



City of Kingston Finance and Audit Committee
Meeting Agenda
Wednesday, September 11, 2019
6:30 PM

NEW BUSINESS

Tow Truck Fees

Broadway Streetscape Project Construction Authorization and Bonding

[1 - Committee Report-Broadway Authorize DOT Construction Funding TEP Master.docx](#)

[1 - Draft Resolution for Broadway Construction Phase Appropriation Master TEP.doc](#)

[2 - Draft Resolution for Broadway Construction Phase Appropriation Sup 3.doc](#)

[2- Committee Report-Broadway Authorize DOT Construction Funding Earmark Sup 3.docx](#)

[3 - Resolution Broadway Construction - Bond Authorization.docx](#)

[3- Committee Report-Broadway Authorize \\$3M Bond.docx](#)

[Letter to Council Regarding NYSDOT Construction Authorization and Bonding.pdf](#)

Budget Transfer

[20190909120027.pdf](#)

Flatbush & Foxhall Safety Improvements

[20190909120329.pdf](#)

Fund Transfer

[20190909120714.pdf](#)

Purchase of Chess Table & Benches

[20190909121145.pdf](#)

Landmark Pilot Application

[20190909123411.pdf](#)

ADA Compatible Headphones

[20190909123610.pdf](#)

Chapter 180 City Code, Bus Fares

[20190909124052.pdf](#)

Inter-Municipal Agreement Kingston Schools & City of Kingston

[20190909124748.pdf](#)

1 OLD BUSINESS

Finance and Audit Committee Agenda Item Report

Meeting Date: September 11, 2019

Submitted by: Dee Sills

Submitting Department: Common Council

Item Type: Proposed Resolution

Agenda Section:

Subject:

Tow Truck Fees

Suggested Action:

Attachments:

Finance and Audit Committee Agenda Item Report

Meeting Date: September 11, 2019

Submitted by: Kristen Wilson

Submitting Department: Grants Management

Item Type: Authorization Request

Agenda Section:

Subject:

Broadway Streetscape Project Construction Authorization and Bonding

Suggested Action:

Attachments:

[1 - Committee Report-Broadway Authorize DOT Construction Funding TEP Master.docx](#)

[1 - Draft Resolution for Broadway Construction Phase Appropriation Master TEP.doc](#)

[2 - Draft Resolution for Broadway Construction Phase Appropriation Sup 3.doc](#)

[2- Committee Report-Broadway Authorize DOT Construction Funding Earmark Sup 3.docx](#)

[3 - Resolution Broadway Construction - Bond Authorization.docx](#)

[3- Committee Report-Broadway Authorize \\$3M Bond.docx](#)

[Letter to Council Regarding NYSDOT Construction Authorization and Bonding.pdf](#)

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION <u> x </u> _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: Office of Grants Management DATE: September 6, 2019

Description

To request authorization for the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a federal-aid transportation project, and appropriating funds therefore for the costs of construction and construction inspection work on the Broadway Streetscape Project for the NYSDOT TEP Master Agreement.

The sum of \$3,001,500 will be appropriated from bonding. One hundred percent of these funds will be reimbursed by NYSDOT, NYSERDA, and NYSDEC funding awards.

Estimated Financial Impact: \$0 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Steven Schabot, Ward 8		
Patrick O'Reilly, Ward 7		

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AUTHORIZING THE IMPLEMENTATION AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID (AND STATE "MARCHISELLI" PROGRAM-AID) ELIGIBLE COSTS FOR THE BROADWAY STREETScape TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE.

Sponsored by: Finance Committee

Authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a federal-aid transportation project, and appropriating funds therefore.

WHEREAS, a Project for the **Kingston Connectivity – Broadway: Foxhall Avenue to St. James Street in the City of Kingston, Ulster County, PIN 8780.49** (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of **80%** Federal funds and **20%** non-federal funds; and

WHEREAS, the City of Kingston desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of construction and construction inspection work.

NOW, THEREFORE, THE KINGSTON CITY COUNCIL, DULY CONVENED DOES HEREBY

RESOLVE, that the Common Council of the City of Kingston hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Common Council of the City of Kingston hereby authorizes the City of Kingston to pay in the first instance 100% of the federal and non-federal share of the cost of construction and construction inspection work for the Project or portions thereof; and it is further

RESOLVED, that the sum of **\$3,001,500** is hereby appropriated from bonding and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Common Council of the City of Kingston shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Mayor thereof, and it is further

RESOLVED, that the Mayor of the City of Kingston be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of the City of Kingston with the New York State Department of Transportation in connection with the advancement or approval of

the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that in addition to the Mayor, the following municipal titles: Superintendent of Public Works, City Engineer, City Comptroller, and Director of the Office of Grants Management are also hereby authorized to execute any necessary Agreements or certifications on behalf of the Municipality/Sponsor, with NYSDOT in connection with the advancement or approval of the project identified in the State/Local Agreement;

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2019

Approved by the Mayor this ____ day of _____, 2019

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____

PIN 8780.49
03/09/2017dh

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AUTHORIZING THE IMPLEMENTATION AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID (AND STATE "MARCHISELLI" PROGRAM-AID) ELIGIBLE COSTS FOR THE BROADWAY STREETScape TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE.

Sponsored by: Finance Committee

Authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a federal-aid transportation project, and appropriating funds therefore.

WHEREAS, a Project for the **Kingston Connectivity – Broadway: Foxhall Avenue to St. James Street in the City of Kingston, Ulster County, PIN 8780.49** (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of **80%** Federal funds and **20%** non-federal funds; and

WHEREAS, the City of Kingston desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of construction and construction inspection work.

NOW, THEREFORE, THE KINGSTON CITY COUNCIL, DULY CONVENED DOES HEREBY

RESOLVE, that the Common Council of the City of Kingston hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Common Council of the City of Kingston hereby authorizes the City of Kingston to pay in the first instance 100% of the federal and non-federal share of the cost of construction and construction inspection work for the Project or portions thereof; and it is further

RESOLVED, that the sum of **\$335,000** is hereby appropriated from bonding authorized by Resolution #93 of 2017 and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Common Council of the City of Kingston shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Mayor thereof, and it is further

RESOLVED, that the Mayor of the City of Kingston be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of the City of Kingston with the New York State Department of Transportation in connection with the advancement or approval of

the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that in addition to the Mayor, the following municipal titles: Superintendent of Public Works, City Engineer, City Comptroller, and Director of the Office of Grants Management are also hereby authorized to execute any necessary Agreements or certifications on behalf of the Municipality/Sponsor, with NYSDOT in connection with the advancement or approval of the project identified in the State/Local Agreement;

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2019

Approved by the Mayor this ____ day of _____, 2019

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____

PIN 8780.49
03/09/2017dh

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION x _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Office of Grants Management DATE: September 6, 2019

Description

To request authorization for the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a federal-aid transportation project, and appropriating funds therefore for the costs of construction and construction inspection work on the Broadway Streetscape Project for the NYSDOT Supplemental Agreement #3 that covers earmark funds for Broadway

The sum of \$335,300 will be appropriated from bonding authorized by Resolution 93 of 2017. Eighty percent these funds will be reimbursed by the NYSDOT.

Estimated Financial Impact: \$67,060 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Steven Schabot, Ward 8		
Patrick O'Reilly, Ward 7		

RESOLUTION ____ of 2019

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE ADOPTION OF A BOND ORDINANCE FOR THE SUM OF \$3,001,500 FOR THE BROADWAY STREETSCAPE PROJECT CONSTRUCTION AND CONSTRUCTION INSPECTION COSTS

Sponsored by: Finance and Audit Committee Aldermen: Koop, Scott-Childress, Davis, Schabot, O'Reilly

WHEREAS, a request for bonding is being made in the sum of \$2,500,000 for the Broadway Streetscape Project construction and construction inspection costs.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the Common Council of the City of Kingston authorizes an amount of \$2,500,000 be provided through General Municipal bonding for the Broadway Streetscape Project construction and construction inspection costs.

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2019

Approved by the Mayor this ____ day
of _____ 2019

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION <u> x </u> _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: Office of Grants Management DATE: September 6, 2019

Description

A request to approve bonding in the amount of \$2,500,000 for the Construction and Construction Inspection phases of the Broadway Streetscape Project.

Estimated Financial Impact: \$0 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Steven Schabot, Ward 8		
Patrick O'Reilly, Ward 7		

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

Kristen E. Wilson, Director



Steven T. Noble, Mayor

September 6, 2019

Honorable James L. Noble, Jr.
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Authorizing funding in the first instance and appropriating funds for the Broadway Streetscape Project

Dear President Noble,

The City of Kingston is ready to move to the Construction Phase of the Broadway Streetscape Project. I am requesting placement on the Finance Committee agenda in April to discuss two actions needed by the Council to access NYSDOT funding for the project.

In order to access these funds, the City must pass two resolutions to fund the project costs in the first instance. The attached resolutions, originally drafted by NYSDOT, will allow the City to request reimbursements from the NYSDOT for \$2,001,500 (\$1,000,000 match required to be funded by NYSERDA and NYSDEC grants) for the original Master Agreement and for \$268,240 (\$67,060 match required to be funded by bonding already authorized) for Supplemental Agreement #3 that relates to earmark funds.

The second action requested from the Council is to authorize additional bonding in the amount of \$2,500,000 to appropriate funds for the Broadway Streetscape Project Master Agreement. Existing bonding authorization of \$922,000 for the Broadway Streetscape Project has been passed. This additional bonding will bring the total amount to \$3,422,000 of which \$2,001,500 will be reimbursed by the aforementioned NYSDOT funding and \$1,000,000 will be reimbursed by the NYSERDA and NYSDEC grants. The remaining \$420,500 is required to match the aforementioned earmark funds and the NYSDEC grant, and at this point, it is the City's contribution to the project. This bond is needed to advance the project in a timely manner and advertise the bid for construction.

Please feel free to contact me with any questions regarding the project. Thank you for your consideration.

Sincerely,

Kristen E. Wilson

Finance and Audit Committee Agenda Item Report

Meeting Date: September 11, 2019

Submitted by: Dee Sills

Submitting Department: Police

Item Type: Proposed Resolution

Agenda Section:

Subject:

Budget Transfer

Suggested Action:

Attachments:

[20190909120027.pdf](#)

Tinti, Elisa

From: Bonse, Michael
Sent: Tuesday, August 06, 2019 8:56 AM
To: Noble, James; Noble, Steve
Cc: Tinti, Elisa; Tuey, John; Tinti, Egidio
Subject: Budget Transfer Request - City Court
Attachments: 20190806084710.pdf

Mr. Noble,

Attached is a copy of a proposed budget transfer request for the transfer of funds from our NYS Courts Reimbursement Revenue Account to our Furniture and Fixture Account to fund the re-carpeting of the City Court and Offices.

Please forward this to the appropriate committee for review and approval.

Respectfully submitted,

Michael Bonse

Lieutenant of Police
City of Kingston Police Department

Office #: (845) 943-5707

Fax #: (845) 943-5782

Email: mbonse@kingston-ny.gov

CITY OF KINGSTON

Police Department

police@kingston-ny.gov

Egidio F. Tinti, Chief of Police



Steven T. Noble, Mayor

August 6, 2019

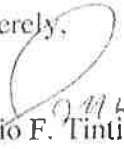
Honorable James Noble
Alderman-at-Large
420 Broadway
Kingston, NY 12401

Dear Mr. Noble,

I am respectfully requesting that you refer these internal budget transfers from our NYS Court Reimbursement Revenue Account to our Furniture and Fixtures Account to the appropriate committee for their review. This project is to carpet the City Court and offices and will fully reimbursed by NYS Courts. As you can see, there is no financial impact or obligation to the City of Kingston regarding this request.

Thank you for your time and consideration in this matter. If you or your committee needs additional information, please do not hesitate to contact me.

Sincerely,


Egidio F. Tinti
Chief of Police
City of Kingston Police Department

EFT/mab
Enclosure

cc: Honorable Steven. T. Noble
Mayor, City of Kingston

John Tuey
City Comptroller

THE CITY OF KINGSTON COMMON COUNCIL

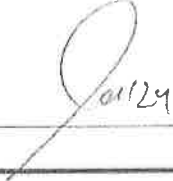
FINANCE AND AUDIT COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION <u>X</u> ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: Police DATE: August 5, 2019

Description: Budget transfer for the 2019 Budget. This is request for transfer from our NYS Court Reimbursement Revenue Account to our Furniture and Fixtures Account to fund a carpeting project of the City Court and Offices. All costs will be reimbursed by NYS Courts.

Estimated Financial Impact: \$-0-

Signature 

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		

2019 Budget Modification

Account #	Transfer Out of	Transfer Into
FURNITURE & FIXTURES		
A1.3120.5202		\$ 87,000.00
REVENUE - NYS COURT REIMBURSEMENT	\$ 87,000.00	
A1.3120.3330		
TOTALS	\$ 87,000.00	\$ 87,000.00

Finance and Audit Committee Agenda Item Report

Meeting Date: September 11, 2019

Submitted by: Dee Sills

Submitting Department: Engineering

Item Type: Proposed Resolution

Agenda Section:

Subject:

Flatbush & Foxhall Safety Improvements

Suggested Action:

Attachments:

[20190909120329.pdf](#)

CITY OF KINGSTON
Office of the City Engineer
jschultheis@kingston-ny.gov

John Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

August 27th, 2019

Alderman at Large James Noble
City of Kingston Common Council
420 Broadway
Kingston, NY 12401

RE: Flatbush and Foxhall Safety Improvements Authorization and Funding
PIN 8762.54

Alderman at Large Noble,

As you may recall, the City of Kingston was awarded \$3,590,420 in grant funding for the construction of sidewalks along Flatbush and Foxhall Avenues through our application to the NYS DOT Transportation Alternatives Program. Additionally, the City was awarded \$772,752 of grant funding for this project through the DEC Climate Smart Communities grant program.

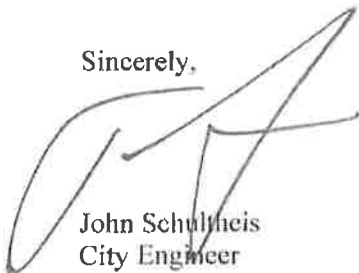
The City recently received the federal-aid local project agreements for this project from NYS DOT. To proceed in executing this agreement, the Common Council must pass a resolution authorizing the implementation and funding for preliminary engineering and right-of-way incidentals for the aforementioned project.

We are requesting a bond authorization in the amount of \$686,000 for engineering and right-of-way incidentals. As per our grant agreements, \$548,800 will be reimbursed by the NYSDOT and \$137,000 will be reimbursed through the NYSDEC, resulting in \$200 local share related to right-of-way incidentals.

Please forward this communication to the next regularly scheduled Finance Committee for further discussion.

If you have any questions, contact:
Greg Krupp, Engineering Aide
845-334-3966
gkrupp@kingston-ny.gov

Sincerely,



John Schultheis
City Engineer

cc: Steven T. Noble, Mayor
John Tuey, Comptroller
Douglas Koop, Finance Committee Chairman

RESOLUTION ___ of 2019

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE.

Sponsored by: Finance and Audit Committee Aldermen: Koop, Scott-Childress, Davis, Schabot, O'Reilly

WHEREAS, a Project for the Flatbush and Foxhall Safety Improvements in the City of Kingston, Ulster County, PIN 8762.54 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the City of Kingston desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of preliminary engineering and right-of-way incidentals.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the Kingston City Council hereby approves the above-subject project.

SECTION 2. That the Kingston City Council hereby authorizes City of Kingston to pay in the first instance 100% of the federal and non-federal share of the cost of preliminary engineering and right-of-way incidentals work for the Project or portions thereof.

SECTION 3. That the sum of **\$686,000** is hereby appropriated from a General Municipal Bond and made available to cover the cost of participation in the above phase of the Project.

SECTION 4. That in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Kingston City Council shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Mayor thereof.

SECTION 5. That the Mayor of the City of Kingston be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of the City of Kingston with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible.

SECTION 6. That in addition to the Mayor, the following municipal titles: Superintendent of Public Works, City Engineer, and City Comptroller are also hereby authorized to execute any necessary Agreements or certifications on behalf of the Municipality/Sponsor, with NYSDOT in connection with the advancement or approval of the project identified in the State/Local Agreement.

SECTION 7. That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project.

SECTION 8. This Resolution shall take effect immediately.

Submitted to the Mayor this _____ day
of _____ 2019

Elisa Tinti, City Clerk

Approved by the Mayor this _____ day
of _____ 2019

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION X _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Engineering

DATE: _____

Description:

A resolution to authorize implementation and funding in the first instance 100% of the federal-aid and state "Marchiselli" program-aid eligible costs of a transportation federal-aid project for preliminary engineering and right-of-way incidentals for Safe and Accessible Flatbush and Foxhall Avenues.

Estimated Financial Impact: \$200

Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST X
OTHER _____

DEPARTMENT: Engineering

DATE: _____

Description:

Request to authorize bonding in the amount of \$686,000 for design and right-of-way incidental costs related to the Flatbush and Foxhall Safety Improvements Project. \$548,800 will be reimbursed through grant funds administered by the NYSDOT. \$137,000 will be reimbursed through grant funds administered by the NYSDEC. This will result in a \$200 local shared related to right-of-way incidentals.

Estimated Financial Impact: \$200

Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		

RESOLUTION ____ of 2019

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE ADOPTION OF A BOND ORDINANCE FOR THE SUM OF \$686,000 FOR THE SAFE AND ACCESSIBLE FLATBUSH AND FOXHALL AVENUES PROJECT PRELIMINARY ENGINEERING AND RIGHT-OF-WAY INCIDENTALS COSTS

Sponsored by: Finance and Audit Committee Aldermen: Koop, Scott-Childress, Davis, Schabot, O'Reilly

WHEREAS, a request for bonding is being made in the sum of \$686,000 for the Safe and Accessible Flatbush and Foxhall Avenues project preliminary engineering and right-of-way incidentals costs.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the Common Council of the City of Kingston authorizes an amount of \$686,000 be provided through General Municipal bonding for the Safe and Accessible Flatbush and Foxhall Avenues project preliminary engineering and right-of-way incidentals costs.

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2019

Elisa Tinti, City Clerk

Approved by the Mayor this ____ day
of _____ 2019

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

Finance and Audit Committee Agenda Item Report

Meeting Date: September 11, 2019

Submitted by: Dee Sills

Submitting Department: Parks and Recreation

Item Type: Proposed Resolution

Agenda Section:

Subject:

Fund Transfer

Suggested Action:

Attachments:

[20190909120714.pdf](#)

F.E.D.

City of Kingston
Parks and Recreation Department
kgilfeather@kingston-ny.gov

Steven T. Noble, Mayor



Kevin D. Gilfeather, Superintendent

August 30, 2019

Dear President Noble:

We are seeking repairs to the lower roof and HVAC units at the Rondout Neighborhood Center.

These expenses will be reimbursed with CDBG funds.

I respectfully request a \$95,000 fund transfer from A1 7141 22 42020 (CDBG Reimbursement) to A1 7141 13 5301 (Contracted Services).

Thank you in advance for your consideration.

Respectfully,

Kevin D. Gilfeather
Superintendent

Cc: Steve Noble, Mayor
John Tuey, Comptroller
Brenna L. Robinson, Director, Office of Economic and Community Development

FINANCE AND AUDIT COMMITTEE REPORT

INTERNAL TRANSFER X
AUTHORIZATION
CLAIMS

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION X
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

Description Internal transfer of funds to repair the lower roof at the Rondout Neighborhood Center and replace each of the original, 1972, HVAC units in the building. The \$95,000 in funds would be transferred from A1714122.42020 (CDBG Reimbursement) to A1714113.5301 (Contracted Services).

Transfer To:
A1714113.5301

Transfer From:
A1714122.42020

Estimated Financial Impact	0
----------------------------	---

Signature _____

Motion by _____

Seconded by

Action Required:

SEQRA Decision:

Type I Action

Type II Action

Unlisted Action

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration:

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		

Finance and Audit Committee Agenda Item Report

Meeting Date: September 11, 2019

Submitted by: Dee Sills

Submitting Department:

Item Type: Proposed Resolution

Agenda Section:

Subject:

Purchase of Chess Table & Benches

Suggested Action:

Attachments:

[20190909121145.pdf](#)

F.E.D.

CITY OF KINGSTON
Department of Health and Wellness
eflynn@kingston-ny.gov

Emily Flynn, Director



Steven T. Noble, Mayor

August 28, 2019
Honorable James L. Noble, Jr.
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Authorizing Funding in the First Instance for the Purchase of Chess Tables and Benches

Dear President Noble,

The City of Kingston has received funding of \$11,224 from the AARP Community Challenge Grant to create a chess “playground” consisting of two chess tables and four benches. These funds do not require a local match, and can be used to support the purchase of the infrastructure.

These structures will be a lovely addition to T. R. Gallo Park for seniors, and all ages, to enjoy a game of chess while in one of our public parks. In addition, the Department of Health and Wellness and the Live Well Kingston Commission are going to create chess “meetups” to encourage enthusiasts to use the new space.

In order to access these funds, the City must pass a resolution to fund the purchase cost of \$11,414 in the first instance. The \$11,224 grant from AARP has been received and deposited. The difference of \$190 will be made up with a transfer of funds from the Health & Wellness department’s General Materials & Supplies budget line.

I am requesting placement on the agenda of the appropriate committee in September to recommend the passage of this resolution.

Please feel free to contact me with any questions regarding the project. Thank you for your consideration.

Sincerely,

Emily Flynn
Director

RESOLUTION ____ of 2019

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO EXPEND FUNDS IN THE FIRST INSTANCE FOR THE AARP GRANT FOR THE PURCHASE OF CHESS TABLES

Sponsored by: Finance and Audit Committee Aldermen: Koop, Scott-Childress, Davis, O'Reilly and Schabot

WHEREAS, the City of Kingston has been awarded a AARP Community Challenge Grant in the amount of \$11,224 to create a chess "playground" consisting of two chess tables and four benches;

WHEREAS, the \$11,224 grant from the AARP has been received and deposited; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under these grants will be in accordance with all terms and conditions contained in guidelines provided by the AARP.

SECTION 2. The Mayor of the City of Kingston is hereby authorized to expend funds in the first instance under the terms of the Memorandum of Understanding with the AARP.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2019

Approved by the Mayor this ____ day
of _____ 2019

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER <u>X</u> _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT Health and Wellenss **DATE** 08/26/19

Description: A resolution authorizing the implementation and funding in the first instance 100% of the costs of the chess playground at T.R. Gallo Park.

Estimated Financial Impact \$0 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman. Ward 2		
Reynolds Scott-Childress, Ward 3		
Steven Schabot, Ward 8		
Patrick O'Reilly, Ward 7		
Anthony Davis, Ward 6		

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER X _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT Health and Wellenss DATE 08/26/19

Description: Transfer funds from the Health & Wellness General Materials & Supplies budget line to the Health and Wellness Other Equipment budget line for the AARP grant funded chess "Playground" projects in the amount of \$190.

FROM General Account # 4010.485 in the amount of \$190 TO Health & Wellness Account # 4010.5211

Estimated Financial Impact \$0 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman. Ward 2		
Reynolds Scott-Childress, Ward 3		
Steven Schabot, Ward 8		
Patrick O'Reilly, Ward 7		
Anthony Davis, Ward 6		

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER <u>X</u> _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT <u>Health and Wellness</u>	DATE <u>08/26/19</u>
---------------------------------------	----------------------

Description: Transfer funds from the Grant Revenue and Health & Wellness General Materials & Supplies accounts to the Health and Wellness Other Equipment account for the AARP grant funded chess "Playground" project.

FROM Health & Wellness General Materials # 4010.485 in the amount of \$190 TO Health & Wellness Other Equipment Account # 4010.5211

FROM Grant Revenue Account # 4010.2705 in the amount of \$11,224 TO Health & Wellness Other Equipment Account # 4010.5211

Estimated Financial Impact \$0 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman. Ward 2		
Reynolds Scott-Childress, Ward 3		
Steven Schabot, Ward 8		
Patrick O'Reilly, Ward 7		
Anthony Davis, Ward 6		

Finance and Audit Committee Agenda Item Report

Meeting Date: September 11, 2019

Submitted by: Dee Sills

Submitting Department: Common Council

Item Type: Proposed Resolution

Agenda Section:

Subject:

Landmark Pilot Application

Suggested Action:

Attachments:

[20190909123411.pdf](#)

R.E.D

Tinti, Elisa

From: Koop, Douglas
Sent: Wednesday, September 04, 2019 5:20 PM
To: Alderman
Cc: Noble, Steve; Noble, James; Tuey, John; Bryant, Kevin; Baker, Daniel; Tinti, Elisa
Subject: Landmark Pilot Application

Colleagues,

At the August 14, 2019 Finance meeting, representatives of Rupco made a presentation on the Landmark Pilot Application. No action was taken at that meeting.

Subsequent to that meeting, I understand that conversations between Rupco and the City administration have made progress on a general agreement on the terms on the Application.

I would now like to place the Landmark Pilot Application on the September 11 Finance Meeting. I invite Rupco to answer questions and ask that the Mayor, Dan Baker, John Tuey and Kevin Bryant attend.

I welcome your comments.

Best regards,
Doug

Tinti, Elisa

From: Koop, Douglas
Sent: Thursday, September 05, 2019 10:12 AM
To: Davis, Tony; Alderman
Cc: Noble, Steve; Noble, James; Tuey, John; Bryant, Kevin; Baker, Daniel; Tinti, Elisa
Subject: RE: Landmark Pilot Application

Hi Tony,

I understand (from Guy Kemp) that Rupco has met with Dan Baker, and another meeting is scheduled for today (Thursday, 9/5). Some of the points under discussion include:

1. Reaffirmation that the City desires a 32-year PILOT (as opposed to a 17-year PILOT).
2. The City is requesting an escalator of 2% every year, as opposed to stepped increases of \$7,000 every 10 years. Guy advises that RUPCO is OK with this.
3. Allocation of non-residential space in the new building.

RUPCO will attend the September 11 Finance meeting to answer questions that I am unable to respond to at this time.

Best regards,
Doug

From: Davis, Tony
Sent: Wednesday, September 4, 2019 6:10 PM
To: Koop, Douglas; Alderman
Cc: Noble, Steve; Noble, James; Tuey, John; Bryant, Kevin; Baker, Daniel; Tinti, Elisa
Subject: Re: Landmark Pilot Application

What progress?

Sent via the Samsung Galaxy S7, an AT&T 4G LTE smartphone

----- Original message -----

From: "Koop, Douglas" <dkoop@kingston-ny.gov>
Date: 9/4/19 5:19 PM (GMT-05:00)
To: Alderman <Alderman@kingston-ny.gov>
Cc: "Noble, Steve" <SNoble@kingston-ny.gov>, "Noble, James" <jnoble@kingston-ny.gov>, "Tuey, John" <jtuey@kingston-ny.gov>, "Bryant, Kevin" <kbryant@kingston-ny.gov>, "Baker, Daniel" <dbaker@kingston-ny.gov>, "Tinti, Elisa" <emtinti@kingston-ny.gov>
Subject: Landmark Pilot Application

Colleagues,

At the August 14, 2019 Finance meeting, representatives of Rupco made a presentation on the Landmark Pilot Application. No action was taken at that meeting.

Subsequent to that meeting, I understand that conversations between Rupco and the City administration have made progress on a general agreement on the terms on the Application.

I would now like to place the Landmark Pilot Application on the September 11 Finance Meeting. I invite Rupco to answer questions and ask that the Mayor, Dan Baker, John Tuey and Kevin Bryant attend.

I welcome your comments.

Best regards,
Doug

Finance and Audit Committee Agenda Item Report

Meeting Date: September 11, 2019

Submitted by: Dee Sills

Submitting Department: City Clerk/Registrar

Item Type: Budget Transfer

Agenda Section:

Subject:

ADA Compatible Headphones

Suggested Action:

Attachments:

[20190909123610.pdf](#)

CITY OF KINGSTON

Office of the City Clerk & Registrar of Vital Statistics

cityclerk@kingston-ny.gov

Steven T. Noble, Mayor
Elisa Tinti, City Clerk & Registrar



Deidre Sills, Deputy Clerk
Susan Mesches, Deputy Registrar

September 4, 2019

Alderman at Large James Noble
City of Kingston Common Council
420 Broadway
Kingston, New York 12401

Dear Mr. President,

As you may recall, recently the Common Council purchased a new microphone system and mute box for Council Chambers. Alderman Koop had suggested that the Council purchase ADA adapters for Chambers for those who are hearing impaired. Kyle McIntosh has located a system that is compatible to our new equipment that meets the needs of the hearing impaired, while meeting new regulations set by the State. I have attached a price quote for the system for \$967.00. I am requesting a transfer from contingency of that fee, and an additional \$200.00 to cover the cost of two neck loops, the assisted listening devices, for the use of the system. I believe Alderman Koop had the opportunity to try out the equipment and can give his opinion if you have any questions.

Thank you for your time and consideration,

Elisa Tinti
City Clerk



Price Quote

City of Kingston LW-100P MSRP

Kyle McIntosh
420 Broadway
Kingston, NY 12401
845-334-3971
kmcintosh@kingston-ny.gov

Quote #:
Date:
Account ID:

Q-03209-1
7/3/2019

Vendor

Listen Technologies
14912 Heritage Crest Way
Bluffdale, UT 84065

Ship To

City of Kingston
420 Broadway
Kingston, NY 12401

DESCRIPTION	PART #	MSRP	UNIT PRICE	QTY	EXTENDED
<u>Listen Everywhere 2 Channel Server</u>	LW-100P-02-01	\$967.00	\$967.00	1	\$967.00
TOTAL:					\$967.00

1. UPS Standard Ground Shipping included.
2. Prepayment is preferred via Credit Card, Wire Transfer or PO (terms available OAC).
3. This quote is valid for 30 days and does not include sales tax or GST.
4. All transactions are in US Dollars (USD) and are shipped FOB from Bluffdale, Utah USA.

Quote Generated by:

Shawnee Bond
Sales Account Representative II
(801) 542-7758
shawnee.bond@listentech.com

Finance and Audit Committee Agenda Item Report

Meeting Date: September 11, 2019

Submitted by: Dee Sills

Submitting Department: Common Council

Item Type: Proposed Resolution

Agenda Section:

Subject:

Chapter 180 City Code, Bus Fares

Suggested Action:

Attachments:

[20190909124052.pdf](#)

Tinti, Elisa

From: Carey, Bill
Sent: Thursday, August 15, 2019 7:44 AM
To: Tinti, Elisa; jnoble39@aol.com
Subject: Fwd: Chapter 180 Bus Fares

Sent from my iPhone

Begin forwarded message:

From: <bcarey@kingston-ny.gov>
Date: July 31, 2019 at 10:06:13 AM EDT
To: "jnoble39@aol.com" <jnoble39@aol.com>, <emtinti@kingston-ny.gov>
Subject: Chapter 180 Bus Fares

Jim

I would like to discuss removing or modifying chapter 180 of the city code because it addresses city bus fares which are no longer applicable.

Please refer to the appropriate committee.

Thank you.

Bill Carey
Ward 5

Sent from my iPhone

Finance and Audit Committee Agenda Item Report

Meeting Date: September 11, 2019

Submitted by: Dee Sills

Submitting Department: Mayor

Item Type: Proposed Resolution

Agenda Section:

Subject:

Inter-Municipal Agreement Kingston Schools & City of Kingston

Suggested Action:

Attachments:

[20190909124748.pdf](#)

CITY OF KINGSTON

Office of the Mayor

mayor@kingston-ny.gov

led ~~11/12~~

Steven T. Noble
Mayor



September 9, 2019

Mr. James L. Noble, Jr.
Alderman-at-Large
President of the Common Council
Kingston City Hall
420 Broadway
Kingston, NY 12401

Dear President Noble,

I formally request that the inter-municipal agreement between the Kingston City School District and The City of Kingston be referred to the appropriate committee for discussion. This agreement is the culmination of a productive dialogue between the City and Kingston City School District (KCSD), and allows for the transfer of management and capital control to the City. It also ensures that we preserve the KCSD's access to the facility, as well as the yearly financial commitment the KCSD makes and their capital contribution to the facility over the length of the agreement.

The agreement will be forthcoming shortly.

Thank you for your consideration.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Steven T. Noble", is written over a horizontal line.

Steven T. Noble
Mayor