



City of Kingston Common Council Caucus
Meeting Agenda
Monday, April 6, 2020
7:00 PM
City Hall Conference Room 1
420 Broadway Kingston, NY

VIDEO RECORDING OF MEETING: - <https://youtu.be/RkTwXt5EXdQ>

CONFERENCE ROOM 1, CITY HALL, 420 BROADWAY, KINGSTON, NY

DISCUSSION OF PROPOSED LEGISLATION

Proposed Resolutions
[20200406085202.pdf](#)

CALL IN TO MEETING: -

You can dial in using your phone.

United States (Toll Free): 1 877 309 2073

- One-touch: tel:+18773092073,,995910501#

United States: +1 (571) 317-3129

- One-touch: tel:+15713173129,,995910501#

Access Code: 995-910-501

United States: +1 (312) 757-3117

- One-touch: tel:+13127573117,,141433821#

Access Code: 141-433-821

Common Council Caucus Agenda Item Report

Meeting Date: April 6, 2020

Submitted by: Elisa Tinti

Submitting Department: Common Council

Item Type: Proposed Resolution

Agenda Section:

Subject:

Proposed Resolutions

Suggested Action:

Attachments:

[20200406085202.pdf](#)

RESOLUTION 62 OF 2020

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL RELATED DOCUMENTS AND EXPEND FUNDS IN THE FIRST INSTANCE FOR THE NEW YORK STATE ENVIRONMENTAL FACILITIES CORPORATION (EFC) GREEN INFRASTRUCTURE GRANT PROGRAM (GIGP) FOR THE DIETZ STADIUM GREEN INFRASTRUCTURE PROJECT NO. 5374-12-00. THIS GRANT WAS AWARDED IN 2019 FOR THE REHABILITATION AND REPAVING OF THE DIETZ STADIUM PARKING LOT USING GREEN PRACTICES.

Sponsored By: Finance Committee: Alderman Koop, Scott-Childress,
Davis, Hirsch, Schabot

WHEREAS, the City of Kingston has been awarded a GIGP grant (a reimbursement program) in the amount of \$1.5 million from the New York State Environmental Facilities Corporation; and

WHEREAS, a 10% local match of \$166,667 is required for this program; and

WHEREAS, the City of Kingston has been awarded a NYS Department of Environmental Conservation grant that is eligible to be used as the required 10% local match for the GIGP grant; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the activities in this project fall under 6 NYCRR, Part 617.5(c)(3) and (c)(13) as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. The Mayor of the City of Kingston is hereby authorized to accept funds and to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contacts, documents, and instruments necessary to bring about the project and to fulfill the City of Kingston's obligations under the Grant Agreement.

SECTION 2. The Mayor of the City of Kingston is hereby authorized to expend funds in the first instance under the terms of the EFC GIGP Project No. 5373-12-00 contract.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2020

Elisa Tinti, City Clerk

Approved by the Mayor this ____ day of _____, 2020

Steven T. Noble, Mayor

Adopted by Council on _____, 2020

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION X _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Grants Management

DATE: _____

Description:

Resolution of the Common Council of the City of Kingston, New York, authorizing the Mayor to execute any and all related documents and to expend funds in the first instance for the New York State Environmental Facilities Corporation GIGP grant awarded in 2019 for the Dietz Stadium Green Infrastructure Project No. 5373-12-00 for the rehabilitation and repaving of the Dietz Stadium parking lot using green practices.

There will be no financial impact.

Motion by AD

Seconded by SS

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

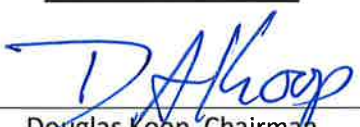
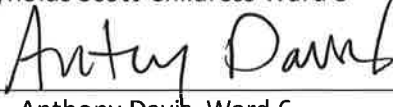
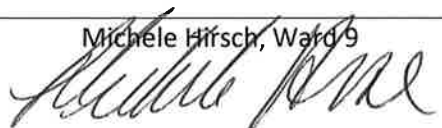
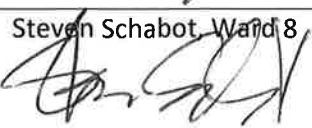
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
 Douglas Koop, Chairman	✓	
 Reynolds Scott-Childress Ward 3		
 Anthony Davis, Ward 6	✓	
 Michele Hirsch, Ward 9	✓	
 Steven Schabot, Ward 8	✓	

RESOLUTION 63 OF 2020

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING LOCAL MATCH FOR THE NEW YORK STATE ENVIRONMENTAL FACILITIES CORPORATION (EFC) GREEN INFRASTRUCTURE GRANT PROGRAM (GIGP) IN THE AMOUNT OF \$166,667 FOR THE DIETZ STADIUM GREEN INFRASTRUCTURE PROJECT NO. 5374-12-00. THIS GRANT WAS AWARDED IN 2019 FOR THE REHABILITATION AND REPAVING OF THE DIETZ STADIUM PARKING LOT USING GREEN PRACTICES.

Sponsored By: Finance Committee: Alderman Koop, Scott-Childress,
Davis, Hirsch, Schabot

WHEREAS, the City of Kingston has been awarded a GIGP grant (a reimbursement program) in the amount of \$1.5 million from the New York State Environmental Facilities Corporation; and

WHEREAS, a 10% local match of \$166,667 is required for this program; and

WHEREAS, the City of Kingston has been awarded a NYS Department of Environmental Conservation grant in the amount of \$1 million that is eligible to be used toward the required 10% local match for the GIGP grant; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the activities in this project fall under 6 NYCRR, Part 617.5(c)(3) and (c)(13) as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. The City of Kingston authorizes and appropriates a minimum 10% local match as required by the Green Innovation Grant Program for the Dietz Stadium Green Infrastructure Project for the rehabilitation and repaving of the Dietz Stadium parking lot using green practices. Under the GIGP program, this local match must be at least 10% of the GIGP eligible project costs of \$1,666,667. The source of the local match, and any amount in excess of the required match, shall be provided by a \$1 million NYS

Department of Environmental Conservation Climate Smart Communities grant also awarded for the project in 2019. The maximum local match shall not exceed \$166,667 based upon a total estimated maximum project cost of \$1,666,667.

SECTION 2. That this resolution shall take effect immediately.

Submitted to the Mayor this ____ day of
_____, 2020

Elisa Tinti, City Clerk

Approved by the Mayor this ____ day of
_____, 2020

Steven T. Noble, Mayor

Adopted by Council on _____, 2020

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION X _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Grants Management

DATE: _____

Description:

Request to authorize a local match of 10% as required by the NYS Environmental Facilities Corporation Green Innovation Grant Program in the amount of \$166,667 for the Dietz Stadium Green Infrastructure Project, which was awarded a \$1.5 million grant in 2019 and has a total project cost of \$1,666, 667. This match amount will be funded by a second grant for the project from the New York State Department of Environmental Conservation Climate Smart Communities program that was also awarded in 2019 in the amount of \$1 million.

There will be no financial impact.

Motion by AD

Seconded by SS

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

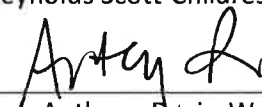
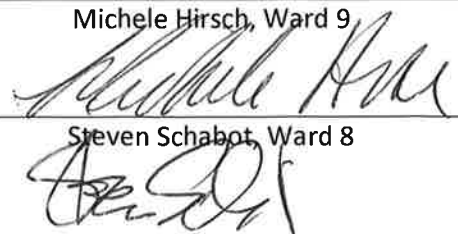
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

Committee Vote	YES	NO
 Douglas Koop, Chairman	☒	☐
 Reynolds Scott-Childress Ward 3	☒	☐
 Anthony Davis, Ward 6	☒	☐
Michele Hirsch, Ward 9	☐	☐
 Steven Schabot, Ward 8	☒	☐

RESOLUTION 64 of 2020

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING A BUDGET MODIFICATION IN THE 2020 PARKS AND RECREATION BUDGET TO INCREASE REVENUE AND EXPENSE LINES

Sponsored By: Finance/Audit Committee: Alderman: Koop, Scott-Childress, Davis, Hirsch, Schabot,

WHEREAS, a request has been made by the Parks and Recreation Department for a 2020 budget modification to increase the revenue and expense lines to reflect unspent grant moneys for three Parks and Recreation grants; and

WHEREAS, the Finance/Audit Committee has received, reviewed and approved this request.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AS FOLLOWS:

SECTION 1. The Common Council of the City of Kingston, New York, hereby approves the budget modification in the 2020 Parks and Recreation budget to increase the revenue and expense lines to reflect unspent grant moneys as follows:

a. NYSEDA Clean Energy Communities City Hall Energy Efficiency Upgrades Project – Building Maintenance:

From	General Account	A1 1620.43389 NYS Grant	\$26,738
To	General Account	A1 1620.5301 Contracted Services	\$26,738

b. DEC Electric Vehicle Charging Station Project at Building Safety – Environmental Education-Sustainability

From	General Account	A1 7250.3889 NYS Grant	\$ 9,360
To	General Account	A1 7250.5211 Other Equipment	\$ 9,360

c. DEC Kingston Point Beach ADA Improvements Project – Beach & Pool

From	General Account	A1 7180.43889 NYS Grant	\$39,400
To	General Account	A1 7180.302 Capital Improvements	\$39,400

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2019

Approved by the Mayor this ____ day of _____, 2019

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION x _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Parks and Recreation

DATE: 2/28/2020

²⁰²⁰
Description: Budget Modification in the Parks and Recreation budget to increase the revenue and expense lines to reflect unspent grant monies for three Parks and Recreation Grants:

- 1) NYSEDA Clean Energy Communities City Hall Energy Efficiency Upgrades Project
 - ^{Bldg Maint} a. Increase General Account A1 1620.43389 NYS Grant \$26,738 ^{P 41}
 - b. Increase General Account A1 1620.5301 Contracted Services \$26,738 ^{DAK}
- 2) DEC Electric Vehicle Charging Station project at Building Safety
 - ^{Env. Ed/Sust} a. Increase General Account A1 7250.3889 NYS Grant \$9,360 ^{P 154}
 - b. Increase General Account A1 7250.5211 Other Equipment \$9,360
- 3) DEC Kingston Point Beach ADA Improvements Project
 - ^{Beach & Pool} a. Increase General Account A1 7180.43889 NYS Grant \$39,400 ^{P 149}
 - b. Increase General Account A1 7180.302 Capital Improvements \$39,400

Estimated Financial Impact: \$ 0

Signature Kevin G. [Signature]

Motion by SS

Seconded by MH

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

Committee Vote	YES	NO
<u>D. Koop</u> Douglas Koop, Chairman	✓	
<u>Reynolds Scott-Childress</u> Reynolds Scott-Childress, Ward 3	✓	
<u>Anthony Davis</u> Anthony Davis, Ward 6	✓	
<u>Michele Hirsch</u> Michele Hirsch, Ward 9		
<u>Steven Schabot</u> Steven Schabot, Ward 8	✓	

fin

City of Kingston
Parks and Recreation Department
kgilfeather@kingston-ny.gov

Steven T. Noble, Mayor



Kevin D. Gilfeather, Superintendent

February 28, 2020,

Andrea Shaut, Alderman-At-Large
President of the Common Council
420 Broadway
Kingston, NY 12401

Re: 1) Budget Transfer for the NYSDEC EV Charging Station Grant at Building Safety
2) Budget Modification for the NYS DEC Kingston Point Beach ADA Accessibility Improvements Grant; 3) Budget Modification for the NYSERDA Clean Energy Communities City Hall Windows and Lights Grant

Dear President Shaut:

This is a request for placement on the agenda of the next appropriate Committee, expected to be the Finance and Audit Committee, to discuss the authorization of resolutions for budget modifications for three grants awarded to the City. The information for each is as follows:

- 1) A grant was awarded to the City of Kingston by the NYSDEC for an Electric Vehicle Charging Station for Building Safety which is for \$13,611.20 with a local match of \$5,041.69. This grant was awarded in 2018 and the request is for a budget modification in the Parks and Recreation budget for carryover of unspent grant monies in the amount of \$9,360.
- 2) A grant was awarded to the City of Kingston by the NYSDEC for Kingston Point Beach ADA Accessibility Improvements which is for \$45,820.00 with a local match of \$6,931.50. This grant was awarded in 2017 and the request is for a budget modification in the Parks and Recreation budget for carryover of unspent grant monies in the amount of \$39,400.
- 3) A grant was awarded to the City of Kingston by NYSERDA Clean Energy Communities which is for \$100,000 with no local match required. This grant was awarded in 2018 and the request is for a budget transfer in the City Clerk's budget for carryover of unspent grant monies in the amount of \$26,738.

Thank you for your consideration.

Julie L. Noble

Sincerely,
Julie L. Noble
Sustainability Coordinator

Cc: Steven T. Noble, Mayor
John Tuey, Comptroller
Kristen Wilson, Director of Grants Management
Douglas Koop, Chair, Finance Committee

RESOLUTION 65 OF 2020

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING A 2020 GENERAL FUND BUDGETARY TRANSFER FOR MULTIPLE POSITIONAL CHANGES.

Sponsored By: Finance Committee: Alderman Koop, Scott-Childress,
Davis, Hirsch, Schabot

WHEREAS, the Mayor has requested a budget transfer in the amount of 24,265.61 for the creation of two new positions in the City of Kingston:

WHEREAS, the current year estimated financial impact is a positive \$2,018.94:

WHEREAS, The Finance/Audit Committee has received, reviewed and approved this request:

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF
THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

SECTION-1. That the sum of 24,265.61 be transferred as follows;

FROM:	A1.1210.5821	Hospital & Medical	\$9,612.00
	A1.6989.5101	Regular Pay	\$2,669.07
	A1.6968.5811	Social Security	\$204.18
	A1.6989.5812	NYS Retirement	\$400.36
	A1.6989.5821	Hospital & Medical	\$11,380.00
TO:	A1.1210.5101	Regular Pay	\$18,138.34
	A1.1210.5811	Social Security	\$1,387.58
	A1.1210.5812	NYS Retirement	\$2,720.75
	A1.1990.5404	Contingency	\$2,018.94

Submitted to the Mayor this ____ day of
_____, 2020

Elisa Tinti, City Clerk

Approved by the Mayor this ____ day of
_____, 2020

Steven T. Noble, Mayor

Adopted by Council on _____, 2020

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION <u>X</u> _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT <u>Multiple</u>	DATE <u>3/11/2020</u>
Description: <u>2020 General Fund Budgetary Transfer for Multiple Positional Changes. Current</u>	
<u>year estimated financial impact is a positive \$2,018.94.</u>	
Estimated Financial Impact _____	Signature _____

Motion by AP

Seconded by RS-C

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

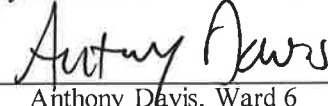
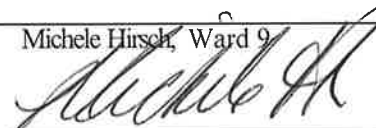
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
 Douglas Koop, Chairman	☒	☐
 Reynolds Scott-Childress, Ward 3	☒	☐
 Anthony Davis, Ward 6	☒	☐
 Michele Hirsch, Ward 9	☐	☒
 Steven Schabot, Ward 8	☒	☐

General Fund Budgetary Transfer

To:

<u>Fund</u>	<u>Dept</u>	<u>Acct #</u>	<u>Acct Description</u>	<u>Amount</u>
A1	1210	5101	Regular Pay	18,138.34
A1	1210	5811	Social Security	1,387.58
A1	1210	5812	NYS Retirement	2,720.75
A1	1990	5404	Contingency	2,018.94
				<u>24,265.61</u>

From:

<u>Fund</u>	<u>Dept</u>	<u>Acct #</u>	<u>Acct Description</u>	<u>Amount</u>
A1	1210	5821	Hospital and Medical	9,612.00
A1	6989	5101	Regular Pay	2,669.07
A1	6989	5811	Social Security	204.18
A1	6989	5812	NYS Retirement	400.36
A1	6989	5821	Hospital and Medica	11,380.00
				<u>24,265.61</u>

Eliminate: Dept 6989 Vacant Project Manager effective 1/1/20. Budgeted Annual Salary \$46,180

Add: Dept 6989 Director of Housing Initiatives effective 5/1/20. Prorated Annual Salary \$65,000

Add: Dept 1210 Director of Intergovernmental Affairs effective 9/1/20. Prorated Annual Salary \$65,000

Reduce: Adjust 1210 Confidential Secretary for vacancy Jan 2020 and change in H.I. plan

<u>To/From</u>	<u>Fund</u>	<u>Dept</u>	<u>Title</u>	<u>Change</u> <u>Date</u>	Full Year Regular Pay <u>Budget</u>	Regular Pay <u>101</u>	Fica <u>811</u>	NYS Retirement <u>812</u>	Medical <u>821</u>	<u>Total</u>
To	A1	1210	Director of Intergovernmental Affairs	09/01/20	\$ 65,000.00	\$ 21,666.67	\$ 1,657.50	\$ 3,250.00	\$ 9,550.00	\$ 36,124.17
To	A1	6989	Director of Housing Initiatives	05/01/20	\$ 65,000.00	\$ 43,510.93	\$ 3,328.59	\$ 6,526.64	\$ 19,100.00	\$ 72,466.15
										<u>\$ 108,590.32</u>
From	A1	6989	Project Manager	01/01/20	\$ 46,180.00	\$ 46,180.00	\$ 3,532.77	\$ 6,927.00	\$ 30,480.00	\$ 87,119.77
From	A1	1210	Confidential Secretary- Vacant 1 month	01/01/20	\$ 41,657.00	\$ 3,528.33	\$ 269.92	\$ 529.25	\$ 19,162.00	\$ 23,489.49
										<u>\$ 110,609.26</u>

RESOLUTION 66 OF 2020

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING A 2019 YEAR END BUDGET TRANSFER IN THE ASSESSORS BUDGET IN THE AMOUNT OF \$1,645.32

Sponsored By: Finance Committee: Alderman Koop, Scott-Childress,
Davis, Hirsch, Schabot

WHEREAS, the Assessor's Office has requested a 2019 year end budget transfer in the amount of \$1,645.32

WHEREAS, the Finance/Audit Committee has received, reviewed and approved this request:

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION-1. That the sum of \$1,645.32 be transferred as follows;

FROM:	A1.1355.5411	Consultant	\$1,298.47
	A1.1355.5411	Consultant	\$0.03
	A1.1355.5411	Consultant	\$90.22
	A1.1355.5411	Consultant	\$256.60
To:	A1.1355.5463	Postage, Freight	\$1,298.47
	A1.1355.5101	Regular Pay	\$0.03
	A1.1355.5103	Overtime	\$90.22
	A1.1355.5112	Part Time Empl.	\$256.60

Submitted to the Mayor this ____ day of
_____, 2020

Elisa Tinti, City Clerk

Approved by the Mayor this ____ day of
_____, 2020

Steven T. Noble, Mayor

Adopted by Council on _____, 2020

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THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER <u>X</u> _____ BONDING REQUEST _____ OTHER _____
DEPARTMENT <u>Assessment</u> DATE <u>2/14/2020</u> Description: <u>Amount \$1,298.47 From: Account 1355.5411 To: Account 1355.5463</u> - consult <u>Amount \$0.03 From: Account 1355.5411 To: Account 1355.5101</u> - consult, - Reg post <u>Amount \$90.22 From: Account 1355.5411 To: Account 1355.5103</u> - consult, - overtime <u>Amount \$256.60 From: Account 1355.5411 To: Account 1355.5112</u> - consult, - part time employees <i>2019 Budgetary Transfer</i>		
Estimated Financial Impact <u>- 0 -</u> Signature _____		

Motion by AD

Seconded by SC

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

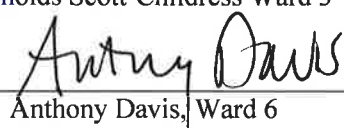
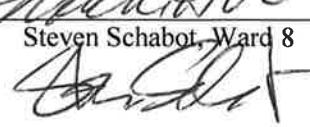
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

Committee Vote	YES	NO
 Douglas Koop, Chairman	✓	
 Reynolds Scott-Childress Ward 3	✓	
 Anthony Davis, Ward 6	✓	
 Patrick O'Reilly, Ward 7	✓	
 Steven Schabot, Ward 8	✓	

RESOLUTION 67 of 2020

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZATION TO EXPEND FUNDS IN THE FIRST INSTANCE AND BONDING IN THE AMOUNT OF \$800,000., FOR THE MAYOR TO ACCEPT A PUBLIC TRAIL EASEMENT AND FOR THE MAYOR TO NEGOTIATE AND EXECUTE AN INTER-MUNICIPAL AGREEMENT WITH THE TOWN OF ULSTER

Sponsored By: Finance and Audit Committee: Alderman: Koop, Scott-Childress, Davis, Hirsch, Schabot

WHEREAS, the Hudson River Brickyard Trail project is a 1.3 miles trail project on the Kingston Greenline and Empire State Trail and is planned for construction in 2020; and

WHEREAS, authorization is requested to expend funds in the first instance, to provide in-kind services, and a City of Kingston match of \$316,098 for the trail project, for a total estimated project cost of \$1,704,240; and

WHEREAS, authorization is requested for bonding to be provided in the amount of \$800,000.; and

WHEREAS, authorization is requested for the Mayor to accept a public trail easement from landowner, Quarry Waters LLC; and

WHEREAS, authorization is requested for the Mayor to negotiate and execute an inter-municipal agreement with the Town of Ulster relative to the construction and funding and to request a cash payment for the Town of Ulster's share of the project; and

WHEREAS, SEQR finding has already been completed with the Planning Board (City) and the Planning Board (Town) as lead agencies.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AS FOLLOWS:

SECTION 1. That the Common Council of the City of Kingston authorizes expending funds in the first instance, to provide in-kind services, and a City of Kingston match of \$316,098 for the trail project, for a total estimated project cost of \$1,704,240, and authorizing bonding to be provided in the amount of \$800,000 for the Hudson River Brickyard Trail project.

SECTION 2. That the Common Council of the City of Kingston authorizes the Mayor to accept a public trail easement from landowner, Quarry Waters LLC.

SECTION 3. That the Common Council of the City of Kingston authorizes the Mayor to negotiate and execute an intermunicipal agreement with the Town of Ulster relative to the construction and funding of the trail and to request a cash payment for the Town of Ulster's share of the project.

SECTION 4. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day of
_____, 2020

Approved by the Mayor this ____ day of
_____, 2020

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2020

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION x
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST x
OTHER _____

DEPARTMENT: Engineering

DATE: March 11, 2020

Project is the Hudson River Brickyard Trail, a 1.3-mile multi-use trail located along North Street and John Street and proposed easements in the City of Kingston and Town of Ulster. Project to be partly funded with a DOS grant already awarded to the City of Kingston

Authorization to expend funds in the first instance and to provide in-kind services and City of Kingston match of \$316,098 for the trail project with a total estimated project cost of \$1,704,240

Authorization of bonding of \$800,000 to be provided by general municipal bonding.

Authorization of the Mayor to accept a public trail easement from landowner, Quarry Waters LLC.

Authorization of the Mayor to negotiate and execute an inter-municipal agreement with the Town of Ulster relative to construction and funding and to request a cash payment for the Town's share of the project.

SEQR finding has already been completed with the Planning Board (City) and Planning Board (Town) as lead agencies.

Estimated Financial Impact: \$316,098

Signature _____

Motion by SS

Seconded by RS-C

Action Required:

SEORA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman <i>D. Koop</i>	☒	☐
Reynolds/Scott-Childress Ward 3 <i>Antony Davis</i>	☒	☐
Anthony Davis, Ward 6 <i>Reynolds Scott-Childress</i>	☒	☐
Michele Hirsch, Ward 9 <i>Michele Hirsch</i>	☒	☐
Steven Schabot, Ward 8 <i>Steven Schabot</i>	☒	☐

CITY OF KINGSTON
Office of the City Engineer
jschultheis@kingston-ny.gov

John M. Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

March 9, 2020

Andrea Shaut., Alderman-At-Large, President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

RE: Hudson River Brickyard Trail, North Street (Scenic Hudson Property)

Dear President Shaut:

Per my earlier February 27 letter on this subject, I offer additional detail on this subject for the purpose of presenting a resolution at the upcoming March 11 meeting of the Finance and Audit Committee.

We request authorization to expend funds in the first instance and bonding for the construction of the trail to match funds provided by a Department of State (DOS) grant (a reimbursement program) for the project. There is an expected net financial impact to the City of \$316,098 in cash and \$50,000 in force account contributions. The attached plan of finance outlines a total project cost of \$1,704,240, and the expected amounts of contributions from the involved parties. The largest income source is a grant from the NYS Department of State (DOS), which pays 50% of the total project cost. The plan of finance is as follows:

<u>Income Source:</u>	<u>Value:</u>
DOS Grant	\$852,120
City of Kingston Cash	\$316,098
Town of Ulster Cash	\$55,782
OPHRP (Paying Design Consultant)	\$332,840
Value of City force account services	\$50,000
Value of Town force acct services	\$5,000
Value of easement (Scenic Hudson)	\$90,000
Value of appraisal (Scenic Hudson)	<u>\$2,400</u>
 Total Project Cost	 \$1,704,240

Bonding of \$800,000 is requested. This is larger than the city's expected financial impacts in order to account for delayed timing in receiving grant fund reimbursement from DOS. Reimbursements can only be requested after the City has incurred the expenses, and a delay of about 3-months will usually occur before reimbursement by DOS.

CITY OF KINGSTON
Office of the City Engineer
jschultheis@kingston-ny.gov

John M. Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

February 27, 2020

Andrea Shaut., Alderman-At-Large, President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

RE: Hudson River Brickyard Trail, North Street (Scenic Hudson Property)

Dear President Shaut:

The Engineering Department requests placement on the agenda of the Finance and Audit Committee to discuss the Hudson River Brickyard Trail. This 1.3-mile trail project on the Kingston Greenline and the Empire State Trail is planned for construction in 2020. We may request the following at the meeting:

- Authorization to expend funds in the first instance and bonding for the construction of the trail to match funds provided by a Department of State (DOS) grant (a reimbursement program) for the project. The City, Scenic Hudson, and the DOS are still determining what this amount will be and the overall plan of finance.
- Authorization of the Mayor to accept an easement from Scenic Hudson for trail construction
- Authorization of the Mayor to execute a maintenance agreement identifying responsibilities of the City and others for trail maintenance tasks

As all the details of the above are not yet finalized, I anticipate providing additional information and draft resolutions by March 9th for review before the meeting.

Please forward this communication to the appropriate committees for further discussion. Should you have any questions concerning this request, please do not hesitate to contact me.

Respectfully,

A handwritten signature in dark ink, appearing to be "JS", is written over a faint, larger signature.

John M. Schultheis, P.E.
City Engineer

Cc: Steve Noble, Mayor
Kristen Wilson, Director of Grants Management

RESOLUTION 68 of 2020

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
AUTHORIZING ADOPTING A BOND ORDINANCE IN THE SUM OF \$800,000.00 FOR THE
HUDSON RIVER BRICKYARD TRAIL PROJECT**

Sponsored By: Finance and Audit Committee: Alderman: Koop,
Scott-Childress, Davis, Hirsch, Schabot

WHEREAS, the Hudson River Brickyard Trail project is a 1.3 miles trail project on the Kingston Greenline and Empire State Trail and is planned for construction in 2020; and

WHEREAS, total project costs are estimated at \$1,704,240.00 with the City's share, after grants and other funding sources are applied, is expected to be \$326,098.00; and

WHEREAS, a request for \$800,000.00 in bonding is being made, which is larger than the City's expected financial impacts in order to account for delayed timing in receiving grant fund reimbursement from DOS. Reimbursement can only be requested after the City has incurred the expenses, and a delay of about 3 months will usually occur before reimbursement by DOS.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AS FOLLOWS:

SECTION 1. That the Common Council of the City of Kingston authorizes adopting a bond in an amount of \$800,000.00 for the Hudson River Brickyard Trail Project.

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2020

Approved by the Mayor this ____ day of _____, 2020

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2020

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST ☒ OTHER _____
DEPARTMENT <u>Comptroller on Behalf of Engineering</u> DATE <u>3/11/2020</u> Description: <u>Authorize bonding in the amount of \$800,000</u> <u>for the Hudson River Brickyard Trail project. Total</u> <u>project costs are estimated at \$1,704,240 with the</u> <u>City's share after grants and other funding sources are</u> <u>applied is expected to be \$316,098</u> Estimated Financial Impact <u>\$800,000</u> Signature		

Motion by SS

Seconded by AD

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

Committee Vote	YES	NO
 Douglas Koop, Chairman	☒	☐
 Reynolds Scott-Childress, Ward 3	☒	☐
 Anthony Davis, Ward 6	☐	☐
 Michele Hirsch, Ward 9	☒	☐
 Steven Schabot, Ward 8	☒	☐

CITY OF KINGSTON
Office of the City Engineer
jschultheis@kingston-ny.gov

John M. Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

March 9, 2020

Andrea Shaut., Alderman-At-Large, President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

RE: Hudson River Brickyard Trail, North Street (Scenic Hudson Property)

Dear President Shaut:

Per my earlier February 27 letter on this subject, I offer additional detail on this subject for the purpose of presenting a resolution at the upcoming March 11 meeting of the Finance and Audit Committee.

We request authorization to expend funds in the first instance and bonding for the construction of the trail to match funds provided by a Department of State (DOS) grant (a reimbursement program) for the project. There is an expected net financial impact to the City of \$316,098 in cash and \$50,000 in force account contributions. The attached plan of finance outlines a total project cost of \$1,704,240, and the expected amounts of contributions from the involved parties. The largest income source is a grant from the NYS Department of State (DOS), which pays 50% of the total project cost. The plan of finance is as follows:

<u>Income Source:</u>	<u>Value:</u>
DOS Grant	\$852,120
City of Kingston Cash	\$316,098
Town of Ulster Cash	\$55,782
OPHRP (Paying Design Consultant)	\$332,840
Value of City force account services	\$50,000
Value of Town force acct services	\$5,000
Value of easement (Scenic Hudson)	\$90,000
Value of appraisal (Scenic Hudson)	<u>\$2,400</u>
 Total Project Cost	 \$1,704,240

Bonding of \$800,000 is requested. This is larger than the city's expected financial impacts in order to account for delayed timing in receiving grant fund reimbursement from DOS. Reimbursements can only be requested after the City has incurred the expenses, and a delay of about 3-months will usually occur before reimbursement by DOS.

CITY OF KINGSTON
Office of the City Engineer
jschultheis@kingston-ny.gov

John M. Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

We also request that the Common Council authorize the Mayor to accept a public trail easement from Scenic Hudson for trail construction and to execute a maintenance agreement identifying responsibilities of the City and others for trail maintenance tasks.

We ask that the common Council authorize the Mayor to negotiate an inter-municipal agreement with the Town of Ulster that would allow the City to construct the portion of the project that is within the Town. Such agreement would be brought before the Common Council for final approval and adoption.

In the event that an agreement with the Town is not able to be reached, the City will proceed with constructing only the portion of the project within the corporate limits of the City of Kingston.

I plan to attend the meeting of the finance and audit committee so that I may answer any questions that arise.

Respectfully,

John M. Schultheis, P.E.
City Engineer

Cc: Steve Noble, Mayor
Kristen Wilson, Director of Grants Management

CITY OF KINGSTON
Office of the City Engineer
jschultheis@kingston-ny.gov

John M. Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

February 27, 2020

Andrea Shaut., Alderman-At-Large, President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

RE: Hudson River Brickyard Trail, North Street (Scenic Hudson Property)

Dear President Shaut:

The Engineering Department requests placement on the agenda of the Finance and Audit Committee to discuss the Hudson River Brickyard Trail. This 1.3-mile trail project on the Kingston Greenline and the Empire State Trail is planned for construction in 2020. We may request the following at the meeting:

- Authorization to expend funds in the first instance and bonding for the construction of the trail to match funds provided by a Department of State (DOS) grant (a reimbursement program) for the project. The City, Scenic Hudson, and the DOS are still determining what this amount will be and the overall plan of finance.
- Authorization of the Mayor to accept an easement from Scenic Hudson for trail construction
- Authorization of the Mayor to execute a maintenance agreement identifying responsibilities of the City and others for trail maintenance tasks

As all the details of the above are not yet finalized, I anticipate providing additional information and draft resolutions by March 9th for review before the meeting.

Please forward this communication to the appropriate committees for further discussion. Should you have any questions concerning this request, please do not hesitate to contact me.

Respectfully,

John M. Schultheis, P.E.
City Engineer

Cc: Steve Noble, Mayor
Kristen Wilson, Director of Grants Management

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BOND ORDINANCE DATED APRIL 7, 2020.

AN ORDINANCE AUTHORIZING THE HUDSON RIVER BRICKYARD TRAIL PROJECT IN AND FOR THE CITY OF KINGSTON, ULSTER COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$1,704,240, AND AUTHORIZING THE ISSUANCE OF \$800,000 BONDS OF SAID CITY TO PAY PART OF THE COST THEREOF.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, ULSTER COUNTY, NEW YORK, by the favorable vote of not less than two-thirds of all members of said Council, as follows:

Section 1. The construction of the Hudson River Brickyard Trail, including costs incidental thereto, in and for the City of Kingston, Ulster County, New York, is hereby authorized at a maximum estimated cost of \$ 1,704,240.

Section 2. The plan for the financing thereof is as follows:

- a) By the expenditure of \$904,240 of available funds (including force account contributions); and
- b) By the issuance of \$800,000 bonds of said City hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law; provided, however, that the amount of bonds to be issued shall be reduced to the extent of available funds received therefor; in excess of the aforementioned \$904,240.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is fifteen years, pursuant to subdivision 19(c) of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. The faith and credit of said City of Kingston, Ulster County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all the taxable real property of said City, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the City Comptroller, the chief fiscal officer of said City. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said City Comptroller, consistent with the provisions of the Local Finance Law.

Section 6. All other matters, except as provided herein relating to such bonds herein authorized including date, denominations, maturities, interest payment dates, and whether said bonds shall be repaid in accordance with a schedule providing for substantially level or declining annual debt service, within the limitations prescribed herein and the manner of execution of the same and also including the consolidation with other issues, shall be determined by the City Comptroller, the chief fiscal officer of such City. Such bonds shall contain substantially the recital of validity clause provided for in section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by section 52.00 of the Local Finance Law, as the City Comptroller shall determine consistent with the provisions of the Local Finance Law.

Section 7. This ordinance shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this ordinance, no monies are, or are

reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 8. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this Bond Ordinance are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 9. The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the City for expenditures made after the effective date of this ordinance for the purpose for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 10. This ordinance, which takes effect immediately, shall be published in summary form in The Daily Freeman, the official newspaper of said City hereby designated for such purpose, together with a notice of the City Clerk in substantially the form set forth in paragraph a of Section 81.00 of the Local Finance Law.

The question of the adoption of the foregoing ordinance was duly put to a vote on roll call, which resulted as follows:

Alderman _____	VOTING _____
Alderman _____	VOTING _____
Alderman _____	VOTING _____
Alderman _____	VOTING _____
Alderman _____	VOTING _____
Alderman _____	VOTING _____
Alderman _____	VOTING _____
Alderman _____	VOTING _____

The ordinance was thereupon declared duly adopted.

* * * * *

CERTIFICATION

STATE OF NEW YORK)
) ss.:
COUNTY OF ULSTER)

I, the undersigned Clerk of the City of Kingston, Ulster County, New York, DO HEREBY CERTIFY:

- 1) That a meeting of the Issuer was duly called, held and conducted on the 7th day of April, 2020.
- 2) That such meeting was a **special regular** (circle one) meeting.
- 3) That attached hereto is a proceeding of the Issuer which was duly adopted at such meeting by the Common Council of the Issuer.
- 4) That such attachment constitutes a true and correct copy of the entirety of such proceeding as so adopted by said Common Council.
- 5) That all members of the Common Council of the Issuer had due notice of said meeting.
- 6) That said meeting was open to the general public in accordance with Section 103 of the Public Officers Law, commonly referred to as the "Open Meetings Law".
- 7) That notice of said meeting (the meeting at which the proceeding was adopted) was given PRIOR THERETO in the following manner:

PUBLICATION (here insert newspaper(s) and date(s) of publication)

POSTING (here insert place(s) and date(s) of posting)

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Issuer this
_____ day of April, 2020.

City Clerk

(CORPORATE SEAL)

LEGAL NOTICE OF ESTOPPEL

The bond ordinance, a summary of which is published herewith, has been adopted on April 7, 2020, and the validity of the obligations authorized by such ordinance may be hereafter contested only if such obligations were authorized for an object or purpose for which the City of Kingston, New York, is not authorized to expend money, or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the Constitution.

A complete copy of the ordinance summarized herewith is available for public inspection during regular business hours at the Office of the City Clerk for a period of twenty days from the date of publication of this Notice.

Dated: Kingston, New York,

_____, 2020.

City Clerk

BOND ORDINANCE DATED APRIL 7, 2020.

AN ORDINANCE AUTHORIZING THE HUDSON RIVER BRICKYARD TRAIL PROJECT IN AND FOR THE CITY OF KINGSTON, ULSTER COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$1,704,240, AND AUTHORIZING THE ISSUANCE OF \$800,000 BONDS OF SAID CITY TO PAY PART OF THE COST THEREOF.

Specific object or purpose:	Construction of the Hudson River Brickyard Trail
Maximum Estimated Cost:	\$1,704,240
Period of probable usefulness:	Fifteen years
Amount of obligations to be issued:	\$800,000 bonds, \$904,240 available funds

Such ordinance pledges the full faith and credit of the City to the payment of the obligations authorized to be issued and delegates to the City Comptroller, the Chief Fiscal Officer, the power to authorize the issuance of and to sell such obligations. Additionally, such ordinance contains the estoppel clause provided for by Section 80.00 of the Local Finance Law and authorizes such ordinance, after taking effect to be published in summary form in the official newspaper, together with a notice of the City Clerk, in substantially the form provided in Section 81.00 of the Local Finance Law.



Orrick, Herrington & Sutcliffe LLP
51 West 52nd Street
New York, NY 10019-6142

+1 212 506 5000
orrick.com

April 3, 2020

VIA E-MAIL (jtuey@kingston-ny.gov)

Mr. John Tuey
City Comptroller
City of Kingston
City Hall, 420 Broadway
Kingston, New York 12401

Thomas E. Myers

E tmyers@orrick.com
D +1 212 506 5212
F +1 212 506 5151

Re: City of Kingston, Ulster County, New York
Hudson River Brickyard Trail Project
\$800,000 Bonds
Orrick File: 42394-NEW

Dear John:

In accordance with your recent request, we are enclosing draft proceedings of the Common Council containing a bond ordinance in connection with the above matter.

If the ordinance meets with the approval of the Common Council, please have it adopted by a super majority vote; that is a vote of at least two-thirds of the total voting strength of the Council.

As soon as possible after the adoption of such ordinance, the enclosed summary Legal Notice of Estoppel should be published in full in the official newspaper designated for this purpose.

As soon as available, please furnish us with the following:

1. An **ORIGINALLY** certified copy of the enclosed bond ordinance, showing the vote taken thereon.
2. An **ORIGINAL** printer's affidavit of publication of the summary Legal Notice of estoppel from the official newspaper.
3. Evidence of compliance with SEQR.

With best wishes,

Very truly yours,

Tom

Thomas E. Myers

TEM/es
Enclosures

BOND ORDINANCE

At a regular meeting of the Common Council of the City of Kingston, Ulster County, New York, held at Common Council Chambers, City Hall, 420 Broadway, in said City, on the 7th day of April, 2020, at _____ o'clock P.M., Prevailing Time.

The meeting was called to order by _____, and upon roll being called, the following were

PRESENT:

ABSENT:

The following ordinance was offered by Alderman _____, who moved its adoption, seconded by Alderman _____, to wit:

RESOLUTION 70 OF 2020

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,
NEW YORK, AUTHORIZING THE UTILIZATION OF \$524,394.00 IN FUND
BALANCE FROM THE GENERAL FUND TO PROVIDE FUNDING FOR THE
ZONING CODE INITIATIVES DESCRIBED IN THE MAYOR'S LETTER
DATED MARCH 3, 2020**

Sponsored By: Finance Committee: Alderman Koop, Scott-Childress,
Davis, Hirsch, Schabot

WHEREAS, the Mayor has requested a transfer in the amount of \$524,394.00 from the general fund to provide funding for the zoning code initiatives he described in his letter dated March 3, 2020

WHEREAS, the Finance/Audit Committee has received, reviewed and approved this request;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION-1. The sum of \$524,394.00 be transferred as follows;

FROM:	A1.9999.19.5901	Fund Balance	\$524,394.00
TO:	A1.801014.5411	Consultants	\$524,394.00

Submitted to the Mayor this ____ day of
_____, 2020

Elisa Tinti, City Clerk

Approved by the Mayor this ____ day of
_____, 2020

Steven T. Noble, Mayor

Adopted by Council on _____, 2020

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THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

REQUEST DESCRIPTION		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION ☒ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____
DEPARTMENT <u>Comptroller on Behalf of Mayor</u> DATE <u>3/11/2020</u> Description: <u>Authorize the utilization of \$24,394 in fund balance from the General Fund to provide funding for the Zoning code initiatives described in the Mayor's letter dated 3/3/2020 through the following 2020 budgetary transfer:</u> <u>To: A1801014.5411 Consultants *\$24,394</u> <u>From: A1199919.5904 Contingency *\$24,394</u> <u>0.1445 Fund Balance</u> Estimated Financial Impact <u>\$24,394</u> Signature <u>[Signature]</u>		

Motion by RS-C

Seconded by SS

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

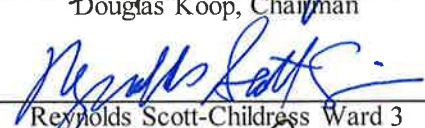
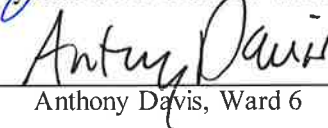
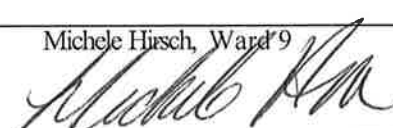
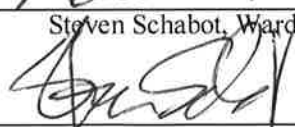
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

Committee Vote	YES	NO
 Douglas Koop, Chairman	☒	☐
 Reynolds Scott-Childress, Ward 3	☒	☐
 Anthony Davis, Ward 6	☒	☐
 Michele Hirsch, Ward 9	☒	☐
 Steven Schabot, Ward 8	☒	☐

RESOLUTION 71 OF 2020

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,
NEW YORK, AUTHORIZING A 2020 BUDGETARY TRANSFER FROM FUND
BALANCE IN THE AMOUNT OF \$165,000.00 TO PAY FOR THE REMOVAL
AND REPLACEMENT OF THE CANOPY AT 43-45 NORTH FRONT STREET.**

Sponsored By: Finance Committee: Alderman Koop, Scott-Childress,
Davis, Hirsch, Schabot

WHEREAS, the Comptroller on behalf of Engineering has requested a transfer in the amount of \$165,000.00 to remove and replace the canopy at 43-45 North Front Street:

WHEREAS, the Finance/Audit Committee has received, reviewed and approved this request;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION-1. The sum of \$165,000.00 be transferred as follows;

FROM:	A1.9999.19.5901	Fund Balance	\$165,000.00
TO:	A1.8989.13.5301	Contracted Services	\$165,000.00

Submitted to the Mayor this ____ day of _____, 2020

Approved by the Mayor this ____ day of _____, 2020

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

REQUEST DESCRIPTION		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION ☒	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT Comptroller on behalf of Engineering DATE 3/11/2020

Description: Authorize the utilization of fund balance in the amount of \$165,000 to pay for the removal and replacement of the canopy at 43-45 North Front Street. An authorization for same purpose was approved for 2019 but not utilized.

To: A18989/13.5301 \$165,000

From: A19999/19.5901 \$165,000

Estimated Financial Impact \$165,000 Signature [Signature]

2020 Budgetary Transfer

Motion by SS

Seconded by RSC

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

Committee Vote	YES	NO
<u>[Signature]</u> Douglas Koop, Chairman	☒	☐
<u>[Signature]</u> Reynolds Scott-Childress Ward 3	☒	☐
<u>[Signature]</u> Anthony Davis, Ward 6	☒	☐
<u>[Signature]</u> Michele Hirsch, Ward 9	☒	☐
<u>[Signature]</u> Steven Schabot, Ward 18	☒	☐

RESOLUTION 81 OF 2020

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,
NEW YORK, AUTHORIZING A 2020 BUDGETARY TRANSFER IN THE
AMOUNT OF \$20,000.00 TO FUND YOUTH DESIGN PROJECT AT PINE
STREET AFRICAN BURIAL GROUND AWARDED AS PART OF THE 2019
PARTICIPATORY BUDGET PROJECT**

Sponsored By: Finance Committee: Alderman Koop, Scott-Childress,
Davis, Hirsch, Schabot

WHEREAS, the Mayor has requested a transfer in the amount of \$20,000.00 to fund the Youth Design Project at the Pine Street African Burial Ground that was awarded as part of the 2019 Participatory Budget Project

WHEREAS, the Finance/Audit Committee has received, reviewed and approved this request;

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF
THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

SECTION-1. The sum of \$20,000.00 be transferred as follows;

FROM:	A1.1990.14.5404	Contingency	\$20,000.00
TO:	A1.1210.14.5472	Contracted Services	\$20,000.00

Submitted to the Mayor this ____ day of
_____, 2020

Elisa Tinti, City Clerk

Approved by the Mayor this ____ day of
_____, 2020

Steven T. Noble, Mayor

Adopted by Council on _____, 2020

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER <u>X</u> _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____
DEPARTMENT <u>Mayor</u> DATE <u>3/11/2020</u> Description: <u>2020 Budgetary Transfer to Fund Youth Design Project at Pine St. African Burial</u> <u>Ground awarded as part of the 2019 Participatory Budget Project.</u> To: <u>A11210.14.5472 Contracted Services \$20,000</u> From: <u>A11990.14.5404 Contingency \$20,000</u> Estimated Financial Impact <u>\$20,000</u> Signature _____		

Motion by RS-C

Seconded by MH

Action Required: _____

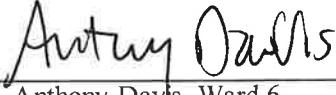
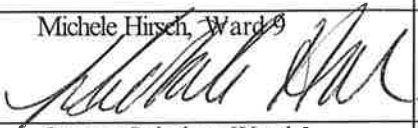
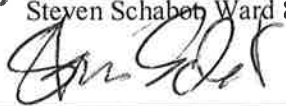
SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
 Douglas Koop, Chairman	☒	☐
 Reynolds Scott-Childress Ward 3	☒	☐
 Anthony Davis, Ward 6	☒	☐
_____ _____	☐	☐
 Michele Hirsch, Ward 9	☒	☐
 Steven Schabot, Ward 8	☒	☐

CITY OF KINGSTON

Office of the Mayor

mayor@kingston-ny.gov

Steven T. Noble
Mayor



February 28th, 2020

Ms. Andrea Shaut
Alderwoman-at-Large
President of the Common Council
Kingston City Hall
420 Broadway
Kingston, NY 12401

Re: Youth Design Project Contingency Budget

Dear President Shaut,

In 2019, as part of the Participatory Budgeting Project, the community chose to fund a Youth Design Project at the Pine Street African Burial Ground. We announced last year that the Kingston Land Trust, with a variety of partners, would lead this project. I would respectfully ask that we transfer \$20,000 from Contingency to the appropriate contracted services line, so that these funds can be allocated for this important purpose.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Steven T. Noble", is written over a horizontal line.

Steven T. Noble
Mayor

