Notice of Public Meeting
HUMBOLDT COUNTY LIBRARY BOARD OF TRUSTEES
Humboldt County Library Board of Trustees Meeting
Wednesday, November 18, 2026
5:15 PM:

VIRTUAL AND IN-PERSON
Library Meeting Room is Open
Humboldt County Library, 85 East Fifth Street, Winnemucca, NV 89445
FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS
Join Microsoft Teams Meeting
By Phone: 702-935-0127 Conference ID: 945 584 695#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Trustees on any matter not appearing on the agenda; however, no action may be taken on matters raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Trustees' meeting. All public comments may be limited to three (3) minutes per person, at the discretion of the Trustees.

Agenda – Wednesday, November 18, 2026

1. CALL TO ORDER.

2. PUBLIC COMMENT:
General public comment is designated for discussion only. The public has the opportunity to address the Board on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. The Chair may also recognize public comment at any time.

3. CONSENT AGENDA: (FOR DISCUSSION AND POSSIBLE ACTION)
For consideration, discussion, and possible action of approval of the Consent Agenda (Any item appearing on the consent agenda may be pulled down and discussed in detail)
a) MEETING MINUTES for the October 21, 2026, meeting.
b) EXPENDITURE REPORT for the time period 10/1/2026 – 10/31/2026
c) BUDGET REPORT for October 2026

4. **DIRECTOR'S REPORT: (FOR INFORMATION ONLY)**
Information on Current Library News/updates.
DIRECTOR'S REPORT: NOVEMBER 2026

5. **LIBRARY DIRECTOR EVALUATION: (FOR DISCUSSION AND POSSIBLE ACTION)**
Discussion and possible action on completing the evaluation by accepting each trustee's evaluation and combining each trustee's individual evaluation into a single master copy evaluation of the Library Director, Jessica Anderson, for the period of January 2026 – December 2026.

6. FUTURE AGENDA ITEMS AND MEETING DATES.

7. PUBLIC COMMENT:
General public comment is designated for discussion only. The public has the opportunity to address the Board on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. The Chair may also recognize public comment at any time.

8. ADJOURNMENT.

NOTICE: The library Trustees may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015

NOTICE: The public is welcome to attend the meeting electronically via teams or by appearing in person at the Humboldt County Library Meeting Room 85 East Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link. To join the meeting, CTRL Click on the following: Join Microsoft Teams Meeting (follow the directions on the site to complete access) or through a telephone connection by **dialing** 702-935-0127**and using access code** 945 584 695# Should the internet connection on the teams platform become lost or inaccessible during the meeting, the meeting will continue in person.

NOTICE: Members of the public may make a public comment at the meeting without being physically present by emailing library@humboldtcountynv.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above (follow the directions on the site to complete access), or through a telephone connection by **dialing** 702-935-0127 **and using access code:** 945 584 695#

NOTICE: The Assistant Library Director located at 85 East 5th Street, Winnemucca Nevada, telephone number 775-623-6388 is the designated person from whom a member of the public may request the supporting material for this meeting and the administrator's office is the location where the supporting material is available to the public. Staff reports and supporting material for the meeting are available on the Humboldt County website at https://www.humboldtcountynv.gov/ (click on the "Government" link on the home page) and are available to the general public at the same time the materials are provided to the Board.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt County Library: 85 E. 5th St. at _____ A.M. By:_____

Humboldt County Website: www.hcnv.us at _____A.M. By: _____

State of Nevada Website: www.notice.nv.gov. _____ A.M. By: _____

MEETING DATE: November 18, 2026 POSTED BY: _____

DATE POSTED: November 13, 2026, by 9 AM

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at the Commissioner meeting/agendas on the Humboldt County website: www.humboldtcountynv.gov or by contacting Elizabeth Robinson, Humboldt County Library, at 85 E. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6388

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Library's Director's Office at 623-6388 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint-filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to the USDA by:

(1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
(2) fax: (202) 690-7422: or
(3) email: program.intake@usda.gov

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Humboldt County
L I B R A R Y

Humboldt County Library
Board of Trustees
Board Minutes
October 21, 2026
Humboldt County Library- Teleconference, or Video Conference

Attendance:

Board Members present: Anais Tomlinson, Marco Solis, Macie Dendary
Staff Present: Jessica Anderson, Elizabeth Robinson

Meeting Notice Report: The Director reported that the meeting notice was duly posted at the Humboldt County Library and on the Humboldt County Website.

1. **Call to Order:** Trustee Solis called the meeting to order at 5:15 pm.

2. **Public Comments:** No public comments at this time.

3. **Consent Agenda:**
   a. **Minutes from September 16th, 2026, meeting:**
   b. **Routine Expenditures for September 2026:**
   c. **Current Budget Report for September 2026:**

   Trustee Tomlinson moved to approve the consent agenda as presented. All voted aye, and the motion carried.

4. **DIRECTOR'S REPORT: (FOR INFORMATION ONLY) – Information on Current Library News/updates. –** Director Anderson let the trustees know that Trunk or Treat was a huge success with about 1300 people, with great weather and a lot of community support. There were 88 new library cards for the library card sign-up month. Director Anderson discussed a grant for Community Wellness that she is putting together, which will include exercise programming and equipment.

5. **Future Agenda Items and Meeting Dates. Discussion and Possible Action.** The board will meet on November 18, 2026, at 5:15 pm.

6. **Public Comments:** No public comments at this time.

7. **Adjournment.** The Board adjourned at 5:22 pm.

Expenditures

Dept. Name Library

FUND # 207 & 740

Date Submitted: 10/01/2026 - 10/31/2026

FY 2025/2026

PAYEE	ITEM/DESCRIPTION	AMOUNT
Alicia Hunsaker	Reimbursement Travel	$ 183.76
Amazon	Books, DVDs, Program/Library Supplies	$ 3,725.41
Demco	Library Supplies- Desktop Calendars	$ 84.91
Desert Disposal	Denio Trash Removal	$ 56.00
Ed Staub & Sons	Denio Tank Fill	$ 317.98
E4 Connect	Branch Phone/Internet	$ 213.86
Elko Daily Free Press	Elko Paper- Annual Renewal	$ 598.39
Fun Express	Halloween Trunk or Treat Program Supplies	$ 1,105.32
Humboldt County Road Department	Bookmobile 1st Quarter Fuel Bill	$ 2,658.68
Ingram	Books	$ 5,324.09
Jessica Anderson	Reimbursement Travel	$ 126.92
Midwest Tape LLC	DVDs	$ 589.56
Orbitlink	HBK Internet	$ 44.70
Overdrive	Ebooks/Eaudios	$ 1,914.01
Penworthy	Children's Books	$ 2,165.77
Pitney Bowes	Lease for Mail Machine	$ 369.63
Pitney Bowes	Reserve Account	$ 1,000.00
Playaway	Playaway DeCoupler for locking cases	$ 314.99
Rachel Dahl	Newspaper Ads	$ 320.00
Shirt Shack	Sweaters for Staff	$ 131.19
Tanner Ames	Travel Reimbursement	$ 252.48
Tanner Ames	Notary Reimbursement	$ 224.00
	SUBTOTAL	$ 21,721.65

This department has reviewed each of the above listed claims and respectfully requests payment of the claims. The undersigned certify that the above and foregoing claims against Humboldt County are just and reasonable; that there is unspent and unencumbered money existing in this department's budget for this fiscal year sufficient to the total amount of the attached claims and to cover all other required expenditures, presently contemplated, during the balance of this fiscal year.

Submitted by: _____

Department Head

Dept. Name Library

FUND # 207 & 740

Date Submitted: 10/01/2026- 10/31/2026

PAYEE	ITEM/DESCRIPTION	AMOUNT
	Page 1 Subtotal	$ 21,721.65
Uline	Rigid Milk Crates for moving books	$ 181.01
Walmart	Library Supplies/Program Supplies	$ 417.50
	Page 2 Subtotal	$ 598.51
	SUBTOTAL	$ 22,320.16

This department has reviewed each of the above listed claims and respectfully requests payment of the claims. The undersigned certify that the above and foregoing claims against Humboldt County are just and reasonable; that there is unspent and unencumbered money existing in this department's budget for this fiscal year sufficient to the total amount of the attached claims and to cover all other required expenditures, presently contemplated, during the balance of this fiscal year.

Submitted by: _____

Department Head

BOARD APPROVAL:

_____ _____

_____ _____

_____ _____

_____ _____

Humboldt County, NV

My Budget Report
Account Summary
For Fiscal: 2026-2027 Period Ending: 10/31/2026

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 207 - LIBRARY							
Department: 000 - NONDEPARTMENTAL							
Class: 30 - TAX							
207-000-30100-000	REAL PROP TAX CURRENT	249,117.00	249,117.00	32,926.54	176,142.46	-72,974.54	70.71 %
207-000-30120-000	REAL PROP TAX DELQ	0.00	0.00	169.16	1,035.74	1,035.74	0.00 %
207-000-30130-000	PERSONAL PROP TAX CURREN	226,164.00	226,164.00	131.41	2,472.42	-223,691.58	1.09 %
207-000-30140-000	PERS PROP TAX DELQ	0.00	0.00	0.00	-702.71	-702.71	0.00 %
207-000-30150-000	NET PROCEEDS CURRENT	517,697.00	517,697.00	0.00	0.00	-517,697.00	0.00 %
	Class: 30 - TAX Total:	**992,978.00**	**992,978.00**	**33,227.11**	**178,947.91**	**-814,030.09**	**18.02 %**
Class: 32 - INTERGOVERNMENTAL							
207-000-32112-000	BOOKMOBILE GRANT	30,000.00	30,000.00	0.00	0.00	-30,000.00	0.00 %
207-000-32116-000	LSTA GRANT	0.00	0.00	17,292.15	17,292.15	17,292.15	0.00 %
207-000-32204-000	COLLECTION DEVELOPMENT	7,000.00	7,000.00	0.00	0.00	-7,000.00	0.00 %
	Class: 32 - INTERGOVERNMENTAL Total:	**37,000.00**	**37,000.00**	**17,292.15**	**17,292.15**	**-19,707.85**	**46.74 %**
Class: 34 - FINES AND FORFEITS							
207-000-34010-000	LIBRARY FINES	10,000.00	10,000.00	1,786.94	5,637.15	-4,362.85	56.37 %
	Class: 34 - FINES AND FORFEITS Total:	**10,000.00**	**10,000.00**	**1,786.94**	**5,637.15**	**-4,362.85**	**56.37 %**
Class: 51 - WAGES AND BENEFITS							
207-000-51001-000	SALARIES	684,500.00	684,500.00	75,394.74	207,833.02	476,666.98	30.36 %
207-000-51101-000	GROUP INSURANCE	187,200.00	187,200.00	11,393.81	47,912.58	139,287.42	25.59 %
207-000-51102-000	INDUSTRIAL INSURANCE	22,300.00	22,300.00	1,756.24	6,182.21	16,117.79	27.72 %
207-000-51104-000	COMPENSATED ABSENCES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
207-000-51105-000	PERS	237,100.00	237,100.00	26,562.64	73,151.80	163,948.20	30.85 %
207-000-51106-000	MEDICARE	10,000.00	10,000.00	1,069.83	2,963.47	7,036.53	29.63 %
207-000-51107-000	SOCIAL SECURITY	2,500.00	2,500.00	193.17	544.44	1,955.56	21.78 %
	Class: 51 - WAGES AND BENEFITS Total:	**1,149,600.00**	**1,149,600.00**	**116,370.43**	**338,587.52**	**811,012.48**	**29.45 %**
Class: 52 - SERVICES & SUPPLIES							
207-000-52010-000	SERVICE & SUPPLIES	30,000.00	30,000.00	2,315.59	7,792.03	22,207.97	25.97 %
207-000-52017-000	AUDIO-VISUAL	7,000.00	7,000.00	131.53	1,550.86	5,449.14	22.16 %
207-000-52018-000	PRINTING & ADVERTISING	5,000.00	5,000.00	320.00	1,509.02	3,490.98	30.18 %
207-000-52019-000	BOOKS & PUBLICATIONS	85,000.00	85,000.00	13,136.06	31,281.21	53,718.79	36.80 %
207-000-52024-000	POSTAGE	2,000.00	2,000.00	1,000.00	1,000.00	1,000.00	50.00 %
207-000-52035-000	TELEPHONE	5,000.00	5,000.00	245.71	1,340.62	3,659.38	26.81 %
207-000-52057-000	INSURANCE	32,000.00	32,000.00	0.00	0.00	32,000.00	0.00 %
207-000-52062-000	TRAVEL & TRAINING	6,500.00	6,500.00	1,086.36	1,810.16	4,689.84	27.85 %
207-000-52072-000	DUES & ASSESSMENTS	1,000.00	1,000.00	0.00	150.00	850.00	15.00 %
207-000-52098-000	BOOKMOBILE GRANT	21,500.00	21,500.00	2,775.99	3,739.85	17,760.15	17.39 %
207-000-52155-000	AUTOMATION PROJECT	18,000.00	18,000.00	0.00	15,114.00	2,886.00	83.97 %
207-000-52225-000	COLLECTION DEVELOP PROJ	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
207-000-52300-000	TRANSFER TO OTHER FUNDS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
207-000-52525-000	PROGRAM SUPPLIES	10,000.00	10,000.00	2,530.59	3,490.50	6,509.50	34.91 %
207-000-52594-000	LSTA GRANT	10,000.00	10,000.00	0.00	249.00	9,751.00	2.49 %
	Class: 52 - SERVICES & SUPPLIES Total:	**244,000.00**	**244,000.00**	**23,541.83**	**69,027.25**	**174,972.75**	**28.29 %**
	Department: 000 - NONDEPARTMENTAL Surplus (Deficit):	**-353,622.00**	**-353,622.00**	**-87,606.06**	**-205,737.56**	**147,884.44**	**58.18 %**
	Fund: 207 - LIBRARY Surplus (Deficit):	**-353,622.00**	**-353,622.00**	**-87,606.06**	**-205,737.56**	**147,884.44**	**58.18 %**

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 740 - LIBRARY MEMORIAL FUND							
Department: 000 - NONDEPARTMENTAL							
Class: 35 - MISCELLANEOUS							
740-000-35015-000	MISCELLANEOUS INCOME	5,000.00	5,000.00	273.96	1,135.88	-3,864.12	22.72 %
	Class: 35 - MISCELLANEOUS Total:	**5,000.00**	**5,000.00**	**273.96**	**1,135.88**	**-3,864.12**	**22.72 %**
Class: 52 - SERVICES & SUPPLIES							
740-000-52010-000	SERVICE & SUPPLIES	4,000.00	4,000.00	0.00	1,092.78	2,907.22	27.32 %
740-000-52018-000	PRINTING & ADVERTISING	1,000.00	1,000.00	0.00	373.28	626.72	37.33 %
740-000-52024-000	POSTAGE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
740-000-52062-000	TRAVEL & TRAINING	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
740-000-52557-000	SUMMER LEARNING PROGRAM	5,000.00	5,000.00	0.00	162.66	4,837.34	3.25 %
	Class: 52 - SERVICES & SUPPLIES Total:	**15,000.00**	**15,000.00**	**0.00**	**1,628.72**	**13,371.28**	**10.86 %**
	Department: 000 - NONDEPARTMENTAL Surplus (Deficit):	**-10,000.00**	**-10,000.00**	**273.96**	**-492.84**	**9,507.16**	**4.93 %**
	Fund: 740 - LIBRARY MEMORIAL FUND Surplus (Deficit):	**-10,000.00**	**-10,000.00**	**273.96**	**-492.84**	**9,507.16**	**4.93 %**
	Report Surplus (Deficit):	**-363,622.00**	**-363,622.00**	**-87,332.10**	**-206,230.40**	**157,391.60**	**56.72 %**

Group Summary

Clas…	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 207 - LIBRARY						
Department: 000 - NONDEPARTMENTAL						
30 - TAX	992,978.00	992,978.00	33,227.11	178,947.91	-814,030.09	18.02 %
32 - INTERGOVERNMENTAL	37,000.00	37,000.00	17,292.15	17,292.15	-19,707.85	46.74 %
34 - FINES AND FORFEITS	10,000.00	10,000.00	1,786.94	5,637.15	-4,362.85	56.37 %
51 - WAGES AND BENEFITS	1,149,600.00	1,149,600.00	116,370.43	338,587.52	811,012.48	29.45 %
52 - SERVICES & SUPPLIES	244,000.00	244,000.00	23,541.83	69,027.25	174,972.75	28.29 %
Department: 000 - NONDEPARTMENTAL Surplus (Deficit):	**-353,622.00**	**-353,622.00**	**-87,606.06**	**-205,737.56**	**147,884.44**	**58.18 %**
Fund: 207 - LIBRARY Surplus (Deficit):	**-353,622.00**	**-353,622.00**	**-87,606.06**	**-205,737.56**	**147,884.44**	**58.18 %**

Clas…	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 740 - LIBRARY MEMORIAL FUND						
Department: 000 - NONDEPARTMENTAL						
35 - MISCELLANEOUS	5,000.00	5,000.00	273.96	1,135.88	-3,864.12	22.72 %
52 - SERVICES & SUPPLIES	15,000.00	15,000.00	0.00	1,628.72	13,371.28	10.86 %
Department: 000 - NONDEPARTMENTAL Surplus (Deficit):	**-10,000.00**	**-10,000.00**	**273.96**	**-492.84**	**9,507.16**	**4.93 %**
Fund: 740 - LIBRARY MEMORIAL FUND Surplus (Deficit):	**-10,000.00**	**-10,000.00**	**273.96**	**-492.84**	**9,507.16**	**4.93 %**
Report Surplus (Deficit):	**-363,622.00**	**-363,622.00**	**-87,332.10**	**-206,230.40**	**157,391.60**	**56.72 %**

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
207 - LIBRARY	-353,622.00	-353,622.00	-87,606.06	-205,737.56	147,884.44
740 - LIBRARY MEMORIAL FUND	-10,000.00	-10,000.00	273.96	-492.84	9,507.16
Report Surplus (Deficit):	**-363,622.00**	**-363,622.00**	**-87,332.10**	**-206,230.40**	**157,391.60**

Library Director - Report

November 2026

Humboldt County Library Mission: The mission of the Humboldt County Library system is to serve all citizens of the county with excellence through the provision of materials for education, recreation, and information, as well as special community activities that promote the use of the library as a community and information hub. **Learn – Explore – Connect**

Library Updates:



- Early Voting at the Library, in-person = 1,575 people
- Trick or Treat Storytime & Masquerade Party





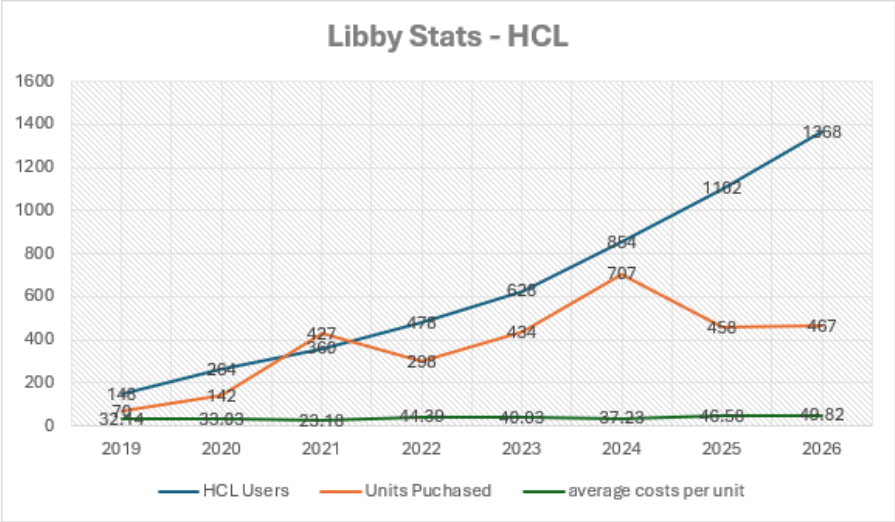




- The Library spoke at the Community Breakfast 11/6/2026

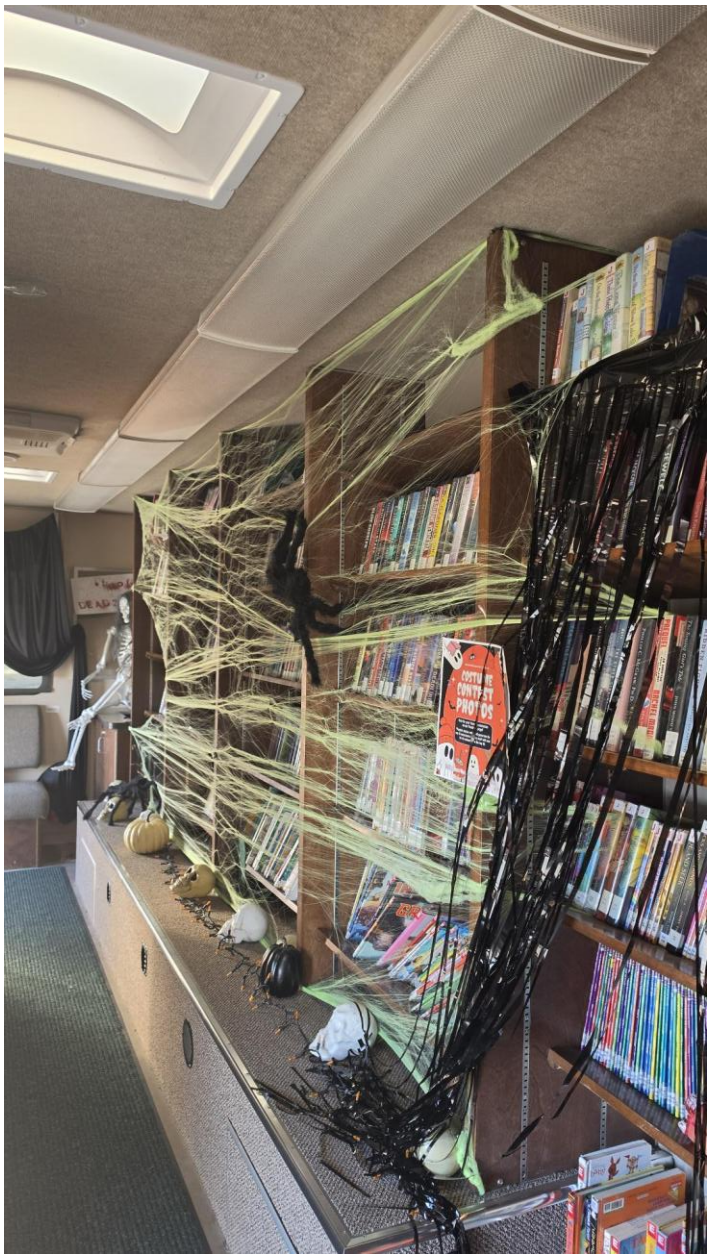
GRANTS:

- Collection Development: $4,997. Funds will go towards the Libby online collection for e-Books and e-Audiobooks.
- Mini Grant application for 2nd cycle FY2026 will be an exercise/healthy programs grant. The Library is looking to put on some exercise programming for all ages and add e-bikes to the collection for checkout.
- $4,000 Community Funds from Integra (Florida Canyon) were awarded for the Dramatic Play Area update. Jayme applied for these funds, and they will help replace the play kitchen and improve the area, adding longevity to her LSTA Dramatic Play Grant purchases from FY2021



Overdrive/Libby User Barcodes have increased from 146 people to 1,368 in 7 years.

BRANCHES





Rural Bookmobile

Denio Branch Library