CITY COUNCIL AGENDA
REGULAR MEETING
CITY OF HALF MOON BAY

TUESDAY, MAY 16, 2023

HYBRID MEETING (SEE NEXT PAGE)
ADCOCK COMMUNITY CENTER
535 KELLY AVENUE
HALF MOON BAY, CA 94019

Deborah Penrose, Mayor
Joaquin Jimenez, Vice Mayor
Robert Brownstone, Councilmember
Harvey Rarback, Councilmember
Debbie Ruddock, Councilmember

7:00 PM

This agenda contains a brief description of each item to be considered. Those wishing to address the City Council on any matter not listed on the agenda, but within the jurisdiction of the City Council to resolve, may come forward to the podium during the Public Forum portion of the agenda and will have a maximum of three minutes to discuss their item. Comments on Consent Calendar items should be made during the Public Forum section of the agenda. Those wishing to speak on a Business or Public Hearing matter will be called forward at the appropriate time during that item's consideration.

Please Note: Anyone wishing to present materials to the City Council, please submit seven copies to the City Clerk.

Copies of written documentation relating to each item of business on the agenda are on file in the Office of the City Clerk at City Hall where they are available for public inspection. If requested, the agenda shall be available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132.) Information may be obtained by calling 650-726-8271.

In compliance with the Americans with Disabilities Act, special assistance for participation in this meeting can be obtained by contacting the City Clerk's Office at 650-726-8271. A 48-hour notification will enable the City to make reasonable accommodations to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

http://hmbcity.com/

HYBRID MEETING PARTICIPATION PROTOCOLS

*This meeting will be held in-person and via Zoom for public participation. Public comments may be made in-person or remotely via Zoom, and interpretation will be available. All Councilmembers and staff will participate in person. During any public comment portions, attendees may use the "raise your hand" feature and will be called upon and unmuted when it is their turn to speak. The meeting will also be streamed on Channel 27, on pacificcoast.tv, and on Facebook at www.facebook.com/cityofhalfmoonbay. Please click to join the webinar: https://us06web.zoom.us/j/87674804231 or join by phone at 669-900-9128, using Webinar ID 876-7480-4231. If joining by phone, use *9 to raise your hand, *6 to mute and unmute.*

ROLL CALL / PLEDGE OF ALLEGIANCE

PROCLAMATIONS AND PRESENTATIONS

PUBLIC WORKS WEEK PROCLAMATION
COMMUTE.ORG COMMUNITY TRANSPORTATION BENEFITS PROGRAM PRESENTATION
MIDCOAST COMMUNITY COUNCIL UPDATE

MAYOR'S ANNOUNCEMENTS OF COMMUNITY ACTIVITIES AND COMMUNITY SERVICE

REPORT OUT FROM RECENT CLOSED SESSION MEETINGS

CITY MANAGER UPDATES TO COUNCIL

SHORT-TERM RENTAL ORDINANCE HEARING ANNOUNCEMENT
COMMUNITY PREPAREDNESS DAY ANNOUNCEMENT

PUBLIC FORUM

1. CONSENT CALENDAR

1A. WAIVE READING OF RESOLUTIONS AND ORDINANCES

1B. WARRANTS FOR THE MONTH OF APRIL 2023

Staff Recommendation: Accept the warrants list for the month of April 2023.

STAFF REPORT

ATTACHMENT 1

1C. "FEEDING OF WILDLIFE" ORDINANCE - SECOND READING

Staff Recommendation: Waive second reading and adopt an ordinance adding a new Chapter 8.08 entitled "Feeding of Wildlife" to the Half Moon Bay Municipal Code.

STAFF REPORT

ORDINANCE

1D. DISPLAY OF THE LGBTQ FLAG FOR THE MONTH OF JUNE 2023 AT CITY HALL TO COMMEMORATE PRIDE MONTH

Staff Recommendation: Authorize the display of the LGBTQ Progress Flag at City Hall for the month of June 2023.

STAFF REPORT

RESOLUTION

1E. SB 1 LOCAL STREETS AND ROAD IMPROVEMENT PROJECT LIST &NDASH; FY 2023-24

Staff Recommendation: Adopt a resolution approving the Pavement Management and Traffic Safety Program, Poplar Complete Streets Project and the Main Street Safety Improvement Project, and the as the dedicated projects for Road Maintenance and Rehabilitation Account (RMRA) Funding.

STAFF REPORT

RESOLUTION

ATTACHMENT 2

1F. JOHN L. CARTER PARK IMPROVEMENTS PROJECT (CIP NO. 0611) - AMENDMENT NO. 1 TO PROFESSIONAL SEVIECS AGREEMENT WITH SWCA, INC. FOR ADDITIONAL BIOLOGICAL AND ENVIRONMENTAL SERVICES

Staff Recommendation: Adopt a resolution authorizing the City Manager to execute Amendment No. 1 to the Professional Services Agreement with SWCA, Inc. for additional biological and environmental services for the John L. Carter Park Improvements Project, increasing the contract amount by $25,589, totaling a contract amount not to exceed $60,668.

STAFF REPORT

RESOLUTION

2. ORDINANCES AND PUBLIC HEARINGS

2A. SHORT-TERM VACATION RENTAL AND HOME OCCUPATION ORDINANCE

Staff Recommendation: Continue the public hearing to a date certain of June 6, 2023.

3. RESOLUTIONS AND STAFF REPORTS

3A. UPDATE ON MAGNOLIA PARK IMPROVEMENT PROJECT

Staff Recommendation: Receive a report on the conceptual design for Magnolia Park proposed within a City owned property located between Magnolia Street and Seymour Street and by motion, accept the conceptual design.

STAFF REPORT

ATTACHMENT 1

3B. FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM WORKSHOP

Staff Recommendation: By motion, approve the Fiscal Year 2023-24 Capital Improvement Project List and authorize staff to present the FY 2023-24 Capital Project List to the Planning Commission for General Plan Consistency determination.

STAFF REPORT

ATTACHMENT 1

ATTACHMENT 2

ATTACHMENT 3

3C. HALF MOON BAY HOTEL BUSINESS IMPROVEMENT DISTRICT ANNUAL REPORT FOR 2022, RESOLUTION OF INTENTION TO CONTINUE TO LEVY ASSESSMENTS FOR FISCAL YEAR 2023-24, AND FUNDING REQUEST FOR FISCAL YEAR 2023-24

Staff Recommendation: By motion: 1) approve the Half Moon Bay Hotel Business Improvement District Annual Report for 2022; 2) adopt a resolution declaring the City's intention to continue the Half Moon Bay Hotel Business Improvement District, to continue the basis and to levy the assessment for the District, and to set a date (June 20, 2023) for the public hearing on the District and the assessment for FY 2023-24; and 3) consider a $40,000 funding request to be included in the FY 2023-24 Recommended Budget.

STAFF REPORT

RESOLUTION

ATTACHMENT 1

3D. EARLY PAYOFF OF 880 STONE PINE ROAD IBANK LOAN

Staff Recommendation: Adopt a resolution authorizing the City Manager or designee to: 1) submit a letter requesting an exception to the terms of the Financing Agreement with the California Infrastructure and Economic Development Bank ("IBank") allowing early pay-off of the loan; and 2) commence negotiations of a lease-leaseback agreement with San Mateo County to facilitate payoff of the loan with the California Infrastructure and Economic Development Bank ("IBank").

STAFF REPORT

RESOLUTION

FOR FUTURE DISCUSSION / POSSIBLE AGENDA ITEMS

CITY COUNCIL REPORTS

ADJOURNMENT

BUSINESS OF THE COUNCIL OF THE CITY OF HALF MOON BAY

AGENDA REPORT

For meeting of**:** **May 16, 2023**

TO: Honorable Mayor and City Council

VIA: John Doughty, Assistant City Manager

From: Lisa Lopez Rossi, Interim Assistant City Manager

TITLE: **WARRANTS FOR THE MONTH OF APRIL 2023**

RECOMMENDATION:
Accept the warrants list for the month of April 2023.

STRATEGIC ELEMENT:
This recommendation supports the Fiscal Sustainability and Inclusive Governance Element.

DISCUSSION:
During this month, the City processed 4 check runs. The first was on April 5, totaling $217,803. The second was on April 12, totaling $179,577. The third was on April 19, totaling $1,506,748. The fourth was on April 26, totaling $104,829. The total for the month was $2,008,958.

The City processed payments related to 11 capital improvement projects, in a total amount of $237,131. These projects include Pavement Management / Traffic Prog, Highway 1 Safety - North, Parks Master Plan Implementation, Carter Park, Eastside Parallel Trail, Emergency Response Program, LCP Implementation Project, Frenchman's Creek Park Improvements, Wavecrest Water Main Project, Urban Forest Management Program, Green Infrastructure and Stormwater.

Staff is also including a list of all payments above $30,000 processed during this reporting period, as listed in the table below.

OVER $30,000				
Check #	**Payee**	**Check Date**	**Payment Amount**	**Description**
52524	HALF MOON BAY GRADING & PAVING INC.	4/5/2023	$ 36,183.55	CORP YARD & STONE PINE TREES
52536	SHUTE MIHALY & WEINBERGER LLP	4/5/2023	$ 84,344.51	LEGAL COUNSEL
52572	SAN MATEO COUNTY PUBLIC SAFETY COMMU	4/12/2023	$ 66,942.75	FY22/23 PUBLIC SAFETY COMMUNICATIONS
52582	ABUNDANT GRACE COASTSIDE WORKER	4/19/2023	$ 38,894.75	FY22/23 COASTAL CLEAN UP
52590	CHRISTIAN BROTHERS LINING, CO	4/19/2023	$ 35,000.00	STORM DRAIN REPAIR
52610	SAN MATEO COUNTY SHERIFF'S OFFICE	4/19/2023	$ 922,971.50	FY22/23 SHERIFF PATROL
52611	SEWER AUTHORITY MID-COASTSIDE	4/19/2023	$ 427,146.00	FY22/23 SEWER COLLECTIONS
52628	RINCON CONSULTANTS INC.	4/26/2023	$ 32,614.76	6TH CYCLE HOUSING ELEMENT

ATTACHMENTS:
Check Disbursement List by Check Date

Report Criteria:
Report type: Summary

Check Number	Vendor Number	Payee	Check Issue Date	Amount	Description	
52375	444	ASSOCIATION OF BAY AREA GOVERNMENTS	04/19/2023	696.54-	LEVELIZED CHARGE NAT GAS	V
52516	5011	ALEJANDRA CASTRO	04/05/2023	500.00	DEPOSIT REFUND	
52517	2407	ARAMARK	04/05/2023	286.74	MAINT SUPPLIES	
52518	444	ASSOCIATION OF BAY AREA GOVERNMENTS	04/05/2023	696.54	LEVELIZED CHARGE NAT GAS	
52519	5223	CAPITAL ONE TRADE CREDIT	04/05/2023	2,054.10	MAINT SUPPLIES	
52520	5318	COLUMN SOFTWARE, PBC	04/05/2023	181.50	PDP-22-012	
52521	5318	COLUMN SOFTWARE, PBC	04/05/2023	495.00	OTHER NOTICE	
52522	3127	FREYER & LAURETA INC.	04/05/2023	17,700.00	MARCH'23,WAVECREST WATER MAIN PROJECT	
52523	76	HALF MOON BAY BUILDING & GARDEN	04/05/2023	101.75	MAINT SUPPLIES	
52524	2564	HALF MOON BAY GRADING & PAVING INC.	04/05/2023	36,183.55	CORP YARD & STONE PINE TREES	
52525	4267	IMPEC GROUP INC.	04/05/2023	17,356.00	MARCH'23,FY22/23 JANITORIAL SERVICES	
52526	3944	JESSICA BLAIR	04/05/2023	3,000.00	STUDENT LOAN REIMBURSEMENT 2023	
52527	5554	MAIRA CHAVEZ	04/05/2023	500.00	DEPSOT REFUND REQUEST	
52528	1206	MARK THOMAS & CO. INC.	04/05/2023	6,811.29	MARCH'23, FY22/23 SEWER SYSTEM MAINTENANCE SERVICES	
52529	4294	MAVERICKS COMMUNITY FOUNDATION	04/05/2023	100.00	DEPOSIT REFUND	
52530	4489	MTA PARTS INC.	04/05/2023	29.15	VEHICLE PARTS	
52531	4472	ON POINT LANGUAGE SOLUTIONS LLC	04/05/2023	3,181.95	TRANSLATION SERVICES	
52532	3479	PARKEON INC	04/05/2023	56.00	MAINT SERVICE	
52533	137	PG&E	04/05/2023	28,365.18	DUTRA PARK RESTROOMS	
52534	3951	PUBLIC PARKING ASSOCIATES INC.	04/05/2023	3,890.00	MAINT SERVICE	
52535	5553	RIGOBERTO HARO	04/05/2023	500.00	DEPOSIT REFUND	
52536	3085	SHUTE MIHALY & WEINBERGER LLP	04/05/2023	84,344.51	CARTER	
52537	3871	WEST COAST ARBORISTS INC	04/05/2023	11,470.00	MARCH'23, FY22/23 TREE MAINTENANCE	
52539	2022	ACC BUSINESS	04/12/2023	1,561.82	INTERNET SERVICE	
52540	5555	ALISON HAAZER	04/12/2023	620.00	COOKING CAMP	
52541	3926	ALTA LANGUAGE SERVICES INC.	04/12/2023	253.00	BILINGUAL TESTING	
52542	3332	AMERICAN PORTABLES	04/12/2023	4,385.75	APRIL'23, FY22/23 PORTABLE RESTROOMS	
52543	18	ANDREINI BROTHERS INC.	04/12/2023	14,290.85	MAINT SERVICE	
52544	2407	ARAMARK	04/12/2023	286.74	MAINT SERVICE	
52545	4300	AT&T MOBILITY	04/12/2023	494.71	PHONE SERVICE	
52546	5018	BFI OF CALIFORNIA INC	04/12/2023	108.25	MAINT SERVICE	
52547	4115	BIG BELLY SOLAR INC	04/12/2023	280.32	APR '23, SMART TRASH RECEPTACLES	
52548	5168	BLEYLE ELEVATOR, INC	04/12/2023	886.00	MAINT SERVICE	
52549	1826	CA DEPT OF JUSTICE	04/12/2023	32.00	FINGERPRINT APPS	
52550	668	CA STATE CONTROLLER'S OFFICE	04/12/2023	3,800.00	FY21/22 ANNUAL STREET REPORT	
52551	4193	CASELLE INC.	04/12/2023	3,695.00	CONTRACT SUPPORT & MAINTENANCE	
52552	51	COASTSIDE COUNTY WATER DISTRICT	04/12/2023	5,430.38	LIFT STATION FAIRWAY	

M = Manual Check, V = Void Check

Check Number	Vendor Number	Payee	Check Issue Date	Amount	Description
52553	82	COASTSIDE NEWS GROUP	04/12/2023	256.00	EASTER EGG HUNT
52554	5458	DMV RENEWAL	04/12/2023	54.00	VEHICLE REGISTRATION GREEN STICKER
52555	3446	FLYERS ENERGY, LLC	04/12/2023	2,571.95	VEHICLE FUEL
52556	76	HALF MOON BAY BUILDING & GARDEN	04/12/2023	161.31	MAINT SUPPLIES
52557	5557	HAYLEY URRUTIA	04/12/2023	150.00	CLASS REFUND
52558	3429	HUE & CRY INC	04/12/2023	221.77	SECURITY SERVICE
52559	5541	INFINITY TECHNOLOGIES	04/12/2023	14,119.75	MARCH'23, FY 22-23 INFORMATOIN TECHNOLOGY NETWORKIN
52560	5509	JESSICA CARLSON	04/12/2023	115.50	INSTRUCTOR PAYMENT
52561	291	LAURIE BECKER	04/12/2023	214.20	PAYMENT TO INSTRUCTOR
52562	4293	LOCKWORKS UNLIMINTED INC	04/12/2023	570.00	MAINT SERVICE
52563	4028	LORAL LANDSCAPING INC.	04/12/2023	4,000.00	APRIL'23 ,FY22/23 MEDIAN MAINTENANCE
52564	4642	MARIK ENTERPRISES, LLC	04/12/2023	240.00	PRE-EMPLOYMENT REPORT
52565	1206	MARK THOMAS & CO. INC.	04/12/2023	7,037.87	MARCH' 23, CHANGE ORDER 2,HWY 1 N SAFETY & OP IMPROV
52566	457	ODP BUSINESS SOLUTIONS, LLC	04/12/2023	833.93	OFFICE SUPPLIES
52567	3359	PACIFICA COMMUNITY TELEVISION	04/12/2023	12,200.00	Q3, FY22/23 RECORDING SERVICE
52568	5020	QUADIENT LEASING USA, INC.	04/12/2023	2,302.88	LEASE PAYMENT
52569	31	REPUBLIC SERVICES #925	04/12/2023	42.10	YARD WASTE
52570	5403	ROBERT HALF	04/12/2023	3,813.94	TEMP EMPLOYEE W.Ngo/WEEK ENDING 04/07/2023
52571	751	SAN MATEO COUNTY ENVIRONMENTAL HEALTH	04/12/2023	1,387.00	HEALTH INSPECTION
52572	2337	SAN MATEO COUNTY PUBLIC SAFETY COMMUNIC	04/12/2023	66,942.75	Q3, FY22/23 PUBLIC SAFETY COMMUNICATIONS
52573	129	SERVICE PRESS INC.	04/12/2023	100.47	OFFICE SUPPLIES
52574	3717	STERICYCLE SPECIALTY WASTE SOLUTIONS INC	04/12/2023	195.46	MAINT SERVICE
52575	3519	SWCA INCORPORATED	04/12/2023	3,825.44	MARCH'23, HWY1 SAFETY - NORTH PROJECT
52576	50	THE CITIES GROUP	04/12/2023	17,027.54	1/1/23-6/30/23, GROUP LIFE & LTD INSURANCE
52577	1423	THE GRAPHIC WORKS	04/12/2023	142.24	LOGO DESIGN
52578	5533	TNT DEV SERVICES, INC	04/12/2023	2,782.50	DEC'23, Private Development Plan Check Support
52579	1497	TURBO DATA SYSTEMS	04/12/2023	491.26	CITATION PROCESSING
52580	5556	UNDERGROUND SERVICE ALERT OF NORTHERN	04/12/2023	300.00	2023 MEMBERSHIP FEE
52581	4429	WESTERN EXTERMINATOR COMPANY	04/12/2023	1,352.65	APRIL'23, FY22/23 EXTERMINATOR SERVICES
52582	4211	ABUNDANT GRACE COASTSIDE WORKER	04/19/2023	38,894.75	FEB'23, FY22/23 COASTAL CLEAN UP
52583	5177	ADVANTAGE GRAFIX	04/19/2023	621.65	PRINT SERVICE
52584	4479	ALICIA VILLA-SARABIA	04/19/2023	500.00	DEPOSIT REFUND REQUEST
52585	3954	ALTA PLANNING & DESIGN	04/19/2023	2,626.00	APR'23, PACIFIC COAST BIKEWAY CONNECTIVITY NORTH PRO
52586	3793	AMS SYSTEMS, INC	04/19/2023	6,888.05	PRINTING SERVICE
52587	2407	ARAMARK	04/19/2023	286.74	MAINT SUPPLIES
52588	444	ASSOCIATION OF BAY AREA GOVERNMENTS	04/19/2023	696.54	LEVELIZED CHARGE NAT GAS
52589	5372	CARTWRIGHT DESIGN STUDIO	04/19/2023	2,925.00	DESIGN SERVICE
52590	5542	CHRISTIAN BROTHERS LINING, CO	04/19/2023	35,000.00	FEB'23, STORM DRAIN REPAIR
52591	5562	CHRISTINE SOUTHGATE	04/19/2023	300.00	DEPSOT REFUND REQUEST
52592	5502	CIVICWELL	04/19/2023	7,250.00	MAR'23, INTERN/FELLOW FOR PW SUPPORT

M = Manual Check, V = Void Check

Check Number	Vendor Number	Payee	Check Issue Date	Amount	Description
52593	82	COASTSIDE NEWS GROUP	04/19/2023	551.00	LISTENING SESSIONS
52594	3975	COLANTUONO HIGHSMITH WHATLEY PC	04/19/2023	869.00	LEGAL SERVICES -SAM
52595	4597	COLLEEN GRANAHAN	04/19/2023	200.00	MIMS PRIZES
52596	5318	COLUMN SOFTWARE, PBC	04/19/2023	132.00	PDP-22-057
52597	5318	COLUMN SOFTWARE, PBC	04/19/2023	445.50	PDP-21-062
52598	217	COUNTY OF SAN MATEO INFORMATION SVCS DE	04/19/2023	82.25	MICROWAVE SERVICE
52599	5558	DOMENIQUE KASTL	04/19/2023	300.00	DEPOSIT REFUND
52600	3127	FREYER & LAURETA INC.	04/19/2023	16,640.00	APR'23, FRENCHMAN'S CREEK PARK PHASE 2
52601	3782	GRIFFIN STRUCTURES INC.	04/19/2023	1,368.36	MAR'23, CARTER PARK RENOVATION PROJECT
52602	2564	HALF MOON BAY GRADING & PAVING INC.	04/19/2023	17,964.50	MAINT SERVICE
52603	5560	JAIME VILLALOBOS	04/19/2023	500.00	DEPOSIT REFUND
52604	5444	JOYA CUNHA	04/19/2023	2,000.00	MAY'23, TEMPORARY CONSTRUCTION EASEMENT
52605	5561	LESLIE JENSEN	04/19/2023	500.00	DEPOSIT REFUND
52606	5559	MARIA VILLASENOR	04/19/2023	300.00	DEPOSIT REFND
52607	3934	MITEL	04/19/2023	2,925.83	SHERIFF SUBSTATION PHONE SERVICE
52608	5020	QUADIENT LEASING USA, INC.	04/19/2023	198.17	LEASE PAYMENT
52609	5403	ROBERT HALF	04/19/2023	3,544.95	TEMP EMPLOYEE W.Ngo/WEEK ENDING 04/14/2023
52610	216	SAN MATEO COUNTY SHERIFF'S OFFICE	04/19/2023	922,971.50	QTR 4 UAAL CREDIT
52611	159	SEWER AUTHORITY MID-COASTSIDE	04/19/2023	427,146.00	APRL'23, FY22/23 SEWER COLLECTIONS
52612	3519	SWCA INCORPORATED	04/19/2023	5,401.75	MARCH'23, HWY1 NORTH SAFETY & OP IMPROVEMENTS RIPA
52613	5533	TNT DEV SERVICES, INC	04/19/2023	2,415.00	MARCH'23, Private Development Plan Check Support
52614	3955	TOWNSEND PUBLIC AFFAIRS	04/19/2023	5,000.00	TOWNSEND PUBLIC AFFAIRS
52615	4270	4LEAF INC.	04/26/2023	24,221.42	APR'23, PUBLIC WORKS INSPECTION SERVICES
52616	2407	ARAMARK	04/26/2023	286.74	MAINT SUPPLIES
52617	2859	CLAUDIA MARSHALL	04/26/2023	420.00	INSTRUCTOR PAYMENT, DRAWING
52618	2941	CSG CONSULTANTS INC.	04/26/2023	180.00	APR'23, NPDES STORMWATER SERVICES
52619	3675	DINO ANDREOTTI JR. & TERRY ANDREOTTTI	04/26/2023	2,500.00	TEMPORARY CONSTRUCTION EASEMENT
52620	5349	GATES AND ASSOCIATES	04/26/2023	6,216.00	MARCH'23 , FRENCHMANS CREEK PARK PHASE 2
52621	2668	GAYTON ARRIGOTTI	04/26/2023	462.00	INSTRUCTOR PAYMENT-JEWELRY WORKSHOP
52622	1283	KATHY OLER	04/26/2023	2,226.67	MAY' 23, TEMPORARY CITY PARKING LOT RENTAL
52623	2699	KONICA MINOLTA BUSINESS SOLUTIONS	04/26/2023	1,052.47	APRIL'23,FY22/23 KONICA MINOLTA LEASE
52624	3069	MANAGED HEALTH NETWORK	04/26/2023	304.00	EAP
52625	1206	MARK THOMAS & CO. INC.	04/26/2023	1,269.00	APR'23, FY22/23 SEWER SYSTEM MAINTENANCE SERVICES
52626	3956	PENINSULA MUNICIPAL ENGINEERING INC.	04/26/2023	20,758.00	APRIL'23, CHANGE ORDER 3, PROJECT MANAGEMENT SERVIC
52627	141	PHIL'S TIRE & AUTO CARE	04/26/2023	88.32	TIRE REPAIR
52628	3930	RINCON CONSULTANTS INC.	04/26/2023	32,614.76	DEC'22 , 6TH CYCLE HOUSING ELEMENT
52629	5403	ROBERT HALF	04/26/2023	3,555.96	TEMP EMPLOYEE S.Vivika /WEEK ENDING 04/14/23
52630	1392	SAN MATEO RESOURCE CONSERVATION DISTRIC	04/26/2023	606.18	CONSERVATION PROJECT MANAGER
52631	3922	SCOTT MCVICKER	04/26/2023	3,360.00	MAY'23, FY22/23 ANNEX RENT
52632	3519	SWCA INCORPORATED	04/26/2023	588.75	APR'23. CARTER PARK IMPROVEMENTS PROJECT

M = Manual Check, V = Void Check

Check Number	Vendor Number	Payee	Check Issue Date	Amount	Description
52633	4487	THE HOME DEPOT PRO	04/26/2023	1,174.63	MAINT SUPPLIES
52634	3871	WEST COAST ARBORISTS INC	04/26/2023	2,945.00	MARCH'23, FY22/23 TREE MAINTENANCE
Grand Totals:					
119				2,008,958.49	

Report Criteria:
Report type: Summary

M = Manual Check, V = Void Check

BUSINESS OF THE COUNCIL OF THE CITY OF HALF MOON BAY

AGENDA REPORT

For meeting of: **May 16, 2023**

TO: Honorable Mayor and City Council

VIA: John Doughty, Acting City Manager

FROM: Jessica Blair, Communications Director / City Clerk

TITLE: **"FEEDING OF WILDLIFE" ORDINANCE – SECOND READING**

RECOMMENDATION:
Waive second reading and adopt an ordinance adding a new Chapter 8.08 entitled "Feeding of Wildlife" to the Half Moon Bay Municipal Code.

FISCAL IMPACT:
There is no fiscal impact associated with the adoption of this ordinance.

STRATEGIC ELEMENT:
This action supports Public Health and Safety Element of the Strategic Plan.

DISCUSSION:
On May 2, 2023, the City Council introduced the ordinance following the conduct of a duly-noticed public hearing. As required by law, the ordinance appears for second reading and adoption at a regular meeting more than five days past introduction.

ATTACHMENT:
Ordinance adding Chapter 8.08

ORDINANCE NO. C-2023-____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HALF MOON BAY, CALIFORNIA AMENDING TITLE 8 BY ADDING NEW CHAPTER 8.08 ENTITILED "FEEDING OF WILDLIFE"

THE CITY COUNCIL OF THE CITY OF HALF MOON BAY DOES ORDAIN AS FOLLOWS:

Section 1. Findings: The City Council finds and declares as follows:

(a) The Municipal Code of the City of Half Moon Bay requires periodic updates to reflect current information, changes in law, provide clarification to the community, and provide for improved customer service and administration of City business; and

(b) Section 251.1 of Title 14 of the California Code of Regulations prohibits the harassment of any game or nongame bird or mammal or furbearing mammal, expressly including intentional acts such as feeding that disrupt the animal's natural foraging behavior; and

(c) The feeding of wildlife can lead to aggressive behavior towards humans, which presents health and safety concerns for residents and visitors of the City; and

(d) The feeding of wildlife can artificially support the growth and carrying capacity of urban wildlife populations, compromising wildlife health and increasing human exposure to, and potential conflicts with wildlife; and

(e) The feeding of wildlife can cause certain species to localize activity in the vicinity of the food source, thus increasing associated negative impacts on property owners and/ or individuals within those neighborhoods; and

(f) The feeding of wildlife can lead to negative impacts on animals, people and the environment.

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council herby declares that it would have passed this Ordinance and adopted this Ordinance and each section, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

Section 3. Publication. The City Clerk of the City of Half Moon Bay is hereby directed to publish this Ordinance, or the title hereof as a summary, pursuant to Government Code Section 36933, once within fifteen (15) days after its passage in the Half Moon Bay Review, a newspaper of general circulation published in the City of Half Moon Bay.

Section 4. Effective date. This Ordinance shall take effect and be in force on the thirtieth (30th) day from and after its final passage.

NOW THEREFORE, the City Council finds that the ordinance, text included as Exhibit A, prohibiting the intentional and negligent feeding of certain types of wildlife, as defined, and further specifying types of permissible and prohibited conduct regarding interaction with wildlife in the City, is consistent with the City's long-standing commitment to protect and conserve biological resources and public safety and will promote the public health, safety and welfare.

INTRODUCED at a regular meeting of the City Council of the City of Half Moon Bay, California, held on the 2nd day of May, 2023.

ADOPTED at a regular meeting of the City Council of the City of Half Moon Bay, California, held on the 16th day of May, 2023, by the following vote:

Ayes, Councilmembers:
Noes, Councilmembers:
Absent, Councilmembers:
Abstain, Councilmembers:

ATTEST:

_____	_____
Jessica Blair, City Clerk	Deborah Penrose, Mayor

Exhibit A

CHAPTER 8.08
FEEDING OF WILDLIFE

Sections:

8.08.010 Purpose.
8.08.020 Definitions.
8.08.030 Feeding of Wildlife Prohibited.
8.08.040 Exceptions.
8.08.050 Violation and Enforcement.

8.08.010 Purpose.

Feeding of wildlife is both detrimental to wildlife health and causes a public health nuisance and safety hazard that negatively impacts public health and welfare.

This chapter is intended to prohibit, with certain exceptions, the feeding of wildlife within the City of Half Moon Bay to protect the environment and promote public health, safety and welfare.

8.08.020 Definitions.

For purposes of this Chapter, the following definitions shall apply:

“Bird Feeder” means a device placed outdoors to supply nuts, seeds or nectar for wild birds to eat.

"Feed" means to give, distribute, place, expose, deposit, or scatter any edible material on any public or private property with the intention of feeding, attracting, domesticating or enticing wildlife, whether or not wildlife is in the vicinity at the time. Feeding does not include baiting in the permitted and legal take or depredation of wildlife in accordance with federal, state, and local law.

"Person" means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

"Wildlife" means any non-domesticated species of animal including but not limited to coyotes, deer, wild turkeys, foxes, skunks, raccoons, opossums, squirrels, ducks, geese, ravens, crows, and gulls.

8.08.030 Feeding of Wildlife Prohibited.

A. No person shall purposely or knowingly feed wildlife on public or private property in the City of Half Moon Bay.

B. No person shall leave or store any refuse, garbage, pet food, seed or birdseed, fruit, meat, dairy, vegetable, grain or other food in a negligent manner likely to attract wildlife.

C. No person shall fail to take remedial action to cease contact or conflict with wildlife, including to secure or remove outdoor refuse, cooking grills, pet food, backyard bird feeders or any other similar food source or attractant, after being advised by the City of Half Moon Bay to undertake such remedial action.

8.08.040 Exceptions.

The prohibitions in Section 8.08.030 are not applicable to:

A. Landscaping, gardening, and/or maintaining vegetable gardens, fruit and nut trees or other plants, so long as such activities are not conducted for the purpose of feeding wildlife as defined in this article.

B. Feeding of birds on private properties, to the extent authorized by law and subject to the following requirements:

1. Feeding shall only be via a bird feeder;

2. All bird feeders shall be placed shall be suspended on a cable or otherwise secured at least five feet above ground level so as to prevent the bird feeders from being easily accessible to rodents and unintended wildlife.

3. The area below and around bird feeders must be kept clean and free of seed and an accumulation of feces.

4. No person shall knowingly allow a bird feeder to become an attractant for rodents or wildlife other than the intended birds.

5. Bird feeders shall be maintained in a manner to prevent the spread of disease among wild bird populations.

C. Any State or local employee or agent authorized to implement a wildlife management program involving baiting, or any other person or business lawfully authorized to bait and trap wildlife pursuant to State law.

D. Any person who is the legal owner or guardian of a wildlife species maintained and confined under a valid license or permit issued by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service, and in compliance with all applicable laws.

E. A wildlife rehabilitator, under a valid license or permit issued by the California Department of Fish and Wildlife or U.S. Fish and Wildlife Service, who is temporarily caring for sick, injured, or orphaned wildlife in compliance with all applicable laws.

F. Any person who feeds trapped, injured, or orphaned wildlife between the time that a wildlife rehabilitator or agency charged with animal control is notified and the time the animal is picked up. Any person that discovers such trapped, injured, or orphaned wildlife must immediately notify an authorized animal control agency, and no person may intentionally keep such wildlife beyond the time reasonably necessary for animal control services to access and transport the wildlife.

G. Any property owner baiting, for the purpose of trapping, wildlife on their property when authorized by, and in accordance with, State law including but not limited to trapping gophers, house mice, moles, rats, and voles pursuant to Fish and Game Code section 4005(f); taking of certain mammals found injuring crops or property pursuant to Fish and Game Code section 4152; taking of certain nongame birds and mammals such as weasels, skunks, opossum, moles and rodents pursuant to 14 CCR§ 472; or as otherwise permitted and authorized by State law.

8.08.050 Violation and Enforcement

The violation of any provision of this chapter shall constitute an infraction and a public nuisance, subject to enforcement and penalties, civil fines, and other remedies.

BUSINESS OF THE COUNCIL OF THE CITY OF HALF MOON BAY

AGENDA REPORT

For meeting of: **May 16, 2023**

TO: Honorable Mayor and City Council

VIA: John Doughty, Acting City Manager

FROM: Jessica Blair, Communications Director/City Clerk

TITLE: **DISPLAY OF THE LGBTQ FLAG FOR THE MONTH OF JUNE 2023 AT CITY HALL TO COMMEMORATE PRIDE MONTH**

RECOMMENDATION:
Authorize the display of the LGBTQ Progress Flag at City Hall for the month of June 2023.

FISCAL IMPACT:
There is no fiscal impact associated with this item.

STRATEGIC ELEMENTS:
This recommendation supports the Inclusive Governance element of the Strategic Plan.

BACKGROUND:
The City Council of the City of Half Moon Bay wishes to express its support for Pride Month and the Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) community in the United States, and specifically on the Coastside.

The display of the LGBTQ Pride Flag, also known as the Rainbow Flag, and the newer Progress Flag, serves to express the City's official commemoration of this important event in U.S. history and its commitment to celebrating diversity.

DISCUSSION:
The City Council has adopted a flag policy to establish clear guidelines on the display of all flags, including commemorative or ceremonial flags, at City Hall. The policy established that the City's flagpoles are not intended to be a forum for free expression by the public.

ATTACHMENT:
LGBTQ Progress Flag Resolution

RESOLUTION NO. C-2023-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALF MOON BAY AUTHORIZING THE DISPLAY OF THE LGBTQ FLAG FOR THE MONTH OF JUNE 2023 AT CITY HALL TO COMMERORATE LGBTQ PRIDE MONTH

WHEREAS, the City Council of the City of Half Moon Bay wishes to express our support for Pride Month and the Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) community in the United States, and

WHEREAS, the display of the LGBTQ Progress Flag serves to express the City's official commemoration of this important event in U.S. history and its commitment to celebrating diversity, and

WHEREAS, the City's flagpoles are not intended to be a forum for free expression by the public, and

WHEREAS, the LGBTQ Progress Flag will be flown for the month of June 2023 at City Hall.

NOW, THEREFORE BE IT RESOLVED, that the City Council of the City of Half Moon Bay hereby authorizes the display of the Progress Flag on the City flagpole located in front of City Hall for the month of June 2023 to celebrate and honor LGBTQ Pride month.

****

I, the undersigned, hereby certify that the foregoing Resolution was duly passed and adopted on the 16th day of May 2023 by the City Council of Half Moon Bay by the following vote:

AYES, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

ATTEST:

_____
Jessica Blair, City Clerk

APPROVED:

_____
Deborah Penrose, Mayor

BUSINESS OF THE COUNCIL OF THE CITY OF HALF MOON BAY

AGENDA REPORT

For meeting of: **May 16, 2023**

TO: Honorable Mayor and City Council

VIA: John Doughty, Acting City Manager

FROM: Maz Bozorginia, Public Works Director/City Engineer
Jonathan Woo, Assistant Engineer

TITLE: **SB 1 LOCAL STREETS AND ROAD IMPROVEMENT PROJECT LIST – FY 2023-24**

RECOMMENDATION:
Adopt a resolution approving the Pavement Management and Traffic Safety Program, Poplar Complete Streets Project and the Main Street Safety Improvement Project, and the as the dedicated projects for Road Maintenance and Rehabilitation Account (RMRA) Funding.

FISCAL IMPACT:
There is no fiscal impact associated with the approval of the program and project mentioned above as the dedicated projects for the RMRA Funding. Approving the project list will retain Half Moon Bay's eligibility for RMRA funds from the State. It is estimated that the City will receive approximately $290,586 in additional funds in FY 2023-24. These program funds are brought before the City Council for allocation and approval through the annual budget.

STRATEGIC ELEMENT:
This action supports the Infrastructure and Environment, Healthy Communities and Public Safety, and Fiscal Sustainability Elements of the Strategic Plan.

BACKGROUND:
On April 28, 2017, the Governor signed Senate Bill (SB) 1 which is known as the Road Repair and Accountability Act of 2017, to address basic road maintenance, rehabilitation, and critical safety needs on both the state highway and local streets and road system (http://catc.ca.gov/programs/sb1/lsrp/). SB 1 is funded through an increase (per gallon) of fuel excise taxes, increases in diesel fuel sales taxes, and increases to vehicle registration fees. SB 1 includes provision for inflationary adjustments to tax rates in subsequent years.

On November 1, 2017, the State Controller started to deposit the SB-1 revenues into a newly created Road Maintenance and Rehabilitation Account (RMRA). A percentage of this new RMRA funding is being apportioned by formula to eligible cities and counties pursuant to Streets and

Highways Code (SHC) Section 2032(h) for basic road maintenance, rehabilitation, and critical safety projects through the Local Streets and Roads (LSR) Program.

On March 21, 2018, The California Transportation Commission (CTC) adopted the updated reporting guidelines for the Road Maintenance and Rehabilitation Account Local Streets and Roads Funding Program, which requires jurisdictions to identify the use of RMRA funds in an adopted resolution. It also requires a project expenditure report at the end of the year detailing the description, location, amount of funds expended, and estimated useful life of improvements constructed with program funding.

The City, since enactment, has received annual allocations from the Local Streets and Roads (LSR) Program. These funds have been designated, via Council adopted resolutions, primarily to the City's general road maintenance and pavement management efforts.

DISCUSSION:

In FY 2023-24, the City's LSR allocation is estimated to increase from $254,945 to approximately $290,586 with the new RMRA funds. While we appreciate the funding provided, the amount received annually does remotely meet the capital repair and construction needs of the City. These funds are often combined with other City funds, including the General Fund and, where possible, supplemented/leveraged with grant funds and/or benefit assessment district funds.

The objective of the Local Streets and Roads Program is to address deferred maintenance on local streets and roads system through the prioritization and delivery of basic road maintenance and rehabilitation projects as well as critical safety projects. The adopted Capital Improvement Program (CIP) includes the annual Pavement Management and Traffic Safety Program that addresses the types of projects/improvements envisioned under SB 1. Additionally, the City has more specific capital projects, notably the Poplar Traffic Calming and Safety Project, that are also eligible to be funded under SB 1.

The focus of the Pavement Management and Traffic Safety Program (CIP No. 0514) for FY 2023-24 will be maintaining the existing streets throughout City Limits. Pavement maintenance is intended to extend the useful life of existing streets and reduce road hazards such as cracks, potholes, etc., which in turn will maintain/improve the City's Pavement Condition Index rating. Maintaining city streets benefits many users including bicyclist and mass transit. The City intends to commence design and construction of the annual street maintenance project while assessing other streets that are in the fair to good range to maintain the structural integrity of the street as well. In addition, the City intends to work on the plans, specifications, and estimate for Kelly Avenue pavement repairs between HWY 1 and San Benito Avenue in the next Fiscal Year.

In addition to the pavement management program, Staff is currently working on several specific capital projects that will improve pavement conditions and safety for all modes of transportation and are thus eligible to receive SB 1 funding. The following is a sampling of specific eligible projects staff is currently working on. Staff is finalizing the Main Street Safety

Improvements Project (CIP No. 1009) which includes slurry seal of portions of Main Street, Johnston Street, Mill Street and Correas Street in the downtown. For more information on this project, please visit the project webpage: https://www.half-moon-bay.ca.us/759/Main-Street-Traffic-Safety-Project. Staff has completed the design for the Poplar Street Traffic Calming and Safety Project – Phase I (CIP No. 0593) and will be bidding the project in the near future, which will improve accessibility for both pedestrians and bicyclists, and repair street sections of Poplar Street from HWY 1 to Main Street. Construction funding is being supplemented with a $1.2 million OBAG 2 grant.

Due to the broad and applicable scope of the Pavement Management and Traffic Safety Program and the limited amount of funding that the City expects to receive from the LSR Program (SB-1), staff is recommending that the City identify the Pavement Management and Traffic Safety Program and the Poplar Street Traffic Calming and Safety Project – Phase I of the CIP as the project recipients of RMRA Funding. It is important to note that adoption of the proposed project list does not limit the flexibility of the City to fund projects in accordance with local needs and priorities as long as the projects are consistent with RMRA priorities.

ATTACHMENT:

1. Resolution
2. Estimated SB 1 Funding Sheet FY 2023-24

RESOLUTION NO. C-2023-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALF MOON BAY ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2023-24 TO BE FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Half Moon Bay must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Half Moon Bay, will receive an estimated $290,586 in RMRA funding in Fiscal Year 2023-24 from SB 1; and

WHEREAS, this is the sixth year in which the City of Half Moon Bay is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City of Half Moon Bay has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City of Half Moon Bay used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City of Half Moon Bay maintain and rehabilitate several streets/roads and add active transportation infrastructure throughout the City this year and hundreds of similar projects into the future; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City streets and roads are in an "at-risk" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "good" condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Half Moon Bay, State of California, as follows:

1. The foregoing recitals are true and correct.

2. The following previously proposed and adopted projects may also utilize Fiscal Year 2023-24 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year resolution, the City is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:

   Project Title: Pavement Management & Traffic Safety Program
   Project Description: The project involves pavement maintenance, such as slurry sealing, crack sealing, and more, to prolong the usable life of existing streets by utilizing the most recent Pavement Management Survey completed in April 2022. This project will also include the design of Kelly Avenue between HWY 1 and San Benito Avenue, to repair the existing pavement section. Funds from this project will also evaluate possible Bike Lane improvements as described in the City's Bike/Ped Master Plan.
   Project Location: Various Locations in Half Moon Bay Jurisdiction.
   Estimated Project Schedule: Start 07/23 – Completion 06/24)
   Estimated Project Useful Life: 10 – 30 Years

   Project Title: Poplar Street Traffic Calming and Safety Project
   Project Description: The project includes pavement rehabilitation, sidewalk and decomposed granite pathway installation for better accessibility for pedestrians and installing Class 3 bike lanes for bicyclists. Treatment of stormwater runoff and additional complete street elements will be part of this project.
   Project Location: Poplar Street from Railroad Avenue to Main Street, excluding HWY 1.
   Estimated Project Schedule: Start 07/23 – Completion 06/24
   Estimated Project Useful Life: 15 – 30 Years

   Project Title: Main Street Safety Improvement Project
   Project Description: Project includes slurry sealing the limits of the project, while also upgrading crosswalks for additional visibility, and some signage. The project also includes the implementation of Class II and Class III Bicycle Lanes within project limits.
   Project Location: Main Street from North HWY 1 to Mill Street, excluding the HWY 1 and HWY 92 intersections, Mill Street from Main Street to Johnston Street, Johnston Street from Mill Street to Correas Street, Correas Street from Johnston Street to Main Street
   Estimated Project Schedule: Start 06/23 – Completion 12/23

Estimated Project Useful Life: 10 – 15 Years

****

I, the undersigned, hereby certify that the foregoing Resolution was duly passed and adopted on the 16th day of May 2023 by the City Council of Half Moon Bay by the following vote:

Ayes, Councilmembers:
Noes, Councilmembers:
Absent, Councilmembers:
Abstain, Councilmembers:

ATTEST:

_____
Jessica Blair, City Clerk

APPROVED:

_____
Deborah Penrose, Mayor

Local Streets and Roads - Projected Revenues

Estimated January 2023

	2022-23			2023-24		
	Hwy Users Tax Account	Road Mntnc Rehab Acct	TOTAL	Hwy Users Tax Account	Road Mntnc Rehab Acct	TOTAL
SAN LUIS OBISPO COUNTY						
ARROYO GRANDE	486,349	397,654	884,003	539,190	453,246	992,436
ATASCADERO	812,515	667,586	1,480,101	901,225	760,914	1,662,138
EL PASO DE ROBLES	827,648	680,187	1,507,834	918,032	775,276	1,693,308
GROVER BEACH	340,014	276,633	616,647	376,773	315,307	692,080
MORRO BAY	282,583	228,811	511,394	312,988	260,799	573,786
PISMO BEACH	216,416	174,547	390,963	239,610	198,948	438,559
SAN LUIS OBISPO	1,251,959	1,033,510	2,285,469	1,389,293	1,177,994	2,567,287
County of San Luis Obispo	9,660,754	8,558,344	18,219,098	10,737,735	9,754,794	20,492,529
Total Cities & County: San Luis Obispo	13,878,239	12,017,271	25,895,510	15,414,846	13,697,276	29,112,122
SAN MATEO COUNTY						
ATHERTON	185,263	151,406	336,668	205,082	172,572	377,653
BELMONT	729,789	609,982	1,339,770	809,635	695,257	1,504,892
BRISBANE	129,862	105,253	235,115	143,640	119,967	263,607
BURLINGAME	809,753	677,823	1,487,576	898,480	772,582	1,671,061
COLMA	43,047	31,600	74,647	47,183	36,017	83,201
DALY CITY	2,695,625	2,274,381	4,970,005	2,993,340	2,592,337	5,585,677
EAST PALO ALTO	778,821	651,580	1,430,400	864,112	742,670	1,606,782
FOSTER CITY	872,232	730,829	1,603,060	967,897	832,998	1,800,895
HALF MOON BAY	308,305	254,945	563,251	341,678	290,586	632,264
HILLSBOROUGH	298,642	246,747	545,389	330,941	281,242	612,183
MENLO PARK	883,991	740,805	1,624,796	980,962	844,369	1,825,331
MILLBRAE	606,158	505,943	1,112,101	672,386	576,674	1,249,059
PACIFICA	999,668	838,944	1,838,613	1,109,486	956,228	2,065,714
PORTOLA VALLEY	119,279	96,274	215,553	131,881	109,733	241,614
REDWOOD CITY	2,146,412	1,810,556	3,956,968	2,383,413	2,063,670	4,447,083
SAN BRUNO	1,136,001	954,608	2,090,609	1,260,959	1,088,061	2,349,020
SAN CARLOS	796,843	666,870	1,463,713	884,136	760,098	1,644,234
SAN MATEO	2,718,223	2,293,553	5,011,776	3,018,448	2,614,190	5,632,638
SOUTH SAN FRANCISCO	1,706,659	1,437,475	3,144,134	1,894,824	1,638,433	3,533,257
WOODSIDE	142,520	115,143	257,662	157,592	131,240	288,831
County of San Mateo	15,376,839	11,354,152	26,730,991	17,054,136	12,941,453	29,995,589
Total Cities & County: San Mateo	33,483,933	26,548,867	60,032,800	37,150,209	30,260,378	67,410,587

BUSINESS OF THE COUNCIL OF THE CITY OF HALF MOON BAY

AGENDA REPORT

For meeting of: **May 16, 2023**

TO: Honorable Mayor and City Council

VIA: John Doughty, Acting City Manager

FROM: Maz Bozorginia, Public Works Director/City Engineer
Jonathan Woo, Assistant Engineer

TITLE: **JOHN L. CARTER PARK IMPROVEMENTS PROJECT (CIP NO. 0611) – AMENDMENT NO. 1 TO PROFESSIONAL SEVIECS AGREEMENT WITH SWCA, INC. FOR ADDITIONAL BIOLOGICAL AND ENVIRONMENTAL SERVICES**

RECOMMENDATION:
Adopt a resolution authorizing the City Manager to execute Amendment No. 1 to the Professional Services Agreement with SWCA, Inc. (SWCA) for additional biological and environmental services for the John L. Carter Park Improvements Project (Project), increasing the contract amount by $25,589, totaling a contract amount not to exceed $60,668.

FISCAL IMPACT:
The Capital Improvement Program, Carter Park Improvements Project (CIP Project No. 0611), has adequate funding for this additional expense.

STRATEGIC ELEMENT:
This action supports the Infrastructure and Environment and Healthy Communities and Public Safety Elements of the Strategic Plan.

BACKGROUND:
The Parks Master Plan adopted by the City Council on February 5, 2019, identified John L. Carter Memorial Park (Carter Park) as an opportunity to increase community recreation at an underutilized City Park. The Park Master Plan specifically identified Carter Park's potential to become a "well utilized cultural events park with performances and summer day camps." While preparing the City's FY 2018-19 budget, the Parks and Recreation Commission and residents expressed desire to consider Carter Park improvements as a priority. City Council accepted this recommendation and designated the Carter Park Capital Improvement Plan (CIP) project to be a priority.

The John L. Carter Park Improvements Project includes a new amphitheater including terraced seating, a new stage with storage space and changing room, a children's play area, picnic area,

restroom and concession stand building, park access improvements, a solidarity trail, landscaping, lighting, and utility improvements.

On December 8, 2020, the Planning Commission approved the environmental review and adopted a mitigated negative declaration (MND) and approved PDP-19-059, an application for a Coastal Development Permit, Use Permit, Architectural Review, and Parking Exception, to allow the renovation of the John L. Carter Park Project. On March 9, 2021, the Planning Commission approved an addendum to the MND for the project to clarify some lighting and height discrepancies for the theatrical stage.

The City of Half Moon Bay, with support from Assemblymember Berman, was successful in obtaining funding through the California State Budget in the amount of $4.75 million to assist the City in constructing improvements at John L. Carter Park, effective FY 2021-22.

On December 21, 2021, the City Council approved the filing of the project application for Carter Park with the State of California Local Assistance Specified Grant and authorizing the City Manager to conduct all necessary business to complete the grant scope and enter into the funding agreement for the John L. Carter Park project.

On May 17, 2022, the City Council approved the award of a construction contract to Wickman Development and Construction of San Francisco, California, in the bid amount of $4,971,000 and a construction contingency amount of 15 percent or $745,650 as well as contracts for biological monitoring and material testing and inspection services from qualified professionals, SWCA Inc. ($35,079) and Bay Area Geotechnical Group ($115,415), respectively.

Historically, maintenance and site access to Carter Park has been provided through the Stone Pine Shopping Center: vehicular access via the shopping center parking lot, and pedestrian access via a sidewalk from Main Street along the southerly boundary of the parking lot. The Carter Park renovation project was subject to significant community advocacy, discussion, stakeholder outreach and legal noticing. Throughout the concept development and entitlement process, staff were in regular communication with neighbors, stakeholders and interested parties. City staff welcomed the opportunity to discuss needs and concerns regarding the project, including conversations with adjoining owners and tenants. From the beginning, staff and relevant stakeholders understood and conveyed that the project would require a temporary construction easement(s) as part of its construction. Staff met with and received a verbal agreement on a temporary construction agreement, in principle, from the owner of the Stone Pine Center. Unfortunately, the owner of the Center decided to not sign the temporary construction agreement. City staff, including the City Manager and City Attorney, have been working with the owner to resolve this matter.

Staff has successfully negotiated a Temporary Construction Easement with Mariner's Church. Unfortunately, access from Mariner's Church is not adequate for most of the construction needs.

DISCUSSION:
Absent the TCE from Stone Pine Center, the City shifted focus to completing the Coastside County Water District's requirement for upgrade of the existing water service to Carter Park. After reviewing the locations of public watermains and other factors, it was determined that an alignment extending from the Mariner's Church site was most appropriate. As noted previously, Mariner's Church granted a TCE to the City. The contractor is mobilizing and preparing to install the water line extension to Carter Park.

In discussions with representatives of Mariner's Church, in exchange for granting the Temporary Construction Easement, it was requested that the City assist with preliminary construction obligations prior to their commencement of the new addition and renovation to their church at 100 Stone Pine.

The preliminary construction tasks include:

1) The removal of the seven (7) existing trees between 60 (Business Offices) and 100 Stone Pine Road (Mariner's Church).
2) Install bio-fencing with habitat funnels matching existing habitat fencing at Carter Park and extending from the southern edge of the existing fence around Mariner's Church.

The preliminary tasks are subject to biological monitoring required by the CDP. The City is seeking to add scope to SWCA who is providing biological monitoring within Carter Park. The services required for the preliminary construction are similar to the original scope of work as already contracted in the original Professional Services Agreement, including, pre-construction surveys, worker environmental awareness trainings, and monitoring during construction. These additional services are required to not only allow the contractors to start construction, but it would also allow access to Carter Park for construction of the Park after removal of the trees. As mentioned previously, access from Mariner's Church is not adequate for most of the construction needs, so City Staff will continue to pursue a Temporary Construction Easement through 20 Stone Pine Road.

Staff recommends the City Council authorize the City Manager to execute Amendment No. 1 to the Professional Services Agreement with SWCA, Inc. for additional biological and environmental services for the John L. Carter Park Improvements Project, increasing the contract amount by $25,589, totaling a contract amount not to exceed $60,668.

ATTACHMENT:
Resolution

Resolution No. C-2023-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALF MOON BAY TO AUTHORIZE THE CITY MANAGER TO AWARD AND EXECUTE AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH SWCA, INC. (SWCA) FOR ADDITIONAL BIOLOGICAL NAD ENVIRONMENTAL SERVICES FOR THE JOHN L. CARTER PARK IMPROVEMENTS PROJECT (PROJECT), INCREASING THE CONTRACT AMOUNT BY $25,589, FOR A TOTAL CONTRACT AMOUNT OF $60,668

WHEREAS, the Parks Master Plan, adopted by the City Council on February 5, 2019, identified John L. Carter Memorial Park (Carter Park) as an opportunity to increase community recreation at an underutilized City Park; and

WHEREAS, The John L. Carter Park Improvements Project includes a new amphitheater including terraced seating, a new stage with storage space and changing room, a children's play area, picnic area, restroom and concession stand building, park access improvements, a solidarity trail, landscaping, lighting, and utility improvements.

WHEREAS, on December 8, 2020, the Planning Commission approved the environmental review, adopted a mitigated negative declaration (MND), and approved the Coastal Development Permit, Use Permit, Architectural Review, and Parking Exception for the project; and

WHEREAS, City of Half Moon Bay, with support from Assemblymember Berman, was successful in obtaining funding through the California State Budget in the amount of $4.75 million to assist the City in constructing improvements at John L. Carter Park, effective FY 2021-22; and

WHEREAS, on December 21, 2021, the City Council approved the filing of the project application for Carter Park with the State of California Local Assistance Specified Grant and authorizing the City Manager to conduct all necessary business to complete the grant scope and enter into the funding agreement for the John L. Carter Park project; and

WHEREAS, On May 17, 2022, the City Council approved the award of a construction contract to Wickman Development and Construction of San Francisco, California, in the bid amount of $4,971,000 and a construction contingency amount of 15 percent or $745,650 as well as contracts for biological monitoring and material testing and inspection services from qualified professionals, SWCA Inc. ($35,079) and Bay Area Geotechnical Group ($115,415), respectively; and

WHEREAS, Staff has successfully negotiated a Temporary Construction Easement with Mariner's Church; and

WHEREAS, in discussions with representatives of Mariner's Church, in exchange for granting the Temporary Construction Easement, it was requested to assist with preliminary construction prior to their approved addition and renovation to their existing structure; and

WHEREAS, the preliminary construction tasks included the removal of the seven (7) existing trees between 60 (Business Offices) and 100 Stone Pine Road (Mariner's Church), and Install bio-fencing with habitat funnels matching existing habitat fencing at Carter Park and extending from the southern edge of the existing fence around Mariner's Church; and

WHEREAS, the services requested requires additional biological and environmental services, such as pre-construction surveys, worker environmental awareness trainings, and monitoring during construction; and

WHEREAS, the removal of the trees would allow the contractors to access the park to start construction of the project; and

WHEREAS, staff will continue to pursue obtaining a Temporary Construction Easement with 20 Stone Pine Road (Stone Pine Shopping Center); and

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Half Moon Bay hereby authorizes the City Manager to execute Amendment No. 1 to the Professional Services Agreement with SWCA, Inc. for additional biological and environmental services for the John L. Carter Park Improvements Project, increasing the contract amount by $25,589, totaling a contract amount of $60,668.

****

I, the undersigned, hereby certify that the foregoing Resolution was duly passed and adopted on the 16th day of May 2023 by the City Council of Half Moon Bay by the following vote:

AYES, Councilmembers:

NOES, Councilmembers:

ABSENT, Councilmembers:

ABSTAIN, Councilmembers:

ATTEST:

_____
Jessica Blair, City Clerk

APPROVED:

_____
Deborah Penrose, Mayor

BUSINESS OF THE COUNCIL OF THE CITY OF HALF MOON BAY

AGENDA REPORT

For meeting of: **May 16, 2023**

TO: Honorable Mayor and City Council

VIA: John Doughty, Acting City Manager

FROM: Scott Phillips, Senior Planner

TITLE: **UPDATE ON MAGNOLIA PARK IMPROVEMENT PROJECT**

RECOMMENDATION:
Receive a report on the conceptual design for Magnolia Park proposed within a City owned property located between Magnolia Street and Seymour Street and by motion, accept the conceptual design.

FISCAL IMPACT:
Costs associated with biological assessment, community outreach and preparation of conceptual design was included in FY 2021-22 Capital Budget. Staff is seeking City Council support for allocation of $250,000 through the FY 2023-24 Capital Improvement Program.

STRATEGIC ELEMENT:
This action supports the Healthy Communities Element of the Strategic Plan.

BACKGROUND:
Magnolia Park is a City-owned property west of Cabrillo Highway between Magnolia Street and Seymour Street. The City Parks Master Plan identifies Magnolia Park as a future site for park development.

A non-profit organization known as Coastside Friendship Organic Gardens (CFOG) has expressed interest in utilizing a portion of Magnolia Park for the establishment of CFOG gardening operations. The primary focus of the CFOG gardening effort would include the programing and management of raised bed vegetable gardens. Education on locally grown produce is also a goal of the non-profit. CFOG has also expressed interest in maintaining orchard fruit trees and in-ground native plant demonstration gardens within Magnolia Park.

As an initial step for designing and implementing the improvements envisioned in the Parks Master Plan, preliminary biological reconnaissance was conducted. Shortly after the biological work, a landscape architect was hired to assist with preparation of several concept layouts for

the park improvements with both the biological results and Parks Master Plan vision for Magnolia Park in mind.

In October 2021, a community outreach meeting was held onsite to solicit feedback on park concepts and design. The event took place on a Saturday and was entitled “Imagine Magnolia Park.” This event was advertised to the community and direct mailing of flyers for the event were sent out to all of Arleta Park residences and other interested parties.

A survey and advertisement for the event were also placed on the City’s website prior to the meeting. A summary of the feedback received at the outreach meeting and the results of the survey were then presented to the Parks and Recreation Commission (PRC). Feedback was also requested from the PRC on the Magnolia Park improvements on December 8, 2021.

Following the PRC meeting, the landscape architect updated and focused the proposed park layout to a single layout. The synthesized park plan reflects the results of the comments received at both the meetings held and the survey. Due to staffing shortages, the Magnolia Park project was put on hold.

On April 26, 2023, Tom Conroy of Kikuchi + Kankel presented the synthesized conceptual plan to the PRC (Attachment 1). Members of CFOG spoke in support of the project and advocated for the project to be designed and built. The PRC unanimously supported the concept plan.

City staff has notified residents of Arleta Park of this meeting through a mailed notice. The mailout included an invitation to participate.

DISCUSSION:
This item seeks input from the City Council and the community on the synthesized park plan for Magnolia Park. Following acceptance, and approval of the FY 2023-24 Capital Budget, staff will proceed with the preparation of design plans and environmental review and seek approval of a Coastal Development Permit (CDP). Issuance of a CDP will allow the City Council to consider prioritization of development of Magnolia Park as well as facilitate grant and philanthropic fund seeking.

ATTACHMENT:
Conceptual Park Plan

REMOVE SIGNIFICANT PORTION OF EXISTING EUCALYPTUS ALONG MAGNOLIA STREET FRONTAGE TO IMPROVE SAFETY TO ADJACENT HOMES AND POWER LINES

MAGNOLIA DITCH IMPROVEMENTS: ROBUST GREEN INFRASTRUCTURE IMPROVEMENTS TO ENHANCE HABITAT POTENTIAL, IMPROVE HYDROLOGY, AND RESTORE NATIVE PLANTING ALONG DRAINAGE DITCH

20' DITCH SETBACK

BENCHES LOCATED ALONG THE PEDESTRIAN PATH AT REGULAR INTERVALS

PUMP TRACK: CUSTOM DIRT TRACK THAT CELEBRATES THE EXISTING INFORMAL NETWORK OF TRAILS. DEVELOPED IN CONJUNCTION WITH REGIONAL EXPERTS, NEIGHBORS, AND USERS.

NATURAL PLAY ELEMENTS: SMALL PLAY FEATURES ALONG THE PARK PATH. RE-USE AND INCORPORATE FELLED EUCALYPTUS TREES WHERE POSSIBLE. WHERE MORE STRUCTURE IS REQUIRED, NATURAL MATERIALS SUCH AS ROBINIA WOOD & STAINLESS STEEL ARE IDEAL.

PICNIC AREAS AT VARIOUS LOCATIONS ALONG THE PARK PATH

IMPROVED SCREENING ALONG SHARED RESIDENTIAL PROPERTY LINES

MAGNOLIA STREET

MAGNOLIA STREET PARK ENTRY OCCURS AT TWO POINTS ON THE NORTHEAST AND NORTHWEST CORNERS OF THE SITE. CLEAR-SPAN BRIDGES CROSS THE DITCH TO PROVIDE UNIVERSAL ACCESS FOR PEDESTRIANS FROM NORTHERN NEIGHBORHOODS

PEDESTRIAN PATH: DECOMPOSED GRANITE OR OTHER PERVIOUS MATERIAL; ADA-ACCESSIBLE THROUGHOUT PARK.

20' DITCH SETBACK

LOG BENCH CIRCLE / FOREST CLASSROOM: COMMUNICATION-FRIENDLY SPACE OFF PRIMARY PEDESTRIAN PATH IS AN ADAPTABLE LOCATION FOR USE BY SCHOOL GROUPS, COMMUNITY GARDEN EVENTS, OR CASUAL PARK VISITORS LOOKING FOR TAKE A REST. BENCHES MAY BE HEWN FROM EUCALYPTUS LOGS FELLED ON SITE.

CREATIVE PLAY AREA / 'FAIRY GARDEN': LOOSELY DEFINED NETWORK OF FOOTPATHS THROUGH EUCALYPTUS UNDERSTORY PLANTINGS ALLOW FOR FREE PLAY AND EXPLORATION. POTENTIAL AMENITIES INCLUDE WILLOW HUTS, STUMP BENCHES, BUG HOTELS, AND BUTTERFLY PLANTINGS.

PUBLIC RESTROOM

PARK 'HUB': BIKE RACKS, DRINKING FOUNTAIN, PET WASTE STATION, POTENTIAL NEIGHBORHOOD BULLETIN BOARD

BOCCE COURT OR OTHER CASUAL, PASSIVE RECREATION ACTIVITY

ARCS OF FRUIT TREES BOTH INSIDE AND OUTSIDE OF COMMUNITY GARDEN

IMPROVED SCREENING ALONG SHARED RESIDENTIAL PROPERTY LINES

CENTRAL GARDEN ENTRY: WIDE DOUBLE GATES AND ENTRY TRELLIS WELCOME VISITORS FROM THE PARKING LOT OR PEDESTRIAN PATH

EXISTING PARKING LOT EXPANDED TO ACCOMMODATE VISITORS, GARDENERS, AND ADDITIONAL ACCESSIBLE PARKING. DURABLE, ALL-WEATHER SURFACING ON PRIMARY DRIVE AISLE, POTENTIAL FOR PERMEABLE PAVING IN STALLS.

NEW STREET TREE PLANTINGS CONTINUE PATTERN ALONG SEYMOUR STREET AND HELP SHADE AND SCREEN PARKING LOT

COMMUNITY GARDEN (OUTLINED IN RED): DYNAMIC, ADAPTABLE GARDEN AREA SERVING A WIDE VARIETY OF USERS AND COMMUNITY NEEDS.

POTENTIAL OPTIONS INCLUDE:
STORAGE, SUPPLY, PROPAGATION, AND EDUCATIONAL AREAS

FREE-FLOWING, MANAGED BEDS THAT PROVIDE LARGE CROP PLANTINGS AND DEMONSTRATION AREAS

MODULAR BEDS ABLE TO BE RENTED FOR SINGLE USERS OR GROUPS

ACCESSIBLE BEDS ENSURING UNIVERSAL ACCESS TO GARDEN AREAS BY ALL USERS

SEYMOUR STREET GARDEN ENTRY: FENCE & GATES SET BACK FROM THE SIDEWALK TO ALLOW FOR SMALL SEATING AREAS SURROUNDED BY NATIVE PLANT DEMONSTRATION GARDENS. MODERATE HEIGHT VEGETATION ALLOWS FOR VIEWS TO NORTH WAVECREST.

SEYMOUR STREET

Imagine Magnolia Park

PRELIMINARY MASTER PLAN

Kikuchi + Kankel Design Group

THE CITY OF HALF MOON BAY CALIFORNIA

APRIL 26, 2023

0 8 16 32

BUSINESS OF THE COUNCIL OF THE CITY OF HALF MOON BAY

AGENDA REPORT

For meeting of: **May 16, 2023**

TO: Honorable Mayor and City Council

VIA: John Doughty, Acting City Manager

FROM: Maz Bozorginia, Public Works Director/City Engineer
Jonathan Woo, Assistant Engineer
Sheri Saisi, Public Works Administrative Assistant

TITLE: **FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM WORKSHOP**

RECOMMENDATION:
By motion approve the Fiscal Year (FY) 2023-24 Capital Improvement Project List and authorize staff to present the FY 2023-24 Capital Project List to the Planning Commission for General Plan Consistency determination.

FISCAL IMPACT:
The Five-Year Capital Improvement Program and FY 2023-24 Capital Budget are being presented to the City Council as part of the FY 2023-24 City Budget preparation process. The proposed FY 2023-24 Capital Budget is estimated at $5,914,300 ($2,938,000 General Fund). The FY 2023-24 Budget is still being prepared, but the list presented has been correlated with current projected estimates of General Fund availability. The project list and amount may require some modification as the operating budget is more fully defined. The Capital Budget will be presented to the City Council for consideration as part of the overall City budget consideration on June 6, 2023.

STRATEGIC ELEMENT:
This action supports the Infrastructure and Environment, Healthy Communities and Public Safety, Fiscal Sustainability Elements of the Strategic Plan.

OVERVIEW:
The Capital Improvement Program (CIP) is a financial planning and prioritization tool that identifies projects, assigns costs, and recommends schedules for design, environmental review, and construction of capital improvements over a multi-year period. The most common types of projects and programs in the CIP involve the purchase, improvement or construction of major fixed assets and equipment which are typically expensive, non-recurring and relatively permanent.

Over the last five years, the City has taken great strides to create a process which invests funds into capital maintenance as well as new capital projects. The CIP and commitment of General Funds has been a catalyst to obtaining grant funds to leverage funding for capital projects throughout the City. Unfortunately, each moment capital assets grow older and will require repair and replacement. As such, new major capital projects may lessen over time, but the need for capital repair and replacement will never completely end.

This draft CIP has been developed in concert with the City Council strategic objectives and goals; further defined by review criteria, anticipated available funds and capacity of staff to deliver the projects/programs. The CIP also reflects our success in obtaining grant funds and the strategic use of special (restricted) funds to address community capital/infrastructure needs.

BACKGROUND:
On April 4, 2023, the City Council considered the Mid-Year Budget Report. As part of the actions, the City Council authorized $456,789 in funding and transfers to initiate two new projects and increase/decrease in funding to six other projects. These funds are to be encumbered in FY 2022-23 with the funding rolling over into FY 2023-24 where the bulk of funds are to be expended. A full list of the affected projects can be found in Table 1 below.

Table 1—FY 2022-23 Mid-Year Modifications to Capital Projects

CIP / Item	Adopted	Mid-Year Request	Revised Budget
NEW - Emergency Myrtle Outfall Repair	-	150,000	150,000
NEW - Safety Element	-	80,000	80,000
0759 - Main St Bridge Project	-	15,000	15,000
0523 - Highway 1 Safety - South	-	20,000	20,000
0605 - Sheriff Substation Renovation	-	14,021	14,021
9022 - Pilarcitos Creek Restoration A	342,000	(60,000)	282,000
9023 - Corporate Yard Improvements	2,964,619	259,141	3,223,760
Transfer from Main Street to Public Facilities	489,300	(21,373)	467,927
	TOTAL	**456,789**	

Project Status Update
City staff continued to deliver capital improvement projects and programs in FY 2022-24. Some of the highlights include the completion of the Downtown Street Can Replacement Project (#1010), the Climate Action Plan (#1002), Mac Dutra Restroom Remodel (#1021), the Kelly Avenue Crosswalks Project (#1018), and the Smith Field Site Assessment Master Plan (#1008).

There was also significant progress and milestones met on several other projects including Highway 1 Safety – North (#0538), Eastside Parallel Trail North – Segment 4 (#0619), and Corporate Yard Improvements (#9023). These accomplishments will be highlighted in the presentation provided at the City Council meeting on May 16. Additionally, Table 2 provides a list of significant projects funded in FY 2022-23 and their projected statuses for the end of the fiscal year, June 30, 2023.

Table 2—FY 2022-23 Project Status

FY 2022-23 PROJECT STATUS UPDATE

#	Name	Project #	Status
1	DOWNTOWN STREET CAN REPLACEMENT PROJECT	1010	COMPLETED
2	CLIMATE ACTION PLAN	1002	COMPLETED
3	MAC DUTRA RESTROOM REMODEL	1021	COMPLETED
4	SMITH FIELD SITE ASSESSMENT AND MASTER PLAN	1008	COMPLETED
5	KELLY AVENUE CROSSWALKS	1018	COMPLETED
6	STORM WATER MASTER PLAN UPDATE	1001	Ongoing - completion anticipated in FY 23-24
7	KEHOE/PILARCITOS OUTFALL REPAIR	1005	Ongoing - completion anticipated in FY 23-24
8	ROOSEVELT DITCH SPOT REPAIR	1006	Ongoing - completion anticipated in FY 23-24
9	KEHOE WATERSHED ENHANCEMENT AND ENVIRONMENTAL STEWARDSHIP PROJECT	1017	Ongoing - completion anticipated in FY 23-24
10	LCP AND HOUSING ELEMENT IMPLEMENTATION	1001	Ongoing - completion anticipated in FY 23-24
11	555 KELLY AFFORDABLE HOUSING PROJECT	1012	Ongoing - completion anticipated in FY 23-24
12	CLIMATE ACTION AND ADAPTATION PLAN	1002	Split into two projects. The draft Climate Action Plan was completed. The Climate Adaptation Plan is ongoing - completion anticipated in FY 23-24
13	WAYFINDING AND ENTRY SIGNS	0559	Project is integrated into the now named Downtown Streetscape master Plan Project.

14	MAIN STREET REVITALIZATION PROJECT	1024	Project now called Downtown Streetscape Master Plan. Ongoing.
15	POPLAR BEACH GATEWAYS PLAN	0617	Ongoing - completion anticipated in FY 23-24
16	CARTER PARK IMPROVEMENTS	0611	Ongoing – completion anticipated in FY 23-24
17	TRAIN DEPOT AND JOHNSTON HOUSE SHORT-TERM IMPROVEMENTS	1023	Ongoing – Completion anticipated in FY 23-24
18	FRENCHMAN'S CREEK PARK IMPROVEMENTS	1013	Ongoing – Completion anticipated in FY 23-24
19	MAGNOLIA PARK	1007	Ongoing – CDP anticipated to be issued in FY 23-24
20	CORPORATE YARD IMPROVEMENTS	9023	Ongoing – Completion anticipated in early FY 23-24
21	PILARCITOS CREEK RESTORATION AND REMEDIATION PROJECT	9022	Ongoing – Completion anticipated in FY 23-24
22	SANITARY SEWER MASTER PLAN	9024	Ongoing – Completion anticipated in FY 23-24
23	HIGHWAY 1 SAFETY - NORTH	0538	Ongoing – Completion anticipated in FY 25-26
24	POPLAR STREET TRAFFIC CALMING AND SAFETY PROJECT – PHASE I	0593	Ongoing – Completion anticipated in FY 23-24
25	MAIN STREET SAFETY IMPROVEMENT PROJECT	1009	Ongoing – Completion anticipated in FY 23-24
26	EASTSIDE PARALLEL TRAIL NORTH - SEGMENT 4	0619	Ongoing – Completion anticipated in FY 24-25
27	COASTAL TRAIL OVERLAY (POPLAR TO CENTRAL)	1014	Ongoing – Completion anticipated in FY 23-24

DISCUSSION:

The draft FY 2023-24 Capital Improvement Project List (Attachment 1) is being presented for review, discussion, and direction. The CIP identifies fifty-seven (57) distinct projects and programs to be completed over the five-year horizon with an estimated cost of approximately $123 million ($41.2 million unfunded). This is a significant staff undertaking, particularly given high community expectations, the size of Half Moon Bay staff, the challenges of finding quality contract staff and the uncertain post-pandemic economy.

The City's CIP is comprised of two components: 1) the Five-Year Capital Improvement Program, and 2) the Year One funding authorizations, referred to as the Capital Budget. The Capital Improvement Program represents a long term (five-year) comprehensive plan for meeting existing and anticipated capital needs of the City (Attachment 2). The Capital Budget

represents the City Council's annual prioritization and funding authorizations. The City of Half Moon Bay has generally funded capital projects and studies through the General Fund, grants and other "one time" funds on a "pay as you go" basis. Bonding for major capital projects and programs remains an option, as well as developer impact fees and deferred improvement agreements. However, the ability to bond is directly related to the City's capacity to maintain revenues sufficient to operate the City and repay the debt. The City was able to construct the Library and purchase 880 Stone Pine through loans.

While the CIP is subject to change based on identified needs or special circumstances, it is intended to provide a stable and predictable approach to maintaining and expanding capital facilities, utilities and other infrastructure over several years. Stability and predictability are critical to successful implementation of a CIP as well as stewardship of public funds. This is particularly relevant given that many projects take multiple years to design, permit, bid and construct. Despite the challenges of the post COVID pandemic environment and related economic impacts, the City intends to continue its investment in the infrastructure and facilities that serve and protect the residents of Half Moon Bay.

Cost estimates in the CIP are not only based on the anticipated physical construction costs, but also soft costs such as project management, material testing, inspection, and administrative support (legal, financial, etc.). Project management and construction oversight are essential parts of successfully delivering the Five-Year CIP as it ensures projects meet specifications and are built as designed. These costs have been included in the project budgets and will paid from the capital project fund. Where allowable, these costs will be funded by grants, special funds or enterprise funds and will only be borne by the General Fund as a last resort. Ongoing long-term maintenance is always considered in design and the recommendation of projects.

The current CIP reflects the continuing effort to maintain a realistic and strategic capital program. Regular maintenance of capital projects is programmed annually into the Public Works Operating Budget. In some instances, the capital projects result in maintenance savings. In other circumstances, the project results in new/added maintenance costs. Capital maintenance and repair efforts exceeding $30,000 are generally included in the CIP unless issues arise unexpectedly.

Year One (FY 2023-24) of the draft CIP includes fifty-one (51) distinct projects and programs in compared to the forty-three (43) distinct projects identified in FY 2022-23. This year's CIP also introduces one (1) new program: Coastal Bluff Preservation Program. In total, the CIP appropriates $5,914,300 for projects and programs in FY 2022-23, which includes a $2,938,000 contribution from the General Fund.

Prioritization

Capital project priorities should be considered in concert with both budgetary restrictions and staffing capacity, which include both direct (hard) and indirect (soft) costs. Staff prioritized projects for the upcoming year using the following criteria:

- Does the project have a significant impact/benefit to Public Safety?
- Does the project have grant funding (and is that funding at risk?)
- How far along in the process is the project?
- How many people are impacted positively by the project?
- Is the project statutorily required?
- Does the project align with City Council Strategic Priorities?

Staff also looked at the number of resources and effort that would be required for each project and assigned it a high, mid, or low rating. Projects rated "HIGH" are considered public safety issues that require a lot of planning support and outreach. "MID" projects will require considerable effort, permitting and some outreach. "LOW" projects are in-house and/or maintenance efforts that may require some consultant support, but are well supported by the community and do not require much outreach.

Many of the projects identified will require multiple years to complete and will have continuing demands on the General Fund. Focusing strategically on certain programs and objectives will provide the opportunity to develop the Five-Year CIP more fully and to commit funding to the projects in their entirety. This also provides staff with long-term direction when determining which projects to emphasize when seeking new funding opportunities.

In addition to providing the FY 2023-24 Capital Improvement Project List (Attachment 1), staff is also presenting the recommended Five-Year CIP Summary (Attachment 2). This list includes all projects identified by staff and the City Council over the last several years, regardless of funding timeline. Staff have also included the individual pages for any project or program listed on the FY 2023-24 Capital Improvement Project List (Attachment 3).

Utilizing the various factors including staff capacity, the Public Works Department developed an initial draft Fiscal Year 2023-24 Capital Project List. This list was submitted to the City Manager and Administrative Services Department. As the FY 2023-24 Operating Budget is still being prepared, the funding availability and list may still be subject to revision. The Capital Budget will be presented to the City Council as part of the overall operating budget in June. The list approved tonight will be presented to the Planning Commission in May for a statutory determination of General Plan conformance.

ATTACHMENTS:

1. Draft FY 2023-24 Capital Improvement Project List
2. Draft Five-Year Capital Improvement Program Summary
3. Draft FY 2023-24 CIP Program and Project Pages

DRAFT FY 23-24 Capital Improvement Project List

	PROJECT TITLE	FUND	PROJECT NO.	PRIOR YEAR(S)	FY 23-24	TOTAL ALL FY	Council Priority	LEAD	LEVEL OF EFFORT
01	STORM WATER MASTER PLAN UPDATE	152	1011	$ 12,000	$ 300,000	$ 312,000	Community Climate Resilience and Sustainability	PW-Eng	HIGH
02	PILARCITOS OUTFALL REPAIR AT KEHOE WATERCOURSE	152	1005	$ 157,700	$ 392,300	$ 550,000	Community Climate Resilience and Sustainability	PW-Eng	HIGH
03	ROOSEVELT DITCH SPOT REPAIR	152	1006	$ 28,000	$ 550,000	$ 578,000	Community Climate Resilience and Sustainability	PW-Eng	HIGH
04	KEHOE WATERSHED ENHANCEMENT AND ENVIRONMENTAL STEWARDSHIP PROJECT	152	1017	$ -	$ 150,000	$ 8,550,000	Community Climate Resilience and Sustainability	PW-Eng	HIGH
05	SEYMOUR DITCH EROSION AND COASTAL STABILIZATION	152	0608	$ 200,000	$ 400,000	$ 2,450,000	Community Climate Resilience and Sustainability	PW-Eng	HIGH
06	LCP AND HOUSING ELEMENT IMPLEMENTATION	151	1001	$ 179,000	$ 181,000	$ 360,000	Affordable Housing	CDD	HIGH
07	555 KELLY AFFORDABLE HOUSING PROJECT	151	1012	$ 440,000	$ 675,000	$ 31,655,000	Affordable Housing	CDD	HIGH
08	CLIMATE ADAPTATION PLAN	151	1002	$ 58,619	$ 218,000	$ 276,619	Public Health, Safety and Emergency Preparation / Community Climate Resilience and Sustainability	PW-Admin	MID
09	DOWNTOWN STREETSCAPE MASTER PLAN	151	1024	$ -	$ 425,000	$ 425,000	Economic Recovery and Development	CMO	HIGH
10	SAFETY ELEMENT	151	TBD	$ 80,000	$ 80,000	$ 160,000	Economic Recovery and Development	CMO	LOW
11	PERMITTING SYSTEM UPGRADE	151	TBD	$ -	$ 100,000	$ 100,000	Economic Recovery and Development / Public Health, Safety and Emergency Preparation	CMO	LOW
12	CARTER PARK IMPROVEMENTS	125	0611	$ 1,411,321	$ 5,309,029	$ 7,070,350	Public Health, Safety and Emergency Preparation	PW-Eng	HIGH
13	TRAIN DEPOT AND JOHNSTON HOUSE SHORT-TERM IMPROVEMENTS	125	1023	$ -	$ 30,000	$ 180,000	Public Health, Safety and Emergency Preparation	PW-Maint	LOW
14	FRENCHMAN'S CREEK PARK IMPROVEMENTS - PHASE II	125	1013	$ 42,800	$ 307,200	$ 350,000	Public Health, Safety and Emergency Preparation	PW-Eng	MID
15	MAGNOLIA PARK	125	1007	$ 30,100	$ 250,000	$ 3,930,100	Public Health, Safety and Emergency Preparation	CDD	HIGH
16	WAVECREST WATER MAIN PROJECT	125	9004	$ -	$ 100,000	$ 730,000	Public Health, Safety and Emergency Preparation	PW-Eng	MID
17	SMITH FIELD - PHASE I	125	TBD	$ 114,500	$ 251,200	$ 2,395,700	Public Health, Safety and Emergency Preparation	PW-Eng	HIGH
18	POPLAR BEACH GATEWAYS PLAN	125	0617	$ 541,100	$ 150,000	$ 691,100	Public Health, Safety and Emergency Preparation	CDD	HIGH
20	CORPORATE YARD IMPROVEMENTS	127	9023	$ 3,498,635	$ 150,000	$ 3,648,635	Public Health, Safety and Emergency Preparation	PW-Eng & Maint	HIGH
21	PILARCITOS CREEK RESTORATION AND REMEDIATION PROJECT	127	9022	$ 73,000	$ 442,000	$ 515,000	Public Health, Safety and Emergency Preparation	PW-Maint	HIGH
22	HVAC AND ROOF REPAIRS	127	TBD	$ -	$ 200,000	$ 200,000	Public Health, Safety and Emergency Preparation	PW-Maint	LOW
23	PILARCITOS CREEK TRASH AND REMEDIATION PROJECT	127	TBD	$ -	$ 450,000	$ 450,000	Public Health, Safety and Emergency Preparation	CMO & PW-Maint	HIGH
24	SANITARY SEWER MASTER PLAN	202	9024	$ 37,500	$ 199,500	$ 237,000	Public Health, Safety and Emergency Preparation	PW-Eng	MID
25	SAFEWAY SEWER MAIN REPAIR	202	TBD	$ -	$ 275,000	$ 275,000	Public Health, Safety and Emergency Preparation	PW-Eng	MID
26	HIGHWAY 1 SAFETY - NORTH	123	0538	$ 1,448,000	$ 3,350,000	$ 12,498,000	Public Health, Safety and Emergency Preparation / Transportation, Circulation and Mobility	PW-Eng	HIGH
27	POPLAR STREET TRAFFIC CALMING AND SAFETY PROJECT - PHASE I	123	0593	$ 215,100	$ 1,962,831	$ 2,177,931	Public Health, Safety and Emergency Preparation / Transportation, Circulation and Mobility	PW-Eng	HIGH
28	MAIN STREET SAFETY IMPROVEMENT PROJECT	123	1009	$ 61,400	$ 614,000	$ 675,400	Public Health, Safety and Emergency Preparation / Transportation, Circulation and Mobility	PW-Eng	MID
32	EASTSIDE PARALLEL TRAIL NORTH - SEGMENT 4	125	0619	$ 166,000	$ 868,000	$ 1,734,000	Public Health, Safety and Emergency Preparation / Transportation, Circulation and Mobility	PW-Eng	HIGH
33	COASTAL TRAIL OVERLAY (POPLAR TO CENTRAL)	125	1014	$ -	$ 80,000	$ 80,000	Transportation, Circulation and Mobility	PW-Eng	MID
34	PEDESTRIAN/BICYCLE CONNECTION TO HATCH ELEMENTARY	125	9010	$ -	$ 40,000	$ 240,000	Public Health, Safety and Emergency Preparation / Transportation, Circulation and Mobility	PW-Eng	MID
35	SECONDARY POPLAR BEACH ACCESS	125	1004	$ -	$ 45,000	$ 295,000	Public Health, Safety and Emergency Preparation	PW-Eng	MID
36	EASTSIDE PARALLEL TRAIL NORTH - SEGMENT 2	125	0595	$ -	$ 500,000	$ 4,200,000	Public Health, Safety and Emergency Preparation / Transportation, Circulation and Mobility	PW-Eng	HIGH
			TOTAL:	**$ 8,794,775**	**$ 19,045,060**	**$ 110,539,835**			

DRAFT FY 23-24 Capital Improvement Project List

	PROGRAM TITLE	FUND	PROJECT NO.	PRIOR YEAR(S)	FY 23-24	TOTAL ALL FY	Council Priority	LEAD	HIGH/MID/LOW EFFORT
01	GREEN INFRASTRUCTURE AND STORM WATER PROGRAM	152	0563	N/A	$ 150,000	N/A	Public Health, Safety and Emergency Preparation / Community Climate Resilience and Sustainability	PW-Eng	LOW
02	CRI IMPLEMENTATION PROGRAM	151	1015	N/A	$ 100,000	N/A	Economic Recovery and Development	CMO	LOW
03	IT REPLACEMENT PROGRAM	151	1022	N/A	$ 35,000	N/A	Economic Recovery and Development	Admin	LOW
04	FLEET REPLACEMENT PROGRAM	151	1016	N/A	$ 100,000	N/A	Public Health, Safety and Emergency Preparation	PW-Maint	LOW
05	EQUIPMENT REPLACEMENT PROGRAM	151	1019	N/A	$ 30,000	N/A	Public Health, Safety and Emergency Preparation	PW-Maint	LOW
06	PARKS MASTER PLAN IMPLEMENTATION PROGRAM	125	0609	N/A	$ 100,000	N/A	Economic Recovery and Development	PW-Maint	LOW
07	ADA TRANSITION PLAN IMPLEMENTATION PROGRAM	151	0601	N/A	$ 50,000	N/A	Public Health, Safety and Emergency Preparation	PW-Eng	LOW
08	SIDEWALK REPLACEMENT AND REPAIR PROGRAM	151	0562	N/A	$ 100,000	N/A	Public Health, Safety and Emergency Preparation	PW-Eng	LOW
09	URBAN FOREST MANAGEMENT PROGRAM	151	0598	N/A	$ 150,000	N/A	Public Health, Safety and Emergency Preparation	PW-Maint	LOW
10	EMERGENCY RESPONSE PROGRAM	127	0604	N/A	$ 150,000	N/A	Public Health, Safety and Emergency Preparation	PW-Maint	LOW
11	SEWER MAINTENANCE PROGRAM	202	0506	N/A	$ 100,000	N/A	Community Climate Resilience and Sustainability	PW-Eng	LOW
12	INFLOW AND INFILTRATION PROGRAM	202	9028	N/A	$ 75,000	N/A	Community Climate Resilience and Sustainability	PW-Eng	LOW
13	MANHOLE REHABILITATION PROGRAM	202	9026	N/A	$ 150,000	N/A	Community Climate Resilience and Sustainability	PW-Eng	LOW
14	PUMP STATION AND FORCE MAIN MAINTENANCE PROGRAM	202	0507	N/A	$ 50,000	N/A	Community Climate Resilience and Sustainability	PW-Eng	LOW
15	NEIGHBORHOOD TRAFFIC SAFETY PROGRAM	123	9000	N/A	$ 40,000	N/A	Public Health, Safety and Emergency Preparation	PW-Eng	LOW
16	PAVEMENT MANAGEMENT AND TRAFFIC SAFETY PROGRAM	123	0514	N/A	$ 700,000	N/A	Public Health, Safety and Emergency Preparation	PW-Eng	LOW
17	BICYCLE AND PEDESTRIAN CONNECTIVITY AND SAFETY PROGRAM	125	0615	N/A	$ 50,000	N/A	Transportation, Circulation and Mobility	PW-Eng	LOW
18	TRAIL MAINTENANCE PROGRAM	125	TBD	N/A	$ 50,000	N/A	Public Health, Safety, and Emergency Preparedness	PW-Eng	
19	COASTAL BLUFF PRESERVATION PROGRAM	125	0618	N/A	$ 390,000	N/A	Public Health, Safety, and Emergency Preparedness	PW-Eng	LOW
			TOTAL:	**$ -**	**$ 2,570,000**	**$ -**			

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM SUMMARY
FY 2023-28 CAPITAL BUDGET

PROJECT TITLE	FUND	PROJECT NO.	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL	UNFUNDED
STORM WATER IMPROVEMENTS										
GREEN INFRASTRUCTURE AND STORM WATER PROGRAM	152	0563	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	N/A	N/A	$ -
STORM WATER MASTER PLAN UPDATE	152	1011	$ 300,000	$ -	$ -	$ -	$ -	$ -	$ 312,000	$ -
PILARCITOS OUTFALL REPAIR AT KEHOE WATERCOURSE	152	1005	$ 300,000	$ -	$ -	$ -	$ -	$ -	$ 457,700	$ -
ROOSEVELT DITCH SPOT REPAIR	152	1006	$ 550,000	$ -	$ -	$ -	$ -	$ -	$ 578,000	$ -
KEHOE WATERSHED ENHANCEMENT AND ENVIRONMENTAL STEWARDSHIP PROJECT	152	1017	$ 150,000	$ -	$ -	$ -	$ -	$ 8,400,000	$ 8,550,000	$ 8,400,000
SEYMOUR DITCH EROSION AND COASTAL STABILIZATION	152	0608	$ 400,000	$ 1,325,000	$ 525,000	$ -	$ -	$ -	$ 2,450,000	$ 1,850,000
TOTAL STORM WATER IMPROVEMENTS			**$ 1,850,000**	**$ 1,475,000**	**$ 675,000**	**$ 150,000**	**$ 150,000**	**$ 8,400,000**	**$ 13,097,700**	**$ 10,250,000**
ECONOMIC DEVELOPMENT IMPROVEMENTS										
CRI IMPLEMENTATION PROGRAM	151	1015	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	N/A	N/A	$ 100,000
DOWNTOWN STREET CAN REPLACEMENT PROJECT *	151	1010	$ -	$ -	$ -	$ -	$ -	$ -	N/A	$ -
LCP AND HOUSING ELEMENT IMPLEMENTATION	151	1001	$ 181,000	$ -	$ -	$ -	$ -	$ -	$ 360,000	$ -
555 KELLY AFFORDABLE HOUSING PROJECT	151	1012	$ 675,000	$ 540,000	$ -	$ 30,000,000	$ -	$ -	$ 31,655,000	$ -
CLIMATE ACTION PLAN *	151	1012	$ -	$ -	$ -	$ -	$ -	$ -	N/A	$ -
CLIMATE ADAPTATION PLAN **	151	1002	$ 218,000	$ -	$ -	$ -	$ -	$ -	$ 276,619	$ -
~~WAYFINDING AND ENTRY SIGNS~~	~~151~~	~~559~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~
DOWNTOWN STREETSCAPE MASTER PLAN	151	1024	$ 425,000	$ -	$ -	$ -	$ -	$ -	$ 425,000	$ -
~~MAIN STREET TREE LIGHTS~~	~~151~~	~~9016~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~
SAFETY ELEMENT **	151	TBD	$ 80,000	$ -	$ -	$ -	$ -	$ -	$ 160,000	$ -
TOTAL ECONOMIC DEVELOPMENT IMPROVEMENTS			**$ 1,679,000**	**$ 640,000**	**$ 100,000**	**$ 30,100,000**	**$ 100,000**	**$ -**	**$ 33,376,619**	**$ 100,000**
OPERATIONAL IMPROVEMENTS										
IT REPLACEMENT PROGRAM	151	1022	$ 35,000	$ 30,000	$ 18,000	$ 18,000	$ 18,000	N/A	N/A	$ -
FLEET REPLACEMENT PROGRAM	151	1016	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	N/A	N/A	$ -
EQUIPMENT REPLACEMENT PROGRAM	151	1019	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	N/A	N/A	$ -
PERMITTING SYSTEM UPGRADE	151	TBD	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ -
TOTAL OPERATIONAL IMPROVEMENTS			**$ 265,000**	**$ 160,000**	**$ 148,000**	**$ 148,000**	**$ 148,000**	**$ -**	**$ 869,000**	**$ -**

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LEGEND:

* = COMPLETED

** = NEW PROJECT

~~STRIKETHROUGH~~ = REMOVED

Updated: 6/15/2022

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM SUMMARY
FY 2023-28 CAPITAL BUDGET

PROJECT TITLE	FUND	PROJECT NO.	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL	UNFUNDED
PARKS IMPROVEMENTS										
PARKS MASTER PLAN IMPLEMENTATION PROGRAM	125	0609	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	N/A	N/A	$ -
CARTER PARK IMPROVEMENTS	125	0611	$ 5,309,029	$ 350,000	$ -	$ -	$ -	$ -	$ 7,070,350	$ 350,000
TRAIN DEPOT AND JOHNSTON HOUSE SHORT-TERM IMPROVEMENTS	125	1023	$ 30,000	$ 150,000	$ -	$ -	$ -	$ -	$ 180,000	$ -
MAC DUTRA RESTROOM REMODEL *	125	1021	$ -	$ -	$ -	$ -	$ -	$ -	N/A	$ -
FRENCHMAN'S CREEK PARK IMPROVEMENTS	125	1013	$ 307,200	$ -	$ -	$ -	$ -	$ -	$ 350,000	$ -
MAGNOLIA PARK	125	1007	$ 250,000	$ -	$ -	$ 3,650,000	$ -	$ -	$ 3,930,100	$ 3,650,000
SMITH FIELD SITE ASSESEMENT AND MASTER PLAN *	125	1008	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
WAVECREST WATER MAIN PROJECT	125	9004	$ 100,000	$ 630,000	$ -	$ -	$ -	$ -	$ 730,000	$ -
SMITH FIELD - PHASE I **	125	TBD	$ 251,200	$ 2,030,000	$ -	$ -	$ -	$ -	$ 2,395,700	$ 2,000,000
POPLAR BEACH GATEWAYS PLAN	125	0617	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 691,100	$ -
~~TED ADCOCK COMMUNITY CENTER ENTRYWAY~~	~~125~~	~~TBD~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~
POPLAR BEACH WELCOME SIGN	125	TBD	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000	$ -
~~TRAIN DEPOT AND JOHNSTON HOUSE SITE PLAN~~	~~125~~	~~614~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~
~~STORAGE BUILDING AT SMITH FIELD~~	~~125~~	~~TBD~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~
~~PERMANENT RESTROOMS AT POPLAR BEACH~~	~~125~~	~~TBD~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~
~~NEW COMMUNITY PARK~~	~~125~~	~~TBD~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~
TOTAL PARK IMPROVEMENTS			**$ 6,497,429**	**$ 3,360,000**	**$ 100,000**	**$ 3,750,000**	**$ 100,000**	**$ -**	**$ 15,947,249**	**$ 6,000,000**
FACILITY IMPROVEMENTS										
ADA TRANSITION PLAN IMPLEMENTATION PROGRAM	151	0601	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	N/A	N/A	$ -
SIDEWALK REPLACEMENT AND REPAIR PROGRAM	151	0562	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	N/A	N/A	$ -
URBAN FOREST MANAGEMENT PROGRAM	151	0598	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	N/A	N/A	$ -
EMERGENCY RESPONSE PROGRAM	127	0604	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	N/A	N/A	$ -
CORPORATE YARD IMPROVEMENTS	127	9023	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 3,648,635	$ -
PILARCITOS CREEK RESTORATION AND REMEDIATION PROJECT	127	9022	$ 442,000	$ -	$ -	$ -	$ -	$ -	$ 515,000	$ -
~~CUNHA PARKING LOT EXPANSION FOR LIBRARY~~	~~153~~	~~545~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	
~~RESTORATION AND WATERSHED PROTECTION OF CITY PARCEL~~	~~127~~	~~622~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	
HVAC AND ROOF REPAIRS **	127	TBD	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ 200,000	$ -
PILARCITOS CREEK TRASH AND REMEDIATION PROJECT **	127	TBD	$ 450,000	$ -	$ -	$ -	$ -	$ -	$ 450,000	$ -
TOTAL FACILITY IMPROVEMENTS			**$ 1,692,000**	**$ 450,000**	**$ 450,000**	**$ 450,000**	**$ 450,000**	**$ -**	**$ 7,063,635**	**$ -**

DRAFT

LEGEND:

* = COMPLETED

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Updated: 6/15/2022

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM SUMMARY
FY 2023-28 CAPITAL BUDGET

PROJECT TITLE	FUND	PROJECT NO.	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL	UNFUNDED
SEWER IMPROVEMENTS										
SEWER MAINTENANCE PROGRAM	202	0506	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	N/A	N/A	$ -
INFLOW AND INFILTRATION PROGRAM	202	9028	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	N/A	N/A	$ -
MANHOLE REHABILITATION PROGRAM	202	9026	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	N/A	N/A	$ -
PUMP STATION AND FORCE MAIN MAINTENANCE PROGRAM	202	0507	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	N/A	N/A	$ -
SANITARY SEWER MASTER PLAN	202	9024	$ 199,500	$ -	$ -	$ -	$ -	$ -	$ 237,000	$ -
SAFEWAY SEWER MAIN REPAIR	202	TBD	$ 275,000	$ -	$ -	$ -	$ -	$ -	$ 275,000	$ -
TOTAL SEWER IMPROVEMENTS			**$ 849,500**	**$ 375,000**	**$ 375,000**	**$ 375,000**	**$ 375,000**	**$ -**	**$ 2,387,000**	**$ -**
STREET IMPROVEMENTS										
NEIGHBORHOOD TRAFFIC SAFETY PROGRAM	123	9000	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000	N/A	N/A	$ -
PAVEMENT MANAGEMENT AND TRAFFIC SAFETY PROGRAM	123	0514	$ 700,000	$ 700,000	$ 700,000	$ 700,000	$ 700,000	N/A	N/A	$ -
HIGHWAY 1 SAFETY - NORTH	123	0538	$ 3,350,000	$ 4,350,000	$ 3,350,000	$ -	$ -	$ -	$ 12,498,000	$ -
POPLAR STREET TRAFFIC CALMING AND SAFETY PROJECT - PHASE I **	123	0593	$ 1,962,831	$ -	$ -	$ -	$ -	$ -	$ 2,177,931	$ -
MAIN STREET SAFETY IMPROVEMENT PROJECT	123	1009	$ 614,000	$ -	$ -	$ -	$ -	$ -	$ 675,400	$ -
KELLY AVENUE CROSSWALKS *	123	1018	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
POPLAR STREET TRAFFIC CALMING AND SAFETY PROJECT - PHASE II **	123	0593	$ -	$ -	$ -	$ -	$ -	$ 4,400,000	$ 4,400,000	$ 4,400,000
~~HIGHWAY 1/RUISSEAU FRANCAIS INTERSECTION IMPROVEMENT PROJECT~~	~~123~~	~~TBD~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~
HIGHWAY 1/KELLY AVENUE INTERSECTION IMPROVEMENT PROJECT	112	0571	$ -	$ -	$ -	$ -	$ -	$ 5,000,000	$ 5,000,000	$ 5,000,000
KELLY AVENUE COMPLETE STREETS PROJECT	123	TBD	$ -	$ -	$ -	$ -	$ -	$ 6,150,000	$ 6,150,000	$ 6,150,000
TOTAL STREET IMPROVEMENTS			**$ 6,666,831**	**$ 5,090,000**	**$ 4,090,000**	**$ 740,000**	**$ 740,000**	**$ 15,550,000**	**$ 34,601,331**	**$ 15,550,000**

DRAFT

LEGEND:

* = COMPLETED

** = NEW PROJECT

~~STRIKETHROUGH~~ = REMOVED

Updated: 6/15/2022

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM SUMMARY
FY 2023-28 CAPITAL BUDGET

PROJECT TITLE	FUND	PROJECT NO.	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL	UNFUNDED
TRAIL IMPROVEMENTS										
BICYCLE AND PEDESTRIAN CONNECTIVITY AND SAFETY PROGRAM	125	0615	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	N/A	N/A	$ -
TRAIL MAINTENANCE PROGRAM **	125	TBD	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	N/A	N/A	$ -
COASTAL BLUFF PRESERVATION PROGRAM	125	0618	$ 390,000	$ 215,000	$ 215,000	$ 215,000	$ 215,000	N/A	N/A	$ -
EASTSIDE PARALLEL TRAIL NORTH - SEGMENT 4	125	0619	$ 868,000	$ 700,000	$ -	$ -	$ -	$ -	$ 1,734,000	$ -
COASTAL TRAIL OVERLAY (POPLAR TO CENTRAL)	125	1014	$ 80,000	$ -	$ -	$ -	$ -	$ -	$ 80,000	$ -
PEDESTRIAN/BICYCLE CONNECTION TO HATCH ELEMENTARY	125	9010	$ 40,000	$ -	$ -	$ -	$ -	$ 200,000	$ 240,000	$ 200,000
SECONDARY POPLAR BEACH ACCESS	125	1004	$ 45,000	$ -	$ -	$ -	$ -	$ 250,000	$ 295,000	$ -
~~WAVECREST WALKWAY EXTENSION~~	~~125~~	~~0564~~	~~$ -~~		~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~
EASTSIDE PARALLEL TRAIL NORTH - SEGMENT 2	125	0595	$ 500,000	$ 3,700,000	$ -	$ -	$ -	$ -	$ 4,200,000	$ 2,200,000
PEDESTRIAN/BICYCLE CONNECTION TO TRAIN DEPOT	125	TBD	$ -	$ 700,000	$ -	$ -	$ -	$ -	$ 700,000	$ 700,000
JOHNSTON HOUSE TRAIL	125	TBD	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 100,000	$ 100,000
EASTSIDE PARALLEL TRAIL SOUTH - SEGMENT 1	125	TBD	$ -	$ -	$ -	$ -	$ -	$ 6,100,000	$ 6,100,000	$ 6,100,000
~~POPLAR BEACH COASTAL TRAIL - RELOCATION AND EROSION MITIGATION~~	~~125~~	~~TBD~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~	~~$ -~~
TOTAL TRAIL IMPROVEMENTS			**$ 2,023,000**	**$ 5,415,000**	**$ 315,000**	**$ 315,000**	**$ 315,000**	**$ 6,650,000**	**$ 15,199,000**	**$ 9,300,000**
TOTAL FY ALLOCATIONS			**$ 21,522,760**	**$ 16,965,000**	**$ 6,253,000**	**$ 36,028,000**	**$ 2,378,000**	**$ 30,600,000**	**$ 122,541,535**	**$ 41,200,000**

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LEGEND:

* = COMPLETED

** = NEW PROJECT

~~STRIKETHROUGH~~ = REMOVED

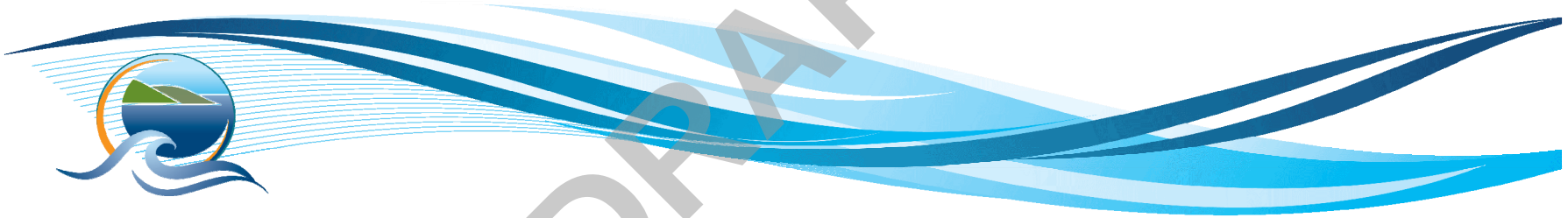
Updated: 6/15/2022

ATTACHMENT 3

DRAFT FY 23-24 CIP PROGRAM AND PROEJCT PAGES

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STORM WATER IMPROVEMENT PROGRAMS



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PROGRAM TITLE: GREEN INFRASTRUCTURE AND STORM WATER PROGRAM

Category:	Storm Water	**Program Number:**	0563		
Project Location:	Citywide	**Lead Department:**	Public Works		
Type:	Mandated	**Status:**	Previously Approved		
Duration:	Ongoing	**Fund Number:**	152	**Fund Name:**	Storm Drain Capital

DESCRIPTION:

This program address storm water needs throughout the City, including compliance with the Venice Beach TMDL (total maximum daily load) requirements imposed by the State Water Board. The focus of FY 23-24 will be completing an assessment of Coastal Trail outfalls from Seymour Bridge to Kelly Avenue in Half Moon Bay and compiling a list of projects for future years. Additionally, this program includes ditch maintenance permitting from California Fish and Wildlife. Additional focus towards the Winter Disaster Declaration and erosion maintenance for repairing City systems.

JUSTIFICATION:

The City owns and maintains a majority of the storm drain system. Major maintenance and capital improvements are necessary to meet State and Federal laws as well as protect public health and safety and property.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance



ADDITIONAL DETAILS:

Prior efforts included a partnership with the Master Gardeners and C/CAG that were limited to one pilot event. This effort has been postponed indefinitely due to insufficient funding.

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EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Prof.Serv/Env.	$ 65,000	$ 65,000	$ 65,000	$ 65,000	$ 65,000	$ 325,000
Construction	$ 65,000	$ 65,000	$ 65,000	$ 65,000	$ 65,000	$ 325,000
PM-CM	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 100,000
TOTAL	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 750,000**

SOURCE(S) OF FUNDS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
General Fund	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 750,000
Storm Drain Improvement - Fund 152						$ -
TOTAL	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 750,000**

STORM WATER IMPROVEMENT PROJECTS

FY 2023-24

DRAFT

PROJECT TITLE: STORM WATER MASTER PLAN UPDATE

Category:	Storm Water			**Project Number:**	1011		
Project Location:	Citywide			**Lead Department:**	Public Works		
Type:	Strategic Plan			**Status:**	Previously Approved		
Initial Funding	FY 21-22	**Estimated Completion**	FY 23-24	**Fund Number:**	152	**Fund Name:**	Storm Drain Capital

DESCRIPTION:

This project includes an update to the City's current Storm Drain Master Plan, which was adopted in 2015. This project will result in a list of future projects and improvements that will be incorporated into future year CIPs.

JUSTIFICATION:

With climate change information and recent storm surges, the City needs to re-evaluate its approach to storm water system conveyence and management.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

Staff has an on-call contract with a geomorphologist. Staff is looking into updating and refining the masterplan. Potential restoration concepts would support future improvements.

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EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design	$ 12,000	$ 100,000						$ 112,000
Prof.Serv/Env.		$ 200,000						$ 200,000
Construction								$ -
PM-CM								$ -
TOTAL	**$ 12,000**	**$ 300,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 312,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 12,000							$ 12,000
Storm Drain Improvement - Fund 152	$ 208,000	$ 92,000						$ 300,000
UNFUNDED								$ -
TOTAL	**$ 220,000**	**$ 92,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 312,000**

PROJECT TITLE: PILARCITOS OUTFALL REPAIR AT KEHOE WATERCOURSE

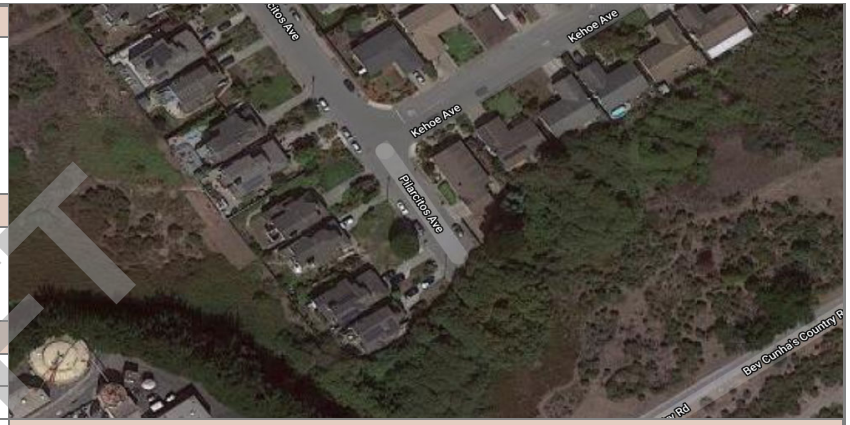
Category:	Storm Water		**Project Number:**	1005	
Project Location:	Southern Terminus of Pilarcitos Ave		**Lead Department:**	Public Works	
Type:	Capital Maintenance		**Status:**	Previously Approved	
Initial Funding	FY 20-21	**Estimated Completion** FY 23-24	**Fund Number:**	152	**Fund Name:** Storm Drain Capital

DESCRIPTION:

The project will repair the existing stormwater outfall at the end of Pilarcitos Avenue, south of Kehoe Avenue. The project will also include maintenance access improvements as well as restoration of the area adjacent to the outfall.

JUSTIFICATION:

The outfall is an existing facility that is in need of repair. Deferring this project could result in further failures and increased costs.



STRATEGIC PLAN GOAL (please check all that apply)

x	Infrastructure
x	Healthy Community/Public Safety
	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

Concept design plans have been created, and permitting with required agencies is in process.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design	$ 72,700	$ 100,000						$ 172,700
Prof.Serv/Env.	$ 85,000	$ 50,000						$ 135,000
Construction		$ 242,300						$ 242,300
PM-CM								$ -
TOTAL	**$ 157,700**	**$ 392,300**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 550,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 112,700							$ 112,700
Storm Drain Operating - Fund 111	$ 437,300							$ 437,300
Grant - Other								$ -
San Mateo County Contribution								$ -
UNFUNDED								$ -
TOTAL	**$ 550,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 550,000**

PROJECT TITLE: ROOSEVELT DITCH SPOT REPAIR

Category:	Storm Water		**Project Number:**	1006	
Project Location:	Roosevelt Ditch at Various Locations		**Lead Department:**	Public Works	
Type:	Capital Maintenance		**Status:**	Previously Approved	
Initial Funding	FY 22-23	**Estimated Completion** FY 23-24	**Fund Number:**	152	**Fund Name:** Storm Drain Capital

DESCRIPTION:

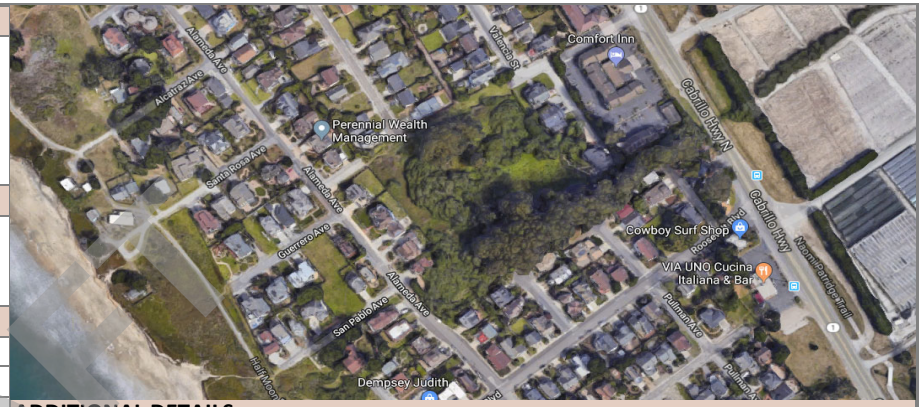
This project includes design, environmental studies and permitting for erosion stabilization and flood control improvements for the Roosevelt Ditch west of Highway 1.

JUSTIFICATION:

Roosevelt Ditch has experienced significant erosion damage exacerbated by the heavy rain events of the last couple years. Cul-de-sacs adjacent to the courts have been subjected to localized flooding. Repair is necessary to prevent further erosion damage.

STRATEGIC PLAN GOAL (please check all that apply)

x	Infrastructure
x	Healthy Community/Public Safety
	Fiscal Sustainability
	Inclusive Governance



ADDITIONAL DETAILS:

Biological Resources Evaluation is complete.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Prof.Serv/Env.	$ 28,000	$ 250,000						$ 278,000
Construction		$ 300,000						$ 300,000
PM-CM								$ -
TOTAL	**$ 28,000**	**$ 550,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 578,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 158,000	$ 268,000						$ 426,000
Storm Drain Improvement - Fund 152	$ 152,000							$ 152,000
UNFUNDED								$ -
TOTAL	**$ 310,000**	**$ 268,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 578,000**

PROJECT TITLE: KEHOE WATERSHED ENHANCEMENT AND ENVIRONMENTAL STEWARDSHIP PROJECT

Category:	Storm Water			**Project Number:**	1017		
Project Location:	East and West of Highway 1 at Old Bev Cunha Road			**Lead Department:**	Public Works		
Type:	Capital Maintenance/Community Enhancement			**Status:**	Previously Approved		
Initial Funding	FY 23-24	**Estimated Completion**	TBD	**Fund Number:**	152	**Fund Name:**	Storm Drain Capital

DESCRIPTION:

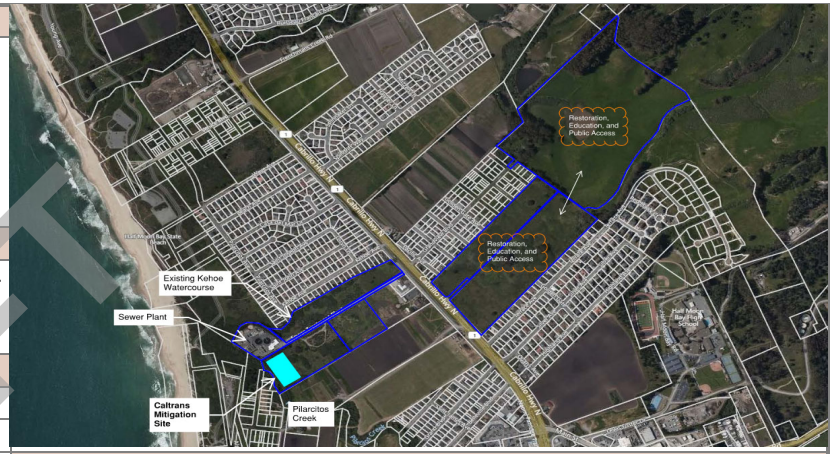
This project is a multi-faceted project intended to provide environmental enhancement of designated Environmentally Sensitive Habitat (ESHA) to implement "green" basin-based storm water management for the Kehoe Watercourse, increase protection of the SAM Sewer Treatment Plant and increase public access/stewardship opportunities.

JUSTIFICATION:

The City has conducted a hydrology/hydraulic study and identified broad recommendations for implementation.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
	Fiscal Sustainability
	Inclusive Governance



ADDITIONAL DETAILS:

FY 22-23 funding is for feasibility and conceptual study. On-call geomorph services will be providing professional support on this project.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design		$ 50,000					$ 250,000	$ 300,000
Prof.Serv/Env.		$ 100,000					$ 800,000	$ 900,000
Construction							$ 7,000,000	$ 7,000,000
PM-CM							$ 350,000	$ 350,000
TOTAL	**$ -**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 8,400,000**	**$ 8,550,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 100,000							$ 100,000
Storm Drain Improvement - Fund 152		$ 50,000						$ 50,000
UNFUNDED							$ 8,400,000	$ 8,400,000
TOTAL	**$ -**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 8,400,000**	**$ 8,550,000**

PROJECT TITLE: SEYMOUR DITCH EROSION AND COASTAL STABILIZATION

Category:	Storm Water			**Project Number:**	0608		
Project Location:	Seymour Ditch, west of Seymour Pedestrian Bridge			**Lead Department:**	Public Works		
Type:	Capital Maintenance			**Status:**	Previously Approved		
Initial Funding	FY 18-19	**Estimated Completion**	FY 24-25	**Fund Number:**	152	**Fund Name:**	Storm Drain Capital

DESCRIPTION:

The Seymour watercourse is a significant urban stormwater outfall experiencing significant headcut migration and gully erosion. In 2017, a new pedestrian bridge crossing the Seymour Ditch was installed 150 feet inland of the old bridge (installed in 2001) which was threatened by widening gully erosion. Also in 2017, check dams were installed along the ditch and rock slope protection was installed in the gully as a temporary measure to stabilize the erosion. The temporary repairs completed in FY 17-18 have reached their design life and have begun to fail as a result of the heavy rain events the last two years. This project involves design, environmental studies and permitting for a permanent solution to stabilize the Seymour channel, headcut and gully erosion.



JUSTIFICATION:

The temporary repairs completed in FY 17-18 have reached their service life and have begun to fail. A permanent repair is needed to protect the new pedestrian bridge, the adjacent Coastal Trail and the abandoned County Landfill.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
	Fiscal Sustainability
X	Inclusive Governance

ADDITIONAL DETAILS:

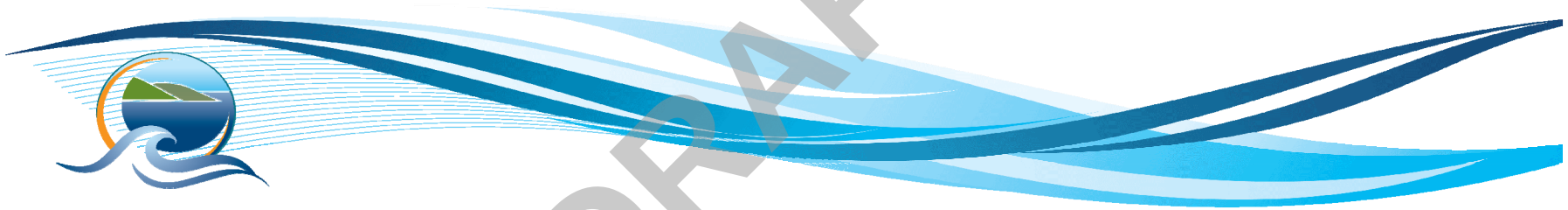
Recent storm events have caused significant erosion to the Seymour watercourse outfall.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design	$ 100,000	$ 250,000						$ 350,000
Prof.Serv/Env.	$ 100,000	$ 150,000	$ 75,000					$ 325,000
Construction			$ 1,200,000	$ 500,000				$ 1,700,000
PM-CM			$ 50,000	$ 25,000				$ 75,000
TOTAL	**$ 200,000**	**$ 400,000**	**$ 1,325,000**	**$ 525,000**	**$ -**	**$ -**	**$ -**	**$ 2,450,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 200,000	$ 300,000						$ 500,000
Storm Drain Operating - Fund 111		$ 100,000						$ 100,000
San Mateo County Contribution								$ -
UNFUNDED			$ 1,325,000	$ 525,000				$ 1,850,000
TOTAL	**$ 200,000**	**$ 400,000**	**$ 1,325,000**	**$ 525,000**	**$ -**	**$ -**	**$ -**	**$ 2,450,000**

ECONOMIC DEVELOPMENT PROGRAMS



DRAFT

PROGRAM TITLE: CRI IMPLEMENTATION PROGRAM

Category:	Economic Development	**Program Number:**	1015		
Project Location:	Broader Half Moon Bay Community	**Lead Department:**	Administration		
Type:	Community Enhancement	**Status:**	Previously Approved		
Duration:	Ongoing	**Fund Number:**	151	**Fund Name:**	General Capital

DESCRIPTION:

This program is the result of a regional planning process known as the Coastside Recovery Initiative (CRI). It is intended to help the Coastside economy recover from the pandemic and chart the course toward a more equitable, vibrant, and resilient future. It is a blueprint for action spanning four focus areas:

ECO: using the region's natural assets as drivers for economic growth
INNOVATE: diversifying the economy by sparking business innovation and job creation
THRIVE: helping local businesses survive and thrive
VIBRANT: creating vibrant commercial and community spaces

This program will provide annual funding to help implement smaller, physical projects withing the community to advance the CRI recommendations. The project emphasized in FY 23-24 includes signage installation at HWY 92 and Main Street.

JUSTIFICATION:

The Coastside Recovery Initiative and its set of policy recommendations support the economic development priorities set by the City Council.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
X	Inclusive Governance

ADDITIONAL DETAILS:

Public art/murals installation was completed Fall 2022 at the northwest corner of Main and Kelly. Mac Dutra greening will take place in the Downtown Streetscape Master Plan.

DRAFT

EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 26-27	TOTAL ALL FY
Prof. Serv.	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
TOTAL	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**

SOURCE(S) OF FUNDS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 26-27	TOTAL ALL FY
General Fund	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 375,000
General Capital - Fund 151	$ 25,000					$ 25,000
Donations						$ -
UNFUNDED		$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 100,000
TOTAL	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**

ECONOMIC DEVELOPMENT IMPROVEMENT PROJECTS

FY 2023-24



DRAFT

PROJECT TITLE: LCP AND HOUSING ELEMENT IMPLEMENTATION

Category:	Economic Development			**Project Number:**	1001		
Project Location:	Downtown Half Moon Bay			**Lead Department:**	Community Development		
Type:	Strategic Plan			**Status:**	Previously Approved		
Initial Funding:	FY 21-22	**Expected Completion**	FY 23-24	**Fund Number:**	151	**Fund Name:**	General Capital

DESCRIPTION:

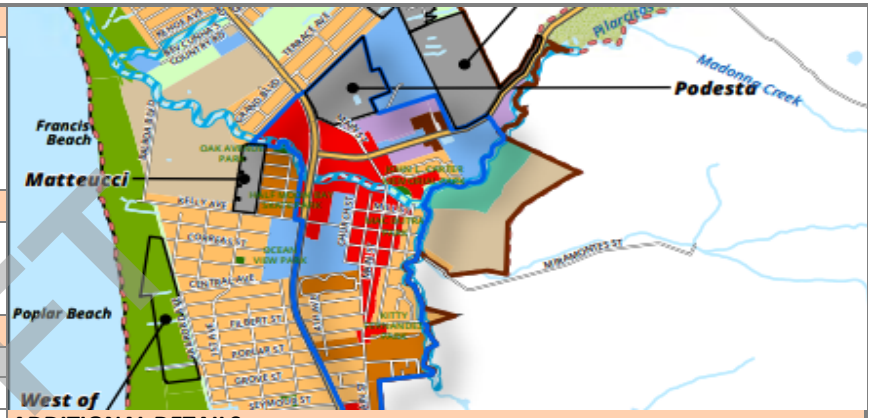
This project includes Land Use Plan and Housing Element implementation. This project includes zoning amendments, preparation of objective design standards, and CEQA coverage specifically prioritizing housing production.

JUSTIFICATION:

Land Use Plan and Housing Element implementation support City Council priorities for affordable housing and economic development.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
X	Inclusive Governance



ADDITIONAL DETAILS:

Draft Housing Element completed in Q4 of FY 22/23.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Prof.Serv.	$ 179,000	$ 56,000						$ 235,000
Env.		$ 125,000						$ 125,000
PM-CM								$ -
TOTAL	**$ 179,000**	**$ 181,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 360,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 100,000							$ 100,000
General Capital - Fund 151	$ 100,000							$ 100,000
Grant - State	$ 80,000	$ 80,000						$ 160,000
TOTAL	**$ 280,000**	**$ 80,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 360,000**

PROJECT TITLE: 555 KELLY AFFORDABLE HOUSING PROJECT

Category:	Economic Development		**Project Number:**	1012	
Project Location:	555 Kelly		**Lead Department:**	Community Development	
Type:	Strategic Plan		**Status:**	Previously Approved	
Initial Funding:	FY 21-22	**Expected Completion** FY 24-25	**Fund Number:**	151	**Fund Name:** General Capital

DESCRIPTION:

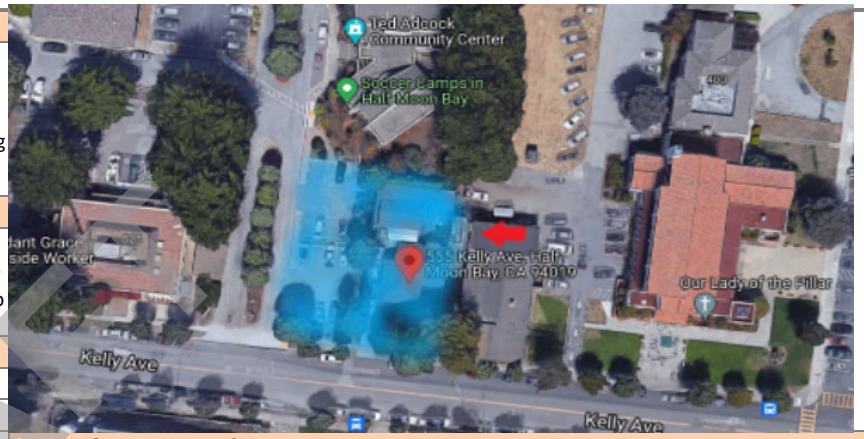
555 Kelly Avenue is a City-owned property adjacent to the southern end of the TACC parking lot. The City is working with an affordable housing developer and service providers to develop the property with the intent of maximizing the site for affordable housing. Scope of work in FY 23-24 is Phase 2 of the project, which includes preliminary site design, analysis, and community outreach. Site and building design will follow standard entitlement process.

JUSTIFICATION:

Affordable housing is a City priority; 555 Kelly Avenue is well located in the middle of Downtown Half Moon Bay and is one the City's very few properties that could potentially be developed with affordable housing. The 2020 Land Use Plan update added the Workforce Housing Overlay land use designation to this property.

STRATEGIC PLAN GOAL (please check all that apply)

	Infrastructure
X	Healthy Community/Public Safety
	Fiscal Sustainability
X	Inclusive Governance



ADDITIONAL DETAILS:

RFQ process completed in May 2022. Mercy Housing and ALAS joint proposal selected.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design	$ 400,000	$ 550,000	$ 500,000					$ 1,450,000
Prof.Serv/Env.	$ 40,000	$ 125,000	$ 40,000					$ 205,000
Construction					$ 30,000,000			$ 30,000,000
PM-CM								$ -
Property Surplus			$ 1,500,000					$ -
Impact Fee Waivers								$ -
TOTAL	**$ 440,000**	**$ 675,000**	**$ 540,000**	**$ -**	**$ 30,000,000**	**$ -**	**$ -**	**$ 31,655,000**

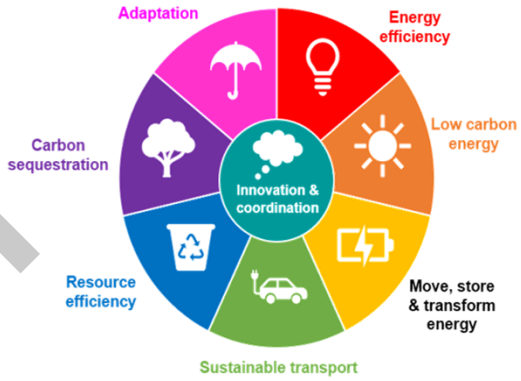
SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 15,500	$ 175,000	$ 40,000					$ 230,500
Affordable Housing Fund	$ 1,000,000							$ 1,000,000
County Housing Funds	$ 500,000	$ 500,000	$ 500,000					$ 1,500,000
General Capital - Fund 151								$ -
TBD					$ 30,000,000			$ 30,000,000
TOTAL	**$ 1,515,500**	**$ 675,000**	**$ 540,000**	**$ -**	**$ 30,000,000**	**$ -**	**$ -**	**$ 32,730,500**

PROJECT TITLE: CLIMATE ADAPTATION PLAN

Category:	Economic Development		**Project Number:**	1002	
Project Location:	Citywide		**Lead Department:**	Public Works	
Type:	Strategic Plan		**Status:**	Previously Approved	
Initial Funding:	FY 19-20	**Expected Completion** FY 23-24	**Fund Number:**	151	**Fund Name:** General Capital

DESCRIPTION:

This project includes the development of the City's first Climate Adaptation Plan. Originally planned to be part of the Climate Action Plan, funding changes in 2020 required staff utilize existing resources available to the City through the County RICAPS program to complete Climate Action Plan. Staff will use allocated funds from the CIP to develop a Climate Adaptation Plan to complement the Climate Action Plan focused on risk/vulnerability assessment of climate impacts, identification of mitigation strategies, and to conduct extensive outreach to the community to ensure the document is equitable. Funding will also be used to collaborate with the San Mateo Resource Conservation District (RCD) to identify carbon sequestration potential for natural and working lands, including outreach to local farms.



JUSTIFICATION:

The City Council identified Sustainability as on of their 5 priorities for FY 2019-20. In response, staff developed the City's Sustainability Implementation Plan (SIP), which includes adopting the City's first CAAP.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
X	Inclusive Governance

ADDITIONAL DETAILS:

In FY 19-20, staff received a grant from San Mateo County to conduct a CAAP Outreach Pilot project. The pilot project focused on education and engagement of typically unrepresented populations in Half Moon Bay (senior, youths, and Latinos). In FY 22-23, City Council adopted the Miramontes Point Sea Level Rise and Vulnerability and Economic Assessment and an RFP to identify a Climate Adaptation Plan consultant was published.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design								$ -
Prof.Serv/Env.	$ 58,619	$ 218,000						$ 276,619
Construction								$ -
PM-CM								$ -
TOTAL	**$ 58,619**	**$ 218,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 276,619**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 151,063							$ 151,063
General Capital - Fund 151		$ 125,556						$ 125,556
TOTAL	**$ 151,063**	**$ 125,556**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 276,619**

PROJECT TITLE: DOWNTOWN STREETSCAPE MASTER PLAN

Category:	Economic Development		**Project Number:**	1024	
Project Location:	Downtown Half Moon Bay		**Lead Department:**	Administration	
Type:	Community Enhancement		**Status:**	Previously Approved	
Initial Funding:	FY 22-23	**Expected Completion** TBD	**Fund Number:**	151	**Fund Name:** General Capital

DESCRIPTION:

This project will include a Master Plan for the complete redesign and reconstruction of Main Street from Highway 1/North Main Street to South Main Street. Emphasis for this project will ultimately be on the four central blocks of downtown Main Steet including improving pedestrian accessibility on Main Street from Main Street Bridge to Correas Street. This effort will include extensive community outreach and input. The circulation/streetscape planning will address circulation, parking, placemaking, streetscape, landscaping, and street furniture plans. Additionally, this project will look at redesigning the previous wayfinding and entry signs. It will also look at additional locations (i.e. parks), and opportunities to provide electronic, interactive map signs.

JUSTIFICATION:

Economic development is a City Council priority.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
X	Inclusive Governance

ADDITIONAL DETAILS:

Staff has awarded the contract with a design firm for community engagement and preliminary design.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design								$ -
Prof.Serv/Env.		$ 350,000						$ 350,000
Construction								$ -
PM-CM		$ 75,000						$ 75,000
TOTAL	**$ -**	**$ 425,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 425,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 50,000	$ 100,000						$ 150,000
General Capital - Fund 151	$ 200,000	$ 75,000						$ 275,000
UNFUNDED								$ -
TOTAL	**$ 250,000**	**$ 175,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 425,000**

PROJECT TITLE: SAFETY ELEMENT

Category:	Economic Development			**Project Number:**	TBD		
Project Location:	Downtown Half Moon Bay			**Lead Department:**	Administration		
Type:	Community Enhancement			**Status:**	Previously Approved		
Initial Funding:	FY 22-23	**Expected Completion**	FY 23-24	**Fund Number:**	151	**Fund Name:**	General Capital

DESCRIPTION:

The Element is supportive and foundational to emergency preparation, emergency response, and hazard mitigation efforts Citywide.

JUSTIFICATION:

The Safety Element is a mandatory General Plan Element which the City is obigated to complete.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
X	Inclusive Governance

ADDITIONAL DETAILS:

The City entered into an agreement withte County of San Mateo under a collaborative project model along with six other juridications to support such efforts.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design								$ -
Prof.Serv/Env.	$ 80,000	$ 80,000						$ 160,000
Construction								$ -
PM-CM								$ -
TOTAL	**$ 80,000**	**$ 80,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 160,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 80,000	$ 80,000						$ 160,000
General Capital - Fund 151								$ -
UNFUNDED								$ -
TOTAL	**$ 80,000**	**$ 80,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 160,000**

OPERATIONAL IMPROVEMENT PROGRAMS

DRAFT

PROGRAM TITLE: IT REPLACEMENT PROGRAM

Category:	Operations	**Program Number:**	1022		
Project Location:	All City Owned Properties	**Lead Department:**	Administration		
Type:	Strategic Plan	**Status:**	Previously Approved		
Duration:	Ongoing	**Fund Number:**	151	**Fund Name:**	General Capital

DESCRIPTION:

This program was developed to ensure technology used by the City of Half Moon Bay remains up-to-date and functional. The focus of this program is to ensure that the City will have funds to replace equipment at the end of its useful life.

This program is broken into 4 phases. The first 3 phases focus on the replacement of equipment that has become obsolete or will become obsolete. The fourth phase is future-focused ensuring that the City sets aside funds to meet expected replacement costs needed to follow the equipment replacement plan.

JUSTIFICATION:

This program was created to implement and fund the new IT equipment replacement plan and ensure that the City has the funds to replace obsolete and failing technology systems.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

The first 3 phases of the program were completed that replaced the Server, WiFi, Firewall, & Switch Components.

DRAFT

EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Equipment (Workstations)	$ 20,000	$ 15,000	$ 11,000	$ 11,000	$ 11,000	$ 68,000
Equipment (Networking Infrastructure)	$ 15,000	$ 15,000	$ 7,000	$ 7,000	$ 7,000	$ 51,000
TOTAL	**$ 35,000**	**$ 30,000**	**$ 18,000**	**$ 18,000**	**$ 18,000**	**$ 119,000**

SOURCE(S) OF FUNDS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
General Fund	$ 35,000	$ 30,000	$ 18,000	$ 18,000	$ 18,000	$ 119,000
TOTAL	**$ 35,000**	**$ 30,000**	**$ 18,000**	**$ 18,000**	**$ 18,000**	**$ 119,000**

PROGRAM TITLE: FLEET REPLACEMENT PROGRAM

Category:	Operations	**Program Number:**	1016		
Project Location:	Citywide	**Lead Department:**	Public Works		
Type:	Capital Maintenance	**Status:**	NEW		
Duration:	Ongoing	**Fund Number:**	151	**Fund Name:**	General Capital

DESCRIPTION:

This program will allow the City to keep its fleet current and servicable. This program will also be used to begin the process of electirfying the City's fleet when possible.

JUSTIFICATION:

Coastal air shortens typical vehicle life, and properly planning for and replacing vehicles at the end of their useful life is the most fiscally responsible approach.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

For FY 2022-23, the City's Pool Vehicle will be converted to either a gas/electric hybrid or an all-electric plug in vehicle. A Public Works truck will also be replaced, but not an electric truck this year due to availbility and operation needs. The City is also looking into modifying existing piece of equipment to better suit operational needs.

DRAFT

EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Vehicle Replacement	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
PM-CM						$ -
TOTAL	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**

SOURCE(S) OF FUNDS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
General Fund	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
TOTAL	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**

PROGRAM TITLE: EQUIPMENT REPLACEMENT PROGRAM

Category:	Operations	**Program Number:**	1019		
Project Location:	Citywide	**Lead Department:**	Public Works		
Type:	Capital Maintenance	**Status:**	NEW		
Duration:	Ongoing	**Fund Number:**	151	**Fund Name:**	General Capital

DESCRIPTION:

The City owns and maintains various pieces of small equipment used in maintenance operations. Examples include a large backhoe, several lawn tractors, and miscellaneous pieces of construction equipment. This program will be used to replace and purchase equipment when necessary.

JUSTIFICATION:

Equipment needs to be replaced and upgraed frequently to ensure proper operation as well as safety for the operators.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

Staff is looking into the option of purchasing a small lift to fit in the elevator in the library to service the upstairs portion of the library.

DRAFT

EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Equipment Purchase	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 150,000
PM-CM						$ -
TOTAL	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 150,000**

SOURCE(S) OF FUNDS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
General Fund	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 150,000
TOTAL	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 30,000**	**$ 150,000**

OPERATIONAL IMPROVEMENT PROJECTS

FY 2023-24

DRAFT

PROJECT TITLE: PERMITTING SYSTEM UPGRADE

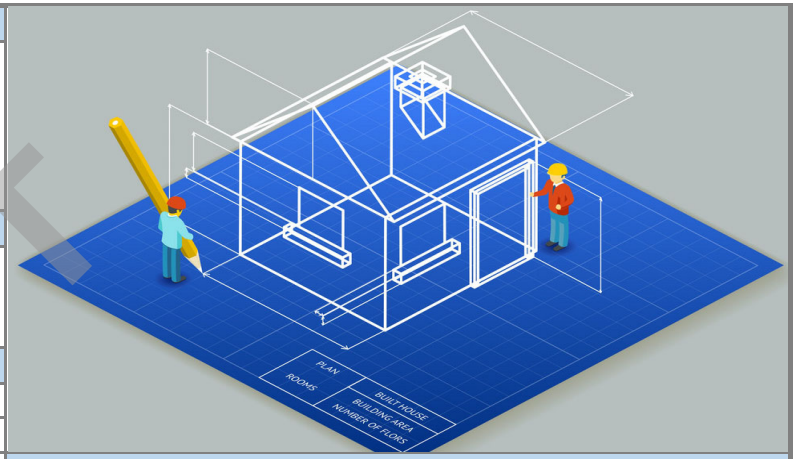
Category:	Operations			**Project Number:**	TBD		
Project Location:	501 Main Street			**Lead Department:**	Finance		
Type:	Strategic Plan			**Status:**	Previously Approved		
Initial Funding:	FY 23-24	**Estimated Completion:**	FY 23-24	**Fund Number:**	151	**Fund Name:**	General Capital

DESCRIPTION:

This project includes the evaluation of land development software, acquisition and implementation of the new software.

JUSTIFICATION:

The current system functionally inadequate. Implementation of a new permitting software increase efficiency of staff and improve the customer experience and interagency coordination.



STRATEGIC PLAN GOAL (please check all that apply)	
X	Infrastructure
	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

Caselle sufficient for finance and human resources, but knowingly had limted compacity for permitting needs.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Equipment		$ 100,000						$ 100,000
TOTAL	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 100,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund		$ 100,000						$ 100,000
TOTAL	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 100,000**

PARK IMPROVEMENT PROGRAMS



DRAFT

PROGRAM TITLE: PARKS MASTER PLAN IMPLEMENTATION PROGRAM

Category:	Parks	**Project Number:**	0609		
Project Location:	Citywide	**Lead Department:**	Public Works		
Type:	Capital Maintenance/Community Enhancement	**Status:**	Previously Approved		
Duration:	Ongoing	**Fund Number:**	125	**Fund Name:**	Parks

DESCRIPTION:

This program was developed in response to the findings in the Parks Master Plan (PMP) and will focus on completing the priorities identified that are not substantial enough to be a stand alone Capital Improvement Project. Projects anticipated in FY 2023-24 include completion of the Kehoe Park Master Plan and other minor improvements and repairs to existing park facilities. Site furnishings and minor repair for the Train Depot and Johnston House location is another focus for FY 23-24.

JUSTIFICATION:

This program was created in order to implement the recommendations from the Parks Master Plan completed in FY 2018-19.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance

Parks Make Life Better!®

ADDITIONAL DETAILS:

Accomplishments in FY 2022-23 include completion of automatic door locks at all City owned parks.

DRAFT

EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Construction	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 70,000	$ 350,000
Equipment	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 150,000
PM-CM						$ -
TOTAL	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**

SOURCE(S) OF FUNDS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
General Fund	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
Park Facility/Development - Fund 125						$ -
TOTAL	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**

PARK IMPROVEMENT PROJECTS

FY 2023-24

DRAFT

PROJECT TITLE: CARTER PARK IMPROVEMENTS

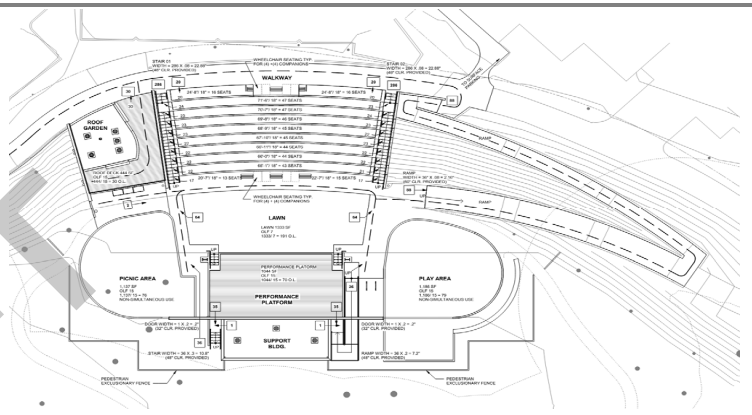
Category:	Parks		**Project Number:**	0611	
Project Location:	Carter Park			Public Works/Administration	
Type:	Capital Maintenance/Community Enhancement		**Status:**	Previously Approved	
Initial Funding:	FY 18-19	**Estimated Completion:** FY 23-24	**Fund Number:**	125	**Fund Name:** Parks

DESCRIPTION:

The Parks Master Plan identified John L. Carter Memorial Park as an opportunity to create a more actively utilized space by adding improvements to facilitate greater opportunities for performances and day camps. This project includes a new amphiltheater including terraced seating, a new staged with storage space and changing room, children's play area, picnic area, restroom and concession stand building, park access improvemetns, a solidarity trail, landscaping, lighting, and other utility improvements.

JUSTIFICATION:

This project was identified as a project in the Parks Master Plan completed in FY 18-19.



STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

Accomplishments in FY 22-23 include awarding a construction contract with a contractor. The City also secured a $4.75M grant from the State Park and Recreation Department to assist with funding the project.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design	$ 269,400							$ 269,400
Prof.Serv/Env.	$ 191,100	$ 215,344						$ 406,444
Construction	$ 869,057	$ 4,847,593	$ 350,000					$ 6,066,650
PM-CM	$ 57,527	$ 187,473						$ 245,000
Non-Construction Contingency	$ 24,237	$ 58,619						$ 82,856
TOTAL	**$ 1,411,321**	**$ 5,309,029**	**$ 350,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 7,070,350**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 545,329							$ 545,329
Park Facility/Development - Fund 125	$ 1,425,021							$ 1,425,021
Donations								$ -
Grant - Prop 68	$ 4,750,000							$ 4,750,000
UNFUNDED			$ 350,000					$ 350,000
TOTAL	**$ 6,720,350**	**$ -**	**$ 350,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 7,070,350**

PROJECT TITLE: TRAIN DEPOT AND JOHNSTON HOUSE SHORT-TERM IMPROVEMENTS

Category:	Parks			**Project Number:**	1023		
Project Location:	110 Higgins Canyon Road			**Lead Department:**	Public Works		
Type:	Capital Maintenance/Community Enhancement			**Status:**	Previously Approved		
Initial Funding	FY 22-23	**Estimated Completion:**	FY 23-24	**Fund Number:**	125	**Fund Name:**	Parks

DESCRIPTION:

This project will focus on updating existing site improvements including repaving parking lot and driveway and will include ADA parking and path of travel improvements. Project will also include painting of the interior and exterior of the train depot.



JUSTIFICATION:

The City is required to maintain their properties and update facilities to be ADA compliant.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

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EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Prof.Serv/Env.			$ 10,000					$ 10,000
Construction		$ 30,000	$ 140,000					$ 170,000
PM-CM								$ -
TOTAL	**$ -**	**$ 30,000**	**$ 150,000**	**$ -**	**$ -**		**$ -**	**$ 180,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 25,000	$ 5,000	$ 150,000					$ 180,000
UNFUNDED								$ -
TOTAL	**$ 25,000**	**$ 5,000**	**$ 150,000**	**$ -**	**$ -**		**$ -**	**$ 180,000**

PROJECT TITLE: FRENCHMAN'S CREEK PARK IMPROVEMENTS - PHASE II

Category:	Parks			**Project Number:**	1013
Project Location:	Frenchman's Creek Park			**Lead Department:**	Public Works
Type:	Capital Maintenance/Community Enhancement			**Status:**	Previously Approved
Initial Funding	FY 22-23	**Estimated Completion:**	FY 23-24	**Fund Number:**	125	**Fund Name:**	Parks

DESCRIPTION:

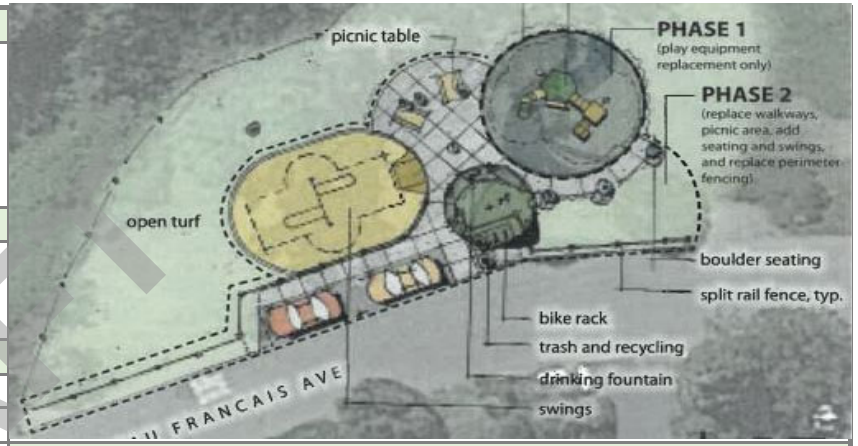
This project is Phase II of the reconstruction efforts of Frenchman's Creek Park. This phase inclludes the installation of a swing set, parking lot reconstruction, site rehabilitation, additional amendities for the park.

JUSTIFICATION:

Frenchman's Creek Park is described in the Half Moon Bay Parks Master Plan as one of the parks that recommended for improvements.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
	Fiscal Sustainability
	Inclusive Governance



ADDITIONAL DETAILS:

Phase I of the Frenchman's Creek Park Improvements were completed in FY 21/22. Phase II design is underway.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 26-27	FUTURE YEARS	TOTAL ALL FY
Prof.Serv/Env.	$ 42,800	$ 30,200						$ 73,000
Construction		$ 205,000						$ 205,000
Equipment		$ 72,000						
PM-CM								$ -
TOTAL	**$ 42,800**	**$ 307,200**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 350,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 26-27	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 170,000							$ 170,000
Park Facility/Development - Fund 125								
Grant - Prop 68	$ 180,000							$ 180,000
UNFUNDED								$ -
TOTAL	**$ 350,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 350,000**

PROJECT TITLE: MAGNOLIA PARK

Category:	Parks			**Project Number:**	1007		
Project Location:	Magnolia and Seymour Street			**Lead Department:**	Administration		
Type:	Community Enhancement			**Status:**	Previously Approved		
Initial Funding:	FY 21-22	**Estimated Completion:**	FY 26-27	**Fund Number:**	125	**Fund Name:**	Parks

DESCRIPTION:

This project involves converting an existing City owned vacant lot and undeveloped right-of-way into a new neighborhood park. It will include the design, bid, purchase, and installation of new park features. The focus of FY 23-24 is completion of CEQA and the Coastal development permit. Anticipated construction to be Summer 2024.

JUSTIFICATION:

This project was identified as a project priority in the Parks Master Plan completed in FY 2018-19.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
	Fiscal Sustainability
	Inclusive Governance



ADDITIONAL DETAILS:

Accomplishments in FY 22-23 include presentation and feedback to Parks and Recreation Commission and City Council.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design	$ 22,100	$ 225,000						$ 247,100
Prof.Serv/Env.	$ 8,000	$ 25,000			$ 50,000			$ 83,000
Construction					$ 3,500,000			$ 3,500,000
PM-CM					$ 100,000			$ 100,000
TOTAL	**$ 30,100**	**$ 250,000**	**$ -**	**$ -**	**$ 3,650,000**	**$ -**	**$ -**	**$ 3,930,100**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund								$ -
Park Facility/Development - Fund 125	$ 60,000	$ 220,100						$ 280,100
UNFUNDED					$ 3,650,000			$ 3,650,000
Park Facility/Development - Fund 12	**$ 60,000**	**$ 220,100**	**$ -**	**$ -**	**$ 3,650,000**	**$ -**	**$ -**	**$ 3,930,100**

PROJECT TITLE: WAVECREST WATER MAIN PROJECT

Category:	Parks			**Project Number:**	9004		
Project Location:	Wavecrest Road from Best Western to Smith Field			**Lead Department:**	Public Works		
Type:	Community Enhancement/Public Safety			**Status:**	Previously Approved		
Initial Funding:	FY 23-24	**Estimated Completion:**	FY 24-25	**Fund Number:**	125	**Fund Name:**	Parks

DESCRIPTION:

This project includes design, permitting, and installation of a new water main (approximately 2,640 linear feet) to serve fire protection and irrigation needs at the City's Smith Field Park.



JUSTIFICATION:

The current water line size is inadequate to properly handle the fire protection and irrigation needs of Smith Field.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

This plan is intended to immediately follow the Smith Field Master Plan project.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design		$ 50,000						$ 50,000
Prof.Serv/Env.		$ 50,000	$ 30,000					$ 80,000
Construction			$ 550,000					$ 550,000
PM-CM			$ 50,000					$ 50,000
TOTAL	**$ -**	**$ 100,000**	**$ 630,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 730,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund			$ 630,000					$ 630,000
Park Facility/Development - Fund 125	$ 50,000	$ 50,000						$ 100,000
UNFUNDED								$ -
TOTAL	**$ 50,000**	**$ 50,000**	**$ 630,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 730,000**

PROJECT TITLE: SMITH FIELD - PHASE I

Category:	Parks			**Project Number:**	TBD		
Project Location:	Smith Field Parking Lot			**Lead Department:**	Public Works		
Type:	Community Enhancement/Public Safety			**Status:**	NEW		
Initial Funding:	FY 23-24	**Estimated Completion:**	FY 24-25	**Fund Number:**	125	**Fund Name:**	Parks

DESCRIPTION:

This project is Phase I of the Implementation of the Smith Field Park Master Plan. This project includes design, permitting, and construction of new parking lot pavement to serve visitors to Smith Field Park, including ADA access improvements and green infrastructure improvements. This project also includes 35% design and permitting of the Smith Field Improvement Project and a walkway along 2,162 linear foot of Wavecrest Road to encourage mulit-modal transportation to Smith Field Park. Additionally, this project involves the design and installtion of a storage building at Smith Field for City equipment.



JUSTIFICATION:

The Smith Field Mast Plan was adopted by the City Council in 2022 that included improvements towards the park. Park parking is currently graveled surface with no designated parking spaces. The new pavement will provide paved, designated parking, including improved ADA parking. Walkway improvements along Wavecrest Road would encourage other modes of transportation to the site.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

All design aspects of Phase I is underway.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design	$ 57,400	$ 220,000						$ 277,400
Prof.Serv/Env.	$ 57,100	$ 31,200	$ 30,000					$ 118,300
Construction			$ 2,000,000					$ 2,000,000
PM-CM								$ -
TOTAL	**$ 114,500**	**$ 251,200**	**$ 2,030,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,395,700**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 175,700		$ 30,000					$ 205,700
Park Facility/Development - Fund 125	$ 190,000							$ 190,000
UNFUNDED			$ 2,000,000					$ 2,000,000
TOTAL	**$ 365,700**	**$ -**	**$ 2,030,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,395,700**

PROJECT TITLE: POPLAR BEACH GATEWAYS PLAN

Category:	Parks		**Project Number:**	0617	
Project Location:	Railroad Avenue to Coastal Trail		**Lead Department:**	Public Works	
Type:	Community Enhancement/Public Safety		**Status:**	Previously Approved	
Initial Funding	FY 17-18	**Estimated Completion:** FY 23-24	**Fund Number:**	125	**Fund Name:** Parks

DESCRIPTION:

This multi-year project will create a Master Plan for the Poplar Beach area, improve parking and access, create a phased program for erosion mitigation, bluff restoration, creation of gateway elements, and initiate work on the easterly re-alignment of the Coastal Trail between Poplar Street and Kelly Avenue. Future years will focus on completing the Master Plan and implementation of the Master Plan. Cost estimates for improvements will be provided after the Master Plan is completed.

JUSTIFICATION:

While San Mateo County is encouraging coastal tourism and SamTrans now provides a free shuttle to Poplar Beach on weekends, the Poplar Beach Gateway Area is in need of a more user-friendly design and aesthetic. The pathway to Poplar Beach has deteriorated as a result of deferred maintenance and is a safety hazard. Erosion, drainage, and public access management improvements are needed to protect the Coastal Trail from bluff erosion, improve the surrounding habitat conditions, and ensure long-term enjoyment of this heavily trafficked public access and recreation area.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
	Fiscal Sustainability
	Inclusive Governance



ADDITIONAL DETAILS:

Accomplishments in FY 21-22 include completion of the draft EIR for the project.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design	$ 30,000							$ 30,000
Prof.Serv/Env.	$ 183,600	$ 150,000						$ 333,600
Construction	$ 292,500							$ 292,500
PM-CM	$ 35,000							$ 35,000
TOTAL	**$ 541,100**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 691,100**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 118,100	$ 150,000						$ 268,100
Measure J	$ 186,300							$ 186,300
Park Facility/Development - Fund 125	$ 236,700							$ 236,700
UNFUNDED								$ -
TOTAL	**$ 541,100**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 691,100**

FACILITY IMPROVEMENT PROGRAMS



DRAFT

PROGRAM TITLE: ADA TRANSITION PLAN IMPLEMENTATION PROGRAM

Category:	Facilities	**Project Number:**	0601		
Project Location:	Citywide	**Lead Department:**	Public Works		
Type:	Mandated	**Status:**	Previously Approved		
Duration:	Ongoing	**Fund Number:**	151	**Fund Name:**	General Capital

DESCRIPTION:

This program is intended to fund ADA improvements related to other defined projects and will ensure the City is in compliance with the Americans with Disabilities Act (ADA).

Funds in FY 23-24 will be reserved for the most pressing ADA related needs and improvements.

JUSTIFICATION:

This program is required to ensure City compliance with the Americans with Disability Act requirements and to improve accessibility and safety.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
X	Inclusive Governance



ADDITIONAL DETAILS:

Last fiscal year's funding assisted with the construction of 11 curb ramps that are non-ADA compliant.

DRAFT

EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Construction	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
TOTAL	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 250,000**

SOURCE(S) OF FUNDS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
General Fund	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
General Capital - Fund 151						$ -
TOTAL	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 250,000**

PROGRAM TITLE: SIDEWALK REPLACEMENT AND REPAIR PROGRAM

Category:	Facilities	**Project Number:**	0562		
Project Location:	Citywide	**Lead Department:**	Public Works		
Type:	Community Enhancement/Public Safety	**Status:**	Previously Approved		
Duration:	Ongoing	**Fund Number:**	151	**Fund Name:**	General Capital

DESCRIPTION:

This program includes the City's share of repair and replacement of cracked and deteriorated sidewalk segments identified and prioritized in the 2021 sidewalk survey. Each year, a scope of repair/replacement work will be scheduled based on funding availability and prioritization of needed repairs.

Funds in FY 23-24 will be reserved for the most pressing sidewalk needs and improvements.



JUSTIFICATION:

Sidewalks are required to be compliant with the Americans with Disabilities Act and be safely navigable by the general public.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

Last fiscal year's funding addressed 2 hazardous sidewalk locations and 11 curb ramps that are non-ADA compliant.

DRAFT

EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Construction	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
TOTAL	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**

SOURCE(S) OF FUNDS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
General Fund	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
General Capital - Fund 151						
TOTAL	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**

PROGRAM TITLE: URBAN FOREST MANAGEMENT PROGRAM

Category:	Facilities	**Project Number:**	0598		
Project Location:	Citywide	**Lead Department:**	Public Works		
Type:	Community Enhancement/Public Safety	**Status:**	Previously Approved		
Duration:	Ongoing	**Fund Number:**	151	**Fund Name:**	General Capital

DESCRIPTION:

This program includes the scheduling of programmatic pruning, removal, and replacement of approximately 2,500 City owned trees and potential cost share for trees jointly maintained by City and property owners.

Funds in FY 23-24 will be reserved for addressing high priority tree removals and pruning as identified in the City tree survey, specifically in the Magnolia Park area and the Main Street corridor.

JUSTIFICATION:

Maintenance of trees is critical to the ongoing health of the urban forest and reducing the impacts of tree roots on sidewalks and utilities. Trees also represent one of the most significant hazards to public health and safety when not properly maintained.



STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

Accomplishments in FY 2022-23 includes emergency tree removal caused by flooding during a significant rain event, pruning trees in environmentally sensitive habitat area under the guidance of contract biologist, and generation of arborist reports.

DRAFT

EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Maintenance	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 750,000
TOTAL	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 750,000**

SOURCE(S) OF FUNDS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
General Fund	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 750,000
General Capital - Fund 151						$ -
TOTAL	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 750,000**

PROGRAM TITLE: EMERGENCY RESPONSE PROGRAM

Category:	Facilities	**Project Number:**	0604		
Project Location:	Citywide	**Lead Department:**	Public Works		
Type:	Public Safety Enhancement	**Status:**	Previously Approved		
Duration:	Ongoing	**Fund Number:**	127	**Fund Name:**	Public Facilities

DESCRIPTION:

This program covers inevitable, unexpected, and emergency events that are prevalent in a coastside community including coastal erosion, storm repair, flood response and other similar events. This program does not have any schedule projects.

JUSTIFICATION:

These types of emergency events often require immediate response from the City.



STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
X	Inclusive Governance

ADDITIONAL DETAILS:

Emergency Reponse to repair Venice Boulevard, tree falling emergencies located on City property, and repair of slope failure at Arroyo Leon Creek.

DRAFT

EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Construction	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 750,000
TOTAL	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 750,000**

SOURCE(S) OF FUNDS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
General Fund	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 750,000
TOTAL	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 750,000**

FACILITY IMPROVEMENT PROJECTS

FY 2023-24

DRAFT

PROJECT TITLE: CORPORATE YARD IMPROVEMENTS

Category:	Facilities		**Project Number:**	9023	
Project Location:	880 Stone Pine		**Lead Department:**	Public Works	
Type:	Capital Maintenance		**Status:**	Previously Approved	
Duration:	FY 20-21	**Estimated Completion:** FY 24-25	**Fund Number:**	127	**Fund Name:** Public Facilities

DESCRIPTION:

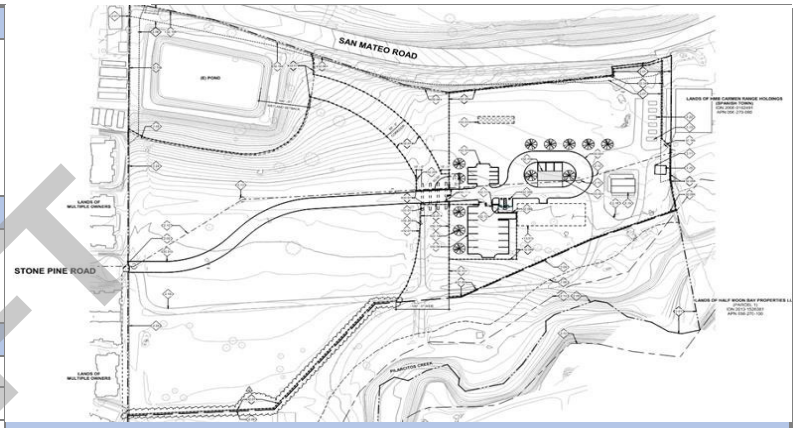
This project includes engineering and design for the corporate yard, which includes assessment of existing facilities and construction of improvements. The primary focus for FY 22 will be site planning and infrastructure upgrades such as high-speed internet and modernized storage facilities for maintenance supplies and equipment.

JUSTIFICATION:

Current structures are unstable and not weather proof. The City has a need for a more modern Corporation Yard as City maintenance operations gradually shift to more complex maintenance responsibilities such as the Half Moon Bay Library.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance



ADDITIONAL DETAILS:

FY 21-22 accomplishments include 100% project design, permitting, entitlements, and bid of construction. Pre-construction costs estimated at approximately $400k. Additional funding will be requested at time of award for contract of Phase 1.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design	$ 150,000							$ 150,000
Prof.Serv/Env.	$ 240,000	$ 25,000						$ 265,000
Construction	$ 3,108,635	$ 125,000						$ 3,233,635
PM-CM								$ -
TOTAL	**$ 3,498,635**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,648,635**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 1,883,635							$ 1,883,635
Public Facilities - Fund 127	$ 625,000							$ 625,000
Loan Proceeds	$ 1,140,000							$ 1,140,000
UNFUNDED								$ -
TOTAL	**$ 3,648,635**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 3,648,635**

PROJECT TITLE: PILARCITOS CREEK RESTORATION AND REMEDIATION PROJECT

Category:	Facilities			**Project Number:**	9022		
Project Location:	Pilarcitos Creek Between Safeway and Oak Park			**Lead Department:**	Administration		
Type:	Community Enhancement/Public Safety			**Status:**	Previously Approved		
Duration:	FY 17-18	**Estimated Completion:**	FY 23-24	**Fund Number:**	127	**Fund Name:**	Public Facilities

DESCRIPTION:

Previous work on this project has included the removal and cleanup of large homeless encampments along the creek. The next phase of this project will install fencing along the border of the riparian corridor in order to protect the habitat from future damage and contamination due to the ongoing homeless encampments. The final phase of this project will complete the necessary restoration of the riparian habitat and remove non-native plant species. All planned restoration activities will occur outside the active creek channel in accordance with U.S. Army Corps of Engineer (USACE) requirements.



JUSTIFICATION:

This project is necessary to restore habitat areas adjacent to Pilarcitos Creek that were impacted by homeless encampment activities.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

The City implemented Phase 1 of the Pilarcitos Creek Restoration Project in May 2018, which included the collaborative and compassionate removal of homeless encampments from within the riparian corridor, removal of debris, and temporary fencing.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design	$ 73,000	$ 138,000						$ 211,000
Construction		$ 154,000						$ 154,000
Site Resotration		$ 150,000						$ 150,000
TOTAL	**$ 73,000**	**$ 442,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 515,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 198,000							$ 198,000
Public Facilities - Fund 127	$ 162,000	$ 155,000						$ 317,000
TOTAL	**$ 360,000**	**$ 155,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 515,000**

PROJECT TITLE: HVAC REPAIR

Category:	Facilities			**Project Number:**	TBD		
Project Location:	City Hall and EOC			**Lead Department:**	Public Works		
Type:	Capital Maintenance			**Status:**	NEW		
Duration:	FY 23-24	**Estimated Completion:**	FY 23-24	**Fund Number:**	127	**Fund Name:**	Public Facilities

DESCRIPTION:

HVAC units at City Hall and Emergency Operations Center (EOC) are out dated and need to be replaced.

JUSTIFICATION:

Deferred maintenance would increase operational costs down the line.



STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design								$ -
Prof.Serv/Env.								$ -
Construction		$ 200,000						$ 200,000
PM-CM								$ -
TOTAL	**$ -**	**$ 200,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund								$ -
Public Facilities - Fund 127		$ 200,000						$ 200,000
UNFUNDED								$ -
TOTAL	**$ -**	**$ 200,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**

PROJECT TITLE: PILARCITOS CREEK TRASH AND REMEDIATION PROJECT

Category:	Facilities			**Project Number:**	TBD		
Project Location:	Pilarcitos Creek at Various Locations within City Limits			**Lead Department:**	Public Works		
Type:	Capital Maintenance/Community Enhancement			**Status:**	NEW		
Duration:	FY 23-24	**Estimated Completion:**	FY 23-24	**Fund Number:**	127	**Fund Name:**	Public Facilities

DESCRIPTION:

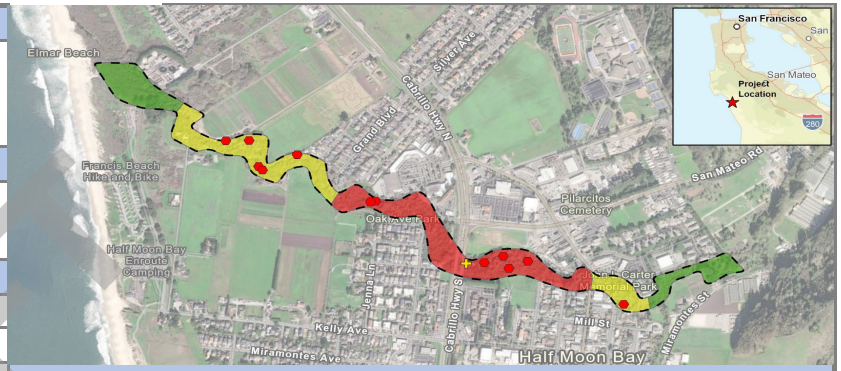
The floods of December 2022 and January 2023 caused significant trash to accumulate in Pilarcitos Creek that include large downed trees. This project aims to remove as much debris as possible while protecting the sensitive habitat area.

JUSTIFICATION:

This work is necessary to ensure adequate flows in the Pilarcitos Creek Watershed and to prevent future flooding issues.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance



ADDITIONAL DETAILS:

There is a possibility that these funds can be recovered through FEMA due to the federal emergency declaration of 1/14/2023 for the period of 12/27/22 through 1/31/2023.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design								$ -
Prof.Serv/Env.		$ 100,000						$ 100,000
Construction		$ 350,000						$ 350,000
PM-CM								$ -
TOTAL	**$ -**	**$ 450,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 450,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund		$ 250,000						$ 250,000
Public Facilities - Fund 127		$ 200,000						$ 200,000
UNFUNDED								$ -
TOTAL	**$ -**	**$ 450,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 450,000**

SEWER IMPROVEMENT PROGRAMS



DRAFT

PROGRAM TITLE: SEWER MAINTENANCE PROGRAM

Category:	Sewer	**Project Number:**	0506		
Project Location:	Citywide	**Lead Department:**	Public Works		
Type:	Capital Maintenance	**Status:**	Previously Approved		
Duration:	Ongoing	**Fund Number:**	202	**Fund Name:**	Sewer Capital

DESCRIPTION:

This program is intended to address sewer collection system issues identified through ongoing operations and cleaning of the sewer collection lines. The maintenance program provides immediate funding to address smaller scale capital improvements of concern that are not scheduled and funded through the larger sewer Capital Improvement Programs.

JUSTIFICATION:

The City owns and maintains the sanitary sewer conveyance system and it is imperative to have a routine sewer maintenance and upgrade program to reduce the likelihood of sanitary sewer overflows.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
	Fiscal Sustainability
	Inclusive Governance



ADDITIONAL DETAILS:

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EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Construction	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
TOTAL	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**

SOURE(S) OF FUNDS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Sewer Service - Fund 201/202	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
TOTAL	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**

PROGRAM TITLE: INFLOW AND INFILTRATION PROGRAM

Category:	Sewer	**Project Number:**	9028		
Project Location:	Citywide	**Lead Department:**	Public Works		
Type:	Capital Maintenance	**Status:**	Previously Approved		
Duration:	Ongoing	**Fund Number:**	202	**Fund Name:**	Sewer Capital

DESCRIPTION:

The City's I&I Program is geared to identify defects, illegal connections and other issues that might allow stormwater to enter the City's sewer collection system. Tasks in upcoming years will shift from smoke testing projects to focus more on flow monitoring and CCTV to identify potential I&I locations in the system. Sewer main and manhole defects identified through this program are typically scheduled for repair as part of the City's Manhole Rehabilitation and Point Repair Programs. Issues identified concerning private sewer laterals are resolved through cooperation with private property owners.



JUSTIFICATION:

Inflow and Infiltration of stormwater into the City's sewer collection system increases fluid volume in the City's sewer pipes and can cause sanitary sewer overflows. Stormwater in the collection system also increases treatment loading at the sewer treatment plant.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

Accomplishments in FY 22-23 include installing flow monitors and recoridng data at critical locations in the City's collection system.

DRAFT

EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Prof.Serv/Env.	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 375,000
TOTAL	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 375,000**

SOURCE(S) OF FUNDS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Sewer Service - Fund 201/202	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 375,000
TOTAL	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 75,000**	**$ 375,000**

PROGRAM TITLE: MANHOLE REHABILITATION PROGRAM

Category:	Sewer	**Project Number:**	9026		
Project Location:	Citywide	**Lead Department:**	Public Works		
Type:	Capital Maintenance	**Status:**	Previously Approved		
Duration:	Ongoing	**Fund Number:**	202	**Fund Name:**	Sewer Capital

DESCRIPTION:

This program focuses on retrofitting, rehabilitation and replacement of sanitary sewer manholes throughout the City. Activities under the program include manhole ring and cover replacement, raising manholes to (or above) grade, repairing manhole benches and channels, and, lining manholes with high-strength watertight coatings to add structural integrity and eliminate inflow and infilltration.

JUSTIFICATION:

The City owns and maintains over 800 sanitary sewer manholes throughout the City. Sewer manholes are subject to corrosive and structural stresses and must be properly maintained to ensure proper performance and prevent inflow and infiltration.

STRATEGIC PLAN GOAL (please check all that apply)	
X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

Accomplishments in FY 2022-23, include the repair and reline of 28 sanitary sewer manholes Citywide to improve effluent flow efficiency and prevent infiltration.

EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Engineering & Design	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 100,000
Construction	$ 130,000	$ 130,000	$ 130,000	$ 130,000	$ 130,000	$ 650,000
TOTAL	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 750,000**

SOURCE(S) OF FUNDS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Sewer Service - Fund 201/202	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 750,000
TOTAL	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 750,000**

DRAFT

PROGRAM TITLE: PUMP STATION AND FORCE MAIN MAINTENANCE PROGRAM

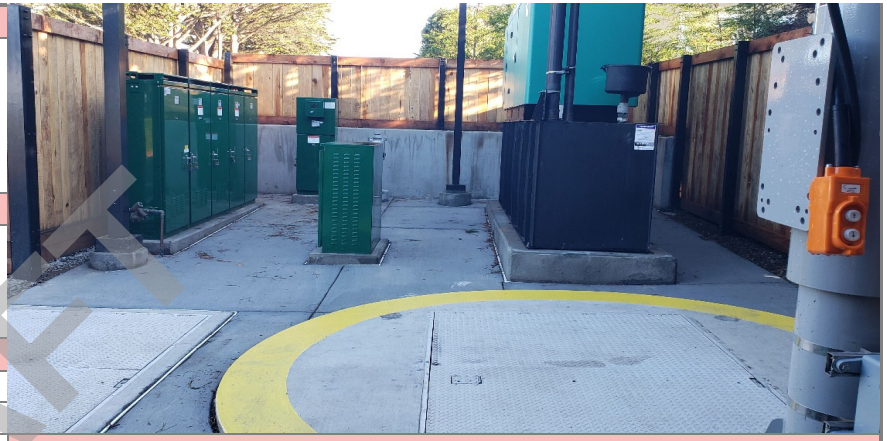
Category:	Sewer	**Project Number:**	0507		
Project Location:	Citywide	**Lead Department:**	Public Works		
Type:	Capital Maintenance	**Status:**	Previously Approved		
Duration:	Ongoing	**Fund Number:**	202	**Fund Name:**	Sewer Capital

DESCRIPTION:

This multi-year program includes design, repair and rehabilitation of the City's pump stations per the City's 2015 Pump Station Evaluation Report. Because renovation of the Ocean Colony Pump Station and Force Main Project was completed in FY 21-22 (2.3M), along with completion of the Pelican Point Generator Replacement Project (165K), the City anticipates this Program will primarily include only minor repairs through FY 25-26.

JUSTIFICATION:

This project addresses known pump station deficiencies and provides reliable emergency power generation at the City's sewer pump stations.



STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

Funds from this program were used to install a new generator in sound enclosure, install a new Automatic Transfer Switch, electrical conduits, transducer and level floats, and install new fencing and new paint at the electrical building for the Pelican Point Pump Station.

DRAFT

EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Construction	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
TOTAL	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 250,000**

SOURCE(S) OF FUNDS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Sewer Service - Fund 201/202	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
TOTAL	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 250,000**

SEWER IMPROVEMENT PROJECTS

FY 2023-24

DRAFT

PROJECT TITLE: SANITARY SEWER MASTER PLAN

Category:	Sewers			**Project Number:**	9024		
Project Location:	Citywide			**Lead Department:**	Public Works		
Type:	Capital Maintenance			**Status:**	Previously Approved		
Initial Funding	FY 20-21	**Estimated Completion:**	FY 22-23	**Fund Number:**	202	**Fund Name:**	Sewer Capital

DESCRIPTION:

This project includes review and update of the Sanitary Sewer Master Plan based on the Local Coastal Land Use Plan and other planning documents. This effort started in FY 20-21 and some modeling was completed and areas of concerns were identified. Pending temporary flow monitoring at critical locations, the master plan will be finalized and completed in FY 22-23.



JUSTIFICATION:

The City owns and maintains the sanitary sewer conveyance system and requires periodic review and updates to support the City's General Plan and guiding documents.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

This project will inform future sewer capital improvement projects.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Prof.Serv/Env.	$ 37,500	$ 199,500						$ 237,000
TOTAL	**$ 37,500**	**$ 199,500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 237,000**

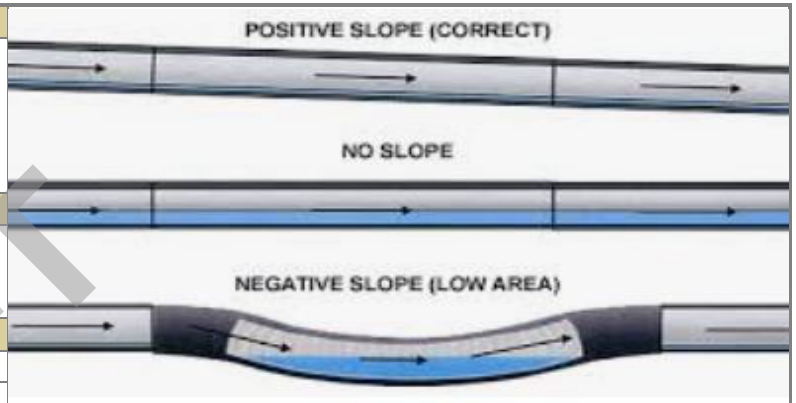
SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Sewer Service - Fund 201/202	$ 237,000							$ 237,000
TOTAL	**$ 237,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 237,000**

PROJECT TITLE: SAFEWAY SEWER MAIN REPAIR

Category:	Sewers		**Project Number:**	TBD	
Project Location:	Pilarcitos Creek/Strawflower Village		**Lead Department:**	Public Works	
Type:	Capital Maintenance		**Status:**	NEW	
Initial Funding	FY 22-23	**Estimated Completion:** FY 23-24	**Fund Number:**	202	**Fund Name:** Sewer Capital

DESCRIPTION:

This project will replace a segment of the sewer main adjacent to Safeway. The project requires replacement of a significant section of sanitary sewer main with limited and challenging access points.



JUSTIFICATION:

Project will address critical improvements to the operations and will reduce risk of sanitary sewer overflow and improve service/conveyance.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance

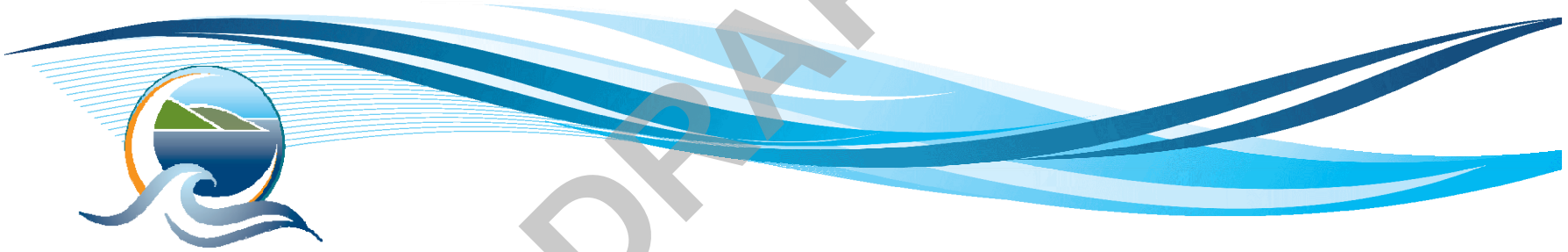
ADDITIONAL DETAILS:

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EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design		$ 10,000						$ 10,000
Prof.Serv/Env.		$ -						$ -
Construction		$ 240,000						$ 240,000
PM-CM		$ 25,000						$ 25,000
TOTAL	**$ -**	**$ 275,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 275,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Sewer Service - Fund 201/202		$ 275,000						$ 275,000
TOTAL	**$ -**	**$ 275,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 275,000**

STREET IMPROVEMENT PROGRAMS



DRAFT

PROGRAM TITLE: NEIGHBORHOOD TRAFFIC SAFETY PROGRAM

Category:	Streets	**Project Number:**	9000		
Project Location:	Citywide	**Lead Department:**	Public Works		
Type:	Community Enhancement/Public Safety	**Status:**	Previously Approved		
Duration:	Ongoing	**Fund Number:**	123	**Fund Name:**	Streets and Roads

DESCRIPTION:

The program involves implementation of a neighborhood traffic calming and safety program and will provide a source of funding to address neighborhood concerns on a first-come, first-serve basis.

The focus of FY 22-23 will be the preparation and adoption of the Local Roads Safety Plan.

JUSTIFICATION:

This program was created in response to requests from neighborhood requests and petitions for traffic improvements.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
X	Inclusive Governance



ADDITIONAL DETAILS:

Accomplishments in FY 22-23 include the completion of the Kelly Avenue Crosswalks Project that included pedestrian safety measures and traffic calming measures at the intersection Pilarcitos and Alsace Lorraine on Kelly Avenue.

DRAFT

EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Construction	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 200,000
TOTAL	**$ 40,000**	**$ 40,000**	**$ 40,000**	**$ 40,000**	**$ 40,000**	**$ 200,000**

SOURCE(S) OF FUNDS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
General Fund	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 200,000
TOTAL	**$ 40,000**	**$ 40,000**	**$ 40,000**	**$ 40,000**	**$ 40,000**	**$ 200,000**

PROGRAM TITLE: PAVEMENT MANAGEMENT AND TRAFFIC SAFETY PROGRAM

Category:	Streets	**Project Number:**	0514		
Project Location:	Citywide	**Lead Department:**	Public Works		
Type:	Capital Maintenance/Community Enhancement	**Status:**	Previously Approved		
Duration:	Ongoing	**Fund Number:**	123	**Fund Name:**	Streets and Roads

DESCRIPTION:

The program involves pavement maintenance, such as slurry sealing, crack sealing, milling and filling, etc. to prolong the usable life of existing streets. The City has completed an update to the Pavement Management Survey (P-TAP 22), which has provided recommendations for future projects.

Projects anticipated in FY 23-24 include design and construct the annual street maintenance project while assessing streets that are in the fair to good range to maintain the structural integrety of the street.

Plans, specifications, and estimation for Kelly Avenue pavement repairs between HWY 1 and San Benito Avenue is anticipated to start FY 23-24.



JUSTIFICATION:

This program is intended to maintain or enhance the City's Pavement Condition Index (PCI) at 65 or better and improve safety and aesthetics.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

FY 22-23 accomplishments include pavement maintenance on 5 city streets within Arleta Park, as well as dig out asphalt concrete repairs at areas of distress. Street maintenance also occurred on Belleville Boulevard after major rain events.

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EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Engineering & Design						$ -
Prof.Serv/Env.						$ -
Construction	$ 700,000	$ 700,000	$ 700,000	$ 700,000	$ 700,000	$ 3,500,000
PM-CM						$ -
TOTAL	**$ 700,000**	**$ 700,000**	**$ 700,000**	**$ 700,000**	**$ 700,000**	**$ 3,500,000**

SOURCE(S) OF FUNDS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Measure A	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,000,000
Gas Tax - Fund 122	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 2,500,000
TOTAL	**$ 700,000**	**$ 700,000**	**$ 700,000**	**$ 700,000**	**$ 700,000**	**$ 3,500,000**

STREET IMPROVEMENT PROJECTS

FY 2023-24

DRAFT

PROJECT TITLE: HIGHWAY 1 SAFETY - NORTH

Category:	Streets			**Project Number:**	0538		
Project Location:	Highway 1 North, from Main Street @ Highway 1 to Spindrift Way			**Lead Department:**	Public Works		
Type:	Community Enhancement/Public Safety			**Status:**	Previously Approved		
Initial Funding:	FY 16-17	**Estimated Completion:**	FY 24-25	**Fund Number:**	123	**Fund Name:**	Streets and Roads

DESCRIPTION:

This project includes operational and safety improvements to Highway 1 between North Main Street and Grandview Ave. It also includes lane intersection improvements for signalization and development of a multi-use trail on the east side of Highway 1 from Main Street North to Spindrift Way. This project is principally funded through a grant from San Mateo County Transportation Authority and also includes development-related impact fees from the Pacific Ridge Subdivision (Ailanto).

JUSTIFICATION:

Highway 1, between Main Street and Kehoe, contains pinch points that impact traffic flow. The Pacific Ridge Subdivision requires the installation of a traffic signal at Terrace Avenue and Highway 1. This project allows the City to coordinate development-related and overall safety improvements for pedestrians and multi-modal transit riders.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
X	Inclusive Governance



ADDITIONAL DETAILS:

This project was initiated in FY 16-17 and will carry over into FY 20-21 due to delays by CalTrans review and permitting process. Project design commenced in FY 19-20 and is anticipated to be completed in FY 20-21. Construction estimate is based on concept and will be updated as design progresses.

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EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design	$ 1,268,000	$ 50,000	$ 50,000	$ 50,000				$ 1,418,000
Prof.Serv/Env.	$ 40,000							$ 40,000
Construction	$ 40,000	$ 3,000,000	$ 4,000,000	$ 3,000,000				$ 10,040,000
PM-CM	$ 100,000	$ 300,000	$ 300,000	$ 300,000				$ 1,000,000
TOTAL	**$ 1,448,000**	**$ 3,350,000**	**$ 4,350,000**	**$ 3,350,000**	**$ -**	**$ -**	**$ -**	**$ 12,498,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 369,700			$ 72,117				$ 441,817
Street and Road - Fund 123	$ 25,000			$ 210,000				$ 235,000
Grant - Measure A	$ 891,800	$ 2,448,439	$ 3,448,439	$ 1,932,522				$ 8,721,200
Developer Fees	$ 395,300	$ 901,561	$ 901,561	$ 901,561				$ 3,099,983
UNFUNDED								$ -
TOTAL	**$ 1,681,800**	**$ 3,350,000**	**$ 4,350,000**	**$ 3,116,200**	**$ -**	**$ -**	**$ -**	**$ 12,498,000**

PROJECT TITLE: POPLAR STREET TRAFFIC CALMING AND SAFETY PROJECT - PHASE I

Category:	Streets		**Project Number:**	0593	
Project Location:	Poplar Street Between Main and Highway 1		**Lead Department:**	Public Works	
Type:	Community Enhancement/Public Safety		**Status:**	Previously Approved	
Duration:	FY 17-18	**Estimated Completion:** FY 23-24	**Fund Number:**	123	**Fund Name:** Streets and Roads

DESCRIPTION:

This project includes the design and improvement of a 850-foot strip of Poplar Street from Main Street to HWY 1 as a "Complete Street" project. Enhancements include pedestrian and bicycle facilities, storm water improvements, traffic calming elements and green infrastructure.



JUSTIFICATION:

This is the first phase of the project that will provide a safe and inviting access to and from Poplar Beach and the Coastal Trail for residents and visitors.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

This project received grant funding obligation in FY 17-18 from the Metropolitan Transportation Commission. The unfunded portion of the project will likely be funded through the Deferred Street Improvement Agreements (Property Owner Contributions), additional grant or general funds. Accomplishments in FY 22-23 include recieving the request for authorization from Caltrans to proceed with construction.

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EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design	$ 215,100							$ 215,100
Prof.Serv/Env.		$ 62,831						$ 62,831
Construction		$ 1,900,000						$ 1,900,000
PM-CM								$ -
Maintenance								$ -
TOTAL	**$ 215,100**	**$ 1,962,831**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,177,931**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund								$ -
Street and Road - Fund 123	$ 227,931	$ 483,000						$ 710,931
Grant - Federal		$ 1,202,000						$ 1,202,000
Measure M		$ 265,000						$ 265,000
UNFUNDED								$ -
TOTAL	**$ 227,931**	**$ 1,950,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,177,931**

PROJECT TITLE: MAIN STREET SAFETY IMPROVEMENT PROJECT

Category:	Streets			**Project Number:**	1009		
Project Location:	Downtown Corridor			**Lead Department:**	Public Works		
Type:	Community Enhancement/Public Safety			**Status:**	Previously Approved		
Initial Funding:	FY 21-22	**Estimated Completion:**	FY 23-24	**Fund Number:**	123	**Fund Name:**	Streets and Roads

DESCRIPTION:

This grant-funded project includes four different types of improvements in the downtown corridor: 1) bicycle routes 2) pedestrian crosswalks 3) signage 4) parklets/streateries. This project also includes base repairs and slurry sealing the path of road proposed for the bike lanes.



JUSTIFICATION:

This project implements several improvements identified in the Bicycle and Pedestrian Master Plan as well as addresses concerns brought up by the Our Voice Transportation Pilot Project.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
	Fiscal Sustainability
X	Inclusive Governance

ADDITIONAL DETAILS:

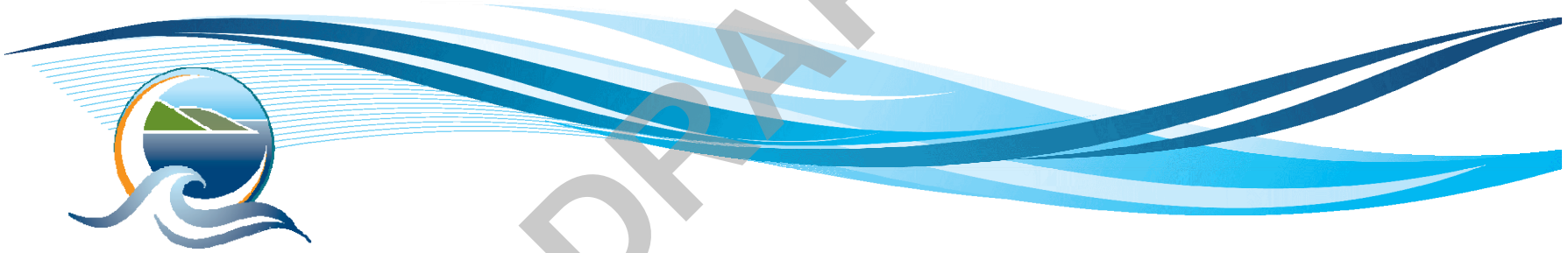
Construction is underway and anticipated to be completed in FY 23-24.

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EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design	$ 45,000							$ 45,000
Prof.Serv/Env.		$ 25,000						$ 25,000
Construction		$ 584,000						$ 584,000
PM-CM								$ -
Equipment	$ 16,400	$ 5,000						$ 21,400
TOTAL	**$ 61,400**	**$ 614,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 675,400**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 55,000							$ 55,000
Park Facility/Development - Fund 125	$ 485,400							$ 485,400
Street and Road - Fund 123								$ -
TFCA Grant (BAAQMD)	$ 25,000							$ 25,000
TFCA Grant (CCAG)	$ 110,000							$ 110,000
UNFUNDED								$ -
TOTAL	**$ 675,400**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 675,400**

TRAIL IMPROVEMENT PROGRAMS



DRAFT

PROGRAM TITLE: BICYCLE AND PEDESTRIAN CONNECTIVITY AND SAFETY PROGRAM

Category:	Trails	**Project Number:**	0615		
Project Location:	Citywide	**Lead Department:**	Public Works		
Type:	Community Enhancement/Public Safety	**Status:**	Previously Approved		
Duration:	Ongoing	**Fund Number:**	125	**Fund Name:**	Parks

DESCRIPTION:

This program is intended to fund bicycle and pedestrian improvements identified in the Bicycle and Pedestrian Master Plan as part of other defined projects. Funds may also be used as a matching source for potential grant opportunities. Examples of elements funded through this program include bike lane striping and regulatory/wayfinding signage.



JUSTIFICATION:

This program was created to fund implementation of bicycle and pedstrian improvements as identified by the Bicycle and Pedestrian Advisory Committee, Parks and Recreation Commission, and the Bicycle and Pedestrian Master Plan (adopted in September 2019).

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

Starting in FY 23-24, this program focus will shift from funding large, standalone projects to supporting bicycle and pedestrian improvements in established projects. Large projects that were historically built into this program will be given their own project pages.

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EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Engineering & Design						$ -
Construction	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
TOTAL	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 250,000**

SOURCE(S) OF FUNDS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
General Fund	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
Street and Road - Fund 123						$ -
TOTAL	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 250,000**

PROGRAM TITLE: TRAIL MAINTENANCE PROGRAM

Category:	Trails	**Project Number:**	TBD		
Project Location:	Citywide	**Lead Department:**	Public Works		
Type:	Community Enhancement/Public Safety	**Status:**	Previously Approved		
Duration:	Ongoing	**Fund Number:**	125	**Fund Name:**	Parks

DESCRIPTION:

This program will focus on identifying the areas of our trail system in need of immediate attention and repairing those areas annually. Both the Coastal Trail, Eastside Parallel Trail, and the Naomi Patridge Trail will be covered under this program.

The focus of this FY 23-24 will be assessment of priority and crack seal of the Naomi Patridge Trail from Wavecrest to Seymour, Poplar Pedestrian Pathway, and the Coastal Trail.

JUSTIFICATION:

This program will fund preventative maintence of trails to save the City costly more extensive repairs in the future.



STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

This will be the first year of this program.

EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Engineering & Design						$ -
Construction	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
TOTAL	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 250,000**

SOURCE(S) OF FUNDS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
General Fund	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
TOTAL	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 250,000**

DRAFT

PROJECT TITLE: COASTAL BLUFF PRESERVATION PROGRAM

Category:	Trails	**Project Number:**	0618		
Project Location:	Costal Trail from Poplar St. to Kelly Ave.	**Lead Department:**	Public Works		
Type:	Public Safety Enhancement	**Status:**	Previously Approved		
Duration:	Ongoing	**Fund Number:**	125	**Fund Name:**	Parks

DESCRIPTION:

This program includes improvements to the Coastal Trail with the intention of increasing its current life span. The focus of FY 23-24 is rehabilitation and repair of the Myrtle Outfall, located near the Coastal Trail in line with Myrtle Street. Additional focus in FY 23-24 is the identification other locations of preservation and rehabilitation along the Coastal Trail within City of Half Moon Bay jurisdictional limits.

JUSTIFICATION:

The Coastal Trail has experienced a significant amount of erosion and poses a safety hazard to users. Improvements will help to protect the trail.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
	Fiscal Sustainability
	Inclusive Governance



ADDITIONAL DETAILS:

The construction for the Myrtle Outfall Repair is underway.

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EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
Engineering & Design	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 30,000	$ 150,000
Prof.Serv/Env.	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 100,000
Construction	$ 325,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 925,000
PM-CM	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 75,000
TOTAL	**$ 390,000**	**$ 215,000**	**$ 215,000**	**$ 215,000**	**$ 215,000**	**$ 1,250,000**

SOURCE(S) OF FUNDS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL ALL FY
General Fund	$ 390,000	$ 215,000	$ 215,000	$ 215,000	$ 215,000	$ 1,250,000
TOTAL	**$ 390,000**	**$ 215,000**	**$ 215,000**	**$ 215,000**	**$ 215,000**	**$ 1,250,000**

TRAIL IMPROVEMENT PROJECTS

FY 2023-24

DRAFT

PROJECT TITLE: EASTSIDE PARALLEL TRAIL NORTH - SEGMENT 4

Category:	Trails			**Project Number:**	0619		
Project Location:	Bike Trail from Roosevelt to Mirada, east of Hwy 1			**Lead Department:**	Public Works		
Type:	Community Enhancement/Public Safety			**Status:**	Previously Approved		
Initial Funding	FY 20-21	**Estimated Completion:**	FY 24-25	**Fund Number:**	125	**Fund Name:**	Parks

DESCRIPTION:

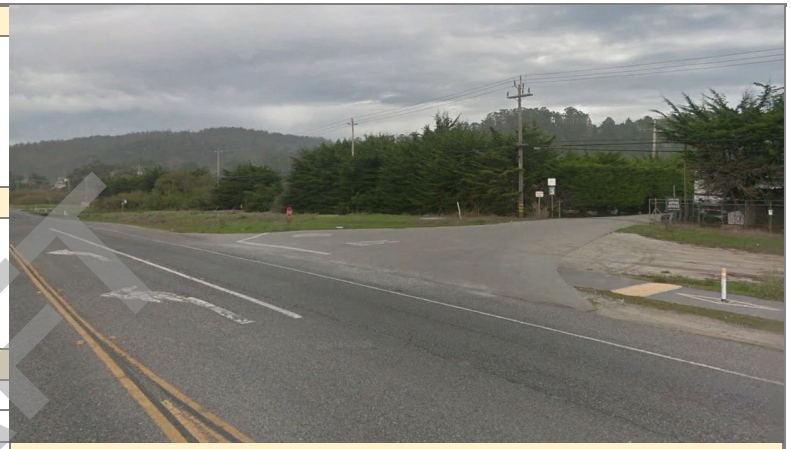
This project includes the design, permitting, environmental clearance, and construction of a Class I multi-use path parallel to the east side of Highway 1 between Roosevelt Boulevard and Mirada Road for approximately 0.27 miles. The project will extend the current Class I path from the existing terminus at Roosevelt Boulevard north to the City limits. The path will be approximately 10-foot wide and 2-foot shoulders on each side, including a 40-foot bridge.

JUSTIFICATION:

The current Class I path on the eastside of Highway 1 on the northern end of the City terminates at Roosevelt Boulevard. There is a gap of 0.27 miles between Roosevelt Boulevard and Mirada Road/Northern City Limits where the County Class I path comes from the north. This last link would connect the City path with the County path to provide a continuous Class I bicycle and pedestrian path from the north to Main Street.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
	Fiscal Sustainability
X	Inclusive Governance



ADDITIONAL DETAILS:

This project is funded by SMCTA Measure A Bicycle and Pedestrian program. Design of the project is 95% complete. Caltrans is currently review the bridge data and type selection. Draft environmental document has been published for public review. Riparian impact and mitigations are being evaluated for various sites to be implemented.

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EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design	$ 101,000	$ 50,000						$ 151,000
Prof.Serv/Env.	$ 65,000	$ 20,000						$ 85,000
Construction		$ 598,000	$ 500,000					$ 1,098,000
PM-CM		$ 200,000	$ 200,000					$ 400,000
TOTAL	**$ 166,000**	**$ 868,000**	**$ 700,000**	**$ -**	**$ -**		**$ -**	**$ 1,734,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund	$ 35,000							$ 35,000
Grant - Measure A	$ 131,000	$ 814,000	$ 350,000					$ 1,295,000
Grant - TDA			$ 350,000					$ 350,000
Park Facility/Development - Fund 125		$ 54,000						$ 54,000
UNFUNDED								$ -
TOTAL	**$ 166,000**	**$ 868,000**	**$ 700,000**	**$ -**	**$ -**		**$ -**	**$ 1,734,000**

PROJECT TITLE: COASTAL TRAIL OVERLAY (POPLAR TO CENTRAL)

Category:	Trails		**Project Number:**	1014	
Project Location:	Coastal Trail from Poplar to approx. 1600 ft. north		**Lead Department:**	Public Works	
Type:	Capital Maintenance/Community Enhancement		**Status:**	NEW	
Initial Funding:	FY 22-23	**Estimated Completion:** FY 22-23	**Fund Number:**	125	**Fund Name:** Parks

DESCRIPTION:

Pavement maintenance (overlay) along the California Coastal Trail between Central Avenue and Poplar Street.

JUSTIFICATION:

Due to existing condition of the pavement on the California Coastal Trail, this section is in need of maintenance/repair.



STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design								$ -
Prof.Serv/Env.								$ -
Construction		$ 80,000						$ 80,000
PM-CM								$ -
TOTAL	**$ -**	**$ 80,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 80,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund								$ -
Park Facility/Development - Fund 125		$ 80,000						$ 80,000
UNFUNDED								$ -
TOTAL	**$ -**	**$ 80,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 80,000**

DRAFT

PROJECT TITLE: PEDESTRIAN/BICYCLE CONNECTION TO HATCH ELEMENTARY

Category:	Trails			**Project Number:**	9010		
Project Location:	2nd Avenue - Central Avenue to Granelli Avenue			**Lead Department:**	Public Works		
Type:	Capital Maintenance/Community Enhancement			**Status:**	Previously Approved		
Initial Funding:	FY 23-24	**Estimated Completion:**	TBD	**Fund Number:**	125	**Fund Name:**	Parks

DESCRIPTION:

The project will improve the bicycle/pedestrian access on 2nd Avenue from Central Avenue to Granelli Avenue. The project will also incorporate green infrastructure, ADA improvements, and an educational component.

JUSTIFICATION:

This project was identified as necessary by both the City of Half Moon Bay and the Alvin S. Hatch Elementary School and Manuel F. Cunha Intermediate School Safe Routes to School: Summary of Walking Audit Observations and Recommendations (2013).

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
	Fiscal Sustainability
	Inclusive Governance



ADDITIONAL DETAILS:

The City has submitted multiple grant applications for this project and implementation is contingent on grant funding.

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EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design		$ 30,000						$ 30,000
Prof.Serv/Env.		$ 10,000						$ 10,000
Construction							$ 190,000	$ 190,000
PM-CM							$ 10,000	$ 10,000
TOTAL	**$ -**	**$ 40,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**	**$ 240,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund		$ 40,000						$ 40,000
UNFUNDED							$ 200,000	$ 200,000
TOTAL	**$ -**	**$ 40,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**	**$ 240,000**

PROJECT TITLE: SECONDARY POPLAR BEACH ACCESS

Category:	Trails		**Project Number:**	1004	
Project Location:	Coastal Trail between Kelly Avenue and Poplar Street		**Lead Department:**	Public Works	
Type:	Capital Maintenance		**Status:**	Previously Approved	
Initial Funding:	FY 23-24	**Estimated Completion:** FY 24-25	**Fund Number:**	125	**Fund Name:** Parks

DESCRIPTION:

The project will address the erosion at the existing equestrian access point that is located approximately 1/2 mile north of Poplar Beach. The project includes design, environmental and construction of a stabilized access point.



JUSTIFICATION:

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

The construction estimates are preliminary and will be updated as the design is developed. This project also has funding from Sea Horse Ranch as part of a license agreement with the City.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design		$ 30,000						$ 30,000
Prof.Serv/Env.		$ 15,000						$ 15,000
Construction							$ 250,000	$ 250,000
PM-CM								$ -
TOTAL	**$ -**	**$ 45,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 250,000**	**$ 295,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund								$ -
Park Facility/Development - Fund 125		$ 45,000					$ 50,000	$ 95,000
Property Owner Contribution							$ 200,000	$ 200,000
UNFUNDED								$ -
TOTAL	**$ -**	**$ 45,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 250,000**	**$ 295,000**

PROJECT TITLE: EASTSIDE PARALLEL TRAIL NORTH - SEGMENT 2

Category:	Trails		**Project Number:**	0595	
Project Location:	Spindrift Way to Ruisseau Francais Avenue		**Lead Department:**	Public Works	
Type:	Community Enhancement/Public Safety		**Status:**	Previously Approved	
Initial Funding	FY 23-24	**Estimated Completion:** FY 24-25	**Fund Number:**	125	**Fund Name:** Parks

DESCRIPTION:

This project includes the extension of a 10-foot wide bicycle/pedestrian (multi-purpose) Class I trail from Spindrift Way to Ruisseau Francais Avenue (1,600 feet). This project also includes a new bridge crossing over Frenchman's Creek and is an extension of the Highway 1 Safety projects.



JUSTIFICATION:

This project was identified as a project in the Bicycle and Pedestrian Master Plan completed in FY 2018-19. This project will work to connect the bicycle and pedestrian path from downtown Half Moon Bay to the northern City limits by completing segment 2. The County has a proposed project to connect the Coastside trail to the northern City limits.

STRATEGIC PLAN GOAL (please check all that apply)

X	Infrastructure
X	Healthy Community/Public Safety
X	Fiscal Sustainability
	Inclusive Governance

ADDITIONAL DETAILS:

This project is intended to be run concurrently with the new Highway 1 & Ruisseau Francais Intersection Improvement Project.

DRAFT

EXPENDITURES	PRIOR YEARS BUDGET EXPENDITURES	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
Engineering & Design		$ 250,000						$ 250,000
Prof.Serv/Env.		$ 250,000	$ 100,000					$ 350,000
Construction			$ 3,500,000					$ 3,500,000
PM-CM			$ 100,000					$ 100,000
TOTAL	**$ -**	**$ 500,000**	**$ 3,700,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 4,200,000**

SOURCE(S) OF FUNDS	PRIOR YEARS BUDGET ALLOCATIONS	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FUTURE YEARS	TOTAL ALL FY
General Fund								$ -
Federal Earmark		$ 500,000	$ 1,500,000					$ 2,000,000
UNFUNDED			$ 2,200,000					$ 2,200,000
TOTAL	**$ -**	**$ 500,000**	**$ 3,700,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 4,200,000**

BUSINESS OF THE COUNCIL OF THE CITY OF HALF MOON BAY

AGENDA REPORT

For meeting of: **May 16, 2023**

TO: Honorable Mayor and City Council

VIA: John Doughty, Acting City Manager

FROM: Karen Decker, Economic and Community Vitality Manager

TITLE: **HALF MOON BAY HOTEL BUSINESS IMPROVEMENT DISTRICT ANNUAL REPORT FOR 2022, RESOLUTION OF INTENTION TO CONTINUE TO LEVY ASSESSMENTS FOR FISCAL YEAR 2023-24, AND FUNDING REQUEST FOR FISCAL YEAR 2023-24**

RECOMMENDATION:
By motion:

1) Approve the Half Moon Bay Hotel Business Improvement District Annual Report for 2022;

2) Adopt a resolution declaring the City's intention to continue the Half Moon Bay Hotel Business Improvement District, to continue the basis and to levy the assessment for the District, and to set a date (June 20, 2023) for the public hearing on the District and the assessment for FY 2023-24; and

3) Consider a $40,000 funding request to be included in the FY 2023-24 Recommended Budget.

FISCAL IMPACT:
There is no fiscal impact associated with approving the Annual Report or adopting the Resolution of Intent. If directed, staff will include any funding contribution in the FY 2023-24 Recommended Budget. The $40,000 request represents sustaining funding which is included in the current FY budget.

STRATEGIC ELEMENT:
This action supports the *Fiscal Sustainability* element of the Strategic Plan.

BACKGROUND:
Transient Occupancy Tax (TOT) is historically the City's single highest revenue source, typically accounting for approximately 40-percent of the annual operating budget. TOT taxes are collected from hotels, bed and breakfasts, inns, RV Parks, campgrounds, and short-term vacation rentals. Hotels are the largest contributor, providing approximately 95 percent of TOT

collections. TOT revenue typically grows year-over-year, and prior to the pandemic, was averaging close to $7 million annually. Although the pandemic initially took a toll on revenues, tourism returned to the coast sooner than projected. In fiscal year 2021-22 the City collected $9.4 million in revenues. TOT to date in FY 2022-23 is $6.1 million.

In 2004, the City of Half Moon Bay established a Hotel Business Improvement District (BID) pursuant to Part 6 Division 18 of the California Streets and Highway Code, commencing with Section 36500 (Code). The purpose of the BID is to promote lodging at hotels within the City, administer marketing programs that increase overnight lodging, and fund BID-related activities. In 2017, after receiving approval from the San Mateo County Board of Supervisors, the BID's boundaries were expanded to include 10 additional commercial lodging establishments operating in the unincorporated areas of the Coastside, believing that adding these establishments would further its purpose of promoting tourism and lodging along the coast.

The Half Moon Bay Coastside Chamber of Commerce (Chamber) is designated as the Managing Agency for BID-related activities and, pursuant Section 36533 of the Code, prepares an annual report which summarizes the BID's priorities, outcomes, and expenditures from the previous calendar year. The report is to be reviewed and approved by the Council and, following approval, the Council must adopt a resolution of intent to levy the annual assessment for the following fiscal year. The resolution of intent also sets a public hearing to receive any written or oral protests against the continuation of the BID.

Since 2013, the City has provided annual funding to help support the BID's activities, including marketing and helping to support a Professional Corporate Sales Manager to increase mid-week overnight stays in local hotels. In FY 2021-22, the City provided the BID with $40,000 for these purposes. Due to the different fiscal years for the City (July – June) and the BID (January – December), the City contributions have been split into two equal payments, one in July and one in January.

DISCUSSION:

Hotels are continuing to rebound from the COVID-19 pandemic. The 2022 occupancy was 60%, which is 8% lower than the pre-pandemic most recent high. 2020 occupancy was less than 40% in comparison. Travel in all segments has been steadily increasing over the past year. The last segment to rebound has been corporate group travel, which is finally starting to see a return of mid-week corporate meetings.

<u>BID Annual Report for 2022</u>

On April 27, 2023, the Chamber submitted the BID's annual report for calendar year 2022. The BID generated $205,643 in revenue which includes $1 per room night collected by the member hotels, revenue from digital ads, as well the City's contribution. The total expenditure for 2022 was $188,713. There was a $28,000 increase in revenue from the previous calendar year, getting closer to the pre-pandemic level of $215k, and a $14,500 increase in expenditures as advertising opportunities became more abundant. Reserves remained steady at $21,587 as of December 31, 2022, consistent with the previous year. The BID did not add revenue overages to

the reserve in 2022 as it is City funding earmarked for its intended projects that can finally move forward, such as bringing back a Corporate Group Salesperson, hosting press and writers, and increasing advertising as opportunities continue to grow. Funds that have been carried over are budgeted for expenditure in FY 2023-24.

BID Funding Request for FY 2023-24

For FY 2023-24, the BID is again requesting sustaining support through an allocation of $40,000 to help with marketing and outreach efforts as the local tourism industry continues to gain back its momentum. BID and staff from the San Mateo County / Silicon Valley Convention and Visitors' Bureau believe that Half Moon Bay and the Coastside continue to be in a good position to entice travelers with our beautiful natural resources that were highlighted during the pandemic and remain enticing to visitors wanting space and nature. Any City contribution would be leveraged against the carried forward fund balance from 2021 and current year BID revenues to develop a campaign to encourage overnight travel to the Coastside and hopefully assist our local economy in its recovery.

Resolution of Intention and Public Hearing

If the City Council adopts the Resolution of Intention, a public hearing will be noticed for June 20, 2023. The public hearing will provide the businesses and the community an opportunity to voice their opinions regarding the FY 2023-24 assessment and provide an opportunity to formally protest the assessment.

At the public hearing, the testimony of all interested persons for or against the continuation of the BID, the boundaries of the BID, or furnishing of specified types of improvements or activities will be heard. Any interested person may make a protest orally or in writing. However, only written protest protests will be considered in determining if there is a majority protest. The form and manner of protests shall comply with Streets and Highways Code Section 36524 and 36525.

The City Council may continue the proposed BID at the public hearing unless oral or written protests are received from businesses that pay 50% or more of the proposed assessments. In that event, the Council cannot consider continuation of the BID for at least one year.

ATTACHMENTS:

1. Half Moon Bay Hotel BID 2022 Annual Report
2. Resolution declaring the City's intention to continue the Half Moon Bay Hotel Business Improvement District, to continue the basis and levy the assessment for the District, and to set a date for the public hearing on the District and the assessment for FY 2023-24

RESOLUTION NO. C-2023-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HALF MOON BAY DECLARING ITS INTENTION TO CONTINUE THE HALF MOON BAY HOTEL BUSINESS IMPROVEMENT DISTRICT, TO CONTINUE THE BASIS AND TO LEVY THE ASSESSMENT FOR THE DISTRICT, AND TO SET A DATE FOR THE PUBLIC HEARING ON THE DISTRICT AND THE ASSESSMENT FOR FISCAL YEAR 2023-24

WHEREAS, Section 36500 et seq. of the California Streets and Highway Code (the Parking and Business Improvement Area Law of 1989) authorizes cities to establish and renew business improvement areas for the purpose of promoting tourism; and

WHEREAS, on June 15, 2004, the City Council approved an ordinance adding Section 3.100 (Hotel Business Improvement District) to the Municipal Code, which established the Half Moon Bay Hotel Business Improvement District and appointed the Half Moon Bay Coastside Chamber of Commerce and Visitors' Bureau (Chamber) as the Managing Agency to provide oversight and recommendations regarding the use of the assessment funds; and

WHEREAS, the California Streets and Highway Code requires that the Chamber, as the Managing Agency, prepare and submit an annual report for the prior year and stating the proposed changes, improvements and activities for the upcoming year, and requires the City Council to adopt a resolution of its intent to continue the BID and levy the assessment; and

WHEREAS, on April 27, 2023, the Chamber submitted the Annual Report for 2022; and

WHEREAS, the City Council desires to adopt a Resolution approving the Annual Report for 2022 and declaring its intent to continue the BID and levy assessments for FY 2023-24.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Half Moon Bay, that:

Section 1. The City Council proposes to continue the Half Moon Bay Hotel Business Improvement District in accordance with Half Moon Bay Municipal Code Chapter 3.100 and the Streets and Highways Code Sections 36500 et seq. and levy assessments for FY 2023-24.

Section 2. The Annual Report is on file with the City Clerk and contains a full and detailed description of activities provided in 2022. No changes to the District boundaries are proposed and there are no changes to the assessment proposed.

Section 3. The assessment levied by the BID shall be used for activities and programs promoting lodging within the district and administer marketing programs that increase overnight lodging.

Section 4. The assessment is $1 per rented room night.

Section 5. A public hearing, held pursuant to the Half Moon Bay Municipal Code Chapter 3.100 and Streets and Highways Code Section 36535, to allow for comments and to receive written and oral protests on the BID and proposed assessment, is hereby set for 7:00 pm on Tuesday, June 20, 2023, before the City Council of the City of Half Moon Bay in person at the Ted Adcock Community Center and via Zoom Webinar and live Spanish translation will be available.

Section 6. At the public hearing, the testimony of all interested persons for or against the continuation of the BID, the boundaries of the BID, or furnishing of specified types of improvements or activities will be heard. Any interested person may make a protest orally or in writing. However, only written protest protests will be considered in determining if there is a majority protest. The form and manner of protests shall comply with Streets and Highways Code Section 36524 and 36525.

Section 7. Any protest pertaining to the regularity or sufficiency of the proceedings shall be in writing and clearly state the irregularity or defect to which objection is made.

Written protests shall contain a written description of the business in which the person signing the protest is interested sufficient to identify the business. If the person signing the protest is not shown on the official records of the City of Half Moon Bay as the owner of the business, then the protest shall contain or be accompanied by written evidence that the person is the owner of the business.

Section 8. If at the conclusion of the public hearing, there are of record, written protests by the owners of lodging businesses within the BID that will pay fifty percent (50%) or more of the total assessments of the entire BID, no further proceedings to continue the BID shall occur. New proceedings to continue the BID shall not be undertaken again for the period of at least one (1) year from the date of the finding. If the majority of written protests are only as to an improvement or activity proposed, then that type of improvement or activity shall not be included in the BID.

Section 9. The City Clerk is instructed to provide notice as required by the Half Moon Bay Municipal Code Chapter 3.100 and Streets and Highways Code 36534. The City Clerk shall give notice of the public hearing by causing this Resolution of Intention to be published once in a newspaper of general circulation in the City no less than seven (7) days before the public hearing, and by mailing copies of this Resolution of Intention to each business

subject to the assessment within seven (7) days of the City Council's adoption of the Resolution of Intention.

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I, the undersigned, hereby certify that the foregoing Resolution was duly passed and adopted on the 16th day of May, 2023 by the City Council of Half Moon Bay by the following vote:

Ayes, Councilmembers:
Noes, Councilmembers:
Absent, Councilmembers:
Abstain, Councilmembers:

ATTEST:

_____
Jessica Blair, City Clerk

APPROVED:

_____
Deborah Penrose, Mayor



HALF MOON BAY
HOTEL BUSINESS IMPROVEMENT DISTRICT

MISSION The assessment levied by the Business Improvement District shall be used to promote lodging within the district and administer marketing programs that increase overnight lodging.

PRIORITIES & OUTCOMES

LEISURE TRAVEL

Create opportunities and buzz around HMB as a "Drive to" destination.

- Articles, digital, and print ads were heavily focused on nearby areas such as the inner Bay Area and San Jose. These areas comprise the largest segment of travelers we have seen since the onset of the pandemic.

GENERATE MEDIA

Proactively pitch and respond to the media. Coordinate and host travel writers.

	2022	2021	2020
• Articles Written about Half Moon Bay	58	48	37
• Travel Writers Hosted	8	7	4

INCREASE WEBSITE TRAFFIC

Increase traffic to the 'Visit' website with new content and paid ads.

	2022	2021	2020
• All Users	421,521	447,510	425,820
• Average Sessions Per User	1.11	1.22	1.22
• Total Page Views	848,416	889,377	828,992

CORPORATE GROUPS

As Corporate Groups begin to rebound, be prepared with a rapid response.

- Corporate meetings and group sales were halted in March 2020 with the onset of the pandemic. Corporate travel started to pick up in 2022 but not by a large amount. The BID will bring back a Corporate Group Coordinator in 2023 as the inquiries increase.



Visit HALF MOON BAY

COASTSIDE CALIFORNIA

2022 ANNUAL REPORT

CONTRIBUTIONS Each BID Hotel Participant pays $1 per rented room night.

	2022	2021	2020
• Aristocrat	$6,890	$8,979	$9,200
• Beach House Half Moon Bay	$15,761	$15,505	$11,470
• Cameron's Inn	$146	$148	$74
• Cypress Inn on Miramar Beach	$4,950	$5,431	$4,273
• Half Moon Bay Inn	$1,815	$1,808	$1,135
• Half Moon Bay Lodge	$18,077	$16,979	$12,038
• Harbor View Inn	$6,041	$2,551	$4,017
• Inn at Mavericks	$1,948	$1,640	$1,340
• Mill Rose Inn & Garden	$437	$805	$541
• Miramar Inn & Suites	$4,845	$4,373	$3,323
• Nantucket Whale Inn	$1,668	$1,109	$151
• Ocean View Inn	$2,170	$774	$261
• Oceano Hotel & Spa	$22,070	$21,160	$12,836
• Quality Inn	$12,621	$9,903	$5,857
• Ritz Carlton	$60,454	$45,604	$33,504
• San Benito House	$0	$71	$222
• Seal Cove Inn	$1,589	$0	$1,910
• Zaballa House	$161	$378	$571

OCCUPANCY

Total Available Rooms a Night
739

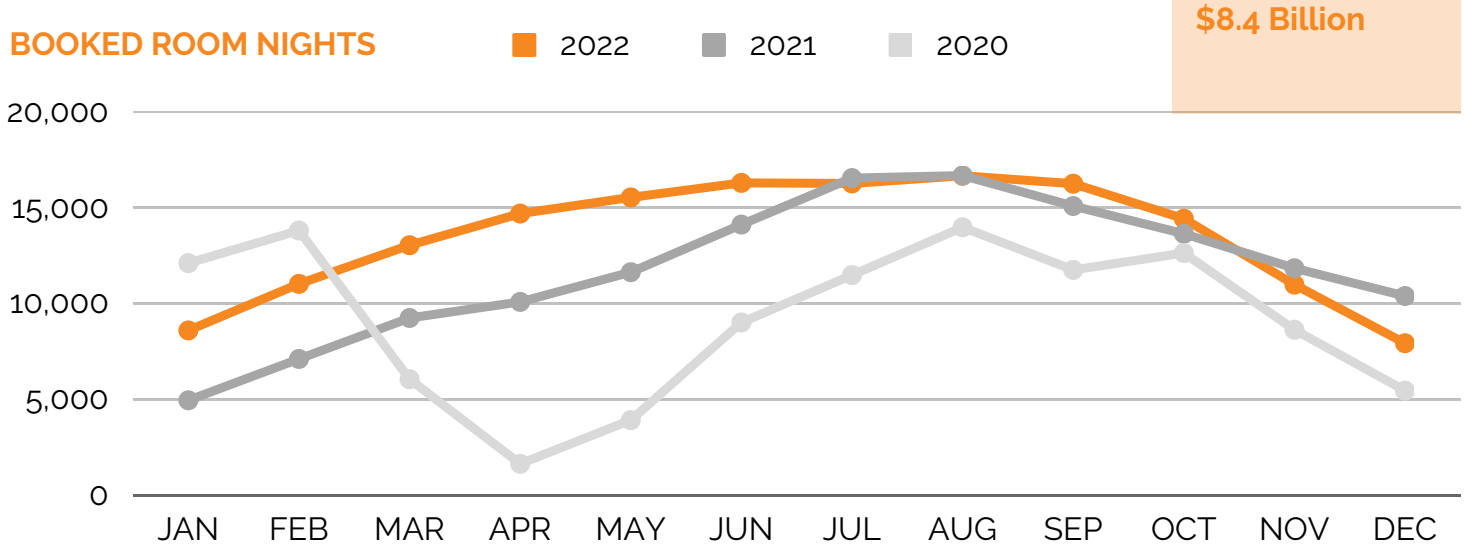
Total Available Room Nights
269,735

Total Occupied Room Nights
161,643
60% Occupancy
51% in 2021
37% in 2020

TOT Revenue
$10,140,861

Est. Economic Impact
$8.4 Billion

BOOKED ROOM NIGHTS





BUDGET

ITEM	CARRYOVER	INCOME	EXPENSE	NET
Assessments		$161,643	$0	$161,643
Management			$40,411	-$40,411
Software			$610	-$610
Marketing Firm			$45,000	-$45,000
Website			$14,000	-$14,000
Digital Ads	$18,728	$30,000	$22,906	$25,822
Print Ads			$2,500	-$2,500
PR Firm			$54,000	-$54,000
Media Aquisition	$21,094	$9,000	$9,286	$20,808
Corp. Group Coordinator	$5,559	$5,000	$0	$10,559
Corp. Group Aquasitions			$0	$0
TOTALS	**$45,381**	**$205,643**	**$188,713**	**$62,311**
RESERVE	**$21,587**	**$0**	**$0**	**$21,587**

BUSINESS OF THE COUNCIL OF THE CITY OF HALF MOON BAY

AGENDA REPORT

For meeting of: **May 16, 2023**

TO: Honorable Mayor and City Council

VIA: John Doughty, Acting City Manager

FROM: Lisa Lopez Rossi, Administrative Services Director
Bryan Lopez, Senior Management Analyst

TITLE: **EARLY PAYOFF OF 880 STONE PINE ROAD IBANK LOAN**

RECOMMENDATION:
Adopt a resolution authorizing the City Manager or designee to:

1) Submit a letter requesting an exception to the terms of the Financing Agreement with the California Infrastructure and Economic Development Bank ("IBank") allowing early pay-off of the loan; and,

2) Commence negotiations of a lease-leaseback agreement with San Mateo County to facilitate payoff of the loan with the California Infrastructure and Economic Development Bank ("IBank").

FISCAL IMPACT:
The requested action will provide the City with a path to early payoff of the City's loan with IBank removing conditions associated with development of the City Corporation Yard and other use restrictions. The loan pay-off amount is approximately $3,200,000 plus additional interest and fees. The final IBank loan payoff amount is to be rolled into a subsequent loan derived from the Lease-Leaseback Agreement with San Mateo County.

STRATEGIC ELEMENT:
This recommendation supports the Fiscal Sustainability, Healthy Communities and Public Safety, and Infrastructure and Environment elements of the Strategic Plan.

BACKGROUND:
In 2019, the previous owner of 880 Stone Pine Road, Peninsula Open Space Trust, gave notice to the City of its intent to sell the property and offered first right of refusal to the City. The site was critical to the City as it contained the Public Works Corporation Yard. The City had previously searched for alternate sites for the facility to no avail.

Work on acquisition of 880 Stone Pine commenced in 2019 well in advance of the Covid-19 pandemic. The purchase of the site represented a tremendous opportunity to establish a permanent Corporation Yard / Operations Center. When offered the opportunity to purchase, the City investigated various funding strategies.

On March 3, 2020, the City Council authorized the City Manager to execute a Purchase and Sale Agreement (the "PSA") to acquire the property with the express intention to facilitate creation of an expanded and ADA compliant Corporation Yard / Operations Center. The City Council directed staff to determine suitable funding options for the purchase and improvement of the property which resulted in the recommendation to seek funding through California IBank.

In May 2021, the City finalized the loan from IBank for the Stone Pine property and began the process of property entitlements. The City acquired the property with the understanding that the Corporation Yard project would be subject to approval through a coastal development permit (CDP), and compliance with the California Environmental Quality Act (CEQA). Because of known habitat constraints and preservation needs, the entitlement process was long and extensive.

On April 19, 2022, the City received its CDP for the Corporation Yard / Operations Center which included Phase 1a and Phase 1b improvements on approximately four acres of the site plus driveway access to Stone Pine Road. Phase 1a, which is currently under construction, includes environmental mitigation, site grading, access improvements, stormwater control, and security improvements. Phase 1b includes construction of a new 6,500 square foot structure. The CEQA process itself included assessment and mitigation for potential environmental impacts property-wide including, but not limited to biotic, cultural resources, and hazardous materials.

In the months leading up to the issuance of entitlements, the region experienced unprecedented increases in the cost of construction (as evidenced by the Construction Cost Index and actual bidding results). Construction costs were impacted also by significant supply chain issues. Phase 1b, estimated to cost approximately $3.5 million, was deferred due to lack of available funding and in hopes that the bidding environment would improve.

When the property was purchased, the City Council indicated a desire to evaluate the remaining portion of the site for potential development of affordable housing. The IBank loan currently precludes housing development. Refinancing of the loan via San Mateo County would remove the loan restrictions to housing.

Since the completion of the Corporation Yard entitlements, the City has completed an inventory of potential housing sites and conducted general constraints assessments of many parcels. Based on many factors, the western portion of 880 Stone Pine has been included in the City's Draft Housing Element as an Opportunity Site.

Over the last several months, the City has initiated conversations with the County on a collaborative planning effort to build a neighborhood of up to 50 manufactured homes. This potential project is now in process and community outreach has commenced. A Joe Serna Grant

application has been submitted by the County which would fund up to 28 manufactured homes for purchase by farmworkers. The County continues to evaluate other funding sources including private philanthropic giving.

DISCUSSION:
Subsequent pandemic-related shutdowns, construction cost increases, and supply chain issues, could not have been anticipated at the time construction began on Phase 1a of the project. Nor could the community have ever anticipated that we would experience the tragic shootings on January 23, 2023. Our small community has faced many challenges and we have managed to come together and move forward. During this time, several families were displaced due to the shootings and the search for affordable housing became even more dire. In addition, intolerable living conditions were discovered, and the City, along with County officials, began looking at several options to house farmworker families.

Significant research and discussion has gone into determining the best way to move forward with the Corporation Yard Improvement Project, while still being able to meet the City's urgent affordable housing needs. Early payoff of the IBank loan has been identified as the preferred option given current needs and financial conditions.

As noted previously, the IBank loan mandates specific Corporation Yard / Operations Center improvements and limits the type of development activity on 880 Stone Pine for the duration of the loan. These provisions, absent loan payoff, require the investment of several million dollars to complete Phase 1b of the corporation yard. The corporation yard can function without construction of the new Corporation Yard / Operations Center. The City Council has identified higher priority capital projects to focus limited General Fund revenues on. The actions requested with this item will allow the City to proceed with higher priority capital projects and to focus on other priority areas including affordable housing.

If authorized by the City Council, staff will submit a request to IBank for an exception to the financing agreement to allow for early payoff of the loan in its entirety. Loan payoff would be from funds derived by negotiation of a secured loan from San Mateo County. San Mateo County is willing to make the loan available in light of the critical and acute need for affordable housing on the Coastside. Preliminary conversations with IBank indicate an openness to early loan payoff as affordable housing is an overriding State goal and policy focus.

The recommended option would achieve two desired outcomes: 1) it would allow the City to defer Phase 1b improvements (operations building) until financial capacity is available; and 2) it would allow the City and County to continue developing plans and seeking funding to build affordable housing on a portion of the property. The City will continue to work toward the completion of Phase 1b; however, construction will no longer need to be rushed to meet the deadlines imposed under the current terms of the IBank loan.

The City has previously worked with San Mateo County on a loan to ensure completion of the Half Moon Bay Library. No specific terms have or can be discussed until authorized by the City

Council. Based on preliminary conversations and prior experience, we are confident of favorable loan terms. Securing a loan with San Mateo County will facilitate the addition of affordable housing while offering greater flexibility to the City regarding future improvements to the corporation yard.

CONCLUSION:

As indicated previously, the City is committed under loan conditions to construct the new operations building at an estimated cost of $3.5 million. Additionally, loan security conditions currently preclude development of housing on the site. Payoff and removal of the loan conditions imposed by California IBank is the prudent path forward. The City does not have available funding for the operations building. The City Council has indicated a desire to make the site available for affordable housing and identified 880 Stone Pine as an “opportunity site” consistent with State housing goals and expressed needs of the community.

Staff recommends that Council adopt a resolution authorizing initiation of early payoff of the IBank loan and authorizing negotiations with San Mateo County to provide a loan for the full payoff of the IBank loan as well as funding necessary to complete the ongoing/contracted work associated with Phase 1a of the corporation yard project.

ATTACHMENT:

Resolution

RESOLUTION No. C-2023-__

A RESOLUTION OF THE CITY OF HALF MOON BAY: AUTHORIZING THE CITY MANAGER OR DESIGNEE TO SUBMIT A LETTER REQUESTING AN EXCEPTION TO THE TERMS OF THE FINANCING AGREEMENT WITH THE CALIFORNIA INFRASTRUCTURE AND ECONOMIC DEVELOPMENT BANK ("IBANK") ALLOWING EARLY PAY-OFF OF THE LOAN; AND, AUTHORIZING THE CITY MANAGER TO COMMENCE NEGOTIATIONS OF A LEASE-LEASE BACK AGREEMENT WITH SAN MATEO COUNTY TO FACILITATE PAYOFF OF THE LOAN WITH THE CALIFORNIA INFRASTRUCTURE AND ECONOMIC DEVELOPMENT BANK ("IBANK")

WHEREAS, the California Infrastructure and Economic Development Bank ("IBank") administers a financing program to assist local governments with the financing of eligible projects in accordance with Section 63000 *et seq.* of the California Government Code (the "Act"); and

WHEREAS, IBank created the Infrastructure State Revolving Fund Program ("ISRF Program") pursuant to the provision of the Act; and

WHEREAS, the City of Half Moon Bay entered into a loan with IBank on May 1, 2021 in the amount of $3,200,000; and

WHEREAS, the City of Half Moon Bay desires to submit a request for an exception to the terms of its finance agreement with IBank to allow for an early pay off of its loan in the amount of $3,200,000 plus any additional interest and fees assessed by IBank; and

WHEREAS, the City of Half Moon Bay desires to pursue funding from San Mateo County for the purpose of refinancing the loan currently held with IBank; and

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Half Moon Bay hereby authorizes the City Manager or Designee to:

1) Submit a letter requesting an exception to the terms of the Financing Agreement with the California Infrastructure and Economic Development Bank ("IBank") allowing early pay-off of the loan; and,
2) Commence negotiations of a lease-lease back agreement with San Mateo County to facilitate payoff of the loan with the California Infrastructure and Economic Development Bank ("IBank")

****

I, the undersigned, hereby certify that the forgoing Resolution was duly passed and adopted on the 16th day of May, 2023 by the City Council of Half Moon Bay by the following vote:

AYES, Councilmembers:
NOES, Councilmembers:
ABSENT, Councilmembers:
ABSTAIN, Councilmembers:

ATTEST:

Jessica Blair, City Clerk

APPROVED:

Deborah Penrose, Mayor