

**THE CITY OF GRETNA
MAYOR AND CITY COUNCIL REGULAR MEETING**



**Gretna City Hall
740 Second Street, Gretna, LA 70053
Council Chambers, 2nd Floor**

**October 14, 2026 - 5:30 PM
AGENDA**

AGENDA ITEMS:

- 1. Call to Order and Roll Call.**
- 2. Invocation and Pledge of Allegiance.**
- 3. Opening Remarks by the Mayor.**
- 4. Presentations:**
 - A. Elfrid Payton - Recognition
 - B. Merril Steel - Retirement.
 - C. Ochsner Medical Center - West Bank Campus. -
 - D. Recognition of New Businesses:
- 5. CONSENT AGENDA:**
 - A. Approval of Meeting Minutes:**
 1. September 9, 2026, Council Meeting.
 - B. Mural approval** at 740 Third Street, Gretna Marketplace, per the Unified Development Cod, Section 58-197(n).

C. Adoption of Resolutions by CONSENT:

- 1) A resolution authorizing and directing Mayor Belinda C. Constant to recognize substantial completion and execute the Certificate of Substantial Completion on behalf of the City of Gretna, Louisiana, for the Gretna Market Renovation Project; said contractor is Pillar Building, LLC. Upon substantial completion being established and verified by the City Administration. **Requested: Administration** **Sponsor: Councilman Hinyub**
- 2) A resolution authorizing and directing Mayor Belinda C. Constant on behalf of the municipality to execute the Cooperative Endeavor Agreement between the City of Gretna and the Parish of Jefferson, to provide program management and monitoring services for the Jefferson Parish Home Incarceration Program; and to provide for related matters at a cost not to exceed \$875,018.00.
Requested: Administration **Sponsor: Councilman Rau**
- 3) A resolution authorizing Mayor Belinda C. Constant to execute the first amendment to the Cooperative Endeavor Agreements between the Parish of Jefferson and the City of Gretna, to provide funding in the amount of \$150,000.00 for the design and construction of bathroom facilities at Gretna City Park, at a cost not-to-exceed \$150,000.00; and extending the term by one (1) year; and to provide for related matters.
Requested: Administration **Sponsor: Councilman Miller**
- 4) A resolution for the City of Gretna, to accept Infinity Engineering's proposal for basic design services at a lump sum fee proposal of \$255,523.00; and an hourly fee proposal with a not to exceed fee of \$75,000.00; for supplemental services of the City of Gretna Wastewater Treatment Plant Upgrades Project. Authorizing Mayor Belinda C. Constant to execute the Contract Agreement with Infinity Engineering, LLC.
Requested: Administration **Sponsor: Councilman Rau**
- 5) A resolution authorizing and directing Mayor Belinda C. Constant on behalf of the municipality to execute the Cooperative Endeavor Agreement between the City of Gretna and the Parish of Jefferson, to provide for and allow access to the Waste Drop-Off Facility located at 1201 Burmaster Street, Gretna, LA 70053.
Requested: Administration **Sponsor: Councilman Smith**
- 6) A resolution authorizing Mayor Belinda C. Constant to execute the 2026 Fire Contract on behalf of the City of Gretna, Louisiana (hereinafter "City") with David Crockett Steam Fire Company No. 1 (hereinafter "Crockett") and for related matters.
Requested: Administration **Sponsor: Councilman Rau**

6. Adoption of Ordinances: DEFERRED

- A. An ordinance amending the Gretna Code of Ordinances, Chapter 26, Article III. - SPECIAL EVENTS, Sec. 26-46. – Special event permits; and to amend the Unified Development Code, Chapter 58, Sec. 58-314. – Food Trucks, Trailers, and Carts. (Per attachment)
Requested: Administration **Sponsor: Councilman Hinyub DEFERRED**
- B. An ordinance updating the City of Gretna, Louisiana fireworks policies by amending the Gretna Code of Ordinances, Chapter 26; Article II. - Fireworks; Sec. 26-21. - Fireworks.
Requested: Administration **Sponsor: Councilman Rau DEFERRED**

7. MONTHLY REPORTS:

A. Police Department Report.

B. City Engineer Monthly Status Report.

For the October 14, 2026 Engineer's Report.

C. Departmental Monthly Reports Submitted:

1. Finance Department "Actual vs. Budget for Major Funds" report.
2. Building Department - Permits Issued.
3. Code Enforcement - Code Violations.
4. Historic District Commission (October 5, 2026 Meeting)
5. Parks and Parkways Citywide Maintenance Report.
6. Planning and City Development Status Report.
7. Planning and Zoning Commission (Meeting cancelled)

D. Council District Monthly Report:

- Wayne A. Rau, Councilman At Large
- Rudy S. Smith, Councilman, District One
- Michael A. Hinyub, Councilman, District Two
- Mark K. Miller, Councilman, District Three
- Randy S. Carr, Councilman, District Four

8. Introductions of Ordinances:

9. Citizens Addressing the Mayor and City Council.

10. Other Matters.

11. Meeting Adjournment.

On a motion by **Council Member _____** and seconded by **Council Member _____**, the following resolution was offered:

RESOLUTION NO. 2026-

A resolution authorizing and directing Mayor Belinda C. Constant on behalf of the municipality to execute the Cooperative Endeavor Agreement between the City of Gretna and the Parish of Jefferson, to provide program management and monitoring services for the Jefferson Parish Home Incarceration Program; and to provide for related matters at a cost not to exceed \$875,018.00.

WHEREAS, Article VII, Sec. 14(C) of the Louisiana Constitution of 1974 provides that for a public purpose, the State and its political subdivisions may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private organization, corporation, or individuals; and

WHEREAS, Parish of Jefferson (“Parish”) and the City of Gretna (“City”) are authorized to enter into cooperative endeavor agreements pursuant to LA R.S. 33:1324 which permits any parish, municipality or political subdivision of the state, or any combination thereof, to make agreements between or among themselves to engage jointly in police, fire and health protection; and

WHEREAS, PARISH is authorized by the Jefferson Parish Code of Ordinances Section 1.01(5), to enter into this Agreement, and has the authority to provide law enforcement, police protection, crime investigation, and related services to all citizens of Jefferson Parish; and

WHEREAS, there exists the Jefferson Parish Home Incarceration Program, which provides strict monitoring and supervision of offenders placed within control of the program by Jefferson Parish Courts and the 24th Judicial District Court to protect the residents in the communities where the offenders reside; and Jefferson Parish wishes to enter into a Cooperative Endeavor Agreement with the City of Gretna to provide program management, monitoring, and supervision services for the Jefferson Parish Home Incarceration Program located at 327 Huey P. Long Avenue in Gretna, Louisiana; and

WHEREAS, public purpose of the project is to provide safety to all residents of Jefferson Parish through the monitoring and supervision of offenders placed within control of the Home Incarceration Program; and Jefferson Parish has a reasonable expectation of receiving personnel, program management, monitoring and supervision services for the Home Incarceration Program, which is at least equivalent to \$875,018.00

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Gretna, Louisiana, acting as governing authority of said City that:

Mayor Belinda C. Constant is hereby authorized to execute the Cooperative Endeavor Agreement between the City of Gretna and the Parish of Jefferson, to provide program management and monitoring services for the Jefferson Parish Home Incarceration Program; and to provide for related matters at a cost not to exceed \$875,018.00. The period for the contract was November 20, 2025 through November 19, 2026.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Council Members**

Nays:

Absent:

RESOLUTION ADOPTED: OCTOBER 14, 2026.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Gretna Marketplace Renovation Substantial Completion

On motion by **Councilman _____** and seconded by **Councilman _____**, the following resolution was offered:

RESOLUTION NO.

A resolution authorizing and directing Mayor Belinda C. Constant to recognize substantial completion and execute the Certificate of Substantial Completion on behalf of the City of Gretna, Louisiana, Gretna Marketplace Renovation Project; upon substantial completion being established and verified by the City Administration.

WHEREAS, the City of Gretna has an interest in the health, safety, and welfare of its citizens; and

WHEREAS, the City of Gretna is desirous of improving economic development and subsequent quality of life for the citizens of Gretna; and

WHEREAS, it is the best interest of the City of Gretna, Louisiana to reduce hazard risks, promote economic development and quality of life for its citizens; and

WHEREAS, the Gretna Marketplace Renovation Project is intended to modernize and harden the structure for future use as well as provide lighting, audio system, and shade protection for multi-purpose use; and

WHEREAS, Pillar Building LLC was the low bidder, and was awarded the contract for the Gretna Marketplace Renovation Project; and

WHEREAS, GOAT studio, LLC “Architect” has recommended the City accept substantial completion for the project as of October 9, 2026.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Gretna, Louisiana, acting as governing authority of said City that:

Mayor Belinda C. Constant is hereby authorized and directed to execute the Certificate of Substantial Completion on behalf of the City of Gretna, Louisiana, for the Gretna Marketplace Renovation project. The Mayor is hereby directed to have a copy of this resolution recorded with the Mortgage and Conveyance Office of Jefferson Parish, State of Louisiana, as originally filed on May 7, 2026; Instrument No. 12617302; Mortgage Book 5149, Page 755.

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas:

Nays:

Absent:

ADOPTED:

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Amend. To CEA w-Parish for bathrooms facilities City Park

On a motion by **Council Member** ____ and seconded by **Council Member** ____, the following resolution was offered:

RESOLUTION NO. 2026-

A resolution authorizing Mayor Belinda C. Constant to execute the first amendment to the Cooperative Endeavor Agreements between the Parish of Jefferson and the City of Gretna, to provide funding in the amount of \$150,000.00 for the design and construction of bathroom facilities at Gretna City Park, at a cost not-to-exceed \$150,000.00; and extending the term by one (1) year; and to provide for related matters.

WHEREAS, Article VII, Sec. 14(C) of the Louisiana Constitution of 1974 provides that for a public purpose, the State and its political subdivisions may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private organization, corporation, or individuals; and

WHEREAS, Article VII, Sec. 14(B) of the Louisiana Constitution of 1974 provides that public funds may be used for programs of social welfare for the aid and support of the citizens of Jefferson Parish; and

WHEREAS, the parties wish to amend the Original Agreement by increasing the funding amount from an amount not to exceed One Hundred Fifty Thousand Dollars (\$150,000.00) to an amount not to exceed Three Hundred Thousand Dollars (\$300,000.00) and extending the term of the Original Agreement by one (1) year; and

WHEREAS, PARISH and CITY are authorized to enter into this Cooperative Endeavor Agreement pursuant to La. R.S. 33:1324 which permits any parish, municipality or political subdivision of the state, or any combination thereof, to make agreements between or among themselves to provide recreational and educational facilities; and

WHEREAS, PARISH is authorized by Jefferson Parish Charter Section 1.01(15) to enter into this Agreement; and to provide funding for the design and construction of bathroom facilities at Gretna City Park; and

WHEREAS, PARISH has a reasonable expectation of receiving the benefit or value of an improved recreational facility for citizens of Jefferson Parish which is at least equivalent to the Three Hundred Thousand Dollars (\$300,000.00) provided for in this Amended Agreement; and

WHEREAS, the citizens of Jefferson Parish will benefit from the efforts of these parties working together; and the PARISH desires to cooperate with the CITY in the implementation of the project as provided hereinafter.

NOW, THEREFORE, BE IT RESOLVED by the City Council, acting as legislative authority for the City of Gretna, Louisiana that:

Mayor Belinda C. Constant is hereby authorized to execute the Cooperative Endeavor Agreements between the Parish of Jefferson and the City of Gretna, to provide funding for the design and construction of bathroom facilities at Gretna City Park, at a cost not-to-exceed One Hundred Fifty Thousand Dollars (\$150,000.00).

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Council Members**

Nays: None

Absent: None

Abstain: None

RESOLUTION ADOPTED: OCTOBER 14, 2026.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

Authorize contract with Infinity Engineering Wastewater Treatment Plant Upgrades Project. 2026

On motion by **Council Member _____** and seconded by **Council Member _____**, the following resolution was offered:

RESOLUTION NO. 2026-

A resolution for the City of Gretna, to accept Infinity Engineering’s proposal for basic design services at a lump sum fee proposal of \$255,523.00; and an hourly fee proposal with a not to exceed fee of \$75,000.00; for supplemental services of the City of Gretna Wastewater Treatment Plant Upgrades Project. Authorizing Mayor Belinda C. Constant to execute the Contract Agreement with Infinity Engineering, LLC.

WHEREAS, the City of Gretna has an interest in the health, safety, and welfare of its citizens; and

WHEREAS, the City of Gretna has requested a lump sum fee proposal for designing, bidding, and performing construction administration services for the construction of a centrifuge hoist, new SCADA controls, digester tank refurbishment, and water screen replacements. In addition, the City of Gretna requested an hourly not exceed fee proposal for preliminary laser scans of the facility, digester technology and the existing SCADA system evaluations and all other incidental work thereto; and

WHEREAS, the qualification statements have been reviewed and approved per the established Program Criteria.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Gretna, Louisiana, acting as governing authority of said City that:

The City of Gretna, Louisiana hereby accepts Infinity Engineering’s lump sum fee proposal of \$255,523 for basic design services and an hourly fee proposal with a not to exceed fee of \$75,000 for supplemental services of the City of Gretna Wastewater Treatment Plant Upgrades Project. Authorizing Mayor Belinda C. Constant to execute the Contract Agreement for the basic and supplemental design services of the City of Gretna Wastewater Treatment Plant Upgrades Project.

The foregoing resolution having been given to a vote, the vote thereon was as follows:

Yeas: **Council Members**

Nays:

Absent:

Abstain:

RESOLUTION ADOPTED: OCTOBE 14, 2026.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

On a motion by Council Member _____ and seconded by Council Member _____, the following resolution was offered:

RESOLUTION NO. 2026-

A resolution authorizing and directing Mayor Belinda C. Constant on behalf of the municipality to execute the Cooperative Endeavor Agreement between the City of Gretna and the Parish of Jefferson, to provide for and allow access to the Waste Drop-Off Facility located at 1201 Burmaster Street, Gretna, LA 70053.

WHEREAS, Art. VII, Sec. 14(C) of the Louisiana Constitution of 1974 provides that for a public purpose, the State and its political subdivisions may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private organization, corporation, or individuals; and

WHEREAS, PARISH and CITY are a constitutionally and statutorily created local political bodies of the State of Louisiana with the constitutional and statutory authority to contract, including entering into Cooperative Endeavor agreements; and

WHEREAS, PARISH is authorized by Section 1.01(11) of the Jefferson Parish Charter to enter into this Agreement to develop, operate, and provide for refuse collection and disposal facilities; and

WHEREAS, the public purpose of the Project is described as provision of a means for citizens of CITY and PARISH to co-utilize a convenient refuse disposal location; and

WHEREAS, PARISH has a reasonable expectation of receiving a benefit or value for its citizens by allowing for utilization of a refuse disposal location that is within the jurisdiction of CITY and owned, operated, and managed by CITY which is at least equivalent to the PARISH maintaining responsibility for the refuse disposed of by PARISH citizens and the expanded material acceptance services sought by PARISH as provided for in this Agreement; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Gretna, Louisiana, acting as governing authority of said City that:

Mayor Belinda C. Constant is hereby authorized to execute the Cooperative Endeavor Agreement between the City of Gretna and the Parish of Jefferson, to provide for and allow access to the Waste Drop-Off Facility located at 1201 Burmaster Street, Gretna, LA 70053.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: **Council Members**

Nays:

Absent:

RESOLUTION ADOPTED: OCTOBER 14, 2026.

CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA

MAYOR
CITY OF GRETNA
STATE OF LOUISIANA

On motion by Councilman _____ and seconded by Councilman _____, the following resolution was offered:

RESOLUTION NO. 2026-

A resolution authorizing Mayor Belinda C. Constant to execute the 2026 Fire Contract on behalf of the City of Gretna, Louisiana (hereinafter “City” with David Crockett Steam Fire Company No. 1 (hereinafter “Crockett”) and for related matters.

WHEREAS, the City of Gretna has an interest in the health, welfare, and safety of its citizens; and

WHEREAS, the City of Gretna requires the services of the volunteer fire company known as David Crockett Steam Fire Company No. 1 for the purpose of providing fire protection services for the properties located within the city limits of the City (except for the annexed Timberlane Subdivision); and

WHEREAS, said volunteer fire company desire to provide protection to the City of Gretna, Louisiana 70053; and

WHEREAS, the City and Crockett desire to continue their long-standing relationship through an executed contract, and

WHEREAS, the term of this contract shall be for a four-year period effective upon date of execution; and

WHEREAS, in the event the City and Crockett do not enter into a new contract prior to the expiration of this agreement, at the option of the City and Crockett, this agreement shall be continued in full force for a period not to exceed four (4) years; and

WHEREAS, the City reserves the exclusive right to renegotiate any and all items of this contract in the event of any increase or decrease of the dedicated fire millage; and

WHEREAS, both parties agree to fulfill their respective major obligations to the other, namely fire protection services and monetary compensation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Gretna, Louisiana, acting as governing authority of said City that:

Mayor Belinda C. Constant is hereby authorized to execute a fire contract on behalf of the City of Gretna, Louisiana (“City”) with David Crockett Steam Fire Company No. 1 (“Crockett”) and related matters. The term of this contract shall be for a four-year period effective upon date of execution.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: Council Member
Nays:
Absent:
Abstain:

RESOLUTION ADOPTED: OCTOBER 14, 2026.

**CITY CLERK
CITY OF GRETNA
STATE OF LOUISIANA**

**MAYOR
CITY OF GRETNA
STATE OF LOUISIANA**

CONTRACT

STATE OF LOUISIANA

PARISH OF JEFFERSON

CITY OF GRETNA

**BY: THE CITY OF GRETNA, LOUISIANA
AND DAVID CROCKETT STEAM FIRE COMPANY NO. 1**

WHEREAS, the City of Gretna (hereinafter referred to as the City) requires the services of the volunteer fire company known as David Crockett Steam Fire Company No. 1 (hereinafter referred to as the Company) for the purpose of providing fire protection services (as defined herein) for the properties located within the city limits of the City; and

WHEREAS, the Company desire to provide said services to the City.

NOW, THEREFORE, the City and the Company do hereby agree as follows:

ARTICLE 1 **Services and Personnel**

The company agrees to furnish the material, supplies, equipment, and personnel required to provide the City with firefighting capabilities for the protection of property located within the city limits of the City with the exception of the annexation effective January 1, 2009 known as Timberlane.

The level of fire protection services to be provided pursuant to this agreement shall be of a level such that the fire rating for the City attributable to the performance of the Company under the contract, as established by Property Insurance Association of Louisiana shall not exceed class three (3). Standards as required to maintain these required services and rating shall be the sole responsibility of the Company.

In event of a City emergency, outside the normal operations of the Fire Company and this contractual relationship with the City, any costs, charges, or reimbursements to be made to the Fire Company by any Federal or State Agencies which shall be in accordance with the guidelines outlined by said agencies.

ARTICLE 2 **Term of Contract**

The term of this contract shall be for a one-year period effective upon date of execution.

In the event the City and the Company do not enter into a new contract prior to the expiration of this agreement, at the option of the City and the Company, this agreement shall be continued in full force for a period not to exceed an additional (1) year. The City may terminate this contract for convenience upon 30 days written notice to the Company.

ARTICLE 3 **Payment and Audit**

David Crockett Steam Fire Company No. 1 shall maintain its current cash reserve of six hundred thousand dollars (\$600,000.00). A minimum of two hundred thousand dollars (\$200,000.00) will be reserved as a "rainy day fund" should funding sources be affected by force major, natural disaster, war, or other unforeseen event. Cash reserves shall not be put at risk and/or invested and shall be covered by federal depository insurance.

David Crockett Steam Fire Company No. 1 shall pay all applicable state and federal payroll taxes as well as sums due for the state unemployment compensation fund.

Louisiana Revised Statute (LSA - R. S.) 24:514 requires all quasi - public entities to comply with the minimum audit requirements as outlined in the law.

Accordingly, the David Crockett Steam Fire Company No. 1 shall be required to submit an annual audit.

The required audit report will be paid for by the City from the Fire Protection Fund. The report shall be submitted to the City upon its submission to the Legislative Auditor.

In addition, the Company agrees to maintain adequate books and records showing the disbursement of all public funds received pursuant to the contract, and upon reasonable notice, to make the same available for audit by the City.

ARTICLE 3A

Section 1. Annual Operating Budget

The David Crockett Steam Fire Company No. 1 (“Fire Company”) shall submit an annual operating budget to the City of Gretna (“City”) for review and approval by December 31.

The budget shall be based on the reasonable and necessary costs of providing services under this Agreement and shall exclude capital expenditures, debt service, restricted funds, and other non-operating items unless specifically approved by the City.

The amount approved by the City shall be the maximum annual operating amount payable under this Agreement unless amended by the City through its lawful budget process.

Section 2. Monthly Payments

The City shall pay the approved annual operating amount in twelve (12) substantially equal monthly installments.

The Fire Company shall be responsible for managing its operations within the approved annual amount.

The City shall not be required to provide additional funding solely because the Fire Company has exhausted its annual budget before the end of the fiscal year.

Section 3. Financial Records and Reporting

The Fire Company shall maintain complete and accurate financial records and shall use reasonable accounting and internal control procedures.

The Fire Company may satisfy its financial reporting obligations through its bookkeeper, accountant, Treasurer, or other qualified person.

Within thirty (30) days after the end of each fiscal quarter, the Fire Company shall provide the City Finance Department with:

1. A budget-to-actual report;
2. A balance sheet or statement of financial position;
3. Current bank and investment balances;
4. Accounts payable and other outstanding liabilities;
5. A calculation of its operating reserve; and
6. Such supporting documentation as the City may reasonably request.

Section 4. Operating Reserve

The Fire Company may maintain an operating reserve; however, unrestricted cash shall not exceed two (2) times its Average Actual Monthly Operating Expenses unless a greater amount is approved in writing by the City.

“Average Actual Monthly Operating Expenses” means the Fire Company’s average actual monthly operating costs, excluding capital expenditures, debt service, restricted expenditures, and other non-operating items.

For purposes of the reserve calculation:

Unrestricted Cash shall equal total liquid cash and investments, less documented restricted funds, and less accounts payable and accrued liabilities.

The reserve ratio shall be calculated as follows:

Unrestricted Cash ÷ Average Actual Monthly Operating Expenses = Reserve Ratio

The Reserve Ratio shall not exceed 2.0 without written approval from the City.

Section 5. Excess Reserves and Payment Adjustments

If the Fire Company’s unrestricted cash exceeds the permitted reserve, the excess shall, at the City’s option:

- 1. Be returned to the City;
- 2. Be deducted from one or more future monthly payments; or
- 3. Be handled in another manner approved in writing by the City.

The City may also prospectively reduce, defer, or adjust future monthly payments if financial reports indicate that continued payments at the existing level would cause the Fire Company to accumulate funds materially in excess of its reasonable operating needs.

Before adjusting payments because of a favorable budget variance, the City shall provide the Fire Company an opportunity to explain any seasonal, timing, emergency, or other legitimate operating reason for the variance.

Section 6. Budget Integrity

The Fire Company shall prepare its annual budget using reasonable and supportable estimates.

The Fire Company shall not intentionally overstate anticipated operating expenses for the purpose of accumulating excess cash, reserves, investments, certificates of deposit, or other financial assets from City funding.

Funds shall not be treated as restricted or designated solely for the purpose of avoiding the operating reserve limitation

Section 7. Annual Reconciliation

Within ninety (90) days after the end of each fiscal year, the Fire Company shall provide the City with a final reconciliation showing:

- 1. Total City payments received;
- 2. Actual operating expenditures;
- 3. Year-end unrestricted cash;
- 4. Restricted funds;
- 5. Accounts payable and accrued liabilities;
- 6. Average Actual Monthly Operating Expenses;
- 7. The Reserve Ratio; and
- 8. Any excess funds due to the City or subject to offset.

Any amount exceeding the permitted operating reserve shall be returned to the City or deducted from future City payments, at the City’s option.

Section 8. Subsequent-Year Budget Review

When reviewing the Fire Company’s budget for the following fiscal year, the City may consider:

- Prior-year actual expenditures;
- Budget-to-actual variances;
- Cash and investment balances;
- The operating reserve;
- Known future obligations; and
- Other information reasonably related to the Fire Company’s operating needs.

A recurring pattern of expenditures materially below the approved budget may be considered by the City when determining future funding.

Approval of an amount in one fiscal year shall not establish a minimum funding amount for any future fiscal year.

Section 9. Failure to Provide Required Information

If the Fire Company fails to provide the quarterly financial information or supporting documentation required by this Article, the City may withhold up to ten percent (10%) of the next monthly payment until the required information is provided.

Section 10. Records and Review

The Fire Company shall maintain records sufficient to support the receipt and use of City funds. Upon reasonable notice, the City, its Finance Department, its external auditor, or other authorized representative may review records related to City funding and compliance with this Agreement.

Section 11. Purpose

The purpose of this Article is to provide the Fire Company with predictable operating funding while ensuring that City funds are responsibly managed and are not necessarily accumulated or expended beyond the approved annual budget.

**ARTICLE 4
Capital Equipment**

Each year prior to April 1, the Company shall provide the City a list of all moveable firefighting equipment. This list shall include the location, age, and ownership of each item. The Company is responsible for the routine care and reasonable maintenance of this equipment.

Major repairs to existing equipment and consideration of new equipment shall be determined by the City Council after proposals presented by the Company. Consideration shall include the need of equipment, location and additional operation and maintenance costs based on the current operating budget. All major repairs will be funded through the unreserved fund balance of the Fire Protection Fund.

Capital Equipment purchases using the dedicated tax millage will be made by the City with the Company named as legal custodians responsible for its routine care and reasonable maintenance. Capital Equipment purchased by the City shall be leased to the Company for a term of twenty (20) years at the rate of \$1•.00 per year. All purchases made with public money shall conform to all relevant public bid laws.

**ARTICLE 5
Non-Profit Status**

The Company shall prove and maintain a non-profit organization status by the Internal Revenue Service and shall provide to the City their federal tax identification number reflecting such status. The City shall not purchase any Capital Equipment if the Company does not maintain non-profit status.

**ARTICLE 6
Insurance**

- A. The City shall not execute a Contract until the company has obtained all insurance required under this contract and until such insurance has been approved by the City. The company shall provide complete and correct original Certificate(s) of Insurance to the City WITHIN TEN (10) WORKING DAYS of the execution of the contract and annually thereafter. All insurance shall be with an insurance company admitted to do business in the state of Louisiana or approved by the

City of Gretna. The Fire Company shall provide the City of Gretna with a certificate of insurance, stating that the City of Gretna is named as additional insured on all policies as listed under subsection B. The Fire Company's insurance policies will act as primary coverage for the City of Gretna for any activities that the Fire Company shall be engaging in as provided under the contract. The Fire Company's insurance policies will also defend, indemnify, hold harmless and provide a waiver of subrogation for the City of Gretna, its officials and employees, from and against any and all actions, demands, claims or losses, damages and/or injuries to persons and or property arising from the activities of the Fire Company as defined in the contract. Binders of Insurance are not acceptable for more than thirty (30) days.

B. Minimum insurance to be carried by the Company and Subcontractors for the life of this Contract shall be as follows:

- 1 Worker's Compensation, including death (Statutory of State of Louisiana), in favor of City of Gretna. Employer's Liability Section should include each accident limit of \$100,000 Disease - Policy Limit \$500,000, and Disease - Each Employee Limit of \$100,000.
In case any work is sublet, the Company shall require Subcontractors similarly to provide Worker's Compensation Insurance for all of latter's employees unless such employees are covered by protection afforded by the Company.
- 2 Comprehensive General Liability Insurance (including Contractual and Products and Completed Operations Liability) with minimum limits of Liability of \$1 Combined Single Limit per Occurrence Bodily Injury and Property Damages Liability.
- 3 Motor Vehicle Liability, including coverage for all owned, hired, and non-owned automobiles with minimum limits of liability of \$1 Combined Single Limit Per Occurrence, Bodily Injury and Property Damage Uninsured Motorist Limits of not less than \$500,000 shall be maintained in effect at all times during this contract.
- 4 E & O Liability Emergency Service - Management Liability. Insurance providing coverage for the "wrongful acts" the Company becomes obligated to pay monetary damages. Limits of Liability of \$2,000,000 in the aggregate and \$1,000,000 for each wrongful act are to be maintained in force at all times during the duration of this contract.

C. The minimum limits of the insurance coverage indicated above are not to be construed to imply that the City of Gretna will in any way be liable should the claims against the Company exceed these minimum prescribed insurance coverage limits. The City of Gretna will in no instance be held responsible for any liability imposed on the Company arising during the life of this contract.

D. All Insurance Certificates shall include a provision to comply with policy guidelines to inform the City in writing of any major changes(s) or expiration of insurance required by this specification.

E. The Company shall provide the City a copy of all applicable insurance policies upon request.

ARTICLE 7

Supervision

The Company shall have supervision over the fire company operators and volunteer firemen. It is understood that David Crockett Steam Fire Company No. 1 is a volunteer fire company and this contract is made on that basis and gives control and supervision of said personnel of the fire company in accordance with their rules and regulations as a volunteer fire company.

ARTICLE 8

Severability

If any term or provision of this contract, or the application thereof to any person or circumstance, shall to any extent be invalid or unenforceable, the remainder of this contract, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or

unenforceable, shall not be affected thereby, and each term and provision of this contract shall be valid and in force to fullest extent permitted by law.

ARTICLE 9
Non-Discrimination

The Company, in its respective hiring and business practices, shall not discriminate against any individual or entity on the basis of sex, race, religious preference or national origin.

ARTICLE 10
RENEGOTIATION

The City reserves the exclusive right to renegotiate any and all items of this contract in the event of any increase or decrease of the dedicated fire millage.

IN WITNESS WHEREOF, the City and the Company have executed this contract in multiple original, parts in the presence of the undersigned competent witnesses as of the date and year indicated below their respective signatures.

THUS, DONE AND PASSED, IN THE CITY OF GRETNA, PARISH OF JEFFERSON, STATE OF LOUISIANA, on the ____ day of _____, 2026, in the presence of the undersigned witnesses who hereunto sign their names together with said appearers and me, Notary, after reading of the whole.

WITNESSES:

CITY OF GRETNA, STATE OF LOUISIANA

Belinda C. Constant, Mayor

WITNESSES:

David Crockett Steam Fire Company No. 1

Russell G. Kospelich, Sr., Fire Chief

WITNESSES:

David Crockett Steam Fire Company No. 1

Michael P. Hinkel, President

SWORN TO AND SUBSCRIBED Before Me, this ____ day of _____ 2026, at the City of Gretna, State of Louisiana.

NOTARY PUBLIC
My commission expires at death.

BURK-KLEINPETER, INC.

To: Belinda Constant, Mayor; Councilmen Rau, Smith, Hinyub, Miller and Carr

From: David Boyd P.E., Burk-Kleinpeter, Inc.

Subject: Monthly Project Status Report

Date: October 14, 2026

Fifth Street Improvements

The contractor has begun construction.

25th Street Canal Subbasin Improvements Project.

Westwood design review comments have been incorporated into the bid set. Bid Date to be in the third quarter of 2026.

Governor Hall Connector-Fried Street Drainage Project.

The final design plans have been submitted to Union Pacific Railroad-Real Estate Division for a decision on the property. A diagnostic site visit with Benesch Engineering and UP officials was held on August 25, 2026. The railroad officials agree this new crossing is much safer than the existing Richard Street crossing. Awaiting Benesch Engineering's official diagnostic report.

Old Garden Park Decorative Lighting Project

Capital Outlay request submitted. Survey completed. Renderings have been assembled and a public meeting to be scheduled to present the project to the Old Garden Park neighborhood. Design will begin sometime in 2026.

Creagan-Mason Solar Streetlight Project

Project completed. Axxess Construction has submitted their proposal to relocate 1 pole and install 2 new poles (\$10,935). The 2 new additional poles were ordered approximate delivery time is 75 days. Axxess Construction still must replace a broken solar lamp at the corner of Bob Cardone Lane / Oak Lane). The 12 abandoned concrete light poles were removed. Entergy was asked to install a new light at 143 Creagan. Awaiting their reply.

Amelia Street Drainage Improvements Project (4th & 5th Streets)

DOTD has granted a waiver, and the permit was issued September 3, 2026. The project had to be re-bid due to the winning Kass Bros. bid being more than 1 year old. The lowest bidder for the re-bid was Otwell Services for \$41,613.

5th Street Outfall to Stumpf Blvd. Project

The project has been awarded to La. Contractors LLC. Work began Monday August 3, 2026.

Gretna Blvd. 500,000 Gallon Elevated Water Tank Repairs

Southern Coatings LLC was the lowest bidder. Agreement has been signed. Work begins on October 13, 2026. Project duration is 90 days.

Gretna Water Treatment Plant Generator Upgrades.

The electrical design for powering the plant with portable generators has been completed and HTE has submitted their cost proposal, and the agreement has been executed. These modifications are necessary to keep the water plant operating while the permanent generator is taken offline to be upgraded. Project being constructed currently.

The permanent Caterpillar switch gear procurement documents have been signed by Caterpillar, and the agreement has been fully executed. Material is being ordered. Due to delivery issues and supply chain problems for Caterpillar SEL relays, the project will not be completed until the 4th quarter of 2027.

Gretna Wastewater Treatment Plant Request for Qualifications.

Infinity Engineering has submitted their fee proposal for basic and supplemental services. The fee proposal is on this month's council agenda.

Designation	Issued Date	Permit Number	Contractor	Zone	Site Address	Estimated Value	Description	Paid	Apply Online
Commercial: Remodeling Renovations (Com)	9/10/2026	2026-9649	NFG Properties LLC - LUDWIGN SAEDE CASIDE	C-2 (General Commercial District)	1215 PORTER ST.	\$164,254.00	FINAL PHASE - PHASE THREE of Commercial Renovations to existing commercial building. Project shall adhere to the FEMA regulated and local flood regulations in this case dry floodproofing with proper certificates filed in order to complete this project as the location is over 50 percent of the FMV prior to improvements in a special flood hazard area - This project will include the removal of a storage container. Notes from FEMA provided in a letter sent via this permit system. A final floodproofing certificate shall be required upon completion of project under Phase 3. City of Gretna stamped APPROVED plans shall be printed by applicant and shall be on site at all inspections otherwise the inspection is deemed a fail. You are required to post your permit in window visible from street for the duration of project	\$845.00	

Residential: Renovations (Res)	9/11/2026	2026-9471	Salem Development, LLC	R-1 (Single Family Residential District)	418 NEWTON ST.	\$20,800.00	Installation/construction of a 16'-7 x 39-4" (approx. 651 sq.ft.) patio cover addition as per plans provided. Structure shall be anchored and placed on location of property as indicated on plot plan provided by applicant and approved by Zoning. All installations shall be as per code and requirements. HDC reviewed, approved, and issued a Certificate of Appropriateness on 6.29.26. You are required to post your certificate and permit in window visible from the street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. All required inspections may be found in the permit system and shall be requested via www.mgoconnect.org . Failure to complete a permit of all required inspections will result in the inability to proceed with any new permits for improvements in the future.	\$130.00	

Residential: Renovations (Res)	10/5/2026	2026-9730	ARC Roofing LLC	R-1 (Single Family Residential District)	781 FAIRFIELD AV.	\$20,570.00	Remove and replace roofing in accordance with codes and requirements. Fortified roofs require their own inspections from a fortified roof inspector in addition to our building inspection. Roof Contractor is required to present geo-tagged photos to the City for their inspections. All roofing is required to present to the City geo-tagged photos. You are required to post your permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mgoconnect.org. Failure to complete a permit of all required inspections will result in the inability to proceed with any new permits for improvements in the future.	\$130.00	

Residential: Renovations (Res)	9/16/2026	2026-9694	N/A	R-1 (Single Family Residential District)	144 LINDA CT.	\$55,000.00	Replace sheetrock around exterior walls on first and second floor, add insulation, replace windows and plumbing fixtures all in accordance with codes and requirements. All trades shall file under this permit number. Location is in the SFHA; however, the cost of improvements is under 50% of the assessed value. You are required to post permit in window visible from the street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mgoconnect.org. Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.	\$300.00	
						\$96,370.00		\$560.00	

City of Gretna

Department of Inspection and Code

Permits Issued from 9/8/2026 12:00:00 AM thru 10/8/2026 12:00:00 AM

Residential: Repairs (Res)	9/21/2026	2026-9627	RIVERLANDS CONSTRUCTION & RENOVATIONS LLC - William Howard Mercier Jr.	R-1 (Single Family Residential District)	918 PERRY ST.	\$45,100.00	STOP WORK ORDER --- Residential renovations to include electrical and plumbing as per code and requirements. You are required to post your permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonlin e.org. Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.	\$250.00	

Residential: Repairs (Res)	9/17/2026	2026-9696	CAE Home Solution & Construction LLC	R-1 (Single Family Residential District)	521 EVERGREEN DR.	\$21,000.00	Residential renovations to include plumbing and electrical as per code and requirements. You are required to post your permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org. Failure to complete all required inspections under this permit shall result in the inability to proceed with any new permits for improvements in the future.	\$130.00	
	9/9/2026	2026-9680	ROBERT WOLFE CONSTRUCTION, INC. - Robert Wolfe	C-1 (Neighborhood Commercial District)	919 LAFAYETTE ST.	\$204,523.27	THIS PROPERTY IS CITY OWNED -ROOF PERMIT FILED UNDER PERMIT 2026-9675 NO EXTERIOR CHANGES TO THIS - WINDOWS WILL BE REMOVED AND PLACED BACK IN OPENING. HDC Reviewed, approved a COA on (2/2/26). Renovations to an existing commercial structure to seal and		

City of Gretna
Department of Inspection and Code
Permits Issued from 9/8/2026 12:00:00 AM thru 10/8/2026 12:00:00 AM

					protect if from the elements and water intrusion and repair rotten termite damage. All in accordance with codes and requirements and contractor's contract with the City. All trades shall file under this permit number. You are required to post the certificate and permit in window visible from street for the duration of project and shall not remove it until a Certificate of Completion is issued from the permit system. Failure to post shall result in a failed inspection. All required inspections may be found in the permit system and shall be requested via www.mygovernmentonline.org . Failure to complete a permit of all required inspections will result in an ability to proceed with any new permits for improvements in the future.				
						\$270,623.27	\$380.00		
Total						\$531,247.27	\$1,785.00		



Code Enforcement Report 09-01-26 --❖-- 10-07-26

Violation	Total Violations	Closed Violations
Accessory structure	5	
Animals running at large	1	
Cruelty of animals	1	
Automobile repair shops and body shops (Building required)	1	
Business license required	15	
Registration with the parish health unit		
Blighted Property		
Commercial vehicles in a residential zone	3	
Construction and maintenance of basketball goals on city streets	1	
Dangerous structure or premises (Board and Secure)	3	
Decorative features	2	
Dangerous Nuisance (Dog)		
Disposal of cut grass, weeds, tree limbs, etc., in drainage ditches and on public streets and right of way is prohibited	3	
Unsafe structures and equipment		
Exceeding what is allowed in a C1 Zone		
Exterior walls/doors	1	
Electrical Equipment	1	
Exceeding what is allowed in an R1 zone		
Interior surfaces		
Grading and drainage	1	
Failure to provide for or maintain utility services	1	
Fence enclosing dumpsters	2	
Graffiti on Property	2	
Maintenance of a nuisance is prohibited	4	
Living or sleeping in camping and recreational equipment is prohibited	1	
Short-term rentals	6	
Swimming Pool Enclosure and Stagnant Water	7	
Non-routine motor vehicle repair is prohibited	3	
Pit Bull Dogs		
Pest Elimination		
Disposal of cut grass and weeds on city property		
Parking buses, trailers, watercrafts		
Overflowing dumpsters	1	
Parking on the front lawn		
Interior surfaces		
Premises Identification		
Person’s Responsibility		
Mechanical equipment		
Unsafe structures and equipment	1	
Premises maintained in a prohibited manner (Neglect of Structure)	1	
Prohibited discharges	4	
Prohibited Signs	1	
Protective treatment	6	
Premises identification (address)	1	
Roofs and drainage	1	
Operating hours auto repair shops	1	
Sign erection permits and review	5	
Mechanical Equipment		
Single family residential district R1	1	
Parking on the front lawn	7	
Stairways, decks, porches, and balconies		
Storage of camping and recreational equipment	3	
Storage of vehicles awaiting repairs	4	
Premises Identification		
Storage of parts and waste	3	
Inoperable vehicles	21	
Garbage cans left on curb	2	
Trash, debris, etc.	41	
Temporary signs		
Landscape Maintenance		
Parking buses, trailers, and watercraft on city streets is prohibited		
Weeds, grass, other vegetation	69	
Windows, skylight, and door frames	2	
Work commencing before the building permit is issued or the filing application is accepted	14	
TOTALS	253	

CITY OF GRETNA
HISTORIC DISTRICT COMMISSION MEETING
Gretna City Hall
740 2nd Street, 2nd floor Council Chambers, Gretna, LA 70053
October 5, 2026 – 4:00 PM

To: Mayor Belinda Constant
Council Members Wayne Rau, Rudy Smith, Mike Hinyub, Mark Miller, and Randy Carr
Norma J. Cruz, City Clerk

From: Peter Spera III, Chairman
Danika Gorrondona, City Building Official

Members Present:

At Large: Peter Debroeck
Architect: Paula Peer
Historian: James Rolf
District 2: Courtney Kattengell
District 3: Peter Spera III
District 4: Sandra Banks

Members Absent:

District 1: Cody Stringer

PROPERTIES WITH CURRENT REQUEST FOR CERTIFICATE OF APPROPRIATENESS

- A. 623 Huey P. Long Avenue - COA – 26-067 Issued**
Applicant: Claudia Diorio
For: Windows
Approved 6-0 Motion by: Paula Peer Second by: Peter Debroeck
- B. 1308-1310 Monroe Street - COA – 26-068 Issued**
Applicant: Brady Garrity
For: Renovations
Approved 6-0 Motion by: James Rolf Second by: Paula Peer
- C. 414 Lafayette Street - COA – 26-069 Issued**
Applicant: Ashley Carey Betts
For: Picket fence
Approved 6-0 Motion by: Peter Debroeck Second by: Sandra Banks
- D. 125 Hamilton Street - COA – 26-070 Issued**
Applicant: Mary Gattuso
For: Windows preliminary conference 8/27/26
Portion of Application Converted to **Preliminary Conference 6-0**
Motion by: Paula Peer Second by: James Rolf
Preliminary Conference Items: Handrails
Approved 6-0 Motion by: Paula Peer Second by: Courtney Kattengell
- E. 428 Ninth Street - COA – 26-071 Issued**
Applicant: Megan Deblanc
For: Carport cover
Approved 6-0 Motion by: James Rolf Second by: Courtney Kattengell
- F. 819 Dolhonde Street - COA – 26-072 Issued**
Applicant: David Oman
For: Solar panels
Approved 6-0 Motion by: Paula Peer Second by: Peter Debroeck
- G. 714 Lafayette Street - COA – 26-073 Issued**
Applicant: Stephanie Becnel
For: Commercial sign and lights
Portion of Application Converted to **Preliminary Conference 6-0**
Motion by: James Rolf Second by: Courtney Kattengell
Preliminary Conference Items: Lights, HDC recommends a fixture more appropriate to the mid-century design of the existing building.
Approved 6-0 Motion by: Courtney Kattengell Second by: Peter Debroeck

- H. **919 Amelia Street - COA – 26-074 Issued**
Applicant: Ryan Cole
For: Revisions to previously approved COA, and renewal 09/05/23
Portion of Application Converted to **Preliminary Conference 6-0**
Motion by: James Rolf Second by: Paula Peer
Preliminary Conference Items: Doors and railings at roof deck.
Approved 6-0 Motion by: Paula Peer Second by: Sandra Banks
- I. **624 Magellan Street - COA – 26-075 Issued**
Applicant: Giuseppe Dipasquale
For: Revisions to previous approval of COA 08/04/26
Approved 6-0 Motion by: Paula Peer Second by: Peter Debroeck
- J. **534 4th Street DEFERRED**
Applicant: Ludwign Caside
For: Renovations
Deferred 6-0 Motion by: James Rolf Second by: Courtney Kattengell
- K. **534 4th Street DEFERRED**
Applicant: Ludwign Caside
For: Demolition renewal of COA 23-034
Deferred 6-0 Motion by: James Rolf Second by: Sandra Banks
- L. **601 Huey P Long Avenue - COA – 26-077 Issued**
Applicant: David Gassen
For: Shutters
Approved 6-0 Motion by: Paula Peer Second by: Courtney Kattengell
- M. **706 Huey P Long Avenue - COA – 26-076 Issued**
Applicant: David Gassen
For: Revisions to previous approval of COA 03/30/26
Approved 6-0 Motion by: Paula Peer Second by: James Rolf

MEETING ADJOURNMENT:

On a motion by **Member Courtney Kattengell** and seconded by **Member Peter Debroeck**, the Historic District Commission (HDC) meeting for October 5, 2026, adjourned at 5:49 pm, and the same was unanimously approved by all commission members.

Respectfully submitted by: Peter Spera III, Chairman



City of Gretna

Parks and Parkways Department

MEMO

TO: Honorable Belinda C. Constant, Mayor; City Council Members

FROM: Amie Hebert (Dina Matthews)

DATE: October 14, 2026

RE: Status reports - Citywide maintenance and public improvements projects

District 1

- Neutral ground maintenance (ongoing)
- City Sweeper cleaning streets district wide
- Asphalt repairs completed at 317 4th Street

District 2

- Neutral ground maintenance (ongoing)
- City Sweeper cleaning streets district wide
- Cleaning catch basins district wide (ongoing)
- Cut and trimmed Huey P. Long Avenue
- Asphalt repairs completed at 1200 block of Amelia Street

District 3

- City Sweeper cleaning streets district wide
- Cut and trimmed grass at Belleview Park and City Park
- Grocery carts picked up weekly district wide
- Cleaning catch basins district wide (ongoing)
- Asphalt repairs completed at 1712 Stafford Street and 25th Street & Lafayette Street
- Drainage conflict box was repaired at 63 Creagan Avenue.

District 4

- Grocery carts picked up weekly district wide
- City sweeper cleaning streets district wide
- Neutral ground maintenance (ongoing)
- Cleaning catch basins district wide (ongoing)
- The Bell of a 15-inch concrete drainage pipe was repaired at 212 Broadway Street

Citywide

- Sign maintenance
- Drain maintenance
- Grass cutting
- WPA ditch cleaning in Districts 1 and 2 with city crews
- Pickup of grocery carts weekly

MEMO

TO: Honorable Belinda C. Constant, Mayor; Council Members Wayne Rau, Rudy Smith, Michael Hinyub, Mark Miller, and Randy Carr

FROM: Amelia Pellegrin, Director of Planning and City Development

DATE: October 8, 2026

RE: Planning and City Development Monthly Status Report

PLANNING & ZONING ITEMS UNDER REVIEW:

- Minor resubdivision:
 - 515 5th Street for new parking lot (work without permit) is still waiting on resubdivision survey.
 - 2224 Newton approved, pending final recording.
- UDC Text Amendment: Proposed change to Supplemental Conditions for Auto Shops by Mr. Theodore Heine (November Planning Commission Hearing)
- UDC Text Amendment: Proposed changes to Food trucks, carts, and Trailers by Administration (November Planning Commission Hearing)

CAPITAL PROJECT UPDATES

- **25th Street Gretna Resilience District Project:**
 - Bid documents in development.
 - Extension of period of performance request submitted to FEMA, still pending.
 - Request for additional SFC funds of \$2M approved, awaiting formal letter.
 - Parish and State approved allocation CDBG funds for construction (\$2.6M), subrecipient agreement executed.
 - Earliest bid dates Fall of 2026.
- **5th Street Corridor Improvements:**
 - Road excavation on westbound side underway towards Richard Street, curbs in progress.
 - Final water line work to be completed 10/10 to switch last segment to the new main.
 - Stumpf outfall work underway – delayed due to Verizon conflict.
 - Utilities relocations are not complete - still waiting on AT&T and ATMOS to relocate infrastructure in conflict with plans. Entergy pole placement is incorrect and conflicts with plans.
- **Farmers Market Renovation:**
 - Nearing substantial completion, pending punch list and inspections.
 - Light fixtures installation to begin this week, delayed by materials from vendor.
- **Electric vehicle charging stations (3) via DEQ Grant:**
 - Usage is pending software discussion before operational.
 - Relocation of City Hall charger is still pending schedule from contractor.
- **Environmental Sites:**
 - Second and Fried: courtesy notice delivered to neighbors 8/14 regarding environmental soils testing through JEDCO grant funding.
 - Test results pending from latest investigation.
- **Greater New Orleans Foundation 100-Year Challenge Grant:** *Creating a Healthy and Resilient Transition for Infrastructure and Neighborhood Growth: CHARTING McDonoghville Future*
 - \$100,000 grant awarded to City for planning, stakeholder engagement, and design of nature-based solutions to mitigate flooding and storm impacts in McDonoghville.
 - Contract executed, funding received. Funds expended on federal infrastructure grant proposals to FEMA (completed by CSRS and Dana Brown Associates).
 - \$50 million award pending from FEMA for Flood Mitigation Assistance Green Infrastructure Program. RFI received, response completed 1/10/25. FEMA responded on 9/29/25, asking for additional information. City provided response on 10/29/25. City responded again on 1/30/26 to FEMA RFI.
 - Still awaiting response and award letter/agreement from FEMA.
- **H.013718 LA 23: 23RD ST - GRETNA BLVD PED IMPR _**
 - 60% Preliminary Plan review meeting.
 - Environmental review complete.
- **4th Street & Huey P. Long Pedestrian Improvements – DOTD Safe Routes to Public Places Project:**
 - Awaiting state closeout of the project.
- **Playground Revitalization Project (CDBG-VC):**
 - Successfully closed out with Office of Community Development.
 - Annual reporting completed – required for five years.