



**CITY COUNCIL AGENDA
CITY COUNCIL REGULAR MEETING CORRECT
CITY OF HALF MOON BAY**

TUESDAY, AUGUST 19, 2025

**HYBRID MEETING (SEE NEXT PAGE)
ADCOCK COMMUNITY CENTER
535 KELLY AVENUE
HALF MOON BAY, CA 94019**

**Robert Brownstone, Mayor
Debbie Ruddock, Vice Mayor
Patric Jonsson, Councilmember
Paul Nagengast, Councilmember
Deborah Penrose, Councilmember**

7:00 PM

This agenda contains a brief description of each item to be considered. Those wishing to address the City Council on any matter not listed on the Agenda, but within the jurisdiction of the City Council to resolve, may come forward to the podium during the Public Forum portion of the Agenda and will have a maximum of three minutes to discuss their item. Those wishing to speak on a Public Hearing matter will be called forward at the appropriate time during the Public Hearing consideration.

Please Note: Anyone wishing to present materials to the City Council, please submit seven copies to the City Clerk.

Copies of written documentation relating to each item of business on the Agenda are on file in the Office of the City Clerk at City Hall and the Half Moon Bay Library where they are available for public inspection. If requested, the agenda shall be available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132.) Information may be obtained by calling 650-726-8271.

In compliance with the Americans with Disabilities Act, special assistance for participation in this meeting can be obtained by contacting the City Clerk's Office at 650-726-8271. A 48-hour notification will enable the City to make reasonable accommodations to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

<http://hmbcity.com/>

HYBRID MEETING PARTICIPATION PROTOCOLS

*This meeting will be held in-person and via Zoom for public participation. Remote participation is provided as a supplemental way to provide public comment, but this method does not always work. The public is encouraged to attend in person to ensure full participation. Public comments may be made in-person or remotely via Zoom, and interpretation will be available. All Councilmembers and staff will participate in person. During any public comment portions, attendees may use the “raise your hand” feature and will be called upon and unmuted when it is their turn to speak. The meeting will also be streamed on Channel 27, on pacificcoast.tv, and on Facebook at www.facebook.com/cityofhalfmoonbay. Please click to join the webinar: <https://us06web.zoom.us/j/87674804231> or join by phone at 669-900-9128, using Webinar ID 876-7480-4231. If joining by phone, use *9 to raise your hand, *6 to mute and unmute.*

1. ROLL CALL / PLEDGE OF ALLEGIANCE
2. APPROVAL OF AGENDA
3. PROCLAMATIONS AND PRESENTATIONS
4. MAYOR'S ANNOUNCEMENTS OF COMMUNITY ACTIVITIES AND COMMUNITY SERVICE
5. REPORT OUT FROM RECENT CLOSED SESSION MEETINGS
6. CITY MANAGER UPDATES TO COUNCIL
 - 6A. SEWER AUTHORITY MID COASTSIDE LAWSUIT UPDATE
7. PUBLIC FORUM
8. CONSENT CALENDAR
 - 8A. WAIVE READING OF RESOLUTIONS AND ORDINANCES
 - 8B. APPROVAL OF MINUTES
 1. February 6, 2024 Special Meeting
 2. June 20, 2024 Special Meeting
 3. September 3, 2024 Special Meeting
 4. February 4, 2025 Special Meeting
 5. February 18, 2025 Special Meeting
 6. May 20, 2025 Special Meeting
 7. July 15, 2025 Regular Meeting
 8. August 7, 2025 Special Meeting

[ATTACHMENT](#)

- 8C. TREASURER'S REPORT FOR THE QUARTER ENDING JUNE 30, 2025

Staff Recommendation: Accept the Treasurer’s Report for the quarter ending June 30, 2025.

[STAFF REPORT](#)

[ATTACHMENT](#)

8D. RESOLUTIONS OF SUPPORT FOR TWO (2) GRANT APPLICATIONS TO THE SAN MATEO COUNTY TRANSPORTATION AUTHORITY FOR THE CYCLE 3 TRANSPORTATION DEMAND MANAGEMENT PROGRAM

Staff Recommendation: Adopt a resolution: 1) Directing staff to submit two (2) separate grant applications to the San Mateo County Transportation Authority (TA) for Measures A and W Transportation Demand Management Program funds for the following projects: A) \$465,000 in grant funding from the TA with a \$35,000 local match for the Cunha Intermediate School Safety and Connectivity Project; and B) \$200,000 in grant funding from the TA with a \$10,000 local match for a Detailed Parking Study to supplement the previously adopted Downtown Streetscape Master Plan, 2) Authorizing the City Manager, or their designee, to execute a funding agreement or memorandum of understanding and any amendments with the TA to encumber Measures A and W Transportation Demand Management funds should the applications be successful; 3) Committing to the completion of the Projects, including the required local funding contributions of \$35,000 for the Cunha Intermediate School Safety and Connectivity Project and \$10,000 for the Detailed Parking Study, should the applications be successful; 4) Certifying that any funds awarded by the TA will be used to supplement existing funds for program activities, and will not replace existing funds or resources; and 5) Authorizing the City Manager, or their designee, to take any other actions necessary to give effect to this resolution and execute applicable amendments.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

[ATTACHMENT 3](#)

8E. AUTHORIZE THE ACCEPTANCE OF THE METROPOLITAN TRANSPORTATION COMMISSION (CAPITAL PROGRAM IMPLEMENTATION GRANT FOR CHARGING INFRASTRUCTURE)

Staff Recommendation: Adopt a resolution authorizing the filing of an application for funding from the Metropolitan Transportation Commission’s (MTC) Capital Program Implementation Grant for Charging Infrastructure.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

8F. WARRANTS FOR THE MONTH OF JULY 2025

Staff Recommendation: Accept the warrants list for the month of July 2025.

[STAFF REPORT](#)

[ATTACHMENT](#)

9. ORDINANCES AND PUBLIC HEARINGS

None.

10. RESOLUTIONS AND STAFF REPORTS

10A. APPOINTMENT TO PLANNING COMMISSION

Staff Recommendation: Consideration of appointing applicant to the Planning Commission to fill one vacant seat term ending December 2026.

[STAFF REPORT](#)

[ATTACHMENT](#)

10B. DOWNTOWN GATEWAY PROJECT

Staff Recommendation: Receive a staff update on the Downtown Gateway Project and, by motion, provide direction on the preferred option moving forward.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

[ATTACHMENT 3](#)

10C. HIGHWAY 1 - NORTH (CIP PROJECT NO. 538) DESIGN AGREEMENT AMENDMENT

Staff Recommendation: Adopt a resolution authorizing the City Manager to execute Amendment No. 7 to the professional services agreement with Mark Thomas and Company, Inc. (MTCO) for additional design services and permitting support for the

Highway 1 Safety and Operational Improvements Project – North (CIP Project No. 0538)
for the not-to-exceed amount \$188,181.00.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

10D. PURCHASE OF A NEW ALL ELECTRIC FORD TRANSIT VAN

Staff Recommendation: Adopt a resolution authorizing the City Manager to execute a purchase agreement in the amount of \$56,451.00 with Towne Ford for the purchase of a 2026 all-electric Ford Transit Van.

[STAFF REPORT](#)

[ATTACHMENT 1](#)

[ATTACHMENT 2](#)

[ATTACHMENT 3](#)

10E. UPDATE AND INFORMATION REGARDING POTENTIAL ORGANIZATIONAL STUDY

Staff Recommendation: Receive this update and provide direction to staff and the ad-hoc committee to move forward on an organizational study.

[STAFF REPORT](#)

11. COMMISSION / COMMITTEE UPDATES

12. FOR FUTURE DISCUSSION / POSSIBLE AGENDA ITEMS

13. CITY COUNCIL REPORTS

14. ADJOURNMENT



**MINUTES
CITY OF HALF MOON BAY CITY COUNCIL
TUESDAY, FEBRUARY 6, 2024
ADCOCK COMMUNITY/SENIOR CENTER, 535 KELLY AVENUE**

CONVENE SPECIAL MEETING

Mayor Jimenez called the special meeting to order at 6:30 p.m.

ROLL CALL

PRESENT: Councilmembers Brownstone, Penrose, and Ruddock, Vice Mayor Rarback and Mayor Jimenez

OPEN SESSION IDENTIFICATION OF CLOSED SESSION ITEMS

PUBLIC COMMENT ON CLOSED SESSION ITEMS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Govt. Code section 54956.9(d)(1))
Name of case: City of Half Moon Bay v. Granada CSD and Montara WSD, et al.
Santa Clara Superior Court Civil No. 17CIV316927; Court of Appeal Case No. H049896

ADJOURNMENT

Mayor Jimenez adjourned the meeting at 6:58 p.m.

Respectfully Submitted:

Approved:

Maggie Rodriguez, Assistant City Clerk

Robert Brownstone, Mayor



**MINUTES
CITY OF HALF MOON BAY CITY COUNCIL
TUESDAY, JUNE 20, 2024
ADCOCK COMMUNITY/SENIOR CENTER, 535 KELLY AVENUE**

CONVENE SPECIAL MEETING

Mayor Jimenez called the special meeting to order at 5:00 p.m.

ROLL CALL

PRESENT: Councilmembers Brownstone, Penrose, and Ruddock, Vice Mayor Rarback and Mayor Jimenez

OPEN SESSION IDENTIFICATION OF CLOSED SESSION ITEMS

PUBLIC COMMENT ON CLOSED SESSION ITEMS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Govt. Code section 54956.9(d)(2))
Significant exposure to litigation based on receipt of letters threatening litigation against the City from YIMBY Law and the Department of Housing and Community Development re 555 Kelly. The letters have been included in Planning Commission packets and will be made available to the public upon request pursuant to Government Code section 54957.5

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Govt. Code section 54956.8)

Property: 555 Kelly Avenue, City of Half Moon Bay

City Negotiators: Matthew Chidester (City Manager) and Catherine Engberg (City Attorney)

Negotiating Parties: Kelly Hollywood, Mercy Housing

Under negotiation: Price and terms of potential lease agreement

ADJOURNMENT

Mayor Jimenez adjourned the meeting at 7:00 p.m.

Respectfully Submitted:

Approved:

Maggie Rodriguez, Assistant City Clerk

Robert Brownstone, Mayor



MINUTES
CITY OF HALF MOON BAY CITY COUNCIL
TUESDAY, SEPTEMBER 3, 2024
ADCOCK COMMUNITY/SENIOR CENTER, 535 KELLY AVENUE

CONVENE SPECIAL MEETING

Mayor Jimenez called the special meeting to order at 6:00 p.m.

ROLL CALL

PRESENT: Councilmembers Brownstone, Penrose, and Ruddock, Vice Mayor Rarback and Mayor Jimenez

OPEN SESSION IDENTIFICATION OF CLOSED SESSION ITEMS

PUBLIC COMMENT ON CLOSED SESSION ITEMS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Govt. Code section 54956.9(d)(1))
Name of case: Paul Nagengast v. City of Half Moon Bay – San Mateo Superior Court, Case No. 24-SCS-00645

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Govt. Code section 54957)
Annual performance evaluation of City Manager Matthew Chidester

ADJOURNMENT

Mayor Jimenez adjourned the meeting at 7:04 p.m.

Respectfully Submitted:

Approved:

Maggie Rodriguez, Assistant City Clerk

Robert Brownstone, Mayor



**MINUTES
CITY OF HALF MOON BAY CITY COUNCIL
TUESDAY, FEBRUARY 4, 2025
ADCOCK COMMUNITY/SENIOR CENTER, 535 KELLY AVENUE**

CONVENE SPECIAL MEETING

Mayor Brownstone called the special meeting to order at 8:30 p.m.

ROLL CALL

PRESENT: Councilmembers Jonsson, Nagengast and Penrose, Vice Mayor Ruddock and Mayor Brownstone

OPEN SESSION IDENTIFICATION OF CLOSED SESSION ITEMS

PUBLIC COMMENT ON CLOSED SESSION ITEMS

CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Govt. Code section 54956.8)

Property: San Mateo County APNs: 065-023-170, 065-024-370, 065-031-220, 065-031-240, 065-032-040, 065-032-170, 065-034-050, 065-072-030, 065-074-030, 065-082-030, 065-152-070, 065-155-080, 065-155-090, 065-157-030, 065-171-080, 065-181-020, 065-181-060, 065-184-020, 065-191-040, 065-192-110, 065-203-190

City Negotiators: Matthew Chidester (City Manager) and Catherine Engberg (City Attorney)

Negotiating Parties: Bob Rogers, Coastside Land Trust

Under negotiation: Price and terms of potential sale of vacant parcels in the Wavecrest area to the Coastside Land Trust

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Govt. Code section 54956.8)

Property: Portion of 880 Stone Pine, City of Half Moon Bay (portion of APN: 056-260-180)

City Negotiators: Matthew Chidester (City Manager) and Catherine Engberg (City Attorney)

Negotiating Parties: Iliana Rodriguez, County of San Mateo

Under negotiation: Price and terms of potential sale to the County

ADJOURNMENT

Mayor Brownstone adjourned the meeting at 9:30 p.m.

Respectfully Submitted:

Approved:

Maggie Rodriguez, Assistant City Clerk

Robert Brownstone, Mayor



**MINUTES
CITY OF HALF MOON BAY CITY COUNCIL
TUESDAY, FEBRUARY 18, 2025
ADCOCK COMMUNITY/SENIOR CENTER, 535 KELLY AVENUE**

CONVENE SPECIAL MEETING

Mayor Brownstone called the special meeting to order at 6:00 p.m.

ROLL CALL

PRESENT: Councilmembers Jonsson and Nagengast, Vice Mayor Ruddock and Mayor Brownstone

ABSENT: Councilmember Penrose

OPEN SESSION IDENTIFICATION OF CLOSED SESSION ITEMS

PUBLIC COMMENT ON CLOSED SESSION ITEMS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Govt. Code section 54956.9(d)(4))
Initiation of litigation: (2 potential cases)

ADJOURNMENT

Mayor Brownstone adjourned the meeting at 6:58 p.m.

Respectfully Submitted:

Approved:

Maggie Rodriguez, Assistant City Clerk

Robert Brownstone, Mayor



**MINUTES
CITY OF HALF MOON BAY CITY COUNCIL
TUESDAY, MAY 20, 2025
ADCOCK COMMUNITY/SENIOR CENTER, 535 KELLY AVENUE**

CONVENE SPECIAL MEETING

Mayor Brownstone called the special meeting to order at 6:15 p.m.

ROLL CALL

PRESENT: Councilmembers Nagengast and Penrose, Vice Mayor Ruddock and Mayor Brownstone

ABSENT: Councilmember Jonsson

OPEN SESSION IDENTIFICATION OF CLOSED SESSION ITEMS

PUBLIC COMMENT ON CLOSED SESSION ITEMS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Govt. Code section 54956.9(d)(1))

Name of case: Huynh v. City of Half Moon Bay et al.

San Mateo Superior Court, Case No. 20-CIV-02921

City Attorney Engberg reported that the Council met in Closed Session to discuss the case of Huynh v. City of Half Moon Bay et al., San Mateo Superior Court, Case No. 20-CIV-02921, and voted 4-0-1, Councilmember Jonsson absent, to approve a settlement agreement in the amount of \$2,875,000.

ADJOURNMENT

Mayor Brownstone adjourned the meeting at 6:56 p.m.

Respectfully Submitted:

Approved:

Maggie Rodriguez, Assistant City Clerk

Robert Brownstone, Mayor



**MINUTES
CITY OF HALF MOON BAY CITY COUNCIL
TUESDAY, JULY 15, 2025
TED ADCOCK COMMUNITY CENTER, 535 KELLY AVENUE**

CALL TO ORDER / ROLL CALL

Mayor Brownstone called the regular meeting to order at 7:03 p.m. and led the Pledge of Allegiance.

ROLL CALL

PRESENT: Councilmembers Jonsson, Nagengast, and Penrose, Vice Mayor Ruddock and Mayor Brownstone

APPROVAL OF AGENDA

MOTION

Councilmember Penrose moved and Councilmember Jonsson seconded a motion to approve the Agenda. The question was called and the motion carried unanimously.

PROCLAMATIONS AND PRESENTATIONS

I.D.E.S SOCIETY PROCLAMATION

Mayor Brownstone recognized I.D.E.S. Society and presented the proclamation to Board Members Mel Mello, Shannon Henretty, and President Bill Borba.

AGE FRIENDLY INITIATIVE

Senior Coastsiders Executive Director, Sandi Winters, provided an update on recent age friendly initiative report.

MIDCOAST COMMUNITY COUNCIL UPDATE

Board Member Scott Bollinger provided updates from the recent Midcoast Community Council Meetings.

MAYOR'S ANNOUNCEMENTS OF COMMUNITY ACTIVITIES AND COMMUNITY SERVICE

None.

REPORT OUT FROM RECENT CLOSED SESSION MEETINGS

None.

CITY MANAGER UPDATES TO COUNCIL

HALFMOONBAY.GOV

Senior Management Analyst Lopez announced the city website change to halfmoonbay.gov per new California legislature.

DOORDASH

Senior Management Analyst Wolter announced a potential pilot program with Doordash to bring reusables to Half Moon Bay Doordash delivery and takeout orders.

TENANT WORKSHOP

Administrative Analyst Acosta announced the upcoming tenant workshop on July 23, 2025 at Sea Crest School.

REPUBLIC SERVICES TRASH DELAYS

City Manager Chidester discussed the impacts of the Republic Services trash delays and options for residents while the strike is ongoing.

CARTER PARK GRAND OPENING

City Manager Chidester announced the grand opening of Carter Park would take place on August 2 from 1:00 p.m. to 3:00 p.m.

PUBLIC FORUM

The following individuals addressed the Council:

- Valerie DuBouis
- Juliette Applewhite
- Suzanne Quagliette
- Joanne Rokosky
- Norm Picker
- Evelyn DeSouza
- Oliva Perez
- Alison Williams

- Rocio Avila
- Graham Brown
- Joaquin Jimenez
- Harvey Rarback
- Deborah Penrose

1. CONSENT CALENDAR

Councilmember Nagengast pulled Item 1.E.

The Consent Calendar consisted of the following items:

1.A WAIVE READING OF RESOLUTIONS AND ORDINANCES

1.B WARRANTS FOR THE MONTH OF JUNE 2025

1.C APPROVAL OF MINUTES

1. May 6, 2025 Special Meeting Minutes
2. May 6, 2025 Regular Meeting Minutes
3. May 20, 2025 Regular Meeting Minutes
4. June 3, 2025 Special Meeting Minutes
5. June 3, 2025 Regular Meeting Minutes
6. June 17, 2025 Regular Meeting Minutes

1.D HALF MOON BAY BICYCLE / PEDESTRIAN ADVISORY COMMITTEE BY-LAWS AND APPOINTMENTS

1.F CASELLE, INC. PROFESSIONAL SERVICES AGREEMENT

MOTION

Councilmember Penrose moved and Vice Mayor Ruddock seconded a motion to approve the Consent Calendar, with the exception of Item 1.E. The question was called and the motion carried unanimously.

The following item was pulled from the Consent Calendar for individual consideration:

1.E GRANT APPLICATION TO THE CALIFORNIA COASTAL COMMISSION FOR \$500,000 TO FUND THE UPDATE OF THE LOCAL COASTAL PROGRAM IMPLEMENTATION PLAN

Community Development Director Leslie Lacko presented the staff report.

MOTION

Councilmember Nagengast moved and Councilmember Ruddock seconded a motion to adopt a resolution authorizing the City Manager to submit a grant application to the California Coastal Commission for \$500,000 to fund a comprehensive update to the Local Coastal Program Implementation Plan. The question was called and the motion carried unanimously.

2. ORDINANCES AND PUBLIC HEARINGS

None.

RECESS

Mayor Brownstone called a recess at 8:45 p.m. The meeting reconvened at 9:02 p.m. with all Councilmembers present.

3. RESOLUTIONS AND STAFF REPORTS

3.A PURCHASE OF A NEW ALL ELECTRIC FORD TRANSIT VAN

Public Works Superintendent Seeley and Public Works Director Bozorginia presented the staff report.

The Council asked questions of staff and discussed the item.

The Council asked staff to return to the next meeting with more options for consideration.

3.B FISCAL YEAR 2025-26 SEWER SERVICE CHARGES AND ASSESSMENTS

Finance Manager Ken Stiles presented the staff report.

The Council asked questions of staff and discussed the item.

MOTION

Councilmember Nagengast moved and Mayor Brownstone seconded a motion to adopt a resolution approving the Fiscal Year 2025-26 Sewer Service Assessments and charges, directing staff to file the assessment roll, authorizing the County Controller to place the assessment charges on the County of San Mateo Property Tax Roll, and directing staff to bill assessments directly that are not on the tax roll. The question was called and the motion carried unanimously.

3.C FORMATION OF TEMPORARY CITY COUNCIL AD HOC COMMITTEES

City Manager Chidester presented the staff report.

The Council split the item into two separate discussions for ease of voting:

Item 1- Creation of a temporary Ad Hoc Committee for evaluating the staffing and structure of the City organization

Item 2- Creation of a temporary Ad Hoc Committee for exploring options related to the expiring Golf Facilities Fee.

MOTION

Item 1- Mayor Brownstone moved and Councilmember Jonsson seconded a motion to create a temporary Ad Hoc Committee for evaluating the staffing and structure of the city organization. The question was called and carried unanimously. Mayor Brownstone and Councilmember Nagengast would serve on the Committee.

Item 2- Mayor Brownstone moved and Councilmember Penrose seconded a motion to create a temporary Ad Hoc Committee consisting of Vice Mayor Ruddock and Councilmember Jonsson for exploring options related to the expiring Golf Facilities Fee. The question was called and carried 4-0-1 , with Councilmember Nagengast abstaining.

COMMISSION / COMMITTEE UPDATES

None.

FOR FUTURE DISCUSSION / POSSIBLE AGENDA ITEMS

Councilmember Jonsson suggested clearing any debris from Pilarcitos Creek while Caltrans is completing their current project. Vice Mayor Ruddock suggested a future discussion on the City Manager and City Attorney Contract Review. Mayor Brownstone and Councilmember Nagengast seconded the suggestion.

CITY COUNCIL REPORTS

Vice Mayor Ruddock reported that OneShoreline will be monitoring Pilarcitos Creek water levels with flood gauges and is hopeful to have a gauge further east for more accurate flood warnings.

ADJOURNMENT

Mayor Brownstone adjourned the meeting at 10:03 p.m.

Respectfully Submitted:

Approved:

Maggie Rodriguez, Assistant City Clerk

Robert Brownstone, Mayor



**MINUTES
CITY OF HALF MOON BAY CITY COUNCIL
THURSDAY, AUGUST 7, 2025
ADCOCK COMMUNITY/SENIOR CENTER, 535 KELLY AVENUE**

CONVENE SPECIAL MEETING

Mayor Brownstone called the special meeting to order at 6:30 p.m.

ROLL CALL

PRESENT: Councilmembers Jonsson (arrived at 7:00 p.m.) and Nagengast, Vice Mayor Ruddock and Mayor Brownstone

ABSENT: Councilmember Penrose

OPEN SESSION IDENTIFICATION OF CLOSED SESSION ITEMS

PUBLIC COMMENT ON CLOSED SESSION ITEMS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Govt. Code section 54956.9(d)(1))

Name of case: City of Half Moon Bay v. Granada CSD and Montara WSD, et al.

Santa Clara Superior Court Civil No. 17CIV316927; Court of Appeal Case No. H049896

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Govt. Code section 54956.9(d)(1))

Name of case: Gearing et al v. City of Half Moon Bay, USDC Civil No. 3:21-CVJ-01802-EMC

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Govt. Code section 54956.9(d)(1))

Name of case: City of Half Moon Bay v. Thomas J. Gearing, et al., – San Mateo Superior Court Civil No. 21-CIV-01560

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Govt. Code section 54956.9(d)(4))

Initiation of litigation: (1 potential case)

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Govt. Code section 54956.9(d)(1))

Name of case: Ellingson v. City of Half Moon Bay, – San Mateo Superior Court Civil No. 25-CIV-04838

City Attorney Engberg reported that the Council met in Closed Session to discuss the Authorization

to defend litigation in Ellingson v. City of Half Moon Bay (vote: 3-0, Nagengast recused)

ADJOURNMENT

Mayor Brownstone adjourned the meeting at 8:17 p.m.

Respectfully Submitted:

Approved:

Maggie Rodriguez, Assistant City Clerk

Robert Brownstone, Mayor

BUSINESS OF THE COUNCIL OF THE CITY OF HALF MOON BAY

AGENDA REPORT

For meeting of: **August 19, 2025**

TO: Honorable Mayor and City Council

VIA: Matthew Chidester, City Manager

FROM: Lisa Rossi, Administrative Services Director
Kenneth Stiles, Finance Manager

TITLE: **TREASURER'S REPORT FOR THE QUARTER ENDING JUNE 30, 2025**

RECOMMENDATION:

Accept the Treasurer's Report for the quarter ending June 30, 2025.

FISCAL IMPACT:

There is no fiscal impact with the acceptance of this report.

STRATEGIC ELEMENT:

This recommendation supports the *Fiscal Sustainability* and *Inclusive Governance* Elements of the Strategic Plan.

BACKGROUND:

In accordance with Government Code Section 53600 et seq., the City's Treasurer is to provide the City Council with a report on investments on a quarterly basis. As shown in the Treasurer's Report (Attachment 1), the City's investments are in external investment pools listed at cost, as well as its fair value, not amortized cost, in compliance with Governmental Accounting Standard. The City's investment practices strictly follow Government Code Section 53600 et seq., the City's investment policy, and a prudent person's rule.

DISCUSSION:

The City's cash and investment portfolio, at fair market value, as of June 30, 2025, is \$50.2 million of which \$37.6 million is placed with the San Mateo County Treasurer's Investment Pool and \$8.6 million is placed with the State Controller's Local Agency Investment Fund (LAIF), and \$4 million in operating accounts with Wells Fargo Bank. The average weighted yield for the City's cash and investments is 3.76 % for the quarter.

ATTACHMENT:

Treasurer's Report for the quarter ending June 30, 2025

**City of Half Moon Bay
Treasurer's Report
June 30, 2025**

1. Cash and investments were comprised of the following instruments as of June 30, 2025, shown with the carrying amount, fair value, and corresponding yields on investment and interest earnings:

	City Treasury	Fiscal Agents	Carrying Amount	Fair Value	Quarterly Yield	Quarterly Interest Earnings	FYTD Interest Earnings
Petty Cash	305	-	305	305		-	-
<u>Wells Fargo Bank:</u>							
Checking	3,926,016	-	3,926,016	3,926,016		-	-
Payroll	146,432	-	146,432	146,432		-	-
<u>California State Treasurer:</u>							
LAIF - General Fund	8,583,349	-	8,583,349	8,593,635	4.27%	94,040	383,556
<u>San Mateo County Treasurer</u>							
SMC Pool - General Fund	37,165,928	-	37,165,928	37,575,868	4.05%	364,720	1,461,829
TOTAL CASH AND INVESTMENTS	49,822,030	-	49,822,030	50,242,256		458,760	1,845,384

*Fair Value (GASB 31) includes investment returns which are not yet realized and at amortized costs. Information is obtained from individual institutions' portfolio statements.

2. Investment maturities:

The City limits market risk by limiting the types and maturities of its investments and by not borrowing against those investments.

Investment maturities may not exceed five years with the exception of investments as specified in bond debt covenants. Investment yield is ranked after safety and liquidity in making investment decisions.

Investments at June 30, 2025 mature as follows:

	City Treasury	Fiscal Agents	Total
Available immediately	49,822,030	-	49,822,030
Maturities less than one year	-	-	-
Maturities of one to five years	-	-	-
Greater than five years	-	-	-
Total	49,822,030	-	49,822,030

3. Investments Sectors, as a percentage of total portfolio and also with investment performance comparisons:

Investment sectors as a % of total portfolio		Investment performance comparisons			
		<u>Date</u>	<u>Total</u>	<u>Yield</u>	<u>Interest</u>
Demand Deposits and Money					
Market	8.17%				
Local Agency Investment Fund	17.23%	6/30/2023	50,084,807	2.88%	658,575
San Mateo Co. Investment Pool	74.60%	6/30/2024	51,442,186	3.93%	1,762,817
Fiscal Agent	0	6/30/2025	50,242,256	3.76%	1,845,384
	100.00%				

I certify that this reports all Government Agency pooled investments and is in conformity with the investment policy of the City of Half Moon Bay as stated in resolution number C-2019-107 dated December 17th, 2019. A copy of this Resolution is available at the office of the City Clerk and on the cities website <http://www.hmbcity.com>. The Investment Program provides sufficient cash flow liquidity to meet the estimated expenditures of the next six months, as required by Code Section 53646.

Kenneth Stiles

Finance Manager

7/28/2025

Date

Lisa Romi

Administrative Services Director

7/28/2025

Date

**CITY OF HALF MOON BAY
CASH AND INVESTMENTS REPORT
FOR QUARTER ENDING 06/30/2025**

GENERAL FUND **11,339,717.74**

RESTRICTED FUNDS

STORM DRAIN OPERATING FUND	279,374.20
TRAFFIC MITIGATION FUND	4,773,883.22
LIBRARY	17,558.80
MAIN STREET BRIDGE	58,795.84
GAS TAX	2,692,945.71
STREET AND ROAD FUND	1,664,923.97
MEASURE A FUND	2,291,120.51
PARK FACILITY DEVELOPMENT	359,913.35
AFFORDABLE HOUSING	5,077,647.84
PUBLIC FACILITIES	1,645,800.03
POLICE SPECIAL REVENUE	1,191,785.97
JOB-BOND PROCEED FD	0.96
MEASURE W FUND	1,051,171.33
LOT ACQUISITION/DEVELOPMENT	1,315,848.68
CZI GRANTS	83,410.26
OCC GRANT	(610,753.19)
JOB - DEBT SERVICE FD	6,771.41
GEN FD CAPITAL PROJECTS	2,907,146.46
DRAINAGE FUND	1,265,265.58
LIBRARY CAPITAL	496,225.14
GENERAL LONG TERM DEBT	-
SEWER FUNDS	4,980,437.65
VEHICLE REPLACEMENT	213,814.79
FURN/FIXT & EQUIP FUND	1,055,170.70
RISK MANAGEMENT	4,122,082.78
RETIREMENT STABILIZATION	1,541,970.09

TOTAL RESTRICTED FUNDS **38,482,312.08**

GENERAL LEDGER (BOOK) TOTAL	49,822,029.82
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BANK BALANCES ON 06/30/2025

WELLS FARGO GENERAL CHECKING	4,026,516.91
WELLS FARGO PAYROLL CHECKING	146,431.97
LOCAL AGENCY INVESTMENT FUND (LAIF)	8,583,349.42
SAN MATEO COUNTY INVESTMENT POOL	37,165,928.07

Add: PETTY CASH ACCOUNTS	304.80
RECONCILING ITEMS	-
Less: OUTSTANDING CHECKS	(102,524.83)
Plus: DEPOSITS IN TRANSIT	2,023.48
Plus: VOID CHECKS	-

BANK RECONCILIATION TOTAL	49,822,029.82
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BUSINESS OF THE COUNCIL OF THE CITY OF HALF MOON BAY

AGENDA REPORT

For meeting of: **August 19, 2025**

TO: Honorable Mayor and City Council

VIA: Matthew Chidester, City Manager

FROM: Maz Bozorginia, Public Works Director/City Engineer
Karen Decker, Economic and Community Vitality Manager
Dale Leda, Associate Engineer

TITLE: RESOLUTIONS OF SUPPORT FOR TWO (2) GRANT APPLICATIONS TO THE SAN MATEO COUNTY TRANSPORTATION AUTHORITY FOR THE CYCLE 3 TRANSPORTATION DEMAND MANAGEMENT PROGRAM

RECOMMENDATION:

Adopt a resolution:

1. Directing staff to submit two (2) separate grant applications to the San Mateo County Transportation Authority (TA) for Measures A and W Transportation Demand Management Program funds for the following projects:
 - a. \$465,000 in grant funding from the TA with a \$35,000 local match for the Cunha Intermediate School Safety and Connectivity Project; and
 - b. \$200,000 in grant funding from the TA with a \$10,000 local match for a Detailed Parking Study to supplement the previously adopted Downtown Streetscape Master Plan
2. Authorizing the City Manager, or their designee, to execute a funding agreement or memorandum of understanding and any amendments with the TA to encumber Measures A and W Transportation Demand Management funds should the applications be successful;
3. Committing to the completion of the Projects, including the required local funding contributions of \$35,000 for the Cunha Intermediate School Safety and Connectivity Project and \$10,000 for the Detailed Parking Study, should the applications be successful;
4. Certifying that any funds awarded by the TA will be used to supplement existing funds for program activities, and will not replace existing funds or resources; and
5. Authorizing the City Manager, or their designee, to take any other actions necessary to give effect to this resolution and execute applicable amendments.

FISCAL IMPACT:

There is minimal fiscal impact with submitting both grant applications, including staff time to prepare the applications and exhibits, which are captured through the operating budget. If the City is awarded either or both grants, a 5% minimum local match would be required for each.

If the City is awarded the grant for the Cunha Intermediate School Safety and Connectivity Project, there are sufficient funds in the Capital Improvement Program Project No. 9010 and the Streets and Roads Fund (123) for the required local funding match of \$35,000.

If the City is awarded the grant for the Detailed Parking Study, there are sufficient funds in the Streets and Roads Fund (123) for the required local funding match of \$10,000.

The Streets and Roads Fund is a restricted fund, accounting for the expenditures made for city streets and roads improvements and maintenance. This restricted fund is comprised of primarily California Gas Tax revenues, SMCTA Measure A and W, Development Impact Fees, and some general fund dollars.

STRATEGIC ELEMENT:

This recommendation supports the *Infrastructure and Environment*, and *Healthy Communities, and Public Safety* Elements of the Strategic Plan.

BACKGROUND:

Within a Capital Improvement Program (CIP), it is not unusual to identify future projects and to have a significant amount of programming “unfunded.” Given the ongoing need for funding of capital projects and capital maintenance, staff continues to monitor the availability of grant funds and to align application submittals with City Council identified priorities. Grant funds vary significantly by source and program objective. Many grants are focused on funding construction of approved shovel-ready projects while others provide funding or a portion of funding for initial planning, design, environmental review, and entitlements. Finally, other grant programs provide funding for programmatic efforts. City staff look for opportunities within all programs to match community needs and Council priorities.

The San Mateo County Transportation Authority (TA) announced its call for projects for their 2025 Cycle 3 Transportation Demand Management Program in early June of 2025. The goal of the Program is to encourage the use of sustainable transportation options and enhance mobility across San Mateo County. The program aims to fund projects that construct pedestrian and bicycle improvements that increase safety, thereby encouraging a mode shift away from solo car trips. Examples of competitive eligible projects include improved bike parking, improvements to bicycle and pedestrian networks, vanpools, wayfinding/signage, transit pass subsidies, E-bike subsidies, micro-mobility subsidies, pedestrian/bicycle crossing treatments near transit, and more.

The Measure A Transportation Expenditure Plan and Measure W Congestion Relief Plan provide funding for mobility programs in San Mateo County. The San Mateo County Transportation Authority administers the proceeds of Measure A and Measure W sales tax revenue. While some programs are directly provided funding allocations (like the Local Streets and Transportation category), other programs must hold a competitive selection process known as a "Call for Projects" to fund projects. The Call for Projects for the 2025 Cycle 3 round of Measure A/W TDM Program funding was issued on June 5, 2025.

The Cunha Intermediate School Safety & Connectivity Project was developed in response to safety concerns and long-standing gaps in the city's biking and walking network, especially for students and families trying to reach key destinations like schools. The project was initiated after the Cabrillo Unified School District contacted the City with safety concerns. In response, the City identified this project as a strong candidate for the TDM Cycle 3 Grant Program, given its potential to improve safety, reduce reliance on car travel, and close key infrastructure gaps.

This project aligns with multiple city and regional planning efforts:

1. Get There Together: An Action Plan for Transportation Choices in Half Moon Bay and the Midcoast (2024)
 - Identifies Strategy T.3: "Prioritize Building a Complete Walking and Biking Network" as a high priority.
 - Notes that the lack of a safe and connected pedestrian and bicycle network is a barrier, particularly for youth and families.
2. Half Moon Bay Bicycle and Pedestrian Plan (2019)
 - Highlights network gaps that limit safe access for people of all ages and abilities.
 - Designates area around Cunha Intermediate School as a Priority Pedestrian Zone.

The Detailed Parking Study also aligns with City planning efforts:

1. Get There Together: An Action Plan for Transportation Choices in Half Moon Bay and the Midcoast (2024)
 - Recommends Strategy P.1: "Implement a Coastside Parking Management Strategy" to support reduced vehicle miles traveled, which aligns with the goals of the Transportation Demand Management (TDM) Grant Program.

City Staff prepared and submitted two (2) grant applications prior to the due date of August 1, 2025. A funding breakdown of the amount requested for each respective application and the required local match funding are provided below.

1. The Cunha Intermediate School Safety and Connectivity Project requested a total of \$465,000 from SMCTA with \$35,000 of local matching funds as required by the funding program;
2. The Detailed Parking Study requested a total of \$200,00 from SMCTA with \$10,000 of local matching funds as required by the funding program.

The City is requesting a total amount of \$710,000, consisting of \$45,000 local match and \$665,000 in Measure A and W funds from SMCTA grant funds. A requirement of the grant application is the adoption of resolutions supporting each project, authorizing their submittals and commitment of the required local matching funds.

DISCUSSION:

Cunha Intermediate School Safety and Connectivity Project

Staff is requesting grant funding to support the Environmental, Design, and Construction stages of the project. This project proposes to improve pedestrian safety and accessibility near Cunha Intermediate School and its sidewalk connection to downtown. Improvements including new pedestrian crosswalks, bulb-outs and signage are proposed at the intersections of Church and Miramontes Street and Purissima and Miramontes Streets. Improvements will enhance safety during drop-off and pick-up at Cunha, providing enhanced pedestrian visibility, traffic-calming and other benefits. New sidewalks are also proposed along the north side of Miramontes Street between the two intersections to complete a critical gap in pedestrian connectivity between Cunha School and the historic Main Street. Refer to Attachment 3 for additional details.

Detailed Parking Study for the Downtown Streetscape Master Plan

Staff is requesting grant funding to support the preparation of a detailed, data-driven, parking study to support the 2024 Downtown Streetscape Master Plan. The study will focus on historic Main Street and adjacent areas. The parking study is a necessary precursor to the further development of the Master Plan, and will provide information about existing demand conditions, identify opportunities for shared parking and/or the expansion of city-owned facilities, and develop strategies to support a more walkable, bikeable, and transit-friendly downtown area. Data resulting from the parking study has the potential to inform future development projects beyond the Streetscape Master Plan and help leverage future grants and investments.

CONCLUSION:

City staff recommends the City Council adopt a resolution authorizing the submittal of the applications, authorizing the City Manager (or their designee) to execute funding agreements and memorandums of understanding with the San Mateo County Transportation Authority to encumber the Measures A and W funds, committing the required local matching funds, certifying that awarded funds will supplement, but not supplant, existing funding commitments and authorizing the City Manager (or their designee) to take any other actions necessary to give effect to this resolution and execute applicable amendments.

ATTACHMENTS:

1. Resolution – Cunha Intermediate School Safety and Connectivity Project
2. Resolution – Detailed Parking Study for the Downtown Streetscape Master Plan
3. Concept Improvement Plans, Cunha Intermediate School Safety and Connectivity Project

RESOLUTION NO. C-2025 –

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALF MOON BAY TO SUPPORT AN APPLICATION TO THE CYCLE 3 SAN MATEO COUNTY TRANSPORTATION AUTHORITY MEASURE A ALTERNATIVE CONGESTION RELIEF AND MEASURE W TRANSPORTATION DEMAND MANAGEMENT PROGRAM FUNDING FOR THE CUNHA INTERMEDIATE SCHOOL SAFETY AND CONNECTIVITY PROJECT

WHEREAS, the City of Half Moon Bay (Sponsor) has identified a need for improved safety and ADA pathway enhancements at the of Church Street/Miramontes Street and the Miramontes Street/Purissima Street intersections and the connecting walkways between Cunha Intermediate School to the downtown historic commercial district; and

WHEREAS, the Sponsor has developed the Cunha Intermediate School Safety and Connectivity Project (Project) to reduce crossing distance for all users, improve pedestrian visibility and provide parking control and traffic-calming benefits at the entry point to the school campus. Improvements along Miramontes Street will also complete the remaining gap in accessible sidewalks/ramps between Cunha Intermediate School and the historic commercial district of the City of Half Moon Bay; and

WHEREAS, the Project costs, including the Environmental, Design and Construction phases, is estimated to be \$500,000; and

WHEREAS, the Sponsor seeks \$465,000 in grant funds from the San Mateo County Transportation Authority (TA) for the Project while the City of Half Moon Bay has committed to \$35,000 in local funds; and

WHEREAS, the Primary Grant Agreement was approved by the City Council on February 18, 2025, and was executed between the Sponsor and the TA on March 19, 2025; and

WHEREAS, the TA requires the Sponsor's governing board to adopt a resolution:

1. Supporting the Project and application for \$465,000 in Transportation Authority Transportation Demand Management Program funds for the Project;
2. Committing the Sponsor to the completion of the Project, including the commitment of matching funds in the amount of \$35,000 needed for implementation;
3. Certifying that any funds awarded by the San Mateo County Transportation Authority will be used to supplement existing funds for program activities, and will not supplant existing funds or resources;
4. If funds are awarded, authorize the City Manager, or designee, to sign a project supplement with the TA for TDM Program funding for the Project and to take any other actions necessary to give effect to this resolution; and

5. Committing to commence work on the Project, if awarded, within one year of the TA Board of Directors allocating 2025 Cycle 3 TDM Program funding.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Half Moon Bay:

1. Directs staff to submit an application for TA TDM Program funds for \$465,000 for the Project.
2. Authorizes the City Manager or his/her designee to execute a project supplement with the San Mateo County Transportation Authority to encumber any TDM Program funds awarded.
3. Commits to the completion of the Project, including the commitment of \$35,000 of matching funds needed for implementation, if awarded the requested TA funds.
4. Certifies that any funds awarded by the TA will be used to supplement existing funds for the Project and will not replace existing funds or resources.
5. Commits to commencing work on the Project, if awarded, within one year of the TA Board of Directors allocating the 2025 Cycle 3 TDM Program funds.
6. Authorizes the City Manager to take any other actions necessary to give effect to this resolution.

I, the undersigned, hereby certify that the foregoing Resolution was duly passed and adopted on the 19th day of August 2025, by the City Council of Half Moon Bay by the following vote:

AYES, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

ATTEST:

APPROVED:

Maggie Rodriguez, Assistant City Clerk

Robert Brownstone, Mayor

RESOLUTION NO. C-2025 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALF MOON BAY SUPPORTING AN APPLICATION TO THE CYCLE 3 SAN MATEO COUNTY TRANSPORTATION AUTHORITY FOR MEASURE A ALTERNATIVE CONGESTION RELIEF AND MEASURE W TRANSPORTATION DEMAND MANAGEMENT PROGRAM FUNDING FOR A DETAILED PARKING STUDY THAT WILL INFORM PHASE II OF ITS DOWNTOWN STREETScape MASTER PLAN

WHEREAS, the City of Half Moon Bay (Sponsor) is seeking funding for a detailed parking study that will inform Phase II of its Downtown Streetscape Master Plan as well as other important development and transportation projects; and

WHEREAS, the Downtown Streetscape Master Plan proposes a set of improvements along Main Street to create a safer, more accessible, and cohesive environment for pedestrians, cyclists, and local businesses, including, enhanced crosswalks, sidewalks, wayfinding signage and ADA enhancements designed to foster a more walkable downtown and support local economic activity; and

WHEREAS, a parking study is needed before the City can proceed with detailed design, an entitlement package, and construction drawings for Phase II of the Master Plan, as the study will assess the current parking supply, demand, and utilization patterns to improve user experience and inform long-term planning and policy decisions that promote sustainable, multimodal transportation and equitable downtown access; and

WHEREAS, the San Mateo County Transportation Authority (TA) issued a Call for Projects for the Measure A Alternative Congestion Relief & Measure W Transportation Demand Management (ACR/TDM) Program on June 5, 2025; and

WHEREAS, the Primary Grant Agreement was approved by the City Council on February 18, 2025, and was executed between the Sponsor and the TA on March 19, 2025; and

WHEREAS, the TA requires the Sponsor's governing board to adopt a resolution:

1. Supporting the Project and application for \$200,000 in TA TDM Program funds for the Project;
2. Committing the Sponsor to the completion of the Project, including the commitment of matching funds in the amount of \$10,000 needed for implementation;
3. Certifying that any funds awarded by the San Mateo County Transportation Authority will be used to supplement existing funds for program activities, and will not replace existing funds or resources;
4. If funds are awarded, authorize the City Manager, or designee, to sign a project supplement with the TA for TDM Program funding for the Project and to take any other actions necessary to give effect to this resolution; and

5. Committing to commence work on the Project, if awarded, within one year of the TA Board of Directors allocating 2025 Cycle 3 TDM Program funding.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Half Moon Bay hereby:

1. Directs staff to submit an application for TA TDM Program funds for \$200,000 for the Parking Study (Project) to supplement the Downtown Streetscape Master Plan.
2. Authorizes the City Manager or his/her designee to execute a project supplement with the San Mateo County Transportation Authority to encumber any TDM Program funds awarded.
3. Commits to the completion of the Project, including the commitment of \$10,000 of matching funds needed for implementation, if awarded the requested TA funds.
4. Certifies that any funds awarded by the TA will be used to supplement existing funds for the Project and will not replace existing funds or resources.
5. Commits to commencing work on the Project, if awarded, within one year of the TA Board of Directors allocating the 2025 Cycle 3 TDM Program funds.
6. Authorizes the City Manager to take any other actions necessary to give effect to this resolution.

I, the undersigned, hereby certify that the foregoing Resolution was duly passed and adopted on the 19th day of August 2025, by the City Council of Half Moon Bay by the following vote:

AYES, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

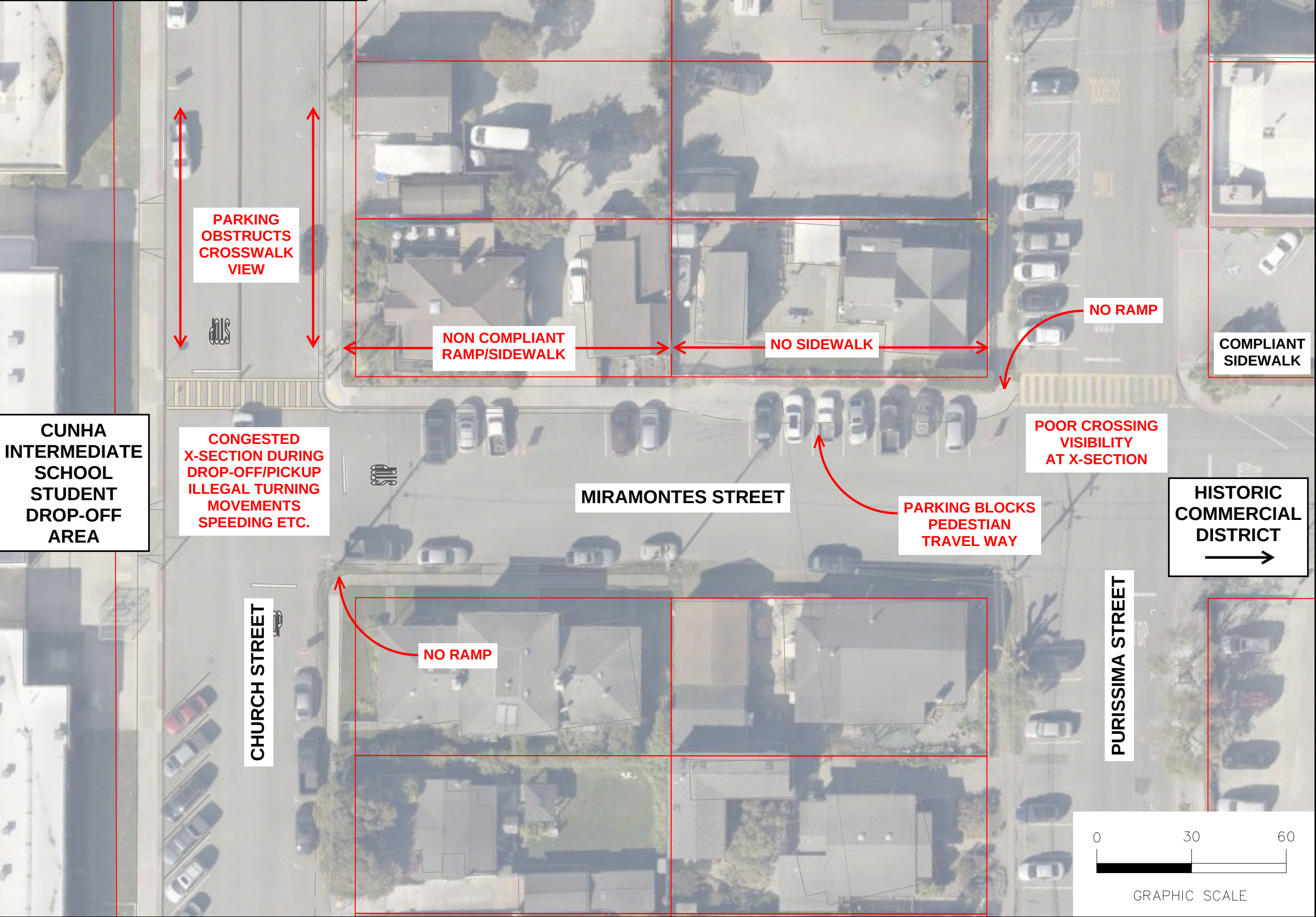
ATTEST:

APPROVED:

Maggie Rodriguez, Assistant City Clerk

Robert Brownstone, Mayor

E-1: CUNHA CONCEPT IMPROVEMENTS



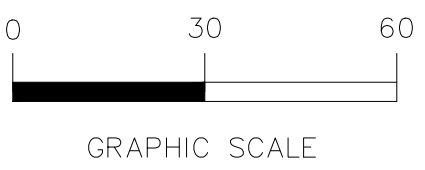
CITY OF
HALF MOON BAY

501 MAIN ST
HALF MOON BAY
CA 94019

650.726.7177
hmbcity.com

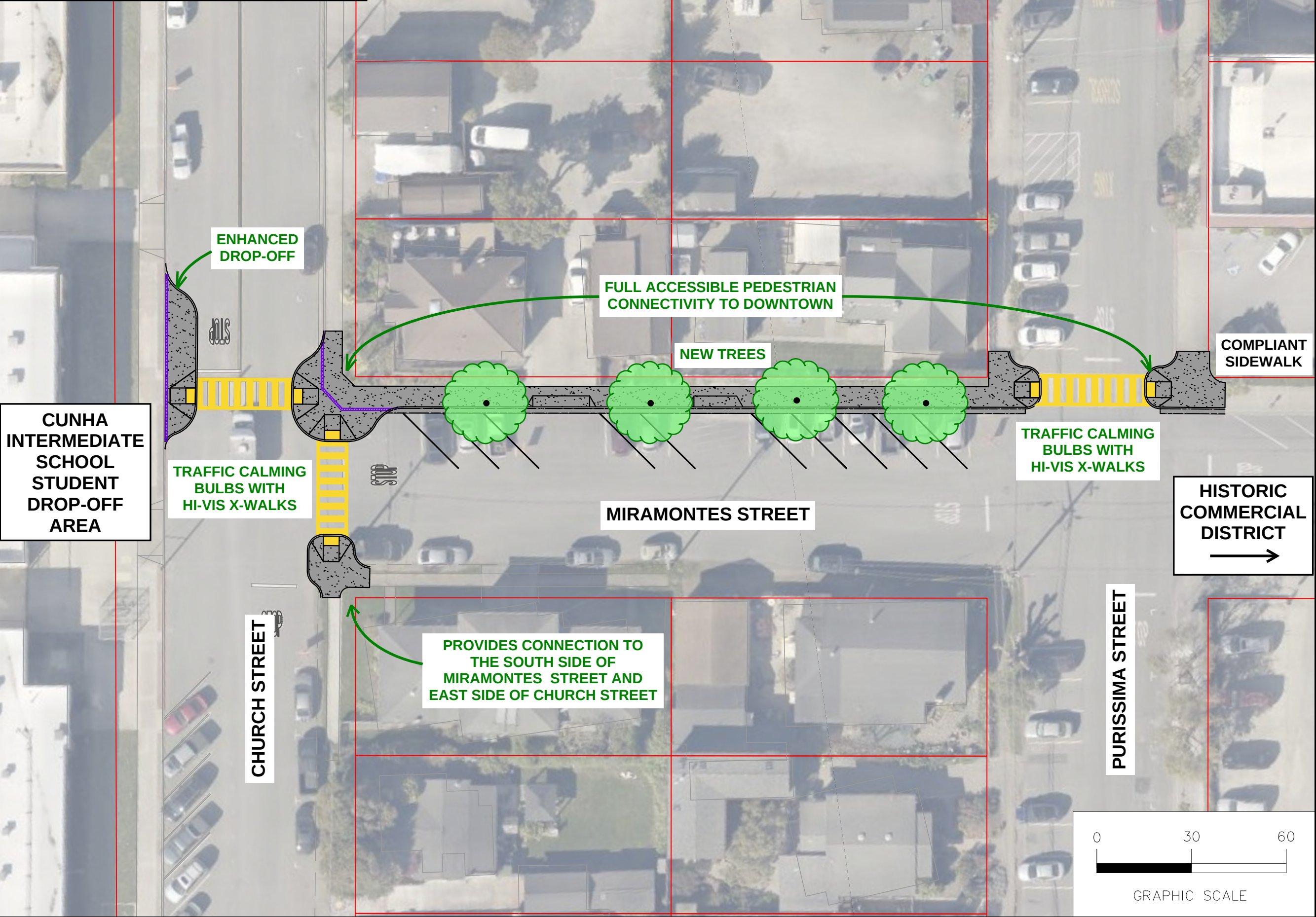
EXISTING CONDITIONS
CUNHA INTERMEDIATE SCHOOL SAFETY
AND CONNECTIVITY PROJECT
HALF MOON BAY, CA

DATE	07-28-2025
SCALE	AS SHOWN
DRAWN	DL
JOB NO.	TBD
SHEET	1 OF 2



DRAWING NAME: C:\Users\Date\OneDrive - Half Moon Bay\PW Legacy\OP\Street Improvements\Church Miramontes Crosswalks\11_DWG\chexhibits.dwg
PLOT TIME: 07-30-25
PLOT BY: Date

E-1: CUNHA CONCEPT IMPROVEMENTS



CITY OF
HALF MOON BAY

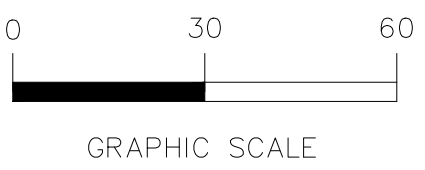
501 MAIN ST
HALF MOON BAY
CA 94019

650.726.7177
hmbcity.com

CONCEPT IMPROVEMENT PLANS

CUNHA INTERMEDIATE SCHOOL SAFETY
AND CONNECTIVITY PROJECT
HALF MOON BAY, CA

DATE	07-28-2025
SCALE	AS SHOWN
DRAWN	DL
JOB NO.	TBD
SHEET	2 OF 2



DRAWING NAME: C:\Users\DateLeda\OneDrive - Half Moon Bay\PW Legacy\OP\Street Improvements\Church Miramontes Crosswalks\11_DWG\checkboxbits.dwg
PLOT TIME: 07-30-25
PLOT BY: DateLeda

*MIRAMONTES X-WALK STRIPING ONLY UNDER SEPARATE SCOPE, SHOWN FOR CONTEXT

**BUSINESS OF THE COUNCIL OF THE CITY OF HALF MOON BAY
AGENDA REPORT**

For meeting of: **August 19, 2025**

TO: Honorable Mayor and City Council

VIA: Matthew Chidester, City Manager

FROM: Maz Bozorginia, Public Works Director/City Engineer
Helen Wolter, Public Works Management Analyst

TITLE: **AUTHORIZE THE ACCEPTANCE OF THE METROPOLITAN TRANSPORTATION COMMISSION "CAPITAL PROGRAM IMPLEMENTATION GRANT FOR CHARGING INFRASTRUCTURE"**

RECOMMENDATION:

Adopt a resolution authorizing the acceptance of an award for funding from the Metropolitan Transportation Commission (MTC) Capital Program Implementation Grant for EV Charging Infrastructure.

FISCAL IMPACT:

The City has been awarded \$829,000 in grant funding from MTC to design and implement EV charging infrastructure. The City is required to contribute an 11.47% local match (approximately \$107,650). The match will be met through \$105,000 in Peninsula Clean Energy EV Ready program incentives and \$5,000 in staff time as an in-kind contribution. The MTC grant is reimbursement-based, with the California Department of Transportation ("Caltrans") responsible for disbursing funds.

The project budget includes standard operations and maintenance costs for two to five years. Most EV infrastructure companies offer packages that bundle software and routine maintenance with hardware purchases for this period. After the grant term, ongoing operations and maintenance will be covered by electricity sales revenue.

Table 1: Project Funding Associated with MTC Grant for Charging Infrastructure

Source of Funding	Amount	Funds Model
Grant Funding from MTC	\$829,000	Reimbursement based funding
PCE Incentives	\$105,000	Energy incentives from PCE
City Staff Time Contribution	\$5,000	Staff time
Total Project Cost	\$939,000	

STRATEGIC ELEMENT:

This recommendation supports all Elements of the Strategic Plan: *Fiscal Sustainability, Inclusive Governance, and Infrastructure and Environment*.

BACKGROUND:

On September 30, 2024, MTC issued a call for its 2024 Climate Program Implementation Grants, supporting strategies in [Plan Bay Area 2050](#), the region's long-range plan developed with the Association of Bay Area Governments (ABAG) to meet a 19% greenhouse gas reduction target for cars and light trucks by 2035. The grant is part of MTC's [Transportation Electrification](#) initiative to expand access to clean mobility options and increase charging infrastructure.

Through the Regionally Integrated Climate Action Planning Support (RICAPS) Program, the San Mateo County Office of Sustainability coordinated individual but aligned applications from Half Moon Bay, San Carlos, East Palo Alto, and Portola Valley. Collectively titled San Mateo County Regional EV Charging: Scaling Accessible and Sustainable Solutions, the proposals included 66 publicly available chargers countywide (62 Level 2 and 4 DC Fast Chargers), strategically located near multi-unit housing, transit-oriented communities, and neighborhood hubs to address infrastructure gaps and minimize administrative costs through coordinated procurement and deployment. Staff filed an application for grant funding on December 20, 2024. If the item is approved, it will authorize acceptance of the funding and direct staff to implement the proposed EV charging infrastructure.

DISCUSSION:

The Coastsides combination of local transportation needs and high tourism results in congested roadways and associated emissions. Many residents have transitioned to EVs to reduce emissions—by 2024, zero-emission vehicles represented 25.3% of new car registrations in San Mateo County, matching the statewide rate. In Half Moon Bay, 27.2% of housing units are renter-occupied, and many multi-family residents lack home charging options. Expanding public EV infrastructure will ensure equitable access and support the City's greenhouse gas reduction goals.

The proposed infrastructure aligns with the following key City policies and plans:

- General Plan Circulation Element (2013)
 - Policy 3-2: Promote projects that incorporate all transportation modes, accommodate all users, and balance mode share.
- Local Coastal Program (2020)
 - Policy 5-54: Promote alternative transportation modes to reduce vehicle trips, greenhouse gas emissions, and parking impacts.
 - Policy 5-55: Support installation of EV chargers in public parking areas and require chargers in new non-residential and multifamily development.
- Climate Action Plan (2023)
 - Measure T-3: Increase ZEV adoption from 3% to 33% by 2030 and 100% by 2045.

- Measure T-3.1: Prioritize charger locations based on existing infrastructure, equitable access for multi-family residents, low-income households, communities of color, seniors, and residents with disabilities.

Public Works staff identified sites within a ½ mile radius of available electrical infrastructure that meet grant requirements.

Table 2: Proposed sites for EV Chargers in the City of Half Moon Bay

Address	Number of Chargers	Types of Chargers	Notes
300-398 Johnston St, Half Moon Bay, CA 94019	2	Dual-port 19.2kW Level 2 Chargers	Parking lot at the end of Johnston Street intersection with Mill Street
370 Church St, Half Moon Bay, CA 94019	2	Dual-port 19.2kW Level 2 Chargers	City owned street-level perpendicular parking spaces.
370 Church St, Half Moon Bay, CA 94019	2	Dual-port 160kW DCFC Level 3 Chargers	City owned street-level perpendicular parking spaces.
101 Canada Cove Ave, Half Moon Bay, CA 94019	2	Dual-port 19.2kW Level 2 Chargers	Canada Cove manufactured housing community center, serves 55+ year residents.
801 Arnold Way, Half Moon Bay, CA 94019	3	Single-port 7.6 kW Level 2 chargers curbside	Adjacent to MUHs and affordable housing.
1101 - 1131 Main St, Half Moon Bay, CA 94019	3	Single-port 7.6 kW Level 2 chargers curbside	Adjacent to MUHs and affordable housing.
175 - 275 Pilarcitos Ave, Half Moon Bay, CA 94019	3	Single-port 7.6 kW Level 2 chargers curbside	Adjacent to MUHs and affordable housing.

On March 21, 2025, MTC awarded the City \$829,000 under the Capital Program Implementation Grant for Charging Infrastructure pending approval by the City Council.

CONCLUSION:

This grant advances the City's and region's climate and transportation goals by funding infrastructure that supports greenhouse gas reductions, equitable access to charging, and long-term sustainable mobility.

ATTACHMENTS:

1. Resolution
2. Site Map of Proposed EV Charger Locations

RESOLUTION NO. C-2025 –

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALF MOON BAY
AUTHORIZING THE ACCEPTANCE AND FILING OF AN APPLICATION FOR FUNDING ASSIGNED
TO THE METROPOLITAN TRANSPORTATION COMMISSION AND COMMITTING ANY
NECESSARY MATCHING FUNDS AND STATING ASSURANCE TO COMPLETE THE PROJECT**

WHEREAS, the City of Half Moon Bay (herein referred to as APPLICANT) is submitting an application to the Metropolitan Transportation Commission (MTC) for \$829,000 in funding assigned to MTC for programming discretion, which includes federal funding administered by the Federal Highway Administration (FHWA) and federal or state funding administered by the California Transportation Commission (CTC) such as Surface Transportation Block Grant Program (STP) funding, Congestion Mitigation and Air Quality Improvement Program (CMAQ) funding, Carbon Reduction Program (CRP) funding, Transportation Alternatives (TA) set-aside/Active Transportation Program (ATP) funding, and Regional Transportation Improvement Program (RTIP) funding (herein collectively referred to as REGIONAL DISCRETIONARY FUNDING) for the City of Half Moon Bay/San Mateo County Regional EV Charging Project (herein referred to as PROJECT) for the 2024 Climate Program Implementation Grants: Charging Infrastructure Program (herein referred to as PROGRAM); and

WHEREAS, the United States Congress from time to time enacts and amends legislation to provide funding for various transportation needs and programs, (collectively, the FEDERAL TRANSPORTATION ACT) including, but not limited to the Surface Transportation Block Grant Program (STP) (23 U.S.C. § 133), the Congestion Mitigation and Air Quality Improvement Program (CMAQ) (23 U.S.C. § 149), the Carbon Reduction Program (CRP) (23 U.S.C. § 175), and the Transportation Alternatives (TA) set-aside (23 U.S.C. § 133); and

WHEREAS, state statutes, including California Streets and Highways Code §182.6, §182.7, and §2381(a)(1), and California Government Code §14527, provide various funding programs for the programming discretion of the Metropolitan Planning Organization (MPO) and the Regional Transportation Planning Agency (RTPA); and

WHEREAS, pursuant to the FEDERAL TRANSPORTATION ACT, and any regulations promulgated thereunder, eligible project sponsors wishing to receive federal or state funds for a regionally-significant project shall submit an application first with the appropriate MPO, or RTPA, as applicable, for review and inclusion in the federal Transportation Improvement Program (TIP); and

WHEREAS, MTC is the MPO and RTPA for the nine counties of the San Francisco Bay region; and

WHEREAS, MTC has adopted a Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised) that sets out procedures governing the application and use of REGIONAL DISCRETIONARY FUNDING; and

WHEREAS, APPLICANT is an eligible sponsor for REGIONAL DISCRETIONARY FUNDING;
and

WHEREAS, as part of the application for REGIONAL DISCRETIONARY FUNDING, MTC requires a resolution adopted by the responsible implementing agency stating the following:

- 1) the commitment of any required matching funds; and
- 2) that the sponsor understands that the REGIONAL DISCRETIONARY FUNDING is fixed at the programmed amount, and therefore any cost increase cannot be expected to be funded with additional REGIONAL DISCRETIONARY FUNDING; and
- 3) that the PROJECT will comply with the procedures, delivery milestones and funding deadlines specified in the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised); and
- 4) the assurance of the sponsor to complete the PROJECT as described in the application, subject to environmental clearance, and if approved, as included in MTC's federal Transportation Improvement Program (TIP); and
- 5) that the PROJECT will have adequate staffing resources to deliver and complete the PROJECT within the schedule submitted with the project application; and
- 6) that the PROJECT will comply with all project-specific requirements as set forth in the PROGRAM; and
- 7) that APPLICANT has assigned, and will maintain a single point of contact for all FHWA- and CTC-funded transportation projects to coordinate within the agency and with the respective County Transportation Agency (CTA), MTC, Caltrans, FHWA, and CTC on all communications, inquires or issues that may arise during the federal programming and delivery process for all FHWA- and CTC-funded transportation and transit projects implemented by APPLICANT; and
- 8) in the case of a transit project, the PROJECT will comply with MTC Resolution No. 3866, revised, which sets forth the requirements of MTC's Transit Coordination Implementation Plan to more efficiently deliver transit projects in the region; and
- 9) in the case of a highway project, the PROJECT will comply with MTC Resolution No. 4104, which sets forth MTC's Traffic Operations System (TOS) Policy to install and activate TOS elements on new major freeway projects; and
- 10) in the case of an RTIP project, state law requires PROJECT be included in a local congestion management plan, or be consistent with the capital improvement program adopted pursuant to MTC's funding agreement with the County Transportation Agency (CTA); and

WHEREAS, that APPLICANT is authorized to submit an application for REGIONAL DISCRETIONARY FUNDING for the PROJECT; and

WHEREAS, there is no legal impediment to APPLICANT making applications for the funds;
and

WHEREAS, there is no pending or threatened litigation that might in any way adversely affect the proposed PROJECT, or the ability of APPLICANT to deliver such PROJECT; and

WHEREAS, APPLICANT authorizes its Executive Director, General Manager, or designee to execute and file an application with MTC for REGIONAL DISCRETIONARY FUNDING for the PROJECT as referenced in this resolution; and

WHEREAS, MTC requires that a copy of this resolution be transmitted to the MTC in conjunction with the filing of the application.

NOW, THEREFORE, BE IT RESOLVED that the APPLICANT is authorized to execute and file an application for funding for the PROJECT for REGIONAL DISCRETIONARY FUNDING under the FEDERAL TRANSPORTATION ACT or continued funding; and be it further

RESOLVED that APPLICANT will provide any required matching funds; and be it further

RESOLVED that APPLICANT understands that the REGIONAL DISCRETIONARY FUNDING for the project is fixed at the MTC approved programmed amount, and that any cost increases must be funded by the APPLICANT from other funds, and that APPLICANT does not expect any cost increases to be funded with additional REGIONAL DISCRETIONARY FUNDING; and be it further

RESOLVED that APPLICANT understands the funding deadlines associated with these funds and will comply with the provisions and requirements of the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised) and APPLICANT has, and will retain the expertise, knowledge and resources necessary to deliver federally-funded transportation and transit projects, and has assigned, and will maintain a single point of contact for all FHWA- and CTC-funded transportation projects to coordinate within the agency and with the respective County Transportation Agency (CTA), MTC, Caltrans, FHWA, and CTC on all communications, inquires or issues that may arise during the federal programming and delivery process for all FHWA- and CTC-funded transportation and transit projects implemented by APPLICANT; and be it further

RESOLVED that PROJECT will be implemented as described in the complete application and in this resolution, subject to environmental clearance, and, if approved, for the amount approved by MTC and programmed in the federal TIP; and be it further

RESOLVED that APPLICANT has reviewed the PROJECT and has adequate staffing resources to deliver and complete the PROJECT within the schedule submitted with the project application; and be it further

RESOLVED that PROJECT will comply with the requirements as set forth in MTC programming guidelines and project selection procedures for the PROGRAM; and be it further

RESOLVED that, in the case of a transit project, APPLICANT agrees to comply with the requirements of MTC's Transit Coordination Implementation Plan as set forth in MTC Resolution No. 3866, revised; and be it further

RESOLVED that, in the case of a highway project, APPLICANT agrees to comply with the

requirements of MTC's Traffic Operations System (TOS) Policy as set forth in MTC Resolution No. 4104; and be it further

RESOLVED that, in the case of an RTIP project, PROJECT is included in a local congestion management plan, or is consistent with the capital improvement program adopted pursuant to MTC's funding agreement with the County Transportation Agency (CTA); and be it further

RESOLVED that APPLICANT is an eligible sponsor of REGIONAL DISCRETIONARY FUNDING funded projects; and be it further

RESOLVED that APPLICANT is authorized to submit an application for REGIONAL DISCRETIONARY FUNDING for the PROJECT; and be it further

RESOLVED that there is no legal impediment to APPLICANT making applications for the funds; and be it further

RESOLVED that there is no pending or threatened litigation that might in any way adversely affect the proposed PROJECT, or the ability of APPLICANT to deliver such PROJECT; and be it further

RESOLVED that APPLICANT authorizes its Executive Director, General Manager, City Manager, or designee to execute and file an application with MTC for REGIONAL DISCRETIONARY FUNDING for the PROJECT as referenced in this resolution; and be it further

RESOLVED that a copy of this resolution will be transmitted to the MTC in conjunction with the filing of the application; and be it further

RESOLVED that the MTC is requested to support the application for the PROJECT described in the resolution, and if approved, to include the PROJECT in MTC's federal TIP upon submittal by the project sponsor for TIP programming.

I, the undersigned, hereby certify that the foregoing Resolution was duly passed and adopted on the 19th day of August 2025, by the City Council of Half Moon Bay by the following vote:

AYES, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

ATTEST:

APPROVED:

Maggie Rodriguez, Assistant City Clerk

Robert Brownstone, Mayor

Attachment 2: Site Map of Proposed EV Charger Locations



BUSINESS OF THE COUNCIL OF THE CITY OF HALF MOON BAY

AGENDA REPORT

For meeting of: **August 19, 2025**

TO: Honorable Mayor and City Council

VIA: Matthew Chidester, City Manager

From: Lisa Rossi, Administrative Services Director

TITLE: **WARRANTS FOR THE MONTH OF JULY 2025**

RECOMMENDATION:

Accept the warrants list for the month of July 2025.

STRATEGIC ELEMENT:

This recommendation supports the *Fiscal Sustainability* and *Inclusive Governance* Elements of the Strategic Plan.

DISCUSSION:

During this month, the City processed 6 check runs. The table below outlines each check run and their individual totals:

Check Run Date	Amount
July 02	1,574,081
July 04	23,501
July 10	328,448
July 16	159,472
July 24	397,842
July 31	198,839
Total	2,682,184

The City processed payments related to 14 capital improvement projects in total amount of \$152,934: Highway 1 Safety - North, Poplar Complete Street, Carter Park, Eastside Parallel Trail Expansion, Emergency Response Program, Pilarcitos Creek Restoration, LCP Implementation Project, Climate Action And Adaptation, Permitting System Upgrade, Smith Field Site Assessment, Wavecrest Water Main Project, HVAC Repair, Pedal for a Purpose, Seymour Ditch Erosion and Coastal Stabilization.

Staff has included a list of all vendors who received \$30,000 or more during this reporting period, as shown in the table below.

City of Half Moon Bay Vendor Payments Exceeding \$30,000 By Vendor and Funding Source July 2025			
Payee	General Fund	Other Funds	Description
4LEAF INC.	31,475.00	9,520.00	ON-CALL BUILDING INSPECTION SERVICES
AMERICAN ENERGY SOCIETY	-	35,589.80	MAY '25 TO OPERATE COASTSIDE VENTURE STUDIO (CSVS) VIA THE OCC
C/CAG	4,784.00	39,789.00	GENERAL FUND ASSESSMENT, GAS TAX ASSESSMENT, CONGESTION RELIEF
COASTSIDE HOPE	50,000.00	30,000.00	CSFA FUNDING AGREEMENT FY 25/26, CRI-DIGITAL NAVIGATION PROGRAM
COLANTUONO HIGHSMITH WHATLEY PC	-	104,993.53	JUNE'25 LEGAL SERVICES -SAM
EL CENTRO DE LIBERTAD	13,333.00	27,456.02	MAY'25 CARES PROGRAM OPERATOR, AND CSFA FUNDING FOR FY 25/26
HALF MOON BAY GRADING & PAVING INC.	4,813.80	103,686.01	POPLAR ST TRAFFIC CALMING, SHERIFF GENERATOR MAINTENANCE, ROCKS
HMB COASTSIDE CHAMBER	68,416.00	29,575.26	MAR-APR-MAY BID, MAY-JUNE OPERATIONS AND MAINTENANCE OF OCC
JOBTRAIN INC	-	32,314.55	MAY-JOB SEEKER WORKFORCE DEVELOPMENT PROGRAM SERVICES
PENINSULA MUNICIPAL ENGINEERING INC.	-	31,725.00	PROJECT MANAGEMENT SERVICES FOR HWY 1 SAFETY NORTH PROJECT
PLAN JPA	-	542,606.00	FY 25/26 GENERAL LIABILITY MEMBER CONTRIBUTIONS
PUENTE DE LA COSTA SUR	-	50,000.00	DIGITAL TRAINING AND IT SUPPORT SERVICES FOR COASTSIDERS
RENAISSANCE ENTREPRENEURSHIP CENTER	-	42,096.71	MAY'25 PROVIDE SMALL BUSINESS DEVELOPMENT SERVICES VIA THE OCC
SCHAPER HEATING AND COOLING	-	31,035.20	HVAC WORK AT TED ADCOCK COMMUNITY CENTER
SENIOR COASTSIDERS	33,333.00	-	CSFA FUNDING AGREEMENT FOR SENIOR COASTSIDERS FY 25/26
SEWER AUTHORITY MID-COASTSIDE	-	487,871.98	SAM OPERATIONS AND MAINTENANCE FY 24/25
SHUTE MIHALY & WEINBERGER LLP	183,657.69	2,697.30	FEB'25 AND MAY'25 CITY ATTORNEY SERVICES
SMCO PUBLIC SAFETY COMMUNICATIONS	199,251.75	-	911 DISPATCH SERVICES Q4 FY 24/25

ATTACHMENTS:

Attachment 1 - Check Disbursement List by Check Date

Report Criteria:

Report type: GL detail

4LEAF INC.

56600	4LEAF INC.	07/02/2025	MAY 2025 RESO C-2024-42 BUILDING INSPECTOR	6,600.00
56600	4LEAF INC.	07/02/2025	MAY 2025 RESO C-2024-42 BUILDING INSPECTOR	7,000.00
56600	4LEAF INC.	07/02/2025	STONE PINE COVE	4,760.00
56600	4LEAF INC.	07/02/2025	On-Call Building Official Services	229.32
56600	4LEAF INC.	07/02/2025	New PSA for Public Works inspection services, FY 23-24	2,520.00
56600	4LEAF INC.	07/02/2025	STONE PINE AFFORDABLE HOUSING PORTION	4,760.00
56600	4LEAF INC.	07/02/2025	MAY 2025 PROFESSIONAL SERVICES	15,125.68

Total 4LEAF INC.: 40,995.00

A CABALLERO PRODUCTIONS

56601	A CABALLERO PRODUCTIONS	07/02/2025	SUMMER END 2025 FESTIVAL RENTALS	3,737.00
56728	A CABALLERO PRODUCTIONS	07/24/2025	SOUND-CARTER PARK RIBBON CUTTING	2,937.00

Total A CABALLERO PRODUCTIONS: 6,674.00

ABAG POWER PURCHASING POOL

56605	ASSOCIATION OF BAY AREA GOVERNMENTS	07/02/2025	FY 25 LEVELIZED CHARGE-NAT GAS	450.00
56605	ASSOCIATION OF BAY AREA GOVERNMENTS	07/02/2025	WORKING CAPITAL DEPOSIT	22.78
56605	ASSOCIATION OF BAY AREA GOVERNMENTS	07/02/2025	FY'24 TRUE-UP	183.88-
56695	ASSOCIATION OF BAY AREA GOVERNMENTS	07/16/2025	FY 26 LEVELIZED CHARGE-NAT GAS	630.00
56695	ASSOCIATION OF BAY AREA GOVERNMENTS	07/16/2025	WORKING CAPITAL DEPOSIT	22.78

Total ABAG POWER PURCHASING POOL: 941.68

ABUNDANT GRACE COASTSIDE WORKER

56602	ABUNDANT GRACE COASTSIDE WORKER	07/02/2025	CSFA FUNDING AGREEMENT FOR ABUNDANT GRACE FY 2025-26	30,000.00
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Total ABUNDANT GRACE COASTSIDE WORKER: 30,000.00

ALANE GILBRECH

56658	ALANE GILBRECH	07/10/2025	REFUND-RENTAL GRAND OAK JULY 2025	75.00
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Total ALANE GILBRECH: 75.00

ALEJANDRA ACOSTA

56505	ALEJANDRA ACOSTA	07/01/2025	DEPOSIT REFUND-OAK ROOM & KITCHEN 5/24/25	400.00-
56603	ALEJANDRA ACOSTA	07/02/2025	DEPOSIT REFUND-OAK ROOM & KITCHEN 5/24/25	400.00

Total ALEJANDRA ACOSTA:			.00	
ALICIA VILLA-SARABIA				
56604	ALICIA VILLA-SARABIA	07/02/2025	DEPOSIT REFUND - GRAND OAK & KITCHEN 6/21/25	600.00
Total ALICIA VILLA-SARABIA:			600.00	
ALTA PLANNING & DESIGN INC.				
56659	ALTA PLANNING & DESIGN	07/10/2025	PACIFIC COAST BIKEWAY NORTH - ENVIRONMENTAL REVIEW & CONSTRUCTION DOCS	2,517.50
56766	ALTA PLANNING & DESIGN	07/31/2025	PACIFIC COAST BIKEWAY CONNECTIVITY NORTH PROJECT	8,257.50
Total ALTA PLANNING & DESIGN INC.:			10,775.00	
AMERICAN DEBRIS BOX SERVICE INC.				
56767	AMERICAN PORTABLES	07/31/2025	OCEAN COLONY- PORTABLE TOLIETS	1,312.00
56767	AMERICAN PORTABLES	07/31/2025	SMITH FIELD- PORTABLE TOLIETS	2,808.79
56767	AMERICAN PORTABLES	07/31/2025	PORTABLE TOILET RENTAL & SERVICES FY '24-25	3,525.15
56767	AMERICAN PORTABLES	07/31/2025	POPLAR BEACH-PORTABLE TOILETS-BALANCE AFTER PO	845.71
56767	AMERICAN PORTABLES	07/31/2025	FY 25/26 PORTABLE TOILET RENTAL AND SERVICES	1,305.00
56767	AMERICAN PORTABLES	07/31/2025	FY 25/26 PORTABLE TOILET RENTAL AND SERVICES	2,800.00
56767	AMERICAN PORTABLES	07/31/2025	FY 25/26 PORTABLE TOILET RENTAL AND SERVICES	4,362.00
56767	AMERICAN PORTABLES	07/31/2025	FY 25/26 PORTABLE TOILET RENTAL AND SERVICES	200.00
Total AMERICAN DEBRIS BOX SERVICE INC.:			17,158.65	
AMERICAN ENERGY SOCIETY				
56660	AMERICAN ENERGY SOCIETY	07/10/2025	MAY '25-TO OPERATE COASTSIDE VENTURE STUDIO (CSVs) - A BUSINESS INCUBATOR VIA THE OPPORT	15,998.95
56729	AMERICAN ENERGY SOCIETY	07/24/2025	JUNE '25-TO OPERATE COASTSIDE VENTURE STUDIO (CSVs) - A BUSINESS INCUBATOR VIA THE OPPOR	19,590.85
Total AMERICAN ENERGY SOCIETY:			35,589.80	
AMS SYSTEMS INC				
56768	AMS SYSTEMS INC	07/31/2025	PRINTING SERVICE	1,859.00
Total AMS SYSTEMS INC:			1,859.00	
ANDREINI BROTHERS INC.				
56769	ANDREINI BROTHERS INC.	07/31/2025	GRANDVIEW BLVD TRENCH PLATES	1,480.00
Total ANDREINI BROTHERS INC.:			1,480.00	

ASRA ZAVERI

56625	Henna Creationz LLC	07/02/2025	SUMMER'S END HENNA ARTIST 2025	600.00
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Total ASRA ZAVERI:				600.00
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AUTOMATIC DOOR SYSTEMS INC.

56730	AUTOMATIC DOOR SYSTEMS INC.	07/24/2025	7/15/25 LIBRARY DOOR SERVICE	4,766.63
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Total AUTOMATIC DOOR SYSTEMS INC.:				4,766.63
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BACKLINE SOURCE

56606	BACKLINE SOURCE	07/02/2025	RENTAL SERVICES-SUMMER'S END	745.00
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Total BACKLINE SOURCE:				745.00
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BECKER GRAPHICS

56661	BECKER GRAPHICS	07/10/2025	INSTRUCTOR PAYMENT- ZUMBA JUNE'25	234.50
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Total BECKER GRAPHICS:				234.50
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BIG CREEK LUMBER

56662	BIG CREEK LUMBER	07/10/2025	READY MIX CONCRETE	21.95
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56662	BIG CREEK LUMBER	07/10/2025	LUMBER	17.88
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56662	BIG CREEK LUMBER	07/10/2025	PLYWOOD	89.69
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56770	BIG CREEK LUMBER	07/31/2025	MAINT SUPPLIES	15.83
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56770	BIG CREEK LUMBER	07/31/2025	MAINT SUPPLIES	62.29
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Total BIG CREEK LUMBER:				207.64
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BIKE WORKS HMB

56607	BIKE WORKS HMB	07/02/2025	PEDAL FOR A PURPOSE - #3645	225.60
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Total BIKE WORKS HMB:				225.60
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BLACK & VEATCH CORPORATION

56731	BLACK & VEATCH CORPORATION	07/24/2025	PO FOR THE PSA FOR STORMWATER (NPDES) & ANNUAL REPORTING SERVICES FOR 2025	2,156.25
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56731	BLACK & VEATCH CORPORATION	07/24/2025	PO FOR THE PSA FOR STORMWATER (NPDES) & ANNUAL REPORTING SERVICES FOR 2025	1,277.50
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Total BLACK & VEATCH CORPORATION:				3,433.75
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BLEYLE ELEVATOR, INC

56663	BLEYLE ELEVATOR, INC	07/10/2025	MAINT SERVICE #102236 501 MAIN ELEVATOR	95.00
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56663	BLEYLE ELEVATOR, INC	07/10/2025	MAINT SERVICE #179638 620 CORREAS ELEVATOR	95.00
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Total BLEYLE ELEVATOR, INC:				190.00
BOUCHER LAW PC				
56608	BOUCHER LAW, PC	07/02/2025	MAY'25, EMPLOYEMENT MATTERS	9,219.00
56771	BOUCHER LAW, PC	07/31/2025	JUNE'25, EMPLOYEMENT MATTERS	2,528.00
Total BOUCHER LAW PC:				11,747.00
BOYS & GIRLS CLUB OF THE COASTSIDE				
56609	BOYS & GIRLS CLUB OF THE COASTSIDE	07/02/2025	CSFA FUNDING AGREEMENT FOR BOYS AND GIRLS CLUB OF THE COASTSIDE FY 2025-26	20,000.00
56732	BOYS & GIRLS CLUB OF THE COASTSIDE	07/24/2025	CUSTODIAL FOR EVENT CENTER APR-JUNE 2025	720.00
56732	BOYS & GIRLS CLUB OF THE COASTSIDE	07/24/2025	CUSTODIAL FOR EVENT CENTER JAN-MAR 2025	720.00
Total BOYS & GIRLS CLUB OF THE COASTSIDE:				21,440.00
CA DEPT OF JUSTICE				
56610	CA DEPT OF JUSTICE	07/02/2025	FINGERPRINT APPS	32.00
56699	CA DEPT OF JUSTICE	07/16/2025	FINGERPRINT APPS	64.00
Total CA DEPT OF JUSTICE:				96.00
CALIFORNIA COMPUTER AIDED DESIGN SOLS.				
56734	CALIFORNIA COMPUTER AIDED DESIGN SOLS.	07/24/2025	PROVIDE SEWER ASSESSMENT ASSISTANCE & DATA PREPARATIONS FOR THE CITY	15,563.00
Total CALIFORNIA COMPUTER AIDED DESIGN SOLS.:				15,563.00
CALNET3				
56696	AT&T	07/16/2025	JUNE'25 PHONE SERVICE	1,046.47
56697	AT&T MOBILITY	07/16/2025	JUNE'25 PHONE SERVICE	425.06
Total CALNET3:				1,471.53
CAPITAL ONE TRADE CREDIT				
56664	CAPITAL ONE TRADE CREDIT	07/10/2025	MAINT SUPPLIES JUNE'25	3,611.80
56772	CAPITAL ONE TRADE CREDIT	07/31/2025	MAINT SUPPLIES JULY'25	1,927.01
Total CAPITAL ONE TRADE CREDIT:				5,538.81
CARAHSOFT				
56735	CARAHSOFT / DOCUSIGN	07/24/2025	FY 25/26 DOCUSIGN RENEWAL	16,511.04
56773	CARAHSOFT / DOCUSIGN	07/31/2025	SINGLE LICENSE FOR SKETCHUP LICENSE FOR USE BY CDD	257.73

Total CARAHSOFT:			16,768.77	
CCAG				
56733	C/CAG	07/24/2025	GENERAL FUND ASSESSMENT	4,784.00
56733	C/CAG	07/24/2025	GAS TAX ASSESSMENT	7,123.00
56733	C/CAG	07/24/2025	CONGESTION RELIEF	32,666.00
Total CCAG:			44,573.00	
CHALLENGER SPORTS CORP.				
56611	CHALLENGER SPORTS CORP	07/02/2025	INSTRUCTOR PAYMENT,CHALLENGER CORE CAMP-SCHOLARSHIP	134.50
56611	CHALLENGER SPORTS CORP	07/02/2025	INSTRUCTOR PAYMENT,CHALLENGER CORE CAMP	3,824.00
56736	CHALLENGER SPORTS CORP	07/24/2025	SOCCER CAMP-7/7-7/11	1,826.30
Total CHALLENGER SPORTS CORP.:			5,784.80	
CLEARGOV INC.				
56737	CLEARGOV INC.	07/24/2025	BUDGET TRANSPARENCY SOFTWARE/PLATFORM	500.00
56737	CLEARGOV INC.	07/24/2025	DIGITAL BUDGET BOOK & TRANSPARENCY	13,040.00
Total CLEARGOV INC.:			13,540.00	
CLOUDPERMIT INC.				
56612	CLOUDPERMIT INC.	07/02/2025	CLOUD BASED PERMIT SOFTWARE	1,667.67
56612	CLOUDPERMIT INC.	07/02/2025	CO#1 ADDITIONAL SERVICES ADDED TO CLOUDPERMIT PLATFORM	700.00
Total CLOUDPERMIT INC.:			2,367.67	
COASTPRIDE, INC.				
56613	COASTPRIDE, INC.	07/02/2025	CSFA FUNDING AGREEMENT FOR COASTPRIDE FY 2025-26	6,667.00
Total COASTPRIDE, INC.:			6,667.00	
COASTSIDE ADULT DAY HEALTH CENTER				
56665	COASTSIDE ADULT DAY HEALTH CENTER	07/10/2025	CSFA FUNDING AGREEMENT FOR COASTSIDE ADULT DAY HEALTH CENTER FOR FY 2025-26	13,333.00
Total COASTSIDE ADULT DAY HEALTH CENTER:			13,333.00	
COASTSIDE COUNTY WATER DISTRICT				
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	501 MAIN ST	231.96
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	501 MAIN ST_DC	44.86
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	CITY OF HMB/COAST.COMM.SENIOR.CNTR.	44.86

56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	503 JOHNSTON ST	108.76
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	MEDIAN STRIP/HWY ONE #IRRIGATION	38.36
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	1310 LORYN LN #IRRIGATION	460.76
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	723 MILL ST # IRRIGATION	38.36
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	461 OAK AVE	38.36
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	FERNANDES PARK/MAIN ST # IRRIGATION	231.96
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	555 KELLY AVE	87.60
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	LIFT STATI FAIRWAY DR	38.36
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	880 STONE PINE RD #MULTI FAM	2,205.24
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	535 KELLY AVE	171.26
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	537 KELLY AVE	546.12
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	201 WAVECREST RD	4,243.09
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	HIGGINS CYN RD	636.76
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	529 RUISSEAU FRANCAIS AVE # IRRIGATION	492.49
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	627 ALSACE LORAIN AVE	355.16
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	502 MAIN ST	231.96
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	MAIN & HWY 1 #IRRIGATION	73.56
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	HWY 92 MEDIAN # WEST IRRIG	38.36
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	HWY 92 MEDIAN # EAST IRRIG	38.36
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	620 CORREAS/LIBRARY	703.69
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	620 CORREAS/LIBRARY #DC	114.26
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	620 CORREAS/LIBRARY #IRRIGATION	83.26
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	10 STONE PINE RD # IRRIGATION	633.29
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	880 STONE PINE RD #IRRIGATION	1,266.89
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	880 STONE PINE RD #COMM	300.69
56700	COASTSIDE COUNTY WATER DISTRICT	07/16/2025	HYDRANT METER	165.16
Total COASTSIDE COUNTY WATER DISTRICT:				13,663.80
COASTSIDE HOPE				
56666	COASTSIDE HOPE	07/10/2025	CSFA FUNDING AGREEMENT FOR COASTSIDE HOPE FY 25/26	50,000.00
56774	COASTSIDE HOPE	07/31/2025	CO1 PROMOTE DIGITAL EQUITY AND INCLUSION BY PROVIDING COASTSIDERS ACCESS TO TECHNOLOG	30,000.00
Total COASTSIDE HOPE:				80,000.00
COASTSIDE PRINTERS				
56614	COASTSIDE PRINTERS	07/02/2025	NO PARKING SIGNS	773.56
56614	COASTSIDE PRINTERS	07/02/2025	NO PARKING SIGNS - JUNE 22	368.10
56667	COASTSIDE PRINTERS	07/10/2025	NO PARKING SIGNS - 4TH OF JULY	810.37
Total COASTSIDE PRINTERS:				1,952.03

COLANTUONO HIGHSMITH WHATLEY PC

56701	COLANTUONO HIGHSMITH WHATLEY PC	07/16/2025	JUNE'25 LEGAL SERVICES -SAM	104,993.53
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Total COLANTUONO HIGHSMITH WHATLEY PC:

104,993.53

CORODATA RECORDS MANAGEMENT INC

56775	CORODATA RECORDS MANAGEMENT INC	07/31/2025	JAN'25 RECORDS MANAGEMENT	434.44
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56775	CORODATA RECORDS MANAGEMENT INC	07/31/2025	APR'25 RECORDS MANAGEMENT	548.35
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56775	CORODATA RECORDS MANAGEMENT INC	07/31/2025	MAY'25 RECORDS MANAGEMENT	480.75
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Total CORODATA RECORDS MANAGEMENT INC:

1,463.54

COUNTY OF SAN MATEO

56720	SAN MATEO COUNTY ENVIRONMENTAL HEALTH	07/16/2025	HEALTH INSPECTION-PELICAN POINT	525.00
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56720	SAN MATEO COUNTY ENVIRONMENTAL HEALTH	07/16/2025	HEALTH INSPECTION-SMC SHERIFF SUB STATION	525.00
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56738	COUNTY OF SAN MATEO	07/24/2025	JUNE'25 MICROWAVE MUX DSO	82.25
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56755	SAN MATEO COUNTY ENVIRONMENTAL HEALTH	07/24/2025	HEALTH INSPECTION-CITY HALL	525.00
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56755	SAN MATEO COUNTY ENVIRONMENTAL HEALTH	07/24/2025	HEALTH INSPECTION-OCEAN COLONY	525.00
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56755	SAN MATEO COUNTY ENVIRONMENTAL HEALTH	07/24/2025	HEALTH INSPECTION-TED ADCOCK COMM CENTER	2,228.00
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Total COUNTY OF SAN MATEO:

4,410.25

COZZOLINO INDUSTRIES, INC

56615	COZZOLINO INDUSTRIES, INC	07/02/2025	POPLAR STREET - CLOSE OUT IRRIGATION	2,700.00
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56776	COZZOLINO INDUSTRIES, INC	07/31/2025	POPLAR STREET - CLOSE OUT IRRIGATION-JULY	2,700.00
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Total COZZOLINO INDUSTRIES, INC:

5,400.00

CRUZIO INTERNET

56739	CRUZIO INTERNET	07/24/2025	INTERNET SERVICE	14.95
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Total CRUZIO INTERNET:

14.95

DAILY JOURNAL

56756	SAN MATEO DAILY JOURNAL	07/24/2025	ADVERTISING-PLANNING COMMISSION VACANCY	1,728.00
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Total DAILY JOURNAL:

1,728.00

DEPT OF TAX AND FEE ADMIN

56616	DEPT OF TAX AND FEE ADMIN	07/02/2025	MEASURE R - TAX IMPLEMENTATION	2,884.90
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Total DEPT OF TAX AND FEE ADMIN:

2,884.90

DINO VIRELLA

56668	DINO VIRELLA	07/10/2025	REFUND-DEPOSIT OAK ROOM	300.00
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Total DINO VIRELLA:				300.00
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EL CENTRO DE LIBERTAD

56617	EL CENTRO DE LIBERTAD	07/02/2025	COMMUNITY RESPONDER PROGRAM (CRISIS ASSISTANCE RESPONSE & EVALUATION SERVICES)	27,456.02
56617	EL CENTRO DE LIBERTAD	07/24/2025	COMMUNITY RESPONDER PROGRAM (CRISIS ASSISTANCE RESPONSE & EVALUATION SERVICES)	27,456.02
56669	EL CENTRO DE LIBERTAD	07/10/2025	CSFA FUNDING AGREEMENT FOR EL CENTRO DE LA LIBERTAD FY 2025-26	13,333.00
56740	EL CENTRO DE LIBERTAD	07/24/2025	CARES PROGRAM OPERATOR	27,456.02

Total EL CENTRO DE LIBERTAD:				40,789.02
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ELECTRIC MD

56670	ELECTRIC MD	07/10/2025	ELECTRICAL WORK HMB COMMUNITY CENTER HVAC	2,150.00
56741	ELECTRIC MD	07/24/2025	PANEL WORK AT HMB COMMUNITY CENTER	9,950.00
56777	ELECTRIC MD	07/31/2025	PANEL WORK AT HMB COMMUNITY CENTER	9,010.00

Total ELECTRIC MD:				21,110.00
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ELLI ZIGENIS

56702	ELLI ZIGENIS	07/16/2025	REFUND-CANCELLED-JUNIOR CHEF STARS-ENZO CARNIGLIA	325.00
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Total ELLI ZIGENIS:				325.00
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EWING IRRIGATION PRODUCTS

56671	EWING IRRIGATION PRODUCTS INC.	07/10/2025	IRRIGATION MATERIALS	2,403.21
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Total EWING IRRIGATION PRODUCTS:				2,403.21
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FLOWBIRD AMERICA INC.

56618	FlowBird America Inc	07/02/2025	MAY'25 MAINT SERVICE	105.35
56618	FlowBird America Inc	07/02/2025	JUNE'25 MAINT SERVICE	120.00
56778	FLOWBIRD AMERICA INC.	07/31/2025	JULY'25 MAINT SERVICE	120.00

Total FLOWBIRD AMERICA INC.:				345.35
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FLYERS ENERGY LLC

56703	FLYERS ENERGY, LLC	07/16/2025	JUNE'25 FUEL	2,355.40
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Total FLYERS ENERGY LLC:				2,355.40
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FREYER & LAURETA INC.

56619	FREYER & LAURETA INC.	07/02/2025	WAVECREST WATER MAIN PROJECT	400.00
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Total FREYER & LAURETA INC.:				400.00
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GOOD CITY COMPANY

56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER REVIEW SERVICES AS NEEDED PROVIDED BY GOOD CITY COMPANY	135.00
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER REVIEW SERVICES AS NEEDED PROVIDED BY GOOD CITY COMPANY	438.75
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER REVIEW SERVICES AS NEEDED PROVIDED BY GOOD CITY COMPANY	337.50
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER REVIEW SERVICES AS NEEDED PROVIDED BY GOOD CITY COMPANY	67.50
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER REVIEW SERVICES AS NEEDED PROVIDED BY GOOD CITY COMPANY	641.25
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER REVIEW SERVICES AS NEEDED PROVIDED BY GOOD CITY COMPANY	843.75
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER REVIEW SERVICES AS NEEDED PROVIDED BY GOOD CITY COMPANY	135.00
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER REVIEW SERVICES AS NEEDED PROVIDED BY GOOD CITY COMPANY	202.50
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER REVIEW SERVICES AS NEEDED PROVIDED BY GOOD CITY COMPANY	67.50
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER REVIEW SERVICES AS NEEDED PROVIDED BY GOOD CITY COMPANY	67.50
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER REVIEW SERVICES AS NEEDED PROVIDED BY GOOD CITY COMPANY	33.75
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER REVIEW SERVICES AS NEEDED PROVIDED BY GOOD CITY COMPANY	67.50
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER REVIEW SERVICES AS NEEDED PROVIDED BY GOOD CITY COMPANY	270.00
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER REVIEW SERVICES AS NEEDED PROVIDED BY GOOD CITY COMPANY	202.50
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER REVIEW SERVICES AS NEEDED PROVIDED BY GOOD CITY COMPANY	33.75
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER SERVICES PDP-24-054	675.00
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER SERVICES PDP-24-054	675.00
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER SERVICES PDP-24-054	675.00-
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER SERVICES PDP-25-017	607.50
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER SERVICES PDP-25-017	607.50
56742	GOOD CITY COMPANY	07/24/2025	ASSISTANT PLANNER SERVICES PDP-25-017	607.50-

Total GOOD CITY COMPANY:				4,826.25
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GOVERNMENT REVENUE SOLUTIONS HOLDINGS I

56698	AVENU INSIGHTS & ANALYTICS LLC	07/16/2025	STARS Q1 2025	651.05
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Total GOVERNMENT REVENUE SOLUTIONS HOLDINGS I:				651.05
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GRANICUS LLC

56620	GRANICUS LLC	07/02/2025	JUNE'25, GRANICUS SERVICE	620.53
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Total GRANICUS LLC:				620.53
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GRIFFIN STRUCTURES INC.

56621	GRIFFIN STRUCTURES INC.	07/02/2025	CO 1 CARTER PARK IMPROVEMENTS FOR ADDITIONALMANAGEMENT & CONSTRUCTION MANAGEME	645.50
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Total GRIFFIN STRUCTURES INC.:				645.50
GUDRUN FEDERICO				
56704	GUDRUN FEDERICO	07/16/2025	REFUND- CANCELLED-JUNIOR CHEF STARS-LINNEA DRAPIEWSKI	325.00
56704	GUDRUN FEDERICO	07/16/2025	REFUND- CANCELLED-JUNIOR CHEF STARS-MILA KOOS	325.00
Total GUDRUN FEDERICO:				650.00
HALF MOON BAY BUILDING & GARDEN				
56622	HALF MOON BAY BUILDING & GARDEN	07/02/2025	JUNE'25 MAINTENANCE SUPPLIES	242.16
56622	HALF MOON BAY BUILDING & GARDEN	07/02/2025	MIXED TOP SOIL	65.63
56622	HALF MOON BAY BUILDING & GARDEN	07/02/2025	HOT GLUE - GLOVES - PVC PIPE	164.28
56622	HALF MOON BAY BUILDING & GARDEN	07/02/2025	CURB VALVE BOX CONCRETE LID	37.19
56672	HALF MOON BAY BUILDING & GARDEN	07/10/2025	DRAIN BOX	72.19
56672	HALF MOON BAY BUILDING & GARDEN	07/10/2025	ATLAS GLOVES	144.11
56672	HALF MOON BAY BUILDING & GARDEN	07/10/2025	ATLAS GLOVES - CREDIT PARTIAL RETURN	72.06-
56743	HALF MOON BAY BUILDING & GARDEN	07/24/2025	50LBS CONCRETE	24.04
Total HALF MOON BAY BUILDING & GARDEN:				677.54
HALF MOON BAY GRADING & PAVING INC.				
56623	HALF MOON BAY GRADING & PAVING INC.	07/02/2025	SHERIFF STATION-GENERATOR COOLING MAINT	4,400.00
56623	HALF MOON BAY GRADING & PAVING INC.	07/02/2025	RETENTION 6/23/2025	94,961.01
56673	HALF MOON BAY GRADING & PAVING INC.	07/10/2025	CLASS 2 BASE ROCK - SMITH FIELD	2,438.85
56744	HALF MOON BAY GRADING & PAVING INC.	07/24/2025	CLASS 2 BASE ROCK - CITY CORP YARD	2,374.95
56744	HALF MOON BAY GRADING & PAVING INC.	07/24/2025	SHERIFF STATION-GENERATOR MAINTENANCE	4,325.00
Total HALF MOON BAY GRADING & PAVING INC.:				108,499.81
HEAD AND HEART ADVISORY				
56674	HEAD AND HEART ADVISORY	07/10/2025	EVALUATION OF THREE ECONOMIC ADVANCEMENT CENTERS	9,726.25
Total HEAD AND HEART ADVISORY:				9,726.25
Helen Wolter				
56624	Helen Wolter	07/02/2025	MMANC EVENT-MILEAGE REIMBURSEMENT	67.20
56624	Helen Wolter	07/02/2025	MMANC EVENT-TOLL REIMBURSEMENT	8.00
56624	Helen Wolter	07/02/2025	EARTH DAY - SNACKS REIMBURSEMENT	113.58
Total Helen Wolter:				188.78

HILARY STAMPER

56626	HILARY STAMPER	07/02/2025	INSTRUCTOR PAYMENT - LINE DANCING 5/8-6/19	2,870.00
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Total HILARY STAMPER:

2,870.00

HMB COASTSIDE CHAMBER OF COMMERCE

56627	HMB COASTSIDE CHAMBER	07/02/2025	MAY '25 OPERATIONS MANAGEMENT & SUPPORT OF THE OCC	14,000.00
56627	HMB COASTSIDE CHAMBER	07/02/2025	MAY '25 UTILITIES OCC	787.63
56675	HMB COASTSIDE CHAMBER	07/10/2025	JUNE'25-PROVIDE OPERATIONS MANAGEMENT & SUPPORT OF THE OCC	14,000.00
56675	HMB COASTSIDE CHAMBER	07/10/2025	JUNE'25-PROVIDE OPERATIONS MANAGEMENT & SUPPORT OF THE OCC	787.63
56675	HMB COASTSIDE CHAMBER	07/10/2025	MARCH'25 BID (IN CITY)	19,464.00
56675	HMB COASTSIDE CHAMBER	07/10/2025	MARCH'25 BID (OOC)	5,338.00
56675	HMB COASTSIDE CHAMBER	07/10/2025	APRIL'25 BID (IN CITY)	21,148.00
56675	HMB COASTSIDE CHAMBER	07/10/2025	APRIL'25 BID (OOC)	4,518.00
56779	HMB COASTSIDE CHAMBER	07/31/2025	MAY'25 BID (IN CITY)	11,922.00
56779	HMB COASTSIDE CHAMBER	07/31/2025	MAY'25 BID (OOC)	6,026.00

Total HMB COASTSIDE CHAMBER OF COMMERCE:

97,991.26

HUE & CRY SECURITY SYSTEMS INC.

56705	HUE & CRY SECURITY SYSTEMS INC.	07/16/2025	AUG'25 SECURITY SERVICE	197.77
56705	HUE & CRY SECURITY SYSTEMS INC.	07/16/2025	AUG'25 SECURITY SERVICE	80.00
56705	HUE & CRY SECURITY SYSTEMS INC.	07/16/2025	AUG'25 SECURITY SERVICE	24.00

Total HUE & CRY SECURITY SYSTEMS INC.:

301.77

INFINITY TECHNOLOGIES

56676	INFINITY TECHNOLOGIES	07/10/2025	FY 24/25 INFINITY TECH DESKTOP/HELP DESK- JUNE'25	13,960.00
56676	INFINITY TECHNOLOGIES	07/10/2025	FY 24/25 INFINITY TECH DESKTOP/HELP DESK- JUNE'25	153.00

Total INFINITY TECHNOLOGIES:

14,113.00

JAMES FORD INC.

56628	JAMES FORD INC.	07/02/2025	VEHICLE SERVICE	920.11
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Total JAMES FORD INC.:

920.11

JAMES SCOTT

56746	JAMES SCOTT	07/24/2025	BAND PERFORMANCE-CARTER PARK RIBBON CUTTING	2,000.00
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Total JAMES SCOTT:

2,000.00

JOBTRAIN INC

56677	JOBTRAIN INC	07/10/2025	TO PROVIDE JOB SEEKER WORKFORCE DEVELOPMENT PROGRAM SERVICES FOR THE COASTSIDE COM	32,314.55
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Total JOBTRAIN INC:				32,314.55
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KAREN DECKER

56780	KAREN DECKER	07/31/2025	MILEAGE REIMBURSEMENT-CALED CONFERENCE	205.80
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56780	KAREN DECKER	07/31/2025	MEAL-CALED CONFERENCE	17.89
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56780	KAREN DECKER	07/31/2025	MILEAGE REIMBURSEMENT-TOLEMI CONFERENCE	51.10
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Total KAREN DECKER:				274.79
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KARLAS JANITORIAL & SUPPLIERS, LLC

56629	KARLAS JANITORIAL & SUPPLIERS, LLC	07/02/2025	PROVIDE CUSTODIAL SERVICES FOR THE OCC - JUNE	785.00
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56781	KARLAS JANITORIAL & SUPPLIERS, LLC	07/31/2025	JANITORIAL SERVICES FY '24-25	15,209.50
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Total KARLAS JANITORIAL & SUPPLIERS, LLC:				15,994.50
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KATHERINE SEARCY

56706	KATHERINE SEARCY	07/16/2025	REFUND-CANCELLED-JUNIOR CHEF STARS- MILLIE PADILLA	325.00
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Total KATHERINE SEARCY:				325.00
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KATHY OLER

56747	KATHY OLER	07/24/2025	FY 25/26 MILL STREET PARKING LOT- AUG	2,362.28
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Total KATHY OLER:				2,362.28
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KONICA MINOLTA BUSINESS SOLUTIONS

56707	KONICA MINOLTA BUSINESS SOLUTIONS	07/16/2025	4/1/25-6/30/25 MAINTENANCE - PRINTER AT YARD	29.86
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Total KONICA MINOLTA BUSINESS SOLUTIONS:				29.86
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LAURA CAMODECA

56630	LAURA CAMODECA	07/02/2025	INSTRUCTOR - CONTINUING ODOR 6/2-6/23	630.00
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56630	LAURA CAMODECA	07/02/2025	INSTRUCTOR - CONTINUING ODOR ADVANCED	595.00
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56630	LAURA CAMODECA	07/02/2025	INSTRUCTOR - INTRO TO ODOR	420.00
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56748	LAURA CAMODECA	07/24/2025	INSTRUCTOR-INTRO K9 NOSE PRIVATE 7/15	84.00
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Total LAURA CAMODECA:				1,729.00
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LEADERSHIP COUNCIL SAN MATEO COUNTY

56708	LEADERSHIP COUNCIL SAN MATEO COUNTY	07/16/2025	IMMERSION PROGRAM 25/26-MAZ BOZORGINIA	2,535.00
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Total LEADERSHIP COUNCIL SAN MATEO COUNTY:				2,535.00
LEGAL AID SOCIETY OF SAN MATEO CO				
56782	LEGAL AID SOCIETY OF SAN MATEO CO	07/31/2025	Provide legal services to low-income, disabled, and senior Half Moon Bay residents on rent stabilizatio	9,832.59
Total LEGAL AID SOCIETY OF SAN MATEO CO:				9,832.59
LOCKWORKS UNLIMITED INC				
56678	LOCKWORKS UNLIMITED INC	07/10/2025	SHERIFF SUBSTATION - PRIMUS KEYS PARTS AND LABOR	638.47
Total LOCKWORKS UNLIMITED INC:				638.47
LORAL LANDSCAPING INC.				
56631	LORAL LANDSCAPING INC.	07/02/2025	FY 2024-25 LANDSCAPE MAINTENANCE SERVICES AGREEMENT	4,297.00
56709	LORAL LANDSCAPING INC.	07/16/2025	FY 25/26 MEDIAN MAINTENANCE	4,297.00
Total LORAL LANDSCAPING INC.:				8,594.00
MALCOLM C SMITH				
56679	MALCOLM C SMITH	07/10/2025	COMMUNICATIONS CONSULTANT SERVICE-MAY & JUNE '25	385.00
Total MALCOLM C SMITH:				385.00
MARIAN ELIZABETH POTT				
56632	MARIAN ELIZABETH POTT	07/02/2025	INSTRUCTOR-CANINE LIFE SKILLS	787.50
56632	MARIAN ELIZABETH POTT	07/02/2025	INSTRUCTOR-BASIC DOG TRAINING	1,312.50
56632	MARIAN ELIZABETH POTT	07/02/2025	INSTRUCTOR-PUPPIES AND BEYOND	1,735.50
Total MARIAN ELIZABETH POTT:				3,835.50
MARK HOFMANN				
56633	MARK HOFMANN	07/02/2025	INSTRUCTOR-PICKLEBALL LESSONS 6/13, 6/27	300.00
56680	MARK HOFMANN	07/10/2025	INSTRUCTOR-PICKLEBALL - BEGINNER BOOTCAMP 6/27	281.25
56680	MARK HOFMANN	07/10/2025	INSTRUCTOR-PICKLEBALL LESSON 7/7	90.00
56710	MARK HOFMANN	07/16/2025	INSTRUCTOR-PICKLEBALL - BEGINNER BOOTCAMP 6/23	375.00
56749	MARK HOFMANN	07/24/2025	INSTRUCTOR-PICKLEBALL - EMERGING INT BOOTCAMP 6/30	195.00
56749	MARK HOFMANN	07/24/2025	PICKLEBALL - PRIVATE LESSONS	187.50
Total MARK HOFMANN:				1,428.75
MARY HUERTA				
56750	MARY HUERTA	07/24/2025	REIMBURSEMENT- DOCUMENT DELIVERY-SPC	37.52

Total MARY HUERTA:				37.52
MATTHEW CHIDESTER				
56751 MATTHEW CHIDESTER	07/24/2025	REIMBURSEMENT-CONFERENCE DUES-LEAGUE OF CA-CITY MANAGERS		775.00
56751 MATTHEW CHIDESTER	07/24/2025	REIMBURSEMENT-CONFERENCE AIRFARE		442.46
Total MATTHEW CHIDESTER:				1,217.46
MELANI PEREZ				
56634 MELANI PEREZ	07/02/2025	DEPOSIT REFUND-TRAIN DEPOT 6/14/25		500.00
Total MELANI PEREZ:				500.00
MELANIE LUCAS				
56711 MELANIE LUCAS	07/16/2025	REFUND-CANCELLED-JUNIOR CHEF STARS- ALI LUCAS		325.00
Total MELANIE LUCAS:				325.00
METROPOLITAN PLANNING GROUP				
56712 M-GROUP	07/16/2025	FY 24/25 M-GROUP PLANNING & STAFFING SERVICES 7 GIS MAPPING-JUNE		3,972.50
Total METROPOLITAN PLANNING GROUP:				3,972.50
MICHELLE DEBEER				
56635 MICHELLE DEBEER	07/02/2025	REFUND - CLASS REGISTRATION ADV BEG BOOTCAMP 6/23/25		65.00
Total MICHELLE DEBEER:				65.00
NANCY DAMARODAS				
56681 NANCY DAMARODAS	07/10/2025	REFUND-CANCELED-ADV CANINE LIFE SKILLS		225.00
Total NANCY DAMARODAS:				225.00
NAPA AUTO PARTS				
56636 NAPA AUTO PARTS	07/02/2025	VEHICLE PARTS		34.98
Total NAPA AUTO PARTS:				34.98
NBS GOVERNMENT FINANCE GROUP				
56637 NBS GOVERNMENT FINANCE GROUP	07/02/2025	COST ALLOCATION PLAN AND CITYWIDE FEE STUDY		3,120.00

Total NBS GOVERNMENT FINANCE GROUP:				3,120.00
NICOLAS LASZKIEWICZ				
56713	NICHOLAS TRANSLATIONS & INTERPRETATIONS	07/16/2025	JUNE'25 TRANSLATION SERVICE	900.00
Total NICOLAS LASZKIEWICZ:				900.00
NOEMI RAMIREZ				
56638	NOEMI RAMIREZ	07/02/2025	REFUND-PLANNING DEPOSIT BALANCE PDP-24-005	1,278.00
56638	NOEMI RAMIREZ	07/02/2025	REFUND-PLANNING DEPOSIT BALANCE PDP-24-005	1,278.00
56638	NOEMI RAMIREZ	07/02/2025	REFUND-PLANNING DEPOSIT BALANCE PDP-24-005	1,278.00-
Total NOEMI RAMIREZ:				1,278.00
OFFICE DEPOT				
56714	ODP BUSINESS SOLUTIONS, LLC	07/16/2025	OFFICE SUPPLIES	109.85
56714	ODP BUSINESS SOLUTIONS, LLC	07/16/2025	OFFICE SUPPLIES	20.87
Total OFFICE DEPOT:				130.72
PENINSULA MUNICIPAL ENGINEERING INC.				
56639	PENINSULA MUNICIPAL ENGINEERING INC.	07/02/2025	AMENDMENT 13 FOR PROJECT MANAGEMENT SERVICES FOR HWY 1 SAFETY & OPERATIONAL IMPRO	13,865.00
56783	PENINSULA MUNICIPAL ENGINEERING INC.	07/31/2025	AMENDMENT 13 FOR PROJECT MANAGEMENT SERVICES FOR HWY 1 SAFETY & OPERATIONAL IMPRO	17,860.00
Total PENINSULA MUNICIPAL ENGINEERING INC.:				31,725.00
PHILS TIRE & AUTO CARE INC				
56683	PHILS TIRE & AUTO CARE INC	07/10/2025	VEHICLE SERVICE	971.55
56716	PHILS TIRE & AUTO CARE INC	07/16/2025	VEHICLE SERVICE	253.67
56784	PHILS TIRE & AUTO CARE INC	07/31/2025	FORD F-350 VEHICLE SERVICE	124.36
Total PHILS TIRE & AUTO CARE INC:				1,349.58
PLAN JPA				
56640	PLAN JPA	07/02/2025	FY25/26 GENERAL LIABILITY MEMBER CONTRIBUTIONS	542,606.00
Total PLAN JPA:				542,606.00
PUBLIC PARKING ASSOCIATES INC				
56717	PUBLIC PARKING ASSOCIATES INC	07/16/2025	MAINTENANCE SERVICE	395.00

Total PUBLIC PARKING ASSOCIATES INC:			395.00
PUENTE DE LA COSTA SUR			
56785	PUENTE DE LA COSTA SUR	07/31/2025	PROMOTE DIGITAL EQUITY AND INCLUSION BY PROVIDING COASTSIDERS ACCESS TO TECHNOLOGY AN 50,000.00
Total PUENTE DE LA COSTA SUR:			50,000.00
QUADIENT FINANCE USA, INC			
56684	QUADIENT FINANCE USA, INC	07/10/2025	QUADIENT LEASE & POSTAGE 603.02
56718	QUADIENT LEASING USA, INC.	07/16/2025	QUADIENT LEASE & POSTAGE 495.23
56752	QUADIENT LEASING USA, INC.	07/24/2025	FY 25/26 QUADIENT LEASE & POSTAGE 198.97
Total QUADIENT FINANCE USA, INC:			1,297.22
RACHEL MARTIN			
56641	RACHEL MARTIN	07/02/2025	REFUND-CLASS REGISTRATION SKATEBOARDING CAMP 2 MEMBERS 480.00
Total RACHEL MARTIN:			480.00
REMI FORNESI			
56719	REMI FORNESI	07/16/2025	REFUND-CANCELLED-JUNIOR CHEF STARS- REMI FORNESI 325.00
Total REMI FORNESI:			325.00
RENAISSANCE ENTREPRENEURSHIP CENTER			
56753	RENAISSANCE ENTREPRENEURSHIP CENTER	07/24/2025	MAY'25-PROVIDE SMALL BUSINESS DEVELOPEMENT & ENTREPRENEURSHIP SERVICES VIA THE OCC 22,254.78
56753	RENAISSANCE ENTREPRENEURSHIP CENTER	07/24/2025	JUNE'25-PROVIDE SMALL BUSINESS DEVELOPEMENT & ENTREPRENEURSHIP SERVICES VIA THE OCC 19,841.93
Total RENAISSANCE ENTREPRENEURSHIP CENTER:			42,096.71
RENTOKIL NORTH AMERICA INC			
56654	WESTERN EXTERMINATOR COMPANY	07/02/2025	FY 2024-25 EXTERMINATOR SERVICES 1,812.81
56727	WESTERN EXTERMINATOR COMPANY	07/16/2025	FY 2024-25 EXTERMINATOR SERVICES-JUNE 1,812.81
Total RENTOKIL NORTH AMERICA INC:			3,625.62
RINCON CONSULTANTS INC.			
56754	RINCON CONSULTANTS INC.	07/24/2025	CEQA HOUSING ELEMENT 4,638.00
56786	RINCON CONSULTANTS INC.	07/31/2025	6TH CYCLE HOUSING ELEMENT UPDATE 161.50
Total RINCON CONSULTANTS INC.:			4,799.50

RINGCENTRAL INC

56642	RINGCENTRAL INC.	07/02/2025	PHONE SERVICES	2,339.48
56787	RINGCENTRAL INC.	07/31/2025	PHONE SERVICES	2,338.44
Total RINGCENTRAL INC:				4,677.92

ROBERT HALF

56643	ROBERT HALF	07/02/2025	GOMEZ, SERENA 6/13/25	580.20
56643	ROBERT HALF	07/02/2025	GOMEZ, SERENA 6/13/25	290.10
56643	ROBERT HALF	07/02/2025	GOMEZ, SERENA 6/13/25	290.10
56643	ROBERT HALF	07/02/2025	GOMEZ, SERENA 6/20/25	585.00
56643	ROBERT HALF	07/02/2025	GOMEZ, SERENA 6/20/25	292.50
56643	ROBERT HALF	07/02/2025	GOMEZ, SERENA 6/20/25	292.50
Total ROBERT HALF:				2,330.40

ROBERTA GELT

56644	ROBERTA GELT	07/02/2025	REFUND - CLASS REGISTRATION - LINE DANCING	85.00
Total ROBERTA GELT:				85.00

ROSS RECREATION EQUIPMENT INC

56685	ROSS RECREATION EQUIP	07/10/2025	WIGGLE LADDER, RAIL, MATERIALS - OCEAN VIEW	763.95
Total ROSS RECREATION EQUIPMENT INC:				763.95

SAN MATEO CO. CONTROLLERS OFFICE

56721	SAN MATEO LOCAL AGENCY FORMATION COM.	07/16/2025	FY25/26 LAFCO- SHARE COST FOR HMB	3,200.00
Total SAN MATEO CO. CONTROLLERS OFFICE:				3,200.00

SAN MATEO CO. PLANNING AND BUILDING DIV

56686	SAN MATEO CO. PLANNING AND BUILDING DIV	07/10/2025	PROPORTIONAL SHARE - CONSULT SERV - SMCTA 24/25	708.41
Total SAN MATEO CO. PLANNING AND BUILDING DIV:				708.41

SAN MATEO COUNTY RESOURCE

56645	SAN MATEO RESOURCE CONSERVATION DIST.	07/02/2025	WAVECREST 10/1/24-12/31/24	3,602.00
56645	SAN MATEO RESOURCE CONSERVATION DIST.	07/02/2025	WAVECREST 1/1/25-3/31/25	1,398.00
56645	SAN MATEO RESOURCE CONSERVATION DIST.	07/02/2025	CLIMATE ACTION AND ADAPTATION	9,068.50
56788	SAN MATEO RESOURCE CONSERVATION DIST.	07/31/2025	AGREEMENT FOR THE COORDINATION & IMPLEMENTATION OF A COMPOST PROCUREMENT & APPLI	1,518.57

Total SAN MATEO COUNTY RESOURCE:				15,587.07
SANDRA LEIVA				
56789	SANDRA LEIVA	07/31/2025	REFUND- DEPOSIT GRAND OAK 7/19/25	500.00
Total SANDRA LEIVA:				500.00
SCHAPER HEATING AND COOLING				
56687	SCHAPER HEATING AND COOLING	07/10/2025	HVAC WORK AT TED ADCOCK COMMUNITY CENTER, INCLUDING REMOVAL OF GAS FURNACES, INSTAL	31,035.20
Total SCHAPER HEATING AND COOLING:				31,035.20
SCOTT D. PHILLIPS				
56790	SCOTT D. PHILLIPS	07/31/2025	REIMBURSEMENT-HOUSING MEETING-MILEAGE	18.34
Total SCOTT D. PHILLIPS:				18.34
SENIOR COASTSIDERS				
56688	SENIOR COASTSIDERS	07/10/2025	CSFA FUNDING AGREEMENT FOR SENIOR COASTSIDERS FY 25/26	33,333.00
Total SENIOR COASTSIDERS:				33,333.00
SERVICE PRESS INC				
56722	SERVICE PRESS INC	07/16/2025	BUSINESS CARDS	100.47
Total SERVICE PRESS INC:				100.47
SEWER AUTHORITY MID-COASTSIDE				
56646	SEWER AUTHORITY MID-COASTSIDE	07/02/2025	GENERAL OPERATIONS & MAINTENANCE FY 24/25 PLUS ADDITIONAL TO COVER POTENTIAL PASS-THR	470,187.90
56646	SEWER AUTHORITY MID-COASTSIDE	07/02/2025	FY 2024/25 SEWER COLLECTIONS	17,684.08
Total SEWER AUTHORITY MID-COASTSIDE:				487,871.98
SHARP ELECTRONICS CORPORATION				
56757	SHARP ELECTRONICS CORPORATION	07/24/2025	PRINTER LEASE- 48 MONTHS	784.08
Total SHARP ELECTRONICS CORPORATION:				784.08
SHUTE MIHALY & WEINBERGER LLP				
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	LEGAL FEES	846.30
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	LEGAL FEES	18,609.25
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	LEGAL FEES	1,048.00

56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	3,210.30
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	45.20
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	30.00
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	3,725.47
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	45,442.00
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	600.60
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	13,777.45
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	615.60
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	48.40
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	1,590.11
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	9,139.55
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	6,011.60
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	405.00
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	5,190.09
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	26,265.74
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	42.10
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	47,216.03
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	445.40
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	737.10
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	569.70
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	709.80
56758	SHUTE MIHALY & WEINBERGER LLP	07/24/2025	HMB.LEGAL FEES	34.20
Total SHUTE MIHALY & WEINBERGER LLP:				186,354.99
SKYKIT LLC				
56759	SKYKIT LLC	07/24/2025	SKYKIT PRO LICENSE - CLOUD-BASED SAAS- 1 YEAR	396.00
Total SKYKIT LLC:				396.00
SLOAN SAKAI YEUNG & WONG LLP				
56689	SLOAN SAKAI YEUNG & WONG LLP	07/10/2025	2025 DESK AUDIT OF REC LEADER POSITION	177.00
56760	SLOAN SAKAI YEUNG & WONG LLP	07/24/2025	2025 DESK AUDIT OF REC LEADER POSITION	792.50
Total SLOAN SAKAI YEUNG & WONG LLP:				969.50
SMCO PUBLIC SAFETY COMMUNICATIONS				
56647	SMCO PUBLIC SAFETY COMMUNICATIONS	07/02/2025	Q4 911 DISPATCH SERVICES FY 2024/25	199,251.75
Total SMCO PUBLIC SAFETY COMMUNICATIONS:				199,251.75
SOL ECOLOGY INC				
56690	SOL ECOLOGY INC	07/10/2025	PDP-24-060 BIOLOGICAL ASSESSMENT- AARON'S BEACH INN	2,142.32

56690	SOL ECOLOGY INC	07/10/2025	PDP-24-060 BIOLOGICAL ASSESSMENT- AARON'S BEACH INN	2,142.32
56690	SOL ECOLOGY INC	07/10/2025	PDP-24-060 BIOLOGICAL ASSESSMENT- AARON'S BEACH INN	2,142.32-
56791	SOL ECOLOGY INC	07/31/2025	PDP-24-060 BIOLOGICAL ASSESSMENT- AARON'S BEACH INN	2,955.00
56791	SOL ECOLOGY INC	07/31/2025	PDP-24-060 BIOLOGICAL ASSESSMENT- AARON'S BEACH INN	2,955.00
56791	SOL ECOLOGY INC	07/31/2025	PDP-24-060 BIOLOGICAL ASSESSMENT- AARON'S BEACH INN	2,955.00-
Total SOL ECOLOGY INC:				5,097.32
STERICYCLE SPECIALTY WASTE SOLUTIONS INC				
56792	STERICYCLE, INC.	07/31/2025	PAPER SHREDDING-JUNE	233.69
Total STERICYCLE SPECIALTY WASTE SOLUTIONS INC:				233.69
STRAIGHT WHEEL CYCLING LLC				
56648	STRAIGHT WHEEL CYCLING LLC	07/02/2025	PEDAL FOR A PURPOSE - #3603	4,999.24
56648	STRAIGHT WHEEL CYCLING LLC	07/02/2025	PEDAL FOR A PURPOSE - #3610	4,999.70
56648	STRAIGHT WHEEL CYCLING LLC	07/02/2025	PEDAL FOR A PURPOSE - #3691	153.28
56648	STRAIGHT WHEEL CYCLING LLC	07/02/2025	PEDAL FOR A PURPOSE - #3659	4,238.04
Total STRAIGHT WHEEL CYCLING LLC:				14,390.26
SUBURBAN PROPANE LP				
56649	SUBURBAN PROPANE LP	07/02/2025	PROPANE ACCT 1601-064098	150.00
56723	SUBURBAN PROPANE LP	07/16/2025	PROPANE ACCT 1601-064098	1,862.70
Total SUBURBAN PROPANE LP:				2,012.70
SUNSET ECOLOGICAL SOLUTIONS				
56724	SUNSET ECOLOGICAL SOLUTIONS	07/16/2025	STONE PINE HOUSING PROJECT - BIOLOGICAL MONITORING SERVICES	3,656.25
56724	SUNSET ECOLOGICAL SOLUTIONS	07/16/2025	CO 1 STONE PINE HOUSING PROJECT - BIOLOGICAL MONITORING SERVICES	5,965.00
Total SUNSET ECOLOGICAL SOLUTIONS:				9,621.25
SWCA INCORPORATED				
56650	SWCA INCORPORATED	07/02/2025	PILARCITOS CREEK - FENCING & REHABILITATION	484.00
56650	SWCA INCORPORATED	07/02/2025	CARTER PARK IMPROVEMENTS PROJECT	1,014.25
56650	SWCA INCORPORATED	07/02/2025	COASTAL DEVELOPMENT PLAN-ENVIRONMENTAL AND BIOLOGICAL SERVICES	657.25
56761	SWCA INCORPORATED	07/24/2025	Piilarcitos Creek Environmental-JUNE 2025	1,590.00
56793	SWCA INCORPORATED	07/31/2025	CO1 TO PO ASSOCIATED WITH THE PSA FOR ENVIRONMENTAL SERVICES NEEDED FOR A CONSOLIDATE	2,698.50
Total SWCA INCORPORATED:				6,444.00

TANYA MILLER

56762	TANYA MILLER	07/24/2025	REFUND DEPOSIT- GRAND OAK 7/12/25	500.00
56762	TANYA MILLER	07/24/2025	REFUND DEPOSIT- GRAND OAK KITCHEN 7/12/25	100.00
56762	TANYA MILLER	07/24/2025	DEPOSIT DEDUCTION-HARD LIQUOR AFTER NOT ALLOWED	200.00-
Total TANYA MILLER:				400.00

THE CITIES GROUP

56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	493.88
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	178.13
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	186.18
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	384.37
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	137.47
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	63.89
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	111.56
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	252.62
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	291.04
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	642.41
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	285.63
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	323.40
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	461.43
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	77.73
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	237.89
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	58.88
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	41.63
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	25.87
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	33.73
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	190.00
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	64.45
56691	THE CITIES GROUP	07/10/2025	Workers' Comp 1/1/25-6/30/25	101.31
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	1,515.73
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	546.67
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	571.39
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	1,179.63
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	421.91
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	196.08
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	342.37
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	775.29
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	893.22
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	1,971.55
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	876.59
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	992.51
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	1,416.14

56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	238.56
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	730.08
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	180.71
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	127.78
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	103.53
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	583.11
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	197.81
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	310.92
56691	THE CITIES GROUP	07/10/2025	Safety Compliance 1/1-6/30/25	79.39
Total THE CITIES GROUP:				18,894.47
THE HOME DEPOT PRO				
56745	HD SUPPLY FORMERLY HOME DEPOT PRO	07/24/2025	MAINTENANCE SUPPLIES	835.99
Total THE HOME DEPOT PRO:				835.99
THE RITZ-CARLTON				
56651	THE RITZ-CARLTON	07/02/2025	REFUND-DUPLICATE PAYMENT	115.00
Total THE RITZ-CARLTON:				115.00
T-MOBILE USA INC.				
56692	T-MOBILE	07/10/2025	ACCT 997385192 JUNE '25	94.05
Total T-MOBILE USA INC.:				94.05
TOWNSEND PUBLIC AFFAIRS INC.				
56693	TOWNSEND PUBLIC AFFAIRS, INC	07/10/2025	JUNE'25 CONSULTING SERVICES	3,000.00
Total TOWNSEND PUBLIC AFFAIRS INC.:				3,000.00
TRISTAN KELLER				
56763	TRISTAN KELLER	07/24/2025	INSTRUCTOR-SKATEBOARDING CAMP #1	189.00
56763	TRISTAN KELLER	07/24/2025	INSTRUCTOR-SKATEBOARDING CAMP #2	94.50
56763	TRISTAN KELLER	07/24/2025	INSTRUCTOR-SKATEBOARDING CAMP #3	283.50
56763	TRISTAN KELLER	07/24/2025	SKATEBOARD LESSONS-A. CRUZ	94.50
Total TRISTAN KELLER:				661.50
TURBO DATA SYSTEMS INC				
56725	TURBO DATA SYSTEMS	07/16/2025	CITATION PROCESSING	1,048.36

Total TURBO DATA SYSTEMS INC:				1,048.36
UNITED RENTALS HIGHWAY TECHNOLOGIES INC				
56652	UNITED RENTALS (NORTH AMERICA) INC.	07/02/2025	REPLACE BELT - ARTICULA BOOM	746.51
Total UNITED RENTALS HIGHWAY TECHNOLOGIES INC:				746.51
VESTIS GROUP INC				
56653	VESTIS	07/02/2025	MAINT SUPPLIES CITY HALL	198.99
56653	VESTIS	07/02/2025	MAINT SUPPLIES PUBLIC LIBRARY	127.53
56653	VESTIS	07/02/2025	MATS - CITY HALL	198.99
56653	VESTIS	07/02/2025	MATS - PUBLIC LIBRARY	127.53
56726	VESTIS	07/16/2025	MATS - CITY HALL	198.99
56726	VESTIS	07/16/2025	MATS - PUBLIC LIBRARY	127.53
56764	VESTIS	07/24/2025	MATS - CITY HALL	198.99
56764	VESTIS	07/24/2025	MATS - PUBLIC LIBRARY	127.53
56764	VESTIS	07/24/2025	MATS - CITY HALL	198.99
56764	VESTIS	07/24/2025	MATS - PUBLIC LIBRARY	127.53
56794	VESTIS	07/31/2025	MATS - CITY HALL	198.99
56794	VESTIS	07/31/2025	MATS - PUBLIC LIBRARY	127.53
Total VESTIS GROUP INC:				1,959.12
VICTOR HERNANDEZ				
56682	ON POINT LANGUAGE SOLUTIONS LLC	07/10/2025	JUNE'25 TRANSLATION SERVICES	900.00
56682	ON POINT LANGUAGE SOLUTIONS LLC	07/10/2025	JUNE'25 TRANSLATION SERVICES	2,151.25
56682	ON POINT LANGUAGE SOLUTIONS LLC	07/11/2025	JUNE'25 TRANSLATION SERVICES	900.00-
56682	ON POINT LANGUAGE SOLUTIONS LLC	07/11/2025	JUNE'25 TRANSLATION SERVICES	2,151.25-
56715	ON POINT LANGUAGE SOLUTIONS LLC	07/16/2025	MAY'25 TRANSLATION SERVICES	1,862.50
56715	ON POINT LANGUAGE SOLUTIONS LLC	07/16/2025	JUNE'25 TRANSLATION SERVICES	2,151.25
Total VICTOR HERNANDEZ:				4,013.75
WELLS FARGO				
56795	WELLS FARGO	07/04/2025	CITY HALL INTERNET SERVICE	356.82
56795	WELLS FARGO	07/04/2025	FOOD-ENGINEER RECRUIT	21.80
56795	WELLS FARGO	07/04/2025	FOOD-ENGINEER RECRUIT	27.50
56795	WELLS FARGO	07/04/2025	COFFEE-ENGINEER RECRUIT	16.48
56795	WELLS FARGO	07/04/2025	EOC EMERGENCY INTERNET	65.00
56795	WELLS FARGO	07/04/2025	OFFICE SUPPLIES	42.42
56795	WELLS FARGO	07/04/2025	MMANC CONFERENCE- AZEVEDO	525.00
56795	WELLS FARGO	07/04/2025	880 STONE PINE INTERNET SERVICE	293.24

56795	WELLS FARGO	07/04/2025	535 KELLY INTERNET SERVICE	226.20
56795	WELLS FARGO	07/04/2025	OFFICE SUPPLIES	15.86
56795	WELLS FARGO	07/04/2025	COFFEE SUPPLIES	63.98
56795	WELLS FARGO	07/04/2025	LYFT RIDE	60.90
56795	WELLS FARGO	07/04/2025	LYFT RIDE	30.80
56795	WELLS FARGO	07/04/2025	CONFERENCE HOTEL	1,058.01
56795	WELLS FARGO	07/04/2025	LYFT RIDE	54.89
56795	WELLS FARGO	07/04/2025	BOOK	54.85
56795	WELLS FARGO	07/04/2025	MMANC-MEMBERSHIP DUES	95.00
56795	WELLS FARGO	07/04/2025	HR TRAINING	149.00
56795	WELLS FARGO	07/04/2025	AFP MEMBERSHIP DUES	75.00
56795	WELLS FARGO	07/04/2025	COFFEE SUPPLIES FOR MAINTENANCE	61.77
56795	WELLS FARGO	07/04/2025	CRRA-MEMBERSHIP-WOLTER	200.00
56795	WELLS FARGO	07/04/2025	CRRA-CONFERENCE DUES-WOLTER	375.00
56795	WELLS FARGO	07/04/2025	COFFEE SUPPLIES FOR MAINTENANCE	115.36
56795	WELLS FARGO	07/04/2025	NET PROGRAM-FOOD	39.22
56795	WELLS FARGO	07/04/2025	NET PROGRAM-FOOD	371.05
56795	WELLS FARGO	07/04/2025	ZOOM - SUBSCRIPTION	343.92
56795	WELLS FARGO	07/04/2025	NET PROGRAM-FOOD	35.21
56795	WELLS FARGO	07/04/2025	NET PROGRAM-FOOD	28.23
56795	WELLS FARGO	07/04/2025	COUNCIL MEETING-SUPPLIES	137.26
56795	WELLS FARGO	07/04/2025	TRASH CAN RETROFITS	2,326.54
56795	WELLS FARGO	07/04/2025	SCARIFIER	6,199.54
56795	WELLS FARGO	07/04/2025	BACKFLOW RECALIBRATION	231.75
56795	WELLS FARGO	07/04/2025	SHOP TOWELS	145.35
56795	WELLS FARGO	07/04/2025	STRIPING PAINT	1,447.46
56795	WELLS FARGO	07/04/2025	TOILET VALVE	17.16
56795	WELLS FARGO	07/04/2025	GATEWAY ARCH PROJECT GRAPHICS	30.00
56795	WELLS FARGO	07/04/2025	GENERAL SUPPLIES	45.98
56795	WELLS FARGO	07/04/2025	DINNER FOR NET PROGRAM	780.24
56795	WELLS FARGO	07/04/2025	SUPPLIES FOR NET PROGRAM	35.97
56795	WELLS FARGO	07/04/2025	EMAIL SUBSCRIBER PLATFORM	157.00
56795	WELLS FARGO	07/04/2025	CHILI COOK-OFF SUPPLIES	19.31
56795	WELLS FARGO	07/04/2025	DINNER FOR NET	787.68
56795	WELLS FARGO	07/04/2025	NEWSPAPER SUBSCRIPTION	28.79
56795	WELLS FARGO	07/04/2025	APA MEMBERSHIP	629.00
56795	WELLS FARGO	07/04/2025	OFFICE SUPPLIES	19.77
56795	WELLS FARGO	07/04/2025	TRAINING-PUBLIC SECTOR EXCELLENCE	95.00
56795	WELLS FARGO	07/04/2025	OFFICE SUPPLIES	24.28
56795	WELLS FARGO	07/04/2025	BUILDING CODE SUPPLIES	108.49
56795	WELLS FARGO	07/04/2025	ZOOM - SUBSCRIPTION	95.97
56795	WELLS FARGO	07/04/2025	OFFICE SUPPLIES	93.93
56795	WELLS FARGO	07/04/2025	EMPLOYEE ENGAGEMENT-RETIREMENT GIFT	10.98

56795	WELLS FARGO	07/04/2025	BUILDING CODE SUPPLIES	60.68
56795	WELLS FARGO	07/04/2025	INTERNATIONAL CODE COUNCIL-MEMBERSHIP	405.00
56795	WELLS FARGO	07/04/2025	EMPLOYEE ENGAGEMENT-RETIREMENT GIFT	32.95
56795	WELLS FARGO	07/04/2025	RECONCILING ITEMS - CASH BACK	1,037.63-
56795	WELLS FARGO	07/04/2025	OCC WATER SUPPLIES	140.41
56795	WELLS FARGO	07/04/2025	SUPPLIES	106.46
56795	WELLS FARGO	07/04/2025	OCC WATER SUPPLIES	74.85
56795	WELLS FARGO	07/04/2025	NOTICE TO CLT - VACANT LAND	5.58
56795	WELLS FARGO	07/04/2025	OCC SUPPLIES	224.63
56795	WELLS FARGO	07/04/2025	CLOSED SESSION DINNER	168.50
56795	WELLS FARGO	07/04/2025	OFFICE SUPPLIES	22.45
56795	WELLS FARGO	07/04/2025	CHILI COOK-OFF	78.57
56795	WELLS FARGO	07/04/2025	OCC SUPPLIES	42.81
56795	WELLS FARGO	07/04/2025	IMMERSION PROGRAM COURSE	103.70
56795	WELLS FARGO	07/04/2025	SCREWDRIVER SET	14.19
56795	WELLS FARGO	07/04/2025	FOOD-ENGINEER INTERVIEW PANEL	138.68
56795	WELLS FARGO	07/04/2025	KEY FOR FORD TRUCK	561.78
56795	WELLS FARGO	07/04/2025	CAD SUBSCRIPTION-1 MONTH	520.00
56795	WELLS FARGO	07/04/2025	BHJIS LEARNING COLLABORATIVE	5.00
56795	WELLS FARGO	07/04/2025	PARKING-COUNTY HOMELESS MEETING	4.00
56795	WELLS FARGO	07/04/2025	AMAZON-MEMBERSHIP	16.47
56795	WELLS FARGO	07/04/2025	MIMS ADVERTISING	200.00
56795	WELLS FARGO	07/04/2025	PLAYPASS-MEMBERSHIP	19.00
56795	WELLS FARGO	07/04/2025	EPIC SPORTS -SUPPLIES	265.24
56795	WELLS FARGO	07/04/2025	CUSTOM INK -SUPPLIES	584.59
56795	WELLS FARGO	07/04/2025	STRAWFLOWER-SUPPLIES	32.72
56795	WELLS FARGO	07/04/2025	SUPPLIES	76.99
56795	WELLS FARGO	07/04/2025	SUPPLIES	14.94
56795	WELLS FARGO	07/04/2025	SUPPLIES	75.78
56795	WELLS FARGO	07/04/2025	SUPPLIES	21.86
56795	WELLS FARGO	07/04/2025	ADVERTISING	37.89
56795	WELLS FARGO	07/04/2025	SPOTIFY-MEMBERSHIP	11.99
56795	WELLS FARGO	07/04/2025	EZ FACILIY-MEMBERSHIP	513.00
56795	WELLS FARGO	07/04/2025	SUPPLIES	48.05
56795	WELLS FARGO	07/04/2025	SUPPLIES	1,640.16
Total WELLS FARGO:				23,501.25
WOOD CONSULTING SERVICES				
56694	WOOD CONSULTING SERVICES	07/10/2025	OCC SUSTAINABILITY AND BUSINESS RESOURCE SUPPORT 4/29-6/30/25	2,975.00
Total WOOD CONSULTING SERVICES:				2,975.00

ZACH TRENHOLM

56655	ZACH TRENHOLM	07/02/2025	SUMMER'S END VENDOR 2025	950.00
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Total ZACH TRENHOLM:				950.00
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ZONES IT SOLUTIONS INC.

56656	ZONES, LLC	07/02/2025	FY '24/25 ZONES MICROSOFT 365 LICENSING ADDITIONAL CHARGES	202.72
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56765	ZONES, LLC	07/24/2025	FY 25/26 ZONES MICROSOFT 365 LICENSING	1,374.97
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56765	ZONES, LLC	07/24/2025	FY 25/26 ZONES MICROSOFT 365 LICENSING	196.29
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Total ZONES IT SOLUTIONS INC.:				1,773.98
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Grand Totals:				2,682,184.02
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Report Criteria:

Report type: GL detail

BUSINESS OF THE COUNCIL OF THE CITY OF HALF MOON BAY

AGENDA REPORT

For meeting of: **August 19, 2025**

TO: Honorable Mayor and City Council

VIA: Matthew Chidester, City Manager

FROM: Leslie Lacko, Community Development Director
Maggie Rodriguez, Assistant City Clerk

TITLE: **PLANNING COMMISSION APPOINTMENT**

RECOMMENDATION:

Consideration of appointing an applicant to the Planning Commission to fill one vacant seat term ending December 2026.

FISCAL IMPACT:

None associated with this report.

STRATEGIC ELEMENT:

This recommendation supports the *Inclusive Governance* Element of the Strategic Plan.

BACKGROUND:

Members of the Planning Commission are appointed by and serve for a term coinciding with members of the City Council. Pursuant to Half Moon Bay Municipal Code Section 2.24.030, a person nominated for a Planning Commission appointment “shall be appointed to the commission upon receiving a majority of votes from the entire city council.” If a Councilmember’s nomination is not approved, the nominating Councilmember is entitled to two more nominations. If, after this process, no nomination is approved, the floor will be open to additional nominations from all members of the Council.

Current appointments:

Mayor Brownstone – Vacant

Vice Mayor Ruddock – Rick Hernandez

Councilmember Jonsson – Jacob (Jim) Rems

Councilmember Nagengast – David Gorn

Councilmember Penrose – Steve Ruddock

DISCUSSION:

The City of Half Moon Bay held a Municipal Election on November 8, 2022, which resulted in the re-election of three councilmembers, including Robert Brownstone, who is currently serving

as the Mayor. Following that election, each new or reappointed councilmember recommended appointments to several commissions and committees. There is currently a vacancy on the Planning Commission for Mayor Brownstone's nomination due to a recent resignation. Therefore, an appointment to the Planning Commission must be made.

Printed vacancy ads were noticed in the San Mateo Daily Journal on July 14th and August 4, 2025th. Digital vacancy ads were noticed on multiple dates on the City's various social media accounts, NextDoor platform, and on the City website. Willing to serve forms were due August 13, 2025.

Mayor Brownstone will recommend an applicant for the Planning Commission, and all Councilmembers are being asked to confirm his nomination.

ATTACHMENT:

Willing to Serve forms received



WILLING TO SERVE FORM CITY OF HALF MOON BAY

501 Main Street * Half Moon Bay * California 94019

COMMISSION / COMMITTEE APPLYING FOR:

PLANNING COMMISSION

PARKS & RECREATION COMMISSION

MAIN STREET BRIDGE ADVISORY COMMITTEE

GENERAL PLAN ADVISORY COMMITTEE

BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

OTHER: _____

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INFORMATION PROVIDED ON THIS APPLICATION IS PUBLIC INFORMATION AND MAY BE MADE AVAILABLE TO OTHER APPLICANTS, MEMBERS OF THE PRESS, OR THE GENERAL PUBLIC.

NAME Ingrid Lee (please print) PHONE 646 709 0264

ADDRESS _____ CITY Half Moon Bay ZIP CODE 94019

EMAIL ADDRESS ingridkailee@gmail.com

PRESENT EMPLOYER UC Berkeley POSITION Director

EMPLOYER ADDRESS 113 Philosophy Hall CITY Berkeley ZIP CODE 94720

HOW LONG HAVE YOU RESIDED IN HALF MOON BAY? 4.5 years

EDUCATIONAL BACKGROUND Master of International Affairs, Columbia University

BA in Political Economy, UC Berkeley

PROFESSIONAL EXPERIENCE As a non-profit director, I have over 20 years of experience in organizations working on government accountability and provision of services to citizens provide recommendations to government agencies on best practices and management

CIVIC ACTIVITIES & COMMUNITY INVOLVEMENT: (Please include any present or past membership on county or city boards, committees, community groups or organizations)

Half Moon Bay sailing club, Bay Area Ridge Trail

ARE YOU ABLE TO ATTEND NIGHT MEETINGS? Yes DAY MEETINGS? Maybe
EITHER? _____

WHY ARE YOU SEEKING THE APPOINTMENT? As a community member, I am interested in H development and infrastructure during a time of economic and political change. I believe diverse group of representatives including new generations of community members plan Bay for decades to come. I have extensive experience working on government services would offer new perspective on the future of our community.

HAVE YOU ATTENDED ANY MEETINGS OF THE CITY COUNCIL OR OTHER CITY OF HALF MOON BAY
BOARDS AND COMMISSIONS? I follow city council news

HOW DID YOU BECOME AWARE OF THE OPENING? Coastside news

7/11/25

DATE



SIGNATURE

PLEASE RETURN COMPLETED FORM AND RESUME TO:

MAGGIE RODRIGUEZ, ASSISTANT CITY CLERK
CITY OF HALF MOON BAY
501 MAIN STREET
HALF MOON BAY, CA 94019
(650) 726-8266
mrodriguez@hmbcity.com



WILLING TO SERVE FORM CITY OF HALF MOON BAY

501 Main Street * Half Moon Bay * California 94019

COMMISSION / COMMITTEE APPLYING FOR: PLANNING COMMISSION

PARKS & RECREATION COMMISSION

MAIN STREET BRIDGE ADVISORY COMMITTEE

GENERAL PLAN ADVISORY COMMITTEE

BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

OTHER: _____

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NAME Harvey Rarback (please print) PHONE 650-560-9111

ADDRESS _____ CITY Half Moon Bay ZIP CODE 94019

EMAIL ADDRESS harveyhmb@gmail.com

PRESENT EMPLOYER Retired POSITION _____

EMPLOYER ADDRESS _____ CITY _____ ZIP CODE _____

HOW LONG HAVE YOU RESIDED IN HALF MOON BAY? 27 years

EDUCATIONAL BACKGROUND B.A. Physics from Haverford College (1967)

Ph.D. in physics from Stony Brook University (1984)

PROFESSIONAL EXPERIENCE Senior Scientist at SLAC National Accelerator Lab (1998-2012)

CIVIC ACTIVITIES & COMMUNITY INVOLVEMENT: (Please include any present or past membership on county or city boards, committees, community groups or organizations)

Director Coastside Fire Protection Board (2015-2016) , Director Peninsula Clean Energy Board (2016-2024)
Half Moon Bay City Council (2016-2024),
San Mateo County Local Agency Formation Commission (2021-2024)

ARE YOU ABLE TO ATTEND NIGHT MEETINGS? _____ DAY MEETINGS? _____
EITHER? x _____

WHY ARE YOU SEEKING THE APPOINTMENT? I have learned a great deal about land use, environmental issues
and housing issues during my service over the last decade and would like to put that knowledge to work in order to make HMB a better place.

HAVE YOU ATTENDED ANY MEETINGS OF THE CITY COUNCIL OR OTHER CITY OF HALF MOON BAY
BOARDS AND COMMISSIONS? Yes. _____

HOW DID YOU BECOME AWARE OF THE OPENING? Coastside Buzz post. _____

July 10, 2025 _____
DATE SIGNATURE

PLEASE RETURN COMPLETED FORM AND RESUME TO:

MAGGIE RODRIGUEZ, ASSISTANT CITY CLERK
CITY OF HALF MOON BAY
501 MAIN STREET
HALF MOON BAY, CA 94019
(650) 726-8266
mrodriguez@hmbcity.com



WILLING TO SERVE FORM
CITY OF HALF MOON BAY

501 Main Street * Half Moon Bay * California 94019

COMMISSION / COMMITTEE APPLYING FOR:

PLANNING COMMISSION

PARKS & RECREATION COMMISSION

MAIN STREET BRIDGE ADVISORY COMMITTEE

GENERAL PLAN ADVISORY COMMITTEE

BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

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OTHER: _____

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NAME Evelyn de Souza (please print) PHONE 408 3964348

ADDRESS _____ CITY Half Moon Bay ZIP CODE 94019

EMAIL ADDRESS desouza@yahoo.com

PRESENT EMPLOYER Oracle Corporation POSITION Head of Regulated Industries

EMPLOYER ADDRESS Oracle Parkway CITY Redwood City ZIP CODE 94065

HOW LONG HAVE YOU RESIDED IN HALF MOON BAY? 5 years

EDUCATIONAL BACKGROUND Bachelor of Arts (Hons), Diploma of Education

PROFESSIONAL EXPERIENCE Over 15 years managing data privacy, responsible AI and reg

CIVIC ACTIVITIES & COMMUNITY INVOLVEMENT:

(Please include any present or past membership on county or city boards, committees, community groups or organizations)

online safety advisor to Boys and Girls Club

online safety advisor to seniors via Rotary Club and OddFellows

Advocacy for preserving environment via campaign to save Trees on Poplar St

ARE YOU ABLE TO ATTEND NIGHT MEETINGS? EITHER? _____

Yes _____

DAY MEETINGS? After business hours _____

WHY ARE YOU SEEKING THE APPOINTMENT? Seeking opportunity to serve my community. keen to ensure sustainable growth that preserves local community character.

Looking to lend my governance expertise in ensuring impartial and fair decisions.

HAVE YOU ATTENDED ANY MEETINGS OF THE CITY COUNCIL OR OTHER CITY OF HALF MOON BAY BOARDS AND COMMISSIONS? _____

HOW DID YOU BECOME AWARE OF THE OPENING? Applying for when next opening occurs _____

5/26/2025

DATE

DocuSigned by:

Evelyn de Souza

00FB88CE9BA3493

SIGNATURE

PLEASE RETURN COMPLETED FORM AND RESUME TO:

JESSICA BLAIR, CITY CLERK
CITY OF HALF MOON BAY
501 MAIN STREET
HALF MOON BAY, CA 94019
(650) 726-8271
jblair@hmbcity.com



WILLING TO SERVE FORM

CITY OF HALF MOON BAY

501 Main Street * Half Moon Bay * California 94019

COMMISSION / COMMITTEE APPLYING FOR:

PLANNING COMMISSION

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PARKS & RECREATION COMMISSION

MAIN STREET BRIDGE ADVISORY COMMITTEE

GENERAL PLAN ADVISORY COMMITTEE

BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

OTHER: _____

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NAME Daniela Romeo

PHONE 650-888-3321

(please print)

ADDRESS _____

CITY Half Moon Bay

ZIP CODE 94019

EMAIL ADDRESS ddelchaas@gmail.com

PRESENT EMPLOYER SFFD

POSITION Firefighter

EMPLOYER

ADDRESS 698 2nd St

CITY San Francisco

ZIP CODE 94107

HOW LONG HAVE YOU RESIDED IN HALF MOON BAY? 8 years

EDUCATIONAL BACKGROUND AA- Nutrition & Dietetics

AA- Kinesiology

PROFESSIONAL EXPERIENCE Firefighter, San Francisco Fire Department

Club Lounge Concierge, Ritz Carlton, Half Moon Bay

CIVIC ACTIVITIES & COMMUNITY INVOLVEMENT:

(Please include any present or past membership on county or city boards, committees, community groups or organizations)

Volunteer Firefighter, Coastside Fire Protection District

ARE YOU ABLE TO ATTEND NIGHT MEETINGS? yes

DAY MEETINGS? yes

WHY ARE YOU SEEKING THE APPOINTMENT? Half Moon Bay has been my home for about 8 years. I love it here. It's a beautiful small town with big charm. I do believe, however, several things can improve, and I would be honored to take part of plans of improvement. With my first responder experience, I believe I can contribute to the Planning Commission perspective on emergency services and preparedness in Half Moon Bay.

HAVE YOU ATTENDED ANY MEETINGS OF THE CITY COUNCIL OR OTHER CITY OF HALF MOON BAY BOARDS AND COMMISSIONS? No

HOW DID YOU BECOME AWARE OF THE OPENING? Nextdoor ad

8/9/25

DATE



SIGNATURE

PLEASE RETURN COMPLETED FORM AND RESUME TO:

MAGGIE RODRIGUEZ, ASSISTANT CITY CLERK
CITY OF HALF MOON BAY
501 MAIN STREET
HALF MOON BAY, CA 94019
(650) 726-8266
mrodriguez@hmbcity.com



WILLING TO SERVE FORM

CITY OF HALF MOON BAY

501 Main Street * Half Moon Bay * California 94019

COMMISSION / COMMITTEE APPLYING FOR:

PLANNING COMMISSION

PARKS & RECREATION COMMISSION

MAIN STREET BRIDGE ADVISORY COMMITTEE

GENERAL PLAN ADVISORY COMMITTEE

BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

OTHER: _____

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NAME Christopher James DeNagro PHONE 650-455-8995
(please print)

ADDRESS _____ CITY Half Moon Bay ZIP CODE 94019

EMAIL ADDRESS delnagro@gmail.com

PRESENT EMPLOYER Star Bio-therapeutics POSITION Head of Translational Research

EMPLOYER ADDRESS 201 Haskins Way CITY South San Francisco ZIP CODE 94080

HOW LONG HAVE YOU RESIDED IN HALF MOON BAY? 2+ years

EDUCATIONAL BACKGROUND UC San Diego (B.S. molecular biology, Ph.D. Immunology)

UC Berkeley (certificates in Biotech Business and Clinical Trial Management)

Stanford (certificate in advanced project management), High School (Ojai California)

PROFESSIONAL EXPERIENCE 20+ years of scientific research and medicine development
across major large biotech/pharmaceutical companies and small start up companies, and have

worked in Construction, Restaurants, Landscaping and Retail before and during my educational years.

BUSINESS OF THE COUNCIL OF THE CITY OF HALF MOON BAY

AGENDA REPORT

For meeting of: **Aug. 19, 2025**

TO: Honorable Mayor and City Council

VIA: Matthew Chidester, City Manager

FROM: Dale Leda, Associate Engineer
Karen Decker, Economic and Community Vitality Manager

TITLE: **DOWNTOWN GATEWAY PROJECT**

RECOMMENDATION:

Receive a staff update on the Downtown Gateway Project and, by motion, provide direction on the preferred option moving forward.

FISCAL IMPACT:

The project is funded with \$80,000 from the FY 2024–25 Capital Improvement Program (CIP Project No. 1032) and an additional \$20,000 from the General Fund. These funds were allocated to support early planning and technical analyses.

To date, \$48,976 has been spent, leaving a remaining fund balance of \$51,024. Table 1 provides a breakdown of funds and expenses.

Table 1: Project Funds and Expenses Summary

Project Funds		Project Expenses		
Funding Source	Fund Amount	Consultant	Contract Amount	Expenses to Date
FY 24/25 CIP	80,000	RHAA	78,170	43,976
General Fund	20,000	BGT Surveying	5,000	5,000
Total Funding:	\$ 100,000	Total Expenses to Date:		\$ 48,976

STRATEGIC ELEMENT:

This recommendation supports all Elements of the Strategic Plan: *Fiscal Sustainability, Inclusive Governance, and Infrastructure and Environment.*

BACKGROUND:

On July 16, 2024, the City Council adopted the Downtown Streetscape Master Plan, a blueprint for improving the design, functionality, and appeal of Downtown Half Moon Bay. The Plan was informed by the Coastside Recovery Initiative and emphasizes mobility, vibrancy, and long-term economic health while preserving downtown's historic character.

The plan development involved extensive public outreach, including:

- 25 focus group sessions
- 240 community participants in engagement activities
- 164 community survey responses
- Presentation to Architectural Advisory Committee (AAC), Planning Commission, Parks & Recreation Commission, Bicycle & Pedestrian Advisory Committee, and City Council

A recurring theme in public input was the lack of a distinctive “arrival experience” at the intersection of Highway 92 and Main Street. Residents and business owners noted that visitors often missed downtown altogether. Many expressed support for a visual gateway or landmark to clearly mark the entrance to Downtown Half Moon Bay.

This concept is not new — community discussions about restoring a historic gateway date back to at least the 1990s. A prominent example was the 1940s-era art deco arch that once stood at the north end of the Main Street Bridge. In 2014, the Chamber of Commerce presented a gateway arch concept to the Planning Commission as part of a larger signage plan.

In recognition of strong community interest and the scale of the broader Streetscape effort, the City began exploring shorter-term improvements that could be funded and implemented independently. One private donor expressed interest in supporting a gateway monument and requested detailed design and cost information.

To move forward, a site analysis, technical studies, and early design work were necessary. The City allocated an original \$80,000 in funding and released a Request for Proposals (RFP) for qualified consultants. RHAA Landscape Architecture and Planning was selected based on their qualifications, experience, and proposal.

On November 19, 2024, the City Council authorized an agreement with RHAA for architectural design and engineering services and approved a \$20,000 General Fund transfer for supplemental technical analyses.

RHAA has completed several tasks from its scope of work including:

- Community Site Walk with key stakeholders (12/12/24)
- Site Analysis and Existing Conditions Review
- Architectural Advisory Committee (AAC) Meeting - Background, Context and Precedents (1/9/25)
- Preparation of 3 Design Concepts – Including 3D models and visual simulations

- AAC Workshop #1: Review of Concepts (3/13/25)

During the January AAC meeting, the committee requested three distinct conceptual approaches. RHAA delivered these at the March meeting, which was attended by a dozen community members (primarily small business owners). Each design considered scale, visibility, timeline, and cost implications. See Attachment 3 for RHAA's presentation materials from the March meeting.

The AAC concluded that a single gateway feature at Highway 92 and Main Street could not effectively serve both as a functional wayfinding sign and as a visually striking, historically appropriate gateway monument. Public comments supported this assessment.

The AAC acknowledged the merits of the work completed to date, and recommended separating the project into two distinct elements:

- Wayfinding Signage – Focused on westbound travelers approaching from Highway 92
- Gateway Monument – Focused on enhancing the sense of arrival at the north end of the Main Street Bridge, near the original location of the historic arch

DISCUSSION:

RHAA's work has clarified important constraints at the Hwy 92/Main Street site, including underground utilities, limited right-of-way, visibility issues, and complications involving Caltrans and adjacent private properties.

Given these findings, staff recommend separating the gateway and wayfinding into two independent projects, each with its own scope, schedule, and implementation strategy. This approach is also supported by AAC feedback and community input.

Gateway Monument Project

The preferred location for a future gateway is the north side of the Main Street Bridge, where the historic arch once stood. This location offers several advantages:

- Narrower right-of-way and arch span requirements
- Less utility interference
- No Caltrans right-of-way issues
- Clear visual transition into historic downtown
- Adequate construction access
- Cultural and historical significance

RHAA is well-positioned to continue leading this effort, as they have already begun concept development and assembled a qualified consultant team. However, completing CEQA/Coastal Development Permit (CDP) approvals and detailed design work could cost an additional \$100,000 or more, and no construction funding has yet been secured.

Wayfinding Signage Project

Staff have identified nine (9) potential locations for directional signage to guide visitors to Downtown Half Moon Bay (Attachment 2). Many locations already have existing signage that is outdated or obscured. Some sites fall within City right-of-way, while others will require:

- Coordination with private property owners
- Easement agreements
- Caltrans encroachment permits

This project could be efficiently managed by City staff, with support from a graphic design consultant and community input. It is anticipated to be a faster and less costly effort compared to the gateway monument.

NEXT STEPS & OPTIONS

Staff present three options for City Council consideration:

Option 1 – Prioritize Wayfinding (Staff Recommendation)

Reallocate RHAA’s remaining contract balance (\$34,194) and unobligated funds (\$16,830) to a new scope of work focused on wayfinding signage only. The City would lead this effort and handle permitting, supported by a graphic design consultant. Funds would cover:

- Graphic Design services
- Any needed easement negotiations
- Installation of new signage (if feasible)

Option 2 – Prioritize Gateway Monument

Reallocate all available funds toward continued design and technical studies for the gateway monument at the Main Street Bridge. RHAA would lead the effort. Additional funds may be needed in the future for entitlements and final construction design.

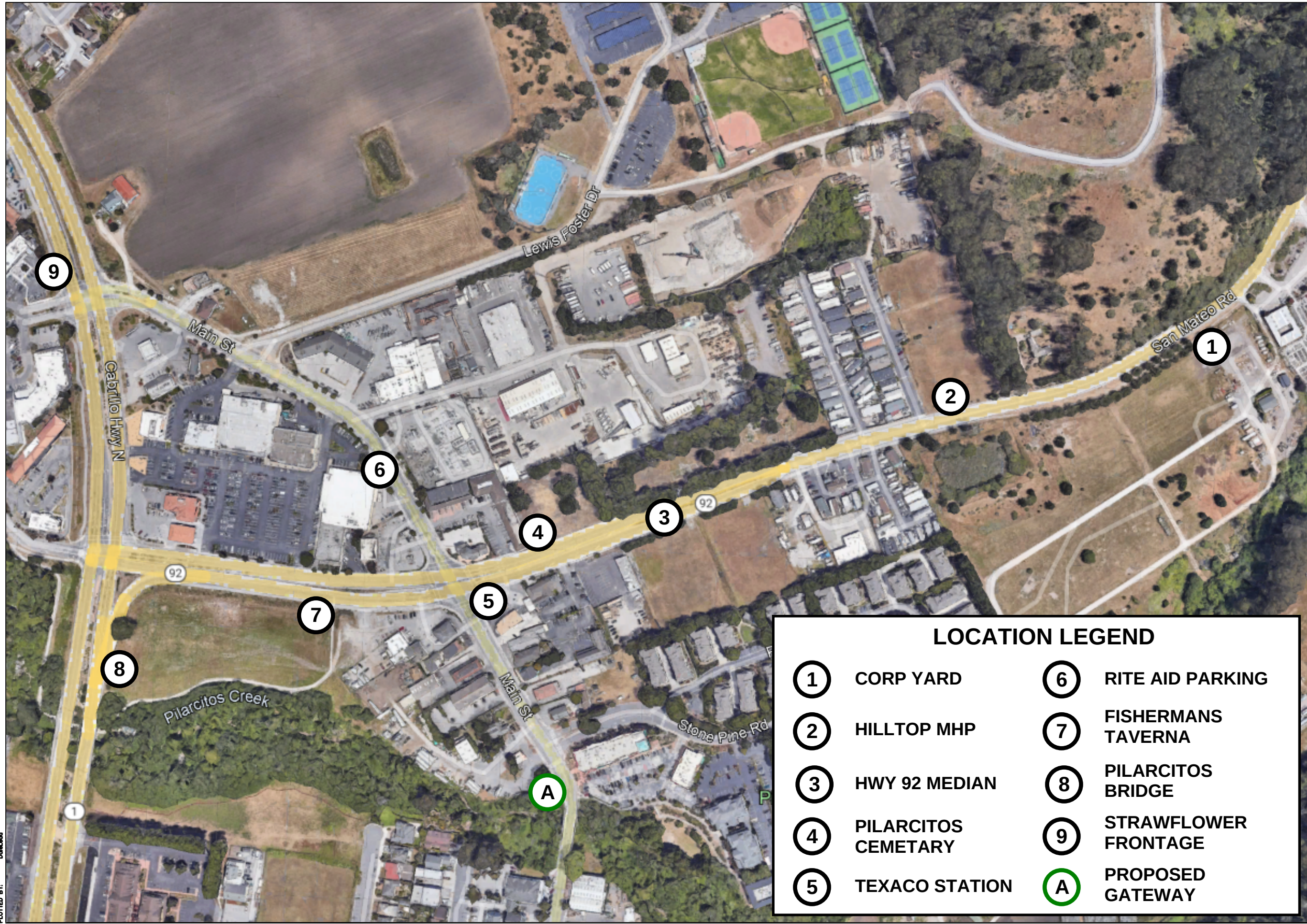
Option 3 – Balanced Approach

Allocate the remaining RHAA contract funds (\$34,194) toward the gateway monument, and reserve the unobligated funds (\$16,830) for a parallel wayfinding effort. In this scenario, both projects would likely require additional funding to reach full implementation.

ATTACHMENTS:

1. [Downtown Streetscape Master Plan](https://www.half-moon-bay.ca.us/DocumentCenter/View/6763/HMB-Streetscape-Plan?bidId=Half%20Moon%20Bay)
(available at <https://www.half-moon-bay.ca.us/DocumentCenter/View/6763/HMB-Streetscape-Plan?bidId=Half Moon Bay>)
2. Wayfinding Opportunities Exhibit
3. RHAA Presentation to AAC 2025-03-13

C:\Users\DatLeda\OneDrive - Half Moon Bay\Public Works Records Center - PW Engineering\Capital Projects\Street Improvements\Church Miramonte Xrdia\11_DWG\chuhbta.dwg
DRAWING NAME: 08-13-25
PLOT TIME: DatLeda
PLOT BY: DatLeda



CITY OF
HALF MOON BAY
501 MAIN ST
HALF MOON BAY
CA 94019
650.726.7177
hmbcity.com

MAIN STREET WAYFINDING OPPORTUNITIES

MAIN STREET GATEWAY PROJECT
HALF MOON BAY, CA

LOCATION LEGEND

- | | | | |
|---|---------------------|---|----------------------|
| ① | CORP YARD | ⑥ | RITE AID PARKING |
| ② | HILLTOP MHP | ⑦ | FISHERMANS TAVERNA |
| ③ | HWY 92 MEDIAN | ⑧ | PILARCITOS BRIDGE |
| ④ | PILARCITOS CEMETARY | ⑨ | STRAWFLOWER FRONTAGE |
| ⑤ | TEXACO STATION | A | PROPOSED GATEWAY |

DATE	07-28-2025
SCALE	AS SHOWN
DRAWN	DL
JOB NO.	TBD
SHEET	

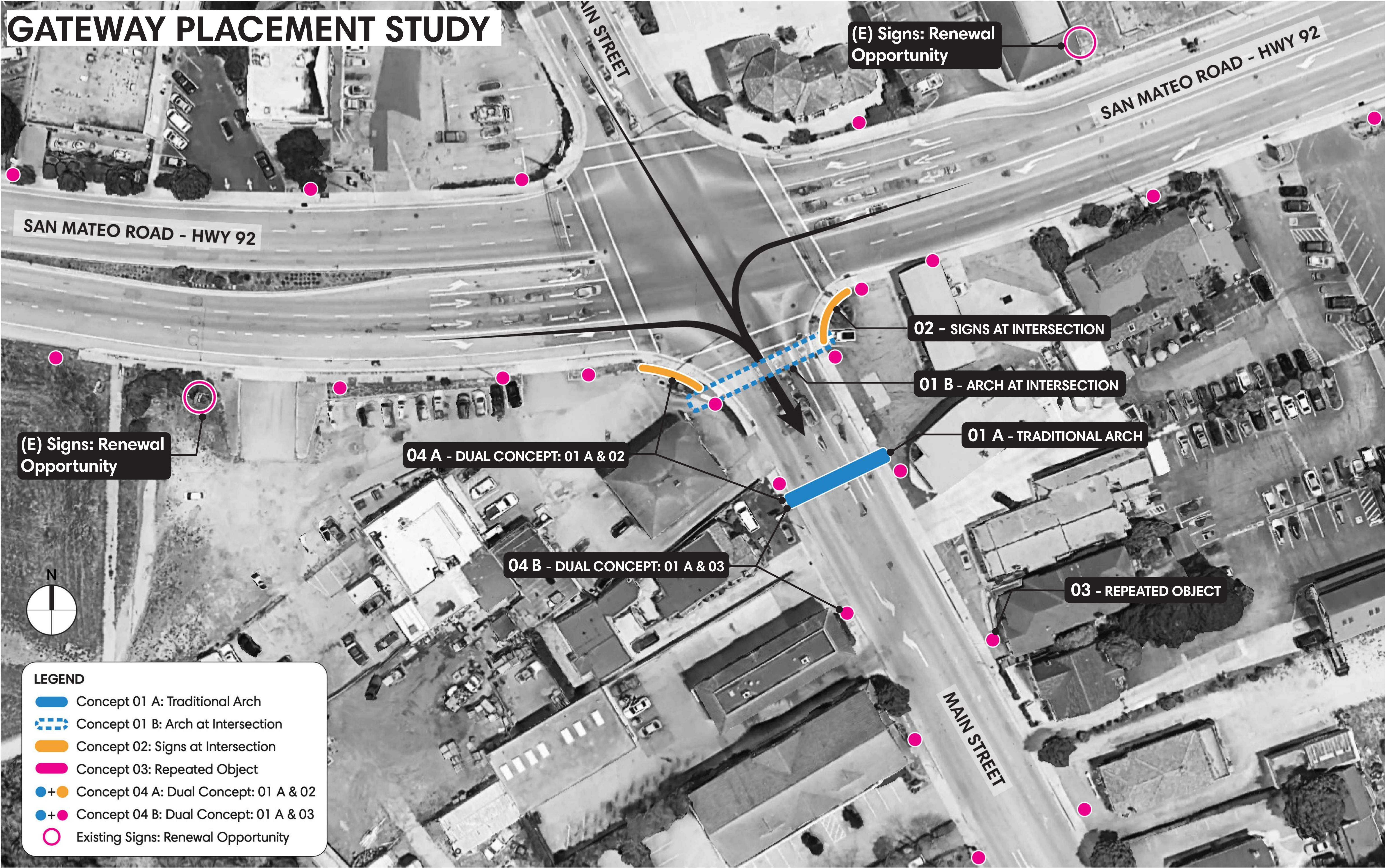


Main Street Gateway

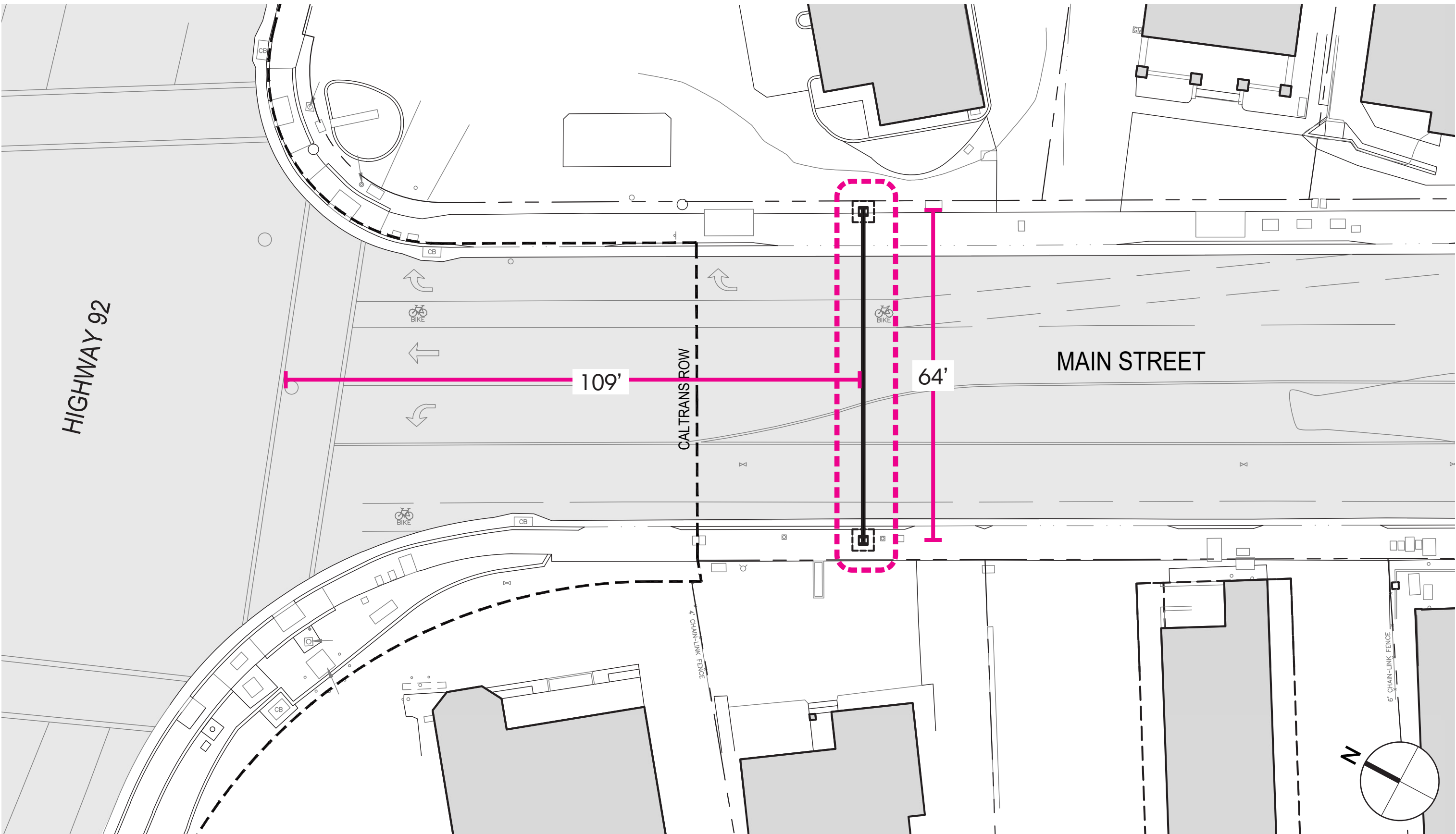
Half Moon Bay, CA

March 2025

GATEWAY PLACEMENT STUDY



CONCEPT 01A - TRADITIONAL ARCH



Site Plan



View from Main Street looking south

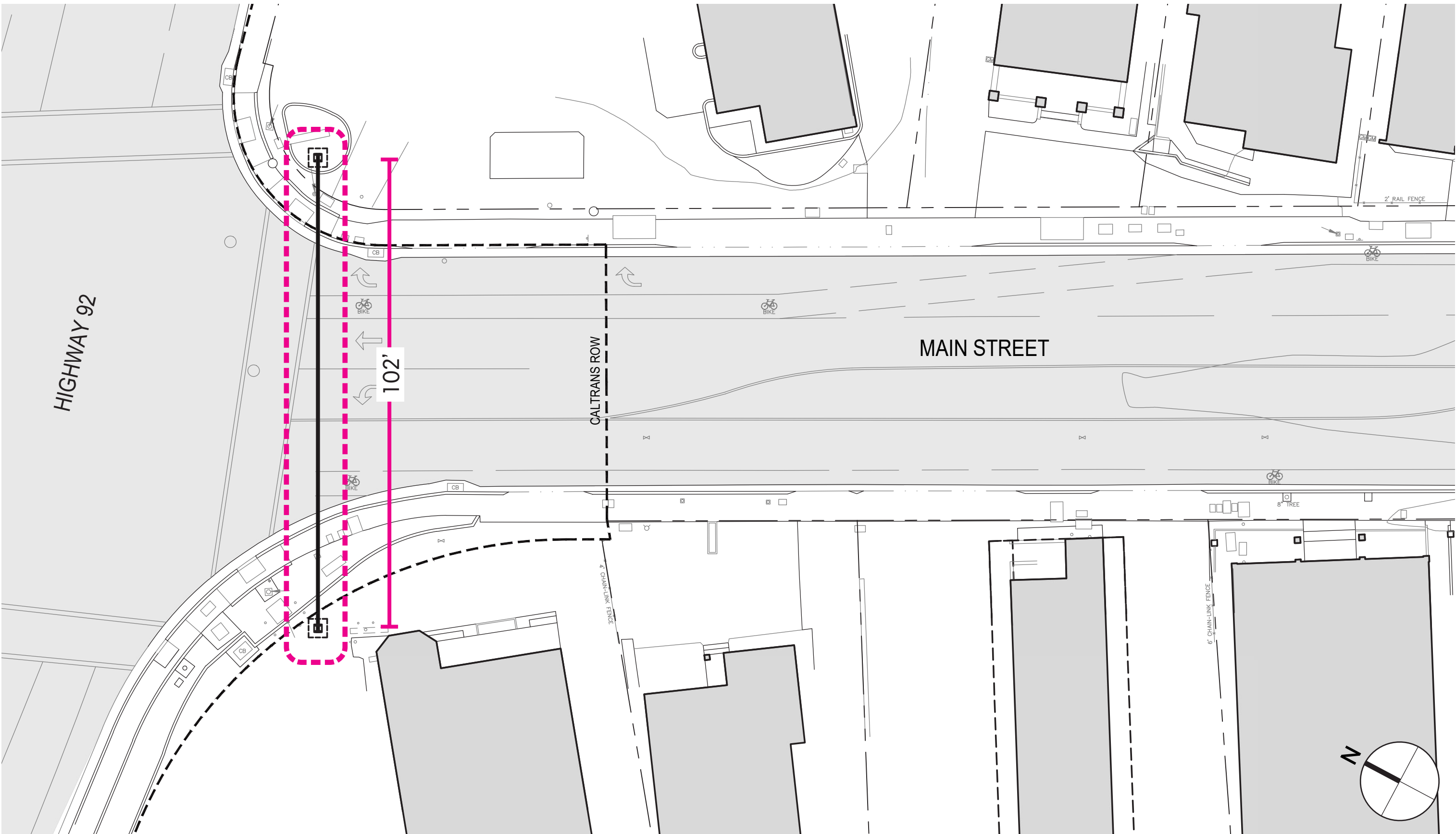


View from Highway 92 looking east



View from Highway 92 looking west

CONCEPT 01B - ARCH AT INTERSECTION



Site Plan



View from Main Street looking south

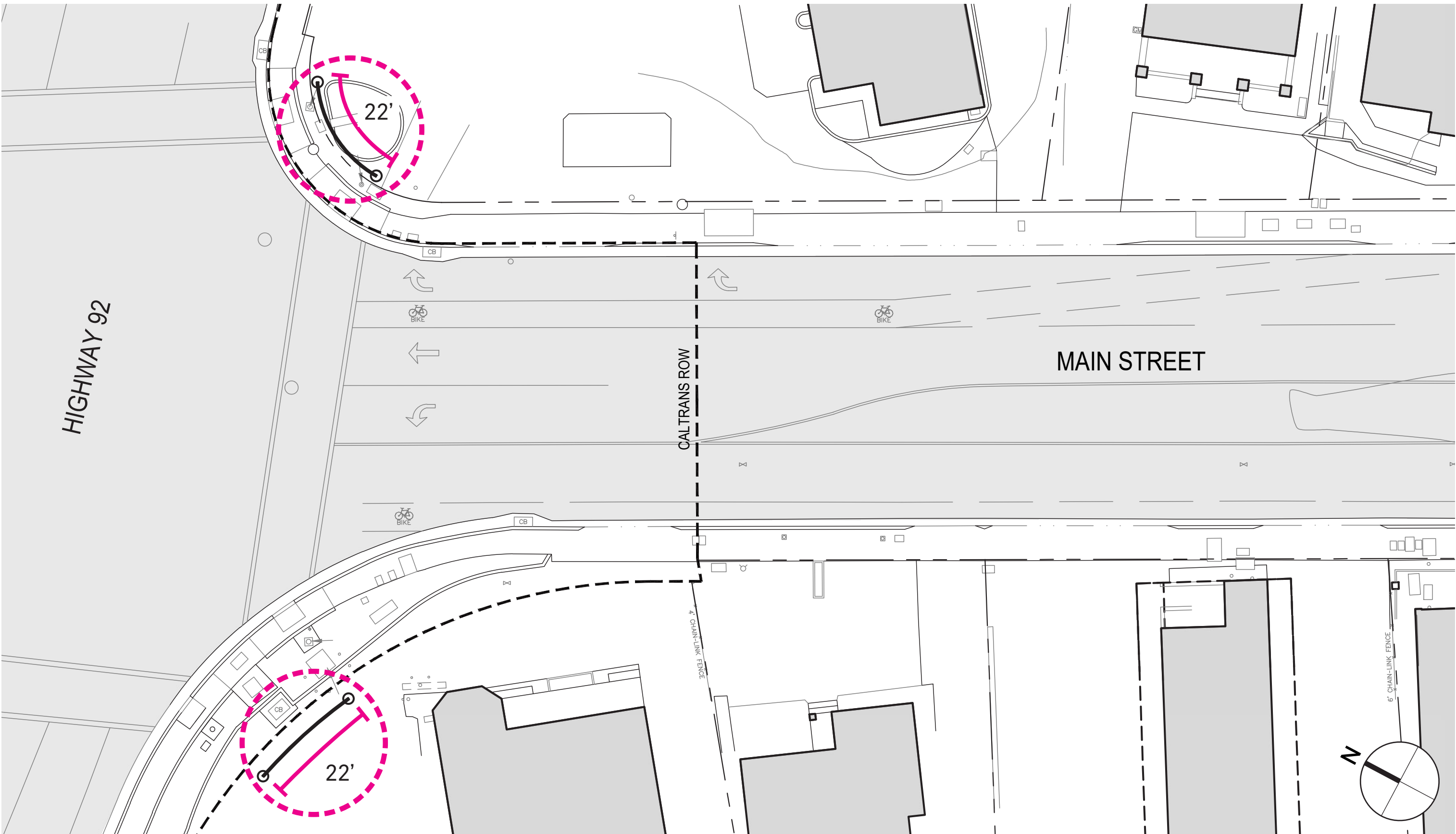


View from Highway 92 looking east



View from Highway 92 looking west

CONCEPT 02 - SIGNS AT INTERSECTION



Site Plan



View from Main Street looking south

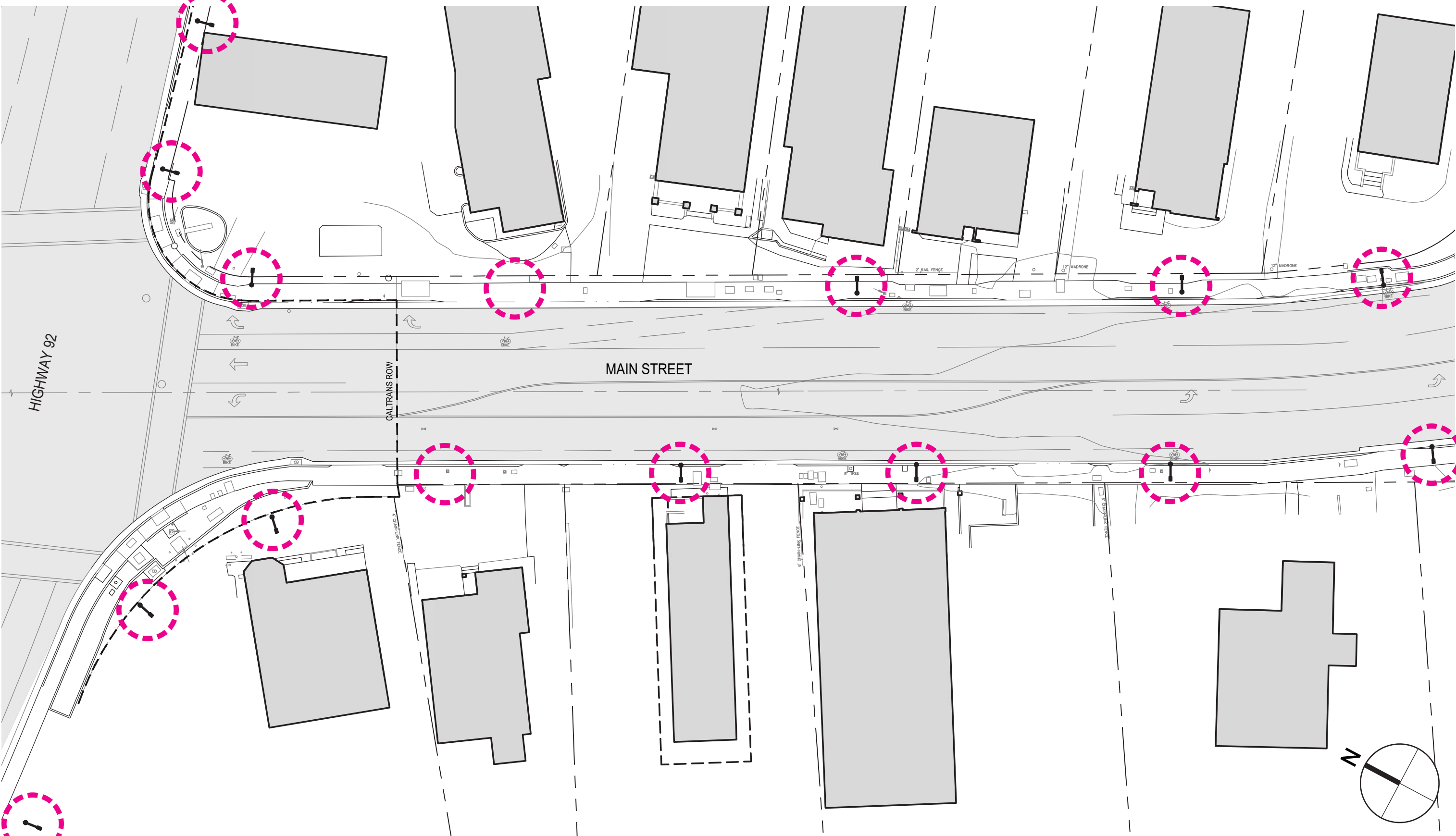


View from Highway 92 looking east



View from Highway 92 looking west

CONCEPT 03 - REPEATED OBJECT



Site Plan



View from Main Street looking south

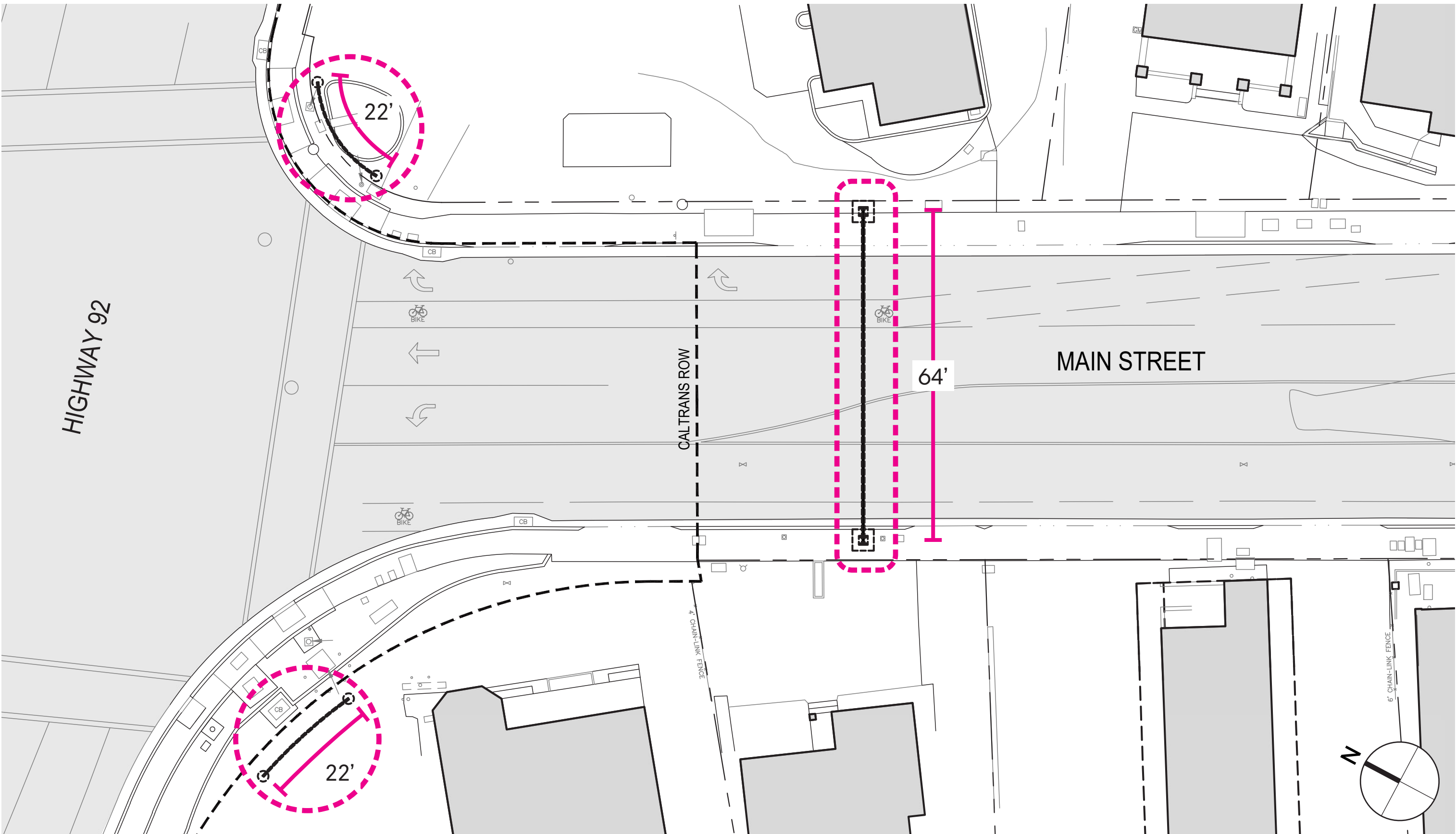


View from Highway 92 looking east



View from Highway 92 looking west

CONCEPT 04 A - DUAL CONCEPT: 01 A & 02



Site Plan



View from Main Street looking south

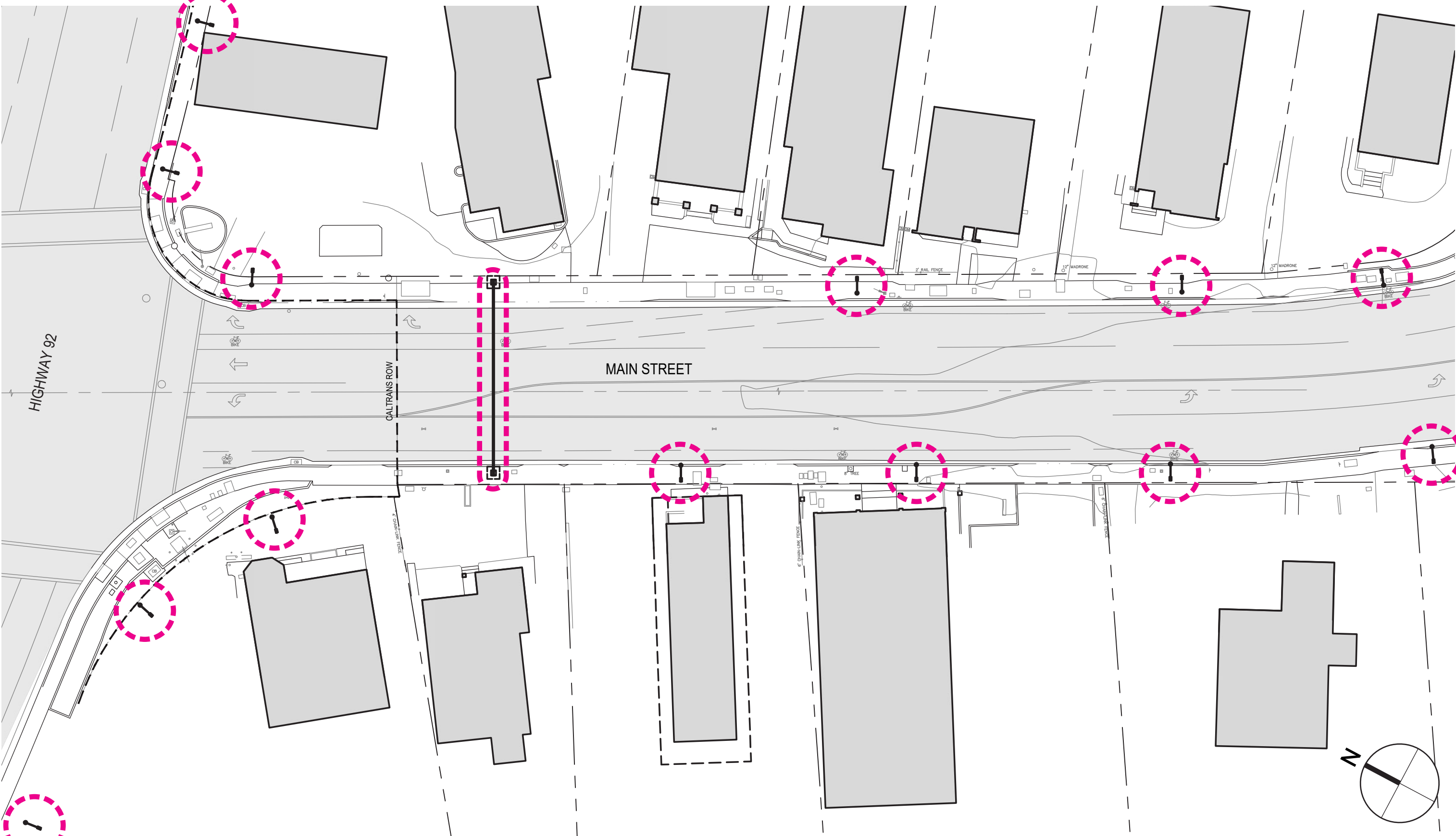


View from Highway 92 looking east



View from Highway 92 looking west

CONCEPT 04 B - DUAL CONCEPT: 01 A & 03



Site Plan



View from Main Street looking south



View from Highway 92 looking east



View from Highway 92 looking west

Existing Signs: Renewal Opportunity



Existing Mural on Highway 92 East



Existing Sign on Highway 92 West



Existing Banner on Main Street



Existing Sign on Main Street by bridge

Existing Wayfinding and Branding Signs



Existing Signs on Highway 92



Existing Signs on Highway 92 West



Existing Signs on Highway 92 East

Wayfinding and Branding Sign Examples



Mural in Grass Valley, CA



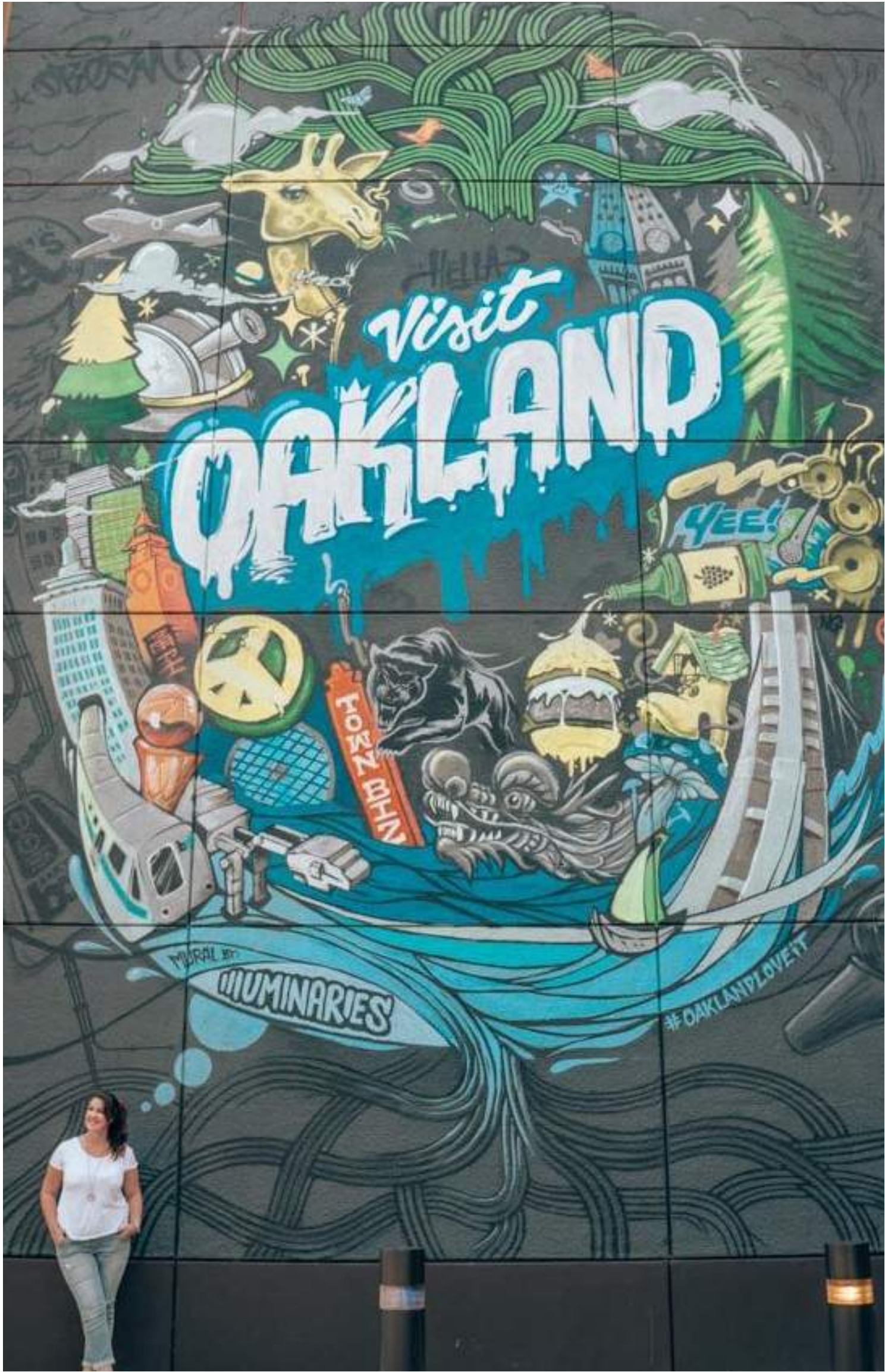
Mural on Kelly Ave, Half Moon Bay



Mural in San Francisco, CA



California State University Northridge, Art And Design Center



Mural in Oakland, CA



Simple wayfinding precedent

Concepts Evaluation

CONCEPTS	COST	TIME			
Concept 01 A: Traditional Arch	\$\$\$	● ● ●			
Concept 01 B: Arch at Intersection	\$\$\$\$\$	● ● ● ● ●			
Concept 02: Signs at Intersection	\$\$	● ●			
Concept 03: Repeated Object	\$\$	● ● ●			
Concept 04 A: Dual Concept 01 A & 02	\$\$\$\$	● ● ● ●			
Concept 04 B: Dual Concept 01 A & 03	\$\$\$\$	● ● ● ●			

BUSINESS OF THE COUNCIL OF THE CITY OF HALF MOON BAY

AGENDA REPORT

For meeting of: **August 19, 2025**

TO: Honorable Mayor and City Council

VIA: Matthew Chidester, City Manager

FROM: Maz Bozorginia, Public Works Director / City Engineer
Dale Leda, Associate Engineer

TITLE: **HIGHWAY 1 - NORTH (CIP PROJECT NO. 538) DESIGN AGREEMENT AMENDMENT**

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to execute Amendment No. 7 to the professional services agreement with Mark Thomas and Company, Inc. (MTCO) for additional design services and permitting support for the Highway 1 Safety and Operational Improvements Project – North (CIP Project No. 0538) for the not-to-exceed amount \$188,181.00.

FISCAL IMPACT:

The Highway 1 Safety & Operational Improvements North Project is included in the City's adopted FY 2025-26 Capital Improvement Program. Our current construction funding agreement with SMCTA allows for 78% reimbursable costs for a maximum construction-related reimbursement of \$8,475,000. Another \$438,500 was previously approved by SMCTA for design scope of services. A summary of the current funding sources and expenses to date below.

Table 1: Project Funds and Expenses Summary

Project Funds		Project Expenses	
Funding Source	Fund Amount	Consultants	Expenses to Date
SMCTA (Design)	438,500	Mark Thomas Co.	1,540,948
SMCTA (Construction)	8,475,000	PME, Inc.	823,006
City Funds	603,785	SWCA	38,469
Pacific Ridge Fees	3,119,215	Other Expenses	26,948
Total Funding:	\$ 12,636,500	Total Expenses:	\$ 2,429,371

The project's Design phase funds have been depleted, and current spending and reimbursement requests have been pulled from the fund budget originally allocated for construction.

The current anticipated cost of construction is \$19.2 million, which is based on an updated engineer's estimate recently prepared by the design team and considering recent bid results on other Caltrans projects. An additional \$1.9 million in construction-related and support expenses is also anticipated and puts the total expected construction phase costs at \$21.1 million.

The increases in anticipated costs stem from material cost escalation over the last five years as well as revisions to the scope of improvements based on feedback from Caltrans throughout the permitting process.

Considering expenses to date and expected final design-phase costs (including those requested in the attached resolution), staff believe the project faces an estimated \$11.2 million budget shortfall.

Staff have reviewed the budget shortfall with SMCTA and will be applying for additional grant funding under the 2025 Measure A &W Highway Program Call for Projects, which was released on July 11, 2025. SMCTA has expressed their strong support for seeing the project through completion and has offered support to staff through the preparation and submittal of the 2025 grant application, which is due on September 12, 2025.

SMCTA has indicated to staff that a City fund match requirement may be up to 10% of the requested grant amount, however this percentage has not been finalized and additional discussions with SMCTA are anticipated. A resolution for grant funding commitment will be presented to Council at the next scheduled meeting on September 2, 2025.

STRATEGIC ELEMENT:

This action supports the *Infrastructure and Environment* and *Healthy Communities and Public Safety* Elements of the Strategic Plan.

BACKGROUND:

The Highway 1 North project includes a new signalized intersection at Terrace Avenue and Highway 1 to provide a safe east-west crossing for pedestrians/bicyclists, protected turn movements for automobiles, consolidated access from Grand Boulevard and Frontage Road, as well as improvements to the Naomi Patridge Trail connection (across the previous access points to Highway 1). The project also includes a bicycle/pedestrian (Class I) path from North Main Street to Spindrift Way on the east side (Eastside Parallel Trail) of the highway as well as extension of the four-lane highway configuration north to just south of Grandview Blvd with improved turning lanes, center median improvements, and green infrastructure. Bus stops will also be improved in this area to meet current ADA requirements and provide enhanced experience for transit riders.

On April 2, 2019, the City Council executed an agreement with SMCTA to accept \$300,000 in funding for the design phase of the project and an agreement with Mark Thomas and Co. for \$945,000 for the design and preparation of PS&E for the project.

On July 20, 2021, the City Council executed an agreement with SMCTA to accept an additional \$138,500 for design of additional improvements, and approved Amendment No. 3 to the professional services agreement with Mark Thomas and Co. for the completion of the Plans, Specifications and Estimates in the amount of \$173,060. This additional work was due to new requirements imposed by Caltrans related to the design features of the Highway 1/Terrace Avenue intersection.

On June 21, 2022, the City Council approved Amendment No. 4 to the professional services agreement with Mark Thomas and Co. for the completion of the Plans, Specifications and Estimates (PS&E) in the amount of \$ 147,000. This additional work was due to design coordination for the utility relocations and right-of-way clearance/easements required for the construction of the project.

On September 6, 2022, the City Council executed a new construction funding agreement with SMCTA to accept \$8.475 million in funding for the construction phase of the project.

On April 7, 2023, the City Council approved Amendment No. 5 to the professional services agreement with Mark Thomas and Co. for the completion of the Plans, Specifications and Estimates (PS&E) in the amount of \$148,892. This additional work was due to design coordination for the utility relocations and right-of-way clearance/easements required for the construction of the project.

On May 21, 2024, the City Council approved Amendment No. 6 to the professional services agreement with MTCO for additional design work associated with the utility relocation work above, for the not to exceed amount \$127,069.82. Due to right-of-way space constraints and restrictions associated with adjacent environmentally sensitive habitat areas (ESHA's) final redesign and approval of the utility relocations required special approval from Caltrans via a Design Standard Decision Document (DSDD) which consists of Caltrans acknowledgement and acceptance of design standard exceptions and appropriate mitigation. The DSDD process was completed and approved by Caltrans on December 18, 2024, and utility relocation work required for right-of-way certification was completed by respective utility companies in the spring of 2025.

On March 11, 2025, the City's design team submitted the 100% plan-set to Caltrans for what was anticipated to be final plan check on the Encroachment permit. During this time, we learned that the project had been re-assigned to a new Caltrans project manager. Extensive comments were received back from various Caltrans plan reviewers on April 29 and successive dates. The new comments included newly adopted design provisions as well as some varying interpretation in Caltrans standards that created potential design conflicts regarding issues

which were thought to have been previously resolved through the DSDD and prior permit review stages. Some of the comments appear to be due to unfamiliarity with the project, studies and reports previously shared with the Caltrans team, past coordination with Caltrans plan reviewers and related challenges.

DISCUSSION:

The additional services covered under the proposed Amendment 7 for MTCO are needed to resolve the new and outstanding comments on the 100% submittal set provided by the Caltrans team. We expect some of the comments on the 100% to be resolved via resubmittal of previously shared studies and reports with the new Caltrans review team. There are extensive comments, however, that appear in conflict with the current design and will require significant coordination and collaboration with the Caltrans team in order to resolve. Once solutions can be agreed upon, plan updates and final document preparation for permit issuance and bid package development will also be necessary. The current request for additional budget would provide for this additional scope, however outstanding work by MTCO is also anticipated in the future which is not covered in this proposed contract amendment, including construction support and related services that are anticipated during construction.

As discussed above, the project faces a significant budget shortfall which staff is actively developing a grant application for under the SMCTA Highway Program. At the same time, it is imperative that project Plans and Specifications are finalized, and all necessary Caltrans approvals obtained, so that bidding and construction can proceed expediently after additional construction funding sources are secured. SMCTA has also stated their support to see the project move to construction as soon as we are able to and have expressed their support to the City.

ATTACHMENTS:

1. Resolution
2. MTCO proposal

RESOLUTION NO. C-2025-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALF MOON BAY AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 7 TO THE PROFESSIONAL SERVICES AGREEMENT WITH MARK THOMAS AND COMPANY INC. FOR THE HIGHWAY 1 SAFETY AND OPERATIONAL IMPROVEMENTS PROJECT – NORTH (CIP PROJECT NO. 0538) IN THE AMOUNT OF \$188,181.00

WHEREAS, on October 4, 2012, the SMCTA Board of Directors programmed up to \$300,000 for the design phase and \$3,200,000 for the construction phase of the Highway 1 Safety and Operational Improvements Project – North (Cip Project No. 0538); and

WHEREAS, on December 11, 2018, the Planning Commission adopted the Negative Declaration and approved the Coastal Development Permit for the Project and Caltrans approved the Permit Engineering Evaluation Report (PEER) on February 8, 2019, thereby satisfying the SMCTA conditions of the allocation for the Design phase; and

WHEREAS, on April 2, 2019, the City Council executed an agreement with SMCTA to accept \$300,000 in funding for the design phase of the Project and an agreement with Mark Thomas and Company Inc. in the amount of \$945,000 for the design of Highway 1 Safety and Operational Improvements Project North; and

WHEREAS, on July 1, 2021, SMCTA Board of Directors allocated an additional \$138,500 for the design of additional safety improvements for the project; and

WHEREAS, on September 6, 2022, the City Council executed a new construction funding agreement with SMCTA to accept \$8,475,000 in funding for construction phase of the project; and

WHEREAS, on May 21, 2024, the City Council authorized the City Manager to execute amendment No. 6 to the professional services agreement with Mark Thomas and Company, Inc. for additional utility relocation and construction easement support in an amount of \$127,070; and

WHEREAS, additional professional services required include final design revisions and coordination with Caltrans that are necessary for final plan acceptance and encroachment permit issuance.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Half Moon Bay hereby authorizes the City Manager to execute amendment no. 7 to the professional services agreement with Mark Thomas and Company Inc. for additional design services and permitting support for the Highway 1 Safety and Operational Improvements Project – North (CIP Project No. 538) in the amount of \$188,181.00

I, the undersigned, hereby certify that the foregoing Resolution was duly passed and adopted on the 19th of August 2025, by the City Council of Half Moon Bay by the following vote:

AYES, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

ATTEST:

APPROVED:

Maggie Rodriguez, Assistant City Clerk

Robert Brownstone, Mayor



July 11, 2025

SJ-19102

Mr. Dale Leda
Associate Engineer
City of Half Moon Bay
501 Main Street
Half Moon Bay, CA 94019

**RE: Highway 1 Safety & Operational Improvements North – Additional Services Letter
AM #7 Supplemental Work**

Dear Mr. Leda:

At the request of the City of Half Moon Bay (City), Mark Thomas & Company, Inc. (Mark Thomas) has prepared this additional services letter for the Highway 1 Safety & Operational Improvements North (Project). The additional services are needed to obtain final approval from Caltrans and obtain an encroachment permit. The existing budget for the previously authorized services has been depleted. The services include work by Mark Thomas and our subconsultants Bennett Engineering (electrical, formerly Y&C Consultants) and Kankel, Conroy, Rose, & Hill (landscape, a.k.a. Kikuchi + Kankel Design Group). A detailed scope of services is provided below.

SCOPE OF SERVICES

4.0 100% DESIGN AND BID PHASE

Task 4.13 – Encroachment Permit Supplemental Work

Additional and unanticipated Caltrans reviews were performed, and comments were received following the final submittal of the plans, specifications, and other documents needed for the required Caltrans encroachment permit. Approximately 80 comments were received in a spreadsheet format, along with comments on PDF plan sheets from reviewers that include Traffic Engineering, Traffic Ops, Geotechnical Design, Structures, Stormwater Quality, Electrical Design, Hazardous Waste, Construction, Hydraulics, Traffic Signage, Right of Way/Utility, Landscape Architecture, Highway Operations, Construction, TMS Support, and Electrical Maintenance. Mark Thomas will review these comments, respond to each comment, and resolve each comment with updates to the plans, specifications, estimate, Stormwater Data Report (SWDR), and Caltrans forms.

Caltrans has also provided a list of required documents needed for the issuance of an encroachment permit. While most of these documents have already been provided, the



outstanding newly required documents include: DTM approved TMP (checklist), DTM closure hours, right of way certification, and DIB 91 compliance.

The electrical subconsultant (Bennett Engineering) has requested a field measurement of the overhead wires at Terrace Avenue to determine the clearance to the traffic signal mast arms. Mark Thomas will provide a survey crew to locate and measure the wires and provide the data to Bennett Engineering. These survey services are anticipated to be 1 day of field time.

TASK 4.13 DELIVERABLES:

- Updated Final Plans
- Updated Final Specifications
- Updated Construction Cost Estimate
- Updated Stormwater Data Report (SWDR)
- DIB 91 compliance form
- Updated Right of Way certification forms
- TMP checklist

FEE ESTIMATE

Attached is the reallocation and additional budget worksheet for the additional services along with our current rate schedule.

SCHEDULE

We anticipate a 4-month process for getting an encroachment permit. The review and support from Caltrans on this project have been very unpredictable and we will endeavor to complete the changes and gain approval as efficiently as possible. For grant support we anticipate working concurrently with the encroachment permit approval process. For bidding support, we anticipate a 2-month process from advertisement to award of bid.

Thank you for the opportunity to provide these additional services for the Highway 1 Safety & Operational Improvements North Project. Please give me a call if you need additional information or have any questions regarding this proposal.

Sincerely,

MARK THOMAS



Shawn P. O'Keefe, PE, QSD
Principal + Vice President

Accepted:

Signature

Name/Title

Date



Original	\$945,000.00
Amendment 1 (Extension Only)	\$0.00
Amendment 2 (Extension Only)	\$0.00
Amendment 3	\$173,060.00
Amendment 4	\$146,926.00
Amendment 5	\$148,892.00
Amendment 6	\$116,069.82
Proposed Amendment 7	<u>\$188,180.62</u>
Total Contract Amount	\$1,718,128.44

PHASE TASK NO. NO.	PHASE/TASK DESCRIPTION	ORIGINAL BUDGET	7/31 & 8/21/19 Reall & Mod	6/8/2020 REALLOCATION	10/8/2020 REALLOCATION	AM 3 7/21/2021	8/9/2021 REALLOCATION	11/15/2021 REALLOCATION	AM 4 6/21/2022	AM 5 3/21/2023	AM 6 08/15/24	PROPOSED REALLOCATION	ADDITIONAL WORK	PROPOSED AM 7	REALLOCATED BUDGET	PREVIOUSLY BILLED	BILLED THIS PERIOD	COSTS TO DATE	BALANCE REMAINING	BILLED BUDGET
100	1 PROJECT MANAGEMENT, ADMIN & QC																			
001	1.1 Project Management	15,366.00		30,000.00	4,935.86	6,219.00			12,040.00	23,809.47	-11,132.88	-390.99		-390.99	80,846.46	80,846.46	6,758.25	87,604.71	-6,758.25	108%
002	1.2 Meetings	22,750.00		-5,000.00	-10.35	9,451.00					-3,663.42	-5,000.00		-5,000.00	18,527.23	18,527.23	0.00	18,527.23	0.00	100%
003	1.3 Invoicing	6,088.00		-1,000.00	-464.13	6,219.00					1,179.85	124.00		124.00	12,146.72	12,146.72	255.00	12,401.72	-255.00	102%
004	1.4 Quality Management Plan	11,043.00		3,000.00	-48.97	3,113.00					-3,113.00			0.00	13,994.03	13,994.03	0.00	13,994.03	0.00	100%
	SUBTOTAL PHASE 100	55,247.00	0.00	27,000.00	4,412.41	25,002.00	0.00	0.00	12,040.00	23,809.47	-16,729.45	-5,266.99	0.00	-5,266.99	125,514.44	125,514.44	7,013.25	132,527.69	-7,013.25	106%
500	2 35% DESIGN PHASE																			
001	2.2 Field Survey for Controls	14,491.00		-2,000.00	1,535.41									0.00	14,026.41	14,026.41	0.00	14,026.41	0.00	100%
003	2.3 Field Survey for Design	38,102.00		-23,365.87	-4,891.80									0.00	9,844.33	9,844.33	0.00	9,844.33	0.00	100%
005	2.4-1 Geotechnical/Materials Design Report	1,326.00		-1,326.00										0.00	0.00	0.00	0.00	0.00	0.00	0%
006	2.4-2 Geotechnical/Foundation Report	1,326.00		-1,326.00										0.00	0.00	0.00	0.00	0.00	0.00	0%
007	2.4-3 ADL Report	1,607.00		-1,607.00										0.00	0.00	0.00	0.00	0.00	0.00	0%
008	2.4-4 Supplemental Design Decision Doc	5,493.00		-5,493.00										0.00	0.00	0.00	0.00	0.00	0.00	0%
009	2.5 Layout	48,212.00		-26.42										0.00	48,185.58	48,185.58	0.00	48,185.58	0.00	100%
010	2.6 Retaining Wall Type Selection Report	32,002.00		-5,000.00	-22,395.89									0.00	4,606.11	4,606.11	0.00	4,606.11	0.00	100%
011	2.8 Signal	14,888.00	-12,888.00	-12.48										0.00	1,987.52	1,987.52	0.00	1,987.52	0.00	100%
012	2.9 Drainage Report	27,559.00		-6,557.61	-6,973.76									0.00	14,027.63	14,027.63	0.00	14,027.63	0.00	100%
013	2.10 Storm Water Data Report	8,979.00		3,000.00	-15.30									0.00	11,963.70	11,963.70	0.00	11,963.70	0.00	100%
014	2.11 Striping & Signing	11,734.00		3,905.04										0.00	15,639.04	15,639.04	0.00	15,639.04	0.00	100%
100	KIKUCHI: 2.7 LANDSCAPE	23,600.00		0.00										0.00	23,600.00	23,600.00	0.00	23,600.00	0.00	100%
200	RADMAN: 2.1 NEW AUTOCAD BASE MAP	8,800.00		-2,300.00										0.00	6,500.00	6,500.00	0.00	6,500.00	0.00	100%
300	PARIKH: 2.4-1 GEOTECHNICAL/MATERIALS DESIGN	30,812.00		0.00	-12,842.77			2,879.84						0.00	20,849.07	20,849.07	0.00	20,849.07	0.00	100%
301	PARIKH: 2.4-2 GEOTECHNICAL/FOUNDATION REPORT	128,753.00		0.00	-31,519.77		-2,048.62	3,113.76						0.00	98,298.37	98,298.37	0.00	98,298.37	0.00	100%
400	GEOCON: 2.4-3 ADL REPORT	40,000.00		0.00			4,678.75							0.00	44,678.75	44,678.75	0.00	44,678.75	0.00	100%
500	EXARO: 2.4-5 POTHOLING	30,000.00		0.00	-15,000.00							-5,036.20		-5,036.20	9,963.80	9,963.80	0.00	9,963.80	0.00	100%
600	Y&C: 2.11 SIGNAL & SIGNING	0.00	5,000.00	0.00	-20.00										4,980.00	4,980.00	0.00	4,980.00	0.00	100%
	SUBTOTAL PHASE 500	467,684.00	-7,888.00	-42,109.34	-92,123.88	0.00	2,630.13	5,993.60	0.00	0.00	0.00	-5,036.20	0.00	-5,036.20	329,150.31	329,150.31	0.00	329,150.31	0.00	100%
510	3 65% DESIGN PHASE																			
001	3.1 Review 35%	6,680.00		3,038.85										0.00	9,718.85	9,718.85	0.00	9,718.85	0.00	100%
002	3.2 Plats and Descriptions	22,584.00		0.00	-17,584.00						1,868.11			0.00	6,868.11	6,868.11	0.00	6,868.11	0.00	100%
003	3.3 Update Title, typical & layout	36,340.00		40,868.62										0.00	77,208.62	77,208.62	0.00	77,208.62	0.00	100%
004	3.4 Retaining Wall Layout, Elevation & Detail	33,509.00		-27.79										0.00	33,481.21	33,481.21	0.00	33,481.21	0.00	100%
005	3.5 Utilities/Drainage	40,001.00		-13,366.92										0.00	26,634.08	26,634.08	0.00	26,634.08	0.00	100%
006	3.7 Signal	19,594.00	-17,594.00	-668.10										0.00	1,331.90	1,331.90	0.00	1,331.90	0.00	100%
007	3.8 Striping & Signing	16,117.00		-304.64										0.00	15,812.36	15,812.36	0.00	15,812.36	0.00	100%
008	3.9 Specifications & Estimates	32,876.00		-14,430.68										0.00	18,445.32	18,445.32	0.00	18,445.32	0.00	100%
100	KIKUCHI: 3.6 LANDSCAPE	25,000.00		0.00										0.00	25,000.00	25,000.00	0.00	25,000.00	0.00	100%
600	Y&C: 3.7 SIGNAL	0.00	15,000.00	0.00	-90.00									0.00	14,910.00	14,910.00	0.00	14,910.00	0.00	100%
	SUBTOTAL PHASE 510	232,701.00	-2,594.00	15,109.34	-17,674.00	0.00	0.00	0.00	0.00	0.00	1,868.11	0.00	0.00	0.00	229,410.45	229,410.45	0.00	229,410.45	0.00	100%
530	4 100% DESIGN AND BID PHASE																			
001	4.1 Review 65%	4,643.00		-5.02										0.00	4,637.98	4,637.98	0.00	4,637.98	0.00	100%
002	4.2 Update Title, typical and layout	24,305.00			19,177.30									0.00	43,482.30	43,482.30	0.00	43,482.30	0.00	100%
003	4.3 Retaining Wall/Independent Check	27,070.00			12,696.84									0.00	39,766.84	39,766.84	0.00	39,766.84	0.00	100%
004	4.4 Utilities/Drainage	25,825.00			10,437.37	14,438.00	-4,438.00				982.82			0.00	47,245.19	47,245.19	0.00	47,245.19	0.00	100%
005	4.5 Signal	17,443.00	-12,518.00	-1,174.65	2,734.00	-2,734.00								0.00	3,750.35	3,750.35	0.00	3,750.35	0.00	100%
006	4.7 Striping & Signing	16,895.00		4,520.26										0.00	21,415.26	21,415.26	0.00	21,415.26	0.00	100%
007	4.8 Specifications/Estimates	22,405.00			12,772.93									0.00	35,177.93	35,177.93	0.00	35,177.93	0.00	100%
008	4.9 Update Fact Sheets	7,595.00				13,870.00	-3,870.21		43,538.00	21,782.77	-38,312.82	-7.38		-7.38	44,595.36	44,595.36	0.00	44,595.36	0.00	100%
009	4.10 Encroachment Permit Processing	7,595.00			46,960.44	100,846.00	8,412.08	-5,993.60	71,848.00	83,299.76	134,074.13	2,844.32		2,844.32	449,886.13	449,886.13	0.00	449,886.13	0.00	100%
010	4.11 Bid Phase Support	9,592.00										249.00		249.00	12,528.03	12,528.03	0.00	12,528.03	0.00	100%
011	4.12 Caltrans SHOPP Project Coordination											40,000.00		-1,876.50	38,123.50	38,123.50	0.00	38,123.50	0.00	100%
012	4.13 Encroachment Permit Supplemental											8,893.75	159,885.00	168,778.75	168,778.75	0.00	22,430.50	22,430.50	146,348.25	13%

PHASE TASK NO.	PHASE/TASK DESCRIPTION	ORIGINAL BUDGET	7/31 & 8/21/19 Reall & Mod	6/8/2020 REALLOCATION	10/8/2020 REALLOCATION	AM 3 7/21/2021	8/9/2021 REALLOCATION	11/15/2021 REALLOCATION	AM 4 6/21/2022	AM 5 3/21/2023	AM 6 08/15/24	PROPOSED REALLOCATION	ADDITIONAL WORK	PROPOSED AM 7	REALLOCATED BUDGET	PREVIOUSLY BILLED	BILLED THIS PERIOD	COSTS TO DATE	BALANCE REMAINING	BILLED BUDGET
013	4.14 Grant Support											0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%
014	4.15 Bid Support											0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%
099	MARK THOMAS REIMBURSABLES								9,500.00	6,000.00	-15,500.00	200.00	200.00	400.00	400.00	182.11	0.00	182.11	217.89	46%
100	KIKUCHI: 4.5 LANDSCAPE	15,000.00									18,000.00			0.00	33,000.00	33,000.00	0.00	33,000.00	0.00	100%
102	KIKUCHI: 4.10 ENCROACHMENT PERMIT PROCESSING	0.00				3,710.00			5,000.00					0.00	8,710.00	11,930.00	0.00	11,930.00	-3,220.00	137%
103	KIKUCHI: 4.11 BID PHASE SUPPORT	0.00				4,095.00								0.00	4,095.00	0.00	0.00	0.00	4,095.00	0%
104	KIKUCHI: 4.13 ENCROACHMENT PERMIT SUPPLEMENTAL WORK	0.00										10,000.00	10,000.00	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0%
600	Y&C: 4.5 SIGNAL	0.00	22,300.00			4,580.00								0.00	26,880.00	26,695.20	0.00	26,695.20	184.80	99%
601	Y&C: 4.11 BID PHASE SUPPORT	0.00	700.00											0.00	700.00	0.00	0.00	0.00	700.00	0%
602	Y&C: 4.10 ENCROACHMENT PERMIT PROCESSING	0.00				3,760.00			5,000.00					0.00	8,760.00	4,310.00	2,970.00	7,280.00	1,480.00	83%
603	Y&C: 4.13 ENCROACHMENT PERMIT SUPPLEMENTAL WORK	0.00										12,000.00	12,000.00	0.00	12,000.00	0.00	0.00	0.00	12,000.00	0%
699	Y&C: REIMBURSABLES	0.00				25.00								0.00	25.00	0.00	0.00	0.00	25.00	0%
700	ARWS: 4.10 ENCROACHMENT PERMIT PROCESSING	0.00								14,000.00				0.00	14,000.00	9,076.25	0.00	9,076.25	4,923.75	65%
SUBTOTAL PHASE 530		178,368.00	10,482.00	0.00	105,385.47	148,058.00	-2,630.13	-5,993.60	134,886.00	125,082.53	141,931.16	10,303.19	182,085.00	192,388.19	1,027,957.62	825,802.43	25,400.50	851,202.93	176,754.69	83%
540	5 DESIGN SUPPORT DURING CONSTRUCTION																			
001	5.1 Design Support During Construction													0.00	0.00	0.00	0.00	0.00	0.00	0%
099	MARK THOMAS REIMBURSABLES													0.00	0.00	0.00	0.00	0.00	0.00	0%
100	KIKUCHI: 5.1 DESIGN SUPPORT DURING CONSTRUCTION													0.00	0.00	0.00	0.00	0.00	0.00	0%
600	Y&C: 5.1 DESIGN SUPPORT DURING CONSTRUCTION													0.00	0.00	0.00	0.00	0.00	0.00	0%
SUBTOTAL PHASE 540		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%
900	EXTRA WORK - NOT YET AUTHORIZED																			
001	4.12 Extra Work Budget Allocation	11,000.00									-11,000.00				0.00	0.00	0.00	0.00	0.00	0%
002	Anticipated Salary Increases												6,095.62	6,095.62	6,095.62	0.00	0.00	0.00	6,095.62	0%
SUBTOTAL PHASE 900		11,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-11,000.00	0.00	6,095.62	6,095.62	6,095.62	0.00	0.00	0.00	6,095.62	0%
GRAND TOTAL SERVICES		945,000.00	0.00	0.00	0.00	173,060.00	0.00	0.00	146,926.00	148,892.00	116,069.82	0.00	188,180.62	188,180.62	1,718,128.44	1,509,877.63	32,413.75	1,542,291.38	175,837.06	90%

COST PROPOSAL FOR PROJECT SCOPE - Half Moon Bay: SR 1 North PS&E - AM 7

 *Please note that rates shown are for estimating purpose only. See Rate Schedule for actual rates/ranges.	Mark Thomas									Subconsultants		TOTAL COST
	Sr. Engineering Manager \$464	Project Manager \$314	Sr. Project Engineer \$278	Design Engineer II \$200	Sr. Project Coordinator \$199	Survey Manager I \$278	2-Person Crew (OE3) \$405	Total Hours	Total MT Cost	Kikuchi	Bennett Engineering	
	Shawn	Joe	Jerry	DE II	Sr.PC							
4.0 100% DESIGN AND BID PHASE												
4.13 Encroachment Permit Supplemental Work	16	160	280	80	24	2	8	570	\$159,885	10,000	12,000	\$181,885
OTHER DIRECT COSTS									\$200	-	-	\$200
Subtotal Phase 4	16	160	280	80	24	2	8	570	\$160,085	\$10,000	\$12,000	\$182,085
TOTAL HOURS	16	160	280	80	24	2	8	570		0	0	
Anticipated Salary Increases									\$6,096	\$0	\$0	\$6,096
OTHER DIRECT COSTS									\$200	\$0	\$0	\$200
TOTAL COST	\$7,420.00	\$50,200.00	\$77,700.00	\$16,000.00	\$4,770.00	\$555.00	\$3,240.00		\$166,181	\$10,000	\$12,000	\$188,181

MT Fee (A-1 Rates)

Please note that the rates shown are for estimating purposes only. See rate schedule for actual rates/ranges.

MARK THOMAS & COMPANY, INC. RATE SCHEDULE

EXPIRES JUNE 30, 2026

Engineering

Intern	\$65 - \$120
Technician	\$100 - \$145
Design Engineer I	\$130 - \$185
Design Engineer II	\$150 - \$235
Sr. Technician	\$165 - \$230
Civil Engineering Designer	\$175 - \$275
Project Engineer	\$180 - \$255
Sr. Project Engineer	\$220 - \$315
Sr. Technical Engineer	\$225 - \$260
CADD Manager	\$240 - \$285
Technical Lead	\$255 - \$315
Sr. Technical Lead	\$300 - \$375
Design Manager	\$385 - \$430
Engineering Manager	\$385 - \$430
Sr. Engineering Manager	\$385 - \$520

Construction Management

Office Engineer	\$180 - \$285
* Inspector - CM	\$205 - \$290
* Asst. Resident Engineer	\$250 - \$285
* Sr. Inspector - CM	\$260 - \$360
Construction Manager	\$280 - \$325
Area Manager - CM	\$280 - \$325
Resident Engineer	\$305 - \$365
Sr. Resident Engineer	\$365 - \$405

Planning

Planner I	\$115 - \$150
Economist	\$145 - \$170
Planner II	\$150 - \$185
Sr. Planner	\$180 - \$250

Landscape Architecture/Urban Design

Landscape Intern	\$95 - \$115
Landscape Designer I	\$115 - \$140
Landscape Designer II	\$135 - \$180
Landscape Architect	\$175 - \$205
Sr. Landscape Architect	\$195 - \$225

Grant Writing

Funding Specialist	\$145 - \$270
Sr. Funding Specialist	\$280 - \$325
Funding Manager	\$350 - \$410

Surveying

Survey Technician I-III	\$70 - \$195
Lead Survey Technician	\$150 - \$175
Survey Specialist I-III	\$140 - \$295
Asst Surveyor I-III	\$150 - \$210
Project Surveyor I-III	\$205 - \$325
* Chief of Party	\$215 - \$270
* Instrumentperson	\$205 - \$245
* Chainperson	\$195 - \$230
* Apprentice	\$130 - \$195
* 2-Person Crew	\$415 - \$480
* 3-Person Crew	\$590 - \$710
* Utility Locator	\$210 - \$270
Drone	\$290

Project Management & Oversight

Project Manager	\$195 - \$355
Sr. Project Manager	\$260 - \$400
Survey Manager I-II	\$250 - \$435
SUE Program Manager	\$300 - \$335
Division Manager	\$295 - \$445
Principal	\$500 - \$550

Project Support

Technical/Sr. Technical Writer	\$125 - \$170
Project/Sr. Project Assistant	\$95 - \$185
Survey Coordinator	\$125 - \$130
Project/Sr. Project Coordinator	\$135 - \$230
Graphic/Sr. Graphic Designer	\$140 - \$250
Project/Sr. Project Accountant	\$130 - \$200
Sr. Graphic Manager	\$225 - \$290
Project Delivery Manager	\$230 - \$255
Project Accountant Manager	\$250 - \$280
Safety Manager	\$270 - \$275

District Management

* Inspector - Apprentice	\$100 - \$120
* Inspector/Sr. Inspector	\$115 - \$205
* Lead Inspector	\$165 - \$185
Assistant/Associate Sanitary Engineer	\$180 - \$250
Sanitary/Sr. Sanitary Project Engineer	\$225 - \$315
Operations/Deputy District Manager	\$285 - \$405
District Manager-Engineer	\$415 - \$465

Special Services

Expert Witness	\$550
Strategic Consulting	\$550

Reimbursables including, but not limited to; reproductions, delivery and filing fees; outside consultant fees; and survey field expenses will be billed at *Cost Plus 5%*. **Mileage** will be billed per *current IRS Rate*.

Additional promotional steps exist within various rate categories.

This rate schedule expires June 30, 2026; rates are subject to escalation with new hourly rate schedule as of July 1, 2026.

** These charge rates are subject to Prevailing Wage laws and Union contract.*

BUSINESS OF THE COUNCIL OF THE CITY OF HALF MOON BAY

AGENDA REPORT

For meeting of: **August 19, 2025**

TO: Honorable Mayor and City Council

VIA: Matthew Chidester, City Manager

FROM: Maz Bozorginia, Public Works Director/City Engineer
Todd Seeley, Public Works Superintendent

TITLE: **PURCHASE OF A NEW ALL ELECTRIC FORD TRANSIT VAN**

RECOMMENDATION:

Adopt a resolution authorizing the City Manager to execute a purchase agreement in the amount of \$56,451.00 with Towne Ford for the purchase of a 2026 all-electric Ford Transit Van.

FISCAL IMPACT:

Funding for the purchase of two replacement fleet vehicles was included in the Fiscal Year 2025-26 Public Works Operating Budget allocated to vehicle replacement. The budget includes \$100,000 which will cover the purchase price of \$56,451.00.

STRATEGIC ELEMENT:

This purchase supports all Elements of the Strategic Plan.

BACKGROUND:

The Half Moon Bay Recreation Division currently operates one of the oldest vehicles in the City's fleet. The 2004 Ford Ranger they are currently using is significantly past the end of its useful life and does not currently meet the needs of the division. Due to the need for Public Works Maintenance staff to regularly transport large items such as tables and chairs to various sites throughout the City, a new, larger vehicle would allow Recreation staff to operate freely and efficiently, while continuing to provide the same levels of service to the community.

The Public Works Department took an item to City Council at the July 15, 2025 meeting. Staff were instructed to look at different options such as leasing and possibly purchasing a used vehicle. Staff were also instructed to obtain quotes from different Ford dealers. Staff reached out to four local Ford dealers (James Ford, Towne Ford, Mission Valley Ford, and Serramonte Ford) and received bids from three of those dealers. A summary of purchase and pricing options is summarized in the following tables:

Purchase	
James Ford	\$61,678.94
Towne Ford	\$56,451.00
Mission Valley Ford	\$61,373.06
Serramonte Ford	Non-Responsive

Lease				
Dealer	Monthly Payment	Term	Residual + Down Payment	Total Cost of Ownership
James Ford	\$857.91	36 Month	30,492.31	\$61,377.07
Towne Ford	\$1,198.25	48 Month	\$11,308.20	\$68,824.20
Mission Valley Ford	\$1,136.82	48 Month	\$19,267.94	\$73,835.30
Serramonte Ford	Non-Responsive			

In preparing the FY 2025-26 budget, Public Works staff evaluated vehicle and equipment needs and included funding in the Operating Budget to purchase a new van for Recreation and replace the existing fleet car used by all staff. Due to state mandates for municipal fleets, Staff are required to acquire only plug-in electric vehicles for fleet additions and replacement, if the vehicles meet operational needs. Our research has determined that all electric vehicle options are currently viable for a portion of the City's fleet, and the recommended purchase of this van falls under these criteria. Additionally, staff have evaluated traditional internal combustion engine vans and found their cost to be only slightly less than the all-electric version.

The current vehicle that recreation staff are using has been developing issues over time. The vehicle has window seals that are leaking which cause water to collect inside the driver's side door in the rainy months. It also has quite a bit of rust visible on the vehicle and is undersized to adequately accomplish some of the necessary tasks for the users of the vehicle. This frequently leads to Public Works Maintenance supporting Recreation, and the acquisition of this new van would give Recreation the ability to accomplish their tasks without taking time away from the daily maintenance tasks of the Public Works Department. Additionally, the van can support other City functions, including emergency transport of goods or people during disaster responses.

The new all-electric Ford Transit Van will be the second vehicle of its kind in the City's fleet. Public Works has owned an all-electric Ford F150 Lightning for almost two years and has been pleased with its performance. The mileage range of the truck has proven to be adequate for daily operations throughout town and the increased size of this van over the existing truck will provide Recreation staff with greater flexibility to conduct their operations. While all-electric and zero emissions, the van has been deemed to meet all the operational requirements necessary to be put into service in Half Moon Bay.

At the July 15, 2025 council meeting, staff were asked to look into alternative acquisition options such as leasing the new van and possibly buying a used van. Used vans are the least desirable option as significant depreciation has already occurred on the vehicle and it would be impossible

to verify how the used vehicles were cared for by the previous owners. This is most concerning when dealing with the large and expensive batteries that power these vehicles. It is difficult to assess the current condition of the batteries, and factors such as weather the vehicle was operated in (such as extreme cold or heat) and charging habits of the previous owners can lead to significant degradation of the batteries. After looking for comparable used all-electric Transit Vans, there are two options available locally. The first is a 2023 Ford E-Transit with 3,000 miles. This vehicle is available from Mission Valley Ford and costs \$40,000. The second is a 2022 Ford E-Transit with 20,000 miles. It is available from Infinity of San Jose and costs \$32,000. Based on the concerns mentioned above, staff do not feel that acquiring a used van is in the City's best interest and are recommending the acquisition of a new van.

Staff also investigated the possibility of leasing a new van at the direction of City Council. As shown in the above table, the total cost of ownership for leasing a vehicle is generally higher. These numbers were all run through a commercial leasing model, and while upfront costs are significantly lower, the overall costs are much higher. Leasing makes sense for small businesses and individuals who can write these payments off on their taxes, but since the City does not file taxes, we would not receive this benefit.

If leasing a van, at the end of the lease term (36 or 48 months), the City would have the option to exit the lease or pay the residual amount to own the vehicle. Paying the residual to own the vehicle, total cost of ownership would be almost \$5,000 more than buying outright. Exiting the lease would require the City to enter another lease, and this option would be even more expensive when looked at over a 10-year period. It is also important to consider that leasing a vehicle limits any outfitting that could be done to the van to ensure operational efficiencies. Staff would not be able to mount any permanent storage solutions in the cargo area, and we would not be able to permanently affix the City logo on the doors of the van, which all other City vehicles have.

Staff also investigated rebates and incentives offered for the purchase of electric vehicles. One rebate does currently exist through Peninsula Clean Energy (PCE), but the deadline for this rebate is September 30th, 2025. Since the proposed purchase is a special order, we would not take delivery of the new van before the deadline and therefore the rebate would not apply to this purchase. Staff are considering replacing the pool car with an electric vehicle this fiscal year as well and will look at in-stock options for purchase that would qualify for the rebate. Staff will return with a separate recommendation later if there are viable options available to qualify for the rebate for a different vehicle replacement.

Per the City's purchasing policy, staff solicited and received a quote for the new all-electric Ford Transit Van from Towne Ford, James Ford and Mission Valley Ford. Serramonte Ford was contacted but was non-responsive. Towne Ford provided the lowest bid, and staff is recommending that Towne Ford is awarded the purchase agreement for this new van. Because this purchase was included in the budget process, there is available funding in the Vehicle Replacement Fund to cover this vehicle purchase request.

ATTACHMENTS:

1. Resolution
2. Purchase Bids from James Ford, Towne Ford and Mission Valley Ford
3. Lease Bids from James Ford, Towne Ford and Mission Valley Ford

RESOLUTION NO. C-2025-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALF MOON BAY
AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE AGREEMENT WITH TOWNE
FORD OF REDWOOD CITY FOR PURCHASE OF A 2026 FORD TRANSIT VAN**

WHEREAS, the Public Works Department requested and received funding authorization in the 2025-26 Operating Budget to purchase two new fleet vehicles; and

WHEREAS, the Recreation Division's current Ford Ranger has been insufficient for the needs of the Division, and it has outlived its useful life; and

WHEREAS, staff have evaluated this model of van and determined that the all-electric Ford Transit Van is the best piece of equipment to address the Recreation Division's needs; and

WHEREAS, there is funding in the FY 2025-26 Public Works Operating Budget to cover the costs of this purchase; and

WHEREAS, the Department has solicited bids from multiple vendors and Towne Ford submitted the lowest bid for the purchase of a 2026 all-electric Ford Transit Van.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Half Moon Bay hereby authorizes the City Manager to execute a purchase agreement with Towne Ford to purchase a 2026 Ford Transit Van for the Recreation Division.

I, the undersigned, hereby certify that the foregoing Resolution was duly passed and adopted on the 19th day of August 2025, by the City Council of Half Moon Bay by the following vote:

AYES, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

ATTEST:

APPROVED:

Maggie Rodriguez, City Clerk

Robert Brownstone, Mayor

JAMES FORD INC

100 Seymour St. · PO Box 426
Half Moon Bay, CA 94019
(650) 726-4496



DATE: 8/13/2025

ACCT#: 1350

CTL#: CITY002

MR. TODD SEELEY**PUBLIC WORKS SUPERINTENDENT****CITY OF HALF MOON BAY****501 MAIN STREET****HALF MOON BAY, CA 94019**

VEHICLE: 2026 NEW FORD T350 MR CARGO RWD TRANSIT VAN
ORDER CODE: H100 / 625

PLEASE REMIT TOP PORTION WITH YOUR PAYMENT

TRANSACTION DATE	DESCRIPTION	BALANCE DUE
8/13/2025	MANUFACTURER SUGGESTED RETAIL PRICE 58,855	
	SALE PRICE 56,097	56,096.65
	SALES TAX	5,539.54
	DMV FEES	42.75
TOTAL BALANCE DUE:		\$ 61,678.94

Thank You
We appreciate your local business!

JAMES FORD INC
100 Seymour St / PO Box 426
Half Moon Bay, CA 94019
(650) 726-4496



Preview Order H100 - W9C 350 Med Roof Cargo RWD:

Order Summary Time of Preview: 08/08/2025 10:18:47 Receipt: 8/8/2025

Dealership Name: James Ford Inc

Sales Code : F72038

Dealer Rep.	Robert Jamison	Type	Retail	Vehicle Line	Transit	Order Code	H100
Customer Name	X XXXXX	Priority	19	Model Year	2026	Price Level	625

DESCRIPTION	MSRP	DESCRIPTION	MSRP
W9C0 T350 MR CARGO RWD BEV	\$54475	9500# GVWR PACKAGE	\$0
148" WHEELBASE	\$0	2WAY D/P HTD PALAZZO CLOTH	\$0
OXFORD WHITE	\$0	50 STATE EMISSIONS	\$0
CLOTH	\$0	BACK UP ALARM	\$185
DARK PALAZZO GRAY	\$0	CLOSE ASSIST	\$0
PREFERRED EQUIPMENT PKG.101A	\$0	SPARE TIRE AND WHEEL	\$280
.XL TRIM 15 PASS 148"WB	\$0	TIRE MOBILITY KIT DELETE	\$-25
ENH RANGE ELEC MOTOR	\$0	CONN PKG: 1 YR INCL W/FORD APP	\$0
1-SPEED TRANSMISSION	\$0	SILVER ALUMINUM WHEEL	\$370
.235/65R16C BSW ALL-SEASON	\$0	PASSIVE ENTRY/START	\$0
ELECTRIC AXLE	\$0	VINYL MATS FLOOR COVERING	\$110
JOB #1 ORDER	\$0	PRO POWER ONBOARD	\$1265
CV LOT MANAGEMENT	\$0	BLACK HID HEADLAMPS	\$0
CA NEW MTR VEHICLE BOARD FEES	\$0	FUEL CHARGE	\$0
FRONT LICENSE PLATE BRACKET	\$0	PRICED DORA	\$0
TIE DOWN CARGO HOOKS	\$25	DESTINATION & DELIVERY	\$2095
253 DEGREE OPENING	\$75		
TOTAL BASE AND OPTIONS			MSRP \$58855
DISCOUNTS			NA
TOTAL			\$58855

RETAIL MSRP

Customer Name:

Customer Email:



Preview Order H100 - W9C 350 Med Roof Cargo RWD:

Order Summary Time of Preview: 08/08/2025 10:08:57 Receipt: NA

Dealership Name: James Ford Inc

Sales Code : F72038

Dealer Rep.	Robert Jamison	Type	Retail	Vehicle Line	Transit	Order	H100
Customer Name	X XXXXX	Priority	19	Model Year	2026	Price Level	625

DESCRIPTION	INVOICE DESCRIPTION	INVOICE
W9C0 T350 MR CARGO RWD BEV	\$52297 9500# GVWR PACKAGE	\$0
148" WHEELBASE	\$0 2WAY D/P HTD PALAZZO CLOTH	\$0
OXFORD WHITE	\$0 50 STATE EMISSIONS	\$0
CLOTH	\$0 BACK UP ALARM	\$178
DARK PALAZZO GRAY	\$0 CLOSE ASSIST	\$0
PREFERRED EQUIPMENT PKG.101A	\$0 SPARE TIRE AND WHEEL	\$269
.XL TRIM 15 PASS 148"WB	\$0 TIRE MOBILITY KIT DELETE	\$-25
ENH RANGE ELEC MOTOR	\$0 CONN PKG: 1 YR INCL W/FORD APP	\$0
1-SPEED TRANSMISSION	\$0 SILVER ALUMINUM WHEEL	\$355
.235/65R16C BSW ALL-SEASON	\$0 PASSIVE ENTRY/START	\$0
ELECTRIC AXLE	\$0 VINYL MATS FLOOR COVERING	\$105
JOB #1 ORDER	\$0 PRO POWER ONBOARD	\$1214
CV LOT MANAGEMENT	\$10 BLACK HID HEADLAMPS	\$0
CA NEW MTR VEHICLE BOARD FEES	\$0.65 FUEL CHARGE	\$0
FRONT LICENSE PLATE BRACKET	\$0 PRICED DORA	\$0
TIE DOWN CARGO HOOKS	\$25 DESTINATION & DELIVERY	\$2095
253 DEGREE OPENING	\$73	

TOTAL BASE AND OPTIONS

DISCOUNTS

TOTAL

INVOICE

\$56596.65

NA

\$56596.65

Dealer Discount

< 500-7

56,096.65

Customer Name:

Customer Email:



Towne Ford Commercial and Fleet Sales

643 Bair Island Road, Suite 300, Redwood City, CA 94063

www.towneford.com

650-366-5749

BUYER		CO-BUYER		Deal #:		110077	
CITY OF HALF MOON BAY 501 MAIN ST HALF MOON BAY, CA 94019 Work #: Email:				Deal Type:		Retail	
				Deal Date:		08/11/2025	
				Print Time:		05:32pm	
				Salesperson: JORGE IBARRA-BRAVO			
VEHICLE							
New ☒ Used ☐ Demo ☐	Stock #:	Description:	VIN:	Mileage:			
		2026 E-TRANSIT 350 MEDIUM ROOF 14...					
TRADE							
AFTERMARKETS							
				Sale Price:		\$ 51,337.65	
				Total Financed Aftermarkets:		\$ 0.00	
				Total Trade Allowance:		\$ 0.00	
				Trade Difference:		\$ 51,337.65	
				State & Local Taxes:		\$ 5,069.60	
				Total License and Fees:		\$ 43.75	
				Total Cash Price:		\$ 56,451.00	
				Total Trade Payoff:		\$ 0.00	
				Delivered Price:		\$ 56,451.00	
				Cash Down Payment + Deposit:		\$ 0.00	
Sub Total:		\$ 56,451.00					
Total Aftermarkets:				\$		0.00	



Prepared by: Jorge Ibarra-Bravo
08/11/2025

Towne Ford Sales | 1 - A Bair Island Road Redwood City California | 940632197

2026 E-Transit-350 Cargo RWD Medium Roof Van 148" WB Base (W9C)

Price Level: 625 | Quote ID: E-TRANSIT_

Major Equipment

(Based on selected options, shown at right)		Exterior: Oxford White		As Configured Vehicle	MSRP
Automatic				STANDARD VEHICLE PRICE	\$54,475.00
				Order Code 101A	N/C
				Engine: Electric Motor w/Enhanced Range Battery	Included
				Transmission: Single-Speed	Included
				Electric Axle	Included
				GVWR: 9,500 lbs	Included
				Tires: 235/65R16C 121/119 R AS BSW	Included
				Cloth Front Bucket Seats	Included
				Monotone Paint Application	STD
				148" Wheelbase	STD
				Radio: AM/FM Stereo	Included
				Zero Evaporated Emissions System	STD
				SYNC 4	Included
				Ford Connectivity Package (1-Year Included)	Included
				Spare Tire & Wheel	\$280.00
				Oxford White	N/C
				Dark Palazzo Gray Vinyl Bucket Seats w/Armrests	\$45.00
				253-Degree Rear Door Opening	\$75.00
				6 Cargo Tie-Down Hooks	\$25.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: Jorge Ibarra-Bravo
08/11/2025

Towme Ford Sales | 1 - A Bair Island Road Redwood City California | 940632197

2026 E-Transit-350 Cargo RWD Medium Roof Van 148" WB Base (W9C)

Price Level: 625 | Quote ID: E-TRANSIT_

Major Equipment		As Configured Vehicle	MSRP
* Height adjustable front seat head restraints	* Manual front seat head restraint control	120V/2.4kW Pro Power Onboard	\$1,265.00
* Driver seat armrest	* Front passenger seat armrest	Back Up Alarm	\$185.00
* Manual reclining driver seat	* Manual driver seat fore/aft control	Front License Plate Bracket	N/C
* Manual reclining passenger seat	* Manual passenger seat fore/aft control	Front All-Weather Floor Mats	\$110.00
* Cloth front seat upholstery	* Cloth front seatback upholstery	Wheels: 16" Silver Aluminum Alloy	\$370.00
* Heated driver and front passenger seats	* 4-wheel disc brakes		
* 4-wheel antilock (ABS) brakes	* Electronic parking brake		
* Brake assist system	* Hill start assist		
Fuel Economy		SUBTOTAL	\$56,830.00
		Destination Charge	\$2,095.00
		TOTAL	\$58,925.00

City
N/A



Hwy
N/A

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

MISSION VALLEY

Truck Center

PO Box 611150, San Jose, CA 95161
780 East Brokaw Road, San Jose, CA 95112

Telephone (408) 933-2300
Fax (408) 436-0313

Contact: TODD SEELEY	Email: TSeeley@	Vin#: TBD
Purchaser: CITY OF HALF MOON BAY	Phone: 6507502029	Stock#: TBD
Address: 501 MAIN ST	City: HALF MOON BAY	State: CA
Quantity: 1	Year: 2025	Make: FORD
Model: E TRANSIT	Miles: TBD	PO Number:

Specifications

I/We hereby order from you, subject to all terms, conditions and agreements contained herein, and the
ADDITIONAL PROVISIONS, attached as Sales Agreement, the following:

Wheel Base: 148	CA:	GVW: 9500	Type:	Exterior Color: WHITE
Engine: ELECTRIC M				Interior Color: SLATE
Trans: 1 SPD AUTO				VINYL

Axle, Front:

Axle, Rear:

Tires:

Wheels:

Brakes: ABS

Steering: POWER

Fuel Tanks:

Other Vehicle Information: See Attached

Special programs, terms and conditions listed below

Email: TSeeley@hmbcity.com

Special Equipment:

Legal or Lien

Legal Name:

Address:

City:

State:

Zip:

Purchaser has read all of this QUOTE and the attached Sales Agreements, Including the reference to Warranty and NO WARRANTIES. The Purchaser agrees that all such provisions are part of this QUOTE and that this QUOTE supersedes any prior agreements. THIS QUOTE SHALL NOT BECOME BINDING UNTIL ACCEPTED BY THE DEALER'S AUTHORIZED REPRESENTATIVES. IN THE CASE OF A TIME SALE, THE DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL A FINANCE SOURCE APPROVES THIS QUOTE AND AGREES TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PURCHASER AND THE DEALER BASED ON THIS QUOTE. All fees subject to change. In compliance of State Bill 55 (SB55)* 1/1/2024 every vehicle is charged \$220.00 for Catalytic Converter Etching installed and this reflected in the above selling price. <https://www.dmv.ca.gov/portal/news-and-media/dmv-highlights-new-laws-in-2024/>

Trade-In	Down Payment		Selling Price:	56650.00	55400.00
Trade Year:	Cash Deposit:		Doc Fee:	85.00	^ Selling
Trade Make:	DEALER DISC:	1250.00	Sales Tax: 9.875%	5624.31	less rebate
Trade Model:	Cash On Delivery:		Cat Theft SB55*	220.00	UNLAD
Trade ID#:	Trade-In Equity:	0.00	License Reg: (est.):		LB
Trade Allowance:			Tire Fee:	5 8.75	
Less payoff:			Electronic Reg Fee	35.00	
THIS IS NOT A VALID ORDER UNTIL ACCEPTED BY MANAGEMENT			Used Emsn Test Charge-Taxable		
			Used Emsn Cert 4YR>		
X _____			Used Emsn Exempt 3YR<	0.00	
X _____			Extended Service Plan:	0.00	
X _____			Total Delivered Price:	62623.06	
			Total Down Payment:	1250.00	
			Unpaid Balance:	61373.06	
			Finance Rate OAC:		
Credit Approved By: _____	X _____		Payment Factor:		
			# of Months:		
			Payment:	#VALUE!	

Prepared by: Eric Casucci (408) 205-7448 ecasucci@missionvalleyford.com

CITY OF HALF MOON BAY E TRANSIT

JAMES FORD INC

100 Seymour St. · PO Box 426
Half Moon Bay, CA 94019
(650) 726-4496



DATE: 8/13/2025
ACCT#: 1350
CTL#: CITY002

MR. TODD SEELEY**PUBLIC WORKS SUPERINTENDENT****CITY OF HALF MOON BAY****501 MAIN STREET****HALF MOON BAY, CA 94019**

VEHICLE: 2026 NEW FORD T350 MR CARGO RWD TRANSIT VAN
ORDER CODE: H100 / 625

PLEASE REMIT TOP PORTION WITH YOUR PAYMENT

TRANSACTION DATE	DESCRIPTION	BALANCE DUE
8/13/2025	MANUFACTURER SUGGESTED RETAIL PRICE 58,855	
	SALE PRICE 56,097	-
	LEASE TERMS:	
	CAP REDUCTION 5,500.00	
	TAX ON CAP REDUCTION 543.13	
	FIRST MONTHLY PAYMENT 859.49	
	CA TIRE FEE 8.75	
	DMV EVR FEE 34.00	
	OTHER UPFRONT TAXES 4.94	
	TOTAL CASH UPFRONT 6,950.31	\$ 6,950.31
	MONTHLY LEASE PAYMENT: 857.91	
	TERM: 36 MONTHS	
	40% Residual Value, 7500 Annual Miles	
TOTAL BALANCE DUE:		\$ 6,950.31

Thank You
We appreciate your local business!

JAMES FORD INC
100 Seymour St / PO Box 426
Half Moon Bay, CA 94019
(650) 726-4496



Financing Quote # 105190

August 12, 2025

Municipality: City of Half Moon Bay
Dealer: Towne Ford

Ford Credit Municipal Finance is pleased to provide the following quote for your consideration.
Expiration Date: 10/11/2025

Description	Unit Price
2026 Ford Transit	\$56,541.00

Total Asset Cost	\$56,541.00
Underwriting Fee	\$545.00
Amount Financed	\$57,086.00
Number of Payments	48
Payment Timing	Monthly
Rate	8.49%
Payment Amount	\$1,198.25
Residual Amount	\$11,308.20

This quote was prepared assuming the lease qualifies for Federal Income Tax Status for Ford Credit Company LLC under Section 103 of the IRS Code and is not a commitment by Ford Credit Municipal Finance. Financing is subject to credit review.

Thank you for the opportunity to provide this quote. If you have any questions, need additional options, or would like to proceed with the application process, please contact by using the information below.

Sincerely,

Jorge Ibarra-Bravo
650-743-9953
Towne Ford Fleet Sales
643 Bair Island Rd Ste 300
Redwood City, CA 94063
jorgeibarra.ford@gmail.com

Ford Motor Credit Company ("FMCC") is providing the information contained in this document for discussion purposes only in connection with a proposed arm's length commercial leasing transaction between you and FMCC. FMCC is acting for its own interest and has financial and other interests that differ from yours. FMCC is not acting as a municipal advisor or financial advisor to you, and has no fiduciary duty to you. The information provided in this document is not intended to be and should not be construed as "advice" within the meaning of Section 15B of the Securities Exchange Act of 1934 and the municipal advisor rules of the SEC. FMCC is not recommending that you take an action and you should discuss any actions with your own advisors as you deem appropriate.



FORD CREDIT
Commercial Lending Services

Commercial Lease Quick Quote

August 6, 2025

Year
2025

Make
FORD

Model
E-350

Net Cap Cost	\$55,051.25
Term in Months	48
Residual Percent	35%
Residual Amount	\$19,267.94
Payment Timing	Arrears
Estimated Monthly Payment (Before Tax)	\$1,034.65
Estimated Monthly Payment (Including Tax)	\$1,136.82

Customer Name: CITY OF HALF MOON BAY Signature: _____

Dealer Name: MISSION VALLEY FORD Signature: _____

Disclaimer:

This is not an offer or approval by Ford Motor Credit Company. This is an estimated payment that may be available to a Lessee based on certain lease assumptions. Actual approval by Ford Credit will be based on Ford Credit's independent analysis of the actual credit-worthiness of the Lessee and the terms of the proposed transaction and is subject to the final review and concurrence of Ford Motor Credit Company.

BUSINESS OF THE COUNCIL OF THE CITY OF HALF MOON BAY

AGENDA REPORT

For meeting of: **August 19, 2025**

TO: Honorable Mayor and City Council

VIA: Matthew Chidester, City Manager

FROM: Lisa Rossi, Administrative Services Director

TITLE: **UPDATE AND INFORMATION REGARDING POTENTIAL ORGANIZATIONAL STUDY**

RECOMMENDATION:

Receive an update and provide direction to staff and the ad-hoc committee to move forward on an organizational study.

FISCAL IMPACT:

There is no fiscal impact in receiving this update. However, moving forward, if the council directs staff to hire an outside consultant to conduct an organizational study; costs will be determined based on the scope of service and brought back to the council for approval (if outside of City Manager purchasing authority).

STRATEGIC ELEMENT:

This action supports the *Infrastructure and Environment*, *Fiscal Sustainability*, and *Inclusive Governance* Elements of the Strategic Plan.

BACKGROUND:

In response to the City's ongoing projections of a structural deficit and Council's ongoing priority-setting discussions, several key staff vacancies have been intentionally held open to allow for an evaluation of the City's structure and operations, with a goal of improving efficiency, focusing on effective core service delivery, and cost savings.

At the July 15, 2025, meeting, the City Council formed an ad-hoc committee consisting of Mayor Brownstone and Councilmember Nagengast, to work with staff in evaluating the staffing and structure of the city organization. As part of the discussion, the Council directed staff to explore engagement of a consultant to perform a comprehensive organizational study. Such a study could provide a detailed analysis of the City's current structure, and offer recommendations to optimize departmental functions and improve service delivery. A central component of this effort is to ensure the City is strategically deploying existing staff, leveraging their skills and experience in the most efficient and practical manner to maximize productivity and public value.

DISCUSSION:

Staff conducted interviews with five consultants, all of whom have a proven track record in municipal organizational analysis. All firms are qualified to tackle the challenges identified by both Council and staff. Each of their proposed methodologies offer a clear path to not only address the immediate operational pressures caused by staff vacancies but also to establish a long-term strategic plan for organizational health and responsible fiscal management.

Summary of Consultant Proposals:**Citygate Associates**

- **Methodology:** Offers a "Virtual City Hall" model with retired executive-level officials, focusing on departmental structures, staffing, and processes.
- **Cost:** Studies typically range from \$100,000 to \$200,000.
- **Key Focus:** Budget stabilization analysis and stakeholder engagement

Jacob Green and Associates (JGA)

- **Methodology:** A five-step process that includes interviews, a staff survey, and the use of the AEM-Cube leadership assessment tool.
- **Cost:** \$62,400 for the assessment, plus \$75 per participant for the AEM-Cube tool.
- **Key Focus:** Enhancing organizational alignment, operational efficiency, and leadership succession planning

Municipal Resource Group (MRG)

- **Methodology:** A comprehensive plan that includes reviewing documents, conducting interviews and focus groups, and benchmarking against other cities.
- **Cost:** Estimated total cost is \$69,488.
- **Key Focus:** Addressing ongoing fiscal constraints and providing an impartial, third-party perspective on potential restructuring.

Peter Rogosin

- **Methodology:** An organizational assessment that involves meetings with department heads and employees to identify areas for improvement.
- **Cost:** Approximately \$20,000.
- **Key Focus:** Potential restructuring to improve efficiency.

Matrix Consulting Group

- **Methodology:** Preparing a proposal that will outline their general methodology and pricing options.
- **Cost:** To be determined.
- **Key Focus:** Assessing potential overlaps in processes and drawing on prior experience with the City of Half Moon Bay in 2012.

Moving forward based on direction received from Council, staff will work with the ad-hoc committee to consider these options, weighing the costs and benefits of each proposed scope of work. By selecting a consultant, the City can move forward with a data-driven analysis to optimize departmental functions, strategically deploy staff, and ensure the City is structured to meet community needs within sound financial parameters effectively. The ultimate goal is to select a partner who can deliver actionable recommendations that will not only resolve immediate operational pressures but also contribute to the city's long-term organizational health and effectiveness.