

**Mayor**  
Norman Funderburk

**Mayor Pro Tem**  
Bruce Davidson

**Council Member, Place 1**  
Andy Curry

**Council Member, Place 2**  
Mike Marshall



**Council Member, Place 4**  
Paula Settle

**Council Member, Place 5**  
Rick Swanson

**City Manager**  
Jason Stuebe

**City Secretary**  
Maria Jackson

**Humble City Council  
Regular Meeting Agenda  
July 24, 2025 at 6:30 PM  
City Hall Council Chambers  
114 W. Higgins St.  
Humble, Texas 77338**

- 1. CALL TO ORDER.**
- 2. INVOCATION AND PLEDGE OF ALLEGIANCE.**
- 3. CONSENT AGENDA:**

Ministerial or “housekeeping” items that can be voted on in one motion as allowed by law. Items may be removed from the Consent Agenda for individual consideration and discussed or acted upon by a majority vote of the Council.

- a. Minutes: June 26, 2025
- b. Department Reports
- c. Correspondence

**4. REGULAR AGENDA:**

- a. Presentation, possible action, and discussion on the approval of Ordinance 25-996, an ordinance encumbering funds budgeted in Fiscal Year 2024 for specific property improvements and purchase of machinery & equipment, materials and supplies to be performed during Fiscal Year 2025.
- b. Presentation, possible action, and discussion on the approval of Ordinance 25-997, an ordinance of the City of Humble, Texas, amending Chapter 11 "Traffic and Vehicles", Article III "Parking", Section 6, "Habitual Parking on Portion of Street Abutting Property of Another", providing for a penalty; providing for savings and severability; providing for publication; and providing an effective date.
- c. Presentation, possible action, and discussion on the approval of Resolution 25-892, a resolution of the City of Humble adopting the City of Humble Investment Policy and Strategy.
- d. Presentation, possible action, discussion regarding the approval of a voluntary Annexation Service Agreement by and between the City of Humble and the Humble Independent School District Regarding the annexation of 2.434 acres of real property, more or less, situated in the James Strange Survey, Abstract 695, Harris County Texas.

- e. Presentation, possible action, and discussion on the approval of a three (3) year lease renewal agreement between the City of Humble and Partnership Lake Houston for the use of the City of Humble facility at 110 W. Main St., Humble, TX 77338.
- f. Presentation, possible action discussion on the approval of the purchase of four (4) 2025 Chevrolet Tahoes with upfitting from Parkway Chevrolet to be purchased with federal assistance funds in the amount of \$273,978.87 for the Humble Police Department.
- g. Presentation, possible action discussion on the approval of the purchase of a Generac 250KW Natural Gas Generator to be purchased under By Board #757-24 in the amount of \$117,687.00 for the Humble Municipal Court.
- h. Presentation, possible action, and discussion on the approval of a Variance Request for an Alcohol License to be issued to Mini Super La Patrona, by and through Aurelio A. Velez, the owner, located at 643 Wilson Rd., City of Humble, Harris County, Texas.

## 5. COMMUNITY ANNOUNCEMENTS:

The City Council will have an opportunity to address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of Humble; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of Humble that was attended or is scheduled to be attended by a member of the City Council or an official or employee of the City of Humble; and announcements involving an imminent threat to the public health and safety of people in the City of Humble that has arisen after posting the agenda.

## 6. ADJOURN.

I, the undersigned, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Humble, Texas, is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board at City Hall, 114 West Higgins, Humble, Texas. The Agenda and Notice are readily accessible to the general public at all times. Said Notice and Agenda were posted on July 21, 2025 by 5:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting. The Agenda and Notice are also available on the City's website, [www.cityofhumbletx.gov](http://www.cityofhumbletx.gov).

Submitted:



Jason Stuebe, City Manager




Maria Jackson, City Secretary

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, THE CITY OF HUMBLE WILL PROVIDE YOU WITH REASONABLE ACCOMMODATIONS FOR PERSONS ATTENDING CITY COUNCIL MEETINGS. THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS OR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE FACILITY MANAGER AT (281) 446-3061 FOR FURTHER INFORMATION.

I certify that the attached notice and agenda of items to be considered by the City of Humble City Council was posted on the official posting board at the Humble City Hall and removed by me on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_.

Signed: \_\_\_\_\_ Title: \_\_\_\_\_



# Item Cover Page

## CITY COUNCIL AGENDA ITEM REPORT

**DATE:** July 24, 2025

**ITEM TYPE:** Consent

**AGENDA SECTION:** **CONSENT AGENDA:**

**SUBJECT:** Minutes: June 26, 2025

**ATTACHMENTS:**  
[06-26-2025 Regular CC Mtg Minutes](#)



**Mayor**  
Norman Funderburk

**Mayor Pro Tem**  
Bruce Davidson

**Council Member, Place 1**  
Andy Curry

**Council Member, Place 2**  
Mike Marshall



**Council Member, Place 4**  
Paula Settle

**Council Member, Place 5**  
Rick Swanson

**City Manager**  
Jason Stuebe

**City Secretary**  
Maria Jackson

**Humble City Council  
Regular Meeting Minutes  
Thursday, June 26, 2025 at 6:30 PM  
City Hall Council Chambers  
114 W. Higgins St.  
Humble, Texas 77338**

STATE OF TEXAS       §  
                                     §  
COUNTY OF HARRIS   §

**Members Present:** Mayor Norman Funderburk, Presiding  
Mayor Pro Tem Bruce Davidson  
Council Member Andy Curry  
Council Member Mike Marshall  
Council Member Rick Swanson

**Member Absent:** Council Member Paula Settle

**Staff Present:** City Manager Jason Stuebe, City Secretary Maria Jackson, Senior Code Enforcement Officer Fidel Martinez, Court Administrator Sandra Elliott, Police Chief Dan Zientek, Lieutenant Twyla Kimberlin, Lieutenant Jack Burk, and Building and Inspection Development Coordinator Tim Morgan.

**Also Present:** Austin Wolf, Board Member, Partnership Lake Houston; Ray Hernandez, President/CEO, Partnership Lake Houston; and, Stephanie Smith, Chief Economic Development Officer, Partnership Lake Houston.

**1. CALL TO ORDER.**

With a quorum present, the Regular Meeting of the Humble City Council was called to order by Mayor Funderburk at 6:30 p.m.

**2. INVOCATION AND PLEDGE OF ALLEGIANCE.**

Council Member Marshall led the Invocation and the Pledge of Allegiance.

### 3. CONSENT AGENDA:

Ministerial or “housekeeping” items that can be voted on in one motion as allowed by law. Items may be removed from the Consent Agenda for individual consideration and discussed or acted upon by a majority vote of the Council.

- a. Minutes: June 12, 2025
- b. Department Reports
- c. Correspondence

Upon a motion by Mayor Funderburk, the City Council voted five (5) for and none (0) opposed to approving the Consent Agenda. **MOTION PASSED UNANIMOUSLY.**

### 4. REGULAR AGENDA:

- a. Presentation, possible action, and discussion on the approval of Ordinance 25-994, an ordinance of the City of Humble, Texas, amending Sections 5.03.004, “Sales Near Church, School or Hospital”, 5.03.033, “Payment of Fees”, and 5.03.034, “Prerequisites to Issuance; Effect of Issuance” of Article 5.03, “Alcoholic Beverages”, Chapter 5 “Business Regulations”, to update language to align with the Texas Alcoholic Beverage Code; adding Sections 5.03.005, “Sales Near Day-Care Center or Child-Care Facility,” 5.03.006, “Measurement Methodology,” and 5.03.007, “Variance Procedures,” to Article 5.03, “Alcoholic Beverages,” Chapter 5 “Business Regulations”; providing for a penalty; providing for savings and severability; and providing an effective date after publication.

Upon a motion by Council Member Swanson, the City Council voted five (5) for and none (0) opposed to approving the proposed ordinance. **MOTION PASSED UNANIMOUSLY.**

- b. Presentation, possible action, and discussion regarding the annual report from Partnership Lake Houston on 2024-2025 economic development activities and authorization to release \$50,000.00 in funding per the funding agreement.

Stephanie Smith announced that this would be her final presentation to City Council on behalf of Partnership Lake Houston, as she would be stepping down from her position. She expressed sincere appreciation to the Mayor, City Council, and the City for their continued support and partnership throughout her tenure. Following her remarks, Mrs. Smith presented the 2024–2025 annual report on economic development activities from Partnership Lake Houston.

Upon a motion by Council Member Curry, the City Council voted five (5) for and none (0) opposed to authorizing the release of \$50,000.00 in funding, as per the Partnership Lake Houston funding agreement. **MOTION PASSED UNANIMOUSLY.**

- c. Presentation, possible action, and discussion on the purchase of Microsoft 365 licenses for citywide use by the City of Humble, and to authorize the execution of any necessary agreements with Microsoft in the amount of \$87,900.00.

Upon a motion by Council Member Marshall, the City Council voted five (5) for and none (0) opposed to authorize the purchase of Microsoft 365 licenses for citywide use by the City of Humble, and to authorize the execution of any necessary agreements with Microsoft in the amount of \$87,900.00. **MOTION PASSED UNANIMOUSLY.**

- d. Presentation, possible action, and discussion on the approval of Development Plat Humble - PDCP, a subdivision of 2.865 acres of land, located in the Wherry B. Adams Survey, A-95, City of Humble, Harris County, Texas.

Upon a motion by Mayor Pro Tem Davidson, the City Council voted five (5) for and none (0) opposed to award Bid 2025-02 and approve Development Plat Humble - PDCP, a subdivision of 2.865 acres of land, located in the Wherry B. Adams Survey, A-95, City of Humble, Harris County, Texas. **MOTION PASSED UNANIMOUSLY.**

## **5. COMMUNITY ANNOUNCEMENTS:**

Mayor Pro Tem Davidson announced various items of community interest.

## **6. ADJOURN.**

With no further business to discuss, Council Member Marshall moved to adjourn. Mayor Funderburk adjourned the meeting at 6:53 p.m.

**APPROVED BY THE HUMBLE TEXAS CITY COUNCIL THIS 10TH DAY OF JULY 2025.**

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Norman Funderburk, Mayor

ATTEST:

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Maria Jackson, City Secretary



# Item Cover Page

## CITY COUNCIL AGENDA ITEM REPORT

**DATE:** July 24, 2025

**ITEM TYPE:** Department Report

**AGENDA SECTION:** **CONSENT AGENDA:**

**SUBJECT:** Department Reports

### ATTACHMENTS:

OCA Report June 2025  
June 2025 Monthly Report - Humble Fire Rescue  
June 30 Financial Statement  
Third Qtr Investment Report (Signed)  
Humble Animal Shelter numbers for June 2025  
Public Works Monthly Report - June 2025

**Municipal Courts**  
**Activity Detail**  
**June 1, 2025 to June 30, 2025**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Humble**

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
<b>Cases Pending 6/1/2025:</b>							
<i>Active Cases</i>	5,837	280	9	3,743	6,641	228	16,738
<i>Inactive Cases</i>	4,902	150	0	1,059	9,773	132	16,016
Docket Adjustments	0	0	0	0	0	0	0
<b>Cases Added:</b>							
New Cases Filed	526	0	0	139	353	29	1,047
Cases Reactivated	201	0	0	54	137	45	437
All Other Cases Added	0	0	0	0	0	0	0
<b>Total Cases on Docket</b>	<b>6,564</b>	<b>280</b>	<b>9</b>	<b>3,936</b>	<b>7,131</b>	<b>302</b>	<b>18,222</b>
<b>Dispositions:</b>							
<b>Dispositions Prior to Court Appearance or Trial:</b>							
Uncontested Dispositions	137	0	0	20	105	7	269
Dismissed by Prosecution	201	0	0	45	135	7	388
<b>Total Dispositions Prior to Court Appearance or Trial</b>	<b>338</b>	<b>0</b>	<b>0</b>	<b>65</b>	<b>240</b>	<b>14</b>	<b>657</b>
<b>Dispositions at Court Appearance or Trial:</b>							
<b>Convictions:</b>							
<i>Guilty Plea or Nolo Contendere</i>	76	0	0	18	51	8	153
<i>By the Court</i>	76	0	0	14	51	8	149
<i>By the Jury</i>	0	0	0	0	0	0	0
<b>Acquittals:</b>							
<i>By the Court</i>	1	0	0	0	0	0	1
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	1	0	0	0	1	2	4
<b>Total Dispositions at Court Appearance or Trial</b>	<b>154</b>	<b>0</b>	<b>0</b>	<b>32</b>	<b>103</b>	<b>18</b>	<b>307</b>
<b>Compliance Dismissals:</b>							
After Driver Safety Course	54	---	---	---	---	---	54
After Deferred Disposition	41	0	0	8	11	0	60
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	18	---	---	---	---	---	18
All Other Transportation Code Dismissals	16	0	0	0	81	0	97
<b>Total Compliance Dismissals</b>	<b>129</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>92</b>	<b>0</b>	<b>229</b>
All Other Dispositions	0	0	0	0	0	0	0
<b>Total Cases Disposed</b>	<b>621</b>	<b>0</b>	<b>0</b>	<b>105</b>	<b>435</b>	<b>32</b>	<b>1,193</b>
<b>Cases Placed on Inactive Status</b>	<b>221</b>	<b>1</b>	<b>0</b>	<b>66</b>	<b>131</b>	<b>1</b>	<b>420</b>
<b>Cases Pending 6/30/2025:</b>							
<i>Active Cases</i>	5,722	279	9	3,765	6,565	269	16,609
<i>Inactive Cases</i>	4,922	151	0	1,071	9,767	88	15,999
<b>Show Cause and Other Required Hearings Held</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>5</b>	<b>0</b>	<b>13</b>
<b>Cases Appended:</b>							
After Trial	0	0	0	0	0	0	0
Without Trial	2	0	0	0	0	0	2

**Municipal Courts**  
**Activity Detail**  
**June 1, 2025 to June 30, 2025**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Humble**

CIVIL/ADMINISTRATIVE CASES	
	Total
<b>Cases Pending 6/1/2025:</b>	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Docket Adjustments	0
<b>Cases Added:</b>	
New Cases Filed	0
Cases Reactivated	0
All Other Cases Added	0
<b>Total Cases on Docket</b>	0
<b>Dispositions:</b>	
Uncontested Civil Fines or Penalties	0
Default Judgments	0
Agreed Judgments	0
Trial/Hearing by Judge/Hearing Officer	0
Trial by Jury	0
Dismissed for Want of Prosecution	0
All Other Dispositions	0
<b>Total Cases Disposed</b>	0
<b>Cases Placed on Inactive Status</b>	0
<b>Cases Pending 6/30/2025:</b>	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
<b>Cases Appealed:</b>	
After Trial	0
Without Trial	0
JUVENILE/MINOR ACTIVITY	
	Total
Transportation Code Cases Filed.....	5
Non-Driving Alcoholic Beverage Code Cases Filed.....	0
Driving Under the Influence of Alcohol Cases Filed.....	0
Drug Paraphernalia Cases Filed.....	0
Tobacco Cases Filed.....	0
Truant Conduct Cases Filed.....	0
Education Code (Except Failure to Attend) Cases Filed.....	0
Violation of Local Daytime Curfew Ordinance Cases Filed.....	0
All Other Non-Traffic Fine-Only Cases Filed.....	3
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i> .....	0
<i>Discretionary Transfer</i> .....	0
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	0
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i> .....	0
<i>Statements Certified</i> .....	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0

**Municipal Courts**  
**Activity Detail**  
**June 1, 2025 to June 30, 2025**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Humble**

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
Class C Misdemeanors .....	0	---
Class A and B Misdemeanors .....	0	0
Felonies .....	0	0
		<b>Total</b>
Arrest Warrants Issued:		
Class C Misdemeanors .....		420
Class A and B Misdemeanors .....		0
Felonies .....		0
Capiases Pro Fine Issued .....		10
Search Warrants Issued .....		0
Warrants for Fire, Health and Code Inspections Filed .....		0
Examining Trials Conducted .....		0
Emergency Mental Health Hearings Held .....		0
Magistrate's Orders for Emergency Protection Issued .....		0
Magistrate's Orders for Ignition Interlock Device Issued .....		0
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond .....		0
Driver's License Denial, Revocation or Suspension Hearings Held .....		9
Disposition of Stolen Property Hearings Held .....		0
Peace Bond Hearings Held .....		0
Cases in Which Fine and Court Costs Satisfied by Community Service:		
Partial Satisfaction .....		0
Full Satisfaction .....		0
Cases in Which Fine and Court Costs Satisfied by Jail Credit .....		40
Cases in Which Fine and Court Costs Waived for Indigency .....		8
Amount of Fines and Court Costs Waived for Indigency .....		\$ 3,794
Fines, Court Costs and Other Amounts Collected:		
Kept by City .....		\$ 110,957
Remitted to State .....		\$ 38,816
Total .....		\$ 149,774

# Humble Fire Rescue

## *Monthly Council Report*



**JUNE 2025**



## 2025 Humble Fire Rescue

	Total Humble Calls:	Total Humble Responses:	Humble Fire Calls:	%	Humble EMS Calls:	%	*Mutual Aid / Help Required:	% of Total:	Mutual Aid / Help Given:	% of Total:		C1-3	BC1	M1	M2	M3	E1/11	E2	L1	OTHER
Jan	414	588	92	22.2%	322	77.8%	10	2.4%	19	4.6%	Jan	9	25	127	139	95	0	95	98	0
Feb	366	528	95	26.0%	271	74.0%	5	1.4%	20	5.5%	Feb	9	31	122	114	66	23	82	80	1
Mar	364	535	89	24.5%	275	75.5%	1	0.3%	18	4.9%	Mar	12	28	122	119	80	8	74	92	0
Apr	423	604	98	23.2%	325	76.8%	6	1.4%	13	3.1%	Apr	11	22	128	155	105	2	85	95	1
May	430	623	107	24.9%	323	75.1%	6	1.4%	24	5.6%	May	14	23	143	146	97	4	85	110	1
Jun	401	610	111	27.7%	290	72.3%	12	3.0%	11	2.7%	Jun	10	35	133	127	93	2	92	118	0
Jul											Jul									
Aug											Aug									
Sep											Sep									
Oct											Oct									
Nov											Nov									
Dec											Dec									
T:	2398	3488	592	---	1806	---	40	---	105	---	T:	65	164	775	800	536	39	513	593	3
AVG:	399.67	581.33	98.67	24.7%	301.00	75.3%	6.67	1.6%	17.50	4.4%	AVG:	10.83	27.33	129.17	133.33	89.33	6.50	85.50	98.83	0.50

## Calls for Service:

18.22% up

(vs 5 yr average YTD)

2.30% up

(vs last year at this time)

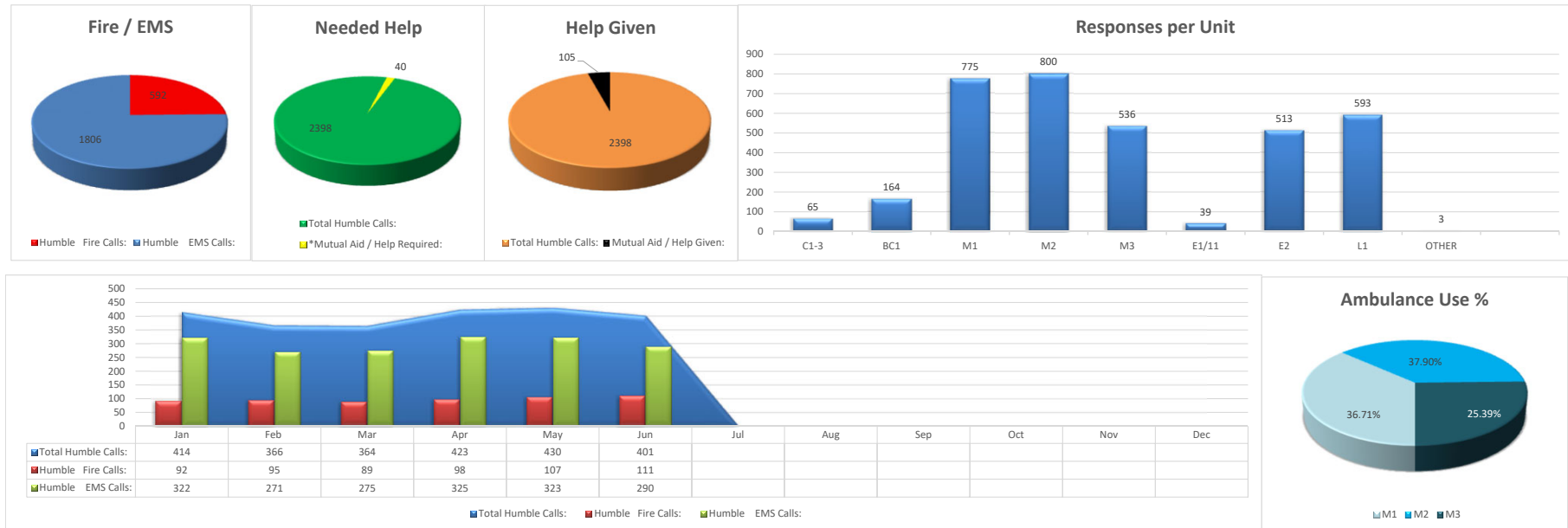
## Mutual Aid Use:

67.64% down

(vs 5 yr average YTD)


25.93% down

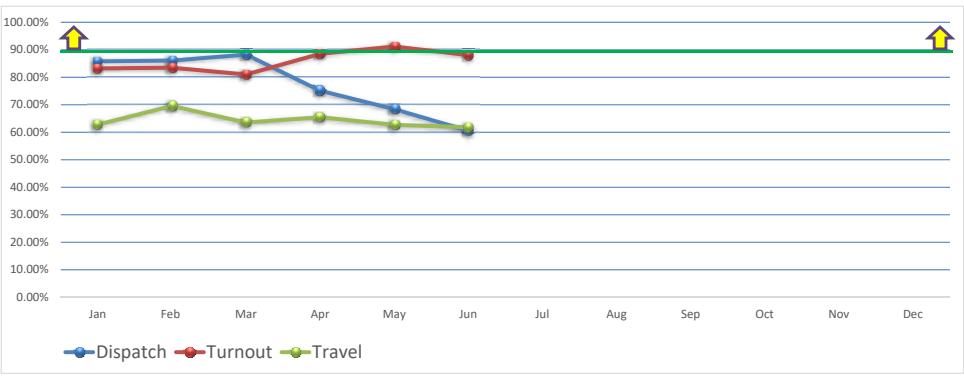
(vs last year at this time)




\*When Humble Units are not available and require the assistance of a neighboring agency.

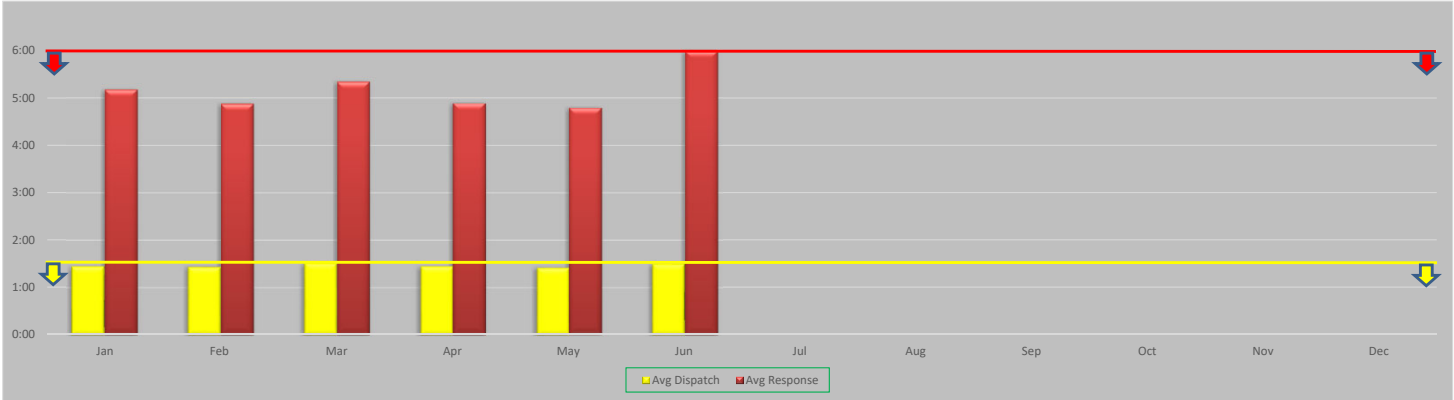
2025 COMPLIANCE DATA

	ACFS Total	Dispatch	%	ACFS Total	Turnout	%	ACFS Total	Travel	%
Jan	352	302	85.80%	352	293	83.24%	352	221	62.78%
Feb	309	266	86.08%	309	258	83.50%	309	215	69.58%
Mar	332	293	88.25%	332	269	81.02%	332	211	63.55%
Apr	397	263	75.12%	397	363	88.54%	397	260	65.49%
May	421	288	68.41%	427	384	91.21%	397	264	62.71%
Jun	393	238	60.56%	387	346	88.04%	373	243	61.83%
Jul									
Aug									
Sep									
Oct									
Nov									
Dec									
Total:	2204	1650	-	2204	1913	-	2160	1414	-
AVG:	367.33333	275.00	77.37%	367.33333	318.83	85.92%	360	235.67	64.32%



2025 Dispatch / Response

	ACFS Total	Avg Dispatch	Avg Response
Jan	352	1:27	5:11
Feb	309	1:26	4:53
Mar	332	1:31	5:21
Apr	397	1:27	4:54
May	421	1:25	4:48
Jun	393	1:30	6:00
Jul			
Aug			
Sep			
Oct			
Nov			
Dec			
Total:	2204	-	-
AVG:	367.33333	1:27	5:11

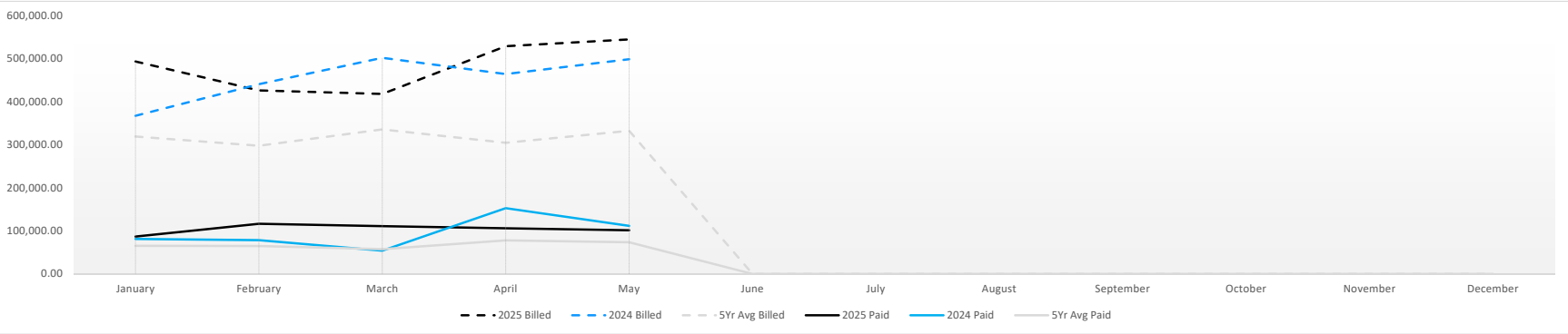


2025 Billing

(Billing info is always one month behind)



	2025			vs Last Year						vs 5 Year Average					
	Billed	Paid	%	Billed	(+/-) Billed	Paid	(+/-) Paid	%	(+/-) %	Billed	(+/-) Billed	Paid	(+/-) Paid	%	(+/-) %
January	493,542.52	86,791.27	17.59%	367,419.04	126,123.48	81,280.70	5,510.57	22.12%	-4.54%	319,204.69	174,337.83	65,324.41	21,466.86	20.03%	-2.44%
February	426,384.36	116,549.20	27.33%	440,803.91	-14,419.55	78,421.32	38,127.88	17.79%	9.54%	297,817.17	128,567.19	64,797.07	51,752.13	22.36%	4.97%
March	418,146.84	110,998.36	26.55%	502,127.54	-83,980.70	54,018.72	56,979.64	10.76%	15.79%	335,765.20	82,381.64	57,528.69	53,469.67	18.11%	8.43%
April	529,053.08	106,041.80	20.04%	464,325.27	64,727.81	152,771.90	-46,730.10	32.90%	-12.86%	304,595.02	224,458.06	77,972.22	28,069.58	26.01%	-5.96%
May	544,898.20	101,521.52	18.63%	498,866.19	46,032.01	111,671.50	-10,149.98	22.39%	-3.75%	332,647.62	212,250.58	73,562.50	27,959.02	21.80%	-3.17%
June															
July															
August															
September															
October															
November															
December															
TOTAL:	2,412,025.00	521,902.15	22.03%	2,273,541.95	138,483.05	478,164.14	43,738.01	21.19%	0.84%	1,590,029.70	821,995.30	339,184.88	182,717.27	21.66%	0.37%

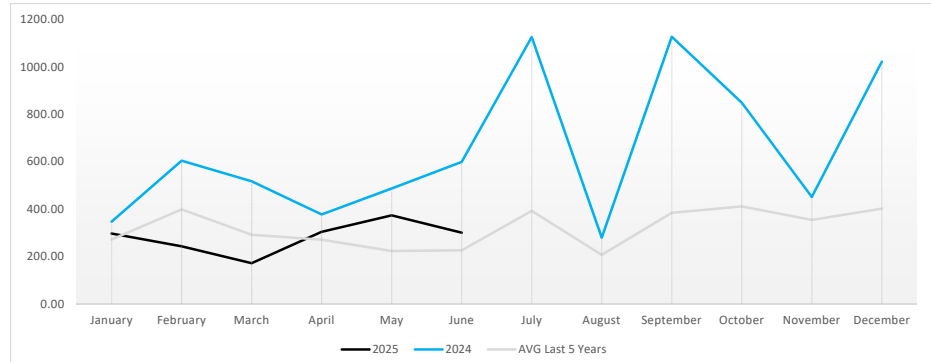


## 2025 Additional Time Usage\*



	2025	(+/-) last Yr	(+/-) 5YA	5yr AVG	2024	2023	2022	2021	2020
January	296.75	-50.25	25.20	271.55	347.00	246.50	488.75	60.50	215.00
February	243.00	-361.00	-155.65	398.65	604.00	484.00	276.75	85.00	543.50
March	171.75	-345.25	-119.90	291.65	517.00	317.00	158.50	217.75	248.00
April	304.00	-73.25	33.35	270.65	377.25	276.25	152.00	82.00	465.75
May	373.50	-113.25	150.30	223.20	486.75	35.50	183.25	112.00	298.50
June	300.50	-298.50	74.55	225.95	599.00	57.25	140.00	58.00	275.50
July				392.45	1,125.50	44.75	159.25	290.00	342.75
August				206.90	279.50	96.00	149.25	203.75	306.00
September				384.25	1,126.75	161.50	78.50	65.00	489.50
October				411.20	848.50	286.25	437.75	121.50	362.00
November				354.45	451.00	409.00	522.75	158.00	231.50
December				401.75	1,021.75	131.50	484.25	222.50	148.75
<b>TOTAL:</b>	<b>1,689.50</b>	<b>-1241.50</b>	<b>7.85</b>	<b>3,832.65</b>	<b>7,784.00</b>	<b>2,545.50</b>	<b>3,231.00</b>	<b>1,676.00</b>	<b>3,926.75</b>

\*Does not include any time scheduled as part of employee job description, training, or time accrued from a deployment with EMTF, TIFMAS.

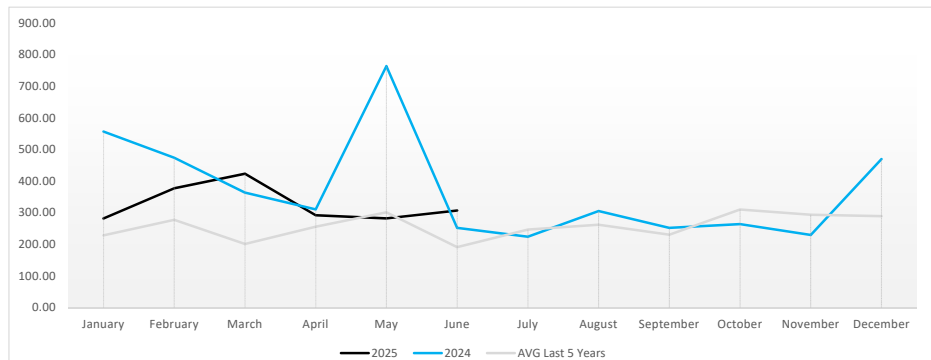


## 2025 Sick Time Usage\*



	2025	(+/-) last Yr	(+/-) 5YA	5yr AVG	2024	2023	2022	2021	2020
January	281.75	-274.75	53.45	228.30	556.50	167.00	223.50	130.50	64.00
February	377.25	-96.50	99.75	277.50	473.75	440.50	155.25	234.00	84.00
March	423.25	59.75	222.15	201.10	363.50	242.00	91.00	213.00	96.00
April	292.00	-18.50	36.25	255.75	310.50	328.50	192.75	186.00	261.00
May	282.00	-481.75	-19.15	301.15	763.75	288.00	174.50	24.00	255.50
June	307.00	55.00	116.00	191.00	252.00	227.00	315.50	143.00	17.50
July				246.50	224.00	259.50	428.00	137.00	184.00
August				261.85	305.25	267.00	312.00	200.00	225.00
September				230.35	252.00	359.75	288.00	48.00	204.00
October				310.10	264.00	372.50	393.00	266.00	255.00
November				293.58	229.50	594.15	207.00	250.75	186.50
December				289.10	469.50	404.00	224.00	266.50	81.50
<b>TOTAL:</b>	<b>1963.25</b>	<b>-756.75</b>	<b>508.45</b>	<b>3086.28</b>	<b>4464.25</b>	<b>3949.90</b>	<b>3004.50</b>	<b>2098.75</b>	<b>1914.00</b>

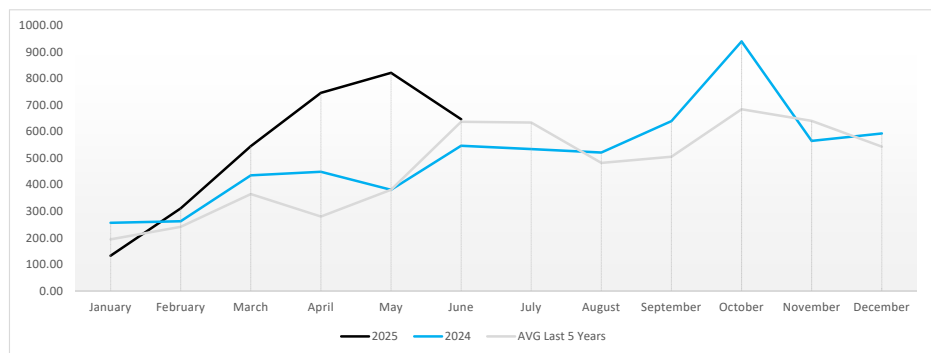
\*Does not include any time as part of FMLA, or sick time being used in lieu of another form (due to depletion of time)



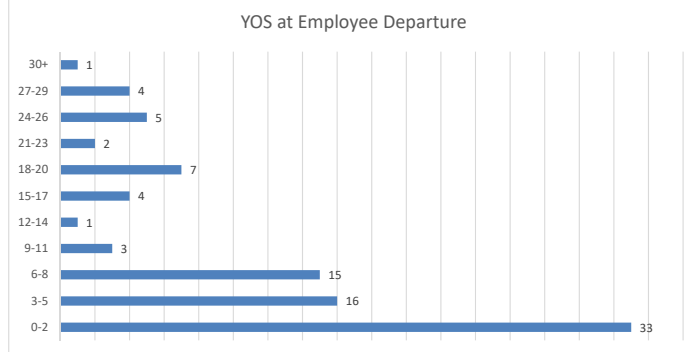
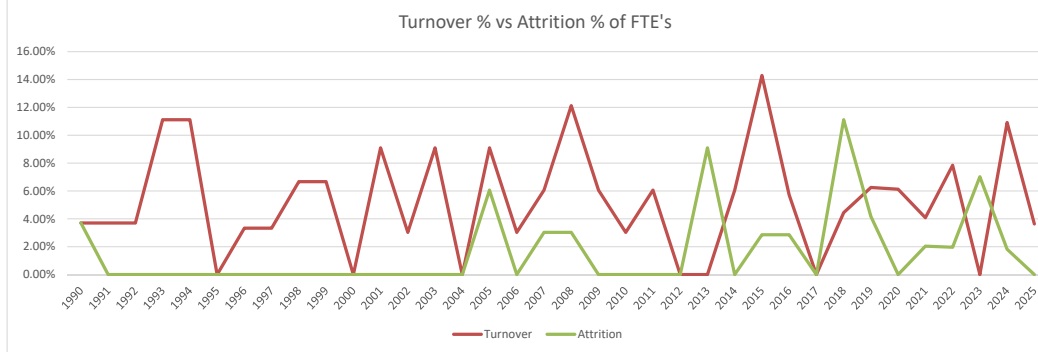
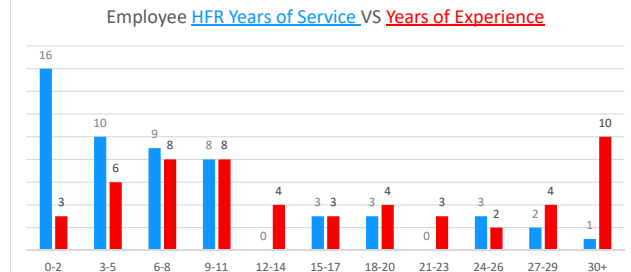
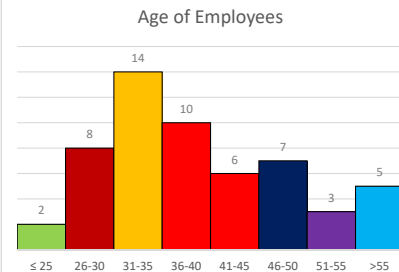
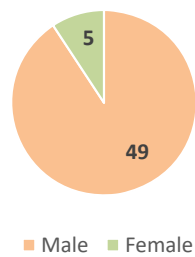
## 2025 Vacation Time Usage



	2025	(+/-) last Yr	(+/-) 5YA	5yr AVG	2024	2023	2022	2021	2020
January	132.50	-124.00	-61.70	194.20	256.50	358.50	136.00	44.00	176.00
February	311.00	48.50	69.60	241.40	262.50	174.50	221.00	266.50	282.50
March	545.50	110.00	180.50	365.00	435.50	300.00	566.50	399.50	123.50
April	746.50	297.50	466.30	280.20	449.00	197.00	291.50	330.00	133.50
May	822.00	441.00	441.00	381.00	381.00	404.00	483.00	378.00	259.00
June	647.00	100.00	9.55	637.45	547.00	1074.00	743.00	416.25	407.00
July				634.60	534.50	882.00	746.00	590.50	420.00
August				482.35	521.50	322.50	769.50	498.25	300.00
September				505.60	640.00	537.50	538.50	569.00	243.00
October				684.65	940.50	769.50	576.00	879.25	258.00
November				640.80	565.50	762.00	710.00	894.50	272.00
December				543.75	593.50	493.50	491.00	839.75	301.00
<b>TOTAL:</b>	<b>3204.50</b>	<b>873.00</b>	<b>1105.25</b>	<b>5591.00</b>	<b>6127.00</b>	<b>6275.00</b>	<b>6272.00</b>	<b>6105.50</b>	<b>3175.50</b>



## Demographics / Retention / Turnover

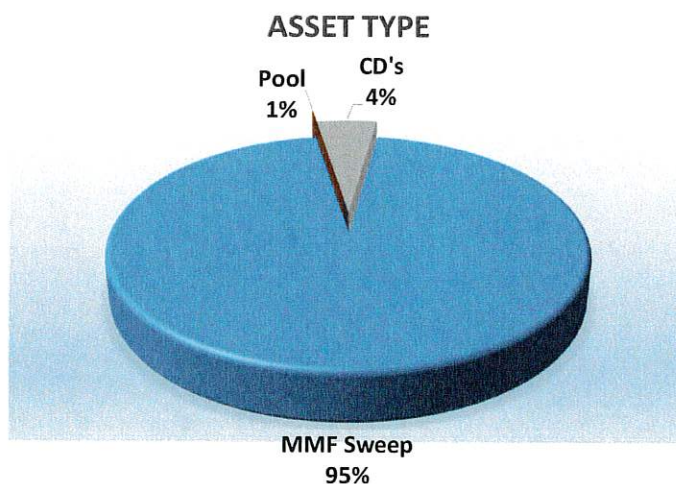


**Fiscal Year 2025 Statement of Cash Position**  
**June 1 to June 30, 2025**

	<u>Fiscal YTD</u> <u>Earnings</u>	<u>Balance as of</u> <u>6/30/2025</u>
<b><u>General Fund:</u></b>		
Cash & MMF Sweep	275,741	12,453,567
Cash & MMF Sweep - Metro	930,595	31,797,260
Cash & MMF Sweep - Court Building Security Fund	9,609	314,826
Cash & MMF Sweep - Court Technology Fund	<u>13,285</u>	<u>427,850</u>
Total	1,229,230	44,993,503
 <b><u>Water &amp; Sewer Operating Fund:</u></b>		
Cash & MMF Sweep	<u>988,092</u>	<u>32,484,314</u>
Total	988,092	32,484,314
 <b><u>Photo Traffic Safety Fund:</u></b>		
Cash & MMF Sweep	<u>297,037</u>	<u>8,441,941</u>
Total	297,037	8,441,941
 <b><u>Hotel Tax Fund:</u></b>		
Cash & MMF Sweep	<u>69,000</u>	<u>2,289,337</u>
Total	69,000	2,289,337
 <b><u>Capital Projects Fund:</u></b>		
CASH-ARPA	-	3,618,418
CASH-CAPITAL PROJECTS	-	1,450,158
Cash-USDA	<u>-</u>	<u>141,350</u>
Total	-	5,209,927
 <b><u>Sewer Plant Construction Fund:</u></b>		
Cash & MMF Sweep - Sewer Plant construction	124	3,875
Cash & MMF Sweep - Sewer Rehab	<u>65,670</u>	<u>2,056,702</u>
Total	65,794	2,060,577
 <b><u>Total All Funds:</u></b>	 <u><u>2,649,153</u></u>	 <u><u>95,479,599</u></u>

**Quarterly Investment Summary Report**  
**April 1, 2025 to June 30, 2025**

<b>Account Description</b>	<b>Beginning Value 4/1/2025</b>	<b>Ending Value 6/30/2025</b>	<b>Interest Earned 6/30/2025</b>
<b>Wells Fargo</b>			
General fund	39,684,371	39,817,544	404,944
Enterprise Fund	30,947,000	32,339,354	330,787
Sewer Plant Construction	2,038,960	2,293,213	21,383
Special Revenue Fund	10,736,912	10,731,278	112,025
<b>Total Sweep Accounts</b>	<b>83,407,243</b>	<b>85,181,389</b>	<b>869,138</b>
<b>TexSTAR</b>			
TexSTAR - April	5,000	5,018	18
TexSTAR - May	5,018	5,036	18
TexSTAR - June	5,036	5,054	18
<b>Total TexSTAR</b>	<b>5,000</b>	<b>5,054</b>	<b>54</b>
<b>MBS</b>			
City Hall - April	2,996,198	2,998,450	11,576
City Hall - May	2,998,450	2,993,783	17,353
City Hall - June	2,993,783	2,999,065	12,572
Water & Sewer - April	1,248,250	1,248,883	851
Water & Sewer - May	1,248,883	1,247,078	13,765
Water & Sewer - June	1,247,078	1,249,705	849
<b>Total MBS</b>	<b>4,244,448</b>	<b>4,248,770</b>	<b>56,966</b>
<b>Total Other Investments</b>	<b>4,249,447</b>	<b>4,253,824</b>	<b>57,020</b>



Note: The quarterly report is in full compliance with the investment strategy as established in the City's investment policy and the Public Funds Investment Act, Chapter 2256, Texas Government Code.

*Christina Collins*

## ORGANIZATION TOTALS

LIVE INTAKES	CANINE	FELINE	SUB TOTAL	OTHER*	TOTAL
STRAY/AT LARGE	12	22	34	0	34
RELINQUISHED BY OWNER	1	0	1	0	1
TRANSFERRED IN FROM AGENCY (IN STATE)	0	0	0	0	0
TRANSFERRED IN FROM AGENCY (OUT OF STATE)	0	0	0	0	0
TRANSFERRED IN FROM AGENCY (INTERNATIONAL)	0	0	0	0	0
TRANSFERRED IN FROM AGENCY (UNDESIGNATED)	0	0	0	0	0
OWNER INTENDED EUTHANASIA	0	0	0	0	0
SEIZURE	0	0	0	0	0
OTHER INTAKES	0	0	0	0	0
TOTAL LIVE INTAKES	13	22	35	0	35

This report is a snapshot of data for all species recorded by your organization, within the timeframe selected for the report. See additional pages for age breakouts for each species.

For full definitions, visit [ShelterAnimalscount.org/IOD](https://ShelterAnimalscount.org/IOD)

LIVE OUTCOMES	CANINE	FELINE	SUB TOTAL	OTHER*	TOTAL
ADOPTION	3	11	14	0	14
RETURNED TO OWNER (RTO)	0	0	0	0	0
TRANSFERRED OUT TO AGENCY (INSTATE)	3	0	3	0	3
TRANSFERRED OUT TO AGENCY (OUT OF STATE)	0	0	0	0	0
TRANSFERRED OUT TO AGENCY (INTERNATIONAL)	0	0	0	0	0
TRANSFERRED OUT TO AGENCY (UNDESIGNATED)	0	0	0	0	0
RETURNED TO FIELD (RTF)	0	3	3	0	3
OTHER LIVE OUTCOMES	0	0	0	0	0
TOTAL OUTCOMES	6	14	20	0	20

LIVE INTAKES:  
1) "Transfer in to agency (undesignated)" represents Transfer In data prior to when agency location break outs (in state, out of state, international) were added to the database.

LIVE OUTCOMES:  
2) "Transfer out to agency (undesignated)" represents Transfer Out data prior to when agency location break outs (in state, out of state, international) were added to the database.

OTHER OUTCOMES	CANINE	FELINE	SUB TOTAL	OTHER*	TOTAL
DIED IN CARE	0	0	0	0	0
LOST IN CARE	0	0	0	0	0
SHELTER EUTHANASIA	0	0	0	0	0
OWNER INTENDED EUTHANASIA	0	0	0	0	0
TOTAL OTHER OUTCOMES	0	0	0	0	0

\*Others:  
Rabbits, equines, small mammals, farm animals, birds, and reptiles & amphibians.

ANIMAL COUNTS	CANINE		FELINE		OTHER*	
	TOTAL IN CARE	TOTAL IN FOSTER	TOTAL IN CARE	TOTAL IN FOSTER	TOTAL IN CARE	TOTAL IN FOSTER
BEGINNING COUNT	0	0	0	0	0	0
ENDING COUNT	2	0	3	0	0	0



CANINE

LIVE INTAKES	ADULTS	UP TO 5 MONTHS	AGE UNKNOWN	TOTAL
STRAY/AT LARGE	12	0	0	12
RELINQUISHED BY OWNER	1	0	0	1
TRANSFERRED IN FROM AGENCY (IN STATE)	0	0	0	0
TRANSFERRED IN FROM AGENCY (OUT OF STATE)	0	0	0	0
TRANSFERRED IN FROM AGENCY (INTERNATIONAL)	0	0	0	0
TRANSFERRED IN FROM AGENCY (UNDESIGNATED)	0	0	0	0
OWNER INTENDED EUTHANASIA	0	0	0	0
SEIZURE	0	0	0	0
OTHER INTAKES	0	0	0	0
TOTAL LIVE INTAKES	13	0	0	13

LIVE OUTCOMES	ADULTS	UP TO 5 MONTHS	AGE UNKNOWN	TOTAL
ADOPTION	3	0	0	3
RETURNED TO OWNER (RTO)	0	0	0	0
TRANSFERRED OUT TO AGENCY (INSTATE)	3	0	0	3
TRANSFERRED OUT TO AGENCY (OUT OF STATE)	0	0	0	0
TRANSFERRED OUT TO AGENCY (INTERNATIONAL)	0	0	0	0
TRANSFERRED OUT TO AGENCY (UNDESIGNATED)	0	0	0	0
RETURNED TO FIELD (RTF)	0	0	0	0
OTHER LIVE OUTCOMES	0	0	0	0
TOTAL OUTCOMES	6	0	0	6

OTHER OUTCOMES	ADULTS	UP TO 5 MONTHS	AGE UNKNOWN	TOTAL
DIED IN CARE	0	0	0	0
LOST IN CARE	0	0	0	0
SHELTER EUTHANASIA	0	0	0	0
OWNER INTENDED EUTHANASIA	0	0	0	0
TOTAL OTHER OUTCOMES	0	0	0	0

ANIMAL COUNT	TOTAL IN CARE	TOTAL IN FOSTER
BEGINNING COUNT	0	0
ENDING COUNT	2	0

This report is a snapshot of data for all species recorded by your organization, within the timeframe selected for the report. See additional pages for age breakouts for each species.

For full definitions, visit [ShelterAnimalscount.org/IOD](https://ShelterAnimalscount.org/IOD)

- LIVE INTAKES:
- 1) "Transfer in to agency (undesignated)" represents Transfer In data prior to when agency location break outs (in state, out of state, international) were added to the database.
- LIVE OUTCOMES:
- 2) "Transfer out to agency (undesignated)" represents Transfer Out data prior to when agency location break outs (in state, out of state, international) were added to the database.

\*Others:

Rabbits, equines, small mammals, farm animals, birds, and reptiles & amphibians.

FELINE

LIVE INTAKES	ADULTS	UP TO 5 MONTHS	AGE UNKNOWN	TOTAL
STRAY/AT LARGE	22	0	0	22
RELINQUISHED BY OWNER	0	0	0	0
TRANSFERRED IN FROM AGENCY (IN STATE)	0	0	0	0
TRANSFERRED IN FROM AGENCY (OUT OF STATE)	0	0	0	0
TRANSFERRED IN FROM AGENCY (INTERNATIONAL)	0	0	0	0
TRANSFERRED IN FROM AGENCY (UNDESIGNATED)	0	0	0	0
OWNER INTENDED EUTHANASIA	0	0	0	0
SEIZURE	0	0	0	0
OTHER INTAKES	0	0	0	0
TOTAL LIVE INTAKES	22	0	0	22

LIVE OUTCOMES	ADULTS	UP TO 5 MONTHS	AGE UNKNOWN	TOTAL
ADOPTION	11	0	0	11
RETURNED TO OWNER (RTO)	0	0	0	0
TRANSFERRED OUT TO AGENCY (INSTATE)	0	0	0	0
TRANSFERRED OUT TO AGENCY (OUT OF STATE)	0	0	0	0
TRANSFERRED OUT TO AGENCY (INTERNATIONAL)	0	0	0	0
TRANSFERRED OUT TO AGENCY (UNDESIGNATED)	0	0	0	0
RETURNED TO FIELD (RTF)	3	0	0	3
OTHER LIVE OUTCOMES	0	0	0	0
TOTAL OUTCOMES	14	0	0	14

OTHER OUTCOMES	ADULTS	UP TO 5 MONTHS	AGE UNKNOWN	TOTAL
DIED IN CARE	0	0	0	0
LOST IN CARE	0	0	0	0
SHELTER EUTHANASIA	0	0	0	0
OWNER INTENDED EUTHANASIA	0	0	0	0
TOTAL OTHER OUTCOMES	0	0	0	0

ANIMAL COUNT	TOTAL IN CARE	TOTAL IN FOSTER
BEGINNING COUNT	0	0
ENDING COUNT	3	0

This report is a snapshot of data for all species recorded by your organization, within the timeframe selected for the report. See additional pages for age breakouts for each species.

For full definitions, visit [ShelterAnimalscount.org/IOD](https://ShelterAnimalscount.org/IOD)

LIVE INTAKES:

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LIVE OUTCOMES:

2) "Transfer out to agency (undesignated)" represents Transfer Out data prior to when agency location break outs (in state, out of state, international) were added to the database.

\*Others:

Rabbits, equines, small mammals, farm animals, birds, and reptiles & amphibians.

# **CITY OF HUMBLE**

## **PUBLIC WORKS DEPARTMENT**

**MONTHLY REPORT**  
**JUNE 2025**



**MARK K. ARNOLD**  
**DIRECTOR OF PUBLIC WORKS**

**PUBLIC WORKS DEPARTMENT**

**JUNE 2025**

**MONTHLY PROJECT REPORTS**

## TABLE OF CONTENTS

Project Summary	page 2
-----------------	--------

### **Special Projects**

Northshire LS upgrades and New Force Main & Gravity Line	page 3
2023 Drainage Improvements ARPA-SLFRF	page 4
Wilson Road Utility Improvements (Private Road)	page 5
City of Houston Inter-Connect #2	page 6
South Houston Ave Road Widening & Reconstruction Project	page 7
Sanitary Sewer Rehabilitation Phase 6 Project	page 8
Meeks and Manning Road Paving and Drainage Improvement Project	page 9
McDugald, Sharon Dr., and Carolyn Ct. Road Reconstruction Project	page 10
16" Water line from Well 6 to Well 9	page 11
2025 Traffic Signal Equipment Upgrades Project	page 12

## PROJECT SUMMARY

<i>Project</i>	<i>Engineer</i>	<i>Contractor</i>	<i>Cost</i>	<i>Dates</i>
Northshire LS upgrades, New Force Main & Gravity Line	RPS – Klotz & Associates		\$ 8,306,000.00 Est \$ 1,040,830.00 Eng. \$ 9,346,830.00	Plans are 100% complete Easement are obtained Engineers finalizing bid documents
2023 Drainage Improvements / ARPA-SLFRF	HDR, Inc.		\$ 3,900,000.00 Total	Received 100% of funds Topographical Survey and Geotechnical Services are complete. Modeling 95% complete
Wilson Road Improvements (Private Road)	ARKK Engineers	P&Z Logistics	\$ 137,350.00 Eng \$ 474,751.20 Const. \$ 612,101.20	Project 98% Complete
City of Houston Inter-Connect #2	ARKK Engineers		\$ 2,459,930.00 Engineer Estimated Project Cost	Council Awarded Contract Construction projected to begin in August
South Houston Ave Road Widening & Reconstruction Project	ARKK Engineers		\$ 1,132,360.00 Design & Construction Services Cost	Engineering 55% Complete
Sanitary Sewer Rehabilitation Phase 6 Project	ARKK Engineers		\$ 176,250.00 Design & Construction Services Cost	Council Awarded Contract Construction projected to begin in August
Meeks and Manning Road Paving and Drainage Improvement Project	ARKK Engineers		\$ 241,750.00 Design & Construction Services Cost	Engineering 60% Complete
McDugald, Sharon Dr., and Carolyn Ct. Road Reconstruction Project	ARKK Engineers		\$ 369,500.00 Design & Construction Services Cost	Engineering 75% Complete Projected to go out for bid in August
16" Water line from Well 6 to Well 9	ARKK Engineers		\$ 178,000.00 Design & Construction Services Cost	Engineering 85% Complete Projected to go out for bid in August
2025 Traffic Signal Equipment Upgrades Project	ARKK Engineers		\$ 69,800.00 Eng \$ 225,000.00 Est. \$ 294,800.00	Engineering 30% Complete
<b>Under Construction</b>			<b>\$ 612,101.20</b>	
<b>Under Design</b>			<b>\$ 18,099,420</b>	
<b>Total</b>			<b>\$ 18,711,521.20</b>	

## **Northshire LS Upgrade, New Force Main, New Gravity Sewer Line**

### **Project Description -**

This project includes Wastewater System Improvements for providing sewer service for anticipated growth in the northwest area of Humble around West Townsen. It includes the upgrades to the Northshire Lift Station including electrical work and new piping and valves, construction of approximately 10,000 linear feet of 16" force main, 5,600 linear feet of 24" gravity sewer line, and replacement of 2,300 linear feet of 27" gravity sanitary sewer line. The improvements also include replacing the siphon that crosses Garner's Bayou into the Wastewater Plant

**Engineers – RPS – Klotz Associate, Inc.**

### **Contractor –**

### **Status –**

Plans are 100% complete and City  
has obtained the easements.  
Finalizing plans to go out for bid.

## **2023 Drainage Improvements ARPA-SLFRF**

### **Project Description -**

Drainage Improvements:

1. 7<sup>th</sup> Street to FM 1960 Bypass
2. Wilson Rd to Treble Drive

### **Engineers – HDR, Inc.**

### **Contractor –**

### **Status –**

Engineering Proposal from HDR, Inc. for  
Drainage Study, Environmental  
Services approved on July 13, 2023  
Topographical Survey and Geotechnical  
Services are complete.  
Engineers have met with TXDOT and have  
Had discussions with Harris County Flood  
Control. Potential mitigation requirements  
have been identified and there will be a  
meeting with Engineers in January.



## **Wilson Road Utilities Improvements** **(Private Road)**

### **Project Description -**

Utility Improvements on  
Wilson Road (Private Road)

**Engineers** – ARKK Engineers

**Contractor** – P&Z Logistics

### **Status –**

For the month of June:  
Finalizing details, project is 98% complete.

**City of Houston**  
**Inter-Connect #2**

**Project Description -**

**Engineers** – ARKK Engineers

**Contractor** –

**Status** –

Contract was awarded by Council  
Pre-construction meeting to be held  
And construction will begin in August

## **South Houston Road Widening & Reconstruction Project**

### **Project Description -**

Project involves improvements to widen the existing 2-lane asphalt roadway to a 3-lane concrete curb and gutter roadway. Drainage improvements include installation of underground storm sewers, inlets and ditch regrading. It also includes a new traffic signal system.

**Engineers** – ARKK Engineers

**Contractor** –

**Status** –

Engineering 55% Complete

## **Sanitary Sewer Rehabilitation Phase 6 Project**

### **Project Description -**

Project involves replacement and rehabilitation of several deteriorated sanitary sewer line segments throughout the City.

**Engineers – ARKK Engineers**

**Contractor –**

**Status –**

Contract was awarded by Council  
Pre-construction meeting to be held  
And construction will begin in August

## **Meeks and Manning Road Paving and Drainage Improvement Project**

### **Project Description -**

Project involves milling and overlaying the existing asphalt streets and regrading and installing roadside drainage culverts, new water line and fire hydrants along Meeks Road.

**Engineers** – ARKK Engineers

**Contractor** –

**Status** –

Survey Complete  
Engineering 60% Complete

**McDugald, Sharon Dr., and Carolyn Ct.**  
**Road Reconstruction Project**

**Project Description -**

Project consists of replacing the existing asphalt streets with concrete curb and gutter streets, and will include replacing the water line and fire hydrants along McDugald.

**Engineers – ARKK Engineers**

**Contractor –**

**Status –**

Engineering 75% Complete  
Project will go out for bid in August

## **16 inch Water line from Well 6 to Well 9**

### **Project Description -**

Project will provide a 16" surface water line to connect Well 6 (Rankin Rd) to the ground storage tank and booster pumps at Well 9 (Carpenter Rd). This will allow the surface water to be provided from 3 of the City's well sites

**Engineers** – ARKK Engineers

**Contractor** –

**Status** –

Survey Complete

Engineering 85% Complete

Project will go out for bid in August

## **2025 Traffic Signal Equipment Upgrades Project**

### **Project Description -**

As part of the City's on-going traffic signal maintenance, City staff has identified three (3) existing signalized intersections with outdated and deteriorating equipment in need of replacement and upgrades.

The intersections included with this project are:

- S Houston Avenue at Isaacks Road
- N Houston Avenue at Townsen Blvd
- W Townsen Blvd at Walmart entrance drive

### **Engineers – ARKK Engineers**

### **Contractor –**

### **Status –**

Engineering 30% complete



**CITY OF HUMBLE**

**JUNE 2025**

**MONTHLY GASOLINE REPORT**

**CITY OF HUMBLE**

**MONTHLY GASOLINE REPORT**

**June-25**

DEPARTMENT	UNLEADED	DIESEL	TOTAL	UNLEADED	DIESEL
ADMINISTRATION	0	0	0	0.00%	0.00%
STREET	811.2	394.4	1205.6	7.84%	25.14%
FIRE / EMS	476.2	1024.2	1500.4	4.60%	65.27%
POLICE	5237.3	0	5237.3	50.64%	0.00%
TRAFFIC CONTROL	859.7	0	859.7	8.31%	0.00%
PARK	567	121	688	5.48%	7.71%
ANIMAL CONTROL	60	0	60	0.58%	0.00%
INSPECTIONS	339.5	0	339.5	3.28%	0.00%
VEH MAINT	69.8	0	69.8	0.67%	0.00%
FIRE MARSHAL	429.4	19.4	448.8	4.15%	1.24%
BLD MAINT	158.1	0	158.1	1.53%	0.00%
WATER	665.7	10.1	675.8	6.44%	0.64%
SEWER	370.1	0	370.1	3.58%	0.00%
SENIOR ACTIVITY	146.1	0	146.1	1.41%	0.00%
CIVIC CENTER	151.3	0	151.3	1.46%	0.00%
TOTAL	10341.4	1569.1	11910.5	100.00%	100.00%

**PUBLIC WORKS DEPARTMENT**

**JUNE 2025**

**OVERTIME / COMPTIME**

**MONTHLY REPORT**

# Monthly Overtime / Comptime Report

## City of Humble Public Works Department

Water & Wastewater Treatment						
Employee				On-Call Time	Total O.T.	Total Comp
Jason Campbell				15	23.5	0
Kyle Elliott				0	0	0
Steve Filmore				15	10	0
Tommy Hosler				0	0	0
Louis Johnson				21	12	0
Leroy Naquin				0	0	0
Matt Watters				15	12.5	0
<b>Total:</b>				66	58	0
Water & Wastewater Distribution						
Employee				On-Call Time	Total O.T.	Total Comp
Billy Baucom				4	5	0
Mason Bradshaw				26	4	0
Angel Cuellar				6	5	0
Ray Flores				0	0	0
Kevin Gunn				0	5	0
Gordon Meadows				0	0	1.5
Mike Richard				0	7.5	0
Brandon Wehunt				30	10.5	0
<b>Total:</b>				66	37	1.5
Street Department						
Employee				On-Call Time	Total O.T.	Total Comp
Vincent Allen				15	12	0
Chase Anderson				15	34	0
Justin Brown				0	12	6
Isaias Cardona				15	0	0
Shane Gunn				0	0	0
Jack Lemoine				0	0	0
Armando Salazar				6	0	0
Jarred Thomas				0	0	0
Joel Villa				15	0	0
David Wehunt				0	0	0
<b>Total:</b>				66	58	6
Vehicle Maintenance						
Employee				On-Call Time	Total O.T.	Total Comp
Frank Alexander				0	0	0
Ryan Killion				0	0	0
Bill Neeley				0	0	0
<b>Total:</b>				0	0	0
Building Maintenance						
Employee				On-Call Time	Total O.T.	Total Comp
Fred Hawkins				0	0	0
George McCaa				0	0	2
Brett Nielsen				0	0	0
Alex Guerra				0	0	0
<b>Total:</b>				0	0	2

**WATER DEPARTMENT**

**JUNE 2025**

**MONTHLY REPORT**

## City of Humble Water Pumpage Report 2025

4106

Month	Total Monthly Pumpage	Total Well Pumpage	Total City of Houston	Peak Daily Pumpage	Low Daily Pumpage	Average Daily Pumpage	Total Monthly Connections
January	84,972	57,587	27,385	4,303	2,285	2,741	4,133
February	73,065	49,186	23,879	3,078	2,276	2,609	4,114
March	82,521	57,233	25,288	3,493	2,062	2,662	4,120
April	84,295	58,519	25,776	3,218	2,511	2,810	4,113
May	91,291	59,911	31,380	3,611	2,302	2,945	4,151
June	92,681	78,038	14,643	4,169	2,396	3,089	4,137
July							
August							
September							
October							
November							
December							
Total	508,825	360,474	148,351	21,872	13,832	16,856	31
Maximum	92,681	78,038	31,380	4,303	2,511	3,089	
Minimum	73,065	49,186	14,643	3,078	2,062	2,609	
Average	84,804	60,079	24,725	3,645	2,305	2,809	

## Difference Between Water Billed and Water Pumped

[illegible]



**TCEQ MONTHLY REPORT**  
**Water Works Operation for**  
**Ground Water Supplies**

SEND REPORT TO: TCEQ  
P.O. BOX 13087  
Austin, Tx. 78711-3087

(1) Name of System: CITY OF HUMBLE County: HARRIS

(1a) System I.D. No.: 1010014 Month of: June-25

Day	PUMPAGE TO DISTRIBUTION SYSTEM IN THOUSAND GALS.					(6) PURCHASED	(7) SOLD
	(2) DIRECT	(3) FROM GND.	(4) TOTAL	(5) DISINFECTION		FROM C/O	TO C/O
	FROM WELLS	STORAGE	PUMPAGE	Cl2 Lbs.	NH3N Gal.	HOUSTON	HOUSTON
1	538	1095	2636	57	16.4	1003	61
2	784	1394	3212	72	22.5	1034	77
3	834	1370	3144	72	20.6	940	77
4	1071	1972	3514	99	26.5	471	72
5	854	950	2396	57	15.5	592	81
6	1096	1778	3487	98	23.8	613	181
7	1068	1664	3369	89	24.5	637	67
8	1005	1295	2875	73	21	575	60
9	1134	1691	3437	94	25.2	612	69
10	1647	1345	3468	24.6	5.53	476	77
11	873	2840	4169	127	31.9	456	64
12	704	1270	2396	67	15.7	422	78
13	1401	1257	2969	66	18.4	311	0
14	1041	1605	3072	89	22.5	426	150
15	755	1736	2933	81	20.9	442	71
16	871	1346	2567	71	17.4	350	68
17	813	1436	2654	75	18	405	367
18	1141	1808	3354	96	21.9	405	91
19	1182	1739	3327	99	24	406	161
20	1167	1443	3016	85	20.2	406	61
21	959	1466	2830	79	22.2	405	61
22	1081	1636	3122	84	22.2	405	131
23	957	1650	3013	88	22.4	406	88
24	940	1884	3230	95	22.6	406	87
25	1195	1722	3221	96	23.8	304	92
26	951	1658	2910	94	23.7	301	84
27	1063	1942	3312	103	25.1	307	72
28	1116	1500	2921	90	20.8	305	203
29	1173	1874	3351	115	24.6	304	132
30	967	1291	2776	36	9.2	518	121
<b>TOTAL</b>	<b>30381</b>	<b>47657</b>	<b>92681</b>	<b>2471.6</b>	<b>629.03</b>	<b>14643</b>	<b>3004</b>
<b>AVG.</b>	<b>1013</b>	<b>1589</b>	<b>3089</b>	<b>82</b>	<b>21</b>	<b>488</b>	<b>100</b>
<b>MAX.</b>	<b>1647</b>	<b>2840</b>	<b>4169</b>	<b>127</b>	<b>31.9</b>	<b>1034</b>	<b>367</b>
<b>MIN.</b>	<b>538</b>	<b>950</b>	<b>2396</b>	<b>24.6</b>	<b>5.53</b>	<b>301</b>	<b>0</b>

(10) No. of active water services: 4137

(11) Chemical analysis: June-25

(12) Dates and results of distribution bacteriological analyses: 15 Samples, 15 Good Samples.

(13) Dates and results of raw unchlorinated well water samples:

(14) Reservoirs or tanks cleaned: June-25

(15) Dead ends flush: 06/10/25

(16) Over-flow Site / Amount: EST# 1-505,000, EST#2-505,000, EST# 3-505,000, EST# 6-70,000

(17) Submitted by / Cert.#: THOMAS E. HOSLER WG0016273

(18) Total Monthly Combined Over-flows: 1,585,000

Service Request List

Closed

Req #	Date	Status	Type	Assignee	Caller	SR Location	Description
1636	06/02/25	Closed	Check for water leak	Richard, Mike	,	2807 KINGFISHER DR	Check for water leak and call customer
1661	06/10/25	Closed	Check for water leak	Richard, Mike	, Dispatch	3138 PHEASANT RUN	Check water leak at the meter
1665	06/11/25	Closed	Check for water leak	Richard, Mike	, Dispatch	3138 PHEASANT RUN	Check leak
1673	06/16/25	Closed	Check for water leak	Bradshaw, Maso	, Arlene	2903 KINGFISHER DR	Leak near the street
1681	06/17/25	Closed	Sewer backing up	Bradshaw, Maso	, Lorenzo	1307-A BRENDA LN	sewer backing up at 1307 and 1303 Brenda
1682	06/17/25	Closed	Check for water leak	Richard, Mike	, Bonnie	1702 WILSON RD	Customer had a large increase in water bill and would like her meter checked and to check for a leak.
1688	06/18/25	Closed	Check for water leak	Richard, Mike	, Mohammad	7834 1/2 ROYAL ST	Customer has leak in yard
1692	06/20/25	Closed	Check for water leak	Richard, Mike	, Merlinda	2614 QUAIL RUN DR	Customer thinks her neighbor may have a water leak because there is a puddle under the fence.
1693	06/23/25	Closed	Check for water leak	Richard, Mike	, Doug	2915 WARBLER LN	Customer wants to know if leak is private or ours
1698	06/25/25	Closed	Check for water leak	Richard, Mike	, Gabriel	17023 ATLANTA ST	Back neighbor has leak going into his yard
1704	06/26/25	Closed	Check for water leak	Richard, Mike	, Carlita	38 WILSON RD	Water leak and low pressure
1709	06/27/25	Closed	Sewer backing up	Richard, Mike		412 S BENDER AVE	Sewer backing up
1710	06/27/25	Closed	Check for water leak	Richard, Mike		8910 WILL CLAYTON PKW	Check water leak
1711	06/30/25	Closed	Turn water back on	Richard, Mike	, Contina	2807 KINGFISHER DR	Plumber needs water valve back on
1712	06/30/25	Closed	Check for water leak	Richard, Mike	, Dispatch	630 ACAPULCO VILLAGE	leak by street

Closed

15



# **WASTEWATER DEPARTMENT**

**JUNE 2025**

## **MONTHLY REPORT**

**City of Humble  
Wastewater Pumpage Report 2025**

Month	Total Monthly Treated	Peak Daily Treated	Low Daily Treated	Average Daily Treated
January	64,504	3,381	1,578	2,080
February	63,190	4,518	1,685	2,256
March	63,034	2,467	1,753	2,033
April	63,411	3,136	1,669	2,113
May	66,672	2,923	1,812	2,150
June				
July				
August				
September				
October				
November				
December				
Total	320,811	16,425	8,497	10,632
Maximum	66,672	4,518	1,812	2,256
Minimum	63,034	2,467	1,578	2,033
Average	64,162	3,285	1,699	2,126

**Difference Between  
Water Pumped vs.  
Wastewater Treated**

Total Water Pumped	Wastewater Treated	Pumped vs. Treated	Percent Treated
84,972	64,504	20,468	75.91%
73,065	63,190	9,875	86.48%
82,521	63,034	19,487	76.39%
84,295	63,411	20,884	75.23%
91,291	66,672	24,619	73.03%
416,144	320,811	95,333	77.09%

EPA- TX0034401

TCEQ-0010763-002

# City Of Humble

## Southwest Wastewater Treatment Facility

### June-25

Date	Temp.	Rain	Flow Meter	Total Flow	Effluent							Sample	Non Potable Water	Belt press Water	Bleach
LROP			13,702,110		CBOD	T.S.S.	NH3N	Ecoli	pH	DO	Temp.	Flow			
1-Jun	67.3		13,704,101	1,991,000								2.23	93,129	0	0
2-Jun	69		13,706,096	1,995,000								2.77	99,157	0	0
3-Jun	68.7		13,708,245	2,149,000								2.43	132,226	30,480	0
4-Jun	71.5		13,710,315	2,070,000						7.45	29.1	2.95	125,741	0	1
5-Jun	70.1	0.02	13,712,442	2,127,000					7.62	7.23	29.1	2.13	100,418	0	0
6-Jun	71.9		13,714,533	2,091,000								1.98	131,616	33,021	1
7-Jun	74.2		13,716,826	2,293,000								2.36	131,940	29,098	2
8-Jun	73.8		13,718,937	2,111,000								2.76	96,751	0	0.7
9-Jun	67.3	1	13,720,985	2,048,000								3.67	96,225	0	1.2
10-Jun	70.8	0.86	13,724,056	3,071,000								1.59	146,255	34,917	3.5
11-Jun	71.3	0.01	13,726,222	2,166,000						6.77	29.4	2.43	96,470	22,244	1
12-Jun	68.3	2.52	13,730,128	3,906,000					6.93	6.03	28.3	7.31	100,902	0	3.9
13-Jun	68.3	0.49	13,734,555	4,427,000								2.47	127,060	26,536	4.4
14-Jun	69.7		13,737,171	2,616,000								2.27	146,865	31,957	0
15-Jun	71.8		13,739,362	2,191,000								1.33	100,561	0	0
16-Jun	68.8	1.58	13,743,254	3,892,000								3.27	91,124	0	11.4
17-Jun	70.1	0.01	13,745,923	2,669,000								2.97	134,456	28,081	4.4
18-Jun	72.4		13,748,159	2,236,000						6.82	29	2.93	98,132	0	0.7
19-Jun	74.3		13,750,463	2,304,000					7.6	6.82	28	2.4	135,573	29,733	5.1
20-Jun	71.4		13,752,668	2,205,000								1.96	82,146	0	2.8
21-Jun	71.7		13,754,888	2,220,000								2.15	137,238	32,058	4.6
22-Jun	74.2		13,757,001	2,113,000								1.5	110,994	0	3.7
23-Jun	74.4		13,759,073	2,072,000								2.39	114,878	761	4
24-Jun	70.9		13,761,199	2,126,000								1.82	131,772	26,729	2.4
25-Jun	69.3		13,763,336	2,137,000						7.35	29.7	1.73	126,049	26,430	3.1
26-Jun	69.4		13,765,446	2,110,000					7.46	7.16	29.6	2.86	97,160	0	2.2
27-Jun	69.2		13,767,611	2,165,000								1.54	114,242	30,130	1.4
28-Jun	69		13,769,809	2,198,000								2.24	134,843	37,603	2.6
29-Jun	70	0.02	13,771,948	2,139,000								1.29	98,998	0	2
30-Jun	69.2	0.35	13,774,314	2,366,000								2.15	104,304	0	0.5
Total	2118.3	6.86		72,204,000					29.61	55.63	232.2	73.88	3,437,225	419,778	69.6
Avg	71	1		2,406,800					7.40	6.95	29	2	114,574	13,993	2.32
Min.	67.3	0.01		1,991,000					6.93	6.03	28	1.29	82,146	0	0
Max.	74.4	2.52		4,427,000					7.62	7.45	29.7	7.31	146,865	37,603	11.4

Service Request List

Closed

Req #	Date	Status	Type	Assignee	Caller	SR Location	Description
1640	06/03/25	Closed	Sand filter maint & re	Johnson, Louis		Southwest WasteWater Ti	Upgrade overload block for new backwash pump. EFS called out
1644	06/03/25	Closed	UV maint & repairs	Johnson, Louis		Southwest WasteWater Ti	Chlorinated maintenance to calibrate flow chart
1645	06/04/25	Closed	Sand filter maint & re	Johnson, Louis		Southwest WasteWater Ti	Chlorinate south sand filter
1646	06/04/25	Closed	Sand filter maint & re	Johnson, Louis		Southwest WasteWater Ti	Chlorinate north sand filter
1660	06/10/25	Closed	WWTP maint & repai	Fillmore, Steve		Southwest WasteWater Ti	Change the oil in all blowers and grease back bearings on the blowers for the digester blowers for the annual maintnence service
1666	06/12/25	Closed	Lift pump maint & rej	Johnson, Louis	, Dispatch	Dennis Street Lift Station	Pump #1 pulling high amps need to pull and inspect.
1667	06/13/25	Closed	Automatic Gate Oper	Johnson, Louis		Water Well #8	Gate not opening or shutting after inspection the control bored has no power . I called gates in motion to come look at it.
1668	06/13/25	Closed	Electrical maint & rep	Johnson, Louis		Water Well #8	Ammonia room has no power to light or fan.
1674	06/16/25	Closed	Booster pump maint	Johnson, Louis		Water Well #6	Greased booster pump # 1
1675	06/16/25	Closed	Booster pump maint	Johnson, Louis		Water Well #7	Greased booster pumps # 2 and # 4
1676	06/16/25	Closed	Booster pump maint	Johnson, Louis		Water Well #9	Greased booster pumps # 1 and # 2
1677	06/16/25	Closed	Lift pump maint & rej	Johnson, Louis		Townsen West Lift Stator	Pull both pumps. They seem clogged.
1678	06/16/25	Closed	WWTP maint & repai	Johnson, Louis		Southwest Wastewater Tr	Install pipe bollard by belt press skid plate drive way to prevent damage to the belt press covering.
1690	06/19/25	Closed	Booster pump maint	Johnson, Louis		Water Well #9	Well # 9 booster pump # 3 needs to be greased. The grease guns are at water plant # 7 In the pump room.
1695	06/24/25	Closed	Liftstation maint & re	Johnson, Louis		North McKay Lift Station	Change photocell for yard light

Closed 15

## Wastewater Department Task List - June

Date	Location	Task
6/3/2025	Southwest WasteWater Treatment Plant	Non-potable Water Pump Maint & Repairs
6/5/2025	Southwest WasteWater Treatment Plant	Clarifier Maint & Repairs
6/5/2025	Southwest WasteWater Treatment Plant	Sand Filter Maint & Repairs
6/6/2025	Southwest WasteWater Treatment Plant	WWTP Maint & Repairs
6/6/2025	Southwest WasteWater Treatment Plant	WWTP Maint & Repairs
6/9/2025	Southwest WasteWater Treatment Plant	WWTP Maint & Repairs
6/9/2025	Southwest WasteWater Treatment Plant	WWTP Maint & Repairs
6/9/2025	Water Well #7	Hach Equipment Maint & Repairs Wells
6/10/2025	Fire Station Lift Station	Liftstation Maint & Repairs
6/10/2025	Southwest WasteWater Treatment Plant	Clarifier Maint & Repairs
6/10/2025	Fire Station Lift Station	Liftstation Maint & Repairs
6/17/2025	Water Well #6	Chlorine Bottle Change
6/17/2025	Water Well #9	Chlorine Bottle Change
6/17/2025	Water Well #6	Chlorine Bottle Change
6/17/2025	Water Well #9	Chlorine Bottle Change
6/18/2025	Southwest WasteWater Treatment Plant	WWTP Maint & Repairs
6/19/2025	Southwest WasteWater Treatment Plant	Clarifier Maint & Repairs
6/23/2025	Dennis Street Lift Station	Lift Pump Maint & Repairs LS
6/23/2025	Southwest WasteWater Treatment Plant	WWTP Maint & Repairs
6/23/2025	Water Well #8	Chlorine Bottle Change
6/23/2025	Water Well #9	Chlorine Bottle Change
6/23/2025	Dennis Street Lift Station	Lift Pump Maint & Repairs LS
6/23/2025	Public Works Facility	Generator Maint & Repairs
6/23/2025	Water Well #8	Chlorine Bottle Change
6/23/2025	Water Well #9	Chlorine Bottle Change
6/23/2025	Public Works Facility	Generator Maint & Repairs
6/24/2025	Southwest WasteWater Treatment Plant	Aeration Blower Maint & Repairs
6/25/2025	Southwest WasteWater Treatment Plant	WWTP Maint & Repairs
6/26/2025	Southwest WasteWater Treatment Plant	Electrical Maint & Repairs WWTP
6/27/2025	Water Well #9	Chlorine Bottle Change
6/27/2025	Southwest WasteWater Treatment Plant	Non-potable Water Pump Maint & Repairs
6/27/2025	Water Well #9	Chlorine Bottle Change

**STREET DEPARTMENT**

**JUNE 2025**

**MONTHLY REPORT**



Service Request List

Closed

Req #	Date	Status	Type	Assignee	Caller	SR Location	Description
1639	06/02/25	Closed	Debris on road / ROV	Wehunt, David		1950 Colorado St 1900-20	Couch debris
1641	06/03/25	Closed	Signs missing / dama	Allen, Vince		20542 HWY 59	Stop sign down at Eastway Village Dr & Townsen Blvd East
1642	06/03/25	Closed	High grass	Allen, Vince		City Wide	Maintain City Right Of Ways
1643	06/03/25	Closed	High grass	Allen, Vince		City Wide	Maintain City Right Of Ways
1647	06/05/25	Closed	High grass	Allen, Vince		City Wide	Maintain City right of ways
1648	06/05/25	Closed	High grass	Allen, Vince		City Wide	Maintain City Right Of Ways
1654	06/06/25	Closed	Fallen tree / limbs	Wehunt, David		Dennis Street Yard	Limb down at ford lot
1655	06/06/25	Closed	Misc	Wehunt, David		Spring Creek Xing 20700-	Sign on power pole that need to be taken down
1656	06/06/25	Closed	High grass	Allen, Vince		City Wide	Maintain City Right Of Ways
1657	06/09/25	Closed	Drainage issue	Allen, Vince		City Wide	Drain inlets blocked by debris
1664	06/11/25	Closed	Misc request	Wehunt, David		907 N Houston Ave 900-9	Surveying city row to make sure we was on our row to mow and take care of.
1669	06/16/25	Closed	Drainage issue	Allen, Vince		City Wide	Debris blocking road inlets
1670	06/16/25	Closed	Drainage issue	Allen, Vince		City Wide	Storm debris blocking road inlets
1671	06/16/25	Closed	Drainage issue	Allen, Vince		City Wide	Storm debris blocking road inlets and Right of Way drains
1672	06/16/25	Closed	Drainage issue	Allen, Vince		City Wide	Debris blocking drain inlets
1687	06/18/25	Closed	Misc	Anderson, Chase		2815 Pheasant Run 2800-	Trimmed tree around street lights
1699	06/26/25	Closed	Dead animal in road ,	Allen, Vince		1015 N HOUSTON AVE	Dead opossum in roadway
1700	06/26/25	Closed	High grass	Allen, Vince		City Wide	Maintain city right of ways
1701	06/26/25	Closed	Traffic signal malfunc	Allen, Vince		228 CHARLES ST	Signal light malfunction at 1st & Charles
1702	06/26/25	Closed	Dead animal in road ,	Allen, Vince		2630 EAGLE NEST LN	Dead dog in home owner's pool
1703	06/26/25	Closed	Debris on road / ROV	Allen, Vince		7700 WILL CLAYTON PKW	Mattress under Will Clayton East turn around
1705	06/27/25	Closed	High grass	Allen, Vince		City Wide	Maintain City's Right of Ways
1706	06/27/25	Closed	Debris on road / ROV	Allen, Vince		19711 TOWNSEN BLVD V	Debris in roadway from car fire
1707	06/27/25	Closed	Misc request	Allen, Vince		City Wide	Street light inspection
1708	06/27/25	Closed	Misc request	Allen, Vince		17208 HWY 59	TXDOT logo sign down

Closed 25

## Street Department Task List - June

Date	Location	Task
6/27/2025	City Wide	Mow / weedeat ROW
6/27/2025	City Wide	Mow / weedeat ROW
6/27/2025	City Wide	Mow / weedeat ROW
6/27/2025	City Wide	Mow / weedeat ROW
6/27/2025	City Wide	Mow / weedeat ROW
6/27/2025	City Wide	Mow / weedeat ROW
6/27/2025	City Wide	Mow / weedeat ROW
6/26/2025	2630 EAGLE NEST LN	Dead animal pickup
6/26/2025	2630 EAGLE NEST LN	Dead animal pickup
6/26/2025	2630 EAGLE NEST LN	Dead animal pickup
6/26/2025	2630 EAGLE NEST LN	Dead animal pickup
6/26/2025	17208 HWY 59	Notify traffic division of light malfunction
6/26/2025	19711 TOWNSEN BLVD W	Trash / debris removal
6/26/2025	19711 TOWNSEN BLVD W	Trash / debris removal
6/24/2025	7700 WILL CLAYTON PKWY	Trash / debris removal
6/24/2025	7700 WILL CLAYTON PKWY	Trash / debris removal
6/24/2025	7700 WILL CLAYTON PKWY	Trash / debris removal
6/23/2025	228 CHARLES ST	Notify traffic division of light malfunction
6/23/2025	City Wide	Mow / weedeat ROW
6/23/2025	City Wide	Mow / weedeat ROW
6/23/2025	City Wide	Mow / weedeat ROW
6/23/2025	City Wide	Mow / weedeat ROW
6/23/2025	City Wide	Mow / weedeat ROW
6/23/2025	City Wide	Mow / weedeat ROW
6/23/2025	City Wide	Mow / weedeat ROW
6/23/2025	City Wide	Mow / weedeat ROW
6/20/2025	1015 N HOUSTON AVE	Dead animal pickup
6/20/2025	1015 N HOUSTON AVE	Dead animal pickup
6/20/2025	N Houston Ave 1000-1199	Dead animal pickup
6/20/2025	N Houston Ave 1000-1199	Dead animal pickup
6/20/2025	Pheasant Run 2700-2721	Patch pothole
6/20/2025	Pheasant Run 2700-2721	Patch pothole
6/19/2025	2643 KINGFISHER DR	Sidewalk misc request
6/18/2025	Canary Ln 2800-2855	Trim tree / limbs obstructing sight / sign
6/18/2025	Canary Ln 2800-2855	Trim tree / limbs obstructing sight / sign
6/18/2025	Mcdugald Rd 1400-1499	Trim tree / limbs obstructing sight / sign
6/18/2025	Pheasant Run 2800-2891	Trim tree / limbs obstructing sight / sign
6/18/2025	Memorial Glen Dr 1100-1199	Trim tree / limbs obstructing sight / sign
6/18/2025	Memorial Glen Dr 1100-1199	Trim tree / limbs obstructing sight / sign
6/18/2025	Memorial Glen Dr 1100-1199	Trim tree / limbs obstructing sight / sign
6/18/2025	Mcdugald Rd 1400-1499	Trim tree / limbs obstructing sight / sign
6/18/2025	Mcdugald Rd 1400-1499	Trim tree / limbs obstructing sight / sign
6/18/2025	Roadrunner Ln 7316-7399	Trim tree / limbs obstructing sight / sign
6/18/2025	Roadrunner Ln 7316-7399	Trim tree / limbs obstructing sight / sign
6/18/2025	Roadrunner Ln 7316-7399	Trim tree / limbs obstructing sight / sign



## Street Department Task List - June

6/18/2025	Roadrunner Ln 7316-7399	Trim tree / limbs obstructing sight / sign
6/18/2025	Pheasant Run 2800-2891	Trim tree / limbs obstructing sight / sign
6/18/2025	Pheasant Run 2800-2891	Trim tree / limbs obstructing sight / sign
6/18/2025	Police Department	Move items
6/18/2025	Police Department	Move items
6/18/2025	Police Department	Move items
6/17/2025	City Wide	Inspect light pole
6/17/2025	N Houston Ave 2000-2099	Patch pothole
6/17/2025	Defee Ave 700-799	Customer tree / limb request
6/17/2025	Granberry St 100-199	Misc
6/17/2025	N Hollow Cir 7500-7599	Replace curb
6/17/2025	N Hollow Cir 7500-7599	Replace curb
6/17/2025	N Hollow Cir 7500-7599	Replace curb
6/17/2025	Eagle Nest Ln 2800-2823	Replace curb
6/17/2025	Eagle Nest Ln 2800-2823	Replace curb
6/17/2025	Eagle Nest Ln 2800-2823	Replace curb
6/16/2025	Cantertrot Dr 10100-10225	Remove tree/ limbs from ROW
6/16/2025	Cantertrot Dr 10100-10225	Remove tree/ limbs from ROW
6/16/2025	Rankin Rd 7400-7449	Patch pothole
6/16/2025	Rankin Rd 7400-7449	Patch pothole
6/13/2025	Dennis Street Yard	Mow animal shelter
6/13/2025	N Houston Ave 1000-1199	Dead animal pickup
6/13/2025	Inverloch Way 9900-10099	Remove tree/ limbs from ROW
6/13/2025	Fieldtree Dr 20300-20399	Remove tree/ limbs from ROW
6/13/2025	Fieldtree Dr 20300-20399	Remove tree/ limbs from ROW
6/13/2025	Fieldtree Dr 20300-20399	Remove tree/ limbs from ROW
6/13/2025	Fieldtree Dr 20300-20399	Remove tree/ limbs from ROW
6/13/2025	Cantertrot Dr 9700-9899	Remove tree/ limbs from ROW
6/13/2025	City Wide	Clean drain inlet
6/13/2025	City Wide	Clean drain inlet
6/13/2025	City Wide	Clean drain inlet
6/13/2025	City Wide	Clean drain inlet
6/13/2025	City Wide	Clean drain inlet
6/13/2025	City Wide	Clean drain inlet
6/13/2025	City Wide	Clean drain inlet
6/13/2025	City Wide	Clean drain inlet
6/13/2025	Salzburg Ln 20100-20199	Trash / debris removal
6/13/2025	Salzburg Ln 20100-20199	Trash / debris removal
6/13/2025	Inverloch Way 9900-10099	Remove tree/ limbs from ROW
6/13/2025	Cantertrot Dr 9700-9899	Remove tree/ limbs from ROW
6/13/2025	Hummingbird Ln 2600-2699	Trim tree / limbs obstructing sight / sign
6/13/2025	Hummingbird Ln 2600-2699	Trim tree / limbs obstructing sight / sign
6/13/2025	Hummingbird Ln 2600-2699	Trim tree / limbs obstructing sight / sign
6/13/2025	Hummingbird Ln 2600-2699	Trim tree / limbs obstructing sight / sign
6/12/2025	City Wide	Clean drain inlet
6/12/2025	City Wide	Clean drain inlet
6/12/2025	City Wide	Clean drain inlet

## Street Department Task List - June

6/12/2025	City Wide	Clean drain inlet
6/12/2025	City Wide	Clean drain inlet
6/12/2025	City Wide	Clean drain inlet
6/12/2025	City Wide	Clean drain inlet
6/12/2025	City Wide	Clean drain inlet
6/11/2025	City Wide	Clean drain inlet
6/11/2025	City Wide	Clean drain inlet
6/11/2025	City Wide	Clean drain inlet
6/11/2025	City Wide	Clean drain inlet
6/11/2025	City Wide	Clean drain inlet
6/11/2025	City Wide	Clean drain inlet
6/11/2025	City Wide	Clean drain inlet
6/11/2025	City Wide	Clean drain inlet
6/11/2025	S Houston Ave 548-555	Mow / weedeat ROW
6/11/2025	S Houston Ave 548-555	Mow / weedeat ROW
6/11/2025	S Houston Ave 548-555	Mow / weedeat ROW
6/11/2025	N Houston Ave 900-999	Misc
6/11/2025	N Houston Ave 900-999	Misc
6/11/2025	N Houston Ave 900-999	Misc
6/11/2025	N Houston Ave 900-999	Misc
6/11/2025	S Houston Ave 548-555	Mow / weedeat ROW
6/11/2025	S Houston Ave 548-555	Mow / weedeat ROW
6/11/2025	S Houston Ave 548-555	Mow / weedeat ROW
6/11/2025	S Houston Ave 548-555	Mow / weedeat ROW
6/10/2025	Rankin Rd 7100-7199	Remove tree/ limbs from ROW
6/10/2025	Rankin Rd 7100-7199	Remove tree/ limbs from ROW
6/10/2025	Rankin Rd 7100-7199	Remove tree/ limbs from ROW
6/10/2025	Rankin Rd 7100-7199	Remove tree/ limbs from ROW
6/10/2025	Rankin Rd 7100-7199	Remove tree/ limbs from ROW
6/10/2025	City Wide	Clean drain inlet
6/10/2025	City Wide	Clean drain inlet
6/10/2025	City Wide	Clean drain inlet
6/10/2025	City Wide	Clean drain inlet
6/10/2025	City Wide	Clean drain inlet
6/10/2025	City Wide	Clean drain inlet
6/10/2025	City Wide	Clean drain inlet
6/10/2025	City Wide	Clean drain inlet
6/9/2025	City Wide	Clean drain inlet
6/9/2025	City Wide	Clean drain inlet
6/9/2025	City Wide	Clean drain inlet
6/9/2025	City Wide	Clean drain inlet
6/9/2025	City Wide	Clean drain inlet
6/9/2025	City Wide	Clean drain inlet
6/9/2025	City Wide	Clean drain inlet
6/9/2025	City Wide	Clean drain inlet
6/6/2025	Spring Creek Xing 20700-20799	Misc
6/6/2025	City Wide	Mow / weedeat ROW

## Street Department Task List - June

6/6/2025	City Wide	Mow / weedeat ROW
6/6/2025	City Wide	Mow / weedeat ROW
6/6/2025	City Wide	Mow / weedeat ROW
6/6/2025	City Wide	Mow / weedeat ROW
6/6/2025	City Wide	Mow / weedeat ROW
6/6/2025	City Wide	Mow / weedeat ROW
6/6/2025	Dennis Street Yard	Remove dead tree / limb
6/5/2025	City Wide	Mow / weedeat ROW
6/5/2025	City Wide	Mow / weedeat ROW
6/5/2025	City Wide	Mow / weedeat ROW
6/5/2025	City Wide	Mow / weedeat ROW
6/5/2025	City Wide	Mow / weedeat ROW
6/5/2025	City Wide	Mow / weedeat ROW
6/5/2025	City Wide	Mow / weedeat ROW
6/5/2025	City Wide	Mow / weedeat ROW
6/4/2025	City Wide	Mow / weedeat ROW
6/4/2025	City Wide	Mow / weedeat ROW
6/4/2025	City Wide	Mow / weedeat ROW
6/4/2025	City Wide	Mow / weedeat ROW
6/4/2025	City Wide	Mow / weedeat ROW
6/4/2025	City Wide	Mow / weedeat ROW
6/4/2025	City Wide	Mow / weedeat ROW
6/4/2025	City Wide	Mow / weedeat ROW
6/4/2025	City Wide	Mow / weedeat ROW
6/3/2025	City Wide	Mow / weedeat ROW
6/3/2025	City Wide	Mow / weedeat ROW
6/3/2025	City Wide	Mow / weedeat ROW
6/3/2025	City Wide	Mow / weedeat ROW
6/3/2025	City Wide	Mow / weedeat ROW
6/3/2025	City Wide	Mow / weedeat ROW
6/3/2025	City Wide	Mow / weedeat ROW
6/2/2025	20542 HWY 59	Replant sign post
6/2/2025	20542 HWY 59	Replant sign post
6/2/2025	City Wide	Mow / weedeat ROW
6/2/2025	City Wide	Mow / weedeat ROW
6/2/2025	City Wide	Mow / weedeat ROW
6/2/2025	City Wide	Mow / weedeat ROW
6/2/2025	City Wide	Mow / weedeat ROW
6/2/2025	City Wide	Mow / weedeat ROW
6/2/2025	City Wide	Mow / weedeat ROW
6/2/2025	City Wide	Mow / weedeat ROW
6/2/2025	Colorado St 1900-2099	Trash / debris removal

**BUILDING MAINTENANCE**

**JUNE 2025**

**MONTHLY REPORT**

# City of Humble

## Service Request List

### Closed

Req #	Date	Status	Type	Assignee	Caller	SR Location	Description
1637	06/02/25	Closed	Plumbing	Hawkins, Fred		Animal Shelter	staff is requesting to repipr dog was table drain to floor drain and the connect hot and cold faucet line to exsisting wall valves
1638	06/02/25	Closed	HVAC	Guerra, Alex		Police Department	Mechanical Room 2 upstairs needs improvements including drain lines rebuilt, insulating lines, return louvre added to door, fresh air deletion
1649	06/05/25	Closed	Plumbing	Hawkins, Fred		Animal Shelter	replace sink faucet at animal shelter
1650	06/05/25	Closed	Plumbing	Hawkins, Fred		Fire Station #2	seal kitchen sink at fd#2 with caulking.
1651	06/06/25	Closed	Carpentry	Hawkins, Fred		Police Department	Can we get it on schedule to have a new time clock mounted in the dispatch area at PD please I have the clock in the IT office.
1652	06/06/25	Closed	Lighting	Hawkins, Fred		Police Department	Replace light on 2nd floor near rear staircase
1653	06/06/25	Closed	HVAC	Guerra, Alex		Southwest WasteWater Ti	Service and inspect all hvac systems, replace filters, adjust belts as needed, make improvements.
1658	06/09/25	Closed	HVAC	Guerra, Alex		Bender Performing Arts C	Chiller circuit 2 not operational
1662	06/10/25	Closed	Carpentry	Hawkins, Fred		Police Department	I need to open a work order to get a TV mounted in Lt. Waldroup's office (Duke's old office). I will be mounted to a cinder block wall. The TV and mount are located in the office.
1663	06/10/25	Closed	HVAC	Guerra, Alex		Bender Performing Arts C	FCU3 not cooling properly
1679	06/16/25	Closed	HVAC	Guerra, Alex		Police Department	Break room/Melissa's office split system froze up.
1680	06/16/25	Closed	Misc	Guerra, Alex		Police Department	Office in Juvenile needs TV mounted. Airflow issues
1684	06/18/25	Closed	HVAC	Guerra, Alex		Southwest WasteWater Ti	Blower building ac not cooling properly.
1685	06/18/25	Closed	HVAC	Guerra, Alex		Animal Shelter	Large unit serving dog kennels not working.
1686	06/18/25	Closed	HVAC	Guerra, Alex		Senior Activity Center	Mini split leaking water in electrical room.
1689	06/19/25	Closed	HVAC	Guerra, Alex		Parks Dept	Server room mini split system needs cleaning.
1691	06/20/25	Closed	HVAC	Guerra, Alex		Police Department	Office in Juvi needs improvements for Brian Waldroup.
1697	06/24/25	Closed	HVAC	Guerra, Alex		EMS / Fire Station #1	East side of building getting warm

Closed

18

Service Request List

Open

Req #	Date	Status	Type	Assignee	Caller	SR Location	Description
1683	06/17/25	Open	HVAC	Hawkins, Fred		Southwest WasteWater Ti	blower control room ac at 76. please inspect and repair
1696	06/24/25	Open	Misc water issue	Guerra, Alex		Senior Activity Center	Senior Center water dispenser needs filter replaced

Open 2

**VEHICLE MAINTENANCE**

**JUNE 2025**

**MONTHLY REPORT**

# City of Humble

Reporting Dates 06/01/2025 06/30/2025

## Fleet Maintenance Work Order Equipment Summary

Grouped By Equipment/Vehicle Code

WO #	Date	Equipment Code / Name	Odometer	Out Side		In House		Total Cost		
				Labor	Parts	Labor	Parts			
1753	06/02/25	469	2017 Ford Expedition #469	17,708	M	\$0.00	\$0.00	\$14.99	\$18.50	\$33.49
1754	06/02/25	625	2018 Ford F-550 #625	43,272	M	\$0.00	\$0.00	\$14.99	\$18.50	\$33.49
1755	06/02/25	467	2016 Chevy Tahoe #467	17,948	M	\$0.00	\$0.00	\$14.99	\$18.50	\$33.49
1810	05/05/25	332	2019 Dodge Ram Ambulance #332	51,527	M	\$0.00	\$0.00	\$44.97	\$68.04	\$113.01
1832	06/10/25	256	2017 Ford F-550 #256	46,144	M	\$0.00	\$0.00	\$44.97	\$97.02	\$141.99
1833	06/04/25	263	2022 International Sweeper	20,164	H	\$0.00	\$0.00	\$14.99	\$27.94	\$42.93
1834	06/05/25	302	2014 Chevy Tahoe #302	113,001	M	\$0.00	\$0.00	\$14.99	\$17.42	\$32.41
1835	06/03/25	400	2020 Chevy Tahoe #400	48,402	M	\$0.00	\$0.00	\$29.98	\$0.00	\$29.98
1836	06/05/25	401	2020 Chevy Tahoe #401	64,858	M	\$0.00	\$0.00	\$44.97	\$173.47	\$218.44
1837	06/04/25	402	2020 Chevy Tahoe #402	100,959	M	\$0.00	\$0.00	\$14.99	\$0.00	\$14.99
1838	06/03/25	416	2021 Chevy Tahoe #416	27,911	M	\$0.00	\$0.00	\$119.92	\$961.21	\$1,081.13
1839	06/11/25	420	2022 Chevy Tahoe #420	16,367	M	\$0.00	\$0.00	\$64.52	\$215.75	\$280.27
1840	06/11/25	435	2023 Chevy Tahoe #435	15,510	M	\$0.00	\$0.00	\$59.96	\$111.93	\$171.89
1841	06/12/25	440	2024 Checvrolet Tahoe #440	14,498	M	\$0.00	\$0.00	\$21.51	\$32.58	\$54.09
1842	06/06/25	443	2024 Chevy Tahoe Unit #443	12,923	M	\$0.00	\$0.00	\$21.51	\$3.86	\$25.37
1843	06/12/25	445	2024 Chevy Tahoe Unit #445	4,413	M	\$0.00	\$0.00	\$14.99	\$3.86	\$18.85
1844	06/06/25	455	2015 Chevy Tahoe #455	83,481	M	\$0.00	\$0.00	\$59.96	\$121.59	\$181.55
1845	06/06/25	460	2016 Chevy Tahoe #460	120,678	M	\$0.00	\$0.00	\$43.01	\$0.00	\$43.01
1846	06/04/25	465	2016 Chevy Tahoe #465	136,132	M	\$0.00	\$0.00	\$14.99	\$18.50	\$33.49
1847	06/03/25	467	2016 Chevy Tahoe #467	179,483	M	\$0.00	\$0.00	\$134.91	\$529.90	\$664.81
1848	06/10/25	471	2017 Chevy Tahoe #471	98,768	M	\$0.00	\$0.00	\$14.99	\$70.07	\$85.06
1849	06/09/25	480	2018 Chevy Tahoe #480	79,776	M	\$0.00	\$0.00	\$29.98	\$53.02	\$83.00
1850	06/03/25	481	2018 Chevy Tahoe #481	62,958	M	\$0.00	\$0.00	\$59.96	\$362.13	\$422.09
1851	06/09/25	486	2018 Chevy Tahoe #486	95,851	M	\$0.00	\$0.00	\$21.51	\$11.99	\$33.50
1852	06/09/25	497	2013 Chevy Tahoe #497	118,934	M	\$0.00	\$0.00	\$14.99	\$17.42	\$32.41
1853	06/02/25	498	2013 Chevy Tahoe #498	118,097	M	\$0.00	\$0.00	\$14.99	\$2.02	\$17.01
1854	06/04/25	1308	2015 Chevy Silverado #248	77,782	M	\$0.00	\$0.00	\$29.98	\$33.25	\$63.23
1855	06/19/25	455	2015 Chevy Tahoe #455	83,716	M	\$0.00	\$0.00	\$44.97	\$33.25	\$78.22
1856	06/13/25	1103	2010 Chevy Silverado #1103	83,284	M	\$0.00	\$0.00	\$129.03	\$338.25	\$467.28
1857	06/10/25	1103	2010 Chevy Silverado #1103	83,132	M	\$0.00	\$0.00	\$14.99	\$3.86	\$18.85
1858	06/10/25	927	2016 Chevy Silverado #927	98,505	M	\$0.00	\$0.00	\$59.96	\$527.66	\$587.62
1859	06/05/25	646	Ferris Mower	1	M	\$0.00	\$0.00	\$14.99	\$3.86	\$18.85
1860	06/16/25	414	2021 Chevy Tahoe # 414	70,932	M	\$0.00	\$0.00	\$29.98	\$0.00	\$29.98
1861	06/23/25	402	2020 Chevy Tahoe #402	100,960	M	\$0.00	\$0.00	\$29.98	\$0.00	\$29.98
1862	06/23/25	456	2024 Chevy Tahoe	16,200	M	\$0.00	\$0.00	\$14.99	\$3.86	\$18.85



# City of Humble

Reporting Dates 06/01/2025 06/30/2025

## Fleet Maintenance Work Order Equipment Summary

Grouped By Equipment/Vehicle Code

WO #	Date	Equipment Code / Name	Odometer		Out Side		In House		Total Cost
					Labor	Parts	Labor	Parts	
1863	06/19/25	350 2023 Ford F-250 #350	11,754	M	\$0.00	\$0.00	\$29.98	\$204.96	\$234.94
1864	06/18/25	1308 2015 Chevy Silverado #248	78,110	M	\$0.00	\$0.00	\$21.51	\$3.86	\$25.37
1865	06/17/25	477 2017 Chevy Tahoe #477	400	M	\$0.00	\$0.00	\$14.99	\$0.00	\$14.99
1866	06/17/25	1233 2022 Chevy Tahoe #1233	34,597	M	\$0.00	\$0.00	\$14.99	\$3.86	\$18.85
1867	06/17/25	263 2022 International Sweeper	20,295	H	\$0.00	\$0.00	\$14.99	\$7.00	\$21.99
1868	06/16/25	498 2013 Chevy Tahoe #498	118,143	M	\$0.00	\$0.00	\$44.97	\$0.00	\$44.97
1869	06/01/25	1523 2019 Ford Transil Bus #1523	62,172	M	\$0.00	\$0.00	\$29.98	\$0.00	\$29.98
1870	06/05/25	1525 2022 Chevy Silverado #1525	41,044	M	\$0.00	\$0.00	\$44.97	\$879.96	\$924.93
1871	06/04/25	2060 2022 Ford F-550 #2060	12,773	M	\$0.00	\$0.00	\$44.97	\$391.92	\$436.89
1872	06/09/25	486 2018 Chevy Tahoe #486	95,851	M	\$0.00	\$0.00	\$21.51	\$345.00	\$366.51
1873	06/23/25	484 2018 Chvey Tahoe #484	91,422	M	\$0.00	\$0.00	\$59.96	\$177.87	\$237.83
1874	06/23/25	463 2016 Chevy Tahoe #463	59,407	M	\$0.00	\$0.00	\$29.98	\$12.49	\$42.47
1875	06/20/25	144 2013 Chevy Suburban #144	90,641	M	\$0.00	\$0.00	\$21.51	\$26.54	\$48.05
1876	06/18/25	276 2025 Ford F750 Dump truck	398	M	\$0.00	\$0.00	\$14.99	\$13.97	\$28.96
1877	06/11/25	443 2024 Chevy Tahoe Unit #443	13,667	M	\$0.00	\$0.00	\$74.95	\$191.95	\$266.90
1878	06/12/25	482 2018 Chevy Tahoe #482	45,663	M	\$0.00	\$0.00	\$149.90	\$835.11	\$985.01
1879	06/10/25	1309 2009 Chevy Silverado #3003	68,112	M	\$0.00	\$0.00	\$14.99	\$26.54	\$41.53
1880	06/16/25	480 2018 Chevy Tahoe #480	80,460	M	\$0.00	\$0.00	\$59.96	\$7.76	\$67.72
1881	06/11/25	420 2022 Chevy Tahoe #420	16,395	M	\$0.00	\$0.00	\$44.97	\$12.49	\$57.46
1882	06/12/25	417 2021 Chevy Tahoe #417	47,253	M	\$0.00	\$0.00	\$67.46	\$121.66	\$189.12
1883	06/25/25	3033 2022 Chevy Silverado #3033	23,722	M	\$0.00	\$0.00	\$21.51	\$25.50	\$47.01
1884	06/12/25	406 2020 Chevy Tahoe #406	41,948	M	\$0.00	\$0.00	\$59.96	\$0.00	\$59.96
1885	06/12/25	263 2022 International Sweeper	20,228	H	\$0.00	\$0.00	\$14.99	\$8.30	\$23.29
1886	06/17/25	261 Ferris #261	450	H	\$0.00	\$0.00	\$59.96	\$216.43	\$276.39
1887	06/18/25	485 2018 Chevy Tahoe #485	86,958	M	\$0.00	\$0.00	\$688.16	\$1,016.65	\$1,704.81
1888	06/24/25	259 2018 John Deere #259	803	H	\$0.00	\$0.00	\$7.50	\$39.98	\$47.48
1889	06/24/25	416 2021 Chevy Tahoe #416	28,999	M	\$0.00	\$0.00	\$59.96	\$1,151.68	\$1,211.64
1890	06/24/25	480 2018 Chevy Tahoe #480	81,246	M	\$0.00	\$0.00	\$89.94	\$205.28	\$295.22
1891	06/25/25	263 2022 International Sweeper	20,480	H	\$0.00	\$0.00	\$129.03	\$396.15	\$525.18
1892	06/25/25	433 2013 Chevy Tahoe #433	106,792	M	\$0.00	\$0.00	\$14.99	\$9.99	\$24.98
1893	06/25/25	433 2013 Chevy Tahoe #433	106,792	M	\$0.00	\$0.00	\$14.99	\$0.00	\$14.99
1894	06/25/25	448 2015 Chevy Express #448	4,647	M	\$0.00	\$0.00	\$29.98	\$0.00	\$29.98
1895	06/25/25	275 2024 GMC 2500 Double Cab	5,411	M	\$0.00	\$0.00	\$14.99	\$3.86	\$18.85
1896	06/25/25	453 2015 Chevy Tahoe #453	105,712	M	\$0.00	\$0.00	\$22.49	\$144.68	\$167.17
1897	06/26/25	434 2013 Chevy Tahoe #434	143,377	M	\$0.00	\$0.00	\$89.94	\$452.35	\$542.29

# City of Humble

Reporting Dates 06/01/2025 06/30/2025

## Fleet Maintenance Work Order Equipment Summary

Grouped By Equipment/Vehicle Code

WO #	Date	Equipment Code / Name	Odometer			Out Side		In House		Total Cost
						Labor	Parts	Labor	Parts	
1898	06/27/25	1523	2019 Ford Transil Bus #1523	62,765	M	\$0.00	\$0.00	\$599.60	\$0.00	\$599.60
1899	06/16/25	439	2023 Chevy Tahoe #439	10,425	M	\$0.00	\$0.00	\$21.51	\$829.00	\$850.51
1900	06/30/25	346	2021 Dodge Ram Ambulance #346	53,208	M	\$0.00	\$0.00	\$85.70	\$187.32	\$273.02
1901	06/24/25	268	2023 Scag Turf Tiger #268	105	H	\$0.00	\$0.00	\$14.99	\$129.00	\$143.99
1902	06/30/25	442	2024 Chevrolet Tahoe #442	12,620	M	\$0.00	\$0.00	\$509.66	\$518.86	\$1,028.52
1903	06/26/25	1225	2014 Chevy Tahoe #1225	50,853	M	\$0.00	\$0.00	\$44.97	\$300.60	\$345.57
1904	06/27/25	238	2013 Chevy Silverado #238	105,031	M	\$0.00	\$0.00	\$43.01	\$143.49	\$186.50
1905	06/30/25	302	2014 Chevy Tahoe #302	113,171	M	\$0.00	\$0.00	\$64.52	\$286.98	\$351.50
1906	06/26/25	405	2020 Chevy Tahoe #405	36,082	M	\$0.00	\$0.00	\$21.51	\$18.50	\$40.01
1907	06/26/25	1234	2022 Chevy Tahoe #1234	23,713	M	\$0.00	\$0.00	\$21.51	\$18.50	\$40.01
1908	06/26/25	423	2022 Chevy Tahoe #423	37,533	M	\$0.00	\$0.00	\$21.51	\$610.00	\$631.51
1909	06/26/25	486	2018 Chevy Tahoe #486	95,851	M	\$0.00	\$0.00	\$21.51	\$5,374.06	\$5,395.57
1910	06/25/25	465	2016 Chevy Tahoe #465	136,561	M	\$0.00	\$0.00	\$172.04	\$801.66	\$973.70
<b>83</b>		<b>63</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,117.36</b>	<b>\$20,050.97</b>	<b>\$25,168.33</b>
<b>83</b>		<b>Units Listed:</b>	<b>63</b>			<b>\$0.00</b>	<b>\$0.00</b>	<b>\$5,117.36</b>	<b>\$20,050.97</b>	<b>\$25,168.33</b>
								<b>Labor</b>	<b>Parts</b>	<b>Total</b>
						<b>Cost / Unit:</b>	<b>63</b>	<b>\$81.23</b>	<b>\$318.27</b>	<b>\$399.50</b>
						<b>Cost / WO:</b>	<b>83</b>	<b>\$61.65</b>	<b>\$241.58</b>	<b>\$303.23</b>

## Vehicle Maintenance Task List - June

Date	Employee Name	Task
6/1/2025	Alexander Frank	A/C Service
6/2/2025	Alexander Frank	State Inspection
6/2/2025	Alexander Frank	State Inspection
6/2/2025	Alexander Frank	State Inspection
6/2/2025	Killion Ryan	Vehicle Lighting
6/3/2025	Killion Ryan	Oil & Lube
6/3/2025	Killion Ryan	Tire Rotation
6/3/2025	Killion Ryan	New Tire Replacement
6/3/2025	Killion Ryan	Brake Repair
6/3/2025	Killion Ryan	Oil & Lube
6/3/2025	Killion Ryan	New Tire Replacement
6/3/2025	Killion Ryan	Brake Repair
6/3/2025	Killion Ryan	Brake Repair
6/3/2025	Alexander Frank	Battery
6/3/2025	Alexander Frank	Flat Repair
6/3/2025	Alexander Frank	Aftermarket Accessories
6/4/2025	Killion Ryan	Aftermarket Accessories
6/4/2025	Killion Ryan	Oil & Lube
6/4/2025	Killion Ryan	Tire Rotation
6/4/2025	Killion Ryan	Engine Performance
6/4/2025	Alexander Frank	Battery
6/5/2025	Alexander Frank	New Tire Replacement
6/5/2025	Killion Ryan	Flat Repair
6/5/2025	Killion Ryan	Flat Repair
6/5/2025	Killion Ryan	Vehicle Lighting
6/5/2025	Killion Ryan	Oil & Lube
6/5/2025	Killion Ryan	New Tire Replacement
6/5/2025	Killion Ryan	Flat Repair
6/6/2025	Killion Ryan	A/C Service
6/6/2025	Neeley Bill	Transmission Repair
6/6/2025	Neeley Bill	Flat Repair
6/9/2025	Killion Ryan	Engine Performance
6/9/2025	Neeley Bill	Wipers
6/9/2025	Killion Ryan	Vehicle Lighting
6/9/2025	Neeley Bill	Glass Repair
6/10/2025	Neeley Bill	Misc Repairs
6/10/2025	Alexander Frank	Engine Performance
6/10/2025	Killion Ryan	Oil & Lube
6/10/2025	Alexander Frank	Electrical Repair
6/10/2025	Killion Ryan	Wipers
6/10/2025	Alexander Frank	Flat Repair
6/10/2025	Killion Ryan	Flat Repair
6/11/2025	Killion Ryan	Brake Repair
6/11/2025	Neeley Bill	Battery
6/11/2025	Killion Ryan	Oil & Lube

## Vehicle Maintenance Task List - June

6/11/2025	Alexander Frank	Electrical Repair
6/11/2025	Killion Ryan	Oil & Lube
6/11/2025	Killion Ryan	Brake Repair
6/11/2025	Killion Ryan	Brake Repair
6/12/2025	Killion Ryan	Battery
6/12/2025	Killion Ryan	Oil & Lube
6/12/2025	Killion Ryan	Air Filter
6/12/2025	Killion Ryan	A/C Service
6/12/2025	Alexander Frank	Steering Assist Motor
6/12/2025	Alexander Frank	Misc Repairs
6/12/2025	Killion Ryan	Engine Coolant Repair
6/12/2025	Killion Ryan	Engine Coolant Repair
6/12/2025	Killion Ryan	Flat Repair
6/12/2025	Neeley Bill	Oil & Lube
6/12/2025	Alexander Frank	Flat Repair
6/13/2025	Neeley Bill	Interior Trim
6/16/2025	Killion Ryan	Electrical Repair
6/16/2025	Alexander Frank	Misc Repairs
6/16/2025	Killion Ryan	Battery
6/16/2025	Killion Ryan	Electrical Repair
6/16/2025	Neeley Bill	Body Damage Repair
6/17/2025	Killion Ryan	Equipment repair
6/17/2025	Alexander Frank	Misc Repairs
6/17/2025	Killion Ryan	Flat Repair
6/17/2025	Killion Ryan	Misc Repairs
6/18/2025	Killion Ryan	Engine Performance
6/18/2025	Neeley Bill	Flat Repair
6/18/2025	Neeley Bill	Transmission Repair
6/19/2025	Killion Ryan	Oil & Lube
6/19/2025	Killion Ryan	Engine Performance
6/19/2025	Killion Ryan	Battery
6/19/2025	Killion Ryan	State Inspection
6/20/2025	Neeley Bill	Oil & Lube
6/23/2025	Killion Ryan	Brake Repair
6/23/2025	Killion Ryan	Suspension Repair
6/23/2025	Alexander Frank	Electrical Repair
6/23/2025	Killion Ryan	Equipment repair
6/23/2025	Killion Ryan	Flat Repair
6/24/2025	Alexander Frank	Engine Performance
6/24/2025	Killion Ryan	Brake Repair
6/24/2025	Killion Ryan	Oil & Lube
6/24/2025	Killion Ryan	New Tire Replacement
6/24/2025	Killion Ryan	Tire Rotation
6/24/2025	Killion Ryan	Flat Repair
6/24/2025	Killion Ryan	Brake Repair
6/25/2025	Neeley Bill	Brake Repair
6/25/2025	Killion Ryan	A/C Service

## Vehicle Maintenance Task List - June

6/25/2025	Killion Ryan	Misc Repairs
6/25/2025	Killion Ryan	Engine Performance
6/25/2025	Alexander Frank	Flat Repair
6/25/2025	Alexander Frank	Engine Repair
6/25/2025	Alexander Frank	New Tire Replacement
6/25/2025	Neeley Bill	Misc Repairs
6/25/2025	Neeley Bill	Misc Repairs
6/25/2025	Neeley Bill	State Inspection
6/26/2025	Killion Ryan	Oil & Lube
6/26/2025	Killion Ryan	New Tire Replacement
6/26/2025	Neeley Bill	State Inspection
6/26/2025	Neeley Bill	State Inspection
6/26/2025	Neeley Bill	Glass Repair
6/26/2025	Neeley Bill	Body Damage Repair
6/26/2025	Killion Ryan	A/C Service
6/26/2025	Alexander Frank	Radio
6/27/2025	Alexander Frank	Interior Trim
6/27/2025	Neeley Bill	Battery
6/30/2025	Neeley Bill	Battery
6/30/2025	Killion Ryan	Brake Repair
6/30/2025	Killion Ryan	Brake Repair
6/30/2025	Killion Ryan	Oil & Lube
6/30/2025	Alexander Frank	Oil & Lube
6/30/2025	Alexander Frank	Fuel Filter
6/30/2025	Neeley Bill	Air Filter



# Item Cover Page

## CITY COUNCIL AGENDA ITEM REPORT

**DATE:** July 24, 2025

**ITEM TYPE:** Consent

**AGENDA SECTION:** **CONSENT AGENDA:**

**SUBJECT:** Correspondence

**ATTACHMENTS:**

[TML 25](#)

[TML 26](#)

[TML 27](#)

# TML LEGISLATIVE UPDATE



June 27, 2025  
Number 25

## **Governor Announces Special Session**

On Monday, Governor Abbott announced that he will call for special session of the 89<sup>th</sup> Legislative Session to begin on July 21. In his [press release](#), the governor indicated that several bills that were vetoed or filed without signature need to be revisited for further consideration in a special session. Those bills include:

- [S.B. 3](#): Relating to the regulation of products derived from hemp, including consumable hemp products and the hemp-derived cannabinoids contained in those products.
- [S.B. 648](#): Relating to recording requirements for certain instruments concerning real property.
- [S.B. 1253](#): Relating to impact and production fees for certain water projects and to the regulation of certain wells; authorizing a fee.
- [S.B. 1278](#): Relating to an affirmative defense to prosecution for victims of trafficking of persons or compelling prostitution.
- [S.B. 1758](#): Relating to the operation of a cement kiln and the production of aggregates near a semiconductor wafer manufacturing facility.
- [S.B. 2878](#): Relating to the operation and administration of and practices and procedures related to proceedings in the judicial branch of state government.

The League will continue to update the membership if any items are added to the special session agenda.

## **Governor Vetoes Include City-Related Bills**

Late Sunday night, the governor vetoed 26 bills passed by the legislature during the regular session – he previously vetoed two in May, making a total of 28 vetoed bills. Five of the twenty-eight were city-related bills described in the League’s [wrap-up edition of the Legislative Update](#) on June 13. Both the pdf and online version of that edition have been updated to reflect vetoed bills.

The five vetoed bills are detailed here:

- **[H.B. 1690](#) (Gerdes/Kolkhorst) – Groundwater Conservation District Permits:** among other things, requires a groundwater conservation district to adopt rules requiring that notice for an application for a permit to transfer groundwater outside the district’s boundaries to be: (1) sent by certified mail to: (a) each district that is adjacent to the district considering the application and overlies any portion of the aquifer from which the groundwater would be produced; (b) the commissioners court of each county in which the district considering the application is located and that overlies any portion of the aquifer from which the groundwater would be produced; and (c) the commissioners court of each county in which a district that receives notice under (1)(a), above, is located; and (2) published in a newspaper of general circulation in: (a) the county in which the district considering the application is located; and (b) each county in which a district that receives notice under (1)(a), above. (Effective September 1, 2025.)

According to the governor’s [veto message](#), “This bill would increase the regulatory hurdles to convey water resources. And it would do so needlessly. State law already authorizes groundwater conservation districts to adopt rules necessary to manage groundwater resources, including rules for public notice and hearings on groundwater permits. TEXAS EDUCATION CODE §36.101, 36.114. This bill, however, would require a groundwater district to adopt rules requiring that notice be given about all groundwater transfers outside of the district. The management of groundwater resources varies across the State. House Bill No. 1690 creates a one-size-fits-all approach, which may not be appropriate for all areas.”

- **[H.B. 2520](#) (Johnson/Middleton) – Notice of Meetings:** among other things, provides that: (1) the notice of each meeting of a governmental body must include an agenda for the meeting that is the subject of the notice that: (a) is sufficiently specific to inform the public of each subject to be considered in the open portion of the meeting, including any matter: (i) that is special or unusual; or (ii) in which the public may have a particular interest; and (b) describes any subject to be considered in the closed portion of the meeting, if applicable; (2) a governmental body may meet in a closed meeting under the personnel exception to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a specific public officer or employee; and (3) a governmental body may not meet in a closed meeting under the personnel exception if the governmental body’s deliberations concern operational issues that generally impact a class or group of employees, including changes in the duties or compensation of a class or group of employees. (Effective September 1, 2025.)



According to the governor's [veto message](#), "House Bill No. 2520 is framed as subjecting a Texas Education Agency-appointed board of managers to the Open Meetings Act. But that is already the law. Boards of managers are directed to "exercise the powers and duties of a school district's board of trustees." TEXAS EDUCATION CODE §39A.004. And one duty of a school district's board of trustees is to comply with the Open Meetings Act. TEXAS GOVERNMENT CODE §551.001(3)(E). If a board of managers is not doing its duty, the answer is not to duplicate laws already on the books."

- **[S.B. 3 \(Perry/King\)](#) – Consumable Hemp:** among other things, creates criminal offenses for the: (1) manufacture, delivery, or possession with intent to deliver certain consumable hemp products; (2) possession of certain consumable hemp products; (3) sale or distribution of certain consumable hemp products to persons younger than 21 years of age; (4) manufacture, distribution, or sale of consumable hemp products for smoking; (5) sale or delivery of certain consumable hemp products near a school; and (6) the provision of certain consumable hemp product by courier, delivery, or mail service. (Effective September 1, 2025.)

The governor issued a lengthy and detailed [veto message](#). In it he proclaimed, "Senate Bill 3 is well-intentioned. But it would never go into effect because of valid constitutional challenges. Litigation challenging the bill has already been filed, and the legal defects in the bill are undeniable. If I were to allow Senate Bill 3 to become law, its enforcement would be enjoined for years, leaving existing abuses unaddressed."

- **[S.B. 1253 \(Perry/C. Bell\)](#) – Impact Fee Credits:** provides that: (1) a political subdivision shall provide a credit against water and wastewater impact fees otherwise assessed to a development to a builder or developer for the construction, contribution, or dedication of an eligible facility, system, or product that results in water reuse, conservation, or savings; (2) a facility, system, or product eligible for a credit under (1), above, includes a facility, system, or product that: (a) reduces per service unit water consumption, supply requirements, or necessary treatment and distribution infrastructure per service unit; (b) decreases the need of wastewater collection and treatment facilities per service unit; (c) diminishes the demand for stormwater and drainage facilities per service unit; or (d) integrates practices or technologies that achieve water efficiency, reuse, or conservation performance that exceed standard compliance requirements; and (3) a political subdivision that provides a credit under the bill shall establish procedures for: (a) calculating and applying the credits in a fair and consistent manner; and (b) reviewing and approving credits. (Effective September 1, 2025.)

According to the governor's [veto message](#), "As originally proposed, Senate Bill No. 1253 tackled an important problem, encouraging conservation of water by authorizing political subdivisions to reduce impact fees for builders who include facilities that increase water conservation and efficiency. On third reading in the House, however, the bill changed dramatically. It now singles out property owners in one groundwater conservation district and subjects them to new burdens for exercising private property rights, like new fees that increase every year and entry onto property without the owner's permission. We can and should pursue strategies that protect 'property rights from government intrusion and control.' *Texas v. DHS*, 123 F.4th 186, 213 (5<sup>th</sup> Cir. 2024)."

This bill has been added to the special session call most likely to address the governor's concerns.

- **S.B. 2878 (Hughes/Leach) – Judicial Administration:** among other things, updates judicial branch administration by setting new qualifications for judicial appointees, refining petit juror eligibility, expanding protections and confidentiality for court personnel, enhancing training requirements, clarifying election contest procedures, and establishing youth diversion program standards and confidentiality rules. (Effective September 1, 2025.)

According to the governor's [veto message](#), "Senate Bill No. 2878 – presented as a routine judicial omnibus, which has traditionally been noncontroversial – includes significant, standalone policy proposals that failed to receive adequate consideration during the legislative session. For example, the bill would allow unlimited automatic expunctions for completing any pretrial intervention program. While most of this bill should become law, parts of it should be excluded. The bill, in its current form, must be vetoed and will be placed on the special session agenda."

## **Post Session Update: Ballot Proposition Language**

During the 89<sup>th</sup> legislative session, two bills of significance passed that will impact ballot proposition language used by cities in certain types of elections. [S.B. 506](#) would, among other things, give the secretary of state some degree of oversight over initiative, referendum, and charter election ballot proposition language drafted by a home rule city. [S.B. 1025](#) provides that any proposition that seeks voter approval of the imposition or increase of a tax must include the statement: "THIS IS A TAX INCREASE" in the proposition. Both bills are discussed in more detail below.

### **S.B. 506**

Legislation has been filed for several sessions that would provide some mechanism for review of home rule city ballot language for initiative, referendum, and charter amendment elections, and provide for legal recourse against a city for putting forward propositions that mislead the voters. The push for such legislation stems from numerous legal challenges to city ballot propositions over the past several years. Whether those legal challenges always stem from actual misleading ballot propositions, or occur as a matter of course when controversial political measures are on the ballot, home rule cities have been at the center of the controversy as the only level of government in Texas that is structured to allow voters to have a direct say in public policy at the ballot box. The passage of S.B. 506 appears to be the culmination of those efforts to provide for state oversight of city ballot proposition drafting.

The main focus of S.B. 506 is to set up a procedure for the secretary of state's office to review city drafted ballot propositions for certain elections. The bill provides that not later than the seventh day after a home rule city publishes its election order for a charter amendment, initiative, or referendum election, a registered voter or the city itself may submit the proposition for review by

the secretary of state. The secretary of state's office must review the language within seven days to determine if the language is misleading, inaccurate, or prejudicial. If the secretary of state determines that the ballot language is unacceptable, the city has three days to redraft the proposition. If the redrafted proposition is submitted to the secretary of state, and the secretary of state again determines that the language is deficient, then the secretary of state must draft the proposition. S.B. 506 also provides that a person may sue a city to require the city to draft a ballot proposition that is not misleading, and the court may draft the ballot language in relation to such legal action.

By giving a city discretion to send its proposition language to the secretary of state's office for review, S.B. 506 affords cities some degree of protection from a lawsuit. The bill provides that if the secretary of state determines that a city's ballot language is not misleading, inaccurate, or prejudicial, or if the secretary of state drafts the city's ballot proposition, a plaintiff who files a lawsuit challenging the city's ballot language is not entitled to receive attorney's fees or court costs if they prevail. In other words, if a city relies on the secretary of state's assurances that the ballot proposition passes legal muster, then the city can limit its legal exposure. For this reason, many cities drafting initiative, referendum, or charter amendment ballot propositions may wish to send the proposition to the secretary of state on their own to have the language approved.

S.B. 506 takes effect on September 1, 2025, but the changes in law made by S.B. 506 apply only to a petition submitted on or after January 1, 2026.

### **S.B. 1025**

S.B. 1025, which is effective immediately, requires the statement "THIS IS A TAX INCREASE," listed in all capital typewritten letters of the same font size as the rest of the proposition, to be included at the top of a proposition that seeks voter approval for the imposition or increase of a tax.

According to the bill analysis, S.B. 1025 was modeled after legislation that passed in 2019 requiring a similar statement to be included with school district bond propositions. However, it should be emphasized that S.B. 1025 doesn't apply specifically to bond elections. Instead, the bill applies to any proposition seeking voter approval of the imposition or increase of a tax. Consequently, the new statement must be included in a proposition for the increase of a property tax, like at an election to adopt a tax rate exceeding the voter approval rate, the adoption of a new sales tax, as well as an election to impose or increase a tax in support of a venue project.

For other tax or tax-related elections, it is less clear if the tax increase statement is required. For example, if a city renews its street maintenance sales tax as required by state law every four years, is the reauthorization election considered to be an election to impose or increase the sales tax? Quite possibly so, as the renewal could serve as a new imposition of the same tax. What if a city proposes to use a combined ballot proposition to lower one dedicated sales tax and increase another? In that scenario there may be an allotment increase to one dedicated sales tax even if the overall sales tax rate doesn't increase.

The safest approach, given the lack of legal guidance beyond the plain language of the statute, would be to include the required statement in the proposition for any tax or bond election. City

officials are encouraged to consult with their city attorney about whether the city must include the phrase “THIS IS A TAX INCREASE” on a given ballot proposition.

## **Post-Session Update: Notice Required for Exclusive Solid Waste Franchise Agreements**

The governor signed [H.B. 5057](#) on June 20, 2025, with immediate effect. The bill requires a city to provide notice in a newspaper and on the city’s website, if applicable, when it enters into an exclusive contract with a privately owned solid waste management service provider. The bill also applies when a city renews or amends an existing contract in a manner that grants a solid waste management service provider an exclusive right to provide certain additional solid waste services that were not contained in the contract before the renewal or amendment. The bill and its notice requirements do not apply to an annexed area if the city included solid waste collection services in the list of services that would be provided in a services agreement or a resolution of the services to be provided to an annexed area.

When a city or any public entity enters into an exclusive contract with a privately owned solid waste management service provider, the city or public entity must provide notice in a newspaper of general circulation in the jurisdiction of the city or entity and on the city’s or entity’s website, if it maintains a website. The notice must contain: (1) a summary of the purpose of the contract or amendment; and (2) a description of the change made by the contract or the amendment. Additionally, if the city requires a privately owned solid waste management service provider to register or obtain approval to operate in the city’s jurisdiction, the city must give notice to each provider registered with the city.

The bill also allows for solid waste service providers that are already providing services within the city’s jurisdiction to continue providing services for a limited time. After a city grants an exclusive contract to a solid waste service provider, a solid waste service provider that already has an existing contract with a person in the city’s jurisdiction can continue to provide those services to the person until the earlier of the date the existing nonexclusive contract expires or the first anniversary of the date the city provided the required notice in a newspaper. If a solid waste service provider provides solid waste management services to a person without a contract, the solid waste service provider can continue to provide those services until the 60<sup>th</sup> day after the city publishes the required notice in a newspaper.

Cities seeking to enter into exclusive franchise agreements with solid waste service providers must comply with these publication requirements and should work with their city attorneys to ensure they provide the proper notice.

## **Senator Hancock to Become Acting Comptroller**

Senator Kelly Hancock (R – North Richland Hills) resigned his Senate seat on June 19 and took a senior position at the comptroller’s office. Hancock will become the acting Comptroller of Public

Accounts when Comptroller Glenn Hegar leaves the position to become the next Chancellor of the Texas A&M System on July 1.

Former Senator Hancock will fulfill Hegar's unexpired term. At the November 2026 General Election, Texans will elect a new comptroller. Governor Abbott has not yet set a special election date for Senate District 9.

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July 11, 2025  
Number 26

## **Governor Sets Special Session Agenda**

On Wednesday, Governor Abbott [set the agenda](#) for the first-called special session of the 89<sup>th</sup> Legislature. There are 18 items included on the call that is set to begin on July 21 at noon.

The League encourages city officials to initiate discussions with their legislators ahead of the special session. City involvement in the legislative process is crucial, as evidenced by the outcomes of the regular session.

Of particular interest to cities, the following items are on the call:

- Legislation reducing the property tax burden on Texans and legislation imposing spending limits on entities authorized to impose property taxes.
- Legislation prohibiting taxpayer-funded lobbying, including the use of tax dollars to hire lobbyists and payment of tax dollars to associations that lobby the Legislature.
- Legislation to improve early warning systems and other preparedness infrastructure in flood-prone areas throughout Texas.
- Legislation to strengthen emergency communications and other response infrastructure in flood-prone areas throughout Texas.

- Legislation to provide relief funding for response to and recovery from the storms which began in early July 2025, including local match funding for jurisdictions eligible for FEMA public assistance.
- Legislation to evaluate and streamline rules and regulations to speed preparedness for and recovery from natural disasters.
- Legislation that protects law enforcement officers from public disclosure of unsubstantiated complaints in personnel files.
- Legislation, similar to Senate Bill No. 1253 from the 89th Legislature, Regular Session, that authorizes political subdivisions to reduce impact fees for builders who include water conservation and efficiency measures.

Other items on the agenda include:

- Legislation making it a crime to provide hemp-derived products to children under 21 years of age.
- Legislation to comprehensively regulate hemp-derived products, including limiting potency, restricting synthetically modified compounds, and establishing enforcement mechanisms, all without banning a lawful agricultural commodity.
- Legislation that provides a revised congressional redistricting plan in light of constitutional concerns raised by the U.S. Department of Justice.
- Legislation to eliminate the STAAR test and replace it with effective tools to assess student progress and ensure school district accountability.
- Legislation further protecting unborn children and their mothers from the harm of abortion.
- Legislation, similar to Senate Bill No. 1278 from the 89th Legislature, Regular Session, that protects victims of human trafficking from criminal liability for non-violent acts closely tied to their own victimization.
- Legislation protecting women's privacy in sex-segregated spaces.
- Legislation proposing a constitutional amendment allowing the Attorney General to prosecute state election crimes.
- Legislation, similar to Senate Bill No. 648 from the 89th Legislature, Regular Session, that provides strengthened protections against title theft and deed fraud.
- Legislation, similar to Senate Bill No. 2878 from the 89th Legislature, Regular Session, relating to the operation and administration of the Judicial Department of state government.

During any special session, legislation that is not germane to the governor's call cannot be considered. Legislators may file bills related to any subject whether or not they are included on the governor's call. For this reason, the League will monitor all bills filed but will not be summarizing city-related bills that are not included in the governor's call for this special session.

## **Central Texas Floods: Governor Issues Disaster Declarations and Emergency Management Q&A**

This past weekend, Governor Abbott issued a [disaster declaration](#) for several counties that were affected by the deadly flooding event that occurred last weekend. With Texas cities in the Central Texas area dealing with the devastating flooding, we wanted to point all of our membership to this [Emergency Management Legal Q&A](#). The document covers numerous issues relating to emergency management for Texas cities – from local authority to open government laws, to mutual aid, to purchasing, among other things.

The Texas Department of Emergency Management has information on their [website](#) regarding resources and statewide response efforts. Local officials have shared that the most helpful way to support recovery is through donations, ways to help can be found [here](#).

As always, city officials and employees in TML member cities are encouraged to contact TML for assistance, including [TML's Legal Department](#) for legal assistance or the [TML Intergovernmental Risk Pool](#) for claims assistance.

Our thoughts continue to be with the communities in the Central Texas area.

## **Post-Session Update: Open Meetings Act**

This session, the Texas Legislature passed three key bills related to the Open Meetings Act. One of these bills, [H.B. 2520](#), which addressed meeting notices and the personnel exception, was vetoed by the governor on June 22 and will not become law. The remaining two bills, [H.B. 1522](#) and [H.B. 3711](#), will take effect on September 1, 2025, and are discussed below.

### **H.B. 1522**

H.B. 1522 amends the Open Meetings Act by changing two distinct requirements – the meeting notice period and budget-related postings.

#### **Meeting Notice Period**

Beginning September 1, cities will no longer be required to post notices 72 hours before the scheduled meeting time. Instead, they will be required to post notices at least *three business days before the scheduled date of the meeting*.



This new requirement has raised questions about how to calculate a three-business-day period. Although the recent changes to the Act do not provide a specific method, it's likely city attorneys will refer to the Code Construction Act (Government Code, Section 311.014) as well as case law and attorney general opinions for guidance. The Code Construction Act, which provides rules for interpreting and construing statutes when they are unclear, states that when calculating a time period not otherwise defined, one should **exclude the first day and include the last day** in their count.

Using this interpretation, a notice should most likely be posted on a Friday in order to hold a meeting the following Thursday. Under the Code Construction Act, Friday (the first day) does not count towards the three business days, but Monday, Tuesday, and Wednesday count, with Wednesday being the third business day (and last day) *before* the scheduled date of the meeting on Thursday.

Cities may have questions about whether the notice must be posted by a certain time (e.g., by 5:00 p.m. on Friday for a 5:00 p.m. meeting on the following Thursday), but the bill does not address business hours. The bill strictly changes the current 72-hour requirement to “at least three business days before the scheduled **date** of the meeting.”

In addition, the new provisions do not define how city holidays may impact the three-business-day calculation. However, the Public Information Act (PIA) may offer guidance. The PIA defines “business day” as a day other than: (1) a Saturday or Sunday; (2) a national holiday; (3) a state holiday; (4) the Friday before or Monday after a state or national holiday if the holiday occurs on a Saturday or Sunday and the governmental body observes the holiday on that Friday or Monday; and (5) a day in which the governmental body’s administrative offices are closed or operating with minimum staffing as a nonbusiness day. With this in mind, cities should most likely refer to their council-designated holidays when calculating the three business days.

The TML legal department has created the following charts to help cities calculate the new three-business-day rule. However, we strongly recommend consulting with local legal counsel or your city attorney before making a final decision.

**Chart 1 – Example without holiday**

Notice Date	Business Day 1	Business Day 2	Business Day 3	Meeting Date
Tuesday	Wednesday	Thursday	Friday	<b>Monday</b>
Wednesday	Thursday	Friday	Monday	<b>Tuesday</b>
Thursday	Friday	Monday	Tuesday	<b>Wednesday</b>
Friday	Monday	Tuesday	Wednesday	<b>Thursday</b>
Monday	Tuesday	Wednesday	Thursday	<b>Friday</b>

**Chart 2 – Example including holiday: *Veterans Day, Tuesday, November 11, 2025***

Notice Date	Business Day 1	Business Day 2	Business Day 3	Meeting Date
Wed., 11/5	Thurs., 11/6	Fri., 11/7	Mon., 11/10	<b>Wed., 11/12</b>
Thur., 11/6	Fri., 11/7	Mon., 11/10	Wed., 11/12	<b>Thurs., 11/13</b>
Fri., 11/7	Mon., 11/10	Wed., 11/12	Thurs., 11/13	<b>Fri., 11/14</b>
Mon., 11/10	Wed., 11/12	Thur., 11/13	Fri., 11/14	<b>Mon., 11/17</b>

### **Budget Posting**

H.B. 1522 also requires that the notice for a meeting at which a governmental body will discuss or adopt its budget is required to include: (1) a physical copy of the proposed budget **unless the proposed budget has been made clearly accessible on its website's homepage**; and (2) a taxpayer impact statement showing, for the median-valued homestead property, a comparison of the property tax bill in dollars from the current fiscal year to an estimate of the property tax bill in dollars for the same property for the upcoming fiscal year if the city's proposed budget is adopted and if the budget funded by the no-new-revenue rate is adopted instead.

Note that while H.B. 1522 requires these additional documents to be included with the city's meeting notice for certain meetings on the budget, the bill does not affect or change the regular requirements of the meeting notice (i.e., the date, hour, place, and subject of each meeting held by the governmental body), as required by the Open Meetings Act.

Due to H.B. 1522's September 1 effective date, some cities will need to comply with the budget posting requirements as soon as the upcoming budget and tax rate adoption cycle. Cities that adopt their budgets before September 1 will not need to comply with the new law this year. However, some cities will adopt their budgets after the effective date of the bill. Those cities that provide notice of a budget hearing, workshop, or meeting to approve the budget after September 1<sup>st</sup> should comply with the budget posting requirements in H.B. 1522 beginning this year.

### **H.B. 3711**

[H.B. 3711](#) introduces new requirements for how law enforcement agencies and prosecuting attorneys handle Open Meetings Act violations.

When a law enforcement agency submits a report stating that there is probable cause to believe a public official has violated the Open Meetings Act, it must now submit its report not only to the prosecuting attorney but also simultaneously to the Open Records Division of the Office of the Attorney General (OAG). The OAG is authorized to request, and the law enforcement agency must provide, all non-public information related to the investigation. Additionally, the law enforcement agency or the prosecuting attorney may request the OAG's assistance with the investigation.

If a prosecuting attorney (district attorney, criminal district attorney, or county attorney) receives a report from law enforcement regarding an Open Meetings Act violation and decides *not* to prosecute or *to terminate* an investigation, the attorney must publish on their website for at least one year, a notice that must include both the decision not to proceed with prosecution or to terminate the investigation, and the reason for that decision.

Although H.B. 3711 doesn't change the fundamental requirements of the Open Meetings Act, it signals a heightened focus on compliance. This legislation indicates that Open Meetings Act violations will likely face increased scrutiny and more aggressive prosecution. When in doubt, city officials should reach out to their city attorney about Open Meetings Act questions. The TML Legal Department can also provide assistance and tips to avoid violations.

## **Post-Session Update: Public Notice in Digital Newspapers**

During the 89<sup>th</sup> Legislative Session, the legislature passed [S.B. 1062](#), which allows certain governmental entities to publish general public notices in a digital newspaper under certain circumstances. S.B. 1062 became effective on May 19, 2025. Under the bill, a governmental entity may publish general public notices in a digital newspaper instead of a print newspaper if two conditions are met. First, the governmental entity must be located in a county that lacks a print newspaper that is sufficient for public notice. Second, the digital newspaper used must be sufficient for public notice. If both conditions are met, a governmental entity may use a digital newspaper instead of a print newspaper for public notice.

### **When is a print newspaper insufficient for public notice?**

Under state law, a print newspaper must meet four requirements to be considered sufficient for public notice. Specifically, the print newspaper must:

- (1) devote at least 25 percent of its columns to general interest items;
- (2) be published at least once a week;
- (3) have been published for at least 12 months before publication of the public notice; and
- (4) be entered as second-class postage in the county.

If a print newspaper does not meet all four of these requirements, it is considered insufficient for public notice.

### **When is a digital newspaper sufficient for public notice?**

Under S.B. 1062, a digital newspaper must meet six requirements to be considered sufficient for public notice. Specifically, the digital newspaper must:

- (1) have an audited paid-subscriber base;
- (2) have been in business for at least three years;
- (3) employ staff within the governmental entity's jurisdiction;
- (4) provide news of general interest within the governmental entity's jurisdiction;
- (5) report on local events and governmental activities in the governmental entity's jurisdiction;  
and
- (6) update its news at least once a week.

If a digital newspaper does not meet all six requirements, it is considered insufficient for public notice.

### **What if state law provides for different newspaper notice requirements for a specific type of public notice?**

S.B. 1062 only applies to general or routine public notices. If state law provides specific requirements regarding where, when, or how often a particular type of public notice must be published, those requirements will control. City officials can find examples of specific state laws

requiring newspaper notice [here](#). Please consult with your city attorney before deciding when and where to post a public notice to ensure that the city's notice meets all statutory requirements.

## **Post Session Update: Bond and Property Tax Reporting**

Two bills passed in the 89<sup>th</sup> Legislative Session that require cities to report certain bond and tax information to state agencies. [H.B. 103](#) requires the comptroller to maintain a database of current and historical information regarding property tax rate elections and bonds issued by each taxing unit in the state. In order to build the database, cities must report to the comptroller detailed information related to each bond proposed or issued by the city, as well as information related to any tax rate election held by the city to approve a property tax rate exceeding the voter-approval tax rate or the de minimis tax rate, as applicable. This includes historical tax and bond data for the years 2015-2025, which is discussed in more detail below.

[H.B. 3526](#) requires the Bond Review Board to develop and maintain a searchable database on its website that provides information on each bond proposed or issued by a local government. The bill requires cities to submit reports on each bond issuance at various intervals before and after the bond election so the information can be included in the Bond Review Board's database.

Note that both bills go into effect on September 1, 2025.

### **H.B. 103**

In creating a local government bond, tax, and project database, the comptroller's office is charged with collecting information from local governments, including cities. By August 7 of each year, or as soon after as practicable, a city must provide the following information to the comptroller, including any other information requested by the comptroller for the purposes of maintaining the database:

1. For each bond proposed or issued by the city:
  - The language of the ballot proposition to approve the bond;
  - The projected debt service tax rate associated with a proposed bond, a description of any increase in the debt service tax rate resulting from the bond's issuance, and an estimate of the minimum dollar amount required to be spent annually for debt service resulting from the bond's issuance;
  - The result of any election held for the purpose of approving a proposed bond;
  - A list of the projects to be funded by the bond;
  - An accounting of the use of the bond proceeds, including a description of any project paid for with the proceeds; and
2. Information related to a property tax rate election held under Chapter 26 of the Tax Code to approve a rate exceeding the voter-approval rate or de minimis rate, as applicable, including:
  - The city's adopted tax rate and voter-approval tax rate and the difference between the two;
  - The city's tax rate for the preceding tax year;

- The number of votes cast in the election in favor of the proposition and against the proposition; and
- If the proposition is not approved by the voters, the taxing unit's tax rate for the tax year.

Presumably, if a city did not issue a bond in the previous year, does not have an upcoming bond election, and did not hold a property tax rate election in the previous year, then no reporting would be required for that year.

Failure to provide information to the comptroller as required by H.B. 103 would result in a \$1,000 civil penalty imposed against the city if the city received written notice from the comptroller of the failure to provide the necessary information and the city did not provide that information within 30 days of the date the comptroller sent the notice.

H.B. 103 also requires all taxing units to provide the comptroller all available current and historical information described above for the years 2015 through 2025 by **January 1, 2026**. In other words, cities are required to report to the comptroller the relevant data on any bond or property tax rate elections held by the city between 2015 and 2025 by the beginning of 2026.

The League will work with the comptroller's office to inform Texas cities of any developments on how this information can be reported moving forward. It is our expectation that the comptroller's office will issue guidance closer to the September 1st effective date.

### **H.B. 3526**

H.B. 3526 imposes a similar requirement on the Bond Review Board (BRB) to create a searchable database for local bond information. The bill imposes three separate reporting requirements on cities related to their bond elections:

1. Not later than the 20<sup>th</sup> day *before* election day, a city holding a bond election must submit a report to the BRB that includes:
  - The date of the election;
  - The proposition number for each bond proposition;
  - The total estimated costs of the issuance of each proposed bond;
  - The estimated minimum dollar amount required to be annually expended for debt service;
  - A description of the purpose of each bond proposition; and
  - Any other information the BRB determines is necessary.
2. Not later than the 20<sup>th</sup> day *after* election day, a city that held a bond election must submit a report to the BRB that includes:
  - The total number of votes cast for each bond proposition (both for and against);
  - Any updated information different from the information provided to the BRB prior to the election, if applicable; and
  - Any other information the BRB determines is necessary.

3. By September 30<sup>th</sup> of each year, a city with voter-approved but unissued bonds must submit a report to the BRB regarding the amount of voter-approved but unissued bonds authorized by the city during the most recent fiscal year that includes:
  - The total amount of voter-approved but unissued bonds authorized by the city;
  - The specific statute or law authorizing the issuance of the bonds;
  - The number of the propositions that authorized the issuance of the bonds;
  - The estimated cost of the issuance of the bonds on the bond proposition;
  - The estimated minimum dollar amount required to be annually expended for debt service after the issuance of the bonds; and
  - Any other information the BRB determines is necessary.

Like with the comptroller's office for H.B. 103, the League will work with the BRB to provide updates on any developments related to cities' ability to report information to the BRB once the bill goes into effect on September 1. Cities may wish to discuss the reporting requirements in both H.B. 3526 and H.B. 103 with their financial advisor in relation to any upcoming bond elections. In some cases, the city and financial advisor may agree to authorize the financial advisor to comply with some or all of the reporting requirements imposed by this legislation on behalf of the city.

## **Post-Session Update: Housing Finance Corporations**

During the 89<sup>th</sup> Legislative Session, the legislature passed [H.B. 21](#), which made wholesale changes to the state's housing financing corporation (HFC) program outlined in [Chapter 394 of the Local Government Code](#). HFCs are locally created nonprofit organizations that receive property and sales tax exemptions to construct or operate multifamily residential developments that provide a certain amount of reduced-rate affordable units to income-restricted individuals and families.

Before the 89<sup>th</sup> Legislative Session, it was unclear whether an HFC formed in a sponsor city or county could obtain a tax exemption for an HFC development located in another city or county. Because of this ambiguity, several HFCs created in one city or county purchased or built affordable housing developments in other cities or counties. These are commonly referred to as "traveling HFCs." In some cases, traveling HFCs purchased properties located far away from their sponsoring city or county. As a result, a number of very large properties were removed from a non-sponsoring city or county's tax rolls without that city or county's knowledge or consent, causing several cities to unexpectedly lose substantial amounts of tax revenue.

H.B. 21 seeks to improve the HFC program by implementing new operating restrictions, affordability requirements, annual audit requirements, and penalties for HFCs that fail to comply with state regulations. H.B. 21 also expressly subjects an HFC to the Open Meeting Act and its records to the Public Information Act. Lastly, H.B. 21 addresses the traveling HFC issue by requiring traveling HFCs to obtain formal approval from the governing body of a non-sponsoring city or county to receive a tax exemption for an HFC development within the non-sponsoring city's or county's jurisdiction.

H.B. 21 does not affect state low-income housing tax credit developments.

### **What are HFCs?**

An HFC is a public, nonprofit corporation formed to assist in financing the costs of residential ownership and development, to provide decent, safe, and sanitary affordable housing for residents of local governments. In exchange for fulfilling this public purpose, the HFC, all property owned by it, the income from the property, all bonds issued by it, the income from the bonds, and the transfer of the bonds are considered public property used for public purposes and exempt from property taxation by the state or any political subdivision of the state. An HFC may also enjoy sales tax exemptions for all materials used to improve an HFC development. However, HFCs are not exempt from local conservation, reclamation, or emergency services district taxes.

An HFC may incur liabilities, borrow money, issue bonds, and enter into contracts to achieve its purpose, including financing, refinancing, acquiring, leasing, owning, improving, or disposing of home mortgages or multifamily residential developments within and outside the HFC's jurisdiction.

### **Does an HFC have to meet specific affordability requirements to qualify for tax-exempt status?**

Yes. Following the passage of H.B. 21, for an HFC to qualify for tax-exempt status, an HFC must reserve minimum percentages of housing units in each development for very low, low, and moderate-income individuals and families. In addition, an HFC must reduce rent for very low, low, and moderate-income units in an amount equal to or more than 50 percent of the HFC's total property tax exemption for the development.

An HFC must accept state and federal housing vouchers and affirmatively market available income-restricted units to housing voucher recipients. An HFC must also notify local housing authorities about the availability of income-restricted units.

### **How are the affordability benchmarks enforced?**

On or before June 1<sup>st</sup> each year, an HFC must submit an annual compliance audit for each tax-exempt development to the Texas Department of Housing and Community Affairs (TDHCA). The audit must state whether the HFC development complies with all required affordability requirements and identify the difference in rent charged for income-restricted residential units and the estimated maximum market rents that could be charged for those units without the income restrictions.

TDHCA must review and summarize the audit report within 60 days of receipt. TDHCA must provide its findings to the HFC and the sponsoring cities or counties and post them on the TDHCA website.

If TDHCA finds that the HFC development fails to comply with state affordability requirements, TDHCA must describe these failures in detail and provide a list of potential corrective actions. TDHCA must provide a copy of the noncompliance report to the HFC, any HFC partners or affiliated entities involved in the development, and the chief appraiser of the appraisal district in which the development is located.

An HFC must resolve the issues identified in the noncompliant report to TDHCA's satisfaction within 180 days of receiving the noncompliance report. If an HFC fails to timely resolve these problems, the HFC will lose its tax-exempt status for the development for that tax year.

An HFC may also lose its tax-exempt status for a development if it fails to submit an annual compliance audit.

### **How does H.B. 21 address the problem of “traveling HFCs?”**

H.B. 21 addresses the problem of traveling HFCs by providing that a HFC may own real property for residential development or engage in residential development outside the boundaries of the city or county that sponsored the HFC only if a resolution approving ownership or development in the outside area is adopted by the governing body of the city or county in which the HFC owns or proposes to own property or engage in residential development. Additionally, an HFC may issue bonds to finance or support a residential development outside the boundaries of the sponsoring local government only if the governing body of the city or county that contains any part of the residential development adopts a resolution approving the issuance of the bonds.

A multifamily residential development owned by a HFC is eligible for a tax exemption only if the property is located in an area in which the HFC is authorized to own real property or engage in residential development, as provided above. In other words, an HFC development is not eligible for a tax exemption outside the boundaries of its sponsoring city or county unless the city council or county commissioners court in the outside jurisdiction adopts a resolution approving of the development.

### **When does H.B. 21 become effective?**

H.B. 21 became effective on May 28, 2025. Any HFCs created after May 28<sup>th</sup> are subject to the above requirement starting with the 2026 tax year.

HFCs created before May 28<sup>th</sup> will be subject to a multi-phased compliance deadline.

Pre-existing HFCs must:

- Begin accepting housing vouchers, marketing available income-restricted units to voucher recipients, notifying the local housing authorities about available income-restricted units, and adopt certain income-restricted unit lease requirements by January 1, 2026.
- Comply with all income-restricted unit reservation and rent reduction requirements not later than the earlier of:
  - the end of the 10<sup>th</sup> tax year following May 28, 2025; or
  - the end of the first tax year following a tax year where an HFC:
    - refinances an existing development mortgage;
    - conveys title to the development to another party; or
    - sells, conveys, transfers, or assigns any ownership interests that result in a change of the majority of beneficial ownership interests of any HFC partner or affiliated entity associated with the development.



- Submit an annual compliance audit by the later of June 1, 2026, or June 1<sup>st</sup> of the tax year following the HFC's acquisition of an existing multifamily residential development, or when one or more tenants begin occupying a newly constructed multifamily residential development.
- Obtain a resolution approving the HFC to operate in a non-sponsor city or county by January 1, 2027.

## **TxDOT Seeking Comment on Proposed Changes to the Texas Manual on Uniform Traffic Control Devices**

Under state law, the Texas Department of Transportation (TxDOT) must adopt a manual for a uniform traffic control device system. The Federal Highway Administration (FHWA) adopts and publishes the Federal Manual on Uniform Traffic Control Devices (FMUTCD). The FMUTCD provides nationwide standards for the installation and maintenance of all traffic control devices on all public streets, highways, pedestrian walkways, and bicycle lanes. TxDOT bases the Texas Manual on Uniform Traffic Control Devices (TMUTCD) on the federal manual.

However, the Texas manual must also be consistent with all Texas traffic laws. TxDOT must periodically revise the manual to incorporate changes from the federal manual and state traffic laws.

The FHWA adopted the 11<sup>th</sup> Edition of the FMUTCD in January 2024. TxDOT has until January 18, 2026, to incorporate these changes and all new state traffic laws into the Texas manual. With the upcoming deadline, TxDOT is seeking public comment on the draft manual.

TxDOT is seeking public comment on various sign designs, formatting, and placement. More detailed information can be found [here](#).

Interested city officials can find the 2025 draft manual [here](#). The 11<sup>th</sup> Edition of the FMUTCD can be found [here](#).

TxDOT will hold a public hearing to receive comments about the proposed changes at **10:00 am** on **August 7** in the Duro Canyon Meeting Room on the first floor of TxDOT's Stassney Headquarters at 6230 East Stassney Lane, Austin, Texas. Anyone who wishes to make comments can begin registering to speak at 9:30 a.m. on August 7.

All oral or written comments should include appropriate citations to sections, subsections, or paragraphs for proper reference. Any suggested alternative language must be submitted in writing. Any person with a disability who may need auxiliary aids or services should contact the General Counsel Division, Texas Department of Transportation, 125 East 11<sup>th</sup> Street, Austin, Texas 78701, or (512) 463-8630 at least five working days before the hearing.

Any person who wishes to submit written comments may submit their comments to Rule Comments, General Counsel Division, Texas Department of Transportation, 125 East 11<sup>th</sup> Street, Austin, Texas 78701, or to [RuleComments@txdot.gov](mailto:RuleComments@txdot.gov) with the subject line: TMUTCD. TxDOT will accept written comments until **5:00 p.m. on September 2.**

## **Federal Infrastructure Bill Update**

*In November 2021, the federal Infrastructure Investment and Jobs Act (IIJA) was signed into law. The IIJA is altogether a \$1.2 trillion bill that will invest in the nation's core infrastructure priorities including roads, bridges, rail, transit, airports, ports, energy transmission, water systems, and broadband.*

*The League will monitor state and federal agencies and work with the National League of Cities (NLC) to access the latest information relating to the IIJA. We will provide periodic updates in the Legislative Update on resources for Texas cities on how to access IIJA funding for local infrastructure projects.*

### **U.S. Department of Housing and Urban Development (HUD)**

HUD is accepting applications for its Lead Hazard Reduction (LHR) grant program. The LHR program provides funding to state and local governments for projects designed to identify and mitigate lead-based paint hazards in pre-1978 privately-owned homes and rental properties.

Eligible projects include:

- Lead hazard monitoring;
- Lead hazard control, mitigation and remediation efforts (especially those with the greatest risk to children under the age of six); and
- Lead hazard public outreach and education programs.

The majority of LHR funding must be used on direct lead hazard control activities.

All owner-occupied housing projects must target principal residences of households at or below 80 percent of the area median income, and at least 90 percent of units must be occupied by or significantly visited by a child under the age of six. For rental housing projects, at least 50 percent of the units must be occupied or available to families with incomes at or below 50 percent of the area median income, with the remaining units to families with incomes at or below 80 percent of the area median income.

Interested city officials can learn more about the LHR program [here](#).

Applicants must submit their LHR applications by **10:59 p.m. on August 14.** Applications must be submitted online [here](#).

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July 18, 2025  
Number 27

## **Lt. Governor and Speaker Form Select Committee on Disaster Preparedness and Flooding**

Lt. Governor Dan Patrick and Speaker Dustin Burrows [announced](#) the creation of the Select Committees on Disaster Preparedness and Flooding which will meet jointly on July 23 at the Texas Capitol. The second hearing will occur on July 31 in Kerrville.

The select committees will examine the following items on the governor's special session call:

1. Flood warning systems;
2. Flood emergency communications;
3. Relief funding for Hill Country Floods; and
4. Natural disaster preparation and recovery.

The Lt. Governor has appointed the following senators to the Senate select committee:

- Charles Perry, Chair (R – Lubbock)
- Pete Flores, Vice-Chair (R – Pleasanton)
- Paul Bettencourt (R – Houston)
- César Blanco (D – El Paso)
- Donna Campbell (R – New Braunfels)
- Adam Hinojosa (R – Corpus Christi)
- Lois Kolkhorst (R – Brenham)
- José Menéndez (D – San Antonio)

- Charles Schwertner (R – Georgetown)

Speaker Burrows has appointed the following representatives to the House select committee:

- Ken King, Chair (R – Canadian)
- Armando Martinez (D – Weslaco)
- Greg Bonnen (R – Friendswood)
- Drew Darby (R – San Angelo)
- Ann Johnson (D – Houston)
- AJ Louderback (R – Edna)
- Joe Moody (D – El Paso)
- Wes Virdell (R – Brady)
- Terry Wilson (R – Georgetown)

## **Post-Session Update: ESD Disannexation**

During the 89th legislative session, the Texas legislature passed [S.B. 2965](#) which will impact the ability of a city to pull territory out of an emergency services district (ESD) when the city annexes that territory and intends to be the sole provider of emergency services in the annexed area.

Under the previous version of the statute, when a city annexed territory and wished to provide emergency services to the area, the city could remove the territory from the ESD so long as the city provided the ESD with adequate compensation to do so. Following the passage of S.B. 2965, the ESD board of directors may now object by resolution to the removal of the territory from the ESD if they believe the level of city emergency services to be provided in the area will not meet or exceed the services provided by the ESD. Under the bill, “level of service” for fire and emergency medical protection means the location, deployment, and response time of fire suppression or medical resources originally dispatched to a structural or wildland fire or emergency medical incident. In a scenario in which the ESD board determines by resolution that the city services will not meet or exceed the level of services provided by the ESD, the city council, within 60 days of the ESD board’s determination, may adopt a resolution disagreeing with the determination and force the issue to be resolved through binding arbitration.

The filed version of S.B. 2965 would have given unilateral veto authority on removal from the ESD to any ESD board if the board believed that the emergency services to be provided by the city were inadequate. The bill was amended on the House floor to allow cities to challenge the ESD board’s determination to a neutral third party in binding arbitration.

A couple of considerations are worth noting about S.B. 2965. First, keep in mind that city annexations generally only occur with the consent of the property owner. In most cases, a property owner will request city annexation with the understanding that the city will provide services, often including fire and emergency medical services, to their property. S.B. 2965 can possibly delay or prevent the city from providing these services, even if the property owner prefers the city to be the sole provider of emergency services. Nothing in the bill outright prevents the city annexation from

moving forward, but as a practical matter, a property owner may not want to move forward with an annexation if the property owner will be forced to continue to receive emergency services from an ESD and potentially pay property taxes to both the city and the ESD.

Secondly, the bill only applies when a city proposes to provide emergency services in the area to be annexed. In some cases, a city may annex an area but wish to continue to allow the existing ESD to provide fire and/or emergency medical services. In such a scenario, no determination about the level of proposed city services would be necessary.

## **TDA Requesting Feedback on TxCDBG Project Implementation Manual**

The Texas Department of Agriculture (TDA) is seeking feedback on its draft 2025 Texas Community Development Block Grant (TxCDBG) Project Implementation Manual. The draft manual outlines upcoming program guidelines and requirements.

The draft 2025 TxCDBG Project Implementation Manual can be found [here](#). A summary of TDA's proposed changes can be found in the Stakeholder Cover Letter at the top of the linked webpage. Feedback received before **August 1** may be incorporated into the final manual if appropriate.

The 2025 TxCDBG Project Manual will become effective on **September 1**.

## **City-Related Bills Filed**

*Editor's Note: During any special session, legislation that is not germane to the governor's call cannot be considered. Legislators may file bills related to any subject whether or not they are included on the governor's call. For this reason, the League will monitor all bills filed but will only be summarizing city-related bills that could be considered in the governor's call for this special session.*

### **Land Use**

**1H.B. 33 (C. Bell) – Impact Fee Credits:** would provide that: (1) a political subdivision shall provide a credit against water and wastewater impact fees otherwise assessed to a development to a builder or developer for the construction, contribution, or dedication of an eligible facility, system, or product that results in water reuse, conservation, or savings; (2) a facility, system, or product eligible for a credit under (1), above, includes a facility, system, or product that: (a) reduces per service unit water consumption, supply requirements, or necessary treatment and distribution infrastructure per service unit; (b) decreases the need of wastewater collection and treatment facilities per service unit; (c) diminishes the demand for stormwater and drainage facilities per service unit; or (d) integrates practices or technologies that achieve water efficiency, reuse, or conservation performance that exceed standard compliance requirements; and (3) a political subdivision that provides a credit under the bill shall establish procedures for: (a) calculating and

applying the credits in a fair and consistent manner; and (b) reviewing and approving credits under the bill.

### **Property Tax**

**1H.B. 40 (Harrison) – Voter Approval of Tax Rates:** would require at least two-thirds of voters to approve a property tax rate for which an automatic election is required.

**1H.B. 43 (Harrison) – Tax Rate Calculation:** would, among other things: (1) remove the revenue multiplier from the voter-approval tax rate calculation to require an election for any revenue increase; and (2) eliminate the concepts of special taxing units, the de minimis property tax rate, the unused increment rate, and the special tax rate calculation in tax years following a disaster declaration.

**1H.B. 45 (Harrison) – Abolition of Property Tax:** would, among other things: (1) repeal the Property Tax Code; (2) prohibit a political subdivision from imposing a property tax beginning in the year 2031; and (3) convene a committee to determine how property tax revenue could be replaced by local sales and use tax revenue. (See **1H.J.R. 8**, below.)

**1H.B. 47 (Harrison) – Tax Rate Limitation:** would: (1) define “surplus revenue” as the total amount of money received by a city in excess of the amount determined by multiplying the amount of the city’s adopted budget for the preceding fiscal year by the inflation rate and population growth rate; (2) require a city to use its total amount of surplus revenue to provide property tax relief in a manner that reduces the amount of property tax a property owner would otherwise be required to pay; (3) limit a city’s tax rate to a rate calculated by multiplying total revenue from all sources for the preceding year by the inflation rate, subtracting the amount of estimated revenue from all sources other than property tax for the current year, and dividing that amount by the total taxable value of property in the city; and (4) provide that a city may exceed the tax rate described in (3), above, if before the adoption of the tax rate the city pledged the tax revenue for payment of a debt and adopting a lower rate would impair the obligation of the contract creating the debt.

**1H.B. 53 (Schofield) – Property Tax Collection:** would provide that the interest rate associated with a tax lien during a period of deferred collection of taxes on the residence homestead of an elderly or disabled individual or a disabled veteran is the lower of the five-year Constant Maturity Treasury Rate reported by the Federal Reserve Board as of January 1 of that year or five percent. (Note: Current law provides for a five percent interest rate.)

**1H.B. 57 (Schofield) – Property Tax Freeze:** would, among other things, establish a mandatory tax freeze on the residence homestead of individuals who are elderly or disabled and their surviving spouses applicable to all taxing units other than school districts. (See **1H.J.R. 10**, below.)

**1H.B. 60 (Troxclair) – Tax Rate and Bond Elections:** would: (1) provide that a political subdivision, including a city, may not issue general obligation bonds unless at least 60 percent of the members of the governing body vote in favor of issuing the bonds; and (2) provide that a taxing unit, including a city, may not adopt an annual tax rate that exceeds the voter-approval tax rate unless at least 80 percent of the members of the governing body approve the rate in a tax year

following a year in which a proposition to approve a tax rate that exceeded the voter-approval rate was not approved by the voters in a tax rate election.

**1H.B. 67 (Troxclair) – Vote Requirements for Local Debt and Property Tax Rate Adoption:** would, among other things: (1) provide that an election to authorize the issuance of general obligation bonds or to approve an increase in a property tax rate shall be held on the November uniform election date, and may not be held as an emergency election; (2) prohibit a political subdivision from issuing general obligation bonds unless at least two-thirds of the voters voting at the election called to authorize the issuance vote in favor of the issuance; and (3) provide that if the governing body of a city with a population of 30,000 or more adopts a property tax rate that exceeds the city’s voter-approval tax rate, or the governing body of a city with a population of less than 30,000 adopts a tax rate that exceeds the greater of the city’s voter-approval tax rate or de minimis rate, therefore forcing a voter-approval tax rate election, at least two-thirds of the votes cast in the election must favor the adopted tax rate in order for it to take effect.

**1H.B. 90 (Collier) – Property Tax Appraisal:** would authorize the chief appraiser, in appraising a residence homestead that is more than 30 years old and that is located in a tax increment reinvestment zone, to exclude from consideration the value of new or substantially remodeled residential properties in the same neighborhood that would otherwise be considered. (See **1H.J.R. 13**, below.)

**1H.B. 96 (Alders) – Vote Requirements for Local Debt and Property Tax Rate Adoption:** would, among other things: (1) provide that an election to authorize the issuance of general obligation bonds or other debt obligations payable from property taxes or to approve an increase in a property tax rate shall be held on the November uniform election date, and may not be held as an emergency election; (2) prohibit a political subdivision from issuing general obligation bonds unless at least three-fifths of the voters voting at the election called to authorize the issuance vote in favor of the issuance; and (3) provide that if the governing body of a city with a population of 30,000 or more adopts a property tax rate that exceeds the city’s voter-approval tax rate, or the governing body of a city with a population of less than 30,000 adopts a tax rate that exceeds the greater of the city’s voter-approval tax rate or de minimis rate, therefore forcing a voter-approval tax rate election, at least three-fifths of the votes cast in the election must favor the adopted tax rate in order for it to take effect. (See **1H.J.R. 14**, below.)

**1H.B. 99 (Hopper) – Property Tax Exemption:** would provide that a person is entitled to an exemption from taxation of 35 percent of the appraised value of a tract of land the person owns that is: (1) located in a priority groundwater management area; (2) at least one-half acre in area, not including any portion of the tract underlying a structure; (3) not irrigated; and (4) not subject to certain special appraisal provisions. (See **1H.J.R. 16**, below.)

**1H.J.R. 8 (Harrison) – Abolition of Property Tax:** would amend the Texas Constitution to: (1) prohibit a political subdivision from imposing a property tax on or after January 1, 2031; and (2) provide that the state takes full responsibility for the guarantee of all bonds: (a) issued by a school district before November 4, 2025; and (b) secured by the revenue from the property taxes imposed by those entities before January 1, 2031. (See **1H.B. 45**, above.)



**1H.J.R. 10 (Schofield) – Property Tax Freeze:** would amend the Texas Constitution to establish a mandatory tax freeze on the residence homestead of individuals who are elderly or disabled and their surviving spouses applicable to all taxing units other than school districts. (See **1H.B. 57**, above.)

**1H.J.R. 13 (Collier) – Property Tax Appraisal:** would amend the Texas Constitution to authorize the legislature to authorize the chief appraiser, in appraising a residence homestead that is more than 30 years old and that is located in a tax increment reinvestment zone, to exclude from consideration the value of new or substantially remodeled residential properties in the same neighborhood that would otherwise be considered. (See **1H.B. 90**, above.)

**1H.J.R. 14 (Alders) – Supermajority Vote to Approve Bonds:** would amend the Texas Constitution to prohibit a political subdivision from issuing general obligation bonds or other debt obligations payable from property taxes unless at least three-fifths of the voters voting at an election called to authorize the issuance vote in favor of the issuance. (See **1H.B. 96**, above.)

**1H.J.R. 16 (Hopper) – Property Tax Exemption:** would amend the Texas Constitution to authorize the legislature to exempt from the property tax a percentage not to exceed 35 percent of the appraised value of land a person owns that is located in a priority groundwater management area, is at least one-half acre in area, is not irrigated, and is not subject to certain special appraisal provisions. (See **1H.B. 99**, above.)

### **Elections**

**1H.B. 85 (Leo Wilson) – Election Offenses:** would, among other things, provide that the attorney general has jurisdiction to prosecute and shall prosecute a criminal election offense if: (1) a law enforcement agency submits a report to a local prosecuting attorney and the attorney general stating there is probable cause to believe an identified person has committed an criminal election offense; and (2) six months have elapsed from the date the report was submitted and the local prosecuting attorney has not initiated proceedings to prosecute the offense.

**1H.J.R. 6 (Leo Wilson) – Election Offenses:** would amend the Texas Constitution to provide that the attorney general shall have concurrent jurisdiction with each county or district attorney to represent the state in the prosecution of a criminal election offense.

**1H.J.R. 7 (Spiller) – Election Offenses:** would amend the Texas Constitution to provide that the attorney general shall have concurrent jurisdiction with each county or district attorney to represent the state in the prosecution of a criminal election offense.

**1H.J.R. 15 (Hopper) – Election Offenses:** would amend the Texas Constitution to provide that the attorney general shall have concurrent jurisdiction with each county or district attorney to represent the state in the prosecution of a criminal election offense.

### **Other Finance and Administration**

**1H.B. 32 (Swanson) – Single-Sex Multiple-Occupancy Private Spaces and Family Violence Shelters:** would, among other things:

1. provide that a political subdivision or state agency shall ensure each multiple-occupancy private space in a building owned, operated, or controlled by the political subdivision or state agency is designated for and used only by individuals of the same biological sex, including taking every reasonable step to ensure that an individual of the opposite biological sex does not enter such private space;
2. prohibit a political subdivision or state agency from providing an accommodation allowing a member of the opposite biological sex to use an area described in Number 1, above;
3. allow a political subdivision or state agency to grant an exception to Numbers 1 and 2, above, to accommodate an individual with a disability, a young child, or an elderly individual who requires assistance to use the facility;
4. provide that Numbers 1 and 2, above, do not apply to a member of the opposite sex entering the area described in Number 1 for custodial, inspection, or maintenance purposes, to render medical or emergency assistance, or to accompany an individual who needs assistance in using the facility;
5. provide that Numbers 1 and 2, above, do not apply to a child who is nine years of age or younger who is accompanied by an individual caring for the child to enter an area described in Number 1;
6. allow a political subdivision or state agency to establish single-occupancy private spaces, family restrooms, or changing rooms;
7. prohibit a family violence shelter specifically designed to provide services to female victims of family violence from providing services to anyone except an individual whose biological sex is female and an individual who is 17 years old or younger and is a child of such individual;
8. allow a resident of the state to file a complaint with the political subdivision or state agency for not complying with Numbers 1, 2, or 7, above, and if the political subdivision does not cure the alleged violation within three business days after receiving the complaint, allow the resident to file a complaint with the Office of Attorney General (OAG);
9. provide that the OAG must investigate a complaint received under Number 8, above, to determine if legal action is warranted;
10. require a political subdivision or state agency to provide the OAG any information requested in connection with such complaint, including supporting documents related to the complaint and a statement on whether the political subdivision or state agency has complied or intends to comply with Numbers 1, 2, and 7, above;

11. provide that if the OAG finds legal action against the political subdivision or state agency is warranted, the OAG must provide the political subdivision or state agency with written notice describing the violation, stating the amount of the proposed penalty for the violation, and requiring the political subdivision or state agency to cure the violation on or before the 15<sup>th</sup> day after the OAG notice is received to avoid the proposed penalty, unless a court has previously found the political subdivision or state agency liable for a violation of Number 1, 2, or 7, above;
12. provide for jurisdiction for a legal action brought by the OAG for violations of Numbers 1, 2, or 7, above;
13. provide for civil penalties and mandamus or other appropriate equitable relief in a legal action for violations of Numbers 1, 2, or 7, above;
14. provide that the OAG may recover reasonable expenses incurred for obtaining relief for violations of Numbers 1, 2, or 7, above, including court costs, reasonable attorney's fees, investigative costs, witness fees, and deposition costs; and
15. provide that a person affected by a political subdivision or state agency's violation of Numbers 1, 2, or 7, above, may bring a civil action against the political subdivision or state agency to obtain appropriate declaratory and injunctive relief, and court costs, including reasonable attorney's fees and witness fees.

**1H.B. 36 (Patterson) – Community Advocacy:** would: (1) prohibit a political subdivision from spending public funds to: (a) hire an individual required to register as a lobbyist for the purpose of lobbying a member of the Texas legislature; or (b) pay a nonprofit state association or organization that: (i) primarily represents political subdivisions; and (ii) hires or contracts with an individual required to register as a lobbyist; (2) provide that the prohibition in (1), above, does not prevent: (a) an officer or employee of a political subdivision from providing information for a member of the legislature or appearing before a legislative committee; (b) an elected officer of a political subdivision from advocating for or against or otherwise influencing or attempting to influence the outcome of legislation pending before the legislature while acting as an officer of the political subdivision; (c) an employee of a political subdivision from advocating for or against or otherwise influencing or attempting to influence the outcome of legislation pending before the legislature if those actions would not require the person to register as a lobbyist; (d) a political subdivision from reimbursing an officer or full-time employee of the political subdivision for direct travel expenses incurred by the officer or employee for engaging in an activity described by (2)(a), (b), or (c), above; or (e) a full-time employee of a nonprofit state association or organization that primarily represents political subdivisions of this state from: (i) providing legislative services related to bill tracking, bill analysis, and legislative alerts; (ii) communicating directly with a member of the legislature to provide information if the communication would not require a person to register as a lobbyist; or (iii) testifying for or against legislation before the legislature; (3) provide that if a political subdivision engages in activity prohibited by (1), above, a taxpayer or resident of the political subdivision is entitled to injunctive relief to prevent further prohibited activity and any further payments of public funds for the prohibited activity; and (4) provide that a taxpayer or

resident who prevails in an action under (3), above, is entitled to recover reasonable attorney's fees and costs from the political subdivision.

**1H.B. 41 (Toth) – Value Added Tax:** would, among other things, repeal local sales and use taxes and authorize a political subdivision that was authorized to impose a sales and use tax to impose a value added tax not to exceed two percent.

**1H.B. 44 (Toth) – Limit on Appropriations:** would, among other things: (1) provide that the rates of growth of state funds appropriations in a state fiscal biennium or political subdivisions shall not exceed the estimated prior three-year average annual rate of growth of this state's population during the three calendar years preceding the regular session for which appropriations are made, adjusted by the estimated prior three-year average annual rate of inflation during the same period; (2) require the legislative budget board to establish the limit on the rate of growth of appropriations from state tax revenues for that state fiscal biennium; and (2) provide that if the rate established under (2), above, is a negative number, the amount of state funds appropriations for the next fiscal biennium may not exceed the amount of appropriations in the current state fiscal biennium nor could a political subdivision. (See **1H.J.R. 9**, below.)

**1H.B. 46 (Olcott) – Community Advocacy:** would: (1) prohibit a political subdivision from spending public funds to: (a) hire an individual required to register as a lobbyist for the purpose of lobbying a member of the Texas legislature; or (b) pay a nonprofit state association or organization that: (i) primarily represents political subdivisions; and (ii) hires or contracts with an individual required to register as a lobbyist; (2) provide that the prohibition in (1), above, does not prevent: (a) an officer or employee of a political subdivision from providing information for a member of the legislature or appearing before a legislative committee; (b) an elected officer of a political subdivision from advocating for or against or otherwise influencing or attempting to influence the outcome of legislation pending before the legislature while acting as an officer of the political subdivision; (c) an employee of a political subdivision from advocating for or against or otherwise influencing or attempting to influence the outcome of legislation pending before the legislature if those actions would not require the person to register as a lobbyist; (d) a political subdivision from reimbursing an officer or full-time employee of the political subdivision for direct travel expenses incurred by the officer or employee for engaging in an activity described by (2)(a), (b), or (c), above; or (e) a full-time employee of a nonprofit state association or organization that primarily represents political subdivisions of this state from: (i) providing legislative services related to bill tracking, bill analysis, and legislative alerts; (ii) communicating directly with a member of the legislature to provide information if the communication would not require a person to register as a lobbyist; or (iii) testifying for or against legislation before the legislature; (3) provide that if a political subdivision engages in activity prohibited by (1), above, a taxpayer or resident of the political subdivision is entitled to injunctive relief to prevent further prohibited activity and any further payments of public funds for the prohibited activity; and (4) provide that a taxpayer or resident who prevails in an action under (3), above, is entitled to recover reasonable attorney's fees and costs from the political subdivision.

**1H.B. 49 (Harrison) – Prohibited Use of Bond Proceeds:** would provide that a person who makes a contribution to a political committee that supports the issuance of a bond may not receive

money, including payment under a contract for goods or services, from any proceeds in connection with the bond.

**1H.B. 50 (Harrison) – Local Debt:** would prohibit a political subdivision, including a city, from issuing general obligation bonds unless at least two-thirds of the voters at the election called to authorize the issuance vote in favor of the issuance.

**1H.B. 54 (Harrison) – General Obligation Bonds:** would prohibit a political subdivision, including a city, from submitting a proposition to approve the issuance of general obligation bonds to the voters if the political subdivision submitted a proposition to approve the issuance of such bonds to the voters for the same purpose within the preceding five years and the voters failed to approve the proposition.

**1H.B. 56 (Troxclair) – Community Advocacy:** would, among other things: (1) prohibit a political subdivision from spending public funds to: (a) hire or contract with an individual required to register as a lobbyist for the purpose of lobbying a member of the Texas legislature; or (b) pay a nonprofit state association or organization that: (i) primarily represents political subdivisions; and (ii) hires or contracts with an individual required to register as a lobbyist; (2) provide that the prohibition in (1), above, does not prevent: (a) an officer or employee of a political subdivision from providing information for a member of the legislature or appearing before a legislative committee; (b) an elected officer of a political subdivision from advocating for or against or otherwise influencing or attempting to influence the outcome of legislation pending before the legislature while acting as an officer of the political subdivision; (c) an employee of a political subdivision from advocating for or against or otherwise influencing or attempting to influence the outcome of legislation pending before the legislature if those actions would not require the person to register as a lobbyist; (d) a political subdivision from reimbursing an officer or full-time employee of the political subdivision for direct travel expenses incurred by the officer or employee for engaging in an activity described by (2)(a), (b), or (c), above; or (e) a full-time employee of a nonprofit state association or organization that primarily represents political subdivisions of this state from: (i) providing legislative services related to bill tracking, bill analysis, and legislative alerts; (ii) communicating directly with a member of the legislature to provide information if the communication would not require a person to register as a lobbyist; or (iii) testifying for or against legislation before the legislature; (3) provide that if a political subdivision engages in activity prohibited by (1), above, a taxpayer or resident of the political subdivision is entitled to injunctive relief to prevent further prohibited activity and any further payments of public funds for the prohibited activity; and (4) provide that a taxpayer or resident who prevails in an action under (3), above, is entitled to recover reasonable attorney's fees and costs from the political subdivision.

**1H.B. 61 (Cain) – Value Added Tax:** would, among other things, repeal local sales and use taxes and authorize a political subdivision that was authorized to impose a sales and use tax to impose a value added tax not to exceed two percent.

**1H.B. 63 (Cain) – Expenditure Limit:** would, among other things, provide that: (1) a city or county's total expenditures from all available sources of revenue in a fiscal year may not exceed the greater of: (a) the city or county's total expenditures from all available sources of revenue in the preceding fiscal year; or (b) an amount determined by multiplying the city or county's total

expenditures from all available sources of revenue in the preceding year with the sum of one and an annually-updated rate equal to the sum of the population growth rate and the inflation rate; (2) a city or county may exceed the limit in (1), above, if the voters approve the additional expenditure at an election held on a uniform election date or the city or county is located in an area in which the governor declares or renews a disaster declaration; and (3) revenue received from the issuance of bonds approved by the voters or from a grant, donation, or gift is not considered an available source of revenue for the purposes of the expenditure limit.

**1H.B. 64 (Cain) – Community Advocacy:** would: (1) prohibit a political subdivision from spending public funds to: (a) hire an individual required to register as a lobbyist for the purpose of lobbying a member of the Texas legislature; or (b) pay a nonprofit state association or organization that: (i) primarily represents political subdivisions; and (ii) hires or contracts with an individual required to register as a lobbyist; (2) provide that the prohibition in (1), above, does not prevent: (a) an officer or employee of a political subdivision from providing information for a member of the legislature or appearing before a legislative committee; (b) an elected officer of a political subdivision from advocating for or against or otherwise influencing or attempting to influence the outcome of legislation pending before the legislature while acting as an officer of the political subdivision; (c) an employee of a political subdivision from advocating for or against or otherwise influencing or attempting to influence the outcome of legislation pending before the legislature if those actions would not require the person to register as a lobbyist; (d) a political subdivision from reimbursing an officer or full-time employee of the political subdivision for direct travel expenses incurred by the officer or employee for engaging in an activity described by (2)(a), (b), or (c), above; or (e) a full-time employee of a nonprofit state association or organization that primarily represents political subdivisions of this state from: (i) providing legislative services related to bill tracking, bill analysis, and legislative alerts; (ii) communicating directly with a member of the legislature to provide information if the communication would not require a person to register as a lobbyist; or (iii) testifying for or against legislation before the legislature; (3) provide that if a political subdivision engages in activity prohibited by (1), above, a taxpayer or resident of the political subdivision is entitled to injunctive relief to prevent further prohibited activity and any further payments of public funds for the prohibited activity; and (4) provide that a taxpayer or resident who prevails in an action under (3), above, is entitled to recover reasonable attorney’s fees and costs from the political subdivision.

**1H.B. 83 (Leo Wilson) – Community Advocacy:** would: (1) prohibit a political subdivision from spending public funds to: (a) hire an individual required to register as a lobbyist for the purpose of lobbying a member of the Texas legislature; or (b) pay a nonprofit state association or organization that: (i) primarily represents political subdivisions; and (ii) hires or contracts with an individual required to register as a lobbyist; (2) provide that if a political subdivision engages in activity prohibited by (1), above, a taxpayer or resident of the political subdivision is entitled to injunctive relief to prevent any further prohibited activity and any further payments of public funds; and (3) provide that a taxpayer or resident who prevails in an action under (2), above, is entitled to recover reasonable attorney’s fees and costs from the political subdivision.

**1H.B. 86 (Spiller) – Community Advocacy:** would: (1) prohibit the governing body of a governmental entity authorized to impose a tax, including a city, from spending public money or providing other compensation to a lobbyist to communicate directly with one or more members of



the legislative branch to influence legislation pending before the legislature unless the expenditure is: (a) authorized by a majority vote of the governing body of the entity in an open meeting of the governing body; and (b) voted on by the governing body as a stand-alone item on the agenda at the meeting; (2) require a governmental entity that contracts with a lobbyist to publish on the entity's Internet website: (a) the amount of money authorized for the purpose of contracting with the person; (b) the name of the person, (c) a copy of the contract; (d) the amount of money, if any, spent by the entity for membership fees or dues to a nonprofit state association or organization of similarly situated entities that contracts with a lobbyist; and (e) a copy of any current legislative agenda or resolution adopted by the entity; (3) prohibit a lobbyist that contracts with a governmental entity from communicating directly with a member of the legislative branch on behalf of the entity regarding legislation pending before the legislature that specifically proposes to amend state statutes dealing with the calculation of property tax rates; (4) prohibit a governmental entity from providing reimbursement to a lobbyist for an expenditure made by the person for food, beverages, or entertainment; (5) provide that if a governmental entity does not comply with (1) - (4), above, a resident of or person receiving services from the entity may file a sworn complaint with the Texas Ethics Commission against the entity; (6) provide that an officer or employee of a governmental entity is not prevented from: (a) providing information for a member of the legislative branch; (b) appearing before a legislative committee; or (c) communicating directly with one or more members of the legislative branch to influence legislation pending before the legislature; and (7) repeal the requirement that a political subdivision prominently display on its website a disclosure and itemization of certain expenditures relating to lobbying activities after entering into a consulting services contract.

**1H.B. 89 (Gerdes) – Expenditure Limit:** would, among other things, provide that: (1) a city or county's total expenditures from all available sources of revenue in a fiscal year may not exceed the greater of: (a) the city or county's total expenditures from all available sources of revenue in the preceding fiscal year; or (b) an amount determined by multiplying the city or county's total expenditures from all available sources of revenue in the preceding year with the sum of one and an annually-updated rate equal to the sum of the population growth rate and the inflation rate; (2) a city or county may exceed the limit in (1), above, if the voters approve the additional expenditure at an election held on a uniform election date or the city or county is located in an area in which the governor declares or renews a disaster declaration; and (3) revenue received from the issuance of bonds approved by the voters or from a grant, donation, or gift is not considered an available source of revenue for the purposes of the expenditure limit.

**1H.B. 94 (Schatzline) – Community Advocacy:** would, among other things: (1) prohibit a public entity from spending public funds to: (a) hire or contract with an individual required to register as a lobbyist for the purpose of lobbying a member of the Texas legislature; or (b) pay a nonprofit state association or organization that: (i) primarily represents political subdivisions; and (ii) hires or contracts with an individual required to register as a lobbyist; (2) provide that the prohibition in (1), above, does not prevent: (a) an officer or employee of a political subdivision from providing information for a member of the legislature or appearing before a legislative committee; (b) an elected officer of a public entity from advocating for or against or otherwise influencing or attempting to influence the outcome of legislation pending before the legislature while acting as an officer of the political subdivision; (c) an employee of a public entity from advocating for or against or otherwise influencing or attempting to influence the outcome of legislation pending

before the legislature if those actions would not require the person to register as a lobbyist; (d) a public entity from reimbursing an officer or full-time employee of the public entity for direct travel expenses incurred by the officer or employee for engaging in an activity described by (2)(a), (b), or (c), above; or (e) a full-time employee of a nonprofit state association or organization that primarily represents public entities of this state from: (i) providing legislative services related to bill tracking, bill analysis, and legislative alerts; (ii) communicating directly with a member of the legislature to provide information if the communication would not require a person to register as a lobbyist; or (iii) testifying for or against legislation before the legislature; (3) provide that if a political subdivision engages in activity prohibited by (1), above, a taxpayer or resident of the political subdivision is entitled to injunctive relief to prevent further prohibited activity and any further payments of public funds for the prohibited activity; (4) provide that a taxpayer or resident who prevails in an action under (3), above, is entitled to recover reasonable attorney's fees and costs from the public entity; and (5) provide that a public entity that violates (1), above, may not receive state funds until the second anniversary of the date the violation occurred.

**1H.B. 101 (Bumgarner) – General Obligation Bonds:** would prohibit a political subdivision, including a city, from submitting a proposition to approve the issuance of general obligation bonds to the voters if the political subdivision submitted an identical or substantially similar proposition to approve the issuance of such bonds to the voters for the same purpose within the preceding two years and the voters failed to approve the proposition.

**1H.J.R. 9 (Toth) – Limitation on Appropriations:** would, among other things: (1) prohibit the rate of growth of appropriations from all revenue sources each local fiscal year from exceeding the average taxpayer's ability to pay for the cost of funding government; (2) require the legislative budget board to approve the calculated rate and each local government to use this determined rate; (3) provide that a local entity may exceed the limit described in (2), above, only if the local entity approves a resolution specifying the amount of appropriations authorized above the limit and identifying the nature of the emergency; and (4) require any over-collected taxpayer money to be returned to them by reducing tax rates. (See **1H.B. 44**, above.)

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# Item Cover Page

## CITY COUNCIL AGENDA ITEM REPORT

**DATE:** July 24, 2025

**ITEM TYPE:** Ordinance

**AGENDA SECTION:** REGULAR AGENDA:

**SUBJECT:** Presentation, possible action, and discussion on the approval of Ordinance 25-996, an ordinance encumbering funds budgeted in Fiscal Year 2024 for specific property improvements and purchase of machinery & equipment, materials and supplies to be performed during Fiscal Year 2025.

**ATTACHMENTS:**  
[Ordinance 25-996 Encumbered Funds](#)

**CITY OF HUMBLE**

**ORDINANCE 25-996**

**AN ORDINANCE ENCUMBERING FUNDS BUDGETED IN FISCAL YEAR 2024 FOR SPECIFIC PROPERTY IMPROVEMENTS AND PURCHASE OF MACHINERY & EQUIPMENT, MATERIALS AND SUPPLIES TO BE PERFORMED DURING FISCAL YEAR 2025.**

WHEREAS, the governing body of the City of Humble, Texas deems it a public necessity to encumber the following funds from the Fiscal Year 2024 budget for specific property improvements and purchase of machinery, equipment, materials and supplies to be performed during Fiscal Year 2025, to wit:

	<u><b>Expenditures</b></u> <u><b>Encumbrance</b></u> <u><b>Amount</b></u>
<b>GENERAL FUND</b>	
<b>Fire Department Expenditures</b>	
Machinery and Equipment (01-6900-03-00) - Encumber funds for the purchase of a Stryker Power Load-In Stretch system.	93,948.71
Property Improvements (01-6926-03-00) - Encumber funds for the completion of Fire Station #2.	<u>1,121,648.26</u>
	1,215,596.97
<b>Police Department Expenditures</b>	
<b>TOTAL GENERAL FUND AMENDMENTS</b>	<u><b>\$1,215,596.97</b></u>

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUMBLE, TEXAS, THAT:

Section 1. The aforementioned funds be encumbered from the Fiscal Year 2024 budget into the Fiscal Year 2025 budget.

Section 2. This ordinance shall be effective immediately upon passage.

PASSED, APPROVED, AND ADOPTED this 24th day of July, 2025.

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Norman Funderburk  
Mayor

ATTEST:

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Maria Jackson  
City Secretary



## Item Cover Page

### **CITY COUNCIL AGENDA ITEM REPORT**

**DATE:** July 24, 2025

**ITEM TYPE:** Ordinance

**AGENDA SECTION:** REGULAR AGENDA:

**SUBJECT:** Presentation, possible action, and discussion on the approval of Ordinance 25-997, an ordinance of the City of Humble, Texas, amending Chapter 11 "Traffic and Vehicles", Article III "Parking", Section 6, "Habitual Parking on Portion of Street Abutting Property of Another", providing for a penalty; providing for savings and severability; providing for publication; and providing an effective date.

**ATTACHMENTS:**

[Ordinance 25-997 - Habitual Parking Amendment.pdf](#)

**CITY OF HUMBLE**  
**ORDINANCE NO. 25-997**

**AN ORDINANCE OF THE CITY OF HUMBLE, TEXAS, AMENDING CHAPTER 11 "TRAFFIC AND VEHICLES", ARTICLE III "PARKING", SECTION 6, "HABITUAL PARKING ON PORTION OF STREET ABUTTING PROPERTY OF ANOTHER", PROVIDING FOR A PENALTY ; PROVIDING FOR SAVINGS AND SEVERABILITY; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City Council finds it necessary to make certain clarifying amendments to the existing habitual parking ordinance regulations and establish a specific penalty for such violations; now therefore

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HUMBLE, TEXAS, THAT:

Section 1. Chapter 11, Article III, Section 006 of the Code of Ordinances of the City of Humble shall be amended by deleting Section 006 in its entirety and replacing with the following:

**"§11.03.006 Habitual parking on portion of street abutting property of another.**

- (a) It shall be unlawful for any person in charge of or operating a vehicle to allow, permit or park such vehicle habitually on that portion of the street abutting residential or commercial property when that person in charge of such vehicle does not own or occupy such property or a portion of the lot in front of which or alongside of which the subject vehicle is habitually parked.
- (b) For purposes of this section, the term "habitually" means for two or more days, whether consecutive or nonsequential.
- (c) In any prosecution charging a violation of any law or regulation governing the standing or parking of a vehicle, proof that the particular vehicle described in the complaint was parked in violation of this section, together with proof that the defendant named in the complaint was, at the time of such parking, the registered owner of such vehicle, shall constitute in evidence a prima facie presumption that the registered owner of such vehicle was the person who parked or placed such vehicle at the point where, and for the time during which, such violation occurred.
- (d) An offense under this section is punishable by a fine of not less than \$50.00 or more than \$200.00."

Section 2. In the event any clause phrase, provision, sentence, or part of this ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Humble, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 3. This ordinance supersedes all ordinances or parts of ordinances in conflict with the provisions stated herein.

Section 4. This Ordinance shall become effective upon final reading and adoption of this Ordinance when the caption hereof is caused to be published once in the official newspaper of the City, by the City Secretary, within ten days after the passage of the ordinance, as required by law and Article II, Section 12 of the City Charter.

PASSED, APPROVED, AND ADOPTED this 24<sup>th</sup> day of July, 2025.

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Norman Funderburk  
Mayor

ATTEST:

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Maria Jackson  
City Secretary

**PUBLICATION CERTIFICATION**

**THIS ORDINANCE WAS PUBLISHED IN THE OFFICIAL NEWSPAPER OF THE CITY OF HUMBLE IN ACCORDANCE WITH THE REQUIREMENTS OF SECTION 13 OF THE CHARTER OF THE CITY OF HUMBLE TEXAS ON:**

ATTEST:



# Item Cover Page

## CITY COUNCIL AGENDA ITEM REPORT

**DATE:** July 24, 2025

**ITEM TYPE:** Resolution

**AGENDA SECTION:** REGULAR AGENDA:

**SUBJECT:** Presentation, possible action, and discussion on the approval of Resolution 25-892, a resolution of the City of Humble adopting the City of Humble Investment Policy and Strategy.

**ATTACHMENTS:**

[UPDATED 07/22/2025: Resolution 25-892 Investment Policy & Officers Resolution.pdf](#)

## **CITY OF HUMBLE**

### **RESOLUTION NO. 25-892**

#### **A RESOLUTION OF THE CITY OF HUMBLE ADOPTING THE CITY OF HUMBLE INVESTMENT POLICY AND STRATEGY.**

WHEREAS, the governing body of the City of Humble, Texas, in the best interest of the citizens and in accordance with State statutes (Government Code 2256, the Public Funds Investment Act, the "Act"), has reviewed and hereby adopts the Investment Policy and Strategy for the City of Humble.

This policy satisfies the requirement of the Act which requires the creation and annual adoption of a written investment policy and strategy. The City Council shall review and adopt, no less than annually, the Investment Policy and its incorporated strategies. Any changes to the Policy will be detailed in the adopting resolution.

#### **ARTICLE I: INVESTMENT OBJECTIVES**

**General.** This investment policy applies to all the financial assets of the City. The policy is to provide the City with specific policy guidelines so that the yield on invested capital may be maximized while the risk to invested capital may be minimized.

**Investment Objectives.** Safety of principal shall be the foremost objective of the City's investment program. Each investment transaction shall seek to first insure that capital losses are avoided, whether they are from securities, defaults or erosion of market value. The portfolio shall be managed with the objective of obtaining a reasonable market yield. The primary objectives, in priority order, of the City's investment activities shall be:

- a. Safety of Principal - The primary objective of the investment activity is the preservation of capital. Each investment transaction shall be conducted in a manner to avoid capital losses, whether from security defaults, safekeeping, or erosion of market value. Investments in high credit quality securities and decisions based on anticipated cash needs are primary factors in providing safety.
- b. Liquidity - The investment portfolio shall be structured to meet all expected obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow liabilities and maintaining additional liquidity for unexpected liabilities. The maximum maturity of any investment shall be four (4) years.
- c. Diversification - The portfolio shall be diversified by institution, market sector and maturity as much as possible to minimize risk.
- d. Yield - The benchmark for the combined portfolio shall be the comparable period one year U.S. Treasury Bill, designated for its comparability to the City's expected average cash flow pattern and the Policy maximum weighted average maturity (WAM) limit of one year. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified and the City's prudent investment strategy.



**Quality and Capability of Investment Management.** Public Trust - All City officials having either a direct or indirect role in the process of investing City funds shall act responsibly as custodians of the public trust. Investment officials shall avoid any transaction that might involve or create a conflict of interest, give the appearance of a conflict of interest, or otherwise impair public confidence in the City government's ability to govern effectively. An investment officer who has a personal business relationship with or is related to an entity seeking to sell an investment to the City of Humble shall file a statement disclosing such relationships or interest in accordance with the Act.

Prudence - The standard of care to be used by investment officials shall be the "Prudent Person Rule".

“Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.”

Prudence shall be determined by taking into consideration the investment of all funds over which the Investments Officer had responsibility (rather than a consideration as to the prudence of a single investment), and whether the investment decision was consistent with the City's Investment Policy.

## **ARTICLE II: SCOPE**

This Investment Policy applies to all financial assets of the City of Humble. These funds are accounted for in the City's annual financial report and include:

- a. the general fund;
- b. the special revenue fund;
- c. capital projects funds;
- d. enterprise fund;
- e. trust and agency funds, to the extent not required by law or existing contract to be kept segregated and managed separately;
- f. debt service funds, including reserves and sinking funds, to the extent not required by law or existing contract to be kept segregated and managed separately; and
- g. any new fund created by the City, unless specifically exempted from this Policy by the City Council or by law.

This Investment Policy shall apply to all transactions involving the financial assets and related activity for all the foregoing funds. However, this policy does not apply to the employee retirement and pension funds sponsored by the City of Humble.

### **ARTICLE III: INVESTMENT STRATEGY**

As an integral part of the investment policy, the investment strategy provides that the investment of funds will be governed by its investment objectives listed in the Investment Objectives of this Policy.

The City may maintain one combined portfolio for investment purposes which incorporates the specific uses and the unique characteristics of the individual operating funds in the portfolio. The investment strategy has as its primary objective assurance that anticipated liabilities are matched and adequate investment liquidity provided. The City shall pursue pro-active but conservative portfolio management strategy. This may be accomplished by creating a laddered maturity structure with some extension for yield enhancement. The maximum maturity of any security will be four years and the maximum dollar weighted average maturity of twelve months or less will be calculated using the stated final maturity date of each security.

The investment strategy for debt service funds shall have as its primary objective the timely payment of debt service obligations. Successive debt service dates will be fully funded before any investment extensions are made.

### **ARTICLE IV: RESPONSIBILITIES**

**Designated Investment Officers.** The City of Humble's City Manager and Chief Financial Officer shall be designated by resolution of the Council as investment officers who are responsible for the investment of the City's funds. No unauthorized person may engage in an investment transaction and all transactions shall be executed as provided under the terms of this Policy and its supporting procedures. The Investment Officer(s) are responsible for creating and maintaining the portfolio in accordance with this Policy, providing timely quarterly reporting to the Council, and establishing supporting procedures.

All investment officers shall attend at least ten (10) hours of training approved by the City Council within twelve months of designation as investment officer and shall attend eight (8) hours of training every two successive fiscal years.

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall be responsible but not liable for a specific security's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

**Term.** Investment authority granted to the investing officers is effective until the termination of City employment or rescinded by the City Council.

**Statement of Interest and Affiliation.** Statement of Interest and Affiliation. Each investment officer shall complete a Statement of Interest and Affiliation form disclosing financial interests, ownership interests, and personal relationships with any entities or individuals seeking to sell investments to the City of Humble. The Statement of Interest and Affiliation form shall be completed for at the beginning of each fiscal year.

**Personal Responsibility.** Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility.

**City Council Responsibilities.** The City Council holds ultimate fiduciary responsibility for the portfolio. It will designate investment officer(s), receive and review quarterly reporting, approve and provide for investment officer training, approve broker/dealers, and review and adopt the Investment Policy and Strategy at least annually.

## **ARTICLE V: AUTHORIZED INVESTMENTS**

Assets of the City may be invested only in the following instruments as further defined by the Act. If changes are made to the Act they will not be authorized for City use until this Policy is modified and adopted by the City Council. All investment transactions will be made on a competitive basis.

- a. Obligations of the United States Government, its agencies and instrumentalities with a maximum stated maturity of four (4) years, excluding mortgage backed securities.
- b. Fully insured or collateralized depository certificates of deposit from banks in Texas, with a maximum maturity of four (4) years insured by the Federal Deposit Insurance Corporation, or its successor, or collateralized in accordance with this Policy.
- c. AAA-rated, Texas Local Government Investment Pools which strive to maintain a \$1 net asset value (NAV) in accordance with the Act and authorized by resolution of the City Council.
- d. AAA-rated, SEC registered money market mutual funds in compliance with SEC Rule 2a-7 and striving to maintain a \$1 net asset value.
- e. FDIC insured, brokered certificate of deposit securities from a bank in any US state, delivered versus payment to the City's safekeeping agent, not to exceed four (4) years to maturity. Before purchase, the Investment Officer must verify the FDIC status of the bank on [www.fdic.gov](http://www.fdic.gov) to assure that the bank is FDIC insured.
- f. FDIC insured or collateralized interest bearing and money market accounts from any FDIC insured bank in Texas.
- g. A1/P1 rated commercial paper with a stated maturity of 270 or fewer days.
- h. General debt obligations of any US state or political subdivision rated AA or better with a stated maturity not to exceed four years.
- i. Share certificates of Texas credit unions which are fully insured by the National Credit Union Insurance Fund.
- j. Interest bearing accounts from any bank in Texas which are FDIC insured or collateralized in accordance with this Policy.

**Delivery versus Payment.** All securities shall be purchased on a delivery versus payment (DVP) settlement basis. Funds shall not be released until receipt of the security by the City's approved custodian. The custodian shall provide the City with proof of ownership or claim by an original document delivered to the City.

## **ARTICLE VI: UNAUTHORIZED INVESTMENTS**

Under no circumstances shall investments be made in interest-only or principal-only strips of mortgage-backed securities, or in collateralized mortgage obligations with an inverse floating interest rate or a maturity date of over 10 years. Neither shall investments be made in obligations that are secured by these prohibited investments.

## **ARTICLE VII: REPORTING REQUIREMENTS**

**Internal Management Reports.** On a timely basis each quarter, the designated Investment Officers shall submit a written report of all investments, in compliance with Section 2256.023 of the Public Funds Investment Act. The Investment Officers shall submit the signed quarterly investment report to the governing body in accordance with the Act giving detail information on each portfolio and bank position and summary information to permit an informed outside reader to evaluate the performance of the investment program. The reports shall be submitted to the City Council and the City Manager. Market prices for the calculation of market value will be obtained from independent sources.

**Audit Reports.** An internal compliance audit of management controls on investments and adherence to this investment policy shall be performed in conjunction within the City of Humble's annual financial audit. The City's external auditor shall be provided with the quarterly investment reports.

## **ARTICLE VIII: Internal Controls**

The Investment Officer is responsible for establishing and maintaining internal controls to reasonably assure that assets are protected from loss, theft, or misuse. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and, the valuation of costs and benefits requires ongoing estimates and judgments by management.

The internal controls shall address the following points at a minimum:

- Control of collusion,
- Separation of transaction authority from accounting and record keeping,
- Custodial safekeeping,
- Clear delegation of authority,
- Written confirmation for all transactions, and
- Review, maintenance and monitoring of security procedures both manual and automated.

Annually the Investment Officer shall perform an internal compliance audit to assure compliance with requirements of this Policy and the Act. Annually, the City's external auditor shall review the quarterly reports.

**Cash Flow Forecasting.** Cash flow forecasting is designed to protect and sustain cash flow requirements of the City. The Investment Officer will analyze and maintain a cash flow plan to monitor and forecast cash positions for investment purposes.

**Competitive Bidding.** All security transactions will be made on documented competitive bid basis to assure the City is receiving good market rates. When-issued US agency securities should be compared to other securities available in the secondary market to determine competitiveness.

**Monitoring Credit Ratings** The Investment Officer shall monitor, on no less than a monthly basis, the credit rating on all authorized investments in the portfolio which require credit ratings based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, the Investment Officer shall notify the City Manager of the loss of rating, and liquidate the investment within two days.

**Monitoring FDIC Status for Mergers and Acquisitions.** The Investment Officer shall monitor, on no less than a weekly basis, the status and ownership of all banks issuing brokered CD securities owned by the City based upon information from the FDIC (fdic.gov). If any bank has been acquired or merged with another bank in which brokered CDs are owned by the City, the Investment Officer or Adviser shall immediately liquidate any brokered CD which places the City above the FDIC insurance level.

## **ARTICLE IX: FINANCIAL COUNTERPARTIES**

**Depository.** At least every five years, a banking services depository shall be selected through a competitive request for proposal or bid process in accordance with the Texas Government Code 105. In selecting a depository, the services, cost of services, credit worthiness, earnings potential, and collateralization by the institutions shall be considered. If securities require safekeeping, the RFP/bid will request information on safekeeping services. The depository contract will provide for collateral if balances exceed the FDIC insurance balance per tax identification number.

All time and demand deposits in any depository of the City shall be insured or collateralized at all times in accordance with this Policy.

Other banking institutions, from which the City may purchase certificates of deposit or place interest bearing accounts, will also be designated as a depository for depository/collateral purposes. All depositories will execute a depository agreement and have the Bank's Board or Bank Loan Committee pass a resolution approving the agreement if collateral is required.

**Security Broker/Dealers.** All pools, financial institutions, and broker/dealers who desire to transact business with the City must supply the following documents to the Investments Officer(s).

- Financial Industry Regulatory Authority (FINRA) certification and CRD #
- Proof of Texas State Securities registration

Each broker/dealer will be sent a copy of the City's investment policy. If material changes are made to the policy, the new policy will be sent to the entities.

A list of qualified broker/dealers will be reviewed at least annually by the City Council. In order to perfect the DVP process the banking services depository, or its brokerage subsidiary, will not be used as a broker.

Each pool must be provided a copy of the City's current Investment Policy and certify to a review of the Policy stating that the pool has controls in place to assure only Policy approved investments will be sold to the City.

## **ARTICLE X: COLLATERAL**

### **Time and Demand Deposits Pledged Collateral.**

All bank time and demand deposits shall be collateralized above the FDIC insurance coverage by collateral pledged to the City. In order to anticipate market changes and provide a level of security for all funds, collateral will be maintained and monitored by the pledging depository at 102% of market value of principal and accrued interest on the deposits. The bank shall monitor and maintain the margins on a daily basis.

Collateral pledged to secure deposits shall be held by an independent financial institution outside the holding company of the depository. The collateral agreement with the depository shall be approved by resolution of the Bank Board or Bank Loan Committee. The Custodian shall provide a monthly report of collateral directly to the City.

All collateral shall be subject to inspection and audit by the City or its independent auditors.

### **Authorized Collateral.**

Only the following securities are authorized as collateral for time and demand deposits or repurchase agreements:

- a. FDIC insurance coverage.
- b. Obligations of the United States, its agencies or instrumentalities, or evidence of indebtedness of the United States guaranteed as to principal and interest including MBS and CMO which pass the bank test.
- c. Obligations of any US state or of a county, City or other political subdivision of any state having been rated as investment grade (investment rating no less than "A" or its equivalent) by two nationally recognized rating agencies.
- d. Letter of Credit from the FHLB.

Preference will be given to banks providing pledged securities (A-C).

## **ARTICLE XI: SAFEKEEPING**

All purchased securities are to be cleared to the City's safekeeping agent on a delivery versus payment (DVP) basis. All safekeeping arrangements shall be approved by the Investment Officer and an agreement of the terms executed in writing. The independent third party custodian shall be required to issue safekeeping receipts to the City listing each specific security, rate, description, maturity, cusip number, and other pertinent information.

## **ARTICLE VIII: REVIEW AND ADOPTION OF INVESTMENT POLICY AND STRATEGY**

The City Council of the City of Humble shall adopt by rule, order, ordinance, or resolution, as appropriate, the City's investment policy. The policy shall be reviewed and adopted annually and any modifications made thereto must be reflected on the adopting resolution.

**POLICY CERTIFICATION FORM**  
**as required by Texas Government Code 2256.005 (k)**

**CITY OF HUMBLE (the “City”)**

**FIRM: Multi-Bank Securities, Inc.**

The City acknowledges that the only means the firm has to preclude imprudent investment activities arising out of transactions between the firm and the City are to confirm that all provisions of the City’s investment policy are followed in investment transactions conducted between the firm and the City, and the second paragraph should be read accordingly. Business organizations, defined by the Act as local government pools and discretionary investment advisers must certify to a review of the policy.

I, as an authorized individual acting for the Firm do hereby certify that I have received and both reviewed the Investment Policy of the City of Humble.

We acknowledge that this firm has implemented reasonable internal procedures and controls in an effort to preclude imprudent investments between the firm and the City arising from transactions between the City and the firm.

Signature: MVD

Name: Michael V. DeGeeter

Title: VP

Date: 07/24/2025

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Humble, Texas that this Investment Policy and Strategy be adopted as required by Section 2256, Public Funds Investment Act, of the Government Code.

PASSED, APPROVED, AND RESOLVED this the 24<sup>th</sup> day of July, 2025.

APPROVED:

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Norman Funderburk  
Mayor

ATTEST:

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Maria Jackson  
City Secretary





## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** July 24, 2025

**ITEM TYPE:** Agreement

**AGENDA SECTION:** REGULAR AGENDA:

**SUBJECT:** Presentation, possible action, discussion regarding the approval of a voluntary Annexation Service Agreement by and between the City of Humble and the Humble Independent School District Regarding the annexation of 2.434 acres of real property, more or less, situated in the James Strange Survey, Abstract 695, Harris County Texas.

### ATTACHMENTS:

[HISD - Annexation Service Agreement 2.434 Acres 2025](#)

**AN AGREEMENT BY AND BETWEEN THE CITY OF HUMBLE AND THE HUMBLE  
INDEPENDENT SCHOOL DISTRICT REGARDING ANNEXATION**

STATE OF TEXAS,  
COUNTY OF HARRIS.

This Agreement (“Agreement”) is made and entered into as of this 24th day of July, 2025, (“Effective Date”) by and between the CITY OF HUMBLE, Texas, (the “City”), a home-rule municipal corporation and political subdivision of the State of Texas, and the HUMBLE INDEPENDENT SCHOOL DISTRICT, (“HISD”), a political subdivision of the State of Texas on the terms and conditions hereinafter set forth.

WHEREAS, HISD owns approximately 2.434 acres of real property, more or less, situated in the James Strange Survey, Abstract No. A-695, Harris County, Texas, as is more particularly described in Exhibit “A,” an annexation map and Field Notes prepared by HISD, attached hereto and incorporated herein for all purposes allowed by law (the “Property”); and

WHEREAS, HISD has requested the voluntary annexation by the City subject to certain terms and conditions to be provided by this Agreement; and

WHEREAS, the City desires to voluntarily annex certain lands including the Property; and

WHEREAS, this Agreement is entered into pursuant to state law, including but not limited to Chapter 791 of the Texas Government Code, and Chapters 43 and 212 of the Texas Local Government Code in order to address the procedures of the City and the desires of HISD; and

WHEREAS, the City and HISD acknowledge that this Agreement is binding upon the City and HISD and their respective successors and assigns; and

WHEREAS, this Agreement is to be recorded in the real property records of Harris County;

NOW, THEREFORE, in consideration of the mutual benefits and premises contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City and HISD agree as follows:

**1. Land Subject to Agreement.** HISD represents that it is the sole owner of the Property.

**2. Annexation.** Subject to the terms and provisions of this Agreement, HISD requests that the City annex, and the City agrees to annex, the Property.

**3. City’s Obligations Upon Annexation.**

A. City acknowledges and agrees that it shall provide the following municipal services to the Property upon annexation:

*Police Protection.* The City will provide police protection and law enforcement to the Property. These activities will include normal patrols and responses, the handling of complaints and incident reports, and, as appropriate, support by special units of the City's Police Department.

*Fire Protection.* The City will provide fire protection and suppression services to the Property.

*Emergency Medical Services.* The City will provide emergency medical services, including ambulance transportation services, to the Property.

*Solid Waste and Recycle Collection Services.* HISD shall use a privately-owned solid waste or recycling management service provider at HISD's sole expense. If in the future the City provides solid waste and recycling collection services for non-residential properties, then the City may provide and bill HISD for the services in accordance with City Policies.

*Water Services.* Existing public water facilities will be operated and maintained by the City. The City will provide water services in accordance with City Policies.

*Wastewater Services.* Existing public wastewater facilities will be operated and maintained by the City. The City will provide wastewater services in accordance with City Policies.

*Road and Street Services (including lighting).* The City will provide for maintenance of streets in accordance with City policies. Street services include routine street maintenance, street lighting, and assessment of street conditions.

*Storm Drainage.* The City will provide the Property drainage services as the same or similar level as is provided to other areas of the City, taking into account different characteristics of topography and land use. Services include routine review and monitoring of storm drain systems and flood plain regulations.

*Parks Services.* The City will operate and maintain existing public parks, playgrounds and swimming pools.

*Code and Code Enforcement Services.* The City will provide code and code enforcement services, and code enforcement personnel will enforce the City's ordinances, including the ordinances regarding buildings, development, flood area hazard regulations, junk motor vehicles, illegal dumping of refuse, and ordinances regarding City-defined nuisances in accordance with City Policies.

*Miscellaneous Services.* Except as provided in Paragraph 3B below, the City will offer, operate and maintain other City owned facilities, buildings and services, including animal control, convention facilities, municipal court, and general administration, and provide access to such miscellaneous services to HISD or the Property, as applicable, upon the written request of HISD on the same basis as such services are available to other landowners and residents within the City.

(1) Health services will be provided by Harris County.

(2) Animal control services will be provided by the City in accordance with City Policies.

B. The City acknowledges and agrees that it shall not provide the following municipal services to the Property upon annexation:

(1) *Zoning Services*. Upon annexation, the Property shall not be placed in any zoning district. The City will consider zoning the Property at future times only upon written request of HISD.

(2) *Miscellaneous*. The City will not provide solid waste collection, disposal or recycling services or health services except as provided under Paragraph 3A above.

C. The City and HISD agree that the municipal services provided under Paragraph 3A may be provided by any method or means by which the City extends such municipal services to any other area of the City. This may include causing or allowing private utilities, governmental entities or other public service organizations to provide such services, in whole or part.

D. As used in the Agreement, “Policies” means those policies and procedures of the City applicable to a particular service that are in effect either at the time that this service is requested or at the time that the service is made available or provided. The policies and procedures may require that a specific type of request be made, such as an application or petition, and may require that fees or charges be paid, and may include eligibility requirements and similar provisions. Further, it is not the intent of this Agreement to require that a uniform level of services be provided to all areas of the City (including the Property) where differing characteristics of topography, land utilization and population density provide a sufficient basis for providing differing service levels.

#### **4. HISD’s Obligations Upon Annexation.**

A. HISD covenants and agrees not to use the Property for any use other than for public schools and related HISD’s operations without the prior written consent of the City.

B. HISD further covenants and agrees that HISD will not file any type of subdivision plat or related development document for the Property with Harris County or the City until this Agreement is amended and the proposed plat or development of the Property has been approved by the City in accordance with City Policies.

**5. Term.** This Agreement is effective as of the date that both the City and HISD have duly approved, executed and delivered this Agreement. This Agreement shall have a term of ten (10) years, and shall automatically renew for successive ten (10) year periods unless terminated by Agreement of the parties or pursuant action of court under Section 6.

#### **6. Default.**

If any party breaches any of the terms of this Agreement, then that party shall be in default (“Defaulting Party”) of this Agreement (“Event of Default”). If an Event of Default occurs, the non-defaulting party shall give the Defaulting Party written notice of such Event of Default, and

if the Defaulting Party has not cured such Event of Default within thirty (30) days of said written notice, this Agreement is breached. Each party is entitled to all remedies available to it at law or in equity, including termination of this Agreement.

7. **Notice.** Any notice required or permitted to be delivered hereunder shall be deemed to be delivered, whether or not actually received, when deposited in the United States Mail, postage pre-paid, certified mail, return receipt requested, addressed to either party, as the case may be, at the addresses contained below:

CITY:  
City of Humble  
114 W. Higgins  
Humble, Texas 77338  
Attn: City Manager.

With copy to: City Attorney at:

Olson and Olson, LLP  
2727 Allen Parkway, #600  
Houston, Texas 77019

HISD:  
Humble Independent School District  
10203 Birchridge Drive  
Humble, Texas 77338  
Attn: District Superintendent

With copy to: Attorney at the same address.

#### 8. **Miscellaneous.**

A. *Agreement Runs With the Property.* This Agreement shall run with the Property and shall be binding on and inure to the benefit of HISD's successors and assigns.

B. *Entire Agreement.* This Agreement contains the entire agreement of the parties with respect to the matters contained herein and may not be modified or terminated except upon the mutual written agreement of the parties hereto.

C. *Venue.* This Agreement shall be construed in accordance with the laws of the State of Texas and shall be performable in Harris County, Texas. Exclusive venue shall be in Harris County, Texas.

D. *Binding Effect.* This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective administrators, legal representatives, successors and assigns.

E. *Savings/Severability*. In case any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Agreement shall be construed as if such invalid illegal or unenforceable provision had never been contained herein.

F. *Subsequent Statutory Changes*. Unless specifically citing its retroactive effect, no subsequent change in the law regarding annexation shall affect the enforceability of this Agreement or the City's ability to annex the properties covered herein pursuant to the terms of this Agreement.

G. *No Chapter 245 Permit*. Pursuant to Section 43.016(e) of the Texas Local Government Code this Agreement, and any requirement contained in this Agreement, shall not constitute a "permit" as defined in Chapter 245 of the Texas Local Government Code.

IN WITNESS WHEREOF, the parties have executed this Agreement and caused this Agreement to be effective on the latest date as reflected by the signatures below.

CITY OF HUMBLE

By: \_\_\_\_\_

Jason Stuebe

City Manager

Date Signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
City Secretary

HUMBLE INDEPENDENT SCHOOL DISTRICT:

by: \_\_\_\_\_

Dr. Roger Brown

Superintendent

Date Signed: \_\_\_\_\_

THE STATE OF TEXAS,  
COUNTY OF HARRIS.

BEFORE ME, the undersigned authority, in and for said County, Texas, on this day personally appeared Jason Stuebe, the City Manager of the City of Humble, a Texas home-rule municipal corporation, known to me to be the person who's name is subscribed to the foregoing instrument, and acknowledged to me that he has executed the same on the City's behalf.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS THE \_\_ DAY OF \_\_, 2025.

SEAL

\_\_\_\_\_

THE STATE OF TEXAS,  
COUNTY OF

BEFORE ME, the undersigned authority, in and for said County, Texas, on this day personally appeared Dr. Roger Brown, the Superintendent of the Humble Independent School District, known to me to be the person who's name is subscribed to the foregoing instrument, and acknowledged to me that he has executed the same on HISD's behalf.

GIVEN UNDER MY HAND AND SEAL OF OFFICE, THIS THE \_\_ DAY OF \_\_, 2025.

SEAL

\_\_\_\_\_

Exhibit "A"  
Description and Depiction of Property

## EXHIBIT "A"

### Annexation Fieldnotes to 2.434 Acres James Strange Survey, A- 695 Harris County, Texas

Annexation Fieldnotes to that certain lot, tract or parcel being 2.434 acres more or less, situated in the James Strange Survey, A-695, Harris County, Texas, and being the same tract as described in a deed dated December 15, 2023, from RHL Humble Oil Field Corporation to Humble Independent School District, and recorded as RP-2023-473284 in the Harris County, Texas, Deed Records, to which reference is hereby made to for any and all purposes. Said tract described as follows, to wit:

BEGINNING at a bent 5/8" iron rod found for the eastern southeast corner of the referenced tract and a southern northeast corner of the Humble ISD called 49.8492 acre tract, of record as RP-2019-452977. Same being a southern southeast corner of the existing City Limits of the City of Humble as defined by Ordinance 20-871, recorded as document RP-2020-281419. From said point a 1/2" iron rod found at the southeastern corner of said 49.8492 acre tract and the northeastern corner of the Harris County EMS 46 site, of record as RP-2020-29979, bears S07°51'27"W 463.35 feet (record call is S07°53'34"W 462.71 feet);

THENCE generally in a western direction with the southern lines of the referenced tract, the southern lines of the aforesaid 49.8492 acre tract, and the existing City Limits of the City of Humble, as follows:

SOUTH 85°31'24" WEST 186.60 feet (record distance is 187.08 feet) to a 5/8" iron rod found for a common "ell" corner,

NORTH 04°21'00" WEST 117.96 feet (record distance is 118.15 feet) to a 5/8" iron rod found for a common "ell" corner, and

SOUTH 85°42'23" WEST 296.52 feet (record distance is 296.47 feet) to a 1/2" iron rod (capped Goodwin-Lasiter) set for the western southwest corner of the referenced tract and an interior "ell" corner of said 49.8492 acre tract. Same being in the eastern right of way of Rustic Timbers Drive (60' right of way per the Street Dedication Plat of record as Film Code 645232 and as conveyed to Humble ISD in RP-2021-469212);

THENCE NORTH 04°23'24" WEST 36.06 feet (record distance is 35.99 feet), with said eastern right of way, the western line of the referenced tract, a common line of said 49.8492 acre tract, and said city limits line, to a capped 1/2" iron rod set for the western northwest corner of the referenced tract, an "ell" corner of said 49.8492 acre tract, and an "ell" corner of said city limits;

THENCE generally in an eastern direction with the common lines of the referenced tract, said 49.8492 acre tract, and said city limit line, as follows:

NORTH 85°41'36" EAST 390.69 feet (record distance is 390.59 feet) to a 5/8" iron rod found for a common "ell" corner of said tracts,

NORTH 02°53'06" WEST 116.61 feet (record distance is 116.74 feet) to a 5/8" iron rod found for a common "ell" corner of said tracts, and

SOUTH 88°20'16" EAST 387.46 feet (record distance is 387.20 feet) to a capped 1/2" iron rod set for the northeastern corner of the referenced tract, a southeastern corner of said 49.8492 acre tract, and an eastern "ell" corner of said city limit line. Same being in the western line of Tract 4, called as 22.0632 acres, as conveyed to RHL Humble Oilfield



Corporation, of record as RP-2021-450342. From said point a 5/8" iron rod found for a bend in the eastern line of said 49.8492 acre tract and said city limits bears N07°54'29"E 667.92 feet;


THENCE SOUTH 07°54'59" WEST 204.84 feet (record distance is 205.47 feet), along the eastern line of the referenced tract a western line of said Tract 4 and an existing Harris County\City of Houston ETJ line, to a capped 1/2" iron rod set for the southeastern corner of the referenced tract and the northeastern corner of a called 4.996 acre tract, Tract 2, as conveyed to RHL Oilfield Corporation by the aforementioned deed;

THENCE along the common lines of the referenced tract, Tract 2 of the RHL Humble Oil Field Corporation and said Harris County\City of Houston ETJ line, as follows:

NORTH 88°22'09" WEST 241.84 feet (record distance is 241.04 feet) to a capped 1/2" iron rod set for a common "ell" corner of said tracts. From said point a bent 5" iron pipe bears S31°54'55"E 0.50 feet, and

SOUTH 07°51'27" WEST 55.89 feet (record distance is 56.16 feet) to the Point of Beginning and containing 2.434 acres, more or less, as shown on the accompanying survey plat of even date herewith.

Bearings are NAD 83 Texas South Central Zone (4204) grid values. All distances are surface.

  
\_\_\_\_\_  
Kirk Raymond, R.P.L.S. 4957  
GLS – TBPELS Firm 10110900  
September 23, 2024

James Strange Survey, A-695  
Harris County, Texas

RUSTIC TIMBERS DRIVE  
(60' R.O.W. RP-2021-469212 F.C. 645232)

Humble Independent  
School District  
Called 49.8492 Acres  
RP-2019-452977

Existing City of Humble City Limits  
Ordinance No. 20-871  
RP-2020-281419  
N85°41'36"E 390.69'

Humble Independent  
School District  
Called 49.8492 Acres  
RP-2019-452977

Existing City of Humble City Limits  
Ordinance No. 20-871  
RP-2020-281419

S88°20'16"E 387.46'

Humble Independent  
School District  
RP-2023-473284

2.434 Acres

S85°42'23"W 296.52'

S85°31'24"W 186.60'

N88°22'09"W 241.84'

RHL Humble Oil  
Field Corporation  
Called 4.996 Acres - Tract 2  
RP-2021-450342

RHL Humble Oil  
Field Corporation  
Called 22.0632 Acres - Tract 4  
RP-2021-450342

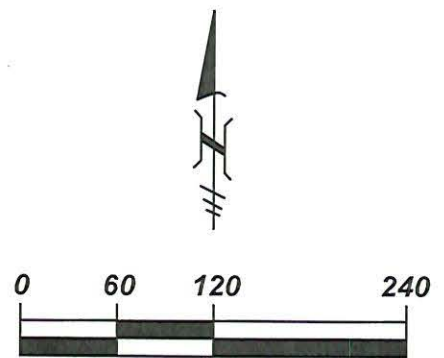
LINE TABLE		
NUM	BEARING	DISTANCE
L1	N04°23'24"W	36.06'
L2	N02°53'06"W	116.61'
L3	S07°51'27"W	55.89'
L4	N04°21'00"W	117.96'
L5	N07°54'29"E	667.92'

LEGEND

- RF 5/8" IRF w/ Red Cap "EHR&A"  
Unless noted otherwise
- RS 1/2" Iron Rod w/ Yellow Plastic  
Cap marked Goodwin Lasiter
- POB Point Of Beginning

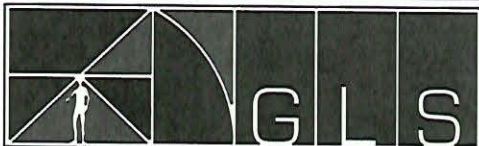
I, Kirk Raymond, certify that this survey  
represents the results of an on the ground  
survey made by me or under my supervision  
during October 2023.

Kirk Raymond, R.P.L.S. 4957  
Revised 09/23/2024



Scale: 1" = 120'

C:\Users\khutchison\Documents\Projects\219112\219112 Annexation MS KH 9-23-24.dwg



ENGINEERING - ARCHITECTURE - SURVEYING  
LANDSCAPE ARCHITECTURE - INTERIOR DESIGN  
1608 S. CHESTNUT ST. STE. 202 - LUFKIN, TEXAS 75901 - (836) 637-4900  
4077 CROSS PARK DR. STE. 100 - DRYAN, TEXAS 77802 - (878) 776-0700  
455 RICE ROAD STE. 107 - TYLER, TEXAS 75701 - (800) 581-3005  
613 AUSTIN AVE. SUITE E3 - WACO, TEXAS 76701 - (854) 218-1544

Date: 09/23/2024	Drawn By: KRH	Appv'd By: KRR	Client Humble ISD	Job # 219112
---------------------	------------------	-------------------	----------------------	-----------------

Annexation Exhibit of a 2.434 Acre Tract to  
the City of Humble in the James Strange  
Survey, A-695, Harris County, Texas.

Sheet No.

1 of 1

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TBPELS FIRM REGISTRATION #10110800



## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** July 24, 2025

**ITEM TYPE:** Agreement

**AGENDA SECTION:** REGULAR AGENDA:

**SUBJECT:** Presentation, possible action, and discussion on the approval of a three (3) year lease renewal agreement between the City of Humble and Partnership Lake Houston for the use of the City of Humble facility at 110 W. Main St., Humble, TX 77338.

**ATTACHMENTS:**

[Chamber of Commerce Lease 2025-2028](#)

## LEASE AGREEMENT

STATE OF TEXAS           §  
  §  
COUNTY OF HARRIS       §  
  §  
  §  
CITY OF HUMBLE           §

This Lease Agreement is made and entered into this 24th day of July, 2025, by and between the CITY OF HUMBLE, Harris County, Texas, herein called Lessor, and the HUMBLE AREA CHAMBER OF COMMERCE, INC., (dba, Lake Houston Area Chamber of Commerce) a nonprofit Texas Corporation, of Harris County, Texas, herein called Lessee.

In consideration of the mutual covenants and agreement herein set forth, and other good and valuable consideration, Lessor does hereby lease to Lessee, and Lessee does hereby lease from Lessor, a portion of the premises situated at 110 West Main Street, Humble, Texas and more particularly described as follows:

A portion of the premises known as the Lake Houston Area Chamber of Commerce Office Building lease space, including the entirety of the premises known as the former Octavia Fields Library building, together with use of the parking facilities in common with the Humble Fire Marshal Office as well as the eastern portion of the parking facilities in common with the Humble Police Department.

### TERMS

The term of this Lease shall be for a period of three (3) years commencing August 1, 2025 and ending on July 31, 2028. The lease may be extended for an additional three (3) years upon written request to the City Manager thirty (30) days prior to lease expiration. Such option to extend lease agreement must be approved in writing by the City Manager.

### RENT

Lessee agrees to pay to Lessor a fee to cover the rental, utility fees, and outside maintenance for the leased premises in the sum of \$3,850.00 per month, in advance, on the first day of each month, commencing on August 1, 2025 at such place as Lessor may from time to time specify by written notice served on Lessee. Lessor reserves the right to adjust the fee for any renewal period.

### SPECIAL CONDITIONS

Lessor shall rebate to Lessee \$2,500.00 per year of the annual rental payment for Lease Hold Improvements made to the interior or exterior of the leased premises by the Lessee. Proposed improvements must be submitted in writing to the City Manager for review and approval prior to work commencing. Lessee shall provide to Lessor quotes, invoices, receipts, and proof of payment to all

contractors for materials and labor prior to reimbursement being issued.

### USE

The leased premises shall be used only to carry on the business of a chamber of commerce and Lessee shall not permit the leased premises or any part thereof to be used for (a) any private business; (b) the creation or maintenance of a public nuisance; (c) anything which is against public regulations or rules of any public authority at any time applicable to the leased premises; or (d) any purpose or in any manner which will obstruct, interfere with or infringe on the rights of other tenants of adjoining property owned by Lessor.

### INDEMNITY AGREEMENT: INSURANCE REQUIREMENTS

**LESSEE AGREES TO INDEMNIFY AND HOLD LESSOR AND THE PROPERTY OF LESSOR, INCLUDING THE LEASED PREMISES, FREE AND HARMLESS FROM ANY AND ALL LIABILITY FOR INJURY TO OR DEATH OF ANY PERSON, INCLUDING LESSEE AND EMPLOYEES OF LESSEE, OR FOR DAMAGE TO PROPERTY ARISING FROM THE USE AND OCCUPANCY OF THE LEASED PREMISES BY LESSEE OR FROM THE ACT OR OMISSION OF ANY PERSON OR PERSONS, INCLUDING LESSEE AND EMPLOYEES OF LESSEE, IN OR ABOUT THE LEASED PREMISES WITH THE EXPRESS OR IMPLIED CONSENT OF LESSEE.**

Lessee shall provide Lessor with continuing proof of liability insurance coverage and building content coverage.

### ALTERATIONS AND IMPROVEMENTS

Lessee shall make no alterations to the buildings on the leased premises nor construct any buildings or other improvements on the leased premises without first having obtained the written consent of Lessor.

### DESTRUCTION OF PREMISES

Should any buildings or improvements on the leased premises be damaged or destroyed by fire, the elements, acts of God or other causes not the fault of Lessee or any person in or about the leased premises with the express or implied consent of Lessee, they shall be repaired or replaced by Lessor at his own cost and expense and the rent payable by Lessee pursuant to this lease shall be abated to the extent such damage or destruction renders the leased premises uninhabitable by Lessee. Provided, however, should the cost of repairing or restoring any buildings or improvements so damaged or destroyed exceed 50 percent of the replacement cost of all buildings, and improvements now located on the leased premises. Lessor may, at his option, either repair and restore the damage buildings and improvements or cancel this Lease and return any unearned rent previously paid by Lessee under this Lease.

### CONDITION OF PREMISES

Lessee stipulates that he has examined the leased premises as well as all buildings and improvements located thereon and they are all, at the date of this Lease, in good order, repair and a safe and clean condition.

#### MAINTENANCE OF PREMISES

Lessor shall, at its own cost and expense, maintain during the term of this Lease, the leased premises and the buildings and improvements on the leased premises in as good order, repair and safe and clean conditions they were in at the date of this Lease, reasonable wear and tear excepted. Lessee is responsible for interior cleaning, trash removal, and day-to-day tasks for business operation.

#### IMPROVEMENTS PROPERTY OF LESSOR

All alterations, changes and improvements built, constructed or placed on the leased premises by Lessee other than movable personal property, shall unless otherwise provided by written agreement between Lessor and Lessee, be the property of Lessor and remain on the leased premises at the expiration or sooner termination of this Lease. Nothing contained in this paragraph, however, shall authorize Lessee to make or place any such alterations, changes or improvements on the leased premises without having first obtained the written consent of Lessor.

#### ASSIGNMENT AND SUBLETTING

Lessee shall not assign this Lease nor sublet the leased premises or any interest therein without first obtaining the written consent of Lessor. A consent by Lessor to one assignment or subletting shall not be deemed to be a consent to any subsequent assignment or subletting. An assignment or subletting without the written consent of Lessor, or an assignment or subletting by operation of law, shall be void and shall, at the option of Lessor, terminate this Lease.

#### DEFAULT BY LESSEE

Should Lessee be in default for a period of more than thirty (30) days in the payment of any rent payable under this Lease or in the performance of any other provision of this Lease, Lessor may terminate this Lease and regain possession of the leased premises in the manner provided by the laws of this State of Texas in effect at the date of such default.

#### SUBORDINATION OF LEASE

This Lease and Lessee's leasehold interest under this Lease are and shall be subject, subordinate and inferior to any lien or encumbrance now or hereafter placed on the leased premises by Lessor, to all advances made under any such lien or encumbrance, to the interest payable on any such lien or encumbrance, and to any and all renewals and extensions of such leases or encumbrances.

#### RIGHT OF INSPECTION

Lessor and his agents have the right at all reasonable times during the term of this Lease to enter the leased premises for the purpose of inspecting them and all buildings and improvements thereon.



### HOLDOVER BY LESSEE

Should Lessee remain in possession of the leased premises with the consent of Lessor after the expiration of this Lease, a new tenancy from month to month shall be created between Lessor and Lessee which shall be subject to all the terms and conditions of this Lease but which shall be terminable by thirty (30) days written notice served by either Lessor or Lessee on the other party to this Lease.

### NOTICES

Payment of the monthly rental fee and any and all notices or other communication required or permitted by this Lease to be served on or given to either party to this Lease by the other party hereto shall be in writing and shall be deemed duly served and given then when personally delivered to the party to whom it is directed, or in lieu of such personal service, when deposited in the United States mail, postage prepaid, addressed to Lessee at the address of the leased premises or to Lessor at City Hall, 114 W. Higgins, Humble, Texas 77338. Either party hereto may change his address for the purpose of this paragraph by giving written notice of such change to the other party in the manner provided for in this paragraph.

### WAIVER OF BREACH

The waiver by Lessor of any breach of any provision of this Lease shall not constitute a continuing waiver or a waiver of any subsequent breach of the same or a different provision of this Lease.

### TIME OF ESSENCE

Time is expressly declared to be of the essence of this Lease.

### RIGHTS AND REMEDIES CUMULATIVE

The rights and remedies provided by this Lease Agreement are cumulative and the use of any one right or remedy by either party shall not preclude or waive its right to use any or all other remedies. Said rights and remedies are given in addition to any other rights the parties may have by law, statute, ordinance or otherwise.

### TEXAS LAW TO APPLY

This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Harris County, Texas.

### LEGAL CONSTRUCTION

In case any one or more of the provisions contained in the Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceable shall not affect any other provisions thereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

PRIOR AGREEMENT SUPERSEDED

This Agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter.

AMENDMENT

No amendment, modification or alteration of the terms hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

IN WITNESS WHEREOF, the undersigned Lessor and Lessee hereto execute this Agreement as of the day and year first written above.

THE CITY OF HUMBLE, TEXAS

\_\_\_\_\_  
Jason Stuebe  
City Manager

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Maria Jackson  
City Secretary

HUMBLE AREA CHAMBER OF COMMERCE  
/dba/ PARTNERSHIP LAKE HOUSTON

\_\_\_\_\_  
Ray Hernandez  
Chamber President

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Secretary of the Board





## Item Cover Page

### CITY COUNCIL AGENDA ITEM REPORT

**DATE:** July 24, 2025

**ITEM TYPE:** Purchase Request

**AGENDA SECTION:** REGULAR AGENDA:

**SUBJECT:** Presentation, possible action discussion on the approval of the purchase of four (4) 2025 Chevrolet Tahoes with upfitting from Parkway Chevrolet to be purchased with federal assistance funds in the amount of \$273,978.87 for the Humble Police Department.

**ATTACHMENTS:**

[Humble PD Quote](#)

[Humble PD Quote Breakdown](#)



#  
DATE:07/08/2025

TO: CITY OF HUMBLE

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
4	2025 Chevrolet Black Tahoe PPV 4X2	50,660.00	202,640.00
4	GM Chargeable Options	2,877.00	11,508.00
	GoodBuy Contract: 28 8F000		
1	Crime Scene Upfit	15,176.65	15,176.65
1	Patrol Upfit	18,932.02	18,932.02
1	K9 Upfit	25,722.20	25,722.20
		TOTAL	\$273,978.87

Parkway Chevrolet  
25500 TX 249  
Tomball Texas 77375

7/10/2025

Humble Police Dept.

Quote #

5185

Buy Board Contact 698-23

Patrol Unit

Item		QTY	Price	EXT
100 Watt Speaker		2	185	370
Tri Color Surface Mount LED		4	119	476
Duo Lightbar		1	1895	1895
200 Watt Remote Siren		1	895	895
PP CONSOLE		1	895	895
FACE PLATES		2	37	74
475-1675		1	801.43	801.43
475-1674		1	109.68	109.68
475-1743		1	1473.93	1473.93
475-0849		1	531.48	531.48
PM2021		1	799	799
Tri Color Surface Mount LED		2	119	238
RUNNING BOARD LEDS		2	599	1198
PP CARGO BOX, 2 DRAWER		1	2962.5	2962.5
M180SMC		2	189	378
BSM-BKT-TH21		1	45	45
PAINT 2 FRONT DOORS		1	550	550
DECAL KIT		1	850	850
INSTALLATION		1	3995	3995
SHOP SUPPLIES		1	295	395

Total

18932.02

K9 Unit

Item		QTY	Price	EXT
------	--	-----	-------	-----

100 Watt Speaker		2	185	370
Tri Color Surface Mount LED		4	119	476
Duo Visor Bar		2	937.45	1874.9
200 Watt Remote Siren		1	895	895
PP CONSOLE		1	895	895
FACE PLATES		2	37	74
<b>K9-C26-PT-B</b>		1	5176.8	5176.8
HOT N POP - HEAT ALARM		1	1595	1595
FAN KIT		1	360	360
PAGER, STALL SENSOR		1	595	595
PM2021		1	799	799
Tri Color Surface Mount LED		2	119	238
RUNNING BOARD LEDS		2	599	1198
PP CARGO BOX, 2 DRAWER		1	2962.5	2962.5
M180SMC		2	189	378
BSM-BKT-TH21		1	45	45
PAINT 2 FRONT DOORS		1	550	550
DECAL KIT		1	850	850
INSTALLATION		1	5995	5995
SHOP SUPPLIES		1	295	395

Total 25722.2

#### Crime Scene

Item		QTY	Price	EXT
100 Watt Speaker		1	185	185
Tri Color Surface Mount LED		4	119	476
Duo Visor Bar		2	937.45	1874.9
200 Watt Remote Siren		1	895	895
PP CONSOLE		1	895	895
FACE PLATES		2	37	74
Tri Color Surface Mount LED		2	119	238

RUNNING BOARD LEDS		0	599	0
PP CARGO BOX Custom, 4 Drawer		1	5875.75	5875.75
M180SMC		2	189	378
BSM-BKT-TH21		1	45	45
DECAL KIT		1	850	850
INSTALLATION		1	2995	2995
SHOP SUPPLIES		1	295	395

Total 15176.65



## Item Cover Page

### **CITY COUNCIL AGENDA ITEM REPORT**

**DATE:** July 24, 2025

**ITEM TYPE:** Authorization

**AGENDA SECTION:** REGULAR AGENDA:

**SUBJECT:** Presentation, possible action discussion on the approval of the purchase of a Generac 250KW Natural Gas Generator to be purchased under By Board #757-24 in the amount of \$117,687.00 for the Humble Municipal Court.

**ATTACHMENTS:**

[City of Humble - PW 20250717 091518](#)



## ***Humble Public Works Department***

**Mark K. Arnold**

**Director of Public Works**

July 17, 2025

Jason Stuebe, City Manager  
City of Humble

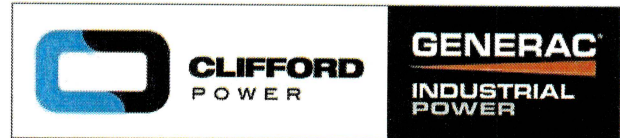
I am requesting authorization from Council to purchase a Generac 250KW Natural Gas Generator for the Municipal Court Building from Clifford Power in the amount of \$117,687.00. This will be purchased under Buy Board # 757-24 and was budgeted in the 2024/2025 Budget under Purchase Mach & Equipment Account # 01-6900-08-00. (Municipal Court Budget)

Please see attached the Quote.

Should you have any further questions, please give me a call.

Respectfully,

Mark K. Arnold  
Director of Public Works  
City of Humble



To: (CITY OF HUMBLE)

Attn: Tommy Hosler

**BUYBOARD # 757-24**

Reference: SG250 GENERATOR – COURT BUILDING

**QUOTE VALID 30 DAYS**

QTY	EQUIPMENT DESCRIPTION	TOTAL PRICE
1	Generac 250kW, Natural Gas Fueled Generator Package M/N: • <b>SG0250KG20142S18PPYYG</b> 277/480 Volts, 3 Phase, 60HZ	<b>\$117,687.00</b>

**Equipment Proposed:**

Quantity 1 - Generac Industrial gaseous engine-driven generator, turbocharged/aftercooled 6 cylinder 14.2L engine, consisting of the following features and accessories:

- Stationary Emergency-Standby rated
- 250kW Rating, wired for 277/480 VAC three phase, 60 Hz
- Natural Gas fuel system
- Permanent Magnet Excitation
- UL2200
- EPA Non Emergency Certified
- Standard Weather Protective Enclosure, Steel
  - Industrial Grey Baked-On Powder Coat Finish
- Power Zone Digital Control Panel for Single or MPS Generators
  - Meets NFPA 99 and 110 requirements
  - Temp Range -40 to 70 degrees C
  - Humidity 2 – 95% (Non Condensing)
  - UL6200
  - C-ETL-US
  - CE
  - FCC
  - IEC801 (Radiated Emissions, Susceptibility, and Surge Immunity)
  - 7" Resistive Color Touchscreen
    - Built-in Webserver
    - IP65 (front)
    - Auto/Manual/Off key switch, Alarm Indication, Not in Auto Indication, audible alarm, emergency stop switch
  - Dual Core Digital Microprocessor
    - RS485, Ethernet and CANbus ports
  - Sensors: Oil Pressure, optional Oil Temp, Coolant Temp and Level, Fuel Level/Pressure (where applicable), Engine Speed, DC Battery Voltage, Run-time Hours, Generator Voltages, Amps, Frequency, Power, Power Factor
    - Alarm Status: Low or High AC Voltage, Low or High Battery Voltage, Low or High Frequency, Pre-low or Low Oil Pressure, Pre-high or High Oil Temp (optional), Low Water Level and Temp, Pre-high or High Engine Temp, High, Low, and Critical-low Fuel Level/Pressure (where applicable), Overcrank, Over and Under Speed, Unit Not in Automatic
    - Programmable I/O



- Built-in PLC for special applications
- Engine function monitoring and control:
  - Full range standby operation; programmable auto crank, Emergency Stop, Auto-Off-Manual switch
  - Isochronous Governor
    - 0.25% digital frequency regulation with: soft-start ramping - adjustable, gain - adjustable, overshoot limit - adjustable
  - 3 Phase RMS Voltage Sensing
    - +/-0.5% digital voltage regulation with: soft-start voltage ramping - adjustable, loss of sensing protection - adjustable, negative power limit - adjustable, Hi/Lo voltage limit - adjustable, V/F slope and gain - adjustable, fault protection
- Service reminders, trending, fault history (alarm log)
- I2T function for full generator protection
- Selectable low-speed exercise
- 2 and 3-wire start controls for any industrial grade transfer switch
- Primary MLCB, 80% Rated Thermal-Magnetic
  - 400 Amp
- 225 AH, 1155 CCA Group 8D Batteries, with rack, installed
- Battery Charger, 10 Amp, NFPA 110 compliant, installed
- Flex Fuel Line, shipped loose
- Industrial Connectivity Gateway Device
- Oil Temp Sender
- 3 Owner's Manuals
- Standard 2-Year Limited Warranty
- **SG0250KG20142S18PPYYG**

#### **Project Management Services**

- Factory load bank testing
- One Time Travel for Startup, Training & Programming
- Freight Included to Site
- Standard Warranty on Generator
- Submittal drawings
- Dimensional drawings, Electrical drawings, Product specifications
- Production testing
- Technical assistance
- Operation and maintenance manuals for engine, generator

**Notes** Per Quote prepared by Brent Shepard , July 2024

Estimated Delivery: **12-18 Weeks**

FOB: Jobsite

#### **Terms and Conditions**

The above price does not include fuel, off-loading, installation, or any sales or use tax. **Price is valid for thirty (30) days**. The terms listed are for services rendered during standard business hours (M-F 8:00am-5:00pm).

In signing this proposal, the buyer agrees to the [Terms & Conditions](http://www.cliffordpower.com/terms-conditions) (www.cliffordpower.com/terms-conditions) and the proposal terms listed above.

**Sincerely,**

Kody Sims  
Clifford Power Systems  
(817)247-0055  
[ksims@cliffordpower.com](mailto:ksims@cliffordpower.com)

**Acceptance of Quote**

Prior to ordering equipment or services, please sign and return as a confirmation of the above terms and conditions.

**Customer Signature**

---

**SG250 | 14.2 L | 250 kW**  
**INDUSTRIAL SPARK-IGNITED GENERATOR SET**  
EPA Certified Stationary Emergency and Non-Emergency

**GENERAC®** | **INDUSTRIAL**  
**POWER**

**DEMAND RESPONSE READY**

**Standby Power Rating**

250 kW, 313 kVA, 60 Hz

**Demand Response Rating**

250 kW, 313 kVA, 60 Hz

**Prime Power Rating**

225 kW, 281 kVA, 60 Hz



\*Assembled in the USA using domestic and foreign parts

**\*\* Offered on units sold in the U.S. and Canada**

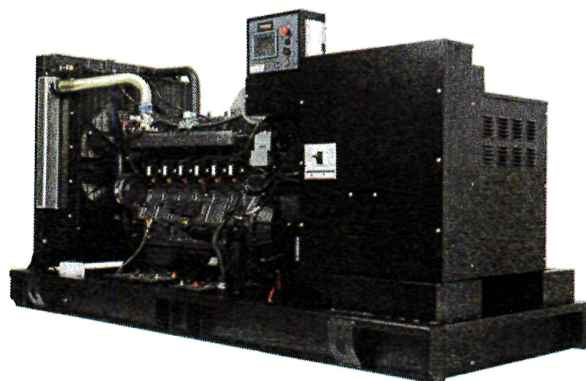


Image used for illustration purposes only

## Codes and Standards

**Not all codes and standards apply to all configurations. Contact factory for details.**



UL2200, UL6200, UL1236, UL489



CSA C22.2



BS5514 and DIN 6271



SAE J1349



NFPA 37, 70, 99, 110



NEC700, 701, 702, 708



NEMA ICS10, MG1, 250, ICS6, AB1



ANSI C62.41



IBC 2009, CBC 2010, IBC 2012,  
ASCE 7-05, ASCE 7-10, ICC-ES  
AC-156 (2012)

## Powering a Smarter World

For over 65 years, Generac has been at the forefront of power generation, pioneering innovative solutions and unparalleled manufacturing excellence. At the heart of our reputation for superior quality lies our commitment to meticulously designing and manufacturing key components of our generators—ranging from alternators and enclosures to base tanks, control systems, and cutting-edge communications software.

Generac's gensets stand out for their unparalleled versatility and reliability. Engineered to offer a wide range of options and configurations, they are tailored to meet the unique demands of virtually any application, seamlessly adapting to its complexity. Our commitment to reliability drives us to globally source only the most dependable engines, selected through stringent criteria for optimal performance under the toughest industrial conditions.

Beyond the sale, Generac's dedication to our customers extends to comprehensive service support, for peace of mind and reliability long after your purchase. Our commitment is to not only provide state-of-the-art power solutions but also enduring success and satisfaction of our customers through ongoing support and service excellence.

# SG250 | 14.2 L | 250 kW

## INDUSTRIAL SPARK-IGNITED GENERATOR SET

EPA Certified Stationary Emergency and Non-Emergency

**GENERAC** | INDUSTRIAL  
POWER

### STANDARD FEATURES

### DEMAND RESPONSE READY

#### ENGINE SYSTEM

- Oil Drain Extension
- Air Cleaner
- Fan Guard (Open Sets Only)
- Stainless Steel Flexible Exhaust Connection
- Factory Filled Oil and Coolant
- Radiator Duct Adapter (Open Set Only)
- Critical Silencer (Enclosed Units Only)
- Oil Temperature Indication and Alarm

#### FUEL SYSTEM

- NPT Fuel Connection on Frame
- Primary and Secondary Fuel Shutoff

#### COOLING SYSTEM

- Closed Coolant Recovery System
- UV/Ozone Resistant Hoses
- Factory-Installed Radiator
- 50/50 Ethylene Glycol Antifreeze
- Radiator Drain Extension

#### ELECTRICAL SYSTEM

- Battery Charging Alternator
- Battery Cables
- Battery Tray
- Rubber-Booted Engine Electrical Connections
- Solenoid Activated Starter Motor

#### ENCLOSURE (If Selected)

- Rust-Proof Fasteners with Nylon Washers to Protect Finish
- High Performance Sound-Absorbing Material (Sound Attenuated Enclosures)
- Gasketed Doors
- Upward Facing Discharge Hood (Radiator and Exhaust)
- Stainless Steel Lift Off Door Hinges
- Stainless Steel Lockable Handles
- RhinoCoat™ - Textured Polyester Powder Coat Paint

#### GENERATOR SET

- Internal Genset Vibration Isolation
- Separation of Circuits - High/Low Voltage
- Separation of Circuits - Multiple Breakers
- Wrapped Exhaust Piping
- Standard Factory Testing
- 2 Year Limited Warranty (Standby and Demand Response Rated Units)
- 1 Year Limited Warranty (Prime Rated Units)
- Silencer Mounted in the Discharge Hood (Enclosed Units Only)
- Ready to Accept Full Load in <10 Seconds

#### ALTERNATOR SYSTEM

- UL2200 GENprotect™
- Class H Insulation Material
- 2/3 Pitch
- Skewed Stator
- Permanent Magnet Excitation
- Sealed Bearing
- Amortisseur Winding
- Full Load Capacity Alternator

#### CONTROL SYSTEM



#### Power Zone® Pro Sync Controller

##### Program Functions

- NFPA 110 Level 1 Compliant
- Engine Protective Functions
- Alternator Protective Functions
- Digital Engine Governor Control
- Digital Voltage Regulator
- Multiple Programmable Inputs and Outputs
- Remote Display Capability
- Remote Communication via Modbus® RTU, Modbus TCP/IP, and Ethernet 10/100
- Alarm and Event Logging with Real Time Stamping
- Expandable Analog and Digital Inputs and Outputs

- Remote Wireless Software Update Capable
- BMS and Remote Telemetry
- Built-In Programmable Logic Eliminates the Need for External Controllers Under Most Conditions
- Ethernet Based Communications Between Generators
- Programmable I/O Channel Properties
- Built-In Diagnostics
- Arc Flash Maintenance Mode (When Correctly Equipped)

##### Alarms and Warnings

- Low Oil Pressure
- Low Coolant Level
- High/Low Coolant Temperature
- Sensor Failure
- Oil Temperature
- Over/Under Speed
- Over/Under Voltage
- Over/Under Frequency
- Over/Under Current
- Over Load
- High/Low Battery Voltage
- Battery Charger Current
- Phase to Phase and Phase to Neutral Short Circuits (I<sup>2</sup>T Algorithm)

#### 7 Inch Color Touch Screen Display

- Resistive Color Touch Screen
- Sunlight Readable (1400 NITS)
- Easily Identifiable Icons
- Multi-Lingual
- On Screen Editable Parameters
- Key Function Monitoring
- Three Phase Voltage, Amperage, kW, kVA, and kVAr
- Selectable Line to Line or Line to Neutral Measurements
- Frequency
- Engine Speed
- Engine Coolant Temperature
- Engine Oil Pressure
- Engine Oil Temperature
- Battery Voltage
- Hourmeter
- Warning and Alarm Indication
- Diagnostics
- Maintenance Events/Information



# SG250 | 14.2 L | 250 kW

## INDUSTRIAL SPARK-IGNITED GENERATOR SET

EPA Certified Stationary Emergency and Non-Emergency



### CONFIGURABLE OPTIONS

### DEMAND RESPONSE READY

#### ENGINE SYSTEM

- o Engine Coolant Heater
- o Baseframe Cover/Rodent Guard
- o 2 Stage Air Cleaner
- o Oil Heater
- o Air Filter Restriction Indicator
- o Radiator Stone Guard (Open Set Only)
- o Level 1 Fan and Belt Guards (Enclosed Units Only)

#### FUEL SYSTEM

- o NPT Flexible Fuel Line

#### ELECTRICAL SYSTEM

- o 10A UL Listed Battery Charger
- o Battery Warmer

#### ALTERNATOR SYSTEM

- o Alternator Upsizing
- o Anti-Condensation Heater
- o Tropical Coating

#### CIRCUIT BREAKER OPTIONS

- o Main Line Circuit Breaker
- o 2<sup>nd</sup> Main Line Circuit Breaker
- o 3<sup>rd</sup> Main Line Circuit Breaker
- o Shunt Trip and Auxiliary Contact
- o Electronic Trip Breakers

#### GENERATOR SET

- o Demand Response Rating
- o Extended Factory Testing (3-Phase Only)
- o 12 Position Load Center
- o Vapor Recovery Heater

#### ENCLOSURE

- o Weather Protected Enclosure
- o Level 1 Sound Attenuated
- o Level 2 Sound Attenuated
- o Level 2 Sound Attenuated with Motorized Dampers
- o Level 3 Sound Attenuated (Steel Only)
- o Steel Enclosure
- o Aluminum Enclosure
- o Up to 200 MPH Wind Load Rating (Contact Factory for Availability)
- o AC/DC Enclosure Lighting Kit
- o Enclosure Heaters (with Motorized Dampers Only)
- o IBC Seismic Certification
- o Door Open Alarm Switch

#### CONTROL SYSTEM

- o NFPA 110 Level 1 Compliant 21-Light Remote Annunciator
- o Remote Relay Assembly (8 or 16)
- o Remote E-Stop (Break Glass-Type, Surface Mount)
- o Remote E-Stop (Red Mushroom-Type, Surface Mount)
- o Remote E-Stop (Red Mushroom-Type, Flush Mount)
- o 10A Engine Run Relay
- o Ground Fault Annunciator
- o 100 dB Alarm Horn
- o Damper Alarm Contacts (with Motorized Dampers Only)
- o 120V GFCI and 240V Outlets

#### WARRANTY (Standby Gensets Only)

- o 2 Year Extended Limited Warranty
- o 5 Year Extended Limited Warranty
- o 7 Year Extended Limited Warranty
- o 10 Year Extended Limited Warranty

### ENGINEERED OPTIONS

#### ENGINE SYSTEM

- o Coolant Heater Ball Valves
- o Fluid Containment Pans

#### CONTROL SYSTEM

- o Battery Disconnect Switch

#### CIRCUIT BREAKER OPTIONS

- o 4<sup>th</sup> Main Line Circuit Breaker

#### GENERATOR SET

- o Special Testing
- o Battery Box

# SG250 | 14.2 L | 250 kW

## INDUSTRIAL SPARK-IGNITED GENERATOR SET

EPA Certified Stationary Emergency and Non-Emergency



### APPLICATION AND ENGINEERING DATA

### DEMAND RESPONSE READY

#### ENGINE SPECIFICATIONS

##### General

Make	Generac
Cylinder #	6
Type	In-line
Displacement - in <sup>3</sup> (L)	864.71 (14.2)
Bore: in (mm)	5.31 (135)
Stroke: in (mm)	6.50 (165)
Compression Ratio	9.5:1
Intake Air Method	Turbocharged/Aftercooled
Number of Main Bearings	7
Connecting Rods	Steel Alloy
Cylinder Head	Cast Iron
Cylinder Liners	Ductile Iron
Ignition	Electronic
Piston Type	Aluminum
Crankshaft Type	Ductile Iron
Lifter Type	Solid
Intake Valve Material	Special Heat-Resistant Steel
Exhaust Valve Material	High Temperature Steel Alloy
Hardened Valve Seats	High Temperature Steel Alloy

##### Engine Governing

Governor	Electronic
Frequency Regulation (Steady State)	±0.25%

##### Lubrication System

Oil Pump Type	Gear
Oil Filter Type	Full Flow Spin-On Cartridge
Engine Oil Capacity: qt (L)	36.2 (34.3)

##### Cooling System

Cooling System Type	Pressurized Closed Recovery
Fan Type	Pusher
Fan Speed (RPM)	1,894
Fan Diameter - in (mm)	30 (762)

##### Fuel System

Fuel Type	Natural Gas
Carburetor	Down Draft
Secondary Fuel Regulator	Standard
Fuel Shut Off Solenoid	Standard
Operating Fuel Pressure- in H <sub>2</sub> O (kPa)	7 - 11 (1.7 - 2.7)

\*When designing the external fuel system, assume a 20% safety factor to the upper and lower limit of the specified fuel pressure range to account for site variation and measurement at the generator test port. Refer to Generac document 10000046207, Latest rev. for proper gas supply design guidelines. (Contact Factory for Details)

##### Engine Electrical System

System Voltage	24 VDC
Battery Charger Alternator	57.5 A
Battery Size	See Battery Index 0161970SBY
Battery Voltage	24 VDC
Ground Polarity	Negative (-)

#### ALTERNATOR SPECIFICATIONS

Standard Model	K0250124Y21
Poles	4
Field Type	Revolving
Insulation Class - Rotor	H
Insulation Class - Stator	H
Total Harmonic Distortion	<5%
Telephone Interference Factor (TIF)	<50

Standard Excitation	Permanent Magnet
Bearings	Single Sealed Ball
Coupling	Direct via Flexible Disc
Prototype Short Circuit Test	Yes
Voltage Regulator Type	Full Digital
Number of Sensed Phases	All
Regulation Accuracy (Steady State)	±0.25%

**SG250 | 14.2 L | 250 kW**  
**INDUSTRIAL SPARK-IGNITED GENERATOR SET**  
 EPA Certified Stationary Emergency and Non-Emergency

**GENERAC®** | **INDUSTRIAL POWER**

**OPERATING DATA**

**DEMAND RESPONSE READY**

**POWER RATINGS - NATURAL GAS**

	Standby/Demand Response			Prime	
Three-Phase 120/208 VAC @0.8pf	250 kW/313 kVA	Amps: 868	225 kW/281 kVA	Amps: 782	
Three-Phase 120/240 VAC @0.8pf	250 kW/313 kVA	Amps: 753	225 kW/281 kVA	Amps: 677	
Three-Phase 277/480 VAC @0.8pf	250 kW/313 kVA	Amps: 376	225 kW/281 kVA	Amps: 339	
Three-Phase 346/600 VAC @0.8pf	250 kW/313 kVA	Amps: 301	225 kW/281 kVA	Amps: 271	

**MOTOR STARTING CAPABILITIES (skVA)**

skVA vs. Voltage Dip			
277/480 VAC	30%	208/240 VAC	30%
K0250124Y21	630	K0250124Y21	506
K0300124Y21	790	K0300124Y21	609

**FUEL CONSUMPTION RATES\***

	Natural Gas – scfh (m³/hr)	
Percent Load	Standby/Demand Response	Prime
25%	1,020 (28.9)	990 (28.0)
50%	1,620 (45.9)	1,260 (35.7)
75%	2,520 (71.4)	1,980 (56.1)
100%	3,180 (90.0)	2,700 (76.5)

\* 1.5X maximum site rated fuel consumption should be used for gas supply design practices. Refer to Generac 10000046207, latest rev., for more information or contact factory for details.

**COOLING**

	Standby/Demand Response		Prime
Air Flow (Fan Air Flow Across Radiator)	cfm (m³/min)	10,078 (285.4)	10,078 (285.4)
Coolant Flow	gpm (Lpm)	90 (340.7)	90 (340.7)
Coolant System Capacity	gal (L)	15 (54.9)	15 (54.9)
Maximum Operating Ambient Temperature	°F (°C)	122 (50)	122 (50)
Maximum Operating Ambient Temperature (Before Derate)	See Bulletin No. 0199270SSD		See Bulletin No. 0199270SSD
Maximum Additional Radiator Backpressure	in H <sub>2</sub> O (kPa)	0.5 (0.12)	0.5 (0.12)

**COMBUSTION AIR REQUIREMENTS**

	Standby/Demand Response	Prime
Flow at rated power cfm - (m³/min)	506 (14.3)	455 (12.9)

**ENGINE**

		Standby/Demand Response	Prime
Rated Engine Speed	RPM	1,800	1,800
Horsepower at Rated kW**	hp	375	337
Piston Speed	ft/min (m/min)	1,950 (594)	1,950 (594)
BMEP	psi (kPa)	190 (1,313)	171 (1,182)

\*\* See "Emissions Data Sheet" for maximum bHP for EPA and SCAQMD permitting purposes.

**EXHAUST**

		Standby/Demand Response	Prime
Exhaust Flow (Rated Output)	cfm (m³/min)	1,703 (48)	1,517 (43)
Max. Backpressure (Post Silencer)	inHg (kPa)	0.75 (2.54)	0.75 (2.54)
Exhaust Temp (Rated Output - Post Silencer)	°F (°C)	1,357 (736)	1,340 (727)

Deration – Operational characteristics consider maximum ambient conditions. Derate factors may apply under atypical site conditions. Please contact a Generac Power Systems Industrial Dealer for additional details. All performance ratings in accordance with BS5514 and DIN6271 standards. Standby - See Bulletin 0187500SSB • Demand Response - See Bulletin 10000018250 • Prime - See Bulletin 0187510SSB

SG250 | 14.2 L | 250 kW

INDUSTRIAL SPARK-IGNITED GENERATOR SET

EPA Certified Stationary Emergency and Non-Emergency



DIMENSIONS AND WEIGHTS\*

DEMAND RESPONSE READY

	<b>OPEN SET (Includes Exhaust Flex)</b>	
	L x W x H - in (mm)	136.0 (3,454) x 57.1 (1,450) x 67.9 (1,725)
	Weight - lbs (kg)	5,883 - 6,031 (2,668 - 2,735)
	<b>WEATHER PROTECTED ENCLOSURE</b>	
	L x W x H - in (mm)	174.7 (4,437) x 57.5 (1,461) x 77.8 (1,976)
	Weight - lbs (kg)	Steel: 7,448 - 7,596 (3,378 - 3,445) Aluminum: 6,654 - 6,801 (3,018 - 3,084)
	<b>LEVEL 1 SOUND ATTENUATED ENCLOSURE</b>	
	L x W x H - in (mm)	200.2 (5,085) x 57.5 (1,461) x 77.8 (1,976)
	Weight - lbs (kg)	Steel 7,911 - 8,059 (3,588 - 3,655) Aluminum: 6,853 - 7,000 (3,108 - 3,175)
	<b>LEVEL 2 SOUND ATTENUATED ENCLOSURE</b>	
	L x W x H - in (mm)	180.6 (4,587) x 57.5 (1,461) x 111.3 (2,827)
	Weight - lbs (kg)	Steel: 8,484 - 8,632 (3,848 - 3,915) Aluminum: 7,099 - 7,247 (3,220 - 3,287)
	<b>LEVEL 3 SOUND ATTENUATED ENCLOSURE</b>	
	L x W x H - in (mm)	207.3 (5,265) x 63.7 (1,618) x 128.9 (3,274)
	Weight - lbs (kg)	10,840 - 10,990 (4,916 - 4,984)

\* All measurements are approximate and for estimation purposes only.

YOUR FACTORY RECOGNIZED GENERAC INDUSTRIAL DEALER

Specification characteristics may change without notice. Dimensions and weights are for preliminary purposes only. Please consult a Generac Power Systems Industrial Dealer for detailed installation drawings



# ALTERNATOR DATA SHEET

## K0250124Y21

### General Characteristics

Voltages (V)	208/240, 480	Number of Leads	12
Frequency (Hz)	60	Winding Type	Reconnectable
Phases	3	Air Flow (CFM)	1,500
Speed (RPM)	1,800	Total Harmonic Distortion (%)	<5
Excitation System	PMG	Largest Single Harmonic Value (%)	<3.5
Insulation Class	H	Telephone Interference Factor (TIF)	<50
Winding Pitch	2/3	Reference Part Number	0L3718E01R

### Ratings at 0.8 pf based on 40°C Ambient

Voltage (V)	80°C Rise		105°C Rise		120°C Rise		150°C Rise	
	kW	kVA	kW	kVA	kW	kVA	kW	kVA
208/240	191	239	229	286	250	312	270	337
480	191	239	229	286	250	312	270	337

### Base Data at 480V, 312 kVA, 1,800 RPM, 60 Hz, 3Ø

Description	Value
Stator Resistance, Line to Line, High Wye Connection ( $\Omega$ )	0.0095
Rotor Resistance ( $\Omega$ )	1.250
Exciter Stator Resistance - PMG ( $\Omega$ )	7.590
Exciter Rotor Resistance - PMG ( $\Omega$ )	0.3300
Excitation Winding Resistance - PMG ( $\Omega$ )	1.1288
Xd, Direct Axis Synchronous Reactance (p.u.)	3.30
X2, Negative Sequence Reactance (p.u.)	0.22
X0, Zero Sequence Reactance (p.u.)	0.08
X'd, Direct Axis Transient Reactance (p.u.)	0.17
X''d, Direct Axis Subtransient Reactance (p.u.)	0.15
Xq, Quadrature Axis Synchronous Reactance (p.u.)	1.58
T'd, Direct Axis Transient Short Circuit Time Constant (s)	0.107

Description	Value
T''d, Direct Axis Subtransient Short Circuit Time Constant (s)	0.016
T'do, Direct Axis Transient Open Circuit Time Constant (s)	2.510
Ta, Short Circuit Time Constant of Armature Winding (s)	0.034
Phase Sequence CCW-NDE	T1, T2, T3
Voltage Balance, L-L or L-N (%)	2.5
Deviation Factor (%)	< 7
High Wye Connection, Sustained 3Ø Short Circuit Current (%) - PMG	300
X/R	13
Short Circuit Ratio	0.52
Heat Rejection (BTU/hr) - 100% Rated Load, 480V, 0.8pf, 120°C Temperature Rise	96,893

Reference: Mil-STD-705B  
All Ratings are Nominal

# ALTERNATOR DATA SHEET

## K0250124Y21

skVA

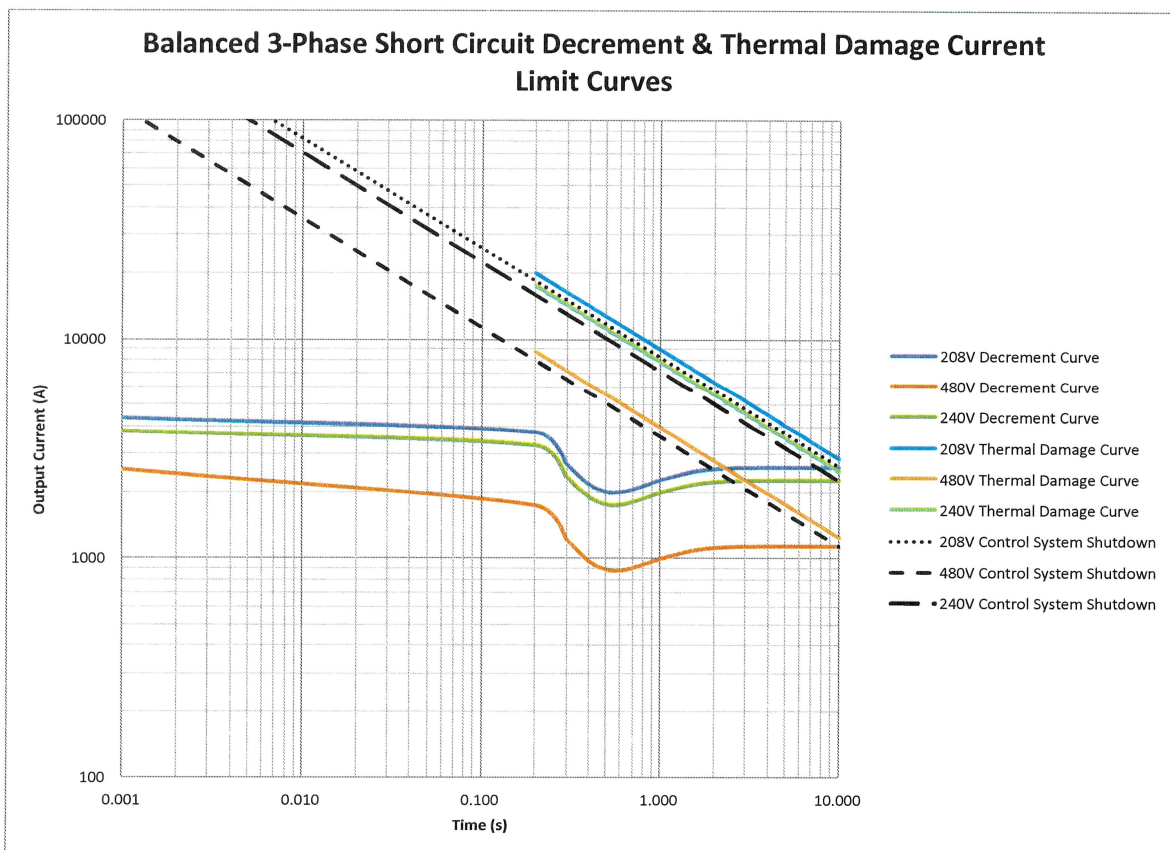
	10%	15%	20%	25%	30%	35%
480V @ 0.3PF	160	240	343	453	597	741
480V @ 0.6PF	187	280	394	512	630	748
208/240V @ 0.3PF	122	182	257	341	449	557
208/240V @ 0.6PF	140	210	296	390	506	612

### Efficiencies

Rated Power*	480V @ 0.8 PF	480V @ 1.0 PF	208/240V @ 0.8PF	208/240V @ 1.0 PF
20%	80.9	81.9	83.6	84.4
40%	86.8	88.3	88.2	89.5
60%	89.3	91.4	89.8	91.7
80%	89.9	92.5	89.9	92.2
100%	89.8	92.9	89.4	92.1

\*Rated Power value is rating kW at 120°C Winding Temperature Rise and 0.8pf

### LOG LOG Decrement Curve



4

3

SH 1/1 REV B WINDCHILL VERSION B.2

1

R768 [30.2]  
DOOR SWING  
TYPR746 [29.4]  
DOOR SWING  
TYPFOR ALL STUB-UP, WEIGHT, AND C.O.G. DETAILS, SEE  
CORRESPONDING OPEN SET DRAWING PER UNIT CONFIGURATION453 [17.8]  
ENCLOSED  
EXHAUST OUTLET639 [25.2]  
ENCLOSED  
EXHAUST OUTLETAIR INTAKE  
BOTH SIDESAIR INTAKE  
BOTH SIDES4437 [174.7]  
OVERALL LENGTHRADIATOR / EXHAUST  
DISCHARGE AIR

3485 [137.2]

AIR INTAKE  
BOTH SIDES

1616 [63.6]

289 [11.4]

DIM Y  
C.O.G.DIM X  
C.O.G.

960 [37.8]

3455 [136.0]

60Hz	SG/MG 230, 250 PG/WG 184, 200
60Hz	SG 275; PG220; SG300; PG270; MG300
50Hz	SG/MG 184, 200 PG/WG 147, 160
50Hz	SG 220; PG198; SG240; PG216

DIMENSIONS ARE IN MILLIMETERS [INCHES]

DRAWING CREATED FROM PRO/ENGINEER  
3D FILE. ECO MODIFICATION TO BE  
APPLIED TO SOLID MODEL ONLY.

## INSTALLATION DRAWING

4

3

2

1

1460 [57.5]  
OVERALL WIDTH

1733 [68.2]

1976 [77.8]  
OVERALL  
HEIGHTDIM Z  
C.O.G.

1346 [53.0]

**GENERAC**

TITLE

STD ENCLOSURE  
G14.2L

ISSUE DATE: 11/26/14

SIZE	CAGE NO	DWG NO	REV
B	N/A	0L0469A	B

SCALE 0.033 WT-KG 0.000 SHEET 1 of 1

GENERAC POWER SYSTEMS OWNS THE COPYRIGHT OF THIS DRAWING  
WHICH IS SUPPLIED IN CONFIDENCE AND MUST NOT BE USED FOR  
ANY PURPOSE OTHER THAN FOR WHICH IT IS SUPPLIED WITHOUT  
THE EXPRESS WRITTEN CONSENT OF GENERAC POWER SYSTEMS.  
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INSIDE WINDCHILL



## Generac Power Systems 2 Year (2B) Limited Warranty for Demand Response and Limited Time Running Power Use Industrial Generators

For the period of warranty noted below, which begins upon the successful start-up/registration of the unit, Generac Power Systems, Inc. "Generac" warrants that its generator system will be free from defects in material and workmanship for the items and period set forth below. Generac will, at its discretion, repair or replace any part(s) which, upon evaluation, inspection and testing by Generac or an Independent Authorized Service Dealer, is found to be defective. Any equipment that the purchaser/owner claims to be defective must be evaluated by the nearest Independent Authorized Service Dealer. Emissions warranty coverage, if applicable, is detailed in a separate emissions warranty statement.

**Warranty Coverage:** Warranty coverage period is for Two (2) years or two-thousand (2,000) hours, whichever occurs first.

Warranty Coverage in year(s): 1	Warranty Coverage in Year(s): 2
Limited Parts, Labor and Travel	Limited Parts Only

### Guidelines:

- Unit must be registered/started up by an Independent Authorized Service Dealer.
- Any and all warranty repairs and/or concerns must be performed and/or addressed by an Independent Authorized Service Dealer, or branch thereof. Repairs or diagnostics performed by individuals other than Independent Authorized Service Dealers not authorized in writing by Generac will not be covered.
- This warranty is transferable between ownership of original install site.
- Generac supplied engine coolant heaters (block-heaters), heater controls and circulating pumps are only covered during the first year of the warranty provision.
- Generac may choose to repair, replace or refund a piece of equipment.
- Enclosures are warranted against rust for the first year of ownership only. Damage caused after receipt of generator is the responsibility of the owner and is not covered by this warranty. Nicks, scrapes, dents or scratches to the painted enclosure should be repaired promptly by the owner.
- Warranty only applies to permanently wired and mounted units.
- Damage to any covered components or consequential damages caused by the use of non-OEM part will not be covered.
- Proof of performance of all required maintenance must be available.
- Travel allowance is limited to 300 miles maximum and seven and one half (7.5) hours maximum (per occurrence, whichever is less) round trip from the nearest Independent Authorized Service Dealer. Any additional travel required will not be covered.
- Engines, driven components and fuel tanks used in Generac's prime power products can carry a separate manufacturer's (OEM) warranty (the "OEM Warranties"), unless otherwise expressly stated. OEM warranties are in addition to this warranty. All warranty claims for defects in material and/or workmanship on Generac product OEM components may be directed through the OEM distributor/dealer network. OEM warranties may vary and are subject to change. Generac shall have no liability under OEM warranties.

### The following will NOT be covered by this warranty:

- Costs of normal maintenance (i.e. tune-ups, associated part(s), adjustments, loose/leaking clamps, installation and start-up).
- Damage/failures to the generator and/or transfer switch system caused by accidents, shipping, handling, or improper storage.
- Damage/failures caused by operation with improper fuels, speeds, loads, sizing, or installation; other than what's recommended or specified by Generac Power Systems.
- Damage to the generator and/or transfer switch due to the use of non-Generac parts and/or equipment, contaminated fuels, oils, coolants/antifreeze or lack of proper fuels, oil or coolants/antifreeze.
- Failures due to normal wear and tear, accident, misuse, abuse, neglect, improper installation, improper sizing, or rodent, reptile and/or insect infestation.
- Rental equipment used while warranty repairs are being performed and/or any extraordinary equipment used for removal and/or re-installation of generator (i.e. cranes, hoists, lifts, et. al.)
- Planes, ferries, railroad, buses, helicopters, snowmobiles, snowcats, off-road vehicles or any other mode of transport deemed not standard by Generac Power Systems.
- Products that are modified or altered in a manner not authorized by Generac in writing.
- Starting batteries, fuses, light bulbs, engine fluids and any related labor.
- Steel enclosures and internal components that rust as a result of improper installation, location in a harsh or salt water environment, or are scratched where the integrity of applied paint is compromised.
- Shipping costs associated with expedited shipping.
- Additional costs for overtime, holiday or emergency labor costs for repairs outside of normal business hours.
- Any incidental, consequential or indirect damages caused by defects in materials or workmanship, or any delay in repair or replacement of the defective part(s).
- Failures caused by any act of God or external cause including without limitation, fire, theft, freezing, war, lightning, earthquake, windstorm, hail, water, tornado, hurricane, or any other matters which are reasonably beyond the manufacturer's control.

THIS WARRANTY SUPERSEDES ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED. SPECIFICALLY, GENERAC MAKES NO OTHER WARRANTIES AS TO MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. ANY IMPLIED WARRANTIES WHICH ARE ALLOWED BY LAW, SHALL BE LIMITED IN DURATION TO THE TERMS OF THE EXPRESS LIMITED WARRANTY PROVIDED HEREIN. SOME JURISDICTIONS DO NOT ALLOW LIMITATIONS ON HOW LONG AN IMPLIED WARRANTY LASTS, SO THE ABOVE LIMITATION MAY NOT APPLY TO YOU. GENERAC'S ONLY LIABILITY SHALL BE THE REPAIR OR REPLACEMENT OF PART(S) AS STATED ABOVE. IN NO EVENT SHALL GENERAC BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES, EVEN IF SUCH DAMAGES ARE A DIRECT RESULT OF GENERAC'S NEGLIGENCE. SOME JURISDICTIONS DO NOT ALLOW THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THE ABOVE LIMITATION MAY NOT APPLY TO YOU. THIS WARRANTY GIVES YOU SPECIFIC LEGAL RIGHTS. YOU COULD ALSO HAVE OTHER RIGHTS DEPENDING ON THE APPLICABLE LAW.

**FOR AUSTRALIA ONLY:** Our goods come with guarantees that cannot be excluded under the Australian Consumer Law. You are entitled to a replacement or refund for a major failure and for compensation for any other reasonably foreseeable loss or damage. You are also entitled to have the goods repaired or replaced if the goods fail to be of acceptable quality and the failure does not amount to a major failure.

**FOR NEW ZEALAND ONLY:** Nothing in this warranty statement excludes, restricts or modifies any condition, warranty right or remedy which pursuant to the New Zealand Legislation (Commonwealth or State) including the Fair Trading Practices Act of 1986 or the Consumer Guarantees Act 1993 ("CGA") applies to this limited warranty and may not be so excluded, restricted or modified. Nothing in this statement is intended to have the effect of contracting out of the provisions of the CGA, except to the extent permitted by that Act, and these terms are to be modified to the extent necessary to give effect to that intention. If you acquire goods from Generac Power Systems or any of its authorized resellers and distributors for the purposes of a business, then pursuant to section 43(2) of the CGA, it is agreed that the provisions of the CGA do not apply.

GENERAC POWER SYSTEMS, INC. • P.O. BOX 8 • Waukesha, WI, USA 53187  
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Part No. 0L4369

Revision B (01/22)



## Item Cover Page

### **CITY COUNCIL AGENDA ITEM REPORT**

**DATE:** July 24, 2025

**ITEM TYPE:** Variance Request

**AGENDA SECTION:** REGULAR AGENDA:

**SUBJECT:** Presentation, possible action, and discussion on the approval of a Variance Request for an Alcohol License to be issued to Mini Super La Patrona, by and through Aurelio A. Velez, the owner, located at 643 Wilson Rd., City of Humble, Harris County, Texas.

**ATTACHMENTS:**

[643 Wilson Rd - Mini Super La Patrona Alcohol Permit Variance Request](#)

**Mini Super La Patrona**  
**MINI SUPER LA PATRONA INC**  
**643 Wilson Rd, Humble, TX**

**May 25, 2025**

**To:**

**The Honorable Mayor, Members of the City Council, and the City Manager**  
**City of Humble**  
**114 W. Higgins Street**  
**Humble, TX 77338**

**Re: Request for Variance – Distance Requirement (Section 5.03.004)**

**Dear Honorable Mayor, City Council Members, and City Manager,**

**We respectfully submit this request for a variance from the City of Humble's distance requirement set forth in Section 5.03.004 of the City's Code of Ordinances. This provision restricts the sale of alcoholic beverages within 300 feet of a church, school, or daycare facility, in accordance with V.T.C.A. Alcoholic Beverage Code § 109.33.**

**Mini Super La Patrona, located at 643 Wilson Rd, is under new ownership. We (Mini Super La Patrona Inc) are currently applying for a Wine and Beer Retailer's Permit from the Texas Alcoholic Beverage Commission (TABC). While this location previously held the same type of TABC permit under the former owner Bassra Group Inc, we want to clarify that we are a new business entity. To our knowledge, the previous license was held for approximately 2 years and a half, with a start date of 3/28/2023 with no reported violations or compliance issues during that time.**

**Our business is a small-format grocery store that will operate daily from 7:00 AM to 11:00 PM. We offer groceries, household essentials, and culturally relevant products to meet the needs of our community. Our proposed alcohol sales are intended to complement this offering in a responsible and well-regulated manner.**

**The distance between our entrance and the nearby daycare is approximately 281.8 feet. We understand the importance of maintaining a safe and respectful environment for all community members, especially near educational institutions. We are committed to operating in full compliance with all health, safety, and local regulations.**

**Denying this variance would significantly affect our ability to open and operate, limiting job**

creation, sales tax contributions, and the availability of neighborhood-serving goods. This request is made in good faith, and we kindly ask for your favorable consideration. Please feel free to contact us if additional documentation or information is needed.

Thank you for your time and public service.

Sincerely,

Aurelio A Velez Najera  
Owner, Mini Super La Patrona

Signature: 

Date: May 25, 2025