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If you will need disability-related accommodations in order to participate in this program/event, please contact Kellie Fruehling at 319-356-5041, kellie-fruehling@iowa-city.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

**Iowa City
City Council - Formal Agenda
Regular Formal Meeting
July 11, 2023 - 6:00 PM
Emma J. Harvat Hall
410 E. Washington St.**



www.icgov.org

City of Iowa City Land Acknowledgment can be found at:
icgov.org/landacknowledgement

Meeting Rules can be found at: icgov.org/meetingrules

You can watch the meeting on cable channel 4 (118.2 QAM) in Iowa City, University Heights and Coralville, or you can watch it online at any of the following websites:

- <https://citychannel4.com/live>
- <https://www.youtube.com/user/citychannel4/live>
- <https://facebook.com/CityofIowaCity>

In order to encourage greater input from the public, the Iowa City Council intends to offer the opportunity to participate in the meeting remotely. However, this meeting is an in-person meeting. In the event of technological problems, the meeting will continue in-person, so those wishing to ensure their ability to participate should attend the meeting in-person.

If you wish instead to participate remotely, you may attempt to do so by joining the meeting via Zoom by going to the link below to visit the Zoom meeting's registration page and submit the required information.

Once the registration is complete, you will receive an email message with a link to join the meeting. If you are asked for a meeting or webinar ID, enter the ID number found in the email.

If you have no computer or smartphone, or a computer without a microphone, you can call in by phone by dialing (312) 626-6799 and entering the meeting ID below when prompted.

Zoom link: https://us06web.zoom.us/webinar/register/WN_cfjv1drbRPOenK_F8Fk9Jg
Meeting ID: 851 6804 3456

If you wish to use presentation materials with your comments, please provide them to the City Clerk at kellie-fruehling@iowa-city.org at least 24 hours before the meeting. Your materials will be presented for you.

Public Comment for items on the agenda:

Council cannot engage in discussion or debate until the appropriate time for Council discussion. However, once the commenter has left the podium, Council may ask staff to respond to a concern or question posed by the public, or to follow up with the speaker.

1. Call to Order
2. Proclamations
 - 2.a [Americans with Disabilities Act Awareness Day](#)
3. Consent Calendar - Approval of Council Actions (subject to corrections, as recommended by the City Clerk)
 - 3.a [Special Formal Summary of Minutes: June 20](#)
 - 3.b [Work Session Minutes: June 20](#)
 - 3.c [Formal Summary of Minutes: June 20](#)
4. Consent Calendar - Receive and File Minutes
 - 4.a [Human Rights Commission: May 23](#)
 - 4.b [Library Board of Trustees: May 25](#)
 - 4.c [Planning & Zoning Commission: April 19](#)
5. Consent Calendar - Permit Motions and Resolution (as recommended by the City Clerk)
 - 5.a Liquor License - New
 1. Class C Retail Alcohol License for JTE Restaurants LLC, dba Estelas Fresh Mex, 184 E. Burlington St.
 - 5.b Liquor License - Renewal
 1. Class C Retail Alcohol License for Weber Restaurants LLC, dba Alebrije, 401 S. Linn St.
 2. Class C Retail Alcohol License for Iowa City Aerie No 695 Fraternal Order of EaglesIn, dba Fraternal Order of eagles, Iowa City Aerie #695, 225 Hwy 1
 3. Outdoor Service Area for Iowa City Aerie No 695 Fraternal Order of EaglesIn, dba Fraternal Order of eagles, Iowa City Aerie #695, 225 Hwy 1
 4. Class B Retail Alcohol License for Basket Cases, LLC, dba The Basket Cases, 601 Saint Thomas Ct.
 5. Class E Retail Alcohol License for Hy-Vee, Inc., dba Hy-Vee Drugstore, 310 N. 1st Ave.
 6. Class E Retail Alcohol License for Hartig Drug Company, dba Hartig Drug Store #10, 701 Mormon Trek Blvd.
 7. Class C Retail Alcohol License for Highlander Hotel LLC, dba Highlander Hotel, 2525 Highlander Pl.
 8. Outdoor Service Area for Highlander Hotel LLC, dba Highlander Hotel, 2525 Highlander Pl.

9. Class C Retail Alcohol License for Caffrey IC, Inc., dba Iowa City Fieldhouse, 118 S. Dubuque St.
10. Class C Retail Alcohol License for Poza Rica Foods, Inc. dba Cactus Mexican Grill, 245 S. Gilbert St.
11. Outdoor Service Area Poza Rica Foods, Inc. dba Cactus Mexican Grill, 245 S. Gilbert St.
12. Class E Retail Alcohol License for Sandhu Limited Liability Corporation, dba Top Shelf Liquor, 412 Highway 1
13. Class C Retail Alcohol License for La Regia Inc., dba Taqueria La Regia, 436 Hwy 1 W.
14. Class E Retail Alcohol License for Iowa CVS Pharmacy, LLC, dba CVS/Pharmacy #8547, 2425 Muscatine Ave.
15. Class F Retail Alcohol License for Iowa City Lodge No 1096 Loyal Order of Moose, dba Loyal Order of Moose Lodge Number 1096, 3151 Hwy 6 E.
16. Class C Retail Alcohol License for Eckhardt Management, Inc., dba 2 Dogs Pub, 1705 S. 1st Ave.
17. Outdoor Service Area for Eckhardt Management, Inc., dba 2 Dogs Pub, 1705 S. 1st Ave.
18. Class C Retail Alcohol License for Aramark Sports and Entertainment Service, LLC, dba Aramark, 965 Stadium Dr.
19. Class C Retail Alcohol License for Aramark Sports and Entertainment Service, LLC, dba Aramark, 960 Evashevski Dr.
20. Class C Retail Alcohol License for Aramark Sports and Entertainment Service, LLC, dba Aramark, 960 Stadium Dr.
21. Class C Retail Alcohol License for Immerfall Investments, LLC, dba Donnelly's, 110 E. College St.
22. Class B Retail Alcohol License for El Paso Tienda y Taqueria, Inc., dba El Paso Tienda Y Taqueria Inc., 609 Hollywood Blvd.
23. Class C Retail Alcohol License for Orchard Green Inc., dba Orchard Green Restaurant, 521 S. Gilbert St.
24. Class C Retail Alcohol License for Sun Enterprise LLC, dba Sun Enterprise LLC, 5 Sturgis Corner Dr.#1000

5.c [New Cigarette Permit](#)

1. Cigarette Permit for Mini Paradise, dba Mini Paradise 2, 125 S. Dubuque St.

6. Consent Calendar - Resolutions and Motions

6.a May 2023 Disbursements

Motion to approve disbursements in the amount of \$23,665,432.73 for the period of May 1 through May 31, 2023, as recommended by the Finance Director subject to audit. Disbursements are published and permanently retained in the City Clerk's office in accordance with State Code.

6.b [Meeting participation for City Board, Commission and Committee members](#)

Resolution setting Meeting Participation Requirements for City Board, Commission and Committee members.

Comment: This resolution makes uniform Council's intent that a quorum of members of all City Boards and Commission be physically present at their

respective meetings. The Mayor is empowered to allow for an electronic meeting in the event holding a physical meeting would be impossible or impractical.

6.c [Fleet Analysis and Electric Vehicle Transition Plan](#)

Resolution authorizing the procurement of a Fleet Analysis and Electric Vehicle Transition Plan.

Comment: This Resolution will approve the procurement of consulting services to develop a Fleet Analysis and Electric Vehicle Transition Plan. The contract will be awarded to ICF Inc. This purchase will exceed the \$60,000 spending authority of the City Manager for the procurement of consulting services, thereby requiring Council approval. Over the course of this contract the City expects to expend approximately \$80,053.00.

6.d [Asphalt Resurfacing 2023](#)

Resolution awarding contract and authorizing the Mayor to sign and the City Clerk to attest a contract for construction of the Asphalt Resurfacing 2023 Project.

Comment: Bids for this project were received on Tuesday, June 27, 2023 and the following bid was received:

LL Pelling Company	North Liberty, IA	\$ 616,278.55
Engineer's Estimate		\$ 600,000.00

Public Works and Engineering recommend awarding the project to LL Pelling Company of North Liberty, Iowa. Funding is available in the Annual Pavement Rehabilitation - Account #S3824.

6.e [2023 Dubuque Street, McCollister Boulevard, and Landfill Seeding](#)

Resolution awarding contract and authorizing the Mayor to sign and the City Clerk to attest a contract for construction of the 2023 Dubuque Street, McCollister Boulevard, and Landfill Seeding Project.

Comment: Bids for this project were received on Wednesday, July 1, 2023 and the following bids were received:

Steven's Erosion Control	Hills, IA	\$ 197,050.00
Iowa Landscape	Iowa City, IA	Non-Responsive
Lewis Lawn & Labor	Des Moines, IA	Non-Responsive
Engineer's Estimate		\$ 240,000.00

Public Works and Engineering recommend awarding the project to Steven's Erosion Control of Iowa City, Iowa. Funding is available through Account #S3934, McCollister Blvd. – Gilbert to Sycamore and Account #L3338, Future Landfill Cell.

6.f [CDBG ADA Curb Ramp 2023](#)

Resolution rejecting bids received June 27, 2023 for the CDBG ADA Curb Ramp 2023 Project and setting a new date for receipt of bids for the rebidding of the

CDBG ADA Curb Ramp Project, directing City Clerk to post notice to bidders, and fixing the time and place for receipt of bids.

Comment:

Bids for this project were received on Tuesday, June 27, 2023 and the following bids were received:

All American Concrete	West Liberty, IA	\$ 319,939.00
LL Pelling Company	North Liberty, IA	\$ 354,033.80
Feldman Concrete	Dyersville, IA	Non- Responsive
Engineer's Estimate		\$ 155,000.00

The lowest responsive bid submitted exceeded the Engineer's Estimate of probable cost by more than 100%, and staff recommends that Council reject all bids and set a new date for receipt of bids for the project on August 3, 2023. Funding is available through Account #S3822 - Curb Ramp - ADA Fund.

6.g [Mormon Trek Boulevard Guardrail Replacement](#)

Resolution accepting the work for the Mormon Trek Boulevard Guardrail Replacement Project.

Comment: The project has been completed by Hawkeye Weld of Iowa City, Iowa, in substantial accordance with the project manual. The Engineer's Report and Performance and Payment bonds are on file with the City Engineer.

- Project Estimated Cost: \$ 72,000.00
- Project Bid Received: \$ 60,827.00
- Project Actual Cost: \$ 60,827.00

6.h [2022 City of Iowa City Parking Garages Maintenance and Repair](#)

Resolution accepting the work for the 2022 City of Iowa City Parking Garages Maintenance and Repair Project.

Comment: The project has been completed by Western Waterproofing Co. of Des Moines, Iowa, in substantial accordance with the project manual. The Engineer's Report and Performance and Payment bonds are on file with the City Clerk.

- Project Estimated Cost: \$ 1,050,000.00
- Project Bid Received: \$ 754,513.00
- Project Actual Cost: \$ 857,759.00

6.i [Chadek Green, Whispering Meadows & Court Hill Parks Improvements](#)

Resolution accepting the work for the Chadek Green, Whispering Meadows & Court Hill Parks Improvements Project.

Comment: The project has been completed by McComas-Lacina Construction of Iowa City, Iowa, in substantial accordance with the project manual. The Engineer's

Report and Performance and Payment bonds are on file with the City Clerk.

- Project Estimated Cost: \$ 820,000.00
- Project Bid Received: \$ 769,473.00
- Project Actual Cost: \$ 783,820.43

6.j [Collector Well Nos. 3 and 4 Rehabilitation](#)

Resolution accepting the work for the Collector Well Nos. 3 and 4 Rehabilitation Project.

Comment: The project has been completed by Ranney Collector Wells of Columbus, Ohio, in substantial accordance with the project manual. The Engineer's Report and Performance and Payment bonds are on file with the City Clerk.

- Project Estimated Cost: \$ 620,000.00
- Project Bid Received: \$ 658,064.00
- Project Actual Cost: \$ 609,665.02

6.k [Parks ADA Access](#)

Resolution accepting the work for the Parks ADA Access Project.

Comment: The project has been completed by All American Concrete of West Liberty, Iowa, in substantial accordance with the project manual. The Engineer's Report and Performance and Payment bonds are on file with the City Engineer.

- Project Estimated Cost: \$ 29,000.00
- Project Bid Received: \$ 43,715.00
- Project Actual Cost: \$ 43,715.00

6.l [North Gilbert Street Reconstruction](#)

Resolution authorizing the acquisition of property interests necessary for construction of the North Gilbert Street Reconstruction Project.

Comment: The City of Iowa City must acquire right-of-way, fee title, permanent easements and/or temporary construction easements to construct the Fairchild Street Reconstruction Project. This project generally includes the reconstruction of a section of North Gilbert Street from the south end of the intersection with Kimball Road and to and including the intersection with Brown Street.

6.m [Water Meters for the Water Department](#)

Resolution authorizing the purchase of Neptune water meters for the City's Water Division.

Comment: This resolution will authorize the purchase of Neptune water meters for the City's Water Division. Ferguson Waterworks is the only authorized distributor of Neptune water meters for the state of Iowa. During the first year of this contract, the purchase will exceed the \$150,000 spending authority of the City Manager, thereby requiring Council approval. The average annual expenditure over the next five years is expected to be \$375,000 or \$1,875,000 total.

7. Consent Calendar - Setting Public Hearings

7.a **Mercer Park and City Park Court Renovation**

Resolution setting a public hearing on August 1, 2023 on project manual and estimate of cost for the construction of the Mercer Park and City Park Court Renovation Project, directing City Clerk to publish notice of said hearing, and directing the City Engineer to place said project manual on file for public inspection.

Comment: This project generally includes removal and replacement of playing surfaces, drainage updates, removal and replacement of fencing, and the addition of a hitting wall at Mercer Park, as well as resurfacing, replacement of fencing, and the addition of hitting practice walls at City Park. The estimated construction cost is \$963,000 and will be funded through account #'s R4374 – Mercer Park Ball Diamond Improvements and R4391 – Tennis Court Renovations.

7.b **North First Avenue Improvements**

Resolution setting a public hearing on August 1, 2023 on project manual and estimate of cost for the construction of the North First Avenue Improvements Project, directing City Clerk to publish notice of said hearing, and directing the City Engineer to place said project manual on file for public inspection.

Comment: This project includes complete roadway reconstruction between Stuart Court and Hickory Trail. The estimated construction cost is \$475,000 available in the Annual Pavement Rehabilitation Account #S3824.

End of Consent Calendar

8. Community Comment [items not on the agenda (until 7 PM)]

Public comment is intended so that members of the public may be heard by Council. Because Community Comment is for items not properly noticed on the agenda, Council cannot engage in discussion or debate due to open meetings laws.

Individuals will be provided 3 minutes to speak. The Community Comment period will end at 7:00 p.m. unless an extension is needed to meet a minimum 30 minutes of total time allocated for the Community Comment period.

The Mayor reserves the right to reduce the 3 minute period based on the number of individuals desiring to speak. Additional comments can be sent to the City Council via council@iowa-city.org or through the City Clerk's Office.

9. Planning & Zoning Matters

9.a **County Conditional Use Permit - 4201 Nursery Ln SE**

A letter of recommendation to the Johnson County Board of Adjustments for an application submitted for a Conditional Use Permit to allow a home industry at 4201 Nursey Ln SE.

Comment: On June 21, 2023, the Planning and Zoning Commission recommended approval of the conditional use permit application by a vote of 6-0. Final approval of the application will come from the Johnson County Board of Adjustment. Approval of the conditional use permit will allow an existing warehouse to be converted into

a home industry for the purposes of a kitchen remodeling business located at 4201 nursery Ln SE in unincorporated Johnson County.

10. Regular Formal Agenda

10.a [Pedicabs and Taxicabs](#)

Ordinance Amending Title 5, Entitled "Business and License Regulations," Chapter 2, Entitled "Taxicabs," to define pedicabs separately from taxicabs. (Second Consideration)

Comment: The City Code currently includes pedicabs within the definition of taxicabs. Although the requirements to drive a pedicab and to own a pedicab business are largely the same as those for taxicabs that are motor vehicles, there are some notable differences. Including taxicabs within the definition of taxicab requires exceptions throughout the Code provisions to distinguish when the requirements differ. This ordinance places all the pedicab requirements in a separate provision from the motor vehicle provisions to make it easier for pedicab drivers, pedicab businesses, and the public to locate the requirements. Staff is requesting expedited action.

10.b [Adopt Code of Ordinances, aka City Code](#)

Ordinance to Adopt the Code of Ordinances of the City of Iowa City, Iowa, 2023, aka "The City Code." (First Consideration)

Comment: Pursuant to State Code the City must adopt a code of ordinances every five years. This ordinance adopts the City Code, 2023.

10.c [Urban Chicken Permits](#)

Resolution adopting an urban chicken policy and rescinding Resolution No. 12-533.

Comment: The City Code allows persons to have urban chickens with a permit and provides details of the permit are to be adopted resolution. Council adopted a policy in 2012, and this resolution revises the policy to allow for more hens, to allow chickens in multi-family residences, and to eliminate the need for neighbor consent.

10.d [Almost Paradise Tobacco Penalty](#)

Resolution assessing \$1500.00 civil penalty and thirty-day retail cigarette permit suspension against Almost Paradise.

Comment: Iowa Code Section 453A.22(2) provides that, after a hearing, a civil penalty shall be assessed when an employee of a retailer violates Iowa Code Section 453A.2(1) by selling or providing tobacco, tobacco products, or cigarettes to a minor. This hearing is the time designated for the Council to consider whether to assess such a civil penalty against Almost Paradise, 355 S. Linn St. The civil penalty for a third violation within a three-year period is \$1500.00 and a thirty-day retail cigarette permit suspension.

10.e [Real Estate Purchase - 21 S. Linn Street](#)

Resolution approving a Real Estate Sale Agreement for acquisition of 21 S. Linn

St., Iowa City.

Comment: This item approves a purchase agreement for property located at 21 S. Linn Street in Iowa City. Acquisition of this property will allow the City to facilitate redevelopment in a manner that is in the best long-term interests of the community. The purchase price is \$4,550,000 and will be funded with General Fund reserves. Planning for the future redevelopment of the site is expected to commence later this fall.

11. Council Appointments

11.a [Ad Hoc Truth and Reconciliation Commission](#)

Ad Hoc Truth & Reconciliation Commission - Two vacancies to fill an unexpired term, from appointment date to December 31, 2024. (Mohamed Traore and Kevo Rivera resigned).

11.b [Historic Preservation Commission - Northside](#)

Historic Preservation Commission (Northside) - One vacancy to fill a three-year term, July 1, 2023 - June 30, 2026. (Deanna Thomann's term expired on June 30, 2023)

11.c [Human Rights Commission](#)

Human Rights Commission - One vacancy to fill an unexpired term, upon appointment - December 31, 2025. (Badri Kuku resigned) Correspondence included in Council packet.

12. Announcement of Vacancies - New

12.a [Announcement of Vacancies - New](#)

Community Police Review Board - One vacancy to fill an unexpired term, upon appointment - June 30, 2026. (Stuart Vander Vegte resigned) Correspondence included in Council packet.

Applications must be received by 5:00 P.M., Tuesday, August 29, 2023.

13. Announcement of Vacancies - Previous

13.a [Announcement of Vacancies - Previous](#)

Planning & Zoning Commission - One vacancy to fill an unexpired term, upon appointment - July 30, 2026. (Michael Marut resigned)

Parks & Recreation Commission - One vacancy to fill an unexpired term, upon appointment - December 31, 2023. (Pending vacancy for Boniface Penandjo Lemoupa).

Applications must be received by 5:00 p.m., Tuesday, July 25, 2023.

Historic Preservation Commission (E. College St.) - One vacancy to fill an unexpired term, upon appointment - June 30, 2024. (Cole Eckhardt Resigned)

Historic Preservation Commission (Jefferson St.) - One vacancy to fill a three-year

term, July 1, 2022 - June 30, 2025 (formerly advertised as unexpired term -- Lyndi Kiple resigned).

Historic Preservation Commission (Woodlawn Ave.) - One vacancy to fill an unexpired term, upon appointment - June 30, 2024. (Kevin Larson resigned)

Vacancies will remain open until filled.

14. City Council Information

15. Report on Items from City Staff

- City Manager's Office
- City Attorney
- City Clerk

16. Adjourn



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Americans with Disabilities Act Awareness Day

Attachments: [Americans with Disabilities Act Awareness Day proclamation](#)



City of Iowa City PROCLAMATION

Whereas, the Americans with Disabilities Act (ADA) was passed on July 26, 1990 to ensure the civil rights of persons with disabilities; and

Whereas, July 26, 2023 marks the 33rd anniversary of the signing of the ADA, which expanded access and opportunities for people with disabilities; and

Whereas, the ADA has done this by reducing barriers and changing perceptions, and increasing full participation in community life; and

Whereas, the full promise of the ADA will only be reached if we remain committed to continue our efforts to fully implement this act; and

Whereas, Iowa City affirms the principals of equality and inclusion for persons with disabilities as set forth and embodied in the ADA; and

Whereas, the Iowa City government and residents are proud to recognize the accomplishments and contributions of our residents with disabilities; and

Whereas, throughout the year and on the anniversary of the Americans with Disabilities Act, the City of Iowa City reaffirms principles of equity and inclusion for all community members and recommits to our efforts to reach full ADA compliance.

Now Therefore, I, Bruce Teague, Mayor of Iowa City, hereby proclaim July 26, 2023 as

Americans with Disabilities Act Awareness Day

and call upon all community members to commemorate this day, celebrate the progress that has been made and renew our commitment to the Americans with Disabilities Act.

Mayor

Signed in Iowa City, Iowa,
this 11th day of July 2023





CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Special Formal Summary of Minutes: June 20

Attachments: [Special Formal Summary of Minutes: June 20](#)

Subject to change as finalized by the City Clerk. For a final official copy, contact the City Clerk's Office 356-5040.

Summary of Minutes
June 20, 2023

Iowa City City Council special formal meeting, 4:00 p.m. held at City Hall – Emma J. Harvat Hall, 410 E. Washington Street. Mayor Teague presiding. Council members present: Alter, Bergus, Dunn, Harmsen, Taylor, Teague, Thomas. Absent: None. Staff members present: Jones, Kilburg, Goers, Fruehling, Knoche, Durst. Unless otherwise noted, all actions were affirmative and unanimous.

Moved by Taylor, seconded by Alter, to adjourn to executive session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. The Mayor declared the motion carried and adjourned into executive session 4:01 p.m.

Council returned to open session 4:16 p.m.

Moved by Dunn, seconded by Thomas, to adjourn special meeting 4:17 p.m.

Bruce Teague, Mayor

Kellie K. Fruehling, City Clerk



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Work Session Minutes: June 20

Attachments: [Work Session Minutes: June 20](#)



CITY OF IOWA CITY MEMORANDUM

Date: June 27, 2023

To: Mayor and City Council

From: Kellie Fruehling, City Clerk

Re: Council Work Session, June 20, 2023 – 4:17 p.m. at City Hall in Emma J Harvat Hall

Council: Alter, Bergus, Harmsen, Taylor, Teague, Thomas, Dunn

Staff: Jones, Kilburg, Goers, Fruehling, Platz, Barker, Dulek, Liston, Strief, Havel, Sovers

USG: LeFevre

(A transcription is available in the City Clerk's Office and the City website.)

1. Review urban chicken regulations

Councilor Dunn introduced ideas on updating the urban chicken regulations. Individual Council members expressed their views. Animal Services Officer Strief answered questions from Council.

Action: Staff will prepare an ordinance amendment with the following changes: permits may be issued to multi-family residences; staff will have discretion to approve more than one coop on multi-family properties; hen limit increased from 4 to 6, but still no roosters; consent of adjoining neighbors will no longer be required for a permit to be issued. The permit fees will remain as they are.

2. 2020 Preliminary Plan to Accelerate Community Policing

Chief Liston outlined the progress and answered Council questions. Individual Council members expressed their views.

Action: Staff will present an updated community policing plan with goals that also include strategies of prevention, diversion, mental health, and a holistic multi departments/external agencies approach that include remedies for law enforcement issues involving Juveniles at a future Work Session.

3. Clarification of Agenda Items

No discussion.

4. Information Packet Discussion [June 8, June 15]

➤ June 8 – No discussion.

➤ June 15 – No discussion.

4. University of Iowa Student Government (USG) Updates.

Noah LeFevre, USG Liaison, presented updates.

5. Council updates on assigned boards, commissions, and committees

Council members reported on various assigned boards, commissions, and committees.

Adjourn 5:38 p.m.



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Formal Summary of Minutes: June 20

Attachments: [Formal Summary of Minutes: June 20](#)

**Summary of Minutes
June 20, 2023 - 6:00 PM**

Iowa City City Council formal meeting, held at City Hall - Emma J. Harvat Hall, 410 E. Washington St. Mayor Teague presiding. Council members present: Alter, Bergus, Dunn, Harmsen, Taylor, Teague, Thomas. Staff members present: Jones, Kilburg, Goers, Fruehling, Platz, Havel, Sovers, Yoder, Clark, Barker, Jordan. USG: LeFevre.

- 1. Call to Order**
- 2. Proclamations**
 - 2.a Parks and Recreation Month**

Parks & Recreation Commissioner Chair, Alex Hachtman, accepting.
 - 2.b Waste and Recycling Workers Week**

Resource Management Superintendent, Jennifer Jordan, accepting.
- 3. Consent Calendar - Approval of Council Actions (subject to corrections, as recommended by the City Clerk)**
 - 3.a Special Formal Summary of Minutes: June 6**
 - 3.b Work Session Minutes: June 6**
 - 3.c Formal Summary of Minutes: June 6**
- 4. Consent Calendar - Receive and File Minutes**
 - 4.a Ad Hoc Truth & Reconciliation Commission: May 4**
 - 4.b Board of Appeals: May 1 [See Recommendation]**
 - 4.c Community Police Review Board: May 9 [See Recommendation]**
 - 4.d Historic Preservation Commission: May 11**
 - 4.e Public Art Advisory Committee: May 4**
- 5. Consent Calendar - Permit Motions and Resolution (as recommended by the City Clerk)**
 - 5.a Liquor License – New**
 - 1. Special Class C Retail Alcohol License for Xin Cui, dba Sosekiwc LLC, 227 S. Dubuque St.**
 - 2. Class C Retail Alcohol License for Taqueria Marquez, Inc., dba Taco Depot 4, 119 E. Washington St.**
 - 3. Class C Retail Alcohol License for Los Amigos Grill Mexican Restaurant, Inc., dba Los Amigos Grill Mexican Restaurant, 21 Sturgis Corner Dr.**
 - 4. Class B Retail Alcohol License for Asia Plus, Inc., dba Asia Plus Inc., 201 S. Clinton St.**
 - 5.b Liquor License – Renewal**
 - 1. Class C Retail Alcohol License for Graduate Iowa City Lessee LLC, dba Graduate Iowa City, 210 S. Dubuque St.**

2. Outdoor Service Area for Graduate Iowa City Lessee LLC, dba Graduate Iowa City, 210 S. Dubuque St.
3. Class C Retail Alcohol License for Hy-Vee, Inc., dba Hy-Vee Market Cafe #1, 1720 Waterfront Dr.
4. Outdoor Service Area for Hy-Vee, Inc., dba Hy-Vee Market Cafe #1, 1720 Waterfront Dr.
5. Class C Retail Alcohol License for Hy-Vee, Inc., dba Hy-Vee Market Cafe #2, 812 S.1st Ave.
6. Class E Retail Alcohol License for Casey's Marketing Company, dba Casey's General Store #2781, 1410 willow Creek Dr.
7. Class E Retail Alcohol License for Casey's Marketing Company, dba Casey's General Store #3858, 370 Scott Ct.
8. Class E Retail Alcohol License for Casey's Marketing Company, dba Casey's General Store #3322, 1904 Broadway St.
9. Class C Retail Alcohol License for GFP, Inc., dba Wig & Pen Pizza Pub, 1220 Highway 6 W.
10. Outdoor Service Area for GFP, Inc., dba Wig & Pen Pizza Pub, 1220 Highway 6 W.
11. Class E Retail Alcohol License for Crown Retail LLC, dba The Crown Liquor, 324 E. Washington St.
12. Class C Retail Alcohol License for Weekes-Van Eck Post #3949 Veterans of Foreign Wars, dba Weekes-Van Eck Post #3949 Veterans of Foreign Wars, 609 Highway 6 E.
13. Class E Retail Alcohol License for Linn Food LLC, dba Hawkeye Smoke and Liquor, 108 E. College St.
14. Class B Retail Alcohol License for ND Express, Inc., dba North Dodge Amoco, 2153 ACT Circle
15. Class C Retail Alcohol License for PDG Enterprises, LLC, dba Goosetown, 203 N. Linn St.
16. Class C Retail Alcohol License for One Louder LLC, dba Micky's Irish Pub, 11 S. Dubuque St.
17. Class E Retail Alcohol License for Target Corporation, dba Target Store T-3374, 113 E. Washington St.
18. Class C Retail Alcohol License for Iowa Hickory L.L.C., dba Mosley's, 525 S. Gilbert St.
19. Outdoor Service Area for Iowa Hickory L.L.C., dba Mosley's, 525 S. Gilbert St.

5.c New Cigarette Permit

1. Cigarette Permit for Shag t-Shirts and More LLC, dba Shag, 465 Hwy 1 W.
(Resolution 23-173)

5.d Cigarette Permit renewal

1. Resolution to issue Cigarette Permits (see attached)
(Resolution 23-174)

6. Consent Calendar - Resolutions and Motions

- 6.a Resolution approving eligibility for a tax exemption on a proposed improvement project on commercial property located at 2419 and 2451 Naples Ave., SW, Iowa City, Iowa, pursuant to the Highway Commercial Urban Revitalization Plan. (Resolution 23-175)**
- 6.b Resolution approving eligibility for a tax exemption on a proposed improvement project on commercial property located at 985 Highway 6, Iowa City, Iowa, pursuant to the Highway Commercial Urban Revitalization Plan. (Resolution 23-176)**
- 6.c Resolution approving eligibility for a tax exemption on a proposed improvement project on commercial property located at 3 Escort Lane, Iowa City, Iowa, pursuant to the Highway Commercial Urban Revitalization Plan. (Resolution 23-177)**
- 6.d Resolution amending the budgeted positions in the Information Technology Services Division of the Finance Department and the Confidential, Administrative, and Executive pay plan by deleting one full-time Senior Systems Engineer position, grade 29, and adding one full-time ITS Support Services Manager position, grade 30. (Resolution 23-178)**
- 6.e Resolution amending the AFSCME pay plan by adding the position Maintenance Worker I – Landfill to Grade 3. (Resolution 23-179)**
- 6.f Resolution on Unclassified Salary Compensation for Fiscal Year 2024 for the City Manager, City Attorney and City Clerk. (Resolution 23-180)**
- 6.g Resolution authorizing the City Manager to submit a Resource Enhancement and Protection (REAP) grant application for Ashton House and to sign a grant agreement if awarded. (Resolution 23-181)**
- 6.h Resolution authorizing the City Manager to execute up to a two-month extension of the 28E Agreement between the City of Iowa City and Johnson County for the contracting of paratransit service within the corporate limits of Iowa City. (Resolution 23-182)**
- 6.i Resolution authorizing an application for Iowa State Recreational Trails Program Funds (Resolution 23-183)**

7. Consent Calendar - Setting Public Hearings

- 7.a Resolution determining the necessity of and setting dates of a consultation (June 30, 2023) and public hearing (August 1, 2023) on a proposed Amendment No.17 to the City-University Project 1 Urban Renewal Plan in the City of Iowa City, Iowa. (Resolution 23-184)**

8. Consent Calendar - Correspondence

8.a Establish a "No Parking Here To Corner" parking prohibition on Dickenson Lane at the intersection with Russell Drive

8.b Establish a "No Parking Here To Corner" parking prohibition on 4th Avenue at the intersection with East Court Street

8.c Install a YIELD sign Lindemann Drive / Anna Street Intersection

8.d Install YIELD signs California Avenue / Miami Drive Intersection

8.e Installation of Yield signs at the intersection of Arizona Avenue and Miami Drive

End of Consent Calendar

Motion to approve consent calendar, Items 3 - 8 . Moved by Laura Bergus, seconded by Pauline Taylor. Motion Passed. (7 Ayes)

9. Community Comment [items not on the agenda (until 7 PM)]

The following individual appeared: Sherman White.

10. Regular Formal Agenda

10.a Resolution approving project manual and estimate of cost for the construction of the 2023 City of Iowa City Parking Garages Maintenance and Repair Project, establishing amount of bid security to accompany each bid, directing City Clerk to post notice to bidders, and fixing time and place for receipt of bids.

Civil Engineer Yoder presented a PowerPoint.

Motion to approve resolution 23-185. Moved by Megan Alter, seconded by Laura Bergus. **Motion Passed. (7 Ayes)**

10.b Resolution approving project manual and estimate of cost for the construction of the 2023 Dubuque Street, McCollister Boulevard, and Landfill Seeding Project, establishing amount of bid security to accompany each bid, directing City Clerk to post notice to bidders, and fixing time and place for receipt of bids.

Assistant City Engineer Sovers presented a PowerPoint. Individual Council members asked questions.

Motion to approve resolution 23- 186. Moved by Shawn Harmsen, seconded by Pauline Taylor. **Motion Passed. (7 Ayes)**

10.c Ordinance amending Title 17, Chapter 1, Building Code, by adopting the International Building Code, 2021 edition, including Appendix K, and the International Residential Code, 2021 edition, including Appendix F and Appendix J, and providing for certain amendments thereof; adopting section 103.6(1)(a) of the Code of Iowa (the state electrical code) and section 105.4(1)(a) of the Code of Iowa (the state plumbing and mechanical codes); to provide for the protection of the health, welfare and safety of the residents of Iowa City, Iowa and Title 17, Chapter 12 to clarify the process for Building Code appeals. (Second Consideration)

Motion to waive second consideration. Moved by Pauline Taylor, seconded by Andrew Dunn. **Motion Passed. (7 Ayes)**

Motion to pass and adopt ordinance 23-4903. Moved by Andrew Dunn, seconded by Megan Alter. **Motion Passed. (7 Ayes)**

10.d Ordinance amending Title 7, Chapter 1, Fire Prevention and Protection, by adopting the 2021 edition of the International Fire Code to regulate and govern the safeguarding of life and property from fire, explosion, life safety risks, or health hazards. (Second Consideration)

Motion to waive second consideration. Moved by Pauline Taylor, seconded by Megan Alter. **Motion Passed. (7 Ayes)**

Motion to pass and adopt ordinance 23-4904. Moved by Andrew Dunn, seconded by John Thomas. **Motion Passed. (7 Ayes)**

10.e Ordinance Amending Title 5, Entitled "Business and License Regulations," Chapter 2, Entitled "Taxicabs," to define pedicabs separately from taxicabs. (First Consideration)

City Clerk Fruehling presented information. Individual Council members asked questions. City Attorney Goers provided additional information. The following individual appeared: Ben Snyder. Individual Council members expressed their views.

Motion to give first consideration. Moved by Megan Alter, seconded by Laura Bergus. **Motion Passed. (7 Ayes)**

10.f Resolution approving, authorizing and directing the Mayor to execute and the City Clerk to attest an Agreement by and between the City of Iowa City and Williams Associates Architects, Ltd., of Itasca, Illinois to provide engineering consultant services for the City Park Pool Project.

Recreation Superintendent Barker presented information. Individual Council members asked questions. The following individuals appeared: Jerry Protheroe, Rick Spear, Dan Katalinich, Dennis Befeler. Individual Council members expressed their views.

Motion to approve resolution 23-187. Moved by Megan Alter, seconded by Shawn Harmsen. **Motion Passed. (7 Ayes)**

Motion to accept correspondence from Amy Kretkowski. Moved by Megan Alter, seconded by Andrew Dunn. **Motion Passed. (7 Ayes)**

11. Announcement of Vacancies - New

11.a Planning & Zoning Commission - One vacancy to fill an unexpired term, upon appointment - July 30, 2026. (Michael Marut resigned) Correspondence included in Council packet.

Parks & Recreation Commission - One vacancy to fill an unexpired term, upon appointment - December 31, 2023. (Pending vacancy for Boniface Penandjo Lemoupa).

Applications must be received by 5:00 p.m., Tuesday, July 25, 2023.

Motion to accept correspondence from Michael Marut. Moved by Andrew Dunn, seconded by Laura Bergus. **Motion Passed. (7 Ayes)**

12. Announcement of Vacancies - Previous

12.a Ad Hoc Truth and Reconciliation Commission - Two vacancies to fill unexpired terms, upon appointment - December 31, 2024. (Kevo Rivera and Mohamed Traore resigned).

Human Rights Commission - One vacancy to fill an unexpired term, upon appointment - December 31, 2025. (Badri Kuku resigned)

Applications must be received by 5:00 p.m., Monday, July 3, 2023.

Historic Preservation Commission (E. College St.) - One vacancy to fill an unexpired term, upon appointment - June 30, 2024. (Cole Eckhardt Resigned)

Historic Preservation Commission (Jefferson St.) - One vacancy to fill a three-year term, July 1, 2022 - June 30, 2025 (formerly advertised as unexpired term - Lyndi Kiple resigned).

Historic Preservation Commission (Northside) - One vacancy to fill a three-year term, July 1, 2023 - June 30, 2026. (Term expires for Deanna Thomann)

Historic Preservation Commission (Woodlawn Ave.) - One vacancy to fill an unexpired term, upon appointment - June 30, 2024. (Kevin Larson resigned)

Vacancies will remain open until filled.

13. City Council Information

Council members reported on various meetings attended, upcoming meetings, community events, and items of interest.

14. Report on Items from City Staff

City Clerk Fruehling noted the new projector for presentations and thanked the Cable Division.

15. Adjourn

Motion to adjourn at 7:24 PM. Moved by Laura Bergus, seconded by Shawn Harmsen.
Motion Passed. (7 Ayes)

Mayor

City Clerk



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Human Rights Commission: May 23

Attachments: [Human Rights Commission: May 23](#)

Approved Minutes

Human Rights Commission

May 23, 2023

Emma J. Harvet

Commissioners present: Bijou Maliabo, Jahnavi Pandya, Roger Lusala, Ahmed Ismail, Doug Kollasch, Kelsey Paul Shantz, Sylvia Jons (via Zoom).

Commissioners absent: Suyun Channon.

Staff present: Stefanie Bowers.

Recommendation to City Council: No.

Meeting called to order: 5:35 PM.

Native American Land Acknowledgement: Maliabo read the Land Acknowledgement.

Public comment of items not on the agenda: Mark Pries commented on an article in a recent edition of The Lens newsletter.

Approval of meeting minutes of April 25, 2023: Paul Shantz moved, and Maliabo seconded. Motion passed 6-0.

Outreach and Engagement Update from Police Department: This item was deferred until the June meeting date.

Request to change the name of the Native American Land Acknowledgement to the First Nations Land Acknowledgement: Pries asked for the commission to work with members of the Ad Hoc Truth and Reconciliation Commission to change the name to First Nations, which Pries considers to be more accessible whereas Indigenous, in his opinion, is more professional. The commission will reach out to Great Plains Action Society and other local groups concerning this request. The commission will include Pries in any upcoming conversations regarding this matter.

Commission Committees:

Breaking Bread – Kollasch reported that the committee has not met but will be planning to meet by the next commission meeting.

Reciprocal Relationships – Lusala mentioned that even though the committee has not met they did co-sponsor the first Asian American and Pacific Islander Awareness Festival and attended the Coralville Asian Festival. Both events were earlier in the month.

Building Bridges – Paul Shantz reported that although the committee has been unable to meet up, they do have some initiatives planned that will be discussed at the June meeting date.

Iowa City Pride and Correspondence: The Commission will participate in this year's Pride event being held on June 18. Lusala and Pandya are available and Maliabo and Ismail are tentative. Kollasch will be at the

event representing Hawkeye Pride Alumni Network. The Commission will also participate in the Juneteenth expo on June 17. Ismail, Lusala, and Pandya will represent the Commission. Lusala will provide the table. Staff will prepare the giveaways and provide two chairs.

Announcements of commissioners: Ismail mentioned the Sudan conflict. Kollasch will draft a statement for the commission's approval at the June meeting concerning the conflict. Kollasch mentioned the importance of showing support for this year's Pride event considering all the recent legislation against the LGBTQ+ community particularly against Trans persons. Maliabo spoke on the war in the Congo and a recent death in the Congolese community. Lusala spoke on the success of the Youth Human Rights Awards and the two Asian Festivals and on his coaching of boys soccer at South East Junior High. Paul Shantz spoke in support of a recently held event called the Repair Café. The event provides tools and materials for people interested in fixing things versus just throwing things away. Paul Shantz also mentioned the presentations at the last commission meeting by Better Together 2030 and Council member Harmsen and asked fellow commissioners to think about ways they can assist in putting plans into action. Paul Shantz ended by mentioning participation in the first Cities Summit of the Americas held in April in Colorado. Pandya spoke on the barriers refugees face in navigating social services including resources for the homeless here in the community

Announcements of staff: Staff thanked the commission for a job well done at the annual Youth Human Rights Awards ceremony.

Adjourned: 6:18 PM.

The meeting can be viewed at <https://citychannel4.com/video.html?series=Local%20Government>.

**Human Rights Commission
ATTENDANCE RECORD
YEAR 2023**

(Meeting Date)												
NAME	TERM EXP.	1/24	2/28	3/28	4/25	5/23	6/27	7/25	8/22	9/26	10/24	11/28
Roger Lusala	2023	P	P	P	P	P						
Bijou Maliabo	2023	P	P	P	P	P						
Kelsey Paul Shantz	2023	P	P	A	P	P						
Jahnvi Pandya	2024	P	P	A	P	P						
Sylvia Jons	2024	P	A	P	P	P						
Doug Kollasch	2024	P	P	P	P	P						
Suyun Channon	2025	P	P	P	P	A						
Ahmed Ismail	2025	P	P	P	P	P						
Vacant	2025	-	-	-	-							

KEY: P = Present
 A = Absent



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Library Board of Trustees: May 25

Attachments: [Library Board of Trustees: May 25](#)

Iowa City Public Library Board of Trustees

Meeting Minutes

May 25, 2023
2nd Floor - Boardroom
Regular Meeting - 5:05 PM

FINAL

Carol Kirsch - President

Tom Rocklin - Vice President

DJ Johnk - Secretary

Joseph Massa

Claire Matthews

Robin Paetzold

John Raeburn

Hannah Shultz

Dan Stevenson

Members Present: DJ Johnk, Carol Kirsch, Joseph Massa, Claire Matthews, Robin Paetzold, John Raeburn, Hannah Shultz.

Members Absent: Tom Rocklin, Dan Stevenson.

Staff Present: Elsworth Carman, Sam Helmick, Jen Miller, Angie Pilkington, Brent Palmer, Jason Paulios, Katie Roche.

Guests Present: None.

Call Meeting to Order. Kirsch called the meeting to order at 5:13 pm. A quorum was present.

Approval of May 25, 2023 Board Meeting Agenda. Massa made a motion to approve the May 25, 2023 Board Meeting Agenda. Johnk seconded. Motion passed 7/0.

Public Discussion. None.

Items to be Discussed.

Policy Review: 815 Internet Use. Johnk identified policy line 815.5 and felt the intent was in regards to pornographic materials. Johnk shared concern for the language, "limit images displayed on screens in order to ensure the secure and comfortable environment of the library" and worried about the breadth of discretion involved and what accommodation would entail. Johnk said he understands in a very real sense we need to maintain the library atmosphere but at the same time it is at odds with total openness. Shultz asked whose comfort are we protecting. Johnk assumed library patrons. Paulios said this policy line has stood unchanged since 1995 and felt leaving the policy language broad allows staff to use privacy screens. In practice, if staff notice pornography on a computer or if a patron notices it and notifies a staff person, staff will change the patron's environment in some way. Staff proactively ask patrons to use caution with what they're viewing or use another website. Johnk appreciated the intent but voiced a concern there might be too much leeway. Carman shared age restricted material is problematic, especially things that are not illegal but might need to be regulated. Staff handle these situations by explaining other options for access like a private study room. Carman felt the current practice works well but sounds complex on paper. Carman has observed staff navigate

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complex conversations very well. Massa asked if there are any filters on library computers. Carman said there are no filters and that is the norm supported by the American Library Association. Massa asked if someone can come into the library and watch pornography. Carman said the internet is not filtered and the library is a public space. Massa did not agree with this practice and had concern for children. Matthews asked if the computers in the Children's room were filtered. Carman shared the computers are not filtered but there are AWE computers which are not connected to the internet. Massa asked if there is funding that can be used for privacy screens. Carman said there is funding available but not filtering the internet is absolutely the norm in public libraries, and there aren't many in Iowa that do this. Carman shared there is funding available from the State Library to filter the internet but Carman is not aware of any big libraries that do this. Massa felt there must be a way to prevent children from interacting with it. Helmick shared their experience with filtering internet when working at the Burlington Public Library. Helmick said it is very difficult to filter the internet for pornography and not create additional barriers to information and gave the example of someone searching for medical information such as mammograms. Helmick shared patrons will lose access to information if the internet is filtered and this action doesn't support the library's intellectual freedom values. Matthews shared they work at the Iowa City School District where internet is filtered. Matthew said it is a blanket system that blocks everything, you have to piece by piece unfilter the parts that you need, which is part of the problem with filtering internet. Matthews said it is a tricky way to do things because if you block one thing it ends up being a huge umbrella. Massa understood and wasn't in favor of blocking information but felt the library should ensure the privacy of patrons using computers. Pilkington shared we do not have privacy screens but patrons can use a study room. Matthews said the policy leaves the interaction open to staff discretion. Pilkington said ICPL did have privacy screens at one time but they inhibit staff from helping patrons because they can't be removed and staff have to get very close to patrons to assist them. Massa felt using privacy screens could help library staff avoid uncomfortable situations. Massa said he isn't a fan of censorship but is uncomfortable with children observing adult material in the library and thinks the library has a duty to protect them. Carman felt the library has a duty to provide access overall and library staff encourage adults to be active in their youth's library experience. Carman said the responsibility of limiting access falls to the adult caregivers. Carman believes library staff would prefer accessibility when assisting patrons and it would be far more taxing for staff to regularly unblock medical information or sexual violence information than occasionally asking patrons to view a different website. Carman understood Massa's reaction but felt strongly the library should err on the side of access. Massa shared his reaction to the policy language was coming from a parental reaction and wonders how the general public would view this. Helmick expressed gratitude for the important conversation that was unfolding as everyone was representing community ideals. Paulios shared staff communicate with patrons when it is time to get off of a website. Paulios shared privacy screens are problematic for the patron user experience. Patrons complain about them, remove them, break them, and they are expensive. Raeburn asked how often this happens, Paulios said quarterly. Raeburn asked if staff initiate the conversation or if it is a result of a complaint. Paulios said it depends on the issue. Raeburn asked if we're talking about 4-6 times a year and Paulios agreed. Raeburn said the question really is are children seeing it. Raeburn said we don't have a problem with adults seeing it because it is legal, but we are concerned with children viewing it because it is illegal. Raeburn suggested changing the language to "adult-images". Johnk said it starts down a good path but felt images of violence or war could also be included. Matthews said the policy language is sufficiently vague because it lets patrons know there are limits to what is allowed without defining how that might be addressed. Matthews asked if the policy pops up when a patron is logging on and Paulios agreed yes. Carman said there is no perfect solution to the situation but the larger issue is when reading, viewing, or thinking about something leads to inappropriate actions which is easier to navigate with the Library Use policy. Johnk said the policy as is, is a middle ground which everyone can agree on. Kirsch noted that the conversation initially began about limiting images but wasn't focused on limiting images, it was about requesting that patrons be

accommodating so that children don't observe adult materials. Kirsch said the problem is not on the first floor of the library near the children's room. Paulios said there are internet enabled computers on first floor. Carman could only think of one example of four middle school boys who were acting out in the Children's room and pulled up adult material, with the intention to grab attention, but staff shut it down immediately. Pilkington said there are 10 internet computers which are strategically located very close to a staffed desk.

Carman asked if there were previous Library Board conversations about filtering the internet. Paetzold shared a similar conversation ensues whenever the policy is up for review. Paetzold said the Board historically has recommended to support access with the caveat that if behavior is disruptive staff stop the behavior. Paetzold said adults using computers in the children's room stand out. Paetzold felt adult caregivers should be responsible for their children. In the instance of children in an adult area of the library there is a library policy for caregivers supervising children. Paulios suggested adding to the policy, "See related policies: Collection Development" to address Johnk's concerns about censorship. Paulios shared the Collection Development policy supports the Freedom to View language from ALA. Paetzold emphasized that the library is a public building and we're serving the public. There may be things at the library that Paetzold doesn't like that other people do, it's important to be tolerant and remember as a member of the public we need to live with other people. Helmick read a line from the Library Bill of Rights. Palmer said computers have no audio available outside of headphone jacks and the computers restart if there is audio. Carman said this issue speaks to the digital divide and there are many people who don't have access outside of the library. We serve the whole community including people who only have access to computers at the library.

Kirsch asked if there was a consensus to add the language "See related policy: Collection Development" to the policy. Johnk agreed this would be a good addition. Matthews made a motion to approve the Internet Use policy with the additional suggested language. Shultz seconded. Motion passed 7/0.

Policy Review: 705 Naming and Recognition. Raeburn asked about line 705.5 in regards to the importance of anonymity and confidentiality during the review process. Roche explained in a previous job she once accepted a million-dollar gift that is still confidential today because the donors didn't want to be contacted by other development officers. Roche could imagine a similar instance occurring during the naming process. Raeburn said the name may remain confidential during the review process and wondered why anyone's name should be shared. Kirsch said the donor may want to share that information. Roche said it is good to have a choice for the donor and usually, a donor name is going to be shared. Paetzold said this was a contentious issue when naming the Teen Room because there was a donor who wanted their name on the Teen Room and wanted approval. Paetzold was uncomfortable saying yes without knowing whose name it was in case there was a concern. A potential donor might not have the same values of the library and Trustees could be in a position of accepting a name without knowing who the individual is. Paetzold explained a situation where this happened at the University of Iowa Public Health School. Paetzold said if we are naming a part of our institution we need to know who we are naming it after. Carman said there are two Library Board members who sit on the Foundation Board. Paetzold said trustees have a responsibility to protect the mission of the library. Paetzold said there is a vulnerability in naming your institution without knowing what the name is. Raeburn agreed. Roche clarified the role of the Friends Foundation Director is to vet the donation process and speak to any concerns they might have in accepting a gift. Roche understood the concern and thinks it is the role of the Development Office to assist in making a good choice. Paetzold said she trusted Patty McCarthy and now Roche in that role but felt it was the responsibility of the Library Board of Trustees to make that decision.

Carman said part of the conflict is discussing an anonymous donor in an open meeting. Paetzold agreed that was an issue and believed the Open Meetings Law allows you to close an open meeting when discussing financial issues. Kirsch felt it wasn't necessary for the entire Board to be part of the approval process. Kirsch explained when Carman was hired it was a search committee that did the work of hiring the Library Director,

who then made a recommendation to the Library Board, who then approved it. Raeburn asked if Roche was concerned a donor name would get out if given to a Board. Roche said it was a concern. Raeburn asked if there was a gift acceptance policy. Roche said there is and the Friends Foundation Board maintains that policy. Matthews noted policy line 705.10 in which the Board may terminate a name under extraordinary circumstances and wondered if that covers the concern of naming something after an unknown donor. Paetzold agreed Trustees have the power to un-name but not to name a library space. Kirsch said the Board is informed of the name and could later undo it. Shultz suggested adding the language, "the Board has veto power" to the policy. Raeburn said the Board needs to confirm the recommendation. Matthews noted that part of the Board is on the naming committee with approval power. Roche suggested someone could donate and want to remain anonymous but may want to name a space after someone else. Paetzold suggested checking in with legal to see if this qualifies for a closed meeting of the Board. Johnk agreed. Kirsch suggested tabling the discussion until the June meeting with feedback from legal. Carman verified there were no inconsistencies with the City of Iowa City naming policy. Matthews asked if the Library policy matches the City's. Carman said the City retains the right to name the Library building itself. Carman said he can provide a copy of the City of Iowa City naming policy in next packet.

Staff Reports.

Director's Report. Carman hoped to have a draft of the Strategic Plan ready for the meeting but will bring it back next month as he is still collecting feedback. Carman said if the Board doesn't wish to approve the plan in June approval can be rolled into July.

Johnk liked the design of the Summer Reading Program. Helmick said the Library Graphic Design Intern, Yvonne, designed the guide. Carman said the Summer Reading Program guide is not being mailed this year. Kirsch noted the legislative update and said at this point we don't know the effect of the property tax revamp. Massa said currently Iowa City maxes its general fund levy and asked if our tax rate will go down with the loss of the library levy. Carman agreed and shared we are no longer eligible for levees. Helmick said ILA recently made a statement and 97 libraries in Iowa will be affected. Massa said this really becomes a conversation with City Council. Matthews said we are lucky to be a City of Literature and have many library and literary supporters in town. Paetzold said there will be a finite pool of resources, any resources that go to the Library will be taken from another community resource, it's not going to be a given. Matthews said it will encourage fighting between local city services. Carman said this will add a level of competition and volatility. Carman has been in conversation with City Manager, Geoff Fruin, about this. Carman said it will affect budget cycle FY25 and there will be a four-year sunset of the money. Carman is thankful for a City Council that supports library services. Carman said a big challenge will be navigating the general fund and Board controlled funds. The library levy was intended to maintain services not to be extra funding. Board controlled funds allows the library that extra reach. Paetzold said this could mean a real tightening of services and could mean reduced hours of operation and staffing. Carman said the Library Levy accounts for 17.5 % of the current operating budget. The library is also 20 years old and there will be necessary building repairs that will be required.

Departmental Reports: Adult Services. Kirsch said the volunteer event was very nice.

Community & Access Services. Helmick invited Trustees to participate in the Pride Parade with the Library.

Development Report. Paetzold asked what would happen to a financial gift if a naming recommendation was not approved. Roche said we would maintain the gift.

Miscellaneous: News Articles. None.

President's Report. Kirsch shared Rocklin, Carman, and Miller are planning a Board Recognition event. The Finance committee members will be leaving in June and Kirsch will leave appointing a new committee to Rocklin in July. Kirsch shared three Trustees have terms ending in June and will be rotating off the Board: Paetzold after 12 years, Kirsch, and Matthews. Kirsch encouraged the Trustees to invite others to apply for the

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Library Board. Paetzold said there is a different process for Johnson County applicants and you need to apply through their website. Miller said application information is available on the ICPL website. Kirsch said City Council appoints the new Trustees.

Announcements from Members. Johnk said there is a strategic plan meeting on Monday for the Friends Foundation.

Committee Reports. None.

Communications. None.

Consent Agenda. Kirsch was pleased with Miller's May meeting minutes. Johnk made motion a to approve the Consent Agenda. Paetzold seconded. Motion passed 7/0.

Set Agenda Order for June Meeting. Kirsch said the Board will revisit the Naming and Recognition policy, review the new strategic plan, and review the NOBU budget request.

Adjournment. Kirsch adjourned the meeting at 6:24 pm.

Respectfully submitted,
Jen Miller

Board of Commissions: ICPL Board of Trustees
ATTENDANCE RECORD

Name	Term Expiration	7/28/2022	8/25/2022	9/22/2022	10/27/2022	11/17/2022	12/15/2022	1/16/2023	2/23/2024	3/6/2023	3/23/2023	4/27/2023	5/25/2023	6/22/2023
Johnk, DJ	6/30/2025	X	X	x	X	X	X	X	X	X	X	X	X	X
Kim, Noa	6/30/2027	X	X	OE	R	R	R	R	R	R	R	R	R	R
Kirsch, Carol	6/30/2023	X	X	OE	OE	X	X	X	X	X	X	X	X	X
Massa, Joseph	6/30/2027							X	X	X	X	X	X	X
Matthews, Claire	6/30/2023	X	X	OE	X	OE	X	X	X	X	OE	X	X	X
Paetzold, Robin	6/30/2023	X	X	X	OE	X	X	X	X	X	X	X	X	X
Raeburn, John	6/30/2027	X	X	X	X	X	X	X	OE	X	X	X	X	X
Rocklin, Tom	6/30/2025	OE	X	X	X	X	X	X	X	X	X	X	OE	X
Shultz, Hannah	6/30/2025	X	X	X	X	X	X	X	X	X	X	X	X	OE
Stevenson, Daniel	6/30/2027	X	X	X	X	X	OE	X	X	X	X	X	OE	X

KEY:
X PRESENT
O ABSENT
OE EXCUSED ABSENT
NM NO MEETING HELD
R RESIGNED
TE Term Expired



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Planning & Zoning Commission: April 19

Attachments: [Planning & Zoning Commission: April 19](#)

**MINUTES
PLANNING AND ZONING COMMISSION
APRIL 19, 2023 – 6:00 PM – FORMAL MEETING
EMMA J. HARVAT HALL, CITY HALL**

FINAL

MEMBERS PRESENT: Susan Craig, Maggie Elliott, Mike Hensch, Maria Padron, Billie Townsend, Chad Wade

MEMBERS ABSENT:

STAFF PRESENT: Liz Craig, Sue Dulek, Anne Russett

OTHERS PRESENT: John Thomas

CALL TO ORDER:

Hensch called the meeting to order at 6:00 PM.

PUBLIC DISCUSSION OF ANY ITEM NOT ON THE AGENDA:

None.

PRESENTATION AND DISCUSSION ON THE CITY COUNCIL STRATEGIC PLAN:

Thomas noted last week he presented to the Historic Preservation Commission and one thing they did prior to the meeting was develop a work plan in response to this Strategic Plan, which he was impressed by. The HPC looked at it critically and developed a response in terms of their mission as it is reflected in the Strategic Plan so that may be something this Commission would want to consider.

Thomas noted this Commission met with Council just last night, and he is not sure if any of them watched the discussion about the rezoning, they have more readings to do, but his concern was the process, not so much the zoning that it was not, there were no conditions on the rezoning and insofar as it's in commercial intensive, which is a fairly intense land use. The only other categories maybe more intense would be industrial, and oftentimes in an intense commercial zone they will pay special attention as the code calls to address whatever negative impacts may come from the use that's takes place on those properties that are zoned commercial intensive. Because they didn't know what the use was that made it difficult to know how to respond to the impacts, they don't know what the impacts will be.

Hensch noted Thomas is a former P&Z Commissioner so he has more knowledge of P&Z than probably any other City councilor. When Thomas speaks, he always listens because he's been in the trenches of it. Thomas stated it's a great prerequisite if anyone has interest in serving on City Council. Maybe that's a work action item, developing a short course for City Council members that so they have some idea how they govern land use in terms of the Comprehensive Plan and the relationship to the zoning code. Explain what are the zoning codes, what are the district plans and what actually is the Comprehensive Plan.

Thomas noted he did spend three and a half years on P&Z and while he was there The Billion Auto Dealership came before P&Z so that particular property did go through a planning and zoning review and there was a specific plan for that property and there were conditions on the rezoning. He doesn't know if it was always applied in that general area but thinks most of the

properties developed went through P&Z and City Council. Last night, the rezoning without any conditions, the approval is handled administratively so he is concerned about that area and to simply rezone without knowing what will go there or requiring an application along with the rezoning for a particular project.

Craig noted that property had been zoned a certain way for a property that never materialized, and that is why it was to be rezoned back and they have many times rezoned areas without knowing what is going there.

Padron stated that is their job, they only review the code but shouldn't have to review every project specifically because once the land is rezoned, they can build whatever the code says. This Commission shouldn't be reviewing each project one by one.

Thomas stated in his experience there are examples of why that is not a good thing. The first one that comes to mind was before he was on planning and zoning and was the Northside Neighborhood Coordinator. There was a project proposed at the corner of Linn and Bloomington and had a project associated with the rezoning. The Council at that time denied the project but approved a portion of the rezoning. The rezoning would have covered three lots and what Council agreed to were the two lots facing Linn Street, the third lot would have wrapped around the corner to Bloomington. So they voted down the project, but approve the rezoning. That then came back as another project, which is the one that is built there now. He found it useful knowing what the project was as it gave him a sense that not all projects are the same in terms of how they meet the zoning code and the Comprehensive Plan. It can be helpful to see how the zone is being interpreted by the project with respect to meeting the language of the Comprehensive Plan.

Moving on to talking about the Strategic Plan, Thomas stated it does in a sense pertain to what they are talking about and also issues of public engagement. How do they define and select the processes on these projects that go through P&Z so that the public has confidence in the decision making. Especially when there are controversial projects, how do they address them in terms of ensuring that they don't end up in situations where the community feels that there's been a lack of transparency or that they weren't heard. Thomas has always felt drawn into Iowa City politics because of some of the decisions made on land use matters. They were not optimizing the projects in terms of win/win, it seemed like there were people who were winning, and there were people who felt they were losing. His feeling was to strive to try to develop projects where the result doesn't end in that way. He has been involved in personal projects where he felt the City did make an effort to try to ensure that happened because we are one community and this is not a game where there are winners and losers, we're one community. He has just met too many people who felt burned out by the tensions and struggles that they encountered while engaging in City politics. Just recently this Commission lost a commissioner which was unfortunate because his experience and his sensibilities were really valuable to P&Z. One of the goals of this Strategic Plan is to promote this idea that we are one community, because they have come together as one community in difficult times, and those difficult times will continue with respect to what some people call the poly crisis. One of the issues here in terms of values is the Climate Action Plan. Issues related to climate are in one respect another symptom of what some people have called the fact that we have exceeded the carrying capacity of the planet, which has resulted in what is referred to as overshoot. One of the consequences of that overshoot, exceeding the carrying capacity of the planet, is climate change, but there are other impacts as well. In Iowa there is soil erosion, there is flooding, nitrates in water quality, a lot

of things associated with the industrial agriculture are part of exceeding the carrying capacity of the land in Iowa. They are dealing with multiple issues and faced with all of these issues, one of his greatest concerns with respect to climate action, and all the other impacts is, do they hold themselves together as a community. Or do they end up under the stresses and strains of experiencing trauma on a personal level, or perhaps on a social level. Thomas is looking and trying to find ways faced with these challenges and difficulties on how they can, through public processes and building social capital, prepare for the times ahead. It is already challenging and they're going to continue to be challenging. They live in a time of extraordinary uncertainty. Council spent a long time on this plan, they started in March and didn't complete it until the end of last year. They worked with many other local entities on various issues.

Thomas has been mentioning some of the things regarding partnership and engagement. The notion of engagement to him is a multifaceted one, he is very interested in seeing if they can't promote governance at a more local level within the neighborhoods and more localized communities. His background is in landscape architecture and designing public spaces so he's always been fascinated with how to create space in which people can encounter one another. It can be at different scales, it can be just on a block where you run into your neighbor on the sidewalk, or it could be in a neighborhood park, it could be the celebration over women's basketball in front of the Old Capital, having a whole nest of different spaces in which we can relate to one another as one community or in a smaller neighborhood ideally. It is really important in building connections with others. COVID really brought home how isolated we can be, and when we were all sheltering in place it revealed how some neighborhoods are rich in ways one can relate to others within a five-minute walk of their home, or other neighborhoods maybe not so much. COVID revealed a lot of the inequities running through the community and one of them is access to social spaces is not equally distributed.

Thomas stated the biodiverse environment found throughout the community is again one of the challenges they face in an urbanized setting in a state which is been probably transformed more than any other state in the country in terms of its land that makes up Iowa. Creating biodiverse environments is a challenge. Many people would say it's especially true in Iowa with the loss of habitat, one opportunity in cities is ensuring to have habitat within urban areas. The natural areas are gardens, personal gardens, parks, all of those can contribute to creating habitat, because they're short on natural area outside the City.

Hensch noted interestingly, that's one area that's not addressed very well in the Comprehensive Plan, about trying to rewild or provide habitat, because Iowa really is a monoculture state so they have to be intentional about creating pollinator habitat and brown bat habitat and those sort of things that are more friendly to an urban environment.

Thomas stated he has had many conversations with Backyard Abundance and those who are interested in community gardening and things of that sort, and he agrees, when he initially moved here he was planting annual vegetables and then realized what he should be doing in his yard is creating habitat for pollinators and natural habitat for native plants and critters. Maybe that's more valuable and he can always go to the farmers market or supermarkets where they have excellent produce. That growing things from seed every single year and having to break the ground and fight the multiple waves of weeds through the growing season is a lot. He found it easier just to plant perennials and enjoy being around all the birds and insects and the flowers and so forth. What Iowa does have, although it lost probably over 99% of it, was one of the most beautiful plant communities in the world of the prairie. It's just an extraordinary plant community.

Reverting to prairie has just been a revelation for him at a backyard level and it is something he has been trying to promote. They did some plantings in North Market Square, there are perennial beds, it's not all lawn. Those are interesting things to do locally and can be a way of building relationships with neighbors.

Thomas stated his goal is that when people come to City Hall how can they minimize the sense that they just feel left out or angry with the outcome. He is concerned that when that happens, they may lose people because they just feel that the process isn't worth their time. Again in his background of designing public spaces what he found interesting was sometimes working on the design of a neighborhood park could be a gateway drug to deeper civic involvement due to engagement on a project makes people feel like they had a role to play. Maybe they'll take on some of the more challenging issues we have as a community. They've had some success on this and need to build on it. He is hoping to see more people have a sense of confidence and interest in city affairs, whatever they may be. There's no question land use is one of the more challenging issues but to the extent they can try to find common ground that's something he is always trying to strive for.

Thomas would like to talk with ex-Commissioner Signs in more detail to understand what or if there were particular things that caused him to resign, what were the stress points. He noted one issue might have been what was referred to as the bait and switch on the project north of the tracks on Myrtle. Again, because they didn't tie the original project to the rezoning, it was not a condition of that rezoning, so it was possible to go in a different direction without having to come back.

Elliott noted they still were in the Comprehensive Plan, it was still zoned correctly, they didn't do anything outside of what that area allows.

Craig stated if the project isn't financially feasible it may have to change and that's likely what happened in this instance. But they were very disappointed about that. Thomas stated they could come back and reapply with a new project.

Russett noted this is something they've talked about with the Commission before. Part of the reason they have the Riverfront Crossings Master Plan and the form-based code is to make that process easy for developers. The City adopted a vision and made it clear that they wanted this property zoned Riverfront Crossings West, that's what it says in the Plan, they adopted specific form-based regulations for how they want those projects to be developed and that was the vision and they're staying true to that even though the project changed.

Thomas stated his observation is that because they've done a number of projects through the form-based code for Riverfront Crossings, some large some small, because the idea with the form-based code is predictability they don't have to pay attention to the use, they pay attention to the form. In the end it's also in a transition zone. The near east side, across from where Blank & McCune is on College Street is a form-based code project and it's a relatively small site only 125' deep and maybe 80' wide. It's two buildings, townhouses along Van Buren, and then on to the east of that is an apartment building. Where things can be less predictable is when the sites are larger and the way the code is written, there can be extremely different outcomes, they don't have the predictability as with a smaller site. That's something he has seen, the projects can change dramatically, even though both arguably comply with the code, one shouldn't expect that they will have similarities, there could be considerable differences. That's a concern, those

differences could play out in terms of what the goals of the Comprehensive Plan are. The projects, at least in terms of expectations with the form-based code, have been more successful when they are more or less the size of the projects that were identified in the Riverfront Crossings Master Plan itself. After years of seeing the code play out, the bigger the project, the bigger the site, and in many cases these have been consolidated lots like the Gilbane project is the full block, the Master Plan called for four developments on that block and it's just one development now. The other one just added on the other side of the river, west of Riverside Drive, the project north of the tracks, that was multiple lots, it's a big site, over three and a half acres, and there's going to be more variability and less predictability the larger the lot size. He is not saying the code shouldn't allow for that consolidation the question is, should they acknowledge that the predictability from project to project diminishes the larger the site.

Padron commented but then what will happen if someone wants to build a project on a plot that is already in the zone that is supposed to be, that doesn't even come to planning and zoning, nobody has to review it and they can just build whatever they want. So then, how is that fair just because someone wants to build something in a site that has a temporary zone that will change eventually, they have to come to this Commission to get permission on their building, but another person can build whatever they want, because the site is already on the right zoning code.

Thomas stated how do they carry out these values in terms of the Strategic Plan. Craig feels the biggest way that they carry out the values is through the public input process. Recently this Commission had a really good conversation and changed the bylaws to be a little more regimented in how that public input process happens. The tension between trying to make that fair for everybody and at the same time acknowledge the level that some people bring to the conversation is very important to them. It was a good conversation and went along with the Strategic Plan in trying to get at being an inclusive government and listening to all voices.

Hensch stated another example this Commission has done is increase the distance that they send out public notices for rezonings and other activities. They also put an increased emphasis on Good Neighbor meetings. He doesn't believe they have ever cut off public input, even when it's gotten late, everybody has the chance to speak.

Padron stated they also give very good reasons for the votes and always explain, they never just say no, they explain why.

Elliott noted it's hard to see people not going away feeling like they've been heard with developments coming into their area that they don't want. Hensch agreed, that's just a human factor, because it is frustrating on both sides. If people provide their input and then the vote goes contrary to what their input was they feel like they weren't heard but they are informing the decision making, they may have not got the output that they wanted, but their input was respected and heard. Elliott agreed and added sometimes the Commission makes conditions based on what the public has said.

Townsend stated if they are fair with everyone that comes through here, in the same way, and using the same rules for everybody, then while they may not be happy, they can't complain. The Commission follows the codes, the zones, and do what they are supposed to do. They listen to the public comments and if they see or hear something that's a little different than they try to incorporate that input.

Thomas stated he has watched many of the P&Z meetings and is pleased with the way in this Commission engages with speakers from the public.

Townsend stated they owe a lot to their leader, Hensch does a great job of keeping things under control and letting people know what is or not part of the meeting or asking them to wait their turn.

Hensch noted they likely all have the same feeling that City Councilors do when they hear negative feedback. The public may write a letter, speak to us, come to meetings and still not get the vote they want. That is that person's opinion and perspective, and it doesn't matter even if 100 other people agree, the Commission has to follow the code, the zones and while what the public says can inform the decision making, the public is not making the decision.

Elliott stated looping back to the Strategic Plan and biodiversity, can they make that part of the process somehow to look at the biodiversity of the area and is it being maintained, or can it be improved. The Commission talks about the swales that are put in and that it is the homeowner's responsibility to take care of it, but they often don't. So at this time of strategic planning can they look hard at a development and the biodiversity. Is there something that this Commission could bring forward to the City Council.

Hensch noted the Historic Preservation Commission created a working plan and that is probably a good idea for what this Commission can do, maybe have a session with one of the agenda items to be discussing the City's Strategic Plan and how to respond or make some suggestions to the Council.

Thomas stated he does view this as an opportunity to provide feedback on their own processes and decision making. Perhaps look at prior decisions that were made with respect to land use and evaluate which ones were successful and which ones perhaps less so. It would be particularly good to observe their own decision making and what was the expectation and understanding of the process and the project, and then observing it once it's constructed to see if it is in fact a benefit to the community and to the public life of this community. Is it consistent with the Comprehensive Plan, as that is the charge of this Commission. That would be an interesting thing to do over time because when he first moved to Iowa City in late 2009 he hadn't read a comprehensive plan but found it interesting because in all instances with the zones it talks about compatibility with the neighborhood. He has since gone through neighborhoods and questioned how this project is compatible with the neighborhood. In some cases a project was approved by some prior Planning and Zoning Commission and City Council as consistent with the Comprehensive Plan at that time and is now a rezoned redevelopment. For example, the multifamily developments in the Johnson Street and Van Buren Street area is a redevelopment area because of lack of usable open space and crowding and how could that inform them now in terms of usable open space, the way the buildings are configured, and so forth. What makes for a successful project as it translates to planning and zoning.

Elliott noted again she feels like they're following what's in the Comprehensive Plan and doesn't feel like they can make a decision outside of what's in the Comprehensive Plan for a particular zone.

Russett stated maybe next to discuss the action steps and those that would end up coming before P&Z.

Russett stated strategy number one is updating the Comprehensive Plan and zoning code to encourage compact and diverse housing types and land uses. That is something that the Strategic Plan calls out that will be coming back to this Commission.

Townsend noted they've discussed low income housing many times on this Commission and how it doesn't work well and the struggle. In Iowa City, where housing is very expensive, it's more of a struggle than some places.

Hensch pointed to agenda item number five on the residential development analysis, that's not encouraging. Prices are going to go up if everything stays status quo.

Wade stated it can present a little bit of a challenge when talking about creating more green space and more area to make it a friendlier neighborhood, because then that decreases the density. Therefore, a goal of achieving both affordable housing and surplus of housing becomes conflicting when they also want to try to increase the green space.

Thomas agreed it is a challenge trying to increase density while at the same time create redevelopment which provides open space. With the Van Buren/Johnson Street area his observation would be that the apartment buildings were attempting to be of a scale that would be compatible with the neighborhood, but when they increase density to an RM-44 level, without going to a four story building height, in order to achieve that between the parking requirements and the unit densities, there was nothing left for open space, so something in the equation has to be reconsidered.

Craig noted in a real urban area, there is no open space left. She spends a fair amount of time in Brooklyn, New York, where her son lives and it was a revelation to the Iowa girl to see the lack of open space, most people don't even have any kind of yard or a place to park a car, they have nothing. The houses that do have yards are very small yards, but the public spaces make up for it because they're everywhere and fairly well maintained. Everyone is in them, rich, poor, whatever, they're all in the public spaces because the building density drives them into the public space to be outside, which is not a bad thing.

Elliott thinks of the peninsula where the housing is very close together but they have a public park. Thomas agreed, they also have the dog park and also the little central park, which is not very large, maybe 13,000 square feet, but it's a little pocket park easily accessible to the residents of the peninsula. What happened in the south Burlington Street area was higher densities and going from single family residential to RM-44 with the parking requirement left no room for open space. Perhaps they need to acquire some of these properties and consolidate a couple and create a pocket park.

Craig stated the form-based code is has addressed that to some degree. Thomas agreed because with form-based code comes higher densities but also the necessity to make sure there is easily accessible open space in conjunction. In the Comprehensive Plan it talks of not only the development but the open space opportunities as well. Looking at Riverfront Crossings South District Plan there's a complete full acknowledgement of this is development and also acknowledged is the need for well distributed open space. That was a new concept to include a network of open spaces within the development area when rezoned. There are some neighborhoods in Iowa City that don't have access to a neighborhood park and is now identified

in the Parks Master Plan. For example, the Lucas Farm Neighborhood, there's Highland Park, a mini-park, but it would be nice to have a central gathering space and that's in the Strategic Plan. That was a new concept introduced in the Strategic Plan.

Townsend asked how they are addressing permanent affordable housing and defining what exactly is that permanent affordable housing. She stated since she has been on the Commission, that is a term that keeps coming out and places are not affordable for people that need it. If they want to be fair, they need to address that issue because it's a problem. There are a lot of poor folks in Iowa City that can't afford this "affordable housing". Just this past year, a whole subdivision was just put up on Riverside which tore down a lot of affordable housing. They are putting up these high rises that are going to be expensive and where are these folks supposed to go. That may not be the purview of this Commission, but as City Council it should be. The Forest View development was also a situation of leaving people with no place to go.

Thomas acknowledged Forest View was a tragedy. Again the question of affordable housing is something he would like to bring to Council to enable the nonprofits, for example The Housing Fellowship, to have in its portfolio a blend of affordable and market rate housing, with the idea that the rents from the market rate units combined with the rents from the affordable units would allow a revenue stream to provide affordable housing. Additionally, if they were to mix market with affordable in one building, there would be a diversity of occupants in that building. This should not just be affordable for 10-to-20-year commitments, but permanent. If the nonprofits, whose mission is to create affordable housing, had a larger percentage of their portfolio at market rate that would provide them with the income to provide permanent, affordable housing. It's very difficult in a market that is seeing increases in land values to provide affordable housing. The City and the nonprofits need to be more aggressive in finding affordable properties to build on. One of the challenges is once land is rezoned, the land values go up. The land values in Riverfront Crossings, it's astonishing what they're paying on a per square foot basis. Thomas stated having seen what land is selling for in Riverfront Crossings this would require a change and may not be possible. If a developer does in lieu of fees in Riverfront Crossings, those funds have to be spent in Riverfront Crossings and the cost of land in Riverfront Crossings, from an affordable housing standpoint, is arguably prohibitive and very expensive. So maybe instead of it having to be spent in Riverfront Crossings maybe there's a way of expanding the envelope and spend the money elsewhere where land is less expensive.

Craig noted that would lead to no affordable housing in Riverfront Crossings. Thomas replied they could look for proximity and try to find something as close to the source of the income as possible. The land values in Riverfront Crossings are extremely high and the City has \$3.8 million in a bank account for affordable housing in Riverfront Crossings but because it's extremely expensive to purchase land there, one land purchase could easily absorb half that money. Craig stated it says in the Strategic Plan that it should be dispersed throughout the community and she absolutely agrees with that.

Thomas stated they develop these documents, like the Strategic Plan and Comprehensive Plan, and they're inspiring and aspirational but then reality hits, and many parts of Iowa City are not designed in a manner in terms of their existing layout of the properties, so it's very difficult to create opportunities for affordable housing. There are limits, unfortunately, to how many neighborhoods would adapt to missing middle housing, it's not going to happen everywhere and that's just a built-in challenge.

Townsend noted they need stop saying all these beautiful words and start making some changes to make it happen. They know they need affordable housing and do not want to see it all in one part of Iowa City, but the reality is there are areas where it is conducive, the houses that have been there, the apartments that have been there are being tore down because they're old and be replaced with high-rise apartment units that are expensive and people can no longer afford those spaces.

Thomas stated on the agenda for the coming year will be looking citywide at code reform. He would encourage them to look how other cities have attempted this. It's a very challenging issue because so many cities have dedicated so much of their land to single family housing and that is not always accommodating in terms of trying to increase density. Minneapolis, for example, now allow up to three units on a residential property in a single-family zone, but not many property owners are taking advantage of it. There are parts of Iowa City that are well adapted to affordable housing and also well adapted to creating more density.

Thomas noted in terms of the Strategic Plan the impact area of neighborhoods and housing is probably the most significant piece regarding mobility, economy, all of the things. They are all interrelated. The other piece he has always argued on Council is that they tend to look at affordability in terms of just the housing but it's better to look at it as both transportation and housing, those are the two main expenses of a household. If you combine them, the percentage that's typically used would be it shouldn't exceed 45% of a household income. So that means if someone lives in a walkable part of Iowa City, they could spend more on housing because transportation costs are down.

Hensch stated there's discussions going on to form a watershed management agency for the middle Iowa River, which would be the Iowa River down to the reservoir and Iowa City is participating even though none of the City limits are in that area. There's nothing going on about the lower Iowa River watershed, which is from the reservoir on down to the Mississippi and is probably the primary geologic feature of Iowa City. He doesn't understand why they're not paying more attention to the Iowa River, it's been the major source of problems in the past with the flooding and it's certainly a resource for tourism and recreation. It seems like it's just a perpetually missed opportunity. Maybe this isn't the place for that but is something to bring up and how can they not pay attention to the primary geological feature in Iowa City. Water quality and water quantity are both are going to be bigger issues in the future. Thomas agreed, water quality in the state of Iowa is one of the most challenging issues the state faces. Hensch added then water quantity, from the floods to holding all that water back to slow down floods and make the creeks retain water more in the streams and the different basins.

Thomas stated in terms of flooding and the use of detention basins, that is another interesting aspect of land use planning. The City just approved that project, Western Homes, and the use of the detention basin there was treated as a focal element in the development not just a crater which is what almost always happens when they look at the presentations. In this instance they were able to incorporate it and actually arrange the development around that water feature. This again could be an attempt to create gathering opportunities in that central open space with the water as the central feature. Water and flood control can be used as an amenity and not to just look like an engineered water detention basin that doesn't contribute anything to the quality of the development.

Hensch agrees because right now they're designed to be mowed with turf grass but they always

end up with invasive species of weeds and saplings and become overgrown. It's really a missed opportunity. Yes, the primary purpose is water detention but what a great opportunity for some habitat, for some pollinators and various other things. Maybe they should think about and recommend that and not just let it all go to turf grass.

Thomas stated coming from the west coast in California, water is scarce there, and one thing that drew him to the Midwest was there's water all year round. It may be snow, it may be ice, it may be rainfall, but there is a lot of precipitation all year round here and very green. Typically, California dries out, its semi desert, and it feels dry, but here it's feels lush and is very green. The transformation from the dead of winter to the tropical paradise is an astonishing transformation and water is an important part of that. So if there's ways of trying to capture it, but develop it in a way which is pleasing and add to the biodiversity of the site, then it's not just simply trying to mitigate the potential flooding downstream, but to better to retain all these sources of water that may be coming to the Iowa River before they arrive. Then, how can they incorporate them in property development so that they're an amenity and not just a way to deal with the stormwater. ADA is often the same issue, it's sort of an afterthought of how to incorporate access, it's something added at the end of the project and hasn't been deeply integrated into the site plan. If accessibility was thought of at the beginning of the planning process it could be so well integrated into the design that it isn't even noticed as ADA access. In fact, maybe it's sort of this another interesting way of experiencing the circulation on the site. There are some wonderful opportunities with ramps and so forth that can be incorporated as more than just simply providing accessibility and instead choreographing movement in an interesting way. A lot of the things maybe viewed as burdening in the process actually can enhance the project if they're viewed in a different way.

Thomas stated mobility and land use are correlated and when he was on P&Z he asked if they could include transportation under the mission of planning and zoning because the transportation systems, the mobility networks, and the land uses need to be understood as two sides of the same coin. To obtain density, they've got to figure out alternatives to the automobile. If there is an increase in density and everyone's still got car, it's a nightmare and the cars are going to crowd out what little space is left. These things have to work in unison. At the same time they need to make sure the bicycle networks are in place and the pedestrian networks are well functioning, that they have a good transit service. Most of Iowa City is not designed for transit, the densities aren't high enough, high density is needed for transit, roughly 20 units per acre to make transit work. Iowa City has a lot of RS-5 zoning which works well as a commuting system. Creating little neighborhood commercial pockets where people could walk to the places, require density to serve it at a scale that's walkable. It's tough to do in RS-5 densities. How can Iowa City resolve that, well if Iowa City has good bicycle networks, even in RS-5 zones, one can access a lot in Iowa City by bicycle with good bicycle networks. However not everyone can bike, and there are the winters. Thomas stated what's interesting is some of the highest bike use is in the Nordic countries. Probably the most bike friendly city in the world is the arctic city of Finland, but they have the infrastructure and are committed to maintaining that infrastructure. They understand to have higher densities they have these alternative networks. Even when they have a snow event they get on their bicycle networks. The snow removal process doesn't have to be just for vehicles, it's just a matter of is it a priority or not. Unfortunately, it's seems to be a chicken and an egg problem. We are promoting bicycling and thought when we expanded the network we'd see more people on bicycles but that doesn't seem to be the case around town. Maybe it is because of the on-street systems and bicyclists don't feel safe using them, maybe he is wrong and people are actually using them. Additionally, the trail system here is incredible, but

the on-street network concerns him. This is why they revisit things, they make decisions, whether it's zoning, transportation policy, etc., but it's important to revisit decisions and see how well they turned out and do they need to make changes. He learned in his work as a landscape architect, every decision was in effect a hypothesis as to how that park was going to work and, in a way it's the same with planning and zoning. It's a hypothesis, we think it's going to work, it's consistent with the Comprehensive Plan so it probably will work but they need to verify these things.

Hensch agrees with the whole quality improvement of plan, do, check, act and circle back in land use but how long do they wait before they act. When is it right to say something isn't working. That a difficult question.

Thomas stated with the bike paths, they did the Bike Master Plan five years ago, so it seems like maybe now it's time to just see how they're doing and what parts of the system are working and what parts aren't. Also what might they have learned or can learn from other countries that are pursuing bicycle networks, because his observation is that in the last 10 years one of the areas that has really changed is of understanding how to design a bicycle network. Standards are just in constant flux. For a while it was the lanes on the street are defined by paint on the ground, but the new standard is protected bike lanes, and some vertical element defining that bike lane, for the user to feel safe, at least on major streets. There may also be an acknowledgment that maybe that isn't even enough and they actually need to separate those lanes from the traffic in some fashion. What was the answer before may not be the answer now.

Hensch thanks Thomas for coming and speaking with the Commission, he got their creative juices flowing to put this on the future agenda and see what they can come up with.

PRESENTATION AND DISCUSSION ON THE 2022 IOWA CITY RESIDENTIAL DEVELOPMENT ANALYSIS:

Russett explained this is an annual analysis that staff puts together on residential development within Iowa City. Piggybacking on the conversation about housing affordability, this impacts housing affordability in Iowa City for sure. What they looked at was residential subdivision data, building permit data, related tracks, short- and long-term development patterns as a really an important part of planning and making sure that Iowa City can accommodate the growth and the population projections anticipated. They looked at final plats, this Commission doesn't view final plats, but it's the next step after preliminary plat and once Council approves the final plat, it's really creating those lots for new development. Staff looked at final plats, building permits and then single family, duplex and multifamily developments.

Some of the takeaways is that 2022 continued the trend of low levels of residential lot creation. The number of dwelling units permitted through the building permit process did increase slightly from 2021 but the City is still seeing fewer units permitted than before the pandemic. Permit activity continues to outpace the creation of new lots. They are seeing a diminishing supply of residential lots in the City and if residential growth continues at this pace the City will only be able to accommodate less than 6300 new residents by 2030, when the growth projection is over 10,000. Redevelopment can provide some additional housing but the City is still on track to experience unmet demand and deplete its supply of all vacant lots.

Russett showed the final plat activity and a chart that showed the anticipated dwelling units based on lots that have been plotted for 2022. The chart also showed the 10-year average and

the 30-year average. In 2022 only two residential final plats were approved which included 18 single family lots, part of Sand Hill Estates, south of Weatherby Park, and the one lot that was created for the senior housing facility over by Hickory Hill Park which can accommodate about 158 units. The one lot for Hickory Trails will actually just be beds, so it's not technically new units, but it does help address some of the residential needs.

Russett explained this was the fewest single family platted lots since 1990. There were zero duplex lots created. The 10-year average for single family is 128 lots, and again Iowa City had 18 last year. The 30-year average is 133. Lot creation tends to occur in cycles and Iowa City is in a downturn so hopefully it goes back up. Looking at some of the charts that show the number of lots plotted over a period of time it will show a better sense of that roller coaster effect. Starting in 1990 there was a peak in 1999, 2003 and then more recently in 2015. Since 2015 it's gone down and obviously there was a downturn during the Great Recession around 2008. Looking at building permit activity, Russett shared a chart showing dwelling units based on building permits issued. In 2022, for single family, there were 95 permits issued, 2 duplexes, and 266 multifamily units. Again, compared to the 10 year and 30 year averages it's down. There was an uptick from 2021 as there were fewer building permits issued in 2021. Duplexes are harder to track because it's not as steady and there's more variation with duplex units, but it is lower than the long-term averages. In terms of multifamily, 2022 was an increase from 2021, but again it's lower than the longer-term averages. Russett also pointed out, from the 266 units 249 of those were from one project in 2022. She showed the longer-term data going back to 1990 and there was a big spike in 2016, which corresponds with the spike in lots created in 2015. Also with the Riverfront Crossings Master Plan being developed and implemented there was an uptick in development activity after that, but since that time it's trended down.

Staff next looked at vacant lots, vacant single family and duplex lots all across the City for development potential however, they looked at whether or not those lots have infrastructure or if infrastructure was not yet provided. They are seeing that single family and duplex lot supply has decreased over time and the units permitted exceed the new lots that are created, at least since 1990. Based on the trends from 2012 to 2021 this supply of lots will last two years for single family, and that's down from 2.7 years in 2021, and 2.4 years for duplex units. Unlike the analysis done in 2021, the 2022 analysis is more comprehensive and includes all of the vacant lots in Iowa City and so indicates the deficit in single family and duplex lot supply being larger than they had thought it was last year. Looking at vacant multifamily lots, multifamily units permitted exceeded the lots created since 1990. Unlike single family and duplex though that's not necessarily a bad indicator because a lot of multifamily development doesn't rely on new lots created its more redevelopment and infill unlike single family and duplex. However, based on the 2012 to 2021 development trends, the supply of lots will last 1.8 years for multifamily units. Redevelopment of existing lots would extend that timeline and there's still capacity for additional units on partially developed lots that weren't included in this count. Staff didn't look at underutilized sites or sites that are could potentially see some redevelopment in the near future when looking at vacant lots.

Looking forward, the Metropolitan Planning Organization of Johnson County projects a demand for over 10,000 new residents in Iowa City by 2030. Based on these development trends, Iowa City will fall short of the housing needs and the development needed to accommodate those new residents. Just 2600 new residents would be accommodated if all vacant and residential lots were developed, 3100 new residents would be accommodated based on average annual lot creation trends. Iowa City would be able to house another 3100 residents, not the 10,000

expected. Almost 6300 new residents would be accommodated based on the average annual building permit trends from 2020 to 2022. However, the most optimistic scenario, which is around 2300 new residents, all currently plated vacant lots would need to be built on including those that don't currently have infrastructure. An additional 689 single family, 30 duplex and 935 multifamily units would need to be plated over the next seven years and this would still only accommodate 61% of the projected growth that is anticipated in Iowa City.

Russett reviewed the key trends that show continued low levels of residential lot creation and permit activity continues to outpace the creation of new lots. Despite this, the number of dwelling units developed has increased over the past 30 years, primarily due to multifamily redevelop, primarily in Riverfront Crossings which does not depend as heavily on the creation of new lots. If residential growth continues at this pace, the City will only be able to accommodate less than 6300 new residents by 2030. While redevelopment provides additional housing, the City is on track to experience unmet demand and deplete its supply of vacant lots.

Russett next discussed the implications of this with regards to housing affordability. Housing supply isn't the only factor that impacts housing affordability, but it is a major factor. They need more housing, the lack of supply can lead to increased competition for a limited supply of residential lots, and the cost of housing goes up. There are also environmental impacts. If Iowa City can't accommodate the growth within Iowa City, it has to go somewhere. It could go to Tiffin or North Liberty, further away from more employment centers, which is going to increase car dependence and traffic congestion. Therefore, staff thinks it's really important to continue encouraging residential growth in the areas where it's appropriate, especially infill locations with access to City services, and within those areas that are designated growth areas that are anticipated at some point be annexed into the City.

Hensch noted this is very sobering and presents some challenges because it seems pretty clear that this will put increased stress on affordability. Another thing is these people will move somewhere, they're leaving the small counties, most counties in Iowa are shrinking, and people are moving to the urban areas including Iowa City as one of the faster growing urban areas. But, if they can't live in Iowa City where they work (UIHC or UI) then they'll live in a surrounding area which means they're driving to work. That would hurt the environmental goals. Additionally, it is not addressing affordability. One of the things the City actually has some control over is volume, creating the opportunity for more structures to get built for people to live in. Iowa City has to make sure they are not doing anything that is discouraging housing and housing opportunities because those houses are getting built, they're just not getting built in Iowa City.

Craig asked if housing construction is down everywhere because it costs so much more since 2020. People are choosing to live elsewhere and maybe more housing is being built in North Liberty and Tiffin, but they're probably not happy with the number of houses they've had built in the last two years, either.

Hensch noted they can't control the financial end or how people finance their new construction or their homes but they need to make sure they're not putting up any roadblocks and actually find ways to encourage people to live here. There's something wrong with the society when one can't live in the community they're working in, that's a real red flag being waved. People that are in service positions at the University or the hotels or whatever can't afford to live in Iowa City and that needs to be addressed, that's an affordability problem and it's only going to get worse.

Padron stated there is a town in Colorado, which is a really good example, because it's in the mountains and the houses are very expensive, but then the coffee shops cannot hire anybody because service people cannot live there. That could be also a problem for Iowa City too. HyVee will have less applications if people cannot live here. Sometimes people may choose to travel here to work and choose somewhere else to live. Another thing is the City Manager mentioned at the last Council meeting that three quarters of the City's revenue comes from residential taxes. That's also a huge problem for the City to consider.

Hensch noted they are never supposed to consider when approving a rezoning the fact that the City is financed by property taxes but it is always in the back of his mind. To have a healthy, vibrant city, they have to have the financial resources to provide that healthy, vibrant city.

Wade asked if they have any benchmark data to compare to neighboring communities. Russett said that is a good question, but she doesn't know what the numbers look like for other jurisdictions but would agree with what Craig said in that they are also probably seeing fewer units and housing come online.

Wade noted when driving around it does feel like the growth is maybe a little bit outside of the City and the fringe area. There is a lot of development by Liberty High School, which kind of falls outside the Iowa City jurisdiction. The construction industry is facing increased labor costs, a lack of people to do skilled trades, and increased land cost and materials cost. There is a lot out of their control but what they can control is to continue to be a good partner in a project and pushing it forward. Sometimes they may get caught up in the perfect project versus what fits the area.

Craig lives on the east side of town and most of her shopping and errands and places she goes are on the east side of town. Remember they just approved a considerable housing development on the corner of Scott and Rochester. Also out on American Legion Road there are houses still being built out there. noted that's in the County. Community View on American Legion Road is in the City and they have infrastructure.

Russett stated that is true, however take the Scott and Rochester development, it takes a year to get the infrastructure in place. The final plat was approved last month so maybe they will start putting infrastructure in but that's slated for 2023 because no one will probably be building a dwelling there for a year.

Craig asked where they see the growth, she has been anxious to see something in the areas changed to form-based code. Russett said there is nothing in the pipeline yet in the new form-based code area. Craig noted there is another place being development off Gilbert on the way to Terry Trueblood, Cherry Creek. Hensch said it's turning out to be really an ideal development with multifamily, single-family, townhouses, a nice little layout.

Russett stated regarding the new form-based code area, Navigate Homes owns a lot of land south of Wetherby Park and staff has had conversations with them so at some point they're going to move forward in that area but right now they're building homes out on Camp Cardinal Boulevard. They also were involved in the new self-storage facility in the South District in Pepperwood Plaza. That is the retail and restaurant space where Royceann Porter's new restaurant is.

Wade asked if it's going to take a while to get the project done that has the City services ran under Highway 218. Russett believes that construction is planned for this year.

Padron noted this will be very good information for new commissioners. It is very eye opening and very scary. But she is hopeful because COVID was big and heavily impacted everyone in all the communities but by 2030 hopefully it will be recovered and maybe building again.

CONSIDERATION OF MEETING MINUTES: APRIL 5, 2023:

Craig moved to approve the meeting minutes from April 5, 2023. Townsend seconded the motion, a vote was taken and the motion passed 6-0.

PLANNING AND ZONING INFORMATION:

Russett reported it was busy last night at the Council meeting. The Riverfront West final plat was approved, the Western Homes preliminary plat out by St. Andrew Church was approved, and the Melrose Commercial Park Subdivision on Melrose was approved with the vacation of Grand Avenue Court also approved. Council also did approve the first reading of the Dane rezoning on Mormon Trek.

Wade asked if it had any conditions with it. Russett replied it did not end up with any additional conditions. Hensch noted it's very difficult to add conditions if they don't know the project and they didn't have to submit a project when they asked for rezoning, they are not required to have a concept plan.

Hensch noted on the next agenda they will need to have an election of a vice chair because he will be gone in June so somebody's going to have to run a meeting.

Craig noted the vacancy was listed and they are accepting applications. They're also accepting applications for the two vacancies that are up July 1, which is Townsend and Wade, so they're going to need new people. Wade can reapply and he'll can be reappointed since he hasn't been here very long. Townsend has also only done one term so can reapply as well.

ADJOURNMENT:

Townsend moved to adjourn, Elliott seconded, a vote was taken and the motion passed 6-0.

**PLANNING & ZONING COMMISSION
ATTENDANCE RECORD
2022-2023**

	7/6	8/3	9/7	10/19	11/2	11/16	12/7	12/21	1/4	1/18	2/15	3/1	4/5	4/19			
CRAIG, SUSAN	X	X	X	X	X	X	O/E	X	X	X	X	X	X	X			
ELLIOTT, MAGGIE	X	X	X	X	X	X	X	X	X	X	X	X	X	X			
HENSCH, MIKE	X	X	X	X	X	X	X	X	X	X	X	X	X	X			
NOLTE, MARK	O/E	O/E	O/E	-- --	---	---	---	---	---	---	---	---	---	---			
PADRON, MARIA	X	X	X	X	X	O/E	X	X	X	X	X	X	X	X			
SIGNS, MARK	X	X	X	X	O/E	O/E	X	X	X	X	O/E	O/E	X	---			
TOWNSEND, BILLIE	X	X	X	X	X	X	X	O/E	X	O/E	X	X	X	X			
WADE, CHAD	---	---	---	---	X	O/E	X	X	X	O/E	X	X	X	X			

KEY:

X = Present

O = Absent

O/E = Absent/Excused

--- = Not a Member



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

-
1. Cigarette Permit for Mini Paradise, dba Mini Paradise 2, 125 S. Dubuque St.
-

Attachments: [Resolution](#)

Prepared by: City Clerk's Office, 410 E. Washington St., Iowa City, IA 52240 (319) 356-5043

Resolution Number: _____

Resolution to Issue Cigarette Permits

Whereas, the following firms and persons have made an application and paid the taxes required by law for the sale of cigarettes, tobacco, nicotine and vapor products.

Now, Therefore, be it Resolved by The City Council of Iowa City, Iowa, That: the applications be granted and the City Clerk is hereby directed to issue a permit to the following named persons and firms to sell cigarettes, tobacco, nicotine and vapor products:

Mini Paradise 2 - 125 S. Dubuque St.

Passed and approved this _____ day of _____, 20_____.

Mayor

Approved by

Attest: _____
City Clerk

Jennifer L. Schuchman

City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:

Nays:

Absent:

Alter

Bergus

Dunn

Harmsen

Taylor

Teague

Thomas



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Resolution setting Meeting Participation Requirements for City Board, Commission and Committee members.

Prepared By:	Kellie Fruehling, City Clerk
Reviewed By:	Eric Goers, City Attorney
Fiscal Impact:	None
Staff Recommendation:	Approval
Commission Recommendations:	N/A
Attachments:	Resolution

Executive Summary:

This resolution provides uniformity of position on meeting attendance for all City Boards and Commissions.

Background / Analysis:

The City Attorney's Office has long held that unless a physical meeting is "impossible or impractical", as required by Iowa Code section 21.8, a quorum of all members of the governmental body must be physically present at the meeting. There has been recent interest by at least one Board in exploring a return to electronic meetings. This resolution will provide uniformity of direction for City Boards and Commissions, including to boards represented by independent counsel.

Resolution number: _____

Resolution setting Meeting Participation Requirements for City Board, Commission and Committee members

Whereas, during the period of greatest transmittal risk of COVID-19, the City Council hosted electronic meetings to decrease risk of spread; and

Whereas, Council directed all City Board and Commissions to do the same; and

Whereas, transmission rates of COVID-19 later fell, and Council began to meet in person, maintaining an option for those who wished to participate electronically; and

Whereas, Council believes that in-person meetings allow for the best discussion of government business, for both Council meetings and those of Boards and Commissions; and

Whereas, uniformity of this stance provides benefits Council wishes to offer to all residents.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that

1. All Iowa City Board and Commission meetings shall include a quorum of members physically present for the meeting; and
2. In the event the Mayor concludes an in-person meeting is impossible or impractical, consistent with Iowa Code section 21.8, as amended, the Board(s) or Commission(s) in question may meet electronically.

Passed and approved this _____ day of _____, 2023

Mayor

Approved by

Attest: _____
City Clerk

City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution
be adopted, and upon roll call there were:

Ayes:

Nays:

Absent:

_____ Alter
Bergus
Dunn
Harmsen
Taylor
Teague
Thomas



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Resolution authorizing the procurement of a Fleet Analysis and Electric Vehicle Transition Plan.

Prepared By:	Sarah Gardner, Climate Action Coordinator
Reviewed By:	Rachel Kilburg, Assistant City Manager Geoff Fruin, City Manager Eric Goers, City Attorney
Fiscal Impact:	Funds for this purchase are available in the Emergency Levy, Account #24210610-432060.
Staff Recommendation:	Approval
Commission Recommendations:	N/A
Attachments:	Resolution Agreement

Executive Summary:

On January 29, 2023, a Request for Proposal: #23-15, Fleet Analysis and Transitions Plan was posted to the City of Iowa City website. Proposals were due by 2:30 p.m., March 2, 2023. Proposals were distributed to an Evaluation Committee. The Evaluation Committee individually reviewed each proposal and its compliance with the specifications. Based on a thorough review of the proposals, interviews, and reference checks. The evaluation committee chose ICF to receive the award.

Background / Analysis:

Action 2.7 of the City's Climate Action and Adaptation Plan states that the City will continue to add electric vehicles to the municipal fleet and explore options to replace transit buses and other heavy-duty vehicles with cleaner fuel options. Action TCP-1 of the Accelerated Action Plan calls for establishing an electric and fuel-efficient vehicle purchasing policy which would mandate electric, alternative fuel, and fuel-efficient vehicle purchases if a viable option exists. Additionally, the City Council's FY23 – 28 Strategic Plan includes the following action item: "Develop and implement an electric vehicle transition plan."

The procurement of this Fleet Analysis and Transition Plan will aid and facilitate in achievement of these goals.

The project will kick off in July 2023 with the final report anticipated in February 2024. Key deliverables include data collection and analysis of the City's fleet and current and emerging light medium, and heavy-duty vehicles, evaluation of charging infrastructure, assessment of funding sources, incentives, training needs, and charging solutions, and a final master plan document.

Prepared by: Sarah Gardner, Climate Action Coordinator, 410 E Washington, Iowa City, IA
52240 (319) 887-6162

Resolution No. _____

Resolution authorizing the procurement of a Fleet Analysis and Transition Plan

Whereas, Request for Proposal #23-15 was released to solicit a Fleet Analysis and Transition Plan.

Whereas, three responsive proposals were received for these services; and

Whereas, based on a thorough review of the proposals, interviews, and reference checks the evaluation committee chose ICF Inc. to receive the award; and

Whereas, the city's purchasing policy requires City Council to approve consultant agreement purchases over \$60,000; and

Whereas, the City expects to expend approximately \$80,053.00 for the procurement of a Fleet Analysis and Transition Plan; and

Whereas, funds for this purchase are available in the budget under account #24210610-432060; and

Whereas, approval of this procurement is in the public interest.

Now, therefore, be it resolved, by the City Council of the City of Iowa City, Iowa, that:

1. The proposed procurement as described above is approved.
2. The City Manager is authorized to sign said Agreement and any amendments to or renewals of said Agreement.

Passed and approved this _____ day of _____, 20____.

Mayor

Approved by

Attest: _____
City Clerk

City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:

Nays:

Absent:

	Atler
	Bergus
	Dunn
	Harmsen
	Taylor
	Teague
	Thomas

CONSULTANT AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, _____, by and between the City of Iowa City, a municipal corporation, hereinafter referred to as the "City" and ICF Inc., of Fairfax, VA, hereinafter referred to as the "Consultant" or "ICF."

WHEREAS, The City seeks a competent vendor to collaborate with the City to develop a Fleet Analysis & Transition Plan in order to aid in transitioning the municipal vehicle fleet to electric vehicles and other zero-emission vehicles.

NOW THEREFORE, it is agreed by and between the parties hereto that the City does now contract with the Consultant to provide services as set forth herein.

I. SCOPE OF SERVICES

The Consultant agrees to perform the following services for the City, and to do so in a timely and satisfactory manner.

- a) The consultant must collaborate with the City of Iowa City to develop a Fleet Analysis & Transition Plan to aid in transitioning the municipal vehicle fleet to electric vehicles.
- b) The consultant must collaborate with the Climate Action Division, Equipment (fleet) Division, Transportation Services Department, Resource Management Division (refuse), facilities manager, Iowa City Police Department, and Iowa City Fire Department to develop a Fleet Transition Plan that will provide data and analysis of current and emerging light, medium, and heavy-duty vehicles corresponding with those in the municipal fleet to help guide and inform future purchases and priorities so as to maximize cost effectiveness while reducing total fleet emissions.

II. TIME OF COMPLETION

The Consultant shall complete the following phases of the Project in accordance with the schedule shown.

ICF agrees to begin work once the City has approved the workplan and budget. ICF agrees to perform the work within an 8-month period of performance, from July, 2023 through February, 2024, with milestones and deliverables scheduled as shown in *Exhibit 1*. As indicated in Task 1, ICF shall hold regular monthly check-in calls between the City and the ICF team. Major deliverables are noted with an "X".

Exhibit 1. project schedule

Task Description	23-Jul	23-Aug	23-Sep	23-Oct	23-Nov	23-Dec	24-Jan	24-Feb
Task 1: Project Management	M1	M2						
Task 2: Data Gathering	M3	M4						
Task 3: Fleet Evaluation			M5					
Task 4: EV Charging Infrastructure Evaluation				M6				
Task 5: Incentive & Funding Sources					M7			
Task 6: Assessment of Overall Costs, Training Needs, and Charging Optimization Solutions						M8		
Task 7: Develop Master Plan							M9	M10

List of Major Milestones (sequenced by chronological order)

Milestone 1	July 24, 2023	ICF shall conduct a project kickoff meeting and submission of data intake form
Milestone 2	Jul '23 thru Feb '24	ICF Shall conduct monthly Check-in meetings with the Climate Action division contacts, and a minimum of four meetings with the staff committee
Milestone 3	Jul 31, 2023	ICF shall submit the data intake form
Milestone 4	Aug 21, 2023	ICF shall finalize data gathering
Milestone 5	Sep 29, 2023	ICF shall complete the fleet transition modeling and submission of excel spreadsheet report to City
Milestone 6	Oct 30, 2023	ICF shall complete the EV charging infrastructure analysis (Task 4) and present the results to the City
Milestone 7	Nov 30, 2023	ICF shall complete the funding and financing analysis
Milestone 8	Dec 22, 2023	ICF shall complete assessment of the overall costs, training needs, and charging optimization solutions
Milestone 9	January 26, 2024	ICF shall Submit the draft plan to the City
Milestone 10	February 29, 2024	ICF shall submit final plan to the City

III. COMPENSATION FOR SERVICES

Not-to-Exceed Cost including reimbursable expenses.

Task 1: Project Management - \$3,903
Task 2: Data Gathering - \$10,358
Task 3: Fleet Evaluation - \$9,379
Task 4: EV Charging Infrastructure Evaluation - \$26,791
Task 5: Incentive & Funding Sources - \$7,991
Task 6: Cost, Training Needs, and Charging Optimization - \$11,675
Task 7: Develop Master Plan - \$9,957
Total - \$80,054

IV General Terms

- A. The Consultant shall not commit any of the following employment practices and agrees to prohibit the following practices in any subcontracts.
 - 1. To discharge or refuse to hire any individual because of their race, color, religion, sex, national origin, disability, age, marital status, gender identity, or sexual orientation.
 - 2. To discriminate against any individual in terms, conditions, or privileges of employment because of their race, color, religion, sex, national origin, disability, age, marital status, gender identity, or sexual orientation.
- B. Should the City terminate this Agreement, the Consultant shall be paid for all work and services performed up to the time of termination. However, such sums shall not be greater than the "lump sum" amount listed in Section III. The City may terminate this Agreement upon seven (7) calendar days' written notice to the Consultant.
- C. This Agreement shall be binding upon the successors and assigns of the parties hereto, provided that no assignment shall be without the written consent of all Parties to said Agreement.
- D. It is understood and agreed that the retention of the Consultant by the City for the purpose of the Project shall be as an independent contractor and shall be exclusive, but the Consultant shall have the right to employ such assistance as may be required for the performance of the Project.
- E. It is agreed by the City that all records and files pertaining to information needed by the Consultant for the project shall be available by said City upon reasonable request to the Consultant. The City agrees to furnish all reasonable assistance in the use of these records and files.
- F. It is further agreed that no Party to this Agreement shall perform contrary to any state, federal, or local law or any of the ordinances of the City of Iowa City, Iowa.
- G. At the request of the City, the Consultant shall attend meetings of the City Council relative to the work set forth in this Agreement. Any requests made by the City shall be given with reasonable notice to the Consultant to assure attendance.

- H. The Consultant agrees to furnish, upon termination of this Agreement and upon demand by the City, copies of all basic notes and sketches, charts, computations, and any other data prepared or obtained by the Consultant pursuant to this Agreement without cost, and without restrictions or limitation as to the use relative to specific projects covered under this Agreement. In such event, the Consultant shall not be liable for the City's use of such documents on other projects.
- I. The Consultant agrees to furnish all reports, specifications, and drawings with the seal of a licensed professional affixed thereto as required by Iowa law.
- J. The City agrees to tender the Consultant all fees in a timely manner, excepting, however, that failure of the Consultant to satisfactorily perform in accordance with this Agreement shall constitute grounds for the City to withhold payment of the amount sufficient to properly complete the Project in accordance with this Agreement.
- K. Should any section of this Agreement be found invalid, it is agreed that the remaining portion shall be deemed severable from the invalid portion and continue in full force and effect.
- L. Original contract drawings shall become the property of the City. The Consultant shall be allowed to keep reproducible copies for the Consultant's own filing use.
- M. Fees paid for securing approval of authorities having jurisdiction over the Project will be paid by the City.
- N. Upon signing this Agreement, Consultant acknowledges that Section 362.5 of the Iowa Code prohibits a City officer or employee from having an interest in a contract with the City, and certifies that no employee or officer of the City, which includes members of the City Council and City boards and commissions, has an interest, either direct or indirect, in this Agreement, that does not fall within the exceptions to said statutory provision enumerated in Section 362.5.
- O. Indemnification.
 - 1. To the full extent permitted by law, Consultant agrees to defend, indemnify, and hold harmless the City against any and all claims, demands, suits, loss, expenses, including attorney's fees, and for any damages which may be asserted, claimed or recovered against or from the City by reason of personal injury, including bodily injury or death, and property damages, including loss of use thereof, caused by Consultant's negligent acts, errors or omissions in performing the work and/or services provided by Consultant to the City pursuant to the provisions of this Agreement.
 - 2. Consultant assumes full responsibility for any and all damage or injuries which may result to any person or property by reason of Consultant's negligent acts, errors, or omissions in connection with the work and/or services provided by Consultant to the City pursuant to this Agreement and agrees to pay the City for all damages caused to the City's premises resulting from the negligent acts, errors or omissions of Consultant.

3. The Consultant's obligation to indemnify the City shall not include the obligation to indemnify, hold harmless, or defend the City against liability, claims, damages, losses, or expenses, including attorney fees, to the extent caused by or resulting from the negligent act, error, or omission of the City.
4. For purposes of this paragraph, the term "Consultant" means and includes the Consultant, its officers, agents, employees, sub-consultants, and others for whom Consultant is legally liable, and the term "City" means and includes the City of Iowa City, Iowa its Mayor, City Council members, employees, and volunteers.

P. Insurance

1. The Consultant agrees at all times material to this Agreement to have and maintain professional liability insurance covering the Consultant's liability for the Consultant's negligent acts, errors, and omissions in the sum of \$1,000,000 Per Claim, \$1,000,000 Annual Aggregate, or a \$1,000,000 Combined Single Limit. To the fullest extent permitted by applicable state law, a Waiver of Subrogation Clause (endorsement) shall be added.
2. Consultant agrees to provide the City a certificate of insurance evidencing that all coverages, limits, and endorsements required herein are maintained and in full force and effect, and certificates of Insurance shall provide a minimum thirty (30) day endeavor to notify, when available by Consultant's insurer. If the Consultant receives a non-renewal or cancellation notice from an insurance carrier affording coverage required herein, or receives notice that coverage no longer complies with the insurance requirements herein, Consultant agrees to notify the City within five (5) business days with a copy of the non-renewal or cancellation notice.

Q. Standard of Care.

1. The Consultant shall perform services for, and furnish deliverables to, the City pertaining to the Project as set forth in this Agreement. The Consultant shall possess a degree of learning, care and skill ordinarily possessed by reputable professionals, practicing in this area under similar circumstances. The Consultant shall use reasonable diligence and professional judgment in the exercise of skill and application of learning.
2. Consultant represents that the Services and all its components shall be free of defects caused by negligence; shall be performed in a manner consistent with the standard of care of other professional service providers in a similar Industry and application; shall conform to the requirements of this Agreement; and shall be sufficient and suitable for the purposes expressed in this Agreement.
3. All provisions of this Agreement shall be reconciled in accordance with the generally accepted standards of the Engineering Profession.
4. Consultant's obligations under this Section shall exist without regard to, and shall not be construed to be waived by, the availability or unavailability of any insurance, either of City or Consultant.

- R. There are no other considerations or monies contingent upon or resulting from the execution of this Agreement, it is the entire Agreement, and no other monies or considerations have been solicited.
- S. This Agreement shall be interpreted and enforced in accordance with the laws of the State of Iowa. Any legal proceeding instituted with respect to this Agreement shall be brought in a court of competent jurisdiction in Johnson County, Iowa. The parties hereto hereby submit to personal jurisdiction therein and irrevocably waive any objection as to venue therein, including any argument that such proceeding has been brought in an inconvenient forum.

For the City

By: _____

Title: _____

Date: _____

For the Consultant

By: Joseph C. Moran

Title: Senior Contracts Manager

Date 6/28/2023

Approved by:



City Attorney's Office

6/14/23
Date



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Resolution awarding contract and authorizing the Mayor to sign and the City Clerk to attest a contract for construction of the Asphalt Resurfacing 2023 Project.

Prepared By: Marri VanDyke, Civil Engineer
Reviewed By: Jason Havel, City Engineer
Ron Knoche, Public Works Director
Geoff Fruin, City Manager
Fiscal Impact: \$616,278.55 available in the Annual Pavement Rehabilitation account #S3824
Staff Recommendation: Approval
Commission Recommendations: N/A
Attachments: [Resolution](#)

Executive Summary:

The Asphalt Resurfacing Project generally includes asphalt resurfacing on Court Street, milling and overlay at a railroad crossing on Gilbert Street, and chip sealing on Taft Avenue. The Project Manual was approved at the June 6, 2023 Council Meeting, and the engineer's estimated cost of construction was \$600,000.

One (1) bid was submitted prior to the June 27, 2023 deadline:

Bidder Name	City	Bid
Engineer's Estimate		\$600,000.00
L.L. Pelling Company, Inc.	North Liberty, IA	\$616,278.55

L.L. Pelling Company, Inc. of North Liberty, Iowa submitted the lowest responsive, responsible bid of \$616,278.55. Staff recommends awarding the Contract for the Asphalt Resurfacing 2023 Project to L.L. Pelling Company.

Background / Analysis:

The Asphalt Resurfacing 2023 Project includes work at the following locations:

Asphalt Resurfacing

- Court Street – Elmira Street to Berkeley Lane
- Gilbert Street – at the railroad crossing between Southgate Avenue and Cherry Avenue
- Bowery Street – patching between Gilbert Street and Johnson Street

Chip Seal

- Taft Avenue – Herbert Hoover Highway to American Legion Road

Project Timeline:

Construction – July to October 2023

Resolution No. _____

Resolution awarding contract and authorizing the Mayor to sign and the City Clerk to attest a contract for construction of the Asphalt Resurfacing 2023 Project.

Whereas, L.L. Pelling Company, Inc. of North Liberty, Iowa has submitted the lowest responsive, responsible bid of \$616,278.55 for construction of the above-named project; and

Whereas, funds for this project are available in the Annual Pavement Rehabilitation account #S3824.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that:

1. The contract for the construction of the above-named project is hereby awarded to L.L. Pelling Company, Inc., subject to the condition that awardee secure adequate performance and payment bond, insurance certificates, and contract compliance program statements.
2. The Mayor is hereby authorized to sign and the City Clerk to attest the contract for construction of the above-named project, subject to the condition that awardee secure adequate performance and payment bond, insurance certificates, and contract compliance program statements.
3. The City Engineer and City Manager are authorized to execute change orders according to the City's Purchasing Policy as they may become necessary in the construction of the above-named project.

Passed and approved this _____ day of _____, 2023

Mayor

Approved by

Attest : _____
City Clerk

City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:

Nays:

Absent:

Alter
Bergus
Dunn
Harmsen
Taylor
Teague
Thomas



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Resolution awarding contract and authorizing the Mayor to sign and the City Clerk to attest a contract for construction of the 2023 Dubuque Street, McCollister Boulevard, and Landfill Seeding Project.

Prepared By:	Joe Welter, Sr. Engineer
Reviewed By:	Jason Havel, City Engineer Ron Knoche, Public Works Director Geoff Fruin, City Manager
Fiscal Impact:	\$197,050 available in Account #S3934, McCollister Blvd. – Gilbert to Sycamore and Account #L3338, Future Landfill Cell
Staff Recommendation:	Approval
Commission Recommendations:	N/A
Attachments:	Resolution

Executive Summary:

This item awards the contract for construction of the 2023-25 Seeding Project – Dubuque Street, McCollister Boulevard, and Landfill. The engineer's estimated cost for construction of the project is \$240,000. Three (3) bids were submitted prior to the July 5, 2023 deadline:

Bidder Name	City	Bid
Steven's Erosion Control	Hills, Iowa	\$197,050.00
Iowa Landscape, LLC	Iowa City, Iowa	Non-Responsive
Lewis Lawn & Labor, Inc.	Des Moines, Iowa	Non-Responsive

Steven's Erosion Control of Hills, Iowa submitted the lowest responsive, responsible bid, and staff recommends awarding the contract for the 2023-25 Seeding Project – Dubuque Street, McCollister Boulevard, and Landfill to Steven's Erosion Control of Hills, Iowa.

Background / Analysis:

The project intends to improve the grassed parkways on Dubuque Street and McCollister Boulevard, as well as the median along McCollister Boulevard, by performing soil quality restoration (aeration and compost) with overseeding. The project will also include watering and fertilizing for Dubuque Street and McCollister Boulevard.

In addition, several areas of the landfill will be seeded, fertilized, and mulched to stabilize areas of the site that are no longer being used for waste disposal or have been utilized for temporary material storage this year.

Resolution No. _____

Resolution awarding contract and authorizing the Mayor to sign and the City Clerk to attest a contract for construction of the 2023 Dubuque Street, McCollister Boulevard, and Landfill Seeding Project.

Whereas, Steven's Erosion Control of Hills, Iowa has submitted the lowest responsive, responsible bid of \$197,050 for construction of the above-named project; and

Whereas, funds for this project are available in the McCollister Blvd – Gilbert to Sycamore, Account # S3934 and Future Landfill Cell, Account # L3338.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that:

1. The contract for the construction of the above-named project is hereby awarded to Steven's Erosion Control, subject to the condition that awardee secure adequate performance and payment bond, insurance certificates, and contract compliance program statements.
2. The Mayor is hereby authorized to sign and the City Clerk to attest the contract for construction of the above-named project, subject to the condition that awardee secure adequate performance and payment bond, insurance certificates, and contract compliance program statements.
3. The City Engineer and City Manager are authorized to execute change orders according to the City's Purchasing Policy as they may become necessary in the construction of the above-named project.

Passed and approved this _____ day of _____, 2023

Mayor

Approved by

Attest : _____
City Clerk

City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:

Nays:

Absent:

Alter
Bergus
Dunn
Harmsen
Taylor
Teague
Thomas



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Resolution rejecting bids received June 27, 2023 for the CDBG ADA Curb Ramp 2023 Project and setting a new date for receipt of bids for the rebidding of the CDBG ADA Curb Ramp Project, directing City Clerk to post notice to bidders, and fixing the time and place for receipt of bids.

Prepared By: Ethan Yoder, Civil Engineer
 Reviewed By: Jason Havel, City Engineer
 Ron Knoche, Public Works Director
 Geoff Fruin, City Manager
 Fiscal Impact: \$140,000 available in the Curb Ramp – ADA account
 #S3822
 Staff Recommendation: Approval
 Commission Recommendations: N/A
 Attachments: [Resolution](#)

Executive Summary:

This agenda item rejects all of the bids received on June 27, 2023 for the CDBG ADA Curb Ramp 2023 Project.

Three (3) bids were submitted prior to the June 27, 2023 deadline:

Bidder Name	City	Bid
All American Concrete	West Liberty, IA	\$ 319,939.00
LL Pelling Company	North Liberty, IA	\$ 354,033.80
Feldman Concrete	Dyersville, IA	Non-Responsive
Engineer's Estimate		\$ 155,000.00

The lowest responsive bid submitted exceeded the Engineer's Estimate of probable cost by more than 100%, and staff recommends that Council reject all bids and set a new date for receipt of bids for the project on August 3, 2023. Due to an error discovered in the Engineer's Estimate, the scope of the project will also be revised by addendum to eliminate work at the intersections of Sandusky Dr / Davis St, Hollywood Blvd / Delwood Dr (West), Hollywood Blvd / Hollywood Ct, and Ridge St / Downey Dr to align with available funding.

Background / Analysis:

The locations for the CDBG ADA Curb Ramp 2023 Project were Broadway Street at Cross Park Avenue, Apple Court, and Sandusky Drive, Hollywood Blvd at Delwood Drive, Tracy Lane and Davis Street, and Sandusky Drive at Bancroft Drive.

During the bidding period, an error was discovered in the calculation of the Engineer's estimate of probable cost, which resulted in the estimate being lower than it should have been with the scope of the project work. Based on the estimated unit prices for the project, the Engineer's estimate of probable cost should have been \$230,000. Due to the funding available, the project scope will be revised by addendum to eliminate work at the intersections of Sandusky Dr / Davis St, Hollywood Blvd / Delwood Dr (West), Hollywood Blvd / Hollywood Ct, and Ridge St / Downey Dr. The revised Engineer's estimate of probable cost for the project is \$140,000.00.

Project Timeline:

Bid Letting – August 3, 2023

Award Date – August 15, 2023

Construction – September 2023 – May 2024

Resolution No. _____

Resolution rejecting bids received June 27, 2023 for the CDBG ADA Curb Ramp 2023 Project and setting a new date for receipt of bids for the rebidding of the CDBG ADA Curb Ramp Project, directing City Clerk to post notice to bidders, and fixing the time and place for receipt of bids.

Whereas, bids were received on June 27, 2023 for the CDBG ADA Curb Ramp 2023 Project; and

Whereas, the lowest responsive bid submitted exceed the Engineer's Estimate by more than 100%; and

Whereas, the Department of Public works recommends that Council reject all bids, issue an addendum, set a new date for receipt of bids, and revise the construction schedule; and

Whereas, funds for this project are available in the Curb Ramps – ADA account #S3822.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that:

1. All bids received on June 27, 2023, for the CDBG ADA Curb Ramp 2023 Project are rejected.
2. An addendum shall be issued to the Project for the CDBG ADA Curb Ramp 2023 Project, approved by resolution on July 11, 2023, to revise the project schedule.
3. The amount of bid security to accompany each bid for the construction of the above-named project shall be in the amount of 10% (ten percent) of bid payable to City of Iowa City, Iowa.
4. The City Clerk is hereby authorized and directed to post notice as required in Section 26.3, not less than 13 days and not more than 45 days before the date of the bid letting, which may be satisfied by timely posting notice on the Construction Update Network, operated by the Master Builders of Iowa, and the Iowa League of Cities website.
5. Sealed bids for the above-named project are to be received by the City of Iowa City, Iowa, at the Office of the City Clerk, at the City Hall, before 3:00 p.m. on the 3rd day of August, 2023. At that time, the bids will be opened by the City Engineer or his designee, and thereupon referred to the City Council of the City of Iowa City, Iowa, for action upon said bids at its next regular meeting, to be held in the Emma J. Harvat Hall at 6:00 P.M. on the 15th day of August, or at a special meeting called for that purpose.

Passed and approved this _____ day of _____, 2023

Mayor

Approved by

Attest: _____
City Clerk

City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:

Nays:

Absent:

_____ Alter
_____ Bergus
_____ Dunn
_____ Harmsen
_____ Taylor
_____ Teague
_____ Thomas



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Resolution accepting the work for the Mormon Trek Boulevard Guardrail Replacement Project.

Prepared By: Justin Harland, Sr. Engineer
Reviewed By: Jason Havel, City Engineer
Ron Knoche, Public Works Director
Geoff Fruin, City Manager
Fiscal Impact: None
Staff Recommendation: Approval
Commission Recommendations: N/A
Attachments: [Engineer's Report](#)
[Resolution](#)

Executive Summary:

The project has been completed by Hawkeye Weld & Repair, Inc. of Iowa City, Iowa in substantial accordance with the plans and specifications. The Engineer's Report and Performance and Payment bond are on file with the City Engineer.

- Project Estimated Cost: \$79,000.00
- Project Bid Received: \$60,827.00
- Project Actual Cost: \$60,827.00

Background / Analysis:

The Mormon Trek Guardrail Replacement Project involved replacing 267 LF of guardrail on a retaining wall along Mormon Trek near the HWY 1 intersection. The guardrail needed replacement due to a previous collision which resulted in significant damage to the guardrail.



CITY OF IOWA CITY

410 East Washington Street
Iowa City, Iowa 52240 - 1826
(319) 356 - 5000
(319) 356 - 5009 FAX
www.icgov.org

ENGINEER'S REPORT

June 30, 2023

City Council
Iowa City, Iowa

Re: Mormon Trek Guardrail Replacement Project

Dear City Council:

I hereby certify that the Mormon Trek Guardrail Replacement Project has been completed by Hawkeye Weld & Repair, Inc. of Iowa City, Iowa, in substantial accordance with the Project Manual developed by Shoemaker & Haaland.

The project was bid as a unit price contract and the final contract price is \$60,827.00.

There were no change orders on this project.

I recommend that the above-referenced project be accepted by the City of Iowa City.

Sincerely,

Jason Havel, PE
City Engineer

Resolution No. _____

Resolution accepting the work for the Mormon Trek Boulevard Guardrail Replacement Project

Whereas, the Engineering Division has recommended that the work for construction of the Mormon Trek Boulevard Guardrail Replacement Project, as included in a contract between the City of Iowa City and Hawkeye Weld & Repair, Inc. of Iowa City, IA, dated March 17, 2023, be accepted; and

Whereas, the Engineer's Report and the performance, payment and maintenance bond have been filed in the City Engineer's office; and

Whereas, funds for this project are available in Engineering account # 10710200; and

Whereas, the final contract price is \$60,827.00.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that said improvements are hereby accepted by the City of Iowa City, Iowa.

Passed and approved this _____ day of _____, 2023

Mayor

Approved by

Attest: _____
City Clerk

City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:

Nays:

Absent:

Alter

Bergus

Dunn

Harmsen

Taylor

Teague

Thomas



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Resolution accepting the work for the 2022 City of Iowa City Parking Garages Maintenance and Repair Project.

Prepared By: Joe Welter, Sr. Engineer
Reviewed By: Jason Havel, City Engineer
Ron Knoche, Public Works Director
Geoff Fruin, City Manager
Fiscal Impact: None
Staff Recommendation: Approval
Commission Recommendations: N/A
Attachments: [Engineer's Report](#)
[Resolution](#)

Executive Summary:

Construction of the 2022 City of Iowa City Parking Garages Maintenance and Repair Project has been completed by Western Waterproofing Company, Inc. dba Western Specialty Contractors of West Des Moines, Iowa, in substantial accordance with the Project Manual developed by Shive-Hattery, Inc. of Iowa City, Iowa. The Engineer's Report and Performance, Payment, and Maintenance Bond are on file with the City Clerk.

- Project Estimated Cost: \$1,050,000.00
- Project Bid Received: \$754,513.00
- Project Actual Cost: \$857,759.00

There were seven (7) change orders on this project, totaling \$103,246.00, which included expansion joint replacement, additional corrosion inhibitor and penetrating sealer, additional rebar and post tension repairs, beam column supports, adapters for fan replacements and related work.

Background / Analysis:

This annual project addressed maintenance, rehabilitation, and repairs on the City's parking garage structures. This year's project included: concrete crack repairs, corrosion inhibitor placement, electrical equipment scanning, epoxy filler with membrane placement, horizontal spall repairs, joint sealant with membrane placement, mechanical and ventilation rehabilitation, penetrating sealer placement, post tension repairs, steel beam replacement, and other miscellaneous rehabilitation on the Capitol Street, Chauncey Swan, Court Street Transportation Center, Dubuque Street, and Tower Place Parking Ramps.



CITY OF IOWA CITY

410 East Washington Street
Iowa City, Iowa 52240 - 1826
(319) 356 - 5000
(319) 356 - 5009 FAX
www.icgov.org

ENGINEER'S REPORT

June 30, 2023

City Clerk
Iowa City, Iowa

Re: 2022 City of Iowa City Parking Garages Maintenance and Repair Project

Dear City Clerk:

I hereby certify that the 2022 City of Iowa City Parking Garages Maintenance and Repair Project has been completed by Western Waterproofing Company, Inc. dba Western Specialty Contractors of West Des Moines, Iowa, in substantial accordance with the Project Manual developed Shive-Hattery, Inc. of Iowa City, Iowa.

The project was bid as a unit price contract and the final contract price is \$857,759.00.

There were seven (7) change orders on this project, as follows:

1. Tower Ramp – Expansion Joint Replacement (\$7,500.00)
2. Time Extension and Quantity Revision – Corrosion Inhibitor and Penetrating Sealer for Tower Ramp (-\$7,344.00)
3. Tower Ramp – Level 1 PT Slab Repairs (\$45,220.00)
4. Tower Ramp - Exposed Rebar and PT Tendons (\$16,920.00)
5. Dubuque Street Ramp Beam Column Supports (\$43,420.00)
6. Curb Adapters for Fan Replacements for All Project Ramps (\$4,780.00)
7. Final Quantities and Removal of Provisional Post Tension (PT) Items (-\$7,250.00)

Total Change Orders: \$103,246.00

I recommend that the above-referenced improvements be accepted by the City of Iowa City.

Sincerely,

Jason Havel, PE
City Engineer

Resolution No. _____

Resolution accepting the work for the 2022 City of Iowa City Parking Garages Maintenance and Repair Project

Whereas, the Engineering Division has recommended that the work for construction of the 2022 City of Iowa City Parking Garages Maintenance and Repair Project, as included in a contract between the City of Iowa City and Western Waterproofing Company, Inc. dba Western Specialty Contractors of West Des Moines, Iowa, dated April 27, 2022, be accepted; and

Whereas, the Engineer's Report and the performance, payment and maintenance bond have been filed in the City Clerk's office; and

Whereas, funds for this project are available in the Parking Facility Restoration Repair, Account Number T3004; and

Whereas, the final contract price is \$857,759.00.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that said improvements are hereby accepted by the City of Iowa City, Iowa.

Passed and approved this _____ day of _____, 2023

Mayor

Approved by

Attest: _____
City Clerk

City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:

Nays:

Absent:

Alter
Bergus
Dunn
Harmsen
Taylor
Teague
Thomas



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Resolution accepting the work for the Chadek Green, Whispering Meadows & Court Hill Parks Improvements Project.

Prepared By: Ben Clark, Sr. Engineer
Reviewed By: Juli Seydell Johnson, Parks & Recreation Director
Jason Havel, City Engineer
Ron Knoche, Public Works Director
Geoff Fruin, City Manager
Fiscal Impact: None
Staff Recommendation: Approval
Commission Recommendations: N/A
Attachments: [Engineer's Report](#)
[Resolution](#)

Executive Summary:

The Chadek Green, Whispering Meadows & Court Hill Parks Improvements Project was completed by McComas-Lacina Construction LC of Iowa City, Iowa in substantial accordance with the plans and specifications prepared by Snyder & Associates, Inc., of Iowa City, Iowa. The Engineer's Report and Performance and Payment bonds are on file with the City Clerk.

- Project Estimated Cost: \$820,000.00
- Project Bid Received: \$769,473.00
- Project Actual Cost: \$783,820.43

There was one (1) change order on this project, which included additional work to provide and install doors, frames, hardware and associated automated access control for the restroom at Chadek Green Park.

Background / Analysis:

The project included a new restroom, water hydrants for the community gardens, a handicap accessible parking lot, sidewalk infill along Friendship Street and a pad for pre-purchased playground equipment at Chadek Green Park; a pad for a pre-purchased "pocket park" playground at Whispering Meadows Park; and a new pad for a pre-purchased playground, a replacement shelter and new accessible paths between park features at Court Hill Park. Sidewalks for the community gardens at Chadek Green Park were also included as a part of the project.

These projects were prioritized by the 2017 Park Master Plan and were recommended by the Parks and Recreation Commission during their November 10, 2022 meeting.



ENGINEER'S REPORT

CITY OF IOWA CITY

410 East Washington Street
Iowa City, Iowa 52240 - 1826
(319) 356 - 5000
(319) 356 - 5009 FAX
www.icgov.org

June 30, 2023

City Clerk
Iowa City, Iowa

Re: Chadek Green, Whispering Meadows & Court Hill Parks Improvements Project

Dear City Clerk:

I hereby certify that the Chadek Green, Whispering Meadows & Court Hill Parks Improvements Project was completed by Macomas-Lacina Construction LC of Iowa City, Iowa in substantial accordance with the plans and specifications prepared by Snyder & Associates, Inc., of Iowa City, Iowa.

The project was bid as a unit price contract and the final contract price is \$783,820.43.

There was a total of one (1) change or extra work order for the project as follows:

1. Provide and install two (2) frames, doors, hardware and associated automated access control in lieu of the ROMTEC supplied doors and hardware for the restroom at Chadek Green Park. \$14,347.43

I recommend that the above-referenced improvements be accepted by the City of Iowa City.

Sincerely,

Jason Havel, PE
City Engineer

Resolution No. _____

**Resolution accepting the work for the Chadek Green,
Whispering Meadows & Court Hill Parks Improvements Project**

Whereas, the Engineering Division has recommended that the work for construction of the Chadek Green, Whispering Meadows & Court Hill Parks Improvements Project, as included in a contract between the City of Iowa City and Macomas-Lacina Construction LC of Iowa City, Iowa dated April 6, 2022, be accepted; and

Whereas, the Engineer's Report and the performance, payment and maintenance bond have been filed in the City Clerk's office; and

Whereas, funds for this project are available in the Chadek Green Park Playground and Shelter account #R4350, Whispering Meadows Park Ecological Restoration & Park Improvements account #R4357, and Court Hill Park Shelter & Playground Replacement account #R4368; and

Whereas, the final contract price is \$783,820.43

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that said improvements are hereby accepted by the City of Iowa City, Iowa.

Passed and approved this _____ day of _____, 2023

Mayor

Approved by

Attest: _____
City Clerk

City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:

Nays:

Absent:

Alter
Bergus
Dunn
Harmsen
Taylor
Teague
Thomas



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Resolution accepting the work for the Collector Well Nos. 3 and 4 Rehabilitation Project.

Prepared By: Scott Sovers, Asst. City Engineer
Reviewed By: Jason Havel, City Engineer
Ron Knoche, Public Works Director
Geoff Fruin, City Manager
Fiscal Impact: None
Staff Recommendation: Approval
Commission Recommendations: N/A
Attachments: [Engineer's Report](#)
[Resolution](#)

Executive Summary:

The Collector Well Nos. 3 and 4 Rehabilitation Project was completed by Layne Christensen Company of Columbus, Ohio in substantial accordance with the plans and specifications prepared by Strand Associates, Inc., of Madison, Wisconsin. The Engineer's Report and Performance and Payment bonds are on file with the City Clerk.

- Project Estimated Cost: \$ 620,000.00
- Project Bid Received: \$ 658,064.00
- Project Actual Cost: \$ 609,665.02

There was one (1) change order on this project, which generally included replacement of additional pump motor parts, painting of well discharge heads, replacement of a missing strainer basket and the addition of pick points at both well houses.

Background / Analysis:

The project included cleaning the six (6) lateral lines within the collector wells, with pre and post testing to increase the available source water production, and to rebuild two (2) of the well pumps.



CITY OF IOWA CITY

410 East Washington Street
Iowa City, Iowa 52240 - 1826
(319) 356 - 5000
(319) 356 - 5009 FAX
www.icgov.org

ENGINEER'S REPORT

June 28, 2023

City Clerk
Iowa City, Iowa

Re: Collector Well Nos. 3 and 4 Rehabilitation Project

Dear City Clerk:

I hereby certify that the construction of the Collector Well Nos. 3 and 4 Rehabilitation Project has been completed by Layne Christensen Company of Columbus, Ohio in substantial accordance with the plans and specifications prepared by Strand Associates, Inc.

The project was bid as a unit price contract and the final contract price is \$ 609,665.02.

There was one (1) change or extra work order for the project as described below:

1. Replacement of additional pump motor parts, painting of well discharge heads, replacement of a missing strainer basket and the addition of pick points at both well houses. \$ 6,890.56

I recommend that the above-referenced improvements be accepted by the City of Iowa City.

Sincerely,

Jason Havel, P.E.
City Engineer

Resolution No. _____

Resolution accepting the work for the Collector Well Nos. 3 and 4 Rehabilitation Project

Whereas, the Engineering Division has recommended that the work for construction of the Collector Well Nos. 3 and 4 Rehabilitation Project, as included in a contract between the City of Iowa City and Layne Christensen Company of Columbus, Ohio, dated June 28, 2021, be accepted; and

Whereas, the Engineer's Report and the performance, payment and maintenance bond have been filed in the City Clerk's office; and

Whereas, funds for this project are available in the Collector Well 3 & 4 Rehabilitation account # W3311; and

Whereas, the final contract price is \$ 609,665.02.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that said improvements are hereby accepted by the City of Iowa City, Iowa.

Passed and approved this _____ day of _____, 2023

Mayor

Approved by

Attest: _____
City Clerk

City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:

Nays:

Absent:

Alter
Bergus
Dunn
Harmsen
Taylor
Teague
Thomas



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Resolution accepting the work for the Parks ADA Access Project.

Prepared By: Ethan Yoder, Civil Engineer
Reviewed By: Juli Seydell Johnson, Parks & Recreation Director
Jason Havel, City Engineer
Ron Knoche, Public Works Director
Geoff Fruin, City Manager
Fiscal Impact: None
Staff Recommendation: Approval
Commission Recommendations: N/A
Attachments: [Engineer's Report](#)
[Resolution](#)

Executive Summary:

The project has been completed by All-American Concrete, Inc. of West Liberty, Iowa, in substantial accordance with the plans and specifications prepared by the City of Iowa City Engineering Division. The Engineer's Report and Performance and Payment bond are on file with the City Engineer.

- Project Estimated Cost: \$ 29,000.00
- Project Bid Received: \$ 43,715.00
- Project Actual Cost: \$ 43,715.00

Background / Analysis:

The project generally included ADA sidewalk access improvements for Oak Grove Park, Thornberry Park, and Emma J Harvat Park.



CITY OF IOWA CITY

410 East Washington Street
Iowa City, Iowa 52240 - 1826
(319) 356 - 5000
(319) 356 - 5009 FAX
www.icgov.org

ENGINEER'S REPORT

June 30, 2023

Re: Parks ADA Access Project

Dear City Council:

I hereby certify that the Parks ADA Access Project has been completed by All-American Concrete, Inc. of West Liberty, Iowa, in substantial accordance with the plans and specifications prepared by the City of Iowa City Engineering Division.

The project was bid as a unit price contract and the final contract price is \$43,715.00

There were no change or extra work orders for the project.

I recommend that the above-referenced improvements be accepted by the City of Iowa City.

Sincerely,

Jason Havel, PE
City Engineer

Resolution No. _____

Resolution accepting the work for the Parks ADA Access Project

Whereas, the Engineering Division has recommended that the work for construction of the Parks ADA Access Project, as included in a contract between the City of Iowa City and All-American Concrete, Inc. of West Liberty, Iowa, dated November 23, 2022, be accepted; and

Whereas, the Engineer's Report and the performance, payment and maintenance bond have been filed in the City Engineer's office; and

Whereas, funds for this project are available in the Park Annual ADA Accessibility Improvements account #R4132; and

Whereas, the final contract price is \$43,715.00.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that said improvements are hereby accepted by the City of Iowa City, Iowa.

Passed and approved this _____ day of _____, 2023

Mayor

Approved by

Attest: _____
City Clerk

City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:

Nays:

Absent:

Alter
Bergus
Dunn
Harmsen
Taylor
Teague
Thomas



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Resolution authorizing the acquisition of property interests necessary for construction of the North Gilbert Street Reconstruction Project.

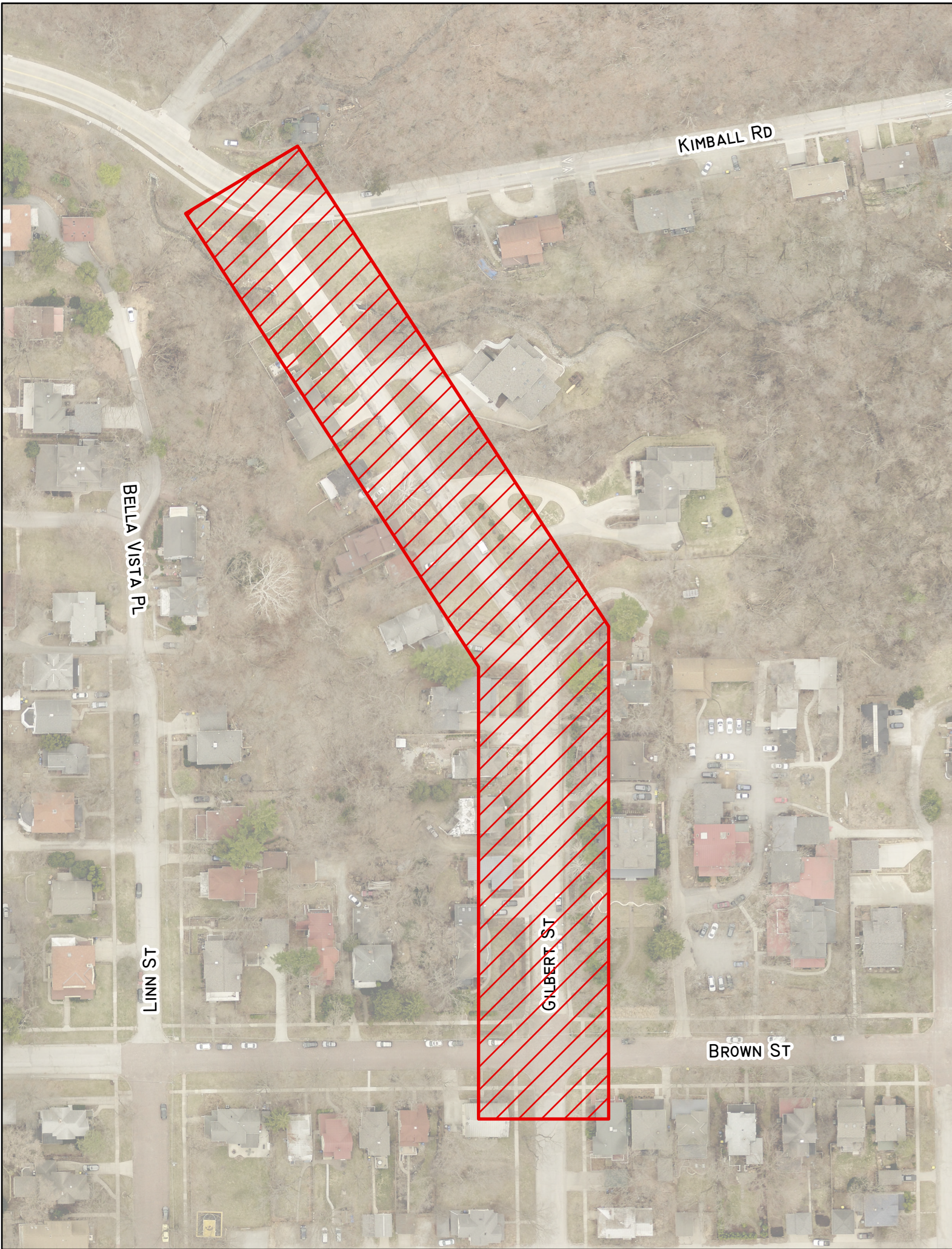
Prepared By:	Tyler Olson, Civil Engineer
Reviewed By:	Jason Havel, City Engineer Ron Knoche, Public Works Director Geoff Fruin, City Manager
Fiscal Impact:	Funding will be via the North Gilbert Street Reconstruction Project Account #S3955
Staff Recommendation:	Approval
Commission Recommendations:	N/A
Attachments:	Location Map Resolution

Executive Summary:

The North Gilbert Street Reconstruction Project involves the reconstruction of a section of North Gilbert Street from the intersection with Kimball Road to the intersection with Brown Street. The project's design is currently underway, and it has been determined that easements and right-of-way acquisitions are required to construct the project.

Background / Analysis:

The Project will include replacement of existing sanitary sewers, water main and fire hydrant adjustments, storm sewer extensions, new sidewalks, retaining wall replacement, new concrete street pavement, and other related work.



KIMBALL RD

BELLA VISTA PL

LINN ST

GILBERT ST

BROWN ST

Resolution No. _____

Resolution authorizing the acquisition of property interests necessary for construction of the North Gilbert Street Reconstruction Project.

Whereas, the City of Iowa City desires to reconstruct a section of North Gilbert Street ("Project") from the south end of the intersection with Kimball Road and to and including the intersection with Brown Street which includes replacement of existing sanitary sewers, water main and fire hydrant adjustments, storm sewer extensions, new sidewalks both sides of street, retaining wall replacement, new concrete street pavement, restoration of brick streets, and private utility undergrounding; and

Whereas, the City Council has determined that construction of the Project is a valid public purpose under State and Federal law, and has further determined that acquisition of certain property rights is necessary to construct, operate and maintain the proposed project; and

Whereas, the City staff has determined the location of the proposed Project; and

Whereas, City staff should be authorized to acquire necessary property rights at the best overall price to the City; and

Whereas, funds for this project are available in the North Gilbert Street Reconstruction Project account #S3955.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that:

1. The City Council finds that it is in the public interest to acquire property rights by warranty deed, quit-claim deed, and/or easement for the construction of the North Gilbert Street Reconstruction Project for which this Project constitutes as a public improvement under Iowa law. The City Council further finds that acquisition of said property rights is necessary to carry out the functions of the Project, and that such Project constitutes a valid public purpose under state and federal law.
2. The City Council hereby approves the project site location exhibit of this public improvement project, as shown in the attached Exhibit "A", attached hereto and incorporated herein by this reference.
3. The City Manager or designee is hereby authorized and directed to negotiate the purchase of property rights by warranty deed, quit-claim deed and/or easement for the construction, operation and maintenance of the Project. The City Manager or designee is authorized to sign purchase agreements for the purchase of property and/or easements, and offers to purchase property and/or easements.
4. The City Manager or designee, in consultation with the City Attorney's Office, is authorized and directed to establish, on behalf of City, an amount the City believes to be just compensation for the property to be acquired, and to make an offer to purchase the property for the established fair market value.
5. In the event negotiation is successful, the Mayor and City Clerk are hereby authorized to execute and attest easement agreements and agreements in lieu of condemnation. The City Attorney is hereby directed to take all necessary action to complete said transactions, as required by law.

Resolution No. _____

Page 2

6. In the event the necessary property rights for the Project cannot be acquired by negotiation, the City Attorney is hereby authorized and directed to initiate condemnation proceedings for acquisition of any and all property rights necessary to fulfill the functions of the Project, as provided by law.

Passed and approved this _____ day of _____, 2023

Mayor

Approved by

Attest: _____

City Clerk

City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:

Nays:

Absent:

Alter
Bergus
Dunn
Harmsen
Taylor
Teague
Thomas



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Resolution authorizing the purchase of Neptune water meters for the City's Water Division.

Prepared By:	Jonathan Durst, Water Superintendent
Reviewed By:	Ron Knoche, Public Works Director Eric Goers, City Attorney Geoff Fruin, City Manager
Fiscal Impact:	Funds for this purchase are available in account 73730140-474330.
Staff Recommendation:	Approval
Commission Recommendations:	N/A
Attachments:	Resolution

Executive Summary:

On June 28, 2023 a Sole Source procurement request was approved for the purchase of Neptune water meters from Ferguson Waterworks.

Ferguson Waterworks is the sole authorized distributor of Neptune water meters and products for the state of Iowa.

The approved Sole Source procurement request is valid through June 30, 2028. The average annual expenditure is expected to be \$375,000, for an estimated total of \$1,875,000.00 over the five-year life of the Sole Source.

Background / Analysis:

Remote read drinking water meters of various sizes are used to bill public utility customers for water and sewer usage. The City purchases new water meters on an ongoing basis for new water accounts and to upgrade old meters. The existing water utility billing system is comprised, with few exceptions, of Neptune water meters. This brand homogeneity allows for standardized parts, inventory, and billing structure. Water meters used in the system are required to be radio read to reduce the cost of meter reading to a single day, NSF 61 certified and low-lead to prevent contamination of the water supply, available to be ordered in bulk, meet all applicable American Water Works Association standards, and be compatible with Neptune meter reading hardware and software. Neptune water meters meet these requirements. Ferguson Waterworks is the only authorized distributor of Neptune water meters for the state of Iowa. The average expenditure over the next five years is expected to be \$375,000.00 annually, or \$1,875,000.00 in total. Funds for this purchase are available in account 73730140-474330.

Resolution No. _____

Resolution authorizing the purchase of Neptune water meters for the City's Water Division

Whereas, water meters are necessary to facilitate utility billing for the City of Iowa City; and

Whereas, water meters are purchased regularly throughout the fiscal year for new water accounts and to upgrade old, less accurate meters; and

Whereas, to ensure compatibility between water meters and existing electronic equipment and software used by the Water Division, staff recommends the purchase of Neptune water meters; and

Whereas, Ferguson Waterworks is the only authorized distributor of Neptune water meters in this area; and

Whereas, staff recommends award of a purchase contract with Ferguson Waterworks; and

Whereas, the average annual expenditure over the next five years is expected to be \$375,000 or \$1,875,000.00 total; and

Whereas, this amount exceeds the City Manager's spending authority of \$150,000, thus requiring City Council approval; and

Whereas, funds for this purchase are available in account # 73730140 474330; and

Whereas, approval of this procurement is in the public interest.

Now, therefore, be it resolved, by the City Council of the City of Iowa City, Iowa, that:

1. The proposed procurement as described above is approved.
2. The City Manager is authorized to take whatever steps are necessary to effectuate future purchases including any amendments or renewals of said agreement.

Passed and approved this _____ day of _____, 20____.

Mayor

Approved by

Attest: _____
City Clerk

City Attorney's Office

Ayes:

Nays:

Absent:

_____ Alter
Bergus
Dunn
Harmsen
Taylor
Teague
Thomas



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Resolution setting a public hearing on August 1, 2023 on project manual and estimate of cost for the construction of the Mercer Park and City Park Court Renovation Project, directing City Clerk to publish notice of said hearing, and directing the City Engineer to place said project manual on file for public inspection.

Prepared By:	Ethan Yoder, Civil Engineer
Reviewed By:	Juli Seydell Johnson, Parks & Recreation Director Jason Havel, City Engineer Ron Knoche, Public Works Director Geoff Fruin, City Manager
Fiscal Impact:	\$963,000 available in account #'s R4374 – Mercer Park Ball Diamond Improvements and R4391 – Tennis Court Renovations
Staff Recommendation:	Approval
Commission Recommendations:	Recommended by Parks & Recreation Commission at April 12, 2023 meeting.
Attachments:	Resolution

Executive Summary:

This project generally includes removal and replacement of playing surfaces, drainage updates, removal and replacement of fencing, and the addition of a hitting wall at Mercer Park, as well as resurfacing, replacement of fencing, and the addition of hitting practice walls at City Park. Project originally included renovations of the Mercer Park Baseball Fields. The baseball complex renovations have been delayed in order to align with funding from the Iowa City Community School District. The baseball field project is now anticipated for the summer/fall of 2024.

Background / Analysis:

The tennis court surfaces, fencing and practice walls are deteriorating and require renovation for continued use.

Project Timeline:

Public Hearing and Approve Project Manual: August 1, 2023
Bid Letting Date: August 22, 2023
Contract Award Council Meeting Date: September 5, 2023
Construction Dates: September 2023 – Spring 2024

Resolution No. _____

Resolution setting a public hearing on August 1, 2023 on project manual and estimate of cost for the construction of the Mercer Park and City Park Court Renovation Project, directing City Clerk to publish notice of said hearing, and directing the City Engineer to place said project manual on file for public inspection.

Whereas, funds for this project are available in the account #'s R4374 – Mercer Park Ball Diamond Improvements and R4391 – Tennis Court Renovations

Now, therefore, be it resolved by the Council of the City of Iowa City, Iowa, that:

1. A public hearing on the project manual and estimate of cost for the construction of the above-mentioned project is to be held on the 1st day of August, 2023, at 6:00 p.m. in the Emma J. Harvat Hall, City Hall, Iowa City, Iowa, or if said meeting is cancelled, at the next meeting of the City Council thereafter as posted by the City Clerk.
2. The City Clerk is hereby authorized and directed to publish notice of the public hearing for the above-named project in a newspaper published at least once weekly and having a general circulation in the City, not less than four (4) nor more than twenty (20) days before said hearing.
3. A copy of the project manual and estimate of cost for the construction of the above-named project is hereby ordered placed on file by the City Engineer in the office of the City Clerk for public inspection.

Passed and approved this _____ day of _____, 2023

Mayor

Approved by

Attest: _____
City Clerk

City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:

Nays:

Absent:

Alter
Bergus
Dunn
Harmsen
Taylor
Teague
Thomas



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Resolution setting a public hearing on August 1, 2023 on project manual and estimate of cost for the construction of the North First Avenue Improvements Project, directing City Clerk to publish notice of said hearing, and directing the City Engineer to place said project manual on file for public inspection.

Prepared By:	Marri VanDyke, Civil Engineer
Reviewed By:	Jason Havel, City Engineer Ron Knoche, Public Works Director Geoff Fruin, City Manager
Fiscal Impact:	\$475,000 available in the Annual Pavement Rehabilitation account #S3824
Staff Recommendation:	Approval
Commission Recommendations:	N/A
Attachments:	Location Map Resolution

Executive Summary:

This item begins the bidding process for the North First Avenue Improvements Project. The project includes complete roadway reconstruction between Stuart Court and Hickory Trail, as well as minor storm sewer improvements.

Background / Analysis:

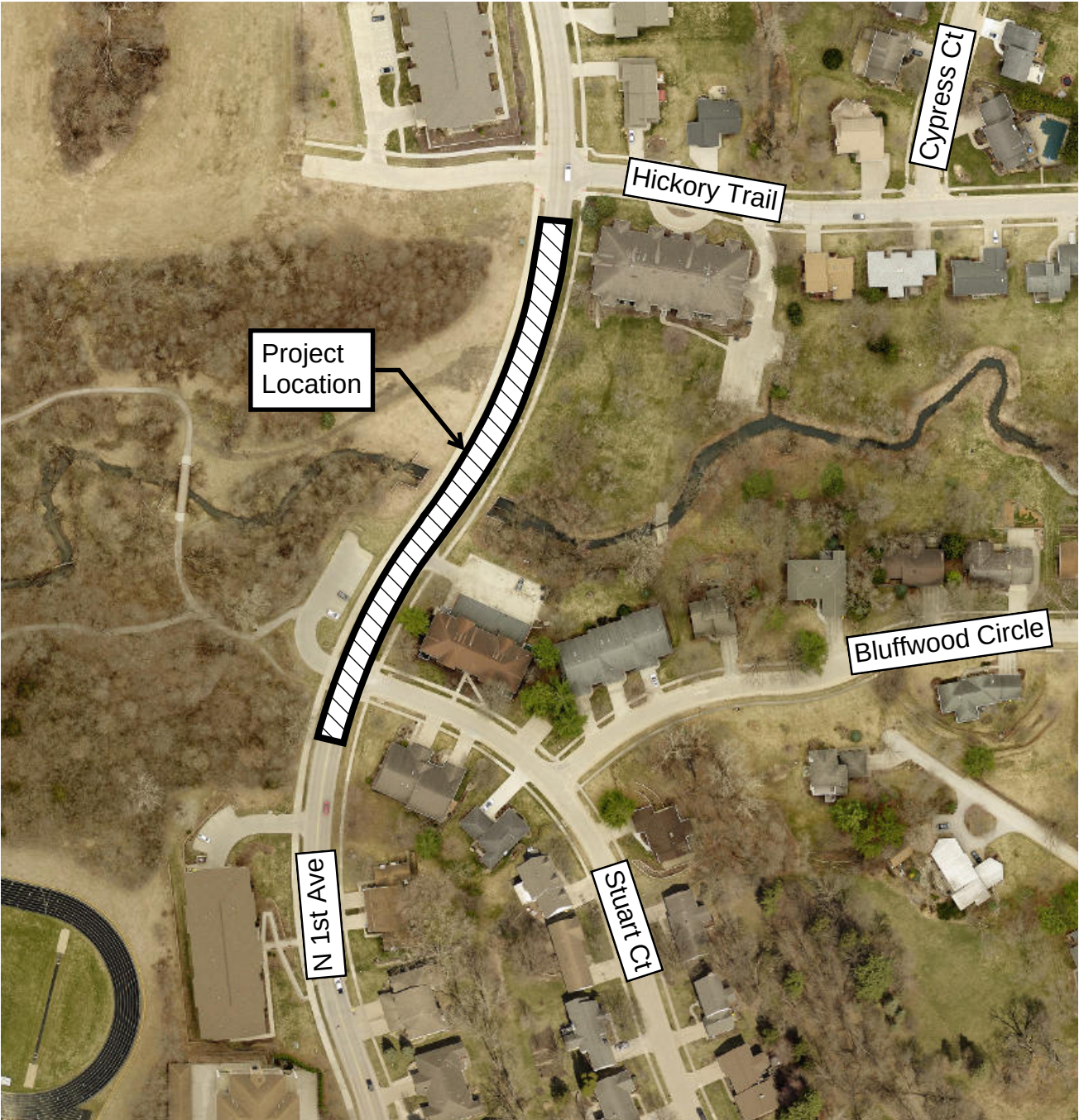
North First Avenue has deteriorated beyond the point of rehabilitation between Stuart Court and Hickory Trail. Complete reconstruction is necessary in this area to improve pavement conditions. The width and alignment of North First Avenue will not be changed with this project.

Project Timeline:

Hold Public Hearing – August 1, 2023
Bid Letting – August 22, 2023
Award Date – September 5, 2023
Construction – September to October 2023

Location Map

North First Avenue Improvements Project



Resolution No. _____

Resolution setting a public hearing on August 1, 2023 on project manual and estimate of cost for the construction of the North First Avenue Improvements Project, directing City Clerk to publish notice of said hearing, and directing the City Engineer to place said project manual on file for public inspection.

Whereas, funds for this project are available in the Annual Pavement Rehabilitation account #S3824.

Now, therefore, be it resolved by the Council of the City of Iowa City, Iowa, that:

1. A public hearing on the project manual and estimate of cost for the construction of the above-mentioned project is to be held on the 1st day of August, 2023, at 6:00 p.m. in the Emma J. Harvat Hall, City Hall, Iowa City, Iowa, or if said meeting is cancelled, at the next meeting of the City Council thereafter as posted by the City Clerk.
2. The City Clerk is hereby authorized and directed to publish notice of the public hearing for the above-named project in a newspaper published at least once weekly and having a general circulation in the City, not less than four (4) nor more than twenty (20) days before said hearing.
3. A copy of the project manual and estimate of cost for the construction of the above-named project is hereby ordered placed on file by the City Engineer in the office of the City Clerk for public inspection.

Passed and approved this _____ day of _____, 2023

Mayor

Approved by

Attest: _____
City Clerk

City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:

Nays:

Absent:

Alter
Bergus
Dunn
Harmsen
Taylor
Teague
Thomas

Attachments: [Memo with Attachments](#)
[Letter to County .docx](#)



CITY OF IOWA CITY MEMORANDUM

Date: June 21, 2023
To: Planning and Zoning Commission
From: Parker Walsh, Associate Planner, Neighborhood & Development Services
Re: **CREZ23-0001 Conditional Use Permit for 4201 Nursery Ln SE in Unincorporated Johnson County**

Background Information:

Pablo Mejia has submitted a conditional use permit application to the Johnson County Board of Adjustment for the allowance of a home industry at 4201 Nursery Ln SE, in unincorporated Johnson County. The subject property is located within in the City/County Fringe Area. The Johnson County Unified Development Code requires that cities be allowed to review conditional use permits within their extraterritorial jurisdiction (the area covered by the City/County Fringe Area Agreement).

It is the role of the Planning and Zoning Commission to make a recommendation on the conditional use permit to the City Council. The City Council will then make a recommendation to the Johnson County Board of Adjustment. Conditional use permits in Johnson County require a 4/5 majority vote of the Board of Adjustment to approve if the use is opposed by a vote of the City Council.

The subject property is zoned County Residential (R3). Adjacent properties to the immediate north, east, south and west are zoned County Agricultural (A).

Proposed Land Use:

The subject property contains an existing single family home and two warehouses. The applicant has requested to convert an existing warehouse on the residential property to a home industry. The proposed warehouse is intended to serve as Super Star Granite LLC, a kitchen remodeling business to operate between 8am-5pm Monday-Friday. The property also contains an existing parking area for clients.

Analysis:

When reviewing applications for property located outside Iowa City corporate limits, staff relies on the policies outlined in the Fringe Area Agreement, which was recently updated. The Fringe Area Agreement is a component of the City's Comprehensive Plan and applies to areas not specifically planned for in the City's Comprehensive Plan. The Fringe Area Agreement is intended to provide guidance regarding the development of land located within two miles of Iowa City's corporate limits. The agreement's slated purpose is to provide for orderly and efficient development patterns appropriate to non-urbanized areas, protect and preserve the fringe area's natural resources and environmentally sensitive features, direct development to areas with physical characteristics which can accommodate development, and effectively and economically provide services for future growth and development.

The subject property is located outside of the City's growth area. According to the Johnson County Future Land Use Map, the subject property is designated agricultural. Converting an existing warehouse to a home industry business would remain a compatible use for the subject property as Home Industry is a conditional use in both agricultural and residential zones as noted in the Jonson County Code of Ordinances. The proposed use would remain consistent

with the intended development pattern of the Future Land Use Map and the Fringe Area Agreement.

Staff Recommendation:

Staff recommends approval of CREZ23-0001, an application submitted for a County conditional use permit to convert an existing warehouse to a home industry use intended as Super Star Granite LLC.

Attachments:

1. Location Map
3. Fringe Area Map
4. Application Information

Approved by: _____

A handwritten signature in dark ink, appearing to read "D. Sitzman", written over a horizontal line.

Danielle Sitzman, AICP, Development Services Coordinator,
Department of Neighborhood and Development Services



0 0.02 0.04 0.08 Miles

CREZ23-0001 4201 Nursery Ln SE



CITY OF IOWA CITY

Prepared By: Parker Walsh
Date Prepared: June 2023

An application submitted by Pablo Mejia
for a County Conditional Use Permit to allow
a home industry at 4201 Nursery Ln SE

County of Johnson, IA, Iowa DNR, Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, EPA, Esri, HERE,
Garmin, (c) OpenStreetMap contributors, and the GIS user community



0 0.02 0.04 0.08 Miles

CREZ23-0001 4201 Nursery Ln SE



Prepared By: Parker Walsh
Date Prepared: June 2023

**Outside
Growth Area**

An application submitted by Pablo Mejia
for a County Conditional Use Permit to allow
a home industry at 4201 Nursery Ln SE

County of Johnson, IA, Iowa DNR, Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, EPA, Esri, HERE,
Garmin, (c) OpenStreetMap contributors, and the GIS user community

Office Use Only	5/18/23	\$250	B0423-28369
	Date Filed	Fee	Application Number



JOHNSON COUNTY, IOWA

APPLICATION FOR: CONDITIONAL USE PERMIT



Application is hereby made for approval of a (official use as listed in the Johnson County UDO, and briefly describe the proposed use [e.g. Home Industry for Antique shop, Special Events for Corn Maze, etc.]):

Home Industry

Address of Location: 4201 nursery lane se Iowa city, Iowa 52241

Subdivision name and lot number (if applicable):

Current Zoning: R3 Parcel Number: 1035 3282003

PLEASE PRINT OR TYPE

The undersigned affirms that the information provided herein is true and correct. If applicant is not the owner, applicant affirms that the owner(s) of the property described on this application consent to this application being submitted, and said owners hereby give their consent for the office of Johnson County Planning, Development, and Sustainability to conduct a site visit and photograph the subject property.

Pablo Mejia

Name of Owner

Name of Applicant (if different)

4201 nursery lane se Iowa city, IA 52241

Applicant Street Address (including City, State, Zip)

(319) 900-9662

Applicant Phone

SuperStarGranite@gmail.com

Applicant Email

Pablo Mejia

Applicant Signature

See back page for Application Submittal Requirements and Checklist



Dear to whom this may concern,

I'm Pablo from Super Star Granite LLC, in this proposal, I will be explaining about what we are dedicated in. The address is 4201 Nursery Lane Se, Iowa city. In this property (which we own) we are planning on using the warehouse which is available in the property to work. In super Star Granite, we do Kitchen remodeling. We have varieties of granite and quartz. Which not all supplies will be on property. We will have what our clients need. We have plenty parking spaces for our clients but we would expect about 2 clients at one time. Also, we have 3 subcontractors. We work Monday-Friday 8:00 am-5pm. We have a septic tank which would be suitable for our business purposes. We would use a bridge saw and cnc for the kitchen countertops. Also, we would have a sign in front of the warehouse. (To show our business name) Also, we are planning to put a sign on the property side so our clients can see our business. (With business name)

Thank you so much for reading our proposal,

Pablo



You manage this Business
Profile



Overview

Reviews

Services

Photos



CALL



DIRECTIONS



SHARE



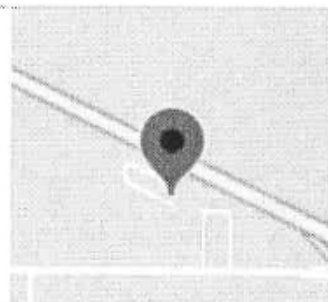
WEBSITE



In-store shopping • Delivery



3535 Dolphin Dr SE # D, Iowa City, IA
52240



Tuesday 8AM-5PM

Wednesday 8AM-5PM

Thursday 8AM-5PM

Friday 8AM-5PM

Saturday 8AM-12PM

Sunday Closed

Monday 8AM-5PM

My property

parking area

Nursery lane SE

(House land 1.23 acre)

Warehouse land 2 acre to work/parking

Small Warehouse

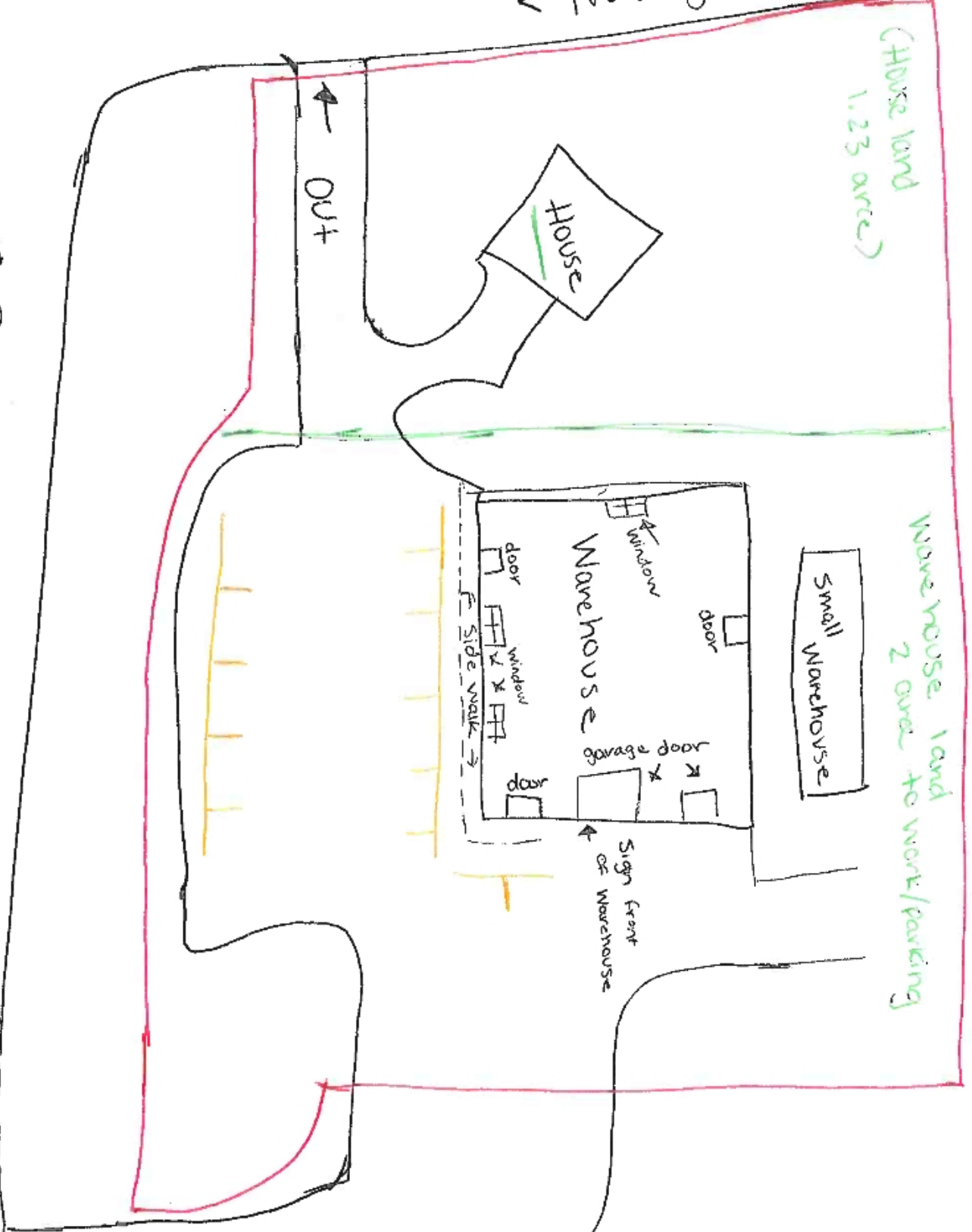
Warehouse

House

Out

Sand Paise

Entry





▼ 4201 nursery X Q

Parcel Search

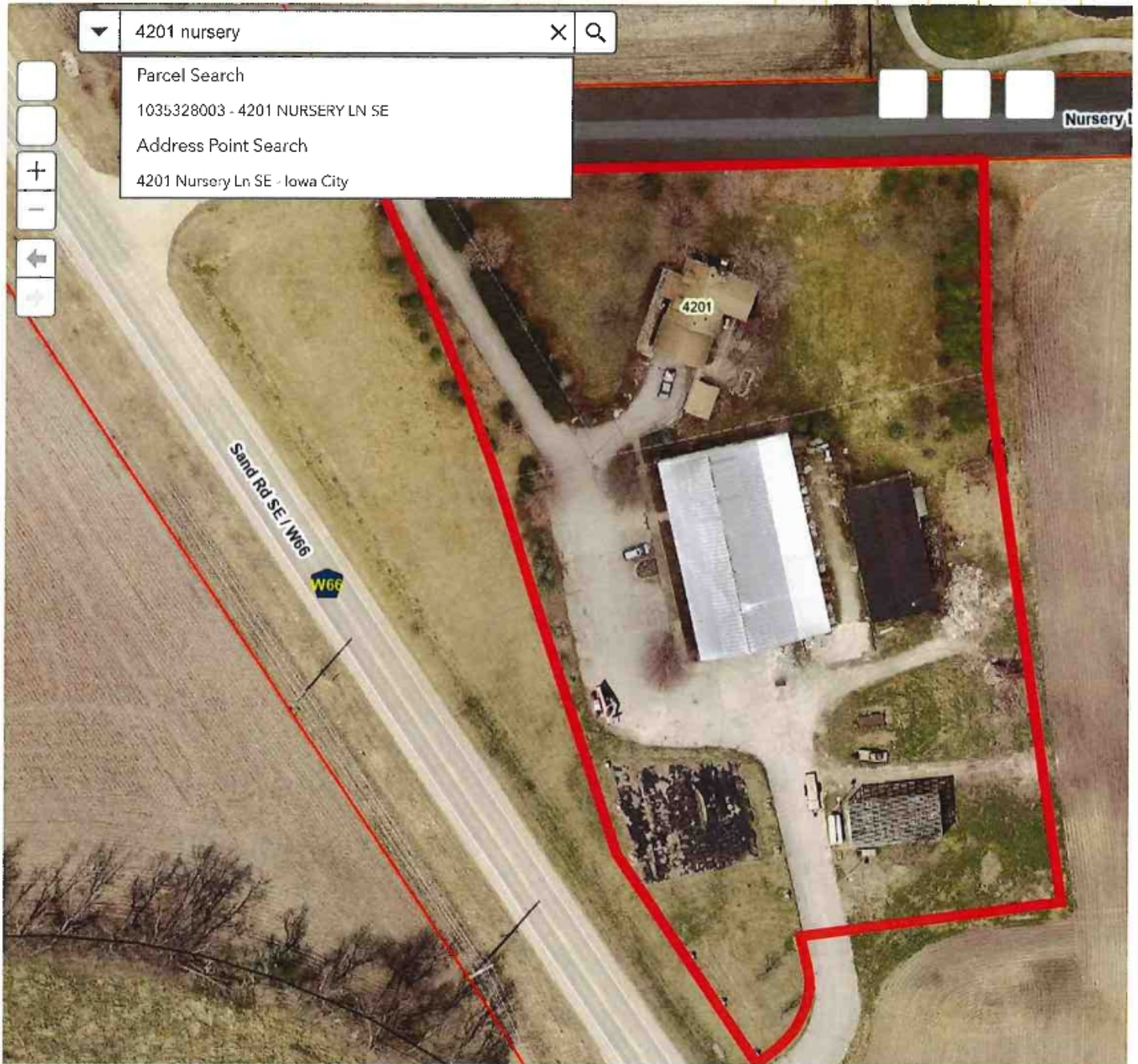
1035328003 - 4201 NURSERY LN SE

Address Point Search

4201 Nursery Ln SE - Iowa City



Nursery, I





CITY OF IOWA CITY

410 East Washington Street
Iowa City, Iowa 52240-1826
(319) 356-5000
(319) 356-5009 FAX
www.icgov.org

June, 2022

Johnson County Board of Adjustment
Johnson County Admin Building; Planning, Development & Sustainability
913 S. Dubuque Street, Suite 204
Iowa City, IA 52240

RE: Conditional Use Permit for a home industry at 4201 Nursery Ln SE

Dear Members of the Board,

The Iowa City City Council and the Planning and Zoning Commission have reviewed the request from Pablo Mejia for a conditional use permit for the allowance of a home industry. The Johnson County Unified Development Ordinance requires that cities be allowed to review Conditional Use Permits for property within the Fringe Area.

At its June 21, 2023 Planning and Zoning Commission meeting, staff recommended approval of the conditional use permit for a home industry. The Commission concurred and the motion to recommend approval passed by a vote of 6-0.

On July 11, 2023 the City Council reviewed the conditional use permit application and agreed with the Planning and Zoning Commission. City Council recommends that this conditional use permit be approved.

Thank you for your consideration of our comments on this application.

Sincerely,

Bruce Teague
Mayor, City of Iowa City



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Ordinance Amending Title 5, Entitled "Business and License Regulations," Chapter 2, Entitled "Taxicabs," to define pedicabs separately from taxicabs. (Second Consideration)

Prepared By: Susan Dulek, First Ass't. City Attorney
Reviewed By: Kellie K. Fruehling, City Clerk
Ashley Platz, Deputy City Clerk
Geoff Fruin, City Manager
Fiscal Impact: none
Staff Recommendation: Approval
Commission Recommendations: N/A
Attachments: [Memo to City Council from City Clerk](#)
[Email from Ben Snyder: Suggested ordinance changes](#)
[Attachment to email with staff responses](#)
[Ordinance](#)

Executive Summary:

The City Code currently includes pedicabs within the definition of taxicabs. Although the requirements to drive a pedicab and to own a pedicab business are largely the same as those for taxicabs that are motor vehicles, there are some notable differences. Including taxicabs within the definition of taxicab requires exceptions throughout the Code provisions to distinguish when the requirements differ. This ordinance places all the pedicab requirements in a separate provision from the motor vehicle provisions to make it easier for pedicab drivers, pedicab businesses, and the public to locate the requirements.

Background / Analysis:

A pedicab business contacted the City requesting certain changes to the requirements governing pedicabs. The business also pointed out a couple of provisions that did not apply to pedicabs (such as a taximeter), but simply due to an oversight were not excepted out from the requirements applicable to motor vehicles.

When staff was considering the changes recommended by the pedicab business, staff concluded it would be more clear to pedicab owners, drivers, and the public if the provisions governing pedicabs were contained in a separate section of the Code from those regulating motor vehicles. Although the ordinance moves all the pedicab provisions to a new section, substantively the provisions governing pedicabs will not change except staff recommends the following four changes requested by the pedicab business: 1) pedicab businesses should not be required to maintain manifest logs; 2) pedicab business should not be required to have an office telephone number answerable 24/7; 3) drivers in training do not need prior approval of the City but cannot transport passengers; and 4) pedicab businesses should not be required

to have a unique color scheme but the pedicabs need to look alike for purposes of identification by the public.

The ordinance also prohibits the use of electronic cigarettes by drivers and passengers in taxicabs and pedicabs.



CITY OF IOWA CITY MEMORANDUM

Date: June 21, 2023
To: City Council
From: Kellie Fruehling, City Clerk
Re: Suggested Ordinance Changes – IC Recommended Pedicab Ordinances

On April 6, 2023, City Council received an email from pedicab owner, Ben Snyder, regarding suggested changes to the City Code regarding pedicabs.

When staff (City Manager's office, Police Department, and City Clerk's office) was considering the changes recommended by the pedicab business, they concluded it would be more clear to pedicab owners, drivers, and the public if the provisions governing pedicabs were contained in a separate section of the Code from those regulating motor vehicles, the proposed ordinance separates the two.

Attached is the email and suggested changes with the staff responses underscore and in bold after each section.

From: [Ben Snyder](#)
To: [*City Council](#)
Subject: Suggested Ordinance Changes
Date: Thursday, April 6, 2023 12:19:25 PM
Attachments: [We sent you safe versions of your files.msg](#)
[IC Reccomended Pedicab Ordinances.docx](#)



**** This email originated outside of the City of Iowa City email system. Please take extra care opening any links or attachments. ****

Mimecast Attachment Protection has deemed this file to be safe, but always exercise caution when opening files.

Good afternoon,

I would like to recommend some changes to Pedicab Ordinances as outlined in the attached document.

Please let me know if you have any questions, and thank you for being great public servants.

Ben Snyder
319.350.7729
pedalpower.online



EMAIL FROM BEN SNYDER TO CITY COUNCIL DATED APRIL 6, 2023

(City staff responses are underscored and in bold)

Yellow highlights indicate specific ordinances in question.

Green highlights are my recommendations for changes to the ordinance(s).

Recommended ordinance addition

- Pedmall operation
 - It is recommended that pedicabs be allowed to operate on the Ped Mall under the following circumstances
 - For disabled people to have access
 - To build up the community development (Merge Space, the Graduate...etc) at speeds no more than 5 mph

No change is recommended by City staff. Section 10-5-3 of the City Code does not allow use within the Plaza.

PEDICAB: A vehicle propelled primarily by human power through a belt, chain or gears, having two (2) or more wheels, furnished with a driver and carrying passengers for hire. A motor may assist or supplement the human power, but the pedicab cannot be propelled exclusively by the motor. It shall be equipped with properly functioning front and rear lights for nighttime operation, right and left rearview mirrors and right and left turn signals, and operates without a taximeter.

- I have been informed by the Clerk's Office that in order to charge a variable rate based on distance / time I need to have a meter. Per the ordinance I do not. A taximeter for a pedicab is difficult due to space, lack of power, and connectivity during busy events. I recommend to stick with the ordinance.
- I have been told by the clerks office that I only need one mirror. This seems adequate.
- In addition I have been told that turn signals are not necessary. This is a technical hurdle for a pedicab and I support striking this from the ordinance. Especially when hand signals work well for bicycles.

No change is recommended by City staff due to the safety and welfare of pedicab drivers and their passengers.

5-2-2: BUSINESS LICENSES:

E. No taxicab business shall allow a person to drive a taxicab unless the driver has the authorization of the City Clerk. (Ord. 15-4608, 2-9-2015)

- Recommend an exemption to this for training current and prospective employees if the ordinance is to stay.

Staff agrees with the recommendation that drivers in training do not need prior approval of the City on the condition they cannot transport passengers

- Pedal Power doesn't always operate as taxi. Sometimes we are hired by private parties and we also produce our own events.

Business may operate with a signed contract 24 hours in advance of the event.

- Recommend that the requirements and process for driver applicants be eliminated or streamlined.
 - a. Des Moines and Cedar Rapids do not require pedicab driver applications.
 - i. Cedar Rapids does require a background check to be made by the company and held on file

No change is recommended by City staff due to the safety and welfare of passengers.

- ii. The approval process and timeline by ICPD and Clerk's Office creates up to a two week window of uncertainty. A company can lose a prospective employee or need to fill work hours with an employee until approved
- b. Have more than one officer dedicated to review driver applications in case one is off duty
- c. Have a clear way to track documents dropped off to ICPD and approval notification
- d. Have a transparent and consistent process of how an approved driver is notified and their information sent to Clerk from PD

This is an administrative process and does not require an ordinance change.

- e. Full name and picture ID of drivers
 - i. Creates potential stalking issues
 - ii. Pedicabs are not traditional taxis – our cabs are incredibly visible / conspicuous, lack doors that could entrap a customer, unable to travel large distances, and primarily operate around large crowds
- f. Certified driving records and background checks required for drivers may not always be obtainable for employees (students) who list their address in a different state than Iowa.
- g. Pedicabs by design do not always have the space for ID cards of specified size, and a breeze or elements can blow ID cards out of their slots

No change is recommended by City staff due to the safety and welfare of passengers.

- h. Create better online forms and submission of all documents to be more efficient, clear, and to help the environment

This is an administrative process and does not require an ordinance change.

G. Taxicab businesses shall maintain manifest logs, stored electronically or otherwise. Manifest logs must be maintained and accessible to the City for a minimum of sixty (60) days. (Ord. 15-4608, 2-9-2015)

- It is unclear if this applies to pedicabs.

- By the City not requiring a meter for cabs it makes having a manifest difficult due to a lack of input information.
- Again by design pedicabs do not have the physical space or electrical charging capacity to maintain a manifest log.
- And by the area's served and function pedicabs do not transport people in the way a traditional cab does.
- There is no city reference to required specific manifest log data

Staff recommends this section be removed for pedicabs.

5-2-3: ACCESSIBILITY OF RECORDS:

- A. Taxicab businesses shall maintain manifest logs, stored electronically or otherwise, for a minimum of sixty (60) days. The manifest logs shall be accessible to the City during the sixty (60) day period. (Ord. 15-4608, 2-9-2015)
 - See above

Staff recommends this section be removed for pedicabs.

5-2-4: DRIVER REQUIREMENTS:

- A. No person shall operate a taxicab without authorization of the City Clerk.
- B. 1. Each person desiring to drive a taxicab shall file an application with the City Clerk.
 2. If the City Clerk finds that the applicant has fully complied with the requirements of this chapter and the Police Chief or Chief's designee has determined that there is no information which would indicate that authorization to drive a taxicab would be detrimental to the safety, health or welfare of residents of the City, the City Clerk shall authorize the individual to drive a taxicab. Names of authorized drivers will be made available in the Office of the City Clerk during regular business hours and on the City website.
 3. Driver authorization shall be valid for a period of one year from date of issuance.
- C. 1. Beginning March 1, 2015, each driver while operating a taxicab, which includes a prearranged ride, shall prominently display in locations in both the front and rear compartments a picture identification card that is visible to all passengers. The City shall provide the picture identification card and shall approve the locations where it is displayed.
 2. Prior to March 1, 2015, each driver while operating a taxicab in the City, shall prominently display in locations in both the front and rear compartments an identification card that is visible to all passengers which is issued by the taxicab business showing the full name of the driver and the taxicab business. The card must be at least eight and one-half inches (8½") in width and five and one-half inches (5½") in height. The City issued identification card satisfies this provision.
 - See above

No change is recommended by City staff due to the safety and welfare of passengers.

5-2-5: VEHICLE REQUIREMENTS:

- A. Except as provided herein, each taxicab shall be subject to an annual inspection, and no taxicab shall pass inspection unless it complies with this chapter, the vehicle equipment requirements of the Code of Iowa, and administrative rules.

B. The City may require reinspection of a taxicab on belief that it is not mechanically fit.

1. In the event any taxicab is determined by the City Equipment Superintendent or designee not to be mechanically fit, the decal shall be confiscated and returned to the City Clerk. After reinspection and determination that the taxicab meets the standards of mechanical fitness, a new decal will be issued and charged as established by Council resolution.

2. The Police Chief or designee may require reinspection of a taxicab on belief that it is in such unsafe condition as to endanger any person. In the event any taxicab is determined by the Police Chief or designee to be in such unsafe condition as to endanger any person, the decal shall be confiscated and returned to the City Clerk. After reinspection and determination that the taxicab meets the standards of mechanical fitness, a new decal will be issued and charged as established by Council resolution.

3. In the event any network taxicab is determined by the City Equipment Superintendent or designee not to be mechanically fit, the City shall notify the network representative, and the network representative must immediately deny the driver access to the network's system. After reinspection and determination that the taxicab meets the standards of mechanical fitness, the City shall notify the network representative and the driver may be allowed access to the network's system.

- Recommend that the city allows local bicycle shops to inspect the vehicle given their expertise on this specific type of vehicle.
- This would allow for easier appointments for time management for pedicab companies and transport.

No change is recommended by City staff. The local shops would need to be trained on the City requirements, and having City staff inspect ensures all pedicabs are uniformly inspected.

C. In order to solicit passengers, be hailed, or be dispatched to a passenger, a metered taxicab business and driver, and pedicabs and horsedrawn vehicles as applicable, must meet the following requirements:

1. Taximeter: All taxicabs must be equipped with a taximeter that is in good operating order.
- Contradicts pedicab definition

A taximeter is not required for pedicabs. Clarification of this will be made with the ordinance change.

2. Lettering Required: Each taxicab shall have the name of the taxicab business on each side of the vehicle in letters at least four and one-half inches (4½") in height. Removable signs and peel off letters shall not be allowed. If a phone number is provided, the number shall be the same number that appears on the taxicab business application and rate card. All other letters and numbers shall not be greater than three inches (3") in height. Lettering may be allowed on a window, if approved by the City Equipment Superintendent or designee. Notwithstanding any provision herein, the lettering requirements for pedicabs shall be set by administrative rule.

- Pedicabs vary by model and do not always have space to meet this lettering size
- Coralville, Des Moines and Cedar Rapids do not require letter size requirements

- o Pedicabs are more unique and do not have similarities that traditional taxis have. Nor can they be confused with general traffic in case of needing to be found and identified.
- o I recommend doing away with the decal requirement as the Police Department is able to access this information at any time.
- It is recommended that the size requirement be eliminated or...
 - o Set to a percentage of side panel size and / or allowed to be displayed in areas with more space on the vehicle such as the rear or in the triangular frame
 - o Allow different models to have differently sized and shaped panels as long as they are aesthetically similar.

No change is recommended by City staff. Pedicab lettering is set by administrative rule (AR-6). The business name is 3-1/2" and all other numbers or lettering shall not be great than 3" in height and a minimum of 2" in height.

2. Color Scheme: Beginning June 1, 2015, all metered taxicabs must have a unique and distinctive color scheme and design, which must be approved by the City.
 - o There is no clear definition of color scheme. The Clerk's office has stated that no changes can be made to a pedicab down to miniscule details that on a traditional taxi would be trivial.
 - o Traditional taxis can have their color altered easily. To change the color of a pedicab it has to be completely stripped down to the frame and the whole vehicle has to be reassembled. This is cost and time prohibitive for a small business pedicab company that functions slightly differently than traditional taxis.
 - o Pedicabs by the Clerk's definition may not adhere to the color scheme if they have a removable canopy, lights, or advertisements that interchange
 - o It is recommended that this stipulation only be applicable to the frame color and outside panels.

Staff recommends pedicab businesses should not be required to have a unique color scheme but the pedicabs need to look alike for purposes of identification by the public.

5-2-6: DECALS:

A. Each taxicab business shall file an application for a decal for each taxicab with the City Clerk on forms provided by the City.

B. No person shall operate a taxicab on any street unless a decal has been issued by the City Clerk, and no taxicab business shall allow a taxicab to be operated on any street unless a decal has been issued by the City Clerk. The decal shall be attached to the lower corner of the front windshield on the passenger side. Pedicabs or horsedrawn vehicles shall display the decal on the left rear of the taxicab.

- See above
- Major cities in Iowa either do not issue a pedicab decal or in the rare cases they do they do not require a specific location of placement
- Decals are very hard to find space for on a pedicab with small rounded or square bars
- Decals provided by the city are window clings and thus do not attach to windowless pedicabs

- It is recommended that decals be eliminated or kept in a safe spot within the cab so wind and chassis fixtures to not let it come loose.

No change is recommended by City staff. Decals have been changed to a sticker for pedicabs as opposed to the window cling for taxicabs.

Ordinance No. _____

Ordinance Amending Title 5, Entitled "Business and License Regulations," Chapter 2, Entitled "Taxicabs," to define pedicabs separately from taxicabs.

Whereas, the City Code currently includes pedicabs within the definition of taxicabs;

Whereas, although the requirements to drive a pedicab and to own a pedicab business are largely the same as those for taxicabs that are motor vehicles, there are some notable differences; and

Whereas, including pedicabs within the definition of taxicab requires exceptions throughout the Code provisions to distinguish when pedicab requirements differ from motor vehicles; and

Whereas, having the pedicab provisions located in a separate provision from the motor vehicle provisions will make it easier for pedicab drivers, pedicab businesses, and the public to locate the requirements; and

Whereas, it is in the best interest of the city to adopt this ordinance.

Now, therefore, be it ordained by the City Council of the City of Iowa City, Iowa:

Section I. Amendments.

1. Title 5, entitled "Business and License Regulations," Chapter 2, entitled "Taxicabs," is amended by adding the following underscore text to the title of Chapter 2: Taxicabs and Pedicabs.

2. Title 5, entitled "Business and License Regulations," Chapter 2, entitled "Taxicabs and Pedicabs," Section 1, entitled "Definitions" is amended by adding the underlined text and deleting the strike through text as follows:

Applicant: A person or entity wishing to operate as a taxicab or pedicab business within the corporate city limits or a person wishing to drive a taxicab or pedicab.

Decal: A sticker issued by the city clerk for each taxicab or pedicab operated by a taxicab or pedicab business.

Driver: A person who is authorized by the city to drive a taxicab or pedicab.

License: Written permission by the City to operate a taxicab or pedicab business.

Metered Taxicab: A taxicab in which the taxicab business dispatches a driver to a passenger or the driver responds to a passenger via traditional street hail, including hand gestures and verbal statements. A metered taxicab does not include a ~~pedicab or~~ horsedrawn vehicle.

Metered Taxicab Business: A taxicab business that operates ~~at least one taxi~~ by means of dispatching drivers and/or by means of traditional street hail, including hand gestures and verbal statements. A metered taxicab business does not include taxicab services provided by ~~pedicabs and~~ horsedrawn vehicles.

Passenger: An individual being transported by a taxicab or pedicab business.

Pedicab Business: A person or entity that provides pedicab services originating within the corporate limits of the City of Iowa City.

Taxicab: All vehicles furnished with a driver that carry passengers for hire within the City, including, but not limited to, metered taxicabs, network taxicabs, ~~pedicabs~~, and horsedrawn vehicles. "Charter transportation," "pedicab," and "airport shuttle", as

defined in this section, and a vehicle owned or operated by any governmental entity that provides public transportation are not taxicabs.

3. Title 5, entitled "Business and License Regulations," Chapter 2, entitled "Taxicabs and Pedicabs," Section 2, entitled "Business Licenses," Subsections A and F are amended by deleting the strike through text and adding the underscore text as follows:

- A. Taxicab business licenses shall be valid for one year. All business licenses shall commence on June 1 of each year, and shall expire on May 31. No business licenses will be issued unless an application is filed by May 1, except for ~~pedicabs~~ and horsedrawn vehicles.
- F. The license may be sold, assigned, or transferred if the buyer, assignee, or transferee, as applicable, meets all the requirements of this chapter an applicant must meet.

4. Title 5, entitled "Business and License Regulations," Chapter 2, entitled "Taxicabs and Pedicabs," Section 4, entitled "Driver Requirements," Subsection D is amended by adding the underscore text as follows:

D. No driver shall smoke or use an electronic cigarette while transporting a passenger. No driver shall allow a passenger to smoke or use an electronic cigarette. "Electronic cigarette" means vapor product as defined in section 453A.1 of the Code of Iowa.

5. Title 5, entitled "Business and License Regulations," Chapter 2, entitled "Taxicabs and Pedicabs," Section 5, entitled "Vehicle Requirements," Subsection and D are amended by deleting the strike through text as follows:

C.2. Lettering Required: Each taxicab shall have the name of the taxicab business on each side of the vehicle in letters at least four and one-half inches (4½") in height. Removable signs and peel off letters shall not be allowed. If a phone number is provided, the number shall be the same number that appears on the taxicab business application and rate card. All other letters and numbers shall not be greater than three inches (3") in height. Lettering may be allowed on a window, if approved by the City Equipment Superintendent or designee. ~~Notwithstanding any provision herein, the lettering requirements for pedicabs shall be set by administrative rule.~~

D. ~~Except for pedicabs and horsedrawn vehicles,~~ each taxicab business shall provide a minimum of two (2) taxicabs, and one taxicab shall be in operation at all times. At least two (2) taxicabs shall be insured and shall have a decal at all times.

6. Title 5, entitled "Business and License Regulations," Chapter 2, entitled "Taxicabs and Pedicabs," Section 6, entitled "Decals," Subsections B and I are amended by deleting the strike through text as follows:

B. No person shall operate a taxicab on any street unless a decal has been issued by the City Clerk, and no taxicab business shall allow a taxicab to be operated on any street unless a decal has been issued by the City Clerk. The decal shall be attached to the lower corner of the front windshield on the passenger side. ~~Pedicabs or~~ horsedrawn vehicles shall display the decal on the left rear of the taxicab.

I. No person shall operate a motorized vehicle ~~or, a horsedrawn vehicle, or a pedicab~~ that has a decal attached to it if the decal is not valid. A decal that is not valid includes, but is not limited to, the following situations: 1) the decal is outdated; 2) the insurance for the taxicab as required in this chapter has been canceled or otherwise terminated; or 3) the taxicab business has notified the City Clerk that the vehicle is no longer part of its fleet.

7. Title 5, entitled "Business and License Regulations," Chapter 2, entitled "Taxicabs and Pedicabs," Section 7, entitled "Liability Insurance Requirements," Subsection E is amended by adding the underscore text as follows:

E. Insurance coverage for the driver of a network taxicab shall, at a minimum, be for incidents involving the driver during a prearranged ride and shall provide coverage at all times the driver is engaged in a prearranged ride. Insurance coverage of a metered taxicab, which is not titled in the name of the business, shall be for incidents involving the driver when the vehicle is operated as a taxicab and shall provide coverage at all times a driver is operating the taxicab. Insurance coverage of a metered taxicab, which is titled in the name of the business, and pedicabs and horsedrawn vehicles, shall be for all incidents.

8. Title 5, entitled "Business and License Regulations," Chapter 2, entitled "Taxicabs and Pedicabs," is amended by renumbering Sections 10, 11, 12, and 13 as Sections 11, 12, 13, and 14 respectively.

9. Title 5, entitled "Business and License Regulations," Chapter 2, entitled "Taxicabs and Pedicabs," is amended by adding the following underscore text and numbering it Section 10 entitled "Pedicabs":

Business Licenses:

A. Pedicab business licenses shall be valid for one year. All business licenses shall commence on June 1 of each year and shall expire on May 31.

B. Each applicant for a pedicab business license shall file an application with the City Clerk on forms provided by the City.

C. If the City Clerk finds that the applicant has fully complied with the requirements of this chapter, the applicant has no outstanding judgments arising from Municipal infraction citations, and the Police Chief or Chief's designee has determined that there is no information which would indicate that the issuance of the license would be detrimental to the safety, health or welfare of residents of the City, the City Clerk shall issue a license to conduct a pedicab business.

D. If the City Clerk subsequently finds that the pedicab business is not in full compliance with the requirements of this chapter or if the Police Chief or Chief's designee finds that continued operation of the pedicab business would be detrimental to the safety, health or welfare of residents of the City, the City Clerk may revoke or suspend the license to conduct a pedicab business as provided in section 5-1-5 of this title.

E. No pedicab business shall allow a person to drive a pedicab unless the driver has the authorization of the City Clerk except to train current or prospective employees without passengers.

F. The license may be sold, assigned, or transferred if the buyer, assignee, or transferee, as applicable, meets all the requirements of this chapter an applicant must meet.

Driver Requirements:

A. No person shall operate a pedicab without authorization of the City Clerk.

B. 1. Each person desiring to drive a pedicab shall file an application with the City Clerk.

2. If the City Clerk finds that the applicant has fully complied with the requirements of this chapter and the Police Chief or Chief's designee has determined that there is no information which would indicate that authorization to drive a pedicab would be detrimental to the safety, health or welfare of residents of the City, the City Clerk shall authorize the individual to drive a pedicab. Names of authorized drivers will be made available in the Office of the City Clerk

during regular business hours and on the City website.

3. Driver authorization shall be valid for a period of one year from date of issuance.

C. Each driver while operating a pedicab shall prominently display in locations directly in front of the passengers a picture identification card that is visible to all passengers. The City shall provide the picture identification card and shall approve the locations where it is displayed.

D. No driver shall smoke or use an electronic cigarette while transporting a passenger. No driver shall allow a passenger to smoke or use e-cigarette. "Electronic cigarette" means vapor product as defined in section 453A.1 of the Code of Iowa.

Pedicab Requirements:

A. Each pedicab shall be subject to an annual inspection, and no pedicab shall pass inspection unless it complies with this chapter, the pedicab equipment requirements of the Code of Iowa and administrative rules.

B. The City may require reinspection of a pedicab on belief that it is not mechanically fit.

1. In the event any pedicab is determined by the City Equipment Superintendent or designee not to be mechanically fit, the decal shall be confiscated and returned to the City Clerk. After reinspection and determination that the pedicab meets the standards of mechanical fitness, a new decal will be issued and charged as established by Council resolution.

2. The Police Chief or designee may require reinspection of a pedicab on belief that it is in such unsafe condition as to endanger any person. In the event any pedicab is determined by the Police Chief or designee to be in such unsafe condition as to endanger any person, the decal shall be confiscated and returned to the City Clerk. After reinspection and determination that the pedicab meets the standards of mechanical fitness, a new decal will be issued and charged as established by Council resolution.

C. The lettering requirements for pedicabs shall be set by administrative rule. The pedicabs of each pedicab business shall be substantially similar in color and design, which must be approved by the City.

Decals:

A. Each pedicab business shall file an application for a decal for each pedicab with the City Clerk on forms provided by the City.

B. No person shall operate a pedicab on any street unless a decal has been issued by the City Clerk, and no pedicab business shall allow a pedicab to be operated on any street unless a decal has been issued by the City Clerk. Pedicabs shall display the decal on the left rear of the pedicab.

C. If the City Clerk finds that the pedicab business has fully complied with the requirements of this chapter and the City Equipment Superintendent or designee determines that there is no information which would indicate that issuance of the decal would be detrimental to the safety, health or welfare of residents of the City, the City Clerk shall issue a decal for the pedicab.

D. The decal shall be nontransferable as between pedicabs and pedicab businesses.

E. Decals will be issued by the City Clerk on the next business day at least twenty four (24) hours after the filing of a completed application for such decal with the City Clerk.

F. The pedicab business shall return the decal within two (2) business days of when the vehicle is no longer operating as a pedicab. Failure to comply with this provision is grounds to suspend and revoke the pedicab business license.

G. No person shall operate a pedicab that has a decal attached to it if the decal is not valid. A decal that is not valid includes, but is not limited to, the following situations: 1) the decal is outdated; or 2) the insurance for the taxicab as required in this chapter has been canceled or otherwise terminated.

Liability Insurance Requirements:

- A. The pedicab business shall insure each driver consistent with the requirements of this chapter.
- B. The minimum limits of the insurance policy shall be determined by the City's risk manager.
- C. The pedicab business shall file with the City Clerk evidence of liability insurance coverage in the form of one certificate of insurance that lists all pedicabs insured. The certificate of insurance must be acceptable to the City.
- D. The insurance company must be authorized to do insurance business in the State of Iowa and be acceptable to the City.
- E. Insurance shall be for all incidents.
- F. Notwithstanding section 5-1-5 of this title, the cancellation or other termination of an insurance policy required by this chapter shall automatically suspend the business license. The City Clerk shall immediately issue written notification to the pedicab business of the suspension of the license. The City Clerk will schedule a suspension hearing before the City Manager or designee in the same manner as in section 5-1-5 of this title. If the pedicab business obtains insurance coverage that complies with this chapter prior to the hearing on the suspension, the City Clerk may withdraw the suspension and cancel the hearing. Upon the City Clerk suspending the license, the pedicab business shall return all decals to the City Clerk. If the suspension of the business license is subsequently withdrawn, the pedicab business must apply for new decals in accordance with the terms of this chapter and at its expense.

Rates:

- A. Rates shall be either:
 - 1. a flat fee based on the number of passengers regardless of distance or time; or
 - 2. a fee structure approved by the City.
- B. Pedicab businesses and drivers shall provide rate information to all passengers by means of a rate card that is prominently displayed to all passenger seats and each driver shall provide a copy of said card to a passenger, when requested. A copy of the rate card shall be filed with the City Clerk. Whenever the pedicab business desires to change the rate charged, the pedicab business shall file a rate card with the City Clerk setting forth the new rates.
- C. No pedicab business or driver shall charge a fare exceeding the amount communicated to passengers through the rate card.

Section II. Repealer. All ordinances and parts of ordinances in conflict with the provision of this Ordinance are hereby repealed.

Section III. Severability. If any section, provision or part of the Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section IV. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication, as provided by law.

Passed and approved this _____ day of _____, 2023.

Mayor

Attest: _____
City Clerk

Approved by _____

City Attorney's Office
(Sue Dulek – 06/14/23)

Ordinance No. _____

Page 6

It was moved by _____ and seconded by _____
that the Ordinance as read be adopted and upon roll call there were:

Ayes:	Nays:	Absent	Abstain
_____	_____	_____	_____ Alter
_____	_____	_____	_____ Bergus
_____	_____	_____	_____ Dunn
_____	_____	_____	_____ Harmsen
_____	_____	_____	_____ Taylor
_____	_____	_____	_____ Teague
_____	_____	_____	_____ Thomas

First Consideration: 06/20/2023

Vote for passage: AYES: Alter, Bergus, Dunn, Harmsen, Taylor, Teague, Thomas
NAYS: None ABSENT: None

Second Consideration: _____

Vote for passage

Date published _____



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Ordinance to Adopt the Code of Ordinances of the City of Iowa City, Iowa, 2023, aka "The City Code." (First Consideration)

Prepared By:	Kellie Fruehling, City Clerk
Reviewed By:	Eric Goers, City Attorney
Fiscal Impact:	None.
Staff Recommendation:	Approval
Commission Recommendations:	N/A
Attachments:	Ordinance

Executive Summary:

Code of Iowa requires that at least once every five years a city shall adopt a code of ordinances.

Background / Analysis:

July 17th, 2018 the City Council adopted the City Code of Iowa City, Iowa.

The City adds new ordinances and amendments upon passage by supplementation to the City Code itself and a proposed code of ordinances contains only existing ordinances which have been edited and compiled without substantive changes, the council may adopt such code without notice of public hearing.

It is now appropriate to adopt a code of compiled and existing ordinances under the statute, without any substantive changes proposed.

Ordinance No. _____

Ordinance to Adopt the Code of Ordinances of the City of Iowa City, Iowa, 2023, AKA "The City Code."

Whereas, Section 380.8 of the Code of Iowa, 2023, requires that at least once every five years a city shall adopt a code of ordinances; and,

Whereas, on July 17th, 2018, the City Council adopted the City Code of Iowa City, Iowa; and

Whereas, the City of Iowa City adds new ordinances and amendments upon passage by supplementation to the City Code itself; and

Whereas, if a proposed code of ordinances contains only existing ordinances which have been edited and compiled without substantive changes, the council may adopt such code by ordinance without the necessity of a public hearing; and

Whereas, it is now appropriate to adopt a code of compiled and existing ordinances under the statute, without any substantive changes proposed.

Now, therefore, be it ordained by the City Council of the City of Iowa City, Iowa:

Section I. From and after the date of passage of this Ordinance, the City Code of the City of Iowa City, Iowa, prepared by American Legal Publishing, containing compilation of all ordinances of a general nature together with the changes made to said ordinances, under the direction of the governing body of the City, shall be accepted in all courts without question as the Official Code and Law of the City as enacted by the City Council, and shall hereafter be referred to as "The City Code."

Section II. It is hereby adopted, as a method of perpetual codification, the loose-leaf type of binding together with the continuous supplement service provided by American Legal Publishing, whereby each newly adopted ordinance of a general and permanent nature amending, altering, adding or deleting provisions of the official City Code is identified by the proper catchline and is inserted in the proper place in each of the official copies, a copy of which shall be maintained in the office of the City Clerk, certified as to correctness and available for inspection at any and all times that said office is regularly open.

Section III. It shall be unlawful for any person, firm or corporation to change or amend, by additions or deletions, any part or portion of the City Code, or to insert or delete pages or portions thereof, or to alter or tamper with the City Code in any manner to cause the law of the City to be misrepresented.

Section IV. All ordinances or parts of ordinances in conflict herewith, are, to the extent of such conflict, hereby repealed.

Section V. A code of ordinances, containing only the current and existing ordinances edited and compiled without change in substance, shall be and hereby is adopted as the City Code, 2023.

Passed and approved this _____ day of _____, 2023.

Mayor

Attest: _____
City Clerk

Approved by _____
City Attorney's Office

It was moved by _____ and seconded by _____ that the Ordinance as read be adopted, and upon roll call there were:

Ayes:	Nays:	Absent:	
_____	_____	_____	Alter
_____	_____	_____	Bergus
_____	_____	_____	Dunn
_____	_____	_____	Harmsen
_____	_____	_____	Taylor
_____	_____	_____	Teague
_____	_____	_____	Thomas

First Consideration _____
Vote for passage:

Second Consideration _____
Vote for passage:

Date published _____



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Resolution adopting an urban chicken policy and rescinding Resolution No. 12-533.

Prepared By: Susan Dulek, First Ass't. City Attorney
Reviewed By: Geoff Fruin, City Manager
Dustin Liston, Police Chief
Chris Whitmore, Animal Services Coordinator
Fiscal Impact: none
Staff Recommendation: Approval
Commission Recommendations: N/A
Attachments: [Urban Chicken Policy redlined Resolution](#)
[Urban Chicken Policy.doc](#)

Executive Summary:

The City Code allows persons to have urban chickens with a permit and provides details of the permit are to be adopted by resolution. Council adopted a policy in 2012, and this resolution revises the policy to allow for more hens, to allow chickens in multi-family residences, and to eliminate the need for neighbor consent.

Background / Analysis:

In 2012 community members sought to allow urban chickens in Iowa City. City staff met with supporters and recommended an ordinance and policy to Council. Council passed an ordinance codified at Section 8-4-12F of the Iowa City Code which requires a permit to have chickens and adopted a policy with all the details of the permit in Resolution No. 12-533. No changes have been made in the intervening years either to the ordinance or policy.

Community members and staff recommended some changes to the policy, and Council discussed possible changes at the June 20 work session.

The revised policy makes the following changes to the current policy:

1. Allows for 6 hens. The current policy allows for 4 hens.
2. Allows chickens in multi-family residences with owner consent. The current policy allows chickens only on lots with single-family homes. If there are more than four units, staff may allow more than one coop if there is sufficient green space.
3. Eliminates the requirement of neighbor consent. The current policy requires neighbor consent.
4. Allows staff to allow a coop in a side yard if there is no rear yard. The current policy requires the coop must be located in the rear yard.

With respect to multi-family structures, the revised policy provides:

- Tenants must obtain the landlord's written permission to install a coop. By way of illustration, a tenant who rents a single-family residence must obtain the landlord's permission as does a tenant who rents an apartment within a 12-unit building.
- Housing cooperatives are owned by the cooperative, and a tenant (legally known as a "member" of the cooperative) must obtain the permission of the cooperative to install a coop.
- With condominiums (legally known as horizontal property regimes), the owner of the condominium unit must obtain written permission of the condominium homeowners association to install a coop. An applicant who leases a condominium unit must obtain written permission both of the owner of the condominium unit and the condominium homeowners association.

There is no change to the permit fees.

URBAN CHICKEN POLICY

(Adopted in Resolution No. ~~1223~~-___)

Definitions

1. Chicken: A member of the subspecies of gallus gallus domesticus, a domesticated chicken.
2. Coop: A cage, enclosure or building used for housing and protecting chickens from weather and predators.
3. Feeder: A device or apparatus for supplying food.
4. Nesting Box: A three-sided box with floor where chickens rest and lay eggs.
5. Pen: An enclosure for chickens which allows freedom of movement but also prevents escape.
6. Roost: A support on which chickens rest.
7. Rooster: A male chicken.

Permit Granted/Denied

The Police Chief, or designee, shall issue an urban chicken permit if:

1. The property has passed inspection.
2. The application fee has been paid.
3. There are no outstanding violations of local, state or federal law on the property.
4. The location, coop, and pen meet all the requirements of this policy.
5. The application is complete.
6. If it is a renewal, all outstanding reinspection fees have been paid.

Neighbor Notification Consent

1. Applicants should notify ~~No permit shall be issued without the written consent of the owners and/or occupants of adjacent properties they are applying for an urban chicken permit. A consent form will be included in the application. The City shall make available a flyer about this policy applicants may distribute to their neighbors and shall also provide information about this policy on the City website.~~
2. Adjacent property means all parcels of property that share a property line with the applicant's property including properties that contact each other only at one point.

Terms of Permit

The permit shall contain, at a minimum, the following conditions:

1. The permittee shall follow the City Code and state law regarding animal care.
2. The permittee grants the City the right to inspect the coop and pen one year after the permit is issued and at any other time to investigate a complaint.
3. The permit is a limited license for the activity and no vested zoning rights arise from the permit being issued. The permit does not run with the land.
3. Private restrictions on the use of the property shall remain enforceable and shall supersede the permit. The private restrictions include, but are not limited to, deed restrictions, condominium restrictions, neighborhood association bylaws, covenants and restrictions, and rental agreements. A permit issued to a person whose property is subject to private restrictions that prohibit keeping of chickens is void.

Owner's Permission

1. Tenants must obtain the landlord's written permission to install a coop. By way of illustration, a tenant who rents a single-family residence must obtain the landlord's permission as does a tenant who rents an apartment within a 12-unit building.
2. Housing cooperatives are owned by the cooperative, and a tenant (legally known as a "member" of the cooperative) must obtain the permission of the cooperative to install a coop.
3. With condominiums (legally known as horizontal property regimes), the owner of the condominium unit must obtain written permission of the condominium homeowners association to install a coop. An applicant who leases a condominium unit must obtain written permission both of the owner of the condominium unit and the condominium homeowners association.

Site Requirements

- ~~1. The property must be a single-family residence.~~
- ~~2. A tenant must obtain the landlord's written permission to install a coop.~~
- ~~3.1.~~ Coops cannot be within 25 feet from any neighboring habitable structure.
- ~~4.2.~~ Coops cannot be located within 5 feet of the habitable structure on the applicant property.
- ~~5.3.~~ Coops cannot be located within 5 feet of the property line.
4. Coops and pens shall be located only in the back yard. Back yard means "rear yard" as defined in the City Zoning Code. Staff shall have the discretion to allow a coop in a side yard if the property lacks a back yard.
- ~~6.5.~~ If the property contains four or more units, the Police Chief, or designee, may allow more than one coop to be installed on the property if the Police Chief, or designee, reasonably finds there is sufficient green space.

~~1.—~~

Chicken Requirements

1. No more than ~~four~~ six hens are allowed
2. Roosters are prohibited.
3. Chickens must be housed in the coop from dusk until dawn.
4. Slaughtering of a chicken is prohibited.
5. Selling of eggs and chickens is prohibited.
6. Eggs shall be removed within two days of being laid.
7. All feed and other items associated with the keeping of chickens shall be protected in a manner to prevent rodents from gaining access to or coming into contact with them.
8. Adequate food, water, and shelter shall be provided at all times.
9. A chicken that is outside the pen is "at large" in violation of the City Code.

Coop Requirements

1. Coops may be mobile, known as "tractors."
2. Coops shall be constructed, repaired, and maintained in a manner to prevent rodents from being harbored underneath or within the walls of the enclosures.
3. Coops shall be built of solid materials such as wood, metal or plastic.
4. Coop floors shall be made of wood or cement set a minimum of 1 foot above ground level with a slight slope toward the door or other opening to prevent puddling.
5. Coops shall have at least one solid door and window that can be opened for ventilation.
6. If there are four or less chickens, Aa minimum of 4 square feet of space shall be provided per ~~bird~~ chicken inside a coop. If there are five or six chickens, a minimum of 16 square feet of space in total must be provided inside a coop.
7. Bedding shall consist of wood pellets, pine shavings, or similar material shall be provided to reduce odor. Straw may not be used for bedding.
8. Feces shall be removed and disposed of in a sealed, enclosed container at a minimum of once weekly to avoid odor.
9. Coops shall:
 - a. Be maintained to ensure proper sanitation for maintaining the health of the chickens and the keepers.
 - b. Be easy to clean and with good drainage.
 - c. Protect the flock from extreme temperatures and wind.
 - d. Keep out rodents, raptors and other predatory animals.
 - e. Be well ventilated.
 - f. Be free of drafts and maintains a uniform temperature.
 - g. Have a roosting area sufficient in number and size for the chickens present.
 - h. Have one nesting box per chicken.
 - i. Have nests that entice hens to lay indoors.

- j. Offer plenty of light, both natural and artificial.
- k. Provide heat in colder temperatures.
- l. Include sanitary feed and water stations.
- m. Be constructed in such a manner that allows easy access for adequate cleaning.
- n. Be built in a well-drained area to prevent standing water.
- o. Be large enough to house chickens adequately.

Pen Requirements

- 1. There shall be a minimum of 4 square feet of space per chicken.
- 2. The pen may be the entire back yard.
- 3. If the pen is the entire backyard, the fence for the backyard must be solid and at least 4 feet in height. If the pen is not the entire backyard, the fence must be at least 4 feet in height and constructed of wood, chicken wire or heavy gauge mesh wire.
- 4. There must be a well-drained area that allows the chickens to have access to dry ground at all times.
- 5. Feces shall be removed and disposed of in a sealed, enclosed container at a minimum of once weekly to avoid odor.
- 6. Fecal matter may be used as fertilizer if turned completely into the soil at least once weekly and there is no noxious odor.

Permit Revocation

- 1. The Police Chief, or designee, is authorized to revoke a permit whenever:
 - a. The permittee has failed to comply with this policy;
 - b. The permittee has violated the City Code;
 - c. The permittee has misstated any material fact in the application;
 - d. There is a substantial and material variance between the information in the application and the actual facts or those facts which appear reasonably to have occurred; or
 - e. The permittee is operating in violation of the terms and conditions of the permit.
- 2. A permittee may appeal the revocation in the same manner as appealing the denial of a permit.

Fees

- 1. The fee for the initial permit is \$100.
- 2. The fee to renew the permit is \$75.

3. If the City issues the permittee a Notice of Violation and if the permittee has not cured the violation when the property is reinspected, the permittee shall be assessed a resinspection fee of \$35, which is due in 30 days. If the violation has been cured, no resinspection fee shall be assessed.

Resolution No. _____

**Resolution adopting an urban chicken policy and rescinding
Resolution No. 12-533.**

Whereas, Section 8-3-12F of the Iowa City Code allows persons to have urban chickens pursuant to a permit and provides details of the permit are to be adopted resolution; and

Whereas, in Resolution No. 12-533 Council adopted an urban chicken policy setting forth the requirements of an urban chicken permit; and

Whereas, the urban chicken policy should be revised to allow for more hens, to allow chickens in multi-family residences, and to eliminate the need for neighbor consent; and

Whereas, the attached "Urban Chicken Policy" should be adopted.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa that:

1. The attached "Urban Chicken Policy" is approved and adopted.
2. Resolution No. 12-533 is rescinded.

Passed and approved this _____ day of _____, 2023.

Mayor

Attest: _____
City Clerk

Approved By:

City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:

Nays:

Absent:

_____ Alter
Bergus
Dunn
Harmsen
Taylor
Teague
Thomas

URBAN CHICKEN POLICY

(Adopted in Resolution No. 23-___)

Definitions

1. Chicken: A member of the subspecies of gallus gallus domesticus, a domesticated chicken.
2. Coop: A cage, enclosure or building used for housing and protecting chickens from weather and predators.
3. Feeder: A device or apparatus for supplying food.
4. Nesting Box: A three-sided box with floor where chickens rest and lay eggs.
5. Pen: An enclosure for chickens which allows freedom of movement but also prevents escape.
6. Roost: A support on which chickens rest.
7. Rooster: A male chicken.

Permit Granted/Denied

The Police Chief, or designee, shall issue an urban chicken permit if:

1. The property has passed inspection.
2. The application fee has been paid.
3. There are no outstanding violations of local, state or federal law on the property.
4. The location, coop, and pen meet all the requirements of this policy.
5. The application is complete.
6. If it is a renewal, all outstanding reinspection fees have been paid.

Neighbor Notification

1. Applicants should notify owners and/or occupants of adjacent properties they are applying for an urban chicken permit. The City shall make available a flyer about this policy applicants may distribute to their neighbors and shall also provide information about this policy on the City website.
2. Adjacent property means all parcels of property that share a property line with the applicant's property including properties that contact each other only at one point.

Terms of Permit

The permit shall contain, at a minimum, the following conditions:

1. The permittee shall follow the City Code and state law regarding animal care.

2. The permittee grants the City the right to inspect the coop and pen one year after the permit is issued and at any other time to investigate a complaint.
3. The permit is a limited license for the activity and no vested zoning rights arise from the permit being issued. The permit does not run with the land.
4. Private restrictions on the use of the property shall remain enforceable and shall supersede the permit. The private restrictions include, but are not limited to, deed restrictions, condominium restrictions, neighborhood association bylaws, covenants and restrictions, and rental agreements. A permit issued to a person whose property is subject to private restrictions that prohibit keeping of chickens is void.

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2. Coops cannot be located within 5 feet of the habitable structure on the applicant property.
3. Coops cannot be located within 5 feet of the property line.
4. Coops and pens shall be located only in the back yard. Back yard means "rear yard" as defined in the City Zoning Code. Staff shall have the discretion to allow a coop in a side yard if the property lacks a back yard.
5. If the property contains four or more units, the Police Chief, or designee, may allow more than one coop to be installed on the property if the Police Chief, or designee, reasonably finds there is sufficient green space.

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 - c. Protect the flock from extreme temperatures and wind.
 - d. Keep out rodents, raptors and other predatory animals.
 - e. Be well ventilated.
 - f. Be free of drafts and maintains a uniform temperature.
 - g. Have a roosting area sufficient in number and size for the chickens present.
 - h. Have one nesting box per chicken.
 - i. Have nests that entice hens to lay indoors.
 - j. Offer plenty of light, both natural and artificial.
 - k. Provide heat in colder temperatures.
 - l. Include sanitary feed and water stations.
 - m. Be constructed in such a manner that allows easy access for adequate cleaning.
 - n. Be built in a well-drained area to prevent standing water.

- o. Be large enough to house chickens adequately.

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1. The Police Chief, or designee, is authorized to revoke a permit whenever:
 - a. The permittee has failed to comply with this policy;
 - b. The permittee has violated the City Code;
 - c. The permittee has misstated any material fact in the application;
 - d. There is a substantial and material variance between the information in the application and the actual facts or those facts which appear reasonably to have occurred; or
 - e. The permittee is operating in violation of the terms and conditions of the permit.
2. A permittee may appeal the revocation in the same manner as appealing the denial of a permit.

Fee

1. The fee for the initial permit is \$100.
2. The fee to renew the permit is \$75.
3. If the City issues the permittee a Notice of Violation and if the permittee has not cured the violation when the property is reinspected, the permittee shall be assessed a resinspection fee of \$35, which is due in 30 days. If the violation has been cured, no resinspection fee shall be assessed.



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Resolution assessing \$1500.00 civil penalty and thirty-day retail cigarette permit suspension against Almost Paradise.

Prepared By:	Rebecca Passavant, City Attorney's Office Administrative Secretary
Reviewed By:	Jennifer L. Schwickerath, Assistant City Attorney
Fiscal Impact:	No impact
Staff Recommendation:	Approval
Commission Recommendations:	N/A
Attachments:	Resolution

Executive Summary:

Iowa Code Section 453A.22(2) provides that, after a hearing, a civil penalty shall be assessed when an employee of a retailer violates Iowa Code Section 453A.2(1) by selling or providing tobacco, tobacco products, or cigarettes to a minor. This hearing is the time designated for the Council to consider whether to assess such a civil penalty against Almost Paradise, 355 S. Linn St. The civil penalty for a third violation within a three-year period is \$1500.00 and a thirty-day retail cigarette permit suspension.

Resolution number: _____

Resolution assessing \$1500.00 civil penalty and thirty-day retail cigarette permit suspension against Almost Paradise

Whereas, on May 13, 2023, an employee of Emman Abedalla, DBA Almost Paradise, 355 S. Linn St., Iowa City, violated Iowa Code §453A.2(1) by selling or providing tobacco, tobacco products or cigarettes to a minor; and

Whereas, at the time of the violation, Almost Paradise was operating under a retail cigarette permit issued by the City of Iowa City; and

Whereas, pursuant to Iowa Code §453A.22(2), an establishment which holds a retail cigarette permit is subject to a civil penalty of \$300.00 the first time its employee violates Iowa Code §453A.2(1), after a hearing and proper notice; either a civil penalty of \$1500.00 or a suspension of its permit for a period of thirty (30) days the second time its employee violates §453A.2(1) within a two-year period, after a hearing and proper notice; and both a \$1500.00 civil penalty and a thirty (30) day permit suspension the third time its employees violate §453A.2(1) within a three-year period, after a hearing and proper notice; and

Whereas, a hearing was held on this date by the City Council to determine whether to assess the civil penalty against Almost Paradise and at said hearing the City Council heard the facts of the violation and the arguments of the retailer, if any; and

Whereas, this is the third such violation of an employee of Almost Paradise within a three-year period to be considered by the City Council under Iowa Code §453A.22(2).

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that the City Council after notice and hearing and pursuant to Iowa Code §453A.22(2) and §453A.47A(11) hereby imposes a \$1500.00 civil penalty and thirty day retail cigarette permit suspension against Almost Paradise.

Be it further resolved, that said retail cigarette permittee has twenty (20) days from the date of this Resolution to pay the \$1500.00 civil penalty in full to the City Clerk and to deliver to the City Clerk its retail cigarette permit for service of a thirty day suspension.

Be it further resolved, that the City Clerk will forward a copy of this Resolution to the City Attorney's Office, which will then provide a copy of the same to the retail cigarette permit holder via regular mail sent to the permit holder's place of business as it appears on the application for a retail cigarette permit.

Passed and approved this ____ day of _____, 2023.

Mayor

Approved by

Attest: _____
City Clerk

City Attorney's Office

It was moved by _____ and seconded by _____ the
Resolution be adopted, and upon roll call there were:

AYES:

NAYS:

ABSENT:

_____ Alter
Bergus
Dunn
Harmsen
Taylor
Teague
Thomas



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Resolution approving a Real Estate Sale Agreement for acquisition of 21 S. Linn St., Iowa City.

Prepared By:	Geoff Fruin, City Manager
Reviewed By:	Eric Goers, City Attorney
Fiscal Impact:	The \$4,550,000 purchase will utilize General Fund reserves that are in excess of the City's target fiscal reserve policy
Staff Recommendation:	Approval
Commission Recommendations:	N/A
Attachments:	Resolution.doc Purchase Agreement

Executive Summary:

This item approves a purchase agreement for property located at 21 S. Linn Street in Iowa City. Acquisition of this property will allow the City to facilitate redevelopment in a manner that is in the best long-term interests of the community. The purchase price is \$4,550,000 and will be funded with General Fund reserves. It is anticipated that after the acquisition, General Fund reserve levels will still remain above the City's targeted 25-35% of revenues and transfers. Planning for the future redevelopment of the site is expected to commence later this fall.

Background / Analysis:

CA Ventures (CA) acquired the property located at 21 S. Linn Street in 2021 from U.S. Bank for \$3,800,000. CA demolished the one-story bank building on the site and removed the surrounding surface parking lot in anticipation of building a large-scale student-oriented residential building. Site plan approval was granted by the City in 2022, which is typically the last step in the development process prior to an application for a building permit.

Earlier this year, the City began fielding informal inquiries on this property from other development entities. Staff confirmed with CA that they no longer intend to develop the site and are seeking to sell the property. The inquiries received generally focused on similar student-oriented housing opportunities. Some inquiries also focused on expanding the development site through acquisition of the neighboring properties to the west on Washington Street. Both the 21 S. Linn Street parcel and the neighboring properties on Washington Street are already zoned CB-10 and do not have any historic landmark protections.

Given current market conditions, staff believes it is highly likely that any future buyer of the site will target student-oriented housing. Over the last decade, the City has intentionally

created opportunities for student-oriented housing development in the Riverfront Crossings District, just south of the University's main campus. Through these efforts, the City has seen and continues to see strong development interest for student-oriented housing in the Riverfront Crossings District.

Through the acquisition of the 21 S. Linn property, the City can work to identify uses that the market may not be producing but that would add to the long-term stability and vibrancy of Downtown Iowa City. The City's track record in facilitating private redevelopment that provides long-term economic stability, introduces new uses and enhances the public realm is strong. For example, the Chauncey redevelopment enabled new state-of-the-art cultural and entertainment uses, while also including a boutique hotel to expand tourism opportunities, market rate and public housing, and the redevelopment of a public park to expand use for community gatherings. Other examples include the redevelopment of the RISE building in Riverfront Crossings and the redevelopment of public property across from the Iowa City Public Library that is now home to Hotel Vetro, the Bread Garden Market and numerous other commercial and residential uses. In each of these cases, the City successfully identified redevelopment goals and worked with the private sector on the development of projects that have added considerable long-term value to the overall community.

Should the City Council approve the purchase agreement, it is anticipated that planning efforts would commence this fall. That effort would likely start with a review of the processes utilized by the City in the most recent aforementioned publicly facilitated redevelopment projects (e.g. Chauncey and Rise). Once a framework for a process is agreed upon, the City would work to establish high-level redevelopment goals and presumably work on the creation of a Request for Proposals document in 2024 that would begin to solicit interest in private sector partnership. During this planning phase, which is expected to take a year or more, the City will utilize the property for construction staging associated with the planned Dubuque Street reconstruction and/or Senior Center exterior rehabilitation projects. The use of the site for temporary construction staging will reduce parking pressures and overall construction related congestion downtown in the short-term.

The purchase price of \$4,550,000 reflects an approximate 20% increase over the 2021 acquisition price of \$3,800,000 paid by CA. This increase is not inconsistent with the overall growth of property values over this two-year period and also accounts for considerable expenses undertaken by CA that will benefit future owners, including building demolition, removal of surface parking, and a host of engineering related site studies (i.e. environmental, geotechnical, surveying, off-site utility improvement planning, etc.). Staff believes the negotiated price is fair and is at or below what the private market would offer for this site. The purchase agreement contains a short due diligence period of two weeks for the City to review engineering related studies previously undertaken by CA. Should anything concerning arise out of that review, the City retains the right to terminate the purchase agreement. Absent that scenario, the City would expect to close on the property by the end of August.

The City intends to use General Fund Reserves to acquire the property. Even after the expenditure of \$4,550,000 the City projects that reserve levels will be above our targeted reserve level of 25-35% revenues and transfers in. Should the City sell the property in the coming years, the funds from the sale will be deposited back in the General Fund, absent alternative direction from the City Council at that time. Through control of the site, the City can also ensure the future use provides an ample rate of return from the increased tax base that not only supports the City of Iowa City, but also Johnson County and the Iowa City

Community School District. This type of analysis would be reviewed and discussed in the project planning phase and through the developer selection phase in the years ahead.

In summary, the strategic acquisition of this site allows the City to take a lead role in the redevelopment of this critical property. As has been demonstrated in the past, the City can work to ensure uses that are considered add to the long-term stability and vibrancy of the entire community. Absent the City assuming this role, it is likely that current market conditions may not produce a development that meets long-term goals and may increase the likelihood that additional properties with historic value are demolished, thus eliminating smaller-scale retail, office and residential uses that contribute to the character and diversity of offerings throughout our central business district. Staff fully supports this acquisition and recommends City Council approval.

Resolution No. _____

**Resolution approving a Real Estate Sale Agreement for
acquisition of 21 S. Linn St., Iowa City.**

Whereas, staff has negotiated the attached Real Estate Sale Agreement to acquire 21 S. Linn St. in Iowa City for \$4,550,000, contingent on City Council approval; and

Whereas, the property, formerly the U.S. Bank Drive-up location, and currently vacant, is a property ready for development; and

Whereas, this purchase would allow the City to facilitate the redevelopment of a large corner lot in the heart of downtown Iowa City in a manner that is in the best long-term interest of the community.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa that:

1. The attached Real Estate Sale Agreement by and between 21 S Linn Iowa Property, LLC and the City of Iowa City is approved.
2. Upon the direction of the City Attorney, the City Manager is authorized to execute all documents necessary to purchase the property in accordance with the Real Estate Sale Agreement and applicable law.

Passed and approved this _____ day of July, 2023.

Mayor

Approved by

Attest: _____
City Clerk

City Attorney's Office

It was moved by _____ and seconded by _____ the
Resolution be adopted, and upon roll call there were:

Ayes:

Nays:

Absent:

_____ Alter
Bergus
Dunn
Harmsen
Taylor
Teague
Thomas

REAL ESTATE SALE AGREEMENT

by and between

21 S Linn Iowa Property, LLC

as the Seller

and

The City of Iowa City, Iowa

as the Purchaser

REAL ESTATE SALE AGREEMENT

THIS REAL ESTATE SALE AGREEMENT (this “**Agreement**”) is made and entered into effective as of July 11, 2023 (the “**Effective Date**”) by and between 21 S LINN IOWA PROPERTY, LLC, a Delaware limited liability company (the “**Seller**”), and THE CITY OF IOWA CITY, IOWA, a municipality (the “**Purchaser**”).

PRELIMINARY STATEMENTS

- A. The Seller is the owner of the real estate hereinafter described; and
- B. The Seller desires to sell, and the Purchaser desires to buy, the real estate at the price and on the terms and conditions set forth herein.

In consideration of the recitals, the mutual covenants hereafter set forth, and other good and valuable consideration, the receipt and sufficiency of which are mutually acknowledged, it is agreed by and between the parties as follows:

1. **Premises.** The real estate is legally described on Exhibit A attached hereto and is located at 21 South Linn Street in Iowa City, Iowa, along with all structures or other improvements owned by Seller located thereon; all rights, benefits, privileges, easements and other appurtenances to such land, if any; and, all of Seller’s rights in any unpaid award for damage by reason of any condemnation proceedings or change of grade of any highway, street, road or avenue (collectively, the “**Premises**”).

2. **Sale/Conveyance of the Premises.** The Seller agrees to sell, convey and assign to the Purchaser, and the Purchaser agrees to buy from the Seller, at the price and upon the other terms and conditions hereafter set forth the Premises. Title to the Premises shall be conveyed to the Purchaser by a warranty deed (the “**Deed**”) executed by the Seller, in substantially the form attached hereto as Exhibit B.

3. **Purchase Price; Earnest Money.** The purchase price for the Premises shall be Four Million, Five Hundred Fifty Thousand and No/100 Dollars (\$4,550,000.00) (the “**Purchase Price**”) payable by the Purchaser to the Seller as follows:

(a) Within two (2) business days after the Effective Date, the Purchaser shall deposit into an escrow (the “**Escrow**”) to be established by the Seller with the Chicago national office of First American Title Insurance Company (the “**Escrow Agent**”), as earnest money hereunder, the sum of Forty-Five Thousand, Five Hundred and No/100 Dollars (\$45,500.00) (the “**Initial Deposit**” and, collectively with the Additional Deposit (as defined in Section 9 below), if made, the “**Earnest Money**”). The Initial Deposit shall remain refundable until the expiration of the Due Diligence Period. At the closing of the transactions contemplated by this Agreement (the “**Closing**”), the Purchaser shall receive a credit against the Purchase Price for the Earnest Money.

(b) The Purchase Price, less a credit for the Earnest Money, and plus or minus prorrations and adjustments as set forth in Section 14 hereof, shall be paid by the Purchaser to the

Seller by wire transfer of immediately available federal funds on the Closing Date (as defined below).

4. **Abstract and Title.** Seller, at its expense, shall promptly obtain an abstract of title to the Property continued through the date of acceptance of this Agreement, and deliver it to Purchaser's attorney for examination. It shall show merchantable title in Seller in conformity with this Agreement and Applicable Law. The Seller shall make every reasonable effort to promptly perfect title. If closing is delayed due to Seller's inability to provide marketable title, this Agreement shall continue in force and effect until either party rescinds the Agreement after giving ten (10) days written notice to the other party. The abstract shall become the property of Purchaser when the purchase price is paid in full. Seller shall pay the costs of any additional abstracting and title work due to any act or omission of Seller, including transfers by or the death of Seller or their assignees.

5. **Property Information.** Seller acknowledges that it obtained a report from a third-party, which third-party analyzed the history or nature of any hazardous materials, substances, conditions, or wastes located on the Premises (the "**Phase I Report**"), and the Seller obtained a survey of the Premises (the "**Survey**"). Within one (1) business day following the Effective Date, the Seller shall deliver to the Purchaser, to the extent in the Seller's possession and control, copies of the following: (i) the Survey, (ii) the Phase I Report, (iii) any additional information listed on **Exhibit D** attached hereto, if any ((i) through (iii), collectively, the "**Property Information**").

6. **Seller's Representations and Warranties.** As a material inducement to the Purchaser to execute this Agreement and consummate this transaction, the Seller represents and warrants to the Purchaser as of the date hereof and continuing through and including the Closing Date as follows:

(a) **Organization and Authority.** The Seller has been duly organized and is validly existing as a Delaware limited liability company. The Seller has the full right and authority to enter into this Agreement, and subject to all Applicable Laws (defined below), consummate or cause to be consummated the sale and make or cause to be made transfers and assignments contemplated herein and has obtained, or will obtain prior to Closing, all consents (if any) required therefor. The persons signing this Agreement on behalf of the Seller are authorized to do so by the parties that control Seller. This Agreement and all of the documents to be delivered by the Seller at the Closing have been (or will be) authorized and properly executed and will constitute the valid and binding obligations of the Seller, enforceable against the Seller in accordance with their terms.

(b) **Conflicts.** There is no contractual agreement to which the Seller is a party or which affects or encumbers the Premises, which is in conflict with this Agreement, would be breached or violated by this Agreement or the performance thereof or which would limit or restrict the timely performance by the Seller of its obligations pursuant to this Agreement.

(c) **Litigation; Condemnation.** There is no legal action, suit or proceeding pending or, to the Seller's Knowledge, threatened in writing against either the Seller or the Premises which: (i) if adversely determined, would materially and adversely affect the Premises,

and/or the ownership or operation thereof after Closing, or (ii) which materially and adversely challenges or impairs the Seller's ability to execute, deliver or perform this Agreement or consummate the transaction contemplated hereby. There is no pending condemnation, eminent domain proceeding or similar legal proceeding affecting the Premises, or to Seller's Knowledge, any threatened condemnation, eminent domain proceeding or similar legal proceeding that would affect the Premises.

(d) Parking Lease. Reference is made to that certain Parking Lease Agreement by and between the Seller, as lessor, and U.S. Bank National Association, a national banking association, as lessee, dated as of October 1, 2021 (the "**Parking Lease**"). To the Seller's Knowledge, neither the Seller nor the Lessee is in default with respect to any of its obligations or liabilities pertaining to the Parking Lease. The Seller has delivered (or within one (1) business day following the Effective Date will deliver) to Purchaser a true, correct, and complete copy of the Parking Lease. Other than the Parking Lease, there are no leases, licenses, occupancy or use, or other rental agreements to which the Seller is a party or is bound affecting any portion of the Premises as of the Effective Date. The Seller covenants in good faith to seek a termination of the Parking Lease from and after the Effective Date until Closing, at Seller's expense. Seller is not obligated to pay any termination fee in excess of \$50,000 unless consented to by Seller, in its sole discretion ("**Parking Lease Termination**"). In the event Seller is unable to secure Parking Lease Termination, Seller shall provide Purchaser with a credit of \$50,000 at Closing (see Section 11(c) below.)

(e) Withholding Obligation. The Seller is not a "foreign person" within the meaning of Section 1445 of the Internal Revenue Code of 1986, as amended.

(f) Environmental. Seller has received no written notice of violations of any federal environmental laws in effect on the date of this Agreement or any state, county and other local laws, regulations and ordinances that are equivalent or similar to such federal laws or that purport to regulate hazardous materials. To Seller's Knowledge, the Premises is not subject to any local, state, or federal judicial or administrative action, investigation or order, as the case may be, regarding wells, solid waste disposal sites, hazardous wastes or substances, or underground storage tanks. In the event that Seller becomes aware of any such action, investigation or order, Seller shall promptly notify Purchaser of such matter.

(g) ERISA. Seller is not (and, throughout the period transactions are occurring pursuant to this Agreement, will not be) an entity deemed to hold plan assets of any "employee benefit plan" as defined in Section 3(3) of ERISA that is subject to Title I of ERISA or "plan" as defined in and subject to Section 4975 of the Code pursuant to 29 C.F.R. Section 2510.3-101, as modified by Section 3(42) of ERISA. None of the transactions contemplated by this Agreement are in violation of any statutes applicable to Seller that regulate investments of, and fiduciary obligations with respect to, governmental plans and that are similar to the provisions of Section 406 of ERISA or Section 4975 of the Code. As used herein, "ERISA" means the United States Employee Retirement Income Security Act of 1974, as amended.

(h) Legal Violation Notices. Seller has not received written notice concerning the operation or management of the Premises, or any portion thereof, from any governmental authority stating that the Premises, or any portion thereof, is in violation of any federal, state, county, or city statute, ordinance, code, rule, or regulation which remains uncured as of the Effective Date.

(i) OFAC. Seller is in compliance with the requirements of Executive Order No. 13224, 66 Fed. Reg. 49079 (Sept. 25, 2001) (the "Order") and other similar requirements contained in the rules and regulations of the office of Foreign Assets Control, Department of the Treasury ("OFAC") and in any enabling legislation or other Executive Orders or regulations in respect thereof (the Order and such other rules, regulations, legislation, or orders are collectively called the "Orders"). Neither Seller nor, to Seller's knowledge, any beneficial owner of Seller:

(i) is listed on the Specially Designated Nationals and Blocked Persons List maintained by OFAC pursuant to the Order and/or on any other list of terrorists or terrorist organizations maintained pursuant to any of the rules and regulations of OFAC or pursuant to any other applicable Orders (such lists are collectively referred to as the "Lists");

(ii) is a person who has been determined by competent authority to be subject to the prohibitions contained in the Orders;

(iii) is owned or controlled by, nor acts for or on behalf of, any person or entity on the Lists or any other person or entity who has been determined by competent authority to be subject to the prohibitions contained in the Orders; or

(iv) shall transfer or permit the transfer of any interest in Seller or any beneficial owner in Seller to any person or entity who is, or any of whose beneficial owners are, listed on the Lists.

Seller hereby covenants and agrees that if Seller obtains knowledge that Seller or any of its beneficial owners becomes listed on the Lists or is indicted, arraigned, or custodially detained on charges involving money laundering or predicate crimes to money laundering, Seller shall immediately notify Purchaser in writing, and in such event, Purchaser shall have the right to terminate this Agreement without penalty or liability to Seller immediately upon delivery of written notice thereof to Seller. In such event the Earnest Money shall promptly be returned to Purchaser, and neither party shall have any further liability or obligation to the other under this Agreement, except for any other provision of this Agreement that is intended to survive the termination of this Agreement.

(j) Seller covenants and agrees that during the period from the date of this Agreement through and including the Closing Date: subject to any Applicable Laws, Seller will continue to use commercially reasonable efforts to operate and maintain the Premises in accordance with its ordinary course past practices.

For purposes of this **Section 6**, the term “**Seller’s Knowledge**” means the actual knowledge of Cheng Chen and Catherine Kurtz as indirect executives or asset managers of Seller (collectively, the “**Knowledge Individuals**”), without any duty of separate inquiry and investigation, and shall not include or be deemed to include imputed knowledge or any matter not within the actual knowledge of the Knowledge Individuals. In addition, the Knowledge Individuals shall not have any personal liability on account of any breach of any representation or warranty made by Seller in this Agreement. The Seller represents to the Purchaser that the Knowledge Individuals are the persons who are the most knowledgeable about the representations and warranties that are qualified by the Seller’s Knowledge herein.

7. **Purchaser’s Representations and Warranties.** As a material inducement to the Seller to execute this Agreement and consummate this transaction, the Purchaser represents and warrants to the Seller as of the date hereof and continuing through and including the Closing that the Purchaser is validly existing as a municipality pursuant to the laws of the State of Iowa. This Agreement and all of the documents to be delivered by the Purchaser at the Closing have been (or will be) authorized and properly executed and will constitute the valid and binding obligations of the Purchaser, enforceable against the Purchaser in accordance with their terms.

8. **Representations and Warranties Prior to Closing.** The validity and accuracy in all material respects of the foregoing representations and warranties as of the date made and as of the Closing Date shall be a condition precedent to the obligation of the party to whom the representation and warranty is given to close the transaction contemplated herein. If any of the Seller’s representations and warranties shall not be true and correct in any material respect at the time and regardless as to whether the Purchaser becomes aware of such fact through the Seller’s notification or otherwise, then (after the Seller has been provided at least thirty (30) days’ prior written notice (as applicable, the “**Seller Cure Period**”) by Purchaser during which Seller may cure such issue with the representations or warranties), the Purchaser may, at its option, exercise by written notice to the Seller (and as its sole and exclusive remedy) its decision to either: proceed with this transaction, accepting the applicable representation and warranty as being modified by such subsequent matters or knowledge and waiving any right relating thereto, if any, or terminate this Agreement and declare this Agreement of no further force and effect, in which event the Earnest Money shall promptly be released to the Purchaser and the parties shall have no further liability hereunder by reason thereof, except for any other provision of this Agreement that is expressly intended to survive the termination of this Agreement.

9. **Due Diligence Period.**

(a) The Purchaser shall have a period beginning on the Effective Date and ending at 3:00 p.m. (Central) on the date that is sixteen (16) calendar days following the Effective Date (the “**Due Diligence Period**”) to review of the Property Information, and, in the Purchaser’s sole and absolute discretion, to determine whether the Purchaser wishes to proceed to purchase the Premises.

(b) The Purchaser may terminate this Agreement for any reason or for no reason by giving written notice of such termination to the Seller on or before the last day of the Due Diligence Period. If this Agreement is terminated pursuant to this section, the Escrow Agent shall promptly return the Initial Deposit to the Purchaser, and neither party shall have any further

liability or obligation to the other under this Agreement. Following the expiration of the Due Diligence Period, the Initial Deposit shall be nonrefundable to Purchaser except in the event a default or breach hereunder by Seller.

(c) If the Purchaser has not terminated this Agreement in accordance with **Section 9(b)**, then by no later than one (1) business day following the expiration of the Due Diligence Period, the Purchaser shall deposit into the Escrow, as additional Earnest Money hereunder, the sum of Forty-Five Thousand Five Hundred and No/100 Dollars (\$45,500.00) (the “**Additional Deposit**”), which Additional Deposit shall be nonrefundable to Purchaser except in the event of a default or breach hereunder by Seller.

10. **Closing.**

(a) The Closing shall be accomplished through the escrow referred to in **Section 10(b)** below, and shall take place on the date that is mutually acceptable to the Purchaser and Seller, which date shall be no later than thirty (30) days following the expiration of the Due Diligence Period (the “**Closing Date**”); provided that, to the extent that a Seller Cure Period applies, the Closing Date shall be extended to a date that is mutually acceptable to the Purchaser and Seller, which date shall be no later than three (3) business days after earlier to occur of (i) the issue with the representations and warranties is cured by Seller in accordance with **Section 8** hereof and Seller has provided written notice thereof to Purchaser, and (ii) the expiration of the Seller Cure Period.

(b) On or prior to the date set for Closing under this Agreement, the parties shall establish a warranty deed and money escrow with the Escrow Agent. Counsel for the respective parties is hereby authorized to execute the escrow trust instructions as well as any amendments thereto on behalf of their respective clients.

11. **Documents to be Delivered to the Purchaser at Closing.**

At Closing, the Seller shall deliver or cause to be delivered to the Purchaser each of the following instruments and documents:

(a) **Deed.** The Warranty Deed, in the form attached hereto as **Exhibit B**, together with a Real Estate Transfer-Groundwater Hazard Statement.

(b) **FIRPTA.** An affidavit, in the form attached hereto as **Exhibit C**, stating the Seller’s U.S. taxpayer identification number and that the Seller is a “United States person”, as defined by Internal Revenue Code Section 1445(f)(3) and Section 7701(b).

(c) **Parking Lease Matters.** Seller shall either provide: (i) a commercially reasonable Parking Lease Termination, or (ii) an assignment and assumption of the Parking Lease (“**Parking Lease Assignment**”), in a form reasonably satisfactory to Seller and Purchaser, and Seller shall provide Purchaser with a credit of \$50,000 at Closing.

(d) **Transfer Tax Declarations.** Copies of any required real estate transfer tax excise or documentary stamp tax declarations required to be executed by the Seller or any other

similar documentation required to evidence the payment of any tax imposed by the state, county and city on the transaction contemplated hereby.

(e) Fence Agreement Matters. The Seller shall either provide: (i) a commercially reasonable termination of that certain agreement dated December 6, 2021 by and between Seller and Lovewell Commercial Fence & Rail ("**Fence Agreement**"), or (ii) an assignment and assumption of the Fence Agreement ("**Fence Agreement Assignment**"), in a form reasonably satisfactory to Seller and Purchaser.

(f) Other Deliveries. Such other documents and instruments as may be reasonably required by any other provision of this Agreement to carry out the terms and intent of this Agreement.

12. **Documents to be Delivered to the Seller at Closing.**

At Closing, the Purchaser shall deliver or cause to be delivered to the Seller each of the following instruments, documents, and amounts:

(a) Purchase Price. The Purchase Price calculated pursuant to **Section 3** hereof, subject to adjustment and proration as provided in **Section 14** below.

(b) Transfer Tax Declarations. Copies of any required real estate transfer tax excise or documentary stamp tax declarations required to be executed by the Purchaser or any other similar documentation required to evidence the payment of any tax imposed by the state, county and city on the transaction contemplated hereby.

(c) Possible Assignment of Parking Lease and/or Fence Agreement. A counterpart to the assignment and assumption of the Parking Lease Assignment and/or Fence Agreement Assignment, if applicable.

(d) Other Documents. Such other documents and instruments as may be reasonably required by any other provision of this Agreement to carry out the terms and intent of this Agreement.

13. **Documents to be Delivered by the Seller and the Purchaser at Closing.**

At Closing, the Purchaser and the Seller shall deliver or cause to be delivered each of the following instruments and documents:

(a) Escrow Instructions. Escrow instructions as described in **Section 10(b)**.

(b) Settlement Statement. A fully executed settlement statement.

14. **Prorations and Adjustments.** Taxes and operating or other expenses of the Premises shall be prorated as of 12:01 a.m. on the day of Closing, with Purchaser receiving all income and being responsible for all expenses attributable to the period from and after such time and Seller receiving all income and being responsible for all expenses attributable to the period prior to such time. At least two (2) business days prior to the Closing Date, Seller shall supply

Purchaser with the necessary information to compute or estimate the prorations, including such supporting evidence as Purchaser reasonably requests.

Real estate taxes and assessments will be prorated between Purchaser and Seller for the period for which such taxes are assessed, regardless of when payable, with such amounts to be apportioned on the current fiscal year basis of the applicable taxing authority. If the current tax bill is not available at Closing, then the proration shall be made on the basis of 100% of the most recent ascertainable tax assessment and tax rate. Any taxes paid at or prior to Closing shall be prorated based upon the amounts actually paid. If taxes and assessments for the fiscal year in which Closing occurs or any prior years have not been paid before Closing, Purchaser shall be credited by Seller at the time of Closing with an amount equal to that portion of such taxes and assessments which are ratably attributable to the period before the Closing Date and Purchaser shall pay (or cause to be paid) the taxes and assessments prior to their becoming delinquent. If taxes and assessments for the fiscal year in which Closing occurs have been paid before Closing (or are paid at Closing with proceeds from the Purchase Price), Seller shall be credited by Purchaser at the time of Closing with an amount equal to that portion of such taxes and assessments which are ratably attributable to the period from and after the Closing Date.

15. **Default; Termination.**

(a) If the Purchaser defaults in any material respect hereunder prior to Closing (including but not limited to a failure to timely deposit the Initial Deposit and, if applicable, the Additional Deposit), the Seller's sole and exclusive remedy shall be to terminate this Agreement by giving written notice thereof to the Purchaser, whereupon the Earnest Money (or the portion thereof which has been deposited by the Purchaser with the Title Insurer) shall be disbursed to and retained by the Seller as liquidated damages as the Seller's sole and exclusive remedy, and neither party shall have any further liability or obligation to the other, except for any other provision of this Agreement that is expressly intended to survive the termination of this Agreement. The parties acknowledge and agree that the Seller's actual damages in the event of Purchaser's default are uncertain in amount and difficult to ascertain and that said amount of liquidated damages was reasonably determined and is not a penalty. The Seller may not exercise its sole remedy if the Seller is in default in any material respect under this Agreement.

(b) If the Seller defaults in any material respect hereunder prior to Closing, the Purchaser may, at its sole election, either: (1) terminate this Agreement, whereupon the Earnest Money shall be immediately returned to Purchaser, and neither party shall have any further liability or obligation to the other, except for any other provision of this Agreement that is expressly intended to survive the termination of this Agreement, or (2) waive such default and proceed to Closing. The Purchaser may not exercise its remedies hereunder if the Purchaser is in default in any material respect under this Agreement.

(c) In addition to any other limitations herein, in no event shall either party be liable to the other for consequential, special, or punitive damages.

16. **Intermediaries.** The Seller represents to the Purchaser, and the Purchaser represents to the Seller, that there is no broker, finder, or intermediary of any kind with whom such party has dealt in connection with this transaction. If any claim is made for broker's or finder's

fees or commissions in connection with the negotiation, execution or consummation of this Agreement or the transactions contemplated hereby by or through acts of Seller or Purchaser or their respective partners, agents or affiliates, then Seller or Purchaser, as applicable, shall defend, indemnify and hold harmless the other party from and against any such claim based upon any statement, representation or agreement of such party, which obligation shall survive Closing.

17. **General Provisions.**

(a) **Entire Agreement.** This Agreement, including all exhibits and schedules attached hereto and documents to be delivered pursuant hereto, shall constitute the entire agreement and understanding of the parties with respect to the subject matter contained herein, and there are no other prior or contemporaneous written or oral agreements, undertakings, promises, warranties, or covenants related to such subject matter not contained herein.

(b) **Amendments in Writing.** This Agreement may be amended only by a written agreement executed by all of the parties hereto.

(c) **Waiver.** No waiver of any provision or condition of this Agreement by any party shall be valid unless in writing signed by such party. No such waiver shall be taken as a waiver of any other or similar provision or of any future event, act, or default. No extension of time for performance of any obligations or acts shall be deemed an extension of the time for performance of any other obligations or acts.

(d) **Time of the Essence; Business Days.** Time is of the essence of this Agreement. To the extent that any date provided for in this Agreement or by law falls on a Saturday, Sunday or legal holiday recognized by the City of Iowa City, Iowa, such date shall be deemed to refer to the next day which is not a Saturday, Sunday, or legal holiday.

(e) **Severability.** Except as otherwise provided in the succeeding sentence, every term and provision of this Agreement is intended to be severable, and if any term or provision of this Agreement is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the legality or validity of the remainder of this Agreement. The preceding sentence shall be of no force or effect if the consequence of enforcing the remainder of this Agreement without such illegal or invalid term or provision would be to cause any party to lose the benefit of its economic bargain.

(f) **Headings.** Headings of sections are for convenience of reference only, and shall not be construed as a part of this Agreement.

(g) **Successors and Assigns.** This Agreement shall be binding upon and shall inure to the benefits of the parties hereto, and their respective successors, and permitted assigns. This Agreement may not be assigned by either party without the prior written consent of the other party.

(h) **Notices.** Any notice required or permitted to be given under this Agreement shall be in writing and shall be deemed to be an adequate and sufficient notice if given in writing and delivery is made either by: (i) personal delivery, in which case the notice shall be deemed received the date of such personal delivery or refusal of receipt, (ii) nationally recognized

overnight air courier service, next day delivery, prepaid, in which case the notice shall be deemed to have been received one (1) business day following delivery to such nationally recognized overnight air courier service or refusal of receipt, or (iii) email, provided that delivery thereof is acknowledged by the receiving party, evidenced by the sender's receipt of a receipt evidencing delivery from its email program, or the sender of an email notice otherwise does not receive any indication that such email did not get delivered properly to the applicable recipient, and to the following addresses or email addresses, as applicable:

IF TO THE PURCHASER:

The City of Iowa City
410 East Washington Street
Iowa City, Iowa 52240-1826
Attention: Geoff Fruin
Email: gfruin@iowa-city.org

with copies to:

The City of Iowa City
410 East Washington Street
Iowa City, Iowa 52240-1826
Attention: Eric Goers
Email: egoers@iowa-city.org

IF TO THE SELLER:

21 S Linn Iowa Property, LLC
c/o CA Ventures
448 N. LaSalle Drive, Floor 2
Chicago, Illinois 60654
Attention: Cheng Chen and Michael Merola
Email: cchen@ca-ventures.com and mmerola@ca-ventures.com

with copies to:

Polsinelli PC
150 N. Riverside, Suite 3000
Chicago, Illinois 60606
Attention: Eric G. Greenfield, Peter K. Booth and Patrick J. Elder
Email: egreenfield@polsinelli.com, pbooth@polsinelli.com and pelder@polsinelli.com

or to such additional or other persons, at such other address or addresses as may be designated by notice from the Purchaser or the Seller, as the case may be, to the other party. Any notice to be given and delivered pursuant to this Agreement (including without limitation, any notice or responses related to title, survey or other due diligence matters) may be given and delivered by either Purchaser or its counsel or Seller or its counsel and the delivery of notice by counsel instead

of the applicable Purchaser or Seller is expressly permitted and agreed to by the parties to this Agreement and each party's counsel shall be deemed a permitted and authorized agent of such party for purposes of giving and delivering notices until the time that the Purchaser or Seller notifies the other party in writing that their counsel does not have authority to give and deliver notices of this Agreement on its behalf, respectively.

(i) Governing Law. This Agreement shall be governed in all respects by the internal laws of the State of Iowa.

(j) Counterparts; Non-Paper Records. This Agreement may be signed or otherwise authenticated in any number of counterparts and by different parties to this Agreement on separate counterparts, each of which, when so authenticated, shall be deemed an original, but all such counterparts shall constitute one and the same Agreement. Any signature or other authentication delivered by facsimile or electronic transmission shall be deemed to be an original signature hereto. Each party who signs or otherwise authenticates this Agreement hereby: (1) agrees that the other party may create a duplicate of this Agreement by storing an image of it in an electronic or other medium (a "**Non-Paper Record**"); (2) agrees that, after creating the Non-Paper Record, such party may discard or destroy the original in reliance on this Section; (3) agrees that the Non-Paper Record shall be treated as the original for all purposes; and (4) expresses its present intent to adopt and accept the Non-Paper Record as an authenticated record of this Agreement. This Agreement, when signed or authenticated pursuant to this Section, shall be evidence of the existence of this Agreement and may be received in all courts and public spaces as conclusive evidence of the existence of this Agreement and that this Agreement was duly executed by the parties to this Agreement.

(k) 1031 Exchange. The Seller may each structure the sale of the Premises as a like-kind exchange under Internal Revenue Code Section 1031 at such party's sole cost and expense. Purchaser shall reasonably cooperate therein, provided that it shall incur no costs, expenses or liabilities in connection with Seller's exchange and shall not be required to take title to or contract for purchase of any other property.

(l) No Personal Liability. Notwithstanding anything in this Agreement to the contrary, under no circumstances shall Seller's constituent partners or members, the Seller's Knowledge Individuals, Seller's asset manager, or Seller's employees or agents have any personal liability hereunder.

(m) No Recording of Agreement or Memorandum. Prior to Closing, Purchaser agrees not to record a copy of this Agreement or any other document against the Premises, except in connection with, and after or concurrently with, the proper and good faith filing of a suit for specific performance.

(n) As Is Sale.

EXCEPT FOR THE EXPRESS REPRESENTATIONS AND WARRANTIES OF THE SELLER SET FORTH IN THIS AGREEMENT AND WARRANTY DEED, THE PURCHASER UNDERSTANDS AND AGREES THAT THE SELLER IS NOT MAKING AND HAS NOT AT ANY TIME MADE ANY WARRANTIES OR REPRESENTATIONS

OF ANY KIND OR CHARACTER, EXPRESSED OR IMPLIED, WITH RESPECT TO THE PREMISES. THE PURCHASER ACKNOWLEDGES AND AGREES THAT UPON CLOSING THE SELLER SHALL TRANSFER AND CONVEY TO THE PURCHASER AND THE PURCHASER SHALL ACCEPT THE PREMISES “AS IS, WHERE IS, WITH ALL FAULTS”, EXCEPT TO THE EXTENT EXPRESSLY PROVIDED OTHERWISE IN THIS AGREEMENT OR IN ANY AGREEMENT OR INSTRUMENT EXECUTED BY THE SELLER AND DELIVERED TO THE PURCHASER AT CLOSING.

(o) City Council Approval. The Seller and Purchaser acknowledge and agree that the effectiveness of this Agreement is subject to approval by the City Council of Iowa City. Said approval will be sought using good faith efforts at the July 11, 2023 City Council meeting or, if not approved by City Council by such date, no later than August 1, 2023.

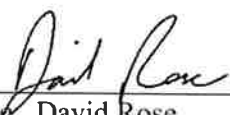
[Signature Page Follows]

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the day and year first above written pursuant to proper authority duly granted.

SELLER:

21 S LINN IOWA PROPERTY, LLC,
a Delaware limited liability company

By: 
Name: Cheng Chen
Title: Authorized Signatory

By: 
Name: David Rose
Title: Authorized Signatory

PURCHASER:

THE CITY OF IOWA CITY, IOWA,
a municipality

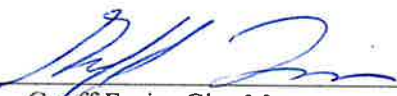
By: 
Name: Geoff Fruin, City Manager

EXHIBIT A

LEGAL DESCRIPTION OF PREMISES

LOT 1, IN BLOCK 66, IOWA CITY, JOHNSON COUNTY, IOWA.

THE EAST 26 FEET AND EIGHT AND ONE-HALF INCHES OF LOT 2, IN BLOCK 66, IOWA CITY, JOHNSON COUNTY, IOWA, EXCEPT THE SOUTH 30.42 FEET OF THE WEST 2.87 FEET THEREOF.

THE EAST 0.67 FEET OF THE NORTH 25.92 FEET OF THE SOUTH 30.42 FEET OF THE WEST 2.87 FEET OF THE EAST 26 FEET AND EIGHT AND ONE-HALF INCHES OF LOT 2, IN BLOCK 66, IOWA CITY, JOHNSON COUNTY, IOWA.

EXHIBIT B
FORM OF DEED
WARRANTY DEED

Prepared by:
Return to: Eric Goers, City Attorney, 410 E. Washington St., Iowa City, IA 52240 (319) 356-5030
Tax Statements To: City of Iowa City; 410 E. Washington Street, Iowa City, IA 52240
Grantor(s): 21 S. Linn Iowa Property, LLC, 448 N. LaSalle Drive, Floor 2, Chicago, IL 60654
Grantee(s): City of Iowa City, Iowa

WARRANTY DEED

For valuable consideration, 21 S LINN IOWA PROPERTY, LLC, a Delaware limited liability company, (Grantor), does hereby convey to **City of Iowa City, Iowa**, a municipal corporation (Grantee), the following described real estate in Johnson County, Iowa:

The property described on the attached Exhibit "A".

Grantor does hereby Covenant with Grantee, and successors in interest, that Grantor holds the real estate by title in fee simple; that it has good and lawful authority to sell and Convey the real estate; that the real estate is free and clear of all liens and encumbrances; and Grantor covenants to warrant and defend the real estate against the lawful claims of all persons. The undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the real estate.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Date: _____ By: _____
Name & Title _____

STATE OF _____; _____ COUNTY) ss:

This record was acknowledged before me on this _____ day of _____, 2023, by
_____ as _____ of _____.

Notary Public in and for the State of _____

EXHIBIT "A"

Legal Description

LOT 1, IN BLOCK 66, IOWA CITY, JOHNSON COUNTY, IOWA.

THE EAST 26 FEET AND EIGHT AND ONE-HALF INCHES OF LOT 2, IN BLOCK 66, IOWA CITY, JOHNSON COUNTY, IOWA, EXCEPT THE SOUTH 30.42 FEET OF THE WEST 2.87 FEET THEREOF.

THE EAST 0.67 FEET OF THE NORTH 25.92 FEET OF THE SOUTH 30.42 FEET OF THE WEST 2.87 FEET OF THE EAST 26 FEET AND EIGHT AND ONE-HALF INCHES OF LOT 2, IN BLOCK 66, IOWA CITY, JOHNSON COUNTY, IOWA.

EXHIBIT C

FORM OF FIRPTA AFFIDAVIT

Section 1445 of the Internal Revenue Code, as amended, provides that a transferee of a United States real property interest must withhold tax if the transferor is a foreign person. To inform the Transferee (as defined below) that withholding of tax is not required upon the disposition of a United States real property interest by 21 S Linn Iowa Property, LLC, a Delaware limited liability company (the "**Transferor**") to The City of Iowa City, Iowa, a municipality (the "**Transferee**") relating to the real property 21 S. Linn Street, Iowa City, Iowa (the "**Transferred Interests**"), the undersigned, being first duly sworn upon oath, does hereby depose and say, and does hereby on behalf of the Transferor represent that the following is true as of the date hereof:

1. Each of _____ is an authorized signatory of the Transferor, and is familiar with the affairs and business of the Transferor;

2. The Transferor is not a foreign person; that is, the Transferor is not a nonresident alien, a foreign corporation, foreign partnership, foreign trust or foreign estate (as all such terms are defined in the Internal Revenue Code of 1986, as amended, and United States Treasury Department Income Tax Regulations in effect as of the date hereof);

3. The Transferor is a limited liability company duly organized, validly existing and in good standing under the laws of the State of Delaware;

4. The Transferor's United States employer identification number is _____;

5. The Transferor's office address and principal place of business is c/o CA Ventures, 448 N. LaSalle Drive, Floor 2, Chicago, IL 60654; and

6. Transferor is not a disregarded entity as defined in §1.1445-2(b)(2)(iii).

The undersigned and the Transferor understand that this affidavit and certification may be disclosed to the United States Internal Revenue Service by the Transferee and that any false statement contained herein could be punished by fine, imprisonment, or both.

All terms (whether capitalized or not) used but not defined herein shall have the same respective meanings as in the Internal Revenue Code of 1986, as amended, and the United States Treasury Department Income Tax Regulations in effect as of the date hereof.

Under penalties of perjury, we declare that we have examined this affidavit and certificate, and to the best of our knowledge and belief, it is true, correct, and complete. We further declare that we have authority to sign this affidavit and certificate on behalf of the Transferor.

IN WITNESS WHEREOF, Transferor has executed and delivered this FIRPTA Affidavit
as of _____, 2023.

21 S LINN IOWA PROPERTY, LLC,
a Delaware limited liability company

By: _____
Name: _____
Its: _____

EXHIBIT D

List of Property Information

- Phase 1 Environmental Site Assessment
- Limited Site Investigation Report
- Pre-Demolition Hazardous Building Materials Inspection Report
- FAA Aeronautical Study
- Geotechnical Engineering Report
- 100% Design Development Plans
- Parking Lease Agreement
- Fence Agreement
- Survey
- Owners Policy of Title Insurance
- Utility Relocation Coordination Letter
- Utility Will Serve Letters



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Ad Hoc Truth & Reconciliation Commission - Two vacancies to fill an unexpired term, from appointment date to December 31, 2024. (Mohamed Traore and Kevo Rivera resigned).

Attachments: [Vacancy Announcement & Coversheet.pdf](#)
 [Board Demographics & Attendance.pdf](#)
 [Campbell-Martin, Selena - Application.pdf](#)
 [Earnhart, Benjamin - Application.pdf](#)
 [Hartig, Connor - Application.pdf](#)
 [Mohamed, Lubna - Application.pdf](#)
 [Mohammed, Wifag - Application.pdf](#)
 [Subramanian, Saranya - Application.pdf](#)
 [Tran, Catherine - Application.pdf](#)

NOTICE

THE CITY COUNCIL OF IOWA CITY IS CONSIDERING APPOINTMENT TO THE FOLLOWING COMMISSION:

AD HOC TRUTH AND RECONCILIATION COMMISSION

Two Vacancies: Unexpired Term
Term: Upon appointment – December 31, 2024

- The City Council has established the Truth and Reconciliation Commission (TRC) to bear witness to the truth of racial injustice in Iowa City and to carry out restorative justice, through the collection of testimony and public hearings, with such work to include a recommendation to the Council of a plan for dedicating and/or renaming public spaces and/or rights of way in honor of the Black Lives Matter movement;

The charges of the TRC are as follows:

- A. Fact-Finding The TRC shall collect evidence, including first-hand testimony, of discrimination and racial injustice in multiple settings and compile a complete record of racial injustices that will inform and support the fundamental institutional and policy reforms necessary to address systemic racism.
 - B. Truth-Telling The TRC shall: 1) Provide multiple fora and creative opportunities for persons impacted and traumatized by racial injustice to share their stories of racial injustice and experience to be heard by: (a) fellow communities of color; (b) a broad cross section of the entire Iowa City community; and (c) key decision-makers in city government, the business community and the University; 2) Explore ways to provide such opportunities through art, music, theater, workshops, rallies and other forms of congregation, multimedia and listening designed to reveal truths that cannot be fully expressed in traditional fora; and, 3) Create a repository for community stories expressed in multiple media (written, video, audio, art) that can be catalogued and used to educate and inform members of the community.
 - C. Reconciliation The TRC shall: 1) Provide opportunity for and facilitate direct conversation among and between community members of color, white community members and representatives of various sectors in which people of color experience discrimination and injustice (e.g. police and protesters, landlords and tenants, students and teachers, patients and health care providers, business owners and staff); 2) Create a replicable model that provides a structure for enabling these conversations throughout the city; 3) Make available opportunities for a broad cross section of the community to learn about discrimination and racial injustice in our community; and, 4) Identify and recommend to the City Council institutional and policy reforms, new social practices, expectations, protocols, habits, rituals, conversations and celebrations that will move Iowa City toward a shared experience of race and difference, justice and equity and community and harmony.
- The TRC shall have members who are representative of the City's BIPOC communities and organizations, including those who have direct lived experience with systemic racism, as well as experts who support those communities. To the extent possible, as determined by the City Council, the TRC shall include representation from groups such as the Iowa Freedom Riders, the Black Voices Project, the South District Neighborhood Association, the Iowa City Human Rights Commission, and the Community Police Review Board. Johnson County residency is required. Iowa City residency is preferred but not required if an applicant offers expertise or representation not available from applicants who reside in Iowa City. Members of other City boards and commissions are eligible to serve on the TRC;
 - The TRC will have an organizational meeting within 30 days of appointment of all its members by the City Council and will determine the frequency and conduct of its meetings.

Applications must be received by 5:00 p.m., Tuesday, July 3, 2023. An application can be completed and submitted on the City of Iowa City website at www.icgov.org or by contacting the City Clerk's office. Questions about the TRC appointment process should be directed to Kellie Fruehling at 356-5041.

Board/Commission Application Cover

Board/Commission: *Ad Hoc Truth and Reconciliation Commission*

Two vacancies to fill an unexpired term.

Upon appointment - June 30, 2024

It is hereby established, as a formal policy of the City Council of Iowa City, that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council Announcement Date: *5/16/2023*

Application Deadline: *7/3/2023*

Council Appointment Date: *7/11/2023*

Date of Non-Gender Appointment: *8/14/2022*

After date above Council may appoint without regard to gender

Gender Balance Requirement: *2-Male*

Current Gender Balance: **Female: 5** **Male: 2**

Gender	Name and Address
Female	Campbell-Martin, Selena 1550 Deerfield Dr.
Male	Earnhart, Benjamin 2622 Blazing Star Dr.
Male	Hartig, Connor 108 S Linn Street Apt 25
Female	Mohamed, Lubna 1905 Gleason Ave.
Female	Wifag, Mohammed 1424 Denalis Ct., Coralville
Female	Subramanian, Saranya 1169 Tipperary Road
Female	Tran, Catherine 283 Haywood Drive

Ad Hoc Truth and Reconciliation Commission Demographic Report

Name	Term Type	Stop Term	Resident Years	Occupation	Gender*	Age*	Country of Origin*	Sexual Orientation*	Religion*	Disability*	Ethnicity*	Gender Identity*	Race*
Chastity Dillard	Unexpired	6/30/2024	10	Nonprofit Admin	Female	31	USA	Straight	Christian	No	Black	Female	Black
Wangui Gathua	Unexpired	6/30/2024	18 years	University Faculty	Female	55	Kenya	Female	Roman Catholic	No	African	Female	African
Eric Harris		6/30/2024	1.5 Years	Cook/Community Liason	Male	41	United States	Straight	Christian	No	African American	Male	Black
Clifton Johnson	Unexpired	6/30/2024	7 years	Gym owner and boxing coach	Male	39	United States	Straight	Not religious	No	Black	Male	Black/African American
Marie Krebs	Unexpired	6/30/2024	24 years	Patient Access Specialist	Female	44							
Lauren Merritt	Unexpired	6/30/2024	1 year	Title Abstractor	Female								
Sikowis (Christine) Nobiss	Unexpired	6/30/2024	16 years	Executive Director of non-profit	Female	44	Canada	I'm Plains Cree/Saulteaux and I relate accordingly. And within that I have some sexual practices that settlers might think are queer but aren't queer to me!	Native American	No	Plains Cree/Saulteaux	Female	Plains Cree/Saulteaux and Roma Hungarian
VACANT	Unexpired	6/30/2024											
VACANT	Unexpired	6/30/2024											

Please note: The information provided is the information provided on the application at the time of submission.

* Information is voluntary

**AD HOC TRUTH & RECONCILIATION COMMISSION
ATTENDANCE RECORD
YEAR 2023**

(Meeting Date)											
NAME	TERM EXP.	1/5	1/19	2/2	3/2	4/6	4/20	5/4	5/18	6/1	6/15
Dillard	6/23	P	P	P	P	P					
Gathua	6/23	A	P	P	P	P					
Harris	6/23	P	P	P	P	A					
Johnson	6/23	P	A	P	A	P					
Krebs	6/23	P	P	P	P	P					
Merritt	6/23	P	P	P	P	P					
Nobiss	6/23	P	A	P	P	A					
Rivera	6/23	P	A	P	P	P					
Traore	6/23	P	P	P	A	A					

**KEY: P = Present
 A = Absent**

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time. If appointed to a Board/Commission, all other applications will be removed from consideration.

Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**
- Date of Application (Date will be captured on form submission)

Selena

First Name

E

Middle Initial

Campbell-martin

Last Name

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

1550 Deerfield Dr.

Home Address

Suite or Apt

North Liberty

City

IA

State

52317

Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

☒ Yes ☐ No

How long have you been a resident of Iowa City?

3

Home: (708) 310-0218

Primary Phone

Alternate Phone

helphopeandlovefoundation@gmail.com

Email Address

Entrepreneur

Occupation

Gender (*This question is mandatory for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.) *

☒ Female

Boards & Commissions

Selena E Campbell-martin

Which Boards would you like to apply for?

Ad Hoc Truth and Reconciliation Commission Board Member Information: Submitted

Preference on first choice (If multiple boards are being applied for.)

TRC

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

Community Leader & Humanitarian

What is your present knowledge of each advisory board you are interested in?

I have attended a number of meetings for the TRC. I am familiar and aware of the primary functions and goals related to the TRC.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally–assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

Most members of City Boards and Commissions are employed, and/or have a financial interest in one or more non-profit entities. [Section 362.5 of the Code of Iowa](#) generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract. In order to navigate potential conflicts of interest for certain matters, please list any and all business or non-profit entities in which you have an employment or financial interest.

List your answers here:

My Personal Nonprofit Help Hope and Love Foundation Founder, President & CEO

Res. #15-300 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

☐ Yes ☒ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

51

Country of Origin

US

Sexual Orientation

Heterosexual

Religion

Christian

Do you have a disability

No

Ethnicity

African American

Selena E Campbell-martin

Race

Black

Gender Identity

Female

***NOTE:**

The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

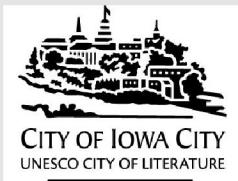
Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual [Council Members](#) to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☒ I Agree



Advisory Board/Commission Application Form

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time.

If appointed to a Board/Commission, all other applications will be removed from consideration.

NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.

Date of Application

8/24/2022

First Name *

Benjamin

Last Name *

Earnhart

First Name (Phonetic spelling)

Optional

3194003027

Last Name (Phonetic spelling)

Optional

Home Address *

2622 BLAZING STAR DR

City *

Iowa City

State

IA

Zip Code *

52240

Is your home address (listed above) within the corporate limits of Iowa City? *

Yes

Contact Phone Number *

3194003027

Email Address *

BEN.EARNHART@GMAIL.COM

Boards & Commissions

Select a Board or Commission you are interested in: *

Ad Hoc Truth and Reconciliation
Commission

Preference on first choice

If multiple boards are being applied for.

How long have you been a resident of Iowa City?

25 years

Occupation: *

investor

Gender *

*This question is mandatory in order for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.

☒ Male

☐ Female

Experience and/or activities which you feel qualify you for this position: *

MA in Sociology from the U of Iowa, then worked for them for a decade. Involvement in diversity activities, consciously or unconsciously, treated everybody a full human being.

What is your present knowledge of each advisory board you are interested in? *

Not much, I have seen in the news that it has been complicated.

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

Potential Conflicts of Interest

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

[Section 362.5 of the Code of Iowa](#) generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract.

City Council Resolution # 15-300 established a policy that the following persons shall not be eligible for appointment to Boards and Commissions:

A Council Member's spouse, domestic partner or partner by cohabitation, children, step-children, children for whom the Council Member assumes parental responsibility, mother, father, son-in-law, daughter-in-law, mother-in-law, father-in-law, step-parent, brother, sister, step -siblings and half -siblings, brother-in-law, sister-in-law, grandparents and grandchildren, aunt, uncle, niece, nephew, first cousin, foster parent, foster child, persons who are parents of the same child, and persons with whom the employee is in an intimate relationship

Res. #15-300 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently have a conflict of Interest? *

No

Do you currently serve on another Iowa City board or commission? *

No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

51

Country of Origin

USA

Sexual Orientation

mostly hetero

Religion

n/a

Do you have a disability?

No

Ethnicity

WASP (old-school northeastern, not the new racist version)

Race

white

Gender identity

male

***NOTE:**

The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Signature of Applicant *



Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual [Council Members](#) to express your interest in serving.

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time. If appointed to a Board/Commission, all other applications will be removed from consideration.

Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**
- Date of Application (Date will be captured on form submission)

Connor

First Name

Hartig

Last Name

Middle Initial

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

108 S. Linn Street Apt 25

Home Address

Suite or Apt

Iowa City

City

IA

State

52240

Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

☒ Yes ☐ No

How long have you been a resident of Iowa City?

2 years, 9 months

Home: (563) 845-1232

Primary Phone

Alternate Phone

connorhartig1232@gmail.com

Email Address

Service Manager at Chipotle
Mexican Grill

Occupation

Gender (*This question is mandatory for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.) *

☒ Male

Boards & Commissions

Connor Hartig

Which Boards would you like to apply for?

Ad Hoc Truth and Reconciliation Commission Board Member Information: Submitted

Preference on first choice (If multiple boards are being applied for.)

Ad Hoc Truth and Reconciliation Commission

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

Political Science B.A., Philosophy in Philosophy, Human Rights Certification, Pre -Law (expected May 2024) Leadership and Non -Discrimination Training (2022/23 through Chipotle) Academics and Professionalism Committee Member of Phi -Alpha Delta (Pre -Law Fraternity) (2021-present) Dubuque Caucus Precinct Captain & County Democrats Committee Member (2020)

What is your present knowledge of each advisory board you are interested in?

The knowledge I have pertaining to each advisory board is limited to the content provided on the Advisory Board/Commission site, as I just recently heard about the opportunity from the instructor of my "Governance and Human Rights" course. Although I do not have a thorough understanding of the work that each commission has done, I am eager and willing to put in the work to establish that knowledge.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

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List your answers here:

Res. #15-300 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

☐ Yes ☒ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

20

Country of Origin

United States

Sexual Orientation

Gay

Religion

Agnostic

Do you have a disability

No

Ethnicity

German

Race

White

Gender Identity

Male

*NOTE:

The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual [Council Members](#) to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☒ I Agree

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**
- Date of Application (Date will be captured on form submission)

Lubna

First Name

D

Middle Initial

Mohamed's

Last Name

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

1905 Gleason Ave

Home Address

Suite or Apt

Iowa city

City

IA

State

52240

Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

☐ Yes ☒ No

How long have you been a resident of Iowa City?

10 years

Mobile: (319) 330-1421

Primary Phone

Home: (319) 333-1613

Alternate Phone

mohamed.lubna@iowacityschools.org

Email Address

Para substitute - Arabic
interpreter

Occupation

Gender (*This question is mandatory for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.) *

☒ Female

Boards & Commissions

Lubna D Mohamed's

Which Boards would you like to apply for?

Ad Hoc Truth and Reconciliation Commission Board Member Information: Submitted

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I'm from Sudan and we have a lot of people from Sudan in Iowa city, Coraville and north liberty, I deal with issues and also I'm a member at the NAACP, I usually work closely with Mr Sanders and reported to him the issues and discrimination issues in my community.

What is your present knowledge of each advisory board you are interested in?

As a member of NAACP i have an experience about the discrimination in housing, educations and different area addition to my Sudanese community racial discrimination issues.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

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List your answers here:

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

☐ Yes ☒ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

Country of Origin

Sexual Orientation

Religion

Do you have a disability

Ethnicity

Race

Gender Identity

***NOTE:**

The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

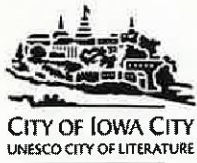
Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual [Council Members](#) to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☒ I Agree



Advisory Board/Commission/Committee Application

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time.

FILED

AUG 28 2022

NOTE: Applicants MUST reside in Iowa City and be 18 years of age unless specific qualifications are stated.

City Clerk
Iowa City, Iowa

Date of Application 08/12/2022

Which Board or Commission(s) are you interested in Ad Hoc TRC

Which one do you prefer? _____

Applicant Information:

First Name* WIFAG Last Name* MOHAMMED

First Name (Phonetic spelling) N/A (Optional)

Last Name (Phonetic spelling) N/A (Optional)

Home Address* 1424 Denali Ct

City* Coralville State IA Zip Code * 52241

Contact phone number* 929-434-4274 Email Address* mohammedwifag@yahoo.com

1. Is your home address (listed above) within the corporate limits of Iowa City?* YES ☒ NO ☐

2. How long have you been a resident of Iowa City? _____

3. Occupation* Raining Rose

4. Gender*

*This question is mandatory in order for the City to comply with the State's gender balance requirement which treats gender as binary "Gender Identity" may be provided in the demographics section of the application below.

☐ Male

☒ Female

5. Experiences and/or activities which you feel qualify you for this position:

- Integrating with a cross culture through workshop, meeting
- to share my story in public speaking.

6. What is your present knowledge of each advisory board you are interested in?

- I have no much knowledge of any advisory board.

Please contact the city attorney at 319-356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

Potential Conflict of Interest

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally-assisted activity, or have a financial interest in any contract, subcontract, agreement with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

Section 362.5 of the Code of Iowa generally prohibits, with certain important exceptions, a member of a city Board or Commission from having an interest in a city contract. Section 362.5

City Council Resolution #15-300 established a policy that the following persons shall not be eligible for appointments to Boards and Commissions.

A council member's spouse, domestic partner or partner in cohabitation, children, step children, children for whom the Council Member assumes parental responsibility, mother, father, son-in-law, daughter-in-law, sister-in-law, grandparents, and grandchildren, aunt, uncle, niece, nephew, first cousin, foster parent, poster child, persons who are parents of the same child, and persons whom the employee is in an intimate relationship.

Res. #15-300 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

.....

7. Do you currently have a conflict of interest?* YES _____ NO ✓

Please identify any potential conflicts between membership on the advisory board and your personal interests, including financial interests and your duties to an employer/ List all businesses in which you or your spouse/domestic partner, have an ownership interest (for example, sole proprietor, partner, 5% or more of corporation's stockholdings).

List potential conflicts of interest* (See above for information regarding conflict of interest)

Please indicate if there are none.

BUSINESS NAME*	BUSINESS ADDRESS*

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

8. Do you currently serve on another Iowa City board or commission?* YES _____ NO _____

The City Council values all types of diversity on its boards and commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the board and commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Demographic Information: (optional)

9. Age _____

10. Country of Origin _____

11. Sexual Orientation _____

12. Religion _____

13. Do you have a disability? YES ____ NO ____

14. Ethnicity _____

15. Race _____

16. Gender Identity _____

Note:

The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise finance and one person who receives rental assistance. (Resolution)

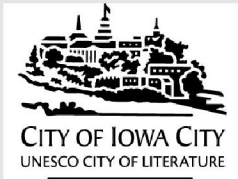
Signature of Applicant* _____

A handwritten signature in blue ink, appearing to be 'Wing', is written over a horizontal line.

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving. Contact information is attached.

(rev. 04/30/21)



Advisory Board/Commission Application Form

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time.

If appointed to a Board/Commission, all other applications will be removed from consideration.

NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.

Date of Application

9/8/2022

First Name *

Saranya

Last Name *

Subramanian

First Name (Phonetic spelling)

Optional

Last Name (Phonetic spelling)

Optional

Home Address *

1169 Tipperary Road

City *

Iowa City

State

IA

Zip Code *

52246

Is your home address (listed above) within the corporate limits of Iowa City? *

Yes

Contact Phone Number *

3193212509

Email Address *

saranya.subraman@gmail.com

Boards & Commissions

Select a Board or Commission you are interested in: *

Housing and Community Development
Commission(HCDC)

Do you receive rental assistance? (?)

☐ Yes ☒ No

Do you have expertise in construction? * (?)

☐ Yes ☒ No

Do you have expertise in finance? * (?)

☒ Yes ☐ No

Select a Board or Commission you are interested in: *

Ad Hoc Truth and Reconciliation
Commission

Preference on first choice

If multiple boards are being applied for.

Housing & Community Development Commission

How long have you been a resident of Iowa City?

5

Occupation: *

Finical Services - Retirement Manager

Gender *

*This question is mandatory in order for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.

☐ Male
☒ Female

Experience and/or activities which you feel qualify you for this position: *

I currently carry two community roles outside of my full time role. The first as a coach at a local fitness studio and the second a board member for Community Support Advocates, an organization dedicated to providing social support services across the state. I believe these experiences will help me best educate and engage the Iowa City community I'm in understanding how our community evolves and how resources like low income housing can benefit our community. My career in the financial industry has helped me build a strong muscle for aligning strategy (our community vision) to what choices we make (what's ultimately recommended to the city council) while balancing financial and customer needs.

What is your present knowledge of each advisory board you are interested in? *

I believe this will be an opportunity to learn but to also share and engage with how the city I was born in continued to evolve and provide for all its citizens. I have reviewed information available on the site as well as minutes/recordings available of the previous meeting. I know that my knowledge is limited but I do know that I have the ability to learn quickly, ask thoughtful questions and engage in a collaborative approach to reach quorum.

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

Potential Conflicts of Interest

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

[Section 362.5 of the Code of Iowa](#) generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract.

City Council Resolution # 15-300 established a policy that the following persons shall not be eligible for appointment to Boards and Commissions:

A Council Member's spouse, domestic partner or partner by cohabitation, children, step-children, children for whom the Council Member assumes parental responsibility, mother, father, son-in-law, daughter-in-law, mother-in-law, father-in-law, step-parent, brother, sister, step -siblings and half -siblings, brother-in-law, sister-in-law, grandparents and grandchildren, aunt, uncle, niece, nephew, first cousin, foster parent, foster child, persons who are parents of the same child, and persons with whom the employee is in an intimate relationship

Res. #15-300 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently have a conflict of Interest? *

No

Do you currently serve on another Iowa City board or commission? *

No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

Country of Origin

Sexual Orientation

Religion

Do you have a disability?

Ethnicity

Race

Gender identity

***NOTE:**

The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

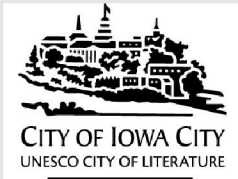
The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Signature of Applicant *

A handwritten signature in black ink, appearing to be 'J. [unclear]', written on a light gray rectangular background.

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual [Council Members](#) to express your interest in serving.



Advisory Board/Commission Application Form

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time.

If appointed to a Board/Commission, all other applications will be removed from consideration.

NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.

Date of Application

9/17/2022

First Name *

Catherine

Last Name *

Tran

First Name (Phonetic spelling)

Optional

Last Name (Phonetic spelling)

Optional

Home Address *

283 Haywood Drive

City *

Iowa City

State

IA

Zip Code *

52245

Is your home address (listed above) within the corporate limits of Iowa City? *

Yes

Contact Phone Number *

5157328433

Email Address *

tran.catherinekim@gmail.com

Boards & Commissions

Select a Board or Commission you are interested in: *

Ad Hoc Truth and Reconciliation
Commission

Preference on first choice

If multiple boards are being applied for.

How long have you been a resident of Iowa City?

1 year

Occupation: *

Community CPA

Gender *

*This question is mandatory in order for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.

☐ Male

☒ Female

Experience and/or activities which you feel qualify you for this position: *

I work in both the nonprofit and business space where I intersect with a lot of immigrant and minorities, many of whom have faced discrimination and unfair practices that have negatively impacted their personal lives, professional lives/businesses. So I know the stories and what it means to advocate and stand on their behalf.

What is your present knowledge of each advisory board you are interested in? *

The committee looks like it is trying to define the scope of the work/reimagining what the spaces of dialogue will look like, pulling in grassroots and local voices to work towards equity. I'm also familiar with V Fixmer-Oraiz's joint proposal for reconciliation.

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

Potential Conflicts of Interest

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

[Section 362.5 of the Code of Iowa](#) generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract.

City Council Resolution # 15-300 established a policy that the following persons shall not be eligible for appointment to Boards and Commissions:

A Council Member's spouse, domestic partner or partner by cohabitation, children, step-children, children for whom the Council Member assumes parental responsibility, mother, father, son-in-law, daughter-in-law, mother-in-law, father-in-law, step-parent, brother, sister, step -siblings and half -siblings, brother-in-law, sister-in-law, grandparents and grandchildren, aunt, uncle, niece, nephew, first cousin, foster parent, foster child, persons who are parents of the same child, and persons with whom the employee is in an intimate relationship

Res. #15-300 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently have a conflict of Interest? *

No

Do you currently serve on another Iowa City board or commission? *

No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

35

Country of Origin

Sexual Orientation

Religion

Do you have a disability?

No

Ethnicity

Vietnamese

Race

Gender identity

***NOTE:**

The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Signature of Applicant *

Catherine Tran

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual [Council Members](#) to express your interest in serving.



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Historic Preservation Commission (Northside) - One vacancy to fill a three-year term, July 1, 2023 - June 30, 2026. (Deanna Thomann's term expired on June 30, 2023)

Attachments: [Notice of Vacancy & Coversheet - At Northside.pdf](#)
 [Board Demographics & Attendance.pdf](#)
 [Thomann, Deanna - Application.pdf](#)

NOTICE

THE CITY COUNCIL OF IOWA CITY IS CONSIDERING APPOINTMENT TO THE FOLLOWING COMMISSION:

HISTORIC PRESERVATION COMMISSION

One Vacancy: Three-Year Term
July 1, 2023 – June 30, 2026

(1) Northside Representative

- Duties of the Historic Preservation and Land Marks Commission include: conducting studies for the identification and designation of Historic Districts; reviewing and acting upon all applications for Certificate of Appropriateness; cooperating with property owners and city agencies regarding remedy of dangerous conditions.
- Furthering the efforts of historic preservation in the City by making recommendations on preservation issues, when appropriate, by encouraging the historical, architectural or cultural value, and by encouraging persons and organizations to become involved in preservation activities.
- Applicants for district representatives to the Historic Preservation Commission must reside in the district that is specified.
- This Commission meets the second Thursday of each month at 5:30 p.m.

Iowa City-appointed members of boards and commissions must be at least 18 years of age and live in Iowa City. The City of Iowa City encourages diversity in the appointment of citizens to boards and commissions.

Applications must be received by 5:00 p.m., Tuesday, May 30, 2023. An application can be completed and submitted on the City of Iowa City website at www.icgov.org or by contacting the City Clerk's office.

Questions about the Iowa City Historic Preservation Commission should be directed to Jessica Bristow at 356-5243.

Board/Commission Application Cover

Board/Commission: *Historic Preservation Commission - Northside*

*One vacancy to fill a three-year term
July 1, 2023 – June 30-2026*

It is hereby established, as a formal policy of the City Council of Iowa City, that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council Announcement Date: *4/18/2023*

Application Deadline: *5/30/2023*

Council Appointment Date: *6/6/2023*

Date of Non-Gender Appointment: *7/17/2023*

After date above Council may appoint without regard to gender

Gender Balance Requirement: *1-None*

Current Gender Balance: **Female: 4 Male: 4**

Gender	Name and Address
Female	Deanna Thomann 208 Fairchild St. <i>First term expired 6/30/23</i>

Historic Preservation Commission Demographic Report

[illegible]

Please note: The information provided is the information provided on the application at the time of submission.

* Information is voluntary

HISTORIC PRESERVATION COMMISSION ATTENDANCE RECORD
2022-2023

NAME	TERM EXP.	5/12	6/9	7/14	8/11	9/8	10/13	11/10	1/12	2/9	3/22	4/13	5/11
BECK, MARGARET	6/30/24	X	O/E	O/E	X	X	O/E	X	X	X	X	X	X
BOYD, KEVIN	6/30/23	X	X	X	X	X	X	X	X	X	X	O/E	X
BROWN, CARL	6/30/23	O/E	X	X	O/E	X	X	X	O/E	O/E	X	X	O/E
DEGRAW, SHARON	6/30/22	X	X	--	--	--	--	--	--	--	--	--	--
ECKHARDT, COLE	6/30/24	--	--	--	--	X	X	--	--	--	--	--	--
KUENZLI, CECILE	6/30/22	X	X	--	--	--	--	--	--	--	--	--	--
LARSON, KEVIN	6/30/24	X	X	X	O/E	O/E	O	--	--	--	--	--	--
SELLERGREN, JORDAN	6/30/22	X	X	O/E	O/E	X	X	X	X	X	O/E	X	X
STORK, NOAH	6/30/24	O/E	X	X	X	X	X	X	X	X	X	O/E	X
THOMANN, DEANNA	6/30/23	X	O/E	X	X	X	X	X	X	X	X	X	X
VILLANUEVA, NICOLE	6/30/25	--	--	X	X	O/E	O/E	X	X	X	X	X	X
WAGNER, FRANK	6/30/23	X	X	X	X	O/E	X	O/E	X	X	X	X	X
WELU- REYNOLDS, CHRISTINA	6/30/25	--	--	X	X	X	O/E	X	X	X	X	X	O/E

KEY: X = Present
 O = Absent
 O/E= Absent/Excused
 --- = Not a member

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time. If appointed to a Board/Commission, all other applications will be removed from consideration.

Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**
- Date of Application (Date will be captured on form submission)

Deanna

First Name

Thomann

Middle Initial

Last Name

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

208 Fairchild Street

Home Address

Suite or Apt

Iowa City

City

IA

State

52245

Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

☒ Yes ☐ No

How long have you been a resident of Iowa City?

21 years

Home: (319) 330-7441

Primary Phone

Alternate Phone

deanna.thomann@gmail.com

Email Address

copy editor

Occupation

Gender (*This question is mandatory for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.) *

☒ Female

Boards & Commissions

Deanna Thomann

Which Boards would you like to apply for?

Historic Preservation Commission Board Member Information: Submitted

Preference on first choice (If multiple boards are being applied for.)

Question applies to Historic Preservation Commission Board Member Information

Historic Preservation Commission Category *

☒ Northside

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I live in and own a house that is a contributing historic property within the Northside. I care for and maintain my old home and am interested in issues that affect my house and other historic properties.

What is your present knowledge of each advisory board you are interested in?

I am about to finish two years of service as a commissioner on the Historic Preservation Commission. I am applying for a new term.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

Most members of City Boards and Commissions are employed, and/or have a financial interest in one or more non-profit entities. [Section 362.5 of the Code of Iowa](#) generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract. In order to navigate potential conflicts of interest for certain matters, please list any and all business or non-profit entities in which you have an employment or financial interest.

List your answers here:

Res. #15-300 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

☐ Yes ☒ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

44

Country of Origin

United States

Sexual Orientation

Religion

Do you have a disability

no

Ethnicity

Race

white

Gender Identity

female

***NOTE:**

The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual [Council Members](#) to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☒ I Agree



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Human Rights Commission - One vacancy to fill an unexpired term, upon appointment - December 31, 2025. (Badri Kuku resigned) Correspondence included in Council packet.

Attachments: [Vacancy Notice & Coversheet.pdf](#)
[Board Demographics & Attendance.pdf](#)
[Beltre, Ines - Application.pdf](#)
[Burr, Darla - Application.pdf](#)
[Cellman, Christie - Application.pdf](#)
[Covington, Mike - Application.pdf](#)
[Dedeaux-Norris, T. J. - Application.pdf](#)
[Fennell-Chametzky, Aaron - Application.pdf](#)
[Hagerla, Denise - Application.pdf](#)
[Hall, Ryan - Application.pdf](#)
[Halley, Michael - Application.pdf](#)
[Hartig, Connor - Application.pdf](#)
[Hawthorne, Thorn - Application.pdf](#)
[Hobart, Jessica - Application.pdf](#)
[Kiche, Anne - Application.pdf](#)
[mohammed, wifag - Application.pdf](#)
[Parker, James - Application.pdf](#)
[Kreger, Grace - Application.pdf](#)
[Pries, Mark - Application.pdf](#)
[Pries, Mark - Correspondence.pdf](#)
[Qadoura, Viana - Application.pdf](#)
[Stevenson, Holly - Application.pdf](#)
[Tran, Catherine - Application.pdf](#)

NOTICE

THE CITY COUNCIL OF IOWA CITY IS CONSIDERING APPOINTMENT TO THE FOLLOWING COMMISSION:

HUMAN RIGHTS COMMISSION

One Vacancy: Unexpired Term
Upon Appointment – December 31, 2025

- Duties of the Commission include: Disseminating information to educate the public on illegal discrimination and civil rights, such as organizing and facilitating educational public forums that address one or more of the broad range of topics included within the rubric of human rights;
- making recommendations to the City Council for such further legislation concerning discrimination as it may deem necessary and desirable;
- cooperating within the limits of any appropriations made for its operation with other agencies or organizations both public and private whose purposes are not inconsistent with those of Title 2 of the City Code (Human Rights Ordinance)
- planning programs and activities designed to eliminate racial, religious, cultural and other intergroup tensions including but not limited to sex, color, creed, disability, gender identity, sexual orientation, marital status, age, and national origin.
- The Human Rights Commission meets the third Tuesday of each month at 5:30 p.m. in the Lobby Conference Room at City Hall, 410 E. Washington Street.

Iowa City-appointed members of boards and commissions must be at least 18 years of age and live in Iowa City. The City of Iowa City encourages diversity in the appointment of citizens to boards and commissions.

Applications must be received by 5:00 p.m., Monday, July 3, 2023. An application can be completed and submitted on the City of Iowa City website at www.icgov.org or by contacting the City Clerk's office.

Questions about the Iowa City Human Rights Commission should be directed to Stefanie Bowers, Human Rights Coordinator at 356-5022.

Board/Commission Application Cover

Board/Commission:

Human Rights Commission

One vacancy to fill an unexpired term

Upon appointment - 12/31/2025

It is hereby established, as a formal policy of the City Council of Iowa City, that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council Announcement Date: 5/16/2023

Application Deadline: 7/3/2023

Council Appointment Date: 7/11/2023

Date of Non-Gender Appointment: 8/14/2027

After date above Council may appoint without regard to gender

Gender Balance Requirement: 1-Male

Current Gender Balance: Female: 5 Male: 3

Gender	Name and Address
Female	Beltre, Ines 984 Westside Drive
Female	Burr, Darla 784 Mission Point Rd
Female	Cellman, Christie 128 Arabian Ct
Female	Covington, Mika 2401 Highway 6 East. Apt 40-106
Female	Dedeaux-Norris, T.J. 332 S Linn St 418
Male	Fennell-Chametzky, Aaron 810 Roosevelt St.
Female	Hagerla, Denise 174 Shrader Rd
Male	Hall, Ryan 18 Kenneth Dr

Male	Halley, Michael 310 Finkbine Lane
Male	Hartig, Connor 108 S Linn Street Apt 25
Female	Hawthorne, Thorn 327 Highland Dr.
Female	Hobart, Jessica 4377 East Court St.
Female	Kiche, Anne 2958 Keel Boat Loop
Female	Kreger, Grace 20 S. Lucas St., Apartment D
Female	Mohammed, Wifag 740 Mikael St.
Male	Parker, James 1908 B. Street
Male	Pries, Mark 1128 Denbigh Dr.
Female	Qadoura, Viana 1023 Tipperary Rd.
Female	Stevenson, Holly 4430 E Court St.
Female	Tran, Catherine 283 Haywood Dr.

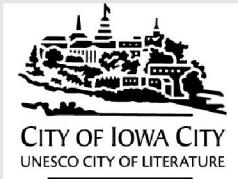
Human Rights Commission Demographic Report

[illegible]

**AD HOC TRUTH & RECONCILIATION COMMISSION
ATTENDANCE RECORD
YEAR 2023**

NAME	TERM EXP.	(Meeting Date)									
		1/5	1/19	2/2	3/2	4/6	5/4	5/18	6/1	6/15	
Dillard	12/31/24	P	P	P	P	P	P				
Gathua	12/31/24	A	P	P	P	P	P				
Harris	12/31/24	P	P	P	P	A	P				
Johnson	12/31/24	P	A	P	A	P	P				
Krebs	12/31/24	P	P	P	P	P	P				
Merritt	12/31/24	P	P	P	P	P	P				
Nobiss	12/31/24	P	A	P	P	A	P				
Rivera	12/31/24	P	P	P	P	P	P				
Vacant	12/31/24	-	-	-	-	-					

**KEY: P = Present
 A = Absent**



Advisory Board/Commission Application Form

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time.

If appointed to a Board/Commission, all other applications will be removed from consideration.

NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.

Date of Application

8/30/2022

First Name *

Ines

Last Name *

Beltre

First Name (Phonetic spelling)

Optional

Last Name (Phonetic spelling)

Optional

Home Address *

984 Westside Drive

City *

Iowa City

State

IA

Zip Code *

52246

Is your home address (listed above) within the corporate limits of Iowa City? *

Yes

Contact Phone Number *

787-426-1037

Email Address *

beltrei@yahoo.com

Boards & Commissions

Select a Board or Commission you are interested in: *

Human Rights Commission

Preference on first choice

If multiple boards are being applied for.

How long have you been a resident of Iowa City?

around 2.5 years (6 years in Iowa)

Occupation: *

Employment Manager (HR)

Gender *

*This question is mandatory in order for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.

☐ Male

☒ Female

Experience and/or activities which you feel qualify you for this position: *

Currently part of the Diversity and Inclusion Committee for Johnson County. Also part of LULAC in Iowa City. I try to be on every activity regarding human rights, diversity and inclusion as well as keep up to date with news and changes, participate in symposiums and conferences.

What is your present knowledge of each advisory board you are interested in? *

it currently has 8 members, the Chair is Jason Glass. I read the minutes to keep tracking what the commission is doing for our community.

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

Potential Conflicts of Interest

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

[Section 362.5 of the Code of Iowa](#) generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract.

City Council Resolution # 15-300 established a policy that the following persons shall not be eligible for appointment to Boards and Commissions:

A Council Member's spouse, domestic partner or partner by cohabitation, children, step-children, children for whom the Council Member assumes parental responsibility, mother, father, son-in-law, daughter-in-law, mother-in-law, father-in-law, step-parent, brother, sister, step -siblings and half -siblings, brother-in-law, sister-in-law, grandparents and grandchildren, aunt, uncle, niece, nephew, first cousin, foster parent, foster child, persons who are parents of the same child, and persons with whom the employee is in an intimate relationship

Res. #15-300 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently have a conflict of Interest? *

No

Do you currently serve on another Iowa City board or commission? *

No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

35

Country of Origin

Dominican Republic

Sexual Orientation

Religion

Do you have a disability?

Yes

Ethnicity

Race

Gender identity

Female

***NOTE:**

The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

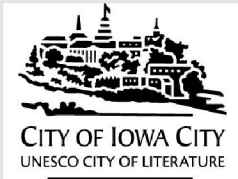
The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Signature of Applicant *

A rectangular box containing a handwritten signature in cursive script that reads "Ines Beltré".

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual [Council Members](#) to express your interest in serving.



Advisory Board/Commission Application Form

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If appointed to a Board/Commission, all other applications will be removed from consideration.

NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.

Date of Application

6/28/2022

First Name *

Darla

Last Name *

Burr

First Name (Phonetic spelling)

Optional

Last Name (Phonetic spelling)

Optional

Home Address *

784 Mission Point Rd

City *

Iowa City

State

IA

Zip Code *

52245

Is your home address (listed above) within the corporate limits of Iowa City? *

Yes

Contact Phone Number *

707-290-1984

Email Address *

Darlaburr2014@gmail.com

Boards & Commissions

Select a Board or Commission you are interested in: *

Human Rights Commission

Preference on first choice

If multiple boards are being applied for.

How long have you been a resident of Iowa City?

One week

Occupation: *

Transitioning teacher

Gender *

*This question is mandatory in order for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.

☐ Male

☒ Female

Experience and/or activities which you feel qualify you for this position: *

Teacher in a title 1 school for 4 years in CA with extensive experience advocating for students and their families. Living with a chronic illness since birth and I help run several support groups, as well as an ambassador for the Oley Foundation.

What is your present knowledge of each advisory board you are interested in? *

Human rights are a passion of mine and I would love to be a part of a commission that helps ensure human and civil rights are not violated. To be a part of community and educational programs for human rights.

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

Potential Conflicts of Interest

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently have a conflict of Interest? *

No

Do you currently serve on another Iowa City board or commission? *

No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

35

Country of Origin

United States

Sexual Orientation

Female

Religion

Do you have a disability?

Ethnicity

Race

Gender identity

***NOTE:**

The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Signature of Applicant *



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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**
- Date of Application (Date will be captured on form submission)

Christie

First Name

Cellman

Middle Initial

Last Name

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

128 Arabian Ct

Home Address

Suite or Apt

Iowa City

City

IA

State

52240

Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

☒ Yes ☐ No

How long have you been a resident of Iowa City?

Iowa City

3199306177

Primary Phone

Alternate Phone

christie-cellman@uiowa.edu

Email Address

Graduate Research Assistant
and DEI Director at the Daily
Iowan

Occupation

Gender (*This question is mandatory for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.) *

☒ Female

Boards & Commissions

Christie Cellman

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Submitted

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I am a current MSW candidate, a graduate research assistant at the Law, Health Policy, & Disability Center, the DEI Director at the Daily Iowan, and I am heavily involved in the community - giving several public speeches and rallying for the greater good. Public speeches include a voter inauguration ceremony in 2018 call hosted by the NAACP, and two public speeches regarding the overturning of roe versus wade this year - one in Iowa city and

What is your present knowledge of each advisory board you are interested in?

Disseminating information to educate the public on illegal discrimination and civil rights and making recommendations to City Council.

Potential Conflicts of Interest

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List your answers here:

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

☐ Yes ☒ No

(Optional) Demographic Information

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

35

Country of Origin

United States

Sexual Orientation

Pan

Religion

Atheist

Do you have a disability

Yes

Ethnicity

Race

White

Gender Identity

Non-binary

***NOTE:**

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Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☐ I Agree

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**
- Date of Application (Date will be captured on form submission)

Mika J Covington
First Name Middle Initial Last Name

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

2401 Highway 6 East, Apt 40-106
Home Address Suite or Apt

Iowa City IA 52240
City State Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

☒ Yes ☐ No

How long have you been a resident of Iowa City?

5 years

Mobile: (712) 314-8258
Primary Phone Alternate Phone

mika.j.covington@gmail.com
Email Address

Nonprofit President
Occupation

Gender (*This question is mandatory for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.) *

☒ Female

Boards & Commissions

Mika J Covington

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Submitted

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I am the co-founder and President of Next Generation of Cystinosis. NGC is a nonprofit org, run for and by adults living with the ultra-rare disease called cystinosis. We work to represent the interests and needs of adults living with cystinosis, provide support to the community, lobby the state legislature to pass a Rare Disease Advisory Committee and help locate resources. I have worked with the ACLU of Iowa on a lawsuit to establish civil rights for transgender people in Iowa. The decision from the IA Supreme Court this last May. I currently serve on the UIHC Patient and Family Advisory Board. I volunteered with the Iowa Pride Network from 2010 to 2013 on their College Leadership Team organizing and leading IPN's Southwest Iowa Regional Gay-Straight Alliance Coalition. Finally, I have been involved with organizations focused on protecting people's civil rights. I am not an attorney. Finishing my BA in psychology and German (language, culture, history, politics). I speak English and intermediate German. I am proficient in Microsoft Word, Excel, PowerPoint, and Google Apps.

What is your present knowledge of each advisory board you are interested in?

I understand that the Human Rights Commission ensures that the Iowa Civil Rights Code is enforced. They help employers and residents understand the law and participate in events such as Juneteenth and Pride, which I would volunteer to help at those events.

Potential Conflicts of Interest

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List your answers here:

I serve on the Board of Next Generation of Cystinosis. I am not paid for that position. I do not believe there would be a financial interest issue.

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

☐ Yes ☒ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

32

Country of Origin

USA

Sexual Orientation

Queer

Religion

Methodist

Do you have a disability

Yes

Ethnicity

Race

White

Gender Identity

Transgender woman

***NOTE:**

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You are encouraged to contact individual [Council Members](#) to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☒ I Agree

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**
- Date of Application (Date will be captured on form submission)

T.J.

First Name

Middle Initial

Dedeaux-Norris

Last Name

First Name (Phonetic spelling)**Last Name (Phonetic spelling)**

332 S Linn St 418

Home Address

Suite or Apt

Iowa City

City

IA

State

52240

Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?☒ Yes ☐ No**How long have you been a resident of Iowa City?**

6 years

8184005236

Primary Phone

Alternate Phone

tj-dedeaux-norris@uiowa.edu

Email Address

Associate Professor/ Artist

Occupation

Gender (*This question is mandatory for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.) *

☒ Female

Boards & Commissions

T.J. Dedeaux-Norris

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Submitted

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

T.J. Dedeaux-Norris is a mixed -media artist who employs painting, fiber, performance, video, and music to explore the somatic impacts of racial, gender, and class socialization. In form and content, their work poses a philosophical inquiry into the distinction between Self and Other, with the body as a social microcosm of distinct yet discursive dynamics to observe and question. Everything is both permeable and fractile. Dedeaux-Norris completed their BA at University of California at Los Angeles and their MFA at Yale University. Their work has been presented internationally at the Contemporary Arts Museum Houston, Mission Creek Festival, Nasher Museum of Art, Performa, Prospect New Orleans, Rotterdam Film Festival, The Studio Museum in Harlem, Sundance Film Festival, and The Walker Art Center - among other institutions. Dedeaux- Norris has participated in residencies at Grant Wood Colony, MacDowell, Skowhegan, and Yaddo. They are a 2019-2020 Pollock -Krasner Foundation grantee, a 2022 Iowa Artist Fellow, and a tenured Associate Professor at University of Iowa.

What is your present knowledge of each advisory board you are interested in?

I am newly acquainting myself with the HRC and feel that within my art practice and teaching pedagogy that I embody and already practice the ideologies and concerns of the commission. Having lived in Cedar Rapids/Iowa City for the past 6 years, I believe I've gotten great lived experience in understanding the needs and gaps of needed programming and advocacy. I'm also an eager learner.

Potential Conflicts of Interest

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List your answers here:

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

☐ Yes ☒ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

43

Country of Origin

Guam, USA

Sexual Orientation

Religion

Do you have a disability

Ethnicity

Black American

Race

multi raced (black/white/native/creole)

Gender Identity

Fluid she/they pronouns

***NOTE:**

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You are encouraged to contact individual [Council Members](#) to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☒ I Agree

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Profile

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- Date of Application (Date will be captured on form submission)

Aaron

First Name

J

Middle Initial

Fennell-chametzky

Last Name

First Name (Phonetic spelling)

Air-in

Last Name (Phonetic spelling)

Fenn-I (like the letter I) Cha-met-ski

810 Roosevelt St

Home Address

Suite or Apt

Iowa City

City

IA

State

52240

Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

☒ Yes ☐ No

How long have you been a resident of Iowa City?

21 years

Mobile: (319) 471-2683

Primary Phone

Alternate Phone

fcaaron02@gmail.com

Email Address

Paraeducator

Occupation

Gender (*This question is mandatory for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.) *

☒ Male

Aaron J Fennell-chametzky

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Submitted

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

Experience volunteering for presidential campaigns, attending rallies such as a gathering against the overturning of Roe v. Wade and as an ally at a march on Transgender Day of Visibility, going to a number of my college's Office of Intercultural Life events, being a Student Senate member in high school, and being close to done with my degree- majoring in history, minoring in Gender, Sexuality, and Women's Studies, and getting a certification to teach secondary social studies- all of which I feel relate to this position.

What is your present knowledge of each advisory board you are interested in?

All I know about it is what is listed on the card I was given: the duties of "Make recommendations on the racial equity and social justice grants" and "Plan programs and activities to eliminate unlawful discrimination," as well as the requirements and term length.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

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List your answers here:

Pedal Power MYEP Iowa City Community School District

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

☐ Yes ☒ No

(Optional) Demographic Information

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

21

Country of Origin

United States

Sexual Orientation

Bisexual

Religion

None

Do you have a disability

A very mild one- high functioning autism. I don't anticipate it would impact my ability to fill a role like this one

Ethnicity

Race

White

Gender Identity

Cisgender male

***NOTE:**

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The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual [Council Members](#) to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☒ I Agree

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**
- Date of Application (Date will be captured on form submission)

Denise

First Name

Hagerla

Last Name

Middle Initial

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

174 Shrader Rd

Home Address

Suite or Apt

Iowa City

City

IA

State

52245-4920

Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

☒ Yes ☐ No

How long have you been a resident of Iowa City?

7 months

7732181287

Primary Phone

Alternate Phone

didihag@yahoo.com

Email Address

Clinical Social Worker

Occupation

Gender (*This question is mandatory for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.) *

☒ Female

Boards & Commissions

Denise Hagerla

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Submitted

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I've spent much of my 20+ years as a social worker serving marginalized populations and providing education and support to other professionals working with the LGBTQIA+ community. I am always seeking opportunity to create, live, and work in community that strives to uphold the values of diversity, equity, and inclusion. This is a big impetus for my recent move to Iowa City.

What is your present knowledge of each advisory board you are interested in?

I've been watching the educational initiatives of the Human Rights Commission over the past several months and have been impressed with the level of community engagement and the breadth and scope of ways in which this committee reaches out to community for education and impact. I also have watched several hours of the committee meetings to witness the content and purpose of these meetings.

Potential Conflicts of Interest

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List your answers here:

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Do you currently serve on another Iowa City board or commission?

☐ Yes ☒ No

(Optional) Demographic Information

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

50

Country of Origin

United States

Sexual Orientation

Lesbian/Queer

Religion

UUS

Do you have a disability

No

Ethnicity

Race

White

Gender Identity

Gender non-conforming

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☒ I Agree

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Profile

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- Date of Application (Date will be captured on form submission)

Ryan

First Name

Hall

Last Name

Middle Initial

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

18 Kenneth Dr

Home Address

Suite or Apt

Iowa City

City

IA

State

52240

Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

☒ Yes ☐ No

How long have you been a resident of Iowa City?

7 years

3158706939

Primary Phone

Alternate Phone

rhall@newpi.coop

Email Address

Information Technology and
Data Analysis

Occupation

Gender (*This question is mandatory for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.) *

☒ Male

Boards & Commissions

Ryan Hall

Which Boards would you like to apply for?

Historic Preservation Commission Board Member Information: Submitted

Human Rights Commission Board Member Information: Submitted

Preference on first choice (If multiple boards are being applied for.)

Question applies to Historic Preservation Commission Board Member Information

Historic Preservation Commission Category *

None Selected

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

> Political Science Honors graduate of the University of Iowa with a focus in bias, protest, and political revolution. Published academically on related topics. > Grew up in a poor single parent household and became a first generation college student. Understands the struggles of navigating our educational system without any prior experience or guidance. > Familiar with boards and their functions through my work with the board at New Pioneer Food Co-op > Very passionate about Iowa City's history and it's relationship with underserved communities. > Appreciative of the inclusivity that Iowa City offers while understanding that our work has just begun

What is your present knowledge of each advisory board you are interested in?

> Familiar with the functions of the committees and their relationship with Iowa City as a whole > Understands the limits of the boards as well as their importance > Good sense of board relationships and how to constructively and inclusively navigate topics and build solutions

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Do you currently serve on another Iowa City board or commission?

☐ Yes ☒ No

(Optional) Demographic Information

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

33

Country of Origin

United States

Sexual Orientation

Heterosexual

Religion

None

Do you have a disability

No

Ethnicity

Race

White

Gender Identity

Cisgender

***NOTE:**

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☒ I Agree

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Profile

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- Date of Application (Date will be captured on form submission)

Michael

First Name

Halley

Last Name

Middle Initial**First Name (Phonetic spelling)**

Last Name (Phonetic spelling)

Ha-lee

310 Finkbine Lane 2

Home Address

Suite or Apt

Iowa City

City

IA

State

52246

Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

☒ Yes ☐ No**How long have you been a resident of Iowa City?**

1 month

641-233-0445

Primary Phone

Alternate Phone

mhalley25@gmail.com

Email Address

Account Manager Ideal Energy

Occupation

Gender (*This question is mandatory for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.) *

☒ Male

Boards & Commissions

Which Boards would you like to apply for?

Climate Action Commission Board Member Information: Submitted

Human Rights Commission Board Member Information: Submitted

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

Served 12-years on Fairfield, Iowa city council and completed the Iowa League of Cities Certified Elected Municipal Official program, so I'm very familiar with city government. More recently I served as an unofficial advisor to the City of Fairfield Diversity, Equity, and Inclusion Committee, though I was not an official member. I've advocated for human rights during my time as an elected official and would like to expand that work here in Iowa City.

What is your present knowledge of each advisory board you are interested in?

I read information provided on the city's website, read the most recent meeting minutes, and watched the most recent meeting on Channel 4. I have a general understanding of the commission's responsibilities and activities.

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List your answers here:

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Do you currently serve on another Iowa City board or commission?

☐ Yes ☒ No

(Optional) Demographic Information

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Age

47

Country of Origin

United State

Sexual Orientation

Heterosexual

Religion

Do you have a disability

No

Ethnicity

European-American

Race

White

Gender Identity

Male

***NOTE:**

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Please Agree with the Following Statement

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☐ I Agree

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Profile

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- Date of Application (Date will be captured on form submission)

Connor

First Name

Hartig

Last Name

Middle Initial

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

108 S. Linn Street Apt 25

Home Address

Suite or Apt

Iowa City

City

IA

State

52240

Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

☒ Yes ☐ No

How long have you been a resident of Iowa City?

2 years, 9 months

Home: (563) 845-1232

Primary Phone

Alternate Phone

connorhartig1232@gmail.com

Email Address

Service Manager at Chipotle
Mexican Grill

Occupation

Gender (*This question is mandatory for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.) *

☒ Male

Boards & Commissions

Connor Hartig

Which Boards would you like to apply for?

Ad Hoc Truth and Reconciliation Commission Board Member Information: Submitted
Civil Service Commission Board Member Information: Submitted
Climate Action Commission Board Member Information: Submitted
Community Police Review Board (CPRB) Member Information: Submitted
Human Rights Commission Board Member Information: Submitted

Preference on first choice (If multiple boards are being applied for.)

Ad Hoc Truth and Reconciliation Commission

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

Political Science B.A., Philosophy in Philosophy, Human Rights Certification, Pre -Law (expected May 2024) Leadership and Non -Discrimination Training (2022/23 through Chipotle) Academics and Professionalism Committee Member of Phi -Alpha Delta (Pre -Law Fraternity) (2021-present) Dubuque Caucus Precinct Captain & County Democrats Committee Member (2020)

What is your present knowledge of each advisory board you are interested in?

The knowledge I have pertaining to each advisory board is limited to the content provided on the Advisory Board/Commission site, as I just recently heard about the opportunity from the instructor of my "Governance and Human Rights" course. Although I do not have a thorough understanding of the work that each commission has done, I am eager and willing to put in the work to establish that knowledge.

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List your answers here:

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Do you currently serve on another Iowa City board or commission?

☐ Yes ☒ No

(Optional) Demographic Information

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Age

20

Country of Origin

United States

Sexual Orientation

Gay

Religion

Agnostic

Do you have a disability

No

Ethnicity

German

Race

White

Gender Identity

Male

*NOTE:

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Profile

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- Date of Application (Date will be captured on form submission)

Thorn

First Name

Middle Initial

Hawthorne

Last Name

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

327 Highland Drive

Home Address

Suite or Apt

Iowa City

City

IA

State

52246

Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

☒ Yes ☐ No

How long have you been a resident of Iowa City?

8179805820

Primary Phone

Alternate Phone

hello@thornhawthorne.com

Email Address

Communications Specialist

Occupation

Gender (*This question is mandatory for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.) *

☒ Female

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Submitted

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

As a communications specialist working in the next town over, I serve alongside city council and every board and commission. I've become extremely familiar with everything about the process and would really love to be able to do the same work in Iowa City since I live here. I'm transgender, disabled, and a descendant of refugees, so I'm also particularly well versed in related social justice and human rights issues.

What is your present knowledge of each advisory board you are interested in?

I've been interested in and watching public meetings since I moved to Iowa City

Potential Conflicts of Interest

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List your answers here:

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Do you currently serve on another Iowa City board or commission?

☐ Yes ☒ No

(Optional) Demographic Information

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Age

26

Country of Origin

America

Sexual Orientation

Queer

Religion

Do you have a disability

Yes

Ethnicity

Not Latino

Race

Middle Eastern / White

Gender Identity

Transgender / Agender

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Profile

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- Date of Application (Date will be captured on form submission)

Jessica

First Name

Middle Initial

Hobart

Last Name

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

4377 East Court St

Home Address

Suite or Apt

Iowa City

City

IA

State

52245

Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

☒ Yes ☐ No

How long have you been a resident of Iowa City?

3 years

Mobile: (309) 948-0606

Primary Phone

Alternate Phone

hobartjessica@sau.edu

Email Address

Social Worker

Occupation

Gender (*This question is mandatory for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.) *

☒ Female

Boards & Commissions

Jessica Hobart

Which Boards would you like to apply for?

Community Police Review Board (CPRB) Member Information: Submitted
Human Rights Commission Board Member Information: Submitted

Preference on first choice (If multiple boards are being applied for.)

CPRB

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I am getting ready to complete Johnson County Community Police Academy and have a master's in criminal justice in addition to my master's in social work. Additionally, I have worked on many policies in enhancing care for individuals within a hospital system. I also have experience in public relations and marketing events to community members.

What is your present knowledge of each advisory board you are interested in?

Have reviewed past meetings for each board and have looked through the webpages for both boards. I have also discussed CPRB with local Iowa City Police Officers.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

Most members of City Boards and Commissions are employed, and/or have a financial interest in one or more non-profit entities. [Section 362.5 of the Code of Iowa](#) generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract. In order to navigate potential conflicts of interest for certain matters, please list any and all business or non-profit entities in which you have an employment or financial interest.

List your answers here:

none

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

☐ Yes ☒ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

28

Country of Origin

US

Sexual Orientation

Heterosexual

Religion

n/a

Do you have a disability

No

Ethnicity

Race

White

Gender Identity

Female

***NOTE:**

The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual [Council Members](#) to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☒ I Agree

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time. If appointed to a Board/Commission, all other applications will be removed from consideration.

Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**
- Date of Application (Date will be captured on form submission)

Anne

First Name

O

Middle Initial

Kiche

Last Name

First Name (Phonetic spelling)

3194003877**Last Name (Phonetic spelling)**

Keycha'

2958 Keel Boat Loop

Home Address

Suite or Apt

Iowa City

City

IA

State

52240

Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

☒ Yes ☐ No**How long have you been a resident of Iowa City?**

30

Home: (319) 400-3877

Primary Phone

Home: (319) 400-3877

Alternate Phone

aokiche@gmail.com

Email Address

Educator

Occupation

Gender (*This question is mandatory for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.) *

☒ Female

Anne O Kiche

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Submitted

Preference on first choice (If multiple boards are being applied for.)

Human Rights Commission

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

A strong advocate for marginalized communities. Chair of African community network, Director of DEI at AAUW. Strong advocate RVAP among other responsibilities.

What is your present knowledge of each advisory board you are interested in?

Advocates for human and civil rights. Mediate discrimination complains

Potential Conflicts of Interest

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The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

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List your answers here:

None

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

☐ Yes ☒ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

58

Country of Origin

Kenya

Sexual Orientation

Heterosexual

Religion

SDA

Do you have a disability

No

Ethnicity

Black

Race

Black

Gender Identity

Female

***NOTE:**

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The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

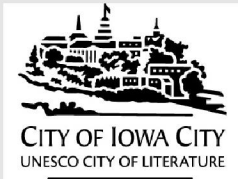
Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual [Council Members](#) to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☒ I Agree



Advisory Board/Commission Application Form

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time.

If appointed to a Board/Commission, all other applications will be removed from consideration.

NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.

Date of Application

8/29/2022

First Name *

wifag

Last Name *

mohammed

First Name (Phonetic spelling)

Optional

+11929434427

Last Name (Phonetic spelling)

Optional

Home Address *

740 Mikael st

City *

Iowa city

State

IA

Zip Code *

52446

Is your home address (listed above) within the corporate limits of Iowa City? *

No

Contact Phone Number *

929-434-4274

Email Address *

mohammedwifag@yahoo.com

Boards & Commissions

Select a Board or Commission you are interested in: *

Human Rights Commission

Preference on first choice

If multiple boards are being applied for.

How long have you been a resident of Iowa City?

4 years

Occupation: *

Nordstrom

Gender *

*This question is mandatory in order for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.

- ☐ Male
☒ Female

Experience and/or activities which you feel qualify you for this position: *

My Story

Introduction

Despite tremendous social pressure on women in Sudan to stay silent, I've known since I was a child it was important to break the silence and speak out. It was important to become educated and empowered and then to encourage other women to do the same. I founded Haraza Organization for Peace and Development for Women's Empowerment (HOPD) that put me on the front lines assisting and empowering survivors of genocide in Darfur.

Through my organization in Sudan . I trained women internally displaced (IDP) by the violence from 2003 to 2012 to participate in all levels of decision-making, including in the home, school, social, religious and political. Collaborations with international non-governmental organizations (INGO's) like United Nations Fund for Women (UNIFEM) and United Nations Mission in Darfur (UNAMID), the World Food Program WFP and United Nations Children's Fund (UNICEF) allowed me to channel funding to build health clinics, schools and water pumps for desperate villagers, and to provide food, clothing and basic services to women and children in IDP camps. These INGO's and others allowed me to produce a training manual and workshops that prepared IDP women to actively participate in the Abuja and Doha Peace Talks in 2006 and 2010. I was known for my persistence as the "Iron Lady." Sadly, I was forced into exile after armed Sudanese security forces threatened to kill me for speaking out about violence against women as a tool of the genocidal war in Darfur. While attending an international peace conference, I had shared horrible stories of women I met, like the mother and daughter who had been horribly raped and mutilated in front of each other. These stories reached the International Criminal Court (ICC) and became evidence included in the indictment of Sudanese President Omar al Bashir for War Crimes, Crimes Against Humanity and finally, Genocide.

Early Life & Education

I was born in Nyala, South Darfur, in Sudan on July 21, 1982 into an activist family of politicians committed to freedom. Many of my brothers and sisters worked for justice. Yet, from early on I witnessed discrimination in my family. My father had a high school education, my mother had none, and I could see the difference that made. The boys and men got attention, education, resources and support. Girls, including me, were submitted to female genital mutilation (FGM) and women experienced a lack of appreciation and opportunity. My father wanted me to get married young, but I was inspired by my older sisters who were educated. I insisted on going to school like them. I was so grateful my sisters helped me to get on that track that I knew I eventually wanted to pass it on to others. In 1999 I moved to Khartoum to study at the prestigious Khartoum University. Although I wanted to become a doctor, that path was not open to me because I was a Darfurian woman. I studied and got my BA degree from the College of Public and Environmental Health in 2002. At this time Darfurians were being targeted in Khartoum, so it was impossible for me to get a job.

War in Darfur

Despite the Darfurians best efforts to get the Government of Sudan (GoS) to provide basic services in areas like roads, electricity, drinking water, education and health, the central government in Khartoum did little to develop Darfur. People who spoke out or organized were imprisoned, tortured, killed and forced into exile. Once the

Sudanese Air force started bombing villages, we lived in fear for our lives. In 2003, a Darfurian rebel group struck back, attacking El Fashir airport. They destroyed some of the planes that were used to bomb villages.

In response, the government of Sudan initiated a campaign of terror. They increased their bombing of villages, training and arming militias called the Janjaweed. Darfurian men and children were killed; women were brutally raped; crops and stores of food were destroyed, and animals were slaughtered. Survivors fled as their villages burned to the ground, escaping with only those items they could carry on their backs. So many villages were demolished that soon refugees flooded the cities, seeking safety, shelter, food and medical care. Children arrived malnourished and died in their mothers' arms. Those of us who lived in cities faced a wall of discrimination that blocked Darfurians from getting jobs. Darfurian men had no avenues open to them and were channeled into the armed forces or local police forces. The GoS pushed our men to serve in the very group that was destroying us. Men who didn't follow this path became idle and frustrated, the most capable went to college in Khartoum, while others went into exile or joined the rebels. Women and children were left without their men. Amid such suffering, Darfurians became a miserable people.

Establishing Haraza Organization for Peace and Development (HOPD)

In 2002 I was seeing women and children trying to deal with the outbreak of civil war in Darfur. I decided to found the Haraza Organization for Peace and Development for Women's Empowerment. I named my non-governmental organization (NGO) after a tree called a haraza. This tree is dry in spring and stores water for the dry season. When no other trees have leaves or fruit or provide shade, the haraza offers solace.

I formed a board that helped set goals and implement programs to help the victims. Haraza received funding from, and worked with, the international aid agencies listed above and groups from the European Union. Haraza worked in numerous camps; Kalma, Ottach, Derig and Salaam camps. There was so much need. Here are our areas of focus:

- Providing for urgent needs: food, shelter, clothing
- Capacity building workshops
- * Health education, HIV prevention and care
- * Violence Against Women (VAW) and Gender Based Violence (GBV)
- * Income Generating Activities
- Training IDP women to be leaders in their communities
- * Peace Culture and Peace Building
- * Psychosocial support for women traumatized from rapes and witnessing the deaths of loved ones
- * Support for women prisoners
- Training IDP women to understand their rights provided for under UNSC Resolution 1325
- * Prepare women to participate in peace keeping
- * Trained IDP women to attend and participate in the Abuja Peace Talks (2006) and the Doha Peace Conference (2011)

I collaborated with UNIFEM and made a training manual on Conflict Resolution and Negotiating Skills for Peace Building and Decision Making for IDP Women Leaders in South Darfur. We organized a ten day training to make sure women leaders got what they needed to participate in the ongoing peace talks. They contributed fresh, workable solutions to seemingly intractable struggles. This training was essential to ensure women's involvement in mechanisms that could prevent conflict, stop war and stabilize regions damaged by warfare. The workshop goals were: 1) To build skills for decision-making, leadership, negotiation and conflict resolution, 2) To involve displaced women in the negotiation process side by side with men and 3) To introduce UNSC 1325 and other international protections for women's rights in the context of the war in Darfur. Although the GoS Security forces barred me from attending the peace talks, I trained over 250 women and 50 men; sending thirty IDP women to actively participate in these high level negotiations.

The Government Arrests Me For My Work

The war in Darfur spread, eventually leaving over 4,000 villages burnt to the ground, over 300,000 people dead and nearly half the population of 6 million internally displaced, living in camps lacking every necessity, including security from attack. In 2008 ICC indicted Omar Al Bashir on War Crimes, Crimes Against Humanity and eventually charged him with the crime of Genocide.

The GoS then expelled many of the most effective international aid agencies and began a campaign to find and get rid of anyone suspected of providing evidence to the ICC – either by killing them or forcing them into exile. I was one of those targeted. As a consequence of my work in the camps with international aid agencies I was

...and one of these targets is a consequence of my work in the camps that international aid agencies have harassed, arrested, tortured, given death threats and eventually had to flee for my life.

Here's why: With the international aid agencies gone, the Government of Sudan (GoS) soldiers and Janjaweed militias reignited their campaign of terror, kidnapping, raping, beating and harassing women in the camps. Everyone was afraid because there was no protection. In that moment of fear I recorded a letter of appeal for help to First Lady Michelle Obama.

See link: To Michelle Obama from Wifag Ibrahim Widaa of Darfur

<https://www.youtube.com/watch?v=FIfoLEQaKI>

This international appeal put my life at risk.

One day, armed security forces stopped a women's empowerment training I was leading and arrested me. They violently interrogated me, accusing me of providing information to U.S. aid agencies that gave my testimony to the ICC. They questioned me about my involvement in training workshops, asked who my funders were, all the while threatening to kill me. I thought they were going to kill me then and there. I was terrified.

Actually, I had indeed provided evidence that was submitted to the ICC. In early 2008 I had met Wanda Atkins at an international symposium on women's roles in resolving the conflict in Darfur in Kampala, Uganda. Wanda worked with International Justice Project (IJP) and took the stories I told about what I had witnessed in Darfur and gave that as evidence to the ICC.

Aftermath and Continued Death Threats

Three days after the first interrogation I bought a ticket to Khartoum, but I was arrested at the airport. I was detained in the security forces office there and questioned in an intimidating way about where I was going and why. I lied. I said I was going on vacation, when actually I was planning to attend a UNIFEM conference in Khartoum. I was carrying the training manual I edited and used when I trained IDP women to participate in the Doha Peace Conference (described above). The security forces accused me of wanting to go to a training workshop and said they were confiscating my manual. They insisted I could not take my training manual or get on the plane. I insisted it was within my rights to have the manual and fly to Khartoum.

A local government official I knew happened to be at the airport, and he saw me detained. He intervened to advocate for me. He convinced them to let us board the plane. I got on the plane for Khartoum with my manual and attended the UNIFEM Conference.

After a month, I returned to Nyala from Khartoum. When I finally tried to go back to work, I discovered the security forces had shut down the Haraza office. Soon after this, Janjaweed began following me. This was a very dangerous situation for me. One day they approached me while I was parked in my car. They ordered me out of my car, which I knew meant they were going to kidnap me. I knew what these armed men were capable of. I'd heard about their brutal rapes; I had seen women mutilated by having their throats slit or bones broken. I'd seen women ostracized and suffering with fistulas and psychological trauma. They tried to grab me with their guns pointed at my head, but I rolled the window up and locked my doors, refusing to get out of the car. They could kill me right there, on a street in Nyala, but I wasn't going with them.

I saw a man I knew in a nearby park and signaled him to come over. I explained what was going on and asked him to drive my car. He got in and took the wheel. After another attempt by the Janjaweed to grab me, the man drove off and got me out of their reach to safety.

At this point, I knew I MUST immediately leave. I left my family, my work and my country to arrive in the United States in June 2011. I now have been granted asylum.

At this point it may look like those who are responsible for so much suffering in Darfur are winning:

- President Omar Al Bashir remains free even though he has been charged with war crimes, crimes against humanity and genocide by the ICC
- Peace talks have not stopped the violence
- Hundreds of doctors, human rights and women rights advocates, journalists and others who spoke out for justice or simply told the truth about what's happening in Darfur have been killed, imprisoned or forced into exile

I'm quite sad I can't at this time return to Darfur to continue my work with Haraza, yet I cannot let things stand as they are. With the women of Darfur in my heart, I would like to work with the United Nations to continue the trainings I was doing with the women IDP's inside Darfur, but now, perhaps, do it with Darfurian women refugees living in Chad. I would like to expand my understanding of women's roles in the peace building process and be a part of post-conflict reconstruction.

NOTE A: A brief video made in Darfur, Sudan about my work with refugee in Darfur .

My life in the USA:

I arrived to the us in 2012 and started my life in state of new jersey and I started my asylem process I guranted asylem in 2013 and was suffering from a sevear depression from torture and punishment that I had when I was arrested in sudan that took for long time to heal until now I use medication for it . in 2017 I thought to continue my education here in the usa I asked about the good school to go and I have chosed iowa to come to attend inorder to go for medical school and achieve my American dream to becoming a doctor I like the quite state of iowa but unfortunatly I didn't have many American frineds like when I was in new jersey so I didn't ivolove in to many event as before I contunied work in my school ELA to start medical school as I already have hold a BA in public health however I don't know the medical school rquerment in the usa .

In later 2017 I knew Magrret when I went to event in Christian church in 42th st cedar rapids and joined them serving food ,cleaning or attend a program I brought food to the church that I made salmon with vegitable that been liked by every one at the event .and the posster apricate that .

I made some American frineds in catholic mcauly centaer Anne Digger ,steve and others I laso have engaged with other Islamic center in Cedar rapids to help and joine activities .last January while I was working in hotel Kirkwood there was an event by the United nation -state of iowa and I met Anne

Ann Woodward the program manager that she talked to me and I have shared my story with her and she watched my documantry film about my work with women in Darfur during the war she knows my story and later she arranged me to give a speech in their panel in next month May 2022.

I also got to know my Neighbor Cara and we have a good relationship as neighbors her sisire and she help me a lot they bring me some furniture and kitchen's tools her mother sent me a gift card from seatel Washington . in kirkwood community collage in 2018 I participate in Norton writer's Prize that I got help from Mr Ryan Dehner my grammar teacher ,and the writing center assistant Kirkwood cedar rapids Ms Janis bultman . I was unlucky to win that prize.put I never give up I keep working for any chance I heard .

Why I am applying for iowa dream ,

I apply to this scholarship because I have finiacial hardship as I am suffering with depression I felt to pay my rent because I go to school and got sick last february the doctor decide me an operation surgeory for gallstone removal . in addition to I have wrote my book about my story from American dream in Arabic this book has 3 years I still unable to publish it because I contact the publication company the need 24 thousand to be paid if win the scholarship that will help solve lots of problem buy a car because 3 years ago someone gave a car but has a lot of problem .

Short term goal :

I am enrolled in Kirkwood community collage now about to finished the ELA .after I finish the collage I apply for the medical school in university of iowa If I got a scholarship because I don't have much money to pay by myself .then I will continue to finish my book and its amazing story of living in two different situation in Africa and USA and publish my book in English so that the American can read my story .

My long term goal : is to work Ofor women and become a women peace ambassador

Activities I feel Qualify is Training :

To train young people about empowerment that a unique methods to help them make their life's goal to achieve their dream .

Also to integrate the American people and immigrant culture (cross culture exchange) to make unity among all people residents in iowa that can be by organizing public event ,meetings or churches and mosques.

What is your present knowledge of each advisory board you are interested in? *

I know about Human Rights as hard work to reduce the human discrimination and civil rights by providing help through a recommendation to the city counsel for the such discrimination. also to planning programs and activities to eliminate all kind of discrimination. (Race ,Religion ,sex,color,gendder,Age ,disability Identity and marital status.

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

Potential Conflicts of Interest

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City Council Resolution # 15-300 established a policy that the following persons shall not be eligible for appointment to Boards and Commissions:

A Council Member's spouse, domestic partner or partner by cohabitation, children, step-children, children for whom the Council Member assumes parental responsibility, mother, father, son-in-law, daughter-in-law, mother-in-law, father-in-law, step-parent, brother, sister, step -siblings and half -siblings, brother-in-law, sister-in-law, grandparents and grandchildren, aunt, uncle, niece, nephew, first cousin, foster parent, foster child, persons who are parents of the same child, and persons with whom the employee is in an intimate relationship

Res. #15-300 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently have a conflict of Interest? *

No

Do you currently serve on another Iowa City board or commission? *

No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

40

Country of Origin

Sudan

Sexual Orientation

woman

Religion

Islam

Do you have a disability?

No

Ethnicity

black

Race

Sudanese

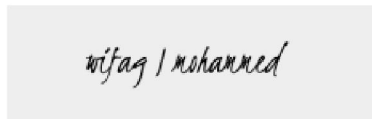
Gender identity

Female

***NOTE:**

The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Signature of Applicant*A rectangular box containing a handwritten signature in black ink. The signature appears to read "Wifag I. Mohammed".

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual [Council Members](#) to express your interest in serving.

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time. If appointed to a Board/Commission, all other applications will be removed from consideration.

Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**
- Date of Application (Date will be captured on form submission)

James

First Name

L

Middle Initial

Parker

Last Name

First Name (Phonetic spelling)

Jayms

Last Name (Phonetic spelling)

Pahr-kehr

1908 B Street

Home Address

Suite or Apt

Iowa City

City

IA

State

52245

Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

☒ Yes ☐ No

How long have you been a resident of Iowa City?

18 years

Mobile: (319) 331-9419

Primary Phone

Alternate Phone

jparkeria@gmail.com

Email Address

Registered nurse

Occupation

Gender (*This question is mandatory for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.) *

☒ Male

James L Parker

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Submitted

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

-10+ years as an RN working ob-gyn/ent/urology post surgical, med/surg float pool, emergency department, psychiatric/mental health division -fluent in french, beginner fluency in Spanish -2.5 years living abroad in France as a young adult -active in the Boy Scouts of America throughout my youth and returned to it as an adult; obtained rank of Eagle in 1992 and completed Wood Badge Leadership course in 2007. -BS in Management with an IT concentration; BS in Nursing; MS in Nursing student with anticipated graduation in December 2023; plan to obtain a PMHNP license in Iowa after graduation. - currently serving as a young men advisor (ages 13-15) at church -Addiction recovery program facilitator with weekly meetings -moved around in my childhood and adolescence to various states providing racial, cultural and socioeconomic experiences -10 years in the over-the-road transportation industry -3 years as a jailer and 911 dispatcher in Smith County Texas

What is your present knowledge of each advisory board you are interested in?

Next to nothing.

Potential Conflicts of Interest

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List your answers here:

UnityPoint Health

Res. #15-300 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

☐ Yes ☒ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

49

Country of Origin

United States

Sexual Orientation

Male

Religion

The Church of Jesus Christ of Latter Day Saints

Do you have a disability

No

Ethnicity

Non-hispanic

Race

White

Gender Identity

Male

*NOTE:

The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual [Council Members](#) to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☒ I Agree

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time. If appointed to a Board/Commission, all other applications will be removed from consideration.

Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**
- Date of Application (Date will be captured on form submission)

Grace

First Name

Middle Initial

Kreger

Last Name

First Name (Phonetic spelling)**Last Name (Phonetic spelling)**

20 S. Lucas Street, Apartment D

Home Address

Suite or Apt

Iowa City

City

IA

State

52240

Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?☒ Yes ☐ No**How long have you been a resident of Iowa City?**

11 years

5157107634

Primary Phone

Alternate Phone

gkreger@gmail.com

Email Address

Program Director Assistant,
Reach for Your Potential, Inc.

Occupation

Gender (*This question is mandatory for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.) *

☒ Female

Boards & Commissions

Grace Kreger

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Submitted

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I have ten years combined professional experience serving individuals with disabilities and low-income, at -risk youth (MYEP - Direct Support Professional/Program Facilitator, RFYP - Program Director Assistant, NCJC - Youth Counselor). I have extensive professional and volunteer experience working on political campaigns, most recently serving as an elected delegate in 2018 and 2020. I have additional formal volunteer experience with Iowa City Hospice, Iowa Youth Writing Project, and Girls on the Run. As an undergraduate student at the University of Iowa, I studied nonfiction creative writing with a focus on gender studies, social justice, trauma, and empowerment. I am passionate about advocating for and defending the rights of others.

What is your present knowledge of each advisory board you are interested in?

The HRC educates the public on discrimination and civil rights via public forums, activities, and programs. The HRC also provides suggestions to City Council regarding legislation concerning discrimination. The HRC meets once a month, and members serve for three years. This is an unpaid, volunteer position.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

Most members of City Boards and Commissions are employed, and/or have a financial interest in one or more non-profit entities. [Section 362.5 of the Code of Iowa](#) generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract. In order to navigate potential conflicts of interest for certain matters, please list any and all business or non-profit entities in which you have an employment or financial interest.

List your answers here:

Res. #15-300 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

☐ Yes ☒ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

31

Country of Origin

United States of America

Sexual Orientation

Bisexual

Religion

Unitarian

Do you have a disability

No

Ethnicity

Caucasian

Race

White

Gender Identity

Female

*NOTE:

The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual [Council Members](#) to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☐ I Agree

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**
- Date of Application (Date will be captured on form submission)

Mark

First Name

Pries

Middle Initial

Last Name

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

1128 Denbigh Drive

Home Address

Suite or Apt

IOWA CITY

City

IA

State

52246

Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

☒ Yes ☐ No

How long have you been a resident of Iowa City?

15 years

Home: (319) 321-5263

Primary Phone

Alternate Phone

pries.mark@gmail.com

Email Address

Lutheran Pastor, retired

Occupation

Gender (*This question is mandatory for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.) *

☒ Male

Boards & Commissions

Mark Pries

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Submitted

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

5 years as a Human Rights Commissioner in the City of Dubuque, Iowa (1978-1983); continual training in Human Rights work as a theologian, pastor, and citizen; completing a first term with the IC Human Rights Commission during which time I have received training in implicit bias, critical race theory, E.Q. (emotional intelligence) toward understanding the necessity for D.E.I. (diversity, equity and inclusion) to enrich and hold secure life of every resident. The IC HRC has just begun a 3 year strategic plan "Breaking Bread" in which I had a contributing role and am prepared to invest all the more in the realization of this plan. I am an old (73), white, heterosexual, married, male with a passion for the human rights of every person - a willing and eager voice with time and energy to to serve.

What is your present knowledge of each advisory board you are interested in?

I'm completing a first term on the IC Human Rights Commission. My attendance record is near perfect as we navigated our way thru the COVID-19 pandemic. I have led the training sessions for citizens to learn how to apply for Iowa City's annual Human Rights grants and then contributed to the ranking and awarding of these grants; I have served on the Human Rights Award committee this and last year. my relationships with Stefanie Bowers, Equity and Human Rights Director, and commissioners is positive and supportive.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

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List your answers here:

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

☐ Yes ☒ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

73

Country of Origin

United States of America

Sexual Orientation

Heterosexual

Religion

Christian

Do you have a disability

No

Ethnicity

German

Race

White

Gender Identity

Male

*NOTE:

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The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

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You are encouraged to contact individual [Council Members](#) to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☒ I Agree

June 7, 2023

FILED

2023 JUN -8 PM 4:12

Dear Mayor Teague,

CITY CLERK
IOWA CITY, IOWA

Serving as a Human Rights Commissioner for the City of Iowa City is a service I want to provide. Therefore, I am seeking your support of my appointment to the Iowa City Human Rights Commission.

As a founding member of the Johnson County Interfaith Coalition (JCIC), having served at the same time on the boards of Shelter House and the Oaknoll Community, being a regular participant with the Consultation of Religious Communities (CRC) and the weekly Seven Reverends (7Revs) fellowship, as a founding member of the Rotary-Kerber HeartSafe Community Campaign, and as a member of welcoming and affirming LGBTQT+ congregation in Iowa City, I am aware of and participate with groups determined to support the ever-growing vitality of Iowa City.

In seeking your appointment to the Human Rights Commission (HRC), I remind you I have previously served as a member of the Iowa City Human Rights Commission. During my appointment I

- participated in nearly every monthly meeting,
- helped to develop the current IC HRC strategic plan,
- attended 2 trainings related to DEI (Diversity, Equity and Inclusion)
- attended training in the writing of land acknowledgment,
- participated in human rights book discussions led by Abena Sankofa Imhotep,
- participated in events sponsored by or as a representative of IC's HRC
- participated in webinars provided by the University of Iowa Law School's Center for Human Rights.

Thank you for your consideration.



Mark Pries
319-321-5263
pries.mark@gmail.com

Will continue to faithfully serve as a Commissioner

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**
- Date of Application (Date will be captured on form submission)

Viana

First Name

Qadoura

Middle Initial

Last Name

First Name (Phonetic spelling)**Last Name (Phonetic spelling)**

1023 Tipperary Rd

Home Address

Suite or Apt

Iowa City

City

IA

State

52246

Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?☒ Yes ☐ No**How long have you been a resident of Iowa City?**

Almost 8 years.

Mobile: (319) 671-2195

Primary Phone

Alternate Phone

mariamgirlsclub@gmail.com

Email Address

Volunteer job at Al-Iman
Center

Occupation

Gender (*This question is mandatory for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.) *

☒ Female

Boards & Commissions

Viana Qadoura

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Submitted

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I have been advocating and fighting for the rights of minority students, especially Muslims, since 2005 when my children started attending schools in a small, conservative, Christian town in Iowa. Resources were denied and my efforts weren't welcomed by those in office due to my religion and to the headscarf I wore. Both the school's board members and the community around us wasn't tolerant nor helpful in aiding and supporting minorities which forced me to acquire tools that I could use to do so myself. I began with letters to the editors at the local newspaper, started purchasing and donating to the District bias-free books that represented Muslims as who they are and not what they were defined by others as, and I held multiple meetings with the Superintendent and school principles on many occasions to address the bigotry of the educators, the need to diversify the staff within the district, and the injustice that included some threats towards me and my family. I fought to include my identity on behalf of my children in the public schools by volunteering and doing various things which includes but is not limited to: reading stories, sharing Palestinian/Arab culture during school sponsored events, celebrating our holidays with others, and giving lectures to High School students addressing microaggression, biases, and shedding light on Muslim's true reality which was a total contradiction to what they had been taught so far. Moving forward to 2015, I came to Iowa City and saw that regardless of the diverse atmosphere of the city and the large Muslim community here, our youth - especially the Muslim girls - are still struggling, parents are helpless, and the voices of those who are seeking justice, tolerance, and respect are neither loud enough nor brave enough to be heard and responded to. I couldn't help but start the cycle again, and I put myself out there even more adamantly to better and save our youth and community. In 2018 I initiated the Mariam Girls' Club (MGC) for Muslim young ladies with the aim being to to connect, unite, and empower them. The Club is a haven for our girls which allows and gives them the room to speak freely, to share their trouble, to connect with each other, and to feel the essence of belonging and giving. This club is set to empower young girls and to show them that they can maintain a dual identity while living in the United States. Fostering the feelings of camaraderie and support is a major aspect that we work on. MGC is here to tell our girls that we hear them, we love them, we will always be here for them, and we will grow with them. Besides MGC, I have devoted the last few years to serving the needs of the students at Al-Iman Weekend School at the Iowa City Mosque. While teaching and carrying out many responsibilities, I simultaneously advanced and prepared an Islamic Studies curriculum that suits the children's age groups, and I initiated the Al-Iman Library which provides the children with what they need and with what is clearly missing from public schools and libraries: books that represent them within the pages. Through the years, I have been donating books to various agencies, and I have been at the forefront in supporting our children in all grade levels throughout the district. I have also been organizing and hosting fun social events for the Al-Iman School since 2018 and have since become the school's official extracurricular activities organizer. As of January 23, I was appointed as the Head of the Social Events Committee at Al-Iman Center and have since organized by far one of the largest Holiday Prayer Congregation and celebrations for our Muslim community in Iowa City and the neighboring areas. The privilege of being born and raised in the beloved Holy Land - where our basic human rights were and still are denied by the atrocity of the occupation - obligates me to advocate for the voiceless, and it demands me to lay the groundwork to support others. So much work has yet to be done, and I refuse to be a bystander or to watch the daunting principles of assimilation and submission take over our humanity while plunging this nation into chaos. I am hoping that my work continues to shed light on the importance of co-existing without being forced to relinquish our spiritual and ethical principles or to fear repercussions and worry about being silenced.

What is your present knowledge of each advisory board you are interested in?

The Human Rights Commission's recommendation to the City Council regarding the Racial Equity and Social Justice Grant funding and the Youth Human Rights Awards are two things that I was introduced to and became familiar with. I might not know much about the details of the work that this Commission has accomplished or initiated, but from what I do know, I am confident that this is a great group of people with like-minded principles that will tirelessly advocate for human and civil rights. Individual voices might not otherwise make it to the City on their own, but with the Human Rights Commission's advice and collaboration we can eliminate and prevent discrimination city-wide.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

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List your answers here:

Res. #15-300 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

☐ Yes ☒ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

45

Country of Origin

Palestine

Sexual Orientation

Heterosexual

Religion

Islam

Do you have a disability

No

Ethnicity

Middle Eastern

Race

White Middle Eastern

Gender Identity

Female

***NOTE:**
The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

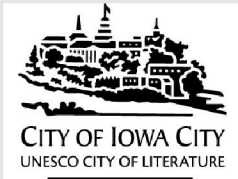
Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual [Council Members](#) to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☒ I Agree



Advisory Board/Commission Application Form

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time.

If appointed to a Board/Commission, all other applications will be removed from consideration.

NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.

Date of Application

8/29/2022

First Name *

Holly

Last Name *

Stevenson

First Name (Phonetic spelling)

Optional

3198008421

Last Name (Phonetic spelling)

Optional

Home Address *

4430 E Court St

City *

Iowa City

State

IA

Zip Code *

52245

Is your home address (listed above) within the corporate limits of Iowa City? *

Yes

Contact Phone Number *

3198008421

Email Address *

hastevenson@optimaellifetimeservices.com

Boards & Commissions

Select a Board or Commission you are interested in: *

Human Rights Commission

Preference on first choice

If multiple boards are being applied for.

How long have you been a resident of Iowa City?

Occupation: *

Director of Diversity, Equity and Inclusion

Gender *

*This question is mandatory in order for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.

- ☐ Male
☒ Female

Experience and/or activities which you feel qualify you for this position: *

I currently serve as the Director of Diversity, Equity and Inclusion for Optima Life Services. We serve over 40 of Iowa counties and I am based out of Iowa City. I have my PhD in Philosophy, focusing on social injustice, from The University of Iowa and I also have my MAs in Philosophy and Gender, Women and Sexuality Studies. I am published on issues pertaining to marginalization and intersectionality and I also offer a unique perspective being from the U.K and also having an invisible disability.

What is your present knowledge of each advisory board you are interested in? *

At present, I am aware that this board is doing invaluable work to both spread awareness and education to all members of the community regarding their rights but also to promote social justice progress to make Iowa City a city that is advancing DEI initiatives and making them a priority.

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

Potential Conflicts of Interest

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

[Section 362.5 of the Code of Iowa](#) generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract.

City Council Resolution # 15-300 established a policy that the following persons shall not be eligible for appointment to Boards and Commissions:

A Council Member's spouse, domestic partner or partner by cohabitation, children, step-children, children for whom the Council Member assumes parental responsibility, mother, father, son-in-law, daughter-in-law, mother-in-law, father-in-law, step-parent, brother, sister, step-siblings and half-siblings, brother-in-law, sister-in-law, grandparents and grandchildren, aunt, uncle, niece, nephew, first cousin, foster parent, foster child, persons who are parents of the same child, and persons with whom the employee is in an intimate relationship

Res. #15-300 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently have a conflict of Interest? *

No

Do you currently serve on another Iowa City board or commission? *

No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

27

Country of Origin

United Kingdom

Sexual Orientation

Straight

Religion

N/A

Do you have a disability?

Yes

Ethnicity

Race

White

Gender identity

Female

***NOTE:**

The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

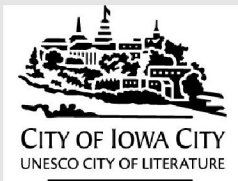
The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Signature of Applicant *



Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

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If appointed to a Board/Commission, all other applications will be removed from consideration.

NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.

Date of Application

8/30/2022

First Name *

Catherine

Last Name *

Tran

First Name (Phonetic spelling)

Optional

Last Name (Phonetic spelling)

Optional

Home Address *

283 Haywood Drive

City *

Iowa City

State

IA

Zip Code *

52245

Is your home address (listed above) within the corporate limits of Iowa City? *

Yes

Contact Phone Number *

5157328433

Email Address *

tran.catherinekim@gmail.com

Boards & Commissions

Select a Board or Commission you are interested in: *

Human Rights Commission

Preference on first choice

If multiple boards are being applied for.

How long have you been a resident of Iowa City?

1 year

Occupation: *

Executive Director, Immigrant Entrepreneurs Summit

Gender *

*This question is mandatory in order for the City to comply with the State's gender balance requirement, which treats gender as binary. "Gender Identity" may be provided in the Demographics section of the application below.

☐ Male

☒ Female

Experience and/or activities which you feel qualify you for this position: *

I am the Executive Director for a nonprofit organization that works with immigrant and minority business owners to help educate and advocate for business success. We hold business summits in Eastern Iowa as well as in other parts of the Midwest to bring people together to support and encourage the immigrant entrepreneurial experience. Additionally, I serve as Branch Manager and Marketing Manager at Community CPA, a regional CPA firm that is an immigrant and woman-owned business, and which serves a large immigrant and minority client base.

What is your present knowledge of each advisory board you are interested in? *

I am interested in the Human Rights Commission. Currently, I know some of the members who were formerly part of the commission, and I know that it advocates for civil rights in Iowa City, as well as make recommendations for the city..

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

Potential Conflicts of Interest

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

[Section 362.5 of the Code of Iowa](#) generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract.

City Council Resolution # 15-300 established a policy that the following persons shall not be eligible for appointment to Boards and Commissions:

A Council Member's spouse, domestic partner or partner by cohabitation, children, step-children, children for whom the Council Member assumes parental responsibility, mother, father, son-in-law, daughter-in-law, mother-in-law, father-in-law, step-parent, brother, sister, step -siblings and half -siblings, brother-in-law, sister-in-law, grandparents and grandchildren, aunt, uncle, niece, nephew, first cousin, foster parent, foster child, persons who are parents of the same child, and persons with whom the employee is in an intimate relationship

Res. #15-300 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently have a conflict of Interest? *

No

Do you currently serve on another Iowa City board or commission? *

No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Age

35

Country of Origin

USA

Sexual Orientation

Religion

Do you have a disability?

Ethnicity

Vietnamese

Race

Gender identity

***NOTE:**

The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Signature of Applicant *

Catherine Tran

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual [Council Members](#) to express your interest in serving.



CITY OF IOWA CITY COUNCIL ACTION REPORT

July 11, 2023

Community Police Review Board - One vacancy to fill an unexpired term, upon appointment - June 30, 2026. (Stuart Vander Vegte resigned) Correspondence included in Council packet.

Applications must be received by 5:00 P.M., Tuesday, August 29, 2023.

Attachments: [Resignation CPRB - Vander Vegte.msg.pdf](#)

From: [Stuart Vander Vegte](#)
To: [Tammy Neumann](#)
Subject: Resignation from ICPB
Date: Monday, June 26, 2023 7:59:13 PM



**** This email originated outside of the City of Iowa City email system. Please take extra care opening any links or attachments. ** To the Iowa City Police Board,**

With sadness, I must resign from my duties on the board. I will be moving to Centerville, IA July 3rd and will no longer be a citizen of this fine town. It was a pleasure working with you all.

Sincerely,

Stuart Vander Vegte