

BOARD OF COMMISSIONERS

KEVIN ENSLEY, CHAIR
BRANDON ROGERS, VICE CHAIR
TERRY RAMEY
TOMMY LONG
JENNIFER BEST



COUNTY MANAGER BRYANT MOREHEAD
COUNTY ATTORNEY FRANK QUEEN

**HAYWOOD COUNTY BOARD OF COMMISSIONERS
REGULAR AGENDA FOR
MONDAY, AUGUST 4, 2025 – 9:00 AM
HISTORIC COURTHOUSE AT 215 N. MAIN STREET, WAYNESVILLE, NC**

Citizens are encouraged to view the Board of Commissioners meetings online. Regular meetings are streamed live on the county website at www.haywoodcountync.gov, Agendas, Minutes, Videos. Public comments may be made by using the eComment feature at www.haywoodcountync.gov, Agendas, Minutes, Videos or by email to the Clerk to the Board at amy.stevens@haywoodcountync.gov no later than 5:00 p.m. on the Sunday before each regularly scheduled Monday Board meeting.

- I. Call to Order
- II. Pledge of Allegiance/Invocation - Sheriff William "Bill" Wilke, Chaplain, North Carolina Sheriff's Association
- III. Public Hearing
- IV. Public Comment Session
Citizens must sign up for public comment prior to ten (10) minutes of start time and each speaker is limited to three (3) minutes. Audience members may not address the Board at any time during deliberations unless recognized by the Chairman.
- V. Constituent Concerns
- VI. Administrative/Agency Reports/Presentations
 1. [Tourism update - Haywood County Tourism Development Director Corrina Ruffieux](#)
 2. [Update on Public Safety radio tower project - Chief Information Officer Joey Webb, Jr, CGCIA](#)
- VII. Discussion/Adjustment to Agenda
- VIII. Consent Agenda
 1. [Request approval of July 21, 2025 regular meeting minutes](#)
 2. [Request approval of budget amendment - Sheriff \\$80,000 - to accept and appropriate](#)

contract with USDA for additional law enforcement services providing regular patrols in Helene-affected areas on US Forest Service lands for an amount up to \$80,000, and approval for County Manager to execute documents

3. Request approval of budget amendment - Social Services, Community Alternatives Program (CAP) - \$200,000 - to add additional funds to provide durable medical modifications to homes and vehicles for CAP recipients in line with Medicaid guidelines. CAP recipients have a budget limit of \$28,000 per eligible person for key approved services such as home and/or vehicle modifications.

IX. Regular Agenda

1. Request approval of Resolution Approving the Purdue Pharma Bankruptcy and Sackler Family Settlement Agreement and Authorizing Participation in Related Opioid Settlements - County Attorney Frank Queen
2. Request approval of Settlement of Collections 2024-2025 - Tax Collector Sebastian Cothran

X. Appointments

XI. Closed Session

XII. Adjournment



HAYWOOD COUNTY BOARD OF COMMISSIONERS REGULAR AGENDA REQUEST

Item Title:

Tourism update - Haywood County Tourism Development Director Corrina Ruffieux

Board Action Request:

Requested Action Department:

Administration

Presenter:

Amy Stevens

Background/Justification:

Budgetary Impact:

Policy Impact:

Attachments:

[HCTDA_BOCC_8.04.2025.pdf](#)

— VISIT —
HAYWOOD
WESTERN NC MOUNTAINS

HAYWOOD COUNTY
TOURISM DEVELOPMENT AUTHORITY

August 4, 2025 | Board of Commissioners Meeting

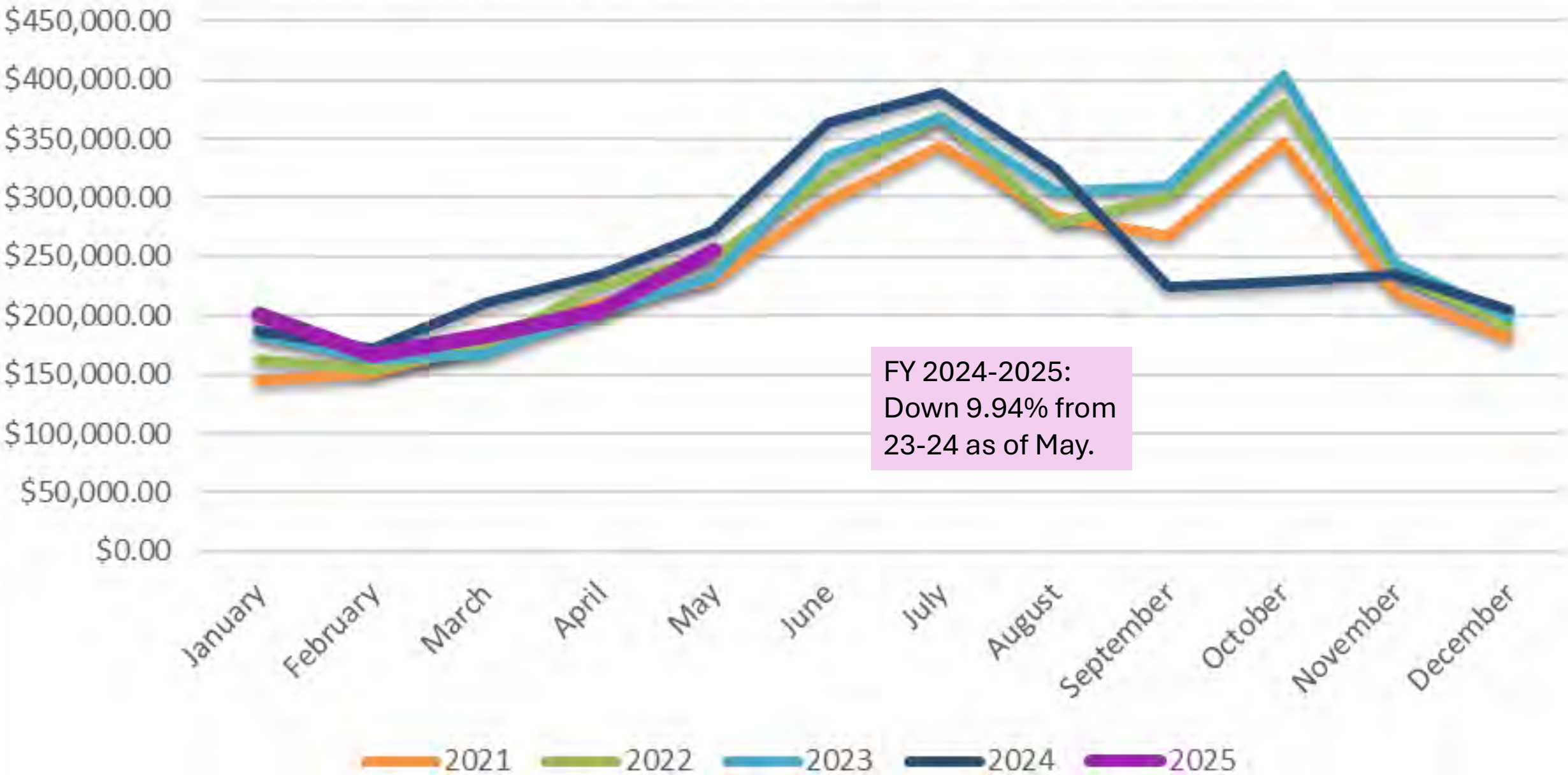
2024 Annual Report



The **HCTDA 2024 Annual Report** provides a comprehensive overview of the organization's efforts, initiatives, and accomplishments throughout the year. This report highlights key milestones, strategic developments, and the overall impact of HCTDA's work in supporting and enhancing the local tourism industry.

<https://online.fliphtml5.com/cdtos/lpey/>

YOY Monthly Occupancy Tax Comparison



Jan. 30



Feb. 2
2025



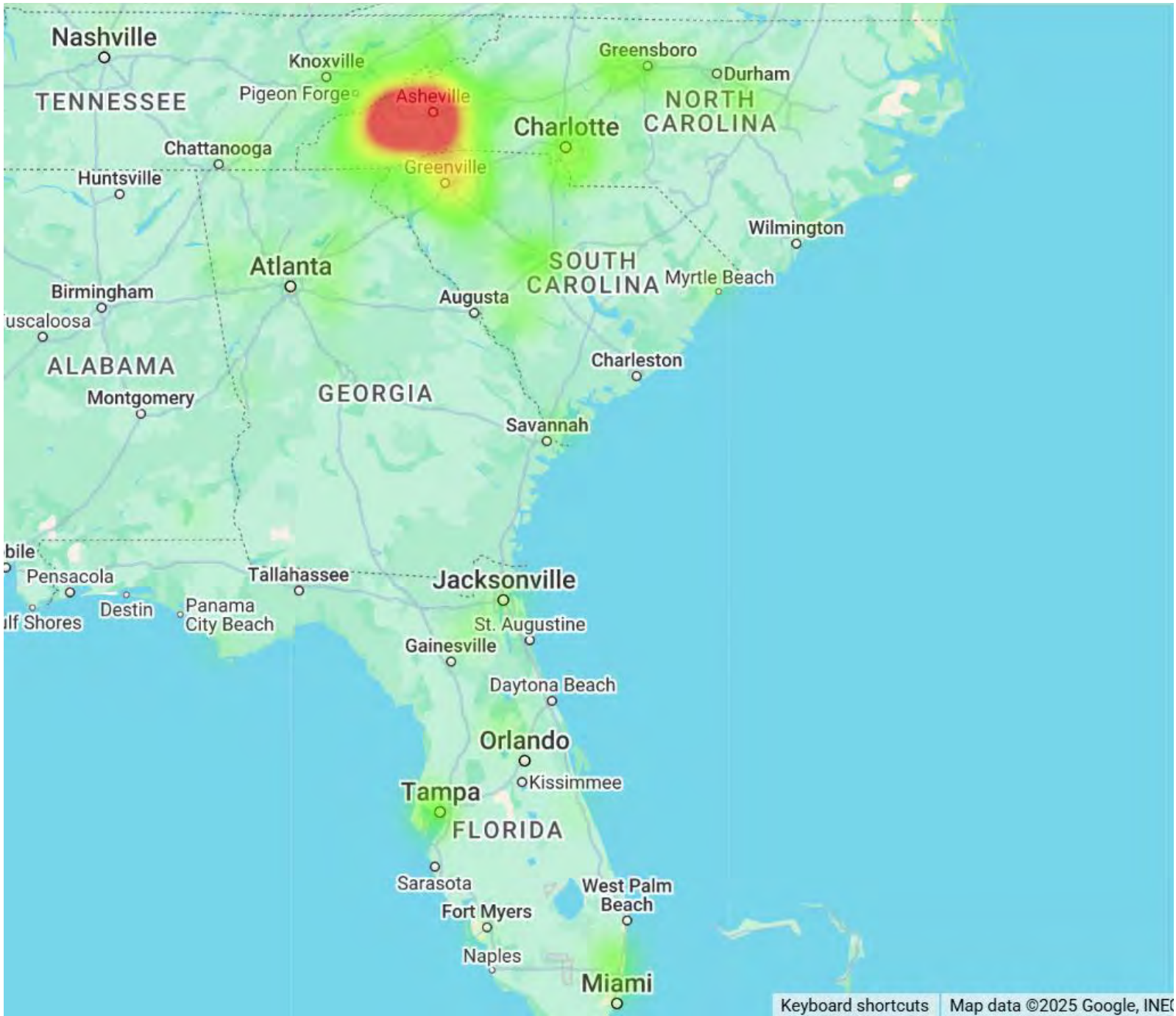


2025 Weekend Event Schedule Overview

- ❄️ Cool Jazz Concert – HART
- ❄️ Torch Run – Cataloochee Ski Area
- ❄️ Visit Haywood Ice Stroll – Main St Waynesville
- ❄️ Visit Haywood Ice Festival – Maggie Valley Festival Grounds
- ❄️ Frosty 5K – Haywood Community College & Town of Clyde
- ❄️ Ice Skating – Town of Canton
- ❄️ Winter birding & Fishing – Haywood Co. Rec & Parks
- ❄️ Snowball Wars - Smoky Mountain Sk8way
- ❄️ Maker's Market – Frog Level Brewing
- ❄️ Discounted Tours & Specials – Winchester Creek Farms
- ❄️ Lodging Specials & Packages
- ❄️ Dining Specials
- ❄️ Shopping Discounts

VisitHaywood.com/IceFest

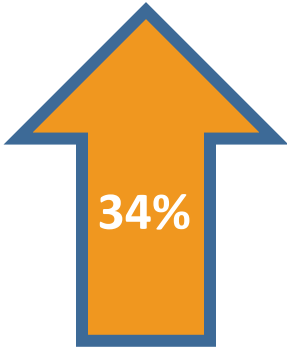




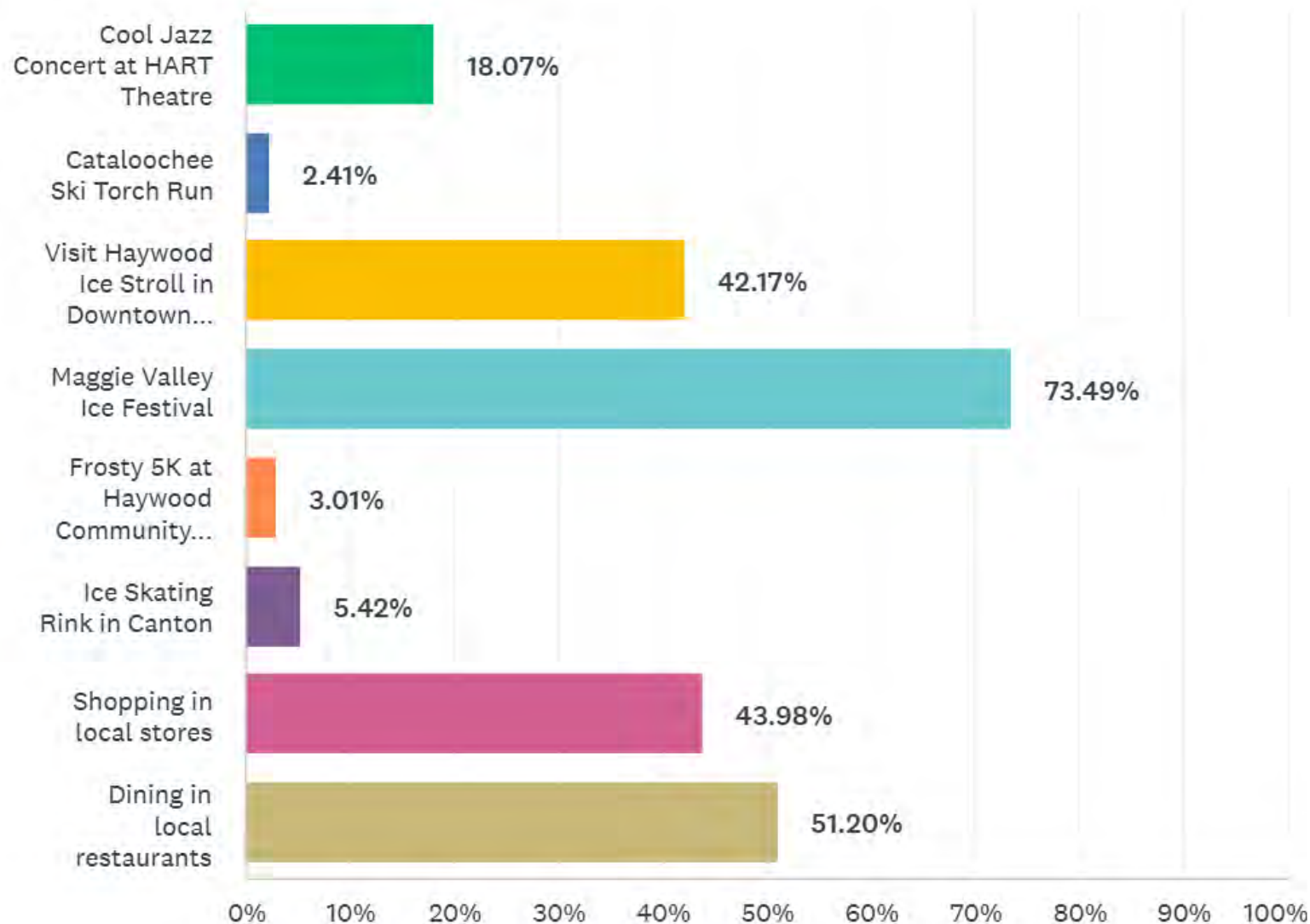
Total Ticket Sales

	2024	2025
Adult	1946	2552
Child (est)*	541	805
Total	2487	3327

** Child tickets conservatively estimated based on presale percentage.*



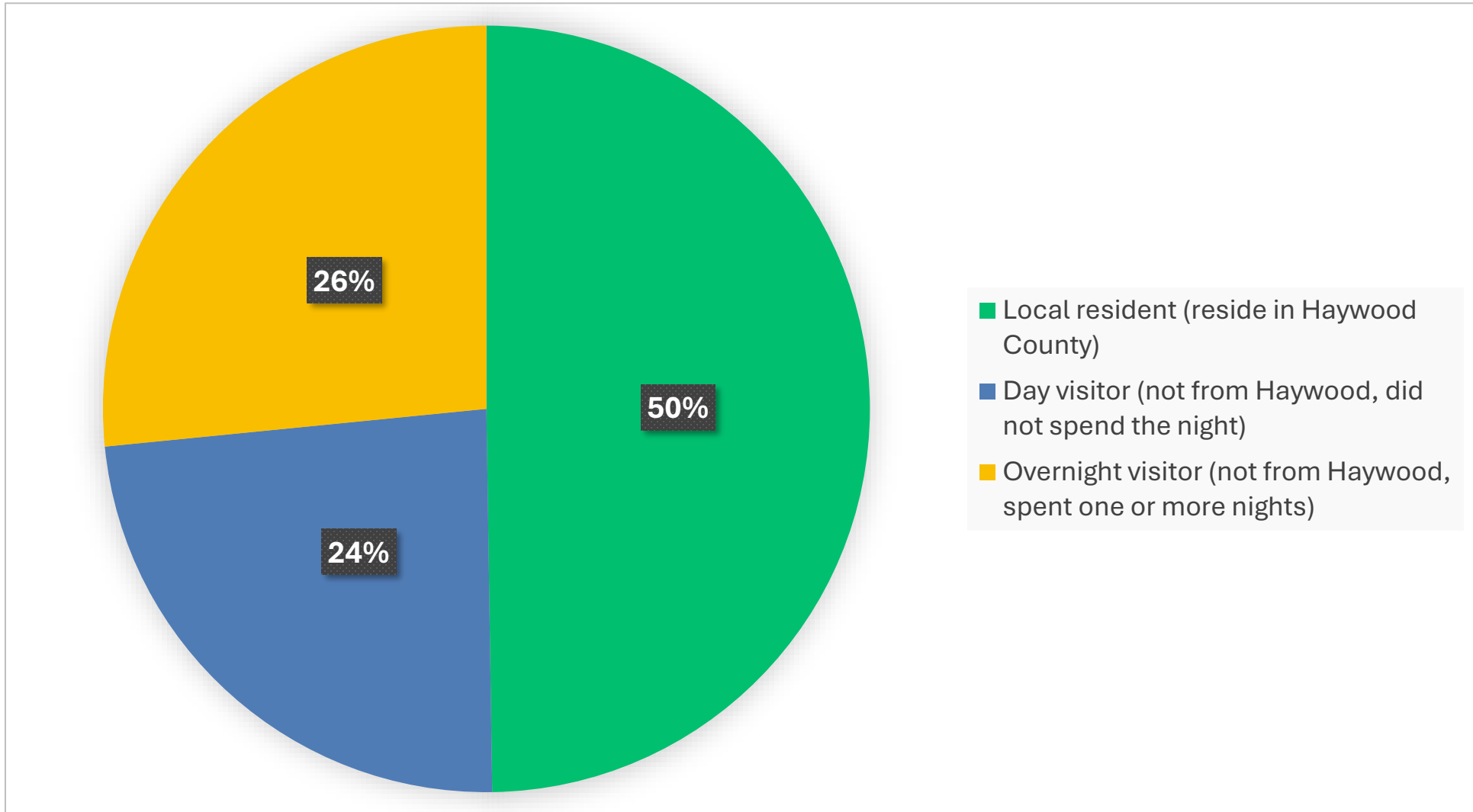
Increase in MV attendance YoY



Which Ice Festival Weekend Event did you attend? Select all that apply.

VISITOR Survey – 207 Responses

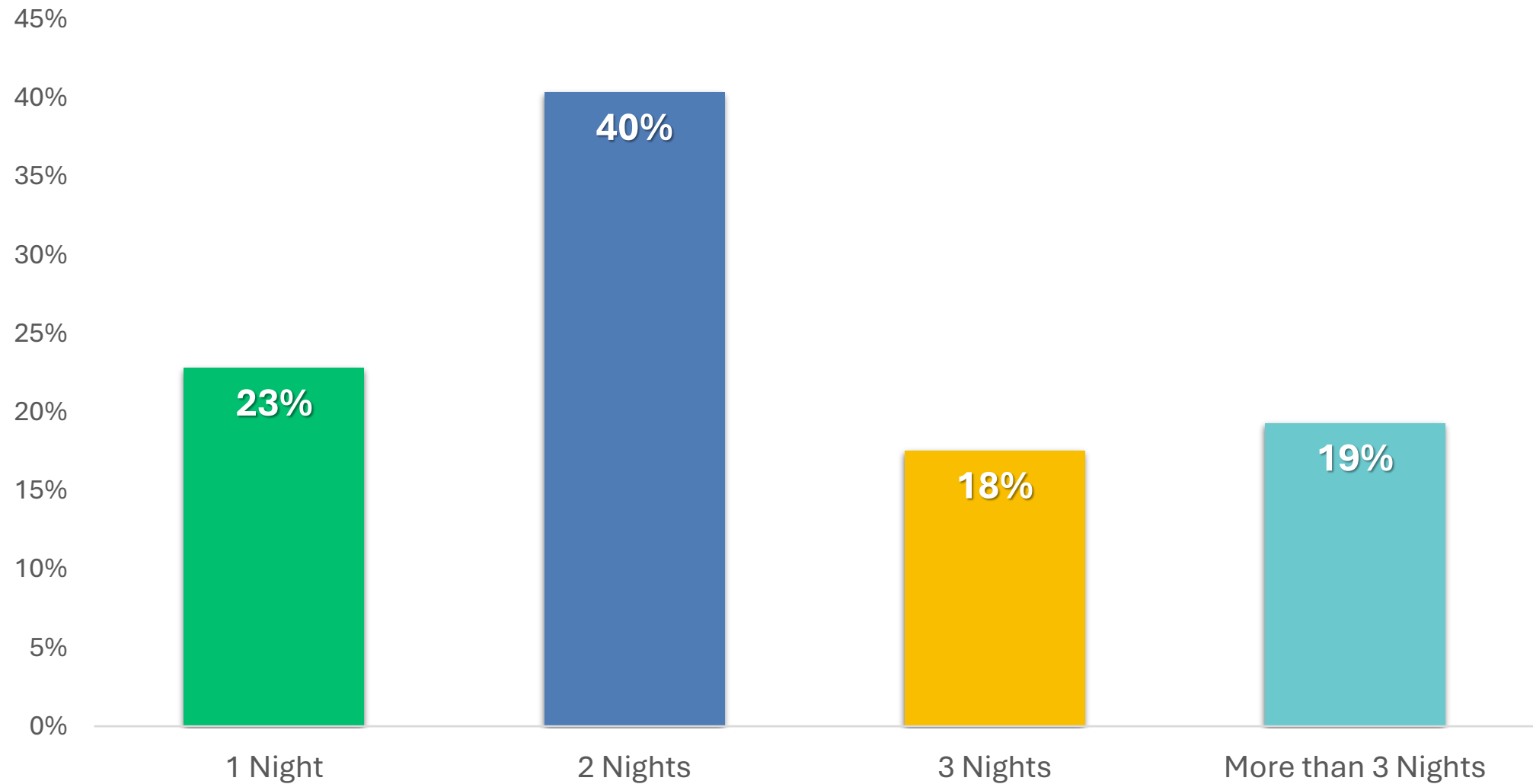




Are you a local resident, a day visitor, or did you stay overnight for the Visit Haywood Ice Fest Weekend?

VISITOR Survey – 207 Responses





If you stayed overnight, how many nights did you spend in the area during the Visit Haywood Ice Fest Weekend?

VISITOR Survey – 207 Responses



Ice Fest Weekend Economic Impact



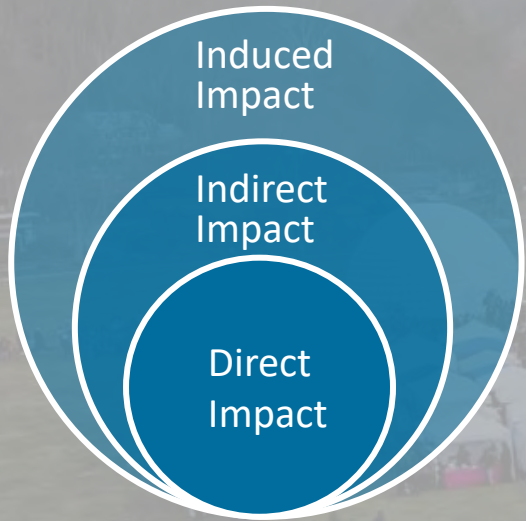
January 30 – February 2, 2025

Event Impact Calculator (EIC)

- The EIC measures the economic value of an event and calculates its return on investment to local taxes.
- The Event Impact Calculator is utilized by over 300 DMOs worldwide.
- The calculator is updated annually and draws on ten different data sources to provide an industry-wide standard.



Types of Impact



DIRECT Impact: Initial, immediate changes in economic activity resulting from a specific event or project.

Indirect Impact: Business to business impacts from the initial activity.

Induced Impact: Household spending impacts from the increased income generated by the direct and indirect effects.

TOTAL Economic Impacts: Total changes to the economy as the result of the production of an event.

Attendees

Overnight
Attendees

433

1,231

Day Attendees

Total Attendees

1,664

Estimated Room
Demand

885

Direct Impact

110

Jobs Supported

Local Taxes
\$17,063

Business Sales
\$434,384

Total Economic Impact

138

Jobs Supported

Local Taxes

\$18,286

Business Sales

\$566,086



SAVE THE DATE
Jan 29 - Feb 1, 2026

— VISIT — HAYWOOD

WESTERN NC MOUNTAINS
WAYNESVILLE NC

GATEWAY TO THE
GREAT SMOKY MOUNTAINS

Activating the Destination Master Plan
and Visit Haywood Brand



A new event designed to support our local restaurants during the winter shoulder season. Fat Burger Month invites local restaurants to feature a unique, mouth-watering burger.

FatBurgerMonth.com



14 Participating Restaurants

160 Challenges Completed

100% Tried a New Restaurant

Mt. Guyot Burger



The Cow, The Pig,
The Goat, and the Fig



The Morning Monster



East Fork Fat Burger



The 37



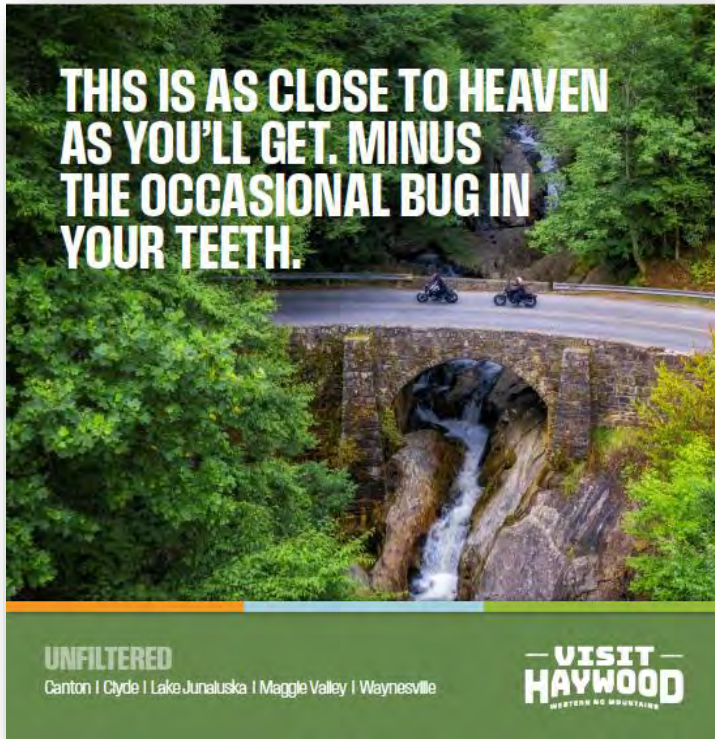
2025 Spring/Summer Advertising

- Traditional advertising in Our State & Visit NC Travel Guide
- Spring/Summer billboard in Columbia, SC on I-26



2025 Spring/Summer Advertising

- Spring/Summer digital ads: Meta, Google, Targeted Display



A man and a young boy are fishing in a stream. The man, on the left, is wearing a blue shirt, a tan vest, and a wide-brimmed hat. He is holding a fishing rod. The boy, on the right, is wearing a light blue shirt and green overalls. He is also holding a fishing rod. They are standing on a rocky bank. The background is a dense forest of green trees.

— VISIT — HAYWOOD

WESTERN NC MOUNTAINS

Summer 2025 Planning -
Regional & National Data

Haywood County Future Pacing: AirDNA

Pacing

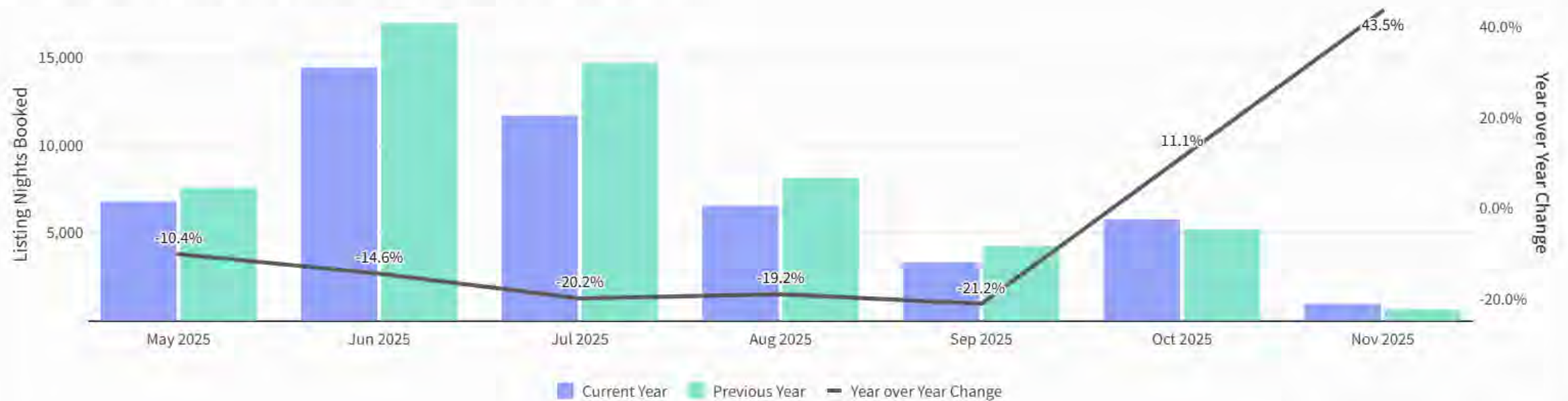
Metric Type

Listing Nights Booked

Market

Haywood County

How is the future pacing compared to the same period last year? ⓘ



Pacing last updated: May 19, 2025

Western NC Counties* Future Pacing: AirDNA

Pacing

Metric Type

Listing Nights Booked

Market

Western NC Countie... ×

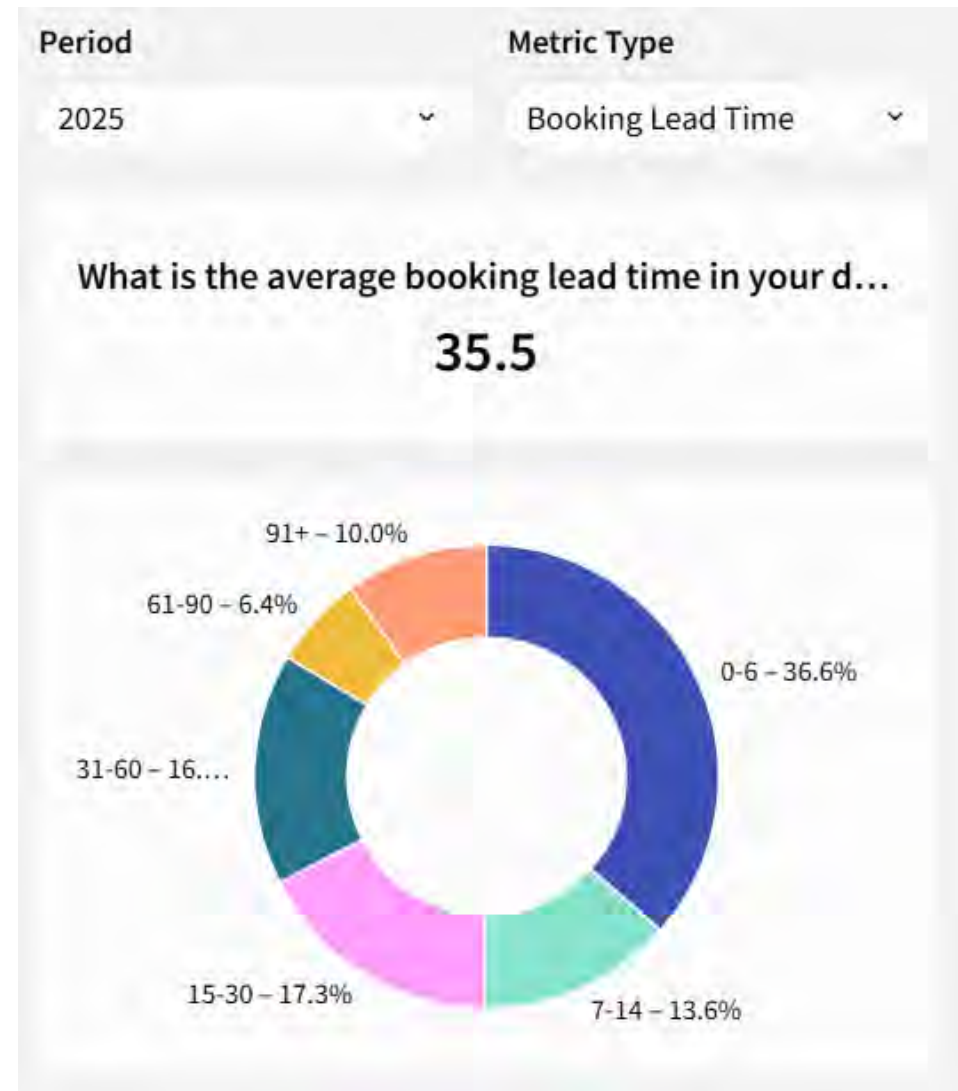
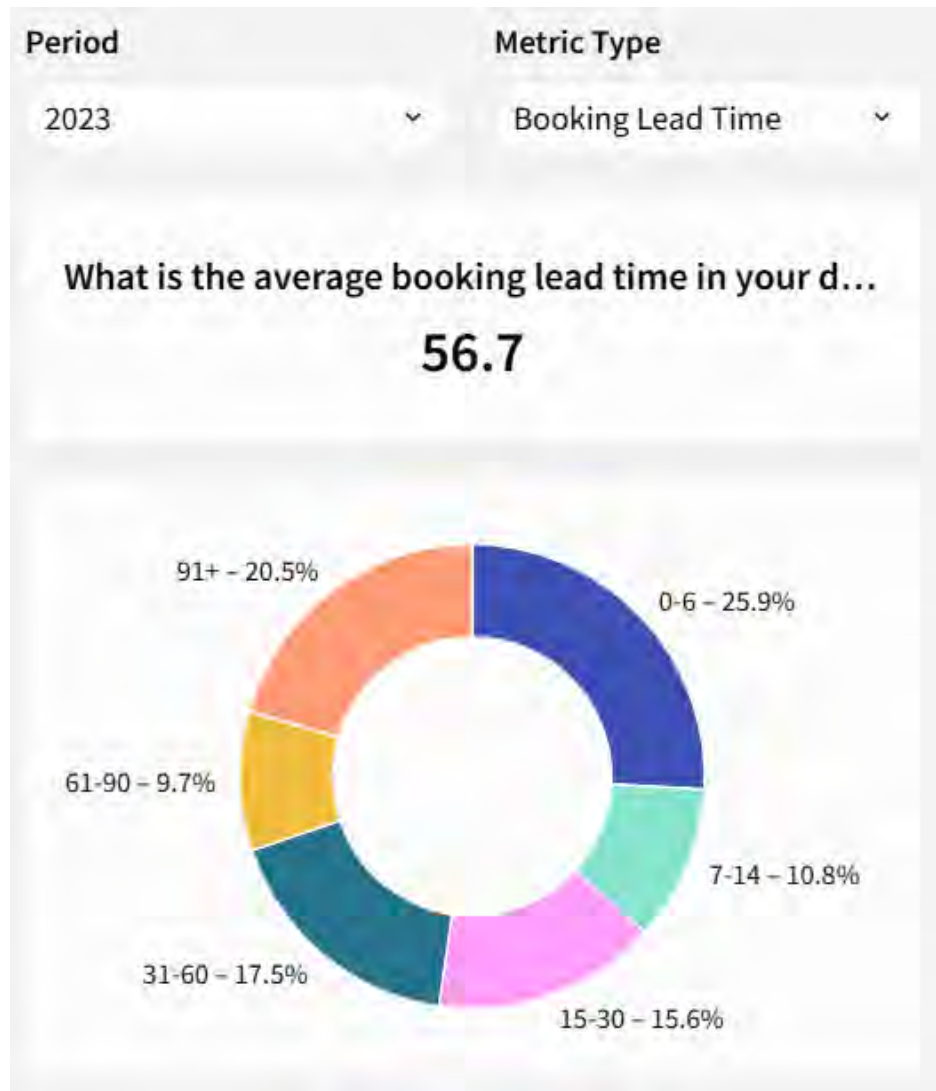
How is the future pacing compared to the same period last year? ⓘ



Pacing last updated: May 19, 2025

*INCLUDES: Cherokee County; Graham County; Macon County; Swain County; Jackson County; Clay County; Transylvania County; Haywood County; Rutherford County; McDowell County; Polk County

Haywood County Booking Lead Time: AirDNA



As of May 28, 2025

Summer Travel Outlook

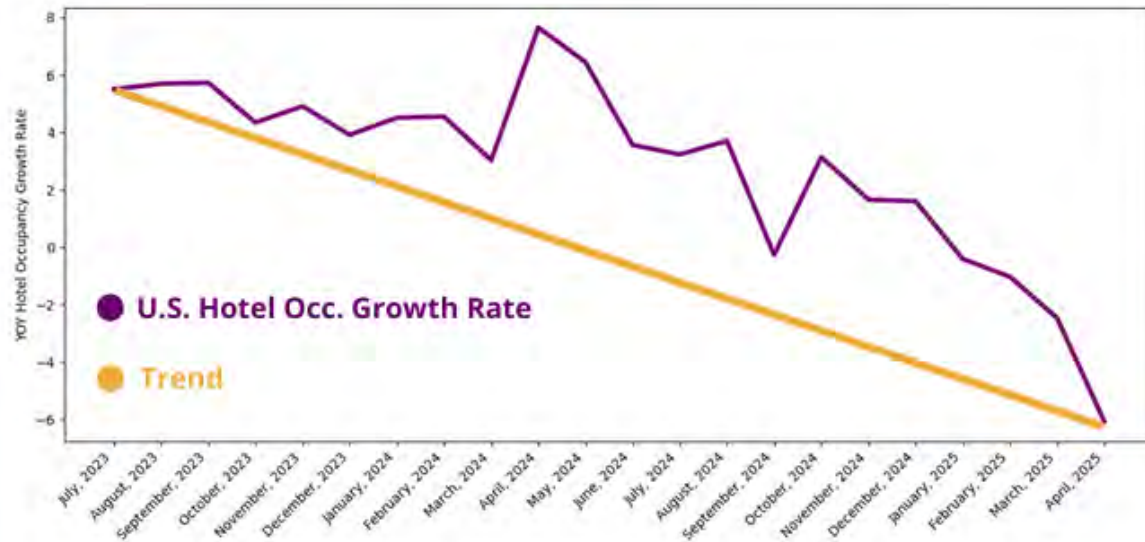
May 22, 2025



Hotel Occupancy Pacing Behind

Pacing shows steeper declines than historicals due to late bookings

YOY Pct. Change in U.S. Hotel Occupancy



- Growth rate in April 2025 shows 6.6% decline compared to last year.
- Four consecutive months of increasing declines.

Weekly Hotel Pacing - U.S. Hotels Next Quarter



Later Booking Windows

Travelers Showing “Wait and See” Booking Behavior



Budget travelers:
“wait and see” behaviors



Budget lodging properties:
highest vacancies



Families skipped spring trips
to save for summer travel

Gap between pacing and actuals comes from **late bookings**—travelers are waiting for deals and increased confidence.



Open Skies. Open Roads. Open Haywood.

- Digital Ad Campaign:
June 23 – September 30, 2025
- Visitors who book qualifying 2+ night, mid-week stays are eligible for “Elk Bucks” (digital gift cards)
- Elk Bucks can be spent at **110** participating Haywood County businesses
- Specifically focused on driving new, mid-week visits.



Open Skies. Open Roads. Open Haywood.

Key Markets

- Google Display
- Meta (Video & Static Ads)
- YouTube
- Expedia/VRBO
- Datafy



Georgia:

Augusta
Atlanta

North Carolina

Raleigh-Durham (Fayetteville)
Greensboro-High Point-Winston Salem
Charlotte

South Carolina:

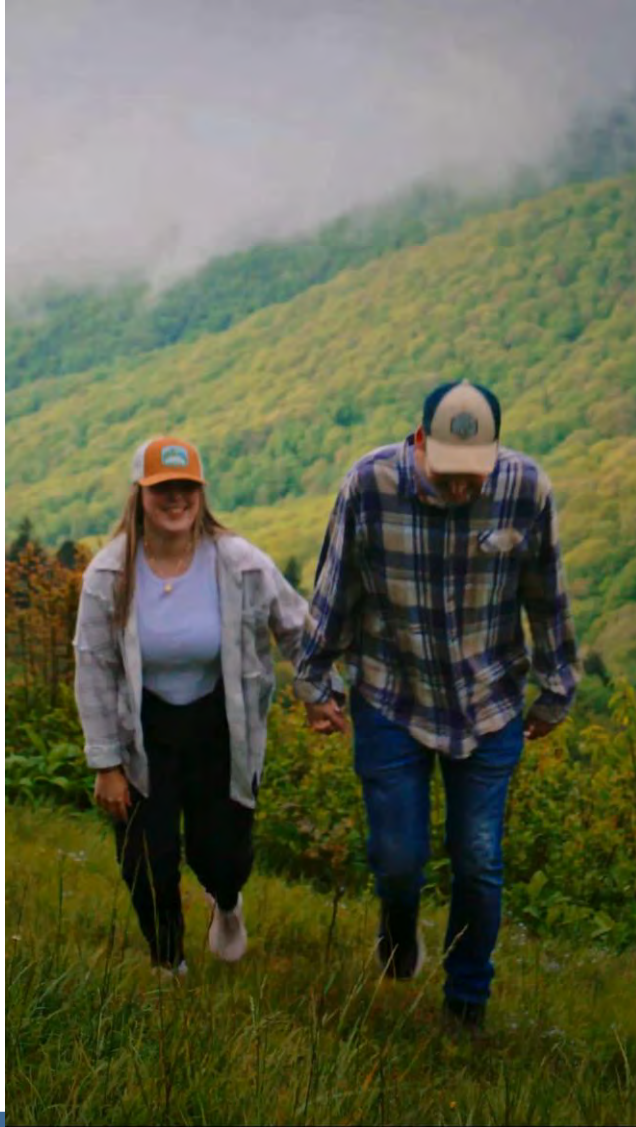
Greenville-Spartanburg-Asheville-Anderson
Columbia SC

Tennessee:

Tri-Cities (Including Virginia)
Chattanooga
Nashville

Open Skies. Open Roads. Open Haywood.

Video Ads



Retargeting Ads



OpenHaywood.com

Grants

At the May 28, 2025 meeting the HCTDA Board of Directors voted to award **\$237,615** to **16 projects** through the Tourism Promotion and Legacy Event Sponsorship Grants. All grants awarded are aligned with the Destination Master Plan.

NEW Capital Grants

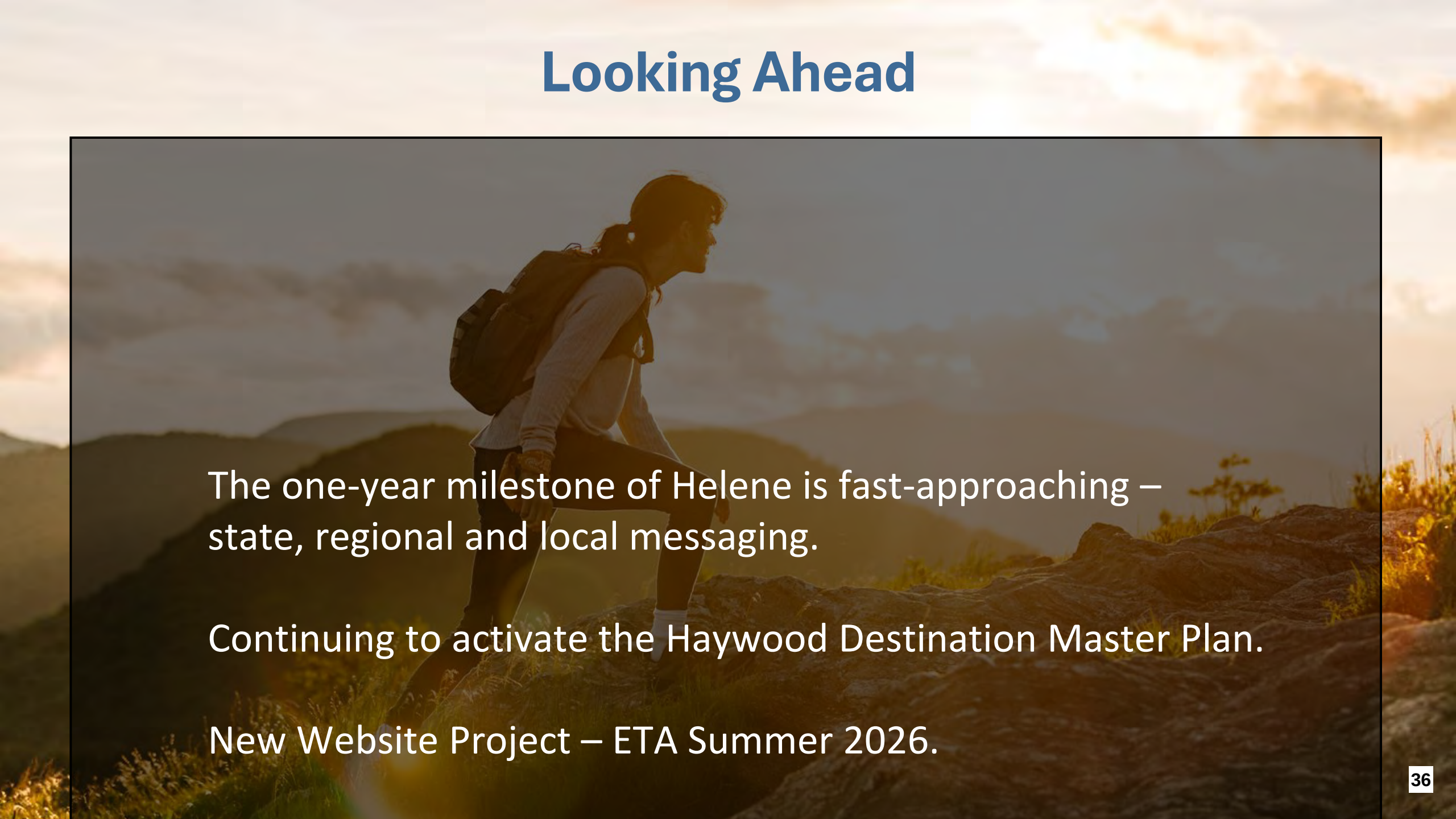
- 8 applications received and in review.
- September 24 – Grants awarded

Tourism Promotion & Legacy Event 2nd Round Grants Timeline

- August 11 – Grant Cycle Opens
- September 19 – Application Deadline
- December 3 – Grants Awarded



Looking Ahead

A hiker with a backpack is seen from the side, looking out over a vast mountain range under a sunset sky. The hiker is wearing a light-colored long-sleeved shirt, dark pants, and a backpack. The background shows rolling hills and mountains, with the sun low on the horizon, creating a warm, golden glow. The hiker is standing on a rocky outcrop.

The one-year milestone of Helene is fast-approaching – state, regional and local messaging.

Continuing to activate the Haywood Destination Master Plan.

New Website Project – ETA Summer 2026.

— VISIT —
HAYWOOD
WESTERN NC MOUNTAINS

Thank You!



HAYWOOD COUNTY BOARD OF COMMISSIONERS REGULAR AGENDA REQUEST

Item Title:

Update on Public Safety radio tower project - Chief Information Officer Joey Webb, Jr, CGCIA

Board Action Request:

Requested Action Department:

Administration

Presenter:

Joey Webb

Background/Justification:

Budgetary Impact:

Policy Impact:

Attachments:



HAYWOOD COUNTY BOARD OF COMMISSIONERS REGULAR AGENDA REQUEST

Item Title:

Request approval of July 21, 2025 regular meeting minutes

Board Action Request:

Requested Action Department:

Administration

Presenter:

Amy Stevens

Background/Justification:

Budgetary Impact:

Policy Impact:

Attachments:

[DRAFT MM 07212025.pdf](#)

DRAFT MINUTES FOR APPROVAL

HAYWOOD COUNTY COMMISSIONERS

REGULAR MEETING JULY 21, 2025

CALL TO ORDER

Chairman L. Kevin Ensley convened the regular meeting of the Haywood County Board of Commissioners at 5:30 p.m. in the Historic Courtroom at the Haywood County Historic Courthouse in Waynesville, North Carolina.

Present: L. Kevin Ensley, Brandon C. Rogers, Tommy Long, Jennifer M. Best, Terry Ramey

Absent: None

Staff present: County Manager Bryant Morehead, County Attorney Frank Queen, Finance Director Kristian Owen, Clerk to the Board Amy L. Stevens, and Deputy Clerk Haven B. Muse.

PLEDGE OF ALLEGIANCE

Chairman Ensley led the pledge of allegiance.

INVOCATION

Deputy John Snyder offered the invocation.

PUBLIC HEARING

None.

PUBLIC COMMENT SESSION

Chairman Ensley opened the public comment session. Comments are limited to three minutes per individual. Chairman Ensley recognized the following speakers:

Tray Balance of Waynesville offered personal testimony about the importance of a dedicated 12-step recovery location and requested that some opioid settlement funds be directed to that cause.

Will Pouly of Waynesville spoke about the importance of a 12-step recovery clubhouse, offering person testimony and detailing the importance of peer support and fellowship to maintaining sobriety.

Tom Murphy of Waynesville spoke about the need for a 12-step recovery clubhouse, discussing the Camel Club 401 C and the lack of a permanent meeting space, stating that 12 step programs don't teach you how to get sober, but how to live sober long-term.

Joey Hesse of Waynesville spoke on behalf of local Alcoholics Anonymous about the need for a permanent 12-step recovery clubhouse, emphasizing the importance of a welcoming peer support location to maintain long-term recovery and sobriety.

Ron Nuzzo of Waynesville spoke about the amount of trash on roadways and emphasized the need for people to secure their loads in the back of trailers and open bed trucks.

C.J. Deering spoke about the need for a permanent location for the Camel Club (such as a 12-step recovery clubhouse). She cited her involvement with drug and alcohol programs at the jail and her personal history, stating that without 12-step programs and ongoing peer support she would not be here today.

With no other people signed up to speak, Chairman Ensley closed the public comment session.

CONSTITUENT CONCERNS

The Commissioners expressed support for the goals of the 12 step programs in the County and to the speakers for speaking publicly about their own struggles. Chairman Ensley stated that he would speak with some County staff and see if a solution could be found. Commissioner Best asked where meetings are currently being held. Ms. Deering said in a classroom at First United Methodist in Waynesville and stated that people can also visit aa.org to find local meetings in any area.

Chairman Ensley addressed Mr. Nuzzo's concerns, noting that if there is an area where there are recurring trash problems along the road, call the County Manager's office and

there could be some outreach to the local branch of the NC Department of Transportation to see if they could address the matter. Chairman Ensley also spoke about Citizens for a Clean County, a volunteer organization that used to pick up roadside trash, but the group disbanded.

ADMINISTRATIVE AGENCY REPORTS/PRESENTATIONS

None.

DISCUSSION/ADJUSTMENT TO THE AGENDA

None.

CONSENT AGENDA

Request re-approval of June 2, 2025 regular meeting minutes with corrected page numbering and approval of the June 16, 2025 regular meeting minutes

Request Approval of Tax Assessor June 2025 Releases, Refunds, and Discoveries

Request approval of June 2025 Tax Collections update and refunds

Request approval of resolution authorizing the allocation, use, and reporting of Opioid Settlement Funds as required by the Memorandum of Agreement between the State of North Carolina and Local Governments on proceeds relating to the settlement of opioid litigation (MOA)

BOARD OF COMMISSIONERS

L. KEVIN ENSLEY, CHAIRMAN

BRANDON C. ROGERS, VICE-CHAIRMAN

TOMMY LONG

JENNIFER BEST

TERRY RAMEY



COUNTY MANAGER

BRYANT MOREHEAD

COUNTY ATTORNEY

FRANK G. QUEEN

TO DIRECT THE EXPENDITURE OF OPIOID SETTLEMENT FUNDS

WHEREAS Haywood County has joined national settlement agreements with companies engaged in the manufacturing, distribution, and dispensing of opioids.

WHEREAS the allocation, use, and reporting of funds stemming from these national settlement agreements and bankruptcy resolutions ("Opioid Settlement Funds") are governed by the Memorandum of Agreement Between the State of North Carolina and Local Governments on Proceeds Relating to the Settlement of Opioid Litigation ("MOA"), the Supplemental Agreement for Additional Funds from Additional Settlements of Opioid Litigation ("SAAF"), and SAAF-2;

WHEREAS Haywood County has received Opioid Settlement Funds pursuant to these national settlement agreements and deposited the Opioid Settlement Funds in a separate special revenue fund as required by section D of the MOA;

WHEREAS section E.6 of the MOA states that, before spending opioid settlement funds, the local government's governing body must adopt a resolution that:

(i) indicates that it is an authorization for expenditure of opioid settlement funds; and,

(ii) states the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in Exhibit A or Exhibit B to identify each funded strategy; and,

(iii) states the amount dedicated to each strategy for a specific period of time.

NOW, THEREFORE BE IT RESOLVED, in alignment with the NC MOA, SAAF, and SAAF-2, Haywood County authorizes the expenditure of opioid settlement funds as follows:

1. First strategy authorized

a. Name of strategy: Evidence-based addiction treatment

b. Strategy is included in Exhibit A

c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: 2

d. Amount authorized for this strategy: \$350,000

e. Period of time during which expenditure may take place:
Start date 07/01/2025 through End date 6/30/2039

2. Second strategy authorized

a. Name of strategy: Recovery support services

b. Strategy is included in Exhibit A

c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: 3

d. Amount authorized for this strategy: \$1,032,343

e. Period of time during which expenditure may take place:
Start date 07/01/2025 through End date 6/30/2039

3. Third authorized strategy

a. Name of strategy: Employment-related services

b. Strategy is included in Exhibit A

c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: 5

d. Amount authorized for this strategy: \$100,000

e. Period of time during which expenditure may take place:
Start date Start date 07/01/2025 through End date 6/30/2039

4. Fourth authorized strategy

a. Name of strategy: Naloxone distribution

b. Strategy is included in Exhibit A

c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: 7

d. Amount authorized for this strategy: \$200,000

e. Period of time during which expenditure may take place:
Start date Start date 07/01/2025 through End date 6/30/2039

5. Fifth authorized strategy

a. Name of strategy: Criminal justice diversion program

b. Strategy is included in Exhibit A

c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: 10

d. Amount authorized for this strategy: \$500,000

e. Period of time during which expenditure may take place:
Start date Start date 07/01/2025 through End date 6/30/2039

6. Sixth authorized strategy

a. Name of strategy: addiction treatment for incarcerated persons

b. Strategy is included in Exhibit A

c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: 11

d. Amount authorized for this strategy: \$500,000

e. Period of time during which expenditure may take place:
Start date Start date 07/01/2025 through End date 6/30/2039

7. Seventh authorized strategy

a. Name of strategy: Reentry programs

b. Strategy is included in Exhibit A

c. Item letter and/or number in Exhibit A or Exhibit B to the MOA: 12

d. Amount authorized for this strategy: \$250,000

e. Period of time during which expenditure may take place:
Start date Start date 07/01/2025 through End date 6/30/2039

215 NORTH MAIN STREET • WAYNESVILLE, NORTH CAROLINA 28786

PHONE: 828.452.6625 • FAX: 828.452.6715

The total dollar amount of Opioid Settlement Funds appropriated across the above named and authorized strategies is \$2,932,343

Adopted this the 21st day of July, 2025.

ATTEST:

L. Kevin Ensley, Clerk

Haywood County Board of Commissioners

Any Stevens, Clerk to the Board

215 NORTH MAIN STREET • WAYNESVILLE, NORTH CAROLINA 28786

PHONE: 828.452.6625 • FAX: 828.452.6715

215 NORTH MAIN STREET • WAYNESVILLE, NORTH CAROLINA 28786

PHONE: 828.452.6625 • FAX: 828.452.6715

Request approval of Settlement Project Ordinance for Opioid Settlement Funds in the amount of \$2,932,434

07212025

42

BOARD OF COMMISSIONERS
L. KEVIN ENSLEY, CHAIRMAN
BRANDON C. ROGERS, VICE-CHAIRMAN
TOMMY LONG
JENNIFER BEST
TERRY RAMEY



COUNTY MANAGER
BRYANT MOREHEAD
COUNTY ATTORNEY
FRANK G. QUEEN

Settlement Project Ordinance for the Haywood County Opioid Settlement Funds

BE IT ORDAINED by the county commissioners of Haywood County, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following settlement project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for programs and projects funded by the county’s opioid settlement funds. According to a Memorandum of Agreement (NC MOA) executed by the county and State of North Carolina, the opioid settlement funds are legally restricted to certain purposes.

Option A: A county may fund one or more strategies from a shorter list of high-impact strategies to address the epidemic; or

Option B: If the county first undertakes a collaborative strategic planning process it may choose a strategy from the shorter list of Option A strategies or a longer list of strategies included in the national settlements.

Section 2: Pursuant to the NC MOA, the county commissioners have adopted an Authorizing Resolution that identifies the strategies that the county intends to undertake. The appropriations below are consistent with the programs and projects identified in that Authorizing Resolution.

Section 3: The following amounts are appropriated for each program and/or project and are authorized for expenditure:

Internal Project Code	Project Description	Appropriation of Opioid Settlement Funds	Appropriation of Other County Revenues
002	Evidence-based addiction treatment	\$350,000	-
003	Recovery support services	\$1,032,343	-
005	Employment-related services	\$100,000	-
007	Naloxone distribution	\$200,000	-
010	Criminal justice diversion program	\$500,000	-
011	Addiction treatment for incarcerated persons	\$500,000	-
012	Reentry programs	\$250,000	-
	TOTAL	\$2,932,343	

Section 4: The following revenues are anticipated to be available to complete the program(s) and/or project(s):

Opioid Settlement Funds: \$2,932,343
Total: \$2,932,343

215 NORTH MAIN STREET • WAYNESVILLE, NORTH CAROLINA 28786
PHONE: 828.452.8625 • FAX: 828.452.6715

Section 5: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting and other compliance records to satisfy the requirements of the NC MOA and state law.

Section 6: The Finance Officer is hereby directed to report the financial status of the program(s) and/or project(s) to the governing board on an annual basis.

Section 7: Copies of this settlement project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to County Board.

Adopted this the 21st day of July, 2025.

L. Kevin Ensley, Chair
Haywood County Board of Commissioners

ATTEST:

Amy Stevens, Clerk to the Board

215 NORTH MAIN STREET • WAYNESVILLE, NORTH CAROLINA 28786
PHONE: 828.452.8625 • FAX: 828.452.6715

Request approval of budget amendment - Veterans Services \$18,289 - to accept and appropriate North Carolina Department of Military and Veterans Affairs grant for Veterans Services. Grant funds will be used for community outreach and supplies to serve veterans.

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2025-2026

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Veterans Services				
Special Program Materials	115820-523100	-	18,289	18,289

which will result in a net increase (decrease) of \$ 18,289 in the expenditures of the

General Fund.
To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Restricted Intergovernmental:				
Veterans Services Grant	110050-458362	-	18,289	18,289

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 21st of July, 2025.

Chairman
Haywood County Board of Commissioners

ATTEST:

Clerk to the Board

Explanation:
To accept and appropriate North Carolina Dept of Military and Veterans Affairs Grant Program for County Veterans Offices (GPOVO). Funds will be used for community outreach and supplies to serve veterans.

Request approval of budget amendment - Environmental Health \$4,000 - to accept and appropriate Mosquito and Tick Suppression agreement addendum for funds awarded in FY26

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2025-2026

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2026:

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Public Health:				
Special Program Materials	115181-623100-18MTS	-	4,000	4,000

which will result in a net increase (decrease) of \$ 4,000 in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Restricted Intergovernmental:				
EH - Mosquito & Tick Suppression	110050-451875-18MTS	-	4,000	4,000

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 21st of July 2025.

ATTEST:

Clerk to the Board

Chairman
Haywood County Board of Commissioners

Explanation:

To accept and appropriate Mosquito and Tick Suppression agreement addendum for funds awarded FY26

Request approval of budget amendment - Environmental Health \$11,155 - to accept and appropriate Lead Abatement agreement addendum for funds awarded in FY 26

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2026 2026

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2026:

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Public Health:				
Special Program Materials	115181-623100-LEAD	-	11,155	11,155

which will result in a net increase (decrease) of \$ 11,155 in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Restricted Intergovernmental:				
Environmental Health	110050-451874-LEAD	-	11,155	11,155

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 21st of July 2025.

ATTEST:

Clerk to the Board

Chairman
Haywood County Board of Commissioners

Explanation:

To accept and appropriate Lead Abatement agreement addendum for funds awarded FY26

Tommy Long motioned to approve the Consent Agenda. Brandon C. Rogers seconded and the motion carried unanimously.

Motion carried 5 - 0

AYES: L. Kevin Ensley, Brandon C. Rogers, Tommy Long, Jennifer M. Best, Terry Ramey

NOES: None

REGULAR AGENDA
Request approval of Mountain Projects developer agreement under HUD's CDBG-Disaster Recovery grant through NC Office of Recovery and Resiliency, approval of budget ordinance in the amount of \$2,497,828 and approval for County Manager to execute all related documents
Chairman Ensley recognized Community and Economic Development Manager Hannah White.

Ms. White explained that a proposal was brought forward to reallocate remaining funds from Tropical Storm Fred to the Rapid Recovery program to help respond to Hurricane Helene while still having a tie-back to Tropical Storm Fred. After consultations with HUD and discussions with Mountain Projects—who raised concerns about potential changes in federal funding—the decision was made to keep the project under the Affordable Housing Development Fund due to its continued focus on housing.

The \$2.5 million Harkins Avenue project will use CDBG-DR funds for infrastructure, site planning, and environmental reviews, supporting 9–18 affordable housing units for low- to moderate-income families. Undeveloped lots will be deeded to these families, with restrictions to ensure long-term affordability and neighborhood consistency.

Additional support comes from Dogwood Health Trust and the USDA Self-Help Housing program. Final approvals were completed in June, with site work beginning this quarter and finishing by 2027. The project stems from federal disaster funds distributed via NCORR due to Haywood County’s Tropical Storm Fred designation. The 2025 HUD median income for a family of four in the county is \$88,500.

Brandon C. Rogers motioned to approve Mountain Projects developer agreement under HUD's CDBG-Disaster Recovery grant through NC Office of Recovery and Resiliency, approval of budget ordinance in the amount of \$2,497,828 and approval for County Manager to execute all related documents. Tommy Long seconded and the motion carried unanimously.

Motion carried 5 - 0

AYES: L. Kevin Ensley, Brandon C. Rogers, Tommy Long, Jennifer M. Best, Terry Ramey
NOES: None

BOARD OF COMMISSIONERS

L. KEVIN ENSLEY, CHAIRMAN
BRANDON C. ROGERS, VICE-CHAIRMAN
TOMMY LONG
JENNIFER BEST
TERRY RAMEY



COUNTY MANAGER
BRYANT MOREHEAD

COUNTY ATTORNEY
FRANK G. QUEEN

HAYWOOD COUNTY, NORTH CAROLINA

AFFORDABLE HOUSING DEVELOPMENT FUND (AHDF)

GRANT PROJECT ORDINANCE

INCEPTION FISCAL YEAR 2025-2026

BE IT ORDAINED by the Haywood County Board of Commissioners that, pursuant to North Carolina General Statutes, Chapter 159, Section 13.2, the following Grant Project Ordinance is hereby adopted:

Section 1. The project authorized is Affordable Housing Development Fund as awarded and authorized by North Carolina Office of Resiliency and Recovery (NCORR). Project will fund environmental and infrastructure costs at Mountain Projects' Harkins Avenue.

Section 2. The officers of this unit are directed to proceed with the implementation of the project within the terms of this ordinance.

Section 3. The following amounts are estimated for the project:

Professional Services – Environmental Review and Site Plan	\$ 250,000
Project-related infrastructure costs	<u>2,247,828</u>
Total Expenditures	<u>\$ 2,497,828</u>

Section 4. The following revenues are anticipated to be available to complete the project.

Reimbursable Grant Proceeds	<u>\$ 2,497,828</u>
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Section 5. The Budget Officer and the Finance Director are to report on the financial status of this project on a regular basis and keep the Board informed of any unusual occurrences.

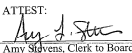
Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due.

Section 7. Copies of this grant project ordinance shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out this project.

ADOPTED this 21st day of July, 2025.


L. Kevin Ensley, Chairman
Haywood County Board of Commissioners

ATTEST:


Amy Stevens, Clerk to Board of Commissioners

215 NORTH MAIN STREET • WAYNESVILLE, NORTH CAROLINA 28786

PHONE: 828.452.6625 • FAX: 828.452.6715

Request approval of Resolution Authorizing the Purchase of Fiscal Year 2026 Fleet Replacement Vehicles From the NC Sheriff's Association Procurement Program per Exception to Competitive Bidding Requirements for a total of \$607,154

Chairman Ensley recognized Deputy County Manager Kris Boyd, who explained that the request is to purchase model year 2025 vehicles while they are still available to avoid the anticipated price increase for model year 2026. The County can take advantage of reduced pricing through the Sheriff's Procurement Program, which requires approval for an exception to the competitive bid process. This exception would apply to 15 of the 16 vehicles budgeted for FY 2026.

Brandon C. Rogers motioned to approve Resolution Authorizing the Purchase of Fiscal Year 2026 Fleet Replacement Vehicles From the NC Sheriff's Association Procurement Program

per Exception to Competitive Bidding Requirements for a total of \$607,154. Jennifer M. Best seconded and the motion carried unanimously.
Motion carried 5 - 0
AYES: L. Kevin Ensley, Brandon C. Rogers, Tommy Long, Jennifer M. Best, Terry Ramey
NOES: None

BOARD OF COMMISSIONERS

L. KEVIN ENSLEY, CHAIRMAN
BRANDON C. ROGERS, VICE-CHAIRMAN
TOMMY LONG
JENNIFER BEST
TERRY RAMEY



COUNTY MANAGER
BRYANT MOREHEAD

COUNTY ATTORNEY
FRANK G. QUEEN

RESOLUTION OF THE COUNTY OF HAYWOOD
AUTHORIZING THE PURCHASE OF FISCAL YEAR 2026 FLEET REPLACEMENT VEHICLES
FROM THE NC SHERIFF'S ASSOCIATION PROCUREMENT PROGRAM PER EXCEPTION TO
COMPETITIVE BIDDING REQUIREMENTS

WHEREAS, N.C.G.S. 143-129 details the procedures for letting of public contracts; and

WHEREAS, N.C.G.S. 143-129 (e)(3) allows exception to the bidding process when purchasing from suppliers who are selected through a group purchasing program that is a "formally organized program that offers competitively obtained purchasing services at discount prices for two or more public agencies"; and

WHEREAS, Haywood County is seeking to purchase the following vehicles

1 – Ford Ranger 4X4 - \$33,398 - Building Inspections

1 – Ford Ranger 4X4 - \$33,398 - Development Services

1 – Ford Ranger 4X4 - \$33,398 - IT

1 – Ford Ranger 4X4 - \$33,398 - Environmental Health

2 – Ford Explorer 4X4 - \$77,852 – Health and Human Services

5 – Ford Explorer pursuit rated 4X4 - \$212,667 – Sheriff

4 – Ford F150 4X4 pursuit rated - \$183,043 – Sheriff

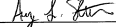
WHEREAS, the North Carolina Sheriff's Association has completed its statewide competitive awards for vehicles and motorcycles for the effective dates of October 2, 2024 through October 1, 2025 and has awarded all vehicles attached in the outlined document as provided by the NCSA Cooperative Purchasing Programs; and

WHEREAS, there is the potential of a vendor not being able to fulfill their submitted bid in the near future due to limited availability of inventory.

NOW, THEREFORE, BE IT RESOLVED that the Haywood County Board of Commissioners in general session on July 21, 2025 hereby authorizes Haywood County to purchase Fiscal Year 2026 fleet replacement vehicles as permitted under N.C.G.S. 143-129 (e)(3) and grants authorization to the County Manager to substitute comparable vehicles as needed with FY 2025-2026 budgeted funds for vendors who cannot fulfill their submitted bid.

ADOPTED this 21st day of July, 2025.

ATTEST:


Amy L. Stevens, Clerk
Haywood County Board of Commissioners




Kevin Ensley, Chairman
Haywood County Board of Commissioners

215 NORTH MAIN STREET • WAYNESVILLE, NORTH CAROLINA 28786

PHONE: 828.452.6625 • FAX: 828.452.6715

Request approval of Resolution Accepting Session Law 2024-53 Offer of Up to \$100,000 for Hurricane Helene Water and Wastewater Recovery Efforts, Assuring Compliance With Award Offer and Authorizing County Manager to Execute Required Documents

Chairman Ensley recognized Assistant County Manager for Recovery and Resiliency Garron Bradish and Recovery and Resiliency Grants Administrator Nicole Smiley.

Ms. Smiley explained that Haywood County’s Recovery and Resiliency team, leading a partnership with the County’s municipalities and sanitary districts, received a state grant offer of up to \$100,000 from the Division of Water Infrastructure through NC DEQ’s Hurricane Helene Disaster Recovery Fund. The grant supports a study to assess, plan, and design improvements to regional water and wastewater infrastructure, focusing on resiliency, interconnectivity, equipment/staff sharing, and emergency response. The county must pass a resolution to accept the funds and begin the planning process. Only engineering, planning, and design work are covered, and the scope may be adjusted to stay within budget. This work may identify future projects that would be eligible for additional grant funding through the DEQ.

Jennifer M. Best motioned to approve Resolution Accepting Session Law 2024-53 Offer of Up to \$100,000 for Hurricane Helene Water and Wastewater Recovery Efforts, Assuring Compliance With Award Offer and Authorizing County Manager to Execute Required Documents. Tommy Long seconded and the motion carried unanimously.
Motion carried 5 - 0
AYES: L. Kevin Ensley, Brandon C. Rogers, Tommy Long, Jennifer M. Best, Terry Ramey
NOES: None

BOARD OF COMMISSIONERS
L. KEVIN ENSLEY, CHAIRMAN
BRANDON C. ROGERS, VICE-CHAIRMAN
TOMMY LONG
JENNIFER BEST
TERRY RAMEY



COUNTY MANAGER
BRYANT MOREHEAD
COUNTY ATTORNEY
FRANK G. QUEEN

RESOLUTION ACCEPTING SESSION LAW 2024-53 OFFER OF UP TO \$100,000 FOR HURRICANE HELENE WATER AND WASTEWATER RECOVERY EFFORTS, ASSURING COMPLIANCE WITH AWARD OFFER, AND AUTHORIZING COUNTY MANAGER TO EXECUTE REQUIRED DOCUMENTS

WHEREAS, the Haywood County Department of Recovery and Resiliency has received a grant through North Carolina Session Law 2024-53 Hurricane Helene Disaster Funding for Technical Assistance for Assessments and Design Regionalization Projects, and administered by North Carolina Department of Environmental Quality to assist eligible units of government affected by Hurricane Helene with planning for potential regionalization projects for water/wastewater infrastructure needs, and

WHEREAS, the North Carolina Department of Environmental Quality has offered Session Law 2024-53 funding in the amount of up to \$100,000 to perform the work detailed in the submitted application, and

WHEREAS, the Haywood County Department of Recovery and Resiliency intends to perform said project in accordance with the agreed scope of work, involving the partnering systems as part of the project,

NOW, THEREFORE, BE IT RESOLVED BY THE HAYWOOD COUNTY BOARD OF COMMISSIONERS:

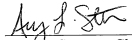
That Haywood County does hereby accept the Session Law 2024-53 offer of up to \$100,000.

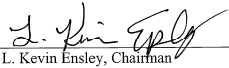
That Haywood County does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

That Bryant Morehead, County Manager and successors so titled, are hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

Adopted this the 21st of July, 2025.

ATTEST:


Amy L. Stevens, Clerk to the Board
Haywood County Board of Commissioners


L. Kevin Ensley, Chairman
Haywood County Board of Commissioners



215 NORTH MAIN STREET • WAYNESVILLE, NORTH CAROLINA 28786
PHONE: 828.452.6625 • FAX: 828.452.6715

Request approval of Grant Project Ordinance in the amount totaling \$16,000,000 - appropriating an additional \$11,000,000 of FY26 fund balance for revision in Not-to-Exceed agreement with SDR for Debris Removal related to Helene. Funds to be reimbursed by FEMA. Requesting approval for County Manager to execute any necessary documents

Chairman Ensley recognized Deputy County Manager Kris Boyd. Mr. Boyd reported on the ongoing waterway debris removal, noting that the Commissioners approved working with Southern Disaster Recovery (SDR) in April, but no funds were appropriated at that time because final estimates were not in hand. Estimates escalated quickly, prompting the County to transfer responsibility of waterway debris and private property debris removal programs to the NC Emergency Management SMART program, which took effect May 27, 2025. However, Haywood County is responsible for costs incurred between April and late May of 2025. Mr. Boyd requested Board approval to appropriate additional fund balance, bringing the total not-to-exceed amount to \$16 million to cover the April and May time frame. No guarantees have been made about reimbursement but the estimate submittals were approved by FEMA. Approximately 900,000 linear feet and 82,000 cubic yards of debris have been removed so far, with a goal to finish by late September.

Chairman Ensley inquired about the project timeline and whether municipalities are handling cleanup separately. Mr. Boyd clarified that all waterway debris work is under one contract, though towns handled roadside debris independently.

Commissioner Ramey sought clarification on previous funding amounts. Mr. Boyd confirmed the \$16 million includes \$5 million from the initial SDR contract.

Mr. Morehead reminded the Board that this funding only covers the emergency waterway debris removal phase, not the longer-term Emergency Watershed Protection (EWP). EWP is the federal program that covers remediation and repair of hazardous waterway damage and erosion. To date EWP remains unfunded.

Tommy Long motioned to approve the Grant Project Ordinance in the amount totaling \$16,000,000 -appropriating an additional \$11,000,000 of FY26 fund balance for revision in Not-to-Exceed agreement with SDR for Debris Removal related to Helene. Funds to be reimbursed by FEMA. Requesting approval for County Manager to execute any necessary documents. Terry Ramey seconded and the motion carried unanimously.

Motion carried 5 - 0

AYES: L. Kevin Ensley, Brandon C. Rogers, Tommy Long, Jennifer M. Best, Terry Ramey

NOES: None

BOARD OF COMMISSIONERS

L. KEVIN ENSLEY, CHAIRMAN
BRANDON C. ROGERS, VICE-CHAIRMAN
TOMMY LONG
JENNIFER BEST
TERRY RAMEY



COUNTY MANAGER
BRYANT MOREHEAD

COUNTY ATTORNEY
FRANK G. QUEEN

Grant Project Ordinance for Haywood County Helene Disaster Response and Recovery

BE IT ORDAINED by the Board of County Commissions for Haywood County, North Carolina pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for projects related to the Helene Hurricane Disaster Response (FEMA Disaster 4827) that will be reimbursed by the Federal Emergency Management Agency (FEMA) Public Assistance Program. Through its Public Assistance Program (PA), FEMA provides Federal grant assistance for debris removal, emergency protective measures, and the restoration of disaster-damaged, publicly owned facilities.

Expenses may be eligible for FEMA reimbursement in the following categories:

Emergency Work
Category A: Debris Removal -- Expenses related to clearing debris from public property, including roads, parks, and other infrastructure.
Category B: Emergency Protective Measures -- Costs for actions taken to protect public health and safety, such as: search and rescue operations; sheltering and evacuation; and medical care and emergency response.

Permanent Work
Category C: Roads and Bridges -- Repairs and restoration of transportation infrastructure, including highways, streets, and bridges.
Category D: Water Control Facilities -- Restoration and repair of drainage systems, levees, and other flood control measures.
Category E: Public Utilities -- Restoration of water, wastewater, electrical systems, and other essential public utilities.
Category F: Parks, Recreational Facilities, and Other -- Repair or replacement of parks, recreational areas, and public spaces.
Category G: Buildings and Equipment -- Repairs or replacements of public buildings, such as schools, community centers, and related equipment.

Administrative Work
Category Z: Management Costs -- Administrative costs related to the overall management of disaster response and recovery efforts, which are capped at a certain percentage of eligible project costs.

Section 2: The following amounts are appropriate for the eligible projects and authorized for expenditure:

Project Description	FEMA Category	Cost Object	Original Appropriation from FEMA Reimbursement Grant	Revised Appropriation from FEMA Reimbursement Grant
Debris Removal Contract	A	Contract Expense	\$5,000,000	\$16,000,000
TOTAL			\$5,000,000	\$16,000,000

215 NORTH MAIN STREET • WAYNESVILLE, NORTH CAROLINA 28786
PHONE: 828.452.6625 • FAX: 828.452.6715

Section 4: The following revenues are anticipated to be available to complete the project:

Transfer from General Fund FY26:	\$11,000,000
Prior Fiscal Year Transfer from General Fund:	\$ 5,000,000
Total:	\$16,000,000

Section 5: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant terms and conditions.

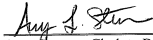
Section 6: The Finance Officer is hereby directed to report the financial status of the projects to the governing board on a regular basis.

Section 7: Copies of this grant project ordinance shall be furnished to the Budget Officer and the Finance Director.

Section 8: This grant project ordinance expires when final FEMA reimbursements are received related to FEMA Disaster 4827.

ADOPTED this the 21st day of July, 2025.


L. Kevin Ensley, Chairman
Haywood County Board of Commissioners

ATTEST:

Amy Stevens, Clerk to Board of Commissioners

215 NORTH MAIN STREET • WAYNESVILLE, NORTH CAROLINA 28786
PHONE: 828.452.6625 • FAX: 828.452.6715

Request approval of budget amendment Solid Waste \$232,000 - to appropriate fund balance for land purchase at 177 Recycle Road in Clyde and approval for County Manager to execute any necessary documents

Chairman Ensley recognized Deputy County Manager Kris Boyd. Mr. Boyd explained that two parcels totaling nearly six acres on Recycle Road—home to the Jones Cove Convenience Center—are available for purchase from BV Hedrick Gravel and Sand Company, which is liquidating the property. Haywood County has leased this land and now seeks to purchase it for Solid Waste operations. The land adjoins the Jones Cove Convenience Center and the Materials Recovery Facility property and offers future expansion potential.

Chairman Ensley confirmed the purchase would be funded from the Solid Waste fund balance.

Commissioner Long noted that the opportunity is advantageous for the County, with the previous owner offering it directly before putting it on the market. He emphasized Commissioner support for the purchase.

Terry Ramey motioned to approve the budget amendment Solid Waste \$232,000 - to appropriate fund balance for land purchase at 177 Recycle Road in Clyde and approval for County Manager to execute any necessary documents. Jennifer M. Best seconded and the motion carried unanimously.

Motion carried 5 - 0

AYES: L. Kevin Ensley, Brandon C. Rogers, Tommy Long, Jennifer M. Best, Terry Ramey

NOES: None

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2025-2026

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2025:

Section 1. To amend the Special Revenue Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
S/R Fund				-
Solid Waste Management:				
C/O Land	244710-557000-47101	-	232,000	232,000
				-
				-

which will result in a net increase of \$ 232,000 in the expenditures of the Special Revenue Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Other Financing Sources				
Fund Balance Appropriated	240110-499991	-	232,000	232,000
				-
				-

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this 21st day of July, 2025.

Chairman
Haywood County Board of Commissioners

ATTEST:
Clerk to the Board

Explanation:

To appropriate Solid Waste Fund balance to cover land purchase at 177 Recycle Road and adjacent vacant tract in Clyde.

Request approval of budget amendment - Facilities and Maintenance \$7,860 - to appropriate fund balance for contract with McGill for engineering for the Justice Center buffer tank. The project was approved and budgeted in FY25, but not completed

Chairman Ensley recognized Finance Director Kristian Owen, who explained that this is the first of several budget amendments on the agenda that are essentially housekeeping projects wherein a project or equipment was budgeted in FY 25 but not completed or received prior to fiscal year end, so the money rolled into fund balance for safekeeping at the end of FY 25 and now has to be taken back out to complete the project.

Tommy Long motioned to approve the budget amendment - Facilities and Maintenance \$7,860 - to appropriate fund balance for contract with McGill for engineering for the Justice Center buffer tank. The project was approved and budgeted in FY25 but not completed Brandon C. Rogers seconded and the motion carried unanimously.

Motion carried 5 - 0

AYES: L. Kevin Ensley, Brandon C. Rogers, Tommy Long, Jennifer M. Best, Terry Ramey

NOES: None

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2025-2026

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Facilities & Maintenance				
Professional Services	114260-519900-42632	-	7,880	7,880

which will result in a net increase (decrease) of \$ 7,880 in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Other Financing Sources:				
Fund Balance Appropriated	110110-499991	10,961,897	7,880	10,969,777

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 21st of July 2025.

ATTEST:
Clerk of the Board

Chairman
Haywood County Board of Commissioners

Explanation:
To appropriate fund balance for McGill contract for engineering services for the Justice Center Buffer Tank that was approved in FY25 but not completed.

Request approval of budget amendment - Facilities and Maintenance \$4,000 - to appropriate fund balance for the balance of budgeted funds in FY25 to be used to replace all the doors in Building B of the fairgrounds

Chairman Ensley recognized Finance Director Kristian Owen. Ms. Owen explained that this is another financial housekeeping item where funds were not spent by the end of FY 25.

Tommy Long motioned to approve budget amendment - Facilities and Maintenance \$4,000 - to appropriate fund balance for the balance of budgeted funds in FY25 to be used to replace all the doors in Building B of the fairgrounds. Jennifer M. Best seconded and the motion carried unanimously.

Motion carried 5 - 0

AYES: L. Kevin Ensley, Brandon C. Rogers, Tommy Long, Jennifer M. Best, Terry Ramey

NOES: None

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2025-2026

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Facilities & Maintenance				
Current Year Capital Outlay-Fairgrounds	114260-558000-42628	10,000	4,000	14,000

which will result in a net increase (decrease) of \$ 4,000 in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Other Financing Sources:				
Fund Balance Appropriated	110110-499991	10,961,897	4,000	10,965,897

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 21st of July 2025.

ATTEST:
Clerk of the Board

Chairman
Haywood County Board of Commissioners

Explanation:
To appropriate fund balance for the balance of approved available funds in FY25 to be used to replace all doors in Building B of the fairgrounds.

Request approval of budget amendment - Facilities and Maintenance \$20,000 - to appropriate fund balance for 911 funds approved in FY25 to be used for rewiring of the communication function of the HVAC

Chairman Ensley recognized Finance Director Kristian Owen, who explained that this is another financial housekeeping item. It was originally budgeted in the 911 function but is requested to move to the Facilities and Maintenance function so that Facilities and Maintenance Director Tim Sisk can oversee the project.

Tommy Long motioned to approve budget amendment - Facilities and Maintenance \$20,000 - to appropriate fund balance for 911 funds approved in FY25 to be used for rewiring of the communication function of the HVAC . Terry Ramey seconded and the motion carried unanimously.

Motion carried 5 - 0
AYES: L. Kevin Ensley, Brandon C. Rogers, Tommy Long, Jennifer M. Best, Terry Ramey
NOES: None

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2025-2026

PER:
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget		
Facilities & Maintenance						
Repairs and Maintenance - LEC	114250-535100-42633	70,000	20,000	90,000		
which will result in a net increase (decrease) of		\$ 20,000	in the expenditures of the			
General Fund.						
To provide the additional revenue for the above, the following revenues will be increased as the money has been received:						
Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget		
Other Financing Sources						
Fund Balance Appropriated	110110-499991	10,981,097	20,000	10,981,097		

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 21st of July 2025.

ATTEST:

Clerk of the Board

Chairman
Haywood County Board of Commissioners

Explanation:

To appropriate fund balance for 911 funds approved in FY25 to be used for necessary rewiring of the communication system for HVAC system that services the 911 area.

Originally budgeted in 114311-551000 \$20,000

Request approval of budget amendment - Environmental Health \$16,117 - to appropriate fund balance for food and lodging agreement addendum for funds received in FY25 and unspent

Chairman Ensley recognized Finance Director Kristian Owen, who explained that these funds are generally received very late in the fiscal year so there is not time to spend them before they are rolled back into fund balance at the close of fiscal year.

Jennifer M. Best motioned to approve budget amendment - Environmental Health \$16,117 - to appropriate fund balance for food and lodging agreement addendum for funds received in FY25 and unspent. Brandon C. Rogers seconded and the motion carried unanimously.

Motion carried 5 - 0
AYES: L. Kevin Ensley, Brandon C. Rogers, Tommy Long, Jennifer M. Best, Terry Ramey
NOES: None

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2025-2026

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Public Health				
Special Program Materials	115181-823100-FAL	-	16,117	16,117

which will result in a net increase (decrease) of \$ 16,117 in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Miscellaneous				
Fund Balance Appropriated	110110-499991	10,961,097	16,117	10,977,214

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 21st of July 2025.

ATTEST:
Clerk to the Board

Chairman
Haywood County Board of Commissioners

Explanation:

To appropriate fund balance for food and lodging agreement addidum funds received in FY25 and unspent.

Funds posted to 110060-451574 in FY25

Request approval of budget amendment - Sheriff \$62,978 - to appropriate fund balance for SRT (Sheriff's Response Team) Equipment that was budgeted in FY25 but not deliverable until FY26

Chairman Ensley recognized Finance Director Kristian Owen, who explained that this is another financial housekeeping item.

Brandon C. Rogers motioned to approve budget amendment - Sheriff \$62,978 - to appropriate fund balance for SRT (Sheriff's Response Team) Equipment that was budgeted in FY25 but not deliverable until FY26. Jennifer M. Best seconded and the motion carried unanimously. Motion carried 5 - 0

AYES: L. Kevin Ensley, Brandon C. Rogers, Tommy Long, Jennifer M. Best, Terry Ramey

NOES: None

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2025-2026

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Public Safety				
Other Supplies SRT/Ammunition	114310-529301	-	62,978	62,978

which will result in a net increase (decrease) of \$ 62,978 in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Miscellaneous				
Fund Balance Appropriated	110110-499991	10,961,097	62,978	11,024,075

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 21st of July 2025.

ATTEST:
Clerk to the Board

Chairman
Haywood County Board of Commissioners

Explanation:

To appropriate fund balance for SRT Equipment budgeted in FY25 that was not deliverable until FY26.

Request approval of budget amendment - EMS \$14,126 - to appropriate fund balance for balance of LATCF grant funds received and unspent in FY25

Chairman Ensley recognized Finance Director Kristian Owen, who explained that EMS equipment was budgeted via grant funds but the equipment was not received by the end of FY 25.

Terry Ramey motioned to approve the budget amendment - EMS \$14,126 - to appropriate fund balance for balance of LATCF grant funds received and unspent in FY25. Tommy Long seconded and the motion carried unanimously.

Motion carried 5 - 0

AYES: L. Kevin Ensley, Brandon C. Rogers, Tommy Long, Jennifer M. Best, Terry Ramey
NOES: None

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2025-2026

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Public Safety				
C/O Other Equipment	114370-555000-LATCF	-	14,126	14,126
which will result in a net increase (decrease) of		\$ 14,126		
in the expenditures of the General Fund.				
To provide the additional revenue for the above, the following revenues will be increased as the money has been received:				
Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Miscellaneous				
Fund Balance Appropriated	110110-499991	10,961,697	14,126	10,975,823

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the 21st of July, 2025.

ATTEST:

Clerk to the Board

Chairman
Haywood County Board of Commissioners

Explanation:

To appropriate fund balance for LATCF grant funds unspent in FY26.

Request approval of budget amendment - Solid Waste \$33,200 - to appropriate fund balance to cover contract with Bunnell Lammons for well abandonment and replacement of 2 gas monitoring wells and 2 ground water monitoring wells at FFLF. Funds were budgeted in FY25 but project was not completed

Chairman Ensley recognized Finance Director Kristian Owen, who explained that this is another financial housekeeping item.

Tommy Long motioned to approve budget amendment - Solid Waste \$33,200 - to appropriate fund balance to cover contract with Bunnell Lammons for well abandonment and replacement of 2 gas monitoring wells and 2 ground water monitoring wells at FFLF. Funds were budgeted in FY25 but project was not completed. Jennifer M. Best seconded and the motion carried unanimously.

Motion carried 5 - 0

AYES: L. Kevin Ensley, Brandon C. Rogers, Tommy Long, Jennifer M. Best, Terry Ramey
NOES: None

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2025-2026

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2025:

Section 1. To amend the Special Revenue Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
S/R Fund				-
Solid Waste Management:				
C/O Land	244710-519403-47106	40,000	33,200	73,200
				-

which will result in a net increase of \$ 33,200 in the expenditures of the Special Revenue Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Other Financing Sources				
Fund Balance Appropriated	240110-499991	-	33,200	33,200
				-

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this 21ST day of July, 2025.

Chairman
Haywood County Board of Commissioners

ATTEST:
Clerk to the Board

Explanation:

To appropriate Solid Waste Fund balance to cover contract with Bunnell Lammons for well abandonment and replacement of 2 gas monitoring wells and 2 ground water monitoring wells. Project was approved and not completed in FY25.

APPOINTMENTS

None.

CLOSED SESSION

None.

ADJOURNMENT

Chairman Ensley asked if there was any further business.

Commissioner Long commended the citizens who stood up to spoke during public comment for their courage and convictions addressing addiction issues and the need for a 12-step meeting location. He also spoke about road trash.

With no further business, Tommy Long motioned to adjourn. Terry Ramey seconded and the motion carried unanimously.

Motion carried 5 - 0

AYES: L. Kevin Ensley, Brandon C. Rogers, Tommy Long, Jennifer M. Best, Terry Ramey

NOES: None

Submitted by:

Amy L. Stevens, Clerk

Approved by:

L. Kevin Ensley, Chairman



HAYWOOD COUNTY BOARD OF COMMISSIONERS REGULAR AGENDA REQUEST

Item Title:

Request approval of budget amendment - Sheriff \$80,000 - to accept and appropriate contract with USDA for additional law enforcement services providing regular patrols in Helene-affected areas on US Forest Service lands for an amount up to \$80,000, and approval for County Manager to execute documents

Board Action Request:

Requested Action Department:

Finance

Presenter:

Kristian Owen

Background/Justification:

The USDA contract is planned to repeat for five years for the Sheriff's Office to provide routine patrols in Hurricane Helene-affected areas on US Forest Services lands. The agreement is for \$80,000, set to roll over each November. Up to 50% of that amount can be used to purchase equipment if needed. Otherwise it will be used for salaries. Whatever is left over will roll into the following year's contract. The areas to be patrolled are Lickstone Road (up to the gate), 276 to Big East Fork parking lot area, Cold Springs Road, Harmon's Den up to Cold Springs Picnic area and Buzzard Roost (12 mile).

USDA has pre-approved the purchase of up to \$40,000 in equipment. The pre-approved equipment to be purchased is:

- Rescue/Backboard platform
- Two Viper VHF/UHF Radios
- 4T Drone
- Personal Flotation Device and throw ropes for all deputies

Budgetary Impact:

Policy Impact:

Attachments:

USDA Patrol Agreement.pdf
BUA 2026 Sheriff USDA Contract.pdf



FS Agreement No. 25-LE-11081100-321

Cooperator Agreement No. _____

COOPERATIVE LAW ENFORCEMENT AGREEMENT
Between The
Haywood County Sheriff's Office
And The
USDA, FOREST SERVICE
National Forest in North Carolina

This COOPERATIVE LAW ENFORCEMENT AGREEMENT ('Agreement') is entered into by and between the Haywood County Sheriff's Office, hereinafter referred to as "Haywood County Sheriff's Office," and the United States Department of Agriculture (USDA), Forest Service, National Forests in North Carolina, hereinafter referred to as the "U.S. Forest Service," under the provisions of the Cooperative Law Enforcement Act of August 10, 1971, Pub. L. 92-82, 16 U.S.C. 551a.

Background: The parties to this agreement recognize that public use of National Forest System lands (NFS lands) is usually located in areas that are remote or sparsely populated. The parties also recognize that the enforcement of State and local law is related to the administration and regulation of NFS lands and Haywood County Sheriff's Office has/have a limited amount of financing to meet their responsibility of enforcing these laws.

Title: Haywood County Sheriff's Office

I. PURPOSE:

The purpose of this agreement is to document a cooperative effort between the parties to enhance State and local law enforcement in connection with activities on NFS lands and provide for reimbursement to Haywood County Sheriff's Office for the intensified portion of this effort.

In consideration of the above premises, the parties agree as follows:

II. THE COOPERATOR SHALL:

- A. Perform in accordance with the approved and hereby incorporated Financial and Operating Plan (Operating Plan) attached as Exhibit A. *See related Provision IV-E.*
- B. Ensure that the officers/agents of Haywood County Sheriff's Office performing law enforcement activities under this agreement meet the same standards of training



- required of the officers/agents in their jurisdiction, or the State Peace Officers Standards of Training where they exist.
- C. Provide uniformed officers/agents with marked vehicles to perform all activities unless agreed to otherwise in the Operating Plan.
 - D. Advise the U.S. Forest Service Principal Contact, listed in Provision IV-B, of any suspected criminal activities in connection with activities on NFS lands.
 - E. Upon the request of the U.S. Forest Service, dispatch additional deputies within manpower capabilities during extraordinary situations as described in Provision IV-J.
 - F. Complete and furnish annually the U.S. Forest Service with Form FS-5300-5, Cooperative Law Enforcement Activity Report, identifying the number of crimes occurring on NFS lands. The report shall follow the FBI Uniform Crime Reporting groupings, Part I and Part II offenses. Offenses and arrest information shall be combined and reported for each crime. This report shall separate the crimes handled under this agreement from those handled during regular duties.
 - G. Provide the U.S. Forest Service Principal Contact, listed in Provision IV-B, with case reports and timely information relating to incidents/crimes in connection with activities on NFS lands.
 - H. Bill the U.S. Forest Service for Haywood County Sheriff's Office's actual costs incurred to date, displayed by separate cost elements, excluding any previous U.S. Forest Service payment(s) made to the date of the invoice, not to exceed the cumulative funds obligated hereunder and as specified on the Operating Plan. Billing frequency will be as specified in the Operating Plan. See related Provisions III-B, IV-I, and IV-P.
 - I. Give the U.S. Forest Service or Comptroller General, through any authorized representative, access to and the right to examine all records related to this agreement. As used in this provision, "records" include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of whether such items are in written form, in the form of computer data, or in any other form.
 - J. Comply with all Federal statutes relating to nondiscrimination and all applicable requirements of all other Federal laws, Executive Orders, regulations, and policies. These include, but are not limited to Sections 119 and 504 of the Rehabilitation Act of 1973 as amended, which prohibits discrimination on the basis of race, color, religion, sex, age, national origin, marital status, familial status, sexual orientation, participation in any public assistance program, or disability.
 - K. Maintain current information in the System for Award Management (SAM) until receipt of final payment. This requires review and update to the information at least annually after the initial registration, and more frequently if required by changes in



information or agreement term(s). For purposes of this agreement, System for Award Management (SAM) the cooperator shall maintain current organizational information and the original Unique Entity Identifier (UEI) provided for this agreement in the System for Award Management (SAM) until receipt of final payment. This requires annual review and updates, when needed, of organizational information after the initial registration. More frequent review and updates may be required for changes in organizational information or agreement term(s). Any change to the original UEI provided in this agreement will result in termination of this agreement and de-obligation of any remaining funds. For purposes of this agreement, System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a Cooperative. Additional information about registration procedures may be found at the SAM Internet site at www.sam.gov.

III. THE U.S. FOREST SERVICE SHALL:

- A. Perform in accordance with the Operating Plan attached as Exhibit A.
- B. Reimburse Haywood County Sheriff's Office for actual expenses incurred, not to exceed the estimated amount shown in the Operating Plan. The U.S. Forest Service will make payment for project costs upon receipt of an invoice. Each correct invoice shall display Haywood County Sheriff's Office's actual expenditures to date of the invoice, displayed by separate cost elements as documented in the Operating Plan, less any previous U.S. Forest Service payments. See related Provisions II-H and IV-I. The invoice should be forwarded as follows:

**Submit original invoice(s) for
payment to:**

USDA, Forest Service
Budget & Finance - Grants &
Agreements
4000 Masthead St, NE
Albuquerque, NM 87109

FAX: (877) 687-4894
Email: sm.fs.asc_ga@usda.gov

Send copy to:

Victoria Stackhouse
USDA Forest Service
National Forests in North Carolina
160A Zillicoa Street
Ashville, NC 28802

Phone: 828-380-9567
Email: victoria.stackhouse@usda.gov

IV. IT IS MUTUALLY UNDERSTOOD AND AGREED UPON BY AND BETWEEN THE PARTIES THAT:



- A. The parties will make themselves available, when necessary to provide for continuing consultation, exchange information, aid in training and mutual support, discuss the conditions covered by this agreement and agree to actions essential to fulfill its purposes.
- B. The principal contacts for this agreement are:

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Name: William Wilke Address: 1620 Brown Ave. City, State, Zip: Waynesville, NC 28786 Telephone: 828-356-2850 FAX: Email: bill.wilke@haywoodcountync.gov	Name: William Wilke Address: 1620 Brown Ave. City, State, Zip: Waynesville, NC 28786 Telephone: 828-356-2850 FAX: Email: bill.wilke@haywoodcountync.gov

Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Name: Jody Bandy Address: 1720 Peach Street NW, Suite 760S City, State, Zip: Atlanta, GA 30309-2449 Telephone: 404-347-3352 FAX: Email: jody.bandy@usda.gov	Name: Victoria Stackhouse Address: 160A Zillicoa Street City, State, Zip: Ashville, NC 28802 Telephone: 828-689-9694 FAX: Email: victoria.stackhouse@usda.gov

- C. An Operating Plan will be negotiated on a fiscal year basis. At the end of the year, funds not spent may be carried forward to the next year, or deobligated at the request of the U.S. Forest Service. Upon expiration of the Cooperative Law Enforcement Agreement, funds not spent will be deobligated.
- D. This agreement has no effect upon Haywood County Sheriff's Office's right to exercise civil and criminal jurisdiction on NFS lands nor does this agreement have any effect upon the responsibility of the U.S. Forest Service for the enforcement of federal laws and regulations relative to NFS lands.
- E. Any Operating Plan added to this agreement will be jointly prepared and agreed to by the parties. The Operating Plan shall at a minimum contain:



1. Specific language stating that the Operating Plan is being added to this agreement thereby subjecting it to the terms of this agreement.
 2. Specific beginning and ending dates.
 3. Bilateral execution prior to any purchase or the performance of any work for which reimbursement is to be made.
 4. Specify any training, equipment purchases, and enforcement activities to be provided and agreed rates for reimbursement including the maximum total amount(s) for reimbursement.
 5. An estimate of the useful life of any equipment purchased under this agreement as required by Provision IV-K.
 6. Billing frequency requirement(s). *See related Provisions II-H and III-B.*
 7. Designation of specific individuals and alternate(s) to make or receive requests for enforcement activities under this agreement.
 8. A review and signature of a U.S. Forest Service Agreements Coordinator.
- F. Nothing in this agreement obligates either party to accept or offer any Operating Plan under this agreement.
- G. The officers/agents of Haywood County Sheriff's Office performing law enforcement activities under this agreement are, and shall remain, under the supervision, authority, and responsibility of Haywood County Sheriff's Office. Law enforcement provided by Haywood County Sheriff's Office and its employees shall not be considered as coming within the scope of federal employment and none of the benefits of federal employment shall be conferred under this agreement.
- H. MINIMUM WAGE AND PAID SICK LEAVE REQUIREMENTS. Executive Order 14026, Increasing the Minimum Wage for Federal Contractors, and its implementing regulations, including the federal contractor minimum wage clause at 29 CFR Part 23, Appendix A, and Executive Order 13706, Establishing Paid Sick Leave for Federal Contractors, and its implementing regulations, including the federal contractor paid sick leave clause at 29 CFR Part 13, Appendix A, apply to the Cooperator and any subcontractors under this agreement. These regulatory requirements are incorporated by reference into this agreement as if fully set forth in this agreement.
- I. Federal Communication Commission procedures will be followed when operating radio(s) on either party's frequency.



- J. Cooperator's reimbursable expenses must be: listed in an approved Operating Plan; expended in connection with activities on NFS lands; and expenses beyond those which are normally able to provide.
- K. During extraordinary situations such as, but not limited to: fire emergency, drug enforcement activities, or certain group gatherings, the U.S. Forest Service may request to provide additional special enforcement activities. The U.S. Forest Service will reimburse Haywood County Sheriff's Office for only the additional activities requested and not for activities that are regularly performed by Haywood County Sheriff's Office.
- L. Reimbursement may include the costs incurred by Haywood County Sheriff's Office in equipping or training its officers/agents to perform the additional law enforcement activities authorized by this agreement. Unless specified otherwise in the Operating Plan, reimbursement for equipment and training will be limited to a pro rata share based on the percentage of time an officer/agent spends or equipment is used under this agreement.
- M. When reimbursement for items such as radios, radar equipment, and boats is being contemplated, reimbursement for leasing of such equipment should be considered. If the U.S. Forest Service's equipment purchases are approved in the Operating Plan, an estimate of the useful life of such equipment shall be included. When purchased, equipment use rates shall include only operation and maintenance costs and will exclude depreciation and replacement costs. Whether Haywood County Sheriff's Office is/are reimbursed for lease/purchase costs, or the U.S. Forest Service purchases and transfers the equipment, the total cost for the equipment cannot exceed the major portion of the total cost of the Operating Plan unless approved by all parties in the agreement and shown in the Operating Plan.
- N. When the U.S. Forest Service provides equipment, the transfer shall be documented on an approved property transfer form (AD-107) or equivalent. Title shall remain with the U.S. Forest Service, however; Haywood County Sheriff's Office shall ensure adequate safeguards and controls exist to protect loss or theft. Haywood County Sheriff's Office financially responsible for any loss at original acquisition cost less depreciation at the termination of the agreement. Haywood County Sheriff's Office is responsible for all operating and maintenance costs for equipment that the U.S. Forest Service has reimbursed Haywood County Sheriff's Office for and/or transferred to Haywood County Sheriff's Office under the AD-107 process or equivalent.
- O. Equipment and supplies approved for purchase under this agreement are available only for use as authorized. The U.S. Forest Service reserves the right to transfer title to the U.S. Forest Service of equipment and supplies, with a current per-unit fair market value in excess of \$10,000.00, purchased by Haywood County Sheriff's Office using any Federal funding. Upon expiration of this agreement Haywood County Sheriff's Office shall forward an equipment and supply inventory to the U.S. Forest Service, listing all equipment purchased throughout the life of the project and unused



- supplies. The U.S. Forest Service will issue disposition instructions within 120 calendar days, in accordance with equipment regulations contained in 7 CFR 3016.32.
- P. When no equipment or supplies are approved for purchase under an Operating Plan, U.S. Forest Service funding under this agreement is not available for reimbursement of Haywood County Sheriff's Office's purchase of equipment or supplies.
- Q. When State conservation agencies have the responsibility for public protection in addition to their normal enforcement responsibility, their public protection enforcement activities may be included in Operating Plans and are then eligible for reimbursement. Reimbursement is not authorized to State Conservation Agencies for enforcement of fish and game laws in connection with activities on NFS lands.
- R. Pursuant to 31 U.S.C. 3716 and 7 CFR, Part 3, Subpart B, any funds paid to Haywood County Sheriff's Office in excess of the amount to which Haywood County Sheriff's Office is/are finally determined to be entitled under the terms and conditions of the award constitute a debt to the federal Government. If not paid within a reasonable period after the demand for payment, the Federal awarding agency may reduce the debt by:
1. Making an administrative offset against other requests for reimbursements.
 2. Withholding advance payments otherwise due to Haywood County Sheriff's Office.
 3. Taking other action permitted by statute.
- Except as otherwise provided by law, the Federal awarding agency shall charge interest on an overdue debt in accordance with 4 CFR, Chapter II "Federal Claims Collection Standards" and 31 U.S.C. Chapter 37.
- S. Modifications within the scope of the agreement shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by both parties, prior to any changes being performed. The U.S. Forest Service is not obligated to fund any changes not properly approved in advance.
- T. Either party, in writing, may terminate this agreement in whole, or in part, at any time before the date of expiration. Neither party shall incur any new obligations for the terminated portion of this agreement after the effective date and shall cancel as many obligations as is possible. Full credit shall be allowed for each party's expenses and all noncancelable obligations properly incurred up to the effective date of termination.
- U. PROHIBITION AGAINST INTERNAL CONFIDENTIAL AGREEMENTS. All non federal government entities working on this agreement will adhere to the below provisions found in the Consolidated Appropriations Act, 2016, Pub. L. 114-113, relating to reporting fraud, waste and abuse to authorities:



- (a) The recipient may not require its employees, contractors, or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.
- (b) The recipient must notify its employees, contractors, or subrecipients that the prohibitions and restrictions of any internal confidentiality agreements inconsistent with paragraph (a) of this award provision are no longer in effect.
- (c) The prohibition in paragraph (a) of this award provision does not contravene requirements applicable to any other form issued by a Federal department or agency governing the nondisclosure of classified information.
- (d) If the Government determines that the recipient is not in compliance with this award provision, it:
 - (1) Will prohibit the recipient's use of funds under this award, in accordance with sections 743, 744 of Division E of the Consolidated Appropriations Act, 2016, (Pub. L. 114-113) or any successor provision of law; and
 - (2) May pursue other remedies available for the recipient's material failure to comply with award terms and conditions.
- V. This agreement in no way restricts the U.S. Forest Service or Haywood County Sheriff's Office from participating in similar activities with other public or private agencies, organizations, and individuals.
- W. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All cooperators, their employees, volunteers, and contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.



- X. Any information furnished to the U.S. Forest Service under this agreement is subject to the Freedom of Information Act (5 U.S.C. 552).
- Y. This agreement is executed as of the date of the last signature and, unless sooner terminated, shall be effective for a period of five years through April 30, 2030.
- Z. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement. In witness whereof, the parties hereto have executed this agreement as of the last date written below.

WILLIAM WILKE, Sheriff
Haywood County, NC

Date

JAMES MELONAS, Forest Supervisor
U.S. Forest Service, National Forest in North
Carolina

Date

AARON DOBSON
Special Agent in Charge, Southern Region

Date

The authority and format of this agreement have been reviewed and approved for signature.

PLEZ WEST
U.S. Forest Service Grants Management Specialist

Date

Paperwork Reduction Act Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond, to a collection of information unless it displays a valid OMB control number. Persons are not required to respond to this collection of information unless it displays a currently valid OMB control number. The OMB control number for this information collection is 0596-0217. Response to this collection of information is mandatory. The authority to collect the information Section 7 of the Granger-Thye Act (16 U.S.C. 580d) and Title IV of the Federal Land Policy and Management Act of 1976 (43 U.S.C. 1751-1753). The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Clearance Officer,



OIRM, 1400 Independence Avenue, SW, Room 404-W, Washington, D.C. 20250; and to the Office of Management and Budget, Paperwork Reduction Project (OMB# 0596-0217), 725 17th Street NW, Washington, D.C. 20503.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

The Privacy Act of 1974, 5 U.S.C. 552a and the Freedom of Information Act, 5 U.S.C. 552 govern the confidentiality to be provided for information received by the Forest Service.

FS Agreement No. 25-LE-11081100-321

Cooperator Agreement No. _____

EXHIBIT A

COOPERATIVE LAW ENFORCEMENT OPERATING & FINANCIAL PLAN Between The **HAYWOOD COUNTY SHERIFF’S OFFICE** And the **USDA, FOREST SERVICE** **NATIONAL FOREST IN NORTH CAROLINA**

2025 OPERATING AND FINANCIAL PLAN

This Financial and Operating Plan (Operating Plan), is hereby made and entered into by and between the Haywood County Sheriff’s Office, hereinafter referred to as “Haywood County Sheriff’s Office,” and the United States Department of Agriculture (USDA), Forest Service, National Forest in North Carolina, hereinafter referred to as the “U.S. Forest Service,” under the provisions of Cooperative Law Enforcement Agreement #25-LE-11081100-321. This Operating and Financial Plan is made and agreed to as of the last signature date on the Cooperative Law Enforcement Agreement and is in effect through November 30, 2025, unless modified during the annual review.

Previous Year Carry-over: \$0.00
 Current 2025 Year Obligation: \$400,000.00
Year 2025 Total Operating Plan: \$80,000

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Name: William Wilke Address: 1620 Brown Ave. City, State, Zip: Waynesville, NC 28786 Telephone: 828-356-2850 FAX: Email: bill.wilke@haywoodcountync.gov	Name: William Wilke Address: 1620 Brown Ave. City, State, Zip: Waynesville, NC 28786 Telephone: 828-356-2850 FAX: Email: bill.wilke@haywoodcountync.gov



Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Name: Jody Bandy Address: 1720 Peach Street NW, Suite 760S City, State, Zip: Atlanta, GA 30309-2449 Telephone: 404-347-3352 FAX: Email: jody.bandy@usda.gov	Name: Victoria Stackhouse Address: 160A Zillicoa Street City, State, Zip: Ashville, NC 28802 Telephone: 828-689-9694 FAX: Email: victoria.stackhouse@usda.gov

- B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

\$0/mile patrolled

Per diem rate is \$0/day

Wages at the prevailing rate of \$56/hour plus fringe benefits for the individual officer at the rate of \$0/hour.

II. PATROL ACTIVITIES:

- A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both Haywood County Sheriff's Office and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

Due to Hurricane Helene damage in Haywood County and on the Pisgah National Forest a significant portion of the National Forest lands within Haywood County are more hazardous for and during patrol activities. Large areas are inaccessible via normal routes and equipment. Due to the increase hazard and risks the areas remain closed to public use. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity. Once areas are reopened to the public, patrols will be focusing on safety of the public

1. Patrol on following U.S. Forest Service roads:

All Forest Service Lands in Haywood County, including but not limited to:

Lickstone Road (up to gate), up to 276 to Big East Fork Parking Lot, Cold Springs Rd (Harmon Den) up to Cold Springs Picnic Area and Buzzard Roost (12 mile) closure area.



2. Patrol in the following campgrounds, developed sites, or dispersed areas:

Sunburst Campground, Harmon Den Horse Camp, Harmon Den Parking Area, Cold Springs Picnic Area, and other areas as needed.

Total reimbursement for this category shall not exceed the amount of: \$80,000.

Unused dispatch funds may be used for patrol activities, in which case the maximum reimbursement may not exceed the amount of: \$0.

III. TRAINING:

See Cooperative Law Enforcement Agreement Provision IV-K for additional information.

Total reimbursement for this category shall not exceed the amount of: \$_____

IV. EQUIPMENT:

See Cooperative Law Enforcement Agreement Provisions IV-K, IV-L, and IV-M for additional information.

Drone

Total reimbursement for this category shall not exceed the amount of: \$40,000

V. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Operating Plan. The designated representative will then notify Haywood County Sheriff's Office whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Operating Plan.



1. Drug Enforcement: This will be handled on a case-by-case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
2. Fire Emergency: During emergency fire suppression situations and upon request by the U.S. Forest Service pursuant to an incident resource order, the Cooperator agrees to provide special services beyond those provided under Section II-A, within the Cooperator's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Cooperator will be compensated at the rate specified in Section I-B; the U.S. Forest Service will specify times and schedules. Upon concurrence of the local patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Cooperator personnel assigned to an incident where meals are provided will be entitled to such meals.
3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated, or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a U.S. Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated, or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

VI. BILLING FREQUENCY:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. Reimburse the Cooperator monthly for actual expenses incurred, not to exceed \$80,000. The U.S. Forest Service will make payment for project cost upon receipt of an invoice. Each invoice shall display the agreement number, billing period, and Cooperators actual expenditures, to date of the invoice, displayed by separate cost elements.



- B. The following is a breakdown of the total estimated costs associated with this Operating Plan.

Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$40,000	100%
Training	N/A	N/A
Equipment	\$40,000	100%
Special Enforcement Situations	N/A	N/A
Total	\$80,000	100%

- C. Any remaining funding in this Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or deobligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement Provision IV-C.*



File Code: 5300

Date: April 21, 2025

Route To:

Subject: Hurricane Helene Law Enforcement Statement of Work

To: Whom This May Concern

Hurricane Helene impacted approximately 822,000 acres of Western North Carolina across 17 counties, nearly 900 miles of forest roads and approximately 800 miles of trails were damaged within the National Forests of North Carolina (NFsNC). Damage ranged from roadways, facilities, campgrounds, heritage sites, dispersed recreation areas, and a large portion of general forest areas. These areas continue to receive high recreation visibility and use.

The purpose of this disaster recovery work agreement is to document a cooperative effort between Haywood County Sheriff's Department and the U.S Forest Service to enhance public health and safety, preserve and protect the restoration project areas and disaster recovery activities on the NFsNC, due to the impacts of Hurricane Helene. Hurricane Helene caused significant damage to the resources and infrastructure of the NFsNC, including historical landmarks. The NFsNC continues its restorative efforts, as work continues public safety around large equipment has slowed progress. Areas continue to see degradation of restored areas due to high levels of public use. This statement of work covers Law Enforcement activities within the boundaries of Haywood County. The below covers the areas where Haywood County Sheriffs Office will assist National Forest Law Enforcement but is not an all-encompassing list.

1. Collaborate in the strategic planning of law enforcement activities during habitat and forest facilities restoration within the NFsNC.
2. Mitigate safety hazards on Forest development roadways, trail systems, developed recreation sites and dispersed recreation areas.
3. Due to Hurricane Helene areas have become more hazardous to recreating public users. This work provides extended EMS and law enforcement services to the public who are injured and or stranded within the boundaries of Haywood County, NFsNC.
4. Provide enforcement initiatives toward urban development and construction dumping within the Haywood County boundaries on the NFsNC due to Hurricane Helene repairs. Enforcement work actions will be documented on but not limited to USFS Law Enforcement and Investigations Incident Reports, District Court Violation Notices and the State of North Carolina violations notices system.
5. Provide law enforcement safety support to ongoing Hurricane Helene project areas to forest personnel and contractors, to include Forest Road projects and timber removals.
6. Provide search and rescue efforts to the public due to scale down trees, accidents in areas of concern as well as areas under closure.
7. Protection of rehabilitated property remains of the highest concern. The costs associated with restoration of NFS lands remain extensive. Additional vehicle and foot patrols into sensitive areas under restoration will ensure protection and integrity of the NFsNC heritage/archaeological sites.
8. The NFsNC continues to have an increasing transient population. This population is under continuous exposure to the elements and hazards. Due to shallow rooted trees and variable



environmental conditions and damage, these areas will be patrolled heavily to ensure public health and safety is met.

9. At the conclusion of this agreement, any remaining materials and supplies with remaining serviceable life, purchased under this agreement will be addressed and decided upon to remain with Haywood County Sheriffs Office for ongoing use in relation to the continuous support NFS Law Enforcement within Haywood County or become property of the USFS.

VICTORIA STACKHOUSE
Lead Law Enforcement Officer
National Forests in North Carolina





GRANT EQUIPMENT JUSTIFICATION AND CERTIFICATION STATEMENT

1. Project Title:	Haywood County Sheriffs Office CLE/COOP Agreement			
2. Grant Program:	County CLE Agreement		3. Grant Number:	25-LE-11081100-321
4. Equipment Description	Type: (i.e., Dozer, Engine, Pick up, Pump, Map Grade GPS, etc.)		4T Drone (Quote attached)	
	Make & Model: (i.e., Ford F-350 4x4, John Deere 750J, Honda GX340, Trimble Juno, etc.)			
	Specialized/Custom/Technical Requirements: (i.e., Briefly describe any special or customized modifications to the equipment required for use in project implementation. Include performance and/or safety items. For Example: screens, shields, manual fuel shut-off valves, etc. that is not standard.)			
5. Quantity:				
6. Cost	Cost Per Unit:	4T Drone (Quote attached) – 13,900	Total Cost:	13,900
7. Equipment Need and Added Value To Grant Declaration				
A. Briefly describe how this equipment is necessary to accomplishment the grant project/program objectives.				
The Drone and Drone Supplies will be utilized during Search and Rescue operations on the Pisgah National Forest within Haywood County where the UTV may have trouble accessing. Due to hurricane Helene storm damage more areas in the national forest are harder to access and search on foot.				
B. Briefly describe how this equipment is unique (i.e., safety, efficiency, innovative, etc.) in its ability to accomplish the grant task(s) described above (6A) compared to other potential options (i.e., other equipment types, contracting, etc.):				
Due to hurricane Helene damage remote areas on the Pisgah National Forest have become increasingly difficult to access via foot and vehicle. The Haywood County Sheriffs office assists the US Forest Service in search and rescue operations, searches for wanted suspect on the national forest, general patrol in showing a law enforcement presence, and other joint activities.				
C. Time equipment will be used for this grant project/program:			Months :	60
			Days:	
D. Will equipment be used to support another federal grant? (Note: Equipment cannot be included as a cost or used to meet cost sharing requirements of any other federal award.)			YES: ☐ NO: ☒	
8. Grantee Certification Statement				
A. This equipment purchase adheres to Cooperator's purchasing/acquisition guidelines and State Statutes (as applicable)				
B. Cooperator will maintain purchase and usage documentation to support grant accounting.				
C. Use of grant funded equipment for incident work: Only actual costs of operation may be reimbursed, but no replacement or acquisition costs may be included. See associated provision in the award document.				



Certified by:	Victoria Stackhouse	Title:	Acting Patrol Captain
9. USDA Forest Service Grant Program Manager Review and Approval			
Approved by:		Program Manager	

Paperwork Reduction Act Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond, to a collection of information unless it displays a valid OMB control number. Persons are not required to respond to this collection of information unless it displays a currently valid OMB control number. The OMB control number for this information collection is 0596-0217. Response to this collection of information is mandatory. The authority to collect the information Section 7 of the Granger-Thye Act (16 U.S.C. 580d) and Title IV of the Federal Land Policy and Management Act of 1976 (43 U.S.C. 1751-1753). The time required to complete this information collection is estimated to average 25 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Clearance Officer, OIRM, 1400 Independence Avenue, SW, Room 404-W, Washington, D.C. 20250; and to the Office of Management and Budget, Paperwork Reduction Project (OMB# 0596-0217), 725 17th Street NW, Washington, D.C. 20503.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

The Privacy Act of 1974, 5 U.S.C. 552a and the Freedom of Information Act, 5 U.S.C. 552 govern the confidentiality to be provided for information received by the Forest Service.



DUNS: 106681556
CAGE CODE: 9QBJ1
SAM.GOV: QLP5FQEM5QH1

QUOTE

Credit card transactions may require a 4% charge

Airworx LLC
3504 Highway 153 #301
Greenville, South Carolina 29611
United States

8648989444
airworxdrone.com

BILL TO
Haywood Co Sheriff's Office (NC)
Gina Zachary

Gina.Zachary@haywoodcountync.gov

Estimate Number: 22433
Estimate Date: July 3, 2025
Valid Until: August 2, 2025
Grand Total (USD): **\$13,900.00**

Items	Quantity	Price	Amount
Airworx Go-Command UltraBright Mission-Ready DJI Enterprise Matrice 4T Plus *No DJI Care Insurance*	1	\$13,900.00	\$13,900.00
Kit includes the following: 1x Matrice 4 Enterprise Thermal aircraft system with dual vision (wide and hybrid zoom camera) plus 1280x1024 thermal sensor and laser range finder 1x RC Plus 2 Enterprise Controller 2x WB37 RC Plus battery 1x WB37 RC Plus Dual Battery charger 5x Matrice 4 Flight Batteries 1x AL1 Spotlight 1x AS1 Loud Speaker 1x Charging Hub 2x Full Prop Sets 1x Airworx OG Go-Command™ Weatherproof Wheeled Case with 24" Monitor .			
This system is stored and protected in our Airworx Go-Command UltraBright monitor case with 24" sunlight viewable display that features wireless screen mirroring from the smart controller, custom foam set to carry the aircraft and all batteries/accessories with additional room to grow, and a 60,000mah portable power supply.			



DUNS: 106681556
CAGE CODE: 9QBJ1
SAM.GOV: QLP5FQEM5QH1

QUOTE

Credit card transactions may require a 4% charge

Airworx LLC
3504 Highway 153 #301
Greenville, South Carolina 29611
United States

8648989444
airworxdrone.com

Items	Quantity	Price	Amount
Airworx Mission-Ready System Preparation Our expert Expert staff will full setup your system before we ship, including: - firmware / software updates on all components - system pairing / matching - bench / flight test - completely charge all batteries for Mission-ready flight out of the box	1	\$0.00	\$0.00
Grand Total (USD):			\$13,900.00

Notes / Terms

Once approved in email or via PO for an order, we will begin the setup process. All of our systems and equipment must be setup and activated (starts the warranty status) which then becomes non-refundable and non-returnable. In most cases there is no possibility for a return option. However, we will always support and ensure satisfaction that products we sell operate to the standard expectations of the manufacturer.

Quotes are valid 30-days unless otherwise stated in this document, and quotes depend on ability to source the products.

Thank you for considering using our South Carolina based small business for your purchase!

Equipment Guidelines S&PF

May 2019

22.59 - Acquisition of Equipment

1. Roles and Responsibilities.

Both the G&A Specialist and Program Manager have roles and responsibilities regarding equipment purchased with Federal grant funds.

Program Manager. The Program Manager should work with the applicant or recipient to ensure that the proposed purchase of equipment is necessary and reasonable to complete the project proposed in the application. This includes a review of the Equipment Justification Form, FS-1500-34. As part of the justification review, the Program Manager should consider the impact the purchase of grant funded equipment may have in the affected community, particularly when the recipient is a for-profit entity. In locations where a competitive private industry exists, the Forest Service must justify why it is providing grant funds for equipment purchase. Forest Service financial assistance should only be awarded in areas where:

- a. Local capacity has been lost or is threatened to be lost,
- b. Particular capabilities needed by the Forest Service are lacking, and
- c. Commercial lending is unavailable.

There must be clear public need for the assistance. Forest Service funded equipment must not be used to unfairly compete in the open market. Approval or disapproval of the equipment should be noted on the Equipment Justification form and included in the official grant file.

Throughout the life of the grant, the Program Manager will maintain an in-house list of property for Forest Service management review. At closeout of the grant, the Program Manager will review the grant-funded equipment list and equipment condition with the recipient, and jointly plan for either continued use or its disposition. All documentation relating to equipment purchased with grant funds will be placed in the official file.

When disposition of equipment is requested, the Program Manager will work with the recipient to determine fair market value as described below, and provide the proposed actions to the G&A Specialist for concurrence.

G&A Specialist. The G&A Specialist will assist the Program Manager as needed to provide direction regarding equipment justification, purchase, reporting, and disposition. The G&A Specialist will ensure that any required forms are completed and placed in the official file and attached in NRM. Upon disposition of equipment, the G&A Specialist will generate a bill for collection, if necessary, for the federal share of the fair market value and follow the collection process through completion in the financial system.

2. Justification, Forest Service approval. If a recipient anticipates purchase of equipment using Federal grant funds, the budget submitted for the grant must include a line item with requested funding for equipment clearly identified. The recipient must provide the following information in writing, or complete the Equipment Justification form, for approval prior to purchase of the equipment:

- a. Why federal funds are needed and non-federal funds cannot be utilized?
- b. Description of the proposed equipment (manufacturer, model number, special functionality, and so forth);
- c. Justification of why the equipment purchase is necessary to accomplish grant objectives and what research has been performed or practical experience gained that supports the choice of particular equipment?
- d. Comparison of lease vs. purchase; and
- e. List of available sources for the proposed equipment including an estimate of cost.

This requirement applies to all grantees, including states. The documentation, including the Program Manager approval, must be kept in the grant file and uploaded into NRM.

3. Uniform Commercial Code (UCC) Filing Requirement. The recipient will be required to provide evidence of a UCC filing with the applicable State government agency for each piece of equipment purchased with Federal grant funds. Recipient is required to update and maintain the necessary UCC filing in accordance with the applicable state rules and regulations to ensure notice of the government's interest in the equipment does not lapse. Renewal of UCC filings for equipment must be provided to the Program Manager. The cost for state filing is an allowable cost.

Evidence of filing will be provided at the time payment is requested for the equipment purchase. If the funds are advanced for equipment purchase, a draft copy of the UCC1 form will be provided with the request for advance payment. The evidence of filing will be due within 30 days or future grant payments will be withheld until the evidence of UCC filing is completed. The UCC filing is not a lien or claim to title, but rather records the Federal Government's interest in the piece of equipment. The recipient is expected to maintain the UCC filing until the fair market value is less than \$10,000 as independently verified both by the recipient and the Forest Service, or the equipment is otherwise disposed of following instructions from the Forest Service. A letter of release will be issued by the Forest Service regarding further federal interest when conditions warrant.

4. Title. Unless otherwise specified in the grant or cooperative agreement, title to the equipment acquired under an award vests in the recipient, subject to standard conditions. Those conditions include using the property for authorized grant purposes, not encumbering the property without the Forest Service approval, maintaining required UCC filings, safe-guarding the equipment, tracking the whereabouts, usage, and condition of the equipment, maintaining required documentation, and following disposition instructions.

5. Forms. The following forms are initially prepared by the recipient, and reviewed and approved by the Forest Service Program Manager. A copy of each form must be retained in the official grant file. Additionally, the recipient should keep a copy of each of the approved forms.

a. Equipment Justification Form (FS-1500-35). If a recipient identifies purchase of equipment on the SF-424A Budget or associated budget breakdown, the Forest Service Program Manager should provide this form to the recipient to complete. Information about the equipment proposed for purchase must be provided, along with a justification of why the equipment is necessary to complete the work described in the grant narrative. A justification for purchase over lease should also be included. The Program Manager will indicate approval of the purchase on the form, and provide a copy to the recipient.

b. SF-428, Tangible Personal Property (Coversheet). Recipients use this form along with one of the following attachments to comply with required reporting and to request disposition from the Forest Service.

c. SF-428A, Annual Report. This form is used by recipients to provide annual or biennial inventory listings of equipment purchased with federal grant funds.

d. SF-428B, Final Report Form. This form is used by recipients to provide an equipment report for closeout of Grants or Cooperative Agreements.

e. SF-428C, Disposition Request/Report. This form is used by recipients to request disposition Instructions for equipment acquired under Federal assistance awards at any time other than award closeout (for example, during the award period or after closeout as long as the Federal government retains an interest in the item).

f. SF-428S, Supplemental Form. This form may be used by recipients to provide detailed individual item information to supplement any of the forms above

23.3 - Equipment Oversight and Management During the Grant Period

23.31 - Managing Equipment During the Grant Period

1. Records. Property records must be maintained for each piece of equipment purchased with Federal funds. Records should include:
 - a. Description of Equipment - Includes manufacturer, manufacturer's serial number, model number and any other identification;
 - b. Purchase information - Acquisition date (or date received, if the equipment was furnished by the Forest Service), unit acquisition cost and receipt;
 - c. Location and Condition - Location and condition of equipment, hours of operation, if applicable, and the date the information was reported;
 - d. Major repairs or upgrades that may affect the fair market value or alter the value of the federal share;
 - e. Federal interest share and UCC filing; and
 - f. Disposition data, as applicable.
2. Inventory/Reporting. A physical inventory of equipment must be completed every two years. The SF-428 and associated SF-428A must be submitted to the Forest Service Program Manager for review and insertion in the official file.
3. Maintenance. The recipient will ensure that adequate maintenance procedures are in place to keep the equipment in good condition, and provide for security from theft or vandalism in accordance with common and accepted industry practices.
4. Insurance. The equipment operated by public or non-profits entities should be insured in accordance with sound business practices, and the rates should be reasonable for the equipment insured. Insurance coverage for equipment purchased with federal funds must be at least equivalent to that obtained for the recipient's own equipment or property. The cost of insurance for equipment is an allowable cost, and may be direct or indirect.
5. Use. The equipment is to be used for the project or program for which it was acquired. It may be made available for use on other programs or projects supported by the Federal government, as long as that work does not interfere with the primary purpose of the acquisition. It may also be used on non-Federal programs or project for similar work. The equipment must not be used to provide services for a fee that will compete unfairly with private companies that provide equivalent services. Any income or equivalent earned from the lease or rental of the grant funded equipment is considered program income, and must be addressed in the grant budget, or subsequent modification.
6. Trade-in. Subject to approval of the Forest Service Program Manager, the recipient may use the equipment purchased with Federal funds as a trade in for replacement

equipment. The Federal share of the replacement will be calculated by applying the Federal percentage of the purchase of the original equipment against the trade in value. That value will be used to calculate the percentage of the Federal share of the replacement equipment based on the total purchase price.

7. Encumbrance. As long as there is Federal interest, the recipient shall not encumber the equipment purchased with Federal funds and will ensure that the government's interest in the equipment is recorded in accordance with the UCC.

23.32 - Forest Service Tracking of Equipment

Forest Service Program Managers will record equipment purchased with Federal grant funds in the NRM system. Only equipment purchased by a state agency will be excluded, as the OMB circulars allow for a state to acquire, manage, and dispose of equipment purchased with federal grant funds following state rules and regulations.

Data elements recorded in NRM include:

1. Make, model, and serial number (or other identification information);
2. Purchase date;
3. Purchase price and copy of the receipt;
4. Federal share of purchase;
5. Location of equipment;
6. Date of last SF-428 received;
7. Cost incurred for any major repairs or upgrades; and
8. Additionally, a copy of the UCC filing will be uploaded into NRM.

Note, as this chapter was written the Equipment Tab was still in development in NRM. Until the Equipment Tab is fully developed, the information captured above should be uploaded into NRM attachments as a document and titled appropriately.

25.31 - Equipment Disposition

1. Grantee purchase of Forest Service share. At any time, the recipient may choose to "buy out" the Federal share of the equipment purchased with Federal funds.
 - a. The recipient will complete an SF-428-C, Disposition Request and submit it to the Forest Service Program Manager.

- b. Obtain the fair market value for the equipment using accepted industry standards for a competitive market. It may be necessary to get several quotes to establish a true value that is equitable to both the recipient and the Federal Government.
 - c. Determine the percentage of the Federal government share based on percentage of the acquisition cost. In many instances, this may be 100 percent.
 - d. Apply the percentage to the fair market value to determine the amount the recipient must reimburse the Forest Service.
 - e. If the grant record is open, the Program Manager or G&A Specialist will enter an Expenditure Refund in the NRM record for the repayment amount. This will generate a Bill for Collection to the recipient. Payment is due within 30 days of the issuance of the bill. If the Grant or Cooperative Agreement has been closed, then the Program Manager or G&A Specialist will request a Bill for Collection from the Albuquerque Service Center.
 - f. On receipt of payment, the Forest Service will provide a release of the Federal interest in the equipment. The recipient may then remove the Forest Service as a Secured Party on the UCC filing.
 - g. If the grantee no longer has a use for the equipment purchased with Federal funds, there are several options available. In any of the instances below, the recipient shall be entitled to compensation for its attributable percentage of the current fair market value (and cost of any improvements) of the equipment.
2. Transfer to Others. If the grantee no longer has use for the equipment purchased with Federal funds, the Forest Service may facilitate transfer of the equipment to another party to continue other work funded by Federal grants. The Forest Service will document the approval of the equipment transfer through letter. One letter to the primary recipient will release responsibility for the equipment once the transfer is complete. A second letter will be sent to the new recipient, detailing all of the requirements associated with receipt of the grant funded equipment. Transfer of ownership will be made through the method prescribed in that state where the equipment is held. If there is a title to the equipment, then the title shall be transferred from the recipient to the Forest Service designated recipient following transfer procedures in the primary recipient's state. If there is no title, then a bill of sale shall be prepared and processed following state procedures even though no money changes hands. UCC filing must be changed to reflect the new owner of the equipment and the government's interest in the equipment. A copy of the new or amended UCC filing must be provided to the Forest Service within 30 days.

3. Return to Forest Service. The Forest Service may choose to transfer the title to the Federal government. The Program Manager must work with the Property Management Officer (PMO) to either bring the equipment into the Forest Service property management system, or dispose of the equipment through the established excess property process.

4. Sale. The Forest Service may direct the recipient to sell the equipment. Valuation and sale will follow best business practices. The recipient and the Forest Service Program Manager will work together to consider the most mutually beneficial method of disposition, whether it be advertising and sale, auction, salvage, or other method. The Forest Service will be reimbursed for their percentage of the original purchase, less credit to the recipient for major repairs or upgrades, from the proceeds of the disposition.

5. Bankruptcy. Occasionally, a recipient that has used Federal grant funds to purchase equipment files for bankruptcy. If the Forest Service required a UCC filing, naming the Forest Service as a Secured Party, then the equipment is not subject to seizure to settle the recipient's debts. The Forest Service, working with and through the bankruptcy court, may take action to dispose of the equipment following one of the methods above. If there is no evidence of a UCC filing, the Forest Service will contact the bank or other institution to arrange a mutually satisfactory solution. In the absence of a UCC filing, the Forest Service will have limited to no recourse or claim to the equipment.

6. Non-reservation of Title. If purchase of equipment was approved in the Grant or Cooperative Agreement, and the award document did not provide for the transfer of equipment title back to the Forest Service, then the Program Manager will request an inventory of equipment acquired in part or in whole with Federal funds, no less than every 2 years, following the regulations in the OMB Circular. In the inventory listing, include each item's current fair market value, the type of funding used to purchase each item (Forest Service versus recipient), and the intended future use from the recipient. Recipients may request to keep the equipment and use it for the original intended purpose or dispose of it. After review of the recipient's equipment list, the Forest Service will issue written disposition instructions within 120 days. The Forest Service may grant approval to the recipient to retain and use the equipment in the project or program for which it was acquired, or approve the recipient to dispose of the equipment and return to the Forest Service its share of the current fair market value realized upon the sale of the equipment or transfer to a third party.

7. Reservation of Title. If the purchase of equipment was approved in the Grant or Cooperative Agreement, and the award document reserved the right to transfer title back to the Forest Service, then request an inventory of equipment acquired in part or in whole with Federal funds. The inventory listing should include each item's current market value, and the type of funding used to purchase each item (Forest Service versus recipient).

After review of the recipient's equipment list, Forest Service issues written disposition instructions within 120 days. The Forest Service may direct recipients to return equipment acquired in part or in whole with Federal funds to the Forest Service, other

Federal agencies, or a designated third party. Compensate recipients for their proportionate share of current fair market value and shipping costs, for equipment purchased in part with their funds.

25.32 - Equipment Close-out

Prior to close out of the Grant or Cooperative Agreement, the Forest Service Program Manager will draft a letter to the grantee with instructions regarding use and disposition of equipment purchased with Federal funding:

1. Recipient use. The recipient is encouraged to use the equipment for the program or project for which it was acquired beyond the funding period of the grant, rather than ceasing work at the end of the grant period.
2. Use by others. The equipment may be used by others as described in F.5, above. Any program income earned from rent of the equipment may be retained by the recipient without obligation to the Forest Service. The regulations regarding unfair competition remain in effect after the grant is closed, as long as there is a federal interest in the equipment.
3. Inventory/reporting. The recipient shall continue to inventory and report on the equipment purchased with Federal funds using a SF-428A, Annual Report, on a biennial basis (every two years). The inventory and reporting will continue until the Forest Service Program Manager approves disposition.

200.313 Equipment.CFR

(a) Title. Subject to the obligations and conditions set forth in this section, title to equipment acquired under a Federal award will vest upon acquisition in the non-Federal entity. Unless a statute specifically authorizes the Federal agency to vest title in the non-Federal entity without further obligation to the Federal Government, and the Federal agency elects to do so, the title must be a conditional title. Title must vest in the non-Federal entity subject to the following conditions:

- (1) Use the equipment for the authorized purposes of the project during the period of performance, or until the property is no longer needed for the purposes of the project.
- (2) Not encumber the property without approval of the Federal awarding agency or pass-through entity.
- (3) Use and dispose of the property in accordance with paragraphs (b), (c) and (e) of this section.
- (b) A state must use, manage and dispose of equipment acquired under a Federal award by the state in accordance with state laws and procedures. Other non-Federal entities must follow paragraphs (c) through (e) of this section.

(c) Use.

(1) Equipment must be used by the non-Federal entity in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the Federal award, and the non-Federal entity must not encumber the property without prior approval of the Federal awarding agency. When no longer needed for the original program or project, the equipment may be used in other activities supported by the Federal awarding agency, in the following order of priority:

(i) Activities under a Federal award from the Federal awarding agency which funded the original program or project, then

(ii) Activities under Federal awards from other Federal awarding agencies. This includes consolidated equipment for information technology systems.

(2) During the time that equipment is used on the project or program for which it was acquired, the non-Federal entity must also make equipment available for use on other projects or programs currently or previously supported by the Federal Government, provided that such use will not interfere with the work on the projects or program for which it was originally acquired. First preference for other use must be given to other programs or projects supported by Federal awarding agency that financed the equipment and second preference must be given to programs or projects under Federal awards from other Federal awarding agencies. Use for non-federally-funded programs or projects is also permissible. User fees should be considered if appropriate.

(3) Notwithstanding the encouragement in § 200.307 Program income to earn program income, the non-Federal entity must not use equipment acquired with the Federal award to provide services for a fee that is less than private companies charge for equivalent services unless specifically authorized by Federal statute for as long as the Federal Government retains an interest in the equipment.

(4) When acquiring replacement equipment, the non-Federal entity may use the equipment to be replaced as a trade-in or sell the property and use the proceeds to offset the cost of the replacement property.

(d) Management requirements. Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part under a Federal award, until disposition takes place will, as a minimum, meet the following requirements:

(1) Property records must be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the project costs for the Federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.

(2) A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.

(3) A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated.

(4) Adequate maintenance procedures must be developed to keep the property in good condition.

(5) If the non-Federal entity is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

(e)Disposition. When original or replacement equipment acquired under a Federal award is no longer needed for the original project or program or for other activities currently or previously supported by a Federal awarding agency, except as otherwise provided in Federal statutes, regulations, or Federal awarding agency disposition instructions, the non-Federal entity must request disposition instructions from the Federal awarding agency if required by the terms and conditions of the Federal award. Disposition of the equipment will be made as follows, in accordance with Federal awarding agency disposition instructions:

(1) Items of equipment with a current per unit fair market value of \$5,000 or less may be retained, sold or otherwise disposed of with no further obligation to the Federal awarding agency.

(2) Except as provided in § 200.312 Federally-owned and exempt property, paragraph (b), or if the Federal awarding agency fails to provide requested disposition instructions within 120 days, items of equipment with a current per-unit fair-market value in excess of \$5,000 may be retained by the non-Federal entity or sold. The Federal awarding agency is entitled to an amount calculated by multiplying the current market value or proceeds from sale by the Federal awarding agency's percentage of participation in the cost of the original purchase. If the equipment is sold, the Federal awarding agency may permit the non-Federal entity to deduct and retain from the Federal share \$500 or ten percent of the proceeds, whichever is less, for its selling and handling expenses.

(3) The non-Federal entity may transfer title to the property to the Federal Government or to an eligible third party provided that, in such cases, the non-Federal entity must be entitled to compensation for its attributable percentage of the current fair market value of the property.

(4) In cases where a non-Federal entity fails to take appropriate disposition actions, the Federal awarding agency may direct the non-Federal entity to take disposition actions.

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2025-2026

PER: _____
JNL: _____

BE IT ORDAINED by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Public Safety:				-
Non-Expendable Supplies	114310-526900-USDA	-	40,000	40,000
Special Assignment Pay	114310-512107-USDA	-	40,000	40,000
				-

which will result in a net increase (decrease) of \$ 80,000 in the expenditures of the General Fund.

To provide the additional revenue for the above, the following revenues will be increased as the money has been received:

Revenue	Acct. No.	Current Budget	Increase (Decrease)	Amended Budget
Intergovernmental Revenue USDA	110050-443260-USDA	-	80,000	80,000
				-
				-

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the _____ of _____ 2025.

Chairman
Haywood County Board of Commissioners

ATTEST:

Clerk to the Board

Explanation:
To accept and appropriate contract with USDA for law enforcement services for an amount up to \$80,000 including the ability to purchase up to \$40,000 in equipment which has been pre-approved by USDA.



HAYWOOD COUNTY BOARD OF COMMISSIONERS REGULAR AGENDA REQUEST

Item Title:

Request approval of budget amendment - Social Services, Community Alternatives Program (CAP) - \$200,000 - to add additional funds to provide durable medical modifications to homes and vehicles for CAP recipients in line with Medicaid guidelines. CAP recipients have a budget limit of \$28,000 per eligible person for key approved services such as home and/or vehicle modifications.

Board Action Request:

Requested Action Department:

HHSA - Social Services

Presenter:

Michelle Haynes

Background/Justification:

The additional funds will be used to provide durable medical modifications to homes and vehicles for eligible CAP recipients in line with Medicaid guidelines. Community Alternatives Program for Disabled Adults (CAP/DA) is a Medicaid Home and Community-Based Services (HCBS) program authorized under section 1915(c) of the Social Security Act and complies with 42 CFR § 440.180, Home and Community-Based Waiver Services. The waiver program provides a cost-effective alternative to institutionalization for a Medicaid beneficiary who is medically fragile and at risk for institutionalization if home and community-based services approved in the CAP/DA waiver were not available. CAP/DA services allow the beneficiary to remain in or return to a home and community-based setting. The Centers for Medicare & Medicaid Services (CMS) approved the renewed CAP/DA 1915(c) HCBS waiver through 10/31/2029 that provides increased budget limits from \$13,000 to \$28,000 per eligible person for key approved services such as home and/or vehicle modifications for handicap needs, pest eradication services, community integration services (utility assistance to move out of nursing home or prevent nursing home placement), assistive technology, medical needs including Rx, and training/education services for caregivers. As a result of the increased budget limit per eligible person, additional funds are needed in the HHSA budget to cover these services. HHSA currently serves approximately 100 CAP/DA persons in Haywood County and these allowable expenses/services are 100% reimbursable (no county dollars).

Budgetary Impact:

Policy Impact:

Attachments:

[BUA CAP Medical Supplies \\$200,000 for 08.04.25 meeting.pdf](#)

HAYWOOD COUNTY
BUDGET ORDINANCE AMENDMENT
FISCAL YEAR 2025-2026

PER: _____
JNL: _____

Be it ordained by the Board of Commissioners of Haywood County that the following amendment be made to the budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund, the expenditures are to be charged as follows:

Department	Account Number	Current Budget	Increase (Decrease)	Amended Budget
115402 CAP				
CAP Medical Supplies	115402-523900-06CAP	100,000	200,000	300,000
				-

This amendment will result in net increase/(decrease) of \$200,000 in the expenditures of the General Fund.

To provide the additional revenue for the above amendment, the following revenues will be increased as the money has been received:

Revenue	Account Number	Current Budget	Increase (Decrease)	Amended Budget
Intergovernmental Revenue				
CAP Supplies Reimbursement	110050-454403-06CAP	100,000	200,000	300,000
				-

Section 2. Copies of this budget amendment shall be delivered to the Budget Officer and the Finance Officer for their direction.

Adopted this the _____ day of _____, 20____.

Chairman
Haywood County Board of Commissioners

ATTEST:

Clerk to the Board

Explanation:

The additional funds will be used to provide durable medical modifications to homes and vehicles for eligible CAP recipients in line with Medicaid guidelines. Community Alternatives Program for Disabled Adults (CAP/DA) is a Medicaid Home and Community-Based Services (HCBS) program authorized under section 1915(c) of the Social Security Act and complies with 42 CFR § 440.180, Home and Community-Based Waiver Services. The waiver program provides a cost-effective alternative to institutionalization for a Medicaid beneficiary who is medically fragile and at risk for institutionalization if home and community-based services approved in the CAP/DA waiver were not available. CAP/DA services allow the beneficiary to remain in or return to a home and community-based setting. The Centers for Medicare & Medicaid Services (CMS) approved the renewed CAP/DA 1915(c) HCBS waiver through 10/31/2029 that provides increased budget limits from \$13,000 to \$28,000 per eligible person for key approved services such as home and/or vehicle modifications for handicap needs, pest eradication services, community integration services (utility assistance to move out of nursing home or prevent nursing home placement), assistive technology, medical needs including Rx, and training/education services for caregivers. As a result of the increased budget limit per eligible person, additional funds are needed in the HHSA budget to cover these services. HHSA currently serves approximately 100 CAP/DA persons in Haywood County and these allowable expenses/services are 100% reimbursable (no county dollars).



HAYWOOD COUNTY BOARD OF COMMISSIONERS REGULAR AGENDA REQUEST

Item Title:

Request approval of Resolution Approving the Purdue Pharma Bankruptcy and Sackler Family Settlement Agreement and Authorizing Participation in Related Opioid Settlements - County Attorney Frank Queen

Board Action Request:

Requested Action Department:

Administration

Presenter:

Amy Stevens

Background/Justification:

Budgetary Impact:

Policy Impact:

Attachments:

[Resolution Approving Purdue Pharm Bankruptcy and Sackler Settlement Opioids 08042025.pdf](#)

BOARD OF COMMISSIONERS

**L. KEVIN ENSLEY, CHAIRMAN
BRANDON C. ROGERS, VICE-CHAIRMAN
TOMMY LONG
JENNIFER BEST
TERRY RAMEY**



**COUNTY MANAGER
BRYANT MOREHEAD**

**COUNTY ATTORNEY
FRANK G. QUEEN**

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
HAYWOOD COUNTY, NORTH CAROLINA, APPROVING THE PURDUE
PHARMA BANKRUPTCY AND SACKLER FAMILY SETTLEMENT
AGREEMENT AND AUTHORIZING PARTICIPATION IN RELATED OPIOID
SETTLEMENTS**

WHEREAS, Haywood County, North Carolina ("County") has been participating in the National Opioid Litigation as part of a coordinated effort to address the opioid crisis and obtain compensation for damages caused by opioid manufacturers, distributors, and related entities; and

WHEREAS, the County has previously entered into participation agreements, memoranda of understanding, and settlement agreements as part of the National Opioid Litigation process; and

WHEREAS, Purdue Pharma L.P. and related entities filed for bankruptcy protection, and a settlement agreement has been reached that includes the Sackler family members as part of the bankruptcy plan (the "Purdue/Sackler Settlement"); and

WHEREAS, the Purdue/Sackler Settlement will provide significant financial resources to address the ongoing opioid crisis and its impacts on the County and its residents; and

WHEREAS, participation in the Purdue/Sackler Settlement requires the County to vote in favor of the bankruptcy plan, execute releases including the Governmental Entity Settlement Agreement (GESA), and submit required participation forms; and

WHEREAS, Sandoz Pharmaceuticals has also reached a settlement agreement related to opioid litigation (the "Sandoz Settlement"), and participation in this settlement will provide additional resources to the County; and

WHEREAS, nine additional defendants (Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun Pharma, Zydus and Sandoz) have been added to the litigation and entered into proposed settlement agreements; and

WHEREAS, the Board of County Commissioners finds it to be in the best interest of the County and its residents to participate in these settlement agreements and authorize the County Manager to take all necessary actions to secure the settlement funds;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Haywood County, North Carolina:

Section 1. The Board hereby approves the County's participation in the Purdue Pharma bankruptcy and Sackler family settlement agreement as part of the National Opioid Litigation.

Section 2. The County Manager is hereby authorized and directed to execute all documents useful or necessary to receive funds from the Purdue/Sackler Settlement, including but not limited to: a. Voting in favor of the Purdue/Sackler bankruptcy plan; b. Executing releases, including the Governmental Entity Settlement Agreement (GESA) for the Sackler case; c. Submitting participation forms and any other documentation related to the nine additional defendants; and d. Taking any other actions necessary to cooperate in the resolution of these matters.

Section 3. All settlement funds received shall be distributed in accordance with the participation agreements, memoranda of understanding, and settlement agreements which the County has previously entered into as part of the National Opioid Litigation process.

Section 4. The County Manager is further authorized and directed to participate in the Sandoz Pharmaceutical settlement and to execute all documents useful or necessary to participate in that settlement process.

Section 5. The authorizations granted herein are intended to be broad, ongoing and without limitation, and the County Manager may take any and all actions reasonably necessary to effectuate the County's participation in these settlement agreements and to secure the maximum benefit for the County and its residents.

Section 6. This resolution shall take effect immediately upon adoption.

ADOPTED this 4th day of August, 2025.

**BOARD OF COUNTY COMMISSIONERS
Haywood COUNTY, NORTH CAROLINA**

L. Kevin Ensley, Chair
Board of County Commissioners

ATTEST:

Haven B. Muse, Deputy Clerk to the Board of County Commissioners



HAYWOOD COUNTY BOARD OF COMMISSIONERS REGULAR AGENDA REQUEST

Item Title:

Request approval of Settlement of Collections 2024-2025 - Tax Collector Sebastian Cothran

Board Action Request:

Requested Action Department:

Tax Collections

Presenter:

Tonja Bailey

Background/Justification:

The annual settlement is the Tax Collector's final accounting to the governing board for work over the past tax year. It is both a financial report detailing all of the funds received by the Tax Collector and a summary of the collection practices and remedies employed by the Tax Collector.

Budgetary Impact:

Policy Impact:

Attachments:

[SETTLEMENT_OF_COLLECTIONS_FY_ENDING_JUNE_30__2025.pdf](#)

BOARD OF COMMISSIONERS

L. KEVIN ENSLEY, CHAIRMAN
BRANDON C. ROGERS, VICE-CHAIRMAN
TOMMY LONG
JENNIFER BEST
TERRY RAMEY



COUNTY MANAGER
BRYANT MOREHEAD

COUNTY ATTORNEY
FRANK G. QUEEN

Haywood County Tax Collections 2024-2025

I, Sebastian Cothran, Tax Collector of Haywood County, swear the attached report is an accurate statement of taxes collected on behalf of Haywood County and on behalf of the twenty five (25) fire districts, ten (10) road districts, one(1)sanitation district, and the county landfill.

The Haywood County Tax Office used diligent efforts to collect the taxes by attachment, garnishment, levy and foreclosure. The collector will continue to use all enforcement remedies to collect the delinquent taxes.

Sebastian Cothran, Tax Collector of Haywood County

RUN DATE: 7/1/2025 10:39 AM

COLLECTIONS MONTHLY TOTALS REPORT
 Haywood County - 07/01/24 THRU 06/30/25 YTD JUNE 2025
 ALL BILLS TAX YEAR 2024

TAX DISTRICT	BEGINNING BALANCE	Levy & LFP Added	Releases	Refunds	DB/CR Affecting	Payments	Write Offs	ENDING BALANCE	Interest Paid	%Coll	Total Deposit
ADM	0.00	1,175.00	0.00	0.00	0.00	-1,043.73	0.00	131.27	-0.86	88.83	-1,044.59
ENF	0.00	16,670.00	-90.00	0.00	0.00	-9,839.86	-1.05	6,739.09	-7.11	59.57	-9,846.97
AO	0.00	11,040.00	0.00	0.00	0.00	-4,034.75	-0.27	7,004.98	-31.02	36.55	-4,065.77
F01	0.00	109,690.15	-180.22	0.00	0.00	-105,112.70	-5.85	4,391.38	-1.27	96.00	-105,113.97
F02	72.03	386,966.19	-2,206.03	0.00	0.00	-374,846.35	-11.21	9,974.63	-1,320.34	97.42	-376,166.69
F03	59.71	605,117.22	-415.67	0.00	0.00	-586,368.93	-23.77	18,368.56	-2,034.32	96.96	-588,403.25
F04	754.73	703,399.10	-7,853.84	0.00	0.00	-687,119.16	-13.84	9,166.99	-2.51	98.70	-687,121.67
F05	810.68	378,247.41	-408.88	0.00	0.02	-373,474.75	-10.27	5,164.19	-2.65	98.64	-373,477.42
F06	11.18	216,713.49	-50.18	0.00	0.00	-211,267.23	-8.62	5,398.64	-697.04	97.51	-211,964.27
F08	0.00	245,355.87	-121.46	0.00	0.00	-240,650.93	-6.00	4,577.48	-601.29	98.13	-241,252.22
F09	138.42	1,157,151.50	-397.94	0.00	0.00	-1,137,991.77	-19.69	18,880.52	-2,986.71	98.37	-1,140,978.48
F10	26.71	480,976.81	-136.75	0.00	0.00	-468,730.16	-15.58	12,121.03	-1,186.14	97.48	-469,916.30
F11	1,115.09	509,690.75	-320.18	0.00	0.00	-498,431.23	-12.86	12,041.57	-1,776.50	97.64	-500,207.73
F14	645.09	221,122.73	-3,039.65	0.00	0.00	-212,061.34	-9.27	6,657.56	-1,164.30	97.00	-213,225.64
F15	0.00	171,218.78	-1,067.26	0.00	0.00	-167,034.26	-6.94	3,110.32	-589.63	98.18	-167,623.89
F16	0.00	339,679.29	-203.56	0.00	0.00	-335,317.73	-9.35	4,148.65	-0.59	98.78	-335,318.32
F17	0.00	21,467.91	0.00	0.00	0.00	-20,670.97	-0.48	796.46	-21.88	96.29	-20,692.85
F18	0.00	6,628.83	0.00	0.00	0.00	-6,614.66	-0.77	13.40	-4.63	99.80	-6,619.29
F19	0.00	20,681.23	0.00	0.00	0.00	-19,354.83	-1.53	1,324.87	-93.80	93.59	-19,448.63
F20	0.00	8,586.06	0.00	0.00	0.00	-8,320.20	-0.25	265.61	-16.85	96.91	-8,337.05
F21	0.00	234,973.56	0.00	0.00	0.00	-232,927.77	-3.33	2,042.46	-432.79	99.13	-233,360.56
F22	0.00	1,389.86	0.00	0.00	0.00	-1,389.86	0.00	0.00	0.00	100.00	-1,389.86
F23	0.00	324.61	0.00	0.00	0.00	-324.61	0.00	0.00	0.00	100.00	-324.61
F24	0.00	1,781.14	0.00	0.00	0.00	-1,762.82	0.00	18.32	-5.10	98.97	-1,767.92
F25	0.00	5,889.87	0.00	0.00	0.00	-5,889.79	-0.08	0.00	0.00	100.00	-5,889.79
G01	25,657.41	50,862,446.23	-124,950.72	0.00	491.30	-49,735,751.10	-1,318.44	1,026,083.38	-133,706.01	97.98	-49,869,948.41
G02	0.00	1,189,426.47	0.00	491,102.43	0.00	-1,680,528.90	0.00	0.00	0.00	100.00	-1,680,528.90
L01	2,405.00	5,642,140.00	-19,355.00	0.00	0.00	-5,347,657.75	-16.05	277,516.20	-16,945.37	95.08	-5,364,603.12
L02	1,753.57	661,241.00	-3,498.00	0.00	0.00	-584,184.27	-3.26	75,309.04	-2,449.20	88.64	-586,633.47
R01	0.00	183,075.85	0.00	0.00	0.00	-181,999.50	-0.42	1,075.93	-317.57	99.41	-182,317.07
R02	0.00	15,661.57	0.00	0.00	0.00	-15,661.29	-0.28	0.00	-6.30	100.00	-15,667.59
R03	0.00	21,202.02	-66.44	0.00	0.00	-20,932.99	-0.17	202.42	-15.01	99.05	-20,948.00
R04	0.00	5,932.51	0.00	0.00	0.00	-5,932.51	0.00	0.00	0.00	100.00	-5,932.51
R05	0.00	16,351.74	0.00	0.00	0.00	-16,221.37	-0.31	130.06	-24.10	99.20	-16,245.47
R06	0.00	13,710.85	-16.72	0.00	0.00	-13,242.13	0.00	452.00	-8.33	96.70	-13,250.46
R07	0.00	12,843.08	-47.15	0.00	0.00	-12,776.88	-0.25	18.80	-45.55	99.85	-12,822.43
R08	0.00	11,131.88	0.00	0.00	0.00	-10,968.05	-0.76	163.07	-0.01	98.54	-10,968.06
R09	0.00	9,611.53	0.00	0.00	0.00	-9,333.43	0.00	278.10	-43.25	97.11	-9,376.68
R10	0.00	7,227.17	0.00	0.00	0.00	-7,225.03	0.00	2.14	-28.83	99.97	-7,253.86

HAYWOOD COUNTY, NORTH CAROLINA

Projected Analysis of Current Tax Levy County-Wide Levy

For the Fiscal Year Ended June 30, 2025

	County-Wide			Total Levy		
	Property Valuation	Rate	Amount of Levy	Property Excluding Registered Motor Vehicles	Registered Motor Vehicles	
Original levy:						
Property taxed at current	\$ 10,606,379,254	0.5500	\$ 56,744,129	\$ 51,468,117	\$ 5,276,012	
Year's rate	-		29,417	29,417		
Penalties	10,606,379,254		56,773,546	51,497,534	5,276,012	
Total						
Discoveries/Rollbacks	107,185,942	0.5500	573,445	573,445		
Penalties	-		44,946	44,946		
Total	107,185,942		618,390	618,390		
Abatements	17,047,979	0.5500	91,207	91,207	0	
Total property valuation	10,730,613,176					
Net levy			57,483,143	52,207,131	5,276,012	
Uncollected taxes at June 30, 2025			1,040,934	1,024,575	16,358	
Current year taxes collected			56,374,951	51,182,556	5,192,395	
Ratio of taxes collected to net levy			98.07%	98.04%	98.42%	

Numbers are unaudited