

**TOWN OF GRAY
GRAY TOWN COUNCIL
AGENDA • JUNE 20, 2023**

**Gray Town
Council Regular
Meeting**

**Town Council Chambers
24 Main Street, Gray, ME 04039
<https://us06web.zoom.us/j/83023010135>
Phone 646-558-8656 / Meeting ID: 830 2301 0135**

7:00 PM

I. OPENING STATEMENT

This meeting will be held in person and online with the link provided in the agenda header. For the Public Hearings, residents can click in to participate or call in using the number provided during the Public Hearings as detailed in the agenda.

II. ROLL CALL - led by the Town Manager

III. PLEDGE OF ALLEGIANCE TO THE FLAG - led by the Town Manager

IV. ELECTION OF NEW COUNCIL OFFICERS 5 MINS

1. Council will elect a Chair and Vice Chair

V. CONSENT AGENDA 5 MINS

1. Minutes from the Town Council Meeting on June 6, 2023

VI. PUBLIC COMMENTS OF NON-AGENDA ITEMS (LIMIT 3 MINS PER PERSON) 10 MINS

Comments are intended for information sharing, not discussion. Comments in excess of three minutes are welcome at the end of the agenda prior to adjournment. Call 646-558-8656 / Meeting ID: 830 2301 0135

VII. ADJUSTMENTS TO THE AGENDA 5 MINS

VIII. ACTION ITEMS 7:25PM

1. To Review and Act Upon Selecting an interim Councilor to fill a vacancy on the Town Council. Per the Town of Gray Town Charter, Article II Section 5: Vacancies, "The Town Council shall select an interim Councilor to serve until the next annual municipal election. The Interim Councilor shall serve until a successor is elected to fill the unexpired term." **10 MINS**

Proposed motion:

Ordered, the Gray Town Council appoints _____ to fill a vacancy on the

Council and serve as interim Councilor until the next annual municipal election which per the Town Charter shall be held on the second (2nd) Tuesday in June 2024.

2. To Authorize the Town Manager to Negotiate Agreements for Paving. 5 MINS

Proposed motion:

Ordered, the Gray Town Council authorizes the Town Manager to Negotiate Agreements for Paving with _____ for a cost not to exceed _____, to be paid for from the Capital Improvement Fund.

3. To Authorize the Town Manager to Negotiate Agreements for Road Salt. 5 MINS

Proposed motion:

Ordered, the Gray Town Council authorizes the Town Manager to Negotiate Agreements for Road Salt with _____ for a cost not to exceed _____, to be paid for from the Capital Improvement Fund.

4. To Authorize the Town Manager to Negotiate Agreements for Line Striping. 5 MINS

Proposed motion:

Ordered, the Gray Town Council authorizes the Town Manager to Negotiate Agreements for Paving with _____ for a cost not to exceed _____, to be paid for from the Capital Improvement Fund.

5. To Review and Act Upon Re-Affirming the Rules for Town Council Meetings and Workshops. 5 MINS

Proposed motion:

Ordered, the Gray Town Council re-affirms the Rules for Town Council Meetings and Workshops.

6. To Review and Act Upon Approving the Proposed 2023-2024 Schedule for Council Meetings and Workshops. 5 MINS

Proposed motion:

Ordered, the Gray Town Council approves the 2023-2024 Schedule for Council Meetings and Workshops.

7. To Review and Act Upon the Town Council Liaison Assignments. 10 MINS

Proposed motion:

Ordered, the Gray Town Council approves the updated Town Council Liaison Assignments.

8. To Review and Act Upon Authorizing the Treasurer to Set Off Moneys Due Against Taxes. 5 MINS

Proposed motion:

Ordered, the Gray Town Council authorizes the Treasurer to set off moneys due against taxes, pursuant to M.R.S.A, Title 36, subsection 904, specifically as it relates to Personal Property taxes, not Real Estate taxes, and specifically as it relates to Accounts Payable, not Payroll.

9. To Review and Approve the Town Manager's expenditure limits. Per the Town of Gray Town Charter Article III, "The powers and duties of the Town Manager shall include Section 2.H.: Act as purchasing agent for all departments of the Town, and submit to competitive bids any transaction in excess of an amount to be determined on an annual basis by the Town Council. The bidding process shall be defined in the Town Administrative Code. All accounts for the purchase of supplies and materials and work performed for said Town shall bear the approval of the Town Manager." The Town Manager's expenditure limits are established in the Town of Gray Fiscal Policy, last revised and adopted by the Gray Town Council on March 7, 2023. **5 MINS**

Proposed motion:

Ordered, the Gray Town Council approves the Town Manager's expenditure limits.

10. To Review and Act Upon Approving the Proposed FY 2024 Fee Schedule. **5 MINS**

Proposed motion:

Ordered, the Gray Town Council approves the FY 2024 Fee Schedule.

11. To Review and Act Upon Approving the Mobile Vendor License for Lonnie Humphrey D/B/A Lonnie Dogs. **5 MINS**

Proposed motion:

Ordered, the Gray Town Council approves the Mobile Vendor license renewal for Lonnie Humphrey D/B/A Lonnie Dogs.

IX. REPORT FROM THE COUNCIL CHAIR 5 MINS - 8:25PM

X. REPORT FROM THE TOWN MANAGER 5 MINS

XI. COMMITTEE REPORTS 10 MINS

XII. COUNCIL CORRESPONDENCE/ACTIVITIES 10 MINS

XIII. ADJOURNMENT 9:00PM

** The Town of Gray is an equal opportunity employer and complies with all applicable equal access to public accommodations law. If you are planning to attend a Town Council or Town committee or board meeting and need assistance with a physical disability, please contact the Town Manager's office at least 48 hours in advance of the meeting to have the Town assist you. 657-3339. TTY 657-3931.*

TOWN GRAY
GRAY TOWN COUNCIL
MINUTES • June 6, 2023

Council Regular



Town Council Chambers
24 Main Street, Gray, ME 04039

7:00 PM

Meeting

<https://us06web.zoom.us/j/89457699857> Phone
646-558-8656 / Meeting ID: 894 5769 9857

I. OPENING STATEMENT

This meeting will be held in person and online with the link provided in the agenda header. For the Public Hearings, residents can click in to participate or call in using the number provided during the Public Hearings as detailed in the agenda.

II. ROLL CALL

Attendee Name	Title	Status
Sandra Carder	Chair	Present
Krista Chappell	Vice Chair	Present
Dan Maguire	Council Member	Present
Martin Meaney	Council Member	Present

III. PLEDGE OF ALLEGIANCE TO THE FLAG

IV. CONSENT AGENDA

1. Minutes from the Executive Session on May 16, 2023
2. Minutes from the Town Council Meeting on May 16, 2023

MOTION: Ordered, the Gray Town Council approves the Consent Agenda except for the minutes from the Town Council meeting on 5/16/23.

RESULT:	PASSED 4-0
MOTION BY:	Krista Chappell
SECOND BY:	Martin Meaney
AYES:	Sandra Carder, Krista Chappell, Dan Maguire, Martin Meaney

MOTION: Ordered, the Gray Town Council approves the minutes from the Town Council meeting on 5/16/23.

RESULT:	PASSED 4-0
MOTION BY:	Martin Meaney
SECOND BY:	Krista Chappell
AYES:	Sandra Carder, Krista Chappell, Dan Maguire, Martin Meaney

Council gave direction to staff on edits to the minutes.

V. PUBLIC COMMENTS ON NON-AGENDA ITEMS (LIMIT 3 MINS PER PERSON)

The Public Comment period was opened at 7:02 PM.

Lynn Gallagher of Foster Hill Rd. wanted to thank Chair Carder for her service at her last official meeting, and congratulations on “retirement” from Council.

The Public Comment period was closed at 7:03 PM.

VI. ADJUSTMENTS TO THE AGENDA

There were no adjustments to the agenda.

VII. PRESENTATIONS

VI.1 Short Term rental software – GPCOG

Paul Johnson, Economic Development Director for GPCOG, presented software for regulating and enforcing short term rentals.

VIII. PUBLIC HEARINGS

VIII.1 Second Reading and Public Hearing - To Review proposed changes to the Vehicular Use and Weight Restriction Ordinance (Chapter 501). Changes include updating language for the Shaker Road segment, adjusting the maximum weight limit for exempt trucks, increasing the period when seasonal road postings can be in effect, changing the appeals process to go before the Town manager, and removing language regarding DOT enforcement.

The Public Hearing was opened at 7:19pm.

Dave Wilkinson of the Gray area spoke about his concerns for the ordinance changes.

Adam Wilkinson of 86 Yarmouth Rd. spoke about his concerns about the ordinance changes and the Town’s public notice practices.

Brad Skillings of Mountain View Rd. asked for some clarifications on the weight restrictions.

Scott Dugas asked questions about the changes to the ordinance.

Scott Young of New Gloucester asked for clarification about the weight restrictions.

The Public Hearing was closed at 7:50pm.

MOTION: Be it Ordained, the Gray Town Council approves the proposed changes to the Vehicular Use and Weight Restriction Ordinance (Chapter 501).

RESULT:	PASSED 4-0
MOTION BY:	Dan Maguire
SECOND BY:	Krista Chappell
AYES:	Sandra Carder, Krista Chappell, Dan Maguire, Martin Meaney

The Council explained some of the reasons why the ordinance is being changed, including the Gray Comprehensive Plan, safety, and traffic congestion. They state that they do appreciate citizen input.

IX. ACTION ITEMS

1. To Review and Act Upon Setting the Tax Due Dates, Interest Rate for Delinquent Taxes, Overpayment of Taxes, and Prepaid Taxes for FY 2024.

MOTION: Ordered, the Gray Town Council, to fix Monday, October 2, 2023 and Monday, April 1, 2024 as the dates upon each of which one-half of taxes are due and payable, with interest to accrue upon taxes due and unpaid after each such date at the rate of eight percent (8.00%) per annum. In accordance with 36 M.R.S.A. Section 506, the Tax Collector and Town Treasurer are authorized to accept prepayment or decline prepayment of taxes not yet committed or prior to any due date and pay no interest thereon. In accordance with 36 M.R.S.A. Section 506-A, a taxpayer who pays an amount accepted by the tax collector and town treasurer in excess of that finally assessed shall be repaid the amount of overpayment plus interest from the date of overpayment at the rate of four percent (4.00%) per annum and hereby authorizes and directs said Tax Collector/Treasurer, pursuant to Title 36, Maine Revised Statutes Annotated, section 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill, provided, however, that no such payment may be applied to any tax for which an abatement application or appeal is pending unless approved in writing by the taxpayer.

RESULT:	PASSED 4-0
MOTION BY:	Martin Meaney
SECOND BY:	Krista Chappell
AYES:	Sandra Carder, Krista Chappell, Martin Meaney, Dan Maguire

- 2. To Review and Act Upon Approving the Village Area Loop Trail (VALT) Phase II extension project contract to Skid Steer Services, LLC of Naples, Maine.

Proposed motion: Ordered, the Gray Town Council awards the contract for construction of a recreational trail on the town-owned “gateway” parcel (Tax Map 35, Lot 403-027-000) to Skid Steer Services, LLC of Naples, Maine and grant authority to the Town Manager, with input from the RFP review team regarding the reduced scope, to enter into a contract for this work, not to exceed \$52,877.

RESULT:	PASSED 4-0
MOTION BY:	Dan Maguire
SECOND BY:	Krista Chappell
AYES:	Sandra Carder, Krista Chappell, Martin Meaney, Dan Maguire

- 3. To Review and Authorize the Town Manager to sign a Quitclaim Deed to Michael E. Perkins for Map and Lot 059-037-028-001 of the Tax Assessor’s Maps of the Town of Gray.

MOTION: Ordered, the Gray Town Council authorizes the Town Manager to Sign the Quitclaim Deed to Michael E. Perkins for Map and Lot 059-037-028-001 of the Tax Assessor’s Maps of the Town of Gray.

RESULT:	PASSED 4-0
MOTION BY:	Martin Meaney
SECOND BY:	Dan Maguire
AYES:	Sandra Carder, Krista Chappell, Martin Meaney, Dan Maguire

- 4. To Review and Act Upon Approving Town Manager Nate Rudy's appointment to the Ecomaine Board of Directors.

MOTION: Ordered, the Gray Town Council approves Town Manager Nate Rudy's appointment to the Ecomaine Board of Directors.

RESULT:	PASSED 4-0
MOTION BY:	Martin Meaney
SECOND BY:	Krista Chappell
AYES:	Sandra Carder, Krista Chappell, Martin Meaney, Dan Maguire

- To Review and Act Upon Approving FY23 CIP carry-forwards into FY24 to cover approved CIP expenses that have been brought forward from previous years.

MOTION: Ordered, the Gray Town Council approves the proposed Carry Forwards to FY24.

RESULT:	PASSED 4-0
MOTION BY:	Martin Meaney
SECOND BY:	Krista Chappell
AYES:	Sandra Carder, Krista Chappell, Dan Maguire, Martin Meaney

X. REPORT FROM THE COUNCIL CHAIR

I want to remind everyone of two June events– (1) **Longest Day 5K** held on June 21st at Libby Hill Trails at 6:30pm. GNG Students run for free. Registration is open now. This is the largest fundraiser for Gray Community Endowment so if you love the trails, please sign up. FMI go to the Libby Hill Trails website. (2) **Gray Community Day** which will be held on Sat June 24th from 10-2pm here at Pennell. This is a celebration of Community volunteerism and will feature kids’ activities, information booths for volunteer opportunities and a chili cook-off. No cost to join the fun, just show up!

Schedule – just a reminder that the last Workshop of this Council session is next Monday at 5pm. I have sent the outstanding list to Krista for future meeting agendas. I am working to coordinate time with Kyle to transition the Tracking Workbook into Teams, and to work through archiving my e-mail and Council social media. As everyone knows by now, my 2nd term will be ending next Tuesday on Election Day.

I want to take a minute to say how honored I have been to represent the residents of Gray and to work on their behalf. I am grateful to Lynn Gallagher for teaching me the ropes, to Bruce Foshay for being my partner as Chair and VC for the time he was on Council and for being a voice of reason, I enjoyed working with Anne who is so experienced and knowledgeable about all levels of governance and is an amazing problem solver, and I have enjoyed meeting and working with new people, like Marty. I want to extend a special thanks to Dan for sharing my journey from the beginning. He is thoughtful in his deliberations and analysis, and I have enjoyed our conversations immensely. And I want to recognize Krista for all her hard work

which started on the Comprehensive Plan Committee and for her passion to make Gray a better place for everyone. I am pleased we got to know each other. I want to also thank the Staff who have been patient as I have learned the ins/outs of local government and dealt with a tremendous amount of change and work in a short period of time. And to Nate who brought a new perspective to and jumped right into the large volume of work underway. We have some really wonderful people working for the Town of Gray. I leave feeling pride in many of the accomplishments achieved in my 6 years on the Council including the Municipal Solar Array, the new Comprehensive Plan & Village Master Plan, the purchase of the Village Gateway Property and Open Space Plan, the updated Bike/Ped and Complete Streets Policy along with so many other updates to policies/procedures, the Libby Hill Trails Maintenance agreement, the many grants obtained to do important work and our ability to dig out of the financial hole we were in, and maintain a stable MILL rate, and the update to the Route 100 South TIF which was the starting point to the now almost finalized Yarmouth Rd infrastructure plans which when combined with the Main Street project will transform the Village. The work continues and I wish you all well in the next session and encourage residents to stay engaged and to continue to provide support for and feedback on the efforts to realize the Comprehensive Plan Vision/Goals.

XI. REPORT FROM THE TOWN MANAGER

The Town Manager asked Council if they had any questions about his written report.

Councilor Chappell asked if there is a plan to notify the public of the upcoming Town closures.

XII. COMMITTEE REPORTS

Councilor Chappell:

- Ordinance Advisory: met 5/30/23 conducted a review of the self-storage ordinance. Meeting 6/15/23
- GPCOG: executive committee met 5/23/23 and reviewed material for the GPCOG summit on 5/25/23.
- Resiliency Committee: rescheduled from 5/25/23 to 6/8/23. Anne Bagola resigned so they are recruiting.

Councilor Maguire:

- Planning Board: has not met, but there was a site walk for Stillwater Pines II on 6/5/23. He heard that there is a breakdown of communication with GWD, the Town, and the original residents of Woodcock Dr. Councilor Maguire also mentioned that there are some struggles combining the existing and new home owners associations.
- Finance Committee: No meetings scheduled.

Councilor Meaney:

- Zoning Board of Appeals met 5/24/23 to discuss administrative and procedural issues, and the chairman of the board, Brad Fogg, would like to meet with the Town Manager.
- Planning Board meets 6/8/23.
- Wild Blueberry Festival committee met this morning and there will be an off-site workshop on 6/20/23.

Chair Carder:

- Open Space: meets tomorrow at 6pm via zoom.
- Recreation: The committee met last night and reviewed program updates which included advising that the Summer Camp spots are all full, but that there is only 1 family on the wait list and they believe that is the direct result of the new collaboration with MSAD15. Rec will now provide an afternoon summer program to kids attending the school summer program in the morning. This will take place at Dunn School and has added substantial capacity for parents. The Committee will participate in the Gray Community Day and is working on their Annual Report. There will be an invitation coming to the Council to attend an open house of the new South Portland skateboard park which is scheduled for June 21st. Next meeting is July 3rd.
- DMS: Held a work session at the School last Thursday & we have another set for this Thursday. This is in preparation of our Open House which will be held this coming Saturday, June 10th from 11-2pm. The Gray Historical Society has set up a lovely display as well. Light refreshments will be served. There is no RSVP, people who are interested in seeing the results of the repair work and the new layout are welcome to just swing on by. The next official meeting is set for June 19th at 4pm.

XIII. COUNCIL CORRESPONDENCE/ACTIVITIES

Councilor Chappell: 5/23/23 attended the South Portland budget workshop on behalf of GPCOG, which voted to keep South Portland a member of GPCOG, and it passed. 5/24/23 met with Doug Webster about the Yarmouth Road forum which was 6/1/23. 5/24/23 and 5/26/23 met with the Town Manger to create the budget flyer. 6/1/23 participated in GPCOG’s Let’s Connect radio show. Received an email from Adam Wilkinson about Short Shaker Rd. Councilor Chappell thanked Chair Carder for her service on the Town Council.

Councilor Maguire: Had emails from Adam Wilkinson about Short Shaker Rd. Councilor Maguire thanked Chair Carder for her service on the Town Council.

Councilor Meaney: No correspondence, but also wanted to thank Chair Carder for her help with the Council.

Chair Carder: Shared most already, but I also rec’d an e-mail from Scott Liberty related to the moratorium.

XIV. ADJOURNMENT

Motion to Adjourn at 8:50 PM

RESULT:		PASSED 3-1
MOTION BY:		Martin Meaney
SECOND BY:		Krista Chappell
AYES:	Sandra Carder, Krista Chappell, Martin Meaney	
NAY:	Dan Maguire	

CLZ



BOARD/COMMITTEE APPLICATION TOWN OF GRAY MAINE

For Office Use Only
 Date Received: _____
 Received by: _____

CONTACT INFORMATION

Name	Anne B. Gass	E-Mail Address	agassmaine@gmail.com
Street Address	232 N. Raymond Road	City/State/Zip	Gray ME 04039
Phone Number	207/657-4935	Work Phone	
Gray Resident?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		

EMPLOYMENT

Occupation	Self-employed consultant
Employer	ABG Consulting LLC
Employer Phone	207/657-4935

BOARDS & COMMITTEES

On which board/committee would you like to serve?

<input type="checkbox"/>	Blueberry Festival Committee	<input type="checkbox"/>	Open Space Committee
<input type="checkbox"/>	Board of Assessment Review	<input type="checkbox"/>	Planning Board
<input type="checkbox"/>	Community Economic Development Committee	<input type="checkbox"/>	Public Safety Committee
<input type="checkbox"/>	Community Television & Communication Advisory Committee	<input type="checkbox"/>	Recreation & Conservation Committee
<input type="checkbox"/>	Dry Mills Schoolhouse Committee	<input type="checkbox"/>	Resiliency Committee
<input type="checkbox"/>	Finance Committee	<input type="checkbox"/>	Zoning Board of Appeals
<input type="checkbox"/>	Library Board of Trustees	<input checked="" type="checkbox"/>	Other (please specify) Gray Town Council

Reason for selecting particular board/committee:

I've previously served on the Council (2019 - 2022) and enjoyed the experience. I have skills relevant to the Council's work.

In addition to my experience, I have a MA in Community Planning from the University of Maryland.

SPECIAL SKILLS OR QUALIFICATIONS

What kind of contribution and benefit can you bring to the Town of Gray?

I have 35+ years working with nonprofits and local and state governments on a variety of programs including affordable housing and community development, services to people experiencing homelessness, and refugee resettlement. I'm passionate about improving Gray village, and about bike and pedestrian safety, issues I've been working on in Gray for well over 10 years.

What talents and skills would you bring to this position?

Knowledge of public policy, experience working with town government on the Council and in a variety of other volunteer capacities. I take the work very seriously, come to meetings prepared, and listen to others' perspectives as I come to my own decisions about how to move forward.

When I previously served on the Council I took leadership responsibilities in areas such as Food Sovereignty, the Complete Streets Policy, the Long Hill Rd. ATV issue, and others.

What do you feel is the responsibility of the Board and/or Committee you have chosen?

Council members have broad responsibilities, such as hiring and supervising the Town Manager, guiding committee work, helping develop new/revise existing ordinances, and adopting them, developing and then adopting the annual budget for voter approval, and overseeing implementation of the Comprehensive Plan. Council members also field questions from the public and help them resolve issues.

What Municipal Boards, Volunteer Organizations or Community Service Groups/Committees have you worked on in the past, and for what length of time?

Gray Comprehensive Plan Committee, 1989-1991
Zoning Board of Appeals, 1993-1996 (roughly)
MSAD 15 School Board, 1999-2002
CEDC, 2010 - 2013
Gray Town Council, 2019 - 2022
Open Space Committee, 2022 - present

Also served on the Gray Community Endowment board, 2003 - 2013, and founded and led the Gray Bike-Ped Committee, 2012-2017

Will your schedule allow you to attend meetings on a regular basis?

YES NO

Are you familiar with the "Comprehensive Plan" adopted by the Town of Gray?

YES NO

Comment on any consideration or aspect of your interest to a board/committee that will directly benefit the overall advancement of the Town of Gray.

I have a proven track record of service to the town of Gray and would be delighted to serve again on the Council.

ACKNOWLEDGEMENTS / SIGNATURE

YES NO

I understand that Town of Gray board/committee members or their appointed chairperson(s) are required to provide a meeting agenda for publication on the Town of Gray website at least seven (7) days in advance of each regular monthly meeting, workshop, or special meeting.

YES NO

I understand that Town of Gray board/committee members or their appointed chairperson(s) are required to provide follow up notes/minutes for publication on the Town of Gray website within forty-five (45) days following each regular monthly meeting, workshop, or special meeting when appropriate.

YES NO

I understand that Town of Gray board/committee members or their appointed chairperson(s) are required to provide an Annual Report for inclusion in each Town of Gray Annual Report. Said annual report must be submitted no later than August 1 of each year and should address:

- Accomplishments for the period from Jul 1 – Jun 30 of the immediately preceding fiscal year;
- Board/committee goals for the current fiscal year from Jul 1 – Jun 30;
- Forseeable obstacles to attaining said goals;
- Fiscal resources anticipated in order to meet said goals;
- Council support / action anticipated in order to meet said goals;
- Any additional board/committee activity during the period of particular interest to the Gray community.

YES NO

I understand that upon appointment to a Town of Gray Board or Committee, I will be issued a Town of Gray email account for use with all board/committee communications in order to facilitate potential FOIA requests. Further, I understand that it is my responsibility to ensure that all Town of Gray communications are restricted to this account and no other.

Date 6.8.23

Signature



Anne B. Gass
ABG Consulting LLC
232 N. Raymond Road
Gray, Maine 04039
(C) 207/650-4369
email: agassmaine@gmail.com
www.annebgass.com

Education: Reed College, Portland, Oregon
BA Psychology, May 1982

University of Maryland at Baltimore
MA Community Planning, May 1987
Recipient of American Institute of Certified Planners Outstanding Student Award

Relevant Work Experience

1993 - Present ABG Consulting LLC, Gray, ME.

Serve as consultant to local and state government, nonprofit, and private entities for grant writing, research, business planning and special projects.

Highlights:

Helped local, state, and national clients win over \$169 million in state and federal grants.

Examples include:

- US Department of Health and Human Services (*ACF SEDS Grant*)
- US Department of Health and Human Services (*Maternal Opioid Misuse Grant*)
- US Housing and Urban Development (*Continuum of Care; YouthBuild; Housing Counseling; Housing Counseling Training; Consolidated Technical Assistance Program; Rural Housing and Economic Development.*)
- US Department of Treasury (*Community Development Financial Institution*).
- US Department of Health & Human Services (*Supplemental Services for Refugees; Services for Torture Survivors; Targeted Assistance Grant*).
- US Department of Health & Human Services (*Connecting Kids to Coverage*).
- US Department of Labor (*Welfare to Work for Homeless Persons*).
- Maine Department of Education (*21st Century Community Learning Center*).

Helped staff and support an ambitious new national, social enterprise scale-up initiative for homebuyer services:

- Consulted to NeighborWorks America's Supportive Homeownership Pilot, Phases 2 & 3.
- Supported the application process that chose participating organizations in both phases.
- In Phase 2 served as Team Lead for the Service Expansion Innovation Team and was a member of the Project Management Team.

Supported NeighborWorks America grant-making initiatives:

- **National Foreclosure Mitigation Counseling Program (NFMC):** In 2007 Congress appropriated funds for foreclosure counseling in response to the national housing crisis, asking NeighborWorks America to manage the program. Worked with key NeighborWorks staff to develop the Funding Announcements, Request for Proposals, Scoring Rubrics, and Scoring Guides for the first three rounds, and helped plan and deliver reviewer training. Served as a grant reviewer for NFMC Rounds 4 – 10. Over \$853 million was awarded nationally, assisting more than 2.1 million homeowners in all 50 states, the District of Columbia and U.S. territories.
- **Financial Capability Pilot:** Helped write the Application, Guide, and Scoring Rubric for the 2nd and 3rd rounds of this program. Scored the proposals and summarized all reviewers' scores.

Helped nonprofits and communities respond to the foreclosure crisis:

- For national intermediaries Enterprise Community Partners & NeighborWorks® America analyzed state and local government Action Plans and summarized best practices under the Congressionally appropriated \$4 billion Neighborhood Stabilization Program. Co-authored a paper "[*The Challenge of Foreclosed Properties: An Analysis of State and Local Plans to use the Neighborhood Stabilization Program.*](#)"
- Researched and wrote 10 case studies on responsible approaches to community stabilization in the wake of the foreclosure crisis, published as "[*Responsible Approaches to Neighborhood Stabilization: Case Studies in Action.*](#)"
- Under contract with Enterprise Community Partners currently provide Help Desk staffing for HUD's \$4 billion Neighborhood Stabilization Program (NSP), providing guidance to NSP grantees.

Researched and Wrote Papers Relating to Homelessness, Poverty, and Serving At-Risk Youth:

- Researched rural family homelessness in Maine, analyzed systems gaps, and recommended strategies for improving access to housing and services (for MaineHousing). See "[*Home to Stay: Helping Families Avoid or Recover from Homelessness in Maine's Rural Areas.*](#)"
- For YouthBuild USA researched and wrote "[*YouthBuild and Habitat for Humanity: A Guide for Local Collaboration*](#)" to help local YouthBuild and Habitat for Humanity programs work together to build affordable housing and serve at-risk youth.

Supported Maine Nonprofits and Local Governments in Creating Affordable Housing:

- From 1994-2004 founded and served as a Consultant to the Maine Housing and Technical Assistance Consortium, created with a grant from HUD's Consolidated Technical Assistance Grant. Wrote the grants, served on the Management Team overseeing grant implementation, and helped coordinate technical assistance for housing and community development.

Past Experience

- 1992-1993** **Director, Program Development, Maine State Housing Authority, Augusta, ME.**
Coordinated agency-wide policy development and planning. Served as Maine’s first administrator of the HUD HOME program.
- 1991-1992** **Special Projects Coordinator, Maine State Housing Authority, Augusta, ME.**
Led the design and implementation of the Housing Preservation Loan Program, an innovative statewide secondary market for housing renovation loans made to low-income homeowners not bankable by conventional standards.
- 1988-1991** **Executive Director, Cumberland County Affordable Housing Venture, Portland, ME.**
In concert with the Board of Directors, planned and implemented all program activities in a new regional non-profit housing advocacy organization.

In 1990 established the Maine Building Materials Exchange, a nonprofit that supports (primarily) low-income homeowners by providing new and re-usable building materials out of its warehouse in Lisbon.

Volunteer Activities

Present:

- 2022 – Present Member, Gray Open Space Committee.
- 2014 – Present: Independent Historian, author of *Voting Down the Rose: Florence Brooks Whitehouse and Maine’s Fight for Woman Suffrage*, and *We Demand: The Suffrage Road Trip*. Frequent public speaker on women’s rights history.
- 2019 - Present: Appointed member of Maine’s Permanent Commission on the Status of Women.
- 2010 – Present: Member, Maine Affordable Housing Coalition

Past:

- 2019-2022 Gray Town Council (last two years served as Vice-Chair)
- 2018 – 2022: Steering Committee Member, Maine Suffrage Centennial Collaborative.
- 2012 – 2019: Founder and Chair, Gray Bike-Ped Committee
- 2003 – 2009 Board Member, Genesis Community Loan Fund (last two years as board Chair). Served on the real estate development committee. Current investor.
- 1994 – 1996 Board Member, Maine Housing Investment Fund (precursor to the Northern New England Housing Investment Fund). Served on the real estate development committee.
- 1994-1999 Founder, Board Member/Chair, Maine Building Materials Exchange.

References available upon request.

From: [Timothy Estes](#)
To: [Nathaniel Rudy](#)
Cc: [Jonathan Hartt](#)
Subject: Paving Bids, Salt Bid and Line Striping bid.
Date: Thursday, June 8, 2023 12:51:20 PM
Attachments: [SKM_458e23060813150.pdf](#)

Hi Nate, These are the 3 items I'd like the Council to approve at their next meeting June 20th. Paving Bids, Salt Bid and Line Striping Bid. Glidden Paving was the cheapest for our paving bid and they have paved for us in the past. I'd definitely recommend them. Morton Salt won the bid through GPCOG at \$73.73 per ton and K5 Corporation out of Massachusetts won the Line Striping bid through GPCOG.

From: publicworkscopier@graymaine.org <publicworkscopier@graymaine.org>
Sent: Thursday, June 8, 2023 2:15 PM
To: Timothy Estes <testes@graymaine.org>
Subject: Message from KM_458e

This electronic mail message and any attachments hereto, as well as any electronic mail message(s) that may be sent in response to it, may be considered public records, and may therefore be subject to public record requests for review and copying under Maine's Right to Know Law (Title 1, 401-521 of the Maine Revised Statutes).

		D-Mix Ton	Tack Coat Gallon	Butt Joint Square Yard	Hand Work Ton	Estimated total w/handwork	Estimated total w/o handwork	Notes
estimated qty		6,000	3,000	450	100			
Company Name								
All State Materials		\$91.63	\$7.50	\$18.00	\$185.00	\$598,880.00	\$580,380.00	
Dayton Sand/Paving		\$99.00	\$6.00	\$18.00	\$145.00	\$634,600.00	\$620,100.00	
F.A. Wing Paving								
Spencer		\$90.25	\$7.50	\$18.00	\$225.00	\$594,600.00	\$572,100.00	
Glidden Paving		\$88.30	\$5.00	\$20.00	\$175.00	\$571,300.00	\$552,300.00	
Harry Crooker/Sons								
Northeast Paving								
P & B Paving								
Pike Industries		\$89.97	\$6.25	\$12.00	\$190.00	\$582,970.00	\$563,970.00	
Shaw Brothers		\$98.00	\$7.60	\$20.00	\$170.00	\$636,800.00	\$619,800.00	
St. Laurent		\$89.75	\$8.00	\$25.00	\$315.00	\$605,250.00	\$573,750.00	
Note: Highlighted Row Indicates Low Bid								

GPCOG								
2023 Road Striping Bid Results								
Contractor:			KS Corporation			On-The-Line, Inc.		
Contact Person For This Bid:			Kathy DeLong			Nick Pelletier		
Phone #:			781-982-9229			207-947-9912		
E-mail address:			Bids@k5corporation.com			nick@onthelinecorp.com		
Item	Estimated Quantity	Unit	Production Capacity (units per hour)	Bid Unit Price	Extended Item Price	Production Capacity (units per hour)	Bid Unit Price	Extended Item Price
Center Line & Edge Line Markings								
4" single yellow	100,990	linear feet		\$0.08	\$ 8,079.20		\$0.099	\$ 9,998.01
4" single yellow POLYUREA	30,000	linear feet		\$0.75	\$ 22,500.00		\$0.600	\$ 18,000.00
4" double yellow	1,149,846	linear feet		\$0.16	\$ 183,975.36		\$0.099	\$ 113,834.75
4" double yellow POLYUREA	-	linear feet		\$2.00	\$ -		\$0.000	\$ -
4" broken yellow	8,700	linear feet		\$0.08	\$ 696.00		\$0.099	\$ 861.30
4" broken yellow POLYUREA	-	linear feet		\$0.75	\$ -		\$0.000	\$ -
4" single white divider	6,665	linear feet		\$0.08	\$ 533.20		\$0.099	\$ 659.84
4" single white divider POLYUREA	1,000	linear feet		\$0.75	\$ 750.00		\$0.600	\$ 600.00
4" single white edge	4,214,385	linear feet		\$0.08	\$ 337,150.80		\$0.099	\$ 417,224.12
4" single white edge POLYUREA	11,000	linear feet		\$0.75	\$ 8,250.00		\$0.600	\$ 6,600.00
4" single white w/ skip	78,975	linear feet		\$0.08	\$ 6,318.00		\$0.099	\$ 7,818.53
4" single white w/ skip POLYUREA	-	linear feet		\$1.50	\$ -		\$0.000	\$ -
4" single yellow w/ skip	23,400	linear feet		\$0.08	\$ 1,872.00		\$0.099	\$ 2,316.60
4" single yellow w/ skip POLYUREA	-	linear feet		\$1.50	\$ -		\$0.000	\$ -
5" single yellow	330	linear feet		\$0.10	\$ 33.00		\$0.110	\$ 36.30
5" single yellow POLYUREA	-	linear feet		\$0.90	\$ -		\$0.000	\$ -
6" single yellow	-	linear feet		\$0.11	\$ -		\$0.000	\$ -
6" single yellow POLYUREA	-	linear feet		\$1.00	\$ -		\$0.000	\$ -
6" white edge	1,000	linear feet		\$0.11	\$ 110.00		\$0.120	\$ 120.00
6" white edge POLYUREA	-	linear feet		\$1.00	\$ -		\$0.000	\$ -
8" white edge	-	linear feet		\$0.18	\$ -		\$0.000	\$ -
8" white edge POLYUREA	-	linear feet		\$1.50	\$ -		\$0.000	\$ -
10" single yellow	-	linear feet		\$0.72	\$ -		\$0.000	\$ -
10" single yellow POLYUREA	-	linear feet		\$2.00	\$ -		\$0.000	\$ -
Total Center Line & Edge Markings					\$ 570,267.56			\$ 578,069.44
Curbs, Crosswalks, Other								
Curbs		linear feet		\$2.00	\$ -		\$0.000	\$ -
12" Crosswalks, white	600	linear feet		\$0.95	\$ 570.00		\$1.000	\$ 600.00
12" Crosswalks, white TAPE	3500	linear feet		\$10.00	\$ 35,000.00		\$17.000	\$ 59,500.00
12" Crosswalks, yellow	0	linear feet		\$0.95	\$ -		\$0.000	\$ -
12" Crosswalks, yellow TAPE	0	linear feet		\$10.00	\$ -		\$0.000	\$ -
24" Crosswalks, white	600	linear feet		\$1.90	\$ 1,140.00		\$1.000	\$ 600.00
24" Crosswalks, white TAPE	2620	linear feet		\$18.00	\$ 47,160.00		\$17.000	\$ 44,540.00
24" Crosswalks, yellow	0	linear feet		\$2.00	\$ -		\$0.000	\$ -
24" Crosswalks, yellow TAPE	0	linear feet		\$18.00	\$ -		\$0.000	\$ -
12" Stop lines, white	0	linear feet		\$1.00	\$ -		\$0.000	\$ -
12" Stop lines, white TAPE	0	linear feet		\$10.00	\$ -		\$0.000	\$ -
12" Stop lines, yellow	0	linear feet		\$1.00	\$ -		\$0.000	\$ -
12" Stop lines, yellow TAPE	0	linear feet		\$10.00	\$ -		\$0.000	\$ -
24" Stop lines, white	0	linear feet		\$1.90	\$ -		\$0.000	\$ -
24" Stop lines, white TAPE	956	linear feet		\$18.00	\$ 17,208.00		\$34.000	\$ 32,504.00
24" Stop lines, yellow	0	linear feet		\$2.00	\$ -		\$0.000	\$ -
24" Stop lines, yellow TAPE	0	linear feet		\$18.00	\$ -		\$0.000	\$ -
Stop/Yield Ahead	50	total number		\$35.00	\$ 1,750.00		\$111.000	\$ 5,550.00
Parking stalls, white	200	# of stalls		\$8.00	\$ 1,600.00		\$5.000	\$ 1,000.00
Parking stalls, yellow	15	# of stalls		\$8.00	\$ 120.00		\$5.000	\$ 75.00
Islands, white	0	square feet		\$1.00	\$ -		\$0.000	\$ -
Islands, yellow	174	square feet		\$1.00	\$ 174.00		\$3.000	\$ 522.00
Handicap symbols	35	square feet		\$45.00	\$ 1,575.00		\$35.000	\$ 1,225.00
Directional arrows	212	total number		\$29.00	\$ 6,148.00		\$75.000	\$ 15,900.00
Letters	504	total number		\$8.00	\$ 4,032.00		\$20.000	\$ 10,080.00
Bike Lane symbol	31	total number		\$45.00	\$ 1,395.00		\$40.000	\$ 1,240.00
Pedestrian symbol	20	total number		\$35.00	\$ 700.00		\$40.000	\$ 800.00
Railroad Crossing	0	total number		\$90.00	\$ -		\$40.000	\$ -
					\$ 118,572.00			\$ 174,136.00
Total Hours & Extended Price					\$ 688,839.56			\$ 752,205.44

2023 GPCOG ROAD SALT AND DE-ICING PRODUCTS BID PRICES: Sodium Chloride and De-Icing Products

Low Bids in Yellow	NB: No bid			
Company Name of Bidder:	Eastern Salt Company		Morton Salt	
SODIUM CHLORIDE				
	Delivered	Picked Up	Delivered	Picked Up
Price per ton	\$79.90	\$79.90	\$73.73	\$73.00
Stockpile locations(s):	Chelsea, MA/Portland, ME/Portsmouth, NH		Portland, ME	
Anti-cake conditioner color:	Yellow		Yellow (YPS)	
Origin of salt:	Chile		Chile, South America	
Storage:	Attached qualification statement		Product is unloaded using their equipment, placed into hoppers, loaded into trucks, transported to the stockpile, and covered with a tarp	
Phone number for product orders:	855-676-9388 (dispatch)		855-665-4540	
Phone number for delivery issues:	978-251-8553 or 888-846-9177 (toll free)		630-861-2313 (Stacey Tuggle)	
Delivery:	Seth McCoy's Trucking & Excavating 207-289-0497		contracted trucking	
ORGANICALLY PRE-TREATED SODIUM CHLORIDE FOR REDUCED FREEZING POINT PERFORMANCE				
	Delivered	Picked Up	Delivered	Picked Up
Price per ton	NB	NB	\$98.48	\$98.00
Stockpile locations(s):			Newington, NH	
Anti-cake conditioner color:			Yellow (YPS)	
Origin of salt:			Chile, South America	
Storage:			Product is unloaded using their equipment, placed into hoppers, loaded into trucks, transported to the stockpile, and covered with a tarp	
Phone number for product orders:			855-665-4540	

2023 GPCOG ROAD SALT AND DE-ICING PRODUCTS BID PRICES: Sodium Chloride and De-Icing Products

Low Bids in Yellow

NB: No bid

Company Name of Bidder:	Eastern Salt Company		Morton Salt	
Phone number for delivery issues:			630-861-2313 (Stacey Tuggle)	
Delivery:			contracted trucking	
CALCIUM CHLORIDE LIQUID (30%)				
<i>Please indicate available units:</i>	Delivered	Picked Up	Delivered	Picked Up
1	NB	NB	NB	NB
Phone number for product orders:				
CALCIUM CHLORIDE LIQUID (32%)				
<i>Please indicate available units:</i>	Delivered	Picked Up	Delivered	Picked Up
1 2,000-2,999 gallons	NB	NB	NB	NB
2 3,000+ gallons	NB	NB	NB	NB
3				
Phone number for product orders:				
CALCIUM CHLORIDE LIQUID (34%)				
<i>Please indicate available units:</i>	Delivered	Picked Up	Delivered	Picked Up
1	NB	NB	NB	NB
Phone number for product orders:				
CALCIUM CHLORIDE FLAKES				
<i>Please indicate available units:</i>	Delivered	Picked Up	Delivered	Picked Up
1 50# bag (55 bag lots)	NB	NB	NB	NB
2				
3				
Phone number for product orders:				

2023 GPCOG ROAD SALT AND DE-ICING PRODUCTS BID PRICES: Sodium Chloride and De-Icing Products

Low Bids in Yellow

NB: No bid

Company Name of Bidder:	Eastern Salt Company		Morton Salt	
CALCIUM CHLORIDE WITH ORGANIC-BASED PERFORMANCE ENHANCER (OBPE) (LIQUID)				
<i>Please indicate available units:</i>	Delivered	Picked Up	Delivered	Picked Up
1 4,500 gal (full trailer)	NB	NB	NB	NB
2 2,000-4,499 gal				
Phone number for product orders:				
MAGNESIUM CHLORIDE WITH ORGANIC-BASED PERFORMANCE ENHANCER (OBPE) (FLAKES)				
<i>Please indicate available units:</i>	Delivered	Picked Up	Delivered	Picked Up
1 50# bag	NB	NB	NB	NB
2 100# bag	NB	NB	NB	NB
3 1,800# tote	NB	NB	NB	NB
Phone number for product orders:				
LIQUID BRINE				
<i>Please indicate available units:</i>	Delivered	Picked Up	Delivered	Picked Up
1	NB	NB	NB	NB
2				
3				
Phone number for product orders:				
ICE B'GONE LIQUID DE-ICER				
<i>Please indicate available units:</i>	Delivered	Picked Up	Delivered	Picked Up
1	NB	NB	NB	NB
2				
3				
Phone number for product orders:				

2023 GPCOG ROAD SALT AND DE-ICING PRODUCTS BID PRICES: Sodium Chloride and De-Icing Products				
Low Bids in Yellow		NB: No bid		
Company Name of Bidder:	Eastern Salt Company		Morton Salt	
CALCIUM CHLORIDE WITH ORGANIC-BASED PERFORMANCE ENHANCER (OBPE) (LIQUID)				
<i>Please indicate available units:</i>	Delivered	Picked Up	Delivered	Picked Up
1 2,000-4,499 gallons	NB	NB	NB	NB
2 4,500 gallons (full trailer)	NB	NB	NB	NB
3				
Phone number for product orders:				

TOWN COUNCIL RULES

TOWN OF GRAY
RULES OF THE GRAY TOWN COUNCIL
CHAPTER 602
ADOPTED ON MARCH 19, 1981

Amendments to the Rules of the Gray Town Council

March 15, 1983	April 7, 2009
April 1, 1986	September 1, 2009
May 19, 1987	September 15, 2009
August 2, 1988	December 1, 2009
February 20, 1990	August 3, 2010
March 20, 1990	February 1, 2011
May 4, 1993	May 17, 2011
June 20, 1995	November 1, 2011
August 1995	July 3, 2012
August 6, 1996	October 16, 2012
October 1, 1996	November 13, 2012
September 15, 1998	December 4, 2012
July 6, 1999	September 17, 2013
December 5, 2000	January 7, 2014
April 17, 2001	September 1, 2015
February 19, 2002	December 6, 2016
February 18, 2003	August 1, 2017
July 1, 2003	October 3, 2017
December 20, 2005	October 1, 2019
June 05, 2007	November 12, 2019
June 17, 2008	December 3, 2019
August 19, 2008	August 4, 2020
March 17, 2009	December 6, 2022

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Section 602.06 - Ordinance Style
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Section 602.15 - Standing and Special Committees

Section 602.16 – Social Media Platforms

Section 602.17 – Councilor Requests for Staff Time & Legal Opinions

Section 602.18 - to Section 602.19 - **(Reserved)**

***** ***SEPARATE DOCUMENT - Re-classified as a separate document***

Section 602.20 – Town Council, Committees & Affiliations Policy

Section 602.42 to Section 602.49 - **(Reserved)**

Section 602.50 - Severance Clause

OPERATIONAL RULES

SECTION 602.01 - REGULAR MEETING

A. The regular meetings of the Town Council:

1. Shall be held at Henry Pennell Municipal Complex at 7:00 p.m., current time,
2. On the first and third Tuesday of each month, except that in July, August and November, the Town Council shall meet only once during each month on a date of their choosing.
3. When said days falls on a holiday or on an election day, the regular meeting shall be held on the following Tuesday, at the same time and place.
4. The date of any regular meeting may be changed by an order or resolve passed with at least four (4) affirmative votes at a previous meeting of the Council provided, however, that said change in date will still provide for two regular meetings in each month provided, there are enough days left in the month to do so.
5. In case of inclement weather or other public hazard, the Chair may decide, on the day of any regular Council meeting, to postpone that meeting seven days later at the same time and place and with notification to the public by the most expedient means.

SECTION 602.02 - COUNCIL WORKSHOPS AND SPECIAL MEETINGS

A. Workshops:

1. Workshop meetings, where Town business is discussed, but not to be voted on, shall be held from time to time as determined necessary by the Town Council.

B. Special meetings:

1. May be called by the Chair.
2. In case of their absence, disability or refusal may be called by three (3) or more members of the Town Council.
3. Notice of such meeting shall be served in person or left at the residence of each member of the Town Council at least twenty-four (24) hours before the time for holding said special meeting, unless all members of the Council sign a waiver of said notice.
4. The call for said special meeting shall set forth the matter(s) to be acted upon at said meeting, and nothing else shall be considered at such special meeting.
5. All special meetings shall comply with the Maine Freedom of Access law, 1 M.R.S.A. Sec. 406, as amended.

SECTION 602.03 – COUNCIL MEETINGS AND WORKSHOP AGENDAS

A. Regular Meetings Agendas:

1. Requests to add an item to a Council meeting agenda for consideration or action shall be forwarded to the Chair or the Town Manager, at least nine (9) work-days in advance of the meeting, to allow for sufficient time to amend the agenda for public notice. Holidays/Elections may impact the cut off dates.
2. No ordinance, order or resolve, unless of an emergency nature that is expressly identified in the ordinance, order or resolve, shall be in order for action at any regular or special meeting of the Town Council unless such ordinance, order or resolve shall be filed in the office of the Town Clerk at least nine (9) work-days prior to the meeting
3. When it is anticipated there will be an unusually large volume of background materials to be submitted by proponents, or opponents of an issue, the Chairperson may require submissions to be made at least two weeks, or more in advance.

B. Workshop Meeting Agendas:

1. No item shall be put on a workshop agenda unless at least two Councilors request it.

SECTION 602.04 – QUORUM

A. Quorum:

1. As per Article II, Section 13, of the Town Charter, a majority of the Council shall constitute a quorum for the transaction of business.
2. The quorum and participants consist solely of those members physically present together in the assembly.
3. At least three (3) votes shall be required for passage of any ordinance, order or resolution.

4. A smaller number may adjourn from time to time or may compel attendance of absent members.
5. At least twenty-four (24) hours-notice of the time and place of holding such adjourned meeting shall be given to all members who were not present at the meeting from which adjournment was taken.

SECTION 602.05 – ENACTMENT FORM

A. Enactments:

1. The Town Council shall act only by ordinance, order or resolve.
2. All ordinances, orders and resolves shall be confined to one subject, which shall be clearly expressed in the title and shall be put in writing on forms designed for that purpose in advance of the Council meeting.
3. Ordinances, orders and resolves shall each be separately numbered, consecutively, by date of introduction.

SECTION 602.06 – ORDINANCE STYLE

A. The enacting style for an ordinance shall be:

1. “Be it ordained by the Town Council of the Town of Gray, Maine in Town Council assembled,” followed by the proposed ordinance.

SECTION 602.07 – ORDER AND RESOLVE STYLE

A. In all votes of command:

1. The form of expression shall be “Ordered”.

B. All votes regarding opinions, principles, factors or purposes:

1. The form shall be “Resolved”.

SECTION 602.08 – FULL READING

A. As per Article II, Section 14.B of the Town Charter:

1. After passage on first reading, every proposed ordinance or a summary there of shall be posted in the municipal building and on the Town’s electronic website for at least seven (7) days prior to the next regular meeting of the Council.
2. At least one public hearing shall be held by the Council before any ordinance shall be passed, but nothing herein shall be deemed to require publication of the ordinance itself.
3. Every ordinance shall be in order for public hearing and the first reading of same but all ordinances may, at the discretion of said Council, be tabled from time to time.

SECTION 602.09 - YEAS AND NAYS TAKEN: WHEN

A. The yeas and nays shall be taken upon the passage of all ordinances and entered into the record of the proceedings of the Town Council by the Clerk:

1. These yeas and nays shall be taken on the passage of an order or resolve when called for by any member of the Town Council.
2. Every ordinance, order and resolve shall require, on final passage, the affirmative vote of at least three (3) members of the Town Council.

SECTION 602.10 - ORDINANCES EFFECTIVE: WHEN

A. No ordinance shall take effect and be in full force (except for emergencies):

1. Until thirty (30) days from and after it shall have been enacted as required by Article II, Section 14.C of the Charter.

SECTION 602.11 - ORDERS & RESOLVES: EFFECTIVE

A. Unless a later date is expressly provided for:

1. All orders and resolves shall take effect immediately, upon passage.

SECTION 602.12 - CHAIR AND VICE-CHAIR DUTIES

Beyond those outlined here, the Chair and Vice-Chair have no more authority or responsibility than any other Town Councilor. The Chair and/or Town Manager shall meet with the Vice Chair to review planned meeting agendas, as necessary, to ensure continuity of Town business.

A. The Chair is to be Presiding Officer:

1. The Chair shall take the Chair at the time appointed for the meeting,
2. Call the members to order,
3. Caused the roll to be called and,
4. If a quorum be present, call for the approval of the minutes of the preceding meeting as presented and proceed to business.
5. Shall conduct the meetings in a manner as described below and shall be the arbiter in all matters of meeting protocols, subject to a vote of the full Council.

B. The Chair shall preserve decorum and order. The Chair may;

1. Speak to points of order in performances of other members and shall decide all questions or order subject to appeal of the Council by motion regularly seconded, and no other business shall be in order until the question on appeal is decided.
2. Rule any person out of order and require a speaker to take their seat
3. Eject any person from the meeting place who, after being ruled out of order, remains disorderly.
4. In case of disorder, declare the meeting recessed until order is restored. In the event of serious disorder or emergency, declare the assembly adjourned to some other time (and place if necessary,) if it is impracticable to take a vote, or in his or her opinion, dangerous to delay for a vote.

C. Declaration of Votes:

1. The Chairperson shall declare all votes, but if any member questions a vote, the Chairperson shall cause a recount of the members voting in the affirmative and in the negative without debate.

D. Vice-Chair Responsibilities:

1. The Vice Chair will assume the role and responsibilities of the Chair whenever the Chair is absent or unable to fulfill their role.

SECTION 602.13 RULES OF DEBATE

All Town Councilors shall conduct themselves such as to serve as role models of leadership and civility to the community, as well as acting in such ways as to inspire public confidence in the municipal government they represent. Councilors shall accord the utmost courtesy to each other, Town employees, and to Public members appearing before the Town Council. Councilors shall refrain at all times from rude and derogatory remarks, reflections as to integrity of others, abusive comments, and statements regarding motives and personalities.

Members of the Public and Town Staff attending Town Council meetings shall observe the same rules of propriety, decorum and good conduct applicable to members of the Town Council.

A. To make a motion:

1. The Chairperson shall request from Council members a motion to place a topic on the floor for discussion and subsequent action (any ordinances, orders, or resolves).
2. Any ordinance, order, or resolve must be moved and seconded to be discussed or acted upon.
3. If the Chairperson receives no motion or second from a member, the Chairperson may make the motion or second the motion, provided that no member of the Council may second their own motion.
4. The Chairperson shall consider a motion to adjourn as always in order except on immediate repetition.
5. A motion to adjourn, lay on the table, or to take from the table, shall be decided without debate.
6. Any member voting in the majority, or in the negative in a tie vote, may make a motion to reconsider, provided that

the motion is made at the same, or the next scheduled meeting.

7. Motions for the Previous Question (to close debate) shall be handled according to Robert's Rules of Order, most recent edition.
8. Any motion shall be reduced to writing if directed by the Chairperson.
9. For the purposes of interpreting rules of order, a Council "session" lasts from the first Council meeting after each June election through the last Council meeting before the next June election. The general rule of order against renewal of motion during the same session applies to this period.

B. When a question is under debate:

1. The Chairperson shall receive no motion but:
 - (a) To adjourn.
 - (b) To lay on the table.
 - (c) For the previous question.
 - (d) To postpone to a date certain.
 - (e) To refer to committee, administrative official, or legal representative.
 - (f) To amend
 - (g) To divide the question in wording for separate debate.
2. Every Councilor shall have the opportunity to speak to an issue once, prior to any one Councilor being allowed to contribute a second time.
3. Public members wishing to address the Council shall raise their hand:
 - (a) and wait to be recognized by the Chairperson,
 - (b) give their name and address,
 - (c) sign in on a roster provided for that purpose. **
4. No person speaking may be interrupted, except by the Chair, or to raise a point of order, or to correct an error.

**** The Council strongly recommends that all Town standing or special committees adopt a similar, sign-in rule.**

D. Voting:

1. A simple majority vote shall approve all motions for orders, ordinances, and resolves.
2. All members present shall be required to vote on all questions put forth, except that any member may ask to be excused from voting, for good cause shown, by notifying the Chairperson prior to the vote.
3. No Council Rule may be amended or repealed unless at least seven (7) days prior notice is given, and the proposed changes as they will appear in the amended document shall be made available for public review, and approved by at least four fifths (4/5) of the members voting in the affirmative.
4. Council Rules may not be dispensed with or suspended unless at least four fifths (4/5) of the members consent thereto.

E. Parliamentary procedure:

1. if a question or situation arises that is not addressed in the Town Charter or ordinances, or these Rules, the Chairperson shall refer to Robert's Rules of Order, most recent edition, to resolve the matter, subject to a vote of the full Town Council then present and voting.

SECTION 602.14 – BREACH OF COUNCIL RULES OR ORDERS

A. When any member shall be guilty of a breach of any of the rules or orders of the Council:

1. On a motion passed by the rest of the Council, they be required to make satisfaction therefor and shall not be allowed to vote, or speak, except by way of excuse, until they have done so.

SECTION 602.15 – STANDING AND SPECIAL COMMITTEES

A. The Council shall create standing committees required by law and may create committees deemed necessary:

1. A separate list of both types of committees shall be maintained by the Town Manager, or their designee, separate from the Town Council rules, and kept up to date by him/her.
2. Amendments to such list may be made by the Town Council, from time to time, and any such amendment(s) to the list shall only require a majority vote.

SECTION 602.16 – SOCIAL MEDIA PLATFORMS

Recognizing that citizens and the public increasingly gather information through social media sites, Councilors may find it beneficial to use such platforms to enhance their communication with constituents. If Councilors choose to use social media platforms for communication, it should be noted the Maine Freedom of Access Act (“FOAA”) requirements would apply to content involving the conduct of government (i.e., Town) business on those platforms.

A. To ensure compliance and clarify communications, Councilors agree to the following:

1. Councilors who choose to use social media for the purpose of communicating with constituents as a Councilor will create a Council-specific account to segregate Town Business content from personal communications and will label the account as such.
2. Councilor social media accounts shall be used for purposes of disseminating information and engaging with residents. The content of such accounts and pages shall be limited to general communication regarding Town business and may either report Town Council votes and actions as reflected in the minutes of Town Council meetings or may communicate items that are included on the Town Council agenda. In no event shall social media accounts be utilized for official actions, decisions or meetings, all of which shall occur at Town Council meetings as required by the FOAA.
3. When posting content to Council specific accounts, Councilors should take care to identify when stating a personal opinion versus an opinion that is reflective of the Council as a whole. All content on the Council account should be limited to Council-related duties and activities and Town business and shall not include personal content.
4. The following disclaimer should be posted on the Council specific account:
The content on this account including comments and replies to comments, may be considered public records, and may therefore be subject to public record requests for review and copying under Maine’s Freedom of Access Act (Title 1, Sections 401-521 of the Maine Revised Statutes).
5. Council accounts shall be limited to posting content on the Councilor’s page or responding to content on that page and shall not be used to “like” or comment on other users’ posts or comments outside of the Council specific page.
6. Councilors shall be required to preserve access to accounts such that a copy of all content remains available for inspection or copying upon request as required under FOAA and shall comply with any request from the Town’s public access officer to provide the same within a timely manner.
7. Councilors are responsible to understand what information is considered confidential under the FOAA and shall not post any such confidential information on social media.

Councilors shall not engage with one another on social media in a manner that would be considered a public meeting without notice, i.e., the discussion of Town business by three or more Councilors without advanced notice and opportunity for the public to attend.

SECTION 602.17 – COUNCILOR REQUESTS FOR STAFF TIME AND LEGAL OPINIONS

Councilor requests for information may require significant involvement from Town Staff or the Town’s legal team in order to be resolved.

A. When it will involve more than one (1) hour, requests will be resolved as follows:

1. The Town Manager will determine if requests for staff or legal team time to research questions, generate reports or gather data will make it difficult or expensive to complete current assignments.
2. If the Manager declines a Councilor's request, the Councilor may ask the Chair to determine if the majority of Councilors support their request.
3. The Chair must allow enough discussion to clarify a request. If there is not enough time in the agenda for a discussion and vote, the Chair will schedule the discussion and vote for the next available meeting.
4. The Chair will conduct a poll to determine the Council's support.
5. If the majority of Councilors do not support the request, the request fails.

B. A request that fails may be brought up at a future meeting and discussed again if the Chair agrees new information has become available making reconsideration appropriate.

II. COMMITTEES

Section II. Committees has been removed from the Town of Gray Council Rules.

602.42 TO SECTION 602.49 – (RESERVED)

SECTION 602.50 - SEVERANCE CLAUSE

- A. Whenever there is a conflict between the language contained in these Rules and that of the State statutes, the Town Charter or Ordinances, the Town Charter or Ordinance shall prevail except where the State statute is intended to control.

Town Council Meeting Schedule - 2023 to 2024

Updated: 04/23/23

Date of Meeting	Agenda Items to Chair*	Packet Material to Staff**	Agenda Posted	Packet Posted
June 20, 2023	6/7	6/12	6/13	6/15
July 18, 2023	7/5	7/10	7/11	7/13
August 15, 2023	8/2	8/7	8/8	8/10
September 5, 2022	8/23	8/28	8/29	8/31
September 16, 2023	-	-	-	-
September 19, 2022	9/6	9/11	9/12	9/14
October 3, 2023	9/20	9/25	9/26	9/28
October 17, 2023	10/4	10/6	10/10	10/12
November 14, 2023	11/1	11/6	11/7	11/9
December 5, 2023	11/22	11/27	11/28	11/30
December 19, 2023	12/6	12/11	12/12	12/14
January 2, 2024	12/20	12/21	12/26	12/28
January 16, 2024	1/3	1/8	1/9	1/11
February 6, 2024	1/24	1/29	1/30	2/1
February 20, 2024	2/4	2/12	2/13	2/15
March 5, 2024	2/21	2/26	2/27	2/1
March 19, 2024	3/6	3/11	3/12	3/14
April 2, 2024	3/20	3/25	3/26	3/28
April 16, 2024	4/3	4/8	4/9	4/11
May 7, 2024	4/24	4/29	4/30	5/2
May 21, 2024	5/8	5/13	5/14	5/16
June 4, 2024	5/22	5/24	5/28	5/30

Saturday - Council Retreat

Indigenous Peoples' Day

Agenda posted on Election Day

Christmas - agenda posted day after Christmas

Memorial Day - agenda posted day after Memorial

Council Election Day: June 11th, 2024

* Latest Date for Agenda Request for consideration

** Deadline for Packet material

Dates shifted due to Election/Holidays

Councilor Liaisons (as of June 2022)

Councilor	Board/Committee
Councilor Carder	Dry Mills Schoolhouse Committee
	Recreation Committee
	Open Space Committee
	Greater Portland Council of Governments - Delegate
	General Assistance Fair Hearing Authority
Councilor Chappell	Greater Portland Council of Governments - Executive Committee and Delegate
	Ordinance Advisory Committee
	Resiliency Committee
Councilor Maguire	Finance Committee - Liaison
	Planning Board
	General Assistance Fair Hearing Authority
	Board of Assessment Review
Councilor Meaney	Finance Committee - Member
	Planning Board - Alternate
	Zoning Board of Appeals
	Wild Blueberry Festival Committee
Councilor Curtis	Community Television Advisory Committee
	Gray Library Trustees
	Community Economic Development Committee

TOWN OF GRAY

FISCAL POLICY

Adopted by Gray Town Council on March 7, 2023

The Town of Gray shall develop and maintain, through the office of the Town Manager and the Town Council, a financially prudent, effective, efficient, and desired level of services to the citizens of Gray.

The Town of Gray shall develop and maintain, through the office of the Town Manager and the Town Council, a Performance Management Program incorporating such tools and metrics to clearly and succinctly demonstrate to the citizens of Gray that their tax dollars are allocated, managed, and deployed wisely.

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FISCAL POLICY

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The Town of Gray shall develop and maintain, through the office of the Town Manager and the Town Council, a Performance Management Program incorporating such tools and metrics to clearly and succinctly demonstrate to the citizens of Gray that their tax dollars are allocated, managed, and deployed wisely.

BASE OPERATING BUDGET POLICY

The Town of Gray shall maintain a level of expenditure that shall provide for the public well-being and safety of the residents as the first level of priority.

Additional services and programs shall be reviewed in an order of priority that shall reflect both, the financial capacity of the taxpayer base to sustain such services, and the practical and intrinsic value of the offering to the community.

BASE BUDGET DEVELOPMENT POLICY

An annual base operations budget shall be developed by verifying, through historic review, Department Head, Town Manager, and Council recommendations, expenditures required for the forthcoming fiscal year. During the annual budget development process, the existing budget and work practices shall be thoroughly reviewed to determine and develop opportunities to improve service levels without additional cost or to reduce operating cost without reducing service levels. Additions and/or incremental adjustments of the base operating budget shall be supported by business case analysis.

PURCHASING POLICY

Spending Authorization

The Town Manager is designated by the Charter as the Purchasing Agent for the Town. Accordingly, the Manager and Department Heads are authorized to spend within budget appropriations. Purchases within the dollar ranges specified below must meet the requirements listed.

\$0 - \$5,000. Formal competitive bidding is not required. However, the purchaser should endeavor to get the best value for the money spent. Department Head or their designee can approve the purchase.

\$5,001 - \$15,000. Quotations shall be solicited from a minimum of three qualified bidders, if available. The quotes must be documented and attached to purchase order. A purchase order signed by the Town Manager is required.

\$15,001 - \$40,000. Written proposals or bids shall be solicited from a minimum of three qualified bidders, if available and attached to purchase order. A purchase order signed by the Town Manager is required.

Over \$40,001. Written bid specifications or equivalent shall be approved by the Town Manager. The bid shall be advertised by the most efficient means possible to encourage the widest possible competition. The Town Manager may award the bid to the lowest bidder and sign the purchase order or contract.

Total Cost Bidding

If the Town Manager feels that it is in the best interest of the Town not to award the bid to the low bidder, they may refer the award of the bid to the Town Council. The Town Council shall award the bid to the best bidder; not necessarily the lowest bidder; keeping in mind the total cost over the life of the project or equipment, the quality of material, availability of service, contributions by the bidder to the local tax or employment base and other significant factors.

Cooperative Purchasing

Competitive bidding requirements may be delegated by the Town Manager to area-wide, or State-wide purchasing cooperatives.

Exemptions from Competitive Bidding:

1. Contracts for professional services. Professional Services contracts should be rebid every three years, with the option for the Town to extend two annual renewals.
2. Hourly rate contracts, which cannot be effectively estimated.
3. Situations in which it is determined by the Town Manager that only one firm can effectively provide the required service or materials. Such sole source purchases may be made for continuity of department/town assets.
4. Emergency repair or replacement where it is determined by the Town Manager that the repair or replacement cannot be delayed sufficiently to conform to the policy.

5. The letting of contracts or purchases of additional quantities, where the Town has recently awarded bids as normally required, and the successful bidder is willing to honor their original price.

6. Purchases from vendors which have been vetted by a professional association. Such documentation must be attached to invoices for payment.

Sole Sourcing

Sole sourcing refers to products that are only produced by only a single supplier. Single Sourcing refers to products that are produced by more than one supplier. Single sourcing is more sustainable than sole sourcing as products can be produced by more than one supplier.

Should the case be that an item or service falls under sole sourcing a sole source memo will be provided as justification and provided to the Town Manager for prior approval of purchase. The memo will also include a quote from the vendor providing the item or service.

**CAPITAL INVESTMENT PLAN AND PROGRAM POLICY
(CIP)**

The CIP shall provide for adequate design, construction, maintenance, and replacement of the Town’s infrastructure including roads and bridges. The CIP shall also provide for repair and/or replacement of capital plant and equipment, including motor vehicles, building maintenance, and capital tools and equipment.

CIP PROGRAM DEVELOPMENT POLICY

The Town shall project its needs for the next ten years and shall update this projection twice each year commensurate with the programmed property tax billing dates. From these projections, a five-year maintenance and replacement schedule shall be developed and followed for items valued at a minimum of \$5,000 and with a projected life span of at least 7 years.

The Town shall maintain a diversified and stable revenue allocation system to mitigate short-term fluctuations in any one year. Annual revenues and revenue allocations to the CIP shall be estimated and adjusted using objective, analytical processes utilizing trend analysis, statistical analysis, and financial analysis tools as appropriate.

CIP DEPLOYMENT POLICY

The Town shall deploy all capital projects based on highest and best use of associated capital funds. The Town shall review annually the five-year CIP projections for capital projects and

improvements and shall develop a lifecycle cost analysis that clearly articulates the financial benefit, funding sources, and project implementation schedule for each capital project proposal before it is submitted to the Town Council for approval. To ensure project completion within budget and established timelines, tracking of components of the CIP approved shall be implemented and the Town council updated monthly monitored by the Town Manager.

A healthy reserve fund should be maintained to reduce impacts to the MILL rate.

Emergency and unanticipated capital expenditures for maintenance and/or replacement shall be the rare exceptions and only considered where public health and/or safety are at risk. A Buildings and Grounds Contingency fund and a Town Manager Contingency fund should be maintained to address such situations.

A fixed asset system shall be maintained to identify all Town assets, their condition, historical cost, replacement value, and useful life.

LONG TERM CAPITAL INVESTMENT AND DEBT POLICY

The Town of Gray shall confine long-term borrowing to specific capital improvements that cannot reasonably be funded from annualized tax allocations or reserve funds. The term structure of debt shall not exceed the anticipated useful life of the acquired asset. Bonding is recognized as a useful financial tool to assist with large projects, such as infrastructure, or high value equipment purchases, when the value of bond costs is reasonable.

When market conditions are deemed favorable, unexpended capital shall be invested to maximize return while preserving the liquidity of the investment base. All proceeds from these investments shall be retained in the Undesignated Fund Balance Account and shall be used to supplement annualized CIP funding requirements.

CASH MANAGEMENT POLICY

The Town Treasurer shall semi-annually submit an investment plan to the Town Council for review and adoption. The plan shall clearly articulate investment strategies that maximize the overall rate of return for all town funds collected while preserving liquidity. The plan shall comply with all applicable laws and adopted investment policies. The Town Treasurer shall pro-actively direct the investment of Town cash funds in various investment vehicles such as overnight deposits, money market accounts, CD's, bonds which are held by a trustee or other financial agent.

PERFORMANCE REPORTING

The Town performance reporting program is designed to ensure consistent, high quality, cost-effective services for the citizens of Gray.

The Town Manager's Office shall have the primary responsibility for implementing the performance reporting program under the direct oversight of the Gray Town Council. Performance reporting is the assessment of how well the Town as a whole, and each department, performs when providing goods and services to Gray citizens and to regional and state entities.

Gray's Town Manager shall be accountable for the proper use of tax dollars and for providing the services citizens expect from local government. Performance reporting provides Gray citizens with the information necessary to ensure accountability. Additionally, performance reports are a management tool that tracks work performed and results achieved. The Town of Gray's performance reporting program is intended to inform the Township by:

- Providing necessary information to enhance policy decision-making;
- Improving customer service feedback;
- Supporting strategic planning and goal-setting;
- Enabling effective use of resources; and
- Strengthening accountability.

The Town Administration shall assemble a comprehensive Annual Report each year. Copies of the report shall be distributed to program managers, department heads, the Town Council, Boards and Committees, the media, and the public. The Town Manager will require monthly reports from Town Department Heads and will share those monthly reports with the Town Council as part of their own reporting to the Town Council. These department reports will demonstrate the value of public services provided by the Town of Gray, and the efficiency of their delivery.

ADMINISTRATION

TOWN MANAGER

Purpose: To ensure sound overall management practices for the Town in general; that citizen interface with Town Administration is satisfactory; that reporting departments are managed to the overall satisfaction of the citizens and Town Council; that the Town's Operating Budget and Capital Investment Program are properly developed and implemented; to ensure the quality of life in Gray meets or exceeds the expectations of the citizens commensurate with taxpayer burden.

TOWN CLERK

Purpose: To provide thorough, timely, accurate, records, documents, and information to the citizens of Gray, the Town Council and Town boards and committees.

FINANCIAL ADMINISTRATION AND BUDGET PROGRAM

Purpose: To ensure sound financial management by managing the investment of Town funds; managing the development and implementation of the Town’s budget; preparing the City's Capital Improvements Program (CIP) and Fiscal Analysis; performing studies and analyses; and providing recommendations to support the Council's financial decisions and fiscal policy.

ACCOUNTING AND CONTROL

Purpose: To ensure the accurate accounting, disbursement and safeguarding of the Town’s funds by maintaining accounting and fixed asset records and issuing reports in conformance with generally accepted accounting principles; reviewing transactions to ensure compliance with applicable regulations, policies, and requirements; paying accounts receivable in an accurate and timely manner; managing the payroll process in an accurate and timely manner; and administering the financial component of employee retirement and benefit programs.

PURCHASING

Purpose: To provide the Town with the means to obtain quality goods and services at the lowest possible cost while conforming to the Gray Town Charter, Town Council policy, the Town Administrative Code, as well as state and federal requirements for procurement. To cost effectively manage the storage and disposal of goods and/or services.

REVENUE PROGRAM

Purpose: To ensure the timely, accurate and equitable collection of revenues and property taxes by monitoring billing, collection, and receipt of taxes; managing the billing and collection of ancillary fees and charges.

HUMAN RESOURCES

Purpose: To provide Town employees with access to training and resources that promote professional development, teamwork, technical proficiency, and the management and leadership that fosters and facilitates a sound return on the investment made by Gray citizens in maintaining adequate Town staffing.

BUILDINGS AND GROUNDS

Purpose: To maintain town parks and facilities in an attractive, safe, clean, and accessible condition by planning and conducting preventive maintenance; managing CIP renovation projects; conducting repairs; providing in-house and contractual cleaning services; managing ADA compliance and performing safety inspections.

COMMUNICATIONS AND INFORMATION TECHNOLOGY

WEBSITE, WEB-BASED SERVICES, AND SOCIAL MEDIA

Purpose: To increase citizen understanding and awareness of the Town by providing effective communication through Gray's website and social media. To increase citizen understanding, awareness, and participation in Town government and to increase and facilitate information flow to users.

LIBRARY

Purpose: To meet the needs of Gray's citizens by providing high quality programs delivered to maximize attendance and effectiveness. To provide a high-quality, well-maintained inventory of books, periodicals, and other media. To plan for maximum utilization of Library facilities.

PLANNING and DEVELOPMENT SERVICES

ASSESSING

Purpose: To ensure the timely, accurate and equitable development of the Property Tax basis for property tax revenues by maintaining accurate and timely records of new construction, monitoring trend rates for new construction, and by conducting periodic assessment reviews.

CODE ENFORCEMENT

Purpose: To ensure the safety and conformance of Gray's buildings to Building code requirements. To maintain the value of property and safety of the occupants by permitting and inspecting construction, enforcing the zoning ordinance, and enforcing town codes in a timely and consistent manner. Work with Town boards, committees, and the citizens to effectively and efficiently provide clear, concise, accurate information for proposed construction projects.

GEOGRAPHIC INFORMATION SYSTEM PROGRAM (GIS)

Purpose: Develop and maintain a GIS infrastructure that will allow employees and the public easy access to the Geographic Information System (GIS), which will provide employees the tools to perform their work more efficiently and the public with easy access to geographical information over the Internet enhancing implementation of strategic Comprehensive Plan goals and objectives.

PLANNING

Purpose: To develop and oversee long range planning for the Town, including preparing and updating the master plan (Comprehensive Plan) zoning plans, and strategic planning documents. Maintain an up-to-date statistical database (GIS). Coordinate the implementation of the Gray

Comprehensive Plan and other specialized plans and recommendations. Provide informed and accurate staff support to Town boards and committees. Develop policies and plans for Town Council review that enhance the development of new lots, blocks and/or units with final approval for location within target zoning areas. Advise Town council as to the effectiveness of Comprehensive Plan Implementation as it applies to zoning and business opportunities.

PUBLIC SAFETY

PUBLIC SAFETY SERVICES

Purpose: To ensure the citizens of Gray are provided with an ongoing Firefighting and Rescue force, Fire and Rescue related infrastructure including buildings and equipment, training, fire prevention and inspection safeguards and information, and other Fire and Rescue and life safety services administered in an effective and efficient manner.

FIRE INSPECTOR

Purpose: To maintain the safety of Gray's buildings and respective occupants by inspecting construction and enforcing the Town's Fire code in a timely and consistent manner. Work with Town boards, committees, and the citizens to effectively and efficiently provide clear, concise, accurate information for proposed construction projects.

ANIMAL CONTROL OFFICER

Purpose: To preserve public order, protect lives and property, and reduce dog bites, cruelty to animals, dead dogs in the road, miscellaneous animal conflicts.

PUBLIC WORKS

Purpose: To deliver Public Works engineering and operational services that provide the Town of Gray a reliable, safe, effective road system. To ensure a safe and clean environment for citizens and high-quality infrastructure that meets Town, state, and federal standards by inspecting all related capital improvement construction work and construction of infrastructure by developers who receive Town of Gray issued permits; and by managing in-house and contractual services for construction, maintenance and repair of infrastructure including roadways, streets, sidewalks and storm water management systems and facilities.

MOTOR VEHICLE MAINTENANCE PROGRAM

Purpose: To ensure that the vehicles and equipment within the Town's fleet are always operational and well-maintained by providing an efficient, thorough, and effective maintenance and repair program; managing vehicle acquisition and disposition; and managing fuel operations.

RECREATION

Purpose: To meet the recreational needs of citizens by providing high quality Recreation programs. To provide high-quality, well-maintained facilities and programs for the public and community by maintaining Town Parks and Recreation facilities; to provide contractual and in-house services for private and public meetings and performances; develop programs and opportunities that fully utilize facilities and grounds; promote public awareness of the Town's resources.

RECYCLING AND TRANSFER STATION

Purpose: To ensure that the Recycling engineering and operational services provide the Town of Gray with a reliable, safe, effective waste management and disposal system. To ensure a safe and clean environment for citizens and a high-quality infrastructure that meets Town, state and federal recycling and waste management standards by managing contractual services for waste management, renovations, maintenance and repair of equipment and facilities.

CAPITAL PROJECTS

Purpose: To develop and maintain town roads, streets, sidewalks, parks, and facilities in an attractive, safe, clean, and accessible condition by planning, managing, and implementing CIP renovation projects.

To provide a safe and effective street and sidewalk system by ensuring that public streets and sidewalks are designed to town standards; planning roadway and traffic control improvements; operating and maintaining traffic signals, beacons, and streetlights; coordinating with adjacent towns on traffic coordination and planning.

To ensure that the vehicles and equipment within the town's fleet are always operational and well-maintained by providing an efficient, thorough and effective maintenance and repair program; managing vehicle acquisition and disposition.

To ensure sound financial management by managing the investment of Town funds; managing the development and implementation of the Town's budget; preparing the Town's Capital Improvements Program (CIP) and Fiscal Analysis; performing studies and analyses; and providing recommendations to support the Council's financial decisions and fiscal policy.

TOWN OF GRAY
FEE SCHEDULE FY 2023

TOWN OFFICE-CLERK/TREASURE	Fees	Proposed Changes
Motor Vehicle Registrations		
Excise rates are determined at the State level as well as all other mandated fees.		
Agent fees are traditionally set at the highest rate allowed by the State.		
Vital Records (Birth, Death, Marriage)		
Rates are determined at the State level.		
Dog Licenses		
Rates are determined at the State level (including late fee assessed on February 1st annually).		
Ordinance mandated fee for unregistered dogs (maximum)	\$100.00	
Inland Fisheries & Wildlife Licenses (Hunting, Fishing)		
Rates are determined at the State level.		
Recreational Vehicle Registrations (Boat, Airplane, ATVs, Snowmobiles)		
Excise rates are determined at the State level as well as all other mandated fees.		
Agent fees are traditionally set at the highest rate suggested by the State.		
Ordinance-Mandated Licenses/Permits		
Automobile Graveyard and Auto Recycling Permit* ("Junk Yards")	\$50.00	
Games of Chance License*-Rates are determined at the State level.		
Liquor License* (Off-premise Caterer)	\$10.00	
Special Amusement Permit*	\$250.00	
Liquor License*	\$30.00	
Mass Gathering Application Fee* (non-refundable)	\$25.00	
Mass Gathering Permit Fee*	\$200.00	
Massage License (New)-Therapist Or Establishment Or Combination*	\$150.00	
Massage License (Renewal)-Therapist Or Establishment Or Combination*	\$50.00	
Mobile Vendor License (Resident)*	\$25.00	
Mobile Vendor License (Non-Resident)*	\$50.00	
Farmer's Market License		
Private Property Annually	\$15.00	
Vendor Fee (Per Each)	\$10.00	
Public Property Annually	\$35.00	
Vendor Fee (Per Each)	\$15.00	
Food Truck License		
Resident	\$25.00	
Non Resident	\$50.00	
Advertising Fee	\$100.00	
Farm Stand-Annual License	\$50.00	Moved from code enforcement
Home Solicitation License (Resident)*	\$25.00	
Home Solicitation License (Non-Resident)*	\$50.00	
Professional Fireworks Display	\$400.00	
Waste Haulers License	\$200.00	
Tax Lien Fees (Record, discharge, demand, postage)		
Rates are determined at the State level.		
Postage and demand fees are traditionally set at the highest rate allowed by the State.		

TOWN OF GRAY
FEE SCHEDULE FY 2023

	Fees	Proposed Changes
TOWN OFFICE-CLERK/TREASURE (continued)		
Miscellaneous Clerk Fees		
Abutter Notifications (per abutter) (required if any Mass Gathering Permit Fee is waived)	Current rate set by USPS for applicable first-class mail	
Advertising (for all applications which require a Public Hearing)(per ad)*	\$100.00	
Copies-Black and White (per page)	\$0.50	
Copies-Color (per page)	\$1.00	
Fax (per page) (including vehicle insurance cards)	\$1.00	
Information Requests (FOIA, FOAA, etc)-First hour	\$0.00	
Information Requests (FOIA, FOAA, etc)-After the first hour	Highest rate allowed by State	
Non-Violation Land Use Consent Agreement (includes all out-of-pocket fees/expenses)	\$500.00	
Electronic or Hard Copy (Voter List) (as allowed by law)	Highest rate allowed by State	
Electronic Version of Database(s) (Dog Owners, Taxpayers/Property Information, etc)	\$35.00	
Mailing Labels (Voter List, Dog Owners, Taxpayers) (initial fee)	\$25.00	
Mailing Labels (Voter List, Dog Owners, Taxpayers) (per label)	\$0.05	
Notary Public (per signature page)	\$2.00	
Pole Permit (as allowed by law)		
Returned Check (per occurrence)	\$25.00	
Winter Maintenance Road Application (includes Registry of Deeds filing fee) (may be subject to separate Review escrow)	\$50.00	
*Indicates that the additional Advertising fee is required.		
COMMUNICATIONS INFORMATION		
GCTV		
Determined by GCTV Policy.		
Copies of meetings (per disk)	\$10.00	
Website (definitions attached)		
Sponsorship Fees-Business (annually)	\$120.00	
Sponsorship Fees-Organization/Religious (annually)	\$60.00	
RECYCLING & SOLID WASTE		
Asphalt Roofing (per cubic yard)	\$40.00	
Brush/Limbs/Tree parts (per cubic yard)	\$5.00	
Carpet (per cubic yard)	\$10.00	
Demolition Debris (per cubic yard)	\$25.00	
Demolition Wood (per cubic yard)	\$10.00	
Freon Units	\$14.00	
Leaves/Grass (per cubic yard)	\$3.00	
Mattresses (per piece)	\$5.00	
Recycling Disposal Sticker (Resident)	\$5.00	
Chair	\$8.00	
Love Seat	\$10.00	
Sofa up to 6 feet	\$15.00	
Televisions	\$5.00-\$10.00	
Tires-Off Rim	\$2.00	
Tires-On Rim	\$4.00	

TOWN OF GRAY
FEE SCHEDULE FY 2023

	Fees	Proposed Changes
PUBLIC WORKS		
Private Road & Sign		
Sign	\$60.00	
Post	\$35.00	
Bracket/Hardware	\$25.00	
Install	\$80.00	
GRAY PUBLIC LIBRARY		
Copies-Black and White (per page)	\$0.50	\$0.25
Faxes-outgoing/incoming (per page)	\$1.00	
Library Card (Non-Resident)	\$30.00	
Library Card (Resident)		
Replacement Card	\$3.00	
Lost Items (per incident)	List Price of Item + \$3.00	
Minerva Loan Fine (per day)	\$0.10	
Overdue Fines Adult (maximum per incident)	\$5.00	
Overdue Fines Adult (per Day)	\$0.25-\$5.00	
Overdue Fines Adult's Audiobook (per Day)	\$0.25-\$5.00	
Overdue Fines Children (maximum per incident)	\$5.00	
Overdue Fines Children (per Day)	\$0.10	
Overdue Fines Children's Videos (per Day)	\$0.25-\$5.00	
Overdue Fines Children's Audiobooks & CDs (per Day)	\$0.25	
Overdue Fines New Books (per Day)	\$0.25-\$5.00	
Overdue Fines Periodicals (per Day)	\$0.25-\$5.00	
Overdue Fines Video & Music CD (per Day)	\$0.25-\$5.00	
Billed Items (14-days past due date) per incident		\$3.00
Late Return (Item(s) returned 14 to 45 days past due date) per incident		\$3.00
Lost Items (45-days past due date; item ineligible for return) per incident		\$3.00
Scanning (per job)	\$1.00	
RECREATION		
All program fees are determined based on program details and budgets as posted and pre-approved by the Recreation Director and the Town Manager.		

TOWN OF GRAY
FEE SCHEDULE FY 2023

PUBLIC SAFETY	Fees	Proposed Changes
Rescue Services		
Advanced Life Support(ALS)(Base Rate) (formerly Paramedic, Intermediate Care)	\$850.00	\$1000.00
Basic Life Support(BLS) (Base Rate)	\$600.00	\$700.00
Controlled Burns (Base Rate)	\$500.00	
Cardiac Monitoring (Flat Rate)	\$100.00	
IV Treatment (Flat Rate)	\$100.00	
Oxygen (Flat Rate)	\$50.00	
ALS Intercept (providing ALS care to another community)	\$300.00	
Advanced Airway Care	\$100.00	
ALS #2 (when 3 or more medications are used)	\$1,200.00	\$1,400.00
ALS Non-Emergency (ALS on board during routine BLS call)	\$625.00	
Defibrillation	\$50.00	
EMS Transports (per mile)	\$16.00	\$18.00
Medical Records (first page)	\$5.00 first page + \$.45 each additional page	
On Scene Treatment without transport	\$150.00	
Motor Vehicle Crashes		
Level 1 - Fire Department mitigation with clean-up of damage to public way.	\$500.00	
Level 2 - Level 1 plus medical assistance using collar, long board, extrication, tools needed for patient care and scene safety.	\$600.00	
Level 3 - Level 1 and 2 plus utilization of hydraulic devices, extrication equipment, lifting bags, stabilization and technical rescue tools including heavy rescue apparatus.	\$1,800.00	
Level 4 - Any incident requiring the use of Medical helicopter; includes setting up a landing zone and ensuring landing zone safety, including levels 1, 2 or 3.	\$2,100.00	
Fire Department		
Aerial/Ladder Truck (per hour)	\$200.00	
Chimney Fire (3rd & subsequent times within a 12-month period)	\$100.00	
Command Van (per hour)	\$100.00	
Hazardous Materials Incident (damaged or non-reusable equipment and supplies)	Individually determined based on replacement cost	
False Fire Alarm (3rd time within a 12-month period)	\$50.00	
False Fire Alarm (4th & subsequent times within a 12-month period)	\$100.00	
Fire and EMS report (per copy)	\$20.00	
Forestry Units (per hour)	\$100.00	
Personnel Labor (per hour)	\$45.00	
Pumper Truck (per hour)	\$125.00	
Ambulance (per hour)	\$100.00	
Heavy Rescue (per hour)	\$125.00	
Tank Truck (per hour)	\$100.00	
Utility Truck (per hour)	\$50.00	

TOWN OF GRAY
FEE SCHEDULE FY 2023

PUBLIC FACILITIES RENTAL	Fees	Proposed Changes
Recreation		
Newbegin Community Gymnasium		
Local For-Profit Organization	\$50/hr or three hours for \$105.00	
Local Non-Profit Organization	\$35/hr or three hours for \$75.00	
Non-Local For-Profit Organization	\$60/hr or three hours for \$126.00	
Non-Local Non-Profit Organization	\$45/hr or three hours for \$95.00	
Beach Volleyball Court-1 Court (per hour)		
Local For-Profit Organization	\$15.00	
Local Non-Profit Organization	\$10.00	
Non-Local For-Profit Organization	\$20.00	
Non-Local Non-Profit Organization	\$15.00	
Beach Volleyball Court Lights-1 Court (per hour)		
Local For-Profit Organization	\$20.00	
Local Non-Profit Organization	\$15.00	
Non-Local For-Profit Organization	\$30.00	
Non-Local Non-Profit Organization	\$25.00	
Beach Volleyball Court-2 Court (per hour)		
Local For-Profit Organization	\$25.00	
Local Non-Profit Organization	\$20.00	
Non-Local For-Profit Organization	\$35.00	
Non-Local Non-Profit Organization	\$30.00	
Beach Volleyball Court Lights-2 Court (per hour)		
Local For-Profit Organization	\$30.00	
Local Non-Profit Organization	\$25.00	
Non-Local For-Profit Organization	\$40.00	
Non-Local Non-Profit Organization	\$35.00	
Douglas or Pennell Ball Field Rental (per hour)		
Local For-Profit Organization	\$25.00	
Local Non-Profit Organization	\$0.00	
Non-Local For-Profit Organization	\$35.00	
Non-Local Non-Profit Organization	\$0.00	

TOWN OF GRAY
FEE SCHEDULE FY 2023

PUBLIC FACILITIES RENTAL (continued)	Fees	Proposed Changes
Newbegin Rec Room		
Local For-Profit Organization	\$75/hr or three hours for \$158.00	
Local Non-Profit Organization	\$60/hr or three hours for \$126.00	
Non-Local For-Profit Organization	\$85/hr or three hours for \$179.00	
Non-Local Non-Profit Organization	\$70/hr or three hours for \$147.00	
Newbegin Softball Field (per hour)		
Outdoor Basketball Courts (per hour)		
Local For-Profit Organization	\$15.00	
Local Non-Profit Organization	\$10.00	
Non-Local For-Profit Organization	\$20.00	
Non-Local Non-Profit Organization	\$15.00	
Pennell Snack Shack (per hour)		
Local For-Profit Organization	\$15.00	
Local Non-Profit Organization	\$0.00	
Non-Local For-Profit Organization	\$30.00	
Non-Local Non-Profit Organization	\$0.00	
Security Deposit--Newbegin Rec Room rental requires a \$200 security deposit per rental. All other facility rentals require a \$100 security deposit per rental.		
Library		
Small Meeting Room-Non-Profit/Community Organizations (per hour)	\$5.00	\$0.00
Small Meeting Room-For-Profit Organizations (per hour)	\$40.00	
Large Meeting Room-Non-Profit/Community Organizations (per hour)	\$15.00	\$0.00
Large Meeting Room-For-Profit Organizations (per hour)	\$40.00	

TOWN OF GRAY
FEE SCHEDULE FY 2023

COMMUNITY DEVELOPMENT	Fees	Proposed Changes
Administrative		
Copies-8.5 x 11 (letter-black) (per page)	\$0.50	
Copies-8.5 x 11 (letter-color) (per page)	\$1.00	
Copies-11 x 17 (legal/ledger-black) (per page)	\$1.00	
Copies-11 x 17 (legal/ledger-color) (per page)	\$1.50	
Copies-24 x 36 (Black) (per page) (Town documents ONLY)	\$5.00	
Copies-24 x 36 (Color) (per page) (Town documents ONLY)	\$7.00	
Copies-36 x 48 (Black) (per page) (Town documents ONLY)	\$10.00	
Copies-36 x 48 (Color) (per page) (Town documents ONLY)	\$15.00	
Copies-Deeds (per page)	\$1.00	
Copies-(Town street maps)	\$3.00	
Copies-Ordinance-Subdivision, Zoning & Shoreland Zoning ONLY	\$20.00	
Copies-Ordinance-All other Ordinances	\$10.00	
Copies-Disk-All Ordinances	\$40.00	
E-mail/scan or fax of tax/property information (per page) (prepayment required)	\$1.00	
Electronic Version of Database(s) (Taxpayers/Property Information, etc)	\$35.00	
Research Requests (mortgage information verification, etc) (first 15 Minutes)	\$35.00	
Research Requests (mortgage information verification, etc) (Every 30 minutes after the first 15 Minutes)	\$35.00	
PLANNING BOARD (PB)/STAFF REVIEW COMMITTEE (SRC)		
Abutter Notifications (per abutter)	\$8.00	
Legal Advertising (per ad)	\$100.00	
Planning Review & Escrow Fees	Please see attached	
ZONING BOARD OF APPEALS (ZBA)		
Administrative Appeal (includes legal advertising and abutter notifications)	\$500.00	
Variance Application (includes legal advertising and abutter notifications)	\$500.00	

TOWN OF GRAY
FEE SCHEDULE FY 2023

CODE ENFORCEMENT	Fees	Proposed Changes
All Work done without a Permit is subject to double the normal permit fee or \$100.00 (whichever is greater)	Minimum of \$100.00	
Building		
Building Permit Admin Fee	\$25.00	
Permit Fee (minimum)	\$25.00	
Permit (per square feet)		
Foundation/Unfinished/Decks/Sheds etc.	\$0.30	
Residential-Other Finished Space	\$0.35	
Commercial-Other Finished Space	\$0.45	
New Dwelling Unit (Per Each)	\$400.00	
Mobile Home Units	\$400.00	
Permit Renewal (one-time only)	\$100.00	
Certificate of Occupancy-Residential	\$50.00	
Certificate of Occupancy-Commercial	\$100.00	
Chimney	\$50.00	
Commercial Solar Energy Installation Permit (per acre)	\$500.00	
Residential Solar Permit	\$150.00	
Demolition	\$100.00	
Heating System	\$50.00	
Re-inspection (2nd & subsequent times)	\$50.00	
Electrical		
Additional Meters/Subpanels/Generators	\$50.00	
Minimum Wiring Fee	\$50.00	
Electrical Service	\$50.00	
Sheds 120 sq ft & under	\$25.00	
Wiring Permit (per square feet)	\$0.08	
Plumbing/Subsurface Wastewater Disposal		
Interior Plumbing Fixture Fee	\$10.00 per fixture (minimum of 4 fixtures) plus \$25.00 admin fee	

TOWN OF GRAY
FEE SCHEDULE FY 2023

	Fees	Proposed Changes
CODE ENFORCEMENT (continued)		
Sub-surface Wastewater Disposal Permit Fee		
Complete engineered system	\$225.00	
Complete non-engineered system	\$275.00	
Primitive system	\$125.00	
Separate grey waste disposal field	\$60.00	
Seasonal conversion permit	\$75.00	
First time variance	\$45.00	
DEP's complete system surcharge	\$15.00	
Separate Parts of Disposal System Permit Fee		
Alternative toilet only	\$75.00	
Disposal field only (engineered system)	\$175.00	
Disposal field only (non-engineered system)	\$175.00	
Treatment tank only (non-engineered system)	\$175.00	
Treatment tank only (engineered system)		
	\$105.00	
Holding Tank		
	\$125.00	
Other components (pump station, piping, etc)		
	\$55.00	
Rates are determined at the State level.		
Town fees are traditionally set at the highest rate allowed by the State.		
Gravel Pit		
Permit Application (subject to additional Planning Review Fees)	\$250.00	
Annual Permit Renewal	\$100.00	
Expansion of Pit	\$300.00	
Penalty Fee (failure to submit required paperwork)	\$100.00	

TOWN OF GRAY
FEE SCHEDULE FY 2023

	Fees	Proposed Changes
CODE ENFORCEMENT (continued)		
<i>Ordinance-Mandated Licenses/Permits</i>		
Flood Hazard Development Permit	\$50.00	
Hazardous Material Control-Annual Permit (Class I-Class V)	\$150.00	
Hazardous Material Control-Permit (subject to Planning Review Escrow)	\$350.00	
Mobile Home Park-Annual License	\$200.00	
Mobile Home Park-Permit Application	\$500.00	
Mobile Home Park-Revision to plan	\$250.00	
Wireless Telecommunications-Application Review	\$500.00	
Wireless Telecommunications-Planning Board Application Fees	\$250.00	
Wireless Telecommunications-Amendments to plan	\$250.00	
Wireless Telecommunications-CEO Application	\$400.00	
Violation Land Use Consent Agreement (includes all out of pocket fees/expenses)	Up to the Highest rate allowed per Town Council Order	
<i>Miscellaneous Permits</i>		
Dock	\$50.00	
Driveway Opening	\$100.00	
Home Occupation	\$50.00	
Shoreland Zoning Application Minor Unfinished Structure up to 120 sq ft/minor landscape	\$50.00	
Shoreland Zoning Application Major	\$150.00	
Sign Permits (per sign)	\$50.00	
Swimming Pool (Plus Applicable Permit Fees)	\$100.00	
Tree Removal (Flat Rate)	\$75.00	

TOWN OF GRAY
FEE SCHEDULE FY 2023

Planning Board/Staff Review Committee Fee Schedule FY 2023

APPLICATION	PLANNING REVIEW (Fee)	ENGINEERING or LEGAL REVIEW (Escrow)
SITE PLAN REVIEW		
Site Plan Review-Minor* Site Plan Review-Major*	\$450 \$700	Structures and Associated Site Work 2,000 – 5,000 sf.; \$3,500 5,001 – 15,000 sf.; \$6,000 15,001 – 35,000 sf.; \$5,000 35,000 sf.+; to be determined Multi-Family and Condos Up to 6 units; \$3,000 7 – 15 units; \$4,000 16 – 30 units; \$5,000 30+ units; to be determined
SUBDIVISION		
Sketch Plan	\$250	
Minor Subdivision*	\$200 / Lot	\$1500
Preliminary Major Subdivision*	\$125 / Lot or Dwelling unit	5 – 10 lots / DU; \$3,500 11 – 15 lots / DU; \$4,000 16 – 30 lots / DU; \$4,500 30+ lots; to be determined
Final Major Subdivision*	\$550	
CONDITIONAL USE		
Pre-application Conference	\$250	
Conditional Use Only*	\$350	\$150
MULTIPLE REVIEWS		
Sketch Plan Review for Residential Subdivision and Site Plan Review*	\$450	See above fees for Subdivision
Sketch Plan Review for Commercial Subdivision and Site Plan Review*	\$550	See above fees for Subdivision
Conditional Use plus Minor Site Plan Review*	\$550	\$1200
Conditional Use plus Major Site Plan Review*	\$850	\$1250

TOWN OF GRAY
FEE SCHEDULE FY 2023

OTHER		
Pre-Project Staff Consultation	No Charge First Hour \$75 / each additional hour	\$150
Pre-Application Conference	\$250	
Planning Board Workshop	\$250	
Development Team Meeting	\$150	
Planning Board Shoreland Zoning Permit Application*	\$250	
Gravel Pit*	\$750	\$1,000
Rezoning Requests*	\$550	
Contract Zone Requests*	\$750	\$1,000
Contract Zone Requests* substantive revised submittal	\$200 each	
Extension (1-year) of Approved Plan with No Amendments*	\$200	
Plan Amendments / Item Changed Planning Board Site Plan Review/Subdivision Plan Amendments per item changed*	\$350	
*Notification of Abutters and Legal Advertisement Required	Refer to Fee Schedule for Planning Board	



MOBILE VENDOR APPLICATION TOWN OF GRAY MAINE

For Office Use Only
Date Received: 4/11/23
Received by: BB

**FEE OF \$25.00 FOR RESIDENTS / \$50.00 FOR NON-RESIDENTS PLUS
\$100.00 ADVERTISEMENT FEE
EXPIRES ON DECEMBER 31ST**

Business Name Lonnie Dogs

New Renewal

CONTACT INFORMATION

OWNER		OPERATOR (IF DIFFERENT)	
Name	<u>Lonnie Humphrey</u>	Name	
Address	<u>185 Weymouth Rd New Gloucester Me</u>	Address	
Phone Number	<u>202 837 5493</u>	Phone Number	
Site(s) where vendor will operate		<u>17 Main St</u>	
Description of item(s) to be sold		<u>hot dog sausage soda chip</u>	

DOCUMENTATION

Please include the following information/documents with this application

<input checked="" type="checkbox"/>	Certificate of Insurance (Mobile Vendor Ordinance, Section 212.9)	<input checked="" type="checkbox"/>	Plot plan depicting location of unit on said premises.
<input checked="" type="checkbox"/>	Maine Department of Human Services "Certificate of Approval"	<input checked="" type="checkbox"/>	Statement from Applicant stating he/she has no criminal convictions
<input checked="" type="checkbox"/>	Description of vehicle and copy of registration.	<input checked="" type="checkbox"/>	Written permission to use the land by the property owner

SIGNATURES

I hereby give my permission the Town of Gray to release any information pertaining to this application.

Applicant Name (please print) Lonnie Humphrey

Applicant Signature/Date [REDACTED]

I certify the mobile vendor unit is allowed in the zoning (s) district proposed:

See attached

Code Enforcement Officer _____ **Date** _____



TOWN OF GRAY

Henry Pennell Municipal Complex
24 Main St, Gray Maine 04039
www.graymaine.org

OFFICE OF THE TOWN CLERK

Britt Barton, Town Clerk
bbarton@graymaine.org
(207) 657-3339 ex 104

License Inspection Signoff

Name	Lonnies Hot Dogs
Address	15-17 Main St., Gray, ME
Phone Number	207-837-5493
E-mail Address	N/A

Code Enforcement Officer Inspection & Approval

Signature:



Date:

5-15-23

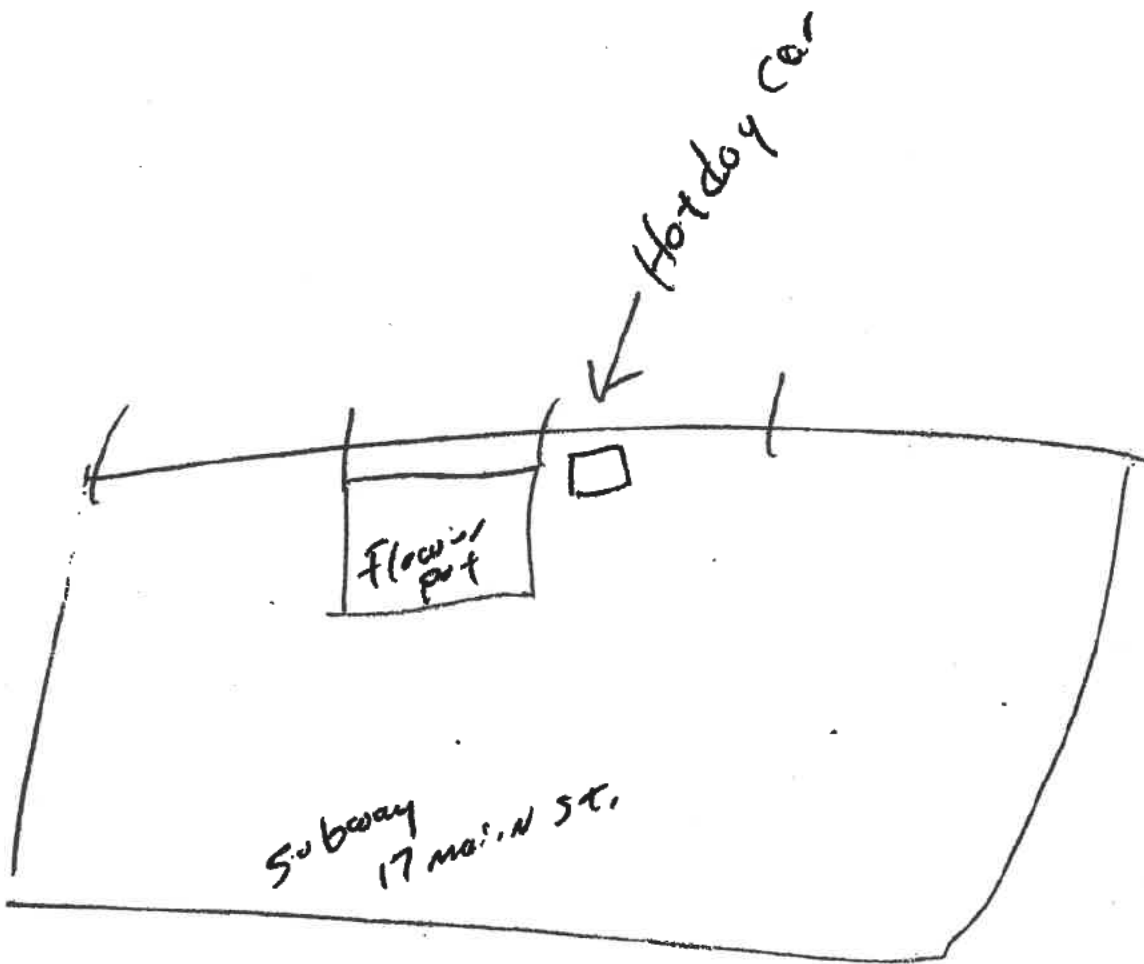
Comments:

Public Safety Inspection & Approval

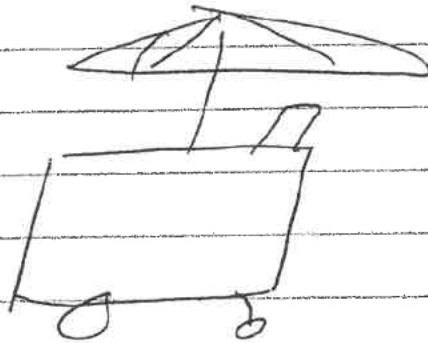
Signature/Title:

Date:

Comments:



- Push hot cart - Description/Sketch



Silver body w/ red + ~~blue~~ umbrella
4 wheels.
approx 4' x 6'



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/07/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cross Insurance-Portland 2331 Congress Street Portland ME 04102		CONTACT NAME: Agency Accounts PHONE (A/C, No, Ext): (207) 780-1677 FAX (A/C, No): (207) 780-6377 E-MAIL ADDRESS:	
INSURED Lawrence Humphrey 185 Weymouth Road New Gloucester ME 04260		INSURER(S) AFFORDING COVERAGE INSURER A: Frankenmuth Insurance Co. NAIC # 13986 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 23/24 Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		6653657	02/24/2023	02/24/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/POP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Town of Gray 24 Main Street Gray ME 04039	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Kim J. Gray</i>
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State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 748
EATING PLACE - MOBILE

EXPIRES: 01/31/2024

FEE: \$270.00

LONNIES HOT DOGS
GRAY CENTER
GRAY ME 04039

HUMPHREY, LONNIE
LONNIES HOT DOGS
185 WEYMOUTH RD
NEW GLOUCESTER ME 04260-4856



Jeanine M. Lombard

Commissioner

NON-TRANSFERABLE

4-6-23

I have no criminal Record

Conre Humphreys

Loon Island, LLC
P.O. Box 235
Cumberland, ME 04021

4/5/23

Lonnie Dogs
% Lonnie Humphrey
185 Weymouth Rd.
New Gloucester, ME 04260

RE: 15 - 17 Main St., Gray, Maine

Dear Lonnie,

We relish the opportunity to give you permission to operate "Lonnie Dogs" in the front parking area of 15-17 Main St., Gray Maine from 4/1/23 - 12/31/23 under the following conditions:

1. You have all Local, State, and Federal licensing in place during the term.
2. You have a valid lease with Loon Island, LLC during the term.
3. The operation of "Lonnie Dogs" is not considered by the Town of Gray as having any type of negative impact on the current or future tenancy of the 13,15, and 17 Main St. properties.
4. You maintain general liability insurance and provide a certificate to Loon Island, LLC as additional insured.
5. The operation of "Lonnie Dogs" remains the same general size as previous years.
6. "Lonnie Dogs" is operated at least 90% of the time by Lonnie Humphrey during this term.

Thank you,

Will Boyle
President
Loon Island, LLC

Town Clerk

From: William Boyle <will@loonislandproperties.com>
Sent: Wednesday, April 5, 2023 9:13 AM
To: Town Clerk
Cc: Lonnie Dogs; Jacob
Subject: Lonnie Dogs

Good morning,
Lonnie Dogs has permission to operate at 15-17 Main St., Gray for the 2023 season. Let me know if you need any additional information.
Thank you,

Will Boyle
President
Loon Island, LLC
PO Box 235
Cumberland, ME 04021
207-831-1030

This electronic mail message and any attachments hereto, as well as any electronic mail message(s) that may be sent in response to it, may be considered public records, and may therefore be subject to public record requests for review and copying under Maine's Right to Know Law (Title 1, 401-521 of the Maine Revised Statutes).

---- R e c e i p t ----

*** REPRINT ***

/06/23 3:54 PM ID:BRB #5874

PE----- REF--- AMOUNT

**LONNIE DOGS

censes

MVendorNRes 50.00

Advertising 100.00

tal: 150.00*

id By:

* REPRINT ***

Have a great day!

eck: 150.00

63 - 150.00



TOWN OF GRAY

Henry Pennell Municipal Complex
24 Main St, Gray Maine 04039
www.graymaine.org

OFFICE OF THE TOWN MANAGER

Nate Rudy, Town Manager
nrudy@graymaine.org
(207) 657-3339

June 15, 2023

Town Manager (TM) Report to Town Council (6/1/2023– 6/15/2023):

- 6/1: Town staff and elected officials hosted a Yarmouth Road construction information session with residents and the Town's engineering firm present for a presentation and Q&A
- 6/7-8: TM and Planning staff attended the Build Maine Conference in Skowhegan on community economic development; TM presented in a seminar about how municipalities can attract housing
- 6/8: TM attended the AARP Maine Livability Conference in Hallowell and presented comments in a seminar about how Age-Friendly Community groups can better collaborate with municipal governments. The Town of Gray has an AARP-affiliated Age Friendly group.
- 6/12: TM attended the Maine Council on Aging Board meeting via remote meeting
- 6/13: Town staff hosted an efficient and successful Election Day

Upcoming:

- 6/19: Town staff will observe Juneteenth Day Holiday, with adjustments to schedule per department
- 6/21: Town staff training day – All Town Offices will be CLOSED
- 6/24: Gray Community Day, including volunteer appreciation awards
- 6/23-7/5: TM scheduled time off

Other activities:

- TM coordinating between the Principle Group, Council, the GPCOG, Gorrill-Palmer, and Town staff on matters related to zoning and ordinances to implement the 2020 Comprehensive Plan, as well as Gray Village planning, Main Street planning, and the Yarmouth Road construction projects.
- The Town Hall offices will open to the public at 11 AM on Thursdays, to provide office staff with time to complete administrative tasks. We will experiment with this model to see how it helps with productivity and efficiency in Town functions. This schedule is subject to change in the future, and Gray citizens are welcome to please contact me with any questions or concerns.

Expense Detail Report

DEPARTMENT(S): 01

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
01 - AdminService					1,629,801.00	0.00	1,629,801.00
10 - Administrati					675,686.00	0.00	675,686.00
01 - Pay&Benefits					474,262.00	0.00	474,262.00
100 - FTPersonnel					409,932.00	408,547.64	1,384.36
170 - Overtime					1,000.00	132.99	867.01
201 - FICA/Medicar					33,703.00	32,000.54	1,702.46
203 - Retirement					29,627.00	32,713.89	-3,086.89
Expense.....					474,262.00	473,395.06	866.94
02 - Operations					158,698.00	0.00	158,698.00
101 - MemberDues					1,345.00	1,368.00	-23.00
102 - MMADues					10,367.00	10,578.00	-211.00
103 - GPCOGDues					15,711.00	0.00	15,711.00
150 - PersonnelDev					14,700.00	13,158.32	1,541.68
152 - Physicals/In					0.00	850.00	-850.00
181 - MerchantFees					0.00	99.00	-99.00
241 - TaxBilling					4,000.00	5,239.88	-1,239.88
242 - Printing					500.00	1,002.99	-502.99
250 - Postage					8,000.00	8,718.58	-718.58
290 - Advertising					2,500.00	1,764.60	735.40
390 - Telephone					6,588.00	6,739.21	-151.21
391 - CellPhone					600.00	550.00	50.00
393 - Internet					2,580.00	3,813.77	-1,233.77
500 - Mileage/Toll					1,000.00	502.08	497.92
501 - Electricity					13,000.00	13,864.24	-864.24
506 - Water					1,457.00	1,361.36	95.64
600 - ManagersExp					1,300.00	150.98	1,149.02
601 - VehicleReimb					3,000.00	3,000.00	0.00
700 - Legal					16,500.00	31,287.57	-14,787.57
701 - RegistryFees					7,500.00	5,192.00	2,308.00
802 - HeatingFuel					17,175.00	11,587.48	5,587.52
900 - Contingency					25,000.00	4,201.28	20,798.72
901 - Disaster Con					20,000.00	0.00	20,000.00
Expense.....					172,823.00	125,029.34	47,793.66
03 - ContractServ					26,506.00	0.00	26,506.00
155 - ProfServices					1,000.00	2,461.41	-1,461.41
620 - TRIOContract					16,256.00	18,755.16	-2,499.16
702 - Audit					9,250.00	30,400.00	-21,150.00
Expense.....					26,506.00	51,616.57	-25,110.57

Expense Detail Report

DEPARTMENT(S): 01

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
01 - AdminService CONT'D							
04 -	Supplies&Equ				16,220.00	0.00	16,220.00
240 -	OfficeSupp				5,000.00	6,679.48	-1,679.48
260 -	OfficeEquip				3,680.00	3,495.86	184.14
621 -	Copiers/Copi				7,540.00	6,702.69	837.31
		Expense.....			16,220.00	16,878.03	-658.03
		Division....			689,811.00	666,919.00	22,892.00

Expense Detail Report

DEPARTMENT(S): 01
JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
01 - AdminService CONT'D							
15 - Human Resour					0.00	0.00	0.00
02 - Operations					0.00	0.00	0.00
150 - PersonnelDev					0.00	0.00	0.00
Expense.....					0.00	0.00	0.00
Division....					0.00	0.00	0.00

Expense Detail Report

DEPARTMENT(S): 01

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
01 - AdminService CONT'D							
20 - CommDev					270,334.00	0.00	270,334.00
01 - Pay&Benefits					238,278.00	0.00	238,278.00
100 - FTPersonnel					201,184.00	183,807.66	17,376.34
130 - PerDiem					6,370.00	5,947.62	422.38
201 - FICA/Medicar					16,933.00	14,209.49	2,723.51
203 - Retirement					13,791.00	12,446.27	1,344.73
Expense.....					238,278.00	216,411.04	21,866.96
02 - Operations					10,056.00	0.00	10,056.00
101 - MemberDues					800.00	535.00	265.00
150 - PersonnelDev					3,000.00	3,724.80	-724.80
200 - Pubs/Subscri					100.00	150.00	-50.00
250 - Postage					300.00	53.95	246.05
290 - Advertising					1,000.00	590.75	409.25
390 - Telephone					156.00	130.98	25.02
500 - Mileage/Toll					400.00	137.81	262.19
598 - MarketingExp					500.00	0.00	500.00
700 - Legal					4,200.00	12,585.00	-8,385.00
Expense.....					10,456.00	17,908.29	-7,452.29
03 - ContractServ					20,000.00	0.00	20,000.00
155 - ProfServices					10,000.00	345.00	9,655.00
157 - CompPlanImpl					10,000.00	1,753.50	8,246.50
Expense.....					20,000.00	2,098.50	17,901.50
04 - Supplies&Equ					2,000.00	0.00	2,000.00
240 - OfficeSupp					1,000.00	1,136.44	-136.44
246 - Codification					500.00	0.00	500.00
260 - OfficeEquip					500.00	479.98	20.02
Expense.....					2,000.00	1,616.42	383.58
Division....					270,734.00	238,034.25	32,699.75

Expense Detail Report

DEPARTMENT(S): 01

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
01 - AdminService CONT'D							
30 - Assessing					145,930.00	0.00	145,930.00
01 - Pay&Benefits					132,607.00	131,588.28	1,018.72
02 - Operations					6,273.00	5,649.01	623.99
03 - ContractServ					5,575.00	4,274.20	1,300.80
04 - Supplies&Equ					1,475.00	1,489.31	-14.31
Division....					145,930.00	143,000.80	2,929.20

Expense Detail Report

DEPARTMENT(S): 01

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
01 - AdminService CONT'D							
40 - CodeEnforce					233,395.00	0.00	233,395.00
01 - Pay&Benefits					206,911.00	0.00	206,911.00
100 - FTPersonnel					181,327.00	177,720.23	3,606.77
201 - FICA/Medicar					14,704.00	12,781.81	1,922.19
203 - Retirement					10,880.00	4,911.90	5,968.10
		Expense.....			206,911.00	195,413.94	11,497.06
02 - Operations							
101 - MemberDues					240.00	125.00	115.00
150 - PersonnelDev					1,000.00	340.00	660.00
200 - Pubs/Subscri					750.00	170.64	579.36
250 - Postage					125.00	0.00	125.00
390 - Telephone					156.00	130.98	25.02
391 - CellPhone					2,581.00	200.40	2,380.60
500 - Mileage/Toll					100.00	670.00	-570.00
502 - VehicleMaint					1,000.00	1,098.73	-98.73
515 - VehicleGasD					1,400.00	709.71	690.29
700 - Legal					6,500.00	16,745.00	-10,245.00
		Expense.....			13,852.00	20,190.46	-6,338.46
03 - ContractServ							
155 - ProfServices					10,332.00	0.00	10,332.00
		Expense.....			10,332.00	4,098.40	6,233.60
04 - Supplies&Equ							
222 - Uniforms					500.00	0.00	500.00
240 - OfficeSupp					600.00	599.08	0.92
260 - OfficeEquip					0.00	0.00	0.00
621 - Copiers/Copi					1,700.00	0.00	1,700.00
		Expense.....			2,800.00	599.08	2,200.92
		Division.....			233,895.00	220,301.88	13,593.12

Expense Detail Report

DEPARTMENT(S): 01

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
01 - AdminService CONT'D							
60 - GA					55,290.00	0.00	55,290.00
01 - Pay&Benefits					5,598.00	0.00	5,598.00
130 - PerDiem					5,200.00	5,000.00	200.00
201 - FICA/Medicar					398.00	348.21	49.79
Expense.....					5,598.00	5,348.21	249.79
02 - Operations					45,500.00	0.00	45,500.00
150 - PersonnelDev					200.00	0.00	200.00
500 - Mileage/Toll					50.00	0.00	50.00
801 - Food/HHoldSu					250.00	162.44	87.56
802 - HeatingFuel					2,000.00	399.90	1,600.10
803 - Rentals					40,000.00	32,075.00	7,925.00
804 - Utilities					1,000.00	262.12	737.88
805 - Burial					1,000.00	0.00	1,000.00
806 - MedicalReimb					1,000.00	0.00	1,000.00
Expense.....					45,500.00	32,899.46	12,600.54
03 - ContractServ					4,092.00	0.00	4,092.00
155 - ProfServices					2,592.00	236.70	2,355.30
370 - ComputerSupp					1,500.00	1,500.00	0.00
Expense.....					4,092.00	1,736.70	2,355.30
04 - Supplies&Equ					100.00	0.00	100.00
240 - OfficeSupp					100.00	0.00	100.00
Expense.....					100.00	0.00	100.00
Division....					55,290.00	39,984.37	15,305.63

Expense Detail Report

DEPARTMENT(S): 01

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
			T				
01 - AdminService CONT'D							
65 - CommInfo					232,877.00	0.00	232,877.00
01 - Pay&Benefits					146,858.00	0.00	146,858.00
100 - FTPersonnel					128,700.00	134,254.70	-5,554.70
130 - PerDiem					0.00	0.00	0.00
201 - FICA/Medicar					10,436.00	10,738.91	-302.91
203 - Retirement					7,722.00	7,543.62	178.38
Expense.....					146,858.00	152,537.23	-5,679.23
02 - Operations					2,040.00	0.00	2,040.00
101 - MemberDues					150.00	0.00	150.00
150 - PersonnelDev					450.00	508.75	-58.75
390 - Telephone					1,440.00	1,521.88	-81.88
393 - Internet					0.00	360.00	-360.00
Expense.....					2,040.00	2,390.63	-350.63
03 - ContractServ					69,306.00	0.00	69,306.00
370 - ComputerSupp					33,680.00	35,404.74	-1,724.74
630 - SiteHostFees					9,493.00	11,973.24	-2,480.24
635 - WebmasterFee					9,816.00	5,780.59	4,035.41
640 - TechnicalSup					27,153.00	18,322.02	8,830.98
Expense.....					80,142.00	71,480.59	8,661.41
04 - Supplies&Equ					14,673.00	0.00	14,673.00
240 - OfficeSupp					500.00	17.78	482.22
260 - OfficeEquip					16,473.00	4,897.00	11,576.00
Expense.....					16,973.00	4,914.78	12,058.22
Division....					246,013.00	231,323.23	14,689.77

Expense Detail Report

DEPARTMENT(S): 01

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
01 - AdminService CONT'D							
90 - Elections					16,289.00	0.00	16,289.00
01 - Pay&Benefits					8,524.00	0.00	8,524.00
120 - PTPersonnel					0.00	1,500.00	-1,500.00
130 - PerDiem					7,918.00	1,965.99	5,952.01
170 - Overtime					0.00	10.34	-10.34
201 - FICA/Medicar					606.00	158.88	447.12
		Expense.....			8,524.00	3,635.21	4,888.79
02 - Operations					4,725.00	0.00	4,725.00
150 - PersonnelDev					1,500.00	0.00	1,500.00
242 - Printing					3,225.00	0.00	3,225.00
		Expense.....			4,725.00	0.00	4,725.00
03 - ContractServ					1,540.00	0.00	1,540.00
155 - ProfServices					1,540.00	0.00	1,540.00
		Expense.....			1,540.00	0.00	1,540.00
04 - Supplies&Equ					1,500.00	0.00	1,500.00
240 - OfficeSupp					1,500.00	924.34	575.66
260 - OfficeEquip					0.00	556.45	-556.45
		Expense.....			1,500.00	1,480.79	19.21
		Division....			16,289.00	5,116.00	11,173.00
		Department..			1,657,962.00	1,544,679.53	113,282.47
Final Totals					1,657,962.00	1,544,679.53	113,282.47

Expense Detail Report

DEPARTMENT(S): 12

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
12 - CapReserves					0.00	0.00	0.00
12 - Capital Proj					0.00	0.00	0.00
11 - CapitalReser					0.00	0.00	0.00
001 - RoadResurfac					0.00	3,504.67	-3,504.67
009 - DebtService					0.00	443,362.50	-443,362.50
064 - Newbegin					0.00	9,947.44	-9,947.44
		Expense.....			0.00	456,814.61	-456,814.61
		Division....			0.00	456,814.61	-456,814.61

Expense Detail Report

DEPARTMENT(S): 12
JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
12 - CapReserves CONT'D							
74 - Sidewalks					0.00	0.00	0.00
11 - CapitalReser					0.00	0.00	0.00
042 - MainStreet					0.00	385.00	-385.00
043 - ShakerRd					0.00	843.40	-843.40
Expense.....					0.00	1,228.40	-1,228.40
Division....					0.00	1,228.40	-1,228.40

Expense Detail Report

DEPARTMENT(S): 12

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
12 - CapReserves CONT'D							
76 - PublicBuildi					0.00	0.00	0.00
11 - CapitalReser					0.00	0.00	0.00
012 - Library					0.00	18,808.00	-18,808.00
034 - Trailer					0.00	7,244.34	-7,244.34
061 - PSafety					0.00	288.24	-288.24
063 - VillageStati					0.00	2,010.92	-2,010.92
064 - Newbegin					0.00	6,039.38	-6,039.38
065 - Maintenance					0.00	464.90	-464.90
067 - PennellBuild					0.00	833.88	-833.88
071 - RecFacilitie					0.00	775.00	-775.00
101 - Excavation					0.00	3,850.00	-3,850.00
Expense.....					0.00	40,314.66	-40,314.66
Division....					0.00	40,314.66	-40,314.66
Department..					0.00	498,357.67	-498,357.67
Final Totals					0.00	498,357.67	-498,357.67

Expense Detail Report

DEPARTMENT(S): 09

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
09 - CommunitySer					43,384.00	0.00	43,384.00
80 - CommServices					43,384.00	0.00	43,384.00
10 - CommunitySer					43,384.00	0.00	43,384.00
700 - Snowmobile					2,000.00	2,000.00	0.00
701 - AmericanLeg					650.00	650.00	0.00
702 - RegTransport					750.00	750.00	0.00
703 - OppAlliance					2,000.00	2,000.00	0.00
704 - SoMEAgency					2,850.00	2,850.00	0.00
705 - MaineHealth					2,500.00	2,500.00	0.00
707 - DayOne					400.00	400.00	0.00
708 - AndrHospofME					100.00	100.00	0.00
709 - Through Thes					250.00	250.00	0.00
710 - VNA					1,000.00	1,000.00	0.00
711 - ARC					250.00	250.00	0.00
713 - LakeWater					15,000.00	14,000.00	1,000.00
714 - LRSSInc					325.00	325.00	0.00
716 - GrayHistoric					4,809.00	9,631.82	-4,822.82
717 - CaringCommun					1,000.00	1,000.00	0.00
721 - SeniorTaxPro					30,000.00	21,774.57	8,225.43
Expense.....					63,884.00	59,481.39	4,402.61
Division....					63,884.00	59,481.39	4,402.61
Department..					63,884.00	59,481.39	4,402.61
Final Totals					63,884.00	59,481.39	4,402.61

Expense Detail Report

DEPARTMENT(S): 06

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
06 - CouncilBoard					57,640.00	0.00	57,640.00
61 - Council					41,015.00	0.00	41,015.00
01 - Pay&Benefits					10,765.00	0.00	10,765.00
150 - Officers					10,000.00	5,000.00	5,000.00
201 - FICA/Medicar					765.00	486.49	278.51
Expense.....					10,765.00	5,486.49	5,278.51
02 - Operations					29,100.00	0.00	29,100.00
130 - Recorder					3,600.00	2,618.75	981.25
150 - PersonnelDev					1,000.00	503.33	496.67
290 - Advertising					2,500.00	513.25	1,986.75
700 - Legal					20,000.00	3,870.82	16,129.18
861 - VolunteerRec					1,500.00	132.00	1,368.00
862 - BlueberryFes					500.00	9,072.42	-8,572.42
Expense.....					29,100.00	16,710.57	12,389.43
04 - Supplies&Equ					350.00	100.84	249.16
10 - CommunitySer					800.00	0.00	800.00
720 - BuildMaine					600.00	600.00	0.00
722 - Growsmart					200.00	200.00	0.00
Expense.....					800.00	800.00	0.00
Division....					41,015.00	23,097.90	17,917.10

Expense Detail Report

DEPARTMENT(S): 06

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
			T				
06 - CouncilBoard CONT'D							
62 - ZoningBoard					1,700.00	0.00	1,700.00
01 - Pay&Benefits					0.00	0.00	0.00
201 - FICA/Medicar					0.00	119.42	-119.42
Expense.....					0.00	119.42	-119.42
02 - Operations					1,600.00	0.00	1,600.00
130 - Recorder					600.00	356.25	243.75
150 - PersonnelDev					200.00	210.00	-10.00
250 - Postage					100.00	0.00	100.00
290 - Advertising					200.00	1,222.26	-1,022.26
700 - Legal					500.00	6,924.27	-6,424.27
Expense.....					1,600.00	8,712.78	-7,112.78
04 - Supplies&Equ					100.00	0.00	100.00
240 - OfficeSupp					100.00	149.27	-49.27
Expense.....					100.00	149.27	-49.27
Division....					1,700.00	8,981.47	-7,281.47

Expense Detail Report

DEPARTMENT(S): 06

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
06 - CouncilBoard CONT'D							
63 - PlanningBoar					4,475.00	0.00	4,475.00
01 - Pay&Benefits					0.00	0.00	0.00
201 - FICA/Medicar					0.00	6.69	-6.69
Expense.....					0.00	6.69	-6.69
02 - Operations					4,375.00	0.00	4,375.00
129 - Stipend					0.00	0.00	0.00
130 - Recorder					1,000.00	87.50	912.50
150 - PersonnelDev					100.00	65.00	35.00
154 - MemTraining					175.00	0.00	175.00
250 - Postage					100.00	0.00	100.00
290 - Advertising					2,500.00	651.75	1,848.25
700 - Legal					500.00	1,675.00	-1,175.00
Expense.....					4,375.00	2,479.25	1,895.75
04 - Supplies&Equ					100.00	0.00	100.00
240 - OfficeSupp					100.00	0.00	100.00
Expense.....					100.00	0.00	100.00
Division....					4,475.00	2,485.94	1,989.06

Expense Detail Report

DEPARTMENT(S): 06

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
06 - CouncilBoard CONT'D							
67 - EconomicDev					8,950.00	0.00	8,950.00
02 - Operations					8,950.00	0.00	8,950.00
290 - Advertising					3,350.00	0.00	3,350.00
864 - Events					850.00	0.00	850.00
865 - Projects					4,750.00	5,038.88	-288.88
Expense.....					8,950.00	5,038.88	3,911.12
Division....					8,950.00	5,038.88	3,911.12

Expense Detail Report

DEPARTMENT(S): 06

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
06 - CouncilBoard CONT'D							
68 - OpenSpace					1,500.00	0.00	1,500.00
02 - Operations					1,000.00	0.00	1,000.00
598 - MarketingExp					1,000.00	278.30	721.70
Expense.....					1,000.00	278.30	721.70
04 - Supplies&Equ					500.00	0.00	500.00
245 - Tax Maps					500.00	0.00	500.00
Expense.....					500.00	0.00	500.00
Division....					1,500.00	278.30	1,221.70
Department..					57,640.00	39,882.49	17,757.51
Final Totals					57,640.00	39,882.49	17,757.51

Expense Detail Report

DEPARTMENT(S): 19

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
19 - Designated					0.00	0.00	0.00
72 - Grants					0.00	0.00	0.00
16 - Special					0.00	0.00	0.00
819 - Brownfields					0.00	24,666.26	-24,666.26
837 - CDBG					0.00	12,553.35	-12,553.35
		Expense.....			0.00	37,219.61	-37,219.61
		Division....			0.00	37,219.61	-37,219.61

Expense Detail Report

DEPARTMENT(S): 19

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
19 - Designated CONT'D							
81 - Special					0.00	0.00	0.00
16 - Special					0.00	0.00	0.00
810 - PBoardEscrow					0.00	50,952.27	-50,952.27
838 - PRecSchFund					0.00	-782.39	782.39
839 - DryMillsScho					0.00	50.00	-50.00
Expense.....					0.00	50,219.88	-50,219.88
Division....					0.00	50,219.88	-50,219.88
Department..					0.00	87,439.49	-87,439.49
Final Totals					0.00	87,439.49	-87,439.49

Expense Detail Report

DEPARTMENT(S): 11

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
11 - Intergovernm					0.00	0.00	0.00
02 - Intergovernm					0.00	0.00	0.00
12 - Intergovernm					0.00	0.00	0.00
901 - School					0.00	9,078,013.30	-9,078,013.30
902 - County					0.00	792,460.00	-792,460.00
		Expense.....			0.00	9,870,473.30	-9,870,473.30
		Division....			0.00	9,870,473.30	-9,870,473.30
		Department..			0.00	9,870,473.30	-9,870,473.30
Final Totals					0.00	9,870,473.30	-9,870,473.30

Expense Detail Report

DEPARTMENT(S): 08

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
08 - LawEnforceme					274,591.00	0.00	274,591.00
71 - LawEnforceme					274,591.00	0.00	274,591.00
02 - Operations					9,900.00	0.00	9,900.00
515 - VehicleGasD					9,900.00	11,853.06	-1,953.06
		Expense.....			9,900.00	11,853.06	-1,953.06
03 - ContractServ					264,691.00	0.00	264,691.00
841 - CountySherif					264,691.00	224,336.32	40,354.68
		Expense.....			264,691.00	224,336.32	40,354.68
		Division....			274,591.00	236,189.38	38,401.62
		Department..			274,591.00	236,189.38	38,401.62
Final Totals					274,591.00	236,189.38	38,401.62

Expense Detail Report

DEPARTMENT(S): 03

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
03 - Library/Park					422,189.00	0.00	422,189.00
20 - Library					383,265.00	0.00	383,265.00
01 - Pay&Benefits					302,538.00	0.00	302,538.00
100 - FTPersonnel					213,431.00	205,437.46	7,993.54
120 - PTPersonnel					47,320.00	48,004.14	-684.14
130 - PerDiem					5,400.00	0.00	5,400.00
170 - Overtime					0.00	220.67	-220.67
201 - FICA/Medicar					21,499.00	19,099.63	2,399.37
203 - Retirement					14,888.00	6,961.59	7,926.41
Expense.....					302,538.00	279,723.49	22,814.51
02 - Operations					27,427.00	0.00	27,427.00
101 - MemberDues					175.00	0.00	175.00
150 - PersonnelDev					650.00	196.64	453.36
250 - Postage					500.00	318.64	181.36
390 - Telephone					4,500.00	4,367.59	132.41
394 - MaineInfoNet					6,750.00	7,115.40	-365.40
500 - Mileage/Toll					500.00	260.50	239.50
501 - Electricity					9,000.00	5,280.16	3,719.84
506 - Water					1,457.00	1,361.36	95.64
802 - HeatingFuel					4,695.00	4,032.97	662.03
Expense.....					28,227.00	22,933.26	5,293.74
04 - Supplies&Equ					53,300.00	0.00	53,300.00
240 - OfficeSupp					4,600.00	3,429.24	1,170.76
260 - OfficeEquip					2,000.00	559.66	1,440.34
281 - Books					32,000.00	26,858.23	5,141.77
282 - Periodicals					2,000.00	2,170.09	-170.09
285 - Books Lost					150.00	68.81	81.19
286 - AudioVisual					11,000.00	5,922.88	5,077.12
621 - Copiers/Copi					1,550.00	0.00	1,550.00
Expense.....					53,300.00	39,008.91	14,291.09
Division....					384,065.00	341,665.66	42,399.34

Expense Detail Report

DEPARTMENT(S): 03

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
03 - Library/Park CONT'D							
21 - Parks&Rec					38,924.00	0.00	38,924.00
01 - Pay&Benefits					12,999.00	0.00	12,999.00
162 - WilkiesBeach					12,075.00	5,372.51	6,702.49
201 - FICA/Medicar					924.00	411.00	513.00
Expense.....					12,999.00	5,783.51	7,215.49
02 - Operations					18,664.00	0.00	18,664.00
101 - MemberDues					1,610.00	709.82	900.18
150 - PersonnelDev					1,970.00	1,599.13	370.87
250 - Postage					100.00	0.00	100.00
262 - WilkiesBeach					0.00	0.00	0.00
290 - Advertising					100.00	0.00	100.00
391 - CellPhone					516.00	207.41	308.59
500 - Mileage/Toll					200.00	565.92	-365.92
501 - Electricity					3,600.00	8,463.22	-4,863.22
506 - Water					918.00	802.79	115.21
802 - HeatingFuel					8,015.00	5,866.22	2,148.78
864 - Events					3,000.00	0.00	3,000.00
Expense.....					20,029.00	18,214.51	1,814.49
04 - Supplies&Equ					3,000.00	0.00	3,000.00
222 - Uniforms					400.00	0.00	400.00
240 - OfficeSupp					750.00	525.66	224.34
260 - OfficeEquip					350.00	0.00	350.00
621 - Copiers/Copi					1,500.00	0.00	1,500.00
Expense.....					3,000.00	525.66	2,474.34
09 - BuildingsSup					4,261.00	0.00	4,261.00
312 - ParksFacilit					4,261.00	1,029.01	3,231.99
Expense.....					4,261.00	1,029.01	3,231.99
Division....					40,289.00	25,552.69	14,736.31
Department..					424,354.00	367,218.35	57,135.65
Final Totals					424,354.00	367,218.35	57,135.65

Expense Detail Report

DEPARTMENT(S): 02

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
02 - MunicipalFin					3,326,687.00	0.00	3,326,687.00
12 - CapitalProj					2,000,000.00	0.00	2,000,000.00
11 - CapitalReser					2,000,000.00	0.00	2,000,000.00
000 - CapitalReser					2,000,000.00	428,664.25	1,571,335.75
		Expense.....			2,000,000.00	428,664.25	1,571,335.75
		Division....			2,000,000.00	428,664.25	1,571,335.75

Expense Detail Report

DEPARTMENT(S): 02

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
02 - MunicipalFin CONT'D							
14 - Generalns					1,326,687.00	0.00	1,326,687.00
01 - Pay&Benefits					1,117,253.00	0.00	1,117,253.00
201 - FICA/Medicar					0.00	2,902.45	-2,902.45
202 - Medical					902,253.00	628,241.29	274,011.71
789 - WageAdjust					215,000.00	0.00	215,000.00
Expense.....					1,117,253.00	631,143.74	486,109.26
02 - Operations					209,434.00	0.00	209,434.00
668 - ARPA					0.00	89,351.94	-89,351.94
680 - GeneralIns					84,236.00	81,442.00	2,794.00
681 - Unemployment					2,500.00	1,086.12	1,413.88
682 - WorkersComp					97,698.00	121,672.10	-23,974.10
683 - Vac. Accrual					35,000.00	35,278.68	-278.68
Expense.....					219,434.00	328,830.84	-109,396.84
Division....					1,336,687.00	959,974.58	376,712.42
Department..					3,336,687.00	1,388,638.83	1,948,048.17
Final Totals					3,336,687.00	1,388,638.83	1,948,048.17

Expense Detail Report

DEPARTMENT(S): 04

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
04 - PSafetyServ					1,526,805.00	0.00	1,526,805.00
41 - PublicSafety					1,274,241.00	0.00	1,274,241.00
01 - Pay&Benefits					947,716.00	0.00	947,716.00
100 - FTPersonnel					582,056.00	397,912.36	184,143.64
120 - PTPersonnel					0.00	0.00	0.00
130 - PerDiem					178,554.00	270,410.22	-91,856.22
150 - Officers					1,000.00	700.00	300.00
164 - PerCall					58,116.00	28,505.21	29,610.79
170 - Overtime					25,000.00	84,414.93	-59,414.93
201 - FICA/Medicar					67,348.00	61,120.88	6,227.12
203 - Retirement					35,642.00	31,785.18	3,856.82
Expense.....					947,716.00	874,848.78	72,867.22
02 - Operations					144,058.00	0.00	144,058.00
025 - DryHydrants					500.00	0.00	500.00
101 - MemberDues					14,159.00	21,355.90	-7,196.90
150 - PersonnelDev					15,000.00	10,610.53	4,389.47
151 - EMS License					310.00	0.00	310.00
152 - Physicals/In					2,500.00	2,739.00	-239.00
180 - ALSIntercept					1,200.00	600.00	600.00
390 - Telephone					4,980.00	6,657.70	-1,677.70
391 - CellPhone					5,820.00	2,199.28	3,620.72
393 - Internet					2,580.00	2,364.89	215.11
401 - FireRelief					350.00	337.33	12.67
402 - EMA					500.00	0.00	500.00
405 - LadderMaint					5,800.00	1,340.00	4,460.00
500 - Mileage/Toll					3,000.00	457.75	2,542.25
502 - VehicleMaint					38,700.00	38,068.14	631.86
515 - VehicleGasD					27,720.00	24,708.16	3,011.84
655 - RescueBillin					16,200.00	21,331.42	-5,131.42
740 - VetFees					150.00	0.00	150.00
741 - Cremation					150.00	0.00	150.00
742 - HumaneShelte					11,099.00	12,164.68	-1,065.68
Expense.....					150,718.00	144,934.78	5,783.22
03 - ContractServ					62,321.00	0.00	62,321.00
840 - CountyDispat					62,321.00	62,321.00	0.00
Expense.....					62,321.00	62,321.00	0.00
04 - Supplies&Equ					96,945.00	0.00	96,945.00
220 - Equipment					1,500.00	0.00	1,500.00

Expense Detail Report

DEPARTMENT(S): 04

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
			T				
04 - PSafetyServ CONT'D							
		222 - Uniforms			12,500.00	11,035.23	1,464.77
		240 - OfficeSupp			3,500.00	3,021.00	479.00
		250 - Postage			750.00	18.00	732.00
		260 - OfficeEquip			2,750.00	7,654.40	-4,904.40
		380 - RadioRepair			10,000.00	3,854.62	6,145.38
		406 - Fire Prevent			2,000.00	347.95	1,652.05
		407 - Firefighting			39,520.00	50,739.27	-11,219.27
		408 - TrainingSupp			4,000.00	1,479.75	2,520.25
		421 - EMTSupplies			19,425.00	20,279.15	-854.15
		422 - EMTEquipment			0.00	566.40	-566.40
		503 - HazMat			1,000.00	0.00	1,000.00
		621 - Copiers/Copi			0.00	100.68	-100.68
		Expense.....			96,945.00	99,096.45	-2,151.45
05 - PSafetyBuild							
		501 - Electricity			17,557.00	0.00	17,557.00
		506 - Water			8,500.00	9,817.02	-1,317.02
		802 - HeatingFuel			3,017.00	1,361.36	1,655.64
		Expense.....			19,117.00	18,839.77	277.23
06 - VillageStat							
		501 - Electricity			3,244.00	0.00	3,244.00
		506 - Water			1,400.00	715.93	684.07
		805 - HeatingFuel			324.00	293.48	30.52
		Expense.....			1,832.00	0.00	1,832.00
07 - DryMillsStat							
		501 - Electricity			2,400.00	0.00	2,400.00
		802 - HeatingFuel			500.00	267.52	232.48
		Expense.....			2,290.00	2,352.21	-62.21
08 - OldVillageSt							
		501 - Electricity			0.00	0.00	0.00
		Expense.....			0.00	0.00	0.00
		Division....			1,283,163.00	1,203,669.92	79,493.08

Expense Detail Report

DEPARTMENT(S): 04
JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
04 - PSafetyServ CONT'D							
42 - AnimalContro					0.00	0.00	0.00
02 - Operations					0.00	0.00	0.00
500 - Mileage/Toll					0.00	0.00	0.00
Expense.....					0.00	0.00	0.00
Division....					0.00	0.00	0.00

Expense Detail Report

DEPARTMENT(S): 04

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
04 - PSafetyServ CONT'D							
43 - Utilities					252,564.00	0.00	252,564.00
02 - Operations					252,564.00	0.00	252,564.00
850 - StreetLights					20,000.00	3,677.27	16,322.73
851 - TrafficLight					2,500.00	959.24	1,540.76
852 - TraffLighMai					6,000.00	5,000.00	1,000.00
860 - Hydrants					224,064.00	230,635.00	-6,571.00
Expense.....					252,564.00	240,271.51	12,292.49
Division....					252,564.00	240,271.51	12,292.49
Department..					1,535,727.00	1,443,941.43	91,785.57
Final Totals					1,535,727.00	1,443,941.43	91,785.57

Expense Detail Report

DEPARTMENT(S): 05

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
05 - PWorksServ					2,868,433.00	0.00	2,868,433.00
51 - WinterRoads					565,526.00	0.00	565,526.00
01 - Pay&Benefits					256,095.00	0.00	256,095.00
100 - FTPersonnel					166,044.00	138,808.10	27,235.90
130 - PerDiem					0.00	0.00	0.00
140 - Seasonal					20,000.00	18,991.14	1,008.86
170 - Overtime					37,960.00	41,960.77	-4,000.77
201 - FICA/Medicar					18,199.00	14,715.82	3,483.18
202 - Medical					0.00	0.00	0.00
203 - Retirement					13,892.00	6,867.02	7,024.98
Expense.....					256,095.00	221,342.85	34,752.15
02 - Operations					1,281.00	0.00	1,281.00
391 - CellPhone					1,281.00	718.69	562.31
Expense.....					1,281.00	718.69	562.31
04 - Supplies&Equ					308,150.00	0.00	308,150.00
220 - Equipment					13,000.00	1,106.84	11,893.16
223 - Supplies					750.00	214.06	535.94
510 - PlowSandSupp					15,000.00	13,033.50	1,966.50
511 - Salt					235,000.00	211,674.53	23,325.47
512 - Sand					37,500.00	18,300.00	19,200.00
513 - CulvertSupp					400.00	0.00	400.00
514 - CalciumChlor					6,500.00	5,947.62	552.38
Expense.....					308,150.00	250,276.55	57,873.45
Division....					565,526.00	472,338.09	93,187.91

Expense Detail Report

DEPARTMENT(S): 05

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
			T				
05 - PWorksServ CONT'D							
52 - SummerRoads					521,358.00	0.00	521,358.00
01 - Pay&Benefits					265,388.00	0.00	265,388.00
100 - FTPersonnel					229,300.00	223,195.83	6,104.17
170 - Overtime					2,073.00	2,936.73	-863.73
201 - FICA/Medicar					18,859.00	17,057.68	1,801.32
203 - Retirement					15,156.00	16,246.44	-1,090.44
		Expense.....			265,388.00	259,436.68	5,951.32
02 - Operations					112,250.00	0.00	112,250.00
101 - MemberDues					400.00	75.00	325.00
150 - PersonnelDev					1,000.00	699.94	300.06
152 - Physicals/In					650.00	639.00	11.00
380 - RadioMaint					850.00	240.00	610.00
500 - Mileage/Toll					50.00	421.80	-371.80
603 - GravelCrush					19,000.00	9,083.00	9,917.00
604 - RdStriping					90,300.00	46,282.60	44,017.40
		Expense.....			112,250.00	57,441.34	54,808.66
03 - ContractServ					41,000.00	0.00	41,000.00
156 - Labor					16,000.00	16,187.05	-187.05
751 - EngineeringS					25,000.00	9,985.29	15,014.71
		Expense.....			41,000.00	26,172.34	14,827.66
04 - Supplies&Equ					102,720.00	0.00	102,720.00
392 - EquipmentRen					20,000.00	7,939.26	12,060.74
513 - CulvertSupp					17,000.00	19,074.00	-2,074.00
516 - Trees					22,220.00	10,985.00	11,235.00
517 - StreetRepair					30,000.00	22,426.03	7,573.97
518 - BridgesGuard					7,200.00	0.00	7,200.00
521 - Signs					6,000.00	1,927.15	4,072.85
522 - SHandTools					300.00	245.15	54.85
524 - MechanicSupp					0.00	0.00	0.00
		Expense.....			102,720.00	62,596.59	40,123.41
		Division....			521,358.00	405,646.95	115,711.05

Expense Detail Report

DEPARTMENT(S): 05

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
05 - PWorksServ CONT'D							
53 - AddRoadwork					152,503.00	0.00	152,503.00
03 - ContractServ					152,503.00	0.00	152,503.00
691 - PlowSandPriv					150,000.00	144,033.55	5,966.45
692 - InterlocalWi					2,503.00	0.00	2,503.00
Expense.....					152,503.00	144,033.55	8,469.45
Division....					152,503.00	144,033.55	8,469.45

Expense Detail Report

DEPARTMENT(S): 05

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
05 - PWorksServ CONT'D							
54 - Garage					255,242.00	0.00	255,242.00
01 - Pay&Benefits					79,868.00	0.00	79,868.00
100 - FTPersonnel					58,885.00	62,437.53	-3,552.53
120 - PTPersonnel					11,138.00	11,380.94	-242.94
170 - Overtime					600.00	0.00	600.00
201 - FICA/Medicar					5,676.00	5,706.63	-30.63
203 - Retirement					3,569.00	3,199.70	369.30
		Expense.....			79,868.00	82,724.80	-2,856.80
02 - Operations					79,774.00	0.00	79,774.00
390 - Telephone					1,572.00	1,482.08	89.92
391 - CellPhone					0.00	38.44	-38.44
501 - Electricity					12,000.00	10,817.74	1,182.26
506 - Water					1,457.00	1,361.36	95.64
515 - VehicleGasD					56,210.00	67,541.95	-11,331.95
602 - BodyWork					7,500.00	0.00	7,500.00
661 - HoldingTank					2,720.00	1,939.64	780.36
802 - HeatingFuel					16,030.00	12,311.14	3,718.86
		Expense.....			97,489.00	95,492.35	1,996.65
03 - ContractServ					3,000.00	0.00	3,000.00
412 - EquipInspect					3,000.00	2,273.38	726.62
		Expense.....			3,000.00	2,273.38	726.62
04 - Supplies&Equ					92,600.00	0.00	92,600.00
222 - Uniforms					6,000.00	4,268.93	1,731.07
226 - SafetyShoes					2,750.00	992.46	1,757.54
240 - OfficeSupp					1,100.00	1,189.46	-89.46
391 - EquipmentRep					3,000.00	1,784.25	1,215.75
392 - EquipmentRen					250.00	0.00	250.00
523 - Parts/Repair					70,000.00	40,896.53	29,103.47
524 - MechanicSupp					6,000.00	3,733.96	2,266.04
525 - Lubricants					3,500.00	1,408.42	2,091.58
		Expense.....			92,600.00	54,274.01	38,325.99
		Division....			272,957.00	234,764.54	38,192.46

Expense Detail Report

DEPARTMENT(S): 05

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
05 - PWorksServ CONT'D							
55 - Recycling					882,393.00	0.00	882,393.00
01 - Pay&Benefits					345,966.00	0.00	345,966.00
100 - FTPersonnel					218,240.00	245,142.77	-26,902.77
120 - PTPersonnel					43,680.00	35,235.68	8,444.32
130 - PerDiem					42,923.00	8,327.78	34,595.22
170 - Overtime					1,000.00	1,068.76	-68.76
201 - FICA/Medicar					24,586.00	21,936.46	2,649.54
203 - Retirement					15,537.00	12,557.06	2,979.94
Expense.....					345,966.00	324,268.51	21,697.49
02 - Operations					499,502.00	0.00	499,502.00
101 - MemberDues					400.00	400.00	0.00
152 - Physicals/In					125.00	0.00	125.00
390 - Telephone					1,332.00	722.75	609.25
411 - RecylcOil					2,160.00	659.55	1,500.45
415 - BalerCompact					2,500.00	4,653.10	-2,153.10
500 - Mileage/Toll					25.00	265.94	-240.94
501 - Electricity					8,000.00	5,935.19	2,064.81
503 - MWSampling					12,500.00	5,500.00	7,000.00
504 - Repairs					1,000.00	56.28	943.72
505 - LPGas					1,900.00	1,558.83	341.17
506 - Water					2,476.00	2,347.94	128.06
515 - VehicleGasD					2,030.00	2,313.11	-283.11
657 - HazwasteColl					8,800.00	6,568.38	2,231.62
658 - UnvHazWaste					1,500.00	208.00	1,292.00
659 - TippingFees					341,750.00	298,308.49	43,441.51
660 - TransStCont					111,984.00	95,102.44	16,881.56
661 - HoldingTank					1,575.00	0.00	1,575.00
Expense.....					500,057.00	424,600.00	75,457.00
04 - Supplies&Equ					36,925.00	0.00	36,925.00
220 - Equipment					4,200.00	0.00	4,200.00
222 - Uniforms					400.00	392.15	7.85
223 - Supplies					8,545.00	4,820.59	3,724.41
226 - SafetyShoes					2,000.00	924.62	1,075.38
240 - OfficeSupp					500.00	0.00	500.00
391 - EquipmentRep					4,600.00	10,157.69	-5,557.69
392 - EquipmentRen					16,680.00	15,223.00	1,457.00
Expense.....					36,925.00	31,518.05	5,406.95

Expense Detail Report

DEPARTMENT(S): 05
JULY TO JUNE

TRANS	RCB/						CURRENT	UNEXPENDED		
DATE	PER	TYPE	JRNL	DESCRIPTION---	WRN	CHECK#	VENDOR-----	BUDGET	NET	BALANCE
					T					
05 - PWorksServ CONT'D										
				Division....			882,948.00	780,386.56	102,561.44	

Expense Detail Report

DEPARTMENT(S): 05

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
05 - PWorksServ CONT'D							
56 - BuildGrounds					491,411.00	0.00	491,411.00
01 - Pay&Benefits					302,574.00	0.00	302,574.00
100 - FTPersonnel					252,157.00	248,264.14	3,892.86
120 - PTPersonnel					0.00	4,831.20	-4,831.20
130 - PerDiem					4,752.00	0.00	4,752.00
170 - Overtime					5,586.00	2,257.82	3,328.18
201 - FICA/Medicar					21,502.00	18,464.28	3,037.72
203 - Retirement					18,577.00	11,768.02	6,808.98
Expense.....					302,574.00	285,585.46	16,988.54
02 - Operations					19,265.00	0.00	19,265.00
150 - PersonnelDev					250.00	0.00	250.00
225 - GroundsMaint					1,500.00	1,593.18	-93.18
390 - Telephone					720.00	0.00	720.00
391 - CellPhone					636.00	414.28	221.72
500 - Mileage/Toll					0.00	0.00	0.00
501 - Electricity					1,100.00	700.20	399.80
502 - VehicleMaint					3,500.00	1,825.59	1,674.41
506 - Water					3,178.00	475.71	2,702.29
515 - VehicleGasD					5,163.00	4,825.99	337.01
802 - HeatingFuel					3,206.00	2,463.37	742.63
Expense.....					19,253.00	12,298.32	6,954.68
03 - ContractServ					85,257.00	0.00	85,257.00
301 - PennellBuild					14,134.00	13,784.01	349.99
304 - Newbegin					6,865.00	7,383.76	-518.76
305 - PublicSafety					7,822.00	6,665.50	1,156.50
306 - DryMills					845.00	413.75	431.25
307 - OLDVillageSt					1,010.00	717.00	293.00
308 - Recycling					3,005.00	2,852.25	152.75
309 - BuildGrounds					1,210.00	86.75	1,123.25
310 - Library					8,895.00	9,403.75	-508.75
311 - PublicWorks					9,636.00	10,843.50	-1,207.50
315 - VillageStati					1,335.00	985.25	349.75
706 - Cemetery					30,500.00	30,500.00	0.00
Expense.....					85,257.00	83,635.52	1,621.48
04 - Supplies&Equ					19,325.00	0.00	19,325.00
210 - CleaningSupp					7,500.00	8,186.55	-686.55
220 - Equipment					7,400.00	5,921.65	1,478.35

Expense Detail Report

DEPARTMENT(S): 05

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK#	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
05 - PWorksServ CONT'D							
		222 - Uniforms			3,625.00	3,296.28	328.72
		240 - OfficeSupp			800.00	739.80	60.20
		Expense.....			19,325.00	18,144.28	1,180.72
09 - BuildingsSup							
		301 - PennellBuild			64,990.00	0.00	64,990.00
		304 - Newbegin			7,000.00	13,132.90	-6,132.90
		305 - PublicSafety			6,000.00	6,814.15	-814.15
		306 - DryMills			8,000.00	8,765.28	-765.28
		307 - OLDVillageSt			500.00	758.18	-258.18
		308 - Recycling			0.00	23.47	-23.47
		309 - BuildGrounds			3,500.00	2,346.09	1,153.91
		310 - Library			3,500.00	1,807.66	1,692.34
		311 - PublicWorks			5,000.00	3,486.76	1,513.24
		312 - ParksFacilit			9,000.00	6,733.01	2,266.99
		313 - LibbyHill			9,500.00	7,744.17	1,755.83
		314 - DryMillsScho			12,390.00	7,738.54	4,651.46
		315 - VillageStati			100.00	601.06	-501.06
		Expense.....			500.00	1,025.88	-525.88
		Division....			64,990.00	60,977.15	4,012.85
		Department..			491,399.00	460,640.73	30,758.27
Final Totals					2,886,691.00	2,497,810.42	388,880.58

Expense Detail Report

DEPARTMENT(S): 13

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	NET	UNEXPENDED BALANCE
13 - RecEnterpris					0.00	0.00	0.00
07 - Programs					0.00	0.00	0.00
01 - Pay&Benefits					0.00	0.00	0.00
201 - FICA/Medicar					0.00	14,913.35	-14,913.35
203 - Retirement					0.00	4,122.15	-4,122.15
		Expense.....			0.00	19,035.50	-19,035.50
02 - Operations					0.00	0.00	0.00
391 - CellPhone					0.00	2,132.92	-2,132.92
		Expense.....			0.00	2,132.92	-2,132.92
04 - Supplies&Equ					0.00	0.00	0.00
220 - Equipment					0.00	63.66	-63.66
222 - Uniforms					0.00	109.00	-109.00
410 - Software					0.00	3,597.50	-3,597.50
		Expense.....			0.00	3,770.16	-3,770.16
18 - AdultFitness					0.00	0.00	0.00
556 - BBPickup					0.00	288.00	-288.00
577 - Yoga					0.00	52.00	-52.00
584 - Zumba					0.00	634.50	-634.50
611 - BBasketball					0.00	2,704.00	-2,704.00
613 - Pickleball					0.00	2,694.57	-2,694.57
614 - Walking					0.00	492.93	-492.93
		Expense.....			0.00	6,866.00	-6,866.00
20 - YouthFitness					0.00	0.00	0.00
553 - FallSoccer					0.00	2,365.09	-2,365.09
559 - TrackField					0.00	524.24	-524.24
560 - JrBBall					0.00	90.00	-90.00
596 - Karate					0.00	3,717.00	-3,717.00
728 - MiniHoops					0.00	309.00	-309.00
		Expense.....			0.00	7,005.33	-7,005.33
21 - YouthClasses					0.00	0.00	0.00
574 - ARCBabysitti					0.00	720.00	-720.00
		Expense.....			0.00	720.00	-720.00
22 - ChildCareSer					0.00	0.00	0.00
550 - DayCamp					0.00	69,532.30	-69,532.30
558 - VacationCamp					0.00	4,101.61	-4,101.61
565 - KidsClub					0.00	136,187.67	-136,187.67
566 - KidsClubNG					0.00	57,436.14	-57,436.14
573 - SnackShack					0.00	1,852.72	-1,852.72

Expense Detail Report

DEPARTMENT(S): 13

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
13 - RecEnterpris CONT'D							
604 - LITCamp					0.00	5,871.90	-5,871.90
		Expense.....			0.00	274,982.34	-274,982.34
23 - CampsClinics					0.00	0.00	0.00
610 - ParentsNight					0.00	29.13	-29.13
		Expense.....			0.00	29.13	-29.13
24 - Rentals					0.00	0.00	0.00
569 - Newbegin					0.00	3,130.00	-3,130.00
		Expense.....			0.00	3,130.00	-3,130.00
25 - SpecialEvent					0.00	0.00	0.00
566 - SpecialEvent					0.00	2,174.11	-2,174.11
720 - Halloween					0.00	938.71	-938.71
		Expense.....			0.00	3,112.82	-3,112.82
26 - PunchPass					0.00	0.00	0.00
002 - Family Gym					0.00	496.00	-496.00
		Expense.....			0.00	496.00	-496.00
		Division....			0.00	321,280.20	-321,280.20

Expense Detail Report

DEPARTMENT(S): 13

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
13 - RecEnterpris CONT'D							
10 - Administrati					0.00	0.00	0.00
01 - Pay&Benefits					0.00	0.00	0.00
100 - FTPersonnel					0.00	114,595.56	-114,595.56
170 - Overtime					0.00	3,501.68	-3,501.68
201 - FICA/Medicar					0.00	9,123.75	-9,123.75
203 - Retirement					0.00	5,693.16	-5,693.16
		Expense.....			0.00	132,914.15	-132,914.15
16 - Special					0.00	0.00	0.00
805 - PRecFundRais					0.00	-97.00	97.00
		Expense.....			0.00	-97.00	97.00
		Division....			0.00	132,817.15	-132,817.15
		Department..			0.00	454,097.35	-454,097.35
Final Totals					0.00	454,097.35	-454,097.35

Expense Detail Report

DEPARTMENT(S): 15
JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
15 - Special/Gran					0.00	0.00	0.00
72 - Grants					0.00	0.00	0.00
16 - Special					0.00	129.92	-129.92
		Division....			0.00	129.92	-129.92
		Department..			0.00	129.92	-129.92
Final Totals					0.00	129.92	-129.92

Expense Detail Report

DEPARTMENT(S): 10
JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
10 - TIF					0.00	0.00	0.00
91 - #1					0.00	0.00	0.00
13 - TIF					0.00	0.00	0.00
905 - Northbrook#1					0.00	125,407.88	-125,407.88
		Expense.....			0.00	125,407.88	-125,407.88
		Division....			0.00	125,407.88	-125,407.88

Expense Detail Report

DEPARTMENT(S): 10

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
10 - TIF CONT'D							
92 - #2					0.00	0.00	0.00
13 - TIF					0.00	0.00	0.00
906 - SouthGray#2					0.00	504,088.35	-504,088.35
907 - Village#3					0.00	83,030.66	-83,030.66
		Expense.....			0.00	587,119.01	-587,119.01
		Division....			0.00	587,119.01	-587,119.01

Expense Detail Report

DEPARTMENT(S): 10

JULY TO JUNE

TRANS DATE	RCB/ PER TYPE JRNL	DESCRIPTION---	WRN CHECK# T	VENDOR-----	CURRENT BUDGET	UNEXPENDED NET	BALANCE
10 - TIF CONT'D							
93 - #3					0.00	0.00	0.00
13 - TIF					0.00	0.00	0.00
907 - Village#3					0.00	45,523.67	-45,523.67
		Expense.....			0.00	45,523.67	-45,523.67
		Division....			0.00	45,523.67	-45,523.67
		Department..			0.00	758,050.56	-758,050.56
Final Totals					0.00	758,050.56	-758,050.56

Revenue Detail Report

DEPARTMENT(S): 01 - 19
JULY TO JUNE

ACCOUNT-----		CURRENT		UNCOLLECTED	
DATE	JRNL	DESC---	BUDGET	NET	BALANCE
01 - Administration Services			0.00	0.00	0.00
100 - Clerk Fees			0.00	8,895.20	-8,895.20
101 - Clerk Fees-Auto Registrations			0.00	36,334.00	-36,334.00
102 - Clerk Fees-Boats/ATVs/Snow			0.00	1,499.00	-1,499.00
103 - Clerk Fees-Dog Licenses			0.00	508.00	-508.00
104 - Clerk Fees-Hunting/Fishing			0.00	613.59	-613.59
105 - Community Dev Miscellaneous			0.00	360.70	-360.70
120 - Electrical Permits			0.00	18,055.17	-18,055.17
130 - Plumbing Permits			0.00	18,465.00	-18,465.00
140 - Building Permits			0.00	101,273.73	-101,273.73
150 - ACO Fees			0.00	3,689.00	-3,689.00
Department..			0.00	189,693.39	-189,693.39
02 - Municipal Finances			0.00	0.00	0.00
010 - Auto Excise Tax			0.00	1,943,544.61	-1,943,544.61
015 - Boat Excise Tax			0.00	16,982.60	-16,982.60
041 - Cable Franchise Fees			0.00	98,372.32	-98,372.32
201 - Interest on Delinquent Taxes			0.00	56,405.70	-56,405.70
700 - Tax Commitment			0.00	17,990,314.63	-17,990,314.63
701 - Supplementals			0.00	75,935.25	-75,935.25
702 - Abatements			0.00	-6,596.35	6,596.35
900 - Miscellaneous Revenue			0.00	11,221.93	-11,221.93
Department..			0.00	20,186,180.69	-20,186,180.69
03 - Library/Parks & Recreation			0.00	0.00	0.00
066 - Lost Book			0.00	971.72	-971.72
067 - Library Fines			0.00	2,473.52	-2,473.52
Department..			0.00	3,445.24	-3,445.24
04 - Public Safety Services			0.00	0.00	0.00
055 - Rescue/Fire Services			0.00	199,715.12	-199,715.12
060 - Miscellaneous Rescue/Fire Serv			0.00	27,126.25	-27,126.25
Department..			0.00	226,841.37	-226,841.37
05 - Public Works Services			0.00	0.00	0.00
039 - Gravel Pits			0.00	1,700.00	-1,700.00
045 - Street Construction Fees			0.00	200.00	-200.00
048 - Driveway Opening			0.00	2,400.00	-2,400.00
049 - Public Works Miscellaneous			0.00	4,110.00	-4,110.00
066 - Tree Removal			0.00	3,975.00	-3,975.00
078 - Batteries			0.00	1,370.87	-1,370.87
079 - Bulky Waste			0.00	9,990.00	-9,990.00
080 - Landfill Stickers			0.00	14,260.00	-14,260.00
082 - Commercial Haulers			0.00	800.00	-800.00
084 - Tires			0.00	1,907.00	-1,907.00
085 - Wood			0.00	4,574.00	-4,574.00
086 - Light Iron			0.00	58,122.10	-58,122.10
087 - Plastic			0.00	5,218.99	-5,218.99
088 - Bottle Redemption			0.00	12,068.15	-12,068.15

Revenue Detail Report

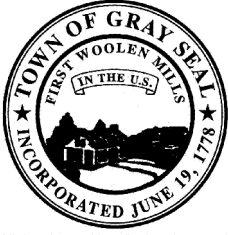
DEPARTMENT(S): 01 - 19
JULY TO JUNE

ACCOUNT-----	CURRENT	NET	UNCOLLECTED
DATE JRNL DESC---	BUDGET		BALANCE
05 - Public Works Services CONT'D			
089 - Newspaper	0.00	1,976.31	-1,976.31
090 - Cardboard	0.00	22,190.86	-22,190.86
091 - Demolition Debris	0.00	17,468.00	-17,468.00
094 - Leaves & Grass	0.00	1,411.00	-1,411.00
095 - Brush/Tree Parts	0.00	2,549.00	-2,549.00
099 - Cooking Oil	0.00	189.75	-189.75
100 - Glass	0.00	215.76	-215.76
Department..	0.00	166,696.79	-166,696.79
06 - Councils, Boards & Committees			
	0.00	0.00	0.00
049 - Shoreland Application Fees	0.00	1,500.00	-1,500.00
053 - Junkyard Fees	0.00	50.00	-50.00
370 - Zoning Board Applications	0.00	3,000.00	-3,000.00
380 - Planning Board Fees	0.00	8,252.00	-8,252.00
862 - Blueberry Festival	0.00	12,168.26	-12,168.26
Department..	0.00	24,970.26	-24,970.26
11 - Intergovernmental			
	0.00	0.00	0.00
005 - DOT Local Roads (URIP)	0.00	144,648.00	-144,648.00
008 - General Assistance	0.00	25,061.45	-25,061.45
058 - BETE	0.00	25,905.66	-25,905.66
060 - State Revenue Sharing	0.00	1,544,986.66	-1,544,986.66
061 - Snowmobiles	0.00	3,131.26	-3,131.26
062 - Tree Growth	0.00	29,943.99	-29,943.99
063 - Veterans Reimbursement	0.00	4,800.00	-4,800.00
064 - Grants	0.00	0.00	0.00
Department..	0.00	1,778,477.02	-1,778,477.02
12 - Capital Reserves			
	0.00	0.00	0.00
200 - Investment Interest	0.00	163.35	-163.35
Department..	0.00	163.35	-163.35
13 - Recreation Enterprise			
	0.00	0.00	0.00
250 - Yoga	0.00	1,194.41	-1,194.41
523 - Cheering	0.00	22,921.26	-22,921.26
550 - Day Camp	0.00	126,215.60	-126,215.60
553 - Fall Soccer	0.00	11,368.85	-11,368.85
555 - Walking	0.00	75.00	-75.00
557 - Gymnastics	0.00	16,927.86	-16,927.86
558 - Vacation Camp	0.00	464.63	-464.63
560 - Junior Basketball	0.00	6,098.19	-6,098.19
561 - Flag Football	0.00	0.00	0.00
563 - Indoor Soccer	0.00	1,855.31	-1,855.31
565 - Kids Club	0.00	292,101.46	-292,101.46
566 - Special Events	0.00	811.46	-811.46
569 - Newbegin Rental	0.00	3,964.30	-3,964.30
570 - New Gloucester Rental	0.00	2,378.53	-2,378.53
571 - Kids Club New Gloucester	0.00	38,469.64	-38,469.64

Revenue Detail Report

DEPARTMENT(S): 01 - 19
JULY TO JUNE

ACCOUNT----- DATE JRNL DESC---	CURRENT BUDGET	NET	UNCOLLECTED BALANCE
13 - Recreation Enterprise CONT'D			
573 - Snack Shack	0.00	2,707.10	-2,707.10
574 - American Red Cross Babysitting	0.00	1,270.60	-1,270.60
584 - Zumba	0.00	807.18	-807.18
589 - Mad Science	0.00	57.00	-57.00
600 - BroadwayforBeginners	0.00	120.00	-120.00
604 - Leaders in Training Camp	0.00	13,076.04	-13,076.04
607 - Middle School Sports	0.00	14,913.75	-14,913.75
610 - Mens Basketball League	0.00	2,900.00	-2,900.00
616 - Soccer Clinic (Summer)	0.00	4,825.00	-4,825.00
618 - Speed, Agility, Quickness & Co	0.00	2,619.00	-2,619.00
620 - Birthday Parties	0.00	200.00	-200.00
624 - Parkour	0.00	2,085.00	-2,085.00
625 - Karate	0.00	5,905.00	-5,905.00
725 - Parent's Night Out	0.00	465.60	-465.60
728 - Mini Sports	0.00	208.55	-208.55
729 - Open Gymnastics	0.00	190.00	-190.00
730 - Family Open Gym	0.00	13.00	-13.00
731 - Teen Open Gym	0.00	12.50	-12.50
732 - Adult Pick Up	0.00	32.00	-32.00
733 - Pickleball	0.00	2,607.33	-2,607.33
735 - Tinker Time	0.00	499.08	-499.08
900 - Rec	0.00	30,994.55	-30,994.55
999 - Administration Fees	0.00	10,099.97	-10,099.97
Department..	0.00	621,454.75	-621,454.75
14 - Fiduciary Funds	0.00	6.34	-6.34
15 - Special/Grants	0.00	0.00	0.00
899 - Insurance Claims	0.00	6,799.64	-6,799.64
951 - Grants	0.00	92.00	-92.00
Department..	0.00	6,891.64	-6,891.64
19 - Designated	0.00	0.00	0.00
064 - CDBG	0.00	86,062.32	-86,062.32
808 - Planning Board Escrow	0.00	60,612.76	-60,612.76
810 - Sub-D Recreation	0.00	10,000.00	-10,000.00
812 - Rescue/Kilby	0.00	1,755.00	-1,755.00
818 - Library Reserve	0.00	312.00	-312.00
833 - Henry Pennell Municipal Comple	0.00	250.00	-250.00
836 - Parks & Rec Scholarship Fund	0.00	424.30	-424.30
837 - Dry Mills Schoolhouse Museum	0.00	168.00	-168.00
846 - ARPA Funding	0.00	-80,000.00	80,000.00
Department..	0.00	79,584.38	-79,584.38
Final Totals	0.00	23,284,405.22	-23,284,405.22



TOWN OF GRAY

Henry Pennell Municipal Complex
24 Main St, Gray Maine 04039
www.graymaine.org

OFFICE OF THE ASSESSOR

Lauren Asselin, Assessor
lasselin@graymaine.org
(207) 657-3339 ex. 112

June 15, 2023

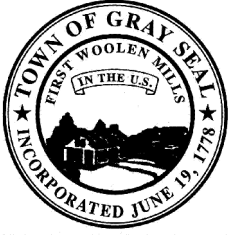
Assessing Department Report to the Town Manager (04/21/2023 – 05/19/2023):

- 4/27 – Monthly Meeting with the Town Manager
- 5/2 – Budget Meeting via Zoom
- 5/15 - Completed research, Council memo, and Quitclaim Deed for tax acquired property located at 12 Perkins Way
- 5/17 – Finalized Contract with KRT Appraisal for FY24 Revaluation
- 5/18 – Central Maine Association of Assessing Officers training – Current Use
- 5/18 – Brunch and Learn: Kyle’s Tips and Tricks
- 5/18 – Sebago Lakes Rotary Club Meeting
- 5/18 – Initial meeting for New Resident Welcome Guide

Other Activities/Accomplishments:

- Continued work on FY2024 budget
 1. TIF Spreadsheet
 2. Tree Growth Spreadsheet
 3. Farmland Spreadsheet
 4. Open Space Spreadsheet
- Completed property inspections and associated data input
- Updated TRIO accounts for ownership changes due to death
- Processed BETE application approvals
- Verified Property Tax Stabilization spreadsheet
- Submitted finalized map updates to Spatial Alternatives for FY2024
- Continued training the Assessing Assistant – Cynthia Schaeffer
 1. Personal Property input
 2. BETE/BETR applications
 3. Property inspections

Challenges/Obstacles:



TOWN OF GRAY

Henry Pennell Municipal Complex
24 Main St, Gray Maine 04039
www.graymaine.org

DEPARTMENT OF BUILDING AND
GROUNDS

Mo Russo III, Director
mrusso@graymaine.org
207-657-3339 ext.131

May 22, 2023

Department of Buildings and Grounds Report to Town Manager 4/25-5/22

- 4/25 Attended webinar presented by Natural Resource Council on Trail Maintenance and Construction
- 4/27 Met with Steve McPike Regarding parking lot and trail work on Thayer Brook Preserve and its relation to Libby Hill
- 4/27 Met with Bill Gardner from Gray Water District regarding water quality and projects.
- 4/27 Met with Town Manager for April 1:1
- 5/4 Wild Blueberry Festival Committee Meeting
- 5/5 Closed section of Moose Odyssey Trail due to large tree from 5/1 storm.
- 5/5 Carpets Cleaned in Clerks Wing of Town Office
- 5/11 Attended Department Head Meeting
- 5/12 Buildings and Grounds Staff performed annual floor maintenance of Town Office
- 5/15 Received final documents for Boat Ramp Grant for the State
- 5/16 Absentee Voting Booths setup in Clerks Wing
- 5/16 met with Town Planner and members of VALT Grant Review to discuss Planning Board meeting.
- 5/17 Water has been turned on at the Cemetery for the season
- 5/18 Met with Town Planner and members of VALT Grant Review to discuss proposals that were received.
- 5/18 Met with Town Manager for May 1:1
- 5/19 Worked on tree clean up at Libby Hill from storm damage and beavers.
- 5/19 Public Works building received long overdue floor maintenance.

Town Council Tracking Worksheet Items:

Other Activities / Accomplishments:

- 12 Requests for Service for the period of 4/25-5/22 outside of normal daily routine.
- Staff have been working at Dry Mills Schoolhouse to finish up punch list items.
- Staff box bladed and top coated infield of coach pitch field.
- Staff cleared hazard trees from the Pennell VALT Trail
- Staff assisted volunteers at the Pocket Park by hauling off collected brush

Challenges / Obstacles Requiring Assistance Outside of the Department:



TOWN OF GRAY

Henry Pennell Municipal Complex
24 Main St, Gray Maine 04039
www.graymaine.org

CODE ENFORCEMENT OFFICE

Tammy Munson, Lead Code Enforcement Officer
ceo@graymaine.org

MEMORANDUM

May 31, 2023

To: Nate Rudy, Town Manager
From: Tammy Munson, Lead Code Enforcement Officer
RE: Code Office Monthly Report (May 1, 2023 – May 31, 2023)

Please find the attached information below.

Inspections Performed:

Building Foundations - 5
Building Rough-in* - 11
Building Insulation - 1
Building Final** - 36
Electrical - 7
Plumbing/Septic - 9
Tree Inspection - 3
In Office and Site meetings***26

Permits Issued:

Building - 15
Plumbing - 15
Electrical - 18
Dock - 0
Pool - 1
Tree Removal - 2
Signage - 2
Driveway - 3

*Rough-In Inspection may consist of framing, electrical, and plumbing inspections all done at the same time.

**Building Final may consist of final inspections of new single-family dwellings including final building, plumbing and electrical. This also includes finals for new businesses, decks, sheds, etc.

***This would include Town Manager meetings, licensing inspections, potential violations, land use investigations, and assisting in office with shoreland zoning permits.

Monthly Accomplishments:

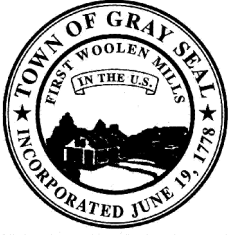
Our office gained compliance with a Notice of Violation for an illegal firewood operation.

Monthly Appeals:

There were no appeals this month. The Board held a general business meeting.

Town Council Tracking Worksheet Items and Ongoing Goals:

To improve permitting and daily communications with the public. We will continue to strive to improve this and hope to become a sought-out resource within the Community.



TOWN OF GRAY

Henry Pennell Municipal Complex
24 Main St, Gray Maine 04039
www.graymaine.org

OFFICE OF THE TOWN CLERK

Britt Barton, Town Clerk
bbarton@graymaine.org
(207) 657-3339 x104

June 15, 2023

May 18, 2023

Report to Town Manager (04/24/2023 – 05/18/2023):

- 4/26 & 4/27 – DC attended BMV Training
- 5/8 – TC assisting with finance needs
- 5/10 – TRIO AP processing training
- 5/18 – School Board Budget meeting/vote
- 5/19 – Absentee Voting began.

Other Activities / Accomplishments:

- June local election prep.
- Clerk's office developing and implementing new culture/daily operating procedures
- New informative customer displays implemented (registrations)

Challenges / Obstacles Requiring Assistance Outside of the Department:

- Staff training and department scheduling needs
- Increased call volume regarding property taxes
- FY23 EOY budget research



COMSTAR



(Computer Oriented Mapping, Utilizing Statistical Tracking, Accountability and Response)

Cumberland County Sheriff's Office

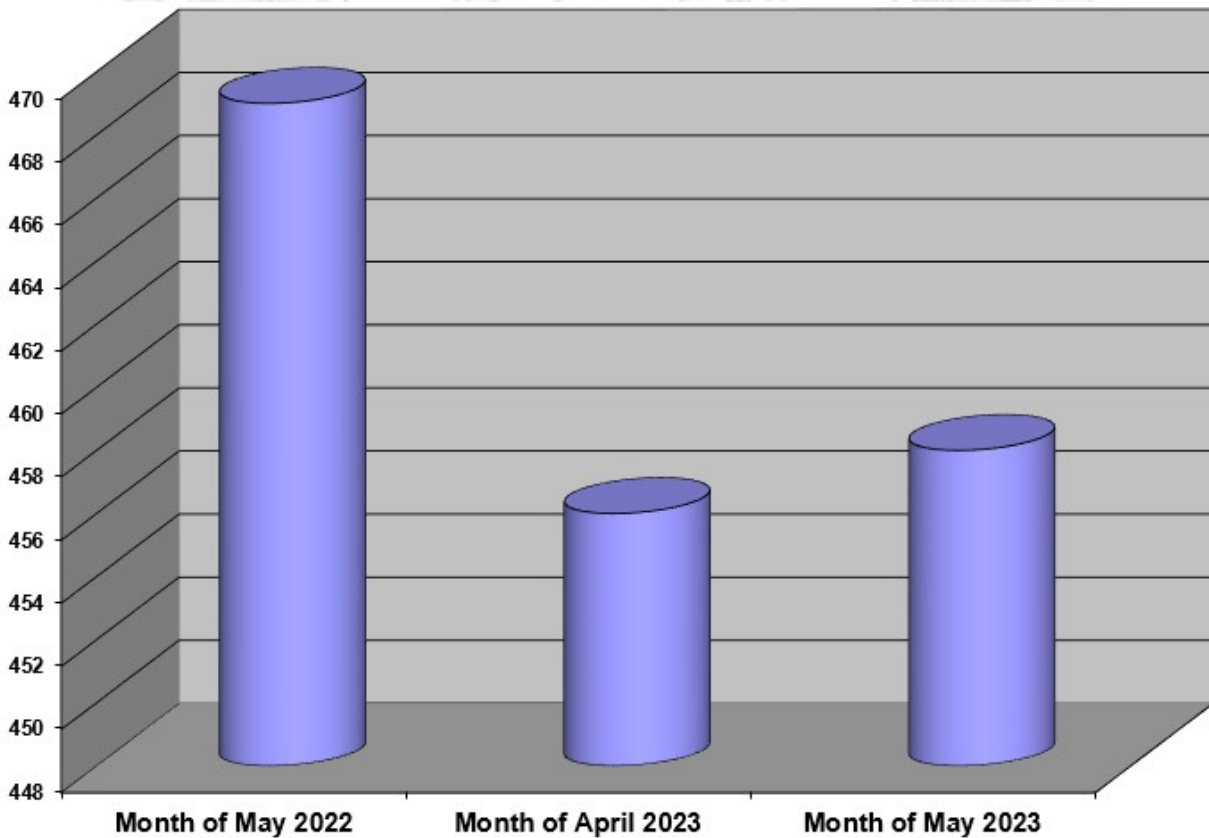
Town of Gray

Month of May 2023

Prepared by Crime Analyst Wendy Clark-Tarbox

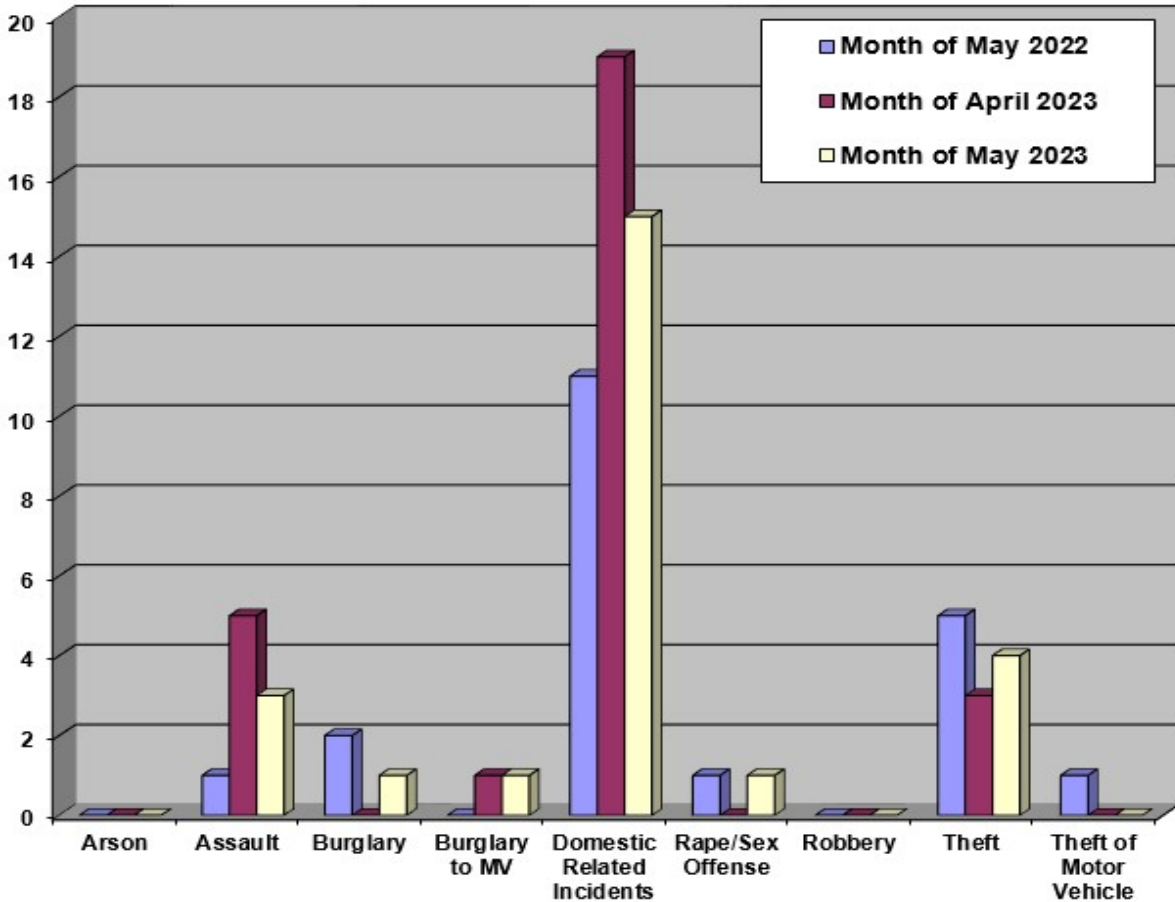
Calls for Service

<u>May 2022</u>	<u>April 2023</u>	<u>May 2023</u>	<u>2023 Difference</u>	<u>2023 % Change</u>
469	456	458	+2	+0.4%



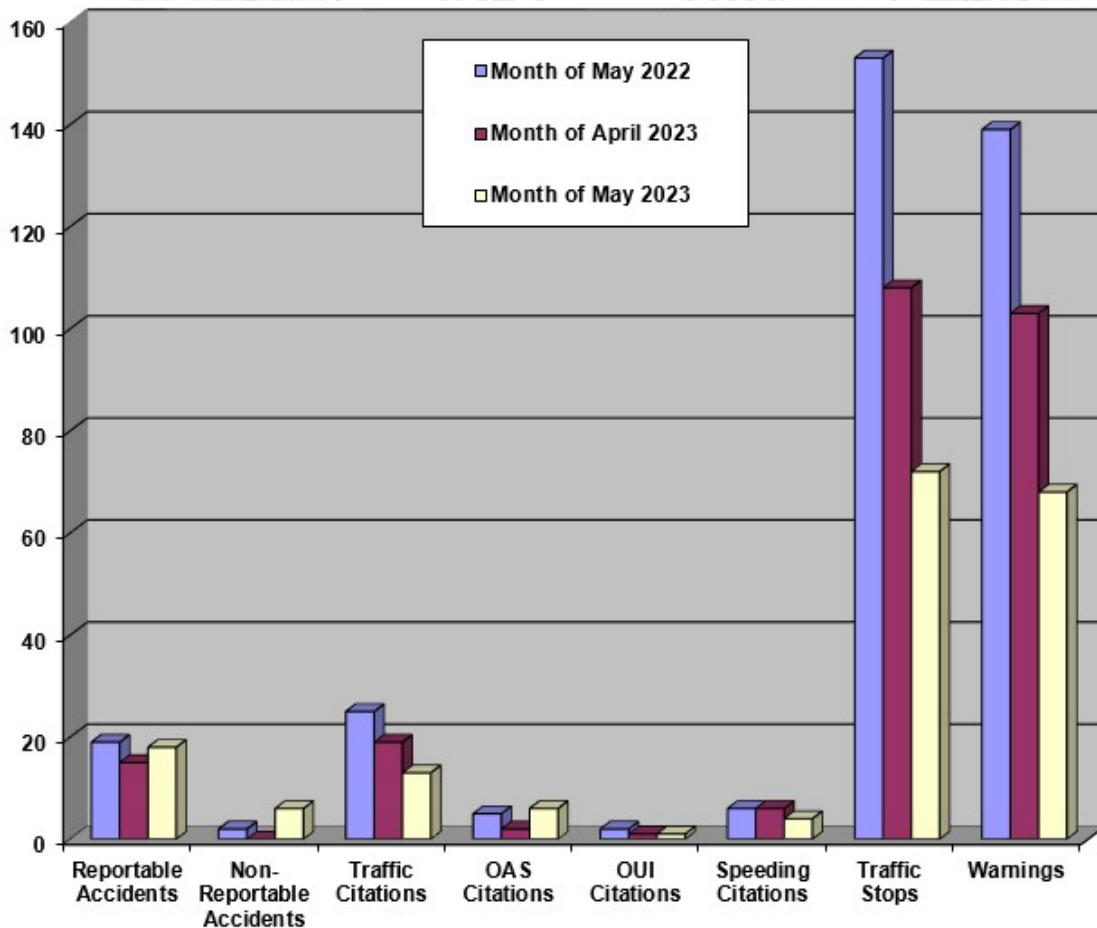
Crime Totals -

	<u>May 2022</u>	<u>April 2023</u>	<u>May 2023</u>	<u>2023 Difference</u>	<u>2023 % Change</u>
Arson	0	0	0	n/c	n/c
Theft	5	3	4	+1	+33.3%
Burglary	2	0	1	+1	undefined
Burglary to MV	0	1	1	n/c	n/c
Domestic Related Incidents (from Calls for Service)	11	19	15	-4	-21.1%
Rape/Sex Offense	1	0	1	+1	undefined
Robbery	0	0	0	n/c	n/c
Theft	5	3	4	+1	+33.3%
Theft of Motor Vehicle	1	0	0	n/c	n/c



Traffic Totals -

	<u>May 2022</u>	<u>April 2023</u>	<u>May 2023</u>	<u>2023 Difference</u>	<u>2023 % Change</u>
Reportable Accidents	19	15	18	+3	+20%
Non-Reportable Accidents	2	0	6	+6	undefined
Traffic Related Citations Totals	25	19	13	-6	-31.6%
OAS Citations	5	2	6	+4	+200%
OUI	2	1	1	n/c	n/c
Speeding Citations	6	6	4	-2	-33.3%
Traffic Stops	153	108	72	-36	-33.3%
Written Warnings	139	103	68	-35	-33.9%



Quality of Life Incidents -

	<u>May 2022</u>	<u>April 2023</u>	<u>May 2023</u>	<u>2023 Difference</u>	<u>2023 % Change</u>
Agency Assists	15	11	15	+4	+36.4%
Alarms	7	5	16	+11	+220%
Animal Problem	2	3	2	-1	-33.3%
Attempt to Locate (i.e. vehicles operating erratically)	23	8	19	+11	+137.5%
Citizen Assists/ Disputes	35	20	30	+10	+50%
Concealed Firearms Investigations	5	1	7	+6	+600%
Court Services (Protection Orders and Summonses)	2	2	5	+3	+150%
Criminal Mischief	2	1	1	n/c	n/c
Criminal Trespass	2	0	3	+3	undefined
Disabled Vehicles/ Assist Motorist	7	4	6	+2	+50%
Disturbances/Fights/ Loud Party	4	8	12	+4	+50%
Fraud	2	5	1	-4	-80%
Missing Persons	0	0	1	+1	undefined
Pedestrian Checks	1	2	5	+3	+150%
Property Checks	23	116	68	-48	-41.4%
Sex Offender Registry Investigations	1	7	0	-7	-100%
Suspicious Persons/ Circumstances	22	16	13	-3	-18.8%
Welfare Checks/ Suicide-Attempted Suicide/ Mental Health Event	22	15	24	+9	+60%

Mohamed Abu

From: Mohamed Abu
Sent: Monday, May 22, 2023 1:23 PM
To: Nathaniel Rudy
Cc: Josh Tiffany
Subject: Monthly Report May 2023
Attachments: Domain Statistics Report for graymaine.org - 5/22/2023; Monthly_Report (May 22, 2023 09_51 AM).pdf

Here is the Monthly report for May 2023

Spam report

Installed new Cisco switch Town office server room 5/4/2023

Desktop updates: 5/9/2023

Server Windows updates 5/9/2023 to 5/12/2023

Total Helpdesk calls 29

Major update for the firewall and Switches:

GCTV Firewall 5/18/2023

Fire Department Firewall 5/18/2023

Village station Firewall 5/18/2023

Library 5/22/2023

Town Office 5/22/2023

Switches

Maintenance Building

Fire Department switch 5/18/2023

Newbegin switch 5/18/2023

Transfer station 5/18/2023

GCTV 5/18/2023

Public works 5/18/2023

Library 5/22/2023

Town Office 5/22/2023

Thanks

Mohamed Abu
IT Systems Administrator
Town of Gray
24 Main Street, Gray, ME 04039
(207) 657-3339 x125
www.graymaine.org



Mohamed Abu

From: AppRiver SpamLab <notice@appriver.com>
Sent: Monday, May 22, 2023 1:42 AM
To: Mohamed Abu
Subject: Domain Statistics Report for graymaine.org - 5/22/2023

Weekly Domain Report

graymaine.org
5/15/2023 - 5/22/2023



Domain Mode: **Open** User Count: **76** Users receiving Quarantined Message Report: **76**

0 Pending Allowed Requests

Date	Requested by	Exception requested
No pending requests.		

10 Released Messages

From: dkolreg@memun.org
Sent from: **United States**
Released by: nrudy@graymaine.org
Released on: 5/19/2023 12:41:00 PM

=?utf-8?Q?Shifting=20EMS=20fault=20lines=3B=20Cebollero=27s=

From: newsletter@ems1.com
Sent from: **United States**
Released by: pholmquist@graymaine.org
Released on: 5/19/2023 12:14:00 PM

From: support@liveactionsafety.com
Sent from: **United States**
Released by: pholmquist@graymaine.org
Released on: 5/19/2023 12:14:00 PM

From: support@liveactionsafety.com
Sent from: **United States**
Released by: pholmquist@graymaine.org
Released on: 5/19/2023 12:14:00 PM

=?utf-8?Q?Shifting=20EMS=20fault=20lines=3B=20Cebollero=27s=

From: newsletter@ems1.com
Sent from: **United States**
Released by: pholmquist@graymaine.org
Released on: 5/19/2023 12:13:00 PM

From: emsworldexpo@mail.emsworld.com
Sent from: **United States**
Released by: pholmquist@graymaine.org
Released on: 5/17/2023 11:04:00 AM

From: emsworldexpo@mail.emsworld.com
Sent from: **United States**

Released by: pholmquist@graymaine.org
Released on: 5/17/2023 11:04:00 AM

From: slavallee@graymaine.org
Sent from: **Brazil**
Released by: slavallee@graymaine.org
Released on: 5/17/2023 10:45:00 AM

From: slavallee@graymaine.org
Sent from: **Brazil**
Released by: slavallee@graymaine.org
Released on: 5/17/2023 10:45:00 AM

From: DellTechnologies_NA@comm.delltechnologies.com
Sent from: **United States**
Released by: slavallee@graymaine.org
Released on: 5/17/2023 10:45:00 AM

Monthly Statistics

Month	Type	Count	Size	Percent
May	Valid	13,902	1.68 GB	63.07%
	Spam	8,020	175.84 MB	36.39%
	Virus	120	20.26 MB	0.54%
	Total	22,042	1.88 GB	100%
Apr	Valid	20,308	3.24 GB	65.53%
	Spam	10,432	271.37 MB	33.66%
	Virus	250	32.69 MB	0.81%
	Total	30,990	3.54 GB	100%
Mar	Valid	19,747	3.02 GB	66.79%
	Spam	9,418	421.52 MB	31.85%
	Virus	401	74.48 MB	1.36%
	Total	29,566	3.51 GB	100%
Feb	Valid	22,339	2.55 GB	72.95%
	Spam	7,976	202.98 MB	26.05%
	Virus	306	66.3 MB	1%
	Total	30,621	2.81 GB	100%
Jan	Valid	16,373	2.24 GB	67.47%

Weekly Statistics

Month	Type	Count	Size	Percent
5/15/2023	Valid	4,893	555.73 MB	64.94%
	Spam	2,602	54.41 MB	34.53%
	Virus	40	5.37 MB	0.53%
	Total	7,535	615.51 MB	100%
5/8/2023	Valid	4,241	603.3 MB	58.22%
	Spam	3,025	70.92 MB	41.52%
	Virus	19	6.42 MB	0.26%
	Total	7,285	680.64 MB	100%
5/1/2023	Valid	4,764	564.82 MB	66.07%
	Spam	2,386	50.48 MB	33.09%
	Virus	61	8.47 MB	0.85%
	Total	7,211	623.76 MB	100%

	Spam	7,603	227.11 MB	31.33%
	Virus	292	34.02 MB	1.2%
	Total	24,268	2.49 GB	100%
Dec	Valid	16,840	2.6 GB	67.09%
	Spam	8,094	218.36 MB	32.25%
	Virus	167	32.24 MB	0.67%
	Total	25,101	2.85 GB	100%
Nov	Valid	17,501	2.49 GB	68.55%
	Spam	7,848	288.11 MB	30.74%
	Virus	181	52.59 MB	0.71%
	Total	25,530	2.83 GB	100%
Oct	Valid	18,190	2.74 GB	67.69%
	Spam	8,529	325.6 MB	31.74%
	Virus	155	39.37 MB	0.58%
	Total	26,874	3.1 GB	100%
Sep	Valid	18,107	2.92 GB	65.58%
	Spam	9,218	278.83 MB	33.38%
	Virus	287	25.65 MB	1.04%
	Total	27,612	3.22 GB	100%
Aug	Valid	21,060	3.95 GB	67%
	Spam	10,089	313.64 MB	32.1%
	Virus	282	31.4 MB	0.9%
	Total	31,431	4.28 GB	100%
Jul	Valid	17,661	2.71 GB	62.46%
	Spam	10,208	224.86 MB	36.1%
	Virus	407	38.47 MB	1.44%

	Total	28,276	2.97 GB	100%
Jun	Valid	19,075	2.7 GB	68.41%
	Spam	8,579	189.97 MB	30.77%
	Virus	230	37.48 MB	0.82%
	Total	27,884	2.92 GB	100%

Top Addresses Receiving Spam

Address	Message Count
dbennett@graymaine.org	128
gctv2@graymaine.org	116
planner@graymaine.org	72
jrand@graymaine.org	71
r.plummer@graymaine.org	46
ter@graymaine.org	46
pgellerson@graymaine.org	43
jhartt@graymaine.org	37
kelkanich@graymaine.org	37
s.lavallee@graymaine.org	37
dwebster@graymaine.org	35
vallee@graymaine.org	33
copier@graymaine.org	29
lasselin@graymaine.org	29
gmorrison@graymaine.org	27
gthebarga@graymaine.org	27
admin@graymaine.org	26
rryan@graymaine.org	22
kjohnston@graymaine.org	21

Top Spam Categories

Category	Count
SPAMCONTENT	722
Country-Ban	261
Truncated	249
Phishing	164
Bulk Mail	115
Other Spam	11
Domain Impersonation	2

Top Addresses Receiving Viruses

Address	Message Count
dbennett@graymaine.org	8
gctv2@graymaine.org	4
stevelavallee@graymaine.org	4
ktombarelli@graymaine.org	2
nlevier@graymaine.org	2
planner@graymaine.org	2
slavallee@graymaine.org	2
ackson@graymaine.org	1
adahms@graymaine.org	1
bfoshay@graymaine.org	1
cabana@graymaine.org	1
dhill@graymaine.org	1
drymillsschool@graymaine.org	1
graylib@graymaine.org	1
kgeorge@graymaine.org	1
markavich@graymaine.org	1
mgrover@graymaine.org	1
ntroller@graymaine.org	1
srodriguez@graymaine.org	1
summersrebecca@graymaine.org	1

Top Viruses

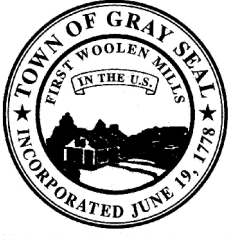
Virus	Count
malware-link	23
X.slj.dwrite.susp.malint	6
X.ofc.crypfob2.suspect	4
HTML/Phishing.Agent.EDK_trojan	2
snf-2135987	2
HTML/Phishing.Agent.DTT_trojan	1
HTML/Phishing.Agent.EEE_trojan	1
X.W32.Heur.rarx.obfsk8	1

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In very rare cases, it can be necessary to reset statistics for a domain.

Statistics are provided free of charge to our users and no guarantee is made on their inclusion for your domain account.

This electronic mail message and any attachments hereto, as well as any electronic mail message(s) that may be sent in response to it, may be considered public records, and may therefore be subject to public record requests for review and copying under Maine's Right to Know Law (Title 1, 401-521 of the Maine Revised Statutes).



TOWN OF GRAY

Henry Pennell Municipal Complex
24 Main St, Gray Maine 04039
www.graymaine.org

PUBLIC SAFETY DEPARTMENT

Kurt Elkanich
Kelkanich@graymaine.org
(207) 657-3931

April

Public Safety Department Report to Town Manager (11/05 – 12/01, 2021):

- 3/29 – C1, Lt. Bewsey and Jon H. interviewed a person that is looking for a full-time position. He interviewed very well, and we all liked him. We will continue with past practice and offer him a per-diem position and see how he fits in.
- 3/7 – C1 Brought up the current spring weather pattern that we are seeing. If this weather pattern continues, we could see some significant grass and woods fires soon. We will get all our equipment serviced and ready next week.
- We continue to gather information regarding the Rescue/Pumper. We now have CAD drawings of trucks built recently by Ferrara and Spencer.
- 4/3 – C1 spoke with Mac McKnight at RCM to go over the radio upgrade fine point so he could work up a contract for our review and signature based on the outstanding questions that the council has.
- 4/5 C1 sent the draft contract for the radio upgrade project to Nate for review. Forwarded on to legal.
- 4/5 – C1 Chaired the monthly Officer's meeting.
- 4/11 – AC Holmquist and Lt. Dunbar both passed the Nationally accredited Safety Officer course.
- 4/12 – C1 attended the bimonthly Emergency Managers Meeting. The sole topic for this meeting was to go over the Notice of Funding Opportunity for the 2023 Homeland Security Grant.
- 4/14 - C1 attended a demonstration of First Due reporting software along with Fire Chief's in our area.
- 4/15 C1 submitted a grant request through Homeland Security for training materials, supplies and PPE for responding to terrorist, (domestic and foreign) attacks such as active shooter etc.

Town Council Tracking Worksheet Items:

- A
- B

Other Activities / Accomplishments:

- 4/11 – We received early notification that we received the AFG grant for extrication tools, no formal notification yet.
- B

Challenges / Obstacles Requiring Assistance Outside of the Department:

- A
- B



TOWN OF GRAY
Henry Pennell Municipal Complex
24 Main St. Gray Maine 04039
www.graymaine.org

PUBLIC WORKS
Tim Estes Interim Public Works Director
testes@graymaine.org
(207) 657-3381

May 23, 2023

Public Works Monthly Report to Town Manager (04/25/2023- 05/22/2023)

Activities:

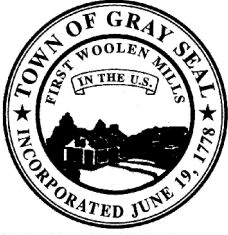
- Continuation of street sweeping when weather permits.
- Finishing up taking winter plow gear off the trucks.
- Worked on manhole cover in front of the Thai restaurant. We had to secure it with lags, the cover kept coming off.
- Major rain event May 1st. over 5 inches of rain. Major damage to Cambell Shore rd.
- Major washouts on the shoulders of roads throughout town. We will be a couple weeks fixing them all.
- Keeping an eye on Crystal Lake, water going through the outlet. Only does so when the lake is real high.
- Paving complete on Weymouth, Totten and Westwood roads.
- Started shouldering the newly paved roads.

Challenges / Obstacles Requiring Assistance Outside of the Department:

- Assisted BG with preparations in their new facility.
- Assist FD with fire apparatus maintenance on several occasions.

Town Council Tracking Worksheet Items:

-
-



TOWN OF GRAY

Henry Pennell Municipal Complex
24 Main St, Gray Maine 04039
www.graymaine.org

RECREATION DEPARTMENT

Anthony Dahms, Director of Recreation
adahms@graymaine.org
(207) 657-2323

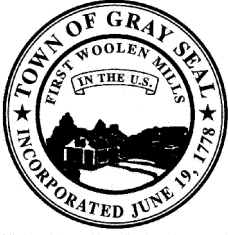
May 22, 2023

Recreation Department Report to Town Manager May 2023:

- 5.5.23 Gray Recreation went to speak with Saco Recreation's seniors about Nordic Walking.
- 5.8.23 Recreation Committee met.
- 5.9.23 MRPA Southern Maine Regional meeting held in South Portland, attendees got to tour the new skate park.
- 5.10.23
 - Community Café was held, Scotch eggs were served with a salad. A volunteer made a blueberry cake for dessert.
 - Newbegin hosted the Retired Women Unite meeting.
 - Courtesy Boat Inspection training was attended by rec staff.
- 5.18.23 The Brunch and Learn was attended by rec staff.
- 5.23.23 GNG Rec Staff met with Pineland to explore joint programming opportunities.
- 5.25.23 Lions Club programming meeting to be held.

Other Activities / Accomplishments:

- Interviews and hiring for summer have been ongoing in May.
- The Welcome Packet for new residents was reviewed with an interdepartmental subcommittee.
- GNG Rec planning meetings were held on the 16th, 22nd, and planned for the 30th.
- Wrapped up our first outdoor pickleball lessons, our pickleball app subscription list has grown to 237 members
- Monday Yoga wrapped up a 6-week session of classes. MS and HS students were free with entry of parent.



TOWN OF GRAY

Henry Pennell Municipal Complex
24 Main St, Gray Maine 04039
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SOLID WASTE AND RECYCLING
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APRIL 23, 2023

Solid Waste Department Report to Town Manager (3/27/2023 – 4/23/2023):

- 3/29 Shipped 20.33 tons of corrugated cardboard to New Brunswick
- 3/30 Met with videographer Randy Visser, was interviewed for “Hard Tellin’, Not Knowin’” for GCTV
- 4/6 Anthony Distasio started full time, had been working only Sundays prior.
- 4/7 Met with Town Manager.
- 4/11 Attended Town Council meeting via Zoom.

Town Council Tracking Worksheet Items:

- A
- B

Other Activities / Accomplishments:

During the period of March 27 through April 23, the following materials were baled:
29,374 pounds of corrugated cardboard
21,488 pounds of mixed paper
10,868 pounds of plastics
2,158 pounds of tin cans

Scheduling for wood grinding for the end of this week.

Challenges / Obstacles Requiring Assistance Outside of the Department: