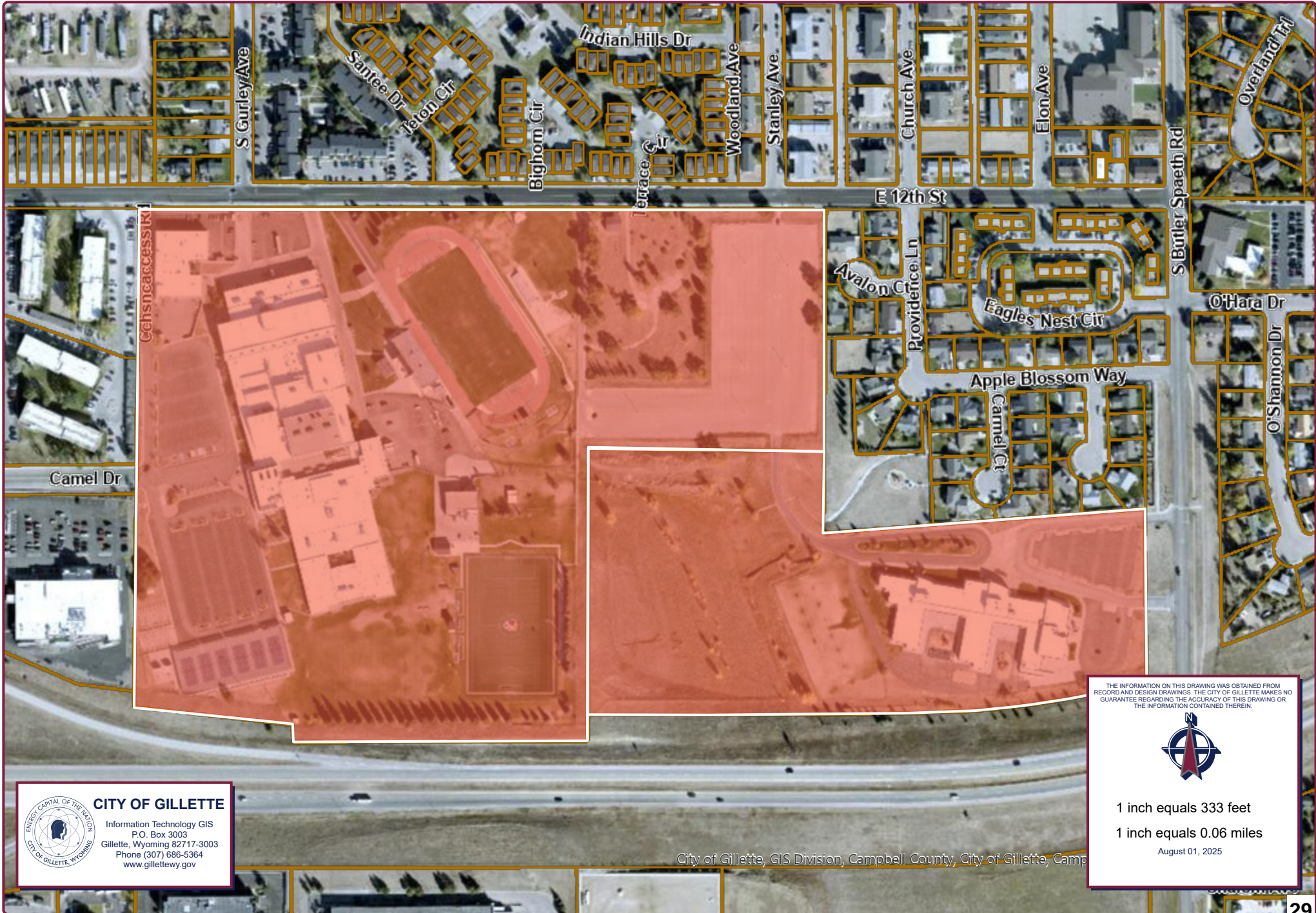
(S E A L)

ATTEST:

Alicia Allen, City Clerk

Publication Date:

Vicinity Map - 1000 Camel Dr & 1500 S Butler Spaeth Rd



CITY OF GILLETTE

Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

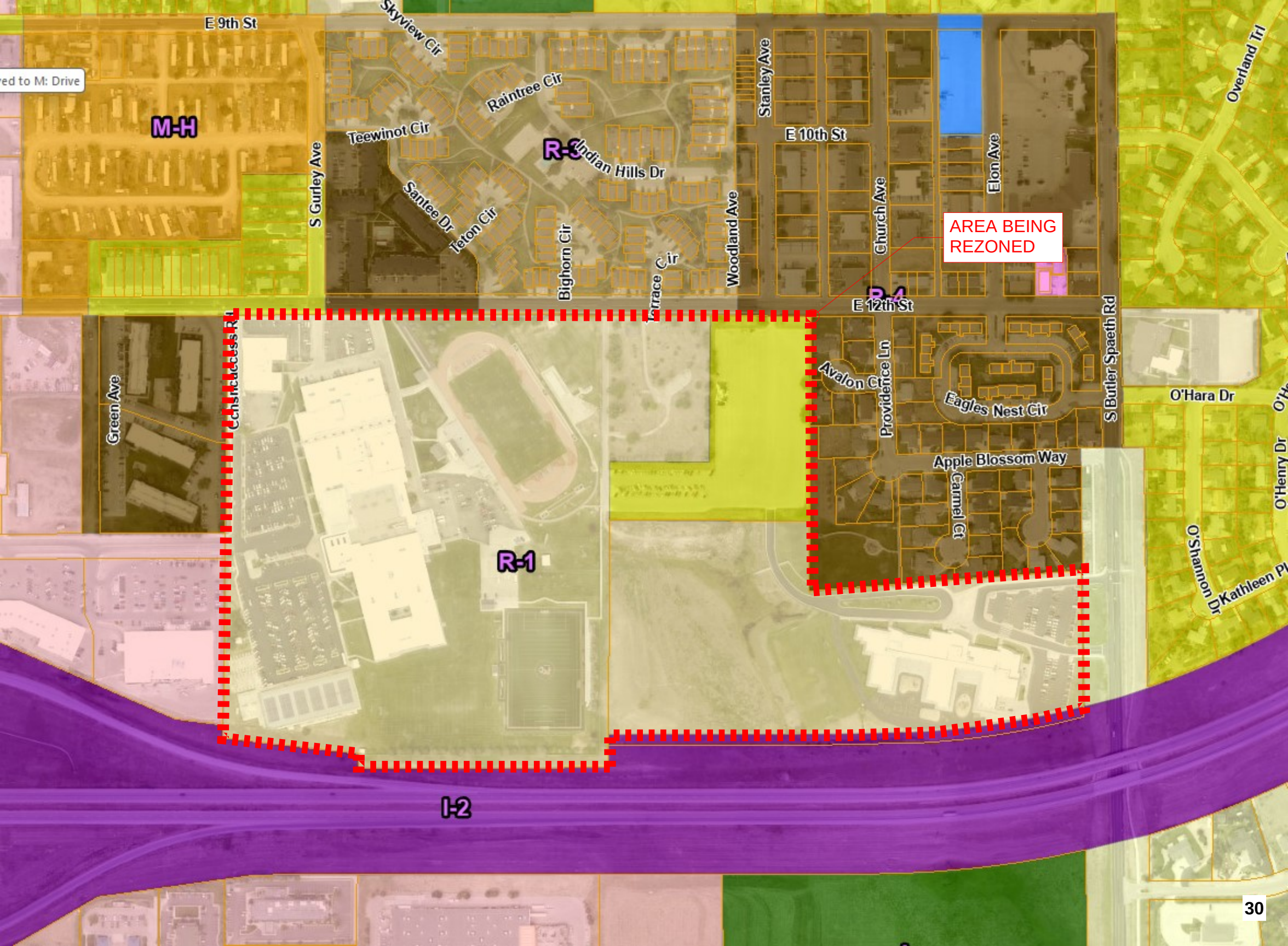
THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



1 inch equals 333 feet
1 inch equals 0.06 miles

August 01, 2025

City of Gillette, GIS Division, Campbell County, City of Gillette, Camp



AREA BEING
REZONED

Planning Requirements

PL2025-0029

Zoning Map Amendment | 1000 Camel Drive & 1500 S Bulter Spaeth Road

There are no Planning Requirements for this case.

CITY OF GILLETTE PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING
Community Room ~ City Hall ~ August 26, 2025 ~ 5:15 pm

PRESENT

Commission Members Present: Chair Shaun Hottell, Vice-Chair Richard Cone, Matthew Nelson, Ian Scott, and Lance Walker.

Commission Members Absent: Brian Rozier and Jack Colson

Staff Present: Meredith Duvall, Planning Manager; Shannon Stefanick, City Planner; Jill McCarty, Administrative Coordinator.

CALL TO ORDER

Chair Shaun Hottell called the meeting to order at 5:15 p.m.

APPROVAL OF
THE MINUTES

A motion was made by Vice-Chair Cone to approve the meeting minutes of July 22, 2025. Ian Scott seconded the motion. Motion carried 5/0.

Case No.
PL2025-0029 –
MAP
AMENDMENT –
1000 Camel Dr &
1500 Butler Spaeth
Rd

The owner, Campbell County School District, Owner, seeks to amend the Zoning Map to rezone 1000 Camel Drive and 1500 S Butler Spaeth Road from R-1, Single Family Residential District and R-2, Two-Family Residential District, to C-O, Office and Institution District.

The proposed rezone area is approximately 69.32 acres and as the minimum district size for the C-O District is 1 acre; this rezone does meet the minimum district requirements. 1000 Camel Drive is the site of Campbell County High School, which includes the school, football/soccer/track fields, tennis courts, a vocational tech building, and all associated parking for the above-mentioned activities. 1500 S Butler Spaeth Road is the site of Hillcrest Elementary School, which includes the school, playground, field, and all associated parking for the above-mentioned activities. Both properties are currently serviced with city water, sewer, and electric utilities.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

There being no further comments or questions, Ian Scott made a motion to approve the case, and Vice-Chair Cone seconded. The Motion carried 5/0.

Case No.
PL2025-0030 –
EASEMENT
VACATION – 2901
Conestoga Dr

The owner, Diverse Energy LLC, is requesting the vacation of an existing 70-foot-wide Stormwater Detention Easement located at 2901 Conestoga Drive; more specifically, 185'x70' easement, totaling 12,950 sq. ft. that beings at the north property line and runs down the western side of the property.

A drainage plan indicated that the easement is unnecessary as the stormwater has been re-routed to the north-eastern side of the property to a detention pond with stormwater pipes draining into it. The following city divisions reviewed the proposed vacation and found no issues with it: Planning, GIS, Engineering, Wastewater, Water, Electrical, and the Fire Department.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

There being no further comments or questions, Matthew Nelson made a motion to approve the case, and Lance Walker seconded. The Motion carried 5/0.

Case No.
PL2025-0031 –
MINOR
SUBDIVISION –
Opseth Subdivision

The owners, John & Brenda Opseth, propose combining two existing lots, known as 2331 S Butler Spaeth Rd & 1490 Country Club Rd, into one lot. 2331 S Butler Spaeth Rd is 1.09 acres and currently undeveloped. 1490 Country Club Rd is 0.79 acres and has one residence.

Both properties are zoned R-S, Suburban Residential District, and currently meet the minimum lot size of ½ acre and minimum lot width of 12 feet. The proposed 1.87-acre lot also meets these minimum requirements.

Pursuant to the City of Gillette Subdivision Regulations for residentially zoned properties, installation of water and sanitary sewer services to each lot is required prior to the filing of the final plat. These improvements were not made to 2331 S Butler Spaeth Rd before platting, and the lot does not currently have water and sewer services installed. If the two properties are allowed to be combined, then what is now 2331 S Butler Spaeth Rd would be served by the existing water and sewer services for 1490 Country Club Rd, removing the nonconformity with the City Subdivision Regulations.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

Shaun Flynn, resident of Country Club Estates, was present and said his main concern was public safety if a building – such as a garage or shop – were to be built on the property it would diminish visibility at the intersection of Butler Spaeth Road and Country Club Road, as there has been a fatality at the intersection in the past. Mr. Flynn said also in the winter it would make an impact on safety with the hill going up Butler Spaeth Road towards Country Club Road. Mr. Flynn said there was a fence that was located on the property that was a noise deterrent for Mr. Flynn's property, but part of the fence has been removed and the noise increase has been significantly increased according to him, along with garbage coming onto his property and he wanted to ask for the fence to be put back up. Chair Hottell said that it was a private fence, and the Planning Commission would only be voting on if the property lot line could be removed at this meeting.

Mr. Flynn asked if the applicant had already purchased the lots that were proposed to have the lot line removed, and Meredith Duvall said the property was either already purchased or was under contract. Mr. Flynn said he would have wanted to buy part of the property, but it was not highly advertised when the property was for sale. Mr. Flynn said the property owner has already started to park vehicles on the property and he feels this will become a problem. Mr. Flynn asked if the property owner could subdivide the lot on the future, and Ms. Stefanick said if the zoning were to stay R-S the area would need to be a minimum of ½ acre with a width of 125 feet for a front setback then a subdivision of the property could happen. Mr. Flynn said if that were to happen then part of the lot could then be resold and a building could then go behind his house and he did not want that. Ms. Stefanick said an owner of the property could have built on that lot at any time, it just had not been utilized or developed up to this time. Ms. Stefanick explained with building anything on the property site triangles would have to be applied and a building would not be able to impede on the site triangle.

Mr. Flynn said he was concerned about an alley that was behind the property owner's house that was connected to Mr. Flynn's house, as there was a concern by Mr. Flynn

that the property owner could close off the alley, blocking access to his house. Ms. Stefanick said the alley was a public access easement and the property owner would not be able to close off the alley, as it will continue to be on the recorded plat.

Christopher Flynn, Shaun Flynn's son and resident of Country Club Estates, was present and said his concern was the property owner's removal of his fence and creating road noise that wasn't there before the fence removal. Chair Hottell said since it was a privately-owned fence, the property owner has the right to remove it, and the Planning Commission would only be voting on the lot line removal at the meeting. Ms. Duvall stated that the fence was private property, and the property owner could remove it or choose to replace what had been taken down. Ms. Duvall advised Mr. Flynn that they also could obtain a fence permit from the City Planning Division and put one up on their property. Mr. Flynn said his concern also was any potential of an obstruction being built on the property because of the hill coming up Butler Spaeth Road to County Club Road, as there had already been a fatality at that location in the past. Ms. Duvall said any building would have to be outside of the site triangle as well as any setbacks to the property would have to be followed. Any building would also have to be permitted by the city, and all the site triangles and setbacks would be reviewed at that time. Ms. Duvall said even if the lot line were not removed, a building could be built on the property at any time, but all the setbacks and site triangles would need to be observed.

There being no further comments or questions, Matthew Nelson made a motion to approve the case, and Ian Scott seconded. The Motion carried 4/0/1.

Case No.
PL2025-0032 –
MINOR
SUBDIVISION –
4201 Tepee

The owners, Susan Saunders and Rebecca Mast, propose to combine one existing lot (Lot 17) with one-half lot (southern one-half of Lot 18) to reflect the way the properties were sold and are currently being utilized.

Sunburst subdivision was originally platted in 1962, before that area's annexation to the city that occurred in 1984. After platting, 10 of the properties on Block 2 of Sunburst Subdivision were purchased as one- and one-half lots. These properties were later built on and utilized as one lot. These properties are now non-conforming as current zoning regulations do not allow structures to be built over lot lines. The proposed subdivision will remove the nonconformity from the property known as 4201 Tepee St.

As the proposed subdivision only includes the property owned by 4201 Tepee St, the subdivision will result in the northern half of Lot 18 being left over and not absorbed into an existing lot at this time. The northern half of Lot 18 is owned by the adjacent property owners to the north, located at 4111 Tepee St; at this time the property owners have no interest in combining their lots.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

Danny Engdahl and Kathleen Doege, owners of the adjoining property at 4111 Tepee St., were present and asked if their adjoining property line would also be removed with this case. Ms. Stefanick said a Minor Subdivision application would be needed to remove any of their lot lines. Mr. Engdahl asked if he was to sell his property if the lot line would be an issue for future buyers. Ms. Stefanick said for Mr. Engdahl's property, the buildings currently built over the lot line were built when the city allowed it in the past, therefore they are legal non-conforming buildings and still allowed and can be utilized as is. However, any additions that would be put in now would have to meet current city standards. Vice-Chair Cone stated the Title Company may have issues

with the way the lots are now, and Ms. Stefanick said that it would be on the civil side of their property sale. Ms. Doege asked why their lot was 1-1/2 lot size, and Ms. Stefanick said there were 10 lots that were sold as 1-1/2 lot pieces when the subdivision was platted in 1962.

Cevin Imus, agent for the case, was present and said he wanted to clarify that if the neighboring property owner wanted to add an addition onto their property that the Planning Division would require for their 1-1/2 lots to be combined prior to that, so now would be time to do the lot line removal process. Ms. Duvall and Ms. Stefanick provided the contact information for the Planning Division should the adjoining property owners want to pursue removing the lot line from their property.

There being no further comments or questions, Vice-Chair Cone made a motion to approve the case, and Matthew Nelson seconded. The Motion carried 5/0.

Case No.
PL2025-0033 –
MINOR
SUBDIVISION –
4001 E Collins Rd

Commissioner Lance Walker excused himself from consideration from this matter due to a conflict. The owners, Matthew & Laurie Walker, propose to subdivide an existing developed 2.22-acre parcel into two individual lots. Lot 1 is proposed to be 1.48 acres and will contain the northern building. Lot 2 is proposed to be 0.73 acres and will contain the southern building.

The property located at 4001 E Collins Rd is zoned I-2, Heavy Industrial District. There is no minimum lot size or width in an I-2 District. Both proposed properties are served by existing utilities.

Chair Hottell asked if there were any comments or questions by the public or the Commission.

There being no further comments or questions, Matthew Nelson made a motion to approve the case, and Ian Scott seconded. The Motion carried 4/0.

OLD BUSINESS

None.

NEW BUSINESS

Meredith Duvall said the September 9, 2025, and September 23, 2025, meetings would be canceled.

ADJOURNMENT

The meeting was adjourned at 5:57 p.m.

Minutes taken and prepared by Jill McCarty, Administrative Coordinator.

BEFORE THE CITY OF GILLETTE PLANNING COMMISSION

CITY OF GILLETTE

PL2025-0029

ZONING MAP AMENDMENT

**1000 CAMEL DRIVE AND 1500 S BUTLER
SPAETH ROAD**

CITY OF GILLETTE ZONING ORDINANCE

PETITIONER

CAMPBELL COUNTY SCHOOL DISTRICT

FINDINGS OF FACT; CONCLUSIONS OF LAW

THESE MATTERS came before the City of Gillette Planning Commission (“Commission”) on August 26, 2025, for hearing on the Zoning Map Amendment filed by Petitioner Campbell County School District, represented by Craig Shavlik of KL&A, Inc. Petitioner seeks to change the zoning district of 1000 Calem Drive and 1500 S Butler Spaeth Road from R-1, Single Family Residential District and R-2, Two-Family Residential District to C-O, Office and Institution District. Chair Shaun Hottell, chairman of the Commission presided. Commissioners Vice-chair Richard Cone, Ian Scott, Matthew Nelson, and Lance Walker were also present.

Meredith Duvall, City Planning Manager for the City of Gillette, acted as Case Manager for the proceedings. The Commission, having heard the statements and evidence presented by the Case Manager, and having considered the matter, reviewed the case herein, and being otherwise fully advised on the premises, makes the following findings of fact and conclusions of law.

FINDINGS OF FACT

1. These matters are a request by the Petitioner to change the Zoning District Map of the City of Gillette.
2. Petitioner is requesting to change the zoning for 1000 Camel Drive and 1500 S Butler Spaeth Road.

3. Case Manager established that the current Zoning Ordinance requires all proposed amendments to the Zoning Ordinance through Map Amendment Procedures, as required by Section 1.e., of the Code, to (1) correct an obvious error or oversight in the regulations; or to: (2) recognize changing conditions in the City, which require that amendments be adopted for the promotion of the public health, safety, or general welfare.

4. Petitioner established that the Zoning Map Amendment will change the Zoning Map for 1000 Camel Drive and 1500 S Butler Spaeth Road from R-1, Single Family Residential District and R-2, Two-Family Residential District to C-O, Office and Institution District.

5. Notice of the hearing date and times were published in the local newspaper of record, as required by W.S.15-1-602.

6. At the hearing, the Case Manager demonstrated the proposed district change will not adversely affect the character of neighborhood.

7. Case Manager established that the Staff Recommendation supports the Zoning Map Amendment to change the zoning district for 1000 Camel Drive and 1500 S Butler Spaeth Road.

8. At the hearing, the Case Manager demonstrated the proposed changes will correct an obvious error in the Zoning Map as 1000 Camel Drive currently contains spit zoning on the single parcel. Furthermore, it will provide more opportunities for the property owner to have site flexibility, which recognizes changing conditions within the city, specifically for general welfare.

CONCLUSIONS OF LAW

1. Under W.S. 15-1-602, the governing body shall specify how regulations and the district boundaries are to be determined, established, enforced, amended, supplement or otherwise changed.

The Board must hear taxpayers' complaints and hold hearings after proper notice.

2. Under Section 1.e(1) Statement of Policy, the Zoning Ordinance, which includes both the Ordinance and the Zoning District Map, has been established for the purpose of promoting sound

development and maintaining stable land use patterns. “Any person, corporation, or the City may initiate amendments to the Zoning Code to (1) correct an obvious error or oversight in the regulations; or to: (2) recognize changing conditions in the City that requires an amendment(s) for the public health, safety, or general welfare.”

3. Under Section 1.e(1) Statement of Policy, the City Council, the Development Services Department, or any person, firm, or corporation may initiate amendments.

4. Petitioner timely filed its application for a Zoning Text Amendment and all supporting documents required by the City of Gillette and the Board has jurisdiction to hear these matters.

5. Petitioner established the legal basis for such an amendment by stating the proposed change is to recognize changing conditions in the community.

6. When proposing a zoning map amendment, the burden is on the Petitioner to establish by credible evidence an obvious error in the map or changing conditions within the city boundaries as required in Section 1.e(1) of the Code.

7. In the absence of evidence rebutting the presumption in favor of the Petitioner, reviewing bodies presume that the Case Manager charged with establishing consistency with administering the Code, exercised honest judgement in accordance with the applicable rules, regulations, and other directives that have passed public scrutiny under W.S. 15-1-602 and Section 1.e(1) of the Code.

8. The Board was presented with the Petitioner’s Map Amendment.

9. The Board was unanimous in their vote to approve the Petitioner’s Map Amendment to amend the Zoning District Map for 1000 Camel Drive and 1500 S Butler Spaeth Road from R-1, Single Family Residential District and R-2, Two-Family Residential District to C-O, Office and Institution District based on both correcting an obvious error in the Zoning Map and changing conditions in the City. The Commission forwards the case to the City of Gillette City Council for a

second public hearing and final vote.

NOTICE

Any party may appeal a final adverse written decision or order of this City of Gillette Planning Commission by filing a notice of appeal to the City of Gillette City Council or attend the City Council public hearing on the matter. Such written appeal must be filed no later than 4pm on the day of the City Council public hearing.

DATED THIS 29th **day of August, 2025.**

CITY OF GILLETTE PLANNING COMMISSION



Shaun Hottell, Chair

ATTEST: 
Meredith Duval, City Planning Manager



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Bills and Claims

SUGGESTED ACTION:

I move that the bills and claims, excepting any and all conflict claims, be approved.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:

[Bills and Claims](#)

[Bills and Claims - Prepaids](#)

[Wire Transfers](#)

[UMB Bank](#)

Expenditure Approval Report
Check Approval Date of 10/07/2025



Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
4555-ATLAS OFFICE PRODUCTS			
	196909	OS INVENTORY	441.96
	196910	OS INVENTORY	343.80
	196911	OS INVENTORY	81.40
	196912	OS INVENTORY	42.96
	196913	OS INVENTORY	475.72
	196914	OS INVENTORY	105.64
	196915	OS INVENTORY	599.98
		VENDOR TOTAL:	2,091.46
1630-DISPLAY SALES			
	196968	OS INVENTORY	579.00
		VENDOR TOTAL:	579.00
1511-NORCO INC			
	196984	CUSTODIAL INVENTORY	100.54
	196985	CUSTODIAL INVENTORY	201.08
	196986	CUSTODIAL INVENTORY	35.30
	196987	CUSTODIAL INVENTORY	139.40
	196988	CUSTODIAL INVENTORY	541.40
	196990	CUSTODIAL INVENTORY	892.70
	196991	CUSTODIAL INVENTORY	1,460.58
	196993	CUSTODIAL INVENTORY	189.30
		VENDOR TOTAL:	3,560.30
2300-WESTERN STATIONERS			
	197018	OS INVENTORY	892.04
	197019	OS INVENTORY	29.04
	197020	OS INVENTORY	29.04
	197021	OS INVENTORY	312.94
	197022	OS INVENTORY	116.69
	197023	OS INVENTORY	452.07
	197024	OS INVENTORY	569.93

Expenditure Approval Report

Check Approval Date of 10/07/2025



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
2300-WESTERN STATIONERS			
	197025	OS INVENTORY	419.70
	197026	OS INVENTORY	323.36
		VENDOR TOTAL:	3,144.81
		DIVISION TOTAL:	9,375.57
		DEPARTMENT TOTAL:	9,375.57

Expenditure Approval Report

Check Approval Date of 10/07/2025



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
01-MAYOR & COUNCIL			
2026-POKEYS BBQ			
	196725	BWXT BREAKFAST	195.00
		VENDOR TOTAL:	195.00
1748-THAT EMBROIDERY PLACE			
	196672	BABY GIFT	45.00
	196673	BABY GIFT	45.00
		VENDOR TOTAL:	90.00
		DIVISION TOTAL:	285.00
02-ADMINISTRATION			
55555-MISC EMPLOYEE VENDOR			
	196803	TRAVEL REIMBURSEMENT	88.20
		VENDOR TOTAL:	88.20
2398-WYOMING WATER ASSOC			
	196701	CONFERENCE REGISTRATION - M COLE	375.00
		VENDOR TOTAL:	375.00
		DIVISION TOTAL:	463.20
04-SPECIAL PROJECTS			
1572-ARETE DESIGN GROUP			
	196533	CITY HALL RENOVATION	15,520.00
	196799	CITY HALL RENOVATION	32,480.00
		VENDOR TOTAL:	48,000.00
2070-SOUTHERN COMPUTER WAREHOUSE			
	196997	DALBEY 59 BRIDGE SECURITY CAMERAS	90.00
		VENDOR TOTAL:	90.00
		DIVISION TOTAL:	48,090.00
		DEPARTMENT TOTAL:	48,838.20

Expenditure Approval Report

Check Approval Date of 10/07/2025



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
15-ATTORNEY			
15-ATTORNEY			
2583-BEST BEST & KRIEGER LLP			
	196614	CHARTER RENEWAL	8,656.00
		VENDOR TOTAL:	8,656.00
		DIVISION TOTAL:	8,656.00
		DEPARTMENT TOTAL:	8,656.00

Expenditure Approval Report

Check Approval Date of 10/07/2025



	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
20-HUMAN RESOURCES			
20-HUMAN RESOURCES			
5143-RYAN SCHROCK			
	196612	DRUG AND ALCOHOL TESTING	611.10
	196751	DRUG AND ALCOHOL TESTING	1,102.00
		VENDOR TOTAL:	1,713.10
1804-SIMPSON'S PRINTING			
	196752	POLICE OFFICE TRADING CARDS	22.50
	196753	POLICE OFFICER TRADING CARDS	117.50
		VENDOR TOTAL:	140.00
4305-STERLING INFOSYSTEMS, INC			
	196613	BACKGROUND CHECKS	120.11
		VENDOR TOTAL:	120.11
		DIVISION TOTAL:	1,973.21
21-SAFETY			
3263-SAFETY IN MOTION INC			
	196529	LICENSE 9/1/25-8/31/26	5,000.00
		VENDOR TOTAL:	5,000.00
5174-WS AUDIOLOGY USA, INC.			
	196617	AUDIOLOGY	7,145.46
		VENDOR TOTAL:	7,145.46
		DIVISION TOTAL:	12,145.46
		DEPARTMENT TOTAL:	14,118.67

Expenditure Approval Report

Check Approval Date of 10/07/2025



Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
26-CUSTOMER SERVICE		
1381-CITY OF GILLETTE		
196750	PETTY CASH REIMBURSEMENT 9/26/25	0.78
	VENDOR TOTAL:	0.78
1395-COLLECTION PROFESSIONALS GILLETTE		
196699	AUGUST 2025 COLLECTIONS	857.81
	VENDOR TOTAL:	857.81
3369-POSTAL PROS SOUTHWEST INC		
196696	PRINT & MAIL UTILITY BILLS, REMINDS, DISCONNECTS	960.43
196697	PRINT & MAIL UTILITY BILLS, REMINDS, DISCONNECTS	1,412.47
196698	RESTITUTION PAYMENT FROM	3,261.93
	VENDOR TOTAL:	5,634.83
	DIVISION TOTAL:	6,493.42
34-INFORMATION TECHNOLOGY		
1358-CENTURYLINK		
196721	LONG DISTANCE SERVICE	164.48
	VENDOR TOTAL:	164.48
2625-CHARTER MEDIA		
196719	INTERNET SERVICE	1,299.00
	VENDOR TOTAL:	1,299.00
1407-COMPASSCOM SOFTWARE		
196720	AVL PUBLIC VIEWER	5,014.20
	VENDOR TOTAL:	5,014.20
4853-CONVERUS, INC		
196717	EYE DETECT	3,650.00
	VENDOR TOTAL:	3,650.00
2676-EVERBRIDGE INC		
196718	EVERBRIDGE MASS NOTIFICATION	15,452.00
	VENDOR TOTAL:	15,452.00
3976-GRANICUS LLC		
196722	OPENCITIES WEB HOSTING	40,381.44
	VENDOR TOTAL:	40,381.44

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
25-FINANCE			
34-INFORMATION TECHNOLOGY			
4993-SMARSH INC.			
	196549	SMS ARCHIVE ADDITIONAL LICENSES	51.73
		VENDOR TOTAL:	51.73
2222-VERIZON WIRELESS			
	196550	AVL DATA	1,914.58
	196724	CELLULAR SERVICE	9,627.54
		VENDOR TOTAL:	11,542.12
4870-WEATHERBY PARENT LLC			
	196723	LEADS ONLINE	6,972.00
		VENDOR TOTAL:	6,972.00
		DIVISION TOTAL:	84,526.97
		DEPARTMENT TOTAL:	91,020.39

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Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
40-PD ADMINISTRATION		
1381-CITY OF GILLETTE		
196750	PETTY CASH REIMBURSEMENT 9/26/25	25.96
	VENDOR TOTAL:	25.96
5134-COURTNEY LORRAINE FULGINITI		
196560	DUI BLOOD DRAW	75.00
	VENDOR TOTAL:	75.00
2597-CRAIG FURMAN		
196558	DUI BLOOD DRAW	75.00
	VENDOR TOTAL:	75.00
1916-GALLS INC		
196557	UNIFORMS	195.00
	VENDOR TOTAL:	195.00
55555-MISC EMPLOYEE VENDOR		
196804	FY25/26 BOOT ALLOWANCE	105.00
	VENDOR TOTAL:	105.00
1804-SIMPSON'S PRINTING		
196752	POLICE OFFICE TRADING CARDS	22.50
196753	POLICE OFFICER TRADING CARDS	117.50
	VENDOR TOTAL:	140.00
	DIVISION TOTAL:	615.96
45-ANIMAL SHELTER		
1572-ARETE DESIGN GROUP		
196608	ACO ADDITON	2,324.20
	VENDOR TOTAL:	2,324.20
	DIVISION TOTAL:	2,324.20
	DEPARTMENT TOTAL:	2,940.16

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Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
33-CITY HALL BUILDING MAINTENANCE		
1040-ALSCO		
196484	RUG CLEANING	20.83
196487	RUG CLEANING	48.42
196493	RUG CLEANING	20.83
196495	RUG CLEANING	48.42
196503	RUG CLEANING	20.83
	VENDOR TOTAL:	159.33
4985-GILLETTE STEEL CENTER		
196534	POOL BUILDING REPAIRS	194.00
	VENDOR TOTAL:	194.00
1511-NORCO INC		
196535	SAFETY INSPECTIONS	114.10
196536	POOL BUILDING REPAIRS	13.36
196537	WAREHOUSE SWEEPER REPAIRS	127.75
	VENDOR TOTAL:	255.21
3690-PRO WINDMILL INC		
196610	PEST SPRAYING	175.00
	VENDOR TOTAL:	175.00
2116-RAPID FIRE PROTECTION INC		
196546	CITY HALL FIRE SUPPRESSION INSPECTIONS	330.00
	VENDOR TOTAL:	330.00
1786-SHERWIN WILLIAMS		
196538	POOL BUILDING REPAIRS	60.84
196548	POOL BUILDING REPAIRS	106.90
	VENDOR TOTAL:	167.74
	DIVISION TOTAL:	1,281.28

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Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
50-PUBLIC WORKS ADMIN		
4148-TERRY SJOLIN		
196845	SCHEDULING FOR THE FIELDS	800.00
	VENDOR TOTAL:	800.00
	DIVISION TOTAL:	800.00
51-PARKS		
1040-ALSCO		
196482	UNIFORM CLEANING	43.73
196500	UNIFORM CLEANING	43.73
196542	UNIFORM CLEANING	43.73
196556	UNIFORM CLEANING	43.73
	VENDOR TOTAL:	174.92
3926-ANTELOPE VALLEY IMPROVEMENT & SERVICE DISTRICT		
196603	ANTELOPE VALLEY PARK WATER	847.73
	VENDOR TOTAL:	847.73
1114-LONG'S PLUMBING & HEATING INC		
196555	BACKFLOW PREVENTER INSPECTION	2,790.00
	VENDOR TOTAL:	2,790.00
1919-PAINTBRUSH SEWER & DRAIN		
196606	PORTA TOILETS	13,028.20
	VENDOR TOTAL:	13,028.20
1776-SCOTT BROTHERS INC		
196532	ECSC LIGHT REPAIRS	345.00
	VENDOR TOTAL:	345.00
2400-WYOMING WATER SOLUTIONS		
196551	WATER AT DALBEY PARK	49.00
196552	WATER AT ECSC AND TEST STRIPS FOR SPLASH PAD	34.99
	VENDOR TOTAL:	83.99
	DIVISION TOTAL:	17,269.84

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Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
54-STREETS		
1040-ALSCO		
196480	UNIFORM CLEANING	74.18
196489	UNIFORM CLEANING	71.67
196498	UNIFORM CLEANING	71.67
	VENDOR TOTAL:	217.52
3945-AMERICAN TRACK GENERATIONS LLC		
196531	ENERGY PARK RAIL SPUR	735.05
	VENDOR TOTAL:	735.05
4887-GMCO CORPORATION		
196825	FY 25/26 ICE SLICE	3,691.98
196826	FY 25/26 ICE SLICE	6,162.48
196827	FY 25/26 ICE SLICE	3,836.16
196828	FY 25/26 ICE SLICE	5,389.74
196829	FY 25/26 ICE SLICE	5,321.70
196830	FY 25/26 ICE SLICE	6,073.38
196831	FY 25/26 ICE SLICE	5,733.18
196832	FY 25/26 ICE SLICE	5,893.56
196833	FY 25/26 ICE SLICE	4,105.08
196834	FY 25/26 ICE SLICE	32,947.56
196835	FY 25/26 ICE SLICE	5,396.22
196836	FY 25/26 ICE SLICE	29,368.98
	VENDOR TOTAL:	113,920.02
1264-MCM GENERAL CONTRACTORS		
196838	ANNUAL TRENCHING AND BORING AG	2,141.50
	VENDOR TOTAL:	2,141.50
1919-PAINTBRUSH SEWER & DRAIN		
196607	PORTA TOILET	265.00
	VENDOR TOTAL:	265.00

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Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
54-STREETS		
2035-POWDER RIVER ENERGY CORPORATION		
196507	ELECTRIC - SIGN LIGHTING HWY 14/16	44.50
196508	ELECTRIC - SIGN LIGHTING HWY 50	43.25
196509	ELECTRIC - WELCOME TO GILLETTE SIGN ON S HWY 59	46.33
	VENDOR TOTAL:	134.08
1802-SIMON CONTRACTORS		
196530	ROCK	350.00
196616	ROCK	360.00
	VENDOR TOTAL:	710.00
	DIVISION TOTAL:	118,123.17
	DEPARTMENT TOTAL:	137,474.29

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Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
60-ENGINEERING & DEV SERVICES		
60-ENGINEERING		
5555-MISC EMPLOYEE VENDOR		
196805	TRAVEL REIMBURSEMENT	19.19
	VENDOR TOTAL:	19.19
	DIVISION TOTAL:	19.19
61-BUILDING INSPECTION		
3827-TAMI WALDNER		
196663	BOE MEETING LUNCH	135.00
	VENDOR TOTAL:	135.00
2375-WYOMING CONFERENCE BUILDING OFFICAL		
196662	MEMBERSHIP RENEWAL - D STRICKLAND	50.00
	VENDOR TOTAL:	50.00
	DIVISION TOTAL:	185.00
62-TRAFFIC SAFETY		
4228-RMS INSTRUMENT & ELECTRICAL, LLC		
196693	UNWIRE RFB DAMAGE POLE & REWIRE RFB NEW POLE	453.00
196704	TRAINING ON NEW ADA BUTTONS	1,422.00
196705	SCHOOL LIGHT REPAIRS	2,167.00
	VENDOR TOTAL:	4,042.00
	DIVISION TOTAL:	4,042.00
	DEPARTMENT TOTAL:	4,246.19

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Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
65-PUBLIC AFFAIRS DEPARTMENT		
31-CITY CLERK/PRINT SHOP		
1381-CITY OF GILLETTE		
196750	PETTY CASH REIMBURSEMENT 9/26/25	51.00
	VENDOR TOTAL:	51.00
1482-NEWS RECORD		
196709	AUGUST 2025 LEGAL ADVERTISING	9,888.30
	VENDOR TOTAL:	9,888.30
	DIVISION TOTAL:	9,939.30
32-JUDICIAL		
4003-MICHAEL STULKEN		
196669	DEFENSE ATTORNEY	500.00
196700	DEFENSE ATTORNEY	500.00
	VENDOR TOTAL:	1,000.00
	DIVISION TOTAL:	1,000.00
65-PUBLIC AFFAIRS ADMINISTRATION		
1351-CAMPBELL COUNTY CHAMBER OF COMMERCE		
196702	ADVERTISING	900.00
	VENDOR TOTAL:	900.00
1482-NEWS RECORD		
196708	AUGUST 2025 ADVERTISING	1,779.25
	VENDOR TOTAL:	1,779.25
	DIVISION TOTAL:	2,679.25
	DEPARTMENT TOTAL:	13,618.55
	FUND TOTAL:	330,288.02

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	Invoice Number	Invoice Description	Amount
201-1% FUND			
10-ADMINISTRATION			
05-1% OPTIONAL SALES TAX			
1381-CITY OF GILLETTE			
	196850	2025 RC RANCH M&O * RETAINAGE	849.32
	196852	FORCE ROAD M&O * RETAINAGE	19,267.41
	196854	2025 CRACK SEAL PROJECT * RETA	9,090.68
		VENDOR TOTAL:	29,207.41
1415-CONSOLIDATED ENGINEERS INC			
	196861	2025 SEWER POINT REPAIRS - DES	592.50
		VENDOR TOTAL:	592.50
1684-DRM INC			
	196553	CLEAN STREETS FOR CHIP SEALING	1,722.50
		VENDOR TOTAL:	1,722.50
1616-EJ COLLINS, PE			
	196605	PARKING LOT STRIPING OVER CHIP SEAL	577.00
		VENDOR TOTAL:	577.00
4267-HECTOR FUENTES			
	196604	SMALL PATCH 3RD AND WARREN	4,895.00
		VENDOR TOTAL:	4,895.00
5155-KSLA CORP			
	196859	HERITAGE VILLAGE PLAYGROUND RE	3,250.00
		VENDOR TOTAL:	3,250.00
4226-NATHAN G STEINER			
	196857	ANTELOPE VALLEY PLAYGROUND	5,317.58
	196858	ANTELOPE VALLEY PLAYGROUND	2,285.70
		VENDOR TOTAL:	7,603.28
4228-RMS INSTRUMENT & ELECTRICAL, LLC			
	196692	GARNER LAKE & BOXELDER CABINET - LOCK AND FIBER	2,405.00
	196703	NEW BATTERY GARNER LAKE/REMOVE BATTERY WESTOVER	2,637.34
		VENDOR TOTAL:	5,042.34

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	Invoice Number	Invoice Description	Amount
201-1% FUND			
10-ADMINISTRATION			
05-1% OPTIONAL SALES TAX			
5064-RVE, INC			
	196860	DALBEY IMPROVEMENTS STUDY	7,630.04
		VENDOR TOTAL:	7,630.04
1802-SIMON CONTRACTORS			
	196847	2025 RC RANCH M&O	16,137.18
	196851	FORCE ROAD M&O	366,080.73
		VENDOR TOTAL:	382,217.91
2363-WWC ENGINEERING			
	196554	2025 DRAINAGE	1,766.65
		VENDOR TOTAL:	1,766.65
2432-WYOMING DEPT OF TRANSPORTATION			
	196615	SINCLAIR EXTENSTION TO MIRANDA	1,266.88
		VENDOR TOTAL:	1,266.88
4960-Z AND Z SEAL COATING			
	196853	2025 CRACK SEAL PROJECT	172,722.87
		VENDOR TOTAL:	172,722.87
		DIVISION TOTAL:	618,494.38
		DEPARTMENT TOTAL:	618,494.38
		FUND TOTAL:	618,494.38

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Invoice Number	Invoice Description	Amount
301-MADISON WATERLINE		
70-UTILITIES		
72-MADISON WATER LINE		
1228-BURNS AND MCDONNELL CORPORATION		
196856	GILLETTE MADISON PIPELINE PROJ	14,395.88
	VENDOR TOTAL:	14,395.88
	DIVISION TOTAL:	14,395.88
	DEPARTMENT TOTAL:	14,395.88
	FUND TOTAL:	14,395.88

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	Invoice Number	Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND			
70-UTILITIES			
70-UTILITIES ADMINISTRATION			
1482-NEWS RECORD			
	196709	AUGUST 2025 LEGAL ADVERTISING	399.00
		VENDOR TOTAL:	399.00
2398-WYOMING WATER ASSOC			
	196747	CONFERENCE REGISTRATION - J PILON	250.00
		VENDOR TOTAL:	250.00
2406-XEROX CORPORATION			
	196706	COPIER MAINTENANCE	43.53
		VENDOR TOTAL:	43.53
		DIVISION TOTAL:	692.53
		DEPARTMENT TOTAL:	692.53
		FUND TOTAL:	692.53

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Invoice Number	Invoice Description	Amount
502-SOLID WASTE FUND		
50-PUBLIC WORKS		
55-SOLID WASTE		
1040-ALSCO		
196481	UNIFORM CLEANING	17.63
196490	UNIFORM CLEANING	17.63
196499	UNIFORM CLEANING	17.63
196541	UNIFORM CLEANING	17.63
	VENDOR TOTAL:	70.52
3894-CAMPBELL COUNTY LANDFILL		
196528	AUGUST 2025 LANDFILL CHARGES	80,315.25
	VENDOR TOTAL:	80,315.25
	DIVISION TOTAL:	80,385.77
	DEPARTMENT TOTAL:	80,385.77
	FUND TOTAL:	80,385.77

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Invoice Number		Invoice Description	Amount
503-WATER FUND			
00-UNDEFINED			
00-UNDEFINED			
88888-MISC UTILITY OVERPAYMENTS			
195764	UE 554 506 PUMPHOUSE		126.75
196865	UE 544 796 WARLOW		141.00
		VENDOR TOTAL:	267.75
		DIVISION TOTAL:	267.75
		DEPARTMENT TOTAL:	267.75

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Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
1029-AIR TECH INC		
196665	CHECK AC AT DONKEY CREEK	210.00
	VENDOR TOTAL:	210.00
2594-BOMGAARS SUPPLY		
196800	CLOTHING - B LYON	143.98
	VENDOR TOTAL:	143.98
3894-CAMPBELL COUNTY LANDFILL		
196716	AUGUST 2025 WATER LANDFILL	402.00
	VENDOR TOTAL:	402.00
2484-CAMPBELL COUNTY TREASURER		
196727	1ST HALF PROPERTY TAXES - BENNOR ESTATES ROAD MAIN	300.00
	VENDOR TOTAL:	300.00
4864-EDI MENDOZA		
196695	CONCRETE REPAIR	12,000.00
196801	CONCRETE REPAIRS	31,640.00
196802	CONCRETE REPAIRS	22,460.00
	VENDOR TOTAL:	66,100.00
5168-ELBI OF AMERICA, INC		
196969	WATER - REPLACEMENT BLADDER * ELI	3,165.00
	VENDOR TOTAL:	3,165.00
1792-ENERGY LABORATORIES INC		
196658	TESTING	69.00
196659	TESTING	69.00
196666	TESTING	570.00
196684	TESTING	69.00
196711	TESTING	567.60
196712	TESTING	464.40
	VENDOR TOTAL:	1,809.00

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Invoice Number		Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
3545-INTERMOUNTAIN MOTOR SALES INC			
	196977	ORIGINAL PO 2250868 *WATER * MOTOR REBUILD * MIKE	13,976.56
		VENDOR TOTAL:	13,976.56
4460-MATCOR, INC			
	196710	ANNUAL CP SURVEY	21,450.00
		VENDOR TOTAL:	21,450.00
1511-NORCO INC			
	196713	CINORESSED AIR	39.24
		VENDOR TOTAL:	39.24
1919-PAINTBRUSH SEWER & DRAIN			
	196683	HYDROVAC AT PINE RIDGE FACILITY	1,320.00
		VENDOR TOTAL:	1,320.00
2005-PETE LIEN & SONS INC			
	196714	CONCRETE	1,406.50
		VENDOR TOTAL:	1,406.50
2035-POWDER RIVER ENERGY CORPORATION			
	196510	ELECTRIC - WATER CONTROL BLDG RED TAIL/FOX TAIL	45.56
	196511	ELECTRIC - WATER CONTROL BLDG FREEDOM HILLS	42.78
	196512	ELECTRIC - WATER CONTROL BLDG AMERICAN RD	40.00
	196513	ELECTRIC - WATER CONTROL BLDG MEADOW SPRINGS	40.00
	196514	ELECTRIC - ROZET RANCHETTES WATER SYSTEM	45.65
	196515	ELECTRIC - 8 MILE WATER SYSTEM	45.94
	196516	ELECTRIC - SERVICE CONTROL BUILDING	52.55
	196517	ELECTRIC - FORCE RD JOINT POWERS BOARD	44.60
	196518	ELECTRIC - COOK RD	60.99
	196519	ELECTRIC - SOUTHFORK	45.84
	196520	ELECTRIC - RAFTER D	44.69
	196521	ELECTRIC - OVERBROOK	45.08
	196522	ELECTRIC - BENNOR ESTATES	46.90

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Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
2035-POWDER RIVER ENERGY CORPORATION		
196523	ELECTRIC - MADISON REHAB CPS #7	54.48
196524	ELECTRIC - MADISON REHAB CPS #4	45.08
196525	ELECTRIC - CPS #3	50.36
196526	ELECTRIC - CPS #2	54.67
196527	ELECTRIC - FORCE RD STORAGE BLDG	51.52
	VENDOR TOTAL:	856.69
3690-PRO WINDMILL INC		
196674	PEST SPRAYING AT ROZET CONTROL BUILDING	200.00
196675	PEST SPRAYING AT DONKEY CREEK PUMP STATION	285.00
196676	PEST SPRAYING AT MADISON PUMP STATION	450.00
196677	PEST SPRAYING AT ROZET CONTROL BUILDING	115.00
196678	PEST SPRAYING AT DONKEY CREEK PUMP STATION	175.00
196679	PEST SPRAYING AT MADISON PUMP STATION	250.00
196680	PEST SPRAYING AT ROZET CONTROL BUILDING	115.00
196681	PEST SPRAYING AT DONKEY CREEK PUMP STATION	175.00
196682	PEST SPRAYING AT MADISON PUMP STATION	250.00
	VENDOR TOTAL:	2,015.00
4997-PVS DX INC		
196657	CHEMICALS	8,287.38
	VENDOR TOTAL:	8,287.38
1802-SIMON CONTRACTORS		
196660	ROAD BASE	1,808.74
196667	ROAD BASE	929.57
196668	ROAD BASE	3,103.18
196694	ROAD BASE	1,902.57
	VENDOR TOTAL:	7,744.06
	DIVISION TOTAL:	129,225.41

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Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
77-SWIMMING POOL		
1279-CAMPBELL COUNTY PARKS AND RECREATION DEPT		
196715	MAY - AUGUST 2025 CITY POOL	97,568.36
	VENDOR TOTAL:	97,568.36
	DIVISION TOTAL:	97,568.36
	DEPARTMENT TOTAL:	226,793.77
	FUND TOTAL:	227,061.52

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Invoice Number		Invoice Description	Amount
504-POWER FUND			
00-UNDEFINED			
00-UNDEFINED			
88888-MISC UTILITY OVERPAYMENTS			
	195732	UE 27246 1001 DESERT HILLS	20.45
	195733	UE 6006 1490 4-J	203.23
	195734	UE 36222 1410 MICHELLE	17.27
	195735	UE 35562 1068 COUNTRY CLUB	9.87
	195736	UE 35388 715 EXPRESS	6.39
	195737	UE 39788 3917 ARIEL	85.92
	195738	UE 35146 705 EXPRESS	105.72
	195739	UE 12812 5 CRESTVIEW	132.31
	195740	UE 36260 4518 ALISON	8.50
	195741	UE 26866 302 COMMERCE	216.51
	195742	UE 6982 3405 KINNER	41.47
	195743	UE 18924 1013 12TH	89.21
	195744	UE 17936 1000 ELON	72.30
	195745	UE 26648 305 COMMERCE	350.47
	195746	UE 15128 63 CONSTITUTION	114.47
	195747	UE 7830 1212 WILLOW BROOK	111.16
	195748	UE 38062 804 MOUNTAIN VIEW	53.03
	195749	UE 3006 426 PRAIRIEVIEW	78.71
	195750	UE 39924 1929 HARVEST MOON	151.45
	195751	UE 33522 820 GURLEY	80.34
	195752	UE 13964 414 OSBORNE	166.23
	195753	UE 11372 811 MOUNTAIN VIEW	212.96
	195754	UE 11594 2400 FOOTHILLS	176.16
	195755	UE 40372 2507 LEDOUX	174.93
	195756	UE 3078 434 PRAIRIEVIEW	141.00
	195757	UE 5300 501 LAKEWAY	79.48
	195758	UE 11566 2404 FOOTHILLS	24.53
	195759	UE 17649 2633 LEDOUX	120.66
	195760	UE 17693 2633 LEDOUX	70.75

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Invoice Number	Invoice Description	Amount
504-POWER FUND		
00-UNDEFINED		
00-UNDEFINED		
88888-MISC UTILITY OVERPAYMENTS		
195761	UE 31472 3714 BLUE	60.06
195762	UE 19097 3223 BANTAM	164.15
195763	UE 13268 623 COMMERCIAL	615.46
195765	UE 19478 904 9TH	99.54
195766	UE 10616 3310 TEE	132.36
195767	UE 32676 4526 RUNNING W	196.43
196862	UE 11586 2400 FOOTHILLS	120.82
196863	UE 7064 2409 LODAHL	200.00
196864	UE 40398 2507 LEDOUX	20.42
196866	UE 18250 1024 CHURCH	146.27
196867	UE 33694 824 GURLEY	14.62
196868	UE 35228 707 EXPRESS	114.48
196869	UE 38964 3404 QUACKER	80.82
196870	UE 21433 1105 ESTES	55.82
196871	UE 3046 430 PRAIRIEVIEW	176.09
196872	UE 35394 715 EXPRESS	36.24
196873	UE 35336 713 EXPRESS	165.63
196874	UE 14948 11 INDEPENDENCE	42.66
196875	UE 26656 305 COMMERCE	151.87
196876	UE 16116 3204 2ND	678.99
196877	UE 35418 717 EXPRESS	3.49
196878	UE 19797 3101 GARNER LAKE	294.46
196879	UE 17934 1002 ELON	126.40
196880	UE 27250 1001 DESERT HILLS	96.85
196881	UE 39932 1931 HARVEST MOON	161.82
196882	UE 42614 2677 LEDOUX	156.22
196883	UE 42600 2677 LEDOUX	175.61
196884	UE 15802 1504 DENVER	28.74
196885	UE 24444 1801 WARLOW	106.12

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Invoice Number		Invoice Description	Amount
504-POWER FUND			
00-UNDEFINED			
00-UNDEFINED			
88888-MISC UTILITY OVERPAYMENTS			
196886		UE 29394 5608 WINLAND	666.20
		VENDOR TOTAL:	8,204.12
		DIVISION TOTAL:	8,204.12
		DEPARTMENT TOTAL:	8,204.12

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Invoice Number		Invoice Description	Amount
504-POWER FUND			
70-UTILITIES			
74-POWER			
2484-CAMPBELL COUNTY TREASURER			
	196728	1ST HALF PROPERTY TAXES - DISTRIBUTION	58,009.30
	196729	1ST HALF PROPERTY TAXES - WYGEN III/CTII	77,329.06
		VENDOR TOTAL:	135,338.36
1264-MCM GENERAL CONTRACTORS			
	196837	ANNUAL TRENCHING AND BORING AG	25,466.40
	196839	ANNUAL TRENCHING AND BORING AG	25,037.89
		VENDOR TOTAL:	50,504.29
1958-PCA ENGINEERING INC			
	196840	PROFESSIONAL SURVEYING & EASEM	1,138.05
		VENDOR TOTAL:	1,138.05
2035-POWDER RIVER ENERGY CORPORATION			
	196670	AUGUST 2025 69KV WHEELING	6,198.20
		VENDOR TOTAL:	6,198.20
2071-PROELECTRIC INC			
	196841	ANNUAL MISCELLANEOUS ELECTRICAL	6,188.30
	196842	ANNUAL MISCELLANEOUS ELECTRICAL	1,546.38
	196843	ANNUAL MISCELLANEOUS ELECTRICAL	692.26
		VENDOR TOTAL:	8,426.94
2198-STUART C. IRBY CO			
	196844	RUBBER GOODS MAINTENANCE	9.02
		VENDOR TOTAL:	9.02
2289-WESCO DISTRIBUTION INC			
	197014	FIRESHELL UTILITY GUARD PAINT SS1475-5 COLOR BROWN	15,804.00
		VENDOR TOTAL:	15,804.00
		DIVISION TOTAL:	217,418.86
		DEPARTMENT TOTAL:	217,418.86
		FUND TOTAL:	225,622.98

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Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
1040-ALSCO		
196486	UNIFORM CLEANING	154.83
196496	UNIFORM CLEANING	154.83
196504	UNIFORM CLEANING	187.44
	VENDOR TOTAL:	497.10
4918-BIOLOGICAL CONSULTING SERVICES OF		
196736	TESTING	7,080.00
	VENDOR TOTAL:	7,080.00
1182-BLACK CAT CONSTRUCTION LLC		
196739	WATER SERVICE REPAIRS AT WASTE WATER	4,136.52
	VENDOR TOTAL:	4,136.52
3904-CBH CO-OP		
196929	WW * DIESEL	2,267.15
	VENDOR TOTAL:	2,267.15
1522-CUES INC		
196731	REPAIR	384.86
	VENDOR TOTAL:	384.86
1755-ENDRESS & HAUSER		
196970	SCADA * FLOWMETER * JEFF W	5,692.95
	VENDOR TOTAL:	5,692.95
1792-ENERGY LABORATORIES INC		
196733	TESTING	3,595.20
196734	TESTING	278.40
196735	TESTING	350.40
196740	TESTING	34.80
196741	TESTING	105.60
196742	TESTING	77.70
196748	TESTING	142.50
	VENDOR TOTAL:	4,584.60

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Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
1892-FRANDSON SAFETY INC		
196745	MULTI-GAS MONITOR CALIBRATION	70.00
	VENDOR TOTAL:	70.00
1422-GILLETTE CONTRACTORS SUPPLY INC		
196931	WASTEWATER * METER * BRETT	5,680.50
	VENDOR TOTAL:	5,680.50
1999-HAWKINS INC		
196732	CHEMICALS	27,757.60
	VENDOR TOTAL:	27,757.60
1549-HILLCREST SPRING WATER INC		
196744	DISTILLE WATER	187.50
	VENDOR TOTAL:	187.50
1560-HLADKY CONSTRUCTION		
196754	WASTE WATER BOILER STACK REPLACEMENT	19,194.52
	VENDOR TOTAL:	19,194.52
4239-JOSE GUERRERO		
196746	REPAIRS	1,898.10
196979	WASTEWATER * CUSTOM CHUTE * BRANDON	6,301.00
	VENDOR TOTAL:	8,199.10
5078-PARTSONE LLC		
196794	PARTS	44.76
	VENDOR TOTAL:	44.76
2035-POWDER RIVER ENERGY CORPORATION		
196505	ELECTRIC - GIL EASTSIDE GURLEY LIFT	1,063.36
196506	ELECTRIC - GIL SEWAGE MTR STA	82.27
	VENDOR TOTAL:	1,145.63
2036-POWDER RIVER HEATING & CONDITIONING CORPORATION		
196737	HVAC REPAIRS	1,050.00
	VENDOR TOTAL:	1,050.00

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	Invoice Number	Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
4228-RMS INSTRUMENT & ELECTRICAL, LLC			
	196726	GRIT BUILDING WASTE WATER REPLACE	1,598.66
		VENDOR TOTAL:	1,598.66
2065-SOURCE EQUIPMENT			
	196996	ORIGINAL PO 2251325 * WASTEWATER * STATOR * BRETT	2,440.56
		VENDOR TOTAL:	2,440.56
3220-TJ ELECTRIC LLC			
	196730	SEPTIC RECEIVING SCREEN	1,729.74
		VENDOR TOTAL:	1,729.74
2364-WWQ & PCA ASSOC			
	196738	CONFERENCE REGISTRATION - R BROWN	375.00
	196743	CONFERENCE REGISTRATION - M JACOBS	375.00
	196846	CONFERENCE REGISTRATION - D MILLER	242.00
		VENDOR TOTAL:	992.00
		DIVISION TOTAL:	94,733.75
		DEPARTMENT TOTAL:	94,733.75
		FUND TOTAL:	94,733.75

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Invoice Number		Invoice Description	Amount
601-CITY WEST FUND			
50-PUBLIC WORKS			
39-CITY WEST BUILDING MAINT			
1040-ALSCO			
	196479	RUG CLEANING	60.74
	196485	RUG CLEANING	47.31
	196488	RUG CLEANING	60.74
	196494	RUG CLEANING	47.31
	196497	RUG CLEANING	60.74
	196540	RUG CLEANING	47.31
		VENDOR TOTAL:	324.15
1919-PAINTBRUSH SEWER & DRAIN			
	196611	CITY HALL, CITY WEST, WAREHOUSE TRASH	266.70
		VENDOR TOTAL:	266.70
2036-POWDER RIVER HEATING & CONDITIONING CORPORATION			
	196655	HEATED VEHICLE STORAGE HVAC FILTERS AND BELTS	560.00
	196656	CITY WEST HVAC FILTERS AND BELTS	1,882.85
		VENDOR TOTAL:	2,442.85
2116-RAPID FIRE PROTECTION INC			
	196545	PINE RIDGE FIRE SUPPRESSION SYSTEMS	330.00
		VENDOR TOTAL:	330.00
		DIVISION TOTAL:	3,363.70
		DEPARTMENT TOTAL:	3,363.70
		FUND TOTAL:	3,363.70

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Invoice Number		Invoice Description	Amount
603-WAREHOUSE FUND			
00-UNDEFINED			
00-UNDEFINED			
1023-ADVANCED TRAFFIC PRODUCTS INC			
	196895	TRAFFIC INVENTORY	6,064.00
		VENDOR TOTAL:	6,064.00
1447-ANIXTER POWER SOLUTIONS			
	196896	ELECTRICAL INVENTORY	560.40
	196897	ELECTRICAL INVENTORY	83.00
	196898	ELECTRICAL INVENTORY	3,438.67
	196899	EW INVENTORY	2,640.00
	196900	EW INVENTORY	5,950.00
	196901	ELECTRICAL INVENTORY	2,413.60
	196902	EW	881.70
	196903	ELECTRICAL INVENTORY	350.00
	196904	ELECTRICAL INVENTORY * OKONITE	135,731.72
	196905	ELECTRICAL INVENTORY	900.00
	196906	ELECTRICAL INVENTORY	235.00
	196907	ELECTRICAL INVENTORY	254.65
	196908	ELECTRICAL INVENTORY	167.64
		VENDOR TOTAL:	153,606.38
4333-BARCO MUNICIPAL PRODUCTS, INC			
	196916	TRAFFIC INVENTORY	396.20
		VENDOR TOTAL:	396.20
3026-BFT LP			
	196917	PARKS INVENTORY	335.99
		VENDOR TOTAL:	335.99
1197-BORDER STATES ELECTRIC			
	196918	ELECTRICAL INVENTORY	13,300.00
	196919	ELECTRICAL INVENTORY	1,090.00
	196920	ELECTRICAL INVENTORY	400.50
	196921	ELECTRICAL INVENTORY	630.00
	196922	ELECTRICAL INVENTORY	101.52

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Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
00-UNDEFINED		
00-UNDEFINED		
1197-BORDER STATES ELECTRIC		
196923	ELECTRICAL INVENTORY	252.09
196924	ELECTRICAL INVENTORY	1,062.62
196925	ELECTRICAL INVENTORY	837.15
196926	ELECTRICAL INVENTORY	82.06
196927	ELECTRICAL INVENTORY	188.45
196928	ELECTRICAL INVENTORY	724.00
	VENDOR TOTAL:	18,668.39
2852-CORE & MAIN		
196949	WATER INVENTORY	175.12
196950	WATER INVENTORY	18,887.04
196951	WASTEWATER INVENTORY	5,547.57
196952	WATER INVENTORY	1,518.90
196953	WATER INVENTORY	4,713.20
	VENDOR TOTAL:	30,841.83
1464-CRESCENT ELECTRIC SUPPLY		
196954	ELECTRICAL INVENTORY	16.00
	VENDOR TOTAL:	16.00
1519-CRUM ELECTRIC SUPPLY COMPANY		
196955	ELECTRICAL INVENTORY	12,937.80
196956	ELECTRICAL INVENTORY	4,404.60
196957	ELECTRICAL INVENTORY	9,580.00
196958	ELECTRICAL INVENTORY	35.20
196959	ELECTRICAL WAREHOUSE INVNETORY	168.00
	VENDOR TOTAL:	27,125.60
1870-FLAGSHOOTER LLC		
196971	PARKS INVENTORY	167.05
196972	WATER INVENTORY	167.05
196973	ELECTRICAL INVENTORY	167.05
	VENDOR TOTAL:	501.15

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	Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND			
00-UNDEFINED			
00-UNDEFINED			
1422-GILLETTE CONTRACTORS SUPPLY INC			
	196930	WATER INVENTORY	1,224.60
	196932	WATER INVENTORY	213.89
	196933	WATER INVENTORY	717.60
	196934	WATER INVENTORY	486.68
	196935	WATER INVENTORY	665.58
	196936	PARKS INVNETORY	16.24
	196937	WATER INVENTORY	143.62
	196938	WATER INVENTORY	8.54
	196939	WATER INVENTORY * ER BREAK	6,901.36
	196940	WATER INVENTORY * ER BREAK	3,153.02
	196941	ELECTRICAL INVENTORY	102.78
	196942	PARKS INVENTORY	429.24
	196943	PARKS INVENTORY	387.80
	196944	WATER INVENTORY	927.72
	196945	WATER INVENTORY	6,541.54
	196946	WATER INVENTORY	10,351.76
	196947	WATER INVENTORY	190.57
	196948	WATER INVENTORY	4,167.68
		VENDOR TOTAL:	36,630.22
1479-NEWMAN SIGNS INC			
	196982	TRAFFIC INVENTORY	690.00
		VENDOR TOTAL:	690.00
1511-NORCO INC			
	196983	ELECTRICAL INVENTORY	23.52
	196989	PARKS INVENTORY	141.30
	196992	ELECTRICAL INVENTORY	269.28
		VENDOR TOTAL:	434.10

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Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
00-UNDEFINED		
00-UNDEFINED		
5078-PARTSONE LLC		
196994	VEHICLE MAINTENANCE WAREHOUSE	77.20
196995	VEHICAL MAINTENANCE WAREHOUSE INVENTORY	218.55
	VENDOR TOTAL:	295.75
2198-STUART C. IRBY CO		
197000	ELECTRICAL INVENTORY	177.50
197001	ELECTRICAL INVENTORY	7,021.50
	VENDOR TOTAL:	7,199.00
2336-TRAFFIC & PARKING CONTROL COMPANY		
197002	TRAFFIC INVENTORY	794.80
	VENDOR TOTAL:	794.80
2339-TRAFFIC SIGNAL CONTROLS INC		
197003	TRAFFIC SAFETY INVENTORY	789.00
	VENDOR TOTAL:	789.00
3014-UNITED CENTRAL INDUSTRIAL SUPPLY CO		
197004	ELECTRICAL INVENTORY	174.24
197005	TRAFFIC INVENTORY	93.25
197006	ELECTRICAL INVENTORY	28.00
197007	ELECTRICAL INVENTORY	36.91
197008	VEHICAL MAINTENANCE WAREHOUSE INVENTORY	251.66
	VENDOR TOTAL:	584.06
2731-WATERWORKS INDUSTRIES		
197009	WATER INVENTORY	1,320.00
	VENDOR TOTAL:	1,320.00
2289-WESCO DISTRIBUTION INC		
197010	ELECTRICAL INVENTORY	579.48
197011	ELECTRICAL INVENTORY	8,125.00
197012	ELECTRICAL INVENTORY	134.64
197013	ELECTRICAL INVENTORY	24.00
197015	ELECTRICAL INVENTORY	518.76

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	Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND			
00-UNDEFINED			
00-UNDEFINED			
2289-WESCO DISTRIBUTION INC			
	197016	ELECTRICAL INVENTORY	2,290.00
	197017	ELECTRICAL INVENTORY	86.85
		VENDOR TOTAL:	11,758.73
		DIVISION TOTAL:	298,051.20
		DEPARTMENT TOTAL:	298,051.20

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	Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND			
25-FINANCE			
28-WAREHOUSE FUND			
1040-ALSCO			
	196492	RUG CLEANING	30.15
	196502	RUG CLEANING	30.15
	196543	RUG CLEANING	30.15
		VENDOR TOTAL:	90.45
		DIVISION TOTAL:	90.45
		DEPARTMENT TOTAL:	90.45
		FUND TOTAL:	298,141.65

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Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
00-UNDEFINED		
00-UNDEFINED		
4128-GROSSENBURG IMPLEMENT INCORPORATED		
196975	VM INVENTORY	705.48
	VENDOR TOTAL:	705.48
1575-HOMAX OIL		
196976	VM * GASOLINE	26,844.50
	VENDOR TOTAL:	26,844.50
3398-JACK'S TRUCK CENTER INC		
196974	VM INVENTORY	268.62
	VENDOR TOTAL:	268.62
4462-JOE JOHNSON EQUIPMENT, LLC		
196978	VM INVENTORY	1,236.60
	VENDOR TOTAL:	1,236.60
2074-SOUTHWESTERN EQUIPMENT COMPANY		
196998	VM INVENTORY	3,100.97
	VENDOR TOTAL:	3,100.97
2190-SPENCER FLUID POWER		
196999	VM INVENTORY	130.01
	VENDOR TOTAL:	130.01
	DIVISION TOTAL:	32,286.18
	DEPARTMENT TOTAL:	32,286.18

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Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
3622-ABSOLUTE AUTO, LLC		
196565	PARTS	183.40
	VENDOR TOTAL:	183.40
1328-ADVANCE AUTO PARTS		
196641	PARTS	33.10
	VENDOR TOTAL:	33.10
1040-ALSCO		
196483	UNIFORM CLEANING	127.07
196491	UNIFORM CLEANING	127.07
196501	UNIFORM CLEANING	127.07
196760	UNIFORM CLEANING	128.25
	VENDOR TOTAL:	509.46
1041-ALTEC INDUSTRIES INC		
196563	PAR	1,091.77
196572	PARTS	615.93
196628	PARTS	710.06
196629	PARTS	739.51
196630	PARTS	4,684.02
196631	PARTS	905.46
196762	PARTS	612.68
	VENDOR TOTAL:	9,359.43
4213-BEAR COMMUNICATIONS INC		
196772	PARTS	63.00
196773	PARTS	113.00
	VENDOR TOTAL:	176.00
1167-BIG HORN TIRE INC		
196566	TIRES	530.20
196574	PARTS	124.29
196621	TIRES	698.00
196636	TIRE REPAIR	66.70

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Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
1167-BIG HORN TIRE INC		
196637	TIRE REPAIR	133.40
196769	TIRE REPAIR	66.70
196770	TIRES	6,477.36
196771	TIRE REPAIR	25.00
	VENDOR TOTAL:	8,121.65
1171-BIGHORN HYDRAULICS INC		
196582	PARTS	33.60
196623	PARTS	302.60
196767	PARTS	70.57
	VENDOR TOTAL:	406.77
5079-C & K EQUIPMENT SALES, INC.		
196761	PARTS	29.70
	VENDOR TOTAL:	29.70
1381-CITY OF GILLETTE		
196750	PETTY CASH REIMBURSEMENT 9/26/25	30.00
	VENDOR TOTAL:	30.00
2560-COMPRESSION LEASING SERVICES		
196634	AIR COMPRESSOR MAINTENANCE	378.00
	VENDOR TOTAL:	378.00
4909-COULTER WEST		
196633	WRAP KIT	750.00
	VENDOR TOTAL:	750.00
3182-EATON SALES & SERVICE LLC		
196583	GAS PUMP REPAIRS	309.02
	VENDOR TOTAL:	309.02
4320-ECOVERSE INDUSTRIES, LTD		
196575	PARTS	553.63
196581	PARTS	331.58
	VENDOR TOTAL:	885.21

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604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
4985-GILLETTE STEEL CENTER		
196627	SQ TUBING	164.00
	VENDOR TOTAL:	164.00
2645-GREINER MOTOR COMPANY		
196568	PARTS	56.30
196580	PARTS	207.96
196763	TRAINING	700.00
	VENDOR TOTAL:	964.26
4128-GROSSENBURG IMPLEMENT INCORPORATED		
196573	PARTS	693.98
	VENDOR TOTAL:	693.98
3398-JACK'S TRUCK CENTER INC		
196564	PARTS	242.78
196569	PARTS	2,964.25
196570	PARTS	2,964.25
196571	PARTS	2,964.25
196578	PARTS	105.44
196635	PARTS	89.43
196661	RETURN PARTS	-13.20
196766	PARTS	1,859.62
	VENDOR TOTAL:	11,176.82
4462-JOE JOHNSON EQUIPMENT, LLC		
196619	PARTS	27.52
196622	PARTS	2,133.04
	VENDOR TOTAL:	2,160.56
1758-KAREN'S DELIVERY SERVICE		
196764	DELVIERY	28.00
196765	DELVIERY	40.00
	VENDOR TOTAL:	68.00

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Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
4987-LAWSON PRODUCTS, INC.		
196768	PARTS	1,797.93
	VENDOR TOTAL:	1,797.93
1291-MIDLAND IMPLEMENT CO INC		
196774	PARTS	696.60
	VENDOR TOTAL:	696.60
1482-NEWS RECORD		
196709	AUGUST 2025 LEGAL ADVERTISING	819.00
	VENDOR TOTAL:	819.00
1511-NORCO INC		
196620	WELDING SUPPLIES	452.33
196796	WELDING SUPPLIES	94.88
196797	RETURN WELDING SUPPLIES	-182.62
196798	PARTS	18.18
	VENDOR TOTAL:	382.77
5078-PARTSONE LLC		
196584	PARTS	511.99
196585	RETURN PARTS	-18.00
196586	PARTS	407.11
196587	TRAILER LIGHT TESTER	360.97
196588	PARTS	16.44
196589	PARTS	601.53
196590	PARTS	179.76
196591	PARTS	67.83
196593	PARTS	16.48
196594	PARTS	19.60
196595	CORE DEPOSIT	-9.00
196596	PARTS	20.43
196597	CORE DEPOSIT	-81.00

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Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
5078-PARTSONE LLC		
196598	PARTS	95.88
196599	PARTS	17.09
196602	PARTS	11.94
196642	PARTS	8.26
196643	PARTS	8.97
196644	PARTS	17.88
196645	PARTS	55.05
196648	PARTS	18.65
196649	PARTS	324.92
196650	PARTS	70.09
196651	PARTS	22.75
196652	PARTS	56.17
196653	PARTS	66.20
196654	RETURN PARTS	-30.60
196776	PARTS	12.28
196777	PARTS	8.15
196778	PARTS	190.52
196779	HARNESS KIT	1,168.11
196780	HARNESS KIT	1,168.11
196781	PARTS	76.93
196782	PARTS	12.59
196783	PARTS	259.03
196784	PARTS	58.14
196785	PARTS	13.98
196786	PARTS	7.11
196787	CORE DEPOSIT	-9.00
196788	PARTS	13.13
196789	PARTS	17.32
196790	PARTS	156.42

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604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
5078-PARTSONE LLC		
196791	PARTS	69.17
196792	PARTS	1,067.00
196793	PARTS	61.72
196795	PARTS	144.46
	VENDOR TOTAL:	7,332.56
4967-RDO EQUIPMENT CO		
196561	PARTS	412.46
	VENDOR TOTAL:	412.46
4294-ROBERT OLSEN		
196640	REPAIR HEADLINER	354.00
	VENDOR TOTAL:	354.00
2190-SPENCER FLUID POWER		
196639	PARTS	110.10
	VENDOR TOTAL:	110.10
4851-SYN-TECH SYSTEMS, INC		
196567	FUELMaster UPGRADE	4,005.00
	VENDOR TOTAL:	4,005.00
2315-THUNDER BASIN FORD LLC		
196562	PARTS	28.32
196624	PARTS	217.08
196626	REPAIRS	5,261.49
196758	PARTS	105.32
196759	PARTS	108.54
	VENDOR TOTAL:	5,720.75
4454-TORGERSON'S, LLC		
196755	REPAIRS	3,494.75
	VENDOR TOTAL:	3,494.75

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Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
2385-WYOMING MACHINERY CO		
196638	PARTS	312.92
196756	PARTS	308.75
	VENDOR TOTAL:	621.67
	DIVISION TOTAL:	62,146.95
37-VEHICLE REPLACEMENT		
4976-DANA SAFETY SUPPLY		
196960	ORIGINAL PO 2250346 * POLICE VEHICLE SET UP	15,522.30
196961	ORIGINAL PO 2250345 * POLICE VEHICLE SET UPS	20,054.49
196962	ORIGINAL PO 2250345 * POLICE VEHICLE SET UPS	20,054.49
196963	ORIGINAL PO 2250345 * POLICE VEHICLE SET UPS	20,054.49
196964	ORIGINAL PO 2250345 * POLICE VEHICLE SET UPS	20,054.49
196965	ORIGINAL PO 2250852	26,080.05
196966	ORIGINAL PO 2250852	26,080.05
	VENDOR TOTAL:	147,900.36
1587-KOIS BROTHERS EQUIPMENT COMPANY		
196980	ORIGINAL PO 2240003 - PLOWS	54,395.00
	VENDOR TOTAL:	54,395.00
1291-MIDLAND IMPLEMENT CO INC		
196981	VM * VENTRAC BROOMS * ADAM	13,047.20
	VENDOR TOTAL:	13,047.20
5078-PARTSONE LLC		
196601	PARTS	49.26
196647	PARTS	18.08
	VENDOR TOTAL:	67.34
2315-THUNDER BASIN FORD LLC		
196579	PARTS	6.17
196618	PARTS	6.17
196625	PARTS	6.17
196757	PARTS	18.11

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Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
37-VEHICLE REPLACEMENT		
	VENDOR TOTAL:	36.62
	DIVISION TOTAL:	215,446.52
	DEPARTMENT TOTAL:	277,593.47
	FUND TOTAL:	309,879.65

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	Invoice Number	Invoice Description	Amount
702-LIABILITY INSURANCE FUND			
25-FINANCE			
38-LIABILITY INSURANCE			
1077-ARCHITECTURAL SPECIALTIES LLC			
	196609	REPAIR HEATED VEHICLE STORAGE SOUTH DOOR	720.00
		VENDOR TOTAL:	720.00
4909-COULTER WEST			
	196632	WRAP KIT	250.00
		VENDOR TOTAL:	250.00
5115-DANE SCHILLER			
	196547	REPAIR FENCE ON CHERRY LANE	1,800.00
		VENDOR TOTAL:	1,800.00
1631-DITCH WITCH OF SOUTH DAKOTA			
	196576	PARTS	31.81
	196577	PARTS	11.72
		VENDOR TOTAL:	43.53
1291-MIDLAND IMPLEMENT CO INC			
	196775	PARTS	505.71
		VENDOR TOTAL:	505.71
4228-RMS INSTRUMENT & ELECTRICAL, LLC			
	196664	FIBER OPTIC ENZI DRIVE	9,409.18
		VENDOR TOTAL:	9,409.18
		DIVISION TOTAL:	12,728.42
		DEPARTMENT TOTAL:	12,728.42
		FUND TOTAL:	12,728.42
		GRAND TOTAL:	2,215,788.25

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Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
55555-MISC EMPLOYEE VENDOR		
195779	FY25/26 1ST QTR TOOL ALLOWANCE	300.00
195780	FY25/26 1ST QTR TOOL ALLOWANCE	300.00
195781	FY25/26 1ST QTR TOOL ALLOWANCE	300.00
195782	FY25/26 1ST QTR TOOL ALLOWANCE	300.00
195783	FY25/26 1ST QTR TOOL ALLOWANCE	300.00
195784	FY25/26 1ST QTR TOOL ALLOWANCE	52.48
195785	FY25/26 1ST QTR TOOL ALLOWANCE	300.00
VENDOR TOTAL:		1,852.48
DIVISION TOTAL:		1,852.48
DEPARTMENT TOTAL:		1,852.48
FUND TOTAL:		1,852.48
GRAND TOTAL:		1,852.48

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Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
25-FINANCE			
25-FINANCE			
1381-CITY OF GILLETTE			
	195786	CORRECTLID PAYMENT - TSH LLC	89.25
VENDOR TOTAL:			89.25
DIVISION TOTAL:			89.25
DEPARTMENT TOTAL:			89.25
FUND TOTAL:			89.25
GRAND TOTAL:			89.25

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Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
00-UNDEFINED		
00-UNDEFINED		
5019-TRANSOURCE TRUCK & EQUIPMENT		
195788	VM INVENTORY	2,372.62
	VENDOR TOTAL:	2,372.62
	DIVISION TOTAL:	2,372.62
	DEPARTMENT TOTAL:	2,372.62

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Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
2432-WYOMING DEPT OF TRANSPORTATION		
195787	NEW PLATES	20.00
	VENDOR TOTAL:	20.00
	DIVISION TOTAL:	20.00
	DEPARTMENT TOTAL:	20.00
	FUND TOTAL:	2,392.62
	GRAND TOTAL:	2,392.62

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	Invoice Number	Invoice Description	Amount
201-1% FUND			
00-UNDEFINED			
00-UNDEFINED			
1909-G AND G LANDSCAPING INC			
	195801	RETAINAGE RELEASE	7,000.00
		VENDOR TOTAL:	7,000.00
		DIVISION TOTAL:	7,000.00
		DEPARTMENT TOTAL:	7,000.00
		FUND TOTAL:	7,000.00
		GRAND TOTAL:	7,000.00

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
3379-BLACK HILLS ENERGY			
	195802	NATURAL GAS - 528 EXCHANGE AVE	34.90
		VENDOR TOTAL:	34.90
		DIVISION TOTAL:	34.90
45-ANIMAL SHELTER			
3379-BLACK HILLS ENERGY			
	195803	NATURAL GAS - 950 WARLOW-ANIMAL SHELTER	149.67
		VENDOR TOTAL:	149.67
		DIVISION TOTAL:	149.67
		DEPARTMENT TOTAL:	184.57

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Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
33-CITY HALL BUILDING MAINTENANCE		
3379-BLACK HILLS ENERGY		
195804	NATURAL GAS - 950 W WARLOW DR	42.25
195805	NATURAL GAS - 808 W WARLOW DR	42.25
195806	NATURAL GAS - 201 E 5TH & 3903 FOOTHILLS BLVD	1,581.48
	VENDOR TOTAL:	1,665.98
	DIVISION TOTAL:	1,665.98
51-PARKS		
3379-BLACK HILLS ENERGY		
195807	NATURAL GAS - 2909 S DOUGLAS HWY	48.26
	VENDOR TOTAL:	48.26
	DIVISION TOTAL:	48.26
54-STREETS		
3379-BLACK HILLS ENERGY		
195808	NATURAL GAS - 800 N BURMA BLD 414	101.05
	VENDOR TOTAL:	101.05
2033-POWDER RIVER CONSTRUCTION		
196476	CONCRETE REPAIR	43,425.00
196477	CONCRETE REPAIRS	11,629.00
196478	CONCRETE REPAIRS	2,371.50
	VENDOR TOTAL:	57,425.50
	DIVISION TOTAL:	57,526.55
	DEPARTMENT TOTAL:	59,240.79
	FUND TOTAL:	59,425.36

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Invoice Number		Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
3379-BLACK HILLS ENERGY			
195806		NATURAL GAS - 201 E 5TH & 3903 FOOTHILLS BLVD	45.58
195809		NATURAL GAS - 200 ROCK RD GEN	44.19
195810		NATURAL GAS - 816 W WARLOW DR	111.42
195817		NATURAL GAS - EXCHANGE, DOUD, LAKEWAY	87.17
VENDOR TOTAL:			288.36
DIVISION TOTAL:			288.36
77-SWIMMING POOL			
3379-BLACK HILLS ENERGY			
195811		NATURAL GAS - 909 S GILLETTE AVE	727.23
VENDOR TOTAL:			727.23
DIVISION TOTAL:			727.23
DEPARTMENT TOTAL:			1,015.59
FUND TOTAL:			1,015.59

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Invoice Number		Invoice Description	Amount
504-POWER FUND			
70-UTILITIES			
74-POWER			
3379-BLACK HILLS ENERGY			
	195812	NATURAL GAS - 940 W WARLOW DR	43.60
VENDOR TOTAL:			43.60
DIVISION TOTAL:			43.60
DEPARTMENT TOTAL:			43.60
FUND TOTAL:			43.60

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Invoice Number		Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
3379-BLACK HILLS ENERGY			
195813		NATURAL GAS - 4520 UNIVERSITY RD	46.26
195814		NATURAL GAS - 1700 PLUM CRK	36.24
195815		NATURAL GAS - 3101 S GARNER LAKE RD	327.88
195816		NATURAL GAS - 2881 S GARNER LAKE RD	44.26
		VENDOR TOTAL:	454.64
		DIVISION TOTAL:	454.64
		DEPARTMENT TOTAL:	454.64
		FUND TOTAL:	454.64

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Invoice Number		Invoice Description	Amount
601-CITY WEST FUND			
50-PUBLIC WORKS			
39-CITY WEST BUILDING MAINT			
3379-BLACK HILLS ENERGY			
195817		NATURAL GAS - EXCHANGE, DOUD, LAKEWAY	42.25
195818		NATURAL GAS - 611 N EXCHANGE AVE 22	156.14
195819		NATURAL GAS - 561 COMMERCIAL DR	107.53
195820		NATURAL GAS - 624 COMMERCIAL DR	224.15
		VENDOR TOTAL:	530.07
		DIVISION TOTAL:	530.07
		DEPARTMENT TOTAL:	530.07
		FUND TOTAL:	530.07

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	Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND			
25-FINANCE			
28-WAREHOUSE FUND			
3379-BLACK HILLS ENERGY			
	195821	NATURAL GAS - 800 BURMA AVE	113.36
		VENDOR TOTAL:	113.36
		DIVISION TOTAL:	113.36
		DEPARTMENT TOTAL:	113.36
		FUND TOTAL:	113.36

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Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
37-VEHICLE REPLACEMENT		
4128-GROSSENBURG IMPLEMENT INCORPORATED		
196691	VEHICLE MAINTENANCE * MOWER * ADAM	66,500.00
	VENDOR TOTAL:	66,500.00
	DIVISION TOTAL:	66,500.00
	DEPARTMENT TOTAL:	66,500.00
	FUND TOTAL:	66,500.00
	GRAND TOTAL:	128,082.62

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	Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND			
20-HUMAN RESOURCES			
22-HEALTH INSURANCE			
4448-CURALINC, LLC			
	196474	OCTOBER - NOVEMBER 2025 SUPPORTLINC EAP	1,128.90
		VENDOR TOTAL:	1,128.90
2503-DELTA DENTAL OF WYOMING			
	196471	AUGUST 2025 ADMIN FEES AND CLAIMS	24,178.50
		VENDOR TOTAL:	24,178.50
1912-GALLAGHER BENEFIT SERVICES, INC			
	196475	SEPTEMBER 2025 SHORT TERM DISABILITY ADMIN FEES	156.25
		VENDOR TOTAL:	156.25
3687-OPTUM HEALTH FINANCIAL SERVICES			
	196472	AUGUST 2025 HSA MONTHLY MAINTENANCE FEE	211.75
	196473	AUGUST 2025 COBRA PARTICIPANT FEE	140.80
		VENDOR TOTAL:	352.55
		DIVISION TOTAL:	25,816.20
		DEPARTMENT TOTAL:	25,816.20
		FUND TOTAL:	25,816.20
		GRAND TOTAL:	25,816.20

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
5051-HEALTHEQUITY, INC.			
	196815	WEEKLY CLAIMS	2,028.66
	196816	WEEKLY CLAIMS	1,463.55
	196817	HRA/FSA DEDUCTION INVOICE	1,080.88
	196818	WEEKLY CLAIMS	1,349.52
		VENDOR TOTAL:	5,922.61
2672-UMB BANK			
	196819	AUGUST 2025 P-CARDS	123,734.29
		VENDOR TOTAL:	123,734.29
2435-WYOMING STATE			
	196821	AUGUST 2025 SALES AND USE TAX	31.50
		VENDOR TOTAL:	31.50
		DIVISION TOTAL:	129,688.40
		DEPARTMENT TOTAL:	129,688.40
		FUND TOTAL:	129,688.40

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Invoice Number		Invoice Description	Amount
504-POWER FUND			
00-UNDEFINED			
00-UNDEFINED			
2435-WYOMING STATE			
196821		AUGUST 2025 SALES AND USE TAX	136,046.93
		VENDOR TOTAL:	136,046.93
		DIVISION TOTAL:	136,046.93
		DEPARTMENT TOTAL:	136,046.93

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Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
2493-BLACK HILLS POWER & LIGHT		
196806	AUGUST 2025 WYGEN III CAPITAL AND O&M	416,409.59
196807	AUGUST 2025 CTII ENERGY	65,782.74
196808	AUGUST 2025 WYGEN III ANCILLARY SERVICES	798,742.19
196809	AUGUST 2025 TRANSMISSION	251,399.79
	VENDOR TOTAL:	1,532,334.31
2697-BLACK HILLS WYOMING LLC		
196813	AUGUST 2025 CTII CAPITAL AND O&M	291,687.97
196814	AUGUST 2025 CTII ENERGY	244,001.69
	VENDOR TOTAL:	535,689.66
2365-WYODAK RESOURCES DEVELOPMENT CORP		
196820	AUGUST 2025 WYGEN III COAL	3,104.03
	VENDOR TOTAL:	3,104.03
	DIVISION TOTAL:	2,071,128.00
	DEPARTMENT TOTAL:	2,071,128.00
	FUND TOTAL:	2,207,174.93

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Invoice Number		Invoice Description	Amount
505-SEWER FUND			
00-UNDEFINED			
00-UNDEFINED			
2435-WYOMING STATE			
196821		AUGUST 2025 SALES AND USE TAX	183.04
		VENDOR TOTAL:	183.04
		DIVISION TOTAL:	183.04
		DEPARTMENT TOTAL:	183.04
		FUND TOTAL:	183.04

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Invoice Number		Invoice Description	Amount
701-HEALTH INSURANCE FUND			
20-HUMAN RESOURCES			
22-HEALTH INSURANCE			
2557-BLUE CROSS BLUE SHIELD OF WYOMING			
196822		DRUG COSTS, WEEKLY CLAIMS, COTIVITI	92,468.84
196823		DRUG COSTS, WEEKLY CLAIMS, COTIVITI	60,816.05
196824		DRUG COSTS, WEEKLY CLAIMS, COTIVITI, PREPAY	152,022.23
		VENDOR TOTAL:	305,307.12
		DIVISION TOTAL:	305,307.12
		DEPARTMENT TOTAL:	305,307.12
		FUND TOTAL:	305,307.12
		GRAND TOTAL:	2,642,353.49

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
66666-MISC P-CARD VENDOR			
	196413	REWARD GATEWAY (US) Funds ERC	2,000.00
		VENDOR TOTAL:	2,000.00
		DIVISION TOTAL:	2,000.00
		DEPARTMENT TOTAL:	2,000.00

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Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
01-MAYOR & COUNCIL			
66666-MISC P-CARD VENDOR			
	195849	FIREROCK STEAKHOUSE	312.42
	195883	MAYOR LUNDVALL - LEGISLATIVE MEETINGS - CASPER	250.00
	195973	MEETING EXPENSE - COUNCIL EXECUTIVE SESSION	142.03
	195998	MEMORIAL WREATHS FOR CITY HALL & CITY WEST	34.00
	196027	CAMPBELL C* WY	30.00
VENDOR TOTAL:			768.45
DIVISION TOTAL:			768.45
02-ADMINISTRATION			
1334-CASPER STAR TRIBUNE			
	195884	CASPER STAR TRIBUNE SUBSCRIPTION	33.99
VENDOR TOTAL:			33.99
66666-MISC P-CARD VENDOR			
	195909	MIKE COLE - HOTEL - LEGISLATIVE MEETINGS - CASPER	250.00
	196026	CHAMBER SPEAKER SERIES / GALI LUNCHEON - SEAN BROW	30.00
	196027	CAMPBELL C* WY	60.00
	196100	MEETING EXPENSE	11.98
VENDOR TOTAL:			351.98
DIVISION TOTAL:			385.97
04-SPECIAL PROJECTS			
66666-MISC P-CARD VENDOR			
	196197	UNITED 0164322492254 AGRIP CONFERENCE TRAVEL	19.34
	196198	UNITED 0164322492253 AGRIP CONFERENCE TRAVEL	68.79
	196199	UNITED 0164322492252 AGRIP CONFERENCE TRAVEL	68.79
	196200	UNITED 0164322492251 AGRIP CONFERENCE TRAVEL	19.34
	196201	UNITED 0164322492250 AGRIP CONFERENCE TRAVEL	19.34
	196202	UNITED 0164322492249 AGRIP CONFERENCE TRAVEL	72.01
	196203	UNITED 0164322492248 AGRIP CONFERENCE TRAVEL	72.01
	196204	UNITED 0164322492247 AGRIP CONFERENCE TRAVEL	19.34
	196205	UNITED 0162323433882 AGRIP CONFERENCE TRAVEL	661.26

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Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
04-SPECIAL PROJECTS			
66666-MISC P-CARD VENDOR			
196206	UNITED	0162323433881 AGRIP CONFERENCE TRAVEL	661.26
196411		RESERVATION * HOTELS RTA FLEET MANAGEMENT CONFEREN	256.99
196436	UNITED	0164325185048 RTA FLEET MANAGEMENT CON	22.56
196437	UNITED	0164325185047 RTA FLEET MANAGEMENT CON	59.11
196438	UNITED	0164325185046 RTA FLEET MANAGEMENT CON	64.49
196439	UNITED	0164325185045 RTA FLEET MANAGEMENT CON	20.99
196440	UNITED	0162326281073 RTA FLEET MANAGEMENT TRA	615.97
VENDOR TOTAL:			2,721.59
DIVISION TOTAL:			2,721.59
DEPARTMENT TOTAL:			3,876.01

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
15-ATTORNEY			
15-ATTORNEY			
66666-MISC P-CARD VENDOR			
	196447	B&H PHOTO 800-606-6969 APPLE PENCIL FOR ASSISTANT	129.00
		VENDOR TOTAL:	129.00
		DIVISION TOTAL:	129.00
		DEPARTMENT TOTAL:	129.00

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
20-HUMAN RESOURCES			
20-HUMAN RESOURCES			
66666-MISC P-CARD VENDOR			
	195827	IN *SMITH PSYCHOLOGICAL S Evaluation	400.00
	195847	OFFICE DEPOT #2635 Office Supplies	36.07
	195959	WM SUPERCENTER #1485 EMPLOYEE RECOGNITION ICE CREA	72.72
	195960	SMITHS FOOD #4180 EMPLOYEE RECOGNITION ICE CREAM	126.28
	195980	SMILING MOOSE -GILLETTE lunch for performance eval	120.00
	196275	USPS PO 5738000483 First class letter	10.48
	196314	GILLETTE PRINTING & ENGRA Quarterly Pride Award	83.65
		VENDOR TOTAL:	849.20
		DIVISION TOTAL:	849.20
21-SAFETY			
66666-MISC P-CARD VENDOR			
	196382	FEDEX30083933 SHIPPING	10.85
		VENDOR TOTAL:	10.85
		DIVISION TOTAL:	10.85
		DEPARTMENT TOTAL:	860.05

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Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
25-FINANCE		
66666-MISC P-CARD VENDOR		
195853	PAYROLLORG PATIENCE BLOCKER	580.00
196035	CHEYENNE LITTLE AM F&B DINNER MICHELLE & CHUCK WAR	39.50
196117	PAYROLLORG TRAINING PATIENCE BLOCKER	99.00
196429	GOVERNMENT FINANCE OFFICER ASSOCIATION MEMBERSHIP	500.00
	VENDOR TOTAL:	1,218.50
	DIVISION TOTAL:	1,218.50
27-PURCHASING		
66666-MISC P-CARD VENDOR		
195867	AMAZON MKTPL*IR5ST5NY3 - ACCIDENTAL CHARGE	25.19
195904	SP COMFRT - ACCIDENTAL CHARGE	60.79
196096	AMAZON MKTPL*I723Y2M33 - ACCIDENTAL CHARGE	69.34
	VENDOR TOTAL:	155.32
	DIVISION TOTAL:	155.32
34-INFORMATION TECHNOLOGY		
66666-MISC P-CARD VENDOR		
195911	MERIDIA MAINT. PLAN COUNCIL VOTING SOFTWARE	995.00
195912	REWARD GATEWAY (US) ADDITIONAL REWARD GATEWAY LICE	777.00
195926	AMAZON MKTPL*1R3TC1CQ3 LAPTOP LOCK	26.66
196013	AMAZON MKTPL*U09E50IA3 USB EXTENSION CABLE	20.98
196088	AMAZON MKTPL*OQ5AI65X3 REPLACEMENT HEADSET EARPADS	41.97
196089	AMAZON MKTPL*OC4QR5AH3 REPLACEMENT TRIMBLE ADAPTOR	55.23
196232	SQSP* DOMAIN#194672007 DOMAIN RENEWAL	12.00
196233	SQSP* DOMAIN#194672020 DOMAIN RENEWAL	12.00
196234	SQSP* DOMAIN#194671752 DOMAIN RENEWAL	12.00
196245	SSL.COM CERTIFICATE OR WEB CERTIFICATE RENEWAL	88.20
196253	B&H PHOTO 800-606-6969 AXIS CAMERA BRACKETS	41.00
196291	THE HOME DEPOT #6005 MISC PARTS FOR WATER SITE WIR	56.40
196366	NEWEGG MARKETPLACE ADDITIONAL DRIVES FOR SPILLMAN	1,219.20
196394	SQSP* DOMAIN#195968495 DOMAIN RENEWAL	140.00

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
25-FINANCE			
34-INFORMATION TECHNOLOGY			
66666-MISC P-CARD VENDOR			
	196416	B&H PHOTO 800-606-6969 SD CARDS FOR CISCO INDUSTRI	149.90
	196427	NEWEGG MARKETPLACE DRIVE CADDY FOR SPILLMAN SERVER	119.96
	196452	AMAZON MKTPL*AT3OW0SM3 FUESES FOR Z1R4 & Z1R5	109.00
		VENDOR TOTAL:	3,876.50
		DIVISION TOTAL:	3,876.50
		DEPARTMENT TOTAL:	5,250.32

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Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
5147-LAP PACIFIC ENTERPRISES, LLC			
	196272	307 DRY CLEANERS - AUGUST DRY CLEANING	91.20
	196273	307 DRY CLEANERS - AUGUST DRY CLEANING	51.50
VENDOR TOTAL:			142.70
66666-MISC P-CARD VENDOR			
	195835	MAVERIK #5320 - HOANG K9 TRAINING IN COLORADO	12.14
	195836	MAVERIK #5320 - HOANG K9 TRAINING IN COLORADO	0.54
	195837	PHO LAN - HOANG K9 TRAINING IN COLORADO	23.49
	195838	BUFFALO WILD WNGS 0323 - HOANG K9 TRAINING IN COLO	31.91
	195854	ANIMAL MEDICAL CENTER OF - K9 FRITZ	203.08
	195855	ANIMAL MEDICAL CENTER OF - K9 FRITZ	84.00
	195862	CHIPOTLE 0910 - HOANG K9 TRAINING IN COLORADO	8.02
	195863	CARLS JR 1101197 - K9 CONFERENCE	13.35
	195870	MEADOWLARK COUNSELING - PD COUNSELING	825.00
	195894	MAVERIK #5320 - HOANG K9 TRAINING IN COLORADO	25.97
	195895	MCDONALD'S F7608 - HOANG K9 TRAINING IN COLORADO	9.96
	195896	NEW PHO - HOANG K9 TRAINING IN COLOARDO	38.10
	195905	OFFICESUPPLY.COM - LAMINATOR FOR DISPATCH	185.41
	195929	LOVELAND EMBASSY SUITE - K9 TRAINING IN COLORADO	926.95
	195930	PMC - PAID PARKING - K9 CONFERENCE IN COLORADO	75.00
	195935	BOMGAARS #66 GILLETTE - GENERATORS	2,249.97
	195938	OFFICESUPPLY.COM - TAX CREDITED BACK TO CARD FOR L	-8.83
	195939	P4P 888-777-1762 - K9 DOG FOOD	269.58
	195967	NATIONAL NIGHT OUT SUPPLIES	14.00
	195968	NATIONAL NIGHT OUT SUPPLIES	37.20
	195974	AMAZON MKTPL*4J9QI39M3 - RECORDS KEYBOARDS	137.19
	195976	BOSTONS PIZZA - CASPER - TRAINING IN CASPER	19.80
	195977	TEXAS ROADHOUSE #2497 - TRAINING IN CASPER	78.71
	195997	NATIONAL NIGHT OUT FOOD VENDOR PAYMENT	252.00
	195999	LAS DELICIAS - TRAINING IN SHERIDAN	83.26

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Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
66666-MISC P-CARD VENDOR			
196000		HOBBS LOBBY #920 - SUPPLIES FOR NATIONAL NIGHT OUT	31.96
196001		MENARDS GILLETTE WY - SUPPLIES FOR NATIONAL NIGHT	92.40
196012		USPS PO 5738000483 - PKG TO CRIME LAB	10.65
196025		NATIONAL NIGHT OUT FOOD VENDOR PAYMENT	420.00
196030		CKE*MCGREGOR'S BAR & GRIL - TRAINING IN SHERIDAN	138.36
196036		CKE*COWBOY CAFE 138 - TRAINING IN SHERIDAN	95.15
196037		TST* WYOMING RIB & CHOP H - TRAINING IN SHERIDAN	98.78
196038		JERSEY MIKES 40002 - TRAINING IN CASPER	27.64
196040		TST*SILVER CREEK - LAW ENFORCEMENT BREAKFAST	205.81
196055		HOLIDAY STATIONS 0290 - SHERIDAN TRAINING	51.35
196058		NATIONAL NIGHT OUT FOOD VENDOR PAYMENT	372.00
196059		NATIONAL NIGHT OUT CUP STORAGE BINS	27.92
196060		CKE*COWBOY CAFE 138 - TRAINING IN SHERIDAN	106.78
196064		QDOBA 2791 - CASPER CONFERENCE	40.70
196065		BEST WESTERN HOTEL CAS - TRAINING IN CASPER	248.60
196077		FAIRFIELD INN & SUITES - ANNA TRAINING IN CASPER	248.60
196078		FAIRFIELD INN & SUITES - DILLMAN & BRADY NASSET TR	248.60
196087		AMAZON MKTPL*VX4SQ93X3 PRINTER POWER CORDS FOR NEW	32.35
196090		AMAZON MKTPL*F982K8X83 PRINTERS FOR NEW PD PATROL	778.36
196091		WWW.BARCODE-ARENA.COM BARCODE SCANNERS FOR NEW PD	281.18
196108		IN *CONVERUS INC. - EYE DETECT TRAINING	3,300.00
196109		VOIANCE LLC - INTERPRETATION SERVICES	87.09
196125		BEST WESTERN HOTEL CAS - TAX CREDITED BACK	-28.60
196127		PSI EXAMS - BRADY NASSET DRONE TEST	175.00
196130		POINT EMBLEMS LLC - VELCRO BADGES	1,150.00
196154		CURTIS WEB - CHEVRONS	197.79
196155		IN *WYOMING WATER SOLUTIO - WATER FOR PD & ACO	142.50
196156		INST. OF POLICE TECH & - BRADY NASSET TRAINING	1,095.00
196157		PAINTBRUSH SERVICES - NATIONAL NIGHT OUT	196.00

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
66666-MISC P-CARD VENDOR			
	196182	SQ *FIXIN' STITCHES - UNIFORM PATCHES	42.00
	196216	USPS PO 5738000483 - PKG TO LAB	20.60
	196249	SP CONDOR RETAIL DEPT - FLASHBANG POUCHES FOR SRT	249.12
	196251	GIH*GLOBALINDUSTRIALEQ - INVESTIGATIVE SUPPLIES	643.10
	196271	ROCKY MOUNTAIN DISCOUNT - AMMO FOR SRT	49.99
	196299	SQ *BIG BELLY DELI - MUSSELL SUBPOENA	14.38
	196300	CHICK-FIL-A #02789 - MUSSELL SUBPOENA	13.71
	196312	AMAZON MKTPL*2Q33Y5QL3 - CHARGING BLOCKS FOR IPHON	587.60
	196313	AMAZON MKTPL*CY59U1FN3 - BYELICH PHONE CASE	26.24
	196315	DETECTACHEM INC - DRUG TEST KITS	506.93
	196322	AED SUPERSTORE - SAFETY SUPPLIES	994.40
	196338	ARBYS 7533 - MUSSELL SUBPOENA	13.22
	196340	WAL-MART #1485 - K9 DOG BOWL	10.47
	196342	RPNB - LONG GUN RIFLE SAFE	1,439.96
	196406	PSI EXAMS - REFUNDED DRONE TEST DUE TO CONFLICT WI	-175.00
	196442	IDI - INVESTIGATIVE APP	125.90
	196463	SQ *CUSTOM GRAPHIX AND SI - PARKING STICKERS	1,500.00
		VENDOR TOTAL:	21,530.39
2441-TARGET SIGN COMPANY INC			
	195908	NATIONAL NIGHT OUT ELECTRONIC BILLBOARD ADVERTISIN	650.00
		VENDOR TOTAL:	650.00
		DIVISION TOTAL:	22,323.09
41-DISPATCH			
66666-MISC P-CARD VENDOR			
	195978	BOSTONS PIZZA - CASPER - CONFERENCE IN CASPER	17.77
	196008	STARBUCKS STORE 21239 - CONFERENCE IN CASPER	12.93
	196009	BOSCOS ITALIAN RESTAURAN - CONFERENCE IN CASPER	22.62
	196076	HAMPTON INNS - SMELSER CONFERENCE	375.60
	196097	Amazon.com*748QX97P3 - DISPATCH SUPPLIES	72.10

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Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
40-POLICE DEPARTMENT		
41-DISPATCH		
66666-MISC P-CARD VENDOR		
196187	AMAZON MKTPL*ZR3YU2MZ3 - DISPATCH SUPPLIES	73.70
	VENDOR TOTAL:	574.72
	DIVISION TOTAL:	574.72
42-VOCA/VAWA		
66666-MISC P-CARD VENDOR		
196073	WYNDHAM - EXTRA CLEANING FEE - REIMBURSED BY THE H	300.00
196074	WYNDHAM - EMERGENCY FINANCIAL FOR VICTIM SERVICES	330.00
	VENDOR TOTAL:	630.00
	DIVISION TOTAL:	630.00
44-ANIMAL CONTROL		
66666-MISC P-CARD VENDOR		
196470	SHELL OIL 57446511305 - FUEL FOR ACO 16	32.28
	VENDOR TOTAL:	32.28
	DIVISION TOTAL:	32.28
45-ANIMAL SHELTER		
66666-MISC P-CARD VENDOR		
195856	SQ *THAT EMBROIDERY PLACE - ANIMAL SHELTER UNIFORM	56.67
195872	MWI ANIMAL HEALTH - VACCINATIONS	20.51
195877	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	517.86
195948	RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES	779.55
195954	ANIMAL MEDICAL CENTER OF - RABIES	44.00
195955	ANIMAL MEDICAL CENTER OF - SPAY * NEUTER	78.00
195981	ANIMAL MEDICAL CENTER OF - TNR / ASPCA	234.00
196018	RED HILLS VETERINARY HOSP - ASPCA GRANT	401.05
196043	AMAZON MKTPL*V05KC97G3	134.95
196044	AMAZON MKTPL*JB4PR90V3 - GRANT	280.87
196048	RED HILLS VETERINARY HOSP - ASPCA / TNR	188.50

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001-GENERAL FUND		
40-POLICE DEPARTMENT		
45-ANIMAL SHELTER		
66666-MISC P-CARD VENDOR		
196093	ANIMAL MEDICAL CENTER OF - TNR / ASPCA	214.00
196134	MWI ANIMAL HEALTH - VACCINATIONS	117.78
196139	ANIMAL MEDICAL CENTER OF - RABIES	77.00
196140	ANIMAL MEDICAL CENTER OF - TNR / ASPCA	136.00
196167	RED HILLS VETERINARY HOSP - TNR / ASPCA / ANIMAL C	914.83
196184	RED HILLS VETERINARY HOSP - RABIES	70.25
196185	RED HILLS VETERINARY HOSP - TNR / ASPCA	145.50
196222	ANIMAL MEDICAL CENTER OF - RABIES / ASPCA / TNR	136.00
196240	RED HILLS VETERINARY HOSP - ASPCA	250.75
196241	RED HILLS VETERINARY HOSP - ASPCA	121.50
196276	ANIMAL MEDICAL CENTER OF - ASPCA	59.00
196326	FI - @FI.DOGS -DONATIONS	315.00
196327	ANIMAL MEDICAL CENTER OF - GRANT	137.00
196328	ANIMAL MEDICAL CENTER OF - RABIES	33.00
196350	RED HILLS VETERINARY HOSP - GRANT	268.50
196385	WEDGEWOOD PHARMACY - GRANT	62.37
196396	RED HILLS VETERINARY HOSP - SPAY & NEUTER / GRANT	390.00
196397	ANIMAL MEDICAL CENTER OF - ASPCA / TNR	274.00
196417	WM SUPERCENTER #1485 - OFFICE SUPPLIES	20.40
196418	THE HOME DEPOT #6005 - ANIMAL CARE	20.91
196445	MWI ANIMAL HEALTH - ANIMAL CARE	21.03
	VENDOR TOTAL:	6,520.78
	DIVISION TOTAL:	6,520.78
	DEPARTMENT TOTAL:	30,080.87

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Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
33-CITY HALL BUILDING MAINTENANCE		
66666-MISC P-CARD VENDOR		
195851	ICE MACHINE FOR GILLETTE LITTLE LEAGUE	3,053.00
195858	SHOP TOOLS	249.01
195986	TABLES FOR CITY CELEBRATIONS	1,049.43
196270	WAREHOUSE SINK REPAIRS	32.91
196365	SET UP NEW FM TRAILER	181.64
196433	POOL REPAIRS	159.86
196459	POOL REPAIRS	119.67
	VENDOR TOTAL:	4,845.52
	DIVISION TOTAL:	4,845.52
50-PUBLIC WORKS ADMIN		
66666-MISC P-CARD VENDOR		
195852	MATERIAL FOR MEMORIAL BENCH @ DALBEY	26.83
195903	STAMP FOR NOTARY	22.41
196062	SUPPLIES FOR PARKS/ ADMIN	15.99
196071	NOTARY LOG BOOK	15.98
	VENDOR TOTAL:	81.21
	DIVISION TOTAL:	81.21
51-PARKS		
66666-MISC P-CARD VENDOR		
195822	PITCHERS SCREENS @ ECSC	190.05
195828	GURLEY PARK IRRIGATION REPAIR	55.82
195829	4J SOUTH SOLENOIDS/ REPAIR VLV	1,023.89
195834	SEED MIX FOR REPAIRS IN PARK	135.66
195839	GARDEN HOSE FOR FIRE STATION	54.99
195850	ENZI/ SINCLAIR	13.75
195873	REC CENTER	35.33
195875	MATERIAL TO MOUNT BABY CHANGING STATION @ DALBEY M	3.92
195892	PRESSURE WASHER HOSE	44.99
195913	HARDWARE TO MOUNT CHANGING STATION TO WALL	6.30

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Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
51-PARKS			
66666-MISC P-CARD VENDOR			
195922	DALBEY PARK COMPACT HEDGE TRIMMER REPLACEMENT	237.78	
195931	BACK PACK SPRAYING & BATTERIES	714.97	
195942	BATTERY FOR TRIMMER ECSC BALL FIELDS	191.05	
195943	FLOOR CLEANERS FOR BATHROOMS	18.99	
195945	PAINT FOR SINCLAIR TUNNEL/ PAINTING SUPPLIES/ EDGE	269.88	
195947	HWY 59	80.89	
195961	BATTERIES/ PARTS FOR ECSC CREW	313.70	
195969	HWY 59	158.27	
195985	NORTHLAND VILLAGE PARK	228.65	
195987	REPLACEMENT OUTLET FOR LIONS POINT SHELTER	23.54	
195989	DALBEY SUPPLIES GREASE GUN	14.49	
195995	SEASONAL LUNCH	76.98	
196014	SPRAY TANK CLEANER/ DYE FOR HERBICIDE	84.96	
196023	SEASONAL LUNCHEON	5.98	
196028	DALBEY PARK RELACEMENT SPRAYER FOR STIHL	109.00	
196041	WATER TEST EQUIPMENT FOR SPLASH PAD	249.00	
196042	REPAIR PARTS COLLINS IRRIGATION	37.08	
196062	SUPPLIES FOR PARKS/ ADMIN	46.42	
196081	CONCRETE FOR SIGNS/ OUTDOOR OUTLET COVER REPLACEME	91.84	
196092	HARDWARE TO REPAIR BASE GUARD ON WATER FEATURE SPL	6.34	
196099	PITCHERS SCREENS @ ECSC	190.05	
196111	EPOXY PACKS FOR 2 WIRE	79.00	
196112	PH INDICATOR TEST LIQUID SPLASH PAD	15.54	
196123	DALBEY PARK IRRIGATION REPAIRS	143.20	
196133	ECSC SPLASH PAD WATER TEST CHEMICALS	18.72	
196137	HARDWARE TO INSTALL DOG WASTE STATION @ SUNFLOWER	34.78	
196144	DALBEY PARK SHOP MAT	31.98	
196145	DALBEY PARK FASTNERS TO MOUNT IRRIGATION CAGE (BRA	21.34	
196161	ECSC SPLASH PAD WATER TEST CHEMICALS	24.07	

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Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
51-PARKS			
66666-MISC P-CARD VENDOR			
196163	#163 TRUCK INVENTORY	151.44	
196164	MATERIAL TO MOUNT DOG STATION ON SUNFLOWER	12.46	
196165	DALBEY SUPPLIES	200.00	
196223	BUNGEE CORDS TO SECURE ROLLOUTS/ FLOOR CLEANER FOR	48.96	
196246	CREDIT	-303.00	
196250	TREE BUBBLERS BOXELDER/ EMERSON	132.50	
196277	WASP/ YELLOW JACKET TRAPS	14.97	
196278	WASP TRAP REFILLS	17.91	
196301	SAFETY BOOTS FOR TYLER	152.99	
196302	NRPA MEMBERSHIP RENEWAL	115.00	
196316	SPLASH PAD SAND FILTER LID/GAUGE	318.04	
196323	REPLACEMENT LIGHTS FOR ECSC FLAG POLES	641.94	
196341	DRILL BITS FOR ECSC SPEED BUMPS	40.91	
196346	REFUND ANTELOPE VALLEY	-10.52	
196347	ANTELOPE VALLEY	3.69	
196348	ANTELOPE VALLEY	309.51	
196349	OUTLET COVER TO REPLACE BROKEN ONE ON LITTLE LEAGU	5.30	
196351	DALBEY SUPPLIES	4.98	
196364	MAINTENANCE SUPPLIES	86.09	
196384	REPAIR PARTS FOR ECSC	47.29	
196386	HEADS FOR MILWAUKEE TRIMMER	64.94	
196398	DALBEY SUPPLIES IRRIGATION	166.98	
196414	REPAIR PARTS FOR HWY 59	26.42	
196444	ECSC TREELINE REPAIR PARTS	56.96	
196448	ANTELOPE VALLEY	250.65	
196454	IRRIGATION REPAIR PARTS	229.68	
196464	BOLTS/ WASHERS FOR NEW SIGNS, WASP TRAPS	59.45	
196469	#163 TRUCK INVENTORY	81.44	
VENDOR TOTAL:		8,010.17	

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Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
DIVISION TOTAL:		8,010.17
53-FORESTRY		
66666-MISC P-CARD VENDOR		
195944	BACKPACK SPRAYERS	498.00
VENDOR TOTAL:		498.00
DIVISION TOTAL:		498.00
54-STREETS		
66666-MISC P-CARD VENDOR		
195993	STRAPS TO HOLD DOWN CARGO ON TRAILERS	99.96
195995	SEASONAL LUNCH	76.98
196023	SEASONAL LUNCHEON	5.99
196031	CHEESE FOR SEASONAL LUNCH	11.24
196032	FOOD FOR SEASONAL LUNCH	61.89
196070	STRAPS FOR HOLDING ITEMS DOWN	12.98
196085	TARPS FOR HOMELESS DEBRIS	106.47
196179	LOPPERS FOR CUTTING BRANCHES	24.99
196377	SAFETY CHAIN FOR TRUCK 204 SECURES THE TAILGATE	28.13
196432	REPAIR FOR CONNECTING HOSE-DEWATERING WELLS	149.25
VENDOR TOTAL:		577.88
DIVISION TOTAL:		577.88
DEPARTMENT TOTAL:		14,012.78

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Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
60-ENGINEERING & DEV SERVICES			
60-ENGINEERING			
66666-MISC P-CARD VENDOR			
195843	ITE MEMBER DUES - JOE S.	180.00	
195936	OFFICE SUPPLIES - LABLES / TRAFFIC SAFETY REFLECTI	23.86	
196188	UNITED- BAGGAGE FEE PWX CONFERENCE - TOBY F.	40.00	
196225	AIRLINE BAGGAGE FEE - PWX CONFERENCE - MATT O.	40.00	
196226	UBER - PWX CONFERENCE - MATT O. & TOBY F.	45.28	
196227	UBER - PWX CONFERENCE - MATT O. & TOBY F.	25.99	
196228	UBER - PWX CONFERENCE - MATT O. & TOBY F.	12.23	
196229	UBER - PWX CONFERENCE - MATT O. & TOBY F.	67.95	
196242	MEAL - PWX CONFERENCE - TOBY F.	11.44	
196243	MEAL - PWX CONFERENCE - TOBY F.	156.09	
196252	MEAL - PWX CONFERENCE - MATT O. & TOBY F.	69.78	
196258	MEAL - PWX CONFERENCE - TOBY F.	5.59	
196259	MEAL - PWX CONFERENCE - TOBY F.	4.47	
196279	MEAL - PWX CONFERENCE - MATT O. & TOBY F.	93.14	
196280	MEAL - PWX CONFERENCE - MATT O.	9.61	
196281	MEAL - PWX CONFERENCE - MATT O.	4.47	
196288	MEAL - PWX CONFERENCE - TOBY F.	2.89	
196318	MEAL - PWX CONFERENCE - MATT O. & TOBY F.	4.16	
196319	MEAL - PWX CONFERENCE - MATT O.	7.27	
196331	UBER - PWX CONFERENCE - TOBY F.	22.96	
196332	MOTEL - PWX CONFERENCE - TOBY F.	1,696.45	
196333	MEAL - PWX CONFERENCE - TOBY F.	4.47	
196334	MEAL - PWX CONFERENCE - TOBY F. & MATT O.	92.57	
196343	MOTEL - PWX CONFERENCE - MATT O.	2,213.01	
196344	MEAL - PWX CONFERENCE - MATT O.	8.94	
196345	UBER - PWX CONFERENCE - MATT O. & TOBY F.	86.47	
196360	MEAL - PWX CONFERENCE - TOBY F.	28.40	
196388	MEAL - PWX CONFERENCE - MATT O. & TOBY F.	54.42	

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Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
60-ENGINEERING & DEV SERVICES		
60-ENGINEERING		
66666-MISC P-CARD VENDOR		
196389	AIRLINE BAGGAGE FEE - PWX CONFERENCE - MATT O.	40.00
196390	AIRLINE BAGGAGE FEE - PWX CONFERENCE - MATT O.	40.00
196391	MEAL - PWX CONFERENCE - MATT O.	28.20
	VENDOR TOTAL:	5,120.11
	DIVISION TOTAL:	5,120.11
62-TRAFFIC SAFETY		
66666-MISC P-CARD VENDOR		
195936	OFFICE SUPPLIES - LABLES / TRAFFIC SAFETY REFLECTI	23.97
196072	FEDEX39594610 SHIPPING	55.62
196194	WORK GLOVES	22.01
196297	STEEL TOE BOOTS/INSOLES	213.54
	VENDOR TOTAL:	315.14
	DIVISION TOTAL:	315.14
63-PLANNING		
66666-MISC P-CARD VENDOR		
196460	PLANNING MEETING - MEREDITH, SHANNON, JILL	50.40
	VENDOR TOTAL:	50.40
	DIVISION TOTAL:	50.40
	DEPARTMENT TOTAL:	5,485.65

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Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
65-PUBLIC AFFAIRS DEPARTMENT		
03-PUBLIC ACCESS		
66666-MISC P-CARD VENDOR		
196412	ARTLIST ANNUAL SUBSCRIPTION	299.00
	VENDOR TOTAL:	299.00
	DIVISION TOTAL:	299.00
31-CITY CLERK/PRINT SHOP		
66666-MISC P-CARD VENDOR		
195901	POSTAGE	500.00
195902	PD & CLERKS ANNUAL SHREDDING	649.10
196104	POSTAGE	500.00
196244	STAMPS STMNT 7.17.25-8.17.25	48.74
196248	POSTAGE	1,000.00
196311	BOX OF STAMPS	204.74
	VENDOR TOTAL:	2,902.58
	DIVISION TOTAL:	2,902.58
65-PUBLIC AFFAIRS ADMINISTRATION		
66666-MISC P-CARD VENDOR		
195920	PIO NETWORK MTG EXPENSE	14.36
195921	NATIONAL NIGHT OUT FACEBOOK ADS	175.00
195966	OFFICE SUPPLIES	30.61
196336	NATIONAL NIGHT OUT FACEBOOK ADS	24.89
196424	CANVA MONTHLY SUBSCRIPTION	30.00
	VENDOR TOTAL:	274.86
	DIVISION TOTAL:	274.86
	DEPARTMENT TOTAL:	3,476.44
	FUND TOTAL:	65,171.12

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Invoice Number	Invoice Description	Amount
301-MADISON WATERLINE		
70-UTILITIES		
72-MADISON WATER LINE		
66666-MISC P-CARD VENDOR		
195831	MADISON M15	55.27
195832	MADISON M15	7.88
195916	WHITE CONNECTOR PLUG FOR PEOPLES GENERATOR CONNECT	18.61
195917	CONNECTORS FOR PEOPLES GENERATOR ENCLOSURE	795.59
195918	MACHINE SCREWS, WASHERS AND NUTS FOR PEOPLES GENER	19.16
195950	MADISON M15	14.22
195951	MADISON M15	133.74
196118	MADISON DISTRICT PHASE VI	179.93
196119	MADISON DISTRICT PHASE VI	40.05
196120	MADISON DISTRICT PHASE VI	137.97
196166	MADISON M13	183.73
196186	MADISON DISTRICT PHASE VI	275.94
196400	MADISON M15	607.40
196401	MADISON DISTRICT PHASE VI	604.20
196402	MADISON DISTRICT PHASE VI	63.56
	VENDOR TOTAL:	3,137.25
	DIVISION TOTAL:	3,137.25
	DEPARTMENT TOTAL:	3,137.25
	FUND TOTAL:	3,137.25

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Invoice Number	Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND		
70-UTILITIES		
70-UTILITIES ADMINISTRATION		
66666-MISC P-CARD VENDOR		
195957	REPLACEMENT PHONE HEADSET PER MIKE PORTER	197.33
196105	RETIREMENT GIFT/MICK WOLF	34.17
196128	RETIREMENT GIFT/MICK WOLF	73.50
196153	RETIREMENT GIFT/MICK WOLF	48.99
196213	POSTAGE SERVICE CHARGE (07.15.25 TO 08.15.25)	37.49
196266	RETIREMENT GIFT/MICK WOLF	13.13
196267	RETIREMENT GIFT/MICK WOLF	41.42
196458	25' HOSE FOR WATERING FLOWERS	32.71
	VENDOR TOTAL:	478.74
	DIVISION TOTAL:	478.74
71-ELECTRICAL ENGINEERING		
66666-MISC P-CARD VENDOR		
196403	UNITED LUGGAGE CHARGE/GEOGRAPH USERS CONF	40.00
196404	DINNER ON 08.25.25 (GEOGRAPH USERS CONF)	22.52
196421	HOTEL/ADVANCE DEPOSIT (GEOGRAPH USERS CONF)	224.87
196422	BREAKFAST ON 08.25.25 (GEOGRAPH USERS CONFERENCE)	24.00
196453	DINNER ON 8.27.25 (GEOGRAPH USERS CONF)	27.18
	VENDOR TOTAL:	338.57
	DIVISION TOTAL:	338.57
76-SCADA		
66666-MISC P-CARD VENDOR		
195992	8' STEP LADDER	175.45
196287	50' EXTENTION CORD	62.94
196329	FACE SHIELD AND HEAD GEAR	31.90
196369	THE HOME DEPOT #6005 - JACOB TRUCK TOOLS	79.87
196370	GRAINGER - FIBER RACEWAY PROOFING TOOLS	96.79
196371	AMAZON MKTPL*G765163I3 - FIBER RACEWAY PROOFING TO	25.99
196408	DINNER ON 08.25.25 (GEOGRAPH USERS CONF)	21.75
196409	UNITED CHECKED BAG (GEOGRAPH USERS CONF)	40.00

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Invoice Number		Invoice Description	Amount
501-UTILITIES ADMINISTRATION FUND			
70-UTILITIES			
76-SCADA			
66666-MISC P-CARD VENDOR			
196410		UBER TRIP (GEOGRAPH USERS CONF)	36.00
196434		HOTEL (GEOGRAPH USERS CONF)	224.87
196435		BREAKFAST ON 8.25.25 (GEOGRAPH USERS CONF)	24.00
196461		DINNER ON 8.27.25 (GEOGRAPH USERS CONF)	25.68
		VENDOR TOTAL:	845.24
		DIVISION TOTAL:	845.24
		DEPARTMENT TOTAL:	1,662.55
		FUND TOTAL:	1,662.55

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Invoice Number		Invoice Description	Amount
502-SOLID WASTE FUND			
50-PUBLIC WORKS			
55-SOLID WASTE			
66666-MISC P-CARD VENDOR			
196017	B&H PHOTO 800-606-6969	TABLET MOUNT FOR SOLID WAST	611.91
196113	B&H PHOTO 800-606-6969	TABLET MOUNT FOR SOLID WAST	176.96
196425	TOOLS FOR SHOP-REPAIRS	DIFFERNT PLIERS	51.45
196455	CHARGERS & CORDS FOR NEW TRUCK	TABLETS	59.56
		VENDOR TOTAL:	899.88
		DIVISION TOTAL:	899.88
		DEPARTMENT TOTAL:	899.88
		FUND TOTAL:	899.88

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Invoice Number		Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
66666-MISC P-CARD VENDOR			
	195830	5 GAL CURE WHITE	59.36
	195848	TRUCK STOCK UNIT 48	193.20
	195860	AMAZON MKTPL*X30973FR3 - MADISON WATER TANK INTRUS	825.96
	195864	WORK SHIRTS	128.44
	195865	BURLAP BAG TO HOLD DE-CHLORINE TABS (FLUSHING 30")	2.49
	195874	WORK SHIRTS & PANTS	189.96
	195878	SUPPLIES FOR WATER SIGNS	120.67
	195885	WORK SHIRTS	44.98
	195886	AMPP - CP FUNDAMENTALS & BASIC CORROSION REGISTRAT	1,999.00
	195887	AMPP MEMBERSHIP	188.00
	195897	WORK PANTS	53.99
	195898	WORK SHIRTS	31.72
	195899	WORK SHIRTS	30.59
	195907	2 BURLAP SACKS FOR FLUSHING 30" PIPE	4.98
	195910	WORK SHIRTS	79.95
	195925	PUSH BROOM FOR UNIT 172	57.98
	195932	VAC TRAILER FITTING FOR FORCE RD CLEANOUT	35.31
	195933	PRDF IRON FILTER/ BRINE FILTER	750.96
	195934	FEDEX39358135 SHIPPING	28.52
	195946	REDDI MIX CEMENT	376.70
	195952	SUPPLIES FOR WATER SIGNS	48.67
	195953	CITY LOGO ON WORK CLOTHES	45.00
	195958	SUPPLIES FOR RED HILLS TANK	128.44
	195965	ACCIDENTAL PERSONAL PURCHASE	66.07
	195970	GASKETS & SCREEN FOR EPA SANITARY SURVEY	63.76
	195975	CP SUPPLIES	906.85
	195982	PAINTING MATERIALS FOR RED HILLS PUMP STATION ROOF	75.85
	195983	SUPPLIES FOR RED HILLS	30.35
	195984	SUPPLIES FOR VALVE CLEANING	270.16

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Invoice Number		Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
66666-MISC P-CARD VENDOR			
	196002	CITY LOGO ON WORK SHIRTS AND HAT	109.99
	196005	TRUCK STOCK UNIT #42	12.49
	196006	PRDF SUPPLIES	151.11
	196007	GEN 10 & 20 WASTE	220.74
	196015	RED HILLS WATER PROOFING	79.96
	196016	SUPPLIES FOR 1001 LARCH	326.52
	196022	BATTERY FOR FH5 UPS	24.70
	196029	SUPPLIES FOR RED HILLS TANK	17.94
	196039	VALVE NUT EXTENSIONS FOR THE B.O. ON THE 30"	753.06
	196045	SAFETY VESTS	28.91
	196046	SUPPLIES FOR VALVE EXERCISING	92.69
	196047	SUPPLIES FOR VALVE EXERCISING	42.86
	196052	LIGHT FIXTURESN FOR WELL BUILDINGS	585.60
	196066	PRDF GEN CLEANING CART	148.64
	196067	DC-2 P-7 SUPPLIES	12.50
	196068	PRDF GEN CLEANING CART	95.37
	196069	WORK PANTS	131.38
	196072	FEDEX39594610 SHIPPING	111.87
	196082	TRUCK STOCK UNIT 48	43.93
	196083	WORK SHIRTS	50.96
	196084	LOGOS FOR WORK HATS	36.00
	196086	WORK BOOTS	169.99
	196114	TOOLS FOR UNIT 172	119.26
	196126	GEN 10-20 CLEANING CART	21.11
	196136	SUPPLIES FOR VALVE EXERCISER	114.79
	196138	TRANSFER PUMP FOR UNIT 33/HOSE & FITTINGS FOR PUMP	297.32
	196148	FLIGHT FOR CIP #1 CLASS IN HOUSTON TX	1,479.97
	196152	FLIGHT FOR CP CLASS IN HOUSTON, TX	1,479.97
	196162	WORK LIGHT FOR UNIT 119	49.99

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Invoice Number		Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
66666-MISC P-CARD VENDOR			
	196173	FEMA CRISIS LEADERSHIP CLASS - SHERIDAN (DINNER 8/	35.01
	196174	FEMA CRISIS LEADERSHIP COURSE - SHERIDAN (LUNCH 8/	27.33
	196177	WORK SHIRTS & PANTS	188.96
	196189	RESTOCK CLIPBOARDS AFTER TAKING LAST ONE	25.59
	196190	TOOLS FOR TESTING LINE ON HARDER DR	25.98
	196196	WORK CLOTHES	53.99
	196230	TRUCK STOCK UNIT 48	98.92
	196231	ALUMINUM CLIPBOARD W/ STORAGE	39.89
	196235	WORK SHIRTS	67.96
	196236	WORK PANTS	134.98
	196237	TRUCK STOCK/PARTS FOR UNITS 172 & 227	19.20
	196238	TOOLS FOR UNIT 227	38.96
	196239	WORK BOOTS	36.90
	196261	WATERPROOF FIELD NOTEBOOKS FOR SUPERVISORS	227.01
	196282	WORK BOOTS	131.39
	196320	TOOLS FOR SOUTH LOADOUT	104.91
	196352	USED WRONG CARD	20.65
	196353	BLOWER BELTS FOR PS-1	33.10
	196378	PRDF CLEANING CART	91.66
	196379	TRUCK STOCK UNIT #42	4.00
	196392	SUPPLIES FOR SOUTH LOADOUT	156.60
	196393	MATERIALS FOR SHOUTH LOADOUT	326.94
	196395	SAFETY GAS CAN FOR UNIT 119	64.27
	196428	HEADLAMPS FOR REGIONAL VAULTS & PITS	220.33
	196430	MANIFOLD BLDG M-15 REPAIR	123.42
	196446	ACCIDENTAL PERSONAL PURCHASE	108.11
	196450	SPARE KEYS FOR VAC TRAILER	24.00
	196465	ROLLER RENTAL FOR WATER SOUTH LOADOUT	350.00
	196466	ACCIDENTAL PERSONAL PURCHASE	88.28

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503-WATER FUND		
70-UTILITIES		
73-WATER		
	VENDOR TOTAL:	16,515.87
2038-POWDER RIVER POWER		
196467	EAZY OUT SET FOR UNIT 119	100.80
196468	HEX KEY SET UNIT 119	11.20
	VENDOR TOTAL:	112.00
2385-WYOMING MACHINERY CO		
196003	OIL ANALYSIS	17.50
196004	OIL ANALYSIS	105.00
	VENDOR TOTAL:	122.50
	DIVISION TOTAL:	16,750.37
77-SWIMMING POOL		
66666-MISC P-CARD VENDOR		
196254	NIPPLE FOR PUMP SUCTION FEFLON TAP	23.83
196289	WET/DRY VAC & HUSKY EXTENSION CORD (POOL)	124.86
196290	16' FIBERGLASS LADDER (POOL)	249.00
	VENDOR TOTAL:	397.69
	DIVISION TOTAL:	397.69
	DEPARTMENT TOTAL:	17,148.06
	FUND TOTAL:	17,148.06

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Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
66666-MISC P-CARD VENDOR		
195841	D-RINGS/F.R. PAINT TRAILER	18.57
195866	TIE DOWNS/F.R. PAINT TRAILER	32.97
195876	D-RINGS /F.R. PAINT TRAILER	21.03
195900	COVERALLS/F.R. PAINT PROJECT	64.78
195914	RESPIRATOR/F.R. PAINT PROJECT	142.50
195934	FEDEX39358135 SHIPPING	38.18
195937	COVERALLS/F.R. PAINT PROJECT	32.39
195941	WATER SUBSTATION BATTERIES	4.11
195991	HOTEL (MMUA TRAINING)	243.90
195994	DISTRIBUTION SWITCH PARTS	559.49
196019	HOTEL REFUND (MMUA TRAINING)	-13.57
196020	HOTEL (MMUA TRAINING)	132.82
196072	FEDEX39594610 SHIPPING	32.01
196075	MASKING TAPE	23.92
196079	4 HOLE NEMA CONNECTOR	1,360.00
196080	LOCATE ACCESSORIS	71.62
196101	DINNER ON 8.11.25 (CODY HOTLINE SCHOOL)	18.00
196102	DINNER ON 8.10.25 (CODY HOTLINE SCHOOL)	21.46
196103	HOTEL (CODY HOTLINE SCHOOL)	1,115.55
196106	DINNER ON 8.10.25 (CODY HOTLINE SCHOOL)	28.98
196107	HOTEL (CODY HOTLINE SCHOOL)	1,115.55
196115	MASK PAPER/F.R. PAINT PROJECT	14.91
196116	MASK PAPER/F.R. PAINT PROJECT	74.04
196122	TOOL CRIMPERS	110.94
196142	TOOLS	89.98
196168	BATTERIES	1,090.75
196169	SECONDARY WIRE STRIPPER	668.95
196180	DINNER ON 8.13.25 (CODY HOTLINE SCHOOL)	19.18
196181	DINNER ON 8.13.25 (CODY HOTLINE SCHOOL)	27.97

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Invoice Number		Invoice Description	Amount
504-POWER FUND			
70-UTILITIES			
74-POWER			
66666-MISC P-CARD VENDOR			
	196191	METER HANGING KIT	104.24
	196209	HOTEL (TAX EXEMPT REFUND) - CODY HOTLINE SCHOOL	-110.55
	196210	LUNCH 8.15.25 (CODY HOTLINE SCHOOL)	20.04
	196211	DINNER ON 8.14.25 (CODY HOTLINE SCHOOL)	74.00
	196212	AIRFARE/JOURNEYMAN CANDIDATE (ALEC SCHMEISER)	19.34
	196214	AIRFARE/JOURNEYMAN CANDIDATE (ALEC SCHMEISER)	618.66
	196215	FEDEX39831406 SHIPPING	43.17
	196217	TAX REFUND/MOTEL (CODY HOTLINE SCHOOL)	-110.55
	196218	LUNCH ON 08.15.25 (CODY HOTLINE SCHOOL)	23.52
	196219	DINNER ON 8.14.25 (CODY HOTLINE SCHOOL)	74.00
	196268	UNITED CHECKED BAG/ALEC SCHMEISER	35.00
	196269	UNITED CHECKED BAG/ALEC SCHMEISER	35.00
	196324	SHOVELS/F.R. PAINT PROJECT	77.98
	196325	COVERALLS/F.R. PAINT PROJECT	32.39
	196361	RAIN GEAR FOR JOSH MITCHELL	75.75
	196362	OUTLET INSTALL/WHITE SHED	17.82
	196363	CORD REEL/WHITE SHED	169.99
	196382	FEDEX30083933 SHIPPING	80.28
	196407	WOODEN HOLE PLUGS (WESTERN TIE PROJECT)	228.14
	196420	MILK CRATES FOR PARTS STORAGE	47.92
	196443	WEED SPRAY (SUBSTATIONS)	17.97
	196451	HOLE PLUGS	110.31
VENDOR TOTAL:			8,845.40
2038-POWDER RIVER POWER			
	196176	COUPLER (DUCT DAWG FIBER BLOWER)	69.60
VENDOR TOTAL:			69.60
DIVISION TOTAL:			8,915.00
DEPARTMENT TOTAL:			8,915.00
FUND TOTAL:			8,915.00

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Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
3695-IDEXX DISTRIBUTION INC		
195857	E COLI CHEMICALS FOR TESTING	1,235.45
	VENDOR TOTAL:	1,235.45
66666-MISC P-CARD VENDOR		
195823	VACUUM & HOSE REELS FOR HEADWORKS	519.93
195824	BORDER STATES INDUSTRIES - CAMPLEX LIFT STATION OV	82.80
195825	BORDER STATES INDUSTRIES - HEADWORKS FIBER LOCATE	128.76
195826	HANDLES FOR SEPTAGE LOADOUT	13.00
195840	LIQUID NAILS FOR SCALE HOUSE LOCKERS	4.57
195844	TINT WINDOWS IN SCALE HOUSE	1,044.00
195871	SCREWS FOR HEADWORKS/GARBAGE BAGS FOR LIFTSTATIONS	15.45
195879	CABLE TIES	77.83
195888	BACKFLOW VENT FOR BP1102 & BP1001	256.82
195889	SUPPLIES FOR BACKFLOW 1102 TO CONTAIN LEAK	87.96
195890	RESPORATORS FOR COG WWTF	228.58
195891	BORDER STATES INDUSTRIES - 26SC08 UV Air Compresso	147.32
195906	SCREWS FOR HEADWORKS	11.76
195915	WATERPROOF CAT6 CONNECTORS	24.78
195919	1" STAINLESS STEEL BALL VALVES FOR MASS AIR FLOW M	131.34
195923	FILTER STONE FOR GAS METER	58.75
195924	BOLTS FOR P1107 & 1108 GUARD	33.75
195927	THE HOME DEPOT #6005 - HEADWORKS FIBER LOCATE STAT	49.93
195928	CRUM ELECTRIC SUPPLY CO - 26SC08 UV Air Compressor	57.99
195940	KEY WAY FOR WATER IN HEADWORKS	63.73
195949	CEMENT REPAIR JOB ON SOUTH PRIMARY CLARIFIER PIT	995.65
195956	TUBING PARTS FOR BP1102	35.61
195962	V-403 & V403 VAVLE STEM SUPPORTS	521.28
195963	DIGESTER GARAGE CLEANOUT CAP	70.29
195964	WELD HOSE REEL STAND FOR PRIMARY SLUDGE BLDG/PITS	300.00
195979	WORK PHONE CASE	31.97

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Invoice Number		Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
66666-MISC P-CARD VENDOR			
	195988	WY LEVEL 2 WWTP EXAM	106.00
	195990	TOOLBOX AND ACCESSORIES FOR LOADOUT	339.95
	195996	OIL FOR LIFTSTATION GENERATORS	34.85
	196021	CARBIDE ARBOR AND PILOT BITS	80.67
	196033	NOZZLES FOR HOSES	186.89
	196034	SUPPLIES FOR FIRST AID KITS	57.18
	196049	2 SPILL CONTAINMENT WORKSTATIONS (WWTP LOADOUT BLD	349.63
	196050	ENCLOSURE AND CONDUIT FITTINGS FOR AUTOGATE	60.21
	196051	CONDUIT PARTS FOR AUTOGATES	97.11
	196061	HEADWORKS INC - WASTEWATER HEADWORKS HOA SWITCHES	2,473.46
	196072	FEDEX39594610 SHIPPING	31.72
	196094	SHIP CAMERA'S FOR MAINTENANCE	114.01
	196098	POWER SUPPLIES FOR AUTOGATES	1,445.00
	196110	WHEELS RESURFACED FOR CAMERA TRUCK	789.80
	196124	LODGING FOR TEEX CONFERENCE - 8/11/25	158.53
	196129	SHIPPING FOR BIO SOLIDS COMPOST SAMPLES	303.87
	196131	ANCHORS FOR SIGNS	110.87
	196132	LODGING FOR TEEX CONFERENCE - 8/11/25	158.53
	196141	1/2" LIQUIDTITE CONDUIT FOR AUTOGATES	16.83
	196143	HARDWARE TO HANG FAUCET KEYS IN SEPTAGE RECEIVING	28.88
	196146	MASTERLOCK LOCKS X 20	615.00
	196147	BORDER STATES INDUSTRIES - WW ENERGY B1202	135.90
	196149	TEEX CONFERENCE (DINNER 8/13/25)	38.64
	196150	LODGING FOR TEEX CONFERENCE - 8/12/25	158.53
	196151	TEEX CONFERENCE (DINNER 8/12/25)	40.62
	196158	TEEX CONFERENCE (DINNER 8/13/25)	26.90
	196159	LODGING FOR TEEX CONFERENCE - 8/12/25	129.97
	196160	TEEX CONFERENCE (DINNER 8/12/25)	73.59
	196170	HARDWARE TO HANG FAUCET KEYS IN SEPTAGE RECEIVING	8.32

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Invoice Number		Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
66666-MISC P-CARD VENDOR			
	196172	GLOVES X 2 AND EAR PLUGS	68.15
	196178	TEEX CONFERENCE (LUNCH 8/13/25)	14.76
	196183	TEEX CONFERENCE (LUNCH 8/13/25)	11.57
	196195	FOR DIGESTER BASEMENT (BLOW BAGS) INVENTORY	156.82
	196207	TEEX CONFERENCE (MEAL 8/15/25)	20.27
	196208	TEEX CONFERENCE (LUNCH 8/14/25)	15.56
	196215	FEDEX39831406 SHIPPING	661.43
	196220	TEEX CONFERENCE (LUNCH 8/14/25)	25.27
	196221	TEEX CONFERENCE (DINNER 8/14/25)	15.56
	196247	LODGING FOR TEEX CONFERENCE (REFUND)	-28.56
	196255	DRUM CUTTER FOR ENERGY BLDG 1200	102.32
	196274	ANCHORS FOR SEPTAGE BLDG	61.04
	196283	DRUM FUNNEL & ABSORBENT PADS FOR ENERGY BLDG 1200	83.59
	196284	55 GALLON DRUM DOLLY FOR ENERGY BLDG 1200	150.32
	196285	DRUM DOLLY ROLLER CART FOR ENERGY BLDG 1200	119.98
	196286	PIPE LABELS FOR ENERGY BLDG 1200	37.38
	196292	HARDWARE TO RE-HANG HOSE REELS IN SEPTAGE RECEIVIN	124.15
	196298	BORDER STATES INDUSTRIES - WW ENERGY B1202	79.82
	196309	BATTERY SUMP PUMP	274.73
	196310	BLDG 1500 BLOWER AIR FILTERS	413.05
	196317	VALVE STEM SUPPORT ANCHORS V400 & V403	55.60
	196321	B&H PHOTO 800-606-6969 SCALEHOUSE CAMERAS	1,766.00
	196337	EARPLUGS	27.58
	196354	REFUND OF CHARGED SALES TAX	-1.48
	196355	OIL ABSORBENT FOR ENTERGY BLDG 1200	118.89
	196356	SNAP AROUND PIPE LABELS FOR DIGESTER BLDG	18.82
	196367	PNEUMATIC TOOLS FOR THE SHOP	21.97
	196368	TOOL & STORAGE FOR DIG BLDG	623.89
	196383	SOLDERRING CLIPS	19.50

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Invoice Number		Invoice Description	Amount
505-SEWER FUND			
70-UTILITIES			
75-SEWER			
66666-MISC P-CARD VENDOR			
	196399	SUPPLIES FOR PARTS ROOM AND SUMP PUMP FOR BLOWER/R	136.00
	196405	2" WRENCH FOR BLDG200/BAR SCREEN TENSION BAR	63.94
	196426	BORDER STATES INDUSTRIES CABLE CONNECTOR FOR SCALE	25.80
	196441	TIRP TO IDAHO TO LOOK @ GRINDERS & SHREDDERS FOR T	29.99
	196456	PIPE REPAIR CLAMP/REFUNDED TAX	148.96
	196462	LODGING FOR TRIP TO IDAHO TO LOOK @ GINDERS & SHRE	301.50
VENDOR TOTAL:			18,929.48
1697-NORTHWEST SCIENTIFIC INC			
	195880	LAB SUPPLIES	67.91
	195971	LAB CHEMICALS	111.55
	195972	LAB CHEMICALS	129.62
	196121	LAB CHEMICALS	235.74
	196419	LAB CHEMICALS	281.82
VENDOR TOTAL:			826.64
2038-POWDER RIVER POWER			
	196296	BELTS FOR EF1203	41.13
VENDOR TOTAL:			41.13
DIVISION TOTAL:			21,032.70
DEPARTMENT TOTAL:			21,032.70
FUND TOTAL:			21,032.70

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Invoice Number		Invoice Description	Amount
506-FIBER FUND			
70-UTILITIES			
78-FIBER			
66666-MISC P-CARD VENDOR			
	196256	BRADY PRINT CARTIDGE	61.99
	196257	1/4" FENDER WASHERS AND BOLTS	22.86
	196330	SLOTTED THIN STRUT	46.83
	196357	STEP BIT FOR ANHORS IN FIBER VAULTS	44.97
	196358	WALL ANHORS FOR FIBER VAULTS	21.56
	196359	14" DIAMOND EDGE CUTTING WHEELS	198.00
VENDOR TOTAL:			396.21
DIVISION TOTAL:			396.21
DEPARTMENT TOTAL:			396.21
FUND TOTAL:			396.21

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Invoice Number		Invoice Description	Amount
601-CITY WEST FUND			
50-PUBLIC WORKS			
39-CITY WEST BUILDING MAINT			
66666-MISC P-CARD VENDOR			
195842		CW ICE MACHINE	3.52
195868		CW ICE MACHINE	112.46
195869		FLEET SWAMP COOLER REPAIR	68.15
196380		REPAIR STREETS REFRIGERATOR	15.49
196449		WASH BAY REPAIRS	120.43
		VENDOR TOTAL:	320.05
		DIVISION TOTAL:	320.05
		DEPARTMENT TOTAL:	320.05
		FUND TOTAL:	320.05

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Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
25-FINANCE		
28-WAREHOUSE FUND		
66666-MISC P-CARD VENDOR		
196010	AMAZON MKTPL*M75087WL3 - ROLLS OF STRETCH WRAP FOR	36.90
	VENDOR TOTAL:	36.90
	DIVISION TOTAL:	36.90
	DEPARTMENT TOTAL:	36.90
	FUND TOTAL:	36.90

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Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
66666-MISC P-CARD VENDOR		
195833	MAVERIK #5320 - FUEL PD 4	33.19
195845	IDENTIFIX REFUND FOR OVERCHARGE	-119.00
195846	IDENTIFIX REFUND	-119.00
195859	MAVERIK #5320 - FUEL PD 4	25.70
195861	VM MEETING	58.76
195881	MAVERIK #5320 - FUEL PD 4	36.08
195882	MAVERIK #296 - FUEL PD 4	35.48
195893	VM MEETING	100.80
196024	MAVERIK #344 - FUEL PD 31	35.46
196053	M.G. OIL-WY - FUEL PD 7	37.86
196054	FLYING J 758 - FUEL PD 59	17.82
196056	MAVERIK #344 - FUEL PD 31	19.23
196057	MAVERIK #344 - FUEL PD 47	31.25
196063	LOVE'S #0965 OUTSIDE - FUEL PD 59	20.00
196095	ELECTRICAL SERVICES UNIT 124 CODY LINE SCHOOL	118.51
196135	TRAVEL TO CASPER FOR TRAINING	117.59
196171	WASTEWATER TRIP TO JOHNTOWN CO	47.69
196175	LIFT ASSIST STREETS MOWING TRAILER	179.99
196192	ELECTRICAL SERVICES CODY LINE SCHOOL	68.00
196193	ELECTRICAL SERVICES UNIT 124 CODY LINE SCHOOL	56.79
196224	TOTE BOXES FOR PM FILTER KITS	47.88
196260	FAST LANE INC - FUEL PD 53	29.11
196262	AC REPAIRS ON 200077	582.89
196263	AC REPAIRS ON 200077	833.62
196264	TRAVEL TO LAS VEGAS	41.52
196265	KEYS FOR 210218	11.98
196293	CHEVRON 0306118 - FUEL PD 53	24.77
196294	SHELL OIL12404449014 - FUEL PD 53	39.24
196295	CONOCO - CENTRE AT RAINEY - FUEL PD 53	25.07

Expenditure Approval Report

Check Approval Date of 08/31/2025



Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
66666-MISC P-CARD VENDOR		
196303	RTA CONFERENCE	107.71
196304	SEAT UPGRADES ON FLIGHT TO LAS VEGAS	19.34
196305	SEAT PREFERENCE ON FLIGHT TO LAS VEGAS	72.01
196306	SEAT PREFERENCE FLIGHT TO LAS VEGAS	72.01
196307	SEAT PREFERENCE FLIGHT TO LAS VEGAS	19.34
196308	FLIGHT TO LAS VEGAS	615.97
196335	STINKER #217 - GHOSTOWN - FUEL PD 53	37.02
196339	SPOUSE TRAVEL TO LAS VEGAS- PAID CLERKS OFFICE	41.52
196372	SPOUSE FLIGHT TO VEGAS SEAT PREFERENCE- PAID CLERK	19.34
196373	SPOUSE FLIGHT TO LAS VEGAS SEAT PREFERENCE- PAID C	68.79
196374	SPOUSE FLIGHT TO LAS VEGAS SEAT PREFERENCE- PAID C	68.79
196375	SPOUSE FLIGHT SEAT PREFERENCE PAID CLERKS OFFICE	19.34
196376	SPOUSE FLIGHT TO LAS VEGAS PAID CLERKS OFFICE	615.97
196381	SEALANT TAPE FOR AIM INSTALL	61.52
196387	USED OIL PICKUP	287.37
196415	MEALS FOR CASPER TRAINING	65.06
196423	WASTE WATER TO IDAHO	72.38
196457	TRAVEL MEAL FOR CASPER TRAINING	18.38
	VENDOR TOTAL:	4,720.14
	DIVISION TOTAL:	4,720.14
	DEPARTMENT TOTAL:	4,720.14
	FUND TOTAL:	4,720.14

Expenditure Approval Report
Check Approval Date of 08/31/2025



	Invoice Number	Invoice Description	Amount
702-LIABILITY INSURANCE FUND			
25-FINANCE			
38-LIABILITY INSURANCE			
1209-BREANNA'S BAKERY			
	196431	BREANNA'S BAKERY QUARTERLY RISK MANAGEMENT MEETING	79.95
		VENDOR TOTAL:	79.95
66666-MISC P-CARD VENDOR			
	196011	NO DESCRIPTION	214.48
		VENDOR TOTAL:	214.48
		DIVISION TOTAL:	294.43
		DEPARTMENT TOTAL:	294.43
		FUND TOTAL:	294.43
		GRAND TOTAL:	123,734.29



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Employee Appreciation Day Presentation

STAFF REFERENCE:

Randy Milliron, Safety Manager



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Years of Service Recognition - Dayleena Brandenburg, 20 Years of Service

STAFF REFERENCE:

Michael H. Cole, City Administrator



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Things to Know Video for October, 2025

STAFF REFERENCE:

VIDEO - Jennifer Toscana, Public Affairs Director



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Council Consideration of a Parade Permit on November 11th, from 1:00 p.m. to 2:00 p.m., on 2nd Street from 4-J Road to Osborne Avenue for the Veterans Day Parade, Requested by the Veterans Day Parade Committee and VFW Post 7756.

SUGGESTED ACTION:

I move to approve a Parade Permit on November 11th, from 1:00 p.m. to 2:00 p.m., on 2nd Street from 4-J Road to Osborne Avenue for the Veterans Day Parade, Requested by the Veterans Day Parade Committee and VFW Post 7756.

CASE BACKGROUND:

The Veterans Day Parade Committee has requested a parade permit for the 22nd Annual Veterans Day Parade.

The Parade will start at the corner of 4J Road and 2nd Avenue, traveling East on 2nd Street and ending at Osborne Ave. Parade entrants will turn North onto Osborne Ave., to 1st street and back to the Line up. Lineup to be on 4J Road North to 1st Street and the Parking lot of the CC Rec Center building and Soup Kitchen (the same setup and route as prior years). Line-up starts at 12:00 noon.

As in previous years, the committee will require assistance from the city to make the parade a success.

Traffic Barricades Requested for:

- Corner of 1st and 4-J Road
- Corner of 2nd St and 4-J Road
- Corner of 3rd St and 4J Road
- 2nd St. and Rockpile Blvd
- 2nd St. and Richards / Both Sides
- 2nd St and Ross / Both Sides
- 2nd St and Warren / Both Sides
- 2nd St and Gillette Ave./ Both Sides
- 2nd St and Kendrick / Both Sides
- 2nd St and Carey / Both Sides

- 2nd St and Emerson / Both Sides
- 2nd St and Osborne / Both Sides
- 2nd Street and Osborne to Block Traffic on 2nd Street
- Osborne End of Parade Route (traffic to turn left to 1st Street back to Parade Line-up on 4J Road)

The Committee is also requesting:

- Snow Removal before the parade (if needed)
- GPA Video Taping of the Parade and display Parade information on GPA
- Police Escort

STAFF REFERENCE:

MAP - Jennifer Toscana, Public Affairs Director

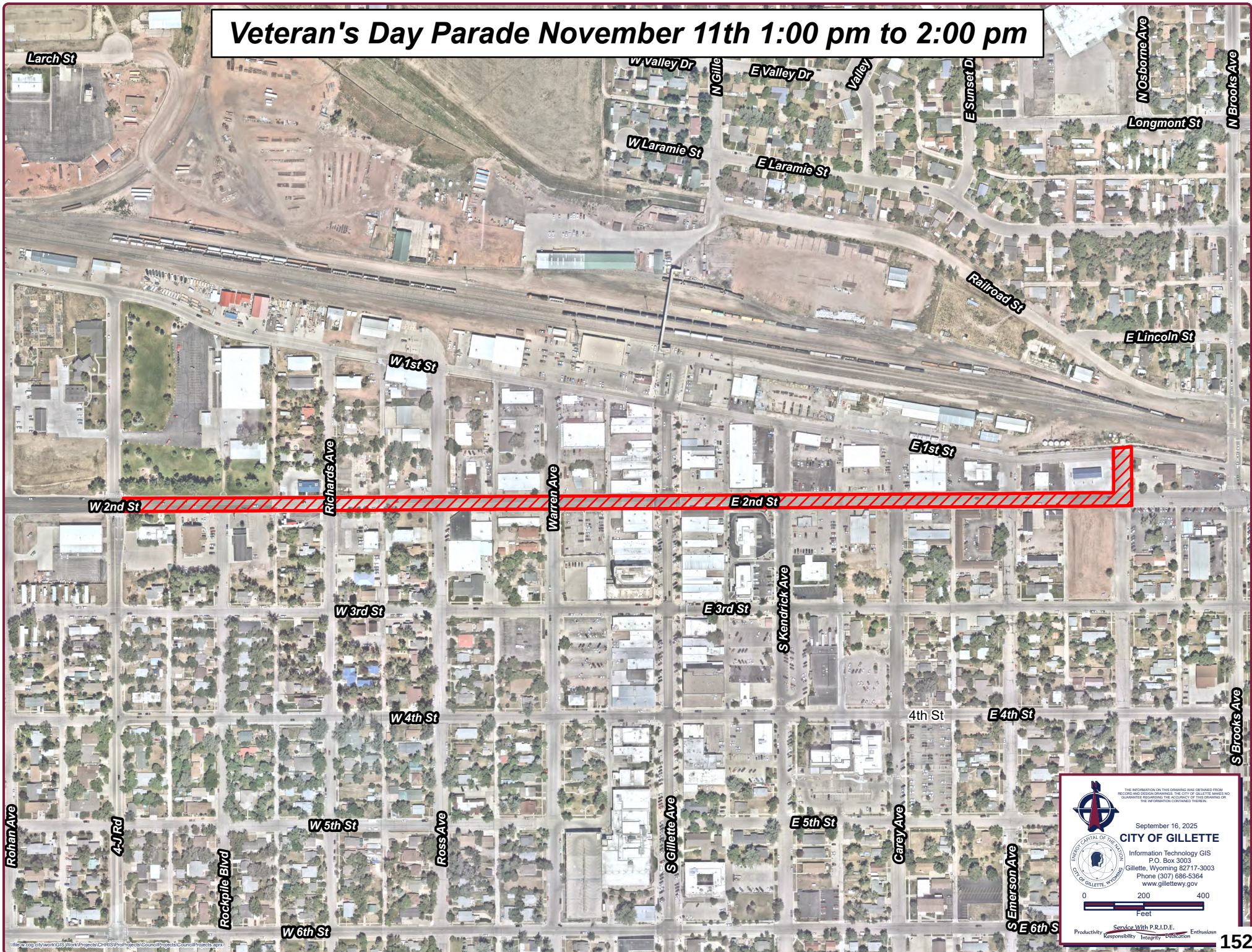
ATTACHMENTS:

[MAP](#)

[Letter to Mayor & Council](#)

[Barricade Requests](#)

Veteran's Day Parade November 11th 1:00 pm to 2:00 pm



September 16, 2025
CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

0 200 400
Feet

Productivity Service With P.R.I.D.E. Enthusiasm
Responsibility Integrity Dedication



**22ND ANNUAL
VETERANS DAY PARADE
TUESDAY, NOVEMBER 11th, 2025**

Mayor Lundvall and Council Members,

The Veterans Day Parade Committee would like to thank the City of Gillette for its participation in previous Veterans Day Parades. We would like to ask for your participation in this year's Parade to be held on Tuesday, November 11th starting at 1:00 PM.

Attached is a copy of the Parade Permit request and a map of the parade route to support this permit request. As in previous years the Committee will require assistance from the City of Gillette to make the parade a success.

The following is a list of requested participation:

Barricades along the parade route (list attached).

Snow removal before parade (if needed).

2nd Street closed during the Parade.

GPA Video Taping of the Parade and Display Parade information on GPA.

Police Department: Police Escort for Parade.

Our Veterans Day Parade Committee looks forward to the Cities participation in the 2025 Parade.

Sincerely,

Linda Eldridge

Veterans Day Parade Committee Representative

Veterans Day Parade Route 4J Road East to Osborne Ave.

Parade Line-up 4J Road to 2nd Street and CC Rec. Center Parking Lot Begin at 12:00 AM

Parade Begins at 1:00 P.M.

Traffic Barricade's Requested for:

Corner of 1st and 4-J Road

Corner of 2nd St and 4-J Road

Corner of 3rd St and 4J Road

2nd St. and Rockpile Blvd

2nd St. and Richards / Both Sides

2nd St and Ross / Both Sides

2nd St and Warren / Both Sides

2nd St and Gillette Ave./ Both Sides

2nd St and Kendrick / Both Sides

2nd St and Carey / Both Sides

2nd St and Emerson / Both Sides

2nd St and Osborne / Both Sides

2nd Street and Osborne to Block Traffic on 2nd Street

Osborne End of Parade Route, traffic to turn left to 1st Street back to
Parade Line-up on 4J Road.



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Council Consideration for the Acceptance of a Permanent Hydrant and Water Line Easement for 1040 Larch Street, Prepared by Land Surveying Incorporated, on Behalf of the Developer, Powder River Land Development, LLC.

SUGGESTED ACTION:

I move for Approval of Accepting a Permanent Hydrant and Water Line Easement for 1040 Larch Street, Prepared by Land Surveying Incorporated, on Behalf of the Developer, Powder River Land Development, LLC.

CASE BACKGROUND:

The 1040 Larch Street development project installed a new water main and fire hydrant and has requested the City to take over the ownership and maintenance of the infrastructure (see attached map). A permanent utility easement is required for maintenance of the water infrastructure. The easement form and exhibit location have been approved by city staff.

The developer, Powder River Land Development, LLC, is requesting the city to accept the permanent hydrant and water line easement. This easement would allow the city to own and maintain the newly installed water infrastructure upon final acceptance.

ACTUAL COST VS BUDGET:

N/A

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

[Recorded Easement](#)
[Site Map](#)

PERMANENT HYDRANT AND WATER LINE EASEMENT

For and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration as more fully set forth herein, the receipt of which is hereby acknowledged, **Powder River Land Development, LLC**, a Wyoming limited liability company of 4001 E. Collins Road, Gillette, Wyoming 82718 (hereinafter referred to as "Grantor"), does hereby grant unto the **City of Gillette**, Wyoming, a Wyoming municipality, of 201 E. 5th Street, Gillette, Wyoming 82716 (hereinafter referred to as "Grantee"), the following permanent fire hydrant and waterline easement, right of access, ingress and egress, and constructing, repairing, and maintaining the same.

RECITALS

WHEREAS, Grantor owns real property in Campbell County, Wyoming over which the easement granted herein runs;

WHEREAS, Grantee desires to acquire a permanent fire hydrant and waterline easement for the express purpose and uses described herein and subject to the terms and conditions of this Agreement.

NOW THEREFORE, in consideration of the mutual covenants, promises, and conditions contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. Grant of Easement. Grantor hereby grants, bargains, sells, transfers, and conveys unto Grantee and its successors, assigns, licensees, and permittees, a perpetual fire hydrant and waterline easement on, over, and across a strip of land containing approximately .06 acres and situated in a portion of the NW $\frac{1}{4}$ SE $\frac{1}{4}$ of Section 21, Township 50 North, Range 72 West of the 6th Principal Meridian, Campbell County, Wyoming, being more particularly described in Exhibit A attached hereto and incorporated herein by this reference.
2. Work in and Use of Easement. Grantee may install a waterline and fire hydrant upon, within, or beneath the easement, provided that any such waterline and fire hydrant shall be installed in accordance with any applicable federal, state, and local rules and regulations. Upon completion of any work within the easement, Grantee shall restore the surface of the easement to a condition substantially similar to its condition prior to such work.
3. Perpetual and Appurtenant. This easement shall not be in gross but shall be in perpetual and appurtenant to the property of the Grantee and the public, in general.
4. Purpose and Use of Easement. The Parties agree the sole purpose of the easement is for the installation of a waterline and fire hydrant, as well as to grant ingress and egress to and from



Grantee's property for the purpose of installing and maintaining any such waterline and fire hydrant.

5. Successors and Assigns Bound. This Agreement shall be binding on and inure to the benefit of the Parties hereto and their respective heirs, personal representatives, lessees, successors, and assigns. It is the intention of the Parties all the various rights, obligations, restrictions, and easements created by this Agreement shall run with the affected land and shall inure to the benefit of and be binding upon all future owners and lessees of the affected lands and all persons claiming any interest or exercising any rights under them.
6. Indemnification and Release. The Grantor shall not be liable for injuries to the Grantee, its invitees, agents, successors, transferees, or assigns by virtue of its use of the easement and to the maximum extent permitted by law, Grantee shall hold harmless and indemnify Grantor, its members, heirs, successors, agents, and assigns from any such claims or damages.
7. Construction. This Agreement shall be governed by and construed accordance to the laws of the State of Wyoming. All captions of sections are for convenience only. The courts of the State of Wyoming shall have jurisdiction over this Agreement and the Parties, and the venue shall be in the Sixth Judicial District, Campbell County, Wyoming.
8. Entire Agreement. The Parties understand and agree this Agreement and the attached Exhibit A, as written, covers and includes all of the agreements and stipulations between the Parties as to the subject matter contained herein, and no representations or statements, verbal or written, have been made modifying, adding to, or changing the terms of this Agreement. This Agreement may not be changed or terminated orally, and no attempted change, modification, or waiver of the provisions hereof shall be binding unless in writing and signed by all the Parties.
9. Consideration. The Grantor agrees that the mutual covenants contained herein shall constitute sufficient consideration for this easement, the receipt of which is hereby acknowledged, and that no further consideration of any kind shall be required of Grantee.
10. Governmental Immunity. Grantee does not waive governmental immunity by entering into this Agreement and, unless specifically and expressly waived, Grantee retains all immunity by entering into this Agreement and, unless specifically and expressly waived, Grantee retains all immunities and defenses available to it pursuant to W.S. §§ 1-39-101 through 122 and all other applicable laws. Designations of venue, choice of law, enforcement actions, dispute resolution force majeure, and similar provisions will not be construed as a waiver of governmental immunity. The Parties agree that any ambiguity in this Agreement will not be strictly construed, either against or for either Party, except that any ambiguity as to governmental immunity will be construed in favor of governmental immunity. Grantee specifically agrees that it does not retain contractual immunity with respect to this Agreement as provided by W.S. § 1-39-104(a).



IN WITNESS WHEREOF, this Agreement is dated on the last undersigned, notarized date.

GRANTOR:

POWDER RIVER LAND DEVELOPMENT, LLC

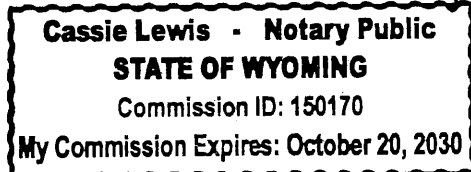
By: Matt Walker
Its: President
Date: 8-29-2025

STATE OF Wyoming

COUNTY OF Campbell

The above and foregoing instrument was acknowledged before me by Matt Walker as President of Powder River Land Development, LLC this 29 day of August, 2025.

(Seal)



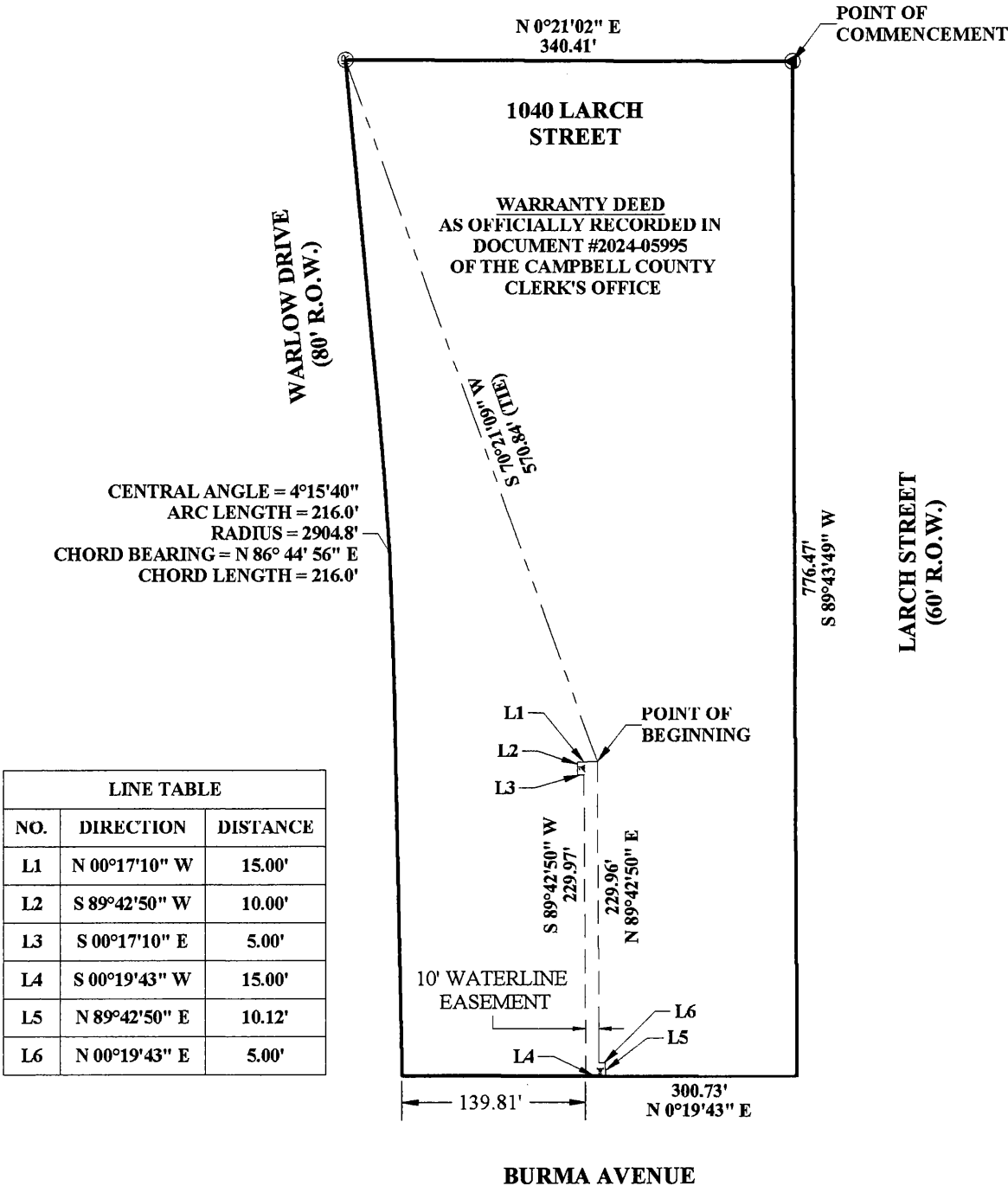
My Commission Expires:

Cassie Lewis
Notary Public

Blumberg No. 5205

EXHIBIT
A

FIRE HYDRANT AND WATERLINE EASEMENT
BEING SITUATED IN A PORTION OF
NW1/4 SE1/4 OF SECTION 21, TOWNSHIP 50 NORTH,
RANGE 72 WEST OF THE 6TH PRINCIPAL MERIDIAN
CAMPBELL COUNTY, WYOMING



I, Cevin C. Imus, of Gillette Wyoming, hereby certify that this plat was made from notes taken during an actual survey performed under my direct supervision by Aaron Bicknese in June, 2025, and that the said "Fire Hydrant and Waterline Easement" is accurately represented on this plat detailing the corners accepted and set out on the ground as shown hereon.



BASIS OF BEARING:
GPS GRID BEARINGS

LEGEND

- = (FOUND) PLASTIC CAP, PLS (ILLEGIBLE)
- Ⓜ = (FOUND) 5/8" REBAR
- Ⓜ_{FH} = FIRE HYDRANT

Prepared For:
POWDER RIVER CONSTRUCTION
4001 COLLINS ROAD EAST
GILLETTE, WYOMING 82718

Prepared By:
LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716

Location:
FIRE HYDRANT AND WATERLINE EASEMENT
BEING SITUATED IN A PORTION OF THE NW1/4 SE1/4
OF SECTION 21, TOWNSHIP 50 NORTH, RANGE
72 WEST OF THE 6TH PRINCIPAL MERIDIAN
CAMPBELL COUNTY, WYOMING

FILE: 24201A_HYD EASE.DWG

CREATED BY: BBURROW

REVIEWER: CCI

SHEET: 1 OF 2

CREATION DATE: 6/17/2025

APPROVED DATE: 6/17/2025

FILEPATH: P:\2024\POWDER RIVER CONSTRUCTION\24-201A\DRAWING

**FIRE HYDRANT AND WATERLINE EASEMENT
BEING SITUATED IN A PORTION OF
NW1/4 SE1/4 OF SECTION 21, TOWNSHIP 50 NORTH,
RANGE 72 WEST OF THE 6TH PRINCIPAL MERIDIAN
CAMPBELL COUNTY, WYOMING**

LEGAL DESCRIPTION - FIRE HYDRANT AND WATERLINE EASEMENT

A STRIP OF LAND, BEING SITUATED IN A PORTION OF THE NW1/4 SE1/4 OF SECTION 21, TOWNSHIP 50 NORTH, RANGE 72 WEST OF THE 6TH PRINCIPAL MERIDIAN, CAMPBELL COUNTY, WYOMING, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF LOT AS DESCRIBED IN THE OFFICIALLY RECORDED WARRANTY DEED OF DOCUMENT #2024-05995 OF THE CAMPBELL COUNTY CLERK'S OFFICE, AND BEING MONUMENTED BY A PLASTIC CAP, PLS (ILLEGIBLE); THENCE N 00°21'02" E FOR A DISTANCE OF 340.41 FEET TO THE NORTHWEST CORNER OF SAID LOT BEING MONUMENTED BY A BARE REBAR, THENCE S 70°21'09" W FOR A DISTANCE OF 570.84 FEET TO A POINT, SAID POINT BEING THE POINT OF BEGINNING:

THENCE N 00°17'10" W FOR A DISTANCE OF 15.00 FEET TO A POINT; THENCE S 89°42'50" W FOR A DISTANCE OF 10.00 FEET TO A POINT; THENCE S 00°17'10" E FOR A DISTANCE OF 5.00 FEET TO A POINT; THENCE S 89°42'50" W DISTANCE OF 229.97 FEET TO A POINT; THENCE S 00°19'43" W DISTANCE OF 15.00 FEET TO A POINT; THENCE N 89°42'50" E FOR A DISTANCE OF 10.12 FEET TO A POINT; THENCE N 00°19'43" E FOR A DISTANCE OF 5.00; THENCE N 89°42'50" E DISTANCE OF 229.96 FEET TO A POINT FEET TO THE POINT OF BEGINNING.

SAID EASEMENT CONTAINS 0.06 ACRES, MORE OR LESS.



Prepared For:
POWDER RIVER CONSTRUCTION
4001 COLLINS ROAD EAST
GILLETTE, WYOMING 82718

Prepared By:
LAND SURVEYING INCORPORATED
209 N. WORKS AVENUE
GILLETTE, WY 82716

Location:
FIRE HYDRANT AND WATERLINE EASEMENT
BEING SITUATED IN A PORTION OF THE NW1/4 SE1/4
OF SECTION 21, TOWNSHIP 50 NORTH, RANGE
72 WEST OF THE 6TH PRINCIPAL MERIDIAN
CAMPBELL COUNTY, WYOMING



ArcGIS Web Map





CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



1 inch equals 83 feet
1 inch equals 0.02 miles
September 23, 2025



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Council Consideration for the Acceptance of Development Improvements for 1040 Larch Street, Installed by Powder River Construction, on Behalf of the Developer, Powder River Land Development, LLC.

SUGGESTED ACTION:

I move for Approval of the Acceptance of Development Improvements for 1040 Larch Street Installed by Powder River Construction, on Behalf of the Developer, Powder River Land Development, LLC.

CASE BACKGROUND:

The 1040 Larch Street project includes extension of a new water main and fire hydrants for a commercial site development (see attached map). The City will take over ownership and maintenance of the water main from the connection point in Burma ROW to the new fire hydrant to the east, in the middle of the lot as shown on the attached map. Any water main east of the fire hydrant will remain a service line to be owned and maintained by the property owner. All drainage improvements completed with the development shall also be owned and maintained by the property owner.

The developer, Powder River Land Development, LLC, is requesting the City to accept the improvements (water main and fire hydrant) and take over ownership and maintenance of the described infrastructure. These improvements have been verified and all punch list items have been completed by the Developer.

ACTUAL COST VS BUDGET:

N/A

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

[Warranty](#)

[Certificate of Compliance](#)

W A R R A N T Y

Powder River Construction, Inc. hereinafter the DEVELOPER, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship on the 1040 Larch Street Water Improvements FOR A PERIOD OF **TWO YEARS** FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL, HEREBY INDICATED AS _____, 20____. In the event that a particular item of equipment or major element of the total project improvements was placed into continuous service prior to Substantial Completion of the total project, an Attachment A may be attached to this Warranty to designate the separate warranty periods. Attachment A shall only be used when the requirements of General Condition 13.12 of the Standard Construction Specifications have been met.

DEVELOPER further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that CONTRACTOR will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of **two years** is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to DEVELOPER that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to DEVELOPER by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to DEVELOPER in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of DEVELOPER shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the two year period specified above if the City sent notice as provided above within the two year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the two year period.

DEVELOPER and the City of Gillette agree and acknowledge that this Agreement is the consideration for acceptance by the City of Gillette of the Project improvements for maintenance by the City of Gillette including, but not limited to the release of any performance or penal bonds, letters of credit, cash escrows, promissory notes or other securities posted and approved to secure the installation of required Project improvements for 1040 Larch Street Water Improvements

DATED this 12th day of August, 2025

Powder River Construction, Inc.

DEVELOPER

Lance Walker

Controller

SIGNATURE

(TITLE)

STATE OF WYOMING }

}

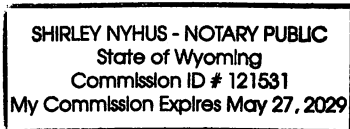
SS

COUNTY OF CAMPBELL }

}

The foregoing instrument was acknowledged before me by Lance Walker,
this 12th day of August, 2025

Witness my hand and official seal



Shirley Nyhus
Notary Public

My commission Expires: 5-27-29

APPROVED BY CITY OF GILLETTE

MAYOR, CITY OF GILLETTE

ATTEST:

GILLETTE CITY CLERK

**CITY OF GILLETTE
DEPARTMENT OF ENGINEERING
CERTIFICATE OF COMPLIANCE**

PROJECT NAME: 1040 Larch Street Water Improvements

CITY PROJECT NO.: _____ CITY PERMIT NO.: _____

DEVELOPER: Powder River Construction, Inc. ENGINEER: Sloan Engineering
(address) 4001 E. Collins Road Gillette, WY 82718 4210 Longhorn Avenue
Gillette, WY 82718

I, Lance Walker, as official representative of the above named developer do hereby certify that construction of the above named project has been completed in accordance with the approved Drawings and Specifications.

Lance Walker
Signature
Lance Walker Controller
Print Name/Title

August 12th, 2025
Date

STATE OF WYOMING }
COUNTY OF CAMPBELL } SS.

The above and foregoing instrument was acknowledged before me by
Lance Walker, This 12 day of August, 2025

SHIRLEY NYHUS - NOTARY PUBLIC
State of Wyoming
Commission ID # 121531
My Commission Expires 5/27/29

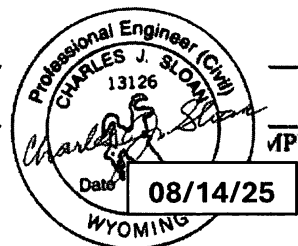
Witness my hand and official seal.

Shirley Nyhus
Notary Public

I, Charles J. Sloan, as official representative of the above named engineer do hereby certify that construction of the above named project has been completed in accordance with the approved Drawings and Specifications.

Charles J Sloan
Signature
Print Name/Title Owner

Date
P.E. Number _____



STATE OF WYOMING }
COUNTY OF CAMPBELL } SS.

The above and foregoing instrument was acknowledged before me by
Charles J Sloan, This 14 day of August, 2025.

My Commission Expires:
5/27/29

SHIRLEY NYHUS - NOTARY PUBLIC
State of Wyoming
Commission ID # 121531
My Commission Expires May 27, 2029

Witness my hand and official seal.

Shirley Nyhus
Notary Public

1040 LARCH STREET





**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Council Consideration for the Acceptance of Public Improvements for the Gillette Regional Water Supply Project-Priority IV Fox Ridge, Installed by Dan Hart Patrol Services, LLC, in the Amount of \$927,415.25.

SUGGESTED ACTION:

I move for Approval of the Acceptance of Public Improvements for the Gillette Regional Water Supply Project-Priority IV Fox Ridge, Installed by Dan Hart Patrol Services, LLC, in the Amount of \$927,415.25.

PROJECT NUMBER:

18UT02

CASE BACKGROUND:

This project is part of the Phase IV Regional Water Supply Project (Project) which installed a six-inch water transmission main from the zone 4 reservoir 1 (Red Hills) tank to the Fox Ridge subdivision storage tank. The Project installed the water main, associated fittings and construction of a control building located at the Fox Ridge tank site.

NEED: The Gillette Regional Water Supply Project was initiated to provide water to local water districts situated outside the City of Gillette. The Wyoming Water Development Commission funded studies to evaluate the potential for regionalization of water systems. As a result of these studies, it was determined that regionalization of the water supply was feasible. The Fox Ridge I&SD expressed interest in connecting to the regional system and signed a water service agreement with the city.

The awarded project amount was \$957,244.40 and there were a total of four change orders with the project. The final construction cost was \$927,415.25, leaving a savings of \$29,829.15.

Change order #1 - added an additional fire hydrant and temporary fencing; increase \$10,270.18

Change order #2 - formalizes the inclusion of Schedule B in the contract; increase \$7,500.

Change order #3 - added a culvert for the approach to the regional building and gates to protect flushing hydrants from livestock; increase \$14,100.97

Change order #4 - final change order for this project and establishes the final contract amount;

decrease \$61,700.30.

This project was fully funded with WWDC and Capital Facilities Tax (CAP Tax) monies. WWDC covered 67% of all costs and the remaining 33% of costs were covered with the CAP Tax fund.

ACTUAL COST VS BUDGET:

\$927,415.25 Actual: \$1,100,000.00 Allocated budget

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

[Project Closeout Documents](#)

[Project Area Map](#)

CITY OF GILLETTE
CERTIFICATE OF SUBSTANTIAL COMPLETION

Project: Gillette Regional Water Supply Project, Priority IV Fox Ridge

Project No.: 18UT02

Owner: City of Gillette

Date of Contract: July 30, 2024

Contractor: Dan Hart Patrol Service, LLC

This Certificate of Substantial Completion applies to:

 X All Work under the Contract Documents:

 The following specified portions:

June 11, 2025
Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared except as stated below.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

 Amended Responsibilities
 X Not Amended

Owner's Amended Responsibilities:

Contractor's Amended Responsibilities:

The following documents are attached to and made part of this Certificate:

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

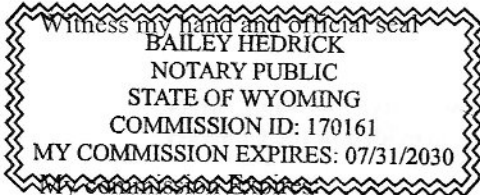
DATED this 3rd day of September, 2025

Dan Hart Patrol Service, LLC
CONTRACTOR (COMPANY NAME)

[Signature] Managing Member
SIGNATURE (TITLE)

STATE OF WYOMING }
COUNTY OF CAMPBELL } SS

The foregoing instrument was acknowledged before me by Steven Gerber,
this 3rd day of September, 2025 Managing Member



Bailey Hedrick
Notary Public

CITY OF GILLETTE

(Name), Mayor Date

(SEAL)
ATTEST:

(Name), City Clerk

**CITY OF GILLETTE
CERTIFICATE OF FINAL COMPLETION**

Project Name: Gillette Regional Water Supply Project, Priority IV Fox Ridge

Project No.: 18UT02

Date of Contract: July 30, 2024

Owner: City of Gillette

Contractor: Dan Hart Patrol Service, LLC

Engineer: DOWL

This Certificate of Final Completion applies to:

 X All Work under the Contract Documents:

 The following specified portions:

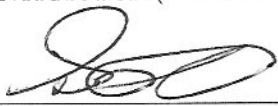
August 15, 2025
Date of Final Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete in accordance with the Contract Documents.

The project will be advertised according to W.S. 16-6-116, and the Affidavit on Behalf of the Contractor is attached to and made part of this Certificate.

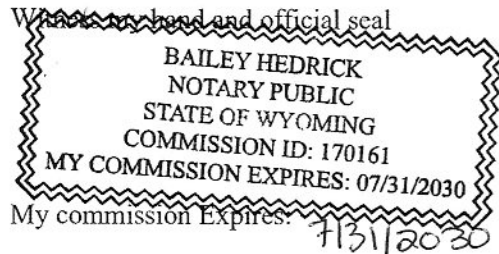
DATED this 3rd day of September, 2025

Dan Hart Patrol Service, LLC
CONTRACTOR (COMPANY NAME)

 Managing Member
SIGNATURE (TITLE)

STATE OF WYOMING }
COUNTY OF CAMPBELL } SS

The foregoing instrument was acknowledged before me by Steven Garber,
this 3rd day of September, 2025 Managing Member



Bailey Hedrick
Notary Public

CITY OF GILLETTE

(Name), Mayor

Date

(SEAL)
ATTEST:

(Name), City Clerk

WARRANTY

(Contractor)

Dan Hart Patrol Service, LLC hereinafter the CONTRACTOR, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship on the Gillette Regional Water Supply Project, Priority IV Fox Ridge FOR A PERIOD OF **One Year** FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL. In the event that a particular item of equipment or major element of the total project improvements was placed into continuous service prior to Substantial Completion of the total project, an Attachment A may be attached to this Warranty to designate the separate warranty periods. Attachment A shall only be used when the requirements of Supplementary Condition 13.07 have been met.

CONTRACTOR further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that CONTRACTOR will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of **ONE YEAR** is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to CONTRACTOR that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to CONTRACTOR by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to CONTRACTOR in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of CONTRACTOR shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the one year period specified above if the City sent notice as provided above within the one year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the one year period.

CONTRACTOR and the City of Gillette agree and acknowledge that this Agreement is the consideration for acceptance by the City of Gillette of the Project improvements for maintenance by the City of Gillette including, but not limited to the release of any performance or penal bonds, letters of credit, cash escrows, promissory notes or other securities posted and approved to secure the installation of required Project improvements for the Gillette Regional Water Supply Project, Priority IV Fox Ridge

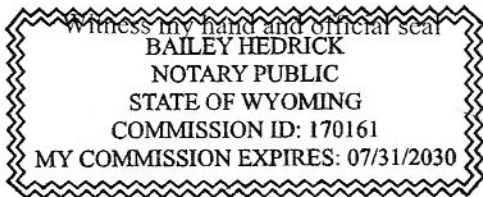
DATED this 3rd day of September, 2025

Dan Hart Patrol Service, LLC
CONTRACTOR (COMPANY NAME)

[Signature] Managing Member
SIGNATURE (TITLE)

STATE OF WYOMING }
COUNTY OF CAMPBELL } SS

The foregoing instrument was acknowledged before me by Steven Gerber,
this 3rd day of September, 2025 managing member



My commission Expires: 7/31/2030

Bailey Hedrick
Notary Public

APPROVED BY CITY OF GILLETTE

MAYOR, CITY OF GILLETTE

ATTEST:

GILLETTE CITY CLERK

AFFIDAVIT ON BEHALF OF CONTRACTOR

STATE OF: Wyoming

CITY: Gillette

COUNTY: Campbell

DATE: 8/29/2025

I certify to the best of my knowledge and belief that all work has been performed and materials supplied in strict accordance with the terms and conditions of the correspondence contract documents between the City of Gillette the Owner, and Dan Hart Patrol Service, LLC the Contractor, date July 30, 2024.

For the Gillette Regional Water Supply Project, Priority IV Fox Ridge
Project

And further declare that all bills, for materials, supplies, utilities and for all other things furnished or caused to be furnished by the above named contractor and used in the execution of the above contract have been fully paid, and that there are no unpaid claims or demands of State Agencies, sub-contractors, material men, mechanics, laborers or any other resulting from or arising out of any work done or ordered to be done by said contractor under the above identified contact.

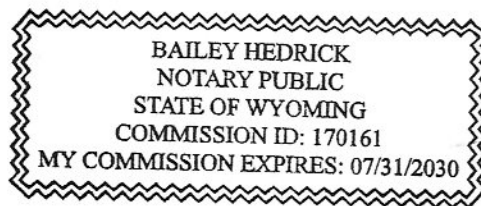
In consideration of the prior and final payments made and all payments made for authorized changes, the contractor releases and forever discharges the Owner from any and all obligations and liabilities arising by virtue of said contract and authorized changes between the parties hereto, either verbal or in writing, and any and all claims and demands of every kind and character whatsoever against the Owner, arising out of or in any way relating to said contract and authorized changes.

This statement is made for the purpose of inducing the Owner to make FINAL PAYMENT under the terms of the contract, relying on the truth and statements contained therein.

Dan Hart Patrol Service
Contactor
PO Box 619, 1405 E Hwy 16
Address
Upton
City
Wyoming
State
82730
Zip Code

9/3/2025
Date


Signed by



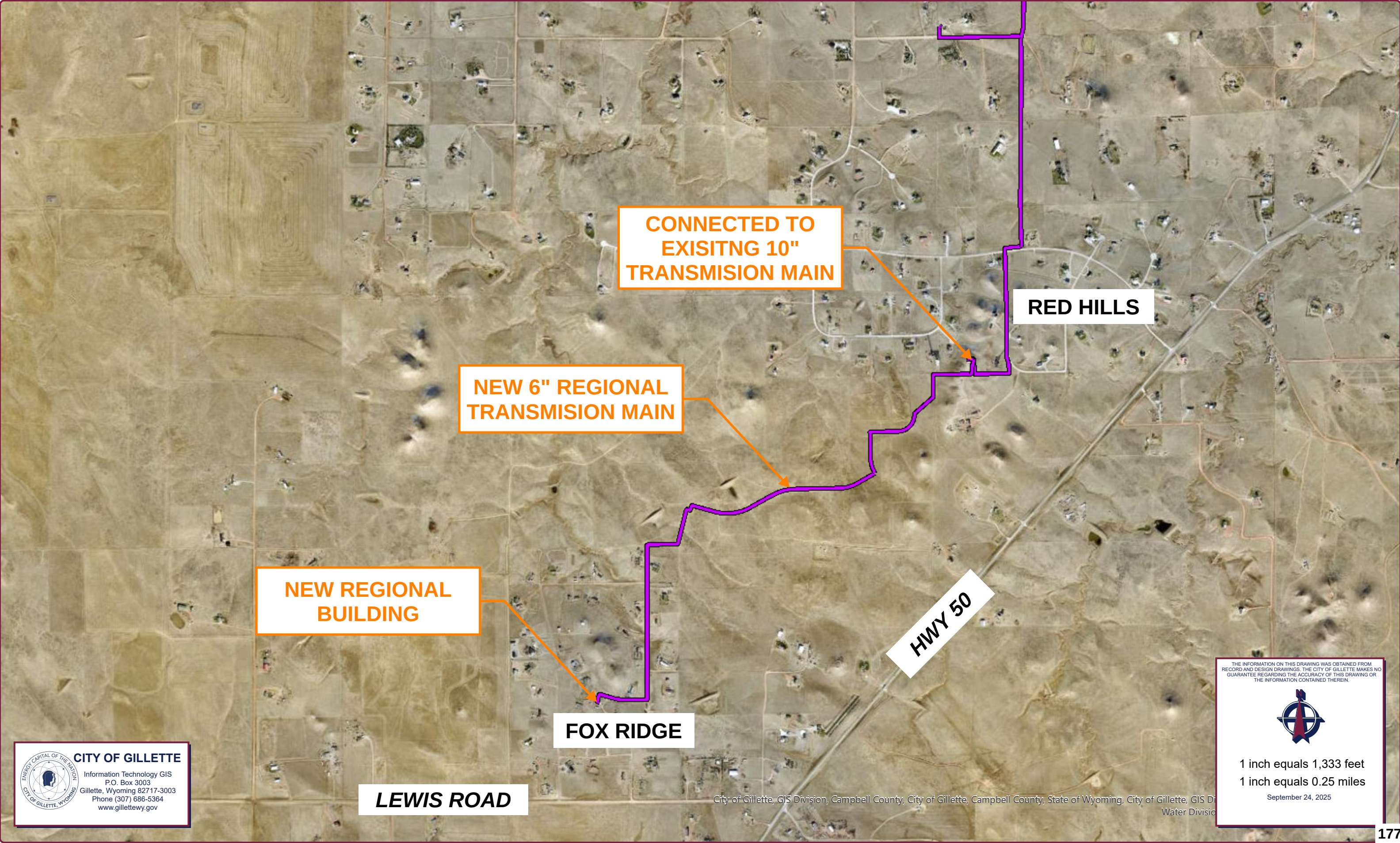
Managing Member
Title

Subscribed and sworn to before me this 3 day of September, 2025.

Bailey Hedrick
Notary Public

My Commission Expires: 07/31/2030

18UT02 - Gillette Regional Water Supply Project Priority IV - Fox Ridge





**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Council Consideration to Authorize the Mayor to Sign an Amendment to a Quote Agreement for a Maintenance Project for Painting Services at the Wastewater Treatment Plant between the City of Gillette and Mandros Painting Inc. Dated September 9, 2025 in the amount of \$249,136.00.
(Wastewater Fund)

SUGGESTED ACTION:

I move to Authorize the Mayor to Sign an Amendment to a Quote Agreement for a Maintenance Project for Painting Services at the Wastewater Treatment Plant between the City of Gillette and Mandros Painting Inc. Dated September 9, 2025 in the amount of \$249,136.00. (Wastewater Fund)

CASE BACKGROUND:

Purpose:

To ensure efficient work, cost savings and quality coatings throughout the Wastewater facility.

Rationale:

- The current contractor specializes in industrial coating, with work extending to other wastewater facilities, the mining industry and other industrial settings.
- The current contractor is local to Green River and Rock Springs, Wyoming.
- The contractor has a specific, comprehensive knowledge of the condition of the coatings in the facility and can more efficiently move through the next stages of work.
- The quality of the contractor's work is excellent and verified.
- Contractor would remain on site and continue, reducing delays and scheduling of the upcoming work.
- Previous project call for quotes include:
 - Contact or attempted contact with six painting contractors based in Gillette
 - No bids received (no contact/not interested/no industrial)
 - Contact with two painting contractors based in Wyoming
 - Bids were received from Mandros Painting (\$218,468) and Carr Coatings (\$323,700)
 - Contact or attempted contact with two painting contractors outside of Wyoming
 - Bid received from Clean Infusion (\$235,789)
- Coating budget FY 25/26: \$250,000
- The current scope of work is maintenance of existing assets.

- The In-Plant Pump Station (IPPS) Building (\$105,910.00), Energy Building (\$143,226.00), South Plant Building and the exterior holding tank and aeration basin piping are in queue for coating.
- These projects will be prioritized as budget allows.

Proposed Solution:

Extend the current contract by including the 25/26 FY painting projects.

Benefits of Continuation:

1. **Elimination of Mobilization Fee:** At the present time, the contractor is still onsite and will waive any mobilization fees (approximately \$5,000) if work is allowed to continue.
2. **Materials Cost Savings:** The current contractor has approximately \$10k in unused paint that would be applied in the next stage to reduce costs.
3. **Trusted Results:** Choosing the above proposed solution will provide the City the opportunity to obtain quality work at a reduced cost from a trusted source.

Conclusion:

Extending the contract to include the upcoming painting projects will save the City approximately \$15,000 on the front end. Additionally, the work the contractor has provided is excellent thus far. With communication, cooperation and customer satisfaction being paramount, Mandros Painting has far exceeded my expectations. Continuation of this contract is beneficial to the Wastewater facility, the City and the citizens of Gillette.

ACTUAL COST VS BUDGET:

This project is fully funded from the Facility Wide Interior Coating Project (FY25/26 Line Item #505-70-75-443-70-47510).

STAFF REFERENCE:

Joff Pilon, P.E., Utilities Director

ATTACHMENTS:

[Building Painting Memo 2025](#)
[25-167 Gillette WWTP Energy Building-Quote](#)
[25-168 Gillette WWTP \(IPPTS\) Building-Quote](#)
[2025.09.09 Wastewater Painting Quote Agreement Extension](#)



WASTEWATER DIVISION – UTILITIES DEPARTMENT

TO: Michael Cole, City Administrator

THROUGH: Joff Pilon, Utilities Director

FROM: Brandon Price, Wastewater Manager

DATE: August 18th, 2025

SUBJECT: Continuation of Building Painting Project FY25/26

Purpose

To ensure efficient work, cost savings and quality coatings throughout the wastewater facility.

Rationale

- The current contractor specializes in industrial coating, with work extending to other wastewater facilities, the mining industry and other industrial settings.
- The current contractor is local to Green River and Rock Springs, Wyoming.
- The contractor has a specific, comprehensive knowledge of the condition of the coatings in the facility and can more efficiently move through the next stages of work.
- The quality of the contractor's work is excellent and verified.
- Contractors would remain on site and continue, reducing delays and scheduling of the upcoming work.
- Previous project call for quotes included:
 - Contact or attempted contact with six painting contractors based in Gillette
 - No bids received (no contact/not interested/no industrial)
 - Contact with two painting contractors based in Wyoming
 - Bids received from Mandros Painting (\$218,468) and Carr Coatings (\$323,700)
 - Contact or attempted contact with two painting contractors outside of Wyoming
 - Bid received from Clean Infusion (\$235,789)
- Coating budget FY 25/26: \$250,000
- The current scope of work is maintenance of existing assets.
- The In-Plant Pump Station (IPPS) Building, Energy Building, South Plant Building and the exterior holding tank and aeration basin piping are in queue for coating.
- These projects will be prioritized as budget allows.



CITY OF GILLETTE

www.gillettewy.gov

WASTEWATER DIVISION – UTILITIES DEPARTMENT

Proposed Solution

Extend the current contract by including the 25/26 FY painting projects.

Benefits of Continuation

1. **Elimination of Mobilization Fee:** At the present time, the contractor is still on site and will waive any mobilization fees (approximately \$5,000) if work is allowed to continue.
2. **Materials Cost Savings:** The current contractor has approximately \$10k in unused paint that would be applied in the next stage to reduce costs.
3. **Trusted Results:** Choosing the above proposed solution will provide the city the opportunity to obtain quality work at a reduced cost from a trusted source.

Conclusion

Extending the contract to include the upcoming painting projects will save the city approximately \$15,000 on the front end. Additionally, the work the contractor has provided is excellent thus far. With communication, cooperation and customer satisfaction being paramount, Mandros Painting has far exceeded my expectations. Continuation of this contract is beneficial to the Wastewater facility, the City and the citizens of Gillette.



We Will Be There: Whether it's keeping you in compliance through blast cleaning, inspecting and repairing your stack, maintenance painting structural steel to keeping your roof and siding from blowing off, concrete coating in process areas where others have failed, painting local displays so you have the most professional and highest quality for the community to see to disinfecting high touch areas when a pandemic hits, Mandros will be there for you and keep you operational, safe and with the highest quality. Most importantly, we have been a local company for over 60 years, and we will be here to support you however we can for years and years to come.

We Are Accountable: Between our high level of accountability, including daily job reports sent to your team, our track record showing 60 years of successful relationships and industrial experience, and our many, many certifications, Mandros will always make sure you get exactly what you need.

Mailing Address

PO Box 1090
Green River, WY 82935

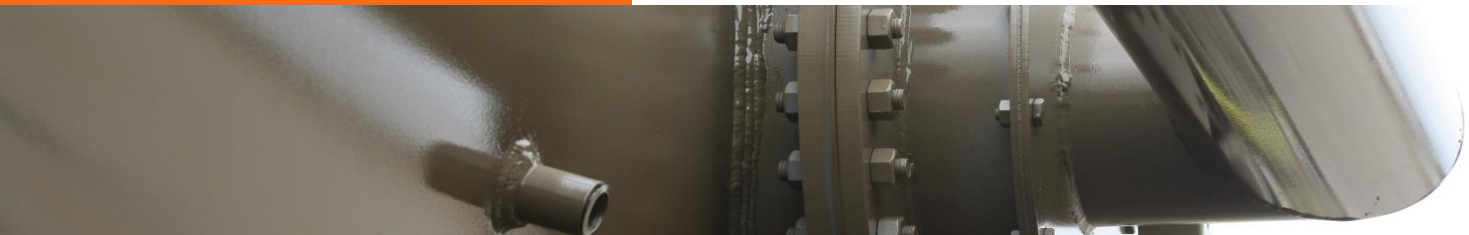
Physical Address

45-Lagoon Rd
Rock Springs, WY 82901

Contact Us

Office 307-875-6555
Fax 307-875-5707

office@mandros.net



City of Gillette Wastewater Treatment Facility

Attn: Branon Price

Phone: (307) 686-5274

Email: brandon@gillettewy.gov

Quote is Valid for 30-Days

August 15th, 2025

Hi Brandon,

Thanks for giving us the opportunity to bid on this job.

Over the last 60 years, Mandros Painting, Inc. has grown into one of the Rockies' most respected contractors for industrial painting, coating, vac services, high pressure cleaning, and lead abatement. Mandros Painting prides itself in providing tailored solutions, high standards in product management, and an emphasis on happy customers. We are sure that by the time we're finished, you will see the value of the Mandros name.

Here's our appraisal of the job.

Job: 25-167 Gillette WWTP Energy Building Rehab

Wall & Ceiling Scope Of Work

Interior Wall's & Ceilings 11,037sf in Coverings

- Spray Chlorid to remove contaminants & Test
- Prep Walls & Ceiling Per Manufacturers recommendations
- Mask Areas to Protect from over coating
- Stripe Coat Macropoxy 646 Per Manufacturers recommendations.
- Apply 1-Coat of Macropoxy 646 Per Manufacturers recommendations.

Wall-Spot Repair

- 1 coat of Sherwin Williams Heavy Duty Block Filler @ 10-18 DFT Per Manufacturers recommendations
- Apply 1-Coat of Dura-Plate 325 @ 5-10 DFT Per Manufacturers recommendations.
- Allow Coating to Cure to Recoat window
- Apply 1-Coat of Macropoxy 646 @ 5-10 DFT Per Manufacturers recommendations.
- Unmask & cleanup work Area.



Floor & Equipment Base Scope Of Work

Interior Floors & Equipment Bases 5,246sf in Coverings

- Spray Chlorid to remove contaminants & Test
- Prep Floor & Bases Per Manufacturers recommendations
- Mask Areas to Protect from over coating
- Apply 1-Coat of Resuflor MPE Primer @ 3-5 DFT Per Manufacturers recommendations.
- Allow Coating to cure to recoat window
- Apply 1-Coat of Resuflor MPE Base Coat @ 7-13 DFT Per Manufacturers recommendations.
- Allow Coating to cure to recoat window
- Apply 1-Coat of Resuflor HTE Topcoat @ 3 DFT Per Manufacturers recommendations.
 - Floor to be Darker Gray & Bases to be Yellow
- Allow Coating to cure to recoat window
- Mask & prep Safety Stripping on floor
- Apply 2-Safety Lines on walkway from both doors in H.E. Room of Resuflor HTE Topcoat @ 3 DFT Safety Color Per Manufacturers recommendations.
- Unmask & cleanup work Area.

Pipes & Pumps Scope Of Work

Pipe, H.E. Body's & Pumps_Coatings 1,260 in Coverings

- Spray Chlorid to remove contaminants & Test
- Prep Items Per Manufacturers' recommendations.
- Mask Areas to Protect from overcoating.
- 1 coat of S.W. Macropoxy Preprime @ 1.5-2-mils DFT Per Manufacturers recommendations.
- Allow Coating to cure to recoat window
- Apply 1-Coat of Kem 400 @ 2-2.5 DFT Per Manufacturers recommendations.
- Allow Coating to Cure to Recoat window
- Apply 1-Coat Final of Kem 400 @ 2-2.5 DFT Per Manufacturers recommendations.
- Unmask & cleanup work Area.



Pricing Break Down

Wall & Ceiling Rehab: \$74,665.00

- Price With Additional paint: \$85,082.00
- Estimated time to complete work is 17-shifts.

Floor & Bases Rehab: \$44,671.00

- Price With Additional paint: \$48,952.00
- Estimated time to complete work is 10-Shifts

Piping, H.E. & Pump Body Rehab: \$19,112.00

- Price With Additional paint: \$19,726.00
- Estimated time to complete Shop work is 6-Shifts

Partial Mob & Demob : \$4,778.00

- 1-Mob & 1-Demob Price: \$ 6,093.00

Total Pricing \$143,226.00

Price with Additional paint: \$ 159,853.00

-\$16,627.00 Savings

- Stock Paint can only be used on (1)-job due to Mandros Qty availability & shelf life
- All Pricing is with Mandros Stock Paint, if job is not awarded prior to Final Demob, stock paint will be used on other Jobs and price would be Price with Paint.
- Mob & Demob price it partial due to MPI some of MPI equipment being on site, if job is not awarded prior to Demob then full 1-mob & 1-Demob price is needed to continue.



www.mandros.net

Clarifications:

1. Additional clarifications are on page 4
2. Price includes all labor, supervision, equipment, and materials needed to complete the work
3. If Work cannot be completed in one complete job, additional cost may apply for more material and man hours. Additional cost will be done on a time and material bases
4. Work will be completed working 10-hour shifts
5. No Pricing includes Overtime
6. Price does not include provisions for environmental controls
7. Mandros assumes all the square footages to be true any changes in scope will not be done with out a signed change order.
8. Stoppages due to weather conditions and or other trades will be charged out as show up time and if rework from damage from others must be done it will require a change order.
9. Mandros has included 1 mobilization and 1 demobilization for this project if more are required due to work stoppages or work not being ready a change order will be submitted
10. A staging area for equipment and materials near the worksite is to be provided by others
11. All general trash (plastic, tape, paper, etc..) will be disposed of onsite in an approved trash receptacle
12. Work will be performed in accordance with Mandros safety and quality control requirements
13. Work is scheduled with no interference from Owners or contractors, if other work is needing done that will interfere with this job, additional time and cost may be required to complete this project.
14. Price is based on current quotes we have from suppliers, if there is an increase at the time of purchase there will be additional charges.
 - a. Quotes and invoices to be supplied if applicable
15. Due to raw material shortages and extended delivery times, additional time may be required to receive material from the supplier.
 - a. Current lead times are a minimum of 2-3 weeks
16. Fuel has been estimated at \$3.50 if the price goes up a sur-charge will be applied
17. Access to be provided by others

We'd love to answer any questions or address any concerns you might have. We're waiting for your call at the number below.

Sincerely,

Matt Palmen

Project Manager

matt.palmen@mandros.net

Cell: 307-871-5433



NACE CERTIFIED COATING INSPECTOR



45 Lagoon Rd
Rock Springs, WY 82901

Contact Us

Office 307-875-6555
Fax 307-875-5707







We Will Be There: Whether it's keeping you in compliance through blast cleaning, inspecting and repairing your stack, maintenance painting structural steel to keeping your roof and siding from blowing off, concrete coating in process areas where others have failed, painting local displays so you have the most professional and highest quality for the community to see to disinfecting high touch areas when a pandemic hits, Mandros will be there for you and keep you operational, safe and with the highest quality. Most importantly, we have been a local company for over 60 years, and we will be here to support you however we can for years and years to come.

We Are Accountable: Between our high level of accountability, including daily job reports sent to your team, our track record showing 60 years of successful relationships and industrial experience, and our many, many certifications, Mandros will always make sure you get exactly what you need.

Mailing Address

PO Box 1090
Green River, WY 82935

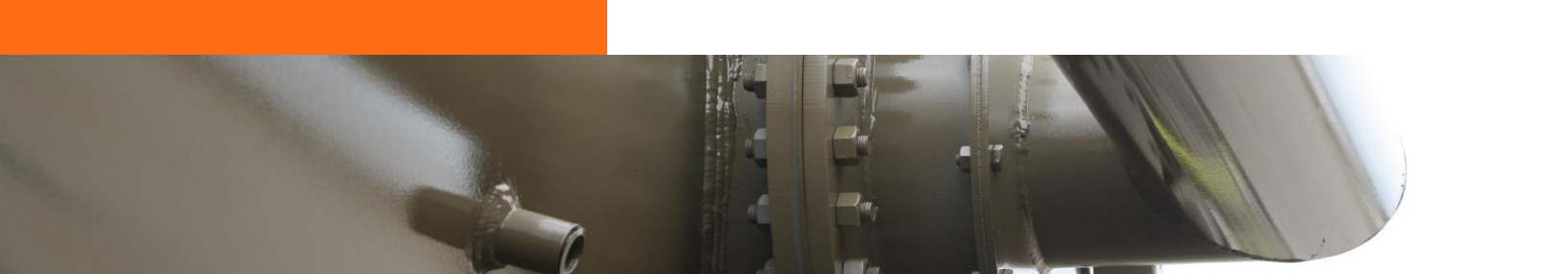
Physical Address

45-Lagoon Rd
Rock Springs, WY 82901

Contact Us

Office 307-875-6555
Fax 307-875-5707

office@mandros.net



City of Gillette Wastewater Treatment Facility

Attn: Branon Price

Phone: (307) 686-5274

Email: brandon@gillettewy.gov

Quote is Valid for 30-Days

August 15th, 2025

Hi Brandon,

Thanks for giving us the opportunity to bid on this job.

Over the last 60 years, Mandros Painting, Inc. has grown into one of the Rockies' most respected contractors for industrial painting, coating, vac services, high pressure cleaning, and lead abatement. Mandros Painting prides itself in providing tailored solutions, high standards in product management, and an emphasis on happy customers. We are sure that by the time we're finished, you will see the value of the Mandros name.

Here's our appraisal of the job.

Job: 25-168 Gillette WWTP (IPPTS) Building Rehab

Wall & Ceiling Scope Of Work

Interior Wall's & Ceilings 9,098sf in Coverings

- Spray Chlorid to remove contaminants & Test
- Prep Walls & Ceiling Per Manufacturers recommendations
- Mask Areas to Protect from over coating
- Stripe Coat Macropoxy 646 Per Manufacturers recommendations.
- Apply 1-Coat of Macropoxy 646 Per Manufacturers recommendations.

Wall-Spot Repair

- 1 coat of Sherwin Williams Heavy Duty Block Filler @ 10-18 DFT Per Manufacturers recommendations
- Apply 1-Coat of Dura-Plate 325 @ 5-10 DFT Per Manufacturers recommendations.
- Allow Coating to Cure to Recoat window
- Apply 1-Coat of Macropoxy 646 @ 5-10 DFT Per Manufacturers recommendations.
- Unmask & cleanup work Area.



Floor & Equipment Base Scope Of Work

Interior Floors & Equipment Bases 2,072sf in Coverings

- Spray Chlorid to remove contaminants & Test
- Prep Floor & Bases Per Manufacturers recommendations
- Mask Areas to Protect from over coating
- Apply 1-Coat of Resuflor MPE Primer @ 3-5 DFT Per Manufacturers recommendations.
- Allow Coating to cure to recoat window
- Apply 1-Coat of Resuflor MPE Base Coat @ 7-13 DFT Per Manufacturers recommendations.
- Allow Coating to cure to recoat window
- Apply 1-Coat of Resuflor HTE Topcoat @ 3 DFT Per Manufacturers recommendations.
 - Floor to be Darker Gray & Bases to be Yellow
- Allow Coating to cure to recoat window
- Mask & prep Safety Stripping on floor
- Apply 2-Safety Lines on walkway from both doors in H.E. Room of Resuflor HTE Topcoat @ 3 DFT Safety Color Per Manufacturers recommendations.
- Unmask & cleanup work Area.

Pipes & Pumps Scope Of Work

Pipe, H.E. Body's & Pumps_Coatings 485 in Coverings

- Spray Chlorid to remove contaminants & Test
- Prep Items Per Manufacturers' recommendations.
- Mask Areas to Protect from overcoating.
- 1 coat of S.W. Macropoxy Preprime @ 1.5-2-mils DFT Per Manufacturers recommendations.
- Allow Coating to cure to recoat window
- Apply 1-Coat of Kem 400 @ 2-2.5 DFT Per Manufacturers recommendations.
- Allow Coating to Cure to Recoat window
- Apply 1-Coat Final of Kem 400 @ 2-2.5 DFT Per Manufacturers recommendations.
- Unmask & cleanup work Area.



Pricing Break Down

Wall & Ceiling Rehab: \$60,607.00

- Price With Additional paint: \$65,711.00
- Estimated time to complete work is 16-shifts.

Floor & Bases Rehab: \$32,242.00

- Price With Additional paint: \$35,526.00
- Estimated time to complete work is 9-Shifts

Piping, H.E. & Pump Body Rehab: \$8,283.00

- Price With Additional paint: \$8,750.00
- Estimated time to complete Shop work is 3-Shifts

Partial Mob & Demob : \$4,778.00

- 1-Mob & 1-Demob Price: \$ 6,093.00

Total Pricing \$105,910.00

Price with Additional paint: \$ 116,080.00

-\$10,170.00 Savings

- Stock Paint can only be used on (1)-job due to Mandros Qty availability & shelf life
- All Pricing is with Mandros Stock Paint, if job is not awarded prior to Final Demob, stock paint will be used on other Jobs and price would be Price with Paint.
- Mob & Demob price it partial due to MPI some of MPI equipment being on site, if job is not awarded prior to Demob then full 1-mob & 1-Demob price is needed to continue.



www.mandros.net

Clarifications:

1. Additional clarifications are on page 4
2. Price includes all labor, supervision, equipment, and materials needed to complete the work
3. If Work cannot be completed in one complete job, additional cost may apply for more material and man hours. Additional cost will be done on a time and material bases
4. Work will be completed working 10-hour shifts
5. No Pricing includes Overtime
6. Price does not include provisions for environmental controls
7. Mandros assumes all the square footages to be true any changes in scope will not be done with out a signed change order.
8. Stoppages due to weather conditions and or other trades will be charged out as show up time and if rework from damage from others must be done it will require a change order.
9. Mandros has included 1 mobilization and 1 demobilization for this project if more are required due to work stoppages or work not being ready a change order will be submitted
10. A staging area for equipment and materials near the worksite is to be provided by others
11. All general trash (plastic, tape, paper, etc..) will be disposed of onsite in an approved trash receptacle
12. Work will be performed in accordance with Mandros safety and quality control requirements
13. Work is scheduled with no interference from Owners or contractors, if other work is needing done that will interfere with this job, additional time and cost may be required to complete this project.
14. Price is based on current quotes we have from suppliers, if there is an increase at the time of purchase there will be additional charges.
 - a. Quotes and invoices to be supplied if applicable
15. Due to raw material shortages and extended delivery times, additional time may be required to receive material from the supplier.
 - b. Current lead times are a minimum of 2-3 weeks
16. Fuel has been estimated at \$3.50 if the price goes up a sur-charge will be applied
17. Access to be provided by others

We'd love to answer any questions or address any concerns you might have. We're waiting for your call at the number below.

Sincerely,

Matt Palmen

Project Manager

matt.palmen@mandros.net

Cell: 307-871-5433



Address

45 Lagoon Rd
Rock Springs, WY 82901

Contact Us

Office 307-875-6555
Fax 307-875-5707



WASTEWATER PAINTING QUOTE AGREEMENT EXTENSION

Agreement made and entered into this 9th day of September, 2025 by and between the City of Gillette, Wyoming, a municipal corporation and City of the first class, hereinafter CITY of 201 East Fifth Street, Gillette, Wyoming, and **Mandros Painting Inc., of 45 Lagoon Rd, City of Rock Springs, State of Wyoming,** hereinafter CONTRACTOR.

CONTRACTOR and CITY may be referred to collectively herein as the PARTIES. This agreement shall cover the terms of the performance of the work described in detail below and sometimes referred to as the Project.

The PARTIES agree as follows:

1. The Project or Work to be performed by the CONTRACTOR pursuant to this agreement is described as follows:

Job: 25-167 Gillette WWTP Energy Building Rehab to include wall and ceiling rehab, floor and bases rehab, piping, H.E. and pump body rehab, partial mob and demob per quote form. \$143,226.00

Job: 25-168 Gillette WWTP (IPPTS) Building Rehab to include wall and ceiling rehab, floor and bases rehab, piping, H.E. and pump rehab, partial mob and demob per quote form. \$105,910.00

2. All work performed under this agreement shall conform to the current City of Gillette Standard Construction Specification hereinafter referred to as the SCS. Certain sections of the SCS are specifically adopted by reference as a part of this agreement when they are referred to by number.
3. The CONTRACTOR is responsible for contacting “One-Call of Wyoming”, 1.800.849.2476 before doing any excavation, and if any utility is out of service for more than (5) minutes, the CONTRACTOR shall notify all who will be affected.

4. The CONTRACTOR is responsible for obtaining all required permits and shall conform to the Manual of Uniform Traffic Control Devices in all barricading and signing. The CONTRACTOR shall coordinate with the OWNER'S representative all tests and inspections.

The CONTRACTOR agrees to complete work under this contract on or before **June 30, 2026**.

5. CONTRACTOR agrees to perform all the work described for the project for the Following Sum(s) **\$249,136.00** .

Quantities are estimated and may increase or decrease. When there are changes in quantities, unit prices govern.

6. The CONTRACTOR shall submit an application for payment upon the accepted completion of the project, at which time; the OWNER will process the CONTRACTOR'S payment through the standard procedures established by the OWNER. The OWNER may require an "Affidavit on Behalf of the Contractor" to show that all bills for materials, supplies, labor have been fully paid by the CONTRACTOR.

7. SC-5.04 Contractor's Liability Insurance

Delete Paragraph 5.04.B.7 in its entirety and insert the following:

- "7. with respect to completed operations insurance, and any insurance coverage written on a claims made basis, remain in effect for at least one year after final acceptance of the project."

Add the following new paragraph immediately after Paragraph 5.04.B.7.a:

- "C. The limits of liability for the insurance required by Paragraph 5.04 of the General Conditions shall provide coverage for not less than the following amount or greater where required by law or regulations:

1. Workers' Compensation, and related coverage's under Paragraph 5.04.A.1 and 5.04.A.2 of the General conditions:

- | | | |
|----|--|-----------|
| a. | State | Statutory |
| b. | Applicable Federal (e.g. Longshoreman) | Statutory |

2. Contractor's General Liability under Paragraph 5.04.A.3 through 5.04.A.6 of the General Conditions which shall include completed operations and product liability coverages and eliminate the exclusion with respect to property under the care, custody and control of Contractor:
 - a. General Aggregate \$2,000,000
 - b. Products – Completed Operations Aggregate \$2,000,000
 - c. Personal and Advertising Injury \$1,000,000
 - d. Each Occurrence (Bodily Injury and Property Damage) \$1,000,000
 - e. Property Damage Liability Insurance will provide explosion, collapse, and under-ground coverage where applicable
 - f. Excess or Umbrella Liability \$1,000,000
3. Automobile Liability under Paragraph 5.04.A.6 of the General Conditions.
 - a. Bodily Injury:

Each Person	\$1,000,000
Each Accident	\$1,000,000
 - b. Property Damage

Each Accident	\$1,000,000
---------------	-------------
 - c. Combined Single Limit of \$1,000,000
4. The Contractual Liability coverage required by Paragraph 5.04.B.4 of the General Conditions shall provide coverage for not less than the following amounts:
 - a. Bodily Injury:

Each Accident	\$1,000,000
Annual Aggregate	\$2,000,000
 - b. Property Damage:

Each Accident	\$1,000,000
Annual Aggregate	\$2,000,000

SC-5.06 Property Insurance

Delete Paragraph 5.06 of the General Conditions in its entirety.

SC-5.07 Waiver of Rights

Delete Paragraph 5.07.A of the General Condition in its entirety.

SC-5.08 Receipt and Application of Insurance Proceeds

Delete Paragraph 5.08.A of the General Conditions in its entirety and insert the following in its place:

"A. Any insured loss under the policies of insurance required in this agreement will, to the extent necessary, be adjusted with Owner and made payable to Owner as fiduciary for the insured's, as their interests may appear, subject to the requirements of any applicable mortgage clause and of Paragraph 5.08.B. Owner shall deposit in a separate account any money so received and shall distribute it in accordance with such agreement as the parties in interest may reach. If no other special agreement is reached, the damaged Work shall be repaired or replaced, the moneys so received applied on account thereof, and the Work and the cost thereof covered by an appropriate Change Order".

SC-5.09 Acceptance of Bonds and Insurance: Option to Replace

Add a new Paragraph 5.09.B

"B. Failure of the Owner, to object to the coverage of Contractor's insurance within the time provided, shall not relieve Contractor from his obligation to provide insurance that complies with the Contract Documents".

The OWNER may require a Certificate of Insurance Coverage prior to the commencement of the project

9. The OWNER's representative for this project will be Brett Petersen who can be contacted at Wastewater Division.

Address: 3101 S. Garner Lake Rd
 Gillette, WY 82718
Phone: (307) 686-2584

The CONTRACTOR's representative will be Matt Palmen, who can be contacted at Mandros Painting, Inc..

Address: 45 Lagoon Rd
 Rock Springs, WY 82901
Phone: (307) 871-5433

10. Upon completion of the work performed under this agreement, the CONTRACTOR shall provide the CITY with a one-year warranty for all of the work contracted for and performed providing that all aspects of the work are in complete compliance with the SCS and all other applicable CITY ordinances and building regulations

for one year from the date of acceptance and final payment. The CONTRACTOR shall execute and deliver a warranty to the CITY on a form provided by the CITY prior to final payment to the CONTRACTOR.

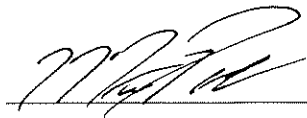
11. The CONTRACTOR must possess a current and up to date City of Gillette Contractor License.
12. The CONTRACTOR shall indemnify and hold the CITY harmless from and defend it and its employees against any and all claims, losses, expenses, damages, judgments and liability of any sort, including attorney's fees arising out of, or in connection with its actions taken in the performance of this contract.

The CONTRACTOR, pursuant to section G.C. 6.13, Safety and Protection, of the SCS is responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the project.

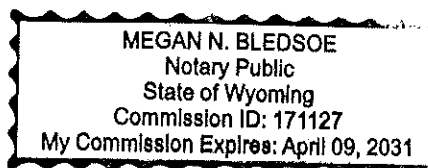
13. The terms of this agreement shall bind the parties hereto and their successors and assigns. This agreement shall not be assigned in whole or in part without the prior written approval of the CITY. Any assignment without the prior written approval of the CITY is void.
14. This agreement shall be governed by the laws of the State of Wyoming. The District Court of the Sixth Judicial District in Campbell County Wyoming shall have venue and jurisdiction exclusively for any action in law or equity which may be instituted to enforce the terms of this agreement.
15. If any legal action is instituted to enforce any of the terms of this agreement, the unsuccessful party shall pay the successful party's reasonable attorneys' fees and all costs of the action including court costs, expert witness fees and all other actual expenses incurred in the prosecution of the action.

DATED this 9 day of September, 2025 in GILLETTE, WYOMING.

CONTRACTOR – Mandros Painting, Inc.

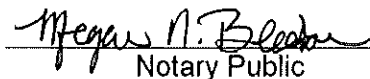


STATE OF WYOMING }
 } SS.
COUNTY OF SWEETWATER }



The above and foregoing instrument was acknowledged before me by Matthew Palmer, This 9th day of September, 2025.

Witness my hand and official seal.


Notary Public

My Commission Expires: April 9th, 2031.

CITY OF GILLETTE

Shay Lundvall, Mayor

STATE OF WYOMING }
 } SS.
COUNTY OF CAMPBELL }

The above and foregoing instrument was acknowledged before me by _____, This _____ day of _____, 2025.

Witness my hand and official seal.

Notary Public

My Commission Expires:

Quote Agreement



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Council Consideration to Authorize the Mayor to Sign a Quote Agreement for the Replacement of Hot Water Lines in the Energy and Generator Rooms at the Wastewater Treatment Plant to Powder River Heating & AC in the Amount of \$68,687.00. (Wastewater Fund)

SUGGESTED ACTION:

I Move for the Approval to Authorize the Mayor to Sign a Quote Agreement for the Replacement of Hot Water Lines in the Energy and Generator Rooms at the Wastewater Treatment Plant to Powder River Heating & AC in the Amount of \$68,687.00. (Wastewater Fund)

CASE BACKGROUND:

Replacement of failing water lines in the Wastewater Treatment Facility Energy Building. The primary objective of this project is to replace the existing water softener, hot water coil unit heaters (UH1201 & UH1202), hot water lines and associated fittings and valves that are nearing the end of their service life. This replacement will improve efficiency, reduce the risk of leaks, and ensure reliable hot water supply to critical areas.

The project bids were as follows:

- Powder River Heating: \$68,687.00
- Renegade Plumbing: \$80,314.04
- Long's Plumbing: \$108,790.49

ACTUAL COST VS BUDGET:

Funding for this project is budgeted within Account #505-70-75-443-70-47510 (Furn/Fixtures/Equip \$150k budget)

STAFF REFERENCE:

Joff Pilon, P.E., Utilities Director

ATTACHMENTS:

[2025 WW HOT WATER LINE REPLACEMENT - QUOTE AGREEMENT](#)

2025 WASTEWATER HOT WATER LINE REPLACEMENT QUOTE AGREEMENT

Agreement made and entered into this 17 day of September, 2025 by and between the City of Gillette, Wyoming, a municipal corporation and City of the first class, hereinafter CITY of 201 East Fifth Street, Gillette, Wyoming, and **Powder River Heating & AC PO Box 245**, City of **Gillette**, State of **Wyoming**, hereinafter CONTRACTOR.

CONTRACTOR and CITY may be referred to collectively herein as the PARTIES. This agreement shall cover the terms of the performance of the work described in detail below and sometimes referred to as the Project.

The PARTIES agree as follows:

1. The Project or Work to be performed by the CONTRACTOR pursuant to this agreement is described as follows:

Replacement of Wastewater's hot water lines at the Energy and Generator rooms per quote form.

2. All work performed under this agreement shall conform to the current City of Gillette Standard Construction Specification hereinafter referred to as the SCS. Certain sections of the SCS are specifically adopted by reference as a part of this agreement when they are referred to by number.
3. The CONTRACTOR is responsible for contacting **"One-Call of Wyoming"**, 1.800.849.2476 before doing any excavation, and if any utility is out of service for more than (5) minutes, the CONTRACTOR shall notify all who will be affected.
4. The CONTRACTOR is responsible for obtaining all required permits and shall conform to the Manual of Uniform Traffic Control Devices in all barricading and signing. The CONTRACTOR shall coordinate with the OWNER'S representative all tests and inspections.

5. CONTRACTOR agrees to perform all the work described for the project for the Following Sum(s) \$68,687.00 .

The CONTRACTOR agrees to complete work under this contract on or before October 30, 2025.

Quantities are estimated and may increase or decrease. When there are changes in quantities, unit prices govern.

6. The CONTRACTOR shall submit an application for payment upon the accepted completion of the project, at which time; the OWNER will process the CONTRACTOR'S payment through the standard procedures established by the OWNER. The OWNER may require an "Affidavit on Behalf of the Contractor" to show that all bills for materials, supplies, labor have been fully paid by the CONTRACTOR.

7. SC-5.04 Contractor's Liability Insurance

Delete Paragraph 5.04.B.7 in its entirety and insert the following:

"7. with respect to completed operations insurance, and any insurance coverage written on a claims made basis, remain in effect for at least one year after final acceptance of the project."

Add the following new paragraph immediately after Paragraph 5.04.B.7.a:

"C. The limits of liability for the insurance required by Paragraph 5.04 of the General Conditions shall provide coverage for not less than the following amount or greater where required by law or regulations:

1. Workers' Compensation, and related coverage's under Paragraph 5.04.A.1 and 5.04.A.2 of the General conditions:

- | | | |
|----|--|-----------|
| a. | State | Statutory |
| b. | Applicable Federal (e.g. Longshoreman) | Statutory |

2. Contractor's General Liability under Paragraph 5.04.A.3 through 5.04.A.6 of the General Conditions which shall include completed operations and product liability coverages and eliminate the exclusion with respect to property under the care, custody and control of Contractor:

- a. General Aggregate \$2,000,000

- b. Products – Completed

- | | |
|----------------------|-------------|
| Operations Aggregate | \$2,000,000 |
|----------------------|-------------|
- c. Personal and Advertising Injury \$1,000,000
 - d. Each Occurrence
(Bodily Injury and Property Damage) \$1,000,000
 - e. Property Damage Liability Insurance will provide explosion,
collapse, and under-ground coverage where applicable
 - f. Excess or Umbrella Liability \$1,000,000
3. Automobile Liability under Paragraph 5.04.A.6 of the General Conditions.
- a. Bodily Injury:

Each Person	\$1,000,000
Each Accident	\$1,000,000
 - b. Property Damage

Each Accident	\$1,000,000
---------------	-------------
 - c. Combined Single Limit of \$1,000,000
4. The Contractual Liability coverage required by Paragraph 5.04.B.4 of the General Conditions shall provide coverage for not less than the following amounts:
- a. Bodily Injury:

Each Accident	\$1,000,000
Annual Aggregate	\$2,000,000
 - b. Property Damage:

Each Accident	\$1,000,000
Annual Aggregate	\$2,000,000

SC-5.06 Property Insurance

Delete Paragraph 5.06 of the General Conditions in its entirety.

SC-5.07 Waiver of Rights

Delete Paragraph 5.07.A of the General Condition in its entirety.

SC-5.08 Receipt and Application of Insurance Proceeds

Delete Paragraph 5.08.A of the General Conditions in its entirety and insert the following in its place:

"A. Any insured loss under the policies of insurance required in this agreement will, to the extent necessary, be adjusted with Owner and made payable to Owner as fiduciary for the insured's, as their interests may appear, subject to the requirements of any applicable mortgage clause and of Paragraph 5.08.B. Owner shall deposit in a separate account any money so received and shall distribute it in accordance with such agreement as the parties in interest may reach. If no other special agreement is reached, the damaged Work shall be repaired or replaced, the moneys so received applied on account thereof, and the Work and the cost thereof covered by an appropriate Change Order".

SC-5.09 Acceptance of Bonds and Insurance: Option to Replace

Add a new Paragraph 5.09.B

"B. Failure of the Owner, to object to the coverage of Contractor's insurance within the time provided, shall not relieve Contractor from his obligation to provide insurance that complies with the Contract Documents".

The OWNER may require a Certificate of Insurance Coverage prior to the commencement of the project

9. The OWNER's representative for this project will be Brett Petersen who can be contacted at Wastewater Division.

Address: 3101 S. Garner Lake Rd
 Gillette, WY 82718
Phone: (307) 686-2584

The CONTRACTOR's representative will be Randy Boggs, who can be contacted at Powder River Heating & AC.

Address: PO Box 245
 Gillette, WY 82717
Phone: (307) 682-3009

10. Upon completion of the work performed under this agreement, the CONTRACTOR shall provide the CITY with a one-year warranty for all of the work contracted for and performed providing that all aspects of the work are in complete compliance with the SCS and all other applicable CITY ordinances and building regulations for one year from the date of acceptance and final payment. The CONTRACTOR shall execute and deliver a warranty to the CITY on a form provided by the CITY prior to final payment to the CONTRACTOR.

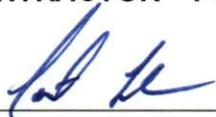
11. The CONTRACTOR must possess a current and up to date City of Gillette Contractor License.
12. The CONTRACTOR shall indemnify and hold the CITY harmless from and defend it and its employees against any and all claims, losses, expenses, damages, judgments and liability of any sort, including attorney's fees arising out of, or in connection with its actions taken in the performance of this contract.

The CONTRACTOR, pursuant to section G.C. 6.13, Safety and Protection, of the SCS is responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the project.

13. The terms of this agreement shall bind the parties hereto and their successors and assigns. This agreement shall not be assigned in whole or in part without the prior written approval of the CITY. Any assignment without the prior written approval of the CITY is void.
14. This agreement shall be governed by the laws of the State of Wyoming. The District Court of the Sixth Judicial District in Campbell County Wyoming shall have venue and jurisdiction exclusively for any action in law or equity which may be instituted to enforce the terms of this agreement.
15. If any legal action is instituted to enforce any of the terms of this agreement, the unsuccessful party shall pay the successful party's reasonable attorneys' fees and all costs of the action including court costs, expert witness fees and all other actual expenses incurred in the prosecution of the action.

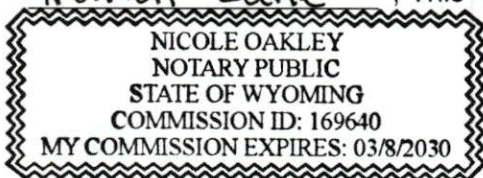
DATED this 17 day of September, 2025 in GILLETTE, WYOMING.

CONTRACTOR – Powder River Heating & AC



STATE OF WYOMING }
 } SS.
COUNTY OF CAMPBELL }

The above and foregoing instrument was acknowledged before me by
Trenton Lake, This 17 day of September, 2025.



Witness my hand and official seal.

Nicole Oakley
Notary Public

My Commission Expires:

CITY OF GILLETTE

Shay Lundvall, Mayor

STATE OF WYOMING }
 } SS.
COUNTY OF CAMPBELL }

The above and foregoing instrument was acknowledged before me by
_____, This _____ day of _____, 2025.

Witness my hand and official seal.

Notary Public

My Commission Expires:

Quote Agreement

Hot Water Line Project: Energy Building

This document outlines the required work for the replacement of the hot water lines in the Energy & Generator Room. The contractor is expected to perform all tasks as described below to ensure a complete and successful project.

Project Overview

The primary objective of this project is to replace existing water softener, hot water coil unit heaters (UH1201 & UH1202) & hot water lines that are nearing the end of their service life. This replacement will improve efficiency, reduce the risk of leaks, and ensure reliable hot water supply to critical areas.

Scope of Work

The contractor shall perform the following tasks:

1. Hot Water Supply (HWS) and Hot Water Return (HWR) Lines

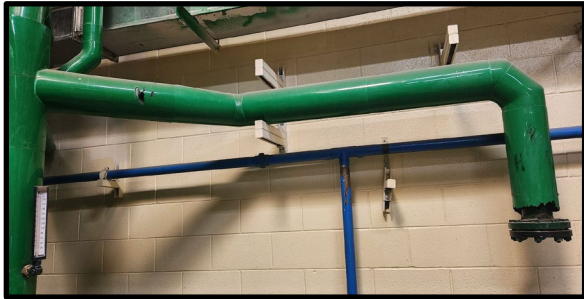
- On AHU1201, remove all 1 ½" HWR pipe from the 3 way Air Actuator Valve to the West wall that ties into the 6" pipe. Keep Actuator Valve



- Replace existing pipe, fittings, pressure relief, and air bleed -offs on AHU1201 with new ones, retaining the new Balance Valve.
- In the Generator Room replace all 1 ¼" HWS & HWR lines that feed and discharge out of the two heaters (UH1201 & UH1202).
- All fittings, gate valves, balance valves, pressure relief, and air bleed offs to be replaced with new.

- Both **UH1201 & UH1202** need to be replaced as well.
- The 1 ¼" HWR line that continues through the wall from Generator room to boiler room that ties into the 1 ½" line by **T1201** needs to be replaced as well.

2. 4" Abandoned Line



- Cut off the abandoned **4-inch** line on the west wall.
- Replace with a **4" Megapress Butterfly Valve**.

3. Jacket Water Supply (JWS) and Jacket Water Return (JWR) Lines

- Replace the 4-inch to 3-inch JWS lines on the suction side of both Jacket Water Pumps (**P1205 & P1206**). The **Transducer** must be reinstalled in the new line.



- Replace the 3-inch JWS lines on the discharge side of both pumps. These lines run along the north wall into the Generator Room, connecting to V1264 and V1270.
- Replace all 4" JWR lines in the Generator Room from V1265 & V1269 through the wall to Boiler Room to V1235. Install new **4" Ultra Mag Meter** on the North wall using 4" Megapress flanges on both sides. The city will provide Meter.
- **Temperature Sensors** must be reinstalled in their original positions on the lines.



- If needed, the contractor can install eye bolts and all-thread with new hangers above the lines to aid in installation.

4. Water Softener

- The existing water softener requires replacement. The new unit must be capable of maintaining T1201, a tank with a capacity of 16,000 Gallons. This original water softener specs are:
Flow - 25 GPM @ 15 PSI Pressure Drop
Function - Provides soft water make - up to the boiler and hot water storage tank (T1201).



- 2" Copper pipe from discharge side of backflow to middle of wall on North side that reduces to 1 ½" will be replaced with schedule 80 PVC.
- All isolation gate valves on the water softener need to be replaced with new.

5. Preparation/Communication

- The contractor must supply all necessary equipment, including tools, ladders, and scissor lifts.

- To ensure safe and efficient operation, the contractor must coordinate daily work plans with plant operators.
- Each day, the contractor is responsible for cleaning the work area and disposing of disassembled old parts.
- Once complete, the contractor will test all fittings, valves, water softener, heater functionality, and parts for leaks.



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Council Consideration of a Contract Amendment to a Professional Services Agreement with HDR, Inc., for Construction Management Services Related to the Pump Station #1 Upgrades Project in the Amount of \$225,000.00.

SUGGESTED ACTION:

I move for Approval of the Contract Amendment to a Professional Services Agreement with HDR, Inc., for Construction Management Services Related to the Pump Station #1 Upgrades Project in the Amount of \$225,000.00.

PROJECT NUMBER:

20UT01

CASE BACKGROUND:

The Pump Station #1 Upgrades project was awarded to S & S Builders LLC on August 19th, 2025 in the amount of \$4,948,505.00. The project will provide an on-site sodium hypochlorite generation system, similar to the system operating at the Pine Ridge Facility on the Madison Water Line. This will allow the Water Division to create this critical treatment material on site as needed. The generation system will be housed in a new facility constructed to the immediate southwest of the existing PS1 facility (see attached map).

WHY NEEDED: This Contract Amendment will provide for typical Construction Management (CM) services provided by HDR, Inc for this project. CM services provided will include general oversight (inspection) of the project, coordination of project meetings, review and processing of submittals, pay applications and other documents.

FUNDING: This project is fully funded through three funding sources. The funding sources include a Mineral Royalty Grant (MRG) in the amount of \$225,000, Water Fund allocation of \$3,778,662 and the Optional 1% Sales Tax Fund allocation of \$1,601,158.

ACTUAL COST VS BUDGET:

Anticipated Total Costs: \$5,379,720.00; Budgeted: \$5,379,720.00

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E. - Development Services Director

ATTACHMENTS:

[Contract Amendment #4](#)

[Reference Map](#)

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 4

The Effective Date of this Amendment is: September 30, 2025.

Background Data

Effective Date of Owner-Engineer Agreement: April 4, 2024

Owner: City of Gillette, Wyoming

Engineer: HDR Engineering, Inc.

Project: Pump Station No. 1 Upgrade

Nature of Amendment:

 X Additional Services to be performed by Engineer

Description of Modifications:

Construction Phase Services for the Pump Station No. 1 Upgrade project to include pre-construction conference (2 staff in-person and 2 staff virtual attendance), progress meetings (2 staff in-person and 4 staff virtual attendance for 12 progress meetings), construction administration, field orders, change orders, pay application review, and operator training. In the original Owner-Engineer Agreement, A1.05 Construction Phase and A1.06 Post Construction Phase were struck-through. Parts A1.05 and A1.06 with revisions are being added into the project via this amendment, and are attached to this amendment. The original Owner-Engineer Agreement did not include Resident Project Representative provisions. Exhibit C (RPR-2) and Exhibit D (Duties, Responsibilities, and Limitations of Authority of Resident Project Representative) are being added into the project via this amendment, and are attached to this amendment. The amendment also includes 528 hours of Resident Project Representative/Resident Engineer time based on 24 hrs/week for 13 weeks and 8 hrs/week for 27 weeks over a 40-week construction period.

Agreement Summary:

Original agreement amount:	\$ <u>307,323.00</u>
Net change for prior amendments:	\$ <u>20,475.00</u>
This amendment amount:	\$ <u>225,000.00</u>
Adjusted Agreement amount:	\$ <u>552,798.00</u>

Change in time for services (days or date, as applicable): December 31, 2026

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement,
including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this
Amendment. All provisions of the Agreement not modified by this, or previous Amendments remain in
effect.

OWNER:
City of Gillette, Wyoming

By: _____

Print Name: _____

Title: _____

Date Signed: _____

ENGINEER:
HDR Engineering, Inc.

By: _____

Print Name: _____

Title: _____

Date Signed: _____



Jason Kjenstad

Senior Vice President

9-9-2025

A1.05 Construction Phase

- A. Upon successful completion of the Bidding and Negotiating Phase, and upon written authorization from Owner, Engineer shall:
1. *General Administration of Construction Contract:* Consult with Owner and act as Owner's representative as provided in the Construction Contract. The extent and limitations of the duties, responsibilities, and authority of Engineer shall be as assigned in EJCDC® C-700, Standard General Conditions of the Construction Contract (2013 Edition), prepared by the Engineers Joint Contract Documents Committee, or other construction general conditions specified in this Agreement. If Owner, or Owner and Contractor, modify the duties, responsibilities, and authority of Engineer in the Construction Contract, or modify other terms of the Construction Contract having a direct bearing on Engineer, then Owner shall compensate Engineer for any related increases in the cost to provide Construction Phase services. Engineer shall not be required to furnish or perform services contrary to Engineer's responsibilities as a licensed professional. All of Owner's instructions to Contractor will be issued through Engineer, which shall have authority to act on behalf of Owner in dealings with Contractor to the extent provided in this Agreement and the Construction Contract except as otherwise provided in writing.
 2. *Resident Project Representative (RPR):* Provide the services of an RPR at the Site to assist the Engineer and to provide more extensive observation of Contractor's work. Duties, responsibilities, and authority of the RPR are as set forth in Exhibit D. The furnishing of such RPR's services will not limit, extend, or modify Engineer's responsibilities or authority except as expressly set forth in Exhibit D.
 3. ~~*Selection of Independent Testing Laboratory:* Assist Owner in the selection of an independent testing laboratory to perform the services identified in Exhibit B, Paragraph B2.01.~~
 4. *Pre-Construction Conference:* Participate in a pre-construction conference prior to commencement of Work at the Site.
 5. *Electronic Transmittal Protocols:* If the Construction Contract Documents do not specify protocols for the transmittal of Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, then together with Owner and Contractor jointly develop such protocols for transmittals between and among Owner, Contractor, and Engineer during the Construction Phase and Post-Construction Phase.
 6. *Original Documents:* If requested by Owner to do so, maintain and safeguard during the Construction Phase at least one original printed record version of the Construction Contract Documents, including Drawings and Specifications signed and sealed by Engineer and other design professionals in accordance with applicable Laws and Regulations. Throughout the Construction Phase, make such original printed record

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version of the Construction Contract Documents available to Contractor and Owner for review.

7. *Schedules:* Receive, review, and determine the acceptability of any and all schedules that Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.
8. *Baselines and Benchmarks:* As appropriate, establish baselines and benchmarks for locating the Work which in Engineer's judgment are necessary to enable Contractor to proceed.
9. *Visits to Site and Observation of Construction:* In connection with observations of Contractor's Work while it is in progress:
 - a. Make visits to the Site at intervals appropriate to the various stages of construction, as Engineer deems necessary, to observe as an experienced and qualified design professional the progress of Contractor's executed Work. Such visits and observations by Engineer, and the Resident Project Representative, if any, are not intended to be exhaustive or to extend to every aspect of the Work or to involve detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement and the Construction Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on Engineer's exercise of professional judgment, as assisted by the Resident Project Representative, if any. Based on information obtained during such visits and observations, Engineer will determine in general if the Work is proceeding in accordance with the Construction Contract Documents, and Engineer shall keep Owner informed of the progress of the Work.
 - b. The purpose of Engineer's visits to the Site, and representation by the Resident Project Representative, if any, at the Site, will be to enable Engineer to better carry out the duties and responsibilities assigned to and undertaken by Engineer during the Construction Phase, and, in addition, by the exercise of Engineer's efforts as an experienced and qualified design professional, to provide for Owner a greater degree of confidence that the completed Work will conform in general to the Construction Contract Documents and that Contractor has implemented and maintained the integrity of the design concept of the completed Project as a functioning whole as indicated in the Construction Contract Documents. Engineer shall not, during such visits or as a result of such observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to any Constructor's work in progress, for the coordination of the Constructors' work or schedules, nor for any failure of any Constructor to comply with Laws and Regulations applicable to furnishing and performing of its work. Accordingly, Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any

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Constructor's failure to furnish or perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents.

10. *Defective Work:* Reject Work if, on the basis of Engineer's observations, Engineer believes that such Work is defective under the terms and standards set forth in the Construction Contract Documents. Provide recommendations to Owner regarding whether Contractor should correct such Work or remove and replace such Work, or whether Owner should consider accepting such Work as provided in the Construction Contract Documents. However, neither Engineer's authority to reject Work nor Engineer's decision to exercise or not exercise such authority shall give rise to a duty or responsibility of the Engineer to Contractors, Subcontractors, material and equipment suppliers, their agents or employees, or any other person(s) or entities performing any of the Work, including but not limited to any duty or responsibility for Contractors' or Subcontractors' safety precautions and programs incident to the Work.
11. *Compatibility with Design Concept:* If Engineer has express knowledge that a specific part of the Work that is not defective under the terms and standards set forth in the Construction Contract Documents is nonetheless not compatible with the design concept of the completed Project as a functioning whole, then inform Owner of such incompatibility, and provide recommendations for addressing such Work.
12. *Clarifications and Interpretations:* Accept from Contractor and Owner submittal of all matters in question concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Construction Contract Documents. With reasonable promptness, render a written clarification, interpretation, or decision on the issue submitted, or initiate an amendment or supplement to the Construction Contract Documents.
13. *Non-reviewable Matters:* If a submitted matter in question concerns the Engineer's performance of its duties and obligations, or terms and conditions of the Construction Contract Documents that do not involve (1) the performance or acceptability of the Work under the Construction Contract Documents, (2) the design (as set forth in the Drawings, Specifications, or otherwise), or (3) other engineering or technical matters, then Engineer will promptly give written notice to Owner and Contractor that Engineer will not provide a decision or interpretation.
14. *Field Orders:* Subject to any limitations in the Construction Contract Documents, Engineer may prepare and issue Field Orders requiring minor changes in the Work.
15. *Change Proposals, Change Orders and Work Change Directives:* Recommend Change Proposals, Change Orders and Work Change Directives to Owner, as appropriate, and prepare Change Orders and Work Change Directives as required.
16. *Differing Site Conditions:* Respond to any notice from Contractor of differing site conditions, including conditions relating to underground facilities such as utilities, and

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hazardous environmental conditions. Promptly conduct reviews and prepare findings, conclusions, and recommendations for Owner's use.

17. *Shop Drawings, Samples, and Other Submittals:* Review and approve or take other appropriate action with respect to Shop Drawings, Samples, and other required Contractor submittals, but only for conformance with the information given in the Construction Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Construction Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto. Engineer shall meet any Contractor's submittal schedule that Engineer has accepted.
18. *Substitutes and "Or-equal":* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor, but subject to the provisions of Paragraph A2.02.A.2 of this Exhibit A.
19. *Inspections and Tests:*
 - a. Receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the Construction Contract Documents. Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Construction Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Construction Contract Documents. Engineer shall be entitled to rely on the results of such inspections and tests.
 - b. As deemed reasonably necessary, request that Contractor uncover Work that is to be inspected, tested, or approved.
 - c. Pursuant to the terms of the Construction Contract, require special inspections or testing of the Work, whether or not the Work is fabricated, installed, or completed.
20. *Change Proposals and Claims:* (a) Review and respond to Change Proposals. Review each duly submitted Change Proposal from Contractor and, within 30 days after receipt of the Contractor's supporting data, either deny the Change Proposal in whole, approve it in whole, or deny it in part and approve it in part. Such actions shall be in writing, with a copy provided to Owner and Contractor. If the Change Proposal does not involve the design (as set forth in the Drawings, Specifications, or otherwise), the acceptability of the Work, or other engineering or technical matters, then Engineer will notify the parties that the Engineer will not resolve the Change Proposal. (b) Provide information or data to Owner regarding engineering or technical matters pertaining to Claims.
21. *Applications for Payment:* Based on Engineer's observations as an experienced and qualified design professional and on review of Applications for Payment and accompanying supporting documentation:

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- a. Determine the amounts that Engineer recommends Contractor be paid. Recommend reductions in payment (set-offs) based on the provisions for set-offs stated in the Construction Contract. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's knowledge, information and belief, Contractor's Work has progressed to the point indicated, the Work is generally in accordance with the Construction Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Construction Contract Documents, and to any other qualifications stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe the Work. In the case of unit price Work, Engineer's recommendations of payment will include final determinations of quantities and classifications of the Work (subject to any subsequent adjustments allowed by the Construction Contract Documents).
 - b. By recommending payment, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control the Work, or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the money paid to Contractor by Owner; to determine that title to any portion of the Work, including materials or equipment, has passed to Owner free and clear of any liens, claims, security interests, or encumbrances; or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.
22. *Contractor's Completion Documents:* Receive from Contractor, review, and transmit to Owner maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Construction Contract Documents, certificates of inspection, tests and approvals, and Shop Drawings, Samples, and other data approved as provided under Paragraph A1.05.A.17. Receive from Contractor, review, and transmit to Owner the annotated record documents which are to be assembled by Contractor in accordance with the Construction Contract Documents to obtain final payment. The extent of Engineer's review of record documents shall be to check that Contractor has submitted all pages.

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23. *Substantial Completion:* Promptly after notice from Contractor that Contractor considers the entire Work ready for its intended use, in company with Owner and Contractor, visit the Site to review the Work and determine the status of completion. Follow the procedures in the Construction Contract regarding the preliminary certificate of Substantial Completion, punch list of items to be completed, Owner's objections, notice to Contractor, and issuance of a final certificate of Substantial Completion. Assist Owner regarding any remaining engineering or technical matters affecting Owner's use or occupancy of the Work following Substantial Completion.
24. *Other Tasks:* Perform or provide the following other Construction Phase tasks or deliverables:
- a. Prepare Record Drawings including the following:
 - 1) Updating construction drawings based on modifications during construction.
 - 2) GIS Shapefile – Shapefiles will be provided for installed gravity and force main sanitary sewer lines and structures. Shapefile information will include pipe size, elevation, and material information.
 - 3) Georeferenced Construction Photos – Up to 20 photographs showing key underground installations will be provided and named with coordinates for entry into GIS by Owner.
 - 4) GIS Reference Documents – Material submittal information will be provided in individual files for sanitary sewer and lift station items. Submittals will be named by pay item number or other unique identifier. Reference spreadsheet will be provided with instruction to Owner for linking GIS features to submittal files.
 - b. Provide Operation and Maintenance Manual including the following:
 - 1) PDF document with hyperlinks.
 - 2) Tables with part, numbers, set points, warning/alarm points, and routinely serviced items.
 - 3) Process flow diagram.
 - 4) Steps to operate under normal conditions.
 - 5) Operation and maintenance, submittal, and shop drawing files.
25. *Final Notice of Acceptability of the Work:* Conduct a final visit to the Project to determine if the Work is complete and acceptable so that Engineer may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Engineer shall also provide a notice to Owner and Contractor in the form attached hereto as Exhibit E ("Notice of Acceptability of Work") that the Work is acceptable (subject to the provisions of the Notice and Paragraph A1.05.A.21.b) to the best of Engineer's knowledge, information, and belief, and based on the extent of the services provided by Engineer under this Agreement.
26. *Standards for Certain Construction-Phase Decisions:* Engineer will render decisions regarding the requirements of the Construction Contract Documents, and judge the

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acceptability of the Work, pursuant to the specific procedures set forth in the Construction Contract for initial interpretations, Change Proposals, and acceptance of the Work. In rendering such decisions and judgments, Engineer will not show partiality to Owner or Contractor, and will not be liable to Owner, Contractor, or others in connection with any proceedings, interpretations, decisions, or judgments conducted or rendered in good faith.

B. *Duration of Construction Phase:* The Construction Phase will commence with the execution of the first Construction Contract for the Project or any part thereof and will terminate upon written recommendation by Engineer for final payment to Contractors. If the Project involves more than one prime contract as indicated in Paragraph A1.03.D, then Construction Phase services may be rendered at different times in respect to the separate contracts. Subject to the provisions of Article 3, Engineer shall be entitled to an equitable increase in compensation if Construction Phase services (including Resident Project Representative services, if any) are required after the original date for completion and readiness for final payment of Contractor as set forth in the Construction Contract.

C. *Construction Phase Assumptions:*

1. No more than 12 construction progress meetings will be held
2. Part time RPR inspection of 24 hours/week for 13 weeks and 8 hours/week for 27 weeks, over a 40-week construction period.
3. Electrical engineer will travel (including airfare) for one trip consisting of two days of inspection and observation of system startup.
4. Cost of construction staking and independent testing laboratory will be provided by the Contractor.

D. *Construction Phase Deliverables:*

1. Weekly Progress Reports and Inspection Summaries
2. Monthly invoices and monthly progress reports
3. RFI Log w/ Contractor questions and Engineer responses on a weekly basis
4. Copies of Field Orders, Work Change Directives and Change Orders for authorization by the City. HDR will maintain logs for Field Orders, Work Change Directives and Change Orders.
5. Record Drawings
 - a. PDF with hyperlinks
 - b. GIS Shapefiles

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- c. CAD files
- d. 20 Georeferenced Construction Photos
- 6. Operation and Maintenance Manual
- 7. DEQ Certificate of Completion
- 8. Final Completion Certificates including punch lists

A1.06 *Post-Construction Phase*

- A. Upon written authorization from Owner during the Post-Construction Phase, Engineer shall:
 - 1. Together with Owner, visit the Project to observe any apparent defects in the Work, make recommendations as to replacement or correction of defective Work, if any, or the need to repair of any damage to the Site or adjacent areas, and assist Owner in consultations and discussions with Contractor concerning correction of any such defective Work and any needed repairs.
 - 2. Together with Owner, visit the Project within one month before the end of the Construction Contract's correction period to ascertain whether any portion of the Work or the repair of any damage to the Site or adjacent areas is defective and therefore subject to correction by Contractor.
 - 3. Perform or provide the following other Post-Construction Phase tasks or deliverables:
None
- B. The Post-Construction Phase services may commence during the Construction Phase and, if not otherwise modified in this Exhibit A, will terminate twelve months after the commencement of the Construction Contract's correction period.

PART 2 – ADDITIONAL SERVICES

A2.01 *Additional Services Requiring Owner's Written Authorization*

- A. If authorized in writing by Owner, Engineer shall provide Additional Services of the types listed below. These services are not included as part of Basic Services and will be paid for by Owner as indicated in Exhibit C.
 - 1. Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans, or advances in connection with the Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.

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2. Services to make measured drawings of existing conditions or facilities, to conduct tests or investigations of existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by Owner or others.
3. Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by Engineer, or the Project's design requirements, including, but not limited to, changes in size, complexity, Owner's schedule, character of construction, or method of financing; and revising previously accepted studies, reports, Drawings, Specifications, or Construction Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date or are due to any other causes beyond Engineer's control.
4. Services resulting from Owner's request to evaluate additional Study and Report Phase alternative solutions beyond those agreed to in Paragraph A1.01.A.1 and 2.
5. Services required as a result of Owner's providing incomplete or incorrect Project information to Engineer.
6. Providing renderings or models for Owner's use, including services in support of building information modeling or civil integrated management.
7. Undertaking investigations and studies including, but not limited to:
 - a. detailed consideration of operations, maintenance, and overhead expenses;
 - b. the preparation of feasibility studies (such as those that include projections of output capacity, utility project rates, project market demand, or project revenues) and cash flow analyses, provided that such services are based on the engineering and technical aspects of the Project, and do not include rendering advice regarding municipal financial products or the issuance of municipal securities;
 - c. preparation of appraisals;
 - d. evaluating processes available for licensing, and assisting Owner in obtaining process licensing;
 - e. detailed quantity surveys of materials, equipment, and labor; and
 - f. audits or inventories required in connection with construction performed or furnished by Owner.
8. Furnishing services of Consultants for other than Basic Services.
9. Providing data or services of the types described in Exhibit B, when Owner retains Engineer to provide such data or services instead of Owner furnishing the same.
10. Providing the following services:

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- a. Services attributable to more prime construction contracts than specified in Paragraph A1.03.D.
 - b. Services to arrange for performance of construction services for Owner by contractors other than the principal prime Contractor, and administering Owner's contract for such services.
- 11. Services during out-of-town travel required of Engineer, other than for visits to the Site or Owner's office as required in Basic Services (Part 1 of Exhibit A).
 - 12. Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to, construction management, cost estimating, project peer review, value engineering, and constructibility review requested by Owner; and performing or furnishing services required to revise studies, reports, Drawings, Specifications, or other documents as a result of such review processes.
 - 13. Preparing additional bidding-related documents (or requests for proposals or other construction procurement documents) or Construction Contract Documents for alternate bids or cost estimates requested by Owner for the Work or a portion thereof.
 - 14. Assistance in connection with bid protests, rebidding, or renegotiating contracts for construction, materials, equipment, or services, except when such assistance is required to complete services required by Paragraph 5.02.A and Exhibit F.
 - 15. Preparing conformed Construction Contract Documents that incorporate and integrate the content of all Addenda and any amendments negotiated by Owner and Contractor.
 - 16. Providing Construction Phase services beyond the original date for completion and readiness for final payment of Contractor, but only if such services increase the total quantity of services to be performed in the Construction Phase, rather than merely shifting performance of such services to a later date.
 - 17. Preparing Record Drawings, and furnishing such Record Drawings to Owner.
 - 18. Supplementing Record Drawings with information regarding the completed Project, Site, and immediately adjacent areas obtained from field observations, Owner, utility companies, and other reliable sources.
 - 19. Conducting surveys, investigations, and field measurements to verify the accuracy of Record Drawing content obtained from Contractor, Owner, utility companies, and other sources; revise and supplement Record Drawings as needed.
 - 20. Preparation of operation, maintenance, and staffing manuals.
 - 21. Protracted or extensive assistance in refining and adjusting of Project equipment and systems (such as initial startup, testing, and balancing).

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22. Assistance to Owner in training Owner's staff to operate and maintain Project equipment and systems.
23. Assistance to Owner in developing systems and procedures for (a) control of the operation and maintenance of Project equipment and systems, and (b) related recordkeeping.
24. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, lien or bond claim, or other legal or administrative proceeding involving the Project.
25. Overtime work requiring higher than regular rates.
26. Providing construction surveys and staking to enable Contractor to perform its work other than as required under Paragraph A1.05.A.8; any type of property surveys or related engineering services needed for the transfer of interests in real property; and providing other special field surveys.
27. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner.
28. Extensive services required during any correction period, or with respect to monitoring Contractor's compliance with warranties and guarantees called for in the Construction Contract (except as agreed to under Basic Services).
29. Other additional services performed or furnished by Engineer not otherwise provided for in this Agreement.

A2.02 *Additional Services Not Requiring Owner's Written Authorization*

- A. Engineer shall advise Owner that Engineer is commencing to perform or furnish the Additional Services of the types listed below. For such Additional Services, Engineer need not request or obtain specific advance written authorization from Owner. Engineer shall cease performing or furnishing such Additional Services upon receipt of written notice to cease from Owner.
 1. Services in connection with Work Change Directives, Change Proposals and Change Orders to reflect changes requested by Owner.
 2. Services in making revisions to Drawings and Specifications occasioned by the acceptance of substitute materials or equipment other than "or equal" items; services after the award of the Construction Contract in evaluating and determining the acceptability of a proposed "or equal" or substitution which is found to be inappropriate for the Project; evaluation and determination of an excessive number of proposed "or equals" or substitutions, whether proposed before or after award of the Construction Contract.

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3. Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.
4. Additional or extended services arising from (a) the presence at the Site of any Constituent of Concern or items of historical or cultural significance, (b) emergencies or acts of God endangering the Work, (c) damage to the Work by fire or other causes during construction, (d) a significant amount of defective, neglected, or delayed Work, (e) acceleration of the progress schedule involving services beyond normal working hours, or (f) default by Contractor.
5. Services (other than Basic Services during the Post-Construction Phase) in connection with any partial utilization of the Work by Owner prior to Substantial Completion.
6. Evaluating unreasonable or frivolous requests for interpretation or information (RFIs), Change Proposals, or other demands from Contractor or others in connection with the Work, or an excessive number of RFIs, Change Proposals, or demands.
7. Reviewing a Shop Drawing or other Contractor submittal more than three times, as a result of repeated inadequate submissions by Contractor.
8. While at the Site, compliance by Engineer and its staff with those terms of Owner's or Contractor's safety program provided to Engineer subsequent to the Effective Date that exceed those normally required of engineering personnel by federal, State, or local safety authorities for similar construction sites.

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COMPENSATION PACKET RPR-2:
Resident Project Representative – Standard Hourly Rates

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

C2.04 *Compensation for Resident Project Representative Basic Services – Standard Hourly Rates Method of Payment*

A. *Owner shall pay Engineer for Resident Project Representative Basic Services as follows:*

1. *Resident Project Representative Services:* For services of Engineer's Resident Project Representative under Paragraph A1.05.A of Exhibit A, an amount equal to the cumulative hours charged to the Project by each class of Engineer's personnel times Standard Hourly Rates for each applicable billing class for all Resident Project Representative services performed on the Project, plus related Reimbursable Expenses and Engineer's Consultant's charges, if any. The total compensation under this paragraph is estimated based upon part-time RPR services of 24 hours/week for 13 weeks and 8 hours/week for 27 weeks, over a 40-week construction period.

B. *Compensation for Reimbursable Expenses:*

1. For those Reimbursable Expenses that are not accounted for in the compensation for Basic Services under Paragraph C2.01, and are directly related to the provision of Resident Project Representative or Post-Construction Basic Services, Owner shall pay Engineer at the rates set forth in Appendix 1 to this Exhibit C.
2. Reimbursable Expenses include the expenses identified in Appendix 1 and the following: transportation (including mileage), lodging, and subsistence incidental thereto; providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representative and assistants; toll telephone calls, mobile phone charges, and courier charges; reproduction of reports, Drawings, Specifications, bidding-related or other procurement documents, Construction Contract Documents, and similar Project-related items. In addition, if authorized in advance by Owner, Reimbursable Expenses will also include expenses incurred for the use of highly specialized equipment.
3. The amounts payable to Engineer for Reimbursable Expenses, if any, will be those internal expenses related to the Resident Project Representative Basic Services that are actually incurred or allocated by Engineer, plus all invoiced external Reimbursable Expenses allocable to such services, the latter multiplied by a factor of 1.
4. The Reimbursable Expenses Schedule will be adjusted annually (as of January 1) to reflect equitable changes in the compensation payable to Engineer.

C. *Other Provisions Concerning Payment Under this Paragraph C2.04:*

1. Whenever Engineer is entitled to compensation for the charges of Engineer's Consultants, those charges shall be the amounts billed by Engineer's Consultants to Engineer times a factor of 1.0.
2. *Factors:* The external Reimbursable Expenses and Engineer's Consultant's factors include Engineer's overhead and profit associated with Engineer's responsibility for the administration of such services and costs.
3. *Estimated Compensation Amounts:*
 - a. Engineer's estimate of the amounts that will become payable for specified services are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to Engineer under the Agreement.
 - b. When estimated compensation amounts have been stated herein and it subsequently becomes apparent to Engineer that the total compensation amount thus estimated will be exceeded, Engineer shall give Owner written notice thereof, allowing Owner to consider its options, including suspension or termination of Engineer's services for Owner's convenience. Upon notice Owner and Engineer promptly shall review the matter of services remaining to be performed and compensation for such services. Owner shall either exercise its right to suspend or terminate Engineer's services for Owner's convenience, agree to such compensation exceeding said estimated amount, or agree to a reduction in the remaining services to be rendered by Engineer, so that total compensation for such services will not exceed said estimated amount when such services are completed. If Owner decides not to suspend Engineer's services during negotiations and Engineer exceeds the estimated amount before Owner and Engineer have agreed to an increase in the compensation due Engineer or a reduction in the remaining services, then Engineer shall be paid for all services rendered hereunder.
4. To the extent necessary to verify Engineer's charges and upon Owner's timely request, Engineer shall make copies of such records available to Owner at cost.

This is **EXHIBIT D**, consisting of 5 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated **4/4/2024**.

Duties, Responsibilities, and Limitations of Authority of Resident Project Representative

Article 1 of the Agreement is supplemented to include the following agreement of the parties:

ARTICLE 1 - SERVICES OF ENGINEER

D1.01 *Resident Project Representative*

- A. Engineer shall furnish a Resident Project Representative ("RPR") to assist Engineer in observing progress and quality of the Work. The RPR may provide full time representation or may provide representation to a lesser degree. RPR is Engineer's representative at the Site, will act as directed by and under the supervision of Engineer, and will confer with Engineer regarding RPR's actions.
- B. Through RPR's observations of the Work, including field checks of materials and installed equipment, Engineer shall endeavor to provide further protection for Owner against defects and deficiencies in the Work. However, Engineer shall not, as a result of such RPR observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer (including the RPR) have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to the Work or any Constructor's work in progress, for the coordination of the Constructors' work or schedules, or for any failure of any Constructor to comply with Laws and Regulations applicable to the performing and furnishing of its work. The Engineer (including RPR) neither guarantees the performances of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents. In addition, the specific terms set forth in Exhibit A, Paragraph A1.05, of this Agreement are applicable.
- C. The duties and responsibilities of the RPR are as follows:
 - 1. *General:* RPR's dealings in matters pertaining to the Work in general shall be with Engineer and Contractor. RPR's dealings with Subcontractors shall only be through or with the full knowledge and approval of Contractor. RPR shall generally communicate with Owner only with the knowledge of and under the direction of Engineer.
 - 2. *Schedules:* Review the progress schedule, schedule of Shop Drawing and Sample submittals, schedule of values, and other schedules prepared by Contractor and consult with Engineer concerning acceptability of such schedules.
 - 3. *Conferences and Meetings:* Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences, and other Project-related meetings

Exhibit D - Resident Project Representative.

EJCDC® E-500, Agreement Between Owner and Engineer for Professional Services.

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Page 1

(but not including Contractor's safety meetings), and as appropriate prepare and circulate copies of minutes thereof.

4. *Safety Compliance:* Comply with Site safety programs, as they apply to RPR, and if required to do so by such safety programs, receive safety training specifically related to RPR's own personal safety while at the Site.
5. *Liaison:*
 - a. Serve as Engineer's liaison with Contractor. Working principally through Contractor's authorized representative or designee, assist in providing information regarding the provisions and intent of the Construction Contract Documents.
 - b. Assist Engineer in serving as Owner's liaison with Contractor when Contractor's operations affect Owner's on-Site operations.
 - c. Assist in obtaining from Owner additional details or information, when required for proper execution of the Work.
6. *Clarifications and Interpretations:* Receive from Contractor submittal of any matters in question concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Construction Contract Documents. Report to Engineer regarding such RFIs. Report to Engineer when clarifications and interpretations of the Construction Contract Documents are needed, whether as the result of a Contractor RFI or otherwise. Transmit Engineer's clarifications, interpretations, and decisions to Contractor. ,
7. *Shop Drawings and Samples:*
 - a. Record date of receipt of Samples and Contractor-approved Shop Drawings.
 - b. Receive Samples that are furnished at the Site by Contractor, and notify Engineer of availability of Samples for examination.
 - c. Advise Engineer and Contractor of the commencement of any portion of the Work requiring a Shop Drawing or Sample submittal, if RPR believes that the submittal has not been received from Contractor, or has not been approved by Contractor or Engineer.
8. *Proposed Modifications:* Consider and evaluate Contractor's suggestions for modifications to the Drawings or Specifications, and report such suggestions, together with RPR's recommendations, if any, to Engineer. Transmit Engineer's response (if any) to such suggestions to Contractor.
9. *Review of Work; Defective Work:*
 - a. Report to Engineer whenever RPR believes that any part of the Work is defective under the terms and standards set forth in the Construction Contract Documents,

and provide recommendations as to whether such Work should be corrected, removed and replaced, or accepted as provided in the Construction Contract Documents.

- b. Inform Engineer of any Work that RPR believes is not defective under the terms and standards set forth in the Construction Contract Documents, but is nonetheless not compatible with the design concept of the completed Project as a functioning whole, and provide recommendations to Engineer for addressing such Work. ; and
- c. Advise Engineer of that part of the Work that RPR believes should be uncovered for observation, or requires special testing, inspection, or approval.

10. *Inspections, Tests, and System Start-ups:*

- a. Consult with Engineer in advance of scheduled inspections, tests, and systems start-ups.
- b. Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate Owner's personnel, and that Contractor maintains adequate records thereof.
- c. Observe, record, and report to Engineer appropriate details relative to the test procedures and systems start-ups.
- d. Observe whether Contractor has arranged for inspections required by Laws and Regulations, including but not limited to those to be performed by public or other agencies having jurisdiction over the Work.
- e. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Work, record the results of these inspections, and report to Engineer.

11. *Records:*

- a. Maintain at the Site orderly files for correspondence, reports of job conferences, copies of Construction Contract Documents including all Change Proposals, Change Orders, Field Orders, Work Change Directives, Addenda, additional Drawings issued subsequent to the execution of the Construction Contract, RFIs, Engineer's clarifications and interpretations of the Construction Contract Documents, progress reports, approved Shop Drawing and Sample submittals, and other Project-related documents.
- b. Prepare a daily report or keep a diary or log book, recording Contractor's hours on the Site, Subcontractors present at the Site, weather conditions, data relative to questions of Change Proposals, Change Orders, Field Orders, Work Change Directives, or changed conditions, Site visitors, deliveries of equipment or materials, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to Engineer.

- c. Upon request from Owner to Engineer, photograph or video Work in progress or Site conditions.
- d. Record and maintain accurate, up-to-date lists of the names, addresses, fax numbers, e-mail addresses, websites, and telephone numbers (including mobile numbers) of all Contractors, Subcontractors, and major Suppliers of materials and equipment.
- e. Maintain records for use in preparing Project documentation.
- f. Upon completion of the Work, furnish original set of all RPR Project documentation to Engineer.

12. *Reports:*

- a. Furnish to Engineer periodic reports as required of progress of the Work and of Contractor's compliance with the progress schedule and schedule of Shop Drawing and Sample submittals.
- b. Draft and/or recommend to Engineer Change Proposals, Change Orders, Work Change Directives, and Field Orders. Obtain backup material from Contractor.
- c. Furnish to Engineer and Owner copies of all inspection, test, and system start-up reports.
- d. Immediately inform Engineer of the occurrence of any Site accidents, emergencies, acts of God endangering the Work, possible force majeure or delay events, damage to property by fire or other causes, or the discovery of any potential differing site condition or Constituent of Concern.

13. *Payment Requests:* Review applications for payment with Contractor for compliance with the established procedure for their submission and forward with recommendations to Engineer, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not incorporated in the Work.

14. *Certificates, Operation and Maintenance Manuals:* During the course of the Work, verify that materials and equipment certificates, operation and maintenance manuals and other data required by the Contract Documents to be assembled and furnished by Contractor are applicable to the items actually installed and in accordance with the Contract Documents, and have these documents delivered to Engineer for review and forwarding to Owner prior to payment for that part of the Work.

15. *Completion:*

- a. Participate in Engineer's visits to the Site regarding Substantial Completion, assist in the determination of Substantial Completion, and prior to the issuance of a Certificate of Substantial Completion submit a punch list of observed items requiring completion or correction.

- b. Participate in Engineer's visit to the Site in the company of Owner and Contractor, to determine completion of the Work, and prepare a final punch list of items to be completed or corrected by Contractor.
- c. Observe whether all items on the final punch list have been completed or corrected, and make recommendations to Engineer concerning acceptance and issuance of the Notice of Acceptability of the Work (Exhibit E).

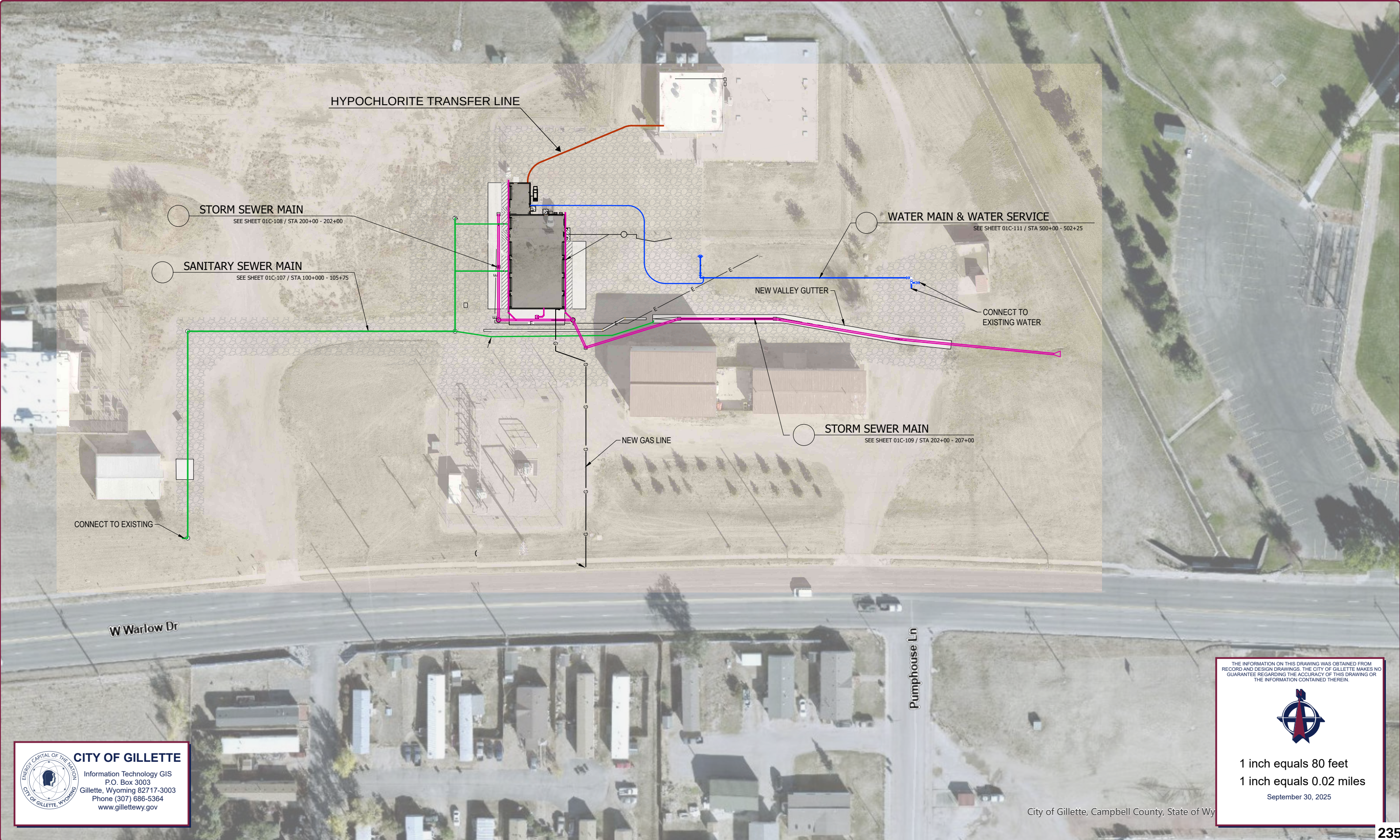
D. Resident Project Representative shall not:

- 1. Authorize any deviation from the Construction Contract Documents or substitution of materials or equipment (including "or-equal" items).
- 2. Exceed limitations of Engineer's authority as set forth in this Agreement.
- 3. Undertake any of the responsibilities of Contractor, Subcontractors, or Suppliers, or any Constructor.
- 4. Advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences or procedures of the Work, by Contractor or any other Constructor.
- 5. Advise on, issue directions regarding, or assume control over security or safety practices, precautions, and programs in connection with the activities or operations of Owner or Contractor.
- 6. Participate in specialized field or laboratory tests or inspections conducted off-site by others except as specifically authorized by Engineer.
- 7. Accept Shop Drawing or Sample submittals from anyone other than Contractor.
- 8. Authorize Owner to occupy the Project in whole or in part.

Pump Station No. 1 Upgrade (20UT01) - Amendment No. 4 for Construction Administration and Construction Observation
Scope and Fee

	MP	PM 6	Eng 2	Cadd 3	Eng 6	Cadd 4	Eng 9	Eng 6	Eng 7	SI 4	Cadd 3	Eng 9	Cadd 4	Eng 11	Eng 2	Cadd 4	Eng 6	Cadd 5	Acct	Assistant																																
Staff Name	Heath Turbiville	Joseph Honner	Jeron Smith	Kylie Peyton	Levi W or Tim O	Denene Humphries	Shawn Howell	James Murphy	Kaithlyn Rohloff	Patrick Bunkers	Charles Ambroz	Kristopher Tourek	James Keyes	Ryan Curtis	Taylor Drahota	James Keyes	Peter Koneck-Wilwerding	Aaron Carson	Erin Schramm	Carmen Heer		Labor Total Hours	Airfare	Mileage	Lodging	Meals	Printing	Plotting																								
Activity	Client Manager	Sr PM/Lead Process Engineer	Engineer I	Cadd/GIS Technician III	Engineer IV	Cadd/GIS Technician IV	Sr ASME Electrical	ASME Electrical	Sr ASME I&C/SCADA	Sr ASME I&C/SCADA	Cadd/GIS Technician III I/C BIM	ASME Architectural	Cadd/GIS Technician IV Arch BIM	ASME Structural	ASME Structural	Cadd/GIS Technician IV Structural BIM	Sr ASME Mechanical	Mechanical BIM	Accounting	Clerical	FLS		Per Flight	Miles	Per Night	each	pages	Sheets (11X17)	Total Expenses																							
Billing Rate	280	260	135	125	180	145	240	195	210	225	125	240	145	280	135	145	195	165	110	85	165		0	0	0	0	0	0	0																							
TASKS																																																				
Task 1 - Meetings/Project Management																																																				
1 Project Management / Project Setup / Invoicing																								0																										\$0		
2 Progress Meetings																								0																										\$0		
Task 1 Hours Subtotal																								0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	
Task 1 Fee Subtotal																								\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0									
Task 2 - Final Design Phase - Amendment No. 3 - Hours for Additional Civil/Site Design and Addition of Door in Existing PS1																																																				
1 60% Design																								0																										\$0		
2 90% Design																								0																										\$0		
3 90% Design Review Meeting																								0																										\$0		
4 Finalize for DEQ Submittal																								0																										\$0		
5 Update for DEQ Comments / Prep Bidding Documents																								0																										\$0		
Task 2 Hours Subtotal																								0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	
Task 2 Fee Subtotal																								\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0									
Task 3 - Bidding and Negotiating																																																				
1 Prebid Bid Meeting																								0																										\$0		
2 Respond to Questions/Issue Addenda																								0																										\$0		
3 Bid Opening / Recommendation Letter to City																								0																										\$0		
Task 3 Hours Subtotal																								0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	\$0	
Task 3 Fee Subtotal																								\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0									
Task 4 - Construction Management																																																				
1 Preconstruction Conference																								6	2	12		5													12	8		45		0	0				\$0	
2 Progress Meetings																								6	16	32				8	12		12		12		6	6		12				122	1	1000	4	12			\$2,570	
3 Construction Administration (shop dwgs, etc.)																									12	50					30	6	24		40		12	30		24			6	234							\$0	
4 RFI / Change Order																										24		6			8	4	16		24		8	8		16			6	120				500	250		\$135	
5 Resident Engineer (includes progress meetings)																												528																528		1606					\$1,413	
6 Operator Training																									12	24																		36		1000	2	4			\$1,260	
7 O&M Manual and Record Drawings																										40	12		12		12		12		12			12		12				124				1000	100		\$162	
Task 4 Hours Subtotal																								12	42	182	12	539	12	8	62	10	52	12	76	12	26	44	12	52	12	12	8	12	1209	1	3606	6	16	1500	350	\$5,540
Task 4 Fee Subtotal																								\$3,360	\$10,920	\$24,570	\$1,500	\$97,020	\$1,740	\$1,920	\$12,090	\$2,100	\$11,700	\$1,500	\$18,240	\$1,740	\$7,280	\$5,940	\$1,740	\$10,140	\$1,980	\$1,320	\$680	\$1,980	\$219,460							
Total Hours																								12	42	182	12	539	12	8	62	10	52	12	76	12	26	44	12	52	12	12	8	12	\$219,460	1	3606	6	16	1500	350	\$5,540
Total Cost																								\$996	\$3,489	\$7,912	\$489	\$26,962	\$525	\$632	\$3,887	\$665	\$3,928	\$477	\$5,894	\$546	\$2,363	\$1,733	\$546	\$3,425	\$586	\$479	\$197	\$595	\$5,540	\$850	\$3,173	\$900	\$320	\$203	\$95	\$5,540
Total Fee (Labor and Expenses)																								\$3,360	\$10,920	\$24,570	\$1,500	\$97,020	\$1,740	\$1,920	\$12,090	\$2,100	\$11,700	\$1,500	\$18,240	\$1,740	\$7,280	\$5,940	\$1,740	\$10,140	\$1,980	\$1,320	\$680	\$1,980	\$225,000							

20UT01-Pump Station 1 Upgrades-Reference Map





CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



1 inch equals 80 feet
1 inch equals 0.02 miles
September 30, 2025



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Council Consideration of a Contract Change Order for the Gillette Regional Water Supply Project, Phase III, with DRM, Inc., in the Amount of \$322,330.31.

SUGGESTED ACTION:

I move for Approval of a Contract Change Order for the Gillette Regional Water Supply Project, Phase III, with DRM, Inc., in the Amount of \$322,330.31.

PROJECT NUMBER:

18UT01

CASE BACKGROUND:

Project Description

This project includes 4 miles of new 4" and 8" water main and three new control buildings and associated equipment. The regional extensions will provide water for The Crestview I&S District serviced from the Antelope Valley Pump Station, The Freedom Hills I&S District, America Road W&S District and Meadow Springs I&S District (see the attached map). Each of these districts will be serviced from the Madison transmission pipeline. This project included four different bores. One bore under Interstate 90, one bore under American Road, and two bores under the railroad.

Reasons for Cost Increase

Upon commencing the final bore under the railroad at Moran Ranch Road and Highway 51, the contractor encountered significant groundwater and unstable sandy soil which collapsed and could not be stabilized with standard shoring methods. This created conditions which were not suitable for the standard jack and bore method.

After consulting with the boring contractor it was determined sheet piling and a pipe ramming bore method be employed to install the casing and waterline under the railroad at this location. These methods together with the underlying conditions and a significant amount of dewatering necessitated an increase in contract price. Further the cost of the steel casing for the pipe ramming bore method verses the jack and bore method was costlier.

Finally, when working on, near, or under the Burlington Northern Railroad, the railroad requires a railroad approved "Full Time Inspector" and a "Rail Worker in Charge" to be on site during the entirety of bore process. The overtime for these individuals is included in this change order.

Costs

The Original Contract Price is \$3,302,593.37. Various smaller change orders increased the contract price to \$3,341,377.99. With this change order, it will increase the contract price to \$3,663,708.30.

Funding:

This Project is Funded by Wyoming Water Development Commission (67%) and CAP Tax (33%). This change order will be funded through the Capital Facilities Tax (CAP Tax) fund with allocated monies from FY24.

ACTUAL COST VS BUDGET:

Construction Cost with change order: \$3,663,708.30; Allocated Construction Budget: \$3,800,000.00

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

[Change Order No. 4](#)

[Project Area Map](#)

Change Order

No. 4

Date of Issuance: 7/31/2025, 8/27/2025, 8/29/2025, 9/12/2025

Effective Date: _____

Project: Gillette Regional Water Supply Project – Priority III – Crestview, American Road, Freedom Hills, and Meadow Springs	Owner: City of Gillette	Project No.: 18UT01
Contractor: DRM, Inc.		Date of Contract: 5/22/2024

The Contract Documents are modified as follows upon execution of this Change Order:

Description:	Change in Contract Price and Time
--------------	-----------------------------------

Item 1 – Southern Railroad Bore Changes (STA 317+12 to STA 318+52)	Change in Contract Price: \$314,535.31
---	---

- | | |
|---|---|
| <p>a. Labor and Equipment for Initial Bore Pit – Due to excessive groundwater and flowing soil conditions, Contractor has requested additional compensation for time and materials related to the initial bore pit excavation that could not be used. See attached Change Order Request No. 7 Cost Summary (pg. 1-2) for cost information related to this item.</p> <p>b. Pipe Ramming Bore Method – The bore was authorized to be completed using the pipe ramming method per Work Change Directive No. 3. Contractor has requested a cost increase of \$1,055.07 per LF to the “02665.252408 – Jack and Bore 24” Casing with 8” Carrier” pay item. See attached Change Order Request No. 7 Cost Summary (pg. 2) for cost information related to this item. This is based on the difference between the attached quotes from Ed Boland (initial Jack and Bore method) and CCI Trenchless (Pipe Ramming method).</p> <p>c. Rain for Rent Dewatering – Due to excessive groundwater and flowing soil conditions, Contractor implemented specialty dewatering performed by Rain for Rent to make excavation possible for the bore pit. See attached Change Order Request No. 7 Cost Summary (pg. 3) for cost information related to this item.</p> <p>d. Sheet Pile and Installation – Due to excessive groundwater and flowing soil conditions, Contractor installed sheet piling shoring to make excavation possible for the bore pit. See attached Change Order Request No. 7 Cost Summary (pg. 3) for cost information related to this item.</p> <p>e. Additional Contract Time – Contractor has also provided letter dated July 2, 2025, for request of additional Contract Time related to work and delay on this item. Per HDR response letter (Item 1), dated August 29, 2025, <u>23 additional contract Working Days</u> will be added for this item.</p> <p>f. Stop Work Order (6/20/2025 – 7/15/2025) – The Contractor shut-down work while waiting for the BNSF inspection period to start on July 15, 2024. The following (7) days will not be counted as Contract Working Days: 6/24, 6/25, 6/26, 6/30, 7/1, 7/2, 7/3. These were days in which there was not work being done that was beneficial to progress on the project and inspection was not needed. See HDR Engineering letter dated August 29, 2025, for more information.</p> | <p>Change in Contract Time:
23 Working Days</p> |
|---|---|

Item 2 – Disinfection and Testing – Per HDR response letter (Item 2), dated August 29, 2025, 15 additional contract Working Days were recommended for this item. At the September 9 th progress meeting, this was negotiated to be <u>20 additional contract Working Days</u> .	Change in Contract Price: \$0.00
---	-------------------------------------

Change in Contract Time:
20 Days

Item 3 – BNSF Permit Delay (Fiber Optic) – Contractor requested additional contract time due to delay in carrier pipe installation for the northern Railroad Bore. The Contractor was not able to install this between the dates of 3/5/2025 until 5/20/2025 (when the updated permit was approved). The fiber optic provided by the City was not available until 5/30/2025. Per HDR response letter (Item 3), dated August 29, 2025, 3 additional contract Working Days were recommended for this item. At the September 9 th progress meeting this was negotiated to be <u>7 additional contract Working Days</u> .	Change in Contract Price: \$0.00
---	-------------------------------------

Change in Contract Time:
7 Days

Item 4 – Exploratory Excavation – Contractor requested additional contract time related to delay in mainline install due to the need for excessive exploratory excavation to locate existing water mains and service crossings. Per HDR response letter (Item 4), dated August 29, 2025, 4 additional contract Working Days will be added for this item.

Change in Contract Price:
\$0.00

Change in Contract Time:
4 Days

Item 5 – Railroad Inspector Overtime – Contractor incurred additional cost not anticipated due to excess flagger and inspection overtime fees charged by Wilson & Company. See attached RR Inspector Overtime Costs document for more information related to this item.

Change in Contract Price:
\$7,795.00

Change in Contract Time:
0 Days

Attachments:

1. DRM Change Order Request No. 7 Cost Summary (with supporting documents)
2. Letter from HDR Engineering dated August 27, 2025, with supporting documents
3. RR Inspector Overtime Costs Invoice

Notes:

Additional days for fixed completion date was calculated by multiplying the added Working Days by 7/5.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ <u>3,341,377.99</u>	Substantial and Final Completion): <u>144 Working Days</u>
	Ready for final payment (days or date): <u>May 14, 2025</u>
{Increase} {Decrease} of this Change Order:	{Increase} {Decrease} of this Change Order:
\$ <u>322,330.31</u>	Substantial and Final Completion): <u>54 Working Days</u>
	Ready for final payment (days or date): <u>76 Calendar Days</u>
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ <u>3,663,708.30</u>	Substantial and Final Completion): <u>198 Working Days</u>
	Ready for final payment (days or date): <u>July 28, 2025</u>

RECOMMENDED:
By: Justin Starck
Engineer (Authorized Signature)

Digitally signed by Justin Starck
Date: 2025.09.12 16:24:06-06'00'

Date: 9/12/2025

Approved by City Administrator:
(if change order exceeds 10% of original Contract Price [cumulative])

Approved by Funding Agency (if applicable):

ACCEPTED:
By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:
By: Don M. Kelley
Contractor (Authorized Signature)

Date: 9-23-25

Date: _____

Date: _____

DRM Inc.
307-682-0328

Change Order Request No. 7 Cost Summary

Gillette Regional Water Supply Project
Expenses from bad soils at BNSF bore location

Labor & Equipment						
1) Description	Labor			Equipment		
	Hours	Rate	Total	Hours	Rate	Total
03-11-25 #799 Haul 9 loads of concrete demo to BNSF Bore (Note: Only charging for hauling. No charge for material)				8.5	\$ 130.00	\$ 1,105.00
2) Labor & Equipment to help set up pumps						
03-19-25 #135 336F Excavator W/Operator				3.5	\$ 250.00	\$ 875.00
03-19-25 #018 330DL Excavator W/Operator				11.5	\$ 250.00	\$ 2,875.00
03-19-25 Labor to set up pumps	8.00	\$ 50.00	\$ 400.00			\$ -
03-19-25 Water Truck W/Operator				6.5	\$ 130.00	\$ 845.00
3) 03-28-25 #938 Haul 3 loads of soil to BNSF Bore 17 cy per load				2.5	\$ 130.00	\$ 325.00
03-28-25 #941 Haul 3 loads of soil to BNSF Bore 17 cy per load				2.5	\$ 130.00	\$ 325.00
03-28-25 #799 Haul 3 loads of soil to BNSF Bore 12 cy per load				2.25	\$ 130.00	\$ 292.50
03-28-25 #799 Haul 3 loads of concrete demo to BNSF Bore (Note: Only charging for hauling. No charge for material)				2.5	\$ 130.00	\$ 325.00
4) Labor & Equipment to help set up more pumps						
03-31-25 Labor to set up pumps 2@ 6 hrs each	12.00	\$ 50.00	\$ 600.00			
04-01-25 Labor to set up pumps 3@ 6.5 hrs ea, 1 @ 3.5 hrs	20.00	\$ 50.00	\$ 1,000.00			
04-01-25 Supervisor & Pickup	9.50	\$ 120.00	\$ 1,140.00			
04-01-25 #R275 Loader W/Operator				4.5	\$ 145.00	\$ 652.50
04-01-25 #018 330 DL W/Operator				6	\$ 250.00	\$ 1,500.00
04-01-25 #974 Water Truck W/Operator				6.5	\$ 130.00	\$ 845.00
04-01-25 #986 Water Truck W/Operator				3.5	\$ 130.00	\$ 455.00
5) Work on excavation of hole again						
04-07-25 #135 336F Excavator W/operator				10.5	\$ 250.00	\$ 2,625.00
04-07-25 Laborers 4@10.5 hrs each	42.00	\$ 50.00	\$ 2,100.00			
04-07-25 Supervisor & Pickup	10.50	\$ 120.00	\$ 1,260.00			
04-08-25 #135 336F Excavator W/operator				11	\$ 250.00	\$ 2,750.00
04-08-25 Laborers 3@11 hrs each, 1 @ 5 hrs	38.00	\$ 50.00	\$ 1,900.00			
04-08-25 Supervisor & Pickup	11.00	\$ 120.00	\$ 1,320.00			
6) 04-07-25 #798 Haul 26.16 tons 1" Clean Rock to Jobsite				2.75	\$ 130.00	\$ 357.50
(cost of material under material below)						

Change Order Request No. 7 Cost Summary

Pg. 1

DRM Inc.
307-682-0328

04-08-25 #798 Haul 39.27 tons 1" Clean Rock to Jobsite

3 \$ 130.00 \$ 390.00

7) **Backfill of Bore Pit**

04-16-25 #135 336F Excavator W/operator

11 \$ 250.00 \$ 2,750.00

04-16-25 #R275 Loader W/Operator

11 \$ 145.00 \$ 1,595.00

8) 33 days @ 2 hrs labor per day to fuel Pumps Daily

66.00 \$ 50.00 \$ 3,300.00

Total Labor

\$ 13,020.00

Total Equipment

\$20,887.50

Material

Description	Qty	Unit Cost	Cost	Extended
1) 03-20-25 Pea Gravel	3.50	\$ 41.00	\$	143.50
2) 04-07-25 1" Clean Rock (Material Only)	26.16	\$ 34.00	\$	889.44
3) 04-08-25 1" Clean Rock (Material Only)	39.27	\$ 34.00	\$	1,335.18
4) Fuel for 2-Pumps 12 gallons per day @ \$3.50 per gallon	33.00	\$ 42.00	\$	1,386.00
5) Import of Soil to blend in bore hole delivered 03-28-25	138.00	NC	NC	
Total Material			\$	3,754.12

Pipe Ram versus Jack & Bore

Boring Sub		
132.00	\$ 1,004.83	\$ 132,637.56
140.00	\$1,055.07	\$147,709.80

CCI Trenchless average bore price \$ 1,386.82 per LF \$ 1,386.82

Ed Boland bore price averages \$ 381.99 per LF x 132 LF - \$ 381.99

Difference between bore contractors per LF 1,004.83

Markup (5%) + \$ 50.24

Total Unit Price Difference with Markup \$ 1,055.07

See Pg. 5

See Pg. 7

DRM Inc.
307-682-0328

Rain for Rent

Description	Qty	Unit Cost	Cost	Extended
03-19-25 HH80C Pump	1.00	\$ 917.77	\$	917.77
04-01-25 HH80C Pump	1.00	\$ 917.77	\$	917.77
03-19-25 to 04-15-25 Well Point Pump	1.00	\$ 9,544.00	\$	9,544.00
03-17-25 -03-18-25 Delivery Hauling; 03-19-25 -03-20-25 Drove to jobsite to install well point system and drove back to Rain For Rent yard once complete	1.00	\$ 7,788.00	\$	7,788.00
Install Labor 03-19-25- 03-20-25 Install Well Point System	1.00	\$ 2,624.00	\$	2,624.00
General Labor- 03-19-25 Gathered equipment & loaded onto vehicles; 03-20-25 Unloaded Equipment upon Return	1.00	\$ 768.00	\$	768.00
04-01-25 Delivery Hauling- Drove to jobsite to jet wellpoints	1.00	\$ 5,096.00	\$	5,096.00
Install Labor-04-01-25Started jetting wellpoints & hook up swig arms then started pump back up	1.00	\$ 1,624.00	\$	1,624.00
General Labor - 03-31-25-04-01-25: Loaded equipment onto vehicle to jet the wellpoints & unloaded equipment upon return	1.00	\$ 384.00	\$	384.00
Tvl/Subsistence- Per Diem & Hotel	1.00	\$ 3,672.00	\$	3,672.00
Tvl/Subsistence- Per Diem & Hotel	1.00	\$ 366.00	\$	366.00
Fuel Surcharge	1.00	\$ 2,963.32	\$	2,963.32
Environmental Fee	1.00	\$ 369.84	\$	369.84
Tax	1.00	\$ 857.47	\$	857.47
Total for Rain for Rent Invoice #2135728			\$	37,892.17
Rain For Rent Monthly Rental for Down Time	3.00	\$ 735.00	\$	2,205.00
Rain For Rent Monthly Rent Pumping Charges June & July	2.00	\$ 9,544.00	\$	19,088.00
Subtotal Rain For Rent			\$	59,185.17
10% Mark-up			\$	5,918.52
Total Rain for Rent			\$	65,103.69

Shoring

Constructors Service			
Sheet Pile & Installation	\$	85,000.00	
10% Mark-up		8,500.00	
Total Sheet Pile	\$	93,500.00	

DRM Inc.
307-682-0328

Summary

Total Labor	\$ 13,020.00	
Total Equipment	\$ 20,887.50	
Total Material	\$ 3,754.12	
Total Rain for Rent	\$ 65,103.69	
Sheet Pile	\$ 93,500.00	
SUBTOTAL:	\$ 196,265.31	
LESS 15% NEGOTIATED DEDUCT:	\$ (29,439.80)	
TOTAL:	\$ 166,825.51	
Difference between boring contractors with markup	\$ 132,637.56	\$147,709.80
5% Markup on additional bore cost	\$ 6,631.88	
Total	\$ 306,094.95	\$314,535.31

Note: Payment for bore be at the bid price plus ~~\$ 132,637.56~~ (Difference between boring contractors price).
\$147,709.80

with markup



CCI TRENCHLESS

by
Coleman
CONSTRUCTION, INC.

Project:
To:
For Acceptance By:
Payment Terms:

Gillette Regional Water Project - Priority III
General Contractor Representative
7.26.2025
Net 30

Description	Qty:	Size:	Gauge:	\$/Unit	Total Cost For Job
Tunnel 1: 24"	132	24"	-	\$ 1,050.00	\$ 138,600.00
Steel Casing - 24"	132	24"	0.5	\$ 155.00	\$ 20,460.00
Mobilization	1			\$ 24,000.00	\$ 24,000.00
				Total	\$ 183,060.00

Note: Total unit price is \$1,386.82 (183,060.00/132)

Coleman Construction Inc. to perform and provide the following:

Provide and Install Steel Casing, Install Carrier Pipe, Pipe Spacers and End Seals

Provide pumps and equipment for incidental dewatering of launch pits and receiving pits - water to be discharged onsite and no treatment processes included

Ground conditions assumed to be extremely unstable and methods selected are as described in the Tunnel Excavation Plan. CCI intends on using the pipe ramming method to complete install.

Provide all submittals and engineering as required for work associated with boring and shaft excavation. Per OSHA requirements or Specifications

Provide daily reports with key information pertinent to shaft excavation and boring work. Will include information as described in Specifications.

General Contractor to perform and provide the following:

Excavate Launch Pit and Receiving Pit - Pit dimensions are 14' x 40' and 8' x 8' respectively

Provide shoring and equipment for launch pit and receiving pit

Provide equipment at bore pit and receiving pit to recover and lower boring equipment as needed (steering head, welders, torch sets, etc)

Backfill launch pit and exit pits using native material - If other than native material is to be used to backfill this will be provided by General Contractor.

Any water treatment processes as required by General Contractor, Engineering, or Owner

Any and all dewatering permits

All Traffic Control, Barricades and Traffic Control Plans

Removal of excavated material from boring operations and shaft excavation. CCI to hold material on or near shafts for use in backfilling. If working area small GC to provide transport away from main working area.

Supply gravel for bore pit bottom as necessary

Provide carrier pipe

All alignment and grade stakes

Locate and confirm elevations of all utilities and services

All necessary licenses and permits for construction, included but not limited by dewatering planning, permits associated with railroad work.

Any required rail road insurance, flagging or safety monitoring during shaft excavation, boring operations and follow up work

Any and all road monitoring, rail monitoring, settlement monitoring and utility monitoring

All erosion and sediment control

Access to water for back fill and water levels

Dewatering launch pit and exit pit - CCI Trenchless to provide incidental dewatering.

Provide Backfill Material if excavated ground is not used. CCI Trenchless can place and compact.

Provide Welders for installation of Carrier Pipe

Provide Bypass Pumping around launch pit and exit pits as needed

Access to each boring location

Contingencies:

Downtime will be charged based on a times and materials basis: If a second mobilization is required, it will be an additional charge. It is our intention to

A 2% increase will be added to bid price total if a bond is required or added to the contract

Please sign and return to CCI Trenchless. This quote becomes an attachment to the subcontract agreement.

		CCI Trenchless Representative
General Contractor Representative		
Name:	Clay Coleman	
Title:	Vice President	
x _____		x _____



4701 North Star Blvd., Great Falls, MT 59405
Ph: 406-761-1063 Fax: 406-761-1076

email: office@bolandconstruction.net

Pipe Boring Quotation

Montana Contractor's
License: 2133

Date: April 25, 2024

Bid Date: N/A

This quotation is offered for your acceptance by:

May 25, 2024

Payment Terms: Net 30

To: Prime Contractors

Project: Gillette Regional Water Supply Project – Priority III – Crestview,
American Road, Freedom Hills and Meadow Sprints 18UT01

<u>Item No.</u>	<u>Length</u>	<u>Size</u>	<u>Gauge</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
01020.01	N/A	N/A	N/A	Mobilization	\$18,000	\$18,000
02665.252404	440 L.F.	24 IN.	0.375	Jack and Bore 24" Casing	\$365	\$160,600
02665.252408	620 L.F.	24 IN.	0.375	Jack and Bore 24" Casing	\$365	\$226,300

Ed Boland Construction, Inc. will perform:

Note: Total unit price is \$381.99
(365+(18,000/(440+620)))

- Supply and Install Steel Casing Pipe for Horizontal Boring.
- Furnish payment and performance bonds if requested, at an additional cost of \$16.00/\$1000 to the Prime Contractor.
- Insurance – Ed Boland Construction, Inc. carries a \$2,000,000 aggregate and \$2,000,000 umbrella insurance policy.
- All Applicable Taxes Included.
- Quote Includes One (1) Mobilization.
- All Ed Boland employees are MRL and BNSF Safety Certified.
- We acknowledge Addendums 1 & 2

General Contractor to Provide: See attachment A.

If Quotation is agreeable to you, please sign and return to Ed Boland Construction, Inc.

Accepted By

Barry Boland

Ed Boland Construction, Inc.

Title

President

Title

Conditions

General:

- Soil conditions shall be clays, silts, or sands / no solid rock, shale or cobbles/boulders, as shown in provided geotechnical documents.
- Ed Boland Construction, Inc. has assumed that soil conditions are conducive to horizontal boring and that no unforeseen obstacles such as man-made obstructions, concrete, railroad ties, etc., buried logs, boulders, solid rock, or interference that will compromise the accuracy of the laser guided pilot tube system, etc. will be encountered. If unforeseen conditions should be encountered Ed Boland Construction reserves the right to terminate the bore and negotiate an equitable adjustment with the owner or prime contractor
- Due to the volatility of steel pricing our quote may fluctuate up or down until the time any required submittals are approved and returned to us. Only then can we place the order to lock in pricing. If any adjustments are necessary, we will contact you immediately.

Prime Contractor/Owner to Provide:

- Construction surveying and layout.
- All underground utilities will be accurately located, marked and/or exposed.
- Construction access to bore pit and receiving pit. The site shall allow truck crane to move in and out under its own power.
- Excavation of bore pit.** Pit size to be 12' x 36' with 1 ½" washed rock gravel base. If trench boxes are used, we will require a 20' box minimum in the front and 6' clearance under spreaders.
- Dewatering of bore pit/receiving pit and proposed lineal path of bore. Discharge of muddy/contaminated waters from boring operations
- Removal of boring spoils off site and any associated work involved with disposal of contaminated soils if encountered.
- Furnish carrier pipe, casing spacers, end seals.
- Railroad insurance and flagging requirements.
- Any and all permits required.
- Traffic Control.
- Surface monitoring program if required.

Downtime:

- The following instances will result in a Downtime charge...**
- Pit not dewatered or kept dewatered sufficiently.
- Pit is not completed when our crews show to begin work (unless discussed and agreed upon beforehand).
- Pit is not excavated or shored to correct OSHA specifications.
- Pit is inaccessible, not available or blocked.
- Removal and/or replacement of any and all man-made obstructions during the boring operation.

Prior to any final billing and **before** work resumes due to Downtime, any and all instances regarding **Downtime** charges shall have been discussed, agreed upon, documented and signed off by all parties. As always, we hope to avoid downtime charges, but should downtime be deemed necessary, it will be billed at **\$485.00 per hour additional to the original contract price.**



August 29, 2025

Cindy Rovig
Project Manager
DRM, Inc.
135 Northern Drive
Gillette, WY 82716

Project: Gillette Regional Water Supply Project Priority III – Crestview/American Road

RE: Request for Days – Updated Response to DRM letter dated July 2, 2025 and Stop Work Order
Request dated June 20, 2025

Dear Cindy,

The following is in response to the request for additional contract time on this project:

1. **Delay for Southern Railroad Bore** (corresponding to plan sheet WA 3.3) – 23 additional Working Days were requested for delay due to BNSF inspector availability. I am recommending approval of this request.
 - a. **Stop Work Order Request – 6/20/2025 – 7/15/2025** – A stop work order was requested for this period. These were evaluated on a day-by-day basis depending on work being performed. I am recommending that 6/23, 6/27, 7/7, 7/8, 7/9, 7/10, 7/11 and 7/14 are counted as contract Working Days. On these days, work was being performed that was beneficial to the progress of the project. See attached Contract Working Day Summary. This date range is highlighted in yellow/gold.

Description	Date	Day	Contract Day
Backfilled Conduit Install Trenches near Cards Road	6/23/2025	Monday	149
No Work Completed by DRM on Project Site	6/24/2025	Tuesday	
No Work Completed by DRM on Project Site	6/25/2025	Wednesday	
No Work Completed by DRM on Project Site	6/26/2025	Thursday	
Trimmed Sheet Piles/Installed Manhole Cover/Crestview Site Grading	6/27/2025	Friday	150
	6/28/2025	Saturday	
	6/29/2025	Sunday	
Painting Process Piping/Moving Equipment to South Railroad Bore Site	6/30/2025	Monday	
Welding Brace Beams to Sheet Piles for South Railroad Bore	7/1/2025	Tuesday	
Welding Brace Beams to Sheet Piles for South Railroad Bore	7/2/2025	Wednesday	
Welding Brace Beams to Sheet Piles for South Railroad Bore	7/3/2025	Thursday	
Independence Day Holiday	7/4/2025	Friday	
	7/5/2025	Saturday	
	7/6/2025	Sunday	
South Bore Pit Re-Excavation Started	7/7/2025	Monday	151
South Bore Pit Re-Excavation	7/8/2025	Tuesday	152
Outlet Structure Correction Work	7/9/2025	Wednesday	153
Marked and Staked Flushing Hydrant Splash Pads and Bollards	7/10/2025	Thursday	154
Cleaned Up South Railroad Bore Site for Bore Crew	7/11/2025	Friday	155
	7/12/2025	Saturday	
	7/13/2025	Sunday	
Set Up for Pipe Ram Bore	7/14/2025	Monday	156

2. **Disinfection and Hydrostatic Testing** – 30 additional Contract Working Days were requested for this work. I am recommending approval of 20 additional calendar days for this corresponding with the most recent schedule provided (5/29/2025). While this is not additional work, the delay in the BNSF crossing (covered above) and Madison connection (future Change Order) resulted in the inability to phase this in with other critical path work.
3. **BNSF Fiber Permit** (corresponding to plan sheet WA 1.5) - 12 additional Working Days were requested for delay due to delay caused from revised permit needed for fiber optic installation. I am recommending approval 7 additional Working Days due to actual impact of this request; this would be for the day work was shut-down and the days to re-expose casing for installation of the carrier pipes. This aligns with the most recent DRM schedule provided 5/29/2025.
4. **Exploratory Excavation** (related to Work Change Directive and Field Order No. 1) – 9 additional Working Days were requested due to excessive exploratory excavation needed to confirm location of existing water main and service crossings. Since this Work was previously authorized under Work Change Directive No. 1 and Field Order No. 1 with no additional days agreed to, I am recommending only 4 additional working days associated with this request after consulting with the onsite resident project representative.
5. **Adverse Weather Days** – 23 Adverse Weather Days have been recorded to date. These have been accounted for in the contract working day summary (not counted as contract Working Days), so there is no need to increase the number of contract Working Days. See attached Contract Day Summary. See attached Contract Working Day Summary.
6. **Stop Work Order – 10/11/24 – 11/21/2024** – This request was not approved because the fixed completion date of April 30, 2025 was controlling, not the contract Working Days.
7. This request appears to be related to item #1; see above for response.
8. No response needed.

Based on this recommendation, 54 Working Days would be added to the Contract Time and 7 Working Days would not be counted per pending Change Order No. 4. As shown on the attached Contract Working Day Summary, the resulting Final Completion date based on Working Days would be September 9, 2025.

The equivalent additional Calendar Days for the fixed completion date was calculated by multiplying the additional working days by 7/5; or 76 Calendar Days. As shown on the attached Contract Working Day Summary, the resulting Final Completion date based on the Fixed Completion Date would be July 28, 2025. With this being the earlier date, it would control.

If you have any questions or comments, please call Justin Starck at 307-228-6009.

Sincerely,
HDR Engineering

A handwritten signature in black ink, appearing to read "Justin Starck", with a long horizontal flourish extending to the right.

Justin Starck, P.E.
Water/Wastewater Project Manager

CC: Clark Sanders – Project Manager, City of Gillette

Enclosures: Letter from DRM dated July 2, 2025
Letter from DRM dated June 20, 2025
Contract Working Day Summary

DRM, Inc.

P. O. Box 1002
Gillette, WY 82717
Phone: 307-682-0328
Fax: 307-682-3130

July 02, 2025

HDR Engineering, Inc.
Justin Stark
601 Metz Dr.
Gillette, WY 82718

Re: Gillette Regional Water Supply Project-Priority III 18 UT01
Request for days

Good afternoon Mr. Stark,

DRM would like to request an additional 97 days for the Gillette Regional Water Supply Project-Priority III due to the following:

1. DRM Requests 23 workings days to complete the RR bores and the tie ins.
2. Disinfecting and testing cannot take place until the tie in at the bore is completed. DRM requests 30 working days for testing and flushing of the lines after the bores are complete.
3. Issue with BNSF permit for fiber. Received updated permit 05-20-25. Bore was at a standstill starting 03-05-25. Fiber not available until 05-30-25. Fiber could not be completed until the fiber was pulled thru the bore. DRM is requesting 12 days to complete the fiber.
4. Exploratory excavation took much longer than expected. This caused productivity delays in trying to install the main line and services. DRM is requesting 9 days for the delays due to the excessive exploratory excavation.
5. DRM also feels that weather days should be counted on this project. The contract states that the project is for 130 working days. Twenty-three of which have been lost due to actual rain or snowfall, this does not include

any days needed for the project to dry out so work could resume. DRM is requesting 23 weather days at this time (07-01-25).

6. DRM requested on 10-11-24 for the stop work order to be extended due to our crews still being on another project. DRM never received anything on this request. DRM did not start work on this project until 11-21-24. DRM does not think the 130 days count should start on 11-21-24.
7. Inspectors and flagmen for BNSF bore are not available until 07-14-25. DRM had the inspectors and flaggers scheduled for the bore on 04-14-25. Due to the issues with the soil we had to cancel and reschedule. The first available date for the inspector and flaggers to be onsite is the 07-14-25 date.
8. DRM does realize that extending the contract time also extends the time the engineering firm must oversee the project. Which in turn costs the owner more money. To try and mitigate this expense as much as possible we feel that an RPR does not need to be on the project full time. The majority of what is left in this project can be reviewed with a site visit every couple of days to make sure the items are installed per plans and specs. Majority of the remaining items are above ground or inside of a building. These items can be inspected when the representative is onsite inspecting the remaining underground items.

Thanks,

Cindy Rovig

Cindy Rovig
Project Manager
DRM, Inc.

DRM, Inc.

P. O. Box 1002
Gillette, WY 82717
Phone: 307-682-0328
Fax: 307-682-3130

June 20, 2025

HDR Engineering, Inc.
Justin Stark
601 Metz Dr.
Gillette, WY 82718

Re: Gillette Regional Water Supply Project-Priority III 18 UT01
Stop Work Order

Good afternoon Mr. Stark,

DRM would like to request a stop work order for the Gillette Regional Water Supply Project-Priority III from 06-20-25 until July 14, 2025 due to the BNSF inspectors availability. DRM will continue to work on non-inspectable items during this time frame.

Thanks,

Cindy Rovig

Cindy Rovig
Project Manager
DRM, Inc.

Contract Working Day Summary
Gillette Regional Water Supply Project Priority III

Description	Date	Day	Contract Day
	11/16/2024	Saturday	
	11/17/2024	Sunday	
No Work	11/18/2024	Monday	21
No Work	11/19/2024	Tuesday	22
Mobilization and Set-Up	11/20/2024	Wednesday	23
Trenching and Installing Waterline	11/21/2024	Thursday	24
Trenching and Installing Waterline	11/22/2024	Friday	25
	11/23/2024	Saturday	
	11/24/2024	Sunday	
Trenching and Installing Waterline	11/25/2024	Monday	26
Trenching and Installing Waterline	11/26/2024	Tuesday	27
Trenching and Installing Waterline	11/27/2024	Wednesday	28
Thanksgiving Day	11/28/2024	Thursday	
Holiday Day	11/29/2024	Friday	
	11/30/2024	Saturday	
	12/1/2024	Sunday	
Prepped Blowoff Assembly for Install and Inventoried Trailers	12/2/2024	Monday	29
Installed Blowoff Assembly, Valves, and Waterline	12/3/2024	Tuesday	30
Installed 22 Degree Bend and Waterline	12/4/2024	Wednesday	31
Installed Waterline	12/5/2024	Thursday	32
Installed Waterline	12/6/2024	Friday	33
	12/7/2024	Saturday	
	12/8/2024	Sunday	
Installed Waterline	12/9/2024	Monday	34
Installed Waterline	12/10/2024	Tuesday	35
Installed Waterline	12/11/2024	Wednesday	36
Control Buildings Started and Waterline Installed	12/12/2024	Thursday	37
American Road and Freedom Hills Buildings Started. Pipe Installed	12/13/2024	Friday	38
	12/14/2024	Saturday	
	12/15/2024	Sunday	
Installed Waterline to Mallard Road	12/16/2024	Monday	39
Geogrid and Structural Fill Installed/Installed Waterline	12/17/2024	Tuesday	40
Fencing Started. Structural Fill Tested. Waterline Installed.	12/18/2024	Wednesday	41
Waterline Installed. Footing Formwork and Rebar Completed.	12/19/2024	Thursday	42
All 3 Building Footings Placed. Installed Waterline.	12/20/2024	Friday	43
Installed Waterline, 8" Gate Valve, and 45 Degree Elbow	12/21/2024	Saturday	44
	12/22/2024	Sunday	
Installed Waterline. Foundation Wall Rebar and Formwork Start	12/23/2024	Monday	45
Clean Up Day	12/24/2024	Tuesday	46
Christmas Day	12/25/2024	Wednesday	
Holiday Day	12/26/2024	Thursday	
Holiday Day	12/27/2024	Friday	
	12/28/2024	Saturday	
	12/29/2024	Sunday	
Control Building Piping and Foundation Wall Formwork	12/30/2024	Monday	47
Control Building Piping and Foundation Wall Formwork	12/31/2024	Tuesday	48
New Years Day	1/1/2025	Wednesday	
Control Building Piping and Foundation Wall Formwork	1/2/2025	Thursday	49
Placed Foundation Walls	1/3/2025	Friday	50
	1/4/2025	Saturday	
	1/5/2025	Sunday	
Waterline Tie In at Freedom Hills Control Building	1/6/2025	Monday	51
Waterline Tie In at Freedom Hills Control Building	1/7/2025	Tuesday	52
Freedom Hills Tie In and Stripping Wall Forms	1/8/2025	Wednesday	53
Freedom Hills Tie In and Structural Fill Backfill	1/9/2025	Thursday	54

Contract Working Day Summary
Gillette Regional Water Supply Project Priority III

Description	Date	Day	Contract Day
Freedom Hills Tie In and Structural Fill Backfill	1/10/2025	Friday	55
	1/11/2025	Saturday	
	1/12/2025	Sunday	
Adverse Weather Day	1/13/2025	Monday	
Connected to Freedom Hills Water Main/Structural Fill Backfill	1/14/2025	Tuesday	56
Water Main Install and Structural Fill Backfill	1/15/2025	Wednesday	57
Water Main Install and Structural Fill Backfill	1/16/2025	Thursday	58
Water Main Install and Structural Fill Backfill	1/17/2025	Friday	59
	1/18/2025	Saturday	
	1/19/2025	Sunday	
Adverse Weather Day	1/20/2025	Monday	
Installed Drain Piping to Control Buildings	1/21/2025	Tuesday	60
Adverse Weather Day	1/22/2025	Wednesday	
Fused HDPE For Bore, Control Building Rebar/Formwork	1/23/2025	Thursday	61
Bore at STA 325+00 Completed/Snow Removal/Hydrovac	1/24/2025	Friday	62
	1/25/2025	Saturday	
	1/26/2025	Sunday	
4" Water Main Started, 8" Water Main Continued	1/27/2025	Monday	63
4" and 8" Water Main Install/Control Building Slabs Placed	1/28/2025	Tuesday	64
4" and 8" Water Main Install/Conduit Stubbed Out	1/29/2025	Wednesday	65
4" Water Main Install/Blowoff Assembly Install	1/30/2025	Thursday	66
4" and 8" Water Main Install/Control Building Aprons Placed	1/31/2025	Friday	67
	2/1/2025	Saturday	
	2/2/2025	Sunday	
Adverse Weather Day	2/3/2025	Monday	
Adverse Weather Day/Progress Meeting	2/4/2025	Tuesday	
4" and 8" Water Main Install	2/5/2025	Wednesday	68
4" and 8" Water Main Install	2/6/2025	Thursday	69
4" and 8" Water Main Install/HDD Bore Started	2/7/2025	Friday	70
	2/8/2025	Saturday	
	2/9/2025	Sunday	
Adverse Weather Day	2/10/2025	Monday	
Adverse Weather Day	2/11/2025	Tuesday	
Adverse Weather Day	2/12/2025	Wednesday	
8" HDD Between HWY 51 and I-90	2/13/2025	Thursday	71
Adverse Weather Day	2/14/2025	Friday	
	2/15/2025	Saturday	
	2/16/2025	Sunday	
Adverse Weather Day	2/17/2025	Monday	
Adverse Weather Day	2/18/2025	Tuesday	
Adverse Weather Day	2/19/2025	Wednesday	
Manhole Materials Delivered/Site Cleanup	2/20/2025	Thursday	72
8" and 4" Water Main Installation Along American Road	2/21/2025	Friday	73
	2/22/2025	Saturday	
	2/23/2025	Sunday	
Installed 8" Water Main and Excavated BNSF Bore Pit	2/24/2025	Monday	74
Installed 8" Water Main and Prepped for North BNSF Bore	2/25/2025	Tuesday	75
Installed 8" Water Main and Prepped for North BNSF Bore	2/26/2025	Wednesday	76
Installed 8" Water Main and Completed Pilot Bore	2/27/2025	Thursday	77
Backfilled Water Main and Started Auger Bore With Casing	2/28/2025	Friday	78
Continued North BNSF Bore	3/1/2025	Saturday	79
	3/2/2025	Sunday	
Continued North BNSF Bore/Started Bore Pit Near Cards Rd	3/3/2025	Monday	80
Continued North BNSF Bore/Continued Bore Pit Excavation	3/4/2025	Tuesday	81
Completed North BNSF Bore/Started Road Bore	3/5/2025	Wednesday	82

Contract Working Day Summary
Gillette Regional Water Supply Project Priority III

Description	Date	Day	Contract Day
Completed American Road Bore Near Cards Road	3/6/2025	Thursday	83
Adverse Weather Day	3/7/2025	Friday	
	3/8/2025	Saturday	
	3/9/2025	Sunday	
Casing Spacers/Conduit/4" Water Main Installed (Cards Road)	3/10/2025	Monday	84
Started Blowoff Install and Began South BNSF Pit Excavation	3/11/2025	Tuesday	85
CMU Delivered. I-90 Bore Pit Area Cleared of Obstructions	3/12/2025	Wednesday	86
American Road Control Building and I-90 Bore Pits Excavated	3/13/2025	Thursday	87
American Road Control Building Bore Started	3/14/2025	Friday	88
	3/15/2025	Saturday	
	3/16/2025	Sunday	
Finished American Road Control Building Bore	3/17/2025	Monday	89
Equipment Set Up for I-90 Bore	3/18/2025	Tuesday	90
I-90 Pilot Bore Started. Rain for Rent Dewatering BNSF Pit.	3/19/2025	Wednesday	91
I-90 Pilot Bore Finished/First Casing Prepped	3/20/2025	Thursday	92
I-90 Auger Bore Started. Chickadee Road Bore Started.	3/21/2025	Friday	93
I-90 Auger Bore Continued.	3/22/2025	Saturday	94
	3/23/2025	Sunday	
Chickadee Road Bore Completed. Freedom Hills CMU Started	3/24/2025	Monday	95
Freedom Hills CMU continued. Flushing Hydrant installed.	3/25/2025	Tuesday	96
Chickadee Road Bore Tied In. I-90 Bore and CMU continued.	3/26/2025	Wednesday	97
American Road Control Building CMU started.	3/27/2025	Thursday	98
I-90 Bore Completed. South BNSF Bore Pit Excavation	3/28/2025	Friday	99
	3/29/2025	Saturday	
	3/30/2025	Sunday	
Adverse Weather Day	3/31/2025	Monday	
Rain for Rent Installed Well Points to Dewater BNSF Bore Pit	4/1/2025	Tuesday	100
Adverse Weather Day	4/2/2025	Wednesday	
Adverse Weather Day	4/3/2025	Thursday	
Adverse Weather Day	4/4/2025	Friday	
	4/5/2025	Saturday	
	4/6/2025	Sunday	
Finished Freedom Hills Building CMU/Installed I-90 8" and Spacers	4/7/2025	Monday	101
Installed Flushing Hydrant and Continued American Road CMU	4/8/2025	Tuesday	102
Communications Pole Installed/Completed American Road CMU	4/9/2025	Wednesday	103
Continued Meadow Springs Building CMU/Installed 8" Waterline	4/10/2025	Thursday	104
Finished Meadow Springs CMU/Installed 8" Waterline	4/11/2025	Friday	105
	4/12/2025	Saturday	
	4/13/2025	Sunday	
8" Waterline Install South of the Interstate/Freedom Hills Roofing	4/14/2025	Monday	106
8" Waterline Install South of the Interstate/Freedom Hills Roofing	4/15/2025	Tuesday	107
Backfilled South BNSF Bore Pit Excavation/Installed Road Base	4/16/2025	Wednesday	108
Installed Road Base	4/17/2025	Thursday	109
Adverse Weather Day	4/18/2025	Friday	
	4/19/2025	Saturday	
	4/20/2025	Sunday	
Installed 8" Water Main North of I-90/Control Building Roofing	4/21/2025	Monday	110
Installed 8" Water Main North of I-90/Control Building Roofing	4/22/2025	Tuesday	111
Installed 8" Water Main North of I-90/Control Building Roofing	4/23/2025	Wednesday	112
Adverse Weather Day	4/24/2025	Thursday	
Tied in 8" Water Main to the Bore North of I-90	4/25/2025	Friday	113
	4/26/2025	Saturday	
	4/27/2025	Sunday	
Adverse Weather Day	4/28/2025	Monday	
Installed Process Piping in Control Buildings	4/29/2025	Tuesday	114

Contract Working Day Summary
Gillette Regional Water Supply Project Priority III

Description	Date	Day	Contract Day
Installed Process Piping in Control Buildings (Original Final Completion)	4/30/2025	Wednesday	115
Adverse Weather Day	5/1/2025	Thursday	
Installed Air Vac Assembly Components	5/2/2025	Friday	116
	5/3/2025	Saturday	
	5/4/2025	Sunday	
Installed Air Vac Assembly Components	5/5/2025	Monday	117
Adverse Weather Day	5/6/2025	Tuesday	
Installed Air Vac Assembly and Blowoff Assembly	5/7/2025	Wednesday	118
Installed Air Vac Assembly Components	5/8/2025	Thursday	119
Installed Blowoff Assembly	5/9/2025	Friday	120
	5/10/2025	Saturday	
	5/11/2025	Sunday	
Installed Air Vac Assembly and Flushing Hydrant	5/12/2025	Monday	121
Installed Air Vac Assembly	5/13/2025	Tuesday	122
Installed and Adjusted Air Vac Assemblies	5/14/2025	Wednesday	123
Adjusted Air Vac Assembly/Installed 4" Water Main Near American Road	5/15/2025	Thursday	124
Adjusted Air Vac Assembly/Installed 4" Water Main Near American Road	5/16/2025	Friday	125
	5/17/2025	Saturday	
	5/18/2025	Sunday	
Adverse Weather Day	5/19/2025	Monday	
Installed 4" Water Main Near American Road and Blowoff Assembly	5/20/2025	Tuesday	126
Installed 4" Water Main Near American Road and Blowoff Assembly	5/21/2025	Wednesday	127
Completed American Road Connection/Installed Flushing Hydrants	5/22/2025	Thursday	128
Installed 4" Water Main Near Meadow Springs Control Building	5/23/2025	Friday	129
	5/24/2025	Saturday	
	5/25/2025	Sunday	
Memorial Day	5/26/2025	Monday	
Installed 4" Water Main Near Meadow Springs/Roofing Control Buildings	5/27/2025	Tuesday	130
Installed 4" Water Main Near Meadow Springs/Roofing Control Buildings	5/28/2025	Wednesday	131
Installed 4" Water Main and Flushing Hydrant Near Meadow Springs	5/29/2025	Thursday	132
Moved Equipment and Materials to Crestview Site	5/30/2025	Friday	133
	5/31/2025	Saturday	
	6/1/2025	Sunday	
Moved Equipment to Crestview Site/Prepared Trench Box for 8" Install	6/2/2025	Monday	134
Installed 4" Carrier Pipe/Installed 8" Water Main at Crestview	6/3/2025	Tuesday	135
Installed Blowoff Assembly/Installed 8" Water Main at Crestview	6/4/2025	Wednesday	136
Installed 8" Water Main at Crestview	6/5/2025	Thursday	137
Seeded and Trenched Fiber Optic Conduit/Installed 8" Water Main	6/6/2025	Friday	138
	6/7/2025	Saturday	
	6/8/2025	Sunday	
Trenched Fiber Optic Conduit/Installed Fused 8" Water Main	6/9/2025	Monday	139
Installed Fused 8" Water Main	6/10/2025	Tuesday	140
Crestview Tie In Locates and Crestview Process Piping Started	6/11/2025	Wednesday	141
Crestview Process Piping	6/12/2025	Thursday	142
Excavated for Crestview Tie In/Crestview Process Piping	6/13/2025	Friday	143
	6/14/2025	Saturday	
	6/15/2025	Sunday	
Crestview Tank Tie In	6/16/2025	Monday	144
Crestview Process Piping	6/17/2025	Tuesday	145
Crestview Process Piping	6/18/2025	Wednesday	146
Crestview Process Piping	6/19/2025	Thursday	147
Crestview Process Piping/Conduit Pulled Through American Road Bores	6/20/2025	Friday	148
	6/21/2025	Saturday	
	6/22/2025	Sunday	
Backfilled Conduit Install Trenches near Cards Road	6/23/2025	Monday	149

Contract Working Day Summary
Gillette Regional Water Supply Project Priority III

Description	Date	Day	Contract Day
No Work Completed by DRM on Project Site	6/24/2025	Tuesday	
No Work Completed by DRM on Project Site	6/25/2025	Wednesday	
No Work Completed by DRM on Project Site	6/26/2025	Thursday	
Trimmed Sheet Piles/Installed Manhole Cover/Crestview Site Grading	6/27/2025	Friday	150
	6/28/2025	Saturday	
	6/29/2025	Sunday	
Painting Process Piping/Moving Equipment to South Railroad Bore Site	6/30/2025	Monday	
Welding Brace Beams to Sheet Piles for South Railroad Bore	7/1/2025	Tuesday	
Welding Brace Beams to Sheet Piles for South Railroad Bore	7/2/2025	Wednesday	
Welding Brace Beams to Sheet Piles for South Railroad Bore	7/3/2025	Thursday	
Independence Day Holiday	7/4/2025	Friday	
	7/5/2025	Saturday	
	7/6/2025	Sunday	
South Bore Pit Re-Excavation Started	7/7/2025	Monday	151
South Bore Pit Re-Excavation	7/8/2025	Tuesday	152
Outlet Structure Correction Work	7/9/2025	Wednesday	153
Marked and Staked Flushing Hydrant Splash Pads and Bollards	7/10/2025	Thursday	154
Cleaned Up South Railroad Bore Site for Bore Crew	7/11/2025	Friday	155
	7/12/2025	Saturday	
	7/13/2025	Sunday	
Set Up for Pipe Ram Bore	7/14/2025	Monday	156
Set Up for Pipe Ram Bore	7/15/2025	Tuesday	157
Walk-Through at Control Buildings / Pilot Bore Completed	7/16/2025	Wednesday	158
Pushed Drill Stem Sections and Prepared for Pipe Ram	7/17/2025	Thursday	159
Prepared for Pipe Ram Bore	7/18/2025	Friday	160
Started to Pipe Ram Casings	7/19/2025	Saturday	161
	7/20/2025	Sunday	
Continued Pipe Ram Bore	7/21/2025	Monday	162
Completed Pipe Ram	7/22/2025	Tuesday	163
Removed Material from Bore Casings/Crestview Connection Completed	7/23/2025	Wednesday	164
Installed Carrier Pipe/Started Crestview Flushing Hydrant Install	7/24/2025	Thursday	165
Finished Crestview Flushing Hydrant Install	7/25/2025	Friday	166
	7/26/2025	Saturday	
	7/27/2025	Sunday	
Installed Gate Valve and Flushing Hydrant Assembly (South RR Bore)			
Final Completion per Change Order No. 4 (based on Fixed Comp. Date)	7/28/2025	Monday	167
Tied in 8" Water Main to the Bore North of South RR Bore	7/29/2025	Tuesday	168
Installed Gate Valve (STA 322+45.3) /Misc. Concrete Formwork	7/30/2025	Wednesday	169
Installed Gate Valve (STA 325+04.5) /Concrete Placement	7/31/2025	Thursday	170
HWY 51 Connection Point Exposed /Stripped Concrete Forms	8/1/2025	Friday	171
	8/2/2025	Saturday	
	8/3/2025	Sunday	
Completed Site Grading and Outlet Structure Formwork	8/4/2025	Monday	172
Filled Crestview Water Main to Start Disinfection	8/5/2025	Tuesday	173
Re-Excavated Madison Connection /Concrete Formwork	8/6/2025	Wednesday	174
Crestview Flushing Hydrant Bollards and Concrete Diamonds Placed	8/7/2025	Thursday	175
No Work Completed by DRM on Project Site	8/8/2025	Friday	176
	8/9/2025	Saturday	
	8/10/2025	Sunday	
Tested Tracer Wire and Site Clean-Up	8/11/2025	Monday	177
Welded Caps on Flushing Hydrant Bollards	8/12/2025	Tuesday	178
Installed Marker Posts	8/13/2025	Wednesday	179
Flushed and Bac-T Tested the Crestview Water Main /Painted Bollards	8/14/2025	Thursday	180
Pressure Tested Crestview Water Main	8/15/2025	Friday	181
	8/16/2025	Saturday	

Contract Working Day Summary
Gillette Regional Water Supply Project Priority III

Description	Date	Day	Contract Day
	8/17/2025	Sunday	
Removed Thrust Block /Started to Remove Sheet Piles	8/18/2025	Monday	182
Fiber Optic Repair/Madison Connection/Finished Sheet Pile Removal	8/19/2025	Tuesday	183
Installed 8" Water Main	8/20/2025	Wednesday	184
Installed 8" Water Main/Prepared South Bore Pit for Tie In	8/21/2025	Thursday	185
Tied in 8" at the South Bore Pit and Started Backfilling	8/22/2025	Friday	186
	8/23/2025	Saturday	
	8/24/2025	Sunday	
	8/25/2025	Monday	187
	8/26/2025	Tuesday	188
	8/27/2025	Wednesday	189
	8/28/2025	Thursday	190
	8/29/2025	Friday	191
	8/30/2025	Saturday	
	8/31/2025	Sunday	
Labor Day Holiday	9/1/2025	Monday	
	9/2/2025	Tuesday	192
	9/3/2025	Wednesday	193
	9/4/2025	Thursday	194
	9/5/2025	Friday	195
	9/6/2025	Saturday	
	9/7/2025	Sunday	
	9/8/2025	Monday	196
	9/9/2025	Tuesday	197
Construction per Change Order No. 4 (Based on Working Day)	9/10/2025		
	9/11/2025	Thursday	199
	9/12/2025	Friday	200
	9/13/2025	Saturday	

	Task Mode	Task Name	Duration	Start	Finish	May	Jun	3rd Quarter	Jul
1	✈	Gillette Regional Water Supply Project-Priority III	138 days	Mon 10/21/24	Wed 4/30/25				
2	✈	Install 4" Main 400+91 to 407+25	5 days	Thu 5/15/25	Wed 5/21/25				
3	✈	Install Blowoff @ 404+10.5	1 day	Mon 5/19/25	Mon 5/19/25				
4	✈	Install Main 101+66 to 108+17	5 days	Thu 5/22/25	Thu 5/29/25				
5	✈	Connection @ 101+66	2 days	Wed 5/28/25	Thu 5/29/25				
6	✈	Tie In Meadow Springs Building Meadow Springs Building	2 days	Thu 5/29/25	Fri 5/30/25				
7	✈								
8	✈	Connect & Install 8" Main 500+06 to 516+02	9 days	Mon 6/2/25	Thu 6/12/25				
9	✈	Install Flushing Hydrant @515+62	2 days	Thu 6/12/25	Fri 6/13/25				
10	✈	Connect 8" to Existing 10" @ 516+02	2 days	Mon 6/16/25	Tue 6/17/25				
11	✈	Crestview Building Plumbing	5 days	Wed 6/18/25	Tue 6/24/25				
12	✈								
13	✈	Fiber	12 days	Tue 5/27/25	Wed 6/11/25				
14	✈	Fiber Finalizing due to North Bore	3 days	Tue 7/22/25	Thu 7/24/25				
15	✈								
16	📅	North side of N RR Bore	3 days	Mon 7/14/25	Wed 7/16/25				
17	✈	South RR Bore 317 to 319+50	20 days	Mon 7/7/25	Fri 8/1/25				
18	📅	Diamonds, Bollards	15 days	Mon 7/7/25	Fri 7/25/25				
19	📅	Tie In each side of Bore Pit	3 days	Mon 8/4/25	Wed 8/6/25				
20	✈	Plumb Buildings	10 days	Mon 7/7/25	Fri 7/18/25				
21	✈	Install 8" Gate Valve @ 322+45	1 day	Wed 7/23/25	Wed 7/23/25				
22	✈	Install 8" Gate Valve & Main 325+04	4 days	Thu 7/24/25	Tue 7/29/25				
23	✈	Tie In at 328+36.9	3 days	Wed 7/30/25	Fri 8/1/25				
24	📅	Filling & Flushing, Bac-T Testing	15 days	Thu 8/7/25	Wed 8/27/25				
25	📅								
26	📅	Note: Change Order Flushing Hydrants are on order. Lead time of 6 weeks	32 days	Thu 5/8/25	Mon 6/23/25				
27	📅								
28	📅		130 days	Thu 11/21/24	Wed 5/21/25				

Project: Gillette Regional Water Date: Thu 5/29/25	Task		Project Summary		Manual Task		Start-only		Deadline	
	Split		Inactive Task		Duration-only		Finish-only		Progress	
	Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
	Summary		Inactive Summary		Manual Summary		External Milestone			

Page 1

Cindy Rovig

From: Allman, Joanne <joanne.allman@wilsonco.com>
Sent: Tuesday, September 2, 2025 7:16 PM
To: Cindy Rovig
Cc: Shane Zwirn; Don McKillop; Jessica Divis; Hollister, Gracie
Subject: RE: Additional Invoice #2482319263-4 for Permit BNSF PR UIC 23W-19263 City of Gillette WY

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Hi Cindy – are you good to go on the details below? Thanks.

Joanne Allman

Project Collections & Integration Manager | Wilson & Company, Inc., Engineers & Architects | 785-820-2638 (direct)

From: Allman, Joanne
Sent: Thursday, August 28, 2025 6:45 PM
To: Cindy Rovig <cindyr@drmwyo.com>
Cc: Shane Zwirn <ShaneZ@drmwyo.com>; Don McKillop <DonM@drmwyo.com>; Jessica Divis <jessicad@drmwyo.com>; Hollister, Gracie <graciela.hollister@wilsonco.com>
Subject: Additional Invoice #2482319263-4 for Permit BNSF PR UIC 23W-19263 City of Gillette WY
Importance: High

Cindy – thank you for your patience. It's another busy week and as we all desire to check off our to do lists, there seems to be no end in sight.

There are two columns here:

- 1) For the Inspection days and OT hours, the minimum hours is 10 hours/day. Anything beyond that is overtime
- 2) For the flagger, they changed their costs and minimum hours, effective 5/4/2025. We have to pass that on
 - My guess is your OT hours didn't match what you anticipated as the final cost due to these changes
 - They also now have different rates for W/E work
 - I did notice here that the work on 7/19 should have been at a different rate but it was billed at the same rate with the standard weekday rate of \$1,500
 - We'll leave this as it is to avoid revisions. That is not necessary at this point
 - The rate for the 6 hours of overtime on 7/19 is @ the W/E rate of \$205/ hr

I certainly appreciate your patience on this and giving me time to review it again. Please call me if you have any questions. I don't want to miss your emails due to high volume. So just ring me at 785.820.2638. Have a great night!

Dates of Service	Hours On-site	OT hours	No. of Service Days	% com
7/16/2025	10	3	1	10'
7/17/2025	10	3	2	20'
7/18/2025	10	2	3	30'
7/19/2025	10	3	4	45'
7/21/2025	10	3	5	55'
7/22/2025	10	3	6	90'
7/23/2025	10	2	7	95'
7/24/2025	4	0	8	100'
Total	74	19	8	

Prepayment Invoice Information				
Inspection - Estimated	# Units	Unit Price		Total Amount
Inspection:	8	\$1,500.00	per 10 hour day	\$12,000.00
Inspection Overtime:	5	\$165.00	per hour over 10	\$825.00
Inspection Mobilization:	1	\$450.00	each	\$450.00
Inspection Re-Mobilization:	0	\$450.00	each	\$0.00
Total Inspection:				\$13,275.00

Roadway Worker In Charge (RWIC)	# Units	Unit Price		Total Amount
RWIC:	8	\$1,500.00	per 10 hour day	\$12,000.00
RWIC Overtime:	5	\$165.00	per hour over 10	\$825.00
2025 Rate - RWIC Overtime:	0	\$185.00	per hour over 10	\$0.00
Nights Weekends-RWIC Overtime:	0	\$205.00	per hour over 10	\$0.00
RWIC mobilization:	1	\$450.00	each	\$450.00
Total RWIC:				\$13,275.00
Budget: Retainer Balance Amount				\$26,550.00

Actual Job To Date Effort	Service Dates: 7/16/25 -7/24/25 @ 100%			
Inspection:	# Units	Unit Price		Total Amount
Inspection:	8	\$1,500.00	per 10 hour day	\$12,000.00
Inspection Overtime:	19	\$165.00	per hour over 10	\$3,135.00
Inspection Mobilization 7/16/25:	1	\$450.00	each	\$450.00
Total Inspection:				\$15,585.00
Roadway Worker In Charge (RWIC)	# Units	Unit Price		Total Amount
RWIC:	8	\$1,500.00	per 8 hour day	\$12,000.00
RWIC Overtime:	5	\$165.00	per hour over 8	\$825.00
2025 Rate - RWIC Overtime:	23	\$185.00	per hour over 8	\$4,255.00
Nights Weekends-RWIC Overtime:	6	\$205.00	per hour over 8	\$1,230.00
RWIC Mobilization 7/16/25:	1	\$450.00	each	\$450.00
Total RWIC:				\$18,760.00
Total Actual Job To Date Effort:				\$34,345.00

TOTAL AMOUNT DUE:	\$7,950.00
--------------------------	-------------------

From: Cindy Rovig <cindyr@drmwyo.com>
 Sent: Thursday, August 28, 2025 7:16 AM
 To: Allman, Joanne <joanne.allman@wilsonco.com>
 Cc: Shane Zwirn <ShaneZ@drmwyo.com>; Don McKillop <DonM@drmwyo.com>; Jessica Divis <jessicad@drmwyo.com>
 Subject: RE: Wilson & Company, Inc. Scheduling Agent Additional Invoice #2482319263-4 for Permit BNSF PR UIC 23W-19263 City of Gillette WY

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Sounds great, thank you!

Kind Regards,

Cindy Rovig
 DRM, Inc.
 135 Northern Dr. Gillette, WY 82716
 Phone: (307)-682-0328
 Email: cindyr@drmwyo.com

Please send all quotes to estimating@drmwyo.com

From: Allman, Joanne <joanne.allman@wilsonco.com>
 Sent: Wednesday, August 27, 2025 7:27 PM
 To: Cindy Rovig <cindyr@drmwyo.com>
 Cc: Shane Zwirn <ShaneZ@drmwyo.com>; Don McKillop <DonM@drmwyo.com>; Jessica Divis <jessicad@drmwyo.com>
 Subject: RE: Wilson & Company, Inc. Scheduling Agent Additional Invoice #2482319263-4 for Permit BNSF PR UIC 23W-19263 City of Gillette WY

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Hi Cindy – I certainly have missed this last week. Let me put this on my calendar for tonight/tomorrow morning.

Thanks for the note!

Joanne

Joanne Allman

From: Cindy Rovig <cindyr@drmwyo.com>
 Sent: Wednesday, August 27, 2025 11:20 AM
 To: Allman, Joanne <joanne.allman@wilsonco.com>
 Cc: Shane Zwirn <ShaneZ@drmwyo.com>; Don McKillop <DonM@drmwyo.com>; Jessica Divis <jessicad@drmwyo.com>
 Subject: FW: Wilson & Company, Inc. Scheduling Agent Additional Invoice #2482319263-4 for Permit BNSF PR UIC 23W-19263 City of Gillette WY

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Good morning,

I am just reaching out concerning the daily breakdown we discussed on Thursday. I have not seen it so just wanted to check on the status. Let me know if you need something from me.

Kind Regards,

Cindy Rovig
 DRM, Inc.
 135 Northern Dr. Gillette, WY 82716
 Phone: (307)-682-0328
 Email: cindyr@drmwyo.com

Please send all quotes to estimating@drmwyo.com

From: Cindy Rovig
 Sent: Tuesday, August 19, 2025 4:12 PM
 To: Allman, Joanne <joanne.allman@wilsonco.com>
 Cc: Shane Zwirn <ShaneZ@drmwyo.com>; Jessica Divis <jessicad@drmwyo.com>; Don McKillop <DonM@drmwyo.com>
 Subject: RE: Wilson & Company, Inc. Scheduling Agent Additional Invoice #2482319263-4 for Permit BNSF PR UIC 23W-19263 City of Gillette WY

Joann,

Do you have a daily breakdown that shows the days the overtime occurred. We know we had some but the supervisor did not think it was this much.

Kind Regards,

Cindy Rovig
 DRM, Inc.
 135 Northern Dr. Gillette, WY 82716
 Phone: (307)-682-0328
 Email: cindyr@drmwyo.com

Please send all quotes to estimating@drmwyo.com

From: Allman, Joanne <joanne.allman@wilsonco.com>
 Sent: Tuesday, August 19, 2025 7:00 AM
 To: Cindy Rovig <cindyr@drmwyo.com>
 Cc: Shane Zwirn <ShaneZ@drmwyo.com>; Jessica Divis <jessicad@drmwyo.com>; Don McKillop <DonM@drmwyo.com>
 Subject: RE: Wilson & Company, Inc. Scheduling Agent Additional Invoice #2482319263-4 for Permit BNSF PR UIC 23W-19263 City of Gillette WY

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Thanks! Have a good day!

Joanne Allman

Project Collections & Integration Manager | Wilson & Company, Inc., Engineers & Architects | 785-820-2638 (direct)

From: Cindy Rovig <cindyr@drmwyo.com>
 Sent: Tuesday, August 19, 2025 7:59 AM
 To: Allman, Joanne <joanne.allman@wilsonco.com>
 Cc: Shane Zwirn <ShaneZ@drmwyo.com>; Jessica Divis <jessicad@drmwyo.com>; Don McKillop <DonM@drmwyo.com>
 Subject: RE: Wilson & Company, Inc. Scheduling Agent Additional Invoice #2482319263-4 for Permit BNSF PR UIC 23W-19263 City of Gillette WY

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Thank you!

I will review with the supervisor.

Kind Regards,

Cindy Rovig
 DRM, Inc.
 135 Northern Dr. Gillette, WY 82716
 Phone: (307)-682-0328
 Email: cindyr@drmwyo.com

Please send all quotes to estimating@drmwyo.com

From: Allman, Joanne <joanne.allman@wilsonco.com>
 Sent: Tuesday, August 19, 2025 6:51 AM
 To: Cindy Rovig <cindyr@drmwyo.com>
 Cc: Shane Zwirn <ShaneZ@drmwyo.com>; Jessica Divis <jessicad@drmwyo.com>

Subject: RE: Wilson & Company, Inc. Scheduling Agent Additional Invoice #2482319263-4 for Permit BNSF PR UIC 23W-19263 City of Gillette WY

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H Cindy – thanks for your patience on this. The big difference on the additional cost are overtime hours. See prepayment section against actuals below. I'm traveling for business this afternoon but I can be available for a meeting on Thursday morning should you need further assistance. Thanks!

Summary permit # 23W-19263:

Prepaid Estimated cost	\$26,550.00
Estimated cost through 7/23/25	\$34,345.00
Variance	\$7,795.00

Prepayment Invoice Information				
Inspection - Estimated	# Units	Unit Price		Total Amount
Inspection:	8	\$1,500.00	per 10 hour day	\$12,000.00
Inspection Overtime:	5	\$165.00	per hour over 10	\$825.00
Inspection Mobilization:	1	\$450.00	each	\$450.00
Total Inspection:				\$13,275.00

Roadway Worker In Charge (RWIC)	# Units	Unit Price		Total Amount
RWIC:	8	\$1,500.00	per 8 hour day	\$12,000.00
RWIC Overtime:	5	\$165.00	per hour over 8	\$825.00
RWIC mobilization:	1	\$450.00	each	\$450.00
Total RWIC:				\$13,275.00
Total Prepayment Received:				\$26,550.00

Actual Job To Date Effort		Service Dates: 7/16/25 - 7/24/25 @ 100%		
Inspection:	# Units	Unit Price		Total Amount
Inspection:	8	\$1,500.00	per 10 hour day	\$12,000.00
Inspection Overtime:	19	\$165.00	per hour over 10	\$3,135.00
Inspection Mobilization 7/16/25:	1	\$450.00	each	\$450.00
Inspection Re-Mobilization:	0	\$400.00	each	\$0.00
Total Inspection:				\$15,585.00

Roadway Worker In Charge (RWIC)	# Units	Unit Price		Total Amount
RWIC:	8	\$1,500.00	per 8 hour day	\$12,000.00
RWIC Overtime:	5	\$165.00	per hour over 8	\$825.00
RWIC Overtime:	23	\$185.00	per hour over 8	\$4,255.00
RWIC Overtime W/E 7/19/25:	6	\$205.00	per hour over 8	\$1,230.00
RWIC Mobilization 7/16/25:	1	\$450.00	each	\$450.00
Total RWIC:				\$18,765.00
Total Actual Job To Date Effort:				\$34,345.00

TOTAL AMOUNT DUE: \$7,795.00

Joanne Allman

Project Collections & Integration Manager | Wilson & Company, Inc., Engineers & Architects | 785-820-2638 (direct)

From: Cindy Rovig <cindyr@drmwyo.com>
 Sent: Monday, August 18, 2025 8:24 AM
 To: Allman, Joanne <joanne.allman@wilsonco.com>
 Cc: Shane Zwirn <ShaneZ@drmwyo.com>; Jessica Divis <jessicad@drmwyo.com>
 Subject: RE: Wilson & Company, Inc. Scheduling Agent Additional Invoice #2482319263-4 for Permit BNSF PR UIC 23W-19263 City of Gillette WY

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Great, thank you so much!

Kind Regards,

Cindy Rovig
 DRM, Inc.
 135 Northern Dr. Gillette, WY 82716
 Phone: (307)-682-0328
 Email: cindyr@drmwyo.com

Please send all quotes to estimating@drmwyo.com

From: Allman, Joanne <joanne.allman@wilsonco.com>
 Sent: Monday, August 18, 2025 7:18 AM
 To: Cindy Rovig <cindyr@drmwyo.com>
 Cc: Shane Zwirn <ShaneZ@drmwyo.com>; Jessica Divis <jessicad@drmwyo.com>
 Subject: RE: Wilson & Company, Inc. Scheduling Agent Additional Invoice #2482319263-4 for Permit BNSF PR UIC 23W-19263 City of Gillette WY

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Cindy – I prefer phone calls if you need immediate assistance. I receive hundreds of emails every day. I'm just now reading your request on this. So...keep my number and call me next time. That's the best way to get my attention.

I will add your permit to my to do list today. Thanks!

Joanne -direct line: 785.820.2638

Joanne Allman

Project Collections & Integration Manager | Wilson & Company, Inc., Engineers & Architects | 785-820-2638 (direct)

From: Cindy Rovig <cindyr@drmwyo.com>
 Sent: Monday, August 18, 2025 8:01 AM
 To: Allman, Joanne <joanne.allman@wilsonco.com>
 Cc: Shane Zwirn <ShaneZ@drmwyo.com>; Jessica Divis <jessicad@drmwyo.com>
 Subject: FW: Wilson & Company, Inc. Scheduling Agent Additional Invoice #2482319263-4 for Permit BNSF PR UIC 23W-19263 City of Gillette WY

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Good Morning,

We have asked for a breakdown in the email below for the additional invoice. Do I need to contact someone else?

Kind Regards,

Cindy Rovig
 DRM, Inc.
 135 Northern Dr. Gillette, WY 82716
 Phone: (307)-682-0328
 Email: cindyr@drmwyo.com

Please send all quotes to estimating@drmwyo.com

From: Cindy Rovig
 Sent: Monday, August 11, 2025 8:43 AM
 To: BNSF Scheduling <BNSFScheduling@wilsonco.com>; Allman, Joanne <joanne.allman@wilsonco.com>
 Cc: Shane Zwirn <ShaneZ@drmwyo.com>; Barber, John <john.barber@wilsonco.com>
 Subject: RE: Wilson & Company, Inc. Scheduling Agent Additional Invoice #2482319263-4 for Permit BNSF PR UIC 23W-19263 City of Gillette WY

Good Morning,

Could you please send us a breakdown of the actual time records for this project. This invoice does not match what we thought it would be. Call me if you have any questions.

Kind Regards,

Cindy Rovig
 DRM, Inc.
 135 Northern Dr. Gillette, WY 82716
 Phone: (307)-682-0328
 Email: cindyr@drmwyo.com

Please send all quotes to estimating@drmwyo.com

From: BNSF Scheduling <BNSFScheduling@wilsonco.com>
 Sent: Friday, August 8, 2025 1:20 PM
 To: Cindy Rovig <cindyr@drmwyo.com>; clarks@gillettewy.gov; Shane Zwirn <ShaneZ@drmwyo.com>
 Cc: WilsonCompany.Utility.IC <WilsonCompany.Utility.IC@wilsonco.com>; BNSF Scheduling <BNSFScheduling@wilsonco.com>
 Subject: Wilson & Company, Inc. Scheduling Agent Additional Invoice #2482319263-4 for Permit BNSF PR UIC 23W-19263 City of Gillette WY

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Greetings,

Permit BNSF PR UIC 23W-19263 City of Gillette WY located at/near Powder River UIC Wyodak, WY will need an additional invoice for the scheduling of inspection and RWIC flagging services.

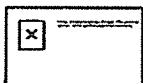
Please see attached invoice and remit payment today or as soon as possible in order to reschedule services. If paying by credit card, please use the PAY NOW link below.

If you have any questions or concerns, please send an email to BNSFScheduling@wilsonco.com.

Click here to **PAY NOW** by credit card



Thank you,



Wilson & Company
Scheduling Agent

Wilson & Company, Inc., Engineers & Architects

www.wilsonco.com

We bring people together to practice their craft, to create value, and to accomplish great things.



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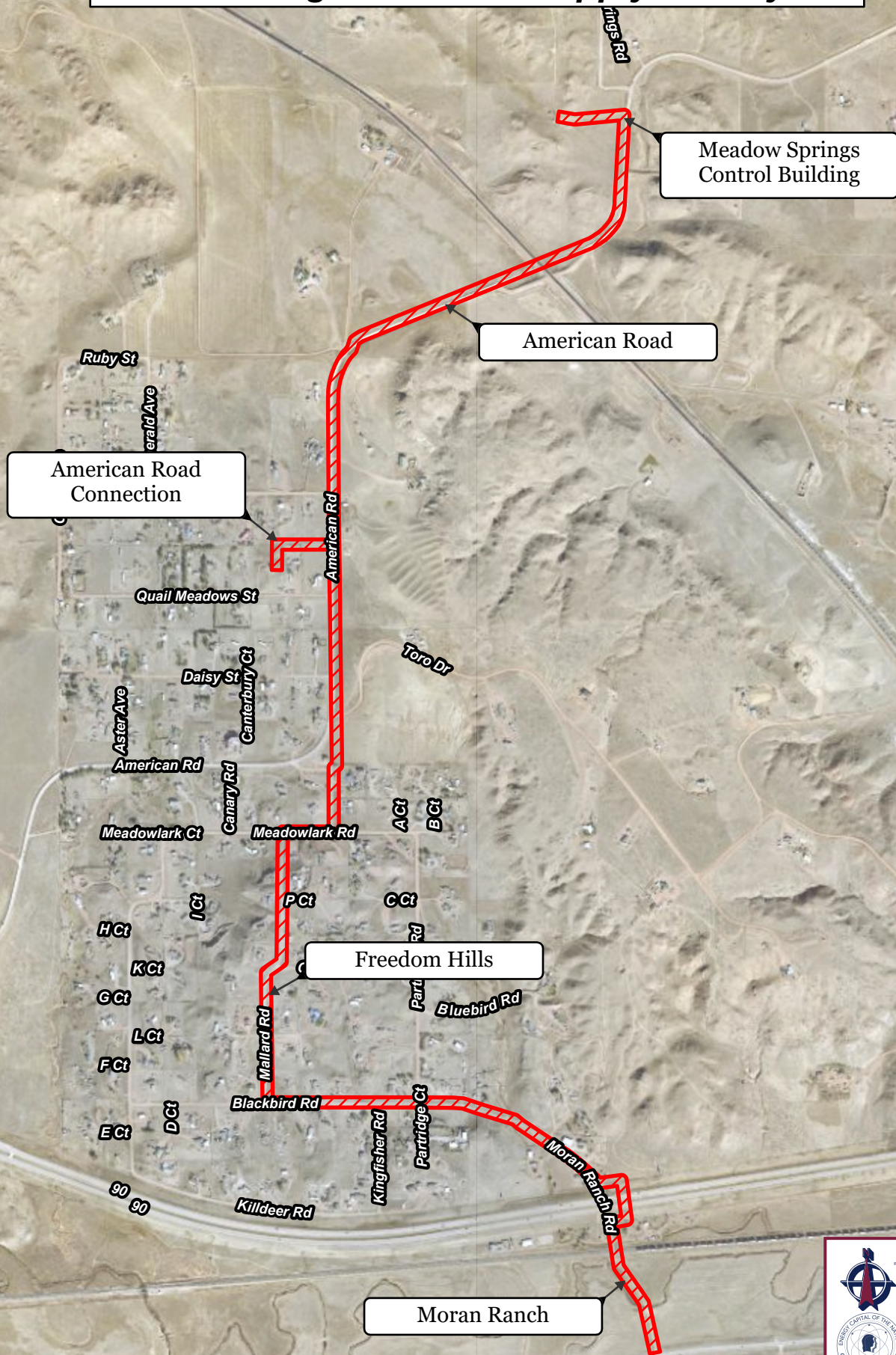
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Gillette Regional Water Supply Priority III



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April 01, 2025
CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
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www.gillettewy.gov

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**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Council Consideration of a Bid Award for the Boxelder Lift Station Improvements Project to Hot Iron, Inc., in the Amount of \$103,489.50.

SUGGESTED ACTION:

I move for Approval of a Bid Award for the Boxelder Lift Station Improvements Project to Hot Iron, Inc., in the Amount of \$103,489.50.

PROJECT NUMBER:

25EN18

CASE BACKGROUND:

The project includes installing new cathodic protection, welded spot repairs, and apply a new protective coating to the existing dry well for the existing sanitary sewer lift station located near the Boxelder and Butler Spaeth intersection (see attached map). A flowmeter will also be installed on the existing 4" sewer force main to help the Wastewater Division monitor the flow from the Boxelder Lift Station.

The City of Gillette, Purchasing Division, opened bids for this project on Thursday, September 16th, 2025 at 11:00 A.M. A total of two bids were received, both were regular and responsive bids.

Below is the bid opening results table summarizes the bids received and the Engineer's Estimate.

Hot Iron, Inc.	\$103,489.50
DRM, Inc.	\$107,102.10
Engineer's Estimate	\$86,568

Monies for this project have been allocated and fully funded from the wastewater sewer fund in FY 2026 in the amount of \$125,000.

ACTUAL COST VS BUDGET:

Actual Bid Amount \$103,489.50 Allocated Budget \$125,000.

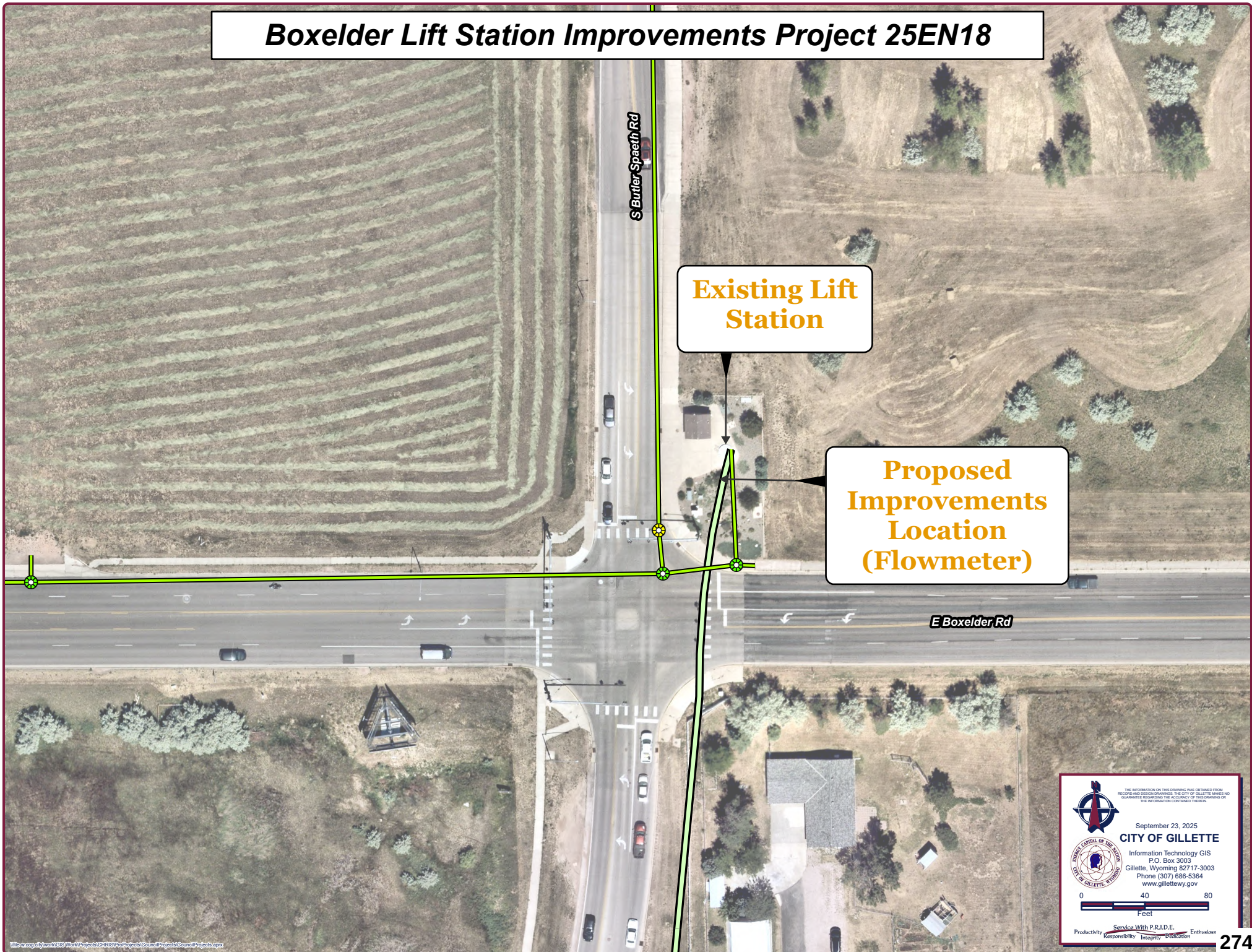
STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

[Project Area Map](#)

Boxelder Lift Station Improvements Project 25EN18



**Existing Lift
Station**

**Proposed
Improvements
Location
(Flowmeter)**

S Butler Spaeth Rd

E Boxelder Rd



September 23, 2025
CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
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**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Council Consideration to Reject All Bids Received for the Shoshone Avenue Beautification: Phase 1 Project (1% Project).

SUGGESTED ACTION:

I move to Reject All Bids Received for the Shoshone Avenue Beautification: Phase 1 Project (1% Project).

PROJECT NUMBER:

25EN19

CASE BACKGROUND:

The Shoshone Avenue Beautification Project represents a complete overhaul of the existing City maintained streetscape and associated irrigation west of Enzi Drive in the RC Ranch Subdivision. Phase 1 of this project will provide these improvements to the lower section of Shoshone Avenue from Enzi Drive to Heart X Avenue.

WHY NEEDED: The existing streetscape consists primarily of extended lengths of shrub and perennial beds irrigated with subsurface drip lines and extended lengths of river rock or hardwood mulch. These existing conditions represent an extreme maintenance load on the Parks Division and cannot be reasonably maintained to an acceptable level. The project will provide a complete reconstruction of the streetscape, eliminate the existing conditions in favor of traditional irrigated turf lawn between the sidewalk and curb and far less extensive selected areas of boulevard trees, shrub and perennial beds. A concrete mow strip will be installed along the back of the street curb to reduce string trimming along the curb, and an overhaul of the planted medians is provided to reduce maintenance loads.

FUNDING: This project is fully funded in the Optional 1% Sales Tax Fund for Beautification Projects.

BIDS RECIEVED: The Purchasing Division received three (3) bids for this project on August 28th, 2025 at 11:00AM. Additional documentation was provided with the bidding documents related to bidder qualifications and past experience with projects of similar size and scope. Bidders were required to provide information and references on a minimum of three (3) such projects completed within the last five (5) years.

One of the bids received did not include documentation required by the bid documents requesting bidder qualification information and bidders experience with past projects of similar size and scope and was rejected without consideration.

The remaining two (2) bids received are summarized below in low bidder order:

Bidder	Base Bid	Add/Alt #1 (Concrete Sidewalk Replacement)	Total Bid
Strands Lawn Care, LLC	\$410,125.55	\$5,012.00	\$415,137.55
G & G Landscape, Inc.	\$486,369.00	\$10,740.00	\$497,109.00
Architect's Estimate (Steiner Thuesen, PLLC)	\$449,299.16	\$19,863.62	\$469,162.78

A summary comparison of the qualifications and past projects submitted by both bidders is attached for reference along with the original forms submitted by both bidders.

Strands Lawn Care, LLC is the apparent low bidder. The consulting Landscape Architect, Steiner Thuesen PLLC, contacted all references provided by Strand's Lawn Care and gathered such additional information as was available. Ultimately, the Landscape Architect provided a recommendation that Strand's Lawn Care could be considered as meeting the "basic" qualifications to perform the work when considering the qualification statement and the company's experience wholistically; however, as outlined under the Staff Recommendation section, the special provisions of the bid package create a question about Strands Lawn Care's qualifications.

Both bids received from Strand's Lawn Care, LLC and G & G Landscaping are within the allocated budget, but the bid from G & G Landscaping is approximately \$28,000.00 above the architect's estimate.

STAFF RECOMMENDATION:

Due to a potential qualification issue, and despite the Landscape Architect's recommendation, the City

Attorney suggests that Council reject all bids. This is because of the recent inclusion of SP-28 for this project in the City's bid package. This provision requires each bidder to list three references for past projects that were of similar size and scope to this Shoshone project. With respect to the bid response from Strands, at least one of these references is not from a project that is of similar size and scope to the project here. By rejecting all bids, the bidding documents and associated qualification language will be reevaluated and the project re-bid at a later date.

ANTICIPATED RE-BID SCHEDULE: Staff proposes re-bidding this project in January of 2026 with anticipated award in February of 2026. The contract time will be similarly shifted to accommodate the revised bidding and award schedule.

ANTICIPATED COSTS VS BUDGET: Funds for this project are allocated in the Optional 1% Sales Tax Fund for Beautification Projects in the amount of \$600,000. A comparison of the bids received, including anticipated professional service costs for Construction Management and Observation, is provided in the table below:

Description	Strands Lawn Care, LLC	G & G Landscaping, Inc.
Available Budget	\$600,000.00	\$600,000.000
<i>Total Construction Bid</i>	<i>\$415,137.55</i>	<i>\$497,109.00</i>
<i>Professional Services (Construction Management)</i>	<i>\$58,617.00</i>	<i>\$58,617.00</i>
Anticipated Savings	\$126,254.45	\$44,274.00

Staff does not anticipate a significant impact to the anticipated project costs by re-bidding the project at a later date.

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director; Sean A. Brown, City Attorney

ATTACHMENTS:

[Reference Map](#)

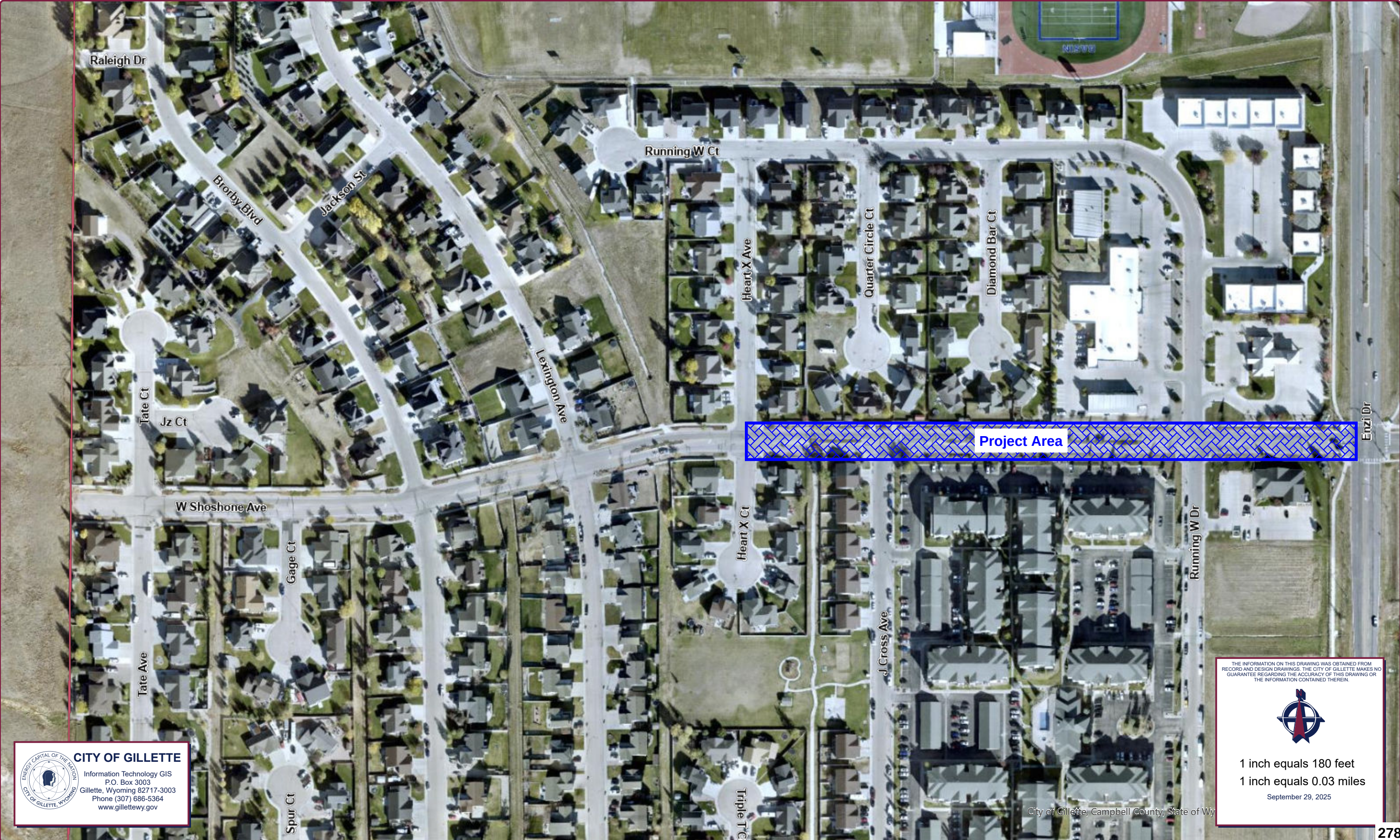
[SP 28 Qualifications Table](#)

[Strand's Lawn Care-SP 28 Responses](#)

[G & G Landscaping-SP 28 Responses](#)

[Architect's Recommendation](#)

24EN19-Shoshone Avenue Beautification: Phase 1-Project Area





CITY OF GILLETTE
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1 inch equals 180 feet
1 inch equals 0.03 miles
September 29, 2025

City of Gillette, Campbell County, State of Wy



DEVELOPMENT SERVICES DEPARTMENT | ENGINEERING DIVISION

Information Requested With Bid Docs.		Bidder Responses	
		Strand's Lawn Care, LLC	G & G Landscaping, Inc.
Firm's Experience with Similar Projects	As a General Contractor	Five (5) Years	Sixteen (16) Years
	As a Joint Venturer	Five (5) Years	Eighteen (18) Years
Public Contracts Completed w/in past 5 years (Requested 3)	Project Name:	Newcastle HS Football & Soccer Field	Providence Crossing Park Irrigation
	Owner:	Newcastle High School	City of Gillette
	Contract Value:	\$333,492.50	\$140,000.00
	Completed on Time?	Yes	Yes
	LD's Assessed?	No	No
	Project Name:	Wagonwheel School Irrigation	Irrigation Central Control: Phase 1
	Owner:	Campbell County School District	City of Gillette
	Contract Value:	\$16,825.52	\$745,493.00
	Completed on Time?	Yes	Yes
	LD's Assessed?	No	No
	Project Name:	Complex Park Drip Irrigation	CCSD – New Aquatic Center
	Owner:	Campbell County Parks & Rec.	Campbell County School District
	Contract Value:	\$24,226.00	\$248,310.50
	Completed on Time?	Yes	Yes
	LD's Assessed?	No	No
Are any open contracts beyond the Contract Time?		No	No
Project Foreman per Irrigation Specs (Section 02920.1.A(1))	Name:	Kelby Clements	Dustin Scallon
	Years w/ Current Firm:	3 Years	27 Years
	Years w/ Previous Firms:	4 Years	Not Applicable
Project information provided demonstrating Firm has completed a minimum of three (3) irrigation systems of similar size and scope within the last five (5) years.	Project #1 Name:	Newcastle HS Football & Soccer Field	City Hall Landscape and Irrigation Improvements Project
	Owner:	Newcastle High School	City of Gillette
	Contract Value:	\$333,492.50	\$531,798.66
	Size in Acres:	3.0 Acres	Approx. 2 Acres
	Reference #1:	Adam Ertman, Maint. Supervisor	Toby Fiske, Project Manager
	Reference Comments:	Work acceptable. Had to respond to several Warranty repairs. Record drawings took 8-months. Would not recommend for similar size project.	Excellent performance on a highly complex project. Demonstrated particular care and expertise installing irrigation around existing mature trees. Effective traffic control.
	Project #2 Name:	Complex Park Drip Irrigation	Irrigation Central Control: Phase 1
	Owner:	Campell County Parks and Rec	City of Gillette
	Contract Value:	\$24,226.00	\$745,493.00
	Size in Acres:	3.5 Acres	N/A: Specific Work at 25 Sites
	Reference #2:	Kevin Geer, Parks & Rec Supervisor	Toby Fiske, Project Manager
	Reference Comments:	Satisfied with work. Would hire again for similar work.	Excellent performance. Demonstrated ability to coordinate with Prime and other subcontractors. Effective traffic control.
	Project #3 Name:	Wofford Residence	CCSD – New Aquatic Center
	Owner:	Josh Wofford	Campbell County School District
	Contract Value:	\$90,000.00	\$248,310.50
	Size in Acres:	0.37 Acres	Approx. 2 Acres
	Reference #3:	Josh Wofford, Property Owner	Sean Mathes, B & G Supervisor
	Reference Comments:	Very pleased with work performed. Planning 2 nd project with Strand's.	We have never had a bad experience with G&G, very professional in all work that they do

SP-28 IRRIGATION CONTRACTOR QUALIFICATIONS

Time is of the essence of this project. Additionally, the project must be completed according to the contract documents and the best current trade practices. Any Contractor proposing to do work on the irrigation system will be required to submit documentation and evidence of successful completion of irrigation construction experience similar in size and scope. **General Contractors are required to submit the following information as it relates to their sub-contractors with their Bid.** The same requirements apply if the General Contractor is performing the work themselves. Information for each trade shall be separate from other trades.

The City shall determine which bidders are responsible in accordance with the submitted Contractor Qualifications. The contract shall be awarded to the lowest responsible bidder whose bid meets the requirements of this section.

The City reserves the right to reject bid submissions, if it is determined that a contractor is not qualified to perform the work. Bidders shall complete this form, and return it with their sealed bid for review by the City.

A. Provide contact information for the irrigation contractor/sub-contractor.

Legal Name of Business:		Strand's Lawn Care, LLC	
Name:	Ethan Strand	Phone number:	307-257-4201
Title:	Owner	Email address:	ethan@strandslawncare.com
Business address of corporate office:		1067 N. Hwy 14 / 16	
		Gillette, WY 82716	

B. Not used

C. Provide information regarding the Business's previous contracting experience.

Years of experience with projects like the proposed project:		5	
As a general contractor:	0	As a joint venturer:	5
Has the Business:			
Been disqualified as a bidder by any local, state, or federal agency within the last 5 years?			
☐ Yes ☒ No			
Been barred from contracting by any local, state, or federal agency within the last 5 years?			
☐ Yes ☒ No			
Been released from a bid in the past 5 years? ☐ Yes ☒ No			
Defaulted on a project or failed to complete any contract awarded to it? ☐ Yes ☒ No			
Refused to construct or refused to provide materials defined in the contract documents or in a change order?			
☐ Yes ☒ No			

Been a party to any currently pending litigation or arbitration? ☐ Yes ☒ No

Provide full details in a separate attachment if the response to any of these questions is Yes.

- D. Provide information regarding public contracts currently under construction or completed within the past five years.

Project Name:	Newcastle High School Football & Soccer Fields	Contract Value:	\$333,492.50
Project Owner:	Newcastle High School		
Address:	111 Casper Ave., Newcastle, WY 82701		
Telephone:	307-629-0148		
Was contract completed within the contract time frame?	☒ Yes ☐ No		
Were liquidated damages assessed?	☐ Yes ☒ No		

Project Name:	Wagonwheel School Irrigation	Contract Value:	\$16,825.52
Project Owner:	Campbell County School District		
Address:	800 Hemlock Ave. Gillette, WY 82716		
Telephone:	307-682-2750		
Was contract completed within the contract time frame?	☒ Yes ☐ No		
Were liquidated damages assessed?	☐ Yes ☒ No		

Project Name:	Complex Park Drip Irrigation	Contract Value:	\$24,226
Project Owner:	Campbell County Parks & Rec		
Address:	2910 Purple Tree Lane Gillette, WY 82718		
Telephone:	307-660-5259		
Was contract completed within the contract time frame?	☒ Yes ☐ No		
Were liquidated damages assessed?	☐ Yes ☒ No		

- E. Is the company currently working beyond the contract completion date on any public contract?
☐ Yes ☒ No

- F. Provide information regarding equipment and manpower that will be assigned to the project with consideration given to other projects in progress.

Equipment to be assigned to project:	
Skid-Steer	
Mini-Skid Steer	
Walk-behind Trencher	
Mini-Excavator	
Vibratory-Plow Attachment	
4 Man Crew	
End Dump Truck	
Landscape Truck/Trailer	

Manpower that will be assigned to the project:	
Kelby Clements	
Al Rogers	
Koleson Geer	
Brad Jackson	

F. Provide information regarding the experience of job foreman.

Name:	Kelby Clements
Years of experience with current company:	3 years
Years of experience with previous companies:	4 years
Summary of relevant experience:	Kelby has been on irrigation & landscape crew the last 3 years & promoted to foreman. He ran our Complex & Newcastle projects. Newcastle was a 2-wire system.

G. Provide information to demonstrate that the Business has completed a minimum of three (3) irrigation systems of similar size and scope in the last five (5) years. Provide references for each project that is listed.

Reference Project 1 *Required*

Project Name:	NEW CASTLE HIGH SCHOOL FIELDS	Contract Value:	333,492.50
Project Owner:	NEW CASTLE HIGH SCHOOL		
Address:	111 CASPER AVE, NEW CASTLE, WY 82701		
Telephone:	307-629-0148		
Project Size in Acres:	3.0		
Project description:	INSTALLED 2 WIRE IRRIGATION SYSTEM FOR FOOTBALL + SOCCER FIELD AS WELL AS RE-CROWNED AND SOODED FOOTBALL FIELD.		
Reference Name and Title:	ADAM ERTMAN - TREMCO PROJECT MANAGER		
Reference Telephone Number:	307-629-0148		

Reference Project 2 *Required*

Project Name:	CAMPLEX PARK DRIP IRRIGATION	Contract Value:	24,226
Project Owner:	CCPR		
Address:	2910 DOUBLETREE LN., GILLETTE, WY 82718		
Telephone:	307-660-5259		
Project Size in Acres:	3.5		
Project description:	INSTALLED UNDER GROUND DRIP TO ROUGHLY 70 NEWLY TRANSPLANTED TREES.		
Reference Name and Title:	KEVIN GEER - SUPER INTENDANT		
Reference Telephone Number:	307-660-5259		

Reference Project 3 *Required*

Project Name:	JOSH WOFFORD	Contract Value:	90,000
Project Owner:	JOSH WOFFORD		
Address:	60 PENDLETON SPUR DR., WESTON, WY 82731		

Telephone: 307-257-4321
Project Size in Acres: .37
Project description: PLANTED 12 TREES, INSTALLED DRIP + LAWN IRRIGATION AND LAID SOD.
Reference Name and Title: JOSH WOFFORD
Reference Telephone Number: 307-257-4321

SP-28 IRRIGATION CONTRACTOR QUALIFICATIONS

Time is of the essence of this project. Additionally, the project must be completed according to the contract documents and the best current trade practices. Any Contractor proposing to do work on the irrigation system will be required to submit documentation and evidence of successful completion of irrigation construction experience similar in size and scope. **General Contractors are required to submit the following information as it relates to their sub-contractors with their Bid.** The same requirements apply if the General Contractor is performing the work themselves. Information for each trade shall be separate from other trades.

The City shall determine which bidders are responsible in accordance with the submitted Contractor Qualifications. The contract shall be awarded to the lowest responsible bidder whose bid meets the requirements of this section.

The City reserves the right to reject bid submissions, if it is determined that a contractor is not qualified to perform the work. Bidders shall complete this form, and return it with their sealed bid for review by the City.

A. Provide contact information for the irrigation contractor/sub-contractor.

Legal Name of Business:	G & G Landscaping, Inc.		
Name:	Dustin Scallon - Lance Scallon	Phone number:	307-682-9900
Title:	President - VP, Secretary/Treasurer	Email address:	ggseallon@aol.com
Business address of corporate office:	5400 Hitt Blvd.	dtscallon1@aol.com	
	Gillette, WY 82718	lscallon4@gmail.com	

B. Not used

C. Provide information regarding the Business's previous contracting experience.

Years of experience with projects like the proposed project:				16 years
As a general contractor:	16 yrs.	As a joint venturer:		18 years
Has the Business:				
Been disqualified as a bidder by any local, state, or federal agency within the last 5 years?				
☐ Yes ☒ No				
Been barred from contracting by any local, state, or federal agency within the last 5 years?				
☐ Yes ☒ No				
Been released from a bid in the past 5 years? ☐ Yes ☒ No				
Defaulted on a project or failed to complete any contract awarded to it? ☐ Yes ☒ No				
Refused to construct or refused to provide materials defined in the contract documents or in a change order?				
☐ Yes ☒ No				

Been a party to any currently pending litigation or arbitration? ☐ Yes ☒ No

Provide full details in a separate attachment if the response to any of these questions is Yes.

- D. Provide information regarding public contracts currently under construction or completed within the past five years.

Project Name:	Providence Crossing Park Improvements	Contract Value:	\$140,000.00
Project Owner:	City of Gillette		
Address:	201 E. 5th St., Gillette, WY 82716		
Telephone:	307-686-5338		
Was contract completed within the contract time frame? ☒ Yes ☐ No			
Were liquidated damages assessed? ☐ Yes ☒ No			

Project Name:	COG Irrigation Central Control, Phase I	Contract Value:	\$745,493.00
Project Owner:	City of Gillette Subcontracted - Hladky Construction, Inc.		
Address:	201 E. 5th St., Gillette, WY 82716		
Telephone:			
Was contract completed within the contract time frame? ☒ Yes ☐ No			
Were liquidated damages assessed? ☐ Yes ☒ No			

Project Name:	CCSD - New Aquatic Center	Contract Value:	\$248,310.50
Project Owner:	Campbell County School District Subcontracted- Van Ewing Construction, Inc.		
Address:	PO Box 3003, Gillette, WY 82717		
Telephone:	307-682-5171		
Was contract completed within the contract time frame? ☒ Yes ☐ No			
Were liquidated damages assessed? ☐ Yes ☒ No			

- E. Is the company currently working beyond the contract completion date on any public contract?
☐ Yes ☒ No

- F. Provide information regarding equipment and manpower that will be assigned to the project with consideration given to other projects in progress.

Equipment to be assigned to project:	
Mini excavator	
Trencher	
Skid steers	
Hydro-Vac	
Ditch Witch 1750	

Manpower that will be assigned to the project:	
Dustin Scallon - Supervisor/ Equipment Operator	Subcontractor- Powder River Construction Concrete
Lance Scallon - Supervisor/ Equipment Operator	
Halen Chirstensen - Foreman/ Equipment Operator	
3- Landscape Laborers	

F. Provide information regarding the experience of job foreman.

Name:	Dustin Scallon Lance Scallon
Years of experience with current company:	27 years
Years of experience with previous companies:	N/A
Summary of relevant experience:	All phases of commercial landscaping and irrigation. Successfully completed multiple COG, CCSD, Gillette College and may bussinesses.

G. Provide information to demonstrate that the Business has completed a minimum of three (3) irrigation systems of similar size and scope in the last five (5) years. Provide references for each project that is listed.

Reference Project 1 *Required*

Project Name:	City Hall Landscape and Irrigation Improvements	Contract Value:	\$531,798.66
Project Owner:	City of Gillette		
Address:	201 E.. 5th St., Gillette, WY 82716		
Telephone:	307-686-5360		
Project Size in Acres:	1-2		
Project description:	Removal of old plants and irrigation and the installation of new plants, mulch and irrigation system		
Reference Name and Title:	Toby Fiske, Project Manager		
Reference Telephone Number:	307-686-5265		

Reference Project 2 *Required*

Project Name:	COG Irrigation Central Control, Phase 1	Contract Value:	\$745,493.00
Project Owner:	City of Gillette		
Address:	201 E 5th St., Gillette, WY 82716		
Telephone:	307-686-5338		
Project Size in Acres:	N/A 25 individual sites		
Project description:	Upgrades to Irrigation Systems POC and installation of improved irrigation controllers and control systems at 25 sites		
Reference Name and Title:	Toby Fiske, Project Manager		
Reference Telephone Number:	307-686-5265		

Reference Project 3 *Required*

Project Name:	CCSD New Aquatic Center	Contract Value:	\$248,310.50
Project Owner:	Campbell County School Distric - Subcontracted- Van Ewing Construction, Inc.		
Address:	PO Box 3033, Gillette, WY 82717		

Telephone:	307-682-2750
Project Size in Acres:	1-2
Project description:	New landscaping and irrigation for the new Aquatic Center
Reference Name and Title:	Sean Mathes, CCSD Supervisor of Building and Grounds
Reference Telephone Number:	307-682- 2750

STEINER THUESEN PLLC

GOLF COURSE ARCHITECTURE •

IRRIGATION DESIGN •

LANDSCAPE ARCHITECTURE

September 3, 2205

Mr. Kerwin Burton
City of Gillette
201 E. 5th Street
Gillette WY 82716

RE: Shoshone Ave Beautification: Phase 1 (24en19): *Award Recommendation*

Dear Kerwin,

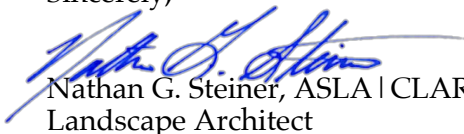
Bids for Shoshone Ave Beautification: Phase 1, were opened last Thursday. Three bids were received: 1) Strand's Lawn Care, 2) Connelly's Scenic Landscaping & Nursery, LLC, and 3) G&G Landscaping, Inc. The bid received from Connelly's Scenic Landscaping & Nursery, LLC was considered "non-responsive" and rejected as it was missing the Unit Prices and Qualifications portions of the required Bid Documents. Following is a comparison of the two responsive bids to our estimate.

Bid Tabulation	Architect's Estimate	Strand's Lawn Care	G&G Landscaping, Inc.
TOTAL BASE BID LUMP SUM PRICE	\$ 449,299.16	\$ 410,125.55	\$ 486,369.00
Alternate #1 (Concrete Replacement)	\$ 19,863.62	\$ 5,012.00	\$ 10,740.00
TOTAL BASE BID PLUS ALTERNATES	\$ 469,162.78	\$ 415,137.55	\$ 497,109.00

The low bid offered by Strand's Lawn Care came in about \$54,000 below our construction estimate. I have reviewed Strand's qualifications and found that they meet the basic qualifications called for in the project manual. Their references also provided positive feedback on their past performance

We recommend award of the project to Strand's Lawn Care.

Sincerely,



Nathan G. Steiner, ASLA | CLARB | CGIA
Landscape Architect



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Council Consideration of a Bid Award for the Sutherland Subdivision Valve Project: Phase 2 to Hot Iron, Inc. in the Amount of \$236,505.62 (1% Project).

SUGGESTED ACTION:

I move for Approval of a Bid Award for the Sutherland Subdivision Valve Project: Phase 2 to Hot Iron, Inc. in the Amount of \$236,505.62 (1% Project).

PROJECT NUMBER:

25EN20

CASE BACKGROUND:

The project includes replacement of several water main valves within the Sutherland Subdivision (see attached map).

HISTORY: The water system in the Sutherland Subdivision was installed in the late 70s and early 80s. The piping is PVC and appears to be holding up well, but the valves are beginning to fail due to corrosion. Phase 1 of this project replaced numerous valve clusters in this area based on age and establishing effective control over the greatest area within the available budget.

WHY NEEDED: The failing valves make it difficult to isolate portions of the Sutherland Subdivision for water system maintenance and repair. The unreliable valves cause large shutdown areas that affect many residents because the valves won't close tightly and extra valves must be closed to isolate an area for repair or maintenance. This project will replace many critical intersections of water main to allow smaller isolation areas and thus affect fewer residents during maintenance or repair of the water system. This project is a continuation of the improvements provided through Phase 1. Additionally, this project will prepare these areas for the upcoming Sutherland Rotomill and Overlay project currently in design development and anticipated for construction over the summer months of 2026.

FUNDING: This project is fully funded in the Optional 1% Sales Tax Fund.

BIDS RECIEVED: Three (3) bids were received by the Purchasing Division on September 16th, 2025. All bidders provided the required documentation and were received as responsive and regular bids as summarized below in low bidder order:

Bidder	Base Bid	Additive Alternative #1 (Additional Location @ Harder and Vanscoy)	Total Bid
Hot Iron, Inc.	\$192,276.52	\$44,229.10	\$236,505.62
Dan Hart Patrol Service, LLC	\$208,036.70	\$57,403.88	\$265,440.58
DRM, Inc.	\$257,045.58	\$55,561.63	\$312,607.21
Engineer's Estimate (WWC Engineering)	\$208,457.05	\$44,032.63	\$252,489.68

SCHEDULE: Scheduling will be determined in consultation with the successful bidder following award of the project. The contract time provides twenty (20) working days for the completion of all work associated with this project. The contractor is anticipating to start this fall, weather dependent. Project completion is required on or before June 1, 2026.

ACTUAL COST VS BUDGET: Monies in the amount of \$2,200,000 are allocated in the Optional 1% Sales Tax Fund for the improvements identified by both the Sutherland Valves Phase 2 (\$300,000) and the Sutherland Rotomill and Overlay (\$1,900,000) projects. Upon award of this project, funds available for the Rotomill and Overlay project are within engineer's estimates. Staff anticipates bidding of the Sutherland Rotomill and Overlay Project in January of 2026.

ACTUAL COST VS BUDGET:

Award Amount: \$236,505.62; Budget Amount: \$300,000

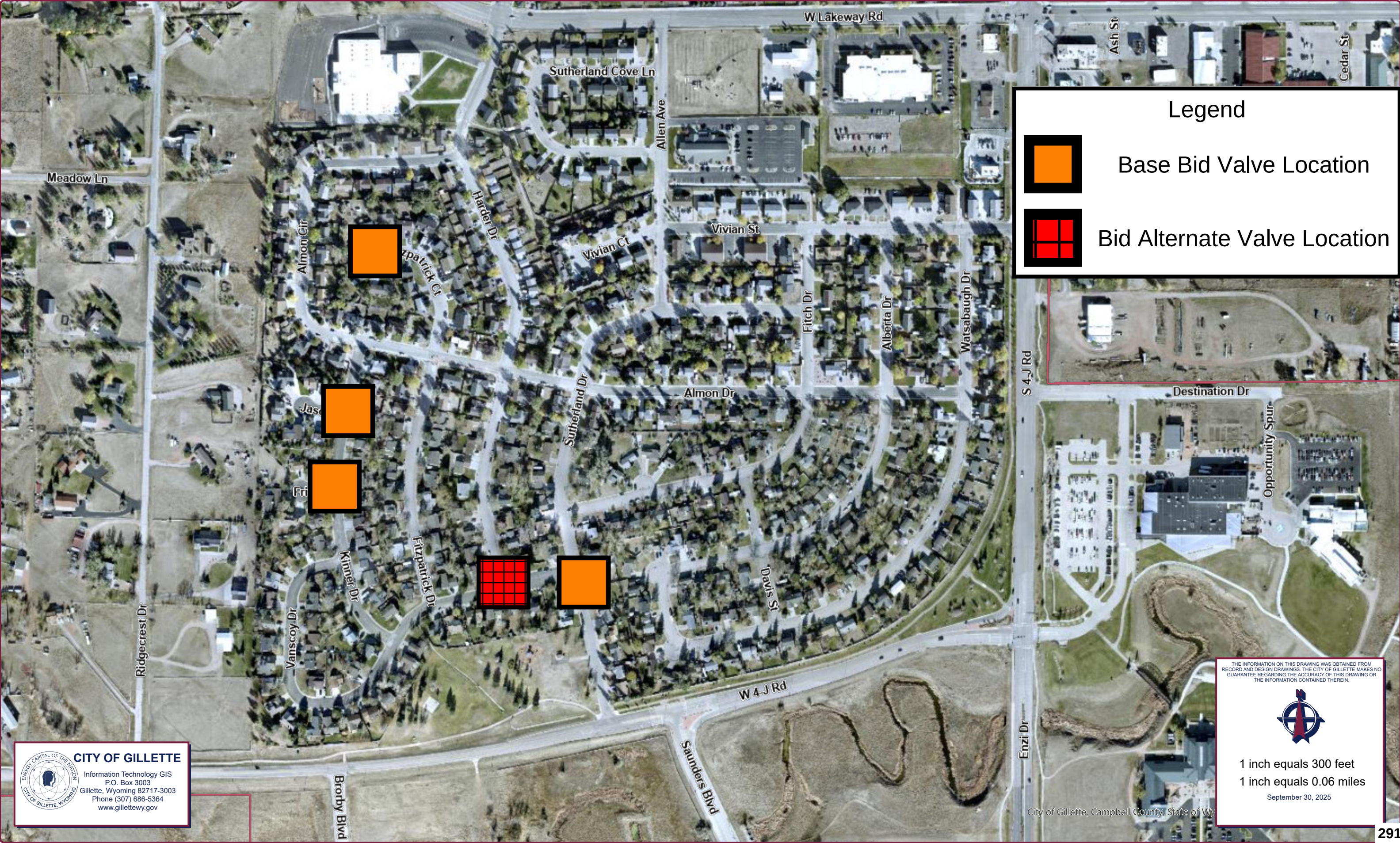
STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

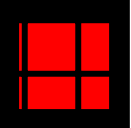
[Map](#)

25EN20-Sutherland Valves Phase 2-Reference Map



Legend

 Base Bid Valve Location

 Bid Alternate Valve Location

 **CITY OF GILLETTE**
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gilletlewyo.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



1 inch equals 300 feet
1 inch equals 0.06 miles
September 30, 2025

City of Gillette, Campbell County, State of Wyoming



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Council Consideration for Bid Award to Laramie Peak Motors, Wheatland, Wyoming in the amount of \$48,643.00 for their bid on One (1) New-F150 Responder 4x4 Pickup.

SUGGESTED ACTION:

Council Consideration for the Acceptance of the bid to Laramie Peak Motors, Wheatland, Wyoming in the amount of \$48,643.00 for their bid on One (1) New-F150 Responder 4x4 Pickup.

CASE BACKGROUND:

This is a CIP for the PD Division. The remaining funds will be used to upfit the vehicles with necessary equipment, appropriate lighting, City of Gillette signage, etc.

Bidder	Make/Model	Bid Price	Notes
Laramie Peak Motors, Wheatland, WY	One (1) New-F150 Responder 4x4 Pickup	\$48,643.00	Recommended - Low Bid, No Exceptions
No Other Bids			

Account Number	Budgeted Amount	Amount Charged to Account	Balance
XXX-XX-XX-XXX-XX- 47610	\$72,000.00	\$48,643.00	\$23,357.00

ACTUAL COST VS BUDGET:

Actual cost is \$48,643.00 Budgeted amount is \$72,000.00

STAFF REFERENCE:

Sawley Wilde, Public Works Director



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Council Consideration of a Bid Award to Sheridan Motors, Sheridan, Wyoming in the amount of \$38,194.00 for their bid on One (1) New-Midsize 4 Door 4x4 SUV.

SUGGESTED ACTION:

I move to approve a Bid Award to Sheridan Motors, Sheridan, Wyoming in the amount of \$38,194.00 for their bid on One (1) New-Midsize 4 Door 4x4 SUV.

CASE BACKGROUND:

This is a replacement for Unit 179 in the Power Division. The remaining funds will be used to upfit the vehicle with necessary equipment, appropriate lighting, City of Gillette signage, etc.

Bidder	Make/Model	Bid Price	Notes
Sheridan Motors, Sheridan, WY	One (1) New-Midsize 4 Door 4x4 SUV, Dodge Durango AWD	\$38,194.00	Recommend- Low Bid, No Exceptions
Laramie Peak Motors, Wheatland, Wyoming	One (1) New-Midsize 4 Door 4x4 SUV, Ford Explorer	\$45,227.00	Not Recommend- High Bid, No Exceptions

ACTUAL COST VS BUDGET:

Actual cost is \$38,194.00 Budgeted amount is \$61,800.00

STAFF REFERENCE:

Sawley Wilde, Public Works Director



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Council Consideration of a Resolution Amending Policies and Procedures for Appointments to City of Gillette Boards and Commissions.

SUGGESTED ACTION:

I move for approval of Appointment Resolution Version A.

--or--

I move for approval of Appointment Resolution Version C.

CASE BACKGROUND:

Attached are two versions of an amended resolution for when Council appoints people to the various City boards and commissions. Additionally, the existing appointment resolution and subsequent amendment are attached for reference.

Version A makes the following changes:

- Requires the City Administrator to advertise notices of vacancies in media the Administrator deems sufficient to garner the most interest.
- Requires the City Administrator to submit applications to each council member within two days of any application period closing.
- After applications have been submitted to council, requires a waiting period of at least a week before appointments are considered at a council meeting.
- Loosens the term limit restrictions for board service.
- Allows council to remove board members at council's sole discretion.

Version C makes the following changes:

- The same requirements as Version A in terms of distributing applications, loosening restrictions, and removal.
- After applications have been submitted to council, requires a review period of at least a week.

- Requires public interviews of applicants.
- Requires appointments to occur at the next regular council meeting after interviews.

Note: originally, there is a Version B that has not been included in this packet. This version would have created a panel interview process instead of the public interview process referenced in Version C. This can be brought forth if desired.

STAFF REFERENCE:

Sean A. Brown, City Attorney.

ATTACHMENTS:

[Amended Board Appointment Resolution \(Version A\)](#)

[Amended Board Appointment Resolution \(Version C\)](#)

[Existing Board Appointment Resolution](#)

[Amendment to Existing Board Appointment Resolution](#)

VERSION A

RESOLUTION No. _____

**A RESOLUTION AMENDING POLICIES AND PROCEDURES FOR APPOINTMENTS TO CITY OF
GILLETTE BOARDS AND COMMISSIONS.**

RECITALS

A. The City of Gillette (“City”) utilizes numerous advisory boards, committees, and commissions to conduct City and local government business.

B. The number of these advisory boards, committees, and commissions are increased or decreased from time to time; however, they currently include, but are not limited to, the following:

- i. Board of Adjustment;
- ii. Board of Examiners;
- iii. Campbell County Joint Powers Fire Board;
- iv. Campbell County Joint Powers Lodging Tax Board;
- v. Campbell County Public Land Board;
- vi. Investment Advisory Committee;
- vii. Parks and Beautification Board;
- viii. Personnel Review Board;
- ix. Planning Commission;
- x. Public Works/Utilities Advisory Committee;
- xi. Regional Water Panel;
- xii. Urban Systems Advisory Committee;
- xiii. Gillette Historic Preservation Commission;
- xiv. Softball Commission; and,
- xv. Consolidated Wyoming Municipalities Electric Power System Joint Powers Board.

A list of the City’s advisory boards, committees, and commissions may be found at <https://www.gillettewy.gov/Government/City-Boards-Committees>. The City’s advisory boards, committees, and commissions are collectively referred to as “City Boards.”

C. By virtue of Resolution No. 638 and Resolution No. 2322, the Mayor has historically recommended appointees to City Boards subject to majority approval from the other members of the Gillette City Council (“Council”).

D. The Council now wishes to update its policies and procedures for appointments to City Boards.

NOW, THE GILLETTE CITY COUNCIL HEREBY RESOLVES:

1. Resolution No. 638 and Resolution No. 2322 are repealed and replaced in their entirety with this Resolution.

2. With respect to both anticipated and unanticipated vacancies on City Boards, the City will utilize the following process:

A. When a vacancy occurs on any City Board, the City Administrator will advertise notice of any vacancy and solicit applications to fill any vacancy. When possible, the City Administrator will advertise notice of any vacancy at least thirty (30) days prior to the vacancy occurring. The advertising notice for each vacancy will identify the relevant City Board, the term of service on such City Board, where individuals may retrieve an application, where to submit applications, and the deadline for submitting applications. The City Administrator may advertise notice of vacancies in any media the City Administrator deems sufficient to garner the most applicants to fill a vacancy.

B. Individuals interested in serving on a City Board must complete and submit an application in accordance with paragraph 2(A) above.

C. Not later than two (2) days after the application deadline stated in a given advertising notice, the City Administrator will cause all timely received applications to be distributed to each City Council member. The City Council will not consider appointments for vacant positions until at least one (1) week after applications have been distributed to each City Council member.

D. At each meeting where applicants are considered for appointment to a City Boards, the Mayor recommends individuals to the City Council for appointments to each City Board. Each recommendation from the Mayor must be approved by a majority vote of the City Council. Consistent with W.S. 15-1-108(a)(vi)(B), the Mayor may only vote on an appointment to break a tie vote of the City Council.

3. Unless there are fewer qualified applicants than available positions, individuals are limited to two consecutive appointed terms on any one City Board.

4. Unless prohibited by law or contract, Council may remove any individual appointed to a City Board at its sole discretion.

ADOPTED by a majority vote of the City Council of Gillette on _____, 2025.

Shay Lundvall, Mayor

(S E A L)
ATTEST:

Alicia Allen, City Clerk

VERSION C
PUBLIC INTERVIEWS

RESOLUTION NO. _____
**A RESOLUTION AMENDING POLICIES AND PROCEDURES FOR APPOINTMENTS TO CITY OF
GILLETTE BOARDS AND COMMISSIONS.**

RECITALS

A. The City of Gillette (“City”) utilizes numerous advisory boards, committees, and commissions to conduct City and local government business.

B. The number of these advisory boards, committees, and commissions are increased or decreased from time to time; however, they currently include, but are not limited to, the following:

- i. Board of Adjustment;
- ii. Board of Examiners;
- iii. Campbell County Joint Powers Fire Board;
- iv. Campbell County Joint Powers Lodging Tax Board;
- v. Campbell County Public Land Board;
- vi. Investment Advisory Committee;
- vii. Parks and Beautification Board;
- viii. Personnel Review Board;
- ix. Planning Commission;
- x. Public Works/Utilities Advisory Committee;
- xi. Regional Water Panel;
- xii. Urban Systems Advisory Committee;
- xiii. Gillette Historic Preservation Commission;
- xiv. Softball Commission; and,
- xv. Consolidated Wyoming Municipalities Electric Power System Joint Powers Board.

A list of the City’s advisory boards, committees, and commissions may be found at <https://www.gillettewy.gov/Government/City-Boards-Committees>. The City’s advisory boards, committees, and commissions are collectively referred to as “City Boards.”

C. By virtue of Resolution No. 638 and Resolution No. 2322, the Mayor has historically recommended appointees to City Boards subject to majority approval from the other members of the Gillette City Council (“Council”).

D. The Council now wishes to update its policies and procedures for appointments to City Boards.

NOW, THE GILLETTE CITY COUNCIL HEREBY RESOLVES:

1. Resolution No. 638 and Resolution No. 2322 are repealed and replaced in their entirety with this Resolution.

2. With respect to both anticipated and unanticipated vacancies on City Boards, the City will utilize the following process:

A. When a vacancy occurs on any City Board, the City Administrator will advertise notice of any vacancy and solicit applications to fill any vacancy. When possible, the City Administrator will advertise notice of any vacancy at least thirty (30) days prior to the vacancy occurring. The advertising notice for each vacancy will identify the relevant City Board, the term of service on such City Board, where individuals may retrieve an application, where to submit applications, and the deadline for submitting applications. The City Administrator may advertise notice of vacancies in any media the City Administrator deems sufficient to garner the most applicants to fill a vacancy.

B. Individuals interested in serving on a City Board must complete and submit an application in accordance with paragraph 2(A) above.

C. Not later than two (2) days after the application deadline stated in a given advertising notice, the City Administrator will cause all timely received applications to be distributed to each City Council member.

D. No sooner than one (1) week after the City Administrator has caused timely applications to be distributed to each City Council member, the City Council will publicly interview applicants at either a regular council meeting or special meeting.

E. At the next regular council meeting following applicant interviews, the Mayor will recommend individuals to the City Council for appointments to each City Board. Each recommendation from the Mayor must be approved by a majority vote of the City Council. Consistent with W.S. 15-1-108(a)(vi)(B), the Mayor may only vote on an appointment to break a tie vote of the City Council.

3. Unless there are fewer qualified applicants than available positions, individuals are limited to two consecutive appointed terms on any one City Board.

4. Unless prohibited by law or contract, Council may remove any individual appointed to a City Board at its sole discretion.

ADOPTED by a majority vote of the City Council of Gillette on _____, 2025.

Shay Lundvall, Mayor

(S E A L)
ATTEST:

Alicia Allen, City Clerk

RESOLUTION NO. 2322

**A RESOLUTION TO AMEND RESOLUTION 638 CONCERNING TERM
LIMITS ON APPOINTIVE BOARDS**

WHEREAS, On January 18, 1988, the Governing Body passed Resolution 638 which established policies to guide in the appointment of citizens to advisory boards and commissions; and

WHEREAS, Resolution 638 limits citizens serving on an advisory board or commission to two appointed terms; and,

WHEREAS, Resolution 638 does not provide for situations in which there are fewer applicants than open positions for advisory boards and commissions.

IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE,
WYOMING:

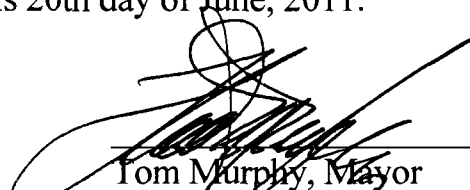
Paragraph 6 of Resolution 638 is amended to read as follows:

6. Citizens serving on an advisory board or commission are limited to two appointed terms, unless there are fewer qualified applicants than open positions for that advisory board or commission.

PASSED, APPROVED AND ADOPTED this 20th day of June, 2011.

(SEAL)
ATTEST:


Karlene Abelseth, City Clerk


Tom Murphy, Mayor

RESOLUTION NO. 638

WHEREAS, the Gillette City Council utilizes various advisory boards and commissions, and

WHEREAS, the Mayor appoints members to citizen advisory boards and commissions with the consent of the City Council, and

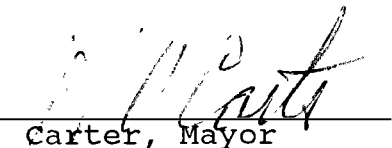
WHEREAS, the Mayor and Council wish to continue with the tradition of appointing knowledgeable and dedicated citizens to advisory boards and commissions, and

WHEREAS, the Mayor and Council have developed policies to guide them in the appointment of citizens to advisory boards and commissions.

NOW, THEREFORE BE IT RESOLVED, that the Gillette City Council adopt the following policies for the appointment of citizens to the Planning Commission, Board of Adjustment, Board of Examiners, Parks and Beautification Board, Personnel Review Board, Public Works Advisory Committee, Campbell County Committee on the Handicapped, and other citizen task forces which are formed from time to time for special projects or programs.

1. When a vacancy is anticipated or occurs on an advisory board, the City Administrator is hereby authorized to advertise the vacancy in the local newspaper and/or radio stations one month prior to the vacancy, whenever feasible.
2. Citizens interested in serving on an advisory board shall fill out an application provided to them in the Administration Office.
3. The Mayor would review all applications for a vacancy on an advisory board, and then recommend a citizen to the City Council for appointment.
4. A Mayoral appointment to a City board and commission must be confirmed by the majority of the members of the City Council at a regularly scheduled meeting.
5. If feasible, it is the desire of the City Council to have a board member on each board and commission reside in each of the three wards of the City.
6. Citizens serving on an advisory board or commission are limited to two appointed terms.
7. If a board or commission member has a total of three unexcused, consecutive absences from a regular meeting, then the member may be subject to removal.

DATED This 18 day of January, 1988.


H.A. Carter, Mayor

(S E A L)

ATTEST:

Mildred Huravitch, City Clerk



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

A Public Hearing for the Issuance of a New Restaurant Liquor License to QPot Korea BBQ and Hot Pot Inc., located at 2550 South Douglas Hwy., Unit #130, Gillette, WY.

STAFF REFERENCE:

Jennifer Toscana, Public Affairs Director

ATTACHMENTS:

[Public Hearing Notice](#)

NOTICE OF APPLICATION FOR A NEW RESTAURANT LIQUOR LICENSE

Notice is hereby given that on the 21st day of August 2025, QPot Korea BBQ and Hot Pot Inc., filed an application for a new Restaurant liquor license in the office of the City Clerk of the City of Gillette to the following described place, 2550 South Douglas Hwy., Unit #130, Gillette, WY 82718, and protests if any there be against the approval will be heard at the hour of 6:00 p.m., October 7, 2025, or as soon thereafter as so ordered by the City Council of Gillette, Wyoming, in the City Council Chambers of the City of Gillette, located at 201 East 5th Street, Gillette, Wyoming.

Dated this 12th day of September 2025



Alicia Allen, City Clerk

Publish: September 23, 2025
 September 30, 2025



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Council Consideration of a New Restaurant Liquor License to QPot Korea BBQ and Hot Pot Inc., located at 2550 South Douglas Hwy., Unit #130, Gillette, WY.

SUGGESTED ACTION:

I move for the approval of a New Restaurant Liquor License to QPot Korea BBQ and Hot Pot Inc., located at 2550 South Douglas Hwy., Unit #130, Gillette, WY.

CASE BACKGROUND:

Qpot Korea BBQ and Hot Pot Inc. submitted an application for a new Restaurant Liquor License to the City Clerk's Office on August 21, 2025. The application and correlating documents were submitted to and approved by the Wyoming Liquor Division. A Public Hearing Notice was published in the Gillette News Record on September 23, 2025 and September 30, 2025. If approved, the newly issued license will expire on March 31, 2026 in conjunction with all Gillette Liquor Licenses. Upon approval of the new license, the applicant will submit a renewal application to the City Clerk's Office, for consideration with the annual liquor license renewals in February 2026.

STAFF REFERENCE:

Jennifer Toscana, Public Affairs Director

ATTACHMENTS:

[Application](#)
[Dispensing Diagram](#)
[Operation Plan](#)
[Sales Tax](#)

NEW OR RENEWAL
LIQUOR LICENSE OR
PERMIT APPLICATION

(State of Wyoming-County and Municipal Jurisdictions)

FOR LIQUOR DIVISION USE ONLY		
Customer #:		
Transf. from:		
1 st Reviewer:		/ /
2 nd Reviewer:		/ /

CLERK SECTION: Completed by City / Town / County Clerk		Local License # <u>RST-14</u>	
Filing In Jurisdiction: ☒ CITY or TOWN OF: <u>Gillette</u> ☒ COUNTY OF: <u>Campbell</u>		Date filed with clerk: <u>08 / 21 / 2025</u> Advertising Dates: (Minimum 2 Consecutive Weeks Prior to Hearing) <u>09 / 23 / 2025 & 09 / 30 / 2025</u> Public Hearing Date: <u>10 / 07 / 2025</u> Publishing Fee: \$ <u>90.00</u> Publishing Fee Direct Billed to Applicant: ☐	
Fees Annual License Fee: \$ _____ Prorated License Fee: \$ <u>575.34</u> Transfer Fee: \$ _____			
License Term: <u>10</u> / <u>08</u> / <u>2025</u> Through <u>03</u> / <u>31</u> / <u>2026</u> Month Day Year Month Day Year			
LICENSING AUTHORITY CLERK: BEGIN ADVERTISING PROMPTLY! PER W.S. 12-4-104(d): IMMEDIATELY FORWARD A COPY OF THE APPLICATION AND ALL ATTACHEMENTS TO THE DIVISION. NO LICENSING AUTHORITY SHALL APPROVE OR DENY AN APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.			
SECTION 1: APPLICANT & LOCATION INFORMATION			
Applicant (Business Name): <u>QPOT Korea BBQ and Hot Pot Inc.</u>			
Doing Business As (DBA) / Trade Name: <u>QPOT Korea BBQ and Hot Pot</u>			
Building to be licensed / Building Address: <u>2550 South Douglas Hwy.</u> # <u>130</u> (Address Number, and Suite or Unit Number, and Street or Road Name)			
<u>Gillette</u> <u>WY</u> <u>82718</u> <u>Campbell</u> City State Zip County			
Local Mailing Address: <u>4200 Bridle Bit Ct.</u> (Address Number or PO Box, and Suite or Unit Number, and Street or Road Name)			
<u>Gillette</u> <u>WY</u> <u>82718</u> City State Zip County			
Business Telephone Number: <u>917-330-1860</u> Fax Number: _____			
Business E-Mail Address: <u>lyl.cp@mc.com</u>			
Business Primary Contact: <u>Chuanbing</u> <u>Lin</u> First Name Last Name			
SECTION 2: FILING AS (CHOOSE ONLY ONE)			
☐ INDIVIDUAL ☐ GENERAL PARTNERSHIP ☐ LP ☐ LLP ☐ LLLP ☐ LLC ☐ LC ☒ CORPORATION (INC) ☐ NON-PROFIT CORPORATION (NCORP) ☐ POLITICAL SUBDIVISION ☐ ORGANIZATION ☐ OTHER _____			
SECTION 3: FILING FOR (CHOOSE ONLY ONE)			
☒ NEW LICENSE OR PERMIT ☐ RENEWAL OF LICENSE OR PERMIT ☐ TRANSFER OF LOCATION ☐ TRANSFER OF OWNERSHIP* ☐ TRANSFER OF OWNERSHIP* and LOCATION *For a Transfer of Ownership: Attach a Form of Assignment Formerly Held by: _____			
SECTION 4: TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)			
(a) Licenses and Permits Authorized for On-Premise Sales and Off-Premise Package Sales ☐ RETAIL LIQUOR LICENSE ☐ COUNTY MALT BEVERAGE PERMIT ☐ MICROBREWERY PERMIT ☐ WINERY PERMIT ☐ WINERY SATELLITE PERMIT ☐ MANUFACTURER SATELLITE PERMIT (i) Primary Business Type (CHOOSE ONLY ONE) (W.S. 12-6-101(c)(vi)) ☐ ON-PREMISE: BAR ☐ OFF-PREMISE: PACKAGE STORE ☐ ON & OFF PREMISE: BAR & PACKAGE STORE			
(b) Licenses and Permits Authorized for ONLY On-Premise Sales ☒ RESTAURANT LIQUOR LICENSE ☐ BAR AND GRILL LIQUOR LICENSE ☐ SPECIAL MALT BEVERAGE PERMIT ☐ RESORT LIQUOR LICENSE ☐ RESORT HOTEL LIQUOR LICENSE ☐ RESORT LIQUOR LICENSE-SKI RESORT LIMITED RETAIL LIQUOR LICENSE (CLUB) ☐ GOLF CLUB ☐ VETERANS CLUB ☐ FRATERNAL CLUB ☐ SOCIAL CLUB			
SECTION 5: SPECIAL STATUTORY DESIGNATIONS-ONLY COMPLETE IF APPLICABLE (CHOOSE ONLY ONE)			
☐ COMMERCIAL AIRPORT (W.S. 12-4-201(d)(iv)) ☐ GOLF CLUB (W.S. 12-5-201(f)) ☐ GUEST RANCH (W.S. 12-5-201(f)) ☐ Other: _____			
SECTION 6: OPERATIONAL STATUS (W.S. 12-1-101(a)(xxi) / 12-2-301(c) / 12-4-103(a)(iv)) and to assist the Liquor Division with Scheduling Inspections)			
☐ SEASONAL MONTHS OF OPERATION: from _____ to _____ ☒ All Year (Jan-Dec) ☐ NON-OPERATIONAL / PARKED DAYS OF WEEK OF OPERATION: from _____ to _____ ☒ Every Day (Mon-Sun) HOURS OF OPERATION: from <u>11 AM</u> to <u>10 PM</u> ☐ 24 Hours a Day			

ALL APPLICANTS MUST COMPLETE QUESTIONS 1- 3

1. BUILDING OWNERSHIP: W.S. 12-4-103(a)(iii)

Does the Applicant own or lease the licensed building?

(a) The Applicant **OWNS** the licensed building. ☐ YES (own)

(b) The Applicant **LEASES** the licensed building. ☒ YES (lease)

If the building is leased, attach a copy of the lease agreement and complete (i) through (iii) below:

(i) The lease term expiration date is: 10 / 12 / 2035; or, ☐ Does not expire / Automatically Renews.

Note: The lease term **MUST** continue at least through the term of the liquor license or permit.

(ii) The lease term information is located on page(s) 1 paragraph(s) (9).

(iii) Sales provision for alcoholic or malt beverages: located, on page(s) 1 of Addendum paragraph(s) "j".

Note: The lease **MUST** contain a provision specifically allowing the **SALE OF ALCOHOLIC or MALT BEVERAGES**.

(c) **RENEWAL ONLY:** The lease is current and on file with the Licensing Authority. ☐ YES ☒ NO

(i) If NO to (c), attach a copy of the current lease agreement and complete 1.(b), (i) through (iii)

2. LIQUOR BUSINESS CONTROL: W.S. 12-4-601(b)

(a) To operate the liquor business, has the business or license/permit been assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license or permit or the licensed building? ☐ YES ☒ NO

(b) If the answer was YES to 2(a) above, attach a written explanation and copies of any documents in connection there within.

3. INTEREST IN LICENSE OR PERMIT: W.S. 12-5-401, 12-5-402, 12-5-403

Does any alcohol manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm:

(a) Hold any interest in the license/permit applied for? ☐ YES ☒ NO

(b) Furnish by way of loan or any other money or financial assistance for purposes hereof in the business? ☐ YES ☒ NO

(c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? ☐ YES ☒ NO

(d) If the answer was YES to any of the above questions, attach a written explanation and copies of any documents in connection there within.

QUESTIONS 4-16 AND SIGNATURE PAGE: COMPLETED BY THE APPLICANT AS APPLICABLE

4. RETAIL LIQUOR LICENSE-COMMERCIAL SERVICE AIRPORTS ONLY: W.S. 12-4-201(m)

(a) Will food and beverage services be contracted or subcontracted? ☐ YES ☐ NO

(i) If YES, is a copy of the food and beverage contract or lease attached? ☐ YES ☐ NO

(ii) **RENEWAL ONLY:** The contract or subcontract is current and on file with the Licensing Authority. ☐ YES ☐ NO

(iii) If NO to (a) (ii), attach a copy of the current contract or subcontract.

5. BAR AND GRILL LICENSE OR RESTAURANT LIQUOR LICENSE ONLY: 12-4-413(a) / W.S. 12-4-407(a)

Is a copy of the valid food service permit or the approved permit application attached? ☐ YES ☐ NO

6. RESTAURANT LIQUOR LICENSE-RENEWAL ONLY: W.S. 12-4-407(a) / W.S. 12-4-408

(a) Gross sales figures and percentages of income derived from:	(Line 1) Liquor Sales:	\$		() %
	(Line 2) Food Sales:	\$		() %
(Line 1 + Line 2 must = Line 3)	(Line 3) Gross Sales:	\$		() %

7. BAR AND GRILL LICENSE LIQUOR LICENSE-RENEWAL ONLY: W.S. 12-4-413(a) / W.S. 12-4-413(h),(j),(k)

(a) Gross sales figures and percentages of income derived from:	(Line 1) Liquor Sales:	\$		() %
	(Line 2) Food Sales:	\$		() %
	(Line 3) Entertainment Sales:	\$		() %
(Line 1 + Line 2 + Line 3 must = Line 4)	(Line 4) Gross Sales:	\$		() %

8. RESORT LIQUOR LICENSE: W.S. 12-4-401 through W.S. 12-4-405

Does the resort complex:

- (a)

Have an actual valuation of at least one million dollars, or have committed or expended not less than one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i)

☐ YES ☐ NO
- (b)

Include a restaurant and a convention facility; a convention facility that will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii)

☐ YES ☐ NO
- (c)

Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii)

☐ YES ☐ NO
- (d)

If no on question (c), have a ski resort facility open to the general public in which has been committed or expended not less than 10 million dollars (\$10,000,000.00) on the facility? W.S. 12-4-401(b)(iv)

☐ YES ☐ NO
- (e)

Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b)

☐ YES ☐ NO
- (i)

If YES to (e), attach a copy of the contract or subcontract.
- (ii)

RENEWAL ONLY: The contract or subcontract is current and on file with the Licensing Authority.

☐ YES ☐ NO
- (iii)

If NO to (e) (ii), attach a copy of the current contract or subcontract.

9. RESORT HOTEL LIQUOR LICENSE: W.S. 12-4-416 / W.S. 12-4-403 through W.S. 12-4-405

Does the resort hotel:

- (a)

Have an actual valuation of at least five million dollars, or have committed or expended at least five million dollars (\$5,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-416(b)(i)

☐ YES ☐ NO
- (b)

Include a full-service restaurant? W.S. 12-4-416(b)(ii)

☐ YES ☐ NO
- (c)

Include not less than twenty (20) sleeping rooms for short-term occupancy? W.S. 12-4-416(b)(iii)

☐ YES ☐ NO
- (d)

Provide dining services to guest rooms for not less than twelve (12) hours each day? W.S. 12-4-416(b)(iv)

☐ YES ☐ NO
- (e)

Provide facilities to accommodate business meetings for not less than fifty (50) participants? W.S. 12-4-416(b)(v)

☐ YES ☐ NO
- (f)

Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b)

☐ YES ☐ NO
- (i)

If YES to (f), attach a copy of the contract or subcontract.
- (ii)

RENEWAL ONLY: The contract or subcontract is current and on file with the Licensing Authority.

☐ YES ☐ NO
- (iii)

If NO to (f) (ii), attach a copy of the current contract or subcontract.

10. MICROBREWERY PERMIT:

WHOLESALE DISTRIBUTION: W.S. 12-2-201(a)

- (a)

Will or does the microbrewery at this location self-distribute its products or distribute through a licensed wholesaler?

☐ YES ☐ NO

If YES to (a); contact the Wyoming Liquor Division for further information.

RENEWAL ONLY: PRODUCTION REQUIREMENTS: W.S. 12-1-101(a)(xix)
- (b)

Malt Beverage Production

Minimum barrel production required for the current license term: 50.00

(i)

Barrels produced to date for the current license term:

(ii)

Variance:
- (c)

Will the microbrewery at this location have produced at least 50 barrels (1,550 gallons) but less than 50,000 barrels (1, 550,000 gallons) by the end of the current license term as required by law?

☐ YES ☐ NO

(i)

If NO to (c), attach a written explanation.

11. LIMITED RETAIL (CLUB) LIQUOR LICENSE: FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

- (a)

Has the fraternal organization been actively operating in at least thirty-six (36) states?

☐ YES ☐ NO
- (b)

Has the fraternal organization been actively in existence for at least twenty (20) years?

☐ YES ☐ NO

12. LIMITED RETAIL (CLUB) LIQUOR LICENSE: VETERANS CLUBS W.S. 12-1-101(a)(iii)(A)

- (a)

Does the Veteran's organization hold a charter by the Congress of the United States?

☐ YES ☐ NO
- (b)

Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary?

☐ YES ☐ NO

13. LIMITED RETAIL (CLUB) LIQUOR LICENSE: GOLF CLUBS W.S. 12-1-101(a)(iii)(D) / W.S. 12-4-301(e)

- (a)

Does the golf club have more than fifty (50) bona fide members?

☐ YES ☐ NO
- (b)

Does the Applicant, maintain, or operate a bona fide golf course together with a clubhouse?

☐ YES ☐ NO
- (c)

Is the Applicant a Political Subdivision of the state that owns, maintains, or operates this golf course?

☐ YES ☐ NO

(i)

Will food and beverage services be contracted or subcontracted? W.S. 12-4-301(e)

☐ YES ☐ NO

(ii)

If YES, is a copy of the food and beverage contract or lease attached?

☐ YES ☐ NO

(iii)

RENEWAL ONLY: The contract or subcontract is current and on file with the Licensing Authority.

☐ YES ☐ NO

(iv)

If NO to (c) (iii), attach a copy of the current contract or subcontract.

14.

LIMITED RETAIL (CLUB) LIQUOR LICENSE: SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E) / W.S. 12-4-301(b)

(a)

Does the club have more than one hundred (100) bona fide members who are residents of the county in which the club is located?

☐

YES

☐

NO

(b)

Is the club incorporated and operating solely as a nonprofit organization under the laws of this state?

☐

YES

☐

NO

(c)

Is the club qualified as a tax-exempt organization under the Internal Revenue Service?

☐

YES

☐

NO

(d)

Has the club been in continuous operation for a period of not less than one (1) year?

☐

YES

☐

NO

(e)

Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues?

☐

YES

☐

NO

(f)

Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club?

☐

YES

☐

NO

(g)

Is a true copy of the club bylaws attached to this application?

☐

YES

☐

NO

(h)

Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition(s) Attached)

☐

YES

☐

NO

(i)

If YES to (h), attach a copy of the Petition(s).

15.

For Applicants Filing As: Individual, General Partnership, Political Subdivision, Organization or Other: W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or officer (as applicable) listed below must complete all of the information below.

(If more information is required, list on a separate piece of paper and attach to this application.)

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip DO NOT LIST PO BOXES	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been convicted within the previous 10 years of:	
					Any Felony under Wyoming law?	Any Violation under Wyoming law relating to the sale or manufacture of Alcoholic Liquor or Malt Beverages?
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐

16.

For Applicants Filing As: Corporation (INC), Limited Company (LC), Limited Liability Company (LLC), Limited Liability Partnership (LLP) or Limited Partnership (LP): W.S. 12-4-102(a)(iv) & (v)

(a)

Is the Applicant Registered and Active with the Wyoming Secretary of State as required per W.S. 12-4-103(a)(x) or as otherwise required by Wyoming state laws?

☒

YES

☐

NO

☐

NOT APPLICABLE

List below: Each Officer, Director, stockholder, legal entity or member holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock or ownership of the corporation, limited liability company, limited liability partnership, or limited partnership.

Each Officer, Director or LLC member listed below must complete all of the information below.
(If more information is required, list on a separate piece of paper and attach to this application.)

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip DO NOT LIST PO BOXES	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock or Ownership Held	Have you been convicted within the previous 10 years of:	
						Any Felony under Wyoming law?	Any Violation under Wyoming law relating to the sale or manufacture of Alcoholic Liquor or Malt Beverages?
Chuanbing Lin	12/17/83	4200 Bridle Bit Ct. Gillette, WY 82718	3475628896	2025 INC	50%	YES ☐ NO ☒	YES ☐ NO ☒
Dequan Chen	1/20/85	4200 Bridle Bit Ct. Gillette, WY 82718	9177282999	2025 INC	40%	YES ☐ NO ☒	YES ☐ NO ☒
Xinyong Liu	5/28/24	15 Highland Dr. milltown, NJ 08850	6095911555	2025 INC	10%	YES ☐ NO ☒	YES ☐ NO ☒
						YES ☐ NO ☐	YES ☐ NO ☐

REQUIRED ATTACHMENTS:

FILING FOR: NEW, OR ANY TYPE OF TRANSFER

- ☐ A statement indicating the financial condition and financial stability of the Applicant. W.S. 12-4-102(a)(vi).
- ☐ If Filing For a Transfer of Ownership: Attach a form of assignment from the current licensee assigning the current license or permit to the new Applicant. W.S. 12-4-601(b).
- ☐ A copy of any lease agreement(s). W.S. 12-4-103(a)(iii)
- ☐ Bar & Grill and Restaurant liquor license Applicants: Attach a copy of the current Food Service Permit or the approved permit application for the Applicant and for the licensed building location. 12-4-413(a) / W.S. 12-4-407(a)
- ☐ If food and beverage services will be contracted or subcontracted attach a copy of the contract or lease agreement. W.S. 12-4-201(m) / W.S. 12-4-301(e) / W.S. 12-4-403(b)
- ☐ If filing for a Limited Retail Liquor License, operating as a Golf Club or Social Club, attach a copy of the club's bylaws including membership criteria. W.S. 12-4-301(c)
- ☐ If filing for a Microbrewery Permit or Winery Permit: Attach a copy of the approved Federal TTB Permit.
- ☐ If a current licensee is filing for a new, different license or permit: Attach a statement indicating the status of the current license or permit if the new license or permit is approved.

FILING FOR: RENEWAL

- ☐ A copy of any new or updated lease agreement(s) if not currently on file with the Licensing Authority. W.S. 12-4-103(a)(iii)
- ☐ Bar & Grill and Restaurant liquor license Applicants: Attach a copy of the current Food Service Permit or the approved permit application for the Applicant and for the licensed building location. 12-4-413(a) / W.S. 12-4-407(a)
- ☐ If food and beverage services will be contracted or subcontracted attach a copy of the contract or lease agreement if the agreement on file with the Licensing Authority is not current. W.S. 12-4-201(m) / W.S. 12-4-301(e) / W.S. 12-4-403(b)

OATH OR VERIFICATION W.S. 12-4-102(b)

Requires signatures by:

ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or ONE (1) Officer or Director, or Member of an Organization or Association.

Any individual who signs the application must also be listed on Question 15 or Question 16 as applicable or additional documentation must be provided confirming legal authority to sign the application on behalf of the Applicant.

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING)
COUNTY OF Campbell) SS.

Signed and sworn to before me on this 21st day of August, 2025 that the facts alleged in the foregoing instrument are true by the following:

1)	<u>Chuanbing Lin</u> (Signature)	<u>Chuanbing Lin</u> (Printed Name)	<u>CZO</u> Title
2)	<u>DZ GUAN CHEN</u> (Signature)	<u>DZ GUAN CHEN</u> (Printed Name)	<u>stockholder</u> Title
3)	<u>See Attached</u> (Signature)	 (Printed Name)	 Title
4)	 (Signature)	 (Printed Name)	 Title
5)	 (Signature)	 (Printed Name)	 Title

SEANNA J. CLYMER
Notary Public - State of Wyoming
Commission ID 168020
My Commission Expires 01/13/2029
(SEAL)

Witness my hand and official seal:

Seanna J. Clymer
Signature of Notary Public

My commission expires: 01/13/2029

REQUIRED ATTACHMENTS:**FILING FOR: NEW, OR ANY TYPE OF TRANSFER**

- ☐ A statement indicating the financial condition and financial stability of the Applicant. W.S. 12-4-102(a)(vi).
- ☐ If Filing For a Transfer of Ownership: Attach a form of assignment from the current licensee assigning the current license or permit to the new Applicant. W.S. 12-4-601(b).
- ☐ A copy of any lease agreement(s). W.S. 12-4-103(a)(iii)
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- ☐ If filing for a Microbrewery Permit or Winery Permit: Attach a copy of the approved Federal TTB Permit.
- ☐ If a current licensee is filing for a new, different license or permit: Attach a statement indicating the status of the current license or permit if the new license or permit is approved.

FILING FOR: RENEWAL

- ☐ A copy of any new or updated lease agreement(s) if not currently on file with the Licensing Authority. W.S. 12-4-103(a)(iii)
- ☐ Bar & Grill and Restaurant liquor license Applicants: Attach a copy of the current Food Service Permit or the approved permit application for the Applicant and for the licensed building location. 12-4-413(a) / W.S. 12-4-407(a)
- ☐ If food and beverage services will be contracted or subcontracted attach a copy of the contract or lease agreement if the agreement on file with the Licensing Authority is not current. W.S. 12-4-201(m) / W.S. 12-4-301(e) / W.S. 12-4-403(b)

OATH OR VERIFICATION W.S. 12-4-102(b)

Requires signatures by:

ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or ONE (1) Officer or Director, or Member of an Organization or Association.

Any individual who signs the application must also be listed on Question 15 or Question 16 as applicable or additional documentation must be provided confirming legal authority to sign the application on behalf of the Applicant.

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF New Jersey)
 COUNTY OF Middlesex) S.S.

Signed and sworn to before me on this 23rd day of August, 2025 that the facts alleged in the foregoing instrument are true by the following:

1)	_____	_____	_____
	(Signature)	(Printed Name)	Title
2)	_____	_____	_____
	(Signature)	(Printed Name)	Title
3)	<u>Liu Xin Gong</u>	<u>Liu Xin Gong</u>	<u>stockholder pc.</u>
	(Signature)	(Printed Name)	Title
4)	_____	_____	_____
	(Signature)	(Printed Name)	Title
5)	_____	_____	_____
	(Signature)	(Printed Name)	Title

Witness my hand and official seal:

Signature of Notary Public

My commission expires:

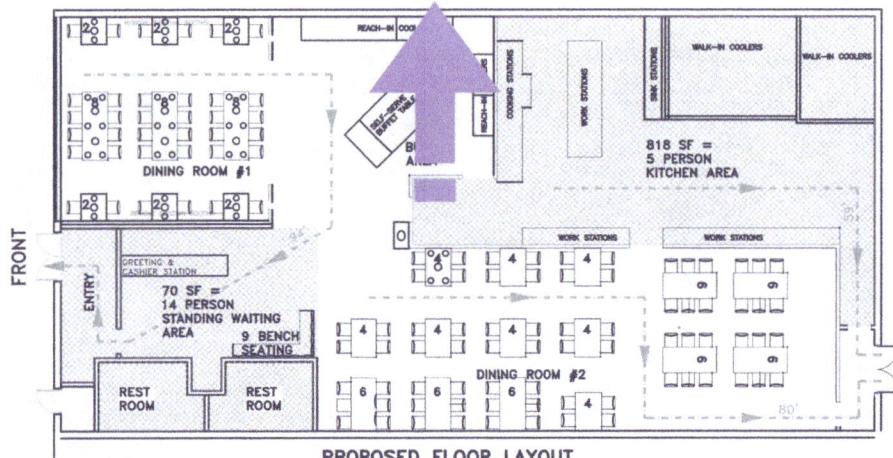
8/11/2029

(SEAL) PUI'K CHEUNG

Notary Public, State of New Jersey
 My Commission Expires Aug 11, 2029

COOLER:
BEER, JAPANESE
SAKE, KOREAN
SOJU

1/11/2024



PROPOSED OCCUPANCY LOAD

STANDING WAITING AREA	= 14	4 SEAT TABLES (8)	= 32
SITTING WAITING AREA	= 9	6 SEAT TABLES (7)	= 42
KITCHEN AREA	= 5	8 SEAT TABLES (3)	= 24
2 SEAT TABLES (6)	= 12		
TOTAL PROPOSED OCCUPANCY = 138		TOTAL CURRENT OCCUPANCY = 148	
TOTAL # OF PROPOSED Qpot TABLES = 24			

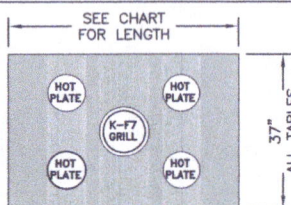
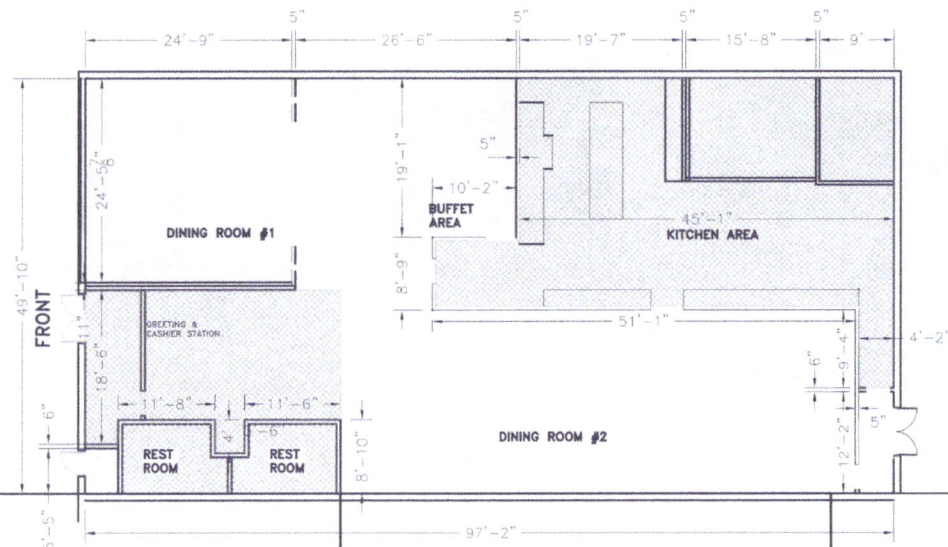


TABLE LENGTH

TWO PERSON TABLE	L = 39"
FOUR PERSON TABLE	L = 55"
SIX PERSON TABLE	L = 77"
EIGHT PERSON TABLE	L = 99"

LEGEND

- 2 SEAT TABLE & CHAIRS
(ONE Qpot & TWO HOT PLATES)
- 4 SEAT TABLE & CHAIRS
(ONE Qpot & FOUR HOT PLATES)
- 6 SEAT TABLE & CHAIRS
(ONE Qpot & FOUR HOT PLATES)
- 8 SEAT TABLE & CHAIRS
(TWO Qpots & SIX HOT PLATES)
- EGRESS ROUTE w/ DISTANCE
- FIXED BENCH SEATING
- AREA REQUIRING NO MODIFICATIONS



2024-06-14

Date: Woo Roaster
M. Tashir
B018.519.629 27 Donghai chengzhanhepp 19s
Hawking, Uyir-ga-ya 12120
KR

E-mail: w0201@naver.net
Reference: Project 4791275662

Product: EPA 202 TEST METHOD: USING THE DAE WOO ROASTER MODEL K-F7 INFRARED COOKER COOKING THE BLOWN FOOD PRODUCT AS MEDIA

Dear Mr. Park,

Per your request, project 4791275662 was opened for the evaluation of grease-laden vapors produced from the Model K-F7 Infrared Cooker.

The scope of this project was to determine the total grease emissions from cooking 10/10 burgers in the specified food load as noted in Appendix A to represent worst case cooking product. Testing is conducted in accordance with EPA Method 202 test guidelines to determine ultimate results. Results are used to determine compliance with Section 58 of UL 7106, Second Edition, the Standard for Refrigerating Systems, formerly Section 14 of UL 187, Eighth Edition, Supplement B, and paragraph 4.1.1.2 of NFPA 96, the Standard for Ventilation Control and Fire Protection of Commercial Cooking Operations. The test was conducted at our facility in Northbrook, IL on June 5th, 2024. This letter will report the results of the EPA202 test.

For the record, the test was conducted using the Listed Dae Woo Roaster Model K-F7 infrared cooker rated 240 V, 60 Hz, 1 phase, 2200 W. Please see appendix A attached for the proper measurement during the test. The test media and food load as broken in Appendix A were taken from UL 7106, Section 58.

The results are compared to comply with UL 7106, Section 58, formerly Section 14 of UL 187, Eighth Edition, Supplement B, and NFPA 96, paragraph 4.1.1.2 when testing with the specified food load and maximum base time value the total amount of grease laden effluent shall not exceed 5 mg/min. No evaluation was conducted in regard to fire protection.

UL LLC did not select the samples, determine whether the samples were representative of production quantities or without the production of the test samples, nor were we provided with information relative to the formulation or identification of complained materials used in the test samples. The test results apply only to the actual samples tested.

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UL, its employees and agents shall not be responsible to anyone for the use or misuse of the information contained in this Report and shall not incur any obligation of liability for damages, including consequential damages, arising out of or in connection with the use of, or inability to use, the information contained in this Report.

This letter will serve to report that all tests on the subject product have been completed. All information generated will be retained for future use. This concludes all work associated with Project 4791275662 and we are therefore closing this project. Our Accounting Department has been instructed to bill you for all charges incurred.

Thank you for the opportunity to provide your company with these services. Please do not hesitate to contact us if you should have any questions or comments.

Very truly yours,

Reviewed by:

William M. Moller
Fred Zaplatoski
Sr. Staff Engineer
E-mail: Fred.Zaplatoski@ul.com

William M. Moller
William Moller
Engineer Manager
E-mail: William.Moller@ul.com

TESTING OF K-F7 GRILL

Prepared for
Chuanbing
1208 Sioux Ave
Gillette, WY 81403
905-416-4010

4506
P.O.
Box
307-
ENCL

PROJECT: ALL RIGHTS RESERVED
Drawn by: RPS Design by: RPS
Revision Date: Revision:

PCA Project Number: 243983.053
Plot Date: May 14, 2025 - 10:08
Project: 243983000 - Menu
Floor plan 041025.dwg
Layout: Sheet 1
X-ref: --

QPOT RESTA
2550 S. Doug
Gillette, WY

FLOOR P

SHEET 1

Gillette Police Department



P.O. Box 518
Gillette, WY 82717
Website: www.gillettesy.gov

Administration: (307) 686-5232
Non-Emergency: (307) 682-5155
Administration Fax: (307) 686-0396

Chief of Police
Chuck Deaton

LIQUOR LICENSE OPERATION PLAN

Name as it appears on license: Chuanbing Lin

Common name (doing business as): QPOT KOREA BBQ AND HOT POT INC

Street address: 2550 S Douglass HIGHWAY, #130, Gillette, WY 82718

Phone #: 917 3301860

Type of license: Retail Limited Restaurant Bar & Grill Delivery

Hours of Operation

Our planned hours of operation are: From 11AM to 10PM Every Day
(Mon - Sun). All Year (Jan - Dec)

Last call will be 30 minutes before closing and last service will be 60 minutes before closing.

Format

The premises will be operated as: Korea BBQ and Hot Pot Restaurant.
All you can eat. We only service indoor and on the table.
We service beer and wine as a beverage with
the meal.

We will strictly abide by the local beverage regulations

Include: Nature of business
Bar
Package Liquor
Restaurant

Regular Events
Happy hour
Live Entertainment

Special Events
Competitions of strength
Sexually oriented entertainment
Other special events

(All outside events require a malt beverage or catering permit.)

Productivity Service With P.R.I.D.E. Enthusiasm
Responsibility Integrity Dedication

Security / Crowd Control / Capacity Limits

The official capacity limit for our business is: 110 people

In order to comply with our capacity limits we shall: 1. Implement a reservation / book system. 2. Enforce strict occupancy limits. eg, "deny entry once maximum capacity is reached. 3. Optimize existing workflows. 4. Monitor usage in real-time. 5. Communicate policies clearly.

We shall maintain peace and order in and around our business by: 1. Visible Surveillance: install well-lit CCTV cameras at entrances, parking areas, and blind spots. 2. Access control: use gated entry/keycard systems for restricted zones. 2. Staff Training & Protocols. 3. Ensure parking lots, walkways, and alleys are fully illuminated after dark.

Rules of the establishment shall be enforced by: Manager, Waiters/ waitress

Alcohol Management

To comply with laws regarding alcoholic and malt beverages, including the use of eighteen to twenty year old servers in restaurants if applicable, our establishment will:

1. Verify identification for all customers purchasing alcoholic or malt beverages to prevent sales to any under 21. 2. Strictly follow all federal, state, and local laws regulating the sale, service and consumption of alcoholic and malt beverages. 3. Allow employee ages 18-20 to serve alcoholic or malt beverages to complete
If you retain full retail license, do you plan on alcohol delivery? Yes or No State - approved
What is your operational plan to ensure compliance with state statute if you answered yes? No.

Chuan bing Lin
Signature of License Holder

Chuan bing Lin
Printed Name

8/20/2015
Date

alcohol server training prior to working with such beverages.

Operation Plan – QPot Korea BBQ & Hot Pot

1. Business Overview

Concept: Full-service Korean BBQ and Hot Pot restaurant with a modern dining experience.

Target Market: Families, young professionals, students, and groups seeking interactive dining.

Location: 2550 S Douglass HWY#130, Gillette, WY 82718

Hours of Operation: 7 days/week, 11:00 AM – 10:00 PM (adjust based on demand).

2. Products & Services

Main Offerings:

- Korean BBQ (beef, pork, chicken, seafood)
- Hot Pot with multiple broths and customizable ingredients

Add-ons: Side dishes, beverages (non-alcoholic + alcoholic), desserts

Future Expansion: All you can eat/Buffer

3. Operations & Staffing

Staffing Structure:

- General Manager
- Kitchen Staff (Head Chef, Prep Cooks, Line Cooks, Dishwasher)
- Floor Staff (Servers, Hosts, Bussers)
- Beverage

Training Focus:

- Food safety & sanitation (ServSafe certification if in the U.S.)
- Customer service excellence
- Grill and hot pot safety procedures

4. Customer Experience

Dining Style: Tables equipped with built-in grills and build-in hot pot.

Service Model:

- Friendly, attentive service with guidance for first-time customers
- Timely table turnover (~75–90 min average dining time)

Technology:

- Digital reservations (OpenTable or in-app)

5. Supply Chain & Inventory

Key Suppliers: Sysco

Ordering & Inventory: Weekly ordering schedule, daily inventory checks.

Storage: Walk-in cooler, dry storage, beverage cooler.

6. Health, Safety & Compliance

Compliance with state/local food safety laws.

Alcohol service: trained servers (21+; 18–20 if permitted by law for non-alcoholic service).

Electric safety for tabletop grills and hot pot.

Regular equipment maintenance.

7. Marketing & Promotion

Branding: Modern, vibrant, social-dining brand identity.

Channels: Instagram, TikTok, local food blogs, Google Maps, Yelp.

Promotions: Happy hour, weekday lunch specials, group discounts.

Community Engagement: Collaborations with local universities and cultural festivals.

8. Financial Planning

Revenue Streams: Dine-in, alcohol sales.

Cost Control:

- Monitor food cost % (target: 28–32%)
- Labor cost % (target: 25–30%)
- Inventory waste management

Break-Even Analysis: Estimate based on rent, utilities, payroll, supplies.

State of Wyoming**Department of Revenue****Excise Tax Division****WY Revenue ID No:**
433003**Sales/Use Tax License No:**
17008563**Business Start Date :**
08/01/2025

The vendor shown below has registered with the Department of Revenue and has been authorized to collect the sales/use tax imposed by the sales/use Tax Act of 1937, as amended and to furnish receipts therefore. This license shall be valid and effective until canceled or revoked and is not transferable.

Location: 2550 S DOUGLAS HWY
GILLETTE WY 82718-6408
UNITED STATES



Issued To: QPOT KOREA BBQ AND HOT POT
QPOT KOREA BBQ AND HOT POT INC
2550 S DOUGLAS HWY
GILLETTE WY 82718-6408
UNITED STATES

Display Conspicuously at the Place of Business for Which Issued

Cut along this line to separate license certificate. Please retain the information below for your reference.

WYOMING SALES/USE TAX REPORTING INFORMATION

1. Your filing frequency is Monthly beginning: 8/1/2025. Quarterly filers will be setup on calendar quarter. If you are a quarterly filer, your first return may be for a portion of a calendar quarter.
2. You will receive your return approximately the first week of the month in which it is due. Example: MONTHLY filers; January return will be received first half of February and it must be post marked on or before the last day of February. QUARTERLY filers; January, February, and March returns will be received first half of April and must be post marked on or before the last day of April.
3. Failure to receive a return from the Department of Revenue does not relieve you from the responsibility of filing and paying the tax due on or before the due date. Returns must be filed even if no sales were made or any tax due.
4. The postmark date determines the timeliness of your return. Returns with a late postmark are subject to penalty and interest.
5. Please notify the Excise Tax Division at the Cheyenne Office in writing if there is a change of address or ownership. Be sure to include your Wyoming Sales/Use tax license number on any correspondence and/or remittance sent to the Department to ensure timely processing.



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

A Public Hearing for the Issuance of a New Bar and Grill Liquor License to Wyoming Horse Racing LLC, d.b.a. Horse Palace, located at 95 Skyline Dr., Suite 120, Gillette, WY 82716.

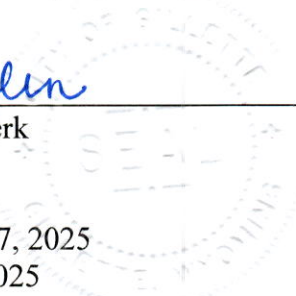
ATTACHMENTS:

[Public Hearing Notice](#)

NOTICE OF APPLICATION FOR A NEW BAR & GRILL LIQUOR LICENSE

Notice is hereby given that on the 22nd day of September 2025, Wyoming Horse Racing LLC, filed an application for a new Bar and Grill liquor license in the office of the City Clerk of the City of Gillette to the following described place, 95 Skyline Drive, Suite 120, Gillette, WY 82716, and protests if any there be against the approval will be heard at the hour of 6:00 p.m., October 7, 2025, or as soon thereafter as so ordered by the City Council of Gillette, Wyoming, in the City Council Chambers of the City of Gillette, located at 201 East 5th Street, Gillette, Wyoming.

Dated this 22nd day of September 2025



Alicia Allen, City Clerk

Publish: September 27, 2025
October 4, 2025



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Council Consideration of a New Bar and Grill Liquor License to Wyoming Horse Racing LLC, d.b.a. Horse Palace, located at 95 Skyline Dr., Suite 120, Gillette, WY 82716.

SUGGESTED ACTION:

I move to approve a New Bar and Grill Liquor License to Wyoming Horse Racing LLC, d.b.a. Horse Palace, located at 95 Skyline Dr., Suite 120, Gillette, WY 82716.

CASE BACKGROUND:

Wyoming Horse Racing LLC applied for a new Bar & Grill Liquor License Office on September 22, 2025. A Public Hearing was published in the Gillette News Record on September 27, 2025, and October 4, 2025. The application and correlating documents were submitted to the Wyoming Liquor Division. The WLD is requiring an approved Food Service Permit application or the actual Food Service permit before this license can be issued. However, the Food Service Permit cannot be issued by the Department of Agriculture until construction is complete. If City Council approves this license on October 7th, we will put the license in an "Approved-Not Issued" status until we receive either one of those required documents. This location is not operational as of the date of the application, construction will be completed within 1 year after the license is issued, with hopes of being open by the end of 2025.

In addition to alcohol, the applicant plans to provide food and non-alcoholic beverages, with plans to potentially modify or grow their menu. They will require all employees to be TIPS trained within 90 days of employment.

If approved, the newly issued license would expire on March 31, 2026, in conjunction with all Gillette Liquor Licenses. Upon approval of the new license, the applicant will submit a renewal application to the City Clerk's Office, for consideration with the annual liquor license renewals in February 2026.

STAFF REFERENCE:

Jennifer Toscana, Public Affairs Director

ATTACHMENTS:

[Letter to Council](#)

[Application](#)

[Operation Plan](#)

[WY SOS Cert. of Good Standing](#)

**Wyoming
Horse Racing LLC**

September 17, 2025

Gillette City Council
201 E. 5th Street
Gillette, WY 82716

Re: Application for Bar and Grill Liquor License

Dear Council Members:

Wyoming Horse Racing LLC, which does business under the "Horse Palace" trade name, has been a successful historical horse racing & OTB business throughout the state for many years. We want to offer our guest a variety of entertainment options. This can only be done by offering our guests a nice food and beverage experience by offering them a range of alcoholic and non-alcoholic drinks along with an assortment of food items. Guests would be able to order food and drinks at their leisure while visiting our historical horse racing machines and OTB establishment. There will be food specials, promotions, and discounts. Adding food and beverages to our establishment would allow us to better compete with the competition while enhancing the customers' experience and providing them with the amenities they have come to expect.

Our company has extensive Food and Beverage experience. Our Executive Chef/F&B Director has over 30 years of F&B experience ranging from sandwich shops to fine dining and will be heavily involved in the success of the F&B operation.

We will provide our staff with the required training they need to provide a safe working environment while meeting all state and local rules. All Horse Palace employees will receive TIPS alcohol training along with ServSafe training so they can perform all food & beverage functions. Though we are still in the process of interviewing employees for our Gillette location, all employees involved in alcohol sales will complete the requisite TIPS training within 90 days of their employment start date.

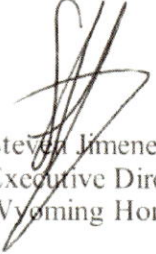
The Gillette Horse Palace will offer a variety of alcoholic beverages, ranging from domestic and imported beers, wine, and mixed drinks. We will also offer non-alcoholic beverages ranging from juice, soda, coffee, and water. In addition, we will offer food (menu attached), and snacks. We intend to start with traditional offerings, and potentially modify or grow the menu, with the help of our customers.

With regard to a food service permit for the premises, as shown on the attached, we have submitted a complete application after being in contact with Kelsey McKinsey with the City, and we understand that everything is on order (though of course the final permit will not be issued until construction is completed).

If the liquor license is issued, please note that although our Gillette location is not operational as of the date of this application, construction is well underway, and it will be operational at 95 Skyline Drive, Suite 210 within one (1) year after the license is issued – currently, we expect to begin construction within approximately the next two weeks with the hope, if all goes well, of being open by the end of the year.

We respectfully ask for your approval of our application for the bar and grill liquor license.

Sincerely,



Steven Jimenez
Executive Director
Wyoming Horse Racing LLC

NEW OR RENEWAL LIQUOR LICENSE OR PERMIT APPLICATION

(State of Wyoming-County and Municipal Jurisdictions)

FOR LIQUOR DIVISION USE ONLY

Customer #:			
Transf. from:			
1 st Reviewer:		/	/
2 nd Reviewer:		/	/

CLERK SECTION: Completed by City / Town / County Clerk		Local License #	
Filing In Jurisdiction: ☐ CITY or TOWN OF: <u>Gillette</u> ☐ COUNTY OF: <u>Campbell</u>		Date filed with clerk: <u>9 / 22 / 2025</u> Advertising Dates: (Minimum 2 Consecutive Weeks Prior to Hearing) <u>9 / 27 / 2025 & 10 / 4 / 2025</u> Public Hearing Date: <u>10 / 7 / 2025</u> Publishing Fee: \$ <u>90.00</u> Publishing Fee Direct Billed to Applicant: ☐	
Fees Annual License Fee: \$ _____ Prorated License Fee: \$ <u>1438.36</u> Transfer Fee: \$ _____ License Term: <u>10</u> / <u>8</u> / <u>2025</u> Through <u>3</u> / <u>31</u> / <u>2026</u> Month Day Year Month Day Year			
LICENSING AUTHORITY CLERK: BEGIN ADVERTISING PROMPTLY! PER W.S. 12-4-104(d): IMMEDIATELY FORWARD A COPY OF THE APPLICATION AND ALL ATTACHEMENTS TO THE DIVISION. NO LICENSING AUTHORITY SHALL APPROVE OR DENY AN APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.			
SECTION 1: APPLICANT & LOCATION INFORMATION			
Applicant (Business Name): <u>Wyoming Horse Racing LLC</u>			
Doing Business As (DBA) / Trade Name: <u>Horse Palace</u>			
Building to be licensed / Building Address: <u>95 Skyline Drive, Suite 120</u> (Address Number, and Suite or Unit Number, and Street or Road Name)			
<u>Gillette</u> City	<u>WY</u> State	<u>82716</u> Zip	<u>Campbell</u> County
Local Mailing Address: <u>5640 High Plains Road</u> (Address Number or PO Box, and Suite or Unit Number, and Street or Road Name)			
<u>Cheyenne</u> City	<u>WY</u> State	<u>82007</u> Zip	<u>Laramie</u> County
Business Telephone Number: <u>307-487-3355 (Corporate Office)</u>		Fax Number: _____	
Business E-Mail Address: <u>shawnjackson@wyominghorseracing.com</u>			
Business Primary Contact: <u>Shawn</u> First Name		<u>Jackson</u> Last Name	
SECTION 2: FILING AS (CHOOSE ONLY ONE)			
☐ INDIVIDUAL ☐ GENERAL PARTNERSHIP ☐ LP ☐ LLP ☐ LLLP ☒ LLC ☐ LC ☐ CORPORATION (INC) ☐ NON-PROFIT CORPORATION (NCORP) ☐ POLITICAL SUBDIVISION ☐ ORGANIZATION ☐ OTHER _____			
SECTION 3: FILING FOR (CHOOSE ONLY ONE)			
☒ NEW LICENSE OR PERMIT ☐ RENEWAL OF LICENSE OR PERMIT ☐ TRANSFER OF LOCATION ☐ TRANSFER OF OWNERSHIP* ☐ TRANSFER OF OWNERSHIP* and LOCATION *For a Transfer of Ownership: Attach a Form of Assignment Formerly Held by: _____			
SECTION 4: TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)			
(a) Licenses and Permits Authorized for On-Premise Sales and Off-Premise Package Sales			
☐ RETAIL LIQUOR LICENSE	☐ COUNTY MALT BEVERAGE PERMIT	☐ MICROBREWERY PERMIT	
☐ WINERY PERMIT	☐ WINERY SATELLITE PERMIT	☐ MANUFACTURER SATELLITE PERMIT	
(i) Primary Business Type (CHOOSE ONLY ONE) (W.S. 12-6-101(c)(vi))			
☐ ON-PREMISE: BAR		☐ OFF-PREMISE: PACKAGE STORE	
☐ ON & OFF PREMISE: BAR & PACKAGE STORE			
(b) Licenses and Permits Authorized for ONLY On-Premise Sales			
☐ RESTAURANT LIQUOR LICENSE	☒ BAR AND GRILL LIQUOR LICENSE	☐ SPECIAL MALT BEVERAGE PERMIT	
☐ RESORT LIQUOR LICENSE	☐ RESORT HOTEL LIQUOR LICENSE	☐ RESORT LIQUOR LICENSE-SKI RESORT	
LIMITED RETAIL LIQUOR LICENSE (CLUB) ☐ GOLF CLUB ☐ VETERANS CLUB ☐ FRATERNAL CLUB ☐ SOCIAL CLUB			
SECTION 5: SPECIAL STATUTORY DESIGNATIONS-ONLY COMPLETE IF APPLICABLE (CHOOSE ONLY ONE)			
☐ COMMERCIAL AIRPORT (W.S. 12-4-201(d)(iv)) ☐ GOLF CLUB (W.S. 12-5-201(f)) ☐ GUEST RANCH (W.S. 12-5-201(f)) ☐ Other: _____			
SECTION 6: OPERATIONAL STATUS (W.S. 12-1-101(a)(xxi) / 12-2-301(c) / 12-4-103(a)(iv)) and to assist the Liquor Division with Scheduling Inspections)			
☐ SEASONAL		MONTHS OF OPERATION: from <u>Jan</u> to <u>Dec</u> ☒ All Year (Jan-Dec)	
☐ NON-OPERATIONAL / PARKED		DAYS OF WEEK OF OPERATION: from <u>Mon</u> to <u>Sun</u> ☒ Every Day (Mon-Sun)	
		HOURS OF OPERATION: from _____ to _____ ☐ 24 Hours a Day	
		<u>Mon-Fri - 10am-12am</u> <u>Sat & Sun - 10am-2am</u>	

ALL APPLICANTS MUST COMPLETE QUESTIONS 1-3**1. BUILDING OWNERSHIP: W.S. 12-4-103(a)(iii)**

Does the Applicant own or lease the licensed building?

- (a) The Applicant **OWNS** the licensed building. ☐ YES (own)
- (b) The Applicant **LEASES** the licensed building. ☒ YES (lease)

If the building is leased, attach a copy of the lease agreement and complete (i) through (iii) below:

- (i) The lease term expiration date is: **June 6, 2030** or, ☐ Does not expire / Automatically Renews.

Note: The lease term **MUST** continue at least through the term of the liquor license or permit.

- (ii) The lease term information is located on **page 2, paragraph 3**

- (iii) **Sales** provision for alcoholic or malt beverages: located, on **page 6, paragraph 5.f**

Note: The lease **MUST** contain a provision specifically allowing the **SALE OF ALCOHOLIC or MALT BEVERAGES**.

- (c) **RENEWAL ONLY:** The lease is current and on file with the Licensing Authority. ☐ YES ☐ NO
- (i) **If NO to (c), attach a copy of the current lease agreement and complete 1.(b), (i) through (iii)**

2. LIQUOR BUSINESS CONTROL: W.S. 12-4-601(b)

- (a) To operate the liquor business, has the business or license/permit been assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license or permit or the licensed building? ☐ YES ☒ NO
- (b) If the answer was **YES to 2(a)** above, attach a written explanation and copies of any documents in connection there within.

3. INTEREST IN LICENSE OR PERMIT: W.S. 12-5-401, 12-5-402, 12-5-403

Does any alcohol manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm:

- (a) Hold any interest in the license/permit applied for? ☐ YES ☒ NO
- (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in the business? ☐ YES ☒ NO
- (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? ☐ YES ☒ NO
- (d) **If the answer was YES to any of the above questions, attach a written explanation and copies of any documents in connection there within.**

QUESTIONS 4-16 AND SIGNATURE PAGE: COMPLETED BY THE APPLICANT AS APPLICABLE**4. RETAIL LIQUOR LICENSE-COMMERCIAL SERVICE AIRPORTS ONLY: W.S. 12-4-201(m)**

- (a) Will food and beverage services be contracted or subcontracted? ☐ YES ☐ NO
- (i) **If YES**, is a copy of the food and beverage contract or lease attached? ☐ YES ☐ NO
- (ii) **RENEWAL ONLY:** The contract or subcontract is current and on file with the Licensing Authority. ☐ YES ☐ NO
- (iii) **If NO to (a) (ii), attach a copy of the current contract or subcontract.**

5. BAR AND GRILL LICENSE OR RESTAURANT LIQUOR LICENSE ONLY: 12-4-413(a) / W.S. 12-4-407(a)Is a copy of the valid food service permit or the approved permit application attached? ☒ YES ☐ NO**6. RESTAURANT LIQUOR LICENSE-RENEWAL ONLY: W.S. 12-4-407(a) / W.S. 12-4-408**

- (a) Gross sales figures and percentages of income derived from:
- | | | |
|---------------------------------|-----------------------|----------------------|
| (Line 1) Liquor Sales: | \$ _____ | (_____) % |
| (Line 2) Food Sales: | \$ _____ | (_____) % |
| (Line 1 + Line 2 must = Line 3) | (Line 3) Gross Sales: | \$ _____ (_____) % |

7. BAR AND GRILL LICENSE LIQUOR LICENSE-RENEWAL ONLY: W.S. 12-4-413(a) / W.S. 12-4-413(h),(j),(k)

- (a) Gross sales figures and percentages of income derived from:
- | | | |
|--|-----------------------|----------------------|
| (Line 1) Liquor Sales: | \$ _____ | (_____) % |
| (Line 2) Food Sales: | \$ _____ | (_____) % |
| (Line 3) Entertainment Sales: | \$ _____ | (_____) % |
| (Line 1 + Line 2 + Line 3 must = Line 4) | (Line 4) Gross Sales: | \$ _____ (_____) % |

8. RESORT LIQUOR LICENSE: W.S. 12-4-401 through W.S. 12-4-405**Does the resort complex:**

- (a) Have an actual valuation of at least one million dollars, or have committed or expended not less than one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) ☐ YES ☐ NO
- (b) Include a restaurant and a convention facility; a convention facility that will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) ☐ YES ☐ NO
- (c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) ☐ YES ☐ NO
- (d) If no on question (c), have a ski resort facility open to the general public in which has been committed or expended not less than 10 million dollars (\$10,000,000.00) on the facility? W.S. 12-4-401(b)(iv) ☐ YES ☐ NO
- (e) Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b) ☐ YES ☐ NO
- (i) **If YES to (e), attach a copy of the contract or subcontract.**
- (ii) **RENEWAL ONLY:** The contract or subcontract is current and on file with the Licensing Authority. ☐ YES ☐ NO
- (iii) **If NO to (e) (ii), attach a copy of the current contract or subcontract.**

9. RESORT HOTEL LIQUOR LICENSE: W.S. 12-4-416 / W.S. 12-4-403 through W.S. 12-4-405**Does the resort hotel:**

- (a) Have an actual valuation of at least five million dollars, or have committed or expended at least five million dollars (\$5,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-416(b)(i) ☐ YES ☐ NO
- (b) Include a full-service restaurant? W.S. 12-4-416(b)(ii) ☐ YES ☐ NO
- (c) Include not less than twenty (20) sleeping rooms for short-term occupancy? W.S. 12-4-416(b)(iii) ☐ YES ☐ NO
- (d) Provide dining services to guest rooms for not less than twelve (12) hours each day? W.S. 12-4-416(b)(iv) ☐ YES ☐ NO
- (e) Provide facilities to accommodate business meetings for not less than fifty (50) participants? W.S. 12-4-416(b)(v) ☐ YES ☐ NO
- (f) Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b) ☐ YES ☐ NO
- (i) **If YES to (f), attach a copy of the contract or subcontract.**
- (ii) **RENEWAL ONLY:** The contract or subcontract is current and on file with the Licensing Authority. ☐ YES ☐ NO
- (iii) **If NO to (f) (ii), attach a copy of the current contract or subcontract.**

10. MICROBREWERY PERMIT:**WHOLESALE DISTRIBUTION: W.S. 12-2-201(a)**

- (a) Will or does the microbrewery at this location self-distribute its products or distribute through a licensed wholesaler? ☐ YES ☐ NO
- If YES to (a); contact the Wyoming Liquor Division for further information.**
- RENEWAL ONLY: PRODUCTION REQUIREMENTS: W.S. 12-1-101(a)(xix)**
- (b) **Malt Beverage Production**
- Minimum barrel production required for the current license term: **50.00**
- (i) Barrels produced to date for the current license term: _____
- (ii) Variance: _____
- (c) Will the microbrewery at this location have produced at least 50 barrels (1,550 gallons) but less than 50,000 barrels (1,550,000 gallons) by the end of the current license term as required by law? ☐ YES ☐ NO
- (i) **If NO to (c), attach a written explanation.**

11. LIMITED RETAIL (CLUB) LIQUOR LICENSE: FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

- (a) Has the fraternal organization been actively operating in at least thirty-six (36) states? ☐ YES ☐ NO
- (b) Has the fraternal organization been actively in existence for at least twenty (20) years? ☐ YES ☐ NO

12. LIMITED RETAIL (CLUB) LIQUOR LICENSE: VETERANS CLUBS W.S. 12-1-101(a)(iii)(A)

- (a) Does the Veteran's organization hold a charter by the Congress of the United States? ☐ YES ☐ NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? ☐ YES ☐ NO

13. LIMITED RETAIL (CLUB) LIQUOR LICENSE: GOLF CLUBS W.S. 12-1-101(a)(iii)(D) / W.S. 12-4-301(e)

- (a) Does the golf club have more than fifty (50) bona fide members? ☐ YES ☐ NO
- (b) Does the Applicant, maintain, or operate a bona fide golf course together with a clubhouse? ☐ YES ☐ NO
- (c) **Is the Applicant a Political Subdivision** of the state that owns, maintains, or operates this golf course? ☐ YES ☐ NO
- (i) Will food and beverage services be contracted or subcontracted? W.S. 12-4-301(e) ☐ YES ☐ NO
- (ii) **If YES**, is a copy of the food and beverage contract or lease attached? ☐ YES ☐ NO
- (iii) **RENEWAL ONLY:** The contract or subcontract is current and on file with the Licensing Authority. ☐ YES ☐ NO
- (iv) **If NO to (c) (iii), attach a copy of the current contract or subcontract.**

14. LIMITED RETAIL (CLUB) LIQUOR LICENSE: SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E) / W.S. 12-4-301(b)			
(a)	Does the club have more than one hundred (100) bona fide members who are residents of the county in which the club is located?	☐	YES ☐ NO
(b)	Is the club incorporated and operating solely as a nonprofit organization under the laws of this state?	☐	YES ☐ NO
(c)	Is the club qualified as a tax-exempt organization under the Internal Revenue Service?	☐	YES ☐ NO
(d)	Has the club been in continuous operation for a period of not less than one (1) year?	☐	YES ☐ NO
(e)	Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues?	☐	YES ☐ NO
(f)	Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club?	☐	YES ☐ NO
(g)	Is a true copy of the club bylaws attached to this application?	☐	YES ☐ NO
(h)	Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition(s) Attached)	☐	YES ☐ NO
(i) If YES to (h), attach a copy of the Petition(s).			

15. For Applicants Filing As: Individual, General Partnership, Political Subdivision, Organization or Other: W.S. 12-4-102(a)(ii) & (iii)
Each individual, partner or officer (as applicable) listed below must complete all of the information below.
(If more information is required, list on a separate piece of paper and attach to this application.)

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip DO NOT LIST PO BOXES	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been convicted within the previous 10 years of:	
					Any Felony under Wyoming law?	Any Violation under Wyoming law relating to the sale or manufacture of Alcoholic Liquor or Malt Beverages?
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐
				YES ☐ NO ☐	YES ☐ NO ☐	YES ☐ NO ☐

16. For Applicants Filing As: Corporation (INC), Limited Company (LC), Limited Liability Company (LLC), Limited Liability Partnership (LLLP) or Limited Partnership (LP): W.S. 12-4-102(a)(iv) & (v)
(a) Is the Applicant Registered and Active with the Wyoming Secretary of State as required per W.S. 12-4-103(a)(x) or as otherwise required by Wyoming state laws? ☒ YES ☐ NO ☐ NOT APPLICABLE

List below: Each Officer, Director, stockholder, legal entity or member holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock or ownership of the corporation, limited liability company, limited liability partnership, or limited partnership.

Each Officer, Director or LLC member listed below must complete all of the information below.

(If more information is required, list on a separate piece of paper and attach to this application.)

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip DO NOT LIST PO BOXES	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock or Ownership Held	Have you been convicted within the previous 10 years of:	
						Any Felony under Wyoming law?	Any Violation under Wyoming law relating to the sale or manufacture of Alcoholic Liquor or Malt Beverages?
WY Funding LLC		5640 High Plains Road Cheyenne, WY 82007	307-487- 4298	3 years	100%	YES ☐ NO ☒	YES ☐ NO ☒
Nicholas Hughes President	7/18/56	392 Lum Crowe Road Roswell, GA 30075	270-776- 5744	3 years	0%	YES ☐ NO ☒	YES ☐ NO ☒
John H. Sheldon, III Executive VP	9/5/54	11383 Merado Peak Drive Las Vegas, NV 89135	513-544- 6207	3 years	0%	YES ☐ NO ☒	YES ☐ NO ☒
Peter Liguori Executive VP	12/6/57	225 North Evergreen Avenue Elmhurst, IL 60126	213-618- 6922	3 years	0 %	YES ☐ NO ☒	YES ☐ NO ☒

REQUIRED ATTACHMENTS:

FILING FOR: NEW, OR ANY TYPE OF TRANSFER

- ☒ A statement indicating the financial condition and financial stability of the Applicant. W.S. 12-4-102(a)(vi).
- ☐ If Filing For a Transfer of Ownership: Attach a form of assignment from the current licensee assigning the current license or permit to the new Applicant. W.S. 12-4-601(b).
- ☒ A copy of any lease agreement(s). W.S. 12-4-103(a)(iii)
- ☒ Bar & Grill and Restaurant liquor license Applicants: Attach a copy of the current Food Service Permit or the approved permit application for the Applicant and for the licensed building location. 12-4-413(a) / W.S. 12-4-407(a)
- ☐ If food and beverage services will be contracted or subcontracted attach a copy of the contract or lease agreement. W.S. 12-4-201(m) / W.S. 12-4-301(e) / W.S. 12-4-403(b)
- ☐ If filing for a Limited Retail Liquor License, operating as a Golf Club or Social Club, attach a copy of the club's bylaws including membership criteria. W.S. 12-4-301(c)
- ☐ If filing for a Microbrewery Permit or Winery Permit: Attach a copy of the approved Federal TTB Permit.
- ☐ If a current licensee is filing for a new, different license or permit: Attach a statement indicating the status of the current license or permit if the new license or permit is approved.

FILING FOR: RENEWAL

- ☐ A copy of any new or updated lease agreement(s) if not currently on file with the Licensing Authority. W.S. 12-4-103(a)(iii)
- ☐ Bar & Grill and Restaurant liquor license Applicants: Attach a copy of the current Food Service Permit or the approved permit application for the Applicant and for the licensed building location. 12-4-413(a) / W.S. 12-4-407(a)
- ☐ If food and beverage services will be contracted or subcontracted attach a copy of the contract or lease agreement if the agreement on file with the Licensing Authority is not current. W.S. 12-4-201(m) / W.S. 12-4-301(e) / W.S. 12-4-403(b)

OATH OR VERIFICATION W.S. 12-4-102(b)

Requires signatures by:

ALL Individuals, **ALL** Partners, **ONE (1)** LLC Member, or **TWO (2)** Corporate Officers or Directors except that if all the stock of the corporation is owned by **ONE (1)** individual then that individual may sign and verify the application upon his oath, or **ONE (1)** Officer or Director, or Member of an Organization or Association.

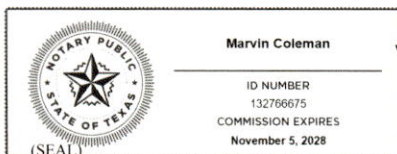
Any individual who signs the application must also be listed on Question 15 or Question 16 as applicable or additional documentation must be provided confirming legal authority to sign the application on behalf of the Applicant.

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF Texas)
COUNTY OF Harris)) SS.

Signed and sworn to before me on this 18 day of Sep, 2025 that the facts alleged in the foregoing instrument are true by the following:

1) <u>Peter Liguori</u> (Signature)	Peter Liguori (Printed Name)	Executive VP Title
2) _____ (Signature)	_____ (Printed Name)	_____ Title
3) _____ (Signature)	_____ (Printed Name)	_____ Title
4) _____ (Signature)	_____ (Printed Name)	_____ Title
5) _____ (Signature)	_____ (Printed Name)	_____ Title



Witness my hand and official seal:

Marvin Coleman
Signature of Notary Public

My commission expires 11/05/2028

Electronically signed and notarized online using the Proof platform.

Gillette Police Department



P.O. Box 518
Gillette, WY 82717
Website: www.gillettewy.gov

Administration: (307) 686-5232
Non-Emergency: (307) 682-5155
Administration Fax: (307) 686-0396

Chief of Police
Chuck Deaton

LIQUOR LICENSE OPERATION PLAN

Name as it appears on license: Wyoming Horse Racing LLC

Common name (doing business as): Horse Palace

Street address: 95 Skyline Drive, Gillette, WY 82716

Phone #: 307-487-3355 (Corporate Office)

Type of license: Retail Limited Restaurant **Bar & Grill** Delivery

Hours of Operation

Our planned hours of operation are: Sunday-Thursday 10am-12am, Friday-Saturday 10am-2am

Last call will be 30 minutes before closing and last service will be 20 minutes before closing.

Format

The premises will be operated as: OTB/Historic Horse Racing and Bar & Grill

Include: **Nature of business**
Bar
Package Liquor
Restaurant

Regular Events
Happy hour
Live Entertainment

Special Events
Competitions of strength
Sexually oriented entertainment
Other special events

(All outside events require a malt beverage or catering permit.)

Productivity **Service With P.R.I.D.E.** Enthusiasm
Responsibility Integrity Dedication

Security / Crowd Control / Capacity Limits

The official capacity limit for our business is: TBD (after completion of construction)

In order to comply with our capacity limits we shall: _____
Staff will perform frequent customer counts.

We shall maintain peace and order in and around our business by: _____
Security and surveillance will continuously monitor the site via CCTV and on site staff members will monitor in-person.

Rules of the establishment shall be enforced by: _____
Property manager, site manager, leads and general staff.

Alcohol Management

To comply with laws regarding alcoholic and malt beverages, including the use of eighteen to twenty year old servers in restaurants if applicable, our establishment will: _____
ID scanners will be utilized at the front door to verify age as only patrons 21 years and older are permitted to enter. ID scanners will also be utilized at the bar when orders are placed.

If you retain full retail license, do you plan on alcohol delivery? Yes or No
What is your operational plan to ensure compliance with state statute if you answered yes? not applicable

Peter Liguori

Signature of License Holder

09/18/2025

Date

Peter Liguori, Executive VP

Printed Name

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

Wyoming Horse Racing LLC
is a
Limited Liability Company

formed or qualified under the laws of Wyoming did on **March 31, 2011**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **2011-000599488**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 31st day of July, 2025 at 10:29 AM. This certificate is assigned ID Number 087685834.



A handwritten signature in cursive script that reads "Chuck Gray".

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website <https://wyobiz.wyo.gov> and following the instructions displayed under Validate Certificate.



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Council Meeting Safety & Public Meeting Rules.

CASE BACKGROUND:

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:

[Meeting Safety & Public Meeting Rules](#)



CITY CLERK'S OFFICE

CITY COUNCIL MEETING SAFETY & PUBLIC MEETING RULES

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

Speakers

- Persons seeking to be recognized for public comment must, without exception:
 - State their name
 - State their physical address
 - If speaking on behalf of an organization, identify their position or affiliation
- The public comment period will be limited to ten (10) minutes total.
- Speakers must remain behind the podium/lectern.
- Speakers shall refrain from making comments of a personal nature that reflect upon the character of a Councilperson, the Mayor, City staff, or another speaker. Personal criticism, ridicule, intimidating behavior, and name calling is forbidden.
- Speakers shall refrain from the use of indecent or obscene language, "fighting words" or other language which is disruptive to the orderly discussion at the meeting.

Audience Members

- Audience members will refrain from distracting side conversations or speaking out when another person is talking.
- Audience members will refrain from shouting, booing, or other similar unruly behavior that impedes or disrupts the orderly conduct of the meeting.

Enforcement of Meeting Rules

- The Governing Body will request that a person violating any Meeting Rules cease the violation.
- Failure to comply with the Governing Body's warning may result in removal from the Council Chambers, criminal prosecution pursuant to Gillette City Code Section 14-5, recess of the meeting, or any remedy available under Wyoming law.



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Executive Session for the purpose of Legal Advice and Pending Litigation Pursuant to W.S. 16-4-405(a)(iii) and Real Estate Pursuant to W.S. 16-4-405(a)(vii).

STAFF REFERENCE:

Sean Brown, City Attorney



**CITY OF GILLETTE
CITY COUNCIL**

DATE: **October 7, 2025**

TITLE:

Council Delegation of Settlement Authority to the City Administrator Regarding Mediation Scheduled for October 10, 2025.

STAFF REFERENCE:

Sean Brown, City Attorney