CITY OF IOWA CITY

City Council Information Packet

May 22, 2025

Council Tentative Meeting Schedule

IP1. Council Tentative Meeting Schedule

Miscellaneous

IP2. 2024 Police Department Annual Report

Draft Minutes

IP3. Airport Commission: May 8

IP4. Climate Action Commission: May 5

IP5. Historic Preservation Commission: May 8

IP6. Human Rights Commission: May 13

IP7. Library Board of Trustees: April 24

IP8. Public Art Advisory Committee: May 1

Item Number: IP1.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

May 22, 2025

Council Tentative Meeting Schedule

Attachments: Council Tentative Meeting Schedule

CITY OF IOWA CITY

City Council Tentative Meeting Schedule

Subject to change

May 22, 2025

Date	***Time***	***Meeting***	***Location***
Tuesday, June 3, 2025	4:00 PM 6:00 PM	Work session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Tuesday, June 17, 2025	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Tuesday, July 8, 2025	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Monday, July 21, 2025	4:30 PM	Joint Entities Meeting	City of Coralville TBD
Tuesday, August 5, 2025	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Tuesday, August 19, 2025	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Tuesday, September 2, 2025	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Tuesday, September 16, 2025	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Tuesday, October 7, 2025	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Monday, October 20, 2025	4:30 PM	Joint Entities Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Tuesday, October 21, 2025	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Monday, November 3, 2025	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Tuesday, November 18, 2025	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Tuesday, December 9, 2025	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street

Item Number: IP2.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

May 22, 2025

2024 Police Department Annual Report

Attachments: 2024 Police Department Annual Report



IOWA CITY POLICE DEPARTMENT

2024 ANNUAL REPORT

410 E Washington St.
Iowa City, IA 52240
319 356 5275
icgov.org/Police

Mission Statement

To work in partnership with the community, enhance trust, protect with courage and compassion, and empower victims of crime through excellence in service.

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Chief's Message

The Iowa City Police Department is proud to present its 2024 annual report.

In 2024, our mental health response – a key component of our evolving response model since 2021 – took a leap forward with the introduction of our Crisis Co-Responder Team. The team, comprised of a sworn ICPD officer and CommUnity Crisis Services Mental Health Liaison, responds directly to crisis calls from the field, follows up on crisis referrals, and works proactively with our Street Outreach team to address issues related to our unhoused community.

The results of these efforts have been dramatic.

In just their first four months of service together – September through December 2024 – the team responded to 427 calls for service. Compare this with 372 calls for service in all of 2023 under our station-based model. Clearly, this level of service is needed in our community and we are excited to see the positive impact the Co-Responder Team makes in a full calendar year.

The Co-Response Team is just one facet of our broader Community Outreach efforts. In 2024, you could find our Community Outreach team engaging with community members of all ages and walks of life at camps, presentations, or even soccer matches with our Sudanese population, among countless other events. A less visible, but no less important, component of their work is with our unhoused population. Working closely with Shelter House, our Community Outreach team is crucial in connecting unhoused individuals with the resources they need and addressing issues with care and respect.

These efforts are woven into our core mission of protecting and serving the community. To that end, I am pleased to share the continued decrease in gun-related crime in our City. In 2024, we responded to just seven shootings, down from 57 in 2020. We also seized 53 guns, making it more difficult for those in our community to commit acts of violence. None of these positive changes would be possible without the tremendous effort of every member – civilian and sworn – of this department. It is through their dedication that we are able to provide high quality, professional service to our community.



Dustin Liston

Commission on Accreditation for Law Enforcement Agencies (C.A.L.E.A.)

The Office of Professional Standards Lieutenant is responsible for maintaining the mandated level of training for police department members. They ensure that personnel are trained in areas necessary for the department's efficient functioning. The Professional Standards Lieutenant also monitors Policy to ensure it complies with accreditation standards. In 2024, officers attended several refresher courses or advanced training opportunities, including attending schools and training sessions at the Iowa Law Enforcement Academy, the Midwest Counter Drug Training Center in Des Moines, training conferences, and seminars. These trainings ranged from basic recruit training to crisis intervention training.

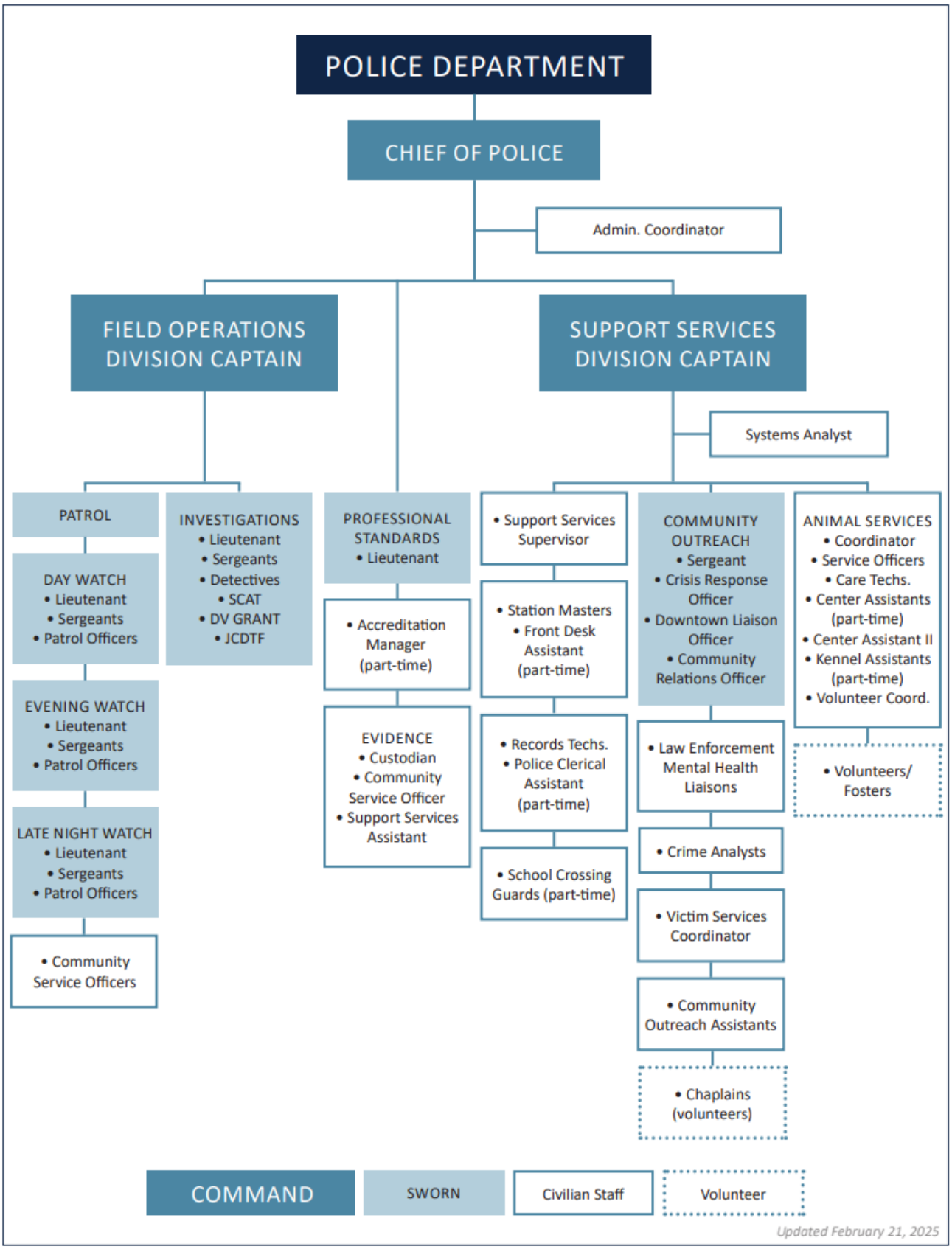
All certified and non-certified officers hired by the Iowa City Police Department (ICPD) are required to complete an intensive Field Training program. Officers assigned to the Field Training program work one-on-one with Field Training Officers (FTOs) on each watch for practical hands-on experience. Officers must complete the Field Training program before working solo on patrol.

In 2021, a four-year cycle was implemented for accreditation. CALEA Information Management and Reporting System (CIMRS) is a new web-based reporting system where Compliance Service Members (CSMs) and Site-Based Assessors will capture and report findings from an annual Web-Based Review (year 1-4) and Site-Based Assessment (year four only).

The purpose of CALEA's Accreditation Program is to improve the delivery of public safety services, primarily by maintaining a body of standards and best practices developed by public safety practitioners covering a wide range of up-to-date public safety initiatives, establishing and administering an accreditation process, and recognizing professional excellence.

In 2024, the ICPD completed the final year of a 4-year cycle review of all applicable CALEA standards. The accreditation process included an on-site assessment and interviews of City and Department personnel, area agency administrators, and community partners by a CALEA representative. The Department received its seventh re-accreditation award at the conclusion of this 4-year review cycle. The initial accreditation for the department occurred in 2002.

ICPD Organizational Chart



ICPD Personnel Counts

(Supervisory roles bolded in blue)

Chief of Police

- 1 Administrative Coordinator

Field Operations Division

- **1 Captain**

Patrol

- 2 Community Service Officers

Day Watch

- **1 Lieutenant**
- **2 Sergeants**
- 15 Patrol Officers

Evening Watch

- **1 Lieutenant**
- **2 Sergeants**
- 16 Patrol Officers

Late Night Watch

- **1 Lieutenant**
- **2 Sergeants**
- 16 Patrol Officers

Professional Standards & Evidence

- **1 Lieutenant**
- 1 Accreditation Manager (part time)
- 1 Community Service Officer
- 1 Evidence Custodian
- 1 Support Services Assistant

Investigations

- **1 Lieutenant**
- **2 Sergeants**
- 1 Computer Forensics Detective
- 1 Domestic Violence Detective
- 4 General Crimes Detectives
- 1 Juvenile Crimes Detective
- 1 Narcotics Detective—assigned to the Johnson County Drug Task Force
- 2 Sex Crimes Detectives
- 4 Street Crimes Action Team (SCAT) Detectives

Support Services Division

- **1 Captain**
- **1 Support Services Supervisor**
- 1 Front Desk Assistant (hourly)
- 1 Police Clerical Assistant (hourly)
- 4 Records Technicians
- 13 School Crossing Guards (8 hourly, 5 substitutes)
- 5 Station Masters
- 1 Systems Analyst

Animal Services

- **1 Animal Services Coordinator**
- 2 Service Officers
- 2 Care Technicians
- 1 Center Assistant II
- 2 Part Time Center Assistants
- 3 Hourly Kennel Assistants
- 1 Volunteer Program Assistant
- 100+ Volunteers

Community Outreach

- **1 Sergeant**
- 1 Community Relations Officer
- 2 Community Outreach Assistants (one full-time, one part-time)
- 1 Crime Analyst (full-time)
- 1 Crime Analyst (hourly)
- 1 Crisis Response Officer
- 1 Downtown Liaison Officer
- 2 Law Enforcement Mental Health Liaisons[1]
- 1 Victim Services Coordinator
- 3 Volunteer Chaplains

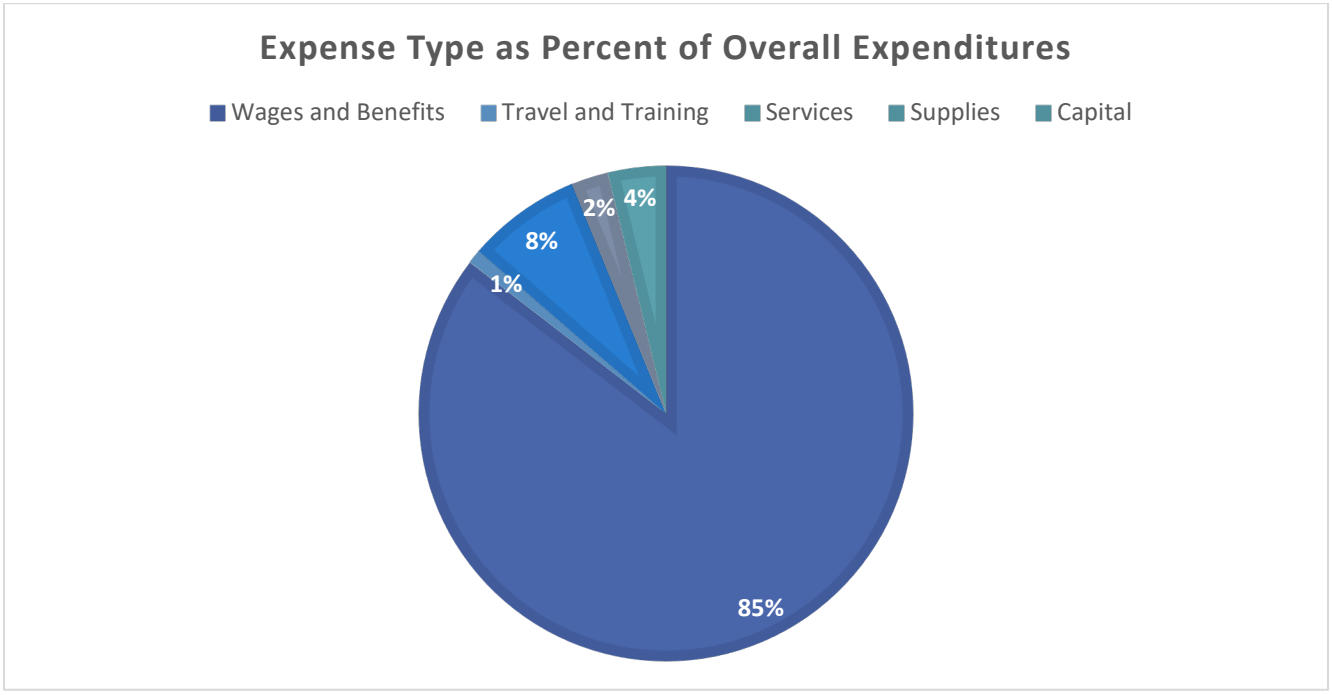
[1] Staff from CommUnity Crisis Services

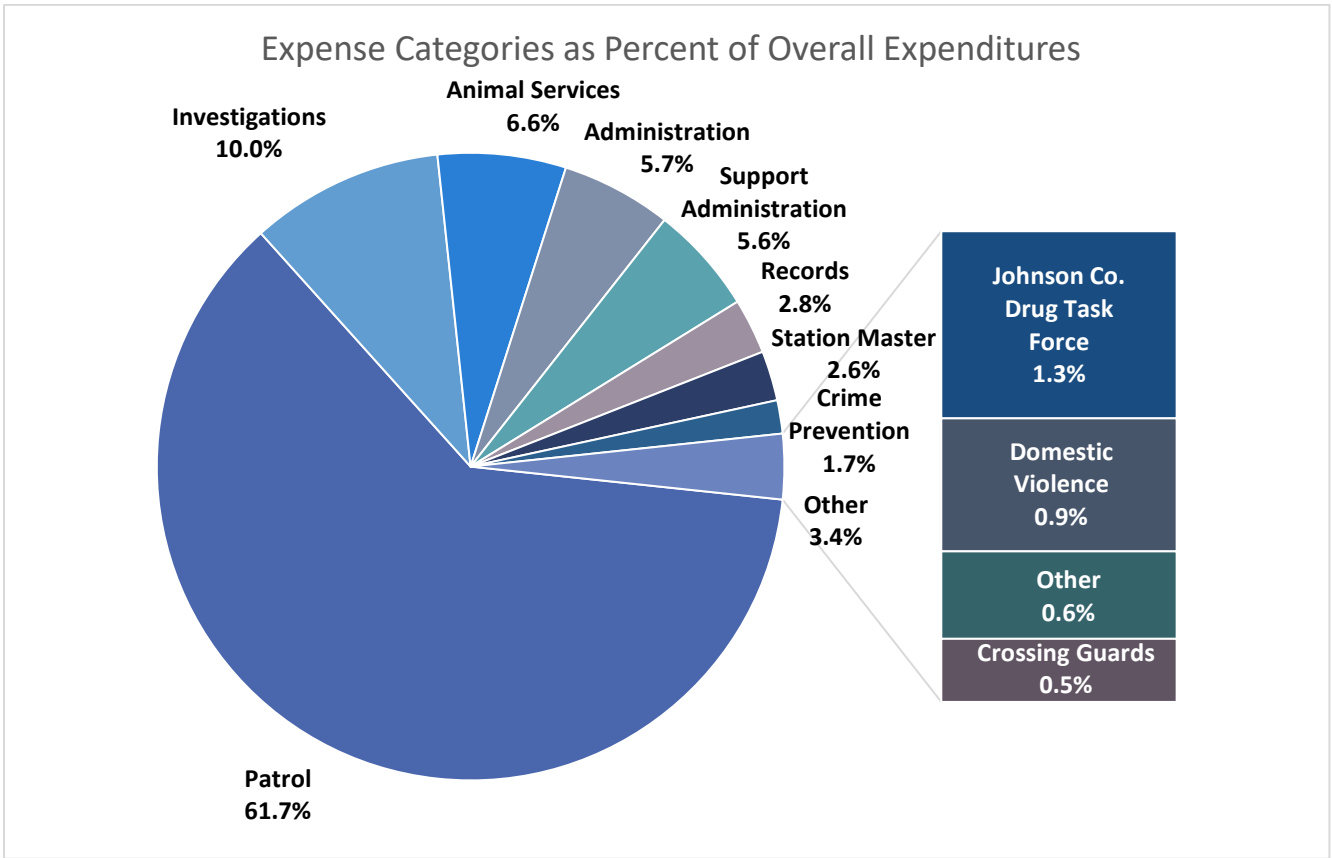
Budget

In 2024, the ICPD spent $16,522,474. The below charts depict the breakdown of expenses.

Expense Type	Amount Expended
Patrol	**$10,188,665**
Investigations	**$1,646,329**
Animal Services	**$1,091,380**
Administration	**$940,149**
Support Administration	**$923,197**
Records	**$470,553**
Station Master	**$423,672**
Crime Prevention	**$283,499**
Johnson Co. Drug Task Force	**$220,672**
Domestic Violence	**$156,837**
Other	**$103,105**
Crossing Guards	**$74,417**

85% of the ICPD budget is spent on personnel wages and benefits.


Expense Type as Percent of Overall Expenditures
Wages and Benefits
Travel and Training
Services
Supplies
Capital
85%
1%
8%
2%
4%


Expense Categories as Percent of Overall Expenditures
Patrol 61.7%
Investigations 10.0%
Animal Services 6.6%
Administration 5.7%
Support Administration 5.6%
Records 2.8%
Station Master 2.6%
Crime Prevention 1.7%
Other 3.4%
Johnson Co. Drug Task Force 1.3%
Domestic Violence 0.9%
Other 0.6%
Crossing Guards 0.5%

Personnel Profiles

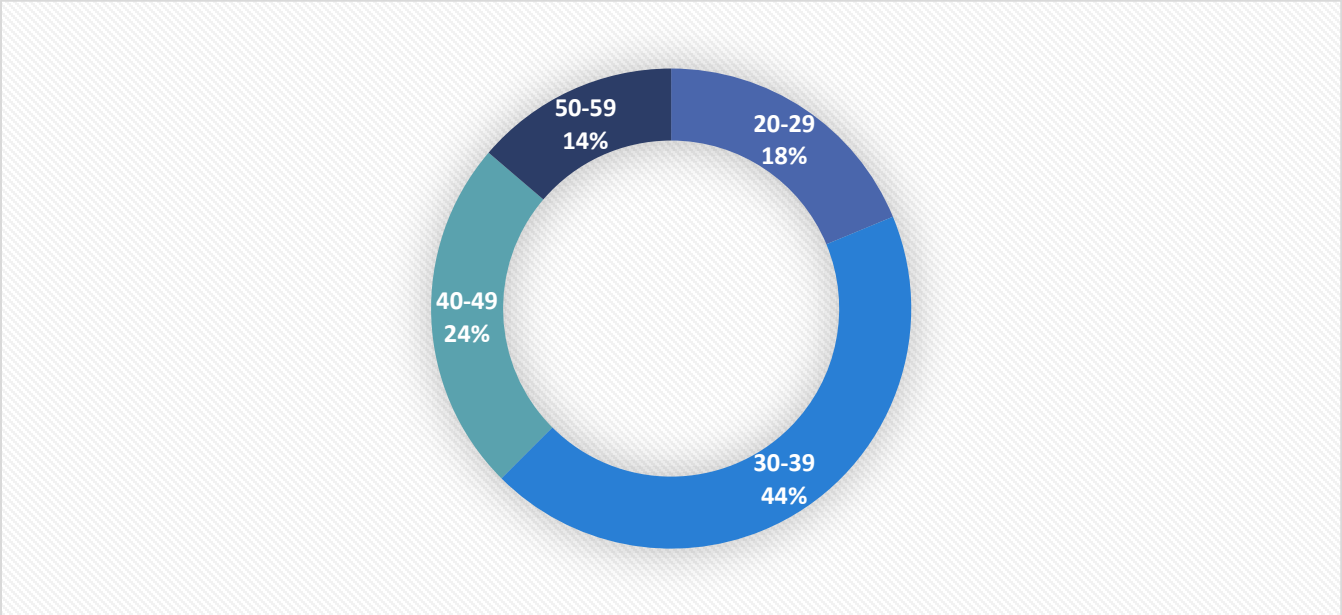
ICPD Personnel by Job Title

Job Title	Number of Personnel
ANIMAL CARE TECHNICIAN	2
ANIMAL CENTER ASSISTANT	3
ANIMAL SERVICES COORD	1
ANIMAL SERVICES OFFICER	2
CIVILIAN ACCREDITATION MANAGER	1
CIVILIAN CRIME ANALYST	1
CIVILIAN CRIME ANALYST - HOURLY	1
COMMUNITY OUTREACH ASSISTANT	2
COMMUNITY SERVICE OFFICER	3
COMPUTER SYS ANALYST - POLICE	1
CROSSING GUARD	13
CSO - EVIDENCE	1
CSO - STATION MASTER	5
CSO - SUPPORT SERV ASST	1
FRONT DESK ASST - POLICE	1
KENNEL ASSISTANT	3
POLICE ADMIN COORDINATOR	1
POLICE CAPTAIN	2
POLICE CHIEF	1
POLICE CLERICAL ASSISTANT	1
POLICE LIEUTENANT	5
POLICE OFFICER	63
POLICE RECORDS TECHNICIAN	4
POLICE SERGEANT	9
SUPPORT SERVICES SUPERVISOR	1
VICTIM SERVICES COORDINATOR	1
VOL PROG ASST - ANIMAL SERV	1
Total	***130***

ICPD Volunteers

Type	Number of Volunteers
Chaplain	3
Animal Services	100+

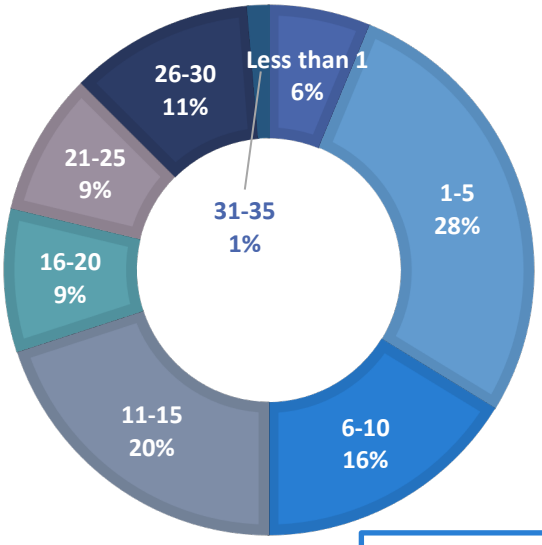
Sworn[2] Personnel by Age



Average age: 38

[2] A sworn position is one in which the person assigned, as part of their duties, carries both a badge and firearm and has the power to make arrests.

Sworn Personnel by Years of Service With ICPD



Average years of service with ICPD: 11.6

Sworn Personnel Demographics

	Asian/Pacific Islander	Black	White	Hispanic	2 or More	Total	Percent
Male	1	4	59	1	2	67	83.75%
Female	0	0	12	1	0	13	16.25%
Total	1	0	71	2	2	80	-
Percent	1.25%	5.00%	88.75%	2.50%	2.50%	-	-

Years of Service Awards

5 Years of Service

Title	Name
Animal Center Assistant	Shawna Elder
Police Officer	Jeffrey Reinhard
Police Sergeant	Nathaniel Rose

10 Years of Service

Title	Name
Police Officer	Andrew Farrell
Police Officer	Joshua Grimm
Police Officer	Jared Harding
Police Officer	Christopher Passmore
Police Sergeant	Douglas Roling

15 Years of Service

Title	Name
Police Officer	Alirio Arcenas
Police Officer	Tyler LaKose
Police Officer	Alex Stricker

25 Years of Service

Title	Name
Police Lieutenant	Jeffrey Fink
Police Officer	Gabriel Cook
Police Officer	Colin Fowler
Police Officer	Abe Schabilion
Police Sergeant	Kevin Bailey

Annual Award Winners

Officer of the Year

The Officer of the Year Award is presented annually to the officer who most significantly demonstrates work and behavioral ethics that mirror the Iowa City Police Department's oath of honor and exemplifies a positive image of the Iowa City Police Department, as well as the community.

Officer Alirio Arcenas was praised as a caring and compassionate officer who strives to develop new officers as a field training officer, assist his coworkers, and provide exceptional service to the public. Officer Arcenas' nomination notes calm demeanor and tactical thinking, particularly in crisis situations.



Officer Arcenas with his award.

This was evidenced during a July 2024 incident which involved a suicidal subject with a weapon. Officer Arcenas maintained a calm demeanor while attempting to de-escalate the situation, as well as protect members of the public and his fellow officers. While the use of force was required to end the incident, Arcenas' actions were deemed necessary to stop the threat to officers and residents.

"I think it is exceptional that an officer with 16 years of service continues to work as hard as Officer Arcenas does," his nomination reads.

Investigator of the Year

The Investigator of the Year Award is presented annually to the investigator who most significantly demonstrates work and behavioral ethics that mirror the oath of honor, core values, and exemplify a positive image of the Iowa City Police Department and community. The Investigator of the Year award recipient is nominated by supervisors and chosen by Command Staff.

Investigator Jenny Clarahan was praised for her "relentless pursuit of justice and endless service to the survivors of sexual assault." One recent case in particular highlights Clarahan's professionalism, leadership, dedication, and victim-centered approach.

In September 2022, Iowa City Police responded to a burglary and sexual assault in the 600 Block of South Lucas Street in which the victim was sexually assaulted at knifepoint. Det. Clarahan was assigned the case. In Spring 2023, Clarahan learned of similar cases in Cedar Falls and Waterloo. Those cases were perpetrated by the same subject, who had not yet been identified.

Det. Clarahan learned of a fourth case in Linn County and organized a meeting between the various jurisdictions, as well as representatives from the Iowa Division of Criminal Investigation (DCI) and DCI Crime Lab. There, the entities shared information which led to the identification of Asante Walker-Garcia Adams as the suspect in the sexual assault cases. A search warrant was obtained and Walker-Garcia Adams' DNA matched the DNA found on the Iowa City assault victim.

Det. Clarahan's hard work and collaboration led to the arrest and prosecution of Walker-Garcia Adams for the burglary and sexual assault of four women in Eastern Iowa.



Detective Clarahan with her award.

Richard “Dick” Lee Award

The Richard “Dick” Lee Award was established in 1999 by several retired ICPD officers to honor the life work of Captain Dick Lee, who served as an Iowa City Police Officer for 32 years. The recipient is nominated by their colleagues, who also vote on the recognition.

The annual award is presented to an officer in recognition of outstanding sustained efforts over the last year which positively impacted the community through a program or activity.

Two officers were recognized for their efforts in 2024: Officer Kristie Davis and Officer Tyler LaKose. In 2024, Officer Davis became the department’s first Crisis Response Officer, working alongside mental health liaisons to provide a vital response to those in crisis.

“Officer Davis has embraced this position and her work embodies the true meaning of the Dick Lee Award as she works to help find solutions for our most vulnerable community members outside of the criminal justice system,” her nomination reads.





Officers LaKose (L) and Davis (R) with their awards.

Officer Tyler LaKose’s peers have noted the invaluable presence he brings to the evening watch as the shift’s most-senior officer, where he serves as a Crime Scene Technician, Field Training Officer, and Technical Collision Investigator. LaKose was praised for his positive energy and willingness to go the extra mile for his colleagues, as well as the public.

“Officer LaKose is an excellent police officer, but he is perhaps even better as a teammate, colleague, and friend,” his nomination reads.

Civilian Employee of the Year

The Civilian Employee of the Year Award was created in 2013 by retired Community Service Officer Lynda Ambrose to recognize the efforts and contributions of non-sworn personnel who are critical to maintaining the success and mission of the department on a daily basis.

Community Outreach Assistant Tre Hall has demonstrated an “exceptional work ethic” and ambition to take on new tasks and challenges, according to his nomination. Hall helps strengthen connections in the community through his professionalism, dedication, and positive attitude. In addition to serving as Community Outreach Assistant, Hall serves as a board member for Big Brothers Big Sisters.



Community Outreach Assistant Hall with his award.

Chris S. Whitmore Animal Services Employee of the Year

The Chris S. Whitmore Animal Services Employee of the Year Award recognizes the Animal Services employee who best demonstrates the qualities of former Animal Services Supervisor Chris Whitmore, including a commitment to providing quality care to both the animals and people of the community.



Animal Services Officer DeWolf with her award.

Animal Services Officer Amiah DeWolf was recognized by her colleagues for her professionalism, communication skills, and reliability. Officer DeWolf was noted for her willingness to assist her coworkers in her free time, helping with the wellbeing of animals, and contributing to the upkeep of the Iowa City Animal Care and Adoption Center.

Favorable Occurrences

The Iowa City Police Department expects a high level of professional conduct from members, both sworn and civilian. However, members of the Department often perform their duties in a manner exceeding departmental standards. Official commendation of such performance is provided by the Department to give full recognition to those who have brought distinction to themselves and the Department.

2024 Distinguished Service Commendation

The Distinguished Service Commendation is given to officers who perform an act involving significant bravery, heroism or action while facing personal danger.

Suicide Prevention—Isaiah McNamee

2024 Special Commendation

A Special Commendation is given to officers who perform an extraordinary act of service representing the department in which they demonstrate selfless conduct during a time of crisis or emergency.

Suicide Prevention—Michael Harkrider

2024 Letters of Commendation

A Letter of Commendation is given to officers for an act or performance deserving recognition which goes beyond the normal expectations of duty.

CPR Provision/AED Use
Thomas Mills
Jeffrey Reinhard
Nathaniel Rose
Josiah Sims

Burglary Investigation & Recovery of Stolen Property
Cade Burma

Medical Assistance—Hypothermic Person
Garett Blair

Missing person
Bradley Murphy

NARCAN
Ashten Hayes
Thomas Mills

Pedestrian Mall Shots Fired Incident
Jeffrey Schmidt

Serial Rapist Sexual Assault Investigation
Jenny Clarahan

Stolen Vehicle
Brad Reinhard

Suicide Prevention
Ashley Jay

Window Peeper
Alec Fjelstul
Jeffrey Schmidt
Ryan Wood

New Hires

Title	Name
Animal Center Assistant	Rowen Sabala
Civilian Crime Analyst	Maggie Wood
Community Service Officer	Dylan Bickford
Police Officer	Dillon Christensen
Police Officer	Brandon Culmore
Police Officer	Rhonda Hayes
Police Officer	Justin Jacobi
Police Officer	Kolton Johnson
Police Officer	Gregory Lalla
Police Officer	Morgan Light
Police Officer	Mathieux Rehnke
Records Technician	Andrea Borden
Support Services Supervisor	Lauryn Rich



In 2024, the ICPD hired 13 new personnel, eight of whom were sworn police officers.

Top: (L-R) Officer Culmore, Officer Christensen, Officer Jacobi, Animal Control Officer DeWolf, Chief Liston
Bottom right: (L-R) Officer Hayes, Chief Liston, and Officer Light
Bottom left: (L-R) Officer Johnson, Officer Rehnke, Officer Lalla, and Chief Liston





Retirements

In 2024 the ICPD honored six retirees; together these staff held a combined total of 163 years of service.

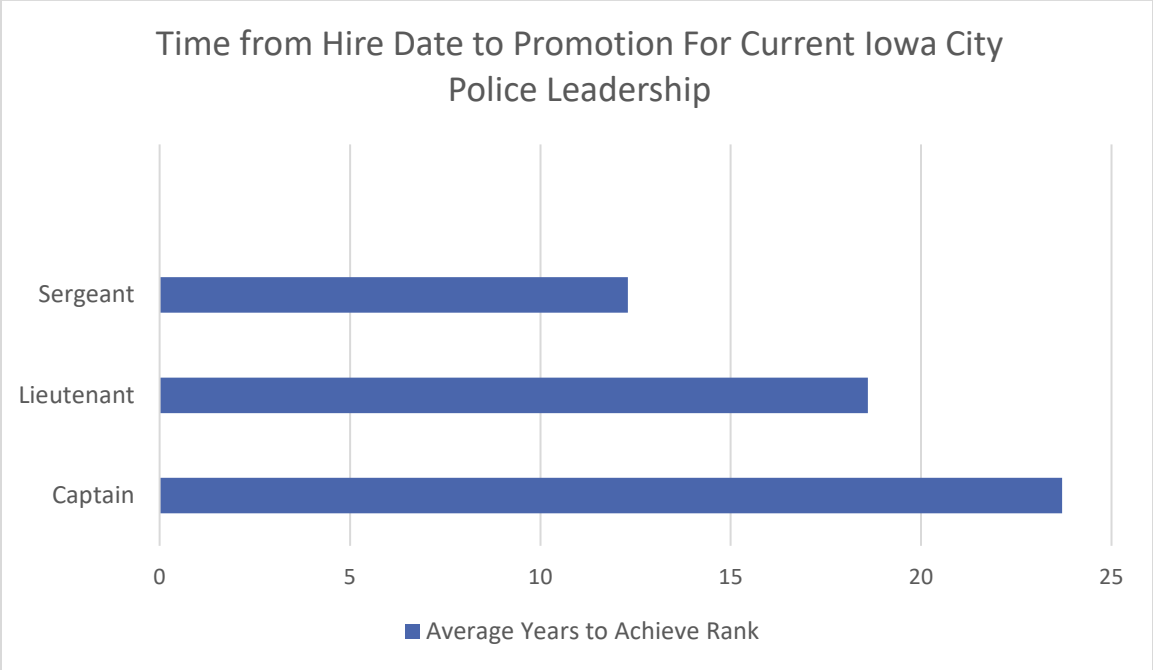
Title	Name	Retirement Date	Years of Service
Animal Services Coordinator	Chris Whitmore	3/1/24	30
Police Lieutenant	Jerry Blomgren	5/6/24	27
Police Officer	Robert Hartman	8/3/24	23
Police Sergeant	Kevin Bailey	12/3/24	25
Police Sergeant	Paul Batcheller	7/8/24	28
Support Services Supervisor	Kathy Droll	10/4/24	30



Promotions

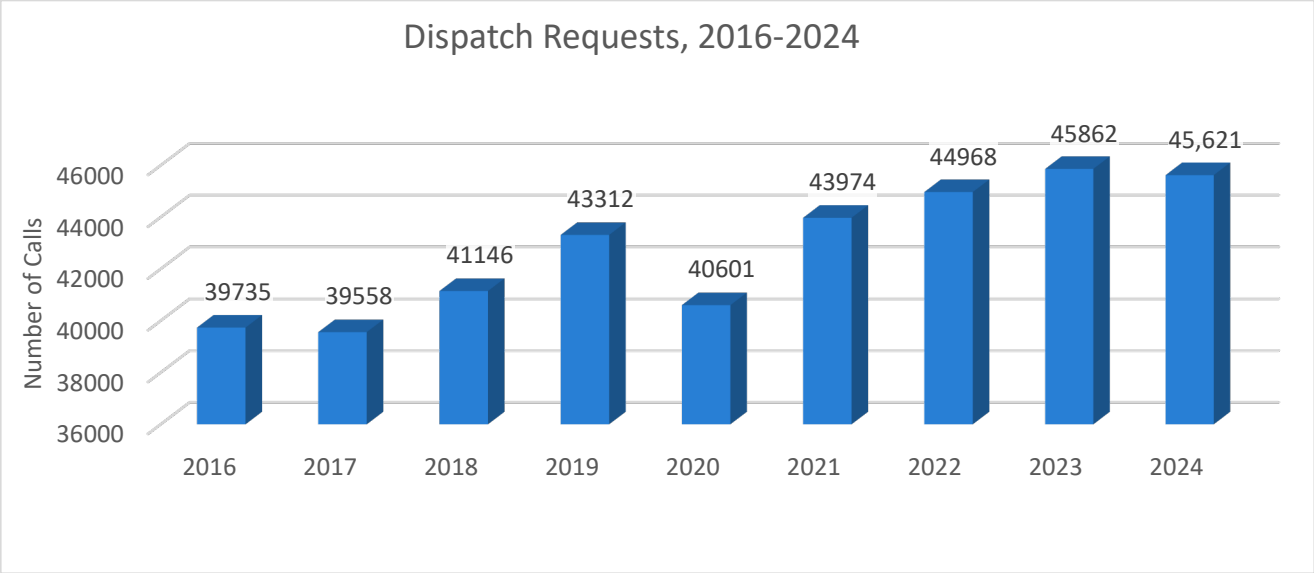
ICPD promoted eight staff in 2024, four of whom are sworn police personnel and four of whom are in Animal Services.

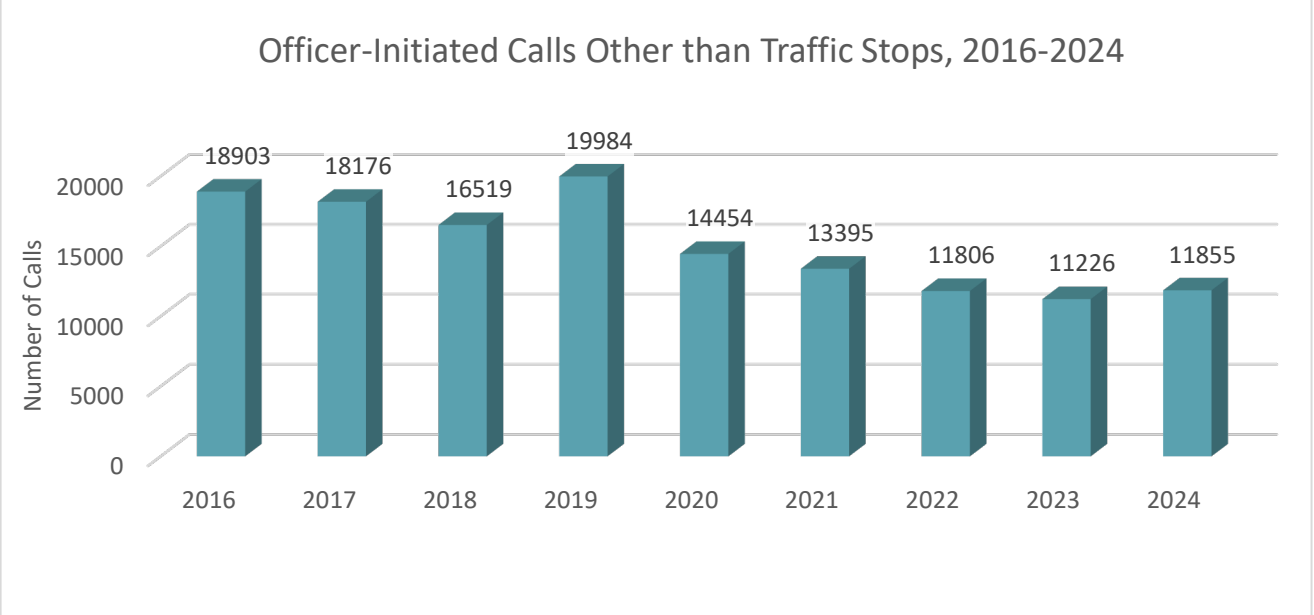
New Title	Name	Promotion Date
Animal Care Technician	Marieke Pagliai	7/30/24
Animal Services Coordinator	Devon Strief	2/26/24
Animal Services Officer	Amiah DeWolf	3/25/24
Police Lieutenant	Robert Cash	4/29/24
Police Sergeant	Daniel Boesen	11/8/24
Police Sergeant	Nathaniel Rose	7/7/4
Police Sergeant	Matthew Young	4/29/24
Volunteer Program Assistant	Jennifer Read	7/30/24



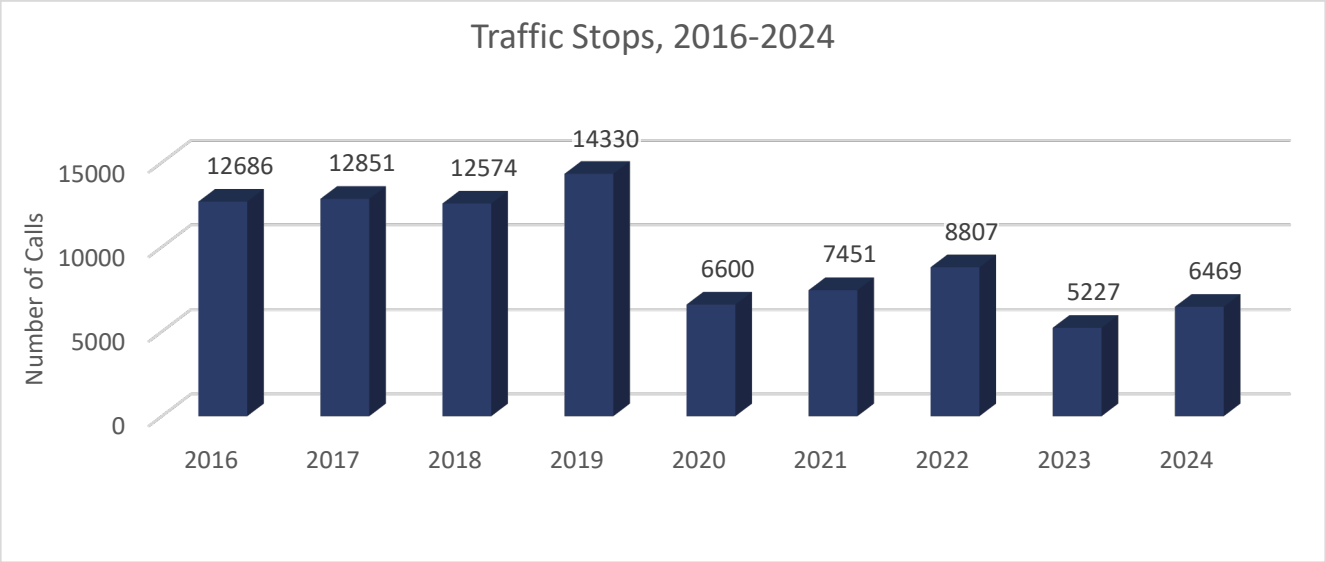
Calls for Service[3]

The Iowa City Police Department handled **63,945** calls for service in 2024, a **2.6% increase** from 2023.





[3] All numbers in this report are accurate as of the day on which they were pulled. Because of the way data related to calls for service and criminal incidents is updated in real time, a year's statistics can change slightly if collected again at a later date. Not every criminal incident has progressed sufficiently by Dec. 31st of the year in which it occurred to have a charge appended to it, for example, which would absent it from crime totals for that year if they were generated on January 1st.

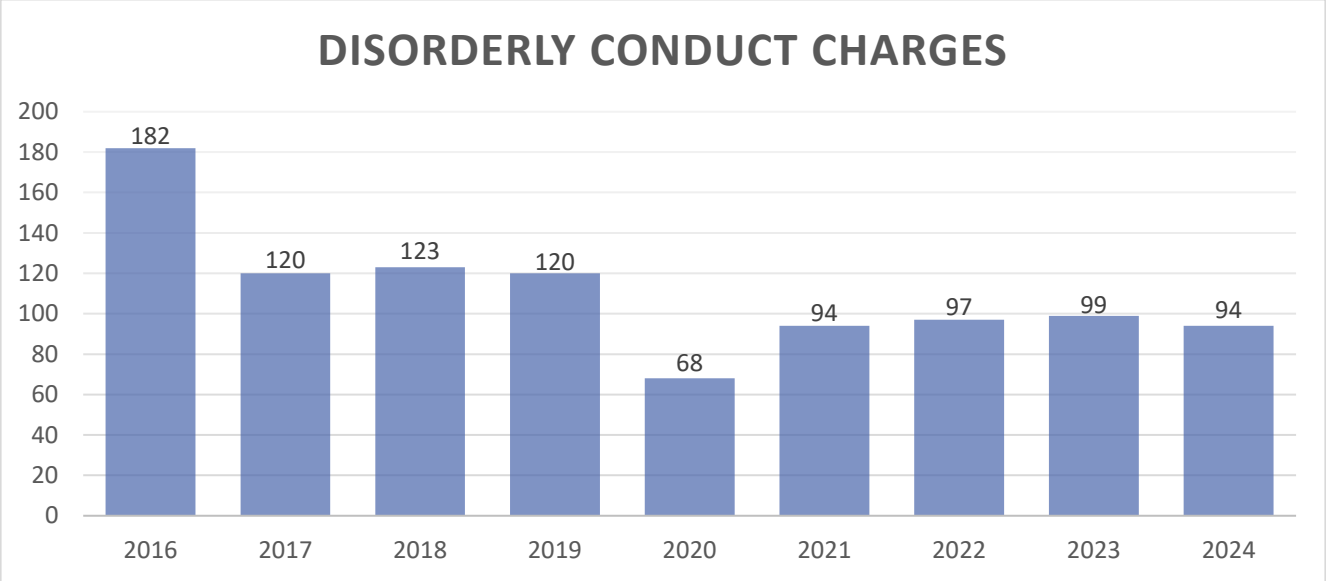


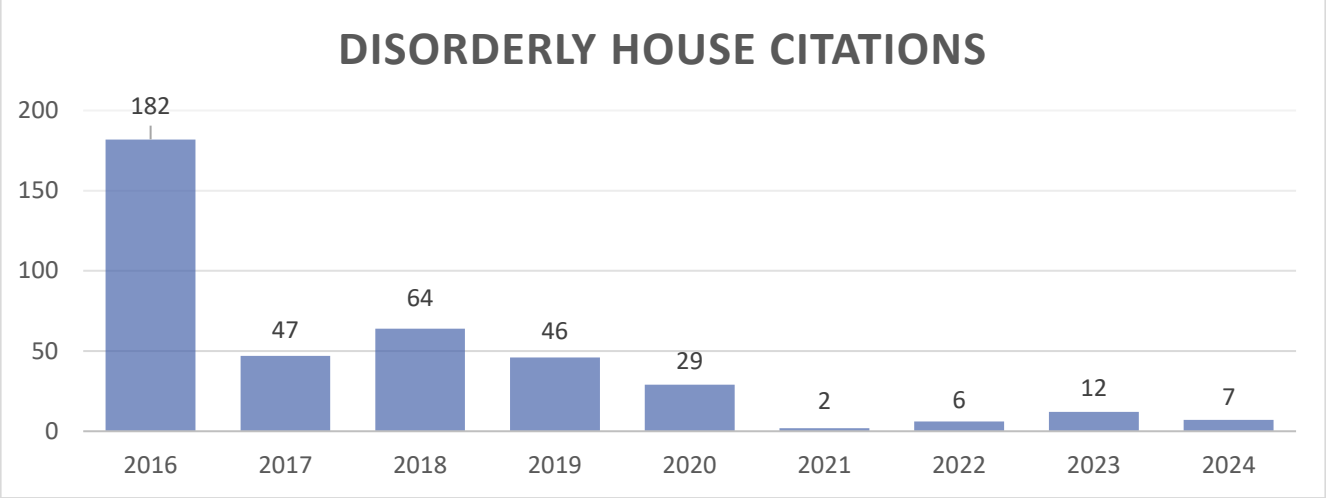
Calls for Service by Year

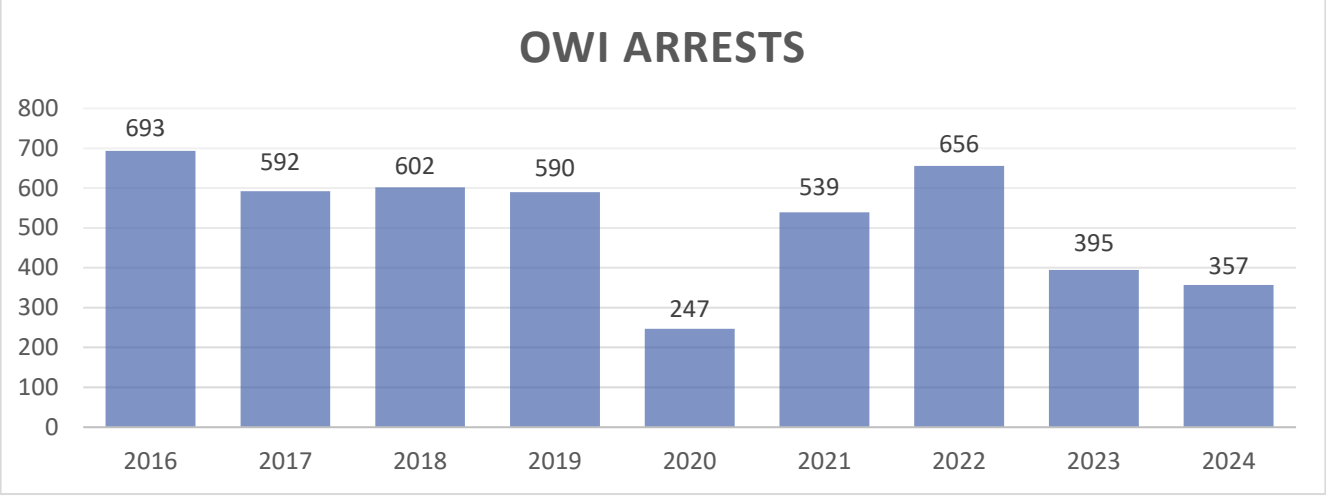
Overall calls for service declined sharply in 2020 and have remained lower than pre-pandemic levels since then, despite dispatch requests increasing over the same time period. This is attributable to a simultaneous decline in all officer-initiated calls, including traffic stops. In 2020, the department implemented new practices designed to limit in-person interactions to reduce the spread of COVID-19 and to decrease instances of bias-based policing; these efforts combined with reduced public life at the pandemic onset and a decrease in police staffing probably drove the initial drop in total calls. The department's COVID-19 protocols and moratorium on equipment violation-based traffic stops have since been reversed and staffing has slightly increased, but the ICPD has nevertheless maintained lower levels of officer-initiated calls in an effort to align with the priorities of the Iowa City community and focus more on externally generated requests for assistance.

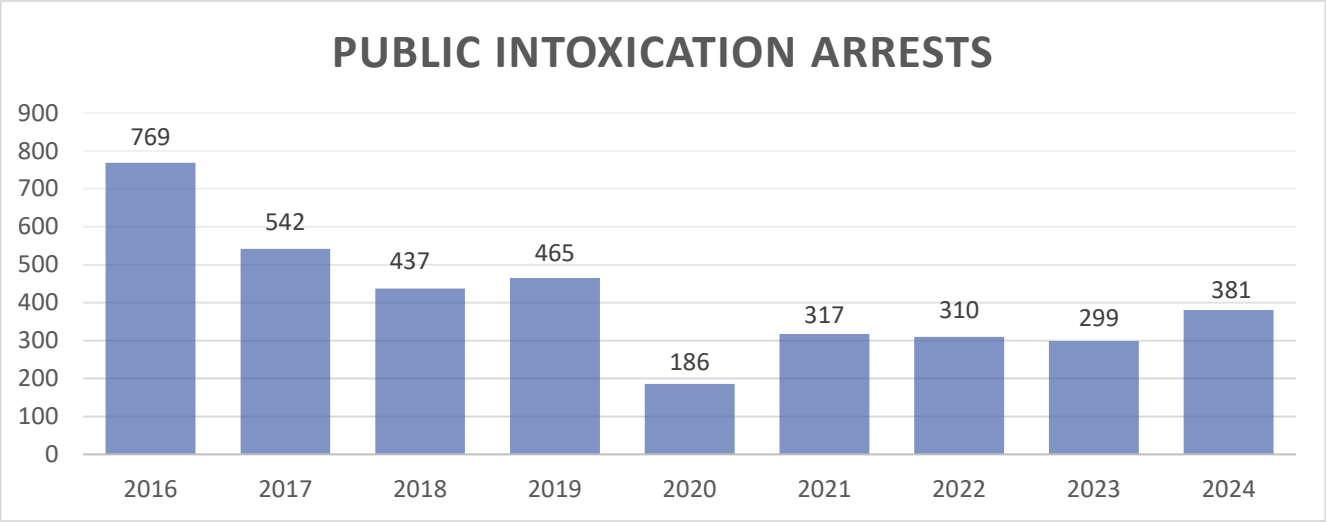
Year	Dispatch Requests	Percent Change in Dispatch Requests from Prior Year	Officer-Initiated Other than Traffic Stop	Traffic Stop	Total Calls
2016	**39735**	**--**	**18903**	**12686**	**71324**
2017	**39558**	**-0.4**	**18176**	**12851**	**70585**
2018	**41146**	**+4.0**	**16519**	**12574**	**70239**
2019	**43312**	**+5.3**	**19984**	**14330**	**77626**
2020	**40601**	**-6.3**	**14454**	**6600**	**61655**
2021	**43974**	**+8.3**	**13395**	**7451**	**64820**
2022	**44968**	**+2.3**	**11806**	**8807**	**65581**
2023	**45862**	**+2.0**	**11226**	**5227**	**62315**
2024	**45621**	**-0.5**	**11855**	**6469**	**63945**

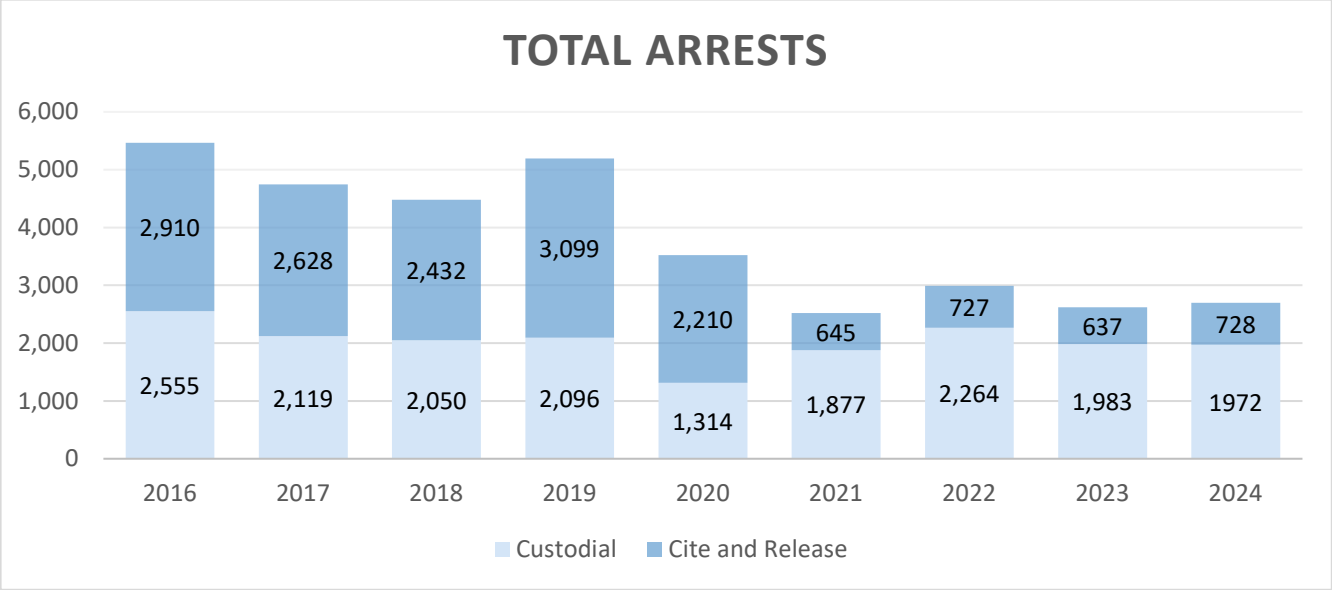
Service Statistics

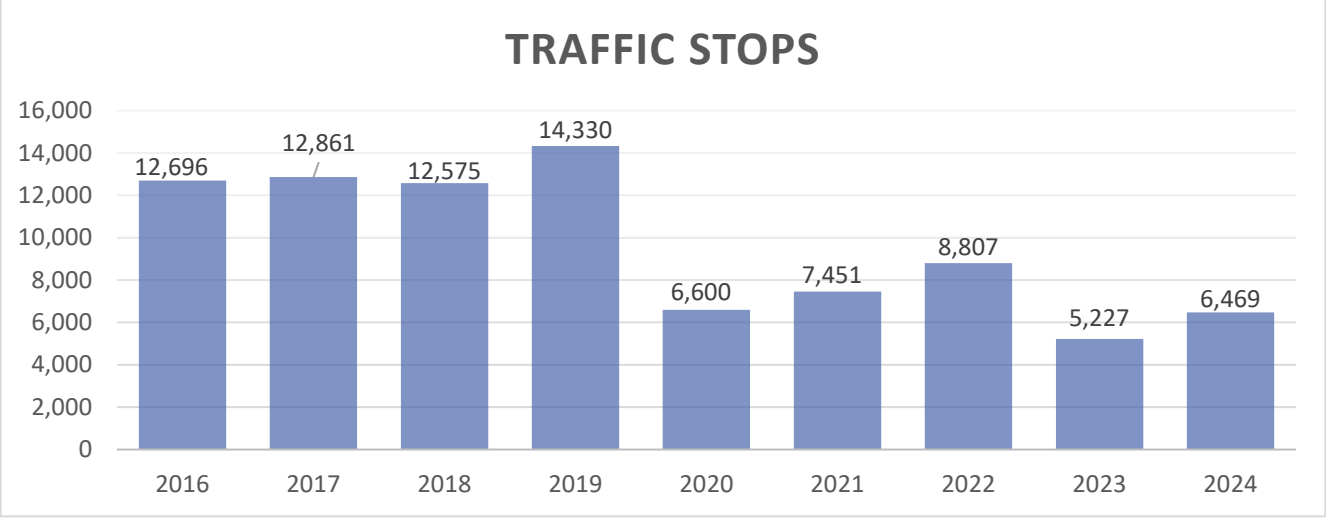







PUBLIC INTOXICATION ARRESTS
900
800
700
600
500
400
300
200
100
0
769
542
437
465
186
317
310
299
381
2016
2017
2018
2019
2020
2021
2022
2023
2024


TOTAL ARRESTS
6,000
5,000
4,000
3,000
2,000
1,000
0
2,910
2,628
2,432
3,099
2,210
645
727
637
728
2,555
2,119
2,050
2,096
1,314
1,877
2,264
1,983
1972
2016
2017
2018
2019
2020
2021
2022
2023
2024
Custodial
Cite and Release

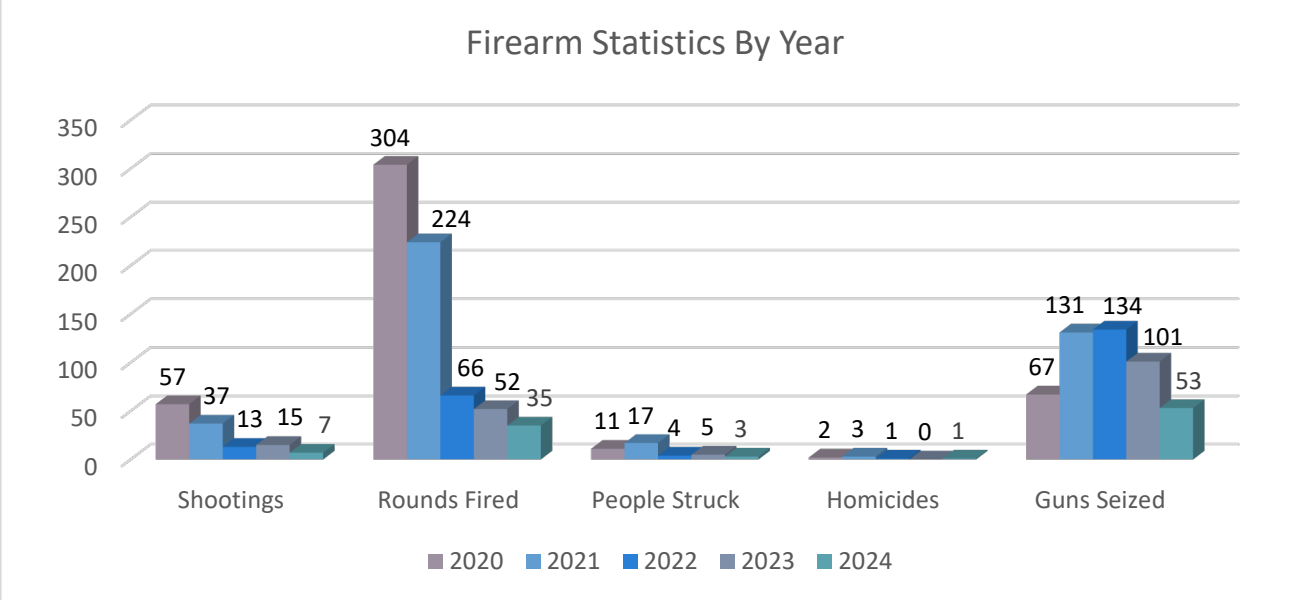

TRAFFIC STOPS
16,000
14,000
12,000
10,000
8,000
6,000
4,000
2,000
0
12,696
12,861
12,575
14,330
6,600
7,451
8,807
5,227
6,469
2016
2017
2018
2019
2020
2021
2022
2023
2024

Firearms Statistics

Addressing gun violence is among the ICPD's highest priorities. In 2024, there were **seven documented shootings**[4]—a more than 50 percent decrease from the year prior. During this statistical period the ICPD seized a total of **53 firearms**. The Street Crimes Action Team (SCAT) seized - or assisted in the seizure - of 38 of those firearms. Of note, two of the seized firearms were "ghost guns"—home-built weapons without serial numbers.

During the seven incidents of shots fired, approximately 35 rounds were fired and three individuals were struck by gunfire; one of these resulted in a homicide. By comparison, in 2023 there were 52 rounds fired, showing a decrease of a third in this one-year period.

Gun violence spiked nationwide during the pandemic, with age-adjusted gun death rates approaching record highs in 2021.[5] CDC statistics on nationwide firearm homicide rates show a non-adjusted rate of 5.9 per 100,000 for the year 2022.[6] Iowa City's non-adjusted average firearm homicide rate over the last five years is significantly lower than that at **1.9 per 100,000,** according to CDC and census data**.**



[4] An incident in which law enforcement is reasonably confident a shooting occurred. These numbers do not include known gunshot suicide deaths, attempted suicides, or accidental firearm discharges. They also do not include the multiple calls of shots fired where officers were not able to confirm a shooting occurred.

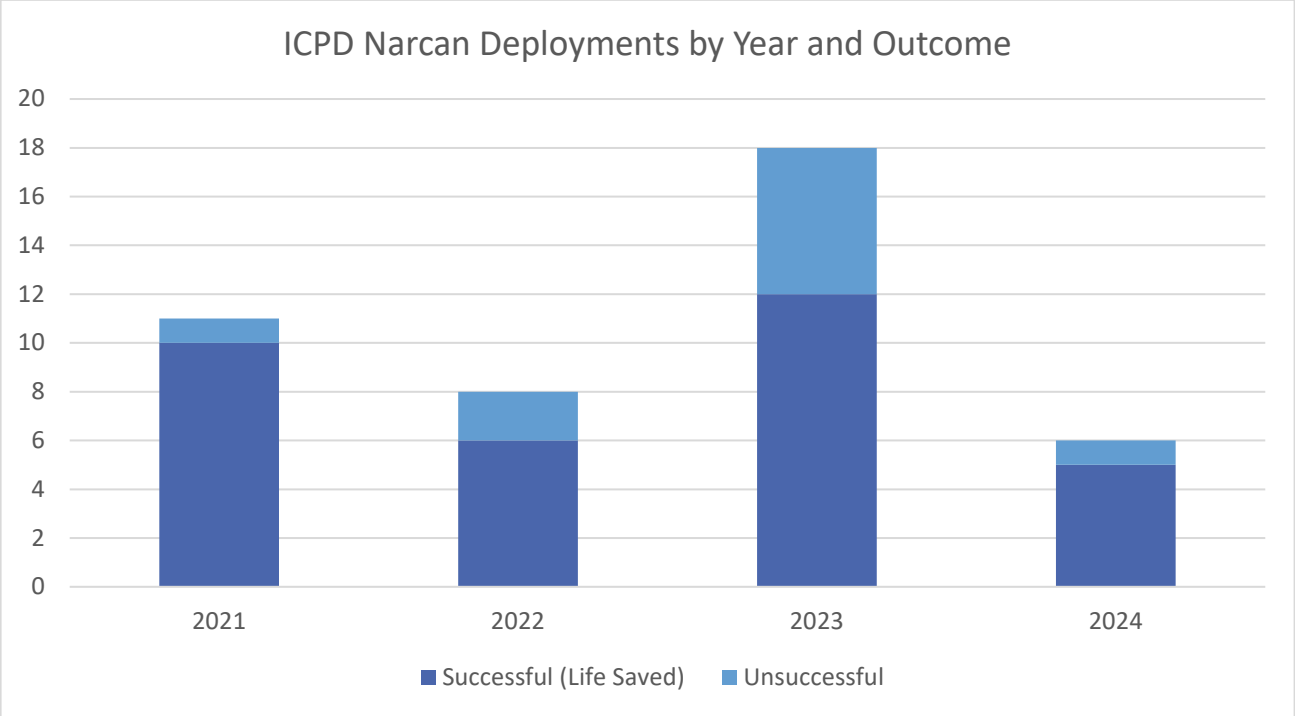
[5] Davis, A., Kim, R., & Crifasi, C. K. (2023). A Year in Review: 2021 Gun Deaths in the U.S. Johns Hopkins Center for Gun Violence Solutions. Johns Hopkins Bloomberg School of Public Health.

[6] Villarreal, S., Kim, R., Wagner, E., Somayaji, N., Davis, A., & Crifasi, C. K. (2024). Gun Violence in the United States 2022: Examining the Burden Among Children and Teens. Johns Hopkins Center for Gun Violence Solutions. Johns Hopkins Bloomberg School of Public Health.

Narcan

Narcan - also known as Naloxone - is an opioid antagonist, meaning it counteracts the potentially fatal effects of opioids such as heroin, morphine, fentanyl, and oxycodone. Officers can find themselves needing to provide emergency care to individuals who have overdosed. Iowa City Police Officers began carrying Narcan in the fall of 2020.

In 2024, ICPD officers deployed Narcan six times for a total of five lives saved.



2024 Specific Crimes Statistics

ICPD reports data up to contribute to the FBI's Uniform Crime Reporting Program using the National Incident-Based Reporting System (NIBRS). NIBRS, a system rolled out in 2021, is a vital component of understanding community crime trends across the United States. Group A crimes are an FBI classification.

The overall numbers for of Group A crimes returned to pre-2020 levels in in 2024, following a sharp decline in 2020 and subsequent climb to a new five-year high in 2023. The 2020 decline is most likely explicable by the overall decrease in all public activity in response to the COVID-19 pandemic and significant changes to ICPD police officer protocol enacted in that year that aimed to minimize officer contact with the public and raised the threshold for traffic stops, with some of the increase since then likely representing a rebounding normalization of both crime and policing patterns.

GROUP A CRIMES	2020	2021	2022	2023	2024	Percent Change from 2023 to 2024	Five-Year Average
Aggravated Assault	141	193	208	236	213	-10	198
All Other Larceny	368	303	299	338	275	-19	317
Arson	4	4	1	12	4	-67	5
Assisting or Promoting Prostitution	0	0	0	1	1	0	0
Bribery	0	2	1	0	0	0	1
Burglary/Breaking & Entering	275	224	199	196	120	-39	203
Counterfeit/Forgery	85	51	59	43	33	-23	54
Credit Card/ATM Fraud	44	61	89	126	108	-14	86
Destruction/Damage/Vandalism of Property	394	406	426	399	300	-25	385
Drug/Narcotic Violations	249	381	468	490	367	-25	391
Drug Equipment Violations	107	171	246	233	198	-15	191
Embezzlement	15	15	9	10	13	+30	12

GROUP A CRIMES	2020	2021	2022	2023	2024	Percent Change from 2023 to 2024	Five-Year Average
Extortion/Blackmail	9	7	17	24	29	+21	17
False Pretenses/Swindle	147	130	123	169	156	-8	145
Forcible Fondling	13	24	21	13	25	+92	19
Forcible Rape	33	31	25	39	52	+33	36
Forcible Sodomy	9	11	8	13	6	-54	9
Impersonation	42	122	112	88	117	+33	96
Incest	0	0	2	0	0	0	0
Intimidation	89	212	293	351	350	0	259
Kidnapping/Abduction	15	16	12	6	15	+150	13
Motor Vehicle Theft	147	118	157	142	99	-30	133
Murder/Non-Negligent Manslaughter	2	4	1	0	1	+100	2
Negligent Manslaughter	0	0	0	1	0	-100	0
Pick Pocketing	9	10	2	16	7	-56	9
Pornography/Obscene Material	10	3	2	11	24	+118	10
Prostitution	0	0	1	1	2	+100	1
Purse Snatching	0	0	1	3	1	-67	1
Robbery	27	28	35	31	43	+39	33
Sex Assault with Object	0	1	0	2	1	-50	1
Shoplifting	162	193	232	276	326	+18	238
Simple Assault	547	659	665	755	776	+3	680
Statutory Rape	0	1	0	0	0	0	0
Stolen Property Offenses	16	10	9	18	11	-39	13
Theft/Motor Vehicle Parts	75	99	92	49	28	-43	69
Theft from Building	165	184	202	238	238	0	205

GROUP A CRIMES	2020	2021	2022	2023	2024	Percent Change from 2023 to 2024	Five-Year Average
Theft from Coin Operated Machine	2	4	14	6	4	-33	6
Theft from Motor Vehicle	230	145	280	248	209	-16	222
Weapons Law Violation	73	115	121	136	71	-48	103
Welfare Fraud	2	2	2	4	6	+50	3
Wire Fraud	33	61	40	79	100	+27	63
Total	**3540**	**3999**	**4473**	**4803**	**4329**	**-10**	**4229**

The 15 most prevalent crimes of 2024 are listed below. Two-thirds of these experienced year-over-year decreases, albeit some by very small margins.

Crime	2023	2024	Five-Year Average	% Change from 2023	% Change from Five-Year Average
Wire Fraud	79	100	63	+27	+60
Credit Card/ATM Fraud	126	108	86	-14	+26
Impersonation	88	117	96	+33	+22
Burglary/Breaking & Entering	196	120	203	-39	-41
False Pretenses/Swindle	169	156	145	-8	+8
Drug Equipment Violations	233	198	191	-15	+4
Theft from Motor Vehicle	248	209	222	-16	-6
Aggravated Assault	236	213	198	-10	+8
Theft from Building	238	238	205	0	+16
All Other Larceny	338	275	317	-19	-13
Destruction/Damage/Vandalism of Property	399	300	385	-25	-22
Shoplifting	276	326	238	+18	+37
Intimidation	351	350	259	0	+35
Drug/Narcotic Violations	490	367	391	-25	-6
Simple Assault	755	776	680	+3	+14

Notable[7] Decreases

Both categories of **drug-related offenses** decreased, as did four types of **crimes against property** (burglary, other larceny, property damage/vandalism, and theft from motor vehicle)**.** FBI crime data indicates that while three of the four property crimes listed were decreasing statewide from 2020-2023, drug-related offenses actually increased statewide in the same period, making Iowa City's decrease even more notable. We will need to compare to eventual 2024 statewide crime data to know whether Iowa City is unique in reversing the trendline for drug-related offenses.

Iowa City and Johnson County have made several recent investments in diversion efforts such as the Guidelink Center, the Community Violence Intervention Program, and the ICPD's increased outreach to communities suffering from homelessness, substance abuse issues, and mental health crises. The decreases in theft- and drug-related offenses may be payoff effects from the investment in these programs.

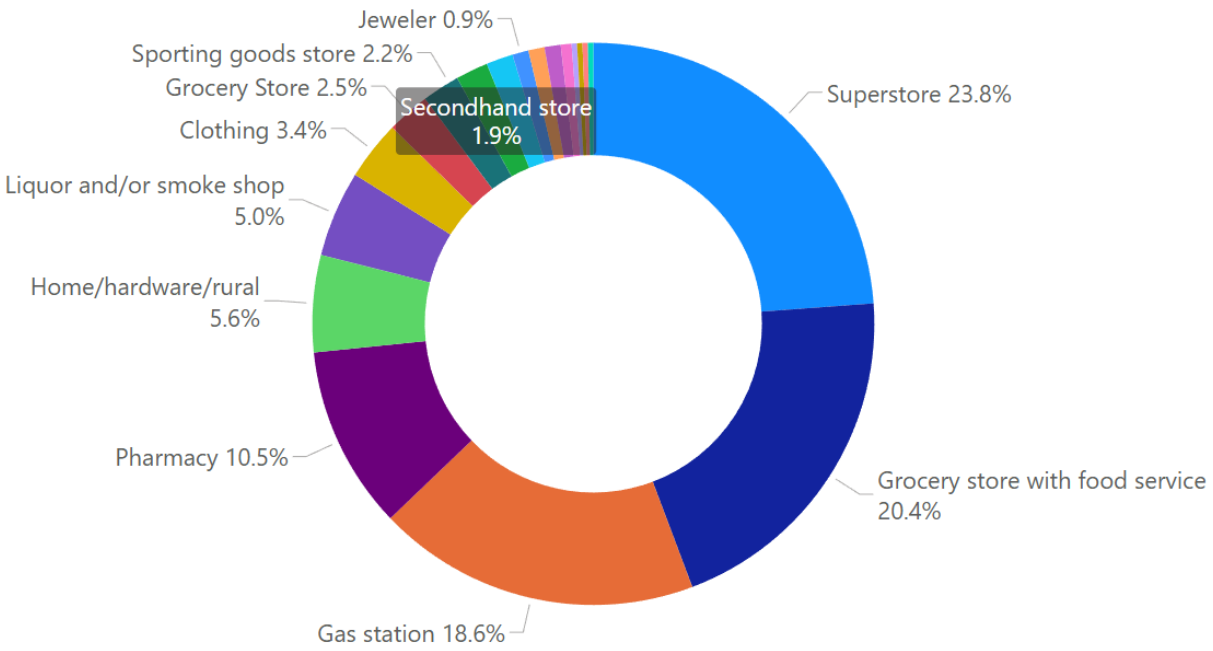
Notable Increases

Shoplifting had a noteworthy increase from 2023. Shoplifting incidents for ICPD dipped in 2020, but are currently 18% higher than in 2023 and a full 43% higher than the last year of pre-pandemic data, 2019. ICPD reports no known recent changes in business shoplifting reporting policies that they are aware of, so the increase is more likely reflecting an actual increase in shoplifting thefts. Shoplifting has also increased in Cedar Rapids and Waterloo, and in Iowa overall as of 2023[8]; this suggests Iowa City's rise is part of a much broader trend.

[7] **"**Notable" is defined here as a change in either direction of at least 15% for a category with at least 100 incidents in 2024.

[8] Cedar Rapids PD statistics; Waterloo PD statistics; **FBI Crime Data Explorer**

Shoplifting Incidents by Location Type



Two subtypes of fraud, wire and impersonation, also had notable increases in 2024.

- Wire fraud increased year-over-year but has also tripled since 2020, a rise probably driven by the rise and rapid proliferation of technologies like artificial intelligence (AI) voice generation and cryptocurrency ATMs that greatly facilitate these scams and make them easier to conduct over long distances. Iowa City since at least 2020 has much higher rates of wire fraud than the state as a whole.[9]

- ICPD conducted about 100 more bar checks in 2024 than in 2023, about a 35% year-over-year increase, which probably helped drive up the numbers for impersonation charges by generating additional collection of fake identification cards. Additionally, AI-driven creation services are making it easier and cheaper to procure fake identification documents.

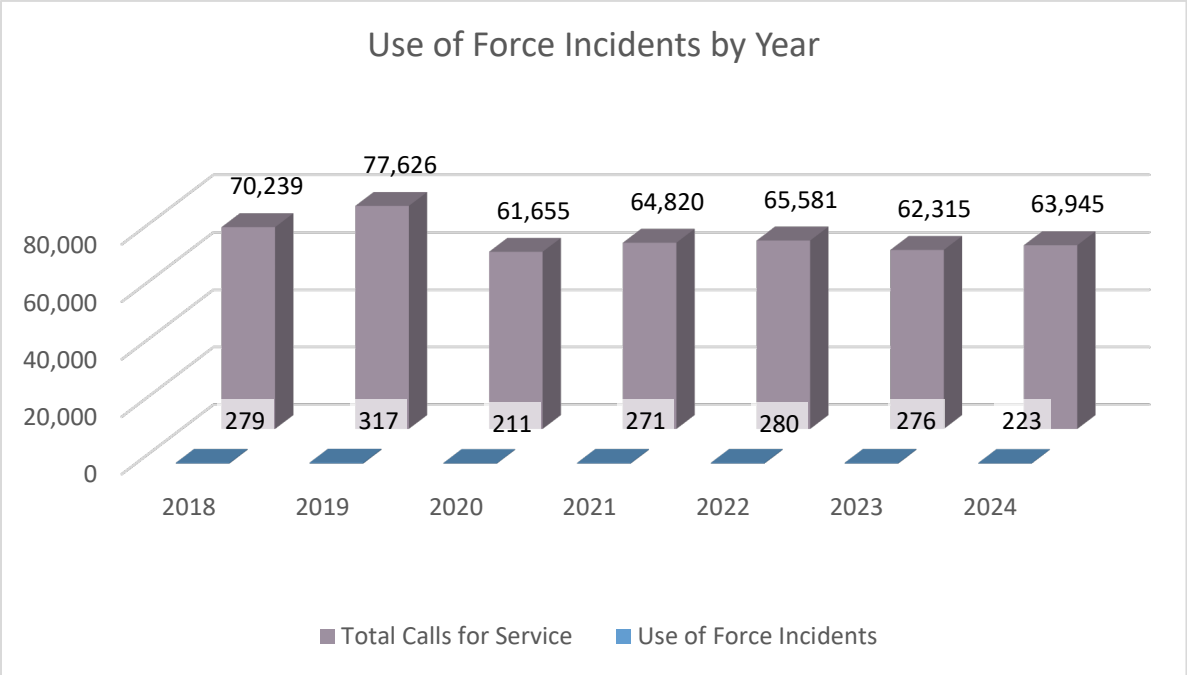
[9] FBI Crime Data Explorer

Use of Force

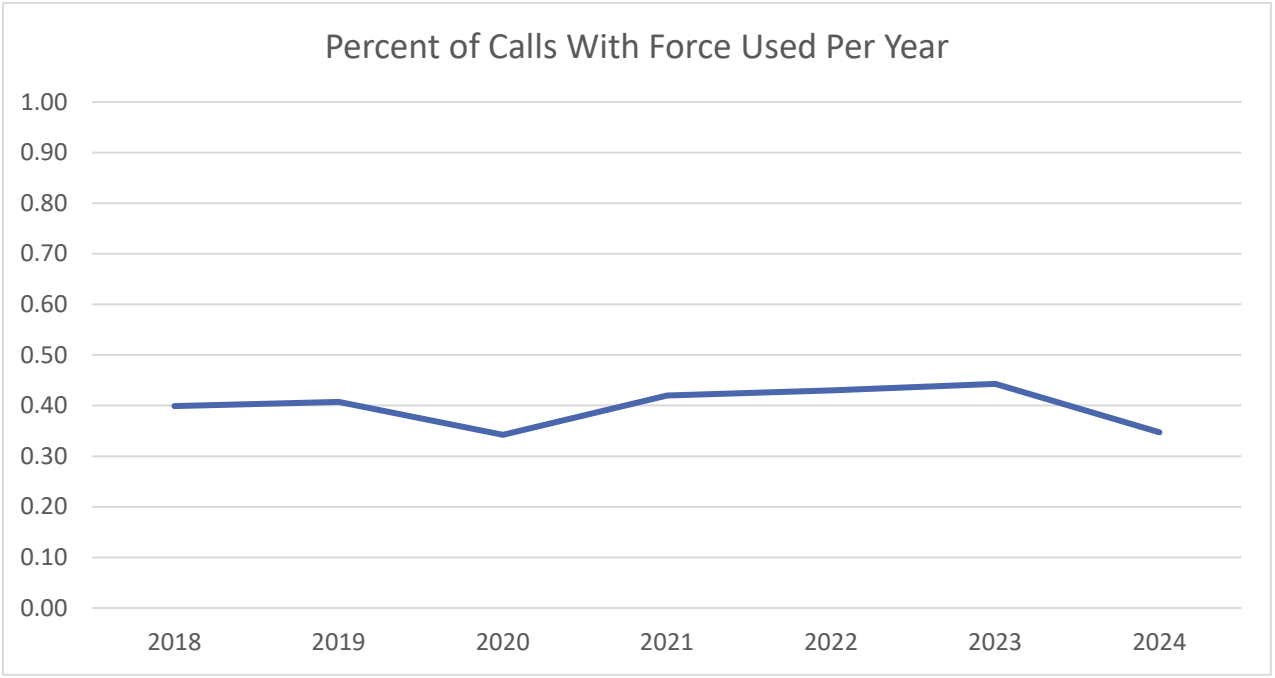
The ICPD follows a reasonable standard when evaluating the force used by officers when encountering a non-cooperative or combative individual. When determining which level of force to use, officers are required to evaluate the circumstances involved and respond with the appropriate tool or technique. The actions of the subject determine the extent of force the officer may use during the interaction. The tools and techniques used by the officer must be commensurate with the situation. The evaluation of the officer's use of force is based on the totality of the circumstances.

The ICPD policy requires an employee to complete a written narrative for any reportable use of force. Reportable use of force is defined in the Department's Lexipol 300, which is titled Use of Force and available for public viewing on the department's website. This policy provides employees with guidelines on the use of deadly and non-deadly force.

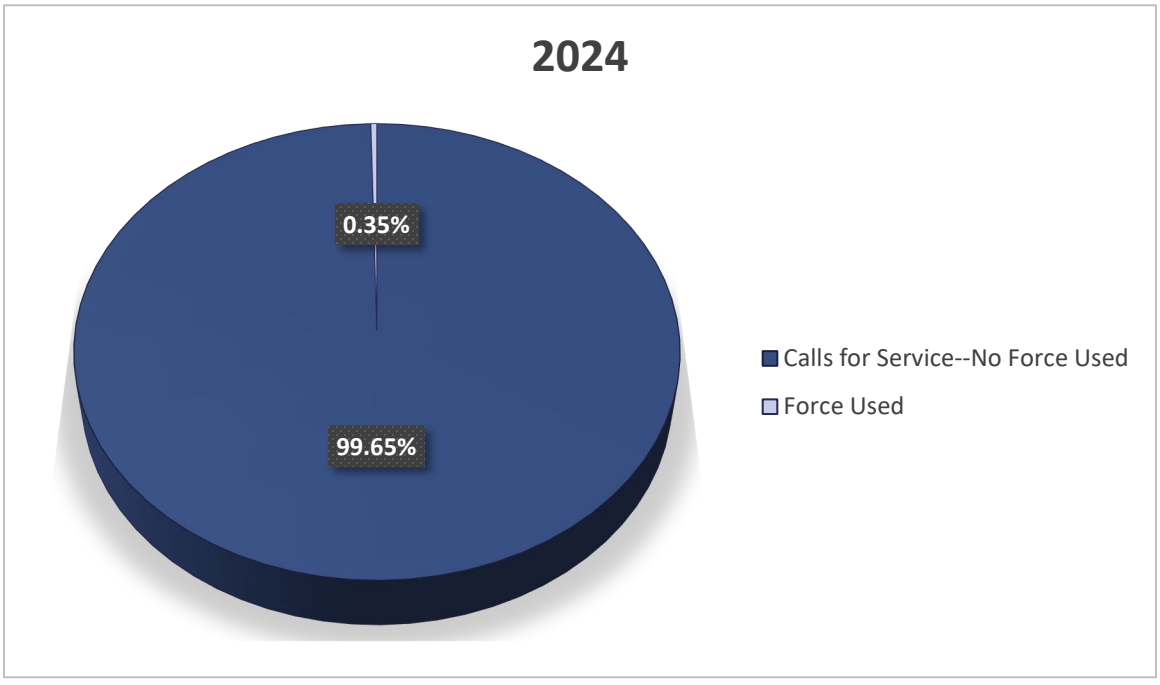
Upon receipt of the report, the supervisor is responsible for completing an administrative critique of the force used. The process includes interviews with involved employees, body worn and in-car camera review, review of any additional available video, and review of written reports. The employee's use of force report and the supervisor's critique is then forwarded to the Captain of Field Operations and the Chief of Police for final review and critique. The below chart shows total use of force incidents compared to total calls for service by year.[10]



[10] Some prior year numbers have been slightly revised for methodological consistency



Total use of force incidents in 2024 was 223. Total calls for service in 2024 was 63,945. This results in force being deployed in 0.35% of our total calls for service in 2024. Of the 223 use of force incidents, 38, or 17%, were due to the euthanizing of an animal (i.e., injured deer, sick raccoon, or other animal beyond help).



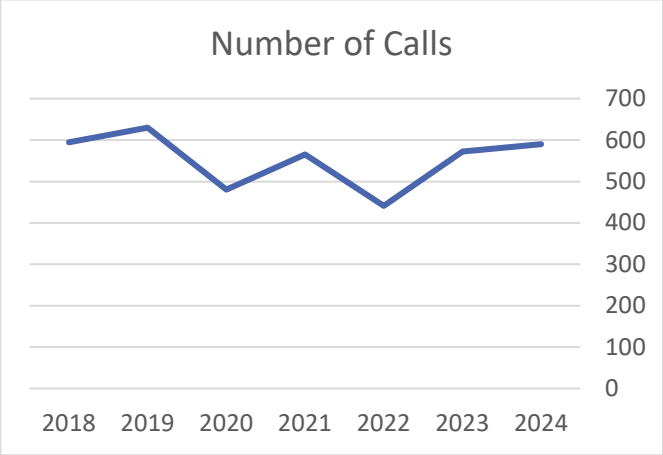
Juvenile Statistics

Calls for Service

In 2024, the ICPD responded to 590 calls for service specifically classified as juvenile related. This number does not encompass all juvenile related calls for service, as the original call for service may not have been classified as involving juveniles.

Police Juvenile-Related Service Calls for Years 2018 – 2024

Year	Number of Calls
2024	590
2023	572
2022	441
2021	565
2020	480
2019	630
2018	595

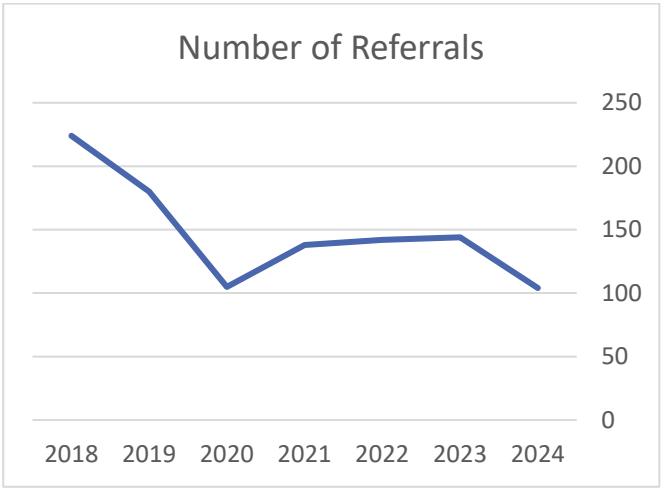


Juvenile Court Referrals

There were 104 Juvenile Court referrals in 2024. The chart below indicates the number of referrals—not the number of individual subjects referred. Some youth may have been referred more than once.

ICPD Juvenile Court Services Referrals 2018 – 2024

Year	Number of Referrals
2024	104
2023	144
2022	142
2021	138
2020	105
2019	180
2018	224

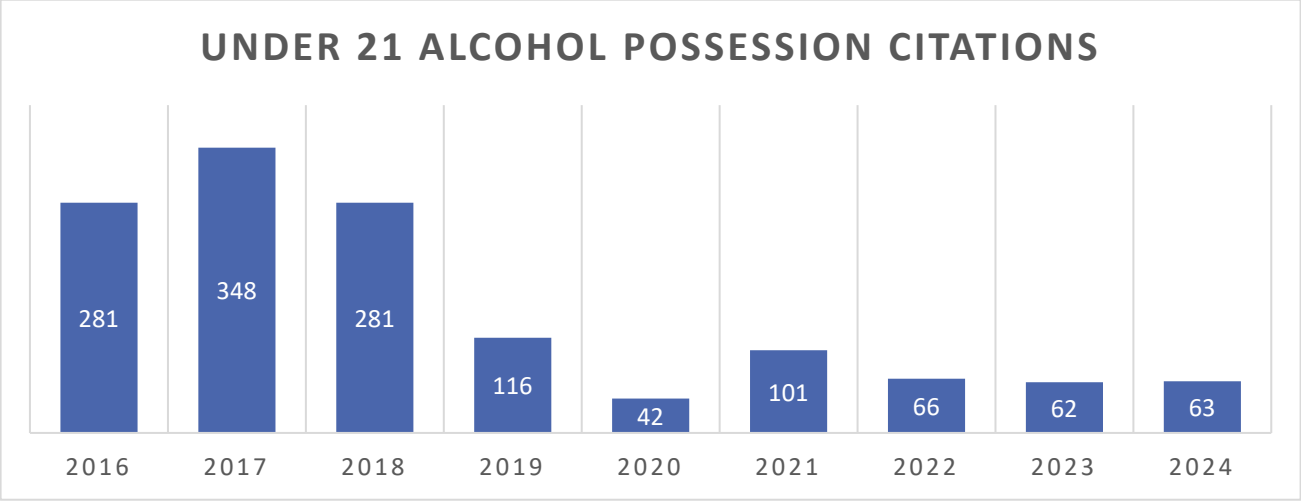


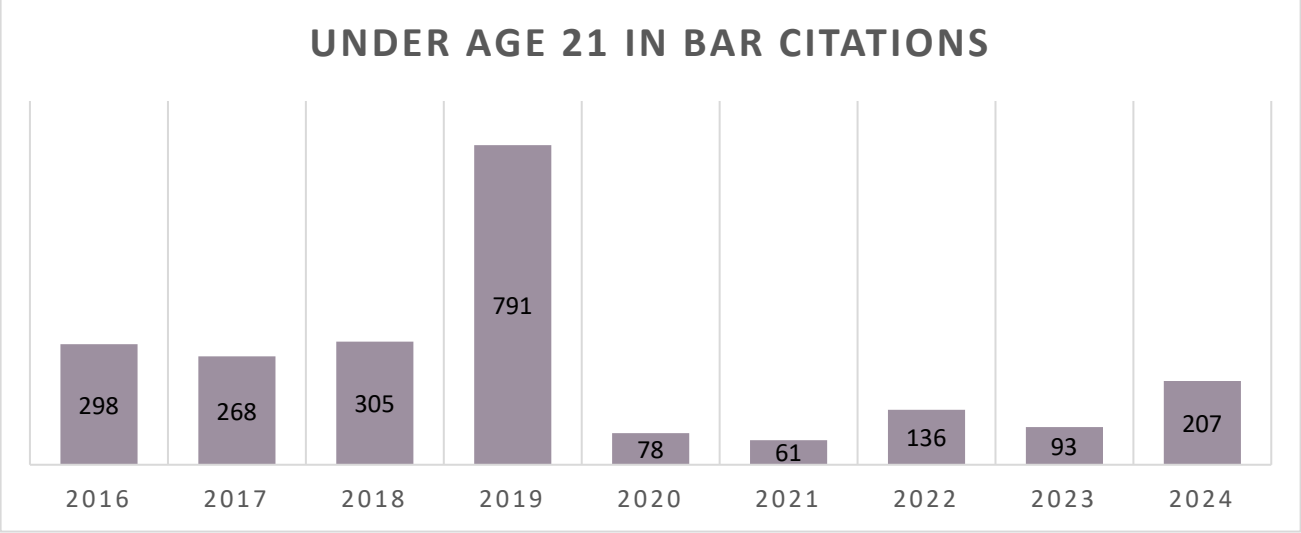
Alcohol and Tobacco Statistics

Tobacco Compliance Checks

The ICPD conducts compliance checks relating to the proper sale and delivery of age-restricted tobacco products by retailers. Underage persons enter establishments and attempt to purchase tobacco products under the observation and control of officers. In 2024, there were 59 Tobacco Compliance Checks initiated, one at each business in Iowa City open and licensed to sell tobacco, alternative nicotine, or vapor products. 50 businesses, 85%, refused to sell the products to the underage buyers; this is comparable to 2023's pass rate of 84%. Nine businesses failed. ICPD filed charges against employees of the nine business that failed the first round and conducted a re-check at a later date; two businesses failed a second time.

Alcohol Related Statistics





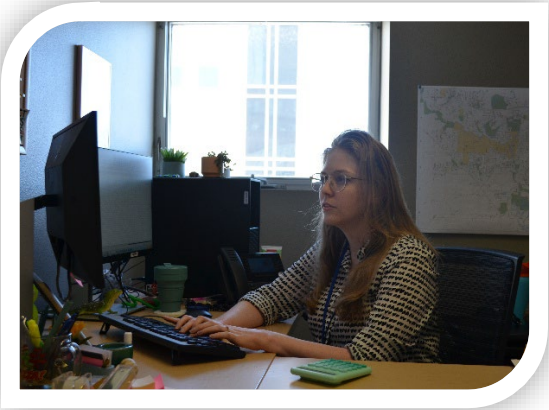
Civilian Crime Analyst

In 2024, the ICPD bolstered its ongoing efforts to expand data-driven policing approaches by hiring a full-time Civilian Crime Analyst, Maggie Wood, who began work in September.

The Civilian Crime Analyst furthers goals related to policing through data-driven strategies and improves City government insight into crime and policing. In-house, Wood uses a variety of law-enforcement-related data sources and analytics software to determine trends, provide insights into crime patterns in Iowa City, and assist criminal investigations. Externally, she collaborates with other City government entities and community partners to improve communication, data sharing, and cross-sector efforts aimed at finding solutions to challenges facing the community. The new Crime Analyst's full-time accessibility provides the ICPD, as well as Iowa City partners and institutions, with a new wellspring of data and insights and helps inform leadership decision-making at City Hall and beyond.

Since the position was filled, in addition to her work inside the Police Department, Wood has established relationships with:

- Cedar Rapids Police Department
- City of Iowa City Neighborhood & Development Services
- CommUnity Crisis Services
- Community Violence Intervention Program
- GuideLink Center
- Iowa City Downtown District
- Johnson County Sheriff's Office
- Juvenile Court
- University of Iowa Center for Social Science Innovation
- University of Iowa Sociology Department



Civilian Crime Analyst Wood in her office.

Street Crimes Action Team

The Street Crimes Action Team (SCAT) is a unit of four detectives led by a sergeant. SCAT, a part of the Investigations Division, focuses on investigating street crimes such as weapons and narcotics violations, stolen vehicles, and gang activity. In 2024, SCAT executed 242 search warrants and made 255 felony arrests, 270 serious/aggravated misdemeanor arrests, and 157 simple misdemeanor arrests.

Seized Item	Amount
Cocaine (Crack form, grams)	5.5
Cocaine (Powder form, grams)	110
Controlled pills not otherwise listed	201
Counterfeit substances (g)	28
Currency (dollars)	34,531.33
Dextromethorphan/DXM (grams)	0
Ecstasy (pills)	105
Fentanyl (pills)	700
Firearms	38
Heroin (grams)	1
LSD (tabs)	0
Marijuana (pounds)	24.77
Methamphetamine (grams)	767
Mushrooms (grams)	216
Promethazine (g)	1299
Testosterone (g)	0
THC cartridges	0

Mental Health Initiatives

Mental Health Liaisons & Co-Responder Team





Top: ICPD's Co-Responder Team
Below: (L-R) ICPD Chief Liston and Mental Health Liaison Wade.

ICPD partnered with CommUnity Crisis Services in 2021 to embed a mental health liaison (MHL) within the department, with the goal of enhancing the services provided to those in the community experiencing a mental health crisis and connecting them with appropriate resources. Following the success of these efforts, two CommUnity mental health liaisons, Kelsie Tomlin and Kaitie Wade, are currently embedded within the department, and ICPD introduced its first Crisis Co-Responder Team in September of 2024. That team pairs an MHL with a sworn police officer (ICPD's Kristie Davis) allowing the MHL to travel with police on calls and provide onsite services to persons in crisis. Officer Davis and the MHLs later engage in follow-up with these persons to help them connect with additional services and resources, with the goal of shifting the community member's trajectory away from places like the emergency room and county jail. The team also works proactively with the department's Street Outreach team.

The below chart details the number of calls answered by the Mental Health Liaisons prior to the introduction of the Co-Responder model as well as those addressed by the team after its launch in September.

Month (2024)	Co-Responders Team	Station Based Liaison
January	n/a	42*
February	n/a	50*
March	n/a	48*
April	n/a	46*
May	n/a	34*
June	n/a	26**
July	n/a	61*
August	n/a	84*
September	138	103
October	153	33
November	77	32
December	59	28
Total	**427**	**587**

*2 station-based MHLs working

**1 station-based MHL working

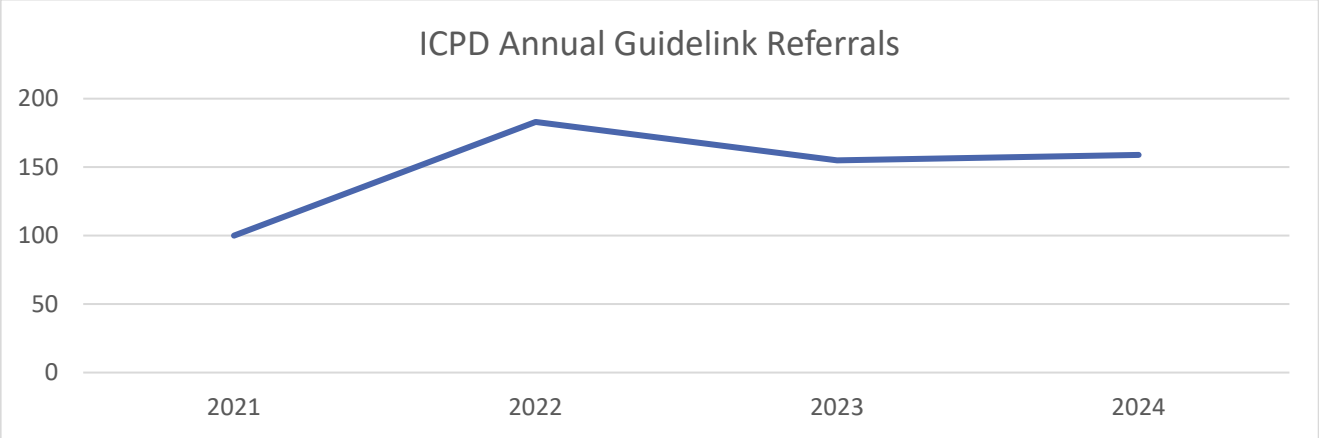
GuideLink Center

Iowa City's GuideLink Center opened its doors in 2021 and serves as a diversion option for persons experiencing mental health and/or substance abuse crises, with the goal of helping people receive appropriate services and relieving police officers, jail staff, and emergency room workers of a significant number of cases that are misaligned with their missions. The GuideLink Center provides access to immediate, onsite assessment and stabilization outside of a hospital setting, 24 hours a day.



Iowa City's GuideLink Center campus

In 2024, the ICPD made **159** referrals to the GuideLink Center. These individuals received immediate mental health and/or substance use services and many were diverted from jail or the emergency room.



Victim Services Coordinator

In January 2021, Ann Thompson was selected for the newly created full-time civilian position of Victim Services Coordinator after serving as an intern and then volunteering at the ICPD. A permanent Victim Services Coordinator (VSC) post was created after the success of the Victim Services internship created in 2019, for which Ann Thompson was first selected. Through her work, she has established many relationships with service providers. Some examples include monthly and quarterly meetings with the following agencies and providers:

- Agency on Aging
- CommUnity Crisis Services Heritage Area
- Domestic Abuse Intervention Team
- Johnson County Coalition Against Domestic Violence
- Johnson County Human Trafficking Coalition
- Johnson County Sheriff's Office
- Refugee Alliance
- Sexual Assault Response Team
- Shelter House
- United Action for Youth
- University of Iowa Threat Assessment



Victim Services Coordinator Thompson outside City Hall

Thompson has conducted outreach to each patrol watch to provide an overview of her role within the ICPD and how she can help officers better serve victims. Additionally, she facilitated agency orientations for new officers, arranging for the officers to visit the following providers and personally meet their staff:

- CommUnity Crisis Services
- Domestic Violence Intervention Program
- GuideLink Center
- Monsoon Asians & Pacific Islanders in Solidarity
- Nisaa African Family Services
- Rape Victim Advocacy Program
- United Action for Youth



Victim Services Coordinator Thompson in the ICPD soft interview room, a space designed to help interviewees feel calmer and more comfortable than traditional police interview rooms.

Community Outreach

Outreach to Unhoused Persons

As part of its efforts to engage proactively with the community it serves, ICPD employs a Community Outreach team. An important area of focus for this unit is addressing issues related to the unhoused community. It is the goal of ICPD Community Outreach to ensure interactions with all members of our community are conducted with dignity and respect. The team meets with unhoused persons wherever they may be with the goals of:

- connecting unhoused individuals with important resources, including housing
- ensuring that lawful, City-ordered eviction proceedings are conducted with maximum respect to evicted persons
- mitigating potential issues between unhoused individuals and other community members

0	**0**
ARRESTS OF UNHOUSED PERSONS MADE BY THE COMMUNITY OUTREACH TEAM IN 2024	**USE OF FORCE INCIDENTS AGAINST UNHOUSED PERSONS BY THE COMMUNITY OUTREACH TEAM IN 2024**

When City-ordered evictions take place, Community Outreach conducts multiple visits to encampments in advance to ensure the eviction date is communicated, helping prevent surprises, arrests, and destruction of important personal property. Community Outreach will work with the courts to update eviction orders if people depart a site prior to the eviction date, ensuring they do not accrue an eviction on their record needlessly that then serves as a further barrier to finding housing. In 2024, the Community Outreach team made zero arrests and had zero use of force incidents when interacting with unhoused people, a fact of which ICPD is very proud.

Shelter House

ICPD first partnered with Shelter House as part of the preliminary plan to restructure the department. The main goal of this partnership is to continue to help persons living without housing obtain necessities such as food, shelter, clothing, support systems, and medical access. This goal will be achieved through:

- Building rapport by building mutually respectful relationships

- Community collaboration to ensure maximum connection and stability
- Making referrals to obtain housing

Many referrals to the Shelter House originate with the ICPD Community Outreach team. Often, the team is the first point of contact for new members of the unhoused community; ICPD Community Outreach meets these community members where they are, makes connections, offers resources, and connects them with Shelter House staff.

Benefits

This relationship benefits all sides by helping Shelter House connect with clients more efficiently, reducing police time spent on non-crime-related calls, and helping community members access services and avoid jail and the emergency room. The police department is often the first point of contact to address issues relating to homelessness, as members of the community will call the police to report concerns or complaints about unhoused persons. Unless someone is violent or in danger, an ICPD officer is often not the most appropriate contact to meet the community's needs in this instance, and their involvement distracts them from counter-crime efforts. Ultimately, the goal of this partnership is to shift community resources and community mindsets so that they better align with the needs of Iowa City's unhoused population. Having a non-police entity respond to quality of life-related concerns can produce better outcomes for those individuals as they are connected and referred to social services.

66	90
ICPD REFERRALS TO SHELTER HOUSE IN 2024	SHELTER HOUSE STREET OUTREACH CLIENTS PERMANENTLY HOUSED IN 2024

The ICPD Community Outreach team meets monthly with Shelter House to coordinate on issues of mutual interest. These include sharing information on encampment locations; alerting Shelter House to developing conflicts between local businesses and unhoused persons so Shelter House personnel can attempt to mediate; discussing Shelter House capacity, projects, grants, and staffing; reviewing issues of mutual concern in the unhoused community; and coordinating on Shelter House's physical safety.

In 2024, ICPD referred **66** people to Shelter House.

Mission and Partnerships

Community Outreach is at the heart of ICPD's mission, bridging the gap between the department and the community by providing information, connecting those in need with valuable resources, and meeting community members in the spaces where they are most comfortable to foster stronger relationships.

Community Outreach includes a fully sworn ICPD sergeant, a full-time Community Outreach Assistant and a part-time Community Outreach Assistant specifically assigned to working with Iowa City's immigrant and refugee population. Community Outreach is most effective when working with other sworn officers and leveraging the important resources provided by community partners. These partners include, but are not limited to:

- CommUnity Crisis Services and Food Bank
- Iowa City Community School District
- Iowa City Senior Center
- Iowa City Public Library
- Johnson County Attorney's Office
- Law enforcement partners
- Safety Village
- Shelter House
- South District Neighborhood Association



From top: Outreach Sergeant Nieland and Community Outreach Assistant Hall give a presentation on common frauds and scams; Victim Services Coordinator Thompson and Downtown Liaison Fowler hand out candy at the Iowa City Public Library's Halloween celebration; ICPD Captain Brotherton is joined by a fellow police captain at the same event.

Outreach Events

The Community Outreach Team participates in events big and small year-round. Some of these events occur annually and give both the Outreach Team and community members fun activities to look forward to each year. These annual highlights include:

Safety Village

Safety Village is a two-week summer camp where children learn safety in a hands-on way. Topics include water safety, weather, basic first aid, pedestrian/bike/scooter safety, AirCare presentation, Day in the Life of a Police Officer, fire safety, fire truck/police car/ambulance tours, anti-bullying, and arts/crafts.





Above: A young person learns to rappel down a building at Emergency Services Youth Camp.
Left: Community Outreach Assistant Hall gives a presentation at Safety Village.

Emergency Services Youth Camp

Emergency Services Youth Camp is a fun, informative, and hands-on camp hosted by the ICPD, Iowa City Fire Department, Iowa City Animal Services, Johnson County Sheriff's Office, Johnson County Ambulance Service, Johnson County Emergency Management, and the University of Iowa Department of Public Safety. The goal of camp is to connect with the youth because they are the future of our emergency services. Topics include Basic Fire Department Operations, Crime Scene,

Stop the Bleed, Rappelling, Metro Bomb Squad, CPR, Day in the Life of a Police Officer, Search and Rescue, Animal Control operations, and Anti-Bullying.



Left: K9 Officer Hayes speaks to children at Emergency Services Youth Camp
Below: Officers pose with McGruff the Crime Fighting Dog (center, plainclothes)

National Night Out

National Night Out is an annual celebration that encourages neighbors to get out of their homes, interact with each other and create connections to foster safer neighborhoods. The National Night Out in Iowa City features appearances by the Iowa City Public Library Bookmobile, Iowa City Police and Firefighters, and McGruff the Crime Fighting Dog.





Above: A child learns about the interior of a squad car.
Right: Community Outreach staff at Iowa City's 2024 Pride parade
Bottom: Outreach head Sgt. Nieland and some young shoppers out for Holiday with Heroes



Holiday with Heroes

Each year, members of the ICPD take children in need shopping for toys, clothing, winterwear, and gifts for their loved ones. This event is a big hit each year and puts a huge smile on the faces of children and officers alike.



The Community Outreach Team is always on the lookout for opportunities to connect with the community. These interactions come in all shapes and sizes and feature a wide variety of audiences including children, immigrants and refugees, and senior citizens. Examples include:

- ALICE presentations
- Bike rodeos
- Community celebrations such as Juneteenth, Pride, and Climate Fest
- Financial fraud presentations
- Job Fairs
- Kites for Kids
- Party in the Park
- Question and answer sessions for various community groups
- Soccer camp for local immigrant children
- Trunk or Treat

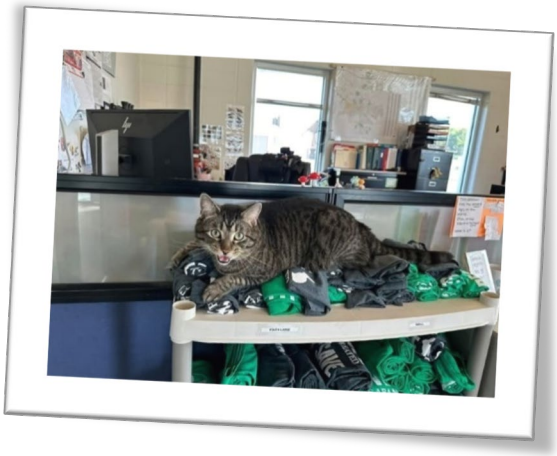


Community Outreach Assistant Dabusu with community members at an Eid al-Adha event hosted by Iowa City's Al-Iman Center.

Animal Services

Iowa City Animal Services is a division of the ICPD and operates as a public safety/enforcement agency for the protection of the public and animals in Iowa City. This division also provides services to Coralville, unincorporated Johnson County, University Heights, and the University of Iowa.

The Animal Services Division also operates the Iowa City Animal Care and Adoption Center to re-home stray and abandoned animals. Programs are supported, in part, by contributions from Friends of the Animal Center Foundation (FACF).





Above: A dedicated shirt guardian at the Iowa City Animal Care and Adoption Center offices.
Right, top: Animal Services employees around the Iowa City Animal Care and Adoption Center sign
Right, bottom: Animal Services Officer DeWolf and a turtle.

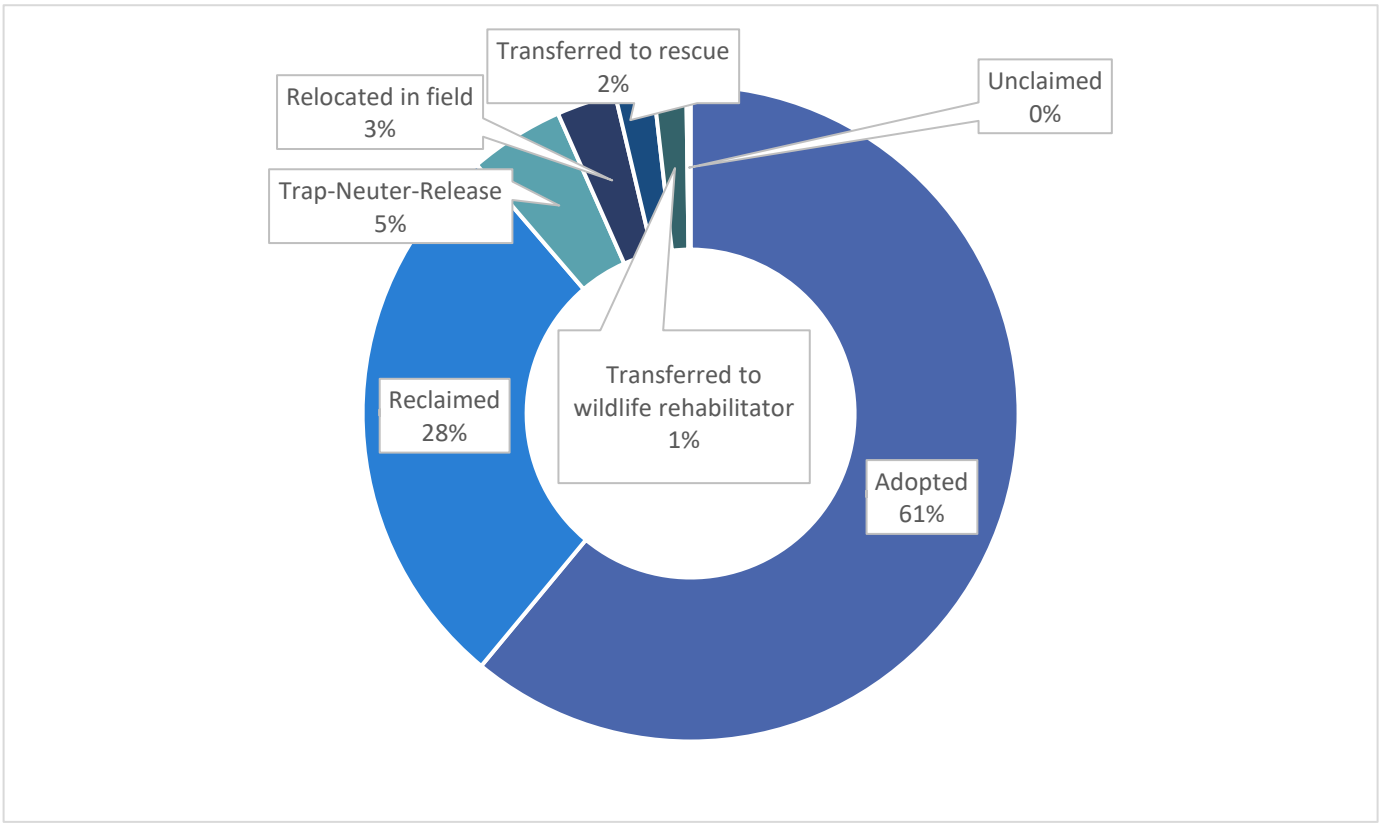
2024 Animal Service Statistics

All Animal Outcomes

Outcome	Cats	Dogs	Other[11]	**Total**
Adoptions	648	185	42	**875**
Animals euthanized	123	103	90	**316**
Animals reclaimed	104	287	6	**397**
Animals unclaimed	0	2	1	**3**
Died in care	7	1	1	**9**
Foster animals cared for	425	53	3	**481**
Live intakes	946	577	391	**1914**
Microchips	-	-	-	**950**
Relocated in field	0	0	42	**42**
Transferred to rescue	0	27	0	**27**
Transferred to wildlife rehabilitator	0	0	23	**23**
Trap-Neuter-Release program	67	0	0	**67**

[11] "Other" refers to birds, reptiles, small mammals, and wildlife.

Live Animal Outcomes Breakdown



2024 Euthanasia Statistics

Reason	Cats	Dogs	Other	Total
Aggression	8	24	0	**32**
Bat exposure	0	0	4	**4**
Behavior	14	53	0	**67**
Bite	1	5	1	**7**
Dangerous	0	3	0	**3**
Feral	6	0	0	**6**
Overcrowding	0	0	0	**0**
Sick/injured	63	18	79	**160**
Unborn/unweaned	31	0	6	**37**

Enforcement and Outreach

In addition to the full-time staff, the center relies on the generosity of community members to accomplish its mission. In 2024, community members donated **11,578.2 hours** of volunteer work. The foster program cared for **481 animals** with a total of **8,903 days** for all animals. These numbers are all within ten percent of 2023's totals.





Left: Animal Services presentation at Safety Village
Right: Animal Services volunteers interact with Boga, an alumni of the animal shelter

Enforcement Activity	Number of Instances
Animals collected in the field by ASOs	239
Animal bite inv.	147
Animal bite quarantines	111
Animal bites tested:	12
Bats for exposure	*5*
Dogs/cats	*7*
Animal bites unable to quarantine	24
Citations issued	89
Hoarding/mass animal impound	0
Service calls addressed	2,317
Vicious animal hearings	3

Outreach Programs	Number of Instances
Classes attended by the community	65
Center dogs attended training classes in the community	2
Humane education presentations	20
Organized events/tours	19
Vouchers for dog obedience class redeemed	37

Chris Whitmore Retirement

Animal Services Coordinator Chris Whitmore retired on Friday, March 1, 2024, after more than 30 years with the City. Whitmore was hired as an Animal Service Officer on June 14, 1993, and was promoted to Coordinator on Sept. 24, 2018. Whitmore provided the people and animals of the Iowa City community with more than three decades of dedicated service and care. Throughout her career, Whitmore has been highly regarded for her work ethic, professionalism, and passion for providing high quality and humane animal care and enforcement. The Chris S. Whitmore Animal Services Employee of the Year Award was established to honor her legacy.



Chief Liston, left, speaks at the retirement party for Animal Services Coordinator Whitmore, right of center.

Nationwide Line of Duty Deaths



In 2024, there were 107 police officer line of duty deaths in the United States.[12] The Iowa City Police Department honors the memory of these men and women.

[12] FBI Law Enforcement Officers Killed and Assaulted (LEOKA) data.

Item Number: IP3.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

May 22, 2025

Airport Commission: May 8

Attachments: Airport Commission: May 8

MINUTES **DRAFT**
IOWA CITY AIRPORT COMMISSION
MAY 8, 2025 – 6:00 P.M.
AIRPORT TERMINAL BUILDING

Members Present: Hellecktra Orozco, Ryan Story, Judy Pfohl, Chris Lawrence

Members Absent: Warren Bishop

Staff Present: Michael Tharp, Jennifer Schwickerath

Others Present: Adam Thompson, Ryan From, Braeden Collins

RECOMMENDATIONS TO COUNCIL:

None

DETERMINE QUORUM

A quorum was determined at 6:00 pm and Lawrence called the meeting to order.

APPROVAL OF MINUTES

Story moved to approve the minutes as amended by Pfohl, from April 10, 2025, seconded by Orozco. Motion carried 4-0. (Bishop Absent)

PUBLIC COMMENT - None

ITEMS FOR DISCUSSION / ACTION

a. Airport Construction Projects:
   i. FAA grant projects
      1. Runway 12/30 Displaced Threshold/Relocation – Tharp stated that they were still dealing with the temporary light issues on 30 and they would be working with the FAA to close out the contract and grant as much as they could. Tharp stated the lights were working and flight checks were completed.
   ii. Iowa DOT grant projects
      1. T-hangar Building
         a. Iowa DOT Grant Application – Tharp stated that Adam was finishing up the data for the grant application. Tharp stated that they would apply for 2 grants, the AIP program would be approximately $400,000 and the GAVI program would be for $300,000 which was the cap for that application. Tharp stated that he also watched the Marion City Council meeting and they had voted to accept a purchase proposal to keep the Marion Airport open. Tharp noted that that was scheduled to be formalized at the end of June and that he

had received a few phone calls from Marion tenants looking for space. Thompson shared copies of the draft application and stated that the total project cost estimate was $1,535,000. Thompson stated the estimated total local match was $235,000. Lawrence asked about the financing of the local match. Tharp stated they were planning on using the money from projects that were cancelled or moved like the 2nd phase solar array and the terminal building modernization. They would be looking at a loan for the remaining local match. Thompson stated that they still needed to update some of the imagery of the building layout for the grant application. Tharp noted that they were due Thursday by 4pm.

2. Wildlife Mitigation Study – Tharp stated that this project was a product of the elk that made a visit to the airport. Tharp stated that he had a visit with the Iowa DOT after that event. Tharp noted that the growth of operations and the animal encounters warrant a study. Tharp noted that the DOT contracts with the USDA to conduct a wildlife assessment and the airport contracts with the DOT to cover the local match value of the contract. Story asked what the product was. Tharp stated that at the end of the study they would get a report that would detail the animals seen, and provide options for mitigation. Tharp stated this would also open up other grant funding opportunities for completing these kinds of projects.
    a. Consider a resolution A25-10 approving agreement with Iowa DOT – **Pfohl moved resolution #A25-10, seconded by Story. Motion carried 4-0. (Bishop Absent)**

b. Airport "Operations"

i. Budget – Tharp stated there was a couple of months left of the budget. Tharp noted that they had some unplanned expenses in that the older fuel tanks were due for a 20-year condition inspection that was completed.

ii. Management – Tharp noted that a couple of hangar doors had some issues as the warm weather was bringing more activity to the doors. Tharp stated that the annual fire and maintenance inspections would begin Friday May 23rd.

1. Hangar 319er – Tharp introduced Ryan From to the Commission who discussed the hangar project with the members. From described what they planned to do with the hangar and its operations. From stated that they owned a Cirrus and that he's also involved in a partnership with a Pilatus. From noted they were working through some items like the building needed to have a sprinkler system.
2. Public Hearing on commercial business agreement – **Lawrence opened the public comment period at 6:24pm.** Tharp stated that he had not received any comments through email or other sources. No other comments were received. **Lawrence closed the public hearing at 6:25pm.**
3. Consider a resolution #A25-11 approving a commercial business agreement with Hangar 319er, LLC. **Lawrence moved to approve**

resolution #A25-11, seconded by Story. Motion carried 4-0. (Bishop Absent)

iii. Events – Tharp stated that the calendar hasn't changed and that the next event coming up was the first Drive-In movie of the year.
   1. Summer of the Arts Movies (May 17, June 21, July 19, Aug 9)
   2. Young Eagles (Aug 16th)
   3. Pancake Breakfast (Aug 24)
   4. Autocross (April 13, June 8, Sept 14, Oct 19)

c. FBO / Flight Training Reports
   i. Jet Air – Wolford stated they had been mowing. Wolford stated that the zero-turn mower was having issues but they were working through it. Wolford noted that with the grass landing area, Tharp laid out a couple of areas and that they went out and looked at them. Wolford stated along the edge of 7/25 about 80 feet out there was a line of storm drains. Wolford stated that they were mowing it and rolling it. Wolford noted that they looked a spot along 12/30 but was really wavy and didn't appear to be a good area. Wolford stated that they were going to focus on the area next to 7/25 for now. Lawrence asked about adding a note to the chart supplement and Tharp stated they were not planning on updating the chart supplement and would be using a notam to notify pilots that the area was available. Lawrence asked about how the mural was holding up and Tharp responded. Lawrence asked if there were any plans for the trees along the drive that were dead. Tharp noted that he had received pricing for the removals and the estimate was around $30,000 at the time. Wolford noted that flight training was extremely busy and that they had 4 airplanes at Iowa City that were active. Wolford noted that they had a new Kodiak that a customer had purchased and was the first one to be on a charter certificate ever.

d. Commission Members' Reports – Lawrence stated that he and Pfohl went to City Hall. He noted that it was as expected. Pfohl noted that Lawrence did invite them all to tour the airport.

e. Staff Report – Tharp stated that they hosted the Friends of Historic Preservation for their annual report. He noted that they had a presentation about the transportation history of Johnson County and the airport was a part of that. Tharp stated that he had included in the last update that he attended the Iowa Public Airports Association conference and that he was re-elected to the Board of Directors and as the Board President. Tharp stated he was also watching the state legislature for legislation moving through the final days. Tharp introduced Braeden Collins as the McClure intern who would also be spending time at the airport. Collins introduced himself ot the Commission stating he was a student at the University of Dubuque.
   i. 4 States (FAA Central Region) Conference – Kansas City (August 20-22)

SET NEXT REGULAR MEETING – Set the next meeting for June 12th.

ADJOURN – Story moved to adjourn the meeting at 6:55pm. Seconded by Orozco. Motion carried 4-0. (Bishop Absent)

_____ _____

CHAIRPERSON DATE

Airport Commission

ATTENDANCE RECORD

2024-2025

NAME	TERM EXP.	05/22/24	06/13/24	07/11/24	08/19/24	09/12/24	10/16/24	11/14/24	12/12/24	01/13/25	02/13/25	03/13/25	04/10/25	05/08/2025
Warren Bishop	06/30/26	X	X	X	X	X	X	X	X	X	X	X	X	O/E
Christopher Lawrence	06/30/25	O/E	O/E	O/E	X	X	O/E	X	X	X	O/E	X	X	X
Hellecktra Orozco	06/30/28	O/E	X	X	O/E	X	O/E	X	X	O/E	O/E	X	O/E	X
Judy Pfohl	06/30/26	X	X	X	X	X	X	X	X	O/E	X	X	X	X
Ryan Story	06/30/27	X	X	O/E	X	X	X	X	X	X	X	X	X	X

Key:

X = Present
X/E = Present for Part of Meeting
O = Absent
O/E = Absent/Excused
NM = Not a member at this time
X/S = Present for subcommittee meeting
O/S = Absent, not a member of the subcommittee

Item Number: IP4.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

May 22, 2025

Climate Action Commission: May 5

Attachments: Climate Action Commission: May 5

MINUTES **PRELIMINARY**

IOWA CITY CLIMATE ACTION COMMISSION
May 5 – 4:00 PM – FORMAL MEETING
EMMA J. HARVAT HALL

MEMBERS PRESENT:	Michael Anderson, Emma Bork, Jamie Gade, Zach Haralson, Nadja Krylov, Brinda Shetty, Michelle Sillman, Angie Smith, Robert Traer
MEMBERS ABSENT:	Ben Grimm, Wim Murray
STAFF PRESENT:	Sarah Gardner, Diane Platte
OTHERS PRESENT:	None

CALL TO ORDER:

Gade called the meeting to order at 4:00.

APPROVAL OF APRIL 7, 2025 MINUTES:

Krylov moved to approve the minutes, Anderson seconded, and the motion carried.

ANNOUNCEMENTS:

Action items from last meeting (staff):

- Commissioners were asked to continue thinking about prioritization scoring.

Events:

- Bike to Work Week Breakfast (May 14, 7-9 a.m. Chauncy Swan ramp)
- Public Works Day Open House (May 18, 1-3 p.m. Landfill & Recycling Center)
- Other events in the community (commissioners)

Information sharing from April 21 compost facility tour:

- Haralson shared details from the facility tour, which included touring the open face of the landfill, the compost operations, the recycling shed, and information about household hazardous material and electronic recycling, as well as the "Swap Shop" where usable household cleaners and paints dropped off for disposal are diverted for residents to pick up and use for free. Sillman shared additional thoughts about the discussion of a "virtual pipeline" that could potentially transport captured methane to an injection site by truck rather than pipeline to the gras grid. Gardner offered that Commission members who were interested in learning more but unable to take the tour could visit the upcoming Public Works Open House at the facility and suggested a tour of the wastewater treatment facility could be arranged next year to see the methane capture system under construction.

Update on Comprehensive Plan efforts for Iowa City

- Community Listening Sessions scheduled for 5:30-7 p.m. May 12 (Iowa City Public Library), May 20 (NCJC Pheasant Ridge), and May 28 (St. Patrick Church)
- Gardner shared that the consultants working on the Comprehensive Plan would be present at the June 2 Climate Action Commission meeting to share updates and solicit feedback from Commission members. She asked that Commission members share the dates for the upcoming listening sessions with residents in their personal networks and encourage attendance to help solicit public input.

NEW BUSINESS: none

OLD BUSINESS:

Prioritization scoring of Accelerating Iowa City's Climate Actions Plan relating to buildings.

- Gardner provided a summary of efforts to date about actions listed in the "Buildings – Incentives" section of the *Acceleration Iowa City's Climate Actions* Plan beginning with BI-2 (Enhance energy standards for city rehabilitation projects), followed by BI-3 (Coordinate Neighborhood Energy Blitz events), BI-4 (Launch a TIF-funded climate action incentive program aimed at reducing industrial energy consumption), BI-5 (Develop or partner with local stakeholders on a comprehensive climate action rehabilitation program), BI-6 (Consider a building permit fee rebate program for enhanced energy standards), BI-7 (Initiate a net-zero house design competition), BI-8 (Complete a net-zero demonstration rehabilitation project), BI-9 (Launch an electrification incentive program), and BI-10 (Incentivize energy enhancements and building re- and retro-commissioning for participants in the energy benchmarking program). The summary followed points detailed in the report included in the April agenda packet.
    - Gardner explained TIF funding utilizes increases in property tax revenue generated through the growth of property value within a designated geographic area known as an "Urban Renewal Area" to be reinvested within that same Urban Renewal Area following criteria set in the city's TIF policies. She shared that in an update in 2024 to the City's TIF policies, climate action elements related to energy efficiency and green building standards were incorporated to apply to all urban renewal areas.
    - Commission members were again invited to score each item with either a 1, indicating lower priority action items to monitor for future opportunities, a 3, indicating items for which to maintain the current level of effort, or a 5, indicating high priority items to continue to grow.
- Gardner provided a summary of efforts to date in the "Buildings – Regulations" section, which includes BR-1 (Create a more robust energy code inspection program), BR-2 (Incorporate stricter energy standards into TIF financing policies), BR-3 (Incorporate strict energy standards into height and density bonuses), BR-4 (Initiate energy benchmarking requirements), BR-5 (Develop climate action requirements for all existing and future rental permits), and BR-6 (Assess and update city zoning codes for solar readiness/friendliness) and again invited commissioners to ask questions and offer thoughts.

    - For BR-5, the climate action requirements for future rental permits might include a health & safety connection in the form of requiring air conditioning as an adaptation measure for the increasing high heat days.
        - Traer noted that requiring air conditioners without specifying quality level, i.e. heat pumps, might be not climate-friendly, not energy-efficient
        - Haralson asked if there is an app whereby tenants could self-report the energy-efficiency of their dwelling. Gardner affirmed that there used to be such an app, but it no longer exists due to low uptake.
    - Commissioners scored each of the 6 items in the Buildings – Regulation section using the same 1-3-5 scale
- Gardner asked commissioners to leave their scoresheets at their place to be collected. At the next meeting, the scoresheets will be given back for continued work on the project, scoring items under the remaining two sections, "Buildings – City Policy" and "Buildings – Public Projects."

PUBLIC COMMENT OF ITEMS NOT ON THE AGENDA:

- None

RECAP:

Confirmation of next meeting time and location:

- Monday, June 2, 4-5:30 p.m. Emma J. Harvat Hall

Actionable items for commission and staff:

- Commissioners are asked to continue thinking about prioritization scoring.

ADJOURNMENT:

Shetty moved to adjourn, Haralson seconded, and the motion carried. Meeting adjourned 5:29.

CLIMATE ACTION COMMISSION
ATTENDANCE RECORD
2024-25

NAME	TERM EXP.	4/1/24	5/6/24	6/3/24	8/5/24	9/8/24	10/7/24	11/18/24	12/2/24	1/6/25	2/3/25	3/3/25	4/7/25
Michael Anderson	12/31/2025	O/E	O/E	X	O/E	X	X	X	X	X	X	O/E	X
Emma Bork	12/31/2026									O/E	X	X	X
Michal Eynon-Lynch	12/31/2024	X	X	X	O/E	X	X	X	X	*	*	*	*
John Fraser	12/31/2024	X	O/E	X	X	X	X	O/E	O/E	*	*	*	*
Jamie Gade	12/31/2025	X	X	X	X	O/E	X	O/E	X	X	X	X	O/E
Ben Grimm	10/31/2026	X	X	O/E	O/E	X	X	X	X	X	O/E	X	O/E
Zach Haralson	12/31/2025	X	X	O/E	X	O/E	X	X	X	X	X	X	X
Nadja Krylov	12/31/2026									X	O/E	X	X
Wim Murray	MidAmerican Rep	X	X	X	X	X	X	X	O/E	X	O/E	X	X
Michelle Sillman	12/31/20025	X	O/E	X	X	X	O/E	X	X	X	X	X	X
Brinda Shetty	UI Rep	X	X	X	O/E	X	X	X	X	X	X	X	X
Angie Smith	12/31/2025	X	X	X	X	X	O/E	X	X	X	X	O/E	X
Gabe Sturdevant	12/31/2024	X	X	O/E	X	X	X	O/E	X	*	*	*	*
Robert Traer	12/31/2026									X	X	X	X

KEY: X = Present
0 = Absent
0/E = Absent/Excused
NM= No Meeting
* No longer on Commission

Item Number: IP5.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

May 22, 2025

Historic Preservation Commission: May 8

Attachments: Historic Preservation Commission: May 8

MINUTES PRELIMINARY
HISTORIC PRESERVATION COMMISSION
MAY 8, 2025 – 5:30 PM – FORMAL MEETING
EMMA J. HARVAT HALL, CITY HALL

MEMBERS PRESENT:	Kevin Burford, Andrew Lewis, Ryan Russell, Jordan Sellergren, Deanna Thomann, Nicole Villanueva, Christina Welu-Reynolds, Frank Wagner,
MEMBERS ABSENT:	Margaret Beck, Carl Brown
STAFF PRESENT:	Jessica Bristow, Anne Russett, Rachel Schaefer, Parker Walsh
OTHERS PRESENT:	Karen Leigh, Peter Byler

CALL TO ORDER:

Lewis called the meeting to order at 5:30 p.m.

PUBLIC DISCUSSION OF ANYTHING NOT ON THE AGENDA:

None.

CERTIFICATE OF APPROPRIATENESS:

HPC25-0002: 1025 Woodlawn Avenue - Woodlawn Historic District (rear demolition and new addition)- deferred from March 13, 2025 meeting:

Bristow stated this property is in the Woodlawn Historic District and this project was deferred from the March meeting as the Commission requested more accurate drawings of what the proposal was. First to review some of the details, this is a Victorian house built in 1891 and it has some East Lake detailing, notably there's fish scales, decorative barge boards, spindle work in some of the gable ends and there's also a very decorative front porch. The overall form is a hipped roof with projecting gables on all four sides. Bristow shared a photo of the east side noting the trim detail with the fish scale area between the floor levels, as well as in the gable. She also noted the east side does tend to be the plainer side as there's no spindle work in the gable. She also pointed out the small rear open porch. The subject of the project is partly the demolition of the canning shed that has been there at least 100 years, it's an unfinished space and in a deteriorated condition. Bristow shared an image of the west side of the house noting the spindle work in the gable and that the west side has some one story projections, a bay window and an area that might be the pantry. She stated since that is the only one story area that's not a porch there's a little bit of change in the detail with the frieze board and the vertical lines in it. She showed the rear facing gable and again that one doesn't have spindle work like the other two, instead the crest of the gable is built out and framed out further which is a different kind of detail and a little less decorative because it’s where the wall supports the trim. The entire canning shed is a different roof style, a different siding style, a different type of window, and at least one step down from the main floor level. Bristow reiterated it is unfinished and in a deteriorated condition so the proposed project is to replace it with another addition.

Bristow next reviewed the updated drawings. First showing the south view of the house and noted because the Commission was open to the fact that while the addition would be set in from the corners on each side, the roof would project slightly beyond it. It was determined that that might be acceptable because there are all the other projections between this addition and the front of the house, so that won't be visible in any way. She pointed out a window in the gable, per the owner’s request and the

detailing of the gables like the fish scale detailing and the vertical frieze board above the window. On the east side there will be a pair of doors with the same detailing and the west side will have two individual windows. The proposal would also try to match the foundation with some type of a stone cladding.

Bristow stated there are several guidelines that staff finds this addition does not meet. She stated there are things like trimming the door openings to match the other door openings, preserving the original roof pitches and spans, matching the gable on the new addition, preserving the original walls and vertical corners by setting it in slightly, and adding windows that match the type and size and sash width and divided lights. However, they are supposed to match the window patterning and while they do have individual windows like those seen on the rest of the house, because of the height of the new addition all of the windows are set lower than the windows on the existing house. Bristow stated there aren't any issues with the materials, the owner will use materials that are approved by the guidelines. Another one of the guidelines is matching the key horizontal lines in this addition, they are mimicking them, but not matching them, because it does not align with them currently. Similarly, that also will mean that the door is going to be overall shorter than the other two doors seen on the house. However, they do propose to match the foundation. Finally, part of the guidelines also require the roof eave conditions, like the overhang, to match and the guidelines state clearly if they're all aligned horizontally then there is potential for some of them to intersect. Bristow explained on this two story house they don't have that situation, but would still have them aligning with each other. Overall, there are just some issues with the height of the addition.

Bristow stated the staff recommendation is to take everything from the windowsill height and move it up so that the windowsill aligns with the other windowsills, the window head aligns with the other window heads and then the frieze board will be aligned. She explained the whole gable will pull up a little bit further, but it won't impact any of the additional trim details. On the east side where there are doors, if they look at the doors on the house it looks like the door on the east side has a transom above it, and the front door aligns with the window heads. She noted it's very common in historic houses for either the door itself or a transom above the door to align with the window heads on the house. Bristow stated the owner did present several of the neighboring properties that appeared to not follow these guidelines as well, however except for one, all of those additions were built during a historic time period so obviously there were no guidelines.

Bristow stated the recommended motion is to approve the project with the conditions that the roof, eave, frieze board, and other elements are brought up to align with the historic house, the foundation, window and door product information is submitted for approval and that the new door opening is revised to match the height of existing doors and if they do have a pair of doors that are salvaged that they want to use, the recommendation is to put a transom above them like the nearby door.

Lewis noted a lot of what they talked about last time was the elevation, to move it up and align with the horizontal lines. Also since the addition is to be centered, the roof hangs over the addition which normally isn't allowed but that seemed amenable. Bristow stated that was most of it, overall the drawings didn't quite show everything that they wanted to see and there were some suggested changes at the meeting that needed to be depicted.

Lewis noted the overhanging part was something the Commission was not necessarily opposed to, they just wanted to see what that looked like. Bristow confirmed the Commission was pretty open to the overhang because it's blocked from everything with the adjacent porch and first story projections.

Karen Leigh (1025 Woodlawn Avenue) is the owner and stated they would be challenged to find someone more interested in Iowa City history, or the preservation of it, than her. She is fifth generation

Iowa Citian and her great, great grandfather was JJ Fryaul and she found the Fryaul name in almost every book that she has ever picked regarding Iowa City history. She stated he wasn't Chauncey Swan or Captain Irish but he was a presence in Iowa City. The picture of his harness shop that he had on South Dubuque Street is on page 139 of Marybeth Slonneger finials. He and his son Frank built 1025 North Summit and Leigh has always hoped to someday purchase it and bring it back into the family but the timing was never right. So when the opportunity to purchase 1025 Woodlawn became available she was absolutely thrilled at the prospect of living on Woodlawn Avenue. Then in February of 2023 it became apparent to her that 1025 Woodlawn needed her as much as she needed it. After nine years of dealing with declining health in her parents and their subsequent deaths, 1025 was suffering from years of deferred maintenance and make do repairs, she replaced the crumbling chimney with historically appropriate materials and replaced the west wall of the porch, in fact that west wall had been repaired with the same bricks that were used to build South East Junior High and now it's hardie board, smooth siding. The house has been rewired, all of the original windows have been completely restored, her contractor, Mark Ziniel, even reminded her that he had to dismantle one of the old storm windows to get the boiler glass out of it so that all of the windows would be boiler glass. They have reused all of the original hardware throughout the house, right down to screws and while the interior has come along beautifully they are currently working on the exterior repair and repaint. So that brings her to the canning shed that was added sometime before 1920 at the south end of the house. Everyone has been familiarized with its many structural and design defects, Mark Ziniel can even attest that Leigh has spent months figuring and reconfiguring the addition to provide the spaces that she needed for a downstairs three quarter bath, a laundry area and a mud room. They've designed both the interior and exterior, where windows will go, how big they are, etc., and part of that was wanting to use as much salvaged material from the original house as they could. Leigh stated raising the height of the addition to comply with the horizontal lines on the exterior creates a cascade of changes on the interior that make it unable for her to reuse those materials, the water table, the drip cap and the horizontal siding would comply with that horizontal requirement, but the window, door and eave height would not. If an exception to the guidelines would enable her to preserve the interior and exterior design, which she finds is respectful of the original architecture, tasteful and complimentary to both the esthetics and the spirit of Woodlawn, she would implore the Commission to make such an exception.

Burford asked about the ground behind that side of the house, is it level or does it slope down. Leigh confirmed it slopes away.

Lewis noted one of the reasons for the exception is that to raise it up will not allow her to use certain salvageable materials and would make her have to change a lot of what's going on inside of it. Leigh confirmed that was correct.

MOTION: Sellergren moved to approve a certificate of appropriateness for the project at 1025 Woodlawn Avenue as presented in the staff report with the following conditions:

- **The roof, eave, frieze board, and other elements are brought up to align with the historic house**
- **Foundation, window and door product information is submitted for approval.**
- **The new door opening is revised to match the height of existing doors.**

Villanueva seconded the motion.

Welu-Reynolds noted this motion is saying that she would have to bring up the height, but then she is saying she could not use the salvage exterior materials. Bristow stated if they want to approve leaving it lower they will need to find an exception to the guidelines and a reason for that.

Welu-Reynolds asked could a reason be to save the salvaged materials. Bristow stated yes an

exception can be because they are salvaging exterior materials but they won't be salvaging the exterior materials, it is interior materials that they'd be salvaging.

Leigh wanted to add that for over 100 years the height of this addition has been the history of 1025 Woodlawn and the guideline is a superimposed requirement over the actual history of this house.

Bristow noted she needs the addition height changed because the current addition is at least a step down from the main house. The new addition will be at the same floor level as the main house instead.

Lewis stated there's a spirit of wanting to preserve certain things and using materials that are already there, again, that's in the interior, but it is nice to see people using materials that were salvaged. He noted regarding the issues they have with the level, there's already bump outs on the entire house and it can't really be seen anyway.

Thomann asked about the height of the windows. Bristow said the point is to match those lines because bringing the windowsill up, the window head up and the frieze board up would then be the same height to match the other first floor parts.

Sellergren asked for more information about why the salvage materials on the interior wouldn't be possible to use if this design was moved up. Leigh stated they would just be too short and they're original to the house, not just salvage materials. She eliminated three doors all in one corner and has that material to work with, but she wouldn't have enough material to do a transom.

Burford reiterated this is on the rear of the house where the land is indeed sloping, so he would be in favor of an exception.

AMENDED MOTION: Sellergren moved to approve a certificate of appropriateness for the project at 1025 Woodlawn Avenue as presented in the staff report approved through an exception to allow the design as drawn which reflects the historic structure and height of the structure with the following conditions:

- **Foundation, window and door product information is submitted for approval.**

Villanueva seconded the motion.

A vote was taken and the motion passed 8-0.

<u>HPC25-0009: 203 North Linn Street - Local Historic Landmark (alteration to front facade) - deferred from April 10, 2025 meeting:</u>

Russett began the staff report noting this item was deferred from the last meeting. The property is a local historic landmark, it's a three-story mid-19th century Greek Revival building that was built circa 1862 with an addition that more than doubled the size of the building in 1893. The building is also listed on the National Register of Historic Places. The proposal is to add a secondary entrance to the North Linn Street facade and at the April 10 meeting the Commission deferred this item and requested that the entrance look like a storefront, preferably to look like the main entrance on the corner of the building, and the Commission preferred a step configuration like the corner entrance. The applicant has updated the plans and they incorporated both the direction from the Commission and some additional recommendations from staff. The revised plans show that the entrance is in the southern portion of the north half of the building, and this reflects the rhythm of the opening in the facade. The revised plans also show the entrance designed to look like a storefront. Some more specific changes that have been made to match the existing corner of the storefront include that the transom has been removed and at

the new open vestibule they match the corner entrance detail such as the trim under the limestone, a surround with side lights and a three part transom. Lastly, the storefront is sized so that it is framed by the existing brick opening so it is fully visible when viewed straight on from the street. The applicant also incorporated the concrete steps that the Commission had requested.

Russett reiterated the guidelines that are used for this review are from the Secretary of Interior standards for rehabilitation and there were also a couple new guidelines staff looked at as part of this review. One was doors and the guideline is adding new door openings that are trimmed to match other doors and windows in the building. Again, in the revised plans it shows that this new door is trimmed to match the corner entrance door. Also, staff looked at porches and although that guideline is written for residential buildings it could be considered a basis for reviewing steps at the entrance into any type of historic building. The guideline is that brick or concrete steps are used for masonry buildings, and this is a masonry building so concrete steps would be appropriate in this case.

Staff is recommending approval of this project with the revised changes with one clarification regarding the synthetic trim material that was shown on the plans. If the applicant is considering or proposing synthetic material, it does need to be reviewed by the Commission.

Peter Byler (203 North Linn Street) stated he even mocked up the stairs out of plywood and had his wife hold them up and they'll hit just where the other stairs hit the sidewalk, just about nine inches from the walking space, and the limestone lintel that goes around the whole building will be the top step, so that will be preserved. He noted interestingly as they've been getting into the building they found out there used to be a staircase in the exact location that the new staircase will be going upstairs. Byler is happy to answer any questions regarding the synthetic material stating they wish they could remove that note. He explained the other door is trimmed with painted tin, so the only material that won't be wood in this surround is the ceiling, which they could either make out of tin and paint to match the existing one, but a more practical application would be a cement board or even just an exterior grade plywood painted. The material is not going to be any kind of weird plastics or anything and the doors will be wood. The surround will be built out of wood, just like the original one and Byler has a great trim carpenter ready to tackle this project.

Bristow asked if the tin is patterned or is it just plain. Byler replied it is flat, it's what they would call trim coil today.

Sellergren is curious if this is a permanent change and there's no going back to the full space on the first floor. Byler explained if anyone ever went back in the future they would end up with a U shaped because the staircase needed for egress takes probably 60% or 70% of the depth.

Russell asked how far back the new door sits in comparison to the corner door, or if it was flush with the front of the building. Byler stated it will sit back the minimum amount needed to swing the door out and still have to have somewhere to step.

MOTION: Sellergren moved to approve a Certificate of Appropriateness for the proposed new storefront entrance as presented in the application subject to clarification of the proposed synthetic trim material.

Wagner seconded the motion.

Sellergren noted it's a good project and this is what Historic Preservation can do, make spaces more useful and more accessible to the community.

Burford appreciates the care that has been taken in designing the new portal to match the symmetry of the current corner one.

Thomann has reflected on this one so much and looked at the minutes from the last meeting, looked at this agenda, and is not fully convinced that the changes are agreeing with the Secretary of Interior standards. She particularly noted the guideline that says exterior alterations will not destroy features and spatial relationships that characterize the property. In her mind she just keeps thinking about how this became a landmark because it's “a rare surviving commercial property that was characterized by size and scale” and this door seems to be breaking things up and she is not seeing that expanse, so that's a concern. Overall, she really respects and recognizes the applicant’s efforts but from a historic preservation perspective she just doesn’t agree with the approach.

Lewis agrees with Sellergren that it will allow for more use of the building, and maybe it doesn't look super historical that they match what's going on there by taking out a window and putting a door, but it matches everything else. This is an example of being able to repurpose, but not destroy completely, an historic building which is appreciated.

A vote was taken and the motion passed 7-1 (Thomann dissenting).

HPC25-0016: 834 North Johnson Street - Brown Street Historic District (alterations to north facade):

Schaefer noted this property is a key contributing property in the Brown Street Historic District, it is a Greek Revival house known as Prospect Hill and the Downey- Pickering-Glasgow House. It is depicted as a lithograph on the 1854 Millar Map but may have been built as early as the 1840s. The house form is a side gabled single- story house with a ¾ width front porch. The house has a stone foundation and wood lap siding and flat casing and some classical details. The applicant is proposing to enclose a rear covered porch to function as an addition for a bathroom, laundry and mud room. The existing concrete slab will be removed and the porch area will become an interior space. A new foundation that will not be visible will be poured, and a new back door and siding will be added. Schaefer stated the trim around the porch will remain and a new wall will be added that will be flush with the north wall. She shared the existing floor plan and then what it will look like with the proposed addition. In the proposed north elevation it shows the new door opening that will be trimmed to match the door to the east with the trim matching and a new half-lite fiberglass door, in addition to a half-lite wood storm door. Schaefer stated product Information was submitted and meets historic guidelines. She noted the drawing also includes a note that the primed wood lap siding will be added and trim board will be painted to match the existing wood lap siding and trim.

Regarding the door guidelines that are recommended, it is recommended to install wood screen doors with glass or screen sashes, add new opening trim to match existing doors and windows, substitute materials only if durable, paintable and HPC approved. In the staff review they found that the proposal meets all of these recommendations. As far as recommendations and guidelines for additions or expanding the building footprint, it recommends to design additions to preserve the historic character, match doors, paint and siding to historic materials and appearance, use materials similar to the historic trim and details, and to not enclose historic front and side porches or use unapproved synthetic siding. Again, staff found that the proposal meets all of these recommended guidelines.

Villanueva asked if this project on an addition to this house or is this part of the original house. Bristow clarified the main side gabled front portion was built very early and the rear addition, which is a rear facing gable with an open portico on each side, was built before 1933. Then at some point in time, the east side was enclosed with screens and then in the 1960s the west side was actually was made to look like a Ranch house. The Commission, in 2006, approved removing all the Ranch details from that

west side and part of what they wanted to do is retain the columns that were still there that reflected that open portico.

Lewis asked what is considered the front of the house. Bristow stated historically the front of the house was on Brown Street, and there was a stone path and retaining walls that walked all the way down the hill to Brown Street. However, that has not been the case for more than 100 years, because the other houses in front of it have existed that long.

MOTION: Welu-Reynolds moved to approve a certificate of appropriateness for the project at 834 North Johnson Street, as presented in the application.

Villanueva seconded the motion.

Thomann appreciates that they're leaving the trim details so it's very clear. Bristow agreed the goal is always to try to make it so they could remove what they did and go back to what was there, if at all possible.

Villanueva likes the symmetry of it and feels like it matches the traditional front of the house.

A vote was taken and the motion passed 8-0.

HPC25-0019: 1229 Burlington Street - College Hill Conservation District (deck demolition and front porch addition):

Walsh began the staff report sharing a map of the district and noted this is a contributing property within the College Hill Conservation District. He showed an image of the front of the house from the north facade pointing out the existing deck. He stated it is considered a deck because there is no roof over it. Staff would not support the construction of a new modern deck, however would support the construction of a porch, and they will have to add a roof that matches the existing hip roof. Walsh noted due to so many changes occurring over time to this property, such as synthetic siding, the resizing and replacement of windows, as well as removal of a window in the dormer, leads staff to recommend a more simplified front porch instead of matching the historic character. He shared an example of some of the traditional designs with turn spindles, decorative frieze board and then some column details. Again, staff would recommend a more simplified porch and not matching a one for one historical accuracy. He shared the proposed drawings noting the piers will be stone and wrapped in stone to match the existing foundation, they will also be aligned with the porch columns. There will be white lattice skirting spanning from pier to pier around all three sides, and the new stair construction and the railings will comply with guidelines. He did note however they are proposing squared spindles and the traditional approach would be the turn spindle design. Staff is also asking for a standard frieze board and column design, but they will use cedar wood and wrap the posts to appear as a true six by six column.

Regarding the guidelines, Walsh reiterated that the balustrades and handrail guidelines are being met. The guidelines allow the square spindles if they're 1 ½ inches in diameter or greater which is what they have here, they just won't be the exact turned historical character style. Walsh stated all the rest of the guidelines are met. They are constructing an additional foundation that appears similar to the historic foundation in color, texture, unit size and joint profile. All the frieze board will match the existing foundation. Again, he stated a roof does need to be added to be considered a porch and aligned more historically with a front porch in this housing style, it will be a hipped roof that aligns with the existing roof. The guidelines recommend constructing new porches that are consistent with the historic building and are similar to porches of the same architectural style but staff is asking for an exception for a more

simplified porch approach instead of meeting that exact style. The guidelines also recommend constructing new porches that are more than 18 inches above grade using traditional porch construction with wood joists and wood flooring, adding skirting to fill the space between the porch floor and grade if the space is more than 18 inches, using vertical grained fir porch flooring for resistance to weathering, leaving exposed the support piers below the porch columns, skirting must be added to fill the space below the porch floor and grade if the space is more than 18 inches, and constructing porch skirting using 3 by 6 inch wood frame with slats. Walsh reiterated again all of these guidelines have been met with the exception of that architectural style and what would be disallowed is using unpainted treated wood for elements that would have been painted in the historic applications, and they are proposing to paint the wood elements white to blend with the existing house. Guidelines section 5.1 expansion of building footprint recommends the following guidelines for new balustrades and handrails, and those will be met, matching key horizontal lines in the existing buildings, such as water table, eave height, window height, and band boards in order to provide continuity between the addition and the historic structure, preserving a significant historic materials and features of the original structure, such as decorative windows, brackets, porches and trim, and designing an addition so that it does not diminish the character of the historic structure. Walsh stated this is deck and is not a historic structure that has been with the house and they're actually proposing to be more in line with what would historically be there as a porch. Again, staff is asking for that exception since there's been so many alterations regarding the windows, the brackets and the trim. Regarding demolition of a whole structure or significant features he noted there are no historically significant features here as this is a deck that would not be approved today the applicants are proposing to become more in line with what would historically be there.

Staff recommends approval of a certificate of appropriateness for the project at 1229 East Burlington Street through an exception to the guidelines to allow more simplified porch design because the existing modifications to the property.

Thomann asked what year this house was built. Bristow stated between 1895 and 1905 and it's a Victorian Cube Cottage which they don't have a lot of in town.

Sellergren asked what that bump out on the front dormer is. Bristow is uncertain, maybe it's for some mechanical thing, there would have been a window there as all historic dormers have a window but they removed the window and built that little bump. Sellergren asked if the dormer is covered with synthetic siding. Bristow replied the whole house is and also the windows aren't the same proportion that they would have been, so overall the house has been heavily modified.

MOTION: Burford moved to approve a certificate of appropriateness for the project at 1229 East Burlington Street through an exception to the guidelines to allow more simplified porch design because of the existing modifications to the property.

Thomann seconded the motion.

A vote was taken and the motion passed 8-0.

REPORT ON CERTIFICATES ISSUED BY CHAIR AND STAFF:

Certificate of No Material Effect -Chair and Staff review:

HPC25-0010: 717 East Davenport Street - Goosetown/Horace Mann Conservation District (siding trim and soffit repair):

Bristow noted this is Commissioner Lewis's house and has many holes so they needed to replace the siding and trim and do soffit repair in a few areas.

HPC25-0025: 630 Fairchild Street - Local Historic Landmark (deteriorated front porch reconstruction):

Bristow stated staff has been working with this applicant for a few years, the internal gutters have failed, the roof has failed and the porch was pulling away from the house because there's no footing under the columns. A contractor who gives incredibly thorough proposals has proposed and detailed out exactly what he's going to do, step by step, and so it is approved, the spindle architrave and the columns will be retained and reused. The roof construction will be mostly rebuilt, and all the floor construction will be rebuilt. He has proposed to use a treated tongue and groove floor that he's going to encapsulate in primer and paint on all six sides, instead of Douglas Fir, because of the proximity to grade, and they have approved that condition

Minor Review – Staff Review:

HPC25-0015: 707 Rundell Street - Longfellow Historic District (handrail construction at rear deck):

This is a handrail that will be added to the rear steps behind the house at this little bungalow in the Longfellow Historic District.

HPC25-0018: 502 Grant Street - Longfellow Historic District (garage roof replacement):

This is for a new roof on the garage.

HPC25-0023: 610 N. Lucas Street - Goosetown/Horace Mann Conservation District (rear deck replacement):

This non-historic house in the Goosetown/Horace Mann Conservation District has a rear deck and it is going to be replaced. It is not historic, and because of the way the construction works out normally they would like decks to be at the level of the threshold on the door but this one will be a step down. The front door is also a step down or up from its landing. It's a modern thing that they don't see in historic houses, but it actually fits here.

Intermediate Review – Chair and Staff Review:

HPC25-0020: 803 E. Market Street - Goosetown/Horace Mann Conservation District (commercial monument sign):

This dental office has sold, and there will be a new sign. It'll be an aluminum sign on wood posts and it sits nestled in a shrub.

CONSIDERATION OF MINUTES FOR APRIL 10, 2025:

MOTION: Thomann moves to approve the minutes of the Historic Preservation Commission's April 10, 2025, meeting. Wagner seconded the motion. The motion carried on a vote of 8-0.

COMMISSION DISCUSSION:
Contractor Lists: Bristow pointed out that Friends of Historic Preservation issued five grants that they have used to send local contractors to Bob Yapp's Window Rehab classes in Hannibal, Missouri. Two contractors have completed that so far and have come back so they are added to the window rehab list.

Also, interestingly, it just came up within the last few days as they were working on a project with a house that had a repairable metal roof and the contractor who used to repair and paint them no longer does but staff ended up finding three new contractors who can repair metal roofs and recoat them, and have added them to the list.

Lewis asked about the lists and if they are published. Bristow stated she maintains the lists but doesn't publish them because they don't want to inundate contractors. The list is shared willingly with anyone who asks for it so if anyone ever needs a contractor, let staff know.

Bristow noted Welu-Reynolds with the Brown Street District and Sellergren, an at-large member, will no longer be with the Commission after the June meeting, their terms will be up, and neither of them are going to reapply so they need to find a couple new commissioners.

ADJOURNMENT:

Villanueva moved to adjourn the meeting. Thomann seconded. The motion carried on a vote of 8-0.

The meeting was adjourned at 7:47 pm.

HISTORIC PRESERVATION COMMISSION ATTENDANCE RECORD
2024-2025

NAME	TERM EXP.	6/13	7/11	8/8	9/12	10/10	11/14	12/12	1/9	2/13	3/13	4/10	5/8
BECK, MARGARET	6/30/27	X	X	X	X	O/E	X	X	X	X	X	X	O/E
BROWN, CARL	6/30/26	X	O/E	O/E	X	X	X	X	X	X	X	O/E	O/E
BURFORD, KEVIN	6/30/27	---	X	X	X	X	X	X	X	O/E	X	X	X
LEWIS, ANDREW	6/30/26	X	X	X	X	X	X	X	O/E	X	X	X	X
RUSSELL, RYAN	6/30/27	---	O/E	X	X	O/E	X	O/E	O/E	X	X	X	X
SELLERGREN, JORDAN	6/30/25	X	X	X	X	X	X	X	X	X	X	X	X
STORK, NOAH	6/30/24	X	---	---	---	---	---	---	---	---	---	---	---
THOMANN, DEANNA	6/30/26	X	X	X	X	X	X	X	X	X	O/E	X	X
VILLANUEVA, NICOLE	6/30/25	X	X	O/E	X	X	X	X	O/E	O/E	X	X	X
WAGNER, FRANK	6/30/26	X	X	X	O/E	X	X	X	X	O/E	X	O/E	X
WELU-REYNOLDS, CHRISTINA	6/30/25	O/E	X	X	X	O/E	X	X	X	X	X	O/E	X

KEY: X = Present
O = Absent
O/E= Absent/Excused
--- = Not a member

Item Number: IP6.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

May 22, 2025

Human Rights Commission: May 13

Attachments: Human Rights Commission: May 13

Draft Minutes
Human Rights Commission
May 13, 2025
Emma J. Harvat Hall

Commissioners present: Kelsey Paul Shantz, Viana Qadoura, Mark Pries.

Commissioners on Zoom: Emily Harkin, Doug Kollasch.

Commissioners absent: Lubna Mohamed, Roger Lusala, Elizabeth Mendez-Shannon.

Staff present: Stefanie Bowers.

Recommendation to City Council: Yes.

Meeting called to order: 5:35 PM.

Native American Land Acknowledgement: Pries read the Land Acknowledgement.

Public Comment of Items not on the Agenda: None.

Ames to Host Conference for Commissioners: The conference will be held June 7, 2025, from 10 AM- 3 PM. It was undecided who will attend. Paul Shantz suggested reviewing the details of the event in case someone can attend and plans to check her own calendar to potentially attend the conference.

Youth Awards Update and Details: Staff asked for commissioners to arrive a little before 6:00. Staff informed the commission there will be 37 recipients and the order of the event will go as follows:

- Opening: Paul Shantz
- Brief Remarks: Mayor Teague
- Announcements of Honorees: Kollasch
    - Awards: Lusala & Mendez-Shannon
- Closing Remarks: Pries

Human Rights Grant: The commission discussed each application and their thoughts on each one. Paul Shantz provided a breakdown of each organization's average score (given from commissioner's reviews), and a ranking of the total averages.

- **Open Heartland:** Open Heartland's application focuses on their ID Program which seeks to support immigrant families in Johnson County by offering workshops, trainings, activities, resources, etc. The program empowers immigrant communities to champion their rights. **The requested amount is $12,644.** Commissioners noted their confidence and admiration in the work of the organization, however there were concerns about the sensitivity of the data on immigrants that would result from a membership-based program. It was also expressed that the organization has seen a decrease in participation due to recent federal action taken against immigrants. The commission discussed that the group received the highest approval score amongst applicants. It was also noted the group has received Human Rights Grant funding in previous years (2021, 2022, 2024). Partial funding was agreed on for a grant of $4,000. After being revisited, it was noted there are additional funding initiatives such as driving safety pamphlets, health record form copies, and

translation button for website update. **It was agreed to increase the funding to a partial funding total of $6,400.**

- **Requested: $12,644.00**
- **Recommended: $6,400.00**

- **Escucha Mi Voz:** Escusha Mi Voz has requested funding for their Know Your Rights Workshops for immigrants and allies, provisions for direct legal aid and housing support to immigrant families and the training of immigrant leaders in rights-based advocacy and organizing. **The requested amount is $20,000.** Commissioners discussed the immediate need for support amongst immigrant communities within Iowa City. It was noted that Escucha Mi Voz has created strong relationships that allow them to successfully achieve meaningful aid to immigrant families and their need for legal assistance, housing, and other resources. It was also noted they have funding from other outside organizations and have been a recipient of the grant in previous years. Partial funding was suggested due to overlapping efforts, however this overlap was discussed with a focus on Escucha Mi Voz's connections and ability to successfully provide aid where it is needed. It was also discussed that by funding these efforts it may lead to more exposure and opportunity for Know Your Rights workshops. **Full funding was agreed on for the request of $20,000.**
  - **Requested: $20,000.00**
  - **Recommended: $20,000.00**

- **Great Plains Action Society:** Great Plains Action Society is requesting grant funding for a project that would convene the annual Truthsgiving celebration to educate on harmful colonialist myths on indigenous history and culture, to garner media advocacy, and promote mutual aid development and delivery. **The requested amount is $20,000.** Commissioners noted they have funded Truthsgiving before and the Great Plains Action Society has received funding from the Human Rights Grant in previous years (2022 and 2023), highlighting the idea that commissioners don't want organizations to become reliant on the Commission's grant. The budget was discussed amongst commissioners where they considered the group's need for exposure within the community. Some partial funding was suggested with a focus on the group's efforts to have a presence in the Englert Theatre. There was a discussion on the necessity of the content from the programming as the exposure to Indigenous history will allow for a sense of belonging and understanding amongst the Iowa City community. Commissioners agreed it is admirable the event is growing, and they want to help fund that expansion. There was also recognition of the Land Acknowledgement read at the beginning of each Human Rights Commission meeting that states the need for reparations, which this grant can contribute to. Partial funding was agreed on for a grant of $10,000. The commission revisited the Great Plains Action Society application with remaining funds. It was suggested to allocate the remaining funds to Great Plains Action Society's Truthsgiving event. After reviewing the budget an increased funding of $12,500 was agreed on in order to cover the costs of the Englert Theatre. After reviewing applicants, the remaining funds were granted to Great Plains Action Society. **It was agreed to increase the funding to a partial funding total of $15,415.**
  - **Requested: $20,000.00**
  - **Recommended: $15,415.00**

- **Wright House of Fashion:** The Wright House of Fashion is requesting proceeds that would go toward Black student unions in High Schools in the Iowa City community in effort to build community and support change within those spaces and the community as a whole. **The requested amount is $14,754**. Commissioners stated their admiration of fashion and art to facilitate community. There was also admiration for the organization's focus of 10 youth apprentices and their potential to expand this sense of community across all Black Student Unions throughout neighboring schools. Regarding budget, it was noted that the organization received grant money of $100,000 from an outside organization (ARPA) as well. During the discussion of budget, staff clarified that "artist fees" are eligible to be covered by grant funding if it is an artist's performance, however an artist consultant may not be the City Attorney would have the final say. The commission discussed the longevity of the project and considered how it may operate in the years following. The discussion concluded that while the project may be a one-time effort it is still beneficial for the Commission to contribute to in order to see the impact of their contribution. The commission's previous contributions to this organization were considered. However, this application is unique in its representation, as no other applicants represent Iowa City's Black youth and their efforts. Partial funding was suggested in support of the field trip opportunity. **Partial funding was agreed on for a grant of $10,000.** Additional funding was proposed to cover the full cost of the field trip. It was reviewed that the field trip was covered by the already allocated funds.
    - **Requested: $14,754.00**
    - **Recommended: $10,000.00**

- **Bike Library:** The Iowa City Bike Library is requesting funding for a project to expand the outdoor courtyard of the bike library to improve its functionality and comfort as well as connection through community and educational events. **The requested amount is $20,000.** It was noted that the creation of public goods and a third space for patrons provides a unique value to the Iowa City community. It was noted the Bike Library has received funding from the Commission's grant program in 2021. There was a collective confidence in the Bike Library's ability to make this project happen as well as in their affiliation with partnering community organizations. It is reflected in their budget, that the requested amount is a portion of their project costs. It was noted that the efforts of the Bike Library not only meet the commission's goals, but also the City's goals in the way it impacts climate and community. The consideration of funding a physical project versus efforts towards a greater impact was discussed amongst commissioners. Partial funding was proposed considering potential restrictions and delays in construction. **Partial funding was agreed on for a grant of $10,000.**
    - **Requested: $20,000.00**
    - **Recommended: $10,000.00**

- **Dream City:** Dream City is requesting funding for a project that will develop a community strategic plan, a roadmap that outlines collaborative strategies, and a Community Conversation series. **The requested amount is $15,000.** In their application, both climate and community are highlighted in their intended strategic plan, which not only answers to the Commission's goals, but the City's as well. It was agreed this project is a great outreach effort and can help shift powers in the community by informing leaders of individual's own lived experience and interest. When discussing the budget, it was noted some details were left out with some catch-all categories listed. Due to this, a partial funding was suggested with a focus on the community and planning aspects of the

proposal. **Partial funding was agreed on for a grant of $7,500.** It was recommended to increase the partial funding from $7,500 to $9,000 as previously discussed. The commission agreed to **increase the funding to a Partial funding total of $9,000.**

- **Requested: $15,000.00**
- **Recommended: $9,000.00**

- **Greater Iowa City Inc.:** Greater Iowa City is requesting funding to support the inclusive economic development collaboration created by and grounded in local, community-centered lived experience. **The requested amount is $3,000.** Highlights from this application included their coalition building aspects as well as the partner-centric model of working will well-placed, relevant community groups. There was also an appreciation for the community-centered conversations which will allow for a shared understanding and approach towards improvement. When discussing their budget, the Commission noted budget restrictions regarding facilitators and how much of the project the Commission would be allowed to fund. It was also noted there are no specifications on dates or deadlines for the project. It was clarified that the grant runs for a year, so they have one year to spend their money. It was also clarified that funds could be redirected if declared necessary by City Council. **Full funding was agreed on for the request of $3,000.**
  - **Requested: $3,000.00**
  - **Recommended: $3,000.00**

- **Immigrant Welcome Network of Johnson County:** The Welcome Network is requesting funding for their monthly community event Voices of Resilience that allows immigrant stories and voices to be heard and to raise awareness about the systemic barriers faced by immigrants. As well as for the purchase of a seven-passenger van for the transport of immigrant and refugee families to critical services across Iowa City, Coralville, and Cedar Rapids. **The requested amount is $20,000**. It was noted this request is a repeat request from last year's Grant applicants and was denied due to the idea of providing funding for a van due to unforeseeable issues with the vehicle. It was suggested to stick with that decision but to go forward with funding the conversation series. **Partial funding was agreed on for a grant of $7,000.**
  - **Requested: $20,000.00**
  - **Recommended: $7,000.00**

- **Unity Exchange (Mogul Consulting):** Unity Exchange is requesting funds for four community marketplace events that offer vending opportunities for entrepreneurs from marginalized communities. These events will feature cultural performances, community conversations and structural educational elements. **The requested amount is $20,000.** It was discussed that the events proposed duplicate some of the other proposed efforts amongst this year's applications. There was also concern of conflicts with other significant community events. When discussing the budget, it was noted there are some proposed allocations that are not eligible for funding. Highlights of the application are the cultural and celebratory aspects of the market. Partial funding was recommended for the event costs while avoiding funding the vendor support. Another shared concern is the outcome of participants due to the target demographic being immigrants and minority communities during a time of uncertainty for these groups. **Partial funding was agreed on for a grant of $6,000.**

- **Requested: $20,000.00**
- **Recommended: $6,000.00**

- **Restorative Community Works:** Restorative Community Works is requesting funding for their project of a public story telling initiative that centers the experiences of adults in Iowa City who have impacted by the judicial system. This event includes a story preparation workshop as well as the public forum where the stories will be shared. **The requested amount is $20,000.** The structure of the proposal was appreciated by commissioners, and it was noted the breakdown of the event as well as the future impact was helpful. It was also shared that the story telling initiative is very powerful as it provides the space, the time, and the tools that provide awareness and lead to change. There were concerns regarding the budget, noting questionable expenses under the permissions of the grant allocation as well as saving opportunities by outsourcing resources. It was noted this is a project with a unique voice (formerly incarcerated individuals) and it has a protentional for longevity, as it can be repeated and extended to a broader audience. **Partial funding was agreed on for a grant of $12,000.**
  - **Requested: $20,000.00**
  - **Recommended: $12,000.00**

- **Community Inclusion Club:** Community Inclusion Club is requesting funds for their efforts to empower Iowa City community members with intellectual and developmental disabilities (IDD). The project supports these individuals by developing the knowledge and skillset to voice their concerns at the State and national level to collectively stand up for their rights. **The requested amount is $1,185**. It was clarified the group would be creating a conversation that is informed by the IDD community in order to foster advocacy and raise awareness to general audiences. It was unanimously agreed that full funding would be granted. There was a note that due to the bulk of the budget going towards T-shirts the organization could create a design they could use in the future rather than for a one-time event. **Full funding was agreed on for the request of $1,185.**
  - **Requested: $1,185.00**
  - **Recommended: $1,185.00**

- **BIPOC Healing Collective:** The BIPOC Healing Collective is requesting funds to provide unique mental health needs to BIPOC and minoritized individuals and communities. This would happen through a combination of direct services, educational outreach, and advocacy. The project notes 16 therapy sessions to 40 clients totaling $80,000. **The requested amount is $20,000.** It was noted, in support of the initiative, that systems work against the BIPOC population, referring to systemic racism, so this is an opportunity for those communities to talk to someone. There were concerns of limited access assuming there is one provider for all clients. There was uncertainty amongst commissioners regarding where the funding is directed and if the grant restriction permit said funding. While it was agreed this project is a commendable effort that is needed in the community, due to uncertainty in funding and lack of details in the application the Commission agreed **there will not be funding for this project.** While the Commission cannot provide funding, it was suggested they provide resources and connection to the group so they can further their efforts.
  - **Requested: $20,000.00**

- **Recommended: $0.00**

- **Home 4 My Peeps:** Home 4 My Peeps is requesting funds to establish a sustainable community on 50 acres of lands which integrate housing, regenerative agriculture, and renewable energy systems. **The requested amount is $20,000.** It was noted there is support for the dream behind this effort, with a focus on the effort towards housing. Conceptually, the project has more of a focus on sustainability rather than human rights. It was also noted the application could have benefitted from more details regarding the intended outcome behind each aspect proposed. Due to a lack of details in the application and uncertainty behind certain efforts the Commission agreed **there will not be funding for this project.** However, the applicant is encouraged to apply again next year after taking into account the missing details in their application and making more of a connection between their process, the outcome, and human rights.
    - **Requested: $20,000.00**
    - **Recommended: $0.00**

With funds remaining, the commission revisited previous applications they noted could benefit from additional funding:

- Open Heartland
- Great Plains Action Society
- Wright House of Fashion

It was noted that these organizations being revisited are previous recipients of the grant.

Adjourned: 8:31 PM.

The meeting can be viewed at https://www.youtube.com/@citychannel4/videos.

Human Rights Commission
ATTENDANCE RECORD
YEAR 2024/2025

(Meeting Date)

NAME	TERM EXP.	1/23	2/27	3/4	3/26	4/23	5/28	7/23	8/27	9/24	11/26	12/12	1/28	2/25	4/1	4/22	5/13
Jahnavi Pandya	2024	X	X	X	X	X	X	X	X	A	A	-	-	-	-	-	-
Emily Harkin	2027	-	-	-	-	-	-	-	-	-	P	-	P	P	X	P	Z
Doug Kollasch	2027	X	X	X	X	X	X	Z	X	X	P	-	P	P	X	P	Z
Viana Qadoura	2025	X	X	X	X	X	X	X	X	X	P	-	A	A	X	P	P
Idriss Abdullahi	2025	-	-	-	-	X	Z	X	Z	A	P	-	P	A	A	Z	-
Mark Pries	2025	X	A	X	X	X	X	X	X	X	P	-	A	P	X	P	P
Roger Lusala	2026	X	X	X	A	X	X	X	X	X	P	-	P	P	A	A	A
Kelsey Paul Shantz	2026	X	X	X	X	Z	X	X	A	X	P	-	P	A	X	P	P
Liz Mendez-Shannon	2026	X	X	X	A	Z	X	X	A	X	A	-	P	P	X	A	A
Lubna Mohamed	2027	-	-	-	-	-	-	-	-	-	-	-	Z	A	Z	Z	A

KEY: **X = Present**
A = Absent
Z = Present via Zoom

Item Number: IP7.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

May 22, 2025

Library Board of Trustees: April 24

Attachments: Library Board of Trustees: April 24

Iowa City Public Library Board of Trustees Meeting Minutes

April 24, 2025
2nd Floor – Boardroom
Regular Meeting - 5:00 PM

DRAFT

Tom Rocklin - President	Bonnie Boothroy	Robin Paetzold
DJ Johnk – Vice President	Joseph Massa	John Raeburn
Hannah Shultz-Secretary	Claire Matthews	Dan Stevenson

Members Present: Bonnie Boothroy, DJ Johnk (remote), Joseph Massa, Claire Matthews, Robin Paetzold, John Raeburn, Tom Rocklin, Dan Stevenson.

Members Absent: None.

Staff Present: Elsworth Carman, Karen Corbin, Melody Dworak, Anne Mangano, Brent Palmer, Jason Paulios, Angie Pilkington, Katie Roche, Jen Royer.

Guests Present: None.

Call Meeting to Order. Rocklin called the meeting to order at 5:01 pm. A quorum was present.

Approval of April 24, 2025 Board Meeting Agenda. Massa made a motion to approve the April 24, 2025 Board Meeting Agenda. Boothroy seconded. Motion passed 7/0, Johnk abstained.

Public Discussion. Dworak introduced herself as a librarian on staff who will be serving as the staff representative for the library director search.

Roche and Shultz entered the meeting at 5:02 pm.

Items to be Discussed.

Director Evaluation Discussion. Rocklin shared Carman's evaluation was completed using the new evaluation process.

Appoint Interim Library Director. Rocklin recommended appointing Mangano as the interim library director on 5/20/2025 until a new librarian has been selected. Rocklin recommended Mangano be paid 10% above her current salary and an additional week of vacation should be awarded at the completion of her interim service. Rocklin said Mangano has a plan to cover the workload of her current position. Rocklin recommended Mangano's salary return to her current salary plus any across the board raises at the completion of the interim director role. Shultz made a motion to approve Rocklin's recommendation

to appoint Mangano as interim library director with a 10% increase in wages, to award Mangano one week of vacation at the completion of the interim position, and to also return Mangano to her current wage as Collection Services Coordinator plus any across the board raises at the completion of the interim director position. Matthews seconded. Motion passed 8/0, Johnk abstained. Rocklin thanked Mangano.

Rocklin said it is nice when someone begins an interim position to have expectations from the board they will be reporting to. Rocklin asked trustees to share their thoughts on expectations during that time. Matthews noted the timing of the director vacancy will coincide with the end of the strategic plan, end of the fiscal year, and budgeting work to hire a consultant. Matthews said she assumed the trustees might consider placing the strategic plan on hold, saving that work for a new director. Carman said there is one year left in the strategic plan but the planning for the new strategic plan would normally be done next fiscal year. Rocklin said he hopes Mangano can manage that so we're ready when a new director arrives.

Paetzold asked what the plan is to introduce Mangano to professional colleagues, noting the importance of reinforcing the idea there is stability at this time. Carman said now that the interim director appointment has been made, he will begin to invite Mangano to stakeholder meetings, and he will meet with Mangano to review in progress projects and HR situations. Carman said the appointment of the interim director could be used to create an announcement for Carman's departure and the interim director. Carman said we're looking at a small-scale public event that can function as an introduction to both of those pieces. Rocklin said Helmick shared there was a draft press release ready to go announcing the appointment. Boothroy noted Mangano's ideas for the interim period, and suggested after Mangano meets with Carman she could report to the board what her plan looks like and how she sees it coming together.

Consider the Future of Standing Committees. Rocklin said there are two standing committees, finance and advocacy. Rocklin said he had come to understand that those meetings are subject to open meeting laws. Rocklin said while that work could be done publicly, it would require a formal agenda published to the public. Rocklin said there is always the possibility of a future board president asking a couple of trustees to work on a task, as opposed to the standing committees. Rocklin said the bylaws call for a nomination committee, which should be meeting publicly. That committee's work is scheduled for next February. Rocklin said the board should consider the bylaws. Rocklin said there is a specific requirement that the board approve the president appointment to any search committee. Rocklin noted there won't be search committees of that nature in the future. Paetzold said the bylaws should be revised at a future meeting. Rocklin agreed.

Shultz said the finance committee is new and asked if that has been helpful. Stevenson said that he learned a lot which helped with his understanding but as far as helping library staff he was not sure they'd offered much. Stevenson said he was comfortable with eliminating the committee, and use a working group as needed. Carman said it has been helpful to have focused and longer form conversations with trustees about finances, but at this point the group has normalized. Carman said the finance memo has been worked out and it is a functional document that shares information leading to more complex questions. Carman said the ad hoc idea or trying without a committee seemed reasonable. Carman said Mangano as the interim director could ask for that kind of meeting if needed.

Paetzold said to Mangano there may be value in having a finance committee during the interim period of change. Paetzold said trustees may need to look at this in two stages: the interim period, and the more permanent structure. Matthews said the formalized memo in the packet is helpful in the way it is laid out. Matthews said now there is a roadmap that is public that someone in the future could look at. Matthews said she was fine with it being ad hoc as needed. Rocklin agreed the director could always ask a couple board members to look at something. Rocklin encouraged Mangano to use board members wherever it would be useful. Rocklin expressed there was consensus the board could eliminate the finance committee and asked about the advocacy committee.

Matthews said she didn't think the advocacy committee could be dissolved. Matthews said trustees have discussed how having a formalized process doesn't work for the timeliness of the work. Matthews suggested using an informal working group. Paetzold agreed and noted the committee had seasonal patterns and a standing committee isn't the best structure. Rocklin suggested in November or December the president could ask for volunteers to keep an eye on legislation and inform the board.

Stevenson made a motion to eliminate both the finance and advocacy committees. Shultz seconded. Motion passed 8/0, Johnk abstained.

Paetzold asked if the bylaws revision should be added to a future meeting. Rocklin said this could be done as soon as the next meeting and have the city attorney review the bylaws. There was a discussion about the policy schedule. Rocklin proposed having a discussion at the May meeting with feedback from the city attorney and to formally review the bylaws at the June meeting. There was consensus among the trustees.

Election of Officers. Shultz proposed a slate of officers to the board: Paetzold as President, Stevenson as Vice President, and Matthews as Secretary. Rocklin said the proposed individuals privately agreed to serve in these roles. Rocklin asked if there were any nominations from the floor; none were proposed. Boothroy made a motion to approve the slate of officers. Raeburn seconded. Motion passed 8/0, Johnk abstained.

Board Recognition Discussion. Carman said in the past there has been a regular event to acknowledge trustees, to come together outside of regular meetings, and to celebrate achievements. Carman said the last event was two years ago. Carman said Royer asked City Attorney Eric Goers if that type of event constitutes an open meeting. Carman said as long as there is no time spent on active library business it is okay to recognize past success. Carman asked the trustees if they would like to have an event planned and if so what month. Rocklin said at the last event a lot of problems were solved by doing it in conjunction with a staff retreat with low expenses. Rocklin asked if there is a staff retreat scheduled. Carman said no, there was one a few months ago. Carman said there may be another one in the fall if trustees wanted to look at a fall date, but there was a lot of flexibility if trustees would prefer to do it sooner.

Shultz said her memory was that the last event happened because there hadn't been one schedule since the COVID-19 closure. Shultz thought the recognition normally happened every other year when there was a major board transition. Shultz said the last regular event was in 2018 and it included the outgoing and incoming trustees. Paetzold said the idea was to introduce the incoming trustees and recognize the outgoing trustees. Paetzold said it was an annual event only if there were new trustees joining the

board, noting it was an opportunity for leadership to meet them as well. Rocklin and Paetzold proposed holding it in July or August. Royer said in the past the library paid for the trustees being honored, and everyone else paid their way. Stevenson said he liked the last event saying it was a good way to provide food without the expense of a venue. Paetzold proposed using a library room and there was general agreement. Carman said an August event at the library could be planned. Matthews said to plan for early August.

Review and Consider Adoption of Tentative FY26 Wage Rates. Carman shared this item was reflective of the wage reopener that was part of the collective bargaining agreement. Carman said the city met with AFSCME and a library leadership representative. The recommendation was a 2.75% across-the-board increase FY2026. Carman said the Library Board had an opportunity to support it. Mangano said Iowa City City Council approved it April 15 and it would be brought back to the May meeting to be finalized. Raeburn noted the Library Board wasn't mentioned on the document. Carman said traditionally the Library Board signs as a third entity because it is semi-autonomous department. Rocklin said the Library Board participates in the negotiation but is really not going to have a different contract than the city has, noting it would be hard to administer. Massa made a motion to approve the proposed FY26 wage rates. Paetzold seconded. Motion passed 8/0, Johnk abstained.

Policy Review: 505 Volunteer Policy. Matthews asked if the policy was brought back from last month to finalize the previous conversation. Carman confirmed and said some edits were made to reflect the previous conversation, noting Helmick and Roche worked on it. Raeburn suggested cleaning up item C to, "Create and facilitate strong community connections so volunteers become empowered in their knowledge and advocate for the library in the community." Shultz made a motion to approve the policy with Raeburn's amendment, Boothroy seconded. Motion passed 8/0, Johnk abstained.

Policy Review: 809 Library Use Policy. Carman said this policy is used daily and Paulios led a large staff committee to review the policy because of it's significance. Carman said it was a multi-month process. Carman said there was a lot of internal discussion around the changes suggested. Carman said historically the policy has generated significant conversation.

Massa noted 809.301 and found the sentence starting with sleeping to be awkward; Massa suggested rewording it. Rocklin agreed it was awkward and endorsed the sentiment. Rocklin noted there has been a history of discussing sleeping. Paetzold asked if sleeping while sitting up on a sofa was okay. Paulios shared sleeping in a seated position is fine. Raeburn suggested recumbent sleeping or upright sleeping, noting patrons blocking resources isn't permitted. Paetzold felt it was not friendly to users. Paetzold asked if staff are comfortable enforcing the policy. Paulios said the language came about to split the difference, staff were finding that groups of individuals were on the floor or under furniture or using study rooms to sleep. Paulios said there were many unintended uses of library space and people didn't have access to tables because people were sleeping under them. Paulios said these spaces were becoming daily resting places for people and staff were trying to reset expectations. Paulios said you'd have to find a different way to say you're blocking access to furniture that's not accessible right now; the way it is worded now someone could be napping in a chair. Paulios said putting your head down after studying for two hours is normal human behavior, noting that sleeping is also impacted by the weather, especially when there are unavailable spaces for shelter. Paulios said sitting in a chair while sleeping felt different than laying on the floor. Carman said sitting on a chair also gives staff a visual to make sure

there are indicators that patrons are okay. Carman said it is much more difficult to do that if someone is on the floor or under furniture. Paulios said there is a separate internal document for staff that guides how to implement the policy when patrons break rules. Paulios said sleeping has always been handled as an unlimited warning scenario until something has been abused in a much larger way such as refusing to comply with staff requests. Paulios shared the proposed policy changes with two Shelter House outreach representatives and there was no direct feedback. Paulios shared he is always in conversation with different community groups. Paulios shared Helmick was his cohort on the policy revision.

Boothroy asked what is meant by limited resources in regard to sleeping. Paulios said it could mean computers, or discussion rooms. Carman said when people are laying under tables it limits the seating, also noting the microfilm is a limited resource. Carman said sometimes people are looking for soft seating and if people are laying on the available couches that could also be a limited resource. Paulios said it could also mean a table, noting there are times when every table is in use.

Raeburn said sometimes it is okay to sleep and sometimes it's not, saying the difference is that an amenity that is supposed to be available to everyone is blocked by someone that is recumbent sleeping. Raeburn said even seated sleeping can do that at computer terminals. Rocklin agreed. Raeburn suggested the language, "Recumbent sleeping or seated sleeping that limits other patrons access to a physical amenity is prohibited". Rocklin said that was a good point and noted patron posture helps staff check on patrons. Roche asked if listing the intended use of the resource could be useful and gave the example of, the study room is meant to be used as a study room. Stevenson asked if the Study Room policy addressed sleeping. Paulios said the hope for the Library Use policy was to capture the whole building in an umbrella policy. Paulios said legal reviewed the policy were okay with the language.

Matthews said the policy is clearer now and assumed the policy was a public document that can be used to start the conversation with a patron. Matthews said brevity is important and it seems straight forward. Matthews agreed the sentence about sleeping could be clarified but appreciated it overall.

Rocklin asked Paulios and Helmick to work on the one sentence and bring it back next month. Shultz requested the policy revisions not have red lines for the meeting. Carman said both could be included.

Paetzold noted 310 and said it seemed like a new piece altogether and asked why. Pilkington said this originated out of behavior in the children's room. Paetzold asked if there were wanderers that weren't participating in the services offered in that area. Pilkington agreed. Paulios said adults were interacting with young people. Paetzold asked if legal was okay with limiting access to part of the building. Paulios agreed with the caveat that adults can be there to get materials but not loiter. Paulios said it is the same for the teen room. Paetzold asked how it would be implemented. Pilkington said staff are good about asking adults when they come into the children's room to see if they can help them find materials. Pilkington said that usually stops the behavior. Carman said the children's room staff navigate this and he is confident in their ability to do so equitably. Carman said there are adult patrons that use the space independently and read materials from that section and said they are welcome to engage with staff and the collection.

Dworak exited the meeting at 5:49 pm.

Carman said if someone is monopolizing staff time or behaving inappropriately staff need the policy to

support them. Paulios said there is caveat language in the policy for exceptions. Paulios said patrons with different disabilities might prefer to use the children's room. Paulios said similarly with teens, there are some teens that aged out of the teen center but might still attend City High School. Paulios said the language was borrowed from the Boston Public Library and was modified to fit ICPL's space needs. Paulios said legal commented on the age requirement of 12 and under, noting the struggle when middle school went to junior high. Matthews referred to section 809.310, "and those interested in children's materials while retrieving or using resources from the collection." Matthews suggested the language, "and those retrieving or using resources from the children's collection" in the interest of brevity and placing it in line with language in other policy statements. Paulios agreed. Paetzold asked if there is protection around adults not using the bathroom in the children's room. Paetzold said a person could come in to use the children's bathroom. Pilkington said the only single occupancy bathroom is in the children's room. Paetzold asked if it was open to everyone. Pilkington agreed. Carman said there was at least one instance of someone using the lactation space as a quiet area as well, noting staff are very attuned to the room but doesn't think a limit can be put on the bathroom itself. Pilkington said she doesn't think we can and shared there was a state law to consider with offering single occupancy restrooms. Pilkington said usually that is the comment she gets when asking adults if she can help them find anything in the kids room. Pilkington said patrons want to use the bathroom because it is the only single occupancy restroom and it locks. Rocklin asked for the policy revision to be brought back next month.

Review 3rd Quarter Financials & Statistics. Carman shared he is comfortable with where the budget is now. Carman said there has been a bit of bottom-line volatility in the past few months, but it hasn't been out of line with what is normal. Carman and Royer have been watching it closely. Carman said the finance committee met and had a good conversation, stating nothing rose to the group's concern. Carman said the chart of accounts Royer created is a good resource to learn about the object lines.

Staff Reports.

Director's Report. Rocklin shared it was Carman's final meeting. Carman said he counted the agendas and it was his 90th meeting. Carman said there is no additional information about Enrich Iowa right now. Carman said while the library funding for next year is not delayed, the agreement with the State Library has been pushed back. Carman said we don't yet know what resources will change or be limited. Carman said there has been some communication amongst Iowa libraries about this. Carman said both Enrich Iowa and IMLS funding are getting attention right now and we're working on additional communication to make sure that is clear.

Carman said he also documented some next steps occurring in the library director transition. Carman said there is confidence among the leadership and staff that he and Mangano will create a smooth transition. Carman is working to introduce Mangano to stakeholder groups such as IUPLA and the Johnson County library directors at their upcoming meetings. Carman shared gratitude for the Library Board, stating he couldn't imagine a more dedicated and engaged group. Carman said it has made a huge difference in the experience of being the director. Rocklin thanked Carman.

Departmental Reports: Children's Services. None.

Collection Services. Paetzold said the report was very interesting and sad. Mangano said the library

book industry is imploding and there will be ramifications. Mangano is working to get Ingram accounts so there are multiple accounts to use. Mangano said she is working on acquiring a new ILS (Integrated Library System) which could integrate directly and would show book pricing.

IT. Matthews said the report was very interesting.

Palmer exited the meeting at 6:01 pm.

Development Report. Rocklin said the Bright Future event was fantastic, fun, and had amazing energy. Roche said she was deeply appreciative of library staff, the Library Board, and Friends Foundation Board for their work. Roche noted Kami Zbanek-Hill spearheaded the planning and did an incredible job. Boothroy asked if Roche had analyzed the survey results. Roche said there was a lot of wonderful feedback and some constructive feedback. Rocklin shared he was looking forward to next year's event.

President's Report.

President Appoints to Foundation Board. Rocklin shared Boothroy and Stevenson agreed to serve as library representatives on the Friends Foundation Board. Rocklin said he assembled a working group to help with the director search and Paetzold would be the chair, and Massa and Boothroy will serve. Rocklin said Dworak will serve as the non-management representative, and Pilkington will serve from the leadership. Rocklin said at some point in the future the working group will present finalists to the Library Board who will then choose a new library director. Rocklin said while the group is working the city attorney advised that communications be one way only, from the working group to the Library Board. Rocklin said he doesn't believe that means questions can't be asked but there shouldn't be an appearance that the Library Board is doing the work of the search. Rocklin said the city attorney's preference is written reports to the Library Board for updates on progress. Stevenson asked if there should be regular updates to the Library Board at the meeting or just along the way. Rocklin said that is up to the Library Board. Shultz asked if they had started meeting and Rocklin said no. Rocklin thanked everyone and said hiring the director is fundamentally the most important thing the Library Board does.

Rocklin thanked Carman for his service to the Iowa City Public Library and shared it had been very gratifying to work with and learn from Carman. Rocklin said Carman is leaving a super solid attractive place for someone to succeed him and he was grateful for that. Rocklin said staff are organizing an event to celebrate Carman's tenure.

Announcements from Members. None.

Matthews exited the meeting at 6:06 pm.

Committee Reports.

Advocacy Committee. Rocklin distributed the advocacy statement that was discussed at the previous meeting. Paetzold asked trustees to review the final draft and determine if it was ready for graphics. Paetzold said the original goal was to place the sign in the lobby of the library. There was consensus to move forward. Rocklin said it was okay to go forward with an informal consensus. Paetzold and Rocklin agreed that a draft should be sent to Paetzold and Matthews with the graphics.

Finance Committee. Raeburn said the committee reviewed the plus's and minus's and they come close to balancing out. Raeburn said the library wouldn't be over budget. Raeburn said a lurking problem was

determining the budget for hiring a director search consultant. Paetzold asked if salary funds from the director's absence could be used for marketing. Carman said the directive from the City of Iowa City is always to balance bottom line of the budget with a preference to spend it as allocated by category. Carman said an overage for a consultant would be processed to pay from the consultant line which may end up being 200-300% overspent, but functionally as long as the bottom line balanced against the personnel line that is okay. Paetzold said similarly with the overage for the interim director the same philosophy could be applied, with the goal being to balance and be transparent. Rocklin said the interim position wouldn't be noticeable because the personnel line would have excess in it. Carman said this could change any time, but historically the city budgets personnel at a maximum level. When there is a vacancy, especially at a higher paygrade, it results in that line being spent less. Paetzold said funds for a consultant will be available this fiscal year but the bill may come next fiscal year. Paetzold asked if an internal budget adjustment should be done for FY26. Carman said staff would need to look at where room could be found. Carman said now that an interim director has been formally appointed it will be a conversation that Royer, Mangano, and Carman can have to see which projects are most critical and if any can be delayed. Carman said it would be helpful to have a sense of what the cost would be. Paetzold agreed noting a down payment could be placed this fiscal year. Carman said with the last director search consultant there was an initial payment and then a balance payment. Mangano agreed. Paetzold asked if the RFP from the last library director hire was found. Rocklin said he had it and would send it to Paetzold. Carman said Des Moines Public Library may be doing a similar RFP so time is of the essence.

Foundation Members. Massa said the Finance committee met and the Foundation is financially robust.

Communications.

News Articles. None.

Consent Agenda. Boothroy made a motion to approve the consent agenda. Paetzold seconded. Motion passed 7/0, Johnk abstained.

Set Agenda Order for May Meeting. Rocklin said the Library Use policy will be reviewed, there will be department reports, and Rocklin asked trustees to review the bylaws for the May meeting.

Adjournment. Rocklin adjourned the meeting at 6:16 pm.

Respectfully submitted,

Jen Royer

IOWA CITY PUBLIC LIBRARY

Board of Commissions: ICPL Board of Trustees
Attendance Record

Name	Term Expiration	4/25/2024	5/23/2024	6/27/2024	7/25/2024	8/22/2024	9/26/2024	10/24/2024	11/21/2024	12/19/2024	1/23/2025	2/27/2025	3/27/2025	4/3/2025	4/24/2025
Boothroy, Bonnie	6/30/2029		X	X	OE	OE	X	X	X	X	OE	X	X	X	X
Johnk, DJ	6/30/2025	X	X	X	X	X	X	X	X	OE	OE	X	X	OE	X
Massa, Joseph	6/30/2027	X	X	X	X	X	X	X	OE	X	X	X	X	X	X
Matthews, Claire	6/30/2023	OE	X	X	X	OE	X	X	X	O	X	X	X	X	X
Paetzold, Robin	6/30/2023	X	X	OE	OE	X	X	X	X	OE	X	X	X	X	X
Raeburn, John	6/30/2027	X	X	X	X	X	OE	X	X	X	X	X	X	X	X
Rocklin, Tom	6/30/2025	X	X	X	X	X	OE	X	X	X	X	X	X	X	X
Shultz, Hannah	6/30/2025	X	OE	OE	X	X	X	X	X	X	OE	X	OE	X	X
Stevenson, Daniel	6/30/2027	OE	X	X	X	X	X	OE	X	X	X	X	OE	X	X

KEY:

X Present
O Absent
OE Excused Absence
NM No Meeting Held
R Resigned
TE Term Expired

Item Number: IP8.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

May 22, 2025

Public Art Advisory Committee: May 1

Attachments: Public Art Advisory Committee: May 1

Minutes
Public Art Advisory Committee
May 1, 2025
Helling Conference Room

Public Art Advisory Committee

Members Present: Leslie Finer, Tyler Baird, Andrea Truitt, Jen Jordan, Sophie Donta, Nate Sullivan, Rachel Kinker, Ron Knoche

Members Absent: Anita Jung

Staff present: Rachel Kilburg Varley

Public Present: Courtney Davidzhar, Alex Barloon

Call to Order
Truitt called the meeting to order at 3:32 p.m.

Public Discussion of Any Item Not on the Agenda
None.

Consider minutes of the April 3, 2025 PAAC meeting.
Finer moved and Knoche seconded that the minutes from the March 6, 2025, meeting be approved. Motion passed (7-0).

Public Art Strategic Plan Work Session

Kilburg Varley reviewed the draft strategic plan included in the agenda packet. The draft language aims to merge the key themes and priorities that arose from various input points throughout the year including the Arts Stakeholder Annual Meeting, the public input survey, and the Committee's own geographical analysis, budget review, and prior meeting conversations around high-level goals and values. Kilburg Varley emphasized that the document is intended to be a draft for the Committee to react to and further refine during this meeting.

Truitt invited discussion and comment from all the members. As members discussed, Donta recorded notes on large printouts of the draft language, record of which is attached to these minutes. Following discussion, the Committee directed Kilburg Varley to amend the draft plan document with the suggested changes for consideration at the June meeting.

Note that Sullivan departed the meeting at 4:27 p.m.

Staff Updates

Kilburg Varley shared that grant agreements for the Public Art Matching Grants have been sent out, the final report for the Public Art Condition Assessment will be received soon and shared an upcoming meeting, and that planning is underway for a ribbon-cutting to celebrate the bus stop bench sculpture, *Uplift*, at Fairmeadows Park on June 18, 2025 in conjunction with the Party in the Park event.

Old or New Business

None.

Adjournment

Knoche moved to adjourn at 4:34 pm. Finer seconded. Motion passed (6-0).

Public Art Advisory Committee
Attendance Record
2024-2025

Name	Term Expires	1/4/24	4/4/24	6/6/24	8/1/24	9/5/24	10/3/24	11/7/24	12/5/24	2/6/25	3/6/25	4/3/25	5/1/25
Ron Knoche	N/A	X*	X*	X	X	O/E	X	X*	X	X*	X	X*	X
Juli Seydell-Johnson	N/A	X	O/E	X	X	X	X*	X	X	X	X	X	X*
Steve Miller	12/31/23	X	X	X	X	---	---	---	---	---	---	---	---
Eddie Boyken	12/31/24	---	---	---	---	---	---	---	---	---	---	---	---
Andrea Truitt	12/31/25	O/E	X	O/E	X	X	X	X	X	X	X	X	X
Anita Jung	6/30/23	X	O/E	X	X	X	O	X	X	O	O	O	O/E
Jenny Gringer	12/31/23	---	---	---	---	---	---	---	---	---	---	---	---
Jeremy Endsley	12/31/25	X	X	X	X	X	O/E	X	O/E	X	X	O/E	---
Nate Sullivan	6/30/26	O/E	X	X	X	O/E	X	O/E	O/E	X	O/E	X	X
Leslie Finer	12/31/26	---	X	X	X	X	X	X	X	X	X	X	X
Rachel Kinker	12/31/27	---	X	X	O/E	X	X	O/E	X	X	O/E	X	X
Sophie Donta	12/31/26	---	---	---	---	---	---	X	X	O/E	X	X	X

Key:
X = Present
X* = Delegate attended
O = Absent
O/E = Absent/Excused
--- = Not a member

. Artist Workforce & Local Creative Economy

Invest in and uplift the work of local artists and creatives.

- Continue annual public art grant program; aiming to increase visibility and grow the diversity of the applicant pool by 20% over 3 years.
- Offer professional development resources or info sessions for local artists twice annually.
- Explore opportunities and partnerships to increase access and affordability of studio space.

[connect artists with [redacted] affordable studios & exhibition space

1. way of evaluating potential works for future lifespan / maintenance
• public feedback step to point 2, decommissioning

2 • point 1: what does "diversity" mean in this context?
• point 3: out of scope of this committee?
→ narrow to assisting in local space funding?
→ Coordinating pop-ups?
→ Collaboration w/ partnerships?

3. Strategic Partnerships & Funding

Leverage limited resources for high-impact, community-centered projects.

- ~~Pursue~~ identify? at ~~least one~~ external grant or funding opportunity ~~per year~~ (state, federal, philanthropic, or community partner cost-sharing). opportunities
- Collaborate to support the partner-led Arts Alliance Feasibility Study and agreeable recommendations resulting from the effort.
- Through creative partnerships and/or programs, identify and activate at least 2 underutilized or vacant indoor locations for temporary art exhibits.
- Establish ~~and formalize~~ public art relationship with the University of Iowa.

3
- good timing for point 4
→ "formalize" v. "partner" -ing

- regular informal meet-ups w/ local arts groups → bringing together a round-table of local arts groups

- increase marketing range of arts opportunities
→ social media presence

- point 3: city/public locations?
→ narrow scope to identifying indoor public space?
→ tie-in to university
→ opportunities for new public buildings/reno's
→ speak to UI resource (?) about how this program could function
→ pop-up opportunities at community events
→ UIHC example

- point 1: out of scope?
→ "identify" v. "pursue"
→ create database?
- shrinking budget, growing goals
- identifying possible outside funding for repeat programs
- possible to collaborate on alignment of grant cycles?

4

- centralizing public art map can facilitate other goals as well
- remove "major" from liner project
- Combine map / layers w/ ICDD / UI

- targeted funding for 2D / indoor art, facilitating shows in public buildings

4. Place-Based Expansion & Community Access

Expand the reach and visibility of public art throughout the City.

- Identify underserved neighborhoods and/or public spaces to proactively target through existing City Public Art and Neighborhood Outreach grant programs.
- Enhance and re-activate existing digital public art map(s) to promote the current collection and guide self-led tours.
- Continue to prioritize pop-up, temporary, or mobile art experiences through community partnerships or annual grant programs each year.
- Support a ~~major~~ River-focused public art initiative by 2027, in collaboration with local and university stakeholders.

Tracking Progress

The PAAC will revisit this plan annually to evaluate progress, align with new opportunities, and remain responsive to community needs. The Public Art Coordinator shall prepare an annual report to aid the PAAC in this annual review and to promote accomplishments to the public.

Impact Areas & Key Actions

1. Maintenance & Stewardship

Preserve the integrity and longevity of the City's public art collection.

- *Implement* recommendations from the Public Art Condition Assessment; aiming to complete at least 1 maintenance or repair project per year.
- Update Public Art Management Guidelines to implement a timeline and process for removal or deaccessioning of aging, unsalvageable, or non-maintainable works.
- Maintain updated condition records and prioritize maintenance planning and budget set-aside annually.

2. Artist Workforce & Local Creative Economy

Invest in and uplift the work of local artists and creatives.

- Continue annual public art grant program; aiming to increase visibility and grow the diversity of the applicant pool by 20% over 3 years.
- Offer professional development resources or info sessions for local artists twice annually.
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→ Coordinating pop-ups?
→ Collaboration w/ partnerships?

Mission & Vision

ENGAGING

The PAAC champions inclusive, inspiring, and accessible public art that reflects the unique identity of our community.

We envision a vibrant public art ecosystem that enhances civic life, supports local artists, and fosters meaningful community connections.

ENGAGING V. INSPIRING

Core Values

- **Equity & Inclusion**: Prioritize diverse voices, artists, and neighborhoods historically underrepresented in public art.
- **Sustainability & Stewardship**: Preserve and care for existing assets while building a future-ready public art collection.
- **Collaboration & Creativity**: Maximize impact through partnerships, innovation, and resource-sharing.