



**CITY COUNCIL WORK SESSION AGENDA**  
**Budget Work Session - Public Safety**

**This meeting will be held in-person and virtual.**

**25 Crescent Road  
Greenbelt, MD 20770**

**OR**

**Virtual Participation  
Zoom Webinar Attendees:**

**Please submit your request in writing via email to [questions@greenbeltmd.gov](mailto:questions@greenbeltmd.gov)**

**<https://us02web.zoom.us/j/87517405282?pwd=b3BzbU85TGs2U0F1SVd1S2xqQkI4dz09>**

**Dial-in: 301 715 8592**

**Webinar ID: 875 1740 5282**

**Passcode: 678264**

**Monday, May 1, 2023**

**7:30 PM**

**I. Budget Work Session Packet**

**1. Budget Work Session - Public Safety**

Suggested Action:

[Agenda](#)

- Introductions
- Council Discussion
  - Public Safety pages - 104 - 120
- Questions and Answers
- Other Items

[Public Safety.pdf](#)

[2022 Citizen Survey.pdf](#)  
[2024 - 5 Year Projection of Upcoming Retirements.pdf](#)  
[Greenbelt Speed Annual Year End Report 2022.pdf](#)  
[Police Department Overtime FY2023 First Half - updated pages.pdf](#)  
[Red Light Greenbelt Annual Year End Report 2022.pdf](#)  
[ROSTER Phone Listing - Mar. 2023.pdf](#)  
[Budget memo 2024.pdf](#)

2. Meetings List and Stakeholders List

Suggested Action:

2023 Meeting Schedule

The following suggested changes to Council's 2023 meeting scheduled are:

- Reschedule Monday, June 19, 2023 to Tuesday, June 20, 2023 (Juneteenth)
- Reschedule Monday, September 25, 2023 to Tuesday, September 26, 2023 (Yom Kippur)
- Reschedule Monday, October 9, 2023 to Tuesday, October 10, 2023 (Indigenous People's Day)

[meetings.pdf](#)

[Stakeholder Schedule.pdf](#)

## City Council Work Session Agenda Item Report

Meeting Date: May 1, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: Work Session Item

Agenda Section: Budget Work Session Packet

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**Subject:**

Budget Work Session - Public Safety

**Suggested Action:**

Agenda

- Introductions
- Council Discussion
  - Public Safety pages - 104 - 120
- Questions and Answers
- Other Items

**Attachments:**

[Public Safety.pdf](#)

[2022 Citizen Survey.pdf](#)

[2024 - 5 Year Projection of Upcoming Retirements.pdf](#)

[Greenbelt Speed Annual Year End Report 2022.pdf](#)

[Police Department Overtime FY2023 First Half - updated pages.pdf](#)

[Red Light Greenbelt Annual Year End Report 2022.pdf](#)

[ROSTER Phone Listing - Mar. 2023.pdf](#)

[Budget memo 2024.pdf](#)

# Public Safety

## Fiscal Year 2024



Greenbelt Police is committed to providing the highest quality police services while stressing the importance of respect for individual rights and human dignity. The department continually seeks to build and enhance partnerships with the community to improve public safety.

# Public Safety

## Department Overview

The Greenbelt Police Department enhances the quality of life in Greenbelt by protecting residents, businesses, visitors, and property. The department's mission is to improve community safety, expand community outreach, and develop and retain staff.

### 2022 CRIME TRENDS

UCR Part I crimes are defined as murder, rape, robbery, aggravated assault, burglary, larceny, and auto theft.

The overall quantity of crime increased by 24% in 2022. Violent Crime comprised 12% of crime in Greenbelt, and the remaining 88% was property crime. Violent crimes increased by 22%, mainly due to a 42% increase in aggravated assaults. Property crimes rose 25% overall, primarily attributed to a 23% increase in thefts.

The majority of crime, 38% (455 incidents), occurred in the Franklin Park Community; 18% (222 incidents) in Greenbelt Center; 14% (178 incidents) in Greenbelt East Residential; 13% (161 incidents) in Greenbelt East Commercial; 12% (155 incidents) at Beltway Plaza; 1% (23 incidents) in Greenbelt Station, and 1% (3 incidents) at the Greenbelt Metro.

### CRIME BY THE NUMBERS

#### GREENBELT CENTER –

Overall crime up 41% (violent up 40%; property up 27%);

#### FRANKLIN PARK –

Overall crime up 27% (violent up 13%; property up 30%);

#### GREENBELT EAST RESIDENTIAL -

Overall crime up 23% (violent crime remained the same; property up 11%)

#### GREENBELT EAST COMMERCIAL -

Overall crime up 8% (violent down 18%; property up 8%)

#### BELTWAY PLAZA –

Overall crime up 8% (violent up 27%; property up 36%);

#### METRO –

Overall crime down 25% (1 violent crime; 2 property crimes);

#### GREENBELT STATION –

Overall, crime is up 27% (3 violent crimes reported; property down 40%).



# Administrative Services Division Overview

The Administrative Services Division provides vital departmental functions, including public safety communications, records retention, fiscal management, photo enforcement, parking enforcement, and animal control.

## COMMUNICATIONS UNIT

Communications continued to function below full staffing strength with three vacant positions.

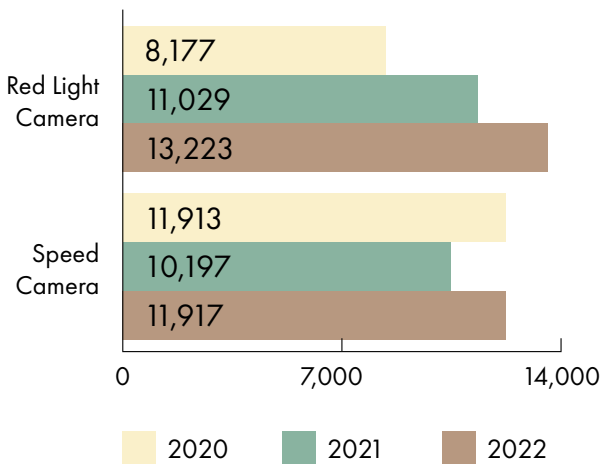
## TRAINING

The department completed all state-mandated training and maintained required certifications, completed various programs for department employees including Mental Health First Aid, Crisis Intervention Training and Anti-Bias Training.

## AUTOMATED SAFETY ENFORCEMENT

The automated safety programs consist of both red light and speed camera violations recorded at the enforcement sites. Violations for red light offenses increased by 19% and violations for speeding offenses increased by 16% in 2022.

Automotive Safety Violations

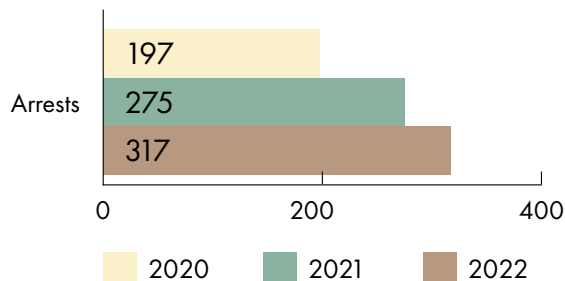


# 2022 Operations Division Overview

The Operations Division provides 24-hour uniformed patrol services, responding to calls for service, conducting preliminary investigations, arresting offenders, handling motor vehicle crash investigations, and general traffic enforcement.

## CRIMINAL ARRESTS

### Adults Arrests

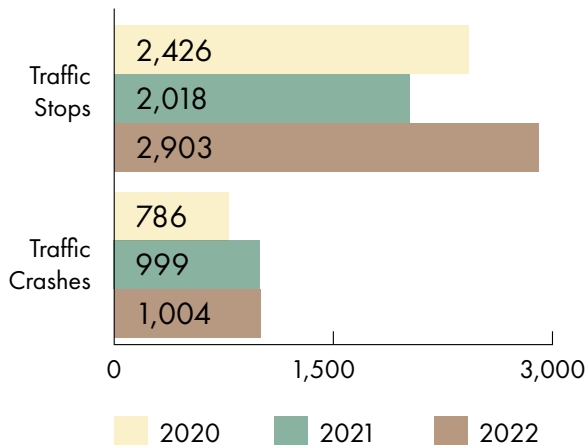


## TRAFFIC SAFETY

Traffic stops are part of the department's strategy to promote safe driving behaviors on roadways throughout the city. The department's goal is to reduce the number of injuries from motor vehicle crashes. In 2022, traffic stops increased by 43%. Commensurate with the traffic stops, the department made 91 driving-under-the-influence arrests (37% increase), and 224 other traffic-related arrests (17% increase).

The number of traffic crashes increased by .5% from 2021.

### Traffic Incidents

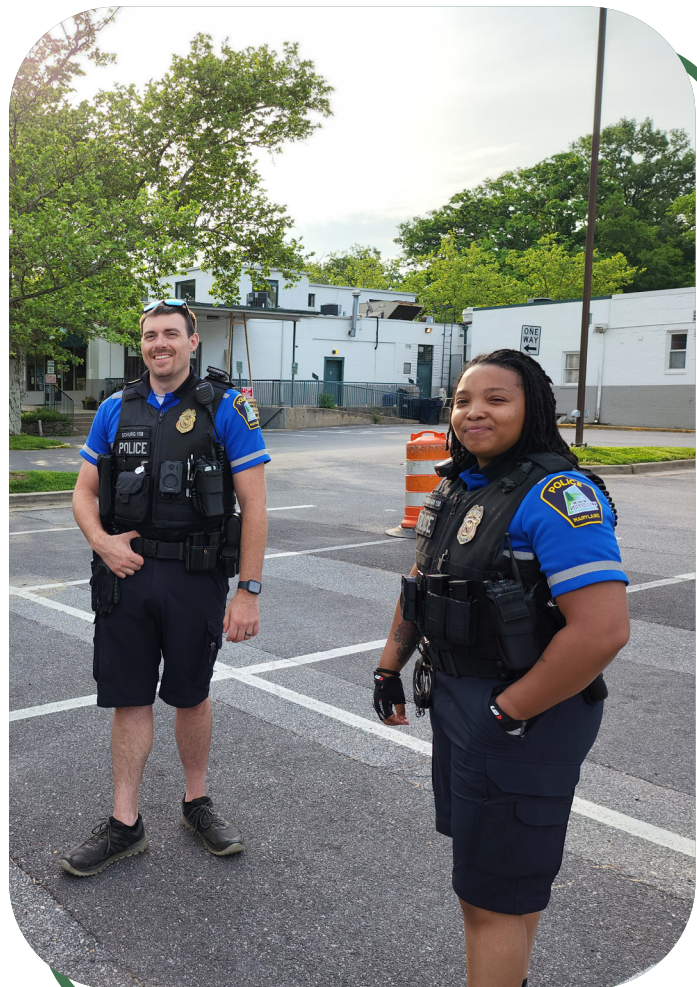


## COMMUNITY POLICING

The department's community policing initiatives are intended to create partnerships with stakeholders in the city. The department is proactive in building those relationships and participated in several on-going community policing functions such as bike patrol, Trunk or Treat, and Shop with a Cop. The department's Community Action Team hosted multiple community meetings to engage with residents on areas of concern.

## CRISIS INTERVENTION TEAM

The department's Crisis Intervention Team (CIT) program began in July 2022. CIT is an integration between police and behavioral health professionals to help redirect individuals with behavioral health issues from the judicial system to the health care system. The target population is consumers with behavioral health concerns who would benefit from mental health and/or substance use intervention or linkage to additional community resources. The community policing goal is prevention. When the individual is linked to appropriate community resources, they are then supported and less likely to be involved in inappropriate or criminal behavior. During the first six months, the team handled 127 calls for service.



## EMERGING TRENDS

The department continues to track an increase in violent crime. While this increase is not isolated to Greenbelt, the department continues to explore ways to combat the issue. The City experienced a significant increase in vehicle thefts and larceny in 2022. The department continues to respond to prevent these crimes through high visibility patrol, follow-up investigations, and by providing safety information to the public.

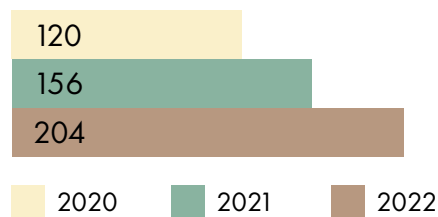
# 2022 Special Operations Overview

The Special Operations Division (SOD) conducts investigations regarding serious crimes, such as homicide, rape, robbery, burglary, aggravated assault, theft, auto theft, and narcotic violations. SOD provides coverage at Eleanor Roosevelt High School and works with school security.

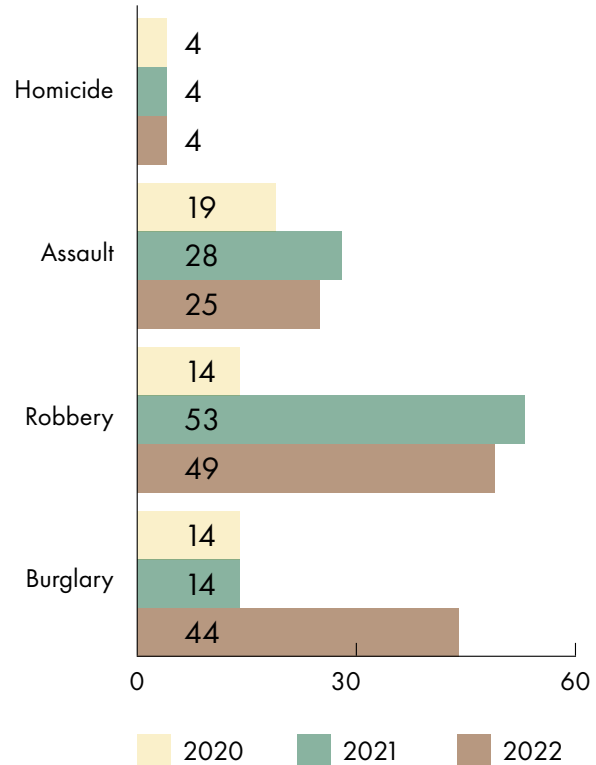
## CRIMINAL INVESTIGATIONS

The Criminal Investigations Unit conducts investigations on Uniform Crime Report (UCR) part one offenses. The unit will also handle other investigations as assigned based on the nature of the incident, or if it is part of a series of events.

Cases Assigned



Crimes by Type Committed



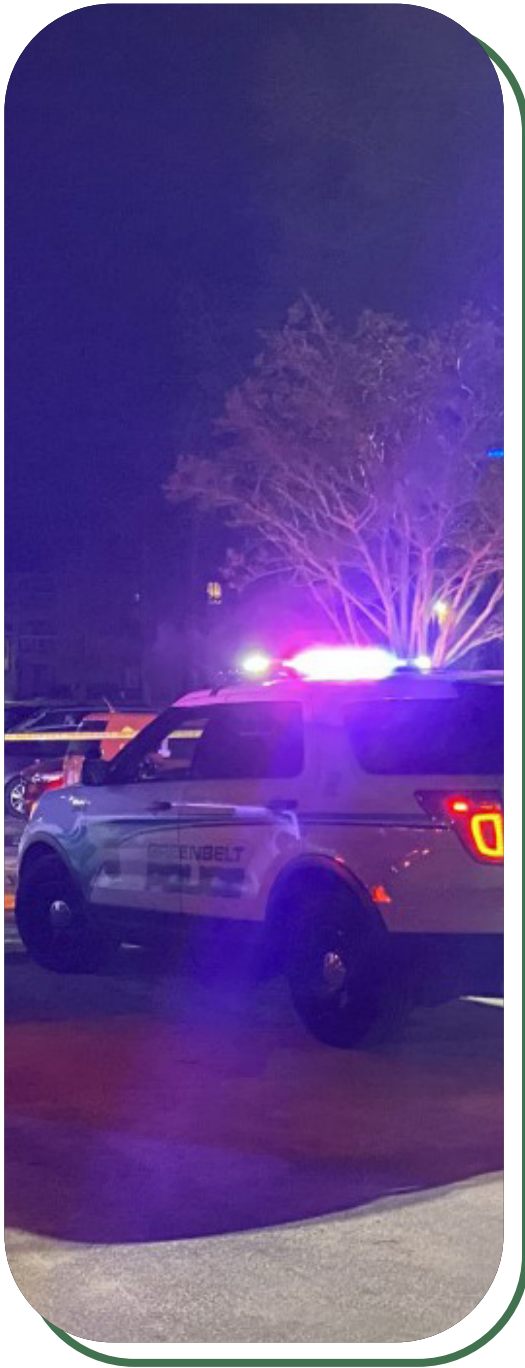
## PUBLIC INFORMATION OFFICE

The Public Information Office works on emphasizing the department’s mission and promptly providing critical information to the public.

## SCHOOL RESOURCE OFFICER

The department maintains an ongoing partnership with the Prince George’s County Public School System to staff a Police Officer at Eleanor Roosevelt High School. This program is designed to prevent juvenile delinquency by promoting positive relations between youth and law enforcement. While ensuring a safe environment for students, teachers and staff. Through this partnership, the city is reimbursed \$80,000 per year.

# Issues and Services for FY 2024



## **Citywide Crime Increases**

The City has faced a significant increase in crime in the last five years. The police department is committed to addressing the issues using a problem-solving approach guided by data, resident feedback, and analysis. The department will collaborate with other departments and agencies to unite the community to prevent crime.

## **Retention & Recruiting**

The department remained below full staffing levels for the majority of FY 2023. The department began a more aggressive hiring referral and bonus program in November 2022. As a result of this effort, the department reached a long-standing goal of staffing at or near the maximum authorized levels. The department's goal for FY 2024 will be to continue recruiting to remain at authorized staffing levels and develop tools to retain current staff.

## **Community Relations**

The department recognizes that to be successful, there needs to be partnerships with all Greenbelt residents. Every opportunity will be taken to develop relationships and build trust with our community.

The department plans to engage with residents in community forums to develop action plans to reduce ongoing problems in the city.

## **Crime Reduction**

Community safety is the priority of the police department. The goal is to reduce crime and the fear of crime city-wide while providing services to address areas with more instances of crime reported. The department focuses its efforts on the areas of community outreach, enforcement, and the use of technology.

# Police Department Dashboard

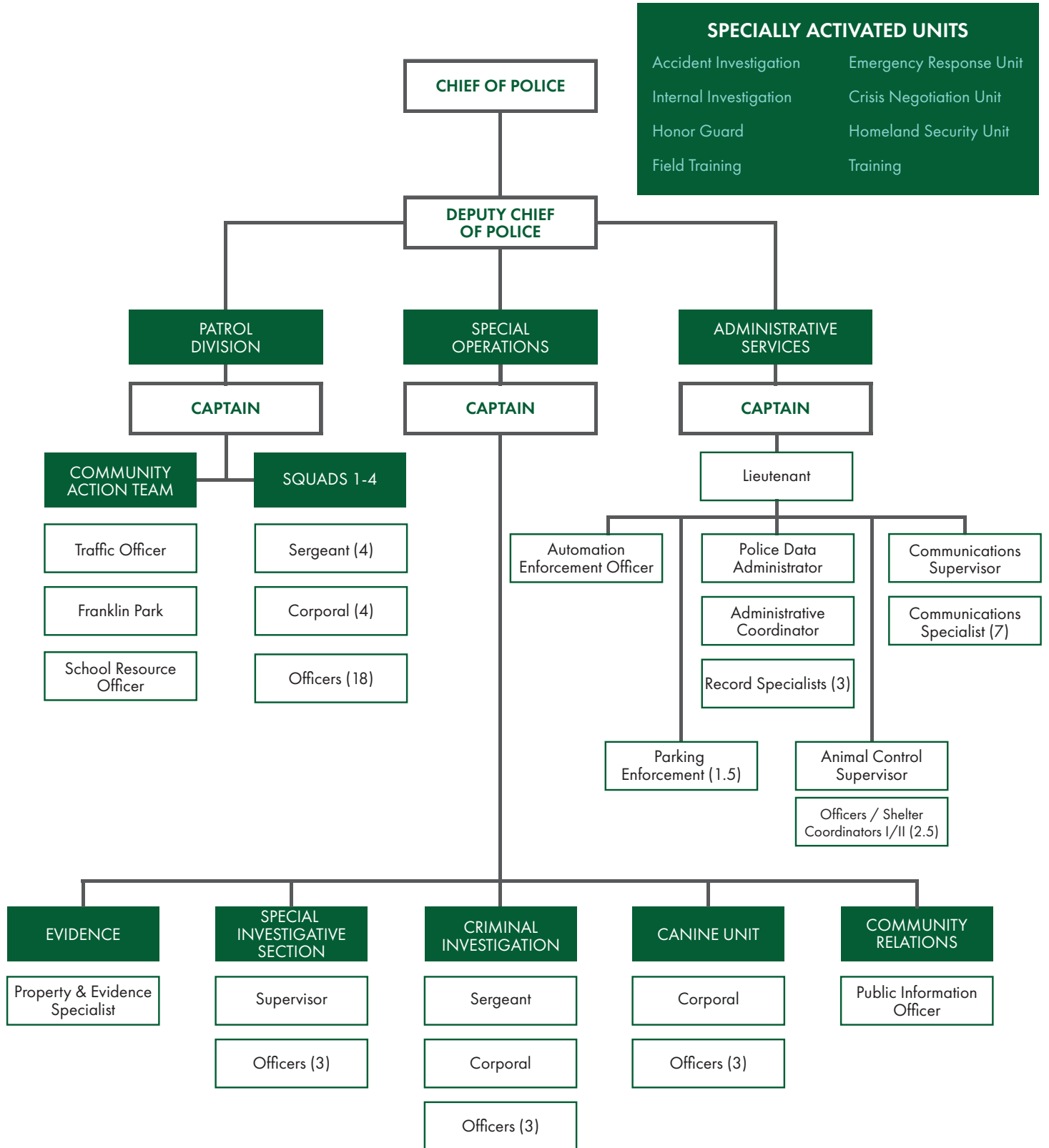
	2017	2018	2019	2020	2021	2022
Homicide	4	3	1	4	2	4
Rape	9	14	4	10	8	12
Robbery	78	56	41	54	69	65
Assault	54	44	68	73	75	107
Burglary	98	88	60	71	66	84
Theft	610	563	588	614	627	776
Auto Theft	67	72	75	71	112	149
<b>Total Violent</b>	<b>145</b>	<b>117</b>	<b>114</b>	<b>141</b>	<b>154</b>	<b>188</b>
<b>Total Property</b>	<b>775</b>	<b>723</b>	<b>723</b>	<b>756</b>	<b>805</b>	<b>1009</b>
<b>Total</b>	<b>920</b>	<b>840</b>	<b>837</b>	<b>897</b>	<b>959</b>	<b>1197</b>

	2019	2020	2021	2022
Total Incidents	25,743	27,709	24,294	31,014
Case Reports	2,400	2,549	3,021	2,915
FIR Reports	177	114	204	
Arrests	378	219	275	317
Traffic Crashes	1,173	789	999	1,004
Mental Health	306	226	243	
Traffic Stops	3,879	2,426	2,018	2,903
DUI	103	73	66	91
Traffic Arrests	353	172	191	224
Premise Checks	4,262	9,885	6,059	

# Personnel Staffing

	Grade	Auth. FY 2022	Auth. FY 2023	Prop. FY 2024	Auth. FY 2024
<b>Police Officers</b>					
Chief	n/a	1	1	1	
Deputy Chief	n/a	1	1	1	
Captain	n/a	3	3	3	
Lieutenant	n/a	1	1	1	
Sergeant	n/a	6	6	7	
Corporal	n/a	8	8	7	
Master Patrol Officer}	n/a				
Police Officer 1st Class}	n/a				
Police Officer}	n/a	33	33	33	
Police Officer Candidate}	n/a				
<b>Total FTE</b>		<b>53</b>	<b>53</b>	<b>53</b>	<b>0</b>
<b>Police Civilian Personnel</b>					
Crisis Intervention Counselor Supervisor	GC-14	0	1	1	
Communications Supervisor	GC-13	1	1	1	
Accreditation Manager	GC-13	1	1	1	
Crisis Intervention Counselor I & II	GC-12 & 13	0	1	1	
Public Information Officer	GC-12	1	1	1	
Police Data Administrator I & II	GC-11 & 12	1	1	1	
Administrative Coordinator	GC-9	2	2	2	
Communications Specialist I & II	GC-8 & 9	7	7	7	
Property and Evidence Specialist	GC-8	1	1	1	
Records Specialist I & II	GC-5 & 8	3	3	3	
Parking Enforcement Officer I & II	GC-5 & 6	2	2	2	
<b>Total FTE</b>		<b>19</b>	<b>21</b>	<b>21</b>	<b>0</b>
<b>Total Police FTE</b>		<b>72</b>	<b>74</b>	<b>74</b>	<b>0</b>
<b>Animal Control Personnel</b>					
Animal Control Supervisor	GC-13	1	1	1	
Animal Control/Shelter Coordinator I & II	GC-7 & 8	3	3	3	
<b>Total Animal Control FTE</b>		<b>4</b>	<b>4</b>	<b>4</b>	<b>0</b>
<b>Total Public Safety FTE</b>		<b>75</b>	<b>77</b>	<b>77</b>	<b>0</b>

# Police Organizational Chart



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# Public Safety Performance Measures

<b>Performance Measures</b>					
<b>Community Questionnaire Scores</b>					
	<b>2015</b>	<b>2017</b>	<b>2019</b>	<b>2021</b>	
Police Presence	4.18	4.04	4.14	3.98	
Police Responsiveness	4.25	4.19	4.23	4.08	
Dispatcher Responsiveness	4.13	4.07	4.16	4.06	
Parking Enforcement	3.74	3.64	3.75	3.59	
Overall Performance	4.19	4.13	4.21	4.04	
<hr/>					
<b>Class I Offenses</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Homicide	3	1	4	2	4
Rape	14	4	10	8	12
Robbery	56	41	54	69	65
Assault	44	68	73	75	107
B & E Burglary	88	60	71	66	84
Theft	563	588	614	627	776
Auto Theft	72	75	71	112	149
Total Offenses	840	837	897	959	1,197
<hr/>					
Criminal Arrests - Adults	284	378	219	275	317
Criminal Arrests - Juveniles	47	63	22	17	24
Clearance Rate	24%	22%	20%	17%	36%
Calls for Service	24,006	25,743	27,709	24,294	31,014
Response Rate - High Priority	3:58	3:34	3:33	3:37	4:10
Police Reports	2,771	2,907	2,549	3,021	2,915
Motor Vehicle Accidents	1,215	1,173	786	999	1,004
Traffic Summons	1,834	2,242	1,289	1,669	1,516
Parking Tickets	1,433	1,698	716	452	839
<hr/>					
	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>
<b>Police Full Time Equivalent (FTE)</b>	<b>72</b>	<b>72</b>	<b>72</b>	<b>73</b>	<b>73</b>

# Police

The city provides a full-service Police Department, unlike most municipalities in the county. Services include around-the-clock patrol, K9 patrol, communications support, criminal investigation, narcotics investigation, crime prevention, traffic enforcement, and a school resource officer.

## MANAGEMENT OBJECTIVES

- **Community Safety:** Community safety is the priority of the Police Department. This overall goal determines how the department focuses its efforts on community outreach, enforcement, staff development, and the use of technology.
- **Community Outreach:** The department recognizes that to be successful, there needs to be partnerships with all Greenbelt residents. The department will take every opportunity to develop relationships and build trust with our community.
- **Develop Staff:** Providing department staff with training, career opportunities, education, and promotion will reduce turnover and create a stable department to meet the needs of our community.

## BUDGET COMMENTS

1. All positions remain authorized and funded in FY 2024.
2. In FY 2024, line 45, Membership & Training, is increased for additional training to cover anti-bias training and new the state use of force law, Md. Code, PS § 3-524.
3. Line 57, K-9 Expenses, are increased in FY 2024 to cover the cost of purchasing a new K9.

REVENUE SOURCES	FY 2021 Actual Trans.	FY 2022 Actual Trans.	FY 2023 Adopted Budget	FY 2023 Estimated Trans.	FY 2024 Proposed Budget	FY 2024 Adopted Budget
<b>Grants for Police Protection</b>						
State Police	\$444,413	\$432,223	\$445,000	\$445,000	\$445,000	
State Highway Administration	(190)	41,765	35,000	35,000	35,000	
Federal (e.g. - HIDTA)	3,120	0	8,000	8,000	8,000	
Franklin Park Partnership	69,996	69,996	70,000	70,000	70,000	
School Resource Officer	0	80,000	80,000	80,000	80,000	
Impound Fees	7,100	7,250	7,000	7,000	7,000	
Parking Citations/Late Fees	24,933	16,429	28,000	28,000	28,000	
Red Light Camera Fines	495,804	649,325	450,000	550,000	500,000	
Speed Camera Fines	279,912	229,997	227,500	227,500	0	
General City Revenues	8,728,077	8,549,031	10,700,700	10,396,200	9,722,700	0
<b>Total</b>	<b>\$10,053,164</b>	<b>\$10,076,015</b>	<b>\$12,051,200</b>	<b>\$11,846,700</b>	<b>\$10,895,700</b>	<b>\$0</b>

<b>POLICE DEPARTMENT Acct. No. 310</b>	<b>FY 2021 Actual Trans.</b>	<b>FY 2022 Actual Trans.</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2023 Estimated Trans.</b>	<b>FY 2024 Proposed Budget</b>	<b>FY 2024 Adopted Budget</b>
<b>PERSONNEL EXPENSES</b>						
03 Police Officers	\$4,112,127	\$3,997,732	\$4,542,100	\$4,510,800	\$4,629,000	
04 Records & Communications	909,586	941,847	1,315,200	1,283,100	1,358,300	
06 Repair/Maintain Building	98,201	65,790	80,000	80,000	80,000	
25 Repair/Maintain Vehicles	55,766	66,735	60,000	60,000	60,000	
27 Overtime	806,579	874,738	950,000	1,037,200	910,000	
28 Employee Benefits	2,507,031	2,411,372	2,845,800	2,630,000	2,584,500	
<b>Total</b>	<b>\$8,489,289</b>	<b>\$8,358,214</b>	<b>\$9,793,100</b>	<b>\$9,601,100</b>	<b>\$9,621,800</b>	<b>\$0</b>
<b>OTHER OPERATING EXPENSES</b>						
30 Professional Services	\$62,976	\$23,914	\$72,000	\$62,000	\$35,500	
33 Insurance - LGIT	95,798	110,079	110,900	110,900	110,900	
34 Other Services	3,838	5,618	9,200	9,200	15,700	
38 Communications	63,783	64,780	69,200	70,800	72,200	
39 Utilities						
Electrical Service	31,458	34,168	40,000	40,000	40,000	
Gas Service	8,339	8,927	6,000	6,000	6,000	
Water & Sewer	3,601	3,702	4,000	4,000	4,000	
43 Equipment Rental	6,241	1,853	5,600	5,600	5,600	
45 Membership & Training	61,165	77,671	74,000	75,200	79,000	
46 Maintain Building & Structures	57,359	44,975	59,100	56,500	60,200	
48 Uniforms	42,836	45,306	61,000	56,000	58,000	
49 Tools	5,706	9,760	4,500	4,500	4,500	
50 Motor Equipment						
Repairs & Maintenance	122,522	169,769	154,500	154,500	154,500	
Vehicle Fuel	72,903	128,781	117,600	117,600	112,000	
52 Departmental Equipment	53,213	69,185	88,000	88,000	88,000	
52 Body Cameras	0	0	10,000	0	10,000	
53 Computer Expenses	94,737	29,374	17,200	53,000	17,200	
55 Office Expenses	35,999	48,824	44,500	46,000	44,500	
57 K-9 Expenses	4,857	5,114	8,100	8,100	24,000	
58 Special Program Expenses	12,747	15,238	17,500	21,200	17,500	
69 Awards	948	1,339	2,000	2,000	2,000	
76 Red Light Camera Expenses	310,721	328,814	312,300	312,600	312,600	
77 Speed Camera Expenses	233,640	186,609	235,000	216,000	0	
<b>Total</b>	<b>\$1,385,387</b>	<b>\$1,413,801</b>	<b>\$1,522,200</b>	<b>\$1,519,700</b>	<b>\$1,273,900</b>	<b>\$0</b>
<b>CAPITAL OUTLAY</b>						
91 New Equipment	\$178,488	\$304,001	\$735,900	\$725,900	\$0	
<b>Total</b>	<b>\$178,488</b>	<b>\$304,001</b>	<b>\$735,900</b>	<b>\$725,900</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL POLICE DEPARTMENT</b>	<b>\$10,053,164</b>	<b>\$10,076,015</b>	<b>\$12,051,200</b>	<b>\$11,846,700</b>	<b>\$10,895,700</b>	<b>\$0</b>

# Animal Control

Animal Control provides regular patrol and on-call services to enforce city animal regulations and sheltering for the care of lost or abandoned but adoptable animals.

Performance Measures	FY 2021 Actual	FY 2022 Actual	FY 2023 Estimated	FY 2024 Estimated
<b>Community Questionnaire Scores</b>	<b>2015</b>	<b>2017</b>	<b>2019</b>	<b>2021</b>
Animal Control Services	3.91	3.90	3.92	3.82
Animals Running at Large	37	59	45	45
Adoptions/Placed Animals	54	64	60	60
Average Length of Stay in Shelter (days)	30	40	40	40
Adoption Shows	0	0	0	0
Events Sponsored	3	2	2	3
Animals impounded and returned to owner	8	10	5	5
Cruelty reports handled and corrected	6	1	5	5
Dog Park complaints about dogs	2	4	5	5
Bite reports	12	5	8	8
Injured animals taken to Wildlife Sanctuary	34	10	15	15
Dead Animals Collected	25	15	15	15
Trap, Neuter & Release (Cats)	12	8	10	10
Volunteers	30	15	15	10
Volunteer Hours	336	150	150	150
Animal Control Full Time Equivalents (FTE)	3.5	3.5	3.5	3.5

## MANAGEMENT OBJECTIVES

- Raise citizen awareness about sharing our environment with wildlife animals.
- Continue to establish working relationships with animal rescue organizations.
- Raise citizen awareness regarding animal cruelty with the assistance of the Greenbelt Police Department.



## BUDGET COMMENTS

1. The increase in Salaries, line 01, and Employee Benefits, line 28, in FY 2024 includes funding for the implementation of the Classification and Compensation Study.
2. In FY 2024, line 52, Departmental Equipment is increased to purchase additional radio equipment.

<b>ANIMAL CONTROL Acct. No. 330</b>	<b>FY 2021 Actual Trans.</b>	<b>FY 2022 Actual Trans.</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2023 Estimated Trans.</b>	<b>FY 2024 Proposed Budget</b>	<b>FY 2024 Adopted Budget</b>
<b>PERSONNEL EXPENSES</b>						
01 Salaries	\$75,956	\$112,928	\$188,100	\$153,000	\$211,000	
25 Repair/Maintain Vehicles	1,687	338	1,000	1,000	1,000	
27 Overtime	2,872	2,407	6,000	6,000	6,000	
28 Employee Benefits	23,882	39,419	76,800	55,000	74,700	
<b>Total</b>	<b>\$104,396</b>	<b>\$155,092</b>	<b>\$271,900</b>	<b>\$215,000</b>	<b>\$292,700</b>	<b>\$0</b>
<b>OTHER OPERATING EXPENSES</b>						
30 Professional Services	\$0	\$0	\$1,200	\$500	\$500	
33 Insurance	536	574	600	600	600	
38 Communications	1,556	1,689	1,700	1,700	1,700	
39 Utilities						
Electrical Service	3,083	3,489	4,000	4,000	4,000	
Water & Sewer	397	506	500	500	500	
45 Membership & Training	172	1,436	3,800	3,800	3,800	
46 Maintain Building & Structures	1,229	2,474	4,100	4,000	5,600	
48 Uniforms	300	990	1,200	1,200	1,200	
50 Motor Equipment						
Repairs & Maintenance	424	640	40,600	40,600	40,600	
Vehicle Fuel	432	586	1,000	1,000	1,000	
52 Departmental Equipment	0	245	0	1,000	5,500	
57 K-9 Expenses	11,261	19,333	28,000	30,000	30,000	
58 Special Program Expenses	0	482	1,500	1,500	1,500	
<b>Total</b>	<b>\$19,389</b>	<b>\$32,443</b>	<b>\$88,200</b>	<b>\$90,400</b>	<b>\$96,500</b>	<b>\$0</b>
<b>TOTAL ANIMAL CONTROL</b>	<b>\$123,786</b>	<b>\$187,536</b>	<b>\$360,100</b>	<b>\$305,400</b>	<b>\$389,200</b>	<b>\$0</b>
<b>REVENUE SOURCES</b>						
Pet Adoption	\$3,375	\$6,605	\$2,500	\$2,500	\$2,500	
Animal Control Cont./Pooch Plunge	1,165	213	1,000	1,000	1,000	
Dog Park Fees	603	270	500	500	500	
<b>Total</b>	<b>\$5,143</b>	<b>\$7,088</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$0</b>

# Fire and Rescue

Funds are included in this account to establish a reserve to assist with the replacement of fire and rescue equipment for the Greenbelt Volunteer Fire Department and Rescue Squad, Inc. (GVFD). These funds may be used when other funding sources are determined by the City Council to be insufficient. The funds are held by the city until approved for expenditure by the City Council.



## Performance Measures

Community Questionnaire Scores	2015	2017	2019	2021
Fire & Rescue	4.42	4.42	4.49	4.43

## BUDGET COMMENTS

1. The city contributes, in line 68, Contributions, funds to the Berwyn Heights and Branchville Volunteer Fire Departments (\$5,000 each) in recognition of their service to Greenbelt.
2. Since FY 1991, the city has set aside funds to assist the GVFD to purchase equipment. The FY 2024 proposed set aside is \$120,000.

FIRE & RESCUE SERVICE Acct. No. 340	FY 2021 Actual Trans.	FY 2022 Actual Trans.	FY 2023 Adopted Budget	FY 2023 Estimated Trans.	FY 2024 Proposed Budget	FY 2024 Adopted Budget
<b>OTHER OPERATING EXPENSES</b>						
68 Contributions	\$0	\$40,453	\$10,000	\$10,000	\$10,000	
Total	\$0	\$40,453	\$10,000	\$10,000	\$10,000	\$0
<b>CAPITAL OUTLAY</b>						
94 Interfund Transfer - Agency Fund	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	
Total	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000	\$0
<b>TOTAL FIRE &amp; RESCUE SERVICE</b>	<b>\$120,000</b>	<b>\$160,453</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$0</b>



# Greenbelt Police Department

## 2022 Citizen Attitude and Opinion Survey



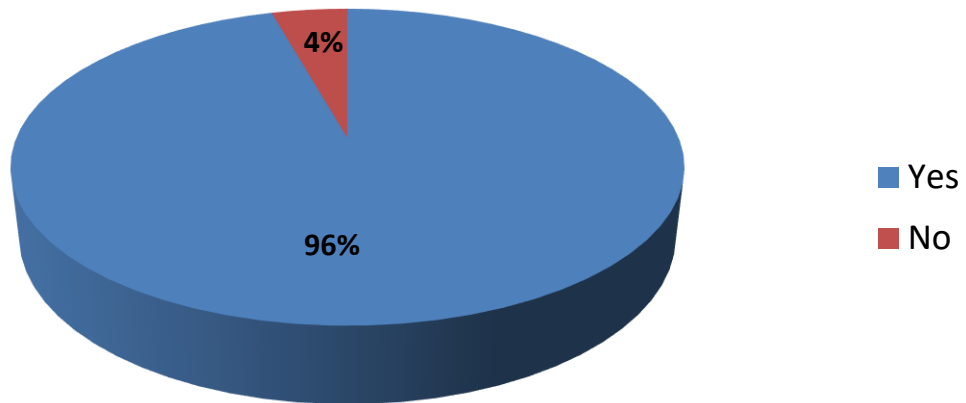
During calendar year 2022, the Greenbelt Police Department conducted random surveys of victims of crimes and individuals stopped for minor traffic violations. The purpose of the surveys is two-fold; First, citizens were asked to provide a report card on how officers interact with the public on a daily basis. Secondly, it allows citizens who live, work or travel through the City of Greenbelt to voice concerns about the Department or issues in the community. The Citizen Contact Surveys and Traffic Surveys are sent out monthly to provide “fresh” data to ensure the Chief of Police and Command Staff are kept abreast of individual concerns.

The Department randomly surveyed (480) people in 2022, forty (40) each month, who have had contact with the agency either by way of a traffic stop or by contacting the Department to report an incident. The return was 06% (14) for Traffic Surveys and 10% (24) Citizen Contact Surveys. While not scientific, the survey is a legitimate tool to assess how the Department is serving the community.

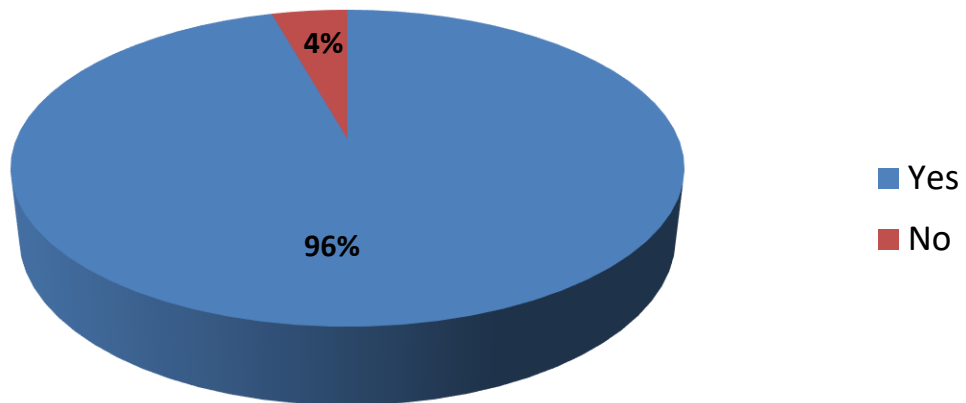
The purpose of this report is to provide a compilation of data from the Citizen Contact Surveys and Traffic Surveys received during 2022. The Citizen Contact Surveys provided the following:

**Reports made to the police department:**

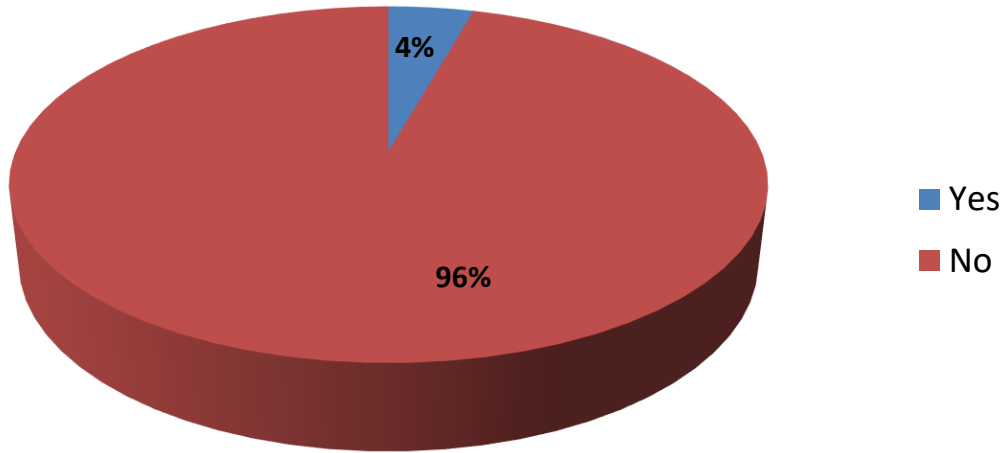
**Was your phone call to Communications answered in a timely manner?**



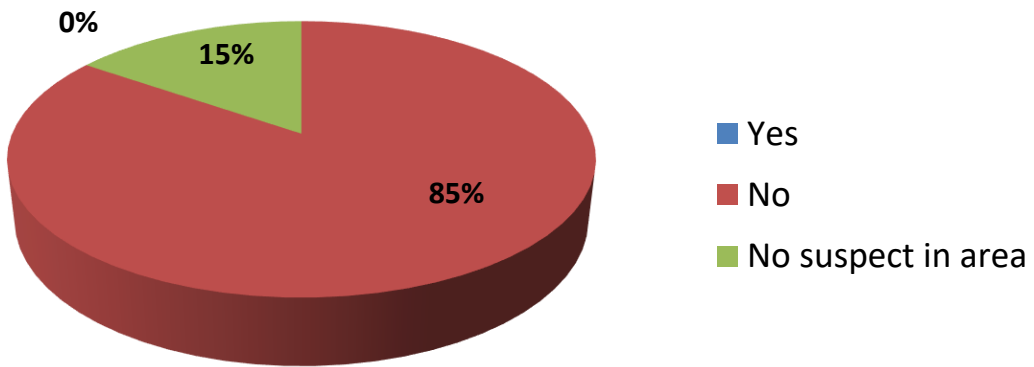
**Was the Communications Specialist who answered your call polite?**



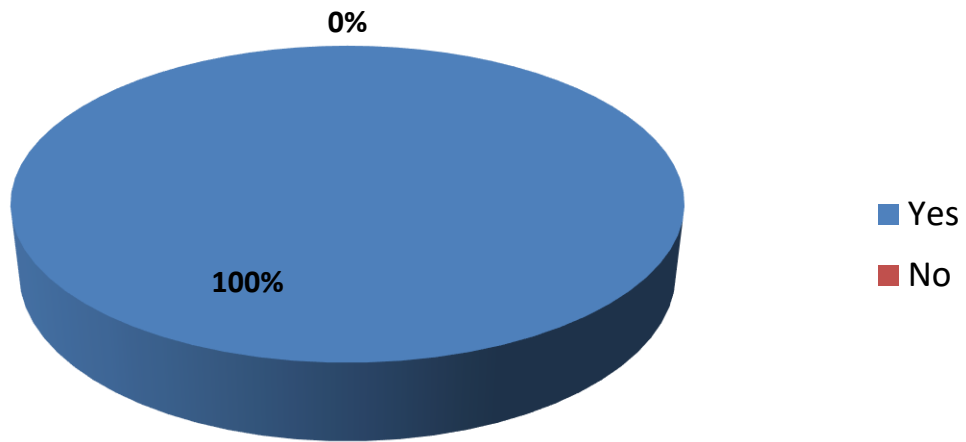
### Was your call an emergency call?



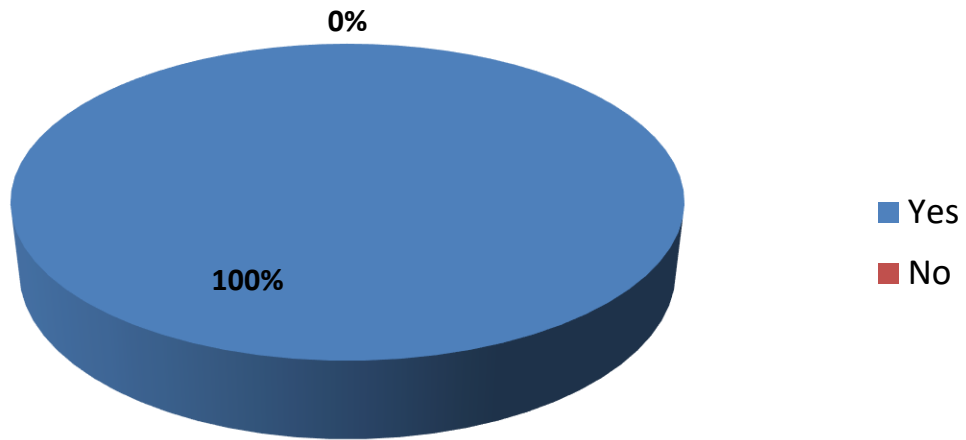
### If your call was an emergency call, did the Communication Specialist keep you on the phone until Officer(s) arrived?



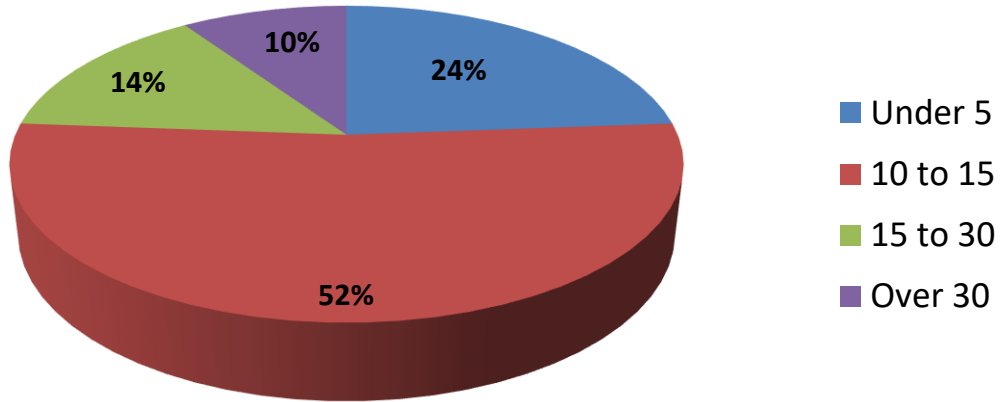
**Did the Officer present a professional demeanor?**



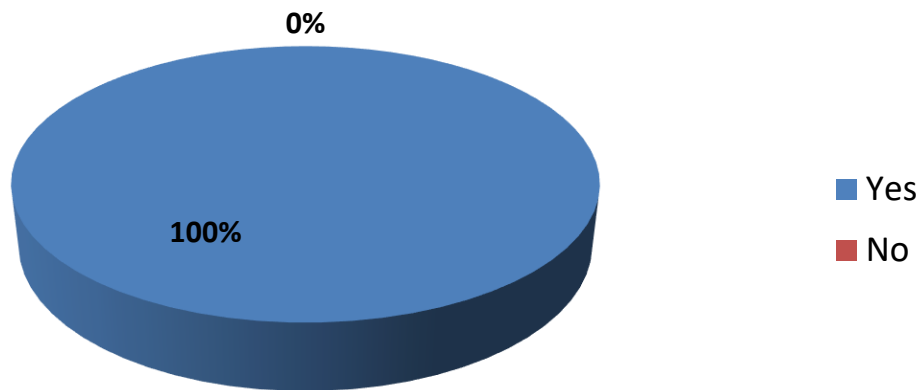
**Was the officer courteous and understanding to your circumstances?**



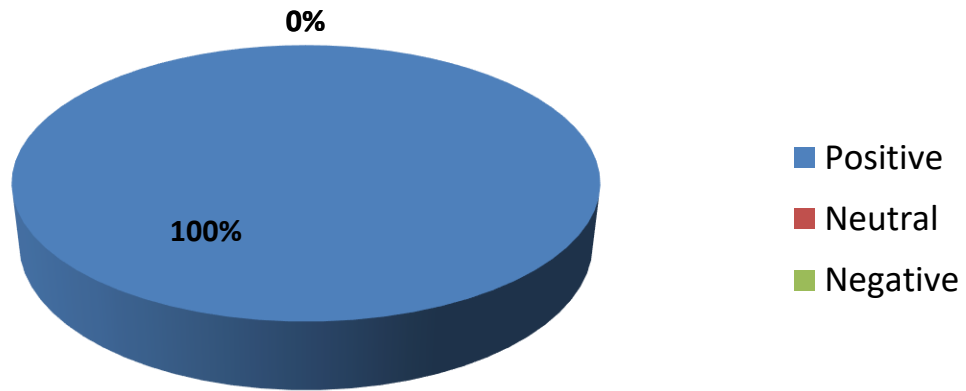
**How long did it take for the officer(s) to arrive in minutes?**



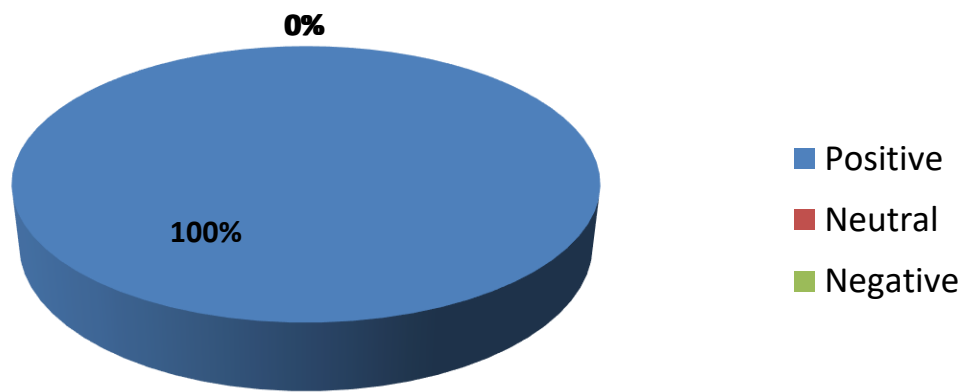
**Did the officer communicate well with you about crime reporting and your particular incident?**



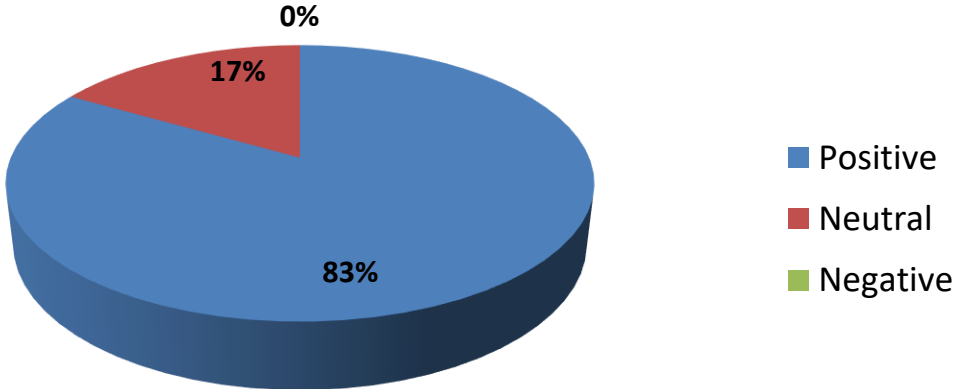
**After your encounter with the Greenbelt officer what opinion do you have about the officer?**



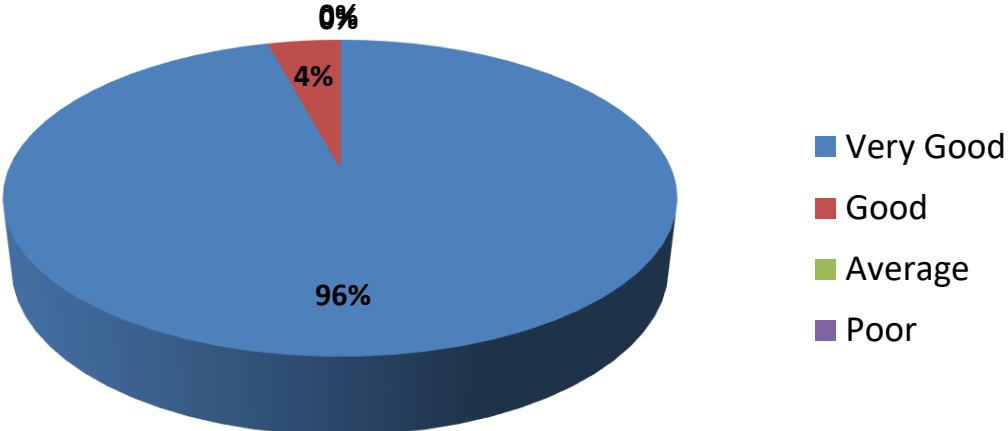
**After your encounter with the Greenbelt officer what opinion do you have about the Greenbelt Police Department?**



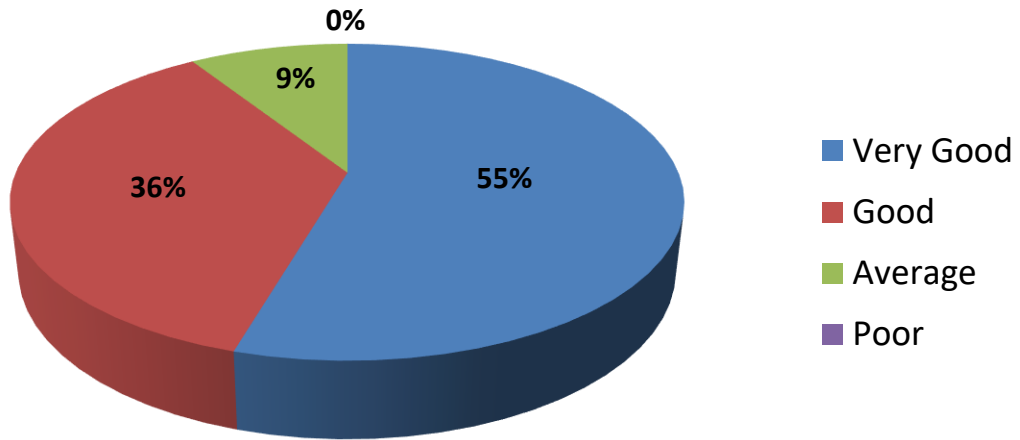
**Have you ever had a previous encounter with the Greenbelt Police Department, if so how was the encounter?**



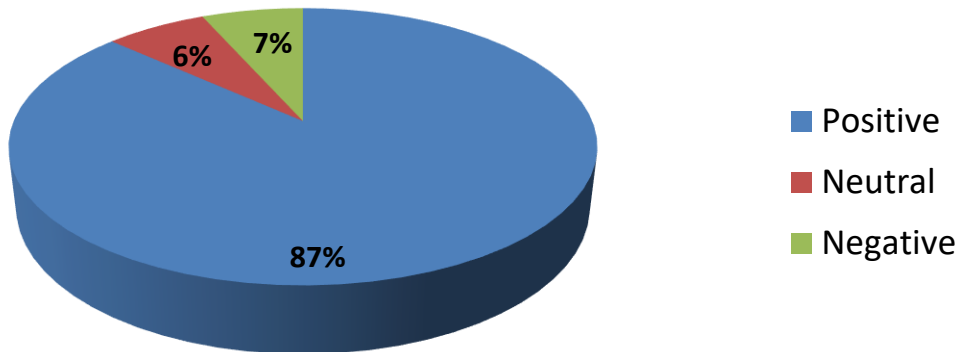
**How do you rate the overall performance of the Greenbelt Police Department?**



**How do you rate the overall competence of agency employees?**

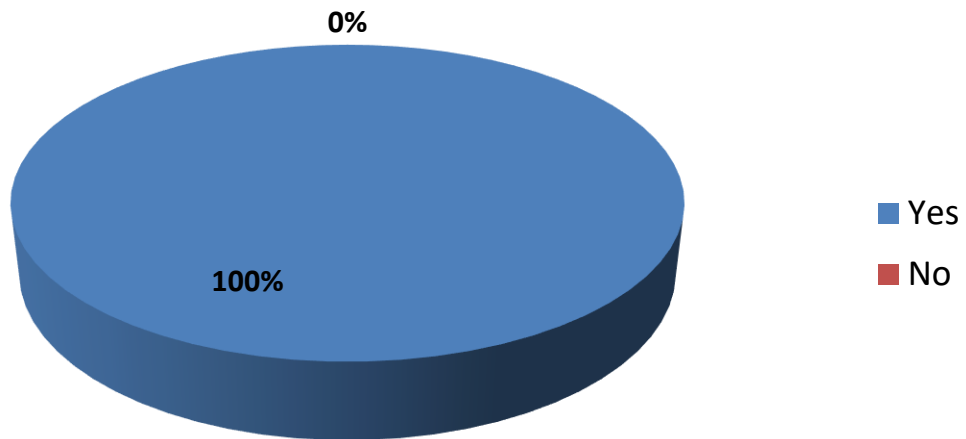


**If you have had contact with other personnel within the Department what impression did you have?**

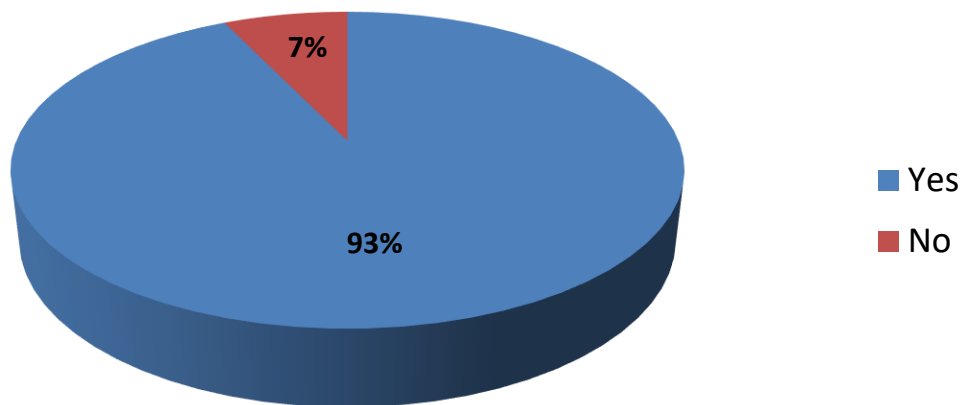


## **RESULTS OF CITIZEN CONTACT SURVEY--TRAFFIC STOPS**

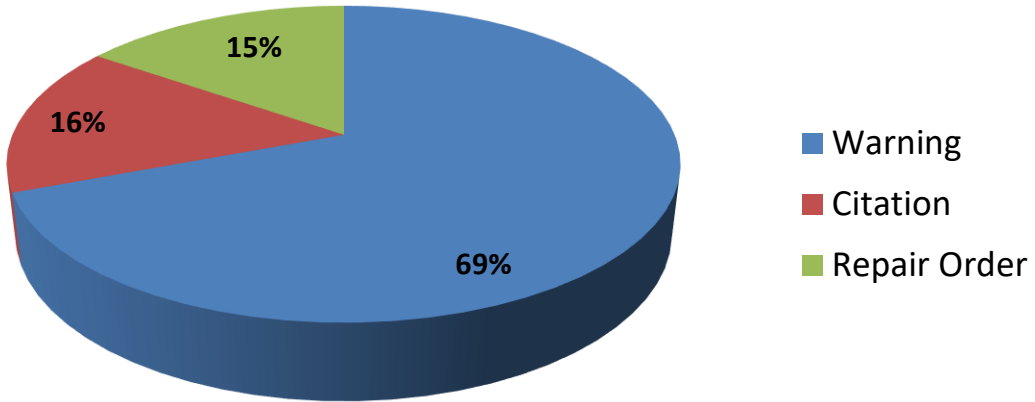
**Was the officer's appearance professional in nature?**



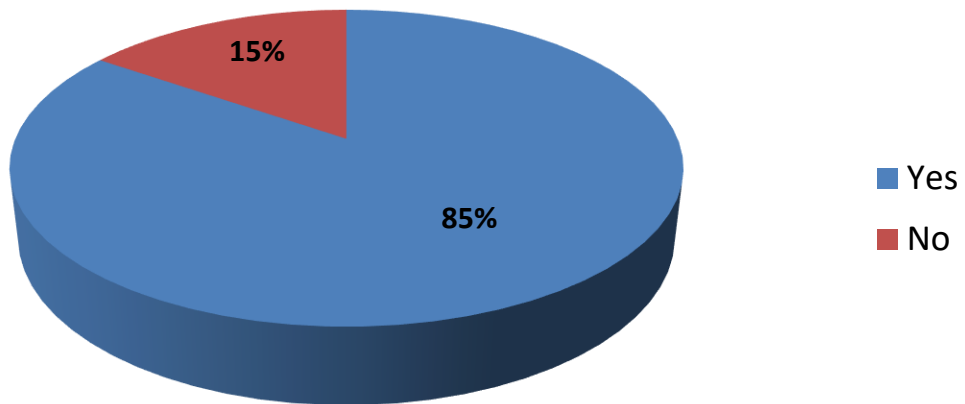
**Was the officer courteous and explained the reason you were stopped?**



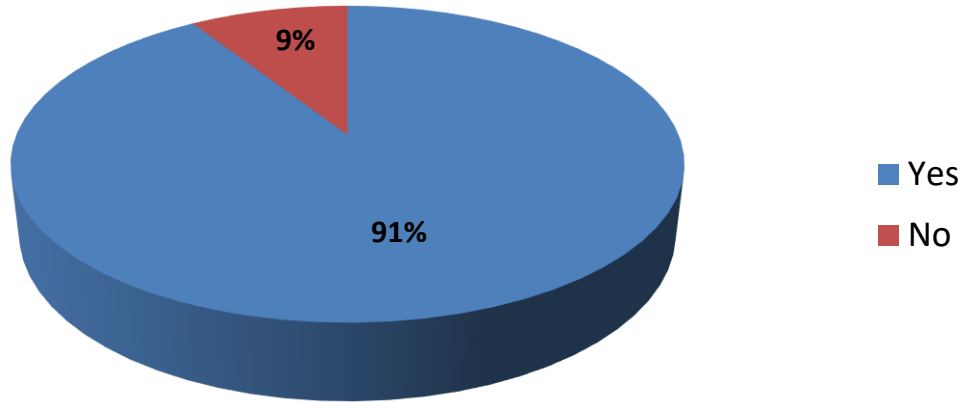
**Were you issued a warning, citation or repair order?**



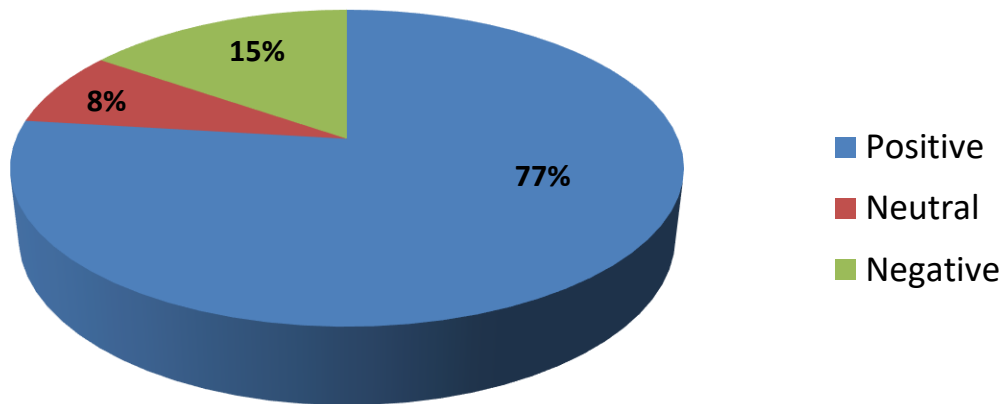
**Did the officer explain the warning, citation, or repair order to you?**



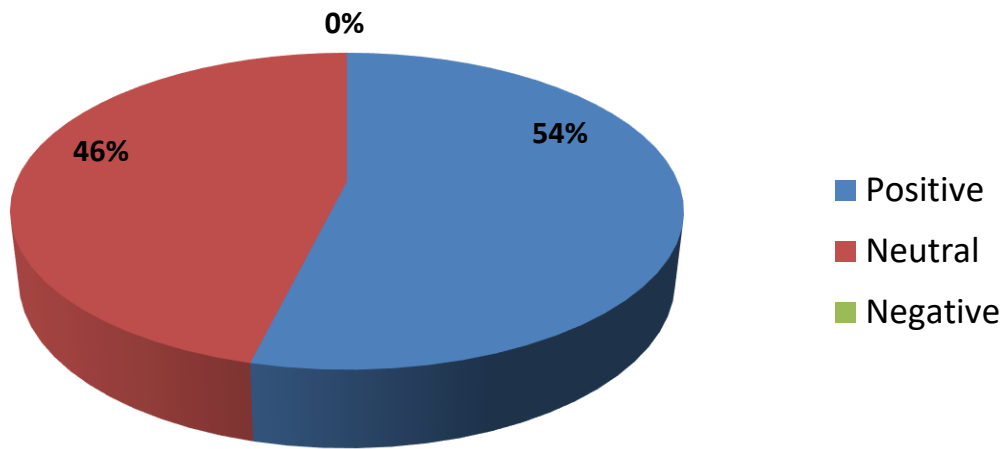
**Did the officer answer the questions you asked?**



**After your traffic stop what opinion do you have of the officer?**

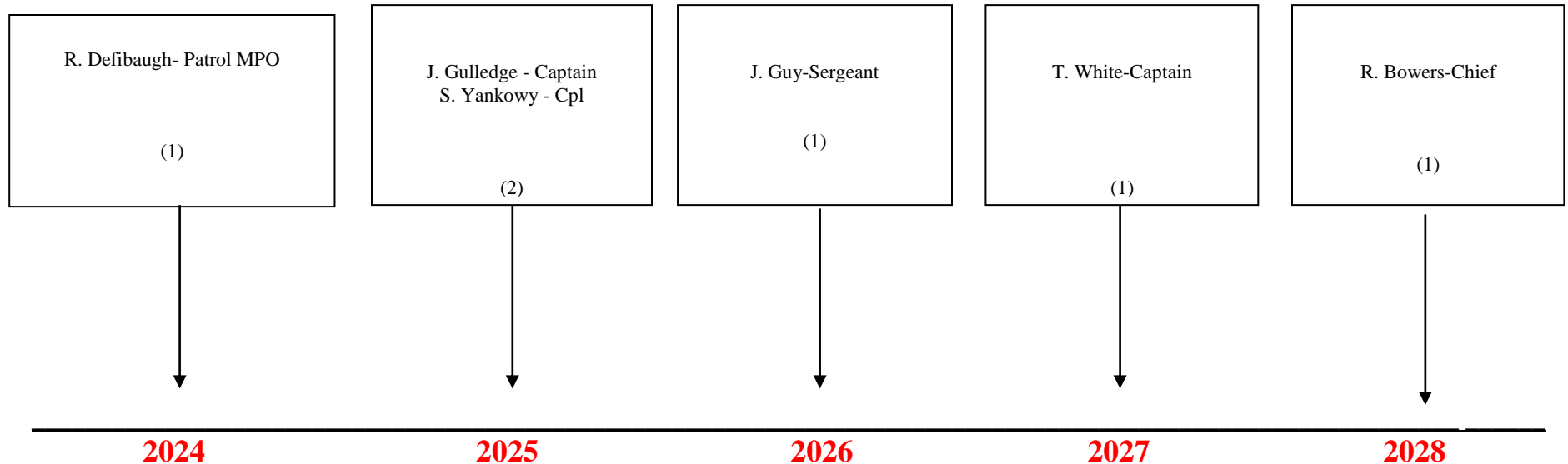


**After your traffic stop what opinion do you have of the Greenbelt Police Department?**



# 5 Year Projection of Upcoming Retirements Eligibility List

(Updated February 8, 2023)



- \* Officers with prior military credit may opt to retire sooner than their projected retirement dates.
- \*\* Additional officers not in the DROP who are eligible to retire at any time.

This projection is based on the LEOPS 25 year retirement system. Some of these officers will become eligible to retire prior to their 25<sup>th</sup> anniversaries as they turn 50 years of age. Report is based on calendar year.

# **Greenbelt Police Department Project Cost Analysis FY2024**

**Project/Program: New Officer Cost**

**Projected Cost FY2021: Officers Salary \$ 58,944**

**Officer Benefits 34,866**

**Officer Overtime 9,400**

**Insurance 10,800**

**Training 4,500**

**Uniform 1,561**

**Vehicle maintenance/fuel 5,742**

**Radio maintenance 450**

**Police Equipment 1,575**

**New Car \*\* 7,273**

**MDT Expense 7,000**

**County Mobile Radio 3,500**

**County Portable Radio 4,300**

**Body Camera 1,400**

**Total \$ 151,311**

**\*\*New vehicle is a depreciated figure**

<b>FY 2023</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
	7/2	7/16	7/30	8/13	8/27	9/10	9/24	10/8	10/22	11/5	11/19	12/3	12/17	12/31
HOLIDAY	260.5	476.5	0	0	0	352.25	0	0	0	0	285.5	107	0	
COURT	34	66.5	40.5	110	51.45	41	60	43.5	48.5	81	46	39	43	23
SHORT PATROL	72	21.5	66.5	16.5	31	35	58.5	65.5	58.5	9.5	100.9	48.5	56.5	60.5
SHORT COMM	138	197.5	130	152.5	152.5	131.5	133	110.5	145	157	215	153	123	167.5
LATE ARREST	49.5	38.5	8	31	41	54.5	54	39	17	18.5	11.5	17	12	28
TRAINING	56	19.5	11.5	31	87.5	88.5	29	97	69.5	26	77.5	18	102.5	6
MAJOR INCIDENT	92.5	7	19	15	0	45.5	0		2	0		14		10.5
OTHER	60	98	71	87	63.5	296.5	95.5	130	52	96	67	82	78.5	36.5
TASK FORCE	0	0	0	0	0	0	0	0	0	0	0	0		
ERU	0	0	0	0	0	0	0	0	0	0	0	0		
MECHANIC	0	0	0	0	0	0	0	0	0	0	0	0		
S.R.O.	0	0	0	0	0	37	8	3	44.5	8.5	2	0	8	6
PATROL SPECIAL OPS	10.5	12.5	12	12	12	16.5	0	4.5	17.5	8	28	12	12	21
K-9	0	0	0	0	0	0	0	0	0	0		0	5.5	0
CAD	0	0	0	0	0	0	0	0	0	0	0	0		0
SPEED CAMERA	0	0	7.5	3	2	2	0	1	0	0	0	0		0
TRAFFIC DETAIL	0.5	11.5	11	2.5	3.5	1	0	27.5	0	1	2	0	82	110.5
<b>TOTAL</b>	<b>773.5</b>	<b>949</b>	<b>377</b>	<b>460.5</b>	<b>444.5</b>	<b>1101.3</b>	<b>438.0</b>	<b>521.5</b>	<b>454.5</b>	<b>405.5</b>	<b>835.4</b>	<b>383.5</b>	<b>992.5</b>	<b>469.5</b>
<b>Comp-time hours</b>	<b>76</b>	<b>96.5</b>	<b>52</b>	<b>48.5</b>	<b>12</b>	<b>151.5</b>	<b>62.5</b>	<b>84</b>	<b>60.5</b>	<b>21.5</b>	<b>50</b>	<b>39.5</b>	<b>13</b>	<b>809</b>
<b>Totals</b>	<b>849.5</b>	<b>1045.5</b>	<b>429.0</b>	<b>509.0</b>	<b>456.5</b>	<b>1252.8</b>	<b>500.5</b>	<b>605.5</b>	<b>515.0</b>	<b>427.0</b>	<b>885.4</b>	<b>423.0</b>	<b>1005.5</b>	<b>1278.5</b>

<b>TOTAL</b>
1481.75
727.45
700.9
2106
419.5
719.5
205.5
1313.5
0
0
0
117
178.5
5.5
0
15.5
253
8243.6

**1576.5**

**9820.1**

CITY OF  
**GREENBELT**  
MARYLAND



RED LIGHT CAMERA PROGRAM  
ANNUAL YEAR END REPORT  
2022



# CITY OF GREENBELT

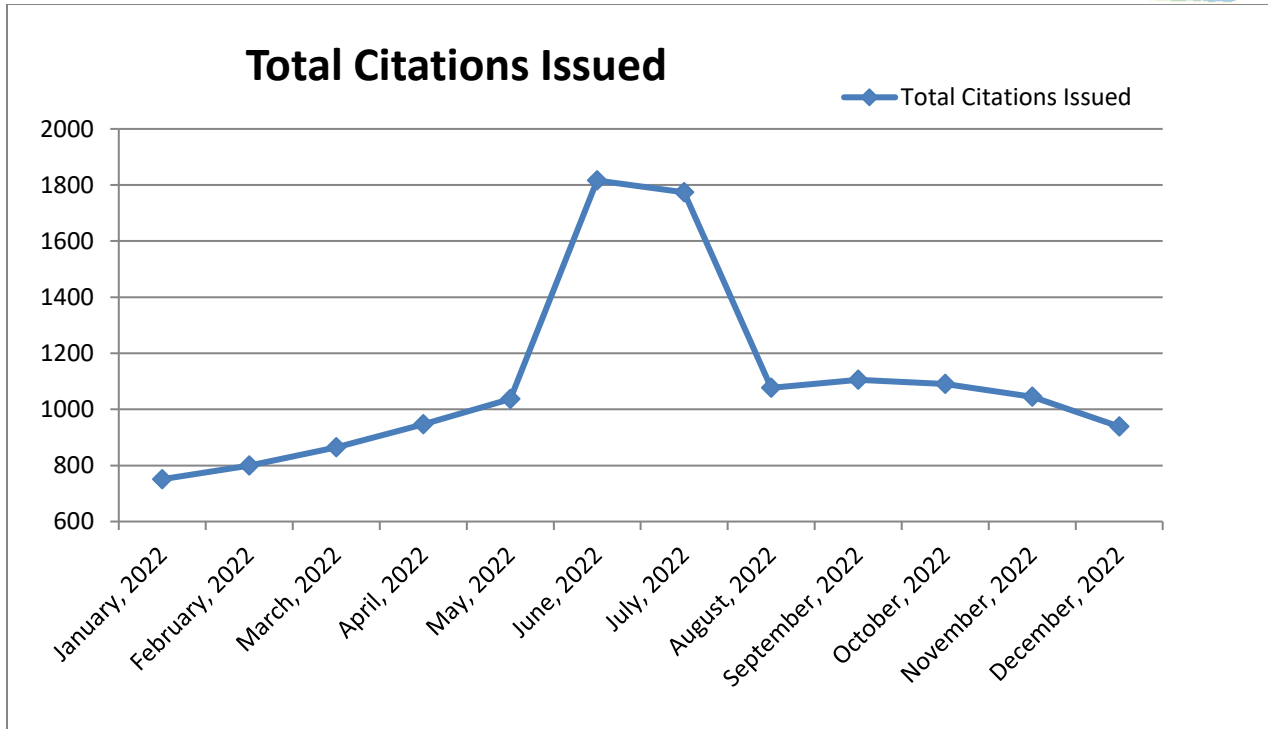
## RED LIGHT CAMERA LOCATIONS

### Camera Locations

- 1) Greenbelt Road East Bound at Mandan Road
- 2) Greenbelt Road West Bound at Mandan Road
- 3) Greenbelt Road West Bound at Cherrywood Lane
- 4) Kenilworth Avenue NB at Cherrywood Lane
- 5) Kenilworth Avenue NB at I-95 North Ramp
- 6) Kenilworth Avenue NB at I-95 South Ramp

### TOTAL CITATIONS BY MONTH

Month	Total Citations Issued
January, 2022	751
February, 2022	799
March, 2022	863
April, 2022	947
May, 2022	1,067
June, 2022	1,816
July, 2022	1,774
August, 2022	1,077
September, 2022	1,105
October, 2022	1,091
November, 2022	1,045
December, 2022	939
<b>2018 TOTAL</b>	<b>13,223</b>



## TOTAL RED LIGHT CITATIONS PER CAMERA SITE

Citations Issued Per Month						
	January '22	February '22	March '22	April '22	May '22	June '22
193EB @ Mandan	36	38	30	43	46	77
193WB @ Mandan	96	72	86	74	126	164
193WB @ Cherrywood	199	244	268	280	303	576
201NB @ Cherrywood	88	106	131	138	143	312
201NB @ 95NB	86	76	86	101	114	176
201NB @ 95SB	246	263	262	311	335	511
<b>Total Citations</b>	<b>751</b>	<b>799</b>	<b>863</b>	<b>947</b>	<b>1067</b>	<b>1816</b>

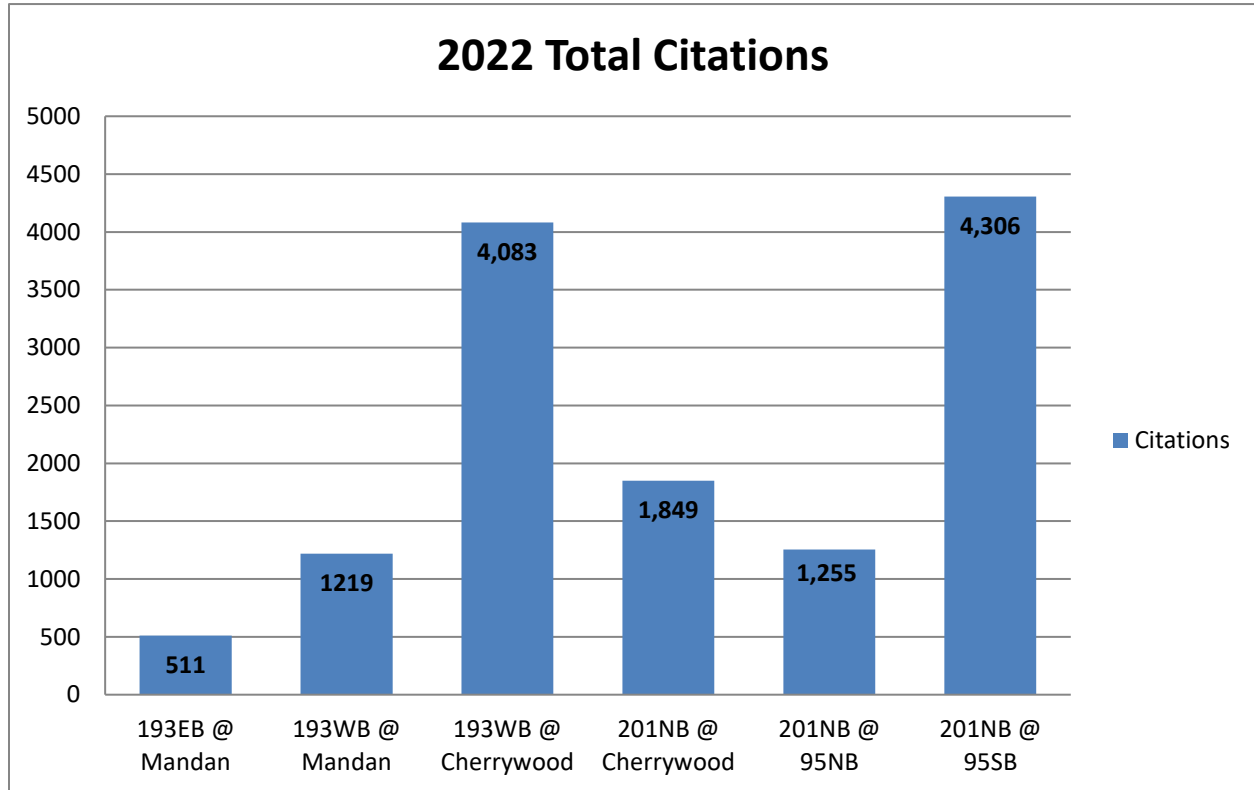


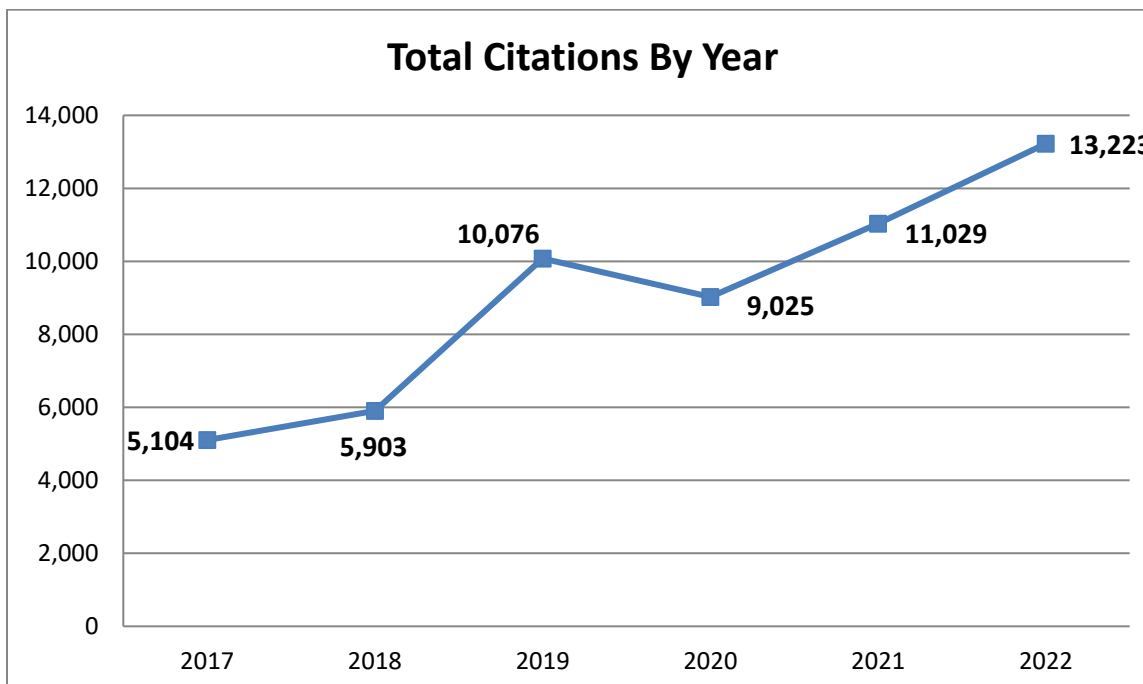
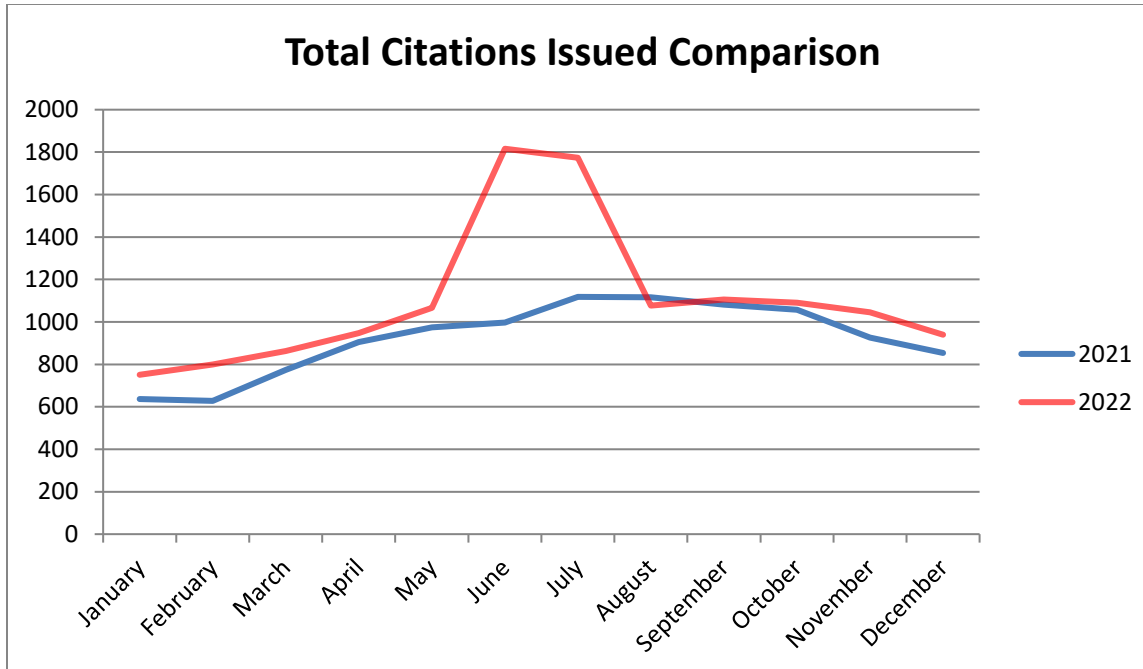
Citations Issued Per Month						
	July '22	August '22	September '22	October '22	November '22	December '22
193EB @ Mandan	80	48	48	27	30	8
193WB @ Mandan	152	90	97	117	84	61
193WB @ Cherrywood	574	326	312	330	346	325
201NB @ Cherrywood	289	160	149	135	132	117
201NB @ 95NB	163	93	89	95	81	95
201NB @ 95SB	516	360	410	387	372	333
<b>Total Citations</b>	<b>1774</b>	<b>1077</b>	<b>1105</b>	<b>1091</b>	<b>1045</b>	<b>939</b>



# CITY OF GREENBELT

## TOTAL CITATIONS PER RED LIGHT CAMERA SITE





<b>RANK/ BADGE #</b>	<b>I.D.</b>	<b>NAME AND ADDRESS</b>
Chief	176	BOWERS, Richard A
Captain	92	SAGAN, Mark Andrew
Captain	135	WHITE, Timothy Lawrence
Captain	125	GULLEDGE, Jermaine Orlando
Lieutenant	130	APGAR, Michael J
Lieutenant	148	PARSLEY, Michael Alan

**SERGEANTS**

100	KAISER, Scott Alan Charles.....
129	GUY, Johnnie R
153	WOOTEN, Charles A.
139	TORRES, Carlos A
141	POTTS III, Gerald W.
155	FERNANDEZ, Irelisse
157	ARNOLD, Troy Christopher

**CORPORALS**

116	YANKOWY, Scott Thomas.....(.....)
158	SCHURG, Matthew James
170	BOWNE, James D. ....

**MASTER POLICE OFFICERS**

132	DEFIBAUGH, Robert C .....
162	BROWN, Konetta .....
171	ROBERSON, Carl A.....
174	RAHMAN, Rakibur.....
172	RODRIGUEZ, Yomayra.....
175	THOMAS, JR., Michael.....

**POLICE OFFICERS FIRST CLASS**

180	DAVIS, Dylan L.....
177	LEATHERY, Arran.....
178	KIPKE, Abbey C.....
182	BENITEZ, Julio C. ....
185	AUD, Ryan.....
186	TROTTER, Dominiquea C. ....
189	MURRAY, Albert S. ....

**OFFICERS**

	183	JOYNER, Ronald S. ....
	190	SANDOVAL, Daniel A.....
	191	DANG, Jean-Paul J.....
	193	WYNKOOP, Xiomara.....
	194	RODAS FLORES, Oscar E. ....
	195	THOMAS, Eric.....
	196	RITSON, KingBowe.....
	197	BLIZARD, Ian.....
	198	ALVAREZ, Erick.....
	199	SKIBICKI, Phillip.....
	200	FORNEY, Joshua .....
FTO	201	DESSALINES, Daniel .....
	202	FAHEY, Tyler R.....
FTO	203	WATKINS, MICHAEL.....
	204	MILLIEN, Richard.....
	205	SHELBY, Christopher R.....
	206	SIMS, Aidan J. ....
	207	OCAMPO, Terri .....
FTO	208	ORDAZ, Andrew C. ....
CC	209	SHAULIS, Rocchina M.....
CC	210	JOHNSON, Khary D. ....
POC	211	SOSA, Amy Y. ....
POC	212	SMITH, Glenn T. ....
POC	213	DARLING, Stephen M. ....

**COMMUNICATIONS SPECIALISTS**

Comm. Supervisor	658	WILLIAMS, Alicia R .....
C/S II	632	HOULE, Jessica M .....
C/S II	702	GIGNAC, Sarah.....
C/S I	703	KEIFLINE, Samantha.....
C/S I	737	HAWKINS-GRAHAM, Sharnise.....
C/S I	739	SALAZAR, Emily.....

**CIVILIAN STAFF**

Public Info Officer	727	GLASGOW Hannah H, .....
CIC	734	TOBIN, Rachel.....
CIC	741	POCCHIA, Zachary.....
Accreditation Mgr.	698	PARKER, James .....

Property Clerk	695	AUCHTER, Maria E.....
Admin Coordinator	720	CABRERA-PEARSON, Neshia
Admin Coordinator	574	MOO-YOUNG, Michelle A.....
Records Specialist I	667	BROWN, Marcia E. ....
Records Specialist II	620	MAGNOTTO, Terra C.....
Records Specialist II	664	WILTROUT, Robert J.....
Records Specialist I	732	PROCTOR, Ashleigh.....
Parking Enf.	735	ROSS, Paula Z .....
Animal Ctrl Supervisor	796	ORTIZ, Nelly.....
Animal Ctrl	731	AVILES, Carolina. ....
Animal Ctrl	736	RIVAS FLORES, Walter E,.....

# CITY OF GREENBELT, MARYLAND

## POLICE DEPARTMENT

550 CRESCENT ROAD, GREENBELT, MD 20770



**Richard Bowers**  
Chief of Police

To: City Council

From Rick Bowers, Chief of Police

Date 4/27/2023

Public Safety Budget Work Session

The Police Department focused on several goals for FY23, including establishing a Criss Intervention Team, reaching full staffing, and complying with new Maryland law for police accountability. The department progressed in these goals by:

- Establishment of Criss Intervention Team
- The department hired 11 officers and reached full staffing in January 2023
- Purchased Axion in-vehicle camera systems for marked patrol fleet.
- Development of public data dashboards.

During the upcoming FY24 budget year, the department has established several priorities, including mental health response, funding for vehicle replacement, training to meet mandates in Maryland laws, continuing to use software solutions to improve operations, and maintaining staffing levels.

- Funding for ten vehicles
- Additional funding to meet State mandate for mental health checks for sworn staff.
- Approval to overhire police officers

## A NATIONAL HISTORIC LANDMARK

(301) 474-7200

FAX: (301) 507-6520

TDD: (301) 474-6435

## City Council Work Session Agenda Item Report

Meeting Date: May 1, 2023

Submitted by: Shaniya Lashley-Mullen

Submitting Department: Administration

Item Type: MEETINGS

Agenda Section: Budget Work Session Packet

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**Subject:**

Meetings List and Stakeholders List

**Suggested Action:**

2023 Meeting Schedule

The following suggested changes to Council's 2023 meeting scheduled are:

- Reschedule Monday, June 19, 2023 to Tuesday, June 20, 2023 (Juneteenth)
- Reschedule Monday, September 25, 2023 to Tuesday, September 26, 2023 (Yom Kippur)
- Reschedule Monday, October 9, 2023 to Tuesday, October 10, 2023 (Indigenous People's Day)

**Attachments:**

[meetings.pdf](#)

[Stakeholder Schedule.pdf](#)

**CITY OF GREENBELT, MARYLAND**  
**25 Crescent Road, Greenbelt, MD 20770-1891**



4/26/2023 5:54 PM

**City Council Meetings & Work Sessions**  
**May – June**

Work Session – ACE Student Award Ceremony	Wed.	05/03	7:30 pm
Regular Meeting	Mon.	05/08	7:30 pm
Budget Work Session – Green Ridge House	Wed.	05/10	7:30 pm
Special Meeting/Closed Session (tentative)	Wed.	05/10	Following WS
Budget Work Session – Planning	Mon.	05/15	7:30 pm
Budget Work Session – Recognition Groups/FOGT	Wed.	05/17	7:00 pm
Regular Meeting – 2 <sup>nd</sup> Public Hearing/Constant Yield Tax Rate	Mon.	05/22	7:30 pm
Budget Work Session – Final Budget Review	Wed.	05/24	7:30 pm
No Meeting – City Holiday – Memorial Day	Mon.	05/29	
Work Session – County Council Representatives (tentative)	Wed.	05/31	7:30 pm
Regular Meeting – Budget Adoption	Mon.	06/05	7:30 pm
Work Session – TBD	Wed.	06/07	7:30 pm
Work Session – TBD	Mon.	06/12	7:30 pm
Work Session – TBD	Wed.	06/14	7:30 pm
No Meeting – City Holiday – Juneteenth	Mon.	06/19	
Regular Meeting	Tues.	06/20	7:30 pm
Work Session – TBD	Wed.	06/21	7:30 pm
MML Summer Conference (Ocean City)	Sun. –	06/25 –	
	Wed.	06/28	
No Meeting – MML Summer Conference	Mon.	06/26	
No Meeting – MML Summer Conference	Wed.	06/28	

*This schedule is subject to change. For confirmation, call 301-474-8000. Regular and Special meetings and Work Sessions are open to the public. If special accommodations are required for any disabled person, please call 301-474-8000 or 301-474-3870 no later than 10 a.m. on the meeting day. Deaf individuals are advised to use Video Relay Services (VRS) at 711 or e-mail [banderson@greenbeltmd.gov](mailto:banderson@greenbeltmd.gov) to reach the City Clerk. Unless otherwise noted, meetings will be held in the Council Chambers in the Municipal Building (MB) at 25 Crescent Road and virtually by Zoom. Zoom meeting information for public participation is posted on the City's website at [www.greenbeltmd.gov](http://www.greenbeltmd.gov) on the meeting calendar.*

Bonita Anderson, City Clerk

**A NATIONAL HISTORIC LANDMARK**

(301) 474-8000

fax (301) 441-8248  
[www.greenbeltmd.gov](http://www.greenbeltmd.gov)

MD RELAY 711

CITY OF GREENBELT, MARYLAND  
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Ready to be scheduled:

Parke Crescent Apartment Complex  
Virtual Meetings Accessibility for Blind and  
Visually Impaired  
City Contracting Policy  
Greenbelt East HOAs/COAs  
Hotels  
Washington Gas  
Washington Suburban Sanitary Commission  
(WSSC)

For later scheduling:

Zoning Enforcement  
Parkway Apartment Owners/GHI (*parking*)  
Northway Fields Master Plan  
City Manager Updates (Jan, Pre-budget; July &  
Sept/Oct)  
Meeting with County on Transportation Plan  
Department of Permitting, Inspections &  
Enforcement (DPIE)  
Museum Plan  
Bernard Penney (*Memorial Donation in honor of  
Leonie Penney*)  
Potential Bond Referendum/Capital Financing  
Cemetery Plans  
MARC Train Service/ MDOT  
Arts & Entertainment District  
Street Lights (Pepco)

<b>Annual</b>														
Advisory Group Chairs	7/22													
Franklin Park at Greenbelt Station Mgmt.	12/21	12/22												
Greenbelt Center HOAs	3/23													
Greenbelt East HOAs and COAs/Greenbelt East Advisory Coalition	4/22													
Greenbelt Homes, Inc.	8/22													
Greenbelt Station HOA/Verde Apts.	8/22													
School Board Member	9/21	2/23												
State Highway Administration	11/20	11/22												
<b>Biennial</b>														
Beltsville Ag. Research Center	8/18	11/22												
Beltway Plaza	9/22													
NASA/GSFC	3/22	4/23												
Greenbelt Business Alliance	10/22													
Greenbelt Park NPS	1/22	3/23												
Greenway Shopping Center	12/20	2/23												
Religious/Spiritual Organizations	6/22													
<b>Twice a Year</b>														
County Council Person and At Large Members														
<b>Meetings as Needed</b>														
Apartments	4/21													
Comcast/Verizon	3/21													
Greenbelt Office Parks														
Greenbelt Watershed Groups	10/19													
Hotels														
PEPCO/WSSC	2/22													
Prince George's Economic Development Corp.	11/21													
Prince George's Planning Board	10/19													
Roosevelt Center Owner	8/20													
University of Maryland	4/15													
WMATA/PGDPW&T (Semi-Annual)	5/22													
<b>Newly Elected/Appointed Officials (Presentation of a Council Regular Meeting)</b>														
County Executive														
School Board CEO														
State's Attorney	1/23													