



**Kent County Levy Court Workshop
Meeting Notice and Agenda
555 Bay Road , Dover, DE 19901
Caucus - Room 230
Tuesday, April 14, 2026**

FY27 Budget Review: Recorder of Deeds, Clerk of the Peace, Sewer Rates

6:30 PM, WORKSHOP

Join the Meeting:

The public is welcome to attend in person, via WebEx, or by phone.

to join via WebEx go to: [https://kentcountyde.webex.com/kentcountyde/j.php?](https://kentcountyde.webex.com/kentcountyde/j.php?MTID=mb5be1b37cbbf8809edf94daf921c9a4b)

[MTID=mb5be1b37cbbf8809edf94daf921c9a4b](https://kentcountyde.webex.com/kentcountyde/j.php?MTID=mb5be1b37cbbf8809edf94daf921c9a4b)

or by phone: 1-408-418-9388; Meeting number (access code): 2342 429 6539; Meeting password: #

CALL TO ORDER

DETERMINATION OF QUORUM

WORKSHOP ITEMS:

FY27 Proposed Clerk of the Peace Budget

FY27 Proposed Recorder of Deeds Budget

Sewer Rates

PUBLIC COMMENTS

COMMISSIONERS' COMMENTS

ADJOURN

Posting Info:

Posted: 4/7/26

Revised: **4/8/26

Posted by: L. Tanaka

Time: Noon

Take down: Upon Replacement or on 4/15/26

**Revised to include discussion on Sewer Rates for FY27.

29 Del.C. §10004(e)(2). The Agenda items as listed may not be considered in sequence. This Agenda is subject to change to include additional items including Executive Sessions or the deletion of items including Executive Sessions, which arise at the time of the meeting.

Department Name Clerk of the Peace - Fees
Department Number 4011
Fiscal Year 2027

G/L Account Name	FY 2025 Actual	FY 2026 Amended	FY 2027 Dept Head Request	FY 2027 Cnty Admin Approved	FY 2027 Levy Court Approved	Comments Budget Review
TOTAL SALARIES CLRK PC FEE SRVCS	66,759	69,400	70,768	70,800	-	2.02%
TOTAL BENEFITS CLRK OF PC FEE SRVCS	57,831	59,940	60,040	60,040	-	0.17%
TOTAL PERSONNEL OTHER CLRK PC FEE SV	-	-	-	-	-	#DIV/0!
TOTAL TRAVEL CLRK PC FEE SRVCS	-	-	-	-	-	#DIV/0!
TOTAL OPERATING INS CLRK PC FEE SVCS	2,303	2,400	2,400	2,400	-	0.00%
TOTAL INDIRECTS CLRK PC FEE SVCS	118,094	128,700	128,700	128,700	-	0.00%
TOTAL OFFICE EXPENSES CLRK PC FEE SV	2,103	2,604	2,400	2,400	-	-7.83%
TOTAL FURN/EQUIP CLRK PC FEE SVCS	-	-	-	-	-	#DIV/0!
TOTAL CNTRCL/CNSLT CLK PC FEE SVCS	1,023	1,096	1,000	1,000	-	-8.76%
TOTAL TRAINING CLRK PC FEE SVCS	280	-	250	250	-	#DIV/0!
TOTAL LEGAL CLRK PC FEE SVCS	123	-	-	-	-	#DIV/0!
TOTAL OPERTNG SPLY CLRK PC FEE SV	-	-	-	-	-	#DIV/0!
TOTAL UTILITIES CLK PC FEE SVCS	628	900	900	900	-	0.00%
TOTAL MAINT EXP CLRK PC FEE SVCS	5,865	6,000	6,000	6,000	-	0.00%
TOTAL MILEAGE CLRK PC FEE SVCS	-	-	-	-	-	#DIV/0!
TOTAL PROJECT EXP CLRK PC FEE SVCS	-	-	-	-	-	#DIV/0!
TOTAL MISC EXP CLRK PC FEE SVCS	80	100	100	100	-	0.00%
	255,089	271,140	272,558	272,590	-	0.53%

Department Name Clerk of the Peace-Trans
Department Number 4010
Fiscal Year 2027

G/L Account Name	FY 2025 Actual	FY 2026 Amended	FY 2027 Dept Head Request	FY 2027 Cnty Admin Approved	FY 2027 Levy Court Approved	Comments Budget Review
TOTAL SALARIES CLERK OF PEACE	58,596	61,100	62,292	62,300	-	1.96%
TOTAL BENEFITS CLERK OF PEACE	49,575	51,590	51,690	51,690	-	0.19%
TOTAL PERSONNEL OTHER CLERK OF PEACE	-	-	-	-	-	#DIV/0!
TOTAL TRAVEL CLERK OF PEACE	-	-	-	-	-	#DIV/0!
TOTAL OPERATING INS CLERK OF PC	1,815	1,900	1,900	1,900	-	0.00%
TOTAL OFFICE EXPENSES CLERK OF PEACE	658	2,000	1,500	1,500	-	-25.00%
TOTAL FURN/EQUIP CLERK OF PEACE	-	-	-	-	-	#DIV/0!
TOTAL CONTRACTUAL/CNSLT CLRK PC	921	900	900	900	-	0.00%
TOTAL TRAINING CLERK OF PEACE	520	1,000	500	500	-	-50.00%
TOTAL LEGAL CLERK OF PEACE	25	-	100	100	-	#DIV/0!
TOTAL OPERATING SUPPLIES CLRK PC	-	-	-	-	-	#DIV/0!
TOTAL UTILITIES CLERK OF PEACE	766	700	700	700	-	0.00%
TOTAL MAINTENANCE EXP CLRK OF PC	1,154	400	400	400	-	0.00%
TOTAL VEHICLE EXPENSES CLRK OF PEACE	-	100	-	-	-	-100.00%
TOTAL PROJECT EXP CLERK OF PEACE	-	-	-	-	-	#DIV/0!
TOTAL MISCELLANEOUS EXP CLRK PC	33	100	100	100	-	0.00%
	114,061	119,790	120,082	120,090	-	0.25%

Department Name Recorder of Deeds
Department Number 5300
Fiscal Year 2027

G/L Account Name	FY 2025 Actual	FY 2026 Amended	FY 2027 Dept Head Request	FY 2027 Cnty Admin Approved	FY 2027 Levy Court Approved	Comments Budget Review
TOTAL SALARIES REC DEEDS	291,297	302,800	308,734	308,800	-	1.98%
TOTAL BENEFITS REC DEEDS	200,714	209,050	209,550	209,550	-	0.24%
TOTAL PERSONNEL OTHER DEEDS	-	-	-	-	-	#DIV/0!
TOTAL TRAVEL REC DEEDS	-	2,000	100	1,700	-	-15.00%
TOTAL OPERATING INSURANCES REC DEEDS	8,462	9,200	9,200	9,200	-	0.00%
TOTAL INDIRECTS REC DEEDS	290,033	320,100	320,100	320,100	-	0.00%
TOTAL OFFICE EXPENSES REC DEEDS	75,758	58,100	60,100	76,700	-	32.01%
TOTAL FURN/EQUIP REC DEEDS	2,097	1,900	1,900	1,900	-	0.00%
TOTAL CNTRCTL/CNSLT REC DEEDS	2,078	60,300	60,300	3,100	-	-94.86%
TOTAL TRAINING REC DEEDS	400	4,000	-	2,000	-	-50.00%
TOTAL LEGAL DEEDS	6,826	5,000	10,000	10,000	-	100.00%
TOTAL OPERATING SUPPLIES REC DEEDS	-	-	-	-	-	#DIV/0!
TOTAL UTILITIES REC DEEDS	3,254	3,100	3,100	3,100	-	0.00%
TOTAL MAINT EXP REC DEEDS	2,682	3,000	3,000	2,600	-	-13.33%
TOTAL VEHICLES EXPENSES REC DEEDS	27	-	-	-	-	#DIV/0!
TOTAL PROJECT EXP DEEDS	-	-	-	-	-	#DIV/0!
TOTAL OUTRCH/COMM EXP DEEDS	-	400	800	800	-	100.00%
TOTAL MISC EXP REC DEEDS	130	200	-	200	-	0.00%
	883,757	979,150	986,884	949,750	-	-3.00%

Sewer Fund	Proposed FY 2027	Proposed FY 2027	Proposed FY 2027	Proposed FY 2027	Proposed FY 2027	Proposed FY 2027
Unrestricted Revenue	0% Increase	1% Increase	3% Increase	6% Increase	9% Increase	11% Increase
Domestic User Fees (*Includes debt)	14,055,800	14,176,300	14,425,200	14,798,300	15,171,900	15,422,700
Contract User Fees	11,000,000	11,110,000	11,330,000	11,660,000	11,990,000	12,210,000
Hauler Charges	682,400	689,200	702,900	723,300	743,800	757,500
Hauler Debt Service Fee	105,100	105,100	105,100	105,100	105,100	105,100
Leachate	-	-	-	-	-	-
Lime Sales	-	-	-	-	-	-
Pretreatment Fines	-	-	-	-	-	-
Penalties	191,200	191,200	191,200	191,200	191,200	191,200
Permit & Review Fees	294,800	294,800	294,800	294,800	294,800	294,800
Rent	146,100	146,100	146,100	146,100	146,100	146,100
Interest	800,000	800,000	800,000	800,000	800,000	800,000
Other Income	255,000	255,000	255,000	255,000	255,000	255,000
District Impact Fee Contribution Towards South Central District Debt Service	75,000	75,000	75,000	75,000	75,000	75,000
MSCIF Contribution To Debt Service for RRRF Expansion Project	777,600	777,600	777,600	777,600	777,600	777,600
Rebate Income	50,000	50,000	50,000	50,000	50,000	50,000
Energy Credits	40,000	40,000	40,000	40,000	40,000	40,000
Tax Interest Rebates	45,000	45,000	45,000	45,000	45,000	45,000
Milford Debt Service Reimbursement	50,900	50,900	50,900	50,900	50,900	50,900
Appropriated Retained Earnings	2,192,100	1,954,800	1,472,200	748,700	24,600	(459,900)*
Total Unrestricted Revenue	30,761,000	30,761,000	30,761,000	30,761,000	30,761,000	30,761,000

* Exceeds amount needed