# JOINT VILLAGE BOARD AND TOWN BOARD
# MEETING AGENDA

**DATE:** Monday, June 14, 2021
**TIME:** 6:00 PM
**LOCATION:** Greenville Town/Village Hall - W6860 Parkview Drive, Greenville WI 54942

In an effort to support community health management initiatives surrounding the COVID-19 pandemic, the Town of Greenville will be providing access to all public meetings virtually through a web-based/telephone meeting platform called Go To Webinar.

**The general public can participate virtually via our web access:**

**https://attendee.gotowebinar.com/register/6694607858532125708**

After registering, you will receive a confirmation email containing information about joining the meeting.

Requests from persons who need special accommodations to participate in this meeting should be made to the Clerk's Office at (920) 757-5151 with as much advance notice as possible.

**OPENING:**

**1.CALL TO ORDER/ROLL CALL**

**2.PLEDGE OF ALLEGIANCE**

**PRESENTATIONS & PUBLIC FORUM:**

**3.PUBLIC HEARINGS:**

**4.PRESENTATIONS:**



*Agenda has been posted and distributed in accordance with Wisconsin State Statutes. A quorum of the Town Board and/or other Town Committees or Commissions may be in attendance. However, the only business to be conducted is for the Joint Village Board And Town Board.*

**5.PUBLIC COMMENT FORUM:**

*Members of the public are welcome to address the Board. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting and may speak during the Public Comment Forum segment of the meeting. This segment is placed early in the agenda so the public may make their comments prior to any discussion or action by the Board. Individual comments are limited to no more than three minutes each. The Public Input section is limited to a total of 15 minutes. Once the public input segment ends there will be no additional discussion from the audience. The Board may suspend this rule if deemed necessary. Note regarding non-agenda related matters: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.*

**TOWN BOARD BUSINESS AGENDA:**

*Notice is hereby given that the Greenville Town Board may take action on any item listed within this agenda.*

**6.TOWN CONSENT AGENDA:**

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and considered immediately following the motion to approve the other items on the Consent Agenda.*

**7.TOWN UNFINISHED BUSINESS FOR DISCUSSION & POSSIBLE ACTION:**

**8.TOWN NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION:**

**VILLAGE BOARD BUSINESS AGENDA**

**9.VILLAGE CONSENT AGENDA:**

**10.VILLAGE UNFINISHED BUSINESS FOR DISCUSSION & POSSIBLE ACTION:**

**11.VILLAGE NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION**

11.a. Discuss/Approve revised job description for Community Development Specialist position
M - Approve revised job description for Community Development Specialist position 6.14.2021.pdf
Job Description - Community & Economic Development Specialist - Adopted 9.24.2018.pdf
Job Description - Administrative Assistant - Community Development.pdf



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Wage Scales & Job Class - APPROVED 2021 9.28.2020 (REV 11.2.2020).pdf

11.b. Discuss Sports Complex Development Options
M - Sports Complex Development Options 6.14.2021.pdf
Greenville Sports Complex PH1 05-20-21.pdf
18.054_Cost Est_PHASE-1_REV_5-20-2021.pdf

**JOINT TOWN BOARD AND VILLAGE BOARD BUSINESS AGENDA**

**12.JOINT TOWN BOARD AND VILLAGE BOARD CONSENT AGENDA:**

12.a. Approval of Meeting Minutes.
20210510_TBVBMinutes.pdf
20210524_TBVBminutes.pdf

12.b. Approval of June 2021 Vouchers.
Village voucher approval list JUN2021.pdf
Additional Voucher list Jun2021.pdf

12.c. Approval of Department Director Reports:
M - Animal Control Report 06.14.21.pdf
M - GFD GFR Report 06.14.21.pdf
M - Community & Economic Development Report 6.14.2021
M - Sheriffs Report 06.14.21.pdf
M-Parks, Recreation and Forestry Department Report 6.14.2021.pdf
M - Administration Monthly Report 6.14.2021.docx.pdf
M-Public Works Monthly Memorandum 06.14.2021.pdf

12.d. Acceptance of Boards, Committee and Commission Reports:
20210427_Parkminutes.pdf
20210525_Parkminutes.pdf

12.e. Fireworks Display Permit Application Approval - Spaeth.
Fireworks Display of.Brenda Spaeth.pdf

12.f. Fireworks Display Permit Approval - Mileski.
Mileski.pdf

12.g. Fireworks Display Application Approval - Greenville Lions, Andy Peters.
Firework Display - Greenville Lions.pdf



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12.h. Fireworks Display Permit Approval - GYS, Nicholas Rentsch.
Rentsch.pdf

12.i. Temporary Class "B" Application - Greenville Lions, Clint Dorn.
Temp Class B - Lions.pdf

12.j. 2021 Liquor License Renewals.
2021-22 Liquor License Renewals.pdf

12.k. Approval of Special Event Application - Sopiarz Block Party
2021.07.03 Block Party - Sopiarz.pdf

12.l. Approval of Special Event Application - GYS Firecracker Tournament
2021.06.25 GYS Firecracker Tournament.pdf

12.m. Approval of Resolution No. 53-21 - Update to the Fees and Fines Schedule.
2021 WORKING DOC.pdf
Resolution No. 53-21 - Amending Fee and Fines Schedule.pdf

12.n. Mobile Home Park License Approval - Country Crossing MHC, LLC

12.o. "Class B" Beer/Liquor License Application of The Shinery Neenah, LLC, D/B/A, Pour Decisions Wine Co., W7003 Parkview Drive, Elizabeth A. Reissmann, Agent.

## 13. JOINT TOWN BOARD AND VILLAGE BOARD UNFINISHED BUSINESS FOR DISCUSSION & POSSIBLE ACTION:

13.a. Discuss modification to Chapter 76 Article I Farm Animals.
M - Farm Animals 6.14.2021
Chapter 76 Draft.pdf

## 14. JOINT TOWN BOARD AND VILLAGE BOARD NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION:

14.a. Purchase of Winter Equipment for new Wheel Loader
M-Wheel Loader Snow Equipment.pdf

14.b. A-21 Change Order #1 for $45,326.50



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M - A-21 CCO 1.pdf

14.c. Contract A-21 Application for Payment No. 2 for $399,959.41
M-Contract A-21 Payment No. 2.pdf

14.d. Review of Municipal Services
M - Review of Municipal Services 6.14.2021.docx.pdf
Greenville Services List 6.14.2021.pdf
Municipal Services Discussion Review 6.14.2021.pdf

**15.CLOSED SESSION:**

15.a. Motion to go into Closed Session pursuant to the following:
Pursuant to section 19.85(1)(g) of the Wisconsin State Statutes for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved for the Woods case.
&
Pursuant to section 19.85(1)(e) of the Wisconsin State Statutes for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

15.b. Motion to reconvene into Open Session and possible Joint Town Board & Village Board Action on Items Discussed in Closed Session.

**CLOSING:**

**16.ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND MEETING DATES:**

**17.ADJOURNMENT**



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*"Village of Greenville"*

# AGENDA MEMORANDUM

| | |
|---|---|
| **To:** | Honorable Village President and Trustees |
| **From:** | Travis Parish, Village Administrator |
| **Date:** | June 14th, 2021 |
| **RE:** | **Discuss/Approve revised job description for Community Development Specialist position** |

**ACTION TYPE:** This item is for discussion/approval.

**BACKGROUND & SUMMARY:** Recently, management was notified that an employee will be resigning effective July 1st, 2021, as they have found a new position with another organization. This has created an opportunity for the Village to re-evaluate the current job position and to determine whether or not to hire someone under the current job description or revise the job description to meet the current needs of the town/village.

The proposed job description better reflects the job duties that would be required for the position under the current department arrangements.

If the board wishes to keep the current job description and position, then staff would begin to advertise for the current position.

If the board wishes to revise the job description, then the board will need to approve the new job description and then staff can begin to advertise for the new position.

**STAFF RECOMMENDATION:** Staff recommends amending the job description to better reflect the current job functions.

If the board is in agreement, then the following motion may be made: ***"Motion to approve the revised job description from Community Development Specialist to Administrative Assistant I – Community Development."***

**POLICY/PLAN REFERENCE(S):**

1. Strategic plan directives – Provide effective governance

**FISCAL IMPACT & PROJECT STATUS:**

**Is there a fiscal impact?** Cost savings if position is reduce from pay grade 5 to pay grade 2
**Is it currently budgeted or planned?** Yes, position is currently budgeted for at pay grade 5
**Amount budgeted:** $51,875.20 for current position plus benefits

**###**

**Attachments:**

1. Current Job Description
2. Revised Job Description
3. Approved wage schedule

TOWN OF Greenville WISCONSIN

**JOB DESCRIPTION**

**POSITION TITLE:** Community Development Specialist

**DEPARTMENT:** Community & Economic Development

**REPORTS TO:** Community & Economic Development Director

**FLSA CATEGORY:** Non-Exempt

**EMPLOYMENT CLASSIFICATION**: Full-Time

**PAY TYPE:** Hourly – Grade 5

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**POSITION SUMMARY**

Responsible for providing support to department staff and assisting with the coordination of the Town's building permit/inspection program, economic development program and planning and zoning functions and processes.

**Essential Job Functions:**

- Processes development applications, distributes for review and coordinates review comments. Responsible for all record keeping functions associated with department applications.
- Assists with developing agenda and preparing materials for Planning Commission including legal notices and publishing of notices.
- Attends and transcribes meeting minutes of the Town Planning Commission and other committees as assigned.
- Performs customer service duties by answering questions or assisting with general information related to Town of Greenville's planning, zoning and land development regulations and its project review process
- Assists with developing policies with regard to planning matters
- Assists with developing and managing department budget
- Assists with coordinating Town action with regard to relevant information and forms to be sent to the County for variances, rezoning, and special use permits
- Assists with technical review of commercial, industrial, residential and mixed-use development proposals for compliance with codes, plans and practices of the Town
- Assists with researching grant opportunities, writes funding proposals and administers grant projects from inception to completion
- Assists with and attends developer meetings
- Coordinates Open Records Requests

- Assists with Economic Development activities including marketing and networking tasks.

**Other Job Duties**

- Develops and maintains various department databases for projects and record keeping.
- Print, copy, scan, file and maintains department files.
- Utilizes GIS software to prepare public hearing notices, produce maps and other geographical information and data.
- Performs general administrative duties including giving information to telephone and walk in customers.
- Second point of contact for reviewing and issuing building permits that don't require technical review of building codes within the permit program.
- Schedules inspections.
- Process CSMs and Plats.
- Assists with Ordinance Codification and Publishing.
- Prepares monthly/yearly reports.
- Updates the department webpages, social media accounts with announcements and information related to department activities and events. Responds to web inquiries directed to department.
- Supervises, manages and coordinates the Town's informational technology network and programs. Coordinates the Town's communication systems for IP telephones, cellular phones and mobile devices.
- Performs special projects as directed by the CED Director.

**Qualifications**

<u>Minimum Educations and Experience</u>

- An Associate degree in geography, urban planning, public administration or related field with at least two to five years of related employment experience; or an equivalent combination of professional and educational experience working in the public sector/governmental organization related to building, planning, zoning, community/economic development, public administration, or a closely related field.

<u>Abilities</u>

- Ability to effectively interact and communicate with diverse audiences including: ability to act in a professional manner with tact, good judgement and discretion; ability to communicate effectively under stressful conditions with individuals or groups who may be skeptical, argumentative or disagreeable; ability to develop and maintain effective working relationships; and, the ability to maintain the confidentiality of sensitive information when needed.
- Ability to gather data, analyze information, and make recommendations to Director for consideration by Town officials, boards, and commissions.

- Ability to read and understand written materials, including: Town codes and ordinances; planning, zoning and engineering procedures and policies; and, ability to apply the knowledge and information gained from these materials in performing the essential job duties and responsibilities of the position.
- Ability to perform review of site plans and zoning and development applications.
- Ability to multi-task while maintaining an effective system for prioritizing work efforts, and to effectively deal with frequent interruptions or requests for assistance.
- Proficient in the use of Microsoft Office software including: Word, Excel, PowerPoint, Access and in the use of the Town GIS software.

Physical Requirements

- Must have the physical ability to undertake all tasks related to the duties of this position.

Other Requirements

- Possession of a valid driver's license, proof of automobile insurance, and a good driving record.

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*The Town of Greenville is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the Town will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*

*This job description is intended to describe the functions and minimum requirements for the performance of this job. It is not to be construed as an exhaustive statement of all duties, responsibilities or requirements. In addition, the Town reserves the right to add, change or delete functions of this position at any time. This job description supersedes all previous job descriptions for this position.*

*Town Board Approval: September 24, 2018*

**JOB DESCRIPTION**

**POSITION TITLE:** Administrative Assistant

**DEPARTMENT:** Community and Economic Development

**REPORTS TO:** Community and Economic Development Director

**FLSA CATEGORY:** Non-Exempt

**EMPLOYMENT CLASSIFICATION**: Full-Time

**PAY TYPE:** Hourly - Grade 2

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**POSITION SUMMARY**

Responsible for providing customer service for phone inquiries and walk-in customers at Village Hall. Answers questions and directs customers to appropriate departments for support. Provides support to Community and Economic Development department staff and assists with the coordination of the Village's building permits/inspection program, economic development program, and planning and zoning functions.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Main point of contact for walk-in customers and main receptionist for Village Hall; directs customers to appropriate departments for assistance.
- Assists the building inspectors with permits and inspections records as needed.
- Assists with developing agenda and preparing materials for Planning Commission including legal notices, publishing of notice and mailings.
- Performs customer service duties by answering questions or assisting with general information related to Village of Greenville's operations.
- Assists customers with permitting system and overseeing the continued improvement and implementation of the permit system.
- Assists with coordinating Village action with regard to relevant information and forms to be sent to the County.
- Coordinates recording, filing, and creation of new electronic parcels files for certified survey maps (CSMs) and plats.
- Coordinates open records requests with Clerk's office

**OTHER DUTIES AND RESPONSIBILITIES**

- Print, copy, scan, and maintain files as requested.
- Performs general administrative duties including giving information to telephone and walk-in customers.
- Schedule building inspections as needed.
- Prepares monthly/yearly reports for department.
- Updates the department webpages as requested.
- Performs special projects as directed by CEED Director.
- Maintains and orders office supplies and equipment
- Maintains copy center area, including paper and supplies, and contacting appropriate service contractor for equipment issues.
- Performs general clerical duties such as typing, filing, file management and data entry.
- Any other duties as assigned.

**ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES**

*Knowledge of*

- Pertinent Federal, State, and local laws, codes, and regulations.
- Microsoft Office Suite, other computer programs and technology as it relates to the job duties.

*Ability to*

- Maintain confidentiality.
- Multi-task.
- Establish and maintain effective working relationships with other employees and the public and deal with public relations problems courteously and tactfully.
- Operate computer software, copiers, and related equipment and other standard office equipment.
- Use email/scheduling programs such as Microsoft Outlook.
- Work without immediate supervision.
- Work accurately under pressure.
- Prioritize and meet deadlines.
- Understand and effectively carry out oral and written instructions.
- Make minor decisions in accordance with laws and regulations and apply them to work problems.
- Maintain office records, compile data and prepare accurate reports.

**REQUIRED EXPERIENCE, EDUCATION AND TRAINING**

- High school diploma or GED equivalent.
- Education and/or experience working in the public sector/governmental organization related to building, planning, zoning, community/economic development, public administration, or a closely related field preferred.

**PHYSICAL DEMANDS**

- Requires the ability to operate, maneuver and/or provide simple but continuous adjustment on equipment, machinery and tools such as a computer and other office machines, and/or materials used in performing essential functions.
- Requires the ability to coordinate eyes, hands, feet and limbs in performing coordinated movements such as typing.
- Tasks involve the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and pulling of objects weighing five to ten pounds and occasionally up to 50 pounds.
- Requires the ability to recognize and identify similarities or differences between characteristics of colors, shapes and sounds associated with job-related objects, materials and tasks.
- Ability to work under generally safe and comfortable conditions where exposure to environmental factors may cause discomfort and poses a limited risk of injury.

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*Village Board Approval: June 14th, 2021*

**Town of Greenville - APPROVED 2021 Salary & Wage Grade Matrix**

| | | Hiring Range | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Grade** | **Internal Range** | **Minimum** | **Step 2** | **Step 3** | **Step 4** | **Step 5** | **Step 6** | **Step 7** | **Step 8** | **Step 9** | **Step 10** | **Step 11** | **Step 12** | **Step 13** | **Step 14** | **Max** |
| 14 | 650-700 | $ 91,611 | $ 93,443 | $ 95,312 | $ 97,218 | $ 99,162 | $ 101,146 | $ 103,168 | $ 105,232 | $ 107,336 | $ 109,483 | $ 111,673 | $ 113,906 | $ 116,184 | $ 118,508 | $ 120,878 |
| 13 | 600-650 | $ 83,138 | $ 84,801 | $ 86,497 | $ 88,227 | $ 89,991 | $ 91,791 | $ 93,627 | $ 95,499 | $ 97,409 | $ 99,358 | $ 101,345 | $ 103,372 | $ 105,439 | $ 107,548 | $ 109,699 |
| 12 | 550-600 | $ 78,902 | $ 80,480 | $ 82,089 | $ 83,731 | $ 85,406 | $ 87,114 | $ 88,856 | $ 90,633 | $ 92,446 | $ 94,295 | $ 96,181 | $ 98,104 | $ 100,066 | $ 102,068 | $ 104,109 |
| 11 | 500-550 | $ 73,607 | $ 75,079 | $ 76,580 | $ 78,112 | $ 79,674 | $ 81,268 | $ 82,893 | $ 84,551 | $ 86,242 | $ 87,967 | $ 89,726 | $ 91,521 | $ 93,351 | $ 95,218 | $ 97,122 |
| 10 | 450-500 | $ 68,311 | $ 69,677 | $ 71,070 | $ 72,492 | $ 73,942 | $ 75,420 | $ 76,929 | $ 78,467 | $ 80,037 | $ 81,638 | $ 83,270 | $ 84,936 | $ 86,634 | $ 88,367 | $ 90,134 |
| 9 | 425-450 | $ 64,074 | $ 65,356 | $ 66,663 | $ 67,996 | $ 69,356 | $ 70,743 | $ 72,158 | $ 73,601 | $ 75,073 | $ 76,575 | $ 78,106 | $ 79,668 | $ 81,262 | $ 82,887 | $ 84,545 |
| 8 | 400-425 | $ 61,426 | $ 62,655 | $ 63,908 | $ 65,186 | $ 66,490 | $ 67,820 | $ 69,176 | $ 70,560 | $ 71,971 | $ 73,410 | $ 74,878 | $ 76,376 | $ 77,903 | $ 79,461 | $ 81,051 |
| 7 | 350-400 | $ 52,425 | $ 53,473 | $ 54,543 | $ 55,634 | $ 56,746 | $ 57,881 | $ 59,039 | $ 60,220 | $ 61,424 | $ 62,652 | $ 63,906 | $ 65,184 | $ 66,487 | $ 67,817 | $ 69,173 |
| 6 | 325-350 | $ 48,453 | $ 49,422 | $ 50,410 | $ 51,419 | $ 52,447 | $ 53,496 | $ 54,566 | $ 55,657 | $ 56,770 | $ 57,906 | $ 59,064 | $ 60,245 | $ 61,450 | $ 62,679 | $ 63,932 |
| 5 | 300-325 | $ 46,070 | $ 46,992 | $ 47,931 | $ 48,890 | $ 49,868 | $ 50,865 | $ 51,883 | $ 52,920 | $ 53,979 | $ 55,058 | $ 56,159 | $ 57,283 | $ 58,428 | $ 59,597 | $ 60,789 |
| 4 | 250-300 | $ 44,216 | $ 45,101 | $ 46,003 | $ 46,923 | $ 47,861 | $ 48,819 | $ 49,795 | $ 50,791 | $ 51,807 | $ 52,843 | $ 53,900 | $ 54,978 | $ 56,077 | $ 57,199 | $ 58,343 |
| 3 | 200-250 | $ 40,775 | $ 41,591 | $ 42,423 | $ 43,271 | $ 44,136 | $ 45,019 | $ 45,920 | $ 46,838 | $ 47,775 | $ 48,730 | $ 49,705 | $ 50,699 | $ 51,713 | $ 52,747 | $ 53,802 |
| 2 | 150-200 | $ 34,950 | $ 35,649 | $ 36,361 | $ 37,089 | $ 37,830 | $ 38,587 | $ 39,359 | $ 40,146 | $ 40,949 | $ 41,768 | $ 42,603 | $ 43,455 | $ 44,324 | $ 45,211 | $ 46,115 |
| 1 | 0-150 | Reserved for Seasonal, Interns or LTEs) | | | | | | | | | | | | | | |

| | | Hiring Range | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Grade** | **Internal Range** | **Minimum** | **Step 2** | **Step 3** | **Step 4** | **Step 5** | **Step 6** | **Step 7** | **Step 8** | **Step 9** | **Step 10** | **Step 11** | **Step 12** | **Step 13** | **Step 14** | **Max** |
| 14 | 650-700 | $ 44.04 | $ 44.92 | $ 45.82 | $ 46.74 | $ 47.67 | $ 48.63 | $ 49.60 | $ 50.59 | $ 51.60 | $ 52.64 | $ 53.69 | $ 54.76 | $ 55.86 | $ 56.98 | $ 58.11 |
| 13 | 600-650 | $ 39.97 | $ 40.77 | $ 41.58 | $ 42.42 | $ 43.26 | $ 44.13 | $ 45.01 | $ 45.91 | $ 46.83 | $ 47.77 | $ 48.72 | $ 49.70 | $ 50.69 | $ 51.71 | $ 52.74 |
| 12 | 550-600 | $ 37.93 | $ 38.69 | $ 39.47 | $ 40.26 | $ 41.06 | $ 41.88 | $ 42.72 | $ 43.57 | $ 44.45 | $ 45.33 | $ 46.24 | $ 47.17 | $ 48.11 | $ 49.07 | $ 50.05 |
| 11 | 500-550 | $ 35.39 | $ 36.10 | $ 36.82 | $ 37.55 | $ 38.30 | $ 39.07 | $ 39.85 | $ 40.65 | $ 41.46 | $ 42.29 | $ 43.14 | $ 44.00 | $ 44.88 | $ 45.78 | $ 46.69 |
| 10 | 450-500 | $ 32.84 | $ 33.50 | $ 34.17 | $ 34.85 | $ 35.55 | $ 36.26 | $ 36.99 | $ 37.72 | $ 38.48 | $ 39.25 | $ 40.03 | $ 40.83 | $ 41.65 | $ 42.48 | $ 43.33 |
| 9 | 425-450 | $ 30.80 | $ 31.42 | $ 32.05 | $ 32.69 | $ 33.34 | $ 34.01 | $ 34.69 | $ 35.39 | $ 36.09 | $ 36.81 | $ 37.55 | $ 38.30 | $ 39.07 | $ 39.85 | $ 40.65 |
| 8 | 400-425 | $ 29.53 | $ 30.12 | $ 30.72 | $ 31.34 | $ 31.97 | $ 32.61 | $ 33.26 | $ 33.92 | $ 34.60 | $ 35.29 | $ 36.00 | $ 36.72 | $ 37.45 | $ 38.20 | $ 38.97 |
| 7 | 350-400 | $ 25.20 | $ 25.71 | $ 26.22 | $ 26.75 | $ 27.28 | $ 27.83 | $ 28.38 | $ 28.95 | $ 29.53 | $ 30.12 | $ 30.72 | $ 31.34 | $ 31.97 | $ 32.60 | $ 33.26 |
| 6 | 325-350 | $ 23.29 | $ 23.76 | $ 24.24 | $ 24.72 | $ 25.21 | $ 25.72 | $ 26.23 | $ 26.76 | $ 27.29 | $ 27.84 | $ 28.40 | $ 28.96 | $ 29.54 | $ 30.13 | $ 30.74 |
| 5 | 300-325 | $ 22.15 | $ 22.59 | $ 23.04 | $ 23.50 | $ 23.97 | $ 24.45 | $ 24.94 | $ 25.44 | $ 25.95 | $ 26.47 | $ 27.00 | $ 27.54 | $ 28.09 | $ 28.65 | $ 29.23 |
| 4 | 250-300 | $ 21.26 | $ 21.68 | $ 22.12 | $ 22.56 | $ 23.01 | $ 23.47 | $ 23.94 | $ 24.42 | $ 24.91 | $ 25.41 | $ 25.91 | $ 26.43 | $ 26.96 | $ 27.50 | $ 28.05 |
| 3 | 200-250 | $ 19.60 | $ 20.00 | $ 20.40 | $ 20.80 | $ 21.22 | $ 21.64 | $ 22.08 | $ 22.52 | $ 22.97 | $ 23.43 | $ 23.90 | $ 24.37 | $ 24.86 | $ 25.36 | $ 25.87 |
| 2 | 150-200 | $ 16.80 | $ 17.14 | $ 17.48 | $ 17.83 | $ 18.19 | $ 18.55 | $ 18.92 | $ 19.30 | $ 19.69 | $ 20.08 | $ 20.48 | $ 20.89 | $ 21.31 | $ 21.74 | $ 22.17 |
| 1 | 0-150 | Reserved for Seasonal, Interns or LTEs) | | | | | | | | | | | | | | |

**Town of Greenville - Position Analysis Matrix**

| Internal Position Evaluations | Knowledge & Education<br>20 | Experience<br>20 | Job Complexity<br>20 | Supervision Exercised<br>10 | Supervision Received<br>10 | Consequenses of Decisions<br>10 | Interaction with Others<br>5 | Work Environment<br>5 | Internal Points | Pay Grade |
|---|---|---|---|---|---|---|---|---|---|---|
| Town Administrator | 7 | 7 | 7 | 7 | 7 | 7 | 7 | 1 | 670 | 14 |
| Director of Public Works | 6 | 7 | 6 | 6 | 6 | 7 | 6 | 3 | 615 | 13 |
| Director of Community & Economic Development | 6 | 6 | 6 | 5 | 6 | 5 | 6 | 1 | 555 | 12 |
| Civil Engineer | 5 | 5 | 6 | 3 | 4 | 6 | 6 | 5 | 505 | 11 |
| Chief Building Inspector | 5 | 5 | 6 | 3 | 4 | 5 | 6 | 5 | 495 | 10 |
| Water & Sewer Superintendent | 5 | 5 | 5 | 4 | 4 | 6 | 6 | 5 | 495 | 10 |
| Deputy Fire Chief | 5 | 4 | 5 | 5 | 5 | 6 | 4 | 6 | 490 | 10 |
| Director of Parks, Recreation & Forestry | 5 | 4 | 5 | 4 | 6 | 5 | 5 | 5 | 480 | 10 |
| Stormwater Superintendent | 5 | 5 | 5 | 2 | 4 | 5 | 6 | 5 | 465 | 10 |
| Clerk | 5 | 5 | 4 | 3 | 5 | 5 | 4 | 1 | 435 | 9 |
| Treasurer | 5 | 5 | 4 | 3 | 5 | 5 | 4 | 1 | 435 | 9 |
| GIS Coordinator | 5 | 5 | 4 | 3 | 4 | 4 | 4 | 1 | 415 | 8 |
| Captain - Fire Prevention Specialist | 4 | 4 | 3 | 4 | 3 | 6 | 4 | 7 | 405 | 8 |
| Engineering Technician | 4 | 3 | 4 | 4 | 3 | 4 | 4 | 3 | 365 | 7 |
| Mechanic ** Market Adjusted 11/2/2020* | 3 | 4 | 4 | 1 | 3 | 5 | 3 | 4 | 345 | *8* |
| Public Works Operations Lead | 2 | 5 | 3 | 4 | 3 | 3 | 3 | 5 | 340 | 6 |
| Assistant Building Inspector | 3 | 3 | 4 | 1 | 2 | 5 | 6 | 5 | 335 | 6 |
| Water & Sewer Operations Lead** Market Adjusted 6/20* | 2 | 5 | 3 | 3 | 3 | 3 | 3 | 5 | 330 | *7* |
| GIS Specialist | 5 | 3 | 4 | 1 | 2 | 3 | 2 | 5 | 335 | 6 |
| Community Development Specialist | 4 | 3 | 3 | 1 | 4 | 3 | 4 | 1 | 305 | 5 |
| Equipment Operator | 2 | 5 | 3 | 2 | 2 | 3 | 2 | 5 | 305 | 5 |
| Firefighter | 3 | 2 | 3 | 2 | 2 | 5 | 4 | 7 | 305 | 5 |
| Water & Sewer Operator II | 2 | 5 | 3 | 1 | 2 | 4 | 2 | 5 | 305 | 5 |
| Laborer II | 2 | 4 | 3 | 2 | 2 | 3 | 2 | 5 | 285 | 4 |
| Water & Sewer Operator I | 2 | 3 | 3 | 1 | 2 | 4 | 2 | 5 | 265 | 4 |
| Accounting Clerk II | 2 | 3 | 3 | 1 | 3 | 3 | 3 | 1 | 250 | 4 |
| Accounting Clerk I | 2 | 2 | 3 | 1 | 3 | 3 | 3 | 1 | 230 | 3 |
| Laborer I | 1 | 2 | 3 | 1 | 2 | 3 | 2 | 5 | 215 | 3 |
| Administrative Assistant II | 1 | 2 | 3 | 1 | 3 | 3 | 3 | 1 | 210 | 3 |
| Administrative Assistant I | 1 | 1 | 2 | 1 | 3 | 2 | 3 | 1 | 160 | 2 |

**Knowledge & Education**

**20**

7 MPA/MBA/MA/MS
6 BA+
5 BA
4 AS +
3 AS or equivalent
2 HS+
1 HS

**Experience**

**20**

7 7+ years progressive (2 promotions)
6 5+ years progressive (2 promotions)
5 5+ years progressive (1 promotion)
4 3+ years progressive (1 promotion)
3 2-5 years
2 1 year
1 none

**Job Complexity**

**20**

7 Broad Scope/Highly Complex/Non-Routine
6 Medium Scope/Highly Complex/Non-Routine
5 Medium Scope/Somewhat Complex/Non-Routine
4 Medium Scope/Somewhat Complex/Somewhat routine
3 Limited Scope/Somewhat Complex/Somewhat Routine
2 Limted Scope/Non-Complex/Somewhat Routine
1 Limted Scope/Non-Complex/routine

**Supervision Exercised**

**10**

7 Department Heads
6 Managers/Superintendents/Supervisors
5 Subordinates 6+
4 Subordinates 4+
3 Subordinates 1-3
2 Indirect/Limited Supervision
1 None

**Supervision Received**

**10**

7 Board Direction/Latitude
6 Board/Administrator Direction/Latitude
5 Administrator Direction/Latitude
4 Department Head Direction/Latitude
3 Department Head Direction/Limited Latitude
2 Supervisor Direction/Latitude
1 Supervisor Direction/Limited Latitude

**Consequenses of Decisions**

**10**

7 Broad/High Impact/No Check
6 Somewhat Broad/High Impact/No Check
5 Somewhat Broad/Medium Impact/Limited Check
4 Somewhat Broad/Medium Impact/High Check
3 Narrow/Medium Impact/Limited Check
2 Narrow/Low Impact/Limited Check
1 Narrow/Low Impact/High Check

**Interaction with Others**

**5**

7 Diverse/Initiated and Received/Complex
6 Diverse/Initiated and Received/Somewhat Complex
5 Somewhate Diverse/Initiated and Received/Complex
4 Somewhate Diverse/Initiated and Received/Somewhat Complex
3 Not Diverse/Initiated and Received/Somewhat Complex
2 Not Diverse/Initiated and Received/Routine
1 Not Diverse/Received/Routine

**Work Environment**

**5**

7 Regular Environment with High Physical Demands
6 Regular Environment with Uncertain Level of Risk
5 Occasional Environment with Uncertain Level of Risk/Outdoor Environment with Moderate Physical Demands
4 Indoor Environment with Moderate Physical Demands
3 Indoor Environment with Constant and/or Unpredictable Workflow
2 Indoor Environment with Limited Physical Demands
1 Office Environment with No Physical Demands

*"Village of Greenville"*

# AGENDA MEMORANDUM

| | |
|---|---|
| **To:** | Honorable Village President and Trustees |
| **From:** | Tony Nowak, Director of Parks, Recreation and Forestry |
| **Date:** | June 14, 2021 |
| **RE:** | **Sports Complex Development Options** |

**ACTION TYPE:** This item is for discussion only.

**BACKGROUND & SUMMARY:** Fox Cities United Soccer is interested in investing their funds to begin development of the Sports Complex. Joe Ryan, President of Fox Cities United, presented a proposal to the Park Commission for a funding partnership in development of the park property. He proposed that the Village match what Fox Cities United invests by a ratio of 2:1. For example, if the club invested $50,000 in the park, the Village would match that with $100,000, for a total of $150,000 to be invested in the park. The Park Commission agreed to this proposal with a motion of **"Recommendation to the Greenville Board to approval a 2:1 match of funds raised in 2021, by Fox Cities United Soccer, for the development at the Sport Complex. Matched funds would be budgeted for 2022 and not to exceed a $100,000.00 match".** Details can be found in the minutes for the April 27, 2021 Park Commission meeting.

Fox Cities United is specifically interested in developing a full soccer field at the park. I worked with Rettler Corporation to provide a concept and cost estimate for installing the southernmost soccer field. This field would be located on top of the still existing old park entrance. The stone from the old entrance would be reused to extend the entrance road north to the existing parking lot. This is the lowest cost option possible to begin development of the park.

With this information, staff is looking for feedback and direction from the Board as we move into the 2022 budget planning season.

**STAFF RECOMMENDATION:** Staff is looking for direction and feedback from the Board on the following regarding the Sports Complex:

1. How does the Board feel about the 2:1 fund matching proposal with Fox Cities United Soccer?
2. How does the Board feel about beginning development of the park in 2022?
3. Should staff proceed with developing a CIP Proposal for consideration?

**POLICY/PLAN REFERENCE(S):** Sports Complex Master Plan

**FISCAL IMPACT:** N/A

**###**

**Attachments:**

1. Sports Complex – potential phase 1 concept
2. Sports Complex – potential phase 1 cost estimate




# TOWN OF GREENVILLE

## GREENVILLE SPORTS COMPLEX MASTER PLAN
## PREFERRED CONCEPT ▪ PHASE 1 - OPTION 1
## OUTAGAMIE COUNTY ▪ WI

N

0' 50' 100' 150'

RETTLER CORP. PROJECT # ▪ 18.054
DATE ▪ 05.20.21

RETTLER corporation
▪ 3317 BUSINESS PARK DRIVE, STEVENS POINT, WI 54482
▪ TELEPHONE ▪ 715 - 341 - 2633, FAX ▪ 715 - 341 - 0431
▪ EMAIL ▪ INFO @ RETTLER.COM, WEBSITE ▪ WWW.RETTLER.COM

***PRELIMINARY COST ESTIMATE***

***GREENVILLE SPORTS COMPLEX***

***Greenville, Wisconsin***

***May 20, 2021***

***Greenville Sports Complex Master Plan***

***Revised Phase 1 - Gravel Parking, Soccer Field, and Storm Water Management***

***Rettler Project No.: 18.054***

| Item No. | Item Description | Units | Estimated Quantity | Unit Price | Extension | Rounded Category Sub Total |
|---|---|---|---|---|---|---|
| **EARTHWORK/DEMOLITION (3 ACRES)** | | | | | | **$140,700.00** |
| 1. | Mobilization | L.S. | 1 | $16,000.00 | $16,000.00 | |
| 2. | Clearing and Grubbing | L.S. | 1 | $2,500.00 | $2,500.00 | |
| 3. | General Demolition | L.S. | 1 | $10,000.00 | $10,000.00 | |
| 4. | Remove and Replace Gravel Drive Surface | L.S. | 1 | $10,000.00 | $10,000.00 | |
| 5. | Common Excavation, 12" depth | C.Y. | 4,395 | $8.00 | $35,160.00 | |
| 6. | Excavation below Subgrade with 12" Breaker Run | C.Y. | 600 | $25.00 | $15,000.00 | |
| 7. | Stripping Topsoil, 6" depth | C.Y. | 1,578 | $3.00 | $4,734.00 | |
| 8. | Place Topsoil, 6" depth | C.Y. | 480 | $2.50 | $1,200.00 | |
| 9. | Seed/Fertilize/Mulch Common Green Space | S.F. | 112,220 | $0.35 | $39,277.00 | |
| 10. | Erosion Control | L.S. | 1 | $5,000.00 | $5,000.00 | |
| 11. | Tracking Pad | EACH | 1 | $1,800.00 | $1,800.00 | |
| **UTILITIES** | | | | | | **$100,900.00** |
| 12. | Stormwater Management Allowance (Detention) | L.S. | 1 | $15,000.00 | $15,000.00 | |
| 13. | Storm Sewer | L.F. | 975 | $65.00 | $63,375.00 | |
| 14. | Storm Basin | EACH | 2 | $3,500.00 | $7,000.00 | |
| 15. | ADS Basin | EACH | 8 | $1,500.00 | $12,000.00 | |
| 16. | Storm Endwall | EACH | 2 | $1,750.00 | $3,500.00 | |
| **ATHLETIC FACILITIES- 360'x240' SOCCER FIELD** | | | | | | **$50,400.00** |
| 17. | Athletic Field Seeding | S.F. | 86,400 | $0.50 | $43,200.00 | |
| 18. | Place Screened Topsoil, 6" depth | C.Y. | 1,600 | $4.50 | $7,200.00 | |
| **SUMMARY** | | | | | | |
| | ***CONSTRUCTION ITEMS TOTAL:*** | | | | | **$292,000.00** |
| | ***CONTINGENCY at 10%:*** | | | | | **$29,200.00** |
| | ***CONSTRUCTION ESTIMATE SUBTOTAL:*** | | | | | **$321,200.00** |
| | ****Inflation per year at 3.5%*** | | | | | |
| | ***GEOTECHNICAL SERVICES*** | | | | | **$5,000.00** |
| | ***DESIGN DEVELOPMENT/ CONSTRUCTION DOCUMENTS /*** | | | | | |
| | ***STORMWATER DESIGN / PERMITTING / BIDDING /*** | | | | | |
| | ***CONTRACT ADMINISTRATION at 7%:*** | | | | | **$22,500.00** |
| | ***CONSTRUCTION MANAGEMENT, LAYOUT, AND TESTING at 6.0%*** | | | | | **$17,500.00** |
| | ***BASE PROJECT TOTAL*** | | | | | **$366,200.00** |

**NOTES:**

Geotechnical study not completed at time of study. Soil conditions may impact cost estimate.

# JOINT VILLAGE BOARD AND TOWN BOARD MEETING MINUTES

**DATE:** Monday, May 10, 2021
**TIME:** 6:00 PM
**LOCATION:** Greenville Town/Village Hall – W860 Parkview Drive, Greenville WI

## OPENING:

**1) CALL TO ORDER/ROLL CALL**

The meeting was called to order at 6:04 PM.

PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel, Joe Ryan, Fred Rose, Mark Evers, Stephen Rosera, Jean Goffard (excused after 6:30 PM), Kelly Shattuck

**2) PLEDGE OF ALLEGIANCE**

## PRESENTATIONS & PUBLIC FORUM:

**3) PUBLIC HEARINGS:**

**4) PRESENTATIONS:**

**4.a Presentation of 2020 Audited Financial Statements - Virginia Hinz, CPA.**
*Audit 2020 - Management Communications.pdf*
*Financial Statements 2020.pdf*

Financial Statement 2020 for Town of Greenville. No budget modifications. Utilities intake does not cover costs related to water usage. Impact fees modifications needed. Sewer utility rate structure is not covering operating expenses. Stormwater funds generation can vary. Recommend user charges increase to cover expenses. Findings conclude there is nothing unusual and will be assisted by auditors. No instances of non-compliance with state statues.

**4.b Presentation of Water, Sewer, & Storm Utility Rate Study - Brian Roemer, Ehlers.**
*Water, Sewer, & Storm Utility Rate Studies.pdf*



*ALL MINUTES ARE CONSIDERED DRAFT UNTIL APPROVED AT THE NEXT MEETING.*

Phase 1 includes now and 10 years from now. Identify fair and equitable user rates within our Ordinance and how to manage the cash flow for the future and its projects.

**5) PUBLIC COMMENT FORUM:**

Chris Spiegel, N1312 Buman Way; Noise Ordinance opposition
Scott Nieuwenhuis, W6705 Design Drive; Driveway extension
Travis Palmbach, W6705 Design Drive; Noise Ordinance opposition
Doug Obermeier, N1411 North Road; Noise Ordinance opposition
Mike Schwarzenbacher, W9314 County Road G, Beaver Dam; Noise Ordinance opposition and offer assistance to work with the Board on resolution
Bruce Schroeder, W6527 Cty Rd JJ; Noise Ordinance opposition
Mathieu Labs, W7343 Spring Valley Drive; Noise Ordinance opposition
Margie Lou Hegner, N1872 Manley Road; Noise Ordinance opposition
Dan Look, N1594 N. North Road; Noise Ordinance opposition
Jared Luker, W7263 Spencer Road; Noise Ordinance opposition
Brent Tamlin, N1433 North Road; In favor of additional regulations and working together to find solutions
Julie Luker, W7263 North Road; Noise Ordinance opposition
Becky Chisel, N1159 River Drive; Noise Ordinance opposition
Casey Sussex, Wisconsin Avenue; Noise Ordinance opposition
Sue Bennett, Winnegamie Drive; Noise Ordinance opposition
Sherry Weyers, School Road; Noise Ordinance opposition
Jeff Diehl by phone, Evening Star and Spring Road; Ordinance opposition

Motion by Jack Anderson, second by Dean Culbertson to close the Public Comment Forum. Motion carried 9 – 0.

**TOWN BOARD BUSINESS AGENDA:**

**6) TOWN CONSENT AGENDA:**

**7) TOWN UNFINISHED BSINESS FOR DISCUSSION & POSSIBLE ACTION:**

**8) TOWN NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION:**

**VILLAGE BOARD BUSINESS AGENDA**

**9) VILLAGE CONSENT AGENDA:**

**9.a Approval of Village Board Meeting Minutes.**
*20210412_VBminutes.pdf*

Motion by Andy Peters, second by Joe Ryan to approve the Village Consent Agenda.

Motion carried 5 - 0.

**10) VILLAGE UNFINISHED BUSINESS FOR DISCUSSION & POSSIBLE ACTION:**

**11) VILLAGE NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION**

**11.a Discuss/Consider/Act on Resolution No. 46-21 Development Agreement for Savannah Heights 4.**
*M - Savannah Heights 4 DA 5.10.2021*
*Resolution No. 46-21*
*SH 4 Plat Map*

Motion by Joe Ryan, second by Kelly Shattuck to approve Resolution No. 46-21 Development Agreement for Savannah Heights 4. Motion carried 5 – 0.

**11.b Discuss/Consider/Act on Resolution No. 47-21 Development Agreement for Savannah Heights 5.**
*M - Savannah Heights 5 DA 5.10.2021*
*Resolution No. 47-21*
*SH 5 Plat Map*

Motion by Jack Anderson, second by Joe Ryan to approve Resolution No. 47-21 Development Agreement for Savannah Heights 5. Motion carried 5 – 0.

**11.c Ordinance 06-21 Repeal and Recreate Section 198-16 of the Greenville Municipal Code - Tobacco and Related Product Use.**
*M - Ordinance 06-21 Tobacco and Related Product Use 5.10.21.docx.pdf*
*Ordinance 06-21 Tobacco and Related Product Use - DRAFT.docx.pdf*
*Ordinance 06-21 Tobacco and Related Product Use - FINAL.docx.pdf*
*Tobacco Product Ordinance - Village of Kimberly.pdf*
*Tobacco Product Ordinance - Village of Hortonville.pdf*
*Smoking Ordinance - Village of Little Chute.pdf*
*Smoking Ordinance - Town of Grand Chute.pdf*
*Smoking Ordinance - City of Appleton.pdf*

Motion by Mark Strobel, second by Jack Anderson to approve Ordinance 06-21 Repeal and Recreate Section 198-16 of the Greenville Municipal Code – Tobacco and Related Product Use with an update suggested by Mark Strobel to list cigar and pipe separately and add chewing tobacco to 198-18. Motion carried 5 – 0.

**11.d Contract A-21 Application for Payment No. 1 for $556,832.53.**
*M-Contract A-21 Payment No. 1.pdf*

Motion by Jack Anderson, second by Andy Peters to approve Contract A-21 Application for Payment No. 1 for $556,832.53. Motion carried 5 – 0.

## JOINT TOWN BOARD AND VILLAGE BOARD BUSINESS AGENDA

## 12) JOINT TOWN BOARD AND VILLAGE BOARD CONSENT AGENDA:

**12.a Approval of Meeting Minutes.**
*20210412_TBVBminutes.pdf*
*20210426_TBVBminutes.pdf*

**12.b Approval of Department Director Reports:**
*M - Community & Economic Development Report 5.10.2021*
*M - Administration Monthly Report 5.10.21.docx.pdf*
*M - Parks, Recreation and Forestry Department Report 5.10.2021.pdf*
*M - Public Works Monthly Memorandum 05.10.2021.pdf*
*M - GFD GFR Report 05.10.2021.pdf*
*M - Animal Control Report 5.10.2021.pdf*
*M - Sheriff Report 5.10.2021.pdf*

**12.c Acceptance of Boards, Committee and Commission Reports.**
*20210427_FCminutes.pdf*

**12.d Approval of May 2021 Vouchers.**
*Village voucher approval list May2021.pdf*
*addl voucher list may2021.pdf*

**12.e Appointment of Brittany Call to the Park Commission to Serve the Remainder of a Vacated 7-year Term Ending June 30, 2026.**

Motion by Dean Culbertson, second by Andy Peters to approve the Joint Town Board and Village Board Consent Agenda. Motion carried 9 – 0.

## 13) JOINT TOWN BOARD AND VILLAGE BOARD UNFINISHED BUSINESS FOR DISCUSSION & POSSIBLE ACTION:

## 14) JOINT TOWN BOARD AND VILLAGE BOARD NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION:

**14.a Discuss modification to Chapter 76 Article I Farm Animals.**
*M - Farm Animals*
*Chapter 76 Article 1*
*Email.pdf*

Michael Brown referencing the rezone from rural to rural residential. Currently there would be a need for a special exception to have certain animals. His recommendation would be to modify this chapter to allow such animals. Barb Fair, Churchill Court asked how taxes would be affected by the zoning change. Village President Jack Anderson advised that the zoning does not affect local

tax and would encourage affected residents to participate in the virtual meetings scheduled for May 18 and May 19. Joe Ryan recommended categorizing animals.

**14.b Discussion and Possible Action Regarding Petition Filed Requesting To Amend Ordinance #07-19 - Loud and Unnecessary Noise.**
*20210430_Petition.pdf*

Tabled to a future meeting to give consideration its due diligence. President Anderson is asking for residents to reach out to their neighbors in hope that this may resolve on its own. Boards would like definition assistance from Mike Schwarzenbacher, W9314 County Road G, Beaver Dam.

Motion by Mark Strobel, second by Fred Rose to table to a future meeting. Motion carried 9 – 0.

**14.c Speed Bump/Hump Discussion**
*M-Speed Bump Discussion.pdf*

Director of Public Works, Brian Rickert reported that having moveable speed bumps/humps would be an expensive option to try and control traffic speeds. Town Chairman Culbertson expressed he feels the issue is with the drivers and their choice of not following speed limits. No action taken on this option.

## 15) CLOSED SESSION: JOINT TOWN AND VILLAGE BOARDS

**15.a Motion to go into Closed Session pursuant to section 19.85(1)(c) of the Wisconsin State Statutes for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**

Motion by Jack Anderson, second by Dean Culbertson to enter into recess at 8:07 PM. Roll call vote. Motion carried unanimously.

**15.b Motion to reconvene into Open Session and possible Joint Town Board & Village Board Action on Items Discussed in Closed Session.**

Motion by Joe Ryan, second by Mark Strobel to reconvene into open session at 9:54 PM. Roll call vote. Motion carried unanimously.

## CLOSING:

## 16) ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND MEETING DATES:

## 17) ADJOURNMENT

Motion by Joe Ryan, second by Kelly Shattuck to adjourn at 9:56 PM. Motion carried

9 – 0.

Wendy Helgeson, Town Clerk
Approved:



*ALL MINUTES ARE CONSIDERED DRAFT UNTIL APPROVED AT THE NEXT MEETING.*

**JOINT TOWN BOARD AND VILLAGE BOARD**
**MEETING MINUTES**

**DATE:** Monday, May 24, 2021
**TIME:** 6:15 PM
**LOCATION:** Greenville Village Hall, W6860 Parkview Drive, Greenville WI

**OPENING:**

**1) CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:10 PM.
PRESENT: Jack Anderson, Dean Culbertson, Andy Peters, Mark Strobel, Joe Ryan, Fred Rose, Mark Evers, Stephen Rosera, Jean Goffard, Kelly Shattuck

**2) PLEDGE OF ALLEGIANCE**

**PRESENTATIONS & PUBLIC FORUM:**

**3) PUBLIC HEARINGS:**

**4) PRESENTATIONS:**

**Greenville Fire Department Fleet Replacement Cycle.**
*M-TB Meeting Agenda Memorandum (003) shop.pdf*
*210422 DRAFT - FD Fleet Replacement Cycle Proposal.pdf*
*Truck Committee Presentation to Board.pdf*

Lt. Chris Schlechta provided information regarding vehicle inventory, replacement cycle and current condition of fleet.

**5) PUBLIC COMMENT FORUM:**

Mark Schroeder, Outagamie County Circuit Court; attending to introduce himself.

Motion by Jack Anderson, second by Dean Culbertson to close the public comment forum. Motion carried 10 – 0.

**TOWN BOARD BUSINESS AGENDA:**



*ALL MINUTES ARE CONSIDERED DRAFT UNTIL APPROVED AT THE NEXT MEETING.*

**6) TOWN CONSENT AGENDA:**

**7) TOWN UNFINISHED BSINESS FOR DISCUSSION & POSSIBLE ACTION:**

**8) TOWN NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION:**

**8.a Discuss/Consider/Act on Resolution No. 18-21T Special Exception for a CSM for N2547 STH 15 Parcels 110020000 and 110020400.**
*M - SUP for CSM 5.24.2021*
*Resolution No. 18-21T*
*Aerial.pdf*

Motion by Jean Goffard, second by Stephen Rosera to approve Resolution No. 18-21T. Motion carried 5 – 0.

**8.b Approval of Resolution 19-21T - Intergovernmental Cooperation Agreement Between Village of Greenville and Town of Greenville.**
*M - Resolution No. 19-21T Town of Greenville Approval of the Intergovernmental Cooperation Agreement between Village of Greenville and Town of Greenville.pdf*
*Resolution No. 19-21T Town Approval of Intergovernmental Agreement.pdf*
*Intergovernmental Cooperative Services and Boundary Agreement Between the Village and Town-5.18.21.pdf*

Motion by Stephen Rosera, second by Fred Rose to approve Resolution No. 19-21T - Intergovernmental Cooperation Agreement Between Village of Greenville and Town of Greenville. Motion carried 5 – 0.

**VILLAGE BOARD BUSINESS AGENDA**

**9) VILLAGE CONSENT AGENDA:**

**10) VILLAGE UNFINISHED BUSINESS FOR DISCUSSION & POSSIBLE ACTION:**

**11) VILLAGE NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION**

**11.a Discuss/Consider/Act on Resolution No. 48-21 Final Plat for Savannah Heights 4.**
*M - SH 4 Final Plat 5.10.2021*
*Aerial.pdf*
*Resolution No. 48-21*

Motion by Jack Anderson, second by Andy Peters to approve Resolution No. 48-21. Motion carried 5 – 0.

**11.b Discuss/Consider/Act on Resolution No. 49-21 Final Plat for Savannah Heights 5.**
*M - SH 5 Final Plat 5.24.2021*

*Aerial.pdf*
*Resolution No. 49-21*

Motion by Jack Anderson, second by Joe Ryan to approve Resolution No. 49-21. Motion carried 5 – 0.

**11.c Discuss/Consider/Act on Resolution No. 50-21 Special Exception for an Amendment to a Planned Unit Development and Addendum 2 for Sunset Hill Estates Condominium Plat.**
*M - Sunset Hill Estates 5.24.2021*
*Resolution No. 50-21*
*Aerial.pdf*

Motion by Joe Ryan, second by Kelly Shattuck to approve Resolution No. 50-21. Motion carried 4 - 1/ Mark Strobel.

**11.d Approval of Resolution No. 51-21 - Intergovernmental Cooperation Agreement Between Village of Greenville and Town of Greenville.**
*M - Resolution No. 51-21 Village of Greenville Approval of the Intergovernmental Cooperation Agreement between Village of Greenville and Town of Greenville.pdf*
*Resolution No. 51-21 Village Approval of Intergovernmental Agreement.pdf*
*Intergovernmental Cooperative Services and Boundary Agreement Between the Village and Town-5.18.21.pdf*

Motion by Mark Strobel, second by Kelly Shattuck to approve Resolution No. 51-21 - Intergovernmental Cooperation Agreement Between Village of Greenville and Town of Greenville. Motion carried 5 – 0.

**11.e STH 76 and School Roundabout Financial Agreement**
*M-STH 76.School Roundabout Financial Agreement 05.24.2021.pdf*

Motion by Joe Ryan, second by Andy Peters to approve Wisconsin Department of Transportation State-Municipal Financial for the Utility Adjustments required for the future Roundabout at STH 76 and School Road. Motion carried 5 – 0.

**11.f STH 76 and School Roundabout Maintenance Agreement**
*M-STH 76.School Roundabout Maintenance Agreement 05.24.2021.pdf*

Motion by Joe Ryan, second by Jack Anderson to approve Wisconsin Department of Transportation State-Municipal Agreement for the Maintenance of future Roundabout at STH 76 and School Road. Motion carried 5 – 0.

**11.g STH 76 Roundabout Pavement Type**
*M-STH 76 Roundabout Pavement Type 05.24.2021.pdf*

Motion by Joe Ryan, second by Mark Strobel to approve Wisconsin Department

of Transportation to move forward with concrete pavement in the STH 76 / School and STH 76 / CTH JJ Roundabouts. Motion carried 5 – 0.

## JOINT TOWN BOARD AND VILLAGE BOARD BUSINESS AGENDA

### 12) JOINT TOWN BOARD AND VILLAGE BOARD CONSENT AGENDA:

**12.a Approval of Sale of Fireworks Application, Discount Fireworks**
*Fireworks Sale of. Discount Fireworks.pdf*

**12.b Approval of Fireworks Sales Application - Silverlake Fireworks**
*Fireworks Sale of. Silver Lake Fireworks.pdf*

**12.c Approval of Special Event Application - Big Brothers Big Sisters Bike Tour**
*M - Special Event Application - Big Brothers Big Sisters Bike Tour.pdf*
*2021.07.25 Big Brothers Big Sisters Bike Tour.pdf*

**12.d Approval of Special Event Application - GYS Summer Blast Off Tournament**
*M - Special Event Application - GYS Summer Blast Off Tournament.pdf*
*2021.06.04 GYS Summer Blast Off Tournament.pdf*

**12.e Approval of Special Event Application - Sustain Greenville Farmer's Market**
*M - Special Event Application - Sustain Greenville Farmers Market.pdf*
*2021.06.01 Sustain Greenville Farmers Market.pdf*

Motion by Andy Peters, second by Dean Culbertson to approve the Joint Town Board and Village Board Consent Agenda. Motion carried 10 – 0.

### 13) JOINT TOWN BOARD AND VILLAGE BOARD UNFINISHED BUSINESS FOR DISCUSSION & POSSIBLE ACTION:

**13.a Discuss modification to Chapter 76 Article I Farm Animals.**
*M - Farm Animals 5.24.2021*
*Chapter 76 Draft.pdf*

Discussion was held regarding proposed changes to the ordinance. The item will be brought forward for action at a future meeting.

### 14) JOINT TOWN BOARD AND VILLAGE BOARD NEW BUSINESS FOR DISCUSSION & POSSIBLE ACTION:

**14.a Discussion on Petition to Amend Ordinance #07-19 - Loud and Unnecessary Noise.**
*M - Discussion on Petition to Amend Ordinance .pdf*
*Petition to Amend Ordinance #07-19 Loud and Unnecessary Noise.pdf*

*Loud and unnecessary noise.pdf*

The boards agreed that changes to the ordinance would be difficult to enforce. No action will be taken at this time.

**14.b 2021 HMA Paving Contract Award to Northeast Asphalt, Inc. for $136,138.50**
*M-2021 HMA Paving Contract Bid Award.pdf*

Motion by Andy Peters, second by Mark Strobel to approve 2021 HMA Paving Contract with Alternate Bid to Northeast Asphalt, Inc. for $136,138.50. Motion carried 10 – 0.

**14.c 2021 Crack Sealing Contract Award to Fahrner Asphalt Sealers, LLC for $27,588.00**
*M-2021 Crack Sealing Contract Bid Award.pdf*

Motion by Dean Culbertson, second by Jack Anderson to approve 2021 Crack Sealing Contract to Fahrner Asphalt Sealers, LLC for $27,588.00. Motion carried 10 – 0.

**14.d Driveway Width at Right of Way Discussion**
*M-Driveway Width Discussion.pdf*

The boards are in consensus to keep the width at 32', which is the current standard.

**14.e Review of Municipal Services**
*M - Review of Municipal Services 5.24.2021.pdf*
*Town of Greenville Strategic Planning Presentation1.25.21.pdf*

**15) CLOSED SESSION:**

**15.a Motion to go into Closed Session pursuant to the following:**
**Pursuant to section 19.85(1)(c) of the Wisconsin State Statutes for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**

**15.b Motion to reconvene into Open Session and possible Joint Town Board & Village Board Action on Items Discussed in Closed Session.**

The Closed Session was not necessary.

**CLOSING:**

**16) ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND MEETING DATES:**

**17) ADJOURNMENT**

Motion by Mark Strobel, second by Fred Rose to adjourn at 9:25 PM. Motion carried 10 – 0.

Wendy Helgeson, Town Clerk
Approved:

| Vendor | Vendor Name | Invoice Number | Description | Net Invoice Amount |
|---|---|---|---|---|
| **Adobe Inc** | | | | |
| 5765 | Adobe Inc | 1401761880 | MATT SMITH SUBSCRIPTION | 64.56 |
| | Total Adobe Inc: | | | 64.56 |
| **Aly Reissmann** | | | | |
| 6312 | Aly Reissmann | JENNERJOHN | REFUND SECURITY DEPOSIT | 100.00 |
| | Total Aly Reissmann: | | | 100.00 |
| **Amazon Capital Services** | | | | |
| 6295 | Amazon Capital Services | 1CLJ-X64X-J3 | MEMBERSHIP FEE | 53.70 |
| 6295 | Amazon Capital Services | 1NQ1-GYQ1-9 | OFFICE SUPPLIES | 61.41 |
| 6295 | Amazon Capital Services | 1HNJ-Y6Q1-9N | TRUCK CLEANING | 11.97 |
| 6295 | Amazon Capital Services | 1RC3-R9L7-FX | FD CHARGER FOR ANTIQUE ENGINE | 68.74 |
| 6295 | Amazon Capital Services | 1CLJ-X64X-J3 | MEMBERSHIP FEE | 53.70 |
| 6295 | Amazon Capital Services | 1L19-DR7P-74 | STAPLE REMOVER | 6.59 |
| 6295 | Amazon Capital Services | 1X4D-TJ63-DC | PENS | 13.99 |
| 6295 | Amazon Capital Services | 1XFN-G9CL-66 | GIS OFFICE | 17.81 |
| 6295 | Amazon Capital Services | 1CLJ-X64X-9F | CLOTHING ALLOW -JAKE RICK | 59.99 |
| 6295 | Amazon Capital Services | 1199-XJD6-M1 | SHOP CONSUMABLE | 16.95 |
| 6295 | Amazon Capital Services | 1D64-MYMT-7 | O RING RETRN | 10.95- |
| 6295 | Amazon Capital Services | 1TJR-JFDD-9C | AIR CHUCK | 19.49 |
| 6295 | Amazon Capital Services | 1TRN-DN6T-1 | REPLACEMENT SWIVEL | 324.38 |
| 6295 | Amazon Capital Services | 1PWY-F34G-M | DOOR SIGNS | 8.99 |
| 6295 | Amazon Capital Services | 1HVT-9CTC-T | BATTERY | 6.50 |
| 6295 | Amazon Capital Services | 1JRJ-D6CV-4L | COOLANT SYSTEM REFILLER | 73.86 |
| 6295 | Amazon Capital Services | 1FLD-T7HY-P9 | ASSET 312/WO#18702 | 79.29 |
| 6295 | Amazon Capital Services | 1JVV-14VD-JQ | ASSET 341/WO#18712 | 53.98 |
| 6295 | Amazon Capital Services | 1MCL-XPK6-H | ASSET 447/WO#18694 | 162.82 |
| 6295 | Amazon Capital Services | 1NCJ-166R-M1 | STOCK | 35.84 |
| 6295 | Amazon Capital Services | 11CC-GYJG-G | VENT FAN | 118.40 |
| 6295 | Amazon Capital Services | 11NM-M17T-1J | PARK SUPPLIES | 58.00 |
| 6295 | Amazon Capital Services | 1PKC-JKTP-Q | PARK TOOLS | 39.68 |
| 6295 | Amazon Capital Services | 1R71-9RJW-3K | PLUMBING | 253.90 |
| 6295 | Amazon Capital Services | 1XNW-TNJR-7 | PLUMBING PARTS | 253.90- |
| 6295 | Amazon Capital Services | 1WRL-7W4T-P | MOVIE NIGHT - ACTIVITY SUPPLIES | 71.97 |
| 6295 | Amazon Capital Services | 1W7G-MR7H-X | CABLES FOR DALE'S MONITORS | 17.55 |
| 6295 | Amazon Capital Services | 1C6Q-TN14-R6 | STREAMLIGHT | 291.89 |
| | Total Amazon Capital Services: | | | 1,716.54 |
| **Applied Maintenance Supplies & Solutions** | | | | |
| 4346 | Applied Maintenance Supplies & | 7021507583 | SHOP CONSUMABLES | 744.34 |
| 4346 | Applied Maintenance Supplies & | 7021507584 | SHOP CONSUMABLE | 596.10 |
| | Total Applied Maintenance Supplies & Solutions: | | | 1,340.44 |
| **Atlas Copco Compressors LLC** | | | | |
| 6309 | Atlas Copco Compressors LLC | 1121040741 | COMPRESSOR | 15,358.47 |
| | Total Atlas Copco Compressors LLC: | | | 15,358.47 |
| **Automated Comfort Controls** | | | | |
| 6239 | Automated Comfort Controls | 28829 | SOFTWARE SUBSCRIPTION | 335.00 |

| Vendor | Vendor Name | Invoice Number | Description | Net Invoice Amount |
|---|---|---|---|---|
| | Total Automated Comfort Controls: | | | 335.00 |
| **AUTOMOTIVE SUPPLY** | | | | |
| 147 | AUTOMOTIVE SUPPLY | 070258515 | SHOP TOOLS | 39.95 |
| 147 | AUTOMOTIVE SUPPLY | 000247177 | CREDIT | 26.68- |
| 147 | AUTOMOTIVE SUPPLY | 000247511 | CREDTI | 42.35- |
| 147 | AUTOMOTIVE SUPPLY | 011902947 | ASST 221/WO#18686 | 34.14 |
| 147 | AUTOMOTIVE SUPPLY | 011905786 | ASSET 460/WO#18669 | 48.69 |
| 147 | AUTOMOTIVE SUPPLY | 011906402 | SHOP SUPPLIES | 48.27 |
| 147 | AUTOMOTIVE SUPPLY | 011906402 | STOCK/PO#17280 | 18.07 |
| 147 | AUTOMOTIVE SUPPLY | 011906653 | ASSET 25/WO#18707 | 10.30 |
| 147 | AUTOMOTIVE SUPPLY | 011906658 | ASSET 25/WO#18707 | 20.60 |
| 147 | AUTOMOTIVE SUPPLY | 011907114 | ASSET 25/WO#18707 | 34.32 |
| 147 | AUTOMOTIVE SUPPLY | 011905786 | SHOP TOOLS | 72.75 |
| | Total AUTOMOTIVE SUPPLY: | | | 258.06 |
| **Bassett Mechanical** | | | | |
| 155 | Bassett Mechanical | 6042033C | MAINTENANCE CONTRACT | 163.98 |
| 155 | Bassett Mechanical | 6042104C | MAINTENANCE CONTRACT | 442.80 |
| 155 | Bassett Mechanical | 6042324C | MAINTENANCE CONTRACT | 163.98 |
| 155 | Bassett Mechanical | 6042033C | MAINTENANCE CONTRACT | 54.65 |
| 155 | Bassett Mechanical | 6042104C | MAINTENANCE CONTRACT | 147.60 |
| 155 | Bassett Mechanical | 6042324C | MAINTENANCE CONTRACT | 54.65 |
| 155 | Bassett Mechanical | 6042033C | MAINTENANCE CONTRACT | 109.31 |
| 155 | Bassett Mechanical | 6042104C | MAINTENANCE CONTRACT | 295.20 |
| 155 | Bassett Mechanical | 6042324C | MAINTENANCE CONTRACT | 109.31 |
| | Total Bassett Mechanical: | | | 1,541.48 |
| **Berta Paloblanco Rodriguez** | | | | |
| 6318 | Berta Paloblanco Rodriguez | LIONS PARK 5 | REFUND SECURITY DEPOSIT | 75.00 |
| | Total Berta Paloblanco Rodriguez: | | | 75.00 |
| **BMO Harris Bank N.A. - Payments** | | | | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 75.70 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 400.00 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 12.00 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 27.55 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 288.39 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 40.00 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 60.00 |
| 5203 | BMO Harris Bank N.A. - Payment | GSD STMT AP | GSD STMT | 14.73 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 134.99 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 571.71 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 25.05 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 248.93 |
| 5203 | BMO Harris Bank N.A. - Payment | GSD STMT AP | GSD STMT | 14.73 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 71.63 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 220.98 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 253.86 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 230.94 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 37.00 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 124.15 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 85.67 |

| Vendor | Vendor Name | Invoice Number | Description | Net Invoice Amount |
|---|---|---|---|---|
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 18.45 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 51.70 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 255.50 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 40.80 |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT A | TOWN CC STMT | 594.04 |
| | Total BMO Harris Bank N.A. - Payments: | | | 3,898.50 |
| **Bobcat Plus, Inc.** | | | | |
| 180 | Bobcat Plus, Inc. | IA14962 | ASSET 414/WO#18691 | 41.19 |
| | Total Bobcat Plus, Inc.: | | | 41.19 |
| **Brett Brown** | | | | |
| 5650 | Brett Brown | REIMB CLOTH | REIMB CLOTHING | 89.50 |
| | Total Brett Brown: | | | 89.50 |
| **Breyer Limited Partnership** | | | | |
| 5706 | Breyer Limited Partnership | REFUNDED T | REFUNDED TAXES | 229.90 |
| | Total Breyer Limited Partnership: | | | 229.90 |
| **Broadway Automotive** | | | | |
| 5288 | Broadway Automotive | 1033219P | ASSET 200/WO#18662 | 12.92 |
| 5288 | Broadway Automotive | 1030544P | ASSET 265 | 207.74 |
| | Total Broadway Automotive: | | | 220.66 |
| **Brock White Company LLC** | | | | |
| 200 | Brock White Company LLC | 14690610-00 | PEBBLE RIDGE / SPRING VALLEY GEOGRID | 942.00 |
| | Total Brock White Company LLC: | | | 942.00 |
| **Cash** | | | | |
| 4065 | Cash | REIMB PETTY | REIMB PETTY CASH BOX | 37.07 |
| 4065 | Cash | REIMB PETTY | REIMB PETTY CASH BOX | 152.19 |
| 4065 | Cash | REIMB PETTY | REIMB PETTY CASH BOX | .11 |
| 4065 | Cash | REIMB PETTY | REIMB PETTY CASH BOX | 27.43 |
| 4065 | Cash | REIMB PETTY | REIMB PETTY CASH BOX | 10.00 |
| | Total Cash: | | | 226.80 |
| **Cedar Corporation** | | | | |
| 5707 | Cedar Corporation | 107072 | SUBDIVISION INSPECTION | 200.00 |
| 5707 | Cedar Corporation | 107076 | SUBDIVISION INSPECTION | 1,002.08 |
| | Total Cedar Corporation: | | | 1,202.08 |
| **Cenex Fleetcard** | | | | |
| 229 | Cenex Fleetcard | 213560CL | ACCT# 3766763 | 16.91 |
| 229 | Cenex Fleetcard | 213560CL | ACCT# 3766763 | 479.72 |
| 229 | Cenex Fleetcard | 213560CL | ACCT# 3766763 | 1,575.34 |
| 229 | Cenex Fleetcard | 213560CL | ACCT# 3766763 | 1,008.57 |
| 229 | Cenex Fleetcard | 213560CL | ACCT# 3766763 | 83.21 |

| Vendor | Vendor Name | Invoice Number | Description | Net Invoice Amount |
|---|---|---|---|---|
| | Total Cenex Fleetcard: | | | 3,163.75 |
| **Cintas Corporation #443** | | | | |
| 5818 | Cintas Corporation #443 | 4083044369 | TOWN HALL MATS | 76.62 |
| 5818 | Cintas Corporation #443 | 15169176 | FD RUGS | 30.47 |
| 5818 | Cintas Corporation #443 | 4084994475 | FD RUGS | 30.47 |
| 5818 | Cintas Corporation #443 | 15169176 | PW RUGS | 27.92 |
| 5818 | Cintas Corporation #443 | 4083044369 | PW RUGS | 13.30 |
| 5818 | Cintas Corporation #443 | 4084317627 | PW RUGS | 13.30 |
| 5818 | Cintas Corporation #443 | 4084994475 | PW RUGS | 27.92 |
| 5818 | Cintas Corporation #443 | 15169176 | PW UNIFORMS | 24.44 |
| 5818 | Cintas Corporation #443 | 4083044369 | PW UNIFORMS | 24.44 |
| 5818 | Cintas Corporation #443 | 4084317627 | PW UNIFORMS | 24.44 |
| 5818 | Cintas Corporation #443 | 4084994475 | PW UNIFORMS | 24.44 |
| | Total Cintas Corporation #443: | | | 317.76 |
| **Cintas First Aid & Safety** | | | | |
| 243 | Cintas First Aid & Safety | 5062380162 | MSC SAFETY CABINET | 71.06 |
| 243 | Cintas First Aid & Safety | 5063320894 | PW SAFETY CABINET | 41.89 |
| | Total Cintas First Aid & Safety: | | | 112.95 |
| **City of Appleton** | | | | |
| 244 | City of Appleton | 6758 | ELECTION NOTICE | 14.20 |
| | Total City of Appleton: | | | 14.20 |
| **Conway Shield** | | | | |
| 735 | Conway Shield | 0474356 | FD TURN OUT GEAR | 442.86 |
| | Total Conway Shield: | | | 442.86 |
| **Crescent Electric Supply** | | | | |
| 262 | Crescent Electric Supply | S509135540.0 | ELECTICAL SUPPLIES | 85.48 |
| 262 | Crescent Electric Supply | S50907079500 | ELECTRIC FOR COMPRSSOR | 219.41 |
| 262 | Crescent Electric Supply | S50907280500 | COMPRESSOR ELECTRIC | 6.89 |
| 262 | Crescent Electric Supply | S50907291500 | COMPRESSOR | 1.53 |
| | Total Crescent Electric Supply: | | | 313.31 |
| **Cummins Sales and Service** | | | | |
| 264 | Cummins Sales and Service | F4-84854 | ASSET 560/WO#18717 | 874.06 |
| 264 | Cummins Sales and Service | F4-84860 | ASSET 562/WO#18716 | 296.09 |
| 264 | Cummins Sales and Service | F4-84862 | ASSET 565/WO#18715 | 298.59 |
| 264 | Cummins Sales and Service | F4-84926 | LS1/WO#18719 | 1,007.46 |
| 264 | Cummins Sales and Service | F4-84927 | LS2/WO#18718 | 1,007.46 |
| 6307 | Cummins Sales and Service | J3-16532 | LS1/WO#18719 | 52.13 |
| | Total Cummins Sales and Service: | | | 3,535.79 |
| **D & D Excavating and Landscape Service** | | | | |
| 4803 | D & D Excavating and Landscape | 41187 | SHREDDED DIRT | 147.00 |
| 4803 | D & D Excavating and Landscape | 41195 | PLOW DAMAGE | 126.00 |

| Vendor | Vendor Name | Invoice Number | Description | Net Invoice Amount |
|---|---|---|---|---|
| | Total D & D Excavating and Landscape Service: | | | 273.00 |
| **Dale Waala** | | | | |
| 268 | Dale Waala | reimb vision ma | REIMB VISION | 300.00 |
| | Total Dale Waala: | | | 300.00 |
| **Dean Enterprises, LLC** | | | | |
| 105 | Dean Enterprises, LLC | D-114187 | SPORTS COMPLEX PORTABLE TOILET | 26.25 |
| | Total Dean Enterprises, LLC: | | | 26.25 |
| **East Central Regional Planning** | | | | |
| 324 | East Central Regional Planning | 0001419-IN | RESOURCE EXTRACTION INSPECTIONS | 750.00 |
| | Total East Central Regional Planning: | | | 750.00 |
| **ECS Midwest LLC** | | | | |
| 5898 | ECS Midwest LLC | 882995 | INFILTROMETER TESTING | 1,448.00 |
| | Total ECS Midwest LLC: | | | 1,448.00 |
| **Faith Technologies Inc** | | | | |
| 5122 | Faith Technologies Inc | 739504 | SIREN MAINT | 1,475.20 |
| | Total Faith Technologies Inc: | | | 1,475.20 |
| **Fehr Graham Engineering & Environmental** | | | | |
| 4799 | Fehr Graham Engineering & Envir | 100393 | SAFETY TRAINING | 950.00 |
| 4799 | Fehr Graham Engineering & Envir | 100393 | SAFETY TRAINING | 190.00 |
| | Total Fehr Graham Engineering & Environmental: | | | 1,140.00 |
| **FIRE APPARATUS & EQUIPMENT, IN** | | | | |
| 350 | FIRE APPARATUS & EQUIPMEN | 22145 | ASSET 5371/WO#18682 | 116.74 |
| | Total FIRE APPARATUS & EQUIPMENT, IN: | | | 116.74 |
| **First Supply** | | | | |
| 355 | First Supply | 12702853-00 | SHOP COMPRESSOR PARTS | 514.10 |
| 355 | First Supply | 12705435-00 | SHOP COMPRESSOR PARTS | 84.55 |
| 355 | First Supply | 12705446-00 | SHOP COMPRESSOR PARTS | 3.98 |
| 355 | First Supply | 12711637-00 | SHOP COMPRESSOR PARTS | 97.30 |
| 355 | First Supply | 12711645-00 | RETURN | 57.33- |
| | Total First Supply: | | | 642.60 |
| **Fox Cities Embroidery, Inc.** | | | | |
| 363 | Fox Cities Embroidery, Inc. | INV-20651 | FD CLOTHING | 108.00 |
| 363 | Fox Cities Embroidery, Inc. | INV-21399 | FD CLOTHING | 50.00 |
| 363 | Fox Cities Embroidery, Inc. | INV-21847 | FD CLOTHING | 1,123.26 |
| | Total Fox Cities Embroidery, Inc.: | | | 1,281.26 |
| **GFL Environmental** | | | | |
| 6268 | GFL Environmental | U30000020757 | TRASH AND RECYCLING | 786.16 |

| Vendor | Vendor Name | Invoice Number | Description | Net Invoice Amount |
|---|---|---|---|---|
| | Total GFL Environmental: | | | 786.16 |
| **Gold Cross Ambulance Service** | | | | |
| 394 | Gold Cross Ambulance Service | 6713 | EMS SUPPLIES | 26.64 |
| | Total Gold Cross Ambulance Service: | | | 26.64 |
| **Grainger** | | | | |
| 2017 | Grainger | 9901835497 | PARK SUPPLIES | 189.05 |
| 2017 | Grainger | 9905718269 | PARK SUPPLIES | 174.50- |
| 2017 | Grainger | 9907645858 | DRINKING FOUNTAIN | 802.50 |
| | Total Grainger: | | | 817.05 |
| **Greenville Sanitary District** | | | | |
| 2021 | Greenville Sanitary District | Water Bills May | WATER BILLS | 33.02 |
| 2021 | Greenville Sanitary District | Water Bills May | WATER BILLS | 75.60 |
| 2021 | Greenville Sanitary District | Water Bills May | WATER BILLS | 99.87 |
| 2021 | Greenville Sanitary District | Water Bills May | WATER BILLS | 148.02 |
| | Total Greenville Sanitary District: | | | 356.51 |
| **Harter's Fox Valley Disposal** | | | | |
| 425 | Harter's Fox Valley Disposal | 0000340325 | GARBAGE CUST#8322 | 48.00 |
| 425 | Harter's Fox Valley Disposal | 0000340325 | GARBAGE CUST#8322 | 114.75 |
| 425 | Harter's Fox Valley Disposal | 0000340325 | GARBAGE CUST#8322 | 28,465.11 |
| | Total Harter's Fox Valley Disposal: | | | 28,627.86 |
| **Industrial Nameplate Inc.** | | | | |
| 442 | Industrial Nameplate Inc. | 5684 | SPRING CLOTHING ORDER | 107.21 |
| 442 | Industrial Nameplate Inc. | 5684 | SPRING CLOTHING ORDER | 372.82 |
| 442 | Industrial Nameplate Inc. | 5684 | SPRING CLOTHING ORDER | 98.17 |
| 442 | Industrial Nameplate Inc. | 5684 | SPRING CLOTHING ORDER | 827.34 |
| 442 | Industrial Nameplate Inc. | 5684 | SPRING CLOTHING ORDER | 322.24 |
| 442 | Industrial Nameplate Inc. | 5684 | SPRING CLOTHING ORDER | 346.13 |
| 442 | Industrial Nameplate Inc. | 5684 | SPRING CLOTHING ORDER | 155.38 |
| 442 | Industrial Nameplate Inc. | 5684 | SPRING CLOTHING ORDER | 57.89 |
| | Total Industrial Nameplate Inc.: | | | 2,287.18 |
| **Interstate Batteries** | | | | |
| 451 | Interstate Batteries | 70300602 | ASSET 223/WO#18706 | 147.95 |
| | Total Interstate Batteries: | | | 147.95 |
| **Iron Mountain** | | | | |
| 5982 | Iron Mountain | DNPZ708 | PAPER SHREDDING | 53.54 |
| | Total Iron Mountain: | | | 53.54 |
| **Jacob Rick** | | | | |
| 4656 | Jacob Rick | REIMB CLOTH | REIMB CLOTHING ALLOW | 94.94 |
| | Total Jacob Rick: | | | 94.94 |

| Vendor | Vendor Name | Invoice Number | Description | Net Invoice Amount |
|---|---|---|---|---|
| **Jacob Waldschmidt** | | | | |
| 5107 | Jacob Waldschmidt | REIMB CLOTH | REIMB CLOTHING/BOOTS | 168.79 |
| | Total Jacob Waldschmidt: | | | 168.79 |
| **Jeff's Water Conditioning** | | | | |
| 490 | Jeff's Water Conditioning | 54550 | WATER SOFTENER SALT | 20.20 |
| | Total Jeff's Water Conditioning: | | | 20.20 |
| **Jennifer Tovar** | | | | |
| 493 | Jennifer Tovar | REIMB CLOTH | REIMB CLOTHING ALLOW -WORK PANTS | 94.48 |
| | Total Jennifer Tovar: | | | 94.48 |
| **Jill Lang** | | | | |
| 6319 | Jill Lang | LIONS PARK N | REFUND SECURITY DEPOSIT | 75.00 |
| | Total Jill Lang: | | | 75.00 |
| **Jim Urbaniak** | | | | |
| 5596 | Jim Urbaniak | REIMB RECYC | REIMB RECYCLING -LIGHTS | 133.00 |
| | Total Jim Urbaniak: | | | 133.00 |
| **John Fabick Tractor Co** | | | | |
| 5890 | John Fabick Tractor Co | PIGB0082718 | ASSET 300/WO#18704 | 86.30 |
| 5890 | John Fabick Tractor Co | SIGP0004876 | ASSET 563/WO#18713 | 385.56 |
| 5890 | John Fabick Tractor Co | SIGP0004878 | ASSET 561/WO#18714 | 1,099.68 |
| 5890 | John Fabick Tractor Co | RIAP00003860 | YW SITE TREES | 149.50 |
| | Total John Fabick Tractor Co: | | | 1,721.04 |
| **Joshua Lambie** | | | | |
| 5438 | Joshua Lambie | REIMB DENTA | DENTAL REIMB | 134.80 |
| | Total Joshua Lambie: | | | 134.80 |
| **JP Graphics Inc.** | | | | |
| 534 | JP Graphics Inc. | 1062444015 | TRAIL MAPS | 167.63 |
| | Total JP Graphics Inc.: | | | 167.63 |
| **Kruczek Construction Inc** | | | | |
| 6302 | Kruczek Construction Inc | CONTRACT A | CONTRACT A21 -GREENWOOD RD | 28,305.02 |
| | Total Kruczek Construction Inc: | | | 28,305.02 |
| **Kuettel's Septic Service, Inc.** | | | | |
| 569 | Kuettel's Septic Service, Inc. | C72880 | TANK PUMPING | 70.00 |
| | Total Kuettel's Septic Service, Inc.: | | | 70.00 |
| **Kundinger Fluid Power** | | | | |
| 570 | Kundinger Fluid Power | 50644552 | STOCK/PO#17281 | 208.63 |
| 570 | Kundinger Fluid Power | 50643082 | HOSE ASSY | 150.28 |

| Vendor | Vendor Name | Invoice Number | Description | Net Invoice Amount |
|---|---|---|---|---|
| | Total Kundinger Fluid Power: | | | 358.91 |
| **Lincoln Contractors Supply Inc** | | | | |
| 2026 | Lincoln Contractors Supply Inc | N36689 | VECHILE SUPPLIES | 32.38 |
| | Total Lincoln Contractors Supply Inc: | | | 32.38 |
| **Line Snappers** | | | | |
| 6311 | Line Snappers | 060121S | LIONS PARK LINE STRIPING | 750.00 |
| | Total Line Snappers: | | | 750.00 |
| **Maria Vlach** | | | | |
| 6313 | Maria Vlach | JENNERJOHN | REFUND SECURITY DEPOSIT | 75.00 |
| | Total Maria Vlach: | | | 75.00 |
| **Megan Rivera** | | | | |
| 6317 | Megan Rivera | JENNERJOHN | REFUND SECURITY DEPOSIT | 100.00 |
| | Total Megan Rivera: | | | 100.00 |
| **Melissa Joyce** | | | | |
| 6316 | Melissa Joyce | LIONS PARK N | REFUND SECURITY DEPOSIT | 75.00 |
| | Total Melissa Joyce: | | | 75.00 |
| **Menards** | | | | |
| 643 | Menards | 46145 | CLEANING SUPPLIES | 13.12 |
| 643 | Menards | 45924 | FD SUPPLIES | 45.12 |
| 643 | Menards | 46307 | CORD REEL | 99.99 |
| 643 | Menards | 47728 | SHOP DOOR REPLACEMENT | 21.45 |
| 643 | Menards | 47268 | JANITORIAL | 17.21 |
| 643 | Menards | 46976 | OIL DRY | 49.90 |
| 643 | Menards | 47342 | SHOP CONSUMABLES | 113.76 |
| 643 | Menards | 47539 | OPERATING SUPPLIES | 14.96 |
| 643 | Menards | 46307 | TOOLS | 62.33 |
| 643 | Menards | 45927 | PARK SUPPLIES | 158.90 |
| 643 | Menards | 46116 | PARK SUPPLIES | 22.97 |
| 643 | Menards | 47176 | LIGHTING | 65.00 |
| 643 | Menards | 47666 | PARK SUPPLIES | 68.21 |
| 643 | Menards | 47736 | PAINT | 181.93 |
| 643 | Menards | 47768 | LUMBER | 221.45 |
| 643 | Menards | 46535 | COMPRESSOR PARTS | 14.13 |
| 643 | Menards | 46307 | ROPE | 15.98 |
| | Total Menards: | | | 1,186.41 |
| **Metro Motorcycle Inc.** | | | | |
| 4485 | Metro Motorcycle Inc. | 32992 | ASSET 5383 / WO#18711 | 669.87 |
| | Total Metro Motorcycle Inc.: | | | 669.87 |
| **Michael Brown** | | | | |
| 5693 | Michael Brown | REIMB MILEA | REIMB MILEAGE | 40.32 |

| Vendor | Vendor Name | Invoice Number | Description | Net Invoice Amount |
|---|---|---|---|---|
| | Total Michael Brown: | | | 40.32 |
| **Michels Corporation** | | | | |
| 4115 | Michels Corporation | 409466 | 1 1/4" ROAD GRAVEL | 819.14 |
| 4115 | Michels Corporation | 408947 | 3" STONE | 355.50 |
| | Total Michels Corporation: | | | 1,174.64 |
| **Minnesota Life Insurance Co** | | | | |
| 663 | Minnesota Life Insurance Co | LIFE INS JUN2 | LIFE INS POLICY 002832L | 15.12 |
| 663 | Minnesota Life Insurance Co | LIFE INS JUN2 | LIFE INS POLICY 002832L | 13.63 |
| 663 | Minnesota Life Insurance Co | LIFE INS JUN2 | LIFE INS POLICY 002832L | 36.05 |
| 663 | Minnesota Life Insurance Co | LIFE INS JUN2 | LIFE INS POLICY 002832L | 15.89 |
| 663 | Minnesota Life Insurance Co | LIFE INS JUN2 | LIFE INS POLICY 002832L | 104.97 |
| 663 | Minnesota Life Insurance Co | LIFE INS JUN2 | LIFE INS POLICY 002832L | 21.05 |
| 663 | Minnesota Life Insurance Co | LIFE INS JUN2 | LIFE INS POLICY 002832L | 12.91 |
| 663 | Minnesota Life Insurance Co | LIFE INS JUN2 | LIFE INS POLICY 002832L | 3.48 |
| 663 | Minnesota Life Insurance Co | LIFE INS JUN2 | LIFE INS POLICY 002832L | 87.62 |
| | Total Minnesota Life Insurance Co: | | | 310.72 |
| **Monroe Truck Equipment** | | | | |
| 670 | Monroe Truck Equipment | 834880 | ASSET 05/WO#18720 | 85.91 |
| | Total Monroe Truck Equipment: | | | 85.91 |
| **Morton Safety** | | | | |
| 671 | Morton Safety | 211276 | FD BLOODBORNE PATHOGEN TRAINING | 150.00 |
| 671 | Morton Safety | 211276 | TRAINING-GRNVL 1ST RESPONDERS | 150.00 |
| | Total Morton Safety: | | | 300.00 |
| **Northeast Asphalt, Inc** | | | | |
| 700 | Northeast Asphalt, Inc | 1737381 | POT HOLE PATCHING | 119.88 |
| | Total Northeast Asphalt, Inc: | | | 119.88 |
| **Office Technology Group** | | | | |
| 5238 | Office Technology Group | 255737 | OTG MANAGED SERVICES | 993.71 |
| | Total Office Technology Group: | | | 993.71 |
| **On-Site Medical Services Inc** | | | | |
| 5747 | On-Site Medical Services Inc | 21141 | AUDIOGRAMS | 375.00 |
| 5747 | On-Site Medical Services Inc | 21141 | AUDIOGRAMS | 75.00 |
| | Total On-Site Medical Services Inc: | | | 450.00 |
| **Oshkosh Trophy** | | | | |
| 6154 | Oshkosh Trophy | 7890 | BRICKS | 84.00 |
| | Total Oshkosh Trophy: | | | 84.00 |
| **Outagamie County Treasurer** | | | | |
| 718 | Outagamie County Treasurer | 123963 | COUNTY PATROL OFFICER | 9,053.54 |
| 718 | Outagamie County Treasurer | 124024 | COUNTY PATROL OFFICER | 12,293.80 |

| Vendor | Vendor Name | Invoice Number | Description | Net Invoice Amount |
|---|---|---|---|---|
| 718 | Outagamie County Treasurer | 18618 | RES WASTE ACCT#186394 | 16,929.59 |
| 718 | Outagamie County Treasurer | 123974 | COUNTY ADDRESSING | 90.00 |
| | Total Outagamie County Treasurer: | | | 38,366.93 |
| **Pomp's Tire** | | | | |
| 756 | Pomp's Tire | 320113142 | WO#18708/WO#18709 | 1,029.94 |
| | Total Pomp's Tire: | | | 1,029.94 |
| **PreCise MRM LLC** | | | | |
| 5909 | PreCise MRM LLC | 200-1030856 | HEAVY DUTY GPS | 80.00 |
| 5909 | PreCise MRM LLC | 200-1031311 | HEAVY DUTY GPS | 80.00 |
| | Total PreCise MRM LLC: | | | 160.00 |
| **Professional Service Industries Inc** | | | | |
| 4695 | Professional Service Industries In | 00758996 | ROADWAY CONSTRUCTION | 1,850.00 |
| 4695 | Professional Service Industries In | 00759081 | GEOTECHNICAL | 490.00 |
| | Total Professional Service Industries Inc: | | | 2,340.00 |
| **Progressive Cleaning LLC** | | | | |
| 6267 | Progressive Cleaning LLC | CLEANING CO | CLEANING MAY2021 | 299.00 |
| 6267 | Progressive Cleaning LLC | CLEANING CO | CLEANING MAY2021 | 598.00 |
| | Total Progressive Cleaning LLC: | | | 897.00 |
| **Quadient Finance USA Inc** | | | | |
| 5968 | Quadient Finance USA Inc | 790004408087 | POSTAGE | 124.86 |
| | Total Quadient Finance USA Inc: | | | 124.86 |
| **Register of Deeds** | | | | |
| 792 | Register of Deeds | 202100000156 | DOCUMENT RECORDING | 180.00 |
| | Total Register of Deeds: | | | 180.00 |
| **Reinders, Inc.** | | | | |
| 794 | Reinders, Inc. | 1880468-00 | STOCK/PO#17282 | 343.02 |
| 794 | Reinders, Inc. | 2694329-00 | GATOR BAGS | 4,410.00 |
| | Total Reinders, Inc.: | | | 4,753.02 |
| **Risa Smith** | | | | |
| 6314 | Risa Smith | LIONS PARK 5 | REFUND SECURITY DEPOSIT | 75.00 |
| | Total Risa Smith: | | | 75.00 |
| **Safety-Kleen Systems Inc** | | | | |
| 6119 | Safety-Kleen Systems Inc | 86149644 | OIL DROP | 25.00 |
| | Total Safety-Kleen Systems Inc: | | | 25.00 |
| **Scott Regan** | | | | |
| 6308 | Scott Regan | refund park ren | REFUND PARK RENTAL CANCELLATION | 75.00 |
| 6308 | Scott Regan | refund park ren | REFUND PARK RENTAL CANCELLATION | 55.00 |

| Vendor | Vendor Name | Invoice Number | Description | Net Invoice Amount |
|---|---|---|---|---|
| | Total Scott Regan: | | | 130.00 |
| **Service Motor Company** | | | | |
| 901 | Service Motor Company | P47060 | ASSET 446/WO#18688 | 107.91 |
| | Total Service Motor Company: | | | 107.91 |
| **Shawn Hecht** | | | | |
| 912 | Shawn Hecht | CLOTHING RE | REIMB CLOTHING/BOOTS | 254.75 |
| | Total Shawn Hecht: | | | 254.75 |
| **Sherwin Industries, Inc.** | | | | |
| 915 | Sherwin Industries, Inc. | SS088657 | TACK | 165.00 |
| | Total Sherwin Industries, Inc.: | | | 165.00 |
| **Sommerville Flag** | | | | |
| 927 | Sommerville Flag | 5/26/21 | AMERICAN FLAGS | 552.00 |
| | Total Sommerville Flag: | | | 552.00 |
| **Spectrum** | | | | |
| 1021 | Spectrum | 603810901052 | TH INTERNET AND SIP | 84.31 |
| 1021 | Spectrum | 723414301050 | FIRE STATION TV & FAX | 158.24 |
| 1021 | Spectrum | 603810901052 | TH INTERNET AND SIP | 84.32 |
| 1021 | Spectrum | 104046013904 | PW TV | 17.18 |
| 1021 | Spectrum | 603810901052 | TH INTERNET AND SIP | 84.32 |
| | Total Spectrum: | | | 428.37 |
| **Tapco** | | | | |
| 986 | Tapco | I696928 | LIONS PARK SIGNAGE | 551.48 |
| | Total Tapco: | | | 551.48 |
| **Tiffany Nobbe** | | | | |
| 6315 | Tiffany Nobbe | JENNERJOHN | REFUND SECURITY DEPOSIT | 75.00 |
| | Total Tiffany Nobbe: | | | 75.00 |
| **Town Counsel Law & Litigation LLC** | | | | |
| 5930 | Town Counsel Law & Litigation LL | 839 | LEGALS FOR APRIL | 3,495.00 |
| 5930 | Town Counsel Law & Litigation LL | 839 | LEGALS FOR APRIL | 588.75 |
| | Total Town Counsel Law & Litigation LLC: | | | 4,083.75 |
| **Tri City Glass & Door** | | | | |
| 4515 | Tri City Glass & Door | I03079176 | PW SHOP DOOR REPLACEMTN | 2,702.00 |
| | Total Tri City Glass & Door: | | | 2,702.00 |
| **U.S. AutoForce** | | | | |
| 5182 | U.S. AutoForce | 6150767 | ASSET 225/WO#18695 | 563.60 |
| 5182 | U.S. AutoForce | 6265709 | STOCK/PO#17283 | 166.88 |

| Vendor | Vendor Name | Invoice Number | Description | Net Invoice Amount |
|---|---|---|---|---|
| | Total U.S. AutoForce: | | | 730.48 |
| **United Cooperative** | | | | |
| 5312 | United Cooperative | FIRE STMT AP | FD SUPPLIES | 37.03 |
| 5312 | United Cooperative | Town Stmt April | ACCT 5248390 | 15.99 |
| 5312 | United Cooperative | Town Stmt April | ACCT 5248390 | 9.99 |
| 5312 | United Cooperative | Town Stmt April | ACCT 5248390 | 155.00 |
| 5312 | United Cooperative | Town Stmt April | ACCT 5248390 | 90.53 |
| 5312 | United Cooperative | Town Stmt April | ACCT 5248390 | 9.18 |
| 5312 | United Cooperative | Town Stmt April | ACCT 5248390 | 47.96 |
| 5312 | United Cooperative | Town Stmt April | ACCT 5248390 | 90.20 |
| 5312 | United Cooperative | Town Stmt April | ACCT 5248390 | 35.69 |
| 5312 | United Cooperative | Town Stmt April | ACCT 5248390 | 67.24 |
| 5312 | United Cooperative | 2456 | LP GAS - LIONS BARN | 267.64 |
| 5312 | United Cooperative | Town Stmt April | ACCT 5248390 | 4.78 |
| 5312 | United Cooperative | Town Stmt April | ACCT 5248390 | 10.77 |
| | Total United Cooperative: | | | 842.00 |
| **UNITEL** | | | | |
| 1089 | UNITEL | 47778 | VOIP PHONE SERVICE | 1,500.00 |
| 1089 | UNITEL | 47799 | PHONE MENU UPDATES | 99.00 |
| 1089 | UNITEL | 47778 | VOIP PHONE SERVICE | 375.00 |
| 1089 | UNITEL | 47799 | PHONE MENU UPDATES | 24.75 |
| 1089 | UNITEL | 47778 | VOIP PHONE SERVICE | 375.00 |
| 1089 | UNITEL | 47799 | PHONE MENU UPDATES | 24.75 |
| | Total UNITEL: | | | 2,398.50 |
| **Verizon Connect NWF Inc** | | | | |
| 5812 | Verizon Connect NWF Inc | OSV00000243 | LIGHT DUTY GPS | 353.48 |
| 5812 | Verizon Connect NWF Inc | INVE0213442 | ASSET 265 | 30.23 |
| | Total Verizon Connect NWF Inc: | | | 383.71 |
| **Verizon Wireless** | | | | |
| 1108 | Verizon Wireless | 9878836892 | VERIZON CELL PHONES | 40.79 |
| 1108 | Verizon Wireless | 9878836893 | VERIZON TABLETS | 23.51 |
| 1108 | Verizon Wireless | 9878836893 | VERIZON TABLETS | 141.01 |
| 1108 | Verizon Wireless | 9878836892 | VERIZON CELL PHONES | 40.79 |
| 1108 | Verizon Wireless | 9878836893 | VERIZON TABLETS | 23.51 |
| 1108 | Verizon Wireless | 9878836892 | VERIZON CELL PHONES | 122.38 |
| 1108 | Verizon Wireless | 9878836893 | VERIZON TABLETS | 188.01 |
| 1108 | Verizon Wireless | 9878836892 | VERIZON CELL PHONES | 203.97 |
| 1108 | Verizon Wireless | 9878836893 | VERIZON TABLETS | 117.51 |
| 1108 | Verizon Wireless | 9878836892 | VERIZON CELL PHONES | 40.79 |
| 1108 | Verizon Wireless | 9878836893 | VERIZON TABLETS | 70.50 |
| 1108 | Verizon Wireless | 9878836892 | VERIZON CELL PHONES | 81.59 |
| 1108 | Verizon Wireless | 9878836893 | VERIZON TABLETS | 47.01 |
| | Total Verizon Wireless: | | | 1,141.37 |
| **Vorpahl Fire & Safety** | | | | |
| 6046 | Vorpahl Fire & Safety | 215319298 | SEASONAL CLOTHING | 270.00 |

| Vendor | Vendor Name | Invoice Number | Description | Net Invoice Amount |
|---|---|---|---|---|
| | Total Vorpahl Fire & Safety: | | | 270.00 |
| **WE Energies** | | | | |
| 1135 | WE Energies | 3702132840 | COGS6/PREM | 669.19 |
| 1135 | WE Energies | 3728408080 | FIRE STATION | 2,549.61 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 67.40 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 743.13 |
| 1135 | WE Energies | 3703033162 | 0712685023-00023 WTR TRMNT PL | 37.32 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 1,917.18 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 312.17 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 108.48 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 444.39 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 409.41 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 142.19 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 108.88 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 145.64 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 139.84 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 249.07 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 140.30 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 308.13 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 86.35 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 128.55 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 212.89 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 172.25 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 121.81 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 237.22 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 266.77 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 197.09 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 90.97 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 66.90 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 75.81 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 759.42 |
| 1135 | WE Energies | 3710453285 | HWY 45 & 76 | 111.99 |
| 1135 | WE Energies | 3710689914 | HWY 45 & 76 | 11.96 |
| 1135 | WE Energies | 3711717834 | STREET LIGHTING | 114.84 |
| 1135 | WE Energies | 3711717834 | STREET LIGHTING | 169.51 |
| 1135 | WE Energies | 3711717834 | STREET LIGHTING | 124.60 |
| 1135 | WE Energies | 3711717834 | STREET LIGHTING | 142.17 |
| 1135 | WE Energies | 3711717834 | STREET LIGHTING | 418.16 |
| 1135 | WE Energies | 3711717834 | STREET LIGHTING | 386.57 |
| 1135 | WE Energies | 3711717834 | STREET LIGHTING | 192.22 |
| 1135 | WE Energies | 3711717834 | STREET LIGHTING | 3,834.91 |
| 1135 | WE Energies | 3704941561 | GROUP BILL | 1,338.40 |
| 1135 | WE Energies | 3708768728 | RICKEY LN | 13.01 |
| 1135 | WE Energies | 3711717834 | STREET LIGHTING | 15.55 |
| | Total WE Energies: | | | 17,782.25 |
| **Winnebago County** | | | | |
| 1164 | Winnebago County | 19549 | STOP LIGHTS AT CTY HWY BB/76 | 13.75 |
| | Total Winnebago County: | | | 13.75 |
| **Wisconsin Document Imaging** | | | | |
| 1174 | Wisconsin Document Imaging | 134993 | TH COPIES | 45.89 |
| 1174 | Wisconsin Document Imaging | 134992 | FD COPIES | 36.12 |

| Vendor | Vendor Name | Invoice Number | Description | Net Invoice Amount |
|---|---|---|---|---|
| 1174 | Wisconsin Document Imaging | 134993 | PW COPIES | 38.77 |
| | Total Wisconsin Document Imaging: | | | 120.78 |
| **Wisconsin Media** | | | | |
| 380 | Wisconsin Media | 0003874480 | PUBLIC NOTICES | 174.12 |
| | Total Wisconsin Media: | | | 174.12 |
| **YMCA of the Fox Cities** | | | | |
| 1205 | YMCA of the Fox Cities | CM11495 | CORP PROGRAM MEMBERSHIPS | 19.00 |
| 1205 | YMCA of the Fox Cities | CM11495 | CORP PROGRAM MEMBERSHIPS | 19.00 |
| 1205 | YMCA of the Fox Cities | CM11495 | CORP PROGRAM MEMBERSHIPS | 494.00 |
| 1205 | YMCA of the Fox Cities | CM11495 | CORP PROGRAM MEMBERSHIPS | 19.00 |
| 1205 | YMCA of the Fox Cities | CM11495 | CORP PROGRAM MEMBERSHIPS | 19.00 |
| | Total YMCA of the Fox Cities: | | | 570.00 |
| | Grand Totals: | | | 195,317.36 |

**Additional invoices to be approved for payment at the June 14th meeting - posted but not approved in time for last month's meeting (hi-lighted on reports attached)**

| report date | page # | vendor # | vendor name | invoice # | description | invoice amount |
|---|---|---|---|---|---|---|
| 4/21/2021 | 2 | 1174 | Wisconsin Document Imaging | 132240 | FD Copies | 14.42 |
| 4/21/2021 | 2 | 1174 | Wisconsin Document Imaging | 132241 | TH Copies | 162.16 |
| 4/27/2021 | 1 | 1089 | Unitel | 47683 | UNITEL | 24.75 |
| | | | | | | |
| | | | | | | |
| **Total** | | | | | | **$201.33** |
| | | | | | | |

Report Criteria:
Detail report.
Paid and unpaid invoices included.

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|---|
| **Amazon Capital Services** | | | | | | | | |
| 6295 | Amazon Capital Services | 1Y4W-TQJ7-T | 4 DOOR SEDAN | 04/21/2021 | 49.95 | 49.95 | 05/10/2021 | |
| | Total Amazon Capital Services: | | | | 49.95 | 49.95 | | |
| **BMO Harris Bank N.A. - Payments** | | | | | | | | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 35.41 | 35.41 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 500.00 | 500.00 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 45.22 | 45.22 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 18.08 | 18.08 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 18.09 | 18.09 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 9.04 | 9.04 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 13.58 | 13.58 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 11.95 | 11.95 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 280.71 | 280.71 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 18.96 | 18.96 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 238.67 | 238.67 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 19.63 | 19.63 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 68.63 | 68.63 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 189.95 | 189.95 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 6.99 | 6.99 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 503.54 | 503.54 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 48.00 | 48.00 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 712.47 | 712.47 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 74.00 | 74.00 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 35.20 | 35.20 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 35.19 | 35.19 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 718.25 | 718.25 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 35.19 | 35.19 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 41.56 | 41.56 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 324.95 | 324.95 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 35.47 | 35.47 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 123.39 | 123.39 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 104.95 | 104.95 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 237.35 | 237.35 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 90.39 | 90.39 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 46.74 | 46.74 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 116.98 | 116.98 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 46.79 | 46.79 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 46.79 | 46.79 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 23.40 | 23.40 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 49.95 | 49.95 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 12.00 | 12.00 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 22.00 | 22.00 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 489.00 | 489.00 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 98.93 | 98.93 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 47.20 | 47.20 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 43.99 | 43.99 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 19.99 | 19.99 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 39.94 | 39.94 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 34.99 | 34.99 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 110.00 | 110.00 | 04/21/2021 | |
| 5203 | BMO Harris Bank N.A. - Payment | TOWN STMT | TOWN STMT | 03/31/2021 | 220.32 | 220.32 | 04/21/2021 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|---|
| | Total BMO Harris Bank N.A. - Payments: | | | | 6,063.82 | 6,063.82 | | |
| **Interstate All Battery Center** | | | | | | | | |
| 450 | Interstate All Battery Center | 190310200448 | FD BATTERIES | 03/23/2021 | 27.40 | 27.40 | 04/21/2021 | |
| | Total Interstate All Battery Center: | | | | 27.40 | 27.40 | | |
| **WE Energies** | | | | | | | | |
| 1135 | WE Energies | 3674581011 | HWY 15 & 76 STREET LIGHTING | 04/16/2021 | 49.31 | 49.31 | 04/22/2021 | |
| 1135 | WE Energies | 3674581011 | HWY 15 & 76 STREET LIGHTING | 04/16/2021 | 114.72 | 114.72 | 04/22/2021 | |
| 1135 | WE Energies | 3674581011 | HWY 15 & 76 STREET LIGHTING | 04/16/2021 | 169.34 | 169.34 | 04/22/2021 | |
| 1135 | WE Energies | 3674581011 | HWY 15 & 76 STREET LIGHTING | 04/16/2021 | 124.51 | 124.51 | 04/22/2021 | |
| 1135 | WE Energies | 3674581011 | HWY 15 & 76 STREET LIGHTING | 04/16/2021 | 142.04 | 142.04 | 04/22/2021 | |
| 1135 | WE Energies | 3674581011 | HWY 15 & 76 STREET LIGHTING | 04/16/2021 | 417.64 | 417.64 | 04/22/2021 | |
| 1135 | WE Energies | 3674581011 | HWY 15 & 76 STREET LIGHTING | 04/16/2021 | 386.24 | 386.24 | 04/22/2021 | |
| 1135 | WE Energies | 3674581011 | HWY 15 & 76 STREET LIGHTING | 04/16/2021 | 192.16 | 192.16 | 04/22/2021 | |
| 1135 | WE Energies | 3674581011 | HWY 15 & 76 STREET LIGHTING | 04/16/2021 | 15.53 | 15.53 | 04/22/2021 | |
| 1135 | WE Energies | 3674581011 | HWY 15 & 76 STREET LIGHTING | 04/16/2021 | 3,830.41 | 3,830.41 | 04/22/2021 | |
| | Total WE Energies: | | | | 5,441.90 | 5,441.90 | | |
| **Wisconsin Document Imaging** | | | | | | | | |
| 1174 | Wisconsin Document Imaging | 132240 | FD COPIES | 04/21/2021 | 14.42 | .00 | | |
| 1174 | Wisconsin Document Imaging | 132241 | TH COPIES | 04/21/2021 | 61.25 | .00 | | |
| 1174 | Wisconsin Document Imaging | 132241 | TH COPIES | 04/21/2021 | 24.50 | .00 | | |
| 1174 | Wisconsin Document Imaging | 132241 | TH COPIES | 04/21/2021 | 24.50 | .00 | | |
| 1174 | Wisconsin Document Imaging | 132241 | TH COPIES | 04/21/2021 | 12.25 | .00 | | |
| 1174 | Wisconsin Document Imaging | 132241 | TH COPIES | 04/21/2021 | 39.66 | .00 | | |
| | Total Wisconsin Document Imaging: | | | | 176.58 | .00 | | |
| | Grand Totals: | | | | 11,759.65 | 11,583.07 | | |

Dated: _____

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|---|

Report Criteria:
Detail report.
Paid and unpaid invoices included.

Report Criteria:
Detail report.
Paid and unpaid invoices included.

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|---|
| **Amazon Capital Services** | | | | | | | | |
| 6295 | Amazon Capital Services | 1D4T-RQPW-K | DONS KEY BOARD | 04/26/2021 | 24.97 | 24.97 | 05/10/2021 | |
| 6295 | Amazon Capital Services | 1F3G-M1TH-D | ASSET 4312/WO#18685 | 04/26/2021 | 12.00 | 12.00 | 05/10/2021 | |
| | Total Amazon Capital Services: | | | | 36.97 | 36.97 | | |
| **Ferguson Waterworks** | | | | | | | | |
| 348 | Ferguson Waterworks | 0327523 | SHOP | 04/26/2021 | 192.23 | 192.23 | 05/10/2021 | |
| | Total Ferguson Waterworks: | | | | 192.23 | 192.23 | | |
| **Jossart Brothers Inc** | | | | | | | | |
| 6077 | Jossart Brothers Inc | 2076 | LEAK FIX ON SALLY ST | 04/19/2021 | 5,020.60 | 5,020.60 | 05/10/2021 | |
| | Total Jossart Brothers Inc: | | | | 5,020.60 | 5,020.60 | | |
| **Kelly Behrmann** | | | | | | | | |
| 6296 | Kelly Behrmann | RENTAL CANC | REFUND LIONS BARN RENTAL | 04/27/2021 | 180.00 | 180.00 | 05/10/2021 | |
| 6296 | Kelly Behrmann | RENTAL CANC | REFUND LIONS BARN RENTAL | 04/27/2021 | 250.00 | 250.00 | 05/10/2021 | |
| | Total Kelly Behrmann: | | | | 430.00 | 430.00 | | |
| **L & M Cargo Control, LLC** | | | | | | | | |
| 4608 | L & M Cargo Control, LLC | 3262 | ASSET 440/WO#18681 | 03/26/2021 | 10.00 | 10.00 | 05/10/2021 | |
| | Total L & M Cargo Control, LLC: | | | | 10.00 | 10.00 | | |
| **Office Technology Group** | | | | | | | | |
| 5238 | Office Technology Group | 255261 | NEW COMPUTER | 04/26/2021 | 1,077.16 | 1,077.16 | 05/10/2021 | |
| 5238 | Office Technology Group | 255261 | NEW COMPUTER | 04/26/2021 | 1,077.16 | 1,077.16 | 05/10/2021 | |
| 5238 | Office Technology Group | 255286 | MSC NETWORK CONFIGURATI | 04/27/2021 | 3,150.00 | 3,150.00 | 05/10/2021 | |
| | Total Office Technology Group: | | | | 5,304.32 | 5,304.32 | | |
| **Reinders, Inc.** | | | | | | | | |
| 794 | Reinders, Inc. | 2693502-00 | FERTILIZER | 04/06/2021 | 1,662.50 | 1,662.50 | 05/10/2021 | |
| | Total Reinders, Inc.: | | | | 1,662.50 | 1,662.50 | | |
| **Superior Chemical Corporation** | | | | | | | | |
| 2042 | Superior Chemical Corporation | 299741 | EMS DISINFECTANT | 04/20/2021 | 452.16 | 452.16 | 05/10/2021 | |
| | Total Superior Chemical Corporation: | | | | 452.16 | 452.16 | | |
| **UNITEL** | | | | | | | | |
| 1089 | UNITEL | 47683 | UNITEL | 04/27/2021 | 9.89 | .00 | | |
| 1089 | UNITEL | 47683 | UNITEL | 04/27/2021 | 3.71 | .00 | | |
| 1089 | UNITEL | 47683 | UNITEL | 04/27/2021 | 3.71 | .00 | | |
| 1089 | UNITEL | 47683 | UNITEL | 04/27/2021 | 2.48 | .00 | | |
| 1089 | UNITEL | 47683 | UNITEL | 04/27/2021 | 2.48 | .00 | | |
| 1089 | UNITEL | 47683 | UNITEL | 04/27/2021 | 2.48 | .00 | | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Amount Paid | Date Paid | Voided |
|---|---|---|---|---|---|---|---|---|
| | Total UNITEL: | | | | 24.75 | .00 | | |
| **WE Energies** | | | | | | | | |
| 1135 | WE Energies | 3683156390 | 0707851110-00002 CRESTVIEW | 04/22/2021 | 365.93 | 365.93 | 04/29/2021 | |
| 1135 | WE Energies | 3683156390 | 0707851110-00002 CRESTVIEW | 04/22/2021 | 363.92 | 363.92 | 04/29/2021 | |
| | Total WE Energies: | | | | 729.85 | 729.85 | | |
| | Grand Totals: | | | | 13,863.38 | 13,838.63 | | |

Dated: _____

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

Report Criteria:
Detail report.
Paid and unpaid invoices included.

# *Animal Control Report*
***May 2021***

## Dog Calls

**Total Calls = 72**
**Total Hours = 47.0**

| | | |
|---|---|---|
| Stray/At Large/Missing | 58 calls | 35 hours |
| Barking | 14 calls | 12 hours |
| Welfare check (weather related) | 0 calls | 0 hours |
| Family Education | 0 calls | 0 hours |
| Abuse/Cruelty/Neglect | 0 calls | 0 hours |
| Other | 0 calls | 0 hours |

## Cat Calls

**Total Calls = 39**
**Total hours = 22.0**

| | | |
|---|---|---|
| Stray/At Large/Missing | 39 calls | 22 hours |
| Abuse/Cruelty/Neglect | 0 calls | 0 hours |
| Welfare Check | 0 calls | 0 hours |
| Other | 0 calls | 0 hours |

## Other Domestic/Exotic/Farm Animals

**Total Calls = 1**
**Total Hours = 1**

| | | |
|---|---|---|
| Horses At Large | 1 call | 1 hour |

## Other

**Total Calls = 22**
**Total Hours = 0 hours taken**

| | |
|---|---|
| Ordinance questions | 2 calls |
| Wildlife | 20 calls |
| Other | 0 calls |

**Total calls for service: 134**
**Total Hours: 70.0**

Respectfully submitted,

Vicki Prey - Greenville Animal Control Officer

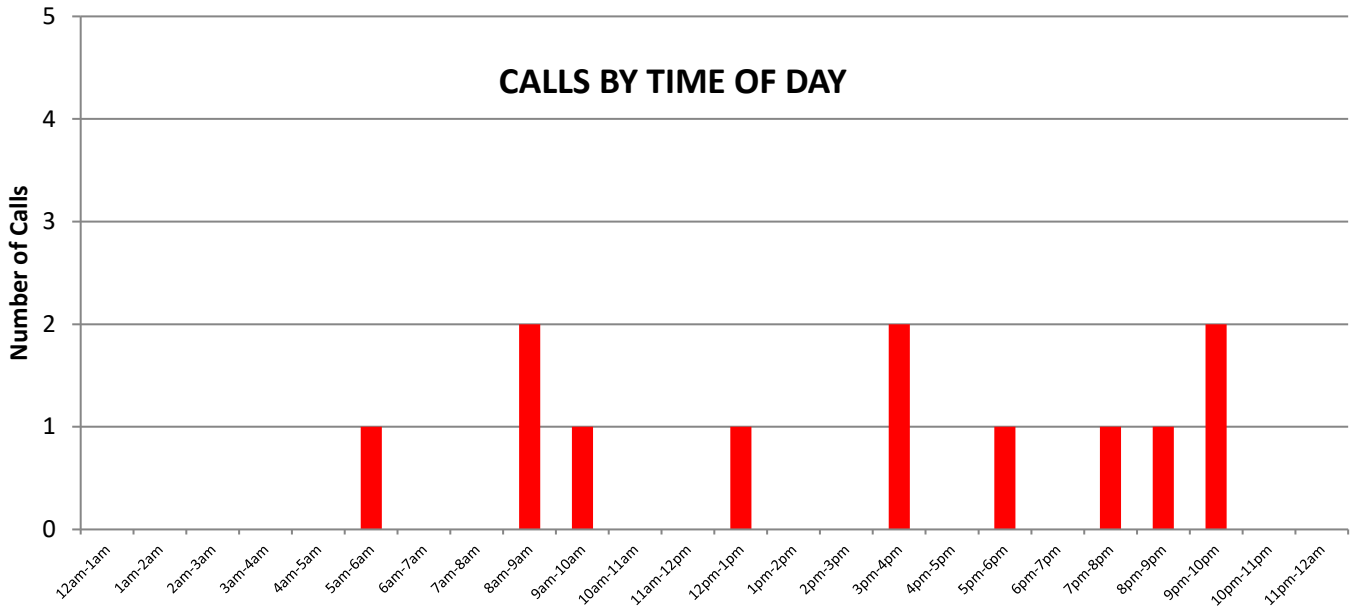
# Greenville Fire Department May 2021 Calls For Service Report

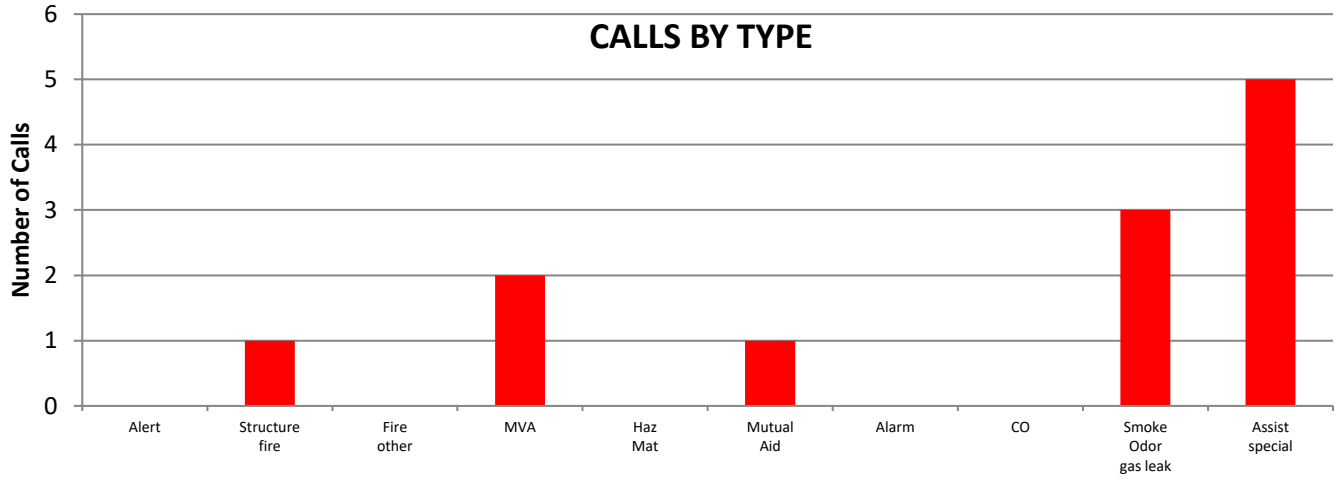
Total May fire runs: 12

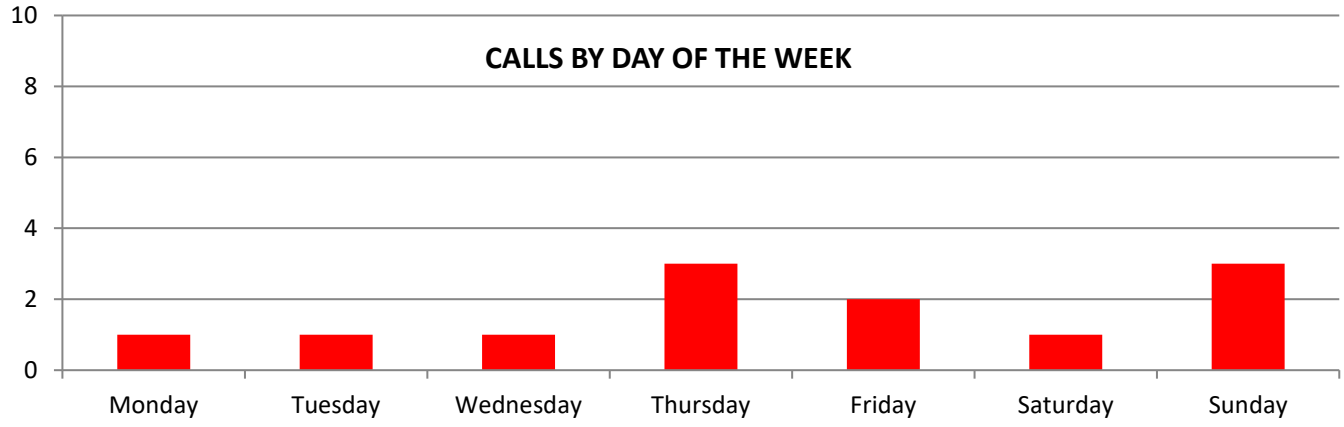
Total fire runs through May: 76

Total runs last year at this same time: 93

Average number of fire fighters per call: 13



# Greenville Fire Department

Business Meeting Minutes
May 24, 2021

1. On behalf of Chief Lambie, CPT Lambie made at motion at 18:44 to call the meeting to order.
2. Pledge of Allegiance was recited.
3. Roll Call was taken.
4. Secretary's report for April 2021 was read; CPT Becher made a motion to accept the Secretary's report, seconded by FF Chris Thelen, Jr. and passed by unanimous consent.
5. Treasurer Report:

    a. April 2021
        i. Checking $39,273.56
        ii. Fundraising $40,957.86
        iii. Restoration $100.01

    Note: $100 was taken from petty cash to place into Restoration account to maintain account. All funds from the account have been used to restore "Grandma". It was discussed that $6000 had been taken out of the fundraising account years ago to start the restoration account.
    Department agrees that this money should be replenished through a Holiday Cash Raffle later in 2021.

    Motion to accept the April treasurer's report by FF Zak, seconded by CPT Immel and passed by unanimous consent.

6. Officer's Reports
    a. Training
        i. CPT Hajos and CPT Lambie reported that June's training will be on extrication (use of jaws, power tools, dash rolls).
    b. CPT Hajos reminded everyone to ensure all equipment is checked and put back into service after calls including refueling generators and other equipment. CPT Becher mentioned to be sure to use the appropriate gas (mixed or otherwise) when refueling. If you are not sure, ask someone.

7. Old Business-none reported

8. New Business
    a. CPT Lambie reported that he is working with the Town to get some type of concrete apron poured around the hydrant used for training purposes at the NW side of the station.
    b. FF Miller reported that the Town of Ellington Fire Department is looking for a possible partnership with the department for some type of 9/11 memorial event commemorating the 20-year anniversary. Anyone interested should see him or CPT Lambie.
    c. FF Miller reminded group of 9/11 stair climb at Lambeau Field this year. Anyone interested should see him.

d. FF Miller reported that the FDIC International Conference will be held in Indianapolis this year from August 2-7th.

9. Chief's Report
    a. No Chief's report

10. Open Forum Discussion

11. Call Report: 13 calls since the last meeting.
    a. CPT Lambie reminded everyone of scene safety and protocols involving injuries, bodily fluids and drugs.

12. A motion was made by FF Kempen to adjourn the meeting; FF Wunderlich seconded the motion and passed by unanimous consent. Meeting was adjourned at 19:20.

Respectfully submitted,
Firefighter Brian Salm, #53334

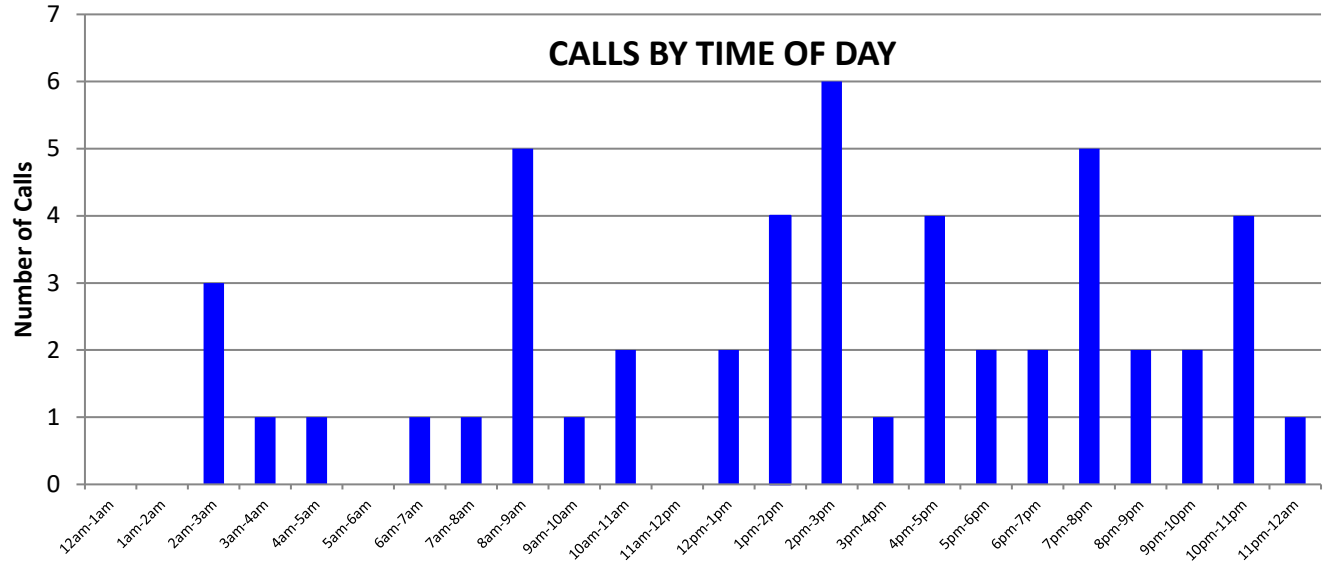
## Greenville 1st Responders May 2021 Calls For Service Report

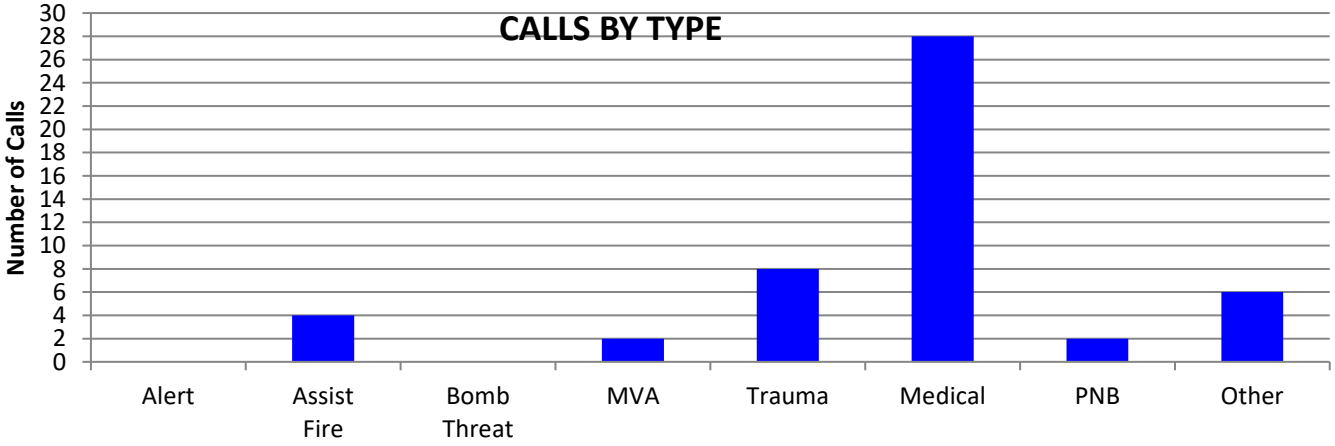
Total May 1st Responder runs: 50

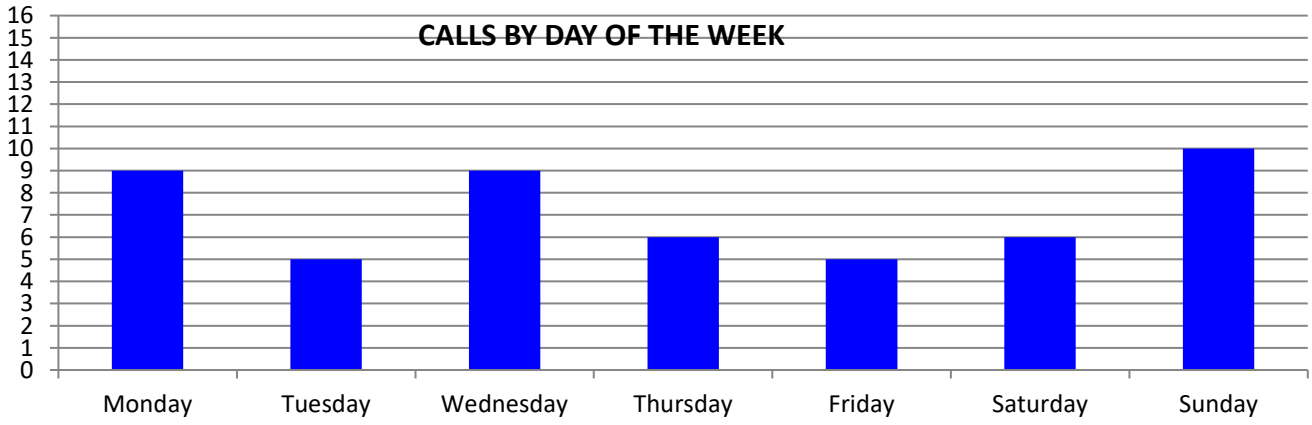
Total 1st Responder runs through May: 187

Total runs last year at this same time: 152

Average number of 1st Responders per call: 6



Greenville First Responders Date: 5/17/2021
Monthly Meeting Notes

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Training Attendance: | Robin K | Mark E. | Rick R. | Kathy M. | ~~Josh L~~. | ~~Tim I~~. | Tom K | Jaimie C |
| | ~~Eric K~~. | Vicki P. | Scott R. | Ben R. | Jim Z. | Jesse M. | Ryan Y | Phil H |
| Meeting Attendance: | Robin K | Mark E. | Rick R. | Kathy M. | ~~Josh L~~. | ~~Tim I~~. | Tom K | Jaimie C |
| | ~~Eric K~~. | Vicki P. | Scott R. | Ben R. | Jim Z. | Jesse M. | Ryan Y | Phil H |

Greenville Fire: NP

Training: Bloodbourne Pathogens
Mandatory Refresher: Opioids

Meeting Called to Order @ 7:13

OCRAFR Report: NP

OC Sherriff's Dept.: NP

Gold Cross Report:

Jonathan introduced himself as our new liaison

- Email: JMogilka@goldcross.org
- Phone: 920-716-3329

New Medics

- Gold Cross has a large group of new medics

Secretary Report:

Vicki motioned to approve the secretary report as presented. Kathy second. Motion passed with no opposition.

Treasurer's Report

**Checking**: $4,181.85 **Savings**: $20,169.80 Fundraising: $24,705.01

Jamie motioned to approve the treasurer report as presented. Phil second. Motion passed with no opposition

**Old Business**

Covid Responses

- Mark reviewed the mask protocol
    - If no to all 9 questions – N95 is not necessary
    - N95 if yes to any question
- Nursing Home Response
    - We are going to move away from full PPE on non-covid symptom calls
    - Use your best judgement
    - Continue to limit the number of responders in the building
- Continue following Covid protocols even as mask mandates ease

RTF Training

- Mark brought a class outline to show everyone
- Kaukauna is hosting a class that is open to others due to class size

Airport

- We had one call out there since. Everyone met at gate 1
- Airport file escorted GC to the terminal

Ellington Auto-Aid

- They are still working on the legal contract that is involved in this

**New Business**

Firefighter Rehab

- Jamie reviewed the GFD Rehab SOG Draft
- There will be set criteria for vital parameters
- Sheets will be placed on 5371

Phil's AED

- Phil had to give up his AED to put down at the park
    - We had enough for all responders when we had 15 members – now 1 short
- Group discussed purchasing an additional AED for Phil
- Decision was made to purchase an AED

Newsletter

- Mark is being asked to write less each month in the town newsletter
- Going to combine EMS with GFD's entry

Calls

Technical Call Apt #7

- The male is Hepatitis C positive
- Address is flagged

Mayflower Diabetic Call

- Had a loaded shotgun leaning against the bed
- Address is flagged as well.

Annual Call Total (to date)

- 165 Calls

Training Next Month

- Mandatory Training next month
- 2021 mandatory refresher training
    - July 19 – CPR and AutoPulse
    - Sept 20 – Chest Pain & Aspirin
    - Oct 18 – Triage
    - Nov 15 – Vaping & Spinal Immobilization

Meeting Adjourned @ 8:14. Motioned by Jamie. Second by Phil. Robin and Jim Z opposed.

*"Town of Greenville"*

# AGENDA MEMORANDUM

| | |
|---|---|
| **To:** | Honorable Village President and Trustees and Town Chairperson and Town Supervisors |
| **From:** | Michael J. D. Brown, Community & Economic Development Director |
| **Date:** | June 8, 2021 |
| **RE:** | **Community & Economic Development Director Report** |

**ACTION TYPE:** Routine Report

**BACKGROUND & SUMMARY:** A report related to the activities of the Community & Economic Development Director's office is provided below:

Accomplished (May)

1. Conducted plan review and prepared agenda items for Planning Commission and Village/Town Board.
2. Comprehensive Plan projects.
    a. Action Items 4b-7 Actively rezone properties having conflicting zoning and land use to appropriate district: Held Public Informational Meetings and answered questions from property owners.
    b. Action Items 7a-1, 7a-2 & 7a-3 Complete Streets: Researched and reviewed existing plans and ordinances related to Complete Streets Policy.
3. Permitting Program Implementation: Initiated development of SOP's and continue to work out the bugs.
4. TID #2: Finalized Feasibility Report discussion with the Village Board and received direction to move forward with developing the Project Plan. Initiated Project Plan creation with Ehlers.
5. Greenbelt Preservation Plan: Continued working with the Land Stewardship Committee on its Greenbelt Preservation Plan. Met with representatives to discuss the grant received and next steps
6. Conducted business attraction activities and Business Retention/Expansion meetings.
7. Developed a revised Farm Animal Ordinance.
8. Attended virtual National American Planning Association Conference which included session topics on Inequality, COVID Recovery and Reinvention, Emerging Transportation and Infrastructure, Leveraging Rapid Technological Changes, Planning Practice Innovation and Resilient Planning in a Changing Climate.
9. Attended WEDA Attraction/Site Selection webinar.
10. Initiated development of Master GIS Map to be used by staff and the public.

Plan to accomplish (June)

1. Conduct plan review and prepare agenda items for Planning Commission and Village/Town Board.

2. Comprehensive Plan projects.
    a. Action Items 4b-7 Actively rezone properties having conflicting zoning and land use to appropriate district: Continue to answer questions from the public. Continue to receive feedback and answer questions from property owners.
    b. Action Items 7a-1, 7a-2 & 7a-3 Complete Streets: Initiate development of Complete Street Policy.
3. Continue development of TID #2: Continue creation of Project Plan and mapping.
4. Continue development of Greenbelt Preservation Plan with Land Stewardship Committee.
5. Co-host a virtual public informational meeting with Outagamie County and Grand Chute regarding the CTH CB Extension.
6. Hold additional discussion with the Board on the Animal Ordinance.
7. Finalize Master GIS Map.

**###**

| Permit Type | Total # of Permits | Submitted Status | Approved Status | Issued Status | Completed Permit |
|---|---|---|---|---|---|
| Bldg - Accessory Structure | 10 | 3 | - | 7 | - |
| Bldg - Commercial Addition | 1 | - | 1 | - | - |
| Bldg - Commercial Sign | 1 | - | - | 1 | - |
| Bldg - Deck, Pergola, Gazebo | 6 | 1 | - | 5 | - |
| Bldg - Electrical Commercial | 1 | - | - | 1 | - |
| Bldg - Electrical Residential | 6 | - | 1 | 4 | 1 |
| Bldg - Fence | 9 | 3 | 1 | 5 | - |
| Bldg - Flat Work | 5 | - | - | 5 | - |
| Bldg - HVAC Commercial | 2 | - | - | - | 2 |
| Bldg - HVAC Residential | 21 | - | 4 | 13 | 4 |
| Bldg - Plumbing | 7 | - | - | 3 | 4 |
| Bldg - Razing | 1 | - | - | 1 | - |
| Bldg - Residential Addition | 2 | 1 | - | 1 | - |
| Bldg - Residential Remodel | 4 | - | 2 | 2 | - |
| Bldg - Residential Single Family | 9 | 6 | - | 3 | - |
| Bldg - Roofing | 3 | - | - | 3 | - |
| Bldg - Temporary Sign | 2 | - | - | 2 | - |
| Bldg - Window/Door Replacement | 8 | 2 | 1 | 5 | - |
| CEDD - Private Non-Residential | 2 | 2 | - | - | - |
| PW - Culvert | 3 | 1 | 2 | - | - |
| PW - Driveway | 3 | - | 2 | 1 | - |
| PW - Erosion Control/Stormwater Mana | 1 | - | 1 | - | - |
| Grand Totals: | 107 | 19 | 15 | 62 | 11 |

**Residential Single and Two Family permits each include an Electrical, Plumbing and HVAC permit

| CATEGORY | Number | Action Item - Abbreviated See Comp Plan Text for Details | Status | Primary Greenville Board/Commission | DEPARTMENT/STAFF MEMBER | PROPOSED Time Frame | Investment (Greenville Cost + Grant Assistance) | Greenville Cost (Greenville Funds + In-Kind Labor (DPW Crews). Doesn't include administrative staff time) | Grant Assistance (Public & Private Grants and Donations) | 2019-2020 Status (Year 1) | Key Accomplishments 2019-2020 | 2021 Status (Year 2) | Key Accomplishments 2021 | 2021 Project Cost (Greenville Cost + Grant Assistance) | 2021 Greenville Cost (Greenville Funds + In-Kind Labor (DPW Crews). Doesn't include administrative staff time) | 2021 Grant Assistance (Public & Private Grants and Donations) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Plan | 1 | 3a-1 Develop a Livability Study | Not Started | PC/CD | CD | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Administrative | 2 | 3a-2 Work with development community to create "age friendly" construction. | Completed | PC/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Reached out to Realtors Association to learn what they are doing and how we can work together to improve aging in place construction. They provided feedback with ways in which the Town and Development Community can bridge the gap and are incorporating concepts into the Zoning Ordinance such as ADUs and reduced setbacks/lot sizes. Will continue to work with them and check in with them on a regular basis. | Completed in a previous year | | $0.00 | | |
| Ordinance | 3 | 3a-3 Develop Age Friendly zoning amendments. | Completed | PC/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 320 Zoning Ordinance. | Completed in a previous year | | $0.00 | | |
| Administrative | 4 | 3b-1 Review and update public engagement process. | Completed | CD | CD | 1-2 years | $0.00 | $0.00 | $0.00 | Completed | Will use the Public Participation Plan from the 2040 Comp Plan for major planning projects as a guide and Chapter 99 Citizen Participation. | Completed in a previous year | | $0.00 | | |
| Administrative | 5 | 3b-2 Review ord, policies, and processes to remove barriers to transportation and employment for all residents. | Completed | CD | CD | 1-2 years | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 270 Subdivision Ordinance. Updated Chapter 320 Zoning Ordinance. | Completed in a previous year | | $0.00 | | |
| Administrative | 6 | 4a-1 Annually monitor development market and re-assess Tier targets on a 5-year basis. | Ongoing | PC/CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | Completed | Completed Market Study as part of the Sub Area Planning Process. | In Progress | Developing TID 2 | $0.00 | | |
| Ordinance | 7 | 4a-2 Modify ordinance to only allow for CSMs with Tier II and Tier III (Greenbelt). | Completed | PC/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 270 Subdivision Control Ordinance to prohibit Plats outside of the Sewer Service Area and updated Chapter 320 Zoning Ordinance to prohibit new residential dwelling units in the Ag Zoning Districts. | Completed in a previous year | | $0.00 | | |
| Administrative | 8 | 4a-3 Provisions for the accomodation of linked greenspaces should be considered when platting in Tiers II & III. | Ongoing | PC/CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | Completed | Chaper 270 Subdivision Control Ordinance prohibits plats outside the Sewer Service Area (SSA); however, these areas will be looked at if they are within the SSA. | Not Started | | $0.00 | | |
| Ordinance | 9 | 4a-4 Develop policies which foster effective and equitable extensions of future utilities to Tier II. | Completed | Sanitary/Board/PC/CD | CD | 2-5 years | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 270 Subdivision Control Ordinance to prohibit Plats outside of the Sewer Service Area. 9/23/19. Updated Chapter 320 Zoning Ordinance. | Completed in a previous year | | $0.00 | | |
| Ordinance | 10 | 4b-1 Develop guidelines and ordinance changes to address architecture, energy, universal design, landscaping. | Completed | PC/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 320 Zoning Ordinance. | Completed in a previous year | | $0.00 | | |
| Plan | 11 | 4b-2: Develop the following Sub-Area Plans: Heritage District, Gateway District, Urban Core District. | Completed | PC/CD | CD | 1-2 years | $88,000.00 | $88,000.00 | $0.00 | Completed | Developing plans. Cost was $88,000 and included all Action Items related to Chapter 320 Zoning Ordinance Update and Action Items 4b-2, 4b-8, 5c-5, & 6a-2. | Completed in a previous year | | $0.00 | | |
| Ordinance | 12 | 4b-3 Implement sub-area plans from Action Item 4b-2. | Ongoing | PC/CD | CD | Ongoing | $15,500.00 | $15,500.00 | $0.00 | In Progress | Initiated development of a Tax Increment Finance District. | In Progress | Initiated development of Tax Increment District #2 | $15,500.00 | $15,500.00 | |
| Ordinance | 13 | 4b-4 Work with County to update Airport Zoning. | In Progress | PC/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | In Progress | Reached out to the County Planning Director. Serving on the Airport Master Plan Committee, this planning process may take 18-24 months. | In Progress | Reached out to the County Planning Director. Serving on the Airport Master Plan Committee, this planning process may take 18-24 months. | $0.00 | | |
| Ordinance | 14 | 4b-5 Amend Zoning Ordinance to include new districts. | Completed | PC/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 320 Zoning Ordinance. | Completed in a previous year | | $0.00 | | |
| Ordinance | 15 | 4b-6 Amend Zoning Ordinance to remove districts. | Completed | PC/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 320 Zoning Ordinance. | Completed in a previous year | | $0.00 | | |
| Ordinance | 16 | 4b-7 Actively rezone properties that have conflicting zoning and land uses. | In Progress | PC/CD | CD | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | In Progress | Held Public Informational Meeting in May. | $0.00 | | |
| Plan | 17 | 4b-8 Develop market studies to support development decisions based on market demand. | On-Going | PC/CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | Completed | Study completed. Cost was $88,000 and included all Action Items related to Chapter 320 Zoning Ordinance Update and Action Items 4b-2, 4b-8, 5c-5, & 6a-2. | Not Started | | $0.00 | | |
| Administrative | 18 | 4c-1 Engage w/ Goodwill's Neighborhood Partners Program. | Completed | PC/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Reviewed NP Business Plan; however, the program is geared toward lower income and more diverse communities. | Completed in a previous year | | $0.00 | | |
| Plan | 19 | 4c-2 Prepare Area Development Plans for sub-areas A-F. | Not Started | PC/CD | CD | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Ordinance | 20 | 4c-3 Amend ordinances to address neighborhood principles. | Completed | PC/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 270 Subdivision Control Ordinance to require bike/ped facilities, 9/23/19. Updated Standard Specifications and Details to reduce road widths and develop street cross sections to accommodate bike/ped facilities. In the process of updating Chapter 320 Zoning Ordinance to address other design elements. | Completed in a previous year | | $0.00 | | |
| Administrative | 21 | 4d-1 Create and maintain inventory of development sites and market them. | Completed | CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Developed website and worked with State of WI and local real estate brokers to list available properties online. | Completed in a previous year | | $0.00 | | |
| Administrative | 22 | 4d-2 Determine Greenville's role as broker, facilitator or developer/parnter. | Ongoing | Board/PC/CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | In Progress | Initiated discussion with property owners south of existing Tax Increment Finance District (TIF) to facilitate marketing of their properties and inclusion in TIF. | On-Going | Assisting developer of 76 & 96 in communication with adjacent property owners, State DOT and County Planning. | $0.00 | | |
| Ordinance | 23 | 4d-3 When appropriate create a CDA. | Not Started | Board/CD | CD | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Administrative | 24 | 5a-1 Work with Hortonville School District to support educational pathways for business opportunities. | Ongoing | CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | Completed | Developed newsletter and social media posts to promote business programs. | Not Started | | $0.00 | | |
| Administrative | 25 | 5a-2 Participate in regional efforts to address skills mismatch. | Ongoing | CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | Completed | Participate in the Fox Cities Economic Development Professionals group and the Economic Development Council through the Fox Cities Regional Partnership. | On-Going | Participate in the Fox Cities Economic Development Professionals group and the Economic Development Council through the Fox Cities Regional Partnership. | $0.00 | | |
| Ordinance | 26 | 5a-3 Modify ordinances to support entrepreneurs and home based businesses. | Completed | PC/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 320 Zoning Ordinance. | Completed in a previous year | | $0.00 | | |
| Administrative | 27 | 5a-4 Implement plans for trails and rec areas with development and redevelopment. | On-Going | CD/PR | CD | Ongoing | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 270 Subdivision Ordinance and 320 Zoning Ordinance. | On-Going | Working with developer of potential subdivision on providing for pedestrian facilities. | $0.00 | | |
| Administrative | 28 | 5a-5 Market the community to potential employees. | On-Going | CD | CD | 1-2 years | $0.00 | $0.00 | $0.00 | Completed | Developing marketing material through sub-area planning project. Completed plans. Cost was $88,000 and included all Action Items related to Chapter 320 Zoning Ordinance Update and Action Items 4b-2, 4b-8, 5c-5, & 6a-2. | Completed | Developed brochure and included on website. Will continue to actively market the community. | $0.00 | | |
| Ordinance | 29 | 5b-1 Update zoning map and ordinance to accommodate affordable housing developments near employment centers. | Completed | CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 320 Zoning Ordinance. | Completed in a previous year | | $0.00 | | |
| Administrative | 30 | 5b-2: Develop a marketing program to attract new higher paying business sectors. | Completed | CD | CD | 1-2 years | $0.00 | $0.00 | $0.00 | Completed | Developing marketing material through sub-area planning project. Completed plans. Cost was $88,000 and included all Action Items related to Chapter 320 Zoning Ordinance Update and Action Items 4b-2, 4b-8, 5c-5, & 6a-2. | Completed in a previous year | | $0.00 | | |
| Administrative | 31 | 5b-3: Meet with neighboring communities and/or participate in regional meetings pertaining to solutions to the current housing crisis within the Fox Cities area. | Completed | | | 1-2 years | $0.00 | $0.00 | $0.00 | Completed | Met with East Central Wisconsin Regional Planning Commission, local communities and development community to discsuss the Housing Affordability Reports that were developed. | Completed in a previous year | | $0.00 | | |
| Administrative | 32 | 5c-1 Consider using financial incentives on a case by case basis. | Ongoing | Board | CD | Ongoing | $0.00 | $0.00 | $0.00 | Completed | 1. Tax Increment Finance District Incentive for Amazon. | In Progress | Initiated development of Tax Increment District #2 | $0.00 | | |
| Administrative | 33 | 5c-2 Work with Fox Cities ED Partnership to promote business opportunities. | Ongoing | CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | Completed | Reguarly communicate with Partnership on promoting business through meetings, social media, website, etc. | In Progress | Reguarly communicate with Partnership on promoting business through meetings, social media, website, etc. | $0.00 | | |
| Administrative | 34 | 5c-3 Create a formalized ED program based on IEDC and creation of a brand. | Completed | CD | CD | 1-2 years | $0.00 | $0.00 | $0.00 | Completed | Intiated development of program. Funding for branding was proposed in the 2020 Budget but was not approved. | Completed in a previous year | | $0.00 | | |
| Administrative | 35 | 5c-4 Develop incubators/makerspaces. | Not Started | CD/ECWRPC | CD | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Plan | 36 | 5c-5 Develop commercial/industrial market studies. | Ongoing | PC/CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | Completed | Completed plans. Cost was $88,000 and included all Action Items related to Chapter 320 Zoning Ordinance Update and Action Items 4b-2, 4b-8, 5c-5, & 6a-2. | Not Started | | $0.00 | | |
| Plan | 37 | 6a-1 require market studies for all housing developments proposed. | Ongoing | Developers | Developers | Ongoing | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Plan | 38 | 6a-2 Proactively develop sub-area plans and market studies for targeted housing areas. | Completed | PC/CD | CD | 2-5 years | $0.00 | $0.00 | $0.00 | Completed | Developing plans. Cost was $88,000 and included all Action Items related to Chapter 320 Zoning Ordinance Update and Action Items 4b-2, 4b-8, 5c-5, & 6a-2. | Completed in a previous year | | $0.00 | | |
| Ordinance | 39 | 6a-3 Modify ordinances as required based on market studies to ensure opportunities exist to meet all housing demands. | Completed | PC/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 320 Zoning Ordinance. | Completed in a previous year | | $0.00 | | |
| Administrative | 40 | 6a-4 Communicate with Realtor's Association and Homebuilders Association regarding housing market conditions. | Ongoing | PC/CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | Completed | Have reached out and have regular conversations with the Association. Assocation and Greenville have partnered to develop a housing ad campaign. | Completed | Checked in with Association on status with regard to COVID and current economy. | $0.00 | | |
| Administrative | 41 | 6b-1 Work with area housing programs to inventory and support the acquisition and rehabilitation of at risk housing. | Ongoing | CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | Completed | Provided link to the Northeastern Wisconsin Housing Rehabilitation CDBG Loan Program on our website. | Not Started | | $0.00 | | |
| Ordinance | 42 | 6b-2 Advance new homeownership models or designs to increase affordable housing. | Completed | PC/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 320 Zoning Ordinance. | Completed in a previous year | | $0.00 | | |
| Ordinance | 43 | 6b-3 Simplify ordinances as an incentive to increase affordable housing. | Completed | Board/PC/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 320 Zoning Ordinance. | Completed in a previous year | | $0.00 | | |
| Ordinance | 44 | 6b-4 Develop ordinance amendments to implement Strategies 6b-2 & 6b-3. | Completed | Board/PC/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 320 Zoning Ordinance. | Completed in a previous year | | $0.00 | | |
| Administrative | 45 | 7a-1 Review plans relative to Complete Streets Policy. | Completed | PC/CD | CD | 1-2 years | $0.00 | $0.00 | $0.00 | Not Started | | Completed | Completed review of plans relative to Complete Streets Policy. | $0.00 | | |
| Plan | 46 | 7a-2 Develop a draft Complete Streets Policy. | In Progress | PC/CD/PW | PW | 1-2 years | $0.00 | $0.00 | $0.00 | Not Started | | In Progress | | $0.00 | | |
| Administrative | 47 | 7a-3 Review and modify development review process to accommodate Complete Streets Policy. | In Progress | PC/PW | CD | 1-2 years | $0.00 | $0.00 | $0.00 | Not Started | | In Progress | | $0.00 | | |
| Administrative | 48 | 7a-4 Annually Review past policy actions and based on CIP potential future applications of Complete Streets Policy. | Ongoing | PC/PW | PW | Ongoing | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Administrative | 49 | 7b-1 Develop dedicated funding source/budet line item for bike/ped facilities. | Completed | PW/PR | PR/PW | 1-2 years | $0.00 | $0.00 | $0.00 | Completed | Initiated through the CIP. | Completed in a previous year | | $0.00 | | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Administrative | 50 | 7b-2 Develop criteria for prioritizing projects that include bike/ped facilities. | Completed | PW/PR | PR/PW | 1-2 years | $0.00 | $0.00 | $0.00 | Completed | Criteria has been established within the Capital Improvement Plan Project Prioritization Scoring. | Completed in a previous year | | $0.00 | | |
| Administrative | 51 | 7b-3 Promote and encourage land use decisions that provide an appropriate mix of land uses that are supportive of increased active transportation. | Ongoing | CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 320 Zoning Ordinance. | In Progress | Working with developer of potential subdivision on providing for pedestrian facilities. | $0.00 | | |
| Administrative | 52 | 7b-4 Work with landowners and other organizations to expand bike/ped facilities on private property. | Ongoing | PR | PR | Ongoing | $0.00 | $0.00 | $0.00 | Not Started | | In Progress | Working with developer of potential subdivision on providing for pedestrian facilities. | $0.00 | | |
| Administrative | 53 | 7b-5 Continue to increase bike/ped facilities through public and private development projects. | Ongoing | CD/PW/PR | CD/PW/PR | Ongoing | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 270 Subdivision Ordinance and Updated Chapter 320 Zoning Ordinance. | In Progress | Working with developer of potential subdivision on providing for pedestrian facilities. | $0.00 | | |
| Administrative | 54 | 7c-1 Encourage rezoning of properties along CB to accommodate transit supportive housing. | Ongoing | PC/CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | Not Started | | In Progress | Rezoning Project has been initiated. | $0.00 | | |
| Administrative | 55 | 7c-2 Contact businesses along CB to identify needs and opportunities for increased workforce mobility. | Completed | CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Developed paper newsletter article and social media posts to inform businesses about I-41 Commuter Study. | Completed in a previous year | | $0.00 | | |
| Administrative | 56 | 7c-3 Work with WIDOT and landowners near 15 & CB to locate a park-n-ride lots. | Not Started | CD | CD | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Administrative | 57 | 7c-4 Engage in I-41 Commuter Service Study to explore benefits to businesses and residents. | Completed | CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Participated in study and was comleted by East Central. | Completed in a previous year | | $0.00 | | |
| Administrative | 58 | 7d-1 Plan for 15, 76 & CB expansion and limit new access to these facilities based on plans in place. | Ongoing | PC/CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | In Progress | Working with WIDOT on STH 15 expansion project. | In Progress | Working with County DOT regarding CTH CB expansion. | $0.00 | | |
| Ordinance | 59 | 7d-2 Amend ordinance to increase overall development density thereby requiring less new road-miles. | Completed | TB/CD/PW | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 320 Zoning Ordinance. | Completed in a previous year | | $0.00 | | |
| Ordinance | 60 | 7d-3 Limit cul-de-sacs and dead end streets and create requirements for more grid-based system of streets. | Completed | PC/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 270 Subdivision Control Ordinance. | Completed in a previous year | | $0.00 | | |
| Ordinance | 61 | 7d-4 Examine polices regarding local street widths and consider narrowing streets to appropriate widths, thereby reducing maintenance burden. | Completed | TB/PC/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Updated Standard Specification and Details. | Completed in a previous year | | $0.00 | | |
| Administrative | 62 | 7d-5 Examine new maintenance and cost recovery policies and alternatives such as wheel tax, transportation utility, property taxes and special assessments. | In Progress | TB/CD/PW | PW | 1-2 years | $0.00 | $0.00 | $0.00 | In Progress | Town Board started having discussiong during the 2020 Budget meetings and requested further information be brought back for more discussion by Administration. | In Progress | Town Board started having discussiong during the 2020 Budget meetings and requested further information be brought back for more discussion by Administration. | $0.00 | | |
| Administrative | 63 | 7e-1 Attend and participate in education opportunities associated with ACES and share info with community leaders and residents. | Ongoing | PC/CD/PW | CD/PW | Ongoing | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Administrative | 64 | 7e-2 Consider better ways to prepare community to accommodate electric and shared vehicles; modify codes if necessary. | Not Started | PC/PW | PC/PW | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Administrative | 65 | 7e-3: Support additional pilot programs within the community or region which advance the knowledge of the impacts of ACES technology. | Ongoing | PC/PW | PC/PW | Ongoing | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Plan | 66 | 8a-1: Develop, implement and maintain a master plan for all community facilities (water, sanitary, storm, streets & buildings) and integrate into regular updates of the Capital Improvements Plan. | In Progress | PW/SD | PW/SD | 2-5 years | $0.00 | $0.00 | $0.00 | In Progress | 1. Developing a Pavement Preservation Plan.<br>2. Developing a snow/ice removal policy for trails and sidewalks.<br>3. Adopted the Comprehensive Outdoor Recreation Plan.<br>4. Adopted the Bike/Ped Plan.<br>5. Developing a Water Plan.<br>6. Developing a Sanitary Plan.<br>7. Updating Stormwater Management Plan. | In Progress | 1. Developing a Pavement Preservation Plan.<br>2. Developing a snow/ice removal policy for trails and sidewalks.<br>3. Adopted the Comprehensive Outdoor Recreation Plan.<br>4. Adopted the Bike/Ped Plan.<br>5. Developing a Water Plan.<br>6. Developing a Sanitary Plan.<br>7. Updating Stormwater Management Plan. | $0.00 | | |
| Administrative | 67 | 8a-2: Examine current policies and regulations to more clearly show the public versus private sector contribution levels to various types of infrastructure and amend/integrate as appropriate to ensure balance. | Not Started | PW/CD | PW/CD | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Administrative | 68 | 8a-3: Conduct and maintain a system for routine inventories of infrastructure conditions using available tools, including but not limited to:<br><br>• Road pavement conditions (PASER)<br>• Road sign/reflectivity conditions;<br>• Road culverts | Ongoing | PW/ECWPRC | PW/ECWPRC | Ongoing | $0.00 | $0.00 | $0.00 | In Progress | Conduct routine inspections and inventories. | On-Going | Conduct routine inspections and inventories. | $0.00 | | |

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| Administrative | 69 | 8a-4: Implement the Comprehensive Outdoor Recreation Plan. | Ongoing | TB/Park Comm/PR | TB/Park Comm/PR | Ongoing | $0.00 | $0.00 | $0.00 | In Progress | Implmenting CORP. | On-Going | Implmenting CORP. | $0.00 | | |
| Plan | 70 | 8a-5: Update the 2008 Community Management Capacity Study to serve as a guide for staffing levels needed to maintain services during the planning period. | Not Started | Admin | Admin | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | In Progress | Initiated. | $0.00 | | |
| Administrative | 71 | 8a-6: Continue to monitor and evaluate the need for, and feasibility of, having its own police department or using other methods for providing such services. | Not Started | Board | Admin | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | In Progress | Initiated conversations with Outagamie County. | $0.00 | | |
| Administrative | 72 | 8a-7: Consider alternatives and potential costs for the future expansion of the Greenville Municipal Building. | In Progress | Board | Admin | 2-5 years | $453,000.00 | $453,000.00 | $0.00 | In Progress | 2020 Sub Area Plan recommends building a new Municipal Center north of the new Fire Station on STH 76. | Completed | Municipal Service Center Construction Completed. | $453,000.00 | $453,000.00 | |
| Administrative | 73 | 8a-8: Develop an "Annual Report Card" for community infrastructure to better inform residents and elected officials on the condition and costs for infrastructure. | In Progress | PW | PW | 1-2 years | $0.00 | $0.00 | $0.00 | In Progress | Currently using PASER to rate roads and planning track trails as well. Additional work to be performed to develop a report card. | In Progress | Currently using PASER to rate roads and planning track trails as well. Additional work to be performed to develop a report card. | $0.00 | | |
| Administrative | 74 | 8b-1: Monitor new development amounts and location to better ensure development phasing fits within the context of the comprehensive plan. | Ongoing | CD/PW | CD/PW | Ongoing | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Administrative | 75 | 8b-2: Research examples of, and develop a new concurrency ordinance that applies to Greenville. Examples of such ordinances can be found here:<br><br>• https://bit.ly/2WCgH6N<br>• https://bit.ly/2Q5b4vg | Not Started | CD/PW | CD/PW | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Administrative | 76 | 8c-1: Implement the current Comprehensive Outdoor Recreation Plan. | Ongoing | Parks Comm/PR | PR | Ongoing | $0.00 | $0.00 | $0.00 | In Progress | Implmenting CORP. | On-Going | Implmenting CORP. | $0.00 | | |
| Plan | 77 | 8c-2: Prepare for and update the current (2015-2019) Comprehensive Outdoor Recreation Plan for the 2020-2025 time horizon. East Central RPC may be able to assist with this action item. | Completed | Parks Comm/PR | PR | 1 year | $0.00 | $0.00 | $0.00 | Completed | Completed plan update by Resolution 12-20. | Completed in a previous year | | $0.00 | | |
| Administrative | 78 | 8c-3: Examine opportunities for the creation of additional "neighborhood" parks which provide close recreational access for areas of current and new residential development. Where possible, these should be linked through on or off-street trail connections to other recreation areas. | Ongoing | Parks Comm/PR | PR | Ongoing | $0.00 | $0.00 | $0.00 | In Progress | Implmenting CORP. | In Progress | Developing Hoffman Park Master Plan | $0.00 | | |
| Administrative | 79 | 9a-1: Review resources and examples for ideas that might apply to Greenville:<br>• APA Washington Chapter's "Planning for Climate Change Adaptation: A Discussion Paper about<br>Community Resilience (https://bit.ly/2V1ocDk ) | Ongoing | CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | In Progress | Under review, recommend PC & TB review as well. | Not Started | | $0.00 | | |
| Administrative | 80 | 9a-2: Begin a process to review short and long term community impacts of climate change and potential adaptation strategies. | Not Started | CD | CD | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Administrative | 81 | 9b-1: Review resources and examples for ideas to apply to Greenville:• EPA Sustainability www.epa.gov/sustainability • Clean Wisconsin www.cleanwisconsin.org/ • Center for Neighborhood Technology www.cnt.org/ | Ongoing | PC/CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | Completed | Reviewed and recommended PC & TB review. | Not Started | | $0.00 | | |
| Administrative | 82 | 9b-2: Utilize the existing Sustain Greenville committee (www.sustaingreenville.org) to foster the development of sponsored programs and initiatives which promote and foster public and private sustainable actions within the community. | Ongoing | Sustain Greenville | NA | Ongoing | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Plan | 83 | 9b-3: Inventory emission sources and develop an emissions reduction strategy. | Not Started | Sustain Greenville/CD/ECWRPC | CD | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Plan | 84 | 9b-4: Consider creating a 'community footprint' analysis to improve knowledge about land use practices and sustainability. https://www.footprintnetwork.org/ | Not Started | Sustain Greenville/CD/ECWRPC | CD | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Administrative | 85 | 9b-5: Consider an application to the WDNR's Green Tier Community Program. https://dnr.wi.gov/topic/greentier/ | Not Started | Board/PC/CD | CD | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Ordinance | 86 | 9b-6: Incorporate provisions for solar, small wind, geothermal, and other alternative energy provisions into the zoning and subdivision ordinances. | Completed | PC/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 320 Zoning Ordinance. | Completed in a previous year | | $0.00 | | |
| Administrative | 87 | 9c-1: Review all Greenprint Plan information early on in the re-zoning and land division processes, particularly for water resource and wildlife movement impacts. | Ongoing | CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | In Progress | Review for all planning/zoning/development requests. | On-Going | Review for all planning/zoning/development requests. | $0.00 | | |
| Ordinance | 88 | 9c-2: Conduct an audit of all development regulations in order to better identify changes which would encourage or require the use of green infrastructure. An excellent resource for such audits was developed by the UW Sea Grant Program and can be found here: https://bit.ly/2HSFK1O | In Progress | PC/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | In Progress | Review of stormwater and erosion control ordinance have been initiated. | In Progress | Review of stormwater and erosion control ordinance have been initiated. | $0.00 | | |
| Administrative | 89 | 9c-3: Consider the issuance of tax credits or other permitting incentives which favor the incorporation of Green Infrastructure principals. | Not Started | Board | CD | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Ordinance | 90 | 9c-4: Continue to encourage or require 'community wells' within conservation subdivisions. | Completed | PC/CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 270 Subdivision Control Ordinance to prohibit Plats outside of the Sewer Service Area, Conservation Subdivision are no longer required/necessary. | Completed in a previous year | | $0.00 | | |
| Ordinance | 91 | 9c-5: Promote the use of infiltration in stormwater management measures in order to increase recharge to the aquifer system. | Ongoing | PC/CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | In Progress | Implementing through private and public development projects. | Not Started | | $0.00 | | |
| Administrative | 92 | 9d-1: Review resources and examples for ideas to apply to Greenville: • http://plannersweb.com/wp-content/uploads/2012/08/140.pdf • https://www.uwsp.edu/cnr-ap/clue/Documents/PlanImplementation/Transfer_of_Development_Rights.pdf • https://www.planning.org/knowledgebase/farmlandprotection/ | Ongoing | LS/CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | In Progress | Land Stewardship Committee has started with initiation of its Land Preservation Plan. | In Progress | Land Stewardship Committee has started with initiation of its Land Preservation Plan. | $0.00 | | |
| Administrative | 93 | 9d-2: Develop a procedure to more fully assess the impacts of new development on agricultural activities within all three Development Tiers and make provisions to better accommodate/continue these activities. | Completed | LS/CD | CD | 1-2 years | $0.00 | $0.00 | $0.00 | Completed | Incorporated review of the Greenprint plan and Land Stewardship Committee's Land Preservation Plan into the development review process. Staff will seek feedback from the Land Stewardship Committee. | Completed in a previous year | | $0.00 | | |
| Administrative | 94 | 9d-3: Expand the existing Agricultural Enterprise Area to encompass the remainder of the Greenbelt. | Not Started | LS/CD | CD | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Ordinance | 95 | 9d-4: Modify the Subdivision Ordinance to limit the size of lots created by Certified Survey Map (CSM) as well as their proximity to the road. | Completed | PC/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 270 Subdivision Control Ordinance to prohibit Plats outside of the Sewer Service Area and limit number of new lots through CSM and require CSMs to be Special Exceptions. | Completed in a previous year | | $0.00 | | |
| Ordinance | 96 | 9d-5: Amend the Agricultural Zoning Districts to better protect agricultural lands by limiting the amount of permitted and special exception uses to agricultural and opens space uses. | Completed | PC/LS/CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 320 Zoning Ordinance. | Completed in a previous year | | $0.00 | | |

| CATEGORY | Number | Action Item - Abbreviated See Comp Plan Text for Details | Status | Primary Greenville Board/Commission | DEPARTMENT/STAFF MEMBER | PROPOSED Time Frame | Investment (Greenville Cost + Grant Assistance) | Greenville Cost (Greenville Funds + In-Kind Labor (DPW Crews). Doesn't include administrative staff time) | Grant Assistance (Public & Private Grants and Donations) | 2019-2020 Status (Year 1) | Key Accomplishments 2019-2020 | 2021 Status (Year 2) | Key Accomplishments 2021 | 2021 Project Cost (Greenville Cost + Grant Assistance) | 2021 Greenville Cost (Greenville Funds + In-Kind Labor (DPW Crews). Doesn't include administrative staff time) | 2021 Grant Assistance (Public & Private Grants and Donations) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Administrative | 97 | 9d-6: Create a Purchase of Development Rights (PDR) and Transfer of Development Rights (TDR) Program framework for discussion with the Plan Commission, Board and general public. | In Progress | LS/CD | CD | 1-2 years | $0.00 | $0.00 | $0.00 | In Progress | Land Stewardship Committee has started with initiation of its Land Preservation Plan and the Town Board approved applying for a NCRS grant to purchase easements. | In Progress | Land Stewardship Committee has started with initiation of its Land Preservation Plan and the Town Board approved applying for a NCRS grant to purchase easements. A Federal Farm Preservation Grant was awarded. | $0.00 | | |
| Administrative | 98 | 9d-7: Develop a more formalized Agri-Tourism Program which shares the history and heritage of Greenville as well as fosters opportunities for new business growth. | In Progress | LS/CD | NA | 1-2 years | $0.00 | $0.00 | $0.00 | In Progress | Land Stewardship Committee has started with initiation of its Land Preservation Plan. | In Progress | Land Stewardship Committee has started with initiation of its Land Preservation Plan. | $0.00 | | |
| Administrative | 99 | 9e-1: Create a new Historic Preservation Committee. | Not Started | Board | Admin | 1-2 years | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Ordinance | 100 | 9e-2: Develop and adopt a Historic Preservation Ordinance. | Not Started | HPC/Board | Admin | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Administrative | 101 | 9e-3: Develop historic interpretation, public art, events, and activities that tell the story of Greenville's past. | Not Started | HPC/LS | NA | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Administrative | 102 | 9e-4: Put more information about Greenville's history and historic sites into its GIS system and develop a heritage tourism web-app for viewing by residents and visitors. | Not Started | HPC | GIS | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Administrative | 103 | 9e-5: Inventory and identify all structures of historical significance for possible preservation. | Not Started | HPC | NA | 2-5 years | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Administrative | 104 | 10a-1: Review comprehensive plan for issues and opportunities that might benefit from inter-municipal agreements. | Ongoing | CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Administrative | 105 | 10a-2: Request meetings with, or respond to requests from, the following communities to initiate dialogue concerning the need or desire for inter-municipal agreements:<br>• Town of Grand Chute<br>• Town of Ellington<br>• Village of Fox Crossing<br>• Town of Clayton<br>• Town of Dale<br>• Village of Hortonville<br>• Town of Center<br>• Town of Hortonia | On-Going | Board/Admin | Admin | 1-2 years | $0.00 | $0.00 | $0.00 | Completed | Entered into a boundary agreement with the Town of Ellington and Grand Chute. | Not Started | | $0.00 | | |
| Administrative | 106 | 10a-3: Maintain communication with and periodically review existing inter-municipal agreements. | Ongoing | Board/Admin | Admin | Ongoing | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Administrative | 107 | 10b-1: Review all existing land use decision-making procedures to identify key points for communication. | Completed | CD | CD | 1 year | $0.00 | $0.00 | $0.00 | Completed | Greenville will utilize methods from the Pubic Participation Plan adopted as Resolution 09-18; methods used will be selected on a case by case basis. Other methods may be used not identied depending on the land use decisions being made. Chapter 99 Citizen Participation of the Municipal Code will also be complied with. Both the plan and ordinance may be amended from time to time in order to properly meet the changing needs of communication methods. | Completed | Adopted Concept Plan Notification Policy. | $0.00 | | |
| Administrative | 108 | 10b-2: For each/every land use related decision, identify all potentially affected parties and appropriate methods to communicate with them. | Ongoing | CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | In Progress | Greenville will utilize methods from the Pubic Participation Plan adopted as Resolution 09-18; methods used will be selected on a case by case basis. Other methods may be used not identied depending on the land use decisions being made. Chapter 99 Citizen Participation of the Municipal Code will also be complied with. Both the plan and ordinance may be amended from time to time in order to properly meet the changing needs of communication methods. | On-Going | Use of Chapter 99 Citizen Participation Plan. | $0.00 | | |
| Administrative | 109 | 10b-3: Consistently reach out to local media prior to land use decisions being made and utilize social media to share information. | Ongoing | CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | In Progress | Post/send agendas/notices for required planning/zoning/development requests. | On-Going | | $0.00 | | |
| Administrative | 110 | 11a-1: To maintain internal consistency, any amendment to the plan should be accompanied with an overall review of all nine elements and their associated goals, framing concepts, policies, strategies and action items. | Ongoing | CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | In Progress | This will be done for amendments. | On-Going | Coduct when an aemendment is considered. | $0.00 | | |

| CATEGORY | Number | Action Item - Abbreviated See Comp Plan Text for Details | Status | Primary Greenville Board/Commission | DEPARTMENT/STAFF MEMBER | PROPOSED Time Frame | Investment (Greenville Cost + Grant Assistance) | Greenville Cost (Greenville Funds + In-Kind Labor (DPW Crews). Doesn't include administrative staff time) | Grant Assistance (Public & Private Grants and Donations) | 2019-2020 Status (Year 1) | Key Accomplishments 2019-2020 | 2021 Status (Year 2) | Key Accomplishments 2021 | 2021 Project Cost (Greenville Cost + Grant Assistance) | 2021 Greenville Cost (Greenville Funds + In-Kind Labor (DPW Crews). Doesn't include administrative staff time) | 2021 Grant Assistance (Public & Private Grants and Donations) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Administrative | 111 | 11a-2: Share proposed plan amendments with neighboring and overlapping jurisdictions to seek comment on issues relating to consistency with existing plans. | Ongoing | CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | Completed | Shared Plan Amendment #1. | On-Going | Share when an amendment is considered/approved. | $0.00 | | |
| Administrative | 112 | 11b-1: Once per year evaluate progress on plan implementation activities and review major growth targets and changes in market conditions. | Ongoing | Board/PC/CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | In Progress | Staff will provide quarterly reviews of status and annual review at the end of each year. | Not Started | | $0.00 | | |
| Administrative | 113 | 11b-2: Every 5 years, review and update as necessary major growth targets and strategies and begin identifying plan elements that may need updating and/or enhancing. | Ongoing | Board/PC/CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Administrative | 114 | 11b-3: Every 10 years, conduct a comprehensive update of the Comprehensive Plan and background elements as necessary. | Ongoing | Board/PC/CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | Not Started | | Not Started | | $0.00 | | |
| Administrative | 115 | 11b-4: Consider amendments to the plan not more than twice per year. Such amendment requests may come from a resident or property owner of the community or internally through the Planning Commission based on the particular issue at hand. | Ongoing | Board/PC/CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | Completed | Approved Plan Amendment #1 & #2. | On-Going | Will consdier when amendments are considered. | $0.00 | | |
| Administrative | 116 | 11b-5: Develop a guidance document to use internally which contains criteria and direction for considering amendments to the Comprehensive Plan. | Completed | PC/CD | CD | 1-2 years | $0.00 | $0.00 | $0.00 | Completed | Town shall consider the following:<br><br>1. Framing Concept 11b Plan Evaluation & Updates and the supporting policies, strategies and action items of the 2040 Comprehensive Plan will be used when evaluating amendments and updates.<br><br>2. There should be minimal amendments throughout the year as Action Item 11b-4 indicates. At a minimum the plan should be evaluated for an amendment by Greenville after the annual report has been presented in order to update the plan based on accomplishments or additions to action items.<br><br>3. Amendments may be necessary due to a development proposal or other changes in the social/economic market. These amendments should be minimal and should not be taken lightly. When changes are identified, it should be evaluated whether the amendments can be made during the annual amendment initiated by Greenville. | Completed in a previous year | | $0.00 | | |
| Administrative | 117 | 11b-6: Hold periodic meetings (i.e. once per quarter) to proactively discuss issues and initiatives that will keep Greenville ahead of day to day issues (i.e., meetings with no 'regular' items of business that could focus on topics such as sustainability, affordable housing, autonomous vehicles, etc.). | Ongoing | PC/CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | In Progress | Neighborhood meetings will be initiated in 2020 as part of a Strategic Plan Directive. | In Progress | Zoning Committee meets periodically, specifically for the rezoning project. | $0.00 | | |
| Administrative | 118 | 11b-7: Amend the zoning and subdivision ordinances and other development related ordinances and zoning map to reflect the goals, framing concepts, policies, strategies and action items identified in this plan. | Ongoing | Board/PC/CD | CD | Ongoing | $0.00 | $0.00 | $0.00 | Completed | Updated Chapter 270 Subdivision Control Ordinance. Updated Chapter 320 Zoning Ordinance. | In Progress | Initiated comprehensive Rezoning of parcels with conflicting zoning and land use. | $0.00 | | |
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| | | | | | | | | | | | | | | | | |
| | | | | | | | **$556,500.00** | **$556,500.00** | **$0.00** | | | | | **$468,500.00** | **$468,500.00** | **$0.00** |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | **100.00%** | **0.00%** | | | | | | **100.00%** | **0.00%** |

# OUTAGAMIE COUNTY SHERIFFS OFFICE

Total CAD Calls Received, by Nature of Call

| Nature of Call | Total Calls Received | % of Total |
|---|---|---|
| 911 Misdial | 10 | 6.41 |
| Vehicle Accident | 5 | 3.21 |
| Accident with Spill Cleanup | 1 | 0.64 |
| Animal Bite | 1 | 0.64 |
| Animal Call | 4 | 2.56 |
| Assist Citizen or Agency | 12 | 7.69 |
| Battery | 1 | 0.64 |
| Business Check | 2 | 1.28 |
| Civil Matter Assist | 2 | 1.28 |
| Crime Prevention | 12 | 7.69 |
| Disturbance | 2 | 1.28 |
| Emergency Committal | 1 | 0.64 |
| Falls A-Adam Response | 1 | 0.64 |
| Structure Fire Smoke or Flame | 1 | 0.64 |
| Fireworks Complaint | 1 | 0.64 |
| Follow Up | 4 | 2.56 |
| Harassment | 3 | 1.92 |
| Hazard in Roadway | 3 | 1.92 |
| Heart Problem C-Charles | 1 | 0.64 |
| Medical Assistance No Injury | 1 | 0.64 |
| Motorist Assist | 5 | 3.21 |
| Ordinance Violation | 2 | 1.28 |
| Reckless Driving Complaint | 8 | 5.13 |
| Runaway Juvenile | 1 | 0.64 |
| Seizure C-Charles Response | 1 | 0.64 |
| Suspicious Incident | 3 | 1.92 |
| Suspicious Vehicle | 2 | 1.28 |
| Traffic Enforcement | 15 | 9.62 |
| Traffic Stop | 46 | 29.49 |
| Traumatic Injuries B-Boy | 1 | 0.64 |
| Trespassing | 1 | 0.64 |
| Welfare Check | 3 | 1.92 |

Total reported: 156

**Report Includes:**
All dates between `00:00:01 05/01/21` and `23:59:59 05/31/21`, All nature of incidents, All cities matching `GVT`, All types, All priorities, All agencies

# OUTAGAMIE COUNTY SHERIFFS OFFICE

Total CAD Calls Received, by Nature of Call

| Nature of Call | Total Calls Received | % of Total |
|---|---|---|
| 911 Misdial | 60 | 10.34 |
| Vehicle Accident | 7 | 1.21 |
| Law Alarms - Burglary Panic | 18 | 3.10 |
| Alcohol Violations | 1 | 0.17 |
| Animal Bite | 2 | 0.34 |
| Animal Call | 4 | 0.69 |
| Assist Citizen or Agency | 23 | 3.97 |
| Back Problem A-Adam Response | 1 | 0.17 |
| Breathing Problem D-David | 3 | 0.52 |
| Business Check | 39 | 6.72 |
| Chest Complaint D-David | 1 | 0.17 |
| Choking A-Adam Response | 1 | 0.17 |
| Civil Matter Assist | 4 | 0.69 |
| Civil Process | 1 | 0.17 |
| Crime Prevention | 114 | 19.66 |
| Damage to Property | 4 | 0.69 |
| Diabetic Issue C-Charles | 1 | 0.17 |
| Diabetic Issue D-David | 1 | 0.17 |
| Disturbance | 4 | 0.69 |
| Domestic Disturbance | 3 | 0.52 |
| Drug Complaint | 1 | 0.17 |
| Emergency Committal | 1 | 0.17 |
| Fainting C-Charles | 1 | 0.17 |
| Falls A-Adam Response | 1 | 0.17 |
| Falls B-Boy Response | 2 | 0.34 |
| Structure Fire Smoke or Flame | 1 | 0.17 |
| Wire Down | 2 | 0.34 |
| Follow Up | 15 | 2.59 |
| Fraud Complaint | 3 | 0.52 |
| Natural Gas or Propane Leak | 2 | 0.34 |
| Jail GPS Checks | 5 | 0.86 |
| Harassment | 1 | 0.17 |
| Hazard in Roadway | 10 | 1.72 |
| Headache A-Adam Response | 1 | 0.17 |
| Heart Problem C-Charles | 2 | 0.34 |
| Heart Problem D-David | 1 | 0.17 |
| Juvenile Complaint | 4 | 0.69 |
| Residence Lockout | 2 | 0.34 |
| Vehicle Lockout | 2 | 0.34 |
| Lost or Found Valuables | 2 | 0.34 |
| Medical Assistance No Injury | 1 | 0.17 |
| Missing Person | 1 | 0.17 |

| Nature of Call | Total Calls Received | % of Total |
|---|---|---|
| Motorist Assist | 3 | 0.52 |
| Noise Complaint | 7 | 1.21 |
| Overdose B-Boy | 1 | 0.17 |
| Unknown Odor in Structure | 1 | 0.17 |
| Ordinance Violation | 2 | 0.34 |
| Parking Enforcement | 1 | 0.17 |
| PNB E-Edward Response | 2 | 0.34 |
| Fire Dept Public Relations | 1 | 0.17 |
| Reckless Driving Complaint | 21 | 3.62 |
| Medical Pre-Alert | 4 | 0.69 |
| Runaway Juvenile | 1 | 0.17 |
| Scam | 1 | 0.17 |
| Seizure A-Adam Response | 1 | 0.17 |
| Sick A-Adam | 7 | 1.21 |
| Spill Cleanup | 1 | 0.17 |
| Stroke C-Charles | 1 | 0.17 |
| Suspicious Incident | 21 | 3.62 |
| Suspicious Person | 2 | 0.34 |
| Suspicious Vehicle | 4 | 0.69 |
| Testing Only | 3 | 0.52 |
| Theft Complaint | 6 | 1.03 |
| Traffic Enforcement | 49 | 8.45 |
| Traffic Stop | 65 | 11.21 |
| Trespassing | 1 | 0.17 |
| Unconscious D-David | 2 | 0.34 |
| Violation of Court Order | 1 | 0.17 |
| Weapon Violation | 1 | 0.17 |
| Welfare Check | 17 | 2.93 |

Total reported: 580

**Report Includes:**
All dates between `00:00:01 05/01/21` and `23:59:59 05/31/21`, All nature of incidents, All cities matching `GVV`, All types, All priorities, All agencies

*"Village of Greenville"*

# AGENDA MEMORANDUM

| | |
|---|---|
| **To:** | Honorable Village President and Trustees |
| **From:** | Tony Nowak, Director of Parks, Recreation and Forestry |
| **Date:** | June 14, 2021 |
| **RE:** | **Parks, Recreation and Forestry Department Report** |

**ACTION TYPE:** This item is for discussion only.

**BACKGROUND & SUMMARY:** A report related to the activities of the Parks, Recreation and Forestry Department is provided to the Village Board as follows:

**Highlights for May 2021:**

- WE Energies completed installation of the Lions Park Street Lighting.
- All seasonal positions have been filled.
- The painting of parking stalls and change in traffic flow at Lions Park has been completed.
- Finalized the movie night schedule and solicited sponsorships. We are up to $4,750 in movie night sponsorships. Prepared promotional materials and announced movie night schedule.
- Installed irrigation bags on newly planted trees.
- WE Energies completed relocation of utilities for Schultz Farm Road.
- Continued working with Cedar on design/bid phase of Jennerjohn Park parking lot project.
- Met with Lioness Club regarding Fall Fair event.
- Annual audiograms conducted for staff.
- Met with Cedar Corporation to discuss the Community Park Redevelopment Project.
- Met with GIS staff to discuss department projects.

**Priorities for June 2021:**

- Begin development of a policy and fee structure for use of athletic fields and open space.
- Resume planning and design for the Community Park Redevelopment project. First meeting scheduled for June 10.
- Bid opening for Jennerjohn Park parking lot scheduled for June 17.
- Remove old street lighting at Lions Park.
- Tennis lessons under way. All but one class had sufficient registration to run, with most classes at least half full and some completely full.
- First Movie Night is scheduled for June 16. The Fire Department will be present for public engagement.
- Perform turf restoration for the trail culvert replacement done by Public Works at the Hwy 76 underpass.

- Install new playground chips at Jennerjohn Park and touch up other parks.
- Mulch trees and landscape beds at Lions Park ahead of the concert.
- Prepare a Field Use Agreement for Hortonville Football Club.

**###**

*"Village and Town of Greenville"*

# AGENDA MEMORANDUM

| | |
|---|---|
| **To:** | Honorable Village President, Town Chairman, Village Trustees, and Town Supervisors |
| **From:** | Travis Parish, Village Administrator |
| **Date:** | June 14th, 2021 |
| **RE:** | **May 2021 Administration Monthly Report** |

**ACTION TYPE:** This item is for discussion only.

**BACKGROUND & SUMMARY:** A report related to the activities of the Administration department.

**Highlights for May 2021:**

- Met with Abe Weber, Airport Director, to discuss future plans for the airport.
- Attended meeting to discuss possible residential development in the Village.
- Attended Fox West Regional Sewerage Commission meeting.
- Attended meeting to discuss sand issues with Well #5.
- Researched and prepared intergovernmental cooperation agreement between the Town and Village.
- Attended and presented information concerning the intergovernmental cooperation agreement for public hearing held on May 24th, 2021.
- Met with department heads to discuss staffing issues.
- Took a tour of Greenville with Town Supervisor Jean Goffard.
- Met with staff to review water rates and determine if utility would qualify for simplified rate case filing.
- Coordinated claims against the town/village with insurance company.
- Reviewed current legal cases for possible mediation.
- Met with Outagamie County Sheriff's department to review current contract and discuss possible future service provision levels.
- Reviewed state statutes to determine the procedure for amending current park impact fees.
- Met with Hortonville administrator and public works director to discuss Hwy 15 project and sewer and water service limits.
- Met with staff to coordinate front window coverage.
- Met with EMS Coordinator Chris Schlechta to discuss vehicle replacement plan for the fire department.
- Attended WisDOT Local Program Symposium on funding for local roads.
- Met with Parks Director and Fall Fair committee to discuss Greenville Craft Fair.

- Met with residents to discuss various issues and/or concerns.

**Priorities for June 2021:**

- Continue statutory process for reuniting the town and the village including attachment ordinance for approval at June 28th, 2021.
- Assist with the amendments to the Fox West Sewerage Commission contract after reunification of the town and village.
- Review and begin process to change Greenville Sanitary District into Greenville Sewer and Water Utility.
- Continue to coordinate legal matters related to ongoing cases involving the Town/Village of Greenville.
- Discuss disposal procedures for surplus property.
- Meet with staff, residents, and officials to determine the future plans of the Sports and Splash Park and Community Park. Discuss possible alternatives and find out which community groups are interested in assisting with future plans.
- Begin gathering information for the marketing and branding of Greenville possibly to include new logo and signage. Also to include letterhead, business cards, website update, etc…
- Provide continued oversight for all approved capital improvement projects.
- Work on acquisition and funding of additional property for Air North Stormwater Retrofit.
- Continue to monitor and review staffing, daily operations, and policies and procedures to determine efficiencies and possible improvements.
- Begin preparation for 2022 budget meetings.

**POLICY/PLAN REFERENCE(S):**

- Town of Greenville Municipal Code: Chapter §37-8 B(4) Responsibilities to the Town Board

**###**

*"Village of Greenville"*

# AGENDA MEMORANDUM

| | |
|---|---|
| **To:** | Honorable Village President and Trustees |
| **From:** | Brian Rickert, Public Works Director |
| **Date:** | June 14, 2021 |
| **RE:** | **Director of Public Works Monthly Report** |

**ACTION TYPE:** Routine Report

**BACKGROUND & SUMMARY:** A report related to the activities of the Public Work's Department will be provided to the Village / Town Board. The report is seen below:

**Major Tasks worked on in May:**
-Yard Waste Site Development (Plan Reviews with Civil Engineer and Administrator, Applied for Utility Services to the Site, Meetings with Vendors to Discuss Security Equipment, Met with the adjacent property owner)
-Continued to perform some of the tasks GIS Coordinator
-Hosted annual Spring Cleaning of All Public Works Facilities
-Continue negotiations with property owners for the installation of the Air North Stormwater Management Facility
-Met with Fire Chief, Mechanic, Truck Committee Chair to discuss the maintenance and the future of the Fire Department Fleet
-Administered the Punch List Repairs for both the Old Fire Station Renovation and the New Fire Station
-Various Development Acceptance Field Reviews (Savannah Heights IV and V Pre-Pave Punch List, Waterlefe III Utility Punch List Inspection, Jennerjohn Estates Punch List Review, Jennerjohn Field of Dreams II Warranty Review)
-Prepared Documents for the Water and Sewer Rate Case Study
-Attend the Following Meetings: Outagamie County Highway Utility Coordination Meeting, WisDOT Local Program Grant Symposium, Hortonville Utility Meeting
-Developed a plan and coordinated the Utility Relocates for the CTH CB Resurfacing Project
-Reviewed license for the Operation of a Yard Waste Site on School Road
-Annual Pond Review with Stormwater Superintendent

**Major Tasks planned tasks for June:**
-STH 76 Closure Communication and Permitting with WisDOT and CN
-Host Preconstruction Meeting for SCADA System Upgrade
-Attend Pre-Construction Meeting for STH 15
-Begin to work on Capital Improvement Plan Update for next budget cycle
-Revamp the Mailbox Replacement Policy in regards to Winter Maintenance Operations
-Finalize Plans and Contract Documents for Yard Waste Site
-Bid Opening for Jennerjohn Parking Lot and Everglade Phase 2 Dredging

**POLICY/PLAN REFERENCE(S):**

- Town of Greenville Municipal Code: Chapter 37-8 B (4) Responsibilities to the Town Board

# PARK COMMISSION
# MEETING MINUTES

**DATE:** Tuesday, April 27, 2021
**TIME:** 7:00 PM
**LOCATION:** Greenville Village Hall, W6860 Parkview Drive, Greenville, WI 54942

**OPENING:**

**1.CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:02 pm by Greg.

Members Present: Greg Roblee, Barb Schroeder, John Conrad, and Ryan Pashke; Excused: Lou Judge; Absent: Tim James. Others present: Tony Nowak (Park, Recreation & Forestry), Jack Anderson (Greenville Chairman), Travis Parish (Town Administrator), Mark Stobel (Village Board), Joe Ryan (Village Board and Fox Cities United Soccer Club).

**PARK COMMISSION BUSINESS AGENDA:**

**2.APPROVAL OF MINUTES**

2.a. Approval of Meeting Minutes from March 30, 2021
20210330_Parkminutes.pdf

Motion to approve by Ryan, second by John. Motion carried 4-0.

**3.TREASURER'S REPORT**

Park Fund Account – (Residential Impact Fees): As of March 31, 2021 is $13,640.00

**4.OLD BUSINESS**

4.a. Project Update/Director's Report
Director's Report - April 27, 2021.pdf

Tony presented his updates. Report was sent with agenda prior to this meeting. Additional discussion as noted.

*All minutes are considered draft until approved at the following meeting.*

Completion of Schultz Farm Road: We Energies needs to move equipment. Looking at possible mid-June, but may be earlier if easement papers are received quicker. Then road construction can be restarted by Vinton, as their time becomes available.

Lions Park Street Lighting: We Energies will start to install the new lights on Friday.

Lions Park Traffic/Parking: Tony has received a quote from Line Snapper. The quote contains a donation amount for the support of this Park.

Hyw 76 trail culvert: DOT paperwork has been submitted. Plans are to start the project after school is out.

4.b. Discuss Hoffman Park Property Master Planning Services

M - Hoffman Park Property Master Planning Discussion 04.27.2021.pdf
2021 Master Planning Proposal Results 03.24.2021.pdf
Proposal - MSA 03.19.2021.pdf
Proposal - Rettler Corporation 03.19.2021.pdf

Information was available via the agenda link prior to this meeting. Tony presented some questions/concerns that the Village Board asked at their meeting. Concerns noted regarded spending money for planning a park when there is no money available to build this park at this time. Can we do this project in house. This land does have wetland – will this limit the size and use.

Jack gave input regarding needed projects/spending on projects Greenville is doing and information regarding how projects are budgeted and funded.

Park Board discussion included some of the following:
If Tony thought this project could be done in house. Discussed that surveys and public meeting could be held to get ideas regarding the needs for this area. Discussed how the Glenn Valley Park was built Discussed ideas of neighborhood input for play system, baseball backstop, tennis court, &/or small pavilion/water fountain. Also the possible need for parking in the area.

Comments that park and trails needing funding. Discussed that this section of Greenville does not a Village/Town supported park. It was noted that Grand Chute does have a park in the area.

Discussed that this land was accepted as a park donated and that we should start this project. The park would have available access to the CB trail through the Hoffman parking
lot. Discussed that wetland use and neighboring lot line issues need to be addressed.

Plan: Tony will start the process of gathering information from area residents.

**5.NEW BUSINESS**

5.a. Review/Discuss/Recommendation on Filling Open Park Commission Position M - Open Park Commission Position 04.27.2021.pdf

Submitted Committee/Commission Volunteer Forms were sent with agenda prior to this meeting. Board members what potential new applicants could add to the Park Board. Each Park Board member present at the meeting and Tony voted for 2 choices. Brittany Call received the highest votes. **'Motion to recommend Brittany Call for appointment to the Park Commission' was made by John, second by Ryan: Vote: Yes-4, No-0, Passed.**

5.b. Lions Park Rental/Special Event Issue
M - Lions Park Rental-Special Event Issue 04.27.2021.pdf

Tony reported that he was contacted regarding a private event was looking more like a public event. The event flies included mention of live music and food trucks. The rental party was contacted and did cancel the rental. Because fliers were distributed – Tony will contact the Sherriff Department to monitor the park.

5.c. Sports Complex Improvements - Joe Ryan

Joe Ryan (representing Fox Cities United Soccer Club) reported that GYS has not come forward with wanting to join together to form a fundraising effort for this park. The soccer club is interested in improvements/additions to their field in this park. Priority is for leveling the fields and addressing drainage issues. Also looking at options for parking lines to get the best use out of the available limited parking space. Estimates for these improvements are approximately $600,000.00. They have purchased 2 light towers for use at the park this year.

During the past discussions of setting up a fundraising effort for the Sports Complex there was mention of a matching of raised funds with the Town/Village. Fox Cities United Soccer is asking for a 2:1 match. Discussion was held. All projects being discussed by the soccer club will need Park Board and Greenville Board approval. Ryan made a motion to 'Recommend to the Greenville Board to approval a 2:1 match of funds raised by Fox Cities United Soccer for the development at the Sport Complex'. Prior to a second, additional discussion held regarding setting an amount of funding and time limit of this request. Discussion that matching funds would be budgeted the following year. Discussion regarding for how long this recommendation is good. Ryan amended the motion to: **'Recommendation to the Greenville Board to approval a 2:1 match of funds raised in 2021, by Fox Cities United Soccer, for the development at the Sport Complex. Matched funds**

**would be budgeted for 2022 and not to exceed a $100,000.00 match'. Second by John. Vote: Yes-4, No-0, Passed.**

6.c. Other:
Comment/question if Park Impact fees are comparable to surrounding communities.

Retired Board Member – Jim Beard. Greg requested thoughts on recognition for the time and talents that Jim gave to not only the Park Board but to all of Greenville. Discussion and recommendation that a Tree and Bench would be most appropriate. Tony will follow-up on options for purchase and placement.

**CLOSING:**

**6. ANNOUNCEMENTS**

Next meeting is May 25, 2021 at the Greenville Village Hall.

**7. ADJOURN**

Motion by Ryan, Second by John to adjourn at 8:25 pm. Motion carried.

Submitted by Barb Schroeder

# PARK COMMISSION
# MEETING MINUTES

**DATE:** Tuesday, May 25, 2021
**TIME:** 7:00 PM
**LOCATION:** Greenville Town Hall, W6860 Parkview Drive, Greenville, WI 54942

## OPENING:

### 1.CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:01 pm by Greg.

Members Present: Greg Roblee, Barb Schroeder, John Conrad, Ryan Pashke, Tim James, and Lou Judge (at 7:20); Others present: Tony Nowak (Park, Recreation & Forestry).

## PARK COMMISSION BUSINESS AGENDA:

### 2.APPROVAL OF MINUTES

2.a. Approval of Meeting Minutes from April 27, 2021
20210427_Parkminutes.pdf

Correction to 4.b. paragraph 4 – add 'have' (Discussed that this section of Greenville does not have a Village/Town supported park.)
Spelling correction 5.b. – flies should be fliers.

Motion to approve with corrections as noted by Ryan, second by John. Motion carried 5-0.

### 3.TREASURER'S REPORT

Park Fund Account – update not available.

### 4.OLD BUSINESS

4.a. Project Update/Director's Report
Director's Report - May 25, 2021.pdf

Tony presented his updates. Report was sent with agenda prior to this meeting. Additional discussion as noted.

Lions Park Lighting: New lights have been installed. Power to the old poles has been disconnected. Plan is for Greenville staff to remove the old poles but leave the wires secured in place so they could possibly be used later a project that would need power source.

Jennerjohn Park parking lot reconstruction: Bid opening for this project is June 7th. Plan would be for construction Sept/Oct of this year. Project map was reviewed. Parking lot and entrance roadway would have curb and gutter for stormwater collection.

Movie Night will begin June 16 showing 'Playing with Fire'. Plan is to have Greenville fire trucks at the park if they are available.

## 5.NEW BUSINESS

5.a. Review/Discuss/Act on Updated COVID-19 Response Plan
M - COVID 19 Response Plan Update 05.25.2021.pdf
2021 COVID-19 Response Plan - Revised 05.25.2021.pdf

Information was available via the agenda link prior to this meeting. Discussion that changes could occur if CDC guidelines changed. Motion by John to 'Adopt the updated 2021 COVID-19 Response Plan', second by Tim. Vote Yes-6, No-0, Passed.

5.b. Community Park Redevelopment Project
M - Community Park Redevelopment Project 05.25.2021.pdf
Project Summary and Concept 05.20.2021.pdf

Information was available via the agenda link prior to this meeting. Tony is looking at setting up a meeting of this group the first week in June. Plan is to get this project into the 5 Year Budget Plan. Discussed that the Ice Rink at this park was well used this past winter and that the roofed shelter is great. Forward to the group - the request to look at available options of where an ice rink would be placed in the new concept.

5.c. Sports Complex - Phase One Option
M - Sports Complex - Phase One Option 05.25.2021.pdf
Concept - Final.pdf

Information was available via the agenda link prior to this meeting. Fox Cities United Soccer Club is interested in investing in the development of this park. They would like to begin by looking at the option of building 1 true soccer field. Rettler has been contacted to get cost estimates. Tony will bring the ideas discussed at last months meeting to the

Greenville Village/Town Board meeting June 14th for their input/ideas on supporting this partnership/project.

5.d Other:
Update on renaming of Pebble Ridge Park to Jim Wunderlich Park – sign has been ordered. It is in backorder status.

Jim Beard retirement – Bench will be ordered after June 1st. Orders are placed once a year do to cost of shipping for single orders. Plan is for the bench and a tree to be placed at the Jim Wunderlich Park.

Pickleball request – the Lions Club is aware of this community request and they are looking at options for stripping the new tennis courts to allow both tennis or pickleball.

Lions Club is looking at paving the southeast parking lot that is currently gravel. Lions project verses Greenville Village project will be discussed.

**ANNOUNCEMENTS**

Next meeting will be June 29th at Jennerjohn Park at 7:00 pm at the shelter.

**7.ADJOURN**

Motion by Ryan, second by Lou to adjourn at 8:17 pm. Motion carried.

Submitted by Barb Schroeder

# Town of Greenville
# Fireworks Display Permit

W6860 Parkview Drive • Greenville, WI 54942 • Phone (920) 757-5151 • Fax (920) 757-0543 •
www.townofgreenville.com

All fireworks user permits are regulated per Wis. Stat. Chapter 167 and the Town of Greenville Municipal Code, Chapter 150. This application **must be received by the Town not less than 30 days prior to the requested date of use of fireworks.**

Permit Applicant: Brenda Spaeth Phone Number: 920-729-1380

Applicant Address: W6929 Glen Valley Dr. Email: brenda@hmdsgnr.com

Time of day at which display is to be held: dusk - 11:00 (No later than 11:00 p.m.)

The exact address/ location planned for display: W6929 Glen Valley Dr. Greenville WI

Date fireworks may be purchased: July 2, 2021 Date of actual display: either July 3rd or 4th 2021

Describe applicant experience and precautions to be exercised for protection of lives and property :
We have done fireworks in the back yard numerous times in the past. We usually shoot them off over the pond in the back yard away from any people. We have a hose and fire extinguisher close by in case of fire. By shooting them off over the pond we make sure no people or property are in the way since there is the pond & farm field in that direction.

Address and location fireworks will be stored at: W6929 Glen Valley Dr. Greenville.

I HERBY AGREE AND CERTIFY the above information is correct. I am 18 years of age or older. I understand this permit is valid only for the date(s) of issue and the requirement to comply with all Wisconsin Statutes and the Town of Greenville Municipal Code now in effect. A violation of any of the above shall be cause for permit to be immediately revoked by the Town of Greenville Fire Department or the Outagamie County Sheriff.

Brenda Spaeth — Signature of Permit Applicant

5/21/2021 — Date Signed

Witness

5/21/2021 — Date Signed

The permit applicant agrees to indemnify and hold the Town of Greenville harmless for any lawsuit or liability which may result in the applicant's use or possession of fireworks. Town is not liable for damage caused by fireworks for the sole reason of issuing a fireworks permit.

## FOR OFFICE USE ONLY

- [x] Applicant qualifies for receiving permit, must not be a minor.
- [x] License Fee paid.
- [x] Approved insurance policy of $1,000,000 posted with Town Clerk. Attach copy.
- [ ] Fire Chief has reviewed and approved the application.
- [ ] Town Board, from report of the Fire Chief, has determined that the applicant will use the fireworks per Town code. Meeting Date:_____

This permit is valid for the following dates:_____

Approved by Fire Chief or Designee:

[signature] 5/24/21

Signature Date Signed

Chief

Title

A copy of this permit shall be given to Greenville Fire & Rescue and the Outagamie County Sheriff's Department at least 2 days before the date of authorized use.

Continuation
Declarations

TRAVELERS

# PERSONAL LIABILITY UMBRELLA OF SECURITY POLICY

**Named Insured**

STEVEN SPAETH
6929 GLEN VALLEY DR
GREENVILLE WI 54942

**Your Agency's Name and Address**

NORTHWEST INS SOLUTIONS
875 FEINBERG CT STE 102
CARY IL 60013

**Your Policy Number:** 934380297 311 7
**Your Account Number:** 934380297

**For Policy Service Call:** (847) 829-8081
**For Claim Service Call:** 1-800-CLAIM33

**Policy Period** From: 04-10-21 To: 04-10-22 12:01 A.M. Standard Time

Total Premium $ 738.00

| Coverage | Limit of Liability | Premium |
|---|---|---|
| Personal Liability Umbrella | $1,000,000 Per Occurrence | $ 398.00 |
| UM/UIM Motorists | $1,000,000 Per Occurrence | 340.00 |

## PRIMARY INSURANCE

You agree that insurance providing coverage for the following types of Liability: (1) is in force and will be maintained in force as collectible insurance with limits at least as great as the deductible amounts shown below; (2) insures all automobiles and recreational vehicles owned, or leased by or regularly furnished to the insured; (3) insures all premises owned, leased by or leased to the insured; and (4) insures all watercraft owned, leased by or leased to the insured.

| Primary Insurance | Deductible Amounts |
|---|---|
| (a) Comprehensive Personal Liability or Homeowners Liability Coverage | $300,000 Per Occurrence |
| (b) Automobile Liability | $300,000 Per Occurrence. However, if the "insured" has in force at the time of loss "primary insurance" with "auto" liability limits of $250,000 per person/$500,000 per occurrence "bodily injury" and $50,000 "property damage" liability, then the deductible amount applicable to "auto" liability shall be such limits. |
| (c) Owned Recreational Vehicles Liability<br>If not covered under (a) above | $300,000 Per Occurrence. However, if the "insured" has in force at the time of loss "primary insurance" with "recreational vehicle" liability limits of $250,000 per person/$500,000 per occurrence "bodily injury" and $50,000 "property damage" liability, then the deductible amount applicable to "recreational vehicle" liability shall be such limits. |
| (d) Watercraft Liability<br>If not covered under (a) above | $300,000 Per Occurrence |
| (e) Business Pursuits | $300,000 Per Occurrence |
| (f) Business Property | $300,000 Per Occurrence |
| (g) Loss Assessment | $25,000 Per Occurrence |

Continued on next page

PL-10005 2-11 422/0CQJ98
000682/00105 F3115AH4 9830 02/03/21

# PERSONAL LIABILITY UMBRELLA OF SECURITY POLICY

| Rating Information | No. | Premiums |
|---|---|---|
| Basic Premium - Includes One Auto and Primary Residence | | $ 348.00 |
| Additional Autos | 03 | $ 90.00 |
| Youthful Operator | 02 | $ 100.00 |
| Miscellaneous Exposures (* see below) | | |
| Travelers Companion Policy Credit(s) | | $ 140.00 |
| High Risk Exposure | | |
| Subtotal Premium for $1,000,000 Limit | | $ 398.00 |
| Increased Limit Factor | | |
| Subtotal Premium | | $ 398.00 |
| UM/UIM Motorists | | $ 340.00 |
| Total Premium | | $ 738.00 |

* Miscellaneous Exposures Included:

| | | | | | |
|---|---|---|---|---|---|
| Additional Residences | N | Rental Units | N | Pools | N |
| Recreational Vehicles | N | Business Pursuits | N | Farming | N |
| Watercraft | N | Incidental Occupancy | N | | |

## Policy Forms and Endorsements

PLUS P1 (03-99) Personal Liability Umbrella of Security Policy
PLUS 02 WI (10-15) PLUS Uninsured/Underinsured Motorists Coverage
PLUS 01 WI (10-15) Special Provisions - Wisconsin

**Your Insurer:** The Automobile Insurance Company of Hartford, Connecticut
One of The Travelers Property Casualty Companies
One Tower Square, Hartford, CT 06183

## For Your Information

The following abbreviations used in this declaration page are defined as follows:

UM = Uninsured Motorists
UIM = Underinsured Motorists

Continued on next page

# Town of Greenville

PO Box 60
Greenville, WI 54942

# RECEIPT

2021521

DATE 5/21/2021

PYMT RECEIVED *FROM:* Brenda Spaeth

| DESCRIPTION | AMOUNT |
|---|---|
| Fireworks Display Permit | $25.00 |

PAID

CHK. 20-25

Thank You For Your Business!

| | |
|---|---|
| | $25.00 |
| TOTAL | $25.00 |

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# Village/Town of Greenville

## Fireworks Display Permit

W6860 Parkview Drive Greenville, WI 54942 Phone (920) 757-5151 Fax (920) 757-0543
www.townofgreenville.com

All fireworks user permits are regulated per Wis. Stat. Chapter 167 and the Town of Greenville Municipal Code, Chapter 150. This application **must be received by the Village not less than 30 days prior to the requested date of use of fireworks**. This permit requires a $25.00 application fee prior to Board approval.

Permit Applicant: Floren M. leski II Phone Number: 920-378-3798

Applicant Address: W6370 Rickey Ln Greenville Email: mileskiconstruction@yahoo.com

Time of day at which display is to be held: Dusk / 9:30 (No later than 11:00 p.m.)

The exact address/ location planned for display: W6370 Rickey Ln East side of property

Date fireworks may be purchased: June Date of actual display: July 3rd Rain date 7-4

Describe applicant experience and precautions to be exercised for protection of lives and property :

7 yrs experience
water hose nearby / fire extinguisher
Safety Rope Installed with proper setbacks

Address and location fireworks will be stored at: Same

I HERBY AGREE AND CERTIFY the above information is correct. I am 18 years of age or older. I understand this permit is valid only for the date(s) of issue and the requirement to comply with all Wisconsin Statutes and the Village/Town of Greenville Municipal Code now in effect. A violation of any of the above shall be cause for permit to be immediately revoked by the Greenville Fire Department or the Outagamie County Sheriff.

Floren Mileski II — 5-17-21

Signature of Permit Applicant — Date Signed

J Mileski — 5/17/21

Witness — Date Signed

The permit applicant agrees to indemnify and hold Greenville harmless for any lawsuit or liability which may result in the applicant's use or possession of fireworks. Greenville is not liable for damage caused by fireworks for the sole reason of issuing a fireworks permit.

**FOR OFFICE USE ONLY**

- ☑ Applicant qualifies for receiving permit, must not be a minor.
- ☑ $25.00 License Fee paid.
- ☑ Approved insurance policy of $1,000,000 posted with Municipal Clerk. Attach copy.
- ☐ Fire Chief has reviewed and approved the application.
- ☐ Village Board, from report of the Fire Chief, has determined that the applicant will use the fireworks per code. Meeting Date:_____

This permit is valid for the following dates:_____

Approved by Fire Chief or Designee:

_____ _____

Signature Date Signed

_____

Title

A copy of this permit shall be given to Greenville Fire & Rescue and the Outagamie County Sheriff's Department at least 2 days before the date of authorized use.

COUNTRY FINANCIAL

**HOME INSURANCE**
**POLICY DECLARATIONS**

COUNTRY Mutual Insurance Company®
P.O. Box 2100, Bloomington, Illinois 61702-2100

| POLICY NUMBER | POLICY TERM | PAYMENT PLAN | INS. OFFICE / AGENT |
|---|---|---|---|
| **A48K5410393** | **12 MONTHS** | **ANNUAL** | **48803 FXVLY/ 13478** |

To report a claim any time day or night, call **1-866-COUNTRY(1-866-268-6879).**

ACCOUNT NUMBER 0005324635

INSURED

**MILESKI FLOREN W III**
**W6370 RICKEY LN**
**GREENVILLE WI 54942-9647**

Policy period beginning **Dec 18, 2020**
12:01 a.m. standard time at **your** address.

Declarations reason **POLICY RENEWAL**

**You** have only the coverages and amounts of insurance as stated in this declarations, subject to all provisions of **your** policy.

**TOTAL PREMIUM $1,179.57**

| LOCATION OF PROPERTY COVERED | |
|---|---|
| LCTN | STREET ADDRESS/LOT & BLOCK/PHYSICAL DESCRIPTION/QTR, SECTION, TOWNSHIP, RANGE, COUNTY AND STATE |
| 001 | W6370 RICKEY LN GREENVILLE WI |

$1,000 DEDUCTIBLE EACH OCCURRENCE APPLICABLE TO SECTIONS 2, 3, 5 AND 6 CC, DD, EE, HH

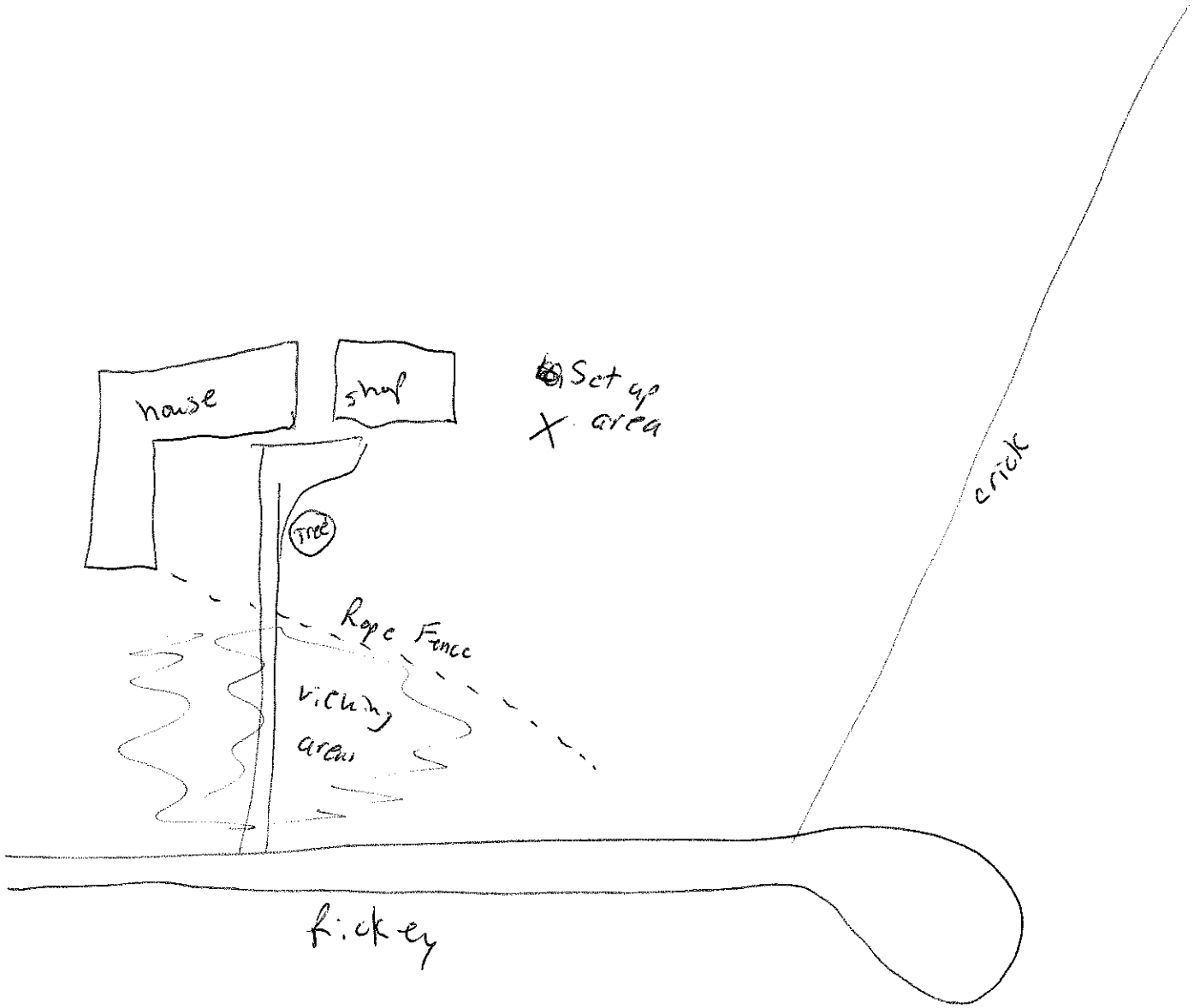
DESCRIPTION OF PROPERTY COVERED

| ITEM | LCTN | DESCRIPTION OF COVERAGE | SEC/COV | | PERIL (Refer to policy booklet) | LOSS STLMT | LIMIT OF LIABILITY | PREMIUM |
|---|---|---|---|---|---|---|---|---|
| 001-01 | | LIABILITY | 1 | A | | | 1,000,000 | 87.00 |
| | | MEDICAL PAYMENTS | 1 | B | | | | |
| | | EACH PERSON | | | | | 10,000 | INCL |
| | | EACH OCCURRENCE | | | | | 50,000 | INCL |
| 100-10 | 001 | DWELLING (R) HOMEOWNERS | 2 | C | 1 | 1 | 382,700 | 1,092.57 |
| | | ADDITIONAL REPLACEMENT COST ** | 6 | EE | | | | INCL |
| 20 | 001 | PERSONAL PROPERTY | 2 | D | 2-19 | 3 | 287,025 | INCL |
| | | PERSONAL PROPERTY REPLACEMENT COST | 6 | DD | | | | INCL |
| 30 | 001 | ADDITIONAL LIVING EXPENSE | 2 | E | 1 | | 76,540 | INCL |
| 40 | 001 | AUXILIARY PRIVATE STRUCTURES | 2 | F | 1 | 1 | 38,270 | INCL |
| | | INFLATION | 6 | CC | | | | INCL |
| | | DISCOUNTS | | | | | | |
| | | ALARM CREDIT | | | | | | INCL |
| | | SMOKE DETECTORS, FIRE EXTINGUISHERS AND DEADBOLT LOCKS | | | | | | |
| | | SAFE HEAT | | | | | | INCL |
| 999-80 | | PACKAGE OF SPECIAL COVERAGES | 5 | K | | | | INCL |
| | | POLICY DISCOUNTS | | | | | | |
| | | MULTI-POLICY DISCOUNT | | | | | | INCL |
| | | POLICY ENDORSEMENTS | | | | | | |
| | | WISCONSIN AMENDATORY | | | | | | |

This policy is renewed automatically for additional policy periods subject to current rates, rules and forms. If the renewal premium is not paid by the policy expiration date, coverage will terminate on the policy expiration date.

**ADDITIONAL REPLACEMENT COST - SUBJECT TO THE POLICY TERMS AND PROVISIONS, THIS COVERAGE WILL INCREASE THE COVERAGE C LIMIT OF LIABILITY SHOWN IN THE DECLARATIONS TO EQUAL THE CURRENT "REPLACEMENT COST" OF THE BUILDING.

The 2021 annual meeting for COUNTRY Mutual Insurance Company is April 21 at 1:00 pm, 1701 Towanda Ave., Bloomington, Illinois.


house
shop
Set up
X area
Tree
Rope Fence
viewing
area
creek
field

**TOWN OF GREENVILLE**
**FIREWORKS DISPLAY – PERMIT APPLICATION**

A nonrefundable application fee of $25.00 must be submitted with completed permit.
Permit must be submitted at least 10 days prior to the fireworks display.

Applicant Name: Greenville Lions: Andy Peters

Address: Lions Park

Phone Number: 920 257-3813

Classification of Applicant pursuant to Wis. Stat. 167.10 (3) (circle one below)

| | | | |
|---|---|---|---|
| (1) | A public authority | (4) | A park board |
| (2) | A fair association | (5) | A civic organization |
| (3) | A amusement park | (6) | Resident or nonresident individual |

The above application for a special permit for a fireworks display to be conducted at the time and location designated below: Rain Date 7-11-21

Fireworks exhibit date: 7-10-21 Exhibition time: 8:30 until 11:30

Fireworks exhibition location: Lions Park

*The applicant must include and attach to this application, a diagram/site map of the location where the requested fireworks exhibition is to take place. The diagram/site map must include: (1) designated ignition area; (2) public restraint area; and (3) where the public will be located. The fire safety equipment to be installed and maintained during the show will consist of (description of proposed equipment and equipment location):*

Same Setup as past years. Fire Dept. and 1st Responders will be on hand.

**Special conditions required by the Fire Department: (read below) **

You are notified that the above permit is granted subject to its terms and conditions. However, this permit is also subject to the discretion of the Fire Chief of the Town of Greenville who has the authority to suspend or cancel the exhibition as noted above. Such cancellation or suspension shall be done when it is determined by the Fire Chief that hazards exist as a result of the exhibition that the Fire Chief deems present a danger to persons or property as a result of the continuation of the exhibition. On written notice from the Fire Chief of such termination or cancellation, this permit shall be deemed void.

**INDEMNIFICATION AND DISCLAIMER:**

The applicant shall defend, indemnify and hold harmless the Town, its elected or appointed officials, officers, agents, employees and volunteers, from and against all claims, demands, suits, loss, bodily injury, personal injury, death and liability, direct or indirect (including any and all costs and expenses in connection therewith), incurred by any reasons of act or omission of the applicant, its officers, agents, employees or anyone, in any way connected with the applicant's services and obligations under this agreement. This indemnification obligation shall not be limited in any way by any limitation of the amount or type of insurance carried by the applicant. Applicant agrees at its own cost, expense and risk, to defend any and all claims, actions, suits or other legal proceedings brought or instituted against the Town , it directors, officers, agents, employees and volunteers or any of them, arising out of the applicants service, omissions or acts in connection with the agreement, and to pay and satisfy any resulting judgments.

BY SIGNING THIS FORM, I ACKNOWLEDGE THAT ALL ANSWERS ARE TRUE AND CORRECT.

Applicant signature: _____ Date: 6-9-21

Permit granted by authority of Town Chairman or Town Administrator and Town Fire Chief.

_____ Date: _____
Town Chairman or Town Administrator

_____ Date: _____
Town Fire Chief

Sent 5/25



# Town of Greenville
# Fireworks Display Permit

W6860 Parkview Drive • Greenville, WI 54942 • Phone (920) 757-5151 • Fax (920) 757-0543 •
www.townofgreenville.com

All fireworks user permits are regulated per Wis. Stat. Chapter 167 and the Town of Greenville Municipal Code, Chapter 150. This application **must be received by the Town not less than 30 days prior to the requested date of use of fireworks.**

Permit Applicant: Nicholas Rentsch Phone Number: 920-410-7033

Applicant Address: W6752 Prescott Dr. Email: nrentsch19@gmail.com

Time of day at which display is to be held: 9pm (No later than 11:00 p.m.)

The exact address/ location planned for display: N1683 Greenville Dr (Community Park)

Date fireworks may be purchased: 6/14/21 Date of actual display: 6/26/21

Describe applicant experience and precautions to be exercised for protection of lives and property :
We will consult w. the Greenville Fire Dept on the exact location and safety precautions and where to light fireworks and crowd safety guidelines. An adult will be the only handler of any and all fireworks.

Address and location fireworks will be stored at: N1683 Greenville Dr

I HERBY AGREE AND CERTIFY the above information is correct. I am 18 years of age or older. I understand this permit is valid only for the date(s) of issue and the requirement to comply with all Wisconsin Statutes and the Town of Greenville Municipal Code now in effect. A violation of any of the above shall be cause for permit to be immediately revoked by the Town of Greenville Fire Department or the Outagamie County Sheriff.

Signature of Permit Applicant — 5/6/21 Date Signed

Witness — 5/24/21 Date Signed

The permit applicant agrees to indemnify and hold the Town of Greenville harmless for any lawsuit or liability which may result in the applicant's use or possession of fireworks. Town is not liable for damage caused by fireworks for the sole reason of issuing a fireworks permit.

**FOR OFFICE USE ONLY**

- ☑ Applicant qualifies for receiving permit, must not be a minor.
- ☐ License Fee paid. N/A
- ☑ Approved insurance policy of $1,000,000 posted with Town Clerk. Attach copy.
- ☐ Fire Chief has reviewed and approved the application.
- ☐ Town Board, from report of the Fire Chief, has determined that the applicant will use the fireworks per Town code. Meeting Date:_____

This permit is valid for the following dates:_____

Approved by Fire Chief or Designee:

_____ _____

Signature Date Signed

_____

Title

A copy of this permit shall be given to Greenville Fire & Rescue and the Outagamie County Sheriff's Department at least 2 days before the date of authorized use.

100

# Application for Temporary Class "B" / "Class B" Retailer's License

*See Additional Information on reverse side. Contact the municipal clerk if you have questions.*

FEE $ N/A  Application Date: 6-3-21

☐ Town ☒ Village ☐ City of Greenville  County of Outagamie

The named organization applies for: *(check appropriate box(es).)*

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 7-9-21 and ending 7-12-21 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

**1. Organization** *(check appropriate box)* → ☒ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association or Agricultural Society ☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Greenville Lions

(b) Address P.O. Box 23 *(Street)* ☒ Town ☐ Village ☐ City

(c) Date organized 10-1973

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President SCOTT ROON W6401 PARKVIEW DR. GREENVILLE, WI 54942

Vice President Bob Hilbert 4641 W Edgewood Dr Appleton WI 54913

Secretary Herald Labatte W6193 Rawley Pt. D. 54942

Treasurer Mark Konkel W7146 Wawegamie Rd, Appleton WI 54914

(g) Name and address of manager or person in charge of affair: Clinty Doon N1724 Municipal DR, Greenville,

**2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:**

(a) Street number N1089 Municiple Drive

(b) Lot Lions Park Block

(c) Do premises occupy all or part of building? All if Park

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

**3. Name of Event**

(a) List name of the event Great Greenville Catfish Extravaganza

(b) Dates of event 7-9-21 - 7-12-21

## DECLARATION

*An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than $1,000.*

Officer [signature] 6/3/21 Greenville Lions
*(Signature / Date)* *(Name of Organization)*

Date Filed with Clerk 6/8/2021  Date Reported to Council or Board

Date Granted by Council  License No.

# Additional Information

**May be Granted and Issued only to** (secs. 125.26(6), and 125.51(10), Wis. Stats.):

(1) Bona fide clubs.

(2) State, county, or local fair associations, or agricultural societies.

(3) Churches, lodges, or societies that have been in existence for at least 6 months prior to the date of application.

(4) Posts of veterans organizations.

(5) Chambers of commerce or similar civic or trade organizations organized under ch. 181, Wis. Stats.

**Application:**

(1) Filing: In writing, for each event, on Form AT-315.

(2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (secs. 125.26(1) and 125.51(10), Wis. Stats.)

(3) The written application shall be filed with the clerk of the municipality in which premises are located:

Class "B" (Beer):

a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (sec. 125.04(3)(f), Wis. Stats.)

b. At least 15 days prior to the granting of the license for events lasting 4 or more days.

"Class B" (Wine):

The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.

(4) Seller's Permit: (sec. 77.54 (7m), Wis. Stats.), provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.

(5) Publication: Not required. (sec. 125.04(3)(g), Wis. Stats.)

**Fee:** Determined by the municipality, but may not exceed $10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.) (secs. 125.26(6) and 125.51(10), Wis. Stats.)

**Duration:** The day, or consecutive days, that the specified event is in progress. A municipality may issue up to 20 licenses to the same licensee for a single event, if each license is issued for the same date and time. (sec. 125.51(10)(b), Wis. Stats.)

**Restrictions:**

(1) License may not be issued to individuals. (secs. 125.02 (14), 125.26(6), 125.51(10), Wis. Stats.)

(2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. (secs. 125.26(6) and 125.51(10), Wis. Stats.)

(3) License may cover either a specified area or the entire picnic grounds. (secs. 125.26(6) and 125.51(10), Wis. Stats.)

(4) License issued to a county or district fair must cover the entire fairgrounds (secs. 125.26(6) and 125.51(10), Wis. Stats.)

(5) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (sec. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)

(6) Licensed operator(s) must be present at all times (secs. 125.17, 125.26(6), 125.32(2) - Beer; 125.17, 125.51(10), 125.68(2) - Wine; Wis. Stats.)

(7) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (sec. 125.32(6), Wis. Stats.)

(8) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society, chamber of commerce or similar civic or trade organization or veterans' post in any 12 month period. A municipality may issue up to 20 wine licenses to the same licensee if: 1) each license is issued for the same date and times, 2) the licensee is the sponsor of an event held at multiple locations within the municipality on this date and at these times, 3) an admission fee is charged for participation in the event and no additional fee is charged for service of alcohol beverages at the event, and 4) within the immediately preceding 12-month period, the municipality has issued these multiple licenses for fewer than 2 events. In addition, each event for which multiple licenses are issued shall count as one license toward the 2-license limit. (sec. 125.51(10), Wis. Stats.)

(9) Licensed organizations must purchase their alcohol beverages only from permitted Wisconsin wholesalers, breweries and brewpubs. (secs. 125.33(6), and 125.69(6), Wis. Stats.)

**2021-2022 RENEWALS**

**CLASS "A" FERMENTED MALT BEVERAGE/LIQUOR LICENSE**

| NAME | TRADE NAME | ADDRESS |
|---|---|---|
| Robfam, LLC<br>Christopher Roberts, Agent | Corks & Caps | N1788 Lily of the Valley Drive #3 |
| American Petroleum LLC<br>Mohan Bala, Agent | Greenville BP | W6308 Levi Drive |
| United Cooperative<br>Keith Kaiser, Agent | United Cooperative<br>United Cooperative | W1665 Greenville Drive<br>N1878 Municipal Drive |
| Outagamie Co-Op Services Inc.<br>Daniel Schumann, Agent | Greenville Travel Plaza – CITGO | W6890 Wisconsin Avenue |
| The Meat Block LLC<br>Philip D. Schmidt, Agent | The Meat Block | N1739 Lily of the Valley Drive |
| Coonen Inc.<br>Mark Coonen, Agent | Greenville Shell | 6318 W Wisconsin Avenue |

**CLASS "B" FERMENTED MALT BEVERAGE LICENSE**

| NAME | TRADE NAME | ADDRESS |
|---|---|---|
| First Class Concessions, Inc.<br>Staci Bourassa, Agent | First Class Concessions Inc. | W6390 Challenger Drive |
| Twin City Rod & Gun Club<br>Mark Swanson, Agent | Twin City Rod & Gun Club | W7832 Winnegamie Drive |

**CLASS "B" FERMENTED MALT BEVERAGE LICENSE AND CLASS "C" WINE LICENSE**

| NAME | TRADE NAME | ADDRESS |
|---|---|---|
| Fox Valley Technical College<br>Trenton Sorenson, Agent | Fox Valley Technical College | W6400 County Road BB |

**RESERVE "CLASS B" FERMENTED MALT BEVERAGE/LIQUOR LICENSE**

| NAME | TRADE NAME | ADDRESS |
|---|---|---|
| Field & Fire, LLC<br>Jordan Hereford, Agent | Field & Fire | N1788 Lily of the Valley Drive<br>Suite B |
| Paul Franko | Greenville Station | N1865 Municipal Drive |

**"CLASS B" FERMENTED MALT BEVERAGE/LIQUOR LICENSE**

| NAME | TRADE NAME | ADDRESS |
|---|---|---|
| Serron Enterprises, LLC<br>Sherri L. Serron, Agent | Fiesta Rodeo Mexican Cuisine | W6482 Greenville Drive |
| Greenville Ventures, LLC<br>Amanda Hereford, Agent | Stoneyard | N1739 Lily of the Valley Drive<br>Suite 11 |
| Route 15 Group, Inc.<br>James Wabiszewski, Agent | Sidelines Sports Pub and Grille | W6278 Greenville Drive |
| Stella Luna of the Valley, LLC<br>Kevin L. Geurts, Agent | Spectators Bar & Grill | W6165 Greenville Drive |
| The Boldt Group, Inc.<br>Thomas J. Boldt, Agent | Chaska Golf Course | W6755 & W6881 Wisconsin Road |

# Town of Greenville

W6895-B Parkview Drive • PO Box 60 • Greenville WI 54942
Phone: (920) 757-5151 • Fax: (920) 757-0543
www.townofgreenville.com


## APPLICATION FOR A SPECIAL EVENT

IMPORTANT: This application must be completed in full. Incomplete applications will be returned to the event organizer.

### SECTION 1 – APPLICANT INFORMATION

Event Contact Person: Cory Sopiarz

Address: N1639 Waterlefe Dr City, State, Zip: Greenville, WI 54942

Phone: 920-716-2428 Email: sopie24@yahoo.com

### SECTION 2 – ORGANIZATION INFORMATION (*if applicable*)

Name of Organization: _____

Street Address: _____ City, State, Zip: _____

Phone: _____ 501 (c) 3 Organization? Yes _____ No _____

### SECTION 3 – EVENT INFORMATION

Name of Event: Block Party

Date(s) of Event: 7/3/2021 Location of Event: N1639 Waterlefe Dr

Set-up Start Time: 9:00a Actual Start Time: 12:00p Finish Time: 9:00p

What is the expected attendance? Participants: 50 Vehicles: 20 Vendors: n/a

Head of Security's Name and Phone Number: n/a

Generally describe your event and its purpose: We host a small block party every 4th of July. We close off the street for the safety of the children crossing back and forth, especially now that Waterlefe Dr. has been extended through to Parkview Dr with the new development. We've been approved for this the past couple years, and we have not had any issues. We request to have the road closed off again this year.

*(Attach additional sheet(s) if necessary.)*

You MUST attach a detailed map or diagram of your event indicating the specific location and layout of your event. Maps may be obtained at www.townofgreenville.com or Google Maps.

## SECTION 4 – ADDITIONAL INFORMATION

1. Will special parking provisions be needed? Yes___ No X If yes, explain: _____

   _____

   _____

   *(Indicate proposed parking areas on the map)*

2. Will any street/road closures be needed? Yes X No___ If yes, contact Public Works at 757-7276

   Streets closures needed: We will need the barricades on the corner of Waterlefe Dr and Rickey Ln, and at the corner of Waterlefe Dr and Kas Drive. Please see attached map

   _____

   *(Indicate proposed road closures on the map)*

3. How many security personnel will be present? n/a

   Head of Security: _____ Phone: _____

4. Does your event require an Emergency Management Plan (attendance greater than 1,000)? Yes___ No X If yes, contact the Emergency Management Director at (262) 989-2000 and attach a copy of the plan.

5. Will alcoholic beverages be served/sold? Yes___ No X If yes, contact the Town Clerk at 757-5151 to obtain the appropriate license.

6. Will food be prepared and/or served at the event? Yes___ No X If yes, explain in detail what food service will be provided:

   _____

   _____

   (*Contact the Outagamie County Health Department 832-5100 to obtain the appropriate permit*)

7. Will admission/entry fees be charged for the event? Yes___ No X If yes, how much? _____
   *(Indicate entry/collection points on the map)*

8. Will any fireworks, open fires or pyrotechnics be used during the event? Yes_____ No X If yes, contact the Town Clerk at 757-5151 to obtain a Fireworks Display Permit. Indicate display area on map.

9. Do you have a plan in place for any medical emergencies that may occur during the event? Yes___ No X Explain in detail:

   _____

   _____

   *(Indicate first aid stations, emergency access routes, etc. on the map)*

10. Will portable toilets be used? Yes___ No X If yes, how many? _____
    *(Indicate location on map)*

11. Do you have a waste management plan in place? Yes___ No X Please explain in detail: _____

    _____

    _____

    *(Indicate location of garbage and recycling dumpsters on the map and provide contact info for contracted services.)*

12. Will any signage or markings pertaining to the event be applied directly to Town property? Yes____ No X___ If yes, please explain in detail: _____

13. Will you be having a band or amplified music? Yes___ No X_ If yes, explain in detail: _____

14. Does the location have adequate electrical service for the event? Yes X_ No___ If no, what is your plan to provide additional service? _____

15. Will inflatables, mechanical rides, dunk tanks or other amusements be used? Yes___ No X_ If yes, explain: _____

*(Indicate proposed location on map)*

16. Will tents or any other temporary structures be erected? Yes___ No X_ If yes, explain (including size and quantities): _____

(I*ndicate proposed location on map)*

17. What other events have you or your organization sponsored? (List Events) _____

18. Any other details? Just submitting this application to have the road closure approved as in prior years.

## SECTION 4 – LEGAL NOTICE

*By signing below, I certify that I am at least 18 years of age, that I have read and understand the Special Event Policy, and that I agree to the terms and conditions contained in the Special Event Policy. My signature further confirms (i) that I understand the filing of this application does not ensure the issuance of a Special Event Permit, (ii) that the Special Event Application Fee is non-refundable pursuant to the terms of the Special Event Policy, (iii) I will be responsible for ensuring the event and event participants comply with all applicable Town ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations and any other applicable laws, rules and regulations including the Special Event Policy, (iv) that fees for park facilities, food sales permits, tent and fireworks permits, etc., are in addition to the Special Event Permit Fee, (v) that I shall reimburse the Town for costs incurred due to extraordinary damage to Town property during the Special Event, (vi) that I am authorized to apply for this Special Event Permit on behalf of the organization holding the event (if applicable), and (vii) that the information contained in this Application is true to the best of my knowledge. I understand that intentionally providing false or misleading information in this Application may lead to civil or criminal penalties.*

*Hold harmless indemnification and defense.*
*For good and valuable consideration the applicant and/or the organization agrees to indemnify, defend and hold harmless the Town of Greenville and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorney fees arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant/organization, anyone directly or indirectly employed by any of them or anyone whose acts any of them may be liable, except where caused by the sole negligence or willful misconduct of the Town.*

Signature of Applicant

5/17/21
Date

| OFFICE USE ONLY | | | | | |
|---|---|---|---|---|---|
| | **Received** | **Date** | | **Received** | **Date** |
| Completed Application | X | 5/17/21 | Application Fee | $25.00 | 5/17/21 |
| Map | X | 5/17/21 | Event Fee | | |
| Copy of Insurance | | | Deposit | | |
| Copy of EM Plan | | | **Total** | $25.00 | |

| **Department** | **Approve** | **Deny** | **By** | **Reason** |
|---|---|---|---|---|
| Administration | | | | |
| Clerk | X | | WH | |
| Community & Economic Development | X | | MB | |
| Emergency Management | | | | |
| Fire/EMS | X | | EK | |
| Parks & Recreation | X | | TN | |
| Public Works | X | | BR | |
| Sheriff | X | | NB | |

| **Board** | **Approve** | **Deny** | **Date** | **Reason** |
|---|---|---|---|---|
| Town Board | | | | |

**Date Permit Issued:**


KAS DRIVE
DIAMOND COURT
PARKVIEW DRIVE
KAS DRIVE
ROAD CLOSURE
WATERLEFE DRIVE
ROAD CLOSURE
WATERLEFE DRIVE
RICKEY LANE
GREENWOOD ROAD

# Town of Greenville

W6895-B Parkview Drive • PO Box 60 • Greenville WI 54942
Phone: (920) 757-5151 • Fax: (920) 757-0543
www.townofgreenville.com

## APPLICATION FOR A SPECIAL EVENT

IMPORTANT: This application must be completed in full. Incomplete applications will be returned to the event organizer.

### SECTION 1 – APPLICANT INFORMATION

Event Contact Person: Nicholas Rentsch

Address: W6752 Prescott Dr City, State, Zip: Greenville, WI 54942

Phone: 920-410-7033 Email: nrentsch19@gmail.com

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### SECTION 2 – ORGANIZATION INFORMATION (*if applicable)*

Name of Organization: Greenville Youth Sports

Street Address: _____ City, State, Zip: _____

Phone: _____ 501 (c) 3 Organization? Yes x No _____

---

### SECTION 3 – EVENT INFORMATION

Name of Event: GYS Firecracker

Date(s) of Event: June 25-27 Location of Event: Community Park

Set-up Start Time: 4pm Actual Start Time: 5pm Finish Time: 9pm

What is the expected attendance? Participants: 600 Vehicles: 250 Vendors: 0

Head of Security's Name and Phone Number: _____

Generally describe your event and its purpose: This is a 11U and 12U tournament in support of the GYS Organization

*(Attach additional sheet(s) if necessary.)*

You MUST attach a detailed map or diagram of your event indicating the specific location and layout of your event. Maps may be obtained at www.townofgreenville.com or Google Maps.

## SECTION 4 – ADDITIONAL INFORMATION

1. Will special parking provisions be needed? Yes___ No__x__ If yes, explain: _____

_____

_____

*(Indicate proposed parking areas on the map)*

2. Will any street/road closures be needed? Yes___ No__x__ If yes, contact Public Works at 757-7276

Streets closures needed:_____

_____

_____

*(Indicate proposed road closures on the map)*

3. How many security personnel will be present? Multiple GYS Board members will be present

Head of Security: Nick Rentsch Phone: 9204107033

4. Does your event require an Emergency Management Plan (attendance greater than 1,000)? Yes___ No__x__ If yes, contact the Emergency Management Director at (262) 989-2000 and attach a copy of the plan.

5. Will alcoholic beverages be served/sold? Yes__x__ No___ If yes, contact the Town Clerk at 757-5151 to obtain the appropriate license.

6. Will food be prepared and/or served at the event? Yes__x__ No___ If yes, explain in detail what food service will be provided:

Normal concessions will be served based on the same weekly menu in support of our GYS league.

_____

(*Contact the Outagamie County Health Department 832-5100 to obtain the appropriate permit*)

7. Will admission/entry fees be charged for the event? Yes___ No__x__ If yes, how much? _____
(*Indicate entry/collection points on the map)*

8. Will any fireworks, open fires or pyrotechnics be used during the event? Yes__x__ No_____ If yes, contact the Town Clerk at 757-5151 to obtain a Fireworks Display Permit. Indicate display area on map.

9. Do you have a plan in place for any medical emergencies that may occur during the event? Yes__x__ No___ Explain in detail:

We have first aid equipment available in the concession area with defibrilator availble as needed

_____

(*Indicate first aid stations, emergency access routes, etc. on the map)*

10. Will portable toilets be used? Yes___ No__x__ If yes, how many? _____
(*Indicate location on map)*

11. Do you have a waste management plan in place? Yes___ No__x__ Please explain in detail: normal daily waste

disposal is the only need for this tournament

Additional dumpster will be provided for this tournament. TN 6/7/21

_____

*(Indicate location of garbage and recycling dumpsters on the map and provide contact info for contracted services.)*

12. Will any signage or markings pertaining to the event be applied directly to Town property? Yes x No ____ If yes, please explain in detail: Only paper tournament brackets/rules will be posted in the pavilion

13. Will you be having a band or amplified music? Yes___ No_x_ If yes, explain in detail: _____

14. Does the location have adequate electrical service for the event? Yes_x_ No___ If no, what is your plan to provide additional service? _____

15. Will inflatables, mechanical rides, dunk tanks or other amusements be used? Yes___ No_x_ If yes, explain: _____

*(Indicate proposed location on map)*

16. Will tents or any other temporary structures be erected? Yes___ No_x_ If yes, explain (including size and quantities): _____

(I*ndicate proposed location on map)*

17. What other events have you or your organization sponsored? (List Events) Previous years we have sponsored the same events

18. Any other details? _____

## SECTION 4 – LEGAL NOTICE

*By signing below, I certify that I am at least 18 years of age, that I have read and understand the Special Event Policy, and that I agree to the terms and conditions contained in the Special Event Policy. My signature further confirms (i) that I understand the filing of this application does not ensure the issuance of a Special Event Permit, (ii) that the Special Event Application Fee is non-refundable pursuant to the terms of the Special Event Policy, (iii) I will be responsible for ensuring the event and event participants comply with all applicable Town ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations and any other applicable laws, rules and regulations including the Special Event Policy, (iv) that fees for park facilities, food sales permits, tent and fireworks permits, etc., are in addition to the Special Event Permit Fee, (v) that I shall reimburse the Town for costs incurred due to extraordinary damage to Town property during the Special Event, (vi) that I am authorized to apply for this Special Event Permit on behalf of the organization holding the event (if applicable), and (vii) that the information contained in this Application is true to the best of my knowledge. I understand that intentionally providing false or misleading information in this Application may lead to civil or criminal penalties.*

*Hold harmless indemnification and defense.*
*For good and valuable consideration the applicant and/or the organization agrees to indemnify, defend and hold harmless the Town of Greenville and its officers, officials, employees and agents from and against any and all liability, loss, damage, expenses, costs, including attorney fees arising out of the activities performed as described herein, caused in whole or in part by any negligent act or omission of the applicant/organization, anyone directly or indirectly employed by any of them or anyone whose acts any of them may be liable, except where caused by the sole negligence or willful misconduct of the Town.*



Signature of Applicant

5/26/2021
Date

| OFFICE USE ONLY | | | | | |
|---|---|---|---|---|---|
| | **Received** | **Date** | | **Received** | **Date** |
| Completed Application | X | 5/26/21 | Application Fee | $25.00 | |
| Map | | | Event Fee | | |
| Copy of Insurance | | On file | Deposit | | |
| Copy of EM Plan | X | 6/7/21 | **Total** | NA | |

| **Department** | **Approve** | **Deny** | **By** | **Reason** |
|---|---|---|---|---|
| Administration | | | | |
| Clerk | X | | WH | |
| Community & Economic Development | X | | MB | |
| Emergency Management | | | | |
| Fire/EMS | X | | EK | |
| Parks & Recreation | X | | TN | |
| Public Works | X | | BR | |
| Sheriff | X | | NB | |

| **Board** | **Approve** | **Deny** | **Date** | **Reason** |
|---|---|---|---|---|
| Town Board | | | | |

**Date Permit Issued:**


Search this area
15
Cenex
Leo's Diner
Takeout • Delivery
Greenville
Community Park
Fireworks location
76

# Town of Greenville Fee Schedule

| Title/Application | Chapter | Department | Description | Fee/Cost/Fine<br>Will include current court costs in addition to the Fine Schedule. |
|---|---|---|---|---|
| Animals | 76-10 | Animal Control | Dog Licensing shall be completed between Jan 1 and Mar 31 of each year. | $8.00 - Neutered Spayed<br>$15.00 - Unaltered |
| Animals | 76-10 | Animal Control | Mulitple Dog Licensing - Over 3 dogs must be approved by the Town of Greenville. Cost set by State Statute. | $35.00 |
| Animals | 76-10 & 17H | Animal Control | Failure to purchase a dog license between Jan 1 and Mar 31 will result in a fine as well as the license fee | $25.00 per dog + license fees |
| Brush Pickup Fees | | Public Works | See the Brush pickup policy | First 20 minutes is free, after that, a charge of $200 per hour with a minimum charge of $150.00. |
| Building Permits | 85-14 | Community and Economic Development | If any construction begins prior to issuance of permits | Double Fees |
| Building Permits | 159-6 | Community and Economic Development | Outdoor Heating Devices - Permit is required prior to installation/construction | $100 |
| Building Permits - Commercial | 85 | Community and Economic Development | New Build | $500.00 + $15.00 per 100 sq ft - Commercial/Industrial<br>$1,000.00 + $500.00 per unit + Park Fee - Multifamily |
| Building Permits - Commercial | 85 | Community and Economic Development | Additions | $400.00 + $15.00 per 100 sq ft |
| Building Permits - Commercial | 85 | Community and Economic Development | Remodel including tenant alterations | $350.00 + $15.00 per 100 sq ft |
| Building Permits - Commercial | 85 | Community and Economic Development | Heating Permit | Commercial - $200 + $3.00 per $1,000 job value<br>Multifamily - $100.00 per HVAC unit |
| Building Permits - Commercial | 85 | Community and Economic Development | Signs | Permitted Signs per Section 320-711 Signs = $50.00 + $0.50 per sq ft of sign face<br>Temporary Signs per Section 320-710 = $25 per sign, no fee shall be charged for government/civic groups and organizations |
| Building Permits - Commercial | 85 | Community and Economic Development | Plumbing Permit | $75.00 + $5.00 per fixture opening |
| Building Permits - Commercial | 85 | Community and Economic Development | Electrical Permits | $150.00 + $1.00 per $1,000.00 of job value - Commercial<br>$150.00 per unit - Multifamily |
| Building Permits - Commercial | 85 | Community and Economic Development | Permission to Start | $150.00 |
| Building Permits - Residential | 85 | Community and Economic Development | Single Family Home Building Permit Fee<br>Detached Accessory Dwelling Unit | ≤ 2,000 sq ft = $950.00<br>2,001 - 3,000 sq ft = $1050.00<br>3,001 - 4,000 sq ft = $1,150.00<br>For every additional 1,000 sq ft, fee increases by $100.00 |
| Building Permits - Residential | 85 | Community and Economic Development | Two Family Home Building Permit Fee | $1,900.00 |

# Town of Greenville Fee Schedule

| Title/Application | Chapter | Department | Description | Fee/Cost/Fine<br>Will include current court costs in addition to the Fine Schedule. |
|---|---|---|---|---|
| Building Permits - Residential | 85 | Community and Economic Development | Manufactured Home | $200.00 |
| Building Permits - Residential | 85 | Community and Economic Development | Renewal of Single or Two Family Home Permit | $200.00 |
| Building Permits - Residential | 85 | Community and Economic Development | State Stamp | $50.00 for Single and Two Family Homes |
| Building Permits - Residential | 85 | Community and Economic Development | House Additions (includes 5 electrical outlets and 1 heating outlet) | ≤ 300 sq ft = $300.00<br>301 - 800 sq ft = $500.00<br>801+ sq ft = $600.00<br>1 year renewal permit = $50.00 |
| Building Permits - Residential | 85 | Community and Economic Development | Remodeling | $75.00 + $5.00/$1000.00 of cost project. $100.00 Min.<br>1 year renewal permit = $50.00 |
| Building Permits - Residential | 85 | Community and Economic Development | Complete Remodel (Fire, mold, flood, etc.) | $500.00 Min. |
| Building Permits - Residential | 85 | Community and Economic Development | Window or Door Replacement | $50.00 |
| Building Permits - Residential | 85 | Community and Economic Development | Accessory Buildings (Barns, garages, sheds, pole buildings, etc.) | 0 - 150 sq ft - $50.00<br>151 - 750 sq ft - $125.00<br>751 - 1,200 sq ft - $175.00<br>1,201 - 3,000 sq ft - $275.00<br>> 3,000 sq ft - $350.00<br>1 year renewal permit = $50.00 |
| Building Permits - Residential | 85 | Community and Economic Development | Accessory Buildings Addition: Accessory Dwelling Unit | ≤ 300 sq ft = $300.00<br>301 - 800 sq ft = $500.00<br>801+ sq ft = $600.00<br>1 year renewal permit = $50.00 |
| Building Permits - Residential | 85 | Community and Economic Development | Deck | $75.00 |
| Building Permits - Residential | 85 | Community and Economic Development | Flatwork: includes patios, walkways/sidewalks, driveway extensions, permanent above/below ground pools, and any other impervious surface. If flatwork is proposed with new home construction there shall be no fee, it will be included as part of the site plan/erosion control review fee for the new home construction. | $75.00 |
| Building Permits - Residential | 85 | Community and Economic Development | Electrical Permits | $150 Single Family / $200 Two Family |
| Building Permits - Residential | 85 | Community and Economic Development | Fence | $75.00 |

# Town of Greenville Fee Schedule

| Title/Application | Chapter | Department | Description | Fee/Cost/Fine<br>Will include current court costs in addition to the Fine Schedule. |
|---|---|---|---|---|
| Building Permits - Residential | 85 | Community and Economic Development | HVAC permit | $100.00 per HVAC unit |
| Building Permits - Residential | 85 | Community and Economic Development | Move a Home | Same as new construction |
| Building Permits - Residential | 85 | Community and Economic Development | Plumbing Permit | $75.00 + $5.00 per fixture opening |
| Building Permits - Residential | 85 | Community and Economic Development | Razing Permit | $75.00 per structure |
| Building Permits - Residential | 85 | Community and Economic Development | Roofing Permit | $75.00 |
| Building Permits - Residential | 85 | Community and Economic Development | 3rd Party Plan Review/Inspection Service | Applicant/Owner shall be responsible for any direct additional charges for 3rd party plan review and inspections + 5% administrative fee. |
| Cigarette License | | Administration | Cigarette License | $25.00 |
| Citizen Participation | 99-5 | Administration | Administrative fees | $75.00 |
| Computer Disc/CD | | Administration | Downloading information to a computer disk or DVD | $25.00 per disk plus mailing costs if applicable |
| Connection Fees - NOT Specially Assessed | 340-19 | Sanitary District | Connection fee computed on a front-foot for water and sewer plus the base fee in 340-18 | Water - $40.00/ft<br>Sewer - $44.00/ft |
| Connection Fees - Specially Assessed - Base Fee | 340-18 | Sanitary District | Base Rate connection fee for a single family residence | Water - $2,895.00, Sewer - $2,171.00 |
| | | | Base Rate connection fee for a two family residence | Water - $4,342.50, Sewer - $3,256.50 |
| | | | Other uses - base rate multiplier table below: | |
| | | | Multiple Family | 1.0 for 1st unit plus .50 for each additional unit |
| | | | Motel/Hotel | 1.0 for 1st unit plus .125 for each additional unit |
| | | | Tavern/Restaurant | 1.5 for up to 2,500 sq ft of floor area |
| | | | Tavern/Restaurant | plus .50 for each add'l 2,500 sq ft |
| | | | Warehouse | 1.5 for up to 10,000 sq ft of floor area |
| | | | Warehouse | plus .25 for each add'l 20,000 sq ft |
| | | | Other Commercial/Industrial | 1.5 for up to 5,000 sq ft of floor area |
| | | | Other Commercial/Industrial | plus .25 for each add'l 5,000sq ft |
| | | | Schools | 1.0 + .50 for each 50 students |
| | | | Churches | 1.5 for up to 5,000sq ft of floor area |
| | | | Churches | plus .25 for each add'l 5,000sq ft |
| | | | Other Uses | As determined by District |
| Culvert Permit | 106-3 | Stormwater | New Cuvert, reset or any modification of any existing culvert | $75 plus actual cost of engineering review if applicable |
| Dedications - Parkland | 270-31 | Park, Rec, Forestry | When land dedication is not feasible or compatible with the Comprehensive Plan, any divider of land, shall, in lieu of land dedication, pay to the Town a fee equivalent to the value of the required dedication. | Amount to be based on land valuation through an appraisal ordered and paid for by the land divider. |
| Disposition of Waste Material permit fee | 247-2 | | Permit for disposition of waste material per property | $10 for first load, $5 for each load after |
| Drainage/R.O.W Permit | 106-3 | Stormwater | No person shall make any excavation, filling, or make any other alteration in any right-of-way or roadway ditch; or in any manner disturb any right-of-way or roadway ditch. | $75 |

# Town of Greenville Fee Schedule

| Title/Application | Chapter | Department | Description | Fee/Cost/Fine<br>Will include current court costs in addition to the Fine Schedule. |
|---|---|---|---|---|
| Driveway Permit | Standard Specifications | Public Works | New Driveway, Replacement Driveway, or Driveway Extension within the ROW. This permits also includes if a driveway is proposed to extend into private property but not associated with new home/business construction. An extension/widening of a driveway alongside an existing garage or elsewhere on private property, not associated with a driveway in the ROW, shall require a flatwork permit issued by the Building Department. | $75.00 |
| Driveway Permit within the ROW | Standard Specifications | Public Works | New Driveway, Replacement Driveway, or Driveway Extension | $75.00 |
| Emergency Response Costs | 112-1 | Fire Department | The Town charges costs associated with a fire call responding to a vehicle fire or accident on a public highway. | Truck Charge - $150/truck<br>Personnel - $17.50/person<br>Dry Sorb $4.22/bag<br>Disposal - $10<br>Not to Exceed $500.00 |
| Erosion and Sediment Control | 117-10 & 320-800, 900 & 1000 | Stormwater | Residential Erosion Control and Drainage Check with Building Permit; includes Shoreland/Wetland/Floodplain if applicable. | $500 |
| Erosion and Sediment Control | 117-10 | Stormwater | Residential Erosion Control with Building Permit - Renewal | $100 |
| Erosion and Sediment Control | 117-10 & 320-800, 900 & 1000 | Stormwater | Site grading only and not associated with building construction; includes Shoreland/Wetland/Floodplain if applicable. | $200 |
| Erosion and Sediment Control | 117-10 & 320-800, 900 & 1000 | Stormwater | Shoreland/Wetland/Floodplain associated with building permits for accessory structures, decks, flatwork, fences, building additions etc. not associated with new home/business construction if applicable. | $200 |
| Erosion and Sediment Control and Stormwater - Plat/CSM/Non-Residential/Commercial | 117-10 & 320-800, 900 & 1000 | Stormwater | Subdivision Plats/CSMs and Commercial/Industrial/Non-residential site plans Application Fee. Includes Shoreland/Wetland/Floodplain if applicable. | $1,100. Plus financial guarantee.<br><br>*Applicant/Owner shall be responsible for any direct additional charges for plan review, engineering, inspections, legal, fiscal etc + 5% administrative fee. |
| Hotel / Motel Room Permit and Licensing | 18-4 | Administration | Renewal of Revoked or Suspended Permit | $20.00 |
| Hotel / Motel Room Permit and Licensing | 18-3 | Administration | Permit - At the time of making an application, the applicant shall pay the Town Treasurer an initial fee for each permit | Initial Fee of<br>$2.00 per permit |
| Impact Fees - Park and Recreation | 165-7B | Park, Rec, Forestry | Impact Fees | $682 per dwelling unit; will be reduced based on Parkland Dedication |
| Irrigation System | 352-1 | Sanitary District | Installation or Modification of a Irrigation System within the Sanitary District | $50.00 |
| Landscaping in Right of Ways | 265-15A | Park, Rec, Forestry | Landscaping in Right of Ways Permit | $20.00 |
| Liquor and Beer Licensing Classifications | 169-7A | Administration | Class A Beer | $20.00 + $60.00 Publication Fee |
| Liquor and Beer Licensing Classifications | 169-7B | Administration | Class B Beer | $60.00 + $60.00 Publication Fee |
| Liquor and Beer Licensing Classifications | 169-7C | Administration | Class B Beer - 6 Month | $30.00 + $60.00 Publication Fee |
| Liquor and Beer Licensing Classifications | 169-7D | Administration | Class B Beer - Temporary (picnic) | $5.00 |
| Liquor and Beer Licensing Classifications | 169-7F | Administration | Class A Liquor | $100.00 + $60.00 Publication Fee |
| Liquor and Beer Licensing Classifications | 169-7G | Administration | Class B Liquor | $140.00 + $60.00 Publication Fee |
| Liquor and Beer Licensing Classifications | 169-7I | Administration | Class C Wine | $50.00 + $60.00 Publication Fee |
| Liquor and Beer Licensing Classifications | 169-7J | Administration | Provisional Retail License for Class A, B, C | $10.00 |

# Town of Greenville Fee Schedule

| Title/Application | Chapter | Department | Description | Fee/Cost/Fine<br>Will include current court costs in addition to the Fine Schedule. |
|---|---|---|---|---|
| Mobile Home License | 177-02 | Administration | Muni Code Chapter 320 Article XXV | $200.00 |
| Operators License | 169-8 | Administration | Operators License | $50.00<br>$5.00 additional copy |
| Operators License - Provisional License | 169-8D | Administration | Provisional Operators License | $15.00 |
| Operators License - Temporary License | 169-8E | Administration | Temporary Operators License | $5.00 |
| Peace and Good order | 215-17 | | Violation of Chapter 215 | Enforced by Outagamie County Sheriff Dept. |
| Photocopy Fee | | Administration | Photocopy fee per page | $0.25/per page<br>$5.00 USB Drive |
| Real Estate Inquiry | | | Real Estate Inquiry | Regular (5-7 business days)- $25.00<br>Rush (2 business days)- $50.00 |
| Removal of Illegally Parked Car | 290-15 | | If the towing is done by the Town of Greenville | $50.00 |
| Resource Extraction (Mining) Permit | 320-216 | Community and Economic Development | Resource Extraction (Mining) Permit | $150 annual fee |
| Sewer Access Charge (SAC) or Service Availability Charge (SAC) | 340-32 | Sanitary District | One time fee taken at the time of the building permit | Single Family = $119, Two Family = $238 |
| Sewer Access Charge (SAC) or Service Availability Charge (SAC) | 340-32 | Sanitary District | One time fee taken at the time of the building permit | Commercial/Industrial = $119 |
| Sanitary Sewer and Water Tap permit | 340-32 | Sanitary District | Tapping into the water and sewer main for home access | $25.00 each for water and sanitary sewer, $50.00 total |
| Sewer Usage Fee | 340-62 | Sanitary District | Same charge for both Residential and Commercial | $4.99/1,000 gallons plus $9.09/month flat service fee |
| Solicitation | | Administration | Application Fee | $200.00 plus $50.00 each additional individual on the applicable license form |
| Stormwater Credit Application Fee | 344-18 | Stormwater | Application Fee | $100 |
| Stormwater User Fee | 344-11 | Stormwater | Residential Equivalency Unit (REU) | $120.00 |
| Street Address Sign | 261 | Community and Economic Development | Street address sign initial order is done at time of building permit | $150 |
| Street Address Sign Replacement | 261 | Community and Economic Development | Replacement of Address Signs and/or post | Address Sign $50.00<br>Posts $20.00<br>installation $50.00 |
| Street Tree Fee | 270-53 | Park, Rec, Forestry | The subdivider shall pay a reasonable fee for every lineal foot of frontage in the subdivision to plant street trees. | $3.35 per foot of frontage or curbage |
| Subdivision - Concept Plans | 270 | Community and Economic Development | Application Fee | $200 |
| Subdivision - Certified Survey Maps | 270-56 | Community and Economic Development | Application Fee | $500<br><br>*Applicant/Owner shall be responsible for any direct additional charges for plan review, engineering, inspections, legal, fiscal etc + 5% administrative fee. |
| Subdivision - Final Plat Fees | 270-55 | Community and Economic Development | Application Fee | $200.00 plus $5.00 for each lot within the plat for up to 3 plan reviews, if more than 3 plan reviews are required the same rate may be charged |
| Subdivision - Preliminary Plat Fees | 270-54.1A | Community and Economic Development | Application Fee | $500.00 plus $10.00 for each lot within the plat for up to 3 plan reviews, if more than 3 plan reviews are required the same rate may be charged. |

# Town of Greenville Fee Schedule



| Title/Application | Chapter | Department | Description | Fee/Cost/Fine<br>Will include current court costs in addition to the Fine Schedule. |
|---|---|---|---|---|
| Subdivision - Preliminary Plat Fees | 270-54.1B | Community and Economic Development | Engineering/Surveyor Fee | Subdivider shall pay a fee equal to the actual cost to the Town for all engineering/surveying plan review and inspections + 5% administrative fee.. |
| Subdivision - Preliminary Plat Fees | 270-54.1C | Community and Economic Development | Administrative Fee | Subdivider shall pay a fee equal to the cost of any legal, administrative or fiscal work + 5% administrative fee. |
| Subdivision - Preliminary Plat Fees | 270-54.1D | Community and Economic Development | Escrow Fee (Subdivisions - including condominiums) | $1000.00 for each five lots or units, up to a maximum of $5000.00 |
| Subdivision - Preliminary Plat Fees | 270-54.1E | Community and Economic Development | Condominium Development | $500.00 plus $10.00 for each lot/unit within the plat. |
| Tax Increment Finance District Incentives | WI. Stats. 60.23 | Community and Economic Development | Tax Increment Finance District Incentive Request | $500<br><br>*Applicant shall pay a fee equal to the cost of any legal, administrative or fiscal work + 5% administrative fee. |
| Temporary Sales - Agricultural district sales | 233-4 | Administration | | No Charge |
| Temporary Sales - Special Non-profit fundraising | 233-4 | Administration | Special non-profit fundraising | No Charge |
| Temporary Seasonal Sales -<br>Food, Produce, Christmas Trees, etc. | 233-4 | Administration | Sale of Food, Produce, Christmas Trees, Etc. | $50 for annual permit<br>$20 for 3 days<br>$10 per day |
| Temporary Seasonal Sales - Fireworks | 233-4 | Administration | Sale of Fireworks | $400 for annual permit |
| Temporary Fireworks Display Permit | 233-4 | Administration | Use of Fireworks | $25.00 |
| Utility Service Permits -<br>Streets and Sidewalks Excavations | 265-5 | Public Works | Utility Service Permits -(Gas, Electric, Communications, and other facilities) | $75.00 plus $0.15 per foot charge parallel to roadway. Each road bore an additional $100.00 charge, not to exceed $500.00. Open cut of Roadway $1,000. Maximum Length of Utility for each permit is 1,500 feet. |
| Water Usage Fee | 340-65 | Sanitary District | Resiential Charge (different charges for Commercial) Rates are as authorized by the Public Service Commission of WI. | $1.70/1,000 gallons plus $17.56/month flat service fee |
| Water for Construction | 352-3 | Sanitary District | Construction Water | $50 for Single Family and Two Family<br>$75 for Commercial/Industrial |
| Weeds and Long Grass | 307-4 (198-12) | Public Works | See Town of Greenville Weeds Policy | Mowing Charge of $200.00/hr with a minimum of $150.00 |
| Well Operation Permit and renewal | 340-25c | Sanitary District | Private Well Located Operation Renewal | $25 per renewal (5 years) |
| Yard Waste Site Permit | 247 | Public Works | Permit needed to use the Yard Waste Site (Brush, Grass/Leafs, Topsoil, Clean Fill, Waste Oil, Oil Filters, Waste Antifreeze, and Wood Chips) | $20.00/Vehicle and $10.00/Vehicle for Each Additional Vehicle |
| Zoning - Concept Plans | 320 | Community and Economic Development | Application Fee | $200.00 |
| Zoning - Comprehensive Plan Amendment | 320-216 | Community and Economic Development | Comprehensive Plan Amendment | $500.00 plus $75.00 Citizen Participation Fee<br><br>*Applicant/Owner shall be responsible for any direct additional charges for plan review, engineering, inspections, legals, etc + 5% administrative fee. |

# Town of Greenville Fee Schedule

| Title/Application | Chapter | Department | Description | Fee/Cost/Fine<br>Will include current court costs in addition to the Fine Schedule. |
|---|---|---|---|---|
| Zoning - Rezoning | 320-216 | Community and Economic Development | Rezoning Application Fee | $500.00 plus $75.00 Citizen Participation Fee<br><br>*Applicant/Owner shall be responsible for any direct additional charges for plan review, engineering, inspections, legals, etc + 5% administrative fee. |
| Zoning - Site Plan | 320-216 | | Site Plans | Site Plan Application Fee - $500.00 for up to 3 plan reviews, if more than 3 plan reviews are required an additional $500 fee may be charged.<br><br>*Applicant/Owner shall be responsible for any direct additional charges for plan review, engineering, inspections, legal, fiscal etc + 5% administrative fee. |
| Zoning - Special Exceptions | 320-216 | Community and Economic Development | Special Exception Permit Application Fee | $500.00 Application fee PLUS<br>$75.00 Citizen Participation Fee<br><br>*Applicant/Owner shall be responsible for any direct additional charges for plan review, engineering, inspections, legal, fiscal etc + 5% administrative fee. |

# Town of Greenville Fee Schedule

| Title/Application | Chapter | Department | Description | Fee/Cost/Fine<br>Will include current court costs in addition to the Fine Schedule. |
|---|---|---|---|---|
| Zoning - Variances | 270-68 & 320-216 | Community and Economic Development | Variance Application Fee | $500.00 plus $75.00 Citizen Participation Fee<br><br>*Applicant/Owner shall be responsible for any direct additional charges for plan review, engineering, inspections, legals, etc + 5% administrative fee. |
| Zoning - Appeals | Ch 270 Article XIII & 320-216 | Community and Economic Development | Appeal Application Fee | $500.00 plus $75.00 Citizen Participation Fee<br><br>*Applicant/Owner shall be responsible for any direct additional charges for plan review, engineering, inspections, legals, etc + 5% administrative fee. |

# Town of Greenville Fine Schedule



| Title/Application | Chapter | Department | Description | Fee/Cost/Fine<br>Will include current court costs in addition to the Fine Schedule. |
|---|---|---|---|---|
| Abandoned Vehicles | 198-7 | | Vehicle Abandonment | See Nuisance Fines |
| Alarm System False Alarm Answering Fees | 70-1,2 | Fire Department | The user of any private alarm system will be assessed a fee if it is determined that the alarm was discharged falsely, accidentally, or by negligence, including the lack of maintenance. | 1st and 2nd Offense - No Charge<br>3rd and 4th Offense - $300<br>5th and + Offense - $500 |
| Animals | 76-10 | Animal Control | Dog Licensing shall be completed between Jan 1 and Mar 31 of each year. | $8.00 - Neutered Spayed<br>$15.00 - Unaltered |
| Animals | 76-10 | Animal Control | Mulitple Dog Licensing - Over 3 dogs must be approved by the Town of Greenville. Cost set by State Statute. | $35.00 |
| Animals | 76-10 & 17H | Animal Control | Failure to purchase a dog license between Jan 1 and Mar 31 will result in a fine as well as the license fee | $25.00 + license fees |
| Animals | 76-17A | Animal Control | Animal Causing Injury | $50-$500 |
| Animals | 76-17B | Animal Control | Animal Causing Injury with Prior Violation | $200-$1000 |
| Animals | 76-17C | Animal Control | Animal Running at Large | 1st Offense - $25-$100<br>Subsequent - $50-$200 |
| Animals | 76-17D | Animal Control | Failure to have a dog vaccinated against rabies | $50-$100 |
| Animals | 76-17E | Animal Control | Refusal to comply with an order concerning quarantine | $25-$200 |
| Animals - Farm Animals | 76-6 | Animal Control | Violation of Article | $50/Day |
| Building Permits | 85 | Community and Economic Development | Buidling Permits required by State Statute and Town of Greenville Ordinances. | See Building Inspection Residential and Commercial Fee Schedule |
| Building Permits | 85-10C | Community and Economic Development | Any person who rents, leases, or occupies a building which has been condemned for human habitation or occupancy shall be fined. | $5-$50/week |
| Building Permits | 85-14 | Community and Economic Development | If any construction begins prior to issuance of permits | Double Fees |
| Building Permits | 85-16 | Community and Economic Development | Violations | $50-$500 |
| Citizen Participation | 99-5 | Administration | Administrative fees | $75.00 |
| Commercial and Plat Drainage Facilites Check | 255-8 D(4) | Stormwater | Confirm Post Construction Devices are built to plan | Per Developers agreement |
| Cross Connection | 340-24 | Sanitary District | Cross Connection of Sump Pump to Sanitary Sewer | $100 Intial Fine, $10/day after 30 day period of receiving notification |
| Depositing of snow on public rights-of-way | 198-4 (265-17) | Public Works | Residential violation of Chapter 198-4<br>*Any of the violations which causes the Town to comin and remove any snow or ice shall incur all of the Towns cost plus any forfeiture/fine for that violation. | Plowing snow across public road - $25<br>Placing snow on public road - $25<br>Placing snow in public ditches - $25<br>Placing snow onpublic paths & walkways - $25<br>Placing snow on or near fire hydrant - $25 |
| Depositing of snow on public rights-of-way | 198-4 (265-17) | Public Works | Commercial violation of Chapter 198-4<br>*Any of the violations which causes the Town to comin and remove any snow or ice shall incur all of the Towns cost plus any forfeiture/fine for that violation. | Plowing snow across public road - $250<br>Placing snow on public road - $250<br>Placing snow in public ditches - $250<br>Placing snow onpublic paths & walkways - $250<br>Placing snow on or near fire hydrant - $250 |
| Disposition of Waste Material violation | 247-7 | | Violation of Chapter 247 Article I | $50-$500 |
| Drainage Violations | 106-16 | Stormwater | Violation of Ordinance 106 | $50/Day per violation |

# Town of Greenville Fine Schedule



| Title/Application | Chapter | Department | Description | Fee/Cost/Fine<br>Will include current court costs in addition to the Fine Schedule. |
|---|---|---|---|---|
| Drainage/R.O.W Permit | 106-3 | Stormwater | No person shall make any excavation, or fill, or install any culvert, or make any other alteration in any right-of-way or roadway ditch; or in any manner disturb any right-of-way or roadway ditch, without a permit . | Double After the Fact Permit Fee plus $50/day after notification of violation |
| Drainage/R.O.W Permit | 106-11 | Stormwater | The Town will only fund right-of-way and roadway ditch alterations and improvements which meet the criteria in § 106-11. | Double After the Fact Permit Fee plus $50/day after notification of violation |
| Dumping Violation | 247-11 | | Violation of Dumping Chapter 247 Article II | $50-$500 |
| Emergency Response Costs | 112-1 | Fire Department | The Town charges costs associated with a fire call responding to a vehicle fire or accident on a public highway. | Truck Charge - $150/truck<br>Personnel - $17.50/person<br>Dry Sorb $4.22/bag<br>Disposal - $10<br>Not to Exceed $500.00 |
| Erosion and Sediment Control Violations | 117-12 | Stormwater | Violations of Chapter 117 for sites LESS than 1 acre | Failure to apply for and obtain an erosion control permit - $50/day<br>Failure to develop and implement an erosion and sediment control plan - $50/day<br>Failure to notify the Stormwater Dept. 48hrs prior to any land disturbance - $50/day<br>Failure to post the "Certificate of Permit Coverage" at the site - $25/day<br>Failure to retain plans and inspection reports at the site - $25/day<br>Failure to inspect and monitor erosion and sediment control BMP's - $30/day<br>Failure to repair, replace or maintain erosion and sediment control BMP's - $50/day<br>Failure to implement and amended erosion and sediment control plan - $50/day |
| Erosion and Sediment Control Violations | 117-12 | Stormwater | Violations of Chapter 117 for sites MORE than 1 acre | Failure to apply for and obtain an erosion control permit - $500/day<br>Failure to develop and implement an erosion and sediment control plan - $500/day<br>Failure to notify the Stormwater Dept. 48hrs prior to any land disturbance - $500/day<br>Failure to post the "Certificate of Permit Coverage" at the site - $250/day<br>Failure to retain plans and inspection reports at the site - $250/day<br>Failure to inspect and monitor erosion and sediment control BMP's - $300/day<br>Failure to repair, replace or maintain erosion and sediment control BMP's - $500/day<br>Failure to implement and amended erosion and sediment control plan - $500/day |
| Fertilizer | 135-9 | Administration | Residential violation of Chapter 135, Fertilizer. | $25/violation |

# Town of Greenville Fine Schedule



| Title/Application | Chapter | Department | Description | Fee/Cost/Fine<br>Will include current court costs in addition to the Fine Schedule. |
|---|---|---|---|---|
| Fertilizer | 135-9 | Administration | Commercial violation of Chapter 135, Fertilizer. | 1st Offense w/in 12 mo. - $50<br>2nd Offense w/in 12 mo. - $150<br>3rd Offense w/in 12 mo. - $300 |
| Fire Inspections | 148-15 | Fire Department | Violation of Chapter 141 Article II | 1st Offense - $200.50<br>2nd Offense - $263.50<br>3rd Offense - $326.50 |
| Firearns and other dangerous weapons | 141-14 | Administration | Violation of Chapter 141 | WI Uniform Bond Schedule |
| Hotel / Motel Room Permit and Licensing | 18-4 | Administration | Renewal of Revoked or Suspended Permit | $20.00 |
| Hotel / Motel Room Permit and Licensing | 18-6 | Administration | Failure to obtain lodging permit | $200-$500 |
| Key Lock Boxes | 148-5 | Fire Department | Violation of Chapter 141 Article I | $100-$500 |
| Landscaping in Right of Ways | 265-15B | Park, Rec, Forestry | Landscaping in Right of Ways Violation | $50.00 |
| Nuisance | 198-15 | | Violation of Nuisance Ordinance Chapter 198 | 1st Offense - $200.50<br>2nd Offense - $263.50<br>3rd Offense - $326.50 |
| Park Rules | 211-4B | Park, Rec, Forestry | Operating or parking a vehicle on a trail or turf grass | $55.00, unless paid to Town Hall within 10 days of citation, then $40.00 |
| Parking Violations | 290-17,22,30 | Law Enforcement | See 290-26E for fee schedule | |
| Parking Violations | 290-26E(1) | Law Enforcement | Handicap parking violation | $300.00 |
| Parking Violations | 290-26E(2) | Law Enforcement | Overtime parking violation | $35.00, unless paid to Town Hall within 10 days of citation, then $20.00 |
| Parking Violations | 290-26E(3) | Law Enforcement | Prohibited parking violation | $55.00, unless paid to Town Hall within 10 days of citation, then $40.00 |
| Parking Violations | 290-26E(4) | Law Enforcement | Prohibited stopping, standing, or parking by school | $55.00, unless paid to Town Hall within 10 days of citation, then $40.00 |
| Parking Violations | 290-26E(5&6) | Law Enforcement | State Traffic Law Adopted - Prohibited stopping, standing, or parking by school | $35.00, unless paid to Town Hall within 10 days of citation, then $20.00 |
| Parking Violations | 290-26E(7) | Law Enforcement | Violation of subsection C, prohibiting parking from 12:00am and 6:00am. | $35.00, unless paid to Town Hall within 10 days of citation, then $20.00 |
| Parking Violations | 290-26E(8) | Law Enforcement | Violation of parking on posted private property | $35.00, unless paid to Town Hall within 10 days of citation, then $20.00 |
| Peace and Good order | 215-17 | Law Enforcement | Violation of Chapter 215 | Enforced by Outagamie County Sheriff Dept. |
| | | | | |
| Resource Extraction Zoning Permit | 320-77 | | Each resource extraction site shall hold a resource extraction permit from the Town of Greenville | $50-$500 |
| Resource Extraction Zoning Violation | 320-82 | | | $50-$500 |
| Snowmobiling Violations | 290-32 | | Violations of Chapter 290-32 | $200.50 |
| State Approved Speed Zones | 290-24C | | | Enforced by Outagamie County Sheriff Dept. |
| Stormwater Management | 255-13 | Stormwater | Stormwater Management Violations | $50-$1000 |
| Stormwater Violation | 344-42 | Stormwater | Violations of Chapter 344 | $50-$1000/ day |
| Street Address Sign Violation | 261-5,11 | Community and Economic Development | Street address sign, enforcement, violations and penalties | 1st - $100<br>2nd - $175<br>3rd - $250 |
| Subdivision Control Violations | 270-71,72 | Administration | Violation of Chapter 270 | $50-$500 |
| Temporary Sales - Violation | 233-5 | | Violation of Chapter 233 | $200-$500 per day, per violation |

# Town of Greenville Fine Schedule



| Title/Application | Chapter | Department | Description | Fee/Cost/Fine<br>Will include current court costs in addition to the Fine Schedule. |
|---|---|---|---|---|
| Utility Service Permits - Violations<br>Streets and Sidewalks Excavations | 265-10 | Public Works | Utility Service Violations | Failure to apply for and obtain a permit - $150/day<br>Failure to develop and implement an erosion and sediment control plan - $200/day<br>Failure to inspect and monitor erosion and sediments control BMP's - $300/day<br>Failure to repair, replace or maintain erosion and sediment control BMP's - $300/day |
| Water and Sewer Violations | 340-79 | Sanitary District | Violations of Chapter 340 | $100-$5,000 |
| Water Conservation Violations | 352-4 | Sanitary District | Water Conservation Violations | 1st Offense - Notice<br>2nd Offense - Water Shutoff until statement signed<br>3rd Offense/Subsequent - $100-5,000 |
| Weight Limit Violation | 290-7 | Public Works | Violation of Weight Limits | $50-$500 |
| Zoning/Building Violations | 320-82 | | Violations of Chapter 320-1 through 320-243 | $50-$500 per day, per violation |
| | | | | |
| | | | | |

# Resolution No. 53-21

## RESOLUTION AMENDING FEES AND FINES SCHEDULE

**WHEREAS**, the Town and Village of Greenville has adopted a fees and fines schedule; and

**WHEREAS,** the Town and Village of Greenville has determined that updates to the fees and fines schedule should be completed; and

**WHEREAS,** the Town and Village of Greenville will review and recommend further changes to the fees and fines schedule as necessary.

**NOW, THEREFORE, BE IT RESOLVED,** that the Town and Village of Greenville Boards amend the fees and fines schedule as attached and all fees currently included in the Greenville Municipal Code shall follow such schedule on the effective date of June 16, 2021.

This resolution was adopted by the Town of Greenville Town Board and Village of Greenville Board of Trustees on the 14th day of June, 2021:

TOWN BOARD OF THE
TOWN OF GREENVILLE, WISCONSIN

By: _____
Dean Culbertson, Town Chair

ATTEST:

_____
Wendy Helgeson, Clerk

VILLAGE BOARD OF THE
VILLAGE OF GREENVILLE, WISCONSIN

By: _____
Jack Anderson, Village President

ATTEST:

_____
Wendy Helgeson, Clerk

Motion to Approve Resolution No. #53-21 made by:

Votes:

| Title | Name | Aye | Nay | Other |
|---|---|---|---|---|
| Chairperson | Culbertson | | | |
| Commissioner | Evers | | | |
| Commissioner | Rosera | | | |
| Commissioner | Rose | | | |
| Commissioner | Goffard | | | |

Votes:

| Title | Name | Aye | Nay | Other |
|---|---|---|---|---|
| Trustee 1 | Shattuck | | | |
| Trustee 2 | Peters | | | |
| Trustee 3 | Ryan | | | |
| Trustee 4 | Strobel | | | |
| President | Anderson | | | |

Posted:

*"Greenville"*

# AGENDA MEMORANDUM

| | |
|---|---|
| **To:** | Honorable Village President and Trustees and Town Chairperson and Supervisors |
| **From:** | Michael J. D. Brown, Community & Economic Development Director |
| **Date:** | June 14, 2021 |
| **RE:** | **Farm Animals** |

**ACTION TYPE:** This item is for Village and Town Board Discussion Only.

**BACKGROUND & SUMMARY:** As part of the Zoning Ordinance rewrite in 2020 and the comprehensive rezoning underway, staff has identified modifications are necessary to Chapter 76 Article I Farm Animals. At the May 10, 2021 Joint Village and Town Board meeting both boards directed staff to modify the regulations to allow farm animals in the RR Rural Residential District, eliminate the Sanitary District as a restricted area and also requested minimum lot sizes be required for each type of animal.

At the May 24, 2021 meeting staff presented a draft ordinance with proposed minimum lot sizes for animal types. The minimum lot sizes where derived from recommended sizes for agricultural production efficiencies as well as municipal regulations. The Board further directed staff to verify with additional sources the proposed sizes were adequate. The Board also directed staff to only allow farm animals in the Agricultural and Rural Residential Zoning Districts and eliminate the opportunity for property owners to request a Special Exception (Section 76-6) if they didn't meet the locational restrictions; Section 76-6 has been modified to grandfather properties with existing farm animals. With this change platted subdivisions will be allowed to have animals as long as they are zoned Rural Residential.

In addition, staff further researched lot sizes. After discussions with a representative that works for the UW-Extension and additional ordinances, the number of acres required for larger animals (horses/cows/alpacas/llamas) has been reduced from two (2) acres to one (1) acre. The original 2 acre was based on production and space needed to feed these animals. However, based on discussions with other resources, many property owners who own these animals for pleasure instead of production, supplement food; even farmers supplement food.

Staff is looking for final direction on the proposed ordinance before it brings it back for final approval. If the draft ordinance is acceptable staff will have the attorney review it and bring it back for official approval.

###

Attachment:

1. Chapter 76 Article I Draft Ordinance.

# Article I
# Farm Animals

§ 76-1 **Statutory authority.**
Pursuant to Wisconsin Statutes § 60.22(3), the ~~Town~~ Board of ~~Supervisors of the Town of~~ Greenville, Outagamie County, Wisconsin, hereby regulates the keeping of farm animals in certain areas in ~~the Town of~~ Greenville, Outagamie County, Wisconsin, as described herein.

§ 76-2 **Purpose.**
The purpose of this article is to regulate the keeping of farm animals within certain areas in ~~the Town of~~ Greenville, Outagamie County, Wisconsin.

§ 76-3 **Definitions.**
As used in this article, the following terms shall have the meanings indicated:

**FARM ANIMALS**
Horses, cows, llamas, alpacas, pigs, goats, sheep, fowl (ducks, chickens, geese etc.), bees, etc.

**OWNER**
Includes owner, owners, tenants, lessees and/or occupants.

§ 76-4 ~~**Restrictions on farm animals**~~**Farm animal regulations.**

A. No farm animal shall be raised, harbored, cared or provided for on any parcel of land in ~~the Town of~~ Greenville in the following areas:

~~A. Within the boundaries of the Greenville Sanitary District.~~

~~1. Within any platted subdivision.~~

~~2.~~1. Within ~~any residential zoned area~~all zoning districts except for AGD-General Agricultural District, AGD-FP-General Agricultural Farmland Preservation Overlay District, and RR-Rural Residential District.

B. ~~D.~~ Minimum Lot Sizes. The following minimum lot sizes shall be required for the following types of animals within the RR Rural Residential District, there are no restrictions for property zoned AGD-General Agricultural District or AGD-FP-General Agricultural Farmland Preservation Overlay District:~~Three acres minimum of land required for one horse or pony plus one acre for each additional horse or pony.~~

1. Horses/Ponies – minimum of one (1) acres for every one (1) horse/pony.

2. Llamas/Alpacas – minimum of one (1) acres for every one (1) llama/alpaca.

3. Cows -- minimum of one (1) acres for every one (1) cow.

4. Pigs – minimum of 1,745 sq. ft. for every one (1) pig.

5. Goats/Sheep – minimum of 5,445 sq. ft. for every one (1) goat/sheep.

6. Poultry/Fowl – minimum of 1,000 sq. ft. for every one (1) poultry/fowl.

7. Rabbits – minimum of 1,000 sq. ft. for ever one (1) rabbit.

8. Beehives – minimum of 5,000 sq. ft. for every one (1) beehive.

C. Structures.

1. Structures used for keeping of farm animals shall meet the requirements of Chapter 85 Building Construction and Chapter 320 Zoning.

D. Prohibited Animals:

1. Roosters shall be prohibited in the RR Rural Residential District.

E. Registration: Property owners are required to register their farm animals with the State of Wisconsin Department of Agriculture, Trade and Consumer Protection.

§ 76-5 ~~**Special exceptions**~~**Existing farm animals.**

~~Farm animals may be kept in the areas as set forth in § **76-4** if a special exception is granted. The special exception shall be granted in accordance with the provisions of Chapter **320**, Zoning, Article XXVII, Special Exceptions, of the Code of the Town of Greenville. The procedure set forth in said section shall be followed. The special exception shall be decided upon as set forth in Chapter **320**, Zoning, Article XXVII, Special Exceptions, by the Planning Commission, with right of appeal to the Board of Appeals.~~Properties that are not in compliance with these regulations, but have farm animals prior to July 12, 2021, may continue to keep them but shall not add more.

§ 76-6 **Violations and penalties.**

~~The Town of~~ Greenville does hereby determine that the keeping of said animals in the above described areas is a nuisance. Any person violating this article shall be notified by certified mail by the appropriate official from ~~the Town of~~ Greenville, or by an issued written police order, to remove the farm animal within a five-day period. If the farm animal is not removed with said five-day period, ~~the Town~~ Greenville shall assess a penalty of $50 for each day that the farm animal remains after the five-day period. Further, ~~the Town~~Greenville shall proceed in the Circuit Court for Outagamie County to obtain an injunction removing said farm animal. ~~The Town~~Greenville shall seek an order for removal of said farm animal, and the farm animal shall be destroyed, and the cost of removal and destruction of said farm animal shall be assessed against the owner of the real estate on which the farm animal is located. ~~The Town~~Greenville shall further collect its costs, including reasonable attorney's fees, for all action under this article.

*"Village of Greenville"*

# AGENDA MEMORANDUM

| | |
|---|---|
| **To:** | Honorable Village Chairperson and Village Supervisors |
| **From:** | Ryan McClure, Fleet Mechanic |
| **Date:** | June 14, 2021 |
| **RE:** | **Purchase of Winter Equipment for new Wheel Loader** |

**ACTION TYPE:** This item is for possible Village Board Approval/Denial.

**BACKGROUND & SUMMARY:** The purchase of a new wheel loader was approved and ordered in April of this year. Typically, we would purchase the winter equipment at the same time but there was concern over the current market conditions and possible budget restraints. Now that the loader has been ordered, we were able to make adjustments to the equipment to ensure that it will fall within the budget while still meeting our needs. This equipment would be the same style as the equipment that we currently use for our other loader.

Through Sourcewell's Cooperative Purchasing Agreement, we are able to purchase the equipment from Monroe Truck Equipment. By ordering now, we are hopeful that we will have the equipment before the upcoming winter season.

**STAFF RECOMMENDATION:** Staff recommends the Board approve as proposed. If the Board is in agreement, the following motion may be made*:* ***Motion to approve the purchase of winter equipment for the new wheel loader from Monroe Truck Equipment for $36,119.***

**POLICY/PLAN REFERENCE(S):**

1. Town Purchasing Policy – Adopted August 2017

**FISCAL IMPACT:**

Is there a fiscal impact? Yes, $36,119
Is it currently budgeted or planned? Yes
Amount budgeted: $250,000
Account #: 400-5730-810

*(For Project Payment Requests):*

Remaining project budget: $40,100
Amount of Current Payment Request: $36,119
Anticipated Future Payment Requests: $1,200

###

**Attachments:**

1. Monroe Truck Equipment Quote

1151 W Main Avenue
DePere, WI 54115
**Sales Rep:** Troy Redfearn
**Ph:** (920) 360-4446
**www.MonroeTruck.com**

**J.O. #**
**Quotation ID:** 2MAW003005
**Date:** 5/26/2021
**Valid thru:** 6/26/2021
**Terms:** NET 30
**Quoted by:** Mark Woelfel
**Ph/Fax:** 920-347-4181 / 920-336-8118

**Quoted to:**
GREENVILLE, VILLAGE OF (ATTN: )
W6895-B PARKVIEW DRIVE
PO BOX 60
GREENVILLE, WI 54942
**Ph:** 920-757-7276 **/ Fax:** 920-757-0543
**Email:**

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

| Description | Amount |
|---|---|

MONROE TRIP EDGE REVERSIBLE PLOW
- MPPJ45R12-ISTT
- 3/8" POLY MOLDBOARD
- (10) 1/2" ONE-PIECE FLAME CUT VERTICLE RIBS
- 4" X 4" X 3/4" BOTTOM MOLDBOARD ANGLE
- TOP PUNCH ¾" x 8" CUTTING EDGE
- 3-1/2" X 3-1/2" X 1/2" SEMI-CIRCLE
- (2) 3" X 10" DOUBLE ACTING POWER REVERSE CYLINDERS WITH CUSHION VALVE
- BUILT-IN MONROE LEVEL LIFT ASSEMBLY
- SIX 3/4" ADJUSTABLE TORSION SPRINGS
- PUSHFRAME 100% CONTINUOUSLY WELDED
- MOLDBOARD POLY ORANGE
- PUSH FRAME POWDER COATED BLACK
- 36" MARKERS INSTALLED
- PLOW PORTION PIN HITCH
- RUBBER SNOW DEFLECTOR

MONROE LOADER SIDE PLOW HITCH
- STOPS DESIGNED INTO HITCH TO ALLOW HITCH TO LOCK IN EASILY
- VOLVO HOOKS INTERGRATED

10' MONROE DFPW HD DOUBLE FUNCTION PATROL WING
* PARA-GLIDE WING POST US PATENT NO 8,8596.376
- RIGHT SIDE MOUNT
- REAR MOUNTED CROSS TUBE, RIGHT
- 3/16" TAPERED MOLDBOARD - 29" INTAKE 39" DISCHARGE
* TORSION TRIP EDGE
* 4X19" DECELL FRONT HEEL LIFT CYLINDER
- 3" HD FIXED PUSHARM
- WING STOP
- MOLDBOARD POWDER COATED ORANGE
- HARDWARE POWDER COATED BLACK
* WING HEEL LIGHT
* PLUMBED TO LOADER HYDRAULIC SYSTEM

** LOADER DEALER WILL SUPPLY MALE AND FEMALE HYD QUICK COUPLER AT BOOM TIP.
** TRANSPORTATION OF LOADER WILL BE LOADER DEALERS RESPONSIBILTY.
** INSTALLED ON MACHINE WITH 4 AUX VALVE SECTIONS. THREE LINES TO BOOM TIP AND 4TH PLUMBED TO ARTICULATION POINT ON CURBSIDE.

**Quote Total:** $36,119.00

**Terms & Conditions**
- Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.
- State and Federal taxes will be added where applicable. **Out-of-state municipal entities may be subject to Wisconsin sales tax.**
- Restocking fees may be applicable for cancelled orders.
- MTE is not responsible or liable for equipment that does not meet local/state regulations if those laws are not made known at time of order.

By signing and accepting this quote, the customer agrees to the terms listed above and has confirmed that all chassis information listed above is accurate to chassis specs.

| Re-Assign (Required for all pool units): | ☐ Fleet | ☐ Retail | Customer P.O. Number: | Dealer Code: | Sourcewell Member Number: |
|---|---|---|---|---|---|

| Description | | | | Amount |
|---|---|---|---|---|
| MSO/MCO (ONLY check if legally required): | ☐ MCO | ☐ MSO | | |
| Customer Signature: | | | Date of Acceptance: | |

*"Village of Greenville"*

# AGENDA MEMORANDUM

| | |
|---|---|
| **To:** | Honorable Village President and Trustees |
| **From:** | Jordan Jolma, Civil Engineer |
| **Date:** | June 14, 2021 |
| **RE:** | **A-21 Change Order #1 for $45,326.50** |

**ACTION TYPE:** Approval/Denial.

**BACKGROUND & SUMMARY:** The Contract A-21 Greenwood Road Reconstruction Project was previously awarded to Kruczek Construction, Inc. at the March 2nd Board meeting.

The purpose of Change Order #1 is to revise one bid item for the Contract A-21 project. As a portion of the new roadway base has been installed over the past two weeks, we have encountered more poorly performing subgrade than planned. As a result, we expect to have a considerable amount of additional excavation beyond subgrade above the estimated quantities. Due to the poor subgrade, we plan to install geotextile fabric under the entire roadway to provide better long-term performance and prevent future failures of the roadway.

The bid documents for the project included 2,000 SY of Geotextile Fabric - Type SAS to be installed as ordered. With the additional fabric to be installed, the Contractor is requesting a new unit price for the additional quantity installed above plan quantity as compensation for the cost incurred purchasing through the supplier who has increased the unit price since the project was bid. The project is still anticipated to fall within budget due with the additional subgrade work performed.

**STAFF RECOMMENDATION:** Staff recommends the Board approves as proposed. If the Board is in agreement, the following motion may be made*: **Motion to approve A-21 Change Order #1 for $45,326.50.***

**POLICY/PLAN REFERENCE(S):**

1. Town Purchasing Policy – Adopted August 2017

**FISCAL IMPACT & PROJECT STATUS:**

Is there a fiscal impact? Yes, $45,326.50
Is it currently budgeted or planned? Yes
Amount budgeted: $4,886,615.00 (Public Works - $2,110,001.00 / Water - $1,024,758.00 / Sanitary Sewer - $849,356.00 / Storm Sewer - $902,500.00)
Account #: 400-5730-820-2009 / 610-39500-61006 / 620-39500-62004 / 630-39500-63025

*(For Project Payment Requests):* Public Works

Remaining project budget: $1,981,269.19
Amount of Current Payment Request: None at this time
Anticipated Future Payment Requests: $1,614,436.80
Previous Expenditures: Design ($84,288.58) / Geotechnical ($4,098.00) / Construction ($28,305.02) = TOTAL $116,691.60

*(For Project Payment Requests):* Water

Remaining project budget: $659,619.00
Amount of Current Payment Request: None at this time
Anticipated Future Payment Requests: $424,017.09
Previous Expenditures: Design ($51,107.47) / Construction ($273,103.15) = TOTAL $324,210.62

*(For Project Payment Requests):* Sanitary Sewer

Remaining project budget: $496,778.39
Amount of Current Payment Request: None at this time
Anticipated Future Payment Requests: $353,753.47
Previous Expenditures: Design ($32,974.58) / Construction ($255,424.36) = TOTAL $288,398.94

*(For Project Payment Requests):* Storm Sewer

Remaining project budget: $201,193.54
Amount of Current Payment Request: None at this time
Anticipated Future Payment Requests: $863,740.35
Previous Expenditures: Design ($34,574.31) / Land Purchase ($383,920) = TOTAL $418,494.31

**###**

**Attachments:**

1. Change Order No. 1

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

☐ Owner ☐ Engineer
☐ Contractor ☐ Funding Agency

# SECTION 00 63 63
# CHANGE ORDER

**Change Order No.** 1

| | | | |
|---|---|---|---|
| Date of Issuance: | June 8, 2021 | Effective Date: | June 14, 2021 |
| Owner: | Village of Greenville | Owner's Contract No.: | |
| Contractor: | Kruczek Construction, Inc. | Contractor's Project No.: | |
| Engineer: | Cedar Corp | Engineer's Project No.: | 5992-0043 |
| Project: | Greenwood Road Reconstruction | Contract Name: | A21 |

The Contract is modified as follows upon execution of this Change Order:

Description: See attached.

Attachments: See attached.

| CHANGE IN CONTRACT PRICE | CHANGE IN CONTRACT TIMES *[note changes in Milestones if applicable]* |
|---|---|
| Original Contract Price:<br>$ 3,792,466.52 | Original Contract Times:<br>Substantial Completion: TBD<br>Ready for Final Payment: TBD<br>days or dates |
| [Increase] [Decrease] from previously approved Change Orders No. - to No. -:<br>$ 0 | [Increase] [Decrease] from previously approved Change Orders No. - to No. -:<br>Substantial Completion: 0<br>Ready for Final Payment: 0<br>Days |
| Contract Price prior to this Change Order:<br>$ 3,792,466.52 | Contract Times prior to this Change Order:<br>Substantial Completion:<br>Ready for Final Payment:<br>days or dates |
| [Increase] [~~Decrease~~] of this Change Order:<br>$ 45,326.50 | [Increase] [Decrease] of this Change Order:<br>Substantial Completion:<br>Ready for Final Payment:<br>days or dates |
| Contract Price incorporating this Change Order:<br>$ 3,837,793.02 | Contract Times with all approved Change Orders:<br>Substantial Completion:<br>Ready for Final Payment:<br>days or dates |

| RECOMMENDED: | ACCEPTED: | ACCEPTED: |
|---|---|---|
| By: _____ | By: _____ | By: _____ |
| Engineer (if required) | Owner (Authorized Signature) | Contractor (Authorized Signature) |
| Title: Project Manager | Title | Title VICE PRESIDENT |
| Date: 6/08/2021 | Date | Date 06/08/2021 |

Approved by Funding Agency (if applicable)

By: _____ Date: _____

Title: _____

# Change Order No. 1
# Village of Greenville
## Greenwood Road Reconstruction
## Contract "A-21"

1. The bid documents for the Greenwood Road Reconstruction project included 2,000 SY of Geotextile Fabric - Type SAS to be installed as ordered. Additional fabric beyond the bid quantity is anticipated to be installed. The Contractor is requesting a new unit price of the Geotextile Fabric for the additional quantity installed above plan quantity as compensation for the cost incurred purchasing through the supplier who has increased the unit price since the project was bid.

ADD:
Geotextile Fabric - Type SAS 16,850 SY @ $2.69/SY $45,326.50

No contract time associate with the change.

**Total Change Order No. 1 - Addition** **$45,326.50**

**KRUCZEK CONSTRUCTION INC.**

3636 Kewaunee Road ~ Green Bay, WI 54311
Phone (920) 863-6841 ~ Fax (920) 863-2771
"An Equal Opportunity Employer"

Jordan,

Kruczek Construction Inc is requesting a price change to the road fabric.
The price would be $2.69 Sy.
Our road contractor is requesting the price due to the over run on the project.
The Supplier has price increases daily
Please let me know if this is approved so that the fabric can be ordered before the price changes

Thank, you

Wally Kruczek , Vice President
Kruczek Construction Inc.

BROCKWHITE
CONSTRUCTION MATERIALS


St. Paul 651-647-0950 | Elk River 763-441-2004 | Duluth 218-628-2231 | Brainerd | St. Cloud 320-251-5060
Rochester 507-282-2421 | Mankato 507-388-1973 | Sioux Falls 605-339-1977 | Bismarck 701-222-3010 | Fargo 701-282-9255 | Milwaukee 262-785-4646 | Wausau 715-355-7551 | Appleton 920-730-7840 | Green Bay 920-432-6438
Madison 608-222-1220 | Bozeman 406-670-0564


Customer: ALL PLANHOLDERS

Project: Greenville Greenwood Rd Rdwy Reconstruction Contract A -21 - Outagamie County -

Bid Date: 02/25/2021 Greenville WI

Quote Valid If Accepted By: 03/25/2021

Freight Terms:

BW Reference #: 280

*Visit **www.BrockWhite.com** for product information, news & events, specials and more!*

***Special Notes or Arrangements:***

## MATERIAL QUOTATION

| Item # | Spec | Description | Est Qty | Unit | Price | Special Order |
|---|---|---|---|---|---|---|
| | | **Schedule A - Demo/Erosion Control** | | | | |
| A-10 | | Inlet Protection Type D | 43 | EA | $65.00 | |
| | | Inlet Protection Type FF - 4' x 300' Per Roll | | EA | $345.00 | |
| A-13 | | Sediment Log | 300 | LF | $2.20 | |
| A-14 | | WISDOT Silt Fence - 100' Roll w/Stakes | 3,000 | LF | $0.28 | |
| | | | | | | |
| | | **Schedule F Roadway** | | | | |
| F-9 | | Geotextile Fabric - Type SAS | 2,000 | SY | $0.85 | |
| | | | | | | |
| | | | | | | |
| | | Pondseal AquaBlok Bulk Bag - 2400 LBS Units | 15 | EA | $425.00 | |

**Taxes:** Sales Tax or other taxes are not included

**Delivery:** Unless other terms are noted, all material is FOB nearest Brock White branch. Customer to unload. All promises for delivery are estimated as closely as possible. Best efforts will be made to ship within time promised, but we make no guarantee to do so.

**Payment Terms:** Net 10th prox. Subject to approval of the Brock White's Credit Department. Brock White is a material supplier, not a subcontractor, we will not accept a contract calling for a retainer. A service charge of 1-1/2% per month will be added to all bills not paid in 30 days. This amounts to an annual service charge of 18% a year.

**Field Measurements:** By others

**Estimated Quantities:** Quantities shown are based on engineers estimates only and are subject to jobsite verification.

**Other Terms:** Brock White's standard terms and conditions apply, a copy of which will be provided upon request. This quote is subject to acceptance within 30 days, unless otherwise noted on the quote.

**Non-Stock/Special Orders:** Accepted with the understanding that cancellation cannot be made after the order has been placed. Excess material or material ordered by mistake may not be returned. Please request our return policy for additional information.

**Accepted:** **Date:** **Brock White Company** **Date:**

***Thank you for your business!***

**For questions or concerns contact your local sales rep or email USQUOTES@brockwhite.com**

BROCKWHITE
CONSTRUCTION MATERIALS
A CONSTRUCTION SUPPLY GROUP COMPANY

# QUOTE

BROCK WHITE COMPANY, LLC
4807 W PROSPECT AVE
APPLETON, WI 54914-9006

Phone: (920)730-7840
Toll Free:(800)236-8113
Fax: (920)730-7844

| UPC VENDOR | QUOTE DATE | ORDER NO. |
|---|---|---|
| 000000 | 06/07/21 | 14771609-00 |
| **TAKEN BY** | **P.O.NO.** | **PAGE #** |
| rcm | GREENVILLE | 1 |

CUST #: 14567

SHIP TO: RADTKE CONTRACTORS, INC
MARCUS 920-410-8746
GREENVILLE, WI 54942

CORRESPONDENCE TO: BROCK WHITE COMPANY, LLC
4807 W PROSPECT AVE
APPLETON, WI 54914-9006

BILL TO: RADTKE CONTRACTORS, INC
6408 CROSS RD
PO BOX 6000
WINNECONNE, WI 54986-6000

| JOB # | JOB NAME | |
|---|---|---|
| | | |
| **INSTRUCTIONS** | | **TERMS** |
| RCM | | NET30DAYS |
| **SHIP POINT** | **SHIP VIA** | **SHIPPED** |
| Brock White Appleton - 442 | BW TRUCK | |

| LINE NO. | PRODUCT AND DESCRIPTION | QUANTITY ORDERED | QUANTITY B.O. | QTY. SHIPPED | QTY. U/M | UNIT PRICE | AMOUNT (NET) |
|---|---|---|---|---|---|---|---|
| 1 | 0229012<br>GEOTEX 701 NONWOVEN 12.5' X 360' 500SY/RL<br>Interchange Prod: GEOTEX<br>1010048 | 34 | | | ROLL | 650.00 | 22100.00 |

1 Lines Total Qty Shipped Total

| | |
|---|---|
| Total | 22100.00 |
| Taxes | 1215.50 |
| Invoice Total | 23315.50 |

**Delivery:** FOB CSG, freight allowed. Customer to unload. All promises for delivery are estimated as closely as possible. Best efforts will be made to ship within time promised, but we make no guarantee to do so.

**Field Measurement:** By others

**Restocking Fee:** 20%

**Other Terms:** CSG's standard terms and conditions apply, a copy is available on the www.constructionsupplygroup.com website. This quote is subject to acceptance within thirty (30) days

**Non-Stock/Special Orders:** Are accepted with the understanding that cancellation cannot be made after the order has been placed. Excess material or material ordered by mistake may not be returned.

Last Page **This quotation is valid for 7 days. All shipments are based on F.O.B, unless otherwise noted.**

CSG carries a complete line of construction specialties. Please see our catalog or call us for more information. You may also visit us at WWW.CONSTRUCTIONSUPPLYGROUP.COM.

*"Village of Greenville"*

# AGENDA MEMORANDUM

| | |
|---|---|
| **To:** | Honorable Village President and Trustees |
| **From:** | Jordan Jolma, Civil Engineer |
| **Date:** | June 14, 2021 |
| **RE:** | **Contract A-21 Application for Payment No. 2 for $399,959.41** |

**ACTION TYPE:** Approval/Denial.

**BACKGROUND & SUMMARY:** Kruczek Construction, Inc. has requested a progress payment in accordance with the Standard Specifications for the Contract A-21 Greenwood Road Reconstruction Project. Staff has reviewed and prepared the attached Application for Payment No. 2 for construction items completed as of May 21, 2021 less a 5% retainer based on the contract agreement. Application for Payment No. 2 is in the amount of $399,959.41.

**STAFF RECOMMENDATION:** Staff recommends the Board approve as proposed. If the Board is in agreement, the following motion may be made: ***Motion to approve Contract A-21 Application for Payment No. 2 for $399,959.41 to Kruczek Construction, Inc.***

**POLICY/PLAN REFERENCE(S):**

1. Town Purchasing Policy – Adopted August 2017

**FISCAL IMPACT & PROJECT STATUS:**

Is there a fiscal impact? Yes, $399,959.41
Is it currently budgeted or planned? Yes
Amount budgeted: $4,886,615.00 (Public Works - $2,110,001.00 / Water - $1,024,758.00 / Sanitary Sewer - $849,356.00 / Storm Sewer - $902,500.00)
Account #: 400-5730-820-2009 / 610-39500-61006 / 620-39500-62004 / 630-39500-63025

*(For Project Payment Requests):* Public Works
Remaining project budget: $1,981,269.19
Amount of Current Payment Request: $12,040.21
Anticipated Future Payment Requests: $1,614,436.80
Previous Expenditures: Design ($84,288.58) / Geotechnical ($4,098.00) / Construction ($28,305.02) = TOTAL $116,691.60

*(For Project Payment Requests):* Water

Remaining project budget: $659,619.00
Amount of Current Payment Request: $40,928.38
Anticipated Future Payment Requests: $424,017.09
Previous Expenditures: Design ($51,107.47) / Construction ($273,103.15) = TOTAL $324,210.62

*(For Project Payment Requests):* Sanitary Sewer

Remaining project budget: $496,778.39
Amount of Current Payment Request: $64,178.67
Anticipated Future Payment Requests: $353,753.47
Previous Expenditures: Design ($32,974.58) / Construction ($255,424.36) = TOTAL $288,398.94

*(For Project Payment Requests):* Storm Sewer

Remaining project budget: $201,193.54
Amount of Current Payment Request: $282,812.15
Anticipated Future Payment Requests: $863,740.35
Previous Expenditures: Design ($34,574.31) / Land Purchase ($383,920) = TOTAL $418,494.31

**###**

**Attachments:**

1. Application for Payment No. 2

EJCDC ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

☐ Owner ☐ Engineer ☐ Contractor ☐ Funding Agency

# Contractor's Application for Payment No. 2

| | | |
|---|---|---|
| Application Period: 4/26/21 - 5/21/21 | | Application Date: 5/21/2021 |
| To (Owner): Village of Greenville | From (Contractor): Kruczek Construction, Inc.<br>3636 Kewaunee Road<br>Green Bay, WI 54311 | Via (Engineer): Cedar Corporation |
| Project: 2021 Greenwood Road Reconstruction | Contract: A-21 | |
| Owner's Contract No: A-21 | Contractor's Project No: | Engineer's Project No: 5992-0043 |

**Application For Payment**
**Change Order Summary**

Approved Change Orders

| Number | Additions | Deductions |
|---|---|---|
| | | |
| | | |
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| | | |
| TOTALS | | |
| NET CHANGE BY CHANGE ORDERS | | |

| | | | | |
|---|---|---|---|---|
| **1. ORIGINAL CONTRACT PRICE** | | | $ | **$3,792,466.52** |
| **2. Net change by Change Orders** | | | $ | |
| **3. Current Contract Price (Line 1 ± 2)** | | | $ | **$3,792,466.52** |
| **4. TOTAL COMPLETED AND STORED TO DATE** | | | | |
| **(Column I total on Progress Estimates)** | | | $ | **$1,007,149.41** |
| **5. RETAINAGE:** | | | | |
| **a. 5%** | **X** | $1,007,149.41 **Work Completed** | $ | **$50,357.47** |
| **b. 5%** | **X** | **Stored Material** | $ | |
| **c. Total Retainage (Line 5.a + Line 5.b)** | | | $ | **$50,357.47** |
| **6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)** | | | $ | **$956,791.94** |
| **7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)** | | | $ | **$556,832.53** |
| **8. AMOUNT DUE THIS APPLICATION** | | | $ | **$399,959.41** |

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor Signature**

By: Wally Kruczek Date: 5/27/2021

Payment of: $ $399,959.41
(Line 8 or other - attach explanation of the other amount)

is recommended by: Jordan Jolma (Engineer) 5/27/2021 (Date)

Payment of: $ $399,959.41
(Line 8 or other - attach explanation of the other amount)

is approved by: (Owner) (Date)

Approved by: Funding or Financing Entity (if applicable) (Date)

**Unit Price Progress Estimate**

# Contractor's Application

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|---|---|---|---|---|---|---|---|---|---|---|---|
| **Project:** | 2021 Greenwood Road Reconstruction | | | | | **Application Number:** | 2 | | | | |
| **Application Period:** | 4/26/21 - 5/21/21 | | | | | **Application Date:** | May 21, 2021 | | | | |
| A | | | | B | C | D | E | F | G | H | I | J |
| Item | | Estimated Bid Quantity | Unit Price | Quantity Completed | | | | | | Total Completed & Stored to Date (C+E+G) | | % Comp. |
| | | | | Previous Applications | | This Application | | Materials Stored | | | | |
| Bid No. | Description | | | Quantity | Amount | Quantity | Amount | Quantity | Amount | Quantity | Amount | |
| **SCHEDULE A - DEMOLITION/EROSION CONTROL:** | | | | | | | | | | | | |
| A-1 | MOBILIZATION | 1 L.S. | $79,979.02 | 0.25 | $19,994.76 | 0.1 | $7,997.90 | | | 0.35 | $27,992.66 | 35.0% |
| A-2 | TRAFFIC CONTROL | 1 L.S. | $9,000.00 | 0.2 | $1,800.00 | 0.2 | $1,800.00 | | | 0.4 | $3,600.00 | 40.0% |
| A-3 | SAWCUT CONCRETE PAVEMENT | 360 L.F. | $4.25 | | | 12 | $51.00 | | | 12 | $51.00 | 3.3% |
| A-4 | SAWCUT ASPHALT PAVEMENT | 1000 L.F. | $1.20 | | | | | | | | | |
| A-5 | ASPHALT PAVEMENT REMOVAL/PULVERIZING OF ROADWAY | 15400 S.Y. | $0.50 | 5500 | $2,750.00 | 2500 | $1,250.00 | | | 8000 | $4,000.00 | 51.9% |
| A-6 | ASPHALT AND CONCRETE DRIVEWAY PAVEMENT REMOVAL | 3100 S.Y. | $1.50 | | | | | | | | | |
| A-7 | REMOVE CURB AND GUTTER | 280 L.F. | $2.00 | | | | | | | | | |
| A-8 | ROCK BAG (SILT FENCE RELIEF-5 BAGS PER LOCATION) | 1 EA. | $75.00 | | | | | | | | | |
| A-9 | INLET PROTECTION TYPE B | 28 EA. | $70.00 | | | | | | | | | |
| A-10 | INLET PROTECTION TYPE D | 43 EA. | $100.00 | | | | | | | | | |
| A-11 | LOG TYPE DITCH CHECK | 63 EA. | $85.00 | 60 | $5,100.00 | | | | | 60 | $5,100.00 | 95.2% |
| A-12 | CULVERT PIPE CHECK (5 BAGS PER LOCATION) | 22 EA. | $75.00 | 2 | $150.00 | 3 | $225.00 | | | 5 | $375.00 | 22.7% |
| A-13 | SEDIMENT LOG | 300 L.F. | $10.00 | | | | | | | | | |
| A-14 | SILT FENCE | 3000 L.F. | $2.00 | | | | | | | | | |
| A-15 | STONE TRACKING PAD | 2 EA. | $900.00 | | | | | | | | | |
| A-16 | SALVAGE RETAINING WALL | 100 L.F. | $10.00 | | | | | | | | | |
| A-17 | REPLACE RETAINING WALL | 100 L.F. | $35.00 | | | | | | | | | |
| A-18 | SALVAGE FENCE | 60 L.F. | $10.00 | | | 80 | $800.00 | | | 80 | $800.00 | 133.3% |
| A-19 | REPLACE FENCE | 60 L.F. | $20.00 | | | | | | | | | |
| A-20 | REMOVE TREE | 37 EA. | $550.00 | | | 1 | $550.00 | | | 1 | $550.00 | 2.7% |
| A-21 | REMOVE BUSH | 16 EA. | $100.00 | | | | | | | | | |
| A-22 | TREE TRIMMING | 300 S.Y. | $10.00 | | | | | | | | | |
| A-23 | ALLOWANCES | 20000 DOL | $1.00 | | | | | | | | | |
| | **SUBTOTAL SCHEDULE A - DEMOLITION/EROSION CONTROL:** | | | | **$29,794.76** | | **$12,673.90** | | | | **$42,468.66** | |
| **SCHEDULE B - SANITARY SEWER:** | | | | | | | | | | | | |
| B-1 | ABANDON EXISTING SANITARY SEWER | 1320 L.F. | $3.00 | | | | | | | | | |
| B-2 | ABANDON EXISTING SANITARY SEWER LATERAL | 70 L.F. | $3.50 | | | | | | | | | |
| B-3 | ABANDON EXISTING SANITARY SEWER MANHOLES | 4 EA. | $600.00 | | | | | | | | | |
| B-4 | 4" SANITARY SEWER LATERAL - NATIVE BACKFILL | 700 L.F. | $62.00 | 120 | $7,440.00 | 239 | $14,818.00 | | | 359 | $22,258.00 | 51.3% |
| B-5 | 4" SANITARY SEWER LATERAL - SELECT BACKFILL | 970 L.F. | $116.50 | 216 | $25,164.00 | 429 | $49,978.50 | | | 645 | $75,142.50 | 66.5% |
| B-6 | 4" SANITARY SEWER RISER - SELECT BACKFILL | 200 L.F. | $288.00 | | | | | | | | | |
| B-7 | 8" PVC SANITARY SEWER - SELECT BACKFILL | 3375 L.F. | $90.75 | 2285 | $207,363.75 | | | | | 2285 | $207,363.75 | 67.7% |
| B-8 | 8"x4" WYE | 43 EA. | $80.00 | 19 | $1,520.00 | | | | | 19 | $1,520.00 | 44.2% |

**Unit Price Progress Estimate**

# Contractor's Application

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|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Project:** | 2021 Greenwood Road Reconstruction | | | | | | **Application Number:** | 2 | | | | |
| **Application Period:** | 4/26/21 - 5/21/21 | | | | | | **Application Date:** | May 21, 2021 | | | | |
| A | | | | B | C | D | E | F | G | H | I | J |
| Item | | Estimated Bid Quantity | Unit Price | Quantity Completed | | | | | | Total Completed & Stored to Date (C+E+G) | | % Comp. |
| | | | | Previous Applications | | This Application | | Materials Stored | | | | |
| Bid No. | Description | | | Quantity | Amount | Quantity | Amount | Quantity | Amount | Quantity | Amount | |
| B-9 | BENTONITE CLAY DAM | 55 EA. | $230.00 | 6 | $1,380.00 | 12 | $2,760.00 | | | 18 | $4,140.00 | 32.7% |
| B-10 | PIPE FOUNDATION STABILIZATION, AS ORDERED | 100 C.Y. | $22.00 | | | | | | | | | |
| B-11 | 4' DIAMETER MANHOLES | 104 V.F. | $325.00 | 80 | $26,000.00 | | | | | 80 | $26,000.00 | 76.9% |
| B-12 | ADJUST EXISTING SANITARY MANHOLE | 3 EA. | $575.00 | | | | | | | | | |
| B-13 | RECONSTRUCT EXISTING SANITARY MANHOLE | 2 EA. | $1,250.00 | | | | | | | | | |
| B-14 | SANITARY SEWER/SERVICE DIG DOWN | 5 EA. | $2,375.00 | | | | | | | | | |
| B-15 | CONNECT TO EXISTING SANITARY MANHOLE DROP | 1 EA. | $1,250.00 | | | | | | | | | |
| B-16 | CONNECT TO EXISTING 8" SANITARY SEWER | 3 EA. | $950.00 | | | | | | | | | |
| B-17 | CONNECT NEW LATERAL TO EXISTING SANITARY MAIN (RCP OR PVC) | 1 EA. | $3,500.00 | | | | | | | | | |
| B-18 | FURNISH INTERNAL CHIMNEY SEAL, INSTALLED BY OWNER | 15 EA. | $300.00 | | | | | | | | | |
| B-19 | TELEVISING SANITARY SEWER | 3375 L.F. | $1.35 | | | | | | | | | |
| B-20 | SANITARY SEWER MANHOLE REHABILITATION (E11216) | 1 EA. | $900.00 | | | | | | | | | |
| B-21 | TRACER WIRE SIGNAL CONNECTION BOX, AS ORDERED (SEWER) | 56 EA. | $70.00 | | | | | | | | | |
| B-22 | 10"x4" WYE | 12 EA. | $850.00 | | | | | | | | | |
| | **SUBTOTAL SCHEDULE B - SANITARY SEWER:** | | | | **$268,867.75** | | **$67,556.50** | | | | **$336,424.25** | |
| **SCHEDULE C - WATER MAIN:** | | | | | | | | | | | | |
| C-1 | ABANDON EXISTING WATER MAIN AND HYDRANT LEADS | 1 L.S. | $15,000.00 | | | | | | | | | |
| C-2 | ABANDON EXISTING VALVES AND VALVE BOXES | 1 L.S. | $3,500.00 | | | | | | | | | |
| C-3 | ABANDON EXISTING WATER SERVICE CORPORATION AND CURB VALVES | 1 EA. | $300.00 | | | | | | | | | |
| C-4 | REMOVE EXISTING HYDRANT | 9 EA. | $650.00 | | | | | | | | | |
| C-5 | 6" WATER MAIN/HYDRANT LEAD - NATIVE BACKFILL | 30 L.F. | $100.00 | 12 | $1,200.00 | | | | | 12 | $1,200.00 | 40.0% |
| C-6 | 6" WATER MAIN/HYDRANT LEAD - SELECT BACKFILL | 150 L.F. | $82.00 | 36 | $2,952.00 | | | | | 36 | $2,952.00 | 24.0% |
| C-7 | 8" WATER MAIN/HYDRANT LEAD - NATIVE BACKFILL | 230 L.F. | $62.50 | 74 | $4,625.00 | | | | | 74 | $4,625.00 | 32.2% |
| C-8 | 8" WATER MAIN/HYDRANT LEAD - SELECT BACKFILL | 4735 L.F. | $75.00 | 2440 | $183,000.00 | | | | | 2440 | $183,000.00 | 51.5% |
| C-9 | PIPE FOUNDATION STABILIZATION, AS ORDERED | 100 C.Y. | $23.00 | 5 | $115.00 | | | | | 5 | $115.00 | 5.0% |
| C-10 | 6" VALVES | 12 EA. | $1,500.00 | 5 | $7,500.00 | | | | | 5 | $7,500.00 | 41.7% |
| C-11 | 8" VALVES | 26 EA. | $2,050.00 | 14 | $28,700.00 | | | | | 14 | $28,700.00 | 53.8% |

**Unit Price Progress Estimate**

# Contractor's Application

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Project:** | 2021 Greenwood Road Reconstruction | | | | | **Application Number:** | 2 | | | | |
| **Application Period:** | 4/26/21 - 5/21/21 | | | | | **Application Date:** | May 21, 2021 | | | | |
| A | | | | B | C | D | E | F | G | H | I | J |
| Item | | Estimated Bid Quantity | Unit Price | Quantity Completed | | | | | | Total Completed & Stored to Date (C+E+G) | | % Comp. |
| | | | | Previous Applications | | This Application | | Materials Stored | | | | |
| Bid No. | Description | | | Quantity | Amount | Quantity | Amount | Quantity | Amount | Quantity | Amount | |
| C-12 | 8'-0" BURY HYDRANT | 8 EA. | $4,900.00 | 4 | $19,600.00 | | | | | 4 | $19,600.00 | 50.0% |
| C-13 | 8'-6" BURY HYDRANT | 3 EA. | $5,000.00 | | | | | | | | | |
| C-14 | CONNECTION TO EXISTING 6" WATER MAIN/HYDRANT LEAD | 1 EA. | $1,200.00 | | | | | | | | | |
| C-15 | CONNECTION TO EXISTING 8" WATER MAIN | 10 EA. | $1,675.00 | 4 | $6,700.00 | 1 | $1,675.00 | | | 5 | $8,375.00 | 50.0% |
| C-16 | 1.25" WATER SERVICE CORPORATION AND CURB VALVES | 48 EA. | $640.00 | 12 | $7,680.00 | 15 | $9,600.00 | | | 27 | $17,280.00 | 56.3% |
| C-17 | 2" WATER SERVICE CORPORATION AND CURB VALVES | 2 EA. | $1,375.00 | | | | | | | | | |
| C-18 | WATER SERVICE, OPEN CUT HDPE, 1.25" NATIVE BACKFILL | 600 L.F. | $56.50 | 145 | $8,192.50 | 180 | $10,170.00 | | | 325 | $18,362.50 | 54.2% |
| C-19 | WATER SERVICE, OPEN CUT HDPE, 1.25" SELECT BACKFILL | 1100 L.F. | $63.75 | 270 | $17,212.50 | 330 | $21,037.50 | | | 600 | $38,250.00 | 54.5% |
| C-20 | WATER SERVICE, OPEN CUT HDPE, 2" NATIVE BACKFILL | 25 L.F. | $73.50 | | | | | | | | | |
| C-21 | WATER SERVICE, OPEN CUT HDPE, 2" SELECT BACKFILL | 20 L.F. | $95.00 | | | | | | | | | |
| C-22 | WATER MAIN DIG DOWNS | 1 EA. | $300.00 | | | 2 | $600.00 | | | 2 | $600.00 | 200.0% |
| C-23 | TRACER WIRE SIGNAL CONNECTION BOX, AS ORDERED (HYDRANTS) | 11 EA. | $70.00 | | | | | | | | | |
| C-24 | TRACER WIRE SIGNAL CONNECTION BOX, AS ORDERED (WATER SERVICE) | 50 EA. | $70.00 | | | | | | | | | |
| | **SUBTOTAL SCHEDULE C - WATER MAIN:** | | | | **$287,477.00** | | **$43,082.50** | | | | **$330,559.50** | |
| **SCHEDULE D - STORM WATER MANAGEMENT FACILITY (POND):** | | | | | | | | | | | | |
| D-1 | CLEARING & GRUBBING (N1538 GREENWOOD ROAD) | 1 L.S. | $25,000.00 | | | | | | | | | |
| D-2 | REMOVAL OF MISCELLANEOUS YARD WASTE | 1 L.S. | $6,700.00 | | | | | | | | | |
| D-3 | REMOVAL OF PRIVATE UTILITIES | 1 L.S. | $1,000.00 | | | | | | | | | |
| D-4 | DEMOLITION OF HOUSE AND OUTBUILDINGS | 1 L.S. | $25,000.00 | | | | | | | | | |
| D-5 | REMOVE FENCE | 365 L.F. | $3.35 | | | | | | | | | |
| D-6 | REMOVE RETAINING WALL | 95 L.F. | $2.00 | | | | | | | | | |
| D-7 | COMMON EXCAVATION - STORM WATER POND (EST. 25,500 CY) | 1 L.S. | $200,000.00 | | | | | | | | | |
| D-8 | TURF REINFORCEMENT MAT - EMERGENCY OVERFLOW | 75 S.Y. | $15.00 | | | | | | | | | |
| D-9 | BENTONITE CLAY DAM | 3 EA. | $300.00 | | | | | | | | | |
| D-10 | RIPRAP/ POND STONE WEEPER | 210 S.Y. | $38.00 | | | | | | | | | |
| D-11 | RESTORATION - HYDROSEED/HYDROMULCH, SEED, TOPSOIL, FERTILIZER - POND SLOPES AND BERMS | 4300 S.Y. | $3.30 | | | | | | | | | |

**Unit Price Progress Estimate**

# Contractor's Application

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Project:** | 2021 Greenwood Road Reconstruction | | | | | | **Application Number:** | 2 | | | | |
| **Application Period:** | 4/26/21 - 5/21/21 | | | | | | **Application Date:** | May 21, 2021 | | | | |
| A | | | | B | C | D | E | F | G | H | I | J |
| Item | | Estimated Bid Quantity | Unit Price | **Quantity Completed** | | | | | | Total Completed & Stored to Date (C+E+G) | | % Comp. |
| Bid No. | Description | | | Previous Applications | | This Application | | Materials Stored | | | | |
| | | | | Quantity | Amount | Quantity | Amount | Quantity | Amount | Quantity | Amount | |
| D-12 | RESTORATION - HYDROSEED/HYDROMULCH, TOPSOIL, FERTILIZER - DISTURBED AREAS OUTSIDE | 5000 S.Y. | $3.00 | | | | | | | | | |
| | **SCHEDULE D - STORM WATER MANAGEMENT FACILITY (POND):** | | | | | | | | | | | |
| **SCHEDULE E - STORM SEWER:** | | | | | | | | | | | | |
| E-1 | REMOVE EXISTING CULVERT PIPE | 2200 L.F. | $2.00 | | | 105 | $210.00 | | | 105 | $210.00 | 4.8% |
| E-2 | REMOVE EXISTING STORM SEWER INLET | 1 EA. | $325.00 | | | | | | | | | |
| E-3 | 4" STORM SEWER LATERAL - NATIVE BACKFILL | 730 L.F. | $30.00 | | | 345 | $10,350.00 | | | 345 | $10,350.00 | 47.3% |
| E-4 | 4" STORM SEWER LATERAL - SELECT BACKFILL | 900 L.F. | $41.25 | | | 490 | $20,212.50 | | | 490 | $20,212.50 | 54.4% |
| E-5 | 4" PERFORATED POLYETHELYNE PIPE WITH FILTER FABRIC | 3400 L.F. | $16.00 | | | | | | | | | |
| E-6 | 4" CL 52 DUCTILE IRON PIPE - NATIVE BACKFILL | 42 L.F. | $64.50 | | | | | | | | | |
| E-7 | 6" STORM SEWER - NATIVE BACKFILL | 450 L.F. | $25.50 | | | | | | | | | |
| E-8 | 8" STORM SEWER - NATIVE BACKFILL | 1050 L.F. | $32.75 | | | 212 | $6,943.00 | | | 212 | $6,943.00 | 20.2% |
| E-9 | 8" STORM SEWER - SELECT BACKFILL | 425 L.F. | $38.00 | | | 166 | $6,308.00 | | | 166 | $6,308.00 | 39.1% |
| E-10 | 12" STORM SEWER - NATIVE BACKFILL | 60 L.F. | $54.50 | | | 6 | $327.00 | | | 6 | $327.00 | 10.0% |
| E-11 | 12" STORM SEWER - SELECT BACKFILL | 1050 L.F. | $52.75 | | | 280 | $14,770.00 | | | 280 | $14,770.00 | 26.7% |
| E-12 | 15" STORM SEWER - NATIVE BACKFILL | 25 L.F. | $58.00 | | | | | | | | | |
| E-13 | 15" STORM SEWER - SELECT BACKFILL | 375 L.F. | $51.00 | | | 270 | $13,770.00 | | | 270 | $13,770.00 | 72.0% |
| E-14 | 18" STORM SEWER - NATIVE BACKFILL | 20 L.F. | $62.00 | | | 24 | $1,488.00 | | | 24 | $1,488.00 | 120.0% |
| E-15 | 18" STORM SEWER - SELECT BACKFILL | 1270 L.F. | $59.75 | | | 935 | $55,866.25 | | | 935 | $55,866.25 | 73.6% |
| E-16 | 21" STORM SEWER - NATIVE BACKFILL | 305 L.F. | $52.00 | | | | | | | | | |
| E-17 | 21" STORM SEWER - SELECT BACKFILL | 35 L.F. | $63.40 | | | | | | | | | |
| E-18 | 24" STORM SEWER - SELECT BACKFILL | 170 L.F. | $67.00 | | | | | | | | | |
| E-19 | 27" STORM SEWER - SELECT BACKFILL | 670 L.F. | $70.50 | | | | | | | | | |
| E-20 | 30" STORM SEWER - SELECT BACKFILL | 535 L.F. | $76.30 | | | 177 | $13,505.10 | | | 177 | $13,505.10 | 33.1% |
| E-21 | 30"x19" STORM SEWER - NATIVE BACKFILL | 10 L.F. | $94.00 | | | | | | | | | |
| E-22 | 30"x19" STORM SEWER - SELECT BACKFILL | 30 L.F. | $99.00 | | | | | | | | | |
| E-23 | 36" STORM SEWER - NATIVE BACKFILL | 125 L.F. | $81.00 | | | | | | | | | |
| E-24 | 36" STORM SEWER - SELECT BACKFILL | 800 L.F. | $86.20 | | | 732 | $63,098.40 | | | 732 | $63,098.40 | 91.5% |
| E-25 | 45"x29" STORM SEWER - NATIVE BACKFILL | 400 L.F. | $115.00 | | | | | | | | | |
| E-26 | 45"x29" STORM SEWER - SELECT BACKFILL | 30 L.F. | $139.75 | | | | | | | | | |
| E-27 | STORM MANHOLE, TYPE S, 4' DIA. | 12 EA. | $2,725.00 | | | 6 | $16,350.00 | | | 6 | $16,350.00 | 50.0% |
| E-28 | STORM MANHOLE, TYPE S, 5' DIA. | 4 EA. | $3,560.00 | | | 1 | $3,560.00 | | | 1 | $3,560.00 | 25.0% |
| E-29 | STORM MANHOLE, TYPE S, 8' DIA. | 4 EA. | $6,050.00 | | | | | | | | | |
| E-30 | STORM MANHOLE, STANDARD, 5' DIA. | 35 V.F. | $425.75 | | | 21 | $8,940.75 | | | 21 | $8,940.75 | 60.0% |
| E-31 | STORM MANHOLE, STANDARD, 6' DIA. | 14 V.F. | $612.00 | | | 14 | $8,568.00 | | | 14 | $8,568.00 | 100.0% |
| E-32 | STORM MANHOLE, OUTLET STRUCTURE, 8' DIA. | 6.1 V.F. | $1,220.00 | | | | | | | | | |

**Unit Price Progress Estimate** **Contractor's Application**

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Project:** | 2021 Greenwood Road Reconstruction | | | | | | **Application Number:** | 2 | | | | |
| **Application Period:** | 4/26/21 - 5/21/21 | | | | | | **Application Date:** | May 21, 2021 | | | | |
| A | | | | B | C | D | E | F | G | H | I | J |
| Item | | Estimated Bid Quantity | Unit Price | **Quantity Completed** | | | | | | Total Completed & Stored to Date (C+E+G) | | % Comp. |
| | | | | Previous Applications | | This Application | | Materials Stored | | | | |
| Bid No. | Description | | | Quantity | Amount | Quantity | Amount | Quantity | Amount | Quantity | Amount | |
| E-33 | STORM CATCH BASIN, 2'X3' - TYPE A | 34 EA. | $2,200.00 | | | 13 | $28,600.00 | | | 13 | $28,600.00 | 38.2% |
| E-34 | STORM CATCH BASIN, TYPE C | 3 EA. | $2,130.00 | | | 2 | $4,260.00 | | | 2 | $4,260.00 | 66.7% |
| E-35 | 12" RCP YARD DRAIN | 28 EA. | $1,550.00 | | | 11 | $17,050.00 | | | 11 | $17,050.00 | 39.3% |
| E-36 | CLEANOUT, EXTERIOR | 7 EA. | $600.00 | | | 1 | $600.00 | | | 1 | $600.00 | 14.3% |
| E-37 | CONNECT TO EXISTING SUMP DISCHARGE | 13 EA. | $175.00 | | | 4 | $700.00 | | | 4 | $700.00 | 30.8% |
| E-38 | 8" CMP APRON ENDWALL | 2 EA. | $150.00 | | | | | | | | | |
| E-39 | 12" APRON ENDWALL | 8 EA. | $310.00 | | | 2 | $620.00 | | | 2 | $620.00 | 25.0% |
| E-40 | 18" APRON ENDWALL | 2 EA. | $800.00 | | | 2 | $1,600.00 | | | 2 | $1,600.00 | 100.0% |
| E-41 | 30"x19" APRON ENDWALL | 2 EA. | $1,950.00 | | | | | | | | | |
| E-42 | 36" APRON ENDWALL | 2 EA. | $2,800.00 | | | | | | | | | |
| E-43 | 45"x29" APRON ENDWALL | 2 EA. | $2,800.00 | | | | | | | | | |
| E-44 | INSULATION | 215 S.Y. | $8.00 | | | | | | | | | |
| E-45 | TRACER WIRE SIGNAL CONNECTION BOX, AS ORDERED (STORM) | 57 EA. | $70.00 | | | | | | | | | |
| | **SUBTOTAL SCHEDULE E - STORM SEWER:** | | | | | | **$297,697.00** | | | | **$297,697.00** | |
| **SCHEDULE F - ROADWAY:** | | | | | | | | | | | | |
| F-1 | COMMON EXCAVATION - ROADWAY (EST. 18,200 CY) | 1 L.S. | $139,000.00 | | | | | | | | | |
| F-2 | EXCAVATION BELOW SUBGRADE (EBS), AS ORDERED | 400 C.Y. | $22.00 | | | | | | | | | |
| F-3 | 4" CONCRETE SIDEWALK | 35600 S.F. | $5.50 | | | | | | | | | |
| F-4 | 6" CONCRETE SIDEWALK/DRIVEWAY | 16300 S.F. | $5.70 | | | | | | | | | |
| F-5 | 30" BARRIER CURB AND GUTTER | 9020 L.F. | $11.20 | | | | | | | | | |
| F-6 | CRUSHED AGGREGATE BASE, 1-1/4" | 4500 C.Y. | $16.00 | | | | | | | | | |
| F-7 | CRUSHED AGGREGATE BASE, 3" | 5300 C.Y. | $15.50 | | | | | | | | | |
| F-8 | CRUSHED AGGREGATE BASE COURSE, SHOULDER | 700 L.F. | $3.50 | | | | | | | | | |
| F-9 | GEOTEXTILE FABRIC - TYPE SAS, AS ORDERED | 2000 S.Y. | $2.00 | | | | | | | | | |
| F-10 | 1-3/4" HMA PAVEMENT 4 LT 58-28S, BINDER COURSE (ROADWAY) | 850 S.Y. | $11.00 | | | | | | | | | |
| F-11 | 2-1/4" HMA PAVEMENT 3 LT 58-28S, BINDER COURSE (ROADWAY) | 19000 S.Y. | $7.00 | | | | | | | | | |
| F-12 | 2" HMA PAVEMENT 4 LT 58-28S (DRIVEWAY & SHARED USE PATH) | 775 S.Y. | $23.50 | | | | | | | | | |
| F-13 | PAVEMENT MARKING - LINES (CENTERLINE - 4" DOUBLE YELLOW) | 4300 L.F. | $1.25 | | | | | | | | | |
| F-14 | PAVEMENT MARKING - LINES (SINGLE - 4" WHITE) | 8100 L.F. | $0.65 | | | | | | | | | |
| F-15 | PAVEMENT MARKING - LINES (SINGLE - 6" WHITE) | 1050 L.F. | $7.50 | | | | | | | | | |
| F-16 | PAVEMENT MARKING - LINES (SINGLE - 12" WHITE) | 175 L.F. | $9.50 | | | | | | | | | |

**Unit Price Progress Estimate**

# Contractor's Application

| | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Project:** | 2021 Greenwood Road Reconstruction | | | | | **Application Number:** | 2 | | | | |
| **Application Period:** | 4/26/21 - 5/21/21 | | | | | **Application Date:** | May 21, 2021 | | | | |
| A | | | | B | C | D | E | F | G | H | I | J |
| Item | | Estimated Bid Quantity | Unit Price | **Quantity Completed** | | | | | | Total Completed & Stored to Date (C+E+G) | | % Comp. |
| | | | | Previous Applications | | This Application | | Materials Stored | | | | |
| Bid No. | Description | | | Quantity | Amount | Quantity | Amount | Quantity | Amount | Quantity | Amount | |
| F-17 | PAVEMENT MARKING - LINES (SINGLE - 18" WHITE) | 225 L.F. | $12.00 | | | | | | | | | |
| F-18 | PAVEMENT MARKING - LINES (SINGLE - 24" WHITE) | 330 L.F. | $16.00 | | | | | | | | | |
| F-19 | SALVAGE EXISTING TRAFFIC CONTROL SIGNS | 24 EA. | $50.00 | | | | | | | | | |
| F-20 | SALVAGE EXISTING FIRE NUMBER SIGNS | 44 EA. | $39.00 | | | | | | | | | |
| F-21 | CONCRETE SPEED TABLES | 575 S.Y. | $62.00 | | | | | | | | | |
| F-22 | RESTORATION - SEED, EROSION MAT, TOPSOIL & FERTILIZER | 5300 S.Y. | $6.00 | | | | | | | | | |
| F-23 | RESTORATION - SEED, MULCH, TOPSOIL & FERTILIZER | 6500 S.Y. | $3.60 | | | | | | | | | |
| F-24 | DITCH CLEANING EXCAVATION | 200 T.Y. | $18.00 | | | | | | | | | |
| F-25 | 3-1/2" HMA PAVEMENT 4 LT PATCHING - TWO LIFTS | 60 S.Y. | $40.00 | | | | | | | | | |
| F-26 | DETECTIBLE WARNING FIELD - RECTANGULAR (NATURAL GREY IRON) | 272 S.F. | $28.00 | | | | | | | | | |
| F-27 | DETECTIBLE WARNING FIELD - RADIAL (NATURAL GREY IRON) | 63 S.F. | $65.00 | | | | | | | | | |
| | **SUBTOTAL SCHEDULE F - ROADWAY:** | | | | | | | | | | | |
| **ALTERNATE NO. 3 (ADDITITVE) - ROADWAY ASPHALT 2022:** | | | | | | | | | | | | |
| ALT 3-1 | 1-3/4" HMA PAVEMENT 4 LT 58-28S, FINISH COURSE (ROADWAY) | 19850 S.Y. | $7.00 | | | | | | | | | |
| | **SUBTOTAL ALTERNATE NO. 3** | | | | | | | | | | | |
| **ALTERNATE NO. 4 - 1.25" WATER SERVICE TRACER BOX:** | | | | | | | | | | | | |
| ALT 4-1 | DEDUCT: TRACER WIRE SIGNAL CONNECTION BOX, AS ORDERED | 48 EA. | $35.00 | | | | | | | | | |
| ALT 4-2 | ADD: CATBOX CURB AND TRACER BOX FOR 1.25" WATER SERVICE | 48 EA. | $53.00 | | | | | | | | | |
| | **SUBTOTAL ALTERNATE NO. 4** | | | | | | | | | | | |
| | **TOTAL** | | | | **$586,139.51** | | **$421,009.90** | | | | **$1,007,149.41** | |

*"Village and Town of Greenville"*

# AGENDA MEMORANDUM

| | |
|---|---|
| **To:** | Honorable Village President, Town Chairman, Village Trustees, and Town Supervisors |
| **From:** | Travis Parish, Village Administrator |
| **Date:** | June 14th, 2021 |
| **RE:** | **Review of Municipal Services** |

**ACTION TYPE:** This item is for discussion purposes only.

**BACKGROUND & SUMMARY:** The town/village boards have requested a review of the current municipal services provided by both the town and village. The review will include services that are required to be provided, services that are currently being provided, and services that may or may not be needed or required in the future.

The purpose of this review is to evaluate all the services that are being provided to prepare for the next budget cycle.

This review is a continuation of the discussions that were held at the May 24th, 2021 joint Town/Village board meeting.

**STAFF RECOMMENDATION:** This is a discussion item only.

**POLICY/PLAN REFERENCE(S):**

1. Budget plan
2. Strategic plan

**FISCAL IMPACT & PROJECT STATUS:**

Is there a fiscal impact? None.
Is it currently budgeted or planned? N/A
Amount budgeted: $0

**###**

**Attachments:**

1. Service list
2. Previous discussion review and notes

# Service List
# Village of Greenville

| Municipal Services Required | Department | Currently Provided | Wisconsin Statute Number |
|---|---|---|---|
| Human resources | Administration Treasurer | Yes | SPS 332.203, 103.13, |
| Elections | Clerk | Yes | 61.25 |
| Recording and retention of meetings, ordinances, resolutions | Clerk | Yes | 61.25 |
| Countersign and record all licenses, commissions and permits | Clerk | Yes | 61.25 |
| Custodian of corporate seal | Clerk | Yes | 61.25 |
| Keep a minute book and finance book | Clerk | Yes | 61.25 |
| Draw and Countersign all orders on village treasury | Clerk | Yes | 61.25 |
| Stamp or endorse street trade permits | Clerk | Yes | 61.25 |
| Stamp or endorse traveling sales crew worker permits | Clerk | Yes | 61.25 |
| Deliver tax roll to treasurer and tax statements to the county | Clerk | Yes | 61.25 |
| Alcohol beverage licensing | Clerk | Yes | 125.04 |
| Dog licensing | Clerk | Yes | 174.05 |
| Receive all money belonging or accruing to the village | Treasurer | Yes | 61.26 |
| Deposit village fund in designated public depository | Treasurer | Yes | 61.26 |
| Pay money out of treasury | Treasurer | Yes | 61.26 |
| Maintained detailed account of all transactions | Treasurer | Yes | 61.26 |
| Collect all taxes | Treasurer | Yes | 61.26 |
| Assess all property in the village | Assessor | Contracted | 61.27 |
| Board of review | Clerk/Assessor | Yes | 70.46 |
| Master Plan for development of the village | Community Development | Yes | 61.35 |
| Zoning of wetlands in shoreland | Community Development | Yes | 61.351 |
| Construction site erosion control | Community Development | Yes | 61.354 |
| Enforcement of building codes | Community Development | Yes | 62.17 |
| Housing affordability report | Community Development | Yes | 66.10013 |
| Platting lands and recording and vacating plats | Community Development | Yes | 236 |

| | | | |
|---|---|---|---|
| MS4 Stormwater Permitting | Stormwater Utility | Yes | NR 216.07 |
| Municipal budget | Administration/ Treasurer | Yes | 65.90 |
| Levying taxes | Administration/ Clerk | Yes | 61.46 |
| Auditing of accounts | Administration/ Treasurer/Clerk | Yes | 61.51 |
| Contracts for public construction | Public Works | Yes | 61.54 |
| Police services | Outagamie County Sheriff | Contracted | 61.65 |
| Fire services | Fire Department | Yes | 61.65 |
| Charter ordinance | Clerk | Yes | 66.0101 |
| Fence viewers | Trustees Supervisors | Yes | 90.01 |
| Weights and measures | DATCP | Contracted | 98.04 |

| Municipal Services Not Required but Provided | Department | Currently Provided | Wisconsin State Statutes |
|---|---|---|---|
| Facility Maintenance | Administration Public Works | Yes | |
| Information Technology | Administration | Yes | |
| Legal | Administration | Contracted | |
| Media Publications (Newsletter, Webpage, Facebook | Clerk | Yes | |
| Notary | Clerk | Yes | |
| Permits (solicitation, special events, etc...) | Clerk | Yes | |
| Economic Development | CEED | Yes | |
| Historical preservation | CEED | Yes | |
| Zoning code | CEED | Yes | |
| TIF District | CEED | Yes | |
| Conditional/Special Use permits | CEED | Yes | |
| Engineering inspections | Engineering | Yes | |
| Field surveys | Engineering | Yes | |
| Field locates | Engineering | Yes | |
| Project agreements | Engineering | Yes | |
| Infrastructure engineering | Engineering | Contracted | |
| Construction plan review | Engineering | Yes | |
| GIS Mapping | GIS | Yes | |
| Fleet maintenance | Mechanic | Yes | |
| Health services | Outagamie County | No | |
| Cemeteries | Parks | Yes | |
| Urban forestry | Parks | Yes | |
| Tree planting and removal | Parks | Yes | |
| Park development | Parks | Yes | |
| Park maintenance | Parks | Yes | |
| Park rental | Parks | Yes | |
| Movie night | Parks | Yes | |
| Ice rink(s) | Parks | Yes | |
| Baseball fields | Parks | Yes | |

| | | | |
|---|---|---|---|
| Sledding hill | Parks | Yes | |
| Pavilions | Parks | Yes | |
| Basketball courts | Parks | Yes | |
| Tennis courts (Lessons) | Parks | Yes | |
| Playgrounds | Parks | Yes | |
| Recreational trails | Parks | Yes | |
| Animal control | Public Safety | Yes | |
| Emergency management | Fire | Yes | |
| Emergency medical | EMS | Yes | |
| Brush pickup | Streets | Yes | |
| Noxious weed Violations | Streets | Yes | |
| Ditching | Streets | Yes | |
| Garbage and recycling | Streets | Yes | |
| Road construction | Streets | Yes | |
| Road maintenance | Streets | Yes | |
| Snow removal (before three weeks) | Streets | Yes | |
| Street lighting | Streets | Yes | |
| Street sweeping | Streets | Contracted | |
| Culverts | Streets | Yes | |
| Traffic signs | Streets | Yes | |
| Yard waste | Streets | Yes | |
| Annual audit | Treasurer | Yes | 66.0609 |
| Grants | Administration | Yes | |
| Special Assessments | Treasurer | Yes | |
| Utility billing and collection | Treasurer | Yes | |
| Utility locates | Water and Sewer | Yes | |
| Valve and hydrant maintenance | Water and Sewer | Yes | |
| Wastewater collection and treatment | Water and Sewer | Yes | |
| Water treatment and distribution | Water and Sewer | Yes | |
| Well renewal | Water and Sewer | Yes | |
| **Municipal Services Not Required Not Provided** | **Department** | **Currently Provided** | **Wisconsin State Statutes** |
| Mass transit (bus) | Valley Transit? | Limited | |
| Airport | Outagamie County | | |
| Library | | No | |
| Community gardens | | No | |
| Municipal pool | | No | |
| Broadband/Telecommunications Utility | | No | |
| Public Wi-Fi | | No | |
| Expanded recreational activities | | No | |
| Farmers market | | ? | |
| Community development authority | | No | |
| Housing authority | | No | |

# Municipal Services Discussion Review

**Required Municipal Services with Comments:**

**Clerk's Department:**

1. Polling Locations
   Does consolidating the polling location into one location reduced the number of poll workers needed?

2. Badger Books
   Does the long term savings from reduced election staff and hours offset the upfront cost of purchasing Badger Books?

**Treasurer's Department:**

1. Assessor
   Are there possible cost savings if assessing is brought in-house?

**Community Development Department:**

1. Building Inspections
   What is the succession plan for building inspection services?
   Should another inspector be brought in to learn under current inspectors?
   Should inspections services be contracted out when current staff retires?

**Stormwater Utility:**

1. Stormwater Planning
   Create and/or update master stormwater plan.

**Public Works:**

1. Engineering
   Is there appropriate staff to bid out projects without contracting?
   Is there a need for a preferred engineer?
   Are there cost-savings to bidding out engineering based on each project?

**Police Services:**

1. County Contract
   Is there a need for more police services?
   How much revenue does the town/village receive from citations?
   Are there other options for police services?

**Fire Services:**

1. Fire Equipment
   Create a replacement schedule for fire equipment and apparatus

2. Staffing
   Review staffing to ensure that response times and personnel are within expected service parameters.