



City Council Information Packet

February 9, 2023

Council Tentative Meeting Schedule

IP1. Council Tentative Meeting Schedule

Miscellaneous

IP2. Memo from City Manager: Strategic Plan Presentations to Boards and Commissions

IP3. Memo from City Engineer: Rohret South Trunk Sanitary Sewer Project

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IP8. Civil Service Examination: Custodian - Government Buildings

IP9. Civil Service Examination: Maintenance Worker I - Refuse

IP10. Civil Service Examination: Maintenance Worker II - Refuse

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Draft Minutes

IP12. Airport Commission: January 19

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CITY OF IOWA CITY COUNCIL ACTION REPORT

February 9, 2023

Council Tentative Meeting Schedule

Attachments: [Council Tentative Meeting Schedule](#)



City Council Tentative Meeting Schedule

Subject to change

February 9, 2023

<u><i>Date</i></u>	<u><i>Time</i></u>	<u><i>Meeting</i></u>	<u><i>Location</i></u>
Thursday, February 9, 2023	7:00 PM	Joint Meeting with University of Iowa Student Government (USG)	Old Capital Museum Senate Chambers (2nd Floor) 21 N. Clinton Street
Tuesday, February 21, 2023	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Tuesday, March 7, 2023	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Tuesday, March 21, 2023	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Tuesday, April 4, 2023	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Monday, April 17, 2023	4:30 PM	Joint Entities Meeting Hosted by City of University Heights	TBD
Tuesday, April 18, 2023	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Tuesday, May 2, 2023	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Tuesday, May 16, 2023	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Tuesday, June 6, 2023	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Tuesday, June 20, 2023	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Tuesday, July 11, 2023	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Monday, July 17, 2023	4:30 PM	Joint Entities Meeting Hosted by Johnson County	TBD
Tuesday, August 1, 2023	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Tuesday, August 15, 2023	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street
Tuesday, September 5, 2023	4:00 PM 6:00 PM	Work Session Formal Meeting	City Hall, Emma J. Harvat Hall 410 E. Washington Street

Tuesday, September 19, 2023	4:00 PM	Work Session	City Hall, Emma J. Harvat Hall
	6:00 PM	Formal Meeting	410 E. Washington Street
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Tuesday, October 3, 2023	4:00 PM	Work Session	City Hall, Emma J. Harvat Hall
	6:00 PM	Formal Meeting	410 E. Washington Street
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Monday, October 16, 2023	4:30 PM	Joint Entities Meeting Hosted by Iowa City Community Sch Dist	TBD
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Tuesday, October 17, 2023	4:00 PM	Work Session	City Hall, Emma J. Harvat Hall
	6:00 PM	Formal Meeting	410 E. Washington Street
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Monday, November 6, 2023	4:00 PM	Work Session	City Hall, Emma J. Harvat Hall
	6:00 PM	Formal Meeting	410 E. Washington Street
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Tuesday, November 21, 2023	4:00 PM	Work Session	City Hall, Emma J. Harvat Hall
	6:00 PM	Formal Meeting	410 E. Washington Street
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Tuesday, December 12, 2023	4:00 PM	Work Session	City Hall, Emma J. Harvat Hall
	6:00 PM	Formal Meeting	410 E. Washington Street



CITY OF IOWA CITY COUNCIL ACTION REPORT

February 9, 2023

Memo from City Manager: Strategic Plan Presentations to Boards and Commissions

Attachments: [Memo from City Manager: Strategic Plan Presentations to Boards and Commissions](#)



CITY OF IOWA CITY MEMORANDUM

Date: February 8, 2023
To: Mayor and City Council
From: Geoff Fruin, City Manager
Re: Strategic Plan Presentations to Boards and Commissions

In December 2022, the City Council adopted a new Strategic Plan encompassing FY 2023 through FY 2028. Staff is currently working to promote the plan throughout the organization and ensure that operations and future budgets and planning documents align accordingly.

It is also important that the City Council's numerous Boards and Commissions understand the City Council's adopted values and plan objectives. Staff is recommending that individual City Council members volunteer to attend an upcoming meeting of the various City Boards and Commissions and offer a brief overview of the Strategic Plan. This is also great way for the City Council to say thank you to the dozens of residents that volunteer their valuable time for the community in this capacity.

If the City Council wishes to proceed, staff will assist with scheduling and the development of a template presentation for use at the meetings. Below is a list of the various Boards and Commissions that individual councilors could volunteer to present to in the coming months.

Board of Adjustment	Human Rights Commission
Airport Commission	Library Board of Trustees
Civil Service Commission	Parks and Recreation Commission
Climate Action Commission	Planning and Zoning Commission
Community Police Review Board	Public Art Advisory Committee
Historic Preservation Commission	Senior Center Commission
Housing and Community Development Commission	Truth and Reconciliation Commission



CITY OF IOWA CITY COUNCIL ACTION REPORT

February 9, 2023

Memo from City Engineer: Rohret South Trunk Sanitary Sewer Project

Attachments: [Memo from City Engineer: Rohret South Trunk Sanitary Sewer Project](#)



CITY OF IOWA CITY MEMORANDUM

Date: February 7, 2023

To: Mayor and City Council
Geoff Fruin, City Manager

From: Jason Havel, City Engineer

Re: Rohret South Trunk Sanitary Sewer Project

Recent public comment at City Council meetings has been offered about the City's plans to reduce the width of Abbey Lane as part of the Rohret South Trunk Sanitary Sewer Project. This memo provides a summary of the design and public outreach processes to date for the Rohret South Trunk Sanitary Sewer Project, including the decision to install the new pavement on Abbey Lane to the City's standard local street width of 28 feet (as compared to the existing width of 36 feet).

Project Overview

The Rohret South Trunk Sanitary Sewer Project will include the construction of approximately 2,500 lineal feet of 30-inch diameter trunk sanitary sewer to serve future development west of Highway 218. The project starts near the intersection of Abbey Lane and Burry Street, continues west along Abbey Lane, across Mormon Trek Boulevard to Rushmore Drive, then southwest of Rushmore Drive through an existing sanitary sewer easement and under Highway 218.

The project generally includes:

- New sanitary sewer pipes, manholes, and service reconnections
- Water main valve and fire hydrant replacement
- Storm sewer pipe and intake replacement
- Replacement of impacted street pavement, driveway, and sidewalk
- Landscaping and grass restoration, as necessary

Construction of the sanitary sewer along the Abbey Lane and Rushmore Drive corridors is expected to be constructed by open cut methods, while installation of the sewer crossing under Highway 218 is expected to be installed via trenchless construction techniques to avoid traffic impacts. Along Abbey Lane, the sanitary sewer pipe will be installed close to the middle of the existing roadway and the depth of the proposed trunk sewer main exceeds fifteen feet deep.

Alternatives for Pipe Routing

During the preliminary design phase, several routes (see attached Figure 1) were analyzed and presented at the first public meeting. These included:

- Yellow Route – along the northern parkway of Abbey Lane
- Red Route – approximately down the middle of Abbey Lane
- Green Route – through the existing permanent 20-foot easement on the south side of Abbey Lane
- Blue Route – along Willow Creek behind the houses on the south side of Abbey Lane

Below is a summary of the decision factors as determined for each route:

- The red route was selected as the preferred route as it is the least disruptive and most cost-effective alternative.

- The yellow and green routes were not selected due to their substantial disruption to properties and significant tree removals.
- The blue route was not selected due to limited access for construction, disruption to the properties and creek, and significant tree removals.

Public Information Meetings and Outreach

During the design process, multiple public information meetings were held, and communication with residents occurred both during and outside of those meetings. In addition to the public meetings, staff met with residents onsite as well as corresponding by e-mail and phone. The following provides a summary of the public information meetings that have previously been held for the project:

Meeting 1 (May 11, 2022) included a discussion of the project needs and the four potential alignments shown above. It was presented that the design team was leaning toward the alignment down the middle of Abbey Lane (red route) due to the impacts of the other alignments, but the team was seeking public input before proceeding with design of a preferred alternative. Meeting 1 provided an opportunity for residents to provide feedback on the potential alignments, other aspects of the project, or any other issues in the area.

Meeting 2 (July 28, 2022) included a review of the potential alignments and information from the first meeting, as well as an opportunity to respond to questions/concerns received during and after the first meeting. The project team presented the selected preferred alignment was along the middle of Abbey Lane, but the detailed design was in the early stages and not all impacts had been explored.

Meeting 3 (November 30, 2022) was held to discuss updates to the project design, which included the alignment along the middle of Abbey Lane as the final alignment. Among the impacts that were discussed was the removal of nearly all of the existing Abbey Lane pavement to install the new sewer. It was presented that the Abbey Lane pavement in impacted areas was proposed to be constructed as a 28-foot-wide street, versus the existing street that is 36 feet wide. Additionally, the meeting highlighted that the sewer main through Mormon Trek Boulevard is now intended to be installed with trenched construction instead of the trenchless construction as previously proposed.

Replacement of Abbey Lane Pavement

The alignment of the new sewer down the middle of Abbey Lane was selected due to a number of factors, including reduced impacts to trees and neighboring properties. While the design aimed to minimize project impacts, especially those to private properties, construction of the trunk sanitary sewer will not be without impacts. During the design of the sewer under Abbey Lane, it was determined that the vast majority of the existing pavement along Abbey Lane would need to be removed due to the location and depth of the sewer construction.

Once impacts to the existing pavement were identified, extensive discussions occurred amongst the design team regarding how the pavement would be replaced. While the City often replaces existing pavement to the same width in areas that need to be patched, this situation was determined to be more of a street reconstruction (not patching) due to the amount of street paving being replaced along Abbey Lane. Over 85% of the Abbey Lane street pavement will be removed for the construction of the sanitary sewer. For reference, the City's Complete Streets Policy defines reconstructed street as an existing street that has rehabilitation done to it, which is estimated at 50% or higher of the cost of a new street.

Due to the magnitude of the pavement removals necessitated by the sewer construction, it was proposed to reconstruct Abbey Lane as a 28-foot-wide street, which is a local street with parking allowed on both sides by the City's design standards. This pavement width would result in a wider parkway on both sides of the street. This street width is similar to street widths in the neighboring areas and other local streets adjacent to parks in Iowa City. Abbey Lane was originally constructed prior to the development of Kiwanis Park, and was intended to be a through street that would carry additional traffic. With the development of the park, Abbey Lane was ultimately not extended as a through street and still only extends from Mormon Trek Boulevard to Kiwanis Park.

City Council's recently adopted Strategic Plan includes language related to mobility and climate action, including prioritizing the needs of pedestrians with greater weight than those of automobile drivers and adjacent property owners. Specifically, one of the strategies within the Strategic Plan is "design and maintain complete streets that are comfortable and safe for all users". The proposed 28-foot street narrows the street pavement while still allowing for two-way traffic and parking on both sides of the street, similar to the existing street. However, the proposed street width can help to reduce vehicle speeds and the widened parkway allows more room for street trees and a more comfortable environment for pedestrians and other sidewalk users. In addition to reduced construction and maintenance costs, the reduced pavement area also reduces the amount of impervious area within the corridor, which in turn reduces the amount of stormwater runoff from the street. The additional potential for street trees and reduced impervious area both contribute to the reduced pavement width being a more sustainable alternative.

The decision to propose Abbey Lane as a 28-foot-wide street occurred after Public Meeting #2 was held. Due to the significance of the proposed change in pavement width on Abbey Lane, staff felt it was important to provide a project update at another public meeting, and the information was presented at Public Meeting #3. In response, the design team received feedback at the public meeting and after it was held. While the majority of people providing feedback have indicated they prefer to reconstruct Abbey lane as a 36-foot-wide street, feedback has been mixed, with some responding they were in favor of narrowing the street or did not have a strong preference either way.

Based on information collected throughout the process, including City design standards and guidance documents and feedback from residents, the project team ultimately decided to reconstruct Abbey Lane as a 28-foot-wide street. The 28-foot street will be included in the final project plans, which are expected to be submitted in mid-February.

Anticipated Project Schedule

Set Public Hearing – February 21, 2023

Hold Public Hearing and Approve Project Manual – March 7, 2023

Award Project – April 4, 2023

Construction Begin – May 15, 2023

Substantial Construction Completion – Fall 2023

Final Construction Completion – Spring 2024

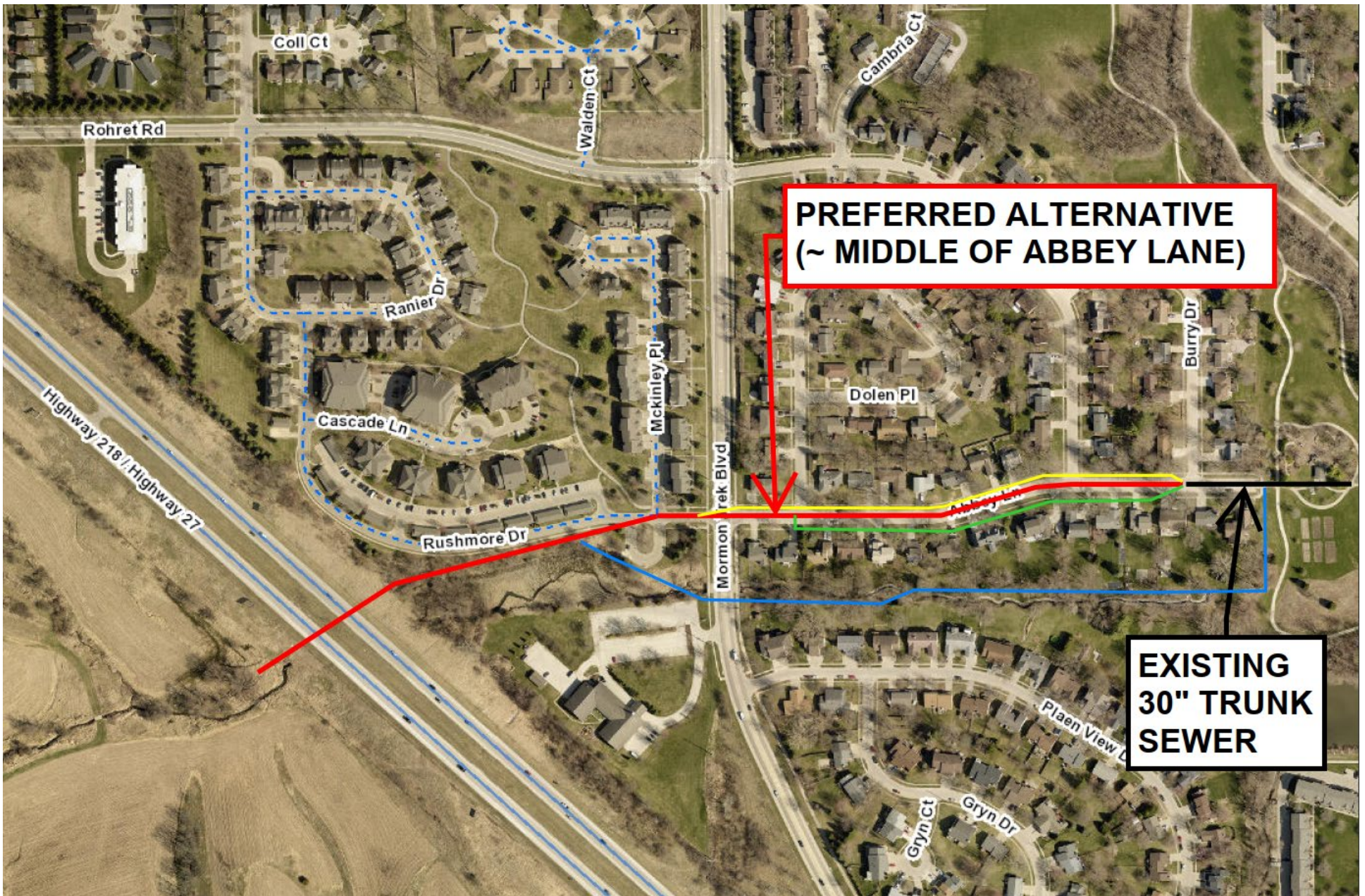


Figure 1 - Alternative Routes for Proposed Trunk Sewer



CITY OF IOWA CITY COUNCIL ACTION REPORT

February 9, 2023

Memo from Climate Action Coordinator: Energy Efficiency Grant Program for Insulation

Attachments: [Memo from Climate Action Coordinator: Energy Efficiency Grant Program for Insulation](#)



CITY OF IOWA CITY MEMORANDUM

Date: February 8, 2023
To: Rachel Kilburg, Assistant City Manager
From: Sarah Gardner, Climate Action Coordinator
Re: Energy Efficiency Grant Program for Insulation

The purpose of this memo is to highlight recent successes in the grant program implemented by the Climate Action and Outreach division that covers the cost in full of increased insulation for income-qualified households in Iowa City. The program, launched in early 2022, has funded 21 projects to date with an additional 68 projects approved and awaiting completion.

The Environmental Protection Agency estimates nine out of every 10 homes in the United States are under insulated and that addressing this issue can save residents an average of 15% on heating and cooling costs¹. In addition, increased insulation improves the comfort of the home and helps prevent structural damage resulting from ice dams, frozen pipes, and condensation within walls.

Under Iowa City's grant program, both homeowners and renters (with the cooperation of their landlord) qualify for funding if their adjusted gross income is at or below 80 percent of the area median income, as follows:

- One-person household: \$61,050
- Two-person household: \$69,800
- Three-person household: \$78,500
- Four-person household: \$87,200
- Five-person household: \$94,200

Once approved through a simple income verification process, residents are able to select the contractor of their choice to perform the work on their home. The contractor then submits an estimate for the cost of labor and materials to both the resident and grant program manager. The City enters into an agreement with the contractor and is invoiced directly following completion of the project to reduce the paperwork burden on the resident.

At an average cost of \$1,868 per household, this program is a cost-effective measure that also serves to advance equity goals related to the City's Climate Action and Adaptation Plan. By reducing energy consumption across multiple households, the capital investment needed by our utilities to achieve 100% renewable energy is lessened, which helps keep costs low for all ratepayers as we transition to clean energy sources.

To help promote the program, climate action staff created a dedicated page on the City's website (icgov.org/insulate) and collaborated with community development staff to reach households already participating in related loan programs. They also developed a marketing campaign utilizing Goldie, the new climate action mascot. Ads were placed in utility inserts,



CITY OF IOWA CITY MEMORANDUM

on buses, in local newspapers, on radio stations, and an animated Goldie video developed by the City's communication staff was promoted across social media platforms. Following the rollout of this marketing campaign, applications to the program increased 650%.

In addition to the insulation program, the City has parallel energy efficiency grant programs related to heat pumps and electrical panel upgrades for income qualified households. Applications are accepted on an ongoing basis throughout the year. Staff plan to develop a similar Goldie campaign related to heat pumps in the future and to refresh and redeploy the Goldie insulation campaign at the end of 2023.

¹https://www.energystar.gov/campaign/seal_insulate/why_seal_and_insulate



CITY OF IOWA CITY COUNCIL ACTION REPORT

February 9, 2023

2023 Building Statistics: January

Attachments: [2023 Building Statistics: January](#)

Iowa City Building Permits

Issue date between 1/1/2023 and 1/31/2023

Permit Type	Work Class	Permit Type	Permit #	Issue Date	Address	Description	Applicant	Value		
Building (Commercial)	Alteration		BLDC22-0142	1/26/2023	417 S CLINTON ST	Floor replacement and construction of courtrooms, offices, and accessible restrooms. Includes selective demolition. (Courthouse)	Tricon Construction Ron Richard	\$1,817,000		
			BLDC22-0116	1/19/2023	201 S CLINTON ST 100	Renovate vacant suite 139 for UI Dept of Public Safety- main level OCM; U of Iowa (UI Public Safety)	Hodge Construction Weston Hodge	\$550,000		
			BLDC23-0001	1/19/2023	1705 S 1ST AVE Ste O	Remodel suite O (vacated) areas for offices (Vacant)	Olson remodeling Susan Olson	\$110,450		
			BLDC22-0144	1/4/2023	80 STEPHEN ATKINS DR	Demolition of meeting room 103 room division systems, walls, casework & some finishes; new installation will include: new A/V system, select finishes, wall mounted glass board, and owner-furnished/contractor-installed wall mounted	Selzer Werderitsch Associates Shawn Winters	\$108,100		
			BLDC23-0005	1/24/2023	725 S CLINTON ST C	Move wall & relocate 1 cold air return; remove drop down ceiling; replace lights; kill outlets on outside wall for mirrors (IC Pilates)	I.C. Pilates, LLC Jennifer S Anderson	\$20,000		
			BLDC23-0004	1/30/2023	637 FOSTER RD	Installation of 1 new microwave antenna with support equipment as per plans (Elks Lodge Golf Course)	Phase 1 Consulting Jim Moser	\$15,000		
			BLDC21-0007	1/24/2023	2200 LOWER MUSCATINE RD	Modify building 40: install new production process; includes new restrooms, mezzanine extension, team rooms, new 13-2 power feed, 2500 kva transformer, HVAC additions & utility modifications/additions (P & G)	Bilfinger Industrial Services Brandon TeBockhorst	\$5,472,000		
			BLDC22-0146	1/20/2023	220 E WASHINGTON ST	Interior alteration of commercial space for retail space (Smoke Shop)	lowasmoketimellc Gurwinder Singh	\$30,000		
			BLDC23-0006	1/19/2023	757 S GILBERT ST	Add sink to SW office space @ 759 address- sink will utilize lift station for drainage; add 3rd wash basin @ 755 address; move dividing wall between 755 & 757 & frame opening between the 2 spaces. (Broken Spoke/Synchronicity Chiropractic/Other)	Frontier Carpentry & Woodworking Mark Pooley	\$20,000		
			BLDC23-0007	1/31/2023	2545 N DODGE ST C	Add offices to provide therapy to multiple patients (Mental Health Clinic)	JPC Construction & Cabinetry Juan Pablo Cabrera	\$250,000		
			BLDC23-0002	1/26/2023	330 E MARKET ST	Replace existing acoustical ceiling, including grid, remove existing HVAC duct and replace with larger ducts, remove and reinstall lights for new ceiling grid, replace all existing emergency lights and add 16' track lighting (Bluebird Diner)	Grand Rail Development Kenzie Evans	\$60,000		
									Building (Commercial) - Alteration Total	\$8,452,550
		Building (Commercial) Total								\$8,452,550
Building (Residential)	Residential Buildings	Accessory Building	BLDR22-0490	1/13/2023	4018 WINNSBORO DR	Install inground concrete & plaster pool; poured foundation retaining walls	Splash Pool & Spa Builders, LLC Christopher Singer	\$241,600		
		Accessory Building Total							\$241,600	
		Addition	BLDR22-0444	1/19/2023	6 TRIANGLE PL	6'x21' 2S fr add on rear; 1st floor: add laundry, 1/2 bath, full bath; 2nd floor: 2 full baths, screened deck	Jeff Clark Jeff Clark	\$50,000		
		Addition Total							\$50,000	
		Alteration/Remodel	BLDR22-0491	1/11/2023	10 ALDER CT	Full kitchen remodel, move electrical and plumbing, new cabinets	Sona Homes LLC James Scranton	\$50,000		

Alteration/Remodel	BLDR22-0492	1/3/2023	202 GREEN MOUNTAIN DR	Remodel kitchen, main level, upstairs bathrooms, move laundry room, create mudroom	TMLD,LLC Mary Ruth	\$180,000
Alteration/Remodel	BLDR22-0438	1/24/2023	817 E BLOOMINGTON ST	Install skylight in small extra room on back side of house	Dudley Brothers Company Lorin Dudley	\$2,000
Alteration/Remodel	BLDR22-0488	1/9/2023	321 COURT STREET PL	Existing basement bathroom remodel	Quality Home Carpentry Royce Vincent Schintler	\$20,000
Alteration/Remodel	BLDR23-0002	1/9/2023	528 BELDON AVE	Add egress window at north east corner of basement at existing window location.	Stumpf Construction Services CHAD STUMPF	\$4,000
Alteration/Remodel	BLDR22-0493	1/9/2023	1106 MARCY ST	Kitchen remodel: new electrical meter base with disconnect; new 200 amp panel; relocate main sewer stack to new location close to main sewer clean out; relocate gas meter due to new electrical panel location	Home Town Restyling Brad Winn	\$45,500
Alteration/Remodel	BLDR23-0003	1/17/2023	108 S MOUNT VERNON DR	Kitchen & bathroom remodel	Modern Roots Design Build John Norman Martinek	\$128,000
Alteration/Remodel	BLDR23-0008	1/19/2023	2416 MAYFIELD RD	Upstairs bathroom remodel	Sueppel's Siding and Remodeling GT Karr	\$32,843
Alteration/Remodel	BLDR23-0005	1/10/2023	102 RAVENCREST DR	Remove water damaged paneling in basement; add can lights in ceiling; install and finish drywall on walls and ceiling; add fan in adjacent bathroom; note: existing framing and insulation will remain	Sueppel's Siding and Remodeling GT Karr	\$12,000
Alteration/Remodel	BLDR23-0013	1/25/2023	8 WELLESLEY WAY	Kitchen, one bathroom & deck remodel.	Oak Tree Homes Travis Hugunin	\$71,900
Alteration/Remodel	BLDR23-0009	1/19/2023	542 LARCH LN	Remodel kitchen & primary bathroom	Rob Phipps building Robert Randall Phipps	\$90,000
Alteration/Remodel	BLDR23-0006	1/24/2023	979 OXEN LN	Finish rough-in bathroom in basement.	Alyssa Henscheid	\$10,000
Alteration/Remodel	BLDR23-0014	1/19/2023	3019 CLOVER ST	Kitchen & bathroom remodel	Andres Carlstein	\$18,500
Alteration/Remodel	BLDR23-0011	1/19/2023	1066 LANGENBERG AVE	Add 1065' (approx) basement finish according to 2018 plan with minor deviation	Greg Mason	\$7,500
Alteration/Remodel	BLDR23-0015	1/25/2023	220 LEE ST	Adding ll bedroom and bathroom to both units	DAHNOVAN BUILDERS LLC Ryan Abraham DAHNOVAN BUILDERS LLC	\$20,000
Alteration/Remodel	BLDR23-0012	1/20/2023	1949 HAFOR DR	Bathroom remodel	HomeWork Remodeling Inc. Robert Rich	\$7,000
Alteration/Remodel	BLDR23-0021	1/27/2023	3642 E COURT ST	Converting basement storage space into office space	Jared Steffen	\$5,000
Alteration/Remodel	BLDR23-0497	1/4/2023	1961 DELWOOD DR	Bathroom remodel	Sueppel's Siding and Remodeling GT Karr	\$25,000
Alteration/Remodel	BLDR23-0495	1/9/2023	1305 PHEASANT VALLEY ST	Kitchen, laundry, pantry, & bath remodel	Miller Builders Inc Terry Miller	\$100,504
Alteration/Remodel	BLDR23-0496	1/9/2023	725 CLARK ST	Adding bathroom main level, bringing washer dryer to main level, moving kitchen and adding master bath	Angie Corbin	\$20,000
					Alteration/Remodel Total	\$785,747
New	BLDR22-0404	1/4/2023	408 CHERRY AVE	5-plex - 2S townhouses each w/ 3 bedrooms each & 2 car garages 408 Cherry Avenue 414 Cherry Avenue 420 Cherry Avenue 426 Cherry Avenue 432 Cherry Avenue	Bedrock Builders LLC Johanna Klouda	\$950,000
					New Total	\$950,000
Repair	BLDR22-0465	1/19/2023	517 S LUCAS ST	Replace front steps	Jeff Miller Construction JEFFREY L MILLER	\$300
					Repair Total	\$300

Building (Residential)	\$2,027,647
Total	
Grand Total	\$10,480,197
Total Permits Issued	35



CITY OF IOWA CITY COUNCIL ACTION REPORT

February 9, 2023

Civil Service Examination: Applications Specialist

Attachments: [Civil Service Examination: Applications Specialist](#)



CITY OF IOWA CITY

410 East Washington Street
Iowa City, Iowa 52240-1826
(319) 356-5000
(319) 356-5009 FAX
www.icgov.org

January 27, 2023

TO: The Honorable Mayor and the City Council

RE: Civil Service Entrance Examination – Application Specialist

Under the authority of the Civil Service Commission of Iowa City, Iowa, I do hereby certify the following named person(s) as eligible for the position of Application Specialist.

Lane LeBahn

Iowa City Civil Service Commission



Rick Wyss



CITY OF IOWA CITY COUNCIL ACTION REPORT

February 9, 2023

Civil Service Examination: Electrician - Wastewater

Attachments: [Civil Service Examination: Electrician - Wastewater](#)



CITY OF IOWA CITY

410 East Washington Street
Iowa City, Iowa 52240-1826
(319) 356-5000
(319) 356-5009 FAX
www.icgov.org

January 25, 2023

TO: The Honorable Mayor and the City Council

RE: Civil Service Entrance Examination – Electrician – Wastewater

Under the authority of the Civil Service Commission of Iowa City, Iowa, I do hereby certify the following named person(s) as eligible for the position of Electrician – Wastewater.

Kristopher Wolf

Iowa City Civil Service Commission

Rick Wyss



CITY OF IOWA CITY COUNCIL ACTION REPORT

February 9, 2023

Civil Service Examination: Custodian - Government Buildings

Attachments: [Civil Service Examination: Custodian - Government Buildings](#)



CITY OF IOWA CITY

410 East Washington Street
Iowa City, Iowa 52240-1826
(319) 356-5000
(319) 356-5009 FAX
www.icgov.org

February 1, 2023

TO: The Honorable Mayor and the City Council

RE: Civil Service Entrance Examination – Custodian – Government Buildings

Under the authority of the Civil Service Commission of Iowa City, Iowa, I do hereby certify the following named person(s) as eligible for the position of Custodian – Government Buildings.

Spencer Meacham

Iowa City Civil Service Commission

Rick Wyss



CITY OF IOWA CITY COUNCIL ACTION REPORT

February 9, 2023

Civil Service Examination: Maintenance Worker I - Refuse

Attachments: [Civil Service Examination: Maintenance Worker I - Refuse](#)



CITY OF IOWA CITY

410 East Washington Street
Iowa City, Iowa 52240-1826
(319) 356-5000
(319) 356-5009 FAX
www.icgov.org

January 30, 2023

TO: The Honorable Mayor and the City Council

RE: Civil Service Entrance Examination – Maintenance Worker I – Refuse

Under the authority of the Civil Service Commission of Iowa City, Iowa, I do hereby certify the following named person(s) as eligible for the position of Maintenance Worker I – Refuse.

Leonardo Lechuga

Iowa City Civil Service Commission

Rick Wyss



CITY OF IOWA CITY COUNCIL ACTION REPORT

February 9, 2023

Civil Service Examination: Maintenance Worker II - Refuse

Attachments: [Civil Service Examination: Maintenance Worker II - Refuse](#)



CITY OF IOWA CITY

410 East Washington Street
Iowa City, Iowa 52240-1826
(319) 356-5000
(319) 356-5009 FAX
www.lcgov.org

February 1, 2023

TO: The Honorable Mayor and the City Council

RE: Civil Service Entrance Examination – Maintenance Worker II – Refuse

Under the authority of the Civil Service Commission of Iowa City, Iowa, I do hereby certify the following named person(s) as eligible for the position of Maintenance Worker II – Refuse.

1. Marvin Lovetinsky
2. Kade Rickels
3. Joseph Rundlett

Iowa City Civil Service Commission



Rick Wyss



CITY OF IOWA CITY COUNCIL ACTION REPORT

February 9, 2023

Civil Service Examination: Mechanic II - Transit

Attachments: [Civil Service Examination: Mechanic II - Transit](#)



CITY OF IOWA CITY

410 East Washington Street
Iowa City, Iowa 52240-1826
(319) 356-5000
(319) 356-5009 FAX
www.icgov.org

January 25, 2023

TO: The Honorable Mayor and the City Council

RE: Civil Service Entrance Examination – Mechanic II – Transit

Under the authority of the Civil Service Commission of Iowa City, Iowa, I do hereby certify the following named person(s) as eligible for the position of Mechanic II – Transit.

Brenner Gibson

Iowa City Civil Service Commission

A handwritten signature in blue ink, appearing to read "Rick Wyss", written over a horizontal line.

Rick Wyss



CITY OF IOWA CITY COUNCIL ACTION REPORT

February 9, 2023

Airport Commission: January 19

Attachments: [Airport Commission: January 19](#)

**MINUTES
IOWA CITY AIRPORT COMMISSION
January 19, 2023 – 6:00 P.M.
AIRPORT TERMINAL BUILDING**

DRAFT

Members Present: Warren Bishop, Judy Pfohl (via Zoom), Hellecktra Orozco, Chris Lawrence, Scott Clair

Members Absent:

Staff Present: Michael Tharp, Jennifer Schwickerath,

Others Present: Layton Scarbrough, Robin Follmer, Michael Follmer, William Follmer, Greg Gossel, Jenna Brownlee, Carl Byers, Minnetta Gardinier, Regenia Bailey, Matt Wolford (Zoom), Carolyn Sponza (Zoom)

RECOMMENDATIONS TO COUNCIL:

None

DETERMINE QUORUM

A quorum was determined at 6:07 pm and Horozco called the meeting to order.

APPROVAL OF MINUTES

Bishop moved to accept the minutes of December 8, 2022, seconded by Lawrence. Motion carried 5-0

PUBLIC COMMENT - None

ITEMS FOR DISCUSSION / ACTION

- a. **Hangar A Mural Project** – Tharp stated that they would begin with the finalist interviews and that each of the finalists were present at the meeting. Tharp said that the finalists had 10 minutes for their presentations, and the Commission could ask as many questions following the presentations as they wanted. Tharp stated that Layton Scarbrough was first.
 - i. **Finalist Interviews** – Scarbrough gave his presentation to the Commission. Scarbrough described the details and motivation behind the mural, stating that he wanted something that would welcome people to the area and to tell the history of the airport. Following the presentation, Commission members asked questions to which Scarbrough responded. Gardinier asked about increasing the representation in the mural art in terms of both women and of people of color.
Second finalist was Jenna Brownlee. Brownlee gave her presentation and showed concepts of work to the Commission. Brownlee continued to describe how the concepts came together. Following the presentation Commission members asked questions to which Brownlee responded.

The last presentation was given by Greg Gossel. Gossel described his motivations and message and discussed a concept with the Commission. Gossel then showed off concepts of murals for the Commission. Following the presentation, members asked questions to which Gossel responded.

1. **Consider a motion directing staff to negotiate a contract with a selected artist – Clair moved to defer the motion to the February 9th meeting, seconded by Lawrence. Motion carried 5-0**

- b. **Airport Strategic Plan** – Bailey stated that this evening’s objectives were to check in on the vision and mission statements and then examine the goals. Bailey stated that when they had first started this process the initial decision was not to change the vision and mission statements, but also wanted to check in and confirm that decision. Bailey stated that the purpose of the vision statement is to describe the long term aspirations and ideal future state. The mission statement is an internally unifying and externally explaining what the organization does. Members discussed the vision and mission statements. Bishop commented about having a more bold vision statement, members discussed different wording of the statements. Gardinier shared insights from the previous discussion as a member of the Commission who had been involved with the previous plan’s creation. Members discussed removing the word “economic” from the vision statement. Members continued to discuss the statement. Members agreed to change the vision statement to “The Iowa City Municipal Airport seeks to support the strategic goals of the City of Iowa City and is an integral community asset that benefits the region’s commerce, vitality, and community pride.” Bailey then began discussing the goals stating that these fit into categories of Communication, Funding, Use, Infrastructure. Bailey asked if those were still the broad categories that the Commission wanted to use, or if there were any others missing. Members discussed the existing goals. Clair discussed adding a new goal category called Public Relations. Clair discussed including good neighbor goals. Members discussed ways to balance airport operations with complaints of noise. Bailey reiterated that the Commission would have 5 broad objectives for their goals including a new one for Public Relations. Lawrence suggested dropping the “for aviation” from the “increase use of the airport” goal. Clair suggested a goal for “continue to develop funding mechanisms for airport operations, improvements, and maintenance.” Members continue to discuss draft goals.

c. **Airport Construction Projects:**

i. **FAA grant projects**

1. **Runway 25 Threshold Relocation** – Tharp stated that this was still to be finished up in the spring with painting and clean up
2. **Runway 12/30 Displaced Threshold/Relocation** – Tharp noted that they were working on the scope agreement. Bishop asked if that included LED lights and Byers note that’s one of the major items being discussed with FAA. Byers also noted they were looking at PAPIs on the 30 end.
3. **Terminal Area Study**
 - a. **Draft scope of services** – Tharp noted that they had a scope of services draft and he wanted to walk through the scope with the Commission so that everyone was on the same page

as to what was going to happen and how it was going to happen. Byers stated that they were looking at two components, the building itself and the gateway or entrance road. Byers noted they changed the outcomes so that they were included a “no change” option. Otherwise they also looking at a minor building renovation (keeping the shell and remodeling the interior), a major building modification, and a “demolish and reconstruct” option. Sponza described some of the outreach and the public participation plans. Commission members discussed the scope and asked questions to which Byers responded. Byers also noted that they had to be aware of the funding limits regarding certain uses in the building. Tharp stated they had a couple of more steps before the agreement was ready for approval but was hopeful to have it at their next meeting

4. **Solar Power Project** – Tharp stated that CMT was working on their scope of services document. Tharp stated that they were planning on an agreement that had two parts, the environmental section and then the design phase for the system. Tharp stated they were trying to get that ready to go

ii. **Iowa DOT grant projects**

1. **FY22 Program**

- a. **South T-hangar infrastructure** – Tharp stated that they were waiting for winter. The contractor had been completing their materials submittals. Tharp noted the contract had 25 days so the contractor also wanted to make sure they had good schedule

2. **FY23 Program –**

- a. **Terminal Building Improvements** – Tharp stated that Bolton & Menk was putting together some sheets for this and the wayfinding signage that they could send off for quotes because these projects were not requiring a formal bid process

b. **Wayfinding/Signage –**

iii. **Airport/Locally Funded Projects**

1. **Parking Lot Additions** – Tharp stated they were waiting for spring to confirm the seeding was going to take.

- iv. **Future Projects** Tharp stated he added this as a spot for any future projects they might want to discuss. Tharp noted that during the budget presentations he learned that the City was using conductive pavement in a project and he had sent information to Carl about using it in future airport projects. Tharp stated that this was something that could be applied to projects at the airport.

d. **Airport “Operations”**

- i. **Budget** – Tharp stated that he had completed the presentations to the City Council. He noted that one council member had discussed some of the climate change projects and asked about what happens when the 100LL changes. Tharp noted he was watching it, but that FAA was still in the process of certifying it. Lawrence noted that he had read something recently

that FAA was certifying powerplants on an individual basis. Tharp noted that he had also completed the capital improvement presentation with Council.

ii. **Management**

1. **Annual Report** – Tharp stated that this was in the packet and member should read for comment and corrections.

iii. **Events**

1. **Autocross: April 16, June 11, Aug 27, Oct 1.**
2. **Pancake Breakfast August 27**
3. **Drive-In Movies** – Tharp noted that they were tentatively scheduled for 1 movie and that he had promised to pay for the portable toilets in order to keep it on the schedule.
4. **Young Eagles** – Tharp stated that he had reached out to the Young Eagles organizers to get on the schedule.

e. **FBO / Flight Training Reports –**

- i. **Jet Air** – Wolford noted that it's been a winter for the brush equipment. So far the snows have been light. Wolford noted that he had returned from the Cirrus conference and that Jet Air Iowa City was a service center for Cirrus. Wolford noted that they were seeing more noise complaints on a national level because during the pandemic people were at home instead of in office buildings. He also noted that some of the comments could be from operations like the state patrol who will fly for several hours over an area when they do traffic patrols.

f. **Commission Members' Reports – None**

g. **Staff Report – None**

SET NEXT REGULAR MEETING

Lawrence noted he was a “maybe” for the meeting. Members set the next meeting to be held on February 9th.

ADJOURN

Lawrence moved to adjourn, seconded by Clair. Motion carried 5-0. Meeting was adjourned at 8:30pm.

CHAIRPERSON

DATE

Airport Commission
ATTENDANCE RECORD
2022-2023

NAME	TERM EXP.	01/13/22	1/13/22	2/10/22	03/10/22	04/21/22	05/12/22	06/06/22	07/14/22	08/09/22	08/11/22	09/08/22	10/13/22	11/10/22	12/08/22	01/19/23
Warren Bishop	06/30/26	X	X	X	X	X	X	X	X	O/S	X	X	X	X	X	X
Scott Clair	06/30/23	X	X	X	X	X	X	X	X	X/S	X	X	X	O/E	X	X
Christopher Lawrence	06/30/25	X	X	X	X	O/E	X	X	X	O/S	X	O/E	X	X	X	X
Hellecktra Orozco	06/30/24	X	X	X	X	X	X	X	X	X/S	X	O/E	X	X	X	X
Judy Pfohl	06/30/26	X	X	X	X	X	X	X	X	X/S	X	X	X	X	X	X

Key:

X = Present

X/E = Present for Part of Meeting

O = Absent

O/E = Absent/Excused

NM = Not a Member at this time

X/S = Present for subcommittee meeting

O/S = Absent, not a member of the subcommittee



CITY OF IOWA CITY COUNCIL ACTION REPORT

February 9, 2023

Historic Preservation Commission: January 12

Attachments: [Historic Preservation Commission: January 12](#)

HISTORIC PRESERVATION COMMISSION

January 12, 2023

EMMA HARVAT HALL

MEMBERS PRESENT: Margaret Beck, Kevin Boyd, Jordan Sellergren, Noah Stork, Deanna Thomann, Nicole Villanueva, Frank Wagner, Christina Welu-Reynolds

MEMBERS ABSENT: Carl Brown

STAFF PRESENT: Jessica Bristow

OTHERS PRESENT: Lynette Lancial, James Phelps

RECOMMENDATIONS TO COUNCIL: (become effective only after separate Council action)

CALL TO ORDER: Chairperson Boyd called the meeting to order at 6:30 p.m.

PUBLIC DISCUSSION OF ANYTHING NOT ON THE AGENDA:

There was none.

CERTIFICATE OF APPROPRIATENESS:

804 Iowa Avenue

This is in the College Hill Conservation District on the corner of Lucas and Iowa Avenue. Bristow described the brick and stucco house as Tudor Revival style. A rear addition was built in 1966 and a project in 2016 reworked some of the basement, first floor, and patio of the addition. The bulk of this proposal is to replace some existing windows on the original house, one on the 1966 addition, and the side lights on the front door. The interior trim is paint over varnish. Minor issues include a poor paint job, and the paint is not adhering to the varnish. Windows have been well-cared for over time, having been rehabbed and weather stripping has been added. Three windows have visibly broken sash cords and all of the visible sash cords appear to have been painted over. Upper story windows were replaced before the conservation district was established. The oldest known depiction of the house is from 1966.

Part of the project is to replace the single-lite windows by the door with 15-lite casement windows. The single-lite windows are shown on the 1966 drawings and no evidence exists that these were ever 15 lite. Bristow stated that the guidelines don't allow a change to a property that could add a conjectural history. Since the 1966 drawings are the existing and potentially historical condition, the recommendation is not changing those windows.

The window to be replaced on the addition is not historic, so the condition of the window does not need to be evaluated for approval. The recommendation is to approve this change. Aluminum coil stock is referenced in the proposal, but use is not clear. If it is intended to cover any trim, it would be disallowed by the guidelines.

Bristow met with Housing Inspector Dave Powers at the property to review the condition of the windows. Their recommendation for repair included stripping the paint that is peeling, re-ropping

HISTORIC PRESERVATION COMMISSION

January 12, 2023

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the windows, adjusting the stops as needed, and replacing glazing putty if necessary. Any storm windows may be replaced at the owner's discretion. Storm windows would have been installed historically.

Lynette Lancial spoke on behalf of the proposal. She talked about her 40-year history with the property and how well they've kept it maintained. She said there is no intention of using aluminum coil stock and wasn't aware it was in the proposal. Lancial talked about heating such a large house and how the newer, more energy efficient windows would have a positive impact. James Phelps, the architect for this project, also spoke in support.

Bristow reminded the commission that all motions are written in the positive, meaning the vote would be to approve a proposal or vote it down.

MOTION:

Wagner moved to approve a Certificate of Appropriateness for the project at 804 Iowa Avenue as presented in the application. Villanueva seconded. **The motion was voted down on a vote of 0-7 Welu-Reynolds abstained. (Carl Brown was absent)**

ADDITIONAL MOTION:

Wagner moved to approve a Certificate of Appropriateness for the project at 804 Iowa Avenue, replacing the rear window on the west elevation with the window proposed in the application, retaining wood trim and repairing the remaining wood windows, retaining wood trim. Reynolds seconded. **The motion carried on a vote of 8-0 (Carl Brown was absent)**

Review of 2022 Historic Preservation Commission Work Plan

Bristow introduced this item as a portion of the annual report that is voted on at the February meeting. The commission will also vote on a new work plan. Boyd gave some historical perspective and said he thought the city slowed their work down a bit. He supported discussing the plan again and making a few changes. He and Bristow asked commissioners to read the report and submit suggestions before the February meeting. There was a discussion about different types of neighborhood surveys. Kevin will work on a draft for the next meeting.

REPORT ON CERTIFICATES ISSUED BY CHAIR AND STAFF:

Certificate of No Material Effect – Chair and Staff Review

422 Grant Street

When they removed the deck, they discovered no flashing behind and water had soaked into the wall. Siding replacement was approved, and they will then build a new deck that was previously approved.

418 Brown Street

New siding is being installed. This is not a historic property, so the siding didn't need review, but the steps did, and it was approved.

Minor Reviews:

730 North Linn Street

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January 12, 2023

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Replacing steps

610 North Johnson

Replaced railings

520 South Governor Street

Approved solar panels on the garage

1214 Sheridan Avenue

New door installation

401 Brown Street

Deck replacement

517 South Lucas Street

Stair repairs

607 Oakland Avenue

Roof replacement with metal

Intermediate Review

829 Kirkwood Avenue

Minor changes to the previously approved garage plan

CONSIDERATION OF MINUTES FOR November 10, 2022:

MOTION: Thomann moved to approve the minutes of the Historic Preservation Commission's November 10, 2022, meeting, as written. Beck seconded the motion. **The motion carried on a vote of 8-0 (Carl Brown was absent)**

COMMISSION DISCUSSION:

Boyd was elected to the National Preservation Commission. Bristow noted that Thomas Baldwin, a former commissioner, passed away at age 92.

ADJOURNMENT:

Wagner moved to adjourn the meeting. Reynolds seconded. The meeting was adjourned at 6:30 pm.

HISTORIC PRESERVATION COMMISSION

January 12, 2023

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HISTORIC PRESERVATION COMMISSION ATTENDANCE RECORD
2022-2023

NAME	TERM EXP.	12/9	01/13	2/15	3/10	4/14	5/12	6/9	7/14	8/11	9/8	10/13	11/10	1/12
BECK, MARGARET	6/30/24	X	X	X	X	--	X	O/E	O/E	X	X	O/E	X	X
BOYD, KEVIN	6/30/23	X	X	O/E	X	X	X	X	X	X	X	X	X	X
BROWN, CARL	6/30/23	X	O/E	O/E	X	X	O/E	X	X	O/E	X	X	X	O/E
DEGRAW, SHARON	6/30/22	O/E	X	X	X	X	X	X	--	--	--	--	--	--
ECKHARDT, COLE	6/30/24	--	--	--	--	--	--	--	--	--	X	X	--	--
KUENZLI, CECILE	6/30/22	X	X	O/E	X	X	X	X	--	--	--	--	--	--
LARSON, KEVIN	6/30/24	X	O	X	O	--	X	X	X	O/E	O/E	O	--	--
SELLERGREN, JORDAN	6/30/22	X	X	X	X	X	X	X	O/E	O/E	X	X	X	X
STORK, NOAH	6/30/24	X	X	X	O/E	X	O/E	X	X	X	X	X	X	X
THOMANN, DEANNA	6/30/23	O/E	X	X	O/E	X	X	O/E	X	X	X	X	X	X
VILLANUEVA, NICOLE	6/30/25	--	--	--	--	--	--	--	X	X	O/E	O/E	X	X
WAGNER, FRANK	6/30/23	X	X	X	X	--	X	X	X	X	O/E	X	O/E	X
WELU-REYNOLDS, CHRISTINA	6/30/25	--	--	--	--	--	--	--	X	X	X	O/E	X	X

KEY: X = Present
O = Absent
O/E = Absent/Excused
--- = Not a member