Subject to change as finalized by the City Clerk. For a final official copy, contact the City Clerk's Office 356-5041

If you will need disability-related accommodations in order to participate in this program/event, please contact Kellie Grace at 319-356-5041, kgrace@iowa-city.org. Early requests are strongly encouraged to allow sufficient time to meet your access needs.

Iowa City
City Council - Formal Agenda
Regular Formal Meeting
October 20, 2026 - 6:00 PM
Emma J. Harvat Hall
410 E. Washington St.

CITY OF IOWA CITY

www.icgov.org

City of Iowa City Land Acknowledgment can be found at: icgov.org/landacknowledgement

Meeting Rules can be found at: icgov.org/meetingrules

You can watch the meeting on cable channel 4 (118.2 QAM) in Iowa City, University Heights and Coralville, or you can watch it online at any of the following websites:

- https://citychannel4.com/live
- https://www.youtube.com/user/citychannel4/live
- https://facebook.com/CityofIowaCity

In order to encourage greater input from the public, the Iowa City Council intends to offer the opportunity to participate in the meeting remotely. However, this meeting is an in-person meeting. In the event of technological problems, the meeting will continue in-person, so those wishing to ensure their ability to participate should attend the meeting in-person.

If you wish instead to participate remotely, you may attempt to do so by joining the meeting via Zoom by going to the link below to visit the Zoom meeting's registration page and submit the required information.

Once the registration is complete, you will receive an email message with a link to join the meeting. If you are asked for a meeting or webinar ID, enter the ID number found in the email.

If you have no computer or smartphone, or a computer without a microphone, you can call in by phone by dialing (312) 626-6799 and entering the meeting ID below when prompted.

Zoom link: https://us06web.zoom.us/webinar/register/WN_cfjv1drbRPOenK_F8Fk9Jg
Meeting ID: 851 6804 3456

If you wish to use presentation materials with your comments, please provide them to the City Clerk at kgrace@iowa-city.org at least 24 hours before the meeting. Your materials will be presented for you.

Public Comment for items on the agenda:

Council cannot engage in discussion or debate until the appropriate time for Council discussion. However, once the commenter has left the podium, Council may ask staff to respond to a concern or question posed by the public, or to follow up with the speaker.

1. Call to Order

2. Proclamations

   2.a Adoption Month

   2.b Election Heroes Day

   2.c National Disability Employment Awareness Month

3. Consent Calendar - Approval of Council Actions (subject to corrections, as recommended by the City Clerk)

   3.a Special Formal Executive Session Summary of Minutes: October 6

   3.b Work Session Minutes: October 6

   3.c Formal Summary of Minutes: October 6

4. Consent Calendar - Receive and File Minutes

   4.a Board of Adjustment: August 12

   4.b Civil Service Commission: October 8

   4.c Climate Action Commission: September 14

   4.d Council Economic Development Committee: July 1

   4.e Historic Preservation Commission: September 10

   4.f Public Art Advisory Committee: June 25

   4.g Public Art Advisory Committee: September 3

5. Consent Calendar - Permit Motions and Resolution (as recommended by the City Clerk)

   5.a Liquor License - New [Council approval of a liquor license does not imply approval of associated Sidewalk Cafes and Rooftop Patios; separate staff approval is required for each.]
      1. Motion to grant a Class C Retail Alcohol License for Mexico Lindo II Inc. (App. 0-011-287-927) (Outdoor Service Area), dba Mexico Lindo, 1857 Lower Muscatine Rd.
      2. Motion to grant an Outdoor Service Area for Mexico Lindo II Inc. (App. 0-011-287-927), dba Mexico Lindo, 1857 Lower Muscatine Rd.
      3. Motion to grant a Class C Retail Alcohol License for Tyger Redux Inc. (App. 0-011-022-509), dba Tyger Tyger, 26 S. Clinton St.

5.b Liquor License - Renewal [Council approval of a liquor license does not imply approval of associated Sidewalk Cafes and Rooftop Patios; separate staff approval is required for each.]

1. Motion to grant a Class C Retail Alcohol License for Brixco LLC (LC0039612) (Sidewalk Cafe), dba Brix, 209 N. Linn St.
2. Motion to grant an Outdoor Service Area for for Brixco LLC (LC0039612), dba Brix, 209 N. Linn St.
3. Motion to grant a Class E Retail Alcohol License for City Liquor LLC (LE0004481), dba Crown Liquor, 1661 S. 1st Ave.
4. Motion to grant a Class C Retail Alcohol License for Hilltop Tavern LTD (LC0019652), dba Hilltop Lounge, The, 1100 N. Dodge St.
5. Motion to grant a Special Class C Retail Alcohol License for Jimmy Jacks Inc (BW0098510) (Outdoor Service Area), dba Jimmy Jack's Rib Shack, 1940 Lower Muscatine Rd.
6. Motion to grant an Outdoor Service Area for for Jimmy Jacks Inc (BW0098510), dba Jimmy Jack's Rib Shack, 1940 Lower Muscatine Rd.
7. Motion to grant a Class E Retail Alcohol License for Kwik Trip Inc (LE0003810), dba Kwik Star #1142, 1907 Keokuk St.
8. Motion to grant a Special Class C Retail Alcohol License for Prairie Lights Books Inc (BW0093302), dba Times Club at Prairie Lights, 15 S. Dubuque St.
9. Motion to grant a Special Class C Retail Alcohol License for VI OPCO LLC (BW0101323), dba Village Inn #110156, 9 Sturgis Corner Dr.
10. Motion to grant a Class C Retail Alcohol License for TLC OMNIBUS INC (LC0041238), dba Dandy Lion, 111 S. Dubuque St.
11. Motion to grant a Class C Retail Alcohol License for Lusati Inc (LC0035004) (Sidewalk Cafe), dba Quinton's Bar and Deli, 215 E. Washington St.
12. Motion to grant an Outdoor Service Area for for Lusati Inc (LC0035004) (Sidewalk Cafe), dba Quinton's Bar and Deli, 215 E. Washington St.

5.c Tobacco/Device Retail Permit(s) - New

1. Device Retailer Permit for NG Stores LLC, dba HS Convenience, 923 S. Riverside Dr.

5.d Tobacco Retail Permit(s) - Refund

1. Resolution to refund an unused portion of a Tobacco Retail Permit for Wise Food LLC. , (871031021), dba City Liquor, 425 S. Gilbert St.

6. Consent Calendar - Resolutions and Motions

6.a Health Insurance Premium Holiday

Resolution authorizing a health insurance premium holiday for the month of December 2026 for employees in the AFSCME, Fire, and Police bargaining units as well as all Administrative and Confidential employees.

Comment: This resolution authorizes a one-month health insurance premium holiday for all employees, consistent with language that was included in the AFSCME collective bargaining agreement and subsequently agreed upon with the Fire and Police labor unions. The premium holiday will take place in December

2026. During that month no premium contributions will be collected from employees or transferred to the Health Insurance Reserve Fund from other budgetary funds. The intended outcome is to reduce the unassigned balance in the Health Insurance Reserve Fund, while providing savings to employees and the City's contributing budgetary funds.

6.b Human Rights Commission By-Laws Amendment

Resolution amending the By-Laws of the Human Rights Commission and rescinding Resolution No. 16-337.

Comment: SF 379, adopted earlier this year, required the local civil rights commissions (Iowa City Human Rights Commission) to change its member terms from three years to two years. Council previously adopted an ordinance amendment to account for this change, but the HRC By-Laws also set the term at three years. The HRC and Council Rule Committee have both recommended approval of the amended by-laws.

6.c Final Plat - Davenport Final Plat Subdivision

Resolution Approving Final Plat of Davenport Final Plat Subdivision, Iowa City, Iowa (SUB26-0008).

Comment:

Staff recommends approval of the Davenport Final Plat Subdivision, a subdivision of 0.28 acres, which will result in the creation of two residential lots. Approval of the final plat will allow for the new construction of a home on a long vacant side yard.

6.d Hidden Lakes Water Main

Resolution accepting the work for the water main public improvements for Hidden Lakes, and declaring public improvements open for public use.

Comment: The construction of the water main public improvements for Hidden Lakes has been completed in substantial accordance with the plans and specifications on file with the Engineering Division of the City of Iowa City.

6.e Bus Stop Improvement Plan Consultant Agreement

Resolution authorizing the Mayor to sign and the City Clerk to attest an agreement between Axiom Consultants of Iowa City, IA and the City of Iowa City for consulting services for the Bus Stop Improvement Plan.

Comment: This is a resolution to approve a consultant agreement with Axiom Consultants (A Ruekert & Mielke Company) to inventory and evaluate all existing City bus stops, assess public and staff needs at the Downtown Transit Interchange, and develop a prioritized, multi-year bus stop improvement plan with associated costs. The total cost of services shall not exceed $155,100, which requires City Council authorization.

6.f University of Iowa Chilled Water Services

Resolution authorizing the Mayor to sign and the City Clerk to attest a Letter of Agreement between the University of Iowa, University of Iowa Energy

Collaborative, ENGIE Generation North America LLC, and the City of Iowa City for a contractor hired by the UI, UIEC, and ENGIE to abandon an existing public water main on UI property to enable an expansion of chilled water services.

Comment: This agreement between the UI, UIEC, ENGIE, and the City will allow for the abandonment of existing public water main along the old Davenport St right-of-way between the UI dormitories: Catlett, Stanley, Burge, and Currier to enable the UI to expand chilled water services from the North Campus Parking Ramp.

6.g Riverside Drive Pedestrian Bridge at Iowa Ave Rehabilitation Project
Resolution awarding contract and authorizing the Mayor to sign and the City Clerk to attest a contract for construction of the Riverside Drive Pedestrian Bridge at Iowa Ave Rehabilitation Project.

Comment: This agenda item awards the construction contract for the Riverside Dr Pedestrian Bridge at Iowa Ave Rehabilitation Project. Four (4) bids were received prior to the October 12, 2026 bid date:

Bidder Name	City	Bid
Minturn, Inc.	Brooklyn, IA	$1,987,775.00
Tricon General Construction, Inc.	Cedar Rapids, IA	$2,012,000.00
Keeley Restoration Services, LLC.	St. Louis, MO	$2,099,610.00
Restoration Systems, Inc.	Chaska, MN	Non-Responsive
Engineer's Estimate		$1,400,000.00

Minturn, Inc. of Brooklyn, Iowa submitted the lowest responsive, responsible bid of $1,987,775.00. Staff recommends awarding the contract for the Riverside Dr Pedestrian Bridge at Iowa Ave Rehabilitation Project to Minturn, Inc.

6.h Johnson Street over Ralston Creek Bridge Replacement Project
Resolution authorizing the Mayor to sign and the City Clerk to attest an agreement between Foth Infrastructure and Environment, LLC of Cedar Rapids, IA and the City of Iowa City for consulting services for the Johnson Street over Ralston Creek Bridge Replacement Project.

Comment: The City intends to enter into an Agreement with Foth Infrastructure and Environmental, LLC, of Cedar Rapids, IA, to provide engineering services for the Johnson Street over Ralston Creek Bridge Project. The Project generally includes replacement of the street and pedestrian bridges with a single structure and other associated work.

7. Consent Calendar - Setting Public Hearings

7.a Sale of 1911 Taylor Drive
Resolution setting public hearing for November 2, 2026, on a proposal to convey a single-family home located at 1911 Taylor Drive.

Comment: On October 20, 2026 City Council will set a public hearing for

November 2, 2026 to consider a resolution authorizing the conveyance of 1911 Taylor Drive as part of the South District Program.

7.b Annual ADA Curb Ramps 2026 Project
Resolution setting a public hearing on November 2, 2026 on project manual and estimate of cost for the construction of the Annual ADA Curb Ramps 2026 project, directing City Clerk to publish notice of said hearing, and directing the City Engineer to place said project manual on file for public inspection.

Comment: This project includes removal and replacement of ADA curb ramps and sidewalks and full depth pavement patching. The estimated construction cost is $160,000 available in the Annual ADA Curb Ramps Account #S382.

End of Consent Calendar

8. Community Comment [items not on the agenda (until 7 PM)]
Public comment is intended so that members of the public may be heard by Council. Because Community Comment is for items not properly noticed on the agenda, Council cannot engage in discussion or debate due to open meetings laws.

Only in-person comments will be allowed for Community Comment. Public comment for specific agenda items, which must be directly related to that agenda item, may be made in-person or remotely.

Individuals will be provided 3 minutes to speak. The Community Comment period will end at 7:00 p.m. unless an extension is needed to meet a minimum 30 minutes of total time allocated for the Community Comment period.

The Mayor reserves the right to reduce the 3 minute period based on the number of individuals desiring to speak. Additional comments can be sent to the City Council via council@iowa-city.org or through the City Clerk's Office.

9. Regular Formal Agenda

9.a Sale of 1913 Taylor Drive
Resolution authorizing conveyance of a single-family home located at 1913 Taylor Drive.

Comment: On October 6, 2026 City Council set a public hearing for October 20, 2026 to consider a resolution authorizing the conveyance of 1913 Taylor Drive as part of the South District Program.

1. Public Hearing
2. Consider a Resolution

9.b Highway 6 Trail - Broadway Street to Fairmeadows Boulevard Project
Resolution approving project manual and estimate of cost for the construction of the Highway 6 Trail – Broadway Street to Fairmeadows Boulevard Project, establishing amount of bid security to accompany each bid, directing City Clerk to post notice to bidders, and fixing time and place for receipt of bids.

Comment: This agenda item begins the bidding process for the Highway 6 Trail -

Broadway Street to Fairmeadows Boulevard Project. This project includes 0.9 miles of new multiuse trail along the south side of U.S. Highway 6 between Broadway Street and Fairmeadows Boulevard. and a pedestrian crossing at the U.S. Highway 6 and First Avenue intersection.

1. Public Hearing
2. Consider a Resolution

9.c Robert A. Lee Recreation Center Roof Top Unit (RTU) Replacement Project

Resolution approving project manual and estimate of cost for the construction of the Robert A Lee Recreation Center RTU Replacement Project, establishing amount of bid security to accompany each bid, directing City Clerk to post notice to bidders, and fixing time and place for receipt of bids.

Comment: This agenda item begins the bidding process for the Robert A. Lee Recreation Center RTU Replacement Project. This project generally includes replacement of 2 roof top units (RTU) that serve parts of the Robert A. Lee Recreation Center. One roof top unit serves the gym and the other serves the social hall and the upper-level lobby.

1. Public Hearing
2. Consider a Resolution

9.d Fireworks Ordinance Amendment

Ordinance Amending Title 8, Police Regulations, Chapter 5, Miscellaneous Offenses, Section 12, Fireworks to further restrict the dates and hours during which the discharge of fireworks remains legal. (First Consideration)

Comment: This item would amend the City Code prohibit the use of fireworks in Iowa City on the Saturdays and Sundays before and after July 4th.

9.e Ordinance amendment to utilize the "Barnacle" device for recovery of unpaid parking fines and fees

Ordinance amending Title 3, Finances, Taxation and Fees, and Title 9, Motor Vehicles and Traffic, to allow the Transportation Services Department, Parking Division, to utilize the "Barnacle" device for recovery of unpaid parking fines and fees. (First Consideration)

Comment: Staff recommends implementing the Barnacle vehicle immobilization device as a more customer-friendly supplement to towing for vehicles with outstanding parking citations, and establishing a $50 Barnacle fee for cost recovery. The Barnacle allows for quick, on-site release after payment, reducing recovery costs for drivers by up to 80% while improving staff efficiency and reducing towing related emissions. The program will modernize and streamline enforcement, significantly reduce the time, cost, and stress for customers, and support the City's strategic plan goals.

10. Council Appointments

10.a Board of Adjustment

Board of Adjustment - One vacancy to fill a five-year term, January 1, 2027 -

December 31, 2031 (Term expires for Mark Russo).

10.b Board of Appeals
Board of Appeals - One vacancy for a Building Design Professional to fill a five-year term, January 1, 2027 - December 31, 2031 (Term expires for Thomas McInerney).

10.c Climate Action Commission
Climate Action Commission - Three vacancies to fill three-year terms, January 1, 2027 - December 31, 2029 (Terms expire for Michael Anderson, Zach Haralson, Benjamin Grimm).

10.d Human Rights Commission
Human Rights Commission - Two vacancies to fill two-year terms, January 1, 2027 - December 31, 2028 and one vacancy to fill a one-year term, January 1, 2027 - December 31, 2027 in accordance with Ordinance 26-4990 (Terms expire for Suzanna Rodriguez, Kelsey Paul Shantz, Roger Lusala).

10.e Parks & Recreation Commission
Parks & Recreation Commission - Two vacancies to fill four-year terms, January 1, 2027 - December 31, 2030 (Terms expire for Rachel McPherson, Caleb Recker).

10.f Public Art Advisory Committee
Public Art Advisory Committee - One vacancy for an Art or Design Professional to fill a three-year term, January 1, 2027 - December 31, 2029 (Term expires for Sophie Donta).

10.g Public Art Advisory Committee
Public Art Advisory Committee - One vacancy for an At-Large Representative to fill a three-year term, January 1, 2027 - December 31, 2029 (Term expires for Leslie Finer).

10.h Senior Center Commission
Senior Center Commission - Two vacancies to fill three-year terms, January 1, 2027 - December 31, 2029 (Terms expire for Nancy Ostrognai, Betty Rosse).

11. Announcement of Vacancies - Previous (The Boards, Commissions and Committee Application can be found at the following: https://www.icgov.org/government/boards-commissions-and-committees/boards-commissions-and-committee-application)

11.a Announcement of Vacancies - Previous
Airport Zoning Board of Adjustment - One vacancy to fill a five-year term, January 1, 2026 - December 31, 2030 (Term expires for Andreas Wilz).

Airport Zoning Board of Adjustment - One vacancy to fill a five-year term, January 1, 2024 - December 31, 2028 (Term expired for Heather Flynn).

Board of Appeals - One vacancy for a Licensed Electrician to fill a five-year term, January 1, 2026 - December 31, 2030 (Term expired for Gt Karr). (If a qualified trade representative does not submit an application within three (3) months of the announcement of the vacancy, a member may be appointed who is qualified by

experience and training to pass on matters pertaining to building construction).

Board of Appeals - One vacancy for an HVAC Professional to fill an unexpired term, upon appointment - December 31, 2028 (Nicolas Yost resigned). (If a qualified trade representative does not submit an application within three (3) months of the announcement of the vacancy, a member may be appointed who is qualified by experience and training to pass on matters pertaining to building construction).

Historic Preservation Commission - One vacancy for a Brown St representative to fill a three-year term, July 1, 2025 - June 30, 2028 (Term expired for Christina Welu-Reynolds).

Historic Preservation Commission - One vacancy for a Jefferson St representative to fill a three-year term, July 1, 2025 - June 30, 2028 (Formerly advertised as an unexpired term and a full term - Lyndi Kiple resigned).

Historic Preservation Commission - One vacancy for a Woodlawn Ave representative to fill a three-year term, July 1, 2024 - June 30, 2027 (formerly advertised as unexpired term - Kevin Larson resigned).

Vacancies will remain open until filled.

12. City Council Information

13. Report on Items from City Staff
    - City Manager's Office
    - City Attorney
    - City Clerk

14. Adjourn

Item Number: 2.a.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Adoption Month

Attachments: Adoption Month proclamation

City of Iowa City

PROCLAMATION

Whereas, the City of Iowa City recognizes the importance of providing children with permanent, safe, and loving families through adoption; and

Whereas, over 77,000 children in the United States foster care system are waiting for permanency with a family that can help them thrive; and

Whereas, more than 15,000 teens will transition to adulthood this year and have an especially urgent need for adoptive families or lasting connections with caring adults; and

Whereas, November is a special time to recognize and celebrate adoptive families and the Iowa Department of Health and Human Services, Four Oaks Family and Children's Services, and the numerous individuals, public organizations and private agencies who work diligently to ensure that every child has a safe and stable home; and

Whereas, successful adoptions are a source of joy and pride for the entire Iowa City community; and

Whereas, Iowa City's future depends on our commitment to helping all children reach their full potential.

Now, therefore, I, Bruce Teague, Mayor of Iowa City, Iowa hereby proclaim November 2026 to be

Adoption Month

in Iowa City and urge all residents to recognize the importance of safe, loving, permanent families; celebrate those who have opened their homes through adoption; and explore ways to support children and families through foster care, adoption, kinship care and community involvement. Residents interested in learning more are encouraged to contact Four Oaks Family and Children's Services.

_____

Mayor
Signed in Iowa City, Iowa,
the 2nd day of November 2026.

Item Number: 2.b.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Election Heroes Day

Attachments: Election Heroes Day proclamation

City of Iowa City

PROCLAMATION

Whereas, free and fair elections are essential to the health of our democracy; and

Whereas, democracy is powered not by institutions alone, but by people who step up to serve; and

Whereas, election officials, their staff, poll workers, poll rovers, and poll observers put in countless hours setting up our voting system and ensuring that polling sites function properly and ballots are counted accurately; and

Whereas, our democracy could falter without the dedication of these individuals; and

Whereas, the City of Iowa City and the League of Women Voters of Johnson County want to thank all of our dedicated election workers that enable our votes to count.

Now, therefore, I, Bruce Teague, Mayor of Iowa City, Iowa hereby proclaim October 20, 2026

Election Heroes Day

in Iowa City, and urge our community members to recognize and respect all of the hard work County election staff, poll workers, poll rovers, and poll observers do to ensure free and fair elections in Iowa City and Johnson County.

_____

Mayor
Signed in Iowa City, Iowa,
the 20th day of October 2026.

Item Number: 2.c.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

National Disability Employment Awareness Month

Attachments: National Disability Employment Awareness Month proclamation

City of Iowa City
PROCLAMATION

Whereas, the purpose of National Disability Employment Awareness Month is to provide education about disability employment and celebrate the many and varied contributions of America's workers with disabilities; and

Whereas, October 2026 marks the 81st anniversary of National Disability Employment Awareness Month; and

Whereas, its history traces back to 1945 when it began as a weeklong recognition of people with physical disabilities but later evolved into a full month that acknowledges the importance of increasing the workforce inclusion of people with all nature of disabilities; and

Whereas, supporting the talents and careers of Iowa Citians with disabilities and creating meaningful experiences in the workplace is an essential ingredient to building an inclusive community and strong economy; and

Whereas, activities during this month will reinforce the value and talent that people with disabilities add to our workplaces and communities and affirm Iowa City's commitment to increasing access to good jobs for all workers, including workers with disabilities; and

Whereas, Iowa City's long-term success is dependent on empowering all individuals with the ability to work to express their talents in the workforce, filling open jobs and enhancing the quality of life throughout the community; and

Whereas, Iowa City is committed to cultivating a positive, welcoming environment where individuals can pursue career opportunities across many different occupations that welcome their skill sets and help them reach their goals;

Now Therefore, I, Bruce Teague, Mayor of Iowa City, hereby proclaim October 2026 as

National Disability Employment Awareness Month

and call upon employers and community organizations in Iowa City to participate in the observance with appropriate programs and activities in October to help ensure that workers with disabilities have access to good jobs every month of every year, and to pledge to take steps throughout the year in pursuit of the goals of opportunity, full participation, economic self-sufficiency, and independent living for people with disabilities.

_____

Mayor

Signed in Iowa City, Iowa,
this 20th day of October 2026

Item Number: 3.a.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Special Formal Executive Session Summary of Minutes: October 6

Attachments: Special Formal Executive Session Summary of Minutes: October 6

Subject to change as finalized by the City Clerk. For a final official copy, contact the City Clerk's Office 356-5040.

Summary of Minutes
October 6, 2026

Iowa City City Council special formal meeting, 3:36 p.m. held at City Hall – Emma J. Harvat Hall, 410 E. Washington Street. Mayor Pro Tem Alter presiding. Council members present: Alter, Bergus, Harmsen, Moe, Salih, Weilein. Staff members present: Fruin, Lehmann, Goers, Grace, Caro. Unless otherwise noted, all actions were affirmative and unanimous.

Moved by Bergus, seconded by Harmsen, to adjourn to executive session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. The Mayor Pro Tem declared the motion carried and adjourned into executive session 3:37 p.m.

Council recessed executive session at 4:01 p.m. to the work session and returned to executive session at 4:47 p.m.

Council returned to open session 5:18 p.m.

Moved by Weilein, seconded by Harmsen, to adjourn special meeting 5:19 p.m.

_____
Megan Alter, Mayor Pro Tem

_____
Kellie Grace, City Clerk

Item Number: 3.b.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Work Session Minutes: October 6

Attachments: Work Session Minutes: October 6

CITY OF IOWA CITY
MEMORANDUM

Date: October 12, 2026

To: Mayor and City Council

From: Kellie Grace, City Clerk

Re: Council Work Session, October 6, 2026 – 4:03 p.m. at City Hall in Emma J Harvat Hall

Council: Alter, Bergus, Harmsen, Moe, Salih, Weilein

Staff: Fruin, Lehmann, Goers, Grace, Caro, Knoche, Havel, Sovers, Hightshoe, Thul

USG: Coy

(A transcription is available in the City Clerk's Office and the City website.)

1. University of Iowa Student Government (USG) Updates

Eden Coy, USG Liaison, presented updates.

2. Clarification of Agenda Items

No discussion.

3. Information Packet Discussion [September 17, September 24, October 1]

- September 17 – No discussion.
- September 24 – No discussion.
- October 1
    1. (IP5 – Memo from City Clerk: Joint entities Meeting Agenda Items for October 19) Mayor Pro Tem Alter requested items for the joint entities meeting agenda from Council members. Individual Council members expressed their views. City Manager Fruin provided information.

       Action: Staff will inquire with the United Way / Johnson County Food Access Network to see if a representative can provide an update at the October 19th Joint Entities meeting.

    2. (Work Session Agenda – current ICHA Waiting List Counts) Councilor Salih highlighted the numbers from the Iowa City Housing Authority Waiting List.

4. Serving Our City – Public Works

City Manager Fruin announced a communications initiative to produce 12 videos highlighting the daily work of city departments, with plans to show one per month during work sessions as time allows. Public Works Director Knoche introduced the first video featuring Public Works, which has approximately 170 employees, a $55.5 million annual budget, and six divisions responsible for essential city services. The department produces more than 6 million gallons of drinking water daily, processes an average of 450 tons of trash per day, and maintains 625 lane miles of roadway. The presentation highlighted the employees, equipment, and behind-the-scenes work that keep Iowa City's infrastructure and essential services operating. Individual Council members asked questions. Public Works Director Knoche provided additional information.

5. **Iowa City Community School District (ICCSD) Request for Boundary Analysis Community Committee Appointment**

City Manager Fruin summarized the memo (IP3) from the October 1 Information Packet stating the Iowa City Community School District invited the City to appoint a representative to its Boundary Analysis Community Committee, which will meet four times beginning October 15 to review potential school boundary changes and provide recommendations to the School Board. Council members discussed whether an elected official or staff member should serve, noting the politically sensitive nature of potential school closures and boundary changes. Individual Council members expressed their views.

Action: The City Manager will serve on the ICCSD Boundary Committee and report back to Council with any relevant updates.

6. **Council updates on assigned boards, commissions, and committees**

Council members reported on various assigned boards, commissions, and committees.

Adjourn 4:45 p.m.

Item Number: 3.c.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Formal Summary of Minutes: October 6

Attachments: Formal Summary of Minutes: October 6

Subject to change as finalized by the City Clerk. For a final official copy, contact the City Clerk's Office 356-5041

Summary of Minutes
October 6, 2026 - 6:00 PM

Iowa City City Council formal meeting, held at City Hall - Emma J. Harvat Hall, 410 E. Washington St., Mayor Pro Tem Alter presiding. Council members present: Alter, Bergus, Harmsen, Moe, Salih, Weilein. Staff members present: Fruin, Lehmann, Goers, Grace, Caro, Knoche, Sovers, Olsson, Riedinger, Hightshoe, Sitzman, Swanson, Worrell. USG: Coy.

1. Call to Order

2. Proclamations

2.a Domestic Violence Awareness Month
Elias Ortiz- Director of Shelter and Youth Services, and Laura - Shelter Operations Manager, accepting.

2.b Fire Prevention Week
Fire Marshall Axel Swanson, accepting.

2.c Indigenous Peoples' Day Joe Maxwell of Great Plains Action Society, accepting.

3. Consent Calendar - Approval of Council Actions (subject to corrections, as recommended by the City Clerk)

3.a Work Session Minutes: September 15
3.b Formal Summary of Minutes: September 15

4. Consent Calendar - Receive and File Minutes

4.a Airport Commission: June 11
4.b Airport Commission: June 29
4.c Civil Service Commission: September 23
4.d Climate Action Commission: August 3
4.e Historic Preservation Commission: August 13
4.f Housing & Community Development Commission: August 17
4.g Human Rights Commission: August 25
4.h Library Board of Trustees: August 27
4.i Planning & Zoning Commission: August 5
4.j Planning & Zoning Commission: September 2 [See Recommendations]

5. Consent Calendar - Permit Motions and Resolution (as recommended by the City Clerk)

5.a Liquor License – Ownership Change

1. **Motion to change ownership for Iowa City Reunion LLC (LC0048761), dba Reunion Brewery from Kyle Smith 25%, Reggie Reed 25%, Landon Smith 25%, Michael Sather 25% to Michael Sather 100%.**

5.b Liquor License - New

1. **Motion to grant a Class C Retail Alcohol License for Filmscene (App. 0-011-229-228) (Outdoor Service Area) (10.22.26 - 10.26.26), dba Masonic Lodge, 312 E. College St., Ste. 300**
2. **Motion to grant an Outdoor Service Area for Filmscene (App. 0-011-229-228) (10.22.26 - 10.26.26), dba Masonic Lodge, 312 E. College St., Ste. 300**

5.c Liquor License - Renewal

1. **Motion to grant a Class B Retail Alcohol License for Caseys Marketing Company (LG0000813), dba Casey's #2761, 204 N. Dubuque St.**
2. **Motion to grant a Class C Retail Alcohol License for Corridor Underground Entertainment Inc., (LC0044907), dba AlleyCat, 13 S. Linn St., Apt. 10**
3. **Motion to grant a Class C Retail Alcohol License for Gabes Oasis LLC (LC0038662) (Outdoor Service Area), dba Gabe's, 330 E. Washington St.**
4. **Motion to grant an Outdoor Service Area for for Gabes Oasis LLC (LC0038662), dba Gabe's, 330 E. Washington St.**
5. **Motion to grant a Class C Retail Alcohol License for HMDS, Inc. (LC0028165), dba Grizzly's South Side Pub, 1210 Highland Ct.**
6. **Motion to grant a Class C Retail Alcohol License for Christian Retirement Services Inc. (LC0034966), dba Oaknoll Retirement Residence, 1 Oaknoll Ct.**
7. **Motion to grant a Class C Retail Alcohol License for Christian Retirement Services Inc. (LC0046635), dba Oaknoll East, 2640 N. Scott Blvd.**
8. **Motion to grant a Class B Retail Alcohol License for HWZ LLC (LG0000974), dba RJ'Z Express, 2 Escort Ln.**
9. **Motion to grant a Class C Retail Alcohol License for Corridor Entertainment LC (LC0038754), dba Studio 13, 13 S. Linn St.**
10. **Motion to grant a Class E Retail Alcohol License for Sandhu Limited Liability Corporation (LE0003916), dba Top Shelf Liquor, 412 Highway 1 W.**
11. **Motion to grant a Class C Retail Alcohol License for Aramark Sports and Entertainment Services, LLC (LC0044854), dba Aramark, 456 Carver Hawkeye Arena.**

6. Consent Calendar - Resolutions and Motions

6.a Motion to approve disbursements in the amount of $16,032,512.69 for the period of August 1 through August 31, 2026, as recommended by the Finance Director subject to audit. Disbursements are published and permanently retained in the City Clerk's office in accordance with State.

6.b Resolution authorizing a request for recission of HUD approval of the Iowa City Housing Authority's 1993 5(h) Homeownership Program for 39 Public Housing units. (Resolution 26-269)

6.c Resolution Approving Final Plat of Iris Subdivision, a subdivision of 7.44 acres of property located near the intersection of N. 1st Avenue and N. Scott Blvd (SUB26-0007). (Resolution 26-270)

6.d Resolution authorizing the acquisition of property interests necessary for construction of the Mall Drive Sanitary Sewer Project. (Resolution 26-271)

6.e Resolution approving, authorizing and directing the Mayor to execute and the City Clerk to attest an Agreement by and between the City of Iowa City and HDR Engineering, Inc. to provide consultant services for the Arterial Streets Plan Project. (Resolution 26-272)

6.f Resolution authorizing the City Engineer to sign change order #4 to the contract between Peterson Contractors, Inc. and the City of Iowa City for extra work on the Iowa River Trail Bridge Replacement Project. (Resolution 26-273)

6.g Resolution to close bid letting for bids for construction of the Annual ADA Curb Ramps 2026 Project and return submitted materials without award of contract. (Resolution 26-274)

6.h Resolution rejecting bids received and setting a new date for receipt of bids for the rebidding of the Columbarium Construction/Expansion Project, directing City Clerk to post notice to bidders, and fixing the time and place for receipt of bids. (Resolution 26-275)

6.i Resolution accepting the work for the Bradford Drive Water Main Replacement Project. (Resolution 26-276)

6.j Resolution approving Amendment No. 2 to the Agreement for Private Development with Augusta Place, LLC and 20 Gilbert SH, LLC, consenting to the sale of Augusta Place Apartments and partial assignment of the Agreement for Private Development. (Resolution 26-277)

7. Consent Calendar - Setting Public Hearings

7.a Motion setting a public hearing for November 2, 2026, on an Ordinance to re-establish the South District Self-Supported Municipal Improvement District for a period of five years in accordance with Iowa Code Chapter 386.

7.b Resolution setting a public hearing for October 20, 2026 on a proposal to convey a single-family home located at 1913 Taylor Drive. (Resolution 26-278)

7.c Resolution setting a public hearing on October 20, 2026 on plans, specifications, and estimate of cost for the construction of the Highway 6 Trail - Broadway Street to Fairmeadows Boulevard Project, directing City Clerk to publish notice of said hearing, and directing the City Engineer to place said plans on file for public inspection. (Resolution 26-279)

7.d Resolution setting a public hearing on October 20, 2026 on project manual and estimate of cost for the construction of the Robert A. Lee Recreation Center RTU Replacement Project, directing City Clerk to publish notice of said hearing, and directing the City Engineer to place said project manual on file for public inspection. (Resolution 26-280)

7.e Resolution authorizing mailing and publication of notice of intent to commence a public improvement project to construct the Landfill Future Cell – Northeast Expansion Project and to acquire property for the project; and setting date of public hearing on November 17, 2026. (Resolution 26-281)

End of Consent Calendar

Motion to approve consent calendar, items 3-7. Moved by Shawn Harmsen, seconded by Joshua Moe. **Motion Passed. (6 Ayes) Teague absent.**

8. Community Comment [items not on the agenda (until 7 PM)]
The following individuals appeared: Kellan Doolittle, Nix Slater-Scott.

9. Planning & Zoning Matters

9.a Ordinance conditionally rezoning approximately 17.8 acres of land located at 2041 N. Dubuque Road from Mixed Use (MU) zone to Low Density Multi-Family Residential Zone with a Planned Development Overlay (OPD/RM-12). (REZ26-0005) (Second Consideration)

The following individual appeared: Steve Roe, CEO Oaknoll Retirement Residence.

Motion to waive second consideration. Moved by Joshua Moe, seconded by Shawn Harmsen. **Motion Passed. (6 Ayes) Teague absent.**

Motion to pass and adopt ordinance 26-4993. Moved by Joshua Moe, seconded by Mazahir Salih. **Motion Passed. (6 Ayes) Teague absent.**

Motion to accept correspondence. Moved by Mazahir Salih, seconded by Joshua Moe. **Motion Passed. (6 Ayes) Teague absent.**

10. Regular Formal Agenda

10.a Resolution approving project manual and estimate of cost for the construction of the City Hall ADA Elevator Modernization Project, establishing amount of bid security to accompany each bid, directing City Clerk to post notice to bidders, and fixing time and place for receipt of bids.

Facilities Manager Worrell presented a PowerPoint. Individual Council members asked questions and expressed their views.

Motion to approve resolution 26-282. Moved by Laura Bergus, seconded by Mazahir Salih. **Motion Passed. (6 Ayes) Teague absent.**

11. Announcement of Vacancies - Previous (The Boards, Commissions and Committee Application can be found at the following: https://www.icgov.org/government/boards-commissions-and-committees/boards-commissions-and-committee-application)

11.a Board of Adjustment - One vacancy to fill a five-year term, January 1, 2027 - December 31, 2031 (Term expires for Mark Russo).

Board of Appeals - One vacancy for a Building Design Professional to fill a five-year term, January 1, 2027 - December 31, 2031 (Term expires for Thomas McInerney).

Climate Action Commission - Three vacancies to fill three-year terms, January 1, 2027 - December 31, 2029 (Terms expire for Michael Anderson, Zach Haralson, Benjamin Grimm).

Human Rights Commission - Two vacancies to fill two-year terms, January 1, 2027 - December 31, 2028 and one vacancy to fill a one-year term, January 1, 2027 - December 31, 2027 in accordance with Ordinance 26-4990 (Terms expire for Suzanna Rodriguez, Kelsey Paul Shantz, Roger Lusala).

Parks & Recreation Commission - Two vacancies to fill four-year terms, January 1, 2027 - December 31, 2030 (Terms expire for Rachel McPherson, Caleb Recker).

Public Art Advisory Committee - One vacancy for an Art or Design Professional to fill a three-year term, January 1, 2027 - December 31, 2029 (Term expires for Sophie Donta).

Public Art Advisory Committee - One vacancy for an At-Large Representative to fill a three-year term, January 1, 2027 - December 31, 2029 (Term expires for Leslie Finer).

Senior Center Commission - Two vacancies to fill three-year terms, January 1, 2027 - December 31, 2029 (Terms expire for Nancy Ostrognai, Betty Rosse).

Applications must be received by 5:00 p.m., Tuesday, October 13, 2026.

Airport Zoning Board of Adjustment - One vacancy to fill a five-year term, January 1, 2026 - December 31, 2030 (Term expires for Andreas Wilz).

Airport Zoning Board of Adjustment - One vacancy to fill a five- year term, January 1, 2024 - December 31, 2028 (Term expired for Heather Flynn).

Board of Appeals - One vacancy for a Licensed Electrician to fill a five-year term, January 1, 2026 - December 31, 2030 (Term expired for Gt Karr). (If a qualified trade representative does not submit an application within three (3) months of the announcement of the vacancy, a member may be appointed who is qualified by experience and training to pass on matters pertaining to building construction).

Board of Appeals - One vacancy for an HVAC Professional to fill an unexpired term, upon appointment - December 31, 2028 (Nicolas Yost resigned). (If a qualified trade representative does not submit an application within three (3) months of the announcement of the vacancy, a member may be appointed who is qualified by experience and training to pass on matters pertaining to building construction).

Historic Preservation Commission - One vacancy for a Brown St representative to fill a three-year term, July 1, 2025 - June 30, 2028 (Term expired for Christina Welu-Reynolds).

Historic Preservation Commission - One vacancy for a Jefferson St representative to fill a three -year term, July 1, 2025 - June 30, 2028 (Formerly advertised as an unexpired term and a full term - Lyndi Kiple resigned).

Historic Preservation Commission - One vacancy for a Woodlawn Ave representative to fill a three-year term, July 1, 2024 - June 30, 2027 (formerly advertised as unexpired term - Kevin Larson resigned).

Vacancies will remain open until filled.

12. **City Council Information**
13. **Report on Items from City Staff**
14. **Adjourn**

Motion to adjourn 6:32 pm. Moved by Joshua Moe, seconded by Laura Bergus. **Motion Passed. (6 Ayes) Teague absent.**

_____
Mayor Pro Tem

_____
City Clerk

Item Number: 4.a.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Board of Adjustment: August 12

Attachments: Board of Adjustment: August 12

MINUTES **FINAL**
BOARD OF ADJUSTMENT
FORMAL MEETING
EMMA HARVAT HALL
AUGUST 12, 2026 – 5:15 PM

MEMBERS PRESENT: Mark Russo, Paula Swygard, Julie Tallman, Deborah Vandergaast

MEMBERS ABSENT: Larry Baker

STAFF PRESENT: Sara Greenwood, Sam Brodersen, Lisa Schroer

OTHERS PRESENT: Andrew Evans, Rev. Dr. Brent Hartwig, Meryl Holiday

CALL TO ORDER:

The meeting was called to order at 5:15 PM.

ROLL CALL:

A brief opening statement was read by Tallman outlining the role and purpose of the Board and the procedures that would be followed in the meeting.

VARIANCE ITEMS

VAR26-0005:

An application requesting an area variance to increase the maximum height for accessory structures from 15' to 48' to allow for the replacement of an existing, deteriorated cross tower for Parcel No. 1013230001 located on East Court Street and in a Low Density Single Family Residential (RS-5) zone.

Tallman opened the public hearing.

Brodersen began the staff report with an aerial map of the property, it is developed with a religious institution and a single-family dwelling and is zoned Low Density Single Family Residential (RS-5). The surrounding properties are also zoned RS-5.

Regarding background, the subject property is located at 2301 East Court Street in an RS-5 zone. The applicant is requesting approval of a larger site improvement project designed to improve site legibility, pedestrian circulation, and overall safety. The variance being requested is for the replacement of an existing cross tower to increase the height limit for accessory structures. Our Redeemer Lutheran Church has occupied the site at 2301 East Court Street since the 1950s with major additions constructed in 1963, 1967, and 1997 and the existing cross tower was constructed as part of the 1967 addition process. In recent years a structural assessment was performed, which determined that the cross tower was significantly deteriorated, warranting a full replacement. Brodersen stated the modern height limitation for accessory structures is 15 feet. He shared some photos of the existing cross tower showing examples of the deterioration, which warrants the full replacement of the structure. He next shared the site plan submitted which includes updates to the parking lot circulation as well as the new location of the cross tower, which is moving slightly west in order to accommodate a

new covered entry for the church.

The Board of Adjustment is charged with approving, approving with conditions or denying the application based on the facts that are presented. To approve the area variance, the Board must find that it meets all the applicable approval criteria.

The first criteria is that the proposed variance will not be contrary to the public interest. Brodersen stated height limitations are established to ensure public safety, access to sunlight, and to preserve community character. The church is a long-established religious institution, a use which is allowed within the RS-5 zone and has served the surrounding neighborhood for several decades. The existing cross tower has served as a prominent component of the community since its construction in the 1960s. The proposed cross tower is an established neighborhood landmark at substantially the same height, form, and visual character as the existing tower, and a full replacement of the cross tower is necessary for the safety of users based on a structural assessment of the existing wooden tower. The new material of weathered steel was intentionally selected to reflect the tones of the existing stained wood structure, complement the brick tones of the primary structure, and to blend with the surrounding neighborhood. In staff's opinion, this criterion is met.

The second criteria is owing to special conditions, a literal enforcement of the zoning code provision will result in practical difficulties to the property owner in making a beneficial use of the property allowed by Title 14. Brodersen noted there are special conditions in which a literal enforcement of the zoning code would result in practical difficulties. The existing cross tower has been a prominent component of the religious institution's campus since its inception in the 1960s. Modern height limitations for accessory structures would limit the ability of the church to replace the cross tower at its current height, the zoning code does not allow for alternatives that would allow accessory structures to exceed the current 15-foot height limitation. If the church was unable to replace this longstanding architectural feature at its established scale, it would diminish the church’s ability to maintain the character, function, and identification of its campus. In staff's opinion, this criterion is met.

The third criteria is the practical difficulties faced are unique to the property and not self-created. Staff finds the church has occupied this site since the 1950s, with major additions constructed in 1963, 1967, and 1997. The existing cross tower was constructed in 1967 and predated the current zoning regulations, which limit the height of accessory structures to 15 feet. The cross tower has served as a prominent feature of the church's campus and the surrounding neighborhood for nearly 60 years, the practical difficulties arise from a combination of several property-specific conditions: the long-standing religious institution's use of the site, the presence of an existing neighborhood tower which predates the zoning code's current height limitations, and the structural deterioration of the existing cross tower, which warrants a full replacement of the accessory structure. The church's location in a single-family residential zone, the original construction of the existing cross tower, and the tower's structural deterioration occurred over decades and largely predates current zoning code regulations. These conditions create the necessity of replacement of the deteriorated cross tower with a long-term solution and therefore in staff's opinion, this criterion is met.

The fourth criteria is that the spirit of the zoning code provision shall be observed and substantial justice done. Brodersen stated the spirit of the zoning code is outlined in the description of the RS-5 zone in section 14-2A-1-B, creating a predominantly single-family

residential neighborhood with supporting uses well integrated into the neighborhood fabric. The existing cross tower is an accessory structure supporting an existing religious institution, a use allowed within the RS-5 zone, allowing longstanding elements to be renewed and continue to serve the neighborhood character aligns with the spirit of the zoning code in supporting the decades-long neighborhood fabric. Denial of this variance application would require the removal or substantial reduction of the defining element of the church's campus and a prominent neighborhood feature. As a result, substantial justice would be served for both the property owner and the surrounding neighborhood if the variance is granted. In staff's opinion, this criterion is met.

The fifth criteria is that granting the variance will not significantly alter the essential character of the neighborhood. Brodersen explained granting the variance will not significantly alter the essential character of the neighborhood, the existing cross tower predates the current zoning code height limitations, and the cross tower has helped define the essential character of the surrounding neighborhood. The character of the surrounding neighborhood was largely developed from the mid-1950s to the 1970s. City High School sits to the northwest of the parcel and contains a three-plus story primary structure with an 80-foot tower. City High School, the church, and the existing cross tower are related non-residential uses that contribute to the livability of the residential neighborhood. Although they are not identical in the scale and pattern of nearby mid-century single-family homes, they have helped shape the neighborhood character as complementary neighborhood features for decades. In staff's opinion, this criterion is met as well.

Staff received one piece of correspondence related to this application, which was included in the agenda packet.

Staff recommends approval of VAR26-0005, to allow for an increase to the maximum height for accessory structures from 15 feet to 48 feet, to allow for the replacement of an existing deteriorated cross tower at parcel number 1013230001 located on East Court Street.

Andrew Evans (Neumann Munson Architects) stated they submitted this variance on behalf of Our Redeemer Lutheran Church and he is happy to answer questions. First, to address the one piece of correspondence, he thinks there was a bit of confusion on that one, being that there has been a 48-foot cross tower there for going on 60 years now and with each of those five criterion met, the church believes that this is an acceptable variance that would benefit the church and its neighborhood.

Russo asked to confirm that the existing tower is 48 feet. Evans confirmed that is correct although it has been removed because it was a structural liability so right now there is just a chopped version of that, which is a temporary solution.

Swygard noted the staff report mentions that a good neighbor meeting was held so can they share any discussion from that meeting. Evans replied the meeting was at the end of July, Brodersen was there from the City as well as about six or eight community members. He stated there were concerns aired, but nothing regarding the variance or the height of the cross, the concerns were the air conditioning volume which has nothing to do with this variance request.

Vandergaast stated that beyond safety of just the structure itself being deteriorated, it's also a safety for people loading and unloading passengers as this church houses one childcare

program but previously housed two childcare programs. Evans confirmed this will add to safety for children although the primary function of the childcare takes place on the lower level, so they mainly use a different entrance, but a broader part of this project is to have smoother and protected entries.

Reverend Dr. Brent Hartwig (Pastor, Our Redeemer Lutheran Church*)* stated he has been at the church since 2008, so for 18 years now, and as he goes around the community and talk to people one of the primary things they say is, "Oh, you're the church with the tall cross tower across from City High." When they had the good neighbor meeting it was about six to eight homes that were represented and they heard thanks for hosting and being a voting location, they heard thanks for other things that they do in the community such as offering the homecoming parade and the place to park and watch the parade. The cross tower is part of the primary character of the congregation, and it is one of the things that they are known for in the community. Besides peaches and pancakes and cookie walks, they are known for the cross tower.

Russo asked if the cross tower is lighted, and if so is it lighted the entire length, or is it just at the top as a safety light. Hartwig explained it is lit the entire length from the ground up.

Russo asked if those lights are on all night or how does that work. Evans explained previously there was one floodlight that pointed up at the cross, on all evening, and it is being replaced with a series of more subtle lights that have shields on them, and that's been a part of the site plan review process with the City. They have some lights that are targeted at the tower itself and others at the cross but the reason to go from one floodlight to six smaller lights is to be more targeted and shielded and be less intrusive to the surrounding homes.

Hartwig added they have worked with the City and the climate action team to replace all of the lighting at the church to be LED. The one non LED light was the halogen floodlight on the cross so when they switch to the new cross tower as a congregation they'll be 100% LED lighting.

Brodersen added the church has gone through their outdoor lighting for the larger major site plan approval and everything that's been submitted is in compliance with the City's outdoor lighting standards, including shielding and light trespass.

Meryl Holiday (chair of the cross and entrance committee, Our Redeemer Lutheran Church) wanted to add in regard to the question about safety this is a steel beam, three-legged structure, buried deep with cement, so much stronger than the wooden one would have been before. So the concern about the preschool and such is totally negated, they've looked at sheer winds and things like that, and this will withstand probably a tornado.

Tallman closed the public hearing.

Vandergaast moved to approve VAR26-0005, an application requesting an area variance to increase the maximum height for accessory structures from 15' to 48' to allow for the replacement of an existing, deteriorated cross tower for Parcel No. 1013230001 located on East Court Street and in a Low Density Single Family Residential (RS-5) zone.

Swygard seconded the motion.

Vandergaast stated as far as finding a facts, thinks that obviously this is an improvement in safety, improvement in light intrusion for the neighbors, and maintaining an existing structure that is identifying for the neighborhood and the church so all these have been clearly defined, and she satisfied with those and adopt the staff report as finding of facts.

A vote was taken on the motion and the motion was approved 4-0.

Tallman stated the motion is approved, any person who wishes to appeal this decision to a court of record may do so within 30 days after this decision is filed with the City Clerk's Office.

CONSIDERATION OF MEETING MINUTES:

Swygard moved to approve the minutes of July 8, 2026 and July 22, 2026. Vandergaast seconded the motion, a vote was taken and the motion carried 4-0.

ADJOURNMENT:

Tallman adjourned the meeting at 5:45pm.

BOARD OF ADJUSTMENT
ATTENDANCE RECORD
2025-2026

NAME	TERM EXP.	1/8	2/20	3/12	7/8	9/10	10/8	12/10	2/11	4/8	5/13	6/10	7/8	7/22	8/12
BAKER, LARRY	12/31/2027	X	X	X	X	X	X	X	X	X	X	X	X	X	O/E
SWYGARD, PAULA	12/31/2028	X	X	X	X	O/E	X	X	X	X	X	X	X	X	X
CARLSON, NANCY	12/31/2025	X	X	X	X	X	X	X	-- --	-- --	-- --	-- --	-- --	-- --	-- --
RUSSO, MARK	12/31/2026	X	O/E	X	O/E	X	X	X	X	X	X	X	X	X	X
TALLMAN, JULIE	12/31/2029	-- --	X	X	X	X	X	X	X	X	X	X	X	X	X
VANDERGAAST, DEBORAH	12/31/2030	-- --	-- --	-- --	-- --	-- --	-- --	-- --	X	X	X	O/E	X	X	X

Key: X = Present
O = Absent
O/E = Absent/Excused
-- -- = Not a Member

Item Number: 4.b.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Civil Service Commission: October 8

Attachments: Civil Service Commission: October 8

City of Iowa City Civil Service Commission
Thursday, October 8, 2026 – 8:15am
Helling Conference Room

Members Present:	Melissa Jensen, Eleanor Dilkes, Mark Fay
Members Absent:	Rick Wyss, Brandon Pflanzer
Staff to the Commission Present:	Karen Jennings, Tracy Robinson
Other Parties Present:	Chief Dustin Liston

Recommendation to Council (become effective only after separate Council action):
None.

Call to Order:
Jensen called the meeting to order at 8:16 a.m.

Certification of hiring list for Police Officer:
After a brief discussion, Dilkes moved and Fay seconded to certify all promotional lists as presented; all were in favor.

Adjournment:
Fay moved and Dilkes seconded to adjourn, motion passed, and the meeting was adjourned at 8:21 a.m.

CITY OF IOWA CITY
410 East Washington Street
Iowa City, Iowa 52240-1826
(319) 356-5000
(319) 356-5009 FAX
www.icgov.org

October 8, 2026

To: The Honorable Mayor and the City Council

RE: Civil Service Entrance Examination – Police Officer

We, the undersigned members of the Civil Service Commission for Iowa City, Iowa, do hereby certify the following named person(s) as eligible for the position of Police Officer.

1. Blake Heller
2. Jared Douglas
3. Ryan Ellis
4. Lucas Wirth
5. Joanna Kyte
6. Alijah Worthy
7. Pedro Samano
8. Baylee Zacharias
9. Anthony Devereux

Iowa City Civil Service Commission

absent
Rick Wyss, Chair

Melissa Jensen
Melissa Jensen, Vice-Chair

Eleanor Dilkes

Mark Fay
Mark Fay

absent
Brandon Pflanzer

ATTEST: Kellie K Grace
Kellie Grace, City Clerk

October 2026 Police Officer Recruitment									
	Total	Hispanic or Latino	American Indian or Alaska Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White	Two or More Races	Undisclosed
Applications Received	59								
Undisclosed	1						1		
Female	11	4			1		6		
Male	47	8		3	6		27	3	
Written Test	10								
Undisclosed									
Female	2						2		
Male	8	4					3	1	
Physical Fitness	12								
Undisclosed									
Female	2						2		
Male	10	2		1			5	2	
Interview	14								
Undisclosed									
Female	3	1					2		
Male	11	1		1	1		7	1	
Certified Hiring List	9								
Undisclosed									
Female	1						1		
Male	8	1					6	1	

The data reported reflect the number of candidates who participated in each stage of the process. Participation was not required in the written test if the candidate was ILEA certified or had a documented passing POST score within the specified timeframe. Participation in the physical fitness test was not required if the candidate was ILEA certified or submitted acceptable documentation of successful completion of the physical fitness test with another state law enforcement agency within the specified timeframe.

Board/Commission: Civil Service Commission
Attendance Record
Last 12 months

(Meeting Date)

Name	Term Expires	11/3/25	2/16/26	4/22/26	7/2/26	9/23/26	10/8/26
Rick Wyss	4/3/28	X	X	X	X	X	O/E
Ashley Jennings	4/6/26	O/E	O/E	---	---	---	---
Eleanor Dilkes	4/1/29	X	X	X	X	O/E	X
Melissa Jensen	4/1/29	X	X	X	X	X	X
Mark Fay	4/4/27	X	X	X	X	X	X
Brandon Pflanzer	3/31/30	---	---	X	X	X	O/E

KEY:

X	=	Present
O	=	Absent
O/E	=	Absent/Excused
NM	=	No Meeting
---	=	Not a Member

Item Number: 4.c.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Climate Action Commission: September 14

Attachments: Climate Action Commission: September 14

MINUTES **FINAL**

IOWA CITY CLIMATE ACTION COMMISSION
SEPTEMBER 14 – 4:30 PM – FORMAL MEETING
CITY MANAGER CONFERENCE ROOM

MEMBERS PRESENT:	Michael Anderson, Alexandra Buchanan, Ben Grimm, Zach Haralson, Cole Kruse, Nadja Krylov, Wim Murray, Katherine Peterson, Nyesha Washington
MEMBERS ABSENT:	John Clayton, Brinda Shetty
STAFF PRESENT:	Sarah Gardner, Diane Platte
OTHERS PRESENT:	Alicia Presto, Becky Soglin

CALL TO ORDER:
Haralson called the meeting to order at 4:30.

APPROVAL OF AUGUST 3, 2026 MINUTES:

Murray moved to approve the minutes, Peterson seconded, and the motion carried.

ANNOUNCEMENTS:

Action items from last meeting (staff):

- Commissioners were asked to keep thinking about possibilities for the future direction of the Resilience Hub program. Staff will investigate bike parking requirements. Staff emailed Commission members with a list of Climate Fest events needing volunteers for introductory remarks. The CPRG presentation is rescheduled for today's meeting. A discussion of TR-2 will be part of the October agenda.

Events

- Tabling at FilmScene in the Park screening of Wall-E, Sept. 19, 6-8 p.m.
- Climate Fest, Sept. 22-26
    - Volunteer opportunities: Wall-E screening (9/19) - Buchannon, Planet Soil screening (9/24) - Peterson, Chadek Green Gleaning (9/25) - volunteer still needed, EV car show/ solar celebration (9/26) - Haralson is signed up with his EV.
- Other events in the community (c*ommissioners)*
    - Haralson shared information about HabitatSolar.org, a local opportunity initiated by Iowa City Climate Advocates to direct carbon offset credits towards solar panels for a Habitat home. Habitat for Humanity has received enough donations to install solar panels on a home on Prairie du Chien. On Sept. 26, there will be a dedication ceremony.

Grow Solar Updates

- Second benchmark achieved, press release included in agenda packet

- Related realtor training held Aug. 27.

NEW BUSINESS:

CPRG update/Pathway to Resilient Future presentation

- Alicia Presto is Environmental Services director at East Central Iowa Council of Governments (ECICOG). ECICOG is a regional planning agency that serves six counties in the region.
- Presto presented the regional GHG projections and plan targets, as summarized by slides in the agenda packet.
- Krylov asked for clarification on countywide emissions and noted that Linn County substantially reduced their emissions. Presto explained those reductions were largely driven by changes in industrial energy usage.
- The regional climate plan requires a GHG Inventory for 2025. The last inventory is from 2023.
- Krylov asked about the methodology for calculating the cost of each strategy. Presto clarified that economic payback is not reported in the plan.
- Haralson asked about the structure of ECICOG and who had the authority to implement the plan. Presto noted some areas where ECICOG can lead the work. In other areas, the work is accomplished by other entities.
- Anderson praised the regional plan. Haralson asked how the Commission could support this work. Presto highlighted GROW Solar as an effort that has required regional and individual partners both.
- Anderson asked about the nature of interactions handled by ECICOG. Presto explained that smaller communities that do not have a city sustainability coordinator can lean on ECICOG to fill that role. Soglin explained how smaller communities were brought into the planning conversation.

Resilience Hub Pilot Next Steps and Request for Guidance

- Gardner shared the memo included in the agenda packet and asked commissioners to respond to the three possible pathways: Option 1 – Continue the program as originally designed, 2 – Continue the program with a revised funding model, 3 – Stand down the program.
- Buchannon asked how the two pilot organizations were identified: did they apply? Gardner explained they did not apply. The Commission had a working group that identified NCJC as a strong candidate. The City was working with the Bike Library on a funding request and it was suggested by leadership that they would be a good second organization for the program.
- Anderson asked if City staff could continue in a planning / support role. Gardner affirmed so, noting it was with the staff's expertise and hiring the outside consultant increased capacity.
- Washington asked if providing planning support (option 2) has any cons. Gardner explained that offering planning-only might not be motivating for organizations to participate if not paired with funding.
- Grimm asked how much of the Resilience Hub efforts overlaps with COAD (Community Organizations Aiding in Disasters). Gardner explained that COAD is an agency-coordinating effort

for emergency response. Resilience hubs focus on everyday resilience, though they do identify needs for emergent situations (i.e. emergency generators).

- Krylov asked if data has been gathered about the effects of extreme heat on this community this past summer. Krylov also asked if a less passive -- more proactive – strategy is possible, i.e. an inventory of local homes that lack air conditioning. Gardner invited Kruse to talk about the related data-gathering projects completed by Johnson County Public Health. Gardner noted that cooling centers and emergency shelters are different entities from resilience hubs: most people, given the choice, want to shelter in place. Resilience hubs are meant to be a step in that direction.
- Anderson offered support for Option 2: Continue the program with a revised funding model.
- Peterson agreed with Anderson and noted that Climate Action Grants are disbursed widely across the community and expressed a desire to preserve that funding if a choice had to be made between funding one organization as a resilience hub versus multiple organizations through climate action grants.
- Gardner noted that one possible approach to continue to provide some funding for resilience hubs would be to give them a special status when applying for Climate Action Grants, either by waiving the restriction on receiving no more than two grants or by giving them extra points so they score more competitively if a potential grant project is identified in their Resilience Hub plan. She explained Climate Action Grants could have a scoring checkbox for organizations that have completed the resilience planning process.
- Krylov voiced support for Option 2.
- Buchannon suggested building a network of cohorts. First-round resilience hubs could coach emerging resilience hubs. Haralson agreed and said the City could help build this network. Gardner affirmed that the partners want to have quarterly meetings and be in communication with each other.
- Commission found consensus around Option 2. Gardner asked commissioners to consider how future partners should be selected. Gardner noted that an application period has advantages over an always-open application. Haralson and Anderson voiced support for an application period.
- Gardner asked if the full Commission or an appointed committee should select organizations. Anderson voiced support for the former. Haralson noted it would depend on how many applications are received. Gardner offered that staff could create a cover sheet for each application noting key parts of the application, similar to the process currently used to score Climate Action grants.
- Commission found consensus around “Selection should be handled by commission as a whole with initial review by staff.”
- Gardner noted that interviews might be very helpful, given the neighborhood-integrated nature of resilience hub work.
- Washington asked if just one partner would be chosen at a time; Gardner affirmed yes. Washington and Haralson suggested that written applications could be round one, narrow it down to three which would then present in person for a final application round: something similar to the climate action grant process with the option to bring people in for interviews.

- Gardner noted that if the full commission is hearing the presentation, the presentation would have to take place during regular meetings, due to Open Meetings Law. If a committee smaller than quorum does the selecting, it offers more scheduling flexibility.
- Haralson suggested site visits for the interview. Commissioners could share their learnings with the full group.
- Gardner identified the criteria used for the original pilot partners and asked for additional criteria the Commission would like to include. Haralson suggested – to Krylov's earlier point – the work the organization is engaged in should also be considered.
- Peterson asked about United Way's role in resilience planning. Gardner offered to invite United Way representatives to a future commission meeting to explain their resilience-related work.

PUBLIC COMMENT OF ITEMS NOT ON THE AGENDA:

- none

RECAP:

Confirmation of next meeting time and location:

- Monday, October 5, 4-5:30 p.m. in City Manager Conference Room

Action items for next meeting:

- Staff will ask the United Way to present on their Community Needs Assessment at a future meeting.

ADJOURNMENT:

Anderson moved to adjourn, Krylov seconded, and the motion carried. Meeting adjourned 5:22.

CLIMATE ACTION COMMISSION
ATTENDANCE RECORD
2025-26

NAME	TERM EXP.	9/8/25	10/6/25	11/10/25	12/1/25	1/5/26	2/2/26	3/2/26	4/6/26	5/4/26	6/1/26	8/3/26	9/14/26
Michael Anderson	12/31/2026	X	X	X	X	X	X	O/E	X	X	X	X	X
Emma Bork	12/31/2027	X	X	X	X	X	X	X	X	X	*	*	*
Alexandra Buchanan	12/31/2027						X	X	X	X	X	X	X
John Clayton	12/31/2028					O/E	X	O/E	X	X	X	X	O/E
Jamie Gade	12/31/2025	O/E	X	X	X	*	*	*	*	*	*	*	*
Ben Grimm	10/31/2026	X	X	O/E	O/E	X	O/E	X	O/E	O/E	X	O/E	X
Zach Haralson	12/31/2026	O/E	X	X	X	X	X	X	X	X	X	X	X
Cole Kruse	12/31/2028					X	X	X	X	X	X	O/E	X
Nadja Krylov	12/31/2027	X	O/E	X	O/E	X	X	X	O/E	X	X	X	X
Katherine Peterson	12/31/2028					X	X	X	X	X	X	X	X
Wim Murray	MidAmerican Rep	X	X	X	X	X	X	X	O/E	X	X	X	X
Michelle Sillman	12/31/2025	X	X	X	X	*	*	*	*	*	*	*	*
Brinda Shetty	UI Rep	X	X	X	X	X	X	O/E	X	X	X	X	O/E
Angie Smith	12/31/2025	X	X	X	X	*	*	*	*	*	*	*	*
Robert Traer	12/31/2027	X	X	X	O/E	*	*	*	*	*	*	*	*
Nyesha Washington	12/31/2027											X	X

KEY: X = Present
0 = Absent
0/E = Absent/Excused
NM= No Meeting
* No longer on Commission

Item Number: 4.d.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Council Economic Development Committee: July 1

Attachments: Council Economic Development Committee: July 1

Minutes
City Council Economic Development Committee
July 1, 2026
Emma J. Harvat Hall

City Council Economic Development Committee

Members Present: Josh Moe, Oliver Weilein

Members Absent: Mazahir Salih

Staff Present: Geoff Fruin, Rachel Kilburg Varley, Eric Goers

Others Present: John Kenyon (UNESCO City of Literature), Brian Johannesen (Englert Theater)

Call to Order

Councilor Moe called the meeting to order at 8:04 a.m.

Consider approval of minutes from the April 1, 2026 Economic Development Committee meeting

Weilein moved, Moe seconded a motion to approve the minutes of the April 1, 2026 meeting. Motion passed (2-0).

Review of the Proposed Governance and Distribution Policy for the Arts Endowment Fund

Kilburg Varley presented the draft governance and distribution policy that will be attached to the City's designated endowment fund agreement with the Community Foundation of Johnson County (CFJC). She first walked through the historical returns comparison requested at the prior meeting, showing the Community Foundation's standard endowment pool alongside the Midwest One Bank ESG (Environmental, Social, and Governmental) fund. Five-year average returns were comparable between the two, with modest short-term differences that compound over longer horizons.

Kilburg Varley reviewed the policy structure, including: governance roles (City Council as final approver, EDC as first-stop review, staff as administrator, City Manager as authorized representative, CFJC as fund holder and investor); a planned contribution schedule of approximately $1.8 million over the first six years beginning in FY27; a $2 million minimum fund balance before drawdowns can occur; a projected drawdown start in FY33 (modeled on a 7% return); a 4% annual spending draw rate (against CFJC's 5% cap); three distribution categories (Arts Anchor Fund, Arts Alliance support, and a flexible other category); the annual review and recommendation process; and review/amendment procedures.

Committee discussion focused on the permanence of the endowment and future councils' authority. Moe asked whether the $2 million minimum fund balance and related provisions are internal best practices or legal obligations, and what mechanisms a future council would have to modify or exit the fund. Goers noted that a future council could amend the governance and distribution policy but that the endowment corpus itself is subject to state law governing endowment fund permanence, which he agreed to research further. Kilburg Varley added that the CFJC agreement is flexible in allowing a future council to redirect distributions within the broader public art purpose statement (support for nonprofit arts organizations, artists, and programs advancing community access to the arts), without eliminating the fund. Discussion also touched on the distinction between contributed principal and accumulated interest for purposes of any future changes. [Voting on this item occurred in conjunction with voting on the next agenda item].

Review of the Proposed Arts Anchor Fund Methodology and Policy

Kilburg Varley presented the draft Arts Anchor Fund policy, which formalizes the City's ongoing annual funding program for six anchor arts organizations and serves as the primary distribution program under the endowment. The policy identifies two funding tiers: a public access tier (City of Literature and Summer of the Arts) and a revenue-generating tier (Englert, FilmScene, Riverside Theatre, and Public Space One). Within each tier, funding ranges are further scaled by organizational budget size. Kilburg Varley noted that the Tier 1 ranges in the original agenda packet were incorrect and would be replaced with the following revised ranges:

Public-Access Anchors		
Annual Operating Expenses	**Funding Range** (as % of prior year actual expenses)	**Qualifying Organizations**
> $1 million	5 – 8%	---
$501k - $1 million	8– 15%	Summer of the Arts
< $500k	15 – 25%	UNESCO City of Literature
Earned-Revenue Anchors		
Annual Operating Expenses	**Funding Range** (as % of prior year actual expenses)	**Qualifying Organizations**
> $1 million	2 – 4%	Englert Theater, FilmScene
$501k - $1 million	4 – 7%	Riverside Theater
< $500k	5 – 10%	Public Space One

Eligibility criteria include nonprofit status (or nonprofit sponsorship), Iowa City headquarters and primary operations, an arts-focused mission, a minimum ten-year track record, and operation at an institutional/anchor scale. The estimated FY28 total allocation is $315,000 -- up from approximately $250,000 in current annual funding -- reflecting the addition of Public Space One and the reallocation of funds across organizations. Kilburg Varley reminded the Committee that the FY27 budget included a

10% across-the-board increase for anchor organizations to help them plan ahead of any FY28 shifts.

The allocation methodology mirrors the current annual process: organizations submit prior-year operating budgets and financials, an annual report, narrative summary, economic development indicators, and expense reports on prior-year use of City funds. Staff prepares a recommendation for EDC review, which is then forwarded to Council for approval through the budget process and executed via funding agreements with each organization. Criteria include community impact, collaboration and contribution, public access and equity, financial status and stability, and economic impact. Anchor organizations will continue to present annually to the EDC.

Committee discussed accountability levers. Weilein raised questions about the mechanism for the Council to ensure specific programming continues when public funds are provided, using a hypothetical of Riverside Theatre discontinuing Shakespeare in the Park. Kilburg Varley and Goers suggested communicating such expectations through individual funding agreements, which also addresses the state law requirements around providing public funds to private nonprofits. Moe expressed support for including forward-looking narrative in the annual submission that describes what organizations plan to do with funding, noting the current draft is largely backward-looking. Moe also suggested inviting Arts Alliance input on the endowment investment strategy once the Arts Alliance director is hired (anticipated by end of summer 2026), given the Alliance's role as a coordinating body for Iowa City arts stakeholders.

Moe moved, Weilein seconded a motion to forward the Arts Endowment Fund Governance and Distribution Policy and the Arts Anchor Fund Methodology and Policy to the full City Council, with the adjustment to require forward-looking narrative from anchor organizations in their annual submissions. Motion passed (2-0).

Proposed Residential Tax Exemption Program Update

Fruin recapped the April discussion, in which the EDC expressed continued interest in exploring a multifamily residential tax exemption program to support the City's residential production goal of approximately 364 units per year through 2050, particularly for market-rate multifamily units in the general market, as opposed to the student- and senior-oriented developments that have dominated permitting from 2020 through 2025.

Fruin summarized feedback from a developer roundtable held between the April meeting and property tax reform. Consensus points included: aligning exemption schedules with standard refinancing horizons, favoring 5- to 10-year schedules over shorter periods; increasing the proposed unit cap from 50 to 65 units to align with the state Workforce Housing Tax Credit program; providing developers a choice among multiple exemption schedules while keeping the program administratively simple; and generally increasing the exemption percentage or duration to align with peer cities (Cedar Rapids, Cedar Falls, and Davenport were cited as more generous examples). A developer focused on condominium construction noted that a traditional tax exemption program does not benefit the builder who sells units at completion and alternatives

suggested included a cash payment at building completion or a project-specific down payment assistance program that could be marketed to prospective buyers.

Fruin then addressed the May passage of Senate File 2472, the state property tax reform law, which imposes a 2% cap on general fund levy growth, excluding new construction, qualifying improvements, and boundary adjustments. Growth resulting from projects under tax exemption or tax increment financing does not count as new construction under the law, creating a tension between incentivizing development and generating the revenue needed to support the public services that development requires. Fruin noted that several Des Moines-area cities have paused their tax abatement or exemption programs in response. Although Iowa City is not considering that at this time, staff are exploring alternatives and monitoring the possibility of a legislative fix in the next session. Staff will return to the EDC in the fall or winter with either a revised proposal or a recommendation to hold until legislative action is clearer.

Moe asked whether the City's existing commercial and industrial tax abatement programs should be paused. Staff indicated that utilization is low enough that pausing is not warranted at this time, but they will continue to monitor. Discussion also touched on strategy for the City's engagement with the state legislative delegation, potentially in coordination with the Iowa League of Cities. Weilein asked for clarification on the condominium cash-payment concept discussed with developers and Fruin explained the mechanism in detail. No additional action was requested from the Committee on this item.

Staff Updates

None.

Old or New Business

None.

Adjournment

Weilein moved, Moe seconded that the meeting be adjourned. Motion carried (2-0).

Council Economic Development Committee
ATTENDANCE RECORD
2021-2025

NAME	TERM EXP.	8/12/24	8/16/24	10/16/24	1/8/25	4/23/25	8/6/25	10/3/25	4/1/26	7/1/26
Josh Moe	12/31/25	X	X	X	X	X	X	X	X	X
Mazahir Salih	12/31/25	---	---	---	X	---	---	---	X	O/E
Laura Bergus	12/31/25	X	O/E	O/E	X	X	X	X	---	---
Oliver Weilein	4/23/25	---	---	---	---	X	X	X	X	X
Andrew Dunn	12/31/25	O/E	X	X	---	---	---	---	---	---
John Thomas	01/02/24	---	---	---	---	---	---	---	---	---
Megan Alter	01/02/24	---	---	---	---	---	---	---	---	---
Susan Mims	01/02/22	---	---	---	---	---	---	---	---	---

Key:
X = Present
O = Absent
--- = not a member
O/E = Absent/Excused

Item Number: 4.e.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Historic Preservation Commission: September 10

Attachments: Historic Preservation Commission: September 10

MINUTES FINAL
HISTORIC PRESERVATION COMMISSION
SEPTEMBER 10, 2026 – 5:30 PM – FORMAL MEETING
EMMA J. HARVAT HALL, CITY HALL

MEMBERS PRESENT:	Margaret Beck, Trista Carlson, Adam Clore, Andrew Lewis, Hannah Snyder, Deanna Thomannn, Nicole Villanueva
MEMBERS ABSENT:	Kevin Burford, Austin Curfman
STAFF PRESENT:	Jessica Bristow, Steven Stransky, Anne Russett
OTHERS PRESENT:	Father Andrew Rauenbuehler, Natalie Oppedal, David Woodruff, Matthew Barron, Missy Molleston, Thomas Agran

CALL TO ORDER:

Lewis called the meeting to order at 6:15 p.m.

PUBLIC DISCUSSION OF ANYTHING NOT ON THE AGENDA:

None.

CERTIFICATE OF APPROPRIATENESS:

HPC26-0060: 217 East Davenport Street- Northside Historic District (garage demolition and new garage with ADU construction):

Stransky stated the primary house is a key contributing structure in the historic district but this application is regarding the accessory detached garage. The primary house is a simple Queen Anne style property built in approximately 1898 and towards the back of the property is the detached garage, which was built in approximately 1930, and is the subject of this application. It's a two-car garage with two single-car stalls and Stransky pointed out the deterioration in photos. Axiom Consultants did a structural investigation of the existing garage and found that the building is heavily exposed and open to the elements, that its foundation system is inadequate, undermined, and failing, little remaining salvageable value is in the structure, as all of the interior elements are highly water damaged with prevalent rotting and overall degradation. Additionally, the roofing system is inadequate for snow loading with simply two by four-rafter construction of an unknown age, and therefore the report said for safety reasons it is recommended that the structure be condemned or demolished. Brodersen stated the proposal is to construct a new garage with an accessory dwelling unit above, a bit more towards the center of the property and realigning the parking so the driveway extends a bit further to the right. The proposed new garage is also a two car garage with single simplified carriage style doors, double hung windows on the upper floor and a deck off the west side of the garage with some stairs leading up to it. Stransky showed the elevations and site plan.

Stransky noted the guidelines in the Historic Preservation Manual section 7.1 references that a decision to approve a Certificate of Appropriateness for the demolition of outbuildings on contributing and non-contributing properties and primary buildings on non-contributing and non-historic properties will be made on a case-by-case basis. For these cases, the Commission will consider the condition, integrity, and architectural significance of the outbuilding or non-contributing building. Section 7.1 also recommends that saving and storing on site any historic architectural features such as windows, doors,

and trim that are removed from a building or structure and retaining historic garages. If the garage is insufficient for modern-day vehicles, efforts should be made to construct a new garage on another portion of the site and designing replacement garages to be compatible in design with the primary structure and/or other outbuildings in the neighborhood. Section 6.2 for new outbuildings recommends placing new outbuildings, including garages, to the rear of the primary building, constructing garages and other outbuildings that are clearly subordinate in size and ornamentation to the primary structure, and constructing new outbuildings that reflect the style of the primary structure as the primary structure will typically reflect a style of architecture prevalent within that district. Guidelines also state installing garage doors that are simple in design and smooth or carriage-style doors in a style appropriate to the property may also be used, adding trim around the garage door openings that matches the trim of other doors and windows on the building, installing single-car garage doors and incorporating windows that are relatively small and rectangular. Section 6.2 does not allow the use of synthetic siding such as aluminum, vinyl, or false masonry siding for an outbuilding in a historic district.

Stransky reviewed the analysis of this application noting the existing structure's condition aligns with 7.1 in that the report specifically called for the garage to be condemned and demolished, based on its structural conditions and integrity. The proposed new outbuilding aligns with Section 6.2 in that it is placed to the rear of the primary building, is clearly subordinate in size and ornamentation, and reflects the style of the primary structure. Its proposed garage doors are single car and a carriage style that's appropriate for the property, and the outbuildings windows are relatively small and rectangular in size for a living space, and it does not include any synthetic siding that is disallowed in historic districts however the trim on the new outbuilding is not clearly shown, and the materials are not specified so staff recommends in the report that a simple four-inch minimum flat casing and wood is used.

Staff recommends approval of a Certificate of Appropriateness for the demolition of the existing garage and new construction of the garage and upper story ADU at 217 East Davenport Street as presented in the staff report.

Thomann asked if staff agrees with that report that they got from the consultant that the structure is in bad shape and should, for safety purposes, be torn down. Stransky confirmed staff agrees with that.

MOTION: Snyder moves to approve a Certificate of Appropriateness for the project at 217 East Davenport Street as presented in the staff report. Villanueva seconded the motion.

Thomann feels like this garage could be repaired but it doesn't appear to be of architectural significance.

Lewis agrees and thinks that makes sense.

VOTE: a vote was taken and the motion passed 7-0.

<u>HPC26-0061: 1220 Sheridan Avenue - Longfellow Historic District (addition):</u>

Russett began the staff report with some background on this application noting the Commission reviewed an addition for this property at its July meeting, but the Commission denied that addition so now the architect and the homeowner have come back with some changes to the addition and the design to address the Commission's concerns. Russett stated the main things that were addressed were that the addition is now set back from both the front and rear facades, the corner returns of the gambrel roof are maintained, and that the foundation was changed to match the existing foundation of the home. To review, the house is a one and a half story gambrel roof frame house, it's an example of Dutch Colonial Revival design between 1910 and 1920, and one of the defining features are the broad

eaves and corner returns. Russett shared the updated plans for the addition that show it is on the eastern side of the home and noted one of the main reasons they're proposing it on the eastern side and not the rear is because of the existing garage that would need to be demolished for a rear addition. The proposed addition will maintain the rear corner of the house as well as the front façade and the cornice return will be maintained on the rear of the facade, it's set in from both the front and rear facades. Russett pointed out the addition's foundation will be concrete block and it will have a flat roof to not take away from that the gambrel roof of the home.

Russett shared the guidelines that apply to additions and noted that staff found they are met as again, it incorporates a very low, nearly flat roof line to not take away from the gambrel roof, it maintains the historic corners of the historic home, the cornice returns on the roof are maintained, the siding will match, the windows will match, the foundation will match, and a rear addition is not possible without the demolition of the historic garage.

Staff is recommending approval of a Certificate of Appropriateness for the addition at 1220 Sheridan Avenue, as presented in the staff report.

MOTION: Beck moves to approve a Certificate of Appropriateness for the project at 1220 Sheridan Avenue as presented in the staff report. Clore seconded the motion.

Snyder stated the applicants did a good job on meeting all of the elements and guidelines of maintaining the roof line.

Thomann noted when they have an addition to a house they want it to look like an addition and this is very separate, perhaps almost a bit too separate as it does feel like a mass that's hanging out there but they don't want to demolish the garage. She wondered if there were any thoughts about moving the garage and having the space to work with as there is a huge backyard there. Overall she does agree that they've met the guidelines and appreciates that.

Villanueva stated it's not fun when a project gets denied, it can be really frustrating, so wanted to thank the applicant for their patience and reworking this as it now looks like a really good project.

VOTE: a vote was taken and the motion passed 7-0.

HPC26-0057: 228 East Jefferson Street - Jefferson Street Historic District (addition to church):

Russett stated this is a key contributing property in the Jefferson Street Historic District and the application is for a proposed addition on the west side of the church. The church was built in 1867, it was listed in the National Register in 1980 and was designated as a local historic landmark in 1996. The church was built in a Romanesque Revival style, and the side elevations consist of seven bays each with stained glass, and the buttresses on the sides were added in 1907. She noted on the west side there's an existing addition which would be removed with the proposed addition, there's also an awning which would be removed. Russett stated one of the main reasons the church is interested in this addition is to increase accessibility to the church as it would include accessible bathrooms and an elevator so the exterior lift would no longer be needed, and it would allow parishioners and others visiting the church to get to the lower level of the church for fellowship. She shared the site plan, the new addition is on the same location of the existing addition on the western side. They're distinguishing it from the historic church by setting it back from the existing plane of that front façade and they are proposing to match the brick and the stone of the existing church.

Russett stated for this review staff used the Secretary of Interior standards for new exterior additions since this is a non-residential building. She highlighted some of the guidelines that are recommended and first is to see if there's a place on the interior to make these additions. The church can speak to this but this is something that they've been wanting to do for a long time and even with the existing lift on the exterior, so there's no room on the interior to make these accessibility issues go away. The guidelines recommend that the new addition is on a secondary or non-character defining elevation, that there's the least possible loss of historic materials, that it's compatible with the historic building, that it is subordinate and that it uses the same forms and the same materials. The guidelines also recommend using a small scale hyphen or breezeway to separate the historic church from the addition, setting it back from the front wall plane of the historic building, and making sure it's stylistically appropriate. In staff's analysis of the addition they found it is not feasible to do it on the inside and there's no room on the rear for an addition. Additionally, a hyphen is also not feasible because the rectory is so close to the church so the way that they have separated it from the historic church is by setting it back from that front wall plane. She noted the materials match; they're using the same limestone and brick coloring, they're proposing a fiberglass door, and they are repurposing a salvaged transom. Finally, with this addition, they're avoiding impacts to the buttresses and the stained glass windows.

Staff recommends approval of a Certificate of Appropriateness for the project at 228 East Jefferson Street as presented in the staff report.

Father Andrew Rauenbuehler (220 East Jefferson Street) is currently the pastor of St. Mary's Church at 228 East Jefferson and lives there at the property. This evening, he is here on behalf of the entire community regarding the two applications before the Commission tonight but before he begins with the review of first application, he would like to offer some context for what brings him here before the Commission this evening. St. Mary's has met at the corner of Jefferson and Linn Streets since 1842. What began as a small community of immigrants, primarily German and Irish Catholics, grew into what is one of the longest, if not the longest, standing community still actively present in the heart of Iowa City. They are deeply conscious of that history, and have consistently demonstrated their desire to maintain, enrich, and protect the heritage entrusted to them insofar as this Commission seeks to do the same for Iowa City. Father Rauenbuehler wanted to begin by thanking the Commission for their work, their dedication, and the opportunity to speak to them tonight. Over the generations, countless people have come and gone from St. Mary's, but the parish has endured. They remain deeply connected to those who came before them, family names from the earliest days of the parish are still present in the congregation today. Every day when he walks into the church, he is conscious that he is living and serving within the sacrifice and faith of generations that came before him. He loves the faith that led them to build the church, he loves the history, beauty, and dedication that have sustained this community for more than 180 years, but what excites and motivates him most as the pastor of this community is that he has not inherited a museum or a relic of the past, he has been entrusted with a living community. St. Mary's today is vibrant, it's growing, it's remarkably diverse, it is a community of young and old, longtime Iowa citizens and newcomers, families, students, professionals, immigrants, and people from many different backgrounds, and one thing that consistently unites them all is a deep love for where they are located. Being in downtown Iowa City and on the northside in the Jefferson Street Historic District is essential to their identity. They recognize that demographic changes have led to changes in neighborhood places of worship outside of the city center, but St. Mary's parishioners have repeatedly expressed something different and want to remain where they are. They want to be in the City for good, and he believes that having a growing, engaged, and vibrant community in the heart of downtown Iowa City is good not only for St. Mary's, but it's good for the entire city of Iowa City. Every Sunday they have over 1,400 people that walk through their front doors. This past summer, every weekend, they had at least one or two weddings that brought in numerous guests from near and far, not to mention all of the other events and things that bring groups from the parish community and the wider community to the heart of downtown. For St. Mary’s, therefore, preservation certainly means

preserving their buildings and making a significant commitment to the restoration and long-term care of their historic church but preservation must also mean preserving their community that has called Jefferson Street home for more than 180 years, it means ensuring that this community can continue to live, serve, gather, and grow here for generations to come.

Father Rauenbuehler continued. For many years, St. Mary's Parish has hoped to strengthen its presence on Jefferson Street, while addressing the very real needs of a growing 21st-century congregation. Over the past year, beginning with parish focus groups and followed by professional structural assessments and significant planning, they have developed a campus plan that seeks to do two things at once: faithfully preserve what has been entrusted to them, and responsibly prepare for what comes next. That plan has three principal components. First, they intend to care for and restore their historic church, they have partnered with an award-winning Conrad Schmidt Studios to develop a plan that respects the historic character and architectural integrity of the interior of the church, while restoring and enhancing it for another generation. The care and commitment to the outside and structural integrity of the church is something that they continue to do every year in their normal operating budget. Second, they need to make their campus significantly more accessible. Today, movement between the main level of the church and the parish hall is limited by a narrow staircase and an exterior lift exposed to the elements. The only restrooms are on the lower level and are not ADA compliant. They want every member of the community to be able to participate fully and with dignity. Third, they hope to create appropriate space for the parish offices, ministries, and community life in a welcoming, beautiful, functional, and accessible sort of way and he can speak more about that during the second application. Taken together, Father Rauenbuehler stated these projects represent a historic investment by this generation of St. Mary's parishioners, but in many ways are simply doing what those before them have done: receiving something worth preserving, caring for it faithfully, and handing it on stronger than they received it.

Father Rauenbuehler next spoke more specifically about what they call the west side entry. As he mentioned, accessibility is one of the most pressing concerns for their congregation and their campus. The people who built St. Mary's in the 19th century obviously had many of the same human needs that they have today, but the priorities, building standards, and technology of their time were very different. As a result, St. Mary's historic campus does not adequately address modern expectations for accessibility or even something as basic as convenient restroom access. Currently, the accessible entrance is reached by a relatively steep exterior ramp, movement between the church level and the parish hall level is limited to a very narrow interior staircase, so narrow that two people cannot comfortably pass one another, and an outdoor mechanical lift for those using wheelchairs or walkers. Iowa winters make that arrangement difficult from both a safety and comfort standpoint. The only restrooms are located on the far north end of the lower level and for someone with mobility limitations, such as an elderly parishioner, or a parent with young children simply reaching a restroom can become unnecessarily difficult. Because they are a relatively landlocked historic campus their options are limited however, there is space between the church and rectory that they believe allows them to address these needs while treating both historic buildings with great care. Their proposal would replace the small accessible entrance added in the 1980s with a new structure containing an indoor elevator, a wider and more functional stairway, two ADA accessible restrooms, and a janitorial closet. In developing this design with Shive Hattery, they have been deliberate about respecting the historic church and the rectory. The addition is positioned so that it does not obscure stained glass or other significant architectural elements, and the design has been developed with careful attention to the structural integrity of both buildings. Father Rauenbuehler stated this is not an effort to compete with the historic architecture of St. Mary's; it's an effort to make that historic campus work for the people who worship, gather, and serve there every day. Their ancestors could not have imagined many of the accessibility tools available now, but he believes that they would understand the principle behind this project very well, and that is that every person should be welcomed into the life of their community.

MOTION: Snyder moves to approve a Certificate of Appropriateness for the project at 228 East Jefferson Street as presented in the staff report. Villanueva seconded the motion.

Thomann read in the report that they are being careful about the existing structure and the stained glass windows which with any Catholic church those stained glass windows are beautiful so she is wondering if the bottom of those windows will still be visible from the outside.

Natalie Oppedal (Shive Hattery) confirmed the intention is that the front area of the addition is where the location of the elevator is to be located and the elevator requires a larger overrun for the structure, but within the first couple buttresses, there is not a stained glass window. That is the area where they are basically altering the roof line to make sure that they are not impacting the existing stained glass windows that are in the next bays, but there is no window in that first bay.

VOTE: a vote was taken and the motion passed 7-0.

HPC26-0058: 302 East Jefferson Street and 306 East Jefferson Street - Jefferson Street Historic District (demolition of two houses and construction of one new building):

Russett stated both are contributing structures to the district. This is their parishioner home and the parish offices. 302 East Jefferson Street is a single-story craftsman bungalow built around 1926, and 306 East Jefferson is a two-story side gabled house built around 1925, and these two homes are actually connected. Both of the homes had aluminum siding installed in the 1980s. Regarding the existing conditions for these two buildings, there was a structural investigation of the homes prepared by Shive Hattery that was included in the agenda packet and the engineer is here tonight if there are any questions on that structural report. The report does note that there are several serious issues with these homes, but the recommendation is repair and replacement, and to take care of those issues, the ones that are serious and critical as soon as possible. However, St. Mary's would like a new building to accommodate the church's needs, the building would house gathering spaces, conference rooms, office space, and a spot for their youth ministry. Russett shared some renderings showing the new buildings as well as the floor plans of the interior space.

There are multiple guidelines that are applicable to this project as it's a demolition and a new construction. First, the guidelines related to demolition, specifically of primary structures that are within historic districts and contributing. The guidelines state that a Certificate of Appropriateness (COA) for the demolition of any primary building on a contributing property within a historic district will be denied unless the applicant can demonstrate that the building is structurally unsound and irretrievable. The guidelines also state that before the Commission can approve demolition, the Commission must approve a COA for the building that will replace the buildings being demolished. Staff's analysis for this is that both 302 and 306 Jefferson Street are primary buildings, they're both contributing to the local historic district, and the required determination is that they are structurally unsound and irretrievable. Staff used the structural report prepared by the engineer to guide their recommendation and their reading of the report was that the buildings should be repaired and some replacement does need to occur. Therefore, the main reason staff is not recommending approval of the demolition is because staff haven’t received any information demonstrating that it meets the criteria of being structurally unsound and irretrievable. Russett noted the structural report does state that there are some critical issues that need to be addressed, however the report does not conclude that both buildings should be demolished.

Russett stated if the Commission is inclined to support the demolition, staff has some more work to do with the applicant because based on the site plans that were proposed there's no parking, there's some zoning issues that need to be addressed with the proposed new building, some historic review and

some coordination with architects. Therefore, if the Commission is inclined to support the demolition, staff would recommend that a deferral to the next meeting but staff is recommending denial of the Certificate of Appropriateness for the demolition of 302 and 306 East Jefferson Street.

Russett stated they did receive three pieces of correspondence opposing this, which were sent to the Commission and to the applicant.

Father Andrew Rauenbuehler (220 East Jefferson Street) stated he realizes that the Commission's purview is limited in this sort of case, and Matt Barron their structural engineer, is available for any questions as Father Rauenbuehler is more of a vision guy and wants to share that vision with the Commission tonight. As he mentioned earlier, one of the long-term goals of their parish is to ensure that they have adequate space to sustain the vibrant parish life that already exists at St. Mary's, and to accommodate the many ministries, groups, staff members, and community activities that call their parish home. As a longstanding institution within the Jefferson Street Historic District, they recognize and respect the desire to preserve the neighborhood and the historic character and integrity of one of Iowa City's most significant neighborhoods. That is precisely why they have approached the future of 302 and 306 East Jefferson carefully and deliberately. As caretakers of these properties, they have spent considerable time evaluating what the future should look like and what responsible stewardship of the property requires. Two issues have led them to the proposal here tonight. The first and most pressing is the condition of the buildings themselves and he will allow Matt Baron, the structural engineer who led the assessment of these properties, speak in greater detail about those findings but Father Rauenbuehler noted through their campus planning process as a parish community, it has become increasingly clear that these buildings present substantial challenges if they are to remain safe, functional, accessible, and useful for the long term. The second issue is functionality. Both buildings were constructed as single-family residences and were later adapted for parish office use. At some point prior to the establishment of the historic district the two houses were joined by a connecting hallway. Parish staff has done an admirable job working within those constraints, but the reality is that the buildings were never designed for their current purpose, the arrangement is inefficient and difficult to navigate, it provides little opportunity for collaboration, limited accessibility, inadequate meeting space, and virtually no room for future growth. More importantly, their parish needs extend well beyond administrative offices. Every week, St. Mary's hosts Bible studies, faith formation, youth ministry, marriage preparation, pastoral meetings, parish organizations, service efforts, community gatherings, and countless informal encounters. They increasingly need spaces that are flexible, accessible, welcoming, and designed for those purposes. As they considered the significant investment that would be required to rehabilitate the existing structures, they also had to ask an important stewardship question of would that investment actually solve the needs of their community. He stated their conclusion was that it would not and therefore are proposing a purpose-built ministry center that would address the needs in a long-term and responsible way, while remaining sensitive to the historic context of Jefferson Street. They understand very clearly that demolition within a historic district is a serious matter and they do not approach it casually. For that reason, their vision for what replaces these buildings matters greatly and they have no interest in constructing a generic or soulless institutional building. They want to build something beautiful and want a building that belongs on Jefferson Street that contributes positively to the historic district. They have asked the architects to draw thoughtfully from the architecture already present on their campus, particularly the church and the rectory, so that the new building helps knit the St. Mary's campus together rather than standing apart from it. Their goal is not to erase history, their goal is to allow a historic community to continue making history in the place it has called home since 1842. Father Rauenbuehler noted an important distinction, historic preservation cannot mean that every generation is simply asked to freeze a property at a particular moment in time, healthy historic places have always changed and adapted, buildings have been constructed, altered, expanded, repurposed, and sometimes replaced as the needs of communities changed. The question is whether that change is thoughtful, responsible, and worthy of the place and

that is what they are attempting to do. History is both preserved and written and he deeply appreciates the work this Commission does to preserve the history of Iowa City. St. Mary's is proud to have witnessed nearly the entire history of Iowa City from their place on Jefferson Street, but they are not finished being part of that history, they want the generations who come after to be able to say that St. Mary's did not simply preserve what previous generations built but made the investments necessary to ensure that this community could remain vibrant, useful, beautiful, and rooted in downtown Iowa City for generations to come. Father Rauenbuehler believes the proposals before the Commission tonight accomplish both goals, they preserve one of Iowa City's truly significant historic buildings, and they preserve the future of the historic community that continues to call it home.

David Woodruff (president, Friends of Historic Preservation) originally had some very nice comments opposing this but after seeing the drawings and the thought that St. Mary's put into this project, he'd kindly like to ask for the Commission to defer this decision for one month so he can approach the folks that he is elected by and see if there is support. Woodruff stated one of the things he has taken a role as Friends of Historic Preservation president was to not just look at the past but see how it impacts the future and not stand in the way of economic development, cultural development, or social development. From what he has seen from the drawings, which he saw for the first time tonight, they might want to have the community move forward together on it so he asks for the Commission to wait until the next meeting to make a decision on this particular issue.

Matthew Barron (structural engineer, Shive Hattery) stated since he wrote the report he wanted to provide a little extra clarity and context. They were hired to do a visual structural inspection; the intent was to limit investigation that required demolition of historic plaster walls or other things to see inside. So, from the beginning, there was a limited amount that they could actually see so some of what is in the report has some measure of equivocation for things that may or may not have deterioration that is just not visible such as the wood framing within the walls and some of those other things. Secondarily, when they did the review and went into the basement of both homes, the condition of the foundation walls was probably the worst masonry foundation condition he has ever witnessed, and he has been practicing for over 20 years. Particularly along the west side of the west property, it's in an active state of collapse and the integrity of large chunks of the wall across both buildings is compromised.

Barron noted it is entirely possible that he may have erred in some of the word choices that he used in order to try and convey it but one of the things about structural engineers is that they loath to back people into a corner. As a quick example, his firm redid the Marion Public Services building which was destroyed during the derecho. It was halfway through construction, and the derecho hit and mangled the superstructure and did significant damage to the superstructure's connection to the foundation. Their original recommendation was that the owner demolish it and sort of start over but they decided that they didn't want to do that, they wanted to make use of existing materials for which they had already invested money, that the carbon footprint had already been invested in, and asked if it was possible to resurrect the foundation and the building on top of it. The answer was yes, because the answer is always yes, because with enough time and effort and money, anything is salvageable, and therefore the criteria by which one is judging if something should be demolished is if something out of reach for rehabilitation, which based on his estimation as a structural engineer, is highly subjective. With that Marion building they were able to persevere and continue on at considerable effort, but it was important to the owner. So, the idea of what is technically feasible for somebody versus what should be done, what is practical or reasonable are two different things. As a structural engineer he has to be agnostic in these decisions about whether or not something can be fixed or salvaged because another structural engineer may or may not agree it is reasonable.

Barron stated it is technically feasible for them to lift this house off its existing foundation but it would require the closure of both streets, significant demo of some of the right of way in order to provide a

structural steel beam system that would essentially lift both houses off of their foundation to enable to repair them. Therefore, their staff generally believes that's technically infeasible and financially completely impractical. The amount of effort that it would take to preserve just the foundations alone-and he is just dwelling on the foundations because it's the worst part-is really significant in his professional opinion. Additionally, there are other issues related to the roofs, the west roof appears inadequate for the snow loads given the sag that's involved and the water damage that it's taken on over the years, it appears its capacity has diminished. There used to be a shower system up there that contributed to it, but there is a significant amount from the small parts and pieces that they could see are very deteriorated. His concern is for the safety of the people inside the building today. He reiterated he has to be careful how he writes these reports because if he says it must be demolished and it's super unsafe, it leaves the parish without a parish office and in a state of liability to continue to occupy it. No one can say if it's going to collapse this winter or if it's going to collapse three to five winters from now, but portions of that basement are in an inevitable state of collapse and that just structurally factual. So regarding repair or replacement he doesn't generally think it's his position to tell someone that they have to demo something, because once it is put in writing they don't have a choice. That doesn't mean it's not the appropriate thing to do as in his opinion the effort it would take to replace that foundation, and do a complete replacement, is unjust and it doesn't make any sense knowing the effort that it would take to accomplish it.

Snyder noted the last thing that was done to the two homes was roofs in 1994 and roofs typically last 30 years, so that roof is at least 30 years old. The report notated a lot of stuff with foundation, but there are a lot of contributing factors to that and perhaps if there had been deferred maintenance done that is pertinent to the structural integrity of the homes, would they be in this position today. Roofs in 1994, which actually was the garage, the ramp was added in 1992, siding installed in 1988, has anything been done since? If there had been some care and actual preservation to the buildings throughout the years, would they be in the state that they're in.

Barron replied that's a difficult question to answer, there's two significant problems on the south sides of both buildings where there's notable settlement off the building, the porches have pulled off and they're leaning with active separation between those sections of the structure and the main portion of the house, that's doing very real damage to the structure. Settlement is an inevitable part of life in some sense and that's a problem with the original construction that went underneath those footings, the footings would be inadequate and the soil preparation would have been inadequate for the long term loads. There are tuck-pointing issues, there's drainage around the building that's significantly contributing to water intrusion that's deteriorating the foundation, he doesn't know enough of the actual active history of how the site was graded, and what was done when specifically to speak, all he knows is what he saw out there when he went and what he saw was unstable.

Snyder asked if they have done any reinspection of the properties since February or if anything has been done to try make corrections. Barron replied they were not engaged to come back for specific discrete repairs.

Missy Molleston (board member, Friends of Historic Preservation) has lived in a historic district in Iowa City since 1995 and also served on the board of Friends of Historic Preservation for 10 years. During her time in Iowa City she has seen two other requests that have come to the Preservation board that seem similar to this one. One, the colloquially known Grant Wood House on Court Street, was allowed to remove/tear down a house to its west because it was in the older house's interest of regaining the symmetrical esthetic of when it was built. She is pretty sure it was in a historic district at the time. Maybe the regulations were different, but the interest of the more historic house trumped the other house, which she is sure had meaning to the people who had lived there. The other instance is the Bethel A.M.E. Church on South Governor, they had outgrown their historic chapel and there was

concern that it was going to be torn down or something inappropriate was going to be built, but they worked with an architect and their building was approved. They were in a historic district and they were allowed to add on appropriately. Molleston acknowledged these aren't exactly the situation for St. Mary's, but it has been there since 1847 or 1867 and might deserve some deference. And of the houses on the center block of the Jefferson Historic District, and even the other ones further up the street, do seem to be the least old or important in her opinion. Molleston can appreciate that the churches that leave the downtown are afforded the ability to have roomy and rambling structures, and that's something that St. Mary's would want, but in all honesty the biggest concern about this is that it would set a precedent so that other property owners could find a reason to tear down their houses as well.

Father Andrew Rauenbuehler would just share that what they see is while new construction does involve demolition that is actually in the service of the greater good that they see in preserving the historic structures that they've been entrusted with. Certainly, there's no comparison between the historicity of 302 and 306 East Jefferson and the church across the street and the rectory that are both on the National Register of Historic Places. They really see their ability as a community to stamp their place in downtown Iowa City when everyone knows so many things are moving to the peripheries of Iowa City and Coralville. This center will allow them to remain a vibrant community that will then really serve the best interest that will allow for generations to come. They have done a lot of work in preserving the church, it was finished in 1867 and the rectory shortly thereafter, but the demolition and new construction involved in this project is ultimately in the service of restoring that which is truly historic.

Thomas Agran (512 North Van Buren Street) stated the very first Council meeting he attended was to watch the approval of the Jefferson Street District, he then went on to represent the Northside on the HPC Commission for seven years and walks past these properties as a neighbor to them almost every day. The philosophy of the districts is not that nothing changes, but rather two things: when proposals are made, the overlays are a check valve, investment must bring properties into better alignment with their ability to contribute to the district, but also, the end goal is not a museum. There are many ways for properties in the neighborhood to evolve and grow and is how it became what it is. After all, their role is not in weighing a financial or use needs calculation for property owners by protection through historic overlays. They have said through a democratic process that historic structures are part of an intangible whole, contributing public value in a manner greater than the individual needs. He sat down this morning to write an emphatic “hell no” to this proposal, but unlike a lot of demolition requests that he received while he was on the Commission, this came with what he feels is a compelling argument from the church valuing how they contribute architecturally and socially to the integrity of the block. The buildings are old and have deferred maintenance, however they know from 610 Ronald Street, from Pagliai’s building, and so many others that went through the Commission, that that is not cause for demolition alone. There are ways to help the buildings evolve, trades that could be made to develop the back parking and engage the alley as a fifth elevation of the larger block, increase the granularity and density of the district, which would be a great thing. The Commission is within their scope to deny the proposal, after all there is no form-based code in these areas, but they have to ask what kind of domino effect do they want to unleash. Creative solutions do exist here to save the structures however, when houses have porches that have been closed in, and backyards paved over, and landscaping stripped, and are really no longer being used in residential ways, the ways in which they contribute to the neighborhood often suffers. So, as a former commissioner, Agran has to also wonder if they are maybe narrowly within their rights to say okay, but only so long as the new structure conforms with the neighborhood with greater integrity than the restored original structures might. That's a tall order, but he thinks that maybe this application meets that order. HPC decisions, as he understands it, do not set precedent, but they do set tone and expectation. So he asks, what are the metrics by which they would approve a reimagining of a non-contributing property, how would they allow neighborhoods to

thoughtfully evolve and help shift the public reputation of HPC from NIMBYism to a more creative collaborator, and how do they be flexible but in a non-capricious way that ultimately strengthens the ability to say no to truly terrible proposals, which so often they are. Historical overlays are a blunt force planning tool, and saying no to everything means that they will see demolition by neglect or the sort of callous leveraging of historic properties by developers, which has been more common recently. Most of the downtown is not protected, and by being open-minded with the rubrics, what other parts of downtown might they be able to save, or guide the redevelopment of later with the trust that they build in decisions like this. The church is asking to make a generational type of investment and has the type of long-term ROI that most developers distinctly lack. If the Commission says yes tonight, please do remember that it's on those terms only, based on the design of the new structure, and he urges them to hold that design to an exacting standard so that they avoid sending a message that non-contributing properties are just a treasure map for flimsy development in the historic neighborhoods. In his seven years on the Commission, Agran never received as compelling of a proposal or as thoughtful of a design as this, and it gave him pause when he sat down to look at it and he hopes it does the same for them as well.

MOTION: Villanueva moves to deny a Certificate of Appropriateness for the demolition of 302 and 306 East Jefferson Street. Carlson seconded the motion.

Thomann is grappling if they have very clear guidelines for this sort of situation, and to say no to demolition of something that can be repaired but she is more interested in community conversations. The idea that David Woodruff put forth of having the Friends of Historic Preservation discuss and review is good, it would be good to have some outside groups have more conversations.

Russett stated if they want more community conversation, they should amend the motion to defer it to October.

Snyder’s biggest issue is the question if there was documentation showing that repairs and efforts were made over the years to try not to get it to this state, and it's just a simple matter of the settlement, the erosion, water over time, then she would be inclined to approve it, but it's really hard when it's been since 1988 that anything has been done to the two homes, and does that send a message to builders and developers, especially ones in the downtown area, that if they don't do anything there'll be some wiggle room because it is really structurally terrible. She acknowledged it's a beautifully proposed building, and it's been highlighted many times that preservation has been very clear for the church, it's been preserved very well, and it's unfortunate to see that that didn't happen with these two homes. If there'd been efforts made throughout the years, she would be a lot more open to it.

Lewis agreed that's his concern as well, he agrees the building itself is great and the idea of wanting to do this makes complete sense but it does feel like a question of stewardship and stewardship in the future. He would be inclined to defer as well; to learn more about the building and then approving that at the same time they approve the demolition would make sense.

Clore understands the argument of deferred maintenance and how they all view that as a negative thing. That being said Father Rauenbuehler wasn't around making decisions in 1988 or 1992 when the deferment started and inherited a building that for decades has underserved the needs of the owners and of the community. Clore is really struggling with whether this is something that rises to the level of going against the guidelines but absolutely believes that they need to really take time with this and need to defer this to really hear some more of the thoughtful input from the community here.

Villanueva stated her biggest worry is just the precedent itself, when the write-up doesn't match what the guidelines say. If they defer it, what does that then look like when it comes back, what would

change, or could potentially alter the recommendation because having then what was told verbally would then be in written form.

Russett stated they don't need it in written form since it was presented orally to the Commission and what the structural engineer provided tonight was helpful new information that should be considered.

Beck agrees that a lot hinges on that structural assessment, it is one of the very key pieces of this.

Carlson asked if one of the zoning issues will be that the new building proposes to be too close to the sidewalk. Russett replied that she doesn't know what the setback is but there's a lot of questions with setbacks, parking and other things that need to be worked through with the applicant.

Thomann stated it appears they need to defer and need more information. One of her concerns is while that new building is beautiful and it's going to serve a great purpose, it does change the rhythm of that historic block. There is a vast space to the north, could a new structure be placed there, and keep residential on the street to keep that rhythm of historic residential in this area of the block.

Carlson stated she is sure the church can find some record of them having put gutters on it in the last five years or something. With 1,800 people coming, surely somebody volunteered to do maintenance on this thing and that would make them feel a lot better and then the optics aren't going to be to let buildings fall into disrepair so they can be demolished.

AMENDED MOTION: Villanueva moves to defer a Certificate of Appropriateness for the demolition of 302 and 306 East Jefferson Street. Carlson seconded the motion.

VOTE: a vote was taken and the motion passed 7-0.

REPORT ON CERTIFICATES ISSUED BY CHAIR AND STAFF:

Certificates of No Material Effect:

Russett reviewed the following certificates of No Material Effect:

HPC24-0104: 620 North Van Buren Street - Brown Street Historic District (stucco repair)

HPC26-0056: 225 Fairchild Street - Northside Historic District (trim and siding repair in north gable)

HPC26-0055: 1038 East College Street - East College Street Historic District (porch railing and floor repair)

HPC26-0062: 721 Brown Street - Brown Street Historic District (foundation repair)

HPC26-0037: 213 E Market St - Local Historic Landmark (roof replacement)

Minor Review – Staff Review:

HPC26-0059: 108 S. Dodge St- College Green Historic District (replacement of four windows)

Staff approved the replacement of four windows.

Intermediate Review – Staff Review:

HPC25-0056: 415 Clark Street - Clark Street Conservation District (change to a previous COA to replace a window with glass block on the detached garage new construction):

Russett noted there was a minor amendment to that approval that allowed one of the windows to be a block window in this location here because of a bathroom but it is not front facing.

HPC26-0063: 312 S. Governor Street- Governor-Lucas Conservation District (replacement of egress window with hopper, foundation repair):

Russett stated this was approval to change an egress window to a hopper window.

CONSIDERATION OF MINUTES FOR AUGUST 13, 2026:

MOTION: Villanueva moves to approve the minutes of the Historic Preservation Commission's August 13, 2026, meeting. Beck seconded the motion. The motion carried on a vote of 7-0.

COMMISSION DISCUSSION:

Historic Preservation Awards:
The Commission discussed possible timeline and duties for this year's Historic Preservation Awards.

ADJOURNMENT:

The meeting was adjourned at 7:36pm.

HISTORIC PRESERVATION COMMISSION ATTENDANCE RECORD
2025-2026

NAME	TERM EXP.	8/14	10/9	11/20	12/11	2/23	3/12	4/9	5/14	6/11	7/9	8/13	9/10
BECK, MARGARET	6/30/27	X	X	X	X	X	X	X	X	X	X	X	X
BROWN, CARL	6/30/26	O/E	O/E	X	O/E	X	O/E	X	O/E	X	---	---	---
BURFORD, KEVIN	6/30/27	X	X	X	O/E	X	X	X	X	O/E	X	X	O/E
CARLSON, TRISTA	6/30/27	---	---	---	---	---	---	X	X	O/E	O/E	O/E	X
CLORE, ADAM	06/30/29	---	---	---	---	---	---	---	---	---	X	X	X
CURFMAN, AUSTIN	6/30/2028	O/E	X	O/E	X	X	X	X	O/E	X	X	O/E	O/E
LEWIS, ANDREW	6/30/29	X	X	X	X	X	X	X	X	X	X	X	X
RUSSELL, RYAN	6/30/27	X	O/E	O/E	X	---	---	---	---	---	---	---	---
SNYDER, HANNAH	6/30/2029	---	---	---	---	---	---	---	---	---	X	X	X
THOMANNNN, DEANNA	6/30/29	X	X	X	X	X	X	X	X	X	O/E	X	X
VILLANUEVA, NICOLE	6/30/28	X	X	X	X	X	X	X	X	X	X	X	X
WAGNER, FRANK	6/30/26	X	X	X	X	X	X	O/E	X	X	---	---	---

KEY: X = Present
O = Absent
O/E= Absent/Excused
--- = Not a member

Item Number: 4.f.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Public Art Advisory Committee: June 25

Attachments: Public Art Advisory Committee: June 25

Minutes
Public Art Advisory Committee
June 25, 2026
Emma J. Harvat Hall

Public Art Advisory Committee

Members Present: Ron Knoche, Anita Jung, Sophie Donta, Aaron Moseley, Steph Brunia (virtual), Lauren Lessing, Juli Seydell Johnson, Leslie Finer

Members Absent: Sue Thompson

Staff present: Rachel Kilburg Varley

Public Present: None

Call to Order
Jung called the meeting to order at 3:33 p.m.

Public Discussion of Any Item Not on the Agenda
None.

Consider minutes of the June 4, 2026 PAAC meeting.
Donta moved and Johnson seconded that the minutes from the June 4, 2026 meeting be approved. Motion passed (8-0).

Triaxial Hemicylindrical Restoration Project Amendment

Kilburg Varley reported that garnet blasting on the sculpture was completed the previous week. During the work, the contractor identified three holes in the sculpture that had not been documented in the original condition assessment. Repair will require a specialized welding process, with a rough estimate from the contractor of approximately $1,000. Staff recommended budgeting somewhat higher to account for the possibility of additional spot blasting following the welds.

The new pad has been installed by the Public Works Department. The sculpture will present as a bright orange color for the next several months as the patina develops. Staff proposed pressure-washing to encourage a more uniform patina appearance and printing temporary interpretive signage to explain the ongoing restoration to the public.

Formal action on the additional budget request was taken later in the meeting in conjunction with the Public Art Matching Grant reconsideration (see below).

Consider Additional 2026 Public Art Matching Grant Awards

Kilburg Varley reviewed the status of each 2026 Public Art Matching Grant application following outreach to applicants regarding project status, remaining need, scope changes, and reimbursement documentation. The Committee discussed providing

supplemental funding while maintaining fairness to the original grant guidelines, including the $4,000 maximum award. Consensus was to maintain the existing funding cap and prioritize available budget funds for known restoration obligations, including the *Triaxial Hemicylindrical* sculpture restoration and Rita Dove plaque installation.

Following discussion, the Committee took the following actions:

Donta moved, Finer seconded to approve an additional $1,500 amendment to the project budget. Motion passed (7-0).

Moseley moved, Brunia seconded to award a $3,000 Public Art Matching Grant to the Iowa NICE project. Motion passed (7-0).

Finer moved, Donta seconded to award an additional $1,000 in Public Art Matching Grant funds to the Homage to Public Access project. Motion passed (7-0).

The Committee also discussed a desire to set aside approximately $1,000 each to support concrete work for the re-installation of the Rita Dove Literary Walk plaque and the supplies for bronze sculpture maintenance. Please note, Seydell Johnson left the meeting during this agenda item due to another conflict.

Consider Draft Strategic Plan Annual Report

Kilburg Varley presented a draft of the annual report accompanying the Committee's strategic plan. She noted that the draft was intended to gather feedback on content and that final design will be completed by the Communications Division prior to submission to City Council.

The Committee expressed overall approval of the draft. Brunia noted the Public Art Matching Grant total should reflect eight projects funded in the 2026 cycle rather than seven, following the Iowa NICE award taken earlier in the meeting.

Finer moved, Moseley seconded to approve the draft annual report as amended and forward it to the Communications Division for design finalization and subsequent submission to City Council. Motion passed (7-0).

Staff & Ex-Officio Updates

Staff noted that the Irving Weber Hello Lamp Post activation has launched. Engagement and use data will be reviewed at a future meeting once a longer use period has accrued.

Staff also provided an update on the 2026-2028 Sculptor’s Showcase program. All artist agreements have been returned. Staff is now working through the installation and removal schedule. Kilburg Varley noted that scheduling constraints may require moving one or two selected works to different pads than originally assigned, and that she will follow up with Committee members by email if changes are needed.

Jung shared her experience with Chicago's *Artists of the Wall* mural and expressed a desire to explore a similar concept in Iowa City to build community around the arts. Brunia also raised a prior conversation on the possibility of a micro-grant program modeled on the Des Moines Arts Festival's micro-grant dinner model in which audience members hear artists pitch projects and vote to award funding. Both were identified as future agenda topics. Finally, Moseley shared observations from his outreach for the Sculptor's Showcase call, stating many artists he contacted had moved out of state or did not have existing outdoor-scale work. He recommended beginning outreach earlier and expanding the use of QR codes on sculpture labels to link visitors to information about applying.

Adjournment

Knoche moved, Donta seconded to adjourn the meeting. Motion passed (7-0). Meeting adjourned.

Public Art Advisory Committee
Attendance Record
2025-2026

Name	Term Expires	9/4/25	10/2/25	11/6/25	12/4/25	1/8/26	2/5/26	3/5/26	4/2/26	5/7/26	6/4/26	6/25/26
Ron Knoche	N/A	X*	X*	X	X	X	X	X	X	X	X	X
Juli Seydell-Johnson	N/A	X*	X	X	X	X	X	X*	X	O/E	X	X
Lauren Lessing	---	---	---	---	---	---	---	---	---	X	X	X
Andrea Truitt	12/31/25	X	X	X	X	---	---	---	---	---	---	---
Anita Jung	6/30/26	X	X	X	X	X	X	X	X	X	X	X
Nate Sullivan	6/30/26	X	O/E	O/E	O	O	O	O	---	---	---	---
Leslie Finer	12/31/26	X	O/E	X	X	X	X	X	X	X	O/E	X
Rachel Kinker	12/31/27	X	X	---	---	---	---	---	---	---	---	---
Sophie Donta	12/31/26	O/E	X	X	X	X	X	X	X	X	X	X
Stephanie Brunia	12/31/25	X	X	O/E	O/E	---	X	X	X	X	X	X
Susan Thompson	12/31/28	---	---	---	---	O/E	X	O/E	X	X	X	O/E
Aaron Mosely	12/31/28	---	---	---	---	X	O/E	X	X	X	X	X

Key:
X = Present
X* = Delegate attended
O = Absent
O/E = Absent/Excused
--- = Not a member

Item Number: 4.g.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Public Art Advisory Committee: September 3

Attachments: Public Art Advisory Committee: September 3

Minutes
Public Art Advisory Committee
September 3, 2026
Emma J. Harvat Hall

Public Art Advisory Committee

Members Present: Anita Jung, Stephanie Brunia, Lauren Lessing, Leslie Finer, Sophie Donta, Aaron Mosely, Juli Seydell Johnson, Ron Knoche, Sue Thompson

Members Absent: none

Staff present: Geoff Fruin

Public Present: Rachael Arnone

Call to Order
Jung called the meeting to order at 3:30 p.m.

Public Discussion of Any Item Not on the Agenda
None.

Consider minutes of the June 25, 2026 PAAC meeting.
Finer moved and Donta seconded that the minutes from the June 25, 2026 meeting be approved. Motion passed (8-0).

Southeast Middle School 2026 Longfellow Tunnel Painting Project
Seydell Johnson joined the meeting during this agenda item. Dr. Rachel Ayers Arnone presented six mural designs to be painted by her students in the Longfellow tunnel this year. The designs were selected by a vote of approximately 90 students over two days. Now that the class is offered across four sections, the murals will likely be arranged three on each side of the tunnel, though final placement has not been determined. In the previous year, each interior side of the tunnel was divided into two murals, with one mural on each outside face. She also shared that her students' murals were recently installed on the rear exterior of Crowded Closet. Committee members expressed enthusiasm for the designs.

Thompson moved, Finer seconded to approve the Longfellow Tunnel mural designs and a supply reimbursement of $500. Motion passed (9-0).

Consideration of Public Art Donation
Jung reported that the City was approached about accepting a donation of a collection of works, primarily two-dimensional framed pieces. Staff recommended declining the donation, as the City does not maintain or oversee a two-dimensional collection. Staff has been working with the donor's trust administrator to identify another potential home for the collection.

Committee members agreed with the recommendation, noting the Committee does not have a mechanism for managing this type of collection and expressing concern about setting a precedent for future requests to house private collections.

Knoche moved, Moseley seconded to respectfully decline the proposed unrestricted donation. Motion passed (9-0).

Public Art Management Plan Feedback

Jung invited the Committee to discuss suggested improvements for an updated version of the Public Art Management Plan. Recommendations will be passed to staff for incorporation into a revised draft for consideration at an upcoming meeting. The following recommendations were yielded from the discussion:

- Edit details about referenced programs, such as Poetry and Public and the Performing Arts Matching Grant, to reflect current status.
- Revise condition assessment section to reflect current practice and recent third-party assessment.
- Continue discussion upon and prioritize updates to the deaccession, removal, and relocation policy and processes, including reference to the Visual Artists Rights Act and addressing works that no longer reflect community values (beyond the current "prolonged protest" criterion). Lessing suggested language used at the Stanley Museum of Art: accepting works for the duration of time they serve the mission of public art as defined, which would cover both physical deterioration and changing context.
- Consider updates to sections referencing revenue growth and diversification, such as grant funds or an endowment.
- Review and update several appendices, including the Community-Initiated Public Art Program, Neighborhood Public Art Project procedures, and Public Art Matching Grant guidelines to align with current programs and procedures.
- Update to reflect the new Public Art Strategic Plan, including the mission and vision.
- Consider revisions to site selection criteria to prioritize geographic areas with fewer public artworks.

In addition, the Committee expressed a desire to invite the Executive Director of the new Iowa City Arts Alliance to a future meeting once they are hired, improve outreach and communication efforts about the City's public art programs, and to revisit the idea of artist-led gateway signage improvements in the future.

Jung noted the plan is well considered and primarily needs updates to reflect the new strategic plan and current programs and processes, and thanked staff for their management of the program. Members were encouraged to send any additional comments to staff ahead of the October meeting. No action was taken.

Staff & Ex-Officio Updates

Lessing announced two new exhibitions at the Stanley Museum of Art featuring modern and contemporary African photography.

Adjournment

Knoche moved, Moseley seconded to adjourn the meeting. Motion passed (9-0). Meeting adjourned.

Public Art Advisory Committee
Attendance Record
2025-2026

Name	Term Expires	10/2/25	11/6/25	12/4/25	1/8/26	2/5/26	3/5/26	4/2/26	5/7/26	6/4/26	6/25/26	9/3/26
Ron Knoche	N/A	X*	X	X	X	X	X	X	X	X	X	X
Juli Seydell-Johnson	N/A	X	X	X	X	X	X*	X	O/E	X	X	X
Lauren Lessing	---	---	---	---	---	---	---	---	X	X	X	X
Andrea Truitt	12/31/25	X	X	X	---	---	---	---	---	---	---	---
Anita Jung	6/30/26	X	X	X	X	X	X	X	X	X	X	X
Nate Sullivan	6/30/26	O/E	O/E	O	O	O	O	---	---	---	---	---
Leslie Finer	12/31/26	O/E	X	X	X	X	X	X	X	O/E	X	X
Rachel Kinker	12/31/27	X	---	---	---	---	---	---	---	---	---	---
Sophie Donta	12/31/26	X	X	X	X	X	X	X	X	X	X	X
Stephanie Brunia	12/31/25	X	O/E	O/E	---	X	X	X	X	X	X	X
Susan Thompson	12/31/28	---	---	---	O/E	X	O/E	X	X	X	O/E	X
Aaron Mosely	12/31/28	---	---	---	X	O/E	X	X	X	X	X	X

Key:
X = Present
X* = Delegate attended
O = Absent
O/E = Absent/Excused
--- = Not a member

Item Number: 5.c.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

1. Device Retailer Permit for NG Stores LLC, dba HS Convenience, 923 S. Riverside Dr.

Attachments: Resolution

Prepared by: Wendy Mayer, License Specialist, 410 E. Washington St., Iowa City, IA 52240 (319) 356-5042

Resolution Number:_____

Resolution approving applications for retail tobacco, tobacco products, alternative nicotine products, vapor products, and device retailer permits, as required by Iowa Code 453A.47A and Iowa Code 453E.3.

Whereas, applications for Tobacco/Tobacco Products/Alternative Nicotine Products/ Vapor Products/Device Retail permits have been submitted and filed with the City Clerk; and

Whereas, the applicants have filed the proper application and fees as required by the Iowa Department of Revenue; and

Whereas, applications are presented to City Council for approval.

Now, therefore, be it resolved by the City Council of Iowa City, Iowa, that:

Section 1. The City Clerk is hereby authorized and directed to issue a permit to the following named applicants and locations to sell the following products:

Effective from: Oct. 21, 2026 to June 30, 2027.

Business Name	**Business Address**	**Permit Type**
HS Convenience	923 S. Riverside Dr.	Device Permit

Passed and approved this _____ day of _____, 20_____.

_____
Mayor

Approved by

Attest:_____ _____
City Clerk City Attorney's Office

It was moved by _____, and seconded by _____, that the Resolution be adopted, and upon roll call there were:

Ayes:	Nays:	Absent:	
_____	_____	_____	Alter
_____	_____	_____	Bergus
_____	_____	_____	Harmsen
_____	_____	_____	Moe
_____	_____	_____	Salih
_____	_____	_____	Teague
_____	_____	_____	Weilein

Item Number: 5.d.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

1. Resolution to refund an unused portion of a Tobacco Retail Permit for Wise Food LLC. , (871031021), dba City Liquor, 425 S. Gilbert St.

Attachments: Resolution

Prepared by: City Clerk's Office, 410 E. Washington St., Iowa City, IA 52240 (319) 356-5043

Resolution No. _____

Resolution to Refund Retail Tobacco Permit

Whereas, City Liquor at 425 S. Gilbert St., has surrendered Retail Tobacco Permit No. 871031021, expiring 06/30/2027, and requests a refund on the unused portion, now thereof,

Now, Therefore, be It Resolved by The City Council of Iowa City, Iowa, That: Retail Tobacco Permit No.871031021, issued to City Liquor be cancelled and,

Be It Further Resolved that the Mayor and City Clerk be and they are hereby authorized and directed to draw a warrant on the General Fund in the amount of $ 50, payable to Wise Food LLC., 70 Kirkwood Ct. SW, Cedar Rapids, IA 52404-8200 as a refund on Retail Tobacco Permit No. 871031021.

Passed and approved this _____ day of October, 2026.

_____
Mayor

Attest: _____
City Clerk

Approved by:

_____
City Attorney's Office

It was moved by _____, and seconded by _____, that the Resolution be adopted, and upon roll call there were:

AYES:	NAYS:	ABSENT:	
_____	_____	_____	Alter
_____	_____	_____	Bergus
_____	_____	_____	Harmsen
_____	_____	_____	Moe
_____	_____	_____	Salih
_____	_____	_____	Teague
_____	_____	_____	Weilein

Item Number: 6.a.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Resolution authorizing a health insurance premium holiday for the month of December 2026 for employees in the AFSCME, Fire, and Police bargaining units as well as all Administrative and Confidential employees.

Prepared By:	Geoff Fruin, City Manager
Reviewed By:	Jennifer Schwickerath, First Assistant City Attorney
Fiscal Impact:	A savings of $1.25 million is expected to be shared between employees and City budgetary funds
Staff Recommendation:	Approval
Commission Recommendations:	N/A
Attachments:	Resolution

Executive Summary:
This resolution authorizes a one-month health insurance premium holiday for all employees, consistent with language that was included in the AFSCME collective bargaining agreement and subsequently agreed upon with the Fire and Police labor unions. The premium holiday will take place in December 2026. During that month no premium contributions will be collected from employees or transferred to the Health Insurance Reserve Fund from other budgetary funds. The intended outcome is to reduce the unassigned balance in the Health Insurance Reserve Fund, while providing savings to employees and the City's contributing budgetary funds.

Background / Analysis:
The City and employees share in the costs of health care coverage as outlined in collective bargaining agreements and employment manuals. As the steward of the health insurance benefit, the City maintains appropriate health insurance reserves. Each year the City sets annual premium amounts based on actuarial assessments of our health plan, utilization trends, and overall industry trends. Contributed funds from both employees and the City pay direct claims, plan administration fees, and create a reserve to give stability to the benefit. The Health Insurance Reserve Fund unassigned balance as a percentage of expenditures has grown from 93% in FY 2024 to 126% in FY 2025 and is expected to continue to increase to 137% in FY 2026.

The AFSCME collective bargaining agreement contains language that allows the City Manager to seek City Council approval of a health insurance premium holiday in FY 2027 and FY 2028, and similar agreements have been reached with the Fire and Police unions. A health insurance premium holiday is a month in which no premium contributions are collected from employees or transferred to the Health Insurance Reserve Fund from other budgetary funds. The intent of the premium holiday is to lower the unassigned balance in the Health

Insurance Reserve Fund without artificially reducing premium amounts that are calculated based on actuarial analyses. This approach saves employees money and reduces expenditures from City budgetary funds.

Prepared by: Geoff Fruin, City Manager, 410 E. Washington St., Iowa City, IA

Resolution No. _____

Resolution authorizing a health insurance premium holiday for the month of December 2026 for employees in the AFSCME, Fire, and Police bargaining units as well as all Administrative and Confidential employees.

Whereas, the City maintains insurance reserves for employees' health care coverage; and

Whereas, the City and employees share in the costs of health care coverage as outlined in collective bargaining agreements and employment manuals; and

Whereas, the City sets annual premium amounts based on actuarial assessments of our health plan, utilization trends, and overall industry trends; and

Whereas, the Health Insurance Reserve Fund unassigned balance as a percentage of expenditures has grown from 93% in FY 2024 to 126% in FY 2025 and is expected to continue to increase to 137% in FY 2026; and

Whereas, the AFSCME collective bargaining agreement contains language that allows the City Manager to seek City Council approval of a health insurance premium holiday in FY 2027 and FY 2028, and similar agreements have been reached with the Fire and Police unions; and

Whereas, a health insurance premium holiday is a month in which no premium contributions are collected from employees or transferred to the Health Insurance Reserve Fund from other budgetary funds; and

Whereas, the intent of the premium holiday is to intentionally lower the unassigned balance in the Health Insurance Reserve Fund without artificially reducing premium amounts that are calculated based on actuarial analyses; and

Whereas, a one-month premium holiday in FY 2026 will save City employees money, reduce expenditures in other budgetary funds; and still maintain prudent reserve levels in our Health Insurance Reserve Fund.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that:

1. The City Council authorizes the City Manager to enact a health insurance premium holiday for the month of December 2026.

2. The City's annual budget shall continue to report on the unassigned reserve levels in the Health Insurance Reserve Fund and staff shall continue to monitor the Fund to ensure appropriate reserve levels are maintained.

Passed and approved this _____ day of October 2026.

_____
Mayor

Attest: _____
City Clerk

Approved by:

_____
City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:	Nays:	Absent:
_____	_____	_____ Alter
_____	_____	_____ Bergus
_____	_____	_____ Harmsen
_____	_____	_____ Moe
_____	_____	_____ Salih
_____	_____	_____ Teague
_____	_____	_____ Weilein

Item Number: 6.b.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Resolution amending the By-Laws of the Human Rights Commission and rescinding Resolution No. 16-337.

Prepared By:	Eric Goers, City Attorney
Reviewed By:	Stefanie Bowers, Human Rights Coordinator
Fiscal Impact:	none
Staff Recommendation:	Approval
Commission Recommendations:	Human Rights Commission approved on 08/2526 Council Rules Committee approved on 10/06/26

Attachments:
HRC Draft minutes 8.25.26
HRC By-Laws DRAFT Redlined
2026-10-06 Rules Committee minutes
Resolution
HRC By-Laws

Executive Summary:
SF 379, adopted earlier this year, required the local civil rights commissions (Iowa City Human Rights Commission) to change its member terms from three years to two years.

Background / Analysis:
Council previously adopted an ordinance amendment to account for this change in state law, but the HRC By-Laws also set the term at three years, so also needs amendment. The HRC and Council Rule Committee have both recommended approval of the amended by-laws.

Draft Minutes
Human Rights Commission
August 25, 2026

Meeting Called to Order: 5:31 p.m.

Commissioners Present: Susanna Roriguez, Talya Miller, Eleanor Fuller, Doug Kollasch, Viana Qadoura.

Commissioners Absent: Kelsey Paul Shantz, Roger Lusala, Lubna Mohamed

Staff Present: Stefanie Bowers, Tre Hall

Reading of the Native American Land Acknowledgement: The Land Acknowledgement was read by Fuller.

Introduction of Newest Commission Member – Eleanor Fuller.
Fuller relocated from Champaign, Illinois, to Iowa City in 2020, graduated with a Bachelor of Arts in sociology and gender studies, and returned to school for a certificate in nonprofit leadership in philanthropy. Fuller expressed that human and civil rights are important values in life and is honored to be working towards a better Iowa City.

Report from the Police Department's Community Outreach:
Tre Hall spoke about the following items:
Hall attended the Neighborhood Centers of Johnson County's (NCJC) Summer Bash, and Joshua Dabusu hosted the NCJC's Soccer Tournament.
Volunteered at the Senior Center's Food Pantry.
Meet with youth at NCJC.
Volunteered at the food pantry at IC Compassion.
Attended hydrant parties throughout the summer.
Participated in the Willow Wind Elementary Career Day.
Community chat at Walden Place.
Attended National Night Out at Christ the King Lutheran and a private neighborhood on Sugarloaf Circle.
The Department will be hosting its Winter Clothing Drive: October 12 – 17, 2026, to collect donations and volunteers, distribution on October 14 – 16, 2026.

Approval of meeting minutes of April 28, 2026: Miller moved; seconded by Qadoura. Motion passed 5-0.

Nominations and Elections for Vice Chair:

Kollasch opened the floor for Vice Chair nominations. Qadoura shared their outside commitments and would like to see someone with the time to excel in the position. Fuller volunteered to serve as Vice Chair. Motion passed 5-0.

Proposed Changes to the Bylaws to be Consistent with State Law on Term Lengths of Commission Members: Miller moved; seconded by Fuller. Motion passed 5-0.

Funding Request: Iowa City Foreign Relations Council: Requested sponsorship of $250 for Voices into Votes to help reduce intergroup tensions by creating accessible nonpartisan spaces where people from different racial, religious, cultural, generational, national, and political backgrounds can examine how elections, media, public trust, and civic participation affect their communities by centering credible information, respectful dialogue, and barriers to full democratic participation. Kollasch moved; seconded by Miller. Motion passed 5-0.

Funding Request: African Festival of Arts and Culture: Requested $250 sponsorship to support people to come together for shared arts, music, cuisines, and direct cultural dialogue. Rodriguez moved; seconded by Fuller. Motion passed 5-0.

Human Rights Awards

a. **Selection Committee**: Kollasch, Rodriguez, and Miller volunteered.
b. **Program Speakers**: Kollasch, Rodriguez, and Miller volunteered.

Subcommittee Updates:

Access/Quality of Life: Miller shared their meeting with Tigress Osborn from the National Association for the Advancement of Fat Acceptance (NAAFA), focusing on discrimination laws related to body size and adding protections for height and weight. Per state law, characteristics cannot be added currently in Iowa. Fuller volunteered to join the committee.

Immigration (Lusala, Qadoura): Qadoura expressed having a discussion with Lusala on the continuation of this subcommittee.

Community Outreach (Paul Shantz, Miller, Kollasch): Miller shared interest in shifting away from this committee to allow another Commissioner to participate; Rodriguez is interested in joining the committee.

Housing (Paul Shantz, Mohamed): Rodriguez expressed interest in joining the committee.

Discuss Whether to Issue a Public Statement Responding to Hateful Comments that were Made on a Facebook Post Recognizing Human Rights Youth Award Recipients:
Qadoura shared that the School District's response was to remove or hide comments containing hate speech and would not like to *open the doors again* for people to project their hate by releasing an untimely statement. Qadoura welcomed the addition of this item to the agenda and continued to applaud the youth for their achievements. Miller noted that their voices carry power and urged them to take the opportunity to speak through the Commission or as Commissioners. Kollasch commented on hate speech being emboldened by public figures, leadership in government, and other roles. Kollasch echoed Miller's call to embrace their role as leaders and speak out to show others they can too. Due to the time delay, the Commission will not release a public statement.

Upcoming Events:
Latino Festival: September 19, 2026
African Festival of Arts and Culture: September 26, 2026
African American Museum of Iowa's History Makers Gala: October 8, 2026
Iowa Safe Schools Spirit Awards: October 9, 2026
Indigenous Peoples' Day: October 11, 2026
Grant Network: November 17, 2026

Commission Updates:

Qadoura: As a board member of the Coralville Food Pantry invited all in Johnson County to the annual community meal on September 10, 2026, hosted at the Coralville Public Library. She mentioned that on September 26, 2026: Mo Amer, Palestinian Comedian will be at Englert Theatre. And that on August 28, 2026: Middle Eastern Jazz Concert Fundraiser was held for Gaza humanitarian relief organizations.

Kollasch: University of Iowa Homecoming is Halloween weekend, a tailgate between the Iowa Black Alumni Network, Latino Native American Alumni Alliance, and Hawkeye Pride LGBTQ Alumni Group will be held at the Levitt Center Parking Lot at Hancher. Kollasch also asked Commission members to familiarize themselves with the upcoming elections and the local jail bond issue for the Commission to endorse, not endorse, or abstain from the proposal at the next meeting.

Fuller: Went to the screening of *Everybody at Kenmure Street,* highlighting an impromptu protest regarding immigration. Fuller also shared that there are resources at the Farmers Market on the jail bond issue.

Miller: Noted hosting trainings and community events with NAAFA Executive Director Tigress Osborn.

Rodriquez: Attended a Batik Workshop at Public Space One (PS1) with Taissir Salim, and her exhibition, *Fabric of the Community,* that explored the experiences of migrants and refugees to the Iowa City area.

Kollasch motioned to adjourn; Qadoura moved, seconded by Fuller. Meeting adjourned 5-0.

Adjourned: 6:41pm.

The meeting can be viewed at: https://www.youtube.com/@citychannel4/videos.

Human Rights Commission
ATTENDANCE RECORD
YEAR 2025/2026

(Meeting Date)

NAME	TERM EXP.	4/22	5/13	5/27	6/24	8/26	9/23	10/28	12/1	1/27	2/24	3/3	3/24	4/6	4/28	5/26	7/28	8/25
Lubna Mohamed	2027	Z	A	A	A	Z	A	Z	A	Z	-	A	-	A	A	-	-	A
Doug Kollasch	2027	P	Z	P	P	P	P	P	P	P	-	P	-	P	P	-	-	P
Emily Harkin	2027	Z	A	P	P	P	Z	A	P	Z	-	Z	-	P	P	-	-	R
Viana Qadoura	2025	P	P	P	P	P	P	P	P	A	-	A	-	P	A	-	-	P
Mark Pries	2025	P	P	P	P	P	P	P	P	P	-	A	-	P	P	-	-	R
Eleanor Fuller	2025	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P
Talya Miller	2025	-	-	-	-	A	P	Z	A	P	-	Z	-	A	A	-	-	P
Roger Lusala	2026	A		P	P	A	P	A	P	P	-	P	-	A	A	-	-	A
Kelsey Paul Shantz	2026	P	P	P	Z	P	P	P	Z	P	-	Z	-	P	P	-	-	A
Susanna Rodriquez	2026	-	-	-	-	-	-	-	-	-	-	-	-	Z	P	-	-	P

KEY: **P = Present**
A = Absent
Z = Present via Zoom
R = Resigned

BY-LAWS OF THE IOWA CITY HUMAN RIGHTS COMMISSION

ARTICLE 1 THE COMMISSION

Section A. The name of this organization is the Iowa City Human Rights Commission, referred to in these By-Laws as the Commission. The Commission is authorized by the City Council of the City of Iowa City through Municipal Ordinance Number 03-4105, effective date December 16, 2003.

ARTICLE 2 PURPOSE

Section A. As stated in Section 2-1-2 of the City Code.

Section B. The purpose of the Commission is to provide for execution within the City of Iowa City, the policies of the Iowa Civil Rights Act of 1965 and the Federal Civil Rights Act. The Commission also promotes cooperation between the City of Iowa City and the State and Federal agencies enforcing these acts.

ARTICLE 3 DUTIES

Section A. Duties of the Commission shall include: 1) disseminate information, educate the public on illegal discrimination and civil rights, and provide the enforcement necessary to further the goals of Title 2 of the City Code; 2) cooperate within the limits of any appropriations made for its operation, with other agencies or organizations, both public and private, whose purposes are not inconsistent with those of Title 2 of the City Code; 3) plan and conduct programs designed to eliminate racial, religious, cultural and other intergroup tensions; and 4) educate the public on illegal discrimination.

ARTICLE 4 MEMBERSHIP

Section A. The Iowa City Human Rights Commission shall consist of nine (9) members, appointed by vote of the City Council. All members shall be qualified electors of the City of Iowa City, Iowa, and shall serve as such without compensation but shall be entitled to the necessary expenses, including traveling expenses incurred in the discharge of their duties.

Section B. Appointments shall take into consideration persons of the various racial, religious, cultural, social and economic groups in the City.

Section C. Members shall serve for a term of two (2) years. ~~three (3) years and thereafter until a successor has been appointed~~.

Section D. Orientation for members, including functions, duties and responsibilities, shall be conducted by the staff assigned to the Commission.

Section E. Commissioners are expected to attend twelve (12) regularly scheduled monthly meetings during the calendar year. The Chairperson or Human Rights Coordinator shall be notified of an absence prior to any meeting.

Section F. Three (3) consecutive, unexplained absences of a member from regular meetings shall result in a recommendation to the City Council from the Commission to discharge said member and appoint a new member.

Section G. Four unexplained (4) absences in a 12 month period shall result in a recommendation to the City Council from the Commission to discharge said member and appoint a new member.

Section H. If a position becomes vacant by reason of resignation or otherwise and results in an unexpired term of six months or less, the Council may choose to fill the unexpired term in such a manner that the appointee shall continue in the position not only through the unexpired term but also through subsequent regular term.

ARTICLE 5 OFFICERS

Section A. The Commission shall have three (3) officers: Chairperson, Vice Chairperson and Secretary.

Section B. Officers shall perform the duties set forth in these by-laws.

Section C. The Chairperson and Vice-Chairperson shall be elected from the Commission's membership at its regular January meeting for a one (1) year term.

Section D. The Secretary shall be selected at the January meeting for a one (1) year term. The Secretary may, but need not be, a Commissioner.

Section E. The Commission shall fill vacancies among its officers for the remainder of an unexpired term.

Section F. Chairperson. The Chairperson, when present, shall preside at all meetings of the Commission, appoint committees, and in general, perform all duties incident to the office of the Chairperson and such other duties as may be prescribed by the members from time to time.

Section G. Vice-Chairperson. In the absence of the Chairperson or in the event of his/her death or inability or refusal to act, the Vice-Chairperson shall perform the duties of the Chairperson and when so acting shall have all the powers of and be subject to all the restrictions upon the Chairperson.

Section H. Secretary. The Secretary shall be responsible for keeping the official minutes of the Commission, filing the minutes and official documents and such other duties as may be prescribed by the members from time to time.

ARTICLE 6 MEETINGS

Section A. At least one (1) regular meeting shall be held each month.

Section B. The Chairperson, Vice Chairperson, or any three (3) Commissioners may call a special meeting.

Section C. Meetings shall be held in an accessible, public meeting place. Notices of meetings (agenda) for all regular and special meetings shall be posted and distributed to members and the media at least 24 hours before any meeting is held. All provisions of the State Open Meeting Law shall be followed. The Chairperson or a designated representative, together with appropriate members of the City staff shall prepare an agenda for all meetings.

Section D. Commission officers shall set the agenda provided Commissioner suggestions are considered.

Section E. A quorum shall consist of five (5) Commissioners. A majority of present and voting members shall be necessary to pass a motion. The Chairperson shall vote as a member.

Section F. The rules in the current edition of Roberts Rules of Order Newly Revised shall govern the Commission in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules or order the Commission may adopt.

Section G. No formal action shall be taken on items not on the agenda.

Section H. Time shall be made available during all regular meetings for public comment on items not on the agenda. Commentators shall address the Commission for no more than 5 minutes. Commissioners shall not engage in discussion with the public concerning said items.

Section I. Time shall be made available during all regular meetings for Commissioner reports of items not on the agenda. Commissioners shall not engage in discussion with one another concerning said reports.

Section J. The Commission's Secretary and/or designee shall record all activities and statements made at Commission meetings, hereafter known as minutes of the meeting. All Commission records shall be public except those excluded pursuant to Iowa Code, Chapter 22; City Code, Section 2-2-4.

ARTICLE 7 SUBCOMMITTEES

Section A. Formation of subcommittees shall be by majority vote of the Commission in whatever subject area, or whatever number of committees, is deemed necessary. The committee(s) shall consist of no more than four members.

ARTICLE 8 AMENDMENTS

Section A. The By-Laws can be amended at any regular Commission meeting by a majority vote, provided that the amendment has been submitted in writing to the Commission three (3) days prior to the meeting at which it is to be acted upon and such amendment is not in conflict with the Human Rights Ordinance, as amended.

CITY COUNCIL RULES COMMITTEE MEETING
MINUTES

October 6, 2026, 2026
Helling Conference Room
3:18 PM

Committee Members Present: Mayor Pro Tem Alter, Councilor Salih

Staff Members Present: City Attorney Goers, City Clerk Grace

Review by-law changes: Human Rights Commission By-Laws

Human Rights Commission By-Laws
City Attorney Goers provided the following summary: Recent changes to State law in Senate File 579 required the local civil rights commissions (Iowa City Human Rights Commission) to change its member terms from three years to two years. The bylaw amendment only applies to the Human Rights Commission and no other City boards and commissions. There are currently three vacancies advertised, in order to transition to the new term structure, City Council will be asked to appoint two members to two-tear terms and one member to a one-year term on October 20th.

Rules Committee members asked clarification questions and had a brief discussion. Goers provided additional information.

Motion by Salih, seconded by Alter, to accept the proposed changes to the bylaws. Motion passed, 2-0.

Motion by Salih, seconded by Alter to adjourn.
Meeting adjourned 3:20 PM

Prepared by: Eric R. Goers, City Attorney, 410 E. Washington St., Iowa City, IA 52240 (319)356-5030

Resolution No. _____

Resolution amending the By-Laws of the Human Rights Commission and rescinding Resolution No. 16-337.

Whereas, the Human Rights Commission approved amending its By-Laws at their August 25, 2026 meeting, to comply with state law; and

Whereas, the Council Rules Committee reviewed and recommended approval of the proposed amendment to the By-Laws at their October 6, 2026 meeting; and

Whereas, the By-Laws are not effective until approved by the City Council; and

Whereas, the current By-Laws were approved in Resolution No. 16-337.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa that:

1. The attached By-Laws of the Human Rights Commission are approved and adopted by the City Council.

2. Resolution No. 16-337 is rescinded.

Passed and approved this _____ day of October, 2026.

_____
Mayor

Attest:_____
City Clerk

Approved By:

_____
City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:	Nays:	Absent:	
_____	_____	_____	Alter
_____	_____	_____	Bergus
_____	_____	_____	Harmsen
_____	_____	_____	Moe
_____	_____	_____	Salih
_____	_____	_____	Teague
_____	_____	_____	Weilein

BY-LAWS OF THE IOWA CITY HUMAN RIGHTS COMMISSION

ARTICLE 1 THE COMMISSION

Section A. The name of this organization is the Iowa City Human Rights Commission, referred to in these By-Laws as the Commission. The Commission is authorized by the City Council of the City of Iowa City through Municipal Ordinance Number 03-4105, effective date December 16, 2003.

ARTICLE 2 PURPOSE

Section A. As stated in Section 2-1-2 of the City Code.

Section B. The purpose of the Commission is to provide for execution within the City of Iowa City, the policies of the Iowa Civil Rights Act of 1965 and the Federal Civil Rights Act. The Commission also promotes cooperation between the City of Iowa City and the State and Federal agencies enforcing these acts.

ARTICLE 3 DUTIES

Section A. Duties of the Commission shall include: 1) disseminate information, educate the public on illegal discrimination and civil rights, and provide the enforcement necessary to further the goals of Title 2 of the City Code; 2) cooperate within the limits of any appropriations made for its operation, with other agencies or organizations, both public and private, whose purposes are not inconsistent with those of Title 2 of the City Code; 3) plan and conduct programs designed to eliminate racial, religious, cultural and other intergroup tensions; and 4) educate the public on illegal discrimination.

ARTICLE 4 MEMBERSHIP

Section A. The Iowa City Human Rights Commission shall consist of nine (9) members, appointed by vote of the City Council. All members shall be qualified electors of the City of Iowa City, Iowa, and shall serve as such without compensation but shall be entitled to the necessary expenses, including traveling expenses incurred in the discharge of their duties.

Section B. Appointments shall take into consideration persons of the various racial, religious, cultural, social and economic groups in the City.

Section C. Members shall serve for a term of two (2) years.

Section D. Orientation for members, including functions, duties and responsibilities, shall be conducted by the staff assigned to the Commission.

Section E. Commissioners are expected to attend twelve (12) regularly scheduled monthly meetings during the calendar year. The Chairperson or Human Rights Coordinator shall be notified of an absence prior to any meeting.

Section F. Three (3) consecutive, unexplained absences of a member from regular meetings shall result in a recommendation to the City Council from the Commission to discharge said member and appoint a new member.

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Section A. Formation of subcommittees shall be by majority vote of the Commission in whatever subject area, or whatever number of committees, is deemed necessary. The committee(s) shall consist of no more than four members.

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Section A. The By-Laws can be amended at any regular Commission meeting by a majority vote, provided that the amendment has been submitted in writing to the Commission three (3) days prior to the meeting at which it is to be acted upon and such amendment is not in conflict with the Human Rights Ordinance, as amended.

Item Number: 6.c.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Resolution Approving Final Plat of Davenport Final Plat Subdivision, Iowa City, Iowa (SUB26-0008).

Attachments:
SUB26-0008 Staff Report
Final Plat
Resolution

STAFF REPORT

To: City Council
Item: SUB26-0008 217 E Davenport Street Subdivision

Prepared by: Steven Stransky, Associate Planner
Date: October 20, 2026

GENERAL INFORMATION:

Owner/Applicant:

217 E Davenport LLC
1006 23rd Avenue
Coralville, Iowa 52241

Contact Person:

Allison Wagner
Axion Consultants
300 S Clinton Street, Unit 200
Iowa City, IA 52240

Requested Action:

Approval of final plat

Purpose:

Approval of the Davenport Final Plat Subdivision to allow for the development of a residential home

Location:

217 E Davenport Street

Location Map:



Size:

0.28 acres

Existing Land Use and Zoning:

Single-Family Residential, Neighborhood Stabilization Residential Zone (RNS-12)

Surrounding Land Use and Zoning:

North: RNS-12 Zone
South: RNS-12 Zone
East: RNS-12 Zone
West: RNS-12 Zone

Comprehensive Plan:	2-8 Dwelling Units Per Acre
District Plan:	Central District Plan
Neighborhood Open Space District:	Central
File Date:	October 1, 2026
60 Day Limitation Period:	November 30, 2026

BACKGROUND INFORMATION:

The applicant, 217 E Davenport LLC, is requesting approval for SUB26-0008, a final plat of the Davenport Final Plat Subdivision (Attachment 1), a 0.28 acre subdivision containing two residential lots. The intention behind the proposed subdivision is to develop a residential home on a long vacant side yard.

ANALYSIS:

Compliance with Comprehensive Plan: The Future Land Use Map of the IC2030 Comprehensive Plan identifies this area as residential with 2-8 dwelling units per acre. The Central District Plan includes this area as single-family residential stabilization.

Subdivision Design: The proposed subdivision is located on the parcel located at 217 E. Davenport Street on the block of E. Davenport between N. Dubuque and N. Linn streets. The lot is proposed to be divided into two lots. The west half of the parcel will become the East ½ of Lot 3, Block 69 which will allow for the possibility of redevelopment. The east half of the parcel will become the West ½ of Lot 2, Block 69 and retain the existing house. The Single-Family Density Bonus has been applied which allows for a reduced lot width since vehicular access and off street parking spaces are restricted to the alley. The RNS-12 standard minimum lot width is 45'. The Single Family Density Bonus allows for a minimum 30' lot width. The proposed subdivision's lot widths are 40' on both lots. No new streets are proposed as part of this subdivision. Pedestrian access to the lots will be provided off E. Davenport Street and vehicular access off the alley behind the proposed lots.

Neighborhood Open Space: Not required.

Storm Water Management: Not required.

Environmentally Sensitive Areas: The subject property contains no regulated sensitive features.

NEXT STEPS:
Once the final plat and legal documents are approved, the applicant may move forward with plans for new construction on the East ½ of Lot 3. Building permit applications will follow. Staff have indicated no construction drawings for public infrastructure, stormwater management plan, or grading plan are necessary with this final plat.

STAFF RECOMMENDATION:
Staff recommends the approval of SUB26-0008, a final plat of Davenport Final Plat Subdivision, a 0.28 acre subdivision containing two residential lots located at 217 E Davenport Street.

ATTACHMENTS:

1. Final Plat

Approved by: _____

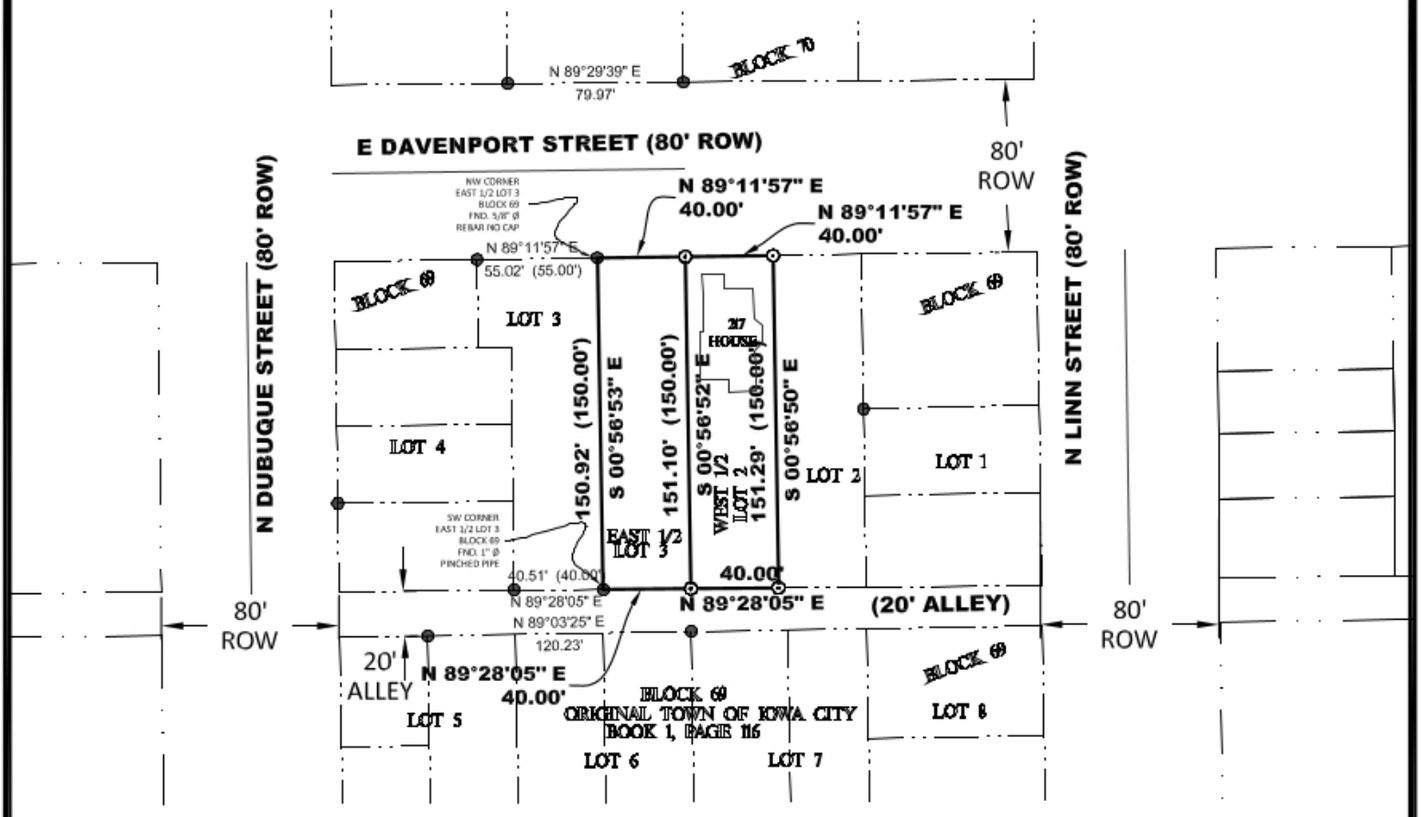
Danielle Sitzman, AICP, Development Services Coordinator
Department of Neighborhood and Development Services

RECORDER'S INDEX	FOR RECORDER'S USE ONLY
COUNTY: JOHNSON	
SECTION: 10-79-06	
QUARTER SECTION: NW	
CITY: IOWA CITY	
SUBDIVISION: IOWA CITY (ORIGINAL TOWN)	
LOT(S)/BLOCK: LOTS 2 AND 3 / BLOCK 69	
PARCEL ID #: 1010285005	
PROPRIETOR: 217 E DAVENPORT, LLC	
REQUESTED BY: 217 E DAVENPORT, LLC	
PREPARED BY: AXIOM CONSULTANTS, LLC, 300 S. Clinton St. Unit 200, Iowa City, IA 52240 - PH# 319.519.6220	

FINAL PLAT
DAVENPORT FINAL PLAT SUBDIVISION

A RESUBDIVISION OF WEST 1/2 OF LOT 2 AND EAST 1/2 OF LOT 3 OF BLOCK 69 OF ORIGINAL TOWN OF IOWA CITY

CITY OF IOWA CITY, JOHNSON COUNTY, IOWA



LEGEND

⊙	SET 3/4" Ø PIPE OPC #19828
●	FOUND-AS LABELED
OPC	ORANGE PLASTIC CAP
———	PROPOSED BOUNDARY
— · · —	EXISTING PROPERTY LINE
(R)	PREVIOUSLY RECORDED AS

LEGAL DESCRIPTION

East half of Lot 3 and West half of Lot 2 in Block 69, Original Town of Iowa City, Iowa, according to the plat thereof recorded in Plat Book 1, Page 116, Plat Records of Johnson County, Iowa.

PROFESSIONAL LAND SURVEYOR
BRADLEY R. GEATER 19828
IOWA

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

DRAFT

BRADLEY R. GEATER, P.L.S., P.E. DATE
LICENSE NUMBER 19828.
MY LICENSE RENEWAL DATE IS DECEMBER 31, 2027.
PAGES OR SHEETS COVERED BY THIS SEAL: THIS PLAT

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AXIOM CONSULTANTS
WWW.AXIOM-CON.COM | (319) 519-6220

SHEET TITLE: FINAL PLAT - LOT SPLIT	PROJECT MANAGER: BRG	PROJECT NO.: 10001-10003	0 40 80
PROJECT NAME: 217 E DAVENPORT STREET	DATE ISSUED: 10/01/2026	SHEET NUMBER: 1	1" = 80'
	CURRENT REV: B		

RECORDER'S INDEX	FOR RECORDER'S USE ONLY
COUNTY: JOHNSON	
SECTION: 10-79-06	
QUARTER SECTION: NW	
CITY: IOWA CITY	
SUBDIVISION: IOWA CITY (ORIGINAL TOWN)	
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PARCEL ID #: 1010285005	
PROPRIETOR: 217 E DAVENPORT, LLC	
REQUESTED BY: 217 E DAVENPORT, LLC	
PREPARED BY: AXIOM CONSULTANTS, LLC, 300 S. Clinton St. Unit 200, Iowa City, IA 52240 - PH# 319.519.6220	

FINAL PLAT
DAVENPORT FINAL PLAT SUBDIVISION

A RESUBDIVISION OF WEST 1/2 OF LOT 2 AND EAST 1/2 OF LOT 3 OF BLOCK 69 OF ORIGINAL TOWN OF IOWA CITY

CITY OF IOWA CITY, JOHNSON COUNTY, IOWA

OWNER/SUBDIVIDER:
217 E DAVENPORT, LLC
1006 23RD AVE.
CORALVILLE, IOWA 52241

SUBDIVIDER'S ATTORNEY:
MATTHEW E. EVANS
568 HWY 1 W
IOWA CITY, IOWA 52246

UTILITY APPROVALS

MIDAMERICAN GAS	DATE
MIDAMERICAN ENERGY	DATE
MEDIACOM	DATE
LUMEN	DATE
IMON	DATE
METRONET	DATE

CITY OF IOWA CITY APPROVALS

CITY CLERK	DATE

NOTES:

1. NOTES ON THIS PLAT ARE NOT INTENDED TO CREATE ANY VESTED PRIVATE INTEREST IN ANY STATED USE RESTRICTION OR COVENANT OR CREATE ANY THIRD-PARTY BENEFICIARIES TO ANY NOTED USE RESTRICTION OR COVENANT

C:\Users\zwagner\DC\ACCDocs\Ruekert & Mielke, Inc\10001-10003 217 E Davenport St\Project Files\Survey\Plats\10001-10003 FINAL PLAT.dwg

Prepared by: Steven Stransky, Associate Planner, 410 E. Washington St., Iowa City, IA 52240 (SUB26-0008)

Resolution No._____

Resolution Approving Final Plat of Davenport Final Plat Subdivision, Iowa City, Iowa (SUB26-0008).

Whereas, the owner, 217 E Davenport LLC, filed with the City Clerk the final plat of the Davenport Final Plat Subdivision, a subdivision of 0.28 acres of property located at 217 East Davenport Street, Iowa City, Iowa, Johnson County, Iowa; and

Whereas, said subdivision is located on the following-described real estate in Iowa City, Johnson County, Iowa, to wit:

All of Auditor's Parcel No. 1010285005, Iowa City, Johnson County, Iowa, described as follows:

East half of Lot 3 and West half of Lot 2 in Block 69, Original Town of lowa City, lowa, according to the plat thereof recorded in Plat Book 1, Page 116, Plat Records of Johnson County, lowa.

Said parcel contains 0.28 acres, and subject to easements and restrictions of record.

Whereas, the Neighborhood and Development Services Department and the Public Works Department examined the proposed final plat and subdivision, and recommended approval; and

Whereas, the subdivision has been made with the free consent and in accordance with the desires of the owners and proprietors; and

Whereas, said final plat and subdivision are found to conform with Chapter 354, Code of Iowa (2026) and all other state and local requirements.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that:

1. The said final plat and subdivision located on the above-described real estate be and the same are hereby approved.

2. The Mayor and City Clerk of the City of Iowa City, Iowa, are hereby authorized and directed, upon approval by the City Attorney, to execute all legal documents relating to said subdivision, and to certify a copy of this resolution, which shall be affixed to the final plat after passage and approval by law. The City Clerk shall record the legal documents and the plat at the office of the County Recorder of Johnson County, Iowa at the expense of the owner/subdivider.

Passed and approved this _____ day of _____, 2026.

_____
Mayor

Approved by

Attest: _____ _____
City Clerk City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:	Nays:	Absent:
_____	_____	_____ Alter
_____	_____	_____ Bergus
_____	_____	_____ Harmsen
_____	_____	_____ Moe
_____	_____	_____ Salih
_____	_____	_____ Teague
_____	_____	_____ Weilein

Item Number: 6.d.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Resolution accepting the work for the water main public improvements for Hidden Lakes, and declaring public improvements open for public use.

Prepared By:	Josh Slattery - Sr. Engineer
Reviewed By:	Jason Havel - City Engineer Ron Knoche - Public Works Director Geoff Fruin - City Manager Liz Craig - Assistant City Attorney
Fiscal Impact:	None
Staff Recommendation:	Approval
Attachments:	Engineer's Report Resolution

Executive Summary:
The construction of the water main public improvements for Hidden Lakes has been completed in substantial accordance with the plans and specifications on file with the Engineering Division of the City of Iowa City.

Background / Analysis:
Hidden Lakes is a 50-lot residential subdivision located on 73.63 acres between Naples Avenue SW and Dane Road SW, north of the Lacina Meadows subdivision. Hidden Lakes is located outside of City limits.

City water was previously extended to the Lacina Meadows subdivision and the Woodland Ridge subdivision which are outside of City limits since the existing water supply wells needed to be abandoned due to radionuclides above the maximum contaminant level. Hidden Lakes is also located outside of City limits, immediately north of Lacina Meadows. The City agreed to provide water to Hidden Lakes since it has the same source of contaminated groundwater as Lacina Meadows and is adjacent to the existing water main that was extended for Lacina Meadows and Woodland Ridge.

CITY OF IOWA CITY
UNESCO CITY OF LITERATURE

410 East Washington Street
Iowa City, Iowa 52240-1826
319-356-5000
www.icgov.org

ENGINEER'S REPORT

October 12, 2026

Honorable Mayor and City Council
Iowa City, Iowa

Re: Hidden Lakes Water Main

Dear Honorable Mayor and Councilpersons:

I hereby certify that the construction of the water main improvements for Hidden Lakes has been completed in substantial accordance with the plans and specifications on file with the Engineering Division of the City of Iowa City. The required maintenance bond is on file in the City Clerk's Office for the water main improvements constructed by Maxwell Construction, Inc. of Iowa City, Iowa.

I recommend that the above-referenced improvements be accepted by the City of Iowa City.

Sincerely,

Jason Havel, P.E.
City Engineer

Prepared by: Josh Slattery, Engineering Division, 410 E. Washington St., Iowa City, IA 52240 (319) 356-5149

Resolution No. _____

Resolution accepting the work for the water main public improvements for Hidden Lakes, and declaring public improvements open for public use

Whereas, the Engineering Division has certified that the following improvements have been completed in accordance with the plans and specifications approved by the Engineering Division.

Water main improvements for Hidden Lakes, as constructed by Maxwell Construction, Inc. of Iowa City, Iowa.

Whereas, the maintenance bonds have been filed in the City Engineer's office; and

Whereas, the City of Iowa City has notified those contractors listed previously of the date on which it will consider acceptance of the aforementioned public improvements; and

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that said improvements are hereby accepted by the City of Iowa City, Iowa and that all dedications and public improvements previously set aside as not being open for public use are hereby formally accepted and declared open for public use.

Passed and approved this _____ day of _____, 20_____

_____
Mayor

Approved by

Attest:_____ _____
City Clerk City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:	Nays:	Absent:
_____	_____	_____ Alter
_____	_____	_____ Bergus
_____	_____	_____ Harmsen
_____	_____	_____ Moe
_____	_____	_____ Salih
_____	_____	_____ Teague
_____	_____	_____ Weilein

Item Number: 6.e.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Resolution authorizing the Mayor to sign and the City Clerk to attest an agreement between Axiom Consultants of Iowa City, IA and the City of Iowa City for consulting services for the Bus Stop Improvement Plan.

Prepared By:	Darian L. Nagle-Gamm; Transportation Services Director
Reviewed By:	Chris O'Brien; Deputy City Manager Jennifer Schwickerath; First Assistant City Attorney
Fiscal Impact:	$155,100 (not-to-exceed). Funds are available in CIP project T3059.
Staff Recommendation:	Approval
Commission Recommendations:	N/A
Attachments:	Resolution Agreement

Executive Summary:
This is a resolution to approve a consultant agreement with Axiom Consultants (A Ruekert & Mielke Company) to complete the Comprehensive Bus Stop Condition Evaluation, Needs Assessment, and Improvement Plan. The consultant will inventory and assess the condition, accessibility, and amenities at all existing City bus stops, including the Downtown Transit Interchange, develop a needs assessment and stop prioritization framework, and prepare an actionable, multi-year bus stop improvement plan for priority improvements. The project advances the Mobility impact area of the City's FY2023-2028 Strategic Plan.

Background / Analysis:

The City issued a Request for Qualifications for this project. A selection committee evaluated the submittals and selected Axiom Consultants based on qualifications, key personnel, and project approach.

The consultant will inventory and assess the condition of all City bus stops, including field checks for ADA compliance, review of amenities, and updating GIS databases. The consultant will then evaluate needs at bus stops and the Downtown Transit Interchange, classify stops by type, and develop a framework for prioritizing improvements. The work will conclude with cost estimates and a phased improvement plan in accordance with City design standards. The total cost of services shall not exceed $155,100, and the work is expected to be complete by April 2027.

In advance of full plan completion, we are taking steps to accelerate several bus stop improvements, weather permitting. In fall 2026, shelters and amenities will be installed at

Lower Muscatine Avenue and Mall Drive, Mormon Trek Boulevard and Cameron Way (northbound), and a shelter reinstallation at Muscatine Avenue and Court Street with the completion of the first phase of the Court Street reconstruction project. Additionally, in 2027, plans call for installing two large shelters on heated concrete pads at a newly established mid-block crosswalk with a refuge island near the Hy-Vee on Muscatine Avenue.

I will be available at your October 20th meeting should you have any questions about this project.

Prepared by: J. Schwickerath, First Asst. City Atty., 410 E. Washington St., Iowa City, IA; (319) 356-5030

Resolution No. _____

Resolution authorizing the Mayor to sign and the City Clerk to attest an agreement between Axiom Consultants of Iowa City, IA and the City of Iowa City for consulting services for the Bus Stop Improvement Plan

Whereas, the City desires to obtain services of a qualified consulting firm to develop a preliminary engineering report and preliminary design for the Comprehensive Bus Stop Condition Evaluation, Needs Assessment, and Improvement Plan (2026) Project, hereinafter referred to as the Project; and

Whereas, the primary Project objective is to include a completed inventory and condition assessment of all existing City bus stops, including the primary Transit interchange, development of a comprehensive needs assessment, and creation of an actionable, multi-year improvement plan, including preliminary engineering and design for a selection of priority improvements; and

Whereas, a Needs Assessment Evaluation will be conducted of the indoor and outdoor public and staff amenities and operational needs at the primary Transit Interchange; and

Whereas the City issued a Request for Qualifications for Comprehensive Bus Stop Condition Evaluation, Needs Assessment, and Improvement Plan (2026) January 13, 2026, to private consulting firms interested in providing design and engineering services related to public improvement projects in the City of Iowa City, and;

Whereas, submittals were received from consulting firms and evaluated by a selection committee; and

Whereas, Consultant was selected based on qualifications, key personnel, and project approach; and

Whereas, funds for this project will be made available in the Comprehensive Bus Stop Condition Evaluation, Needs Assessment, and Improvement Plan (2026) Project Account T3059.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that:

1. The Consultant's Agreement attached hereto is in the public interest, and is approved as to form and content.

2. The Mayor and City Clerk are hereby authorized and directed to execute the attached Consultant's Agreement.

3. The City Manager is authorized to execute amendments to this contract as they may become necessary.

Passed and approved this _____ day of _____, 20_____

_____
Mayor

Approved by

Attest: _____ _____
City Clerk City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:	Nays:	Absent:
_____	_____	_____ Alter
_____	_____	_____ Bergus
_____	_____	_____ Harmsen
_____	_____	_____ Moe
_____	_____	_____ Salih
_____	_____	_____ Teague
_____	_____	_____ Weilein

Consultant Agreement

This Agreement, made and entered into this 20th day of October, 2026, by and between the City of Iowa City, a municipal corporation, hereinafter referred to as the City and Axiom Consultants (A Ruekert & Mielke Company), of Iowa City hereinafter referred to as the Consultant.

Whereas, the City desires to obtain the services of a qualified consulting firm to develop a preliminary engineering report and preliminary design for the Comprehensive Bus Stop Condition Evaluation, Needs Assessment, and Improvement Plan (2026) Project; and

Whereas, such plan shall include a completed inventory and condition assessment of all existing City bus stops, including the primary Transit Interchange, development of a comprehensive needs assessment, and creation of an actionable, multi-year improvement plan, including preliminary engineering and design for a selection of priority improvements.

Whereas, a Needs Assessment Evaluation will be conducted of the indoor and outdoor public and staff amenities and operational needs at the primary Transit Interchange located on W Washington Street, west of Clinton Street.

Whereas, the City issued a Request for Qualifications, Comprehensive Bus Stop Condition Evaluations, Needs Assessment, and Improvement Plan (2026) , January 13, 2026, to private consulting firms interested in providing design and engineering services related to public improvement projects in the City of Iowa City; and

Whereas, submittals were received from consulting firms and evaluated by a selection committee; and

Whereas, Consultant was selected based on qualifications, key personnel, project approach, and fees and rates; and

Whereas, funds are available in the Comprehensive Bus Stop Condition Evaluation, Needs Assessment, and Improvement Plan (2026) Project, Account T3059; and

Now Therefore, it is agreed by and between the parties hereto that the City does now contract with the Consultant to provide services as set forth herein.

I. Scope of Services

Consultant agrees to perform the following services for the City, and to do so in a timely and satisfactory manner.

Task 1 System-Wide Bus Stop Condition Evaluation & Inventory

Task 1.1 Develop a Cloud-Inventory Data Tool & Master Stop List

- Using Geographical Information System (GIS), review existing datasets to ensure the necessary information is in place to structure a plan, and identify any additional data that may be necessary.
- Review and verify bus stop attributes based on existing data captured by city GIS.

Task 1.2 Develop Comprehensive Field Inventory & ADA Condition Assessment

- Perform on-site ADA checks on existing amenities (via tape measure and digital level) for approximately 115 stops to collect data and evaluate and determine compliance of existing bus stops consisting of existing paved pads, shelter, or designated sidewalk.

- No on-site ADA checks to be included for clearly non-compliant bus stops as part of this contract (bus stop signage only). Full topographic surveys for all sites to be improved to take place as part of via separate annual contracts when applicable.

Task 1.3 Data QA/QC & Context Mapping

- Review of data collected prior to sharing and release of information to provide quality assurance and control to the maximum extent possible.
- Coordinate with city GIS team to support publishing the data obtained or provided in a map/database for planning needs.

Task 2 Needs Assessment & Prioritization

Task 2.1 Bus Stop Needs Assessment

- Review evaluation of current bus stop ridership needs from 2021 Comprehensive Operational Analysis.
- Perform a brief existing conditions analysis and needs assessment as it relates to staff and customer amenities at Downtown Interchange.

Task 2.2 Develop Bus Stop Typology & Prioritization

- Establish a classification scheme to categorize bus stops according to operational, service, and utilization characteristics based on the findings of Tasks 1, 2, and 3 and the feedback received from outreach conducted as part of Task 4.
- Develop a set of draft bus stop types and apply the stop types to all stops within the system.
- Create a decision framework to develop a prioritization strategy for future stop development. Prioritization considerations will include bus operations, ridership demand, safety, and overall rider experience/feedback.

Task 2.3 Transit Rebranding Coordination and Bus Stop Designs

- Facilitate a meeting with communications staff at the City of Iowa City on the ongoing re-branding efforts.
- Provide alternative bus stop designs that fit within branding efforts.

Task 3 Improvement Plan and Conceptual Design

Task 3.1 Cost Estimates

- Provide opinion of costs related to improvement plan for system-wide bus stop system.

Task 3.2 Develop Comprehensive Bus Stop Improvement Plan

- Summarize and provide overview of practical design implications for typical stop upgrades related to ADA accessibility, PROWAG, SUDAS, and City of Iowa City supplemental design standards.
- Incorporate design concept plans and templates into overall plan based on evaluation of existing stops and needs for improvement to meet compliance and future expectations.
- Develop plan that integrates all information gathered and assigns proposed phasing implementation and schedule to meet such phasing based on budget and anticipated costs.

Task 4 Stakeholder Engagement

Task 4.1 Stakeholder Meetings

- Host a second meeting during the proposed bus stop typologies and the prioritization phase to gather feedback from stakeholders.

II. Time of Completion

The Consultant shall complete the following phases of the Project in accordance with the schedule shown.

Milestone/Task	Estimated Completion Date
Bus Stop Condition Evaluation & Inventory	November 25, 2026
Needs Assessment & Prioritization	January 15, 2027
Improvement Plan and Conceptual Design	April 2, 2027
Stakeholder Engagement	April 30, 2027

III. Compensation for Services

Compensation shall be based on the rates and fees shown on the attachment. The total cost of services shall not exceed $155,100.

Task 1: System-Wide Bus Stop Condition Evaluation & Inventory	$26,950
Task 2: Needs Assessment & Prioritization	$72,950
Task 3: Improvement Plan and Conceptual Design	$53,350
Task 4: Stakeholder Engagement	$1,850

IV. General Terms

A. Consultant will not unlawfully discriminate in its hiring or discharge of any individual, or in its terms and conditions of employment. Consultant agrees to prohibit such unlawful discrimination in any subcontract.

B. Should the City terminate this Agreement, the Consultant shall be paid for all work and services performed up to the time of termination. However, such sums shall not be greater than the "not-to-exceed" amount listed in Section III. The City may terminate this Agreement upon seven (7) calendar days' written notice to the Consultant.

C. This Agreement shall be binding upon the successors and assigns of the parties hereto, provided that no assignment shall be without the written consent of all Parties to said Agreement.

D. It is understood and agreed that the retention of the Consultant by the City for the purpose of the Project shall be as an independent contractor and shall be exclusive, but the Consultant shall have the right to employ such assistance as may be required for the performance of the Project.

E. It is agreed by the City that all records and files pertaining to information needed by the Consultant for the project shall be available by said City upon reasonable request to the Consultant. The City agrees to furnish all reasonable assistance in the use of these records and files.

F. It is further agreed that no Party to this Agreement shall perform contrary to any state, federal, or local law or any of the ordinances of the City of Iowa City, Iowa.

G. At the request of the City, the Consultant shall attend meetings of the City Council relative to the work set forth in this Agreement. Any requests made by the City shall be given with reasonable notice to the Consultant to assure attendance.

H. The Consultant agrees to furnish, upon termination of this Agreement and upon demand by the City, copies of all basic notes and sketches, charts, computations, and any other data prepared or obtained by the Consultant pursuant to this

Agreement without cost, and without restrictions or limitation as to the use relative to specific projects covered under this Agreement. In such event, the Consultant shall not be liable for the City's use of such documents on other projects.

I. The Consultant agrees to furnish all reports, specifications, and drawings with the seal of a licensed professional as required by Iowa law.

J. The City agrees to tender the Consultant all fees in a timely manner, excepting, however, that failure of the Consultant to satisfactorily perform in accordance with this Agreement shall constitute grounds for the City to withhold payment of the amount sufficient to properly complete the Project in accordance with this Agreement.

K. Should any section of this Agreement be found invalid, it is agreed that the remaining portion shall be deemed severable from the invalid portion and continue in full force and effect.

L. Original contract drawings shall become the property of the City. The Consultant shall be allowed to keep reproducible copies for the Consultant's own filing use.

M. Fees paid for securing approval of authorities having jurisdiction over the Project will be paid by the City.

N. Upon signing this Agreement, Consultant acknowledges that Section 362.5 of the Iowa Code prohibits a City officer or employee from having an interest in a contract with the City, and certifies that no employee or officer of the City, which includes members of the City Council and City boards and commissions, has an interest, either direct or indirect, in this Agreement, that does not fall within the exceptions to said statutory provision enumerated in Section 362.5.

O. Indemnification

1. To the full extent permitted by law, Consultant agrees to defend, indemnify, and hold harmless the City against any and all claims, demands, suits, loss, expenses, including attorney’s fees, and for any damages which may be asserted, claimed or recovered against or from the City by reason of personal injury, including bodily injury or death, and property damages, including loss of use thereof, caused by Consultant's negligent acts, errors or omissions in performing the work and/or services provided by Consultant to the City pursuant to the provisions of this Agreement.

2. Consultant assumes full responsibility for any and all damage or injuries which may result to any person or property by reason of Consultant's negligent acts, errors or omissions in connection with the work and/or services provided by Consultant to the City pursuant to this Agreement, and agrees to pay the City for all damages caused to the City's premises resulting from the negligent acts, errors or omissions of Consultant.

3. The Consultant’s obligation to indemnify the City shall not include the obligation to indemnify, hold harmless, or defend the City against lability, claims, damages, losses, or expenses, including attorney fees, to the extent caused by or resulting from the negligent act, error, or omission of the City.

4. For purposes of this paragraph, the term "Consultant" means and includes the Consultant, its officers, agents, employees, sub-consultants, and others for whom Consultant is legally liable, and the term “City” means and includes the City of Iowa City, Iowa its Mayor, City Council members, employees, and volunteers.

P. Insurance

1. The Consultant agrees at all times material to this Agreement to have and maintain professional liability insurance covering the Consultant’s liability for the Consultant’s negligent acts, errors and omissions in the sum of $1,000,000 Per Claim, $1,000,000 Annual Aggregate, or a $1,000,000 Combined Single Limit. To the fullest extent permitted by applicable state law, a Waiver of Subrogation Clause (endorsement) shall be added.

2. Consultant agrees to provide the City a certificate of insurance evidencing that all coverages, limits and endorsements required herein are maintained and in full force and effect, and certificates of Insurance shall provide a minimum thirty (30) day endeavor to notify, when available by Consultant’s insurer. If the Consultant receives a non-renewal or cancellation notice from an insurance carrier affording coverage required herein, or receives notice that coverage no longer complies with the insurance requirements herein, Consultant agrees to notify the City within five (5) business days with a copy of the non-renewal or cancellation notice.

Q. Standard of Care

1. The Consultant shall perform services for, and furnish deliverables to, the City pertaining to the Project as set forth in this Agreement. The Consultant shall possess a degree of learning, care and skill ordinarily possessed by reputable professionals, practicing in this area under similar circumstances. The Consultant shall use reasonable diligence and professional judgment in the exercise of skill and application of learning.

2. Consultant represents that the Services and all its components shall be free of defects caused by negligence; shall be performed in a manner consistent with the standard of care of other professional service providers in a similar Industry and application; shall conform to the requirements of this Agreement; and shall be sufficient and suitable for the purposes expressed in this Agreement.

3. All provisions of this Agreement shall be reconciled in accordance with the generally accepted standards of the Engineering Profession.

4. Consultant's obligations under this Section shall exist without regard to, and shall not be construed to be waived by, the availability or unavailability of any insurance, either of City or Consultant.

R. There are no other considerations or monies contingent upon or resulting from the execution of this Agreement, it is the entire Agreement, and no other monies or considerations have been solicited.

S. This Agreement shall be interpreted and enforced in accordance with the laws of the State of Iowa. Any legal proceeding instituted with respect to this Agreement shall

be brought in a court of competent jurisdiction in Johnson County, Iowa. The parties hereto hereby submit to personal jurisdiction therein and irrevocably waive any objection as to venue therein, including any argument that such proceeding has been brought in an inconvenient forum.

For the City

By: _____

Title: _____

Date: _____

Attest: _____

For the Consultant

By: _____

Title: Director of Development Services

Date: 10/14/2026

Approved by:

_____

City Attorney's Office

10/15/2026

Date

Item Number: 6.f.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Resolution authorizing the Mayor to sign and the City Clerk to attest a Letter of Agreement between the University of Iowa, University of Iowa Energy Collaborative, ENGIE Generation North America LLC, and the City of Iowa City for a contractor hired by the UI, UIEC, and ENGIE to abandon an existing public water main on UI property to enable an expansion of chilled water services.

Prepared By:	Jon Durst - Water Superintendent
Reviewed By:	Ron Knoche - Public Works Director Geoff Fruin - City Manager Eric Goers, City Attorney
Fiscal Impact:	None
Staff Recommendation:	Approval
Attachments:	Resolution Agreement

Executive Summary:
This agreement between the UI, UIEC, ENGIE, and the City will allow for the abandonment of existing public water main along the old Davenport St right-of-way between the UI dormitories: Catlett, Stanley, Burge, and Currier to enable the UI to expand chilled water services from the North Campus Parking Ramp.

Background / Analysis:
The UI desires to expand chilled water services from the North Campus Parking Ramp. The area now occupied by the Catlett dormitory was the location of Iowa City's water treatment facility from 1883 to 2003. Therefore, there are large diameter existing water mains along the former Davenport St right-of-way. These mains conflict with the desired chilled water expansion.

City staff hydraulically tested the public drinking water system response with and without these large mains in service and found no impact. Further, the mains were installed in 1883 and are beyond their useful life.

To facilitate the desired UI project and to eliminate the liability associated with a large diameter water main breaking near high value property, City staff are agreeable to the abandonment of the conflicting water mains in accordance with City standards.

All expenses will be funded by the UI project.

Prepared by: Jonathan Durst, Water Division, 410 E. Washington St., Iowa City, IA 52240; (319) 356-5416

Resolution No. _____

Resolution authorizing the Mayor to sign and the City Clerk to attest a Letter of Agreement between the University of Iowa, University of Iowa Energy Collaborative, ENGIE Generation North America LLC, and the City of Iowa City for a contractor hired by the UI, UIEC, and ENGIE to abandon an existing public water main on UI property to enable an expansion of chilled water services.

Whereas, the University of Iowa (UI), University of Iowa Energy Collaborative (UIEC), and ENGIE Generation North America LLC (ENGIE) partnership, hereinafter known as “UI P3”, desires to expand chilled water services from the North Campus Parking Ramp; and

Whereas, the proposed new chilled water pipes will conflict with existing City public drinking water main; and

Whereas, the UI P3 agrees to fund a project to remove the conflicting public drinking water main per the City’s standards to enable the chill water expansion; and

Whereas, the existing City public drinking water main is a 20-inch pipe installed in the year 1883; and

Whereas, the existing City public drinking water main was installed as the primary service line from the original City water treatment facility, now occupied by the Catlett dormitory; and

Whereas the existing City public drinking water main is beyond its useful life and purpose; and

Whereas, the City desires to remove the liabilities associated with a main break on the existing public drinking water main.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that:

1. The Letter of Agreement attached hereto is in the public interest, and is approved as to form and content.

2. The Mayor and City Clerk are hereby authorized and directed to execute the attached Letter of Agreement.

3. The City Manager is authorized to execute amendments to this agreement as they may become necessary.

Passed and approved this _____ day of _____, 20_____

_____
Mayor

Approved by

Attest: _____ _____
City Clerk City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:	Nays:	Absent:
_____	_____	_____ Alter
_____	_____	_____ Bergus
_____	_____	_____ Harmsen
_____	_____	_____ Moe
_____	_____	_____ Salih
_____	_____	_____ Teague
_____	_____	_____ Weilein

LETTER OF AGREEMENT
FOR IOWA CITY WATER LINE WORK

This Letter of Agreement (LOA) is made by the University of Iowa (UI), University of Iowa Energy Collaborative (UIEC), ENGIE Generation North America LLC (ENGIE) and the City of Iowa City (City), each of which is a Party to the LOA, and all of whom collectively are the Parties. It shall take effect as of the date of the final signatory to it.

1. Purpose. This LOA documents coordination among the Parties for work on City-owned water lines to support UI-approved utility project(s).

    a. Under a separate Public-private partnership concessionaire agreement (the P3 Agreement), UIEC is responsible for utility services for the UI, including execution of projects and any required temporary relocation, modification, or accommodation of non-UI utility infrastructure necessary to complete approved work under the P3 Agreement.
    b. ENGIE performs such work in its capacity as Operator under a separate contract with UIEC, the Operations and Maintenance Agreement (the Operating Agreement).
    c. The City is not a party to the P3 Agreement or the Operating Agreement. This LOA does not create any third-party rights, beneficiary status, or contractual relationship for the City under either the P3 Agreement or the Operating Agreement.

2. Roles and Responsibilities. UIEC is responsible for providing utility services, ENGIE performs work as UIEC's Operator, UI sponsors and approves projects, and the City oversees its water infrastructure. Additional responsibilities and project sequencing are described in Attachment A.

    a. ENGIE, as Operator for UIEC, will perform work on City-owned water lines solely to support the approved UI project. UIEC/ENGIE shall perform no work under this LOA that UI has not previously approved. In addition, unless Attachment B is completed and issued, ENGIE shall not access, disturb, or perform work on any City-owned water line unless and until the following conditions have been satisfied:

        (1) The line has been physically separated from the active City water system; and

(2) The City has formally designated the line as "isolated" or "abandoned" by issuing Attachment B in completed form to the University Liaison.

b. The City shall be responsible for the operation, condition, and integrity of all active portions of its water system not identified in Attachment B as isolated or abandoned.

c. Once Attachment B is issued to the University Liaison, the identified line segment shall be considered released by the City for purposes of the work, and:
   (1) ENGIE and UIEC shall be responsible only for damages directly caused by their negligent or willful acts while performing work on released line segments; but
   (2) ENGIE and UIEC shall not be responsible for pre-existing conditions, hidden defects, or impacts resulting from the City's isolation activities or system configuration.

3. Permits, Inspections, and Approvals. All work shall be coordinated with the City in advance of the work being performed. ENGIE, acting as Operator, shall obtain all permits required for the work and shall not begin work until all required permits, inspections, and approvals have been obtained. The City shall issue all necessary permits and grant any approvals required by law, confirm the isolation or abandonment of assets through Attachment B, and perform any inspections required by applicable permits. ENGIE and UIEC may rely on the accuracy of permits, approvals, and Attachment B provided by the City and are not required to independently verify system conditions beyond normal industry practices.

4. Indemnification.

a. City Indemnity. To the fullest extent permitted by law, the City shall defend, indemnify, and hold harmless UIEC, ENGIE (in its capacity as Operator), the UI, and their respective affiliates, officers, directors, employees, and contractors from and against any and all claims, damages, losses, liabilities, costs, and expenses (including reasonable attorneys' fees) arising out of or related to:

(1) the condition, operation, or integrity of the active City water system;
(2) any failure or insufficiency of isolation of water lines identified in Attachment B;
(3) inaccuracies in the City's designation of assets as "isolated" or "abandoned";

(4) pre-existing conditions, defects, or deficiencies in City-owned infrastructure; and

(5) acts or omissions of the City or its personnel.

The indemnification provisions found in this Subsection 4(a) are effective only to the extent the claims, damages, losses, liabilities, costs, or expenses (including reasonable attorneys' fees) are directly caused by the gross negligence or willful misconduct of the City or its contractors in performing work under this LOA; *provided*, however, that in no event shall the City be liable for indirect, consequential, incidental, or special damages. The City shall use commercially reasonable efforts to cause the City to maintain the indemnity obligations set forth in this Subsection 4(a) and to maintain insurance coverage sufficient to support such obligations.

b. UIEC/ENGIE Indemnity. To the fullest extent permitted by law, ENGIE, in its capacity as Operator, shall indemnify and hold harmless the City and the UI from claims to the extent directly caused by the gross negligence or willful misconduct of ENGIE or its contractors in performing work on City-owned water lines under this LOA; *provided*, however, that in no event shall ENGIE be liable for indirect, consequential, incidental, or special damages, or for impacts resulting from system-wide conditions, hydraulic interactions, or failures outside the City-owned water lines that the City has formally designated as "isolated" or "abandoned." UIEC shall use commercially reasonable efforts to cause ENGIE to maintain the indemnity obligations set forth in this Subsection 4(b) and to maintain insurance coverage sufficient to support such obligations.

c. Reliance. ENGIE and UIEC shall be entitled to rely on the City's certifications in Attachment B and permits issued by the City, and such reliance shall be a complete defense to claims arising from conditions wrongly certified by the City.

d. Nothing in this LOA shall be construed to expand, modify, or supersede the liability limitations, caps, or exclusions set forth in Article 12 of the P3 Agreement (as defined in Subsection 1(a) of this LOA) as between the University and UIEC. To the extent any obligation of UIEC under this LOA overlaps with or arises from the same facts or circumstances as an obligation under the P3 Agreement, the limitations set forth in the P3 Agreement shall apply to such obligation. The City acknowledges that it has no rights under, and may not enforce any provision of, the P3 Agreement.

5. This LOA shall terminate upon the earlier of: (a) completion of all work described herein and issuance of final acceptance by the City of the restored or removed water line segments; (b) the expiration of one (1) year from the date of full execution; or (c) written agreement of all Parties. This LOA may be extended by mutual written agreement. Notwithstanding termination, the indemnification obligations set forth in Section 4 above shall survive for a period of two (2) years following termination, after which all obligations under this LOA shall expire.

6. This LOA shall be governed by and interpreted in accordance with the laws of the State of Iowa, excluding any conflict-of-laws rule or principle that might refer interpretation to the laws of another jurisdiction. Any action or proceeding arising out of or related to this LOA shall be brought exclusively in the state courts of the State of Iowa in Johnson County, and each Party hereby irrevocably submits to the jurisdiction of such courts and waives any objection to the laying of venue therein.

The Parties signify their respective agreement by signing below.

UNIVERSITY OF IOWA

Signed by:
Terry L. Johnson
53A1458EDC92409...

Terry Johnson
Chief Financial Officer and Treasurer

Date: 10/13/2026

UNIVERSITY OF IOWA ENERGY COLLABORATIVE

Signed by:
Richard Ney
DAB88CFD197A425...

By: Richard Ney
Its: Deputy CEO

Date: 10/12/2026

ENGIE Generation North America LLC

Signed by:
John Gantner
CB5033AFD7A0408...

By: John Gantner
Its: VP

Date: 10/12/2026

Initial
JBB

10/12/2026

City of Iowa City

By: Bruce Teague
Its: Mayor

Date: _____

Approved By
City Attorney's Office

Attachment A: Responsibilities and Work Sequence

This attachment defines the roles and responsibilities of each Party and the sequence of work required to safely coordinate activities on City-owned water lines in support of the approved University project.

A. Responsibilities by Entity

Entity	Primary Role	Key Responsibilities	Approvals / Authority	Notes
University of Iowa (UI)	Project Sponsor	Approve project scope, funding, and schedule; coordinate campus impacts	Project approval authority	
UIEC	Utility Service Provider	Overall responsibility for utility services; coordinate work; authorize ENGIE execution	Authorization to proceed following City notification	
ENGIE	Operator (on behalf of UIEC)	Execute field work; perform relocations/modifications; restore infrastructure	Execution authority after UIEC approval and Attachment B receipt	
City of Iowa City	Infrastructure Owner	Isolate or deem lines abandoned; approve construction documents; issue permits; inspect work; provide Attachment B notice	Authority over line status and release for work	

B. Work Sequence

1. Insert work sequence including party responsible for each step

C. Coordination Requirements

- All work must be coordinated with the City prior to execution.
- Required permits must be obtained before work begins.

- ENGIE shall not commence work until the City has approved the applicable construction documents, issued all required permits, Attachment B has been received for the applicable line segment, and UIEC has issued authorization to proceed.
- City approval of design, materials, and construction approach shall be deemed satisfied through documented review and approval of construction documents (including, but not limited to mater main and pavement submittals).
- The City shall identify any required submittals and testing requirements as part of the permitting process.
- No work shall be delayed or suspended based on informal comments or field direction not reflected in permit conditions or Attachment B.

Attachment B: City Notification of Line Status

Attachment B provides the standard form the City will use to notify UI and UIEC that a section of water line has been isolated or deemed abandoned and is ready for ENGIE to perform work. This notification is a required prerequisite for ENGIE to begin work. The City hereby certifies that the identified water line segment has been fully isolated from the active City water system or is no longer in service, and that all necessary steps have been taken by the City to ensure such segment can be safely accessed and worked on without impact to the active City system. ENGIE and UIEC shall be entitled to rely on this certification. The City shall be responsible for any inaccuracies in the above determinations, including any failure of isolation or unintended connection to the active system. This certification shall remain valid for the duration of the work unless withdrawn in writing by the City prior to commencement.

City of Iowa City – Notice of Water Line Status

Project Name: _____

Project Location: _____

Date of Notice: _____

Line Identification/Description including attached map:

_____

_____

_____

_____

The City of Iowa City hereby confirms the following status for the above-referenced water line segment:

☐ Line has been isolated by the City and is safe for ENGIE work

☐ Line has been deemed abandoned by the City and is safe for ENGIE work

☐ The above-referenced segment is no longer connected to, or capable of affecting, the active City water system.

Effective Date/Time of Status: _____

Any Special Conditions or Restrictions: _____

City Representative Name: _____

Title: _____

Signature: _____

Contact Information: _____

Item Number: 6.g.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Resolution awarding contract and authorizing the Mayor to sign and the City Clerk to attest a contract for construction of the Riverside Drive Pedestrian Bridge at Iowa Ave Rehabilitation Project.

Prepared By:	Alin Dumachi - Senior Engineer
Reviewed By:	Jason Havel - City Engineer Ron Knoche - Public Works Director Geoff Fruin - City Manager Sara Greenwood - Assistant City Attorney
Fiscal Impact:	$1,987,775.00. Funding is available in the Riverside Dr. Pedestrian Bridge at Iowa Ave. Rehab Account #S3978 through unused funds from other projects, bond premiums, interest or future year budget allocations.
Staff Recommendation:	Approval
Attachments:	Resolution

Executive Summary:
This agenda item awards the construction contract for the Riverside Dr Pedestrian Bridge at Iowa Ave Rehabilitation Project. Four (4) bids were received prior to the October 12, 2026 bid date:

Bidder Name	City	Bid
Minturn, Inc.	Brooklyn, IA	$1,987,775.00
Tricon Construction, Inc.	Cedar Rapids, IA	$2,102,000.00
Keeley Restoration Services, LLC.	St. Louis, MO	$2,099,610.00
Restoration Systems, Inc.	Chaska, MN	Non-Responsive
Engineer's Estimate		$1,400,000.00

Minturn, Inc. of Brooklyn, Iowa submitted the lowest responsive, responsible bid of $1,987,775.00. Staff recommends awarding the contract for the Riverside Dr Pedestrian Bridge at Iowa Ave Rehabilitation Project to Minturn, Inc.

Background / Analysis:
The project generally includes concrete rehabilitation to the existing bridge and spiral ramp, expansion joint rehabilitation, pavement modifications at the spiral ramp landing, and aesthetic improvements including new handrail, new electrical lighting, and bridge deck coating.

Project Timeline:
Construction – May 2027 to August 2027

Prepared by: Alin Dumachi, Engineering Division, 410 E. Washington St., Iowa City, IA 52240 (319)356-5143

Resolution No. _____

Resolution awarding contract and authorizing the Mayor to sign and the City Clerk to attest a contract for construction of the Riverside Drive Pedestrian Bridge at Iowa Ave Rehabilitation Project

Whereas, Minturn, Inc. of Brooklyn, Iowa, has submitted the lowest responsible bid of $1,987,775.00 for construction of the above-named project; and

Whereas, funds for this project are available in the Riverside Dr. Pedestrian Bridge at Iowa Ave. Rehab Account #S3978 through unused funds from other projects, bond premiums, interest or future year budget allocations.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that:

1. The contract for the construction of the above-named project is hereby awarded to Minturn, Inc. subject to the condition that awardee secure adequate performance and payment bond, insurance certificates, and contract compliance program statements.

2. The Mayor is hereby authorized to sign and the City Clerk to attest the contract for construction of the above-named project, subject to the condition that awardee secure adequate performance and payment bond, insurance certificates, and contract compliance program statements.

3. The City Engineer and City Manager are authorized to execute change orders according to the City's Purchasing Policy as they may become necessary in the construction of the above-named project.

Passed and approved this _____ day of _____, 2026.

_____
Mayor

Approved by

Attest : _____
City Clerk

_____
City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:	Nays:	Absent:
_____	_____	_____ Alter
_____	_____	_____ Bergus
_____	_____	_____ Harmsen
_____	_____	_____ Moe
_____	_____	_____ Salih
_____	_____	_____ Teague
_____	_____	_____ Weilein

Item Number: 6.h.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Resolution authorizing the Mayor to sign and the City Clerk to attest an agreement between Foth Infrastructure and Environment, LLC of Cedar Rapids, IA and the City of Iowa City for consulting services for the Johnson Street over Ralston Creek Bridge Replacement Project.

Prepared By:	Tyler Olson - Senior Engineer
Reviewed By:	Jason Havel - City Engineer Ron Knoche - Public Works Director Geoff Fruin - City Manager Liz Craig - Assistant City Attorney
Fiscal Impact:	$399,330.00 available in the Johnson Street Bridge Replacement Project account #S3997 and the annual bridge maintenance and repair capital improvement line item.
Staff Recommendation:	Approval
Attachments:	Location Map Resolution Agreement

Executive Summary:
The City intends to enter into an Agreement with Foth Infrastructure and Environmental, LLC, of Cedar Rapids, IA, to provide engineering services for the Johnson Street over Ralston Creek Bridge Project. The project generally includes:

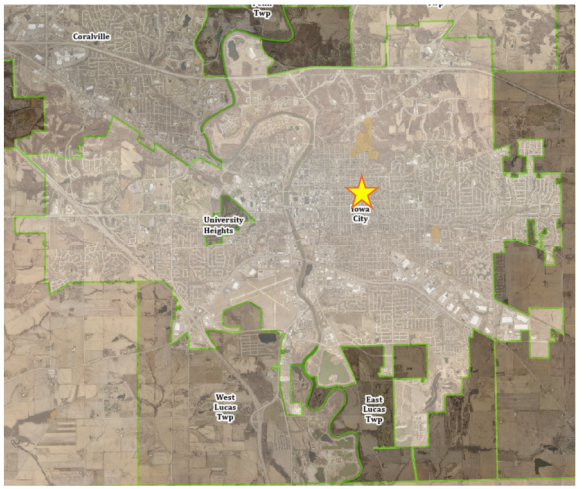
- Replacement of the street and adjacent pedestrian bridge on Johnson Street over Ralston Creek with one combined structure
- Undergrounding aerial utilities
- Expansion of storm sewer
- Water main replacement
- Replacement and extension of sidewalks
- Creek channel grading and erosion protection
- Street and driveway pavement replacement

Background / Analysis:
As part of the City's regular bridge inspection program, the Johnson Street Bridge over Ralston Creek was identified as being in poor condition and needs to be replaced.

Based on this condition, the Iowa Department of Transportation (DOT) has identified this bridge as a candidate for a grant through the U.S. Department of Transportation's Competitive Highway Bridge Program (CHBP). Iowa City has already partnered with the Iowa

DOT in the 2026 CHBP application process for a grant to be used for contributing funds to the construction of this Project.

Project Location





Images: Johnson County Property Image Viewer (PIV) https://gis.johnsoncountyiowa.gov/piv

Prepared by: Tyler Olson, Engineering Division, 410 E. Washington St., Iowa City, IA 52240; (319) 356-5416

Resolution No. _____

Resolution authorizing the Mayor to sign and the City Clerk to attest an agreement between Foth Infrastructure and Environment, LLC of Cedar Rapids, IA and the City of Iowa City for consulting services for the Johnson Street over Ralston Creek Bridge Replacement Project.

Whereas, the City desires to obtain services of a qualified consulting firm to provide design services for the Johnson Street over Ralston Creek Bridge Project, hereinafter referred to as the Project; and

Whereas, the primary Project objective is to replace the existing street bridge and adjacent pedestrian bridge with a single combined bridge or culvert structure; and

Whereas, the Foth Infrastructure and Environment, LLC, hereinafter referred to as the Consultant, will provide design services within the area along Johnson Street between East Washington Street and Iowa Ave including topographic survey and utility mapping, stormwater study and analysis, roadway geometric improvements, and structural design of a bridge or culvert structure replacement, and;

Whereas, the Consultant will prepare preliminary design plans, check plan design plans, final design plans, a project manual for bidding, bidding assistance and construction services for the Project, and;

Whereas the City issued a Request for Qualifications (RFQL) for On-Call Professional and Design Services (2026-2028) October 31, 2025, to private consulting firms interested in providing design and engineering services related to public improvement projects in the City of Iowa City, and;

Whereas, submittals were received from consulting firms and evaluated by a selection committee; and

Whereas, Consultant was selected based on qualifications, key personnel, and project approach; and

Whereas, funds for this project will be made available in the Johnson Street Bridge Replacement Project account #S3997.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that:

1. The Consultant's Agreement attached hereto is in the public interest, and is approved as to form and content.

2. The Mayor and City Clerk are hereby authorized and directed to execute the attached Consultant's Agreement.

3. The City Manager is authorized to execute amendments to this contract as they may become necessary.

Passed and approved this _____ day of _____, 20_____

_____
Mayor

Approved by

Attest: _____ _____
City Clerk City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:	Nays:	Absent:
_____	_____	_____ Alter
_____	_____	_____ Bergus
_____	_____	_____ Harmsen
_____	_____	_____ Moe
_____	_____	_____ Salih
_____	_____	_____ Teague
_____	_____	_____ Weilein

Consultant Agreement

This Agreement, made and entered into this 20th day of October, 2026, by and between the City of Iowa City, a municipal corporation, hereinafter referred to as the City and Foth Infrastructure and Environment, LLC, of Cedar Rapids, IA, hereinafter referred to as the Consultant.

Whereas, the City desires to obtain the services of a qualified consulting firm to provide design for the Johnson Street over Ralston Creek Bridge Replacement Project, hereinafter referred to as the Project, and;

Whereas, the primary project objective is to replace the existing street bridge and adjacent pedestrian bridge with a single combined bridge or culvert structure, and;

Whereas, the Consultant will provide design services within the area along Johnson Street between East Washington Street and Iowa Avenue including topographic survey and utility mapping, stormwater study and analysis, stream hydraulic analysis, roadway geometric improvements, and structural design of a new bridge or culvert structure replacement, and;

Whereas, the Consultant will prepare preliminary design plans, prepare check plan design plans, prepare final design plans, prepare a project manual for bidding, provide bidding assistance, and provide construction services for the Project, and;

Whereas, the City issued a Request for Qualifications, On-Call Professional Design and Engineering Services (2026-2028) October 31, 2025, to private consulting firms interested in providing design and engineering services related to public improvement projects in the City of Iowa City, and;

Whereas, submittals were received from consulting firms and evaluated by a selection committee, and;

Whereas, Consultant was selected based on qualifications, key personnel, and project approach, and;

Whereas, funds are available in the Johnson Street Bridge Replacement Project, Account #S3997, and;

Now Therefore, it is agreed by and between the parties hereto that the City does now contract with the Consultant to provide services as set forth herein.

I. Scope of Services

Consultant agrees to perform the following services for the City, and to do so in a timely and satisfactory manner.

Services provided under this agreement shall be further described in **Attachment 1**, attached and incorporated herein.

II. Time of Completion

The Consultant shall complete the following phases of the Project in accordance with the schedule shown.

The schedule of the work to be performed shall conform to the Schedule as set forth in **Attachment 2,** attached and incorporated therein. Any deviations from the Schedule shall be approved by the City in writing.

III. Compensation for Services

In consideration of the services, work, equipment, supplies, or materials provided herin, the City agrees to pay the Consultant the following NOT-TO-EXCEED FEE (Unit Cost/Time Charges), including any authorized reimbursable expenses, pursuant to the hourly rate sheet included in **Attachment 3** and incorporated herein.

Phase	Hours	Total
Project Management	88	$13,970
Project Coordination	150	$33,000
Design & Legal Surveys	126	$19,280
Hazardous Materials Inspection & Testing	N/A	$700
Geotechnical Exploration and Analysis	N/A	$12,500
Concept Statement	8	$1,590
Environmental Services	64	$10,930
Stormwater Study & Analysis	188	$31,080
Preliminary Plan Design (30%)	506	$90,570
Check Plan Design (100%)	764	$135,760
Final Plan Design	90	$16,450
Utility Relocation Assistance	60	$11,540
Bid Letting Assistance	8	$1,640
Construction Administration Assistance	102	$20,320
Total NOT-TO-EXCEED FEE	2,154	**$399,330**

IV. General Terms

A. The Consultant will not unlawfully discriminate in its hiring or discharge of any individual, or in its terms and conditions of employment. Consultant agrees to prohibit such unlawful discrimination in any subcontract.

B. Should the City terminate this Agreement, the Consultant shall be paid for all work and services performed up to the time of termination. However, such sums shall not be greater than the "not-to-exceed" amount listed in Section III. The City may terminate this Agreement upon seven (7) calendar days' written notice to the Consultant.

C. This Agreement shall be binding upon the successors and assigns of the parties hereto, provided that no assignment shall be without the written consent of all Parties to said Agreement.

D. It is understood and agreed that the retention of the Consultant by the City for the purpose of the Project shall be as an independent contractor and shall be exclusive, but the Consultant shall have the right to employ such assistance as may be required for the performance of the Project.

E. It is agreed by the City that all records and files pertaining to information needed by the Consultant for the project shall be available by said City upon reasonable request to the Consultant. The City agrees to furnish all reasonable assistance in the use of these records and files.

F. It is further agreed that no Party to this Agreement shall perform contrary to any state, federal, or local law or any of the ordinances of the City of Iowa City, Iowa.

G. At the request of the City, the Consultant shall attend meetings of the City Council relative to the work set forth in this Agreement. Any requests made by the City shall be given with reasonable notice to the Consultant to assure attendance.

H. The Consultant agrees to furnish, upon termination of this Agreement and upon demand by the City, copies of all basic notes and sketches, charts, computations, and any other data prepared or obtained by the Consultant pursuant to this Agreement without cost, and without restrictions or limitation as to the use relative to specific projects covered under this Agreement. In such event, the Consultant shall not be liable for the City's use of such documents on other projects.

I. The Consultant agrees to furnish all reports, specifications, and drawings with the seal of a licensed professional as required by Iowa law.

J. The City agrees to tender the Consultant all fees in a timely manner, excepting, however, that failure of the Consultant to satisfactorily perform in accordance with this Agreement shall constitute grounds for the City to withhold payment of the amount sufficient to properly complete the Project in accordance with this Agreement.

K. Should any section of this Agreement be found invalid, it is agreed that the remaining portion shall be deemed severable from the invalid portion and continue in full force and effect.

L. Original contract drawings shall become the property of the City. The Consultant shall be allowed to keep reproducible copies for the Consultant's own filing use.

M. Fees paid for securing approval of authorities having jurisdiction over the Project will be paid by the City.

N. Upon signing this Agreement, Consultant acknowledges that Section 362.5 of the Iowa Code prohibits a City officer or employee from having an interest in a contract with the City and certifies that no employee or officer of the City, which includes members of the City Council and City boards and commissions, has an interest, either direct or indirect, in this Agreement, that does not fall within the exceptions to said statutory provision enumerated in Section 362.5.

The Consultant, including any sub-consultants, shall not bid on the project construction as a prime or sub-contractor. Any sub-consultant contracts shall include this prohibition.

O. Indemnification

1. To the full extent permitted by law, Consultant agrees to defend, indemnify, and hold harmless the City against any and all claims, demands, suits, loss, expenses, including attorney’s fees, and for any damages which may be

asserted, claimed or recovered against or from the City by reason of personal injury, including bodily injury or death, and property damages, including loss of use thereof, caused by Consultant's negligent acts, errors or omissions in performing the work and/or services provided by Consultant to the City pursuant to the provisions of this Agreement.

2. Consultant assumes full responsibility for any and all damage or injuries which may result to any person or property by reason of Consultant's negligent acts, errors or omissions in connection with the work and/or services provided by Consultant to the City pursuant to this Agreement, and agrees to pay the City for all damages caused to the City's premises resulting from the negligent acts, errors or omissions of Consultant.

3. The Consultant's obligation to indemnify the City shall not include the obligation to indemnify, hold harmless, or defend the City against lability, claims, damages, losses, or expenses, including attorney fees, to the extent caused by or resulting from the negligent act, error, or omission of the City.

4. For purposes of this paragraph, the term "Consultant" means and includes the Consultant, its officers, agents, employees, sub-consultants, and others for whom Consultant is legally liable, and the term "City" means and includes the City of Iowa City, Iowa its Mayor, City Council members, employees, and volunteers.

P. Insurance

1. The Consultant agrees at all times material to this Agreement to have and maintain professional liability insurance covering the Consultant's liability for the Consultant's negligent acts, errors and omissions in the sum of $1,000,000 Per Claim, $1,000,000 Annual Aggregate, or a $1,000,000 Combined Single Limit. To the fullest extent permitted by applicable state law, a Waiver of Subrogation Clause (endorsement) shall be added.

2. Consultant agrees to provide the City a certificate of insurance evidencing that all coverages, limits and endorsements required herein are maintained and in full force and effect, and certificates of Insurance shall provide a minimum thirty (30) day endeavor to notify, when available by Consultant's insurer. If the Consultant receives a non-renewal or cancellation notice from an insurance carrier affording coverage required herein, or receives notice that coverage no longer complies with the insurance requirements herein, Consultant agrees to notify the City within five (5) business days with a copy of the non-renewal or cancellation notice.

Q. Standard of Care

1. The Consultant shall perform services for, and furnish deliverables to, the City pertaining to the Project as set forth in this Agreement. The Consultant shall possess a degree of learning, care and skill ordinarily possessed by reputable professionals, practicing in this area under similar circumstances. The Consultant shall use reasonable diligence and professional judgment in the exercise of skill and application of learning.

2. Consultant represents that the Services and all its components shall be free of defects caused by negligence; shall be performed in a manner consistent

with the standard of care of other professional service providers in a similar Industry and application; shall conform to the requirements of this Agreement; and shall be sufficient and suitable for the purposes expressed in this Agreement.

3. All provisions of this Agreement shall be reconciled in accordance with the generally accepted standards of the Engineering Profession.

4. Consultant's obligations under this Section shall exist without regard to, and shall not be construed to be waived by, the availability or unavailability of any insurance, either of City or Consultant.

R. There are no other considerations or monies contingent upon or resulting from the execution of this Agreement, it is the entire Agreement, and no other monies or considerations have been solicited.

S. This Agreement shall be interpreted and enforced in accordance with the laws of the State of Iowa. Any legal proceeding instituted with respect to this Agreement shall be brought in a court of competent jurisdiction in Johnson County, Iowa. The parties hereto hereby submit to personal jurisdiction therein and irrevocably waive any objection as to venue therein, including any argument that such proceeding has been brought in an inconvenient forum.

For the City

By: _____

Title: _____

Date: _____

Attest: _____

For the Consultant

By: Aaron Moriya

Title: Senior Client Manager

Date: 9/25/2026

Carrie L. Vostrel
Senior Contracts Manager (SD)
9/25/2026

Approved by:

Jean Gruenwald
City Attorney's Office

10/6/26
Date

ATTACHMENT 1
SCOPE OF SERVICES

The work to be performed by the Consultant under this Agreement shall encompass and include detailed work, services, materials, equipment, and supplies necessary to complete the following Scope of Services for the Project. The Consultant shall complete the scope of services in accordance with generally accepted standards of practice and shall include all work necessary to complete the tasks outlined in this Agreement.

The Project consists of the design for the replacement of the existing 30' x 30' single span steel I-beam bridge and approach roadway. The project includes the removal of the existing roadway and pedestrian bridges and inclusion of two sidewalks on the proposed bridge structure (east & west sides). Two options will be reviewed for the replacement structure type: a single span bridge and a cast-in-place concrete box culvert. The design includes the review and replacement of storm sewer infrastructure (intakes, pipes, & outlets) within the immediate project area and includes the reconstruction of adjacent sidewalks and driveways. Johnson Street will be closed to traffic during construction, but traffic control devices will be used to maintain access to local properties, as needed.

There is an existing box culvert outlet on the north bank of Ralston Creek between the existing pedestrian and roadway bridges. Reconstruction of this culvert is included in the Project to increase the size based on a hydraulic study performed during the Project, integrate the new box culvert with the proposed bridge structure, and ensure discharge is not reduced or blocked. There is also an existing big block retaining wall along the north bank to the west of the bridge. It is assumed that this wall will be used as-is and no modification designs will be needed.

The Project is anticipated to be funded through the Competitive Highway Bridge Program (CHBP) federal grant. As such, it is anticipated that the project will be built according to Iowa Department of Transportation (Iowa DOT) Standard Specifications and use Iowa DOT bid items and standard plans, supplemented with Iowa Statewide Urban Design and Specification (SUDAS) and City of Iowa City specifications, as needed. The project will be administered by the Local Systems Bureau (LSB) and let through the Iowa DOT. The project is anticipated to be bundled with two other bridge projects, one owned by Washington County and one owned by Henry County. Washington County is the lead agency for the bundle.

I. BASIC SERVICES OF THE CONSULTANT

The Consultant shall communicate on a regular basis with the City to clarify and define the City's requirements for the Project and review available data. The City agrees to furnish all available information to the Consultant with respect to the City's requirements, including any special or extraordinary considerations for the Project or special services needed, and to make available pertinent existing data.

The Consultant will generally follow the procedures outlined in the Iowa DOT Instructional Memorandums (I.M.) to Local Public Agencies for Federal-Aid bridge replacement projects. Submittals will be made to the LSB through the Transportation Program Management System (TPMS) website. The Consultant shall provide the following basic services:

1. Project Management
2. Project Coordination
3. Design & Legal Surveys
4. Hazardous Material Inspection and Testing
5. Geotechnical Exploration and Analysis
6. Concept Statement
7. Environmental Services
8. Stormwater Study & Analysis
9. Preliminary Plan Design (30%)
10. Check Plan Design (100%)

11. Final Plan Design
12. Utility Relocation Assistance
13. Bid Letting Assistance
14. Construction Administration Assistance

A. Project Management

General Project Management

The project manager will be responsible for the development and tracking of the project plan for project development. This includes existing data collection, task identification, staff scheduling and coordination, project communications, monthly progress reporting, and invoicing.

B. Project Coordination

Design Development Coordination

The Consultant will conduct meetings with the city to maintain communications, review progress, discuss specific elements of the project design, and receive direction from the city. Meetings will serve to establish schedules, develop project goals, establish initial design parameters, promote a dialogue between the various entities, improve the decision-making process, and expedite design development. Prepare meeting minutes and keep documentation of other communications.

Design Milestone Coordination

The Consultant will schedule and conduct meetings with the City to review plan comments at the Preliminary (30%) and Check (100%) Plan design milestones for an Iowa DOT LSB submittal. Additionally, the Consultant will schedule and conduct a meeting with the city to review plan comments when the overall design is about 60% complete to provide an opportunity for input before progressing to Check Plans. The Consultant shall prepare meeting minutes and keep documentation of other communications. For budget purposes, the Consultant will attend two (2) in-person and one (1) virtual design milestone meetings that will be attended by two (2) staff members of the Consultant.

Iowa DOT Coordination

Coordinate with Iowa DOT Local Systems Bureau and Location & Environment Bureau for clearance of project milestones. No meetings are anticipated.

Utility Coordination Meeting

The Consultant will schedule and conduct a group meeting with all individual private utilities to address specific conflicts. All private utility companies located within the project site will be invited. It is anticipated that there will be one (1) virtual group meeting with representatives of the various utility companies to advise on the nature and extent of the improvements and any potential conflicts with existing utility systems. The Consultant will review and communicate the potential of transitioning the existing overhead utilities to underground facilities within the project limits.

Public Information Meetings

Schedule, advertise, and conduct public information meetings. These meetings will be held in an open-house format, with a short presentation on the project and time for questions and input. The scope includes four (4) meetings that will be attended by two (2) staff members of the Consultant.

The purpose of the meetings will be to provide a brief overview of the improvements to the adjacent property owners and stakeholders, discuss the plan for improvements, discuss scheduling, and gather information on concerns, specific issues, and priorities of the adjacent property owners and other affected parties.

The Consultant will work with the City to reserve the meeting facility and issue public notifications.

Cultural Resource Evaluation
The Consultant will request a Cultural Resource Evaluation from a representative of the Office of the State Archaeologist and will provide the necessary site maps and information for the representative to complete the evaluation.

Sub Consultant Coordination
The Consultant shall coordinate with the sub-consultants identified in this scope of services.

C. Design & Legal Surveys

The Consultant shall perform field and office tasks required to collect existing topographic and utility information deemed necessary to complete the Project. The specific survey tasks to be performed include the following:

Project Control
Establish horizontal and vertical control for the Project area. Each permanent control point or benchmark will have horizontal coordinates or elevation, recovery information, and monument description. Accurate descriptions of the horizontal control points and benchmarks will be created and recorded on the plan sheets.

Vertical datum for this survey is relative to NAVD88, computed using Geoid 18. Horizontal datum is NAD83(2011) Iowa State Plan, South Zone.

The Consultant shall coordinate with the City to determine the use of the new North American Terrestrial Reference Frame of 2022 (NATRF2022), if it is available when project control is established.

Topographic Survey
The Consultant shall perform topographic surveys required for the development of the Project. The general survey area is along Johnson Street from the North curbline of East Washington Street to the South curbline of Iowa Avenue. Topographic survey will include channel sections along Ralston Creek and gathering structure opening information for the South Dodge Street and East Washington Street bridge structures to assist with hydraulic modeling. Horizontal and vertical accuracies shall be adequate to produce a map that is compatible with the topographic data for incorporation into the digital terrain model.

Utility Survey
Utilize the Iowa One-Call Design Request System to identify utility owners of record, obtain existing utility mapping information, and request that buried utilities be marked in the field. Field survey marked utilities, Consultant to incorporate into project base map, and document utility name and contact information on the utility legend. Establish coordinates and elevations (if possible) for utilities that fall within the limits of the project and are visible or have been marked on the ground by the utility owner. Utilities will be collected according to American Society of Civil Engineers (ASCE) Subsurface Utility Engineering (SUE) quality levels (Level B-D) and will be shown and described on the plans.

Anticipated utilities to be surveyed include but are not limited to phone, gas, fiber optic, water main and appurtenances, overhead/underground electrical, storm sewer, and private drain tiles or other private drainage features, if encountered. This task includes establishing manhole and intake elevations for existing storm sewers and roadway culverts within the proposed survey limits.

Property Ownership and Research
The Consultant will research county records including right-of-way strip maps, subdivision plats, section corner ties, and surveys, locate existing boundary corner monuments, establish property lines, right-of-way lines, section lines, and easements, determine ownership of the properties affected by the project.

Public Notice of Project

The Consultant will prepare a project notice letter for residential property owners directly adjacent to the project. This letter will provide a brief project description, notification of property surveys, anticipated schedule, project location exhibit, and City contact information. The Consultant will distribute the letter and be responsible for responding to property owner communications.

Right-of-way Survey

The Consultant will perform right-of-way surveys as required for the development of the project. The right-of-way surveys will be in-depth legal surveys for which acquisition plats and temporary easement exhibits are to be developed.

This task includes a thorough search of city, county, and state records to review all surveys of record pertaining to the survey corridor, including County Auditor's Subdivisions Plats, original government surveys, early surveys made by county surveyors, all irregular land surveys, and road establishment records.

Includes obtaining sufficient field data to locate or establish property lines affected by the project. Includes locating section corners, property pins, and visible lines of occupation such as fences, field divisions or any other lines indicating possession. A diligent effort will be made to recover existing land corner monuments necessary to describe the right-of-way within the project limits. The Consultant will specifically conduct a survey of the City owned property at 11 S Johnson Street.

Project Base Map

Incorporate topographic field survey information into an electronic base map to be used for the design of the project. Incorporate property lines, right-of-way lines, easement lines, and property ownership for parcels located within the project limits into the base map. The base mapping will identify the boundaries of appropriate parcels within the survey limits.

Preparation of Legal Descriptions and Temporary Easement Exhibits

The Consultant will prepare legal descriptions and parcel exhibits for permanent acquisition and temporary easements to be acquired for the project. Individual plats and legal descriptions will be prepared for each parcel with temporary acquisitions. The plats and legal descriptions shall comply with requirements of the Iowa Code and shall be prepared by or under the direct supervision of a duly licensed land surveyor under the laws of the State of Iowa. The plats shall also be completed in accordance with the City of Iowa City requirements. For permanent acquisitions and easements, the Consultant will stake the acquisition area at the request of the City in support of the City's right-of-way negotiation process. The Consultant will reset property pins disturbed during construction.

For estimating purposes, the following numbers of acquisition plats are assumed for this agreement:

- Temporary Construction Easement = 4

Individual Color Parcel Impact Exhibits

The Consultant will prepare individual property acquisitions exhibits (8.5-in by 11-in) for each parcel which will consist of aerial imagery and show the roadway design elements, driveway access, site modifications, existing right-of-way lines, temporary easement needs, and private property impacts (tree removals, landscaping adjustments, fencing, etc.). The exhibits will be labeled with key parcel information and reference individual easement square footage areas. The exhibits will be used for initial right-of-way discussions and verification in advance of the preparation of final acquisition plats.

For estimating purposes, the following number of parcel exhibits are assumed for this agreement:

- Individual Impact Exhibits = 4

D. Hazardous Material Inspection and Testing – Sub Consultant

The Consultant shall perform an inspection of the existing bridge for materials suspected of containing asbestos. Samples of suspect materials will be collected and submitted to a laboratory for testing. Paint scrape samples will also be collected from the bridge and analyzed by a laboratory for lead and chromium content. A report documenting areas on the bridge from which the samples were collected, and the accompanying test results will be provided.

E. Geotechnical Exploration and Analysis – Sub Consultant

The Consultant shall perform geotechnical services to evaluate site conditions and develop engineering recommendations for the project. Geotechnical services include completing two (2) soils borings at a depth of sixty (60) feet and two (2) soil borings at a depth of twenty-five (25) feet, or until auger refusal, whichever is earlier. Work includes sampling, laboratory testing, engineering analysis, and development of a geotechnical report to present findings and recommendations.

The results of the field and laboratory programs will be evaluated by a professional geotechnical engineer licensed in the State of Iowa. Based on the results of the evaluation, an engineering report will be prepared and include the following information:

- Computer generated boring logs with soil stratification based on visual soil classification.
- Summarized laboratory data on the boring logs
- Groundwater levels observed during drilling.
- Description of subsurface soil conditions.
- Load Resistance Factor Design (LRFD) soil design parameters for driven pile
- Retaining wall/culvert design parameters

F. Concept Statement

The Consultant shall develop all items detailed in I.M. 3.020 for submittal with the Concept Statement, including an aerial map showing anticipated ROW needs, design criteria information, and a Determination of Effect for Threatened and Endangered Species form. Additional information will be included, if necessary. The Consultant will coordinate with the Location and Environment Bureau (LEB) during their review of the Concept Statement materials and provide additional information, as requested.

G. Environmental Services

<u>Wetland and Waters of the U.S. Delineation</u>

The Consultant will perform a wetland and Waters of the United States (WUS) delineation of the project area. The delineation will use mandatory technical criteria, field indicators, and other sources of information to assess whether the project area has jurisdictional wetlands or WUS. The classification will be performed by an experienced biologist, environmental scientist, or engineer. If wetlands are present, the upper boundaries within the project area will be identified. WUS will also be identified and mapped during the delineation.

The Consultant will perform one on-site visit to gather data pertaining to the hydrophytic vegetation community, surface hydrology, and hydric soil characteristics. Utilize a hand-held Global Positioning System (GPS) unit to map the location and boundaries of delineated wetlands and WUS.

The Consultant will generate a Wetland and WUS Delineation Report containing the applicable data, wetland jurisdictional rationale, and proposed project information.

<u>Section 404 Permit Application and Mitigation Plan</u>

The Consultant will prepare and submit a Section 404 Permit Application containing the applicable data, wetland jurisdictional rationale, and proposed project information to the United States Army Corps of Engineers (USACE). The Consultant will prepare a Mitigation Plan for the project to

address Section 404 permitting requirements. The Mitigation Plan will summarize each wetland and WUS area that will be impacted by the project based on the findings in the Delineation Report and the proposed site plan for the project.

The project site is located within the primary service areas of the following banks which offer emergent and forested wetland credits and WUS credits: Byler Stream Mitigation Bank, Cedar River Crossing Wetland Mitigation Bank., Clear Creek Mitigation Bank, Honey Creek Mitigation Bank, Nahant Marsh Stream Bank (Phase II), and Nahant Marsh Wetland Mitigation Bank.

The Consultant will contact the banks regarding the purchase of credits for wetland and WUS impacts. The Consultant will utilize the State of Iowa Stream Mitigation Method as a guideline for determining the quantity of WUS credits needed for the project and wetland credits will be based on USACE regulatory guidance.

The scope does not include design of a wetland or WUS mitigation area if mitigation banks or the in-lieu fee program cannot be utilized.

Floodplain Development Permits

The Consultant will prepare and submit the necessary hydraulic modeling and documentation to obtain an Iowa Department of Natural Resources (DNR) Floodplain Development permit due to the site being located within a Federal Emergency Management Agency (FEMA) Zone AE with published base flood elevations. It is assumed that a No-Rise condition can be met. This scope and corresponding fee do not include tasks associated with a Letter of Map Revision (LOMR) or Conditional Letter of Map Revision (CLOMR) submittal.

The Consultant will prepare and submit the necessary documentation to obtain an Iowa City Floodplain Development permit due to the site being located within a FEMA Zone AE.

Threatened and Endangered Species Habitat Assessment

The Consultant will perform a Threatened & Endangered (T&E) Species Habitat Assessment for federally listed T&E species. The assessment will include a review of United States Fish and Wildlife Service's (FWS) Information Planning and Consultation System (IPaC) database to identify federally listed species of concern and records of known occurrences. The anticipated species of concern include the following based on a preliminary IPaC review: Pallid Sturgeon, Monarch Butterfly, Western Regal Fritillary

The Consultant will also contact the Iowa DNR to request a review regarding potential impacts to state-listed T&E species in the project area. A T&E Habitat Assessment report will be prepared to document the findings of the database search and field survey, which will supplement the Iowa DOT Determination of Effect form.

H. Stormwater Study & Analysis

The adjacent storm sewer systems have outfalls to Ralston Creek within the proposed project area. The Consultant will review the capacity, size, and condition of the facilities directly impacted by the proposed bridge construction and will recommend improvements based on existing and future drainage conditions.

Review Existing Information

The Consultant will review record plans, previous projects, and projects currently being designed to inventory existing stormwater systems and establish existing drainage patterns. This includes evaluating the drainage report for the proposed Dodge Street reconstruction project designed by Stand Associates and provided by the City. This project does not include a validation review of the drainage report for the proposed Dodge Street reconstruction project, and any outfall results from that report will be used for this project, as needed. Topographic survey information will be gathered for the storm sewer facilities located within the proposed project limits. Information about storm sewer facilities outside the proposed project limits will be provided by the City.

Drainage Area & Basin Delineation
The Consultant will delineate drainage basins for the storm sewer systems on the north and south side of Ralston Creek, as they pertain to outfalls within the proposed project limits. This will include delineating sub-basins for each existing storm sewer intake and reviewing overland flow not currently captured in the storm sewer system.

Existing Storm Sewer Modeling
The Consultant will perform hydraulic modeling of the existing storm sewer networks that outfall to Ralston Creek within the proposed project limits. For the north system, this includes the network between Ralston Creek and the western limits of the Dodge Street Reconstruction project. Modeling will not be performed for any structures or network included with the design or study conducted for the Dodge Street project. The City will provide an output of the MicroStation StormCAD file used by Strand Associates for the Dodge Street project and will provide existing Geographic Information System (GIS) information for all other storm sewer facilities outside the proposed survey limits. Modeling will be performed with Microstation StormCAD software.

The Consultant will complete preliminary Rational Method hydraulic analysis of the drainage basins and storm sewer systems based on Iowa DOT and SUDAS design manuals and quantify estimated flow rates for the 5-yr, 10-yr, 50-yr, and 100-yr recurrent intervals.

Stormwater Report Memo
The Consultant will prepare a stormwater report for the two different storm sewer networks (north and south), detailing their existing conditions and performance. The memo will include a recommendation for improvements to the south side network and a recommended size for the north side box culvert trunkline based on future improvements to the whole north network. The report will not include detailed recommendations for the whole system. The Consultant will review the report with the City to determine what improvements to the storm sewer systems will be included in the Preliminary and Check Plan Design phases. It is assumed that design and construction will only include improvements directly adjacent to the proposed bridge reconstruction.

Develop Box Culvert Storm Sewer Type, Size, and Location
Consultant to determine the required size and location for replacing the existing box culvert storm sewer trunk line that outlets on the north side of Ralston Creek. It is assumed that design and construction will only include improvements directly adjacent to the proposed bridge reconstruction and will be tied to the existing storm sewer box culvert within the project limits north of Ralston Creek.

I. Preliminary Plan Design (30%)

The Consultant shall perform Preliminary Design (30%) for a replacement bridge structure and adjacent roadway features, meeting the requirements of Iowa DOT I.M. 3.400 (Preliminary Plans).

The primary focus will be on development of roadway geometrics, selecting the best bridge replacement type, size, and location, identifying existing and proposed utility locations, and identifying existing and proposed right-of-way needs. The work to be performed by the Consultant under the preliminary design phase shall consist of the following tasks:

Bridge Hydrology and Hydraulics
Determine site hydrology using the United States Geological Survey (USGS) StreamStats program and Iowa DOT Annual Exceedance-Probability Discharges (AEPD) spreadsheet tools. Review FEMA Flood Insurance Study for hydrology information used in current regulatory flood maps. Review and integrate hydraulic design information from the stormwater report.

Perform hydraulic analysis of the existing and proposed bridges with the Hydrologic Engineering Center River Analysis System (HEC-RAS) software developed by the USACE due to the project site

being located within a FEMA Zone AE with published base flood elevations. The Consultant will request the current regulatory hydraulic models from FEMA.

Develop Typical Sections

Develop typical sections for bridge and roadway improvements. Typical sections will include lane widths, curb section/type, sidewalk widths, right-of-way widths, pavement types, and clear zones. This task does not include pavement and subgrade design. It is assumed that the pavement section will match the existing pavement section. This task also includes identifying potential storm sewer, sanitary sewer, water main, fiber optics, and other utility locations in the development of the typical roadway sections.

Develop Functional Geometrics

Develop functional geometrics for bridge and roadway improvements, including sidewalk and driveway locations for the project.

Develop Horizontal Alignments and Vertical Profiles

Utilizing the design survey, the Consultant shall develop functional level a horizontal alignment and vertical profile for the mainline roadway. The alignment will be developed based on the technical design criteria indicated in the Concept Statement.

Develop Bridge Type, Size, and Location

Consultant to determine the best bridge replacement alternative based on hydraulics, site conditions, span lengths, and discussions with the City. It is assumed that either a custom single span bridge or custom cast-in-place concrete box culvert will be the preferred structure type.

Storm Sewer Modification Design

Storm sewer modifications will be required to accommodate the bridge reconstruction. The Consultant shall design and replace the affected storm sewer infrastructure based on the results of the Stormwater Study. Consultant will coordinate with the City during design to incorporate any changes to the collection system within the project limits.

Water Main Modification Design

Water main modifications will be required to accommodate the bridge reconstruction. The Consultant shall review the existing water main locations and prepare designs to relocate the water main away from proposed bridge foundations and other utility conflicts. The Client prefers to have the proposed water main be attached to the proposed bridge rather than bored under Ralston Creek. Detailed water main modeling is not included in this task. It is assumed that the City will review existing performance and recommend replacement pipe sizes and types.

Utility Research

The Consultant will contact the utility companies, including City utilities, for information within the project corridor regarding transmission, distribution, and service laterals. This includes information related to existing facilities and facilities planned for relocation during design. At the preliminary design level, this research is intended only to help identify potential conflicts. Detailed plans to resolve conflicts would not be part of preliminary design, but the Consultant will be available to answer questions from the utility companies about the proposed bridge replacement and potential utility relocation options, if needed.

Prepare Preliminary Design Plans

The Consultant shall develop Preliminary Plans that include the following sheet categories:

- A Sheets (2) – Title & Location Map
- B Sheets (2) – Roadway Typical Sections
- D Sheets (2) – Roadway Plan and Profile
- G Sheets (2) – Survey Control Points and Alignment Data
- H Sheets (1) – Preliminary Right-of-Way Layout
- M Sheets (4) – Storm Sewer Plan and Profile
- MWM Sheets (1) – Water Main Plan and Profile

- V Sheets (2) – Bridge and Box Culvert Type, Size, & Location (TS&L)

Total Sheets: 16

Identify Acquisition Requirements

The Consultant will identify general permanent right-of-way and permanent/temporary easement needs based on preliminary design development. The requirements will take into consideration proposed utilities, construction staging and access, utility relocations and other critical construction elements.

Preliminary Budget Review

Prepare opinion of probable construction cost for the Preliminary Design. Make recommendations pertaining to modifications to the project if necessary to address budgetary concerns. Cost estimates shall be based on representative major project elements and recent bid information. Detailed quantity takeoffs will not be developed for the cost estimate.

Quality Control Review

The Consultant shall perform internal Quality Control / Quality Assurance of all design decisions and plan sheets including the completion of the Preliminary Plan Checklist provided in I.M. 3.400.

Preliminary Plan Package Submittal

The Consultant shall submit Preliminary Plans and Opinion of Probable Construction Cost to the Client for review and comments and will meet with the City to discuss the Preliminary Design, Plans, and remaining project milestones and schedule.

The Consultant shall submit Preliminary Plans and other required documentation to the Iowa DOT LSB through the TPMS website. The Consultant shall submit the bridge hydraulic design calculations to the Iowa DOT LSB for a Hydraulic Review, per the requirements of I.M. 3.500 including submission of the form 517002 – Hydraulic Design for Bridges (Culverts) Form.

- Deliverable: 30% Preliminary Plan set, opinion of probable construction cost, and other items required by Iowa DOT I.M. 3.400.

J. Check Plan Design (100%)

The Consultant shall perform Check Plan Design (100%) of the proposed replacement bridge structure and adjacent roadway features, meeting the requirements of Iowa DOT I.M. 3.700. The check plan design phases produces a set of drawings and specifications that include information needed for the contractor to bid and construct the project.

Utility Conflict Identification and Resolution

The Consultant will follow the Iowa DOT utility accommodation and coordination process to determine utility coordination efforts and potential impacts. The Consultant will identify utility conflicts based upon the preliminary design layout and will develop a tabulation with plan sheet exhibits for purposes working through conflict resolution. This task includes storm sewers and water main, and all private utilities including gas, electricity and communications.

Develop Bridge Details

The Consultant will develop bridge design details for the replacements structure. It is anticipated that the structure will include two lanes of traffic, two sidewalks, concrete separation barriers (open arch “Texas” style), and aesthetic pedestrian rails. The sidewalks on the bridge will meet current width and cross-slope requirements of the Americans with Disabilities Act (ADA), including a minimum clear width of five feet.

Develop Storm Sewer Box Culvert Details

The Consultant will develop storm sewer box culvert design details for the replacement of the outlet end of the storm sewer trunk line running to the north of the project. This includes determining construction phasing and/or structural details for constructing the box culvert next to the proposed bridge structure.

Develop Sidewalk Design Details
The Consultant will develop details to taper the existing sidewalks closer to the roadway for inclusion on the replacement bridge structure. This includes a review and design for sidewalk a crossing at the entrance to the New Pioneer Food Co-op property, including the design of sidewalk ramps meeting ADA requirements. New sidewalks will be five (5) feet wide and transition to the existing sidewalk width at the edges of the removal limits.

Prepare Check Design Plans
The Consultant shall develop Check Plans that include the following categories:

- A Sheets (2) – Title & Location Map
- B Sheets (3) – Roadway Typical Sections and Details
- C Sheets (8) – Estimated Quantities and design tabulations
- D Sheets (2) – Roadway Plan and Profile
- G Sheets (2) – Survey Control Points and Alignment Data
- H Sheets (1) – Right-of-Way Layout
- J Sheets (2) – Traffic Control and Detour Route
- L Sheets (2) – Geometric, Staking and Jointing Plan – Roadway and Driveways
- M Sheets (4) – Storm Sewer Plan and Profile
- MWM Sheets (1) – Water Main Plan and Profile
- Q Sheets (1) – Geotechnical Boring Logs
- R Sheets (2) – Removal Plans
- RC & RR Sheets (3) – Erosion Control Plan and Tabulations
- S Sheets (2) – Sidewalk Plans
- V Sheets (24) – Bridge Design Details
- V Sheets (12) – Box Culvert Storm Sewer Trunkline Details
- W Sheets (5) – Roadway Cross Sections

Total Sheets: 76

Special Provisions Development
The Consultant will prepare special provisions for the project and submit them with Check Plans.

Quality Control Review
The Consultant shall perform internal Quality Control / Quality Assurance of all design decisions, plan sheets and estimated quantities, including the completion of the Check Plan Checklist provided in I.M. 3.700.

Check Plan Package Submittal
The Consultant shall submit Check Plans and Opinion of Probable Construction Cost to the City for review and comments and will meet with the City to discuss the Check Plan Design, plans, and remaining project milestones and schedule.

The Consultant shall submit Check Plans and other required documentation to the Iowa DOT LSB through the TPMS website.

- Deliverable: 100% Check Plan set, special provisions, opinion of probable construction cost, and memo/documentation summarizing responses to Iowa DOT and City comments.

K. Final Plan Design
The Consultant will incorporate all comments from the Client, Iowa DOT LSB, utility companies, public engagement meetings, and regulatory agencies to create a set of final design drawings, specifications, opinion of probable construction costs, and permitting for the award of a single Contract for the construction of the improvements.

Project Permitting

The Consultant will prepare applications for permits from governmental authorities that have jurisdiction to approve the design of the project and participate in consultations with such authorities, as necessary. The Consultant will prepare the following documents for the project:

- Iowa DNR Water Supply Section, Construction Permit Application
- Iowa DNR National Pollutant Discharge Elimination System (NPDES) Stormwater Discharge Permit
- Notice of Publication
- Pollution Prevention Plan

Any fees for construction permits, licenses or other costs associated with permits and approvals will be paid by City. The Consultant will prepare the permit applications and other documentation and send to City to be submitted with payment.

Bridge Load Rating
The Consultant will prepare and provide documentation for a load rating of the proposed bridge structure for documentation on the Iowa DOT Structure Inventory and Inspection Management System (SIIMS).

Final Plan Package Submittal
The Consultant shall submit Final Plans, Opinion of Probable Construction Costs, and Project Development Certificate to the City for review, comments, and signatures.

The Consultant shall submit Final Plans and other required documentation to the Iowa DOT LSB through the TPMS website.

- Deliverable: 100% Final Plan set, special provisions, opinion of probable construction cost, Project Development Certificate, and permits.

L. Utility Relocation Assistance

The Consultant will assist the City with utility relocation coordination for private utilities. The Consultant will review proposed relocation locations and plans and provide comments back to the individual utility owner or their representative. Relocation plans are the responsibility of each utility owner and are not developed by the Consultant.

The Consultant will develop and provide as-built plan sheets of the relocated utility locations to the Client for inclusion in the bid package advertised to potential contractors.

The Consultant will provide survey staking to assist with the utility relocations. For budget purposes, two (2) separate one (1) day trips are included in this scope.

M. Bid Letting Assistance

It is assumed that the Project will be Let through the Iowa DOT Contracts Bureau. The Consultant will assist with the following tasks during Bid Letting process:

Plan Clarification, Addenda and Correspondence
The Consultant will be available to answer questions from contractors prior to the letting and will issue addenda as appropriate to interpret, clarify or expand the bidding documents.

It is assumed that the project will be awarded after one (1) Letting. In the event the project either did not receive qualified bids or is directed by the City to be re-bid, the Consultant will assist in the second letting. Reimbursement for additional services for the second letting may be requested by the Consultant by means of a contract agreement prior to the additional work being performed.

N. Construction Administration Assistance

It is assumed that the City will provide Construction Inspection and Administration. The Consultant will assist with the following tasks during the Construction of the project:

Pre-Construction Meeting

The Consultant will be available to attend a pre-construction meeting to answer any questions. For budget purposes, the Consultant will attend one (1) in person meeting with the City and contractor that will be attended by one (1) staff member of the Consultant.

Shop Drawing and Submittal Review

The Consultant will be available to review the Contractor's shop drawings and other required submittals for compliance with the Contract Documents. The Consultant will review and provide comments for top of beam shots to develop required beam haunch heights, if necessary for the bridge type. The Consultant will develop and provide Wave Equation Analysis for Piles (WEAP) graphs, if necessary for the bridge foundation type.

Design Interpretation Questions and Construction Correspondence

The Consultant will be available to answer design interpretation questions from the City, and also from the contractor, inspector, utility owners, property owners, and review agencies.

Final Walkthrough

The Consultant will attend a final walkthrough at completion of the project to assist in identifying punch list items, complete a formal punch list, and send them to the contractor. For budget purposes, the Consultant will attend one (1) in-person meeting with the City and contractor that will be attended by one (1) staff member of the Consultant.

Plans of Record

The Consultant will complete record drawings for City even if City performs inspection on the project. Record drawings will consist of PDF and CAD electronic deliverables as outlined in the City's Supplemental Specifications.

ADDITIONAL SERVICES

The following items are excluded from the scope of services but can be provided under a separate agreement, if needed.

- Resetting existing survey monuments not disturbed by the Consultant.
- Setting permanent survey monuments post construction.
- Geotechnical slope stability or global stability analysis.
- Pavement cores.
- Design of wetlands and WUS mitigation area.
- Preparation of Environmental National Environmental Policy Act (NEPA) Documentation (CE/EA/EIS) (assumed to be prepared by the Iowa DOT).
- Preparation of an Alternative Analysis if an Individual Section 404 Permit is needed based on the quantity of wetland or WUS impact.
- Additional threatened and endangered species studies, such as mist netting, acoustic surveys, emergence surveys, or botanical surveys.
- Phase 1 or 2 Archeological Investigation.
- Private utility design or relocation plans.
- Excavating or potholing existing underground utilities.
- FEMA CLOMR / LOMR documentation or submittal.
- Sanitary sewer design.
- Construction Inspection.
- Construction administration tasks not outlined in the scope.
- Individual property owner meetings.
- Permit application fees.
- Initial bridge inspection post construction.
- ROW or property acquisition services.
- Condemnation services.
- Project bidding tasks not outlined in the scope (assumed to be let through Iowa DOT).
- Additional meetings not outlined in the scope.

CITY'S RESPONSIBILITIES

The City shall provide the following:

1. Provide existing Johnson Street bridge as-built plans.
2. Provide existing utility plans and information that the City has available.
3. Provide stormwater design report for North Dodge Street Reconstruction project.
4. Provide Microstation StormCAD files for the North Dodge Street Reconstruction project.

ATTACHMENT 2

SCHEDULE

The Consultant shall complete the following phases of the Project in accordance with the schedule shown; assuming notice to proceed is issued by the City in October 2026. If notice to proceed is given later, time of completion may be extended accordingly.

1.	Project Management	October 2026 – November 2029
2.	Project Coordination	October 2026 – November 2029
3.	Design & Legal Surveys	Fall 2026 – Winter 2026 / 2027
4.	Hazardous Material Inspection and Testing	Fall 2026 – Winter 2026 / 2027
5.	Geotechnical Exploration and Analysis	Fall 2026 – Winter 2026 / 2027
6.	Concept Statement	January 2027
7.	Environmental Services	Spring – Summer 2027
8.	Preliminary Plan Design (30%)	June 2027
9.	Check Plan Design (100%)	February 2028
10.	Final Plan Design	March 2028
11.	Utility Relocation Assistance	Summer – Fall 2028
12.	Bid Letting	November 2028
13.	Construction Administration Assistance	Spring – Fall 2029

ATTACHMENT 3
SCHEDULE OF FEES

FOTH INFRASTRUCTURE AND ENVIRONMENT, LLC
2026 HOURLY RATE SCHEDULE

CLASSIFICATION	HOURLY RATE
Engineer	$123 - $298
Technician	$92 - $225
Scientist	$123 - $298
Land Surveyor	$153 - $253
Planner	$123 - $298
Construction Manager	$153 - $253
Project Administration	$65 - $125

REIMBURSABLE EXPENSES

1. All equipment, field service vehicles, materials and supplies used in the performance of work on this project will be billed at cost.
2. Auto mileage will be reimbursed per the Internal Revenue Service standard mileage reimbursement rate.
3. Charges for outside services such as soils and materials testing, fiscal, legal and all other direct expenses will be invoiced at cost plus 10%.

ADJUSTMENTS TO FEE SCHEDULE

1. Fee schedule effective January 1, 2026.

Item Number: 7.a.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Resolution setting public hearing for November 2, 2026, on a proposal to convey a single-family home located at 1911 Taylor Drive.

Prepared By:	Brianna Thul, Neighborhood Services Coordinator
Reviewed By:	Tracy Hightshoe, Neighborhood and Development Services Director Geoff Fruin, City Manager Alexandra Bright, Asst. City Attorney
Fiscal Impact:	There will be no impact on the general fund for ongoing operational expenses. Up to $24,999 in federal HOME Investment Partnership Program funds may be used for down payment assistance as previously authorized by City Council.
Staff Recommendation:	Approval
Commission Recommendations:	NA
Attachments:	Before and After Photos Resolution

Executive Summary:
On October 20, 2026 City Council will set a public hearing for November 2, 2026 to consider a resolution authorizing the conveyance of 1911 Taylor Drive as part of the South District Program.

Background / Analysis:
The South District Program aims to encourage reinvestment in the South District and to create affordable homeownership opportunities for eligible buyers under 80% of area median income. The City acquired two units located at 1911-1913 Taylor Drive in 2021 for $174,308 and converted it to a two-unit condominium. City funds were used to rehabilitate the home to sell to an income eligible buyer. Improvements included new vinyl siding, roof replacement, kitchen remodel, and other interior improvements. Before and after photos are attached.

The City proposes to sell 1911 Taylor Drive for $169,000. The buyer will be eligible for up to $24,999 in HOME down payment assistance with the remaining amount to be financed through a private lender. The buyer will complete a homeowner education course through Horizons and is a first time home buyer.

EXHIBIT A

1911 Taylor Drive
South District Program

CITY OF IOWA CITY







Before







After

Prepared by: Brianna Thul, Neighborhood Services, 410 E. Washington St., Iowa City, IA 52240 (319) 356-5230

Resolution No. _____

Resolution setting public hearing for November 2, 2026, on a proposal to convey a single-family home located at 1911 Taylor Drive.

Whereas, the South District Program aims to encourage reinvestment in the South District and to create affordable homeownership opportunities for eligible buyers under 80% of area median income; and

Whereas, the City purchases residential duplex properties, rehabilitates them, and then sells them to income eligible buyers, and

Whereas, the City purchased a duplex at 1911-1913 Taylor Drive, rehabilitated it, and converted it to a two-unit condominium; and

Whereas, the City has received an offer to purchase 1911 Taylor Drive for the principal sum of $169,000; and

Whereas, the sale would provide affordable owner-occupied housing.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that:

1. The City Council does hereby declare its intent to convey the home located at 1911 Taylor Drive, Iowa City, Iowa, also known as Unit A of 1911-1913 Taylor Drive Condominiums for the sum of $169,000.

2. A public hearing on said proposal should be and is hereby set for November 2, 2026, at 6:00 p.m. in Emma J. Harvat Hall of the Iowa City City Hall, 410 E Washington Street, Iowa City, Iowa, or if said meeting is cancelled, at the next meeting of the City Council thereafter as posted by the City Clerk, and that the City Clerk be and is hereby directed to cause notice of said public hearing to be published as provided by law.

Passed and approved this 20th day of October 2026.

_____
Mayor

Attest: _____
City Clerk

Approved by:

_____
City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:	Nays:	Absent:
_____	_____	_____ Alter
_____	_____	_____ Bergus
_____	_____	_____ Harmsen
_____	_____	_____ Moe
_____	_____	_____ Salih
_____	_____	_____ Teague
_____	_____	_____ Weilein

Item Number: 7.b.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Resolution setting a public hearing on November 2, 2026 on project manual and estimate of cost for the construction of the Annual ADA Curb Ramps 2026 project, directing City Clerk to publish notice of said hearing, and directing the City Engineer to place said project manual on file for public inspection.

Prepared By:	Vivienne Olsson – Civil Engineer
Reviewed By:	Jason Havel – City Engineer Ron Knoche – Public Works Director Geoff Fruin – City Manager Liz Craig - Assistant City Attorney
Fiscal Impact:	$160,000 available in the Annual ADA Curb Ramps Account #S3822.
Staff Recommendation:	Approval
Attachments:	Resolution

Executive Summary:
This agenda item begins the bidding process for the Annual ADA Curb Ramps 2026 project. This project generally includes the removal and replacement of ADA curb ramps and sidewalk and full depth pavement patches.

Background / Analysis:
The Annual ADA Curb Ramp 2026 project locations are:

- Jacque Street & Shannon Drive
- Bluffwood Circle & Stuart Court
- Westbury Court & Westbury Drive
- Lower West Branch Road & Westbury Drive
- Alpine Drive & Brookside Drive
- Hollywood Boulevard & Western Road
- Grantwood Street & Hollywood Boulevard
- Clark Street & Walnut Street

Project Timeline:
Set Public Hearing – October 20, 2026
Hold Public Hearing – November 2, 2026
Bid Letting – December 1, 2026
Award Date – December 8, 2026
Construction – April 2027 to June 2027

Prepared by: Vivienne Olsson, Engineering Division, 410 E. Washington St., Iowa City, IA 52240, (319)356-5413

Resolution No. _____

Resolution setting a public hearing on November 2, 2026 on project manual and estimate of cost for the construction of the Annual ADA Curb Ramps 2026 project, directing City Clerk to publish notice of said hearing, and directing the City Engineer to place said project manual on file for public inspection.

Whereas, funds for this project are available in the Annual ADA Curb Ramps Account #S3822.

Now, therefore, be it resolved by the Council of the City of Iowa City, Iowa, that:

1. A public hearing on the project manual and estimate of cost for the construction of the above-mentioned project is to be held on the 2nd day of November, 2026, at 6:00 p.m. in the Emma J. Harvat Hall, City Hall, Iowa City, Iowa, or if said meeting is cancelled, at the next meeting of the City Council thereafter as posted by the City Clerk.

2. The City Clerk is hereby authorized and directed to publish notice of the public hearing for the above-named project in a newspaper published at least once weekly and having a general circulation in the City, not less than four (4) nor more than twenty (20) days before said hearing.

3. A copy of the project manual and estimate of cost for the construction of the above-named project is hereby ordered placed on file by the City Engineer in the office of the City Clerk for public inspection.

Passed and approved this _____ day of _____, 2026.

_____
Mayor

Approved by

Attest: _____ _____
City Clerk City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:	Nays:	Absent:
_____	_____	_____ Alter
_____	_____	_____ Bergus
_____	_____	_____ Harmsen
_____	_____	_____ Moe
_____	_____	_____ Salih
_____	_____	_____ Teague
_____	_____	_____ Weilein

Item Number: 9.a.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Resolution authorizing conveyance of a single-family home located at 1913 Taylor Drive.

Prepared By:	Brianna Thul, Neighborhood Services Coordinator
Reviewed By:	Tracy Hightshoe, Neighborhood and Development Services Director Geoff Fruin, City Manager Alexandra Bright, Asst. City Attorney
Fiscal Impact:	There will be no impact on the general fund for ongoing operational expenses. Up to $24,999 in federal HOME Investment Partnership Program funds may be used for down payment assistance as previously authorized by City Council.
Staff Recommendation:	Approval
Commission Recommendations:	NA
Attachments:	Before and After Photos Resolution

Executive Summary:
On October 6, 2026 City Council set a public hearing for October 20, 2026 to consider a resolution authorizing the conveyance of 1913 Taylor Drive as part of the South District Program.

Background / Analysis:
The South District Program aims to encourage reinvestment in the South District and to create affordable homeownership opportunities for eligible buyers under 80% of area median income. The City acquired two units located at 1911-1913 Taylor Drive in 2021 for $174,308 and converted it to a two-unit condominium. City funds were used to rehabilitate the home to sell to an income eligible buyer. Improvements included new vinyl siding, roof replacement, kitchen remodel, and other interior improvements. Before and after photos are attached.

The City proposes to sell 1913 Taylor Drive at the appraised value of $170,000. The buyer will be eligible for up to $24,999 in HOME down payment assistance with the remaining amount to be financed through a private lender. The buyer has completed a homeowner education course through Horizons and is a first time home buyer.

EXHIBIT A

1913 Taylor Drive
South District Program

CITY OF IOWA CITY





Before





After

Prepared by: Brianna Thul, Neighborhood Services, 410 E. Washington St., Iowa City, IA 52240 (319) 356-5230

Resolution No. _____

Resolution authorizing conveyance of a single-family home located at 1913 Taylor Drive.

Whereas, the South District Program aims to encourage reinvestment in the South District and to create affordable homeownership opportunities for eligible buyers under 80% of area median income; and

Whereas, the City purchases residential duplex properties, rehabilitates them, and then sells them to income eligible buyers, and

Whereas, the City purchased a duplex at 1911-1913 Taylor Drive, rehabilitated it, and converted it to a two-unit condominium; and

Whereas, the City has received an offer to purchase 1913 Taylor Drive for the principal sum of $170,000; and

Whereas, the sale would provide affordable owner-occupied housing; and

Whereas, on October 6, 2026, the City Council adopted a resolution proposing to convey the interest in 1913 Taylor Drive, authorizing public notice of the proposed conveyance, and setting the date and time for the public hearing, and

Whereas, following the public hearing on the proposed conveyance, the City Council finds that the conveyance is in the public interest.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa, that:

1. Upon the direction of the City Attorney, the Mayor, and the City Clerk are authorized to execute a warranty deed conveying the City's interest in 1913 Taylor Drive, Iowa City, Iowa, also known also known as Unit B of 1911-1913 Taylor Drive Condominiums, for the sum of $170,000.

2. The City Attorney is hereby authorized to deliver said warranty deed and to carry out any actions necessary to consummate the conveyance required by law.

Passed and approved this 20th day of October 2026.

_____
Mayor

Attest: _____
City Clerk

Approved by:

_____
City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:	Nays:	Absent:
_____	_____	_____ Alter
_____	_____	_____ Bergus
_____	_____	_____ Harmsen
_____	_____	_____ Moe
_____	_____	_____ Salih
_____	_____	_____ Teague
_____	_____	_____ Weilein

Item Number: 9.b.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Resolution approving project manual and estimate of cost for the construction of the Highway 6 Trail – Broadway Street to Fairmeadows Boulevard Project, establishing amount of bid security to accompany each bid, directing City Clerk to post notice to bidders, and fixing time and place for receipt of bids.

Prepared By:	Joe Welter - Senior Engineer
Reviewed By:	Jason Havel - City Engineer Ron Knoche - Public Works Director Geoff Fruin - City Manager Liz Craig - Assistant City Attorney
Fiscal Impact:	The engineer's estimate of construction cost is $2,100,000. Approximately $2,350,00 is available in the Highway 6 Sidepath – Broadway to Fairmeadows Project Account #R4227.
Staff Recommendation:	Approval
Attachments:	Location Map Resolution

Executive Summary:
This agenda item begins the bidding process for the Highway 6 Trail – Broadway Street to Fairmeadows Boulevard Project. This project includes 0.9 miles of new multiuse trail along the south side of U.S. Highway 6 between Broadway Street and Fairmeadows Boulevard and a pedestrian crossing at the U.S. Highway 6 and First Avenue intersection.

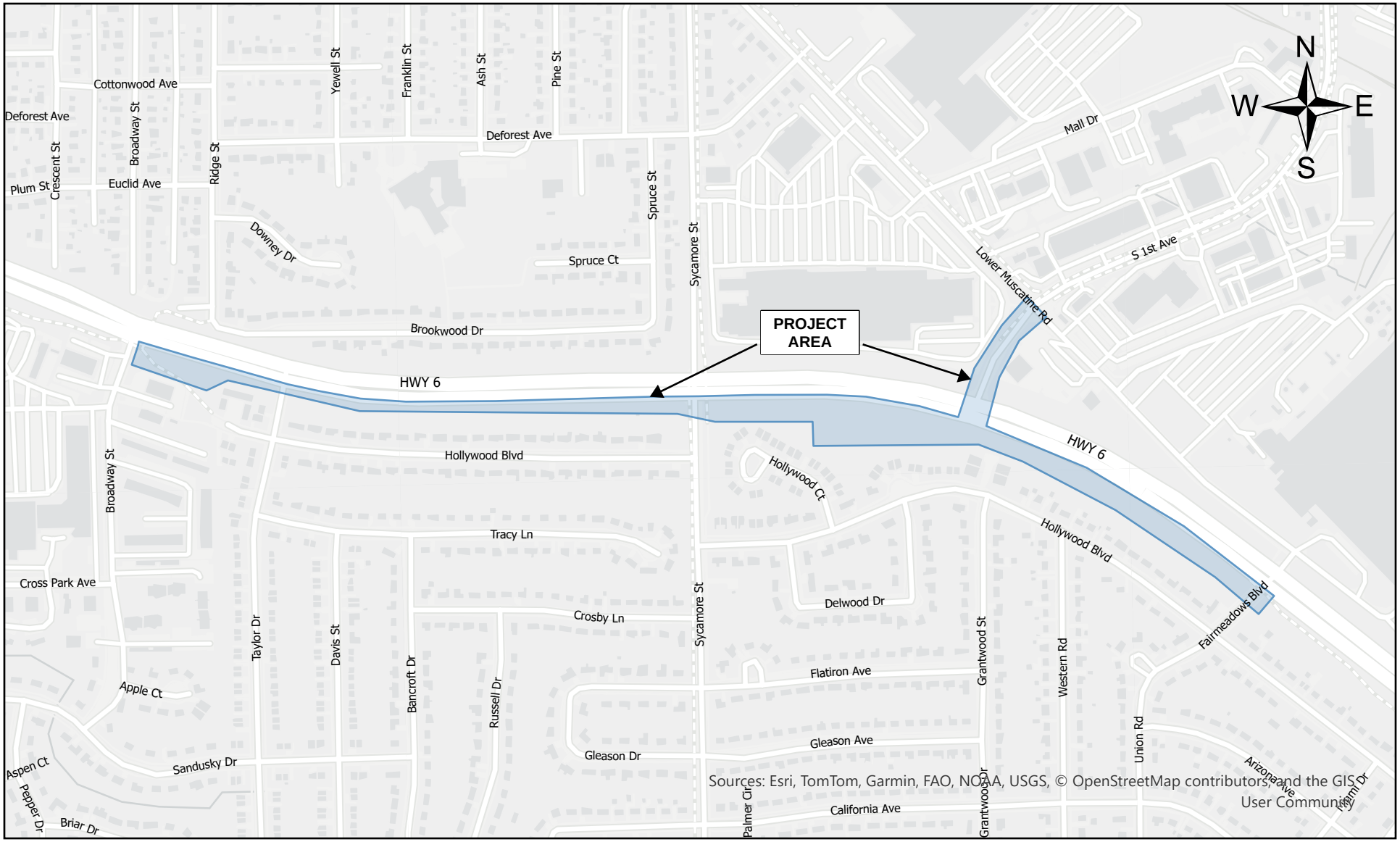
Background / Analysis:
This project includes an approximately 0.9 mile long ten-foot wide multiuse trail segment along the south side of U.S. Highway 6. This is an infill segment that completes the connection from Riverfront Crossings Park to Heinz Road. This segment addresses a gap in the City's side path network due to the high speeds and volume of vehicular traffic on Highway 6. The proposed trail will connect with intersecting streets with Americans with Disabilities Act (ADA) compliant curb ramps, a pedestrian crossing at the U.S. Highway 6 and First Avenue intersection and will provide connectivity to adjacent businesses and neighborhoods.

Because funding for the project includes federal money through the Transportation Alternatives Program (TAP), this project will be bid through the Iowa Department of Transportation.

Project Timeline:

Hold Public Hearing and Approve Project Manual: October 20, 2026
Bid Letting: November 17, 2026
Contract Award Council Meeting: December 1, 2026

HIGHWAY 6 TRAIL — BROADWAY ST to FAIRMEADOWS BLVD ACQUISITION AREA



Prepared by: Joe Welter, Engineering Division, 410 E. Washington St., Iowa City, IA 52240, (319) 356-5144

Resolution No. _____

Resolution approving project manual and estimate of cost for the construction of the Highway 6 Trail – Broadway Street to Fairmeadows Boulevard Project, establishing amount of bid security to accompany each bid, directing City Clerk to post notice to bidders, and fixing time and place for receipt of bids.

Whereas, notice of public hearing on the project manual and estimate of cost for the above-named project was published as required by law, and the hearing thereon held; and

Whereas, this project will be bid by the Iowa Department of Transportation (DOT); and

Whereas, bids will be accepted on November 17, 2026 at 10:00 a.m. by the DOT, Office of Contracts in Ames, Iowa; and

Whereas, the City Engineer or designee intends to post notice of the project through the City's IonWave website (https://icgov.ionwave.net); and

Whereas, funds for this project are available in the Highway 6 Sidepath – Broadway to Fairmeadows account # R4227.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa that:

1. The project manual and estimate of cost for the above-named project are hereby approved.

2. The amount of bid security to accompany each bid for the construction of the above-named project shall be in the form and amount prescribed in the bidding proposal.

3. The City Clerk is hereby authorized and directed to post notice as required in Section 26.3, not less than 13 days and not more than 45 days before the date of the bid letting, which may be satisfied by timely posting notice on the Construction Update Network, operated by the Master Builders of Iowa, and the Iowa League of Cities website.

4. Bids for the above-named project are to be received by the DOT, Office of Contracts, 800 Lincoln Way, Ames, Iowa, before 10:00 a.m. on the 17th day of November, 2026. Thereafter, the bids will be opened and announced by the DOT, and thereupon referred to the City Council of the City of Iowa City, Iowa for action upon said bids at its next regular meeting, to be held at the Emma J. Harvat Hall, City Hall, Iowa City, Iowa, at 6:00 p.m. on the 8th day of December, 2026, or at a special meeting called for that purpose.

Passed and approved this _____ day of _____, 20_____.

_____
Mayor

Approved by

Attest: _____ _____
City Clerk City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:	Nays:	Absent:
_____	_____	_____ Alter
_____	_____	_____ Bergus
_____	_____	_____ Harmsen
_____	_____	_____ Moe
_____	_____	_____ Salih
_____	_____	_____ Teague
_____	_____	_____ Weilein

Item Number: 9.c.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Resolution approving project manual and estimate of cost for the construction of the Robert A Lee Recreation Center RTU Replacement Project, establishing amount of bid security to accompany each bid, directing City Clerk to post notice to bidders, and fixing time and place for receipt of bids.

Prepared By:	Michelle Riedinger - Senior Facilities Design and Construction Manager
Reviewed By:	Jason Havel - City Engineer Juli Seydell Johnson - Parks and Recreation Director Ron Knoche - Public Works Director Geoff Fruin - City Manager Liz Craig - Assistant City Attorney
Fiscal Impact:	The engineer's estimate of construction costs is $357,000. Approximately $382,700 is available in the RALRC HVAC Replacement account #R4407.
Staff Recommendation:	Approval

Attachments: Resolution

Executive Summary:
This agenda item begins the bidding process for the Robert A. Lee Recreation Center RTU Replacement Project. This project generally includes replacement of 2 roof top units (RTU) that serve parts of the Robert A. Lee Recreation Center. One roof top unit serves the gym and the other serves the social hall and the upper-level lobby.

Background / Analysis:
The Robert A. Lee Recreation Center was originally constructed circa 1963. The current RTUs were replaced in 2001 and are at the end of their useful life. The new RTUs will include some slight modifications that should improve current maintenance challenges for the units, such as moving a heating coil for improved access and modifying duct route to enable easier maintenance of a roof drain.

Project Timeline:
Hold Public Hearing and Approve Project Manual: October 20, 2026
Bid Letting: November 19, 2026
Contract Award Council Meeting: December 8, 2026
Construction: Spring 2027

Prepared by: Michelle Riedinger, Engineering Division, 410 E. Washington St., Iowa City, IA 52240, (319) 356-5188

Resolution No. _____

Resolution approving project manual and estimate of cost for the construction of the Robert A Lee Recreation Center RTU Replacement Project, establishing amount of bid security to accompany each bid, directing City Clerk to post notice to bidders, and fixing time and place for receipt of bids.

Whereas, notice of public hearing on the project manual and estimate of cost for the above-named project was published as required by law, and the hearing thereon held; and

Whereas, the City Engineer or designee intends to post notice of the project on the website owned and maintained by the City of Iowa City; and

Whereas, $382,700 is currently available in the RALRC HVAC Replacement account #R4407.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa that:

1. The project manual and estimate of cost for the above-named project are hereby approved.

2. The amount of bid security to accompany each bid for the construction of the above-named project shall be in the amount of 10% (ten percent) of bid payable to City of Iowa City, Iowa.

3. The City Clerk is hereby authorized and directed to post notice as required in Section 26.3, not less than 13 days and not more than 45 days before the date of the bid letting, which may be satisfied by timely posting notice on the Construction Update Network, operated by the Master Builders of Iowa, and the Iowa League of Cities website.

4. Sealed bids for the above-named project are to be received by the City of Iowa City, Iowa, at the Office of the City Clerk, at the City Hall, before 3:00 p.m. on the 19th day of November, 2026. At that time, the bids will be opened by the City Engineer or his designee, and thereupon referred to the City Council of the City of Iowa City, Iowa, for action upon said bids at its next regular meeting, to be held at the Emma J. Harvat Hall, City Hall, Iowa City, Iowa, at 6:00 p.m. on the 8th day of December, 2026, or at a special meeting called for that purpose.

Passed and approved this _____ day of _____, 20_____.

_____
Mayor

Approved by

Attest: _____ _____
City Clerk City Attorney's Office

It was moved by _____ and seconded by _____ the Resolution be adopted, and upon roll call there were:

Ayes:	Nays:	Absent:
_____	_____	_____ Alter
_____	_____	_____ Bergus
_____	_____	_____ Harmsen
_____	_____	_____ Moe
_____	_____	_____ Salih
_____	_____	_____ Teague
_____	_____	_____ Weilein

Item Number: 9.d.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Ordinance Amending Title 8, Police Regulations, Chapter 5, Miscellaneous Offenses, Section 12, Fireworks to further restrict the dates and hours during which the discharge of fireworks remains legal. (First Consideration)

Prepared By:	Jennifer L. Schwickerath, First Assistant City Attorney
Reviewed By:	Eric R. Goers, City Attorney Geoff Fruin, City Manager Axel Swanson, Fire Marshal
Fiscal Impact:	None
Staff Recommendation:	Approval
Commission Recommendations:	N/A
Attachments:	Ordinance

Executive Summary:
Iowa City Code currently prohibits the use of fireworks within City limits because in the judgment of Council, the use of "consumer fireworks" or "display fireworks" within City limits constitutes a safety risk in our urban environment, due to the risk of injury to those lighting them and others in the vicinity, especially children; a fire hazard from fireworks landing on rooftops, vehicles, and other combustibles; and a noise nuisance, especially for children, pets, and those suffering from posttraumatic stress disorder.

Iowa City Ordinance 8-5-12 currently allows the use of fireworks on July 3rd between 9:00 a.m. and 10:00 p.m., July 4th between 9:00 a.m. and 11:00 p.m., the Saturdays and Sundays immediately preceding and following July 4th between 9:00 a.m. and 11:00 p.m., and between December 31st at 9:00 a.m. and January 1st at 12:30 a.m. Current State Code only limits a city's authority to ban fireworks on July 3rd, July 4th, and December 31st, therefore, Iowa City has authority to amend Ordinance 8-5-12 to ban fireworks on the Saturdays and Sundays immediately preceding and following July 4th.

Background / Analysis:
Staff recommends amending the City's ordinance to further restrict the use of fireworks within Iowa City.

The proposed amendment would allow fireworks on July 3rd between 9:00 a.m. and 10:00 p.m. (or 11:00 p.m. if July 3rd falls on a Saturday or Sunday), July 4th between 9:00 a.m. and 11:00 p.m., and between December 31st at 9:00 a.m. and January 1st at 12:30 a.m. Fireworks would no longer be allowed on the Saturdays and Sundays immediately preceding and following July 4th.

Prepared by: J. Schwickerath, Asst. City Attorney, 410 E. Washington Street, Iowa City, IA 52240; 319-356-5030

Ordinance No. _____

Ordinance Amending Title 8, Police Regulations, Chapter 5, Miscellaneous Offenses, Section 12, Fireworks to further restrict the dates and hours during which the discharge of fireworks remains legal.

Whereas, Iowa City Code currently prohibits the use of fireworks within City limits because in the judgment of Council, the use of "consumer fireworks" or "display fireworks" within City limits constitutes a safety risk in our urban environment, due to the risk of injury to those lighting them and others in the vicinity, especially children; a fire hazard from fireworks landing on rooftops, vehicles, and other combustibles; and a noise nuisance, especially for children, pets, and those suffering from posttraumatic stress disorder; and

Whereas, for all these reasons, Council finds it appropriate to further restrict the dates and hours during which the discharge of fireworks remains legal to those dates and times required by state law; and

Whereas, under Iowa Code sections 364.2(6) and 727.2(4), cities cannot prohibit the use of consumer fireworks on July 3rd between 9:00 a.m. and 10:00 p.m. (or 11:00 p.m. if the Saturday or Sunday before July 4th), July 4th between 9:00 a.m. and 11:00 p.m., and December 31st between 9:00 a.m. and 12:30 a.m. on January 1st; and

Whereas, under the City's current ordinance, fireworks may be discharged on the Saturdays and Sundays immediately preceding and following July 4th from 9:00 a.m. and 11:00 p.m. in addition to the dates above; and

Whereas, Council wishes to further restrict the use of fireworks within the city limits; and

Whereas, it is in the best interest of the City to adopt this ordinance.

Now, therefore, be it resolved by the City Council of the City of Iowa City, Iowa:

Section I. Amendment.

Title 8, Police Regulations, Chapter 5, Miscellaneous Offenses, Section 12, Fireworks, subsection B is hereby amended by adding the underlined text and deleting the strike-through text as follows:

B. Prohibitions: It shall be unlawful for any person to use or explode any "consumer fireworks" or "display fireworks" within the corporate limits of the City of Iowa City, except for:

1. July 3rd between 9:00 a.m. and 10:00 p.m. (or 11:00 p.m. if July 3rd falls a Saturday or Sunday)
2. July 4th between 9:00 a.m. and 11:00 p.m.
~~3. The Saturdays and Sundays immediately preceding and following July 4th between 9:00 a.m. and 11:00 p.m.~~
~~4.~~ 3. Between December 31st at 9:00 a.m. and January 1st at 12:30 a.m.

It shall further be unlawful to use or discharge "consumer fireworks" or "display fireworks" on City property, including but not limited to parks; streets, highways, alleys, and other road right-of-way; parking ramps and lots; and other government buildings and facilities at any time on any date.

Section II. Repealer. All ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

Section III. Severability. If any section, provision or part of the Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section IV. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication, as provided by law.

Passed and approved this _____ day of _____, 2026.

_____
Mayor

Attest:_____
City Clerk

Approved by

_____
City Attorney's Office

It was moved by _____ and seconded by _____

That the Ordinance as read be adopted, and upon roll call there were:

Ayes:	Nays:	Absent:	
_____	_____	_____	Alter
_____	_____	_____	Bergus
_____	_____	_____	Harmsen
_____	_____	_____	Moe
_____	_____	_____	Salih
_____	_____	_____	Teague
_____	_____	_____	Weilein

First Consideration_____
Vote for passage:

Second Consideration_____
Vote for passage:

Date published_____

Item Number: 9.e.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Ordinance amending Title 3, Finances, Taxation and Fees, and Title 9, Motor Vehicles and Traffic, to allow the Transportation Services Department, Parking Division, to utilize the "Barnacle" device for recovery of unpaid parking fines and fees. (First Consideration)

Prepared By:	Darian Nagle-Gamm; Transportation Services Director
Reviewed By:	Chris O'Brien; Deputy City Manager Jennifer Schwickerath; First Assistant City Attorney
Fiscal Impact:	Annual fixed operating costs are estimated at $15,471 for four devices ($3,600 per device plus a $1,071 annual API integration fee) plus staff time, to be offset by the proposed $50 Barnacle fee.
Staff Recommendation:	Approval
Commission Recommendations:	N/A
Attachments:	Ordinance

Executive Summary:
For decades, nonpayment of parking citations above an established threshold of accumulated fines was addressed through a towing program. The Parking Division proposes implementing the Barnacle windshield-mounted immobilization device and establishing a $50 Barnacle fee as an alternative to traditional towing for vehicles with outstanding parking citations. Compared to towing, the Barnacle lowers the cost to vehicle owners by up to 80 percent, allows 24/7 on-site self-release, frees more than 860 hours of staff time each year, reduces stress for the vehicle driver, and reduces towing and vehicle recovery related emissions. The proposal advances the Transportation Services mission of a healthy, vibrant and well-maintained downtown that is accessible to all, and supports the City's strategic plan and climate action goals.

Background / Analysis:
Effective parking enforcement is essential in Downtown Iowa City to ensure turnover and maintain convenient access to local businesses and the University of Iowa in a high-demand area with limited parking availability. Under existing City Code, a vehicle with a minimum of $150 in outstanding citations is eligible for impoundment. In FY25, 810 vehicles were towed and 1,023 were missed due to staff availability or drive-offs, and 71 left before a tow truck arrived. Tow trucks had an average response time of 83 minutes, and owners must travel approximately 10 miles to the vendor's impound lot in Tiffin, which is not served by public transit. Recovering a towed vehicle costs owners between $230 and $320 in towing and storage fees, in addition to their citation fines.

The Parking Division proposes implementing the Barnacle windshield-mounted immobilization device and establishing a $50 Barnacle fee as an alternative to traditional towing for vehicles with outstanding parking citations. The Barnacle is a device that attaches to a vehicle's windshield with suction cups and blocks the driver's view, so the vehicle can't be driven until the owner pays their overdue citations. Drivers pay 24/7 by QR code, website or phone, or in- person at the Parking Office, then get a release code to unlock the device and return it to a nearby drop box. When the driver returns the device to a designated drop box, it releases a temporary deposit held on their payment method. If the device is not returned or is damaged beyond normal wear and tear, the deposit covers its replacement. Each device is equipped with GPS tracking and tamper alarms.

The Barnacle offers a more customer-friendly experience than towing. The $50 Barnacle fee reduces owner recovery costs by at least $180 per incident, and staff estimates residents would have saved $304,380 in towing and storage fees in FY25. Vehicles remain where the owner left them, avoiding the confusion and distress of finding a vehicle missing and often assuming it was stolen, and owners can be on their way in minutes rather than hours without needing a ride to Tiffin or release paperwork from the Police Department. The device's light weight and quick installation also help keep staff safe from traffic and reduce potential conflicts with the public.

If the Barnacle were used in FY25, staff estimated citation recovery would have increased by an estimated $148,592. Because a Barnacle can be deployed in five to ten minutes rather than waiting 80+ minutes for a tow truck, the 810 tows recorded in FY25 represent more than 860 hours of staff time each year that could be reallocated to other activities. The $50 fee is based on cost recovery, including the devices and return receptacle and staff administrative time. The fee would apply to all escalated enforcement actions requiring immobilization, including instances where a Barnacle device is deployed but later removed to allow towing if a customer does not facilitate self-release.

The Barnacle is intended as a supplement to towing, not a replacement, and may still be used for vehicles with unpaid parking fines and fees of $150 or more. Towing will continue to be used in prohibited zones and on parade routes, during snow and ice conditions, when an immobilized vehicle is not released within 24 hours or as otherwise signed, and for vehicles with damaged or vertical windshields, such as semis.

The proposal also supports the City's climate action goals, including the community-wide target of a 45 percent reduction in carbon emissions by 2030. Staff estimate that towing for unpaid citations in FY25 produced approximately 30,700 kg of CO_2e, including more than 21,546 kg from wrecker travel and more than 9,200 kg from passenger vehicle trips to retrieve towed vehicles. Each deployment of a Barnacle in place of a tow avoids both.

The University of Iowa provides a successful local example. After piloting four devices in select facilities in spring 2025, the University expanded to 16 devices across all campus parking facilities in fall 2025, with a $100 Barnacle fee.

Staff will provide a presentation on the proposal at your October 20th City Council meeting.

Prepared by: J. Schwickerath, First Asst. City Atty., 410 E. Washington St., Iowa City, IA; 319-356-5030

Ordinance number: _____

Ordinance amending Title 3, Finances, Taxation and Fees, and Title 9, Motor Vehicles and Traffic, to allow the Transportation Services Department, Parking Division, to utilize the "Barnacle" device for recovery of unpaid parking fines and fees.

Whereas, effective parking enforcement is essential in downtown Iowa City to ensure turnover and maintain convenient access to local businesses in a high-demand area with limited parking availability; and

Whereas, for decades, nonpayment of accumulated unpaid parking fines and fees above an established threshold was addressed through towing the offending vehicle; and

Whereas, the City's current reliance on third-party towing creates significant financial and emotional burdens for vehicle owners subject to impoundment, including having to retrieve their vehicle in Tiffin, Iowa; and

Whereas, transitioning to the Barnacle offers a modern, customer-centric approach, including cost reduction, convenience and speed, reduced stress, and safety and accessibility; and

Whereas, The Barnacle is applied to the windshield of a motor vehicle, securing itself using auto-adjusting suction cups that make forcible removal extremely difficult, while simultaneously obscuring driver visibility to render the vehicle immobile; and

Whereas, to secure the release of the Barnacle, the motorist pays their fines either online by scanning the QR code on the device or by visiting the Barnacle Payment System website or by phone available 24 hours and 7 days a week, or in person at the Parking office during business hours; and

Whereas, upon payment, the motorist receives a release code to enter into the device's keypad, after which the motorist must return the unit to a designated drop box, which triggers the release of a temporary deposit held on their payment method; and

Whereas, in lieu of a $230-$320+ towing and storage fee, a $50 Barnacle fee is charged to recover a portion of the costs associated with operating the Barnacle system, saving motorists the towing and storage fees; and

Whereas, utilizing the Barnacle will aid environmental sustainability through emissions reductions and greater efficiency and safety for Parking Enforcement Attendants, who can deploy the Barnacle must faster than a tow truck can respond; and

Whereas, the Barnacle system is meant as a supplement, not a total replacement for towing, which will still be used for vehicles with unpaid parking fines and fees above the threshold established by ordinance, and which must still be used for prohibited zones, parade routes, snow/ice conditions, or if an immobilized vehicle is not released within 24 hours or as otherwise signed for parking regulations; and

Whereas, the University of Iowa has utilized Barnacles since the spring of 2025, charging a $100 Barnacle fee; and

Whereas, it is in the best interests of the City to approve these amendments.

Now, therefore, be it ordained by the City Council of the City of Iowa City, Iowa:

Section 1. Amendments.

Title 3, Finances, Taxation and Fees, Chapter 4, Schedule of Fees, Rates, Charges, Bonds, Fines and Penalties, Section 8, Parking, is hereby amended by adding the following underscore text:

Enforcement Costs for Unpaid Fines and Fees:
Cost recovery fee for use of a Denver Boot, Barnacle, or similar device: $50.00

Title 9, Motor Vehicles and Traffic, Chapter 1, Definitions, Administration and Enforcement of Traffic Provisions, Section 1, Definitions, is hereby amended by adding the following underscore text:

BARNACLE: A mechanical parking enforcement device which, when attached to a vehicle's windshield using commercial-grade suction cups, obscures driver visibility to render the vehicle immobile. This includes devices other than the patented "Barnacle" which can be used by attachment to the windshield of a motor vehicle to prevent the vehicle from being moved.

Title 9, Motor Vehicles and Traffic, Chapter 9, Towing and Impoundment Procedures, Section 4, Impoundment for Accumulated Parking Violations, is hereby amended by adding the following underscore text:

A. Determination Of Towing And Impoundment: If any vehicle has accumulated a combination of parking violations, and/or ramp charges, totaling one hundred fifty dollars ($150.00) or more, such vehicle may be towed and impounded or may be impounded by use of a "Denver boot", “Barnacle”, or similar device, as hereafter provided.

Section 2. Repealer. All ordinances and parts of ordinances in conflict with the provision of this Ordinance are hereby repealed.

Section 3. Severability. If any section, provision or part of the Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 4. Effective date. This Ordinance shall be effective upon publication.

Passed and approved this _____ day of _____, 2026.

_____
Mayor

Attest:_____
City Clerk

Approved by

_____
City Attorney's Office

It was moved by _____ and seconded by _____

That the Ordinance as read be adopted, and upon roll call there were:

AYES:	NAYS:	ABSENT:	ABSTAIN:	
_____	_____	_____	_____	Alter
_____	_____	_____	_____	Bergus
_____	_____	_____	_____	Harmsen
_____	_____	_____	_____	Moe
_____	_____	_____	_____	Salih
_____	_____	_____	_____	Teague
_____	_____	_____	_____	Weilein

First Consideration_____
Vote for passage:

Second Consideration_____
Vote for passage:

Date published_____

Item Number: 10.a.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Board of Adjustment - One vacancy to fill a five-year term, January 1, 2027 - December 31, 2031 (Term expires for Mark Russo).

Attachments:
Vacancy Notice
Board Demographics
Attendance Sheet
Application Coversheet
Chrischilles, Gene - Application

NOTICE

THE CITY COUNCIL OF IOWA CITY IS CONSIDERING APPOINTMENT TO THE FOLLOWING BOARD:

BOARD OF ADJUSTMENT

One Vacancy: Five-Year Term
January 1, 2027 – December 31, 2031

- Duties: The Board of Adjustment is a citizen panel that reviews requests for special exceptions and variances.

- The Board also considers appeals when there is a disagreement about an administrative decision made by the City.

- Members of the Board act like judges, making decisions about individual properties and uses that may have difficulty meeting a specific zoning regulation or to resolve disputes about administrative zoning decisions.

- The Board is assisted in its work by planning staff and the City Attorney's office. Decisions made by the Board of Adjustment are binding upon all parties unless overturned upon appeal to District Court.

- The Board meets the second Wednesday of each month at 5:15 p.m.

Iowa City-appointed members of boards and commissions must be at least 18 years of age and live in Iowa City. The City of Iowa City encourages diversity in the appointment of citizens to boards and commissions.

Applications must be received by 5:00 p.m., Tuesday, October 13, 2026. An application can be completed and submitted on the City of Iowa City website at www.icgov.org or by contacting the City Clerk's office.

Questions about the Board of Adjustment should be directed to Anne Russett, Senior Planner at (319) 356-5251.

BOARD OF ADJUSTMENT DEMOGRAPHICS

Name	Category	Term	Term End Date	Length of Residency	Occupation	Gender*	Age*	Country of Origin*	Sexual Orientation*	Religion*	Disability*	Ethnicity*	Race*	Gender Identity*
Larry Baker	n/a	1	12/31/2027	40+ yrs	Writer	Male								
Mark Russo	n/a	1	12/31/2026	18-19 yrs	Self-Employed, Designer	Male	71	USA	Hetero		No			M
Paula Swygard	n/a	1	12/31/2028	39 yrs	Retired	Female								
Julie Tallman	n/a	1	12/31/2029	30 yrs & more	Retired; part-time clothing retail sales	Female	63	United States	Straight. Like the arrow.	Society of Friends (Quaker)	No	White	Caucasian	Female
Deborah Vandergaast	n/a	1	12/31/2030	1.5 yrs	Public Health Child Care Nurse Consultant	Female	57	United States	Heterosexual	None	Yes, intermittent	Non-Hispanic	Caucasian	Female

*** The information provided was taken from the application at the time of submission.**

*** Information is voluntary**

BOARD OF ADJUSTMENT
ATTENDANCE RECORD
2024-2026

NAME	TERM EXP.	11/13	1/8	2/20	3/12	7/8	9/10	10/8	12/10	2/11	4/8	5/13	6/10	7/8	7/22
BAKER, LARRY	12/31/2027	X	X	X	X	X	X	X	X	X	X	X	X	X	X
PARKER, BRYCE	12/31/2024	O/E	-- --	-- --	-- --	-- --	-- --	-- --	-- --	-- --	-- --	-- --	-- --	-- --	-- --
SWYGARD, PAULA	12/31/2028	X	X	X	X	X	O/E	X	X	X	X	X	X	X	X
CARLSON, NANCY	12/31/2025	X	X	X	X	X	X	X	X	-- --	-- --	-- --	-- --	-- --	-- --
RUSSO, MARK	12/31/2026	X	X	O/E	X	O/E	X	X	X	X	X	X	X	X	X
TALLMAN, JULIE	12/31/2029	-- --	-- --	X	X	X	X	X	X	X	X	X	X	X	X
VANDERGAAST, DEBORAH	12/31/2030	-- --	-- --	-- --	-- --	-- --	-- --	-- --	-- --	X	X	X	O/E	X	X

Key: X = Present
O = Absent
O/E = Absent/Excused
-- -- = Not a Member

Board/Commission Application Coversheet

Board/Commission*: Board of Adjustment*

One vacancy to fill a five-year term, January 1, 2027 – December 31, 2031

It is hereby established, as a formal policy of the City Council of Iowa City, that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council Announcement Date: 09/15/2026
Application Deadline: 10/13/2026
Council Appointment Date: 10/20/2026

Name and Address
Chrischilles, Gene **1020 Deerfield Dr** **Iowa City IA 52246**

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time. If appointed to a Board/Commission, all other applications will be removed from consideration.

Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Gene (First Name) | (Middle Initial) | Chrischilles (Last Name)

First Name (Phonetic spelling)

jeen

Last Name (Phonetic spelling)

chris shill' us

1020 Deerfield Drive (Home Address) | (Suite or Apt)

IOWA CITY (City) | IA (State) | 52246 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

40+ years

Mobile: (319) 331-8636 (Primary Phone) | (Alternate Phone)

tgenec@gmail.com (Email Address)

retired (Occupation)

Boards & Commissions

Gene Chrischilles

Which Boards would you like to apply for?

Board of Adjustment Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Board of Adjustment

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I have served two terms on the Board of Adjustment, my last one ending December 31, 2022. Therefore, I am knowledgeable in the workings of this board and city boards in general. I consider myself a clear thinker and a person that likes to cooperatively find solutions and improvements. I enjoyed my terms on the BOA and would like to return to its service. I would hit the ground running. Regarding the Parks and Recreation Commission, Iowa City has excellent parks and recreation facilities, and I would like to be a part of maintaining and improving that tradition. I will be prepared to work toward those goals on either board.

What is your present knowledge of each advisory board you are interested in?

As previously mentioned, I have served on the BOA and have in-depth knowledge of its mission. Although I have no direct experience with the Parks and Recreation Commission, I do have an interest in quality parks and recreational facilities for all Iowa Citians. I am a quick learner that likes to see results. If not chosen for the Board of Adjustment, I would gladly serve on the Parks and Recreation Commission. Thanks for your consideration.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally–assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

Gene Chrischilles

Most members of City Boards and Commissions are employed, and/or have a financial interest in one or more non-profit entities. Section 362.5 of the Code of Iowa generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract. In order to navigate potential conflicts of interest for certain matters, please list any and all business or non-profit entities in which you have an employment or financial interest.

List your answers here:

Res. #22-78 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Male

Age

Country of Origin

Sexual Orientation

Religion

Do you have a disability

Gene Chrischilles

Ethnicity

Race

Gender Identity

*NOTE:
The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Gene Chrischilles

Item Number: 10.b.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Board of Appeals - One vacancy for a Building Design Professional to fill a five-year term, January 1, 2027 - December 31, 2031 (Term expires for Thomas McInerney).

Attachments:
Vacancy Notice
Board Demographics
Attendance Sheet
Application Coversheet
McInerney, Thomas - Application

NOTICE

THE CITY COUNCIL OF IOWA CITY IS CONSIDERING APPOINTMENT TO THE FOLLOWING BOARD:

BOARD OF APPEALS

One Vacancy: Five-Year Term
January 1, 2027 – December 31, 2031

Building Design Professional

OR

(If a qualified trade representative does not submit an application within three (3) months of the announcement of the vacancy, a member may be appointed who is qualified by experience and training to pass on matters pertaining to building construction)

- It is the duty of members of the Board of Appeals to hold appeal hearings on matters concerning the International Building Code, International Residential Code, Uniform Plumbing Code, National Electric Code, International Mechanical Code, International Fire Code, and the Iowa City Housing Code.

- The Board meets the first Monday of each month at 4:00 p.m. or at the call of the Building Official.

Iowa City-appointed members of boards and commissions must be at least 18 years of age and live in Iowa City. The City of Iowa City encourages diversity in the appointment of citizens to boards and commissions.

Applications must be received by 5:00 p.m., Tuesday, October 13, 2026. An application can be completed and submitted on the City of Iowa City website at www.icgov.org or by contacting the City Clerk's office.

Questions about the Board of Appeals should be directed to Jacob Stahl, Senior Building Inspector at (319) 356-5122.

BOARD OF APPEALS DEMOGRAPHICS

Name	Category	Term	Term End Date	Length of Residency	Occupation	Gender*	Age*	Country of Origin*	Sexual Orientation*	Religion*	Disability*	Ethnicity*	Race*	Gender Identity*
Andrea French	Licensed Plumber	4	12/31/2027	40 yrs	Plumber	Female								
Andrew Martin	HBA Representativ	2	12/31/2027	27 yrs	Contractor	Male			Straight			Scandinavian		
Thomas McInerney	Building Design Professional	Partial	12/31/2026	26 yrs	Architect	Male								
VACANT	**See Note #1**	1	12/31/2030											
VACANT	**See Note #2**	Partial	12/31/2028											

*** The information provided was taken from the application at the time of submission.**

*** Information is voluntary**

Note #1

(1) Licensed Electrician OR (If a qualified trade representative does not submit an application within three (3) months of the announcement of the vacancy, a member may be appointed who is qualified by experience and training to pass on matters pertaining to building construction)

Note #2

(1) HVAC Professional OR (If a qualified trade representative does not submit an application within three (3) months of the announcement of the vacancy, a member may be appointed who is qualified by experience and training to pass on matters pertaining to building construction)

BOARD OF APPEALS
ATTENDANCE RECORD
2025

	1/15							
French, Andrea	O/E							
Martin, Andrew	X							
McInerney, Thomas	X							
Karr, GT	X							

KEY:
X = Present
O = Absent
O/E = Absent/Excused
--- = Not a Member

Board/Commission Application Coversheet

Board/Commission*: Board of Appeals*

One vacancy to fill a five-year term, January 1, 2027 – December 31, 2031

It is hereby established, as a formal policy of the City Council of Iowa City, that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council Announcement Date: 09/15/2026
Application Deadline: 10/13/2026
Council Appointment Date: 10/20/2026

Name and Address
McInerney, Thomas **(Currently serving unexpired term; expires 12/31/2026)** **1208 Marcy St** **Iowa City IA 52240**

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time. If appointed to a Board/Commission, all other applications will be removed from consideration.

Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

○ Yes ○ No

Thomas
First Name

Middle Initial

Mcinerney
Last Name

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

1208 Marcy St.
Home Address

Suite or Apt

Iowa City
City

IA
State

52240
Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

26 years

Home: (319) 331-0365
Primary Phone

Alternate Phone

thomas@thomasarchitect.com
Email Address

Achitect
Occupation

Boards & Commissions

Which Boards would you like to apply for?

Board of Appeals Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Question applies to Board of Appeals Board Member Information

Board of Appeals Category *

- [x] Building Design Professional

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I am a sole proprietor of an architectural firm in Iowa City for over 15 years.

What is your present knowledge of each advisory board you are interested in?

The Board of Appeals make decisions that are reasonable.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally–assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

Most members of City Boards and Commissions are employed, and/or have a financial interest in one or more non-profit entities. Section 362.5 of the Code of Iowa generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract. In order to navigate potential conflicts of interest for certain matters, please list any and all business or non-profit entities in which you have an employment or financial interest.

List your answers here:

Res. #22-78 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Male

Age

Country of Origin

Sexual Orientation

Religion

Do you have a disability

Thomas Mcinerney

Ethnicity

Race

Gender Identity

*NOTE:
The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Thomas Mcinerney

Item Number: 10.c.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Climate Action Commission - Three vacancies to fill three-year terms, January 1, 2027 - December 31, 2029 (Terms expire for Michael Anderson, Zach Haralson, Benjamin Grimm).

Attachments:
Vacancy Notice
Board Demographics
Attendance Sheet
Application Coversheet
Haneline, Savannah - Application
Serafin, Raymundo - Application

NOTICE

THE CITY COUNCIL OF IOWA CITY IS CONSIDERING APPOINTMENT TO THE FOLLOWING COMMISSION:

CLIMATE ACTION COMMISSION

Three Vacancies: Three-Year Terms
January 1, 2027 – December 31, 2029

- Duties of the Climate Action Commission include advising the City Council on climate issues;
- Researching, analyzing and promoting climate actions, with particular attention to equity;
- Educating and engaging with the public on climate action and the City's climate and sustainability goals;
- Assisting City staff, City Council, and members of the community with implementing approved initiatives that support the City's climate and sustainability goals, including the Climate Action and Adaption Plan and any related or updated plan here after.
- The Climate Action Commission meets the first Monday of each month at 3:30 p.m. in the MPO (Metropolitan Planning Organization) Conference Room at City Hall, 410 E Washington St, subject to change.

Iowa City-appointed members of boards and commissions must be at least 18 years of age and Iowa City residency is preferred, but members are not required to be Iowa City residents as long as they are residents of Johnson County and meet the requirements of knowledge and expertise for guiding climate objectives. The City of Iowa City encourages diversity in the appointment of citizens to boards and commissions.

Applications must be received by 5:00 p.m., Tuesday, October 13, 2026. An application can be completed and submitted on the City of Iowa City website at www.icgov.org or by contacting the City Clerk's office.

Questions about the Climate Action Commission should be directed to Sarah Gardner, Coordinator at (319) 887-6162.

CLIMATE ACTION COMMISSION DEMOGRAPHICS

Name	Category	Term	Term End Date	Length of Residency	Occupation	Gender*	Age*	Country of Origin*	Sexual Orientation*	Religion*	Disability*	Ethnicity*	Race*	Gender Identity*
Michael Anderson	n/a	1	12/31/2026	7 yrs	Writer	Male	36	United States						
Alexandra Buchanan	n/a	Partial	12/31/2027	4 yrs	Development of K-12 Rating System Content at USGBC	Female	39	United States		n/a	No		White	
John Clayton	n/a	1	12/31/2028	July 17, 2025	Retired Farmer, Retired School Teacher	Male	72	USA	Gay	Episcopal	Yes, sometimes my right knee causes me to use a walking stick, but the University of Iowa Sports Clinic injections can erase that pain for lengths of months at a time.	White	Caucasian	Gay Male
Benjamin P Grimm	n/a	2	12/31/2026	10+ yrs	Grounds Manager	Male	44	United States						Male
Zach Haralson	n/a	1	12/31/2026	8.5 yrs	Applied Physicist at Collins Aerospace	Male	33	United States	Gay	Agnostic	No		White	Male
Cole Kruse	n/a	1	12/31/2028	4 yrs	Public Health Systems Analyst	Male	24	US	Heterosexual		No	Non-Hispanic	White	Male

Nadja Krylov	n/a	1	12/31/2027	9 yrs	Writer	Female	76	Displaced Person born in West Germany of Ukrainian forced labor mother and prisoner of war father	Straight	Buddhist	No		White	Cisgender
Wim Murray	Mid American Representative	n/a	n/a											
Katherine Peterson	n/a	1	12/31/2028	2 yrs	Metadata Librarian	Female	28	United States	Ace	Agnostic	No		White	Woman
Brinda Shetty	U of I Representative	n/a	n/a											
Nyesha Washington	n/a	Partial	12/31/2027	I grew up in Iowa City, moved when I was 18 and now have been back for 2 yrs	Medical Claims Examiner	Female	28	United States	Straight	n/a	No	African-American	Black	Female

*** The information provided was taken from the application at the time of submission.**
*** Information is voluntary**

CLIMATE ACTION COMMISSION
ATTENDANCE RECORD
2025-26

NAME	TERM EXP.	9/8/25	10/6/25	11/10/25	12/1/25	1/5/26	2/2/26	3/2/26	4/6/26	5/4/26	6/1/26	8/3/26	9/14/26
Michael Anderson	12/31/2026	X	X	X	X	X	X	O/E	X	X	X	X	X
Emma Bork	12/31/2027	X	X	X	X	X	X	X	X	X	*	*	*
Alexandra Buchanan	12/31/2027						X	X	X	X	X	X	X
John Clayton	12/31/2028					O/E	X	O/E	X	X	X	X	O/E
Jamie Gade	12/31/2025	O/E	X	X	X	*	*	*	*	*	*	*	*
Ben Grimm	10/31/2026	X	X	O/E	O/E	X	O/E	X	O/E	O/E	X	O/E	X
Zach Haralson	12/31/2026	O/E	X	X	X	X	X	X	X	X	X	X	X
Cole Kruse	12/31/2028					X	X	X	X	X	X	O/E	X
Nadja Krylov	12/31/2027	X	O/E	X	O/E	X	X	X	O/E	X	X	X	X
Katherine Peterson	12/31/2028					X	X	X	X	X	X	X	X
Wim Murray	MidAmerican Rep	X	X	X	X	X	X	X	O/E	X	X	X	X
Michelle Sillman	12/31/2025	X	X	X	X	*	*	*	*	*	*	*	*
Brinda Shetty	UI Rep	X	X	X	X	X	X	O/E	X	X	X	X	O/E
Angie Smith	12/31/2025	X	X	X	X	*	*	*	*	*	*	*	*
Robert Traer	12/31/2027	X	X	X	O/E	*	*	*	*	*	*	*	*
Nyesha Washington	12/31/2027											X	X

KEY: X = Present
0 = Absent
0/E = Absent/Excused
NM= No Meeting
* No longer on Commission

Board/Commission Application Coversheet

Board/Commission*: Climate Action Commission*

Three vacancies to fill three-year terms, January 1, 2027 – December 31, 2029

It is hereby established, as a formal policy of the City Council of Iowa City, that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council Announcement Date: 09/15/2026
Application Deadline: 10/13/2026
Council Appointment Date: 10/20/2026

Name and Address
Haneline, Savannah **590 Foster Rd Apt B3** **Iowa City IA 52245**
Serafin, Raymundo **25 Lincoln Ave Apt 11** **Iowa City IA 52246**

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Savannah (First Name) | (Middle Initial) | Haneline (Last Name)

First Name (Phonetic spelling)

3196217019

Last Name (Phonetic spelling)

HAYN-line

590 Foster Rd Apt B3 (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52245 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

24 years

Mobile: (319) 621-7019 (Primary Phone) | (Alternate Phone)

sav.haneline@gmail.com (Email Address)

Social Worker (Occupation)

Boards & Commissions

Savannah Haneline

Which Boards would you like to apply for?

Climate Action Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Human Rights Commission Board Member

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I believe my background in social work, community service, and advocacy makes me well-qualified to serve as a board member on the Human Rights Commission. Through my BSW education at the University of Iowa and my practicum with CommUnity Crisis Services & Food Bank, I gained direct experience addressing systemic barriers, supporting individuals in crisis, and learning from city leaders on how to conduct homelessness prevention initiatives. I have also worked with children and families in educational settings, where I built skills in communication, inclusivity, and conflict resolution. My lived experience with learning disabilities has deepened my passion for equity and accessibility, and I have consistently advocated for marginalized communities in both professional and volunteer roles. These experiences, combined with my dedication to trauma-informed and empowerment-based approaches, align strongly with the Commission’s mission to promote human rights, dignity, and justice within the Iowa City community. I am also eager to contribute to the Climate Action Board by bringing both my professional and personal commitment to equity, sustainability, and community well-being. Through my social work background and community engagement, I have seen how environmental challenges disproportionately affect vulnerable populations, reinforcing my passion for solutions that are inclusive and just. I am committed to collaborating with others to promote sustainable practices, amplify community voices, and ensure that climate action efforts benefit all members of the Iowa City community.

What is your present knowledge of each advisory board you are interested in?

I understand that its duties include educating the public on illegal discrimination and civil rights, recommending anti-discrimination legislation to the City Council, collaborating with organizations that align with the Human Rights Ordinance, and planning programs to foster mutual respect across identities such as religion, culture, and disability. Besides this, my knowledge is limited. However, I am eager to learn more about the Commission’s work and contribute meaningfully to its mission. My present knowledge of the Climate Action Commission is limited, but from the city’s website I understand that its role is to serve as an advisory body to the City Council by researching, analyzing, promoting, and, with approval, implementing initiatives that support the city’s climate and sustainability goals. I am interested in learning more about the Commission’s work and how I can contribute to advancing these goals.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally–assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

Most members of City Boards and Commissions are employed, and/or have a financial interest in one or more non-profit entities. Section 362.5 of the Code of Iowa generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract. In order to navigate potential conflicts of interest for certain matters, please list any and all business or non-profit entities in which you have an employment or financial interest.

List your answers here:

None

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

- ○ Yes
- ◉ No

(Optional) Demographic Information

Savannah Haneline

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Female

Age

26

Country of Origin

United States

Sexual Orientation

Religion

Agnostic

Do you have a disability

ADHD and Dyslexia

Ethnicity

Acadian and Irish

Race

White

Gender Identity

Cisgender

*NOTE:
The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Savannah Haneline

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Savannah Haneline

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Raymundo (First Name) | (Middle Initial) | Serafin (Last Name)

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

25 Lincoln Ave Apt 11 (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52246 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

6 years

Mobile: (510) 932-8457 (Primary Phone) | (Alternate Phone)

serafin.ray@gmail.com (Email Address)

Quality Assurance Operations Specialist (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Climate Action Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Question applies to Historic Preservation Commission Board Member Information

Historic Preservation Commission Category *

☑ At-Large

Question applies to Housing and Community Development Commission (HCDC) Board Member Information

Do you have expertise in property management?

○ Yes ◉ No

Question applies to Housing and Community Development Commission (HCDC) Board Member Information

Do you have expertise in nonprofit management?

○ Yes ◉ No

Question applies to Housing and Community Development Commission (HCDC) Board Member Information

Do you receive rental assistance?

○ Yes ◉ No

Question applies to Housing and Community Development Commission (HCDC) Board Member Information

Do you have expertise in construction?

○ Yes ◉ No

Question applies to Housing and Community Development Commission (HCDC) Board Member Information

Do you have expertise in finance?

○ Yes ◉ No

Question applies to Public Art Advisory Committee Board Member Information

Public Art Advisory Committee Category *

☑ At-Large

Question applies to Senior Center Commission Board Member Information

Senior Center Commission *

☑ At-Large

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I have been living in Johnson County for six years and have a passion for this county and for finding elegant solutions to complex problems

What is your present knowledge of each advisory board you are interested in?

I am seeking to learn more about how the city operates, I have the time and willingness to learn and put forward thoughtful work.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally–assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

Most members of City Boards and Commissions are employed, and/or have a financial interest in one or more non-profit entities. Section 362.5 of the Code of Iowa generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract. In order to navigate potential conflicts of interest for certain matters, please list any and all business or non-profit entities in which you have an employment or financial interest.

List your answers here:

Res. #22-78 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

- ○ Yes
- ◉ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Male

Age

38

Country of Origin

United States of America

Sexual Orientation

Religion

Do you have a disability

Ethnicity

Race

Gender Identity

*NOTE:
The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Raymundo Serafin

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Item Number: 10.d.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Human Rights Commission - Two vacancies to fill two-year terms, January 1, 2027 - December 31, 2028 and one vacancy to fill a one-year term, January 1, 2027 - December 31, 2027 in accordance with Ordinance 26-4990 (Terms expire for Suzanna Rodriguez, Kelsey Paul Shantz, Roger Lusala).

Attachments:
Vacancy Notice
Board Demographics
Attendance Sheet
Application Coversheet
Austin, Robert - Application
Eastman, Dominic - Application
Gascoin, Cindy - Application
Gerharter, Isabelle - Application
Hamelton, Michael - Application
Haneline, Savannah - Application
Havugimana, Theogene - Application
Jespersen, Scott - Application
Johnson, Clifton - Application
Moreno, Ed - Application
O'meara, Kim - Application
Rochester, Zaria - Application
Rodriguez, Suzanna - Application
Rosin, Daniel - Application
Sanchez, Karen - Application
Serafin, Raymundo - Application
Simpson, Michelle - Application
Smith, Kaya - Application
Stevenson, Holly - Application
Tadlock, Marie - Application
Truese, Ivy - Application
Wang, Hui - Application
Yeager, Nicole - Application

NOTICE

THE CITY COUNCIL OF IOWA CITY IS CONSIDERING APPOINTMENT TO THE FOLLOWING COMMISSION:

HUMAN RIGHTS COMMISSION

Two Vacancies: Two-Year Terms
January 1, 2027 – December 31, 2028

One Vacancy: One-Year Term
January 1, 2027 – December 31, 2027

- Duties of the Commission include disseminating information to educate the public on illegal discrimination and civil rights, such as organizing and facilitation educational public forums that address one or more of the broad range of topics included within the rubric of human rights;

- Making recommendations to the City Council for such further legislation concerning discrimination as it may deem necessary and desirable;

- Cooperating within the limits of any appropriations made for its operation with other agencies or organizations both public and private whose purposes are not inconsistent with those of Title 2 of the City Code (Human Rights Ordinance);

- Planning programs and activities designed to eliminate racial, religious, cultural and other intergroup tensions including but not limited to sex, color, creed, disability, gender identity, sexual orientation, marital status, age, and national origin.

- The Human Rights Commission meets the third Tuesday of each month at 5:30 p.m. in the Lobby Conference Room at City Hall, 410 E Washington St.

Iowa City-appointed members of boards and commissions must be at least 18 years of age and live in Iowa City. The City of Iowa City encourages diversity in the appointment of citizens to boards and commissions.

Applications must be received by 5:00 p.m., Tuesday, October 13, 2026. An application can be completed and submitted on the City of Iowa City website at www.icgov.org or by contacting the City Clerk's office.

Questions about the Human Rights Commission should be directed to Stefanie Bowers, Coordinator at (319) 356-5022.

HUMAN RIGHTS COMMISSION DEMOGRAPHICS

Name	Category	Term	Term End Date	Length of Residency	Occupation	Gender*	Age*	Country of Origin*	Sexual Orientation*	Religion*	Disability*	Ethnicity*	Race*	Gender Identity*
Eleanor Fuller	n/a	Partial	12/31/2028	6 yrs in August	Bartender	Female	23	United States	Bisexual	Spiritual	No physical disabilities	American	Black	Woman
Doug Kollasch	n/a	1	12/31/2027		Managing Consultant	Male	44	USA	Gay	None	No		White	Male
Roger Lusala	n/a	3	12/31/2026	22 yrs	Dept. of Health & Human Svc., Child Wellbeing Division	Male	38	Democratic Republic of Congo	Straight	None	No	Not Hispanic	Black	Male
Talya Miller	n/a	1	12/31/2028	15 yrs	Community Organizer & Artist	Female	32	United States	Queer	n/a	Yes			Transgender
Lubna Mohamed	n/a	1	12/31/2027	10 yrs	Para Substitute - Arabic Interpreter	Female								
Kelsey Paul Shantz	n/a	1	12/31/2026	6.25 yrs	Program Officer Mass Violence & Atrocities Prevention, Stanley Center	Female	33	Canada				White Caucasian		Female
Viana Qadoura	n/a	1	12/31/2028	Almost 10 yrs	Al-Iman Center Weekend School Teacher/Events Organizer	Female	47	Palestine	Heterosexual	Islam	No	Middle Eastern	White Middle Eastern	Female
Suzanna Rodriguez	n/a	Partial	12/31/2026	Life long, born here, moved away, then moved back in 2021	Coordinator, Institute for International Business UIOWA	Female	43	United States				Mexican American		Non-binary
Estella Ruhrer-johnson	n/a	Partial	12/31/2027	5 yrs	Student & Community Organizer	Female	22	United States	Lesbian/Queer	Non-religious	No	White	White	I use she-they pronouns & identify with both Female & Non-Binary Identities

*** The information provided was taken from the application at the time of submission.**

*** Information is voluntary**

Human Rights Commission
ATTENDANCE RECORD
YEAR 2025/2026

(Meeting Date)

NAME	TERM EXP.	5/13	5/27	6/24	8/26	9/23	10/28	12/1	1/27	3/3	4/6	4/28	8/25	9/22	10/12
Lubna Mohamed	2027	A	A	A	Z	A	Z	A	Z	A	A	A	A	A	A
Doug Kollasch	2027	Z	P	P	P	P	P	P	P	P	P	P	P	P	Z
Estella Ruhrer-Johnson	2027	-	-	-	-	-	-	-	-	-	-	-	-	P	Z
Viana Qadoura	2028	P	P	P	P	P	P	P	A	A	P	A	P	A	Z
Eleanor Fuller	2028	-	-	-	-	-	-	-	-	-	-	-	P	P	Z
Talya Miller	2028	-	-	-	A	P	Z	A	P	Z	A	A	P	Z	Z
Roger Lusala	2026	A	P	P	A	P	A	P	P	P	A	A	A	A	A
Kelsey Paul Shantz	2026	P	P	Z	P	P	P	Z	P	Z	P	P	A	P	Z
Susanna Rodriquez	2026	-	-	-	-	-	-	-	-	-	Z	P	P	P	Z

KEY: **P = Present**
A = Absent
Z = Present via Zoom
R = Resigned

Board/Commission Application Coversheet

Board/Commission*:* ***Human Rights Commission***

Two vacancies to fill two-year terms, January 1, 2027 – December 31, 2028
One vacancy to fill a one-year term, January 1, 2027 – December 31, 2027

It is hereby established, as a formal policy of the City Council of Iowa City, that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council Announcement Date: 09/15/2026
Application Deadline: 10/13/2026
Council Appointment Date: 10/20/2026

Name and Address	Name and Address	Name and Address
Austin, Robert **813 Westwinds Dr Apt 3** **Iowa City IA 52246**	**Johnson, Clifton** **1710 Flatiron Ave** **Iowa City IA 52240**	**Simpson, Michelle** **1213 Friendly Ave** **Iowa City IA 52240**
Eastman, Dominic **100 Mayflower Hall Rm 716A** **Iowa City IA 52240**	**Moreno, Ed** **212 Rocky Shore Dr** **Iowa City IA 52246**	**Smith, Kaya** **2310 Plaen View Dr** **Iowa City IA 52246**
Gascoin, Cindy **2510 Mayfield Rd** **Iowa City IA 52245**	**O'meara, Kim** **1422 E Davenport St** **Iowa City IA 52245**	**Stevenson, Holly** **4430 E Court St** **Iowa City IA 52245**
Gerharter, Isabelle **631 S Van Buren St Apt 22** **Iowa City IA 52240**	**Rochester, Zaria** **2603 Wayne Ave** **Iowa City IA 52240**	**Tadlock, Marie** **2401 Miami Dr** **Iowa City IA 52240**
Hamelton, Michael **2300 Catskill Ct** **Iowa City IA 52245**	**Rodriguez, Suzanna** **(Currently serving unexpired term; expires 12/31/2026)** **405 Reno St** **Iowa City IA 52245**	**Truese, Ivy** **2781 Triple Crown Ln Unit 10** **Iowa City IA 52240**
Haneline, Savannah **590 Foster Rd Apt B3** **Iowa City IA 52245**	**Rosin, Daniel** **2109 Union Rd** **Iowa City IA 52240**	**Wang, Hui** **26 Jensen Ct** **Iowa City IA 52246**
Havugimana, Theogene **2809 E Court St** **Iowa City IA 52245**	**Sanchez, Karen** **1411 Marcy St** **Iowa City IA 52240**	**Yeager, Nicole** **1106 Muscatine Ave** **Iowa City IA 52240**
Jespersen, Scott **4804 Southchase Ct** **Iowa City IA 52245**	**Serafin, Raymundo** **25 Lincoln Ave Apt 11** **Iowa City IA 52246**	

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time. If appointed to a Board/Commission, all other applications will be removed from consideration.

Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Robert
First Name

J
Middle Initial

Austin
Last Name

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

813 Westwinds Drive
Home Address

Apt 3
Suite or Apt

Iowa City
City

IA
State

52246
Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

5 years

Home: (773) 895-6733
Primary Phone

Home: (319) 677-5961
Alternate Phone

robaustin46@gmail.com
Email Address

Leave of Absence Coordinator.
Occupation

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Human Rights Commission.

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

1. I Am Human enjoying a unique experience. 2. I accept my failures knowing the successes to come are guided with wisdom. 3. I volunteer at the Rec Center often.

What is your present knowledge of each advisory board you are interested in?

I yet to gain a working knowledge of this board. I learn well, should I earn the opportunity to be apart of The Commission.

Potential Conflicts of Interest

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Robert J Austin

List your answers here:

I am not employed of invested in any Commissions.

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

None Selected

Age

Country of Origin

Sexual Orientation

Religion

Do you have a disability

Ethnicity

Race

Gender Identity

Robert J Austin

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Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Robert J Austin

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Profile

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- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Dominic (First Name) | A. (Middle Initial) | Eastman (Last Name)

First Name (Phonetic spelling)

DOM-ih-nihk

Last Name (Phonetic spelling)

EEST-muhn

100 Mayflower Hall (Home Address) | Rm 716A (Suite or Apt)

Iowa City (City) | IA (State) | 52240 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

3 years, 5 months

Mobile: (712) 223-4797 (Primary Phone) | (Alternate Phone)

eastmandominic@gmail.com (Email Address)

Chipotle Crew Member (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I believe my experiences in leadership, policy advocacy, and community engagement strongly qualify me for a position on the Iowa City Human Rights Commission. I currently serve as the LGBTQIA+ Constituency Senator in the University of Iowa Undergraduate Student Government, where I advocate for marginalized students, draft and sponsor resolutions, and collaborate with campus and community partners to advance equity-focused initiatives. Through this role, I have developed skills in policy writing, engagement, and navigating institutional systems to create change. I will graduate in May 2026 with my Bachelor of Social Work, and my academic training has strengthened my understanding of systemic oppression, intersectionality, and the structural barriers that impact communities here in Iowa City. As a Resident Assistant, I have facilitated inclusive programming, mediated conflicts, and responded to student concerns with empathy and accountability, which has given me direct experience fostering safe and supportive environments. I am especially interested in expanding this work beyond the residence hall setting and into the broader Iowa City community. Additionally, I have long been passionate about policy and civic engagement, having served on my high school student council as a school board liaison before continuing that work in college within student government. The Commission's role in recommending anti-discrimination legislation and policy to the City Council aligns deeply with my long-standing commitment to advancing equity through community-informed policy solutions.

What is your present knowledge of each advisory board you are interested in?

I have a strong understanding of the Commission's mission, values, and its broader purpose within Iowa City's framework of equity and civil rights. I understand that the Commission plays an important role in advancing human rights, addressing discrimination, advising the City Council on anti-discrimination policy, and serving as a community-facing body that promotes inclusion and accountability. While I am familiar with the Commission's public-facing goals and impact, I recognize that I do not yet have a full understanding of its day-to-day operations or internal processes. I am eager to learn more about those interworkings so that I can contribute thoughtfully and effectively!

Potential Conflicts of Interest

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List your answers here:

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Male

Dominic A. Eastman

Age

22

Country of Origin

United States

Sexual Orientation

Gay

Religion

NA

Do you have a disability

No

Ethnicity

Race

Gender Identity

Cisgender male

*NOTE:
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You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Dominic A. Eastman

Dominic A. Eastman

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Profile

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- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Cindy (First Name) | (Middle Initial) | Gascoin (Last Name)

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

Gascoin

2510 Mayfield Rd (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52245 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

Iowa City

Home: (928) 423-7128 (Primary Phone) | (Alternate Phone)

cindy.gascoinpro@gmail.com (Email Address)

Student Master in Social Work (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

Worked in crisis services and employment for people in situation of disabilities. Interest in macro social work, systemic change, public policies, and community advocate.

What is your present knowledge of each advisory board you are interested in?

From my understanding, human right committee members investigate on insuring respect of human freedom, speech, safety, dignity and advocate, protect and represent the population. Addresses root causes of social issues, aims to improve well-being for entire communities, populations, or regions instead of treating individual,

Potential Conflicts of Interest

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List your answers here:

NA

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Female

Age

32

Country of Origin

France

Sexual Orientation

lesbian

Religion

Atheist

Do you have a disability

yes

Ethnicity

Caucasian

Race

White

Gender Identity

Cisgender female

*NOTE:
The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Cindy Gascoin

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Isabelle (First Name) | M (Middle Initial) | Gerharter (Last Name)

First Name (Phonetic spelling)

Ih-za-bell

Last Name (Phonetic spelling)

Guh-air-harr-terr

631 S Van Buren St (Home Address) | Apt 22 (Suite or Apt)

Iowa City (City) | IA (State) | 52240 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

2 years

Mobile: (402) 672-1014 (Primary Phone) | (Alternate Phone)

izzy.gerharter@gmail.com (Email Address)

Full Time Student (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Human Rights Commission

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I am currently an undergraduate student at the University of Iowa and am in the Human Rights Certificate program. Alongside my psychology and criminology double major, I feel that the certificate and the coursework required for it provides me with comprehensive knowledge that would make me qualified for this position. I am also a member of Students for Human Rights, where we discuss current human rights issues that are impacting the student body and the university.

What is your present knowledge of each advisory board you are interested in?

I became aware of this opportunity via my academic advisor at the university. I am aware that this position involves informing and communicating with the community about discrimination and human rights violations, as well as conversating with the City Council in order to propose non-discriminatory policy and action. I am also aware of the involvement in event planning, as well as outreach. While my knowledge of the position is primarily limited to the information posted online, I am willing and able to educate myself further on the position and its duties if given the opportunity.

Potential Conflicts of Interest

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The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally–assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

Isabelle M Gerharter

Most members of City Boards and Commissions are employed, and/or have a financial interest in one or more non-profit entities. Section 362.5 of the Code of Iowa generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract. In order to navigate potential conflicts of interest for certain matters, please list any and all business or non-profit entities in which you have an employment or financial interest.

List your answers here:

I am currently employed at the Coral Ridge Mall by the store Maurice's.

Res. #22-78 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Female

Age

19

Country of Origin

United States

Sexual Orientation

Heterosexual

Isabelle M Gerharter

Religion

Do you have a disability

No

Ethnicity

Race

White

Gender Identity

Female

*NOTE:
The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Isabelle M Gerharter

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Michael (First Name) | (Middle Initial) | Hamelton (Last Name)

First Name (Phonetic spelling)

MY-kuhl

Last Name (Phonetic spelling)

HAM-el-tuhn

2300 Catskill Ct (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52245 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

3 1/2 Months

Mobile: (319) 520-7903 (Primary Phone) | (Alternate Phone)

hamelton80@yahoo.com (Email Address)

Retail Manager (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Humans Rights Commission

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

My professional background is primarily in retail and operations management, where I have spent many years leading teams, managing budgets and resources, developing employees, resolving conflicts, and providing strong customer service. These experiences have taught me the importance of treating people fairly, listening to different perspectives, communicating clearly, and making responsible decisions. Since moving to Iowa City, I have also been intentional about becoming involved in the community. I have attended parent organization meetings at my children's schools, participated in neighborhood activities, and looked for additional opportunities to serve. As a parent and community member, I value safe and welcoming public spaces, equal access to community resources, and ensuring that all residents are treated with dignity and respect. I believe my leadership experience, practical approach to problem-solving, ability to work with people from different backgrounds, and desire to serve the community would allow me to contribute positively to either the Human Rights Commission or the Parks and Recreation Commission.

What is your present knowledge of each advisory board you are interested in?

My understanding of the Human Rights Commission is that it works to promote equal treatment and protect the civil rights of people in Iowa City. The Commission helps educate the community about discrimination and civil rights, supports community outreach, works with organizations that share those goals, and makes recommendations to the City Council on issues related to human rights and anti-discrimination policies. My understanding of the Parks and Recreation Commission is that it helps advise the City on policies, programs, budgets, and long-term needs involving parks, recreation facilities, playgrounds, and other community recreational and cultural resources. I also understand that the Commission has an important role in considering how these services can best meet the needs of Iowa City residents. I am continuing to learn more about both commissions and the issues currently before them. If appointed, I would make it a priority to review past meetings, current policies, and upcoming priorities so I could be an informed and productive member.

Potential Conflicts of Interest

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List your answers here:

Natural Grocers by Vitamin Cottage, Inc. — Current employment. I do not currently have a financial interest in any other business or nonprofit entity that I am aware would create a potential conflict of interest with the City of Iowa City.

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Male

Age

46

Country of Origin

United States

Sexual Orientation

Straight

Religion

Christian

Do you have a disability

No

Ethnicity

Race

White

Gender Identity

Man

*NOTE:
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The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Michael Hamelton

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Michael Hamelton

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Savannah (First Name) | (Middle Initial) | Haneline (Last Name)

First Name (Phonetic spelling)

3196217019

Last Name (Phonetic spelling)

HAYN-line

590 Foster Rd Apt B3 (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52245 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

24 years

Mobile: (319) 621-7019 (Primary Phone) | (Alternate Phone)

sav.haneline@gmail.com (Email Address)

Social Worker (Occupation)

Boards & Commissions

Savannah Haneline

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Human Rights Commission Board Member

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I believe my background in social work, community service, and advocacy makes me well-qualified to serve as a board member on the Human Rights Commission. Through my BSW education at the University of Iowa and my practicum with CommUnity Crisis Services & Food Bank, I gained direct experience addressing systemic barriers, supporting individuals in crisis, and learning from city leaders on how to conduct homelessness prevention initiatives. I have also worked with children and families in educational settings, where I built skills in communication, inclusivity, and conflict resolution. My lived experience with learning disabilities has deepened my passion for equity and accessibility, and I have consistently advocated for marginalized communities in both professional and volunteer roles. These experiences, combined with my dedication to trauma-informed and empowerment-based approaches, align strongly with the Commission’s mission to promote human rights, dignity, and justice within the Iowa City community. I am also eager to contribute to the Climate Action Board by bringing both my professional and personal commitment to equity, sustainability, and community well-being. Through my social work background and community engagement, I have seen how environmental challenges disproportionately affect vulnerable populations, reinforcing my passion for solutions that are inclusive and just. I am committed to collaborating with others to promote sustainable practices, amplify community voices, and ensure that climate action efforts benefit all members of the Iowa City community.

What is your present knowledge of each advisory board you are interested in?

I understand that its duties include educating the public on illegal discrimination and civil rights, recommending anti-discrimination legislation to the City Council, collaborating with organizations that align with the Human Rights Ordinance, and planning programs to foster mutual respect across identities such as religion, culture, and disability. Besides this, my knowledge is limited. However, I am eager to learn more about the Commission’s work and contribute meaningfully to its mission. My present knowledge of the Climate Action Commission is limited, but from the city’s website I understand that its role is to serve as an advisory body to the City Council by researching, analyzing, promoting, and, with approval, implementing initiatives that support the city’s climate and sustainability goals. I am interested in learning more about the Commission’s work and how I can contribute to advancing these goals.

Potential Conflicts of Interest

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List your answers here:

None

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

- ○ Yes
- ◉ No

(Optional) Demographic Information

Savannah Haneline

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Female

Age

26

Country of Origin

United States

Sexual Orientation

Religion

Agnostic

Do you have a disability

ADHD and Dyslexia

Ethnicity

Acadian and Irish

Race

White

Gender Identity

Cisgender

*NOTE:
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Savannah Haneline

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You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Savannah Haneline

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Theogene (First Name) | (Middle Initial) | Havugimana (Last Name)

First Name (Phonetic spelling)

3195125780

Last Name (Phonetic spelling)

2809 E Court St (Home Address) | 2809 E Court St (Suite or Apt)

Iowa City (City) | IA (State) | 52245 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

13 years

Mobile: (319) 512-5780 (Primary Phone) | Home: (319) 248-5374 (Alternate Phone)

theogeneh.egpc20@gmail.com (Email Address)

Technical Training Writer (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

Ready to learn and educate my community

What is your present knowledge of each advisory board you are interested in?

Ready to learn

Potential Conflicts of Interest

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Theogene Havugimana

List your answers here:

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Male

Age

46

Country of Origin

Rwanda

Sexual Orientation

Religion

Do you have a disability

Ethnicity

Race

Gender Identity

*NOTE:
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The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Theogene Havugimana

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Profile

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- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Scott (First Name) | J (Middle Initial) | Jespersen (Last Name)

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

4804 Southchase Ct (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52245 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

25 years

Home: (319) 321-1466 (Primary Phone) | (Alternate Phone)

sjjespersen@mchsi.com (Email Address)

Educator (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I have dedicated my life to learning and education. I have been employed by the ICCSD for 25 years as both teacher and administrator I have also sponsored numerous student organizations and projects, most recently, I have sponsored the Wedt High Muslim Student Association.

What is your present knowledge of each advisory board you are interested in?

Limited to my experience with the committee recognizing a number of my students and club members

Potential Conflicts of Interest

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Scott J Jespersen

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List your answers here:

None

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Male

Age

50

Country of Origin

United States

Sexual Orientation

Religion

Do you have a disability

Ethnicity

Race

Gender Identity

*NOTE:
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Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Scott J Jespersen

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Profile

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- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Clifton (First Name) | A (Middle Initial) | Johnson (Last Name)

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

1710 Flatiron Ave. (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52240 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

12 years

Mobile: (215) 970-3743 (Primary Phone) | Business: (319) 244-8282 (Alternate Phone)

icorboxing@gmail.com (Email Address)

Gym owner and boxing coach (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I am an African -American 8-year veteran of the US Marine Corps. I am also a boxing coach and own and operate a gym in Iowa City since 2013. I've been a member of the truth and reconciliation commission here in Iowa City, which ended in 2024 . On the TRC our goal was to shed light on racial injustice that POC have experienced and currently experience in Iowa City and to make recommendations to the city council to make our city more inclusive and just for our minority citizens. My goal is to help bring people together for a positive outcome.

What is your present knowledge of each advisory board you are interested in?

To my understanding, the duties of the commission would include educate the public on illegal discrimination, and civil rights through forums and outreach. To recommend anti-discrimination legislation to the city council. To collaborate with public and private organizations aligned with the human rights ordinance. And plan programs to reduce group tensions based on religion, culture, disability, and other identities. My goal is to continue to get back to my community to the best of my ability.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

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List your answers here:

I own my own gym/Boxing Club here in Iowa City. It's the same as when I was on the truth or reconciliation commission nothing has changed except for my location.

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Male

Age

44

Country of Origin

United States

Sexual Orientation

Straight

Religion

Not religious

Do you have a disability

No

Ethnicity

Black

Race

Black/African American

Gender Identity

Male

*NOTE:
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You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

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Profile

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- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Ed (First Name) | A (Middle Initial) | Moreno (Last Name)

First Name (Phonetic spelling)

3193310713

Last Name (Phonetic spelling)

212 Rocky Shore Drive (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52246 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

1976-2005 & 2025

Mobile: (319) 331-0713 (Primary Phone) | (Alternate Phone)

ed@gentlefamilydentists.com (Email Address)

(Water Superintendent) & Current - Gentle Family Dentist (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Human Rights Commission Board Member

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

Director of Iowa League of United Latin American Citizens (LULAC), Board member of Diversity Services of Iowa, past president of West Liberty LULAC, West Liberty School Board member - 2021-2025, Board member of West Liberty Youth Dream Catchers, VP of Iowa City LULAC Council 308, U of I Civil and Environmental Engineering Advisory Committee, Board member of U of I Latino, Native American, Alumni Alliance (LANA3), 2001 graduate of Iowa City Leadership Program,

What is your present knowledge of each advisory board you are interested in?

I have read Iowa City website documents about the Human Rights Commission including mission, projects, initiatives, history and strategic plan.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally–assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

Ed A Moreno

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List your answers here:

none

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Male

Age

70

Country of Origin

United States

Sexual Orientation

hetero

Ed A Moreno

Religion

UU

Do you have a disability

no

Ethnicity

Mexican/Latino

Race

white

Gender Identity

male

*NOTE:
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The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Ed A Moreno

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Kim (First Name) | M (Middle Initial) | O'meara (Last Name)

First Name (Phonetic spelling)

Kim

Last Name (Phonetic spelling)

O Mear a

1422 East Davenport Street (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52245 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

6 years

Home: 3199291369 (Primary Phone) | Home: 3199291369 (Alternate Phone)

komeara1955@gmail.com (Email Address)

Retired Educator (Occupation)

Boards & Commissions

Kim M O'meara

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I was an K-12 educator for almost 40 years., teaching Art and holding the Lead Teacher position for the Cedar Rapids Community Schools Home School Assistance program. I also was a breast health advocate serving on the St. Luke’s Women’s Center Boards and The Mercy Wonens Care Advisory Board. I served on The Department of Defense Army Breast Cancer Research Program Consumer Advocate and the California Breast Cancer Research Program. As a three time breast cancer survivor I advocated for women and their underserved healthcare needs.

What is your present knowledge of each advisory board you are interested in?

I am aware of what the Human Rights Board does in Iowa City and am well versed in providing support for underserved populations, whether it is special education students to gifted learners and I also am passionate about equity issues for women and people of color , especially in the areas of healthcare disparities.

Potential Conflicts of Interest

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List your answers here:

None

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Female

Age

71

Country of Origin

USA

Sexual Orientation

Heterosexual

Kim M O'meara

Religion

Agnostic

Do you have a disability

I was identified as disabled due to having breast cancer three times and dealing with all the issues stemming from over 15 surgeries, chemotherapy and radiation therapy.

Ethnicity

Irish American

Race

Caucasian

Gender Identity

She/her

*NOTE:
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You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Kim M O'meara

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Zaria (First Name) | (Middle Initial) | Rochester (Last Name)

First Name (Phonetic spelling)

7124903037

Last Name (Phonetic spelling)

2603 Wayne Avenue (Home Address) | (Suite or Apt)

IOWA CITY (City) | IA (State) | 52240 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

11 Years

Home: (712) 490-3037 (Primary Phone) | (Alternate Phone)

zariaakasha@gmail.com (Email Address)

Supported Living Supervisor/Yoga Therapist (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

During my time in Iowa City, I have worked for labor unions, workers rights centers, supported efforts to amplify awareness of fair international trade and I've supported the creation of local immigrant support non profits. I have served on the Human Rights Board at the University of Iowa, as well as briefly on this city commission 5 years ago. Most recently, I have served as a coordinator for a local agency that supports fellow community members returning from incarceration. Currently, I work in supported community living, supporting our neighbors with disabilities while I pursue my academic studies in disability studies, global religious tolerance and human rights. As part of this role, I regularly coordinate with people served to advocate for better legislation to be passed for those with disabilities at the Iowa state house. I am passionate about creating robust and thriving systems of care, direct advocacy and support, and exceptional local policy that uplifts all marginalized and excluded communities.

What is your present knowledge of each advisory board you are interested in?

I have full awareness of the duties and expectations of this commission and would be able to fulfill all duties as required.

Potential Conflicts of Interest

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Zaria Rochester

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List your answers here:

N/A

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

None Selected

Age

Country of Origin

United States

Sexual Orientation

Religion

Do you have a disability

Ethnicity

Race

Gender Identity

*NOTE:
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Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Zaria Rochester

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Profile

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- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Suzanna (First Name) | M (Middle Initial) | Rodriguez (Last Name)

First Name (Phonetic spelling)

Ssoo - Ssah - Nah

Last Name (Phonetic spelling)

Rroh - dree - gehs

405 Reno Street (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52245 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

Life long resident, with a long break and will not be leaving anytime soon.

Home: (312) 339-3272 (Primary Phone) | (Alternate Phone)

rodriguezmsusanna@gmail.com (Email Address)

Coordinator, Institute for International Business
UIOWA (Occupation)

Boards & Commissions

Suzanna M Rodriguez

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I have served on the Human Rights Commission since March of this year, filling the end of the term. I am asking the City Council to approve my application, because I feel like we're on to something as a commission. I would love the chance to dig deeper with these commissioners. Further, as a lifelong Iowa City resident who grew up using the Iowa City Public Library and now returns regularly with my child, I have a strong, personal understanding of the library's impact on our community. From story time and Chess Butterflies to innovative resources like the Seed Library, I actively engage with ICPL services and value their role in education, connection, and accessibility. This multigenerational perspective would allow me to serve thoughtfully and responsibly on the Library Board of Trustees.

What is your present knowledge of each advisory board you are interested in?

The Human Rights Commission is made up of nine members, including a Chair and Vice Chair. We make recommendations to City Council and the public on a range of human rights issues. The commission also has subcommittees focused on different areas of our work. In addition, we host two human rights awards ceremonies each year, recognizing both adults and youth who have made meaningful contributions to human rights in our community. These are very special events that celebrate community members whose advocacy, and commitment to human rights make a difference. I currently serve on the Community Outreach Committee, and I'm excited about the opportunity to help strengthen our outreach efforts, particularly as we continue building on the conversations and ideas that have been sparked during our recent meetings.

Potential Conflicts of Interest

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List your answers here:

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Female

Age

44

Country of Origin

United States

Sexual Orientation

bisexual

Religion

Do you have a disability

Ethnicity

Mexican American

Race

Mexican American

Gender Identity

Non-binary

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You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Suzanna M Rodriguez

Suzanna M Rodriguez

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Profile

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- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Daniel (First Name) | I (Middle Initial) | Rosin (Last Name)

First Name (Phonetic spelling)

3194708413

Last Name (Phonetic spelling)

2109 Union Road (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52240 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

Iowa City

Home: (319) 470-8413 (Primary Phone) | (Alternate Phone)

daniel.c.rosin@gmail.com (Email Address)

Military (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I have gained a lot of leadership experience through military service. I have gained strong skills in communication, conflict resolution, accountability, and working with individuals from diverse backgrounds through the aforementioned military aervice as well as business ownership and property management. I have experience navigating housing-related concerns, community interactions, and policy compliance, and I am committed to fairness, respectful dialogue, and equal treatment within the Iowa City community.

What is your present knowledge of each advisory board you are interested in?

I understand that the Commission works to promote equal opportunity, reduce discrimination, encourage community engagement and outreach, and advise Iowa City on human rights issues affecting residents. I am committed to contributing a practical, community-driven perspective while fostering respectful dialogue and treatment for all members of the community.

Potential Conflicts of Interest

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List your answers here:

I have no potential conflicts of interest.

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

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Gender

☑ Male

Age

35

Country of Origin

United States

Sexual Orientation

Straight

Daniel I Rosin

Religion

Catholic

Do you have a disability

No

Ethnicity

Caucasian

Race

White

Gender Identity

Male

*NOTE:
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Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Daniel I Rosin

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Profile

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- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Karen (First Name) | (Middle Initial) | Sanchez (Last Name)

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

1411 Marcy st (Home Address) | (Suite or Apt)

Iowa city (City) | IA (State) | 52240 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

6 years

Mobile: (319) 270-0559 (Primary Phone) | (Alternate Phone)

karensanchezdougall@gmail.com (Email Address)

Program Specialist (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

As a daughter of immigrants, I am passionate about human rights. I learned about my human rights from a young age to keep me and my family safe. I am an active member in our community. I see what is going on with ICE and feel like I should at least try to do something to help, like making sure people know about their rights.

What is your present knowledge of each advisory board you are interested in?

I am applying to the human rights commission. I am only aware of the posted duties from the website.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally–assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

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List your answers here:

I currently work as a programs specialist at Proteus, INC. which is a nonprofit benefitting farmworkers and their dependents.

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Female

Age

27

Country of Origin

United States

Sexual Orientation

Bisexual

Religion

Catholic

Do you have a disability

No

Ethnicity

Latina/hispanic

Race

Gender Identity

*NOTE:
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Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Karen Sanchez

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Profile

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- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Raymundo (First Name) | (Middle Initial) | Serafin (Last Name)

First Name (Phonetic spelling)

RAEMUNDO

Last Name (Phonetic spelling)

SERAFIN

25 LINCOLN AVE (Home Address) | APT 11 (Suite or Apt)

IOWA CITY (City) | IA (State) | 52246 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

7 YEARS

Mobile: (510) 932-8457 (Primary Phone) | (Alternate Phone)

serafin.ray@gmail.com (Email Address)

Production site Quality Assurance Operations for local manufacturer (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Question applies to Historic Preservation Commission Board Member Information

Historic Preservation Commission Category *

- [x] At-Large

Question applies to Public Art Advisory Committee Board Member Information

Public Art Advisory Committee Category *

- [x] At-Large

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

Professionally, I work in quality assurance for a local production and supply site, a role that requires strict adherence to established standards, objective analysis, and a detail-oriented mindset. In QA, I am tasked with reviewing systems and documentation to ensure compliance and maintain integrity—skills that translate directly to reviewing Certificates of Appropriateness and evaluating exterior alterations against the city's preservation guidelines. My educational background is in microbiology, which instilled a deeply analytical, research-driven approach to problem-solving. Outside of my profession, I am an avid landscape photographer. Spending hours behind a lens documenting physical environments has trained my eye to appreciate how spaces are composed, how structures interact with their surroundings, and the importance of preserving visual continuity. This intersection of strict regulatory review in my career and a deep aesthetic appreciation of our physical spaces in my personal life makes me uniquely suited to help safeguard the architectural and visual heritage of our community.

What is your present knowledge of each advisory board you are interested in?

Historic Preservation Commission: I understand this commission is responsible for protecting Iowa City's architectural heritage by overseeing the city's local historic districts—such as Longfellow, Northside, and Summit Street—as well as conservation districts and historic landmarks. The commission's primary function is reviewing requests for exterior changes and acting upon applications for Certificates of Appropriateness to ensure that modern updates remain compatible with the neighborhood's historic character. I am also aware of the board's structure, comprising both At-Large members and specific district representatives. Public Art Advisory Committee: I know this committee advises the City Council on the acquisition, placement, and maintenance of art in public spaces. They oversee initiatives that integrate visual arts into the community's daily life, such as the Sculptor Showcase in our local parks, as well as managing the matching grant programs for neighborhood art projects. Human Rights Commission: I understand this commission is tasked with protecting the civil rights of residents. Their work involves addressing discrimination, investigating complaints, and promoting equity, accessibility, and inclusion across the city through community education and advocacy.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally–assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

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List your answers here:

Proctor and Gamble employee

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

Raymundo Serafin

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Male

Age

39

Country of Origin

United States of America

Sexual Orientation

Religion

Do you have a disability

Ethnicity

Hispanic

Race

Other

Gender Identity

Male

*NOTE:
The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Raymundo Serafin

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Michelle
First Name

Middle Initial

Simpson
Last Name

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

1213 Friendly Ave
Home Address

Suite or Apt

Iowa City
City

IA
State

52240
Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

14 years

Mobile: (210) 627-4694
Primary Phone

Alternate Phone

msimpson115@gmail.com
Email Address

Business Development
Occupation

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

To the Members of the Selection Committee, I am writing to express my enthusiastic interest in serving on the Iowa City Human Rights Commission, driven by a profound and personal commitment to advocating for our community's most vulnerable members. As a 49-year-old gay woman, I understand the importance of fighting for a society where every individual is treated with dignity, but my qualifications are most deeply rooted in my lived experiences. Through my role as a foster parent, I have navigated complex social service systems to support children of diverse races, ages, abilities, and immigration statuses, giving me a frontline view of the systemic barriers and prejudices that many face. This practical experience is tragically informed by the loss of my brother, who died from an overdose while experiencing homelessness, a heartbreaking outcome that fuels my resolve to address the root causes of suffering related to mental health, addiction, and housing insecurity. My goal is not simply to occupy a seat, but to be an active, compassionate, and effective voice, leveraging my combined personal, practical, and deeply felt experiences to contribute meaningfully to the Commission's vital work. I would be honored to have the opportunity to serve.

What is your present knowledge of each advisory board you are interested in?

I have a strong understanding of the Commission's essential role in enforcing the city's Human Rights Ordinance, from investigating discrimination complaints in housing and employment to its vital educational outreach.

Potential Conflicts of Interest

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List your answers here:

AECOM Technical Services

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Female

Age

49

Country of Origin

United States

Sexual Orientation

Gay

Religion

Do you have a disability

Yes

Ethnicity

American

Race

White

Gender Identity

Female

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You are encouraged to contact individual Council Members to express your interest in serving.

Michelle Simpson

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Michelle Simpson

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Profile

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- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Kaya (First Name) | D (Middle Initial) | Smith (Last Name)

First Name (Phonetic spelling)

Kaya

Last Name (Phonetic spelling)

Smith

2310 Plaen View Dr (Home Address) | (Suite or Apt)

IOWA CITY (City) | IA (State) | 52246 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

IOWA CITY

Home: (319) 930-6701 (Primary Phone) | (Alternate Phone)

smithkaya94@yahoo.com (Email Address)

Family Advocte (Occupation)

Boards & Commissions

Kaya D Smith

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

My background in social work and community advocacy has given me experience supporting youth, families, and adults with mental health needs and disabilities. In my current role as a Family Advocate with Four Oaks, I help families access resources, navigate challenges, and work toward goals. In my previous role with United Action for Youth, I provided advocacy, mediation, and school-based support. These roles have strengthened my ability to listen, communicate respectfully, solve problems, and collaborate with people from different backgrounds. As a parent and community member, I also understand the importance of accessible services and opportunities for families. I would bring a practical, compassionate perspective to the board, a willingness to learn, and a commitment to ensuring residents feel heard and represented.

What is your present knowledge of each advisory board you are interested in?

My understanding is that the Human Rights Board helps promote fairness, equal opportunity, and respect for all residents. It addresses discrimination, supports human rights education, and advises the city on ways to build a more inclusive community. Through my work in social services, I have seen how discrimination and barriers to resources can affect individuals and families. I want to help address these concerns and ensure people from different backgrounds have a voice. I am still learning about the board's specific responsibilities and would welcome the opportunity to deepen my knowledge and contribute.

Potential Conflicts of Interest

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List your answers here:

I am employed by Four Oaks Children and Family Services as a Family Advocate.

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

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Gender

☑ Female

Age

32

Country of Origin

United States

Sexual Orientation

Heterosexual

Religion

Christian

Do you have a disability

no

Ethnicity

N/a

Race

Black/African American

Gender Identity

Female

*NOTE:
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You are encouraged to contact individual Council Members to express your interest in serving.

Kaya D Smith

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Kaya D Smith

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Profile

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- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Holly (First Name) | (Middle Initial) | Stevenson (Last Name)

First Name (Phonetic spelling)

3198008421

Last Name (Phonetic spelling)

4430 E Court St (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52245 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

10 years

Mobile: (319) 800-8421 (Primary Phone) | (Alternate Phone)

hmstevenson94@gmail.com (Email Address)

Director of Diversity, Equity, Inclusion and Belonging (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I currently serve as the Director of Diversity, Equity, Inclusion and Belonging Director for Optimae LifeServices. I also serve as Vice President for Inclusive Iowa and on the executive board for Lavender Legal. I received my Ph.D. in Philosophy from UIowa in 2021, and have a graduate certificate in Gender, Women and Sexuality Studies. Both of my professional, personal and volunteer passions and expertise align with the mission of the board. Originally from Scotland, I feel I am uniquely placed to use my identities to advocate for the silenced and provide insight.

What is your present knowledge of each advisory board you are interested in?

I know that the advisory board is strongly aligned with my personal and professional passions. I strive to ensure that we live in an equitable society where everyone is celebrated as they are and has the opportunity to thrive as their authentic self, and I know that the advisory board promotes these endeavors through their work.

Potential Conflicts of Interest

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List your answers here:

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

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Gender

☑ Female

Age

31

Country of Origin

United Kingdom

Sexual Orientation

Heterosexual

Religion

Christian

Do you have a disability

Yes

Ethnicity

British

Race

white

Gender Identity

Woman

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Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Holly Stevenson

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Profile

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- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Marie (First Name) | (Middle Initial) | Tadlock (Last Name)

First Name (Phonetic spelling)

Mah-ree

Last Name (Phonetic spelling)

Tad-lock

2401 Miami Dr (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52240 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

33 years

Mobile: (319) 430-8551 (Primary Phone) | (Alternate Phone)

mpetersonia@yahoo.com (Email Address)

Pharmacy technician supervisor (Occupation)

Boards & Commissions

Marie Tadlock

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

Being a member of the community and working with diverse populations has given me perspective of how to best work to improve the human condition.

What is your present knowledge of each advisory board you are interested in?

Null

Potential Conflicts of Interest

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Marie Tadlock

List your answers here:

University of Iowa Iowa Board of Pharmacy

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

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Gender

☑ Female

Age

45

Country of Origin

United States

Sexual Orientation

Straight

Religion

Christian

Do you have a disability

No

Ethnicity

Northern European

Race

Caucasian

Gender Identity

Female

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Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Marie Tadlock

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Profile

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Are you 18 years of age or older?

◉ Yes ○ No

Ivy (First Name) | (Middle Initial) | Truese (Last Name)

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

2781 Triple Crown LN (Home Address) | Unit 10 (Suite or Apt)

Iowa City (City) | IA (State) | 52240 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

Iowa City

Mobile: (319) 677-2961 (Primary Phone) | (Alternate Phone)

tthem713@gmail.com (Email Address)

CommUnity Mobile Crisis Counselor (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I have an extensive background working in social services and nonprofit organizations. I've worked with many populations including unhoused, disabled adults, substance use disorder in-patient residential settings, with at-risk youth, and currently as a mobile crisis counselor. My schooling includes some studies in social work, though my major is changing to Communications studies in the upcoming fall semester. Even more, my lived experiences give me a perspective that many others do not have and this alone makes me a great asset to advocating for the betterment for and of others in our community.

What is your present knowledge of each advisory board you are interested in?

My knowledge of the Human Rights Commission is to work alongside my colleagues and peers in ensuring a safer, more inclusive, equitable, and accessible community for everyone.

Potential Conflicts of Interest

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List your answers here:

I am employed FTE by CommUnity Crisis Services in Iowa City.

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

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Gender

☑ Female

Age

29

Country of Origin

United States

Sexual Orientation

Lesbian

Religion

Spiritualist Practitioner

Do you have a disability

Yes.

Ethnicity

Hispanic - Ecuadorian

Race

Multi race

Gender Identity

Non-binary

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Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Ivy Truese

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Profile

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- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Hui
First Name

Middle Initial

Wang
Last Name

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

26 Jensen Ct
Home Address

Suite or Apt

Iowa city
City

IA
State

52246
Postal Code

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

16

Mobile: (515) 509-6712
Primary Phone

Alternate Phone

hui88wang@gmail.com
Email Address

researcher
Occupation

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Question applies to Housing and Community Development Commission (HCDC) Board Member Information

Do you have expertise in property management?

○ Yes ◉ No

Question applies to Housing and Community Development Commission (HCDC) Board Member Information

Do you have expertise in nonprofit management?

◉ Yes ○ No

Question applies to Housing and Community Development Commission (HCDC) Board Member Information

Do you receive rental assistance?

○ Yes ◉ No

Question applies to Housing and Community Development Commission (HCDC) Board Member Information

Do you have expertise in construction?

○ Yes ◉ No

Question applies to Housing and Community Development Commission (HCDC) Board Member Information

Do you have expertise in finance?

◉ Yes ○ No

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I am interested in serving on the Human Rights Commission because I am passionate about promoting diversity, inclusion, equal opportunity, and mutual understanding within our community. For many years, I have been actively involved in community service and nonprofit organizations. I currently serve as an advisor for the Asian Culture Society, a local nonprofit organization dedicated to cultural education and community engagement. I also serve as an advisor for the Iowa City chapter of Branch Out, a national nonprofit organization that supports youth leadership and community involvement. Prior to these roles, I volunteered with the local Chinese community organization and participated in numerous cultural and educational events. Through these experiences, I have had opportunities to work with individuals from diverse cultural, linguistic, and socioeconomic backgrounds. In addition, I am an active member of my church and regularly participate in community service activities that support local families and community members. These experiences have strengthened my commitment to fostering understanding, respect, and equal opportunities for all residents. I would be honored to contribute my community engagement experience, cultural perspective, and collaborative approach to the Human Rights Commission. My educational background in science has also provided me with strong analytical and problem-solving skills that would help me thoughtfully evaluate issues and support evidence-based decision-making.

What is your present knowledge of each advisory board you are interested in?

My understanding is that the Iowa City Human Rights Commission works to promote equal opportunity, inclusion, and respect for all members of the community. The Commission helps educate the public about human rights issues, advises the City Council on matters related to discrimination and equity, and supports efforts to create a welcoming environment for people of all backgrounds. Through my involvement with nonprofit organizations, cultural programs, and community service activities, I have seen the importance of building understanding among diverse groups and ensuring that all community members feel valued and included. I am particularly interested in learning more about how the Commission engages with residents, promotes awareness of human rights issues, and supports equitable access to opportunities throughout the community.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally–assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

Most members of City Boards and Commissions are employed, and/or have a financial interest in one or more non-profit entities. Section 362.5 of the Code of Iowa generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract. In order to navigate potential conflicts of interest for certain matters, please list any and all business or non-profit entities in which you have an employment or financial interest.

List your answers here:

I currently serve as a volunteer advisor for the Asian Culture Society and the Iowa City Chapter of Branch Out. These are nonprofit organizations, and I do not receive compensation, salary, or other financial benefits from either organization. Other than these volunteer roles, I do not have any employment or financial interests in nonprofit organizations or business entities that I believe would create a conflict of interest with service on a City board or commission.

Res. #22-78 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

None Selected

Age

Country of Origin

Sexual Orientation

Religion

Do you have a disability

Ethnicity

Race

Gender Identity

*NOTE:
The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Hui Wang

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time. If appointed to a Board/Commission, all other applications will be removed from consideration.

Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Nicole (First Name) | C (Middle Initial) | Yeager (Last Name)

First Name (Phonetic spelling)

nuh-KOHL

Last Name (Phonetic spelling)

YAY-gur

1106 Muscatine Avenue (Home Address) | (Suite or Apt)

IOWA CITY (City) | IA (State) | 52240 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

12 years

Home: (563) 451-8065 (Primary Phone) | (Alternate Phone)

nyeager.ic@gmail.com (Email Address)

writer/photojournalist (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I have experience organizing around human rights and access, including access to education, immigration, and in general a higher standard of living and working for all. I assist the JoCo Trans Advisory Committee and have worked at Immigrant Welcome Network to help newly-arrived migrants resettle in our community and with Great Plains Action Society around climate, disability, and indigenous stewardship of lands. I am a former political action chair of COGS UE Local 896 (2023-2025), the local grad labor union, where I organized with emphasis on reckoning and addressing the experiences of international, trans, and caregiving (e.g., parents) graduate students. In this capacity, I witnessed numerous due process violations and gained a deeper working understanding of our articles of human rights. I believe that between these organizing and occupational experiences, as well as my training in communication and problem-solving through studying psychology, I am an excellent fit to work alongside and supplement the HRC team. I would bring passion, unique perspectives, humility, and an eagerness to assist the commission.

What is your present knowledge of each advisory board you are interested in?

I once knew Mori Constantino, a founding member of the HRC, who shared with me her struggle and activism throughout her life. I understand that this board increases equity in our community. I am particularly excited to bring my perspective fighting for, with, and from the working class, and as someone who has both lived and researched experience in disability and disability studies.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally–assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

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List your answers here:

I freelanced for Great Plains Action Society in the fall/early winter to assist communications/photography and completed Americorps service at Immigrant Welcome Network over the summer.

Res. #22-78 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Female

Age

31

Country of Origin

United States

Sexual Orientation

bi

Religion

n/a

Do you have a disability

yes

Ethnicity

white

Race

white

Gender Identity

she/they

*NOTE:
The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Nicole C Yeager

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Nicole C Yeager

Item Number: 10.e.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Parks & Recreation Commission - Two vacancies to fill four-year terms, January 1, 2027 - December 31, 2030 (Terms expire for Rachel McPherson, Caleb Recker).

Attachments:
Vacancy Notice
Board Demographics
Attendance Sheet
Application Coversheet
Chrischilles, Gene - Application
Grewal, Andy - Application
Hamelton, Michael - Application
Maxwell Leckband, Sarah - Application
Mcgrane, Jack - Application
Mcpherson, Rachel - Application
Serafin, Raymundo - Application
York, Allison - Application

NOTICE

THE CITY COUNCIL OF IOWA CITY IS CONSIDERING APPOINTMENT TO THE FOLLOWING COMMISSION:

PARKS & RECREATION COMMISSION

Two Vacancies: Four-Year Terms
January 1, 2027 – December 31, 2030

- The duties of the members of the Parks and Recreation Commission are; to recommend and review policies, rules, regulations, ordinances, CIP (Capital Improvement Program) funds and budgets relating to parks, playgrounds, recreation centers, and cultural functions of the City and make such reports to the City Council as the Commission deems in the public interest; to exercise broad responsibility for the development of parks, recreation centers, playgrounds, and cultural facilities to serve the City--including the creation and appointment of advisory groups to make studies.

- The Parks and Recreation Commission meets the second Wednesday of each month at 5:00 p.m.

Iowa City-appointed members of boards and commissions must be at least 18 years of age and live in Iowa City. The City of Iowa City encourages diversity in the appointment of citizens to boards and commissions.

Applications must be received by 5:00 p.m., Tuesday, October 13, 2026. An application can be completed and submitted on the City of Iowa City website at www.icgov.org or by contacting the City Clerk's office.

Questions about the Parks and Recreation Commission should be directed to Juli Seydell-Johnson, Director at (319) 356-5104.

PARKS & RECREATION COMMISSION DEMOGRAPHICS

Name	Category	Term	Term End Date	Length of Residency	Occupation	Gender*	Age*	Country of Origin*	Sexual Orientation*	Religion*	Disability*	Ethnicity*	Race*	Gender Identity*
Michael Gaunt	n/a	1	12/31/2028	2 yrs	Landscape Architect	Male	55	USA	Heterosexual	n/a	No	White		Male
Ryan Hearn	n/a	1	12/31/2029	6 yrs	Fisheries Data Specialist			United States						
Sabrina James Vorhies	n/a	Partial	12/31/2027	2 yrs	Construction - Project Coordination	Female	26	United States	Heterosexual	Catholic	No official disability, just partially deaf in my left ear	Not Hispanic/Latino	White	Female
Jeff Mallory	n/a	1	12/31/2028	5 yrs	Retired	Male	71	US	Gay	Buddhist	No	White	White	Male
Rachel McPherson	n/a	1	12/31/2026	Since 2015, but kinda grew up here too	Part-Time English Teacher	Female	43	United States	Heterosexual	Episcopalian	No		Black (and white)	Female
Connie Moore	n/a	1	12/31/2029	44 yrs	Physcial Therapist	Female	53	United States	Straight	Spiritual	No		White	Woman
Caleb Recker	n/a	Partial	12/31/2026	38 yrs	Recreation Administrator	Male	38	USA						
Alex Stanton	n/a	1	12/31/2027	12 yrs	Elections Technician III	Male	34	United States	Straight	None	No	Non-Hispanic	White	Male
Mary Stefaniak	n/a	1	12/31/2029	43 yrs	Writer (Novels, Short Fiction, Nonfiction Essays)	Female	74	US			No	Croatian/Hungarian	White	

*** The information provided was taken from the application at the time of submission.**

*** Information is voluntary**

PARKS AND RECREATION COMMISSION
ATTENDANCE RECORD

NAME	TERM EXPIRES	09/10/2025	10/08/2025	11/12/2025	12/10/2025	01/14/2026	02/11/2026	03/11/2026	04/08/2026	05/13/2025	06/10/2026	07/08/2026	08/12/2026
Michael Gaunt	12/31/28	**X**	**X**	**X**	**NM**	**LQ**	**O/E**	**X**	**X**	**X**	**X**	**NM**	**X**
Ryan Hearn	12/31/29	*	*	*	*	**LQ**	**X**	**X**	**X**	**X**	**X**	**NM**	**X**
Jeff Mallory	12/31/28	**X**	**X**	**O/E**	**NM**	**LQ**	**X**	**O/E**	**X**	**X**	**X**	**NM**	**O/E**
Rachel McPherson	12/31/26	**X**	**O/E**	**O/E**	**NM**	**LQ**	**X**	**X**	**O/E**	**X**	**X**	**NM**	**O/E**
Connie Moore	12/31/29	**X**	**X**	**X**	**NM**	**LQ**	**X**	**X**	**X**	**X**	**X**	**NM**	**X**
Caleb Recker	12/31/26	**X**	**O/E**	**X**	**NM**	**LQ**	**X**	**X**	**X**	**O/E**	**X**	**NM**	**O/E**
Alex Stanton	12/31/27	**X**	**X**	**O/E**	**NM**	**LQ**	**X**	**X**	**O/E**	**O/E**	**X**	**NM**	**X**
Mary Helen Stefaniak	12/31/29	*	*	*	*	**LQ**	**X**	**X**	**X**	**X**	**X**	**NM**	**X**
Sabrina Vorhies	12/31/27	*	*	*	*	*	*	*	*	*	**O/E**	**NM**	**X**

KEY: X = Present O = Absent O/E = Absent/Excused NM = No meeting
LQ = No meeting due to lack of quorum * = Not a member during this meeting

Board/Commission Application Coversheet

Board/Commission*: Parks & Recreation Commission*

Two vacancies to fill four-year terms, January 1, 2027 – December 31, 2030

It is hereby established, as a formal policy of the City Council of Iowa City, that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council Announcement Date: 09/15/2026
Application Deadline: 10/13/2026
Council Appointment Date: 10/20/2026

Name and Address
Chrischilles, Gene **1020 Deerfield Dr** **Iowa City IA 52246**
Grewal, Andy **1746 Algonquin Rd** **Iowa City IA 52245**
Hamelton, Michael **2300 Catskill Ct** **Iowa City IA 52245**
Maxwell Leckband, Sarah **2917 Stanford Ave** **Iowa City IA 52245**
Mcgrane, Jack **24 Lincoln Ave Apt 27** **Iowa City IA 52246**
Mcpherson, Rachel (Currently serving 1st term; expires 12/31/2026) **711 Rundell St** **Iowa City IA 52240**
Serafin, Raymundo **25 Lincoln Ave Apt 11** **Iowa City IA 52246**
York, Allison **2831 Friendship St** **Iowa City IA 52245**

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time. If appointed to a Board/Commission, all other applications will be removed from consideration.

Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Gene (First Name) | (Middle Initial) | Chrischilles (Last Name)

First Name (Phonetic spelling)

jeen

Last Name (Phonetic spelling)

chris shill' us

1020 Deerfield Drive (Home Address) | (Suite or Apt)

IOWA CITY (City) | IA (State) | 52246 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

40+ years

Mobile: (319) 331-8636 (Primary Phone) | (Alternate Phone)

tgenec@gmail.com (Email Address)

retired (Occupation)

Boards & Commissions

Gene Chrischilles

Which Boards would you like to apply for?

Board of Adjustment Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Board of Adjustment

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I have served two terms on the Board of Adjustment, my last one ending December 31, 2022. Therefore, I am knowledgeable in the workings of this board and city boards in general. I consider myself a clear thinker and a person that likes to cooperatively find solutions and improvements. I enjoyed my terms on the BOA and would like to return to its service. I would hit the ground running. Regarding the Parks and Recreation Commission, Iowa City has excellent parks and recreation facilities, and I would like to be a part of maintaining and improving that tradition. I will be prepared to work toward those goals on either board.

What is your present knowledge of each advisory board you are interested in?

As previously mentioned, I have served on the BOA and have in-depth knowledge of its mission. Although I have no direct experience with the Parks and Recreation Commission, I do have an interest in quality parks and recreational facilities for all Iowa Citians. I am a quick learner that likes to see results. If not chosen for the Board of Adjustment, I would gladly serve on the Parks and Recreation Commission. Thanks for your consideration.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally–assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

Gene Chrischilles

Most members of City Boards and Commissions are employed, and/or have a financial interest in one or more non-profit entities. Section 362.5 of the Code of Iowa generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract. In order to navigate potential conflicts of interest for certain matters, please list any and all business or non-profit entities in which you have an employment or financial interest.

List your answers here:

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Male

Age

Country of Origin

Sexual Orientation

Religion

Do you have a disability

Gene Chrischilles

Ethnicity

Race

Gender Identity

*NOTE:
The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Gene Chrischilles

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Andy (First Name) | (Middle Initial) | Grewal (Last Name)

First Name (Phonetic spelling)

An-dee

Last Name (Phonetic spelling)

Grey-wall

1746 Algonquin Rd (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52245 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

Moved to IC in 2011

Home: (202) 870-1537 (Primary Phone) | (Alternate Phone)

andy.grewal@gmail.com (Email Address)

Law Professor at the University of Iowa (Occupation)

Boards & Commissions

Andy Grewal

Which Boards would you like to apply for?

Parks and Recreation Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I am currently a Wellness Ambassador for the University of Iowa College of Law, and believe that recreational activities are essential to a community's wellbeing. I would like to ensure that Iowa City maintains a robust and active space for people to enjoy. I personally have formed many strong connections in public spaces (especially Mercer Park). I have an especially keen interest in developing programs that might give younger persons alternatives to heavy drinking or alcohol-fueled activities.

What is your present knowledge of each advisory board you are interested in?

My current knowledge is limited.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

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List your answers here:

None

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

None Selected

Age

Country of Origin

Sexual Orientation

Religion

Do you have a disability

Andy Grewal

Ethnicity

Race

Gender Identity

*NOTE:
The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

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Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Andy Grewal

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Michael (First Name) | (Middle Initial) | Hamelton (Last Name)

First Name (Phonetic spelling)

MY-kuhl

Last Name (Phonetic spelling)

HAM-el-tuhn

2300 Catskill Ct (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52245 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

3 1/2 Months

Mobile: (319) 520-7903 (Primary Phone) | (Alternate Phone)

hamelton80@yahoo.com (Email Address)

Retail Manager (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Humans Rights Commission

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

My professional background is primarily in retail and operations management, where I have spent many years leading teams, managing budgets and resources, developing employees, resolving conflicts, and providing strong customer service. These experiences have taught me the importance of treating people fairly, listening to different perspectives, communicating clearly, and making responsible decisions. Since moving to Iowa City, I have also been intentional about becoming involved in the community. I have attended parent organization meetings at my children's schools, participated in neighborhood activities, and looked for additional opportunities to serve. As a parent and community member, I value safe and welcoming public spaces, equal access to community resources, and ensuring that all residents are treated with dignity and respect. I believe my leadership experience, practical approach to problem-solving, ability to work with people from different backgrounds, and desire to serve the community would allow me to contribute positively to either the Human Rights Commission or the Parks and Recreation Commission.

What is your present knowledge of each advisory board you are interested in?

My understanding of the Human Rights Commission is that it works to promote equal treatment and protect the civil rights of people in Iowa City. The Commission helps educate the community about discrimination and civil rights, supports community outreach, works with organizations that share those goals, and makes recommendations to the City Council on issues related to human rights and anti-discrimination policies. My understanding of the Parks and Recreation Commission is that it helps advise the City on policies, programs, budgets, and long-term needs involving parks, recreation facilities, playgrounds, and other community recreational and cultural resources. I also understand that the Commission has an important role in considering how these services can best meet the needs of Iowa City residents. I am continuing to learn more about both commissions and the issues currently before them. If appointed, I would make it a priority to review past meetings, current policies, and upcoming priorities so I could be an informed and productive member.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally–assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

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List your answers here:

Natural Grocers by Vitamin Cottage, Inc. — Current employment. I do not currently have a financial interest in any other business or nonprofit entity that I am aware would create a potential conflict of interest with the City of Iowa City.

Res. #22-78 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Male

Age

46

Country of Origin

United States

Sexual Orientation

Straight

Religion

Christian

Do you have a disability

No

Ethnicity

Race

White

Gender Identity

Man

*NOTE:
The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Michael Hamelton

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Michael Hamelton

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time. If appointed to a Board/Commission, all other applications will be removed from consideration.

Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Sarah (First Name) | (Middle Initial) | Maxwell Leckband (Last Name)

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

2917 Stanford Ave (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52245 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

11 years as an adult + 18 as a child, with a 20-year gap in the middle

Mobile: (515) 943-0352 (Primary Phone) | (Alternate Phone)

smaxwell01@gmail.com (Email Address)

senior law librarian at the University of Iowa College of Law (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Parks and Recreation Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I am a law librarian at the University of Iowa, with a MLIS degree as well as a JD. I grew up as an active visitor to Iowa City parks and a frequent participant in recreation programs, and now have two school-age children with whom I have attended countless programs over the last 11 years. I have a deep affinity for Iowa City's public spaces and programs. I have served on several other non-profit boards, including serving as treasurer of the Lemme Elementary PTA and a board member of the YMCA camp in Boone. I also have worked for an Iowa City non-profit, RVAP, so I have insight into public service organizations as well as non-profit boards. Thank you in advance for your consideration!

What is your present knowledge of each advisory board you are interested in?

I have reviewed online agendas and viewed recordings of meetings. I am well-versed in news related to the park & rec programs and in publicly-available information regarding its operations.

Potential Conflicts of Interest

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Sarah Maxwell Leckband

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List your answers here:

I am employed by the University of Iowa.

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Female

Age

49

Country of Origin

United States

Sexual Orientation

Religion

Sarah Maxwell Leckband

Do you have a disability

no, though my partner does so I have some insight into the needs of a person with a disability

Ethnicity

Race

Gender Identity

female

*NOTE:
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You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Sarah Maxwell Leckband

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Jack (First Name) | (Middle Initial) | Mcgrane (Last Name)

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

24 Lincoln Ave (Home Address) | Apt 27 (Suite or Apt)

Iowa City (City) | IA (State) | 52246 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

5 years

Mobile: (319) 538-9291 (Primary Phone) | (Alternate Phone)

jl_mcgrane@icloud.com (Email Address)

Data Analyst (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Parks and Recreation Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Planning and Zoning Commission

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

My academic background in Environmental Policy and Planning has given me a strong foundation in land use planning, zoning principles, and sustainable development practices. Through my degree program, I studied how communities balance growth with environmental stewardship and learned to evaluate development proposals through multiple lenses: environmental impact, economic feasibility, and community benefit. In my current role as a Data Analyst at UI Healthcare, I analyze trends in Iowa's health professions workforce, including healthcare shortages in rural areas and transportation barriers for accessing medical care. This work has shown me how planning decisions, like where medical facilities are located and how transportation networks are designed, directly impact healthcare access. I use GIS mapping to analyze healthcare resources across the state, which has given me valuable experience in spatial analysis that's applicable to planning work. My previous work as Community Garden Manager at university gardens and as a Research Assistant at Ashton Prairie Laboratory provided hands-on experience with land management and understanding how different land uses interact with natural systems. Additionally, my Business Analytics degree gives me the analytical skills to assess data-driven aspects of planning decisions. As a young professional who chose to stay in Iowa City after graduation, I'm deeply invested in how our city grows and develops.

What is your present knowledge of each advisory board you are interested in?

The Planning and Zoning Commission reviews and makes recommendations on zoning ordinances, subdivision plans, site development plans, and the city's comprehensive plan. From what I understand, the commission plays a critical role in shaping how Iowa City grows, balancing new development with preservation of neighborhood character, ensuring adequate infrastructure, and promoting sustainable land use patterns. I've noticed that city boards and commissions seem to be somewhat lacking in representation from early-career professionals, and I believe I could help fill that gap. This is particularly important in Iowa City given the pipeline of talent from the University. We have so many people who complete undergraduate or graduate degrees here and genuinely want to stay and build their lives in this community. Retaining the incoming residents and workforce who are invested in Iowa City's future is crucial for the city's vitality and growth, and planning decisions directly impact whether this community remains attractive and affordable. Being involved in this commission would allow me to contribute a early professional's perspective on development and growth while deepening my connection to the community I want to call home long-term.

Potential Conflicts of Interest

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List your answers here:

I am an employee of the University of Iowa Healthcare

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Do you currently serve on another Iowa City board or commission?

- ○ Yes
- ◉ No

(Optional) Demographic Information

Jack Mcgrane

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Male

Age

23

Country of Origin

United States

Sexual Orientation

Religion

Do you have a disability

No

Ethnicity

Race

White

Gender Identity

Man

*NOTE:
The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Jack Mcgrane

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Jack Mcgrane

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Rachel (First Name) | (Middle Initial) | Mcpherson (Last Name)

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

/mick-FEAR-sin/

711 Rundell Street (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52240 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

44 yrs (grew up here) but as a tax-paying reisdent, only 12 years

Home: (319) 359-0776 (Primary Phone) | (Alternate Phone)

rachelmcpherson9@gmail.com (Email Address)

ESL/ELL teacher for patient-centered medical communication at UIHC (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Parks and Recreation Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I am honored to have served on Iowa City's Board of Parks & Rec since January of 2023, and I would consider it an honor to serve another term. This is not hyperbole. :) I'm proud that I did not miss a single meeting my first two years. I'm proud that I say "yes" to meet with anyone in the community who have thoughts, qualms or suggestions for Parks & Rec. More than a few times, I have listened to total strangers describe Park & Rec. concerns for 1, 2 and even 3 hours. Perhaps it is not necessarily what I would seek to do on a day off ;-) but in my opinion, it is *essential* to connect with/talk to community to be an effective community representative. I take pride in bringing their thoughts to other commissioners when busy schedules and responsibilities do not afford them time for an in-person Parks & Rec meeting. My main concern has been underserved communities and the RAL Rec Center which I informally call "Iowa City's Little United Nations." The space is multi-cultural, multi-generational, and serves folks who would mostly fall in lower-income brackets, as compared to other Iowa City folk. I also like that RAL is centrally located, allowing those who are often marginalized in our community to share space in Iowa City's downtown "hub," a place where money is often necessary to be included. At one meeting, I made the argument to the Commission to vote against raising prices for shelter rentals, explaining that often it is immigrant families/neighbors who utilize these shelters--especially those in City Park. I pointed out that folks in our community who have fewer opportunities (but somehow work twice as hard, it seems) should not be made to jump another hoop--financial or otherwise. The Board then voted not to raise prices for shelter rentals. I worked with the incredible Brad Barker two years ago to teach a rec center pilot class I created comparing Hip-Hop (AAVE/African-American Vernacular English) and Shakespeare vernacular for middle schoolers. Brad offered to pay me for my time, but I decided I wanted to do it as a volunteer. I hope programing like this will expand and we can bring in paraeducators from the public schools to perhaps design and teach their own classes at RAL and Mercer. Whether I am reappointed or not, I will try my best to assist in these types of outreach programs. I spoke with Councilor Salih a year and half ago at the Farmer's Market about creating Sunday free swim for Sudanese/Muslim-identifying women in Iowa City. Expanding swim lessons for our Black community should be, I believe, a top priority for Parks & Rec. I am interested in working with our commissioners, the thoughtful and incredibly knowledgeable director, Juli Seydell, the innovative and diplomatic recreation superintendent, Brad Barker, and Brad’s very talented team to brainstorm ways of drawing in/focusing in on this community. That most of the drowning victims of Iowa City in the past 5 years have been Black Americans is alarming and speaks to the outreach work the city must do for swim education and for reducing whatever disparities/hurtles get in the way of that education. I hope one day we can name a park or a pool after Mr. Wegayewu Faris, the custodian of City High for 17-years who gave his life to save a child--a stranger to him. I hope I am given the opportunity to serve again, as I would really like to see these projects I have mentioned through. Those projects are meaningful to me, and so is serving my Iowa City neighbors—albeit in a small way—by volunteering my time, energy and heart for the Parks and Rec. Commission.

What is your present knowledge of each advisory board you are interested in?

I practically wrote a dissertation above, so I will keep this short. ;-) I think I know how to work well on a team. I can't express how much I appreciate all the Commissioners' questions and comments. Each of us brings a unique set of experiences/jobs that help inform our discussions/contributions. I feel proud to work with these other Commissioners, and I feel very sad to lose their perspective when their term is up. But then, of course, fantastic new Commissioners come along who also bring vision to the discussions. I think my appreciation of all perspectives—that I see them as an opportunity to learn, reflect and sharpen/expand my own thinking where I can—makes me a great fit for any team that I am passionate about. And I am passionate about Parks & Rec. My friends don't call me Leslie Knope for nothing. ;-)

Potential Conflicts of Interest

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List your answers here:

None

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Female

Age

47

Country of Origin

United States

Sexual Orientation

Religion

Do you have a disability

Ethnicity

Race

Black American

Gender Identity

Female

Rachel Mcpherson

*NOTE:
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Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Rachel Mcpherson

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Raymundo (First Name) | (Middle Initial) | Serafin (Last Name)

First Name (Phonetic spelling)

RAEMUNDO

Last Name (Phonetic spelling)

SERAFIN

25 LINCOLN AVE (Home Address) | APT 11 (Suite or Apt)

IOWA CITY (City) | IA (State) | 52246 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

7 YEARS

Mobile: (510) 932-8457 (Primary Phone) | (Alternate Phone)

serafin.ray@gmail.com (Email Address)

Production site Quality Assurance Operations for local manufacturer (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Question applies to Historic Preservation Commission Board Member Information

Historic Preservation Commission Category *

- [x] At-Large

Question applies to Public Art Advisory Committee Board Member Information

Public Art Advisory Committee Category *

- [x] At-Large

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

Professionally, I work in quality assurance for a local production and supply site, a role that requires strict adherence to established standards, objective analysis, and a detail-oriented mindset. In QA, I am tasked with reviewing systems and documentation to ensure compliance and maintain integrity—skills that translate directly to reviewing Certificates of Appropriateness and evaluating exterior alterations against the city's preservation guidelines. My educational background is in microbiology, which instilled a deeply analytical, research-driven approach to problem-solving. Outside of my profession, I am an avid landscape photographer. Spending hours behind a lens documenting physical environments has trained my eye to appreciate how spaces are composed, how structures interact with their surroundings, and the importance of preserving visual continuity. This intersection of strict regulatory review in my career and a deep aesthetic appreciation of our physical spaces in my personal life makes me uniquely suited to help safeguard the architectural and visual heritage of our community.

What is your present knowledge of each advisory board you are interested in?

Historic Preservation Commission: I understand this commission is responsible for protecting Iowa City's architectural heritage by overseeing the city's local historic districts—such as Longfellow, Northside, and Summit Street—as well as conservation districts and historic landmarks. The commission's primary function is reviewing requests for exterior changes and acting upon applications for Certificates of Appropriateness to ensure that modern updates remain compatible with the neighborhood's historic character. I am also aware of the board's structure, comprising both At-Large members and specific district representatives. Public Art Advisory Committee: I know this committee advises the City Council on the acquisition, placement, and maintenance of art in public spaces. They oversee initiatives that integrate visual arts into the community's daily life, such as the Sculptor Showcase in our local parks, as well as managing the matching grant programs for neighborhood art projects. Human Rights Commission: I understand this commission is tasked with protecting the civil rights of residents. Their work involves addressing discrimination, investigating complaints, and promoting equity, accessibility, and inclusion across the city through community education and advocacy.

Potential Conflicts of Interest

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List your answers here:

Proctor and Gamble employee

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

Raymundo Serafin

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Male

Age

39

Country of Origin

United States of America

Sexual Orientation

Religion

Do you have a disability

Ethnicity

Hispanic

Race

Other

Gender Identity

Male

*NOTE:
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The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Raymundo Serafin

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You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

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Profile

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- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Allison (First Name) | (Middle Initial) | York (Last Name)

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

2831 Friendship Street (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52245 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

50 years

Home: (319) 351-0145 (Primary Phone) | (Alternate Phone)

yorkova3436@gmail.com (Email Address)

retired (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Parks and Recreation Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

Frequent user of Iowa City's parks and recreation opportunities, and a 50 year resident of Iowa City.

What is your present knowledge of each advisory board you are interested in?

Have read some minutes of the meetings.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally–assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

Most members of City Boards and Commissions are employed, and/or have a financial interest in one or more non-profit entities. Section 362.5 of the Code of Iowa generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract. In order to navigate potential conflicts of interest for certain matters, please list any and all business or non-profit entities in which you have an employment or financial interest.

Allison York

List your answers here:

none

Res. #22-78 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Female

Age

72

Country of Origin

United States

Sexual Orientation

Religion

Do you have a disability

Ethnicity

Race

Gender Identity

*NOTE:
The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Allison York

Item Number: 10.f.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Public Art Advisory Committee - One vacancy for an Art or Design Professional to fill a three-year term, January 1, 2027 - December 31, 2029 (Term expires for Sophie Donta).

Attachments:
Vacancy Notice
Board Demographics
Attendance Sheet
Application Coversheet
Donta, Sophie - Application

NOTICE

THE CITY COUNCIL OF IOWA CITY IS CONSIDERING APPOINTMENT TO THE FOLLOWING COMMITTEE:

PUBLIC ART ADVISORY COMMITTEE

One Vacancy: Three-Year Term
January 1, 2027 – December 31, 2029

Art or Design Professional

- Duties of the Public Art Advisory Committee include developing by-laws and procedures for the Iowa City Public Art Program;
- Administering the Public Art Program by determining the placement of public art, the type of art to be used in a specific project, and the artist to be engaged;
- Overseeing the acceptance of gifts or art;
- Overseeing the maintenance and disposition of public art;
- Overseeing expenditures of the Public Art Program budget;
- Overseeing the Poetry in the Public Program.
- The Public Art Advisory Committee meets the first Thursday of each month at 3:30 p.m.

Iowa City-appointed members of boards and commissions must be at least 18 years of age and live in Iowa City. The City of Iowa City encourages diversity in the appointment of citizens to boards and commissions.

Applications must be received by 5:00 p.m., Tuesday, October 13, 2026. An application can be completed and submitted on the City of Iowa City website at www.icgov.org or by contacting the City Clerk's office.

Questions about the Public Art Advisory Committee should be directed to Rachel Kilburg Varley, Economic Development Coordinator at (319) 356-5248.

PUBLIC ART ADVISORY COMMITTEE DEMOGRAPHICS

Name	Category	Term	Term End Date	Length of Residency	Occupation	Gender*	Age*	Country of Origin*	Sexual Orientation*	Religion*	Disability*	Ethnicity*	Race*	Gender Identity*
Stephanie Brunia	At-Large	Partial	12/31/2027	9 yrs	Photographer	Female	41	USA	Straight	n/a	No	White	White	Female (she/her)
Sophie Donta	Art or Design Professional	Partial	12/31/2026	13 yrs	Architect	Female	30	USA					Caucausian	Female
Leslie Finer	At-Large	1	12/31/2026	40 yrs	Arts Director	Female	56	United States	Female		No	Caucasian	White	Female
Anita Jung	At-Large	2	6/30/2029	August 2006	Artist Faculty - University of Iowa	Female	65	United States	Cis	n/a	No	Irish/Swiss	W	Female
Aaron Moseley	Art or Design Professional	1	12/31/2028	11 yrs	Art Education	Male	32	United States		No	Yes	White	White	Male
Susan Thompson	At-Large	1	12/31/2028	2 mths	Travel Professional	Female	59	USA	F		No			She

*** The information provided was taken from the application at the time of submission.**

*** Information is voluntary**

Public Art Advisory Committee
Attendance Record
2026-2027

Name	Term Expires	11/6/25	12/4/25	1/8/26	2/5/26	3/5/26	4/2/26	5/7/26	6/4/26	6/25/26	9/3/26	10/1/26
Ron Knoche	N/A	X	X	X	X	X	X	X	X	X	X	X
Juli Seydell-Johnson	N/A	X	X	X	X	X*	X	O/E	X	X	X	O/E
Lauren Lessing	---	---	---	---	---	---	---	X	X	X	X	X
Andrea Truitt	12/31/25	X	X	---	---	---	---	---	---	---	---	---
Anita Jung	6/30/26	X	X	X	X	X	X	X	X	X	X	X
Nate Sullivan	6/30/26	O/E	O	O	O	O	---	---	---	---	---	---
Leslie Finer	12/31/26	X	X	X	X	X	X	X	O/E	X	X	X
Rachel Kinker	12/31/27	---	---	---	---	---	---	---	---	---	---	---
Sophie Donta	12/31/26	X	X	X	X	X	X	X	X	X	X	X
Stephanie Brunia	12/31/25	O/E	O/E	---	X	X	X	X	X	X	X	O/E
Susan Thompson	12/31/28	---	---	O/E	X	O/E	X	X	X	O/E	X	O/E
Aaron Mosely	12/31/28	---	---	X	O/E	X	X	X	X	X	X	O

Key:
X = Present
X* = Delegate attended
O = Absent
O/E = Absent/Excused
--- = Not a member

Board/Commission Application Coversheet

Board/Commission*:* ***Public Art Advisory Committee***

One vacancy for an Art or Design Professional to fill a three-year term, January 1, 2027 – December 31, 2029

It is hereby established, as a formal policy of the City Council of Iowa City, that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council Announcement Date: 09/15/2026
Application Deadline: 10/13/2026
Council Appointment Date: 10/20/2026

Name and Address
Donta, Sophie (currently serving unexpired term; expires 12/31/2026) **20 Brookfield Dr** **Iowa City IA 52245**

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time. If appointed to a Board/Commission, all other applications will be removed from consideration.

Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Sophie (First Name) | M (Middle Initial) | Donta (Last Name)

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

20 Brookfield Drive (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52245 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

2000-2011, 2022-present

Mobile: (319) 621-1768 (Primary Phone) | (Alternate Phone)

sdonta@opnarchitects.com (Email Address)

Architect (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Public Art Advisory Committee Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Question applies to Public Art Advisory Committee Board Member Information

Public Art Advisory Committee Category *

☑ Art or Design Professional

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I am an architect by profession, with a Masters degree in architecture from the University of Michigan and a bachelors degree, also in architecture, from the Sam Fox School of Design and Visual Arts. I currently design buildings, but have also designed and fabricated interactive art installations in the past. I am also a board member of the Iowa City Downtown District, as we look ahead to the formation of the local Arts Alliance with the director under the umbrella of the ICDD I see value in having a committee member engaged in that group as well. I am currently the vice-chair of the Public Art Advisory Committee and am applying for my second term.

What is your present knowledge of each advisory board you are interested in?

I have served one term on the committee, including participating in the annual grant process, biannual sculpture showcase and creation of the FY 25-30 Strategic Plan. I would love the opportunity to return for a second term.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally–assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

Sophie M Donta

Most members of City Boards and Commissions are employed, and/or have a financial interest in one or more non-profit entities. Section 362.5 of the Code of Iowa generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract. In order to navigate potential conflicts of interest for certain matters, please list any and all business or non-profit entities in which you have an employment or financial interest.

List your answers here:

OPN Architects

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

None Selected

Age

Country of Origin

Sexual Orientation

Religion

Do you have a disability

Ethnicity

Race

Gender Identity

*NOTE:
The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Sophie M Donta

Item Number: 10.g.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Public Art Advisory Committee - One vacancy for an At-Large Representative to fill a three-year term, January 1, 2027 - December 31, 2029 (Term expires for Leslie Finer).

Attachments:
Vacancy Notice
Board Demographics
Attendance Sheet
Application Coversheet
Cochran, Kathy - Application
Finer, Leslie - Application
Serafin, Raymundo - Application

NOTICE

THE CITY COUNCIL OF IOWA CITY IS CONSIDERING APPOINTMENT TO THE FOLLOWING COMMITTEE:

PUBLIC ART ADVISORY COMMITTEE

One Vacancy: Three-Year Term
January 1, 2027 – December 31, 2029

At-Large Representative

- Duties of the Public Art Advisory Committee include developing by-laws and procedures for the Iowa City Public Art Program;
- Administering the Public Art Program by determining the placement of public art, the type of art to be used in a specific project, and the artist to be engaged;
- Overseeing the acceptance of gifts or art;
- Overseeing the maintenance and disposition of public art;
- Overseeing expenditures of the Public Art Program budget;
- Overseeing the Poetry in the Public Program.
- The Public Art Advisory Committee meets the first Thursday of each month at 3:30 p.m.

Iowa City-appointed members of boards and commissions must be at least 18 years of age and live in Iowa City. The City of Iowa City encourages diversity in the appointment of citizens to boards and commissions.

Applications must be received by 5:00 p.m., Tuesday, October 13, 2026. An application can be completed and submitted on the City of Iowa City website at www.icgov.org or by contacting the City Clerk's office.

Questions about the Public Art Advisory Committee should be directed to Rachel Kilburg Varley, Economic Development Coordinator at (319) 356-5248.

PUBLIC ART ADVISORY COMMITTEE DEMOGRAPHICS

Name	Category	Term	Term End Date	Length of Residency	Occupation	Gender*	Age*	Country of Origin*	Sexual Orientation*	Religion*	Disability*	Ethnicity*	Race*	Gender Identity*
Stephanie Brunia	At-Large	Partial	12/31/2027	9 yrs	Photographer	Female	41	USA	Straight	n/a	No	White	White	Female (she/her)
Sophie Donta	Art or Design Professional	Partial	12/31/2026	13 yrs	Architect	Female	30	USA					Caucausian	Female
Leslie Finer	At-Large	1	12/31/2026	40 yrs	Arts Director	Female	56	United States	Female		No	Caucasian	White	Female
Anita Jung	At-Large	2	6/30/2029	August 2006	Artist Faculty - University of Iowa	Female	65	United States	Cis	n/a	No	Irish/Swiss	W	Female
Aaron Moseley	Art or Design Professional	1	12/31/2028	11 yrs	Art Education	Male	32	United States		No	Yes	White	White	Male
Susan Thompson	At-Large	1	12/31/2028	2 mths	Travel Professional	Female	59	USA	F		No			She

*** The information provided was taken from the application at the time of submission.**

*** Information is voluntary**

Public Art Advisory Committee
Attendance Record
2026-2027

Name	Term Expires	11/6/25	12/4/25	1/8/26	2/5/26	3/5/26	4/2/26	5/7/26	6/4/26	6/25/26	9/3/26	10/1/26
Ron Knoche	N/A	X	X	X	X	X	X	X	X	X	X	X
Juli Seydell-Johnson	N/A	X	X	X	X	X*	X	O/E	X	X	X	O/E
Lauren Lessing	---	---	---	---	---	---	---	X	X	X	X	X
Andrea Truitt	12/31/25	X	X	---	---	---	---	---	---	---	---	---
Anita Jung	6/30/26	X	X	X	X	X	X	X	X	X	X	X
Nate Sullivan	6/30/26	O/E	O	O	O	O	---	---	---	---	---	---
Leslie Finer	12/31/26	X	X	X	X	X	X	X	O/E	X	X	X
Rachel Kinker	12/31/27	---	---	---	---	---	---	---	---	---	---	---
Sophie Donta	12/31/26	X	X	X	X	X	X	X	X	X	X	X
Stephanie Brunia	12/31/25	O/E	O/E	---	X	X	X	X	X	X	X	O/E
Susan Thompson	12/31/28	---	---	O/E	X	O/E	X	X	X	O/E	X	O/E
Aaron Mosely	12/31/28	---	---	X	O/E	X	X	X	X	X	X	O

Key:
X = Present
X* = Delegate attended
O = Absent
O/E = Absent/Excused
--- = Not a member

Board/Commission Application Coversheet

Board/Commission*:* ***Public Art Advisory Committee***

One vacancy for an At-Large Representative to fill a three-year term, January 1, 2027 – December 31, 2029

It is hereby established, as a formal policy of the City Council of Iowa City, that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council Announcement Date: 09/15/2026
Application Deadline: 10/13/2026
Council Appointment Date: 10/20/2026

Name and Address
Cochran, Kathy **2665 Triple Crown Ln #4** **Iowa City IA 52240**
Finer, Leslie (currently serving 1st term; expires 12/31/2026) **1436 Aburdeen Ct** **Iowa City IA 52246**
Serafin, Raymundo **25 Lincoln Ave Apt 11** **Iowa City IA 52246**

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for twelve months only and automatically considered for any vacancy during that time. If appointed to a Board/Commission, all other applications will be removed from consideration.

Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Kathy (First Name) | J (Middle Initial) | Cochran (Last Name)

First Name (Phonetic spelling)

Last Name (Phonetic spelling)

2665 Triple Crown LN #4 (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52240 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

28 years

Mobile: (319) 530-8173 (Primary Phone) | Home: 3195308173 (Alternate Phone)

kathy.j.cochran1@gmail.com (Email Address)

Job Coach (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Public Art Advisory Committee Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Question applies to Public Art Advisory Committee Board Member Information

Public Art Advisory Committee Category *

- [x] At-Large

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I have a humanities background that includes both the visual & performing arts as well as literature with an emphasis on Multi-cultural prose & poetry. I have won awards for my own writing and poetry but not currently participating in creative writing.

What is your present knowledge of each advisory board you are interested in?

I'm very interested to work with community members to develop public art projects, choosing the type of art and placement of the art works and working with artists to make it all happen. I am personally most interested in the Poetry in the Public Program.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally–assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

Kathy J Cochran

Most members of City Boards and Commissions are employed, and/or have a financial interest in one or more non-profit entities. Section 362.5 of the Code of Iowa generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract. In order to navigate potential conflicts of interest for certain matters, please list any and all business or non-profit entities in which you have an employment or financial interest.

List your answers here:

I have worked at multiple non-profits that assist individuals with developmental or emotional disabilities. I don't believe I would have any conflict of interest unless a member of the "Artists at SUI" group was a candidate for a certain project but don't believe that would be the case.

Res. #22-78 states that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

None Selected

Age

Country of Origin

Sexual Orientation

Religion

Do you have a disability

Ethnicity

Race

Gender Identity

*NOTE:
The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

You are encouraged to contact individual Council Members to express your interest in serving.

Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Kathy J Cochran

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Leslie (First Name) | (Middle Initial) | Finer (Last Name)

First Name (Phonetic spelling)

Lezlee

Last Name (Phonetic spelling)

Feener

1436 Aburdeen Ct. (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52246 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

40 years

Mobile: (319) 325-3261 (Primary Phone) | Business: (319) 335-1618 (Alternate Phone)

leslie-finer@uiowa.edu (Email Address)

Arts Director (Occupation)

Boards & Commissions

Leslie Finer

Which Boards would you like to apply for?

Public Art Advisory Committee Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Question applies to Public Art Advisory Committee Board Member Information

Public Art Advisory Committee Category *

- [x] At-Large

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I have learned a lot in my three years on the PAAC and am very impressed with everything the City does to ensure a vibrant arts scene here. I would love to continue to serve on the committee. I'm the director of Arts & Humanities for the University of Iowa's Office of Community Engagement. I have managed many public art projects throughout Iowa in the last 10 years and have also helped coordinate workshops for aspiring public artists. I love Iowa City and would be thrilled to be a part of the public art scene here.

What is your present knowledge of each advisory board you are interested in?

I have been on the PAAC for three years and have become familiar with the role and the public art programs in Iowa City.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally–assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

Leslie Finer

Most members of City Boards and Commissions are employed, and/or have a financial interest in one or more non-profit entities. Section 362.5 of the Code of Iowa generally prohibits, with certain important exceptions, a member of a City Board or Commission from having an interest in a City contract. In order to navigate potential conflicts of interest for certain matters, please list any and all business or non-profit entities in which you have an employment or financial interest.

List your answers here:

The University of Iowa

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Council policy is not to permit an individual to serve on two Boards or Commissions at the same time. You will be asked to resign from one if appointed to another.

Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

The City Council values all types of diversity on its Boards and Commissions. Your responses on this page provide valuable information to the Council in achieving that goal.

In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Female

Age

58

Country of Origin

United States

Sexual Orientation

female

Leslie Finer

Religion

Do you have a disability

no

Ethnicity

caucasian

Race

white

Gender Identity

female

*NOTE:
The Human Rights Commission strives to ensure the Commission is representative of the community. Therefore, appointment shall take into consideration persons of various racial, religious, cultural, social and economic groups in the city. (Ordinance)

The Housing and Community Development Commission strives to satisfy its purpose and intent, when possible to have at least one person with expertise in construction, at least one person with expertise in finance, and one person who receives rental assistance. (Resolution)

Misrepresentations on this application will constitute just cause for removal of an appointee. If you fail to answer all the questions, except demographics, Council will not consider your application.

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Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Leslie Finer

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Raymundo (First Name) | (Middle Initial) | Serafin (Last Name)

First Name (Phonetic spelling)

RAEMUNDO

Last Name (Phonetic spelling)

SERAFIN

25 LINCOLN AVE (Home Address) | APT 11 (Suite or Apt)

IOWA CITY (City) | IA (State) | 52246 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

7 YEARS

Mobile: (510) 932-8457 (Primary Phone) | (Alternate Phone)

serafin.ray@gmail.com (Email Address)

Production site Quality Assurance Operations for local manufacturer (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Question applies to Historic Preservation Commission Board Member Information

Historic Preservation Commission Category *

- [x] At-Large

Question applies to Public Art Advisory Committee Board Member Information

Public Art Advisory Committee Category *

- [x] At-Large

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

Professionally, I work in quality assurance for a local production and supply site, a role that requires strict adherence to established standards, objective analysis, and a detail-oriented mindset. In QA, I am tasked with reviewing systems and documentation to ensure compliance and maintain integrity—skills that translate directly to reviewing Certificates of Appropriateness and evaluating exterior alterations against the city's preservation guidelines. My educational background is in microbiology, which instilled a deeply analytical, research-driven approach to problem-solving. Outside of my profession, I am an avid landscape photographer. Spending hours behind a lens documenting physical environments has trained my eye to appreciate how spaces are composed, how structures interact with their surroundings, and the importance of preserving visual continuity. This intersection of strict regulatory review in my career and a deep aesthetic appreciation of our physical spaces in my personal life makes me uniquely suited to help safeguard the architectural and visual heritage of our community.

What is your present knowledge of each advisory board you are interested in?

Historic Preservation Commission: I understand this commission is responsible for protecting Iowa City's architectural heritage by overseeing the city's local historic districts—such as Longfellow, Northside, and Summit Street—as well as conservation districts and historic landmarks. The commission's primary function is reviewing requests for exterior changes and acting upon applications for Certificates of Appropriateness to ensure that modern updates remain compatible with the neighborhood's historic character. I am also aware of the board's structure, comprising both At-Large members and specific district representatives. Public Art Advisory Committee: I know this committee advises the City Council on the acquisition, placement, and maintenance of art in public spaces. They oversee initiatives that integrate visual arts into the community's daily life, such as the Sculptor Showcase in our local parks, as well as managing the matching grant programs for neighborhood art projects. Human Rights Commission: I understand this commission is tasked with protecting the civil rights of residents. Their work involves addressing discrimination, investigating complaints, and promoting equity, accessibility, and inclusion across the city through community education and advocacy.

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List your answers here:

Proctor and Gamble employee

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

Raymundo Serafin

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Male

Age

39

Country of Origin

United States of America

Sexual Orientation

Religion

Do you have a disability

Ethnicity

Hispanic

Race

Other

Gender Identity

Male

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Raymundo Serafin

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I certify that the information I have given on this application is complete and correct.

☑ I Agree

Item Number: 10.h.

CITY OF IOWA CITY
COUNCIL ACTION REPORT

October 20, 2026

Senior Center Commission - Two vacancies to fill three-year terms, January 1, 2027 - December 31, 2029 (Terms expire for Nancy Ostrognai, Betty Rosse).

Attachments:
Vacancy Notice
Board Demographics
Attendance Sheet
Application Coversheet
Flanagan, Devon - Application
Paris, Warren - Application
Serafin, Raymundo - Application

NOTICE

THE CITY COUNCIL OF IOWA CITY IS CONSIDERING APPOINTMENT TO THE FOLLOWING COMMISSION:

SENIOR CENTER COMMISSION

Two Vacancies: Three-Year Terms
January 1, 2027 – December 31, 2029

- The duties of the members of the Senior Center Commission are to serve in an advisory role to the City Council with regard to the needs of the Senior Center.
- Make recommendations with regard to the policies and programs at the Senior Center.
- Join staff and other interested persons in seeking adequate financial resources for operation of the Senior Center.
- Encourage full participation by senior citizens in the programs of the Senior Center.
- Ensure that the Senior Center is effectively integrated into the community and cooperates with organizations with common goals in meeting the needs of senior citizens.
- Serves in an advocacy role with regard to the needs of senior citizens in Iowa City.
- The Senior Center Commission meets the third Thursday of each month at 4:00 p.m.

Iowa City-appointed members of boards and commissions must be at least 18 years of age and live in Iowa City. The City of Iowa City encourages diversity in the appointment of citizens to boards and commissions.

Applications must be received by 5:00 p.m., Tuesday, October 13, 2026. An application can be completed and submitted on the City of Iowa City website at www.icgov.org or by contacting the City Clerk's office.

Questions about the Senior Center Commission should be directed to LaTasha DeLoach, Coordinator at (319) 356-5225.

SENIOR CENTER COMMISSION DEMOGRAPHICS

Name	Category	Term	Term End Date	Length of Residency	Occupation	Gender*	Age*	Country of Origin*	Sexual Orientation*	Religion*	Disability*	Ethnicity*	Race*	Gender Identity*
Emily Griffin	n/a	1	12/31/2028	20 yrs	Faculty, University of Iowa College of Nursing	Female	52	United States	Heterosexual	None	No		White	Cisgender
Lee Mcknight	n/a	1	12/31/2027	5 yrs	Retired	Male	81	United States	Heterosexual	Methodist	No	Northern European	Caucasian	Male
Kathryn Milster	n/a	1	12/31/2027	30 yrs	Retired Teacher. Worked at ICSC in the early 1990s.	Female	70	USA	Female	Protestant	No	Western European	White-Caucasian	Female
Nancy Ostrognai	n/a	1	12/31/2026	33 yrs	Retired	Female	68	USA	Female	None	Yes	Hungarian/German	White	Female
Betty Rosse	n/a	1	12/31/2026	34 yrs	Retired	Female								
Jon Stahmer	n/a	1	12/31/2028	9 yrs	Self-Employed	Male	34	United States	Hetero	Unaffiliated	No	White	White	He/Him
Bertie Weikert	At-Large (Eligible Elector of Johnson County)	Partial	12/31/2027	7 yrs in Coralville	Retired	Female	75	USA	LGBT	Deist		German	Caucasian	Female

*** The information provided was taken from the application at the time of submission.**

*** Information is voluntary**

Note: At-Large (Eligible Elector of Johnson County) is appointed by Senior Center staff. DO NOT PUT ON CITY COUNCIL AGENDA.
We ONLY advertise the vacancy. Any applications received go to Senior Center staff.

Senior Center Commission Attendance Record

Name	Term Expires	10/23/25	11/20/25	12/18/2025	1/15/2026	2/19/26	3/19/26	4/16/26	5/21/26	6/18/26	7/16/26	8/20/26	9/17/26
Jay Gilchrist	12/31/25	O/E	X	X	--	--	--	--	--	--	--	--	--
Emily Griffin	12/31/28	--	--	--	X	X	NM	X	X	X	O/E	NM	X
Mary McCall	12/31/27	O/E	O/E	--	--	--	--	--	--	--	--	--	--
Lee McKnight	12/31/27	X	X	X	X	X	NM	X	O/E	X	X	NM	X
Kathryn Milster	12/31/27	X	X	X	X	X	NM	X	X	X	X	NM	X
Nancy Ostrognai	12/31/26	X	X	X	X	O/E	NM	O/E	X	O/E	X	NM	X
Warren Paris	12/31/25	X	X	X	--	--	--	--	--	--	--	--	--
Betty Rosse	12/31/26	X	X	X	O	X	NM	O/E	X	O	X	NM	O
Jon Stahmer	12/31/28	--	--	--	X	X	NM	X	X	X	X	NM	X
Bertie Weikert	12/31/27	--	--	--	--	--	--	--	X	X	X	NM	X

Key: X =Present O =Absent O/E =Absent/Excused NM =No meeting -- = Not a member

Board/Commission Application Coversheet

Board/Commission*: Senior Center Commission*

Two vacancies to fill three-year terms, January 1, 2027 – December 31, 2029

It is hereby established, as a formal policy of the City Council of Iowa City, that each application for reappointment to a City Board or Commission will be considered without regard to incumbency. If reappointed, an individual would be limited to one reappointment to a full term in order to increase the opportunities for new applicants to serve.

Council Announcement Date: 09/15/2026
Application Deadline: 10/13/2026
Council Appointment Date: 10/20/2026

Name and Address
Flanagan, Devon **1114 Barrington Rd** **Iowa City IA 52245**
Paris, Warren **320 E Washington St** **Apt 10D** **Iowa City IA 52240**
Serafin, Raymundo **25 Lincoln Ave Apt 11** **Iowa City IA 52246**

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Profile

- **NOTE: Applicants must reside in Iowa City and be 18 years of age unless specific qualifications are stated.**

- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Devon (First Name) | (Middle Initial) | Flanagan (Last Name)

First Name (Phonetic spelling)

Devin

Last Name (Phonetic spelling)

1114 Barrington Rd (Home Address) | (Suite or Apt)

Iowa City (City) | IA (State) | 52245 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

54 years

Mobile: (319) 621-0575 (Primary Phone) | Home: (319) 351-7191 (Alternate Phone)

dcflanagan@gmail.com (Email Address)

Payment Specialist (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Senior Center Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Question applies to Senior Center Commission Board Member Information

Senior Center Commission *

- [x] At-Large

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

I have been on several committees including the district parent organization, several parent teacher organizations, music auxiliary, athletic booster clubs while my children were in school. I was also a part of the year of the employee and our volunteering committee through my employer for several years.

What is your present knowledge of each advisory board you are interested in?

I see the offerings of the senior center and want to be a part of making it as successful as we can.

Potential Conflicts of Interest

Please contact the City Attorney at 356-5030 to discuss questions or concerns regarding a potential conflict of interest. The following describe some but not all potential conflicts.

The Housing and Community Development Commission makes recommendations to the City Council regarding the distribution of federal CBDG/HOME funds. The general rule is that no persons who exercise or have exercised any functions or responsibilities with respect to federally funded activities, or who are in a position to participate in the decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a federally–assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a federally-assisted activity, or with respect to the proceeds of the federally-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.

Devon Flanagan

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List your answers here:

Green state Credit Union is my employer.

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Female

Age

54

Country of Origin

Sexual Orientation

Religion

Do you have a disability

Ethnicity

Race

Gender Identity

*NOTE:
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Please Agree with the Following Statement

I certify that the information I have given on this application is complete and correct.

☑ I Agree

Devon Flanagan

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Profile

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- Date of Application (Date will be captured on form submission)

Are you 18 years of age or older?

◉ Yes ○ No

Warren (First Name) | (Middle Initial) | Paris (Last Name)

First Name (Phonetic spelling)

War-ren

Last Name (Phonetic spelling)

Paris

320 E Washington St (Home Address) | Apt 10D (Suite or Apt)

Iowa City (City) | IA (State) | 52240 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

◉ Yes ○ No

How long have you been a resident of Iowa City?

60

Home: (319) 855-2385 (Primary Phone) | (Alternate Phone)

warrenparis03@gmail.com (Email Address)

Retired (Occupation)

Boards & Commissions

Warren Paris

Which Boards would you like to apply for?

Senior Center Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Question applies to Senior Center Commission Board Member Information

Senior Center Commission *

- [x] At-Large

Interests & Experiences

Experience and/or activities which you feel qualify you for this position:

Continuing commissioner, long-time Senior Center member and Iowa City resident

What is your present knowledge of each advisory board you are interested in?

Current Vice Chair of Senior Center Commission

Potential Conflicts of Interest

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Warren Paris

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List your answers here:

No conflicts

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

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Gender

☑ Male

Age

87

Country of Origin

USA

Sexual Orientation

Interested

Religion

Yes

Do you have a disability

Yes

Ethnicity

Iowan

Race

Caucasian

Gender Identity

Man

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Warren Paris

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◉ Yes ○ No

Raymundo (First Name) | (Middle Initial) | Serafin (Last Name)

First Name (Phonetic spelling)

RAEMUNDO

Last Name (Phonetic spelling)

SERAFIN

25 LINCOLN AVE (Home Address) | APT 11 (Suite or Apt)

IOWA CITY (City) | IA (State) | 52246 (Postal Code)

Is your home address (listed above) within the corporate limits of Iowa City?

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How long have you been a resident of Iowa City?

7 YEARS

Mobile: (510) 932-8457 (Primary Phone) | (Alternate Phone)

serafin.ray@gmail.com (Email Address)

Production site Quality Assurance Operations for local manufacturer (Occupation)

Boards & Commissions

Which Boards would you like to apply for?

Human Rights Commission Board Member Information: Eligible

Preference on first choice (If multiple boards are being applied for.)

Question applies to Historic Preservation Commission Board Member Information

Historic Preservation Commission Category *

- [x] At-Large

Question applies to Public Art Advisory Committee Board Member Information

Public Art Advisory Committee Category *

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Proctor and Gamble employee

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Do you currently serve on another Iowa City board or commission?

○ Yes ◉ No

(Optional) Demographic Information

Raymundo Serafin

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In order to ensure that the Board and Commission is representative of the community and the groups(s) which it serves, please provide your information for the following:

Gender

☑ Male

Age

39

Country of Origin

United States of America

Sexual Orientation

Religion

Do you have a disability

Ethnicity

Hispanic

Race

Other

Gender Identity

Male

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Raymundo Serafin

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