



**CITY COUNCIL AGENDA  
CITY COUNCIL CHAMBERS  
201 E. 5TH ST.**

**Tuesday, January 21, 2025  
6:00 PM**

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**A. CALL TO ORDER**

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Invocation and Pledge of Allegiance

**C. APPROVAL OF GENERAL AGENDA**

**D. APPROVAL OF CONSENT AGENDA**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. Regular Meeting Minutes - January 7, 2025
2. Special Meeting Minutes - January 7, 2025
3. Bills and Claims

Staff Reference: Michelle Henderson, Finance Director

**E. APPROVAL OF CONFLICT CLAIMS**

**F. COMMENTS**

Council:

Liaison:

Written:

Other - Comments:

**G. PROCLAMATIONS / PRESENTATIONS**

**H. UNFINISHED BUSINESS**

**I. NEW BUSINESS**

1. Council Consideration of a Bid Award for the 2025 Crack Seal Project to Z&Z Seal Coating, Inc., in the Amount of \$151,814.30 (1% Project).

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

2. **Council Consideration for the Acceptance of Public Improvements for the 2024 Concrete Pothole Repair Phase 1 Project, Installed by S&S Builders, LLC, in the Amount of \$239,943.25 (1% Project).**

Staff Reference: Ry Muzzarelli, P.E., Development Services Director

3. **Council Consideration for the Acceptance of Public Improvements for the Sutherland Subdivision Valve Project, Installed by Hot Iron, Inc., in the Amount of \$605,181.95 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

4. **Council Consideration for the Acceptance of Development Improvements for the Schweitzer Water and Sewer Extension, Installed by Falcon Construction, on Behalf of the Developer, Colson Construction, LLC.**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

5. **Council Consideration of a Cooperative Agreement Between the Wyoming Department of Transportation and the City of Gillette for the Sinclair Extension from Butler Spaeth Road to Miranda Avenue, an Urban Systems Project.**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

6. **Council Consideration for the issuance of a Novelty Shop License requested by Make Me Blush Boutique.**

Staff Reference: Sean Brown, City Attorney

7. **Council Consideration of a Resolution Approving and Authorizing the Resubdivision Lot 3, Tract M2 of the Resubdivision of Tract M2, Moon Meadows Estates No. 3 to be known as Lot 3A & Lot 3B, Tract M2 of the Resubdivision of Tract M2, Moon Meadow Estates No. 3; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 7/0)**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

8. **Council Consideration for the Appointment of a Council Member to the Community Juvenile Services Board for one (1) partial term expiring on June 30, 2026.**

Staff Reference: Michael H. Cole, City Administrator

9. **Council Consideration for the Assignment of a Primary and Alternate Liaison to the Boys and Girls Club for Calendar Year 2025.**

Staff Reference: Michael H. Cole, City Administrator

**10. Council Consideration for the Assignment of a Primary and Alternate Liaison to the Campbell County Senior Center for Calendar Year 2025.**

Staff Reference: Michael H. Cole, City Administrator

**11. Council Consideration for the Assignment of a Primary and Alternate Liaison to the Campbell County Joint Powers Public Land Board for Calendar Year 2025.**

Staff Reference: Michael H. Cole, City Administrator

**12. Council Consideration for the Assignment of a Primary and Alternate Liaison to the Campbell County Prevention Council for Calendar Year 2025.**

Staff Reference: Michael H. Cole, City Administrator

**13. Council Consideration for the Assignment of a Primary and Alternate Liaison to the Community Mental Health Steering Committee for Calendar Year 2025.**

Staff Reference: Michael H. Cole, City Administrator

**14. Council Consideration for the Assignment of a Primary and Alternate Liaison to the Council of Community Services for Calendar Year 2025.**

Staff Reference: Michael H. Cole, City Administrator

**15. Council Consideration for the Assignment of a Primary and Alternate Liaison to Gillette Main Street for Calendar Year 2025.**

Staff Reference: Michael H. Cole, City Administrator

**16. Council Consideration for the Assignment of a Primary and Alternate Liaison to the Campbell County Joint Powers Lodging Tax Board for Calendar Year 2025.**

Staff Reference: Michael H. Cole, City Administrator

**17. Council Consideration for the Assignment of up to three (3) council members to the City's Finance / Audit Committee for Calendar Year 2025.**

Staff Reference: Michael H. Cole, City Administrator

**J. PUBLIC HEARINGS AND CONSIDERATIONS**

**K. PUBLIC COMMENT**

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

**1. Council Meeting Safety & Public Meeting Rules.**

Staff Reference: Michael H. Cole, City Administrator

**L. ADMINISTRATOR'S REPORT**

**M. EXECUTIVE SESSION**

- 1. Executive Session for Legal Advice and Potential Litigation Pursuant to W.S. 16-4-405(a)(iii) and Real Estate Pursuant to W.S. 16-4-405(a)(vii).**

Staff Reference: Sean Brown, City Attorney

**N. ADJOURNMENT**





**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Invocation and Pledge of Allegiance



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Regular Meeting Minutes - January 7, 2025

**ATTACHMENTS:**

[Regular Meeting Minutes - January 7, 2025](#)

A regular meeting of the City Council was held on Tuesday the 7<sup>th</sup> day of January 2025, in the City Hall Council Chambers.

Present were Councilmembers Carsrud, Gross, West, Clary, Smith, and Mayor Lundvall; City Administrator Cole; City Attorney Brown; Chief of Police Deaton; Directors Henderson, Muzzarelli, Toscana, Pilon, Wasson and Wilde; City Clerk Allen and Deputy City Clerk Clymer.

### **Call to Order and Swearing-in of New Members**

Judge Bartlett performed the swearing-in ceremony for the newly elected City Council members; Chris Smith, Ward I and Jack Clary, Ward III.

### **Invocation and Pledge of Allegiance**

The Invocation and Pledge of Allegiance was led by Joe Moerkerke of the Fellowship of Christian Athletes.

### **Approval of General Agenda**

Councilmember Gross made a motion to approve; seconded by councilmember West. All members voted aye. The motion carried.

### **Approval of Consent Agenda**

#### **Minutes**

Regular Meeting Minutes – December 17, 2024

Special Meeting Minutes – December 17, 2024

#### **Bills and Claims**

Abi Attachments Inc., 49,213.38; Allmax Software Inc, 16,853.00; AlSCO, 1,018.52; American Legion Post 42, 10,443.00; American Playground Company, 10,550.00; American Welding & Gas Inc, 38.80; Anixter Power Solutions, 19,826.82; April Shippy, 80.00; Architectural Specialties LLC, 969.16; Arete Design Group, 5,497.50; Arrow Printing and Graphics Inc, 180.00; Atlas Office Products, 28.32; Axon Enterprise Inc, 67,341.71; Big Horn Tire Inc, 2,453.51; Black Hills Energy, 24,851.00; Black Hills Power & Light, 296,256.90; Black Hills Power & Light, 49,502.89; Black Hills Power & Light, 182,566.19; Black Hills Power & Light, 183,145.31; Black Hills Wyoming LLC, 185,469.48; Black Hills Wyoming LLC, 292,266.16; Blue Cross Blue Shield of Wyoming, 181,325.83; Blue Cross Blue Shield of Wyoming, 129,088.46; Bomgaars Supply, 439.50; Border States Electric, 5,947.34; Burns And McDonnell Corporation, 1,595.00; Campbell County Hospital District, 36,375.00; Campbell County Joint Powers Fire Board, 1,227,902.00; Campbell County Landfill, 77,005.50; CBH Co-Op, 5,589.75; Central Truck & Diesel Inc, 28,479.85; CenturyLink, 117.91; Charter Media, 1,099.00; City Of Gillette - Petty Cash, 127.00; CNA Surety, 500.00; Collection Professionals Gillette, 617.42; Collins Communications Inc, 110.16; Colter Merrell, 1,200.00; Consolidated Engineers Inc, 2,967.50; Crum Electric Supply Company, 6,533.39; Cues Inc, 4,578.81; Curalinc, LLC, 1,150.20; Dads Truck and Auto LLC, 504.00; Dana Kepner Company Inc, 1,542.16; David Harrison Holmes, 1,000.00; Davis & Cannon LLP, 7,437.04; Delta Dental of Wyoming, 27,323.40; Department Of Energy, 58,071.21; DRM Inc, 555,665.52; Duke's Root Control Inc, 31,493.26; Eaton Sales & Service LLC, 211.87; Edi Mendoza, 10,180.00; Edi Mendoza, 18,520.00; Energy Aquisition, 65.12; Energy Laboratories Inc, 593.60; Erika Dike, 2,255.00; FedEx, 483.89; Ferguson Enterprises, Inc #1116, 2,395.00; Firemaster Dept 1019, 9,059.50; First Class Auto, 2,790.95; First National Bank of Gillette, 2,388.68; First Northern Bank of Wyoming, 25,748.53; Flagshooter LLC, 331.23; Frontier Precision Inc, 169.00; G & R Controls Inc, 8,968.00; Gallagher Benefit Services, Inc, 137.50; Gillette Contractors Supply Inc, 15,483.34; Gillette Steel Center, 1,410.55; Greg's Welding Corporation, 3,500.00; Greiner Motor Company, 301.30; Hach Company, 1,842.00; Hawkins Inc, 494.00; HD Supply Inc, 398.29; HDR Engineering Inc, 4,365.00; HealthEquity, Inc., 350.00; HealthEquity, Inc., 20,463.00; Hector Fuentes, 52,704.30; Homax Oil, 27,489.08; Home Fire Foods, 370.00; Hot Iron, 9,547.00; Hughes Fire Equipment, Inc., 11,265.57; Hydrocore Concepts LLC, 2,489.60; Identifix Inc, 119.00; Interstate Companies Inc, 1,645.08; Jack's Truck Center Inc, 3,804.48; Kasseburg Canine, 13,000.00; Katie J Golinvaux, 464.00; Lawson Products, Inc., 41.00; Lenco Industries, Inc, 21,435.55; Ln Curtis & Sons, 3,947.37; MCM General Contractors, 36,741.30; Mg Oil Company, 183.15; Michelle L. Dennis, 2,000.00; Midland Implement Co Inc, 4,964.99; Mii Life Insurance, Incorporated, 1,052.67; Mii Life Insurance, Incorporated, 2,957.43; Mii Life Insurance, Incorporated, 287.98; Mii Life Insurance, Incorporated, 234.00; Mountain Peak Builders LLC, 17,557.02; Mountain Peaks Diagnostics, LLC, 55.95; News Record, 6,860.45; Norco Inc, 6,803.45; Office Of State Lands and Investments, 106,944.25; One Call of Wyoming Corp, 342.00; Optum Health Financial Services, 330.00; Paintbrush Sewer & Drain, 365.00; Partsone LLC, 1,790.68; Postal Pros Southwest Inc, 5,474.93; Powder River Construction, 40,548.01; Powder River Energy Corporation, 7,840.16; Powder River Heating & Conditioning Corporation, 3,499.22; Pro Force Law

Enforcement, 1,057.00; Railroad Management Co LLC, 8,553.38; Red Tiger Well Service, 52,158.63; Rhomar Industries Inc, 285.35; Rms Instrument & Electrical, LLC, 8,800.37; S & S Builders, 45,384.93; Sanity Solutions, Inc, 34,202.43; Schulte Ta Inc, 13,032.50; Simon Contractors, 794.38; Source Equipment, 11,178.67; Source Office Products, 139.35; Spencer Fluid Power, 9,217.57; State Of Wyoming Dept of Family Services, 400.00; Sterling Infosystems, Inc, 515.16; Structural Dynamics LLC, 808.40; Stuart C. Irby Co, 1,655.00; Tami Waldner, 913.50; Tantalus Systems Inc, 18,841.40; Terry Sjolín, 200.00; That Embroidery Place, 1,244.81; Thunder Basin Ford LLC, 129.41; TMMI, LLC, 3,978.24; Torgerson's, LLC, 2,436.09; Tri State Truck & Equipment, Inc, 448,164.00; United Central Industrial Supply Co, 78.84; Vega Americas, Inc, 2,938.37; Verdunity, 21,473.50; Verizon Wireless, 1,812.36; Versaterm Public Safety Us, Inc., 4,462.50; Wastech Corporation, 19,488.00; Wesco Receivables Corp, 6,764.70; Western Stationers, 2,531.32; Western Waste Solutions Inc, 6,787.00; WWC Engineering, 630.00; Wyodak Resources Development Corp, 168,844.21; Wyoming Cooperative Liquid Assets Securities, 4,000,000.00; Wyoming Cooperative Liquid Assets Securities, 425.00; Wyoming Machinery Co, 2,621.08; Xerox Corporation, 37.56; Zions Bank, 1,308,024.82

Councilmember West made a motion to approve the Consent Agenda; seconded by councilmember Gross. All voted aye. The motion carried.

### **Comments**

#### **Council**

Council President Carsrud welcomed the new councilmembers.

#### **Liaison Report**

Councilmember West stated that he attended the Tourism Lodging Tax meeting and how they are working on their budget due to cuts. West added that they are still accumulating and sorting data pertaining to the Camporee.

### **Proclamations / Presentations**

Director Toscana presented the Things to Know Video for the month of January 2025.

Mayor Lundvall proclaimed January 2025 as National Mentorship Month.

### **New Business**

#### **Minute Action**

Councilmember Gross made a motion to approve the Gillette News Record as the Official Newspaper for a One-Year Term for 2025; seconded by Council President Carsrud. All voted aye. The motion carried.

Councilmember West made a motion to approve the Designation of Bank Depositories for Public Funds of the City of Gillette for Calendar Year 2025; seconded by councilmember Gross. Director Henderson explained the process and provided a list of the banks within the State of Wyoming to be depositories for City Funds, which included ANB Bank, First Interstate Bank, First National Bank, First Northern Bank, Pinnacle Bank, Security State Bank, and US Bank NA. All voted Aye. The motion carried.

#### **Appointments**

Council President Carsrud made a motion to approve the Appointment of City Council President for 2025; seconded by councilmember West. City Clerk Allen conducted a poll of the mayor and council members. All expressed unanimous support for the current Council President, Timothy Carsrud. The motion carried and Carsrud was re-nominated for 2025.

Councilmember Clary made a motion to postpone reappointing Allison O. Gee and Chris Ringer as the Municipal Court Judges for 2025 until the next council meeting; seconded by councilmember Smith. Councilmembers Smith and Clary expressed their reasoning to postpone is to allow time to meet the Judges. Councilmembers Gross and West expressed their favor to move forward with re-appointing the judges. Councilmembers Smith, Clary, and Carsrud voted aye. Councilmembers West, Gross, and Mayor Lundvall voted nay. The motion to postpone failed.

Councilmember West made a motion to approve the re-appointment of Allison O. Gee and Chris Ringer as the Municipal Court Judges for 2025; seconded by Councilmember Gross. Councilmembers Carsrud, West, Gross, and Mayor Lundvall voted aye. Councilmembers Smith and Clary abstained. The motion carried.

Council President Carsrud made a motion to approve Attorney Sean Brown as the City Attorney for 2025; seconded by Heidi Gross. All voted Aye. The motion carried

**Public Comment**

George Dunlap asked council to reconsider the Malicious Harms Ordinance.

Alexandria Linder expressed her gratitude to the council’s support for the Mentorship program.

**Administrators Report**

Administrator Cole welcomed the new councilmembers. Mr. Cole explained that due to scheduling conflicts, the Regular City Council Meeting scheduled for February 4, 2025, will be cancelled, and that a Special Meeting will be held in its place on February 11, 2025.

Councilmember West added kudos to the Public Works Streets Division for their work in clearing the snow.

**Adjournment:**

There being no further business to come before the Council, the meeting was adjourned at 6:26 p.m. The meeting can be viewed on the City’s website, [www.gillettewy.gov/gpa](http://www.gillettewy.gov/gpa). The next regularly scheduled meeting will be held on Tuesday, January 21, 2025, in the City Hall Council Chambers.

(S E A L)  
ATTEST:

\_\_\_\_\_  
Shay Lundvall, Mayor

\_\_\_\_\_  
Alicia Allen, City Clerk  
Publication Date: January 14, 2025



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Special Meeting Minutes - January 7, 2025

**ATTACHMENTS:**

[Special Meeting Minutes - January 7, 2025](#)

A Special Meeting of the City Council was held on Tuesday, the 7<sup>th</sup> day of January 2025 at City Hall outside of the City Council Chambers.

Present were City of Gillette Councilmembers Smith, Carsrud, Gross, Clary, West, and Mayor Lundvall; City Administrator Cole; City Attorney Brown; Directors Muzzarelli, Pilon, Toscana, Wasson, and Wilde; City Clerk Allen, and Deputy Clerk Clymer.

**Reception for Newly Elected Council Members**

The Gillette City Councilmembers and City Staff held a special meeting to welcome the in-coming councilmembers Chris Smith and Jack Clary.

No action was taken.

**Adjournment**

There being no further business to come before the Council, the meeting was adjourned at 5:50 p.m.

(S E A L)

ATTEST:

\_\_\_\_\_  
Alicia Allen, City Clerk

\_\_\_\_\_  
Shay Lundvall, Mayor

Publish date: January 14, 2025



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:** January 21, 2025

---

**TITLE:**

Bills and Claims

**ATTACHMENTS:**

[Bills and Claims](#)

[Bills and Claims - Prepaids](#)

[Wire Transfers](#)

[UMB Bank](#)



# Expenditure Approval Report

## Check Approval Date of 01/21/2025



| Invoice Number                                       | Invoice Description                         | Amount          |
|------------------------------------------------------|---------------------------------------------|-----------------|
| 001-GENERAL FUND                                     |                                             |                 |
| 00-UNDEFINED                                         |                                             |                 |
| 00-UNDEFINED                                         |                                             |                 |
| 4555-ATLAS OFFICE PRODUCTS                           |                                             |                 |
| 184225                                               | OS INVENTORY                                | 425.52          |
| 184226                                               | OS INVENTORY                                | 591.51          |
|                                                      | <b>VENDOR TOTAL:</b>                        | <b>1,017.03</b> |
| 2594-BOMGAARS SUPPLY                                 |                                             |                 |
| 184228                                               | OS INVENTORY                                | 359.60          |
|                                                      | <b>VENDOR TOTAL:</b>                        | <b>359.60</b>   |
| 88888-MISC UTILITY OVERPAYMENTS                      |                                             |                 |
| 184139                                               | REFUND MONEY SENT IT ERROR - FRANK SNEEDERS | 158.82          |
|                                                      | <b>VENDOR TOTAL:</b>                        | <b>158.82</b>   |
| 1511-NORCO INC                                       |                                             |                 |
| 184281                                               | CUSTODIAL INVENTORY                         | 917.05          |
| 184282                                               | CUSTODIAL INVENTORY                         | 534.52          |
| 184283                                               | CUSTODIAL INVENTORY                         | 80.74           |
| 184285                                               | CUSTODIAL INVENTORY                         | 678.42          |
|                                                      | <b>VENDOR TOTAL:</b>                        | <b>2,210.73</b> |
| 1780-SELBY'S                                         |                                             |                 |
| 184290                                               | OS INVENTORY                                | 166.04          |
|                                                      | <b>VENDOR TOTAL:</b>                        | <b>166.04</b>   |
| 2437-STATE OF WYOMING OFFICE OF THE ATTORNEY GENERAL |                                             |                 |
| 184054                                               | DECEMBER 2024 OFFICE TRAINING FEES          | 25.00           |
|                                                      | <b>VENDOR TOTAL:</b>                        | <b>25.00</b>    |
| 2300-WESTERN STATIONERS                              |                                             |                 |
| 184301                                               | OS INVENTORY                                | 80.60           |
| 184302                                               | OS INVENTORY                                | 215.15          |
| 184303                                               | OS INVENTORY                                | 182.00          |
| 184304                                               | OS INVENTORY                                | 351.65          |
| 184305                                               | OS INVENTORY                                | 250.00          |
| 184306                                               | OS INVENTORY                                | 1,326.97        |
| 184307                                               | OS INVENTORY                                | 31.20           |

# Expenditure Approval Report

## Check Approval Date of 01/21/2025



| Invoice Number                       | Invoice Description                               | Amount    |
|--------------------------------------|---------------------------------------------------|-----------|
| 001-GENERAL FUND                     |                                                   |           |
| 00-UNDEFINED                         |                                                   |           |
| 00-UNDEFINED                         |                                                   |           |
| 2300-WESTERN STATIONERS              |                                                   |           |
| 184308                               | OS INVENTORY                                      | 67.26     |
| 184309                               | OS INVENTORY                                      | 34.20     |
| 184310                               | OS INVENTORY                                      | 8.50      |
|                                      | VENDOR TOTAL:                                     | 2,547.53  |
| 2627-WYOMING DIVISION VICTIM SERVICE |                                                   |           |
| 184057                               | OCTOBER - DECEMBER 2024 CRIME VICTIM COMPENSATION | 700.00    |
|                                      | VENDOR TOTAL:                                     | 700.00    |
| 2435-WYOMING STATE                   |                                                   |           |
| 184055                               | OCTOBER - DECEMBER 2024 AUTOMATION FEES           | 8,664.42  |
| 184056                               | OCTOBER - DECEMBER 2024 INDIGENT CIVIL LEGAL FEES | 2,525.56  |
|                                      | VENDOR TOTAL:                                     | 11,189.98 |
|                                      | DIVISION TOTAL:                                   | 18,374.73 |
|                                      | DEPARTMENT TOTAL:                                 | 18,374.73 |

# Expenditure Approval Report

## Check Approval Date of 01/21/2025



| Invoice Number                                 | Invoice Description                    | Amount            |
|------------------------------------------------|----------------------------------------|-------------------|
| <b>001-GENERAL FUND</b>                        |                                        |                   |
| <b>10-ADMINISTRATION</b>                       |                                        |                   |
| <b>01-MAYOR &amp; COUNCIL</b>                  |                                        |                   |
| 1764-JLC SIGN SYSTEMS INC                      |                                        |                   |
| 183921                                         | NAME PLATES - C SMITH & J CLARY        | 221.00            |
|                                                | <b>VENDOR TOTAL:</b>                   | <b>221.00</b>     |
| 2431-WYOMING ASSOCIATION MUNICIPALITIES        |                                        |                   |
| 183927                                         | WWC REGISTRATION - T CARSRUD           | 265.00            |
|                                                | <b>VENDOR TOTAL:</b>                   | <b>265.00</b>     |
|                                                | <b>DIVISION TOTAL:</b>                 | <b>486.00</b>     |
| <b>02-ADMINISTRATION</b>                       |                                        |                   |
| 1150-BEAR'S NATURALLY CLEAN                    |                                        |                   |
| 183902                                         | CLEAN ADMIN CONFERENCE ROOM TABLECLOTH | 19.00             |
|                                                | <b>VENDOR TOTAL:</b>                   | <b>19.00</b>      |
| 2435-WYOMING STATE                             |                                        |                   |
| 184106                                         | NOTARY - A WILLIAMS                    | 60.00             |
|                                                | <b>VENDOR TOTAL:</b>                   | <b>60.00</b>      |
|                                                | <b>DIVISION TOTAL:</b>                 | <b>79.00</b>      |
| <b>04-SPECIAL PROJECTS</b>                     |                                        |                   |
| 2479-CAMPBELL COUNTY COMMISSIONERS             |                                        |                   |
| 184066                                         | FY23/24 COMPLEX FLEET REPLACEMENT      | 159,287.00        |
| 184067                                         | FY24/25 COMPLEX FLEET REPLACEMENT      | 154,006.00        |
|                                                | <b>VENDOR TOTAL:</b>                   | <b>313,293.00</b> |
| 2481-CAMPBELL COUNTY PUBLIC HEALTH             |                                        |                   |
| 184109                                         | INFLUEZA VACCINE                       | 225.00            |
|                                                | <b>VENDOR TOTAL:</b>                   | <b>225.00</b>     |
| 1285-CAMPBELL COUNTY PUBLIC LAND BOARD COMPLEX |                                        |                   |
| 183923                                         | FY24/25 3RD QTR OPERATIONAL FUNDING    | 275,988.25        |
|                                                | <b>VENDOR TOTAL:</b>                   | <b>275,988.25</b> |
| 4422-INTERSTATE ENGINEERING, INC               |                                        |                   |
| 184190                                         | CITY POOL RECONSTRUCTION               | 8,480.36          |
|                                                | <b>VENDOR TOTAL:</b>                   | <b>8,480.36</b>   |

# Expenditure Approval Report

## Check Approval Date of 01/21/2025



|                     | Invoice Number | Invoice Description                | Amount     |
|---------------------|----------------|------------------------------------|------------|
| 001-GENERAL FUND    |                |                                    |            |
| 10-ADMINISTRATION   |                |                                    |            |
| 04-SPECIAL PROJECTS |                |                                    |            |
| 3827-TAMI WALDNER   |                |                                    |            |
|                     | 183920         | UTILITIES DEPARTMENT HOLIDAY PARTY | 1,098.00   |
|                     |                | VENDOR TOTAL:                      | 1,098.00   |
|                     |                | DIVISION TOTAL:                    | 599,084.61 |
|                     |                | DEPARTMENT TOTAL:                  | 599,649.61 |

**Expenditure Approval Report**  
**Check Approval Date of 01/21/2025**



|                   | Invoice Number | Invoice Description | Amount |
|-------------------|----------------|---------------------|--------|
| 001-GENERAL FUND  |                |                     |        |
| 15-ATTORNEY       |                |                     |        |
| 15-ATTORNEY       |                |                     |        |
| 2312-THOMSON WEST |                |                     |        |
|                   | 183956         | SUBSCRIPTION        | 737.87 |
|                   |                | VENDOR TOTAL:       | 737.87 |
|                   |                | DIVISION TOTAL:     | 737.87 |
|                   |                | DEPARTMENT TOTAL:   | 737.87 |

# Expenditure Approval Report

## Check Approval Date of 01/21/2025



| Invoice Number                       | Invoice Description                          | Amount          |
|--------------------------------------|----------------------------------------------|-----------------|
| <b>001-GENERAL FUND</b>              |                                              |                 |
| <b>20-HUMAN RESOURCES</b>            |                                              |                 |
| <b>20-HUMAN RESOURCES</b>            |                                              |                 |
| 1753-EMPLOYMENT TESTING SERVICES INC |                                              |                 |
| 184031                               | PRE-EMPLOYMENT AND POST ACCIDENT TESTING     | 249.00          |
| 184108                               | PRE-EMPLOYMENT, POST ACCIDENT RANDOM TESTING | 242.00          |
|                                      | <b>VENDOR TOTAL:</b>                         | <b>491.00</b>   |
| 5011-FORGING SUCCESS LLC             |                                              |                 |
| 183993                               | TRAVEL FOR TRAINING                          | 610.05          |
|                                      | <b>VENDOR TOTAL:</b>                         | <b>610.05</b>   |
| 1804-SIMPSON'S PRINTING              |                                              |                 |
| 183922                               | TRADING CARDS                                | 1,264.50        |
|                                      | <b>VENDOR TOTAL:</b>                         | <b>1,264.50</b> |
| 4305-STERLING INFOSYSTEMS, INC       |                                              |                 |
| 183961                               | BACKGROUND CHECKS                            | 98.86           |
|                                      | <b>VENDOR TOTAL:</b>                         | <b>98.86</b>    |
|                                      | <b>DIVISION TOTAL:</b>                       | <b>2,464.41</b> |
| <b>21-SAFETY</b>                     |                                              |                 |
| 2481-CAMPBELL COUNTY PUBLIC HEALTH   |                                              |                 |
| 183929                               | RABIES VACCINE                               | 830.00          |
|                                      | <b>VENDOR TOTAL:</b>                         | <b>830.00</b>   |
|                                      | <b>DIVISION TOTAL:</b>                       | <b>830.00</b>   |
|                                      | <b>DEPARTMENT TOTAL:</b>                     | <b>3,294.41</b> |

# Expenditure Approval Report

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|                                   | Invoice Number | Invoice Description                              | Amount    |
|-----------------------------------|----------------|--------------------------------------------------|-----------|
| 001-GENERAL FUND                  |                |                                                  |           |
| 25-FINANCE                        |                |                                                  |           |
| 25-FINANCE                        |                |                                                  |           |
| 1158-BENNETT WEBER & HERMSTAD LLP |                |                                                  |           |
|                                   | 184047         | FY23/24 AUDIT                                    | 34,025.00 |
|                                   |                | VENDOR TOTAL:                                    | 34,025.00 |
| 1381-CITY OF GILLETTE             |                |                                                  |           |
|                                   | 184068         | PETTY CASH REIMBURSEMENT 1/10/25                 | 1.00      |
|                                   |                | VENDOR TOTAL:                                    | 1.00      |
| 5555-MISC EMPLOYEE VENDOR         |                |                                                  |           |
|                                   | 184153         | TUITION REIMBURSEMENT                            | 2,597.00  |
|                                   |                | VENDOR TOTAL:                                    | 2,597.00  |
|                                   |                | DIVISION TOTAL:                                  | 36,623.00 |
| 26-CUSTOMER SERVICE               |                |                                                  |           |
| 1898-ONLINE UTILITY EXCHANGE      |                |                                                  |           |
|                                   | 183917         | UTILITY EXCHANGE REPORT                          | 269.76    |
|                                   |                | VENDOR TOTAL:                                    | 269.76    |
| 3369-POSTAL PROS SOUTHWEST INC    |                |                                                  |           |
|                                   | 183959         | PRINT & MAIL UTILITY BIILS, REMINDS, DISCONNECTS | 1,686.71  |
|                                   | 183960         | PRINT & MAIL UTILITY BIILS, REMINDS, DISCONNECTS | 2,788.76  |
|                                   |                | VENDOR TOTAL:                                    | 4,475.47  |
|                                   |                | DIVISION TOTAL:                                  | 4,745.23  |
| 34-INFORMATION TECHNOLOGY         |                |                                                  |           |
| 4025-AGOSTO HOLDINGS, LLC         |                |                                                  |           |
|                                   | 183944         | GOOGLE VOICE                                     | 3,501.26  |
|                                   |                | VENDOR TOTAL:                                    | 3,501.26  |
| 1339-CDW GOVERNMENT INC           |                |                                                  |           |
|                                   | 184234         | IT * VEEAM                                       | 2,580.16  |
|                                   |                | VENDOR TOTAL:                                    | 2,580.16  |
| 1358-CENTURYLINK                  |                |                                                  |           |
|                                   | 183945         | TELEPHONE SERVICE                                | 2,806.75  |
|                                   |                | VENDOR TOTAL:                                    | 2,806.75  |

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|                               | Invoice Number | Invoice Description              | Amount            |
|-------------------------------|----------------|----------------------------------|-------------------|
| 001-GENERAL FUND              |                |                                  |                   |
| 25-FINANCE                    |                |                                  |                   |
| 34-INFORMATION TECHNOLOGY     |                |                                  |                   |
| 4149-CONVERGEONE INC          |                |                                  |                   |
|                               | 184235         | CISCO SMARTNET                   | 25,526.00         |
|                               |                | <b>VENDOR TOTAL:</b>             | <b>25,526.00</b>  |
| 5018-GLOBAL PAYMENTS INC      |                |                                  |                   |
|                               | 183950         | FEBRUARY 2025 PARKS RESERVATIONS | 583.33            |
|                               |                | <b>VENDOR TOTAL:</b>             | <b>583.33</b>     |
| 3976-GRANICUS LLC             |                |                                  |                   |
|                               | 183953         | PEAK AGENDA                      | 10,995.20         |
|                               |                | <b>VENDOR TOTAL:</b>             | <b>10,995.20</b>  |
| 2222-VERIZON WIRELESS         |                |                                  |                   |
|                               | 183951         | CELLULAR SERVICE                 | 11,529.11         |
|                               | 183952         | AVL DATA                         | 1,812.38          |
|                               |                | <b>VENDOR TOTAL:</b>             | <b>13,341.49</b>  |
| 2247-VISIONARY COMMUNICATIONS |                |                                  |                   |
|                               | 183949         | INTERNET SERVICE                 | 1,092.96          |
|                               |                | <b>VENDOR TOTAL:</b>             | <b>1,092.96</b>   |
|                               |                | <b>DIVISION TOTAL:</b>           | <b>60,427.15</b>  |
|                               |                | <b>DEPARTMENT TOTAL:</b>         | <b>101,795.38</b> |



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| Invoice Number                       | Invoice Description            | Amount          |
|--------------------------------------|--------------------------------|-----------------|
| <b>001-GENERAL FUND</b>              |                                |                 |
| <b>40-POLICE DEPARTMENT</b>          |                                |                 |
| <b>40-PD ADMINISTRATION</b>          |                                |                 |
| 1082-ARROW PRINTING AND GRAPHICS INC |                                |                 |
| 184013                               | IMPLIED CONSENT                | 275.00          |
| 184014                               | VS BILL OF RIGHTS              | 190.00          |
|                                      | <b>VENDOR TOTAL:</b>           | <b>465.00</b>   |
| 2238-AXON ENTERPRISE INC             |                                |                 |
| 184015                               | DETECTIVE BODY WORN            | 4,513.36        |
|                                      | <b>VENDOR TOTAL:</b>           | <b>4,513.36</b> |
| 4481-BALCO UNIFORM CO., INC          |                                |                 |
| 184002                               | VEST - GOREE                   | 1,889.90        |
| 184003                               | NAMETAPE                       | 14.86           |
|                                      | <b>VENDOR TOTAL:</b>           | <b>1,904.76</b> |
| 2483-CAMPBELL COUNTY SHERIFF         |                                |                 |
| 184027                               | NOVEMBER 2024 PRISONER BILLING | 2,925.00        |
|                                      | <b>VENDOR TOTAL:</b>           | <b>2,925.00</b> |
| 2597-CRAIG FURMAN                    |                                |                 |
| 184018                               | DUI BLOOD DRAW                 | 75.00           |
| 184019                               | DUI BLOOD DRAW                 | 75.00           |
| 184020                               | DUI BLOOD DRAW                 | 75.00           |
| 184046                               | DUI BLOOD DRAW                 | 75.00           |
|                                      | <b>VENDOR TOTAL:</b>           | <b>300.00</b>   |
| 3034-DERRIC CULEY                    |                                |                 |
| 184016                               | DUI BLOOD DRAW                 | 75.00           |
| 184044                               | DUI BLOOD DRAW                 | 75.00           |
|                                      | <b>VENDOR TOTAL:</b>           | <b>150.00</b>   |
| 1916-GALLS INC                       |                                |                 |
| 183994                               | BELT - CAMERON                 | 69.60           |
| 183995                               | PANTS                          | 231.84          |
| 183996                               | UNIFORMS                       | 305.34          |
| 183997                               | UNIFORMS                       | 114.85          |
| 183998                               | BELT - TARA                    | 69.60           |

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| Invoice Number                                       | Invoice Description   | Amount          |
|------------------------------------------------------|-----------------------|-----------------|
| <b>001-GENERAL FUND</b>                              |                       |                 |
| <b>40-POLICE DEPARTMENT</b>                          |                       |                 |
| <b>40-PD ADMINISTRATION</b>                          |                       |                 |
| 1916-GALLS INC                                       |                       |                 |
| 183999                                               | UNIFORMS              | 252.00          |
| 184000                                               | CSO PARKA'S           | 399.98          |
| 184001                                               | CSO EQUIPMENT         | 94.59           |
|                                                      | <b>VENDOR TOTAL:</b>  | <b>1,537.80</b> |
| 1313-MOTOROLA                                        |                       |                 |
| 184274                                               | ORIGINAL PO 2241059   | 6,139.25        |
|                                                      | <b>VENDOR TOTAL:</b>  | <b>6,139.25</b> |
| 5031-NATIONAL TESTING NETWORK, INC                   |                       |                 |
| 184048                                               | TRAINING              | 80.00           |
| 184049                                               | TRAINING              | 15.00           |
|                                                      | <b>VENDOR TOTAL:</b>  | <b>95.00</b>    |
| 1804-SIMPSON'S PRINTING                              |                       |                 |
| 183922                                               | TRADING CARDS         | 1,264.50        |
|                                                      | <b>VENDOR TOTAL:</b>  | <b>1,264.50</b> |
| 2066-SOURCE OFFICE PRODUCTS                          |                       |                 |
| 184011                                               | NOTARY STAMP - HOUGH  | 33.81           |
| 184012                                               | NOTARY STAMP - HAUBER | 33.80           |
|                                                      | <b>VENDOR TOTAL:</b>  | <b>67.61</b>    |
| 2437-STATE OF WYOMING OFFICE OF THE ATTORNEY GENERAL |                       |                 |
| 184009                                               | TRAINING              | 1,831.60        |
|                                                      | <b>VENDOR TOTAL:</b>  | <b>1,831.60</b> |
| 5071-T-MOBILE                                        |                       |                 |
| 184010                                               | WARRANT               | 115.00          |
|                                                      | <b>VENDOR TOTAL:</b>  | <b>115.00</b>   |
| 4230-UNIVERSAL ATHLETIC LLC                          |                       |                 |
| 184008                                               | CSO UNIFORMS          | 283.50          |
|                                                      | <b>VENDOR TOTAL:</b>  | <b>283.50</b>   |
| 4865-WYOMING CENTER FOR CLINICAL EXCELLENCE          |                       |                 |
| 184004                                               | PD COUNSELING         | 200.00          |

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| Invoice Number                              | Invoice Description         | Amount           |
|---------------------------------------------|-----------------------------|------------------|
| 001-GENERAL FUND                            |                             |                  |
| 40-POLICE DEPARTMENT                        |                             |                  |
| 40-PD ADMINISTRATION                        |                             |                  |
| 4865-WYOMING CENTER FOR CLINICAL EXCELLENCE |                             |                  |
| 184005                                      | PD COUNSELING               | 200.00           |
| 184006                                      | PD COUNSELING               | 200.00           |
| 184007                                      | PD COUNSELING               | 200.00           |
| 184050                                      | PD COUNSELING               | 200.00           |
| 184051                                      | PD COUNSELING               | 200.00           |
| 184052                                      | PD COUNSELING               | 200.00           |
| 184053                                      | PD COUNSELING               | 200.00           |
|                                             | <b>VENDOR TOTAL:</b>        | <b>1,600.00</b>  |
| 2435-WYOMING STATE                          |                             |                  |
| 184028                                      | NOTARY RENEWAL - J BLAKEMAN | 60.00            |
| 184029                                      | NOTARY - C GOOSMAN          | 60.00            |
| 184030                                      | NOTARY - C RICHARDSON       | 60.00            |
|                                             | <b>VENDOR TOTAL:</b>        | <b>180.00</b>    |
|                                             | <b>DIVISION TOTAL:</b>      | <b>23,372.38</b> |
|                                             | <b>DEPARTMENT TOTAL:</b>    | <b>23,372.38</b> |

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| Invoice Number                           | Invoice Description              | Amount           |
|------------------------------------------|----------------------------------|------------------|
| <b>001-GENERAL FUND</b>                  |                                  |                  |
| <b>50-PUBLIC WORKS</b>                   |                                  |                  |
| <b>33-CITY HALL BUILDING MAINTENANCE</b> |                                  |                  |
| 1844-FARMER BROTHERS COMPANY             |                                  |                  |
| 184043                                   | COFFEE AT CITY HALL              | 681.59           |
|                                          | <b>VENDOR TOTAL:</b>             | <b>681.59</b>    |
| 1590-KONE INC                            |                                  |                  |
| 184203                                   | ELEVATOR QUARTERLY MAINTENANCE   | 2,064.12         |
|                                          | <b>VENDOR TOTAL:</b>             | <b>2,064.12</b>  |
| 1919-PAINTBRUSH SEWER & DRAIN            |                                  |                  |
| 184036                                   | DUMPSTER FOR DEMO                | 283.50           |
|                                          | <b>VENDOR TOTAL:</b>             | <b>283.50</b>    |
| 2116-RAPID FIRE PROTECTION INC           |                                  |                  |
| 184039                                   | FIRE SYSTEM TEST & REPAIR        | 1,400.00         |
|                                          | <b>VENDOR TOTAL:</b>             | <b>1,400.00</b>  |
|                                          | <b>DIVISION TOTAL:</b>           | <b>4,429.21</b>  |
| <b>51-PARKS</b>                          |                                  |                  |
| 1040-ALSCO                               |                                  |                  |
| 183871                                   | UNIFORM CLEANING                 | 45.68            |
|                                          | <b>VENDOR TOTAL:</b>             | <b>45.68</b>     |
| 1909-G AND G LANDSCAPING INC             |                                  |                  |
| 183926                                   | HWY 59 EMERGENCY MAINLINE REPAIR | 22,550.00        |
|                                          | <b>VENDOR TOTAL:</b>             | <b>22,550.00</b> |
| 2424-UNIVERSITY OF WYOMING               |                                  |                  |
| 183955                                   | MASTER GARDNER COURSE            | 525.00           |
|                                          | <b>VENDOR TOTAL:</b>             | <b>525.00</b>    |
|                                          | <b>DIVISION TOTAL:</b>           | <b>23,120.68</b> |
| <b>54-STREETS</b>                        |                                  |                  |
| 1040-ALSCO                               |                                  |                  |
| 183869                                   | UNIFORM CLEANING                 | 66.21            |
|                                          | <b>VENDOR TOTAL:</b>             | <b>66.21</b>     |
| 1264-MCM GENERAL CONTRACTORS             |                                  |                  |
| 184204                                   | ANNUAL TRENCHING AND BORING AG   | 250.00           |
|                                          | <b>VENDOR TOTAL:</b>             | <b>250.00</b>    |

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| Invoice Number                       |        | Invoice Description                            | Amount           |
|--------------------------------------|--------|------------------------------------------------|------------------|
| 001-GENERAL FUND                     |        |                                                |                  |
| 50-PUBLIC WORKS                      |        |                                                |                  |
| 54-STREETS                           |        |                                                |                  |
| 1919-PAINTBRUSH SEWER & DRAIN        |        |                                                |                  |
|                                      | 183925 | PORTA TOILET                                   | 265.00           |
|                                      |        | <b>VENDOR TOTAL:</b>                           | <b>265.00</b>    |
| 2035-POWDER RIVER ENERGY CORPORATION |        |                                                |                  |
|                                      | 184120 | ELECTRIC - WELCOME TO GILLETTE SIGN ON SHWY 59 | 47.69            |
|                                      | 184121 | ELECTRIC - SIGN LIGHTING HWY 50                | 45.34            |
|                                      | 184122 | ELECTRIC - SIGN LIGHTING HWY14/16              | 46.52            |
|                                      |        | <b>VENDOR TOTAL:</b>                           | <b>139.55</b>    |
|                                      |        | <b>DIVISION TOTAL:</b>                         | <b>720.76</b>    |
|                                      |        | <b>DEPARTMENT TOTAL:</b>                       | <b>28,270.65</b> |

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|                                       | Invoice Number | Invoice Description                     | Amount          |
|---------------------------------------|----------------|-----------------------------------------|-----------------|
| 001-GENERAL FUND                      |                |                                         |                 |
| 60-ENGINEERING & DEV SERVICES         |                |                                         |                 |
| 62-TRAFFIC SAFETY                     |                |                                         |                 |
| 1852-FEDERAL EXPRESS CORPORATION      |                |                                         |                 |
|                                       | 183954         | MISC SHIPPING                           | 23.90           |
|                                       |                | <b>VENDOR TOTAL:</b>                    | <b>23.90</b>    |
| 4228-RMS INSTRUMENT & ELECTRICAL, LLC |                |                                         |                 |
|                                       | 183896         | MMU CARD JUMPERING - FIBER FOR BOXELDER | 2,423.33        |
|                                       | 183898         | CHANGE OUT RFB FOR NEW ADA BUTTONS      | 980.00          |
|                                       |                | <b>VENDOR TOTAL:</b>                    | <b>3,403.33</b> |
| 4962-ROCKED CO LLC                    |                |                                         |                 |
|                                       | 183874         | CONCRETE                                | 230.00          |
|                                       |                | <b>VENDOR TOTAL:</b>                    | <b>230.00</b>   |
|                                       |                | <b>DIVISION TOTAL:</b>                  | <b>3,657.23</b> |
|                                       |                | <b>DEPARTMENT TOTAL:</b>                | <b>3,657.23</b> |

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| Invoice Number                          | Invoice Description              | Amount            |
|-----------------------------------------|----------------------------------|-------------------|
| <b>001-GENERAL FUND</b>                 |                                  |                   |
| <b>65-PUBLIC AFFAIRS DEPARTMENT</b>     |                                  |                   |
| <b>31-CITY CLERK/PRINT SHOP</b>         |                                  |                   |
| 2478-CAMPBELL COUNTY CLERK ELECTION     |                                  |                   |
| 183918                                  | 2024 ELECTION EXPENSES           | 6,167.94          |
|                                         | <b>VENDOR TOTAL:</b>             | <b>6,167.94</b>   |
| 1381-CITY OF GILLETTE                   |                                  |                   |
| 184068                                  | PETTY CASH REIMBURSEMENT 1/10/25 | 15.00             |
|                                         | <b>VENDOR TOTAL:</b>             | <b>15.00</b>      |
| 1482-NEWS RECORD                        |                                  |                   |
| 183931                                  | DECEMBER 2024 LEGAL ADVERTISING  | 6,828.70          |
|                                         | <b>VENDOR TOTAL:</b>             | <b>6,828.70</b>   |
|                                         | <b>DIVISION TOTAL:</b>           | <b>13,011.64</b>  |
| <b>32-JUDICIAL</b>                      |                                  |                   |
| 4966-APRIL SHIPPY                       |                                  |                   |
| 184065                                  | INTERPRET SERVICES               | 60.00             |
|                                         | <b>VENDOR TOTAL:</b>             | <b>60.00</b>      |
| 2483-CAMPBELL COUNTY SHERIFF            |                                  |                   |
| 184027                                  | NOVEMBER 2024 PRISONER BILLING   | 625.00            |
|                                         | <b>VENDOR TOTAL:</b>             | <b>625.00</b>     |
| 5061-DAVID HARRISON HOLMES              |                                  |                   |
| 183904                                  | DEFENSE ATTORNEY                 | 500.00            |
| 183905                                  | DEFENSE ATTORNEY                 | 500.00            |
| 183906                                  | DEFENSE ATTORNEY                 | 500.00            |
| 183908                                  | DEFENSE ATTORNEY                 | 500.00            |
|                                         | <b>VENDOR TOTAL:</b>             | <b>2,000.00</b>   |
|                                         | <b>DIVISION TOTAL:</b>           | <b>2,685.00</b>   |
| <b>65-PUBLIC AFFAIRS ADMINISTRATION</b> |                                  |                   |
| 1482-NEWS RECORD                        |                                  |                   |
| 183930                                  | DECEMER 2024 ADVERTISING         | 1,451.19          |
|                                         | <b>VENDOR TOTAL:</b>             | <b>1,451.19</b>   |
|                                         | <b>DIVISION TOTAL:</b>           | <b>1,451.19</b>   |
|                                         | <b>DEPARTMENT TOTAL:</b>         | <b>17,147.83</b>  |
|                                         | <b>FUND TOTAL:</b>               | <b>796,300.09</b> |

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|                                      | Invoice Number | Invoice Description            | Amount            |
|--------------------------------------|----------------|--------------------------------|-------------------|
| 201-1% FUND                          |                |                                |                   |
| 10-ADMINISTRATION                    |                |                                |                   |
| 05-1% OPTIONAL SALES TAX             |                |                                |                   |
| 1415-CONSOLIDATED ENGINEERS INC      |                |                                |                   |
|                                      | 184169         | 2025 ASPHALT POTHOLE REPAIR PR | 566.90            |
|                                      | 184170         | 2025 CRACK SEALING * DESIGN    | 920.30            |
|                                      | 184171         | 2024 ASPHALT POTHOLE REPAIR PR | 473.60            |
|                                      | 184173         | 2025 SEWER POINT REPAIRS - DES | 1,621.50          |
|                                      | 184175         | HIDDEN VALLEY PLAYGROUND RENOV | 286.00            |
|                                      |                | <b>VENDOR TOTAL:</b>           | <b>3,868.30</b>   |
| 1684-DRM INC                         |                |                                |                   |
|                                      | 184215         | ADDITIONAL SEWER WORK          | 7,705.73          |
|                                      |                | <b>VENDOR TOTAL:</b>           | <b>7,705.73</b>   |
| 1852-FEDERAL EXPRESS CORPORATION     |                |                                |                   |
|                                      | 183903         | MISC SHIPPING                  | 28.22             |
|                                      |                | <b>VENDOR TOTAL:</b>           | <b>28.22</b>      |
| 1864-FIRST NATIONAL BANK OF GILLETTE |                |                                |                   |
|                                      | 184156         | 2024 ASPHALT POHOLE REPAIR PRO | 1,798.70          |
|                                      | 184160         | 2025 CONCRETE POTHOLE REPAIR P | 4,126.64          |
|                                      | 184167         | O'HENRY SMALL DRAINAGE * RETAI | 3,097.01          |
|                                      |                | <b>VENDOR TOTAL:</b>           | <b>9,022.35</b>   |
| 1589-HOT IRON                        |                |                                |                   |
|                                      | 184161         | SUNBURST SUBDIVISION VALVE PRO | 101,604.25        |
|                                      |                | <b>VENDOR TOTAL:</b>           | <b>101,604.25</b> |
| 1754-KLJ ENGINEERING LLC             |                |                                |                   |
|                                      | 184182         | HIDDEN VALLEY SEWER IMPROVEMEN | 5,824.20          |
|                                      | 184184         | KILLARNEY WATER MAIN IMPROVEME | 14,426.99         |
|                                      | 184188         | COTTONWOOD PARK DRAINAGE REPOR | 6,238.22          |
|                                      | 184189         | ARLINGTON COURT DRAINAGE ACCES | 6,964.18          |
|                                      | 184195         | 2023 MCCANN HEIGHTS PROJECT    | 7,363.27          |
|                                      |                | <b>VENDOR TOTAL:</b>           | <b>40,816.86</b>  |
| 1312-MORRISON MAIERLE INC            |                |                                |                   |
|                                      | 184176         | FOOTHILLS DRAINAGE IMPROVEMENT | 13,372.75         |



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|                              | Invoice Number | Invoice Description            | Amount            |
|------------------------------|----------------|--------------------------------|-------------------|
| 201-1% FUND                  |                |                                |                   |
| 10-ADMINISTRATION            |                |                                |                   |
| 05-1% OPTIONAL SALES TAX     |                |                                |                   |
| 1312-MORRISON MAIERLE INC    |                |                                |                   |
|                              | 184177         | 640 N HWY 14-16 SEWER IMPROVEM | 3,791.75          |
|                              | 184198         | 2023 WATER MAIN INTERCONNECT   | 715.50            |
|                              |                | <b>VENDOR TOTAL:</b>           | <b>17,880.00</b>  |
| 4226-NATHAN G STEINER        |                |                                |                   |
|                              | 184194         | SHOSHONE AVE BEAUTIFICATION    | 7,698.85          |
|                              |                | <b>VENDOR TOTAL:</b>           | <b>7,698.85</b>   |
| 1958-PCA ENGINEERING INC     |                |                                |                   |
|                              | 184181         | ECHETA ROAD RECONSTRUCTION     | 7,696.77          |
|                              | 184193         | IRRIGATION CENTRAL CONTROL PHA | 1,131.85          |
|                              | 184196         | RC RANCH MILL AND OVERLAY      | 6,817.52          |
|                              | 184197         | 2025 CHIP SEAL PROJECT         | 892.50            |
|                              |                | <b>VENDOR TOTAL:</b>           | <b>16,538.64</b>  |
| 5064-RVE, INC                |                |                                |                   |
|                              | 184179         | DALBEY IMPROVEMENTS STUDY      | 14,895.50         |
|                              | 184180         | DALBEY IMPROVEMENTS STUDY      | 28,178.47         |
|                              |                | <b>VENDOR TOTAL:</b>           | <b>43,073.97</b>  |
| 1493-S & S BUILDERS          |                |                                |                   |
|                              | 184155         | 2024 ASPHALT POHOLE REPAIR PRO | 34,175.36         |
|                              | 184159         | 2025 CONCRETE POTHOLE REPAIR P | 78,406.16         |
|                              | 184166         | O'HENRY SMALL DRAINAGE         | 58,843.18         |
|                              |                | <b>VENDOR TOTAL:</b>           | <b>171,424.70</b> |
| 1779-SECURITY STATE BANK     |                |                                |                   |
|                              | 184162         | SUNBURST SUBDIVISION VALVE PRO | 5,347.59          |
|                              |                | <b>VENDOR TOTAL:</b>           | <b>5,347.59</b>   |
| 3623-STRUCTURAL DYNAMICS LLC |                |                                |                   |
|                              | 184191         | GURLEY OVERPASS ANNUAL INSPECT | 25,879.05         |
|                              |                | <b>VENDOR TOTAL:</b>           | <b>25,879.05</b>  |

**Expenditure Approval Report**  
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|                                 | Invoice Number | Invoice Description             | Amount            |
|---------------------------------|----------------|---------------------------------|-------------------|
| 201-1% FUND                     |                |                                 |                   |
| 10-ADMINISTRATION               |                |                                 |                   |
| 05-1% OPTIONAL SALES TAX        |                |                                 |                   |
| 4195-TR CONSULTING SERVICES LLC |                |                                 |                   |
|                                 | 184178         | CITY OF GILLETTE PAVER SOFTWARE | 19,100.00         |
|                                 |                | <b>VENDOR TOTAL:</b>            | <b>19,100.00</b>  |
| 2363-WWC ENGINEERING            |                |                                 |                   |
|                                 | 184192         | FEMA DONKEY CREEK MASTER DRAIN  | 9,813.25          |
|                                 |                | <b>VENDOR TOTAL:</b>            | <b>9,813.25</b>   |
|                                 |                | <b>DIVISION TOTAL:</b>          | <b>479,801.76</b> |
|                                 |                | <b>DEPARTMENT TOTAL:</b>        | <b>479,801.76</b> |
|                                 |                | <b>FUND TOTAL:</b>              | <b>479,801.76</b> |

# Expenditure Approval Report

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|                                      | Invoice Number | Invoice Description                       | Amount              |
|--------------------------------------|----------------|-------------------------------------------|---------------------|
| 301-MADISON WATERLINE                |                |                                           |                     |
| 70-UTILITIES                         |                |                                           |                     |
| 72-MADISON WATER LINE                |                |                                           |                     |
| 1559-DOWL LLC                        |                |                                           |                     |
|                                      | 184172         | GILLETTE REGIONAL WATER SUPPLY            | 36,191.26           |
|                                      |                | <b>VENDOR TOTAL:</b>                      | <b>36,191.26</b>    |
| 1684-DRM INC                         |                |                                           |                     |
|                                      | 184152         | GRWSP PHASE III                           | 369,395.86          |
|                                      |                | <b>VENDOR TOTAL:</b>                      | <b>369,395.86</b>   |
| 1866-FIRST NORTHERN BANK OF WYOMING  |                |                                           |                     |
|                                      | 184154         | GRWSP PHASE III - RETAINAGE               | 19,441.89           |
|                                      |                | <b>VENDOR TOTAL:</b>                      | <b>19,441.89</b>    |
| 1450-HDR ENGINEERING INC             |                |                                           |                     |
|                                      | 184185         | GILLETTE REGIONAL WATER SUPPLY            | 34,815.75           |
|                                      |                | <b>VENDOR TOTAL:</b>                      | <b>34,815.75</b>    |
| 4992-HERITAGE BANK                   |                |                                           |                     |
|                                      | 184158         | GILLETTE MADISON PROJECT- CONT            | 95,102.93           |
|                                      |                | <b>VENDOR TOTAL:</b>                      | <b>95,102.93</b>    |
| 1312-MORRISON MAIERLE INC            |                |                                           |                     |
|                                      | 184187         | GILLETTE REGIONAL WATER SUPPLY            | 1,804.00            |
|                                      | 184213         | GRWSP - PH 5 DISTRICT EXT                 | 6,066.00            |
|                                      | 184214         | GRWSP - PH 5 DISTRICT EXT                 | 4,839.50            |
|                                      |                | <b>VENDOR TOTAL:</b>                      | <b>12,709.50</b>    |
| 2035-POWDER RIVER ENERGY CORPORATION |                |                                           |                     |
|                                      | 184032         | REGIONAL WATER SUPPLY PROJ PHIV-FOX RIDGE | 2,295.66            |
|                                      |                | <b>VENDOR TOTAL:</b>                      | <b>2,295.66</b>     |
| 4991-PROSPECT CONSTRUCTION INC.      |                |                                           |                     |
|                                      | 184157         | GILLETTE MADISON PIPELINE PROJ            | 1,806,955.65        |
|                                      |                | <b>VENDOR TOTAL:</b>                      | <b>1,806,955.65</b> |
|                                      |                | <b>DIVISION TOTAL:</b>                    | <b>2,376,908.50</b> |
|                                      |                | <b>DEPARTMENT TOTAL:</b>                  | <b>2,376,908.50</b> |
|                                      |                | <b>FUND TOTAL:</b>                        | <b>2,376,908.50</b> |

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|                                   | Invoice Number | Invoice Description      | Amount          |
|-----------------------------------|----------------|--------------------------|-----------------|
| 501-UTILITIES ADMINISTRATION FUND |                |                          |                 |
| 70-UTILITIES                      |                |                          |                 |
| 70-UTILITIES ADMINISTRATION       |                |                          |                 |
| 3688-RT COMMUNICATIONS INC        |                |                          |                 |
|                                   | 184064         | MADISON DARK FIBER LEASE | 4,600.00        |
|                                   |                | <b>VENDOR TOTAL:</b>     | <b>4,600.00</b> |
| 2406-XEROX CORPORATION            |                |                          |                 |
|                                   | 183962         | METER READ               | 37.55           |
|                                   |                | <b>VENDOR TOTAL:</b>     | <b>37.55</b>    |
|                                   |                | <b>DIVISION TOTAL:</b>   | <b>4,637.55</b> |
|                                   |                | <b>DEPARTMENT TOTAL:</b> | <b>4,637.55</b> |
|                                   |                | <b>FUND TOTAL:</b>       | <b>4,637.55</b> |

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|                                  | Invoice Number | Invoice Description            | Amount           |
|----------------------------------|----------------|--------------------------------|------------------|
| 502-SOLID WASTE FUND             |                |                                |                  |
| 50-PUBLIC WORKS                  |                |                                |                  |
| 55-SOLID WASTE                   |                |                                |                  |
| 1040-ALSCO                       |                |                                |                  |
|                                  | 183870         | RUG CLEANING                   | 20.14            |
|                                  |                | <b>VENDOR TOTAL:</b>           | <b>20.14</b>     |
| 2434-AMERICAN WELDING & GAS INC  |                |                                |                  |
|                                  | 183938         | CYLINDER RENT                  | 39.52            |
|                                  |                | <b>VENDOR TOTAL:</b>           | <b>39.52</b>     |
| 3894-CAMPBELL COUNTY LANDFILL    |                |                                |                  |
|                                  | 183928         | DECEMBER 2024 LANDFILL CHARGES | 78,369.00        |
|                                  |                | <b>VENDOR TOTAL:</b>           | <b>78,369.00</b> |
| 2070-SOUTHERN COMPUTER WAREHOUSE |                |                                |                  |
|                                  | 184291         | SOLID WASTE TABLETS            | 6,335.84         |
|                                  |                | <b>VENDOR TOTAL:</b>           | <b>6,335.84</b>  |
|                                  |                | <b>DIVISION TOTAL:</b>         | <b>84,764.50</b> |
|                                  |                | <b>DEPARTMENT TOTAL:</b>       | <b>84,764.50</b> |
|                                  |                | <b>FUND TOTAL:</b>             | <b>84,764.50</b> |

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| Invoice Number                  |                   | Invoice Description | Amount |
|---------------------------------|-------------------|---------------------|--------|
| 503-WATER FUND                  |                   |                     |        |
| 00-UNDEFINED                    |                   |                     |        |
| 00-UNDEFINED                    |                   |                     |        |
| 88888-MISC UTILITY OVERPAYMENTS |                   |                     |        |
| 183841                          | UE 544 900 WARLOW |                     | 139.75 |
| 183935                          | UE 544 900 WARLOW |                     | 126.00 |
| VENDOR TOTAL:                   |                   |                     | 265.75 |
| DIVISION TOTAL:                 |                   |                     | 265.75 |
| DEPARTMENT TOTAL:               |                   |                     | 265.75 |

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| Invoice Number                     | Invoice Description            | Amount           |
|------------------------------------|--------------------------------|------------------|
| <b>503-WATER FUND</b>              |                                |                  |
| <b>70-UTILITIES</b>                |                                |                  |
| <b>73-WATER</b>                    |                                |                  |
| 5086-ANATEK LABS, INC              |                                |                  |
| 184138                             | UCMR5 SAMPLE ANALYSIS          | 1,480.00         |
|                                    | <b>VENDOR TOTAL:</b>           | <b>1,480.00</b>  |
| 1077-ARCHITECTURAL SPECIALTIES LLC |                                |                  |
| 184116                             | CLOSER                         | 378.00           |
|                                    | <b>VENDOR TOTAL:</b>           | <b>378.00</b>    |
| 4333-BARCO MUNICIPAL PRODUCTS, INC |                                |                  |
| 184227                             | WATER - SIGN STAND * BRANDON L | 2,760.00         |
|                                    | <b>VENDOR TOTAL:</b>           | <b>2,760.00</b>  |
| 1684-DRM INC                       |                                |                  |
| 184114                             | REPAIR 12" WATERMAIN LEAK      | 22,258.06        |
| 184115                             | REPAIR 12" WATERMAIN LEAK      | 949.50           |
|                                    | <b>VENDOR TOTAL:</b>           | <b>23,207.56</b> |
| 1792-ENERGY LABORATORIES INC       |                                |                  |
| 183901                             | TESTING                        | 226.00           |
| 183909                             | TESTING                        | 37.20            |
| 183910                             | TESTING                        | 69.00            |
| 183911                             | TESTING                        | 69.00            |
| 183912                             | TESTING                        | 76.00            |
| 183913                             | TESTING                        | 69.00            |
| 183914                             | TESTING                        | 76.00            |
| 183915                             | TESTING                        | 119.00           |
| 183916                             | TESTING                        | 119.00           |
| 184111                             | TESTING                        | 38.00            |
| 184112                             | TESTING                        | 57.00            |
|                                    | <b>VENDOR TOTAL:</b>           | <b>955.20</b>    |
| 1892-FRANDSON SAFETY INC           |                                |                  |
| 184117                             | MULTI-GAS MONITOR CALIBRATION  | 160.00           |
|                                    | <b>VENDOR TOTAL:</b>           | <b>160.00</b>    |

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| Invoice Number                        | Invoice Description                      | Amount           |
|---------------------------------------|------------------------------------------|------------------|
| <b>503-WATER FUND</b>                 |                                          |                  |
| <b>70-UTILITIES</b>                   |                                          |                  |
| <b>73-WATER</b>                       |                                          |                  |
| 1450-HDR ENGINEERING INC              |                                          |                  |
| 184183                                | PUMP STATION #1 UPGRADES - DES           | 59,707.50        |
| 184186                                | 30" MADISON TRANSMISSION LINE            | 9,396.52         |
|                                       | <b>VENDOR TOTAL:</b>                     | <b>69,104.02</b> |
| 1312-MORRISON MAIERLE INC             |                                          |                  |
| 184201                                | FOX PARK WATER MONITORING STAT           | 1,176.00         |
|                                       | <b>VENDOR TOTAL:</b>                     | <b>1,176.00</b>  |
| 1479-NEWMAN SIGNS INC                 |                                          |                  |
| 184275                                | WATER - ROLL-UP SIGNS * BRANDON L        | 3,751.52         |
|                                       | <b>VENDOR TOTAL:</b>                     | <b>3,751.52</b>  |
| 2035-POWDER RIVER ENERGY CORPORATION  |                                          |                  |
| 184123                                | ELECTRIC - ROZET RANCHETTES WATER SYSTEM | 142.09           |
| 184124                                | ELECTRIC - FORCE RD JOINT POWERS BOARD   | 79.91            |
| 184125                                | ELECTRIC - COOK RD                       | 109.60           |
| 184126                                | ELECTRIC - SOUTHFORK                     | 135.30           |
| 184127                                | ELECTRIC - RAFTER D                      | 131.32           |
| 184128                                | ELECTRIC - OVERBROOK                     | 142.09           |
| 184129                                | ELECTRIC - BENNOR ESTATES                | 132.86           |
| 184130                                | ELECTRIC - 8 MILE WATER SYSTEM           | 129.24           |
| 184131                                | ELECTRIC - SERVICE CONTROL BUILDING      | 116.65           |
| 184132                                | ELECTRIC - MADISON REHAB CPS #7          | 54.75            |
| 184133                                | ELECTRIC - MADISON REHAB CPS #4          | 44.89            |
| 184134                                | ELECTRIC - CPS #3                        | 50.68            |
| 184135                                | ELECTRIC - CPS #2                        | 44.89            |
| 184136                                | ELECTRIC - FORCE ROAD STORAGE BLDG       | 139.84           |
|                                       | <b>VENDOR TOTAL:</b>                     | <b>1,454.11</b>  |
| 2554-QUALITY AGG AND CONSTRUCTION INC |                                          |                  |
| 184113                                | 2" DRAIN                                 | 74.48            |
|                                       | <b>VENDOR TOTAL:</b>                     | <b>74.48</b>     |



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|                             | Invoice Number | Invoice Description    | Amount     |
|-----------------------------|----------------|------------------------|------------|
| 503-WATER FUND              |                |                        |            |
| 70-UTILITIES                |                |                        |            |
| 73-WATER                    |                |                        |            |
| 2125-RED TIGER WELL SERVICE |                |                        |            |
|                             | 184069         | REPAIR TWO TRANSDUCERS | 4,754.00   |
|                             |                | VENDOR TOTAL:          | 4,754.00   |
| 1802-SIMON CONTRACTORS      |                |                        |            |
|                             | 184137         | ROAD BASE              | 1,829.94   |
|                             |                | VENDOR TOTAL:          | 1,829.94   |
|                             |                | DIVISION TOTAL:        | 111,084.83 |
|                             |                | DEPARTMENT TOTAL:      | 111,084.83 |
|                             |                | FUND TOTAL:            | 111,350.58 |

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| Invoice Number                  |        | Invoice Description        | Amount |
|---------------------------------|--------|----------------------------|--------|
| 504-POWER FUND                  |        |                            |        |
| 00-UNDEFINED                    |        |                            |        |
| 00-UNDEFINED                    |        |                            |        |
| 88888-MISC UTILITY OVERPAYMENTS |        |                            |        |
|                                 | 183825 | UE 33520 820 GURLEY        | 5.52   |
|                                 | 183826 | UE 32342 4512 RUNNING W    | 53.17  |
|                                 | 183827 | UE 2616 604 MILLER         | 182.68 |
|                                 | 183828 | UE 4802 2501 DOGWOOD       | 8.20   |
|                                 | 183829 | UE 19700 720 GURLEY        | 18.37  |
|                                 | 183830 | UE 17649 2633 LEDOUX       | 98.58  |
|                                 | 183831 | UE 15606 1700 PHOENIX      | 62.71  |
|                                 | 183832 | UE 37436 2101 WRANGLER     | 81.30  |
|                                 | 183833 | UE 17102 38 SIERRA         | 115.62 |
|                                 | 183834 | UE 27600 1101 DESERT HILLS | 56.16  |
|                                 | 183835 | UE 11530 2404 FOOTHILLS    | 100.05 |
|                                 | 183836 | UE 9656 151 WESTHILLS      | 155.88 |
|                                 | 183837 | UE 17792 1301 EAGLES NEST  | 41.61  |
|                                 | 183838 | UE 32738 4530 RUNNING W    | 187.23 |
|                                 | 183839 | UE 4954 311 WALNUT         | 153.12 |
|                                 | 183840 | UE 39576 5009 MILTON       | 184.11 |
|                                 | 183842 | UE 32582 4524 RUNNING W    | 151.84 |
|                                 | 183843 | UE 17818 1422 EAGLES NEST  | 35.75  |
|                                 | 183844 | UE 16478 500 CHURCH        | 802.75 |
|                                 | 183845 | UE 27278 1001 DESERT HILLS | 87.74  |
|                                 | 183846 | UE 2718 509 8TH            | 4.03   |
|                                 | 183847 | UE 18078 1001 STANLEY      | 57.27  |
|                                 | 183848 | UE 11550 2404 FOOTHILLS    | 34.77  |
|                                 | 183849 | UE 19710 710 GURLEY        | 57.48  |
|                                 | 183850 | UE 32526 4520 RUNNING W    | 124.11 |
|                                 | 183851 | UE 19752 921 7TH           | 149.12 |
|                                 | 183852 | UE 4442 2501 EMERSON       | 159.83 |
|                                 | 183853 | UE 9758 343 WESTHILLS      | 58.09  |
|                                 | 183854 | UE 16902 285 SIERRA        | 5.50   |

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| Invoice Number                  |        | Invoice Description        | Amount          |
|---------------------------------|--------|----------------------------|-----------------|
| 504-POWER FUND                  |        |                            |                 |
| 00-UNDEFINED                    |        |                            |                 |
| 00-UNDEFINED                    |        |                            |                 |
| 88888-MISC UTILITY OVERPAYMENTS |        |                            |                 |
|                                 | 183855 | UE 3200 305 COTTONWOOD     | 120.90          |
|                                 | 183856 | UE 26440 125 ASTER         | 135.21          |
|                                 | 183857 | UE 4400 2309 EMERSON       | 65.00           |
|                                 | 183858 | UE 12686 2500 FOOTHILLS    | 144.76          |
|                                 | 183859 | UE 11452 2301 NOGALES      | 17.50           |
|                                 | 183860 | UE 14268 602 LARAMIE       | 164.44          |
|                                 | 183861 | UE 10806 103 BAY           | 262.87          |
|                                 | 183862 | UE 18362 1003 CHURCH       | 15.42           |
|                                 | 183863 | UE 33844 5310 GLOCK        | 73.63           |
|                                 | 183864 | UE 11482 2401 NOGALES      | 179.43          |
|                                 | 183865 | UE 13108 3512 CRESTLINE    | 110.71          |
|                                 | 183932 | UE 2988 3 PRAIRIEVIEW      | 200.00          |
|                                 | 183933 | UE 36310 4411 ALISON       | 70.18           |
|                                 | 183934 | UE 6916 1159 ALMON         | 63.94           |
|                                 | 183936 | UE 27252 1001 DESERT HILLS | 110.01          |
|                                 |        | <b>VENDOR TOTAL:</b>       | <b>4,966.59</b> |
|                                 |        | <b>DIVISION TOTAL:</b>     | <b>4,966.59</b> |
|                                 |        | <b>DEPARTMENT TOTAL:</b>   | <b>4,966.59</b> |

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| Invoice Number                | Invoice Description                       | Amount           |
|-------------------------------|-------------------------------------------|------------------|
| 504-POWER FUND                |                                           |                  |
| 70-UTILITIES                  |                                           |                  |
| 74-POWER                      |                                           |                  |
| 3894-CAMPBELL COUNTY LANDFILL |                                           |                  |
| 183879                        | DECEMBER 2024 ELECTRICAL LANDFILL CHARGES | 365.25           |
|                               | <b>VENDOR TOTAL:</b>                      | <b>365.25</b>    |
| 1450-HDR ENGINEERING INC      |                                           |                  |
| 184202                        | WESTERN TIE 69KV TRANSMISSION             | 4,366.25         |
|                               | <b>VENDOR TOTAL:</b>                      | <b>4,366.25</b>  |
| 2071-PROELECTRIC INC          |                                           |                  |
| 184205                        | ANNUAL MISCELLANEOUS ELECTRICAL           | 2,116.25         |
| 184206                        | ANNUAL MISCELLANEOUS ELECTRICAL           | 1,333.36         |
| 184207                        | ANNUAL MISCELLANEOUS ELECTRICAL           | 936.45           |
| 184208                        | ANNUAL MISCELLANEOUS ELECTRICAL           | 831.05           |
|                               | <b>VENDOR TOTAL:</b>                      | <b>5,217.11</b>  |
| 4975-RUSSELL ELLISON          |                                           |                  |
| 184110                        | FIRST HALF PAYMENT FOR LIGHT INSTALLATION | 9,149.85         |
|                               | <b>VENDOR TOTAL:</b>                      | <b>9,149.85</b>  |
| 2198-STUART C. IRBY CO        |                                           |                  |
| 184209                        | RUBBER GOODS MAINTENANCE                  | 1,056.82         |
|                               | <b>VENDOR TOTAL:</b>                      | <b>1,056.82</b>  |
|                               | <b>DIVISION TOTAL:</b>                    | <b>20,155.28</b> |
|                               | <b>DEPARTMENT TOTAL:</b>                  | <b>20,155.28</b> |
|                               | <b>FUND TOTAL:</b>                        | <b>25,121.87</b> |

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| Invoice Number                          | Invoice Description               | Amount           |
|-----------------------------------------|-----------------------------------|------------------|
| <b>505-SEWER FUND</b>                   |                                   |                  |
| <b>70-UTILITIES</b>                     |                                   |                  |
| <b>75-SEWER</b>                         |                                   |                  |
| 1040-ALSCO                              |                                   |                  |
| 183867                                  | UNIFORM CLEANING                  | 145.82           |
| 183873                                  | UNIFORM CLEANING                  | 145.22           |
| 184058                                  | UNIFORM CLEANING                  | 136.73           |
| 184059                                  | UNIFORM CLEANING                  | 149.09           |
|                                         | <b>VENDOR TOTAL:</b>              | <b>576.86</b>    |
| 4918-BIOLOGICAL CONSULTING SERVICES OF  |                                   |                  |
| 184060                                  | TESTING                           | 7,080.00         |
|                                         | <b>VENDOR TOTAL:</b>              | <b>7,080.00</b>  |
| 1182-BLACK CAT CONSTRUCTION LLC         |                                   |                  |
| 183900                                  | 2024 SANITARY SEWER SPOT REPAIR   | 19,660.00        |
|                                         | <b>VENDOR TOTAL:</b>              | <b>19,660.00</b> |
| 3894-CAMPBELL COUNTY LANDFILL           |                                   |                  |
| 184063                                  | DECEMBER 2024 WW LANDFILL CHARGES | 786.00           |
|                                         | <b>VENDOR TOTAL:</b>              | <b>786.00</b>    |
| 5084-CREATIVE INFORMATION SYSTEMS, INC. |                                   |                  |
| 183946                                  | TURBO SMS FULCRUM SUBSCRIPTION    | 7,500.00         |
| 183948                                  | TURBO SMS FULCRUM SUBSCRIPTION    | 780.00           |
|                                         | <b>VENDOR TOTAL:</b>              | <b>8,280.00</b>  |
| 1522-CUES INC                           |                                   |                  |
| 183942                                  | PARTS                             | 351.97           |
| 183943                                  | PARTS                             | 1,099.59         |
|                                         | <b>VENDOR TOTAL:</b>              | <b>1,451.56</b>  |
| 1574-DANA KEPNER COMPANY INC            |                                   |                  |
| 184258                                  | WASTEWATER - 3" CHECK VALVE       | 575.00           |
|                                         | <b>VENDOR TOTAL:</b>              | <b>575.00</b>    |
| 1792-ENERGY LABORATORIES INC            |                                   |                  |
| 184033                                  | TESTING                           | 67.80            |
| 184034                                  | TESTING                           | 155.10           |
| 184061                                  | TESTING                           | 3,094.00         |

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| Invoice Number                                       | Invoice Description                        | Amount           |
|------------------------------------------------------|--------------------------------------------|------------------|
| <b>505-SEWER FUND</b>                                |                                            |                  |
| <b>70-UTILITIES</b>                                  |                                            |                  |
| <b>75-SEWER</b>                                      |                                            |                  |
| 1792-ENERGY LABORATORIES INC                         |                                            |                  |
| 184062                                               | TESTING                                    | 3,309.50         |
|                                                      | <b>VENDOR TOTAL:</b>                       | <b>6,626.40</b>  |
| 1892-FRANDSON SAFETY INC                             |                                            |                  |
| 183939                                               | MULTI-GAS MONITOR CALIBRATION              | 90.00            |
|                                                      | <b>VENDOR TOTAL:</b>                       | <b>90.00</b>     |
| 4427-G & R CONTROLS INC                              |                                            |                  |
| 184035                                               | REPAIRS                                    | 1,980.86         |
|                                                      | <b>VENDOR TOTAL:</b>                       | <b>1,980.86</b>  |
| 1450-HDR ENGINEERING INC                             |                                            |                  |
| 184199                                               | WWTP PHASE II PROJECTS                     | 6,978.96         |
| 184200                                               | WWTF HEADWORKS IMPROVEMENTS PR             | 26,097.46        |
|                                                      | <b>VENDOR TOTAL:</b>                       | <b>33,076.42</b> |
| 2035-POWDER RIVER ENERGY CORPORATION                 |                                            |                  |
| 184118                                               | ELECTRIC - GIL SEWAGE MTR STA              | 46.25            |
| 184119                                               | ELECTRIC - GIL EASTSIDE GURLEY LIFT        | 1,153.25         |
|                                                      | <b>VENDOR TOTAL:</b>                       | <b>1,199.50</b>  |
| 2036-POWDER RIVER HEATING & CONDITIONING CORPORATION |                                            |                  |
| 183924                                               | FABRICATE FILTER RACK                      | 1,662.37         |
| 183940                                               | OUTSIDE AIR DAMPERS ACTUATOR REPLACEMENT   | 1,423.00         |
|                                                      | <b>VENDOR TOTAL:</b>                       | <b>3,085.37</b>  |
| 2114-RAILROAD MANAGEMENT CO LLC                      |                                            |                  |
| 183957                                               | LICENSE FEES - 2 12" SEWER PIPELINE        | 3,741.77         |
| 183958                                               | LICENSE FEES - 15" SEWER PIPELINE CROSSING | 417.05           |
|                                                      | <b>VENDOR TOTAL:</b>                       | <b>4,158.82</b>  |
| 4228-RMS INSTRUMENT & ELECTRICAL, LLC                |                                            |                  |
| 183899                                               | WWTF CAMPUS ELECTRICAL UPGRADE             | 626.25           |
|                                                      | <b>VENDOR TOTAL:</b>                       | <b>626.25</b>    |
|                                                      | <b>DIVISION TOTAL:</b>                     | <b>89,253.04</b> |

# Expenditure Approval Report

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| Invoice Number | Invoice Description | Amount    |
|----------------|---------------------|-----------|
| 505-SEWER FUND |                     |           |
|                | DEPARTMENT TOTAL:   | 89,253.04 |
|                | FUND TOTAL:         | 89,253.04 |

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|                                       | Invoice Number | Invoice Description      | Amount   |
|---------------------------------------|----------------|--------------------------|----------|
| 506-FIBER FUND                        |                |                          |          |
| 70-UTILITIES                          |                |                          |          |
| 78-FIBER                              |                |                          |          |
| 4228-RMS INSTRUMENT & ELECTRICAL, LLC |                |                          |          |
|                                       | 184212         | TRAVEL CENTER FO REMOVAL | 1,572.50 |
|                                       |                | VENDOR TOTAL:            | 1,572.50 |
|                                       |                | DIVISION TOTAL:          | 1,572.50 |
|                                       |                | DEPARTMENT TOTAL:        | 1,572.50 |
|                                       |                | FUND TOTAL:              | 1,572.50 |



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|                                                      | Invoice Number | Invoice Description                       | Amount          |
|------------------------------------------------------|----------------|-------------------------------------------|-----------------|
| 601-CITY WEST FUND                                   |                |                                           |                 |
| 50-PUBLIC WORKS                                      |                |                                           |                 |
| 39-CITY WEST BUILDING MAINT                          |                |                                           |                 |
| 1040-ALSCO                                           |                |                                           |                 |
|                                                      | 183868         | RUG CLEANING                              | 57.75           |
|                                                      |                | <b>VENDOR TOTAL:</b>                      | <b>57.75</b>    |
| 2036-POWDER RIVER HEATING & CONDITIONING CORPORATION |                |                                           |                 |
|                                                      | 184042         | HEATED VEHICLE STORAGE EXHAUSE FAN REPAIR | 824.28          |
|                                                      |                | <b>VENDOR TOTAL:</b>                      | <b>824.28</b>   |
| 2116-RAPID FIRE PROTECTION INC                       |                |                                           |                 |
|                                                      | 184037         | FIRE SYSTEM TEST & REPAIR                 | 1,850.00        |
|                                                      | 184038         | FIRE SYSTEM TEST & REPAIR                 | 1,400.00        |
|                                                      | 184040         | FIRE SYSTEM TEST & REPAIR                 | 3,410.00        |
|                                                      | 184041         | FIRE SYSTEM TEST & REPAIR                 | 1,500.00        |
|                                                      |                | <b>VENDOR TOTAL:</b>                      | <b>8,160.00</b> |
|                                                      |                | <b>DIVISION TOTAL:</b>                    | <b>9,042.03</b> |
|                                                      |                | <b>DEPARTMENT TOTAL:</b>                  | <b>9,042.03</b> |
|                                                      |                | <b>FUND TOTAL:</b>                        | <b>9,042.03</b> |

# Expenditure Approval Report

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| Invoice Number                                 | Invoice Description                     | Amount           |
|------------------------------------------------|-----------------------------------------|------------------|
| 603-WAREHOUSE FUND                             |                                         |                  |
| 00-UNDEFINED                                   |                                         |                  |
| 00-UNDEFINED                                   |                                         |                  |
| 1042-AM SIGNAL LLC                             |                                         |                  |
| 184216                                         | TRAFFIC SAFETY INVENTORY                | 5,155.33         |
|                                                | <b>VENDOR TOTAL:</b>                    | <b>5,155.33</b>  |
| 1447-ANIXTER POWER SOLUTIONS                   |                                         |                  |
| 184217                                         | ELECTRICAL INVENTORY (NEW ITEM)         | 910.75           |
| 184218                                         | WATER INVENTORY                         | 415.20           |
| 184219                                         | WATER INVENTORY                         | 115.20           |
| 184220                                         | ELECTRICAL WAREHOUSE                    | 472.50           |
| 184221                                         | ELECTRICAL WAREHOUSE                    | 279.48           |
| 184222                                         | ELECTRICAL INVENTORY                    | 11.00            |
| 184223                                         | ELECTRICAL WAREHOUSE                    | 159.74           |
| 184224                                         | ELECTRICAL INVENTORY                    | 257.88           |
|                                                | <b>VENDOR TOTAL:</b>                    | <b>2,621.75</b>  |
| 1197-BORDER STATES ELECTRIC                    |                                         |                  |
| 184229                                         | ELECTRICAL INVENTORY                    | 579.53           |
| 184230                                         | ELECTRICAL INVENTORY (PROJECT PLUS MAX) | 9,268.02         |
| 184231                                         | WT                                      | 283.20           |
| 184232                                         | ELECTRICAL INVENTORY                    | 467.10           |
| 184233                                         | ELECTRICAL INVENTORY                    | 32.22            |
|                                                | <b>VENDOR TOTAL:</b>                    | <b>10,630.07</b> |
| 4845-CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC |                                         |                  |
| 184236                                         | ELECTRICAL INVENTORY                    | 477.54           |
|                                                | <b>VENDOR TOTAL:</b>                    | <b>477.54</b>    |
| 2852-CORE & MAIN                               |                                         |                  |
| 184311                                         | WATER INVENTORY                         | 2,365.84         |
| 184312                                         | WATER INVENTORY                         | 540.00           |
|                                                | <b>VENDOR TOTAL:</b>                    | <b>2,905.84</b>  |
| 1519-CRUM ELECTRIC SUPPLY COMPANY              |                                         |                  |
| 184249                                         | ELECTRICAL INVENTORY                    | 825.00           |
| 184250                                         | ELECTRICAL INVENTORY                    | 731.00           |

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| Invoice Number                       | Invoice Description      | Amount           |
|--------------------------------------|--------------------------|------------------|
| 603-WAREHOUSE FUND                   |                          |                  |
| 00-UNDEFINED                         |                          |                  |
| 00-UNDEFINED                         |                          |                  |
| 1519-CRUM ELECTRIC SUPPLY COMPANY    |                          |                  |
| 184251                               | ELECTRICAL INVENTORY     | 136.80           |
| 184252                               | ELECTRICAL INVENTORY     | 7.50             |
| 184253                               | ELECTRICAL INVENTORY     | 78.30            |
| 184254                               | ELECTRICAL INVENTORY     | 678.51           |
|                                      | <b>VENDOR TOTAL:</b>     | <b>2,457.11</b>  |
| 1574-DANA KEPNER COMPANY INC         |                          |                  |
| 184255                               | WATER INVENTORY          | 16.00            |
| 184256                               | WATER INVENTORY          | 119.00           |
| 184257                               | WATER INVENTORY          | 1,315.50         |
|                                      | <b>VENDOR TOTAL:</b>     | <b>1,450.50</b>  |
| 1870-FLAGSHOOTER LLC                 |                          |                  |
| 184260                               | ELECTRICAL INVENTORY     | 727.98           |
| 184261                               | WATER INVENTORY          | 333.47           |
|                                      | <b>VENDOR TOTAL:</b>     | <b>1,061.45</b>  |
| 1422-GILLETTE CONTRACTORS SUPPLY INC |                          |                  |
| 184237                               | WATER INVENTORY          | 6,192.32         |
| 184238                               | TRAFFIC SAFETY INVENTORY | 1,528.00         |
| 184239                               | WATER INVENTORY          | 38.15            |
| 184240                               | WATER INVENTORY          | 4,859.70         |
| 184241                               | WATER INVENTORY          | 28.98            |
| 184242                               | WATER INVENTORY          | 1,162.20         |
| 184243                               | WATER INVENTORY          | 74.02            |
| 184244                               | WATER INVENTORY          | 108.22           |
| 184245                               | ELECTRICAL INVENTORY     | 45.25            |
| 184246                               | WATER INVENTORY          | 1,123.00         |
| 184247                               | WATER INVENTORY * RUSH   | 129.60           |
| 184248                               | ELECTRICAL INVENTORY     | 240.79           |
|                                      | <b>VENDOR TOTAL:</b>     | <b>15,530.23</b> |

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|                                          | Invoice Number | Invoice Description           | Amount            |
|------------------------------------------|----------------|-------------------------------|-------------------|
| 603-WAREHOUSE FUND                       |                |                               |                   |
| 00-UNDEFINED                             |                |                               |                   |
| 00-UNDEFINED                             |                |                               |                   |
| 3970-HOTLINE ELECTRICAL                  |                |                               |                   |
|                                          | 184271         | ELECTRICAL INVENTORY          | 17,376.83         |
|                                          |                | <b>VENDOR TOTAL:</b>          | <b>17,376.83</b>  |
| 1511-NORCO INC                           |                |                               |                   |
|                                          | 184276         | ELECTRICAL INVENTORY          | 185.28            |
|                                          | 184277         | ELECTRICAL INVENTORY          | 62.91             |
|                                          | 184278         | ELECTRICAL INVENTORY          | 20.97             |
|                                          | 184280         | VEHICAL MAINTENANCE INVENTORY | 118.56            |
|                                          |                | <b>VENDOR TOTAL:</b>          | <b>387.72</b>     |
| 2198-STUART C. IRBY CO                   |                |                               |                   |
|                                          | 184293         | ELECTRICAL INVENTORY          | 26,500.00         |
|                                          | 184294         | ELECTRICAL INVENTORY          | 1,260.00          |
|                                          | 184295         | ELECTRICAL WAREHOUSE          | 515.00            |
|                                          |                | <b>VENDOR TOTAL:</b>          | <b>28,275.00</b>  |
| 2336-TRAFFIC & PARKING CONTROL COMPANY   |                |                               |                   |
|                                          | 184296         | TRAFFIC SAFETY INVENTORY      | 2,300.00          |
|                                          |                | <b>VENDOR TOTAL:</b>          | <b>2,300.00</b>   |
| 3014-UNITED CENTRAL INDUSTRIAL SUPPLY CO |                |                               |                   |
|                                          | 184297         | WATER INVENTORY               | 157.94            |
|                                          |                | <b>VENDOR TOTAL:</b>          | <b>157.94</b>     |
| 2731-WATERWORKS INDUSTRIES               |                |                               |                   |
|                                          | 184298         | WATER INVENTORY               | 891.70            |
|                                          | 184299         | WATER INVENTORY               | 9,150.00          |
|                                          | 184300         | WATER INVENTORY               | 45.00             |
|                                          |                | <b>VENDOR TOTAL:</b>          | <b>10,086.70</b>  |
|                                          |                | <b>DIVISION TOTAL:</b>        | <b>100,874.01</b> |
|                                          |                | <b>DEPARTMENT TOTAL:</b>      | <b>100,874.01</b> |

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|                                   | Invoice Number | Invoice Description | Amount     |
|-----------------------------------|----------------|---------------------|------------|
| 603-WAREHOUSE FUND                |                |                     |            |
| 25-FINANCE                        |                |                     |            |
| 28-WAREHOUSE FUND                 |                |                     |            |
| 2263-WASTE CONNECTIONS OF WYOMING |                |                     |            |
|                                   | 183919         | WARLOW YARD TRASH   | 391.40     |
|                                   |                | VENDOR TOTAL:       | 391.40     |
|                                   |                | DIVISION TOTAL:     | 391.40     |
|                                   |                | DEPARTMENT TOTAL:   | 391.40     |
|                                   |                | FUND TOTAL:         | 101,265.41 |

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| Invoice Number                  | Invoice Description  | Amount           |
|---------------------------------|----------------------|------------------|
| 604-VEHICLE MAINTENANCE FUND    |                      |                  |
| 00-UNDEFINED                    |                      |                  |
| 00-UNDEFINED                    |                      |                  |
| 4417-DOOLEY OIL, INC            |                      |                  |
| 184259                          | VM INVENTORY         | 2,143.80         |
|                                 | <b>VENDOR TOTAL:</b> | <b>2,143.80</b>  |
| 1575-HOMAX OIL                  |                      |                  |
| 184269                          | VM * GASOLINE        | 24,278.11        |
| 184270                          | VM INVENTORY         | 385.25           |
|                                 | <b>VENDOR TOTAL:</b> | <b>24,663.36</b> |
| 3398-JACK'S TRUCK CENTER INC    |                      |                  |
| 184262                          | VM INVENTORY         | 137.85           |
| 184263                          | VM INVENTORY         | 87.96            |
| 184264                          | VM INVENTORY         | 42.32            |
| 184265                          | VM INVENTORY         | 45.20            |
| 184266                          | VM INVENTORY         | 61.71            |
| 184267                          | VM INVENTORY         | 29.61            |
| 184268                          | VM INVENTORY         | 69.05            |
|                                 | <b>VENDOR TOTAL:</b> | <b>473.70</b>    |
| 4462-JOE JOHNSON EQUIPMENT, LLC |                      |                  |
| 184272                          | VM INVENTORY         | 162.87           |
| 184273                          | VM INVENTORY         | 104.87           |
|                                 | <b>VENDOR TOTAL:</b> | <b>267.74</b>    |
| 5078-PARTSONE LLC               |                      |                  |
| 184286                          | VM INVENTORY         | 168.22           |
| 184287                          | VM INVENTORY         | 53.88            |
| 184288                          | VM INVENTORY         | 81.36            |
| 184289                          | VM INVENTORY         | 726.02           |
|                                 | <b>VENDOR TOTAL:</b> | <b>1,029.48</b>  |

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| Invoice Number               | Invoice Description | Amount    |
|------------------------------|---------------------|-----------|
| 604-VEHICLE MAINTENANCE FUND |                     |           |
| 00-UNDEFINED                 |                     |           |
| 00-UNDEFINED                 |                     |           |
| 2190-SPENCER FLUID POWER     |                     |           |
| 184292                       | VM INVENTORY        | 560.98    |
|                              | VENDOR TOTAL:       | 560.98    |
|                              | DIVISION TOTAL:     | 29,139.06 |
|                              | DEPARTMENT TOTAL:   | 29,139.06 |

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| Invoice Number                      | Invoice Description  | Amount           |
|-------------------------------------|----------------------|------------------|
| <b>604-VEHICLE MAINTENANCE FUND</b> |                      |                  |
| <b>50-PUBLIC WORKS</b>              |                      |                  |
| <b>36-VEHICLE MAINTENANCE</b>       |                      |                  |
| 3622-ABSOLUTE AUTO, LLC             |                      |                  |
| 184075                              | PARTS                | 577.40           |
|                                     | <b>VENDOR TOTAL:</b> | <b>577.40</b>    |
| 1328-ADVANCE AUTO PARTS             |                      |                  |
| 184092                              | PARTS                | 387.48           |
|                                     | <b>VENDOR TOTAL:</b> | <b>387.48</b>    |
| 1040-ALSCO                          |                      |                  |
| 183866                              | UNIFORM CLEANING     | 115.85           |
| 183872                              | UNIFORM CLEANING     | 113.37           |
| 184070                              | UNIFORM CLEANING     | 113.37           |
| 184071                              | UNIFORM CLEANING     | 104.96           |
|                                     | <b>VENDOR TOTAL:</b> | <b>447.55</b>    |
| 1041-ALTEC INDUSTRIES INC           |                      |                  |
| 184083                              | PARTS                | 19,042.81        |
|                                     | <b>VENDOR TOTAL:</b> | <b>19,042.81</b> |
| 1167-BIG HORN TIRE INC              |                      |                  |
| 183895                              | TIRE REPAIR          | 29.00            |
| 183979                              | TIRES                | 3,455.99         |
|                                     | <b>VENDOR TOTAL:</b> | <b>3,484.99</b>  |
| 1171-BIGHORN HYDRAULICS INC         |                      |                  |
| 183891                              | PARTS                | 2.00             |
| 183985                              | PARTS                | 452.42           |
| 183986                              | PARTS                | 3.65             |
| 183987                              | PARTS                | 151.15           |
|                                     | <b>VENDOR TOTAL:</b> | <b>609.22</b>    |
| 2594-BOMGAARS SUPPLY                |                      |                  |
| 184073                              | PARTS                | 44.15            |
|                                     | <b>VENDOR TOTAL:</b> | <b>44.15</b>     |



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| Invoice Number                  | Invoice Description              | Amount          |
|---------------------------------|----------------------------------|-----------------|
| 604-VEHICLE MAINTENANCE FUND    |                                  |                 |
| 50-PUBLIC WORKS                 |                                  |                 |
| 36-VEHICLE MAINTENANCE          |                                  |                 |
| 1381-CITY OF GILLETTE           |                                  |                 |
| 184068                          | PETTY CASH REIMBURSEMENT 1/10/25 | 60.00           |
|                                 | <b>VENDOR TOTAL:</b>             | <b>60.00</b>    |
| 1525-CUMMINS ROCKY MOUNTAIN INC |                                  |                 |
| 183989                          | PARTS                            | 3,206.83        |
| 183990                          | PARTS                            | 4,017.98        |
|                                 | <b>VENDOR TOTAL:</b>             | <b>7,224.81</b> |
| 4985-GILLETTE STEEL CENTER      |                                  |                 |
| 184079                          | METAL                            | 390.00          |
| 184080                          | METAL                            | 390.00          |
|                                 | <b>VENDOR TOTAL:</b>             | <b>780.00</b>   |
| 4289-IDENTIFIX INC              |                                  |                 |
| 184072                          | PARTS                            | 119.00          |
|                                 | <b>VENDOR TOTAL:</b>             | <b>119.00</b>   |
| 3398-JACK'S TRUCK CENTER INC    |                                  |                 |
| 183887                          | PARTS                            | 24.20           |
| 183888                          | PARTS                            | 299.27          |
| 183889                          | PARTS                            | 95.99           |
| 183890                          | REPAIRS                          | 949.13          |
| 183980                          | PARTS                            | 378.24          |
| 183981                          | PARTS                            | 413.24          |
| 183982                          | PARTS                            | 460.68          |
| 183984                          | RETURN PARTS                     | -216.00         |
| 184084                          | PARTS                            | 165.03          |
| 184085                          | PARTS                            | 76.35           |
| 184086                          | PARTS                            | 211.49          |
|                                 | <b>VENDOR TOTAL:</b>             | <b>2,857.62</b> |

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| Invoice Number                       | Invoice Description         | Amount        |
|--------------------------------------|-----------------------------|---------------|
| <b>604-VEHICLE MAINTENANCE FUND</b>  |                             |               |
| <b>50-PUBLIC WORKS</b>               |                             |               |
| <b>36-VEHICLE MAINTENANCE</b>        |                             |               |
| 4987-LAWSON PRODUCTS, INC.           |                             |               |
| 183892                               | PARTS                       | 29.10         |
|                                      | <b>VENDOR TOTAL:</b>        | <b>29.10</b>  |
| 1291-MIDLAND IMPLEMENT CO INC        |                             |               |
| 184078                               | PARTS                       | 231.63        |
|                                      | <b>VENDOR TOTAL:</b>        | <b>231.63</b> |
| 3983-MOUNTAIN PEAKS DIAGNOSTICS, LLC |                             |               |
| 184077                               | TESTING                     | 125.70        |
|                                      | <b>VENDOR TOTAL:</b>        | <b>125.70</b> |
| 1511-NORCO INC                       |                             |               |
| 183988                               | CYLINDER RENT               | 42.78         |
| 184082                               | PARTS                       | 113.78        |
|                                      | <b>VENDOR TOTAL:</b>        | <b>156.56</b> |
| 5078-PARTSONE LLC                    |                             |               |
| 183880                               | RETURN PARTS & CORE DEPOSIT | -162.46       |
| 183881                               | RETURN PARTS                | -21.39        |
| 183882                               | PARTS                       | 15.65         |
| 183883                               | PARTS                       | 53.41         |
| 183884                               | PARTS                       | 10.14         |
| 183885                               | PARTS                       | 23.91         |
| 183886                               | PARTS                       | 102.96        |
| 183963                               | PARTS                       | 104.85        |
| 183964                               | PARTS                       | 186.96        |
| 183965                               | PARTS                       | 43.71         |
| 183966                               | PARTS                       | 144.46        |
| 183967                               | PARTS                       | 136.40        |
| 183968                               | PARTS                       | 53.01         |
| 183969                               | PARTS                       | 23.97         |
| 183970                               | PARTS                       | 34.69         |

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| Invoice Number                      | Invoice Description | Amount          |
|-------------------------------------|---------------------|-----------------|
| <b>604-VEHICLE MAINTENANCE FUND</b> |                     |                 |
| <b>50-PUBLIC WORKS</b>              |                     |                 |
| <b>36-VEHICLE MAINTENANCE</b>       |                     |                 |
| 5078-PARTSONE LLC                   |                     |                 |
| 183971                              | PARTS               | 324.92          |
| 183972                              | PARTS               | 7.64            |
| 183973                              | PARTS               | 3.32            |
| 183974                              | PARTS               | 4.21            |
| 183975                              | PARTS               | 5.05            |
| 184093                              | PARTS               | 23.39           |
| 184094                              | PARTS               | 11.23           |
| 184095                              | PARTS               | 333.31          |
| 184096                              | PARTS               | 25.79           |
| 184097                              | PARTS               | 27.33           |
| 184098                              | PARTS               | 34.69           |
| 184099                              | PARTS               | 95.04           |
| 184100                              | RETURN PARTS        | -27.33          |
| 184101                              | PARTS               | 471.84          |
| 184102                              | PARTS               | 85.16           |
| 184103                              | PARTS               | 17.27           |
| 184104                              | PARTS               | 18.78           |
| <b>VENDOR TOTAL:</b>                |                     | <b>2,211.91</b> |
| 2080-SPHERE INC                     |                     |                 |
| 183976                              | SANDBLAST TRAILER   | 1,375.00        |
| <b>VENDOR TOTAL:</b>                |                     | <b>1,375.00</b> |
| 2315-THUNDER BASIN FORD LLC         |                     |                 |
| 183894                              | PARTS               | 61.36           |
| 183977                              | REPAIRS             | 2,964.78        |
| 183978                              | PARTS               | 67.26           |
| 184076                              | REPAIRS             | 2,904.78        |
| 184087                              | PARTS               | 82.01           |
| 184088                              | PARTS               | 290.33          |
| 184089                              | PARTS               | 44.15           |

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|                              | Invoice Number | Invoice Description      | Amount           |
|------------------------------|----------------|--------------------------|------------------|
| 604-VEHICLE MAINTENANCE FUND |                |                          |                  |
| 50-PUBLIC WORKS              |                |                          |                  |
| 36-VEHICLE MAINTENANCE       |                |                          |                  |
| 2315-THUNDER BASIN FORD LLC  |                |                          |                  |
|                              | 184090         | PARTS                    | 10.86            |
|                              | 184091         | PARTS                    | 162.60           |
|                              |                | <b>VENDOR TOTAL:</b>     | <b>6,588.13</b>  |
| 4454-TORGERSON'S, LLC        |                |                          |                  |
|                              | 183893         | REPAIRS                  | 1,176.97         |
|                              |                | <b>VENDOR TOTAL:</b>     | <b>1,176.97</b>  |
|                              |                | <b>DIVISION TOTAL:</b>   | <b>47,530.03</b> |
| 37-VEHICLE REPLACEMENT       |                |                          |                  |
| 2594-BOMGAARS SUPPLY         |                |                          |                  |
|                              | 184074         | PARTS                    | 359.98           |
|                              |                | <b>VENDOR TOTAL:</b>     | <b>359.98</b>    |
| 5078-PARTSONE LLC            |                |                          |                  |
|                              | 184105         | PARTS                    | 399.00           |
|                              |                | <b>VENDOR TOTAL:</b>     | <b>399.00</b>    |
| 2289-WESCO DISTRIBUTION INC  |                |                          |                  |
|                              | 183991         | SPOT LIGHT               | 499.99           |
|                              | 183992         | SPOT LIGHT               | 499.99           |
|                              |                | <b>VENDOR TOTAL:</b>     | <b>999.98</b>    |
|                              |                | <b>DIVISION TOTAL:</b>   | <b>1,758.96</b>  |
|                              |                | <b>DEPARTMENT TOTAL:</b> | <b>49,288.99</b> |
|                              |                | <b>FUND TOTAL:</b>       | <b>78,428.05</b> |

# Expenditure Approval Report

## Check Approval Date of 01/21/2025



|                                                | Invoice Number | Invoice Description                | Amount              |
|------------------------------------------------|----------------|------------------------------------|---------------------|
| 702-LIABILITY INSURANCE FUND                   |                |                                    |                     |
| 25-FINANCE                                     |                |                                    |                     |
| 38-LIABILITY INSURANCE                         |                |                                    |                     |
| 1860-FIRST CLASS AUTO                          |                |                                    |                     |
|                                                | 184081         | VEHICLE REPAIRS                    | 3,861.68            |
|                                                |                | <b>VENDOR TOTAL:</b>               | <b>3,861.68</b>     |
| 1864-FIRST NATIONAL BANK OF GILLETTE           |                |                                    |                     |
|                                                | 184156         | 2024 ASPHALT POHOLE REPAIR PRO     | 405.27              |
|                                                |                | <b>VENDOR TOTAL:</b>               | <b>405.27</b>       |
| 3023-HUB INTERNATIONAL MOUNTAIN STATES LIMITED |                |                                    |                     |
|                                                | 183937         | BOND - T CARSRUD COUNCIL PRESIDENT | 100.00              |
|                                                |                | <b>VENDOR TOTAL:</b>               | <b>100.00</b>       |
| 1493-S & S BUILDERS                            |                |                                    |                     |
|                                                | 184155         | 2024 ASPHALT POHOLE REPAIR PRO     | 7,699.97            |
|                                                |                | <b>VENDOR TOTAL:</b>               | <b>7,699.97</b>     |
|                                                |                | <b>DIVISION TOTAL:</b>             | <b>12,066.92</b>    |
|                                                |                | <b>DEPARTMENT TOTAL:</b>           | <b>12,066.92</b>    |
|                                                |                | <b>FUND TOTAL:</b>                 | <b>12,066.92</b>    |
|                                                |                | <b>GRAND TOTAL:</b>                | <b>4,170,512.80</b> |

# Expenditure Approval Report

## Check Approval Date of 01/06/2025



| Invoice Number                           | Invoice Description | Amount    |
|------------------------------------------|---------------------|-----------|
| 001-GENERAL FUND                         |                     |           |
| 10-ADMINISTRATION                        |                     |           |
| 04-SPECIAL PROJECTS                      |                     |           |
| 1345-ENERGY CAPITAL ECONOMIC DEVELOPMENT |                     |           |
| 183822                                   | ANNUAL FUNDING      | 65,000.00 |
|                                          | VENDOR TOTAL:       | 65,000.00 |
|                                          | DIVISION TOTAL:     | 65,000.00 |
|                                          | DEPARTMENT TOTAL:   | 65,000.00 |
|                                          | FUND TOTAL:         | 65,000.00 |

# Expenditure Approval Report

## Check Approval Date of 01/06/2025



|                     | Invoice Number | Invoice Description | Amount   |
|---------------------|----------------|---------------------|----------|
| 201-1% FUND         |                |                     |          |
| 00-UNDEFINED        |                |                     |          |
| 00-UNDEFINED        |                |                     |          |
| 4267-HECTOR FUENTES |                |                     |          |
|                     | 183805         | RETAINAGE RELEASE   | 4,456.81 |
|                     |                | VENDOR TOTAL:       | 4,456.81 |
|                     |                | DIVISION TOTAL:     | 4,456.81 |
|                     |                | DEPARTMENT TOTAL:   | 4,456.81 |

# Expenditure Approval Report

## Check Approval Date of 01/06/2025



| Invoice Number                                       | Invoice Description      | Amount            |
|------------------------------------------------------|--------------------------|-------------------|
| <b>201-1% FUND</b>                                   |                          |                   |
| <b>10-ADMINISTRATION</b>                             |                          |                   |
| <b>05-1% OPTIONAL SALES TAX</b>                      |                          |                   |
| 1204-BOYS AND GIRLS CLUB OF CAMPBELL COUNTY          |                          |                   |
| 183815                                               | ANNUAL FUNDING           | 40,000.00         |
|                                                      | <b>VENDOR TOTAL:</b>     | <b>40,000.00</b>  |
| 1282-CAMPBELL COUNTY SENIOR CITIZEN CENTER           |                          |                   |
| 183817                                               | ANNUAL FUNDING           | 169,000.00        |
|                                                      | <b>VENDOR TOTAL:</b>     | <b>169,000.00</b> |
| 2768-COUNCIL OF COMMUNITY SERVICES                   |                          |                   |
| 183818                                               | ANNUAL SERVICE FUNDING   | 50,000.00         |
|                                                      | <b>VENDOR TOTAL:</b>     | <b>50,000.00</b>  |
| 1933-GILLETTE ABUSE REFUGE CORPORATION               |                          |                   |
| 183819                                               | ANNUAL SERVICE FUNDING   | 37,500.00         |
|                                                      | <b>VENDOR TOTAL:</b>     | <b>37,500.00</b>  |
| 2003-PERSONAL FRONTIERS INC                          |                          |                   |
| 183816                                               | ANNUAL FUNDING           | 29,040.00         |
|                                                      | <b>VENDOR TOTAL:</b>     | <b>29,040.00</b>  |
| 1331-VISITATION & ADVOCACY FOR 6TH JUDICIAL DISTRICT |                          |                   |
| 183820                                               | ANNUAL FUNDING           | 35,926.00         |
|                                                      | <b>VENDOR TOTAL:</b>     | <b>35,926.00</b>  |
| 2414-YOUTH EMERGENCY SERVICES INC                    |                          |                   |
| 183821                                               | ANNUAL SERVICE FUNDING   | 96,000.00         |
|                                                      | <b>VENDOR TOTAL:</b>     | <b>96,000.00</b>  |
|                                                      | <b>DIVISION TOTAL:</b>   | <b>457,466.00</b> |
|                                                      | <b>DEPARTMENT TOTAL:</b> | <b>457,466.00</b> |
|                                                      | <b>FUND TOTAL:</b>       | <b>461,922.81</b> |
|                                                      | <b>GRAND TOTAL:</b>      | <b>526,922.81</b> |



Expenditure Approval Report  
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| Invoice Number   | Invoice Description   | Amount    |
|------------------|-----------------------|-----------|
| 001-GENERAL FUND |                       |           |
| 00-UNDEFINED     |                       |           |
| 00-UNDEFINED     |                       |           |
| 2672-UMB BANK    |                       |           |
| 183823           | NOVEMBER 2024 P-CARDS | 93,459.62 |
|                  | VENDOR TOTAL:         | 93,459.62 |
|                  | DIVISION TOTAL:       | 93,459.62 |
|                  | DEPARTMENT TOTAL:     | 93,459.62 |

Expenditure Approval Report  
Check Approval Date of 12/31/2024



| Invoice Number      | Invoice Description                              | Amount    |
|---------------------|--------------------------------------------------|-----------|
| 001-GENERAL FUND    |                                                  |           |
| 10-ADMINISTRATION   |                                                  |           |
| 04-SPECIAL PROJECTS |                                                  |           |
| 3055-ZIONS BANK     |                                                  |           |
| 183824              | DEBT SERVICE FOR 2015 COP - GILLETTE COLLEGE HSG | 267.64    |
|                     | VENDOR TOTAL:                                    | 267.64    |
|                     | DIVISION TOTAL:                                  | 267.64    |
|                     | DEPARTMENT TOTAL:                                | 267.64    |
|                     | FUND TOTAL:                                      | 93,727.26 |
|                     | GRAND TOTAL:                                     | 93,727.26 |

# Expenditure Approval Report

## Check Approval Date of 01/13/2025



|                                                   | Invoice Number | Invoice Description             | Amount          |
|---------------------------------------------------|----------------|---------------------------------|-----------------|
| 001-GENERAL FUND                                  |                |                                 |                 |
| 00-UNDEFINED                                      |                |                                 |                 |
| 00-UNDEFINED                                      |                |                                 |                 |
| 5051-HEALTHEQUITY, INC.                           |                |                                 |                 |
|                                                   | 184141         | WEEKLY CLAIMS                   | 25.00           |
|                                                   |                | <b>VENDOR TOTAL:</b>            | <b>25.00</b>    |
| 3960-MII LIFE INSURANCE, INCORPORATED             |                |                                 |                 |
|                                                   | 184142         | WEEKLY CLAIMS                   | 588.73          |
|                                                   | 184143         | WEEKLY CLAIMS                   | 548.86          |
|                                                   |                | <b>VENDOR TOTAL:</b>            | <b>1,137.59</b> |
| 4701-WYOMING COOPERATIVE LIQUID ASSETS SECURITIES |                |                                 |                 |
|                                                   | 184145         | TRANSFER PUZZLE SALES           | 1,675.00        |
|                                                   |                | <b>VENDOR TOTAL:</b>            | <b>1,675.00</b> |
| 2435-WYOMING STATE                                |                |                                 |                 |
|                                                   | 184146         | DECEMBER 2024 SALES AND USE TAX | 71.25           |
|                                                   |                | <b>VENDOR TOTAL:</b>            | <b>71.25</b>    |
|                                                   |                | <b>DIVISION TOTAL:</b>          | <b>2,908.84</b> |
|                                                   |                | <b>DEPARTMENT TOTAL:</b>        | <b>2,908.84</b> |
|                                                   |                | <b>FUND TOTAL:</b>              | <b>2,908.84</b> |

Expenditure Approval Report  
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| Invoice Number     | Invoice Description             | Amount     |
|--------------------|---------------------------------|------------|
| 504-POWER FUND     |                                 |            |
| 00-UNDEFINED       |                                 |            |
| 00-UNDEFINED       |                                 |            |
| 2435-WYOMING STATE |                                 |            |
| 184146             | DECEMBER 2024 SALES AND USE TAX | 121,489.32 |
|                    | VENDOR TOTAL:                   | 121,489.32 |
|                    | DIVISION TOTAL:                 | 121,489.32 |
|                    | DEPARTMENT TOTAL:               | 121,489.32 |

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## Check Approval Date of 01/13/2025



|                                        | Invoice Number | Invoice Description                 | Amount            |
|----------------------------------------|----------------|-------------------------------------|-------------------|
| 504-POWER FUND                         |                |                                     |                   |
| 70-UTILITIES                           |                |                                     |                   |
| 74-POWER                               |                |                                     |                   |
| 2697-BLACK HILLS WYOMING LLC           |                |                                     |                   |
|                                        | 184140         | JANUARY 2025 CTII GROUND LEASE      | 4,505.36          |
|                                        |                | <b>VENDOR TOTAL:</b>                | <b>4,505.36</b>   |
| 2365-WYODAK RESOURCES DEVELOPMENT CORP |                |                                     |                   |
|                                        | 184144         | JANUARY 2025 WYGEN III GROUND LEASE | 45,396.56         |
|                                        |                | <b>VENDOR TOTAL:</b>                | <b>45,396.56</b>  |
|                                        |                | <b>DIVISION TOTAL:</b>              | <b>49,901.92</b>  |
|                                        |                | <b>DEPARTMENT TOTAL:</b>            | <b>49,901.92</b>  |
|                                        |                | <b>FUND TOTAL:</b>                  | <b>171,391.24</b> |

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| Invoice Number     | Invoice Description             | Amount |
|--------------------|---------------------------------|--------|
| 505-SEWER FUND     |                                 |        |
| 00-UNDEFINED       |                                 |        |
| 00-UNDEFINED       |                                 |        |
| 2435-WYOMING STATE |                                 |        |
| 184146             | DECEMBER 2024 SALES AND USE TAX | 60.50  |
|                    | VENDOR TOTAL:                   | 60.50  |
|                    | DIVISION TOTAL:                 | 60.50  |
|                    | DEPARTMENT TOTAL:               | 60.50  |
|                    | FUND TOTAL:                     | 60.50  |

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| Invoice Number                         | Invoice Description                    | Amount     |
|----------------------------------------|----------------------------------------|------------|
| 701-HEALTH INSURANCE FUND              |                                        |            |
| 20-HUMAN RESOURCES                     |                                        |            |
| 22-HEALTH INSURANCE                    |                                        |            |
| 2557-BLUE CROSS BLUE SHIELD OF WYOMING |                                        |            |
| 184147                                 | DECEMBER 2024 ADMIN FEES AND STOP/LOSS | 102,508.05 |
|                                        | VENDOR TOTAL:                          | 102,508.05 |
|                                        | DIVISION TOTAL:                        | 102,508.05 |
|                                        | DEPARTMENT TOTAL:                      | 102,508.05 |
|                                        | FUND TOTAL:                            | 102,508.05 |
|                                        | GRAND TOTAL:                           | 276,868.63 |

# Expenditure Approval Report

## Check Approval Date of 11/30/2024



| Invoice Number                | Invoice Description                               | Amount          |
|-------------------------------|---------------------------------------------------|-----------------|
| <b>001-GENERAL FUND</b>       |                                                   |                 |
| <b>10-ADMINISTRATION</b>      |                                                   |                 |
| <b>01-MAYOR &amp; COUNCIL</b> |                                                   |                 |
| 66666-MISC P-CARD VENDOR      |                                                   |                 |
| 183320                        | HALLOWEEN DOOR DECORATING WINNING PRIZE           | 75.00           |
| 183386                        | MEETING EXPENSE - COUNCIL EXECUTIVE SESSION       | 74.97           |
| 183491                        | MEETING EXPENSE - BWXT                            | 90.82           |
| 183559                        | MAYOR PENCILS FOR SCHOOL EVENTS                   | 649.96          |
| 183643                        | LUNCH MTG - MAYOR, MIKE, SEAN                     | 62.04           |
| 183675                        | GIFTS FOR COUNCILMEMBERS MONTGOMERY & SIMONSON    | 110.80          |
|                               | <b>VENDOR TOTAL:</b>                              | <b>1,063.59</b> |
|                               | <b>DIVISION TOTAL:</b>                            | <b>1,063.59</b> |
| <b>02-ADMINISTRATION</b>      |                                                   |                 |
| 1334-CASPER STAR TRIBUNE      |                                                   |                 |
| 183369                        | SUBSCRIPTION                                      | 30.99           |
|                               | <b>VENDOR TOTAL:</b>                              | <b>30.99</b>    |
| 66666-MISC P-CARD VENDOR      |                                                   |                 |
| 183457                        | MIKE COLE - WYOCMA CONFERENCE - LARAMIE - LODGING | 234.00          |
| 183490                        | MEETING EXPENSE                                   | 38.64           |
| 183516                        | MEETING EXPENSE                                   | 57.68           |
| 183605                        | MEETING EXPENSE                                   | 39.41           |
|                               | <b>VENDOR TOTAL:</b>                              | <b>369.73</b>   |
|                               | <b>DIVISION TOTAL:</b>                            | <b>400.72</b>   |
| <b>04-SPECIAL PROJECTS</b>    |                                                   |                 |
| 66666-MISC P-CARD VENDOR      |                                                   |                 |
| 183332                        | CHRISTMAS PARTY GAME                              | 5.17            |
| 183347                        | DRINK MIXES FOR PARTY/ GIVEAWAY GIFTS FOR PARTY   | 480.08          |
| 183497                        | UTILITIES DEPT HOLIDAY LUNCHEON DOOR PRIZES       | 50.00           |
| 183498                        | UTILITIES DEPT HOLIDAY LUNCHEON DOOR PRIZES       | 50.00           |
| 183499                        | UTILITIES DEPT HOLIDAY LUNCHEON DOOR PRIZES       | 50.00           |
| 183500                        | UTILITIES DEPT HOLIDAY LUNCHEON DOOR PRIZES       | 50.00           |
| 183551                        | DONS SUPERMARKET #9 INC Wellness Retreat          | 3.99            |
| 183553                        | WM SUPERCENTER #1485 FINANCE HOLIDAY PARTY        | 99.00           |



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|                          | Invoice Number | Invoice Description                                | Amount          |
|--------------------------|----------------|----------------------------------------------------|-----------------|
| 001-GENERAL FUND         |                |                                                    |                 |
| 10-ADMINISTRATION        |                |                                                    |                 |
| 04-SPECIAL PROJECTS      |                |                                                    |                 |
| 66666-MISC P-CARD VENDOR |                |                                                    |                 |
|                          | 183554         | WM SUPERCENTER #1485 FINANCE HOLIDAY PARTY & COFFE | 766.66          |
|                          | 183564         | WAL-MART #1485 FINANCE HOLIDAY PARTY               | 89.00           |
|                          | 183565         | AMAZON MKTPL*0Q4KY7IX3 FINANCE HOLIDAY PARTY       | 41.87           |
|                          | 183567         | AMAZON MKTPL*QD4Z36O13 - STEREO FOR WEIGHT ROOM    | 104.94          |
|                          | 183582         | QDOBA 2748 Wellness retreat                        | 199.25          |
|                          | 183589         | AMZN Mktp US*F38K66WB3 FINANCE HOLIDAY PARTY       | 17.99           |
|                          | 183603         | DEVELOPMENT SERVICES HOLIDAY PARTY                 | 110.68          |
|                          | 183604         | 4TE*CULLIGAN OF GILLETTE Wellness water            | 48.00           |
|                          | 183611         | WM SUPERCENTER #1485 RETURNED ITEMS FROM FINANCE H | -49.76          |
|                          | 183612         | WAL-MART #1485 FINANCE HOLIDAY PARTY               | 94.79           |
|                          | 183613         | PARTY SUPPLIES/ GIFTS                              | 256.52          |
|                          | 183656         | DEVELOPMENT SERVICES HOLIDAY PARTY                 | 38.87           |
|                          |                | <b>VENDOR TOTAL:</b>                               | <b>2,507.05</b> |
|                          |                | <b>DIVISION TOTAL:</b>                             | <b>2,507.05</b> |
|                          |                | <b>DEPARTMENT TOTAL:</b>                           | <b>3,971.36</b> |

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|                          | Invoice Number | Invoice Description                                | Amount          |
|--------------------------|----------------|----------------------------------------------------|-----------------|
| 001-GENERAL FUND         |                |                                                    |                 |
| 15-ATTORNEY              |                |                                                    |                 |
| 15-ATTORNEY              |                |                                                    |                 |
| 66666-MISC P-CARD VENDOR |                |                                                    |                 |
|                          | 183275         | AMZN Mktp US*H02P73SV3                             | 314.99          |
|                          | 183420         | WWW.WYOMINGBAR.ORG                                 | 355.00          |
|                          | 183465         | SEAN BROWN WYOMING STATE BAR ANNUAL LICENSE FEE    | 355.00          |
|                          | 183466         | RICK WEISHEIMER WYOMING STATE BAR ANNUAL LICENSE F | 355.00          |
|                          |                | <b>VENDOR TOTAL:</b>                               | <b>1,379.99</b> |
|                          |                | <b>DIVISION TOTAL:</b>                             | <b>1,379.99</b> |
|                          |                | <b>DEPARTMENT TOTAL:</b>                           | <b>1,379.99</b> |

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| Invoice Number           |        | Invoice Description                                | Amount   |
|--------------------------|--------|----------------------------------------------------|----------|
| 001-GENERAL FUND         |        |                                                    |          |
| 20-HUMAN RESOURCES       |        |                                                    |          |
| 20-HUMAN RESOURCES       |        |                                                    |          |
| 66666-MISC P-CARD VENDOR |        |                                                    |          |
|                          | 183267 | IDWHOLESALE*LEVATA Badge supplies                  | 459.85   |
|                          | 183278 | SQ *GILLETTE COMMUNITY CO ERC Water Bottles        | 70.00    |
|                          | 183294 | GILLETTE PRINTING & ENGRA 3rd quarterly pride awar | 85.00    |
|                          | 183318 | IN *INNOVATIVE CREDIT PD credit report             | 25.00    |
|                          | 183383 | IN *SMITH PSYCHOLOGICAL S PD Evaluation            | 400.00   |
|                          | 183384 | APPLEBEES 9819 Dinner                              | 18.71    |
|                          | 183385 | WM SUPERCENTER #1538 supplies for career confrence | 71.65    |
|                          | 183400 | APPLEBEES 9819 Dinner                              | 18.77    |
|                          | 183401 | COFFEE CUP #8 Lunch travel for recruitment         | 11.22    |
|                          | 183433 | HAMPTON INN & SUITES hotel room for career confere | 263.42   |
|                          | 183470 | SQ *GILLETTE COMMUNITY CO tumblers for SLT Campore | 40.00    |
|                          | 183471 | WM SUPERCENTER #1485 bags for tumblers             | 5.40     |
|                          | 183550 | SOCIETYFORHUMANRESOURCE Membership dues            | 264.00   |
|                          | 183642 | OFFICE DEPOT #2635 Card stock paper                | 30.99    |
|                          | 183696 | REWARD GATEWAY (US) Reward and recognition main ba | 2,000.00 |
| VENDOR TOTAL:            |        |                                                    | 3,764.01 |
| DIVISION TOTAL:          |        |                                                    | 3,764.01 |
| 21-SAFETY                |        |                                                    |          |
| 66666-MISC P-CARD VENDOR |        |                                                    |          |
|                          | 183341 | SP PASSION PLANNER 2025                            | 74.78    |
|                          | 183352 | FSP*BCSP BOARD OF CERT SA Recertification          | 170.00   |
|                          | 183402 | MAVERIK #5052 reward for ving                      | 121.52   |
| VENDOR TOTAL:            |        |                                                    | 366.30   |
| DIVISION TOTAL:          |        |                                                    | 366.30   |
| DEPARTMENT TOTAL:        |        |                                                    | 4,130.31 |

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| Invoice Number                   | Invoice Description                                | Amount          |
|----------------------------------|----------------------------------------------------|-----------------|
| <b>001-GENERAL FUND</b>          |                                                    |                 |
| <b>25-FINANCE</b>                |                                                    |                 |
| <b>25-FINANCE</b>                |                                                    |                 |
| 66666-MISC P-CARD VENDOR         |                                                    |                 |
| 183261                           | AR.GOV/STPAYMENT UNCLAIMED PROPERTY & SERVICE FEE  | 4.42            |
| 183522                           | JIMMY JOHNS - 2009 - ECOM GAAP UPDATE TRAINING     | 85.00           |
| 183554                           | WM SUPERCENTER #1485 FINANCE HOLIDAY PARTY & COFFE | 19.86           |
| 183655                           | FORMS FULFILLMENT CENTER W-2'S & 1095'S            | 223.84          |
| 183677                           | THE HOME DEPOT #6005 OFFICE DECOR                  | 199.00          |
|                                  | <b>VENDOR TOTAL:</b>                               | <b>532.12</b>   |
|                                  | <b>DIVISION TOTAL:</b>                             | <b>532.12</b>   |
| <b>26-CUSTOMER SERVICE</b>       |                                                    |                 |
| 66666-MISC P-CARD VENDOR         |                                                    |                 |
| 183542                           | AMAZON MKTPL*SI0YF7DX3 MOTION DETECTOR FOR CUSTOME | 38.98           |
|                                  | <b>VENDOR TOTAL:</b>                               | <b>38.98</b>    |
|                                  | <b>DIVISION TOTAL:</b>                             | <b>38.98</b>    |
| <b>27-PURCHASING</b>             |                                                    |                 |
| 66666-MISC P-CARD VENDOR         |                                                    |                 |
| 183396                           | B&H PHOTO 800-606-6969 LARGE DISPLAY & WEBCAM FOR  | 1,138.28        |
| 183458                           | AMAZON MKTPL*HF3TL3K03 WALL PC MOUNT FOR PURCHASIN | 30.73           |
|                                  | <b>VENDOR TOTAL:</b>                               | <b>1,169.01</b> |
|                                  | <b>DIVISION TOTAL:</b>                             | <b>1,169.01</b> |
| <b>34-INFORMATION TECHNOLOGY</b> |                                                    |                 |
| 66666-MISC P-CARD VENDOR         |                                                    |                 |
| 183269                           | B&H PHOTO 800-606-6969 CAMERA MOUNT & REPLACEMENT  | 398.00          |
| 183422                           | AMAZON MKTPL*EQ62O5XN3 HARD DRIVE MOUNTING BRACKET | 20.87           |
| 183463                           | AMAZON MKTPL*3O0L09U13 DESKTOP POWER GROMMETS      | 98.00           |
| 183467                           | APPLE.COM/BILL BLUEBEAM FOR IPAD                   | 9.99            |
| 183486                           | B&H PHOTO 800-606-6969 REPLACEMENT HEADSET         | 285.99          |
| 183543                           | SP POE TEXAS POE INJECTOR                          | 95.11           |
| 183573                           | REWARD GATEWAY (US) REWARD GATEWAY PAYMENT 2 OF 2  | 2,084.53        |
| 183574                           | REWARD GATEWAY (US) REWARD GATEWAY PAYMENT 1 OF 2  | 10,000.00       |
| 183622                           | SQSP* INV158748320 DOMAIN REGISTRATION             | 12.00           |

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|                           | Invoice Number | Invoice Description                        | Amount           |
|---------------------------|----------------|--------------------------------------------|------------------|
| 001-GENERAL FUND          |                |                                            |                  |
| 25-FINANCE                |                |                                            |                  |
| 34-INFORMATION TECHNOLOGY |                |                                            |                  |
| 66666-MISC P-CARD VENDOR  |                |                                            |                  |
|                           | 183623         | SQSP* INV158748388 DOMAIN REGISTRATION     | 12.00            |
|                           | 183624         | SQSP* INV158748214 DOMAIN REGISTRATION     | 12.00            |
|                           | 183635         | ZOHO CORP MANAGE ENGINE GATEWAY SERVER     | 362.25           |
|                           | 183653         | AMZN Mktp US*MM3LQ8HW3 REPLACEMENT BATTERY | 26.95            |
|                           | 183660         | SQSP* INV158516887 DOMAIN REGISTRATION     | 30.00            |
|                           | 183681         | KEEPERSECURITY.COM PASSWORD MANAGER        | 1,820.00         |
|                           |                | <b>VENDOR TOTAL:</b>                       | <b>15,267.69</b> |
|                           |                | <b>DIVISION TOTAL:</b>                     | <b>15,267.69</b> |
|                           |                | <b>DEPARTMENT TOTAL:</b>                   | <b>17,007.80</b> |

# Expenditure Approval Report

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| Invoice Number             | Invoice Description                                | Amount      |
|----------------------------|----------------------------------------------------|-------------|
| 001-GENERAL FUND           |                                                    |             |
| 40-POLICE DEPARTMENT       |                                                    |             |
| 40-PD ADMINISTRATION       |                                                    |             |
| 2968-ADMIRAL BEVERAGE CORP |                                                    |             |
| 183440                     | ADMIRAL BEVERAGE CORP - ACCIDENTAL CHARGE FROM USI | 2.10        |
|                            | <b>VENDOR TOTAL:</b>                               | <b>2.10</b> |
| 66666-MISC P-CARD VENDOR   |                                                    |             |
| 183284                     | PD BOOTS - RY MUZZARELLI                           | 359.52      |
| 183288                     | OFFICE DEPOT #2635 - OFFICE SUPPLIES               | 59.97       |
| 183295                     | ICM*InstantCheckmate.com - INVESTIGATIVE MONTHLY A | 35.12       |
| 183310                     | B&H PHOTO 800-606-6969 IPAD FOR ADMIN              | 1,788.99    |
| 183359                     | VOIANCE LLC - INTERPRETATION SERVICES              | 48.90       |
| 183360                     | BAYMONT INN AND SUITES - HAHN TRAINING IN CASPER   | 546.01      |
| 183377                     | BEARS NATURALLY CLEAN - DRY CLEANING FOR SEPTEMBER | 395.82      |
| 183378                     | BEARS NATURALLY CLEAN - OCTOBER DRY CLEANING       | 187.25      |
| 183382                     | RED LOBSTER 6374 - HAHN TRAINING IN CASPER         | 35.36       |
| 183392                     | LAWENFORCEMENT SUPPORT - SUBPOENA                  | 50.00       |
| 183393                     | HARBOR FREIGHT TOOLS3046 - INVESTIGATIVE SUPPLIES  | 142.96      |
| 183408                     | JIMMY JOHNS - 2009 - ECOM - INTERVIEWS             | 81.30       |
| 183418                     | TST* SILVER CREEK - LAW ENFORCEMENT BREAKFAST      | 112.88      |
| 183423                     | LLRMI -WINTERHOLLER TRAINING                       | 150.00      |
| 183425                     | SPORTSMANS WAREHOUSE 255 - FIREARMS                | 94.99       |
| 183461                     | AMAZON MKTPL*R90MX1003 - PERSONAL CHARGE - AMAZON  | 49.33       |
| 183468                     | IN *WYOMING WATER SOLUTIO - WATER FOR PD & ACO     | 142.50      |
| 183469                     | IN *ARTISTIC CUSTOM BADGE - SRT PATCHES            | 391.30      |
| 183481                     | EBERLESTOCK - SRT PANTS                            | 2,527.40    |
| 183531                     | ROCKY MOUNTAIN DISCOUNT - FIREARMS                 | 45.98       |
| 183532                     | OPTICSPLANET INC. - CREDITED BACK THE TAX          | -34.58      |
| 183533                     | OPTICSPLANET INC. - SRT ITEMS FROM DONATION        | 726.10      |
| 183534                     | SP BIFROSTGEAR.COM - SRT ITEMS FROM DONATION       | 106.54      |
| 183535                     | WALMART.COM - BOTTLED WATER FOR PD                 | 53.60       |
| 183571                     | PANDA EXPRESS #3451 - HAHN TRAINING IN MINNESOTA   | 13.22       |
| 183593                     | VOIANCE LLC - OVERCHARGE CREDIT                    | -0.54       |

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| Invoice Number              | Invoice Description                                 | Amount           |
|-----------------------------|-----------------------------------------------------|------------------|
| <b>001-GENERAL FUND</b>     |                                                     |                  |
| <b>40-POLICE DEPARTMENT</b> |                                                     |                  |
| <b>40-PD ADMINISTRATION</b> |                                                     |                  |
| 66666-MISC P-CARD VENDOR    |                                                     |                  |
| 183594                      | AMAZON MKTPL*4B9VX8I43 - PATROL PHONE CASE COVER    | 30.98            |
| 183595                      | DETECTACHEM INC - DRUG TEST KITS                    | 517.12           |
| 183598                      | BONCHON ROSEVILLE - HAHN TRAINING IN MINNESOTA      | 18.79            |
| 183620                      | HOLIDAY STATIONS 3532 - HAHN TRAINING IN MINNESOTA  | 12.96            |
| 183632                      | HOME2 SUITES - HAHN TRAINING IN MINNESOTA           | 920.82           |
| 183649                      | PD RECRUITMENT ADVERTISING                          | 21.70            |
| 183650                      | PD RECRUITMENT ADVERTISING                          | 29.30            |
| 183676                      | PSI SERVICES LLC - DRONE TEST                       | 175.00           |
| 183688                      | FACEBK *APL8VCCY32 - PD RECRUITMENT ADVERTISING & H | 103.54           |
| 183690                      | WAL-MART #1485 - FIREARM SUPPLIES                   | 45.64            |
| 183695                      | CHEWY.COM - K9 DOG FOOD                             | 348.96           |
|                             | <b>VENDOR TOTAL:</b>                                | <b>10,334.73</b> |
|                             | <b>DIVISION TOTAL:</b>                              | <b>10,336.83</b> |
| <b>41-DISPATCH</b>          |                                                     |                  |
| 66666-MISC P-CARD VENDOR    |                                                     |                  |
| 183312                      | Amazon.com*YA4RD2ZR3 - DISPATCH SUPPLIES            | 68.80            |
| 183338                      | Amazon.com*IJOYB0VW3 - DISPATCH SUPPLIES            | 290.75           |
| 183451                      | WYOMING ASSN OF PSCO - WASSON & HAUBER CONFERENCE   | 350.00           |
| 183452                      | WYOMING ASSN OF PSCO - PATTON & SMELSER 1 DAY CON   | 140.00           |
| 183502                      | HAMPTON INNS - MONIC CONFERENCE                     | 250.40           |
| 183503                      | HAMPTON INNS - EMMA CONFERENCE                      | 250.40           |
| 183555                      | HAMPTON INNS - TAXES CREDITED BACK                  | -30.40           |
| 183556                      | HAMPTON INNS - TAXES CREDITED BACK                  | -30.40           |
|                             | <b>VENDOR TOTAL:</b>                                | <b>1,289.55</b>  |
|                             | <b>DIVISION TOTAL:</b>                              | <b>1,289.55</b>  |
| <b>42-VOCA/VAWA</b>         |                                                     |                  |
| 66666-MISC P-CARD VENDOR    |                                                     |                  |
| 183262                      | WYNDHAM - EMERGENCY FINANCIAL FOR VICTIM SERVICES   | 119.00           |
| 183375                      | MAVERIK #738 - EMERGENCY FINANCIAL FOR VICTIM SERV  | 100.00           |

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| Invoice Number              | Invoice Description                                | Amount        |
|-----------------------------|----------------------------------------------------|---------------|
| <b>001-GENERAL FUND</b>     |                                                    |               |
| <b>40-POLICE DEPARTMENT</b> |                                                    |               |
| <b>42-VOCA/AWA</b>          |                                                    |               |
| 66666-MISC P-CARD VENDOR    |                                                    |               |
| 183566                      | WAL-MART #1485 - EMERGENCY FINANCIAL FOR VICTIM SE | 187.91        |
| 183639                      | MCDONALD'S F4703 - EMERGENCY FINANCIAL FOR VICTIM  | 28.54         |
| 183640                      | WAL-MART #1485 - EMERGENCY FINANCIAL FOR VICTIM SE | 84.88         |
|                             | <b>VENDOR TOTAL:</b>                               | <b>520.33</b> |
|                             | <b>DIVISION TOTAL:</b>                             | <b>520.33</b> |
| <b>44-ANIMAL CONTROL</b>    |                                                    |               |
| 66666-MISC P-CARD VENDOR    |                                                    |               |
| 183394                      | GALLS - UNIFORMS                                   | 185.56        |
| 183454                      | CARHARTT - UNIFORMS                                | 57.74         |
|                             | <b>VENDOR TOTAL:</b>                               | <b>243.30</b> |
|                             | <b>DIVISION TOTAL:</b>                             | <b>243.30</b> |
| <b>45-ANIMAL SHELTER</b>    |                                                    |               |
| 66666-MISC P-CARD VENDOR    |                                                    |               |
| 183279                      | ANIMAL MEDICAL CENTER OF - RABIES                  | 10.00         |
| 183281                      | ANIMAL MEDICAL CENTER OF - SPAY & NEUTER           | 118.00        |
| 183333                      | RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES | 319.04        |
| 183334                      | BUFFALO VETERINARY CLINIC - SPAY & NEUTER / DONATI | 399.82        |
| 183339                      | RED HILLS VETERINARY HOSP - SPAY & NEUTER / DONATI | 200.47        |
| 183343                      | WINEONLINE MARKETING COMP - UNAUTHORIZED CHARGE /  | 32.12         |
| 183344                      | WINEONLINE MARKETING COMP - CREDIT FROM UNAUTHORIZ | -26.10        |
| 183345                      | WINEONLINE MARKETING COMP - UNAUTHORIZED CHARGE /  | 26.22         |
| 183346                      | WELLSAID LABS - UNAUTHORIZED CHARGE / SEE MEMO     | 99.00         |
| 183358                      | WINEONLINE MARKETING COMP - CREDIT FROM UNAUTHORIZ | -31.98        |
| 183397                      | SQ *THAT EMBROIDERY PLACE - ANIMAL SHELTER UNIFORM | 161.88        |
| 183419                      | RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES | 382.63        |
| 183459                      | RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES | 547.03        |
| 183462                      | AMAZON MKTPL*4H8GU1H83 - OFFICER SUPPLIES / UNIFOR | 69.93         |
| 183479                      | RED HILLS VETERINARY HOSP - RABIES                 | 81.50         |



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|                          | Invoice Number | Invoice Description                                | Amount           |
|--------------------------|----------------|----------------------------------------------------|------------------|
| 001-GENERAL FUND         |                |                                                    |                  |
| 40-POLICE DEPARTMENT     |                |                                                    |                  |
| 45-ANIMAL SHELTER        |                |                                                    |                  |
| 66666-MISC P-CARD VENDOR |                |                                                    |                  |
|                          | 183496         | FACEBK *H82MYGUQH2 - UNAUTHORIZED CHARGE / SEE MEM | 65.02            |
|                          | 183539         | PAYPAL *CODE3ASSOCI - TRAINING                     | 76.50            |
|                          | 183544         | RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES | 147.00           |
|                          | 183590         | ANIMAL MEDICAL CENTER OF - RABIES                  | 110.00           |
|                          | 183596         | AMAZON MKTPL*JP1YN17N3 - ANIMAL CARE               | 15.99            |
|                          | 183597         | AMAZON MKTPL*G81K14GL3 -DONATIONS                  | 122.85           |
|                          | 183614         | ANIMAL MEDICAL CENTER OF - SPAY & NEUTER / RABIES  | 128.00           |
|                          | 183663         | RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES | 443.00           |
|                          | 183664         | ADJ-WINEONLINE MARKETING - CREDIT FROM UNAUTHORIZE | -26.22           |
|                          | 183665         | ADJ-ADR INSTITUTE OF CANA - CREDIT FROM UNAUTHORIZ | -5.86            |
|                          | 183666         | ADJ-FACEBK *H82MYGUQH2 - CREDIT FROM UNAUTHORIZED  | -65.02           |
|                          | 183667         | ADJ-WELLSAID LABS - CREDIT FROM UNAUTHORIZED CHARG | -99.00           |
|                          | 183668         | ADJ-WINEONLINE MARKETING - CREDIT FROM UNAUTHORIZE | -32.12           |
|                          | 183682         | WINEONLINE MARKETING/MIC - UNAUTHORIZED CHARGE / S | 31.98            |
|                          | 183683         | WINEONLINE MARKETING/MIC - UNAUTHORIZED CHARGE / S | 26.10            |
|                          | 183697         | MWI ANIMAL HEALTH - ANIMAL CARE                    | 83.57            |
|                          | 183701         | RED HILLS VETERINARY HOSP - SPAY & NEUTER / RABIES | 336.60           |
|                          |                | <b>VENDOR TOTAL:</b>                               | <b>3,747.95</b>  |
| 2163-ZOETIS INC          |                |                                                    |                  |
|                          | 183280         | ZOETIS INC - VACCINATIONS                          | 439.75           |
|                          | 183379         | ZOETIS INC - ANIMAL CARE                           | 29.48            |
|                          |                | <b>VENDOR TOTAL:</b>                               | <b>469.23</b>    |
|                          |                | <b>DIVISION TOTAL:</b>                             | <b>4,217.18</b>  |
|                          |                | <b>DEPARTMENT TOTAL:</b>                           | <b>16,607.19</b> |

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| Invoice Number                           | Invoice Description                                | Amount          |
|------------------------------------------|----------------------------------------------------|-----------------|
| <b>001-GENERAL FUND</b>                  |                                                    |                 |
| <b>50-PUBLIC WORKS</b>                   |                                                    |                 |
| <b>33-CITY HALL BUILDING MAINTENANCE</b> |                                                    |                 |
| 66666-MISC P-CARD VENDOR                 |                                                    |                 |
| 183274                                   | CH EXHAUST FAN BELTS                               | 94.00           |
| 183292                                   | HR COUNTERTOP                                      | 25.12           |
| 183366                                   | HR COUNTER TOP                                     | 390.92          |
| 183367                                   | HR COUNTER TOP                                     | 33.44           |
| 183417                                   | WAREHOUSE LED UPGRADES                             | 223.44          |
| 183432                                   | WH LED UPGRADES                                    | 990.00          |
| 183448                                   | SHOWER MATS FOR CH LOCKER ROOMS                    | 61.08           |
| 183449                                   | WH LED UPGRADES                                    | 19.70           |
| 183501                                   | IT TRAINING RM UPGRADES                            | 189.04          |
| 183530                                   | WAREHOUSE OFFICE REPAIRS                           | 261.43          |
|                                          | <b>VENDOR TOTAL:</b>                               | <b>2,288.17</b> |
|                                          | <b>DIVISION TOTAL:</b>                             | <b>2,288.17</b> |
| <b>51-PARKS</b>                          |                                                    |                 |
| 66666-MISC P-CARD VENDOR                 |                                                    |                 |
| 183395                                   | SAWZALL BLADE FOR BRANCH CLEANUP                   | 2.99            |
| 183453                                   | RACHET STRAPS FOR VAC TRAILER                      | 17.98           |
| 183455                                   | SUPPLIES FOR TURF PATCHES/ RESTROOM CLOSED SIGNS   | 41.96           |
| 183483                                   | HARDWARE FOR PARK BENCHES                          | 35.64           |
| 183484                                   | LOCKSETS FOR LITTLE LEAGUE/ CITY PARK RESTROOMS    | 567.12          |
| 183504                                   | CDL PERMIT                                         | 47.25           |
| 183505                                   | ASHLEY CDL PERMIT                                  | 47.25           |
| 183507                                   | MATERIAL TO MAKE CABLES TO ATTACH LIDS TO TRASH CA | 15.00           |
| 183538                                   | RV ANTIFREEZE FOR ECSC WINTERIZATION               | 47.84           |
| 183545                                   | BATTERY TINDERS FOR SMALL EQUIPMENT AT ECSC        | 67.89           |
| 183619                                   | FOAM & TAPE COVER SHARP EDGES ECSC PLAYGROUND      | 17.74           |
| 183645                                   | MATERIAL TO REMOUNT BENCH @ HIGHLAND PARK          | 16.35           |
| 183658                                   | ECSC SUPPLIES                                      | 78.73           |
| 183670                                   | KEY COPIES FOR MAIN SHOP AND 3RD STREET TAX CREDIT | -1.78           |
| 183671                                   | KEY COPIES FOR MAIN SHOP AND 3RD STREET            | 37.28           |

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| Invoice Number           | Invoice Description                             | Amount          |
|--------------------------|-------------------------------------------------|-----------------|
| <b>001-GENERAL FUND</b>  |                                                 |                 |
| <b>50-PUBLIC WORKS</b>   |                                                 |                 |
| <b>51-PARKS</b>          |                                                 |                 |
| 66666-MISC P-CARD VENDOR |                                                 |                 |
| 183698                   | PAINT MARKERS FOR TURF REPAIR                   | 11.99           |
| 183699                   | TOOL TO BE KEPT ON UNIT #70                     | 28.97           |
| 183700                   | FLUSH VALVE AND REBUILD KIT FOR 3RD ST RESTROOM | 234.03          |
|                          | <b>VENDOR TOTAL:</b>                            | <b>1,314.23</b> |
|                          | <b>DIVISION TOTAL:</b>                          | <b>1,314.23</b> |
| <b>53-FORESTRY</b>       |                                                 |                 |
| 66666-MISC P-CARD VENDOR |                                                 |                 |
| 183311                   | CHAINS/ FILES FOR SAWS                          | 227.07          |
| 183348                   | SUPPLIES FOR FIELD ACTIVITY W/ 4J SCHOOL        | 46.09           |
| 183575                   | BAR/ CHAIN FILES FOR CHAINSAW                   | 108.00          |
| 183625                   | BAR/ FILE FOR CHAINSAW                          | 54.48           |
| 183636                   | FENCE PICKET                                    | 5.96            |
|                          | <b>VENDOR TOTAL:</b>                            | <b>441.60</b>   |
|                          | <b>DIVISION TOTAL:</b>                          | <b>441.60</b>   |
| <b>54-STREETS</b>        |                                                 |                 |
| 66666-MISC P-CARD VENDOR |                                                 |                 |
| 183282                   | MUCK BOOTS FOR CHRIS WILSON                     | 146.69          |
| 183307                   | MUCK BOOTS FOR DAVE ANDERSON                    | 148.49          |
| 183313                   | MUCK BOOTS FOR SHANE RYNO                       | 148.49          |
| 183355                   | STEEL TOE BOOTS FOR SUE                         | 150.00          |
| 183409                   | PLASTIC SNOW FENCE ON FAIRWAY                   | 86.97           |
| 183443                   | FAIRWAY SNOW FENCE                              | 173.94          |
| 183512                   | TARP FOR DALES HOMELESS GUYS STUFF              | 27.93           |
| 183552                   | REFUND FOR TAX CHARGE                           | -1.59           |
| 183634                   | EYE FLUSH BOTTLES FOR BRINE BUILDING            | 19.20           |
| 183638                   | RUBBER BELTING TO COVER TOP OF SNOW PLOW        | 104.00          |

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| Invoice Number           | Invoice Description                                | Amount   |
|--------------------------|----------------------------------------------------|----------|
| 001-GENERAL FUND         |                                                    |          |
| 50-PUBLIC WORKS          |                                                    |          |
| 54-STREETS               |                                                    |          |
| 66666-MISC P-CARD VENDOR |                                                    |          |
| 183693                   | ANGLE IRON TO PREVENT SNOW FROM BLOWING THROUGHT T | 51.00    |
|                          | VENDOR TOTAL:                                      | 1,055.12 |
|                          | DIVISION TOTAL:                                    | 1,055.12 |
|                          | DEPARTMENT TOTAL:                                  | 5,099.12 |

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| Invoice Number                           | Invoice Description                                | Amount          |
|------------------------------------------|----------------------------------------------------|-----------------|
| <b>001-GENERAL FUND</b>                  |                                                    |                 |
| <b>60-ENGINEERING &amp; DEV SERVICES</b> |                                                    |                 |
| <b>60-ENGINEERING</b>                    |                                                    |                 |
| 66666-MISC P-CARD VENDOR                 |                                                    |                 |
| 183268                                   | DEV SERVICES QUARTERLY TEAM BUILDING               | 69.00           |
| 183464                                   | MEAL-WWDC MEETING                                  | 231.62          |
| 183474                                   | MEAL - WWDC MEETING                                | 42.63           |
| 183489                                   | MOTEL - WWDC MEETING                               | 224.30          |
| 183492                                   | MOTEL - WWDC MEETING                               | 224.30          |
| 183495                                   | MOTEL - WWDC MEETING                               | 224.30          |
|                                          | <b>VENDOR TOTAL:</b>                               | <b>1,016.15</b> |
|                                          | <b>DIVISION TOTAL:</b>                             | <b>1,016.15</b> |
| <b>61-BUILDING INSPECTION</b>            |                                                    |                 |
| 66666-MISC P-CARD VENDOR                 |                                                    |                 |
| 183487                                   | FUZZYS TACO SHOP - CASPER - LUNCH WHILE AT WCBO ME | 13.20           |
| 183549                                   | REG RAMKOTA CASPER - HOTEL STAY FOR WCBO MEETING   | 226.00          |
|                                          | <b>VENDOR TOTAL:</b>                               | <b>239.20</b>   |
|                                          | <b>DIVISION TOTAL:</b>                             | <b>239.20</b>   |
| <b>62-TRAFFIC SAFETY</b>                 |                                                    |                 |
| 66666-MISC P-CARD VENDOR                 |                                                    |                 |
| 183259                                   | MEAL - IMSA CLASS - NAOMI LAPOTA                   | 39.61           |
| 183263                                   | RFB Batteries                                      | 107.72          |
| 183272                                   | MEAL - IMSA CLASS - NAOMI LAPOTA                   | 63.20           |
| 183273                                   | MEAL - IMSA CLASS - NAOMI LAPOTA                   | 11.78           |
| 183305                                   | MEAL - IMSA CLASS - NAOMI LAPOTA                   | 56.05           |
| 183306                                   | MEAL - IMSA CLASS - NAOMI LAPOTA                   | 11.65           |
| 183323                                   | MOTEL - IMSA CLASS - NAOMI LAPOTA                  | 1,793.64        |
| 183324                                   | MEAL - IMSA CLASS - NAOMI LAPOTA                   | 53.00           |
| 183325                                   | MEAL - IMSA CLASS - NAOMI LAPOTA                   | 46.66           |
| 183687                                   | TY IMSA DUES                                       | 100.00          |
|                                          | <b>VENDOR TOTAL:</b>                               | <b>2,283.31</b> |
|                                          | <b>DIVISION TOTAL:</b>                             | <b>2,283.31</b> |
|                                          | <b>DEPARTMENT TOTAL:</b>                           | <b>3,538.66</b> |

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| Invoice Number                          | Invoice Description                                 | Amount           |
|-----------------------------------------|-----------------------------------------------------|------------------|
| <b>001-GENERAL FUND</b>                 |                                                     |                  |
| <b>65-PUBLIC AFFAIRS DEPARTMENT</b>     |                                                     |                  |
| <b>03-PUBLIC ACCESS</b>                 |                                                     |                  |
| 66666-MISC P-CARD VENDOR                |                                                     |                  |
| 183376                                  | MEETING EXPENSE                                     | 89.07            |
|                                         | <b>VENDOR TOTAL:</b>                                | <b>89.07</b>     |
|                                         | <b>DIVISION TOTAL:</b>                              | <b>89.07</b>     |
| <b>31-CITY CLERK/PRINT SHOP</b>         |                                                     |                  |
| 66666-MISC P-CARD VENDOR                |                                                     |                  |
| 183390                                  | POSTAGE                                             | 500.00           |
| 183548                                  | POSTAGE STATEMENT 10.17-11.17                       | 48.74            |
| 183610                                  | POSTAGE                                             | 500.00           |
|                                         | <b>VENDOR TOTAL:</b>                                | <b>1,048.74</b>  |
|                                         | <b>DIVISION TOTAL:</b>                              | <b>1,048.74</b>  |
| <b>65-PUBLIC AFFAIRS ADMINISTRATION</b> |                                                     |                  |
| 66666-MISC P-CARD VENDOR                |                                                     |                  |
| 183688                                  | FACEBK *APL8VCCY32 - PD RECRUITMENT ADVERTISING & H | 71.46            |
|                                         | <b>VENDOR TOTAL:</b>                                | <b>71.46</b>     |
|                                         | <b>DIVISION TOTAL:</b>                              | <b>71.46</b>     |
|                                         | <b>DEPARTMENT TOTAL:</b>                            | <b>1,209.27</b>  |
|                                         | <b>FUND TOTAL:</b>                                  | <b>52,943.70</b> |

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|                          | Invoice Number | Invoice Description                             | Amount          |
|--------------------------|----------------|-------------------------------------------------|-----------------|
| 201-1% FUND              |                |                                                 |                 |
| 10-ADMINISTRATION        |                |                                                 |                 |
| 05-1% OPTIONAL SALES TAX |                |                                                 |                 |
| 66666-MISC P-CARD VENDOR |                |                                                 |                 |
|                          | 183362         | WW - COMPLEX LS                                 | 100.53          |
|                          | 183411         | THE HOME DEPOT #6005 - COMPLEX LIFT STATION     | 105.61          |
|                          | 183441         | THE HOME DEPOT #6005 - COMPLEX LIFT STATION     | 19.67           |
|                          | 183442         | BORDER STATES INDUSTRIES - COMPLEX LIFT STATION | 18.02           |
|                          | 183523         | THE HOME DEPOT #6005 - COMPLEX LIFT STATION     | 41.88           |
|                          | 183524         | THE HOME DEPOT #6005 - COMPLEX LIFT STATION     | 29.30           |
|                          | 183525         | BORDER STATES INDUSTRIES - COMPLEX LIFT STATION | 81.35           |
|                          | 183609         | BORDER STATES INDUSTRIES - COMPLEX LIFT STATION | 2.58            |
|                          | 183646         | WW - COMPLEX LS                                 | 563.22          |
|                          | 183702         | WW - COMPLEX LS                                 | 281.95          |
|                          |                | <b>VENDOR TOTAL:</b>                            | <b>1,244.11</b> |
|                          |                | <b>DIVISION TOTAL:</b>                          | <b>1,244.11</b> |
|                          |                | <b>DEPARTMENT TOTAL:</b>                        | <b>1,244.11</b> |
|                          |                | <b>FUND TOTAL:</b>                              | <b>1,244.11</b> |

# Expenditure Approval Report

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| Invoice Number                           | Invoice Description                                | Amount          |
|------------------------------------------|----------------------------------------------------|-----------------|
| <b>501-UTILITIES ADMINISTRATION FUND</b> |                                                    |                 |
| <b>70-UTILITIES</b>                      |                                                    |                 |
| <b>70-UTILITIES ADMINISTRATION</b>       |                                                    |                 |
| 66666-MISC P-CARD VENDOR                 |                                                    |                 |
| 183308                                   | 2025 DESKTOP CALENDAR                              | 8.39            |
| 183391                                   | POSTAGE STAMPS                                     | 73.00           |
| 183529                                   | SERVICE CHARGE (OCT 15-NOV 15, 2024)               | 37.49           |
|                                          | <b>VENDOR TOTAL:</b>                               | <b>118.88</b>   |
|                                          | <b>DIVISION TOTAL:</b>                             | <b>118.88</b>   |
| <b>71-ELECTRICAL ENGINEERING</b>         |                                                    |                 |
| 66666-MISC P-CARD VENDOR                 |                                                    |                 |
| 183648                                   | 2025 CALENDARS/EE DIVISION                         | 108.01          |
|                                          | <b>VENDOR TOTAL:</b>                               | <b>108.01</b>   |
|                                          | <b>DIVISION TOTAL:</b>                             | <b>108.01</b>   |
| <b>76-SCADA</b>                          |                                                    |                 |
| 66666-MISC P-CARD VENDOR                 |                                                    |                 |
| 183356                                   | SQ *GILLETTE COMMUNITY CO - JOURNEYMAN LICENSE CON | 150.00          |
| 183357                                   | SQ *GILLETTE COMMUNITY CO - Electrical Refresher C | 150.00          |
| 183370                                   | SQ *GILLETTE COMMUNITY CO - ELECTRICAL TRAINING    | 150.00          |
| 183372                                   | BORDER STATES INDUSTRIES - ZIP TIES FOR PICKUP STO | 143.16          |
| 183591                                   | SCADA CODE CLASS ROOM                              | 254.24          |
| 183592                                   | SCADA CODE CLASS - WATER                           | 2.13            |
| 183608                                   | THE HOME DEPOT #6005 - TOOLS                       | 15.97           |
| 183615                                   | SCADA - JOURNEYMEN RENEWAL                         | 50.00           |
| 183657                                   | SCADA - OFFICE CALENDAR                            | 28.24           |
| 183689                                   | CENEX-CBH CO-OP - PROPANE BOTTLE FILL              | 24.02           |
|                                          | <b>VENDOR TOTAL:</b>                               | <b>967.76</b>   |
|                                          | <b>DIVISION TOTAL:</b>                             | <b>967.76</b>   |
|                                          | <b>DEPARTMENT TOTAL:</b>                           | <b>1,194.65</b> |
|                                          | <b>FUND TOTAL:</b>                                 | <b>1,194.65</b> |



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| Invoice Number           | Invoice Description        | Amount |
|--------------------------|----------------------------|--------|
| 502-SOLID WASTE FUND     |                            |        |
| 50-PUBLIC WORKS          |                            |        |
| 55-SOLID WASTE           |                            |        |
| 66666-MISC P-CARD VENDOR |                            |        |
| 183651                   | TOOLS FOR 3 YARDER REPAIRS | 120.10 |
|                          | VENDOR TOTAL:              | 120.10 |
|                          | DIVISION TOTAL:            | 120.10 |
|                          | DEPARTMENT TOTAL:          | 120.10 |
|                          | FUND TOTAL:                | 120.10 |

**Expenditure Approval Report**  
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| Invoice Number           |        | Invoice Description                                | Amount |
|--------------------------|--------|----------------------------------------------------|--------|
| 503-WATER FUND           |        |                                                    |        |
| 70-UTILITIES             |        |                                                    |        |
| 73-WATER                 |        |                                                    |        |
| 66666-MISC P-CARD VENDOR |        |                                                    |        |
|                          | 183285 | CONTROL VALVES FOR PRDF                            | 311.57 |
|                          | 183286 | PARTS FOR TOOLS                                    | 29.54  |
|                          | 183289 | BORDER STATES INDUSTRIES - DC1 EMERGENCY STOPS     | 278.73 |
|                          | 183296 | TRUCK TOOLS                                        | 62.94  |
|                          | 183298 | BOOT MAT FOR OFFICE & BACKPACK FOR NEW HIRE PPE    | 46.74  |
|                          | 183301 | 1" SOLENOID VALVE FOR PS-1 SUMP                    | 432.48 |
|                          | 183326 | AWWA ANNUAL REGULATORY UPDATE                      | 75.00  |
|                          | 183329 | CRUM ELECTRIC SUPPLY CO - DC1 EMERGENCY STOPS      | 148.06 |
|                          | 183335 | PARTS FOR TRUCK 103                                | 198.39 |
|                          | 183336 | T. RAMBO'S NEW HIRE GEAR                           | 630.86 |
|                          | 183337 | NIGHT WORK HEAD LAMPS FOR R. BEESON & T. RAMBO     | 125.98 |
|                          | 183349 | OFFSET NIPPLES, LOCKRINGS AND BUSHINGS             | 18.94  |
|                          | 183350 | PARTS AND WIRE FOR DC PORTABLE AC                  | 172.46 |
|                          | 183351 | SQUARE D CIRCUIT BREAKER FOR DC AC UNIT            | 85.90  |
|                          | 183361 | PRDF HYPO PUMP PARTS                               | 85.82  |
|                          | 183371 | HIGH PRESSURE PRV FOR CHARLIE WILLIAMS PIT         | 345.88 |
|                          | 183387 | WEF MEMBERSHIP                                     | 190.00 |
|                          | 183398 | WEF MEMBERSHIP                                     | 176.00 |
|                          | 183399 | CONDUIT AND PARTS FOR PS1 SUMP SOLENOID VALVE      | 20.40  |
|                          | 183407 | AIR FOR D-ROAD VAULT                               | 45.03  |
|                          | 183410 | 24VOLT JUMP PACK FOR LARGE GENERATORS              | 369.99 |
|                          | 183416 | QUICK CONNECT CARBON FILTER/WATER DEPT WATER DISPE | 35.33  |
|                          | 183426 | DRYWALL ANCHORS FOR METER RADIOS                   | 21.96  |
|                          | 183427 | GREASE FOR PUMPS                                   | 110.20 |
|                          | 183428 | EATON CIRCUIT BREAKER FOR DC1 PORTABLE AC UNIT     | 47.13  |
|                          | 183429 | 125/250VAC 50A RECEPTACLES FOR DC1 AND DC2 PORTABL | 18.50  |
|                          | 183439 | AWWA FIELD REFERENCE MANUALS                       | 274.51 |
|                          | 183446 | STRAPS FOR NEW TRUCK. REPLACEMENT RIGGING EQUIPMEN | 542.71 |
|                          | 183450 | WATER - CASA QUINTA CB HEATER                      | 114.99 |

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| Invoice Number           |        | Invoice Description                                | Amount |
|--------------------------|--------|----------------------------------------------------|--------|
| 503-WATER FUND           |        |                                                    |        |
| 70-UTILITIES             |        |                                                    |        |
| 73-WATER                 |        |                                                    |        |
| 66666-MISC P-CARD VENDOR |        |                                                    |        |
|                          | 183456 | WINTER GEAR FOR R. BEESON                          | 294.28 |
|                          | 183460 | MAGNET FOR LCRR/BITS & SCREWS FOR 33 TOOL BOX      | 23.63  |
|                          | 183472 | WASTEWATER METER                                   | 64.09  |
|                          | 183485 | WASTEWATER METER                                   | 23.60  |
|                          | 183493 | T. RAMBO CDL PERMIT                                | 47.25  |
|                          | 183494 | VAC TRUCK WEIGHT                                   | 10.30  |
|                          | 183508 | T. RAMBO CPR TRAINING                              | 80.00  |
|                          | 183513 | ADAPTER KIT FOR PRDF GEN 20                        | 149.08 |
|                          | 183517 | HOSES FOR PT                                       | 213.96 |
|                          | 183526 | CURB STOP REPAIR KIT                               | 24.58  |
|                          | 183527 | CURB STOP REPAIR PARTS                             | 79.14  |
|                          | 183528 | CLEANING HYDRANTS                                  | 7.20   |
|                          | 183540 | STD WHEEL CHOCK RUBBER (4)                         | 74.24  |
|                          | 183560 | PFAS SAMPLES SHIPPING COST                         | 402.82 |
|                          | 183572 | BLOCKS FOR NEW TRAILER JACKS                       | 28.87  |
|                          | 183578 | ADJUSTABLE WRENCH                                  | 54.49  |
|                          | 183579 | WASHERS FOR METERS                                 | 14.98  |
|                          | 183581 | D/C-2 VAC WHEELS FOR GATES                         | 462.92 |
|                          | 183585 | FLIGHTS FOR WEF TRAINING                           | 598.10 |
|                          | 183599 | LCRR TOOLS & TEST                                  | 28.72  |
|                          | 183600 | FLIGHTS FOR WATER LEADERSHIP CONFERENCE            | 598.10 |
|                          | 183601 | SINGLE USE OUTLET FOR PS3 UNIT HEATER              | 5.33   |
|                          | 183602 | BEAM CLAMPS AND CONDUIT PARTS FOR PS3 GAS UNIT HEA | 26.89  |
|                          | 183607 | STORAGE CABINETS FOR AUPS, GW                      | 579.98 |
|                          | 183616 | WATER - PS 3 ROOF NEW SEAL TIGHT                   | 49.73  |
|                          | 183621 | GUAGE FOR FIRE FLOW                                | 87.60  |
|                          | 183626 | HALL CALENDAR                                      | 28.24  |
|                          | 183637 | GEAR FOR T. RAMBO                                  | 28.79  |
|                          | 183644 | PRDF HYPO PUMP                                     | 3.42   |

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| Invoice Number           | Invoice Description                              | Amount           |
|--------------------------|--------------------------------------------------|------------------|
| <b>503-WATER FUND</b>    |                                                  |                  |
| <b>70-UTILITIES</b>      |                                                  |                  |
| <b>73-WATER</b>          |                                                  |                  |
| 66666-MISC P-CARD VENDOR |                                                  |                  |
| 183654                   | CURB STOP EXTENSION                              | 28.43            |
| 183661                   | PS-1 PUMP3 WATER DRAIN                           | 0.85             |
| 183662                   | PS-1 PUMP3 WATER DRAIN                           | 16.85            |
| 183669                   | WASHERS & NUTS FOR METERS                        | 17.94            |
| 183672                   | #12 THHN WHITE STRANDED WIRE FOR GAS UNIT HEATER | 95.22            |
| 183673                   | PARTS FOR PS5 PRV                                | 9.46             |
| 183678                   | PS-5 PRV                                         | 4.99             |
| 183684                   | RENTAL CAR FOR WATER LEADERSHIP CONFERENCE       | 410.98           |
| 183685                   | DAILY PLANNER                                    | 15.29            |
| 183686                   | EYEWASH SOLUTION FOR MADISON STATION             | 31.74            |
| 183691                   | INDIAN HILLS MAIN BREAK ON TEEWINOT              | 68.02            |
|                          | <b>VENDOR TOTAL:</b>                             | <b>9,806.14</b>  |
| 2038-POWDER RIVER POWER  |                                                  |                  |
| 183674                   | TAPS & SAW BLADE TO REPAIR PS5 PRV               | 106.50           |
|                          | <b>VENDOR TOTAL:</b>                             | <b>106.50</b>    |
|                          | <b>DIVISION TOTAL:</b>                           | <b>9,912.64</b>  |
| <b>77-SWIMMING POOL</b>  |                                                  |                  |
| 66666-MISC P-CARD VENDOR |                                                  |                  |
| 183506                   | CITY POOL WINTERIZATION                          | 296.16           |
| 183541                   | ANTIFREEZE FOR POOL WINTERIZATION                | 59.80            |
|                          | <b>VENDOR TOTAL:</b>                             | <b>355.96</b>    |
|                          | <b>DIVISION TOTAL:</b>                           | <b>355.96</b>    |
|                          | <b>DEPARTMENT TOTAL:</b>                         | <b>10,268.60</b> |
|                          | <b>FUND TOTAL:</b>                               | <b>10,268.60</b> |

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| Invoice Number           | Invoice Description                               | Amount |
|--------------------------|---------------------------------------------------|--------|
| 504-POWER FUND           |                                                   |        |
| 00-UNDEFINED             |                                                   |        |
| 00-UNDEFINED             |                                                   |        |
| 66666-MISC P-CARD VENDOR |                                                   |        |
| 183261                   | AR.GOV/STPAYMENT UNCLAIMED PROPERTY & SERVICE FEE | 113.99 |
|                          | VENDOR TOTAL:                                     | 113.99 |
|                          | DIVISION TOTAL:                                   | 113.99 |
|                          | DEPARTMENT TOTAL:                                 | 113.99 |

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| Invoice Number           |        | Invoice Description                          | Amount   |
|--------------------------|--------|----------------------------------------------|----------|
| 504-POWER FUND           |        |                                              |          |
| 70-UTILITIES             |        |                                              |          |
| 74-POWER                 |        |                                              |          |
| 66666-MISC P-CARD VENDOR |        |                                              |          |
|                          | 183258 | XMAS TIMERS                                  | -64.54   |
|                          | 183264 | SYRINGES FOR OIL TEST                        | 87.50    |
|                          | 183270 | WIRE CONNECTORS                              | 321.15   |
|                          | 183276 | TUBING FOR OIL TESTS                         | 9.50     |
|                          | 183283 | SP POE TEXAS SUBSTATION CAMERA POE INJECTORS | 1,071.20 |
|                          | 183291 | STEEL BRUSH                                  | 2.49     |
|                          | 183293 | WATERPROOF WINTER WORK GLOVES                | 241.78   |
|                          | 183302 | DEWALT BATTERIES                             | 779.94   |
|                          | 183315 | DEWALT BATTERIES                             | 519.96   |
|                          | 183316 | VOLT METER ACCESSORIES                       | 128.07   |
|                          | 183317 | VOLT METER                                   | 675.82   |
|                          | 183421 | RUBBER GLOVE BAGS FOR CREW                   | 1,214.20 |
|                          | 183430 | HOLE PLUGS/METER BASES                       | 243.46   |
|                          | 183431 | WEATHER HEAD                                 | 9.02     |
|                          | 183482 | STEP DRILL BIT                               | 89.25    |
|                          | 183514 | XMAS OUTLETS                                 | 59.56    |
|                          | 183515 | WIRE PULLING SOCKS                           | 134.70   |
|                          | 183536 | INSULATION FOR SUBSTATIONS                   | 60.63    |
|                          | 183537 | CARABEANER                                   | 4.47     |
|                          | 183568 | BIN LATCH                                    | 4.76     |
|                          | 183569 | RELAY/MADISON SUBSTATION                     | 795.00   |
|                          | 183570 | SCREWS                                       | 23.34    |
|                          | 183629 | 2025 DAILY PLANNERS/CALENDARS FOR CREW       | 17.34    |
|                          | 183630 | 2025 DAILY PLANNER/MATT HUTTON               | 355.03   |
|                          | 183633 | TOOLS                                        | 66.26    |
|                          | 183694 | 2025 CALENDAR - DREW DOBITZ                  | 30.05    |
| VENDOR TOTAL:            |        |                                              | 6,879.94 |
| DIVISION TOTAL:          |        |                                              | 6,879.94 |
| DEPARTMENT TOTAL:        |        |                                              | 6,879.94 |

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|  |             |          |
|--|-------------|----------|
|  | FUND TOTAL: | 6,993.93 |
|--|-------------|----------|

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| Invoice Number           | Invoice Description                                | Amount   |
|--------------------------|----------------------------------------------------|----------|
| 505-SEWER FUND           |                                                    |          |
| 70-UTILITIES             |                                                    |          |
| 75-SEWER                 |                                                    |          |
| 66666-MISC P-CARD VENDOR |                                                    |          |
| 183265                   | WWTF - GRIT BUILDING SPLIT BOLT                    | 38.10    |
| 183266                   | WWTF - GRIT BUILDING TEMP. POWER                   | 800.35   |
| 183271                   | BRAKE PARTS FOR M201                               | 830.28   |
| 183277                   | COMPOST PRODUCT REGISTRATION                       | 235.52   |
| 183287                   | THE HOME DEPOT #6005 MISC SUPPLIES FOR HEADWORKS   | 44.51    |
| 183290                   | WASTEWATER TREATMENT PLANT LEVEL 1 TEST            | 106.00   |
| 183297                   | WW - BLDG 1400 UPGRADE                             | 219.34   |
| 183300                   | DRIP TRAP KIT INVENTORY FOR WWTP                   | 573.32   |
| 183303                   | THE HOME DEPOT #6005 CABLE TIES                    | 9.41     |
| 183309                   | AMZN Mktp US*314UB5853 INDOOR CAMERAS              | 698.60   |
| 183314                   | SAFETY BOOTS                                       | 179.09   |
| 183321                   | AMAZON MKTPL*P29554F83 CABLE JACKS & WALL PLATES   | 108.48   |
| 183322                   | TOOLS                                              | 319.45   |
| 183340                   | WW - HEADWORKS                                     | 75.81    |
| 183388                   | CLEANING SUPPLIES                                  | 26.19    |
| 183389                   | PARTS INVENTORY                                    | 98.49    |
| 183405                   | THE HOME DEPOT #6005 SCREWS                        | 8.93     |
| 183406                   | ALL-THREAD                                         | 142.92   |
| 183412                   | PRIVACY SCREENS FOR SUPERVISOR'S OFFICE            | 105.92   |
| 183413                   | BLACKOUT SHADES FOR SUPERVISOR OFFICE              | 34.94    |
| 183414                   | FAK SUPPLIES                                       | 34.36    |
| 183415                   | SUPPLIES - SHOVELS/BUCKETS                         | 98.10    |
| 183424                   | BALANCE CALIBRATION                                | 115.00   |
| 183434                   | THE HOME DEPOT #6005 TAPCONS AND LIGHT             | 45.74    |
| 183435                   | BORDER STATES INDUSTRIES NETWORK CABLE             | 1,222.72 |
| 183436                   | BORDER STATES INDUSTRIES JHOOKS & CABLE TIES       | 114.57   |
| 183437                   | BUILDING MATERIALS                                 | 138.25   |
| 183438                   | CONCRETE EPOXY                                     | 198.80   |
| 183444                   | PINS TO STAKE DOWN CONCRETE BLANKET OVER FORCE MAI | 17.40    |



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|                          | Invoice Number | Invoice Description                              | Amount |
|--------------------------|----------------|--------------------------------------------------|--------|
| 505-SEWER FUND           |                |                                                  |        |
| 70-UTILITIES             |                |                                                  |        |
| 75-SEWER                 |                |                                                  |        |
| 66666-MISC P-CARD VENDOR |                |                                                  |        |
|                          | 183445         | MATERIALS TO INSULATE ABOVE GROUND INSOLATION    | 76.88  |
|                          | 183447         | ICE MELT/ FAK REFILL                             | 531.76 |
|                          | 183473         | CONDUIT PARTS FOR HOT WATER TANK LEVEL           | 104.13 |
|                          | 183475         | THE HOME DEPOT #6005 JBOX COVERS                 | 10.60  |
|                          | 183476         | THE HOME DEPOT #6005 CONDUIT COVER & MUD RING    | 9.82   |
|                          | 183480         | WWTF - SCALE HOUSE GUTTER                        | 155.17 |
|                          | 183488         | CONDUIT PARTS FOR HOT WATER TANK LEVEL           | 125.89 |
|                          | 183509         | 3/8" TAP CONS                                    | 13.34  |
|                          | 183510         | 3/8" IMPACT SOCKET SET                           | 29.97  |
|                          | 183511         | FLAT L BRACKETS FOR UNI-STRUT                    | 61.06  |
|                          | 183518         | AMAZON MKTPL*P42F75CT3 NETWORK PATCH CABLE       | 163.93 |
|                          | 183519         | STATER TOOL                                      | 320.00 |
|                          | 183520         | BACKFLOW PARTS                                   | 255.51 |
|                          | 183521         | TOOLS                                            | 72.31  |
|                          | 183557         | LAMINATING MACHINE & LAMINATING SHEETS FOR WWTP  | 288.53 |
|                          | 183561         | OPERATOR CERTIFICATION COURSE                    | 75.00  |
|                          | 183562         | TARPS                                            | 226.00 |
|                          | 183563         | TOOL CHEST/SAFETY STRAPS                         | 183.71 |
|                          | 183576         | BOLTS FOR WWTP INVENTORY                         | 146.78 |
|                          | 183577         | BOLTS FOR WWTP INVENTORY                         | 179.44 |
|                          | 183580         | 3 ROTO METERS FOR INVENTORY @ WWTP               | 267.91 |
|                          | 183584         | MOTOR BRAKE PARTS                                | 32.61  |
|                          | 183586         | BORDER STATES INDUSTRIES - BLOWER RAS PLC UPDATE | 496.08 |
|                          | 183587         | OPERATOR CERTIFICATION FINAL COURSE              | 75.00  |
|                          | 183588         | 1/2" CHECK VALVE & 1/2" ADAPTERS                 | 82.96  |
|                          | 183617         | SECONDARY CLARIFIER PARTS                        | 219.82 |
|                          | 183618         | SECONDARY CLARIFIER PARTS                        | 176.16 |
|                          | 183631         | 2025 CALENDAR ORDER                              | 210.01 |
|                          | 183641         | ELECTRICAL CLEANER                               | 63.92  |

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| Invoice Number                | Invoice Description                              | Amount           |
|-------------------------------|--------------------------------------------------|------------------|
| 505-SEWER FUND                |                                                  |                  |
| 70-UTILITIES                  |                                                  |                  |
| 75-SEWER                      |                                                  |                  |
| 66666-MISC P-CARD VENDOR      |                                                  |                  |
| 183652                        | THE HOME DEPOT #6005 SHELF AND BRACKET           | 24.94            |
| 183679                        | REPLACE GLASS IN SCREENING UNIT DOOR             | 721.59           |
| 183680                        | LEVEL 4 WASTEWATER TEST - 2ND ATTEMPT            | 106.00           |
| 183692                        | MOP BUCKETS FOR 1200 & 1600                      | 249.60           |
|                               | <b>VENDOR TOTAL:</b>                             | <b>12,397.02</b> |
| 1697-NORTHWEST SCIENTIFIC INC |                                                  |                  |
| 183363                        | LAB CHEMICALS                                    | 243.95           |
| 183364                        | LAB CHEMICALS                                    | 51.63            |
| 183365                        | LAB CHEMICALS                                    | 49.08            |
| 183647                        | LAB SUPPLIES                                     | 773.27           |
|                               | <b>VENDOR TOTAL:</b>                             | <b>1,117.93</b>  |
| 2038-POWDER RIVER POWER       |                                                  |                  |
| 183299                        | 2 PRESSURE RELIEF VALVES FOR BOTH BOILERS @ WWTP | 1,230.77         |
| 183304                        | C1601 SKIRT MATERIAL                             | 290.26           |
| 183477                        | FITTINGS FOR P1116 FOR WATER LINE @WWTP          | 102.56           |
| 183606                        | REPLACEMENT HOSE FOR T1001FOR WWTP               | 125.83           |
|                               | <b>VENDOR TOTAL:</b>                             | <b>1,749.42</b>  |
|                               | <b>DIVISION TOTAL:</b>                           | <b>15,264.37</b> |
|                               | <b>DEPARTMENT TOTAL:</b>                         | <b>15,264.37</b> |
|                               | <b>FUND TOTAL:</b>                               | <b>15,264.37</b> |

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| Invoice Number              |  | Invoice Description   | Amount |
|-----------------------------|--|-----------------------|--------|
| 601-CITY WEST FUND          |  |                       |        |
| 50-PUBLIC WORKS             |  |                       |        |
| 39-CITY WEST BUILDING MAINT |  |                       |        |
| 66666-MISC P-CARD VENDOR    |  |                       |        |
| 183374                      |  | CW LAMINATOR          | 89.99  |
| 183478                      |  | CUSTODIAL SUPPLIES CW | 107.17 |
|                             |  | VENDOR TOTAL:         | 197.16 |
|                             |  | DIVISION TOTAL:       | 197.16 |
|                             |  | DEPARTMENT TOTAL:     | 197.16 |
|                             |  | FUND TOTAL:           | 197.16 |

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| Invoice Number               |                                    | Invoice Description | Amount   |
|------------------------------|------------------------------------|---------------------|----------|
| 604-VEHICLE MAINTENANCE FUND |                                    |                     |          |
| 50-PUBLIC WORKS              |                                    |                     |          |
| 36-VEHICLE MAINTENANCE       |                                    |                     |          |
| 66666-MISC P-CARD VENDOR     |                                    |                     |          |
| 183260                       | EXHAUST WORK FOR PD462             |                     | 350.00   |
| 183319                       | FUEL FOR 200068 TRIP TO DENVER     |                     | 54.50    |
| 183327                       | MAVERIK #296 - ACO                 |                     | 14.08    |
| 183328                       | MAVERIK #296 - ACO                 |                     | 14.89    |
| 183331                       | FUEL HOSE FOR 150192               |                     | 79.98    |
| 183342                       | BIG D #29 - ACO                    |                     | 19.20    |
| 183353                       | ONLINE TRAINING FOR MECHANICS      |                     | 1,690.00 |
| 183368                       | FUEL FOR 230224 HR TO BROOKINGS    |                     | 50.16    |
| 183373                       | ASE TEST FOR ERIC                  |                     | 90.00    |
| 183380                       | PARTS FOR NEW WELDER               |                     | 124.34   |
| 183381                       | ELECTRICAL PLUG FOR NEW WELDER     |                     | 9.99     |
| 183403                       | FUELF FOR 230224 HR TO BROKINGS SD |                     | 32.97    |
| 183404                       | FUEL IN 230224 HR TO BROOKINGS SD  |                     | 49.11    |
| 183546                       | EXXON CC 102 - FUEL PD 7           |                     | 19.50    |
| 183547                       | LOVE'S #0816 OUTSIDE - FUEL PD 7   |                     | 22.42    |
| 183558                       | ROSEVILLE WI* - FUEL PD 7          |                     | 48.35    |
| 183583                       | VACCUM FOR OFFICE                  |                     | 47.18    |
| 183627                       | EXXON CC #125 - FUEL PD 7          |                     | 40.53    |
| 183628                       | FUEL MART 645 - FUEL PD 7          |                     | 31.74    |
| 183659                       | REFUND ON SUPPLIES FOR SHOP        |                     | -170.24  |
|                              |                                    | VENDOR TOTAL:       | 2,618.70 |
|                              |                                    | DIVISION TOTAL:     | 2,618.70 |
| 37-VEHICLE REPLACEMENT       |                                    |                     |          |
| 66666-MISC P-CARD VENDOR     |                                    |                     |          |
| 183330                       | AXON - VEHICLE MAINTENANCE         |                     | 489.30   |

Expenditure Approval Report  
Check Approval Date of 11/30/2024



| Invoice Number               | Invoice Description        | Amount    |
|------------------------------|----------------------------|-----------|
| 604-VEHICLE MAINTENANCE FUND |                            |           |
| 50-PUBLIC WORKS              |                            |           |
| 37-VEHICLE REPLACEMENT       |                            |           |
| 66666-MISC P-CARD VENDOR     |                            |           |
| 183354                       | TRANSPORT FOR NEW PD UNITS | 2,125.00  |
|                              | VENDOR TOTAL:              | 2,614.30  |
|                              | DIVISION TOTAL:            | 2,614.30  |
|                              | DEPARTMENT TOTAL:          | 5,233.00  |
|                              | FUND TOTAL:                | 5,233.00  |
|                              | GRAND TOTAL:               | 93,459.62 |



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:** January 21, 2025

---

**TITLE:**

Council Consideration of a Bid Award for the 2025 Crack Seal Project to Z&Z Seal Coating, Inc., in the Amount of \$151,814.30 (1% Project).

**CASE BACKGROUND:**

This project includes crack-sealing streets as part of the City's street maintenance program. The crack sealing project locations are within the areas near the hospital, Sage Bluffs Subdivision, Sunnyside Addition, and Saunders Subdivision areas (see the attached map). The project was bid out with 4 bid schedules to allow for different alternates to be awarded based on available funding.

The PAVER software program has identified all of the areas needing surfacing maintenance. The software gives each street a PAVER CONDITION INDEX (PCI) number. The higher the PCI for a street, the better the condition. The crack seal maintenance technique will help protect the surfacing and extend its life by three to five years.

**WHAT IS CRACK SEALING**

Crack seal products are used to fill individual pavement cracks to prevent water entry or other non-compressible substances such as sand, dirt, rocks, or weeds. Crack sealant is typically used on early-stage longitudinal, transverse, reflection, and block cracks.

**WHAT IS THE PROCESS:**

Routing is a process performed before cracks are sealed. It is done with equipment that expands all cracks to ¼" wide, creating a reservoir for the rubberized crack sealant to sit in. Next, crews blow out the cracks with high pressure air to allow the best adhesion possible. Finally, the routing process installs hot rubberized oil into the reservoirs. An anti-tracking chemical is then applied to speed up the curing process to allow traffic onto the completed areas.

The method mentioned above ensures that the rubberized oil thoroughly penetrates the crack and adheres to the existing pavement. Instead of placing rubber directly into the existing, non-routed cracks, it helps create a waterproof seal to prevent water from getting into the crack.

**BENEFITS OF CRACK SEALING**

Crack sealing is an affordable way to fill in cracks in pavement. Its benefits include decreasing further

crack deterioration, protecting the pavement structure from moisture damage (water freezes and turns to ice which expands the crack in the winter), and ultimately extending the life of your pavement by 3 to 5 years. After crack sealing, it can be followed up with other maintenance procedures, such as a chip seals or roto-mill and overlays, which will further protect the surfacing and extend the life of the pavement even longer.

SCHEDULE: The anticipated schedule for the work to be completed is in the fall of 2025.

| BIDDER                  | SCHEDULE A  | SCHEDULE B  | SCHEDULE C  | SCHEDULE D  | TOTAL BID    |
|-------------------------|-------------|-------------|-------------|-------------|--------------|
| Z & Z SEAL COATING      | \$31,311.45 | \$54,985.55 | \$41,655.90 | \$23,861.40 | \$151,814.30 |
| HARDDRIVES CONSTRUCTION | \$43,496.50 | \$56,124.50 | \$54,934.75 | \$37,015.00 | \$191,570.75 |
| ASPHALT PRESERVATION    | \$38,598.32 | \$84,386.41 | \$51,785.36 | \$25,344.66 | \$200,114.75 |
| CR CONTRACTING, LLC     | \$68,420.00 | \$93,810.00 | \$87,307.00 | \$61,645.00 | \$311,182.00 |
| ENGINEER'S ESTIMATE     | \$37,033.76 | \$67,475.06 | \$49,998.81 | \$27,511.11 | \$182,018.74 |

Four contractors submitted regular and responsive bids. Consolidated Engineers, Inc. has reviewed the bids and Z & Z Seal Coating Inc. was the lowest qualified bid.

This bid award is for Schedule A, B, C and D in the amount \$151,814.30 to Z & Z Seal Coating Inc. This project is fully funded with the Optional 1% Sales Tax Fund with an allocation of \$277,703.50 from FY24 and FY25.

**ATTACHMENTS:**

[Council Location Map](#)

[Engineers Bid Recommend](#)



# 2025 Crack Seal Project

Schedule A

Schedule D

Schedule B

Schedule C

- 2025 Crack Sealing Schedule A
- 2025 Crack Sealing Schedule B
- 2025 Crack Sealing Schedule C
- 2025 Crack Sealing Schedule D



December 05, 2024  
**CITY OF GILLETTE**

Information Technology GIS  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
www.gillettewy.gov

0 800 1,600

Feet

Productivity Service With P.R.I.D.E. Enthusiasm  
Responsibility Integrity Dedication

City of Gillette, Campbell Cou





January 9, 2025

City of Gillette  
Engineering  
2<sup>nd</sup> Floor, City Hall  
201 E. 5<sup>th</sup> Street  
Gillette, Wyoming 82716

ATTN: Kerwin Burton

RE: 2025 Crack Sealing  
25EN24

Dear Kerwin,

Bids were received and opened at 2:30 P.M. January 8, 2025 for the above referenced Project, with four (4) general contractors submitting bids. Proper bid security in the form of a bid bond in the amount of five percent (5%) of the amount bid was included with the Bids. "Certificate of Residency Status" was not submitted with any of the four (4) Bids as all four (4) Bidders are from out of state.

Addendum No. 1 was issued on December 17, 2024, and the four (4) out of state Bidders did have an opportunity to acknowledge the Addendum prior to mailing their Bids. Addendum No. 1 as issued by Consolidated Engineers, Inc. and the City of Gillette did not contain any items that would affect pricing, Addendum No. 1 only confirmed or clarified items that were already in the Contract Documents and changed the bid opening date.

On January 8, 2025, after the Bid Opening, Mr. Spencer Foster, Vice President of Z & Z Seal Coating, Inc. called Consolidated Engineers Inc. Mr. Foster said that he was looking forward to working on this Project and is satisfied with how they Bid the Project.

The following is a listing of the Bids received, the commentary on their review, and our recommendations:

A. Bids Received:

|                              | <u>Schedule A</u> | <u>Schedule B</u> | <u>Schedule C</u> | <u>Schedule D</u> |
|------------------------------|-------------------|-------------------|-------------------|-------------------|
| Z&Z Seal Coating, Inc.       | \$31,311.45       | \$54,985.55       | \$41,655.90       | \$23,861.40       |
| Hardrives Construction, Inc. | \$43,496.50       | \$56,124.50       | \$54,934.75       | \$37,015.00       |
| Asphalt Preservation, LLC    | \$38,598.32       | \$84,386.41       | \$51,785.36       | \$25,344.66       |
| CR Contracting, LLC          | \$68,420.00       | \$93,810.00       | \$87,307.00       | \$61,645.00       |
| Engineer's Estimate          | \$37,033.76       | \$67,475.06       | \$49,998.81       | \$27,511.11       |

B. Bid Totals:

Z&Z Seal Coating, Inc = \$151,814.30  
Hardrives Construction, Inc = \$191,570.75  
Asphalt Preservation, LLC = \$200,114.75  
CR Contracting, LLC = \$311,182.00  
Engineer's Estimate = \$182,018.74

The four (4) Bids were correct at the Bid Opening. It should be noted that the Engineer's Estimate presented at the Bid Opening was incorrect.

C. Apparent Low Bid:

Z&Z Seal Coating, Inc. was the low bidder with a total Bid of \$151,814.30 (\$39,756.45 less than the next lowest bidder and \$30,204.44 lower than the Engineer's Estimate).

D. Bid Analysis:

In comparing the Bids and the Engineer's Estimate for work on this Project, it was noted that the low Bidder was lower than the Engineer's Estimate. One difference between the Bid and the Engineer's Estimate is that the Engineer used \$0.87 per lineal foot for the crack sealing estimate based on last year's Bid Tab of \$0.79 per lineal foot with a 10% increase for inflation bringing it to \$0.87 per lineal foot. This year the Z&Z Seal Coating, Inc. Bid price was \$0.71 per lineal foot for the crack sealing. The average cost per lineal foot of crack sealing of the four (4) bids received for this Project was \$0.90.

E. Section 10 of the Instructions to Bidders

All Bids received appeared to not meet the Wyoming residency requirement. However, with all Bidders being from out of state the residency requirement does not impact the determination of the low Bidder.

F. Recommendations:

Based on the overall Project budget, as we understand it, we recommend that a contract (if awarded) be awarded for Schedule A, Schedule B, Schedule C and Schedule D work to the apparent low bidder, Z&Z Seal Coating, Inc. for the Contract Amount of \$151,814.30.

If you have any questions concerning this Project, please contact us.

Sincerely,

Consolidated Engineers, Inc.



Dennis G. Stillman  
Project Manager



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Council Consideration for the Acceptance of Public Improvements for the 2024 Concrete Pothole Repair Phase 1 Project, Installed by S&S Builders, LLC, in the Amount of \$239,943.25 (1% Project).

**CASE BACKGROUND:**

Due to normal traffic and weathering, potholes regularly form and grow in our City streets as time progresses. A pothole is typically made when a crack forms in the surfacing, then water runs into the crack, the water freezes causing ice to form and therefore widen the crack. As the crack widens and vehicles continually hit the crack, the surfacing begins to deteriorate and breaks off. To help maintain the current pavement condition index for the street network infrastructure and minimize the number of potholes in the streets the council allocated funding to repair potholes throughout the City of Gillette.

Given the favorable pricing for this project we were able to increase the number of areas repaired from 7 to 27 different areas repaired. These areas are located throughout the City of Gillette.

**ATTACHMENTS:**

[Affidavit - Contractor](#)

[Certificate of Final Completion](#)

[Certificate of Substantial Completion](#)

[Warranty - Contractor](#)

[Pothole Repair Location Map](#)

# AFFIDAVIT ON BEHALF OF CONTRACTOR

STATE OF: Wyoming

CITY: Gillette

COUNTY: Campbell

DATE: 11/18/2024

I certify to the best of my knowledge and belief that all work has been performed and materials supplied in strict accordance with the terms and conditions of the correspondence contract documents between the City of Gillette the Owner, and S&S Builders, LLC the Contractor, dated 8/20/2024.

For the 2024 Concrete Pothole Repair Phase 1 25EN11  
Project

And further declare that all bills, for materials, supplies, utilities and for all other things furnished or caused to be furnished by the above named contractor and used in the execution of the above contract have been fully paid, and that there are no unpaid claims or demands of State Agencies, sub-contractors, material men, mechanics, laborers or any other resulting from or arising out of any work done or ordered to be done by said contractor under the above identified contract.

In consideration of the prior and final payments made and all payments made for authorized changes, the contractor releases and forever discharges the Owner from any and all obligations and liabilities arising by virtue of said contract and authorized changes between the parties hereto, either verbal or in writing, and any and all claims and demands of every kind and character whatsoever against the Owner, arising out of or in any way relating to said contract and authorized changes.

This statement is made for the purpose of inducing the Owner to make FINAL PAYMENT under the terms of the contract, relying on the truth and statements contained therein.

S&S Builders, LLC  
Contractor  
PO Box 1867  
Address  
Gillette  
City  
Wyoming  
State  
82717  
Zip Code

11/19/2024  
Date

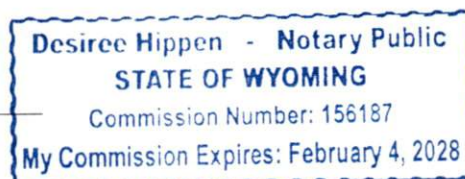
Serenak Hayes  
Signed by

Controller  
Title

Subscribed and sworn to before me this 19 day of November, 2024

Desiree Hippen  
Notary Public

My Commission Expires: 2/14/28



**CITY OF GILLETTE  
CERTIFICATE OF FINAL COMPLETION**

Project Name: 2024 Concrete Pothole Repair Phase 1

Project No.: 25EN11

Date of Contract: 08/20/2024

Owner: City of Gillette

Contractor: S&S Builders, LLC

Engineer: City of Gillette

**This Certificate of Final Completion applies to:**

  X   All Work under the Contract Documents:

       The following specified portions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11/18/2024  
Date of Final Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete in accordance with the Contract Documents.

The project will be advertised according to W.S. 16-6-116, and the Affidavit on Behalf of the Contractor is attached to and made part of this Certificate.

DATED this 19 day of November, 2024

S&S Builders, LLC  
CONTRACTOR (COMPANY NAME)

Serenak Tays Controller  
SIGNATURE (TITLE)

The foregoing instrument was acknowledged before me by Serena K. Tays,  
this 19th day of November, 2024

**Desiree Hippen - Notary Public**  
**STATE OF WYOMING**  
 Commission Number: 156187  
 My Commission Expires: February 4, 2028

  
Notary Public

Date \_\_\_\_\_

(Name), City Clerk



**CITY OF GILLETTE**  
**CERTIFICATE OF SUBSTANTIAL COMPLETION**

Project: 2024 Concrete Pothole Repair Phase 1

Project No.: 25EN11

Owner: City of Gillette

Date of Contract: 8/20/2024

Contractor: S&S Builders, LLC

**This Certificate of Substantial Completion applies to:**

  X   All Work under the Contract Documents:

       The following specified portions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11/15/2024  
Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared except as stated below.

**The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:**

       Amended Responsibilities  
       Not Amended

Owner's Amended Responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contractor's Amended Responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The following documents are attached to and made part of this Certificate:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

DATED this 19 day of November, 2024

S+S Builders, LLC  
CONTRACTOR (COMPANY NAME)

Serena K. Tays Controller  
SIGNATURE (TITLE)

STATE OF WYOMING }  
COUNTY OF CAMPBELL } SS

The foregoing instrument was acknowledged before me by Serena K. Tays,  
this 19th day of November, 2024

Witness my hand and official seal

**Desiree Hippen - Notary Public**  
**STATE OF WYOMING**  
Commission Number: 156187  
My Commission Expires: February 1, 2028

Desiree Hippen  
Notary Public

**CITY OF GILLETTE**

\_\_\_\_\_  
(Name), Mayor

\_\_\_\_\_  
Date

(SEAL)  
ATTEST:

\_\_\_\_\_  
(Name), City Clerk



## WARRANTY

S&S Builders, LLC hereinafter the CONTRACTOR, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship on the 2024 Concrete Pothole Repair Phase 1 (25EN11) FOR A PERIOD OF One Year FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL. In the event that a particular item of equipment or major element of the total project improvements was placed into continuous service prior to Substantial Completion of the total project, an Attachment A may be attached to this Warranty to designate the separate warranty periods. Attachment A shall only be used when the requirements of Supplementary Condition 13.07 have been met.

CONTRACTOR further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that CONTRACTOR will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of ONE YEAR is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to CONTRACTOR that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to CONTRACTOR by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to CONTRACTOR in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of CONTRACTOR shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the one year period specified above if the City sent notice as provided above within the one year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the one year period.

CONTRACTOR and the City of Gillette agree and acknowledge that this Agreement is the consideration for acceptance by the City of Gillette of the Project improvements for maintenance by the City of Gillette including, but not limited to the release of any performance or penal bonds, letters of credit, cash escrows, promissory notes or other securities posted and approved to secure the installation of required Project improvements for 2024 Concrete Pothole Repair Phase 1 (25EN11)

DATED this 19 day of November, 2024

S+S Builders, LLC  
CONTRACTOR (COMPANY NAME)

Serena K. Tays Controller  
SIGNATURE (TITLE)

STATE OF WYOMING }  
COUNTY OF CAMPBELL } SS

The foregoing instrument was acknowledged before me by Serena K. Tays,  
this 19th day of November, 2024

Witness my hand and official seal

Desiree Hippen - Notary Public  
STATE OF WYOMING  
Commission Number: 156187  
My Commission Expires: February 4, 2028  
My commission Expires: 2/4/28

Desiree Hippen  
Notary Public

**APPROVED BY CITY OF GILLETTE**

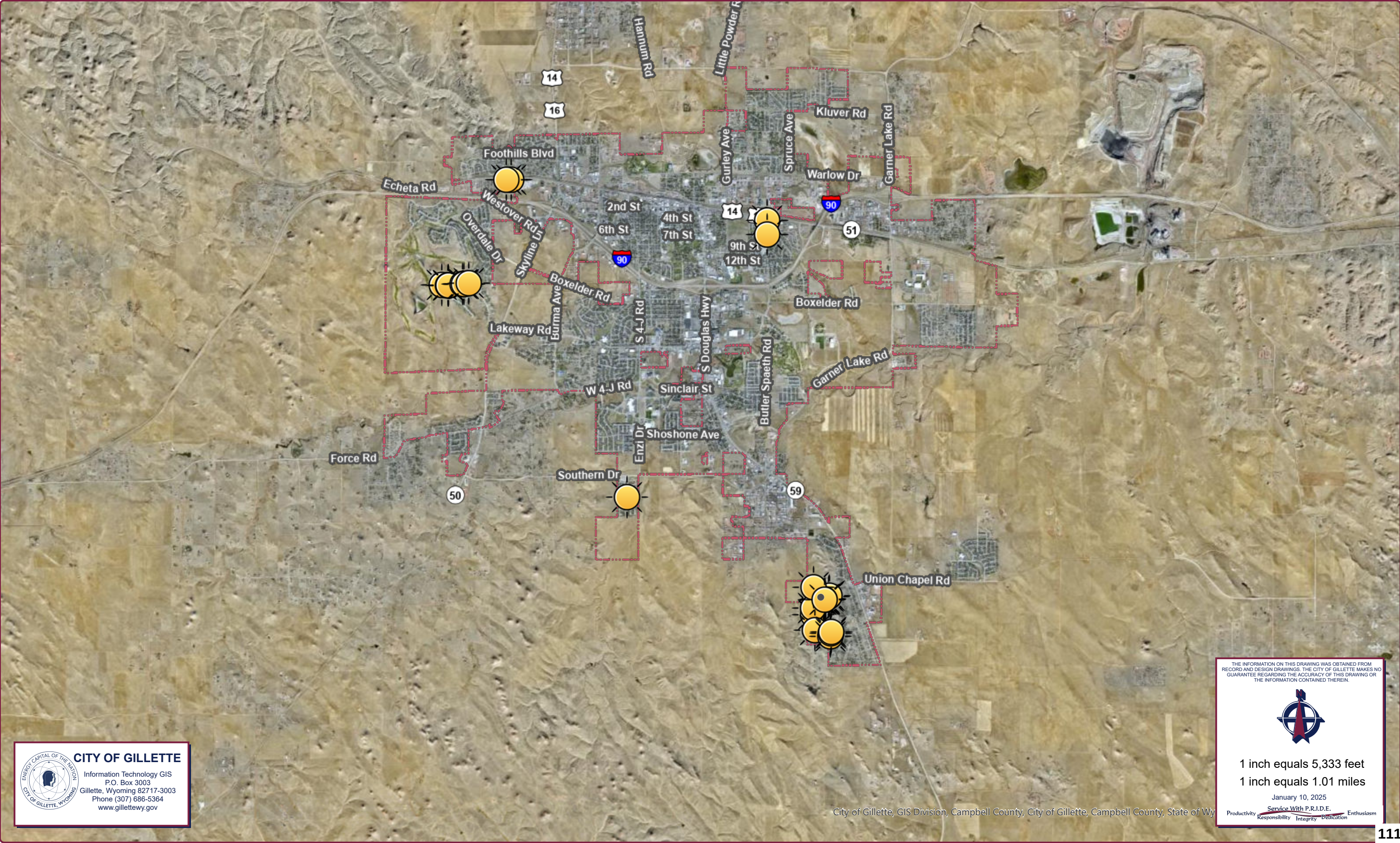
\_\_\_\_\_  
MAYOR, CITY OF GILLETTE

ATTEST:

\_\_\_\_\_  
GILLETTE CITY CLERK



2024 Concrete Pothole Repair Phase 1





**CITY OF GILLETTE**

Information Technology GIS  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
www.gillettesy.gov

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



1 inch equals 5,333 feet  
1 inch equals 1.01 miles

January 10, 2025

City of Gillette, GIS Division, Campbell County, City of Gillette, Campbell County, State of Wy

Service With P.R.I.D.E.

Productivity Responsibility Integrity Dedication Enthusiasm





**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:** January 21, 2025

---

**TITLE:**

Council Consideration for the Acceptance of Public Improvements for the Sutherland Subdivision Valve Project, Installed by Hot Iron, Inc., in the Amount of \$605,181.95 (1% Project).

**CASE BACKGROUND:**

The project provided replacement of several water main valve clusters and associated fittings and appurtenances within the Sutherland Subdivision. (See attached map).

**HISTORY:** The water system in the Sutherland Subdivision was installed in the late 1970s and early 1980s. The piping is PVC and appears to be holding up well, but the valves were beginning to fail due to corrosion.

**WHY NEEDED:** The failing valves make it difficult to isolate portions of the Sutherland Subdivision for water system maintenance and repair. The unreliable valves caused large shutdown areas that affected many residents due to the valves not closing tightly. This project replaced many critical intersections of water main to allow smaller isolation areas and thus affect fewer residents during maintenance or repair of the water system.

**SCHEDULE:** All physical work related to the project and agreement was completed on October 25th, 2024. The project was completed within the allowed contract time and no liquidated damages were assessed.

**ACTUAL COST VS. BUDGET:** This project was awarded to Hot Iron on March 19th 2024 in the amount of \$616,370.13. The final cost associated with this project is \$605,181.95 for a savings of \$11,188.18. The project was fully funded through the 1% Optional Sales Tax Fund.

**ATTACHMENTS:**

[Affidavit](#)

[Certificate of Final Completion](#)

[Certificate of Substantial Completion](#)

[Warranty](#)

[Reference Map](#)

## AFFIDAVIT ON BEHALF OF CONTRACTOR

STATE OF: Wyoming

CITY: Gillette

COUNTY: Campbell

DATE: 12-4-2024

I certify to the best of my knowledge and belief that all work has been performed and materials supplied in strict accordance with the terms and conditions of the correspondence contract documents between the City of Gillette the Owner, and Hot Iron, Inc. the Contractor, dated 4/2/2024.

For the Sutherland Subdivision Valve Project

And further declare that all bills, for materials, supplies, utilities and for all other things furnished or caused to be furnished by the above named contractor and used in the execution of the above contract have been fully paid, and that there are no unpaid claims or demands of State Agencies, sub-contractors, material men, mechanics, laborers or any other resulting from or arising out of any work done or ordered to be done by said contractor under the above identified contract.

In consideration of the prior and final payments made and all payments made for authorized changes, the contractor releases and forever discharges the Owner from any and all obligations and liabilities arising by virtue of said contract and authorized changes between the parties hereto, either verbal or in writing, and any and all claims and demands of every kind and character whatsoever against the Owner, arising out of or in any way relating to said contract and authorized changes.

This statement is made for the purpose of inducing the Owner to make FINAL PAYMENT under the terms of the contract, relying on the truth and statements contained therein.

Hot Iron, Inc.

Contractor

P.O. Box 1067

Address

Gillette

City

Wyoming

State

82717

Zip Code

See Tow R.

Signed by

Vice President

Title

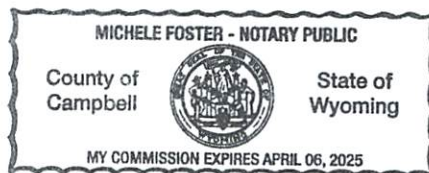
12/5/2024  
Date

Subscribed and sworn to before me this 5 day of December, 2024

Michele Foster

Notary Public

My Commission Expires: 04/06/2025



**CITY OF GILLETTE  
CERTIFICATE OF FINAL COMPLETION**

Project Name: Sutherland Subdivision Valve Project

Project No.: 24EN10

Date of Contract: April 2, 2024

Owner: City of Gillette

Contractor: Hot Iron, Inc.

Engineer: WWC Engineering

**This Certificate of Final Completion applies to:**

  X   All Work under the Contract Documents:

       The following specified portions:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
October 25, 2024

Date of Final Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete in accordance with the Contract Documents.

The project will be advertised according to W.S. 16-6-116, and the Affidavit on Behalf of the Contractor is attached to and made part of this Certificate.

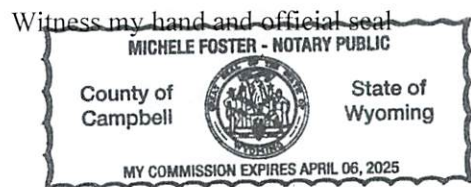
DATED this 5 day of December, 2024

Hot Iron, Inc.  
CONTRACTOR (COMPANY NAME)

Dei Toro R. Vice President  
SIGNATURE (TITLE)

STATE OF WYOMING }  
COUNTY OF CAMPBELL } SS

The foregoing instrument was acknowledged before me by Rafael De Toro,  
this 5 day of December, 2024



Michele Foster  
Notary Public

My commission Expires: 04/06/2025

**CITY OF GILLETTE**

\_\_\_\_\_  
(Name), Mayor

\_\_\_\_\_  
Date

(S E A L)  
ATTEST:

\_\_\_\_\_  
(Name), City Clerk

**CITY OF GILLETTE**  
**CERTIFICATE OF SUBSTANTIAL COMPLETION**

Project: Sutherland Subdivision Valve Project

Project No.: 24EN10

Owner: City of Gillette

Date of Contract: April 2, 2024

Contractor: Hot Iron, Inc.

**This Certificate of Substantial Completion applies to:**

           All Work under the Contract Documents:

           The following specified portions:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

October 25, 2024

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete.

**The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:**

           Amended Responsibilities

           Not Amended

Owner's Amended Responsibilities:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contractor's Amended Responsibilities:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



The following documents are attached to and made part of this Certificate:  
11-14-24 Punch-list

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

DATED this 15 day of November, 2024

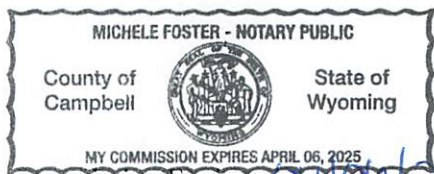
Hot Iron, Inc.  
CONTRACTOR (COMPANY NAME)

Del Toro & Vice President  
SIGNATURE (TITLE)

STATE OF WYOMING }  
COUNTY OF CAMPBELL } SS

The foregoing instrument was acknowledged before me by Rafael Del Toro,  
this 15 day of November, 2024

Witness my hand and official seal



My commission Expires: 04/06/2025

Michele Foster  
Notary Public

CITY OF GILLETTE

\_\_\_\_\_  
(Name), Mayor

\_\_\_\_\_  
Date

(S E A L)  
ATTEST:

\_\_\_\_\_  
(Name), City Clerk

**PUNCH LIST**

PROJECT: Sutherland Subdivision Valve Project      PROJECT NO.: 24EN10

Inspection was conducted at above project by Jeremy Hagen (Streets), Rafael Del Toro (Hot Iron), Ryan Kovacevich (Hot Iron), Toby Fiske (Engineering), Deric Johnson (Water), and Leland Fabel (WWC).

at 10:00 am o'clock this date November 14, 2024.

**CONTRACTOR:**

Hot Iron, Inc.

**OWNER:**

City of Gillette

**ENGINEER:**

WWC Engineering

Items noted represent specific deviations and discrepancies which must be corrected. Any and all such deviations and discrepancies, whether or not specifically noted, are hereby included by reference.

The following items are to be completed or corrected to comply with the Contract Documents.

| DESCRIPTION/ITEM                                                           | APPROVED BY ENG./<br>DATE COMPLETE |
|----------------------------------------------------------------------------|------------------------------------|
| Broadcast seed around hydrant at Almon Dr. & Sutherland Dr.                | 12 - 4 - 2024   LSF                |
| Grind "W" for water service location in curb at Fitch Dr. & Sutherland Dr. | 12 - 4 - 2024   LSF                |
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# WARRANTY

## Hot Iron, Inc.

Hot Iron, Inc. hereinafter the CONTRACTOR, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship on the Sutherland Subdivision Valve Project FOR A PERIOD OF One Year FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL. In the event that a particular item of equipment or major element of the total project improvements was placed into continuous service prior to Substantial Completion of the total project, an Attachment A may be attached to this Warranty to designate the separate warranty periods. Attachment A shall only be used when the requirements of Supplementary Condition 13.07 have been met.

CONTRACTOR further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that CONTRACTOR will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of ONE YEAR is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to CONTRACTOR that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to CONTRACTOR by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to CONTRACTOR in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of CONTRACTOR shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the one year period specified above if the City sent notice as provided above within the one year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the one year period.

CONTRACTOR and the City of Gillette agree and acknowledge that this Agreement is the consideration for acceptance by the City of Gillette of the Project improvements for maintenance by the City of Gillette including, but not limited to the release of any performance or penal bonds, letters of credit, cash escrows, promissory notes or other securities posted and approved to secure the installation of required Project improvements for Sutherland Subdivision Valve Project.

DATED this 5 day of December, 2024

Hot Iron, Inc.  
CONTRACTOR (COMPANY NAME)

Dei Too R. Vice President  
SIGNATURE (TITLE)

STATE OF WYOMING }  
COUNTY OF CAMPBELL } SS

The foregoing instrument was acknowledged before me by Rafael Dei Too,  
this 5 day of December, 2024

Witness my hand and official seal



Michele Foster  
Notary Public

My commission Expires: 04/06/2025

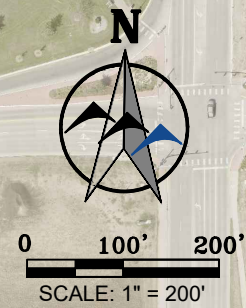
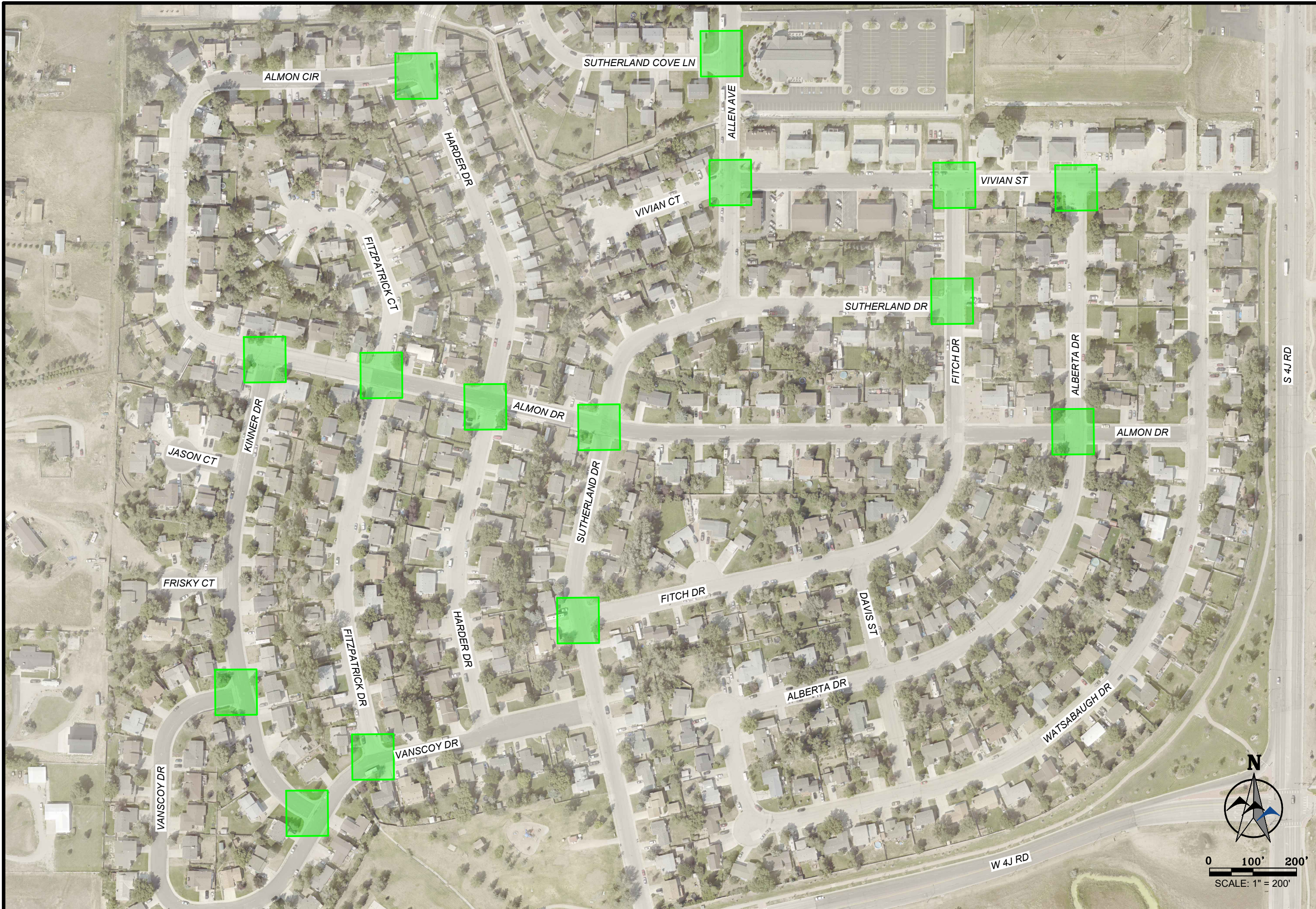
APPROVED BY CITY OF GILLETTE

\_\_\_\_\_  
MAYOR, CITY OF GILLETTE

ATTEST:

\_\_\_\_\_  
GILLETTE CITY CLERK





| REV. # | REVISION DESCRIPTION | DATE | BY |
|--------|----------------------|------|----|
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SUTHERLAND SUBDIVISION  
VALVE PROJECT  
PROJECT UPDATE MAP

 **WWC** ENGINEERING  
300 S. GILLETTE AVE., SUITE 2001  
GILLETTE, WY 82716  
(307) 622-9922  
www.wwcengineering.com

|              |            |
|--------------|------------|
| DATE:        | 10/16/2024 |
| JOB NO:      | 2023-440   |
| DRAWN BY:    | CIG        |
| APPROVED BY: | JSP        |





**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:** January 21, 2025

---

**TITLE:**

Council Consideration for the Acceptance of Development Improvements for the Schweitzer Water and Sewer Extension, Installed by Falcon Construction, on Behalf of the Developer, Colson Construction, LLC.

**CASE BACKGROUND:**

The 3035 Butler Spaeth Utilities Extension Project includes extensions of water and sanitary sewer mains along the right of way of Butler Spaeth Road (see attached map). The Developer is requesting the city to accept the water and sewer improvements and transfer ownership and maintenance for the infrastructure. These improvements have been inspected by city staff and deemed complete and ready for acceptance.

**ATTACHMENTS:**

[Map](#)

[Certificate of Compliance](#)

[Warranty](#)

# 2025 Butler Spaeth Rd Sewer and Water Main



January 06, 2025  
**CITY OF GILLETTE**  
Information Technology GIS  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
www.gillettewy.gov

0 75 150  
Feet

Productivity Service With P.R.I.D.E. Endurance  
Responsibility Integrity Dedication

City of Gillette, Campbell



**CITY OF GILLETTE  
DEPARTMENT OF ENGINEERING  
CERTIFICATE OF COMPLIANCE**

PROJECT NAME: Schwitzer Force Main and Water Service

CITY PROJECT NO.: 22837-LE CITY PERMIT NO.: ROW 2024-0065 and PTC2023-0001

DEVELOPER: Colson Construction LLC ENGINEER: INBORG-Miller Engineers  
(address) 310 W 12th Street 1300 E 15th Hwy 14-16  
Gillette WY 82716 Gillette WY 82716

I, Jack Colson, as official representative of the above named developer do hereby certify that construction of the above named project has been completed in accordance with the approved Drawings and Specifications.

Signature

Jack Colson owner  
Print Name/Title

Date

1-3-2025

STATE OF WYOMING }  
COUNTY OF CAMPBELL } SS.

The above and foregoing instrument was acknowledged before me by Jack Colson, This 3 day of January, 2025.  
KIMBERLY KING  
NOTARY PUBLIC  
STATE OF WYOMING  
COMMISSION ID: 92468  
MY COMMISSION EXPIRES: 2/10/2029  
Witness my hand and official seal.  
Kimberly King  
Notary Public  
My Commission Expires: February 10, 2029

I, \_\_\_\_\_, as official representative of the above named engineer do hereby certify that construction of the above named project has been completed in accordance with the approved Drawings and Specifications.

Signature \_\_\_\_\_  
Print Name/Title \_\_\_\_\_

Date \_\_\_\_\_  
P.E. Number \_\_\_\_\_  
(STAMP)

STATE OF WYOMING }  
COUNTY OF CAMPBELL } SS.

The above and foregoing instrument was acknowledged before me by \_\_\_\_\_, This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Witness my hand and official seal.

My Commission Expires:

\_\_\_\_\_  
Notary Public



## WARRANTY

Culson Construction LLC hereinafter the DEVELOPER, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship on the Schweitzer Force Main and Water Service FOR A PERIOD OF **TWO YEARS** FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL, HEREBY INDICATED AS 1-21, 2025. In the event that a particular item of equipment or major element of the total project improvements was placed into continuous service prior to Substantial Completion of the total project, an Attachment A may be attached to this Warranty to designate the separate warranty periods. Attachment A shall only be used when the requirements of General Condition 13.12 of the Standard Construction Specifications have been met.

DEVELOPER further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that CONTRACTOR will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of **two years** is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to DEVELOPER that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to DEVELOPER by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to DEVELOPER in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of DEVELOPER shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the two year period specified above if the City sent notice as provided above within the two year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the two year period.

DEVELOPER and the City of Gillette agree and acknowledge that this Agreement is the consideration for acceptance by the City of Gillette of the Project improvements for maintenance by the City of Gillette including, but not limited to the release of any performance or penal bonds, letters of credit, cash escrows, promissory notes or other securities posted and approved to secure the installation of required Project improvements for Schweitzer Fork Main and Water Service

DATED this 3 day of Jan, 2025

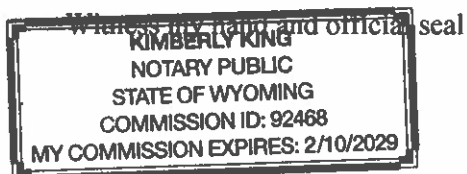
Colson Construction LLC / Jack Colson  
DEVELOPER

[Signature]  
SIGNATURE (TITLE)

STATE OF WYOMING       }  
                                      }  
COUNTY OF CAMPBELL   }

SS

The foregoing instrument was acknowledged before me by Jack Colson,  
this 3 day of January, 2025



[Signature]  
Notary Public

My commission Expires: February 10, 2029

APPROVED BY CITY OF GILLETTE

\_\_\_\_\_  
MAYOR, CITY OF GILLETTE

ATTEST:

\_\_\_\_\_  
GILLETTE CITY CLERK



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:** January 21, 2025

---

**TITLE:**

Council Consideration of a Cooperative Agreement Between the Wyoming Department of Transportation and the City of Gillette for the Sinclair Extension from Butler Spaeth Road to Miranda Avenue, an Urban Systems Project.

**CASE BACKGROUND:**

This agreement will facilitate the construction of an extension of Sinclair Avenue from Butler Spaeth Road to Miranda Avenue, secure Federal Highway Administration (FHWA) funding and enable the City of Gillette and Wyoming Department of Transportation (WYDOT) to initiate the design process.

Each October, WYDOT allocates additional funding into the various community's Urban Systems Program accounts. The extension of Sinclair Ave described above is identified on the Urban Systems Plan for our area.

The Cooperative Agreement provides for the award of Federal Funding in the amount of \$1,919,090.00 and requires City of Gillette match funding in the amount of \$201,686.00 for a 90.49% WYDOT/9.51% COG cost share. Per the agreement, the above funding package will be applied to design and construction of roadway surfacing. All costs related to underground utilities or other work not provided for in Exhibit C of the agreement would be paid by the City of Gillette. Costs related to underground utilities are currently estimated at \$250,000.00.

The accrued balance of the Urban Systems Program funding, through WYDOT's Fiscal Year 2024, is in the amount of \$4,832,988.00. Our current allocation each year is in the amount of \$633,243.00.

**ATTACHMENTS:**

[WYDOT Coop Agrmt.](#)

[Reference Map \(wo Callouts\)](#)



Mark Gordon  
Governor

# WYOMING Department of Transportation

"Provide a safe and effective transportation system"

5300 Bishop Boulevard, Cheyenne, Wyoming 82009-3340



Darin J. Westby, P.E.  
Director

December 18, 2024

Mr. Shay Lundvall, Mayor  
City of Gillette  
201 East 5th Street  
Gillette, WY 82716

RE: Project B244006, Gillette Streets, Sinclair Street Extension (Butler Spaeth Road to Miranda Avenue)

Dear Mayor Lundvall:

Enclosed are two copies of Agreement 69262 between WYDOT and the City of Gillette for the referenced project. If this Agreement meets your approval, please sign, date, and have both originals attested where indicated on Page 13 and return them to this office.

Upon execution of the Agreement, one original will be returned to you for your records. Please note, WYDOT will select a consultant to perform the design services outlined in this Agreement. Notice to proceed will be given after an Authority for Expenditure (AFE) is established by WYDOT. You will receive formal notification once federal funding is established.

Very truly yours,

Juli Monahan  
Planning and Policy Analyst  
WYDOT Planning

Enclosures

cc: Project file

**COOPERATIVE AGREEMENT  
BETWEEN THE  
WYOMING DEPARTMENT OF TRANSPORTATION  
AND THE  
CITY OF GILLETTE**

**Federal Award Information - Required by 2 CFR § 200.331**

**Subrecipient Name:** City of Gillette

**Subrecipient Unique Entity Identifier (UEI):**  
R8SVNWD7MGG1

**Assistance Listing No.:** 20.205

**Assistance Listing Title:** Highway Planning and Construction

**Federal Award Identification Number (FAIN):**  
TBD

**Federal Award Date:** TBD

**Subaward Period of Performance:** 11/30/24 – 11/30/27

**Federal Award Project Description:** Design and construction

**Federal Award this Agreement:** \$1,919,090.00

**Total Federal Award for FAIN:** \$1,919,090.00

**Total Federal Award to Subrecipient:**  
\$1,919,090.00

**Awarding Federal Agency:**  
Federal Highway Administration (FHWA)

**Pass-through Agency:**  
Wyoming Department of Transportation (WYDOT)

**Federal Highway Administration:**  
Wyoming Division Office  
**Telephone:** (307) 772-2101  
**Email:** [HDAWY@dot.gov](mailto:HDAWY@dot.gov)

**WYDOT Project Mgr.:** Julianne Monahan  
**Telephone:** (307) 777-4178  
**Email:** [julianne.monahan@wyo.gov](mailto:julianne.monahan@wyo.gov)

**WYDOT Contact for Confirmation of Funds:**  
Financial Services  
**Telephone:** (307) 777-4469  
**Email:** [dotrevenue@wyo.gov](mailto:dotrevenue@wyo.gov)

**Indirect Cost Rate (ICAP):** 11%

**Project Name:** Gillette Streets, Sinclair Street Extension (Butler Spaeth Rd. –Miranda Avenue)

**Research and Development:** No

**Subrecipient County:** Campbell

**Agreement No.:** 69262

**Project No.:** STPU-GI B244006

**Total Project Budget:** \$2,120,776.00

**Subaward Budget Period:** 11/30/24 – 11/30/27

1. **Parties.** The parties to this Cooperative Agreement (Agreement) are the Wyoming Department of Transportation (WYDOT), whose address is: 5300 Bishop Boulevard, Cheyenne, Wyoming 82009, and the City of Gillette (City), whose address is: 201 East 5th Street, Gillette, Wyoming 82716.
2. **Purpose of Agreement.** The purpose of this Agreement is to set forth the terms and conditions by which the City and WYDOT will participate in the federally funded, WYDOT administered design and construction of a Surface Transportation Urban Program Project in the City of Gillette. The City has designated and WYDOT has approved the location for the construction of the extension of Sinclair Street (Roadway), from Butler Spaeth Road to Miranda Avenue, as shown on Exhibit A, Location Map, which is attached to and incorporated into this Agreement by this reference (Project). WYDOT, the City, and the traveling public shall derive a benefit and advantage by reason of having the Roadway constructed.
3. **Term of Agreement.** This Agreement is effective when all parties have executed it (Effective Date). The term of the Agreement is from Notice to Proceed to September 30, 2027. However, this Agreement shall remain in force as needed until all deliverables are received and accepted by WYDOT, in writing. The Period of Performance shall be from the Term Start Date through September 30, 2027, and shall allow ninety (90) days for Project closeout beyond completion of physical work on the Project.
4. **Participation of Project Costs.**
  - A. WYDOT will contribute cost share of ninety and forty-nine hundredths percent (90.49%) up to one million, nine hundred nineteen thousand, ninety dollars (\$1,919,090.00) toward Project costs. The City agrees to provide cost share of nine and fifty-one hundredths percent (9.51%) in accordance with WYDOT policy, as shown in Exhibit B, Summary of Project Costs, which is attached to and incorporated into this Agreement by this reference.
  - B. It is understood by the parties that the percentages specified in Section 4(A) may vary slightly during the life of this Agreement, as dictated by the *Federal Notices on Sliding Scale Rates of Federal Aid Participation in Public Lands States*. It is further understood by the parties that the total costs as shown in Exhibit B are estimates only and may vary throughout the life of the Project, and that the City shall reimburse WYDOT for the total amount not paid with federal funds. If the actual costs go over by twenty percent (20%) of the total estimated costs, both parties must agree upon and sign an amendment for the additional costs.
  - C. The City agrees to pay its portion of the actual cost of this project, including all indirect costs through the current Indirect Cost Allocation Plan (ICAP) rate as approved by the FHWA ICAP is a rate built into WYDOT's accounting system for overhead expenditures for administering a project. The ICAP rate is developed by WYDOT and approved by the FHWA, with the new rate taking effect immediately. The current rate of eleven percent (11%) is effective until September 30, 2027, at

which time the rate is subject to change based on FHWA approval. The ICAP rate will be charged on total direct costs on this Project. WYDOT will bill the City on a monthly basis unless otherwise agreed upon between the parties.

- E. Should the City abandon or indefinitely postpone the Project at any time, or if the Project is not let to construction within four (4) years of the completion of the design, due to the delay or actions by the City, the City shall reimburse WYDOT for the entire cost, including any federal aid portion of the work completed at the time of abandonment.
  - F. This Agreement is required to comply with the Federal Funding Accountability and Transparency Act (FFATA) of 2006.
5. **Reimbursement.** The City shall reimburse WYDOT for its share of actual costs incurred to the Project, less previous payments, within forty-five (45) days after submission of invoice pursuant to Wyo. Stat. § 16-6-602.
6. **Responsibilities of the City.** The City shall:
- A. Reimburse WYDOT in accordance with Sections 4 and 5 above.
  - B. Submit a letter to WYDOT designating a qualified Project representative, at no cost to WYDOT, capable of making timely decisions and authorized to sign documents concerning the construction of the Project.
  - C. Assist in right-of-way acquisition if required, as described in Section 7 below.
  - D. Upon completion and acceptance of the Project by WYDOT and the City, the City shall return, within thirty (30) days of WYDOT Resident Engineer's request, WYDOT's Acceptance Certificate, and any other required WYDOT documents. Once this Acceptance Certificate has been completed, all National Pollutant Discharge Elimination System (NPDES) General Permits related to the Project will be transferred to the City. The City shall then be responsible for all storm water runoff on the Project and storm water monitoring until a Notice of Termination (NOT) can be submitted for the Project by the City. In the event petroleum contaminated soil or water is encountered on this Project, the required work associated with mitigation of the contamination will become part of this Project.
  - E. Upon completion and acceptance of this Project, the City shall maintain, at its sole expense, the Roadway in compliance with all applicable federal and state standards and regulations. Maintenance shall include all repairs necessary to keep the improvement in its functional constructed condition including the concrete structure, electrical systems and lighting, drainage features, pathway and sidewalk, and all other physical elements of the Roadway. The City also agrees not to permanently close or abandon the Roadway without written consent of WYDOT.



7. **Responsibilities of WYDOT.** WYDOT agrees to:

- A. Conduct preliminary engineering, which includes completing engineering investigations, environmental studies, developing design plans and specifications, and compiling final cost estimates. All work covered by this Agreement shall comply with the standards of the Americans with Disabilities Act of 1990 (ADA).
- B. Acquire all necessary rights-of-way and provide any relocation assistance necessary to construct the Roadway shown in Exhibit A. All acquisition of private property and relocation of displaced individuals and businesses shall be in accordance with: Wyo. Stat. § 1-26-501, *et seq.*—the Wyoming Eminent Domain Act; the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, P.L. 91-646; and the regulations of 49 CFR Part 24. This will include signed documents from any landowners donating right-of-way indicating that they were made aware of the fact they could have received compensation for the acquisition. Also, appraisals and appraisal reviews must adhere to federal and state requirements. The City shall be responsible for acquiring rights-of-way by condemnation proceedings with the understanding any settlements reached out of court must be justified and supported. Under the terms of this Agreement, if right-of-way acquisition is not required for this Project, all references to such acquisition herein are considered null and void.
- C. WYDOT has prepared an Exhibit C, Reconnaissance Report Amendment One, dated October 1, 2024, which is attached to and incorporated into this Agreement by this reference. This Agreement supplements, amends and wherein conflicts therewith, supersedes the original reconnaissance report.
- D. Perform utility adjustments. If any adjustments are needed, arrangements will be made by separate agreement(s) with the affected utility owner(s) and are not covered by this Agreement. Under the terms of this Agreement, if utility adjustments are not required for this Project, all references to such adjustments herein are considered null and void.
- E. Let the Project. The City shall be given the opportunity to approve final design plans and estimates prior to the advertisement for bids by WYDOT. Likewise, the City shall be asked to concur in the award of this Project to the lowest qualified bidder. As a result of signing the letter of concurrence, the City agrees to the amended costs shown on Exhibit B to match the actual amount bid, as well as make proportionate changes in the cost share amounts.
- F. Perform construction engineering for this Project in accordance with the plans and specifications.
- G. Prepare a National Environmental Policy Act (NEPA) document in compliance with 23 CFR 771.



## 8. Special Provisions.

- A. **Assumption of Risk.** The City shall assume the risk of any loss of state or federal funding, either administrative or program dollars, due to the City's failure to comply with state or federal requirements. WYDOT shall notify the City of any state or federal determination of noncompliance.
- B. **Environmental Policy Acts.** The City agrees all activities under this Agreement will comply with the Clean Air Act, the Clean Water Act, the National Environmental Policy Act, and other related provisions of federal environmental protection laws, rules or regulations.
- C. **Human Trafficking.** As required by 22 U.S.C. § 7104(g) and 2 CFR Part 175, this Agreement may be terminated without penalty if a private entity that receives funds under this Agreement:
  - (i) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
  - (ii) Procures a commercial sex act during the period of time that the award is in effect; or
  - (iii) Uses forced labor in the performance of the award or subawards under the award.
- D. **Kickbacks.** The City certifies and warrants that no gratuities, kickbacks, or contingency fees were paid in connection with this Agreement, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Agreement. If City breaches or violates this warranty, WYDOT may, at its discretion, terminate this Agreement without liability to WYDOT, or deduct from the agreed upon price or consideration, or otherwise recover, the full amount of any commission, percentage, brokerage, or contingency fee. The City shall comply with the Copeland Anti-Kickback Act (18 U.S.C. § 874) as supplemented in the Department of Labor Regulations (29 CFR, Part 3). This Act provides that the City is prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public works to give up any part of the compensation to which he or she is otherwise entitled.
- E. **Limitations on Lobbying Activities.** By signing this Agreement, City certifies and agrees that, in accordance with P.L. 101-121, payments made from a federal grant shall not be utilized by City or its subcontractors in connection with lobbying member(s) of Congress, or any federal agency in connection with the award of a federal grant, contract, cooperative agreement, or loan. City and subcontractors may also be required to submit an additional certification statement and disclosure form acceptable to the WYDOT before commencement of the work.

- F. **Monitoring Activities.** WYDOT shall have the right to monitor all activities related to this Agreement that are performed by City or its subcontractors. This shall include, but not be limited to, the right to make site inspections at any time and with reasonable notice; to bring experts and consultants on site to examine or evaluate completed work or work in progress; to examine the books, ledgers, documents, papers, and records pertinent to this Agreement; and to observe personnel in every phase of performance of Agreement related work.
- G. **Nondiscrimination.** The City shall comply with the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105, *et seq.*), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Agreement. Federal law requires the City to include all relevant special provisions of this Agreement in every subcontract awarded over ten thousand dollars (\$10,000.00) so that such provisions are binding on each subcontractor.
- H. **No Finder's Fees.** No finder's fee, employment agency fee, or other such fee related to the procurement of this Agreement, shall be paid by either party.
- I. **Publicity.** Any publicity given to the projects, programs, or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the City and related to the services and work to be performed under this Agreement, shall identify WYDOT as the sponsoring agency and shall not be released without prior written approval of WYDOT.
- J. **Suspension and Debarment.** By signing this Agreement, City certifies that neither it nor its principals/agents are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction or from receiving federal financial or nonfinancial assistance, nor are any of the participants involved in the execution of this Agreement suspended, debarred, or voluntarily excluded by any federal department or agency in accordance with Executive Order 12549 (Debarment and Suspension), or 2 CFR Part 180, or are on the debarred, or otherwise ineligible, vendors lists maintained by the federal government. Further, City agrees to notify WYDOT by certified mail should it or any of its principals/agents become ineligible for payment, debarred, suspended, or voluntarily excluded from receiving federal funds during the term of this Agreement.
- K. **Administration of Federal Funds.** The City agrees its use of the funds awarded herein is subject to the Uniform Administrative Requirements of 2 CFR Part 200, *et seq.*; any additional requirements set forth by the federal funding agency; all applicable regulations published in the Code of Federal Regulations; and other program guidance as provided to it by WYDOT.

- L. Copyright License and Patent Rights.** The City acknowledges that federal grantor, the State of Wyoming, and WYDOT reserve a royalty-free, nonexclusive, unlimited, and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for federal and state government purposes: (1) the copyright in any work developed under this Agreement; and (2) any rights of copyright to which the City purchases ownership using funds awarded under this Agreement. The City must consult with WYDOT regarding any patent rights that arise from, or are purchased with, funds awarded under this Agreement.
- M. Federal Audit Requirements.** The City agrees that if it expends an aggregate amount in excess of the amount set forth in 2 CFR Part 200, Subpart F in federal awards during its fiscal year, it must undergo an organization-wide financial and compliance single audit. The City agrees to comply with the audit requirements of the U.S. General Accounting Office Government Auditing Standards and Audit Requirements of 2 CFR Part 200, Subpart F. If findings are made which cover any part of this Agreement, the City shall provide one (1) copy of the audit report to WYDOT and require the release of the audit report by its auditor be held until adjusting entries are disclosed and made to WYDOT's records.
- N. Non-Supplanting Certification.** The City hereby affirms that federal grant funds shall be used to supplement existing funds, and shall not replace (supplant) funds that have been appropriated for the same purpose. The City should be able to document that any reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds under this Agreement.
- O. Program Income.** The City shall not deposit grant funds in an interest bearing account without prior approval of WYDOT. Any income attributable to the grant funds distributed under this Agreement must be used to increase the scope of the program or returned to WYDOT.
- P. Applicability of Appendix II to 2 CFR Part 200.** This Agreement has been funded, in whole or in part, with an Award of Federal funds and is bound by the federal contract provisions required by the Uniform Guidance Appendix II of 2 CFR Part 200 (the Federal Contract Provisions), incorporated herein by this reference. In the event of a conflict between the Special Provisions section of this Agreement, or any attachments or exhibits incorporated herein, and the Federal Contract Provisions, the Federal Contract Provisions shall control. Failure to comply with the Federal Contract Provisions shall constitute an event of default under this Agreement. If such a default remains uncured five (5) calendar days following the termination of a thirty (30) day prior written notice period, WYDOT may terminate this Agreement. This remedy will be in addition to any other remedy available to the State of Wyoming and WYDOT under this Agreement, at law, or in equity.

9. **General Provisions.**

- A. **Amendments.** Any changes, modifications, revisions, or amendments to this Agreement which are mutually agreed upon by the parties to this Agreement shall be incorporated by written instrument, executed by all parties to this Agreement.
- B. **Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Agreement as a whole and not to any particular provision or part. The Courts of the State of Wyoming shall have jurisdiction over this Agreement and the parties. The venue shall be the First Judicial District, Laramie County, Wyoming.
- C. **Assignment Prohibited and Agreement Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Agreement without the prior written consent of the other party. The City shall not use this Agreement, or any portion thereof, for collateral for any financial obligation without the prior written permission of WYDOT.
- D. **Audit and Access to Records.** WYDOT and its representatives shall have access to any books, documents, papers, electronic data, and records of the City which are pertinent to this Agreement. The City shall immediately, upon receiving written instruction from WYDOT, provide to any independent auditor or accountant all books, documents, papers, electronic data, and records of the City which are pertinent to this Agreement. The City shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by WYDOT.
- E. **Availability of Funds.** Each payment obligation of WYDOT is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, congressional, legislative, gubernatorial, or administrative action. If funds are not allocated and available for continued performance of the Agreement, the Agreement may be terminated by WYDOT at the end of the period for which the funds are available. WYDOT shall notify the City at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to WYDOT in the event this provision is exercised, and WYDOT shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.
- F. **Award of Related Contracts.** WYDOT may award supplemental or successor contracts for work related to this Agreement or may award contracts to other contractors for work related to this Agreement. The City shall cooperate fully with other contractors and WYDOT in all such cases.

- G. **Compliance with Laws.** The City shall keep informed of and comply with all applicable federal, state, and local laws and regulations, and all federal grant requirements and executive orders in the performance of this Agreement.
- H. **Confidentiality of Information.** Except when disclosure is required by the Wyoming Public Records Act or court order, all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the City in the performance of this Agreement shall be kept confidential by the City unless written permission is granted by WYDOT for its release. If and when the City receives a request for information subject to this Agreement, the City shall notify WYDOT within ten (10) days of such request and shall not release such information to a third party unless directed to do so by WYDOT.
- I. **Entirety of Agreement.** This Agreement, consisting of thirteen (13) pages; Exhibit A, Location Map, consisting of one (1) page; Exhibit B, Summary of Project Costs, consisting of one (1) page; Exhibit C, Reconnaissance Report Amendment One, consisting of four (4) pages; and the Federal Contract Provisions, represent the entire and integrated Agreement between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Agreement and the language of any attachment or document incorporated by reference, the language of this Agreement shall control.
- J. **Ethics.** The City shall keep informed of and comply with the Wyoming Ethics and Disclosure Act (Wyo. Stat. § 9-13-101, *et seq.*) and any and all ethical standards governing the City's profession.
- K. **Extensions.** Nothing in this Agreement shall be interpreted or deemed to create an expectation that this Agreement will be extended beyond the term described herein.
- L. **Force Majeure.** Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
- M. **Indemnification.** Each party to this Agreement shall assume the risk of any liability arising from its own conduct. Neither party agrees to insure, defend, or indemnify the other.

- N. Independent Contractor.** The City shall function as an independent contractor for the purposes of this Agreement and shall not be considered an employee of the State of Wyoming for any purpose. Consistent with the express terms of this Agreement, the City shall be free from control or direction over the details of the performance of services under this Agreement. The City shall assume sole responsibility for any debts or liabilities that may be incurred by the City in fulfilling the terms of this Agreement and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Agreement. Nothing in this Agreement shall be interpreted as authorizing the City or its agents or employees to act as an agent or representative for or on behalf of the State of Wyoming or WYDOT or to incur any obligation of any kind on the behalf of the State of Wyoming or WYDOT. The City agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance, or similar benefits available to State of Wyoming employees will inure to the benefit of the City or the City's agents or employees as a result of this Agreement.
- O. Notices.** All notices arising out of, or from, the provisions of this Agreement shall be in writing either by regular mail or delivery in person at the addresses provided under this Agreement.
- P. Ownership and Return of Documents and Information.** WYDOT is the official custodian and owns all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the City in the performance of this Agreement. Upon termination of services, for any reason, the City agrees to return all such original and derivative information and documents to the WYDOT in a useable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers.
- Q. Patent or Copyright Protection, and Rights in Data.** The City recognizes that certain proprietary matters or techniques may be subject to patent, trademark, copyright, license, or other similar restrictions, and warrants that no work performed by the City or its subcontractors will violate any such restriction. The City shall defend and indemnify WYDOT for any infringement or alleged infringement of such patent, trademark, copyright, license, or other restrictions. The City will ensure that its subcontractors do not copyright or place other exclusions on any documents or materials developed as a result of this Agreement by the subcontractors, their sublets, agents or assigns.

The City shall ensure that data produced, furnished, acquired, or used in meeting the terms and conditions of this Agreement shall be available to WYDOT and/or the federal funding agency with unlimited rights. Data means all recorded information, regardless of form, to include both technical – scientific or technical nature – and computer software information. It does not include information related to administration of the Agreement such as financial, cost or pricing, or management information. Unlimited rights means that the state of federal agency

has the right to use, disclose, reproduce, and distribute the data in any manner and for any purpose, and to permit others to also have unlimited rights. Meanings and uses described in this Section 8(Q) are superseded and/or supplemented by 48 CFR 52.22-14.

- R. **Prior Approval.** This Agreement shall not be binding upon either party, no services shall be performed, and the Wyoming State Auditor shall not draw warrants for payment, until this Agreement has been fully executed, approved as to form by the Office of the Attorney General, filed with and approved by A&I Procurement, and approved by the Governor of the State of Wyoming, or his designee, if required by Wyo. Stat. § 9-2-3204(b)(iv).
- S. **Insurance Requirements.** The City is protected by the Wyoming Governmental Claims Act, Wyo. Stat. § 1-39-101, et seq., and certifies that it is a member of the Wyoming Association of Risk Management (WARM) pool or the Local Government Liability Pool (LGLP), Wyo. Stat. § 1-42-201, et seq., and shall provide a letter verifying its participation in the WARM or LGLP to WYDOT.
- T. **Severability.** Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of the Agreement shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- U. **Sovereign Immunity and Limitations.** Pursuant to Wyo. Stat. § 1-39-104(a), the State of Wyoming and WYDOT expressly reserve sovereign immunity by entering into this Agreement and the City expressly reserves governmental immunity. Each of them specifically retains all immunities and defenses available to them as sovereigns or governmental entities pursuant to Wyo. Stat. § 1-39-101, et seq., and all other applicable law. The parties acknowledge that the State of Wyoming has sovereign immunity and only the Wyoming Legislature has the power to waive sovereign immunity. Designations of venue, choice of law, enforcement actions, and similar provisions shall not be construed as a waiver of sovereign immunity. The parties agree that any ambiguity in this Agreement shall not be strictly construed, either against or for either party, except that any ambiguity as to immunity shall be construed in favor of immunity.
- V. **Taxes.** The City shall pay all taxes and other such amounts required by federal, state, and local law, including, but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.
- W. **Termination of Agreement.** This Agreement may be terminated, without cause, by WYDOT upon thirty (30) days written notice. This Agreement may be terminated by WYDOT immediately for cause if the City fails to perform in accordance with the terms of this Agreement.
- X. **Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall

not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement.

- Y. Time is of the Essence.** Time is of the essence in all provisions of this Agreement.
- Z. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Agreement.
- AA. Waiver.** The waiver of any breach of any term or condition in this Agreement shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- BB. Counterparts.** This Agreement may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Agreement. Delivery by the City of an originally signed counterpart of this Agreement by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to WYDOT.

**THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK**



10. **Signatures.** The parties to this Agreement, either personally or through their duly authorized representatives, have executed this Agreement on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement.

The Effective Date of this Agreement is the date of the signature last affixed to this page.

#### WYOMING DEPARTMENT OF TRANSPORTATION

\_\_\_\_\_  
Mark J. Gillett, P.E., Chief Engineer

\_\_\_\_\_  
Date

#### ATTESTED BY:

\_\_\_\_\_  
Caitlin Casner, Secretary  
Transportation Commission of Wyoming

#### CITY OF GILLETTE

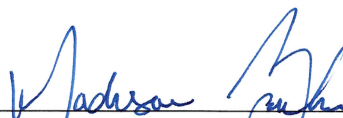
\_\_\_\_\_  
Shay Lundvall, Mayor

\_\_\_\_\_  
Date

#### ATTESTED BY:

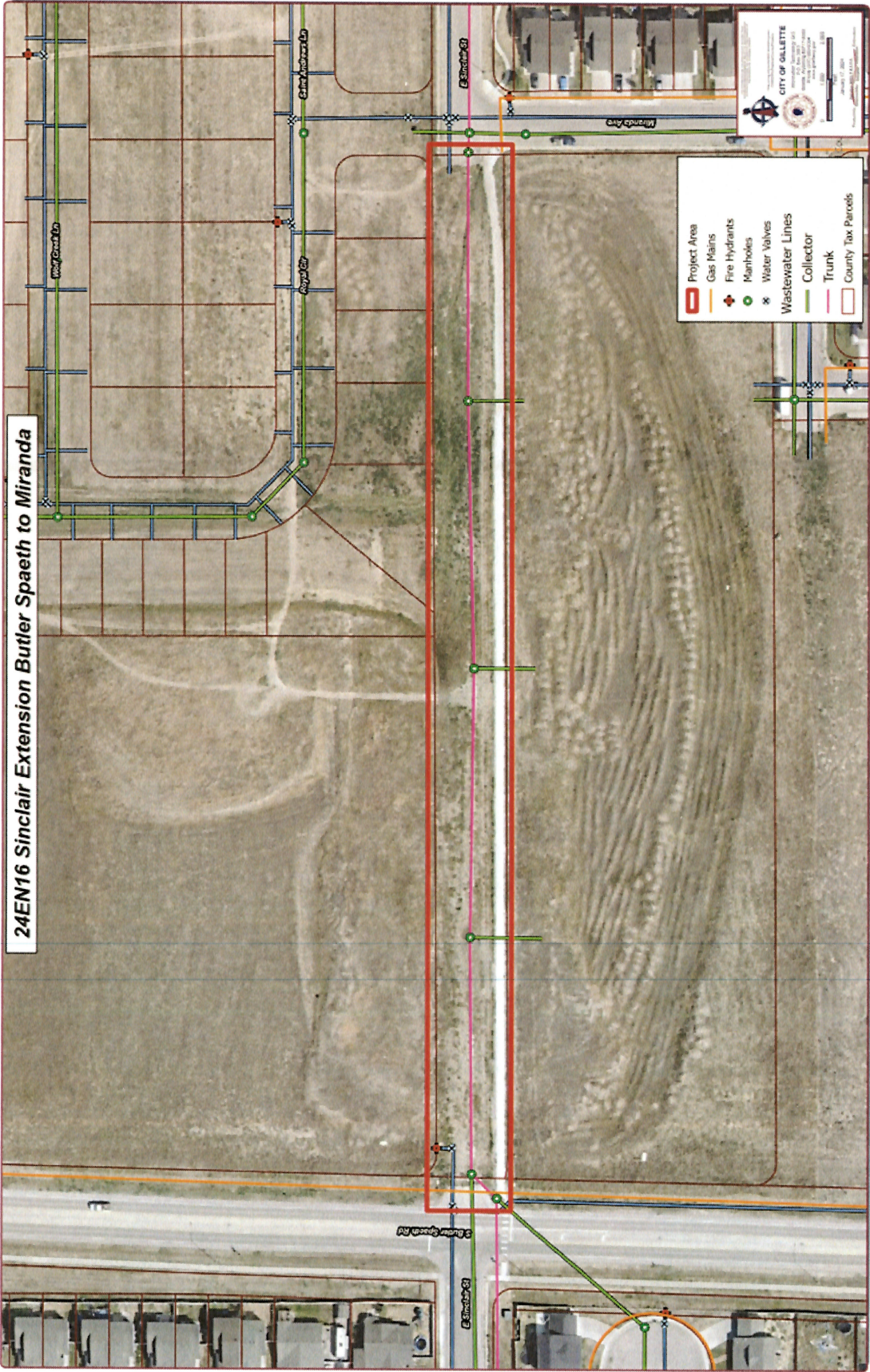
\_\_\_\_\_  
Alicia Allen, City Clerk

#### ATTORNEY GENERAL'S OFFICE: APPROVAL AS TO FORM

 #2451158  
\_\_\_\_\_  
Madison Barber, Assistant Attorney General

12.13.24  
\_\_\_\_\_  
Date

Exhibit A Location Map



**Summary of Project Costs**  
 Federal Project STPU-GI B244006  
 Gillette Streets  
 Sinclair Street Extension  
 (Butler Spaeth Road to Miranda Avenue)  
 Campbell County

October 16, 2024

Costs were prepared by WYDOT using 2024 costs. Costs include improvements located within the Project limits of Sinclair Street for a new section between Butler Spaeth Road and Miranda Avenue.

| <u>Item</u>                                                       |   | <u>Cost</u>           |     |
|-------------------------------------------------------------------|---|-----------------------|-----|
| Estimated Construction Costs (2024 costs)                         | = | \$1,148,168.00        |     |
| 15% Contingency                                                   | = | 172,225.00            |     |
| Inflation 3 years at 5%                                           | = | 208,094.00            |     |
| 15% Preliminary Engineering                                       | = | \$229,273.00          |     |
| 10% Construction Engineering (2024 costs)                         | = | <u>\$152,849.00</u>   |     |
| Total Direct Costs                                                | = | \$1,910,609.00        | [1] |
| Indirect Cost Allocation Plan (ICAP)<br>(\$1,910,609.00) (0.1100) | = | <u>\$210,167.00</u>   | [2] |
| Total Project Costs = [1] + [2]                                   | = | <u>\$2,120,776.00</u> | [3] |

**Funding Breakdown:**

|                                                                                                   |                |     |
|---------------------------------------------------------------------------------------------------|----------------|-----|
| <b>WYDOT's Maximum Federal urban funds available through FY2024:</b><br>(\$2,120,776.00 x 0.9049) | \$1,919,090.00 | [4] |
| City's Cost Share Portion: (\$2,120,776.00 x 0.0951)                                              | \$201,686.00   | [5] |
| Total Project Costs:                                                                              | \$2,120,776.00 |     |

- NOTE:
- 1) All costs shown are rounded to the nearest whole dollar.
  - 2) The above figures are for estimating purposes only and are subject to revision throughout the life of this Project.
  - 3) Construction Engineering includes Project close out costs.





Mark Gordon  
Governor

# WYOMING Department of Transportation

"Provide a safe and effective transportation system"

5300 Bishop Boulevard, Cheyenne, Wyoming 82009-3340



Darin J. Westby, P.E.  
Director

October 1, 2024

## MEMORANDUM

**TO:** Scott Taylor, P.E., District Engineer, Sheridan  
Isaac Finkle, P.E., District Construction Engineer, Sheridan  
Christina Spindler, P.E., Highway Development Engineer, Cheyenne

**FROM:** Kenneth Keel, P.E., Project Development Engineer, Cheyenne

**SUBJECT:** Reconnaissance Report Amendment #1  
Project No. B244006  
Gillette Streets  
East Sinclair Street Extension  
Butler Spaeth Road - Miranda Avenue

**REFERENCE:** Reconnaissance Report, 2/1/2021

This memorandum outlines proposed changes to the original reconnaissance report for the noted project.

**LOCATION:** The project is located in Gillette, Wyoming, on East Sinclair Street between Butler Spaeth Road and Miranda Avenue.

## CHANGES TO THE RECONNAISSANCE REPORT RECOMMENDATIONS

### **Project Limits:**

The East Sinclair Street extension, to connect Sinclair Street from WY 59 to Garner Lake Road, was originally planned to be completed in two sections: the first from the intersection with Bird Drive through the intersection of WY 59 (ML43B) continuing east to the intersection with Hoback Avenue and the second from the intersection with Butler Spaeth Road continuing east to the intersection with Miranda Avenue. The project scope has been narrowed to only connect the two sections of East Sinclair Street between Butler Spaeth Road (RM 101.251/ML2522B) and Miranda Avenue (RM 101.455/ML25423B) with new construction as described in the Reconnaissance Report.

## WORK PLAN REQUIREMENTS

### **Project Development:**

Project Development will develop the contract documents including preparation of the road design plans, compilation of all design plans and details, specifications and quantity summaries for the project.



Prepared by: Kenneth B. Keel Digitally signed by Kenneth B. Keel  
Date: 2024.10.02 10:36:07 -06'00' Date: 02-Oct-24  
 Kenneth B. Keel, P.E.  
 Project Development Engineer

Approved by: Scott Taylor Digitally signed by Scott Taylor  
Date: 2024.10.03 14:43:52 -06'00' Date: 10/3/24  
 Scott Taylor, P.E.  
 District Engineer

Approved by: Christina Spindler Digitally signed by Christina Spindler  
Date: 2024.10.15 13:59:32 -06'00' Date: \_\_\_\_\_  
 Christina Spindler, P.E.  
 Highway Development Engineer

Concurred by: Keith R Fulton Digitally signed by Keith R Fulton  
Date: 2024.10.16 15:09:17 -06'00' Date: 10-16-2024  
 Keith Fulton, P.E.  
 Assistant Chief Engineer for  
 Engineering and Planning

Concurred by: Joseph D Schoen Digitally signed by Joseph D Schoen  
Date: 2024.10.24 10:24:00 -06'00' Date: 10-24-2024  
 Joe Schoen, P.E.  
 City Engineer  
 City of Gillette



EXHIBIT D-4, REVISED  
CONSTRUCTION ESTIMATE BASED ON RECONNAISSANCE REPORT AMENDMENT #1  
PROJECT NO. B244006  
GILLETTE STREETS  
EAST SINCLAIR STREET EXTENSION  
BUTLER SPAETH ROAD TO MIRANDA AVENUE

| ITEM NO.  | ITEM                                   | UNIT | ESTIMATED QUANTITY | UNIT PRICE   | AMOUNT ROADWAY | REMARK                                                                              |
|-----------|----------------------------------------|------|--------------------|--------------|----------------|-------------------------------------------------------------------------------------|
| 105.09010 | CONTRACTOR SURVEYING                   | LS   | 1                  | \$ 17,400.00 | \$ 17,400.00   | 0.2 MILES                                                                           |
| 106.05110 | FIELD LABORATORY                       | LS   | 1                  | \$ 18,500.00 | \$ 18,500.00   |                                                                                     |
| 106.05200 | CONTRACTOR TESTING                     | LS   | 1                  | \$ 11,575.00 | \$ 11,575.00   |                                                                                     |
| 109.04000 | FORCE ACCOUNT WORK                     | SS   | 5000               | \$ 1.00      | \$ 5,000.00    |                                                                                     |
| 109.08000 | MOBILIZATION                           | LS   | 1                  | \$ 85,049.50 | \$ 85,049.50   | ASSUMED 8.0% OF CONSTRUCTION COSTS                                                  |
| 199.00005 | ADJUSTING UTILITIES                    | SS   | 25000              | \$ 1.00      | \$ 25,000.00   | UTILITIES REQUIRING ADJUSTMENT TO ACCOMMODATE NEW ROADWAY                           |
| 201.03300 | CLEARING AND GRUBBING                  | LS   | 1                  | \$ 11,575.00 | \$ 11,575.00   |                                                                                     |
| 202.03400 | REMOVAL OF SURFACING                   | SY   | 450                | \$ 23.00     | \$ 10,350.00   |                                                                                     |
| 202.03431 | REMOVAL OF SIDEWALK                    | FT   | 40                 | \$ 13.00     | \$ 520.00      |                                                                                     |
| 202.03445 | REMOVAL OF CURB AND GUTTER             | FT   | 40                 | \$ 14.00     | \$ 560.00      |                                                                                     |
| 202.03600 | CUTTING-BIT PAVT                       | FT   | 100                | \$ 6.00      | \$ 600.00      |                                                                                     |
| 203.02500 | UNCLASSIFIED EXCAVATION                | CY   | 1830               | \$ 26.00     | \$ 47,580.00   | ASSUMED 8 INCHES FOR ENTIRE RIGHT-OF-WAY WIDTH                                      |
| 206.03100 | FLOWABLE BACKFILL                      | CY   | 50                 | \$ 375.00    | \$ 18,750.00   | MISC. QUANTITY FOR UTILITY ADJUSTMENTS AND INSTALLATION                             |
| 206.03200 | TRENCH SUBEXCAVATION                   | CY   | 200                | \$ 24.00     | \$ 4,800.00    |                                                                                     |
| 207.03100 | TOPSOIL STORING                        | CY   | 1370               | \$ 5.00      | \$ 6,850.00    |                                                                                     |
| 207.03200 | TOPSOIL PLACING                        | CY   | 360                | \$ 5.00      | \$ 1,800.00    |                                                                                     |
| 209.01000 | WATER                                  | MG   | 120                | \$ 18.00     | \$ 2,160.00    | 35 GAL/CY CRUSHED BASE; 40 GAL/CY FOR UNCLASSIFIED EXCAVATION; 5 GAL/CY FOR TOPSOIL |
| 210.03200 | BULLDOZER                              | HR   | 50                 | \$ 200.00    | \$ 10,000.00   |                                                                                     |
| 210.03300 | MOTOR GRADER                           | HR   | 50                 | \$ 180.00    | \$ 9,000.00    |                                                                                     |
| 210.03610 | EXCAVATOR                              | HR   | 50                 | \$ 220.00    | \$ 11,000.00   |                                                                                     |
| 213.01000 | CONTRACTOR STORED WATER CONTROL        | LS   | 1                  | \$ 11,575.00 | \$ 11,575.00   |                                                                                     |
| 216.03100 | SEEDING (PLS)                          | LB   | 10                 | \$ 29.00     | \$ 290.00      | ASSUMED 1,000 FEET OF PROJECT; 17 LB LIVE SEED/ACRE                                 |
| 216.03120 | FERTILIZER TYPE I                      | LB   | 20                 | \$ 5.00      | \$ 100.00      | ASSUMED 1,000 FEET OF PROJECT; 40 LB/ACRE                                           |
| 216.03900 | DRY MULCH                              | TON  | 1                  | \$ 300.00    | \$ 300.00      | ASSUMED 1,000 FEET OF PROJECT; 1.5 TON/ACRE                                         |
| 217.01025 | GEOTEXTILE MATERIAL SEPARATION (NON-R) | SY   | 4820               | \$ 2.50      | \$ 12,050.00   |                                                                                     |
| 301.01065 | CRUSHED BASE                           | CY   | 1200               | \$ 75.00     | \$ 90,000.00   | 8 INCHES MAINLINE; 4 INCHES SIDEWALK                                                |
| 401.02000 | HOT PLANT MIX                          | TON  | 1520               | \$ 140.00    | \$ 212,800.00  | 140 LB CF AGGREGATE (8 INCHES)                                                      |
| 401.02040 | TEST STRIP                             | EA   | 1                  | \$ 20,000.00 | \$ 20,000.00   |                                                                                     |
| 401.03325 | ASPHALT BINDER (PG 64-22)              | TON  | 80                 | \$ 900.00    | \$ 72,000.00   | 7.0 LB/CF                                                                           |
| 404.01000 | PLANT MIX WEARING COURSE               | TON  | 180                | \$ 90.00     | \$ 16,200.00   | 130 LB/CF AGGREGATE (3/4 INCHES)                                                    |
| 407.01000 | FACE COAT                              | TON  | 2                  | \$ 900.00    | \$ 1,800.00    | 0.3 LB/SY (2 APPLICATIONS)                                                          |
| 408.01000 | PRIME COAT                             | TON  | 10                 | \$ 900.00    | \$ 9,000.00    | 3.2 LB/SY                                                                           |
| 413.01000 | HYDRATED LIME                          | TON  | 20                 | \$ 215.00    | \$ 4,300.00    | 1.4 LB/CF                                                                           |
| 603.20018 | RCP 18 in                              | FT   | 208                | \$ 58.00     | \$ 12,064.00   |                                                                                     |
| 603.20024 | RCP 24 in                              | FT   | 1060               | \$ 80.00     | \$ 84,800.00   |                                                                                     |
| 608.10200 | SIDEWALK (CONC)                        | SY   | 610                | \$ 75.00     | \$ 45,750.00   |                                                                                     |
| 609.10200 | CURB AND GUTTER TYPE A                 | FT   | 2160               | \$ 64.00     | \$ 138,240.00  |                                                                                     |
| 609.10700 | DOUBLE GUTTER                          | SY   | 60                 | \$ 116.00    | \$ 6,960.00    |                                                                                     |
| 625.10400 | MANHOLE TYPE D                         | EA   | 3                  | \$ 9,275.00  | \$ 27,825.00   |                                                                                     |
| 625.20100 | INLET TYPE A                           | EA   | 6                  | \$ 5,250.00  | \$ 31,500.00   |                                                                                     |
| 702.30300 | SIGN POST, SQ TUBULAR STL              | EA   | 3                  | \$ 380.00    | \$ 1,140.00    | 2 SPEED LIMIT SIGNS, 1 STOP SIGN                                                    |
| 702.30500 | SIGN PANELS, ALUMINUM                  | SF   | 17                 | \$ 40.00     | \$ 680.00      | 2 SPEED LIMIT SIGNS, 1 STOP SIGN                                                    |
| 703.03110 | TEMPORARY TRAFFIC CONTROL              | LS   | 1                  | \$ 50,624.70 | \$ 50,624.70   | ASSUMED 1.0% OF CONSTRUCTION COSTS (EXCLUDES MOBILIZATION)                          |

\*THIS CONSTRUCTION ESTIMATE DOES NOT INCLUDE COSTS FOR POSSIBLE POTABLE WATER, SANITARY SEWER, OR STREET LIGHTING UPGRADES TO BE COMPLETED BY THE CITY OF GILLETTE

|                                     |                        |
|-------------------------------------|------------------------|
| CONSTRUCTION (ROADWAY)              | \$ 1,148,168.20        |
| 15% Contingency                     | \$ 172,225.23          |
| <b>* CONSTRUCTION FY 2015 TOTAL</b> | <b>\$ 1,320,393.43</b> |

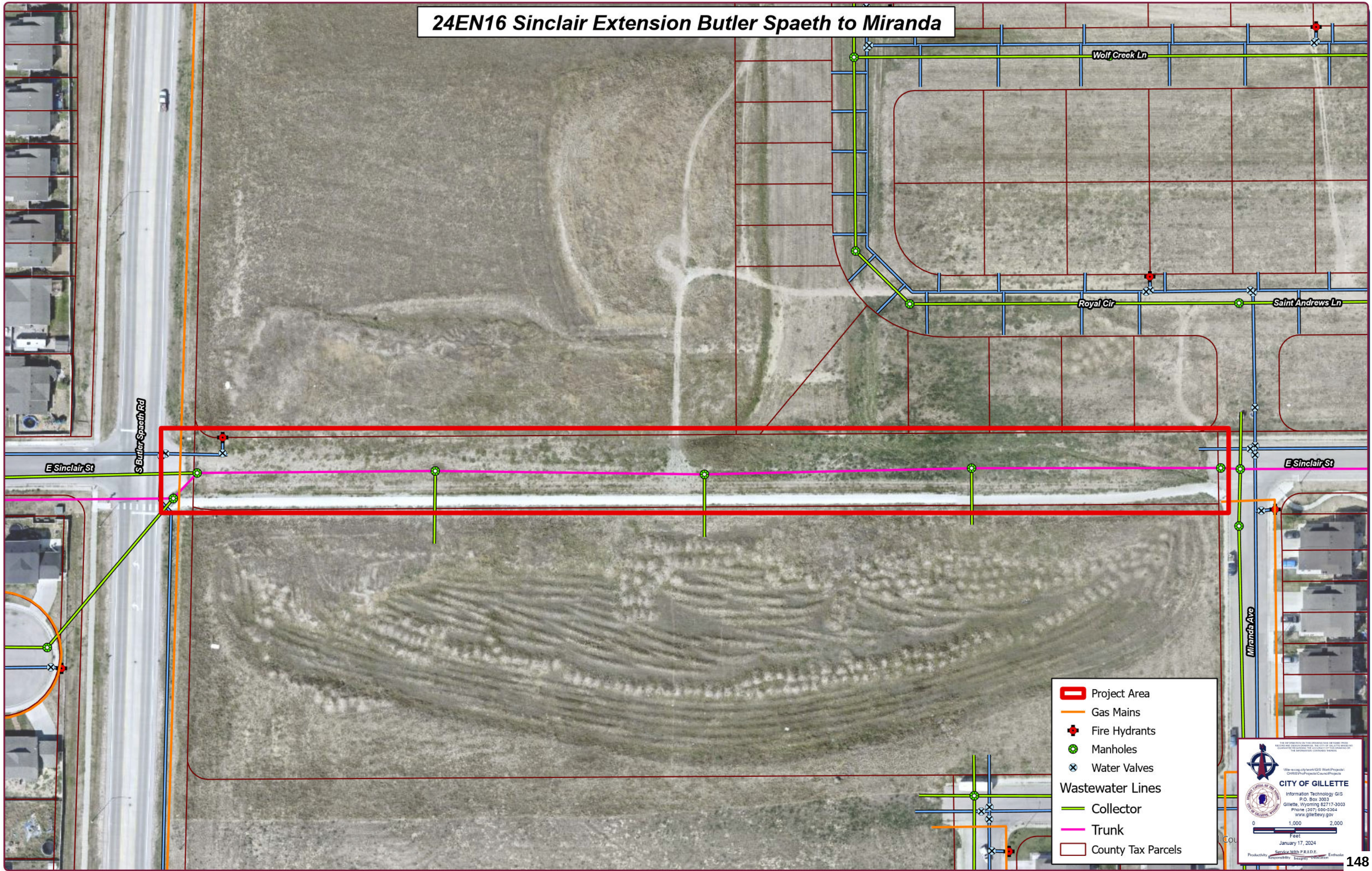
|                                   |                              |
|-----------------------------------|------------------------------|
| INFLATION                         | \$ 208,094.00 (3 YEARS @ 7%) |
| <b>CONSTRUCTION FY 2018 TOTAL</b> | <b>\$ 1,528,487.43</b>       |

|                 |                      |
|-----------------|----------------------|
| PE (17%)        | \$ 229,273.11        |
| CE (10%)        | \$ 152,848.74        |
| <b>SUBTOTAL</b> | <b>\$ 382,121.85</b> |

|                      |                        |
|----------------------|------------------------|
| <b>FY 2018 TOTAL</b> | <b>\$ 1,910,609.28</b> |
|----------------------|------------------------|



# 24EN16 Sinclair Extension Butler Spaeth to Miranda



  
The City of Gillette is a proud member of the Wyoming State Police Department.  
City of Gillette  
Information Technology GIS  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 696-5264  
www.gillettewy.gov

0 1,000 2,000  
Feet  
January 17, 2024  
Service With P.R.I.D.E.  
Productivity Responsibility Integrity Dedication





**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Council Consideration for the issuance of a Novelty Shop License requested by Make Me Blush Boutique.

**CASE BACKGROUND:**

Following the approval of Ordinance No. 4054, which amended Chapter 10 of the Gillette City Code regarding licenses and permits, the City Clerk's office received an application from Amy K. Neff for a License under Section 10-4 of the Gillette City Code. The business is located at 801 E 4th Street, Ste. 2, Gillette, WY, in the Boardwalk Plaza, which currently classified as a commercial zoning district. Two diagrams are attached: one showing the current layout of the business with 2,000 sq. ft., and another depicting a potential future layout in Suites 10 and 20 of the Boardwalk Plaza with 2,800 sq. ft.

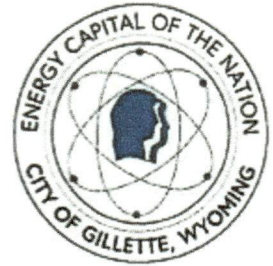
**ATTACHMENTS:**

[Make Me Blush Application](#)

# CITY OF GILLETTE

www.gillettewy.gov

Public Affairs Department - City Clerk Division  
201 E. 5th Street Gillette, WY 82716  
Phone: (307) 686-5210  
clerks@gillettewy.gov



## SEXUALLY ORIENTED BUSINESSES

ANNUAL FEE: \$250 PER CALENDAR YEAR OR ANY PART THEREOF

Applicant's Name: Amy Kneff Applicant's Phone #: 307-689-0684  
Applicant's Address: 8 Shooting Park Rd Gillette WY 82718  
Applicant's D.O.B. 5/21/1970 Applicant's Email Address: makemeblushboutique@yahoo.com  
Business Name: Make Me Blush Boutique Business Phone #: 307-689-0684  
(Please indicate if the business is an LLC, Corp, Partnership, etc.) 307-299-5908  
Business Address: 801 E 4th St STE 2 Gillette WY 82716

Explanation of the general nature of the business and a specific description of the location of the business: Apparel  
Summery, Jewelry, Lingerie + Bedroom Hardware  
2nd Floor of Boardwalk Plaza

Hours of operation:

|           |        |        |
|-----------|--------|--------|
| Monday    | 11:00  | 8:00   |
| Tuesday   | 11:00  | 8:00   |
| Wednesday | 11:00  | 8:00   |
| Thursday  | 11:00  | 8:00   |
| Friday    | 11:00  | 8:00   |
| Saturday  | 11:00  | 8:00   |
| Sunday    | Closed | Closed |

☒ Attached sketch or diagram showing the configuration of the business premises, including a statement of total floor space occupied by the business.

I, Amy Kneff, have read Chapter 10-4 of the Gillette City Code pertaining to Sexually Oriented Businesses and certify that the information and attachments provided by me are true and correct.

Amy Kneff

Signature of Applicant

12-29-24

Date

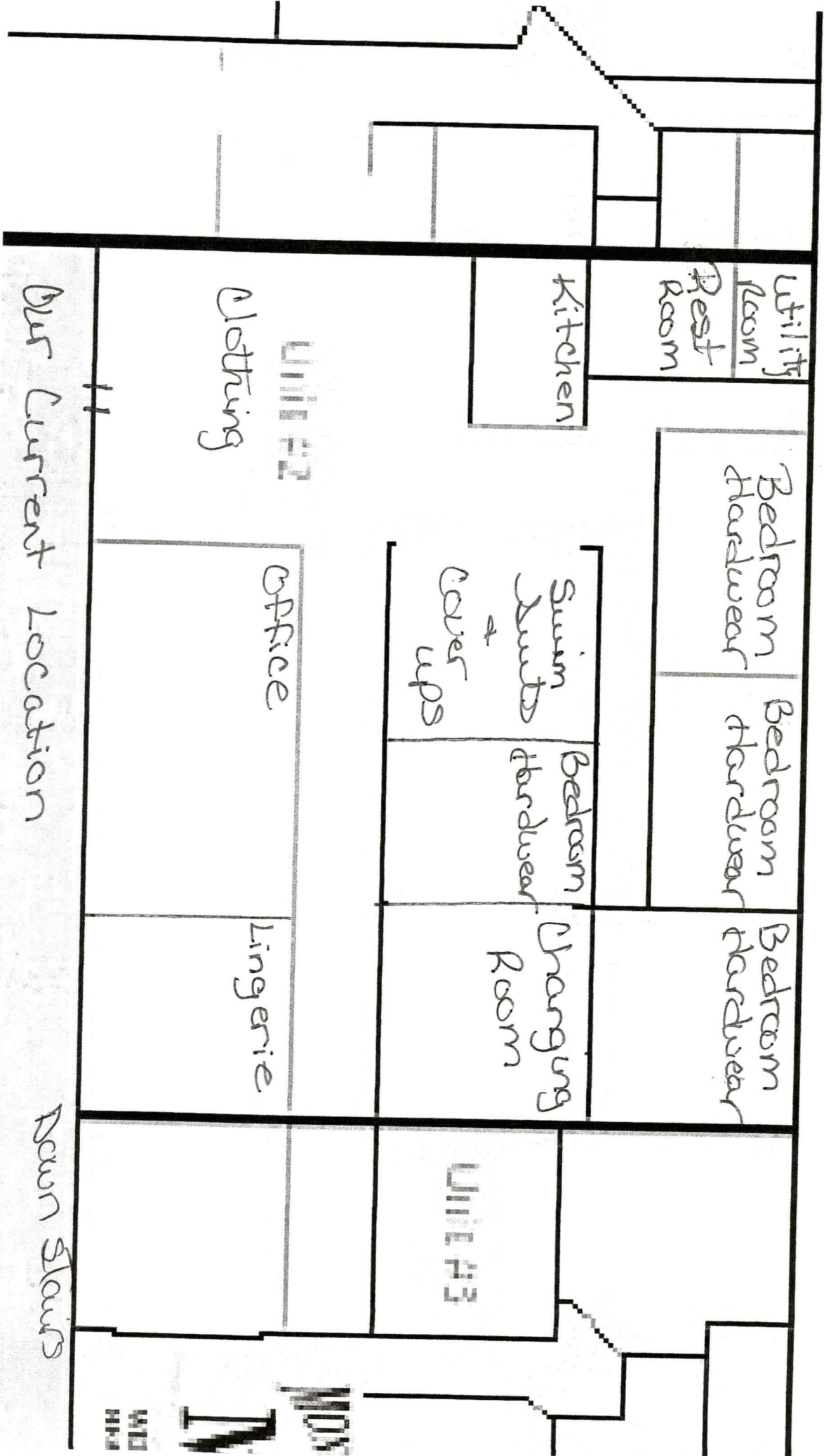
**If applicable,** additional signatures of each applicant that the license would include, with any individual that has a financial interest in the business or plans for the business must sign the application below:

Printed Name: Amy Kneff

Signature: Amy Kneff

Printed Name: Cyndie Manselle

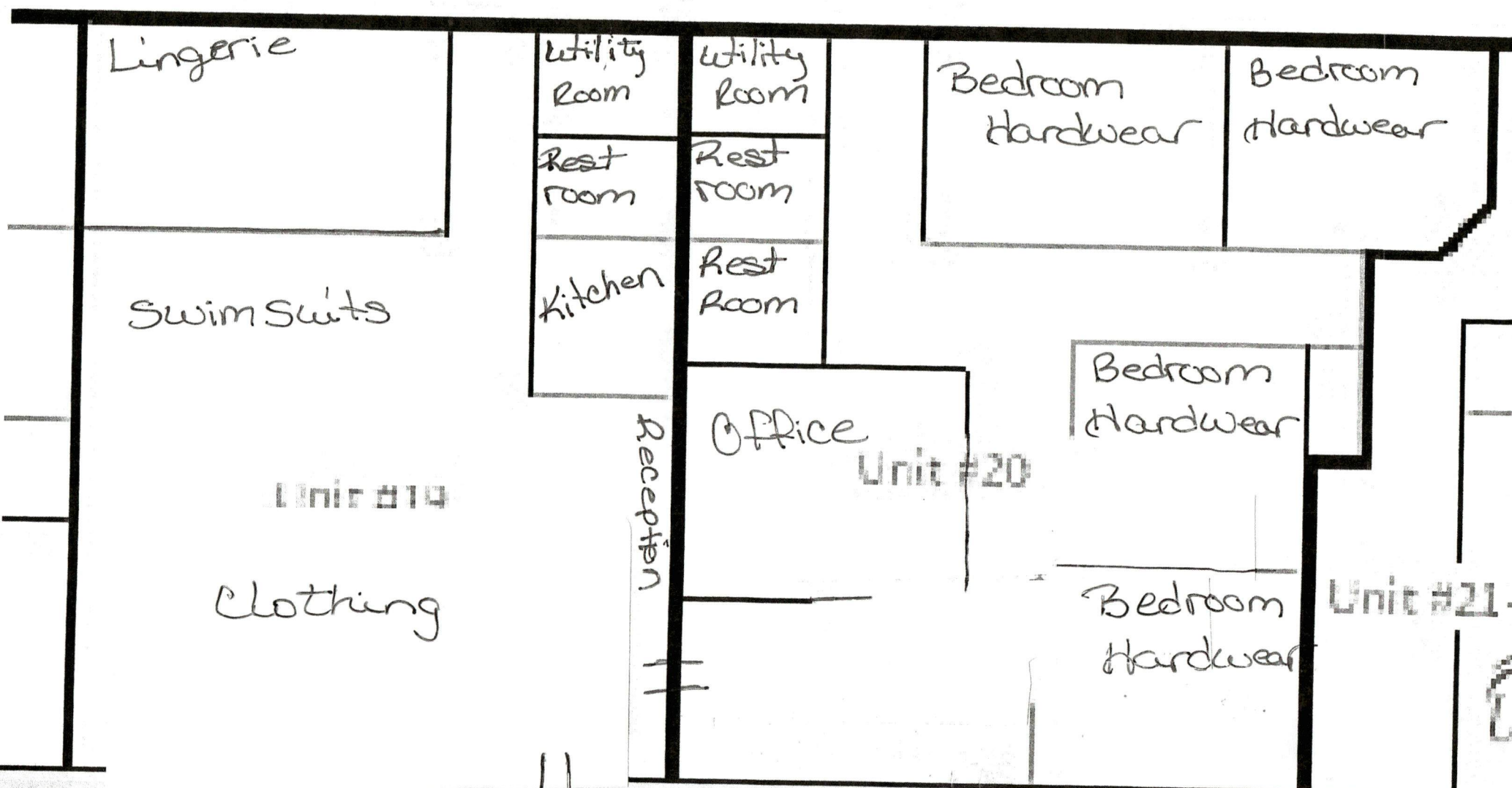
Signature: Cyndie Manselle



Our Current Location

Total = 2,000 sq. ft.





Total  
2800 sq ft

Location we have been looking at.  
Up Stairs



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:** January 21, 2025

---

**CASE NUMBER AND TITLE:**

PL2024-0105

Council Consideration of a Resolution Approving and Authorizing the Resubdivision Lot 3, Tract M2 of the Resubdivision of Tract M2, Moon Meadows Estates No. 3 to be known as Lot 3A & Lot 3B, Tract M2 of the Resubdivision of Tract M2, Moon Meadow Estates No. 3; to the City of Gillette, Wyoming, Subject to all Planning Requirements. (Planning Commission Vote: 7/0)

**AGENT:**

Cevin Imus, Land Surveying Incorporated, Agent

**CASE SUMMARY:**

The applicant seeks to create two parcels from one existing parcel for ownership purposes.

**CASE BACKGROUND:**

The applicant seeks to create two parcels from one existing parcel for ownership purposes. The existing parcel, 3401 S Butler Spaeth Rd or Lot 3, is 9.34 acres and has no development. Lot 3A will be the northernmost lot and is proposed to be 1.34 acres. Lot 3B is proposed to be 7.94 acres.

The existing parcel is zoned C-1, General Commercial District. There is no minimum lot size in a C-1 District and the minimum width is 50 feet at the front setback. Both proposed lots will meet the minimum width requirement. Commercial and Industrial lots are not required to install improvements such as water and sewer until the time of development. Any future improvements will have to be addressed through the Development Review process.

This case was approved by the Planning Commission during their January 14, 2025, meeting with a vote of 7/0.

**CASE REQUIREMENTS:**

All comments from the staff review process shall be addressed.

**APPLICANT/OWNER:**

8th Ave Apartments LLC, Owner

**STAFF RECOMMENDATION:**

Staff recommends approval, subject to all Planning Requirements.

**CASE MANAGER:**

Shannon Stefanick, City Planner

**TENTATIVE CITY COUNCIL DATE:**

January 21st, 2025

**ATTACHMENTS:**

[3401 S Butler Spaeth Rd Resolution](#)

[3401 S Butler Spaeth Rd Planning Requirements](#)

[3401 S Butler Spaeth Vicinity Map](#)

[Draft Plat](#)

[01/14/2025 Planning Commission Minutes](#)

**RESOLUTION NO.**

**A RESOLUTION APPROVING AND AUTHORIZING THE  
MINOR SUBDIVISION OF LOT 3, TRACT M2 OF THE  
RESUBDIVISION OF TRACT M2, MOON MEADOW ESTATES  
NO. 3; TO THE CITY OF GILLETTE, WYOMING, SUBJECT  
TO ALL PLANNING REQUIREMENTS.**

WHEREAS the Final Plat of the Resubdivision of Lot 3, Tract M2 of the Resubdivision of Tract M2, Moon Meadows Estates No. 3 to be known as Lot 3A & Lot 3B, Tract M2 of the Resubdivision of Tract M2, Moon Meadow Estates No. 3; to the City of Gillette, Wyoming has been approved by the City of Gillette Planning Commission by a majority of its members on January 14<sup>th</sup>, 2025, with Planning Requirements.

WHEREAS the recording of the Resubdivision of Lot 3, Tract M2 of the Resubdivision of Tract M2, Moon Meadows Estates No. 3 to be known as Lot 3A & Lot 3B, Tract M2 of the Resubdivision of Tract M2, Moon Meadow Estates No. 3; to the City of Gillette, Wyoming; with the Campbell County Clerk and Ex-Officio Recorder of Deeds, is subject to meeting all Planning Requirements approved by the Planning Commission on January 14<sup>th</sup>, 2025.

THEREFORE, IT IS RESOLVED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING, THAT:

the Final Plat of Resubdivision of Lot 3, Tract M2 of the Resubdivision of Tract M2, Moon Meadows Estates No. 3 to be known as Lot 3A & Lot 3B, Tract M2 of the Resubdivision of Tract M2, Moon Meadow Estates No. 3; to the City of Gillette, Wyoming, has been approved by the City of Gillette, Wyoming as prepared by Land Surveying Incorporated, signed by Cevin C. Imus, Professional Land Surveyor, Wyoming Registration Number 9328, is hereby approved for filing with the Campbell County Clerk and Ex-Officio Recorder of Deeds.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Shay Lundvall, Mayor

(S E A L)

ATTEST:

\_\_\_\_\_  
Alicia Allen, City Clerk



PL2024-0105 | Minor Subdivision | 3401 S Butler Spaeth Rd

Planning Requirements

1. All comments from the staff review process shall be addressed.

# Vicinity Map



## CITY OF GILLETTE

Information Technology GIS  
P.O. Box 3003  
Gillette, Wyoming 82717-3003  
Phone (307) 686-5364  
[www.gillettewy.gov](http://www.gillettewy.gov)

THE INFORMATION ON THIS DRAWING WAS OBTAINED FROM RECORD AND DESIGN DRAWINGS. THE CITY OF GILLETTE MAKES NO GUARANTEE REGARDING THE ACCURACY OF THIS DRAWING OR THE INFORMATION CONTAINED THEREIN.



1 inch equals 167 feet  
1 inch equals 0.03 miles

November 15, 2024

Service With P.R.I.D.E.  
Productivity Responsibility Integrity Dedication Enthusiasm

City of Gillette, GIS Division, Campbell County, City of Gillette, Campbell County





CITY OF GILLETTE PLANNING COMMISSION  
MINUTES OF THE REGULAR MEETING  
Community Room ~ City Hall ~ January 14, 2025 ~ 5:15 pm

PRESENT

Commission Members Present: Chair Shaun Hottell, Vice-Chair Ryan Conklin, Cristal Pratt, Ian Scott, Richard Cone, Matthew Nelson and Jack Colson.

Commission Members Absent:, None

Staff Present: Meredith Duvall, Planning Manager; Shannon Stefanick, Planner; and Jill McCarty, Administrative Coordinator.

CALL TO ORDER

Chair Shaun Hottell called the meeting to order at 5:15 p.m.

APPROVAL OF  
THE MINUTES

A motion was made by Vice-Chair Conklin to approve the meeting minutes of December 10, 2024. Richard Cone seconded the motion. Motion carried 7/0.

Case No.  
PL2024-0105  
MINOR  
SUBDIVISION  
3401 Butler Spaeth  
Road

The applicant, 8th Avenue Apartments, Owner, seeks to create two parcels from one existing parcel for ownership purposes. The existing parcel, 3401 S Butler Spaeth Rd or Lot 3 is 9.34 acres and has no development. Lot 3A will be the northernmost lot and is proposed to be 1.34 acres. Lot 3B is proposed to be 7.94 acres.

The existing parcel is zoned C-1, General Commercial District. There is no minimum lot size in a C-1 District and the minimum width is 50 feet at the front setback. Both proposed lots will meet the minimum width requirement. Commercial and Industrial lots are not required to install improvements such as water and sewer until the time of development. Any future improvements will have to be addressed through the Development Review process.

Shannon Stefanick said prior to the meeting the owners of the property have let the Planning Division know the property line on lot 3A may be shifted down a little to not have unusable property in the drainage area. Ms. Stefanick stated the city received no calls from the public on the case.

Chair Hottell asked if there were any comments from the public or Commission on the case.

There being no further comments or questions Cristal Pratt made a motion to approve the case, and Jack Colson seconded. The Motion carried 7/0.

OLD BUSINESS

None.

NEW BUSINESS

Meredith Duvall said the January 28, 2025, meeting is canceled, and the next meeting would be February 11, 2025.

ADJOURNMENT

The meeting was adjourned at 5:19 p.m.

Minutes taken and prepared by Jill McCarty, Administrative Coordinator.



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Council Consideration for the Appointment of a Council Member to the Community Juvenile Services Board for one (1) partial term expiring on June 30, 2026.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Billy Montgomery

In Wyoming, the CJSB reviews community juvenile services, screens youth and families, and refers them to services from law enforcement, school districts, and other agencies.

The Board meets once per quarter on the second Friday of the month at the George Amos Library at 8:30 a.m.

Jim Lyon, Director



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Council Consideration for the Assignment of a Primary and Alternate Liaison to the Boys and Girls Club for Calendar Year 2025.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Billy Montgomery, Jim West (Alternate)

The Boys and Girls Club of Campbell County's mission is to enable all youth, especially those who need us the most, to reach their full potential as productive, caring, and responsible citizens.  
Board meets the third Monday of the month at 5:00 p.m. at the Boys & Girls Club.

Brittney Locken, Executive Director 685-1050





**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Council Consideration for the Assignment of a Primary and Alternate Liaison to the Campbell County Senior Center for Calendar Year 2025.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Jim West, Billy Montgomery (Alternate)

The Campbell County Senior Center's mission is to provide a broad range of services which support an individual's ability to live independently, to participate in his or her community, and to lead a dignified, meaningful life as a senior citizen. The Board meets the last Wednesday of the month at 9:00 a.m. at the Senior Center.

Ann Rossi, Executive Director   686-0804





**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Council Consideration for the Assignment of a Primary and Alternate Liaison to the Campbell County Joint Powers Public Land Board for Calendar Year 2025.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Heidi Gross, Tim Carsrud (Alternate)

The members of the Land Board are responsible for overseeing the orderly development and improvement, maintenance, and operation of the Cam-Plex property and facilities. This board is comprised of two City appointees and five County appointees, all of whom serve three-year terms. The Board meets the second Thursday of the month at 5:30 p.m. at Cam-Plex.

Laura Chapman, Board Chair; Aaron Lyles, Cam-Plex Executive Director 682-0552



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Council Consideration for the Assignment of a Primary and Alternate Liaison to the Campbell County Prevention Council for Calendar Year 2025.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Billy Montgomery

The mission of the Campbell County Prevention Council is to commit to the enhancement of community health and safety with a primary focus on substance abuse and suicide prevention for Campbell County youth, families, and adults.

There are 3 separate monthly meetings at Campbell County Public Health:

Alcohol Prevention – 1st Monday at noon

Drug & Tobacco Prevention – 1st Thursday at noon

Suicide Prevention – 3rd Tuesday at noon

Ashley McRae, Prevention Specialist 257-1346



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Council Consideration for the Assignment of a Primary and Alternate Liaison to the Community Mental Health Steering Committee for Calendar Year 2025.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Tricia Simonson, Mayor Lundvall (Alternate), Billy Montgomery (Alternate)

The Behavioral Health Committee is facilitated by Campbell County Health as a team of individuals committed to sustaining and growing mental health services in Campbell County. The Board meets on the second Thursday of the month at 5:30 at Campbell County Health IT Training Center.



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Council Consideration for the Assignment of a Primary and Alternate Liaison to the Council of Community Services for Calendar Year 2025.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Tricia Simonson, Billy Montgomery (Alternate)

The mission of the Council of Community Services is to coordinate and provide human services which benefit the disadvantaged, those in need, and poverty-stricken; to provide help to those in need who do not receive adequate assistance from government agencies. to provide, administer, and coordinate a broad range of local, state, and federal human service programs designed to help eliminate poverty where possible, assist the chronic working poor, and provide self-sufficiency to the disadvantaged and to develop, promote, build, and operate affordable housing. The Board meets the fourth Thursday of the month at 3:00 p.m.

Mikel Scott, Executive Director 686-2730



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Council Consideration for the Assignment of a Primary and Alternate Liaison to Gillette Main Street for Calendar Year 2025.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Heidi Gross, Jim West (Alternate)

Gillette Main Street is a Non-Profit dedicated to supporting local businesses, preserving our economy and maintaining our sense of identity as Wyomingites. The Board meets 4th Thursday of the month at 12:00 at various downtown locations.

Jessica Seders, Executive Director 689-8369



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Council Consideration for the Assignment of a Primary and Alternate Liaison to the Campbell County Joint Powers Lodging Tax Board for Calendar Year 2025.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Jim West, Nathan McLeland (Alternate)

At the primary election in November of 2012, the voters of Campbell County approved a proposition to establish a lodging tax county-wide. Wyoming Statutes require that a joint Powers Board be established to oversee spending the tax revenues. A Joint Powers Agreement to establish the Lodging Tax Joint Powers Board was prepared and approved by Campbell County, Gillette, and Wright and then formally approved by the Wyoming Attorney General on December 5 of 2008. The Board has seven members, a majority of whom are from the travel and tourism industry. The Board meets the 3rd Thursday of the month at the Campbell County Convention & Visitors Bureau Office.

Jessica Seders, Executive Director 689-8369





**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Council Consideration for the Assignment of up to three (3) council members to the City's Finance / Audit Committee for Calendar Year 2025.

**CASE BACKGROUND:**

CY 2024 Board Assignment: Rotates among council members, as needed

The Finance/Audit committee consists of the Finance Director, the City Administrator, and three members of City Council. This committee reviews financial performance reports and other financial information periodically throughout the year. Additionally, the committee reviews the preliminary annual financial statements with the City's independent auditors prior to Council acceptance of the financial report. The Committee meets on an as needed basis.

Michelle Henderson, Finance Director 686-5287



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Council Meeting Safety & Public Meeting Rules.

**CASE BACKGROUND:**

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

**ATTACHMENTS:**

[Meeting Safety & Public Meeting Rules](#)



## CITY CLERK'S OFFICE

### **CITY COUNCIL MEETING SAFETY & PUBLIC MEETING RULES**

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

#### **Speakers**

- Persons seeking to be recognized for public comment must, without exception:
  - State their name
  - State their physical address
  - If speaking on behalf of an organization, identify their position or affiliation
- The public comment period will be limited to ten (10) minutes total.
- Speakers must remain behind the podium/lectern.
- Speakers shall refrain from making comments of a personal nature that reflect upon the character of a Councilperson, the Mayor, City staff, or another speaker. Personal criticism, ridicule, intimidating behavior, and name calling is forbidden.
- Speakers shall refrain from the use of indecent or obscene language, "fighting words" or other language which is disruptive to the orderly discussion at the meeting.

#### **Audience Members**

- Audience members will refrain from distracting side conversations or speaking out when another person is talking.
- Audience members will refrain from shouting, booing, or other similar unruly behavior that impedes or disrupts the orderly conduct of the meeting.

#### **Enforcement of Meeting Rules**

- The Governing Body will request that a person violating any Meeting Rules cease the violation.
- Failure to comply with the Governing Body's warning may result in removal from the Council Chambers, criminal prosecution pursuant to Gillette City Code Section 14-5, recess of the meeting, or any remedy available under Wyoming law.



**CITY OF GILLETTE  
CITY COUNCIL**

---

**DATE:**           **January 21, 2025**

---

**TITLE:**

Executive Session for Legal Advice and Potential Litigation Pursuant to W.S. 16-4-405(a)(iii) and Real Estate Pursuant to W.S. 16-4-405(a)(vii).