

PERMANENT COMMUNITY IMPACT BOARD REVIEW MEETING

Thursday, April 2, 2020 - 8:30 AM, Digital Meeting. Please click the link below to join the webinar: <https://zoom.us/j/457654350?pwd=YjlWdlBHNTkLUWFPTGJsN3Vvd1Bzdz09>
Password: 641397 Or iPhone one-tap : US: +13462487799,,457654350# or
+16699006833,,457654350# Or Telephone: Dial(for higher quality, dial a number based on your current location): US: +1 346 248 7799 or +1 669 900 6833 or +1 312 626 6799 or +1 929 436 2866 or +1 253 215 8782 or +1 301 715 8592 Webinar ID: 457 654 350 Password: 641397. The staff briefing for the CIB will commence at 8:30 a.m. The action portion of the CIB meeting will start after the completion of the staff briefing.

AGENDA

1. Agenda and Financial

1.1 April 2, 2020 Agenda, Financial Statement, Rainbow Sheet, Agenda Notes.

2. Welcome & Introductions

3. Approval of Minutes

3.1 Approval of Minutes - February 6, 2020

4. New Projects

4.1 **Wellington City (Carbon) Fire Truck \$239,000 Grant, \$196,000 Loan 15y @ 1.0%**
Applicant Cash \$40,000, USDA \$50,000 ~ Project Total \$525,000

This project will consist of purchasing a Rosenbauer 60" cab Cummins 450 HP diesel engine, Allison 3000 EVS transmission with a 1500 GPM Waterous fire pump and 1000 gallon water tank fire truck.

- 4.2 **Lynndyl Town** (Millard) Fire Station & Community Center Remodel **\$776,500 Grant, \$332,000 Loan 30y @ 0%**, \$50,000 Applicant Cash ~ Project Total \$1,158,750

This project will consist of demolishing a two bay garage and rebuilding a 3,623 SF addition with 3 bays (two are double deep), an 11'4"x10' equipment storage room and office and restrooms. The remaining portion of the building will be upgraded to meet ADA standards while preserving the historical significance of the building. The modifications will include filling in an unused basement, dropping an upper level floor to be level with the elevation of the rest of the building, replacing 2 exterior doors and 18 windows, replacing the HVAC system and remodeling the kitchen.

- 4.3 **Town of Leeds** (Washington) Main Street Storm Drainage **\$120,000 Grant, \$12,000 Applicant Cash, \$500,000 UDOT Grant** ~ Project Total \$632,000

This project will consist of installing 24" storm drain pipe on Main Street from Center Street to discharge point and 18" storm drain pipe from 200 North to Center Street with catch basins every 500 feet.

- 4.4 **Wayne County Fire District** (Wayne) Fire Station @ Torrey **\$941,000 Grant, \$105,000 Loan 30y @ 2.5%**, \$8,000 Applicant Cash, \$60,000 Land, \$27,304 Federal Grant ~ Project Total \$1,114,000

This project will consist of building a 120'x60' fire station with 3 truck bays, a kitchen, training area, office, storage, men's and women's restroom/change areas and site work.

- 5. **New Projects Large Infrastructure Set Aside**
- 6. **Pending List**
- 7. **Supplemental Requests**

7.1 Town of Cannonville (Garfield) Town Hall & Medical Center \$121,500 Grant, \$81,000 20 Yr 2.5% Loan, ~ Project Supplemental Total \$202,500

This project consists of building an addition (2,600 SF) to the existing Town Hall/Medical Center to add space for a town hall meeting room (19.33'x50') and three additional exam rooms, a doctor's office, a procedure room, lab, restroom, computer room and medical storage (32.67'x50') to the existing medical center.

Bids came in over budget.

Original Funding 10/3/2019:

\$232,000 loan for 20 years at 2.5% interest and a \$347,500 grant ~ Total CIB \$589,500.

Supplemental Funding 4/2/2020

\$81,000 loan for 20 years at 2.5% interest and a \$121,500 grant ~ Total CIB with supplemental \$792,000

7.2 Wayne County (Wayne) Wayne Wonderland Airport Runway Reconstruction \$16,000 Grant ~ Project Supplemental Total \$341,000

This project will consist of airport runway improvements to include a geotechnical evaluation of existing soils on the 5700' x 75' runway to facilitate a full reconstruction to include pavement removal, excavation, 12" subbase course, crushed aggregate base course, bituminous prime coat, 2.5" hot mix asphalt surface, paint striping, and pipe culverts for drainage.

8. Special Consideration

9. Board Member Discussion and/or Action Items

9.1 CIB Board Meetings

Where, when and how.

9.2 CIB Existing Loans Discussion

1. Loan Deferral Policy -- Vote
2. Other Issues/Problems

9.3 CIB Policy Retreat - Kanab, Utah - June 11-12, 2020

Update



State of Utah

GARY R. HERBERT
Governor

SPENCER J. COX
Lieutenant Governor

Department of
Workforce Services

JON S. PIERPONT
Executive Director

CASEY R. CAMERON
Deputy Director

GREG PARAS
Deputy Director

MEMORANDUM

TO: PERMANENT COMMUNITY IMPACT FUND BOARD
FROM: JONATHAN HARDY, CHAIRMAN
SUBJECT: April 2, 2020 MEETING AGENDA
April 2, 2020

The next regular meeting of the Permanent Community Impact Fund Board (CIB) will be held on Thursday, April 2, 2020 which will be a digital meeting. Please click the link below to join the webinar: <https://zoom.us/j/457654350?pwd=YjlWdlBHNTlLUWFPTGJsN3Vvd1Bzdz09>
Password: 641397

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Webinar ID: 457 654 350

Password: 641397

The meeting will begin at 8:30 a.m. with the staff briefing for the CIB.
The action portion of the CIB meeting will start after the completion of the staff briefing.

AGENDA

1. <u>Briefing</u>	<u>page</u>
1. Up-coming Meeting Dates– May 7, 2020 - Digital	
2. Financial Review	1-2
2. <u>Welcome & Introductions</u>	
3. <u>Approval of Minutes</u> (February 6, 2020 Funding Meeting)	3-1
4. <u>New Projects</u>	
<u>Applicant & Project</u>	<u>\$ Request</u>
1. Wellington City - \$ 435,000 (\$239,000 grant; \$196,000 loan 15y @ 1.0%)	page
New Type One Aerial Fire Truck Purchase	



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4. New Projects Continued

- 2. Town of Lyndyl** - \$ 1,108,750 (\$776,750 grant; \$332,000 loan 30y @ 0.0%)
New Fire Station & Community Center
- 3. Town of Leeds** - \$ 120,000 grant
Main Street Storm Drain Project
- 4. Wayne County Fire District** - \$1,046,000 (\$941,000 grant; \$105,000 loan 30y @ 2.5%)
Wayne County Fire Station at Torrey

7. Supplemental Request

<u>Applicant & Project</u>	<u>\$ Request</u>	<u>page</u>
1. Town of Cannonville - \$ 202,500 (\$121,500 grant; \$81,000 loan 20y @ 2.5%) Town Hall & Medical Center - <i>Funded 10/3/2019 \$ 579,500 (\$347,500 grant; \$232,000 loan 20y @ 2.5%)</i>		Supplemental
2. Wayne County - \$16,000 grant - Supplemental Wayne Wonderland Airport Runway Reconstruction – <i>Funded 2/7/2019 \$90,000 grant</i>		

9. Board Member Discussion and/or Action Items

- 9.1 CIB Board Meetings
- 9.2 CIB Loan Discussion
 - a. Loan Deferral Policy -- Vote
 - b. Other Issues/Problems
- 9.3 CIB Policy Retreat – Kanab, Utah – June 11-12, 2020

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Pam Sjostrom, Permanent Community Impact Fund Board, at 1385 South State Street, 4th Floor, Salt Lake City, Utah, (801) 468.0103 at least three working days prior to the meeting.

**April 2, 2020 ~ PROJECT FUNDING LIST
3rd Trimester FY20**

	<u>Applicant</u>	<u>Project</u>	<u>Grant</u>	<u>M/L LOAN</u>	<u>Amount Requested</u>			<u>PCIFB\$</u>	<u>Total Cost</u>
					<u>Bonus Loan</u>	<u>Terms</u>			
I. Funded Projects									
Daggett	Manila Town	Water & Sewer Master Plan	45,750	0	0		45,750	91,500	
Washington	Apple Valley Town	Stormwater FEMA Pre-disaster Mitigation Plan	20,000	0	0		20,000	40,000	
							-		
	Subtotal		65,750	0	0		65,750	131,500	

III. New Projects

Carbon	Wellington City	Fire Truck	239,000	0	196,000	15y@1%	435,000	525,000
Millard	Lynndyl Town	Fire Station & Community Center Project	776,750	0	332,000	30y@ 0%	1,108,750	1,158,750
Washington	Leeds Town	Main Street Storm Drain Project	120,000	0	0		120,000	632,000
Wayne	Wayne County Fire District	Wayne County Fire Station at Torrey	941,000	0	105,000	30y@2.5%	1,046,000	1,136,000
	Subtotal		2,076,750	0	633,000		2,709,750	3,451,750

IV. Staff Review

Duchesne	Roosevelt City	Hayden Water Tank	2,028,000	0	508,000	30y@2.5%	2,536,000	2,536,000
Carbon	Wellington City	Sewer Improvements Project	1,200,000	0	800,000	30y@1%	2,000,000	6,799,090
Emery	Emery Town	Church Restoration	724,000	0	0		724,000	744,000
Grand	Grand County MBA	Jackson Street Drainage Mitigation Phase 2	725,010	0	0		725,010	1,450,010
San Juan	Bluff Town	Remodel School into Town Offices	500,000	0	0		500,000	500,000
Grand	Spanish Valley W&SID	Valley Regionalization Wastewater Interceptor Proj	353,000	0	1,235,000	30y@1%	1,588,000	1,764,000
Kane	Kane County MBA	East Zion Visitors Center	2,000,000	0	12,500,000	25y@2.5%	14,500,000	15,450,000
Juab	Levan Town	New Ambulance	100,000	0	0		100,000	283,000
	Subtotal		7,630,010	0	15,043,000		22,673,010	29,526,100

V. Pending List

Wayne	Torrey Town	Walking Path Project	300,000	0	0		300,000	600,000
	Subtotal		300,000	0	0		300,000	600,000

VI. Supplemental Requests

Wayne	Wayne County	Wayne Wonderland Airport Runway Reconstruction	16,000	0	0		16,000	341000
Garfield	Cannonville Town	Town Hall/Medical Center Remodel	156,000	0	104,000	30y@2.5%	260,000	260000
	Subtotal		172,000	0	104,000		276,000	601,000

**April 2, 2020 ~ PROJECT FUNDING LIST
3rd Trimester FY20**

<u>Applicant</u>	<u>Project</u>	<u>Grant</u>	<u>M/L LOAN</u>	<u>Amount Requested</u>			<u>PCIFB\$</u>	<u>Total Cost</u>
				<u>Bonus Loan</u>	<u>Terms</u>			
IX. Totals								
	Suspend & Fund sub-total	65,750	0	0		65,750	131,500	
	Priority Projects sub-total	0	0	0		0	0	
	New Projects sub-total	2,076,750	0	633,000		2,709,750	3,451,750	
	New Projects Large Infrastructure Set Aside sub-t	0	0	0		0	0	
	Staff Review sub-total	7,630,010	0	15,043,000		22,673,010	29,526,100	
	Pending Projects sub-total	300,000	0	0		300,000	600,000	
	Supplemental Requests sub-total	172,000	0	104,000		276,000	601,000	
	Requests for Special Consideration	0	0	0		0	0	
	Planning	0	0	0		0	0	
	GRAND TOTAL	10,244,510	0	15,780,000		26,024,510	34,310,350	

MINERAL LEASE FUND SUMMARY

<u>M/L REQUESTS TOTAL</u>	<u>SUSPEND & FUND M/L GRANTS</u>	<u>SUSPEND & FUND M/L LOANS</u>	<u>OUTSTANDING M/L GRANTS</u>	<u>OUTSTANDING M/L LOANS</u>	<u>M/L REVENUE 3/13/20</u>	<u>M/L BALANCE 3/13/20</u>
\$10,244,510	\$65,750	\$0	\$10,178,760	\$0	\$15,493,666	\$5,314,906

BONUS FUND SUMMARY

<u>B/F REQUESTS TOTAL</u>	<u>SUSPEND & FUND B/F LOANS</u>	<u>OUTSTANDING B/F LOANS</u>	<u>B/F REVENUE 3/13/20</u>	<u>B/F BALANCE 3/13/20</u>
\$15,780,000	\$0	\$15,780,000	\$42,110,198	\$26,330,198

INFRASTRUCTURE SET ASIDE SUMMARY

<u>INFRASTRUC TURE BONUS</u>	<u>INFRASTRUCTURE REQUESTS TOTAL</u>	<u>INFRASTRUCTURE M/L</u>	<u>INFRASTRUCTURE M/L REQUEST - Grant</u>	<u>INFRASTRUCTURE M/L REQUEST - Loan</u>	<u>INFRASTRUCTURE BONUS REQUEST - Loan</u>	<u>BONUS SET ASIDE</u>	<u>M/L SET ASIDE 3/13/20</u>	<u>MAJOR INFRASTRUCTURE SET ASIDE FUND</u>
0	\$0	\$0	\$0	\$0	\$0	\$0	\$29,983,319	\$29,983,319

*Throughput \$56,284,411.09**

Upcoming Meeting Dates:

May 7, 2020 - Salt Lake City
June 11, 2020 - Kanab
July 2, 2020 - Salt Lake City

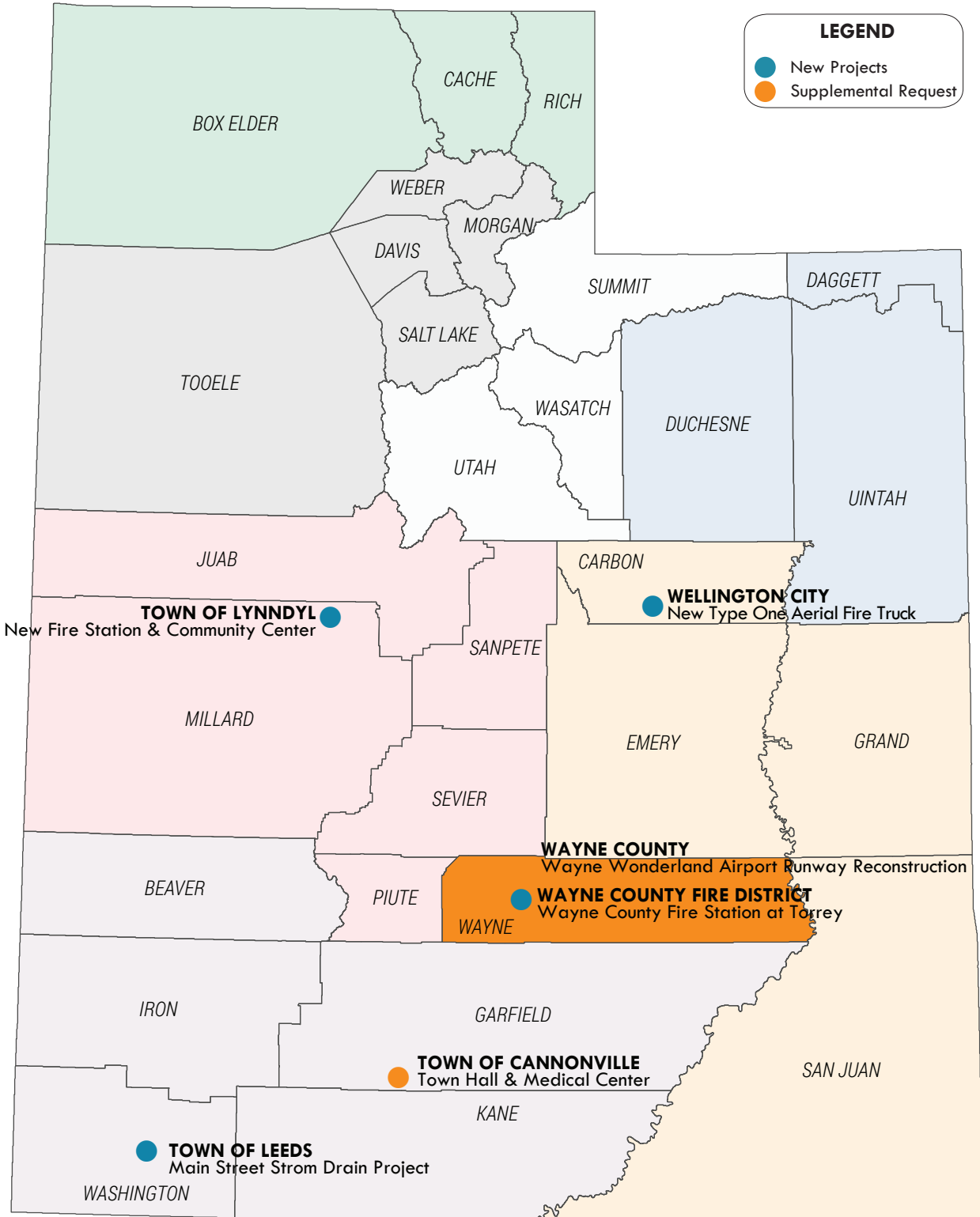
CIB High to Low REVENUE AWARDS
FY15 - FY 19

Current Rank FY15- FY19	Previous Rank FY14- FY18			<u>CIB REVENUE</u>	<u>CIB AWARDS</u>	<u>% CIB Revenue to Awards</u>				
		<u>CLASS</u>	<u>COUNTY</u>	<u>FY-15- FY-19 REVENUE</u>	<u>FY-15 - FY-19 AWARDS</u>		<u>TOTAL GRANT</u>	<u>% GRANT</u>	<u>TOTAL LOAN</u>	<u>% LOAN</u>
1	1	5	UINTAH	95,756,292	53,147,760	56%	42,036,760	79.1%	11,111,000	20.9%
2	2		SEVIER	29,367,852	28,953,076	99%	17,928,076	61.9%	11,025,000	38.1%
3	3	4	DUCHESNE	22,888,083	50,146,342	219%	33,560,342	66.9%	16,586,000	33.1%
4	4		CARBON	21,704,511	26,680,630	123%	10,726,630	40.2%	15,954,000	59.8%
5	5		EMERY	11,695,051	21,629,865	185%	12,237,865	56.6%	9,392,000	43.4%
6	8		SANPETE	8,364,287	18,895,025	226%	12,130,025	64.2%	6,765,000	35.8%
7	7		SAN JUAN	5,836,435	21,003,355	360%	13,540,355	64.5%	7,463,000	35.5%
8	6		GRAND	5,541,744	8,508,641	154%	4,363,641	51.3%	4,145,000	48.7%
9	14		DAGGETT	2,312,493	6,972,000	301%	2,999,000	43.0%	3,973,000	57.0%
10	25	3	KANE	865,358	17,996,500	2080%	3,452,500	19.2%	14,544,000	80.8%
11	9		GARFIELD	860,855	10,443,578	1213%	6,562,578	62.8%	3,881,000	37.2%
12	10		BEAVER	690,232	5,691,716	825%	2,522,716	44.3%	3,169,000	55.7%
13	11		MILLARD	499,969	6,313,000	1263%	4,663,000	73.9%	1,650,000	26.1%
14	13		TOOELE	307,785	11,700,000	3801%	0	0.0%	11,700,000	100.0%
15	12		SUMMIT	290,324	0	0%	0	0.0%	0	0.0%
16	15	2	JUAB	128,347	2,895,220	2256%	1,124,220	38.8%	1,771,000	61.2%
17	16		IRON	91,502	7,403,557	8091%	3,525,557	47.6%	3,878,000	52.4%
18	17		WASHINGTON	57,454	16,338,996	28438%	4,198,996	25.7%	12,140,000	74.3%
19	18		RICH	38,535	9,747,000	25294%	4,146,000	42.5%	5,601,000	57.5%
20	20		SALT LAKE	15,952	0	0%	0	0.0%	0	0.0%
21	19		PIUTE	12,688	3,259,750	25692%	3,009,750	92.3%	250,000	7.7%
22	21		DAVIS	9,023	0	0%	0	0.0%	0	0.0%
23	23		WAYNE	5,133	1,830,525	35662%	1,830,525	100.0%	0	0.0%
24	22		MORGAN	1,893	0	0%	0	0.0%	0	0.0%
25	24	BOX ELDER	727	0	0%	0	0.0%	0	0.0%	
26	26	1	CACHE	0	264,400	N/A	164,400	62.2%	100,000	37.8%
27	29		UTAH	0	0	0%	0	0.0%	0	0.0%
28	28		WASATCH	0	5,397,000	N/A	0	0.0%	5,397,000	100.0%
29	27		WEBER	0	606,000	N/A	606,000	100.0%	0	0.0%
			AGENCIES/REGIONAL	0	42,188,862	N/A	42,188,862	100.0%	0	0.0%
			TOTAL	207,342,525	378,012,798	182%	227,517,798	36.1%	150,495,000	63.9%

PCIFB BOARD MEETING

Applicant Map

April 2, 2020



CIB MEETING NOTES

April 2, 2020

1. Briefing

1. Up-coming Meeting Dates & Location – May 7, 2020, June 11-12, 2020, July 9.

2. Financial Review

3. Review of Agenda Items

discussion

2. Welcome & Introductions

3. Approval of Minutes (February 6, 2020 CIB Funding Meeting)

4. April 2, 2020 New Projects

4.1 Wellington City

New Type One Aerial Fire Truck Purchase

\$ 435,000 Total CIB Request

\$ 196,000 Loan 15y @ 1.0%

\$ 239,000 Grant

Location: Carbon County, Class 4 producer (#4 rank; \$21,704,511)

Cost Share: CIB share is 83%

Issues:

Applicant Cash - \$40,000

USDA-RD - \$50,000

This project will consist of purchasing a Rosenbauer 60" cab Cummins 450 HP diesel engine, Allison 3000 EVS transmission with a 1500 GPM Waterous fire pump and 1000 gallon water tank fire truck.

4.2 Town of Lynndyl

New Fire Station & Community Center

\$ 1,108,750 Total CIB Request

\$ 332,000 Loan 30y @ 0.0%

\$ 776,750 Grant

Location: Millard County, Class 3 producer (#13 rank; \$499,969)

Cost Share: CIB share is 80%

Issues:

Applicant Cash - \$50,000

This project will consist of demolishing a two bay garage and rebuilding a 3,623 SF addition with 3 bays (two are double deep), an 11'4"x10' equipment storage room and office and restrooms. The remaining portion of the building will be upgraded to meet ADA standards while preserving the historical significance of the building. The modifications will include filling in an unused basement, dropping an upper level floor to be level with the elevation of the rest of the building, replacing 2 exterior doors and 18 windows, replacing the HVAC system and remodeling the kitchen.

4. April 2, 2020 New Projects Continued

4.3 Town of Leeds

Main Street Storm Drain Project
\$ 120,000 Grant

Location: Washington County, Class 2 producer (#18 rank; \$57,454)
Cost Share: CIB share is 19%

Issues:

Applicant Cash - \$12,000

UDOT Grant – 500,000

This project will consist of installing 24" storm drain pipe on Main Street from Center Street to discharge point and 18" storm drain pipe from 200 North to Center Street with catch basins every 500 feet.

4.4 Wayne County Fire District

Wayne County Fire Station at Torrey
\$ 1,046,000 Total CIB Request
\$ 105,000 Loan 30y @ 2.5%
\$ 941,000 Grant

Location: Wayne County, Class 2 producer (#23 rank; \$5,133)
Cost Share: CIB share is 94%

Issues: Status of other funding

Applicant Cash \$8,000

Land \$60,000

This project will consist of building a 120'x60' fire station with 3 truck bays, a kitchen, training area, office, storage, men's and women's restroom/change areas and site work.

7. Supplemental Requests

7.1 Town of Cannonville

Wayne Wonderland Airport Runway Reconstruction – Funded 2/7/2019 \$90,000 grant
\$ 1,046,000 Total CIB Request
\$ 105,000 Loan 30y @ 2.5%
\$ 941,000 Grant

Location: Garfield County, Class 2 producer (#23 rank; \$5,133)
Original Funding 10/3/2019:

\$232,000 loan for 20 years at 2.5% interest and a \$347,500 grant).

This project consists of building an addition (2,600 SF) to the existing Town Hall/Medical Center to add space for a town hall meeting room (19.33'x50') and three additional exam rooms, a doctor's office, a procedure room, lab, restroom, computer room and medical storage (32.67'x50') to the existing medical center.

Supplemental:

The Town of Cannonville is seeking an additional \$240,500 for funding the construction of the Town Hall and Medical Cline addition due to project bids over \$200 per square foot. Most of the increase is in the mobilization for construction. The project is remote and the costs of delivery on all items as well as timeframe of construction have affected the price.

7. Supplemental Requests continued

7.2 Wayne County

Wayne Wonderland Airport Runway Reconstruction – Funded 2/7/2019 \$90,000 grant
\$ 16,000 Grant

Location: Wayne County, Class 2 producer (#23 rank; \$5,133)

Original Funding 2/7/2019:
\$ 90,000 Grant)

This project will consist of airport runway improvements to include a geotechnical evaluation of existing soils on the 5700' x 75' runway to facilitate a full reconstruction to include pavement removal, excavation, 12" subbase course, crushed aggregate base course, bituminous prime coat, 2.5" hot mix asphalt surface, paint striping, and pipe culverts for drainage

Supplemental:

The low bid, was over the engineers estimate.

9. Board Member Discussion and/or Action Items

9.1 CIB Board Meetings

9.2 CIB Loan Discussion

a. Loan Deferral Policy -- Vote

b. Other Issues/Problems

9.3 CIB Policy Retreat – Kanab, Utah – June 11-12, 2020

PERMANENT COMMUNITY IMPACT FUND BOARD MEETING

Department of Workforce Services
Housing and Community Development Division
Salt Lake City, Utah

MINUTES

February 6, 2020

Members Present

Jonathan Hardy
Bruce Adams
Naghi Zeenati
Irene Hansen
Jack Lytle
Dean Baker
Mike Dalton
Kyle Stephens
Garth "Tooter" Ogden
David Damschen
Gregg Galecki

Chairman
Southeastern Utah Association of Local Governments
State Transportation Commission
Duchesne County
Uintah Basin Association of Governments
Uintah County
Five County Association of Governments
State Board of Water Resources
Six County Association of Governments
State Treasurer
State Board of Water Quality

Staff and Visitors

Keith Heaton
Candace Powers
Gayle Gardner
Brenda Brown
Pam Sjostrom
Katherine Smith
Kayl Smith
Paul Moberly
Alison Garner
Lisa Nelson
Skyler Davies
Bill Prater
Zach Leavitt
Louis L. Pratt
Sheri Dearden
Ryan Goodrich
WaLon Brinkerhoff
Dave Shakespeare
Gregg Savage
Parker Vercimak
Clayton Holt
Paul Sonderegger
Steve Simpson
Branden Lammert
Jacob Sharp
Julia Kyte

Housing and Community Development
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Housing and Community Development
Housing and Community Development
Housing and Community Development
Attorney General's Office
Division of Drinking Water
Division of Water Quality
Bond Counsel
Six County Association of Governments
Kane County
Millard County
Ashley Valley Water and Sewer Improvement District
Town of Tropic
Town of Tropic
San Juan Health Services
Jones & DeMille Engineering
San Juan Health Service District
San Juan Health Service District
San Juan Health Service District
Maeser Water Improvement District
Castle Valley Special Service District
Durham Jones & Pinegar for Moab Valley Healthcare (MRH)

Bradon Bradford
 Kary Monroe
 Keith Despain
 Robert Sherlock
 Jimmy Johnson
 Stan Holmes
 Nathan Hall
 Aaron Metcalfe
 Justin Atkinson
 Mack McDonald
 Devin Etcitty
 Michael Bryant
 Eric Johnson
 Andy Gant
 Lamont Smith
 Lane Farr
 Will Wright
 Alex Buxton
 Carl Fillmore
 Margaret Lautaimi
 Debi Carty

Southeast Utah Health Department.
 Jones & DeMille Engineering
 CRS Engineers
 Moab Valley Healthcare
 San Juan Health Service District
 Utah Sierra Club
 Department of Environmental Quality
 Hogan Construction
 Sunrise Engineering
 San Juan County
 Student – University of Utah
 Southeastern Utah Association of Local Governments
 Blaisdell, Church & Johnson
 Kane County
 Kane County
 Office Legislative Auditor General
 Uintah Basin Association of Governments
 Zion's Bank Public Finance
 North Emery Water Users Special Service District
 Department of Workforce Services
 Department of Workforce Services [9:46]

WELCOME

The Permanent Community Impact Fund Board (CIB) Meeting was held on Thursday, February 6, 2020 at the DWS Admin South Building, 1385 South State Street, Room 157, Salt Lake City, Utah and was called to order at 8:31 a.m. by Chairman Jonathan Hardy.

I. ADMINISTRATIVE ITEMS

Briefing

1. Upcoming Meeting dates and Locations

March 5, 2020 – Meeting has been canceled

April 2, 2020 – DWS Office, 1385 South State Street, Room 157, Salt Lake City

May 7, 2020 – DWS Office, 1385 South State Street, Room 157, Salt Lake City

June 11 & 12, 2020 – Funding Meeting and Policy Meetings in Kanab, Utah

2. Financial Review

Candace Powers reviewed the status of the funds for today's meeting. There are eleven projects for final funding consideration and one supplemental request.

II. WELCOME AND INTRODUCTIONS

Chairman Hardy welcomed everyone and asked Board members and staff to give introductions. Gregg Galecki was excused at this time; to arrive later.

III. APPROVAL OF MINUTES [07:04]

Chairman Hardy requested a motion to approve the minutes from the December 12, 2019 meeting.

Naghi Zeenati made and Tooter Ogden seconded a motion to approve the minutes of the December 12, 2019 meeting. The motion carried with Mike Dalton abstaining.

IV. PRIORITY PROJECTS [07:55]

All projects advanced to the Priority List were reviewed by the Board at previous meetings. The information below is a summary of the requests as advanced to the Priority List.

1. Ashley Valley Water and Sewer Improvement District (Uintah County) [08:22]

Ashley Valley Water and Sewer Improvement District's funding request was advanced to the Priority List as a \$660,000 loan for 30 years at 1.0% interest. This project consists of the replacement of two (2) lift stations with greater capacity and solids handling capability. The 3500 S lift station project will consist of a new 500 square foot building, upsizing the force main leaving the lift station, new pumps and appurtenances, and demolition of the existing lift station. The Stubbs Lift Station project will consist of the construction of a new dry well vault, rehabilitation of the existing wet well, installation of two grinder pumps and appurtenances and necessary electrical and piping work. Both lift stations will require bypass pumping during construction and new sensors and controls, as part of this project.

Total Funding Request: \$660,000 loan for 30 years at 1.0% interest

Naghi Zeenati made and Bruce Adams seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

2. Maeser Water Improvement District (Uintah County) [08:54]

Maeser Water Improvement District's funding request was advanced to the Priority List as a \$375,000 loan for 30 years at 0% interest and a \$125,000 grant (total \$500,000). This project will consist of building a 4,800 SF (60' x 80') metal building with a restroom, mezzanine and 5 overhead doors to store District equipment. (The sewer truck has water storage so indoor storage is necessary to prevent freezing). There will also be a 24" x 24" x 36" catch basin, a 4" PVC SCR-35 sewer pipe and 2 new sanitary sewer cleanouts to be installed on site by Maeser Water.

Total Funding Request: \$500,000 (\$375,000 loan for 30 years at 0.0% interest and a \$125,000 grant).

Jack Lytle made and David Damschen seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

3. Salina City (Sevier County) [09:29]

Salina City's funding request was advanced to the Priority List as a \$1,700,000 loan for 30 years at 1.0% interest and a \$1,700,000 grant (total \$3,400 000). This project will consist of building a 14,137 square foot building (7,234 SF main floor, 6,903 SF basement) to house the city council/court room, council/judge's chambers, 5 offices, break room, storage room, 2 reception rooms, 2 waiting rooms, a library, men's and women's restrooms, patrol area, interview room, and a sally port with 2 garage doors on the main floor and a conference/training room, storage room, mechanical room and an evidence storage room in the basement, a new parking lot and other site development.

Total Funding Request: \$3,400,000 (\$1,700,000 loan for 30 years at 1.0% interest and a \$1,700,000 grant).

Tooter Ogden made and Mike Dalton seconded a motion fund this project as advanced to the Priority List. The motion carried unanimously.

4. Carbon County Municipal Building Authority (Carbon County) [09:56]

Carbon County Municipal Building Authority's funding request was advanced to the Priority List as a \$1,434,000 loan for 30 years at 2.5% interest and a \$1,434,000 grant (total \$2,868,000). This project will consist of remodeling an existing 3,500 SF building to include a preparedness office and storage room, conference room, vestibule, restrooms, 3 environmental offices and a health lab and remodeling an existing 17,550 SF building to include 8 WIC offices, 2 WIC storage areas, a WIC lab, cancer screening lab, immunization lab, audiology lab, weigh/measure lab, 4 district offices, 6 health education rooms, a play area, WIC and medical reception area, 3 accounting offices, computer room, 4 storage rooms, restrooms, 6 offices, conference room and exercise room. The applicant is contributing \$22,000 cash.

Total Funding Request: \$2,868,000 (\$1,434,000 loan for 30 years at 2.5% interest and a \$1,434,000 grant).

Bruce Adams made and Kyle Stephens seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

5. Local Building Authority of San Juan County Health Service District (San Juan County) [10:32]

The Local Building Authority of San Juan County Health Service District's funding requested was advanced to the Priority List as a \$4,073,000 loan for 30 years at 1.0% interest and a \$1,357,228 grant (total \$5,430,228). This project will consist of building an ADA compliant 12,000 sq. ft. building with 12 exam rooms, 4 procedure rooms, an x-ray room, CT room, ultrasound room, a pharmacy, laboratory, reception and registration area, training room, nursing station, restrooms, staffing break area, secure storage, physician and administrative offices.

Total Funding Request: \$5,430,228 (\$4,073,000 loan for 30 years at 1.0% interest and a \$1,357,228 grant).

Naghi Zeenati made and Mike Dalton seconded a motion fund this project as advanced to the Priority List. The motion carried unanimously.

6. Kane County Recreation & Transportation Special Service District (Kane County) [11:11]

Kane County Recreation & Transportation Special Service District's funding request was advanced to the Priority List as a \$1,500,000 grant. This project will consist of removing the existing 1.4 miles and reconstructing Alton Road to include 5,069 CY of excavation and 9,444 SY pavement pulverization of the existing road, 33,222 SY Geogrid TX5, 1,950 CY granular borrow, 4,387 CY untreated base course, 6,750 tons ½" HMA, 11,250 SY 6" Roto mill, 18 driveway access, remove and replace 18" and 24" culverts, signs and pavement painting.

Total Funding Request: \$1,500,000 grant

The Board asked the applicant if they had approached Alton Coal for funding assistance.

The applicant said they will not be approaching Alton Coal for funding assistance, due to their continuing financial investment.

Mike Dalton made and Jack Lytle seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

7. Town of Tabiona (Duchesne County) [13:17]

The Town of Tabiona's funding request was advanced to the Priority List as a \$783,000 loan for 30 years at 0.0% interest and a \$1,825,000 grant (total \$2,608,000). This project will consist of constructing a new 150,000 gallon culinary concrete storage tank; installation of 3,300 feet 10" water line, gate valves and appurtenances from new tank to 4050 N and North Tabby Lane; replacing 3,300 feet 6" water line with 10" water line, gate valves and appurtenances from existing tank to 4050 N and North Tabby Lane; redeveloping the spring located new 1100 Mt. Tabby Road, water rights and rights of way negotiation and acquisition and installing 8,400 feet of 6" transmission line and gate valves to connect to existing storage tank.

Total Funding Request: \$2,608,000 (\$783,000 loan for 30 years at 0.0% interest and a \$1,825,000 grant).

The Board asked if the Town of Tabiona had increased their water rates as suggested at the December 12, 2019 CIB review meeting.

It was confirmed that there will be a rate increase in April and possibly after the project is complete.

Tooter Ogden made and Kyle Stephens seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

Gregg Galecki arrived at 8:45 am.

8. Castle Valley Special Service District (Emery County) [14:28]

Castle Valley Special Service District's funding request was advanced to the Priority List as a \$1,000,000 loan for 6 years at 2.5% interest and a \$772,000 grant (total \$1,772,000). This project will consist of development of the streets and city surface drainage system in Elmo, Cleveland, Huntington, Castle Dale, and Ferron; development of streets in Orangeville, Emery and in Clawson. The streets project will be in conjunction with UDOT at Main Street and Highway 10, and culinary water line replacement in Orangeville and Ferron. The applicant is contributing \$15,000 cash.

Total Funding Request: \$1,772,000 (\$1,000,000 loan for 6 years at 2.5% interest and a \$772,000 grant).

Bruce Adams made and Jack Lytle seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

9. Town of Tropic (Garfield County) [15:31]

The Town of Tropic's funding request was advanced to the Priority List as a \$393,000 loan for 30 years at 2.5% interest and a \$392,000 grant (total \$785,000). This project will consist of developing the Spring Creek Spring to increase flow, accommodate water use agreements to exchange non potable water for spring water, replace 4,105 LF of 4" and 6" pipes with 12" PVC pipe and fittings along 50 South from Bryce Way to 500 West and north along 500 West to 100 North, installing 330 radio read meters and software. The spring development will include 14,000 sq. ft. 40 mil polyethylene liner, 250 LF 8" collection pipe and fittings, 95 LF 8" pipe and fittings, 389 SY geotextile fabric, five 2" air vents, 650 LF stock fence and gates and 2 spring collections boxes. The applicant is contributing \$100,000 cash.

Total Funding Request: \$785,000 (\$393,000 loan for 30 years at 2.5% interest and a \$392,000 grant).

Naghi Zeenati made and David Damschen seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

10. Town of Minersville (Beaver County) [15:58]

The Town of Minersville's funding request was advanced to the Priority List as a \$300,000 loan for 30 years at 1.0% interest and a \$400,000 grant (total \$700,000). This project will consist of water system improvements to include developing an additional spring collection pipeline, renovating the spring pump system, constructing an additional chlorination room and chlorination system upgrades, replacing the existing pressure reducing valve (PRV) stations, upgrading multiple locations of cast iron pipe by installing 550 LF of 8" PVC C900 DR-18 Pipe and gate valves on 100 West from 300 South to 200 South; 650 LF 8" PVC C900 DR-18 pipe and gate valves on 500 South from 300 West to 400 West; installing 1,800 LF 10" PVC C900 DR-18 pipe and gate valves on 100 West from 300 South to 400 South, 400 South from 100 West to 200 West and 200 West from 400 South to 500 South; installing 1,800 LF 8" PVC C900 DR-18 pipe and gate valves transmission pipeline from booster to PRV.

Total Funding Request: \$700,000 (\$300,000 loan for 30 years at 1.0% interest and a \$400,000 grant).

Bruce Adams made and Mike Dalton seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

11. Millard County (Millard County) [16:27]

Millard County's funding request was advanced to the Priority List as a \$250,000 loan for 30 years at 2.5% interest and a \$250,000 grant (total \$500,000). This project will consist of a new care center dining room by expanding the existing building to include a hallway and create a 1725 sq. ft. room with new exterior walls, a new roof, climate control, lighting, plumbing, doors and windows, concrete power, safety engineering.

Total Funding Request: \$500,000 (\$250,000 loan for 30 years at 2.5% interest and a \$250,000 grant).

Tooter Ogden made and Naghi Zeenati seconded a motion to fund this project as advanced to the Priority List. The motion carried with Gregg Galecki opposed.

VII. SUPPLEMENTAL REQUEST

1. North Emery Water Users Special Service District (Emery County) [17:03]

At the February 7, 2019 CIB Funding Meeting, the Board authorized a \$216,000 loan for 25 years at 2.5% interest and a \$215,000 grant (total \$431,000) to the North Emery Water Users Special Service District for the North Cleveland Loop line improvements. This project will consist of design and construction of 2 miles of 8" culinary waterline, pressure reducing valve and vault, valves, 60' of boring and casing and connection to existing water line and existing storage tank.

At the February 6, 2020 Funding Meeting, the North Emery Water Users Special Service District presented a supplemental request of \$70,000 (a \$35,000 loan for 25 years at 2.5% interest and a \$35,000 grant) to cover a monetary shortfall resulting from alignment changes made in September 2019. The re-alignment resulted in an additional 700 feet of pipe, easements and right-of-ways, as well as road repair work due to ground water issues.

The Board expressed concern that the project was bid without all required rights of way and asked if they had utilized the same engineer through the entire project and asked at what point they knew there was a shortfall.

The applicant indicated they had 'verbal' agreements. The project manager changed part way through the project and the project was completed as revised.

It was noted by CIB staff that because the loan was closed in October 2019, a new bond would be necessary with inherent bonding expenses.

Dean Baker made and Naghi Zeenati seconded a motion to approve this funding request as a \$70,000 supplemental grant.

The Board suggested the shortfall would be project management oversight and offered a substitute motion.

Gregg Galecki made a substitute motion to fund this project as a \$76,000 loan for 25 years at 2.5% interest. The motion failed due to lack of a second.

Chairman Hardy called the question.

Dean Baker made and Naghi Zeenati seconded a motion to fund this project as a \$70,000 supplemental grant. The motion carried with Gregg Galecki opposed.

IX. BOARD MEMBER DISCUSSION and/or ACTION ITEMS [33:19]

1. CIB Board Funding Criteria

Paul Moberly reviewed the funding criteria tool intended to assist the applicant and the Board through clarifying standard guideline criteria for consistent funding decisions. The Board approved the proposed criteria, as written, noting it can be updated and changed (with Board Review and vote) suggesting revision dates at the bottom of the pages.

The Board expressed their appreciation to Paul Moberly and staff for their efforts and time spent to establish these criteria.

Tooter Ogden made and Dean Baker seconded a motion to approve the Funding Criteria as discussed. The motion carried unanimously.

2. CIB Policy Meetings Location -- Kanab, Utah -- June 11-12, 2020 [01:12:55]

CIB Policy Meetings have been scheduled for June 11-12, 2020 in Kanab, Utah (Kane County). Further details and specifics will be given at the next meeting of the Board.

ADJOURNMENT

The next meeting of the Permanent Community Impact Board will be April 2, 2020 at the DWS Office, 1385 South State Street, Room 157, Salt Lake City, Utah.

The meeting adjourned at 9:46 a.m.

Submitted by:
Pamela Sjostrom
Candace Powers

**PERMANENT COMMUNITY IMPACT FUND BOARD
PROJECT SUMMARY SHEET**

Applicant: Wellington City Fire Department

Title: Fire Truck

Description:

This project will consist of purchasing a Rosenbauer 60" cab Cummins 450 HP diesel engine, Allison 3000 EVS transmission with a 1500 GPM Waterous fire pump and 1000 gallon water tank fire truck.

	Original Application	Advanced Application	
Cost Sharing:			
Applicant Cash	\$ 40,000	\$ 0	
Applicant In-Kind	0	0	
Local Cash	0	0	
Other Local In-Kind	0	0	
Federal Grant USDA-RD	50,000	0	
Federal Loan	0	0	
State Grant	0	0	
State Loan	0	0	
CIB Grant	239,000	0	
CIB Loan 15y@1%	196,000	0	0y@0%
Total	\$ 525,000	\$ 0	

Project Budget:

Construction	\$ 0
Construction Contingency	0
Engineer Pre Construction	0
Engineer Special	0
Engineer Construction	0
Special Studies / Plans	0
Land/Rights-of-Way/Water Rights	0
Equipment	504,334
Administration	20,666
Total	\$ 525,000

Other Recent or Related PCIFB Assistance:

	Grant	Loan	Term & Rate	CIB %
2003 Public Safety - rescue vehicle	\$ 100,000	\$		80%
2004 Public Safety - Fire Truck	\$ 250,000	\$		100%
2005 Cultural/Rec - Park Restrooms	\$ 36,000	\$ 135,000	25Y@0%	70%
2006 Cultural/Recreation	\$	\$ 100,000	25Y@0%	100%
2007 Drainage/Streetscape	\$ 325,000	\$		93%
2012 Street Improvements HB42	\$ 1,100,000	\$		97%

Prior 5 Year County M/L Receipts & Allocations:

COUNTY	<u>CIB REVENUE</u> FY-15 - FY-19	<u>CIB AWARDS</u> FY-15 - FY-19	GRANT \$	% GRANT	LOAN \$	% LOAN
CARBON	\$21,704,511	\$26,680,630	\$10,726,630	40.2%	\$15,954,000	59.8%

2017 STATE MAGI: \$45,895

Population: 1,604 \$35,187

Other Issues:

APPLICANT FINANCIAL INDICATORS

Wellington City Fire District

Fire Truck

Category	Indicator	Performance	Standard	Rating
Economy	Median Income	\$40,664	\$65,325	Low (<65%)
	Market Value per Capita	\$36,581	\$55,000	Adequate (\$35,000-\$55,000)
Finances	General Fund Balance as % of Operating Revenues	413%	1-4%	Very Strong (>15%)
	Unreserved General Fund Balance	49%	2-8%	Very Strong (>15%)
Debt	Debt-to-Market Value	2%	<3%	Low (<3%)
	Debt Service-to-Operating Expenditures	8%	<8%	Moderate (8%-15%)
	Overall Debt per Capita	\$605	(\$1,000-2,000)	Low (<\$1,000)
	Appropriate Debt Amortization	71% in 5 yrs	25% in 5yrs	Very Strong (75 % in 5 yrs; 100% in 10 yrs)
		100% in 10 yrs	50% in 10yrs	
		\$720,698	2019-2023	
	\$293,973	2024-2028		

Year of Financial Statements: 2019

FEASIBLE FUNDING SCENARIOS

Assumptions

Loan Repayment Term	15
CIB Loan Interest Rate	1.00%
Total Requested Amount	\$435,000
Population	1676

	Loan/Grant	Loan (%)	Grant (%)	Loan (\$)	Grant (\$)	Annual Payment	Total Principal	Total Interest	Net Return (Total P+I)	Monthly Payment	Annual DS per Capita
Requested:	45.06/54.94	45%	55%	\$ 196,000	\$ 239,000	\$ 14,136	\$ 196,000	\$ 16,044	\$ 212,044	\$ 1,178	\$8.43
Other Scenarios:	100/0	100%	0%	435,000	-	31,374	435,000	35,608	470,608	2,614	\$18.72
	75/25	75%	25%	326,000	109,000	23,512	326,000	26,685	352,685	1,959	\$14.03
	50/50	50%	50%	218,000	217,000	15,723	218,000	17,845	235,845	1,310	\$9.38
	25/75	25%	75%	109,000	326,000	7,861	109,000	8,922	117,922	655	\$4.69

ANNUAL PAYMENT ESTIMATES BY TERMS AND INTEREST RATE

Applicant: **Wellington City Fire District**

Project: **Fire Truck**

Requested Terms

Loan:	45%	\$196,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	55%	\$239,000	10 Years	19,600	20,694	21,253	21,820	22,395	22,977
Term:	15		15 Years	13,067	14,136	14,689	15,254	15,830	16,418
Rate:	1.00%		20 Years	9,800	10,861	11,416	11,987	12,573	13,174
Deferred Principal:	0 year(s)		25 Years	7,840	8,900	9,460	10,039	10,638	11,256
Annual Payment:	\$14,136		30 Years	6,533	7,595	8,161	8,751	9,364	10,000

Custom Scenario

Loan:	90%	\$ 392,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	10%	\$ 43,000	10 Years	39,200	41,388	42,506	43,640	44,789	45,954
			15 Years	26,133	28,273	29,378	30,508	31,660	32,836
			20 Years	19,600	21,723	22,832	23,973	25,146	26,349
			25 Years	15,680	17,799	18,919	20,078	21,276	22,512
			30 Years	13,067	15,189	16,323	17,503	18,729	20,000

Funding Options

Loan:	100%	\$ 435,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	0%	\$ -	10 Years	43,500	45,928	47,169	48,427	49,703	50,995
			15 Years	29,000	31,374	32,601	33,854	35,133	36,438
			20 Years	21,750	24,106	25,337	26,603	27,904	29,239
			25 Years	17,400	19,752	20,995	22,281	23,610	24,981
			30 Years	14,500	16,855	18,113	19,423	20,783	22,193

Loan:	75%	\$ 326,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	25%	\$ 109,000	10 Years	32,600	34,420	35,350	36,292	37,248	38,217
			15 Years	21,733	23,512	24,432	25,371	26,330	27,308
			20 Years	16,300	18,065	18,988	19,937	20,912	21,912
			25 Years	13,040	14,803	15,734	16,698	17,694	18,721
			30 Years	10,867	12,632	13,574	14,556	15,576	16,632

Loan:	50%	\$ 218,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	50%	\$ 217,000	10 Years	21,800	23,017	23,639	24,269	24,908	25,556
			15 Years	14,533	15,723	16,338	16,966	17,607	18,261
			20 Years	10,900	12,081	12,698	13,332	13,984	14,653
			25 Years	8,720	9,899	10,521	11,166	11,832	12,519
			30 Years	7,267	8,447	9,077	9,734	10,416	11,122

Loan:	25%	\$ 109,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	75%	\$ 326,000	10 Years	10,900	11,508	11,819	12,135	12,454	12,778
			15 Years	7,267	7,861	8,169	8,483	8,804	9,131
			20 Years	5,450	6,040	6,349	6,666	6,992	7,327
			25 Years	4,360	4,949	5,261	5,583	5,916	6,260
			30 Years	3,633	4,224	4,539	4,867	5,208	5,561

NET RETURN TO CIB

Applicant: **Wellington City Fire District**
 Project: **Fire Truck**

Requested Terms

Loan	45%	\$196,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant	55%	\$239,000	10 Years	196,000	206,941	212,531	218,200	223,947	229,772
Term:	15		15 Years	196,000	212,044	220,336	228,807	237,453	246,274
Rate:	1.00%		20 Years	196,000	217,228	228,323	239,734	251,457	263,486
Deferred Principal:	0 year(s)		25 Years	196,000	222,493	236,491	250,980	265,952	281,397
Requested Net Return:	\$212,044		30 Years	196,000	227,839	244,838	262,542	280,933	299,993

Custom Scenario

Loan:	90%	\$ 392,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	10%	\$ 43,000	10 Years	392,000	413,882	425,062	436,400	447,894	459,544
			15 Years	392,000	424,088	440,673	457,614	474,907	492,547
			20 Years	392,000	434,456	456,647	479,469	502,913	526,971
			25 Years	392,000	444,986	472,982	501,960	531,904	562,793
			30 Years	392,000	455,678	489,677	525,083	561,865	599,986

Funding Options

Loan:	100%	\$ 435,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	0%	\$ -	10 Years	435,000	459,282	471,689	484,270	497,026	509,953
			15 Years	435,000	470,608	489,012	507,811	527,001	546,577
			20 Years	435,000	482,113	506,738	532,063	558,080	584,777
			25 Years	435,000	493,798	524,865	557,022	590,251	624,528
			30 Years	435,000	505,663	543,391	582,681	623,498	665,801

Loan:	75%	\$ 326,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	25%	\$ 109,000	10 Years	326,000	344,198	353,495	362,924	372,484	382,171
			15 Years	326,000	352,685	366,478	380,567	394,948	409,619
			20 Years	326,000	361,308	379,762	398,742	418,239	438,246
			25 Years	326,000	370,065	393,347	417,447	442,349	468,037
			30 Years	326,000	378,957	407,231	436,676	467,265	498,968

Loan:	50%	\$ 218,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	50%	\$ 217,000	10 Years	218,000	230,169	236,387	242,692	249,084	255,563
			15 Years	218,000	235,845	245,068	254,489	264,106	273,917
			20 Years	218,000	241,611	253,951	266,643	279,681	293,060
			25 Years	218,000	247,467	263,036	279,151	295,804	312,982
			30 Years	218,000	253,413	272,320	292,010	312,466	333,666

Loan:	25%	\$ 109,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	75%	\$ 326,000	10 Years	109,000	115,084	118,193	121,346	124,542	127,781
			15 Years	109,000	117,922	122,534	127,245	132,053	136,958
			20 Years	109,000	120,805	126,976	133,322	139,841	146,530
			25 Years	109,000	123,733	131,518	139,576	147,902	156,491
			30 Years	109,000	126,706	136,160	146,005	156,233	166,833

INPUT SUMMARY

Select Applicant: **Wellington City Fire District**

Project Name: **Fire Truck**

Scenario Summary Assuming a 15 Year Loan @1.00%

Loan Repayment Estimator Tool Inputs			
PROJECT FUNDING INPUTS			
Total Project Cost	\$	525,000	
Applicant Cash		90,000	
CIB Request Amount	\$	435,000	
GRANT Request	\$	239,000	54.94%
LOAN Request		196,000	45.06%
TOTAL Request	\$	435,000	100.00%
Requested Loan Terms			
Loan Repayment Term		15 years	
CIB Loan Interest Rate		1.00%	
Years of Deferred Interest		0 year(s)	

[Click for Results](#)

	Requested Scenario	Other Scenarios				Custom Scenario
		100% 100/0	75% 75/25	50% 50/50	25% 25/75	
Loan/Grant:	45.06/54.94					
Grant Amount:	\$ 239,000	\$ -	\$ 109,000	\$ 217,000	\$ 326,000	\$ 43,000
Loan Principal Amount:	\$ 196,000	\$ 435,000	\$ 326,000	\$ 218,000	\$ 109,000	\$ 392,000
Total Interest:	\$ 16,044	\$ 35,608	\$ 26,685	\$ 17,845	\$ 8,922	\$ 32,088
Total P&I:	\$ 212,044	\$ 470,608	\$ 352,685	\$ 235,845	\$ 117,922	\$ 424,088
Annual Payment:	\$ 14,136	\$ 31,374	\$ 23,512	\$ 15,723	\$ 7,861	\$ 28,273
Annual Pmt/Capita:	\$ 8.43	\$ 18.72	\$ 14.03	\$ 9.38	\$ 4.69	\$ 16.87
Years of Deferred Principal:		Total Principal and Interest Paid with Deferred Principal				
0	\$ 212,044	\$ 470,608	\$ 352,685	\$ 235,845	\$ 117,922	\$ 424,088
1	\$ 212,977	\$ 472,678	\$ 354,237	\$ 236,882	\$ 118,441	\$ 425,954
2	\$ 213,913	\$ 474,756	\$ 355,794	\$ 237,924	\$ 118,962	\$ 427,826
3	\$ 214,852	\$ 476,841	\$ 357,356	\$ 238,968	\$ 119,484	\$ 429,705
4	\$ 215,795	\$ 478,933	\$ 358,924	\$ 240,017	\$ 120,008	\$ 431,590

Financial Analysis Inputs

APPLICANT FINANCIAL SNAPSHOT INFORMATION

Total Population		1,676	Latest US Census
Median Household Income for State of Utah	\$	65,325	Latest US Census
Median Household Income	\$	40,664	Latest US Census
Total Assessed Valuation	\$	61,309,492	taxrates.utah.gov
Year of Financial Data		2019	
General Fund Balance (assets minus liabilities)	\$	8,488,004	Balance Sheet
Unassigned (Unreserved) Portion of General Fund	\$	967,123	Balance Sheet
Operating Revenues	\$	2,057,399	Statement of Revenues & Expenditures
Operating Expenses	\$	1,984,920	Statement of Revenues & Expenditures
Total Debt ¹	\$	1,014,671	Financial Notes: Long-term Debt
Annual Debt Service (principal + interest)	\$	168,477	Statement of Revenues & Expenditures
Debt Payment Schedule (10 Years)		178,378	Financial Notes: Long-term Debt
	2019	\$	
	2020	\$	135,800
	2021	\$	135,660
	2022	\$	135,510
	2023	\$	135,350
	2024-2028	\$	293,973

[Click for Results](#)

¹Includes all bond and notes payable. Does not include pension obligations.

**PERMANENT COMMUNITY IMPACT FUND BOARD
APPLICATION FORM**

(Revised March 2019)

PART A. GENERAL INFORMATION

Project Title Fire Truck Grant

Project Location Wellington City *Population* 1,605

Applicant has attended a CIB Tutorial: *Applicant has provided application to *SHPO:* Y N N/A

1. Applicant Agency

Name: Wellington City Fire Department

Mailing Address: PO Box 559

City: Wellington County: Carbon . Utah Zip: 84542

Contact Person (Must be with the applicant agency and registered in WebGrants, see page 6)

Name: Matt Perea

Phone: 435-650-0770 Fax: _____

Email: firechief@wellingtonutah.us

Federal Tax Identification Number: 87-6113039

2. Presiding Official (this person must sign the application; page 6)

Name and Title: Mayor Joan Powell

Email: mayor@wellingtonutah.us

3. Clerk/Recorder

Name and Title: Glenna Nelson

Email: getzel@welligtonutah.us

4. Engineer/Architect

Name: _____

Mailing Address: _____

City: _____ Zip: _____ Phone: _____ Fax: _____

Email: _____

5. Bond Counsel

Name: Amie Christiansen@wellingtonutah.us

Mailing Address: PO BOX 559

City: Wellington Zip: 84542 Phone: 435-637-5213 Fax: _____

Email: achristiansen

6. Financial Consultant – (optional)

Name: _____

Mailing Address: _____

City: _____ Zip: _____ Phone: _____ Fax: _____

Email: _____

*State Historic Preservation Office (SHPO) <https://history.utah.gov/shpo-compliance/>

PART B. PROPOSED FUNDING – Project Title: Fire Truck Grant

1. Cost Sharing

<u>Funding Source</u>	<u>Cost Share</u>
a. <u>Applicant Cash</u>	<u>40,000</u>
b. <u>Applicant In-kind (specify)**</u>	_____
c. <u>Other Local Cash (specify)</u>	_____
d. <u>Other Local In-kind (specify)**</u>	_____
e. <u>Federal Grant (specify)</u>	<u>USDA 50,000</u>
f. <u>Federal Loan (specify)</u>	_____
g. <u>State Grant (specify)</u>	_____
h. <u>State Loan (specify)</u>	_____
i. <u>Total CIB Funds (total of lines 2a & 2b below)</u>	<u>435,000</u>
Total Project Cost	<u>525,000</u>

Note: The CIB may limit its total participation in any given project to a maximum of \$5,000,000 regardless of grant/loan mix.

2. Type of CIB Funds Requested - (Loans should be rounded to the nearest \$1000)

a. **Loan Amount:** \$ 196,000 % Rate: _____ 1% Years: 15 1st Payment Due: _____

Security for Loan: (circle one)

1. General Obligation Bond
2. Revenue Bond (specify revenue source): _____
3. Building Authority Lease Revenue Bond (specify lessee): _____
4. Class B & C Road Fund Revenue Bond: _____
5. Other (specify): _____

b. **Grant Amount:** \$ 239,000

3. Cost Over-runs

All applicants must indicate how they propose to finance cost over-runs for the proposed project.

Cut back on accessory equipment for truck.

****In-kind funds cannot be included as part of the local contribution, unless the in-kind has a demonstrable value, such as real property. Donated labor or staff time cannot be counted as either cash or in-kind contribution.**

PART C. PROJECT BUDGET – Project Title: Fire Truck Grant

DATE COST ESTIMATES FOR PROJECT WERE PREPARED December 21st 2019

INDIVIDUAL OR FIRM RESPONSIBLE FOR COST ESTIMATES Matt Perea

1. Construction – (This refers to the prepared estimate included with application)

(specify quantity & unit price below or refer to an attached estimate)

1. <u>0</u>	\$ <u>0</u>	
2. <u>0</u>	\$ <u>0</u>	
3. <u>0</u>	\$ <u>0</u>	
4. <u>0</u>	\$ <u>0</u>	
5. <u>0</u>	\$ <u>0</u>	
6. <u>0</u>	\$ <u>0</u>	
7. Construction Contingency <u>na</u>	\$ <u>0</u>	
Construction Sub-Total		\$<u>0</u>

2. Engineering Services

Pre-Construction Engineering: \$ 0
 (Preliminary studies, layouts, cost estimates, design drawings, specification & contract documents)

Special Engineering Services: \$ 0
 (soil investigations , geotechnical studies, land surveys, environmental evaluations, permitting, water rights and other special investigations)

Construction Engineering Services: \$ 0
 (Representation during construction, special inspections, materials testing and construction phase services)

Engineering Services Sub-total: \$ 0

ALTERNATE ENGINEERING OPINION na

3. Planning and Studies (NEPA, EA, EIS, Feasibility)

Planning and Studies Sub-total \$ 0

4. Land/Easements/Water Rights

Land/Easements/Water Rights Sub-total \$ 0

5. Equipment & Facilities

Equipment & Facilities Sub-total \$ 504,334

6. Administration

Legal: \$ 20,000
 Financial Consultant: \$ 0

Administration Sub-total \$ 20,666

TOTAL PROJECT COST \$ 525,000

PART D. APPLICANT AGENCY FINANCIAL INFORMATION

- 1. Current Year Total Budget:** \$ 1,922,180.00
- 2. Current Year General Fund Budget** \$ 936,780
- 3. Current and Prior Four Years Property Tax:** \$ _____

Year	Property Tax Rate	\$ Collected
<u>2019</u>	<u>0.002879</u>	<u>N/A</u>
<u>2018</u>	<u>0.002831</u>	<u>\$143,108.25</u>
<u>2017</u>	<u>0.002793</u>	<u>\$137,021.79</u>
<u>2016</u>	<u>0.001899</u>	<u>\$91,080.30</u>
<u>2016</u>	<u>0.001748</u>	<u>\$90,842.091</u>

4. General Obligation (G.O.) Debt Structure

- a. Assessed Valuation: \$ 51,374,933
- b. G.O. Debt Capacity:* \$ 2,054,998
- c. Outstanding G.O. Debt: \$ 0
- d. Remaining G.O. Debt Capacity (b-c=d): \$ 2,054,998

*County G.O. debt limit is 2.0% of assessed value. City, town and school district G.O. debt limit is 4.0% of assessed value. Cities of the first and second class may incur an additional 4.0% in G.O. debt for water, artificial lights or sewers. Cities of the third class and towns may incur an additional 8.0% in G.O. debt for water, artificial lights or sewers.

5. Bonded Debt Summary

Bonded debt information must be submitted in the format shown on Page 5. The submission of bonded debt information in an alternative format will not be accepted, since it precludes easy reference to the actual debt structure of applicant agencies. Please attach additional pages in the same format if there are insufficient columns on Page 5 to list all bonded debt issues.

Bonded Debt Summary (attach additional sheets as necessary)

<u>BOND ISSUE</u>		<u>BOND ISSUE</u>		<u>BOND ISSUE</u>	
PURPOSE:	<u>public safety addition</u>	PURPOSE:	<u>Pressurized Irrigation</u>	PURPOSE:	<u>Pressurized Irrigation</u>
\$ Issued:	<u>\$408,000</u>	\$ Issued:	<u>1,700,000</u>	\$ Issued:	<u>200,000</u>
Interest Rate:	<u>3%</u>	Interest Rate:	<u>1%</u>	Interest Rate:	<u>0%</u>
Date Issued:	<u>2019</u>	Date Issued:	<u>1999</u>	Date Issued:	<u>1999</u>
Due Date:	<u>2019</u>	Due Date:	<u>2020</u>	Due Date:	<u>2020</u>
Bond Holder:	<u>CIB</u>	Bond Holder:	<u>BWR</u>	Bond Holder:	<u>CIB</u>

<u>Annual Debt Service (P+I)</u>		<u>Annual Debt Service (P+I)</u>		<u>Annual Debt Service (P+I)</u>	
<u>Year</u>	<u>\$ Amount</u>	<u>Year</u>	<u>\$ Amount</u>	<u>Year</u>	<u>\$ Amount</u>
current	<u>23,000</u>	current	<u>99,000</u>	current	<u>10,000</u>
+1	<u> </u>	+1	<u>99,000</u>	+1	<u>10,000</u>
+2	<u> </u>	+2	<u> </u>	+2	<u> </u>
+3	<u> </u>	+3	<u> </u>	+3	<u> </u>
+4	<u> </u>	+4	<u> </u>	+4	<u> </u>
+5	<u> </u>	+5	<u> </u>	+5	<u> </u>
+6	<u> </u>	+6	<u> </u>	+6	<u> </u>
+7	<u> </u>	+7	<u> </u>	+7	<u> </u>
+8	<u> </u>	+8	<u> </u>	+8	<u> </u>
+9	<u> </u>	+9	<u> </u>	+9	<u> </u>
+10	<u> </u>	+10	<u> </u>	+10	<u> </u>
+11	<u> </u>	+11	<u> </u>	+11	<u> </u>
+12	<u> </u>	+12	<u> </u>	+12	<u> </u>
+13	<u> </u>	+13	<u> </u>	+13	<u> </u>
+14	<u> </u>	+14	<u> </u>	+14	<u> </u>
+15	<u> </u>	+15	<u> </u>	+15	<u> </u>
+16	<u> </u>	+16	<u> </u>	+16	<u> </u>
+17	<u> </u>	+17	<u> </u>	+17	<u> </u>
+18	<u> </u>	+18	<u> </u>	+18	<u> </u>
+19	<u> </u>	+19	<u> </u>	+19	<u> </u>
+20	<u> </u>	+20	<u> </u>	+20	<u> </u>

Bonded Debt Summary (attach additional sheets as necessary)

BOND ISSUE
 PURPOSE: Pressurized Irrigation
 \$ Issued: 400,000
 Interest Rate: 1%
 Date Issued: 2000
 Due Date: 2025
 Bond Holder: BWR

BOND ISSUE
 PURPOSE: Pressurized Irrigation
 \$ Issued: 400,000
 Interest Rate: 1%
 Date Issued: 2000
 Due Date: 2025
 Bond Holder:

BOND ISSUE
 PURPOSE: Concession/Restroom
 \$ Issued: 200,000
 Interest Rate: 0%
 Date Issued: 2005
 Due Date: 2031
 Bond Holder: CIB

Annual Debt Service (P+I)		Annual Debt Service (P+I)		Annual Debt Service (P+I)	
Year	\$ Amount	Year	\$ Amount	Year	\$ Amount
current	<u>4,000</u>	current	<u>14,930</u>	current	<u>8,000</u>
+1	<u>82,000</u>	+1	<u>37,800</u>	+1	<u>8,000</u>
+2	<u>82,000</u>	+2	<u>37,440</u>	+2	<u>8,000</u>
+3	<u>82,000</u>	+3	<u>37,080</u>	+3	<u>8,000</u>
+4	<u>82,000</u>	+4	<u>36,720</u>	+4	<u>8,000</u>
+5	<u>82,000</u>	+5	<u>36,360</u>	+5	<u>8,000</u>
+6		+6		+6	<u>8,000</u>
+7		+7		+7	<u>8,000</u>
+8		+8		+8	<u>8,000</u>
+9		+9		+9	<u>8,000</u>
+10		+10		+10	<u>8,000</u>
+11		+11		+11	<u>8,000</u>
+12		+12		+12	
+13		+13		+13	
+14		+14		+14	
+15		+15		+15	
+16		+16		+16	
+17		+17		+17	
+18		+18		+18	
+19		+19		+19	
+20		+20		+20	

Bonded Debt Summary (attach additional sheets as necessary)

BOND ISSUE
 Taxable Sewer Revenue
 PURPOSE: _____
 \$ Issued: 240,000
 Interest Rate: 0%
 Date Issued: 2013
 Due Date: 2042
 Bond Holder: CIB

BOND ISSUE
 PURPOSE: _____
 \$ Issued: _____
 Interest Rate: _____
 Date Issued: _____
 Due Date: _____
 Bond Holder: _____

BOND ISSUE
 PURPOSE: _____
 \$ Issued: _____
 Interest Rate: _____
 Date Issued: _____
 Due Date: _____
 Bond Holder: _____

Annual Debt Service (P+I)		Annual Debt Service (P+I)		Annual Debt Service (P+I)	
Year	\$ Amount	Year	\$ Amount	Year	\$ Amount
current	8,000	current		current	
+1	8,000	+1		+1	
+2	8,000	+2		+2	
+3	8,000	+3		+3	
+4	8,000	+4		+4	
+5	8,000	+5		+5	
+6	8,000	+6		+6	
+7	8,000	+7		+7	
+8	8,000	+8		+8	
+9	8,000	+9		+9	
+10	8,000	+10		+10	
+11	8,000	+11		+11	
+12	8,000	+12		+12	
+13	8,000	+13		+13	
+14	8,000	+14		+14	
+15	8,000	+15		+15	
+16	8,000	+16		+16	
+17	8,000	+17		+17	
+18	8,000	+18		+18	
+19	8,000	+19		+19	
+20	8,000	+20		+20	

PART E. PRE-SUBMISSION ATTACHMENT CHECKLIST

Note: Please refer to CIB PROGRAM SUMMARY <https://jobs.utah.gov/housing/cib/index.html>.

Applicants must meet ALL of the requirements listed below. Incomplete applications will be held pending completion of the PART E. requirements.

1. Registration (*one time registration only.)

To be eligible for funding, the applicant **must** be registered in WebGrants (<http://webgrants.community.utah.gov>) For new registration, the applicant will receive an email with their login ID and password. *Note: *Please register one time only. If applicant has submitted an application previously they may already have a login and password. Do NOT register again.*

2. Project Description – (Note: Is the project on the entity’s adopted general plan yes no)

Attach as Attachment #1. This description should cover the following areas:

WHO – A description of the applicant agency including the problem, situation, condition or need to be addressed by the proposed project. The description should cover the number of persons, land area, governmental facilities, services or operations impacted by the problem.

WHAT – A description of the proposed project including size, location, development timetable, etc. Include explanation of projected benefits and alternatives considered. **Attach 8½ X 11 maps, floor plans, site plans and prepared estimate etc. as Attachment #2**

WHY – Has the applicant investigated other sources of funding for this project and an explanation of why the applicant agency requires financial assistance from CIB.

3. Consolidated Local Capital Improvement List – Permanent Community Impact Fund Board

Attach the current consolidated capital improvement list as **Attachment #3**. Projects not identified on the CIB Capital Improvement List of the Housing & Community Development Division, will NOT be funded by the CIB, unless they address a bona fide public safety or health emergency, or for other compelling reasons.

4. Public Hearing – (Per CIB Program Summary: Discuss size, scope and nature of any funding request to be submitted to the CIB.) Attach a copy of the public notice and a copy of public hearing minutes as **Attachment #4**.

5. Association of Governments Notification

Provide a copy of the application to the AOG & attach required AOG review & comments as **Attachment #5**.

6. Affordable Housing Plan – (do not submit the entire housing plan)

Attach a **brief summary** of the applicant’s efforts to comply with the requirements of Section 10-9a-403 UCA (municipalities) and Section 17-27a-403 UCA (counties) as **Attachment #6**.

7. Water & Sewer Applications require a Department of Environmental Quality Review

Utah Department of Environmental Quality (DEQ) staff act as technical advisors to the CIB on drinking water and waste water projects. Applicants for proposed drinking water and waste water project funding **MUST COMPLETE AND SUBMIT** the Drinking Water & Waste Water Project Supplement to DEQ. (DEQ Supplemental form is located on CIB website: <http://jobs.utah.gov/housing/cib/cib.html>)

8. Planning Applications ~ Street & Road Applications –Addendum required. (Planning Addendum and Street & Road Addendum - located on CIB website: <http://jobs.utah.gov/housing/cib/cib.html>)

9. CONSTRUCTION & EXCAVATION APPLICATIONS & SHPO (CHECK IF THIS REQUIREMENT HAS BEEN ACCOMMODATED)

Applications which include building, altering or disturbing properties fifty (50) years of age or older, or which may include new site excavation to include road realignments shall be submitted to SHPO and include photograph, address and map of the proposed project.

PART F. PRESIDING OFFICIAL SIGNATURE

I, Joan Powell, the Mayor Of Wellington City
(typed name) (typed title)

(typed name of applicant agency) do hereby certify the information presented in this application is accurate and correct to the best of my knowledge and this application has been authorized by the applicant agency

Signature Joan Powell Date 1-10-20

PROJECT DESCRIPTION

Wellington City Fire Department has several outdated and malfunctioning Fire Engines which affects the safety of the community and firefighters alike. We will be seeking grant and loan funds from the C.I.B. to purchase a new Fire Truck. The total cost is currently \$482,000. \$50,000 will come from a U.S.D.A. grant, \$40,000 will come from money set aside by the Fire Department. The remaining \$392,000 will come from the C.I.B. in the form of a 50% grant/loan mix. The \$196,000 loan will be a low interest loan through C.I.B. to the total of approximately \$15,000 per year over 15 years.



Brenda Brown <bpbrown@utah.gov>

Fwd: Rosenbauer Pumper for Wellington Utah

1 message

Matt Perea <firechief@wellingtonutah.us>

Tue, Feb 18, 2020 at 5:15 PM

To: Bpbrown <bpbrown@utah.gov>

Brenda, here is the most recent quote, a summary and a diagram of the truck. We will need to adjust costs on the application as the price has increased significantly. Thanks.

Matt T Perea
Fire Chief
Wellington City
150 W Main
PO Box 559 Wellington, UT 84542
(435) 650-0770



==== Forwarded message =====
From : Brandon Stirland<brandon@grahamfire.com>
To : "Matt Perea"<firechief@wellingtonutah.us>
Date : Tue, 18 Feb 2020 17:13:33 -0700
Subject : Rosenbauer Pumper for Wellington Utah
==== Forwarded message =====

Chief Perea,

\$504,334.00

Rosenbauer Commander Chassis

60" Cab with a 11" Raised Roof

Driver and Officer EMS Compartments inside the Cab

Fire Com in Cab Headset System for Communication

Cummins 9 Liter 450 HP Diesel Engine

Allison 3000 EVS Transmission

3/16 Formed Aluminum Body

Body Compartments to have adjustable shelves and roll out trays for quick and easy access to fire equipment

Rear Tire Chains for traction on icy roads

All Emergency and Scene lighting will be LED

1500 GPM Waterous Fire Pump

1000 Gallon Water Tank

Please let me know if you need anything else

Thank you!!

Brandon

Brandon Stirland

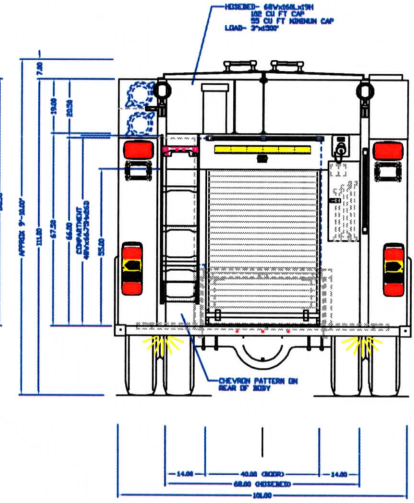
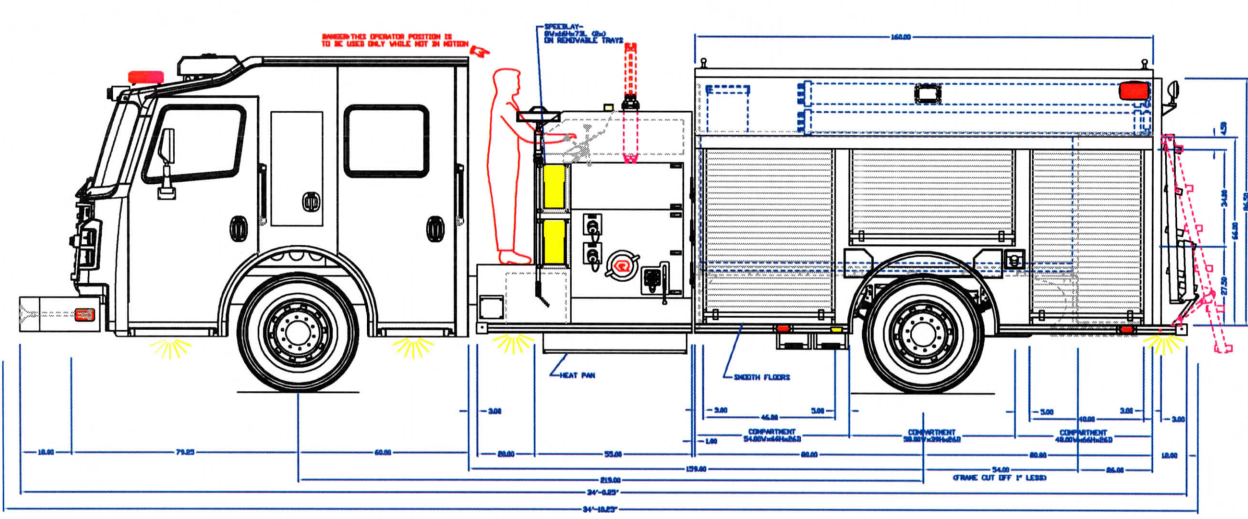
Utah-Sales

Graham Fire Apparatus

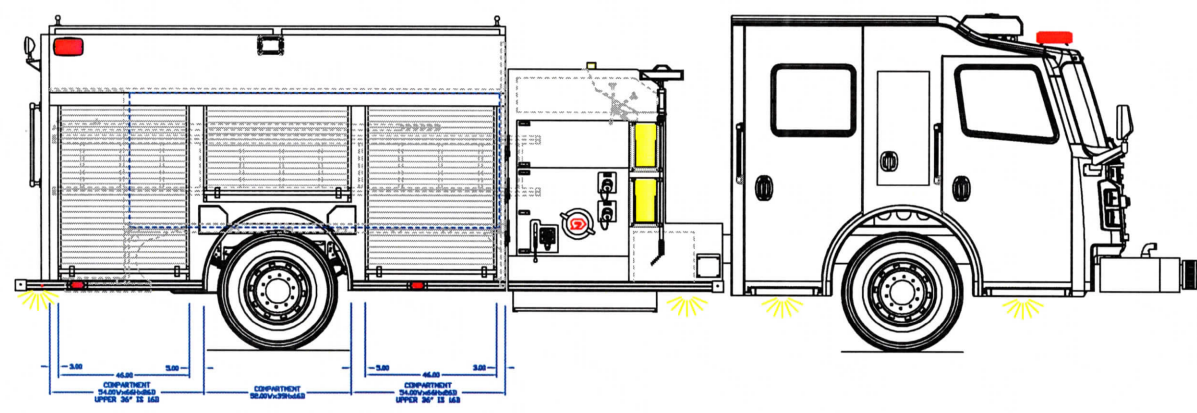
435-232-3002



 WELLINGTON, UT.pdf
413K



- NOTES:
1. OVERALL HEIGHT IS IN LOADED CONDITION. UNLOADED HEIGHTS MAY BE 4" ABOVE HEIGHTS SHOWN.
 2. DO NOT SCALE DRAWING.
 3. ALL DIMENSIONS ARE APPROXIMATE AND SUBJECT TO ENGINEERING CHANGES.
 4. DRAWING MAY OR MAY NOT SHOW ALL ITEMS AS DESCRIBED IN THE WRITTEN DETAIL SPECIFICATIONS.
 5. INCLUSION OF AN ITEM ON THE DRAWING DOES NOT CONSTITUTE INCLUSION OF THAT ITEM WITH THE FINAL DELIVERED UNIT.
 6. THE EFFECTIVE DOOR OPENINGS WILL BE APPROX. 2" LESS THAN THE NOTED COMPARTMENT OPENING FOR ROLL UP DOORS AND UP TO APPROX. 4" LESS FOR HINGED DOORS



APPROVED BY:

CHASSIS:	RA 611
PUMP:	WATEROUS 1250 GPM
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COMP INTERIOR:	SPATTER PAINTED

REVISED -	DATE -		
DRAWN BY:	DATE:	2/24/17	
PROPRIETARY AND CONFIDENTIAL THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF ROSENBAUER. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF ROSENBAUER IS PROHIBITED.		MAXIMUM HEIGHT	NONE
		MAXIMUM LENGTH	NONE
		BODY WIDTH	101"

WELLINGTON, UT



ROSENBAUER FX 3/1
WELLINGTON, UT

Wellington City Council Meeting - Draft
Meeting held Wednesday January 22, 2020
at the Wellington City Hall
Located at 150 West Main Street, Wellington, Utah
at 6:00 P.M.

City Council Present:

Mayor Powell, Councilmember Noyes, Councilmember Wells, Councilmember Perea, Councilmember R. Bradley, Councilmember D. Bradley

City Staff Present:

Glenna Nelson – City Recorder
Matt Perea - Fire Chief
Kelly Maynes - Reserve Sergeant
Amie Christiansen - City Treasurer
Becky Clegg - Fire Chief Aid

Attendees:

Lenise Peterman - Helper City Mayor

Agenda Item 1. Public Comment Period

Mayor Powell opened the public meeting by inviting audience members not listed on the agenda to approach City Councilmembers for the Public Comment Period. No audience members came forward.

Kelly Maynes, the Wellington City Reserve Officer Sergeant, came before the City Council to provide an update for the Police Department. Maynes compared department statistics from 2018 to 2019, and ended by reviewing the departments plan to implement a new procedure for ordinance enforcement.

Agenda Item 2. Pledge of Allegiance, Roll Call, and Approval of Previous City Council Minutes

Mayor Powell noted that Councilmember Rich was the only councilmember absent, and invited everyone to stand for the Pledge of Allegiance.

Councilmembers requested that the City Recorder review and adjust the meeting minutes from the November 20, 2019 meeting. Mike McCandless, who was a former Economy Development Director for Emery County, provided examples of Land Use Code issues around the state and encouraged the City Council to review all potential issues of rezoning a property before resolving other issues pertaining to it.

Councilmember Perea moved to approve the City Council Work Session meeting minutes from the December 17, 2019 meeting. Councilmember Noyes seconded the motion, and the minutes were approved with Perea, Noyes, R. Bradley, D. Bradley and Wells in favor.

Councilmember Perea moved to approve the City Council meeting minutes from the December 17, 2019 meeting. Councilmember Noyes seconded the motion, and the minutes were approved with Perea, Noyes, R. Bradley, D. Bradley, and Wells in favor.

Councilmember R. Bradley moved to approve the City Council Work Session meeting minutes from the January 8, 2020 meeting. Councilmember Perea seconded the motion, and the minutes were approved with Perea, Noyes, R. Bradley, D. Bradley and Wells in favor.

Councilmember R. Bradley moved to approve the City Council meeting minutes from the January 8, 2020 meeting. Councilmember Perea seconded the motion, and the minutes were approved with Perea, Noyes, R. Bradley, D. Bradley, and Wells in favor.

Agenda Item 3. CIB Public Hearing

At 6:11 PM Councilmember Perea moved to enter into a Public Hearing to receive comments pertaining to the Wellington City Fire Department's plans to apply for funding from the Community Improvement Board (CIB) for the assistance of purchasing a new fire truck. Councilmember R. Bradley seconded the motion, and the motion carried with Perea, R. Bradley, D. Bradley, Wells, and Noyes in favor.

The Fire Chief, Matt Perea and the Fire Chief Admin, Becky Clegg, came before the City Council to present the departments plan to obtain funding from the CIB. Clegg read the following statement to explain the project:

Wellington City Fire Department has several outdated and malfunctioning Fire Engines which affects the safety of the community and firefighters alike. We will be seeking grant and loan funds from the CIB to purchase a new Fire Truck. The total cost is currently \$482,000. \$50,000 will come from a USDA grant, \$40,000 will come from money set aside by the Fire Department. The remaining \$392,000 will come from the CIB in the form of a 50% grant/loan mix. The \$196,000 loan will be a low interest loan through CIB to the total of approximately \$15,000 per year over 15 years.

No other individuals in attendance spoke for the Public Hearing.

At 6:14 Councilmember Perea moved to close the Public Hearing to receive comments pertaining to the Wellington City Fire Department's plans to apply for funding from the Community Improvement Board (CB) for the assistance of purchasing a new fire truck.

Councilmember Noyes seconded the motion, and the Public Hearing closed with Perea, R. Bradley, D. Bradley, Wells, and Noyes in favor.

Agenda Item 4. Helper City - Wayfinding

Mayor Petterman, the Helper City Mayor, approached the City Council to present Helper City's new project to implement wayfinding in its city. Wayfinding guides visitors to the community to various attractions, landmarks, etc. Carbon County and Price City are both looking to implement this project, and are going to have similar signage. Wellington City is encouraged to follow in Helper City's footsteps and contact Utah State University in Logan for assistance.

Agenda Item 5. Cloud Seeding

Jennifer Stansfield of the Price River Water Conservation District, and Brad Timothy, of the Carbon County Conservation District both attended City Council to present Cloud Seeding. This is the second year both entities have practiced it, and during the first year great results were seen. It was asked by both individuals that Wellington City consider giving funding to this project. Councilmembers requested additional time to review the project.

Agenda Item 6. Vouchers and Warrants

Councilmember Wells moved approve vouchers and warrants. Councilmember Noyes seconded the motion, and the motion carried with Perea, R. Bradley, D. Bradley, Wells, and Noyes

Agenda Item 6. Councilmember Reports

Councilmember Perea when to tourism meeting.

Agenda Item 7. Executive Session to Discuss the Mental or Physical Health of an Individual

At 6:45 Councilmember Perea moved to enter into an Executive Session to discuss the Mental or Physical Health of an Individual. Councilmember D. Bradley seconded the motion, and the motion carried with Perea, R. Bradley, D. Bradley, Wells, and Noyes in favor.

At 7:15 Councilmember Wells moved to exit the Executive Session to discuss the Mental or Physical Health of an Individual. Councilmember Noyes seconded the motion, and the motion carried with Perea, D. Bradley, R. Bradley, Wells, and Noyes in favor.

Agenda Item 8. Adjourn

Councilmember Noyes moved to adjourn. Councilmember Perea seconded the motion, and the motion carried with Perea, R. Bradley, D. Bradley, Wells, and Noyes in favor.

The meeting adjourned at 7:16 P.M.

Wellington City Council Meeting 1/22/2020 (DRAFT)

The next meeting is scheduled for February 12, 2020 at 6:00 P.M. at the Wellington City Hall.

Minutes approved by the City Council on **February 12, 2020**

Joan Powell, Mayor

Glenna Nelson, City Recorder

PERMANENT COMMUNITY IMPACT FUND BOARD (PCIFB) APPLICATION
REGIONAL CLEARINGHOUSE REVIEW

Applicant: Wellington City

Project Title: Fire Truck

Date Received: January 15, 2020

Date AOG Reviewed: January 23, 2020

Grant: \$196,000

Loan: \$196,000

Total CIB Funds: \$392,000

Total Project Cost: \$482,000

Project Description:

Wellington City requests grant/loan funding to purchase a new fire truck and accessory equipment for the truck.

Is the project on the County Capital improvements List? Yes No

Is the project consistent with local and regional plans? Local: Yes No

Regional: Yes No

Is the project a planning project? Yes No

How will the project benefit the applicant community?

Wellington City has several aging fire trucks and equipment. This funding will aid the community in purchasing a new fire truck to provide reliable emergency services to the community and the surrounding area for years to come

What are challenges the project faces/creates?

No challenges are perceived

AOG Recommendation:

Approved on : 1/23/2020 at the SEUALG Board meeting

Signature: Lorraine Benzfield

CIB FIRE TRUCK PRIOR FUNDING 2014-2020

County	Applicant	Year	Project	CIB Amount Funded					Total Cost
				Grant	ML Loan	Bonus Loan	Terms	PCIFB \$	
Beaver	Beaver Fire District #1	2016	Fire Truck	\$200,000	\$207,000	\$0	15y @ 1.5%	\$407,000	\$527,000
	Beaver Co Fire Distr #2	2018	Wildland Brush Trucks 2	\$0	\$0	\$344,000	15y @ 2.5%	\$344,000	\$344,000
Carbon	Helper City	2019	Rescue Vehicle	\$232,000	\$0	\$232,000	15y@2.5%	\$464,000	\$514,000
Duchesne	Duchesne City	2015	Fire Truck	\$47,000	\$0	\$0		\$47,000	\$272,000
	Roosevelt City	2016	Fire Truck	\$435,000	\$0	\$0		\$435,000	\$535,000
Emery	Emery Co Fire Protection SSD	2015	Fire Brush Trucks (8)	\$450,000	\$200,000	\$0	5y @ 0.0%	\$650,000	\$961,000
Garfield	Town of Tropic	2015	Fire Truck	\$210,000	\$100,000	\$0	15y @ 0%	\$310,000	\$410,000
	Town of Henrieville	2019	Wildland Fire Truck	\$140,000	\$0	\$0		\$140,000	\$140,000
	Escalante City	2019	Type One Aerial Fire Truck	\$326,000	\$0	\$0		\$326,000	\$652,190
Iron	Cedar City	2014	Fire Trucks 2 - aerial platform & pumper	\$0	\$0	\$1,270,000	15y @ 1.5%	\$1,270,000	\$1,750,000
	Brian Head City	2017	Fire Truck	\$150,000	\$0	\$0		\$150,000	\$400,000
Juab	Juab Co SSFD -	2014	Fire Truck - Levan	\$98,690	\$0	\$75,000	8y @ 1.5%	\$173,690	\$173,690
Millard	Millard Co Fire District	2015	New Ladder Truck - Fillmore	\$400,000	\$0	\$0		\$400,000	\$650,000
San Juan	Monticello City	2015	Fire Truck	\$57,000	\$0	\$0		\$57,000	\$114,183
	San Juan Co Local Building Authority	2020	Emergency Reponse Vehicles	\$551,931	\$0	\$0		\$551,931	\$601,931
Sanpete	Sanpete Co Fire Dist #2	2016	Wildland Urban Interface Vehicles (7)	\$600,000	\$0	\$0		\$600,000	\$1,200,000
Sevier	Monroe City	2014	Fire Truck	\$310,965	\$0	\$0		\$310,965	\$335,965
	Richfield City	2015	Fire Engine	\$317,000	\$0	\$318,000	10y @ 1.5%	\$635,000	\$635,000
	Town of Sigurd	2017	Fire Brush Truck	\$87,000	\$0	\$0		\$87,000	\$87,000
Uintah	Naples City	2019	Urban Interface Fast Action Fire Truck	\$84,170	\$0	\$0		\$84,170	\$114,170
	Uintah Fire Supp Spc Svc Dist	2020	Pumper Truck & 2 Water Tenders	\$1,460,000	\$0	\$0		\$1,460,000	\$1,460,000
Washington	Hildale City	2015	Fire Department emergency vehicles (3)	\$0	\$0	\$730,000	10y @ 1.5%	\$730,000	\$780,000
	Northwestern SSD	2016	Fire Truck - Gunlock	\$67,496	\$0	\$0	20y@2.5%	\$67,496	\$287,496
	Washington CO MBA - Hurricane Valley Fire	2016	Ladder Truck - La Verkin	\$0	\$0	\$995,000	20y@2.5%	\$995,000	\$1,000,000
	Rockville/Springdale Fire Protection	2018	Fire Engine - Pumper Truck	\$205,000		\$200,000	20y @ 2.5%	\$405,000	\$510,000
	Diamond Valley Fire SSD	2019	Type 3 Wildland Engine	\$136,500		\$138,000	15y @ 2.5%	\$274,500	\$274,500
	Diamond Valley Fire SSD	2020	Type 3 Wildland Engine Supplemental	\$17,000		\$17,000	15y @ 2.5%	\$34,000	\$20,000
Wayne	Town of Loa	2017	Fire Truck	\$315,644	\$0	\$0		\$315,644	\$325,644

**PERMANENT COMMUNITY IMPACT FUND BOARD
PROJECT SUMMARY SHEET**

Applicant: Town of Lynnndyl
Title: Fire Station & Community Center Project

Description:

This project will consist of demolishing a two bay garage and rebuilding a 3,623 SF addition with 3 bays (two are double deep), an 11'4"x10' equipment storage room and office and restrooms. The remaining portion of the building will be upgraded to meet ADA standards while preserving the historical significance of the building. The modifications will include filling in an unused basement, dropping an upper level floor to be level with the elevation of the rest of the building, replacing 2 exterior doors and 18 windows, replacing the HVAC system and remodeling the kitchen.

	Original Application	Advanced Application	
Cost Sharing:			
Applicant Cash	\$ 50,000	\$ 0	
Applicant In-Kind	0	0	
Local Cash	0	0	
Other Local In-Kind	0	0	
Federal Grant	0	0	
Federal Loan	0	0	
State Grant	0	0	
State Loan	0	0	
CIB Grant	776,750	0	
CIB Loan 30y@0%	332,000	0	0y@0%
Total	\$ 1,158,750	\$ 0	

Project Budget:

Construction	\$ 951,000
Construction Contingency	81,750
Engineer Pre Construction	2% 20,000
Engineer Special	2% 21,000
Engineer Construction	6% 65,000
Special Studies / Plans	0
Land/Rights-of-Way/Water Rights	0
Equipment	0
Administration	20,000
Total	\$ 1,158,750

Other Recent or Related PCIFB Assistance:

	Grant	Loan	Term & Rate	CIB %
2006 Culinary Water	\$ 322,000	\$ 50,000	20Y@0%	100%
2019 Water Rights Purchase	\$ 1,425,000	\$		98%

Prior 5 Year County M/L Receipts & Allocations:

COUNTY	<u>CIB REVENUE</u> FY-15 - FY-19	<u>CIB AWARDS</u> FY-15 - FY-19	GRANT \$	% GRANT	LOAN \$	% LOAN
MILLARD	\$499,969	\$6,313,000	\$4,663,000	73.9%	\$1,650,000	26.1%

2017 STATE MAGI: \$45,895

Population: 110 \$39,102

Other Issues:

INPUT SUMMARY

Select Applicant: **Town of Lyndyl**

Project Name: **Fire Station& Community Center Project**

Loan Repayment Estimator Tool Inputs			
PROJECT FUNDING INPUTS			
Total Project Cost	\$	1,158,750	
Applicant Cash		50,000	
CIB Request Amount	\$	1,108,750	
GRANT Request	\$	776,750	70.06%
LOAN Request		332,000	29.94%
TOTAL Request	\$	1,108,750	100.00%
Requested Loan Terms			
Loan Repayment Term		30 years	
CIB Loan Interest Rate		0.00%	
Years of Deferred Interest		0 year(s)	

[Click for Results](#)

Scenario Summary Assuming a 30 Year Loan @0.00%

	Requested Scenario	Other Scenarios				Custom Scenario
		100%	75%	50%	25%	90%
		100/0	75/25	50/50	25/75	90/10
Loan/Grant:	29.94/70.06					
Grant Amount:	\$ 776,750	\$ -	\$ 276,750	\$ 554,750	\$ 831,750	\$ 110,750
Loan Principal Amount:	\$ 332,000	\$ 1,109,000	\$ 832,000	\$ 554,000	\$ 277,000	\$ 998,000
Total Interest:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total P&I:	\$ 332,000	\$ 1,109,000	\$ 832,000	\$ 554,000	\$ 277,000	\$ 998,000
Annual Payment:	\$ 11,067	\$ 36,967	\$ 27,733	\$ 18,467	\$ 9,233	\$ 33,267
Annual Pmt/Capita:	\$ 104.40	\$ 348.74	\$ 261.64	\$ 174.21	\$ 87.11	\$ 313.84
Years of Deferred Principal:		Total Principal and Interest Paid with Deferred Principal				
0	\$ 332,000	\$ 1,109,000	\$ 832,000	\$ 554,000	\$ 277,000	\$ 998,000
1	\$ 332,000	\$ 1,109,000	\$ 832,000	\$ 554,000	\$ 277,000	\$ 998,000
2	\$ 332,000	\$ 1,109,000	\$ 832,000	\$ 554,000	\$ 277,000	\$ 998,000
3	\$ 332,000	\$ 1,109,000	\$ 832,000	\$ 554,000	\$ 277,000	\$ 998,000
4	\$ 332,000	\$ 1,109,000	\$ 832,000	\$ 554,000	\$ 277,000	\$ 998,000

Financial Analysis Inputs

APPLICANT FINANCIAL SNAPSHOT INFORMATION

Total Population		106	Latest US Census
Median Household Income for State of Utah	\$	65,325	Latest US Census
Median Household Income	\$	50,000	Latest US Census
Total Assessed Valuation	\$	11,930,684	taxrates.utah.gov
Year of Financial Data		2019	
General Fund Balance (assets minus liabilities)	\$	337,160	Balance Sheet
Unassigned (Unreserved) Portion of General Fund	\$	24,004	Balance Sheet
Operating Revenues	\$	144,815	Statement of Revenues & Expenditures
Operating Expenses	\$	155,948	Statement of Revenues & Expenditures
Total Debt ¹	\$	-	Financial Notes: Long-term Debt
Annual Debt Service (principal + interest)	\$	-	Statement of Revenues & Expenditures
Debt Payment Schedule (10 Years)			Financial Notes: Long-term Debt
	0	\$	-
	1	\$	-
	2	\$	-
	3	\$	-
	4	\$	-
	5-9	\$	-

[Click for Results](#)

¹Includes all bond and notes payable. Does not include pension obligations.

APPLICANT FINANCIAL INDICATORS

Town of Lyndyl

Fire Station & Community Center Project

Category	Indicator	Performance	Standard	Rating	
Economy	Median Income	\$50,000	\$65,325	Adequate (65%-90%)	
	Market Value per Capita	\$112,554	\$55,000	Very Strong (>\$100,000)	
Finances	General Fund Balance as % of Operating Revenues	233%	1-4%	Very Strong (>15%)	
	Unreserved General Fund Balance	15%	2-8%	Very Strong (>15%)	
Debt	Debt-to-Market Value	0%	<3%	Low (<3%)	
	Debt Service-to-Operating Expenditures	0%	<8%	Low (8%)	
	Overall Debt per Capita	\$0	(\$1,000-2,000)	Low (<\$1,000)	
	Appropriate Debt Amortization	in 5 yrs		25% in 5yrs	
		in 10 yrs		50% in 10yrs	
		\$0	0-4		
		\$0	5-9		

Year of Financial Statements: 2019

FEASIBLE FUNDING SCENARIOS

Assumptions

Loan Repayment Term	30
CIB Loan Interest Rate	0.00%
Total Requested Amount	\$1,108,750
Population	106

	Loan/Grant	Loan (%)	Grant (%)	Loan (\$)	Grant (\$)	Annual Payment	Total Principal	Total Interest	Net Return (Total P+I)	Monthly Payment	Annual DS per Capita
Requested:	29.94/70.06	30%	70%	\$ 332,000	\$ 776,750	\$ 11,067	\$ 332,000	\$ -	\$ 332,000	\$ 922	\$104.40
Other Scenarios:	100/0	100%	0%	1,109,000	-	36,967	1,109,000	-	1,109,000	3,081	\$348.74
	75/25	75%	25%	832,000	276,750	27,733	832,000	-	832,000	2,311	\$261.64
	50/50	50%	50%	554,000	554,750	18,467	554,000	-	554,000	1,539	\$174.21
	25/75	25%	75%	277,000	831,750	9,233	277,000	-	277,000	769	\$87.11

ANNUAL PAYMENT ESTIMATES BY TERMS AND INTEREST RATE

Applicant: **Town of Lynndyl**
 Project: **Fire Station & Community Center Project**

Requested Terms

Loan: 30%	\$332,000	10 Years 15 Years 20 Years 25 Years 30 Years	0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant: 70%	\$776,750		33,200	35,053	36,000	36,960	37,934	38,921
Term: 30			22,133	23,945	24,882	25,838	26,814	27,811
Rate: 0.00%			16,600	18,398	19,338	20,304	21,297	22,316
Deferred Principal: 0 year(s)			13,280	15,075	16,023	17,005	18,020	19,066
Annual Payment:	\$11,067		11,067	12,864	13,824	14,824	15,862	16,938

Custom Scenario

Loan: 90%	\$ 998,000	10 Years 15 Years 20 Years 25 Years 30 Years	0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant: 10%	\$ 110,750		99,800	105,371	108,217	111,104	114,030	116,996
			66,533	71,980	74,794	77,670	80,605	83,599
			49,900	55,304	58,129	61,034	64,019	67,081
			39,920	45,316	48,167	51,118	54,167	57,313
			33,267	38,671	41,556	44,561	47,682	50,917

Funding Options

Loan: 100%	\$ 1,109,000	10 Years 15 Years 20 Years 25 Years 30 Years	0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant: 0%	\$ (250)		110,900	117,091	120,254	123,461	126,713	130,009
			73,933	79,985	83,113	86,308	89,570	92,897
			55,450	61,456	64,595	67,823	71,139	74,542
			44,360	50,356	53,524	56,803	60,192	63,688
			36,967	42,972	46,178	49,517	52,985	56,580

Loan: 75%	\$ 832,000	10 Years 15 Years 20 Years 25 Years 30 Years	0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant: 25%	\$ 276,750		83,200	87,844	90,217	92,624	95,063	97,536
			55,467	60,007	62,354	64,751	67,198	69,694
			41,600	46,106	48,460	50,882	53,370	55,923
			33,280	37,778	40,155	42,615	45,158	47,780
			27,733	32,238	34,644	37,149	39,751	42,448

Loan: 50%	\$ 554,000	10 Years 15 Years 20 Years 25 Years 30 Years	0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant: 50%	\$ 554,750		55,400	58,492	60,073	61,675	63,299	64,946
			36,933	39,957	41,519	43,115	44,745	46,407
			27,700	30,700	32,268	33,881	35,538	37,238
			22,160	25,155	26,738	28,376	30,069	31,815
			18,467	21,466	23,068	24,736	26,469	28,265

Loan: 25%	\$ 277,000	10 Years 15 Years 20 Years 25 Years 30 Years	0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant: 75%	\$ 831,750		27,700	29,246	30,036	30,837	31,650	32,473
			18,467	19,978	20,760	21,558	22,372	23,203
			13,850	15,350	16,134	16,940	17,769	18,619
			11,080	12,578	13,369	14,188	15,034	15,908
			9,233	10,733	11,534	12,368	13,234	14,132

NET RETURN TO CIB

Applicant: **Town of Lyndyl**
 Project: **Fire Station& Community Center Project**

Requested Terms

Loan	30%	\$332,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant	70%	\$776,750	10 Years	332,000	350,532	360,001	369,604	379,339	389,205
Term:	30		15 Years	332,000	359,176	373,223	387,571	402,217	417,158
Rate:	0.00%		20 Years	332,000	367,958	386,752	406,081	425,937	446,312
Deferred Principal:	0 year(s)		25 Years	332,000	376,876	400,587	425,130	450,490	476,651
Requested Net Return:	\$332,000		30 Years	332,000	385,931	414,726	444,713	475,865	508,152

Custom Scenario

Loan:	90%	\$ 998,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	10%	\$ 110,750	10 Years	998,000	1,053,709	1,082,173	1,111,039	1,140,302	1,169,960
			15 Years	998,000	1,079,693	1,121,917	1,165,047	1,209,074	1,253,986
			20 Years	998,000	1,106,090	1,162,585	1,220,688	1,280,377	1,341,626
			25 Years	998,000	1,132,898	1,204,173	1,277,950	1,354,184	1,432,825
			30 Years	998,000	1,160,119	1,246,677	1,336,819	1,430,463	1,527,517

Funding Options

Loan:	100%	\$ 1,109,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	0%	\$ (250)	10 Years	1,109,000	1,170,905	1,202,535	1,234,611	1,267,130	1,300,086
			15 Years	1,109,000	1,199,779	1,246,699	1,294,627	1,343,550	1,393,457
			20 Years	1,109,000	1,229,112	1,291,890	1,356,456	1,422,783	1,490,844
			25 Years	1,109,000	1,258,902	1,338,104	1,420,087	1,504,800	1,592,188
			30 Years	1,109,000	1,289,150	1,385,336	1,485,503	1,589,562	1,697,411

Loan:	75%	\$ 832,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	25%	\$ 276,750	10 Years	832,000	878,443	902,172	926,237	950,633	975,358
			15 Years	832,000	900,105	935,306	971,262	1,007,965	1,045,407
			20 Years	832,000	922,111	969,209	1,017,648	1,067,408	1,118,469
			25 Years	832,000	944,460	1,003,880	1,065,385	1,128,939	1,194,500
			30 Years	832,000	967,153	1,039,314	1,114,462	1,192,530	1,273,441

Loan:	50%	\$ 554,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	50%	\$ 554,750	10 Years	554,000	584,925	600,725	616,749	632,994	649,457
			15 Years	554,000	599,349	622,788	646,730	671,169	696,100
			20 Years	554,000	614,002	645,363	677,616	710,750	744,750
			25 Years	554,000	628,884	668,449	709,403	751,722	795,376
			30 Years	554,000	643,994	692,043	742,082	794,064	847,940

Loan:	25%	\$ 277,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	75%	\$ 831,750	10 Years	277,000	292,462	300,363	308,374	316,497	324,729
			15 Years	277,000	299,674	311,394	323,365	335,585	348,050
			20 Years	277,000	307,001	322,681	338,808	355,375	372,375
			25 Years	277,000	314,442	334,224	354,702	375,861	397,688
			30 Years	277,000	321,997	346,022	371,041	397,032	423,970

**Department of Workforce Services
Housing & Community Development Division**



PERMANENT COMMUNITY IMPACT FUND BOARD

**PROGRAM DESCRIPTION
&
APPLICATION FORM
(Revised March 2019)**

***Permanent Community Impact Fund Board
1385 South State ~ 4th Floor
Salt Lake City, Utah 84115
Office: 801-468-0043
Fax: 801-468-0211***

**PERMANENT COMMUNITY IMPACT FUND BOARD
APPLICATION FORM**

(Revised March 2019)

PART A. GENERAL INFORMATION

Project Title Lynndyl Town Fire Station & Community Center Project

Project Location Lynndyl, UT Population 110

Applicant has attended a CIB Tutorial: X *Applicant has provided application to *SHPO:* Y X N N/A

1. Applicant Agency

Name: Lynndyl Town

Mailing Address: P.O. Box 40207

City: Lynndyl County: Millard . Utah Zip: 84640

Contact Person (Must be with the applicant agency and registered in WebGrants, see page 6)

Name: Andrew Dutson

Phone: 435-340-0107 Fax: 435-857-2506

Email: andrew.dutson@gmail.com

Federal Tax Identification Number: 87-0399677

2. Presiding Official (this person must sign the application; page 6)

Name and Title: Andrew Dutson, Mayor

Email: andrew.dutson@gmail.com

3. Clerk/Recorder

Name and Title: Katie Dutson, Town Clerk

Email: lynndyl.clerk@gmail.com

4. Engineer/Architect

Name: Sunrise Engineering; Jesse Ralphs, P.E.

Mailing Address: 25 E 500 N

City: Fillmore, UT Zip: 84631 Phone: 435-743-6151 Fax: _____

Email: jralphs@sunrise-eng.com

5. Bond Counsel

Name: Chamberlain Associates

Mailing Address: 225 N 100 E

City: Richfield Zip: 84701 Phone: _____ Fax: _____

Email: baxterse@hotmail.com

6. Financial Consultant – (optional)

Name: _____

Mailing Address: _____

City: _____ Zip: _____ Phone: _____ Fax: _____

Email: _____

**State Historic Preservation Office (SHPO) <https://history.utah.gov/shpo-compliance/>*

PART B. PROPOSED FUNDING – Project Title: Lynndyl Town Fire Station and Community Center Project

1. Cost Sharing

<u>Funding Source</u>	<u>Cost Share</u>
a. <u>Applicant Cash</u>	<u>50,000</u>
b. <u>Applicant In-kind (specify)**</u>	_____
c. <u>Other Local Cash (specify)</u>	_____
d. <u>Other Local In-kind (specify)**</u>	_____
e. <u>Federal Grant (CDBG – Six County AOG)</u>	<u>0</u>
f. <u>Federal Loan (specify)</u>	_____
g. <u>State Grant (specify)</u>	_____
h. <u>State Loan (specify)</u>	_____
I. <u>Total CIB Funds (total of lines 2a & 2b below)</u>	<u>1,108,750</u>
Total Project Cost	<u>1,158,750</u>

Note: The CIB may limit its total participation in any given project to a maximum of \$5,000,000 regardless of grant/loan mix.

2. Type of CIB Funds Requested - (Loans should be rounded to the nearest \$1000)

a. **Loan Amount:** \$ 332,000 % Rate: 0% Years: 30 1st Payment Due: January 2022

Security for Loan: (circle one)

1. General Obligation Bond

2. Revenue Bond (specify revenue source): _____

3. Building Authority Lease Revenue Bond (specify lessee): X

4. Class B & C Road Fund Revenue Bond: _____

5. Other (specify): _____

b. **Grant Amount:** \$ 776,750

3. Cost Over-runs

All applicants must indicate how they propose to finance cost over-runs for the proposed project.

In the event that total costs exceed the requested funding, Lynndyl Town will reduce the scope of the community center renovation items.

****In-kind funds cannot be included as part of the local contribution, unless the in-kind has a demonstrable value, such as real property. Donated labor or staff time cannot be counted as either cash or in-kind contribution.**

PART C. PROJECT BUDGET – Project Title: Lynndyl Town Fire Station & Community Center Project

DATE COST ESTIMATES FOR PROJECT WERE PREPARED December 2019

INDIVIDUAL OR FIRM RESPONSIBLE FOR COST ESTIMATES Sunrise Engineering/Lynndyl Town

1. Construction – (This refers to the prepared estimate included with application)

(specify quantity & unit price below or refer to an attached estimate)

1. <u>Fire Station Addition</u>	\$ <u>772,000</u>	
2. <u>Community Center Upgrades</u>	\$ <u>179,000</u>	
3. _____	\$ _____	
4. _____	\$ _____	
5. _____	\$ _____	
6. _____	\$ _____	
7. Construction Contingency <u>8.6%</u>	\$ <u>81,750</u>	
Construction Sub-Total		\$<u>1,032,750</u>

2. Engineering Services

Pre-Construction Engineering:

(Preliminary studies, layouts, cost estimates, design drawings, specification & contract documents)

\$ 20,000

Special Engineering Services:

(soil investigations , geotechnical studies, land surveys, environmental evaluations, permitting, water rights and other special investigations)

\$ 21,000

Construction Engineering Services:

(Representation during construction, special inspections, materials testing and construction phase services)

\$ 65,000

Engineering Services Sub-total: \$ 106,000

ALTERNATE ENGINEERING OPINION _____

3. Planning and Studies (NEPA, EA, EIS, Feasibility)

Planning and Studies Sub-total \$ N/A

4. Land/Easements/Water Rights

Land/Easements/Water Rights Sub-total \$ N/A

5. Equipment & Facilities

Equipment & Facilities Sub-total \$ N/A

6. Administration

Legal:

\$ 20,000

Financial Consultant:

\$ _____

Administration Sub-total \$ 20,000

TOTAL PROJECT COST \$ 1,158,750

PART D. APPLICANT AGENCY FINANCIAL INFORMATION

- 1. Current Year Total Budget:** \$ 153,408
- 2. Current Year General Fund Budget** \$ 73,150
- 3. Current and Prior Four Years Property Tax:** \$ 90,637

<u>Year</u>	<u>Property Tax Rate</u>	<u>\$ Collected</u>
<u>2019</u>	<u>0.001927</u>	<u>20,844</u>
<u>2018</u>	<u>0.001818</u>	<u>20,725</u>
<u>2017</u>	<u>0.001818</u>	<u>17,448</u>
<u>2016</u>	<u>0.001968</u>	<u>16,066</u>
<u>2015</u>	<u>0.001934</u>	<u>15,554</u>

4. General Obligation (G.O.) Debt Structure

- a. Assessed Valuation: \$ 12,141,194
- b. G.O. Debt Capacity:* \$ 485,648
- c. Outstanding G.O. Debt: \$ 0
- d. Remaining G.O. Debt Capacity (b-c=d): \$ 485,648

*County G.O. debt limit is 2.0% of assessed value. City, town and school district G.O. debt limit is 4.0% of assessed value. Cities of the first and second class may incur an additional 4.0% in G.O. debt for water, artificial lights or sewers. Cities of the third class and towns may incur an additional 8.0% in G.O. debt for water, artificial lights or sewers.

5. Bonded Debt Summary

Bonded debt information must be submitted in the format shown on Page 5. The submission of bonded debt information in an alternative format will not be accepted, since it precludes easy reference to the actual debt structure of applicant agencies. Please attach additional pages in the same format if there are insufficient columns on Page 5 to list all bonded debt issues.

Bonded Debt Summary (attach additional sheets as necessary)

BOND ISSUE
 PURPOSE: 2005 Water Rev Bond
 \$ Issued: 50,000
 Interest Rate: 0
 Date Issued: 2002
 Due Date: 2027
 Bond Holder: CIB

BOND ISSUE
 PURPOSE: _____
 \$ Issued: _____
 Interest Rate: _____
 Date Issued: _____
 Due Date: _____
 Bond Holder: _____

BOND ISSUE
 PURPOSE: _____
 \$ Issued: _____
 Interest Rate: _____
 Date Issued: _____
 Due Date: _____
 Bond Holder: _____

Annual Debt Service (P+I)		Annual Debt Service (P+I)		Annual Debt Service (P+I)	
Year	\$ Amount	Year	\$ Amount	Year	\$ Amount
current	<u>3000</u>	current	_____	current	_____
+1	<u>3000</u>	+1	_____	+1	_____
+2	<u>3000</u>	+2	_____	+2	_____
+3	<u>3000</u>	+3	_____	+3	_____
+4	<u>3000</u>	+4	_____	+4	_____
+5	<u>3000</u>	+5	_____	+5	_____
+6	<u>3000</u>	+6	_____	+6	_____
+7	<u>3000</u>	+7	_____	+7	_____
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+18	_____	+18	_____	+18	_____
+19	_____	+19	_____	+19	_____
+20	_____	+20	_____	+20	_____

PART E. PRE-SUBMISSION ATTACHMENT CHECKLIST

Note: Please refer to CIB PROGRAM SUMMARY <https://jobs.utah.gov/housing/cib/index.html>.
Applicants must meet ALL of the requirements listed below. Incomplete applications will be held pending completion of the PART E. requirements.

1. Registration (*one time registration only.)

To be eligible for funding, the applicant **must** be registered in WebGrants (<http://webgrants.community.utah.gov>) For new registration, the applicant will receive an email with their login ID and password. *Note: *Please register one time only. If applicant has submitted an application previously they may already have a login and password. Do NOT register again.*

2. Project Description – (Note: Is the project on the entity’s adopted general plan yesXno)

Attach as Attachment #1. This description should cover the following areas:

WHO – A description of the applicant agency including the problem, situation, condition or need to be addressed by the proposed project. The description should cover the number of persons, land area, governmental facilities, services or operations impacted by the problem.

WHAT – A description of the proposed project including size, location, development timetable, etc. Include explanation of projected benefits and alternatives considered. **Attach 8½ X 11 maps, floor plans, site plans and prepared estimate etc. as Attachment #2**

WHY – Has the applicant investigated other sources of funding for this project and an explanation of why the applicant agency requires financial assistance from CIB.

3. Consolidated Local Capital Improvement List – Permanent Community Impact Fund Board

Attach the current consolidated capital improvement list as **Attachment #3**. Projects not identified on the CIB Capital Improvement List of the Housing & Community Development Division, will NOT be funded by the CIB, unless they address a bona fide public safety or health emergency, or for other compelling reasons.

4. Public Hearing – (Per CIB Program Summary: Discuss size, scope and nature of any funding request to be submitted to the CIB.) Attach a copy of the public notice and a copy of public hearing minutes as **Attachment #4**.

5. Association of Governments Notification

Provide a copy of the application to the AOG & attach required AOG review & comments as **Attachment #5**.

6. Affordable Housing Plan – (do not submit the entire housing plan)

Attach a **brief summary** of the applicant’s efforts to comply with the requirements of Section 10-9a-403 UCA (municipalities) and Section 17-27a-403 UCA (counties) as **Attachment #6**.

7. Water & Sewer Applications require a Department of Environmental Quality Review

Utah Department of Environmental Quality (DEQ) staff act as technical advisors to the CIB on drinking water and waste water projects. Applicants for proposed drinking water and waste water project funding **MUST COMPLETE AND SUBMIT** the Drinking Water & Waste Water Project Supplement **to DEQ**. (DEQ Supplemental form is located on CIB website: <http://jobs.utah.gov/housing/cib/cib.html>)

8. Planning Applications ~ Street & Road Applications –Addendum required. (Planning Addendum and Street & Road Addendum - located on CIB website: <http://jobs.utah.gov/housing/cib/cib.html>)

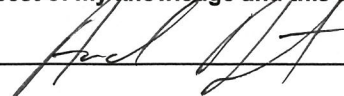
9. CONSTRUCTION & EXCAVATION APPLICATIONS & SHPO
(CHECK IF THIS REQUIREMENT HAS BEEN ACCOMMODATEDX)

Applications which include building, altering or disturbing properties fifty (50) years of age or older, or which may include new site excavation to include road realignments shall be submitted to SHPO and include photograph, address and map of the proposed project.

.PART F. PRESIDING OFFICIAL SIGNATURE

I, Andrew Dutson, the Mayor
(typed name) (typed title)

Of Lynndyl Town
(typed name of applicant agency) do hereby certify the information presented in this application is accurate and correct to the best of my knowledge and this application has been authorized by the applicant agency

Signature  Date 3/19/2020

LYNNDYL TOWN FIRE STATION & COMMUNITY CENTER

PROJECT DESCRIPTION

Background:

Lynndyl Town is located in Millard County, approximately 16 miles northeast of Delta, UT along Highway 6. Lynndyl Town is home to approximately 110 residents. The Lynndyl Town Fire Department is staffed with volunteer fire fighters from the community, and provides fire protection services not only to Lynndyl Town, but also assists in the surrounding county wild lands and supports neighboring community's fire departments.

The Lynndyl fire station and community center are both housed in a single historic building nicknamed "The Princess". The building was originally constructed in 1914 by the Union Pacific Railroad in an effort to provide a community recreation hall for the developing railroad community. The building was later purchased by The Church of Jesus Christ of Latter-day Saints, which added an offset two-story wing to the building that included a meeting room, kitchen, storage rooms, and several offices/classrooms. In 1983, the building was given to the Town of Lynndyl, which then added a two-bay garage on the south end of the building to be used as a fire station. The building was added to the National Register of Historical Places in 2014.

Project Description:

The Lynndyl Town Community Center/Fire Station Upgrade project is intended to fulfill several different needs of the community with a single multi-use facility that will maximize usage of the facilities while minimizing the long-term maintenance costs to the town.

The project involves demolishing the existing two-bay garage and rebuilding a larger 3,623 square foot fire station addition that includes three bays (two of which are double deep), an 11'-4" x 10' equipment storage room and an office. The newly constructed portion of the building will also include a small 11'-4" x 10' storage bay that will be used to house park maintenance equipment including the lawn mower and other tools. The new facility will also include restrooms to replace the current ones that will be demolished. The restrooms will be situated such that they can be left open 24/7 and made available to patrons of the town park even when the rest of the building is secured. The remaining portion of the project includes upgrades and modifications to the rest of the building in order to make it compatible with current needs. Modifications will address ADA accessibility, code compliance, and preservation of its historical significance to the town. These modifications include filling in the unused 1,500 square foot basement in the west wing of the building and dropping the upper floor to be level with grade in order to match the elevation of the rest of the building. Additional work includes cleaning bat feces from the attic and sealing the building to mitigate future bat infestations, replacing two exterior doors and eighteen windows, replacing the HVAC system and ducting, remodeling the 180 square foot kitchen (including getting rid of the asbestos floor tiles), and converting an enlarged hallway space into an office and records storage room. Additional upgrades will include new paint and floor finishings, repairing the stucco on the exterior of the building, and adding basic audio/visual capabilities to the meeting/training room. After consultation with the State Historic Preservation Office, the exterior shell of the building will be maintained as much as possible in order to maintain the historic nature and significance of the building. Interior features such as doors, trim, and curved ceilings will also be maintained.

Key Goals:

This project provides for the needs of several different parts of the community including providing indoor secured parking for two firefighting apparatus that are currently being stored outdoors, providing a storage space for park maintenance equipment, providing available restroom facilities at the park, and making the community center more accessible and functional for its various uses including family gatherings, elections, public meetings, community meetings, firefighter training, town celebrations, and other recreational activities. A key goal in the design of this project is to incorporate as many multi-use elements as possible in order to maximize the use and minimize the amount of infrastructure that would be required to maintain.

Project Funding Plan

The Town plans to contribute \$50,000 of their own cash as Applicant Cash, which is a significant investment for a town the size of Lynndyl Town. The Town submitted an application for \$250,000 to the Community Development Block Grant (CDBG), but was not awarded that funding this year. The Town has also obtained a commitment from the Millard County Fire Service District to carry a \$250,000 portion of the repayment of the resulting CIB Loan.

SUNRISE ENGINEERING, INC.
CONSULTING ENGINEERS AND SURVEYORS
Opinion of Probable Costs

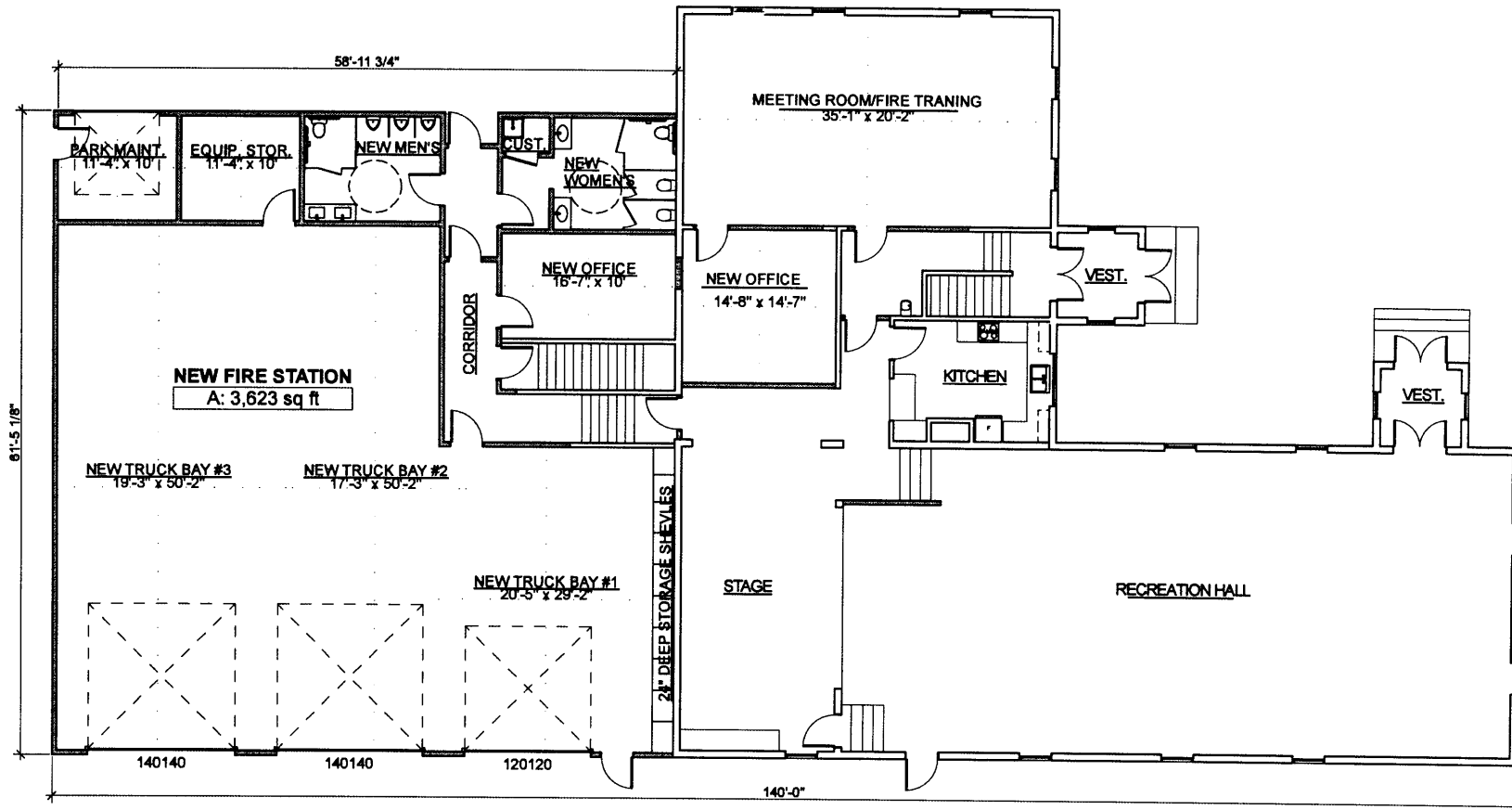


Project: Lynndyl Town Fire Station and Community Center Upgrades
Reconstruct Fire Station & Exist Bldg Upgrades

By: JR
Date: Dec-19

Lynndyl Town Fire Station & Community Center Upgrades					
ITEM NO.	ITEM	QUANT.	UNIT	UNIT PRICE	TOTAL
FIRE STATION ADDITION					
1	Mobilization	1	LS	\$40,000	\$ 40,000
2	Demolition of Existing Fire Station Building	1	LS	\$25,000	\$ 25,000
3	Relocate/Reconstruct Septic Tank System	1	LS	\$15,000	\$ 15,000
4	Removal of Roof - Princess Hall	1	LS	\$25,000	\$ 25,000
5	Fire Station Addition (3 bays) and Shared Restrooms	3,600	SF	\$150	\$ 540,000
6	New Roof/Overbuild - Princess hall	1	LS	\$20,000	\$ 20,000
7	Site Work & Landscaping	1	LS	\$35,000	\$ 35,000
8	Building Furnishings	1	Est	\$12,000	\$ 12,000
9	Design-Build Design (Contractor/Architect)	1	LS	\$60,000	\$ 60,000
Subtotal Fire Station Addition					\$ 772,000
COMMUNITY CENTER UPGRADES					
10	Mobilization	1	LS	\$8,000	\$ 8,000
11	Bat Remediation & Seal Attic	1	LS	\$25,000	\$ 25,000
12	Asbestos Mitigation	1	LS	\$30,000	\$ 30,000
13	Code Compliance Upgrades	1	LS	\$10,000	\$ 10,000
14	New Doors & Windows	1	LS	\$12,000	\$ 12,000
15	HVAC Upgrades	1	LS	\$10,000	\$ 10,000
16	Lighting, Fire Alarm & Electrical Upgrades	1	LS	\$15,000	\$ 15,000
17	Audio/Visual - Meeting Room	1	LS	\$6,000	\$ 6,000
18	Interior Remodels - Kitchen, Office, Meeting Room	1	LS	\$28,000	\$ 28,000
19	New Interior Paint & Flooring	1	LS	\$14,000	\$ 14,000
20	Repair Exterior Stucco & Paint	1	LS	\$11,000	\$ 11,000
21	Refinish Rec Hall Floor & Storage	1	LS	\$10,000	\$ 10,000
Subtotal Community Center Upgrades					\$ 179,000
Construction Subtotal					\$ 951,000
22	Contingency		8.6%		\$ 81,750
Total Construction					\$ 1,032,750
INCIDENTALS & PROFESSIONAL SERVICES					
<i>Planning & Feasibility Studies</i>					
23	N/A	1	Est.	\$0	\$ -
<i>Pre-Construction Engineering/Arch Services</i>					
24	Planning & Administration	1	Est.	\$5,000	\$ 5,000
25	Preliminary Programming (Architect)	1	Est.	\$5,000	\$ 5,000
26	Concept Design & Preparation of RFP	1	Est.	\$10,000	\$ 10,000
<i>Special Engineering Services</i>					
27	Topographic Survey	1	LS	\$3,000	\$ 3,000
28	Asbestos Survey & Report	1	Est.	\$3,000	\$ 3,000
29	Structural Analysis of Princess Hall	1	Est.	\$7,500	\$ 7,500
30	Geotechnical Analysis/Report	1	LS	\$7,500	\$ 7,500
<i>Construction Engineering Services</i>					
31	Contractor Procurement	1	Est	\$10,000	\$ 10,000
32	Construction Phase Engineering/Administration Services	1	Hourly	\$40,000	\$ 40,000
33	Third Party Testing & Special Inspection Services	1	Est	\$15,000	\$ 15,000
<i>Land & Easements</i>					
34	Property Value of Proposed Site	1	Est	\$0	\$ -
<i>Administration</i>					
35	Legal (Bond Attorneys)	1	Est.	\$20,000	\$ 20,000
Incidentals & Professional Services Total					\$ 126,000
TOTAL PROJECT COST					\$ 1,158,750

In providing opinions of probable construction cost, the Client understands that the Engineer has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that the opinion of probable construction cost provided herein is made on the basis of the Engineer's qualifications and experience. The Engineer makes no warranty, expressed or implied, as to the accuracy of such opinions compared to bid or actual costs.



NEW FIRE STATION ADDITION FLOOR PLAN

SCALE: 3/32" = 1'-0"

Western ARCHITECTS

Design Group

Bill Western
Architect

435-456-1312 C-779-7063
www.westernarchitect.com
bill@westernarchitect.com

Utah Nevada Arizona


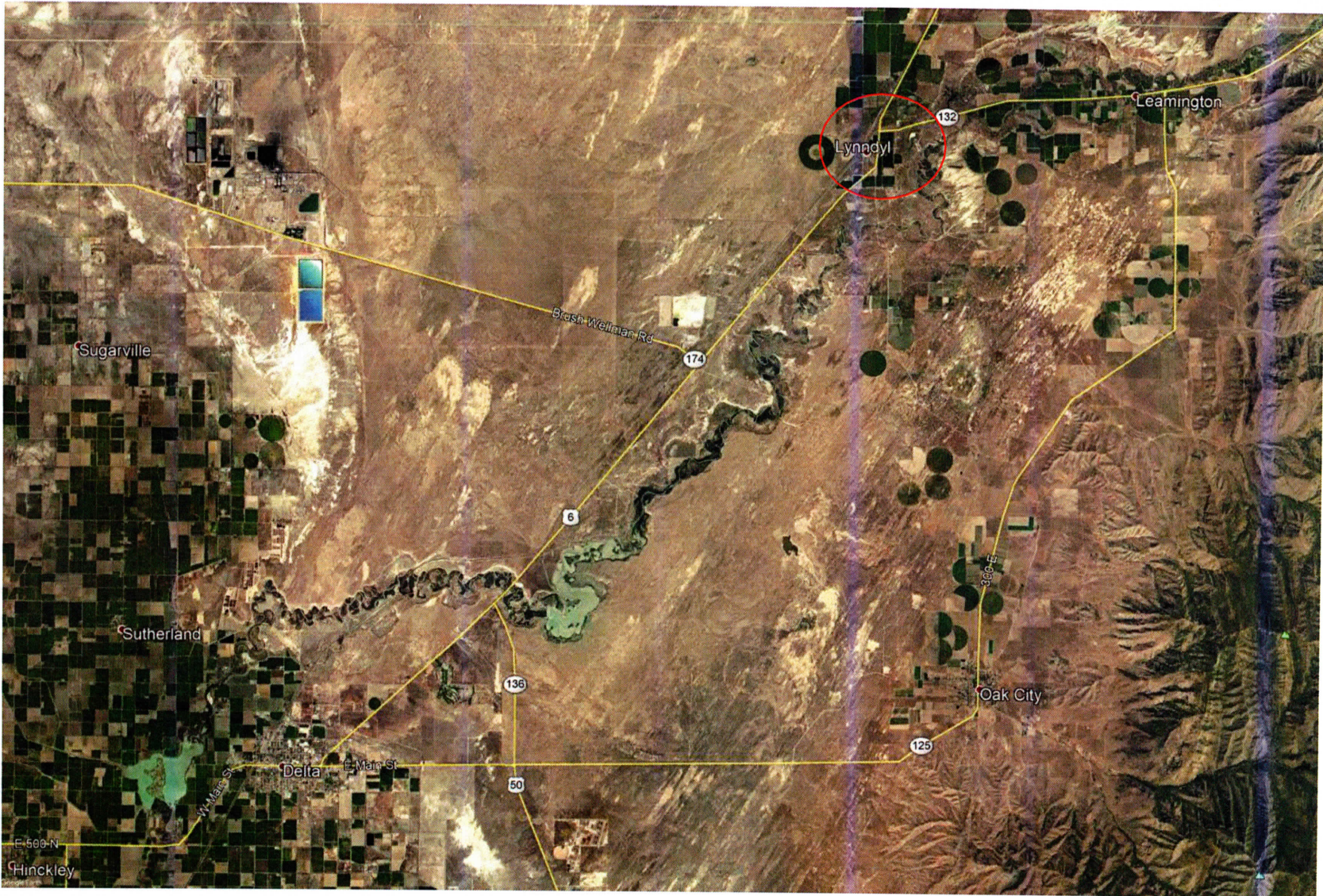
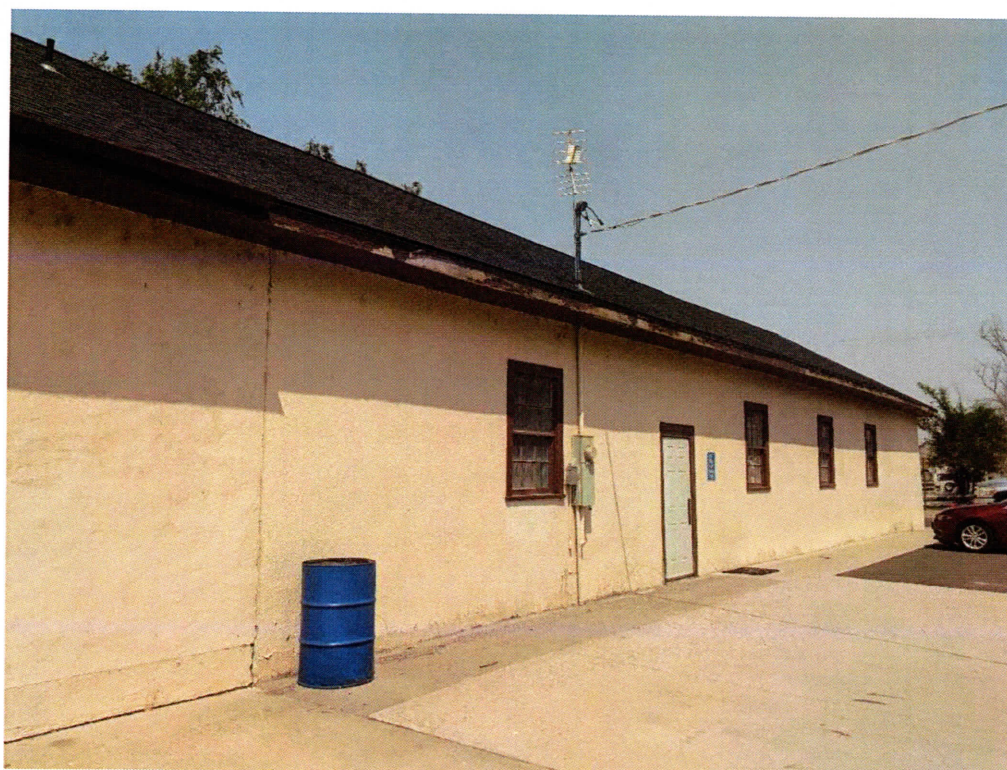
REV. NO.	COMMENT	DATE		
 SUNRISE ENGINEERING 25 EAST 500 NORTH PLEASANTON, UTAH 84631 TEL: 435.743.6151 FAX: 435.743.7900 www.sunrise-eng.com				
MAIN FLOOR PLAN TOWN OF LYNNOYL FIRE STATION & COMMUNITY CENTER ADDITION & REMODEL 02/20/21 UTAH				
NO.	DESIGNED	DRAWN	CHECKED	SHEET NO.
	W.D.W.	BILL	W.D.W.	XX A-101

Figure 2: Aerial Map of Lynndyl Town







Google Maps 97 E Center St



Google Maps 2 S 100 E



Lynndyl Town Council Meeting
Public hearing concerning Funding from CIB for the Fire Station and Town Hall
September 4, 2019
7 p.m.

In attendance: Andrew Dutson, Kay Stowell, Julie Dutson, Amber Lloyd, Scott Wilson

Others in attendance: Linda Tanner, Kit Lamb, Zane Pentz, Ken Lamb, Cody Beck, Dana Beck, Scott Allen

The Mayor called the Public Hearing to order. He explained that the hearing was for the purpose of acquiring funding from the CIB to rebuild the Fire Station and renovate the Town Hall. The Town also needs funding from the CBDG therefore the application cycle for the CIB and CBDG funding will be in February of 2020. The Town of Lynndyl's intent is to apply for a grant and a loan. The Fire Station will be demolished and the Town Hall will be refurbished to the minimum. The new building for the Fire Station will be better sectioned in order to make it a separate edifice. The usage of both the Fire Station and the Town Hall will be more efficient.

Estimates from the Tuscher Contracting firm were \$504,000 for the Fire Station and \$104,000 for the Town Hall. Sunrise Engineering's estimates were considerably higher but many real costs were added to the estimate. The final costs will be between the two estimates as the Town of Lynndyl will assume some of the costs through volunteer labor and donations in kind.

The Mayor opened the meeting to public comment.

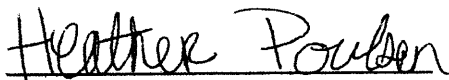
Linda Tanner asked if much of the labor on the Town Hall could be in kind donations and the Mayor said it was an option.

Zane Pentz asked how much of the monies needed could be in a grant. The Mayor said that CBDG could possibly fund up to \$250,000. The Fire District will fund only for the Fire Station and it is hoped to be a payment of the loan portion but that may not be possible in this case.

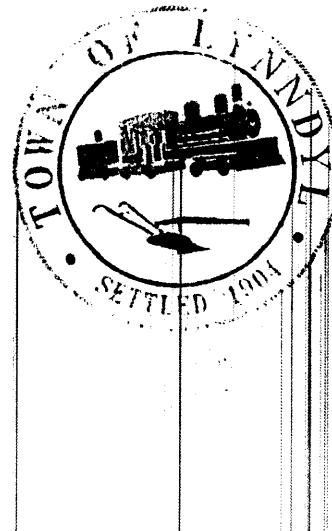
The Mayor asked Zane Pentz if the CIB portion could be higher than a 50/50 split. Zane said it is a possibility. Linda Tanner asked if the loan could be interest free. Zane acknowledged that it is a possibility. Julie Dutson asked if the Fire Station could be built and then the loan paid and then a request could be made for Town Hall money. Scott Wilson said that the chances of two loans is unlikely. The Mayor said that the Town Hall would need to be brought to code under the Fire Station construction because of shared structure. He said we need to know how much we can afford to spend on the Town Hall and have a back up plan when needed. There were no more comments and the Mayor called the Public Hearing to a close. Julie Dutson made a motion to close the hearing. Amber seconded the motion. All were in favor.

Lynndyl Town Clerk

Heather Poulsen



Approved/Official Copy



Brandon Stephenson

To: Jesse Ralphs
Subject: RE: Lynndyl Community Center & Fire Station Project

From: Christopher Hansen <clhansen@utah.gov>
Sent: Tuesday, January 21, 2020 6:55 AM
To: Jesse Ralphs <jralphs@sunrise-eng.com>
Subject: Re: Lynndyl Community Center & Fire Station Project

Jesse-

That works for me. I would just ask that the character of the building and the design of the windows, doors, etc. be taken into consideration when planning for the work to be done; and, where feasible that in-kind replacement be given priority (if feature can't be repaired).

--

Christopher L. Hansen, Preservation Planner
Utah State Historic Preservation Office
Utah Division of State History
300 S. Rio Grande Street
Salt Lake City, Utah 84101
Phone: (801) 245-7239
Email: clhansen@utah.gov

On Mon, Jan 20, 2020 at 3:44 PM Jesse Ralphs <jralphs@sunrise-eng.com> wrote:

Chris,

Thanks for the response and the additional questions. At this stage, the design work for the project has not yet started, so the exact details on the impacts to the building are not fully known. I believe that it is anticipated that all of the existing windows and doors will be replaced. Similarly, the approach to the exterior stucco and the architectural details will be specified or recommended by the Architect during design. Perhaps we could provide a preliminary design plan for your comment and records once an Architect has been selected and preliminary design is underway?

Thanks,

Jesse

From: Christopher Hansen <clhansen@utah.gov>
Sent: Thursday, January 2, 2020 4:19 PM
To: Jesse Ralphs <jralphs@sunrise-eng.com>
Subject: Re: Lynndyl Community Center & Fire Station Project

Hi Jesse, thanks for reaching out, this is a good start--I can start a "formal" project case file for this. If you can provide additional detail on the impacts you are going to have on the exterior, such as what windows and doors, exactly, will be replaced and what will they be replaced with? Also, other details, such as what specifically will be done with the exterior stucco and what architectural details will be removed on the interior? We're glad that you're looking to reuse this historic building and it is good to see that you've consulted with Don Hartley (unfortunately for us, now retired). Do you have a current/existing floor plan you can share with us? Thanks,

Chris

--

Christopher L. Hansen, Preservation Planner

Utah State Historic Preservation Office

Utah Division of State History

300 S. Rio Grande Street

Salt Lake City, Utah 84101

Phone: (801) 245-7239

Email: clhansen@utah.gov

On Tue, Dec 31, 2019 at 10:02 AM Jesse Ralphs <jralphs@sunrise-eng.com> wrote:

Chris,

I hope you are having an enjoyable holiday season this year.

We are working with Lynndyl Town on the development of a project to upgrade their existing fire station and community center. The existing building is comprised of a series of additions and components that have been added at different times over the past 100 years, and is currently used as the Town Hall and Fire Station. The proposed upgrades to the building will maintain these same purposes, but will facilitate a more functional community center and will provide the additional space and functionality to serve the current and future needs of the fire department as well.

The Princess Hall portion of the building (stage and gym/rec hall) was built in 1914. The LDS Church addition (kitchen, meeting room, basement) were added in September 1938. The existing fire station addition was completed in 1983, and consists of two small bays for small fire fighting apparatus and equipment storage. The proposed upgrades will include demolishing the fire station portion of the building and constructing a larger fire station addition in the same place (larger footprint). Proposed upgrades to the existing historic portions of the building will include remediating bat intrusions and sealing the attic, code compliance upgrades, new doors and windows, interior remodeling of the existing kitchen, office and meeting room, dropping the meeting room floor down to grade, new paint and flooring, HVAC and electrical upgrades, repairing exterior stucco, and refinishing the rec hall floor. As much of the historical interior architectural features, trim, and style as possible will be preserved and maintained. A more detailed project description is attached for reference, along with a concept plan for the new fire station addition.

Don Hartley met with Mayor Dutson in March of 2018 to walk through the building, discuss the proposed upgrades, and provide recommendations for approaching the upgrades while still preserving the historical character of the building. Don provided a sketch of some ideas (attached), indicated general support for the interior upgrades, and expressed that the area of highest priority would be in preserving the exterior character of the historic portion of the building.

The Town intends to submit a funding application to the CIB for consideration in the next trimester of funding. As part of that, the Town must document their coordination and consultation with SHPO, and identify their approach for selecting and implementing mitigation measures for historic preservation during the project. With this intent, we wanted to reach out and start the dialogue with you for this process. Can you please advise how you would like this consultation to proceed? I believe that on past projects of this type, the applicant has submitted a letter to you identifying the impacts to the historic structure(s), and proposing mitigation measures. We can certainly facilitate this, but wanted to first touch base with you and confirm how you would like to proceed.

Thanks,

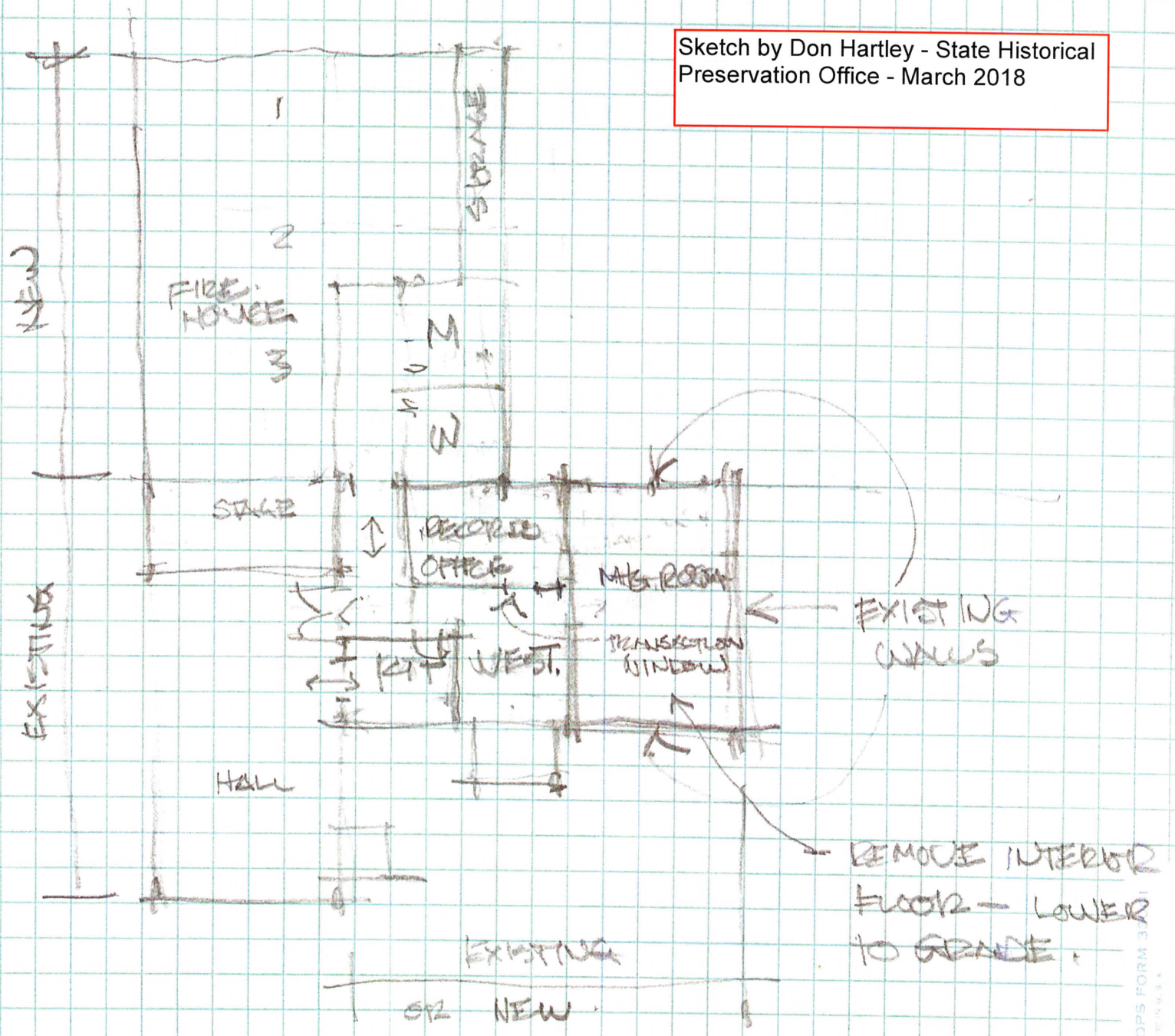
Jesse



JESSE RALPHS, P.E.
Service Center Manager

jralphs@sunrise-eng.com
25 East 500 North, Fillmore, Utah 84631
TEL 435.743.1145 CELL 435.760.0881
sunrise-eng.com

Sketch by Don Hartley - State Historical Preservation Office - March 2018



Six County Association of Governments

PERMANENT COMMUNITY IMPACT FUND BOARD (PCIFB) APPLICATION

REGIONAL CLEARINGHOUSE REVIEW

Applicant: Lynndyl Town

Project Title: Fire Station and Community Center

Date Received: 02/03/2020

Date Board Reviewed: 02/05/2020

Grant Request: \$559,000

Loan Request: \$300,000 @ 1.5% for 20 years

Project Description:

Other Funding: \$300,000 (CDBG and Local)

Lynndyl Town wants to rebuild it's community center and fire station. Work that will be done includes demolishing and rebuilding the fire station portion of the building to upgrade to a three bay fire station. The community center side will be refurbished and restored including making the building ADA accessible.

Is the project on the County Capital improvements List?

Yes

No

Is the project consistent with local and regional plans?

Local: Yes

No

Regional: Yes

No

Is the project a planning project?

Yes

No

How will the project benefit the applicant community?

Lynndyl town currently is in need of an expansion of the fire station house all current equipment. In addition, the restoration of the main community center will bring the facility into to ADA compliance and make the building more usable.

What are challenges the project faces/creates?

Project has not secured funding from CDBG on the date of the review.

AOG Recommendation:

The Six County Association of Governments Executive Board reviewed this project on the date indicated above and voted to:



support this project.



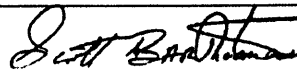
remain neutral on this project.



not support this project.

Certified by: Scott Bartholomew

Signature:



Chairman

CIB FIRE STATION/PUBLIC SAFETY PRIOR FUNDING 2014-2020

County	Applicant	Year	Project	CIB Amount Funded					Total Cost
				Grant	ML Loan	Bonus Loan	Terms	PCIFB \$	
Beaver	Beaver Co Fire Service Distr #2	2015	New Fire Station @ Minersville	\$612,863	\$0	\$613,000	30y @ 1.5%	\$1,225,863	\$1,285,863
	Beaver Co Fire Service Distr #2	2016	New Fire Station @ Minersville SUPP	\$155,931	\$0	\$155,000	30y @ 1.5%	\$310,931	\$310,931
	Beaver Co Fire Service Distr #2	2019	Fire Service Office	\$221,108	\$0	\$664,000	30y@1%		
Duchesne	<i>Duchesne City Withdrawn</i>	2019	2018 Fire Station Addition	\$154,190	\$0	\$0		\$154,190	\$154,190
Emery	Green River City	2018	Public Safety Building	\$1,235,000	\$0	\$1,235,000	30y@2%	\$2,470,000	\$2,520,000
	Elmo Town	2019	Town Hall/Fire Station Modification	\$198,000	\$0	\$199,000	30y@1%	\$885,108	\$925,108
Iron	Parowan City	2015	Administration & Public Safety Bldg	\$1,458,000	\$0	\$972,000	30y @ 1.5%	\$2,430,000	\$2,480,000
	Iron County	2016	Safety Services Building	\$0	\$0	\$700,000	25Y @ 2.5%	\$700,000	\$3,700,000
	Enoch City	2019	Building Expansion - Fire Truck Storage	\$44,000	\$0	\$0		\$44,000	\$44,000
Juab	Juab Co SSFD	2015	Fire station @ Rocky Ridge	\$584,700	\$0	\$585,000	30y @ 0.0%	\$1,169,700	\$1,180,200
Kane	Town of Big Water	2015	Fire Station Remodel	\$280,000	\$0	\$279,000	30y @ 1.5%	\$559,000	\$559,000
	Kanab City Corporation	2018	Kanab Fire Station #1 Remodel	\$425,000		\$425,000	15Y@2.5%	\$850,000	\$1,500,000
	Cedar Mountain Fire Protection District	2020	Cedar Mountain Fire Protection District Se	\$234,500	\$0	\$706,000	30y@2.5%	\$940,500	\$1,221,200
Millard	Delta City	2016	New Fire Station	\$1,810,000	\$0	\$777,000	20y@ 1.5%	\$2,587,000	\$3,007,000
	Town of Holden	2018	Fire Storage Building	\$50,000	\$0	\$0		\$50,000	\$80,019
Piute	Town of Junction	2014	Town Hall & Fire Station	\$500,000	\$249,000	\$0	30y @ 0%	\$749,000	\$810,400
	Piute MBA	2014	Public Safety Building	\$730,000	\$0	\$0		\$730,000	\$850,000
San Juan	San Juan Co Local Building Authority	2018	Emergency Operations Center	\$0	\$0	\$559,000	30y @ 1.0%	\$559,000	\$559,000
Sanpete	Town of Wales	2019	Public Safety Building	\$500,000	\$0	\$104,000	20Y @ 2.5%	\$604,000	\$604,000
	Fountain Green City - <i>Withdrawn</i>	2019	Fire Station/City Hall Building	\$2,097,300	\$525,000	\$0	25y @ 1.0%	\$2,622,300	\$2,622,300
	Fountain Green City	2019	New Public Safety Building	\$2,155,000	\$0	\$1,100,000	30y @ 1.0%	\$3,255,000	\$3,400,000
Sevier	Town of Koosharem	2014	New Fire Station	\$444,000	\$0	\$146,000	30y @ 1.5%	\$590,000	\$660,000
	Aurora City	2015	Fire station expansion	\$104,000	\$0	\$104,000	20y @ 1.5%	\$208,000	\$231,000
Tooele	Tooele City MBA	2019	Public Safety Building	\$0	\$0	\$9,000,000	30Y @ 2.5%	\$9,000,000	\$9,000,000
Uintah	Naples City	2015	New Fire Station	\$1,593,757	\$0	\$600,000	30y @ 1.5%	\$2,193,757	\$3,131,055
	Uintah Fire Supp Spc Svc Dist	2015	Fire Substation - Maeser	\$239,365	\$0	\$0		\$239,365	\$523,790
	Ashley Valley W&SID	2017	Fire Hydrant and Flow Upgrades	\$667,000	\$0	\$667,000	30Y @ 2.5%	\$1,334,000	\$1,334,000
Wasatch	Heber City	2014	Public Safety Building	\$0	\$0	\$6,700,000	30y @ 1.5%	\$6,700,000	\$7,782,585
	Town of Hideout LBA	2014	Public works/public safety building	\$200,000	\$0	\$1,000,000	30y @ 1.5%	\$1,200,000	\$1,367,512

CIB FIRE STATION/PUBLIC SAFETY PRIOR FUNDING 2014-2020

County	Applicant	Year	Project	CIB Amount Funded					Total Cost
				Grant	ML Loan	Bonus Loan	Terms	PCIFB \$	
	Heber City	2017	Public Works Expansion	\$0	\$0	\$3,500,000	30y @ 1%	\$3,500,000	\$5,494,000
Wasatch	Heber City	2018	Public Works Expansion - Supp	\$0	\$0	\$732,000	30y @ 1%	\$732,000	\$1,188,819
Washington	Northwestern SSD	2014	New Fire Station @ Gunlock	\$148,035	\$0	\$0		\$148,035	\$318,560
	Washington CO MBA - SE SSD	2014	Fire Station @ Winchester Hills	\$0	\$0	\$568,000	30Y @ 1.5%	\$568,000	\$758,050
	Washington CO MBA - Hurricane Valley Fire	2016	New Fire Station - Coral Canyon W	\$500,000	\$0	\$1,000,000	30y@2.5%	\$1,500,000	\$1,510,000
	Washington CO MBA - Hurricane Valley Fire	2017	New Fire Station - Coral Canyon W	\$0	\$0	\$638,000	30y @2.5%	\$638,000	\$638,000

**PERMANENT COMMUNITY IMPACT FUND BOARD
PROJECT SUMMARY SHEET**

Applicant: Town of Leeds
Title: Main Street Storm Drain Project
Description:

This project will consist of installing 24" storm drain pipe on Main Street from Center Street to discharge point and 18" storm drain pipe from 200 North to Center Street with catch basins every 500 feet.

	Original Application	Advanced Application
Cost Sharing:		
Applicant Cash	\$ 12,000	\$ 0
Applicant In-Kind	0	0
Local Cash	0	0
Other Local In-Kind Land	0	0
Federal Grant	0	0
Federal Loan	0	0
State Grant UDOT	500,000	0
State Loan	0	0
CIB Grant	120,000	0
CIB Loan 0y@0%	0	0 0y@0%
Total	\$ 632,000	\$ 0

Project Budget:

Construction	\$ 527,000
Construction Contingency	60,000
Engineer Pre Construction	1% 2,000
Engineer Special	1% 3,000
Engineer Construction	7% 40,000
Special Studies / Plans	0
Land/Rights-of-Way/Water Rights	0
Equipment	0
Administration	0
Total	\$ 632,000

Other Recent or Related PCIFB Assistance:	Grant	Loan	Term & Rate	CIB %
2010 Storm water master plan	\$ 9,800	\$		50%
2019 Master Plan	\$ 35,000	\$		49%

Prior 5 Year County M/L Receipts & Allocations:

COUNTY	<u>CIB REVENUE</u> FY-15 - FY-19	<u>CIB AWARDS</u> FY-15 - FY-19	GRANT \$	% GRANT	LOAN \$	% LOAN
WASHINGTON	\$57,454	\$16,338,996	\$4,198,996	25.7%	\$12,140,000	74.3%

2017 STATE MAGI: \$45,895
Population: 852 \$40,766
Other Issues:

APPLICANT FINANCIAL INDICATORS

Leeds Town

Main Storm Drain Project

Category	Indicator	Performance	Standard	Rating
Economy	Median Income	\$44,330	\$65,325	Adequate (65%-90%)
	Market Value per Capita	\$112,174	\$55,000	Very Strong (>\$100,000)
Finances	General Fund Balance as % of Operating Revenues	222%	1-4%	Very Strong (>15%)
	Unreserved General Fund Balance	164%	2-8%	Very Strong (>15%)
Debt	Debt-to-Market Value	0%	<3%	Low (<3%)
	Debt Service-to-Operating Expenditures	1%	<8%	Low (8%)
	Overall Debt per Capita	\$35	(\$1,000—2,000)	Low (<\$1,000)
	Appropriate Debt Amortization	74% in 5 yrs 100% in 10 yrs	25% in 5yrs 50% in 10yrs	Very Strong (75 % in 5 yrs; 100% in 10 yrs)
		\$21,505	2020-2024	
	\$7,574	2025-2029		

Year of Financial Statements: 2018

FEASIBLE FUNDING SCENARIOS

Assumptions

Loan Repayment Term	30
CIB Loan Interest Rate	0.00%
Total Requested Amount	\$120,000
Population	820

	Loan/Grant	Loan (%)	Grant (%)	Loan (\$)	Grant (\$)	Annual Payment	Total Principal	Total Interest	Net Return (Total P+I)	Monthly Payment	Annual DS per Capita
Requested:	0/100	0%	100%	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$0.00
Other Scenarios:	100/0	100%	0%	120,000	-	4,000	120,000	-	120,000	333	\$4.88
	75/25	75%	25%	90,000	30,000	3,000	90,000	-	90,000	250	\$3.66
	50/50	50%	50%	60,000	60,000	2,000	60,000	-	60,000	167	\$2.44
	25/75	25%	75%	30,000	90,000	1,000	30,000	-	30,000	83	\$1.22

ANNUAL PAYMENT ESTIMATES BY TERMS AND INTEREST RATE

Applicant: **Leeds Town**
 Project: **Main Storm Drain Project**

Requested Terms

Loan:	0%	\$0					
Grant:	100%	\$120,000					
Term:	30						
Rate:	0.00%						
Deferred Principal:		0 year(s)					
Annual Payment:		\$0					

	0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
10 Years	-	-	-	-	-	-
15 Years	-	-	-	-	-	-
20 Years	-	-	-	-	-	-
25 Years	-	-	-	-	-	-
30 Years	-	-	-	-	-	-

Custom Scenario

Loan:	90%	\$ 108,000					
Grant:	10%	\$ 12,000					

	0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
10 Years	10,800	11,403	11,711	12,023	12,340	12,661
15 Years	7,200	7,789	8,094	8,405	8,723	9,047
20 Years	5,400	5,985	6,291	6,605	6,928	7,259
25 Years	4,320	4,904	5,212	5,532	5,862	6,202
30 Years	3,600	4,185	4,497	4,822	5,160	5,510

Funding Options

Loan:	100%	\$ 120,000					
Grant:	0%	\$ -					

	0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
10 Years	12,000	12,670	13,012	13,359	13,711	14,068
15 Years	8,000	8,655	8,993	9,339	9,692	10,052
20 Years	6,000	6,650	6,989	7,339	7,698	8,066
25 Years	4,800	5,449	5,792	6,146	6,513	6,891
30 Years	4,000	4,650	4,997	5,358	5,733	6,122

Loan:	75%	\$ 90,000					
Grant:	25%	\$ 30,000					

	0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
10 Years	9,000	9,502	9,759	10,019	10,283	10,551
15 Years	6,000	6,491	6,745	7,004	7,269	7,539
20 Years	4,500	4,987	5,242	5,504	5,773	6,049
25 Years	3,600	4,087	4,344	4,610	4,885	5,169
30 Years	3,000	3,487	3,748	4,018	4,300	4,592

Loan:	50%	\$ 60,000					
Grant:	50%	\$ 60,000					

	0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
10 Years	6,000	6,335	6,506	6,680	6,856	7,034
15 Years	4,000	4,327	4,497	4,670	4,846	5,026
20 Years	3,000	3,325	3,495	3,669	3,849	4,033
25 Years	2,400	2,724	2,896	3,073	3,257	3,446
30 Years	2,000	2,325	2,498	2,679	2,867	3,061

Loan:	25%	\$ 30,000					
Grant:	75%	\$ 90,000					

	0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
10 Years	3,000	3,167	3,253	3,340	3,428	3,517
15 Years	2,000	2,164	2,248	2,335	2,423	2,513
20 Years	1,500	1,662	1,747	1,835	1,924	2,016
25 Years	1,200	1,362	1,448	1,537	1,628	1,723
30 Years	1,000	1,162	1,249	1,339	1,433	1,531

NET RETURN TO CIB

Applicant: **Leeds Town**
 Project: **Main Storm Drain Project**

Requested Terms

Loan	0%	\$0		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant	100%	\$120,000	10 Years	-	-	-	-	-	-
Term:	30		15 Years	-	-	-	-	-	-
Rate:	0.00%		20 Years	-	-	-	-	-	-
Deferred Principal:	0 year(s)		25 Years	-	-	-	-	-	-
Requested Net Return:	\$0		30 Years	-	-	-	-	-	-

Custom Scenario

Loan:	90%	\$ 108,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	10%	\$ 12,000	10 Years	108,000	114,029	117,109	120,233	123,399	126,609
			15 Years	108,000	116,841	121,410	126,077	130,842	135,702
			20 Years	108,000	119,697	125,811	132,099	138,558	145,186
			25 Years	108,000	122,598	130,311	138,295	146,545	155,055
			30 Years	108,000	125,544	134,911	144,666	154,800	165,302

Funding Options

Loan:	100%	\$ 120,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	0%	\$ -	10 Years	120,000	126,698	130,121	133,592	137,111	140,677
			15 Years	120,000	129,823	134,900	140,086	145,380	150,780
			20 Years	120,000	132,997	139,790	146,776	153,953	161,318
			25 Years	120,000	136,220	144,790	153,661	162,828	172,284
			30 Years	120,000	139,493	149,901	160,740	172,000	183,669

Loan:	75%	\$ 90,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	25%	\$ 30,000	10 Years	90,000	95,024	97,591	100,194	102,833	105,507
			15 Years	90,000	97,367	101,175	105,064	109,035	113,085
			20 Years	90,000	99,748	104,842	110,082	115,465	120,988
			25 Years	90,000	102,165	108,593	115,246	122,121	129,213
			30 Years	90,000	104,620	112,426	120,555	129,000	137,752

Loan:	50%	\$ 60,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	50%	\$ 60,000	10 Years	60,000	63,349	65,061	66,796	68,555	70,338
			15 Years	60,000	64,911	67,450	70,043	72,690	75,390
			20 Years	60,000	66,498	69,895	73,388	76,977	80,659
			25 Years	60,000	68,110	72,395	76,831	81,414	86,142
			30 Years	60,000	69,747	74,951	80,370	86,000	91,835

Loan:	25%	\$ 30,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	75%	\$ 90,000	10 Years	30,000	31,675	32,530	33,398	34,278	35,169
			15 Years	30,000	32,456	33,725	35,021	36,345	37,695
			20 Years	30,000	33,249	34,947	36,694	38,488	40,329
			25 Years	30,000	34,055	36,198	38,415	40,707	43,071
			30 Years	30,000	34,873	37,475	40,185	43,000	45,917

INPUT SUMMARY

Select Applicant: **Leeds Town**

Project Name: **Main Storm Drain Project**

Scenario Summary Assuming a 30 Year Loan @0.00%

Loan Repayment Estimator Tool Inputs			
PROJECT FUNDING INPUTS			
Total Project Cost	\$	632,000	
Applicant Cash		512,000	
CIB Request Amount	\$	120,000	
GRANT Request	\$	120,000	100.00%
LOAN Request		-	0.00%
TOTAL Request	\$	120,000	100.00%
Requested Loan Terms			
Loan Repayment Term		30 years	
CIB Loan Interest Rate		0.00%	
Years of Deferred Interest		0 year(s)	

[Click for Results](#)

	Requested Scenario	Other Scenarios				Custom Scenario
		100%	75%	50%	25%	
	0/100	100/0	75/25	50/50	25/75	90%
						90/10
Loan/Grant:	0/100					
Grant Amount:	\$ 120,000	\$ -	\$ 30,000	\$ 60,000	\$ 90,000	\$ 12,000
Loan Principal Amount:	\$ -	\$ 120,000	\$ 90,000	\$ 60,000	\$ 30,000	\$ 108,000
Total Interest:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total P&I:	\$ -	\$ 120,000	\$ 90,000	\$ 60,000	\$ 30,000	\$ 108,000
Annual Payment:	\$ -	\$ 4,000	\$ 3,000	\$ 2,000	\$ 1,000	\$ 3,600
Annual Pmt/Capita:	\$ -	\$ 4.88	\$ 3.66	\$ 2.44	\$ 1.22	\$ 4.39
Years of Deferred Principal:		Total Principal and Interest Paid with Deferred Principal				
0	\$ -	\$ 120,000	\$ 90,000	\$ 60,000	\$ 30,000	\$ 108,000
1	\$ -	\$ 120,000	\$ 90,000	\$ 60,000	\$ 30,000	\$ 108,000
2	\$ -	\$ 120,000	\$ 90,000	\$ 60,000	\$ 30,000	\$ 108,000
3	\$ -	\$ 120,000	\$ 90,000	\$ 60,000	\$ 30,000	\$ 108,000
4	\$ -	\$ 120,000	\$ 90,000	\$ 60,000	\$ 30,000	\$ 108,000

Financial Analysis Inputs

APPLICANT FINANCIAL SNAPSHOT INFORMATION

Total Population		820	Latest US Census
Median Household Income for State of Utah	\$	65,325	Latest US Census
Median Household Income	\$	44,330	Latest US Census
Total Assessed Valuation	\$	91,983,048	taxrates.utah.gov
Year of Financial Data		2018	
General Fund Balance (assets minus liabilities)	\$	918,997	Balance Sheet
Unassigned (Unreserved) Portion of General Fund	\$	563,038	Balance Sheet
Operating Revenues	\$	414,318	Statement of Revenues & Expenditures
Operating Expenses	\$	343,925	Statement of Revenues & Expenditures
Total Debt ¹	\$	29,079	Financial Notes: Long-term Debt
Annual Debt Service (principal + interest)	\$	4,301	Statement of Revenues & Expenditures
Debt Payment Schedule (10 Years)			Financial Notes: Long-term Debt
	2020	\$ 4,301	
	2021	\$ 4,301	
	2022	\$ 4,301	
	2023	\$ 4,301	
	2024	\$ 4,301	
	2025-2029	\$ 7,574	

[Click for Results](#)

¹Includes all bond and notes payable. Does not include pension obligations.

**PERMANENT COMMUNITY IMPACT FUND BOARD
APPLICATION FORM**

(Revised March 2019)

PART A. GENERAL INFORMATION

Project Title Leeds Town Main Street Storm Drain Project

Project Location Main Street Leeds, Utah Population 852

Applicant has attended a CIB Tutorial: X *Applicant has provided application to *SHPO:* Y X N N/A

1. Applicant Agency

Name: Leeds Town

Mailing Address: 218 N Main Street P.O. Box 460879

City: Leeds County: UT WASHINGTON Utah Zip: 84746

Contact Person (Must be with the applicant agency and registered in WebGrants, see page 6)

Name: Wayne Peterson

Phone: 201-218-8196 Fax: _____

Email: mayor@leedstown.org

Federal Tax Identification Number: _____

2. Presiding Official (this person must sign the application; page 6)

Name and Title: Wayne Peterson

Email: mayor@leedstown.org

3. Clerk/Recorder

Name and Title: Peggy Rosebush, Clerk/Recorder

Email: clerk@leedstown.org

4. Engineer/Architect

Name: Karl Rasmussen

Mailing Address: 20 S 850 W #1

City: Hurricane Zip: 84737 Phone: 435-668-8307 Fax: _____

Email: karl@pv-eng.com

5. Bond Counsel

Name: Bennett Tueller Johnson & Deere, LLC

Mailing Address: 3165 E, Millroch Drive, Suite 500

City: Salt Lake City Zip: 84121 Phone: 801-438-2000 Fax: _____

Email: chall@btjd.com

6. Financial Consultant – (optional)

Name: _____

Mailing Address: _____

City: _____ Zip: _____ Phone: _____ Fax: _____

Email: _____

**State Historic Preservation Office (SHPO) <https://history.utah.gov/shpo-compliance/>*

PART B. PROPOSED FUNDING – Project Title: Leeds Town Main Street Storm Drain Project

1. Cost Sharing

<u>Funding Source</u>	<u>Cost Share</u>
a. <u>Applicant Cash</u>	<u>\$12,000</u>
b. <u>Applicant In-kind (specify)**</u>	_____
c. <u>Other Local Cash (specify)</u>	_____
d. <u>Other Local In-kind (specify)**</u>	_____
e. <u>Federal Grant (specify)</u>	_____
f. <u>Federal Loan (specify)</u>	_____
g. <u>State Grant (UDOT)</u>	<u>\$500,000</u>
h. <u>State Loan (specify)</u>	_____
I. <u>Total CIB Funds (total of lines 2a & 2b below)</u>	<u>\$120,000</u>
Total Project Cost	<u>\$632,000</u>

Note: The CIB may limit its total participation in any given project to a maximum of \$5,000,000 regardless of grant/loan mix.

2. Type of CIB Funds Requested - (Loans should be rounded to the nearest \$1000)

a. **Loan Amount:** \$ _____ % **Rate:** _____ **Years:** _____ **1st Payment Due:** _____

Security for Loan: (circle one)

1. General Obligation Bond
2. Revenue Bond (specify revenue source): _____
3. Building Authority Lease Revenue Bond (specify lessee): _____
4. Class B & C Road Fund Revenue Bond: _____
5. Other (specify): _____

b. **Grant Amount:** \$ 120,000

3. Cost Over-runs

All applicants must indicate how they propose to finance cost over-runs for the proposed project.

UDOT will help

****In-kind funds cannot be included as part of the local contribution, unless the in-kind has a demonstrable value, such as real property. Donated labor or staff time cannot be counted as either cash or in-kind contribution.**

PART C. PROJECT BUDGET – Project Title: Leeds Town Main Street Storm Drain Project

DATE COST ESTIMATES FOR PROJECT WERE PREPARED January 30, 2020

INDIVIDUAL OR FIRM RESPONSIBLE FOR COST ESTIMATES Karl Rasmussen P.E., ProValue Eng.

1. Construction – (This refers to the prepared estimate included with application)

(specify quantity & unit price below or refer to an attached estimate)

1. <u>Mobilization</u>	<u>\$28,000</u>	
2. <u>Storm Drain Line</u>	<u>\$214,000</u>	
3. <u>Storm Drain Structural</u>	<u>\$76,000</u>	
4. <u>Asphalt Repair</u>	<u>\$154,000</u>	
5. <u>Removals and Repairs (Concrete)</u>	<u>\$55,000</u>	
6. _____	\$ _____	
7. <u>Construction Contingency</u> _____	<u>\$50,000</u>	
Construction Sub-Total		<u>\$577,000</u>

2. Engineering Services

Pre-Construction Engineering: \$ 2,000

(Preliminary studies, layouts, cost estimates, design drawings, specification & contract documents)

Special Engineering Services: \$ 3,000

(soil investigations, geotechnical studies, land surveys, environmental evaluations, permitting, water rights and other special investigations)

Construction Engineering Services: \$ 40,000

(Representation during construction, special inspections, materials testing and construction phase services)

Engineering Services Sub-total: \$ 45,000

ALTERNATE ENGINEERING OPINION _____

3. Planning and Studies (NEPA, EA, EIS, Feasibility)

Planning and Studies Sub-total \$ Ø

4. Land/Easements/Water Rights

Land/Easements/Water Rights Sub-total \$ Ø

5. Equipment & Facilities

Equipment & Facilities Sub-total \$ Ø

6. Administration

Legal: \$ 10,000

Financial Consultant: \$ Ø

Administration Sub-total \$ 10,000
TOTAL PROJECT COST \$ 632,000

PART D. APPLICANT AGENCY FINANCIAL INFORMATION

- 1. Current Year Total Budget:** \$ 622,325
- 2. Current Year General Fund Budget** \$ 622,325
- 3. Current and Prior Four Years Property Tax:** \$ _____

<u>Year</u>	<u>Property Tax Rate</u>	<u>\$ Collected</u>
<u>2019</u>	<u>.000684</u>	<u>72,540</u>
<u>2018</u>	<u>.000741</u>	<u>72,129</u>
<u>2017</u>	<u>.000867</u>	<u>63,313</u>
<u>2016</u>	<u>.000885</u>	<u>61,435</u>
<u>2015</u>	<u>.000892</u>	<u>54,638</u>

4. General Obligation (G.O.) Debt Structure

- a. Assessed Valuation: \$ 97,632,983
- b. G.O. Debt Capacity:* \$ 3,905,319
- c. Outstanding G.O. Debt: \$ 0
- d. Remaining G.O. Debt Capacity (b-c=d): \$ 3,905,319

*County G.O. debt limit is 2.0% of assessed value. City, town and school district G.O. debt limit is 4.0% of assessed value. Cities of the first and second class may incur an additional 4.0% in G.O. debt for water, artificial lights or sewers. Cities of the third class and towns may incur an additional 8.0% in G.O. debt for water, artificial lights or sewers.

5. Bonded Debt Summary

Bonded debt information must be submitted in the format shown on Page 5. The submission of bonded debt information in an alternative format will not be accepted, since it precludes easy reference to the actual debt structure of applicant agencies. Please attach additional pages in the same format if there are insufficient columns on Page 5 to list all bonded debt issues.

Bonded Debt Summary (attach additional sheets as necessary)

BOND ISSUE
 PURPOSE: 1997 Fire Station
 \$ Issued: 95,000
 Interest Rate: 5%
 Date Issued: 5/1/1997
 Due Date: 5-1-2027
 Bond Holder: USDA Rural Dev.

BOND ISSUE
 PURPOSE: _____
 \$ Issued: _____
 Interest Rate: _____
 Date Issued: _____
 Due Date: _____
 Bond Holder: _____

BOND ISSUE
 PURPOSE: _____
 \$ Issued: _____
 Interest Rate: _____
 Date Issued: _____
 Due Date: _____
 Bond Holder: _____

Annual Debt Service (P+I)		Annual Debt Service (P+I)		Annual Debt Service (P+I)	
Year	\$ Amount	Year	\$ Amount	Year	\$ Amount
current	<u>6,181</u>	current	_____	current	_____
+1	<u>6,181</u>	+1	_____	+1	_____
+2	<u>6,181</u>	+2	_____	+2	_____
+3	<u>6,181</u>	+3	_____	+3	_____
+4	<u>6,181</u>	+4	_____	+4	_____
+5	<u>6,181</u>	+5	_____	+5	_____
+6	<u>6,181</u>	+6	_____	+6	_____
+7	<u>2,784</u>	+7	_____	+7	_____
+8	_____	+8	_____	+8	_____
+9	_____	+9	_____	+9	_____
+10	_____	+10	_____	+10	_____
+11	_____	+11	_____	+11	_____
+12	_____	+12	_____	+12	_____
+13	_____	+13	_____	+13	_____
+14	_____	+14	_____	+14	_____
+15	_____	+15	_____	+15	_____
+16	_____	+16	_____	+16	_____
+17	_____	+17	_____	+17	_____
+18	_____	+18	_____	+18	_____
+19	_____	+19	_____	+19	_____
+20	_____	+20	_____	+20	_____

PART E. PRE-SUBMISSION ATTACHMENT CHECKLIST

Note: Please refer to CIB PROGRAM SUMMARY <https://jobs.utah.gov/housing/cib/index.html>. Applicants must meet ALL of the requirements listed below. Incomplete applications will be held pending completion of the PART E. requirements.

1. Registration (*one time registration only.)

To be eligible for funding, the applicant **must** be registered in WebGrants (<http://webgrants.community.utah.gov>) For new registration, the applicant will receive an email with their login ID and password. *Note: Please register one time only. If applicant has submitted an application previously they may already have a login and password. Do NOT register again.

2. Project Description – (Note: Is the project on the entity’s adopted general plan yes X no)

Attach as Attachment #1. This description should cover the following areas:

WHO – A description of the applicant agency including the problem, situation, condition or need to be addressed by the proposed project. The description should cover the number of persons, land area, governmental facilities, services or operations impacted by the problem.

WHAT – A description of the proposed project including size, location, development timetable, etc. Include explanation of projected benefits and alternatives considered. **Attach 8½ X 11 maps, floor plans, site plans and prepared estimate etc. as Attachment #2**

WHY – Has the applicant investigated other sources of funding for this project and an explanation of why the applicant agency requires financial assistance from CIB.

3. Consolidated Local Capital Improvement List – Permanent Community Impact Fund Board

Attach the current consolidated capital improvement list as **Attachment #3**. Projects not identified on the CIB Capital Improvement List of the Housing & Community Development Division, will NOT be funded by the CIB, unless they address a bona fide public safety or health emergency, or for other compelling reasons.

4. Public Hearing – (Per CIB Program Summary: Discuss size, scope and nature of any funding request to be submitted to the CIB.) Attach a copy of the public notice and a copy of public hearing minutes as **Attachment #4**.

5. Association of Governments Notification

Provide a copy of the application to the AOG & attach required AOG review & comments as **Attachment #5**.

6. Affordable Housing Plan – (do not submit the entire housing plan)

Attach a brief summary of the applicant’s efforts to comply with the requirements of Section 10-9a-403 UCA (municipalities) and Section 17-27a-403 UCA (counties) as **Attachment #6**.

7. Water & Sewer Applications require a Department of Environmental Quality Review

Utah Department of Environmental Quality (DEQ) staff act as technical advisors to the CIB on drinking water and waste water projects. Applicants for proposed drinking water and waste water project funding **MUST COMPLETE AND SUBMIT** the Drinking Water & Waste Water Project Supplement to DEQ. (DEQ Supplemental form is located on CIB website: <http://jobs.utah.gov/housing/cib/cib.html>)

8. Planning Applications ~ Street & Road Applications –Addendum required. (Planning Addendum and Street & Road Addendum - located on CIB website: <http://jobs.utah.gov/housing/cib/cib.html>)

9. CONSTRUCTION & EXCAVATION APPLICATIONS & SHPO

(CHECK IF THIS REQUIREMENT HAS BEEN ACCOMMODATED)

Applications which include building, altering or disturbing properties fifty (50) years of age or older, or which may include new site excavation to include road realignments shall be submitted to SHPO and include photograph, address and map of the proposed project.

PART F. PRESIDING OFFICIAL SIGNATURE

I, Wayne Peterson, the Mayor
(typed name) (typed title)

Of Leeds, Utah
(typed name of applicant agency) do hereby certify the information presented in this application is accurate and correct to the best of my knowledge and this application has been authorized by the applicant agency

Signature Wayne Peterson Date 1/30/2020

LEEDS TOWN MAIN STREET STORM WATER PROJECT

WHAT-

It is recommended to install a storm drain pipe next to the east side pavement stripe that will be 10 to 15 feet off the existing curb & gutter. It will need to be 18" diameter to 24" diameter in size. The 24" size is south of Center Street and the 18" size is north of Center Street. Figure 2.2 shows the existing curb & gutter and storm pipe can be installed just next to the curb & gutter or further in the asphalt if utilities are in the way.



Figure 2.2. Map of another Low Sidewalk Area with Proposed Location for Storm Pipe

- 1- The existing curb & gutters and/or ditches on Main Street can only handle 3 to 5 cubic feet per second of water during a storm event.
- 2- The 100 year storm event can generate as much as 11.82 cubic feet per second of storm water on each side of the street which means over 8 cubic feet per second of flow can overtop the existing curb & gutter on the southeast side of the street.
- 3- Install an 18" storm drain pipe on the southeast side of Main Street adjacent to the curb & gutter with catch basins every 500 feet to discharge the storm water into a newly cut ditch 700 feet southwest of Mulberry Lane.
- 4- The project estimate is proposed in the next table.

LEEDS TOWN MAIN STREET STORM WATER PROJECT

The following is a summary of items that are estimated in lump sums for both the south portion and the north portion.

1. <u>Mobilization</u>	<u>\$28,000</u>	
2. <u>Storm Drain Line</u>	<u>\$214,000</u>	
3. <u>Storm Drain Structural</u>	<u>\$76,000</u>	
4. <u>Asphalt Repair</u>	<u>\$154,000</u>	
5. <u>Removals and Repairs (Concrete)</u>	<u>\$55,000</u>	
6.		
7. Construction Contingency	<u>\$50,000</u>	
Construction Sub-Total		<u>\$577,000</u>
Engineering Services		\$45,000
Administrations		\$10,000
Total Project Cost		\$632,000

WHY-

Leeds Town has met with UDOT and have asked for funding and participation of this storm drainage project. The managers of UDOT we met with about a year ago were Scott Goodwin and others. They said they could use contingency moneys to help fund this storm water project and have asked the Town to come up with their portion of storm water contributed to the street problem. It's estimated that the Town contributes twenty (20) percent to the storm water and UDOT eight (80) percent. Our request with UDOT is \$500,000. The town will contribute \$12,000 and is asking the Community Impact Board for \$120,000 in grant money to complete this project. The Town needs this grant because it has limited funds to have this big expense of \$120,000.

LEEDS TOWN MAIN STREET STORM WATER PROJECT

WHO- Leeds Town has a Main Street maintained and owned by UDOT that is over 10,000 feet long (close to 2 miles). There are mainly 1/3 acre to 1 acre lots on the east side of Main Street. These properties have experienced flows that overtop the existing curb & gutter at driveway locations and flood the sidewalk areas. Figure 1 below shows a general problem area where the sidewalk falls below the curb & gutter along Main Street between driveways. When flows exceed 3 to 5 cubic feet per second on this curb & gutter, the flows overtop the concrete, especially at the driveway areas and flood the properties adjacent to these low sidewalk sections.



Figure 1- Map of Main Street on East

LEEDS TOWN

MAIN STREET DRAINAGE FROM CENTER STREET TO DISCHARGE POINT ENGINEERS ESTIMATE, DECEMBER 12, 2019

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	24" STORM DRAIN PIPE	2800	LF	\$ 45.00	\$ 126,000.00
2	STORM DRAIN INLETS	8	EA	\$ 4,000.00	\$ 32,000.00
3	STORM DRAIN MHS	4	EA	\$ 4,000.00	\$ 16,000.00
4	ASPHALT PATCH	16666.67	SF	\$ 6.00	\$ 100,000.00
5	DESIGN FEES	1	LS	\$ 25,000.00	\$ 25,000.00
6	ADMIN COSTS	1	LS	\$ 5,000.00	\$ 5,000.00
7	REMOVALS & REPAIRS	1	LS	\$ 35,000.00	\$ 35,000.00
8	MAIN STREET X-ING, 18"	150	LF	\$ 116.00	\$ 17,400.00
9	MOBILIZATION	1	LS	\$ 15,000.00	\$ 15,000.00
10	CONTINGENCY	1	LS	\$ 25,000.00	\$ 25,000.00
				TOTAL	\$ 396,400.00

MAIN STREET DRAINAGE FROM 200 NORTH TO CENTER STREET ENGINEERS ESTIMATE, DECEMBER 12, 2019

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	18" STORM DRAIN PIPE	1475	LF	\$ 40.00	\$ 59,000.00
2	STORM DRAIN INLETS	5	EA	\$ 4,000.00	\$ 20,000.00
	STORM DRAIN MHS	2	EA	\$ 4,000.00	\$ 8,000.00
3	ASPHALT PATCH	9000	SF	\$ 6.00	\$ 54,000.00
4	DESIGN FEES	1	LS	\$ 20,000.00	\$ 20,000.00
5	ADMIN COSTS	1	LS	\$ 5,000.00	\$ 5,000.00
6	REMOVALS & REPAIRS	1	LS	\$ 20,000.00	\$ 20,000.00
7	MAIN STREET X-ING, 18"	100	LF	\$ 116.00	\$ 11,600.00
8	MOBILIZATION	1	LS	\$ 13,000.00	\$ 13,000.00
9	CONTINGENCY	1	LS	\$ 25,000.00	\$ 25,000.00
				TOTAL	\$ 235,600.00

PROJECT TOTAL \$ 632,000.00

LEEDS TOWN MAIN STREET STORM WATER PROJECT



Figure 2 – Project Vicinity Map

LEEDS TOWN MAIN STREET STORM WATER PROJECT

Below are photographs of problems that the existing storm drain currently has on Main Street. The street only has curb & gutter to carry storm water on both sides. The next few figures show the problems that the curb & gutter has created. Figure 2a below shows the flood that hit Leeds Town just a couple of years ago.



Figure 2a – Main Street Flooding.



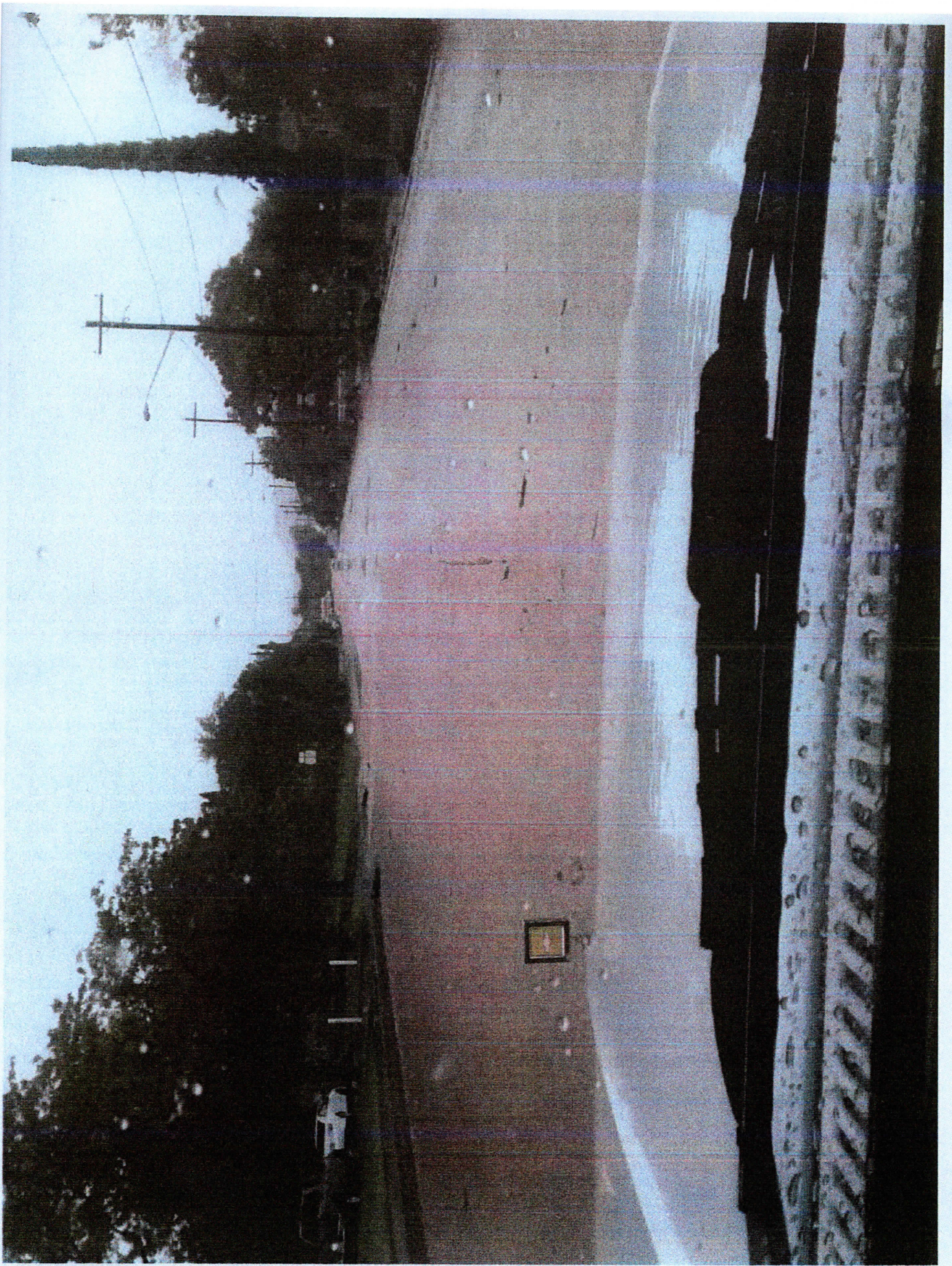
Figure 2b – Rail to Prevent Overflow of Water

LEEDS TOWN MAIN STREET STORM WATER PROJECT



Figure 2c- Sand Bags to Prevent Overtopping of Water

Figures 2b and 2c show features used to help prevent the overtopping of storm water from the street during a storm event. Figure 2c shows how the sidewalk was installed to be lower than the curb & gutter in the street, thus creating an avenue for the storm water to go once it jumps the curb and driveways. This avenue leads to residents' houses and to private property.



Town of Leeds

Agenda Town of Leeds Town Council Wednesday, February 12, 2020

PUBLIC NOTICE is hereby given that the Town of Leeds Town Council will hold a **PUBLIC MEETING** on Wednesday, February 12, 2020 at 7:00pm. The Town Council will meet in the Leeds Town Hall located at 218 N Main, Leeds, Utah.

Regular Meeting 7:00pm.

1. Call to Order/Roll Call
2. Pledge of Allegiance
3. Declaration of Abstentions or Conflicts
4. Consent Agenda:
 - a. Tonight's Agenda
 - b. Meeting Minutes of January 22, 2020
5. Citizen Comments: No action may be taken on a matter raised under this agenda item. (Three minutes per person).
6. Announcements
7. Public Hearing:
 - a. Community Investment Board Approval for Grant Application
8. Action Items:
 - a. Discussion and possible action on Community Investment Board Approval for Application
 - b. Discussion and possible action on Home Occupation Business License, Tiffany's Gifts and More, Tiffany Jones
9. Discussion Items:
 - a. Follow-up on Site Plan Review Application, Lynn Potter, 27 Majestic Rd.
 - b. 2nd Quarter Budget
 - c. Silver Reef Road Park
10. Citizen Comments: No action may be taken on a matter raised under this agenda item. (Three minutes per person).
11. Staff Reports
12. Closed Meeting- A Closed Meeting may be held for any item identified under Utah Code section 52-4-205.
13. Adjournment

The Town of Leeds will make reasonable accommodations for persons needing assistance to participate in this public meeting. Persons requesting assistance are asked to call the Leeds Town Hall at 879-2447 at least 24 hours prior to the meeting.

The Town of Leeds is an equal opportunity provider and employer.

Certificate of Posting:

The undersigned Clerk/Recorder does hereby certify that the above notice was posted February 6, 2020 at these public places being at **Leeds Town Hall, Leeds Post Office, the Utah Public Meeting Notice website <http://pmn.utah.gov>, and the Town of Leeds website www.leedstown.org.**



Peggy Rosebush, Clerk/Recorder

Town of Leeds

Town Council Meeting for Wednesday, February 12, 2020

1. Call to Order:

Mayor Peterson called to order the regular meeting of the Leeds Town Council at 7 PM on Wednesday, February 12, 2020, at Leeds Town Hall, 218 N Main.

ROLL CALL:

	<u>Present</u>	<u>Absent</u>
MAYOR: WAYNE PETERSON	x	_____
COUNCILMEMBER: ALAN ROBERTS	x	_____
COUNCILMEMBER: DANIELLE STIRLING	x	_____
COUNCILMEMBER: LAURIE HUNSAKER	x	_____
COUNCILMEMBER: STEPHEN WILSON	x	_____

Craig Hall, Town Attorney, joined the meeting via telephone.

2. Pledge of Allegiance by Councilmember Hunsaker

3. Declaration of Abstentions or Conflicts: None

4. Approval of Agenda:

Councilmember Roberts moved to approve tonight’s agenda and meeting minutes of January 22, 2020. 2nd by Councilmember Wilson. Motion passed in a Roll Call Vote.

ROLL CALL VOTE:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
MAYOR: WAYNE PETERSON	x	_____	_____	_____
COUNCILMEMBER: ALAN ROBERTS	x	_____	_____	_____
COUNCILMEMBER: DANIELLE STIRLING	x	_____	_____	_____
COUNCILMEMBER: LAURIE HUNSAKER	x	_____	_____	_____
COUNCILMEMBER: STEPHEN WILSON	x	_____	_____	_____

5. Citizen Comments:

Susan Savage said we discussed home building and cutting back the land. I cannot think of the terminology for building roads and things. I think that we cannot underestimate the effect of storms in our area. I think people who are familiar with our area do not realize that the contours of the land have been created by those storms. During my lifetime, there have been several times when Quail Creek has been completely cleaned out. The cottonwoods were completely scoured out of it. And once when there was a huge reservoir built with a plug of cottonwood trees up there another storm came and washed it out. A marina in Harrisburg was washed out twice and a man lost his life. And the Grapevine Wash, when they were building the freeway, there was a storm that made a huge reservoir out there and the construction company was considering dynamiting the 12x12 tunnel under the freeway to keep it from

washing out. We are right at the nexus of this convergence of geological provinces where we have odd plant life and changes in weather. You can drive right into a storm and you never know where it is going to hit. So, all of these little gullies have carried a lot of water. As people build and grade and cut back to create roads ... I am just thinking about what effect it may have on their property and homes below them. Just do not underestimate.

Lynn Potter said I just want to mention a small typo under Discussion Items. The address for our Site Plan Review is 24 East Majestic Mountain Road. I just wanted this on record.

Mayor Peterson said 27 should be known as 24 East Majestic Mountain Road.

6. Announcements:

Mayor Peterson said there will be Dumpster Days, as mentioned at the last meeting, February 14th thru 16th. They will be located on Cherry Lane. It will be the first of 4 such dumpster day weekends during 2020.

7. Public Hearings:

Mayor Peterson said we do have a Public Hearing this evening. The Public Hearing is on the Community Investment Board Approval for Grant Application. The requirement of the Community Investment Board is for an application to be subject to a Public Hearing. They also emphasize, although we as a town, are applying for a couple of things. It is a \$632,000 project to try to address storm water along Main Street. We are looking for a State grant from UDOT in the amount of \$500,000. They told us at a previous meeting that they would look to be supportive of dealing with their share of the water on Main Street. Engineering studies were done to determine what percentage of the water coming down Main Street was a result of State Road 228, Main Street, and what was coming off of side roads that would be Leeds' responsibility. As a result, it was about 20% of it is Leeds and about 80% of it is State. What we are looking to do is to apply to CIB. They would like to see some local money involved. The remaining \$132,000, and that is estimated, would be needed for this project. We are proposing that Leeds will put up \$12,000 and CIB would be requested to provide a grant for \$120,000. And that would cover the full \$632,000 cost estimate for this project. CIB also asks that we highlight in the grant review process, they will frequently ask about the possibility of a portion of it being in the form of a loan. If people have comments or questions about that they may ask, but before anything is finalized, they would be brought back before Town Council before any kind of loan would be agreed to if that is part of the final determination from the other parties involved. May I have a motion to open the Public Hearing on the Community Investment Board Approval for Grant Application?

Councilmember Stirling moved to open the Public Hearing. 2nd by Councilmember Roberts. Motion passed in a Roll Call Vote.

ROLL CALL VOTE:

	Yea	Nay	Abstain	Absent
MAYOR: WAYNE PETERSON	x	_____	_____	_____
COUNCILMEMBER: ALAN ROBERTS	x	_____	_____	_____
COUNCILMEMBER: DANIELLE STIRLING	x	_____	_____	_____
COUNCILMEMBER: LAURIE HUNSAKER	x	_____	_____	_____
COUNCILMEMBER: STEPHEN WILSON	x	_____	_____	_____

Mayor Peterson said the Public Hearing is open. Would anyone like to comment on this application to CIB for a \$120,000 grant?

Mayor Peterson said seeing none, may I have a motion to close the Public Hearing on the Community Investment Board application?

Councilmember Roberts moved to close the Public Hearing of the Community Investment Board Application. 2nd by Councilmember Hunsaker. Motion passed in a Roll Call Vote.

ROLL CALL VOTE:

	Yea	Nay	Abstain	Absent
MAYOR: WAYNE PETERSON	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: ALAN ROBERTS	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: DANIELLE STIRLING	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: LAURIE HUNSAKER	<u>x</u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: STEPHEN WILSON	<u>x</u>	<u> </u>	<u> </u>	<u> </u>

8. Action Items:

a. Discussion and possible action on the Community Investment Board Approval for the application to be submitted. This was submitted before the February 1st deadline, but they do allow for the Public Hearing to follow. Following the Public Hearing, is there a motion related to the Community Investment Board application? Such as approval or to not submit it.

Councilmember Stirling said I have a question. When is this supposedly going to start and what is the timeline on when it will be completed?

Mayor Peterson said the process is over the next 3 months. CIB will be holding reviews so it will probably be at a meeting in June that they would get around to the actual finalization of it with a decision with the respect to this project. After that, from an engineering standpoint, it is viewed as ready to go and be put out to bid at that point. So, it would be sometime in the second half of this year if approval was gotten from both CIB and UDOT. We do need both of those approvals.

Councilmember Roberts said so clarification without either one of those approvals, this will not move forward. Correct?

Mayor Peterson said we are not committing to anything more tonight than we are willing to put up \$12,000 towards the \$632,000 project.

Councilmember Stirling moved to go ahead and approve the Community Investment Board application. 2nd by Councilmember Wilson. Motion passed in a Roll Call Vote.

ROLL CALL VOTE:

	Yea	Nay	Abstain	Absent
MAYOR: WAYNE PETERSON	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: ALAN ROBERTS	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: DANIELLE STIRLING	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: LAURIE HUNSAKER	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: STEPHEN WILSON	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

b. Discussion and possible action on Home Occupation Business License, Tiffany’s Floral & More, Tiffany Jones

Mayor Peterson said we did, in the last year, amend our commercial permitted uses and conditional uses to have a clause in them that says if there was another use that was deemed to be in harmony with the listed ones that we have, which is a little over a dozen, with regard to those types of uses in each category, that it could be recommended by Planning Commission and approved by Town Council. We do not have that in our Home Business Occupation. We could open it up and update that list and have a Public Hearing. After we do that, go forward and approve an application that happens to fit it. We do allow home crafts in our Home Business Occupation. This particular proposal is for floral and more and we do have recommendation from the Planning Commission to consider this as crafts. But at this point, if we could ask the applicant to come forward and describe a little bit about what is the floral and what is the more.

Tiffany Jones said some florals come in the form of silks (she showed one of her silk bouquets to Council) and some would be fresh flowers. More would be a candy bar vase and other home crafted gifts. I would have people phone in their order, and I would deliver to the customer.

Mayor Peterson asked Council if they have any comments or questions.

Mayor Peterson said is there a motion regarding the categorization of Tiffany’s Floral & More as crafts? Or is there a motion to move this forward as an amendment to our Land Use Ordinance or not permitting it at all? These are the 3 options that I see.

Councilmember Stirling moved to approve the Home Occupation Business License as crafts because 99% of the time when you go and get silk flowers, you have to go to a craft store. 2nd by Councilmember Roberts. Motion passed in a Roll Call Vote.

ROLL CALL VOTE:

	Yea	Nay	Abstain	Absent
MAYOR: WAYNE PETERSON	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: ALAN ROBERTS	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: DANIELLE STIRLING	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: LAURIE HUNSAKER	<u> x </u>	<u> </u>	<u> </u>	<u> </u>
COUNCILMEMBER: STEPHEN WILSON	<u> x </u>	<u> </u>	<u> </u>	<u> </u>

9. Discussion Items:

a. Follow-Up on Site Plan Review, Lynn Potter, 24 East Majestic Mountain Road

Mayor Peterson said it is also Dianna Powell. You are both listed as the owners.

Mayor Peterson said one of the things we were looking towards was our attorney doing some review about the suggestion by the applicant that the Hillside Ordinance did not apply. At this time, I would request that our attorney provide an update on the status of that opinion.

Craig Hall said I have researched the facts and sent various emails to Mr. Potter asking him for help regarding factual issues. I believe there were 7 different questions that I requested he answer. I applaud his efforts. His response was prompt and thorough and I appreciated that. Since that time, I did some additional factual research on my own and with the assistance of the Town Recorder submitting some documents together with other documents that the Town has provided me. I have assembled those, and I have done legal research. I have started drafting the opinion. Mayor, as you know, I am presently out of the State. The draft was sent to my legal assistant this afternoon for formatting so I can proof it in a couple of days. I will soon have the formal opinion to the Town. I anticipate not before the end of the week, either on Monday or Tuesday.

Mayor Peterson said there was a second issue that had been raised which was having our Town engineering firm, Sunrise, summarize and take a look at the proposal. They did respond with a letter indicating that they had generally thought it was acceptable in terms of the building pads that were being proposed, but they had some questions with respect to the access driveway and said that they would require some cross sections to be provided for them to do a complete analysis. A copy of that letter is in your packet and it was forwarded to the applicant. The applicant mentioned that they do not want to continue to spend a lot of money until they have answers to other questions. We also did not want to have any kind of multiple tablings of the motion so that is why we have it as a discussion item. I would presume basis your previous requests that you would like to continue to get the legal opinion first before you move forward with the cross sections. Is that something that would be able to be provided? I am just trying to set a timetable here. And if there is any additional information you want to bring up this evening.

Lynn Potter said yes that is correct. If Mr. Hall finds that the Hillside Ordinance applies, then we would need to meet Sunrise's requests on the slicing of the slopes. And we want to continue to proceed until we find out how things are. And the other was the site plan requirement.

Mayor Peterson said just to make sure we do not have a misunderstanding, I will continue to put this on the agenda as a discussion item until such time you indicate that we have reached a point where you would like to have it as an action item just so we can make sure we follow the process and do it as promptly as possible.

Lynn Potter said if Craig will share his decision on Monday or Tuesday with me, okay.

Mayor Peterson said once that opinion is out, it will be available to go to the applicant, I presume. Craig, am I correct?

Craig Hall said it is addressed to you and the Town Council. You, as the client, have the right to disseminate it as you see fit.

Mayor Peterson said are there any further questions?

b. 2nd Quarter Budget

Mayor Peterson said in your packet is a 5-page summary on where we stand as of 6 months into the year. As was mentioned, we will be doing this the second month following each quarter-end. Our fiscal year begins July 1st and ends June 30th. This one is for the first 2 quarters of the year, July 1, 2019 thru December 31, 2019. It compares it to the same time period the year before and compares it to the budget.

Mayor Peterson highlighted a few of the line items and he gave a brief explanation for each.

Councilmember Roberts said on the accounting line item, we see a little higher percentage. Did we have an increase in the cost for that? What pushed us up to that 70%?

Mayor Peterson said the 70% on accounting is the addition of the new bookkeeper. And we used an outside service to come in and go over a variety of journal entries and the like with the new bookkeeper so she could go forward and do things in the proper manner. That was a one-time charge and not something monthly.

Councilmember Stirling said who is doing this?

Mayor Peterson said Aseneth Steed is the one doing it. We hired her to do our bookkeeping. She is part of our administrative wages.

Councilmember Stirling said why is the administrative wages with Other and not up in Administrative Wages?

Mayor Peterson said there had been different categories that have been set-up with respect to our books here. It is a little bit of duplicative one, but with regard to some reporting we need to do with the State is why it is being highlighted as that particular line item. There are 2 of them. You can see last year some was booked to the other and this year none is being booked there nor is any of the budget up there. It is all down in the second entry. Once we have nothing in it, we look to eliminate it.

Councilmember Stirling said do we have an outside payroll processing?

Mayor Peterson said yes, we do use an outside payroll processing company. And I heartily support that because with the reporting requirements that are involved, they take care of submitting all of those types of payments plus they do the direct deposit into our employees accounts. It is something you can do in house cheaper, but all you need is one slip up and you will regret the fact that you did not get things done on a timely basis.

Councilmember Stirling said do you know why we had employment insurance this year and not last year?

Mayor Peterson said I think it was just the timing of when the payment was made there. I do not think it is something that is a major difference. I expect will be very close for the full year.

Councilmember Stirling said what is the RAP Tax used for. Where does that money go?

Mayor Peterson said we had a discussion at the previous meeting about applying for some grants related to trails, pickle ball courts and the like. The envision is to use our RAP Tax revenue to provide the 50% match that they all require. We have been accumulating it for a couple of years at about a \$500 per month rate and we look to use that to try to match with a grant to get \$1.00 for every \$0.50 that we have collected in that tax. But it has to be done for recreational.

Mayor Peterson said the public should be aware that there is something called the Transparency Website in the State of Utah. Every single revenue and expenditure gets uploaded on that site on a quarterly basis. You can look and see all of the detail for our Town or any other municipality in the State. It is for the public.

c. Silver Reef Road Park

Mayor Peterson said I have included a couple of maps with respect to the park. I did not highlight them. The second one is the easier one to see and it shows that the park area that we actually have there is 0.76 acres. There had been a proposed additional park of 1.13 acres. It is a bit of a rounded triangle at the top and then towards the bottom you actually see the proposed addition that might take place. That proposed addition got swapped in a SITLA land transaction and it became part of the ownership that is just common open space, cannot be developed, by the Silver Reef Highlands Development. They have previously expressed that they are not interested in making that a general public park for the entire Town. I asked Antonio, he said 1, perhaps 2, if the people were very adept at backing their trailers around could fit where we have land. I do like the idea of trying to figure out if there is a place where we could do it. I do not think we would be able to justify setting up any kind of charge system that would be able to have enough volume of business to make it something that would work. Nor, would it address a significant number of vehicles that are being parked there that have trailers for off road vehicles. If you look at the other map just to complete the discussion, the park that you see is a tiny little triangle. There again, there is a proposed public park area, 1.13 acres, and you can see the existing park that is 0.76 acres. Is there anything further for discussion here this evening? If people think of areas that could work, I would certainly be open to it because I do think it is a good idea. I do not know where we have the space for it.

10. Citizen Comments:

LoAnne Barnes said I am on the Historic Preservation Committee in the Town of Leeds. I have some questions and comments about this little park because it has quite a history that I am not sure you are aware of. When Highlands first went in there, they deeded to the Town that land with the understanding that SITLA would trade out with the Town and enlarge this to be a park. They also gave the Town \$9,000. The people were surveyed up there and they decided they would like some water to come down from that area. If I understand it correctly, there is some water right, maybe not water right, but access to water when it comes down to that park. We put in a fountain there that is still there. It was part of the water supply.

Councilmember Roberts said there is still a water connection there.

LoAnne Barnes said I just wonder what is going to happen to that piece of land. It is a very unique piece of land because it borders Silver Reef Road and has a tremendous view of the whole skyline to the south. And for the Town to lose that, I think would be a terrible thing to happen.

Mayor Peterson said we still have the 0.76 acres, the additional portion that did not materialize with what you mentioned as the land swap from SITLA.

Councilmember Roberts said so the Town owns that 0.76 acres. The rest of it is open space that is governed by Silver Reef Highlands.

LoAnne Barnes said so SITLA does not own it anymore?

Mayor Peterson said correct. And I confirmed that with SITLA.

LoAnne Barnes said what are the options for that little piece of land? You need to seriously think about it not being a parking area. It has such a gorgeous view. It could be a walking area or a trail on up to the museum. I would like some serious thought about what we could do and have it not go away.

Mayor Peterson said we could certainly approach the other party if we were to have a trail that was going to extend through, and if it was needed to connect, to see if they would be amendable to that. But at the present time, we do not have control of various sections along the road there. If there was a possibility in the future, we would need to line-up an awful lot of different owners in order to make it that we have a connected trail system.

LoAnne Barnes said how wide of a road does the Town own? How much do we own of Silver Reef Road?

Mayor Peterson said that is another variable question. Private owners own all the way across it in places. Private owners meet in the middle in others. The Town has a dedicated right-of-way in some. The BLM owns a portion of it. And we have an easement from the BLM for it. That road's ownership is very varied as you work your way along it.

Councilmember Roberts said when you talk about ownership, it is different than what the designated right-of-way is. That will always be maintained as a road right-of-way even though other individuals may have ownership.

LoAnne Barnes said what is the ownership of the piece of land south of the Silver Reef Road that goes up to the museum as you are looking down towards Leeds.

Councilmember Stirling said there are quite a few different owners.

LoAnne Barnes said I am not talking about Highlands. I am talking about when you go around the corner up towards the museum. Is it owned by Crosby? Does he still own it?

Mayor Peterson said I cannot speak for what a private landowner intends to do, but I know from previous discussions we have had in the past 2 years that he is still the owner of a portion of that land.

LoAnne Barnes said I would not like for the Town to lose that piece of land to a parking area.

Wyatt Jones said I am working on becoming an Eagle Scout and all I need is my Eagle project. I am interested in helping paint the interior of Town Hall.

Mayor Peterson said I commend you for your interest and hope that something can be worked out.

11. Staff Reports: None

Mayor Peterson said there was a Transportation Expo. It was not as well attended as some of the previous ones. Operating in the Dixie Center area is a prototype of the autonomous vehicle. It is a shuttle that moves at 12 mph and it does a loop around the area. It is a very interesting project and they view that in Southern Utah as one of the places it could be used in connecting some of the hotels and convention center.

12. Closed Meeting: None

13. Adjournment:

Meeting was adjourned at 7:42 PM.

APPROVED ON THIS 26th DAY OF February, 2020



Mayor, Wayne Peterson

ATTEST:



Peggy Rosebush, Clerk/Recorder

PERMANENT COMMUNITY IMPACT FUND BOARD

APPLICATION ADDENDUM FOR STREET & ROAD PROJECTS

This addendum is required for all street and road improvement applications.

PART A. GENERAL INFORMATION

Project Title Leeds Town Main Street Storm Drain Project

1. Applicant Agency

Name: Town of Leeds

2. Contact Person

Name: Wayne Peterson, Mayor

Phone: 201-208-8196

Email: mayor@leedstown.org

PART B. APPLICANT FINANCIAL INFORMATION

1. Current and Prior Four Years Street & Road Revenues:

<u>Year</u>	<u>B&C Revenues</u>	<u>Transfers from General Fund</u>	<u>Mineral Lease Revenues</u>	<u>Total Revenues</u>
2019	58,402	-	-	58,402
2018	60,445	-	-	60,445
2017	54,940	-	-	54,940
2016	54,753	-	-	54,753
2015	38,122	-	-	38,122
TOTALS	266,662	-	-	266,662

2. Current and Prior Four Years Street & Road Expenses:

<u>Year</u>	<u>Construction</u>	<u>Debt Service</u>	<u>Administration</u>	<u>Total Expenses</u>
2019	\$4,100			\$4,100
2018	\$136,714			\$136,714
2017	\$97,023			\$97,023
2016	\$93,045			\$93,045
2015	\$4,670			\$4,670
TOTALS	\$335,552			\$335,552

PART C. ON-GOING MAINTENANCE PROGRAM

1. Does the Applicant have an on-going capital or maintenance replacement program for streets and roads? YES X NO

If YES, please describe the capital or maintenance replacement program.

The Town of Leeds has an on-going maintenance program for its roads. The aim is to address every road on a 7 to 10-year cycle. Primary roads are chip sealed, while secondary roads are slurry sealed. Work is performed every 2 to 3 years on a subset of Town roads to allow for B & C Road money to accumulate and to reduce mobilization costs and benefit from economies of scale. Following the adoption of this 2015 plan there was a backlog of maintenance work that resulted in more frequent spending. Going forward the funds are not there, nor is the need for extraordinary maintenance of road surfaces.

A copy of the original road maintenance study from 2015 is attached.

**PERMANENT COMMUNITY IMPACT FUND BOARD (PCIFB) APPLICATION
REGIONAL CLEARINGHOUSE REVIEW**

Applicant: Town of Leeds

Project Title: Leeds Town Main Street Storm Water Project

Date Received: February 3, 2020 **Date the AOG Steering Committee Reviewed this Project:** February 12, 2020

Project Description (provided by applicant):

WHO- Leeds Town has a Main Street maintained and owned by the Utah Department of Transportation (UDOT) that is over 10,000 feet long (close to 2 miles). There are mainly 1/3 acre to 1 acre lots on the east side of Main Street. These properties have experienced flows that overtop the existing curb & gutter at driveway locations and flood the sidewalk areas. Figure 1 below shows a general problem area where the sidewalk falls below the curb & gutter along Main Street between driveways. When flows exceed 3 to 5 cubic feet per second on this curb & gutter, the flows overtop the concrete, especially at the driveway areas and flood the properties adjacent to these low sidewalk sections.

WHAT- It is recommended to install a storm drainpipe next to the east side pavement stripe that will be 10 to 15 feet off the existing curb & gutter. It will need to be 18" diameter to 24" diameter in size. The 24" size is south of Center Street and the 18" size is north of Center Street. Figure 2.2 shows the existing curb & gutter and storm pipe can be installed just next to the curb & gutter or further in the asphalt if utilities are in the way.

WHY- Leeds Town has met with UDOT and have asked for funding and participation of this storm drainage project. The managers of UDOT we met with about a year ago were Scott Goodwin and others. They said they could use contingency moneys to help fund this storm water project and have asked the Town to come up with their portion of storm water contributed to the street problem. It's estimated that the Town contributes twenty (20) percent to the storm water and UDOT eight (80) percent. Our request with UDOT is \$500,000. The town will contribute \$12,000 and is asking the Community Impact Board for \$120,000 in grant money to complete this project. The Town needs this grant because it has limited funds to have this big expense of \$120,000.

PROPOSED FUNDING: CIB grant: \$120,000. Applicant Cash: \$12,000. UDOT: \$500,000. **Total Project Cost:** \$632,000.

- | | | |
|---|---|--|
| Is the project on the County Capital improvements List? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Is the project consistent with local and regional plans? | Local: Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| | Regional: Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| Is the project a planning project? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

How will the project benefit the applicant community?

This project will help to eliminate flooding during storm events that overtop the concrete, especially at the driveway areas and stop the flooding of properties adjacent to these low sidewalk sections.

What are challenges the project faces/creates?

No specific challenges are anticipated. The Town needs this grant because it has limited funds to have this big expense of \$120,000.

Leeds Town Main Street Storm Drain Project Review (page 2 of 2)

AOG Recommendation:

The Five County Association of Governments Steering Committee reviewed this project on the date indicated above and voted to:

support this project. remain neutral on this project. not support this project.

The action of the Steering Committee on the review date indicated above is attested to below by:

Typed Name: Bryan D. Thiriot Title: Executive Director Signature: 

Below is an example of problems that the existing storm drain currently has on Main Street. The street only has curb and gutter to carry storm water on both sides. The photo below shows a flood that hit Leeds Town a couple of years ago:



CIB SEWER PRIOR FUNDING 2014-2020

County	Applicant	Year	Project	CIB Amount Funded					Total Cost
				Grant	ML Loan	Bonus Loan	Terms	PCIFB \$	
Cache	Logan City	2014	Wastewater Treatment Facility	\$0	\$0	\$10,000,000	20y @ 1.5%	\$10,000,000	\$110,000,000
	Town of Lewiston	2019	Sewer Lagoon Slope Stabilization	\$0	\$0	\$100,000	20y @ 2.5%	\$100,000	\$600,000
Carbon	Helper City	2015	Storm Drain Construction SUPP	\$3,150,000	\$0	\$0		\$3,150,000	\$3,150,000
	Price River WID	2015	Flood Damage - Sewer Treatment Plant	\$600,000	\$0	\$0		\$600,000	\$1,200,000
	Price River WID	2019	Sewer Imp - Pipe Lining	\$0	\$0	\$2,000,000	20y@2.5%	\$2,000,000	\$2,150,000
	Price River WID	2019	Sewer Imp - Pipe Lining Supplemental	\$0	\$0	\$1,100,000	20y@2.5%	\$1,100,000	\$3,250,000
Daggett	Manila Town	2018	Sewer System Improvemtns	\$628,000	\$0	\$628,000	30y @ 2.5%	\$1,256,000	\$1,904,000
	Town of Dutch John	2019	Sewer System Improvemtns Highway 191 - Withdrawn	\$488,000	\$0	\$0		\$488,000	\$488,000
	Town of Manila	2019	Sewer System Improvemtns 2018 - Pipe Lining and new Pipi	\$790,000		\$790,000	30y @ 2.5%	\$1,580,000	\$1,580,000
Duchesne	Roosevelt City	2017	Hancock Cove Sewer	\$2,000,000	\$500,000	\$0	30y @ 0%	\$2,500,000	\$4,885,000
Garfield	Town of Tropic	2019	New Sewer Lagoons	\$1,450,000	\$0	\$1,450,000	30y @ 2.5%	\$2,900,000	\$3,050,000
Kane	East Zion Special Service Dist	2014	Wastewater Improvements	\$0	\$0	\$113,000	30y @ 1.5%	\$113,000	\$129,000
Millard	Fillmore City	2016	Storm Drain Project	\$524,500	\$0	\$348,000	15y@2.5%	\$872,500	\$1,453,500
	Delta City	2018	Wastewater Pipe Replacement	\$30,000	\$0	\$0		\$30,000	\$60,000
San Juan	San Juan Spanish Valley SSD	2017	Sewer Improvements	\$1,750,000	\$750,000	\$0	30y @ 0%	\$2,500,000	\$5,700,000
	San Juan Spanish Valley SSD	2019	Sewer System Improvements 2016 Supplemental	\$360,000	\$90,000	\$0	30y@0%	\$450,000	\$2,950,000
	Mexican Hat SSD	2019	Sewer Pump Replacement	\$255,000	\$0	\$0		\$255,000	\$255,000
Sevier	Sevier County MBA	2015	Residential Treatment Facility	\$935,792	\$0	\$0		\$935,792	\$1,190,792
Uintah	Naples City	2014	1300 East Drainage Project	\$121,157	\$0	\$0		\$121,157	\$242,314
	Ashley Valley W&SID	2016	Sewer Improvements	\$250,000	\$0	\$250,000	30Y @ 2.5%	\$500,000	\$500,000
	Ashley Valley W&SID	2020	500 W Sewer Improvements	\$1,045,000	\$1,044,000	\$0	30y@0%	\$2,089,000	\$2,089,000
	Ashley Valley W&SID	2020	3500 S & Stubbs Sewer Lift Stations Replacement	\$0	\$0	\$660,000	30y@1%	\$660,000	\$659,500
WASHINGTON	Ash Creek Special Service District	2019	Water System - Bench Lake Pump Station & Pipeline	\$0	\$0	\$4,289,000	20y@2.5%	\$4,289,000	\$4,454,000

**PERMANENT COMMUNITY IMPACT FUND BOARD
PROJECT SUMMARY SHEET**

Applicant: Wayne County Fire District

Title: Fire Station @ Torrey

Description:

This project will consist of building a 120'x60' fire station with 3 truck bays, a kitchen, training area, office, storage, men's and women's restroom/change areas and site work.

	Original Application	Advanced Application
Cost Sharing:		
Applicant Cash	\$ 8,000	\$ 0
Applicant In-Kind	0	0
Local Cash	0	0
Other Local In-Kind Land	60,000	0
Federal Grant	0	0
Federal Loan	0	0
State Grant	0	0
State Loan	0	0
CIB Grant	941,000	0
CIB Loan 30y@2.5%	105,000	0 0y@0%
Total	\$ 1,114,000	\$ 0

Project Budget:

Construction	\$ 755,000
Construction Contingency	112,000
Engineer Pre Construction	9% 85,000
Engineer Special	0% 0
Engineer Construction	10% 90,000
Special Studies / Plans	0
Land/Rights-of-Way/Water Rights	60,000
Equipment	0
Administration	12,000
Total	\$ 1,114,000

Other Recent or Related PCIFB Assistance:

	Grant	Loan	Term & Rate	CIB %
2008 Recreation/fairgrounds	\$ 622,250	\$ 350,000	30Y@0%	86%
2008 Recreation/fairgrounds SUPP	\$ 100,000	\$ 60,000	30Y@0%	100%
2010 County road shed cleanup	\$ 800,000			80%
2011 Wayne County Courthouse - Land	\$ 100,000	\$ 473,000	10Y@2.5%	79%
2012 Bike-pedestrian pathway study	\$ 50,000			50%
2014 Travel/Information Center @ Torrey	\$ 147,000	\$ 147,000	10y@1.5%	80%
2019 Wayne Wonderland Airport Runway	\$ 90,000			4%

Prior 5 Year County M/L Receipts & Allocations:

COUNTY	<u>CIB REVENUE</u> FY-15 - FY-19	<u>CIB AWARDS</u> FY-15 - FY-19	GRANT \$	% GRANT	LOAN \$	% LOAN
WAYNE	\$5,133	\$1,830,525	\$1,830,525	100%	\$0	0%

2017 STATE MAGI: \$45,895

Population: 2719 \$30,942 (Torrey)

Other Issues:

APPLICANT FINANCIAL INDICATORS

Wayne County Fire District

Fire Station @ Torrey

Category	Indicator	Performance	Standard	Rating
Economy	Median Income	\$42,444	\$65,325	Low (<65%)
	Market Value per Capita	\$126,208	\$55,000	Very Strong (>\$100,000)
Finances	General Fund Balance as % of Operating Revenues	430%	1-4%	Very Strong (>15%)
	Unreserved General Fund Balance	39%	2-8%	Very Strong (>15%)
Debt	Debt-to-Market Value	0%	<3%	Low (<3%)
	Debt Service-to-Operating Expenditures	1%	<8%	Low (8%)
	Overall Debt per Capita	\$175	(\$1,000—2,000)	Low (<\$1,000)
	Appropriate Debt Amortization	35% in 5 yrs 100% in 10 yrs	25% in 5yrs 50% in 10yrs	Very Strong (75 % in 5 yrs; 100% in 10 yrs)
		\$170,575	2019-2023	
	\$316,425	2024-2028		

Year of Financial Statements: 2018

FEASIBLE FUNDING SCENARIOS

Assumptions

Loan Repayment Term	30
CIB Loan Interest Rate	2.50%
Total Requested Amount	\$1,046,000
Population	2778

	Loan/Grant	Loan (%)	Grant (%)	Loan (\$)	Grant (\$)	Annual Payment	Total Principal	Total Interest	Net Return (Total P+I)	Monthly Payment	Annual DS per Capita
Requested:	10.04/89.96	10%	90%	\$ 105,000	\$ 941,000	\$ 5,017	\$ 105,000	\$ 45,500	\$ 150,500	\$ 418	\$1.81
Other Scenarios:	100/0	100%	0%	1,046,000	-	49,975	1,046,000	453,262	1,499,262	4,165	\$17.99
	75/25	75%	25%	785,000	261,000	37,505	785,000	340,163	1,125,163	3,125	\$13.50
	50/50	50%	50%	523,000	523,000	24,988	523,000	226,631	749,631	2,082	\$8.99
	25/75	25%	75%	262,000	784,000	12,518	262,000	113,532	375,532	1,043	\$4.51

ANNUAL PAYMENT ESTIMATES BY TERMS AND INTEREST RATE

Applicant: **Wayne County Fire District**

Project: **Fire Station @ Torrey**

Requested Terms

Loan:	10%	\$105,000	<table border="1"> <thead> <tr> <th></th> <th>0.00%</th> <th>1.00%</th> <th>1.50%</th> <th>2.00%</th> <th>2.50%</th> <th>3.00%</th> </tr> </thead> <tbody> <tr> <td>10 Years</td> <td>10,500</td> <td>11,086</td> <td>11,386</td> <td>11,689</td> <td>11,997</td> <td>12,309</td> </tr> <tr> <td>15 Years</td> <td>7,000</td> <td>7,573</td> <td>7,869</td> <td>8,172</td> <td>8,480</td> <td>8,795</td> </tr> <tr> <td>20 Years</td> <td>5,250</td> <td>5,819</td> <td>6,116</td> <td>6,421</td> <td>6,735</td> <td>7,058</td> </tr> <tr> <td>25 Years</td> <td>4,200</td> <td>4,768</td> <td>5,068</td> <td>5,378</td> <td>5,699</td> <td>6,030</td> </tr> <tr> <td>30 Years</td> <td>3,500</td> <td>4,069</td> <td>4,372</td> <td>4,688</td> <td>5,017</td> <td>5,357</td> </tr> </tbody> </table>		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%	10 Years	10,500	11,086	11,386	11,689	11,997	12,309	15 Years	7,000	7,573	7,869	8,172	8,480	8,795	20 Years	5,250	5,819	6,116	6,421	6,735	7,058	25 Years	4,200	4,768	5,068	5,378	5,699	6,030	30 Years	3,500	4,069	4,372	4,688	5,017	5,357
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30 Years	3,500	4,069	4,372	4,688	5,017	5,357																																							
Grant:	90%	\$941,000																																											
Term:	30																																												
Rate:	2.50%																																												
Deferred Principal:	0 year(s)																																												
Annual Payment:	\$5,017																																												

Custom Scenario

Loan:	90%	\$ 941,000	<table border="1"> <thead> <tr> <th></th> <th>0.00%</th> <th>1.00%</th> <th>1.50%</th> <th>2.00%</th> <th>2.50%</th> <th>3.00%</th> </tr> </thead> <tbody> <tr> <td>10 Years</td> <td>94,100</td> <td>99,353</td> <td>102,037</td> <td>104,758</td> <td>107,517</td> <td>110,314</td> </tr> <tr> <td>15 Years</td> <td>62,733</td> <td>67,868</td> <td>70,523</td> <td>73,234</td> <td>76,001</td> <td>78,824</td> </tr> <tr> <td>20 Years</td> <td>47,050</td> <td>52,146</td> <td>54,809</td> <td>57,548</td> <td>60,362</td> <td>63,250</td> </tr> <tr> <td>25 Years</td> <td>37,640</td> <td>42,728</td> <td>45,416</td> <td>48,198</td> <td>51,074</td> <td>54,040</td> </tr> <tr> <td>30 Years</td> <td>31,367</td> <td>36,462</td> <td>39,182</td> <td>42,016</td> <td>44,959</td> <td>48,009</td> </tr> </tbody> </table>		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%	10 Years	94,100	99,353	102,037	104,758	107,517	110,314	15 Years	62,733	67,868	70,523	73,234	76,001	78,824	20 Years	47,050	52,146	54,809	57,548	60,362	63,250	25 Years	37,640	42,728	45,416	48,198	51,074	54,040	30 Years	31,367	36,462	39,182	42,016	44,959	48,009
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Funding Options

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NET RETURN TO CIB

Applicant: **Wayne County Fire District**
 Project: **Fire Station @ Torrey**

Requested Terms

Loan	10%	\$105,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant	90%	\$941,000	10 Years	105,000	110,861	113,856	116,893	119,972	123,092
Term:	30		15 Years	105,000	113,595	118,037	122,575	127,207	131,932
Rate:	2.50%		20 Years	105,000	116,372	122,316	128,429	134,709	141,153
Deferred Principal:	0 year(s)		25 Years	105,000	119,193	126,692	134,454	142,474	150,748
Requested Net Return:	\$150,500		30 Years	105,000	122,057	131,163	140,647	150,500	160,711

Custom Scenario

Loan:	90%	\$	941,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	10%	\$	105,000	10 Years	941,000	993,527	1,020,366	1,047,583	1,075,175	1,103,139
				15 Years	941,000	1,018,027	1,057,840	1,098,507	1,140,019	1,182,365
				20 Years	941,000	1,042,916	1,096,185	1,150,969	1,207,249	1,265,000
				25 Years	941,000	1,068,194	1,135,398	1,204,961	1,276,841	1,350,991
				30 Years	941,000	1,093,859	1,175,474	1,260,467	1,348,763	1,440,274

Funding Options

Loan:	100%	\$	1,046,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	0%	\$	-	10 Years	1,046,000	1,104,389	1,134,222	1,164,475	1,195,147	1,226,231
				15 Years	1,046,000	1,131,622	1,175,877	1,221,082	1,267,226	1,314,298
				20 Years	1,046,000	1,159,288	1,218,501	1,279,399	1,341,958	1,406,153
				25 Years	1,046,000	1,187,387	1,262,089	1,339,414	1,419,315	1,501,739
				30 Years	1,046,000	1,215,916	1,306,638	1,401,115	1,499,262	1,600,984

Loan:	75%	\$	785,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	25%	\$	261,000	10 Years	785,000	828,819	851,208	873,913	896,931	920,259
				15 Years	785,000	849,258	882,470	916,395	951,025	986,351
				20 Years	785,000	870,020	914,458	960,160	1,007,110	1,055,287
				25 Years	785,000	891,108	947,170	1,005,201	1,065,165	1,127,022
				30 Years	785,000	912,518	980,603	1,051,506	1,125,163	1,201,504

Loan:	50%	\$	523,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	50%	\$	523,000	10 Years	523,000	552,194	567,111	582,238	597,573	613,116
				15 Years	523,000	565,811	587,938	610,541	633,613	657,149
				20 Years	523,000	579,644	609,250	639,699	670,979	703,076
				25 Years	523,000	593,693	631,045	669,707	709,658	750,869
				30 Years	523,000	607,958	653,319	700,557	749,631	800,492

Loan:	25%	\$	262,000		0.00%	1.00%	1.50%	2.00%	2.50%	3.00%
Grant:	75%	\$	784,000	10 Years	262,000	276,625	284,098	291,676	299,358	307,144
				15 Years	262,000	283,446	294,531	305,854	317,412	329,203
				20 Years	262,000	290,376	305,208	320,461	336,131	352,210
				25 Years	262,000	297,414	316,126	335,494	355,507	376,153
				30 Years	262,000	304,560	327,284	350,948	375,532	401,011

INPUT SUMMARY

Select Applicant: **Wayne County Fire District**

Project Name: **Fire Station @ Torrey**

Loan Repayment Estimator Tool Inputs			
PROJECT FUNDING INPUTS			
Total Project Cost	\$	1,136,000	
Applicant Cash		90,000	
CIB Request Amount	\$	1,046,000	
GRANT Request	\$	941,000	89.96%
LOAN Request		105,000	10.04%
TOTAL Request	\$	1,046,000	100.00%
Requested Loan Terms			
Loan Repayment Term		30 years	
CIB Loan Interest Rate		2.50%	
Years of Deferred Interest		0 year(s)	

[Click for Results](#)

Scenario Summary Assuming a 30 Year Loan @2.50%

	Requested Scenario	Other Scenarios				Custom Scenario
		100%	75%	50%	25%	
Loan/Grant:	10.04/89.96	100/0	75/25	50/50	25/75	90% 90/10
Grant Amount:	\$ 941,000	\$ -	\$ 261,000	\$ 523,000	\$ 784,000	\$ 105,000
Loan Principal Amount:	\$ 105,000	\$ 1,046,000	\$ 785,000	\$ 523,000	\$ 262,000	\$ 941,000
Total Interest:	\$ 45,500	\$ 453,262	\$ 340,163	\$ 226,631	\$ 113,532	\$ 407,763
Total P&I:	\$ 150,500	\$ 1,499,262	\$ 1,125,163	\$ 749,631	\$ 375,532	\$ 1,348,763
Annual Payment:	\$ 5,017	\$ 49,975	\$ 37,505	\$ 24,988	\$ 12,518	\$ 44,959
Annual Pmt/Capita:	\$ 1.81	\$ 17.99	\$ 13.50	\$ 8.99	\$ 4.51	\$ 16.18
Years of Deferred Principal:		Total Principal and Interest Paid with Deferred Principal				
0	\$ 150,500	\$ 1,499,262	\$ 1,125,163	\$ 749,631	\$ 375,532	\$ 1,348,763
1	\$ 151,499	\$ 1,509,218	\$ 1,132,635	\$ 754,609	\$ 378,026	\$ 1,357,719
2	\$ 152,509	\$ 1,519,275	\$ 1,140,183	\$ 759,638	\$ 380,545	\$ 1,366,767
3	\$ 153,528	\$ 1,529,436	\$ 1,147,808	\$ 764,718	\$ 383,090	\$ 1,375,907
4	\$ 154,559	\$ 1,539,699	\$ 1,155,510	\$ 769,849	\$ 385,661	\$ 1,385,140

Financial Analysis Inputs			
APPLICANT FINANCIAL SNAPSHOT INFORMATION			
Total Population		2,778	Latest US Census
Median Household Income for State of Utah	\$	65,325	Latest US Census
Median Household Income	\$	42,444	Latest US Census
Total Assessed Valuation	\$	350,605,928	taxrates.utah.gov
Year of Financial Data		2018	
General Fund Balance (assets minus liabilities)	\$	24,145,002	Balance Sheet
Unassigned (Unreserved) Portion of General Fund	\$	1,739,663	Balance Sheet
Operating Revenues	\$	5,616,866	Statement of Revenues & Expenditures
Operating Expenses	\$	4,487,682	Statement of Revenues & Expenditures
Total Debt ¹	\$	487,000	Financial Notes: Long-term Debt
Annual Debt Service (principal + interest)	\$	23,365	Statement of Revenues & Expenditures
Debt Payment Schedule (10 Years)			Financial Notes: Long-term Debt
	2019	\$ 23,365	
	2020	\$ 37,140	
	2021	\$ 36,915	
	2022	\$ 36,690	
	2023	\$ 36,465	
	2024-2028	\$ 316,425	

[Click for Results](#)

¹Includes all bond and notes payable. Does not include pension obligations.

**PERMANENT COMMUNITY IMPACT FUND BOARD
APPLICATION FORM**

(Revised March 2019)

PART A. GENERAL INFORMATION

Project Title Wayne County Fire Station

Project Location Torrey, UT *Population* 2719

Applicant has attended a CIB Tutorial: x *Applicant has provided application to *SHPO:* Y x N N/A

1. Applicant Agency

Name: Wayne County Fire District

Mailing Address: 18 South Main, Box 189

City: Loa County: Wayne . Utah Zip: 84747

Contact Person (Must be with the applicant agency and registered in WebGrants, see page 6)

Name: Ryan Torgerson

Phone: 1.435.836.1300 Fax: _____

Email: ryan@wayne.utah.gov

Federal Tax Identification Number: _____

2. Presiding Official (this person must sign the application; page 6)

Name and Title: Steve Lutz

Email: dobrosteve90@gmail.com

3. Clerk/Recorder

Name and Title: Ryan Torgerson

Email: ryan@wayne.utah.gov

4. Engineer/Architect

Name: Jeff Albrecht – Savage Albrecht Engineering

Mailing Address: 1925 South Industrial Park Road

City: Richfield Zip: 84701 Phone: 435.689.0299 Fax: _____

Email: jeff@saeutah.com

5. Bond Counsel

Name: Richard Chamberlain

Mailing Address: 225 North 100 East

City: Richfield Zip: 84701 Phone: 435.896.446 Fax: _____

Email: baxterse@hotmail.com

6. Financial Consultant – (optional)

Name: _____

Mailing Address: _____

City: _____ Zip: _____ Phone: _____ Fax: _____

Email: _____

**State Historic Preservation Office (SHPO) <https://history.utah.gov/shpo-compliance/>*

PART B. PROPOSED FUNDING – Project Title: Wayne County Fire Station - Torrey

1. Cost Sharing

<u>Funding Source</u>	<u>Cost Share</u>
a. <u>Applicant Cash</u>	<u>8,000</u>
b. <u>Applicant In-kind (specify)**</u>	_____
c. <u>Other Local Cash (specify)</u>	_____
d. <u>Other Local In-kind (specify)** - Land</u>	<u>\$60,000</u>
e. <u>Federal Grant (specify)</u>	
f. <u>Federal Loan (specify)</u>	
g. <u>State Grant (specify)</u>	_____
h. <u>State Loan (specify)</u>	_____
i. <u>Total CIB Funds (total of lines 2a & 2b below)</u>	<u>1,046,000</u>
Total Project Cost	<u>1,114,000</u>

Note: The CIB may limit its total participation in any given project to a maximum of \$5,000,000 regardless of grant/loan mix.

2. Type of CIB Funds Requested - (Loans should be rounded to the nearest \$1000)

a. **Loan Amount:** \$ 105,000 % Rate: 2.5% Years: 30 1st Payment Due: 2022

Security for Loan: (circle one)

1. General Obligation Bond
2. Revenue Bond (specify revenue source): _____
3. Building Authority Lease Revenue Bond (specify lessee): _____
4. Class B & C Road Fund Revenue Bond: _____
5. Other (specify): _____

b. **Grant Amount:** \$ 941,000

3. Cost Over-runs

All applicants must indicate how they propose to finance cost over-runs for the proposed project.

The budget includes \$112,000 for contingency (9.8%).

****In-kind funds cannot be included as part of the local contribution, unless the in-kind has a demonstrable value, such as real property. Donated labor or staff time cannot be counted as either cash or in-kind contribution.**

PART C. PROJECT BUDGET – Project Title: _____

DATE COST ESTIMATES FOR PROJECT WERE PREPARED 12/15/2019

INDIVIDUAL OR FIRM RESPONSIBLE FOR COST ESTIMATES Savage Albrecht Engineering

1. Construction – (This refers to the prepared estimate included with application)

(specify quantity & unit price below or refer to an attached estimate)

1. Excavation and Concrete	\$165000	
2. <u>Exterior Building</u>	\$204600	
3. <u>Interior Building</u>	\$287375	
4. <u>Site Development</u>	\$98,025	
5. _____	\$ _____	
6. _____	\$ _____	
7. Construction Contingency _____	\$112,000	
Construction Sub-Total		\$867,000

2. Engineering Services

Pre-Construction Engineering: \$ 85,000
(Preliminary studies, layouts, cost estimates, design drawings, specification & contract documents)

Special Engineering Services: \$ _____
(soil investigations , geotechnical studies, land surveys, environmental evaluations, permitting, water rights and other special investigations)

Construction Engineering Services: \$ 90,000
(Representation during construction, special inspections, materials testing and construction phase services)

Engineering Services Sub-total: \$ _____

ALTERNATE ENGINEERING OPINION _____

3. Planning and Studies (NEPA, EA, EIS, Feasibility)

Planning and Studies Sub-total \$ _____

4. Land/Easements/Water Rights

Land/Easements/Water Rights Sub-total \$ 60,000

5. Equipment & Facilities

Equipment & Facilities Sub-total \$ _____

6. Administration

Legal: \$ 12,000
Financial Consultant: \$ _____

Administration Sub-total \$ _____

TOTAL PROJECT COST \$ 1,114,000

PART D. APPLICANT AGENCY FINANCIAL INFORMATION

- 1. Current Year Total Budget:** \$ 295,000
- 2. Current Year General Fund Budget** \$ 295,000 .
- 3. Current and Prior Four Years Property Tax:** \$ _____

Year	Property Tax Rate	\$ Collected
<u>2020</u>	Fee Revenue	<u>117,000</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. General Obligation (G.O.) Debt Structure

- a. Assessed Valuation: \$ _____
- b. G.O. Debt Capacity:* \$ _____
- c. Outstanding G.O. Debt: \$ _____
- d. Remaining G.O. Debt Capacity (b-c=d): \$ _____

*County G.O. debt limit is 2.0% of assessed value. City, town and school district G.O. debt limit is 4.0% of assessed value. Cities of the first and second class may incur an additional 4.0% in G.O. debt for water, artificial lights or sewers. Cities of the third class and towns may incur an additional 8.0% in G.O. debt for water, artificial lights or sewers.

5. Bonded Debt Summary

Bonded debt information must be submitted in the format shown on Page 5. The submission of bonded debt information in an alternative format will not be accepted, since it precludes easy reference to the actual debt structure of applicant agencies. Please attach additional pages in the same format if there are insufficient columns on Page 5 to list all bonded debt issues.

Bonded Debt Summary *(attach additional sheets as necessary)*

BOND ISSUE

BOND ISSUE

BOND ISSUE

PURPOSE: _____
 \$ Issued: _____
 Interest Rate: _____
 Date Issued: _____
 Due Date: _____
 Bond Holder: _____

PURPOSE: _____
 \$ Issued: _____
 Interest Rate: _____
 Date Issued: _____
 Due Date: _____
 Bond Holder: _____

PURPOSE: _____
 \$ Issued: _____
 Interest Rate: _____
 Date Issued: _____
 Due Date: _____
 Bond Holder: _____

Annual Debt Service (P+I)

Annual Debt Service (P+I)

Annual Debt Service (P+I)

Year	\$ Amount	Year	\$ Amount	Year	\$ Amount
current	_____	current	_____	current	_____
+1	_____	+1	_____	+1	_____
+2	_____	+2	_____	+2	_____
+3	_____	+3	_____	+3	_____
+4	_____	+4	_____	+4	_____
+5	_____	+5	_____	+5	_____
+6	_____	+6	_____	+6	_____
+7	_____	+7	_____	+7	_____
+8	_____	+8	_____	+8	_____
+9	_____	+9	_____	+9	_____
+10	_____	+10	_____	+10	_____
+11	_____	+11	_____	+11	_____
+12	_____	+12	_____	+12	_____
+13	_____	+13	_____	+13	_____
+14	_____	+14	_____	+14	_____
+15	_____	+15	_____	+15	_____
+16	_____	+16	_____	+16	_____
+17	_____	+17	_____	+17	_____
+18	_____	+18	_____	+18	_____
+19	_____	+19	_____	+19	_____
+20	_____	+20	_____	+20	_____

PART E. PRE-SUBMISSION ATTACHMENT CHECKLIST

Note: Please refer to CIB PROGRAM SUMMARY <https://jobs.utah.gov/housing/cib/index.html>. Applicants must meet ALL of the requirements listed below. Incomplete applications will be held pending completion of the PART E. requirements.

1. Registration (*one time registration only.)

To be eligible for funding, the applicant **must** be registered in WebGrants (<http://webgrants.community.utah.gov>) For new registration, the applicant will receive an email with their login ID and password. *Note: Please register one time only. If applicant has submitted an application previously they may already have a login and password. Do NOT register again.

2. Project Description – (Note: Is the project on the entity’s adopted general plan yes X no)

Attach as Attachment #1. This description should cover the following areas:

WHO – A description of the applicant agency including the problem, situation, condition or need to be addressed by the proposed project. The description should cover the number of persons, land area, governmental facilities, services or operations impacted by the problem.

WHAT – A description of the proposed project including size, location, development timetable, etc. Include explanation of projected benefits and alternatives considered. **Attach 8½ X 11 maps, floor plans, site plans and prepared estimate etc. as Attachment #2**

WHY – Has the applicant investigated other sources of funding for this project and an explanation of why the applicant agency requires financial assistance from CIB.

3. Consolidated Local Capital Improvement List – Permanent Community Impact Fund Board

Attach the current consolidated capital improvement list as **Attachment #3**. Projects not identified on the CIB Capital Improvement List of the Housing & Community Development Division, will NOT be funded by the CIB, unless they address a bona fide public safety or health emergency, or for other compelling reasons.

4. Public Hearing – (Per CIB Program Summary: Discuss size, scope and nature of any funding request to be submitted to the CIB.) Attach a copy of the public notice and a copy of public hearing minutes as Attachment #4.

5. Association of Governments Notification

Provide a copy of the application to the AOG & attach required AOG review & comments as **Attachment #5**.

6. Affordable Housing Plan – (do not submit the entire housing plan)

Attach a **brief summary** of the applicant’s efforts to comply with the requirements of Section 10-9a-403 UCA (municipalities) and Section 17-27a-403 UCA (counties) as **Attachment #6**.

7. Water & Sewer Applications require a Department of Environmental Quality Review

Utah Department of Environmental Quality (DEQ) staff act as technical advisors to the CIB on drinking water and waste water projects. Applicants for proposed drinking water and waste water project funding **MUST COMPLETE AND SUBMIT** the Drinking Water & Waste Water Project Supplement to DEQ. (DEQ Supplemental form is located on CIB website: <http://jobs.utah.gov/housing/cib/cib.html>)

8. Planning Applications ~ Street & Road Applications –Addendum required. (Planning Addendum and Street & Road Addendum - located on CIB website: <http://jobs.utah.gov/housing/cib/cib.html>)


9. CONSTRUCTION & EXCAVATION APPLICATIONS & SHPO (CHECK IF THIS REQUIREMENT HAS BEEN ACCOMMODATED)

Applications which include building, altering or disturbing properties fifty (50) years of age or older, or which may include new site excavation to include road realignments shall be submitted to SHPO and include photograph, address and map of the proposed project.

PART F. PRESIDING OFFICIAL SIGNATURE

I, Steve Lutz, the Board Chairman
(typed name) (typed title)

Of Wayne County Fire District
(typed name of applicant agency) do hereby certify the information presented in this application is accurate and correct to the best of my knowledge and this application has been authorized by the applicant agency

Signature  Date 1/23/2020

January 6, 2020

Wayne County Fire District Hall Project Description
Attachment #1

WHO

Wayne County Fire District is the applicant for this project.

The 2013 demographics for Wayne County show there were 2,910 people, 1620 households and 970 families residing in the District

Wayne County Fire District is a new District that covers all of Wayne County. It has consolidated 6 local fire departments under one authority for the purpose of unifying response, command and training operations. This new Fire Station will be placed in the center of the County to help support the infrastructure that has been constructed in that area of the County and to serve as headquarters for the District. A large portion of growth in Wayne County has occurred around Torrey and Teasdale, but in the County boundaries and outside of town limits.

Wayne County's main source of income for the area is tied to utilities, natural resources, and education.

WHAT

The funding for this project will be used to build a new fire station located in Torrey, Utah. The proposed building will be 7,200 square feet. The building will consist of 3 separate bays to house various types of fire apparatus, an ambulance and other equipment. A portion of the building will be utilized by the Fire District for office space, meetings, and trainings.

WHY

The Fire District has made recent changes to its management strategy and has initiated a fire suppression fee on all households in the County. The fees will produce approximately \$117,000 a year to help with the budget of the fire district. A portion of this funding could be utilized to help pay for a potential loan for the project. The Fire District is also bringing \$30,000 to the table to help fund the station. Much of this money is from donations of residents who recognize the need for improved fire services and the financial strains on all County services.

Wayne County Fire District is a small, low income district. It is impacted heavily by the huge increase in visitation but receives very little funding for the services that visitors and residents need. Without CIB financial assistance this project will not be possible.

The current Torrey fire station is about 40 years old and is too small for modern fire apparatus. There is literally 4 inches between the overhead door and the front of the engine. The water tender that fits in the station is also 40 years old but a newer tender will not fit. There is no area to conduct business or training and the building belongs to Torrey Town, which leases space to the district. The building also houses the town hall. Although more than 50% of EMS calls in the County occur in the Torrey Teasdale area there is no ambulance, due to no place to house one.

The majority of the motels in Wayne County are located near Torrey, Utah, but are outside of Town limits. The County is responsible for fire suppression of these buildings and feels the location of the new building will be strategically placed to alleviate future issues with these large buildings.

Construction Cost Breakdown

Wayne County Fire Station - Torrey

Project # 1905-009S

2020

1- Building Planning

Item #	Description	
1	Administration	\$15,000.00
2	Administration- Legal	\$12,000.00
3	Design engineering services	\$70,000.00
4	Construction engineering services	\$90,000.00
	Sub-total	\$187,000.00

2- Excavation & Concrete

Item #	Description	
1	Excavation	\$55,000.00
2	Interior concrete	\$71,500.00
3	Exterior Apron	\$16,500.00
4	General Contractor fee, 1/3	\$22,000.00
	Sub-total	\$165,000.00

3- Exterior Building - Dry-in

Item #	Description	
1	Doors	\$9,900.00
2	Windows	\$13,200.00
3	Overhead doors	\$16,500.00
4	Steel building material	\$82,500.00
5	Stucco	\$33,000.00
6	General contractor fee, 1/3	\$22,000.00
7	Building erection	\$27,500.00
	Sub-total	\$204,600.00

4- Interior Building - Finish

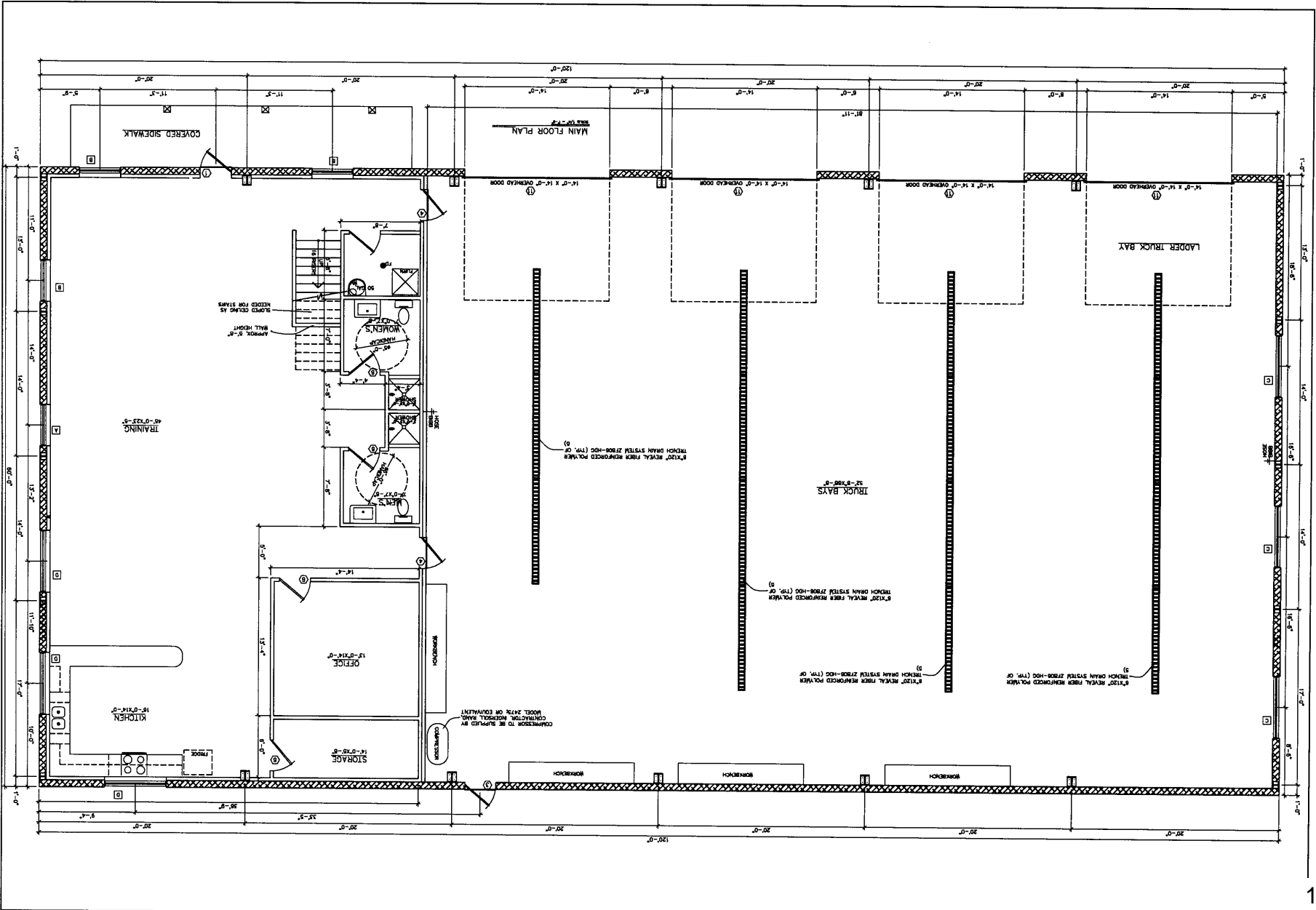
Item #	Description	
1	Framing	\$55,000.00
2	Plumbing	\$27,500.00
3	Heating	\$50,600.00
4	Electrical	\$47,300.00
5	Sheetrock	\$13,200.00
6	Finish work, wood	\$11,000.00
7	Paint	\$24,200.00
8	Cabinets & Counter tops	\$17,875.00
9	Flooring Allowance	\$18,700.00
10	Appliance Allowance	
11	Office Furniture Allowance	
12	General Contractor fee, 1/3	\$22,000.00
	Sub-total	\$287,375.00

5- Site Development

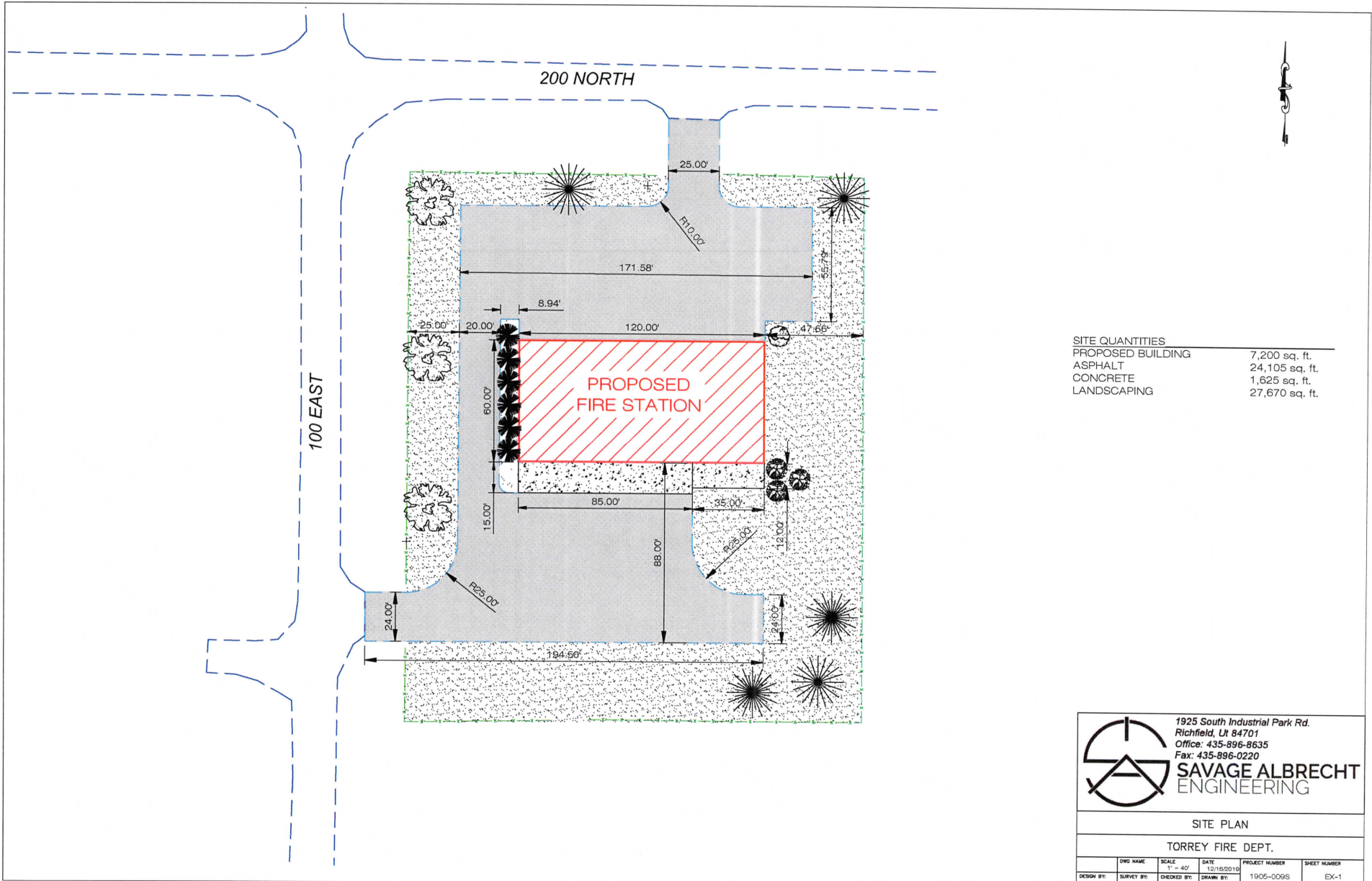
Item #	Description	
1	Water	\$5,025.00
2	Sewer	\$8,000.00
3	Asphalt	\$50,000.00
4	Landscape	\$20,000.00
5	LAND PURCHASE	\$ 60,000.00
6	Utility Fees	\$ 15,000.00
	Sub-total	\$158,025.00

Contingency \$ 112,000.00

GRAND TOTAL \$1,114,000.00



<p>A1.0</p> <p>DATE: 5/23/2018 SCALE: 1/4" = 1'-0" SHEET NO.: 1905-0085</p>	<p>REVISIONS</p>	<p>PROJECT: FIRE STATION</p>	<p>DATE: 1905-0085</p>
	<p>SHEET TITLE: PROPOSED MAIN LEVEL FLOOR PLAN</p>	<p>PRODUCED BY: WAYNE COUNTY FIRE STATION 100 NORTH 75 EAST TORREY, UTAH 84775</p>	<p>ENGINEER: SAUCE ALBRECHT ENGINEERING</p>



SITE QUANTITIES	
PROPOSED BUILDING	7,200 sq. ft.
ASPHALT	24,105 sq. ft.
CONCRETE	1,625 sq. ft.
LANDSCAPING	27,670 sq. ft.


 1925 South Industrial Park Rd.
 Richfield, Ut 84701
 Office: 435-896-8635
 Fax: 435-896-0220
SAVAGE ALBRECHT
 ENGINEERING

SITE PLAN

TORREY FIRE DEPT.

DESIGN BY:	SURVEY BY:	SCALE:	DATE:	PROJECT NUMBER:	SHEET NUMBER:
BLJ	RWS	1" = 40'	12/16/2010	1905-009S	EX-1

Fire District Meeting & Public Hearing Minutes

January 23rd, 2020

In Attendance:

Steve Lutz, Dennis Blackburn, Josh Brown, Jeanie Webster, Ryan Torgerson, Brion Terry & Jeff Albrecht

Public in Attendance for Public Hearings: No public attended

- Called to Order @7:02pm
- Minutes approved from December 6th, 2019 meeting with changes to minutes stating correct month from November 6th to December 6th, 2019.
- Opened to public hearing for submitting to CIB for the Torrey Fire Station @ 7:08pm
 - No public attended hearing for comment
 - Comments from fire district board members stating that this project needs to happen, it is a good project for CIB & biggest population is in Torrey for most of the year. Lutz noted that this is the 3rd go around for this project and that failure wasn't an option. The County needs this station for several critical reasons: There is no ambulance in Torrey/Teasdale and yet 1/3 of EMS calls are in those areas; the Torrey station is so small you can't walk from one side of the station to the other, there is literally 3 inches between the front of the truck and the overhead door; there is no area to do training; when they start the fire engines, Town hall fills with diesel smoke; large motels require a ladder truck for the future which will not fit in current building. Other ways such as CDBG funding has been discussed in past but very much complicates things. Making \$5-10,000 payments will be tough, with the other needs of the district, but we have to make the commitment and make it work or we'll have a lot of trouble getting momentum back to improve the department. We will definitely need more grants for equipment from the State and FEMA if we are to make progress. There was discussion on what loan/grant mix should be requested from CIB. Other local funding opportunities are limited such as Wayne County Special Service District #1. Mineral Lease Revenue has declined and the District more than likely will not be able to provide funding for the project at this time. It was decided to submit the application as 10 percent loan, 90 percent grant. Current District fee revenue would be able to cover the loan payment without relying on others.
 - Motion made & seconded with unanimous approval to submit the application to CIB for the Torrey Fire Station project.
- Closed public hearing for submitting to CIB for the Torrey Fire Station @ 7:12pm
- UFFSL 2020 Agreement

- Reviewed MOU with UFFSL - This MOU allows UFFSL to pay fire district personnel with a red card that responds to wildland fires.
 - Motion made & approved for Adoption of UFFSL MOU - Fire Board signed MOU
- Brion's Report to Board
 - Happy Valley Project ranked high & was approved
 - Invited WCFD to send a rep to meetings that Brion has on wildland with reps from Sevier County. That rep would then bring back wildland info to WCFD from Brion.
- Steve's Report
 - Approx. 26 people showed up with interest in being firefighters to Steve's recruitment meetings
 - ISO - went ok - had the basics to turn in from each department - need better paperwork from each department.
 - Need current/correct rosters from each dept. to update insurance, as well as current records.
 - Americorp crew will be here in April, looking for projects to have them do.
 - Jeff Pei is making progress in Hanksville, got the air compressor from Bicknell to Hanksville & waiting on electrician. Also blocked fan that was losing so much heat.
- Opened to public hearing for 2020 Budget @ 7:54pm
 - No public attended hearing for comment
 - Ryan presented budget with total expenditures & revenue at \$295,000
 - He & Steve had done some line item adjusting to budget
 - Motion made & approved for adoption of 2020 budget.
- Closed public hearing for 2020 budget @ 7:59pm
- Ryan's Report
 - Went over bills, motion made & approved to pay bills
 - Membership for Utah Association of Special District's was brought forth, motion made & approved for membership to be made to join
 - Board members brought up that the Capital Outlay for SCBA tanks need to stay on yearly & need to budget for turnouts too.
- Dennis will talk with new USDA rep for grant funding options
- *Adjourned at 8:21pm*

Six County Association of Governments

PERMANENT COMMUNITY IMPACT FUND BOARD (PCIFB) APPLICATION

REGIONAL CLEARINGHOUSE REVIEW

Applicant: Wayne County Fire District

Project Title: Wayne County Fire Station (Torrey)

Date Received: 02/03/2020

Date Board Reviewed: 02/05/2020

Grant Request: \$941,000

Loan Request: \$105,000 @ 2.5% for 30 Years

Project Description:

Other Funding: \$90,000 Local

Wayne County Fire District wants to build a 7,200 square foot fire station that will include: training area, kitchen, restroom facilities, office space, storage, and a four bay workshop/equipment parking area. In addition to the building, additional site development will occur that includes adding driving area, a parking lot, and landscaping.

Is the project on the County Capital Improvements List?

Yes

No

Is the project consistent with local and regional plans?

Local: Yes

No

Regional: Yes

No

Is the project a planning project?

Yes

No

How will the project benefit the applicant community?

The current fire station that is located in Torrey is insufficient for the needs of the community and surrounding county. This will help by allowing creating a dedicated space to fire protection that is sufficient to meet the needs of the area.

What are challenges the project faces/creates?

N/A

AOG Recommendation:

The Six County Association of Governments Executive Board reviewed this project on the date indicated above and voted to:

support this project.

remain neutral on this project.

not support this project.

Certified by: Scott Bartholomew

Signature: _____



Chairman

CIB FIRE STATION/PUBLIC SAFETY PRIOR FUNDING 2014-2020

County	Applicant	Year	Project	CIB Amount Funded					Total Cost
				Grant	ML Loan	Bonus Loan	Terms	PCIFB \$	
Beaver	Beaver Co Fire Service Distr #2	2015	New Fire Station @ Minersville	\$612,863	\$0	\$613,000	30y @ 1.5%	\$1,225,863	\$1,285,863
	Beaver Co Fire Service Distr #2	2016	New Fire Station @ Minersville SUPP	\$155,931	\$0	\$155,000	30y @ 1.5%	\$310,931	\$310,931
	Beaver Co Fire Service Distr #2	2019	Fire Service Office	\$221,108	\$0	\$664,000	30y@1%		
Duchesne	<i>Duchesne City Withdrawn</i>	2019	2018 Fire Station Addition	\$154,190	\$0	\$0		\$154,190	\$154,190
Emery	Green River City	2018	Public Safety Building	\$1,235,000	\$0	\$1,235,000	30y@2%	\$2,470,000	\$2,520,000
	Elmo Town	2019	Town Hall/Fire Station Modification	\$198,000	\$0	\$199,000	30y@1%	\$885,108	\$925,108
Iron	Parowan City	2015	Administration & Public Safety Bldg	\$1,458,000	\$0	\$972,000	30y @ 1.5%	\$2,430,000	\$2,480,000
	Iron County	2016	Safety Services Building	\$0	\$0	\$700,000	25Y @ 2.5%	\$700,000	\$3,700,000
	Enoch City	2019	Building Expansion - Fire Truck Storage	\$44,000	\$0	\$0		\$44,000	\$44,000
Juab	Juab Co SSFD	2015	Fire station @ Rocky Ridge	\$584,700	\$0	\$585,000	30y @ 0.0%	\$1,169,700	\$1,180,200
Kane	Town of Big Water	2015	Fire Station Remodel	\$280,000	\$0	\$279,000	30y @ 1.5%	\$559,000	\$559,000
	Kanab City Corporation	2018	Kanab Fire Station #1 Remodel	\$425,000		\$425,000	15Y@2.5%	\$850,000	\$1,500,000
	Cedar Mountain Fire Protection District	2020	Cedar Mountain Fire Protection District Se	\$234,500	\$0	\$706,000	30y@2.5%	\$940,500	\$1,221,200
Millard	Delta City	2016	New Fire Station	\$1,810,000	\$0	\$777,000	20y@ 1.5%	\$2,587,000	\$3,007,000
	Town of Holden	2018	Fire Storage Building	\$50,000	\$0	\$0		\$50,000	\$80,019
Piute	Town of Junction	2014	Town Hall & Fire Station	\$500,000	\$249,000	\$0	30y @ 0%	\$749,000	\$810,400
	Piute MBA	2014	Public Safety Building	\$730,000	\$0	\$0		\$730,000	\$850,000
San Juan	San Juan Co Local Building Authority	2018	Emergency Operations Center	\$0	\$0	\$559,000	30y @ 1.0%	\$559,000	\$559,000
Sanpete	Town of Wales	2019	Public Safety Building	\$500,000	\$0	\$104,000	20Y @ 2.5%	\$604,000	\$604,000
	Fountain Green City - <i>Withdrawn</i>	2019	Fire Station/City Hall Building	\$2,097,300	\$525,000	\$0	25y @ 1.0%	\$2,622,300	\$2,622,300
	Fountain Green City	2019	New Public Safety Building	\$2,155,000	\$0	\$1,100,000	30y @ 1.0%	\$3,255,000	\$3,400,000
Sevier	Town of Koosharem	2014	New Fire Station	\$444,000	\$0	\$146,000	30y @ 1.5%	\$590,000	\$660,000
	Aurora City	2015	Fire station expansion	\$104,000	\$0	\$104,000	20y @ 1.5%	\$208,000	\$231,000
Tooele	Tooele City MBA	2019	Public Safety Building	\$0	\$0	\$9,000,000	30Y @ 2.5%	\$9,000,000	\$9,000,000
Uintah	Naples City	2015	New Fire Station	\$1,593,757	\$0	\$600,000	30y @ 1.5%	\$2,193,757	\$3,131,055
	Uintah Fire Supp Spc Svc Dist	2015	Fire Substation - Maeser	\$239,365	\$0	\$0		\$239,365	\$523,790
	Ashley Valley W&SID	2017	Fire Hydrant and Flow Upgrades	\$667,000	\$0	\$667,000	30Y @ 2.5%	\$1,334,000	\$1,334,000
Wasatch	Heber City	2014	Public Safety Building	\$0	\$0	\$6,700,000	30y @ 1.5%	\$6,700,000	\$7,782,58
	Town of Hideout LBA	2014	Public works/public safety building	\$200,000	\$0	\$1,000,000	30y @ 1.5%	\$1,200,000	\$1,367,51

CIB FIRE STATION/PUBLIC SAFETY PRIOR FUNDING 2014-2020

County	Applicant	Year	Project	CIB Amount Funded					Total Cost
				Grant	ML Loan	Bonus Loan	Terms	PCIFB \$	
	Heber City	2017	Public Works Expansion	\$0	\$0	\$3,500,000	30y @ 1%	\$3,500,000	\$5,494,000
Wasatch	Heber City	2018	Public Works Expansion - Supp	\$0	\$0	\$732,000	30y @ 1%	\$732,000	\$1,188,819
Washington	Northwestern SSD	2014	New Fire Station @ Gunlock	\$148,035	\$0	\$0		\$148,035	\$318,560
	Washington CO MBA - SE SSD	2014	Fire Station @ Winchester Hills	\$0	\$0	\$568,000	30Y @ 1.5%	\$568,000	\$758,050
	Washington CO MBA - Hurricane Valley Fire	2016	New Fire Station - Coral Canyon W	\$500,000	\$0	\$1,000,000	30y@2.5%	\$1,500,000	\$1,510,000
	Washington CO MBA - Hurricane Valley Fire	2017	New Fire Station - Coral Canyon W	\$0	\$0	\$638,000	30y @2.5%	\$638,000	\$638,000

**PERMANENT COMMUNITY IMPACT FUND BOARD
PROJECT SUMMARY SHEET**

Applicant: Town of Cannonville
Title: Town Hall & Medical Center
Description:

This project consists of building an addition (2,600 SF) to the existing Town Hall/Medical Center to add space for a town hall meeting room (19.33'x50') and three additional exam rooms, a doctor's office, a procedure room, lab, restroom, computer room and medical storage (32.67'x50') to the existing medical center.

Cost Sharing:		As Funded	Supplemental		Total
Applicant Cash	\$	0	\$	0	0
Applicant In-kind Property		0		0	0
Local Cash Garfield Co.		100,000		38,000	138,000
Local In-kind		0		0	0
Federal Grant		0		0	0
Federal Loan		0		0	0
State Grant		0		0	0
State Loan		0		0	0
CIB Grant		347,500		121,500	469,000
CIB Loan		232,000		81,000	313,000
Total	\$	679,500	\$	240,500	920,000

Project Budget:

Construction		\$	754,744
Construction Contingency			51,387
Engineer Pre Construction	6%		43,869
Engineer Special	0%		0
Engineer Construction	8%		60,000
Special Studies / Plans			0
Land/Rights-of-Way/Water Rights			0
Equipment			0
Administration			10,000
Total		\$	920,000

Other Recent or Related PCIFB Assistance:		Grant	Loan	Term & Rate	CIB %
2000	Culinary Water	\$ 310,000	\$ 100,000	20Y @3%	49%
2002	Culinary Water SUPP	\$ 57,834	\$ 28,916	20Y @3%	100%
2011	Culinary master plan	\$ 12,500	\$ 0		50%

Prior 5 Year County M/L Receipts & Allocations:

COUNTY	CIB REVENUE FY-14 - FY-18	CIB AWARDS FY-14 - FY-18	GRANT \$	% GRANT	LOAN \$	% LOAN
GARFIELD	\$1,002,051	\$8,165,375	\$5,880,375	72.0%	\$2,285,000	28.0%

A. CIB MEETING MINUTES – September 5, 2019

6. Town of Cannonville (Garfield County) 1:55

The Town of Cannonville presented a funding assistance request for a \$347,500 grant and a \$232,000 loan for 20 years at 2.5% (Total 579,500) for town hall / medical center improvements. This project consists of building an addition (2,600 SF) to the existing town hall/medical center to add space for a town hall meeting room (19.33'x50') and three additional exam rooms, a doctor's office, a procedure room, lab, restroom, computer room and medical storage (32.67'x50') to the existing medical center. Garfield County will contribute \$100,000 cash.

The applicant indicated the larger part of the building is a satellite clinic of Intermountain Health Care Hospital in Panguitch; Garfield Memorial. The building is owned by the Town of Cannonville and IHC leases the space. The current clinic is too small and has only two exam rooms. Cannonville has been requested to expand the building or they may close the clinic which is the primary clinic for Tropic, Cannonville and Henrieville. The City Hall portion is 40% of the project.

The Board asked if the IHC rental payment would increase based on the square footage.

The applicant indicated the rent would increase for the bigger space. The current rent is fairly low, but with the expansion there will be a negotiation process as it was their request to expand the clinic.

The Board requested verification that the clinic was not a privately held business as mineral lease funds should be allocated for public infrastructure.

The applicant indicated that the clinic will be managed by IHC and it is understood that Cannonville will be the sole owner of the building.

The Board asked if the County is using the rural hospital tax.

The applicant stated the IHC Clinic charges a 1% sales tax on its services and yes, the fund is the rural hospital tax.

Jack Lytle made and Bruce Adams seconded a motion to place this project on the Priority List for funding consideration at the October 3, 2019 funding meeting as a \$232,000 loan for 20 years at 2.5% interest and a \$347,500 grant (total \$579,500). The motion carried unanimously.

B. CIB MEETING MINUTES – October 3, 2019

Town of Cannonville (Garfield County)

The Town of Cannonville's funding request was advanced to the Priority List as a \$232,000 loan for 20 years at 2.5% interest and a \$347,500 grant (total \$579,500) for constructing a town hall and medical center. This project consists of building an addition (2,600 SF) to the existing Town Hall/Medical Center to add space for a town hall meeting room (19.33'x50') and three additional exam rooms, a doctor's office, a procedure room, lab, restroom, computer room and medical storage (32.67'x50') to the existing medical center. Garfield County is contributing \$100,000 cash.

Total Funding Request: \$579,500 (a \$232,000 loan for 20 years at 2.5% interest and a \$347,500 grant).

Jack Lytle made and Dean Baker seconded a motion to fund this project as advanced to the Priority List. The motion carried unanimously.

April 2, 2020: SUPPLEMENTAL FUNDING (3-23-2020)

Cannonville Town is seeking an additional \$240,500 for funding the construction of the Town Hall and Medical Cline addition due to the project bidding out over the estimated budget. Bids indicated over \$200 per square foot and the majority of the increase in costs is shown in the mobilization item for construction as the project is so remote. The costs of delivery on all items as well as timeframe of construction have affected the price. The Town seeks supplemental funding using the same percentages of loan/grant as granted in the initial application.

The Town feels like their maximum annual payment could be approximately \$18,000 per year which is approximately \$280,000 in loan. The Town will try to locate additional funds if the loan ends up being \$313,000.

The CIB staff has allocated the funding request in the same terms as the initial funding, \$ 202,500 (\$121,500 grant; \$81,000 loan 20y @ 2.5%)

The bid tab for the project construction is attached hereto as well as the proposed total project costs after adjusting from the bid price. See Attachments:

**PERMANENT COMMUNITY IMPACT FUND BOARD
APPLICATION FORM**

(Revised September 2017)

PART A. GENERAL INFORMATION

Project Title CANNONVILLE TOWN HALL AND MEDICAL CENTER

Project Location CANNONVILLE, UT *Population* 168

Applicant has attended a CIB Tutorial: *Applicant has provided application to *SHPO:* Y N N/A

1. Applicant Agency

Name: CANNONVILLE TOWN

Mailing Address: PO BOX 180075

City: CANNONVILLE County: GARFIELD . Utah Zip: 84701

Contact Person (*Must be with the applicant agency and registered in WebGrants, see page 6*)

Name: MAYOR JEFF STOCK

Phone: 435.649.8784 Fax: _____

Email: canvtown@scinternet.net

Federal Tax Identification Number: 870368505

2. Presiding Official (*this person must sign the application; page 6*)

Name and Title: Mayor Jeff Stock

Email: wjstock@scinternet.net

3. Clerk/Recorder

Name and Title: Machele Nielson

Email: canvtown@scinternet.net

4. Engineer/Architect

Name: Savage Albrecht Engineering

Mailing Address: 1925 South Industrial Park Road

City: Richfield Zip: 84701 Phone: 435.896.8635 Fax: _____

Email: ryan@saeutah.com

5. Bond Counsel

Name: Chamberlain and Associates

Mailing Address: 225 North 100 East

City: Richfield Zip: 84701 Phone: 435.896.446 Fax: _____

Email: rchmbrin@xmission.com

6. Financial Consultant – (optional)

Name: _____

Mailing Address: _____

City: _____ Zip: _____ Phone: _____ Fax: _____

Email: _____

**State Historic Preservation Office (SHPO)* <https://heritage.utah.gov/history/compliance-historic-structures>

PART B. SUPPLEMENTAL FUNDING REQUEST - Project Title: CANNONVILLE TOWN HALL AND MEDICAL CENTER

1. Cost Sharing – \$679,500 – Right Column=\$240,500

<u>Funding Source</u>	<u>Original Cost Share</u>	<u>Supplemental Cost Share</u>
a. <u>Applicant Cash</u>		_____
b. <u>Applicant In-kind (specify)**</u>	_____	_____
c. <u>Other Local Cash (Garfield County)</u>	<u>100,000</u>	<u>38,000</u>
d. <u>Other Local In-kind (specify)**</u>	_____	_____
e. <u>Federal Grant (specify)</u>	_____	_____
f. <u>Federal Loan (specify)</u>	_____	_____
g. <u>State Grant (specify)</u>	_____	_____
h. <u>State Loan (specify)</u>	_____	_____
I. <u>Total CIB Funds (total of lines 2a & 2b below)</u>	_____	_____
Total Project Cost	<u>\$679,500</u>	<u>920,000</u>

Note: The CIB has limited its total participation in any given project to a maximum of \$5,000,000.00 regardless of grant/loan mix.

2. Type of CIB Funds Requested

a. **Original Loan:** \$ \$232,000 % Rate: 2.5% Years: 20 1st Payment Due: _____

a. **SUPP Amount:** \$ 100,000 % Rate: 2.5% Years: 20 1st Payment Due: _____

Security for Loan: (circle one)

1. General Obligation Bond
2. Revenue Bond (specify revenue source): _____
3. Building Authority Lease Revenue Bond (specify lessee): _____
4. Class B & C Road Fund Revenue Bond: _____
5. Other (specify): _____

b. **Grant Amount:** \$ 347,500

b. **SUPP Amount:** \$ 140,500

3. Cost Over-runs

All applicants must indicate how they propose to finance cost over-runs for the proposed project.

\$51,387 in contingency planned in the total cost of the project. ****In-kind funds cannot be included as part of the local contribution, unless the in-kind has a demonstrable value, such as real property. Donated labor or staff time cannot be counted as either cash or in-kind contribution.**

PART C. PROJECT BUDGET SUPPLEMENTAL – Project Title: CANNONVILLE TOWN HALL AND MEDICAL

DATE COST ESTIMATES FOR PROJECT WERE PREPARED 3-23-20

INDIVIDUAL OR FIRM RESPONSIBLE FOR COST ESTIMATES SAVAGE ALBRECHT ENGINEERING

1. Construction – (This refers to the prepared estimate included with application)

(specify quantity & unit price below or refer to estimate) Original Cost Supplemental \$

1. <u>REMODEL AND ADDITION</u>	\$496,100	<u>\$220,304</u>
2. <u>SITE DEVELOPMENT</u>	\$58,031	<u>\$-29,551</u>
3. <u>UTILITIES</u>	\$27,500	<u>\$-24,640</u>
4. _____	\$_____	\$_____
5. _____	\$_____	\$_____
6. _____	\$_____	\$_____
7. Construction Contingency _____	\$_____	\$_____
Construction Sub-Total	\$581,631	<u>\$166,113</u>

2. Engineering Services

Pre-Construction Engineering:

(Preliminary studies, layouts, cost estimates, design drawings, specification & contract documents)

\$ 43,869

\$0

Special Engineering Services:

(soil investigations , geotechnical studies, land surveys, environmental evaluations, permitting, water rights and other special investigations)

\$ _____

Construction Engineering Services:

(Representation during construction, special inspections, materials testing and construction phase services)

\$ 44,000

16,000

Engineering Services Sub-total: \$ 87,869 \$ 103,869

ALTERNATE ENGINEERING OPINION Yes _____ No _____

3. Planning or Feasibility Studies

Planning or Feasibility Studies Sub-total

\$ _____

\$ _____

4. Land/Easements/Water Rights

Land/Easements/Water Rights Sub-total

\$ _____

\$ _____

5. Equipment & Facilities

Equipment & Facilities Sub-total

\$

\$ 7,000

6. Administration

Legal:

\$ 10000

\$ _____

Financial Consultant:

\$ _____

\$ _____

Administration Sub-total \$ 10,000 \$ 17,000

132

ORIGINAL COST \$ 679,500 **SUPP =** \$ 920,000

May 30, 2019

Cannonville Town Hall & Medical Center Addition and Remodel

Project Description
Attachment #1

WHO

Cannonville Town is the applicant for this project.
As of the 2010 census, there were 167 people and 60 households in Cannonville.
Cannonville encompasses 2.0 square miles of land.
Cannonville is located near Bryce Canyon National Park and the Grand Stair Case National Monument. Both of these attractions bring in thousands of tourists each year and put additional burden on the Medical Center.

WHAT

Cannonville currently has a small medical clinic located in the existing Town Hall. This clinic is very small and in need of being remodeled.
This clinic not only serves Cannonville but all of Garfield County.
The existing Town Hall shares its Town Hall space with the Town Library.
The grant for this project will be used to build an addition to the existing Town Hall to expand the current Medical Center and to build space for a new Town Hall for Town meetings.
The Cannonville Town Hall & Medical Center Addition and Remodel will be a stick built 2600 square foot addition to the existing 2,288 square foot building. The addition will match the design of the existing building.

WHY

Cannonville Town is a small, low income community without CIB financial assistance this project will not be possible.

SUPPLEMENTAL FUNDING 3-23-2020

Cannonville Town is seeking an additional \$240,500 for funding the construction of the Town Hall and Medical Cline addition due to the project bidding out over the estimated budget. The project bid out over \$200 per square foot where the majority of the increase in costs is shown in the mobilization item for construction. Where the project is so remote it is likely that the costs of delivery on all items as well as timeframe of construction have affected the price. The Town has applied with the supplemental funding application using the same percentages of loan/grant as granted in the initial application. The Town feels like their maximum annual payment could be approximately \$18,000 per year which is approximately \$280,000 in loan. The Town will try to locate additional funds if the loan ends up being \$313,000.

The bid tab for the project construction is attached hereto as well as the proposed total project costs after adjusting from the bid price. See Attachments:

CONSTRUCTION BID	\$ 747,744.00
Contingency	\$ 51,387.00
Engineering	\$ 43,869.00
CONSTRUCTION ENGINEERING	\$ 60,000.00
Legal	\$ 10,000.00
Rocky Mountain	\$ 5,000.00
South Central Communications	\$ 2,000.00
NEW TOTAL	\$ 920,000.00
OLD TOTAL	\$ 679,500.00
Additional Requests	\$ 240,500.00

BID TAB - CANNONVILLE TOWN HALL ADDITION

ESTIMATE QUANTITY	UNITS	ENGINEER'S ESTIMATE		TUSHAR CONTRACTING, INC.		BRODERICK AND HENDERSON		TOTAL COST
		UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	UNIT COST	TOTAL COST	
1	LS	\$60,000	\$60,000	\$112,000.00	\$112,000.00	\$197,393.00	\$197,393.00	
MEDICAL CENTER BUILDING								
2	LS			\$11,886.00	\$11,886.00	\$6,600.00	\$6,600.00	
MEDICAL CENTER BUILDING								
3	LS			\$18,286.00	\$18,286.00	\$18,500.00	\$18,500.00	
4	LS			\$26,862.00	\$26,862.00	\$19,791.00	\$19,791.00	
5	LS			\$29,715.00	\$29,715.00	\$20,796.00	\$20,796.00	
6	LS			\$74,286.00	\$74,286.00	\$69,505.00	\$69,505.00	
7	LS			\$16,544.00	\$16,544.00	\$15,054.00	\$15,054.00	
8	LS			\$27,135.00	\$27,135.00	\$51,700.00	\$51,700.00	
9	LS			\$56,972.00	\$56,972.00	\$47,420.00	\$47,420.00	
10	LS			\$64,221.00	\$64,221.00	\$61,400.00	\$61,400.00	
11	LS			\$48,600.00	\$48,600.00	\$55,650.00	\$55,650.00	
12	LS			\$15,107.00	\$15,107.00	\$14,695.00	\$14,695.00	
13	LS			\$30,743.00	\$30,743.00	\$32,078.00	\$32,078.00	
14	LS			\$11,430.00	\$11,430.00	\$11,300.00	\$11,300.00	
15	LS			\$37,185.00	\$37,185.00	\$36,186.00	\$36,186.00	
16	LS			\$8,572.00	\$8,572.00	\$2,500.00	\$2,500.00	
17	LS			\$16,114.00	\$16,114.00	\$19,847.00	\$19,847.00	
18	LS			\$17,143.00	\$17,143.00	\$14,000.00	\$14,000.00	
19	LS			\$45,050.00	\$45,050.00	\$18,750.00	\$18,750.00	
20	LS			\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00	
21	LS			\$26,910.00	\$26,910.00	\$39,344.00	\$39,344.00	
22	LS			\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	
23	LS			\$5,143.00	\$5,143.00	\$1,500.00	\$1,500.00	
SUB-TOTAL					\$ 716,404.00		\$771,509.00	
SITE ITEMS								
24	SF	\$2.00	\$1,600.00	\$2.30	\$1,840.00	\$1.88	\$1,504.00	
25	AC	\$1,500.00	\$1,500.00	\$1,715.00	\$1,715.00	\$1,500.00	\$1,500.00	
26	Ton	\$20.00	\$20,000.00	\$13.75	\$13,750.00	\$16.00	\$16,000.00	
27	LF	\$20.00	\$2,820.00	\$36.60	\$5,160.60	\$68.99	\$9,727.59	
28	SF	\$15.00	\$3,240.00	\$13.15	\$2,840.40	\$13.49	\$2,913.84	
29	SF	\$15.00	\$8,100.00	\$2.30	\$1,242.00	\$20.00	\$10,800.00	
30	SF	\$5.00	\$2,800.00	\$3.45	\$1,932.00	\$5.00	\$2,800.00	
SUB-TOTAL					\$40,060.00		\$45,245.43	
31	LS	\$2,000.00	\$2,000.00	\$2,860.00	\$2,860.00	\$1,500.00	\$1,500.00	
SUB-TOTAL					\$2,860.00		\$1,500.00	
TOTAL					\$747,744.00		\$818,254.43	



Engineer
Savage Albrecht Engineering

03/20/2020



State of Utah

GARY R. HERBERT
Governor

SPENCER J. COX
Lieutenant Governor

Department of
Workforce Services

JON S. PIERPONT
Executive Director

CASEY R. CAMERON
Deputy Director

GREG PARAS
Deputy Director

MEMORANDUM

April 2, 2020

TO: PERMANENT COMMUNITY IMPACT FUND BOARD MEMBERS
FROM: CANDACE POWERS, FUND MANAGER
SUBJECT: WAYNE COUNTY
WAYNE WONDERLAND AIRPORT RUNWAY RECONSTRUCTION –
SUPPLEMENTAL

I. 12/13/2018

Wayne County (Wayne County)

Wayne County presented a funding assistance request for a \$90,000 grant for reconstruction of the Wayne Wonderland Airport Runway. This project will consist of airport runway improvements to include a geotechnical evaluation of existing soils on the 5700' x 75' runway to facilitate a full reconstruction to include pavement removal, excavation, 12" subbase course, crushed aggregate base course, bituminous prime coat, 2.5" hot mix asphalt surface, paint striping, and pipe culverts for drainage. The applicant is contributing \$27,125 cash. Other funding includes an FAA \$2,265,759 grant and the Division of Aeronautics \$117,125 grant.

The applicant indicated the end of the runway was damaged when a heavy airplane landed to assist a downed DWR piper cub plane 25 years ago. Wayne County is paying on an existing loan and does not have extra resources.

The Board acknowledged the condition of the runway, the applicant cash and the sources of other funding.

Naghi Zenati made and Tooter Ogden seconded a motion placing this project on the Priority List for funding consideration at the February 7, 2019 Funding Meeting as a \$90,000 grant as presented. The motion carried unanimously.

II. 2/7/2019

Wayne County (Wayne County)

Wayne County's request was advanced to the Priority List as a \$90,000 grant for reconstruction of the Wayne Wonderland Airport Runway. Improvements include geotechnical evaluation of existing soils on the 5700' X 75' runway to facilitate a full reconstruction to include pavement removal, excavation, 12" sub-base course, crushed aggregate base course, bituminous prime coat, 2.5" hot mix asphalt surface, paint striping and pipe culverts for drainage. The applicant has also applied for other federal and state funding.

Total Funding Request: \$90,000 grant.



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Jack Lytle made and Naghi Zeenati seconded a motion to fund this project as advanced to the Priority List. The motion carried with Kyle Stephens abstaining.

III. 4/2/2020

Wayne County requested time at the April 2, 2020 CIB meeting to discuss supplemental funding for the project.

SEE ATTACHED INFORMATION

PERMANENT COMMUNITY IMPACT FUND BOARD
PROJECT SUMMARY SHEET

Applicant: Wayne County

Title: Wayne Wonderland Airport Runway Reconstruction

Description:

This project will consist of airport runway improvements to include a geotechnical evaluation of existing soils on the 5700' x 75' runway to facilitate a full reconstruction to include pavement removal, excavation, 12" subbase course, crushed aggregate base course, bituminous prime coat, 2.5" hot mix asphalt surface, paint striping, and pipe culverts for drainage.

Cost Sharing:		As Funded	Supplemental		Total
Applicant Cash	\$	27,125	\$	0	27,125
Applicant In-kind Property		0		0	0
Local Cash		0		0	0
Local In-kind		0		0	0
Federal Grant FAA		2,265,750		311,000	2,576,750
Federal Loan		0		0	0
State Grant Div of Aeronautics		117,125		16,000	133,125
State Loan		0		0	0
CIB Grant		90,000		16,000	106,000
CIB Loan		0		0	0
Total	\$	2,500,000	\$	343,000	2,843,000

Project Budget:

Construction		\$	2,363,000
Construction Contingency			100,000
Engineer Pre Construction	6%		124,000
Engineer Special	4%		68,000
Engineer Construction	6%		166,000
Special Studies / Plans			17,000
Land/Rights-of-Way/Water Rights			0
Equipment			0
Administration			0
Total		\$	2,838,000

Other Recent or Related PCIFB Assistance:

		Grant	Loan	Term & Rate	CIB %
2001	Buildings- EMT bldg @ Bicknell	\$ 0	\$ 100,000	15Y@0%	47%
2006	Buildings - Community Center	\$ 150,000	\$ 200,000	30Y@0%	23%
2006	Plan/Design/Study - Master Plan	\$ 75,000	\$ 0		50%
2007	Public Safety/Emerg Equip.	\$ 70,000	\$ 0		100%
2008	Recreation/fairgrounds	\$ 622,250	\$ 350,000	30Y@0%	86%
2008	Recreation/fairgrounds SUPP	\$ 100,000	\$ 60,000	30Y@0%	100%
2010	County road shed cleanup	\$ 800,000	\$ 0		80%
2011	Wayne County Courthouse - Land	\$ 100,000	\$ 473,000	10Y@2.5%	79%
2012	Bike-pedestrian pathway study	\$ 50,000	\$ 0		50%
2014	Travel/Information Center @ Torrey	\$ 147,000	\$ 147,000	10Y@1.5%	80%
2020	Wayne Wonderland Airport Runway Recon	\$ 90,000	\$ 0	0	4%

Prior 5 Year County M/L Receipts & Allocations:

COUNTY	CIB REVENUE FY-15 - FY-19	CIB AWARDS FY-15 - FY-19	GRANT \$	% GRANT	LOAN \$	% LOAN
WAYNE	\$5,133	\$2,034,525	\$1,830,525	100%	\$0	0%

2017 STATE MAGI: \$45,895

Population: 2692 \$34,058 Loa

Other Issues:

PERMANENT COMMUNITY IMPACT FUND BOARD APPLICATION FORM

(Revised September 2017)

PART A. GENERAL INFORMATION

Project Title: Wayne Co. – Wayne Wonderland Airport Runway Reconstruction

Project Location: Wayne County **Population** 2692

Applicant has attended CIB Tutorial? Yes No Applicant has provided application to *SHPO: Y X N N/A

1. Applicant Agency

Name: Wayne County
Mailing Address: 18 South Main / PO Box 189
City: Loa County: Wayne Utah Zip: 84747

Contact Person (Must be with the applicant agency and registered in WebGrants, see page 6)

Name: Stanley Wood
Phone: 435-836-2683 Fax: 435-836-2479
Email: stan@wayne.utah.gov

Federal Tax Identification Number: 87-6000291

2. Presiding Official (this person must sign the application; page 6)

Name and Title: Stanley Wood, Commissioner
Email: stan@wayne.utah.gov

3. Clerk/Recorder

Name and Title: Ryan Torgerson, Clerk / Auditor
Email: ryan@wco.state.ut.us

4. Engineer/Architect

Name: John Spendlove, P.E.; Jones & DeMille Engineering, Inc.
Mailing Address: 1535 south 100 West
City: Richfield Zip: 84701 Phone: 435-896-8266 Fax: 435-896-8268
Email: john@jonesanddemille.com

5. Bond Counsel

Name: Chamberlain & Associates
Mailing Address: 225 North 100 East
City: Richfield Zip: 84701 Phone: 435-896-84461 Fax: _____
Email: _____

6. Financial Consultant (optional)

Name: Kimball & Roberts
Mailing Address: 176 North Main
City: Richfield Zip: 84701 Phone: 435-896-6488 Fax: _____
Email: _____

*State Historic Preservation Office (SHPO) <https://heritage.utah.gov/history/compliance-historic-structures>

PART B. PROPOSED FUNDING—Project Title: Duchesne County SSD#2 – Lake Boreham Road; Phase 2

1. Cost Sharing

<u>Funding Source</u>	<u>ORIGINAL Month / Year</u>	<u>AMENDED Month / Year</u>
	<u>Cost Share</u>	<u>Cost Share</u>
a. Applicant Cash	\$27,125	
b. Applicant In-Kind (specify)**		
c. Other Local Cash (specify)		
d. Other Local In-Kind (specify)**		
e. Federal Grant (specify) FAA	\$2,265,750	\$311,000
f. Federal Loan (specify)		
g. State Grant (specify) Division of Aeronautics	\$117,125	\$16,000
h. State Loan (specify)		
i. Total CIB Funds (total of Lines 2a & 2b below)	\$90,000	\$16,000
Total Project Cost	\$2,500,000	\$341,000

Note: The CIB has limited its total participation in any given project to a maximum of \$5,000,000, regardless of grant/loan mix.

2. Type of CIB Funds Requested

a. **Loan Amount:** \$ _____ % Rate: _____ Years: _____ 1st Payment Due: _____
AMENDED \$ _____ % Rate: _____ Years: _____ 1st Payment Due: _____

Security for Loan (circle one)

1. General Obligation Bond _____
2. Revenue Bond (specify revenue source): _____
3. Building Authority Lease Revenue Bond (specify lessee): _____
4. Class B & C Road Fund Revenue Bond: _____
5. Other (specify): _____

b. **Grant Amount** ORIGINAL \$90,000 AMENDED \$16,000

3. Cost Over-Runs

All applicants must indicate how they propose to finance cost over-runs for the proposed project.

If project costs exceed the allotted budget, the scope would be reduced or the Applicant would consider a supplemental request to the CIB.

****In-kind funds cannot be included as part of the local contribution, unless the in-kind has a demonstrable value, such as real property. Donated labor or staff time cannot be counted as either cash or in-kind contribution.**

PART C. PROJECT BUDGET—Project Title: Duchesne County SSD#2 – Lake Boreham Road; Phase 2

Date Cost Estimates For Project Were Prepared

September 2018

February 2020

Individual Or Firm Responsible For Cost Estimates

Jones & DeMille Engineering, Inc.

	<u>ORIGINAL</u> Month / Year	<u>AMENDED</u> Month / Year
1. <u>Construction</u> (specify quantity and unit price)		
1 See attached Probable Cost	\$1,962,000	\$401,000
2 _____		
3 _____		
4 _____		
5 _____		
6 _____		
7 Construction Contingency (10%)	\$185,000	-\$85,000
Construction Subtotal:	\$2,147,000	\$316,000
2. <u>Engineering Services</u>		
Preconstruction Engineering Services: (Preliminary studies, layouts, cost estimates, design drawings, specification and contract documents)	\$124,000	\$
Special Engineering Services: (Soil investigations, geotechnical studies land surveys, environmental evaluations, permitting, water rights and other special investigations)	\$73,000	-\$5,000
Construction Engineering Services: (Representation during construction, special inspections, materials testing and construction phase services)	\$136,000	\$30,000
Engineering Services Subtotal:	\$333,000	\$25,000
3. <u>Planning or Feasibility Studies</u>		
Planning/Feasibility Studies Subtotal:	\$17,000	\$ 0
4. <u>Land/Easements/Water Rights</u>		
Land/Easements/Water Rights Subtotal:	\$ 0	\$ 0
5. <u>Equipment and Facilities</u>		
(Utility relocations- Waterline Relocation)		\$
Equipment and Facilities Subtotal:	\$	\$ 0
6. <u>Administration</u>		
Administration		
Legal	\$3,000	\$ 0
Financial Consultant		
Administration Subtotal:	\$3,000	\$ 0
TOTAL PROJECT COST:	\$2,500,000	\$341,000

Owner: Wayne County
 Project: Wayne Wonderland Airport Runway Reconstruction (2020)
 Date: February 11, 2020
 PM: John Spendlove/ Lyndon Friant



PRELIMINARY OPINION OF PROBABLE COST

ITEM	QUANTITY	UNIT	UNIT PRICE	ORIGINAL	REVISED	DIFFERENCE
1 Construction (See Attached Bid Tabulation)	1	L.S.	\$ 1,962,000.00	\$ 1,962,000.00	\$ 2,363,000.00	\$ 401,000.00
2 Construction Contingency	1	L.S.	\$ 185,000.00	\$ 185,000.00	\$ 100,000.00	\$ (85,000.00)
TOTAL PROBABLE CONSTRUCTION COST				\$ 2,147,000.00	\$2,463,000.00	\$316,000.00
LAND						
1 Right-of-way Procurement	1	Lump	\$ -	\$ -	\$ -	\$ -
Land Subtotal				\$ -		
ENGINEERING AND LEGAL PROFESSIONAL SERVICES						
1 Preconstruction Engineering	1	Lump	\$ 124,000.00	\$ 124,000.00	\$ 124,000.00	\$ -
2 Planning/ Feasibility Studies (Design report w/ alternative analysis)	1	Lump	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ -
3 Special Engineering Services (Survey, geotech., & environmental)	1	Lump	\$ 60,000.00	\$ 60,000.00	\$ 55,000.00	\$ (5,000.00)
4 Construction Engineering & Testing	1	Hourly	\$ 136,000.00	\$ 136,000.00	\$ 166,000.00	\$ 30,000.00
5 Post-Const. Special Eng. Services (Survey, ALP, CRDs, & report)	1	Lump	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ -
6 Legal & Administration	1	Lump	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -
Engineering and Legal Professional Services Subtotal				\$ 353,000.00	\$ 378,000.00	\$ 25,000.00
TOTAL PROBABLE PROJECT COST				\$ 2,500,000.00	\$2,841,000.00	\$341,000.00

FUNDING	\$2,500,000	\$2,841,000	\$341,000
FAA (90.63%)	\$2,265,750	\$2,574,798	\$309,048
State (4.685%)	\$117,125	\$133,101	\$15,976
County (4.685%)	\$117,125	\$133,101	\$15,976
County Budget	\$27,125	\$ 27,125.00	\$ -
County CIB Request	\$90,000	\$106,000	\$16,000



State of Utah

GARY R. HERBERT
Governor

SPENCER J. COX
Lieutenant Governor

**Department of
Workforce Services**

JON S. PIERPONT
Executive Director

CASEY R. CAMERON
Deputy Director

GREG PARAS
Deputy Director

**Permanent Community Impact Fund Board Policy Regarding the COVID-19
Emergency**

Utah Code Ann. §35A-8-307(4) allows the Permanent Community Impact Fund Board (CIB) to restructure all or part of a borrower’s liability to repay under extenuating circumstances.

During the COVID-19 declared state emergency, and for 30 days following, the CIB will accept requests from CIB loan recipients to defer loan payments based on hardship due to the emergency. Payment deferrals may be granted for one year from the date a request is approved, with an option for another year upon further showing of hardship. A payment deferral request must be accompanied by the CIB Loan Payment Deferral Request Form and must be signed by the borrower’s presiding official. A borrower’s governing body must approve a loan payment deferral request.

The Board directs CIB Staff to review and grant requests for loan deferrals due to hardship.

The Board directs CIB Staff to waive the delinquent interest charge for deferred payments during the term of the payment deferral.

The Board directs CIB Staff to work with borrowers during the payment deferral period to restructure debt payments to maintain the maturity date of bonds.

The Board directs CIB Staff to prepare a written report for each Board meeting detailing the total number of payment deferrals granted, the total amount of payments deferred, and the names of borrowers approved for payment deferrals.

APPROVED: this _____ day of April, 2020.

Jonathan Hardy
Chair, Permanent Community Impact Fund Board



**Permanent Community Impact Fund Board
Loan Payment Deferral Request Form - COVID-19 Emergency – FY2020**

Name of Borrowing Entity:*

Project:

Due Date of Annual Payment:

Amount of Annual Payment:

Loan Number :

Terms of the Agreement:

Due to the COVID-19 declared state emergency, the * is requesting one annual payment deferral for the (name of project).

During the payment deferral period, the debt payments are restructured to maintain the maturity date of bonds. This signed request acknowledges that a series of increased annual payments for the remainder of the loan will result to accommodate full repayment of the project funding and maintain the maturity date of the bonds.

It is the intent of the * to repay the entire amount of the loan in the restructured payment schedule which does not extend the term of the loan. All delinquent interest charges for deferred payments during the term of the payment deferral will be waived.

I, the undersigned presiding official of the requesting entity agree to make future annual payments on the specified annual payment dates of the existing loan resuming one year from deferred payment as amounts state on the restructured payment schedule provided. Upon default in one year, without additional deferral, the entity will pay accrued late penalties which may be incurred on a future annual payment owed as well as the interest accrued until the entire payment due is received.

The Entity and the Permanent Community Impact Fund Board agree to the payment agreement terms listed above.

Presiding Official Signature

Date

Presiding Official Printed Name

Date

Jonathan Hardy, Housing and Community Development

Date

**Permanent Community Impact Fund Board
Loan Payment Deferral Request Form - COVID-19 Emergency – FY2020**

Name of Borrowing Entity:*

Project:

Due Date of Annual Payment:

Amount of Annual Payment:

Loan Number :

Terms of the Agreement:

Due to the COVID-19 declared state emergency, the * is requesting one annual payment deferral for the (name of project).

During the payment deferral period, the debt payments are restructured to maintain the maturity date of bonds. This signed request acknowledges that a series of increased annual payments for the remainder of the loan will result to accommodate full repayment of the project funding and maintain the maturity date of the bonds.

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I, the undersigned presiding official of the requesting entity agree to make future annual payments on the specified annual payment dates of the existing loan resuming one year from deferred payment as amounts state on the restructured payment schedule provided. Upon default in one year, without additional deferral, the entity will pay accrued late penalties which may be incurred on a future annual payment owed as well as the interest accrued until the entire payment due is received.

The Entity and the Permanent Community Impact Fund Board agree to the payment agreement terms listed above.

Presiding Official Signature

Date

Presiding Official Printed Name

Date

Jonathan Hardy, Housing and Community Development

Date