



**CITY COUNCIL AGENDA
CITY COUNCIL CHAMBERS
201 E. 5TH ST.**

**Tuesday, February 18, 2025
6:00 PM**

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Invocation and Pledge of Allegiance led by Phil Jones of Roadway Alliance Church.

C. APPROVAL OF GENERAL AGENDA

D. APPROVAL OF CONSENT AGENDA

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a member of Council so requests, in which case, the item will be removed from the Consent Agenda and considered on the Regular Agenda.

1. Special Meeting Minutes - February 11, 2025

2. Bills and Claims

Staff Reference: Michelle Henderson, Finance Director

E. APPROVAL OF CONFLICT CLAIMS

F. COMMENTS

Council:

Liaison:

Written:

Other - Comments:

G. PROCLAMATIONS / PRESENTATIONS

1. Phase II Wastewater Project Update

Staff Reference: Joff Pilon, Utilities Director

2. FY2024-2025 Approved Capital Improvement Plan

Staff Reference: Michelle Henderson, Finance Director

H. UNFINISHED BUSINESS

I. NEW BUSINESS

- 1. Council Consideration for the Acceptance of Public Improvements for the O’Henry Court Drainage Improvement Project, Installed by S&S Builders, LLC, in the Amount of \$65,473.31 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

- 2. Council Consideration of a Bid Award for the 640 N Hwy 14-16 Sewer Improvements Project to Hot Ion, Inc., in the Amount of \$805,902.77 (1% Project).**

Staff Reference: MAP - Ry Muzzarelli, P.E. Development Services Director

- 3. Council Consideration of a Bid Award for the City West Fleet Crew Room Renovation Project to Norton Construction in the Amount of \$54,140.00.**

Staff Reference: Sawley Wilde, Public Works Director

J. PUBLIC HEARINGS AND CONSIDERATIONS

- 1. A Public Hearing to Consider the Renewal of Retail, Restaurant, Bar & Grill, Limited Club, Microbrewery, Winery, Resort Licenses, and a Special Malt Beverage Permit, for the 2025-2026 Liquor Licensing Period.**
- 2. Council Consideration of the Renewal of Retail, Restaurant, Bar & Grill, Limited Club, Microbrewery, Winery, Resort Licenses, and a Special Malt Beverage Permit, for the 2025-2026 Liquor Licensing Period.**

Staff Reference: Jennifer Toscana, Public Affairs Director

- 3. A Public Hearing to Allow Persons Under the Age of Twenty-One (21) Years to Enter or Remain in a Microbrewery or Winery Licensed Building for the Liquor Licensing Period April 1, 2025 to March 31, 2026.**
- 4. Council Consideration to Allow Persons Under the Age of Twenty-One (21) Years to Enter or Remain in a Microbrewery or Winery Licensed Building for the Liquor Licensing Period April 1, 2025 to March 31, 2026.**

Staff Reference: Jennifer Toscana, Public Affairs Director

- 5. A Public Hearing to Amend the District Zoning Map of the City of Gillette, Wyoming, for Lot 1 of Block 13, Daly Addition, City of Gillette, Campbell County, Wyoming, from R-2, Two-Family Residential District, to C-2, Central Business District, per the Attached Exhibit. (Planning Commission Vote 5/0)**
- 6. Council Consideration of an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for Lot 1 of Block 13, Daly Addition, City of Gillette, Campbell County,**

Wyoming, from R-2, Two-Family Residential District, to C-2, Central Business District, per the Attached Exhibit. (Planning Commission Vote 5/0)

Staff Reference: MAP - Ry Muzzarelli, P.E., Development Services Director

K. PUBLIC COMMENT

The purpose of Public Comment is for the Council to receive thoughts, suggestions, and concerns from our citizens. To this end, the Council will not engage in any discussion with individuals presenting Public Comment; nor will the Council engage in discussion amongst itself during the Public Comment Period. The reason for this is to treat each presenter and the ideas presented with due respect. Many of the ideas presented will require time for careful consideration, review, and discussion with City Staff. After such time, the Council may respond to matters raised during Public Comment at an appropriate time and setting.

1. Council Meeting Safety & Public Meeting Rules.

Staff Reference: Michael H. Cole, City Administrator

L. ADMINISTRATOR'S REPORT

M. EXECUTIVE SESSION

N. ADJOURNMENT



**CITY OF GILLETTE
CITY COUNCIL**

DATE: February 18, 2025

TITLE:

Invocation and Pledge of Allegiance led by Phil Jones of Roadway Alliance Church.



**CITY OF GILLETTE
CITY COUNCIL**

DATE: February 18, 2025

TITLE:

Special Meeting Minutes - February 11, 2025

ATTACHMENTS:

[Special Meeting Minutes - 02/11/2025](#)

A Special Meeting of the City Council was held on Tuesday the 11th day of February 2025, in the City Hall Council Chambers.

Present were Councilmembers Smith, McLeland, Gross, Carsrud, West, and Mayor Lundvall; City Administrator Cole; City Attorney Brown; Chief of Police Deaton; Directors Henderson, Muzzarelli, Toscana, Pilon; Solid Waste Manager Riehemann; Electrical Services Superintendent Wolf; City Clerk Allen and Deputy City Clerk Clymer.

Invocation and Pledge of Allegiance

The Invocation and Pledge of Allegiance was led Pastor Marty Crump of Family Life Church.

Approval of General Agenda

Councilmember West made a motion to approve the General Agenda; seconded by Councilmember Carsrud. All voted aye. The motion carried.

Approval of Consent Agenda

Minutes

Regular Meeting Minutes – January 21, 2025

Special Meeting Minutes – January 29, 2025

Bills and Claims

Absolute Auto, LLC, 621.19; Agosto Holdings, LLC, 85,606.80; Alfa Laval Ashbrook Simon-Hartley Inc, 1,015.02; AlSCO, 1,578.81; Altec Industries Inc, 2,277.71; Anixter Power Solutions, 41,005.69; Anthem Sports, LLC, 8,139.37; Arete Design Group, 7,771.00; Atlas Office Products, 3,218.62; Averi Dewine, 910.00; Beier, Alivia, 98.99; Best Best & Krieger LLP, 889.00; Big Horn Tire Inc, 907.00; Bighorn Hydraulics Inc, 203.45; BJ Nelson Inc/Nelson Auto Glass, 433.64; Black Cat Construction LLC, 825.00; Black Hills Energy, 32,784.90; Black Hills Power & Light, 349,591.36; Black Hills Power & Light, 24,031.37; Black Hills Power & Light, 85,773.69; Black Hills Power & Light, 211,056.61; Black Hills Wyoming LLC, 192,576.98; Black Hills Wyoming LLC, 337,290.46; Blue Cross Blue Shield of Wyoming, 286,286.68; Blue Cross Blue Shield of Wyoming, 95,524.37; Blue Cross Blue Shield of Wyoming, 133,269.18; Bomgaars Supply, 149.90; Border States Electric, 4,765.89; Bradley Charles, 152.25; Briney, Danielle, 325.06; C & K Equipment Sales, Inc., 26,880.76; California Sensor Corporation, 14,195.00; Campbell County Chamber Of Commerce, 30.00; Campbell County Juvenile Probation, 2,022.72; Campbell County Public Health, 1,660.00; Campbell County Public Land Board Complex, 77,047.15; Campbell County Senior Citizen Center, 2,681.00; Campbell County Sheriff, 4,000.00; Car-Knack Inc, 1,213.01; Castro, Ruben, 42.03; CBH Co-Op, 28,530.75; Central Truck & Diesel Inc, 428.47; CenturyLink, 106.93; Charter Media, 1,099.00; Chris Gatewood Industries, Inc, 60,121.95; Cindy Lovelace, 276.16; City Of Gillette, 0.10; City Of Gillette, 340.00; City Of Gillette, 350.00; City Of Gillette - Petty Cash, 57.99; CivicPlus, LLC, 5,840.10; Cody Geeting, 155.00; Collection Professionals Gillette, 296.89; Collins Communications Inc, 556.88; Compressor World, 3,925.00; Consolidated Engineers Inc, 2,691.00; Core & Main, 1,326.96; Coulter West, 269.50; Craig Furman, 150.00; Crum Electric Supply Company, 113,664.46; Dana Kepner Company Inc, 13,248.86; Davis & Cannon LLP, 550.00; Dell Computer Corp, 63,324.95; Delta Dental Of Wyoming, 28,747.95; Department Of Energy, 61,866.68; Dilts, Daltin, 47.34; Dooley Oil, Inc, 3,751.65; Dowl LLC, 545.90; Downing, Linda, 89.88; DRM Inc, 136,351.51; Eaton Sales & Service LLC, 207.94; Edi Mendoza, 16,055.00; Elemech Inc, 3,000.00; Employers Council Inc, 4,975.00; Employment Testing Center of Wyoming, 350.00; Employment Testing Services Inc, 483.00; Energy Laboratories Inc, 4,143.20; Fastenal Company, 14.75; Federal Express Corporation, 18.86; FedEx, 167.08; Ferguson Enterprises, Inc #1116, 1,454.30; First Northern Bank of Wyoming, 9,281.66; Flagshooter LLC, 365.00; Force America Inc, 598.57; Forging Success LLC, 315.00; Frandson Safety Inc, 210.00; Gades Sales Company Inc, 231.00; Gallagher Benefit Services, Inc, 152.50; Gallagher Benefit Services, Inc, 9,125.00; Galls, An Aramark Company, 56.99; Gametime, 4,995.78; Gillette Contractors Supply Inc, 7,702.06; Gillette Steel Center, 3,637.50; Global Heat Transfer of Wyoming Inc, 450.90; Goscoma, 150.00; Gray, Jack, 70.00; Hawkins Inc, 494.00; HD Supply Inc, 709.01; HealthEquity, Inc., 884.88; HealthEquity, Inc., 3,925.32; HealthEquity, Inc., 759.88; HealthEquity, Inc., 2,081.73; HealthEquity, Inc., 4,429.35; HealthEquity, Inc., 217.75; Hicks, Ashley, 175.01; Homax Oil, 1,498.75; Home Fire Foods, 275.00; Howard Jones, 292.60; Hudson Estate, 66.47; Hughes Fire Equipment, Inc., 3,680.11; Industrial Products MFG Inc, 23,284.15; Interstate Power Systems Inc, 1,645.08; Jack's Truck Center Inc, 2,866.81; JLC Sign Systems Inc, 118.24; Josh Mitchell, 200.00; Katelyn Ford, 100.00; Ladonna Hatch, 455.00; Ln Curtis & Sons, 42,294.58; Ln Curtis & Sons, 23,504.14; Lukehart, Paul, 110.64; Lukehart, Paul, 190.94; Lutz, Samuel, 112.11; Manning Wrecker Service LLC, 150.00; Manpower Us Inc, 1,124.26; Matcor, Inc, 4,950.00; Mccrometer Inc, 2,125.14; MCM General Contractors, 112,277.01; Menageries LLC, 204.26; Mierendorf, Brian, 21.68; Mii Life Insurance, Incorporated,

5,287.08; Mii Life Insurance, Incorporated, 493.70; Mii Life Insurance, Incorporated, 2,990.00; Mohler, Dakota, 49.22; Moreno, Guadalupe, 8.51; Motorola Solutions Inc, 2,548.68; Mountain Peaks Diagnostics, LLC, 335.45; Municipal Treatment Equipment, 119.85; Norco Inc, 123.12; Norco Inc, 6,386.62; Nye, Holly, 105.99; One Call of Wyoming Corp, 282.00; Optum Health Financial Services, 327.25; Paintbrush Sewer & Drain, 2,733.02; Partsone LLC, 6,375.71; Paypay, Logan, 101.96; PCA Engineering Inc, 1,612.50; Pelletier, Jeffrey, 58.72; Phil Gonzales, 270.00; Postal Pros Southwest Inc, 6,595.34; Powder River Energy Corporation, 5,600.00; Powder River Heating & Conditioning Corporation, 420.00; Power Screening LLC, 48,105.79; Powerdms, Inc, 16,362.43; Productive Corporation, 262.48; ProElectric Inc, 2,547.37; Rapid Fire Protection Inc, 9,880.00; Rdo Equipment Co, 413.81; Red Tiger Well Service, 9,795.00; Remington Village Icg, LLC, 190.94; Rms Instrument & Electrical, LLC, 6,102.09; Rodgers, Jessica, 7.32; Roger Mortimer, 34,058.00; Roger Mortimer, 2,508.00; Sexton, Priscilla, 82.70; Simon Contractors, 5,898.14; Simpson's Printing, 169.00; Southern Computer Warehouse, 3,031.26; Square Grove LLC, 548.00; State Of Wyoming - Ets, 12.48; State Of Wyoming Office of The Attorney General, 60.00; State Of Wyoming, Department of Corrections, 343.05; Stuart C. Irby Co, 1,068.75; Sweeney, Amy, 121.60; Tami Waldner, 442.50; Team Laboratory Chemical, LLC, 190.00; Terry Sjolín, 350.00; The Myshelle Group, LLC, 720.00; Thunder Basin Ford LLC, 949.19; Thunder Rock Ii LLC, 11.42; Two Guys Deco Corp, 4,630.00; Uline Inc, 551.58; UMB Bank, 62,554.24; Underdown, Eric, 37.54; Universal Athletic LLC, 174.08; Verdunity, 15,830.50; Verizon Wireless, 12,180.02; Voyles, Chris & Molly, 109.23; Wells, Shanelle, 98.43; Western Stationers, 399.90; Western Stationers, 988.00; White's Frontier Motors, 1,546.98; Williamson, George, 192.13; Wilson & Company, Inc, 17,550.00; Wilson & Company, Inc, 17,550.00; Winkler, Wyatt, 70.05; WWC Engineering, 6,174.00; Wyodak Resources Development Corp, 190,704.38; Wyoming Center For Clinical Excellence, 800.00; Wyoming Cooperative Liquid Assets Securities, 214,281.00; Wyoming Cooperative Liquid Assets Securities, 27,721.00; Wyoming Cooperative Liquid Assets Securities, 15,000.00; Wyoming Cooperative Liquid Assets Securities, 400,000.00; Wyoming Cooperative Liquid Assets Securities, 2,000,000.00; Wyoming Department of Agriculture, 720.00; Wyoming Department of Health, 936.00; Wyoming Dept Of Transportation, 4.00; Wyoming Equipment Solutions, LLC, 10,065.20; Wyoming Government Investment Fund, 4,000,000.00; Wyoming Government Investment Fund, 2,000,000.00; Wyoming Professional Training, LLC, 158.13; Yellowjacket Construction LLC, 142.48; Zabel & Associates, 2,500.00

Councilmember Gross made a motion to approve the Consent Agenda; seconded by councilmember McLeland. All voted aye. The motion carried.

Comments

Council

Councilmember Gross stated that she attended the Gillette Abuse Refuge Foundation (GARF) and informed the public about their resources for those in need of help.

Councilmember Smith attended the 811 Call Before You Dig class. Smith reminded the public that safety begins at home and that you should call before you dig.

Liaison Report

Councilmember West attended the Gillette Mainstreet meeting where they are raising funds to erect a statue in memory of Edward Gillette.

Councilmember Gross attended the Land Board workshop meeting regarding their capital budget requests.

Proclamations/Presentations

Mick Wolf, Electrical Services Superintendent, was recognized by Director Pilon for his 30 years of service to the City of Gillette.

Director Toscana presented a Things to Know Video for February 2025.

Attorney Brown presented Liquor License information which included sources of law, types of licenses, granting and denying licenses, and suspending or revoking licenses.

New Business

Minute Action

Councilmember Gross made a motion to approve a Bid Award for the RC Ranch Mill and Overlay Project to Simon Contractors, in the Amount of \$1,057,209.50 (1% Project); seconded by councilmember McLeland. All voted aye. The motion carried.

Council President Carsrud made a motion for the Acceptance of Public Improvements for the 2024 Asphalt Pothole Repair Project, Installed by S&S Builders, LLC, in the Amount of \$274,432.16 (1% Project); seconded by councilmember West. All voted aye. The motion carried.

Councilmember Gross made a motion for the Acceptance of Public Improvements for the Sunburst Subdivision Valve Replacement Project, Installed by Hot Iron, Inc., in the Amount of \$703,918.04 (1% Project); seconded by councilmember West. All voted aye. The motion carried.

Council President Carsrud made a motion to Grant City Staff Permission to Negotiate on Behalf of the City Council the Terms of a Potential Future Annexation between the City of Gillette and Bill Chasteen for Property Located at 5437 S Douglas Hwy.; seconded by councilmember West. Administrator Cole explained that the applicant is requesting city services on this property. Cole added that since the property is adjacent to the city, it will be more of a formal annexation process instead of a pre annexation. All voted aye. The motion carried.

Councilmember West made a motion to Authorize the Mayor to Sign Amendment No. 19 of the Telecommunications Raceway Lease Agreement Between the City of Gillette and Visionary Communications, Inc.; seconded by councilmember Gross. All voted aye. The motion carried.

RESOLUTION 2897

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF GILLETTE TO EXECUTE LOAN DOCUMENTS FOR THE PURPOSE OF THE WASTEWATER TREATMENT FACILITY IMPROVEMENTS PHASE II PROJECTS

Council President Carsrud made a motion to approve the foregoing Resolution; seconded by councilmember McLeland. All voted aye. The motion carried.

RESOLUTION 2898

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF GILLETTE TO EXECUTE LOAN DOCUMENTS FOR THE PURPOSE OF THE 30" MADISON WATER TRANSMISSION MAIN PIPELINE REPAIR PROJECT

Councilmember Gross made a motion to approve the foregoing Resolution; seconded by councilmember West. All voted aye. The motion carried.

RESOLUTION 2899

A RESOLUTION AUTHORIZING AMENDMENT OF DECLARATIONS OF COVENANTS DATED DECEMBER 3, 1990, AND RECORDED WITH THE CAMPBELL COUNTY CLERK AT BOOK 1128 OF PHOTOS, PAGE 123 AS INSTRUMENT NUMBER 643372

Councilmember West made a motion to approve the foregoing Resolution; seconded by councilmember Gross. Administrator Cole stated that the City was approached by an individual with interest in building a single-family home on the property. However, Cole added that there is a deed restriction in place which would need to be amended before proceeding. Attorney Brown elaborated further on what the declaration of covenant means. All voted aye. The motion carried.

Public Comment

Laura Cox proposed better communication between the city council and the community. Mayor Lundvall and Cox engaged in further discussion.

Administrator's Report

Administrator Cole explained how the public can obtain the City Council Agenda Packet on the city's website. Cole added that the Comprehensive Plan consultants are working on finalizing products to come before Planning Commission and City Council in April. Lastly, Cole wished the Chief of Police a happy birthday.

Adjournment:

There being no further business to come before the Council, the meeting was adjourned at 6:49 p.m. The meeting can be viewed on the City's website, www.gillettewy.gov/gpa. The next regularly scheduled meeting will be held on Tuesday, February 18, 2025, in the City Hall Council Chambers.

(S E A L)
ATTEST:

Shay Lundvall, Mayor

Alicia Allen, City Clerk
Publication Date: February 18, 2025



**CITY OF GILLETTE
CITY COUNCIL**

DATE: February 18, 2025

TITLE:

Bills and Claims

SUGGESTED ACTION:

I move that the bills and claims, excepting any and all conflict claims, be approved.

STAFF REFERENCE:

Michelle Henderson, Finance Director

ATTACHMENTS:

[Bills and Claims](#)

[Wire Transfers](#)

Expenditure Approval Report

Check Approval Date of 02/18/2025



Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
4555-ATLAS OFFICE PRODUCTS			
185424	OS INVENTORY		375.46
185425	OS INVENTORY		30.74
185426	OS INVENTORY		639.68
		VENDOR TOTAL:	1,045.88
3916-SHI INTERNATIONAL CORP			
185441	OS INVENTORY		433.46
		VENDOR TOTAL:	433.46
2300-WESTERN STATIONERS			
185442	OS INVENTORY		115.30
185443	OS INVENTORY		407.25
185444	OS INVENTORY		1,297.00
185445	OS INVENTORY		89.90
		VENDOR TOTAL:	1,909.45
		DIVISION TOTAL:	3,388.79
		DEPARTMENT TOTAL:	3,388.79

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
10-ADMINISTRATION			
02-ADMINISTRATION			
5555-MISC EMPLOYEE VENDOR			
	185369	TRAVEL REIMBURSEMENT	66.22
		VENDOR TOTAL:	66.22
		DIVISION TOTAL:	66.22
04-SPECIAL PROJECTS			
1864-FIRST NATIONAL BANK OF GILLETTE			
	185385	CITY POOL RECONSTRUCTION RETAI	2,182.30
		VENDOR TOTAL:	2,182.30
4422-INTERSTATE ENGINEERING, INC			
	185390	CITY POOL RECONSTRUCTION	13,335.00
		VENDOR TOTAL:	13,335.00
4441-KREATIVE ENTERPRISES LLC			
	185235	"OF THE YEAR" AWARDS AND ENGRAVING	1,195.00
		VENDOR TOTAL:	1,195.00
1511-NORCO INC			
	185273	AED	1,894.00
		VENDOR TOTAL:	1,894.00
1958-PCA ENGINEERING INC			
	185289	PLATTING FOR ECSC SUBDIVISION	1,221.80
		VENDOR TOTAL:	1,221.80
2033-POWDER RIVER CONSTRUCTION			
	185384	CITY POOL RECONSTRUCTION	41,463.69
		VENDOR TOTAL:	41,463.69
		DIVISION TOTAL:	61,291.79
		DEPARTMENT TOTAL:	61,358.01

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
15-ATTORNEY			
15-ATTORNEY			
2583-BEST BEST & KRIEGER LLP			
	185258	CHARTER RENEWAL	4,385.00
		VENDOR TOTAL:	4,385.00
		DIVISION TOTAL:	4,385.00
		DEPARTMENT TOTAL:	4,385.00

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Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
20-HUMAN RESOURCES			
20-HUMAN RESOURCES			
4458-EMPLOYMENT TESTING CENTER OF WYOMING			
185234		POPH1, POPH2, RTW, URN45	1,810.00
		VENDOR TOTAL:	1,810.00
		DIVISION TOTAL:	1,810.00
		DEPARTMENT TOTAL:	1,810.00

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Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
25-FINANCE		
25-FINANCE		
55555-MISC EMPLOYEE VENDOR		
185368	TRAVEL REIMBURSEMENT	171.50
	VENDOR TOTAL:	171.50
	DIVISION TOTAL:	171.50
26-CUSTOMER SERVICE		
3369-POSTAL PROS SOUTHWEST INC		
185230	PRINT & MAIL UTILITY BILLS, REMINDS, DISCONNECTS	1,735.09
185231	PRINT & MAIL UTILITY BILLS, REMINDS, DISCONNECTS	2,108.49
185232	INSERT	1,767.50
	VENDOR TOTAL:	5,611.08
	DIVISION TOTAL:	5,611.08
34-INFORMATION TECHNOLOGY		
4025-AGOSTO HOLDINGS, LLC		
185249	GOOGLE VOICE	3,519.28
	VENDOR TOTAL:	3,519.28
1358-CENTURYLINK		
185255	TELEPHONE SERVICE	2,806.75
	VENDOR TOTAL:	2,806.75
1574-DANA KEPNER COMPANY INC		
185248	SENSUS AMI	16,200.00
	VENDOR TOTAL:	16,200.00
4982-GANETE SOLUTIONS, INC.		
185251	ARMORERLINK FMS	3,216.00
	VENDOR TOTAL:	3,216.00
5018-GLOBAL PAYMENTS INC		
185254	MARCH 2025 PARKS RESERVATIONS	583.33
	VENDOR TOTAL:	583.33
3976-GRANICUS LLC		
185253	PD INTRANET UPGRADE	1,350.00
	VENDOR TOTAL:	1,350.00

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
25-FINANCE			
34-INFORMATION TECHNOLOGY			
4929-SKYDIO, INC			
	185250	SKYDIO DRONE RTK	970.64
		VENDOR TOTAL:	970.64
2247-VISIONARY COMMUNICATIONS			
	185367	INTERNET SERVICE	1,092.96
		VENDOR TOTAL:	1,092.96
		DIVISION TOTAL:	29,738.96
		DEPARTMENT TOTAL:	35,521.54

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
3860-COMMUNICATION TECHNOLOGIES INC			
	185257	RADIO MAINTENANCE	220.00
		VENDOR TOTAL:	220.00
2483-CAMPBELL COUNTY SHERIFF			
	185263	EMOTIONAL WELLNESS IN LAW ENFORCEMENT TRAINING	50.00
		VENDOR TOTAL:	50.00
2597-CRAIG FURMAN			
	185259	DUI BLOOD DRAW	75.00
		VENDOR TOTAL:	75.00
3034-DERRIC CULEY			
	185260	DUI BLOOD DRAW	75.00
		VENDOR TOTAL:	75.00
1916-GALLS INC			
	185264	PULLOVER - WILCOX	167.95
	185265	PANTS - DOMINGO	84.00
	185266	PULLOVER - WHELCHER	167.95
	185267	PANTS - WHELCHER	252.00
	185268	UNIFORMS	428.00
		VENDOR TOTAL:	1,099.90
2646-INDUSTRIAL PRODUCTS MFG INC			
	185440	PD* AMMO * DAN	2,836.85
		VENDOR TOTAL:	2,836.85
2159-JANE STEARNS M.S. LPC			
	185261	PD COUNSELING	1,125.00
		VENDOR TOTAL:	1,125.00
1254-MANNING WRECKER SERVICE LLC			
	185269	TOW	150.00
		VENDOR TOTAL:	150.00

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
40-POLICE DEPARTMENT			
40-PD ADMINISTRATION			
55555-MISC EMPLOYEE VENDOR			
	185358	FY24/25 BOOT ALLOWANCE	200.00
		VENDOR TOTAL:	200.00
5001-ROGER MORTIMER			
	185438	ORIGINAL PO 2241103 * PD DRONES	5,885.92
		VENDOR TOTAL:	5,885.92
2435-WYOMING STATE			
	185272	NOTARY RENEWAL - A NELSON	60.00
		VENDOR TOTAL:	60.00
		DIVISION TOTAL:	11,777.67
41-DISPATCH			
2483-CAMPBELL COUNTY SHERIFF			
	185262	EMOTIONAL WELLNESS IN LAW ENFORCEMENT TRAINING	150.00
		VENDOR TOTAL:	150.00
		DIVISION TOTAL:	150.00
		DEPARTMENT TOTAL:	11,927.67

Expenditure Approval Report
Check Approval Date of 02/18/2025



Invoice Number		Invoice Description	Amount
001-GENERAL FUND			
50-PUBLIC WORKS			
33-CITY HALL BUILDING MAINTENANCE			
1040-ALSCO			
	185195	RUG CLEANING	4.98
	185196	RUG CLEANING	19.82
	185198	RUG CLEANING	19.82
	185204	RUG CLEANING	46.10
	185205	RUG CLEANING	57.75
	185295	RUG CLEANING	46.10
	185298	RUG CLEANING	28.69
	185299	RUG CLEANING	19.82
VENDOR TOTAL:			243.08
1844-FARMER BROTHERS COMPANY			
	185245	COFFEE AT CITY HALL	660.65
	185246	COFFEE AT CITY HALL	120.96
VENDOR TOTAL:			781.61
DIVISION TOTAL:			1,024.69
50-PUBLIC WORKS ADMIN			
4148-TERRY SJOLIN			
	185375	SCHEDULING FOR THE FIELDS	225.00
VENDOR TOTAL:			225.00
DIVISION TOTAL:			225.00
51-PARKS			
1040-ALSCO			
	185366	UNIFORM CLEANING	40.96
VENDOR TOTAL:			40.96
3926-ANTELOPE VALLEY IMPROVEMENT & SERVICE DISTRICT			
	185290	DECEMBER 2024 ANTELOPE VALLEY PARK WATER	7.50
	185291	JANUARY 2025 ANTELOPE VALLEY PARK WATER	7.50
VENDOR TOTAL:			15.00

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Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
50-PUBLIC WORKS		
51-PARKS		
1459-CPS DISTRIBUTORS		
185431	120 BAGS - PRO'S CHOICE DIAMOND WHITE PLUS CHALK (	1,147.20
	VENDOR TOTAL:	1,147.20
3909-CRESTVIEW IMROVEMENT & SERVICE DISTRICT		
185292	DECEMBER 2024 CRESTVIEW PARK WATER	7.50
185293	JANUARY 2025 CRESTVIEW PARK WATER	7.50
	VENDOR TOTAL:	15.00
1767-JOE'S PLUMBING & HEATING INC		
185233	HEATERS FOR 3RD STREET RESTROOMS	2,056.98
	VENDOR TOTAL:	2,056.98
5053-NEPTUNE BENSON, INC.		
185436	PARKS * UV LIGHT * TYLER/ECSC	1,452.66
	VENDOR TOTAL:	1,452.66
	DIVISION TOTAL:	4,727.80
54-STREETS		
1040-ALSCO		
185201	UNIFORM CLEANING	70.93
185209	UNIFORM CLEANING	63.80
	VENDOR TOTAL:	134.73
1592-KORTERRA INC		
185371	LOCATE TICKET MANAGEMENT	2,051.00
	VENDOR TOTAL:	2,051.00
1264-MCM GENERAL CONTRACTORS		
185372	ANNUAL TRENCHING AND BORING AG	593.00
	VENDOR TOTAL:	593.00
	DIVISION TOTAL:	2,778.73
	DEPARTMENT TOTAL:	8,756.22

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Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
60-ENGINEERING & DEV SERVICES		
60-ENGINEERING		
1082-ARROW PRINTING AND GRAPHICS INC		
185225	BUSINESS CARDS - M OLSEN	92.00
	VENDOR TOTAL:	92.00
	DIVISION TOTAL:	92.00
62-TRAFFIC SAFETY		
1911-GADES SALES COMPANY INC		
185224	MMU CONFLICT MONITOR REPAIR	827.77
	VENDOR TOTAL:	827.77
	DIVISION TOTAL:	827.77
	DEPARTMENT TOTAL:	919.77

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Invoice Number	Invoice Description	Amount
001-GENERAL FUND		
65-PUBLIC AFFAIRS DEPARTMENT		
31-CITY CLERK/PRINT SHOP		
1482-NEWS RECORD		
185288	JANUARY 2025 LEGAL ADVERTISING	2,695.35
	VENDOR TOTAL:	2,695.35
1917-PF PETTIBONE & COMPANY		
185286	ORDINANCE, RESOLUTION & MINUTE BOOKS	931.85
	VENDOR TOTAL:	931.85
	DIVISION TOTAL:	3,627.20
32-JUDICIAL		
5061-DAVID HARRISON HOLMES		
185220	DEFENSE ATTORNEY	500.00
185221	DEFENSE ATTORNEY	500.00
185222	DEFENSE ATTORNEY	500.00
185223	DEF	500.00
	VENDOR TOTAL:	2,000.00
	DIVISION TOTAL:	2,000.00
65-PUBLIC AFFAIRS ADMINISTRATION		
1482-NEWS RECORD		
185287	JANUARY 2025 ADVERSITING	1,425.40
	VENDOR TOTAL:	1,425.40
	DIVISION TOTAL:	1,425.40
	DEPARTMENT TOTAL:	7,052.60
	FUND TOTAL:	135,119.60

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	Invoice Number	Invoice Description	Amount
201-1% FUND			
10-ADMINISTRATION			
05-1% OPTIONAL SALES TAX			
1381-CITY OF GILLETTE			
	185383	PROVIDENCE CROSSING PARK IRRIG	105.30
		VENDOR TOTAL:	105.30
1415-CONSOLIDATED ENGINEERS INC			
	185398	2025 ASPHALT POTHOLE REPAIR PR	429.20
	185404	2025 CRACK SEALING * DESIGN	869.65
	185408	DESERT HILLS CIRCLE FDR - DESI	6,098.11
		VENDOR TOTAL:	7,396.96
1864-FIRST NATIONAL BANK OF GILLETTE			
	185381	CENTRAL CONTROL PHASE 2 * RETA	13,630.39
		VENDOR TOTAL:	13,630.39
1909-G AND G LANDSCAPING INC			
	185382	PROVIDENCE CROSSING PARK IRRIG	2,000.70
		VENDOR TOTAL:	2,000.70
1450-HDR ENGINEERING INC			
	185386	CAM-PLEX WASTEWATER LIFT STATI	15,154.08
		VENDOR TOTAL:	15,154.08
1560-HLADKY CONSTRUCTION			
	185380	CENTRAL CONTROL PHASE 2	258,977.38
		VENDOR TOTAL:	258,977.38
1754-KLJ ENGINEERING LLC			
	185387	COTTONWOOD PARK DRAINAGE REPOR	1,424.19
	185388	ARLINGTON COURT DRAINAGE ACCES	4,001.01
	185389	REMINGTON DRAINAGE RECONNAISSA	589.49
	185394	HIDDEN VALLEY SEWER IMPROVEMEN	8,317.20
	185395	KILLARNEY WATER MAIN IMPROVEME	4,889.39
		VENDOR TOTAL:	19,221.28
4906-LN CURTIS & SONS			
	185434	PD * NIGHT VISION * KELLY	1,059.17
		VENDOR TOTAL:	1,059.17

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	Invoice Number	Invoice Description	Amount
201-1% FUND			
10-ADMINISTRATION			
05-1% OPTIONAL SALES TAX			
1312-MORRISON MAIERLE INC			
	185397	2023 WATER MAIN INTERCONNECT	511.50
		VENDOR TOTAL:	511.50
1958-PCA ENGINEERING INC			
	185401	L&H ALLEY IMPROVEMENTS	1,060.00
	185402	RC RANCH MILL AND OVERLAY	4,982.84
	185403	2025 CHIP SEAL PROJECT	1,610.00
	185409	IRRIGATION CENTRAL CONTROL PHA	2,482.65
	185413	ECHETA ROAD RECONSTRUCTION	14,831.50
		VENDOR TOTAL:	24,966.99
5064-RVE, INC			
	185393	DALBEY IMPROVEMENTS STUDY	9,311.57
		VENDOR TOTAL:	9,311.57
2363-WWC ENGINEERING			
	185391	SUTHERLAND SUBDIVISION VALVE P	4,160.85
	185392	SUNBURST SUBDIVISION VALVE PRO	22,216.85
	185405	2025 ALLEY PROJECT	2,184.00
	185406	2025 ALLEY PROJECT	868.00
		VENDOR TOTAL:	29,429.70
		DIVISION TOTAL:	381,765.02
		DEPARTMENT TOTAL:	381,765.02
		FUND TOTAL:	381,765.02

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	Invoice Number	Invoice Description	Amount
301-MADISON WATERLINE			
70-UTILITIES			
72-MADISON WATER LINE			
1684-DRM INC			
	185378	GRWSP PHASE III	287,173.50
		VENDOR TOTAL:	287,173.50
1866-FIRST NORTHERN BANK OF WYOMING			
	185379	GRWSP PHASE III - RETAINAGE	15,114.40
		VENDOR TOTAL:	15,114.40
1450-HDR ENGINEERING INC			
	185399	GILLETTE REGIONAL WATER SUPPLY	38,206.62
		VENDOR TOTAL:	38,206.62
1312-MORRISON MAIERLE INC			
	185396	GILLETTE REGIONAL WATER SUPPLY	1,055.00
	185407	GRWSP - PH 5 DISTRICT EXT	3,474.00
		VENDOR TOTAL:	4,529.00
		DIVISION TOTAL:	345,023.52
		DEPARTMENT TOTAL:	345,023.52
		FUND TOTAL:	345,023.52

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Invoice Number	Invoice Description	Amount
502-SOLID WASTE FUND		
50-PUBLIC WORKS		
55-SOLID WASTE		
1040-ALSCO		
185202	UNIFORM CLEANING	20.14
185210	UNIFORM CLEANING	20.14
	VENDOR TOTAL:	40.28
2434-AMERICAN WELDING & GAS INC		
185217	CYLINDER RENT	39.52
	VENDOR TOTAL:	39.52
3894-CAMPBELL COUNTY LANDFILL		
185218	JANUARY 2025 LANDFILL CHARGES	74,757.00
	VENDOR TOTAL:	74,757.00
2303-WESTERN WASTE SOLUTIONS INC		
185214	RECYCLING	6,600.00
185215	3 YARD DUMPSTER	97.00
	VENDOR TOTAL:	6,697.00
	DIVISION TOTAL:	81,533.80
	DEPARTMENT TOTAL:	81,533.80
	FUND TOTAL:	81,533.80

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Invoice Number	Invoice Description	Amount
503-WATER FUND		
70-UTILITIES		
73-WATER		
4837-120 WATER AUDIT INC		
185240	PRO-PUBLIC WATER SYSTEM AND MANAGED SERVICES	33,095.00
	VENDOR TOTAL:	33,095.00
1381-CITY OF GILLETTE		
185377	30" MADISON PIPELINE REPAIR *	71,880.14
	VENDOR TOTAL:	71,880.14
4864-EDI MENDOZA		
185239	CONCRETE REPAIR	10,925.00
185284	CONCRETE REPAIR	16,330.00
	VENDOR TOTAL:	27,255.00
1792-ENERGY LABORATORIES INC		
185228	TESTING	82.00
	VENDOR TOTAL:	82.00
5094-GARNEY COMPANIES		
185414	30" MADISON PIPELINE REPAIR PR	1,365,722.61
185415	30-INCH MADISON PIPELINE RECON	21,022.10
	VENDOR TOTAL:	1,386,744.71
1422-GILLETTE CONTRACTORS SUPPLY INC		
185429	WATER * CARHARTT RAIN DEFENDER HOODIES	124.20
185430	WATER * CARHARTT RAIN DEFENDER HOODIES	165.00
	VENDOR TOTAL:	289.20
1450-HDR ENGINEERING INC		
185400	30" MADISON TRANSMISSION LINE	26,828.75
185410	PUMP STATION #1 UPGRADES - DES	36,996.56
	VENDOR TOTAL:	63,825.31
1592-KORTERRA INC		
185371	LOCATE TICKET MANAGEMENT	2,051.00
	VENDOR TOTAL:	2,051.00

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Invoice Number		Invoice Description	Amount
503-WATER FUND			
70-UTILITIES			
73-WATER			
2958-LINE FINDERS, LLC			
185285		HYDROVAC	835.00
		VENDOR TOTAL:	835.00
		DIVISION TOTAL:	1,586,057.36
		DEPARTMENT TOTAL:	1,586,057.36
		FUND TOTAL:	1,586,057.36

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Invoice Number	Invoice Description	Amount
504-POWER FUND		
70-UTILITIES		
74-POWER		
1450-HDR ENGINEERING INC		
185370	WESTERN TIE 69KV TRANSMISSION	3,473.75
	VENDOR TOTAL:	3,473.75
1592-KORTERRA INC		
185371	LOCATE TICKET MANAGEMENT	2,054.04
	VENDOR TOTAL:	2,054.04
2071-PROELECTRIC INC		
185373	ANNUAL MISCELLANEOUS ELECTRICAL	1,002.46
	VENDOR TOTAL:	1,002.46
4975-RUSSELL ELLISON		
185227	HOLIDAY TREE DECORATING	9,389.13
	VENDOR TOTAL:	9,389.13
3837-T & R ELECTRIC SUPPLY CO INC		
185244	TRANSFORMER OIL SAMPLES	160.00
	VENDOR TOTAL:	160.00
4143-TANTALUS SYSTEMS INC		
185226	POLY PHASE REPLACEMENT MODULES	835.88
	VENDOR TOTAL:	835.88
	DIVISION TOTAL:	16,915.26
	DEPARTMENT TOTAL:	16,915.26
	FUND TOTAL:	16,915.26

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Invoice Number	Invoice Description	Amount
505-SEWER FUND		
70-UTILITIES		
75-SEWER		
1040-ALSCO		
185208	UNIFORM CLEANING	145.22
	VENDOR TOTAL:	145.22
1792-ENERGY LABORATORIES INC		
185236	TESTING	34.80
185237	TESTING	105.60
185241	TESTING	462.90
	VENDOR TOTAL:	603.30
1450-HDR ENGINEERING INC		
185412	WWTF HEADWORKS IMPROVEMENTS PR	50,909.82
	VENDOR TOTAL:	50,909.82
1592-KORTERRA INC		
185371	LOCATE TICKET MANAGEMENT	2,051.00
	VENDOR TOTAL:	2,051.00
1958-PCA ENGINEERING INC		
185365	WWTP HEADWORKS MISC MATERIALS TESTING	2,723.90
	VENDOR TOTAL:	2,723.90
2036-POWDER RIVER HEATING & CONDITIONING CORPORATION		
185238	REPAIR AT WATER DIGESTER BUIDLING	40,967.00
185242	HVAC REPAIRS	280.00
	VENDOR TOTAL:	41,247.00
2615-WYOMING DEPT OF EMPLOYMENT		
185229	4TH QTR 2024 UNEMPLOYMENT	2,144.00
	VENDOR TOTAL:	2,144.00
	DIVISION TOTAL:	99,824.24
	DEPARTMENT TOTAL:	99,824.24
	FUND TOTAL:	99,824.24

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Invoice Number		Invoice Description	Amount
601-CITY WEST FUND			
50-PUBLIC WORKS			
39-CITY WEST BUILDING MAINT			
1040-ALSCO			
185194	RUG CLEANING		42.89
185199	RUG CLEANING		57.75
185200	RUG CLEANING		57.75
185203	RUG CLEANING		42.89
185207	RUG CLEANING		19.82
185294	RUG CLEANING		42.89
185296	RUG CLEANING		57.75
VENDOR TOTAL:			321.74
4434-MANPOWER US INC			
185247	TEMP HELP AT CITY WEST		451.60
VENDOR TOTAL:			451.60
DIVISION TOTAL:			773.34
DEPARTMENT TOTAL:			773.34
FUND TOTAL:			773.34

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Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND		
00-UNDEFINED		
00-UNDEFINED		
1042-AM SIGNAL LLC		
185416	TRAFFIC INVENTORY	2,896.62
	VENDOR TOTAL:	2,896.62
1447-ANIXTER POWER SOLUTIONS		
185417	ELECTRICAL WAREHOUSE	1,400.50
185418	ELECTRICAL WAREHOUSE	1,400.50
185419	ELECTRICAL INVENTORY	29,829.28
185420	ELECTRICAL INVENTORY	675.00
185421	ELECTRICAL INVENTORY	396.00
185422	ELECTRICAL INVENTORY	396.00
185423	ELECTRICAL INVENTORY	387.00
	VENDOR TOTAL:	34,484.28
1197-BORDER STATES ELECTRIC		
185427	ELECTRICAL INVENTORY	225.87
	VENDOR TOTAL:	225.87
1519-CRUM ELECTRIC SUPPLY COMPANY		
185432	ELECTRICAL INVENTORY * TRANSFORMERS	25,072.80
	VENDOR TOTAL:	25,072.80
1422-GILLETTE CONTRACTORS SUPPLY INC		
185428	WATER INVENTORY	3,067.75
	VENDOR TOTAL:	3,067.75
1424-MUNICIPAL TREATMENT EQUIPMENT		
185435	WATER INVENTORY	704.42
	VENDOR TOTAL:	704.42
1479-NEWMAN SIGNS INC		
185437	TRAFFIC INVENTORY	883.90
	VENDOR TOTAL:	883.90

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Invoice Number		Invoice Description	Amount
603-WAREHOUSE FUND			
00-UNDEFINED			
00-UNDEFINED			
5078-PARTSONE LLC			
	185439	VEHICLE MAINTENANCE WAREHOUSE	925.72
VENDOR TOTAL:			925.72
DIVISION TOTAL:			68,261.36
DEPARTMENT TOTAL:			68,261.36

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	Invoice Number	Invoice Description	Amount
603-WAREHOUSE FUND			
25-FINANCE			
28-WAREHOUSE FUND			
1040-ALSCO			
	185197	RUG CLEANING	28.69
	185206	RUG CLEANING	28.69
		VENDOR TOTAL:	57.38
1519-CRUM ELECTRIC SUPPLY COMPANY			
	185433	WAREHOUSE * BAR RACK	712.50
		VENDOR TOTAL:	712.50
2263-WASTE CONNECTIONS OF WYOMING			
	185219	WARLOW YARD TRASH	470.28
		VENDOR TOTAL:	470.28
		DIVISION TOTAL:	1,240.16
		DEPARTMENT TOTAL:	1,240.16
		FUND TOTAL:	69,501.52

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Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
1040-ALSCO		
185297	UNIFORM CLEANING	110.16
185300	UNIFORM CLEANING	110.96
	VENDOR TOTAL:	221.12
1080-ARNOLD MCHINERY COMPANY		
185303	PARTS	177.09
	VENDOR TOTAL:	177.09
1167-BIG HORN TIRE INC		
185321	TIRE REPAIR	150.00
185322	SNOW TIRE SWAP	84.00
185323	TIRES	773.07
185324	TIRES	859.00
185325	TIRES	431.65
185326	TIRE REPAIR	69.00
	VENDOR TOTAL:	2,366.72
1171-BIGHORN HYDRAULICS INC		
185211	PARTS	422.00
185301	PARTS	64.66
	VENDOR TOTAL:	486.66
2677-CENTRAL TRUCK & DIESEL INC		
185332	PARTS	289.07
185333	PARTS	295.06
	VENDOR TOTAL:	584.13
4985-GILLETTE STEEL CENTER		
185308	FLAT IRON	36.25
	VENDOR TOTAL:	36.25
5050-HUGHES FIRE EQUIPMENT, INC.		
185304	PARTS	615.08
	VENDOR TOTAL:	615.08

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Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
3398-JACK'S TRUCK CENTER INC		
185212	PARTS	22.73
185213	RETURN PARTS	-216.00
185315	PARTS	156.34
185316	PARTS	455.78
185317	PARTS	151.70
185318	PARTS	2.34
185319	PARTS	21.83
185320	PARTS	167.86
	VENDOR TOTAL:	762.58
4987-LAWSON PRODUCTS, INC.		
185334	PARTS	10.67
185335	PARTS	1,111.57
185336	PARTS	4.00
	VENDOR TOTAL:	1,126.24
3983-MOUNTAIN PEAKS DIAGNOSTICS, LLC		
185309	TESTING	41.90
185310	TESTING	20.95
	VENDOR TOTAL:	62.85
1511-NORCO INC		
185311	CYLINDER RENT	42.78
	VENDOR TOTAL:	42.78
2737-NORTHERN TRUCK EQUIPMENT CORP.		
185314	PARTS	300.92
	VENDOR TOTAL:	300.92
5078-PARTSONE LLC		
185339	PARTS	39.99
185340	PARTS	19.64
185341	PARTS	456.86
185342	PARTS	53.01

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Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
36-VEHICLE MAINTENANCE		
5078-PARTSONE LLC		
185343	PARTS	87.58
185344	PARTS	83.40
185345	PARTS	178.43
185346	PARTS	9.30
185349	PARTS	47.43
185350	PARTS	24.10
185351	PARTS	11.65
185352	PARTS	69.90
185353	PARTS	136.14
185354	PARTS	22.50
185355	PARTS	48.51
185356	PARTS	303.70
185357	PARTS	16.00
	VENDOR TOTAL:	1,608.14
2120-RAZOR CITY RENTAL		
185302	PARTS	39.95
	VENDOR TOTAL:	39.95
4454-TORGERSON'S, LLC		
185331	REPAIRS	3,632.45
	VENDOR TOTAL:	3,632.45
2309-WHITE'S FRONTIER MOTORS		
185337	PARTS	46.70
185338	PARTS	5.98
	VENDOR TOTAL:	52.68
2385-WYOMING MACHINERY CO		
185312	PARTS	18.56
185313	PARTS	432.96
	VENDOR TOTAL:	451.52
	DIVISION TOTAL:	12,567.16

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Invoice Number	Invoice Description	Amount
604-VEHICLE MAINTENANCE FUND		
50-PUBLIC WORKS		
37-VEHICLE REPLACEMENT		
4292-CAR-KNACK INC		
185305	UNDER SEAT STORAGE BOX	213.01
185306	STEEL SIDE BOX	1,095.00
185307	RETURN SIDEMOUNT	-475.99
	VENDOR TOTAL:	832.02
2645-GREINER MOTOR COMPANY		
185446	SIX NEW 2025 UTILITY POLICE INTERCEPTOR SUV	45,404.00
185447	SIX NEW 2025 UTILITY POLICE INTERCEPTOR SUV	45,404.00
185448	SIX NEW 2025 UTILITY POLICE INTERCEPTOR SUV	45,404.00
185449	SIX NEW 2025 UTILITY POLICE INTERCEPTOR SUV	45,404.00
185450	SIX NEW 2025 UTILITY POLICE INTERCEPTOR SUV	45,404.00
185451	SIX NEW 2025 UTILITY POLICE INTERCEPTOR SUV	45,404.00
	VENDOR TOTAL:	272,424.00
5078-PARTSONE LLC		
185348	PARTS	80.19
	VENDOR TOTAL:	80.19
2315-THUNDER BASIN FORD LLC		
185327	PARTS	208.30
185328	PARTS	208.30
185329	PARTS	208.30
185330	PARTS	208.30
	VENDOR TOTAL:	833.20
	DIVISION TOTAL:	274,169.41
	DEPARTMENT TOTAL:	286,736.57
	FUND TOTAL:	286,736.57

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Invoice Number	Invoice Description	Amount
702-LIABILITY INSURANCE FUND		
25-FINANCE		
38-LIABILITY INSURANCE		
1701-NORTON CONSTRUCTION		
185216	FIRE SPRINKLER LINE LEAK IN CITY HALL BASEMENT	3,765.00
	VENDOR TOTAL:	3,765.00
	DIVISION TOTAL:	3,765.00
	DEPARTMENT TOTAL:	3,765.00
	FUND TOTAL:	3,765.00
	GRAND TOTAL:	3,007,015.23

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	Invoice Number	Invoice Description	Amount
001-GENERAL FUND			
00-UNDEFINED			
00-UNDEFINED			
5051-HEALTHEQUITY, INC.			
	185360	WEEKLY CLAIMS	884.88
		VENDOR TOTAL:	884.88
3960-MII LIFE INSURANCE, INCORPORATED			
	185359	WEEKLY CLAIMS	385.06
		VENDOR TOTAL:	385.06
2435-WYOMING STATE			
	185361	JANUARY 2024 SALES AND USE TAX	8.00
		VENDOR TOTAL:	8.00
		DIVISION TOTAL:	1,277.94
		DEPARTMENT TOTAL:	1,277.94
		FUND TOTAL:	1,277.94

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Invoice Number	Invoice Description	Amount
504-POWER FUND		
00-UNDEFINED		
00-UNDEFINED		
2435-WYOMING STATE		
185361	JANUARY 2024 SALES AND USE TAX	139,220.98
	VENDOR TOTAL:	139,220.98
	DIVISION TOTAL:	139,220.98
	DEPARTMENT TOTAL:	139,220.98

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	Invoice Number	Invoice Description	Amount
504-POWER FUND			
70-UTILITIES			
74-POWER			
2697-BLACK HILLS WYOMING LLC			
	185043	FEBRUARY 2025 CTII GROUND LEASE	4,505.36
		VENDOR TOTAL:	4,505.36
2365-WYODAK RESOURCES DEVELOPMENT CORP			
	185044	FEBRUARY 2025 WYGEN III GROUND LEASE	45,396.56
		VENDOR TOTAL:	45,396.56
		DIVISION TOTAL:	49,901.92
		DEPARTMENT TOTAL:	49,901.92
		FUND TOTAL:	189,122.90

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Invoice Number	Invoice Description	Amount
505-SEWER FUND		
00-UNDEFINED		
00-UNDEFINED		
2435-WYOMING STATE		
185361	JANUARY 2024 SALES AND USE TAX	2.50
	VENDOR TOTAL:	2.50
	DIVISION TOTAL:	2.50
	DEPARTMENT TOTAL:	2.50
	FUND TOTAL:	2.50

Expenditure Approval Report

Check Approval Date of 02/10/2025



	Invoice Number	Invoice Description	Amount
701-HEALTH INSURANCE FUND			
20-HUMAN RESOURCES			
22-HEALTH INSURANCE			
2557-BLUE CROSS BLUE SHIELD OF WYOMING			
	185362	JANUARY 2025 ADMIN FEES AND STOP/LOSS	102,208.00
	185363	DRUG COSTS, WEEKLY CLAIMS, COTIVITI, CASH FLOW	60,947.17
		VENDOR TOTAL:	163,155.17
5051-HEALTHEQUITY, INC.			
	185364	WEEKLY CLAIMS	217.75
		VENDOR TOTAL:	217.75
		DIVISION TOTAL:	163,372.92
		DEPARTMENT TOTAL:	163,372.92
		FUND TOTAL:	163,372.92
		GRAND TOTAL:	353,776.26



**CITY OF GILLETTE
CITY COUNCIL**

DATE: February 18, 2025

TITLE:

Phase II Wastewater Project Update

STAFF REFERENCE:

Joff Pilon, Utilities Director



**CITY OF GILLETTE
CITY COUNCIL**

DATE: February 18, 2025

TITLE:

FY2024-2025 Approved Capital Improvement Plan

STAFF REFERENCE:

Michelle Henderson, Finance Director



**CITY OF GILLETTE
CITY COUNCIL**

DATE: February 18, 2025

TITLE:

Council Consideration for the Acceptance of Public Improvements for the O’Henry Court Drainage Improvement Project, Installed by S&S Builders, LLC, in the Amount of \$65,473.31 (1% Project).

SUGGESTED ACTION:

I move for Approval of the Acceptance of Public Improvements for the O’Henry Court Drainage Improvement Project, Installed by S&S Builders, LLC, in the Amount of \$65,473.31 (1% Project).

PROJECT NUMBER:

25EN04

CASE BACKGROUND:

The project included drainage improvements near the O’Henry Court cul-de-sac (see the attached map). These improvements included removing and replacing the necessary sidewalk, curb gutter and installing a new concrete drainage channel.

HISTORY: O’Henry Court was constructed in the late 1970s and contained an asphalt drainage channel. Over time, this channel broke down and degraded to the point of not functioning. During winter, ice and snow build-up prevent the drainage channel from operating efficiently.

WHY NEEDED: The existing asphalt drainage ditch was worn and poorly graded, causing runoff to freeze during the colder months. On several occasions, built-up snow and ice have induced runoff into the cul-de-sac, causing flooding into the residents’ garages and side yards.

SCHEDULE: The project was completed in December 2024.

Monies for this project were allocated from the 1% Optional Sales Tax fund.

The project was awarded for \$81,108.00. One Change Order was approved to reconcile quantities, resulting in savings of \$15,634.69 and a final cost of \$65,473.31.

ACTUAL COST VS BUDGET:

Actual cost - \$65,473.31. Allocated budget - \$90,000

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

ATTACHMENTS:

[25EN04 Certificate of Final Completion](#)

[25EN04 Certificate of Substantial Completion](#)

[25EN04 Warranty](#)

[25EN04 Affidavit](#)

[City Location Map](#)

**CITY OF GILLETTE
CERTIFICATE OF FINAL COMPLETION**

Project: O'Henry Court Drainage Improvement Project

Project No.: 25EN04

Date of Contract: 10/15/2024

Owner: City of Gillette

Contractor: S&S Builders, LLC

Engineer: WWC Engineering

This Certificate of Final Completion applies to:

 All Work under the Contract Documents:

 X The following specified portions:

 All Work under the Contract Documents with the exception of additional landscaping work necessary to create a gentle transition between the edge of the new concrete drainage channel and adjacent resident's front yard. Topsoil placement, seeding/sodding, and sprinkler system repairs shall be completed by others.

01/10/2025
Date of Final Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete in accordance with the Contract Documents.

The project will be advertised according to W.S. 16-6-116, and the Affidavit on Behalf of the Contractor is attached to and made part of this Certificate.

DATED this 10th day of January, 2025

S&S Builders, LLC

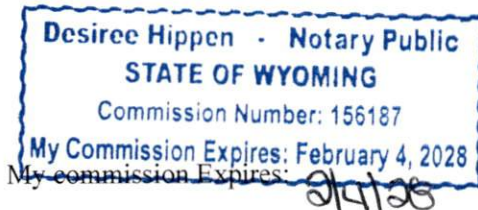
CONTRACTOR (COMPANY NAME)

[Signature] Bryan Monroe
SIGNATURE (TITLE)

STATE OF WYOMING }
COUNTY OF CAMPBELL } SS

The foregoing instrument was acknowledged before me by Jaxon Tystad,
this 10th day of January, 2025

Witness my hand and official seal



[Signature]
Notary Public

CITY OF GILLETTE

(Name), Mayor

Date

(S E A L)
ATTEST:

(Name), City Clerk

CITY OF GILLETTE
CERTIFICATE OF SUBSTANTIAL COMPLETION

Project: O'Henry Court Drainage Improvement Project

Project No.: 25EN04

Owner: City of Gillette

Date of Contract: 10/15/2024

Contractor: S&S Builders, LLC

This Certificate of Substantial Completion applies to:

X All Work under the Contract Documents:

 The following specified portions:

12/30/2024
Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be complete.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

 Amended Responsibilities
X Not Amended

Owner's Amended Responsibilities:

Contractor's Amended Responsibilities:

The following documents are attached to and made part of this Certificate:

Punch List

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

DATED this 6th day of January, 2025

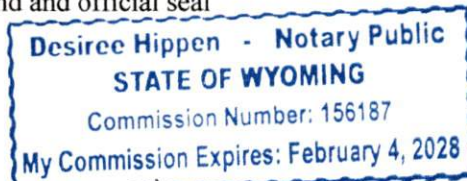
Sps Builders, LLC
CONTRACTOR (COMPANY NAME)

S.K. Tays Controller
SIGNATURE (TITLE)
Serena K. Tays

STATE OF WYOMING }
COUNTY OF CAMPBELL } SS

The foregoing instrument was acknowledged before me by Serena K. Tays,
this 6th day of January, 2025

Witness my hand and official seal



Desiree Hippen
Notary Public

My commission Expires: 2/4/28

CITY OF GILLETTE

(Name), Mayor

Date

(S E A L)
ATTEST:

(Name), City Clerk

PUNCH LIST

PROJECT: O'Henry Court Drainage Improvement Project PROJECT NO.: 25EN04

Inspection was conducted at above project by Nicholas Marty (WWC Engineering)
at 11:00AM o'clock this date 01/02/2025.

CONTRACTOR:

S&S Builders, LLC

OWNER:

City of Gillette

ENGINEER:

WWC Engineering

Items noted represent specific deviations and discrepancies which must be corrected. Any and all such deviations and discrepancies, whether or not specifically noted, are hereby included by reference.

The following items are to be completed or corrected to comply with the Contract Documents.

DESCRIPTION/ITEM	APPROVED BY ENG./ DATE COMPLETE
Haul away and dispose of removed landscape timbers ✓	01/10/2025
Add more 2" minus rock between channel and chainlink fence and bare patch by block wall ✓	01/10/2025

WARRANTY

(Contractor)

S&S Builders, LLC hereinafter the CONTRACTOR, does expressly affirm, promise and guarantee all project improvements including materials, equipment and workmanship on the O'Henry Court Drainage Improvement Project (25EN04) FOR A PERIOD OF One Year FROM THE DATE THE PROJECT IMPROVEMENTS ARE ACCEPTED BY FORMAL ACTION OF THE GILLETTE CITY COUNCIL. In the event that a particular item of equipment or major element of the total project improvements was placed into continuous service prior to Substantial Completion of the total project, an Attachment A may be attached to this Warranty to designate the separate warranty periods. Attachment A shall only be used when the requirements of Supplementary Condition 13.07 have been met.

CONTRACTOR further agrees in the event that any or all of the Project improvements fail to conform to the Contract Documents or require any rebuilding, construction or reconstruction to keep Project improvements in conformity with the Contract Documents or to bring Project improvements up to the Contract Document Specifications that CONTRACTOR will pay all necessary, reasonable and normal costs whatsoever, incurred by the City of Gillette in repairing, construction, reconstruction, or rebuilding any of the Project improvements which at any time within the above mentioned period of ONE YEAR is not in conformity with the Contract Documents.

Provided, however: That the City of Gillette shall give written notice to CONTRACTOR that the City of Gillette intends to perform work on the Project improvements and that said notice shall specify the improvement, its location and the cause or kind of non-conformity with reference to the relevant Contract Documents. Said notice shall be sent to CONTRACTOR by registered mail before the City begins any work or incurs any cost unless an emergency situation occurs. The occurrence of an emergency shall be determined in the reasonable discretion of the City Engineer of the City of Gillette, and is declared to be an event which renders advance notice contrary to the health, safety or welfare of the residents of the City of Gillette. In case the City Engineer finds the existence of an emergency requiring immediate action he shall serve notice to CONTRACTOR in the form above mentioned as soon as practical and shall include an explanation of the state of affairs requiring emergency action.

Provided, further: That the obligation of CONTRACTOR shall be to compensate the City of Gillette for bringing any improvements up to the Contract Documents Specifications and this obligation shall cover all work necessary to bring the improvement into conformity, even if the work occurs after the expiration of the one year period specified above if the City sent notice as provided above within the one year period or, in the case of any emergency as provided above if the City actually began work on the improvement within the one year period.

CONTRACTOR and the City of Gillette agree and acknowledge that this Agreement is the consideration for acceptance by the City of Gillette of the Project improvements for maintenance by the City of Gillette including, but not limited to the release of any performance or penal bonds, letters of credit, cash escrows, promissory notes or other securities posted and approved to secure the installation of required Project improvements for O'Henry Court Drainage Improvement Project (25EN04).

DATED this _____ day of _____, 20__

S&S Builders, LLC

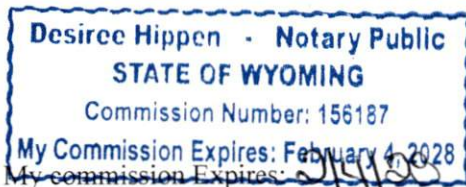
CONTRACTOR (COMPANY NAME)

[Signature] Branch Manager
SIGNATURE (TITLE)

STATE OF WYOMING }
 }
COUNTY OF CAMPBELL } SS

The foregoing instrument was acknowledged before me by Jason Tystad,
this 10th day of January, 2025

Witness my hand and official seal



[Signature]
Notary Public

APPROVED BY CITY OF GILLETTE

MAYOR, CITY OF GILLETTE

ATTEST:

GILLETTE CITY CLERK

AFFIDAVIT ON BEHALF OF CONTRACTOR

STATE OF: Wyoming

CITY: Gillette

COUNTY: Campbell

DATE: 01/10/2025

I certify to the best of my knowledge and belief that all work has been performed and materials supplied in strict accordance with the terms and conditions of the correspondence contract documents between the City of Gillette the Owner, and S&S Builders, LLC, the Contractor, dated 10/15/2024.

For the O'Henry Court Drainage Improvement Project (25EN04)

And further declare that all bills, for materials, supplies, utilities and for all other things furnished or caused to be furnished by the above named contractor and used in the execution of the above contract have been fully paid, and that there are no unpaid claims or demands of State Agencies, sub-contractors, material men, mechanics, laborers or any other resulting from or arising out of any work done or ordered to be done by said contractor under the above identified contract.

In consideration of the prior and final payments made and all payments made for authorized changes, the contractor releases and forever discharges the Owner from any and all obligations and liabilities arising by virtue of said contract and authorized changes between the parties hereto, either verbal or in writing, and any and all claims and demands of every kind and character whatsoever against the Owner, arising out of or in any way relating to said contract and authorized changes.

This statement is made for the purpose of inducing the Owner to make FINAL PAYMENT under the terms of the contract, relying on the truth and statements contained therein.

S&S Builders, LLC

Contractor

P.O. Box 1867

Address

Gillette

City

Wyoming

State

82717

Zip Code

1/10/2025

Date

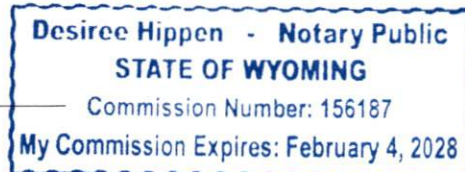
Signed by [Signature]

Branch Manager
Title

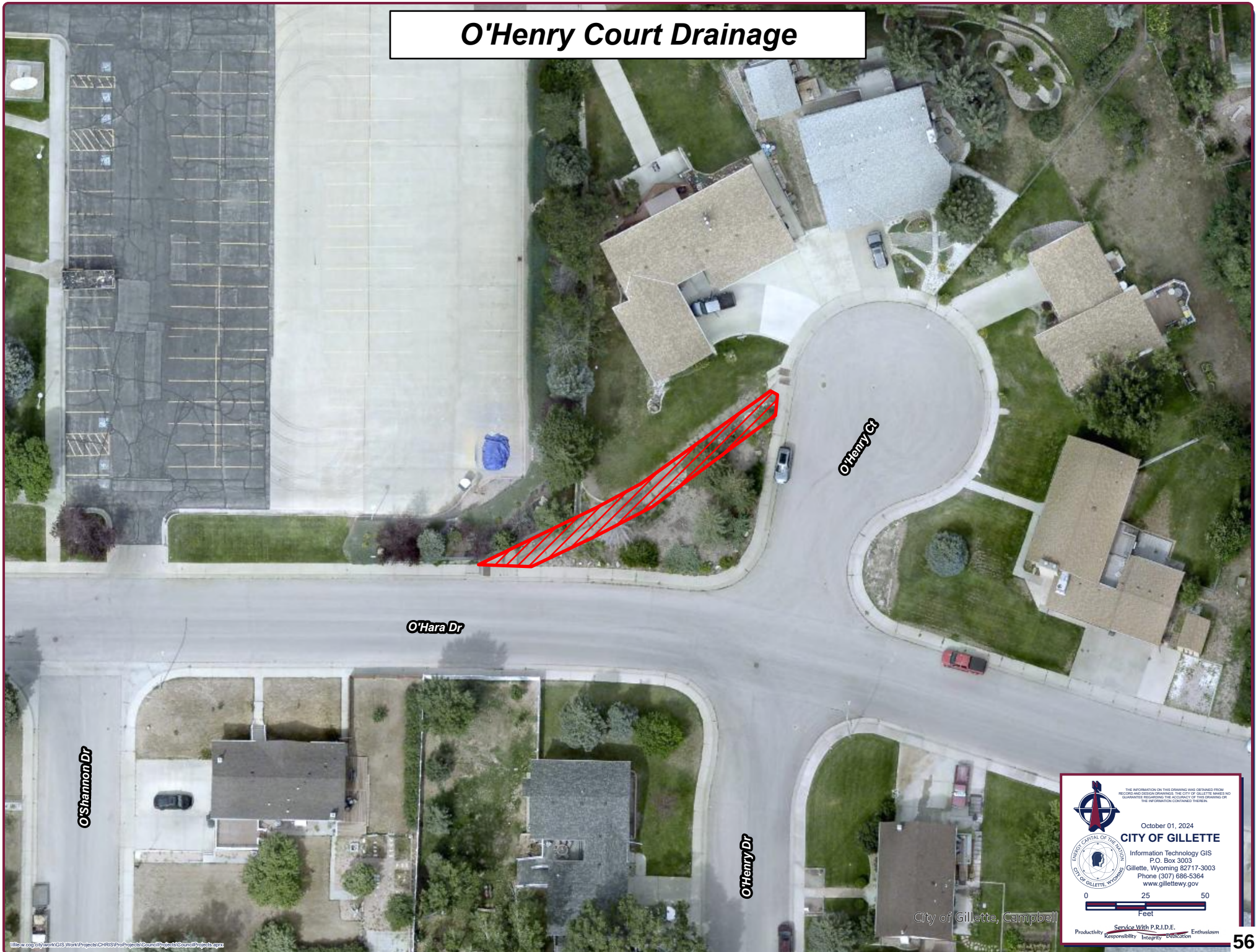
Subscribed and sworn to before me this 10th day of January, 2025.

[Signature]
Notary Public

My Commission Expires: 2/4/28



O'Henry Court Drainage



October 01, 2024
CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

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Feet

Productivity Service With P.R.I.D.E. Enthusiasm
Responsibility Integrity Dedication



**CITY OF GILLETTE
CITY COUNCIL**

DATE: February 18, 2025

TITLE:

Council Consideration of a Bid Award for the 640 N Hwy 14-16 Sewer Improvements Project to Hot Ion, Inc., in the Amount of \$805,902.77 (1% Project).

SUGGESTED ACTION:

I move for Approval of the Bid Award for the 640 N Hwy 14-16 Sewer Improvements Project to Hot Ion, Inc., in the Amount of \$805,902.77 (1% Project).

PROJECT NUMBER:

25EN02

CASE BACKGROUND:

The scope of this award is to replace approximately 600 lineal feet of sanitary sewer located at 640 N Hwy 14-16 (see the attached map). The 8" sanitary sewer line runs along the north side of an existing building. Multiple sags are present throughout this section of sanitary sewer main, including within the existing pipe casing which crosses under Highway 14-16. The sewer main will increase in size from 8" to 10". A portion of the project will require a bore underneath Highway 14-16 to connect the sewer on the west side of the highway. The project will also replace aged and corroded water valves and fittings which are located adjacent to the sewer main installation.

SCHEDULE: It is anticipated the construction will begin spring of 2025 and be complete in fall of 2025.

Three regular and responsive bids were submitted on January 30 at 2:00 PM with Hot Iron, Inc being the low bidder.

Contractor	Total Bid
Hot Iron, Inc -	\$805,902.77
LJS Concrete and Excavating, LLC -	\$1,030,494.94
Dan Hart Patrol Service, LLC -	\$1,212,383.85
Engineer's Est -	\$764,178.00

ACTUAL COST VS BUDGET:

Actual Cost: \$805,902.77; Budgeted Amount: \$848,525.00

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E. Development Services Director

ATTACHMENTS:

[Aerial and Vicinity Sketch](#)

[25EN02 Recommendation for Award](#)

640 N HWY 14-16 SEWER IMPROVEMENTS (25EN02)

PROJECT LOCATION

N HWY 14-16

Commercial Dr

Exchange Ave

Echeta Rd

City of Gillette



July 02, 2024
CITY OF GILLETTE
Information Technology GIS
P.O. Box 3003
Gillette, Wyoming 82717-3003
Phone (307) 686-5364
www.gillettewy.gov

150 300
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Responsibility Integrity Collaboration

January 30, 2025

Clark Sanders
City of Gillette
201 E 5th Street
Gillette, WY 82716

RE: 640 N Hwy 14-16 Sewer Improvements
Project No. 25EN02 MMI# 4323.070

Mr. Sanders:

Morrison-Maierle has reviewed the bids received at 2:00 p.m. on January 30, 2025, for the 640 N Hwy 14-16 Sewer Improvements project, City of Gillette Project Number 25EN02. Of the bids received, all three bids are recommended for acceptance as responsive bids.

The following Contractors submitted bids:

- | | |
|----------------------------------|--------------|
| • Dan Hart Patrol Service, LLC | Upton, WY |
| • Hot Iron, Inc. | Gillette, WY |
| • LJS Concrete & Excavating, LLC | Big Horn, WY |

The three bids are considered responsive bids and appeared to meet all requirements. All forms were signed, sealed, used City of Gillette forms, and had bid bonds for the correct amounts. All contractors submitted the State of Wyoming Certificate of Residency. This did not affect the bid results. The bids contained the following errors:

- The bids submitted by LJC Concrete & Excavating, LLC contained an error when multiplying their unit prices on the “Install Sewer Manhole Ring and Cover” bid item which affected the Total Bid Price. Using the unit price and summing the totals, the Total Bid supplied by LJS Concrete & Excavating increased by \$0.02.
- The bid submitted by Dan Hart Patrol Service, LLC contained an error in quantity for the “6” Extend & Reconnect Existing Sanitary Sewer Service” bid item, having a quantity of 1 LF instead of the 5 LF tabulated in the original Bid Form. Using the correct quantities multiplied by the unit prices and summing the totals, the Total Bid supplied by Dan Hart Patrol Service, LLC increased by \$11,862.54.

These corrections do not change the result of the bid opening.

The following table summarizes the bids received, as well as the Engineer’s Estimate.

We create solutions that build better communities.

Bidder	Total Bid
Hot Iron, Inc.	\$ 805,902.77
LJS Concrete & Excavating, LLC	\$ 1,030,494.94
Dan Hart Patrol Service, LLC	\$ 1,212,383.85
Engineer's Estimate	\$ 764,178.00

The low bid received was \$41,724.77, or approximately 5.5%, higher than the Engineer's Estimate. The high bid was approximately 58.7% higher (\$448,205.85) than the Engineer's Estimate. There is a \$406,481.08 (40.3%) difference between the highest and the lowest bid.

With the range and quantity of bids, it is our opinion that the bids received were competitive.

Based on this bid, we recommend awarding the Contract for the 640 N Hwy 14-16 Sewer Improvements project to Hot Iron, Inc. in the amount of \$805,902.77, contingent upon City of Gillette funds.

We have also attached the official bid tabulation. Please review and let us know if you have any questions.

Sincerely,
MORRISON-MAIERLE, INC.



Timothy J. Lowman, P.E.
Project Engineer

Encl (1): Bid Tabulation



**CITY OF GILLETTE
CITY COUNCIL**

DATE: February 18, 2025

TITLE:

Council Consideration of a Bid Award for the City West Fleet Crew Room Renovation Project to Norton Construction in the Amount of \$54,140.00.

SUGGESTED ACTION:

I move to approve a Bid Award for the City West Fleet Crew Room Renovation Project to Norton Construction in the Amount of \$54,140.00.

PROJECT NUMBER:

25FM02

CASE BACKGROUND:

Upgrades to fleet restroom, crew desk space, shelving, flooring, lighting, and adding a fleet supervisor office. This is the only space in the City West Facility that has not been remodeled since the late 90's.

Estimated Start Date: March 2025

Estimated Duration of Project: 4 to 6 Weeks

STAFF RECOMMENDATION:

Staff recommends approval of this item.

ACTUAL COST VS BUDGET:

Funds for this project were approved in the 2024/2025 CIP Budget in the amount of \$55,000.00.Â

STAFF REFERENCE:

Sawley Wilde, Public Works Director



**CITY OF GILLETTE
CITY COUNCIL**

DATE: February 18, 2025

TITLE:

A Public Hearing to Consider the Renewal of Retail, Restaurant, Bar & Grill, Limited Club, Microbrewery, Winery, Resort Licenses, and a Special Malt Beverage Permit, for the 2025-2026 Liquor Licensing Period.

ATTACHMENTS:

[Public Hearing Notice](#)

PUBLIC HEARING NOTICE

Notice of Application for License/Permit Renewals of Retail, Restaurant, Bar & Grill, Winery, Special Malt Beverage, Resort, Limited Club, and Microbrewery. Notice is hereby given that the following establishments have filed an application to renew their liquor license/permit.

RETAIL LICENSES

307 Horse Racing, LLC, d.b.a. 307 Horse Racing
AB Gillette WY, LLC, d.b.a. Applebee's Neighborhood Grill & Bar
Absolute, LLC, d.b.a. Legends
Albertsons, LLC, d.b.a. Albertsons #67
Bar & Liquor, LLC, d.b.a. Grinners / The Axe House / Coffee Beanery
Big D Oil Company, d.b.a. Big D #35
Big D Oil Company, d.b.a. Big D #36
Big D Oil Company, d.b.a. Big D #59
Cadillac Operations LLC, d.b.a. TLC Liquors
CBH Cooperative, d.b.a. Travel Plaza
Center Bar, Inc., d.b.a. Center Bar
Creative Liquors, LLC, d.b.a. Creative Beverages
D & D Enterprises, Inc., d.b.a. Camelanes Silver Bullet
D A Peterson & Associates, LLC, d.b.a. Gillette Travel Center
East Side Liquors, Inc., d.b.a. East Side Liquors
Fireside Enterprises, LLC, d.b.a. Fireside Lounge
Gillette Entertainment, LLC, d.b.a. National 9 Inn Sundance Lounge
Gillette Rail Yard, LLC, d.b.a. Rail Yard
Good Times Liquors & Lounge, LLC, d.b.a. Good Times Liquor & Lounge
H&S, Inc., d.b.a. Other Side Bar & Grill
Lakeside Partners, LLC, d.b.a. Lakeside Liquor and Lounge
LMM Enterprises, LLC, d.b.a. Montgomery Bar
Maverik, Inc., d.b.a. Maverik #476
Maverik, Inc., d.b.a. Maverik #738
OC Gillette, LLC, d.b.a. Old Chicago Restaurant
Pizza Carrello, LLC, d.b.a. Pizza Carrello
Pokey's Barbeque & Smokehouse, Inc., d.b.a. Pokey's BBQ & Smokehouse
Prime Rib, Inc., d.b.a. Prime Rib Restaurant
Sappor Gillette, Inc., d.b.a. Sappor Sushi Hibachi
White Pony, Inc., d.b.a. Humphrey's Bar & Grill
Wyoming Downs OTB 7, LLC, d.b.a. Wyoming Downs OTB 7
Wyoming Downs OTB 11, LLC, d.b.a. Wyoming Downs OTB 11

RESTAURANT LICENSES

Albertanos Gillette, LLC, d.b.a. Albertanos Mexican Food
American Pizza Partners, LP, d.b.a. Pizza Hut
Bagnavilla, LLC, d.b.a. The Coop
Compadres, LLC, d.b.a. Los Compadres
Flores LLC, d.b.a. Cinco de Mayo
Frida's House, LLC, d.b.a. Frida's House Mexican Food
G&W Shigoo Inc. d.b.a. Great Wall Restaurant
IBLA, LLC, d.b.a. Armandos Taco & Pasta Shop
Mona's Café, LLC, d.b.a. Mona's Café
Powder River BBQ, LLC, d.b.a. Dickey's Barbecue
Wing Lee, LLC, d.b.a. Great Hong Kong

BAR & GRILL LICENSES

Encanto LLC, d.b.a. Fiesta Tequila Mexican Restaurant
FRG Gillette, LLC, d.b.a. Wyoming's Rib & Chop
Golf Zone LLC d.b.a Golf Zone
H&H Cuisine, Inc, d.b.a. Ruby Tuesday
Rodel, LLC, d.b.a. Las Margaritas
Screamin' Hot Wyoming, LLC, d.b.a. Buffalo Wild Wings

WINERY PERMIT

Big Lost Meadery, LLC, d.b.a. Big Lost Meadery

SPECIAL MALT BEVERAGE PERMIT

Gillette Junior Hockey, LLC, d.b.a. Gillette Junior Hockey

RESORT LICENSES

LOF Gillette, LLC, d.b.a. Red Lion Hotel Gillette
M. Farid & Bibi Israr Khan, d.b.a. Tower West Lodge

LIMITED CLUB LICENSES

American Legion #42, d.b.a. American Legion #42
Campbell County Parks & Rec Board, d.b.a. Bell Nob Club House
Eagles FO #2711, d.b.a. Eagles FOE #2711
Gillette Elks Lodge #2825, d.b.a. Gillette Elks Lodge #2825
Gillette Golf & Country Club, Inc., d.b.a. Gillette Golf & Country Club

MICROBREWERY

Big Lost Meadery, LLC, d.b.a. Big Lost Meadery

And protests, if any there be, against the renewal of these licenses and/or permits will be heard on Tuesday, February 18, 2025, at 6:00 p.m., or as soon thereafter as so ordered by the City Council of Gillette, Wyoming, in the City Council Chambers of the City of Gillette, located at 201 E. 5th St., Gillette, Wyoming. Dated this 17th day of January 2025.

Alicia Allen, City Clerk
February 4, 11, 2025



**CITY OF GILLETTE
CITY COUNCIL**

DATE: February 18, 2025

TITLE:

Council Consideration of the Renewal of Retail, Restaurant, Bar & Grill, Limited Club, Microbrewery, Winery, Resort Licenses, and a Special Malt Beverage Permit, for the 2025-2026 Liquor Licensing Period.

SUGGESTED ACTION:

I move to approve the Renewal of Retail, Restaurant, Bar & Grill, Limited Club, Microbrewery, Winery, Resort Licenses, and a Special Malt Beverage Permit, for the 2025-2026 Liquor Licensing Period.

CASE BACKGROUND:

Liquor license and permit holders are required to renew their respective licenses/permits annually. All applications have been submitted to the Wyoming Liquor Division. The public hearing notice was published for two (2) consecutive weeks on February 4, 2025, and February 11, 2025, and published on the Clerk's Webpage.

2025-2026 RENEWAL APPLICATION SUMMARY:

(Total of 59 applications) 32 Retail; 11 Restaurant; 6 Bar & Grill; 2 Resort; 5 Limited Club; 1 Microbrewery; 1 Winery; and 1 Special Malt Beverage Permit.

Note: Gillette currently has 4 bar & grill licenses available. No retail licenses are available at this time.

STAFF REFERENCE:

Jennifer Toscana, Public Affairs Director



**CITY OF GILLETTE
CITY COUNCIL**

DATE: February 18, 2025

TITLE:

A Public Hearing to Allow Persons Under the Age of Twenty-One (21) Years to Enter or Remain in a Microbrewery or Winery Licensed Building for the Liquor Licensing Period April 1, 2025 to March 31, 2026.

CASE BACKGROUND:

Per Gillette City Code 3-32 (a), 3-33 (a), 3-34 (a), and 3-35 (a), (applicable to Microbrewery, Winery, Satellite Manufacturer Brewery, and Satellite Manufacturer Winery): "After proper notice and public Hearing and with the approval of the Governing Body, persons under the age of twenty-one (21) years may enter or remain in the licensed building until the hour of 2:00 A.M."

Big Lost Meadery, a licensed microbrewery and winery, is requesting permission to allow individuals under the age of twenty-one (21) to enter or remain in their licensed establishment beyond the usual limitations during the upcoming liquor licensing period, from April 1, 2025, to March 31, 2026. This request is made annually to enable families to tour the microbrewery and mead manufacturing sites.

ATTACHMENTS:

[Public Hearing Notice](#)

PUBLIC HEARING

Notice is hereby given that a public hearing will be held by the City Council of Gillette, Wyoming at 6:00 p.m., February 18, 2025 in the City Council Chambers of the City of Gillette located at 201 East Fifth Street, Gillette, Wyoming; to consider whether persons under the age of 21 years may enter and/or remain in a licensed building with a microbrewery and winery permit for the licensing period ending March 31, 2026. Protests, if any, will be heard during the public hearing.

Dated this 17th day of January 2025



Alicia Allen, City Clerk

Publish: February 4, 2025
 February 11, 2025



**CITY OF GILLETTE
CITY COUNCIL**

DATE: February 18, 2025

TITLE:

Council Consideration to Allow Persons Under the Age of Twenty-One (21) Years to Enter or Remain in a Microbrewery or Winery Licensed Building for the Liquor Licensing Period April 1, 2025 to March 31, 2026.

SUGGESTED ACTION:

I move to Allow Persons Under the Age of Twenty-One (21) Years to Enter or Remain in a Microbrewery or Winery Licensed Building for the Liquor Licensing Period April 1, 2025 to March 31, 2026.

CASE BACKGROUND:

Per Gillette City Code 3-32 (a), 3-33 (a), 3-34 (a), and 3-35 (a), (applicable to Microbrewery, Winery, Satellite Manufacturer Brewery, and Satellite Manufacturer Winery): "After proper notice and public Hearing and with the approval of the Governing Body, persons under the age of twenty-one (21) years may enter or remain in the licensed building until the hour of 2:00 A.M."

Big Lost Meadery, a licensed microbrewery and winery, is requesting permission to allow individuals under the age of twenty-one (21) to enter or remain in their licensed establishment beyond the usual limitations during the upcoming liquor licensing period, from April 1, 2025, to March 31, 2026. This request is made annually to enable families to tour the microbrewery and mead manufacturing sites.

STAFF REFERENCE:

Jennifer Toscana, Public Affairs Director



**CITY OF GILLETTE
CITY COUNCIL**

DATE: February 18, 2025

TITLE:

A Public Hearing to Amend the District Zoning Map of the City of Gillette, Wyoming, for Lot 1 of Block 13, Daly Addition, City of Gillette, Campbell County, Wyoming, from R-2, Two-Family Residential District, to C-2, Central Business District, per the Attached Exhibit. (Planning Commission Vote 5/0)

APPLICANT/OWNER:

Thomas & Rabecca Monahan, Owners

AGENT:

None

CASE SUMMARY:

The applicant seeks amend the Zoning Map to rezone 301 Richards Ave from R-2, Two-Family Residential, to C-2, Central Business District.

CASE BACKGROUND:

The applicant seeks amend the Zoning Map to rezone 301 Richards Ave from R-2, Two-Family Residential, to C-2, Central Business District. The property is currently being utilized for medical uses under a grandfathered status. The original use that began this grandfathered status was Michelle Hand's Dental Office. Most recently, it was utilized as a therapist's office. As the primary building on the property has been utilized as a medical office for so long, there is no full kitchen or bath in the structure, making it difficult to be utilized as a residence without significant renovations.

The R-2 District that 301 Richards is currently a part of meets the minimum district size of 3 acres at 319 acres. The C-2 District that this map amendment proposes that the property join meets the minimum district size of size of 1 acre at 41 acres.

Per Section 1.e(1) Amendment Procedures, Statement of Policy:

Any person, corporation, or the City may initiate amendments to the Zoning Code to:

- a) Correct an obvious error or oversight in the regulations; or
- b) Recognize changing conditions in the City that requires an amendment(s) for the public health,

safety, or general welfare.

We have recently seen two Map Amendments on Ross Ave, which are less than a block from 301 Richards. Previous to that, the property directly across from 301 Richards was rezoned from R-4, Multi-Family District, to C-2 District. These three map amendments are proof of the changing conditions of the downtown area. We have been seeing a movement from primarily residential to commercial infilling these older structures and are now recognizing that movement through an expansion of the C-2 District. Therefore, this Map Amendment meets Section 1.e. as it recognizes changing conditions in the City for general welfare.

This case was approved by the Planning Commission during their February 11, 2025, meeting with a vote of 5/0.

CASE REQUIREMENTS:

There are no Planning Requirements.

CASE MANAGER:

Shannon Stefanick, Planner

ATTACHMENTS:

[Public Hearing Notice](#)

PUBLIC HEARING NOTICE

THE CITY COUNCIL WILL HOLD A PUBLIC HEARING ON FEBRUARY 18th, 2025, BEGINNING AT 6:00 P.M. IN CITY HALL, 201 EAST FIFTH STREET, TO CONSIDER A REQUEST FOR AN ORDINANCE TO AMEND THE ZONING DISTRICT MAP OF THE CITY OF GILLETTE, WYOMING FOR LOT 1 OF BLOCK 13, DAY ADDITION, ALSO KNOWN AS 301 RICHARDS AVE, CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING, FROM R-2, TWO-FAMILY RESIDENTIAL DISTRICT TO C-2, CENTRAL BUSINESS DISTRICT.

ANYONE DESIRING FURTHER INFORMATION MAY CONTACT THE DEVELOPMENT SERVICES DEPARTMENT, PLANNING DIVISION, SECOND FLOOR OF CITY HALL, OR CALL 686-5281.

RY MUZZARELLI, P.E.

DEVELOPMENT SERVICES DIR **71** FOR

DATED: JANUARY 13TH, 2025

February 1, 2025



**CITY OF GILLETTE
CITY COUNCIL**

DATE: February 18, 2025

TITLE:

Council Consideration of an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for Lot 1 of Block 13, Daly Addition, City of Gillette, Campbell County, Wyoming, from R-2, Two-Family Residential District, to C-2, Central Business District, per the Attached Exhibit. (Planning Commission Vote 5/0)

SUGGESTED ACTION:

I Move to Approve an Ordinance Amending the District Zoning Map of the City of Gillette, Wyoming, for Lot 1 of Block 13, Daly Addition, City of Gillette, Campbell County, Wyoming, from R-2, Two-Family Residential District, to C-2, Central Business District, per the Attached Exhibit. (Planning Commission Vote 5/0)

APPLICANT/OWNER:

Thomas & Rabecca Monahan, Owners

AGENT:

None

CASE SUMMARY:

The applicant seeks amend the Zoning Map to rezone 301 Richards Ave from R-2, Two-Family Residential, to C-2, Central Business District.

CASE BACKGROUND:

The applicant seeks amend the Zoning Map to rezone 301 Richards Ave from R-2, Two-Family Residential, to C-2, Central Business District. The property is currently being utilized for medical uses under a grandfathered status. The original use that began this grandfathered status was Michelle Hand's Dental Office. Most recently, it was utilized as a therapist's office. As the primary building on the property has been utilized as a medical office for so long, there is no full kitchen or bath in the structure, making it difficult to be utilized as a residence without significant renovations.

The R-2 District that 301 Richards is currently a part of meets the minimum district size of 3 acres at 319 acres. The C-2 District that this map amendment proposes that the property join meets the minimum district size of size of 1 acre at 41 acres.

Per Section 1.e(1) Amendment Procedures, Statement of Policy:

Any person, corporation, or the City may initiate amendments to the Zoning Code to:

- a) Correct an obvious error or oversight in the regulations; or
- b) Recognize changing conditions in the City that requires an amendment(s) for the public health, safety, or general welfare.

We have recently seen two Map Amendments on Ross Ave, which are less than a block from 301 Richards. Previous to that, the property directly across from 301 Richards was rezoned from R-4, Multi-Family District, to C-2 District. These three map amendments are proof of the changing conditions of the downtown area. We have been seeing a movement from primarily residential to commercial infilling these older structures and are now recognizing that movement through an expansion of the C-2 District. Therefore, this Map Amendment meets Section 1.e. as it recognizes changing conditions in the City for general welfare.

This case was approved by the Planning Commission during their February 11, 2025, meeting with a vote of 5/0.

CASE REQUIREMENTS:

There are no Planning Requirements.

STAFF REFERENCE:

MAP - Ry Muzzarelli, P.E., Development Services Director

CASE MANAGER:

Shannon Stefanick, City Planner

ATTACHMENTS:

[Vicinity Map](#)

[Zoning Map](#)

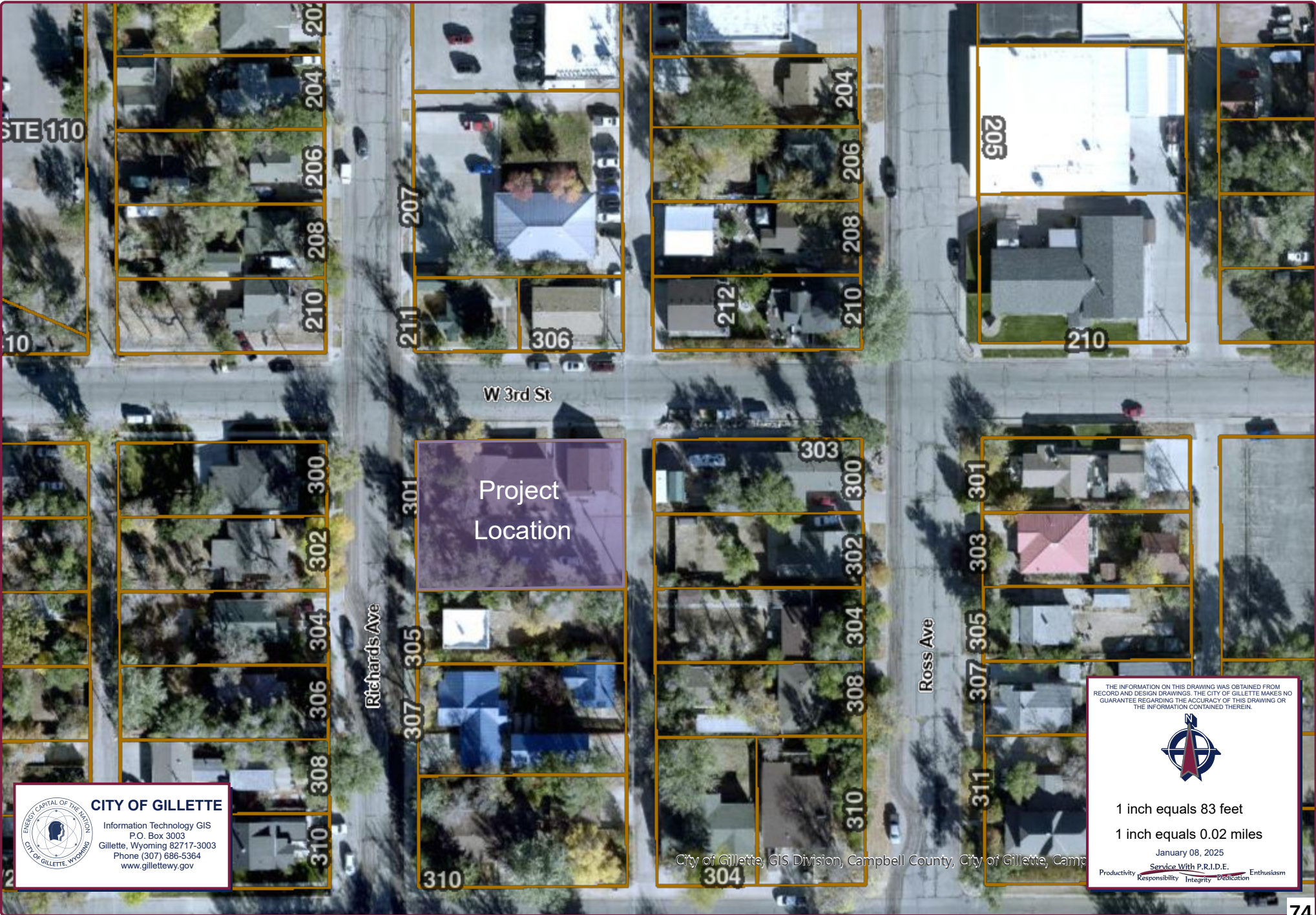
[Ordinance](#)

[Planning Requirements](#)

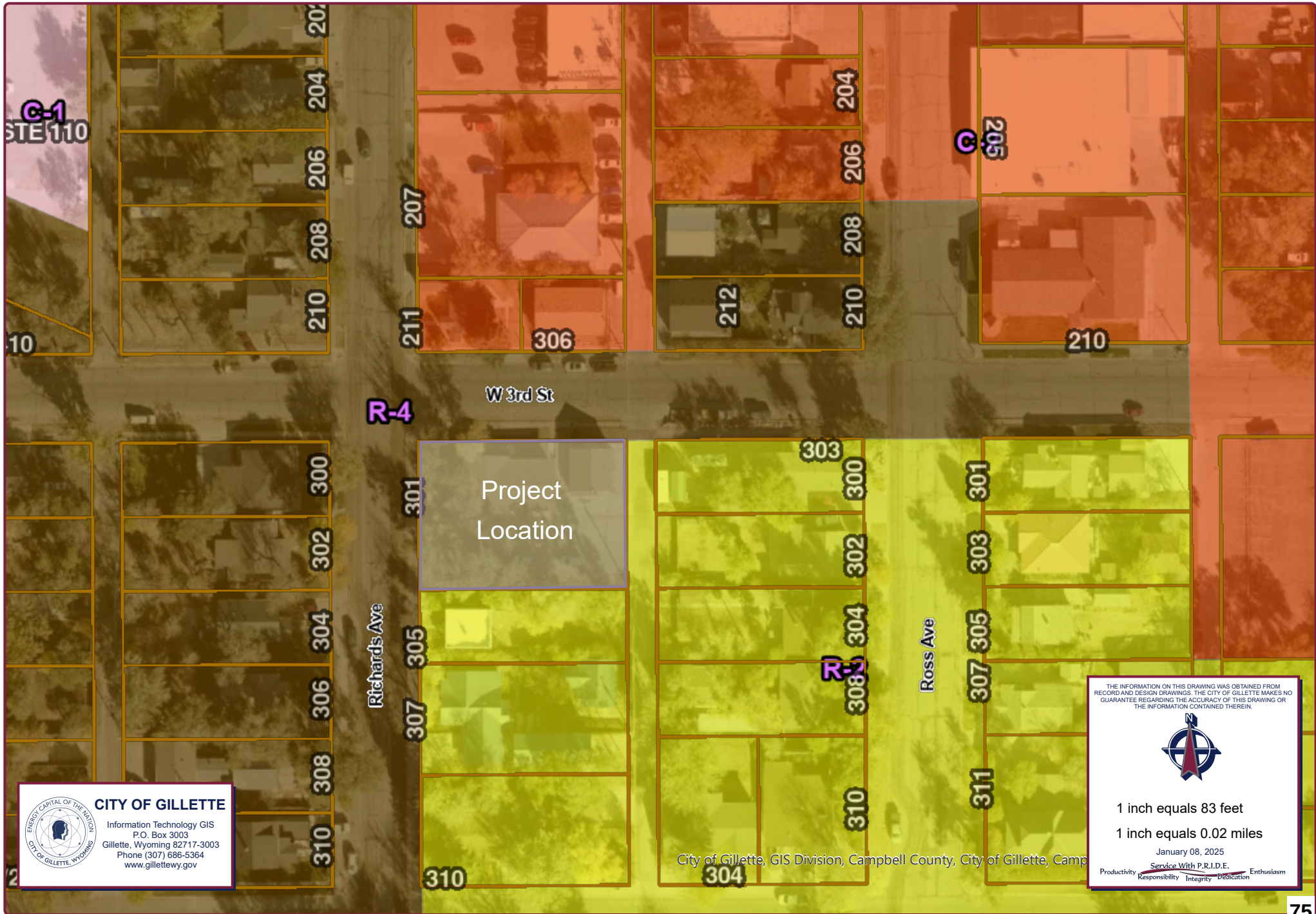
[Planning Commission Minutes 02.11.25](#)

[Finding of Facts](#)

Vicinity Map



Zoning Map



ORDINANCE NO.

AN ORDINANCE AMENDING THE DISTRICT ZONING MAP OF THE CITY OF GILLETTE, WYOMING, FOR LOT 1 OF BLOCK 13, DALY ADDITION, CITY OF GILLETTE, CAMPBELL COUNTY, WYOMING, FROM R-2, TWO-FAMILY RESIDENTIAL DISTRICT, TO C-2, CENTRAL BUSINESS DISTRICT, PER THE ATTACHED EXHIBIT.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF GILLETTE, WYOMING, THAT:

Section 1. Legal Description

Lot 1 of Block 13, Daly Addition, City of Gillette, Campbell County, Wyoming

Section 2. Zoning Amendment

Lot 1 of Block 8, Third Addition, City of Gillette, Campbell County, Wyoming, is hereby amended from R-2, Two-Family District, to C-2, Central Business District, per the attached Exhibit.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2025.

(S E A L)

Shay Lundvall, Mayor

ATTEST:

Alicia Allen, City Clerk

Publication Date:

Planning Requirements

PL2025-0112

Zoning Map Amendment | 301 Richards Ave

There are no Planning Requirements for this case.

CITY OF GILLETTE PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING
Community Room ~ City Hall ~ February 11, 2025 ~ 5:15 pm

PRESENT

Commission Members Present: Chair Shaun Hottell, Vice-Chair Ryan Conklin, Richard Cone, Matthew Nelson and Jack Colson.

Commission Members Absent: Cristal Pratt, Ian Scott.

Staff Present: Meredith Duvall, Planning Manager.

CALL TO ORDER

Chair Shaun Hottell called the meeting to order at 5:15 p.m.

APPROVAL OF
THE MINUTES

A motion was made by Vice-Chair Conklin to approve the meeting minutes of January 14, 2025. Shaun Hottell seconded the motion. Motion carried 5/0.

Case No.
PL2024-0105
MINOR
SUBDIVISION
3401 Butler Spaeth
Road

The applicant seeks amend the Zoning Map to rezone 301 Richards Ave from R-2, Two-Family Residential, to C-2, Central Business District. The property is currently being utilized for medical uses under a grandfathered status.

The R-2 District that 301 Richards is currently a part of meets the minimum district size of 3 acres and the C-2 District that this map amendment proposes that the property join meets the minimum district size of size of 1 acre at 41 acres.

Per Section 1.e(1) Amendment Procedures, Statement of Policy: Any person, corporation, or the City may initiate amendments to the Zoning Code to:

- a) Correct an obvious error or oversight in the regulations; or
- b) Recognize changing conditions in the City that requires an amendment(s) for the public health, safety, or general welfare.

The city has recently seen two Map Amendments on Ross Ave, which are less than a block from 301 Richards. Before that, the property directly across from 301 Richards was rezoned from R-4, Multi-Family District, to C-2 District. These three map amendments are proof of the changing conditions of the downtown area. Therefore, this Map Amendment meets Section 1.e. as it recognizes changing conditions in the City for general welfare.

Ms. Duvall stated the city received no calls from the public on the case. Chair Hottell asked if there were any comments from the public or Commission on the case.

There being no further comments or questions Jack Colson made a motion to approve the case, and Richard Cone seconded. The Motion carried 5/0.

OLD BUSINESS

None.

NEW BUSINESS

Meredith Duvall said the next meeting will be February 25, 2025.

ADJOURNMENT

The meeting was adjourned at 5:20 p.m.

Minutes taken and prepared by Meredith Duvall, Planning Manager.

	)	
CITY OF GILLETTE	)	PL2025-0112
	)	
	)	ZONING MAP AMENDMENT
	)	301 ROSS AVE
	)	CITY OF GILLETTE ZONING ORDINANCE
	)	
PETITIONER	)	THOMAS & RABECCA MONAHAN
	)	

FINDINGS OF FACT; CONCLUSIONS OF LAW

THESE MATTERS came before the City of Gillette Planning Commission (“Commission”) on February 11, 2025, for hearing on the Zoning Map Amendment filed by Petitioners Thomas & Rabeca Monahan. Petitioners seek to change the zoning district of 301 Richard’s Avenue from R-2, Two-Family Residential District to C-2, Central Business District. Chairman Sean Hottell, chairman of the Commission presided. Commissioners Richard Cone, Matthew Nelson, Jack Colson , and Vice-Chair Ryan Conklin were also present.

Shannon Stefanick, City Planner for the City of Gillette, acted as Case Manager, and Meredith Duvall, Planning Manager for City of Gillette, presented the case to the Commission for the proceedings. Thomas & Rabecca Monahan, acting as Petitioners, were present. The Commission, having heard the statements and evidence presented by the Petitioner/Case Manager, and having considered the matter, reviewed the case herein, and being otherwise fully advised in the premises, makes the following findings of fact and conclusions of law.

FINDINGS OF FACT

1. These matters are a request by the Petitioner to change the Zoning District Map of the City of Gillette.
2. Petitioner is requesting to change the zoning for 301 Richards Avenue.

3. Case Manager established that the current Zoning Ordinance requires all proposed amendments to the Zoning Ordinance through Map Amendment Procedures, as required by Section 1.e., of the Code, to (1) correct an obvious error or oversight in the regulations; or to: (2) recognize changing conditions in the City, which require that amendments be adopted for the promotion of the public health, safety, or general welfare.

4. Petitioner established that the Zoning Map Amendment will change the Zoning Map for 301 Richards Avenue from R-2, Two-Family Residential District to C-2, Central Business District.

5. Notice of the hearing date and times were published in the local newspaper of record, as required by W.S.15-1-602.

6. At the hearing, the Meredith Duvall demonstrated the proposed district change will not adversely affect the character of neighborhood.

7. Case Manger established that the Staff Recommendation supports the Zoning Map Amendment to change the zoning district for 301 Richards Avenue.

8. At the hearing, the Case Manger demonstrated the proposed changes will not adversely affect the character of the neighborhood with the change of zoning from R-2, Two-Family Residential to C-2, Central Business District as the neighborhood has experienced an expansion of the C-2 District already, the property is already utilized as a commercial property under a grandfathered status, and the proposed Zoning Map Amendment recognizes changing conditions regarding the public welfare.

9. Meredith Duvall stated that were no inquiries after publication of the case in the local newspaper.

CONCLUSIONS OF LAW

1. Under W.S. 15-1-602, the governing body shall specify how regulations and the district boundaries are to be determined, established, enforced, amended, supplement or otherwise changed.

The Board must hear taxpayer complaints and hold hearings after proper notice.

2. Under Section 1.e(1) Statement of Policy, the Zoning Ordinance, which includes both the Ordinance and the Zoning District Map, has been established for the purpose of promoting sound development and maintaining stable land use patterns. “Any person, corporation, or the City may initiate amendments to the Zong Code to (1) correct an obvious error or oversight in the regulations; or to: (2) recognize changing conditions in the City that requires an amendment(s) for the public health, safety, or general welfare.”

3. Under Section 1.e(1) Statement of Policy, the City Council, the Development Services Department, or any person, firm, or corporation may initiate amendments.

4. Petitioner timely filed its application for a Zoning Text Amendment and all supporting documents required by the City of Gillette and the Board has jurisdiction to hear these matters.

5. Petitioner established the legal basis for such an amendment by stating the proposed change is to recognize changing conditions in the community.

6. When proposing a zoning map amendment, the burden is on the Petitioner to establish by credible evidence an obvious error in the map or changing conditions within the city boundaries as required in Section 1.e(1) of the Code.

7. In the absence of evidence rebutting the presumption in favor of the Petitioner, reviewing bodies presume that the Case Manager charged with establishing consistency with administering the Code, exercised honest judgement in accordance with the applicable rules, regulations, and other directives that have passed public scrutiny under W.S. 15-1-602 and Section 1.e(1) of the Code.

8. The Commission was presented with the Petitioner’s Map Amendment.

9. The Commission was unanimous in their vote to approve the Petitioner’s Map Amendment to amend the Zoning District Map for 301 Richards Ave from R-2, Two-Family Residential to C-2, Central Business District, based on changing conditions in the City. The Commission forwards the

case to the City of Gillette City Council for a second public hearing and final vote.

NOTICE

Any party may appeal a final adverse written decision or order of this City of Gillette Planning Commission by filing a notice of appeal to the City of Gillette City Council or attend the City Council public hearing on the matter. Such written appeal must be filed no later than 4pm on the day of the City Council public hearing.

DATED THIS _____ day of February, 2025.

CITY OF GILLETTE PLANNING COMMISSION

Shaun Hottell, Chair

ATTEST: _____
Shannon Stefanick, City Planner



**CITY OF GILLETTE
CITY COUNCIL**

DATE: February 18, 2025

TITLE:

Council Meeting Safety & Public Meeting Rules.

CASE BACKGROUND:

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

STAFF REFERENCE:

Michael H. Cole, City Administrator

ATTACHMENTS:

[Meeting Safety & Public Meeting Rules](#)



CITY CLERK'S OFFICE

CITY COUNCIL MEETING SAFETY & PUBLIC MEETING RULES

The purpose of these rules is to allow Council Meetings open to all viewpoints germane to City government business. The rules provide a safe environment for the public, Council, and City staff while preserving order, decorum and minimizing any potential disruption.

Speakers

- Persons seeking to be recognized for public comment must, without exception:
 - State their name
 - State their physical address
 - If speaking on behalf of an organization, identify their position or affiliation
- The public comment period will be limited to ten (10) minutes total.
- Speakers must remain behind the podium/lectern.
- Speakers shall refrain from making comments of a personal nature that reflect upon the character of a Councilperson, the Mayor, City staff, or another speaker. Personal criticism, ridicule, intimidating behavior, and name calling is forbidden.
- Speakers shall refrain from the use of indecent or obscene language, "fighting words" or other language which is disruptive to the orderly discussion at the meeting.

Audience Members

- Audience members will refrain from distracting side conversations or speaking out when another person is talking.
- Audience members will refrain from shouting, booing, or other similar unruly behavior that impedes or disrupts the orderly conduct of the meeting.

Enforcement of Meeting Rules

- The Governing Body will request that a person violating any Meeting Rules cease the violation.
- Failure to comply with the Governing Body's warning may result in removal from the Council Chambers, criminal prosecution pursuant to Gillette City Code Section 14-5, recess of the meeting, or any remedy available under Wyoming law.