AGENDA

CITY OF HALF MOON BAY
PARKS AND RECREATION COMMISSION

WEDNESDAY, OCTOBER 25, 2017

6:00 PM

This agenda contains a brief description of each item to be considered. Those wishing to address the Recreation Commission on any matter not listed on the Agenda, but within the jurisdiction of the Recreation Commission to resolve, may come forward to the podium during the Public Forum portion of the Agenda and will have a maximum of three minutes to discuss their item. Those wishing to speak on a Public Hearing matter will be called forward at the appropriate time during the Public Hearing consideration.

Please Note: Please Provide a Copy of Prepared Presentations to the Recording Secretary

Copies of written documentation relating to each item of business on the Agenda are on file in the Recreation Department where they are available for public inspection. If requested, the agenda shall be available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132.) Information may be obtained by calling 650-726-8271.

In compliance with the Americans with Disabilities Act, special assistance for participation in this meeting can be obtained by contacting the City Clerk’s Office at 650-726-8271. A 48-hour notification will enable the City to make reasonable accommodations to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

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MEETING WILL CONCLUDE BY 10:30 PM UNLESS OTHERWISE EXTENDED BY SIMPLE MAJORITY VOTE OF THE RECREATION COMMISSION.
I. ROLL CALL

II. APPROVAL OF MINUTES

SEPTEMBER 27, 2017
SEPTEMBER 27, 2017 MINUTES

III. ANNOUNCEMENTS AND CORRESPONDENCE

IV. PUBLIC COMMENTS - NON-AGENDA ITEMS

V. STAFF INFORMATIONAL REPORTS
   BROWN ACT REVIEW WITH CITY ATTORNEY
   FINALIZED RECREATION FEES FOR FISCAL YEAR 2017-2018
   REPORT ON PARKS MASTER PLAN SPECIAL MEETING

VI. REGULAR AGENDA
   PRESENTATION BY SAN MATEO COUNTY LIBRARY
   DISCUSSION ON CONCERTS IN THE PARK POLICY / MUSIC SELECTION
   DISCUSSION ON NOVEMBER AND DECEMBER MEETING DATES
   DISCUSSION OF JOINT MEETING WITH PLANNING COMMISSION

VII. COMMISSIONER COMMENTS

VIII. ADJOURNMENT
MINUTES
PARKS AND RECREATION COMMISSION

Emergency Operations Center (EOC)
537 Kelly Avenue
Half Moon Bay, CA 94019

September 27, 2017

CONVENE MEETING:
Senior Management Analyst Danielle Sanderson called the meeting to order at 6:00 pm.

I. Roll Call
Present: Any Allshouse, Paulette Eisen, Nick Ramirez, Elaine Rotty and Steve Bacich (arrived approximately 6:10 pm)

Staff Present: Deputy City Manager Matthew Chidester, Senior Management Analyst Danielle Sanderson, Recreation Coordinator Eddie Behle and City Manager’s Office Intern Andrea Carranza

II. NOMINATIONS OF CHAIR AND VICE CHAIR - This item was moved to the end of the meeting.

III. APPROVAL OF MEETING MINUTES -

MOTION: Commissioner Ramirez moved and Chair Allshouse seconded the approval of the June 28, 2017 and August 23, 2017 minutes.
The motion carried 5-0.

IV. ANNOUNCEMENTS AND CORRESPONDENCE
Senior Management Analyst Danielle Sanderson noted and discussed two items:
   • New City Website
   • Parks Master Plan Study Session at City Council – October 3, 2017
   • BPAC Update – Paulette Eisen
Commissioner Eisen provided an update on the BPAC meeting.

V. PUBLIC COMMENTS – NON-AGENDA ITEMS
The following individuals addressed the Recreation Commission during Public Comments:
   • Maria Grigorieff
   • Paul Grigorieff

VI. STAFF INFORMATIONAL REPORTS
   a. Recreation Fee and Instructor Requirements Update
Senior Management Analyst Danielle Sanderson provided an update on the recreational fees and requirements for the instructors as discussed at the September 5 City Council meeting and noted that the facility fees were adjusted accordingly.

b. Highlights of Recreation Programming
Recreation Coordinator Eddie Behle provided an overview of newly staff hired, the Recreation Department website, recreation programs being offered and new, current and special rentals.

VII. REGULAR AGENDA

a. Recreation Gap Analysis
Senior Management Analyst Danielle Sanderson provided detailed information on this item.

b. Concerts in the Park Selection process
**MOTION:** Chair Allshouse moved and Commissioner Ramirez seconded to move this item to the next meeting.
The motion carried 5-0.

VIII. COMMISSIONER COMMENTS
The Commissioners noted meetings and events attended and upcoming.

II. NOMINATIONS OF CHAIR AND VICE CHAIR were held at this time
**MOTION:** Commissioner Rotty nominated Commissioner Bacich as Chair. Commissioner Bacich declined the nomination.
**MOTION:** Commissioner Ramirez nominated Commissioner Allshouse as Chair and Commissioner Bacich seconded.
The motion carried 5-0.
**MOTION:** Commissioner Ramirez nominated Commissioner Rotty as Vice Chair and Commissioner Bacich seconded.
The motion carried 5-0.

IX. ADJOURN MEETING
The meeting adjourned at 8:07 pm.

Respectfully submitted,

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Danielle Sanderson            Amy Allshouse, Chair
Senior Management Analyst     

Respectfully submitted,