

TOWN OF GRAY
GRAY TOWN COUNCIL
AGENDA • APRIL 18, 2023

**Gray Town
Council Regular
Meeting**

Town Council Chambers
24 Main Street, Gray, ME 04039
<https://us06web.zoom.us/j/82401986768>
Phone 646-558-8656 / Meeting ID: 824 0198 6768

7:00 PM

I. OPENING STATEMENT

This meeting will be held in person and online with the link provided in the agenda header. For the Public Hearings, residents can click in to participate or call in using the number provided during the Public Hearings as detailed in the agenda.

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE TO THE FLAG

IV. CONSENT AGENDA 5 MINS

1. Minutes from the Town Council meeting on April 4, 2023

V. PUBLIC COMMENTS OF NON-AGENDA ITEMS (LIMIT 3 MINS PER PERSON) 10 MINS

Comments are intended for information sharing, not discussion. Comments in excess of three minutes are welcome at the end of the agenda prior to adjournment. Call 646-558-8656 / Meeting ID: 824 0198 6768

VI. ADJUSTMENTS TO THE AGENDA 5 MINS

VII. PRESENTATIONS 7:20PM

1. Legislative Session update - Rep. Anne Graham 15 MINS + 10 MINS Q&A
2. Accessory Dwelling Units - square footage - Planning Department Staff 10 MINS + 10 MINS Q&A

VIII. PUBLIC HEARINGS 8:05PM

1. Second Reading - To Review and Approve proposed changes to the Zoning Ordinance (Chapter 402) with regards to Self-Storage Facilities. Proposed changes include: adding an ordinance section on self-storage facility standards, editing the self-storage definition, updating Table 402.5.3 regarding zoning district uses, adding design standards, and adding language

referencing self-storage. **15 MINS**

Proposed motion:

Ordered, the Gray Town Council approves proposed changes to the Zoning Ordinance (Chapter 402) with regards to Self-Storage Facilities.

2. Second Reading - To Review and Approve a proposed non-substantive change to the Zoning Ordinance (Chapter 402) and the Shoreland Zoning Ordinance (Chapter 403) which would replace the term "marijuana" with the term "cannabis" in all instances, in accordance with State law, LD 1957 (PL 2022, Ch. 669, §5). **5 MINS**

Proposed motion:

Be it Ordained, the Gray Town Council approves a proposed non-substantive change to the Zoning Ordinance (Chapter 402) and the Shoreland Zoning Ordinance (Chapter 403) which would replace the term "marijuana" with the term "cannabis."

IX. REPORT FROM THE COUNCIL CHAIR 10 MINS - 8:25PM

X. REPORT FROM THE TOWN MANAGER 10 MINS

XI. COMMITTEE REPORTS 5 MINS

XII. COUNCIL CORRESPONDENCE/ACTIVITIES 5 MINS

XIII. ADJOURNMENT 8:55PM

** The Town of Gray is an equal opportunity employer and complies with all applicable equal access to public accommodations law. If you are planning to attend a Town Council or Town committee or board meeting and need assistance with a physical disability, please contact the Town Manager's office at least 48 hours in advance of the meeting to have the Town assist you. 657-3339. TTY 657-3931.*

TOWN GRAY
GRAY TOWN COUNCIL
MINUTES • April 4, 2023

Council Regular
Meeting



Town Council Chambers
24 Main Street, Gray, ME 04039

7:00 PM

<https://us06web.zoom.us/j/89576268873> Phone 646-
558-8656 / Meeting ID: 89576268873

I. OPENING STATEMENT

This meeting will be held in person and online with the link provided in the agenda header. For the Public Hearings, residents can click in to participate or call in using the number provided during the Public Hearings as detailed in the agenda.

II. ROLL CALL

Attendee Name	Title	Status
Sandra Carder	Chair	Present
Krista Chappell	Vice Chair	Present
Michael Curtis	Council Member	Present
Dan Maguire	Council Member	Present
Martin Meaney	Council Member	Present

III. PLEDGE OF ALLEGIANCE TO THE FLAG

IV. CONSENT AGENDA

IV.1 Minutes from the Executive Session on March 21, 2023

IV.2 Minutes from the Town Council Meeting on March 21, 2023

IV.3 Minutes from the Executive Session on March 27, 2023

Motion: Ordered, the Gray Town Council approves the Consent Agenda except for minutes from the Town Council Meeting on March 21, 2023.

RESULT:	PASSED 5-0
MOVER:	Martin Meaney
SECONDER:	Michael Curtis
AYES:	Sandra Carder, Krista Chappell, Dan Maguire, Michael Curtis Martin Meaney

Motion: Ordered, the Gray Town Council approves the minutes from Town Council Meeting March 21, 2023

RESULT:	PASSED 5-0
MOVER:	Michael Curtis
SECONDER:	Martin Meaney
AYES:	Sandra Carder, Krista Chappell, Dan Maguire, Michael Curtis Martin Meaney

Councilor Maguire noted that there was an error. On page 8 of the packet, he states that “unhoused” people should be changed to “homeless.”

V. PUBLIC COMMENTS ON NON-AGENDA ITEMS (LIMIT 3 MINS PER PERSON)

The Public Comment period was opened at 7:08pm. There was no public comment. The Public Comment period was closed at 7:08pm.

VI. ADJUSTMENTS TO THE AGENDA

None

VII. PUBLIC HEARINGS

VII.1 First Reading and Public Hearing - To Review proposed changes to the Zoning Ordinance (Chapter 402) with regards to Self-Storage Facilities and approve a Second Reading and Public Hearing on April 18, 2023. Proposed changes include: adding an ordinance section on self-storage facility standards, editing the self-storage definition, updating Table 402.5.3 regarding zoning district uses, adding design standards, and adding language referencing self-storage.

Scott Liberty attended the Planning Board workshop about ADUs by Zoom. He wished he could have participated since he says his microphone was muted. He does not support the 300'

setback, and wishes that the Council would have changed it. Contractors at the hot dog stand were talking about how they shouldn't bother going to the Council meeting because he says, "they get disrespected." He says for an example, the Valley Engineering property all the road frontage is gone. He feels there should be an exemption where frontage is already used. He said he is going to create a Citizen's Initiative to collect signatures for the town to create a special referendum. He says that despite his and other citizens' opinions the Council uses the Comprehensive Plan to steer their decisions. He feels that the business people in this community have spoken and the Council "did not bend an inch."

Brad Pollard said that Scott Liberty basically summed up how he and others feel. He owns the Cole Farms property. He has not read the Comprehensive Plan, but he says he knows how they work. He participated in the 2002-2003 discussion at that time about business zoning, before the bypass Comprehensive Plan guide. He thinks that the Comprehensive Plan is a "guide, not the gospel" and is not a good reason for passing this ordinance.

Lonnie Humphrey from New Gloucester says he is discouraged by the Council. He has been doing business in town for 40 years, he cares about the future of Gray. He states that "people in this room have driven the town for years." He feels that the Council does not care what they say, that they might as well stay home.

Derek Shirley owns Peoples not Parties Consulting which is a business to help navigate local and State government. He is on the ZBA and has never heard about this ordinance ever. He feels that the people in the room are hardworking people who give to the Town. He Recommends that they fill out FOAA to search the term "self-storage." Council Chair Carder asked him to refrain from rude speech, and he stated that it was his 4th Amendment right.

Councilor Curtis thanked everyone for joining today and voicing their opinions. Councilor Maguire says he understands the frustration of not winning an argument. He does not feel like he hasn't been listened to when he doesn't get the vote. Some business losses or gains could come from zoning ordinances, they try to find the middle ground. They have made changes to the ordinances, just not this one regarding a 300' setback. They cannot discount the Comprehensive Plan supporters; we cannot say that they all just checked a box at the election. He is not sure how the ordinance change "fleeces" anyone. Properties can still be developed. Security is a subjective thing. The work the Council is doing is trying to give flexibility to a variety of people and a variety of uses.

Councilor Chappell stated that she is also a volunteer who loses time with her family working on the Council. She states that they have listened to the citizens and they did make changes based on input from the public and the Comprehensive Plan. The Council represents all people in town.

Council Chair Carder states she wants to make it very clear that they did listen, and made changes from the first reading. Council got feedback from professionals working in self-storage. She encourages feedback by phone or email also, not just during public comment in the meetings. They are allowing solar panels, climate control, outdoor storage, changed square footage, changed the buffering section in the ordinance. They changed almost all the aspects of the ordinance except for the 300' setback. There must be a mixture of business and other uses to diversify the economy.

Councilor Curtis mentioned that the Visionary Plan for the future of Gray means that not everyone can get what they want. People showed up to share what they want to see, including the Village Master Plan.

Councilor Maguire stated that the Comprehensive Plan is just a part of future plans. There is a Village Master Plan with the Main St. project. The State has not taken responsibility in the past, and now they are going to help rebuild the streets in Gray.

Council Chair Carder stated that there were over 200 people who came out for the Village Vision report and the Comprehensive Plan had a 79% approval rate.

Motion: Ordered, the Gray Town Council approves a Second Reading and Public Hearing on April 18, 2023 to review and approve proposed changes to the Zoning Ordinance (Chapter 402) with regards to Self-Storage Facilities.

RESULT:	PASSED 4-1
MOVER:	Michael Curtis
SECONDER:	Krista Chappell
	Sandra Carder, Krista Chappell, Dan Maguire, Michael Curtis
AYES:	
NAYES:	Martin Meaney

VII.2 First Reading and Public Hearing - To Review proposed changes to the Zoning Ordinance (Chapter 402) with regards to Accessory Dwelling Units and approve a Second Reading and Public Hearing on April 18, 2023. Proposed changes include: editing references to comply with state law, updating Table 402.5.3 regarding zoning district uses, adding references regarding exemption from Parking Requirements, adding reference to home occupation use within an ADU, updating the definition of Accessory Apartments, and updating the Accessory Apartments section.

Scott Liberty stated that he thinks it is a great thing what the State is doing with ADUS, that housing is very important. He feels that it should not limit size. He asks if the ADU is not attached, does it need to have separate services?

Council Chair Carder states LD2003 may allow additional density in the future.

Councilor Maguire stated that legislature should not pass until rules are made.
Councilor Chappell mentioned that a 1,000 square foot limit would be more realistic. She would also like clarification on if a separate septic will be needed?
Councilor Maguire stated that this ordinance will not please everyone.
Council agrees that they will need further clarification on the rules for this ordinance.

Motion: Ordered, the Gray Town Council will table this.

RESULT:	PASSED 5-0
MOVER:	Dan Maguire
SECONDER:	Michael Curtis
	Sandra Carder, Krista Chappell, Dan Maguire, Michael Curtis
AYES:	Martin Meaney

VII.3 First Reading and Public Hearing - To Review a proposed non-substantive change to the Zoning Ordinance (Chapter 402) and the Shoreland Zoning Ordinance (Chapter 403) which which would replace the term "marijuana" with the term "cannabis" in all instances, in accordance with State law, LD 1957 (PL 2022, Ch. 669, §5)

Derek Shirley of People not Parties consulting, says that other ordinances are breaking the law with words and definitions that do not coincide with the current statute.

Scott Liberty says his opinion has changed on cannabis. Since he bought the old State Auction House, his tenant grows cannabis and works hard around the clock. He thinks Gray needs to loosen up a bit and maybe have a storefront.

Greg Fletcher, tenant at 104 Lewiston Rd. in Gray. He grows cannabis and states that medical cannabis has changed people's lives. He thinks it will benefit the society to have it in Gray.

Brad Pollard states that his son Brandon Pollard is a medical cannabis grower and he is hoping the Town of Gray will allow it in the future.

Council Chair Carder states that they will be holding a workshop, due to feedback they have received, to look at an ordinance that is currently on the books, and to discuss cultivation or retail.

The Town Manager said there is no discrimination again cannabis, that the Council will be discussing this in the future, but they are focusing on the budget season right now.

Motion: Ordered, the Gray Town Council approves a Second Reading and Public Hearing on April 18, 2023 to review and approve a proposed non-substantive change to the Zoning

Ordinance (Chapter 402) and the Shoreland Zoning Ordinance (Chapter 403) which would replace the term "marijuana" with the term "cannabis."

Councilor Curtis states that the moratorium was to shield Gray until the State worked out its legislation.

Chair Carder mentioned that she supports medical cannabis.

RESULT:	PASSED 5-0
MOVER:	Michael Curtis
SECONDER:	Martin Meaney
AYES:	Sandra Carder, Krista Chappell, Dan Maguire, Michael Curtis Martin Meaney

VIII. ACTION ITEMS

VIII.1 To Review and Act Upon Approving the Appointment of Anthony Grabarz as a regular member of the Zoning Board of Appeals with a term expiring August 31, 2025. 5 MINS
Proposed motion: Ordered, the Gray Town Council removes this from the table.

RESULT:	PASSED 5-0
MOVER:	Michael Curtis
SECONDER:	Martin Meaney
AYES:	Sandra Carder, Krista Chappell, Dan Maguire, Michael Curtis Martin Meaney

Proposed motion: Ordered, the Gray Town Council appoints Anthony Grabarz as a regular member of the Zoning Board of Appeals with a term expiring August 31, 2025.

Councilor Maguire wonders if he took his MMA course, it was confirmed he did. He would like applicants to attend the appointment meetings. ZBA is to interpret ordinances and work with the Town to understand and uphold the weight of law. He is concerned about his skill level. Councilor Curtis worked with Anthony and can confirm that he is a wonderful human with great work ethic, he is detail oriented, and they should appoint him. Councilor Chappell mentioned that his application was short and did not give much insight. Chair Carder reiterated that the ZBA should be driven by State statute and the Comprehensive Plan. Councilor Maguire thinks a workshop with ZBA and Council would be a good idea.

RESULT:	PASSED 4-1
MOVER:	Martin Meaney
SECONDER:	Michael Curtis
	Sandra Carder, Krista Chappell, Michael Curtis, Martin Meaney
AYES:	
NAYES:	Dan Maguire

VIII.2 To Review and Act Upon Approving the Appointment of Mary Sweeney Underwood as a regular member of the Community Television Advisory Committee with a term expiring August 31, 2025. 5 MINS Proposed motion: Ordered, the Gray Town Council appoints Mary Sweeney Underwood as a regular member of 2 the Community Television Advisory Committee with a term expiring August 31, 2025.

RESULT:	PASSED 5-0
MOVER:	Krista Chappell
SECONDER:	Martin Meaney
	Sandra Carder, Krista Chappell, Dan Maguire, Michael Curtis
AYES:	Martin Meaney

IX. REPORT FROM THE COUNCIL CHAIR

Yarmouth Rd Project: Last week, Nate & I participated in a call with Ernie Martin, MDOT project lead on the Main Str project, related to our updated decision to move forward with packaging Yarmouth Rd with Main to go after a RAISE Grant. The bad news, Ernie confirmed we cannot continue our easement work if we go for the RAISE grant as the federal requirements prevent that from occurring until the environmental work is started. In addition, he also advised the projected start date if approved in next cycle would be 2028. The good news, he also stated he believes the MDOT can assist with figuring out a solution to the North side stormwater infrastructure eliminating the need for a new 16” water pipe. If we can move back to the original Water District plan (adding a 12” pipe halfway), we could save a significant amount of money. I had asked the WD to provide figures for the original plan and Nate will follow-up with them. Given these two significant changes, I advised the decision would have to come back to the full Council. We have a follow-up discussion with Ernie & Dale on Wed morning to walk through all details to ensure there are no other impacts. I will then bring this back to you for another review. My initial thought though, is if we can reduce the overall cost back down to the 6 million range vs. the 7.7 million range, we have more leeway to patchwork

the funding and keep this a local project. Nate has also scheduled the initial Main Str design meeting for Staff & the Principle Group.

Budget: As discussed at our earlier Workshop, the Council has made final changes to the proposed budget. I have upgraded Tues, April 11th WS to a WS/Special Council meeting which will start at 5pm. We will handle a couple items upfront, then work through any final budget discussions and a review of the draft warrant articles before the Council meeting begins. That meeting will include Nate's formal Budget presentation, the formal Budget Public Hearing, and the approval of the warrant articles. At the Tues, April 18th TC meeting, the Council will formally approve the Warrant itself to be submitted to the printers on the 19th which is the mandated latest date.

As a reminder, we also have a Workshop set for Mon April 24th at 6pm. Hopefully, we will be able to use that WS to begin catching up on outstanding items which have been on hold pending the budget work. I will be sending out a poll in the coming weeks to identify the dates for our two May workshops.

X. REPORT FROM THE TOWN MANAGER

The Town manager asked if there are any questions about his report. There is a request for a catering license for Birchwood Brewery. There are a couple of amendments in the report. Chair Carder stressed the importance of the Leaders in Training program.

XI. COMMITTEE REPORTS

Councilor Meaney:

- WBF met 4/4/23 discussed advertising outlets.

- ZBA met 3/23/23 about the Wyman variance, EACLOC variance, and table the Goetz variance it meets again 4/26/23. Meets 5/4/23 at 10:00am.

- Finance Committee met 3/23/23 and discussed fiscal policy, met 4/12/23 to review RFP response.

Councilor Maguire:

- PB meets 4/13/23 at 7pm. There will be questions about the RAISE grant and they will discuss it at the PB Workshop

Councilor Curtis: He is doing well and returning to committee work.

Councilor Chappell:

- Resiliency Committee met 3/23/23 discussed future planning, CIP, met with New Gloucester and Durham representatives for the next steps of the summit. They are postponing until May to prepare.

- OAC meeting TBD

- GPCOG meets on 4/25/23

Chair Carder:

-DMS will meet 4/10/23 at 4:00pm at Pennell.

-Open Space will meet this 4/5/23 at 6pm at the library.

-Recreation met 4/3/23 discussed program updates, a scholarship request, the upcoming Spring Fest – now the Gray Community Day, an Earth Day event and had follow-up discussions on programming for young girls. Chair Carder encourages each Liaison to bring up the May 20th Gray Community Day at your next scheduled meeting to put it on the radar of your committees. This is a volunteer recruitment event so we will be looking for members to volunteer to attend/participate to spread the word about their committees. Lacy Antonson & Lisa Lehne-Gilmore cannot do it on their own. We’ll discuss more specifics about the event at WS next week. Next meeting is May 1st 6pm.

XII. COUNCIL CORRESPONDENCE/ACTIVITIES

Councilor Meaney: Received a Fire Dept. banquet invitation for 4/22/23 at 5pm.

Councilor Curtis: None.

Councilor Maguire: None.

Councilor Chappell: None.

Chair Carder: Exchanged e-mails with Marie Reimensnyder, the Nature Based Curriculum Coordinator at Fiddleheads related to Libby Hill Trails usage and a possible Earth Day Clean up event. She brought that to the Rec Committee and will loop around to Councilor Chappell to discuss with the Resiliency Committee as well as complete outreach to the other organizations that help every year – ATV Club, Girl Scouts, Optimist Club, etc.

Representative Annie Graham will be attending our April 18th meeting to provide an update on the Legislative Session.

The Town Manager and Chair Carder are working with Nate Stone to set up a follow-up meeting on access to Douglas Field this season.

XIII. ADJOURNMENT

Motion to Adjourn at 9:21 PM

RESULT:	PASSED 5-0
MOVER:	Martin Meaney
SECONDER:	Michael Curtis
AYES:	Sandra Carder, Krista Chappell, Dan Maguire, Michael Curtis, Martin Meaney

C_Z

MEMO

Thursday, April 13, 2023

TO: Gray Town Council
Nate Rudy, Town Manager

FROM: Planning Staff

RE: Square footage for Accessory Dwelling Units

Introduction

On April 4, the Town Council held the first reading of the ordinance updates regarding accessory dwelling units (ADUs). The council tabled the item due to questions about the maximum square footage of the ADUs.

The Community Development department is now providing additional information and seeking policy direction based on council consensus for the total square footage of an Accessory Dwelling Unit, as proposed in the new ordinance.

Background/Timeline

The ordinance updates are proposed to comply with the section of the new housing law **30-A MRSA Section 4364-B** (previously known as LD 2003), related to ADUs. The law becomes effective as of July 1, 2023.

Thus, staff is seeking to bring the revised ordinance amendments back to the council for first read at the May 2 meeting. With a public hearing at the May 11 Planning Board meeting and second reading/approval at the May 16 council meeting, the changes would be effective June 15, prior to the State law taking effect.

In order to meet this timeline, it would be ideal if the council were able to reach a consensus on the square footage cap at the April 18 meeting.

Discussion

The current "Accessory Apartment" ordinance caps the square footage at 660 sf, which is based on the size of a 24'x24'two-car garage and allows for a one-bedroom apartment.

The Code Enforcement and Planning staff included a maximum square footage of 800 in the proposed revised ordinance, based on council input and internal review.

Staff recommends that the square footage of an Accessory Dwelling Unit remain at 660 square feet. If the council desires an increased square footage, the recommendation is to cap square footage at **no more than 800 sf**. These recommendations are due to the following considerations:

1. A square footage of more than 800 sf would effectively allow every single-family home to become a duplex, and therefore no longer fit within the intended "*accessory*" nature of an Accessory Dwelling Unit.

For reference, a two-bedroom/one bath ranch, built at 24'x36', is 864 square feet, while an average three-bedroom home is 1,300 sf.

The Accessory Apartment sections of the current ordinance were written many years ago with the intent of allowing a homeowner to build an addition for a family member to have a separate space that is *accessory* to the existing home, rather than building a full second home on the property. The provision to require that either the principal structure or accessory apartment is owner-occupied is a reflection of that intent. (This provision remains in the proposed ordinance amendments.)

The new State law, LD2003, allows municipalities to set a maximum size of an ADU, which allows towns with existing standards the option to maintain the character and intent of an *accessory* apartment.

2. Per the building code regulations applied by our code enforcement office for building permit review, **square footage is measured by the footprint of the structure.** From an administrative perspective, it is preferable to use the footprint rather than the finished square footage to determine permitted size of an ADU, as the latter can be subjective.

Notably, a three-story structure could be permitted under this ordinance, thus resulting in a dwelling unit of the following sizes, if the site infrastructure can support it:

- A footprint of 1,000 results in 3,000 sf of living space;
- A footprint of 800 results in 2,400 sf of living space; and
- A footprint of 660 results in 1,980 sf of living space

These figures are not inclusive of any finished attic and/or basement living space, which would additionally increase the square footage.

3. The ADU-related ordinance updates are only one facet of bringing the town into compliance with LD2003. Other provisions of LD2003 address housing density and Planning staff is working on those amendments, which will come before you at a workshop for discussion. These statutorily required amendments will require the town to allow the following, excepting the Shoreland Zoning District:
 - up to two dwelling units per lot in all areas where single-family housing is allowed.
 - up to 4 dwelling units on any vacant lot in designated growth areas served by water where single-family housing is allowed; and
 - up to two additional dwelling units on a lot that is developed with one dwelling unit

This is noted here to ensure that the council is aware of the provisions to allow additional density, and differentiate the Accessory Dwelling Unit changes as separate from the density changes.

In conclusion, due to the practical applications of the square footage threshold and the *accessory* nature of ADUs as addressed in the proposed ordinance changes, staff recommends retaining the existing maximum of 660 sf for Accessory Dwelling Units, or increasing it to no more than 800 sf.

Action Item

Advise on a maximum square footage for ADUs, to enable first read of the ordinance changes related to ADUs at the May 2 council meeting to comply with the statutorily required implementation date of July 1, 2023.

MEMO

Monday, March 27, 2023

TO: Gray Town Council
Nate Rudy, Town Manager

FROM: Community Development staff

RE: Updated Zoning Ordinance amendments for self-storage facilities

Introduction

Per the discussion at the March 14, 2023 Town Council Workshop, please find below the proposed revised amendments to the Zoning Ordinance (Chapter 402) regarding self-storage facilities. In addition to allowing new facilities only in the Light Manufacturing Overlay District (LMOD), there are a host of new performance standards in a new section, 402.8.11.

Background

This proposal was originally drafted with input from the Ordinance Advisory Committee and the Town Council. The Town Council held first reading at the Oct. 18, 2022 meeting and the Planning Board hosted a statutory public hearing at their meeting on Nov. 10, 2022 to solicit input.

Several members of the public took part in the public hearings and the council asked staff to consider that input to update the ordinance language before holding a second reading on the proposed changes.

The updated draft herein reflects input gathered at the Oct. 18, 2022 council meeting and Nov. 10, 2022 Planning Board meeting; council workshops on Nov. 1, 2022 and March 14, 2023; the Ordinance Advisory Committee at their Dec. 15, 2022 meeting; and from members of the public at the public hearings.

Timeline

The town currently has a moratorium on self-storage developments in effect. The self-storage moratorium was originally adopted at the February 15, 2022 council meeting. It was extended at the May 17, 2022 meeting, with an expiry of Dec. 31, 2022. The council again extended the moratorium by 180 days, by unanimous vote on Nov. 15, 2022. Expiry is now June 30, 2023.

To have the ordinance updates effective prior to the expiry of the moratorium, the council is presenting the first read of this amended ordinance at the April 4 council meeting followed by the statutory public hearing at the Planning Board meeting on April 13 and second reading/approval at the April 18 council meeting.

Proposed Zoning Ordinance Amendment #1:

Proposed Amendment to the self-storage definition in the Zoning Ordinance, Definitions 402.2.2:

Self-Storage Facility: One or more structures containing separate storage spaces of varying size, leased or rented on an individual basis, inclusive of those that are climate-controlled, with limited outdoor storage on the same site as the indoor storage structure(s), all subject to the performance standards herein. All self-storage facilities are subject to performance and design standards. Self-storage shall not include any principal or accessory uses related to medical marijuana cultivation facilities, medical marijuana registered dispensaries, adult use marijuana establishments, marijuana food establishments, marijuana extraction, or the manufacturing of marijuana concentrate or marijuana products as defined herein, unless expressly authorized herein.

Proposed Zoning Ordinance Amendment #2:

As shown on the attached excerpt from the uses table in the Zoning Ordinance (Table 402.5.3), *remove* Self-Storage Facilities as a conditionally permitted use from the following zoning districts: Business Development-1, Business Development-2, Commercial, and Business Transition-1.

Proposed Zoning Ordinance Amendment #3:

Also as shown on the attached excerpt from the uses table in the Zoning Ordinance (Table 402.5.3), add Self-Storage Facilities as a conditionally permitted use in the Light Manufacturing Overlay District.

Per prior Town Council input, staff anticipates subsequent discussions regarding SSF as an integral part of the new zoning, including where it should/should not be permitted.

Proposed Zoning Ordinance Amendment #4:

Add Design Standards for Self-Storage Facilities -- (Please see attached)

Proposed Zoning Ordinance Amendment #5:

Addition of language to 402.6.5 referencing self-storage ordinance

402.6.5 Non-Conformance with the Requirements of this Zoning Ordinance

A. Continuation, Maintenance, & Replacement of Non-Conforming Structures and Uses

1. Continuanace, Enlargement, Reconstruction: Any legally existing non-conforming use or non-conforming structure may continue to exist but may not be extended, reconstructed, enlarged, or structurally altered except as specified below.

2. Transfer of Ownership: Non-conforming structures, non-conforming lots of record, and non-conforming uses may be transferred, and the new owner may continue the non-conforming use or continue to use the non-conforming structure or lot, subject to the provisions of this ordinance.

3. Restoration or Replacement: This ordinance allows the normal upkeep and maintenance of non-conforming uses and structures; repairs, renovations, or modernizations which do not involve expansion of the non-conforming use or structure; and such other changes in a non-conforming use or structure as Federal, State, or local building and safety codes may require. Any non-conforming use or structure which is hereafter damaged or destroyed by fire or any cause other than the willful act of the owner or his agent, may be restored or reconstructed within one (1) year of the date of said damage or destruction, provided that:

a. The nonconforming dimensions of any restored or reconstructed structure shall not exceed the non-conforming dimensions of the structure it replaces;

b. Any non-conforming structure shall not be enlarged except in conformity with this ordinance and the Maine State Subsurface Wastewater Disposal Rules; and

c. Any non-conforming use shall not be expanded in area.

d. Nothing in this section shall prevent the repair/replacement of a Self-Storage Facility as established in 402.8.11 entitled "Self-Storage Facility Standards."

B. Nothing in this section shall prevent the demolition of the remains of any building so damaged or destroyed.

C. Discontinuance of Non-Conforming Uses

D. Resumption Prohibited: A lot, building or structure in or on which a non-conforming use is discontinued for a period exceeding one year, or which is superseded by a conforming use, may not again be devoted to a non-conforming use, even if the owner has not intended to abandon the use. A non-conforming use of land which is accessory to a non-conforming use of a building shall be discontinued at the same time the non-conforming use of the building is discontinued.

E. Discontinuance of the use of a legally existing non-conforming structure shall not constitute abandonment of the structure. Conforming use of the structure may be commenced at any time.

F. Expansions & Changes Involving Non-Conforming Uses

1. A Structure Non-Conforming as to Use: A building or structure, non-conforming as to use, shall not be enlarged unless the non-conforming use is terminated or approved by the Planning Board under the Conditional Use criteria of Article 9. A non-conforming use of part of a building or structure shall not be extended throughout other parts of the building or structure unless those parts of the building or structure were manifestly arranged or designed for such use prior to the adoption of this ordinance, or

of any amendment making such use non-conforming or is approved by the Planning Board under the Conditional Use criteria of Article 9.

2. Change of Use: A legally existing non-conforming use may be changed to another non-conforming use provided that the proposed use is equally or more appropriate to the district than the existing non-conforming use, and the impact on adjacent properties is less adverse than the impact of the former use as determined by the Planning Board under the Conditional Use criteria. The determination of appropriateness shall require written findings on the probable changes in traffic (volume and type), parking, noise, potential for litter, wastes or by-products, fumes, odors, or other nuisances likely to result from such change of use. The Conditional Use criteria in Article 9 of this ordinance shall apply to such requests to establish new non-conforming uses.

3. Use of Land: A non-conforming use of land may not be extended into any part of the remainder of a lot of land.

4. Expansion of a Self-Storage Facility is permitted as specified in 402.8.11 entitled “Self-Storage Facility Standards.”

Proposed Zoning Ordinance Amendment #6:

New Section: 402.8.11: Self-storage facility standards:

A. Purpose: The purpose of these standards for Self-Storage is to maximize the use and value of commercial uses for road frontage properties and minimize adverse aesthetic impacts of self-storage facilities on abutting and neighboring properties.

B. Applicability

1. In addition to applicable review standards established in Article 10 (Site Plan Review), all self-storage facilities proposed after the adoption of these standards (March 1, 2023) are required to comply with requirements in this section and the associated design standards. This includes any self-storage facility that was previously approved but did not meet the Time Limit on Approval requirements of the zoning ordinance, and is thus considered a new application.
2. Expansion: Any self-storage facility that is proposed to be expanded, after the adoption of these standards shall be required to obtain Planning Board approval and shall be subject to all practically achievable self-storage performance standards and design standards as determined by the Planning Board for the expanded portion of the development and associated infrastructure. No expansion or additional buildings will be permitted within the 300’ setback from the edge of a road or right-of-way (ROW), whichever is greater, that is either publicly owned or has a public easement for winter maintenance.
3. Repairs/Replacement/Rebuilding: The Code Enforcement Officer shall have the authority to issue building permit(s) for the repair, replacement or rebuilding of one or more building(s)

in a Self-Storage Facility for the same size, height and location as the original structure(s). Such repair, replacement or rebuilding shall be subject to all practically achievable self-storage performance standards and design standards, as determined by the Code Enforcement Officer in consultation with the Town Planner.

4. Outdoor storage is not permitted as a standalone use and must be integral to a self-storage facility and comply with all standards established in this section and in Article 10.
5. Any outdoor storage, including if added to an existing facility, must comply with all outdoor storage standards as specified in this section and as required in Article 10.

C. Minimum Setbacks

1. Any portion of any element of a self-storage facility must be at least three-hundred (300) feet from the edge of a road or right-of-way (ROW), whichever is greater, that is either publicly owned or has a public easement for winter maintenance. No component of a self-storage facility other than one access/driveway may be located within this three-hundred (300) foot setback. All other components of any self-storage facility must respect this minimum three-hundred (300) foot setback specifically including all fill extensions, buildings, outdoor storage areas, drainage ditches, stormwater infrastructure, and perimeter buffer as specified in section “F” entitled “Perimeter Buffer Requirements.”
2. A perimeter buffer in accordance with standards specified below in section “F” below entitled “Perimeter Buffer Requirements,” is required around the entirety of the facility. Stormwater infrastructure is specifically prohibited from this buffer.
3. Any outdoor storage shall be located at least one-hundred (100) feet from any property line and shall be subject to additional standards as detailed in this section.
4. Neither the Zoning Board of Appeals nor the Planning Board shall have the authority to reduce any of the minimum setbacks established above in this section “C” entitled “Minimum Setbacks” except for the perimeter buffer as established in this subsection “F,” entitled “Perimeter Buffer Requirements.”

D. Building Requirements

1. One-story self-storage building standards:
 - a. Maximum length: two-hundred (200) feet
 - b. Maximum width: forty (40) feet.
 - c. Maximum height: twenty-five (25) feet.
2. Two-story self-storage building standards:
 - a. Maximum footprint of any one structure: seventy-five hundred (7,500) square feet
 - b. Maximum height: thirty (30) feet

3. Minimum separation between buildings/minimum drive aisle width: twenty-five (25) feet
4. All buildings/structures utilized for self-storage purposes that face the perimeter buffer shall be completely enclosed with permanent sides/siding. In no event shall such buildings/structures have one or more open sides. Seasonal installation and/or removal of temporary sides, such as fabric or similar, shall not be permitted and shall not be considered permanent sides/siding.
5. All buildings/structures shall comply with Town of Gray Design Standards for self-storage facilities (attached). The applicant shall submit scaled color renderings of all proposed buildings/structures as part of the submittal and the planning board will review these as an integral part of their review. The Planning Board shall have the authority to interpret the design standards and require changes consistent with the purpose and intent of the design standards and these performance standards.
6. Buildings existing as of March 1, 2023 shall be eligible for re-use as a self-storage facility subject to all of the following standards:
 - a. The building for re-use must have a footprint no greater than ten thousand (10,000) square feet and be located on the same parcel or a directly abutting parcel containing a self-storage facility existing as of March 1, 2023, and
 - b. The building for re-use must be within one-hundred-and-fifty (150) feet, irrespective of any property line, of a building in a self-storage facility existing as of March 1, 2023, as measured from building to building, and
 - c. Any building proposed for re-use shall require Planning Board review and approval. The Planning Board shall have the authority to require non-structural changes to the building in accordance with design standards as practicable, and
 - d. Any increases in the volume and/or footprint of a building for re-use, including overhangs, shall require Planning Board review and approval. Such increases shall conform to design standards, as practicable, and
 - e. In no event shall any increase in volume and/or footprint of a building for re-use purposes be extended to utilize or occupy any additional frontage on a road or right-of-way that is either publicly owned or has a public easement for winter maintenance, other than the portion of frontage occupied by the building that existed as of March 1, 2023, and
 - f. Increases in volume and/or footprint of a building for re-use, including overhangs that extend towards/closer to a road or right-of-way that is either publicly owned or has a public easement for winter maintenance, shall not be allowed unless the entirety of the building, including the increased volume and/or footprint of the building is at least three hundred (300) feet from the edge of the road or right-of-way, whichever is greater.

E. General Standards

1. Review and approval by the Planning Board is required for any new self-storage facility. The Planning Board shall review the proposed development under Site Plan Review, as applicable, and shall ensure that the performance standards in this section are met.

2. The size of the portion of the parcel utilized for the self-storage facility use must be a minimum of eighty thousand (80,000) sq. ft. Any portion of the parcel located less than three-hundred (300) feet setback from the road/ROW as required herein shall not be utilized for determining if this eighty thousand (80,000) sq. ft. minimum parcel size standard is met.
3. The maximum combined footprint of any developed portion of a self-storage facility consisting of buildings, accessways, and outdoor storage shall not exceed three (3) acres/130,680 sq. ft. (approximately a 350' x 350' area). Calculation of this maximum combined footprint developed portion shall include all buildings, outdoor storage areas, all stormwater infrastructure, fill extensions, all vehicular accessways, all non-vegetated areas, and similar such areas that are not in their natural state. This calculation shall not include the perimeter buffer and/or buffer areas complying with standards herein.
4. All standards for the self-storage facility, excluding the perimeter buffer, as detailed below herein, must be met and maintained on a parcel owned in fee by one (1) owner/party/entity. In no event shall the ownership of one or more buildings be transferred to separate parties/entities.
5. In the event that two or more self-storage areas are proposed in the same development, each of which contains a maximum of three (3) acres of a combined developed footprint as required above, each two (2) such areas shall be required to be separated by the perimeter buffer requirement as detailed in this section.
6. In the event that the developed portion of a self-storage facility in excess of three (3) acres is proposed, the Planning Board shall require appropriately placed buffers within the parcel to separate the developed areas to the maximum extent practically feasible given site conditions. Such site-internal buffers separating two (2) developed self-storage facilities that contain a maximum developed portion of three (3) acres, per above, shall be a minimum depth of fifty (50) feet and shall conform to the perimeter buffer requirements below. As determined by the Planning Board, limited portions of such internal fifty (50)-foot buffers may contain stormwater infrastructure provided that the aesthetic separation between the two areas is maximized.
7. No maintenance and/or repair work of any type shall be allowed on any vehicle and/or equipment that contains any type of fluid that potentially contaminates soil and/or groundwater if leaked. The operator of the facility shall be required to disclose this information to all parties utilizing the self-storage facility and report any instances of fluid leaks to Gray Public Safety.
8. All self-storage facilities shall be gated with security provisions sufficient to ensure access to the site only by patrons, owners, and those persons needing to access for operations and/or maintenance.
9. The entire perimeter, except the gated entry, of all self-storage facilities areas shall have a sufficient fence, as determined by the Planning Board as part of their review, to

discourage/prevent access. Fence details shall be shown on planning board submittals. Chain-link fencing is not permissible in areas of the site that are visible from the road.

10. One office area to provide administrative services solely serving the self-storage facility may be permitted provided that the cumulative area devoted to this use does not exceed two hundred (200) square feet. In the event that such space is part of a facility, a minimum of two (2) dedicated parking spaces shall be required that do not block access to any accessway or self-storage unit(s).

11. In addition to applicable lighting requirements established in Article 10, Site Plan Review, all self-storage facilities shall be required to comply with standards in the USA Pattern Lighting Code in the International Dark Sky Association Outdoor Lighting Code Handbook version 1.14.2002 dated December 2000/September 2002 or subsequent update. The Planning Board shall review compliance with such standards, with peer review as necessary at applicant expense, as an integral part of reviewing a proposed facility.

12. In no event shall any repair, replacement or reconstruction of a building in self-storage use utilize or occupy any additional frontage on a road or right-of-way that is either publicly owned or has a public easement for winter maintenance, other than the portion of frontage occupied by the building that existed as of March 1, 2023.

F. Perimeter Buffer Requirements

1. The entirety of the perimeter buffer shall consist of dense, mature, natural vegetation meeting and maintaining standards as established in this section.

2. Any of the following site components shall not be located or considered part of the minimum perimeter buffer: driveways, buildings, parking areas, fencing, vehicular accessways, outdoor storage areas, retaining walls, fill extensions for vehicular accessways and/or buildings, drainage ditches, stormwater infrastructure.

3. Only one vehicular accessway shall be allowed in this perimeter buffer unless the planning board determines that through-traffic is necessary to allow a second accessway. Multiple accessways through the buffer are specifically prohibited. The width of any such accessway through the perimeter buffer shall be limited to the practical functionality necessary as determined by the planning board.

4. In the event that applicable standards for the perimeter buffer are met and maintained via an easement, all applicable perimeter buffer standards shall be included in the description of easement language, as determined by the Code Enforcement Officer with input from the Planner, that is recorded at the Registry of Deeds prior to the issuance of a building permit for the project. A condition of approval memorializing this requirement shall be part of the Planning Board approval.

5. The full depth of the perimeter buffer shall consist of dense mature natural vegetation as determined by the Planning Board. In order for the Planning Board to determine the

specifications for the dense mature natural vegetation, the Board shall require applying the point system standards as the minimum standards for any 25 foot by 50 foot for the first one-hundred (100) feet established for a “Shoreland Buffer Strip” contained in Section 15 of the Gray Shoreland Zoning Ordinance (Chapter 403) entitled “Clearing or Removal of Vegetation for Development Activities other than Timber Harvesting” be met and maintained. In accordance with the purpose of maintaining the perimeter buffer, all standards for the “Shoreland Buffer Strip” in Section 15 of Chapter 403 that allow for the removal of vegetation, pruning of branches on the lower one-third of a tree, clearing of vegetation for development, and existing cleared openings shall not be applicable for this Section 402.8.11, Self-Storage Facility Standards.

6. In the event that existing conditions do not meet the requirements of this section at the time the application is before the Planning Board, the Board shall have the authority to require the applicant to plant native species trees (predominantly evergreens) and other appropriate native vegetation to establish a buffer meeting standards established in this section within a reasonable time period as determined by the Planning Board. Ideally, a sufficient buffer should be achieved within five (5) years.
7. In order to ensure that the perimeter buffer meets and maintains standards, the Planning Board shall have the authority for a peer review, at the applicant’s expense, and shall also have the authority to require that the applicant post a sufficient financial performance bond for any necessary replanting per Section 402.10.17 in accordance with professionally accepted practices such as an eighty (80) percent survival rate for a five (5) year period.
8. The Planning Board shall be authorized to require additional buffering and screening, including additional plantings, to maximize the density of the mature natural vegetation, emphasizing the use of evergreen species, for any portion of a proposed self-storage facility located within one or more viewshed(s) from a public road, including roads that have a public easement for winter maintenance. The Planning Board shall have the authority to require the applicant to submit photographs of existing conditions from various vantages and accurate renderings of the anticipated proposed buffer at periodic time intervals, including at maturity.
9. The Planning Board will have the authority to reduce the depth or alter the nature of the vegetated perimeter buffer, except as it applies to outdoor storage as established below, taking into consideration the following:
 - a. Self-storage buildings that do not exceed 20 (twenty) feet in height and existing buildings converted to self-storage use may be permitted to use solid fencing (no chain link) with a reduced depth vegetated buffer, to meet the perimeter buffer requirements.
 - b. For self-storage buildings located in a Commercial/Industrial zoning district, that do not abut any properties outside of a Commercial/Industrial zoning district, the Planning Board will have the authority to approve a reduced buffer.

- c. The Planning Board shall have the authority to reduce only the depth of those portions of the proposed Self Storage Facility perimeter buffer that directly abut property owned by the Maine Turnpike Authority, provided that the intent of this ordinance and applicable standards, specifically including but not limited to buffering, are met and maintained.

- d. In considering whether to approve a perimeter buffer reduction/alteration, the Planning Board should consider the treatment of the area. Within areas that are densely developed when the application for the Self-Storage Facility is submitted, a buffer with dense plantings, fencing, or changes in grade may be a minimum of twenty-five (25) feet in width. A buffer with moderate levels of planting should be thirty (30) to forty (40) feet in width. In suburban and rural settings, the width of the vegetated buffer should be a minimum of twenty-five (25) feet. Areas adjacent to service, loading, or storage areas should be screened by dense planting, berms, fencing, or a combination thereof with a width of a minimum of fifty (50) feet. In no case shall any portion of the perimeter buffer be less than twenty-five (25) feet in width.

- e. The Planning Board, when considering reductions to the depth of the perimeter buffer, shall have the authority to adjust buffer requirements as herein at different depths for each of the different buffer areas (front, side, rear) as well as different depths along one or more such buffers, taking into account existing conditions, the essential character and proximity of other uses on adjacent properties along the perimeter buffer.

G. Outdoor Self-Storage Standards

1. If an outdoor storage area is located adjacent to the perimeter of the facility abutting a property line(s), the minimum depth of the perimeter buffer, in accordance with standards specified below in this section, must be seventy-five (75) feet.

2. All outdoor storage areas that are storing any vehicles and/or equipment that use or contain any type of petroleum-based fluid, or any fluid that potentially contaminates soil if leaked, shall be impervious with pavement or concrete. Stormwater sheet-flow from such areas shall be directed in water-tight drainage piping to oil/water separators in accordance with professionally accepted practices. Stormwater discharge from the separators shall be daylighted to a readily accessible location that allows for the soil adjacent to stormwater daylighting to be tested in the event of leaks from such vehicles and/or equipment.

3. As part of the Planning Board's review, with input from qualified consultants at applicants' expense, the Board shall determine an appropriate stormwater maintenance schedule including periodic testing of soil at the stormwater daylight location and/or where the stormwater from the outdoor storage is absorbed into the ground.

4. As part of the final approval of the project, the Planning Board shall impose a condition of approval that requires the owner and/or operator (as appropriate) of the facility to submit an annual report containing information that summarizes the condition of the stormwater measures, testing results, and any corrective measures that have been completed for the previous year to verify that the stormwater from the outdoor storage is not contaminating the soil and/or adversely affecting groundwater in the vicinity of the facility. This report should be due by January 31st of each year.

5. The maximum cumulative footprint of all area(s) utilized for outdoor self-storage shall not exceed twenty-five (25) percent of the developed portion of the self-storage facility consisting of buildings, accessways, etc. Based on the three (3) acre maximum footprint of the developed portion of the facility specified in "E" in this section entitled "General Standards," the maximum size of an outdoor storage area is .75 of an acre/32,670 sq. ft.

		RRA	LD *	MD	BD-1	BD-2	C	VC *	VCP *	BT-1 *	BT-2 *	WH-1 *	WH-2 *	LMOD
1.	Personal Services				C	C	C	C	C	C				
2.	Planned Unit Development ‡				C	C	C	C	C	C				
3.	Places for Public Assembly, Indoor and Outdoor	C	C		C	C		P	P					
4.	Private Assembly				C	C	C	C	C					
5.	Private Landing Strips for Personal Aircraft ‡	C			C	C								
6.	Public Utilities	C	C	C	C	C	C	C	C	C	C	C	C	
7.	Redemption Center						C			C			P	
8.	Registered Caregiver*				C	C	C	C						
9.	Registered Caregiver Cultivation Area*				C	C	C	C						
10.	Repair Service				P	P	C	P	P		C		C	
11.	Research Facility				C	C		C	C					
12.	Residential Open Space Subdivisions	P	P	P										
13.	Restaurant				P	P	C	P	P	C	C			
14.	Retail Trade				P	P	C	P	P	C	C		C	
15.	School	P	P	P		C	C	C	C	C	C		C	
16.	Self-Storage Facility				Ⓞ	Ⓞ	Ⓞ			Ⓞ				Ⓞ
17.	Single-Family Dwelling	P	P	P	P	P	P	P	P	P	P	P	P	
18.	Similar Uses	C	C	C	C	C	C	C	C	C	C	C	C	
19.	Tavern					C	C	C	C					
20.	Trucking Terminal				C	C								
21.	Two-Family Dwelling	P	P	P	P	P	P	P	P	P	P		P	
22.	Warehousing				P	P								P/C
23.	Wholesale Trade				C	C		P	P					
24.														

Town of Gray Design Standards for self-storage facilities

Use- specific performance standards to become: 402.8.11

These design standards apply to all self-storage facilities, as defined in the Town of Gray Land Use Ordinance.

PURPOSE:

The Town has set these standards in response to increased interest in development of self-storage facilities, both within the Town and in surrounding towns. This use has historically seen the installation of multiple long, single-story metal buildings, which can be visually monotonous and unattractive, detracting from the community’s desired image. Variations in roofline elements and façade treatments are proposed herein to break up the scale of such buildings and add visual interest.

These standards seek to promote an aesthetically pleasing appearance for self-storage facilities, in the interest of retaining Gray’s rural character, and protecting property values within the town and specifically within the districts in which the self-storage use is conditionally permitted.

Photographs and captions included herein are meant to provide visualizations of the intended design effect.

APPLICABILITY:

These standards apply to all developments defined as “self-storage” use per the Gray Zoning Ordinance, presented to town staff, Staff Review Committee or Planning Board as of the effective date of these standards, and are meant to supplement the existing standards of the Gray Zoning Ordinance.

DESIGN ELEMENTS:

The architectural design elements outlined below are options that can be combined to meet the stated purpose of improving the appearance of self-storage facilities, particularly by breaking up long, monotonous facades.

Materials: The Town recognizes that many self-storage facilities are metal buildings with metal roofs. For complementary architectural design elements to such buildings, such as the façade treatments listed below, a traditional Northern New England appearance is preferred, such as brick, clapboard and shingles. Contemporary materials with similar appearance, such as veneers, composites, vinyl and dyed concrete can be used to achieve this end on all or part of metal buildings.

Roofs: Pitched roofs are required, with a minimal pitch of at least 5/12. Buildings with projecting rooflines should be designed to create strong patterns of shade and shadow.

Façade treatments: Blank, unadorned or unscreened walls facing public roads, residential neighborhoods, or the front or side of abutting properties should be avoided. In addition to landscape buffering, façade treatments such as those listed below should be added to provide depth and visual interest on extended walls.

- wall plane projections and recesses,
- roof elevation variations,
- Faux windows, with or without shutters
- Decorative lighting
- Exterior artwork (i.e., building murals)
- canopies
- variations in siding materials and orientations, such as patterns or a combination of vertical and horizontal siding
- wainscoting
- awnings
- decorative dormers



Clockwise from top: Brick façade; pitched roof with appropriate colors and stone wainscoting; decorative canopy; faux windows with stone brick façade; overhang canopy; dormer.

Buffering: The reviewing authority shall have the ability to require buffering and screening of self-storage facility building(s) sufficient to minimize the impact on abutting properties and any publicly maintained road from which the development is visible.

These buffers/screens can include, but are not limited to: plantings, hedges, fencing, berms, walling, and combinations thereof.

New plantings must be tolerant species of sufficient height and blend with existing vegetation, which should also be retained as buffering whenever possible. Long term, plantings must be maintained or replaced to continue to serve as buffers. Fencing should be in colors compatible with the building and with the rural image of the town.

Colors: Building colors should be compatible with surrounding properties, to include earth tones and neutral colors, compatible with traditional New England construction. Roof colors shall be those commonly found on residential buildings, including but not limited to brown, black, gray and green, and shall be of a dark hue.

Lighting: All building and site lighting must be directed downward to minimize light pollution. Lights should be aimed and shielded to avoid any light directed onto the road, sidewalks or abutting properties. Lights should be directed only onto the building or the site. Light fixtures should be considered to highlight design elements as well as illuminate entry points and improve site security.

Solar Panels: Fixed solar panels that are flush-mounted to the roof and/or walls are permitted, provided that they do not significantly change the orientation/appearance of the roofline and the necessary permits are obtained. Panels that are installed at a different orientation than the roof plane, or installed/angled to be more than 8 (eight) inches above the roof plane require Planning Board review and approval with the intent of maximizing compliance with design standards.

ADMINISTRATIVE PROCEDURE:

The Planning Board shall administer these standards as part of the site plan review process for a self-storage development, per Article 10 of the Gray Zoning Ordinance. Appeals of the Planning Board's decisions are to be made according to the provisions of site plan review, 402.10.17.

MEMO

March 27, 2023

TO: Town Council
Town Manager Nate Rudy

FROM: Community Development staff

RE: Updating all references to “marijuana” to use the term “cannabis” in the Zoning Ordinance, Chapter 402 and the Shoreland Zoning Ordinance, Chapter 403, in compliance with LD 1957 (PL 2022, Ch. 669, § 5)

This is a **non-substantive, clerical change** to the Zoning Ordinance, Chapter 402 and Shoreland Zoning Ordinance, Chapter 403, that results from LD 1957 (PL 2022, Ch. 669, § 5), which was passed by the Legislature in 2022 and states that, “Wherever in the Maine Revised Statutes the word ‘marijuana’ appears, it is amended to read ‘cannabis’...”

Per our town attorney, “LD 1957 did not change the definition of ‘cannabis’ or any other definition found in State law pertaining to medical or adult-use cannabis or cannabis products. Given this, the Town adopting a parallel change to its own ordinances would not affect existing definitions, or the effect of its existing regulations on cannabis or cannabis businesses. It would, instead, mirror state law and merely swap one word for another.”

As this is a non-substantive change, our attorney has advised that a hearing before the Planning Board is not required, but the town charter requires the town council to hold a first and second reading of any change to the land use ordinance.

Suggested motion:

Move to approve amending the Town of Gray Zoning Ordinance Chapter 402 and Town of Gray Shoreland Zoning Ordinance Chapter 403 to replace all references to “marijuana” with the term “cannabis.”



TOWN OF GRAY

Henry Pennell Municipal Complex
24 Main St, Gray Maine 04039
www.graymaine.org

OFFICE OF THE TOWN MANAGER

Nate Rudy, Town Manager
nrudy@graymaine.org
(207) 657-3339

April 13, 2023

Town Manager (TM) Report to Town Council (3/31/2023 – 4/12/2023):

- 4/5: TM met with Principle Group and representatives from the Maine Department of Transportation (MeDOT) to discuss road projects in the Gray Village.
- 4/10: TM attended the Maine Council on Aging board meeting via Zoom.
- 4/11: TM met with Council Chair Carder and representatives from MeDOT to discuss road projects in the Gray Village.
- 4/11: TM attended a portion of the Greater Portland Council of Governments (GPCOG) Southern Maine Manager meeting via Zoom.
- 4/11: TM attended the Maine Municipal Association (MMA) Legislative Policy Committee (LPC) meeting via Zoom.
- 4/12: TM attended the Gray / New Gloucester Recreation Program Community Café lunch.

Upcoming:

- Town staff will observe the Patriots' Day holiday.

Other activities:

- TM coordinating with Finance Director and Department Heads on presentation of Town budget.
- TM coordinating between the Principle Group, Council, the GPCOG, Gorrill-Palmer, and Town staff on matters related to zoning and ordinances to implement the 2020 Comprehensive Plan, as well as Gray Village planning, Main Street planning, and the Yarmouth Road construction projects.
- The Town Hall offices will open to the public at 11 AM on Thursdays, to provide office staff with time to complete administrative tasks. We will experiment with this model to see how it helps with productivity and efficiency in Town functions. This schedule is subject to change in the future, and Gray citizens are welcome to please contact me with any questions or concerns.

Department	FY 2023			FY 2024		
	Original	Increase/(Decrease) Adjustment	FINAL	Proposed	Increase/(Decrease) vs Final FY 2023	
Administration	\$ 689,811	\$ 42,185	\$ 731,996	\$ 814,068	\$ 82,071	11.2%
Human Resources	\$ -	\$ -	\$ -	\$ 48,091	\$ 48,091	100.0%
Community Development	\$ 270,734	\$ 3,554	\$ 274,288	\$ 283,719	\$ 9,431	3.4%
Assessing	\$ 145,930	\$ 13,370	\$ 159,300	\$ 169,963	\$ 10,663	6.7%
Code Enforcement	\$ 233,895	\$ 7,577	\$ 241,472	\$ 286,333	\$ 44,862	18.6%
General Assistance	\$ 55,290	\$ -	\$ 55,290	\$ 59,486	\$ 4,196	7.6%
Communication & Information	\$ 246,013	\$ 9,154	\$ 255,167	\$ 338,824	\$ 83,657	32.8%
Elections	\$ 16,289	\$ -	\$ 16,289	\$ 20,159	\$ 3,870	23.8%
Municipal Expenses	\$ 1,336,687	\$ (141,350)	\$ 1,195,337	\$ 1,535,618	\$ 340,281	28.5%
Library	\$ 384,065	\$ 27,677	\$ 411,742	\$ 410,416	\$ (1,327)	-0.3%
Parks & Recreation	\$ 40,289	\$ -	\$ 40,289	\$ 64,356	\$ 24,067	59.7%
Public Safety	\$ 1,282,163	\$ (33,533)	\$ 1,248,630	\$ 1,529,858	\$ 281,228	22.5%
Utilities	\$ 252,564	\$ -	\$ 252,564	\$ 283,864	\$ 31,300	12.4%
Winter Roads	\$ 565,526	\$ 44,139	\$ 609,665	\$ 675,842	\$ 66,177	10.9%
Summer Roads	\$ 521,358	\$ 22,069	\$ 543,427	\$ 625,674	\$ 82,247	15.1%
Additional Roadwork	\$ 152,503	\$ -	\$ 152,503	\$ 180,500	\$ 27,997	18.4%
Garage	\$ 272,957	\$ 2,845	\$ 275,802	\$ 272,229	\$ (3,573)	-1.3%
Recycling	\$ 882,948	\$ 18,499	\$ 901,447	\$ 978,051	\$ 76,604	8.5%
Buildings & Grounds	\$ 491,424	\$ 27,853	\$ 519,277	\$ 592,650	\$ 73,373	14.1%
Council, Boards, Committees	\$ 43,015	\$ -	\$ 43,015	\$ 45,703	\$ 2,688	6.2%
Zoning Board of Appeals	\$ 1,700	\$ -	\$ 1,700	\$ 7,650	\$ 5,950	350.0%
Planning Board	\$ 7,025	\$ -	\$ 7,025	\$ 10,850	\$ 3,825	54.4%
Blueberry Festival	\$ -	\$ -	\$ -	\$ 1,000	\$ -	100.0%
Resiliency Committee	\$ -	\$ -	\$ -	\$ 1,000	\$ -	100.0%
Economic Development	\$ 6,680	\$ -	\$ 6,680	\$ 4,000	\$ (2,680)	-40.1%
Open Space	\$ 1,500	\$ -	\$ 1,500	\$ 1,500	\$ -	0.0%
Law Enforcement	\$ 274,591	\$ -	\$ 274,591	\$ 325,191	\$ 50,600	18.4%
Community Services	\$ 63,884	\$ -	\$ 63,884	\$ 59,025	\$ (4,859)	-7.6%
TOTAL GENERAL FUND EXPENSES	\$ 8,238,841	\$ 44,040	\$ 8,282,881	\$ 9,625,619	\$ 1,342,739	16.2%
TOTAL GENERAL FUND REVENUE	\$ 4,216,740		\$ 3,524,651	\$ 4,917,650	\$ 1,392,999	39.5%
TOTAL NET GENERAL FUND BUDGET	\$ 4,022,101		\$ 4,758,230	\$ 4,707,969	\$ (50,260)	-1.1%

Department	Original	Adjustment	FINAL	Proposed	vs Final FY 2023	
Capital Projects	\$ 2,455,000		\$ 2,000,000	\$ 2,791,356	\$ 791,356	39.6%
FY25 Capital Reserve Funding				\$ 325,000		
TOTAL CAPITAL RESERVE FUND EXPENSES	\$ 2,455,000		\$ 2,000,000	\$ 3,116,356	\$ 791,356	55.8%
TOTAL CAPITAL RESERVE FUND REVENUE	\$ 835,000		\$ 835,000	\$ 1,500,000	\$ 665,000	179.6%
TOTAL NET CAPITAL RESERVE FUND BUDGET	\$ 1,620,000		\$ 1,165,000	\$ 1,616,356	\$ 126,356	38.7%
TOTAL '23 & PROPOSED'24 BUDGETS	\$ 5,642,101		\$ 5,923,230	\$ 6,324,326	\$ 76,096	6.8%

ACCOUNT	DESCRIPTION	FY 2023 BUDGET	PROPOSED FY24 BUDGET
01-100	Clerk Fees	\$8,200	\$8,200
01-101	Clerk Fees-Auto Registrations	\$39,500	\$39,500
01-102	Clerk Fees-Boats/ATV/Snow	\$1,900	\$1,900
01-103	Clerk Fees-Dog Licenses	\$500	\$500
01-104	Clerk Fees-Hunting/Fishing	\$650	\$500
01-105	Community Development-Miscell	\$1,000	\$750
01-106	Code Enforcement-Miscellaneous	\$1,000	\$0
01-120	Electric Permits	\$22,500	\$20,000
01-130	Plumbing Permits	\$32,000	\$25,000
01-140	Building Fees	\$155,000	\$75,000
01-145	Septic Amendments	\$850	\$0
01-150	ACO Fees	\$1,500	\$3,500
01-151	Public Communications	\$0	\$0
02-010	Auto Excise Tax	\$1,850,000	\$1,850,000
02-015	Boat Excise Tax	\$23,500	\$10,000
02-041	Cable Franchise Fees	\$98,000	\$50,000
02-200	Interest-General Fund	\$25,000	\$0
02-201	Interest on Delinquent Taxes	\$60,000	\$60,000
02-850	Payment Rebates	\$0	\$0
02-900	Miscellaneous Revenue	\$10,000	\$10,000
03-066	Lost Book	\$0	\$0
03-067	Library Fines	\$0	\$0
04-055	Rescue Fees	\$285,000	\$260,000
04-060	Misc Rescue	\$0	\$0
05-039	Gravel Pits	\$1,500	\$1,500
05-045	Street Construction Fees	\$0	\$0
05-048	Driveway Opening	\$6,500	\$3,000
05-066	Tree Removal	\$6,500	\$4,000
05-078	Batteries	\$2,000	\$2,000
05-079	Bulky Waste	\$10,500	\$10,500
05-080	Landfill Stickers	\$16,000	\$16,000
05-082	Commercial Haulers	\$1,000	\$1,000
05-084	Tires	\$2,600	\$2,000
05-085	Wood	\$6,000	\$6,000
05-086	Light Iron	\$65,000	\$65,000
05-087	Plastic	\$7,300	\$5,000
05-088	Bottle Redemption	\$7,000	\$8,000
05-089	Newspaper/Mixed Paper	\$4,500	\$0
05-090	Cardboard	\$26,000	\$26,000
05-091	Demolition Debris	\$17,000	\$17,000

05-092	Universal Waste	\$500	\$0
05-093	Shingles	\$3,500	\$0
05-094	Leaves & Grass	\$1,200	\$1,000
05-095	Brush/Tree Parts	\$3,400	\$3,000
05-097	Tin Cans	\$2,300	\$0
05-098	Hazardous Waste Colleciton	\$500	\$0
05-100	Glass	\$500	\$100
06-049	Shoreland Application Fee	\$4,000	\$1,000
06-053	Junkyard Fees	\$50	\$0
06-370	Zoning Board Applications	\$2,000	\$2,000
06-380	Planning Board Fees	\$13,500	\$5,000
06-862	Blueberry Fest	\$4,200	\$4,200
11-005	DOT Local Roads	\$135,000	\$145,000
11-008	GA Reimbursement	\$31,675	\$25,000
11-058	BETE	\$0	\$115,000
11-059	Homestead	\$0	\$500,000
11-061	Snowmobiles	\$3,000	\$0
11-062	Tree Growth	\$25,000	\$30,000
11-063	Veterans Reimbursement	\$4,522	\$4,500
11-067	Animal Waste Facility	\$900	\$0
TOTAL	Miscellaneous Revenue	\$3,031,247	\$3,417,650
TRANSFERS FROM:			
	Henry Pennell Municipal Comple	\$1,000	\$0
	Recreation Enterprise Fund	\$30,000	\$0
TOTAL	Revenue to General Fund from T	\$31,000	\$0
PROPOSED GENERAL FUND REVENUE			
		\$4,216,740	\$3,417,650
TRANSFERS FROM:			
	Unassigned Fund Balance	\$835,000	\$1,500,000
	Village TIF Transfer	\$50,000	\$0
	Route 100 TIF Transfer	\$995,000	\$0
	ED CAPITAL RESERVE FUND REVENUE	\$1,880,000	\$1,500,000
	Total FY23 Revenue	\$6,096,740	
	AL PROPOSED FY 2024 TOWN REVENUE		\$4,917,650
OTHER REVENUE			
11-060	State Revenue Sharing	\$1,123,991	\$980,970

**TOWN OF GRAY
FY 2024
CAPITAL PROJECTS PROPOSED BREAKDOWN**

	Project	Amount Initial	Amount Manager	Amount Council
Road Resurfacing	Undefined-refer to the Street Schedule	\$ 600,000.00	\$ 660,000.00	\$ 660,000.00
	Road reclamation/reconstruction	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
	New Fuel Pump Station	\$ 42,000.00	\$ 42,000.00 Moved To ARPA	\$ -
	TOTAL Road Resurfacing	\$ 692,000.00	\$ 752,000.00	\$ 710,000.00
Bridge Repair & Replacement	Totten Road Crossing Design	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
	McConkey Road Crossing Repairs	\$ 71,000.00	\$ 71,000.00	\$ 71,000.00
	TOTAL Bridge Repair & Replacement	\$ 121,000.00	\$ 121,000.00	\$ 121,000.00
Fire & Public Safety	Radios	\$ 8,500.00	\$ 8,500.00 Moved to ARPA	\$ -
	TOTAL Fire & Public Safety	\$ 8,500.00	\$ 8,500.00	\$ -
Public Works, Town Vehicles & Equipment	Building & Grounds Zero Turn Mower	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00
	SRO Vehicle	\$ 25,000.00	\$ 34,000.00	\$ 34,000.00
	Building & Grounds Truck	\$ 36,000.00	\$ 36,000.00	\$ 42,000.00
	CEO/Planning/Assessing Vehicle	\$ 50,000.00	\$ 50,000.00	\$ 43,000.00
	TOTAL Public Works, Town Vehicles & Equipment	\$ 140,000.00	\$ 149,000.00	\$ 148,000.00
Sidewalks	Rt-26 Sidewalk/Crosswalk	\$ 20,000.00	\$ 20,000.00	\$ -
	TOTAL Sidewalks	\$ 20,000.00	\$ 20,000.00	\$ -
Technology	Desktop Computer Replacement(8)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
	Server Replacements(3)	\$ 70,100.00	\$ 70,100.00	\$ 70,100.00
	Cradlepoint Router	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
	Laptop Computer Replacement(4)	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
	IT Security Audit	\$ 41,000.00	\$ 41,000.00	\$ 41,000.00
	Library Video Conferencing	\$ 3,500.00	\$ -	\$ -
	Time Clock Plus Module - Trio Software	\$ 30,542.00	\$ 30,542.00	\$ 30,542.00
	TOTAL Technology	\$ 166,142.00	\$ 162,642.00	\$ 162,642.00
Public Buildings Building Maintenance	Pennell Complex Septic & Associated	\$ 400,000.00	\$ 400,000.00 Bond	
	Pennell Media/IT Room Closet	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
	Pennell Staff Door Replacement	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
	Central Station Door Replacement	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
	Public Works Stack Replacement	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
	PW/PS Overhead Door Repairs	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
	Library Unfinished Area Build Out	\$ 100,000.00	\$ -	\$ -
	Library Building Repairs	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
	Gray Historical Fire Escape	\$ 20,000.00	\$ 20,000.00 Moved to ARPA	\$ -
	Manual Arts Conversion	\$ 180,000.00	\$ 180,000.00 Bond	\$ 63,500.00
HVAC			\$ 663,500.00	
	Manual Arts Heat Pumps	\$ 15,000.00	\$ 15,000.00 Bond	
	Pennell HVAC Repairs	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Safety		\$ 25,000.00	\$ 25,000.00	\$ 10,000.00
	Gray Historical Fire Alarm Panel	\$ 25,000.00	\$ 25,000.00	Moved to ARPA \$ -
	Newbegin/Library Access Control Change	\$ 26,500.00	\$ 26,500.00	Moved to ARPA \$ -
	Manual Arts Fire Alarm	\$ 13,000.00	\$ 13,000.00 Bond	
	Manual Arts Intrusion/Access Control	\$ 25,000.00	\$ 25,000.00 Bond	
	MSW Drain Line & Alarm	\$ 5,000.00	\$ 5,000.00 Moved to ARPA	\$ -
	Library Additional Access Control Doors	\$ 6,000.00	\$ 6,000.00 Moved to ARPA	\$ -
	Newbegin Additional Access Control Doors	\$ 6,000.00	\$ 6,000.00 Moved to ARPA	\$ -
		\$ 106,500.00	\$ 106,500.00	\$ -
Grounds Maintenance				\$ 16,000.00
	Transfer Station Drainage	\$ 15,000.00	\$ 15,000.00 Moved to ARPA	\$ -
	Welcome To Gray Sign-Turnpike Reskin	\$ 10,000.00	\$ 10,000.00	\$ -
	Public Services LED Sign	\$ 22,000.00	\$ 22,000.00	\$ 16,000.00
Equipment		\$ 47,000.00	\$ 47,000.00	\$ 16,000.00
	Skid Lift	\$ 20,600.00	\$ 20,600.00	\$ 20,600.00
	Trailer	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00
Recreation Facilities		\$ 29,100.00	\$ 29,100.00	\$ 29,100.00
	GNLL Baseball Field(Funding From TIF)	\$ -	\$ -	\$ -
	Libby Hill/VALT Winter Path Machine	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
Reserve		\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
	Reserve Account	\$ 15,000.00	\$ 15,000.00	\$ 10,000.00
	TOTAL Public Buildings	\$ 992,100.00	\$ 892,100.00	\$ 134,600.00
Debt Service	General Obligation Bond-Bridges/Road (FY 2015-FY 2024)	\$ 80,485.00	\$ 80,485.00	\$ 80,485.00
	General Obligation Bond-Library (FY 2015-FY 2024)	\$ 82,715.00	\$ 82,715.00	\$ 82,715.00
	General Obligation Bond-PW/Transfer Station (FY 2010-FY 203)	\$ 202,400.00	\$ 202,400.00	\$ 202,400.00
	General Obligation Bond-Pennell (FY 2010-FY 2030)	\$ 151,800.00	\$ 151,800.00	\$ 151,800.00
	General Obligation Bond-Town Wide (FY 2019-2039)	\$ 472,825.00	\$ 472,825.00	\$ 472,825.00

Village Gateway Property Bond	\$ 106,236.62	\$ 106,236.62	\$ 106,236.62
Excavator Payment(FY 2023-FY2025)	\$ 54,021.91	\$ 54,021.91	\$ 54,021.91
Possible FY24 Bond Pennell/Manual Arts	\$ -	\$ -	\$ 196,630.59
TOTAL Debt Service	\$ 1,150,483.53	\$ 1,150,483.53	\$ 1,347,114.12

Land Acquisition

Land Acquisition	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
Total Land Acquisition	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00

Parks & Recreation

Basketball Court Lights	\$ 2,500.00	\$ 2,500.00	\$ -
Skateboard Park	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
TOTAL Parks & Recreation	\$ 12,500.00	\$ 12,500.00	\$ 10,000.00

Library

Meeting Room Chairs & Tables	\$ 20,000.00	\$ 10,000.00	\$ 10,000.00
Public Computing Lab Table	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
Total Library	\$ 28,000.00	\$ 18,000.00	\$ 18,000.00

Professional Services

Village Utilities-explore feasibility & cost estimates (Village TIF)	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Annual Water Sampling;Presumpscot Regional Land Trust	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00
Revaluation (Sinking Fund Year 3 of 6)	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
Comp Plan Implementation	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
Village Planning & Design(Village TIF Funded)	\$ -	\$ -	\$ 150,000.00
Village Engineering(Village TIF Funded)	\$ -	\$ -	\$ 100,000.00
Village Stormwater/Wastewater Feasibility(Village TIF Funded)	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Total Professional Services	\$ 130,000.00	\$ 130,000.00	\$ 90,000.00

TOTAL CAPITAL PROJECTS REQUEST FY 2024	\$ 3,510,725.53	\$ 3,466,225.53	\$ 2,791,356.12
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TIF Funding	FY24 Appropriation
GNGLL Baseball Field(Funding From TIF)	
These Amounts are excluded from the capital total	
Village TIF #3	
\$ 399,285.00	Starting FY24 Balance
\$ 123,856.00	FY24 Revenue from Taxes
\$ (125,000.00)	Village TIF Engineering and Stormwater/Wastewater Feasibility
\$ (150,000.00)	Village TIF Planning and Design
\$ (160,000.00)	Douglas Field
\$ (20,000.00)	Village Utilities
\$ 68,141.00	Balance
	\$ 455,000.00
Northbrook #1	
\$ 532,815.82	Starting FY24 Balance
\$ 235,127.00	FY24 Revenue from Taxes
\$ (171,753.00)	Payment
\$ 596,189.82	Balance
	\$ 171,753.00
South Gray TIF	
\$ 374,851.13	Starting FY24 Balance
\$ 359,946.00	FY24 Revenue from Taxes
\$ 734,797.13	Balance

CIP Reserve Fund Projection

Projected Capital Reserve Fund Balance 6/30/2023 Audit:	-
Estimated General Fund Balance Transer:	1,500,000.00
Estimated General Fund Balance Transer:	-
Estimated FY24 Funding Commitment Total:	1,500,000.00

FY 2024 CIP:	(1,494,242.00)
FY24 Debt Service	(1,298,207.38)
	-

Capital Reserve Fund Balance Available for FY 2024:	(2,792,449.38)
Estimated Amount Needed to Raise from Taxation:	(1,292,449.38)

Funding per Fiscal Year from the General Fund: 2,000,000.00

Debt Service Description	Maturity Date	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032
Pennell Bond	4/15/2030	151,800.00	147,000.00	142,200.00	137,400.00	132,600.00	127,700.00	122,800.00		
Public Works/Transfer Station Bond	4/15/2030	202,400.00	196,000.00	189,600.00	183,200.00	176,800.00	170,150.00	163,750.00		
Bridges/Roads Bond	1/15/2024	80,485.00								
Library Expansion Bond	1/15/2024	82,715.00								
Hamilton Property Bond	7/16/2026	106,236.62	106,236.62	106,236.62	106,236.62					
Equipment Bond	10/15/2039	472,825.00	458,425.00	444,025.00	429,625.00	415,225.00	400,825.00	141,906.00	133,547.00	130,266.00
Excavator	8/23/2024	54,021.91	54,021.91							
Possible FY24 Bond Pennell/Manual Arts	7/15/2028	196,630.59	196,630.59	196,630.59	196,630.59	196,630.59				
TOTAL DEBT SERVICE		1,347,114.12	1,158,314.12	1,078,692.21	1,053,092.21	921,255.59	698,675.00	428,456.00	133,547.00	130,266.00

Percentage of Overall Budget - Debt Service

14%

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032
Road Resurfacing	710,000.00	500,000.00	500,000.00	500,000.00	500,000.00	550,000.00	500,000.00	500,000.00	500,000.00
Bridge Repair and Replacement	121,000.00	75,000.00	75,000.00	75,000.00	-	-	-	-	-
Fire and Public Safety	-	930,770.00	8,725.00	359,320.00	86,725.00	58,725.00	2,971,725.00	72,373.00	725,000.00
PW & Town Vehicles & Equipment	148,000.00	82,236.00	274,318.00	123,248.00	429,000.00	491,568.00	481,318.00	215,000.00	391,183.00
Sidewalks	-	206,400.00	34,650.00	-	-	15,000.00	-	-	-
Technology	162,642.00	34,150.00	34,900.00	31,700.00	51,600.00	31,900.00	36,300.00	15,600.00	36,900.00
Public Buildings	134,600.00	94,500.00	7,500.00	343,200.00	137,000.00	51,000.00	91,000.00	60,000.00	-
Land Acquisition Fund	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Parks & Recreation	10,000.00	8,400.00	-	-	-	-	-	-	-
Library	18,000.00	-	-	-	-	-	-	-	-
Miscellaneous	90,000.00	50,000.00	50,000.00	50,000.00	50,000.00	-	-	-	-
TOTAL REQUESTS	1,444,242.00	2,031,456.00	1,035,093.00	1,532,468.00	1,304,325.00	1,248,193.00	4,130,343.00	912,973.00	1,703,083.00

Grand TOTAL Debt Service and Capital Improvement

2,791,356.12 3,189,770.12 2,113,785.21 2,585,560.21 2,225,580.59 1,946,868.00 4,558,799.00 1,046,520.00 1,833,349.00

Percentage of Overall Budget - Capital Projects

15%

Total Percentage of Overall Budget

29%

FY22

Removal of 1.5M

Estimated Fund Balance: Unassigned	\$ 6,724,883.00	\$ 5,224,883.00
Estimated Fund Balance: Non Spendable	\$ 113,846.00	\$ 113,846.00
Estimated Fund Balance: Committed	\$ 835,000.00	\$ 835,000.00
Estimated Total June 2022 Fund Balance	\$ 7,673,729.00	\$ 6,173,729.00

ARPA Fund Revenue and Expense	Appropriation	Disbursed Date	
Award Amount Received	\$ 868,983.25		Current FY23 Balance \$ 597,336.48
FY22 Expenses	\$ 41,904.10		FY23 Total This Far \$ 229,742.67
FY23 Starting Balance	\$ 827,079.15		Anticipated Expense Total \$ 596,702.00
			Balance \$ 634.48
<u>Expense Description</u>	<u>Amount</u>		
07/08/2022 Payroll	\$ 2,261.17		
7/22/2022 Payroll	\$ 435.03		
Gray Food Pantry	\$ 2,500.00	9/13/2022	
Fire Truck-Eng 41 (Cummins)	\$ 46,175.74	11/10/2022	
Gray Water District	\$ 50,000.00	2/23/2023	
Enterprise Revenue Loss	\$ 30,000.00	JE	
Public Safety Command Vehicle	\$ 44,348.82	8/29/2022	
Excavator 1st Payment	\$ 54,021.91	8/4/2022	
<u>Anticipated ARPA Expenses</u>	<u>Amount</u>		
Radio Hardware-Tower	\$ 230,000.00		
Pennell Septic Down Payment	\$ 50,000.00		
Sebago Lakes Chamber Request	\$ 8,309.00		
Premium Pay Increases	\$ 28,393.00		
Radio Tower Additional	\$ 125,000.00		
Gray Historical Fire Alarm Panel	\$ 20,000.00		
Newbegin/Library Access Control Change	\$ 26,500.00		
MSW Drain Line & Alarm	\$ 5,000.00		
Library Additional Access Control Doors	\$ 6,000.00		
Newbegin Additional Access Control Doors	\$ 6,000.00		
Transfer Station Drainage	\$ 15,000.00		
GHS Fire Escape	\$ 20,000.00		
Public Safety Radios	\$ 8,500.00		
New Fuel Pump	\$ 42,000.00		
Reserve	\$ 6,000.00		

Account	Name	Beginning Balance			REVENUE		Ending Balance
		FY 2009	Expenses	Revenue	FY 2009		
6-401-00	Northbrook #1	77,455.15	145,009.51	110,672.05		43,117.69	
6-402-00	South Gray #2	479,147.73	124,192.16	196,057.82		551,013.39	
TOTALS		556,602.88	269,201.67	306,729.87		594,131.08	

Account	Name	Debt Service End Date	Beginning Balance		REVENUE			Ending Balance
			FY 2010	Expenses	Interest	Taxes	FY 2010	
6-401-00	Northbrook #1	27-Mar	43,117.69	175,771.53		114,309.52	-18,344.32	
6-402-00	South Gray #2	28-Nov	551,013.39	124,034.38	9,621.25	201,610.65	638,210.91	
TOTALS			594,131.08	299,805.91	9,621.25	315,920.17	619,866.59	

Account	Name	End Date	Beginning Balance		REVENUE			Ending Balance
			FY 2011	Correction	Expenses	Interest	Taxes	
6-401-00	Northbrook #1	27-Mar	-18,344.32	50,000.00	86,496.37		112,688.00	57,847.31
6-402-00	South Gray #2	28-Nov	638,210.91	-125,310.97	123,823.37	3,010.09	196,924.00	589,010.66
TOTALS			619,866.59	-75,310.97	210,319.74	3,010.09	309,612.00	646,857.97

Account	Name	End Date	Beginning Balance		REVENUE			Ending Balance
			FY 2012	Expenses	Interest	Taxes	FY 2012	
6-401-00	Northbrook #1	27-Mar	57,847.31	78,830.03		105,679.24	84,696.52	
6-402-00	South Gray #2	28-Nov	589,010.66	123,643.38	2,242.33	187,248.00	654,857.61	
TOTALS			646,857.97	202,473.41	2,242.33	292,927.24	739,554.13	

Account	Name	End Date	Beginning Balance		REVENUE			Ending Balance
			FY 2013	Expenses	Interest	Taxes	FY 2013	
6-401-00	Northbrook #1	27-Mar	84,696.52	76,934.11		106,105.97	113,868.38	
6-402-00	South Gray #2	28-Nov	654,857.61	113,226.51	1,350.61	209,149.00	752,130.71	
TOTALS			739,554.13	190,160.62	1,350.61	315,254.97	865,999.09	

Account	Name	End Date	Beginning Balance		REVENUE			Ending Balance
			FY 2014	Revenue	Expenses	Interest	Taxes	
6-401-00	Northbrook #1	27-Mar	113,868.38	1,677.68	79,638.70		114,245.00	150,152.36

6-402-00	South Gray #2	28-Nov	752,130.71		801,630.02	1,221.88	211,440.00	163,162.57
TOTALS			865,999.09		881,268.72	1,221.88	325,685.00	313,314.93

Account	Name	End Date	Beginning Balance		REVENUE			Ending Balance
			FY 2015	Revenue	Expenses	Interest	Taxes	FY 2015
6-401-00	Northbrook #1	27-Mar	150,152.36		80,045.99		119,332.44	189,438.81
6-402-00	South Gray #2	28-Nov	163,162.57		139,334.51	394.59	234,797.00	259,019.65
TOTALS			313,314.93		219,380.50	394.59	354,129.44	448,458.46

Account	Name	End Date	Beginning Balance		REVENUE			Ending Balance
			FY 2016	Transfer	Expenses	Interest	Taxes	FY 2016
6-401-00	Northbrook #1	27-Mar	189,438.81		76,784.47		118,241.00	230,895.34
6-402-00	South Gray #2	28-Nov	259,019.65	-30,965.00	145,288.64	410.99	237,288.00	320,465.00
TOTALS			448,458.46	-30,965.00	222,073.11	410.99	355,529.00	551,360.34

Account	Name	End Date	Beginning Balance		REVENUE			Ending Balance
			FY 2017	Transfer	Expenses	Interest	Taxes	FY 2017
6-401-00	Northbrook #1	27-Mar	230,895.34	-35,000.00	73,724.65		114,255.13	236,425.82
6-402-00	South Gray #2	28-Nov	320,465.00	1,315.00	119,060.67	838.9	248,958.00	452,516.23
TOTALS			551,360.34		192,785.32	838.9	363,213.13	688,942.05

Account	Name	End Date	Beginning Balance		REVENUE			Ending Balance
			FY 2018	Transfer	Expenses	Interest	Taxes	FY 2018
6-401-00	Northbrook #1	27-Mar	236,425.82		75,639.00		125,969.00	286,755.82
6-402-00	South Gray #2	28-Nov	452,516.23	-264	119,344.00	1,324.00	262,650.00	596,882.23
TOTALS			688,942.05		194,983.00	1,324.00	388,619.00	883,638.05

Account	Name	End Date	Beginning Balance		REVENUE			Ending Balance
			FY 2019	Transfer	Expenses	Interest	Taxes	FY 2019
6-401-00	Northbrook #1	27-Mar	286,755.82		101,785.00		176,074.00	361,044.82
6-402-00	South Gray #2	28-Nov	596,882.23	-	130,383.00		292,956.00	759,455.23
6-403-00	Village Tif #3	Jun-48					100,855.00	100,855.00
TOTALS			883,638.05		232,168.00	-	569,885.00	1,221,355.05

continued

Account	Name	End Date	Beginning Balance		REVENUE			Ending Balance
			FY 2020	Transfer	Expenses	Interest	Taxes	FY 2020
6-401-00	Northbrook #1	27-Mar	361,044.82		247,757.00		227,117.00	340,404.82
6-402-00	South Gray #2	28-Nov	759,455.23	-	129,758.00	3,337.00	323,960.00	956,994.23
6-403-00	Village Tif #3	Jun-48	100,855.00				134,200.00	235,055.00
TOTALS			1,221,355.05		377,515.00	3,337.00	685,277.00	1,532,454.05

Account	Name	End Date	Beginning Balance		REVENUE			Ending Balance
			FY 2021	Transfer	Expenses	Interest	Taxes	FY 2021
6-401-00	Northbrook #1	27-Mar	340,404.82		179,825.00		244,910.00	405,489.82
6-402-00	South Gray #2	28-Nov	956,994.23	-	129,291.00	1,979.00	333,820.00	1,163,502.23
6-403-00	Village Tif #3	Jun-48	235,055.00				130,093.00	365,148.00
TOTALS			1,532,454.05		309,116.00	1,979.00	708,823.00	1,934,140.05

Account	Name	End Date	Beginning Balance		REVENUE			Ending Balance
			FY 2022	Transfer	Expenses	Interest	Taxes	FY 2022
6-401-00	Northbrook #1	27-Mar	405,489.82		184,220.00		248,172.00	469,441.82
6-402-00	South Gray #2	28-Nov	1,163,502.23	-245,410.00	130,000.00	1,500.00	332,229.00	1,121,821.23
6-403-00	Village Tif #3	Jun-48	365,148.00	-75,000.00			111,281.00	401,429.00
TOTALS			1,934,140.05		314,220.00	1,500.00	691,682.00	1,992,692.05

Account	Name	End Date	Beginning Balance		REVENUE			Ending Balance
			FY 2023	Transfer	Expenses	Interest	Taxes	FY 2023
10-91-13-905	Northbrook #1	27-Mar	469,441.82		171,753.00		235,127.00	532,815.82
10-92-13-906	South Gray #2	28-Nov	1,121,821.23	-495,000.00	619,160.00	-	359,946.00	367,607.23
10-93-13-907	Village Tif #3	Jun-48	401,429.00	-	126,000.00		123,856.00	399,285.00
TOTALS			1,992,692.05		916,913.00	-	718,929.00	1,299,708.05

continued

Account	Name	End Date	Beginning Balance		REVENUE			Ending Balance
			FY 2024	Transfer	Expenses	Interest	Taxes	FY 2024
10-91-13-905	Northbrook #1	27-Mar	532,815.82		171,753.00		235,127.00	596,189.82
10-92-13-906	South Gray #2	28-Feb	367,607.23	-	-	-	359,946.00	727,553.23
10-93-13-907	Village Tif #3	Jun-48	399,285.00	-455,000.00	-		123,856.00	68,141.00
TOTALS			1,299,708.05		171,753.00	-	718,929.00	1,436,884.05

FY23 Appropriations

\$100,000 Village Planning
\$26,000 Route 26 Signage
\$126,000
\$495,000 GWD Transfer
\$500,000 Yarmouth Road Project
\$119,160.10 GWD Bond Payment
\$619,160

FY24 Proposed Appropriations

\$ 160,000	Douglass Field relocation (plus \$50,000 Sub D)
\$ 100,000	14k sewer, 25k realign intsect'n, 30k SW modeling, 30K cem. SW
\$ 150,000	Village Design and Planning
\$ 20,000	Village Utilities
\$ 25,000	Village Stormwater/Wastewater Feasibility
\$ 455,000	

Hypothetical Projections for FY 2028

Northbrook - \$786,000 (Last year is FY2027)
 South Gray - \$2,175,000
 Village Area - \$1,018,000

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 01-10 Administration Services / Administration							
Pay & Benefits							
01-100 Full-time Personnel	306,594.05	373,042.28	409,932.00	70,138.77	495,323.00	506,073.00	96,141.00
FTE \$452,117							
Additional Assistant \$43,206							
Town Manager Salary Increase \$7,750							
01-120 Part-Time Personnel	29,084.10	11,121.18	0.00	0.00	0.00	0.00	0.00
01-170 Overtime	17.31	302.39	1,000.00	867.01	1,100.00	1,100.00	100.00
01-201 FICA/Medicare	25,601.19	30,639.92	33,703.00	6,982.06	37,892.00	38,715.00	5,012.00
FICA-6.2%; Medicare-1.45%							
01-203 Retirement	17,342.78	25,749.66	29,627.00	1,901.29	35,098.00	36,366.00	6,739.00
Employee retirement plan at scheduled rate for each individual full-time employee's tenure.							
Pay & Benefits	378,639.43	440,855.43	474,262.00	79,889.13	569,413.00	582,254.00	107,992.00
Operations							
02-101 Memberships/Dues	523.38	1,993.63	1,345.00	221.00	1,479.00	1,479.00	134.00
Maine Town and City Clerks Association-\$120 (\$30 x 4 members); Maine Treasurer's Association-\$25; Maine Welfare Director's Association-\$30; Maine Town and City Manager's Association-\$194; BJs membership-\$25; Miscellaneous as needed-\$80; Notary Renewals-\$150.00; ICMA dues-\$750;MTCMA Assistant to Town Manager-\$100; MTA-\$30;MTCCA-\$120.00							
02-102 MMA Dues	9,432.00	9,578.00	10,367.00	-211.00	10,578.00	10,578.00	211.00
These are the annual dues that the town pays for MMA services							

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs" Curr Bud Change \$
	Actual	Actual	Budget	Balance	Initial	Manager	
Dept/Div: 01-10 Administration Services / Administration CONT'D							
02-103 GPCOG Dues	15,522.00	12,418.00	15,711.00	15,711.00	17,365.00	17,365.00	1,654.00
These are the annual dues that the town pays for GPCOG membership.							
02-150 Personnel Development	2,670.00	784.64	14,700.00	9,142.58	6,000.00	8,000.00	-6,700.00
Staff Training-\$3,000							
Town Manager Training per minimum Contract-\$3,000							
Town Manager Training Market Adjustment \$1,500							
USM Internship \$500.00							
02-152 Physicals/Innoculations	0.00	0.00	0.00	-850.00	0.00	0.00	0.00
02-181 Merchant Fees	285.70	0.00	0.00	-99.00	0.00	0.00	0.00
02-241 Tax Billing	3,160.53	3,869.24	4,000.00	-1,239.88	6,500.00	6,500.00	2,500.00
This is the bill for the printing and mailing of the annual tax bills including any inserts as requested.							
02-242 Printing	0.00	196.94	500.00	-502.99	500.00	500.00	0.00
In-house printing of the annual report being done. This would cover the specific additional supplies/copies necessary.							
02-250 Postage	5,524.30	4,661.43	8,000.00	281.42	8,000.00	8,000.00	0.00
02-290 Advertising	747.92	430.50	2,500.00	1,120.59	2,500.00	2,500.00	0.00
Other ads for RFPs, election information, notices to public all done in papers of regular circulation to Gray residents, as required.							
02-390 Telephone	5,063.93	6,035.45	6,588.00	1,051.58	10,462.00	10,462.00	3,874.00

Custom Budget Report

	Expense						
	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 01-10 Administration Services / Administration CONT'D							
02-391 Cell Phone	0.00	200.00	600.00	150.00	600.00	600.00	0.00
Town Manager cell phone reimbursement \$50/month x 12=\$600							
02-393 Internet	2,364.89	2,437.84	2,580.00	-481.99	4,520.00	4,520.00	1,940.00
02-500 Mileage & Tolls Reimbursement	752.76	121.80	1,000.00	237.92	1,000.00	1,000.00	0.00
Mileage reimbursement for anticipated travel for various training sessions for staff							
02-501 Electricity	11,439.58	34,385.49	13,000.00	-467.35	20,000.00	20,000.00	7,000.00
02-506 Water	786.99	1,223.71	1,457.00	343.16	1,800.00	1,800.00	343.00
02-600 Manager's Expense	727.28	290.92	1,300.00	1,198.07	1,600.00	1,600.00	300.00
Professional Development for Manager, including miscellaneous expenses for monthly Department Head meetings, refreshments as appropriate for various town meetings. Expenses for annual employee training day.							
02-601 Vehicle Reimbursement	3,000.00	3,000.00	3,000.00	500.00	3,000.00	3,000.00	0.00
Manager's travel reimbursement at \$250 per month per employee contract							
02-700 Legal	9,515.98	11,040.96	16,500.00	-11,075.07	30,000.00	25,000.00	8,500.00
Legal fees for town attorney							
02-701 Registry Fees	3,482.63	6,036.00	7,500.00	2,425.00	7,500.00	7,500.00	0.00
Lien discharges & recordings (billed to the taxpayers as lien costs and fees and recorded as miscellaneous revenue).							

Custom Budget Report

	Expense						
	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 01-10 Administration Services / Administration CONT'D							
02-802 Heating Fuel	7,754.44	7,334.63	17,175.00	7,230.45	14,250.00	14,250.00	-2,925.00
7,500 gallons x \$1.90 per gallon (propane)=\$14,250							
02-900 Contingency	4,918.56	13,268.11	25,000.00	19,203.20	30,000.00	30,000.00	5,000.00
02-901 Disaster Contingency	0.00	0.00	20,000.00	20,000.00	20,000.00	0.00	-20,000.00
Operations	87,672.87	119,307.29	172,823.00	63,888.69	197,654.00	174,654.00	1,831.00
Contract Services							
03-155 Professional Services	0.00	8,894.02	1,000.00	-1,415.41	1,000.00	1,000.00	0.00
Miscellaneous Professional Services							
03-620 TRIO Contract	16,493.06	14,604.49	16,256.00	-2,499.16	20,000.00	20,000.00	3,744.00
Trio annual contract							
03-702 Audit	6,250.00	7,000.00	9,250.00	-17,712.50	15,000.00	15,000.00	5,750.00
Annual financial audit per contract and Town of Gray Charter requirement							
Contract Services	22,743.06	30,498.51	26,506.00	-21,627.07	36,000.00	36,000.00	9,494.00
Supplies & Equipment							
04-240 Office Supplies	5,158.21	4,771.80	5,000.00	-939.06	7,500.00	7,500.00	2,500.00
04-260 Office Equipment	897.49	2,523.65	3,680.00	2,875.13	4,160.00	4,160.00	480.00
Postage meter rental							
04-621 Copiers/Copies	4,336.19	3,745.43	7,540.00	1,793.89	9,500.00	9,500.00	1,960.00
Includes copier maintenance for all machines Town wide							
Supplies & Equipment	10,391.89	11,040.88	16,220.00	3,729.96	21,160.00	21,160.00	4,940.00
Administration	499,447.25	601,702.11	689,811.00	125,880.71	824,227.00	814,068.00	124,257.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs" Curr Bud Change \$
	Actual	Actual	Budget	Balance	Initial	Manager	
Dept/Div: 01-15 Administration Services / Human Resources							
Operations							
02-101 Memberships/Dues	0.00	0.00	0.00	0.00	4,541.00	4,541.00	4,541.00
SHRM Yearly Membership-\$259							
SHRM Certification Exam-\$450							
MTCMA Membership-\$40							
MLGHRA Membership\$40							
Time Clock Plus-Trio Software-Annual Cost\$3,752							
02-150 Personnel Development	0.00	0.00	0.00	-36.90	17,750.00	17,750.00	17,750.00
HR Director Training-\$1,000							
All Staff Training Day Expenses-\$1,500							
All Staff Training Program-\$15,000							
Food & Beverage-Admin Trainings- \$250							
02-250 Postage	0.00	0.00	0.00	0.00	200.00	200.00	200.00
02-290 Advertising	0.00	0.00	0.00	0.00	1,200.00	1,200.00	1,200.00
02-700 Legal	0.00	0.00	0.00	0.00	10,000.00	10,000.00	10,000.00
Operations	0.00	0.00	0.00	-36.90	33,691.00	33,691.00	33,691.00
Contract Services							
03-155 Professional Services	0.00	0.00	0.00	0.00	14,400.00	14,400.00	14,400.00
Background Checks-\$200							
Recruitment related Travel-\$200							
Service Milestone Awards-\$5,000							
Employee Appreciation Gift-\$3,000							
Sunshine Committee-							
Sympathy/Retirement/Birthday-\$5,000							
Wellness Committee-Wellness							
Incentives-\$1,000							
Contract Services	0.00	0.00	0.00	0.00	14,400.00	14,400.00	14,400.00
Human Resources	0.00	0.00	0.00	-36.90	48,091.00	48,091.00	48,091.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 01-20 Administration Services / Community Development							
Pay & Benefits							
01-100 Full-time Personnel	169,445.50	185,798.52	201,184.00	48,851.68	203,486.00	203,486.00	2,302.00
Please see attached breakdown							
01-130 Per Diem Personnel	5,508.38	3,863.53	6,370.00	422.38	6,500.00	6,500.00	130.00
01-201 FICA/Medicare	13,484.93	15,073.12	16,933.00	5,145.01	19,109.00	19,109.00	2,176.00
FICA-6.2%; Medicare-1.45%							
01-203 Retirement	10,823.85	11,981.08	13,791.00	3,624.15	14,244.00	14,244.00	453.00
Employee retirement plan at scheduled rate for each individual full-time employee's tenure							
Pay & Benefits	199,262.66	216,716.25	238,278.00	58,043.22	243,339.00	243,339.00	5,061.00
Operations							
02-101 Memberships/Dues	785.00	785.00	800.00	265.00	800.00	800.00	0.00
This account is for dues for the American Institute of Certified Planners, MBOIA, Sebago Lakes Region Chamber of Commerce, misc costs							
02-150 Personnel Development	100.00	860.00	3,000.00	-724.80	4,000.00	4,000.00	1,000.00
Miscellaneous certifications required for Staff; Bi-annual certification for planner-\$2,250							
02-200 Publications & Subscriptions	0.00	0.00	100.00	-50.00	100.00	100.00	0.00
Zoning Practice APA							
02-250 Postage	0.00	0.00	300.00	246.05	800.00	800.00	500.00
02-290 Advertising	0.00	326.00	1,000.00	409.25	7,000.00	7,000.00	6,000.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs" Curr Bud Change \$
	Actual	Actual	Budget	Balance	Initial	Manager	
Dept/Div: 01-20 Administration Services / Community Development							
CONT'D							
02-390 Telephone	134.94	138.17	156.00	48.84	180.00	180.00	24.00
Fax line expense for the Community Development Office is shared equally by all three departments-average \$15/month x 12 months=\$180							
02-500 Mileage & Tolls Reimbursement	355.45	0.00	400.00	262.19	400.00	400.00	0.00
02-598 Marketing Expenses	0.00	75.00	500.00	500.00	500.00	500.00	0.00
Miscellaneous projects as assigned by the Town Council including appropriate software for development of in-house publications-Adobe Pro, Dream Weaver, Fireworks							
02-700 Legal	2,889.25	3,703.63	4,200.00	-7,653.75	15,000.00	12,500.00	8,300.00
Operations	4,264.64	5,887.80	10,456.00	-6,697.22	28,780.00	26,280.00	15,824.00
Contract Services							
03-155 Professional Services	821.83	3,793.53	10,000.00	9,655.00	10,000.00	10,000.00	0.00
Open Space Plan-\$5,000; Storm water standards-\$5,000							
03-157 Comp Plan Implementation	0.00	0.00	10,000.00	8,246.50	30,000.00	0.00	-10,000.00
Moved To Capital							
Contract Services	821.83	3,793.53	20,000.00	17,901.50	40,000.00	10,000.00	-10,000.00
Supplies & Equipment							
04-240 Office Supplies	913.70	866.61	1,000.00	-103.61	1,000.00	1,000.00	0.00
04-246 Codification & Maps	250.00	0.00	500.00	500.00	1,500.00	1,500.00	1,000.00
04-260 Office Equipment	59.99	316.68	500.00	20.02	1,600.00	1,600.00	1,100.00
Miscellaneous equipment							
Supplies & Equipment	1,223.69	1,183.29	2,000.00	416.41	4,100.00	4,100.00	2,100.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 01-20 Administration Services / Community Development							
CONT'D							
Community Development	205,572.82	227,580.87	270,734.00	69,663.91	316,219.00	283,719.00	12,985.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 01-30 Administration Services / Assessing							
Pay & Benefits							
01-100 Full-time Personnel	104,194.24	112,780.89	116,210.00	18,356.49	129,580.00	129,580.00	13,370.00
Please see attached breakdown							
01-201 FICA/Medicare	7,389.62	8,191.43	9,424.00	2,096.34	9,913.00	9,913.00	489.00
FICA-6.2%; Medicare-1.45%							
01-203 Retirement	4,197.07	4,799.27	6,973.00	2,829.53	9,071.00	9,071.00	2,098.00
Employee retirement plan at scheduled rate for each individual full-time employee's tenure							
Pay & Benefits	115,780.93	125,771.59	132,607.00	23,282.36	148,564.00	148,564.00	15,957.00
Operations							
02-101 Memberships/Dues	290.00	330.00	510.00	17.50	625.00	625.00	115.00
MAAO-\$80; IAAO-\$240; Maine Chapter IAAO-\$30; Sebago Lake Rotary Club-\$175; MTCMA \$100							
02-150 Personnel Development	324.00	1,853.92	3,407.00	-85.43	6,970.00	6,970.00	3,563.00
MAAO Fall Conference-\$1,650; Maine Chapter of IAAO Annual Meeting-\$40; Property Tax Institute-\$600; Misc meetings/workshops-\$400; Maine Property Tax School-\$2,100; MTCMA Managers Interchange-\$390; MTCMA Management Institute-\$590; Misc Trainings-\$1,200							
02-250 Postage	0.00	0.00	200.00	200.00	200.00	200.00	0.00
02-390 Telephone	134.91	138.18	156.00	48.84	180.00	180.00	24.00
02-500 Mileage & Tolls Reimbursement	378.14	49.62	500.00	-173.10	3,300.00	3,300.00	2,800.00
Mileage when town vehicle is not available due to Code Enforcement use and travel for personnel development							

Custom Budget Report

Expense							
	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 01-30 Administration Services / Assessing CONT'D							
02-701 Registry Fees	961.00	1,430.00	1,500.00	856.00	1,500.00	1,500.00	0.00
Cost of deeds received monthly from Cumberland County Registry at \$1.50 per page							
Operations	2,088.05	3,801.72	6,273.00	863.81	12,775.00	12,775.00	6,502.00
Contract Services							
03-370 Computer Support	2,519.15	2,556.15	675.00	0.80	675.00	675.00	0.00
Marshall Swift-Commercial Cost Figures-\$675							
03-640 Technical Support	1,930.00	3,630.00	4,000.00	1,300.00	5,000.00	5,000.00	1,000.00
Amount for changes and additions to GIS mapping-\$4,500; Public Parcel Viewer-\$500							
03-642 System Software	700.00	700.00	900.00	0.00	700.00	700.00	-200.00
GIS annual maintenance fee-\$700							
Contract Services	5,149.15	6,886.15	5,575.00	1,300.80	6,375.00	6,375.00	800.00
Supplies & Equipment							
04-240 Office Supplies	975.38	672.21	825.00	-84.91	1,450.00	1,450.00	625.00
04-245 Tax Maps	0.00	250.00	300.00	128.00	300.00	300.00	0.00
\$300 Spatial Alternatives							
04-260 Office Equipment	112.95	832.57	350.00	-16.09	500.00	500.00	150.00
Supplies & Equipment	1,088.33	1,754.78	1,475.00	27.00	2,250.00	2,250.00	775.00
Assessing	124,106.46	138,214.24	145,930.00	25,473.97	169,964.00	169,964.00	24,034.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 01-40 Administration Services / Code Enforcement							
Pay & Benefits							
01-100 Full-time Personnel	94,074.09	135,383.11	181,327.00	34,535.24	123,047.00	124,919.00	-56,408.00
Please see attached breakdown							
01-120 Part-Time Personnel	19,295.35	12,190.06	0.00	0.00	94,848.00	94,848.00	94,848.00
Please see attached breakdown							
01-130 Per Diem Personnel	9,802.50	0.00	0.00	0.00	0.00	0.00	0.00
01-170 Overtime	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00
01-201 FICA/Medicare	9,326.89	11,132.43	14,704.00	4,167.08	19,828.00	19,999.00	5,295.00
FICA-6.2%; Medicare-1.45%							
01-203 Retirement	6,220.27	3,948.82	10,880.00	6,352.69	8,613.00	8,744.00	-2,136.00
Employee retirement plan at scheduled rate for each individual full-time employee's tenure							
Pay & Benefits	138,719.10	162,654.42	206,911.00	45,055.01	247,336.00	249,510.00	42,599.00
Operations							
02-101 Memberships/Dues	84.95	35.00	240.00	115.00	375.00	375.00	135.00
MBOI&A-\$105; Dues \$270							
02-150 Personnel Development	180.00	35.00	1,000.00	660.00	2,000.00	2,000.00	1,000.00
Prof Education Workshops-\$300; MBOIA Spring Conf-\$1,300;Health Officer Courses-\$400							
02-200 Publications & Subscriptions	0.00	0.00	750.00	750.00	1,500.00	1,500.00	750.00
Code Books/Manuals							
02-250 Postage	0.00	0.00	125.00	125.00	125.00	125.00	0.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs" Curr Bud Change \$
	Actual	Actual	Budget	Balance	Initial	Manager	
Dept/Div: 01-40 Administration Services / Code Enforcement CONT'D							
02-390 Telephone	134.89	138.17	156.00	48.86	180.00	180.00	24.00
Fax line expense for the Community Development Office is shared equally by all three departments-average \$15/month x 12 months=\$180							
02-391 Cell Phone	1,613.09	2,249.01	2,581.00	2,400.64	3,512.00	3,512.00	931.00
Cell phone \$44.32/month x 12 x 1 officer=\$531.84; Ipads \$125/month x 12=\$1,500; purchase of new phone-\$400; Cell phone 2 PT \$90/month * 12 Months=\$1,080							
02-500 Mileage & Tolls Reimbursement	459.36	0.00	100.00	-570.00	4,000.00	3,000.00	2,900.00
Mileage incurred using own vehicle when town vehicles are unavailable							
02-502 Vehicle Maintenance	83.16	143.64	1,000.00	-98.73	1,000.00	1,000.00	0.00
Oil changes & tires							
02-515 Vehicle Gas/Diesel	795.57	1,072.42	1,400.00	690.29	1,750.00	1,750.00	350.00
Gasoline estimated 500 gallons at \$3.50 per gallon=\$1,750							
02-700 Legal	1,298.75	2,813.38	6,500.00	-10,132.50	12,000.00	10,000.00	3,500.00
Operations	4,649.77	6,486.62	13,852.00	-6,011.44	26,442.00	23,442.00	9,590.00
Contract Services							
03-155 Professional Services	9,840.00	9,840.00	10,332.00	7,053.28	10,332.00	10,332.00	0.00
MyGov Code Enforcement Annual Fee							
Contract Services	9,840.00	9,840.00	10,332.00	7,053.28	10,332.00	10,332.00	0.00
Supplies & Equipment							
04-222 Uniforms	0.00	142.41	500.00	500.00	750.00	750.00	250.00
Safety shoes 3 employees x \$250 each							
04-240 Office Supplies	505.42	882.15	600.00	186.22	600.00	600.00	0.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 01-40 Administration Services / Code Enforcement CONT'D							
04-260 Office Equipment	286.99	0.00	0.00	0.00	0.00	0.00	0.00
04-621 Copiers/Copies	638.50	1,077.43	1,700.00	1,700.00	1,700.00	1,700.00	0.00
Supplies & Equipment	1,430.91	2,101.99	2,800.00	2,386.22	3,050.00	3,050.00	250.00
Code Enforcement	154,639.78	181,083.03	233,895.00	48,483.07	287,160.00	286,334.00	52,439.00

Custom Budget Report

	Expense						
	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 01-60 Administration Services / General Assistance							
Pay & Benefits							
01-130 Per Diem Personnel	4,920.00	5,200.00	5,200.00	1,000.00	10,400.00	10,400.00	5,200.00
01-201 FICA/Medicare	330.76	359.78	398.00	105.66	796.00	796.00	398.00
FICA-6.2%; Medicare-1.45%							
Pay & Benefits	5,250.76	5,559.78	5,598.00	1,105.66	11,196.00	11,196.00	5,598.00
Operations							
02-150 Personnel Development	0.00	0.00	200.00	200.00	200.00	400.00	200.00
MWDA conference(s) to update on required law/procedure changes							
02-500 Mileage & Tolls Reimbursement	0.00	0.00	50.00	50.00	50.00	200.00	150.00
02-801 Food/Household Personal Supp	86.11	38.63	250.00	142.56	250.00	250.00	0.00
Funds are used to authorize a purchase at the local grocery store for people who have an immediate need for food and cannot utilize the local food pantry.							
02-802 Heating Fuel	233.90	0.00	2,000.00	1,600.10	2,000.00	2,000.00	0.00
02-803 Rentals	5,507.00	4,934.00	40,000.00	10,597.00	40,000.00	40,000.00	0.00
02-804 Utilities	119.00	110.24	1,000.00	737.88	1,000.00	1,000.00	0.00
02-805 Burial	0.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00
02-806 Medical Reimbursement	0.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00
Operations	5,946.01	5,082.87	45,500.00	15,327.54	45,500.00	45,850.00	350.00
Contract Services							
03-155 Professional Services	0.00	0.00	2,592.00	2,355.30	840.00	840.00	-1,752.00
\$70.00 * 12 Months							
03-370 Computer Support	0.00	1,500.00	1,500.00	0.00	1,500.00	1,500.00	0.00
VJB Services-Annual Contract							
Contract Services	0.00	1,500.00	4,092.00	2,355.30	2,340.00	2,340.00	-1,752.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 01-60 Administration Services / General Assistance CONT'D							
Supplies & Equipment							
04-240 Office Supplies	1,500.00	0.00	100.00	100.00	100.00	100.00	0.00
Supplies & Equipment	1,500.00	0.00	100.00	100.00	100.00	100.00	0.00
General Assistance	12,696.77	12,142.65	55,290.00	18,888.50	59,136.00	59,486.00	4,196.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 01-65 Administration Services / Communications & Information							
Pay & Benefits							
01-100 Full-time Personnel	67,733.65	70,046.17	128,700.00	16,001.76	137,854.00	137,854.00	9,154.00
Please see the attached breakdown							
01-120 Part-Time Personnel	23,263.17	27,922.87	0.00	0.00	0.00	3,000.00	3,000.00
FOAA Administration							
01-130 Per Diem Personnel	12,387.14	20,831.26	0.00	0.00	9,600.00	9,600.00	9,600.00
Summer Intern \$6,000 Broadcaster \$3,600							
01-201 FICA/Medicare	7,976.06	9,265.98	10,436.00	1,338.03	11,280.00	11,280.00	844.00
FICA-6.2%; Medicare-1.45%							
01-203 Retirement	2,070.25	4,315.47	7,722.00	1,377.60	9,650.00	9,650.00	1,928.00
Employee retirement plan at scheduled rate for each individual full-time employee's tenure							
Pay & Benefits	113,430.27	132,381.75	146,858.00	18,717.39	168,384.00	171,384.00	24,526.00
Operations							
02-101 Memberships/Dues	100.00	0.00	150.00	150.00	150.00	150.00	0.00
02-150 Personnel Development	505.00	0.00	450.00	114.39	1,000.00	1,000.00	550.00
02-390 Telephone	0.00	116.48	1,440.00	251.94	2,040.00	2,040.00	600.00
\$170/month for GCTV designated data line							
02-700 Legal	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00
02-900 Contingency	0.00	0.00	0.00	0.00	0.00	8,000.00	8,000.00
Operations	605.00	116.48	2,040.00	516.33	4,190.00	12,190.00	10,150.00
Contract Services							

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 01-65 Administration Services / Communications & Information							
CONT'D							
03-370 Computer Support	26,679.32	27,227.70	33,680.00	-1,295.35	33,720.00	33,720.00	40.00
MS Office \$27,360							
Adobe \$900.00							
Fingercheck \$5460							
03-630 Site Host Fees	10,117.60	176.96	9,493.00	9,475.01	9,493.00	9,493.00	0.00
Streaming online videos (meetings) including Peak Agenda-\$9,493							
03-635 Webmaster Fees	4,018.19	6,984.75	9,816.00	5,227.86	9,180.00	9,180.00	-636.00
Annual renewal=\$4,482(VTH Support Services/Hosting); Miscellaneous website hosting fees=\$182; Adobe cloud=\$816; town hall server backup=\$3,700							
03-640 Technical Support	0.00	8,749.79	27,153.00	409.11	68,057.00	68,057.00	40,904.00
See attached break down							
Contract Services	40,815.11	43,139.20	80,142.00	13,816.63	120,450.00	120,450.00	40,308.00
Supplies & Equipment							
04-240 Office Supplies	531.27	517.25	500.00	482.22	500.00	500.00	0.00
04-260 Office Equipment	997.33	10,066.49	16,473.00	11,848.97	15,500.00	34,300.00	17,827.00
Miscellaneous office equipment-\$8000; printer replacement-\$600; battery backup ups-\$850; network switch- \$2,800; id maker printer-\$850; IT Cell phone-\$1,200; Document Scan/Index System \$20,000							
Supplies & Equipment	1,528.60	10,583.74	16,973.00	12,331.19	16,000.00	34,800.00	17,827.00
Communications & Information	156,378.98	186,221.17	246,013.00	45,381.54	309,024.00	338,824.00	92,811.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 01-90 Administration Services / Elections							
Pay & Benefits							
01-120 Part-Time Personnel	2,570.44	2,376.19	0.00	0.00	0.00	0.00	0.00
01-130 Per Diem Personnel	586.38	1,833.78	7,918.00	5,952.01	6,000.00	6,000.00	-1,918.00
Election Worker Wages							
01-170 Overtime	108.91	417.05	0.00	-10.34	0.00	0.00	0.00
01-201 FICA/Medicare	66.32	152.00	606.00	554.18	459.00	459.00	-147.00
FICA-6.2%; Medicare-1.45% (Additional office staff only)							
Pay & Benefits	3,332.05	4,779.02	8,524.00	6,495.85	6,459.00	6,459.00	-2,065.00
Operations							
02-150 Personnel Development	0.00	0.00	1,500.00	1,500.00	1,500.00	1,500.00	0.00
Election Officials Bi-Annual training=\$1,000; mandatory staff training-Registrar of Voters, Title 21A, SOS Conference=\$500							
02-242 Printing	0.00	3,357.74	3,225.00	3,225.00	6,000.00	6,000.00	2,775.00
Ballot Printing/March 2024 Presidential Primary Election							
Operations	0.00	3,357.74	4,725.00	4,725.00	7,500.00	7,500.00	2,775.00
Contract Services							
03-155 Professional Services	0.00	2,343.68	1,540.00	1,540.00	4,200.00	4,200.00	2,660.00
Tabulator Rental/Programming							
Contract Services	0.00	2,343.68	1,540.00	1,540.00	4,200.00	4,200.00	2,660.00
Supplies & Equipment							
04-240 Office Supplies	1,155.59	1,763.84	1,500.00	575.66	2,000.00	2,000.00	500.00
Various supplies needed to conduct the election and provide for Election Officers							
04-260 Office Equipment	0.00	0.00	0.00	-556.45	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 01-90 Administration Services / Elections CONT'D							
Supplies & Equipment	1,155.59	1,763.84	1,500.00	19.21	2,000.00	2,000.00	500.00
Elections	4,487.64	12,244.28	16,289.00	12,780.06	20,159.00	20,159.00	3,870.00
Administration Services	1,157,329.70	1,359,188.35	1,657,962.00	346,514.86	2,033,980.00	2,020,645.00	362,683.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 02-01 Municipal Finances / Debt Service							
Operations							
Operations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 02-11 Municipal Finances / Reserves							
Capital Reserves							
Capital Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 02-12 Municipal Finances / Capital Projects							
Capital Reserves							
11-000 Capital Reserves	0.00	1,800,000.00	2,000,000.00	1,634,173.83	0.00	0.00	-2,000,000.00
Amount budgeted for transfer is equal to the amount requested as expenses scheduled for the FY 2021 CIP ONLY							
Capital Reserves	0.00	1,800,000.00	2,000,000.00	1,634,173.83	0.00	0.00	-2,000,000.00
Capital Projects	0.00	1,800,000.00	2,000,000.00	1,634,173.83	0.00	0.00	-2,000,000.00

Custom Budget Report

Expense

		2020	2021	2023	2023	2024	2024	Man Req vs"
		Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 02-13 Municipal Finances / Employee Benefits								
Pay & Benefits								
	Pay & Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operations								
	Operations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 02-14 Municipal Finances / General Insurance							
Pay & Benefits							
01-201 FICA/Medicare	1,741.68	0.00	0.00	-2,902.45	0.00	0.00	0.00
Within Department Budgets							
01-202 Medical	754,590.33	731,108.44	902,253.00	314,896.84	928,493.00	963,493.00	61,240.00
Health Insurance/HRA-\$950,693							
Employee Assistance Program \$4,800							
Life Insurance \$8,000							
01-789 Wage Adjustments	0.00	0.00	215,000.00	215,000.00	308,686.00	308,686.00	93,686.00
Wage Adjustments-\$75,000							
COLA(6%)- \$223,686							
Performance/Wage Adjustments \$10,000							
Pay & Benefits	756,332.01	731,108.44	1,117,253.00	526,994.39	1,237,179.00	1,272,179.00	154,926.00
Operations							
02-680 General Insurance	75,664.00	78,248.00	84,236.00	2,794.00	94,695.00	94,695.00	10,459.00
Projected							
02-681 Unemployment	817.44	2,378.64	2,500.00	1,601.38	2,500.00	2,500.00	0.00
02-682 Workers Compensation	100,144.30	110,221.20	97,698.00	-23,974.10	116,244.00	116,244.00	18,546.00
02-683 Vacation/Sick Accrual	0.00	26,843.50	35,000.00	-278.68	25,000.00	25,000.00	-10,000.00
Vacation Accruals							
02-684 Sick Accrual	0.00	0.00	0.00	0.00	25,000.00	25,000.00	25,000.00
Operations	176,625.74	217,691.34	219,434.00	-19,857.40	263,439.00	263,439.00	44,005.00
General Insurance	932,957.75	948,799.78	1,336,687.00	507,136.99	1,500,618.00	1,535,618.00	198,931.00
Municipal Finances	932,957.75	2,748,799.78	3,336,687.00	2,141,310.82	1,500,618.00	1,535,618.00	-1,801,069.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 03-20 Library/Parks & Recreation / Library							
Pay & Benefits							
01-100 Full-time Personnel	147,519.86	152,185.90	213,431.00	37,268.61	238,306.00	238,306.00	24,875.00
Please see attached breakdown							
01-120 Part-Time Personnel	57,752.16	57,277.23	47,320.00	6,991.36	50,123.00	50,123.00	2,803.00
Please see attached breakdown							
01-130 Per Diem Personnel	0.00	0.00	5,400.00	5,400.00	0.00	0.00	-5,400.00
01-170 Overtime	682.34	33.80	0.00	-220.67	0.00	0.00	0.00
01-201 FICA/Medicare	15,705.08	16,195.83	21,499.00	5,158.47	22,065.00	22,065.00	566.00
FICA-6.2%; Medicare-1.45%							
01-203 Retirement	7,196.29	7,431.21	14,888.00	8,706.49	16,681.00	16,681.00	1,793.00
Employee retirement plan at scheduled rate for each individual full-time employee's tenure							
Pay & Benefits	228,855.73	233,123.97	302,538.00	63,304.26	327,175.00	327,175.00	24,637.00
Operations							
02-101 Memberships/Dues	175.00	0.00	175.00	175.00	175.00	175.00	0.00
A group membership covering all staff to Maine Library Association (\$175)							
02-150 Personnel Development	0.00	0.00	650.00	530.00	1,500.00	1,500.00	850.00
Maine Library Association conference, Children's Library conference, Misc Training							
02-250 Postage	301.67	429.65	500.00	181.36	500.00	500.00	0.00
Mailing library notices to patrons, shipping of out-of-state inter-library loan items							
02-390 Telephone	3,932.17	3,880.70	4,500.00	882.01	4,620.00	4,620.00	120.00
\$285/month x 12 months=\$4,620							

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 03-20 Library/Parks & Recreation / Library CONT'D							
02-394 Maine InfoNet	5,566.80	6,162.40	6,750.00	334.60	8,366.00	8,366.00	1,616.00
This money is used to gain access to millions of volumes and items through the Minerva consortium. It pays our annual membership to the consortium and funds the delivery fee for items requested from remote libraries.							
02-500 Mileage & Tolls Reimbursement	119.48	0.00	500.00	239.50	500.00	500.00	0.00
Cover travel costs to meetings							
02-501 Electricity	8,336.64	5,933.07	9,000.00	3,719.84	4,500.00	4,500.00	-4,500.00
02-506 Water	866.41	1,223.71	1,457.00	343.16	1,560.00	1,560.00	103.00
02-802 Heating Fuel	3,196.88	4,559.50	4,695.00	662.03	5,220.00	5,220.00	525.00
2,900 gal x 1.80/gal= \$5,220							
Operations	22,495.05	22,189.03	28,227.00	7,067.50	26,941.00	26,941.00	-1,286.00
Contract Services							
Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies & Equipment							
04-240 Office Supplies	4,480.02	4,453.23	4,600.00	1,677.10	4,600.00	4,600.00	0.00
Office supplies cover an array of materials that are used to support the ability to deliver services, process new materials, and function as a highly used library. These include pens, security cases, book tape, printer cartridges, cleaning products, stamps, ink, etc. The Library creates flyers, newsletters, posters for events and handouts at an increased rate. Poland Springs bottled water=\$50/month.							
04-260 Office Equipment	553.93	1,005.53	2,000.00	1,469.73	3,000.00	3,000.00	1,000.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs" Curr Bud Change \$
	Actual	Actual	Budget	Balance	Initial	Manager	
Dept/Div: 03-20 Library/Parks & Recreation / Library CONT'D							
04-281 Books	27,294.51	33,521.96	32,000.00	7,506.65	33,000.00	33,000.00	1,000.00
04-282 Periodicals	1,883.56	1,918.40	2,000.00	-170.09	2,000.00	2,000.00	0.00
Funding for this allows for subscriptions to over 50 periodicals							
04-285 Books Lost	39.25	161.85	150.00	103.19	150.00	150.00	0.00
Covers replacement costs of materials requested from another library and not returned by the patron							
04-286 Audio/Visual Materials	9,246.53	9,043.99	11,000.00	5,576.17	12,000.00	12,000.00	1,000.00
04-621 Copiers/Copies	510.27	614.13	1,550.00	1,550.00	1,550.00	1,550.00	0.00
Supplies & Equipment	44,008.07	50,719.09	53,300.00	17,712.75	56,300.00	56,300.00	3,000.00
Library	295,358.85	306,032.09	384,065.00	88,084.51	410,416.00	410,416.00	26,351.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 03-21 Library/Parks & Recreation / Parks & Recreation							
Pay & Benefits							
01-130 Per Diem Personnel	0.00	900.00	0.00	0.00	0.00	0.00	0.00
01-162 Wilkies Beach Attendent	0.00	3,952.98	12,075.00	6,929.99	12,075.00	12,075.00	0.00
01-201 FICA/Medicare	0.00	295.06	924.00	530.41	924.00	924.00	0.00
Pay & Benefits	0.00	5,148.04	12,999.00	7,460.40	12,999.00	12,999.00	0.00
Operations							
02-101 Memberships/Dues	593.00	1,979.78	1,610.00	900.18	1,610.00	1,610.00	0.00
MRPA=\$135; NRPA-\$675; Movie/Music Annual Licensing=\$800							
02-150 Personnel Development	1,403.80	929.00	1,970.00	678.90	3,254.00	3,254.00	1,284.00
Playground workshop-\$86, NRPA online classes-\$240; ACA Conference- \$928; MRPA Fall workshop-\$80; MRPA Spring workshop-\$800; NNE Conference-\$1,000; SMART meeting- \$120							
02-250 Postage	0.00	200.00	100.00	100.00	100.00	100.00	0.00
02-262 WilkiesBeach	1,746.65	3,613.51	0.00	0.00	0.00	0.00	0.00
Moved to Buildings & Grounds Budget							
02-263 Water Testing	450.00	90.00	0.00	0.00	0.00	0.00	0.00
Moved to Buildings & Grounds Budget							
02-290 Advertising	0.00	0.00	100.00	100.00	100.00	100.00	0.00
02-390 Telephone	0.00	314.91	0.00	0.00	516.00	516.00	516.00
Telephone-\$123/month x 12 months=\$1,476							
02-391 Cell Phone	303.11	0.00	516.00	308.59	0.00	0.00	-516.00
\$43/month x 12 months=\$516							
02-500 Mileage & Tolls Reimbursement	0.00	0.00	200.00	200.00	200.00	200.00	0.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 03-21 Library/Parks & Recreation / Parks & Recreation CONT'D							
02-501 Electricity	3,917.87	3,375.68	3,600.00	-4,544.65	19,200.00	19,200.00	15,600.00
\$1,600 * 12 Months = \$19,200							
02-502 Vehicle Maintenance	626.15	33.20	0.00	0.00	0.00	0.00	0.00
02-506 Water	521.78	710.60	918.00	245.37	816.00	816.00	-102.00
\$68/month x 12 months=\$816							
02-515 Vehicle Gas/Diesel	103.13	198.35	0.00	0.00	0.00	0.00	0.00
02-802 Heating Fuel	9,118.29	5,882.22	8,015.00	2,878.18	10,150.00	10,150.00	2,135.00
Estimated 5,800 gallons x \$1.75/gal							
02-864 Special Events	0.00	1,046.20	3,000.00	3,000.00	5,000.00	5,000.00	2,000.00
Tree lighting, Halloween, Movies in the Park, Easter, etc							
Operations	18,783.78	18,373.45	20,029.00	3,866.57	40,946.00	40,946.00	20,917.00
Contract Services							
Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies & Equipment							
04-220 Equipment	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00
04-222 Uniforms	0.00	411.00	400.00	400.00	400.00	400.00	0.00
Admin polo shirts-4 x \$75=\$375 & hoodies; other staff t-shirts=\$100							
04-240 Office Supplies	646.39	516.48	750.00	297.30	1,750.00	1,750.00	1,000.00
04-260 Office Equipment	0.00	159.98	350.00	350.00	1,500.00	1,500.00	1,150.00
Miscellaneous small office equipment, laminator							
04-621 Copiers/Copies	879.20	920.55	1,500.00	1,500.00	1,500.00	1,500.00	0.00
Supplies & Equipment	1,525.59	2,008.01	3,000.00	2,547.30	6,150.00	6,150.00	3,150.00
Buildings Supplies/Maintenance							

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 03-21 Library/Parks & Recreation / Parks & Recreation CONT'D							
09-312 Parks & Facilities Picnic Tables, Benches, etc.	1,409.16	5,555.75	4,261.00	-705.11	4,261.00	4,261.00	0.00
09-313 Libby Hill	219.36	1,992.32	0.00	0.00	0.00	0.00	0.00
Buildings	1,628.52	7,548.07	4,261.00	-705.11	4,261.00	4,261.00	0.00
Supplies/Maintenance							
Parks & Recreation	21,937.89	33,077.57	40,289.00	13,169.16	64,356.00	64,356.00	24,067.00
Library/Parks & Recreation	317,296.74	339,109.66	424,354.00	101,253.67	474,772.00	474,772.00	50,418.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 04-41 Public Safety Services / Public Safety							
Pay & Benefits							
01-100 Full-time Personnel	399,931.57	421,924.05	582,056.00	254,899.37	632,618.00	629,079.00	47,023.00
Please refer to attached breakdown							
01-130 Per Diem Personnel	164,234.21	128,582.53	178,554.00	-40,946.27	250,000.00	250,000.00	71,446.00
Please refer to attached breakdown. This account is for per-diem coverage to assist covering day, night and weekend shifts.							
01-150 Officers	3,500.00	1,100.00	1,000.00	300.00	2,000.00	2,000.00	1,000.00
01-164 PerCall	58,477.56	43,017.03	58,116.00	32,298.78	58,116.00	58,116.00	0.00
01-170 Overtime	22,925.58	66,331.08	25,000.00	-49,994.40	50,000.00	50,000.00	25,000.00
01-201 FICA/Medicare	50,318.97	52,036.33	67,348.00	16,641.66	61,425.00	61,206.00	-6,142.00
FICA-6.2%; Medicare-1.45%							
01-203 Retirement	23,184.22	23,702.61	35,642.00	9,341.11	44,283.00	80,522.00	44,880.00
Employee retirement plan at scheduled rate for each individual full-time employee's tenure 12.8% Match per TM 3/17/2023- MainePers							
Pay & Benefits	722,572.11	736,693.63	947,716.00	222,540.25	1,098,442.00	1,130,923.00	183,207.00
Operations							
02-025 Dry Hydrants	0.00	0.00	500.00	500.00	10,000.00	10,000.00	9,500.00
Repairs/Maintenance							
02-101 Memberships/Dues	11,364.68	14,590.31	14,159.00	-7,196.90	19,514.00	19,514.00	5,355.00
Please refer to budget sheet for detail							

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 04-41 Public Safety Services / Public Safety CONT'D							
02-150 Personnel Development Classes for full time members-\$5,000, Chief's continuing education & professional conferences-\$3,000, classes call department members- \$2,000; Misc Trainings-\$5,000	23,917.98	6,803.41	15,000.00	5,660.47	15,000.00	15,000.00	0.00
02-151 EMS License EMS License-\$220, EMT renewals-\$90 (various)	0.00	575.00	310.00	310.00	310.00	310.00	0.00
02-152 Physicals/Innoculations OSHA requires mandates governing Infectious Disease Control (ie: Hepatitis B Vaccine and TB testing) for the Fire-Rescue personnel and physicals as required by the State BOL; Pulmonary function testing; Town-wide flu vaccines.	1,196.50	3,247.91	2,500.00	87.00	5,000.00	5,000.00	2,500.00
02-180 ALS Intercepts Advanced Life Support that is provided by outside entities when our own staff is unavailable	0.00	900.00	1,200.00	600.00	1,200.00	1,200.00	0.00
02-390 Telephone This account is for all telephones and lines for 3 fire stations including base costs and long distance. \$534/month x 12 months=\$6,408	4,387.64	4,732.79	4,980.00	-387.78	6,408.00	6,408.00	1,428.00
02-391 Cell Phone	5,150.93	4,167.45	5,820.00	3,620.72	11,460.00	11,460.00	5,640.00
02-393 Internet Internet services at Central and Village Stations	2,364.89	2,364.89	2,580.00	645.09	2,586.00	2,586.00	6.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 04-41 Public Safety Services / Public Safety CONT'D							
02-401 Fire Relief/Onsite Support	136.85	0.00	350.00	12.67	0.00	0.00	-350.00
02-402 Emergency Management Agency	0.00	385.82	500.00	500.00	2,000.00	2,000.00	1,500.00
EOC supplies							
02-405 Ladder Maintenance	2,190.00	1,665.00	5,800.00	4,460.00	5,800.00	5,800.00	0.00
Aerial ground ladder annual testing-\$1,300; hose testing-\$4,500 (moved from vehicle maintenance)							
02-500 Mileage & Tolls Reimbursement	2,061.58	930.63	3,000.00	2,542.25	3,000.00	3,000.00	0.00
Mileage reimbursement for anticipated travel-reimbursement at Federal Standard Rate							
02-502 Vehicle Maintenance	35,183.68	35,936.23	38,700.00	4,571.78	38,700.00	38,700.00	0.00
This account is for the preventive maintenance and repair of apparatus and vehicles. Pump testing-\$600; SRO vehicle upfitting & lettering-\$3,500; Vehicle Maint-\$34,600							
02-515 Vehicle Gas/Diesel	18,639.82	17,905.75	27,720.00	3,011.84	34,000.00	34,000.00	6,280.00
Gas/diesel fuel for the 16 pieces of equipment plus support units. Estimated at 6,000 gallons diesel x \$4.50 per gallon-\$27,000 and 2,000 gallons unleaded x \$3.50 per gallon-\$7,000							
02-655 Rescue Billing	14,997.77	15,701.41	16,200.00	-3,599.39	25,596.00	25,596.00	9,396.00
02-740 Veterinary Fees	0.00	0.00	150.00	150.00	150.00	150.00	0.00
02-741 Cremation	0.00	0.00	150.00	150.00	150.00	150.00	0.00
02-742 Humane Shelter	8,323.68	8,323.68	11,099.00	-725.68	12,000.00	12,400.00	1,301.00
Operations	129,916.00	118,230.28	150,718.00	14,912.07	192,874.00	193,274.00	42,556.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 04-41 Public Safety Services / Public Safety CONT'D							
Contract Services							
03-750 Security	478.00	0.00	0.00	0.00	0.00	0.00	0.00
03-840 County Dispatch	28,538.00	58,759.00	62,321.00	0.00	69,418.00	69,418.00	7,097.00
This item is for contracting services for dispatch with Cumberland County Regional Communications Center							
Contract Services	29,016.00	58,759.00	62,321.00	0.00	69,418.00	69,418.00	7,097.00
Supplies & Equipment							
04-220 Equipment	0.00	0.00	1,500.00	1,500.00	2,500.00	2,500.00	1,000.00
Equipment/Hazardous Equipment Supply							
04-222 Uniforms	4,073.94	8,703.48	12,500.00	2,432.39	14,500.00	14,500.00	2,000.00
04-240 Office Supplies	3,733.77	3,938.33	3,500.00	1,271.35	3,500.00	3,500.00	0.00
Miscellaneous office and cleaning supplies; ACO supplies-\$500							
04-250 Postage	38.14	26.06	750.00	732.00	750.00	750.00	0.00
04-260 Office Equipment	978.40	3,966.32	2,750.00	-3,108.83	2,750.00	2,750.00	0.00
This account will be used to purchase any small office equipment, desks, chairs, etc.							
04-380 Radio Repair	5,344.81	9,009.87	10,000.00	6,145.38	10,000.00	10,000.00	0.00
This account is for portable, monitor and mobile repairs as well as replacement of 5 new radios per year @ \$1,000 each. Repairs & Maintenance \$5,000							

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 04-41 Public Safety Services / Public Safety CONT'D							
04-406 Fire Prevention	1,423.30	1,422.18	2,000.00	1,652.05	2,000.00	2,000.00	0.00
This account represents the cost of Fire Prevention week and EMS week programs for the schools and day care centers. We also hold two Open House Nights at the station and purchase smoke/CO2 detectors.							
04-407 Firefighting Equipment	21,298.92	42,413.01	39,520.00	-10,900.27	39,520.00	39,520.00	0.00
This account is for repairs, replacements because of damage, battery replacement and miscellaneous. Includes \$1,500 Green Insurance for firefighters. Consolidated FF Equipment & EMS Equipment lines.							
04-408 Training Supplies	102.65	3,790.00	4,000.00	2,648.02	4,000.00	4,000.00	0.00
This account is for the membership to keep certification and training needs as required by State and Federal Regulations-meals, materials, seminars, manuals, software, IT equipment.							
04-421 EMT Supplies	19,038.51	15,804.60	19,425.00	2,480.18	25,000.00	25,000.00	5,575.00
This account represents funds for stocking ambulances, meters, response bags, medications, etc.							
04-422 EMT Equipment	9,252.22	0.00	0.00	-566.40	0.00	0.00	0.00
04-503 Hazardous Materials	767.00	951.61	1,000.00	1,000.00	0.00	0.00	-1,000.00
04-621 Copiers/Copies	0.00	70.68	0.00	-100.68	0.00	0.00	0.00
Supplies & Equipment	66,051.66	90,096.14	96,945.00	5,185.19	104,520.00	104,520.00	7,575.00

Custom Budget Report

	Expense						
	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 04-41 Public Safety Services / Public Safety CONT'D							
Public Safety Building							
05-501 Electricity	7,907.08	5,693.31	8,500.00	-1,152.57	15,300.00	15,300.00	6,800.00
05-506 Water	866.41	1,223.71	3,017.00	1,903.16	1,662.00	1,662.00	-1,355.00
05-802 Heating Fuel	5,386.63	5,843.41	7,600.00	637.95	11,700.00	11,700.00	4,100.00
6,500 gallons x \$1.80/gallon (propane)							
Public Safety Building	14,160.12	12,760.43	19,117.00	1,388.54	28,662.00	28,662.00	9,545.00
Village Station (renamed)							
06-501 Electricity	1,318.44	676.81	1,400.00	684.07	0.00	0.00	-1,400.00
Moved to Buildings & Grounds							
06-506 Water	187.87	256.03	324.00	83.88	0.00	0.00	-324.00
Moved to Buildings & Grounds							
06-805 Heating Fuel	1,485.40	1,005.42	1,832.00	1,832.00	0.00	0.00	-1,832.00
Village Station (renamed)	2,991.71	1,938.26	3,556.00	2,599.95	0.00	0.00	-3,556.00
Dry Mills Station							
07-501 Electricity	618.34	289.76	500.00	232.48	900.00	900.00	400.00
07-802 Heating Fuel	996.21	790.62	2,290.00	-0.28	2,160.00	2,160.00	-130.00
1,200 gallons x \$1.80/gallon (propane)							
Dry Mills Station	1,614.55	1,080.38	2,790.00	232.20	3,060.00	3,060.00	270.00
Old Village Station							
Old Village Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Buildings Supplies/Maintenance							
Buildings Supplies/Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Safety	966,322.15	1,019,558.12	1,283,163.00	246,858.20	1,496,976.00	1,529,857.00	246,694.00

Custom Budget Report

Expense

		2020	2021	2023	2023	2024	2024	Man Req vs"
		Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 04-42 Public Safety Services / Animal Control								
Pay & Benefits								
	Pay & Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operations								
	Operations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies & Equipment								
	Supplies & Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Animal Control	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 04-43 Public Safety Services / Utilities							
Operations							
02-850 Street Lights	25,855.41	11,835.17	20,000.00	16,322.73	20,000.00	20,000.00	0.00
This line covers the cost of street light rental from Central Maine Power							
02-851 Traffic Lights	2,290.81	1,371.81	2,500.00	1,540.76	2,500.00	2,500.00	0.00
4.5 signals at \$555 per year=\$2,500							
02-852 Traffic Lights Maintenance	509.90	10,143.20	6,000.00	1,000.00	7,000.00	7,000.00	1,000.00
4 signals at \$1,750 each=\$7,000							
02-860 Hydrants	126,852.00	183,102.00	224,064.00	35,823.00	254,364.00	254,364.00	30,300.00
\$21,197/month x 12=\$254,364							
Operations	155,508.12	206,452.18	252,564.00	54,686.49	283,864.00	283,864.00	31,300.00
Utilities	155,508.12	206,452.18	252,564.00	54,686.49	283,864.00	283,864.00	31,300.00
Public Safety Services	1,121,830.27	1,226,010.30	1,535,727.00	301,544.69	1,780,840.00	1,813,721.00	277,994.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 05-51 Public Works Services / Winter Roads							
Pay & Benefits							
01-100 Full-time Personnel	169,725.13	151,475.65	166,044.00	27,692.50	213,883.00	214,543.00	48,499.00
See attached breakdown. This line covers 22 weeks from November to April while winter operations are on-going.							
Salary Adjustments given 3/17 per TM							
01-140 Seasonal Personnel	27,279.00	4,424.00	20,000.00	1,008.86	22,000.00	22,000.00	2,000.00
This line covers the cost of seasonal hours. These positions assist with all winter activities.							
01-170 Overtime	26,501.94	20,239.99	37,960.00	-1,942.77	50,000.00	50,000.00	12,040.00
01-201 FICA/Medicare	15,996.70	13,199.16	18,199.00	3,584.73	20,187.00	20,238.00	2,039.00
FICA-6.2%; Medicare-1.45%							
Salary Adjustments given 3/17 per TM							
01-203 Retirement	1,987.32	6,569.91	13,892.00	8,015.71	18,472.00	18,518.00	4,626.00
Employee retirement plan at scheduled rate for each individual full-time employee's tenure							
Salary Adjustments given 3/17 per TM							
Pay & Benefits	241,490.09	195,908.71	256,095.00	38,359.03	324,542.00	325,299.00	69,204.00
Operations							
02-391 Cell Phone	490.03	917.39	1,281.00	603.68	1,580.00	1,580.00	299.00
2 phones @ \$90.00 * 12 months = \$1,080							
On Call Cell phone stipend \$500							
02-392 Pager Rental	289.45	172.62	0.00	0.00	0.00	0.00	0.00
02-667 FEMA/MEMA	31.17	0.00	0.00	0.00	0.00	0.00	0.00
Operations	810.65	1,090.01	1,281.00	603.68	1,580.00	1,580.00	299.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 05-51 Public Works Services / Winter Roads CONT'D							
Contract Services							
Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies & Equipment							
04-220 Equipment	8,864.74	6,522.19	13,000.00	11,893.16	13,000.00	13,000.00	0.00
This line covers the cost of equipment rentals for winter operations such as dozer and excavators for stockpiling. Dump truck rentals for snow removal.							
04-223 Supplies	279.69	552.14	750.00	535.94	750.00	750.00	0.00
This line covers the purchase of small items pertaining to winter operations. Such as gloves and mailboxes							
04-510 Plowing Sanding Supplies	13,001.50	15,411.94	15,000.00	4,885.00	17,000.00	17,000.00	2,000.00
This line covers the cost of cutting edges for our plows and wings. It also covers any repairs to our plows and wings.							
04-511 Salt	171,030.41	130,442.93	235,000.00	23,325.47	273,000.00	273,000.00	38,000.00
This line covers the purchase of salt for winter operations. 3,900 tons at \$70 per ton.							
04-512 Sand	21,388.00	23,740.00	37,500.00	25,500.00	37,500.00	37,500.00	0.00
This line covers the purchase of 7,500 yds @ \$5/yard.							
04-513 Culvert Supplies	9.89	0.00	400.00	400.00	400.00	400.00	0.00
This line covers the purchase of items associated with the thawing of culverts. Such items include service of the burner.							

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 05-51 Public Works Services / Winter Roads CONT'D							
04-514 Calcium Chloride	3,725.00	4,407.42	6,500.00	552.38	7,313.00	7,313.00	813.00
This line covers the purchase of calcium used in de-icing operations during snow removal. We use an average of approximately 4,063 gallons @ \$1.80/gal=\$7,313							
Supplies & Equipment	218,299.23	181,076.62	308,150.00	67,091.95	348,963.00	348,963.00	40,813.00
Winter Roads	460,599.97	378,075.34	565,526.00	106,054.66	675,085.00	675,842.00	110,316.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 05-52 Public Works Services / Summer Roads							
Pay & Benefits							
01-100 Full-time Personnel	177,295.57	197,369.41	229,300.00	59,948.15	287,667.00	307,186.00	77,886.00
Please see attached breakdown. This line covers 7 full-time employees for 30 weeks in which summer maintenance operations are done. Salary Adjustment per TM 3/17/23							
01-140 Seasonal Personnel	5,687.50	176.00	0.00	0.00	0.00	0.00	0.00
01-170 Overtime	910.30	3,055.13	2,073.00	-191.96	4,000.00	4,000.00	1,927.00
This line covers overtime call-outs in summer for things such as downed trees and flooded roadways.							
01-201 FICA/Medicare	14,633.71	15,565.77	18,859.00	5,665.17	22,313.00	23,806.00	4,947.00
FICA-6.2%; Medicare-1.45% Salary Adjustments per TM 3/17/2023							
01-203 Retirement	18,693.54	11,814.82	15,156.00	882.84	20,417.00	21,783.00	6,627.00
Employee retirement plan at scheduled rate for each individual full-time employee's tenure. Salary Adjustment per TM 3/17/2023							
Pay & Benefits	217,220.62	227,981.13	265,388.00	66,304.20	334,397.00	356,775.00	91,387.00
Operations							
02-101 Memberships/Dues	180.00	283.00	400.00	400.00	400.00	400.00	0.00
02-150 Personnel Development	525.00	138.50	1,000.00	340.06	2,000.00	2,000.00	1,000.00
Outside personnel development/safety training as required for DOL and per internal policy.							

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 05-52 Public Works Services / Summer Roads CONT'D							
02-152 Physicals/Innoculations	955.00	707.50	650.00	180.00	650.00	650.00	0.00
This line covers the cost of drug testing required by the Federal Transportation Act. Any CDL Operator has to be in a drug testing program.							
02-380 Radio Maintenance	855.41	0.00	850.00	610.00	850.00	850.00	0.00
This line covers the repair and maintenance of 20 Public Works radios. Upgrades and frequency changes are needed.							
02-500 Mileage & Tolls Reimbursement	70.00	5.75	50.00	-371.80	500.00	500.00	450.00
This line covers the cost of Transpass							
02-603 Gravel Crushing	17,634.00	15,520.00	19,000.00	11,393.60	19,200.00	19,200.00	200.00
This line covers the purchase of crushed gravel-1,600 yrds @ \$12/yrd							
02-604 Road Striping & Crosswalks	52,321.39	58,246.92	90,300.00	44,017.40	90,300.00	90,300.00	0.00
This line covers the cost of line striping. We paint most of our hot top ways and Gray Village annually. An additional \$15,000 for FY 2024 to strip the transfer station.							
Operations	72,540.80	74,901.67	112,250.00	56,569.26	113,900.00	113,900.00	1,650.00
Contract Services							
03-156 Labor	15,281.44	11,409.46	16,000.00	-187.05	25,000.00	25,000.00	9,000.00
Flaggers for Construction Zones							
03-751 Engineering Service	9,581.67	5,999.99	25,000.00	15,014.71	35,000.00	35,000.00	10,000.00
This line covers the cost of any minor engineering services required							
Contract Services	24,863.11	17,409.45	41,000.00	14,827.66	60,000.00	60,000.00	19,000.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 05-52 Public Works Services / Summer Roads CONT'D							
Supplies & Equipment							
04-392 Equipment Rental	22,625.00	13,729.00	20,000.00	12,414.94	6,500.00	6,500.00	-13,500.00
This line covers the cost of equipment rental not in inventory							
04-513 Culvert Supplies	13,084.85	12,869.37	17,000.00	-2,074.00	20,000.00	20,000.00	3,000.00
This line covers the purchase of culverts to stock for emergency repair \$15,000; catch basins cleaned every year \$5,000.							
04-516 Trees	24,015.00	6,340.00	22,220.00	11,235.00	20,000.00	20,000.00	-2,220.00
This line covers the cost of tree removal that the staff cannot handle. These trees are in our right of way and must be removed.							
04-517 Street Repair	28,538.75	11,460.07	30,000.00	9,044.34	35,000.00	35,000.00	5,000.00
This line covers the purchase of cold patch to patch pot holes.							
04-518 Bridges & Guardrails	5,062.00	1,069.00	7,200.00	7,200.00	7,200.00	7,200.00	0.00
This line covers the cost to replace guardrails.							
04-519 Dust Control	706.75	0.00	0.00	0.00	0.00	0.00	0.00
04-521 Signs	5,480.95	4,488.84	6,000.00	4,237.42	6,000.00	6,000.00	0.00
This line covers the cost of sign replacement on our roadways. Both theft and regular maintenance drive these costs.							
04-522 Summer Hand Tools	293.75	105.11	300.00	54.85	300.00	300.00	0.00
This line covers the cost to replace small hand tools, such as shovels.							

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 05-52 Public Works Services / Summer Roads CONT'D							
Supplies & Equipment	99,807.05	50,061.39	102,720.00	42,112.55	95,000.00	95,000.00	-7,720.00
Summer Roads	414,431.58	370,353.64	521,358.00	179,813.67	603,297.00	625,675.00	104,317.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 05-53 Public Works Services / Additional Roadwork							
Contract Services							
03-691 Plowing/Sanding Private Roads	135,630.40	138,710.40	150,000.00	34,227.84	175,000.00	177,500.00	27,500.00
Additional money for potential private road							
03-692 Interlocal-Town of Windham Agreement with Windham	2,383.02	2,383.02	2,503.00	2,503.00	3,000.00	3,000.00	497.00
Contract Services	138,013.42	141,093.42	152,503.00	36,730.84	178,000.00	180,500.00	27,997.00
Additional Roadwork	138,013.42	141,093.42	152,503.00	36,730.84	178,000.00	180,500.00	27,997.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 05-54 Public Works Services / Garage							
Pay & Benefits							
01-100 Full-time Personnel	57,874.72	65,971.07	58,885.00	5,407.47	61,277.00	61,277.00	2,392.00
Please see attached breakdown.							
01-120 Part-Time Personnel	0.00	0.00	11,138.00	1,651.71	11,591.00	11,591.00	453.00
01-170 Overtime	0.00	0.00	600.00	-1,458.00	600.00	600.00	0.00
01-201 FICA/Medicare	4,493.97	5,165.08	5,676.00	750.14	5,357.00	5,357.00	-319.00
FICA-6.2%; Medicare-1.45%							
01-203 Retirement	3,882.04	3,693.73	3,569.00	369.30	4,289.00	4,289.00	720.00
Employee retirement plan at scheduled rate for each individual full-time employee's tenure.							
Pay & Benefits	66,250.73	74,829.88	79,868.00	6,720.62	83,114.00	83,114.00	3,246.00
Operations							
02-250 Postage	5.85	0.00	0.00	0.00	500.00	500.00	500.00
02-390 Telephone	1,412.67	1,457.91	1,572.00	358.51	1,625.00	1,625.00	53.00
02-391 Cell Phone	717.98	105.84	0.00	0.00	0.00	0.00	0.00
02-393 Internet	825.00	375.00	0.00	0.00	0.00	0.00	0.00
02-501 Electricity	10,333.22	7,393.29	12,000.00	1,384.64	15,000.00	15,000.00	3,000.00
This line covers the cost of electricity at the garage and associated buildings.							
02-506 Water	866.41	1,223.71	1,457.00	343.16	1,560.00	1,560.00	103.00
02-515 Vehicle Gas/Diesel	32,753.16	21,958.64	56,210.00	5,273.13	46,500.00	46,500.00	-9,710.00
Diesel 8,000 gallons x \$4.50/gal=\$36,000 and gas 3000 gallons x \$3.50/gal=\$10,500							

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 05-54 Public Works Services / Garage CONT'D							
02-602 Body Work	4,529.51	5,200.00	7,500.00	7,500.00	8,000.00	8,000.00	500.00
This line covers the bodywork that cannot be done in-house because of OSHA standards.							
02-661 Holding Tank Pumping	930.00	855.00	2,720.00	780.36	3,000.00	3,000.00	280.00
This line covers the cost of pumping and disposal of materials from the holding tank at the town garage. Depending on the number of weather events the system has to be pumped 4 to 6 times. 6 pumps at \$500=\$3,000							
02-802 Heating Fuel	9,706.10	10,468.70	16,030.00	4,974.85	14,400.00	14,400.00	-1,630.00
Propane estimated 8,000 gallons x \$1.80/gal							
Operations	62,079.90	49,038.09	97,489.00	20,614.65	90,585.00	90,585.00	-6,904.00
Contract Services							
03-412 Equipment Inspections	1,517.11	1,485.03	3,000.00	726.62	2,930.00	2,930.00	-70.00
Crane Inspection-\$540; Maine Air Power (compressor) yearly-\$720; lift inspection-\$660; jack stand inspection-\$150; oil/water separator inspection-\$860							
Contract Services	1,517.11	1,485.03	3,000.00	726.62	2,930.00	2,930.00	-70.00
Supplies & Equipment							
04-222 Uniforms	4,457.55	6,001.21	6,000.00	2,845.86	6,000.00	6,000.00	0.00
04-226 Safety Shoes	2,330.92	1,569.92	2,750.00	1,757.54	2,750.00	2,750.00	0.00
11 Employees @ \$250							
04-240 Office Supplies	1,283.18	1,446.20	1,100.00	-80.01	1,100.00	1,100.00	0.00
Office supplies, office equipment and bottled water.							

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 05-54 Public Works Services / Garage CONT'D							
04-391 Equipment Repair	2,891.37	2,875.95	3,000.00	1,378.98	3,000.00	3,000.00	0.00
Repair of tools in the garage, such as hydraulic jack repair							
04-392 Equipment Rental	0.00	0.00	250.00	250.00	250.00	250.00	0.00
This line covers the rental of small equipment not owned by the Town							
04-523 Parts/Repairs	60,216.36	55,250.54	70,000.00	33,889.97	73,000.00	73,000.00	3,000.00
This line covers the cost of parts and repairs, including those not able to be performed by our mechanic.							
04-524 Mechanic Supplies	5,149.52	3,040.83	6,000.00	4,018.50	6,000.00	6,000.00	0.00
This line covers the cost of supplies in the garage such as welding rods, oxygen, acteylene							
04-525 Lubricants/Oil	4,267.21	2,845.68	3,500.00	2,132.45	3,500.00	3,500.00	0.00
This line covers the cost of purchasing all of our petroleum based products							
Supplies & Equipment	80,596.11	73,030.33	92,600.00	46,193.29	95,600.00	95,600.00	3,000.00
Public Safety Building							
Public Safety Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Garage	210,443.85	198,383.33	272,957.00	74,255.18	272,229.00	272,229.00	-728.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 05-55 Public Works Services / Recycling							
Pay & Benefits							
01-100 Full-time Personnel	196,172.60	205,527.90	218,240.00	8,616.62	254,238.00	260,603.00	42,363.00
Please refer to attached breakdown							
01-120 Part-Time Personnel	33,015.50	39,709.86	43,680.00	13,217.09	41,558.00	34,632.00	-9,048.00
Please refer to attached breakdown							
01-130 Per Diem Personnel	18,940.52	20,406.96	42,923.00	38,750.18	19,210.00	28,107.00	-14,816.00
01-170 Overtime	981.43	618.50	1,000.00	-51.60	1,000.00	1,000.00	0.00
01-201 FICA/Medicare	19,150.28	20,603.07	24,586.00	6,035.33	28,666.00	29,424.00	4,838.00
01-203 Retirement	11,513.75	10,472.57	15,537.00	4,650.75	17,797.00	18,242.00	2,705.00
Employee retirement plan at scheduled rate for each individual full-time employee's tenure.							
Pay & Benefits	279,774.08	297,338.86	345,966.00	71,218.37	362,469.00	372,008.00	26,042.00
Operations							
02-101 Memberships/Dues	0.00	0.00	400.00	0.00	400.00	400.00	0.00
MRRA							
02-152 Physicals/Innoculations	550.50	0.00	125.00	125.00	125.00	125.00	0.00
02-250 Postage	0.00	0.00	0.00	0.00	500.00	500.00	500.00
02-390 Telephone	1,144.38	1,149.04	1,332.00	739.93	840.00	840.00	-492.00
02-393 Internet	825.00	375.00	0.00	0.00	0.00	0.00	0.00
02-411 Recyclable Oil	541.25	882.50	2,160.00	1,500.45	2,160.00	2,160.00	0.00
02-415 Baler/Compactor	1,820.05	5,102.67	2,500.00	-2,153.10	3,000.00	3,000.00	500.00
Repair and preventative maintenance on balers							
02-500 Mileage & Tolls Reimbursement	0.00	0.00	25.00	-163.50	100.00	100.00	75.00
02-501 Electricity	7,938.21	4,769.85	8,000.00	2,308.74	8,100.00	8,100.00	100.00
02-503 MW Sampling	11,300.00	17,577.60	12,500.00	7,000.00	12,500.00	12,500.00	0.00
Landfill water quality monitoring							

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs" Curr Bud Change \$
	Actual	Actual	Budget	Balance	Initial	Manager	
Dept/Div: 05-55 Public Works Services / Recycling CONT'D							
02-504 Repairs	589.09	1,354.63	1,000.00	943.72	3,500.00	3,500.00	2,500.00
Basic repairs to the facility							
Concrete Pad Repair							
02-505 LP Gas	1,359.21	1,459.21	1,900.00	539.48	2,000.00	2,000.00	100.00
Propane for forklifts							
02-506 Water	1,800.96	2,225.18	2,476.00	548.42	2,760.00	2,760.00	284.00
02-515 Vehicle Gas/Diesel	1,507.49	1,661.08	2,030.00	-283.11	3,600.00	3,600.00	1,570.00
800 gallons x \$4.50/gallon (diesel for backhoe and steer)							
02-657 Hazardous Waste Collection	6,083.40	8,159.08	8,800.00	2,231.62	7,000.00	7,000.00	-1,800.00
An annual collection to remove toxins from the waste stream							
02-658 Universal Hazardous Waste	923.20	687.34	1,500.00	1,292.00	2,000.00	2,000.00	500.00
For the disposal of Universal and hazardous wastes disposed of at the facility by the public							
02-659 Tipping Fees	240,903.40	272,491.50	341,750.00	79,532.31	393,793.00	393,793.00	52,043.00
Household Trash (ecoMaine)-3,000 tons x \$87.50/ton=\$262,500; Bulky Waste-630 tons x \$99.75/ton=\$62,842.50; Wood (Maine Custom Woodlands)-650 tons x \$90/ton=\$58,500; Tires (Grimmel Industries)-25 tons x \$150/ton=\$3,750; Leaf Grinding-4 hours x \$700/hour=\$2,800; Mixed Paper-170 tons x \$20.00 = \$3,400							

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs" Curr Bud Change \$
	Actual	Actual	Budget	Balance	Initial	Manager	
Dept/Div: 05-55 Public Works Services / Recycling CONT'D							
02-660 Transfer Station Hauling	81,105.00	85,100.25	111,984.00	32,574.56	119,001.00	119,001.00	7,017.00
Household trash (ecoMaine)-156 hauls x \$547.05/haul=\$85,339.80; Oversized Bulky Waste-115 hauls x \$283.50/haul=\$32,602.50; Glass-3 hauls x\$353/haul=\$1,059							
02-661 Holding Tank Pumping	250.00	640.00	1,575.00	1,575.00	1,600.00	1,600.00	25.00
Operations	358,641.14	403,634.93	500,057.00	128,311.52	562,979.00	562,979.00	62,922.00
Supplies & Equipment							
04-220 Equipment	0.00	63.40	4,200.00	4,200.00	4,200.00	4,200.00	0.00
Flame proof chem cabinet (per DEP)- \$2,000; rolling carts-2 x \$350 each=\$700; Miscellaneous hand tools, safety-related items (i.e. signage, vests)-\$1,500							
04-222 Uniforms	1,490.00	829.90	400.00	7.85	400.00	400.00	0.00
uniforms for facility staff							
04-223 Supplies	4,581.09	4,244.08	8,545.00	3,999.41	8,850.00	8,850.00	305.00
TS permits-\$1,050; work gloves-\$600; packing tape-\$100; DEP fees-\$900; landfill mowing-\$600; baling wire- \$5,600							
04-226 Safety Shoes	859.72	785.56	2,000.00	1,265.27	2,000.00	2,000.00	0.00
Safety shoes 8 x \$250/pair=\$2,000							
04-240 Office Supplies	358.28	516.66	500.00	500.00	500.00	500.00	0.00
Ink cartridges, paper							
04-391 Equipment Repair	2,332.85	2,569.78	4,600.00	-2,681.41	9,600.00	9,600.00	5,000.00
PM on two forklifts, skid-steer and misc. repairs on backhoe, \$600 for transmission flush on Yale forklift.							

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 05-55 Public Works Services / Recycling CONT'D							
04-392 Equipment Rental	13,200.00	13,860.00	16,680.00	1,647.42	17,514.00	17,514.00	834.00
MSW trailer rental-12 months x \$1,459.50/month=\$17,514							
Supplies & Equipment	22,821.94	22,869.38	36,925.00	8,938.54	43,064.00	43,064.00	6,139.00
Public Safety Building							
Public Safety Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Recycling	661,237.16	723,843.17	882,948.00	208,468.43	968,512.00	978,051.00	95,103.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 05-56 Public Works Services / Buildings & Grounds							
Pay & Benefits							
01-100 Full-time Personnel	137,820.34	139,847.93	252,157.00	47,986.21	306,779.00	306,779.00	54,622.00
01-120 Part-Time Personnel	18,948.80	21,441.05	0.00	-4,831.20	0.00	0.00	0.00
Please refer to attached breakdown.							
01-130 Per Diem Personnel	0.00	0.00	4,752.00	4,752.00	4,752.00	4,752.00	0.00
Libby Hill winter operations-\$4752							
01-170 Overtime	390.01	548.26	5,586.00	4,461.85	5,586.00	5,586.00	0.00
01-201 FICA/Medicare	11,976.27	12,528.79	21,502.00	6,070.65	27,917.00	27,917.00	6,415.00
01-203 Retirement	10,721.80	9,563.02	18,577.00	9,048.78	21,475.00	21,475.00	2,898.00
Employee retirement plan at scheduled rate for each individual full-time employee's tenure.							
Pay & Benefits	179,857.22	183,929.05	302,574.00	67,488.29	366,509.00	366,509.00	63,935.00
Operations							
02-150 Personnel Development	0.00	0.00	250.00	250.00	250.00	250.00	0.00
Pesticide licensce, continuing education							
02-225 Grounds Maintenance	1,048.89	1,078.15	1,500.00	451.02	1,500.00	1,500.00	0.00
Mulch, landscaping including upkeep of planters at Town signs and facilities							
02-390 Telephone	629.14	0.00	720.00	720.00	720.00	720.00	0.00
02-391 Cell Phone	632.44	585.98	636.00	263.09	1,380.00	1,380.00	744.00
\$115/month x 12 months=\$1,380							
02-393 Internet	883.28	375.00	0.00	0.00	1,800.00	1,800.00	1,800.00
02-500 Mileage & Tolls Reimbursement	7.25	0.00	0.00	0.00	25.00	25.00	25.00
02-501 Electricity	968.66	703.39	1,100.00	399.80	4,176.00	4,176.00	3,076.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs" Curr Bud Change \$
	Actual	Actual	Budget	Balance	Initial	Manager	
Dept/Div: 05-56 Public Works Services / Buildings & Grounds CONT'D							
02-502 Vehicle Maintenance	603.03	1,916.26	3,500.00	2,236.00	3,500.00	3,500.00	0.00
This line covers anything to do with maintenance on 2016 Chevy and 2021 Ford truck							
02-506 Water	537.83	390.46	3,178.00	2,853.65	1,836.00	1,836.00	-1,342.00
02-515 Vehicle Gas/Diesel	1,455.68	2,155.97	5,163.00	337.01	7,450.00	7,450.00	2,287.00
02-802 Heating Fuel	2,151.57	1,498.41	3,206.00	1,086.92	8,100.00	8,100.00	4,894.00
4500 gallons x \$1.80/gallon							
Operations	8,917.77	8,703.62	19,253.00	8,597.49	30,737.00	30,737.00	11,484.00
Contract Services							
03-301 Pennell Building	9,521.81	13,568.16	14,134.00	5,229.51	14,443.00	14,443.00	309.00
03-304 Newbegin	5,133.64	5,712.15	6,865.00	411.75	7,375.00	7,375.00	510.00
Thayer HVAC maintenance-\$2100; Norris yearly monitoring-\$395; Norris fire alarm inspection-\$295; Unifirst mat rental-\$150; Freedom Fire protection-\$340; backflow inspection-\$50; DM Walsh-\$3,300; Carpet cleaning-\$700; AAA fire extinguisher-\$45; Septic Pumping							

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs" Curr Bud Change \$
	Actual	Actual	Budget	Balance	Initial	Manager	
Dept/Div: 05-56 Public Works Services / Buildings & Grounds CONT'D							
03-305 Public Safety Building	2,368.00	3,604.47	7,822.00	4,205.00	7,857.00	7,857.00	35.00
Thayer HVAC maintenance-\$1180; generator pm-\$400; Overhead door pm-\$720; Freedom Fire protection-\$380; Freedom Fire 3rd year test-\$350; backflow inspection-\$110; Vigilance license-\$2632; AAA fire extinguisher-\$90; Norris fire alarm monitoring-\$395; Norris fire alarm testing-\$350; carpet cleaning-\$550; kitchen hood cleaning AAA-\$550; kitchen hood inspection-\$150							
03-306 Dry Mills Station	584.50	521.00	845.00	450.00	860.00	860.00	15.00
AAA fire yearly-\$25; Overhead door contract (2 doors)-\$240; Monitor servicing-\$200; Norris fire monitoring-\$395							
03-307 Old Village Station	704.25	700.50	1,010.00	320.00	740.00	740.00	-270.00
Fire extinguishers-\$20; Norris fire monitoring-\$395; Fire Alarm Testing-\$295							
03-308 Recycling	2,328.25	2,211.75	3,005.00	842.75	2,755.00	2,755.00	-250.00
Thayer HVAC pm-\$2025; Overhead door pm-\$480; backflow inspection-\$165; AAA fire extinguisher-\$85							
03-309 Buildings & Grounds	14.25	47.25	1,210.00	1,210.00	1,380.00	1,380.00	170.00
FY24 Manual Arts Thayer Corp furnace service-\$650; AAA fire extinguisher-\$40; Norris Fire Alarm Monitoring \$395; Norris Fire Alarm Inspection \$295							

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 05-56 Public Works Services / Buildings & Grounds CONT'D							
03-310 Library	9,097.08	9,093.10	8,895.00	2,400.00	8,585.00	8,585.00	-310.00
Stanley maintenance agreement-\$1570; Stanley fire alarm testing-\$400; National Elevator elevator inspection-\$175; Elevator certificate-\$70; sprinkler inspection-\$440; backflow inspection-\$110; Thayer HVAC pm-\$3250; Norris fire alarm monitoring-\$395; Norris fire alarm inspection-\$495; AAA fire extinguisher-\$105; Carpet cleaning-\$1575							
03-311 PublicWorks	10,451.12	6,272.25	9,636.00	644.50	10,046.00	10,046.00	410.00
Thayer HVAC pm-\$5796; AAA fire extinguisher-\$100; septic-\$475; generator pm-\$400; sprinkler inspection-\$340; backflow inspection-\$50; Norris fire alarm monitoring-\$395; Norris fire alarm inspection-\$295; Overhead door pm-\$1800; Norris Burgular Alarm Monitoring							
03-315 Village Station	409.25	758.35	1,335.00	440.00	1,220.00	1,220.00	-115.00
AAA fire extinguisher-\$100; Overhead door pm-\$240;carpet cleaning-\$305; Apparatus bay heat pm-\$400; Generator pm-\$175							
03-316 Wilkies Beach	0.00	0.00	0.00	0.00	4,685.00	4,685.00	4,685.00
ADA Porta Potty Year Round \$2,100; Standard Porta Potty 6 Months \$875; Water Quality Testing \$1,710							
03-706 Cemetery	25,162.00	33,050.00	30,500.00	0.00	35,900.00	35,900.00	5,400.00
Request per Cemetery Association							

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 05-56 Public Works Services / Buildings & Grounds CONT'D							
Contract Services	65,774.15	75,538.98	85,257.00	16,153.51	95,846.00	95,846.00	10,589.00
Supplies & Equipment							
04-210 Cleaning Supplies	4,976.78	5,675.90	7,500.00	33.72	9,000.00	9,000.00	1,500.00
04-220 Equipment	6,098.56	5,939.99	7,400.00	1,966.75	7,400.00	7,400.00	0.00
This line includes hand and power tools for the shop. Replacement parts for existing equipment and replacing smaller equipment as required.							
04-222 Uniforms	2,169.70	2,200.45	3,625.00	521.82	4,619.00	4,619.00	994.00
unifirst uniform rental-\$45.55/wk x 52 weeks=\$2,368.60; safety shoes-5 pairs x \$250/pair=\$1,250; screenprint shirts-\$400; PPE requirements-\$600							
04-240 Office Supplies	578.10	689.63	800.00	105.17	800.00	800.00	0.00
04-260 Office Equipment	0.00	0.00	0.00	0.00	1,700.00	1,700.00	1,700.00
04-621 Copiers/Copies	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00
Supplies & Equipment	13,823.14	14,505.97	19,325.00	2,627.46	25,519.00	25,519.00	6,194.00
Public Safety Building							
Public Safety Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Buildings Supplies/Maintenance							
09-301 Pennell Building	3,499.87	6,549.73	7,000.00	-5,782.40	8,000.00	8,000.00	1,000.00
09-304 Newbegin	11,410.51	11,758.62	6,000.00	-2,238.23	6,000.00	6,000.00	0.00
09-305 Public Safety Building	9,839.57	7,139.00	8,000.00	26.94	8,000.00	8,000.00	0.00
09-306 Dry Mills Station	388.01	0.00	500.00	-258.18	1,000.00	1,000.00	500.00
09-307 Old Village Station	57.50	173.86	0.00	-23.47	4,000.00	4,000.00	4,000.00
09-308 Recycling Center	2,158.89	4,487.82	3,500.00	1,280.16	3,500.00	3,500.00	0.00

Custom Budget Report

	Expense						
	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 05-56 Public Works Services / Buildings & Grounds CONT'D							
09-309 Buildings & Grounds	1,404.57	3,532.67	3,500.00	1,812.24	3,500.00	3,500.00	0.00
FY24 Manual Arts							
09-310 Library	6,891.57	6,395.97	5,000.00	1,626.74	5,000.00	5,000.00	0.00
09-311 Public Works	8,140.70	1,858.68	9,000.00	2,606.39	9,000.00	9,000.00	0.00
09-312 Parks & Facilities	1,672.92	2,810.56	9,500.00	2,301.73	7,150.00	7,150.00	-2,350.00
Monument maintenance-\$1,000; wreaths-\$625; flowers-\$1,200; misc- \$250; landscaping-\$825; parks/rec facilities improvements-\$3,250							
09-313 Libby Hill	0.00	0.00	12,390.00	4,718.46	12,390.00	12,390.00	0.00
Trail maintenance: chipper rental- \$990; excavator rental-\$2,250; culvert-\$800; silt fence-\$100; gravel/rip rap-\$3,000----Equipment Purchase: flammable cabinet-\$1,350; tools/race supplies-\$1,100---- Equipment Repair: batteries-\$300; groomer maintenance-\$750; snowmobile/ATV maintenance-\$1,000; maps for kiosk-\$500; shed maintenance-\$250							
09-314 Dry Mills Schoolhouse	0.00	0.00	100.00	-501.06	1,000.00	1,000.00	900.00
09-315 Village Station	773.22	112.95	500.00	-400.99	3,500.00	3,500.00	3,000.00
FY24 Buildings & Grounds							
09-316 Wilkies Beach	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00
Buildings Supplies/Maintenan ce	46,237.33	44,819.86	64,990.00	5,168.33	74,040.00	74,040.00	9,050.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 05-56 Public Works Services / Buildings & Grounds CONT'D							
Buildings & Grounds	314,609.61	327,497.48	491,399.00	100,035.08	592,651.00	592,651.00	101,252.00
Public Works Services	2,199,335.59	2,139,246.38	2,886,691.00	705,357.86	3,289,774.00	3,324,948.00	438,257.00

Custom Budget Report

	Expense						
	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 06-61 Councils, Boards & Committees / Council							
Pay & Benefits							
01-150 Officers	10,000.00	10,000.00	10,000.00	5,000.00	10,500.00	10,500.00	500.00
4 Members @ \$2000							
Council Chair @ \$2500							
01-201 FICA/Medicare	1,003.12	778.31	765.00	278.51	803.00	803.00	38.00
Pay & Benefits	11,003.12	10,778.31	10,765.00	5,278.51	11,303.00	11,303.00	538.00
Operations							
02-130 Recorder	3,782.17	3,619.93	3,600.00	981.25	4,000.00	4,000.00	400.00
02-150 Personnel Development	644.00	270.00	1,000.00	496.67	1,200.00	1,200.00	200.00
02-290 Advertising	2,292.08	846.00	2,500.00	1,986.75	3,500.00	3,500.00	1,000.00
02-700 Legal	17,082.57	12,017.96	20,000.00	16,129.18	25,000.00	20,000.00	0.00
02-861 Volunteer Recognition	167.90	0.00	1,500.00	1,368.00	1,500.00	1,500.00	0.00
02-862 Blueberry Festival	9,538.82	3,501.94	500.00	-8,122.42	1,000.00	0.00	-500.00
Moved to 06-66							
02-900 Contingency	0.00	0.00	0.00	0.00	3,000.00	3,000.00	3,000.00
Education Fund							
Operations	33,507.54	20,255.83	29,100.00	12,839.43	39,200.00	33,200.00	4,100.00
Contract Services							
Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies & Equipment							
04-240 Office Supplies	701.50	0.00	350.00	249.16	400.00	400.00	50.00
04-260 Office Equipment	0.00	180.49	0.00	0.00	0.00	0.00	0.00
Supplies & Equipment	701.50	180.49	350.00	249.16	400.00	400.00	50.00
Community Services							
10-720 Build Maine	0.00	0.00	600.00	0.00	600.00	600.00	0.00
10-722 Growsmart Maine	0.00	0.00	200.00	0.00	200.00	200.00	0.00
Community Services	0.00	0.00	800.00	0.00	800.00	800.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 06-61 Councils, Boards & Committees / Council CONT'D							
Council	45,212.16	31,214.63	41,015.00	18,367.10	51,703.00	45,703.00	4,688.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 06-62 Councils, Boards & Committees / Zoning Board of Appeals							
Operations							
02-130 Recorder	112.50	558.43	600.00	243.75	700.00	700.00	100.00
02-150 Personnel Development	0.00	0.00	200.00	-10.00	300.00	300.00	100.00
02-250 Postage	0.00	0.00	100.00	100.00	200.00	200.00	100.00
02-290 Advertising	216.00	337.00	200.00	-1,022.26	1,250.00	1,250.00	1,050.00
02-700 Legal	190.00	102.50	500.00	-4,555.00	7,000.00	5,000.00	4,500.00
Operations	518.50	997.93	1,600.00	-5,243.51	9,450.00	7,450.00	5,850.00
Supplies & Equipment							
04-240 Office Supplies	0.00	21.00	100.00	49.97	200.00	200.00	100.00
Supplies & Equipment	0.00	21.00	100.00	49.97	200.00	200.00	100.00
Zoning Board of Appeals	518.50	1,018.93	1,700.00	-5,193.54	9,650.00	7,650.00	5,950.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 06-63 Councils, Boards & Committees / Planning Board							
Operations							
02-129 Stipend	0.00	0.00	0.00	0.00	3,500.00	3,500.00	3,500.00
7 @ \$500 per year							
02-130 Recorder	907.52	995.74	1,000.00	912.50	1,100.00	1,100.00	100.00
02-150 Personnel Development	0.00	90.00	100.00	35.00	250.00	250.00	150.00
02-154 Member Training	0.00	0.00	175.00	175.00	200.00	200.00	25.00
02-250 Postage	67.75	0.00	100.00	100.00	150.00	150.00	50.00
02-290 Advertising	2,574.00	1,911.00	2,500.00	1,848.25	3,000.00	3,000.00	500.00
02-700 Legal	0.00	0.00	500.00	-1,175.00	2,500.00	2,500.00	2,000.00
Operations	3,549.27	2,996.74	4,375.00	1,895.75	10,700.00	10,700.00	6,325.00
Contract Services							
Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies & Equipment							
04-240 Office Supplies	81.46	0.00	100.00	100.00	150.00	150.00	50.00
Supplies & Equipment	81.46	0.00	100.00	100.00	150.00	150.00	50.00
Planning Board	3,630.73	2,996.74	4,475.00	1,995.75	10,850.00	10,850.00	6,375.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 06-64 Councils, Boards & Committees / Ordinance Review Committee							
Operations							
Operations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Ordinance Review Committee	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 06-66 Councils, Boards & Committees / Blueberry Festival							
Operations							
02-862 Blueberry Festival	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Town contirbution; All other expenses are offset by committee generated revenue							
Operations	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Blueberry Festival	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 06-67 Councils, Boards & Committees / Economic Development							
Operations							
02-290 Advertising	5.98	0.00	3,350.00	3,350.00	850.00	850.00	-2,500.00
02-598 Marketing Expenses	698.98	2,450.00	0.00	0.00	0.00	0.00	0.00
02-864 Special Events	0.00	0.00	850.00	850.00	1,475.00	1,475.00	625.00
02-865 Town Projects	0.00	5,168.91	4,750.00	3,098.07	1,675.00	1,675.00	-3,075.00
Operations	704.96	7,618.91	8,950.00	7,298.07	4,000.00	4,000.00	-4,950.00
Contract Services							
Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Economic Development	704.96	7,618.91	8,950.00	7,298.07	4,000.00	4,000.00	-4,950.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 06-68 Councils, Boards & Committees / Open Space							
Operations							
02-598 Marketing Expenses	0.00	0.00	1,000.00	721.70	1,000.00	1,000.00	0.00
Operations	0.00	0.00	1,000.00	721.70	1,000.00	1,000.00	0.00
Supplies & Equipment							
04-245 Tax Maps	0.00	0.00	500.00	500.00	500.00	500.00	0.00
Supplies & Equipment	0.00	0.00	500.00	500.00	500.00	500.00	0.00
Open Space	0.00	0.00	1,500.00	1,221.70	1,500.00	1,500.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 06-69 Councils, Boards & Committees / Resiliency Committee							
Operations							
02-598 Marketing Expenses	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Operations	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Resiliency Committee	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Councils, Boards & Committees	50,066.35	42,849.21	57,640.00	23,689.08	77,703.00	71,703.00	14,063.00

Custom Budget Report

Expense

		2020	2021	2023	2023	2024	2024	Man Req vs"
		Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 07-71 Stimson Hall / Stimson Hall								
Operations								
	Operations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract Services								
	Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Stimson Hall	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Stimson Hall	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 08-71 Law Enforcement / Law Enforcement							
Operations							
02-391 Cell Phone	632.46	869.13	0.00	0.00	0.00	0.00	0.00
02-515 Vehicle Gas/Diesel	5,074.49	7,808.49	9,900.00	-1,953.06	22,050.00	22,050.00	12,150.00
Operations	5,706.95	8,677.62	9,900.00	-1,953.06	22,050.00	22,050.00	12,150.00
Contract Services							
03-841 County Sheriff	189,449.26	241,864.72	264,691.00	59,303.27	285,000.00	303,141.00	38,450.00
Sheriff \$224,141							
SRO \$79,000							
Contract Services	189,449.26	241,864.72	264,691.00	59,303.27	285,000.00	303,141.00	38,450.00
Law Enforcement	195,156.21	250,542.34	274,591.00	57,350.21	307,050.00	325,191.00	50,600.00
Law Enforcement	195,156.21	250,542.34	274,591.00	57,350.21	307,050.00	325,191.00	50,600.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 09-80 Community Services / Community Services							
Community Services							
10-700 Snowmobile Club	2,000.00	2,000.00	2,000.00	0.00	2,000.00	2,000.00	0.00
10-701 American Legion	650.00	650.00	650.00	0.00	650.00	650.00	0.00
10-702 Regional Transportation	750.00	750.00	750.00	0.00	750.00	750.00	0.00
10-703 Opportunity Alliance	2,000.00	2,000.00	2,000.00	0.00	2,000.00	2,000.00	0.00
10-704 Southern ME Agency on Aging	2,850.00	2,850.00	2,850.00	0.00	2,850.00	2,850.00	0.00
10-705 MaineHealth Care at Home	2,500.00	2,500.00	2,500.00	0.00	2,500.00	2,500.00	0.00
10-707 Day One	400.00	400.00	400.00	0.00	400.00	400.00	0.00
10-708 Androscoggin Hospice of Maine	100.00	100.00	100.00	0.00	500.00	500.00	400.00
10-709 Through These Doors	250.00	250.00	250.00	0.00	500.00	500.00	250.00
10-710 Visiting Nurses Association	1,000.00	1,000.00	1,000.00	0.00	1,000.00	1,000.00	0.00
10-711 American Red Cross	250.00	250.00	250.00	0.00	250.00	250.00	0.00
10-713 Lake Water Quality	10,000.00	12,500.00	15,000.00	1,000.00	16,500.00	13,500.00	-1,500.00
Little Sebago Lake Association-\$10,000 for milfoil mitigation, Crystal Lake Association-\$1,000, Forest Lake Association-\$2,500							
10-714 LRSS Inc Health Access Program	325.00	325.00	325.00	0.00	325.00	325.00	0.00
Formerly Senior Transportation Program							
10-716 Gray Historical Society	5,455.00	5,056.00	4,809.00	-4,323.19	6,000.00	6,000.00	1,191.00
10-717 Caring Community	1,000.00	1,000.00	1,000.00	0.00	1,000.00	1,000.00	0.00
10-721 Senior Tax Program	0.00	0.00	30,000.00	9,225.43	19,000.00	19,000.00	-11,000.00
10-724 The LifeFlight Foundation	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00
10-725 Northern Light Health	0.00	0.00	0.00	0.00	1,200.00	1,200.00	1,200.00
10-726 Sebago Lakes Regional Chamber	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00
10-727 Charles Baker Scholarship	0.00	0.00	0.00	0.00	1,600.00	1,600.00	1,600.00
Community Services	29,530.00	31,631.00	63,884.00	5,902.24	62,025.00	59,025.00	-4,859.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 09-80 Community Services / Community Services CONT'D							
Community Services	29,530.00	31,631.00	63,884.00	5,902.24	62,025.00	59,025.00	-4,859.00
Community Services	29,530.00	31,631.00	63,884.00	5,902.24	62,025.00	59,025.00	-4,859.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 10-91 Tax Increment Financing / #1							
Tax Increment Financing							
13-905 Northbrook #1	0.00	179,825.47	0.00	0.00	0.00	0.00	0.00
Tax Increment Financing	0.00	179,825.47	0.00	0.00	0.00	0.00	0.00
#1	0.00	179,825.47	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 10-92 Tax Increment Financing / #2							
Tax Increment Financing							
13-906 South Gray #2	0.00	129,690.34	0.00	-504,088.35	0.00	0.00	0.00
Tax Increment Financing	0.00	129,690.34	0.00	-504,088.35	0.00	0.00	0.00
#2	0.00	129,690.34	0.00	-504,088.35	0.00	0.00	0.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 10-93 Tax Increment Financing / #3							
Tax Increment Financing							
13-907 Village #3	0.00	0.00	0.00	-45,523.67	0.00	0.00	0.00
Tax Increment Financing	0.00	0.00	0.00	-45,523.67	0.00	0.00	0.00
#3	0.00	0.00	0.00	-45,523.67	0.00	0.00	0.00
Tax Increment Financing	0.00	309,515.81	0.00	-549,612.02	0.00	0.00	0.00

Custom Budget Report

Expense

		2020	2021	2023	2023	2024	2024	Man Req vs"
		Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 11-02 Intergovernmental / Intergovernmental								
Capital Reserves								
	Capital Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Intergovernmental								
	12-901 School	10,442,222.00	10,412,484.00	0.00	-8,170,211.97	0.00	0.00	0.00
	12-902 County	705,647.00	756,334.00	0.00	-792,460.00	0.00	0.00	0.00
	Intergovernmental	11,147,869.00	11,168,818.00	0.00	-8,962,671.97	0.00	0.00	0.00
	Intergovernmental	11,147,869.00	11,168,818.00	0.00	-8,962,671.97	0.00	0.00	0.00
	Intergovernmental	11,147,869.00	11,168,818.00	0.00	-8,962,671.97	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 12-12 Capital Reserves / Capital Projects							
Capital Reserves							
11-001 Road Resurfacing	279,122.27	457,710.21	0.00	-3,504.67	0.00	0.00	0.00
11-009 Debt Service	1,231,965.00	1,242,962.50	0.00	-408,112.50	0.00	0.00	0.00
11-064 Newbegin	0.00	491.96	0.00	-9,947.44	0.00	0.00	0.00
Capital Reserves	1,511,087.27	1,701,164.67	0.00	-421,564.61	0.00	0.00	0.00
Special							
Special	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Projects	1,511,087.27	1,701,164.67	0.00	-421,564.61	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 12-17 Capital Reserves / Bonds							
Bonds							
Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 12-18 Capital Reserves / Lease Purchase							
Capital Reserves							
Capital Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Lease Purchase	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 12-71 Capital Reserves / Bridge Repair & Replacement							
Capital Reserves							
Capital Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bridge Repair & Replacement	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 12-72 Capital Reserves / Fire & Public Safety							
Capital Reserves							
11-024 Ambulance	2,166.56	159,835.00	0.00	0.00	0.00	0.00	0.00
11-025 Thermal Imaging Cameras	7,683.20	7,399.00	0.00	0.00	0.00	0.00	0.00
11-027 SCBA	-10,500.00	0.00	0.00	0.00	0.00	0.00	0.00
11-028 Radios	0.00	15,442.70	0.00	0.00	0.00	0.00	0.00
11-084 Ladder Truck	12,940.74	43,646.78	0.00	0.00	0.00	0.00	0.00
Capital Reserves	12,290.50	226,323.48	0.00	0.00	0.00	0.00	0.00
Fire & Public Safety	12,290.50	226,323.48	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 12-73 Capital Reserves / Public Works, Town Vehicles &							
Capital Reserves							
11-023 Truck7	0.00	489,216.60	0.00	0.00	0.00	0.00	0.00
11-031 TStation MW Compactor	0.00	8,167.64	0.00	0.00	0.00	0.00	0.00
11-083 Sheriff's Vehicle	76,000.00	0.00	0.00	0.00	0.00	0.00	0.00
11-086 Wheel Loaders	162,800.00	0.00	0.00	0.00	0.00	0.00	0.00
11-088 20 yard roll off	0.00	14,700.00	0.00	0.00	0.00	0.00	0.00
11-090 Truck 13	276,579.00	121,584.44	0.00	0.00	0.00	0.00	0.00
11-091 Truck 3	320,941.36	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserves	836,320.36	633,668.68	0.00	0.00	0.00	0.00	0.00
Public Works, Town Vehicles &	836,320.36	633,668.68	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 12-74 Capital Reserves / Sidewalks							
Capital Reserves							
11-042 MainStreet	0.00	0.00	0.00	-385.00	0.00	0.00	0.00
11-043 Shaker Road (Hannaford area)	1,383.75	553,706.91	0.00	-843.40	0.00	0.00	0.00
Capital Reserves	1,383.75	553,706.91	0.00	-1,228.40	0.00	0.00	0.00
Sidewalks	1,383.75	553,706.91	0.00	-1,228.40	0.00	0.00	0.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 12-75 Capital Reserves / Technology							
Capital Reserves							
11-012 Library	0.00	3,063.93	0.00	0.00	0.00	0.00	0.00
11-051 Computers	20,846.48	17,194.75	0.00	0.00	0.00	0.00	0.00
11-052 Servers	2,899.64	0.00	0.00	0.00	0.00	0.00	0.00
11-054 GCTV Equipment	2,275.00	30,584.70	0.00	0.00	0.00	0.00	0.00
11-055 Phones	9,333.78	0.00	0.00	0.00	0.00	0.00	0.00
11-056 Firewalls	0.00	2,054.00	0.00	0.00	0.00	0.00	0.00
11-092 Public Safety Server	9,469.78	0.00	0.00	0.00	0.00	0.00	0.00
11-093 Network Upgrade	0.00	20,265.73	0.00	0.00	0.00	0.00	0.00
Capital Reserves	44,824.68	73,163.11	0.00	0.00	0.00	0.00	0.00
Technology	44,824.68	73,163.11	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 12-76 Capital Reserves / Public Buildings							
Capital Reserves							
11-012 Library	11,481.00	8,320.01	0.00	-18,808.00	0.00	0.00	0.00
11-020 Station #3	0.00	3,933.04	0.00	0.00	0.00	0.00	0.00
11-026 Lab Building	0.00	13,900.00	0.00	0.00	0.00	0.00	0.00
11-060 Dry Mills Station	93.30	12,763.30	0.00	0.00	0.00	0.00	0.00
11-061 Public Safety	16,346.56	75,703.37	0.00	-288.24	0.00	0.00	0.00
11-062 Transfer Station	0.00	5,510.00	0.00	0.00	0.00	0.00	0.00
11-063 Village Station	0.00	0.00	0.00	-2,010.92	0.00	0.00	0.00
11-064 Newbegin	93,814.36	32,161.65	0.00	-6,039.38	0.00	0.00	0.00
11-065 Maintenance	0.00	8,262.85	0.00	-464.90	0.00	0.00	0.00
11-066 Public Works Garage	135,000.00	33,733.00	0.00	0.00	0.00	0.00	0.00
11-067 Pennell Building	14,779.00	39,716.66	0.00	-833.88	0.00	0.00	0.00
11-068 Dry Mills Schoolhouse Museum	36,939.53	9,980.20	0.00	0.00	0.00	0.00	0.00
11-071 Recreation Facilities	0.00	6,034.00	0.00	-775.00	0.00	0.00	0.00
Capital Reserves	308,453.75	250,018.08	0.00	-29,220.32	0.00	0.00	0.00
Public Buildings	308,453.75	250,018.08	0.00	-29,220.32	0.00	0.00	0.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 12-78 Capital Reserves / Miscellaneous							
Capital Reserves							
11-081 Revaluation	791.50	0.00	0.00	0.00	0.00	0.00	0.00
11-082 Comprehensive Plan	60,205.27	1,909.35	0.00	0.00	0.00	0.00	0.00
11-094 Watershed Study	8,247.18	0.00	0.00	0.00	0.00	0.00	0.00
11-095 Facility Assessment	18,530.24	16,268.91	0.00	0.00	0.00	0.00	0.00
Capital Reserves	87,774.19	18,178.26	0.00	0.00	0.00	0.00	0.00
Miscellaneous	87,774.19	18,178.26	0.00	0.00	0.00	0.00	0.00
Capital Reserves	2,802,134.50	3,456,223.19	0.00	-452,013.33	0.00	0.00	0.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 13-07 Recreation Enterprise / Programs							
Pay & Benefits							
01-201 FICA/Medicare	6.88	1,357.68	0.00	-12,747.23	0.00	0.00	0.00
01-203 Retirement	0.00	0.00	0.00	-3,467.75	0.00	0.00	0.00
Pay & Benefits	6.88	1,357.68	0.00	-16,214.98	0.00	0.00	0.00
Operations							
02-181 Merchant Fees	4,649.34	1,595.06	0.00	0.00	0.00	0.00	0.00
02-391 Cell Phone	681.57	764.47	0.00	-1,899.10	0.00	0.00	0.00
Operations	5,330.91	2,359.53	0.00	-1,899.10	0.00	0.00	0.00
Supplies & Equipment							
04-220 Equipment	42.74	0.00	0.00	-63.66	0.00	0.00	0.00
04-260 Office Equipment	29.95	0.00	0.00	0.00	0.00	0.00	0.00
04-410 Software	4,590.00	0.00	0.00	-3,597.50	0.00	0.00	0.00
04-632 Brochures & Flyers	19.18	0.00	0.00	0.00	0.00	0.00	0.00
Supplies & Equipment	4,681.87	0.00	0.00	-3,661.16	0.00	0.00	0.00
Adult Fitness							
18-554 Volleyball	215.00	0.00	0.00	0.00	0.00	0.00	0.00
18-556 BB Pickup	0.00	0.00	0.00	-288.00	0.00	0.00	0.00
18-584 Zumba	771.05	427.91	0.00	-634.50	0.00	0.00	0.00
18-586 Family Basketball/Open Gym	19.38	0.00	0.00	0.00	0.00	0.00	0.00
18-611 Basketball	2,409.66	0.00	0.00	-2,704.00	0.00	0.00	0.00
18-613 Pickleball	0.00	0.00	0.00	-2,178.57	0.00	0.00	0.00
Adult Fitness	3,415.09	427.91	0.00	-5,805.07	0.00	0.00	0.00
Adult Classes							
Adult Classes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Youth Fitness							
20-553 Fall Soccer	4,245.25	2,183.61	0.00	-2,365.09	0.00	0.00	0.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 13-07 Recreation Enterprise / Programs CONT'D							
20-557 Gymnastics	2,229.27	677.54	0.00	0.00	0.00	0.00	0.00
20-559 Track & Field	123.13	1,250.47	0.00	-524.24	0.00	0.00	0.00
20-560 Junior Basketball	1,572.03	0.00	0.00	-90.00	0.00	0.00	0.00
20-563 Junior Soccer	429.40	2,960.00	0.00	0.00	0.00	0.00	0.00
20-588 Lacrosse	0.00	467.06	0.00	0.00	0.00	0.00	0.00
20-594 Footskillz	51.68	773.71	0.00	0.00	0.00	0.00	0.00
20-596 Karate	0.00	0.00	0.00	-3,717.00	0.00	0.00	0.00
20-625 FamYoga	475.00	0.00	0.00	0.00	0.00	0.00	0.00
20-728 Mini Hoops	43.65	187.00	0.00	-309.00	0.00	0.00	0.00
Youth Fitness	9,169.41	8,499.39	0.00	-7,005.33	0.00	0.00	0.00
Youth Classes							
21-574 ARC Babysitting	0.00	0.00	0.00	-360.00	0.00	0.00	0.00
21-589 Mad Science	2,139.00	0.00	0.00	0.00	0.00	0.00	0.00
21-600 Broadway for Beginners	6,000.30	0.00	0.00	0.00	0.00	0.00	0.00
Youth Classes	8,139.30	0.00	0.00	-360.00	0.00	0.00	0.00
Child Care Services							
22-550 Day Camp	88,805.60	44,318.14	0.00	-67,712.25	0.00	0.00	0.00
22-558 Vacation Camps	5,409.45	10,148.01	0.00	-4,101.61	0.00	0.00	0.00
22-565 Kid's Club	40,820.79	122,266.92	0.00	-110,082.87	0.00	0.00	0.00
22-573 Snack Shack	1,932.09	2,563.52	0.00	-1,852.72	0.00	0.00	0.00
22-604 Leaders in Training Camp	15,703.58	0.00	0.00	-5,871.90	0.00	0.00	0.00
Child Care Services	152,671.51	179,296.59	0.00	-189,621.35	0.00	0.00	0.00
Camps, Clinics & Trips							
23-554 Volleyball	0.00	424.78	0.00	0.00	0.00	0.00	0.00
23-579 Field Hockey	29.60	226.56	0.00	0.00	0.00	0.00	0.00
23-610 Parent's Night Out	603.32	553.21	0.00	-29.13	0.00	0.00	0.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 13-07 Recreation Enterprise / Programs CONT'D							
Camps, Clinics & Trips	632.92	1,204.55	0.00	-29.13	0.00	0.00	0.00
Rentals							
24-569 Newbegin	398.50	16.97	0.00	-2,908.50	0.00	0.00	0.00
Rentals	398.50	16.97	0.00	-2,908.50	0.00	0.00	0.00
SpecialEvents							
25-566 Special Events	262.24	0.00	0.00	-2,174.11	0.00	0.00	0.00
25-720 Halloween	1,369.26	0.00	0.00	-938.71	0.00	0.00	0.00
SpecialEvents	1,631.50	0.00	0.00	-3,112.82	0.00	0.00	0.00
Programs	186,077.89	193,162.62	0.00	-230,617.44	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 13-10 Recreation Enterprise / Administration							
Pay & Benefits							
01-100 Full-time Personnel	170,745.76	136,765.91	0.00	-96,825.56	0.00	0.00	0.00
01-120 Part-Time Personnel	300.32	22.19	0.00	0.00	0.00	0.00	0.00
01-162 Wilkies Beach Attendent	7,979.75	741.50	0.00	0.00	0.00	0.00	0.00
01-170 Overtime	1,593.01	411.52	0.00	-3,385.70	0.00	0.00	0.00
01-201 FICA/Medicare	12,808.40	10,526.95	0.00	-7,743.01	0.00	0.00	0.00
01-203 Retirement	7,779.86	6,523.21	0.00	-4,784.18	0.00	0.00	0.00
Pay & Benefits	201,207.10	154,991.28	0.00	-112,738.45	0.00	0.00	0.00
Operations							
Operations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract Services							
Contract Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Special							
16-805 Parks & Recreation Fundraiser	0.00	0.00	0.00	97.00	0.00	0.00	0.00
Special	0.00	0.00	0.00	97.00	0.00	0.00	0.00
Administration	201,207.10	154,991.28	0.00	-112,641.45	0.00	0.00	0.00
Recreation	387,284.99	348,153.90	0.00	-343,258.89	0.00	0.00	0.00
Enterprise							

Custom Budget Report

Expense

		2020	2021	2023	2023	2024	2024	Man Req vs"
		Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 14-03 Fiduciary Funds / Trust Funds								
Fiduciary Funds								
	Fiduciary Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Trust Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 14-04 Fiduciary Funds / Scholarships							
Fiduciary Funds							
Fiduciary Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Scholarships	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fiduciary Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 15-20 Special/Grants / Library							
Special							
Special	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Library	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 15-72 Special/Grants / Grants							
Special							
16-808 Grants	12,528.53	700.00	0.00	0.00	0.00	0.00	0.00
16-837 CDBG	0.00	45,159.22	0.00	-129.92	0.00	0.00	0.00
Special	12,528.53	45,859.22	0.00	-129.92	0.00	0.00	0.00
Grants	12,528.53	45,859.22	0.00	-129.92	0.00	0.00	0.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 15-81 Special/Grants / Special							
Pay & Benefits							
01-163 Traffic Detail	293.75	0.00	0.00	0.00	0.00	0.00	0.00
01-201 FICA/Medicare	22.47	0.00	0.00	0.00	0.00	0.00	0.00
Pay & Benefits	316.22	0.00	0.00	0.00	0.00	0.00	0.00
Special							
16-899 Insurance Claims	9,358.72	280,058.41	0.00	0.00	0.00	0.00	0.00
Special	9,358.72	280,058.41	0.00	0.00	0.00	0.00	0.00
Special	9,674.94	280,058.41	0.00	0.00	0.00	0.00	0.00
Special/Grants	22,203.47	325,917.63	0.00	-129.92	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 16-91 Tax Increment Financing / Northbrook #1							
Tax Increment Financing							
13-905 Northbrook #1	162,649.71	0.00	0.00	0.00	0.00	0.00	0.00
Tax Increment Financing	162,649.71	0.00	0.00	0.00	0.00	0.00	0.00
Northbrook #1	162,649.71	0.00	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 16-92 Tax Increment Financing / South Gray #2							
Tax Increment Financing							
13-906 South Gray #2	129,758.33	0.00	0.00	0.00	0.00	0.00	0.00
Tax Increment Financing	129,758.33	0.00	0.00	0.00	0.00	0.00	0.00
South Gray #2	129,758.33	0.00	0.00	0.00	0.00	0.00	0.00
Tax Increment Financing	292,408.04	0.00	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 17-05 Bond Anticipation Notes / Transfer Station							
Bonds							
Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 17-06 Bond Anticipation Notes / Town Office							
Bonds							
Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Town Office	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

		2020	2021	2023	2023	2024	2024	Man Req vs"
		Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 19-17 Designated / Bonds								
Bonds								
	Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Bonds	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Custom Budget Report

Expense

	2020 Actual	2021 Actual	2023 Budget	2023 Balance	2024 Initial	2024 Manager	Man Req vs" Curr Bud Change \$
Dept/Div: 19-72 Designated / Grants							
Special							
16-808 Grants	1,542.21	315.46	0.00	0.00	0.00	0.00	0.00
16-837 CDBG	0.00	160.00	0.00	-3,168.70	0.00	0.00	0.00
Special	1,542.21	475.46	0.00	-3,168.70	0.00	0.00	0.00
Grants	1,542.21	475.46	0.00	-3,168.70	0.00	0.00	0.00

Custom Budget Report

Expense

	2020	2021	2023	2023	2024	2024	Man Req vs"
	Actual	Actual	Budget	Balance	Initial	Manager	Curr Bud Change \$
Dept/Div: 19-81 Designated / Special							
Buildings Supplies/Maintenance							
Buildings	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Supplies/Maintenance							
Special							
16-805 Parks & Recreation Fundraiser	32.22	0.00	0.00	0.00	0.00	0.00	0.00
16-806 Fire/Rescue Memorial	325.00	0.00	0.00	0.00	0.00	0.00	0.00
16-808 Grants	1,109.61	8,436.89	0.00	0.00	0.00	0.00	0.00
16-810 PBoard Escrow	60,113.86	128,638.96	0.00	-49,895.27	0.00	0.00	0.00
16-812 Rescue/Kilby Fund	1,650.00	11,203.20	0.00	0.00	0.00	0.00	0.00
16-813 Parks & Rec Fundraiser	695.51	521.90	0.00	0.00	0.00	0.00	0.00
16-815 Pennell Town Clock	650.00	650.00	0.00	0.00	0.00	0.00	0.00
16-816 SubDivision Recreation Fund	16,185.00	0.00	0.00	0.00	0.00	0.00	0.00
16-827 Hose Roller	1,305.00	0.00	0.00	0.00	0.00	0.00	0.00
16-833 Henry Pennell Municipal Comple	400.00	320.00	0.00	0.00	0.00	0.00	0.00
16-835 Gray Matters	229.64	127.90	0.00	0.00	0.00	0.00	0.00
16-838 Parks & Recreation Scholarship	-62.50	0.00	0.00	782.39	0.00	0.00	0.00
16-839 Dry Mills Schoolhouse Museum	337.23	21.00	0.00	-50.00	0.00	0.00	0.00
16-841 Gray Fire Rescue Education Fun	465.00	0.00	0.00	0.00	0.00	0.00	0.00
Special	83,435.57	149,919.85	0.00	-49,162.88	0.00	0.00	0.00
Special	83,435.57	149,919.85	0.00	-49,162.88	0.00	0.00	0.00
Designated	84,977.78	150,395.31	0.00	-52,331.58	0.00	0.00	0.00
Expense Totals:	20,740,380.39	23,896,400.86	10,237,536.00	-6,677,094.28	9,526,762.00	9,625,623.00	-611,913.00

Custom Budget Report

Revenue

	2023 Budget	2023 Balance	2024 Initial	2024 Manager
Dept: 01 Administration Services				
100 Clerk Fees	0.00	-7,661.80	8,200.00	8,200.00
101 Clerk Fees-Auto Registrations	0.00	-27,948.00	39,500.00	39,500.00
102 Clerk Fees-Boats/ATVs/Snow	0.00	-842.00	1,900.00	1,900.00
103 Clerk Fees-Dog Licenses	0.00	-474.00	500.00	500.00
104 Clerk Fees-Hunting/Fishing	0.00	-439.34	500.00	500.00
105 Community Dev Miscellaneous	0.00	-286.70	750.00	750.00
120 Electrical Permits	0.00	-15,065.41	20,000.00	20,000.00
130 Plumbing Permits	0.00	-14,255.00	25,000.00	25,000.00
140 Building Permits	0.00	-66,087.54	75,000.00	75,000.00
150 ACO Fees	0.00	-3,160.00	1,500.00	3,500.00
Administration Services	0.00	-136,219.79	172,850.00	174,850.00

Custom Budget Report

Revenue

	2023 Budget	2023 Balance	2024 Initial	2024 Manager
Dept: 02 Municipal Finances				
010 Auto Excise Tax	0.00	-1,594,476.23	1,850,000.00	1,850,000.00
015 Boat Excise Tax	0.00	-6,204.80	10,000.00	10,000.00
041 Cable Franchise Fees	0.00	-98,372.32	50,000.00	50,000.00
201 Interest on Delinquent Taxes	0.00	-52,320.03	60,000.00	60,000.00
700 Tax Commitment	0.00	-18,115,999.63	0.00	0.00
701 Supplementals	0.00	-63,623.61	0.00	0.00
702 Abatements	0.00	6,596.35	0.00	0.00
900 Miscellaneous Revenue	0.00	-10,087.29	10,000.00	10,000.00
Municipal Finances	0.00	-19,934,487.56	1,980,000.00	1,980,000.00

Custom Budget Report

Revenue

	2023 Budget	2023 Balance	2024 Initial	2024 Manager
Dept: 03 Library/Parks & Recreation				
066 Lost Book	0.00	-833.74	0.00	0.00
067 Library Fines	0.00	-1,982.37	0.00	0.00
Library/Parks & Recreation	0.00	-2,816.11	0.00	0.00

Custom Budget Report

Revenue

	2023 Budget	2023 Balance	2024 Initial	2024 Manager
Dept: 04 Public Safety Services				
055 Rescue/Fire Services	0.00	-200,151.61	260,000.00	260,000.00
060 Miscellaneous Rescue/Fire Serv	0.00	-27,126.25	0.00	0.00
Public Safety Services	0.00	-227,277.86	260,000.00	260,000.00

Custom Budget Report

Revenue

	2023 Budget	2023 Balance	2024 Initial	2024 Manager
Dept: 05 Public Works Services				
039 Gravel Pits	0.00	-1,700.00	1,500.00	1,500.00
045 Street Construction Fees	0.00	-200.00	0.00	0.00
048 Driveway Opening	0.00	-1,700.00	3,000.00	3,000.00
049 Public Works Miscellaneous	0.00	-4,110.00	0.00	0.00
066 Tree Removal	0.00	-3,300.00	4,000.00	4,000.00
078 Batteries	0.00	-1,243.37	2,000.00	2,000.00
8,500 lbs x .18/lb				
079 Bulky Waste	0.00	-7,354.00	10,500.00	10,500.00
080 Landfill Stickers	0.00	-11,355.00	16,000.00	16,000.00
Estimated 1,600 stickers x 10.00/sticker				
082 Commercial Haulers	0.00	-800.00	1,000.00	1,000.00
Commercial hauler licenses-4 x \$200 each				
084 Tires	0.00	-1,245.00	2,000.00	2,000.00
085 Wood	0.00	-3,308.00	6,000.00	6,000.00
086 Light Iron	0.00	-49,170.30	65,000.00	65,000.00
300 tons x 60/ton				
087 Plastic	0.00	-2,156.99	5,000.00	5,000.00
088 Bottle Redemption	0.00	-9,483.70	8,000.00	8,000.00
089 Newspaper	0.00	-1,976.31	0.00	0.00
100 tons x 60/ton, 125 tons mix x 50/ton				
090 Cardboard	0.00	-19,605.57	26,000.00	26,000.00
140 tons x 75/ton				
091 Demolition Debris	0.00	-12,311.00	17,000.00	17,000.00
Includes gypsum board				
094 Leaves & Grass	0.00	-930.00	1,000.00	1,000.00
095 Brush/Tree Parts	0.00	-1,610.00	3,000.00	3,000.00
099 Cooking Oil	0.00	-189.75	0.00	0.00
100 Glass	0.00	-215.76	100.00	100.00
Public Works Services	0.00	-133,964.75	171,100.00	171,100.00

Custom Budget Report

Revenue

	2023 Budget	2023 Balance	2024 Initial	2024 Manager
Dept: 06 Councils, Boards & Committees				
049 Shoreland Application Fees	0.00	-850.00	1,000.00	1,000.00
053 Junkyard Fees	0.00	-50.00	0.00	0.00
370 Zoning Board Applications	0.00	-3,000.00	2,000.00	2,000.00
380 Planning Board Fees	0.00	-3,664.00	5,000.00	5,000.00
862 Blueberry Festival	0.00	-6,972.26	4,200.00	4,200.00
Councils, Boards & Committees	0.00	-14,536.26	12,200.00	12,200.00

Custom Budget Report

Revenue

	2023 Budget	2023 Balance	2024 Initial	2024 Manager
Dept: 07 Stimson Hall				
Stimson Hall	0.00	0.00	0.00	0.00

Custom Budget Report

Revenue

	2023 Budget	2023 Balance	2024 Initial	2024 Manager
Dept: 11 Intergovernmental				
005 DOT Local Roads (URIP)	0.00	-144,648.00	145,000.00	145,000.00
008 General Assistance	0.00	-18,127.41	25,000.00	25,000.00
058 BETE	0.00	0.00	0.00	115,000.00
059 Homestead	0.00	0.00	0.00	500,000.00
060 State Revenue Sharing	0.00	-1,376,170.78	1,000,000.00	980,970.00
062 Tree Growth	0.00	-29,943.99	30,000.00	30,000.00
063 Veterans Reimbursement	0.00	-4,800.00	4,500.00	4,500.00
Intergovernmental	0.00	-1,573,690.18	1,204,500.00	1,800,470.00

Custom Budget Report

Revenue

	2023 Budget	2023 Balance	2024 Initial	2024 Manager
Dept: 12 Capital Reserves				
200 Investment Interest	0.00	-163.35	0.00	0.00
Capital Reserves	0.00	-163.35	0.00	0.00

Custom Budget Report

Revenue

	2023 Budget	2023 Balance	2024 Initial	2024 Manager
Dept: 13 Recreation Enterprise				
550 Day Camp	0.00	-91,509.50	0.00	0.00
553 Fall Soccer	0.00	-11,368.85	0.00	0.00
555 Walking	0.00	-75.00	0.00	0.00
557 Gymnastics	0.00	-13,554.30	0.00	0.00
558 Vacation Camp	0.00	-464.63	0.00	0.00
560 Junior Basketball	0.00	-5,915.43	0.00	0.00
563 Indoor Soccer	0.00	-1,855.31	0.00	0.00
565 Kids Club	0.00	-208,923.87	0.00	0.00
566 Special Events	0.00	-811.46	0.00	0.00
569 Newbegin Rental	0.00	-2,604.90	0.00	0.00
570 New Gloucester Rental	0.00	-1,580.13	0.00	0.00
571 Kids Club New Gloucester	0.00	-369.46	0.00	0.00
573 Snack Shack	0.00	-2,425.80	0.00	0.00
574 American Red Cross Babysitting	0.00	-676.90	0.00	0.00
584 Zumba	0.00	-807.18	0.00	0.00
600 BroadwayforBeginners	0.00	-120.00	0.00	0.00
604 Leaders in Training Camp	0.00	-5,073.28	0.00	0.00
607 Middle School Sports	0.00	-1,959.40	0.00	0.00
610 Mens Basketball League	0.00	-2,900.00	0.00	0.00
616 Soccer Clinic (Summer)	0.00	-4,825.00	0.00	0.00
624 Parkour	0.00	-2,085.00	0.00	0.00
625 Karate	0.00	-5,905.00	0.00	0.00
725 Parent's Night Out	0.00	-426.80	0.00	0.00
728 Mini Sports	0.00	140.65	0.00	0.00
730 Family Open Gym	0.00	-13.00	0.00	0.00
999 Administration Fees	0.00	-4,020.71	0.00	0.00
Recreation Enterprise	0.00	-370,130.26	0.00	0.00

Custom Budget Report

Revenue

	2023 Budget	2023 Balance	2024 Initial	2024 Manager
Dept: 14 Fiduciary Funds				
210 Interest Barker Scholarship	0.00	-6.34	0.00	0.00
Fiduciary Funds	0.00	-6.34	0.00	0.00

Custom Budget Report

Revenue

	2023 Budget	2023 Balance	2024 Initial	2024 Manager
Dept: 15 Special/Grants				
899 Insurance Claims	0.00	-10,910.64	0.00	0.00
951 Grants	0.00	-92.00	0.00	0.00
Special/Grants	0.00	-11,002.64	0.00	0.00

Custom Budget Report

Revenue

	2023 Budget	2023 Balance	2024 Initial	2024 Manager
Dept: 16 Tax Increment Financing				
Tax Increment Financing	0.00	0.00	0.00	0.00

Custom Budget Report

Revenue

	2023 Budget	2023 Balance	2024 Initial	2024 Manager
Dept: 18 Crisis Fund				
Crisis Fund	0.00	0.00	0.00	0.00

Custom Budget Report

Revenue

	2023 Budget	2023 Balance	2024 Initial	2024 Manager
Dept: 19 Designated				
064 CDBG	0.00	-76,677.67	0.00	0.00
808 Planning Board Escrow	0.00	-16,922.76	0.00	0.00
810 Sub-D Recreation	0.00	-6,000.00	0.00	0.00
812 Rescue/Kilby	0.00	-1,255.00	0.00	0.00
818 Library Reserve	0.00	-227.50	0.00	0.00
833 Henry Pennell Municipal Comple	0.00	-200.00	0.00	0.00
836 Parks & Rec Scholarship Fund	0.00	-266.20	0.00	0.00
837 Dry Mills Schoolhouse Museum	0.00	-168.00	0.00	0.00
Designated	0.00	-101,717.13	0.00	0.00
Revenue Totals:	0.00	- 22,506,012.23	3,800,650.00	4,398,620.00

<u>Legal</u>	700	As of 3/28/2023							
		2020 <u>Actual</u>	2021 <u>Actual</u>	2022 <u>Budget</u>	2022 <u>Actual(Unaudited)</u>	2023 <u>Budget</u>	2023 <u>YTD</u>	2024 <u>Initial</u>	2024 <u>Manager</u>
Administration 01-10	\$ 9,515.98	\$ 11,040.96	\$ 15,000.00	\$ 13,506.39	\$ 15,000.00	\$ 27,575.07	\$ 30,000.00	\$ 25,000.00	
Human Resources 01-15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	
Planning 01-20	\$ 2,889.25	\$ 3,703.63	\$ 3,800.00	\$ 8,774.76	\$ 3,800.00	\$ 11,853.75	\$ 15,000.00	\$ 12,500.00	
Code Enforcement 01-40	\$ 1,298.75	\$ 2,813.38	\$ 6,000.00	\$ 6,115.50	\$ 6,000.00	\$ 16,632.50	\$ 12,000.00	\$ 10,000.00	
Town Council 06-61	\$ 17,082.57	\$ 12,017.96	\$ 20,000.00	\$ 17,783.51	\$ 20,000.00	\$ 3,870.82	\$ 25,000.00	\$ 20,000.00	
ZBA 06-62	\$ 190.00	\$ 102.50	\$ 500.00	\$ -	\$ 500.00	\$ 5,055.00	\$ 7,000.00	\$ 5,000.00	
Planning Board 06-63	\$ -	\$ -	\$ 500.00	\$ 1,178.75	\$ 500.00	\$ 1,675.00	\$ 2,500.00	\$ 2,500.00	
TOTAL	\$ 30,976.55	\$ 29,678.43	\$ 45,800.00	\$ 47,358.91	\$ 45,800.00	\$ 66,662.14	\$ 101,500.00	\$ 85,000.00	

<u>Heating Fuel</u>	802	As of 3/28/2023							
		2020 <u>Actual</u>	2021 <u>Actual</u>	2022 <u>Budget</u>	2022 <u>Actual(Unaudited)</u>	2023 <u>Budget</u>	2023 <u>YTD</u>	2024 <u>Initial</u>	2024 <u>Manager</u>
Administration 01-10	\$ 7,754.44	\$ 7,334.63	\$ 18,275.00	\$ 9,640.25	\$ 17,175.00	\$ 8,576.37	\$ 14,250.00	\$ 14,250.00	
Library 03-20	\$ 3,196.88	\$ 4,559.50	\$ 4,408.00	\$ 3,819.76	\$ 4,695.00	\$ 4,032.97	\$ 5,220.00	\$ 5,220.00	
Recreation 03-21	\$ 9,118.29	\$ 5,882.22	\$ 7,525.00	\$ 7,181.40	\$ 8,015.00	\$ 4,908.21	\$ 10,150.00	\$ 10,150.00	
Public Safety 04-41	\$ 5,386.63	\$ 5,843.41	\$ 8,600.00	\$ 11,388.13	\$ 7,600.00	\$ 6,962.05	\$ 11,700.00	\$ 11,700.00	
Dry Mills Station	\$ 996.21	\$ 790.62	\$ 2,150.00	\$ 1,159.66	\$ 2,290.00	\$ 2,118.59	\$ 2,160.00	\$ 2,160.00	
Public Works 05-54	\$ 9,706.10	\$ 10,468.70	\$ 14,350.00	\$ 16,236.20	\$ 16,030.00	\$ 10,266.55	\$ 14,400.00	\$ 14,400.00	
Building & Grounds 05-56	\$ 2,151.57	\$ 1,498.41	\$ 3,010.00	\$ 1,810.92	\$ 3,206.00	\$ 1,995.81	\$ 8,100.00	\$ 8,100.00	
TOTAL	\$ 38,310.12	\$ 36,377.49	\$ 58,318.00	\$ 51,236.32	\$ 59,011.00	\$ 38,860.55	\$ 65,980.00	\$ 65,980.00	

<u>Auto Fuel</u>	515	As of 3/28/2023							
		2020 <u>Actual</u>	2021 <u>Actual</u>	2022 <u>Budget</u>	2022 <u>Actual(Unaudited)</u>	2023 <u>Budget</u>	2023 <u>YTD</u>	2024 <u>Initial</u>	2024 <u>Manager</u>
*Fuel is charged to PW then at the end of the month a JE is done to transfer use amongst depts.									
Code Enforcement 01-40	\$ 795.57	\$ 1,072.42	\$ 975.00	\$ 969.88	\$ 1,400.00	\$ 648.78	\$ 1,750.00	\$ 1,750.00	
Public Safety 04-41	\$ 18,639.82	\$ 17,905.75	\$ 14,710.00	\$ 20,257.26	\$ 27,720.00	\$ 21,768.21	\$ 34,000.00	\$ 34,000.00	
Public Works 05-54	\$ 32,753.16	\$ 21,958.64	\$ 28,650.00	\$ 38,829.54	\$ 56,210.00	\$ 42,928.99	\$ 46,500.00	\$ 46,500.00	
Transfer Station 05-55	\$ 1,507.49	\$ 1,661.08	\$ 1,025.00	\$ 1,772.13	\$ 2,030.00	\$ 2,142.12	\$ 3,600.00	\$ 3,600.00	
Buildings & Grounds 05-56	\$ 1,455.68	\$ 2,155.97	\$ 2,296.00	\$ 3,647.10	\$ 5,163.00	\$ 4,281.13	\$ 7,450.00	\$ 7,450.00	
Law Enforcement 08-71	\$ 5,074.49	\$ 7,808.49	\$ 9,900.00	\$ 7,890.60	\$ 9,900.00	\$ 10,416.99	\$ 22,050.00	\$ 22,050.00	
TOTAL	\$ 60,226.21	\$ 52,562.35	\$ 57,556.00	\$ 73,366.51	\$ 102,423.00	\$ 82,186.22	\$ 115,350.00	\$ 115,350.00	

<u>Water</u>	506	2020	2021	2022	2022	2023	2023	2024	2024
		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual(Unaudited)</u>	<u>Budget</u>	<u>YTD</u>	<u>Initial</u>	<u>Manager</u>
Administration 01-10	\$	786.99	\$ 1,223.71	\$ 1,388.00	\$ 1,267.09	\$ 1,457.00	\$ 1,113.84	\$ 1,800.00	\$ 1,800.00
Library 03-20	\$	866.41	\$ 1,223.71	\$ 1,388.00	\$ 1,419.07	\$ 1,457.00	\$ 1,113.84	\$ 1,560.00	\$ 1,560.00
Recreation 03-21	\$	521.78	\$ 710.60	\$ 882.00	\$ 769.30	\$ 918.00	\$ 672.63	\$ 816.00	\$ 816.00
Public Safety 04-41	\$	866.41	\$ 1,223.71	\$ 1,388.00	\$ 1,267.09	\$ 3,017.00	\$ 1,113.84	\$ 1,662.00	\$ 1,662.00
Public Works 05-54	\$	866.41	\$ 1,223.71	\$ 1,388.00	\$ 1,212.49	\$ 1,457.00	\$ 1,113.84	\$ 1,560.00	\$ 1,560.00
Transfer Station 05-55	\$	1,800.96	\$ 2,225.18	\$ 2,360.00	\$ 2,288.36	\$ 2,476.00	\$ 1,927.58	\$ 2,760.00	\$ 2,760.00
Building & Grounds 05-56	\$	537.83	\$ 390.46	\$ 1,236.00	\$ 977.83	\$ 3,178.00	\$ 324.35	\$ 1,836.00	\$ 1,836.00
TOTAL	\$	6,246.79	\$ 8,221.08	\$ 10,030.00	\$ 9,201.23	\$ 13,960.00	\$ 7,379.92	\$ 11,994.00	\$ 11,994.00

<u>Electricity</u>	501	2020	2021	2022	2022	2023	2023	2024	2024
		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual(Unaudited)</u>	<u>Budget</u>	<u>YTD</u>	<u>Initial</u>	<u>Manager</u>
Administration 01-10	\$	11,439.58	\$ 34,385.49	\$ 13,000.00	\$ 46,915.94	\$ 13,000.00	\$ 11,975.00	\$ 20,000.00	\$ 20,000.00
Library 03-20	\$	8,336.64	\$ 5,933.07	\$ 9,000.00	\$ 3,594.15	\$ 9,000.00	\$ 4,590.57	\$ 4,500.00	\$ 4,500.00
Recreation 03-21	\$	3,917.87	\$ 3,375.68	\$ 3,600.00	\$ -	\$ 3,600.00	\$ 7,470.54	\$ 19,200.00	\$ 19,200.00
Public Safety 04-41	\$	7,907.08	\$ 5,693.31	\$ 8,500.00	\$ 4,597.86	\$ 8,500.00	\$ 8,850.11	\$ 15,300.00	\$ 15,300.00
Public Works 05-54	\$	10,333.22	\$ 7,393.29	\$ 12,000.00	\$ 7,333.64	\$ 12,000.00	\$ 9,420.41	\$ 15,000.00	\$ 15,000.00
Transfer Station 05-55	\$	7,938.21	\$ 4,769.85	\$ 8,000.00	\$ 1,591.69	\$ 8,000.00	\$ 4,708.83	\$ 8,100.00	\$ 8,100.00
Building & Grounds 05-56A*	\$	968.66	\$ 703.39	\$ 1,100.00	\$ 102.83	\$ 1,100.00	\$ 608.19	\$ 4,176.00	\$ 4,176.00
* New Building									
TOTAL	\$	50,841.26	\$ 62,254.08	\$ 55,200.00	\$ 64,136.11	\$ 55,200.00	\$ 47,623.65	\$ 86,276.00	\$ 86,276.00

<u>Personnel Development</u>	150	2020	2021	2022	2022	2023	2023	2024	2024
		<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual(Unaudited)</u>	<u>Budget</u>	<u>YTD</u>	<u>Initial</u>	<u>Manager</u>
Administration 01-10	\$	2,670.00	\$ 784.64	\$ 5,000.00	\$ 5,451.50	\$ 14,700.00	\$ 5,458.42	\$ 6,000.00	\$ 8,000.00
Human Resources 01-15	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,750.00	\$ 17,750.00
Planning 01-20	\$	100.00	\$ 860.00	\$ 1,250.00	\$ 728.00	\$ 3,000.00	\$ 1,456.80	\$ 4,000.00	\$ 4,000.00
Assessing 01-30	\$	324.00	\$ 1,853.92	\$ 957.00	\$ 1,135.00	\$ 3,407.00	\$ 3,492.43	\$ 6,970.00	\$ 6,970.00
Code Enforcement 01-40	\$	180.00	\$ 35.00	\$ 1,000.00	\$ 320.00	\$ 1,000.00	\$ 385.00	\$ 2,000.00	\$ 2,000.00
General Assistance 01-60	\$	-	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 107.44	\$ 250.00	\$ 250.00
Communications 01-65	\$	505.00	\$ -	\$ 200.00	\$ 45.00	\$ 450.00	\$ 196.00	\$ 1,000.00	\$ 1,000.00
Elections 01-90	\$	-	\$ -	\$ 1,500.00	\$ 120.00	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00
Library 03-20	\$	-	\$ -	\$ 650.00	\$ 542.00	\$ 650.00	\$ 20.00	\$ 1,500.00	\$ 1,500.00
Parks & Rec 03-21	\$	1,403.80	\$ 929.00	\$ 1,970.00	\$ 3,278.03	\$ 1,970.00	\$ 635.00	\$ 3,254.00	\$ 3,254.00
Public Safety 04-41	\$	23,917.98	\$ 6,803.41	\$ 10,000.00	\$ 6,194.71	\$ 15,000.00	\$ 8,308.53	\$ 15,000.00	\$ 15,000.00
Public Works 05-52	\$	525.00	\$ 138.50	\$ 1,000.00	\$ 785.00	\$ 1,000.00	\$ 659.94	\$ 2,000.00	\$ 2,000.00
Building & Grounds 05-56	\$	-	\$ -	\$ 250.00	\$ 254.09	\$ 250.00	\$ -	\$ 250.00	\$ 250.00

Town Council 06-61	\$ 644.00	\$ 270.00	\$ 1,000.00	\$ 211.67	\$ 1,000.00	\$ 503.33	\$ 1,200.00	\$ 1,200.00
ZBA 06-62	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 210.00	\$ 300.00	\$ 300.00
Planning Board 06-63	\$ -	\$ 90.00	\$ 100.00	\$ 180.00	\$ 100.00	\$ 65.00	\$ 250.00	\$ 250.00
TOTAL	\$ 30,269.78	\$ 11,764.47	\$ 25,277.00	\$ 19,245.00	\$ 44,427.00	\$ 21,497.89	\$ 63,224.00	\$ 65,224.00

TOWN OF GRAY
FY 2025
CAPITAL PROJECTS PROPOSED BREAKDOWN

	Project	Amount
Road Resurfacing		
	Undefined-refer to the Street Schedule	\$ 500,000.00
	TOTAL Road Resurfacing	\$ 500,000.00
Bridge Repair & Replacement		
	Totten Road Crossing(Year 1 of 3)	\$ 75,000.00
	TOTAL Bridge Repair & Replacement	\$ 75,000.00
Fire & Public Safety		
	Thermal Camera-B	\$ 8,725.00
	Rescue Pumper	\$ 750,000.00
	Rescue #1	\$ 172,045.00
	TOTAL Fire & Public Safety	\$ 930,770.00
Public Works, Town Vehicles & Equipment		
	Law Enforcement-Sheriff's vehicle-SRO (2020)-4 years (cor	\$ 14,236.00
	Second Deputy Vehicle and Fittings	\$ 68,000.00
	TOTAL Public Works, Town Vehicles & Equipment	\$ 82,236.00
Sidewalks		
	Route 26 Sidewalk/Cross-Walk	\$ 75,000.00
	Portland Road (Route 100)	\$ 131,400.00
	TOTAL Sidewalks	\$ 206,400.00
Technology		
	Computers (Town-wide per schedule)	\$ 14,150.00
	Public Safety Server	\$ 20,000.00
	TOTAL Technology	\$ 34,150.00
Public Buildings		
Building Maintenance		
	Town Hall Access Control Conversion to Gallagher	\$ 15,000.00
	Pennell Additional Access Contol	\$ 15,000.00
	Public Safety Access Control Conversion to Gallagher	\$ 20,000.00
	Village Station Access Control Conversion to Gallagher	\$ 5,000.00
Paving		
	Village Station	\$ 30,000.00
	Municipal Lot	\$ 9,500.00

TOTAL Public Buildings		\$ 94,500.00
Debt Service		
General Obligation Bond-PW/Transfer Station (FY 2010-FY 2030)	\$	196,000.00
General Obligation Bond-Pennell (FY 2010-FY 2030)	\$	147,000.00
General Obligation Bond-Town Wide (FY 2019-2039)	\$	458,425.00
Village Gateway Property Bond	\$	106,236.62
Excavator	\$	54,021.91
Possible FY24 Bond Pennell/Manual Arts	\$	196,630.59
TOTAL Debt Service	\$	1,158,314.12
Land Acquisition		
Land Acquisition	\$	50,000.00
Total Land Acquisition	\$	50,000.00
Parks & Recreation		
Basketball Court Reclaim	\$	8,400.00
TOTAL Parks & Recreation	\$	8,400.00
Professional Services		
Revaluation (Sinking Fund Year 3 of 6)	\$	50,000.00
Total Professional Services	\$	50,000.00
TOTAL CAPITAL PROJECTS REQUEST FY 2025	\$	3,189,770.12

**TOWN OF GRAY
FY 2026
CAPITAL PROJECTS PROPOSED BREAKDOWN**

	Project	Amount
Road Resurfacing		
	Undefined-refer to the Street Schedule	\$ 500,000.00
	TOTAL Road Resurfacing	\$ 500,000.00
Bridge Repair & Replacement		
	Totten Road Crossing(Year 2 of 3)	\$ 75,000.00
	TOTAL Bridge Repair & Replacement	\$ 75,000.00
Fire & Public Safety		
	Thermal Imaging Camera-C	\$ 8,725.00
	TOTAL Fire & Public Safety	\$ 8,725.00
Public Works, Town Vehicles & Equipment		
	Public Works-Truck 1-International Dump Truck (2014)	\$ 215,000.00
	Public Works-Steam Cleaner	\$ 7,500.00
	Law Enforcement-Sheriff's vehicle (2022)-4 years (contract)	\$ 51,818.00
	TOTAL Public Works, Town Vehicles & Equipment	\$ 274,318.00
Sidewalks		
	Lewiston Road (Route 100)	\$ 34,650.00
	TOTAL Sidewalks	\$ 34,650.00
Technology		
	Computers (Town-wide per schedule)	\$ 14,900.00
	Telephone System	\$ 20,000.00
	TOTAL Technology	\$ 34,900.00
Public Buildings Building Maintenance		
	Pennell Trane Control Replacement	\$ 7,500.00
	TOTAL Public Buildings	\$ 7,500.00
Debt Service		
	General Obligation Bond-PW/Transfer Station (FY 2010-FY	\$ 189,600.00
	General Obligation Bond-Pennell (FY 2010-FY 2030)	\$ 142,200.00
	General Obligation Bond-Town Wide (FY 2019-2039)	\$ 444,025.00
	Village Gateway Property Bond	\$ 106,236.62
	Possible FY24 Bond Pennell/Manual Arts	\$ 196,630.59
	TOTAL Debt Service	\$ 1,078,692.21
Land Acquisition		
	Land Acquisition	\$ 50,000.00

	Total Land Acquisition	\$ 50,000.00
Parks & Recreation		
	TOTAL Parks & Recreation	\$ -
Professional Services		
	Revaluation (Sinking Fund Year 4 of 6)	\$ 50,000.00
	Total Professional Services	\$ 50,000.00
TOTAL CAPITAL PROJECTS REQUEST FY 2026		\$ 2,113,785.21

**TOWN OF GRAY
FY 2027
CAPITAL PROJECTS BREAKDOWN**

	Project	FY 2027	
Road Resurfacing			
	Undefined-refer to the Street Schedule	\$	500,000.00
	TOTAL Road Resurfacing	\$	500,000.00
Bridge Repair & Replacement			
	Totten Road Crossing(Year 3 of 3)	\$	75,000.00
	Bridge to be repaired FY 2035-Harmonds/Totten Road		
	TOTAL Bridge Repair & Replacement	\$	75,000.00
Fire & Public Safety			
	Thermal Camera-D	\$	8,725.00
	Rescue #2 (2017)	\$	275,625.00
	Command Vehicle	\$	74,970.00
	TOTAL Fire & Public Safety	\$	359,320.00
Public Works, Town Vehicles & Equipment			
	Transfer Station-Yale Forklift (2012)	\$	35,000.00
	Public Works-Truck 14-1-ton pickup (2017)		44,000.00
	Public Works-Forklift (2012)	\$	23,000.00
	Public Works-Compactor (2022)	\$	6,300.00
	Law Enforcement-Sheriff's vehicle-SRO (2023)-4 years (cont	\$	14,948.00
	TOTAL Public Works, Town Vehicles & Equipment	\$	123,248.00
Sidewalks			
	Libby Hill		
	TOTAL Sidewalks	\$	-
Technology			
	Computers (Town-wide per schedule)	\$	12,950.00
	Signage Player (GCTV Equipment)	\$	6,750.00
	Sound Equipment (GCTV Equipment)	\$	9,500.00
	Firewalls (multiple locations)	\$	2,500.00
	TOTAL Technology	\$	31,700.00
Public Buildings			
Building Maintenance			
	Libby Hill Maintenance Building	\$	75,000.00
	Newbegin Gym Floor Replacement	\$	150,000.00
			\$ 225,000.00
Grounds Maintenance			
	Soft Ball Field Fence(Pennell)	\$	24,000.00
			\$ 24,000.00
Paving			
	Transfer Station-Paving	\$	90,000.00
	Libby Hill Lot-Paving	\$	4,200.00
	TOTAL Public Buildings	\$	343,200.00
Debt Service			
	General Obligation Bond-PW/Transfer Station (FY 2010-FY	\$	183,200.00
	General Obligation Bond-Pennell (FY 2010-FY 2030)	\$	137,400.00
	General Obligation Bond-Town Wide (FY 2019-2039)	\$	429,625.00

Village Gateway Property Bond	\$ 106,236.61
Possible FY24 Bond Pennell/Manual Arts	\$ 196,630.59
TOTAL Debt Service	\$ 1,053,092.20

Land Acquisition

Land Acquisition	\$ 50,000.00
Total Land Acquisition	\$ 50,000.00

Professional Services

Revaluation (Sinking Fund Year 5 of 6)	\$ 50,000.00
Total Professional Services	\$ 50,000.00

TOTAL CAPITAL PROJECTS REQUEST FY 2027	\$ 2,585,560.20
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**TOWN OF GRAY
FY 2028-FY 2032
CAPITAL PROJECTS BREAKDOWN**

Project	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034
Road Resurfacing							
Undefined-refer to the Street Schedule	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00		
Road reclamation/reconstruction	\$ -	\$ 50,000.00					
TOTAL Road Resurfacing	\$ 500,000.00	\$ 550,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00		
Bridge Repair & Replacement							
Bridge to be repaired FY 2035-Harmonds/Totten Road							
TOTAL Bridge Repair & Replacement	\$ -	\$ -	\$ -	\$ -	\$ -		
Fire & Public Safety							
Thermal Camera-A	\$ 8,725.00				\$ 8,725.00		
Thermal Camera-B		\$ 8,725.00					
Thermal Camera-C			\$ 8,725.00				
Thermal Camera-D				\$ 8,725.00			
2038 Air Bag Lifts			\$ -				
Bottle-Group A					\$ 96,000.00		
Rescue #2 (2017)					\$ 620,275.00		
Rescue #1			\$ 575,000.00				
Tank #3			\$ 550,000.00				
Squad #7 Heavy Rescue			\$ 876,000.00				
Command Vehicle			\$ 87,000.00				
Utility #6	\$ 78,000.00		\$ -	\$ 63,648.00			
Engine #42	\$ -		\$ 875,000.00				
Engine #43--Refurbish		\$ 50,000.00					
TOTAL Fire & Public Safety	\$ 86,725.00	\$ 58,725.00	\$ 2,971,725.00	\$ 72,373.00	\$ 725,000.00		
Public Works, Town Vehicles & Equipment							
Transfer Station-Yale Forklift (2012)							
Transfer Station-Yale Forklift	\$ 35,000.00						
Transfer Station-Horizontal Baler		\$ 80,000.00					
40 Yard Roll Off					\$ 5,250.00		
40 Yard Roll Off					\$ 5,250.00		
Public Works-Truck 14-1-ton pickup (2017)							
Public Works-Truck 11-GMC 1 ton w/plow			\$ 52,500.00				
Public Works-Truck 4-International Dump Truck			\$ 342,000.00				
Public Works Truck 3 International Dump Truck				\$ 215,000.00			
Public Works-Compactor					\$ 6,615.00		
Public Works-Steam Trailer	\$ 9,000.00						
Public Works-3000 Sweeper	\$ 210,000.00						
Public Works-Backhoe	\$ 175,000.00						
Public Works-Truck 8-International Dump		\$ 215,000.00					
Public Works-Grader		\$ 115,500.00					
Public Works MT5 Trackless					\$ 230,000.00		
Public Works Radios					\$ 26,250.00		
Building & Grounds Truck 1		\$ 29,250.00					
Building & Grounds Truck 2					\$ 29,250.00		
Parks & Rec Vehicle					\$ 36,750.00		
CEO Pickup			\$ 35,000.00				
Law Enforcement-Sheriff's vehicle-SRO (2023)-4 years (contract)					\$ 51,818.00		

Law Enforcement-Sheriff's vehicle (2022)-4 years (contract)			\$	51,818.00						
Law Enforcement-Sheriff's vehicle (2020)-4 years (contract)			\$	51,818.00						
TOTAL Public Works, Town Vehicles & Equipment	\$	429,000.00	\$	491,568.00	\$	481,318.00	\$	215,000.00	\$	391,183.00

Sidewalks										
Libby Hill			\$	15,000.00						
TOTAL Sidewalks	\$	-	\$	15,000.00	\$	-	\$	-	\$	-

Technology										
Computers (Town-wide per schedule)	\$	15,600.00	\$	14,900.00	\$	13,800.00	\$	15,600.00	\$	20,900.00
Cameras (GCTV Equipment)	\$	16,000.00								
Camera Switcher (GCTV Equipment)	\$	20,000.00								
Leightronix (GCTV Equipment)			\$	17,000.00						
Signage Player (GCTV Equipment)									\$	6,000.00
Sound Equipment (GCTV Equipment)									\$	10,000.00
Public Safety Server					\$	20,000.00				
Firewalls (multiple locations)					\$	2,500.00				
TOTAL Technology	\$	51,600.00	\$	31,900.00	\$	36,300.00	\$	15,600.00	\$	36,900.00

Public Buildings												
Public Safety-Central Station-Paving			\$	51,000.00								
Pennell-Paving	\$	74,000.00										
Library-Paving	\$	18,000.00										
Public Works Lot					\$	79,000.00						
Transfer Station-Paving												
Libby Hill Lot-Paving												
Libby Hill ATV 1	\$	25,000.00										
Pennell Boiler Replacement							\$	60,000.00				
Library Fence	\$	20,000.00										
Coach Pitch Field(Pennell)					\$	12,000.00						
Public Works Fence									\$	15,000.00		
Land Fill Fence									\$	65,000.00		
TOTAL Public Buildings	\$	137,000.00	\$	51,000.00	\$	91,000.00	\$	60,000.00	\$	-	\$	65,000.00

Debt Service										
General Obligation Bond-PW/Transfer Station (FY 2010-FY 2030)	\$	176,800.00	\$	170,150.00	\$	163,750.00		-		
General Obligation Bond-Pennell (FY 2010-FY 2030)	\$	132,600.00	\$	127,700.00	\$	122,800.00		-		
General Obligation Bond-Town Wide (FY 2019-2039)	\$	415,225.00	\$	400,825.00	\$	141,906.00		133,547.00	\$	130,266.00
Possible FY24 Bond Pennell/Manual Arts	\$	196,630.59	\$	-	\$	-				
TOTAL Debt Service	\$	921,255.59	\$	698,675.00	\$	428,456.00	\$	133,547.00	\$	130,266.00

Land Acquisition										
Land Acquisition	\$	50,000.00	\$	50,000.00	\$	50,000.00	\$	50,000.00	\$	50,000.00
Total Land Acquisition	\$	50,000.00	\$	50,000.00	\$	50,000.00	\$	50,000.00	\$	50,000.00

Professional Services										
Revaluation (Sinking Fund Year 5 of 6)	\$	50,000.00								
Total Professional Services	\$	50,000.00								

TOTAL CAPITAL PROJECTS REQUEST FY 2027-FY 2031	\$	2,225,580.59	\$	1,946,868.00	\$	4,558,799.00	\$	1,046,520.00	\$	1,833,349.00
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March 29, 2023

Town of Gray
Attn: Nate Rudy, Town Manager
24 Main Street
Gray, Maine 04039

Re: General Obligation Bond
for Land Purchase

Dear Mr. Rudy:

In response to the financing inquiry recently received from your office, we are pleased to offer the following rate and terms for your review and consideration.

We offer a fixed tax-exempt interest rate of **5.05% per annum** for the “Lump Sum” borrowing of Eight Hundred and Fifty Thousand Dollars (\$850,000) over a five (5) year repayment term as per the attached note summary and amortization schedule.

We propose a closing date of July 15, 2023 with the first annual payment due on the first anniversary of closing. Interest will be calculated on an actual / 365 day basis on the note, which will be issued without prepayment penalty.

Public sector interest rates are volatile and time sensitive. If the borrowing contemplated by this proposal does not close within 120 days of the proposal date specified in this letter, the bank reserves the right to adjust the rate we have offered in this proposal.

Our borrowing proposal is predicated on receipt of an unqualified legal opinion from bond counsel acceptable to the bank attesting to the validity and non-arbitrage nature of this borrowing and designating the note as a qualified “tax exempt” obligation under existing tax laws. We understand that the Town will engage bond attorney Alyssa Tibbetts of Jensen Baird to provide the necessary legal opinion, related note documentation, and all legal work for this borrowing, and that the cost of these services will be borne by the Town. We will be pleased to work with attorney Tibbetts to assist in the timely note closing.

Our proposal is conditioned upon our satisfactory review of the Town of Gray’s financial audits and is subject to change if it is not accepted by the close of business on April 28, 2023. Further, our proposal is subject to withdrawal if there is discovered prior to note disbursement any material adverse information pertaining to the Town’s financial affairs.

On behalf of Androscoggin Bank, I would like to thank you for providing us with the opportunity to submit a proposal for the Town's financing needs. We look forward to continuing the good working relationship we enjoy with you and other Gray officials. If we can be of further assistance to the Town in any facet of its financial activities, please do not hesitate to contact me.

Sincerely,



John Simko, Vice President
Government Finance

Cc: Alyssa Tibbets, Esq.

Enclosure

ACKNOWLEDGEMENT / AWARD (please sign and return via email):

This proposal is accepted and this financing is awarded to Androscoggin Bank.

_____ Date: _____
Name & Title

Note Model Statement

Date Quoted: Mar 29, 2023
 Product: Product Not Defined
 Interest Method: [1] 365/365 Payments P&I

Note Date: Jul 15, 2023
 Maturity Date: Jul 15, 2028

Principal Advance: \$850,000.00

Amount Financed: \$850,000.00
 Finance Charge: \$133,152.91
 APR: 5.050000%

Total Principal: \$850,000.00
 Total Interest: \$133,152.91
 Total of Payments: \$983,152.91

Payment Schedule

Description	Date	Frequency	Number	Amount
Regular Payment	Jul 15, 2024	Annually	4	\$196,630.59
Regular Payment	Jul 15, 2028	Annually	1	\$196,630.55

Amortization Schedule						
Date	Description	Total Payment	P&I Payment	Principal Payment	Interest Payment	Principal Balance
Jul 15, 2023	Beginning Balance					850,000.00
+ 2023 Totals						
+ Jul 15, 2024	Regular Payment	196,630.59	196,630.59	153,587.99	43,042.60	696,412.01
+ 2024 Totals		196,630.59	196,630.59	153,587.99	43,042.60	
+ Jul 15, 2025	Regular Payment	196,630.59	196,630.59	161,461.79	35,168.80	534,950.22
+ 2025 Totals		196,630.59	196,630.59	161,461.79	35,168.80	
+ Jul 15, 2026	Regular Payment	196,630.59	196,630.59	169,615.61	27,014.98	365,334.61
+ 2026 Totals		196,630.59	196,630.59	169,615.61	27,014.98	
+ Jul 15, 2027	Regular Payment	196,630.59	196,630.59	178,181.20	18,449.39	187,153.41
+ 2027 Totals		196,630.59	196,630.59	178,181.20	18,449.39	
+ Jul 15, 2028	Regular Payment	196,630.55	196,630.55	187,153.41	9,477.14	
+ 2028 Totals		196,630.55	196,630.55	187,153.41	9,477.14	
+ Grand Total		983,152.91	983,152.91	850,000.00	133,152.91	



TOWN OF GRAY

Henry Pennell Municipal Complex
24 Main St, Gray Maine 04039
www.graymaine.org

OFFICE OF THE ASSESSOR

Lauren Asselin, Assessor
lasselin@graymaine.org
(207) 657-3339 ex. 112

To: Town Council
From: Lauren Asselin
Date: April 13, 2023
Subject: FY2024 Budget

Comparing the FY2023 budget numbers to the projected FY2024 budget numbers:

- The County Budget has increased \$125,562. The County is shifting from a calendar year to a fiscal year budget, and the Town has agreed to pay that six month shift in fees over a five-year period, paying a 1/5 increment of the amount due over five years.
- The Local Education Appropriation is predicted to increase by \$1,150,000.
- State Revenue Sharing has decreased by \$140,635 due to increased property values in Gray.
- The net Municipal Budget has increased \$51,096 – **See note below.

**The net Capital Reserve Fund figure is \$126,356. The FY25 Capital Reserve Funding figure was reduced by \$25,000 from \$350,000 to \$325,000. The net General Fund Budget figure is (\$50,260). These figures result in a net Municipal Budget increase of \$51,096.

Please note that the actual impact on the mill rate will not be known until the final assessed values and budget numbers are available.

TOWN OF GRAY
JUNE 13, 2023
ANNUAL TOWN MEETING WARRANT

Cumberland, SS.

State of Maine

To Britt Barton, Town Clerk of the Town of Gray

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Gray in said County and State, qualified by law to vote in Town affairs, to meet at Newbegin Center on Route 100/Lewiston Road in Gray, Maine on Tuesday, June 13, 2023, at 8:00 AM, then and there to act upon Article 1. The polls for voting for public officials and on Articles 2 through 14 shall open at 8:00 AM and close at 8:00 PM.

Article 1. To choose, by ballot, a Moderator to preside at said Annual Town Meeting.

To choose by secret ballot the following public officials:

1. Voting two members of the Town Council to serve a three-year term until June 2026.
2. Voting for two members of the MSAD #15 Board of Directors to serve three-year terms until June 2026.
3. Voting for one member of the MSAD #15 Board of Directors to serve a remaining two-year term until June 2025.
4. Voting for one member of the Gray Water District Trustee to serve a five-year term until June 2028.

To decide by secret ballot the following Budget Articles:

Article 2. Shall the Town vote to accept revenue and any Federal, State, and other sources of revenue and to appropriate the same to help fund the total Municipal Budget for FYE 2024 (detailed below) as recommended by the Town Council?

Article 3. Shall the Town vote to raise and appropriate \$12,741,976 to fund the FYE 2024 Municipal Budget, as recommended by the Town Council?

(Administration: Clerk, HR, Elections, GA, Finance, Code Enforcement, Assessing, Planning, Comm. & Info. Tech.)	\$2,020,643
Municipal Expenses	\$4,651,974

Library and Parks & Recreation	\$474,772	
Public Safety/Street Lights	\$1,813,722	
Public Works	\$3,324,946	
Council (legal), Boards and Committees	\$71,703	
Law Enforcement	\$325,191	
Community Service Agencies	\$59,025	
Total Budget FYE 2024		\$12,741,976

(Fiscal Note: If passed, **this article shall only be effective if the voters also pass Article 12** below to increase the so-called LD 1 property tax levy limit.)

Article 4. Shall the Town vote to raise and appropriate \$10,500 for Town Council compensation for FYE 2024, as recommended by the Town Council?

(Note: This appropriation must be voted on as a separate article, pursuant to Art. II, Sec. 6 of the Town Charter.)

Article 5. Shall the Town vote to appropriate \$3,116,356 from the Capital Reserve Fund for FYE 2024, for the following Capital Projects, as recommended by the Town Council?

Road Resurfacing	\$710,000	
Bridge Repair and Replacement	\$121,000	
Parks and Recreation	\$10,000	
Fire & Public Safety	\$0.00	
Public Works, Town Vehicles & Equipment	\$148,000	
Public Buildings	\$134,600	
Technology	\$162,642	
Library	\$18,000	
Debt Service	\$1,347,114	
Land Acquisition	\$50,000	
FY25 Capital Project Reserve	\$325,000	
Professional Services	\$90,000	
Total Capital Projects FYE 2024		\$3,116,356

Article 6. Shall the Town vote to appropriate from the TIF Revenue Fund and authorize the Town Council to expend TIF Revenue in an amount not to exceed \$626,753 for Gray Village and related road construction and

utilities planning, design, and engineering; stormwater/wastewater systems feasibility studies; and construction of sports fields to supplement Douglass Field, all in accordance with the TIF District Development Program documents, as recommended by the Town Council.

- Article 7. Shall the Town vote to accept and appropriate for their designated purposes all the various Town “enterprise account” funds (*e.g.*, nonmajor special revenue funds, recreation enterprise funds) for FYE 2024, as recommended by the Town Council?
- Article 8. Shall the Town vote to place funds received from the disposition of Town-owned personal property with a value of \$100,000 or less in the Capital Reserve Fund, and to appropriate the same for capital projects, as recommended by the Town Council?
- Article 9. Shall the Town vote to accept all funds generated by donations and fund-raising activities on behalf of the Town’s Recreation Department, the Dry Mills Schoolhouse, the Gray Public Library Association, the Gray Fire Rescue Association, and various Town Committees, and to appropriate the same for their intended purposes, as recommended by the Town Council?
- Article 10. Shall the Town vote to authorize the payment of tax abatements, including any interest due thereon, from the property tax overlay or, if necessary, from the unassigned fund balance, as recommended by the Town Council?
- Article 11. Shall the Town vote to authorize the Town Council to accept and appropriate funds on behalf of the Town, federal, state, and private funds received in the form of grants or gifts during the period from July 1, 2023, through June 30, 2024, as recommended by the Town Council?
- Article 12. Shall the Town vote to increase the Town of Gray’s property tax levy limit established for FYE 2024 by State law to \$810,033 in the event that the municipal budget approved under the preceding articles will result in a tax commitment that is greater than that property tax levy limit, as recommended by the Town Council?

(Approval of the Municipal Budget requires approval of this Article.)

- Article 13. Shall the Town vote to authorize the transfer of up to \$417,000 from the Unassigned General Fund Balance into the Land Acquisition Fund, provided that in no event shall the Unassigned General Fund Balance be

reduced as a result of such transfer to a level less than 2/12 of the Town's Net Assessment for Commitment; and authorize the transfer of up to an amount in excess of 3/12 of the Town's unassigned general fund balance at June 30, 2023 to the Capital Reserve Fund; and to appropriate up to said amounts from the Land Acquisition Fund and Capital Reserve Fund for costs associated with infrastructure improvements and acquisition of land necessary to achieve the open space and Gray Village development goals identified in the Town's Comprehensive Plan and the Gray Village Master Plan as the Town Council deems to be in the Town's best interest?

Article 14. Shall the Town vote to authorize the issuance of up to \$850,000 in general obligation bonds or notes of the Town to pay and/or reimburse the cost of improvements to the septic system that services multiple buildings on the Pennell Complex and the construction of additional public facilities and programmatic space for the Town Recreation Department and child-care program in the Manual Arts building, said bonds and notes hereby authorized and the proceeds thereof hereby appropriated for said purpose, with the details of such bonding (including provisions that the bonds may be prepaid or subject to call for redemption with or without premium) to be determined by the Town Council?

(Fiscal Note: Total estimated debt service of this bond issue is approximately \$983,152.91, of which principal is \$850,000 and estimated interest at 5.05% over five years is \$133,152.91.)

FINANCIAL STATEMENT—TOWN OF GRAY: The issuance of bonds by the Town of Gray (the "Town") is one of the ways in which the Town borrows money for certain purposes. The following summary of the bonded indebtedness of the Town of Gray is as of the date of this Special Town Meeting:

Bonds Now Outstanding and Unpaid	\$ 5,612,130
Interest to be Repaid on Outstanding Bonds	\$ 1,137,870
Total to be Repaid on Bonds Issued	\$ 6,750,000
Additional Bonds Authorized But Not Yet Issued	\$ 0
Total Additional Bonds to be Issued if Approved by Voters	\$ 850,000.00
Estimated of Potential New Interest	\$ 133,152.91
Total Additional Bonds to Be Issued and Estimated Interest if Approved by Voters	\$983,152.91

When money is borrowed by issuing bonds, the Town must repay not only the principal amount of the bonds but also interest on the bonds. The amount of interest to

be paid will vary depending upon the rate of interest and the years to maturity at the time of issue. The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the estimates made of the costs involved, including varying interest rates, the estimated cost of interest on the bond amount to be issued, and the total cost of principal and interest to be paid at maturity.

The Registrar of Voters is available to accept new registrations and corrections to the voter list at the Municipal Offices at the Henry Pennell Municipal Complex, 24 Main Street in Gray. The Municipal Offices are open Mondays, Tuesdays, and Wednesdays 8:30AM - 4:00PM, and Thursdays 11AM – 6:30PM and Fridays, 8:30AM – 12:00 noon. Proof of residency and identity is required. A person who is not registered is not eligible to vote in the Annual Town Meeting.

Municipal Officers of Gray, Maine _____
Dated at Gray
This 18th day of April, 2023

A true copy.

Attest: _____
Judy Rand, Resident of Gray

Attest: _____
Deputy Town Clerk

The warrant and sample ballots shall be posted in the Town offices at least 7 days prior to the election.

Inspector: Harris, Steve
Inspection Date: 10/19/2022

Structure Number: 0244
Facility Carried: MEGQUIRE RD

Highway Bridge Inspection Report

Inspection Type(s): Routine

Bridge Name: MAYALL

Town: Gray



Inspector: Harris, Steve
 Inspection Date: 10/19/2022

Structure Number: 0244
 Facility Carried: MEGQUIRE RD

Highway Bridge Inspection Report

National Bridge Inventory

Status: 0 - ND

Bridge Name: MAYALL

Sufficiency Rating: 63.9

Inspections

(90) INSPECTION DATE	& (91) DESIGNATED INSPECTION FREQUENCY	24	10/19/2022
(92) CRITICAL FEATURE INSPECTION	& (93) CFI DATE		
(92A) FRACTURE CRITICAL DETAIL		N	
(92B) UNDERWATER INSPECTION		N	
(92C) OTHER SPECIAL INSPECTION		N	

Identification

(1) STATE CODE	231 - Maine
(8) STRUCTURE NUMBER	0244
(5) INVENTORY ROUTE	
(5A) RECORD TYPE	1: Route carried "on" the structure
(5B) ROUTE SIGNING PREFIX	5 - CITY STREET
(5C) DESIGNATED LEVEL OF SERVICE	0 - None
(5) INVENTORY ROUTE	0
(5) INVENTORY ROUTE	0 - NOT APPLICABLE
(2) HIGHWAY AGENCY DISTRICT	01 - Southern
(3) COUNTY CODE	005 Cumberland
(4) PLACE CODE	28870
(6) FEATURES INTERSECTED	COLLYER BROOK
(7) FACILITY CARRIED	MEGQUIRE RD
(9) LOCATION	400 FT NE MAYALL ROAD
(11) MILEPOINT	0.130
(12) BASE HIGHWAY NETWORK	Inventory Route is not on the Base Network
(13) LRS INVENTORY ROUTE, SUBROUTE	
(13A) LRS INVENTORY ROUTE	0000500847
(13B) SUBROUTE NUMBER	00
(16) LATITUDE	43.90995
(17) LONGITUDE	-70.30955
(98A) BORDER BRIDGE CODE	
(98B) PERCENT RESPONSIBILITY	0
(99) BORDER BRIDGE STRUCT NO.	n/a

Structure Type and Material

(43) STRUCTURE TYPE, MAIN	
(43A) KIND OF MATERIAL/DESIGN	7 - Wood or Timber
(43B) TYPE OF DESIGN/CONSTR	01 - Slab
(44) STRUCTURE TYPE, APPROACH SPANS	
(44A) KIND OF MATERIAL/DESIGN	0 - Other
(44B) TYPE OF DESIGN/CONSTRUCTION	00 - Other
(45) NUMBER OF SPANS IN MAIN UNIT	1
(46) NUMBER OF APPROACH SPANS	0
(107) DECK STRUCTURE TYPE	8 - Wood or Timber
(108) WEARING SURFACE/PROTECTIVE SYSTEMS	
(108A) WEARING SURFACE	6 - Bituminous
(108B) DECK MEMBRANE	2 - Preformed Fabric
(108C) DECK PROTECTION	0 - None

Age of Service

(27) YEAR BUILT	1967
(106) YEAR RECONSTRUCTED	2007
(42) TYPE OF SERVICE	
(42A) TYPE OF SERVICE ON BRIDGE	1 - Highway
(42B) TYPE OF SERVICE UNDER BRIDGE	5 - Waterway
(28) LANES	
(28A) LANES ON THE STRUCTURE	02
(28B) LANES UNDER THE STRUCTURE	00

Inspector: Harris, Steve
Inspection Date: 10/19/2022

Structure Number: 0244
Facility Carried: MEGQUIRE RD

Highway Bridge Inspection Report

(29) AVERAGE DAILY TRAFFIC	149
(30) YEAR OF AVERAGE DAILY TRAFFIC	2016
(109) AVERAGE DAILY TRUCK TRAFFIC	5
(19) BYPASS DETOUR LENGTH	100

Geometric Data

(48) LENGTH OF MAXIMUM SPAN (ft.)	21.3
(49) STRUCTURE LENGTH (ft.)	26.5
(50) CURB/SIDEWALK WIDTHS	
(50A) LEFT CURB SIDEWALK (ft.)	0
(50B) RIGHT CURB SIDEWALK (ft.)	0
(51) BRDG RDWY WIDTH CURB-TO-CURB (ft.)	20
(52) DECK WIDTH, OUT-TO-OUT (ft.)	20
(32) APPROACH ROADWAY WIDTH (ft.)	22.0
(33) BRIDGE MEDIAN	0 - No median
(34) SKEW (deg.)	20
(35) STRUCTURE FLARED	0 - No flare
(10) INV RTE, MIN VERT CLEARANCE (ft.)	328.05
(47) TOTAL HORIZONTAL CLEARANCE (ft.)	18.5
(53) VERTICAL CLEARANCE OVER BRIDGE ROADWAY (ft.)	327.76
(54) MIN VERTICAL UNDERCLEARANCE	
(54A) REFERENCE FEATURE	N - Feature not a highway or railroad
(54B) MIN VERTICAL UNDERCLEARANCE (ft.)	0
(55) MIN LATERAL UNDER CLEARANCE RIGHT	
(55A) REFERENCE FEATURE	N - Feature not a highway or railroad
(55B) MIN LATERAL UNDER CLEARANCE RIGHT (ft.)	327.76
(56) MIN LATERAL UNDER CLEARANCE (ft.)	99.9

Classification

(112) NBIS BRIDGE LENGTH	No
(104) HIGHWAY SYSTEM OF THE INVENTORY ROUTE	0 - Structure/Route is NOT on NHS
(26) FUNCTIONAL CLASSIFICATION OF INVENTORY ROUTE	09 - Rural - Local
(100) STRAHNET HIGHWAY DESIGNATION	Not a STRAHNET route
(101) PARALLEL STRUCTURE DESIGNATION	N - No parallel structure
(102) DIRECTION OF TRAFFIC	2-way traffic
(103) TEMP STRUCTURE	
(105) FEDERAL LANDS HIGHWAYS	Not Applicable
(110) DESIGNATED NATIONAL NETWORK	Inventory route not on network
(20) TOLL	3 - On Free Road
(21) MAINTENANCE RESPONSIBILITY	03 - Town or Township Highway Agency
(22) OWNER	03 - Town or Township Highway Agency
(37) HISTORICAL SIGNIFICANCE	5 - Not eligible

Condition

(58) DECK	7 - Good Condition (some minor problems)
(59) SUPERSTRUCTURE	7 - Good Condition (some minor problems)
(60) SUBSTRUCTURE	5 - Fair Condition (minor section loss)
(61) CHANNEL & CHANNEL PROTECTION	6 - Bank slump. widespread minor damage
(62) CULVERT	N - Not Applicable

Load Rating and Posting

(31) DESIGN LOAD	4 - H 20
(63) METHOD USED TO DETERMINE OPERATING RATING	8 - Load and Resistance Factor Rating (LRFR) rating report by rating factor (RF) method using HL-93 loadings.
(64) OPERATING RATING	2.25
(65) METHOD USED TO DETERMINE INVENTORY RATING	8 - Load and Resistance Factor Rating (LRFR) rating report by rating factor (RF) method using HL-93 loadings.
(66) INVENTORY RATING	1.73
(70) BRIDGE POSTING	5 - Equal to or above legal loads

Inspector: Harris, Steve
Inspection Date: 10/19/2022

Structure Number: 0244
Facility Carried: MEGQUIRE RD

Highway Bridge Inspection Report

(41) STRUCTURE OPEN/POSTED/CLOSED A - Open

Appraisal

(67) STRUCTURAL EVALUATION	5
(68) DECK GEOMETRY	4
(69) UNDERCLEARANCES, VERTICAL & HORIZONTAL	N
(71) WATERWAY ADEQUACY	8 - Bridge Above Approaches
(72) APPROACH ROADWAY ALIGNMENT	6 - Equal to present minimum criteria
(36) TRAFFIC SAFETY FEATURE	
36A) BRIDGE RAILINGS:	0 - Does not meet acceptable standards/safety feature is required
36B) TRANSITIONS:	0 - Does not meet acceptable standards/safety feature is required
36C) APPROACH GUARDRAIL	0 - Does not meet acceptable standards/safety feature is required
36D) APPROACH GUARDRAIL ENDS	0 - Does not meet acceptable standards/safety feature is required
(113) SCOUR CRITICAL BRIDGES	6 - Not yet evaluated for scour

Proposed Improvements

(75) TYPE OF WORK	
(75A) TYPE OF WORK PROPOSED	
(75B) WORK DONE BY	
(76) LENGTH OF STRUCTURE IMPROVEMENT (ft.)	
(94) BRIDGE IMPROVEMENT COST (\$K)	
(95) ROADWAY IMPROVEMENT COST (\$K)	
(96) TOTAL PROJECT COST	
(97) YEAR OF IMPROVEMENT COST ESTIMATE	
(114) FUTURE ADT	238
(115) YEAR OF FUTURE ADT	2036

Navigation Data

(38) NAVIGATION CONTROL	0 - No navigation control on waterway (bridge permit not required)
(111) PIER OR ABUTMENT PROTECTION	
(39) NAV VERT CLEARANCE	0
(116) MIN NAVIGATION VERT CLEARANCE, VERT LIFT BRIDGE	0
(40) NAV HORIZONTAL CLEARANCE	0

Inspector: Harris,Steve
Inspection Date: 10/19/2022

Structure Number: 0244
Facility Carried: MEGQUIRE RD

Highway Bridge Inspection Report

Inspection Notes

Structure Number: 0244

Town: Gray

Structure Name: MAYALL

Structure Notes

1967 Single span glue laminated timber slab on one concrete capped granite masonry abutment and one masonry abutment with concrete jacket.

Wearing Surface

Newer Bituminous overlay with roadway pavement.

Deck

NBI Item 58: 7

The Bridge rail appears to have all bolts in tacked, with minor wear.
There is small areas of rust starting to form at the connection plates on the fascia's for the bridge rail
The fascia's have areas of fine cracking and staining around connection plates.

Superstructure

NBI Item 59: 7

The Timber slab appear to be in good condition, with no noticeable issues

Substructure

NBI Item 60: 5

The East Masonry abutment and SE wing wall are missing roughly 50% or more of the the mortar and have minor to moderate voids up to 8" deep.
The end of the SE wing has fail and is being held up by steel flat bar.
There is minor scaling with areas of spalling on the East abutment cap.
There are scattered areas of pop outs all along the West abutment.
The West abutment has scattered areas of minor to moderate cracking and staining with scaling.
West abutment footing is exposed for the entire length up to 16" deep. There is scaling along the top of the West footing for the full length that runs under the abutment that is typ 3" but gets to about 6"
NE Wingwall grout 100% gone or ineffective.

Culvert

NBI Item 62: N

Inspector: Harris,Steve
Inspection Date: 10/19/2022

Structure Number: 0244
Facility Carried: MEGQUIRE RD

Highway Bridge Inspection Report

Channel

NBI Item 61: 6

The upstream appears to an old mill or dam, structure
There are some downed trees in the downstream end of the channel.

Other

Special Inspection

Monitoring

Pontis Notes

Inspector: Steve Harris
Inspection Date: 10/19/2022

Structure Number: 0244
Facility Carried: MEGQUIRE RD

Highway Bridge Inspection Report

Pictures



PHOTO 1

Description Roadway looking West



PHOTO 2

Description Bituminous Wearing Surface View

Inspector: Steve Harris
Inspection Date: 10/19/2022

Structure Number: 0244
Facility Carried: MEGQUIRE RD

Highway Bridge Inspection Report

Pictures



PHOTO 3

Description Steel Galvanized Bridge Rail View



PHOTO 4

Description Bridge Rail View - upstream

Inspector: Steve Harris
Inspection Date: 10/19/2022

Structure Number: 0244
Facility Carried: MEGQUIRE RD

Highway Bridge Inspection Report

Pictures



PHOTO 5

Description SE Bridge Rail - 2 nut post



PHOTO 6

Description View looking NE

Inspector: Steve Harris
Inspection Date: 10/19/2022

Structure Number: 0244
Facility Carried: MEGQUIRE RD

Highway Bridge Inspection Report

Pictures



PHOTO 7

Description East Abutment View



PHOTO 8

Description SE Wing View

Inspector: Steve Harris
Inspection Date: 10/19/2022

Structure Number: 0244
Facility Carried: MEGQUIRE RD

Highway Bridge Inspection Report

Pictures



PHOTO 9

Description West Abutment View



PHOTO 10

Description Timber Deck View

Inspector: Steve Harris
Inspection Date: 10/19/2022

Structure Number: 0244
Facility Carried: MEGQUIRE RD

Highway Bridge Inspection Report

Pictures



PHOTO 11

Description Rail Anchorage View



PHOTO 12

Description SW wing View

Inspector: Steve Harris
Inspection Date: 10/19/2022

Structure Number: 0244
Facility Carried: MEGQUIRE RD

Highway Bridge Inspection Report

Pictures



PHOTO 13

Description NE Wing View



PHOTO 14

Description

Inspector: Steve Harris
Inspection Date: 10/19/2022

Structure Number: 0244
Facility Carried: MEGQUIRE RD

Highway Bridge Inspection Report

Pictures



PHOTO 15

Description



PHOTO 16

Description North Fascia View

Inspector: Harris, Steve
Inspection Date: 10/20/2022

Structure Number: 0253
Facility Carried: LAWRENCE RD

Highway Bridge Inspection Report

Inspection Type(s): Routine

Bridge Name: LAWRENCE

Town: Gray



Inspector: Harris, Steve
 Inspection Date: 10/20/2022

Structure Number: 0253
 Facility Carried: LAWRENCE RD

Highway Bridge Inspection Report

National Bridge Inventory

Status: 0 - ND

Bridge Name: LAWRENCE

Sufficiency Rating: 99.9

Inspections

(90) INSPECTION DATE	& (91) DESIGNATED INSPECTION FREQUENCY	24	10/20/2022
(92) CRITICAL FEATURE INSPECTION	& (93) CFI DATE		
(92A) FRACTURE CRITICAL DETAIL		N	
(92B) UNDERWATER INSPECTION		N	
(92C) OTHER SPECIAL INSPECTION		N	

Identification

(1) STATE CODE	231 - Maine
(8) STRUCTURE NUMBER	0253
(5) INVENTORY ROUTE	
(5A) RECORD TYPE	1: Route carried "on" the structure
(5B) ROUTE SIGNING PREFIX	5 - CITY STREET
(5C) DESIGNATED LEVEL OF SERVICE	0 - None
(5) INVENTORY ROUTE	0
(5) INVENTORY ROUTE	0 - NOT APPLICABLE
(2) HIGHWAY AGENCY DISTRICT	01 - Southern
(3) COUNTY CODE	005 Cumberland
(4) PLACE CODE	28870
(6) FEATURES INTERSECTED	PLEASANT RIVER
(7) FACILITY CARRIED	LAWRENCE RD
(9) LOCATION	.6 MI SE RTE 202
(11) MILEPOINT	0.400
(12) BASE HIGHWAY NETWORK	Inventory Route is not on the Base Network
(13) LRS INVENTORY ROUTE, SUBROUTE	
(13A) LRS INVENTORY ROUTE	0000500882
(13B) SUBROUTE NUMBER	00
(16) LATITUDE	43.85617
(17) LONGITUDE	-70.36250
(98A) BORDER BRIDGE CODE	
(98B) PERCENT RESPONSIBILITY	0
(99) BORDER BRIDGE STRUCT NO.	n/a

Structure Type and Material

(43) STRUCTURE TYPE, MAIN	
(43A) KIND OF MATERIAL/DESIGN	9 - Aluminum, Wrought Iron or Cast Iron
(43B) TYPE OF DESIGN/CONSTR	19 - Culvert (includes frame culverts)
(44) STRUCTURE TYPE, APPROACH SPANS	
(44A) KIND OF MATERIAL/DESIGN	0 - Other
(44B) TYPE OF DESIGN/CONSTRUCTION	00 - Other
(45) NUMBER OF SPANS IN MAIN UNIT	1
(46) NUMBER OF APPROACH SPANS	0
(107) DECK STRUCTURE TYPE	N - Not Applicable
(108) WEARING SURFACE/PROTECTIVE SYSTEMS	
(108A) WEARING SURFACE	N - NA
(108B) DECK MEMBRANE	N - NA
(108C) DECK PROTECTION	N - NA

Age of Service

(27) YEAR BUILT	2015
(106) YEAR RECONSTRUCTED	
(42) TYPE OF SERVICE	
(42A) TYPE OF SERVICE ON BRIDGE	1 - Highway
(42B) TYPE OF SERVICE UNDER BRIDGE	5 - Waterway
(28) LANES	
(28A) LANES ON THE STRUCTURE	02
(28B) LANES UNDER THE STRUCTURE	00

Inspector: Harris, Steve
 Inspection Date: 10/20/2022

Structure Number: 0253
 Facility Carried: LAWRENCE RD

Highway Bridge Inspection Report

(29) AVERAGE DAILY TRAFFIC	903
(30) YEAR OF AVERAGE DAILY TRAFFIC	2016
(109) AVERAGE DAILY TRUCK TRAFFIC	5
(19) BYPASS DETOUR LENGTH	2

Geometric Data

(48) LENGTH OF MAXIMUM SPAN (ft.)	28.7
(49) STRUCTURE LENGTH (ft.)	28.7
(50) CURB/SIDEWALK WIDTHS	
(50A) LEFT CURB SIDEWALK (ft.)	0
(50B) RIGHT CURB SIDEWALK (ft.)	0
(51) BRDG RDWY WIDTH CURB-TO-CURB (ft.)	0
(52) DECK WIDTH, OUT-TO-OUT (ft.)	0
(32) APPROACH ROADWAY WIDTH (ft.)	26.0
(33) BRIDGE MEDIAN	0 - No median
(34) SKEW (deg.)	0
(35) STRUCTURE FLARED	0 - No flare
(10) INV RTE, MIN VERT CLEARANCE (ft.)	328.05
(47) TOTAL HORIZONTAL CLEARANCE (ft.)	26.0
(53) VERTICAL CLEARANCE OVER BRIDGE ROADWAY (ft.)	327.76
(54) MIN VERTICAL UNDERCLEARANCE	
(54A) REFERENCE FEATURE	N - Feature not a highway or railroad
(54B) MIN VERTICAL UNDERCLEARANCE (ft.)	0
(55) MIN LATERAL UNDER CLEARANCE RIGHT	
(55A) REFERENCE FEATURE	N - Feature not a highway or railroad
(55B) MIN LATERAL UNDER CLEARANCE RIGHT (ft.)	327.76
(56) MIN LATERAL UNDER CLEARANCE (ft.)	99.9

Classification

(112) NBIS BRIDGE LENGTH	Yes
(104) HIGHWAY SYSTEM OF THE INVENTORY ROUTE	0 - Structure/Route is NOT on NHS
(26) FUNCTIONAL CLASSIFICATION OF INVENTORY ROUTE	09 - Rural - Local
(100) STRAHNET HIGHWAY DESIGNATION	Not a STRAHNET route
(101) PARALLEL STRUCTURE DESIGNATION	N - No parallel structure
(102) DIRECTION OF TRAFFIC	2-way traffic
(103) TEMP STRUCTURE	
(105) FEDERAL LANDS HIGHWAYS	Not Applicable
(110) DESIGNATED NATIONAL NETWORK	Inventory route not on network
(20) TOLL	3 - On Free Road
(21) MAINTENANCE RESPONSIBILITY	03 - Town or Township Highway Agency
(22) OWNER	03 - Town or Township Highway Agency
(37) HISTORICAL SIGNIFICANCE	5 - Not eligible

Condition

(58) DECK	N - Not Applicable
(59) SUPERSTRUCTURE	N - Not Applicable
(60) SUBSTRUCTURE	N - Not Applicable
(61) CHANNEL & CHANNEL PROTECTION	5 - Bank eroded.. major damage
(62) CULVERT	7 - Shrinkage cracks, light scaling

Load Rating and Posting

(31) DESIGN LOAD	0 - Unknown
(63) METHOD USED TO DETERMINE OPERATING RATING	8 - Load and Resistance Factor Rating (LRFR) rating report by rating factor (RF) method using HL-93 loadings.
(64) OPERATING RATING	2.40
(65) METHOD USED TO DETERMINE INVENTORY RATING	8 - Load and Resistance Factor Rating (LRFR) rating report by rating factor (RF) method using HL-93 loadings.
(66) INVENTORY RATING	1.85
(70) BRIDGE POSTING	5 - Equal to or above legal loads

Inspector: Harris, Steve
Inspection Date: 10/20/2022

Structure Number: 0253
Facility Carried: LAWRENCE RD

Highway Bridge Inspection Report

(41) STRUCTURE OPEN/POSTED/CLOSED A - Open

Appraisal

(67) STRUCTURAL EVALUATION	7
(68) DECK GEOMETRY	N
(69) UNDERCLEARANCES, VERTICAL & HORIZONTAL	N
(71) WATERWAY ADEQUACY	6 - Occasional Overtopping of Approaches - Insignificant Delays
(72) APPROACH ROADWAY ALIGNMENT	6 - Equal to present minimum criteria
(36) TRAFFIC SAFETY FEATURE	
36A) BRIDGE RAILINGS:	N - NA/Safety feature not required
36B) TRANSITIONS:	N - NA/Safety feature not required
36C) APPROACH GUARDRAIL	1 - Meets acceptable standards
36D) APPROACH GUARDRAIL ENDS	0 - Does not meet acceptable standards/safety feature is required
(113) SCOUR CRITICAL BRIDGES	4 - Action is required to protect exposed foundations

Proposed Improvements

(75) TYPE OF WORK	
(75A) TYPE OF WORK PROPOSED	
(75B) WORK DONE BY	
(76) LENGTH OF STRUCTURE IMPROVEMENT (ft.)	
(94) BRIDGE IMPROVEMENT COST (\$K)	
(95) ROADWAY IMPROVEMENT COST (\$K)	
(96) TOTAL PROJECT COST	
(97) YEAR OF IMPROVEMENT COST ESTIMATE	
(114) FUTURE ADT	1445
(115) YEAR OF FUTURE ADT	2036

Navigation Data

(38) NAVIGATION CONTROL	0 - No navigation control on waterway (bridge permit not required)
(111) PIER OR ABUTMENT PROTECTION	
(39) NAV VERT CLEARANCE	0
(116) MIN NAVIGATION VERT CLEARANCE, VERT LIFT BRIDGE	0
(40) NAV HORIZONTAL CLEARANCE	0

Inspector: Harris,Steve
Inspection Date: 10/20/2022

Structure Number: 0253
Facility Carried: LAWRENCE RD

Highway Bridge Inspection Report

Inspection Notes

Structure Number: 0253

Town: Gray

Structure Name: LAWRENCE

Structure Notes

2015 Galvanized (ASTM A761) deep-corrugated structural steel plate bridge with galvanized steel retaining walls and headwalls.

Wearing Surface

The roadway above the structure is in newer condition with minor wear.

Deck

NBI Item 58: N

Superstructure

NBI Item 59: N

Substructure

NBI Item 60: N

Culvert

NBI Item 62: 7

Unable to wade due to high current.

Previous report: The Down stream NW corner footing has scalling concrete, no rebar.

Inspector: Harris,Steve
Inspection Date: 10/20/2022

Structure Number: 0253
Facility Carried: LAWRENCE RD

Highway Bridge Inspection Report

There is discoloration throughout the arch, 2' high on both sides.

Channel

NBI Item 61: 5

Upstream is heavily cutting into banks.
The stream is at an almost 90 degree angle to the culvert.
Poor stream alignment but footings have old abutment and footing in front of them as protection.

Other

Special Inspection

Monitoring

Pontis Notes

Inspector: Steve Harris
Inspection Date: 10/20/2022

Structure Number: 0253
Facility Carried: LAWRENCE RD

Highway Bridge Inspection Report

Pictures



PHOTO 1

Description Roadway looking East



PHOTO 2

Description Guardrail View

Inspector: Steve Harris
Inspection Date: 10/20/2022

Structure Number: 0253
Facility Carried: LAWRENCE RD

Highway Bridge Inspection Report

Pictures



PHOTO 3

Description Guardrail View - upstream



PHOTO 4

Description View looking NE

Inspector: Steve Harris
Inspection Date: 10/20/2022

Structure Number: 0253
Facility Carried: LAWRENCE RD

Highway Bridge Inspection Report

Pictures



PHOTO 5

Description Profile looking upstream



PHOTO 6

Description Inlet View

Inspector: Steve Harris
Inspection Date: 10/20/2022

Structure Number: 0253
Facility Carried: LAWRENCE RD

Highway Bridge Inspection Report

Pictures



PHOTO 7

Description Barrel View looking Downstream



PHOTO 8

Description Barrel View looking upstream

POSITION DESCRIPTION

TOWN OF GRAY MAINE

POSITION TITLE: SUMMER ~~CAMP/ LIT~~ STAFF - RECREATION

DATE CREATED/ REVISED: ~~02/24/2022~~01/31/2023

Narrative: The ~~Day~~-Summer/~~LIT~~ Staff are responsible for leading and facilitating activities and experiences that are age- appropriate for youth participants in the summer programs.

Supervision: Supervision is provided to this position by Recreation Staff.

POSITION RESPONSIBILITIES/TASKS

Illustrative only and not all inclusive:

- Facilitate, monitor, and ensure a positive, safe and fun camp experience for participants.
- Act as a positive role model for campers.
- Plan and direct activities as assigned and be an active participant in camp activities.
- Be responsive to the needs of participants and able to provide guidance and individual attention to participants when needed.
- Keep documentation/notes pertaining to campers- injuries, behaviors, concerns, etc.
- Oversee campers during field trips, both walking and bus.
- Provide positive, age-appropriate and approved behavior management techniques when needed.
- Keep Directors informed of any parental concerns that need to be addressed.
- Perform other assigned duties, including (but not limited to): Set-up, clean-up, monitoring, early/late care supervision, etc.
- Attend all scheduled meetings and trainings, Including Red Cross First aid/CPR/AED.
- Ability to demonstrate and lead activities and games.
- Strong verbal communication skills.
- Ability to interpret, understand and effectively carry out oral and written directions.

ADDITIONAL JOB FUNCTIONS

- Supervise children during water access.
- Administer First Aid when needed.

POSITION REQUIREMENTS/QUALIFICATIONS

Education & Experience

- Prior experience with camp age children (~~such as volunteering, tutoring, babysitting, coaching/officiating~~) a plus-preferred

Knowledge, Ability, Skills

- Enjoys working with children.
- Strong leadership role and not afraid to speak in front of group.

Physical Requirements/Other

- Minimum age of 16 years preferred (under age 16 requires a work permit).

- Ability to work outside in summer heat.
- Frequent standing, bending, sitting, walking, running, and lifting.
- Must be available to work from June ~~21st~~²⁶ to August ~~12th (LIT ends August 5)~~^{18th} Time off during this period shall be approved only during the interview process by submitting a written request. ~~Optional hours available August 15-19 for a mini camp.~~
- Camp positions will vary between 20-~~42~~⁴⁰ hours per week Monday- Friday ranging between the hours of 7:15am and 5:45pm based on location and position.
- Training for summer camp staff is mandatory, June ~~13~~²⁰-June ~~17~~²⁴ hours TBD with online training to be completed before June 20th training date.
- We reserve the right to adjust the summer schedule based on registration numbers.

Acknowledgement

I have received a copy of this position description and having reviewed it, agree with its description and requirements and understand that it is the basis for my performance and evaluations.

Name of Employee: _____ Date: _____

Name of Supervisor: _____ Date: _____

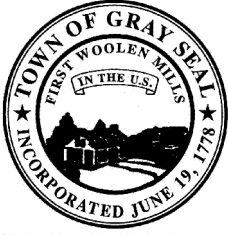
Physical Requirements/Other:

Title/Department:		Summer <u>Staff Day Camp Assistant Director</u>			
Shift Length	<input type="checkbox"/> <8 hrs	<input checked="" type="checkbox"/> 8-12 hrs	<input type="checkbox"/> >12 hrs	<input type="checkbox"/> 24/7 operation	<input type="checkbox"/> On call
<input checked="" type="checkbox"/> Days:	<input type="checkbox"/> Nights		<input checked="" type="checkbox"/> Evening	<input type="checkbox"/> Rotating	
DEFINITION KEY	<u>Never:</u> 0 hours	<u>Rarely:</u> <10 minutes/shift or up to 1 hour per week	<u>Occasionally:</u> up to 1/3 shift	<u>Frequently:</u> 1/3-2/3 shift	<u>Constantly:</u> >2/3 of shift
Lifting/Carrying (pounds)	<u>Never</u>	<u>Rarely</u>	<u>Occasionally</u>	<u>Frequently</u>	<u>Constantly</u>
<u>0-10</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>10-25</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>25-50</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>50-100</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>>100</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Typical distance carried: <input checked="" type="checkbox"/> <u>within area</u> <input checked="" type="checkbox"/> <u>between areas</u> <input type="checkbox"/> <u>throughout facility</u>					
Postures/Tasks	<u>Never</u>	<u>Rarely</u>	<u>Occasionally</u>	<u>Frequently</u>	<u>Constantly</u>
<u>Sitting</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Walking</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<u>Stairs</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<u>Ladders</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Reach/lift above shoulders</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<u>Reach/lift below knees</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<u>Kneel/Crawl</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<u>Running</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<u>Work outdoors in extreme/mild elements</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DEFINITION KEY	<u>Never:</u> 0 hours	<u>Rarely:</u> <10 minutes/shift or up to 1 hour per week	<u>Occasionally:</u> up to 1/3 shift	<u>Frequently:</u> 1/3-2/3 shift	<u>Constantly:</u> >2/3 of shift
Postures/Tasks	<u>Never</u>	<u>Rarely</u>	<u>Occasionally</u>	<u>Frequently</u>	<u>Constantly</u>
<u>Work overhead</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Grasp with hands</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<u>Keying</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<u>Mousing</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Writing</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<u>Other:</u>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Cognitive Demands/Sensory Requirements – For specific job demands, employee must be able to:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> <u>see</u> | <input checked="" type="checkbox"/> <u>hear</u> | <input type="checkbox"/> <u>distinguish color</u> |
| <input checked="" type="checkbox"/> <u>work in diminished lighting</u> | <input checked="" type="checkbox"/> <u>make critical decisions</u> | <input checked="" type="checkbox"/> <u>perform in fast-paced environment</u> |
| <input checked="" type="checkbox"/> <u>speak</u> | <input checked="" type="checkbox"/> <u>work at a set pace/rate</u> | <input checked="" type="checkbox"/> <u>remember accurately</u> |
| <input checked="" type="checkbox"/> <u>work under deadlines</u> | <input checked="" type="checkbox"/> <u>perform multiple tasks</u> | <input checked="" type="checkbox"/> <u>work independently</u> |
| <input checked="" type="checkbox"/> <u>understand verbal instructions</u> | <input checked="" type="checkbox"/> <u>understand written instructions</u> | |
| <input type="checkbox"/> <u>other:</u> | | |



TOWN OF GRAY

Henry Pennell Municipal Complex
24 Main St, Gray Maine 04039
www.graymaine.org

OFFICE OF THE ASSESSOR

Lauren Asselin, Assessor
lasselin@graymaine.org
(207) 657-3339 ex. 112

April 13, 2023

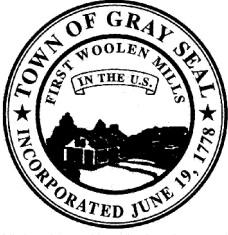
Assessing Department Report to the Town Manager (02/25/2023 – 03/24/2023):

- 2/27 – Budget Workshop
- 3/8 - Meeting with the Town Manager
- 3/9 – Maine Chapter IAAO – Winter Meeting in Augusta
- 3/15 – Department Head Meeting
- 3/16 – Brunch and Learn – Microsoft Forms
- 3/16 – Budget Workshop
- 3/23 – Budget Workshop
- 3/16 and 3/23 - Attended Sebago Lakes Region Rotary Club Meeting

Other Activities/Accomplishments:

- Mailed out Senior Property Tax Assistance notifications
- Completed amended RFP for future revaluation/equalization project
- Continued work on FY2024 budget
 1. TIF Spreadsheet
 2. Tax Rate Calculation form
 3. Mil Rate projections
 4. LD-1 calculation
- Completed property inspections and associated data input
- Processed property transfers for November, December, and January
- Continued training the Assessing Assistant – Cynthia Schaeffer
 1. Personal Property input
 2. BETE/BETR applications
 3. Property inspections

Challenges/Obstacles:



TOWN OF GRAY

Henry Pennell Municipal Complex
24 Main St, Gray Maine 04039
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DEPARTMENT OF BUILDING AND
GROUNDS

Mo Russo III, Director
mrusso@graymaine.org
207-657-3339 ext.131

March 27, 2023

Department of Buildings and Grounds Report to Town Manager 2/27/2023-3/27/2023

- 2/27 Boiler Failure at Public Works
- 3/05 Department Staff in for Snow Cleanup
- 3/06 MMA Insurance Survey of Pennell, Newbegin, Manual Arts, LL Building
- 3/07 Quarterly Sprinkler Inspection of Pennell, Newbegin, Library, Public Works, and Public Safety.
- 3/15 DH Meeting
- 3/15 Contractor Meeting for various projects, and Wild Blueberry Festival Staff Meeting with Committee Chair, and Vendor Coordinator.
- 3/16 Safety Committee Meeting
- 3/16 TM 1:1
- 3/17 Laid down mats in Gym for Shamrock Shake
- 3/20 Picked Up Mats in Gym
- 3/23 Attended Budget Workshop

Town Council Tracking Worksheet Items:

Other Activities / Accomplishments:

- 16 Requests for Service for the period of 2/27-3/27 outside of normal daily routine.
- Planning Office Conversion is 98% Complete
- Former Rec Office is receiving a refresh

Challenges / Obstacles Requiring Assistance Outside of the Department:



TOWN OF GRAY

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CODE ENFORCEMENT OFFICE

Tammy Munson, Lead Code Enforcement Officer
ceo@graymaine.org

MEMORANDUM

March 31, 2023

To: Nate Rudy, Town Manager
From: Tammy Munson, Lead Code Enforcement Officer
RE: Code Office Monthly Report (March 1, 2023 – March 31, 2023)

Please find the attached information below.

Inspections Performed:

Building Foundations - 1
Building Rough-in*- 9
Building Insulation - 4
Building Final**- 15
Electrical - 11
Plumbing/Septic - 5
Tree Inspection - 2
In Office and Site meetings***25

Permits Issued:

Building - 5
Plumbing - 9
Electrical - 9
Dock - 0
Pool - 0
Tree Removal - 2
Signage - 2
Driveway - 1

*Rough-In Inspection may consist of framing, electrical, and plumbing inspections all done at the same time.

**Building Final may consist of final inspections of new single-family dwellings including final building, plumbing and electrical. This also includes finals for new businesses, decks, sheds, etc.

***This would include Town Manager meetings, licensing inspections, potential violations, land use investigations, and assisting in office with shoreland zoning permits.

Monthly Accomplishments:

One Notice of Violation went out regarding a Dangerous Building.

Monthly Appeals:

The Board issued two variances. One variance affords the property owner to come into compliance with the zoning ordinance within one year and the other relaxes the standards of the sign ordinance allowing internal illumination, message boards and greater dimensions.

Town Council Tracking Worksheet Items and Ongoing Goals:

To improve permitting and daily communications with the public. We will continue to strive to improve this and hope to become a sought-out resource within the Community.

Nathaniel Rudy

From: AppRiver SpamLab <notice@appriver.com>
Sent: Monday, March 20, 2023 1:41 AM
To: Mohamed Abu
Subject: Domain Statistics Report for graymaine.org - 3/20/2023

Weekly Domain Report

graymaine.org
3/13/2023 - 3/20/2023



Domain Mode: **Open** User Count: **71** Users receiving Quarantined Message Report: **36**

0 Pending Allowed Requests

Date	Requested by	Exception requested
No pending requests.		

15 Released Messages

From: taylor@principle.us
Sent from: **Finland**
Released by: nrudy@graymaine.org
Released on: **3/18/2023 1:35:00 PM**

From: rootslilla@gmail.com
Sent from: **Finland**
Released by: nrudy@graymaine.org
Released on: **3/18/2023 1:35:00 PM**

From: taylor@principle.us
Sent from: **Finland**
Released by: nrudy@graymaine.org
Released on: **3/18/2023 1:33:00 PM**

From: taylor@principle.us
Sent from: **Finland**
Released by: nrudy@graymaine.org
Released on: **3/17/2023 10:20:00 AM**

From: info@sebagolakeschamber.com
Sent from: **United States**
Released by: nrudy@graymaine.org
Released on: **3/17/2023 10:20:00 AM**

From: rootslilla@gmail.com
Sent from: **Finland**
Released by: nrudy@graymaine.org
Released on: **3/17/2023 10:20:00 AM**

From: syoung0252@gmail.com
Sent from: **Finland**
Released by: scarder@graymaine.org
Released on: **3/15/2023 8:47:00 PM**

From: syoung0252@gmail.com
Sent from: **Finland**
Released by: scarder@graymaine.org
Released on: **3/15/2023 8:47:00 PM**

From: asya@mainerhythmicgymnastics.com
Sent from: **Finland**
Released by: adahms@graymaine.org
Released on: **3/15/2023 1:08:00 PM**

From: searsal@spsdme.org
Sent from: **France**
Released by: nlevier@graymaine.org
Released on: **3/15/2023 12:47:00 PM**

From: searsal@spsdme.org
Sent from: **France**
Released by: nlevier@graymaine.org
Released on: **3/15/2023 12:46:00 PM**

From: laurenjordan921@gmail.com
Sent from: **Finland**
Released by: rcookson@graymaine.org
Released on: **3/14/2023 10:06:00 AM**

From: asya@mainerhythmicgymnastics.com
Sent from: **Finland**
Released by: adahms@graymaine.org
Released on: **3/13/2023 5:00:00 PM**

From: m4caldwell@gmail.com
Sent from: **Finland**
Released by: nlevier@graymaine.org
Released on: **3/13/2023 4:36:00 PM**

From: syoung0252@gmail.com
Sent from: **Finland**
Released by: nrudy@graymaine.org
Released on: **3/13/2023 9:08:00 AM**

Monthly Statistics

Month	Type	Count	Size	Percent
Mar	Valid	11,806	1.84 GB	67.06%
	Spam	5,545	287.98 MB	31.5%
	Virus	254	47.81 MB	1.44%
	Total	17,605	2.17 GB	100%
Feb	Valid	22,339	2.55 GB	72.95%
	Spam	7,976	202.98 MB	26.05%
	Virus	306	66.3 MB	1%
	Total	30,621	2.81 GB	100%

Weekly Statistics

Month	Type	Count	Size	Percent
3/13/2023	Valid	4,352	895.15 MB	67.21%
	Spam	2,025	153.24 MB	31.27%
	Virus	98	29.06 MB	1.51%
	Total	6,475	1.05 GB	100%
3/6/2023	Valid	4,609	665.73 MB	68%
	Spam	2,112	94.99 MB	31.16%
	Virus	57	9.95 MB	0.84%
	Total	6,778	770.67 MB	100%

Jan	Valid	16,373	2.24 GB	67.47%
	Spam	7,603	227.11 MB	31.33%
	Virus	292	34.02 MB	1.2%
	Total	24,268	2.49 GB	100%

2/27/2023	Valid	4,411	611.86 MB	66.22%
	Spam	2,102	62.54 MB	31.56%
	Virus	148	18.97 MB	2.22%
	Total	6,661	693.37 MB	100%

Dec	Valid	16,840	2.6 GB	67.09%
	Spam	8,094	218.36 MB	32.25%
	Virus	167	32.24 MB	0.67%
	Total	25,101	2.85 GB	100%

Nov	Valid	17,501	2.49 GB	68.55%
	Spam	7,848	288.11 MB	30.74%
	Virus	181	52.59 MB	0.71%
	Total	25,530	2.83 GB	100%

Oct	Valid	18,190	2.74 GB	67.69%
	Spam	8,529	325.6 MB	31.74%
	Virus	155	39.37 MB	0.58%
	Total	26,874	3.1 GB	100%

Sep	Valid	18,107	2.92 GB	65.58%
	Spam	9,218	278.83 MB	33.38%
	Virus	287	25.65 MB	1.04%
	Total	27,612	3.22 GB	100%

Aug	Valid	21,060	3.95 GB	67%
	Spam	10,089	313.64 MB	32.1%
	Virus	282	31.4 MB	0.9%
	Total	31,431	4.28 GB	100%

Jul	Valid	17,661	2.71 GB	62.46%
	Spam	10,208	224.86 MB	36.1%

	Virus	407	38.47 MB	1.44%
	Total	28,276	2.97 GB	100%
Jun	Valid	19,075	2.7 GB	68.41%
	Spam	8,579	189.97 MB	30.77%
	Virus	230	37.48 MB	0.82%
	Total	27,884	2.92 GB	100%
May	Valid	18,706	3.14 GB	67.88%
	Spam	8,375	218.71 MB	30.39%
	Virus	477	54.57 MB	1.73%
	Total	27,558	3.41 GB	100%
Apr	Valid	18,708	3.02 GB	66.53%
	Spam	9,152	271.59 MB	32.55%
	Virus	260	37.92 MB	0.92%
	Total	28,120	3.32 GB	100%

Top Addresses Receiving Spam

Address	Message Count
kjewell@graymaine.org	157
dnickerson@graymaine.org	117
planner@graymaine.org	88
jrand@graymaine.org	78
dcabana@graymaine.org	75
townmanager@graymaine.org	68
gmorrison@graymaine.org	65
mbeck@graymaine.org	52
tmarkley@graymaine.org	52
dbennett@graymaine.org	51

Top Spam Categories

Category	Count
SPAMCONTENT	688
Country-Ban	539
Truncated	259
Bulk Mail	244
Phishing	152
Other Spam	133
Blocked Sender	5
Domain Impersonation	4

aelkanich@graymaine.org	49
controller@graymaine.org	48
lasselin@graymaine.org	47
pgellerson@graymaine.org	43
gctv2@graymaine.org	42
copier@graymaine.org	39
dwebster@graymaine.org	38
jhartt@graymaine.org	37
kelkanich@graymaine.org	35
cmarkavich@graymaine.org	34

Top Addresses Receiving Viruses

Address	Message Count
mbeck@graymaine.org	23
nhutchins@graymaine.org	10
copier@graymaine.org	9
treinsborough@graymaine.org	7
gctv2@graymaine.org	5
planner@graymaine.org	5
townmanager@graymaine.org	5
controller@graymaine.org	4
dbennett@graymaine.org	4
pgellerson@graymaine.org	3
stevlavallee@graymaine.org	3
drymillsschoolhouse@graymaine.org	2
kelkanich@graymaine.org	2
rdehetre@graymaine.org	2

Top Viruses

Virus	Count
malware-link	55
EXP/CVE-2018-0798.Gen	10
X.arch.comp.ep.suspect	6
HTML/Phishing.Agent.DRQ_trojan	3
X.arch.spl.d.suspect.heuri	3
X.pk.tesla.susp.c.malint	3
X.arch.spl.ipt2.9.ext.heuri	2
X.HEURw18NMa.exe	2
X.hyper.xorwp2.suspect	2
X.MrinvBasic.exe	2
HTML/Phishing.Agent.DPS_trojan	1
HTML/Phishing.Agent.DRK_trojan	1
Trojan/XLS.Generic	1
X.arch.malw.patrn.suspicious	1

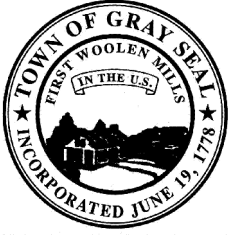
s.lavallee@graymaine.org	2	X.arch.petheef.suspect.heuri	1
tmarkley@graymaine.org	2	X.HeurNMFb.exe	1
cmarkavich@graymaine.org	1	X.htm.phish.sus.bq.malint	1
d.webster@graymaine.org	1	X.htm.phish.sus.s.malint	1
dhill@graymaine.org	1	X.htm.sign.susp.b.malint	1
dnickerson@graymaine.org	1	X.hyper.fob2js.suspect	1

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In very rare cases, it can be necessary to reset statistics for a domain.

Statistics are provided free of charge to our users and no guarantee is made on their inclusion for your domain account.

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TOWN OF GRAY

Henry Pennell Municipal Complex
24 Main St, Gray Maine 04039
www.graymaine.org

FINANCE DEPARTMENT

Katharine Johnston, Finance Director
Finance@graymaine.org
(207) 657-3339 ext 103

Finance Department Report to Town Manager:

- Finance Committee Meeting 3/23/2023
- Working on FY24 budget.

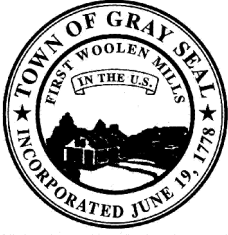
Town Council Tracking Worksheet Items:

- The Finance Committee has been diligently reviewing the fiscal policy and suggesting changes. Two meetings in April, one to review Audit RFP's and a regular meeting to continue review of policies.
- Multiple spreadsheets, information and reports provided to the council in regard to the FY24 budget.

Other Activities / Accomplishments:

Attending an MMA training 3/30/2023.

Challenges / Obstacles Requiring Assistance Outside of the Department:



TOWN OF GRAY

Henry Pennell Municipal Complex
24 Main St, Gray Maine 04039
www.graymaine.org

OFFICE OF THE TOWN CLERK

Britt Barton, Town Clerk
bbarton@graymaine.org
(207) 657-3339 x104

April 13, 2023

April 12, 2023

Report to Town Manager (03/15/2023 – 04/12/2023):

- 3/15 – First Day new hire onboarding with TM and HR to continue through 3/17.
- 3/17 – Began work with Judy on the counter, processing registrations and Tax Payments.
- 3/21 – Began election ballot prep.
- 3/23 – Increased fixed drawer amount to \$200 to increase efficiencies.
- 3/27 – Spoke with TM about joining Sebago Chamber, CEDC.
- 3/28 – Attended Vitals Training
- 4/4 & 4/7 – Judy Off, worked counter independently.
- 4/10 – Deputy Clerks first day.
- 4/11 – Deputy Clerk began reorganizing the Vault with HRs assistance/guidance.
- 4/12 – Requested to increase Petty Cash amount to increase efficiencies and minimize bank transactions.

Other Activities / Accomplishments:

- Continued discussions with TM and HR to increase personal and team development opportunities.
- Successfully completing complex transactions.
- Onboarding newest hire.
- Assisting in the development of the Deputy Clerk to understand and effectively execute the daily functions of the clerk's office.
- Continuously work as a team to identify areas of improvement, department needs and team member experience.

Challenges / Obstacles Requiring Assistance Outside of the Department:

- None.



COMSTAR



(Computer Oriented Mapping, Utilizing Statistical Tracking, Accountability and Response)

Cumberland County Sheriff's Office

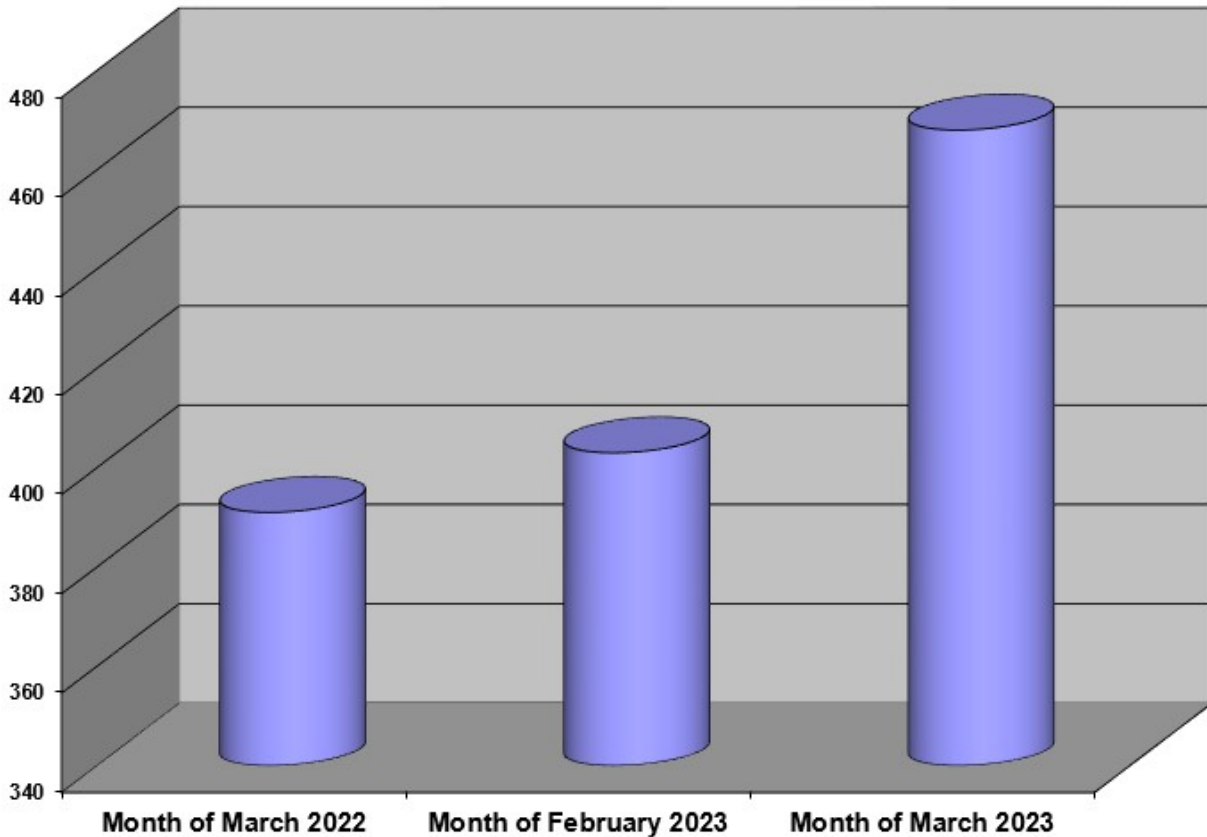
Town of Gray

Month of March 2023

Prepared by Crime Analyst Wendy Clark-Tarbox

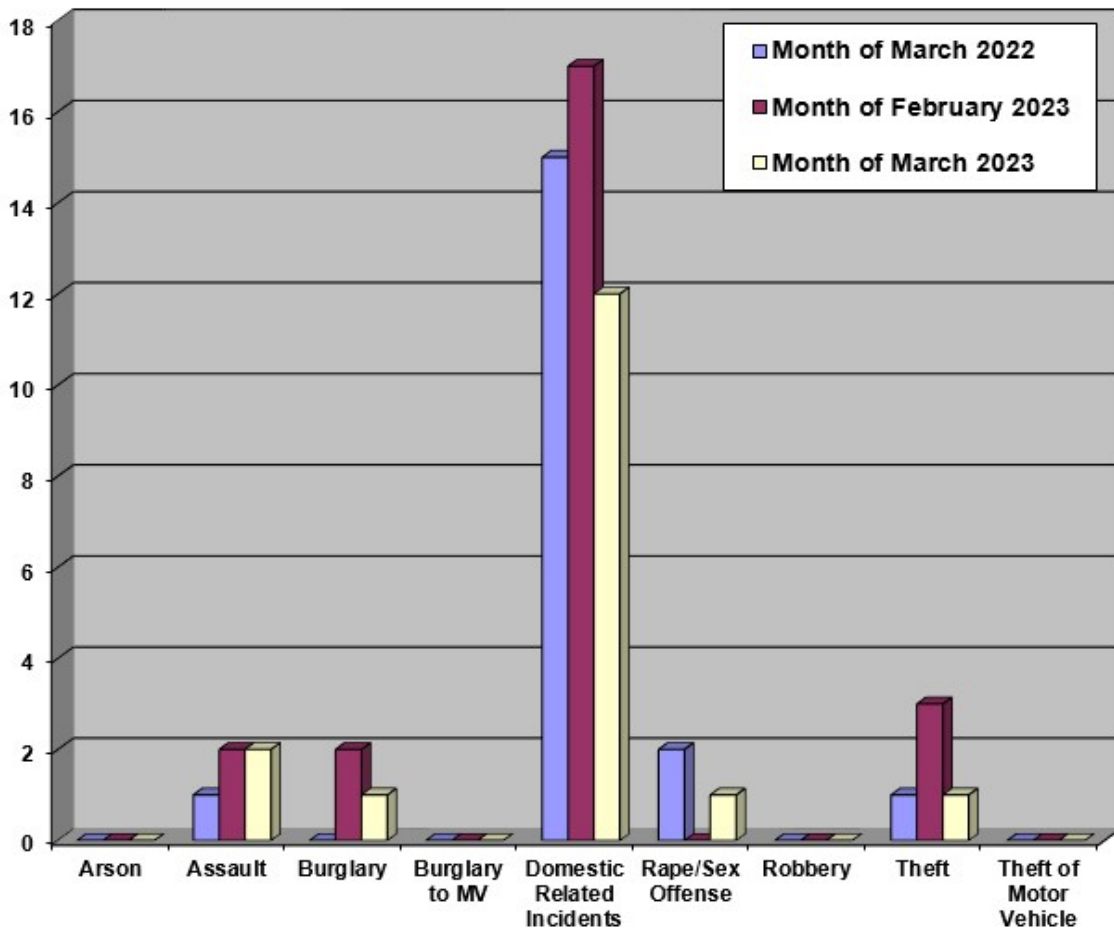
Calls for Service

<u>March 2022</u>	<u>February 2023</u>	<u>March 2023</u>	<u>2023 Difference</u>	<u>2023 % Change</u>
391	403	468	+65	+16.1%



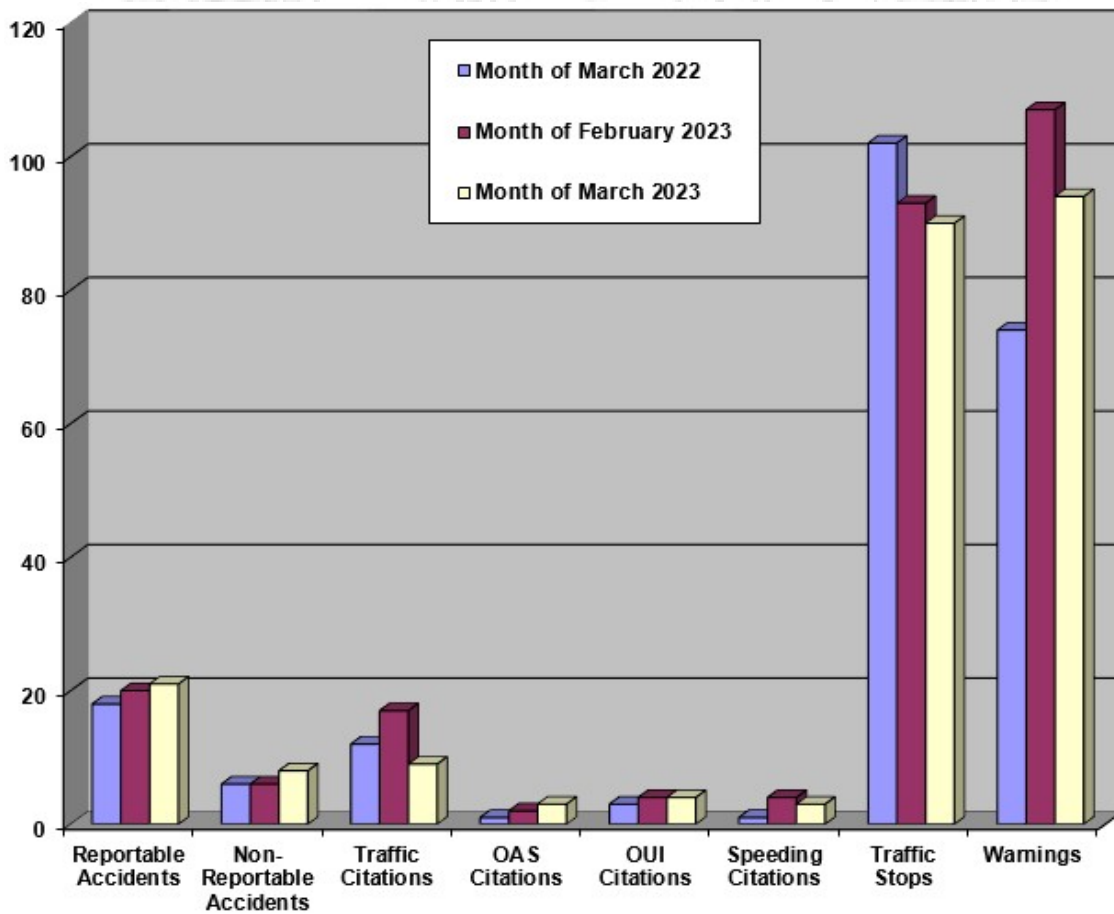
Crime Totals -

	<u>March 2022</u>	<u>February 2023</u>	<u>March 2023</u>	<u>2023 Difference</u>	<u>2023 % Change</u>
Arson	0	0	0	n/c	n/c
Assault	1	2	2	n/c	n/c
Burglary	0	2	1	-1	-50%
Burglary to MV	0	0	0	n/c	n/c
Domestic Related Incidents (from Calls for Service)	15	17	12	-5	-29.4%
Rape/Sex Offense	2	0	1	+1	undefined
Robbery	0	0	0	n/c	n/c
Theft	1	3	1	-2	-66.7%
Theft of Motor Vehicle	0	0	0	n/c	n/c



Traffic Totals -

	<u>March 2022</u>	<u>February 2023</u>	<u>March 2023</u>	<u>2023 Difference</u>	<u>2023 % Change</u>
Reportable Accidents	18	20	21	+1	+5%
Non-Reportable Accidents	6	6	8	+2	+33.3%
Traffic Related Citations Totals	12	17	9	-8	-47.1%
OAS Citations	1	2	3	+1	+50%
OUI	3	4	4	n/c	n/c
Speeding Citations	1	4	3	-1	-25%
Traffic Stops	102	93	90	-3	-3.2%
Written Warnings	74	107	94	-13	-12.1%



Quality of Life Incidents -

	<u>March 2022</u>	<u>February 2023</u>	<u>March 2023</u>	<u>2023 Difference</u>	<u>2023 % Change</u>
Agency Assists	16	12	8	-4	-33.3%
Alarms	7	8	8	n/c	n/c
Animal Problem	5	1	6	+5	+500%
Attempt to Locate (i.e. vehicles operating erratically)	24	13	22	+9	+69.2%
Citizen Assists/ Disputes	29	18	25	+7	+38.9%
Concealed Firearms Investigations	5	4	5	+1	+25%
Court Services (Protection Orders and Summonses)	3	3	4	+1	+33.3%
Criminal Mischief	1	0	0	n/c	n/c
Criminal Trespass	1	2	1	-1	-50%
Disabled Vehicles/ Assist Motorist	7	8	6	-2	-25%
Disturbances/Fights/ Loud Party	5	3	7	+4	+133.3%
Fraud	3	1	2	+1	+100%
Missing Persons	0	0	2	+2	undefined
Pedestrian Checks	2	1	2	+1	+100%
Property Checks	7	82	108	+26	+31.7%
Sex Offender Registry Investigations	1	0	0	n/c	n/c
Suspicious Persons/ Circumstances	6	7	10	+3	+42.9%
Welfare Checks/ Suicide-Attempted Suicide/ Mental Health Event	19	20	19	-1	-5%



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LIBRARY, COMMUNICATIONS, IT

Josh Tiffany, L.C.I.T. Director
jtiffany@graymaine.org
(207) 657-4110

March 2023

Town

Manager Report

February 28, 2023, to March 26 2023

Communications

- 1) Worked with IT to add my name to the departmentheads@graymaine.org and allstaff@graymaine.org Town list-servs.
- 2) Paid for milage for Randy Visser to record presentation by Mary Underwood and Parks and Recreation Staff
- 3) On Saturday March 3rd, the Town library and transfer station were closed due to weather. Worked to update all public facing outlets (websites, email, social media, etc.) to alert the public to the closing. Additionally implemented new step of putting Town closure notices on electronic signs. Posting the closure on the LED sign had been frequently requested by the Head of the Transfer Station, and the Communications Team was happy to finally implement the suggestion. A similar work was used for a 1PM closing on Tuesday, March 14th due to weather. I feel that this season I have perfected the process for storm closings and ensuring all who need to know, both staff and public alike, are informed.
- 4) Per Town Manager's request, rerecording the general voice greeting when people call the Town of Gray offices. It better identified the times when the clerk's office was unavailable, as well as highlighting the Thursday delayed opening for the rest of Town Offices. While reviewing the website for hours of operation, found a few pages that missed the adjusted hour update. These were corrected.
- 5) Worked with Digital Media Coordinator in reviewing the application for and helping recruit an intern for the 2023 Maine Government Summer Intern. We have valuable candidate that we are working on securing a start-date for. We believe the intern can assist in elevating the overall communications efforts for the Town of Gray.
- 6) Worked with Digital Media Coordinator in crafting messages and updates to the community regarding the ongoing work that the Town is doing in relation to the Comprehensive Plan.
- 7) Requested a six-month moratorium on a section of the Gray Community Television policy which necessitated that every sponsored clip of programming contain a start-and-end card identifying the individual that

produced the segment. The Communications Department wished to obtain and present a variety of pre-existing program that is available to community television. This will allow us to better populate the channel to demonstrate the broad array of possibilities the channel contains.

- 8) Brunch and Learns continue to educate staff on lesser-known Microsoft suite applications. March's Microsoft Forms tutorial was well-received.
- 9) Josh and Kyle completed a draft of the Comprehensive Plan update, an important public-facing document which will ultimately be published online and in the April newsletter.
- 10) The library's green screen/lighting purchase is up and running, with initial tests showing it will be a valuable resource for Town outreach and community engagement.
- 11) On February 27, Kyle published the call for nominations to public office for the next election.
- 12) Kyle demoed Microsoft Forms for Councilors Carder and Chappell. They both expressed interest in using Forms for Council polling. A Microsoft Teams demo for the entire Council will likely happen in the next few weeks.
- 13) GCTV is set to gain a few locally made videos for station use thanks to a collaboration between Gray resident Randy Visser and Mary Sweeney Underwood.
- 14) Kyle and Mohamed cleared out the first large batch of old equipment from the Pennell storage room ahead of that area being repurposed.
- 15) Kyle and Josh prepped a budget mailer form for the Town to judge how many residents would like the budget flyer mailed to them.

IT

- 1) Suggested to Town Manager that a Cyber Security portion be added to the annual Town Training Day. Proposed topics to cover are identifying phishing attempts, process of creating strong passwords, sharing credentials with other users, and social media dangers.
- 2) Completed Maine Municipal Association Risk Management Services Property & Casualty Pool
- 3) Coordinated with IT Manager to have staff log off computers by designated time for a firmware update to file server
- 4) Arranged for alternate Zoom meeting by Resilience Committee since Town Council was holding a budget meeting during their planned meeting time and the Zoom license can only be used by one entity. The Zoom licenses were worked out and both functions were held with Zoom with no incident.
- 5) Worked with Town Manager and IT Director to assist in the onboarding process for the new Town Clerk, including establishing the email address

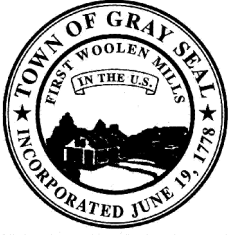
and credentials in the system. Additionally, during the new employee's start, other staff were moving offices which required rerouting of phone extensions and ensure all IT needs were met in new spaces. The process was completed without incident.

- 6) Clarified stated needs to update FY24 IT budget to be as comprehensive and cost-efficient as possible.
- 7) Researched Federal grant opportunity that was brought to us by the Head of Public Safety for a Homeland Security grant where one of the funding priorities was Enhancing Cyber Security. We are reviewing the application materials to see if it is worthwhile to pursue this funding opportunity for the Town's desired IT Audit.
- 8) In collaboration with IT and Communications, reviewed proposal and quote from Xerox on the implementation of the document scanning project. We believe the vendor supplied all the necessary steps to achieve our goal, and if implemented could become an invaluable tool for several Town departments.
- 9) Completed 2023 Maine Municipal Association's Cyber Assessment.
- 10) IT Administrator oversaw the following patches and updates:
 - a. Desktop updates 3/15/23
 - b. Server Windows updates from 3/15/23 to 3/17/23
 - c. Major firmware update for Blade chase server 3/22/23
 - d. Firewall update 3/9/23
 - e. No major switch updates.
- 11) During the month, the IT Department received 27 Helpdesk calls that were managed.

Gray Public Library

- 1) Reviewed and vetted several applicants for our open position of Head of Youth Services at the Gray Public Library. Out of the stack of applicants, three were selected for interview. In the end, the ideal applicant turned out to already be in-house. The Library's current Head of Circulation, Andrea Kazilionis, applied for the position. Her skills, background, energy, and demonstrated ability to work with and excite youth about the library made her an ideal candidate for the position. He was hired for the Head of Youth Services started March 28, and we are currently accepting applicants for her replacement as Head of Circulation.
- 2) At Safety Committee Meeting, mentioned to Public Works representative that using the library as a rest stop during overnight plow shifts may be a possibility for next snow season.
- 3) Took survey from Maine InfoNet to provide suggestions on improving the Minerva website.

- 4) Spoke with New Gloucester Public Library Director to ascertain the level of use by Gray patrons at the NG Library. Approximately 4% of NG Library card holders were residents of the Town of Gray. Conversely, the percentage of users of the Gray Library living in New Gloucester, as a percentage, has declined from 25% of our users to now about 15% of our users. We are happy that there is a more growing cross-community use among the two libraries. The Director also reported that more Gray community members were making us of programs and services being offered through their library.
- 5) Met with Adult Education Coordinator and Director of New Gloucester Library to work on collaboration for September Family Literacy month.
- 6) Reengaged in a volunteer prospect. Trinity Bean, a Gray native who will be the 2023 Miss Teen Maine in the August national pageant, was seeking volunteer opportunities in the community. In consultation with our new Head of Youth Services, Trinity was offered an opportunity to have a one-off special event story time in the spring. We believe this event will help reintroduce the community to a revitalized youth services department at the library and help Trinity in her efforts to become Miss Teen Universe.
- 7) Posted Head of Circulation job opening on Maine Library job website, and Town of Gray website.
- 8) Began coordinating with Lisa Knedler, the new International Baccalaureate & Advisory Coordinator for MSAD-15, for students to take both IB and AP tests at the Library through the month of May. This is a return to a collaboration that existed years before being shut down due to COVID-19. Lisa is a keen team player, and we believe that we have laid the groundwork for another successful year of student testing.
- 9) Coordinated with Parks and Recreation Department to arrange for P&R Movie Screening at the Library, plus to invite the Rec Kids to the Library for some of the events we have lined up for April vacation including our first youth performer of the year.
- 10) The Gray Library received an additional year's funding from Maine InfoNet to further add items to the Minerva High Demand Library. The project



TOWN OF GRAY

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PLANNING DEPARTMENT
Doug Webster, Director of Planning
dwebster@graymaine.org
(207) 657-3339

April 13, 2023

Planning Department Report to Town Manager (3-7-23 to 3-27-23):

- On-going correspondence with developers keeping escrows & bond info current
- Track rulemaking & draft ord. amendments re LD 2003 and get legal input
- Attend Forms trainings at GPL with Kyle, March 16
- Host Planning Board workshop with Avesta March 9, complete associated meeting minutes
- Coordinate loan depth conversation for Woodcock Road CZA playing fields
- CCSWCD recon re: bills, FY24 budget input, future SW work
- FY24 budget- TIF and Community Development
- Compile project to date incurred expenses for FY24 budget
- Review applications, prepare memo and documents and send abutter notices for Staff Review Committee meeting of March 29

Town Council Tracking Worksheet Items:

- Recon development constraints mapping options to assist with new zoning lines
- Coordinate with G-P re underground utilities inc. initial focus area & field recon
- Meet with 3x key village property owners ensuring they are apprised of town plans
- Recon status of Rt. 26 sidewalk design completed 10+ years ago
- Recon next steps for village stormwater
- Meet with Sebago Technics to discuss draft VALT design and walk the gateway site with the public, March 27
- Solicit input from OAC and Planning Board on ADUs and multifamily setbacks, workshop on March 9

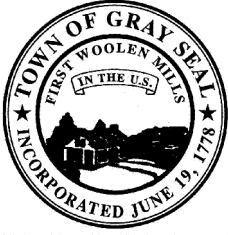
Yarmouth Road Improvement Project:

- Coordinate cost estimate for Phase I
- Recon TIF info
- ROW input with legal; memo for next steps
- Draft and send memos updating TC and TM
- Continued communication with G-P
- Draft ROW memo re next steps for Town to be general contractor for easement

Other Activities / Accomplishments:

- Coordinate budget requests inc. CIP with other DH & submit to finance
- Assist with information regarding former Town road ROW info
- Coordinate requested YTD invoices for village projects

- Assist with CIP's for FY 24 budget
- Attend GPCOG economic development/comp plan meetup
- Coordinate two separate meetings with landowners interested in conservation
- Attend Shoreland Zoning training in Raymond, March 8 (Doug)
- Attend MBOIA training in Portland, March 9 (Doug)
- Attending commercial buildings code webinar, March 20 and 22 (Doug)
- Attend residential building code soils training webinar, March 27 (Doug)
- Attend LD2003 GPCOG webinar, March 9 (Kristen and Doug)
- Coordinate/prep for Yarmouth Road solar pre-construction meeting, including site visit with code officers
- Process Woodcock Road winter maintenance easement application and get council policy input regarding process
- Finalize ordinance language for ADU, self-storage and “cannabis” updates, with memos for council



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PUBLIC SAFETY DEPARTMENT

Kurt Elkanich
Kelkanich@graymaine.org
(207) 657-3931

March 2023

Public Safety Department Report to Town Manager (11/05 – 12/01, 2021):

- 3/2 Car 1 attended a 90-minute virtual training on improvised explosive devices.
- The company that we currently for our fire and EMS report management will be absorbed by another company within the next year or so. I received a quote from the new company that is three times the cost of what we are currently paying. Almost all the departments in our area are in the same boat. It's very beneficial for us to all use the same platform so we've begun to explore our options together.
- 3/7 Car 1 attended a training on FOAA presented by MMA.
- 3/8 Car 1 attended a Emergency Management Directors meeting at CCEMA.
- 3/9 Car 1 and Car 1 met with Ed Pollard. Ed is a salesman for Ferrara Fire Apparatus, and we discussed the possibility of combing a pumper and heavy rescue into a Rescue/Pumper. Our initial main concerns revolved around the ability to fit all the equipment we want to put on it. After the meeting we were convinced, it is doable. We will begin to visit other departments that have already gone this route to see how they allocated space. We see this as our first step in speccing out a truck for Gray.
- 3/14 Car 2 met with DC Bouchard and Captain Fitzgerald of New Gloucester FD to discuss automatic mutual aid on turnpike calls.
- 3/15 Car 1 attended the Department Head meeting.
- 3/16 Car 1 chaired the Safety Committee meeting.
- 3/16 Car 1 attended the Brunch and Learn.
- 3/16 Car 1 and Nate met with RCM to finalize plans for the Radio Upgrade Project. We have a few cost challenges to overcome. Prices have gone up, we will need a small building at the Mayberry Rd. site to house equipment, and we will have tree removal cost at the Yarmouth Rd. site. After much discussion it was decided to have RCM take our wishes and present the best option for what our budget is.
- 3/22, 23 Car 1 attended the Maine Fire Chief's Conference.
- 3/23 Car 1 presented the recommended changes to the radio project to the council. The council supported the additional request and asked us to try to get on the State Police tower.

Town Council Tracking Worksheet Items:

- A
 - B
-

Other Activities / Accomplishments:

- A
- B

Challenges / Obstacles Requiring Assistance Outside of the Department:

- A
- B



TOWN OF GRAY

Henry Pennell Municipal Complex
24 Main St, Gray Maine 04039
www.graymaine.org

PUBLIC WORKS

Tim Estes interim Public Works Director
testes@graymaine.org
(207) 657-3381

March 27, 2023

Public Works Monthly Report to Town Manager (02/28/2023- 03/27/2023)

Activities:

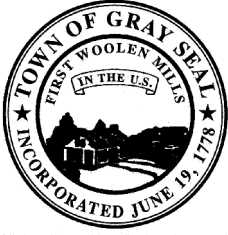
- 02/28&3/1. 8 inches of snow
- 03/02. 4 inches of snow.
- 03/04. 14 inches of snow
- Working on some minor repairs to the trucks due to being out on the road so frequently.
- Patching potholes regularly throughout town.
- Fixed a few mailboxes that residents called about being hit.
- Hauling snow away throughout town.
- 03/14 5 inches of snow.
- 03/25/2023 2.5 inches of snow.
- Washed all our equipment.

Challenges / Obstacles Requiring Assistance Outside of the Department:

- Assisted BG with preparations in their new facility.
- Assist FD with fire apparatus maintenance on several occasions.
- Spent a few hours shopping around on patch. Found a new dealer which is cheaper, and the quality of the patch is better.
-

Town Council Tracking Worksheet Items:

-
-



TOWN OF GRAY

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RECREATION DEPARTMENT

Anthony Dahms, Director of Recreation
adahms@graymaine.org
(207) 657-2323

March 2023

Recreation Department Report to Town Manager March 2023:

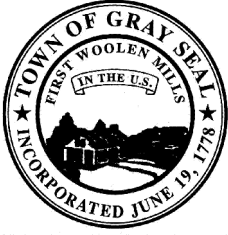
- March 1st There was a cheering competition meeting held in Newbegin.
- March 2nd The Recreation Director presented on the department's budget to the Town Council
- March 5th GNG Rec hosted a Youth Cheering Competition with the High School Cheer Team.
- March 6th A Recreation Committee meeting was held.
- March 7th Summer Camp planning meeting was held.
- March 8th Community Café meal was held. Two Mum's Kitchen provided Shepherds Pie. The Gray Town Manager attended and ate and talked with local adults in attendance.
- March 9th Dept held a budget follow up meeting and discussed the Science Lab building.
- March 10th The Childcare Services Coordinator held an ARC Babysitter Course and certified a full class of 10 young people. Pediatric first aid and CPR were taught. The Library hosted Kids Club for a movie.
- March 13th The department met with Sparks Training to plan some guest trainers to help train the summer camp staff.
- March 16th The Recreation Director attended a Safety Committee meeting and the Brunch and Learn meeting.
- March 18th The Shamrock Shake family event was held. It featured lots of festive decorations, music, dancing, games, pizza and other refreshments. About 65 people attended.
- March 23rd a Kids Club Staff meeting was held.
- March 28th a department programming meeting is scheduled.

Other Activities / Accomplishments:

- The Recreation Director attended the annual Maine Recreation and Parks Association conference in Rockland. The Recreation Director was elected to serve on the Board of Directors for MRPA as the Southern Maine Representative.
- Recreation Committee member and volunteer Mary Sweeney Underwood presented at the MRPA conference on Nordic Walking and its community impact on Gray with help from the Recreation Director.
- On March 31st summer camp leadership staff will attend the Northern New England American Camp Association conference in Manchester with the Childcare Services Coordinator.
- The Memorandum of Understanding between Gray and New Gloucester Recreation Departments was signed.
- Summer camp counselor interviews will be held the week of March 27th and into the upcoming weeks as necessary.

Challenges / Obstacles Requiring Assistance Outside of the Department:

- Seeking a Zumba Gold instructor
- Seeking a Karate/Martial Arts Instructor for youth programming



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www.graymaine.org

SOLID WASTE AND RECYCLING
RANDY COOKSON, DIRECTOR
RCOOKSON@GRAYMAINE.ORG
657.2343

MARCH 26, 2023

Solid Waste Department Report to Town Manager (2/27/2023 – 3/26/2023):

- 3/4 Closed due to storm.
- 3/5 In early for storm clean up.
- 3/16 Shipped 43,000 pounds of rigid plastic to Quebec @ \$32 per ton.
- 3/17 Full time member of staff, Peter Hill, passed away after hours.
- 3/22 Shipped 39,000 pounds of mixed plastic to Georgia @ \$122 per ton.
- 3/26 In early for storm clean up.

Town Council Tracking Worksheet Items:

- A
- B

Other Activities / Accomplishments:

Mixed paper is now at a negative \$16 per ton. An improvement over last month's negative \$60. Will continue to store as pricing is improving.
Had community service worker.
During the period of February 27 through March 26, the following materials were baled:
24,220 pounds of corrugated cardboard
21,814 pounds of mixed paper
7,087 pounds of plastics
3,356 pounds of tin cans

Challenges / Obstacles Requiring Assistance Outside of the Department: