VILLAGE OF INDIANTOWN
AGENDA
PARKS AND RECREATION ADVISORY BOARD

May 5, 2026
6:00 PM
BOB SOUZA CENTER
15655 SW Osceola Street. Indiantown, Florida 34956

Civility: Being "civil" is not a restraint on the First Amendment right to speak out, but it is more than just being polite. Civility is stating your opinions and beliefs, without degrading someone else in the process. Civility requires a person to respect other people's opinions and beliefs even if he or she strongly disagrees. It is finding a common ground for dialogue with others. It is being patient, graceful, and having a strong character. That's why we say "Character Counts" in Indiantown. Civility is practiced at all Village meetings.

Special Needs: If anyone attending this meeting requires a reasonable accommodation, please contact LaRhonda McBride, Village Clerk, by telephone at (772) 597-9900 or by email at lmcbride@indiantownfl.gov at least 48 hours in advance.

Quasi-Judicial Hearings: Some of the matters on the Agenda may be "quasi-judicial" in nature. Village Council Members are required to disclose all ex-parte communications regarding these items and are subject to voir dire by any affected party regarding those communications. All witnesses testifying will be "sworn" prior to their testimony.

Appeal of Decision: If a person decides to appeal any decision made by the Village Council with respect to any matter considered at this meeting, he or she will need a record of the proceeding, and for that purpose, may need to ensure that a verbatim record of the proceeding is made, which record includes any testimony and evidence upon which the appeal will be based.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **ADDITIONS, DELETIONS, AND MODIFICATIONS**
4. **PUBLIC COMMENT**
5. **PARKS DIRECTOR UPDATE**
6. **COMMENTS BY BOARD MEMBERS**
7. **APPROVAL OF MINUTES**

5A. April 07, 2026 Minutes - Parks and Recreation Advisory Board Meeting Minutes

8. REGULAR AGENDA

6A. Selection of Board Chair and Vice Chair
In accordance with the Board Bylaws the Advisory Board will nominate and elect a new Chair and Vice Chair to be elected annually.

6B. Presentation by Indiantown Youth Sports Association
Staff recommends that the Board receive the presentation by the Indiantown Youth Sports Association, discuss any proposal, and provide direction to staff.

6C. Presentation by Walton & Hersham Football Academy
Staff recommends that the Board receive the presentation by Walton & Hersham Football Academy, discuss any proposal, and provide direction to staff.

6D. Review Indiantown Community Trust Fund Grant application and Funding Guide
Staff recommends that the Parks & Recreation Advisory Board review the amended ICTF Application and Funding Guidelines and forward a recommendation to the Village Council for approval.

9. NEXT MEETING DATE

The next meeting date will be Tuesday, June 2, 2026, at 6:00 PM

10. ADJOURN

VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM

MEETING DATE: May 5, 2026

MEETING TYPE: Parks and Recreation Advisory Board

AGENDA ITEM TITLE: April 07, 2026 Minutes - Parks and Recreation Advisory Board Meeting Minutes

SUMMARY OF ITEM:

FISCAL IMAPCT STATEMENT:

RECOMMENDATION:

PREPARED BY: DATE:

ATTACHMENTS:
Description
20260407 PRAB Minutes Draft.docx

VILLAGE OF INDIANTOWN
PARKS AND RECREATION ADVISORY BOARD MEETING MINUTES
April 7, 2026
6:00 PM

15655 SW Osceola Street,
Indiantown, FL 34956

1. CALL TO ORDER: 6:00 p.m.

2. ROLL CALL: LaRhonda McBride, Village Clerk

PRESENT: *PRAB Members*: Chair Rosendo Pacheco, Vice Chair Chanton Wilkins, Board Member Carolyn Parker, Board Member Wyatt Hendry, and Board Member Robert Guerrero. *Staff:* Parks & Recreation Director Deborah Resos, Parks and Facilities Supervisor Brian Green, Village Clerk LaRhonda McBride, and Deputy Clerk Christina Hernandez.

3. ADDITIONS, DELETIONS, AND MODIFICATIONS: None

BOARD MEMBER COMMENTS:

Chair Pacheco reported that members of the community had requested that a public comment session be added at the beginning of the meeting followed by another session at the end of the meeting.

Staff will review the Village's policies and take action at the next meeting.

DIRECTOR'S REPORT:

Parks & Recreation Director Resos reported that 196 children attended the Easter egg hunt event.

The old Booker Park playground equipment has been removed, and the new playground will be installed by May. The playground company did additional repairs at Post Family Park at no cost. The basketball court lights at Big Mound Park were repaired.

Interviews for the park ranger position were completed, with an offer made to one candidate. One position remains open for a part-time Recreation & Event Leader who can work nights and weekends, though the schedule may be flexible.

The Director announced several events to be held on Saturday, April 18, 2026:

- The annual E. Thelma Waters Community Clean-Up begins at 7:00 a.m., along with the Martin County Tire Round-Up, where families can bring up to 10 tires.
- A farmer's market from 9:00 a.m. to 1:00 p.m.

The Director advised that she hopes to offer open swim for children this summer through a Memorandum of Understanding with the YMCA.

The Village will host its Annual Family Fun Day on Saturday, July 11, 2026. Sponsors are needed.

Barbara Clowdus will give a presentation on behalf of the Indiantown Youth Sports Association at the next meeting of the PRAB, as will Christopher Corey from Walton & Hersham Football Academy.

Chair Pacheco asked whether Mr. Corey is trying to do the same thing as Ms. Clowdus.

Parks & Recreation Director Resos stated that Mr. Corey would talk about his program and its accomplishments in the past year.

Chair Pacheco asked whether anyone else has reached out about partnering with the Village.

Parks & Recreation Director Resos stated that they have not.

4. APPROVAL OF MINUTES AND AGENDA:

Motion was made to approve the Minutes and Agenda by Board Member Hendry. Motion was duly seconded by Vice Chair Wilkins and approved unanimously.

4A. Approval of the Minutes of the Parks and Recreation Advisory Board Meeting of March 3, 2026

5. REGULAR AGENDA:

5A. Discussion of Plans for the Two Lots Near the Booker Park Office

Parks & Recreation Director Resos provided an overview of the item.

Village Clerk McBride suggested that each Board Member submit recommendations for a few items that they would each like to see for the two lots.

Discussion ensued regarding potential uses, including beach volleyball courts, Little League fields, and parking.

Board Member Hendry offered to take measurements at the sites.

Staff agreed to put this item on the agenda for the Regular Village Council

Meeting on April 26, 2026.

6. PUBLIC COMMENT:

Anthony Zwiener requested the establishment of a dog park in the Village.

Ana Farias proposed converting the area under the bridge for sports.

Barbara Clowdus reported that responses to the flyers her group put out indicate that the sports in highest demand in the Village are baseball, softball, and volleyball. She also advised that she received a volunteer to coach T-ball.

Chair Pacheco asked whether the Indiantown Youth Sports Association is a 501(c)(3).

Ms. Clowdus stated that it is a legal non-profit with pending 501(c)(3) status.

Brandon Oliver stated that he is a DJ and knows people who would be willing to donate food. He offered to play music for a few hours every Sunday for the youth, feed them, and help keep them out of trouble.

Parks & Recreation Director Resos invited Mr. Oliver to DJ at the farmers market on April 18, 2026.

The PRAB suggested Mr. Oliver coordinate with Ms. Clowdus on upcoming events.

Amelia Theresias asked what activities are available for children in the Village other than soccer.

Chair Pacheco recommended that Ms. Theresias get in contact with Ms. Clowdus.

Parks & Recreation Director Resos suggested she explore the Martin County Police Athletic League Boxing Program in Booker Park and the Sunday yoga program.

The PRAB invited Ms. Theresias to make recommendations for activities and events that would appeal to younger children.

Board Member Parker suggested that Ms. Theresias try the Boys & Girls Club.

Lou Reyes, Athletic Director at the Boys & Girls Club, shared information on the offerings at his organization.

Margie Mann suggested working with the schools to develop extracurricular programs.

Board Member Hendry requested that everyone seek input and suggestions from others in the community for children’s activities.

Parks & Recreation Director Resos announced that it is time to select a new Chair and Vice Chair and requested that everyone start thinking about who to nominate.

7. NEXT REGULAR MEETING: May 5, 2026, at 6:00 p.m.

8. ADJOURNMENT: 6:58 a.m.

ATTEST: **VILLAGE OF INDIANTOWN, FLORIDA**

_____ _____

LaRhonda McBride
Village Clerk

Rosendo Pacheco,
Chair

_____
Date

VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM

MEETING DATE: May 5, 2026

MEETING TYPE: Parks and Recreation Advisory Board

AGENDA ITEM TITLE: Selection of Board Chair and Vice Chair

SUMMARY OF ITEM:

FISCAL IMAPCT STATEMENT:

RECOMMENDATION: In accordance with the Board Bylaws the Advisory Board will nominate and elect a new Chair and Vice Chair to be elected annually.

PREPARED BY: DATE:

ATTACHMENTS:
Description

VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM

MEETING DATE: May 5, 2026

MEETING TYPE: Parks and Recreation Advisory Board

AGENDA ITEM TITLE: Presentation by Indiantown Youth Sports Association

SUMMARY OF ITEM:

FISCAL IMAPCT STATEMENT:

RECOMMENDATION: Staff recommends that the Board receive the presentation by the Indiantown Youth Sports Association, discuss any proposal, and provide direction to staff.

PREPARED BY: DATE:

ATTACHMENTS:
Description

VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM

MEETING DATE: May 5, 2026

MEETING TYPE: Parks and Recreation Advisory Board

AGENDA ITEM TITLE: Presentation by Walton & Hersham Football Academy

SUMMARY OF ITEM:

FISCAL IMAPCT STATEMENT:

RECOMMENDATION: Staff recommends that the Board receive the presentation by Walton & Hersham Football Academy, discuss any proposal, and provide direction to staff.

PREPARED BY: DATE:

ATTACHMENTS:
Description

VILLAGE OF INDIANTOWN, FLORIDA
AGENDA MEMORANDUM

MEETING DATE: May 5, 2026

MEETING TYPE: Parks and Recreation Advisory Board

AGENDA ITEM TITLE: Review Indiantown Community Trust Fund Grant application and Funding Guide

SUMMARY OF ITEM:

The Indiantown Community Trust Fund (ICTF) provides funding for projects that benefit the Indiantown community through interest earnings generated from the original trust fund.

Staff has completed a comprehensive update to the ICTF Application and Funding Guidelines to improve clarity, strengthen eligibility criteria, and enhance the overall grant review process. The proposed revisions include:

- Clearly defined funding priorities
- Expanded eligibility and ineligible use criteria
- A standardized evaluation and scoring system
- Enhanced application requirements to ensure measurable outcomes and accountability

These updates are intended to provide greater transparency for applicants and consistency in the evaluation and award process.

FISCAL IMAPCT STATEMENT: The Indiantown Community Trust Fund (ICTF) is funded through interest generated from the original $1,000,000 trust principal. The amount available for grant awards fluctuates annually based on market conditions and interest earnings. For Fiscal Year 2025–2026, approximately $130,000 was projected to be available for distribution. This program does not impact the Village's General Fund.

RECOMMENDATION: Staff recommends that the Parks & Recreation Advisory Board review the amended ICTF Application and Funding Guidelines and forward a recommendation to the Village Council for approval.

PREPARED BY: Deborah Resos DATE: 04/27/26

ATTACHMENTS:
Description
ICTF 2026 Funding Information Guide - DRAFT.pdf
ICTF Grant Application Updated - DRAFT 2026.pdf



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INDIANTOWN COMMUNITY TRUST FUND (ICTF)

GRANT PROGRAM GUIDELINES & APPLICATION

Village of Indiantown, Florida

INDIANTOWN COMMUNITY TRUST FUND FUNDING INFORMATION

ASSISTANCE PROGRAM

Introduction

In July of 1991, the Martin County Board of County Commissioners entered into a planned unit development (PUD) agreement for the development of the Indiantown Cogeneration Project. A condition of the PUD agreement required the establishment of the Indiantown Community Trust Fund, with the interest from the trust fund used for projects that benefit the Indiantown community and have a general synergy with the Indiantown Cogeneration Project. Martin County and Indiantown Cogeneration, L.P. then entered into a separate agreement that further defined the County as the trustee of the trust fund and detailed the operating parameters of th[illegible]t. According to the PUD condition and the trust fund agreement, the trust wa[illegible]stab[illegible]ed at the time of preliminary development plan approval. At the issu[illegible]ce of the [illegible]st building permit, the Indiantown Cogeneration L.P. presented Martin Coun[illegible]wit[illegible]che[illegible]one million dollars for deposit into the trust fund account. The trust fund has been [illegible]ruing [illegible]terest since October 21, 1992. On May 24, 2018, the Village Council ado[illegible]d Re[illegible]n 23-2018 accepting the transfer of the Indiantown Community Trust Fund t[illegible]he Village to administer and distribute funds. The PUD condition and the separate Indi[illegible]ntow[illegible]n[illegible]nity Trust agreement specified the creation of a Special Advisory committe[illegible]. Th[illegible]co[illegible]mittee annually reviews applications for proposed projects and makes recommendatio[illegible]for fu[illegible]n[illegible]or the projects from the accrued interest of the trust fund, subject to fi[illegible]al a[illegible]al by [illegible]e Village Council. The committee consists of two members from Indian[illegible]wn Co[illegible]nerat[illegible]L.P., one Council Member, and four members from the Indiantown community. At l[illegible]e of the four community members must be from Booker Park, and one of th[illegible]our must be from Indianwood.

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SECTION 1: PROGRAM OVERVIEW

The Indiantown Community Trust Fund (ICTF) provides funding for projects that deliver measurable benefits to the Indiantown community. The fund was established through a Planned Unit Development (PUD) agreement associated with the Indiantown Cogeneration Project and is funded through interest earnings on the original $1 million trust.

The Village of Indiantown administers the program, with recommendations provided by the ICTF Advisory Committee and final approval by the Village Council.

SECTION 2: FUNDING AVAILABILITY

- Estimated available funding: **$130,000**
- Awards vary based on project scope and available funds
- Funding is provided on a **reimbursement basis only**

SECTION 3: ELIGIBILITY

Eligible applicants include:

- Nonprofit organizations
- For-profit entities (for community-benefit projects)
- Government agencies
- Community-based organizations

All applicants must:

- Demonstrate the benefit to **Indiantown residents**
- Be in good legal and financial standing
- Have the capacity to complete the proposed project

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SECTION 4: FUNDING PRIORITIES

Priority will be given to projects that:

1. Directly serve Indiantown residents
2. Provide measurable community impact
3. Serve youth, seniors, or underserved populations
4. Leverage partnerships or matching funds
5. Represent new or expanded programs

SECTION 5: INELIGIBLE USES OF FUNDS

ICTF funds will **not** be used for:

- Major capital construction or land acquisition
- Routine operational expenses (rent, utilities, general salaries)
- Expenses incurred prior to award
- Debt reduction
- Political or lobbying activities
- Religious activities (unless part of a broad community program)
- Projects not primarily benefiting Indiantown residents
- Individual requests
- Ongoing annual funding without demonstrated results

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SECTION 6: EVALUATION CRITERIA (100 POINTS)

Applications will be scored based on:

- Community Impact (0–30)
- Project Feasibility & Readiness (0–20)
- Budget & Cost Effectiveness (0–20)
- Organizational Capacity (0–15)

- Leveraged Funding (0–10)
- Alignment with ICTF Purpose (0–5)

SECTION 7: APPLICATION TIMELINE

- Application Opens: November 7, 2025
- Deadline: January 30, 2026 (4:30 PM)
- Review Period: Early February
- Council Approval: February
- Awards Issued: Ma[illegible]

Late applications wi[illegible]t be acc[illegible]ted.

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SECTION 8: APPLICATION RE[illegible]IRE[illegible]EN

Applicants must submit:

- Completed application form
- Project description
- Detailed budget
- Organizational documentation
- Board authorization (if applicable)

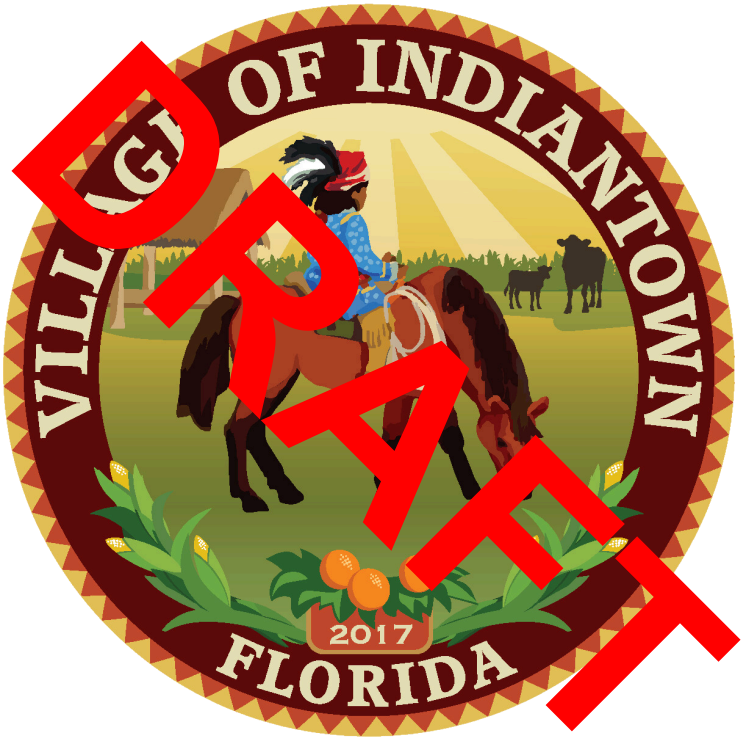
SECTION 9: REPORTING REQUIREMENTS

Award recipients must:

- Complete the project within the approved timeline
- Submit a final report including:
    - Number of residents served
    - Outcomes achieved
    - Financial documentation

APPLICATION FOR PROJECT FUNDING

INDIANTOWN COMMUNITY TRUST FUND



Nov 202x

Due on January 29, 202x
By 4:30 PM

APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION I

ADMINISTRATIVE INFORMATION

1. APPLICANT:

Organization: _____

Name
(Executive Director or President): _____

Address: _____

_____

E-mail: _____

Telephone: _____

Fax No.: _____

Tax Exempt No.: _____
(if applicable)

2. CONTACT (if different from above)

Name _____

Title: _____

Telephone: _____

E-mail: _____

3. CHIEF FINANCIAL OFFICER (if different from above)

Name: _____

Address: _____ (if different from above)

_____

E-mail _____

Telephone: _____

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APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION II

PROJECT DESCRIPTION

(use continuation pages if necessary).

Project Title:

Project Location:

Project Summary:
(Brief overview)

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Community Need:
(What problem does this address?)

Project Description:
(Activities and timeline)

Population Served:
(Estimated number of Indiantown residents)

Measurable Outcomes:
(What will be achieved?)

APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION III

BUDGET SUMMARY

Requested Funding from Indiantown Community Trust Fund

$ _____

Other Funding (if any)

$ _____

Source of those funds reflected above.

$ _____

In-kind (if any)

$ _____

Total Project Cost

$ _____

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APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION IV

PROJECT BUDGET SCHEDULE
(LINE-ITEM BUDGET)

SECTION IV – DETAILED BUDGET

Expense Item	Total Cost	ICTF Request	Other Funding	Description

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Budget Narrative:(Explain expenses)

If partially funded, can project proceed?
(use continuation pages if necessary).

APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION V

ORGANIZATIONAL CAPACITY

Describe the organization and attach a copy of pertinent documents, including a certified resolution by the Applicant's Board of Directors authorizing submission of the grant application and acceptance of grant funds if awarded.

Organization mission:

Relevant experience:

Key staff or volunteers:

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APPLICATION FOR PROJECT FUNDING
FROM THE INDIANTOWN COMMUNITY TRUST FUND
SECTION VI
STATEMENT OF ASSURANCES

REQUIRED ATTACHMENTS
Board authorization
Organizational chart
Proof of nonprofit status (if applicable)

As a part of the application and as a part of acceptance and use of ICTF funds, the applicant shall:

1. Possess legal authority to apply for assistance, that the application has been approved by the applicant's governing body, including all assurances contained herein.

2. Utilize Indiantown Community Trust funds to benefit the Indiantown community.

3. Submit copies of executed grant contracts when match funds are requested. In addition, advises the Village and provide copies of each amendment to grant agreements.

4. Agrees it possesses the sound fiscal control and fund accounting procedures necessary to assure the proper disbursal of and accounting for Village funds.

5. Allow and cooperate with Village, County, State and Federal investigations designed to evaluate compliance with the law.

6. Attest that the application and its various sections, including budget data are true and correct. Information contained in this application accurately reflects the activities of this agency and that the expenditures or portions thereof for which Village funds are being requested are not reimbursed by any other source.

10. Provide an organizational chart of the Board of Directors and Administrators, including their names and offices or position held, as part of the application.

11. The application will become an Exhibit to the Agreement between the Council and the applicant.

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SECTION VII – CERTIFICATION

I certify that all information provided is accurate and that funds will be used as described.

AGENCY AUTHORIZED OFFICIAL:

NAME: _____ TITLE: _____
(Type Name) (Type Title)

SIGNATURE: _____ DATE: _____

STATE OF FLORIDA
VILLAGE OF INDIAN TOWN

The foregoing instrument was acknowledged before me _____ day of _____, this 2026, by _____ on behalf of the corporation. He/she is personally known to me or has produced _____ as proof of identification.

NOTARY PUBLIC

_____
Name:
State of Florida at Large

My Commission Expires:

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