



City of Kingston Finance and Audit Committee
Meeting Agenda
Wednesday, May 8, 2019
6:30 PM

NEW BUSINESS

Information Technology Re: Internal Budget Transfer Request

Suggested Action: approve

[IT Letterhead - 2019 central printing.pdf](#)

Sale of 232 Elmendorf St.

[20190507093434.pdf](#)

Bonding Authorization

[20190507093603.pdf](#)

Transfer Request

[20190507093852.pdf](#)

Budget Transfer

[20190507094019.pdf](#)

Hurley Ave. Paving

[20190507094217.pdf](#)

Lease Renewal

[20190507094520.pdf](#)

Information on IT Program

[20190507094811.pdf](#)

Internal Transfer

[20190507095711.pdf](#)

Budget Transfer

[20190507112209.pdf](#)

Contingency Transfer

[20190507112331.pdf](#)

Ponte of Praise Church

[20190507113352.pdf](#)

Pedestrian Safety Action Plan

[20190507113806.pdf](#)

Budget Transfer

[20190507114053.pdf](#)

Wilbur Avenue Paving

[20190507114250.pdf](#)

KUBA Maintenance

[20190507114727.pdf](#)

Truck Purchase

[20190507095919.pdf](#)

1 OLD BUSINESS

Finance and Audit Committee Agenda Item Report

Meeting Date: May 8, 2019

Submitted by: Kyle McIntosh

Submitting Department: Information Technology

Item Type: Budget Transfer

Agenda Section:

Subject:

Information Technology Re: Internal Budget Transfer Request

Suggested Action:

approve

Attachments:

[IT Letterhead - 2019 central printing.pdf](#)

CITY OF KINGSTON
Office of Information Technology
kmcintosh@kingston-ny.gov

Kyle McIntosh, Director



Steven T. Noble, Mayor

May 6th 2019

Alderman at Large James Noble
City of Kingston Common Council
420 Broadway
Kingston, NY 12401

Dear Alderman at Large Noble,

Please consider approving the internal transfer of \$7280.60 from various departments to the IT budget A11680.5471 account for the purpose of centralized printing bills. These were previously back charged to individual departments and we used the 2018 totals for the 2019 transfer. There is no financial impact.

*See attached for 2018 totals per department

Kyle McIntosh

Director of Information Technology

Cc: Mayor S. Noble
John Tuey, Comptroller
Douglas Koop, Finance Committee Chairman

Dept	Budget Appropriation	2018 Totals
Fire Dept	A1.3410.14.5471	\$665.52
Police Dept	A1.3120.14.5471	\$1,781.04
Community Dev	A1.1680.14.5471	\$321.36
Assessors	A1.1355.14.5402	\$206.71
Mayor	A1.1210.14.5402	\$152.04
WWTP	G1.8130.14.5471	\$243.15
Building Safety	A1.3620.14.5471	\$449.44
Civil Service	A1.1430.14.5402	\$192.12
City Clerk	A1.1670.14.5471	\$238.92
Corporation Counsel	A1.1440.14.5402	\$1,184.40
Comptroller	A1.1315.14.5471	\$785.61
IT Office	A1.1680.14.5402	\$44.52
DPW	A1.1490.14.5402	\$243.81
Comm & Comm Engmnt	A1.1650.14.5402	\$635.85
Planning	A1.8020.14.5402	\$136.11
	2018 Total to Transfer	\$7,280.60
	Transfer to account	A1.1680.14.5471

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER <u> x </u>	CONTINGENCY TRANSFER <u> </u>	TRANSFER <u> </u>
AUTHORIZATION <u> </u>	BUDGET MODIFICATION <u> </u>	BONDING REQUEST <u> </u>
CLAIMS <u> </u>	ZONING <u> </u>	OTHER <u> </u>

DEPARTMENT <u>Information Technology</u>	DATE <u>5/6/2019</u>
Description: <u>Internal transfers for centralized printing based on 2018 usage.</u>	
<u>A11680.5471 increase \$7280.60 from various departments, see attached.</u>	
Estimated Financial Impact <u>0</u>	Signature <u></u>

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action
 Type II Action
 Unlisted Action

Negative Declaration of Environmental Significance:

Conditioned Negative Declaration:

Seek Lead Agency Status:

Positive Declaration of Environmental Significance:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman	☐	☐
Reynolds Scott-Childress Ward 3	☐	☐
Anthony Davis, Ward 6	☐	☐
Patrick O'Reilly, Ward 7	☐	☐
Steven Schabot, Ward 8	☐	☐

Finance and Audit Committee Agenda Item Report

Meeting Date: May 8, 2019

Submitted by: Dee Sills

Submitting Department: Community and Economic Development

Item Type: Authorization Request

Agenda Section:

Subject:

Sale of 232 Elmendorf St.

Suggested Action:

Attachments:

[20190507093434.pdf](#)

FIN

MAY 3, 2019

Dear Mr. President,

Due to server issues I am unable to submit communication but would like to get on the agenda of Finance/Audit committee to discuss and get authorization of the sale of 232 Elmendorf Street.

Thank you,

Brenna Robinson

A handwritten signature in cursive script, appearing to read "Brenna Robinson".

Finance and Audit Committee Agenda Item Report

Meeting Date: May 8, 2019

Submitted by: Dee Sills

Submitting Department: Kingston Water Department

Item Type: Authorization Request

Agenda Section:

Subject:

Bonding Authorization

Suggested Action:

Attachments:

[20190507093603.pdf](#)

Tinti, Elisa

From: Hansen, Judith
Sent: Monday, May 06, 2019 5:08 PM
To: Noble, James
Cc: Koop, Douglas; Tinti, Elisa; Morell, Jeffrey; Dysard, Matthew; Tuey, John
Subject: KWD Bonding Request
Attachments: 20190506160044.pdf

Elisa

I know that this is very late, but we only just found out this afternoon that we need additional bonding authorization for one of our projects. I was hoping that Jim would consider referring this at tomorrow night's meeting of the Council so that we could appear at Finance before the June Council meeting. Please contact me with questions or if you need additional information. Judy

Judith A. Hansen, Superintendent

Kingston Water Department
PO Box 1537
Kingston, NY 12402
845-331-0175 X301



May 6, 2019

Hon. James Noble Jr., President
Common Council of the City of Kingston
420 Broadway
Kingston, NY 12401

Re: Request for Bond Authorization for SCADA Project

Dear President Noble:

In 2015, the KWD received a 25 percent grant/ 75% zero interest loan under the Storm Mitigation Loan Program in the amount of \$2,718,950.00. At that time we requested and received bonding authorization from the Council in that amount for the following projects:

Project Description	Amount
Phase 1: Emergency Generator Foxhall Pump Station	\$68,900.00
Phase 2: Treatment Plant Improvements	\$1,870,050.00
Phase 3: System-wide SCADA System	\$780,000.000
Total	\$2,718,950.00

Phase 1 and Phase 2 were completed and are now operational. The final part of this work, Phase 3, calls for the installation of a system-wide monitoring and control network to be able to remotely manage and integrate system operations. Unfortunately, to complete all phases of the SCADA system, The Board of Water Commissioners is requesting bonding authorization for an additional \$600,000.

In advance, I thank you for your kind consideration of this matter. I am available to meet with the Finance Committee at their convenience.

Sincerely,

Judith A. Hansen
Superintendent

Finance and Audit Committee Agenda Item Report

Meeting Date: May 8, 2019

Submitted by: Dee Sills

Submitting Department: City Clerk/Registrar

Item Type: Budget Transfer

Agenda Section:

Subject:

Transfer Request

Suggested Action:

Attachments:

[20190507093852.pdf](#)

Tinti, Elisa

From: Tinti, Elisa
Sent: Friday, May 03, 2019 11:35 AM
To: Noble, James
Cc: Tinti, Elisa
Subject: Communication

Dear Mr. President,

I would like to request a transfer of funds in the total of \$900.00 to cover the cost of a new computer for the Clerk's Office.

This would replace our very old main computer at the front desk that is used for Muncicity. Our current computer does not always work and when it does,

It does not always connect to the printer or save the information that we input.

Thank you,

Elisa

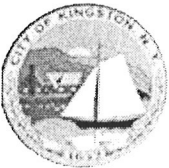
Elisa Tinti

City Clerk and Registrar
City of Kingston

(845) 334-3914 Office

(845) 334-3918 Fax

[Kingston City Clerk Webpage](#)



Finance and Audit Committee Agenda Item Report

Meeting Date: May 8, 2019

Submitted by: Dee Sills

Submitting Department: City Clerk/Registrar

Item Type: Budget Transfer

Agenda Section:

Subject:

Budget Transfer

Suggested Action:

Attachments:

[20190507094019.pdf](#)

Tinti, Elisa

From: Tinti, Elisa
Sent: Friday, May 03, 2019 11:19 AM
To: James Noble
Cc: Tinti, Elisa
Subject: Communication

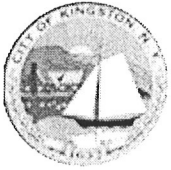
Dear Mr. President,
Please see attached information for a transfer request in the amount of \$850.00 to purchase a mute box for the new speaker system that was just installed in Chambers.
Thank you,
Elisa

Elisa Tinti

City Clerk and Registrar
City of Kingston

(845) 334-3914 Office
(845) 334-3918 Fax

[Kingston City Clerk Webpage](#)



Tinti, Elisa

From: Tinti, Elisa
Sent: Monday, April 29, 2019 7:58 AM
To: McIntosh, Kyle
Cc: Woltman, Brian; Tuey, John
Subject: RE: Chambers mic system additions...

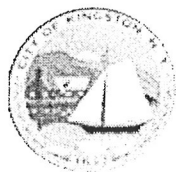
Sounds good to me!

Elisa Tinti

City Clerk and Registrar
 City of Kingston

(845) 334-3914 Office
 (845) 334-3918 Fax

Kingston City Clerk Webpage



From: McIntosh, Kyle
Sent: Friday, April 26, 2019 10:35 AM
To: Tinti, Elisa <emtinti@kingston-ny.gov>
Cc: Woltman, Brian <bwoltman@kingston-ny.gov>; Tuey, John <jtuey@kingston-ny.gov>
Subject: Chambers mic system additions...

This would add a second mute box to the speakers desk and an audio input for movies/projectors and such that can feed into the speakers.

Includes all costs for install as well.

I'm still separately investigating the hearing aid capable listening devices. I requested a demo which should be here soon to try one setup that was around \$850.

John had mentioned that as long as you request a budget transfer we can purchase this immediately and don't need to wait for the transfer to go through.

Let me know if this is something we can move forward with, if so you would forward the attached with a PO Request to Brian Woltman.

-Kyle

From: Jeffery Zupan <jeff@hudsonvalleyav.com>
Sent: Friday, April 26, 2019 10:22 AM

To: McIntosh, Kyle <kmcintosh@kingston-ny.gov>

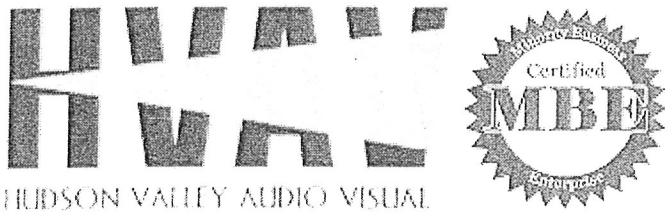
Subject: RE: Question

No problem Kyle,

See the attached revision.

Regards,

Jeffery M. Zupan
Sales Manager
Hudson Valley Audio Visual
O:845-797-7000
C:845-797-6493
F:800-521-4542



From: McIntosh, Kyle [mailto:kmcintosh@kingston-ny.gov]

Sent: Friday, April 26, 2019 10:07 AM

To: Jeffery Zupan

Subject: RE: Question

One question, I'd prefer to have the audio input outside of the panel so I can leave the door locked. I could be just like the biamp on the wall if possible.

-Kyle

From: Jeffery Zupan <jeff@hudsonvalleyav.com>

Sent: Friday, April 26, 2019 10:00 AM

To: McIntosh, Kyle <kmcintosh@kingston-ny.gov>

Subject: RE: Question

Good morning Kyle,

That is great to hear. Attached is the proposal to handle all requests noted in your email.

Regards,

Jeffery M. Zupan
Sales Manager
Hudson Valley Audio Visual
O:845-797-7000
C:845-797-6493
F:800-521-4542



From: McIntosh, Kyle [mailto:kmcintosh@kingston-ny.gov]
Sent: Friday, April 26, 2019 9:34 AM
To: Jeffery Zupan
Subject: RE: Question

Meeting went ok, they only had a couple mics out (4 I think) and about 10 people in the audience...She said it was a bit loud but I tried to remind her we don't need to be on top of the mics anymore.

Got the Tascam all setup for recording and dumping to our file server right after recording...first true test of that won't be until May 6th, but I'm trying to set a group next week to try it if possible.

Love the quality of the sound!!!

Also;

we tested the biamp mute box out on the desk after looping the network cable back to the room, everything worked. Let me know what it would take for a second box with just mute public speaker and mute all (except chairman). We'll figure out how to get the box best looking on the desk.

Anyway to get an audio in line to the speakers to feed projector audio or movie audio to it without having to get aux speakers?

Thanks!!

-Kyle

From: Jeffery Zupan <jeff@hudsonvalleyav.com>
Sent: Thursday, April 18, 2019 4:53 PM
To: McIntosh, Kyle <kmcintosh@kingston-ny.gov>
Subject: RE: Question

Very good sir.

Jeffery M. Zupan
 Sales Manager
 Hudson Valley Audio Visual
 O:845-797-7000
 C:845-797-6493
 F:800-521-4542



From: McIntosh, Kyle [mailto:kmcintosh@kingston-ny.gov]
Sent: Thursday, April 18, 2019 4:00 PM
To: Jeffery Zupan
Subject: Re: Question

Yes ideal spot would be right where the mics are sitting now. That table where the phone was...

-Kyle

From: Jeffery Zupan <jeff@hudsonvalleyav.com>
Sent: Thursday, April 18, 2019 3:50 PM
To: McIntosh, Kyle
Subject: RE: Question

Sure, where exactly do you want the 4 chargers installed? They should be in the room near the rack as they need to be wired to the network. Is there a table in there?

Regards,

Jeffery M. Zupan
 Sales Manager
 Hudson Valley Audio Visual
 O:845-797-7000
 C:845-797-6493
 F:800-521-4542



From: McIntosh, Kyle [mailto:kmcintosh@kingston-ny.gov]
Sent: Thursday, April 18, 2019 3:41 PM
To: Jeffery Zupan
Subject: Re: Question

I'm ok vacation until Monday, anything we can try to cover via email?

-Kyle

From: Jeffery Zupan <jeff@hudsonvalleyav.com>
Sent: Thursday, April 18, 2019 3:27 PM

To: McIntosh, Kyle

Subject: Question

Kyle,

We would like to install the system on Monday. We need to discuss the mounting location of the 4 chargers. Is it possible to speak before Monday?

Thank you,

Jeffery M. Zupan

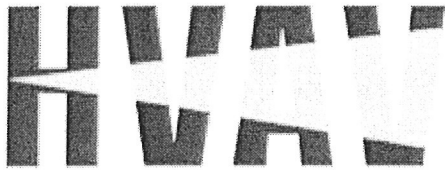
Sales Manager

Hudson Valley Audio Visual

O:845-797-7000

C:845-797-6493

F:800-521-4542



Finance and Audit Committee Agenda Item Report

Meeting Date: May 8, 2019

Submitted by: Dee Sills

Submitting Department: Engineering

Item Type: Proposed Resolution

Agenda Section:

Subject:

Hurley Ave. Paving

Suggested Action:

Attachments:

[20190507094217.pdf](#)

CITY OF KINGSTON
Office of the City Engineer
 jschultheis@kingston-ny.gov

John M. Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

May 2, 2019

Mr. James L. Noble, Jr.
 Alderman-At-Large
 President of the Common Council
 420 Broadway
 Kingston, NY 12401

Re: Hurley Avenue Paving and Complete Streets
 PIN 8761.94
 Supplemental Agreement #1

Dear President Noble,

The City of Kingston entered into a Federal-Aid Local Project Agreement D035784 with the NYSDOT on August 1, 2017. It is now necessary to amend that agreement as follows:

1. Amend funding for the preliminary engineering phase from \$26,000 to \$71,000
2. Change from Non-Marchiselli to Marchiselli

Note that an earlier resolution, 20 and 21 of 2018 already increased the City's cost from \$26,000 to \$70,580. However, that resolution did not contain all of the wording that is required by NYSDOT for Federal-Aid projects.

A new resolution is now needed in the format prescribed by NYSDOT. At the same time I request you increase the funding to \$71,000 for the sake of consistency.

Please forward this communication to the next regularly scheduled Finance Committee for further discussion.

Should you have any questions, do not hesitate to contact me.

Respectfully,

John M. Schultheis, P.E.
 City Engineer

Cc: Steven T. Noble, Mayor
 Kevin Bryant, Corporation Counsel
 Douglas Koop, Chair, Kingston Common Council Finance Committee

Authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore.

Sponsored By: Finance & Audit Committee: Aldermen: Koop, Scott-Childress, Davis, O'Reilly, Schabot

WHEREAS, a Project for the Hurley Avenue Paving and Complete Streets in the City of Kingston, Ulster County, identified as PIN 8761.94 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, Resolution No. 152-2017 and adopted by the City of Kingston on August 1, 2017 and resolution 19-2018 and adopted by the City of Kingston on February 7, 2018, approved and agreed to advance the Project by making a commitment of 100% of the non-federal share of the costs of preliminary engineering and right-of-way incidental work.

WHEREAS, it was subsequently found necessary to undertake additional preliminary engineering work not contemplated in the original agreement authorized by the previous Resolution; and

WHEREAS, it has been found necessary to increase the federal and non-federal share of costs for the additional preliminary engineering work for the project;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, it has been found necessary to increase the federal and non-federal share of costs for the additional preliminary engineering work for the project;

RESOLVE, that the Kingston City Council hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Kingston City Council hereby authorizes the City of Kingston to pay in the first instance 100% of the federal and non-federal share of the cost of the additional preliminary engineering work for the Project or portions thereof; and it is further

RESOLVED, that the sum of **\$45,000** (\$71,000 minus previous \$26,000) is hereby appropriated from _____ [or, appropriated pursuant to _____] and made available to cover the cost of participation in the above phases of the Project; and it is further resolved

RESOLVED, , that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Kingston City Council shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Mayor thereof, and it is

RESOLVED, that the Mayor of the City of Kingston be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of the City of Kingston with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that in addition to the Mayor, the following municipal titles: Superintendent of Public Works, City Engineer, City Comptroller, are also hereby authorized to execute any necessary Agreements or certifications on behalf of the Municipality/Sponsor, with NYSDOT in connection with the advancement or approval of the project identified in the State/Local Agreement

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

STATE OF NEW YORK, COUNTY OF ULSTER,

I, Elisa Tinti, Clerk of the City of Kingston, New York, do hereby certify that I have compared the foregoing copy of this Resolution with the original on file in my office, and that the same is a true and correct transcript of said original Resolution and of the whole thereof, as duly adopted by said _____ at a meeting duly called and held at the _____ on _____ by the required and necessary vote of the members to approve the Resolution.

Submitted to the Mayor this ____ day of _____, 2019

Approved by the Mayor this ____ day of _____, 2019

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Finance and Audit Committee Agenda Item Report

Meeting Date: May 8, 2019

Submitted by: Dee Sills

Submitting Department: City Clerk/Registrar

Item Type: Proposed Resolution

Agenda Section:

Subject:

Lease Renewal

Suggested Action:

Attachments:

[20190507094520.pdf](#)

CITY OF KINGSTON

261

Office of the City Clerk & Registrar of Vital Statistics

cityclerk@kingston-ny.gov

Steven T. Noble, Mayor
Elisa Tinti, City Clerk & Registrar



Deidre Sills, Deputy Clerk
Susan Mesches, Deputy Registrar

Dear Mr. President,

I was recently contacted by Robert Scribner, the owner of the Rip Van Winkle, in regard to their lease with the City of Kingston which is going to expire September 30, 2019. John Tuey and I met with the Mr. Scribner and the manager of the Rip at their request. They would like to renew their lease for the next five years. John advises that we now pay \$5,125.00 to the NYS DOT per year. That fee is subject to change at any time and John suggests that any new contract include language that the tenant pays the same amount that we are charged by NYS DOT so that we can pass along any increases. I have included a copy of the permit with the NYS DOT as well as a copy of the lease agreement with the City of Kingston and Mr. Scribner for your reference and review.

Thank you,

Elisa

A handwritten signature in dark ink, appearing to read "Elisa Tinti", is written over the printed name.

NEW YORK STATE DEPARTMENT OF TRANSPORTATION
OFFICE OF RIGHT OF WAY
PERMIT FOR USE OF STATE-OWNED PROPERTY

PIN: 8139.00.223 (closed)

Permit Account No: 81542

Revenue Assigned PIN 8141.01.223

Property Location: North shoreline under Route 9W bridge

Project: SH 5599, City of Kingston, North-South Arterial

Map No(s): 1T

Parcel No(s): 1 (portion of)

County: Ulster

Town:

City/Village: Kingston

THIS PERMIT, made this 30 day of June, 2017 between:

City of Kingston
420 Broadway
Kingston, NY 12401

hereinafter referred to as "Permittee", and the COMMISSIONER OF TRANSPORTATION FOR THE PEOPLE OF THE STATE OF NEW YORK, hereinafter referred to as "the State",

WITNESSETH:

WHEREAS the State is the owner of the above identified property, hereinafter referred to as "property" or as "premises"; and

WHEREAS the Permittee wishes to use and occupy said property;

NOW, THEREFORE, the State hereby grants this permit to the Permittee, subject to the following covenants and conditions:

1. The property covered by this permit shall be used only for the purpose of:
131± linear feet of Rondout Creek shoreline for vessel mooring as indicated on Page 7 and for no other purpose whatsoever.
2. The fee to be charged shall be: **\$5,125.00** per year beginning 5/01/2017.
3. Payment of fee is due on the first of the month unless otherwise stated. Fee must be paid by check, bank cashier's check or money order payable to "Department of Transportation" and mailed or delivered to:

New York State Department of Transportation
Revenue Unit, POD 5-2
50 Wolf Road
Albany, NY 12232

4. The Permittee understands and agrees that if the full amount of the fee as stated herein is not paid within thirty (30) days from the date billed as indicated on the billing invoice, interest penalties and collection fees will be imposed under the provisions of Section 18 of State Finance Law.
5. The Permittee understands and agrees that the fee charged by the State may periodically be updated to reflect fair market value and the Permittee will enter into a new permit for the new fee if the permittee wishes to remain in occupancy. Failure to execute a new permit will require Permittee to immediately vacate the premises.

14. The parties acknowledge that this instrument is not a lease but is merely a permit to occupy and use, and therefore a landlord-tenant relationship is not hereby created; and further, that since this is not a lease, Section 5-321 of the General Obligations Law does not apply to this permit to the extent permitted by law.
15. The State shall have no responsibility whatever for the loss or destruction of any improvements made by the Permittee or for personal property stored or being used on the premises.
16. This permit shall be renewed automatically for successive terms of one month each unless canceled by either party. Cancellation by the State requires thirty (30) days written notice, except for cause, in which event cancellation can be effected on ten (10) days written notice. Permittee may cancel this permit by giving thirty (30) days written notice.
17. Permittee shall not sublet the premises nor assign or transfer the permit to any other parties in part or in whole without the prior written consent of the State. Failure to comply with this provision may result in ten (10) days written notice of cancellation of the permit by the State, and the State may immediately take possession and terminate all rights of the Permittee as of such moment.
18. It is understood and agreed by and between the parties that the Permittee will () will not (X) be entitled to any relocation benefits provided under State and Federal law.
19. Permittee agrees and understands that the State is under no obligation to sell the property to the Permittee and that no commitment, express or implied, is made by the State to give the Permittee any preemptive right of purchase.
20. In accordance with Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the permittee will not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, age, disability or marital status. Neither shall the Permittee discriminate in the use of this premises or any access thereto if such premises is used as a public accommodation or in connection with a public service.
21. The Permittee for his/her self, and/or the Permittee's personal representatives, successors in interest, and assigns as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land, that in the event improvements are made over or under such land and the furnishing of services thereon and/or facilities are constructed, maintained, or otherwise operated on the said property described in Item 1 of this permit for a purpose for which a New York State Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the Permittee shall construct such improvements and maintain and operate such facilities and services such that (1) no person on the ground of race, color, or national origin, sex, age, and disability/handicap, shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin, sex, age, and disability/handicap, shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the Permittee shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964; and to Title 23 Code of Federal Regulations, Part 200, Title VI Program and Related Statutes - Implementation and Review Procedures; and further as said Regulations may be amended.

That in the event of breach of any of the above nondiscrimination covenants, the State shall have the right to terminate the permit and to re-enter and repossess said land and the facilities thereon, and hold the same as if said permit had never been made or issued.

ACCEPTANCE:

In consideration of the granting of the permit, the undersigned accepts all of the above terms, conditions and provisions.

CITY OF KINGSTON

Soc. Sec. No.: _____

By: _____

Fed. I.D. No.: 14-6002267

Steven T. Noble
Print Name

Title: Mayor

STATE OF NEW YORK)
) SS:
COUNTY OF Ulster)

For Corporate Acknowledgments

On the 30 day of June, in the year 2017, before me, the undersigned, personally appeared STEVEN T. NOBLE, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

JANET K. HIGGINS
Notary Public, State of New York
No. 0123885
Ulster County
Commission Expires Sept. 30, 2017

Janet K. Higgins
(Notary Public)

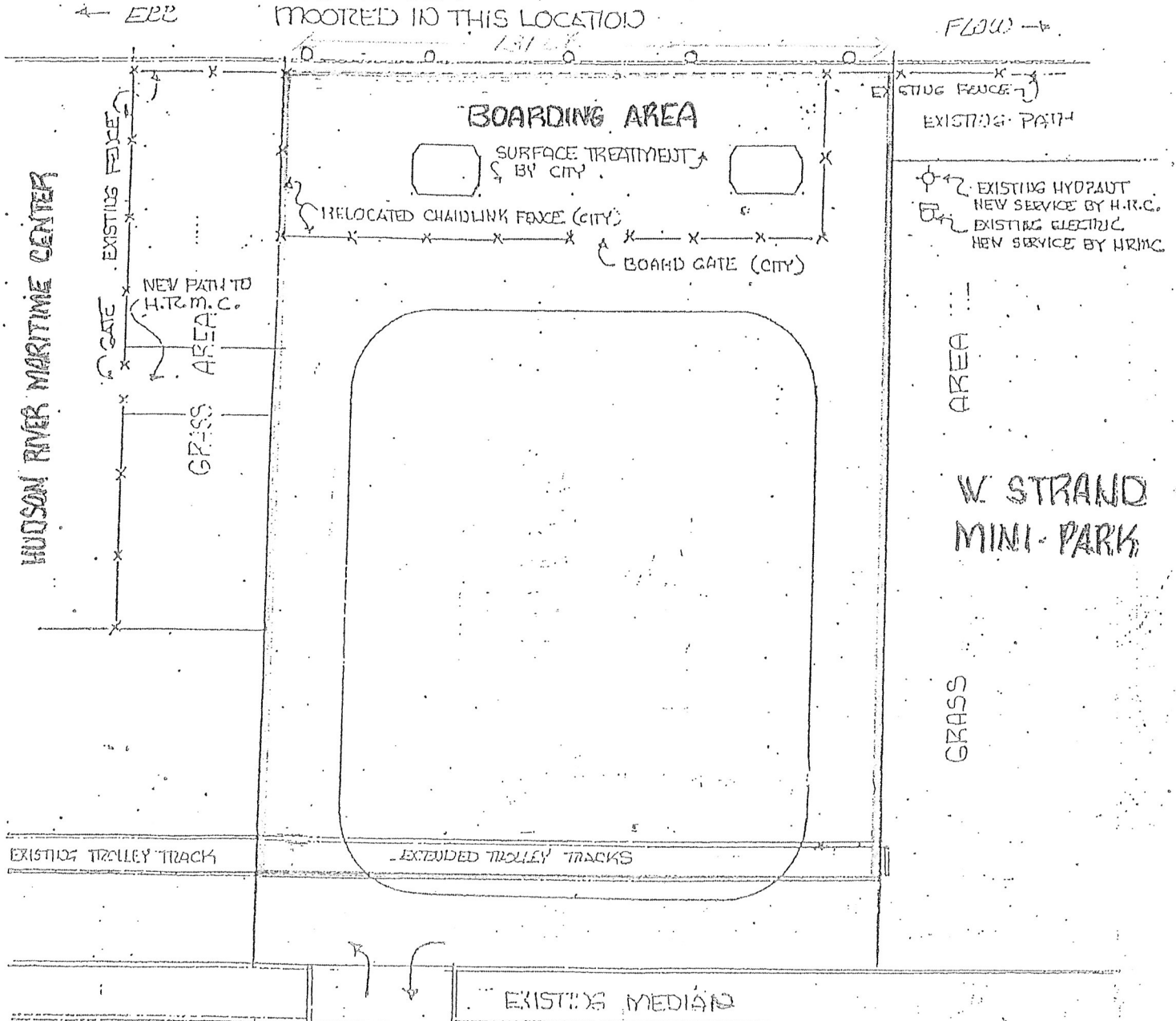
RECOMMENDED: _____ Date _____
Regional Real Estate Officer

ACCEPTED AND APPROVED: Commissioner of Transportation for the People of the State of New York

By: _____ Date _____
Director, Office of Right of Way

RONDOUT CREEK

BOAT TO BE
MOORED IN THIS LOCATION



E. STRAND

LEASE AGREEMENT

Agreement made this 15th day of April, 2016, by and between **The City of Kingston**, a municipal corporation, with its municipal offices at City Hall, 420 Broadway, Kingston, New York 12401, hereinafter referred to as the "Lessor" and **Hudson River Cruises and Events, Inc.**, a domestic corporation with its principal offices at 11 Isabella Street, Suite B, Charleston, South Carolina 29403 (mailing address PO Box 21360, Charleston, South Carolina 29413), hereinafter referred to as the "Lessee", provides as follows:

WITNESSETH:

1. That the Lessor has agreed to LET, and hereby does LET, and the Lessee has agreed to TAKE, and hereby does TAKE, those certain shoreline premises situated in the City of Kingston, located beneath the Judge Loughran Bridge, as further described in New York State Department of Transportation Permit #81542 issued to the City of Kingston, attached hereto and made a part hereof as Exhibit "A".
2. Said premises are LET to the Lessee for the sole purpose and in connection with the operation of Lessee's 128' dinner/recreational cruise vessel, and all related uses.
3. The term of this lease shall be from March 15, 2016 to September 30, 2019. However, in the event that the Lessee ceases to use the property in connection with the operation of Lessee's 128' dinner/recreational cruise vessel as described in paragraph 2, the lease shall terminate and the Lessee shall vacate the premises and leave them in as good condition as they were in at the time of entry thereon by the Lessee.
4. Lessee shall pay a rental fee to the Lessor. Said rental fee shall be equal to the fee paid by the Lessor to the State of New York in each year during the term of this lease. Lessee understands that the fee charged to the Lessor by the State of New York may periodically be

modified to reflect fair market value. Lessor agrees to notify Lessee in writing upon any modification of said fee by the State of New York. However, the Lessor's failure to notify the Lessee of any change in said fee shall not constitute a waiver of this provision and Lessee shall be responsible for said fee as modified by the State of New York.

5. The Lessee agrees that it will, at its own expense, at all times during the term of this lease, furnish electricity, refuse removal, and sewage removal. In the alternative, any services provided by the Lessor will be provided at the prevailing rate for said service. The Lessee agrees that it will, at its own expense, at all times during the term of this lease, maintain in force a policy of insurance written by one or more responsible insurance carriers which will insure the City against any liability for any injury to, or death of persons or loss or damage to their property occurring in or about the premises in the amount of One million (\$1,000,000) Dollars (combined property damage and/or bodily injury including death), single limit per occurrence, and name the People of the State of New York and the City of Kingston, as additional insured.

6. Lessee shall furnish both the State of New York Department of Transportation and the City of Kingston a certificate of insurance, with a thirty (30) day prior written notice of any cancellation or major change in the policy conditions. This lease shall be terminated if insurance is cancelled, modified or lapses. Failure of the Lessee to provide proof of insurance may, at the option of the Lessor, result in the termination of the lease agreement.

7. The Lessee shall indemnify, save and hold harmless the City from any and all liability, damages, expenses, causes of action, suits, claims, penalties or judgments arising from the injury to person or property, or from loss of life or property, sustained by anyone in or about the leased premises, or any part thereof, or in or upon adjacent property or walkways of any and every nature and kind and from any matter or thing, except as otherwise provided herein.

8. Lessee will be responsible to the City for the acts and behavior of its crew, guests and others present upon the rental premises. Slips, moorings, and launch services are occupied and used at the sole risk of the Lessee, its guests, agents and servants.

9. Lessee will operate its boats with due care for safety of other boats, property and persons and will be responsible for damages and injuries which it, its patrons, guests, agents or servants, may cause to other persons, boats, or property in or about the rental premises.

10. It shall be the responsibility of the Lessee to provide insurance covering theft, fire, and other casualty which may occur at the rental premises. The City shall in no way be responsible for theft, fire, and/or casualty to said boat.

11. It is expressly agreed by the Lessee that the City is not in any way an insurer of the Lessee's property, or its patrons, invitees, employees or agents. The City shall not be liable for personal injury, loss of life, loss of property, or property damage to any boat, motor, and accessories, or contents thereof, due to fire, theft, vandalism, collision, marina equipment failure, windstorm, rain, hurricane, or other casualty loss, or the negligence of the marina, its employees and agents.

12. The Lessee shall not assign this lease or any interest therein, or sublet the premises or any part thereof, other than slip rentals, or license the use of all or any portion of the premises without first obtaining the written consent of the City. The assignment, subletting or licensing of this lease, except as otherwise provided herein, without such prior written consent shall, at the option of the City, terminate this lease.

13. If the Lessee shall fail to promptly perform any condition, term, or agreement contained in this lease, or if the Lessee breaches any obligation under this lease, then, in any such event, the Lessee shall be deemed to be in default and the City may without further notice

terminate this lease.

14. Lessee understands that the State of New York, pursuant to Permit #81542, has the right to cancel said permit by thirty (30) days written notice to the Lessor, except for cause, in which event the State of New York may cancel said permit on ten (10) days written notice. Cancellation of Permit #81542 by New York State shall terminate the lease agreement as of the effective date of cancellation of Permit #81542 as determined by New York State.

15. In the event of the cancellation of Permit #81542, Lessor shall notify Lessee in writing of the effective date of cancellation and Lessee will vacate the premises by said cancellation date.

16. In the event the Lessor receives a full or partial refund of the permit fee paid to the State of New York, Lessor will refund same to Lessee. However, in the event the Lessor does not receive a full or partial refund from the State of New York, Lessor will not be required to refund any portion of the rental fee paid by the Lessee.

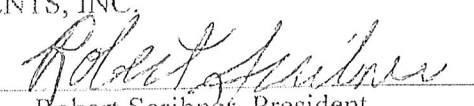
17. This lease may be modified or amended only in writing duly authorized and executed by both the Lessor and the Lessee. It may not be amended or modified by oral agreements or understandings between the parties, unless the same shall be reduced to writing, duly authorized and executed by both the Lessor and the Lessee.

CITY OF KINGSTON

By: 

Steven T. Noble, Mayor

HUDSON RIVER CRUISES AND
EVENTS, INC.

By: 

Robert Scribner, President

State of New York

ss.:

County of Ulster

On this 15th day of March, 2016, before me the undersigned, a Notary Public in and for said State, personally appeared **Steven T. Noble**, Mayor of the City of Kingston, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

WILLIAM K. HIGGINS
Notary Public, State of New York
No. 01411-23085
Qualified in Ulster County
Commission Expires Sept. 30, 20 17

[Signature]
Notary Public

State of South Carolina

ss.:

County of Charleston

On this 18th day of March, 2016, before me the undersigned, a Notary Public in and for said State, personally appeared **Robert Scribner**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her capacity, and that by her signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.



[Signature]
Notary Public

Finance and Audit Committee Agenda Item Report

Meeting Date: May 8, 2019

Submitted by: Dee Sills

Submitting Department: Information Technology

Item Type: Informational Purposes

Agenda Section:

Subject:

Information on IT Program

Suggested Action:

Attachments:

[20190507094811.pdf](#)

Sills, Dee

From: McIntosh, Kyle
Sent: Wednesday, May 01, 2019 11:38 AM
To: Brady, Donna; DeDea, Kyla; Knox, Stephan; Tinti, Egidio; Cahill, Suzanne; Gibson-Mackey, Pamela; Maccreery, Mike; Sills, Dee
Subject: FW: Cheers Kyle | ViewPoint Cloud
Attachments: ViewPoint Cloud - Product Overview.pdf

Some other Viewpoint info and attached sheet to get your level of interest.

-Kyle

From: Jack English <jenglish@viewpointcloud.com>
Sent: Thursday, April 25, 2019 11:11 AM
To: McIntosh, Kyle <kmcintosh@kingston-ny.gov>
Subject: Cheers Kyle | ViewPoint Cloud

Appreciate you taking a couple of mins to talk about Kingston's plans for moving toward a cloud workflow platform. I'll save the sales pitch as you know what you're looking for, but here are the basics.

We're Boston based with a focus on sleek, functional design. This means an intuitive experience for citizens, and time saved for staff.

Here's our website, and I've also attached our product overview. As an aside, our latest case study might be interesting to have a look at - it's on a city the same size as Kingston so you may find some good takeaways regarding switching vendors.

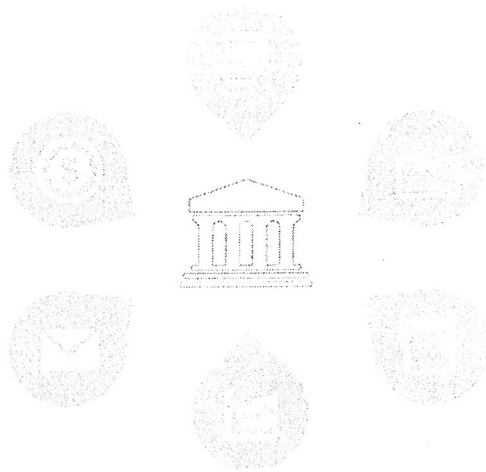
Have a look through this and if it looks good, I'd love to set you up with a personal tour of the platform as I think you'll really enjoy it.

Thanks,
Jack

38
5200 FROM A1162011.5211
5200 TO A1101014.5404
TO: A1141012.5205

Lab. for. equip

7/2/11



The platform for smarter government

ViewPoint Cloud is not like other government software. It's built on a modern technology framework, so it's lightning-fast, highly-available, and plays nice with other modern cloud systems. It's professionally-designed, so buttons, fields, and features are just where you'd expect. And it's modular, so simple permits and complex, multi-stage projects all follow one uniform framework.

We took the way the best companies work, and turned it into great software for your community.

With ViewPoint Cloud, you can adapt any citizen service process to allow online submission, routing, approvals, payments, and document issuance, all from a centralized digital record. Its intelligent workflow engine takes all of the manual work out of processing a citizen request or internal directive. And with built-in activity feeds, departments get a whole new way to see what's going on around them, and what requires their attention.

ViewPoint Cloud's powerful reporting engine makes it easy to generate predetermined or custom-built performance reports.

It's all built on the power of the Microsoft Cloud, so it's safe, secure, and available anywhere you have a web browser.

The future of government is here, and it looks like this.



Achieve high performance

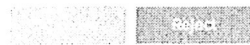
ViewPoint Cloud's workflow engine lets you determine the steps that happen once an application is submitted. Whether there are two steps or twenty, the workflow ensures every request goes where it needs to go, exactly when it needs to get there. With automated notifications, activity tracking, and performance metrics, you'll experience a whole new way to work.

Streamline multi-department workflows

Every record has a workflow where post-submission activity is recorded. Let each submission flow electronically from intake to departmental reviews, automatically assigning to the next available employee. And ensure that no permit is ever issued before all required approvals are complete.



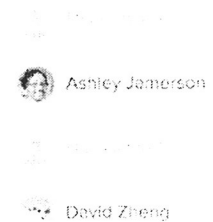
Approve with a click



When it's your turn to approve, it's easy to make a decision with big, color-coded buttons. If something isn't quite right, you can halt progress and send a message to the appropriate party for resolution. All activity is kept in one central place so nothing gets lost.

See who's doing what

With approvals reports, you get a bird's-eye view of all active approvals in your department. Easily see unassigned or overdue work. If you need to manually reassign a workload to someone else, just click and type a new name right in the report. The new reviewer will automatically be notified.



5x faster

Communities who switch to ViewPoint process permits up to 5 times faster

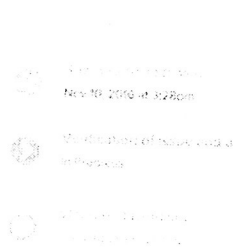
Manage code enforcement

Code enforcement and permit staff can finally get on the same page with integrated operations in ViewPoint Cloud. See the full permit and violation history of any property, manage violations internally, and let citizens submit complaints anonymously online.

Accept online complaints

Citizens can submit complaints online right from the Storefront, the same place they find all other online services in ViewPoint Cloud. You can enable either named or anonymous complaints, and decide the level of follow-up after the fact.

Code Enforcement



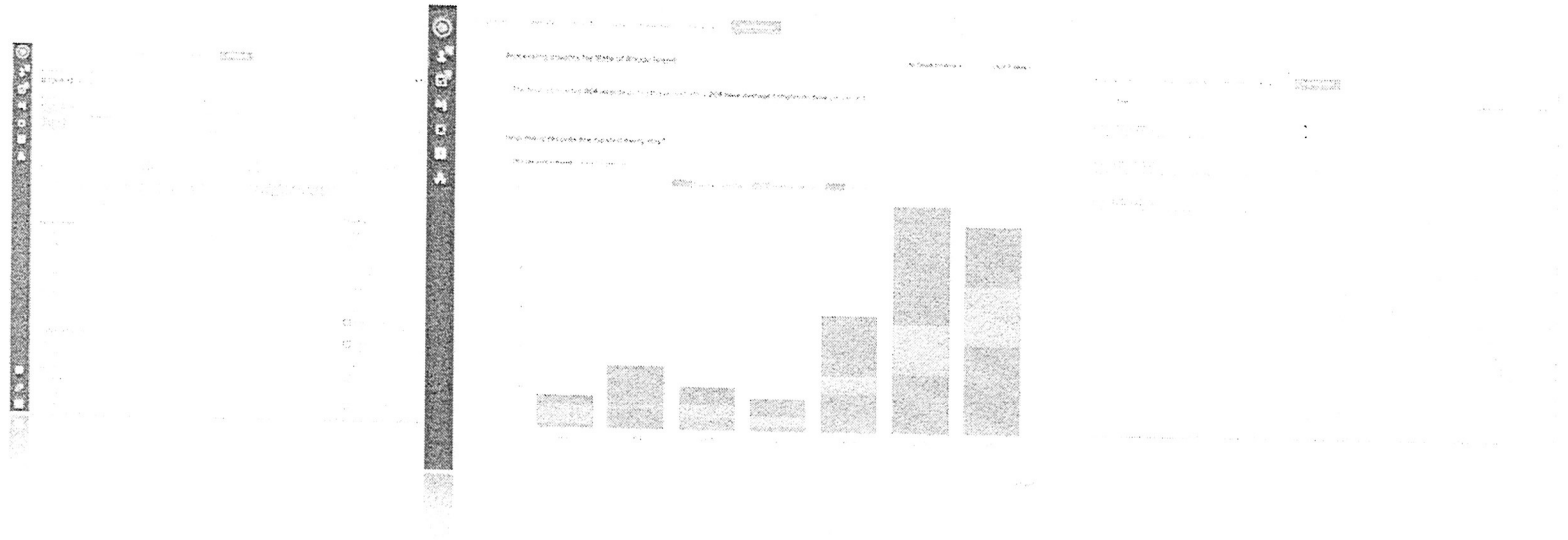
Manage field and office operations

Handle internal actions and field inspections on code enforcement cases from a centralized workflow. Ensure procedures are followed and record all action taken on a case. And issue letters, fines, and follow-up actions.

Get the full picture of any property

See the full history of permits, licenses, inspections, and code violations on any property from a centralized profile page. Get owner info and even see street-level imagery of the property, where available.

	Type
20200	Building Permit
20200	Tall Grass
20200	Street Cut



viewpoint Cloud 3

A better way to work is here.

Performance Analytics

How fast are we processing records?

What steps take the most time?

How many people apply online vs. in-person?

How many renewals lapsed this year?

How satisfied are our citizens?



viewpoint Cloud 3

All-New Portal

Improved usability and design

Search bar for permit and license types

User inbox for messages and automated notifications



Finance and Audit Committee Agenda Item Report

Meeting Date: May 8, 2019

Submitted by: Dee Sills

Submitting Department: Information Technology

Item Type: Budget Transfer

Agenda Section:

Subject:

Internal Transfer

Suggested Action:

Attachments:

[20190507095711.pdf](#)

CITY OF KINGSTON
Office of Information Technology
kmcintosh@kingston-ny.gov

Kyle McIntosh, Director



Steven T. Noble, Mayor

May 6th 2019

Alderman at Large James Noble
City of Kingston Common Council
420 Broadway
Kingston, NY 12401

Dear Alderman at Large Noble,

Please consider approving the internal transfer of \$7280.60 from various departments to the IT budget A11680.5471 account for the purpose of centralized printing bills. These were previously back charged to individual departments and we used the 2018 totals for the 2019 transfer. There is no financial impact.

*See attached for 2018 totals per department

Kyle McIntosh

Director of Information Technology

Cc: Mayor S. Noble
John Tuey, Comptroller
Douglas Koop, Finance Committee Chairman

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER x
AUTHORIZATION _____
CLAIMS _____

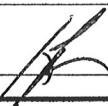
CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT Information Technology DATE 5/6/2019

Description: Internal transfers for centralized printing based on 2018 usage.

A11680.5471 increase \$7280.60 from various departments, see attached.

Estimated Financial Impact 0 Signature 

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman	☐	☐
Reynolds Scott-Childress Ward 3	☐	☐
Anthony Davis, Ward 6	☐	☐
Patrick O'Reilly, Ward 7	☐	☐
Steven Schabot, Ward 8	☐	☐

27

Dept	Budget Appropriation	2018 Totals
Fire Dept	A1.3410.14.5471	\$665.52
Police Dept	A1.3120.14.5471	\$1,781.04
Community Dev	A1.1680.14.5471	\$321.36
Assessors	A1.1355.14.5402	\$206.71
Mayor	A1.1210.14.5402	\$152.04
WWTP	G1.8130.14.5471	\$243.15
Building Safety	A1.3620.14.5471	\$449.44
Civil Service	A1.1430.14.5402	\$192.12
City Clerk	A1.1670.14.5471	\$238.92
Corporation Counsel	A1.1440.14.5402	\$1,184.40
Comptroller	A1.1315.14.5471	\$785.61
IT Office	A1.1680.14.5402	\$44.52
DPW	A1.1490.14.5402	\$243.81
Comm & Comm Engmnt	A1.1650.14.5402	\$635.85
Planning	A1.8020.14.5402	\$136.11
	2018 Total to Transfer	\$7,280.60
	Transfer to account	A1.1680.14.5471

Finance and Audit Committee Agenda Item Report

Meeting Date: May 8, 2019

Submitted by: Dee Sills

Submitting Department: Waste Water Treatment Plant

Item Type: Budget Transfer

Agenda Section:

Subject:

Budget Transfer

Suggested Action:

Attachments:

[20190507112209.pdf](#)

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER ☒ _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT WasteWater Treatment DATE 4-1-19

Description: Anderson Brothers Electric

Estimated Financial Impact \$ Signature H. U. Chew

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		

FROM:

TO:

G1-8130-12-5211	\$3,500.00	G1-8130-14-5483	\$3,500.00
Other Equipment		Electric	

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORTREQUEST DESCRIPTIONINTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____TRANSFER X _____
BONDING REQUEST _____
OTHER _____DEPARTMENT Waste Water Treatment Plant DATE 3/25/2019Description: Brick repair for front of plant.Estimated Financial Impact _____ Signature [Signature]

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		

FROM:		TO:	
G1-8130-11-5211	\$4,900.00	G1-8130-14-5443	\$4,900.00
Other Equipment		Building Maintenance	

Finance and Audit Committee Agenda Item Report

Meeting Date: May 8, 2019

Submitted by: Dee Sills

Submitting Department: Waste Water Treatment Plant

Item Type: Budget Transfer

Agenda Section:

Subject:

Contingency Transfer

Suggested Action:

Attachments:

[20190507112331.pdf](#)

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORTREQUEST DESCRIPTIONINTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____CONTINGENCY TRANSFER X
BUDGET MODIFICATION _____
ZONING _____TRANSFER _____
BONDING REQUEST _____
OTHER _____DEPARTMENT Waste Water Treatment Facility DATE 3/25/2019Description: Transfer funds to pay Sr. Operator
Robert O'ReillyEstimated Financial Impact _____ Signature A. Wheeler

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		

FROM:		TO:	
G1-1990-14-5404	\$45,543.00	G1-8130-11-5101	\$45,543.00
Contingency		Regular Pay	

Finance and Audit Committee Agenda Item Report

Meeting Date: May 8, 2019

Submitted by: Dee Sills

Submitting Department: Assessor

Item Type: Informational Purposes

Agenda Section:

Subject:

Ponte of Praise Church

Suggested Action:

Attachments:

[20190507113352.pdf](#)

Assessor Manual, Exemption

Administration: RPTL Section 487

Exemption Administration Manual—Part 1: Residential—Other Than Multiple Dwellings

Section 4.01, RPTL Section 487: Solar, Wind, or Certain Other Energy Systems

Exemption codes

Description	Exemption code
Publicly owned property	3030_
Privately owned property	4950_

Year originally enacted: 1977, reenacted 1990, 2014

Related statutes: Publ Serv L §66-j

Summary:

Real property that contains a solar energy, wind energy, farm waste energy, micro-hydroelectric energy, fuel cell electric generating, micro-combined heat and power generating equipment, or an electric energy storage system approved by the State Energy Research and Development Authority is exempt from taxation for a period of 15 years to the extent of any increase in assessed value due to the system. Such property is liable for special ad valorem levies and special assessments. The exemption as reenacted in 1990 is subject to local option.

Eligibility requirements

Ownership requirements:

None.

Property location requirements:

None.

Property use requirements:

Property must contain a solar or wind energy system, an arrangement of solar or wind energy equipment designed to provide heating, cooling, hot water, or mechanical, chemical, or electrical energy by the collection of solar or wind energy and its conversion, storage, protection, and distribution. Solar or wind energy equipment qualifying the property for exemption includes

collectors, controls, energy storage devices, heat pumps and pumps, heat exchangers, windmills, and other materials, hardware, or equipment necessary to the process by which solar radiation or wind is collected, converted into another form of energy, stored, protected from unnecessary dissipation, and distributed. It does not include pipes, controls, insulation, heat pumps, or other equipment that is part of the normal heating, cooling, or insulation system of a building. It does include insulated glazing or insulation to the extent that such materials exceed the energy efficiency standards required by law.

Or the property may contain a farm waste energy system, an arrangement of farm waste electrical generating equipment necessary to the process of producing, collecting, storing, cleaning, and converting agricultural waste biogas into forms of energy such as thermal, electrical, mechanical or chemical and by which the biogas and converted energy are distributed on-site. It does not include pipes, controls, insulation, or other equipment that are part of the normal heating, cooling or insulation system of a building. Farm waste electric generating equipment includes equipment that generates electrical energy from biogas produced by the anaerobic digestion of agricultural waste, such as livestock manure, farming waste and food processing wastes with a rated capacity of not more than 1,000 kilowatts that is: 1) manufactured, installed and operated in accordance with applicable government and industry standards, 2) connected to the electric system and operated in conjunction with an electric corporation's transmission and distribution facilities, 3) operated in compliance with the provisions of Section 66-j of the Public Service Law, 4) fueled at a minimum of 90 percent annually by biogas produced from the anaerobic digestion of agricultural waste such as livestock manure materials, crop residues and food processing wastes, and 5) fueled by biogas generated by anaerobic digestion with at least 50 percent by weight of its feedstock being livestock manure materials annually.

Or the property may contain a micro-hydroelectric energy system, an arrangement or combination of micro-hydroelectric energy equipment designed to provide electrical energy by the use of flowing water. It does not include pipes, controls, insulation or other equipment which are part of the normal heating, cooling, or insulation system of a building. It does not include insulated glazing or insulation to the extent that such materials exceed the energy efficiency standards established by law. Micro-hydroelectric energy equipment means any energy storage device, penstock, turbine, generator and other materials, hardware and equipment necessary to the process by which the flow of stream or river water or water from other water bodies is converted into electrical energy; protected from unnecessary dissipation; and distributed.

Or the property may also contain a fuel cell electric generating system, an arrangement or combination of equipment designed to produce electrical energy through reaction of chemicals, including but not limited to hydrogen, oxygen, methane and natural gas. Fuel cell electric generating equipment means a solid oxide, molten carbonate, proton exchange membrane or phosphoric acid fuel cell with a combined rated capacity of not more than two thousand kilowatts. It does not include insulated glazing or insulation to the extent that such materials exceed the energy efficiency standards established by law.

Or the property may contain a micro-combined heat and power generating equipment system, an arrangement or combination of equipment designed to produce electrical energy and heat for a residential customer on such customer's premises. Micro-combined heat and power generating equipment means an integrated, cogenerating building heating and electrical power generation system, owned, leased or operated by a residential customer, located at such customer's premises, operating on any fuel and of any applicable engine, fuel cell or other technology with a rated capacity of at least one kilowatt and not more than ten kilowatts electric and any thermal output that has a design total fuel use efficiency in the production of heat and electricity of not less than eighty percent, and annually

produces at least two thousand kilowatt hours of useful energy in the form of electricity that may work in combination with supplemental or parallel conventional heating systems, that is manufactured, installed and operated in accordance with applicable government and industry standards, that is connected to the electric system and operated in conjunction with an electric corporation's transmission and distribution facilities. It does not include pipes, controls, insulation or other equipment which are part of the normal heating, cooling, or insulation system of a building. It does not include insulated glazing or insulation to the extent that such materials exceed the energy efficiency standards established by law.

Or the property may contain an electric energy storage system, an arrangement or combination of equipment designed to store electrical energy in electric energy storage equipment and release electric power at a later time. Electric energy storage equipment means a set of technologies capable of storing electric energy and releasing that energy as electric power at a later time. Electric energy storage technologies may store energy as potential, kinetic, chemical or thermal energy, that can be released as electric power and include, but are not limited to, various types of batteries, flywheels, electrochemical capacitors, compressed air storage and thermal storage devices.

Or the property may contain a fuel-flexible linear generator electric generating system, an arrangement or combination of fuel-flexible linear generator electric generating equipment designed to produce electric energy from linear motion created by the reaction of gaseous or liquid fuels, including but not limited to biogas and natural gas. Fuel-flexible linear generator electric generating equipment is defined as an integrated system consisting of oscillators, cylinders, electricity conversion equipment and associated balance of plant components that directly convert the linear motion of the oscillators into electricity and which has a combined rated capacity of not more than 2000 kilowatts.

Structures that satisfy the requirements for exemption under RPTL §483-e (Anaerobic Digestion Facilities) cannot receive this exemption.

Certification by state or local government:

None.

Required construction start date or other time requirement:

Solar, wind, or farm waste energy system must be (a) in existence or constructed prior to July 1, 1988, or (b) constructed after January 1, 1991 and before January 1, 2025.

Micro-hydroelectric energy, fuel cell electric generating, micro-combined heat and power generating equipment, or electric energy storage equipment and electric energy storage systems must be constructed after January 1, 2018 and before January 1, 2025

Local option

Each county, city, town, village and school district (except the city school districts of New York, Buffalo, Rochester, Syracuse, and Yonkers) may choose whether to disallow the exemption with respect to solar, wind, or farm waste energy systems which began construction after January 1, 1991 and before January 1, 2025, and to micro-hydroelectric energy systems, fuel cell electric generating systems, micro-combined heat and power generating equipment systems, or electric energy storage

equipment and electric energy storage systems constructed after January 1, 2018 or the effective date of the local law or resolution, whichever is later.

The option must be exercised by counties, cities, towns, and villages through adoption of a local law and by school districts by adoption of a resolution.

Limitation on exemption

Limitation on exemption by amount, duration, and taxing jurisdiction

Type of limitation	General municipal taxes	School district taxes	Special ad valorem levies	Special assessments
Amount	Yes*	Yes*	No exemption allowed	No exemption allowed
Duration	15 years	15 years	No exemption allowed	No exemption allowed
Taxing jurisdiction: county or county special district	Exempt**	Not applicable	Taxable	Taxable
Taxing jurisdiction: city	Exempt**	Not applicable	Taxable	Taxable
Taxing jurisdiction: town or town special district	Exempt**	Not applicable	Taxable	Taxable
Taxing jurisdiction: village	Exempt**	Not applicable	Not applicable	Taxable
Taxing jurisdiction: school district	Not applicable	Exempt**	Not applicable	Not applicable

* Amount is limited to any increase in assessed value that is attributable to the solar, wind, or farm waste energy system. (see Calculation of Exemption).

**If allowed by local option (see also [Payments in lieu of taxes](#)).

Payments in lieu of taxes

None required.

However, each county, city, town, village and school district (except the school districts of New York, Buffalo, Rochester, Syracuse, and Yonkers) that has **not** disallowed the exemption may require the owner of a property which includes a solar or wind energy system to enter into a contract for payments in lieu of taxes. As part of such contract, the property owner may be required to make annual payments in an amount not to exceed the amounts which would have been payable without

the exemption. Such a contract may not operate more than 15 years, commencing from the date on which the benefits of this exemption first become effective.

Calculation of exemption

General municipal and school district taxes:

Increase in assessed value attributable to the solar, wind, or farm waste energy system. If a solar, wind, or farm waste energy system or components of it also serve as part of the building structure, the increase in value exempt from taxation is equal to the assessed value attributable to such system or components multiplied by the ratio of "incremental cost" of the system or components to the total cost of the system or components. The "incremental cost" is the increased cost of the solar, wind, or farm waste energy system or component which also serves as part of the building structure, above the cost for similar conventional construction, which enables its use as a solar, wind, or farm waste energy system or component.

Note: Incremental cost calculations only apply when eligible systems are incorporated into structures. Incremental cost calculations should not be applied when the eligible system is standalone.

Example

Description		Exemption amount
a.	Total cost of solar energy system	\$10,000
b.	Incremental cost of system:	\$4,000
c.	Ratio of incremental cost to total cost [(b) divided by (a)]:	40%
d.	Increase in assessed value of property attributable to addition of solar energy system:	\$6,000
e.	Assessed value exempt due to addition of system [(d) times (c)]:	\$2,400

See also the examples given in the definitions/guidelines booklet following this Exemption Profile.

Note: If a farm waste energy system would otherwise be subject to the provisions of RPTL Article 5, Title 5, concerning oil and gas economic units, those units are exempt from taxation if energy produced in a farm waste energy system is collected from a landfill or used to power farm waste energy systems or farm waste electrical generating equipment (see Property Use Requirements above). This exemption applies to property on assessment rolls based on taxable status dates occurring on or before December 31, 2017.

Special ad valorem levies and special assessments:

No exemption allowed.

Coding of exemption on assessment roll

Exemption codes on assessment roll

Code	Description of alternative codes possible
3030_	Publicly owned property
4950_	Privately owned property

Assessment roll section: Taxable (RPS Section 1).

Note: These codes should not be used to identify property that is exempt under any of the statutes listed under Similar Exemptions below. For coding of such property, see the Exemption Profile for the statute that applies.

Filing requirements (owner or occupant of property)

File RP-487, *Application for Tax Exemption of Solar, Wind, or Farm Waste Energy Systems*

Reporting requirements (assessor)

None.

Similar exemptions

Exemptions by subject

Subject	Statute
Energy conservation improvements to certain residential premises	RPTL §487-a
Green roof properties in New York City	RPTL §499-bbb
Solar electric generating systems in New York City	RPTL §499-bbbb

Exemption application forms

Form RP-487, *Application for Tax Exemption of Solar, Wind, or Certain Other Energy Systems*

A booklet on solar, farm waste and wind systems definitions and guidelines for purposes of this exemption is available at the [Renewables Documents Library](#) of the New York State Energy Research and Development Authority.

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[Assessor Manuals](#)

Please send general questions or comments to [Orpts Solutions Center](#).

Finance and Audit Committee Agenda Item Report

Meeting Date: May 8, 2019

Submitted by: Dee Sills

Submitting Department: Grants Management

Item Type: Proposed Resolution

Agenda Section:

Subject:

Pedestrian Safety Action Plan

Suggested Action:

Attachments:

[20190507113806.pdf](#)

CITY OF KINGSTON
Office of Grants Management
 grants@kingston-ny.gov

Kristen Wilson, Director



Steven T. Noble, Mayor

May 3, 2019

Honorable James L. Noble, Jr.
 President/Alderman-at-Large
 Kingston Common Council
 420 Broadway
 Kingston, NY 12401

Re: Authorizing funding in the first instance for the Pedestrian Safety Action Plan

Dear President Noble,

The City of Kingston has received new federal funding of \$530,000 for the Pedestrian Safety Action Plan Project. These funds do not require a local match, and can be used to support the costs of the Preliminary Design, Detailed Design, and Right-of-Way (ROW) Incidentals, and Construction phases of the project.

The City of Kingston will improve pedestrian safety at both signalized and uncontrolled crosswalk intersections throughout the City. The main objective behind these improvements is to ultimately reduce the potential for pedestrian crashes in target areas. Intersections will have ADA compliant curb ramps/ extensions, high visibility crosswalks, including pedestrian signal updates such as countdown timers and signal timing.

In order to access these funds, the City must pass a resolution to fund the project costs in the first instance. The attached resolution, originally drafted by NYSDOT, will allow the City to request reimbursements from the NYSDOT for the first \$59,000 for costs of the Preliminary Design, Detailed Design, and ROW Incidentals phases. As we advance the project and the totals for these phases are more defined, NYSDOT can make more funds from this source available for reimbursement.

I am requesting placement on the agenda of the appropriate committee in May to recommend the passage of this resolution.

Please feel free to contact me with any questions regarding the project. Thank you for your consideration.

Sincerely,

Kristen E. Wilson
 Director

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION X _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Office of Grants Management DATE: _____

Description

A resolution authorizing the implementation and funding in the first instance 100% of the federal-aid eligible costs of the Pedestrian Safety Action Plan project.

Estimated Financial Impact: \$0 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		

Finance and Audit Committee Agenda Item Report

Meeting Date: May 8, 2019

Submitted by: Dee Sills

Submitting Department: Grants Management

Item Type: Budget Transfer

Agenda Section:

Subject:

Budget Transfer

Suggested Action:

Attachments:

[20190507114053.pdf](#)

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER X _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT Office of Grants Management DATE 5/3/2019

Description: This is a request to transfer funds in the amount of \$382.52 from the Office of Grants Management Furniture & Fixtures budget item to the Data Processing Equipment budget item to cover the costs of a new computer for the recently hired Grants Manager.

Transfer \$382.52
From A1.6990.202
To A1.6990.205

Estimated Financial Impact \$0 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman. Ward 2		
Reynolds Scott-Childress, Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		

Finance and Audit Committee Agenda Item Report

Meeting Date: May 8, 2019

Submitted by: Dee Sills

Submitting Department: Grants Management

Item Type: Proposed Resolution

Agenda Section:

Subject:

Wilbur Avenue Paving

Suggested Action:

Attachments:

[20190507114250.pdf](#)

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

Kristen Wilson, Director



Steven T. Noble, Mayor

May 3, 2019

Honorable James L. Noble, Jr.
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Authorizing funding in the first instance and appropriating funds for the Wilbur Avenue Paving Project
(Greenkill Avenue to Abeel Street)

Dear President Noble,

The City of Kingston has received federal funding for the Wilbur Avenue Paving Project. The total project cost is \$1,123,000. Funding obtained through the New York State Department of Transportation for 80% of the project cost has been awarded to Kingston for this project in the amount of \$898,400. These funds require a 20% match in the amount of \$224,600. The funds can be used to support the costs of the Project's Preliminary Design, Detailed Design, Construction and Construction Inspection phases of the project.

With this funding, the City of Kingston will re-pave the entire length of Wilbur Avenue from Greenkill Avenue to Abeel Street utilizing mill and fill of flexible pavement, install two ADA curb ramps, and address drainage issues on the road.

In order to access these funds, the City must pass a resolution to fund the project costs in the first instance. The attached resolution, originally drafted by NYSDOT, will allow the City to request reimbursements from the NYSDOT for the first \$73,600 for costs of the Preliminary and Detailed Design phases. As we advance the project and the totals for the Preliminary Design, Detailed Design, and Construction costs are more defined, NYSDOT can make more funds from this source available for reimbursement.

The second action requested from the Council is to pass a bond in the amount of \$1,123,000 to appropriate funds for the full Wilbur Avenue Paving Project of which a total of \$898,400 will be reimbursed by the aforementioned DOT funding and \$224,600 will be covered by the bond. This bond is needed to advance the project in a timely manner, engage in a contract with the chosen consultant for the design work, and expedite future use of this federal funding. I am requesting placement on the Finance Committee agenda in May to discuss two actions needed by the Council for this project. Please feel free to contact me with any questions regarding the project. Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kristen Wilson".

Kristen Wilson

Tinti, Elisa

From: Wilson, Kristen
Sent: Friday, May 03, 2019 3:29 PM
To: Tinti, Elisa
Cc: Devitt-Frank, Ruth Ann; Adin, Alan; Tuey, John
Subject: Wilbur Ave Paving Project Communication
Attachments: 2019-5-3 Letter to Council Regarding Wilbur Ave. Project.pdf; Committee Report-DOT Wilbur Avenue Authorization.docx; Committee Report-DOT Wilbur Avenue Bond.docx; Resolution DOT 8762.02 Wilbur Avenue.doc

Hi Elisa,

Attached are the documents related to the Wilbur Ave. Paving Project communication I just added to Granicus. Let me know if you have any questions.

Kristen

Kristen Wilson

Director
Office of Grants Management
City of Kingston
420 Broadway
Kingston, NY 12401
845-334-3962
kwilson@kingston-ny.gov

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST X
OTHER _____

DEPARTMENT: Office of Grants Management DATE: _____

Description

A request to approve bonding in the amount of \$1,123,000 for the Preliminary Design, Detailed Design, Construction and Construction Inspection phases of the Wilbur Avenue Paving Project.

Estimated Financial Impact: \$224,600 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION X _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Office of Grants Management DATE: _____

Description

Authorizing the implementation and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore for the Wilbur Avenue Paving Project or portions thereof.

Estimated Financial Impact: \$18,400 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		

Finance and Audit Committee Agenda Item Report

Meeting Date: May 8, 2019

Submitted by: Dee Sills

Submitting Department: Mayor

Item Type: Proposed Resolution

Agenda Section:

Subject:

KUBA Maintenance

Suggested Action:

Attachments:

[20190507114727.pdf](#)

CITY OF KINGSTON**Office of the Mayor**

mayor@kingston-ny.gov



Steven T. Noble
Mayor

May 6, 2019

Mr. James L. Noble, Jr.
Alderman-At-Large
President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

Dear President Noble,

I have been in communication with the Kingston Uptown Business Association and we have agreed to work together to improve the cleanliness of the sidewalks and streets adjacent to the Pike Plan. As part of this effort, I would ask that the Common Council codify a change in parking restrictions in areas adjacent to the Pike Plan on Wall Street and North Front Street. This change would be the following: There would be no parking between 7am and 9am on the 1st and 3rd Thursday of the Month on the Odd Side of the Street and there would be no parking between 7am and 9am on the Even Side of the Street.

With the Stockade District so busy, it is very difficult for DPW to get their cleaning crew into this area without this parking restriction. This policy would remove any other parking restrictions related to street cleaning in the current city code for this area.

I have attached a resolution presented to me by the Kingston Uptown Business Association in consideration of this effort. While the document lists other suggestions, at this time, I would like to specify my support on this particular initiative.

Respectfully Submitted,

Steven T. Noble
Mayor

Resolution 2019- 1

Dated: 4/13/19

RESOLUTION TO HAVE THE CITY OF KINGSTON DPW ADOPT A STREET
CLEANING AND MAINTENANCE SCHEDULE IN THE UPTOWN HISTORIC/
BUSINESS DISTRICT

WHEREAS, a need for the City of Kingston Uptown districts are requesting a schedule to perform the needed street cleaning, and

WHEREAS, the Mayor has requested the Kingston Uptown Business Association also known as (KUBA) to provide such schedule, and

WHEREAS, KUBA feels the City of Kingston DPW should provide the street cleaning Bi weekly see schedule for details, and

WHEREAS, KUBA also feels the City of Kingston DPW should provide street cleaning on the ^{2nd} Friday of each month in the Uptown Kingston parking lots see schedule for details, and

WHEREAS, KUBA would like the City of Kingston DPW to provide "Special Request Street cleaning" at a charge of \$50 and hour in the cases were accidents occur ex: car accidents, water breaks, and also non City Special Events. These charges are charged back to the individual or organization,

THEREFORE BE IT RESOLVED, that the KUBA board adopt the Uptown Kingston Street Cleaning and Maintenance schedule.

Motioned by: Flora Luján

Seconded by: Roberto Luján

ALL IN FAVOR: X

APPOSED: X

Finance and Audit Committee Agenda Item Report

Meeting Date: May 8, 2019

Submitted by: Dee Sills

Submitting Department: Public Works

Item Type: Proposed Resolution

Agenda Section:

Subject:

Truck Purchase

Suggested Action:

Attachments:

[20190507095919.pdf](#)

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TJD

CITY OF KINGSTON
Department of Public Works
publicworks@kingston-ny.gov

Edward Norman, Superintendent



Steven T. Noble, Mayor

May 3, 2019

Hon. James Noble
President Common Council
420 Broadway
Kingston, NY 12401

Re: Finance Meeting - Truck Purchase

President Noble;

We respectfully request a special meeting of the Finance Committee to discuss the purchase of a 2017 Packer for use in the Sanitation Division. A brand new packer is approximately \$348,301.00. An opportunity has come up to purchase this machine for \$218,100.00 with a savings of \$130,201.00. Currently we do not have any back up for our packers, so if any truck goes down it would put us in a difficult position picking up trash and recycling.

The truck was a demo model never registered and is in "as new" condition. The specifications are the same as the brand new packers we have purchased in the past. We would need to act quickly to take advantage of this deal and also there is close to a year build out time for this type of vehicle so time is of the essence.

We apologize for the inconvenience of a last minute request. Your consideration in setting up this meeting is greatly appreciated.

Sincerely,

Edward Norman, Superintendent DPW

Cc: Mayor Steve Noble
Chairman Douglas Koop
Aldерwoman Andrea Shaut
Comptroller John Tuey

Tinti, Elisa

From: Wiltshire, MaryJo
Sent: Friday, May 03, 2019 11:26 AM
To: Noble, James
Cc: Tinti, Elisa
Subject: Letter - Finance Committee
Attachments: Pres Noble 2017 Packer.docx

Jim – Attached please find a communication from Ed Norman. He asked I email this to you due to the time crunch of the situation. A hard copy will also be sent up to City Hall. Any questions please let us know.

Mary Jo Wiltshire

Finance and Operations Administrator
 Department of Public Works
 25 East O'Reilly St
 Kingston, NY 12401
 (845) 331-0682 (phone)
 (845) 331-0295 (fax)

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