



City of Kingston Finance and Audit Committee
Meeting Agenda
Wednesday, May 13, 2020
6:30 PM
Conference Room 1
420 Broadway
Kingston, NY 12401

RECORDING OF MEETING: - https://youtu.be/TyF2_Oecc4E

NEW BUSINESS

Economic Impact Plan

[20200508103349.pdf](#)

Wurts St. Bridge & Empire Trail

[20200508103545.pdf](#)

Grants Management Update

[20200508103715.pdf](#)

Standard Workday Resolution

[20200508103846.pdf](#)

Forsyth Park Grant

[20200508104645.pdf](#)

Roof Repairs Rondout Neighborhood Center

[20200508104823.pdf](#)

Covid 19 finance update

[Covid 19 Finances \(1\).pdf](#)

Covid 19 sales tax

[Sales Tax Revenue \(1\).pdf](#)

Covid Comptroller Schedule

[Schedule of Payments 2020.pdf](#)

Comptroller Covid Procurements

[Comptroller Covid Procurements \(4\).pdf](#)

1 OLD BUSINESS

VIRTUAL MEETING INFORMATION - *You can dial in using your phone.
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Finance and Audit Committee Agenda Item Report

Meeting Date: May 13, 2020

Submitted by: Dee Sills

Submitting Department: Mayor

Item Type: Proposed Resolution

Agenda Section:

Subject:

Economic Impact Plan

Suggested Action:

Attachments:

[20200508103349.pdf](#)

CITY OF KINGSTON

Office of the Mayor

mayor@kingston-ny.gov

FW

Steven T. Noble
Mayor



May 1, 2020

Council President Andrea Shaut
Kingston City Hall
420 Broadway
Kingston, New York 12401

Dear President Shaut,

Due to the COVID-19 global pandemic, and the necessity for local businesses to close, the City expects to collect drastically less sales and property tax revenue than the original 2020 budgeted amounts. Other revenue sources such as investment interest, parking revenue, fees, permits and others are going to be impacted as well. After working with City Comptroller John Tuey, and taking a hard look at these devastating impacts, we are expecting the City of Kingston to have revenue reductions in the range of \$2,500,000-\$5,000,000 in 2020.

It has become clear that, as a City, we should prepare ourselves in the event that the Republican leadership of the U.S. Congress and the United States Senate fails to provide aid to adequately support our ability to deliver essential services to our residents. If our Federal government will not be taking desperately-needed action, then cities across the country, like Kingston, will be left to fend for ourselves. And so we must make some difficult decisions on how to make up the gap in funding.

With very little available data, the Comptroller's office has devised three estimates of potential revenue losses: a low loss estimate, a mid-range loss estimate, and a high loss estimate. These numbers are fluid and should be seen as an anticipation for varying circumstances, and therefore subject to significant change.

Low loss estimate of revenues/aid: \$2,521,630

Mid-range loss estimate of revenues/aid: \$4,010,680

High loss estimate of revenues/aid: \$5,039,538

Looking at these figures for potential losses to our budget, I have developed an economic recovery plan in three phases that would significantly reduce our operating costs and in some cases, our municipal services. The first phase of the plan can and should be implemented now and I believe will have minimal negative impact on the services requested by our residents. The subsequent phases are more drastic in approach, and will lessen the quality of life that we enjoy in the City of Kingston. I hope we won't have to execute all phases of this recovery plan, but I know we must do whatever we can to pull our community out of this dark economic time. By having a strong municipal financial plan, we can make sure that we still serve our community during this time.

I am proposing the following phased approach to reduce the impending deficit. As stated before, these plans, dates and strategies are all subject to change based on the emerging financial picture of the City over the coming months ahead.

Phase 1 (Immediate Implementation): Departmental budget cuts, hiring freeze, and overtime pay reductions. By strictly cutting back budgetary spending across all City departments, leaving currently unoccupied positions unfilled, and limiting overtime pay across City Departments, the City will save approximately **\$1,611,889.58**.

In order to meet the planned reduction in revenue, this phase would also include the plan to allocate a corresponding up to \$1.6 million from the Fund Balance to cover budget shortfalls expected under the low loss estimate forecast.

Phase 2 (June 1): Phase 2 would be implemented if mid-range estimates become more realistic based on early sales tax returns and/or confirmation of local aid cuts by New York State. During this phase, temporary layoffs would occur in multiple areas of City government and will cause a temporary impact in the delivery of some City services. Phase 2 could also include a targeted retirement incentive for those employees who may be eligible.

Phase 3 (September 1): Phase 3 would be implemented if the fiscal outlook showed signs that the City would be facing the high-loss scenario. Far-reaching permanent layoffs would take place along with severe cuts to the City services we depend on each and every day.

As someone who has spent his entire career in public service, surrounded by hard-working, dedicated civil servants, I recommend this plan with a heavy heart. My staff are so important – not just to the working operations of the City, but to me personally. I would not propose this extreme economic recovery plan if I did not believe we were facing the largest financial catastrophe in the City of Kingston's history.

I strongly urge the Common Council to carefully consider and adopt this plan.

Respectfully submitted,



Steven T. Noble
Mayor

Updated 5.1.20

	<u>Estimated Budgetary Loss Range</u>		
	<u>Low</u>	<u>Mid-Range</u>	<u>High</u>
Sales Tax	\$ 1,610,080	\$ 1,902,400	\$ 2,194,720
NYS Revenue Sharing	\$ -	\$ 613,830	\$ 767,288
Mortgage Tax	\$ 55,000	\$ 115,000	\$ 175,000
Property Tax	\$ 354,000	\$ 708,000	\$ 1,062,000
Investment Interest	\$ 65,000	\$ 95,000	\$ 125,000
Parking Revenues	\$ 287,550	\$ 351,450	\$ 415,350
Other Revenue	\$ 150,000	\$ 225,000	\$ 300,000
	<u>\$ 2,521,630</u>	<u>\$ 4,010,680</u>	<u>\$ 5,039,358</u>

												Fixed Dollar	Total
												Reduction	Reduction
												From Original	From Original
ORG	OBI	ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANSFRS/A DISMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCE NCES	AVAILABLE BUDGET	% USED	Budget	Original Budget	Reduction Budget
A1121012	S202	A1 -1-1210-12-5202	FURNITURE & FIXTURES	1,000	0	1,000	0.00	0.00	1,000	0.00	-	1,000	1,000.00
A1362012	S202	A1 -3-3620-12-5202	FURNITURE & FIXTURES	1,500	0	1,500	0.00	0.00	1,500	0.00	225.00	-	225.00
A1698912	S202	A1 -6-6989-12-5202	FURNITURE & FIXTURES	500	0	500	0.00	0.00	500	0.00	75.00	-	75.00
A1699012	S202	A1 -6-6990-12-5202	FURNITURE & FIXTURES	500	0	500	0.00	0.00	500	0.00	75.00	-	75.00
A1802012	S202	A1 -8-8020-12-5202	FURNITURE & FIXTURES	700	0	700	0.00	0.00	700	0.00	-	200	200.00
A1511012	S203	A1 -5-5110-12-5203	MOTOR VEHICLES	137,000	0	137,000	0.00	74,456.63	62,543	54.30	-	62,000	62,000.00
A1513212	S203	A1 -5-5132-12-5203	MOTOR VEHICLES	65,000	0	65,000	0.00	0.00	65,000	0.00	-	65,000	65,000.00
A1711012	S203	A1 -7-7110-12-5203	MOTOR VEHICLES	41,000	0	41,000	0.00	0.00	41,000	0.00	-	16,000	16,000.00
A1131512	S205	A1 -1-1315-12-5205	DATA PROCESSING EQUIPMENT	2,000	0	2,000	0.00	0.00	2,000	0.00	300.00	-	300.00
A1135512	S205	A1 -1-1355-12-5205	DATA PROCESSING EQUIPMENT	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00	-	150.00
A1168012	S205	A1 -1-1680-12-5205	DATA PROCESSING EQUIPMENT	6,000	0	6,000	369.73	4,776.84	853	85.80	-	2,000	2,000.00
A1341012	S205	A1 -3-3410-12-5205	DATA PROCESSING EQUIPMENT	500	0	500	32.62	0.00	467	6.50	75.00	-	75.00
A1699012	S205	A1 -6-6990-12-5205	DATA PROCESSING EQUIPMENT	1,500	635	2,135	0.00	635.20	1,500	29.70	225.00	-	225.00
A1721012	S205	A1 -7-7210-12-5205	DATA PROCESSING EQUIPMENT	800	0	800	0.00	0.00	800	0.00	120.00	-	120.00
A1168012	S206	A1 -1-1680-12-5206	COMPUTER SOFTWARE	800	0	800	0.00	0.00	800	0.00	120.00	-	120.00
A1341012	S206	A1 -3-3410-12-5206	COMPUTER SOFTWARE	2,500	0	2,500	0.00	0.00	2,500	0.00	375.00	-	375.00
A1513212	S206	A1 -5-5132-12-5206	COMPUTER SOFTWARE	5,000	0	5,000	900.00	576.00	3,524	29.50	750.00	-	750.00
A1101012	S211	A1 -1-1010-12-5211	OTHER EQUIPMENT	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00	-	150.00
A1162012	S211	A1 -1-1620-12-5211	OTHER EQUIPMENT	500	0	500	0.00	0.00	500	0.00	75.00	-	75.00
A1165012	S211	A1 -1-1650-12-5211	OTHER EQUIPMENT	800	0	800	0.00	0.00	800	0.00	120.00	-	120.00
A1332012	S211	A1 -3-3320-12-5211	OTHER EQUIPMENT	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00	-	150.00
A1341012	S211	A1 -3-3410-12-5211	OTHER EQUIPMENT	45,000	2,837	47,837	4,066.20	0.00	43,771	8.50	-	15,000	15,000.00
A1362012	S211	A1 -3-3620-12-5211	OTHER EQUIPMENT	2,000	0	2,000	0.00	0.00	2,000	0.00	300.00	-	300.00
A1511012	S211	A1 -5-5110-12-5211	OTHER EQUIPMENT	15,100	0	15,100	0.00	0.00	15,100	0.00	-	7,000	7,000.00
A1513212	S211	A1 -5-5132-12-5211	OTHER EQUIPMENT	12,700	0	12,700	591.00	0.00	12,109	4.70	1,905.00	-	1,905.00
A1711012	S211	A1 -7-7110-12-5211	OTHER EQUIPMENT	18,000	0	18,000	0.00	0.00	18,000	0.00	2,700.00	-	2,700.00
A174212	S211	A1 -7-7142-12-5211	OTHER EQUIPMENT	1,800	0	1,800	0.00	0.00	1,800	0.00	270.00	-	270.00
A1718012	S211	A1 -7-7180-12-5211	OTHER EQUIPMENT	3,500	0	3,500	0.00	0.00	3,500	0.00	525.00	-	525.00
A1724012	S211	A1 -7-7240-12-5211	OTHER EQUIPMENT	3,000	0	3,000	0.00	0.00	3,000	0.00	450.00	-	450.00
A1762013	S301	A1 -7-7620-13-5301	CONTRACTED SERVICES	7,500	0	7,500	0.00	0.00	7,500	0.00	1,125.00	-	1,125.00
A1149013	S302	A1 -1-1490-13-5302	CONST. MATERIALS & SUPPLIES	3,000	0	3,000	0.00	0.00	3,000	0.00	-	1,000	1,000.00
A1513213	S302	A1 -5-5132-13-5302	CONST. MATERIALS & SUPPLIES	4,000	0	4,000	0.00	0.00	4,000	0.00	600.00	-	600.00
A1724013	S302	A1 -7-7240-13-5302	CONST. MATERIALS & SUPPLIES	7,000	0	7,000	0.00	0.00	7,000	0.00	1,050.00	-	1,050.00
A1565113	S311	A1 -5-5651-13-5311	DOWNTOWN BUSINESS DISTRICT	20,000	0	20,000	0.00	0.00	20,000	0.00	-	20,000	20,000.00
A1565113	S312	A1 -5-5651-13-5312	MIDTOWN BUSINESS DISTRICT	20,000	0	20,000	0.00	0.00	20,000	0.00	-	20,000	20,000.00
A1565113	S313	A1 -5-5651-13-5313	UPTOWN BUSINESS DISTRICT	20,000	0	20,000	0.00	0.00	20,000	0.00	-	20,000	20,000.00
A1143014	S401	A1 -1-1430-14-5401	GENERAL CONTRACT EXPENSE	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00	-	150.00
A1193014	S401	A1 -1-1930-14-5401	GENERAL CONTRACT EXPENSES	200,000	0	200,000	6,074.18	0.00	193,926	3.00	30,000.00	-	30,000.00
A1312014	S401	A1 -3-3120-14-5401	GENERAL CONTRACT EXPENSES	3,000	0	3,000	639.00	0.00	2,361	21.30	450.00	-	450.00
A1101014	S402	A1 -1-1010-14-5402	OFFICE SUPPLIES	1,200	0	1,200	214.94	285.00	700	41.70	180.00	-	180.00
A1113014	S402	A1 -1-1130-14-5402	OFFICE SUPPLIES	7,000	0	7,000	0.00	1,410.00	5,590	20.10	1,050.00	-	1,050.00
A1121014	S402	A1 -1-1210-14-5402	OFFICE SUPPLIES	700	0	700	0.00	0.00	700	0.00	-	350	350.00
A1131514	S402	A1 -1-1315-14-5402	OFFICE SUPPLIES	4,500	0	4,500	650.82	1,119.53	2,730	39.30	675.00	-	675.00
A1133014	S402	A1 -1-1330-14-5402	OFFICE SUPPLIES	4,000	0	4,000	0.00	2,906.29	1,094	72.70	600.00	-	600.00
A1134014	S402	A1 -1-1340-14-5402	OFFICE SUPPLIES	200	0	200	0.00	0.00	200	0.00	30.00	-	30.00
A1134514	S402	A1 -1-1345-14-5402	OFFICE SUPPLIES	400	0	400	230.78	28.28	141	64.80	60.00	-	60.00
A1135514	S402	A1 -1-1355-14-5402	OFFICE SUPPLIES	1,500	0	1,500	302.50	177.87	1,020	32.00	225.00	-	225.00
A1136414	S402	A1 -1-1364-14-5402	OFFICE SUPPLIES	250	0	250	0.00	0.00	250	0.00	37.50	-	37.50
A1142014	S402	A1 -1-1420-14-5402	OFFICE SUPPLIES	600	0	600	0.00	0.00	600	0.00	90.00	-	90.00
A1143014	S402	A1 -1-1430-14-5402	OFFICE SUPPLIES	3,500	0	3,500	69.02	0.00	3,431	2.00	525.00	-	525.00
A1144014	S402	A1 -1-1440-14-5402	OFFICE SUPPLIES	800	0	800	51.99	0.00	748	6.50	120.00	-	120.00
A1149014	S402	A1 -1-1490-14-5402	OFFICE SUPPLIES	3,500	0	3,500	123.50	323.08	3,053	12.80	525.00	-	525.00
A1165014	S402	A1 -1-1650-14-5402	OFFICE SUPPLIES	500	0	500	0.00	0.00	500	0.00	75.00	-	75.00
A1167014	S402	A1 -1-1670-14-5402	OFFICE SUPPLIES	3,000	0	3,000	743.29	201.25	2,055	31.50	450.00	-	450.00
A1168014	S402	A1 -1-1680-14-5402	OFFICE SUPPLIES	750	0	750	0.00	0.00	750	0.00	-	350	350.00

A1312014	5402	A1	-3-3120-14-5402	OFFICE SUPPLIES	8,000	0	8,000	3,477.75	1,954.31	2,568	67.90	1,200.00	1,200.00
A1341014	5402	A1	-3-3410-14-5402	OFFICE SUPPLIES	2,000	0	2,000	31.52	0.00	1,968	1.60	300.00	300.00
A1361014	5402	A1	-3-3610-14-5402	OFFICE SUPPLIES	1,500	0	1,500	0.00	0.00	1,500	0.00	225.00	225.00
A1362014	5402	A1	-3-3620-14-5402	OFFICE SUPPLIES	4,400	0	4,400	548.69	483.30	3,368	23.50	660.00	660.00
A1398914	5402	A1	-3-3989-14-5402	OFFICE SUPPLIES	500	0	500	0.00	0.00	500	0.00	75.00	75.00
A1402014	5402	A1	-4-4020-14-5402	OFFICE SUPPLIES	2,500	0	2,500	6.30	93.42	2,400	4.00	375.00	375.00
A1699014	5402	A1	-6-6990-14-5402	OFFICE SUPPLIES	750	0	750	0.00	37.08	713	4.90	112.50	112.50
A1701014	5402	A1	-7-7010-14-5402	OFFICE SUPPLIES	500	0	500	59.00	230.73	210	57.90	75.00	75.00
A1702014	5402	A1	-7-7020-14-5402	OFFICE SUPPLIES	1,400	0	1,400	45.17	99.00	1,256	10.30	210.00	210.00
A1721014	5402	A1	-7-7210-14-5402	OFFICE SUPPLIES	2,500	0	2,500	0.00	0.00	2,500	0.00	375.00	375.00
A1752014	5402	A1	-7-7520-14-5402	OFFICE SUPPLIES	300	0	300	0.00	0.00	300	0.00	45.00	45.00
A1802014	5402	A1	-8-8020-14-5402	OFFICE SUPPLIES	500	0	500	0.00	207.40	293	41.50	75.00	75.00
A1804014	5402	A1	-8-8040-14-5402	OFFICE SUPPLIES	100	0	100	0.00	0.00	100	0.00	15.00	15.00
A1142014	5403	A1	-1-1420-14-5403	BOOKS,LITERATURE,PERIODICALS	3,600	0	3,600	627.27	0.00	2,973	17.40	540.00	540.00
A1144014	5403	A1	-1-1440-14-5403	BOOKS,LITERATURE,PERIODICALS	300	0	300	0.00	0.00	300	0.00	45.00	45.00
A1312014	5403	A1	-3-3120-14-5403	BOOKS,LITERATURE,PERIODICALS	1,500	0	1,500	0.00	0.00	1,500	0.00	225.00	225.00
A1801014	5403	A1	-8-8010-14-5403	BOOKS,LITERATURE,PERIODICALS	400	0	400	0.00	0.00	400	0.00	60.00	60.00
A1101014	5404	A1	-1-1010-14-5404	MISCELLANEOUS	600	0	600	0.00	0.00	600	0.00	90.00	90.00
A1131514	5404	A1	-1-1315-14-5404	MISCELLANEOUS	100	0	100	0.00	0.00	100	0.00	15.00	15.00
A1162014	5404	A1	-1-1620-14-5404	MISCELLANEOUS	450	0	450	140.76	0.00	309	31.30	67.50	67.50
A1312014	5404	A1	-3-3120-14-5404	MISCELLANEOUS	25,000	787	25,787	11,245.38	7,074.56	7,467	71.00	3,750.00	3,750.00
A1398914	5404	A1	-3-3989-14-5404	MISCELLANEOUS	250	0	250	0.00	0.00	250	0.00	37.50	37.50
A1802014	5404	A1	-8-8020-14-5404	MISCELLANEOUS	100	0	100	8.98	0.00	91	9.00	15.00	15.00
A1101014	5405	A1	-1-1010-14-5405	CONTRACT UPDATE CODE BOOK	9,000	0	9,000	2,135.00	0.00	6,865	23.70	1,350.00	1,350.00
A1136414	5406	A1	-1-1364-14-5406	FILE CERTIF & RECORD DEED	6,500	0	6,500	930.00	0.00	5,570	14.30	975.00	975.00
A1714114	5407	A1	-7-7141-14-5407	ARTS & CRAFTS SUPPLIES	600	0	600	0.00	57.30	543	9.60	90.00	90.00
A1149014	5408	A1	-1-1490-14-5408	DATA PROCESSING SUPP. & EQUIP.	3,000	0	3,000	0.00	0.00	3,000	0.00	450.00	450.00
A1136414	5408	A1	-1-1364-14-5408	DATA PROCESSING SUPPLIES	200	0	200	0.00	0.00	200	0.00	30.00	30.00
A1141014	5408	A1	-1-1410-14-5408	DATA PROCESSING SUPPLIES	500	0	500	0.00	0.00	500	0.00	75.00	75.00
A1144014	5408	A1	-1-1440-14-5408	DATA PROCESSING SUPPLIES	1,500	0	1,500	0.00	0.00	1,500	0.00	225.00	225.00
A1168014	5408	A1	-1-1680-14-5408	DATA PROCESSING SUPPLIES	200	0	200	0.00	0.00	200	0.00	*	100.00
A1312014	5408	A1	-3-3120-14-5408	DATA PROCESSING SUPPLIES	5,000	0	5,000	1,909.71	721.63	2,369	52.60	750.00	750.00
A1331014	5408	A1	-3-3310-14-5408	DATA PROCESSING SUPPLIES	1,100	0	1,100	0.00	0.00	1,100	0.00	165.00	165.00
A1341014	5408	A1	-3-3410-14-5408	DATA PROCESSING SUPPLIES	500	0	500	0.00	0.00	500	0.00	75.00	75.00
A1362014	5408	A1	-3-3620-14-5408	DATA PROCESSING SUPPLIES	900	0	900	349.00	0.00	551	38.80	135.00	135.00
A1398914	5408	A1	-3-3989-14-5408	DATA PROCESSING SUPPLIES	500	0	500	0.00	0.00	500	0.00	75.00	75.00
A1513214	5408	A1	-5-5132-14-5408	DATA PROCESSING SUPPLIES	2,200	0	2,200	0.00	0.00	2,200	0.00	330.00	330.00
A1802014	5408	A1	-8-8020-14-5408	DATA PROCESSING SUPPLIES	650	0	650	0.00	39.03	611	6.00	97.50	97.50
A1762014	5409	A1	-7-7620-14-5409	SPECIAL SPONSOR PROGRAMS	10,000	0	10,000	4,280.00	0.00	5,720	42.80	1,500.00	1,500.00
A1711014	5409	A1	-7-7110-14-5409	SPECIAL SPONSOR PROGRAMS	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00	150.00
A1714014	5409	A1	-7-7140-14-5409	SPECIAL SPONSOR PROGRAMS	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00	150.00
A1714114	5409	A1	-7-7141-14-5409	SPECIAL SPONSOR PROGRAMS	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00	150.00
A1724014	5409	A1	-7-7240-14-5409	SPECIAL SPONSOR PROGRAMS	3,000	0	3,000	0.00	0.00	3,000	0.00	450.00	450.00
A1731014	5409	A1	-7-7310-14-5409	SPECIAL SPONSOR PROGRAMS	10,500	5,272	15,772	720.00	6,846.50	8,206	48.00	1,575.00	1,575.00
A1677214	5409	A1	-6-6772-14-5409	TRIPS	20,000	0	20,000	0.00	0.00	20,000	0.00	3,000.00	3,000.00
A1131514	5411	A1	-1-1315-14-5411	CONSULTANTS	4,000	0	4,000	0.00	0.00	4,000	0.00	600.00	600.00
A1135514	5411	A1	-1-1355-14-5411	CONSULTANTS	30,000	0	30,000	1,253.50	0.00	28,747	4.20	*	11,250.00
A1142014	5411	A1	-1-1420-14-5411	CONSULTANTS	75,000	0	75,000	6,600.00	0.00	68,400	8.80	11,250.00	11,250.00
A1144014	5411	A1	-1-1440-14-5411	CONSULTANTS	16,000	0	16,000	0.00	0.00	16,000	0.00	2,400.00	2,400.00
A1698914	5411	A1	-6-6989-14-5411	CONSULTANTS	5,000	0	5,000	0.00	0.00	5,000	0.00	750.00	750.00
A1802014	5411	A1	-8-8020-14-5411	CONSULTANTS	20,000	4,313	24,313	0.00	4,312.50	20,000	17.70	3,000.00	3,000.00
A1113014	5412	A1	-1-1130-14-5412	DATA PROCESSING SUPPORT	65,000	0	65,000	17.64	65,000.00	-18	100.00	9,750.00	9,750.00
A1131514	5412	A1	-1-1315-14-5412	DATA PROCESSING SUPPORT	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00	150.00
A1133014	5412	A1	-1-1330-14-5412	DATA PROCESSING SUPPORT	6,000	0	6,000	1,270.78	0.00	4,729	21.20	900.00	900.00
A1144014	5412	A1	-1-1440-14-5412	DATA PROCESSING SUPPORT	5,500	0	5,500	0.00	0.00	5,500	0.00	825.00	825.00
A1565114	5412	A1	-5-5651-14-5412	DATA PROCESSING SUPPORT	4,200	0	4,200	0.00	0.00	4,200	0.00	630.00	630.00
A1131514	5414	A1	-1-1315-14-5414	EMPLOYEE TRAINING	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00	150.00
A1144014	5414	A1	-1-1440-14-5414	EMPLOYEE TRAINING	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00	150.00
A1312014	5414	A1	-3-3120-14-5414	EMPLOYEE TRAINING	44,000	11,115	55,115	1,520.22	1,115.00	52,480	4.80	6,600.00	6,600.00

A1341014	5414	A1	-3-3410-14-5414	-	EMPLOYEE TRAINING	40,000	0	40,000	59.98	310.00	39,630	0.90	6,000.00		6,000.00
A1699014	5414	A1	-6-6990-14-5414	-	EMPLOYEE TRAINING	2,500	0	2,500	0.00	0.00	2,500	0.00		2,500	2,500.00
A1362014	5416	A1	-3-3620-14-5416	-	EDUCATION MATERIALS	1,000	0	1,000	0.00	0.00	1,000	0.00		150.00	150.00
A1341014	5416	A1	-3-3410-14-5416	-	EDUCATIONAL MATERIALS	4,000	0	4,000	0.00	0.00	4,000	0.00		600.00	600.00
A1714114	5416	A1	-7-7141-14-5416	-	EDUCATIONAL MATERIALS	2,500	0	2,500	0.00	0.00	2,500	0.00		375.00	375.00
A1714314	5416	A1	-7-7143-14-5416	-	EDUCATIONAL MATERIALS	1,500	0	1,500	0.00	0.00	1,500	0.00		225.00	225.00
A1724014	5416	A1	-7-7240-14-5416	-	EDUCATIONAL MATERIALS	1,000	0	1,000	0.00	0.00	1,000	0.00		150.00	150.00
A1725014	5416	A1	-7-7250-14-5416	-	EDUCATIONAL MATERIALS	3,000	0	3,000	228.26	500.00	2,272	24.30		450.00	450.00
A1816414	5416	A1	-8-8164-14-5416	-	EDUCATIONAL MATERIALS	12,000	0	12,000	0.00	0.00	12,000	0.00		1,800.00	1,800.00
A1312014	5417	A1	-3-3120-14-5417	-	SUPPLIES FOR PROMO. CAMP.	2,000	0	2,000	0.00	794.90	1,205	39.70		300.00	300.00
A1142014	5419	A1	-1-1420-14-5419	-	COURT & WITNESS FEES	10,000	0	10,000	160.00	0.00	9,840	1.60		1,500.00	1,500.00
A1144014	5421	A1	-1-1440-14-5421	-	TELEPHONE	750	0	750	207.99	0.00	542	27.70		112.50	112.50
A1149014	5421	A1	-1-1490-14-5421	-	TELEPHONE	5,300	0	5,300	1,307.52	0.00	3,992	24.70		795.00	795.00
A1168014	5421	A1	-1-1680-14-5421	-	TELEPHONE	25,000	0	25,000	3,022.18	0.00	21,978	12.10			
A1312014	5421	A1	-3-3120-14-5421	-	TELEPHONE	20,000	0	20,000	3,910.39	0.00	16,090	19.60		3,000.00	3,000.00
A1332014	5421	A1	-3-3320-14-5421	-	TELEPHONE	7,500	0	2,500	536.97	0.00	1,963	21.50		375.00	375.00
A1714214	5421	A1	-7-7142-14-5421	-	TELEPHONE	2,400	0	2,400	1,171.74	0.00	1,228	48.80		360.00	360.00
A1721014	5421	A1	-7-7210-14-5421	-	TELEPHONE	2,200	0	2,200	394.97	0.00	1,805	18.00		330.00	330.00
A1816114	5421	A1	-8-8161-14-5421	-	TELEPHONE	400	0	400	0.00	0.00	400	0.00		60.00	60.00
A1756214	5422	A1	-7-7562-14-5422	-	ELECTRIC	14,000	0	14,000	1,389.78	0.00	12,610	9.90		2,100.00	2,100.00
A1136414	5422	A1	-1-1364-14-5422	-	ELECTRICITY	375	0	375	67.68	0.00	307	18.00		56.25	56.25
A1162014	5422	A1	-1-1620-14-5422	-	ELECTRICITY	29,000	0	29,000	5,779.17	0.00	23,221	19.90		4,350.00	4,350.00
A1312014	5422	A1	-3-3120-14-5422	-	ELECTRICITY	40,000	0	40,000	5,685.39	0.00	34,315	14.20		6,000.00	6,000.00
A1711014	5422	A1	-7-7110-14-5422	-	ELECTRICITY	19,000	0	19,000	4,588.43	0.00	14,412	24.10		2,850.00	2,850.00
A1714114	5422	A1	-7-7141-14-5422	-	ELECTRICITY	5,200	0	5,200	2,856.67	0.00	2,343	54.90		780.00	780.00
A1714214	5422	A1	-7-7142-14-5422	-	ELECTRICITY	5,800	0	5,800	1,684.06	0.00	4,116	29.00		870.00	870.00
A1714314	5422	A1	-7-7143-14-5422	-	ELECTRICITY	4,400	0	4,400	1,407.14	0.00	2,993	32.00		660.00	660.00
A1718014	5422	A1	-7-7180-14-5422	-	ELECTRICITY	4,300	0	4,300	262.27	0.00	4,038	6.10		645.00	645.00
A1721014	5422	A1	-7-7210-14-5422	-	ELECTRICITY	15,000	0	15,000	1,068.76	0.00	13,931	7.10		2,250.00	2,250.00
A1762014	5422	A1	-7-7620-14-5422	-	ELECTRICITY	8,200	0	8,200	492.33	0.00	7,708	6.00		1,230.00	1,230.00
A1798914	5422	A1	-7-7989-14-5422	-	ELECTRICITY	2,000	0	2,000	290.16	0.00	1,710	14.50		300.00	300.00
A1714114	5423	A1	-7-7141-14-5423	-	GAS	5,700	0	5,700	1,939.55	0.00	3,760	34.00		855.00	855.00
A1162014	5423	A1	-1-1620-14-5423	-	NATURAL GAS	18,000	0	18,000	6,381.92	0.00	11,618	35.50		2,700.00	2,700.00
A1312014	5423	A1	-3-3120-14-5423	-	NATURAL GAS	8,000	0	8,000	3,300.81	0.00	4,699	41.30		1,200.00	1,200.00
A1711014	5423	A1	-7-7110-14-5423	-	NATURAL GAS	1,400	0	1,400	618.34	0.00	782	44.20		210.00	210.00
A1714214	5423	A1	-7-7142-14-5423	-	NATURAL GAS	22,000	0	22,000	11,529.61	0.00	10,470	52.40		3,300.00	3,300.00
A1714314	5423	A1	-7-7143-14-5423	-	NATURAL GAS	3,300	0	3,300	1,060.60	0.00	2,239	32.10		495.00	495.00
A1721014	5423	A1	-7-7210-14-5423	-	NATURAL GAS	4,000	0	4,000	564.44	0.00	3,436	14.10		600.00	600.00
A1798914	5423	A1	-7-7989-14-5423	-	NATURAL GAS	2,500	0	2,500	907.75	0.00	1,592	36.30		375.00	375.00
A1721014	5425	A1	-7-7210-14-5425	-	WATER	2,750	0	2,750	0.00	0.00	2,750	0.00		412.50	412.50
A1756214	5425	A1	-7-7562-14-5425	-	WATER	300	0	300	138.31	0.00	162	46.10		45.00	45.00
A1135514	5426	A1	-1-1355-14-5426	-	VEHICLE FUEL	150	0	150	0.00	0.00	150	0.00		22.50	22.50
A1144014	5426	A1	-1-1440-14-5426	-	VEHICLE FUEL	350	0	350	69.70	0.00	280	19.90		52.50	52.50
A1149014	5426	A1	-1-1490-14-5426	-	VEHICLE FUEL	120,000	0	120,000	16,805.77	159.24	103,035	14.10		10,000	10,000.00
A1312014	5426	A1	-3-3120-14-5426	-	VEHICLE FUEL	90,000	0	90,000	14,001.89	0.00	75,998	15.60		13,500.00	13,500.00
A1332014	5426	A1	-3-3320-14-5426	-	VEHICLE FUEL	2,500	0	2,500	421.27	0.00	2,079	16.90		375.00	375.00
A1341014	5426	A1	-3-3410-14-5426	-	VEHICLE FUEL	25,000	0	25,000	3,091.44	159.24	21,749	13.00		3,750.00	3,750.00
A1362014	5426	A1	-3-3620-14-5426	-	VEHICLE FUEL	1,200	0	1,200	190.98	0.00	1,009	15.90		180.00	180.00
A1711014	5426	A1	-7-7110-14-5426	-	VEHICLE FUEL	20,000	0	20,000	1,839.59	159.24	18,001	10.00		3,000.00	3,000.00
A1101014	5441	A1	-1-1010-14-5441	-	MAINTENANCE OF EQUIPMENT	1,000	0	1,000	0.00	0.00	1,000	0.00		150.00	150.00
A1144014	5441	A1	-1-1440-14-5441	-	MAINTENANCE OF EQUIPMENT	1,800	74	1,874	708.76	120.36	1,045	44.30		270.00	270.00
A1162114	5441	A1	-1-1621-14-5441	-	MAINTENANCE OF EQUIPMENT	500	0	500	0.00	0.00	500	0.00		75.00	75.00
A1162514	5441	A1	-1-1625-14-5441	-	MAINTENANCE OF EQUIPMENT	1,000	0	1,000	0.00	0.00	1,000	0.00		150.00	150.00
A1312014	5441	A1	-3-3120-14-5441	-	MAINTENANCE OF EQUIPMENT	6,500	109	6,609	1,184.59	108.96	5,315	13.60		975.00	975.00
A1332014	5441	A1	-3-3320-14-5441	-	MAINTENANCE OF EQUIPMENT	2,300	0	2,300	0.00	0.00	2,300	0.00		345.00	345.00
A1332014	5441	A1	-3-3320-14-5441	-	MAINTENANCE OF EQUIPMENT	30,000	0	30,000	823.00	218.96	28,958	3.50		4,500.00	4,500.00
A1341014	5441	A1	-3-3410-14-5441	-	MAINTENANCE OF EQUIPMENT	31,000	2,248	33,248	512.00	4,045.50	28,690	13.70		4,650.00	4,650.00
A1511014	5441	A1	-5-5110-14-5441	-	MAINTENANCE OF EQUIPMENT	3,000	0	3,000	0.00	0.00	3,000	0.00		450.00	450.00
A1513214	5441	A1	-5-5132-14-5441	-	MAINTENANCE OF EQUIPMENT	6,000	0	6,000	768.88	0.00	5,231	12.80		900.00	900.00

A1514214	5441	A1 -5-5142-14-5441	MAINTENANCE OF EQUIPMENT	8,000	0	8,000	564.73	418.73	7,017	12.30	1,200.00	1,200.00
A1565114	5441	A1 -5-5651-14-5441	MAINTENANCE OF EQUIPMENT	2,000	0	2,000	0.00	0.00	2,000	0.00	300.00	300.00
A1702014	5441	A1 -7-7020-14-5441	MAINTENANCE OF EQUIPMENT	200	0	200	0.00	0.00	200	0.00	30.00	30.00
A1711014	5441	A1 -7-7110-14-5441	MAINTENANCE OF EQUIPMENT	4,500	0	4,500	229.15	953.77	3,317	26.30	675.00	675.00
A1718014	5441	A1 -7-7180-14-5441	MAINTENANCE OF EQUIPMENT	400	0	400	0.00	0.00	400	0.00	60.00	60.00
A1814014	5441	A1 -8-8140-14-5441	MAINTENANCE OF EQUIPMENT	500	0	500	0.00	0.00	500	0.00	75.00	75.00
A1817014	5441	A1 -8-8170-14-5441	MAINTENANCE OF EQUIPMENT	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00	150.00
A1162014	5442	A1 -1-1620-14-5442	MAINT. OF BLDG.-VOL FIRE,MUS.	3,000	0	3,000	769.50	0.00	2,231	25.70	450.00	450.00
A1149014	5443	A1 -1-1490-14-5443	MAINTENANCE OF BUILDING	5,000	0	5,000	0.00	0.00	5,000	0.00	750.00	750.00
A1162014	5443	A1 -1-1620-14-5443	MAINTENANCE OF BUILDING	42,000	856	42,856	510.10	7,397.97	34,948	18.50	6,300.00	6,300.00
A1341014	5443	A1 -3-3410-14-5443	MAINTENANCE OF BUILDING	22,900	0	22,900	767.65	0.00	22,132	3.40	3,435.00	3,435.00
A1513214	5443	A1 -5-5132-14-5443	MAINTENANCE OF BUILDING	5,000	0	5,000	278.02	0.00	4,722	5.60	750.00	750.00
A1798914	5443	A1 -7-7989-14-5443	MAINTENANCE OF BUILDING	3,000	0	3,000	0.00	0.00	3,000	0.00	450.00	450.00
A1162514	5443	A1 -1-1625-14-5443	MAINTENANCE OF BUILDINGS	3,000	0	3,000	42.03	0.00	2,958	1.40	450.00	450.00
A1362014	5443	A1 -3-3620-14-5443	MAINTENANCE OF BUILDINGS	5,000	2,969	7,969	3,350.25	0.00	4,619	42.00	750.00	750.00
A1711014	5443	A1 -7-7110-14-5443	MAINTENANCE OF BUILDINGS	6,500	0	6,500	799.09	199.53	5,501	15.40	975.00	975.00
A1714114	5443	A1 -7-7141-14-5443	MAINTENANCE OF BUILDINGS	4,000	0	4,000	1,200.76	0.00	2,799	30.00	600.00	600.00
A1714214	5443	A1 -7-7142-14-5443	MAINTENANCE OF BUILDINGS	5,000	0	5,000	1,137.22	0.00	3,863	22.70	750.00	750.00
A1714314	5443	A1 -7-7143-14-5443	MAINTENANCE OF BUILDINGS	3,500	0	3,500	58.85	0.00	3,446	1.50	525.00	525.00
A1718014	5443	A1 -7-7180-14-5443	MAINTENANCE OF BUILDINGS	2,000	0	2,000	0.00	0.00	2,000	0.00	300.00	300.00
A1816114	5443	A1 -8-8161-14-5443	MAINTENANCE OF BUILDINGS	1,500	0	1,500	0.00	0.00	1,500	0.00	225.00	225.00
A1874514	5443	A1 -8-8745-14-5443	MAINTENANCE OF BUILDINGS	250	0	250	0.00	0.00	250	0.00	37.50	37.50
A1898914	5443	A1 -8-8989-14-5443	MAINTENANCE OF BUILDINGS	6,000	0	6,000	0.00	0.00	6,000	0.00	900.00	900.00
A1135514	5444	A1 -1-1355-14-5444	VEHICLE MAINTENANCE	200	0	200	0.00	0.00	200	0.00	30.00	30.00
A1144014	5444	A1 -1-1440-14-5444	VEHICLE MAINTENANCE	1,000	0	1,000	20.48	0.00	980	2.00	150.00	150.00
A1162114	5444	A1 -1-1621-14-5444	VEHICLE MAINTENANCE	3,000	0	3,000	158.57	303.50	2,538	15.40	450.00	450.00
A1312014	5444	A1 -3-3120-14-5444	VEHICLE MAINTENANCE	100,000	0	100,000	45,875.51	9,668.60	44,456	55.50	15,000.00	15,000.00
A1331114	5444	A1 -3-3311-14-5444	VEHICLE MAINTENANCE	10,000	0	10,000	73.59	3,556.82	6,370	36.30	1,500.00	1,500.00
A1332014	5444	A1 -3-3320-14-5444	VEHICLE MAINTENANCE	1,500	0	1,500	143.08	0.00	1,357	9.50	225.00	225.00
A1341014	5444	A1 -3-3410-14-5444	VEHICLE MAINTENANCE	45,000	0	45,000	1,210.36	0.00	43,790	2.70	6,750.00	6,750.00
A1351014	5444	A1 -3-3510-14-5444	VEHICLE MAINTENANCE	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00	150.00
A1362014	5444	A1 -3-3620-14-5444	VEHICLE MAINTENANCE	1,400	0	1,400	326.13	0.00	1,074	23.30	210.00	210.00
A1398914	5444	A1 -3-3989-14-5444	VEHICLE MAINTENANCE	500	0	500	8.36	0.00	492	1.70	75.00	75.00
A1143014	5451	A1 -1-1430-14-5451	APPOINTED OFFICIALS	500	0	500	144.00	0.00	356	28.80	75.00	75.00
A1135514	5451	A1 -1-1355-14-5451	BOARD OF REVIEW EXPENSES	50	0	50	0.00	0.00	50	0.00	7.50	7.50
A1143014	5458	A1 -1-1430-14-5458	EXAM FEES	4,000	0	4,000	657.83	0.00	3,342	16.40	600.00	600.00
A1701014	5459	A1 -7-7010-14-5459	MARKETING	1,600	0	1,600	123.87	0.00	1,476	7.70	240.00	240.00
A1131514	5461	A1 -1-1315-14-5461	TRAVEL REIMBURSEMENT	500	0	500	0.00	0.00	500	0.00	75.00	75.00
A1135514	5461	A1 -1-1355-14-5461	TRAVEL REIMBURSEMENT	100	0	100	0.00	0.00	100	0.00	15.00	15.00
A1143014	5461	A1 -1-1430-14-5461	TRAVEL REIMBURSEMENT	300	0	300	0.00	0.00	300	0.00	45.00	45.00
A1144014	5461	A1 -1-1440-14-5461	TRAVEL REIMBURSEMENT	250	0	250	0.00	0.00	250	0.00	37.50	37.50
A1168014	5461	A1 -1-1680-14-5461	TRAVEL REIMBURSEMENT	500	0	500	0.00	0.00	500	0.00	300.00	300.00
A1312014	5461	A1 -3-3120-14-5461	TRAVEL REIMBURSEMENT	2,000	300	2,300	0.00	300.00	2,000	13.00	300.00	300.00
A1341014	5461	A1 -3-3410-14-5461	TRAVEL REIMBURSEMENT	2,500	0	2,500	198.77	0.00	2,301	8.00	375.00	375.00
A1362014	5461	A1 -3-3620-14-5461	TRAVEL REIMBURSEMENT	500	0	500	0.00	0.00	500	0.00	75.00	75.00
A1513214	5461	A1 -5-5132-14-5461	TRAVEL REIMBURSEMENT	250	0	250	5.00	0.00	245	2.00	37.50	37.50
A1698914	5461	A1 -6-6989-14-5461	TRAVEL REIMBURSEMENT	250	0	250	0.00	0.00	250	0.00	37.50	37.50
A1699014	5461	A1 -6-6990-14-5461	TRAVEL REIMBURSEMENT	1,000	0	1,000	0.00	0.00	1,000	0.00	1,000.00	1,000.00
A1702014	5461	A1 -7-7020-14-5461	TRAVEL REIMBURSEMENT	100	0	100	10.00	0.00	90	10.00	15.00	15.00
A1804014	5461	A1 -8-8040-14-5461	TRAVEL REIMBURSEMENT	15	0	15	0.00	0.00	15	0.00	2.25	2.25
A1165014	5462	A1 -1-1650-14-5462	DUES, SEMINAR, ASSOCIATION FEE	200	0	200	0.00	0.00	200	0.00	30.00	30.00
A1168014	5462	A1 -1-1680-14-5462	DUES, SEMINAR, ASSOCIATION FEE	2,000	0	2,000	0.00	0.00	2,000	0.00	2,000.00	2,000.00
A1699014	5462	A1 -6-6990-14-5462	DUES, SEMINAR, ASSOCIATION FEE	400	0	400	0.00	0.00	400	0.00	400.00	400.00
A1701014	5462	A1 -7-7010-14-5462	DUES, SEMINAR, ASSOCIATION FEE	1,500	0	1,500	0.00	0.00	1,500	0.00	225.00	225.00
A1725014	5462	A1 -7-7250-14-5462	DUES, SEMINAR, ASSOCIATION FEE	500	0	500	0.00	0.00	500	0.00	500.00	500.00
A1134514	5462	A1 -1-1345-14-5462	DUES, SEMINARS & ASSOC. FEES	500	0	500	0.00	0.00	500	0.00	75.00	75.00
A1135514	5462	A1 -1-1355-14-5462	DUES, SEMINARS, ASSOCIATION FEES	700	0	700	132.50	0.00	568	18.90	105.00	105.00
A1144014	5462	A1 -1-1440-14-5462	DUES, SEMINARS & ASSOC. FEES	400	0	400	86.88	0.00	313	21.70	60.00	60.00
A1121014	5462	A1 -1-1210-14-5462	DUES, SEMINARS, ASSOC. FEES	1,200	0	1,200	0.00	0.00	1,200	0.00	600.00	600.00

A1131514	5462	A1	-1-1315-14-5462	DUES,SEMINARS,ASSOC. FEES	1,250	0	1,250	180.00	0.00	1,070	14.40	187.50		187.50
A1141014	5462	A1	-1-1410-14-5462	DUES,SEMINARS,ASSOC. FEES	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00		150.00
A1142014	5462	A1	-1-1420-14-5462	DUES,SEMINARS,ASSOC. FEES	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00		150.00
A11312014	5462	A1	-3-3120-14-5462	DUES,SEMINARS,ASSOC. FEES	7,500	125	7,625	110.00	250.00	7,265	4.70	1,125.00		1,125.00
A1362014	5462	A1	-3-3620-14-5462	DUES,SEMINARS,ASSOC. FEES	800	0	800	0.00	0.00	800	0.00	120.00		120.00
A1698914	5462	A1	-6-6989-14-5462	DUES,SEMINARS,ASSOC. FEES	1,500	0	1,500	90.00	0.00	1,410	6.00	225.00		225.00
A1702014	5462	A1	-7-7020-14-5462	DUES,SEMINARS,ASSOC. FEES	1,950	0	1,950	720.00	0.00	1,730	36.90		1,230	1,290.00
A1804014	5462	A1	-8-8040-14-5462	DUES,SEMINARS,ASSOC. FEES	20	0	20	0.00	0.00	20	0.00	3.00		3.00
A1143014	5462	A1	-1-1430-14-5462	DUES,SEMINARS,ASSOCIATION FEES	935	0	935	100.00	0.00	835	10.70	140.25		140.25
A1149014	5462	A1	-1-1490-14-5462	DUES,SEMINARS,ASSOCIATION FEES	3,000	0	3,000	930.00	0.00	2,070	31.00	450.00		450.00
A1341014	5462	A1	-3-3410-14-5462	DUES,SEMINARS,ASSOCIATION FEES	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00		150.00
A1398914	5462	A1	-3-3989-14-5462	DUES,SEMINARS,ASSOCIATION FEES	1,500	0	1,500	0.00	0.00	1,500	0.00	225.00		225.00
A1101014	5463	A1	-1-1010-14-5463	POSTAGE,FREIGHT & EXPRESS	150	0	150	12.00	0.00	138	8.00	22.50		22.50
A1113014	5463	A1	-1-1130-14-5463	POSTAGE,FREIGHT & EXPRESS	9,000	0	9,000	3,345.85	0.00	5,654	37.20	1,350.00		1,350.00
A1121014	5463	A1	-1-1210-14-5463	POSTAGE,FREIGHT & EXPRESS	100	0	100	6.30	0.00	94	6.30	15.00		15.00
A1131514	5463	A1	-1-1315-14-5463	POSTAGE,FREIGHT & EXPRESS	2,000	0	2,000	484.95	0.00	1,515	24.20	300.00		300.00
A1134514	5463	A1	-1-1345-14-5463	POSTAGE,FREIGHT & EXPRESS	550	0	550	52.45	0.00	498	9.50	82.50		82.50
A1135514	5463	A1	-1-1355-14-5463	POSTAGE,FREIGHT & EXPRESS	4,750	0	4,750	76.95	0.00	4,673	1.60	712.50		712.50
A1141014	5463	A1	-1-1410-14-5463	POSTAGE,FREIGHT & EXPRESS	600	0	600	227.20	0.00	373	37.90	90.00		90.00
A1142014	5463	A1	-1-1420-14-5463	POSTAGE,FREIGHT & EXPRESS	1,000	0	1,000	17.15	0.00	983	1.70	150.00		150.00
A1143014	5463	A1	-1-1430-14-5463	POSTAGE,FREIGHT & EXPRESS	2,000	0	2,000	285.65	0.00	1,714	14.30	300.00		300.00
A1144014	5463	A1	-1-1440-14-5463	POSTAGE,FREIGHT & EXPRESS	500	0	500	230.65	0.00	269	46.10	75.00		75.00
A1149014	5463	A1	-1-1490-14-5463	POSTAGE,FREIGHT & EXPRESS	3,000	0	3,000	526.70	0.00	2,473	17.60	450.00		450.00
A1165014	5463	A1	-1-1650-14-5463	POSTAGE,FREIGHT & EXPRESS	100	0	100	7.35	0.00	93	7.40	15.00		15.00
A1168014	5463	A1	-1-1680-14-5463	POSTAGE,FREIGHT & EXPRESS	100	0	100	0.00	0.00	100	0.00	15.00		15.00
A1312014	5463	A1	-3-3120-14-5463	POSTAGE,FREIGHT & EXPRESS	2,500	117	2,617	317.59	157.00	2,142	18.10	375.00		375.00
A1341014	5463	A1	-3-3410-14-5463	POSTAGE,FREIGHT & EXPRESS	2,000	0	2,000	156.51	0.00	1,843	7.80	300.00		300.00
A1361014	5463	A1	-3-3610-14-5463	POSTAGE,FREIGHT & EXPRESS	400	0	400	22.00	0.00	378	5.50	60.00		60.00
A1362014	5463	A1	-3-3620-14-5463	POSTAGE,FREIGHT & EXPRESS	3,500	0	3,500	573.90	0.00	2,926	16.40	525.00		525.00
A1402014	5463	A1	-4-4020-14-5463	POSTAGE,FREIGHT & EXPRESS	750	0	750	156.40	0.00	594	20.90	112.50		112.50
A1698914	5463	A1	-6-6989-14-5463	POSTAGE,FREIGHT & EXPRESS	400	0	400	93.50	0.00	307	23.40	60.00		60.00
A1699014	5463	A1	-6-6990-14-5463	POSTAGE,FREIGHT & EXPRESS	300	0	300	1.15	0.00	299	0.40	45.00		45.00
A1701014	5463	A1	-7-7010-14-5463	POSTAGE,FREIGHT & EXPRESS	200	0	200	0.00	0.00	200	0.00	30.00		30.00
A1702014	5463	A1	-7-7020-14-5463	POSTAGE,FREIGHT & EXPRESS	750	0	750	96.75	0.00	653	12.90	112.50		112.50
A1752014	5463	A1	-7-7520-14-5463	POSTAGE,FREIGHT & EXPRESS	450	0	450	0.00	0.00	450	0.00	67.50		67.50
A1802014	5463	A1	-8-8020-14-5463	POSTAGE,FREIGHT & EXPRESS	500	0	500	133.15	0.00	367	26.60	75.00		75.00
A1804014	5463	A1	-8-8040-14-5463	POSTAGE,FREIGHT & EXPRESS	10	0	10	1.00	0.00	9	10.00	1.50		1.50
A1101014	5464	A1	-1-1010-14-5464	ADVERTISING	2,500	0	2,500	868.28	0.00	1,632	34.70	375.00		375.00
A1134514	5464	A1	-1-1345-14-5464	ADVERTISING	400	0	400	50.40	0.00	350	12.60	60.00		60.00
A1135514	5464	A1	-1-1355-14-5464	ADVERTISING	200	0	200	0.00	0.00	200	0.00	30.00		30.00
A1136214	5464	A1	-1-1362-14-5464	ADVERTISING	4,000	0	4,000	81.48	0.00	3,919	2.00	600.00		600.00
A1136414	5464	A1	-1-1364-14-5464	ADVERTISING	3,000	0	3,000	0.00	0.00	3,000	0.00	450.00		450.00
A1143014	5464	A1	-1-1430-14-5464	ADVERTISING	2,250	0	2,250	0.00	0.00	2,250	0.00	337.50		337.50
A1144014	5464	A1	-1-1440-14-5464	ADVERTISING	1,500	0	1,500	54.32	0.00	1,446	3.60	225.00		225.00
A1698914	5464	A1	-6-6989-14-5464	ADVERTISING	500	0	500	16.20	0.00	484	3.20	75.00		75.00
A1699014	5464	A1	-6-6990-14-5464	ADVERTISING	600	0	600	0.00	0.00	600	0.00	90.00		90.00
A1702014	5464	A1	-7-7020-14-5464	ADVERTISING	2,000	0	2,000	1,231.72	0.00	768	61.60	300.00		300.00
A1752014	5464	A1	-7-7520-14-5464	ADVERTISING	400	0	400	0.00	0.00	400	0.00	60.00		60.00
A1802014	5464	A1	-8-8020-14-5464	ADVERTISING	500	0	500	127.35	0.00	373	25.50	75.00		75.00
A1193014	5467	A1	-1-1930-14-5467	CERTIORARI ACTIONS	25,000	0	25,000	90.00	0.00	24,910	0.40	3,750.00		3,750.00
A1168014	5471	A1	-1-1680-14-5471	SERVICE CONTRACTS	219,805	3,870	223,675	76,999.81	5,520.00	141,155	83.50		7,850	7,850.00
A1131514	5472	A1	-1-1315-14-5472	CONTRACTED SERVICES	250	0	250	156.00	0.00	94	62.40	37.50		37.50
A1136414	5472	A1	-1-1364-14-5472	CONTRACTED SERVICES	100	0	100	0.00	0.00	100	0.00	15.00		15.00
A1143014	5472	A1	-1-1430-14-5472	CONTRACTED SERVICES	500	0	500	0.00	0.00	500	0.00	75.00		75.00
A1144014	5472	A1	-1-1440-14-5472	CONTRACTED SERVICES	500	0	500	0.00	0.00	500	0.00	75.00		75.00
A1162514	5472	A1	-1-1625-14-5472	CONTRACTED SERVICES	1,500	0	1,500	0.00	0.00	1,500	0.00	225.00		225.00
A1165014	5472	A1	-1-1650-14-5472	CONTRACTED SERVICES	3,000	0	3,000	245.91	0.00	2,754	8.20	450.00		450.00
A1381114	5472	A1	-3-3311-14-5472	CONTRACTED SERVICES	5,000	0	5,000	510.00	1,250.00	3,240	35.20	750.00		750.00
A1341014	5472	A1	-3-3410-14-5472	CONTRACTED SERVICES	50,000	0	50,000	0.00	0.00	50,000	0.00		25,000	25,000.00

A1365014	5472	A1	-3-3650-14-5472	CONTRACTED SERVICES	50,000	0	50,000	0.00	0.00	50,000	0.00	7,500.00	7,500.00
A1513214	5472	A1	-5-5132-14-5472	CONTRACTED SERVICES	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00	150.00
A1518214	5472	A1	-5-5182-14-5472	CONTRACTED SERVICES	1,500	0	1,500	0.00	0.00	1,500	0.00	225.00	225.00
A1677214	5472	A1	-6-6772-14-5472	CONTRACTED SERVICES	1,300	0	1,300	0.00	0.00	1,300	0.00	195.00	195.00
A1698914	5472	A1	-6-6989-14-5472	CONTRACTED SERVICES	10,000	0	10,000	0.00	0.00	10,000	0.00	1,500.00	1,500.00
A1701014	5472	A1	-7-7010-14-5472	CONTRACTED SERVICES	4,500	0	4,500	0.00	0.00	4,500	0.00	675.00	675.00
A1714014	5472	A1	-7-7140-14-5472	CONTRACTED SERVICES	1,800	0	1,800	0.00	0.00	1,800	0.00	270.00	270.00
A1714114	5472	A1	-7-7141-14-5472	CONTRACTED SERVICES	2,500	0	2,500	928.35	0.00	1,572	37.10	375.00	375.00
A1714214	5472	A1	-7-7142-14-5472	CONTRACTED SERVICES	500	0	500	96.98	0.00	403	19.40	75.00	75.00
A1714314	5472	A1	-7-7143-14-5472	CONTRACTED SERVICES	21,150	0	21,150	798.96	0.00	20,351	3.80	3,172.50	3,172.50
A1718014	5472	A1	-7-7180-14-5472	CONTRACTED SERVICES	2,000	0	2,000	0.00	0.00	2,000	0.00	300.00	300.00
A1721014	5472	A1	-7-7210-14-5472	CONTRACTED SERVICES	6,500	0	6,500	30.40	0.00	6,470	0.50	975.00	975.00
A1724014	5472	A1	-7-7240-14-5472	CONTRACTED SERVICES	7,000	6,115	13,115	380.92	6,114.59	6,619	49.50	1,050.00	1,050.00
A1731014	5472	A1	-7-7310-14-5472	CONTRACTED SERVICES	11,200	0	11,200	6,054.50	0.00	5,146	54.10	1,680.00	1,680.00
A1751014	5472	A1	-7-7510-14-5472	CONTRACTED SERVICES	750	0	750	0.00	0.00	750	0.00	112.50	112.50
A1804014	5472	A1	-8-8040-14-5472	CONTRACTED SERVICES	3,000	0	3,000	2,625.00	0.00	375	87.50	375.00	375.00
A1814014	5472	A1	-8-8140-14-5472	CONTRACTED SERVICES	1,000	0	1,000	500.00	0.00	500	50.00	150.00	150.00
A1816014	5472	A1	-8-8160-14-5472	CONTRACTED SERVICES	1,250	0	1,250	0.00	0.00	1,250	0.00	187.50	187.50
A1816114	5472	A1	-8-8161-14-5472	CONTRACTED SERVICES	5,000	0	5,000	146.00	0.00	4,854	2.90	750.00	750.00
A1513214	5473	A1	-5-5132-14-5473	EQUIPMENT RENTAL	500	0	500	0.00	0.00	500	0.00	75.00	75.00
A1711014	5473	A1	-7-7110-14-5473	EQUIPMENT RENTAL	300	0	300	0.00	0.00	300	0.00	45.00	45.00
A1817014	5473	A1	-8-8170-14-5473	EQUIPMENT RENTAL	10,000	0	10,000	0.00	0.00	10,000	0.00	1,500.00	1,500.00
A1513214	5474	A1	-5-5132-14-5474	FIXED MECHANICAL EQUIPMENT	250	0	250	0.00	0.00	250	0.00	37.50	37.50
A1874514	5474	A1	-8-8745-14-5474	FIXED MECHANICAL EQUIPMENT	250	0	250	0.00	0.00	250	0.00	37.50	37.50
A1804014	5476	A1	-8-8040-14-5476	MINOR EQUIPMENT	100	0	100	0.00	0.00	100	0.00	15.00	15.00
A1142014	5476	A1	-1-1420-14-5476	MINOR OFFICE EQUIPMENT	500	0	500	0.00	0.00	500	0.00	75.00	75.00
A1312014	5476	A1	-3-3120-14-5476	MINOR OFFICE FURN. & EQUIP.	3,000	0	3,000	100.00	0.00	2,900	3.30	450.00	450.00
A1362014	5476	A1	-3-3620-14-5476	MINOR OFFICE FURN. & EQUIP.	1,400	0	1,400	0.00	0.00	1,400	0.00	210.00	210.00
A1144014	5476	A1	-1-1440-14-5476	MINOR OFFICE FURNITURE & EQUIP	100	0	100	0.00	0.00	100	0.00	100.00	100.00
A1802014	5476	A1	-8-8020-14-5476	MINOR OFFICE FURNITURE & EQUIP	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00	150.00
A1312014	5477	A1	-3-3120-14-5477	TOWING CHARGES	150	0	150	0.00	0.00	150	0.00	22.50	22.50
A1134514	5479	A1	-1-1345-14-5479	MINOR EQUIPMENT	4,000	0	4,000	2,035.00	0.00	1,965	50.90	600.00	600.00
A1162114	5479	A1	-1-1621-14-5479	MINOR EQUIPMENT	100	0	100	0.00	0.00	100	0.00	15.00	15.00
A1341014	5479	A1	-3-3410-14-5479	MINOR EQUIPMENT	500	0	500	0.00	0.00	500	0.00	75.00	75.00
A1513214	5479	A1	-5-5132-14-5479	MINOR EQUIPMENT	13,500	0	13,500	1,332.65	523.02	11,644	13.70	2,025.00	2,025.00
A1702014	5479	A1	-7-7020-14-5479	MINOR EQUIPMENT	2,650	0	2,650	0.00	0.00	2,650	0.00	397.50	397.50
A1714314	5479	A1	-7-7143-14-5479	MINOR EQUIPMENT	400	0	400	250.00	0.00	150	62.50	60.00	60.00
A1724014	5479	A1	-7-7240-14-5479	MINOR EQUIPMENT	750	0	750	0.00	0.00	750	0.00	112.50	112.50
A1312014	5479	A1	-3-3120-14-5479	MINOR EQUIPMENT - OTHER	600	0	600	0.00	0.00	600	0.00	90.00	90.00
A1714214	5479	A1	-7-7142-14-5479	MINOR EQUIPMENT - OTHER	7,500	0	7,500	0.00	0.00	7,500	0.00	1,125.00	1,125.00
A1718014	5479	A1	-7-7180-14-5479	MINOR EQUIPMENT - OTHER	2,700	0	2,700	407.00	0.00	2,293	15.10	405.00	405.00
A1731014	5479	A1	-7-7310-14-5479	MINOR EQUIPMENT - OTHER	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00	150.00
A1144014	5479	A1	-1-1440-14-5479	MINOR EQUIPMENT OTHER	2,000	0	2,000	0.00	0.00	2,000	0.00	300.00	300.00
A1817014	5479	A1	-8-8170-14-5479	MINOR EQUIPMENT OTHER	250	0	250	69.99	0.00	180	28.00	37.50	37.50
A1398914	5479	A1	-3-3989-14-5479	MINOR EQUIPMENT, OTHER	3,000	0	3,000	0.00	0.00	3,000	0.00	450.00	450.00
A1711014	5479	A1	-7-7110-14-5479	OTHER MINOR EQUIPMENT	600	0	600	0.00	0.00	600	0.00	90.00	90.00
A1714014	5479	A1	-7-7140-14-5479	OTHER MINOR EQUIPMENT	6,000	0	6,000	555.78	327.00	5,117	14.70	900.00	900.00
A1731014	5481	A1	-7-7310-14-5481	ATHLETIC SUPPLIES	800	0	800	0.00	168.21	632	21.00	120.00	120.00
A1762014	5481	A1	-7-7620-14-5481	ATHLETIC SUPPLIES	1,000	0	1,000	14.00	0.00	986	1.40	150.00	150.00
A1341014	5482	A1	-3-3410-14-5482	MECHANICAL MATERIALS&SUPPLIES	1,250	0	1,250	352.97	0.00	897	28.20	187.50	187.50
A1362014	5482	A1	-3-3620-14-5482	MECHANICAL MATERIALS&SUPPLIES	23,400	0	23,400	2,501.89	1,564.00	19,334	17.40	3,510.00	3,510.00
A1817014	5482	A1	-8-8170-14-5482	MECHANICAL MATERIALS&SUPPLIES	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00	150.00
A1341014	5483	A1	-3-3410-14-5483	ELECTRONIC MATERIALS&SUPPLIES	500	0	500	0.00	0.00	500	0.00	75.00	75.00
A1513214	5483	A1	-5-5132-14-5483	ELECTRONIC MATERIALS&SUPPLIES	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00	150.00
A1518214	5483	A1	-5-5182-14-5483	ELECTRONIC MATERIALS&SUPPLIES	300	0	300	0.00	0.00	300	0.00	45.00	45.00
A1513214	5484	A1	-5-5132-14-5484	CHEMICAL MATERIAL & SUPPLIES	15,000	0	15,000	0.00	0.00	15,000	0.00	2,250.00	2,250.00
A1341014	5484	A1	-3-3410-14-5484	CHEMICAL MATERIALS & SUPPLIES	2,000	0	2,000	258.48	518.00	1,224	38.80	300.00	300.00
A1718014	5484	A1	-7-7180-14-5484	CHEMICAL MATERIALS & SUPPLIES	6,000	0	6,000	675.14	675.74	4,649	22.50	900.00	900.00
					4,250	0	4,250	0.00	2,723.60	1,526	64.10	637.50	637.50

A1362014	5485	A1	-3-3620-14-5485	GENERAL MATER. & SUPPLIES	2,400	0	2,400	0.00	0.00	2,400	0.00	360.00	360.00
A1711014	5485	A1	-7-7110-14-5485	GENERAL MATER. & SUPPLIES	8,500	0	8,500	187.40	0.00	8,313	2.20	1,275.00	1,275.00
A1752014	5485	A1	-7-7520-14-5485	GENERAL MATERIAL & SUPPLIES	850	0	850	0.00	0.00	850	0.00	127.50	127.50
A1816414	5485	A1	-8-8164-14-5485	GENERAL MATERIAL & SUPPLIES	1,500	0	1,500	0.00	0.00	1,500	0.00	225.00	225.00
A1144014	5485	A1	-1-1440-14-5485	GENERAL MATERIALS & SUPPLIES	500	0	500	7.19	0.00	493	1.40	75.00	75.00
A1312014	5485	A1	-3-3120-14-5485	GENERAL MATERIALS & SUPPLIES	8,000	3,500	11,500	1,473.31	3,500.00	6,527	43.20	1,200.00	1,200.00
A1341014	5485	A1	-3-3410-14-5485	GENERAL MATERIALS & SUPPLIES	14,000	0	14,000	923.87	509.52	12,567	10.20	2,100.00	2,100.00
A1398914	5485	A1	-3-3989-14-5485	GENERAL MATERIALS & SUPPLIES	300	0	300	0.00	0.00	300	0.00	45.00	45.00
A1677214	5485	A1	-6-6772-14-5485	GENERAL MATERIALS & SUPPLIES	800	0	800	0.00	0.00	800	0.00	120.00	120.00
A1698914	5485	A1	-6-6989-14-5485	GENERAL MATERIALS & SUPPLIES	500	0	500	64.15	0.00	436	12.80	75.00	75.00
A1699014	5485	A1	-6-6990-14-5485	GENERAL MATERIALS & SUPPLIES	150	0	150	0.00	0.00	150	0.00	22.50	22.50
A1701014	5485	A1	-7-7010-14-5485	GENERAL MATERIALS & SUPPLIES	2,500	0	2,500	0.00	500.00	2,000	20.00	375.00	375.00
A1714014	5485	A1	-7-7140-14-5485	GENERAL MATERIALS & SUPPLIES	5,000	0	5,000	0.00	0.00	5,000	0.00	750.00	750.00
A1714114	5485	A1	-7-7141-14-5485	GENERAL MATERIALS & SUPPLIES	3,250	0	3,250	880.77	489.91	1,879	42.20	487.50	487.50
A1714214	5485	A1	-7-7142-14-5485	GENERAL MATERIALS & SUPPLIES	600	0	600	65.60	0.00	534	10.90	90.00	90.00
A1714314	5485	A1	-7-7143-14-5485	GENERAL MATERIALS & SUPPLIES	1,000	0	1,000	2.88	0.00	997	0.30	150.00	150.00
A1718014	5485	A1	-7-7180-14-5485	GENERAL MATERIALS & SUPPLIES	2,000	0	2,000	4.23	75.27	1,921	4.00	300.00	300.00
A1721014	5485	A1	-7-7210-14-5485	GENERAL MATERIALS & SUPPLIES	3,500	0	3,500	47.80	0.00	3,452	1.40	525.00	525.00
A1724014	5485	A1	-7-7240-14-5485	GENERAL MATERIALS & SUPPLIES	9,800	0	9,800	1,656.96	0.00	8,143	16.90	1,470.00	1,470.00
A1755114	5485	A1	-7-7551-14-5485	GENERAL MATERIALS & SUPPLIES	4,000	0	4,000	0.00	0.00	4,000	0.00	600.00	600.00
A1762014	5485	A1	-7-7620-14-5485	GENERAL MATERIALS & SUPPLIES	5,800	0	5,800	0.00	0.00	5,800	0.00	870.00	870.00
A1803014	5485	A1	-8-8030-14-5485	GENERAL MATERIALS & SUPPLIES	700	0	700	0.00	0.00	700	0.00	105.00	105.00
A1816014	5485	A1	8-8160-14-5485	GENERAL MATERIALS & SUPPLIES	6,000	0	6,000	204.24	123.40	5,672	5.50	900.00	900.00
A1714214	5486	A1	-7-7142-14-5486	CLEAN. & SANITATION SUPPLIES	700	0	700	0.00	0.00	700	0.00	105.00	105.00
A1724014	5486	A1	-7-7240-14-5486	CLEAN. & SANITATION SUPPLIES	250	0	250	0.00	0.00	250	0.00	37.50	37.50
A1513214	5486	A1	-5-5132-14-5486	CLEAN. MATERIALS & SUPPLIES	1,000	0	1,000	386.70	123.40	490	51.00	150.00	150.00
A1714114	5486	A1	-7-7141-14-5486	CLEANING & SANITATION SUPPL.	1,000	0	1,000	0.00	175.28	825	17.50	150.00	150.00
A1162014	5486	A1	-1-1620-14-5486	CLEANING & SANITATION SUPPLIES	2,000	0	2,000	674.63	500.35	825	58.70	300.00	300.00
A1312014	5486	A1	-3-3120-14-5486	CLEANING & SANITATION SUPPLIES	25,000	0	25,000	1,137.41	500.24	23,362	6.60	3,750.00	3,750.00
A1341014	5486	A1	-3-3410-14-5486	CLEANING & SANITATION SUPPLIES	4,900	0	4,900	261.46	807.69	3,831	21.80	735.00	735.00
A1711014	5486	A1	-7-7110-14-5486	CLEANING & SANITATION SUPPLIES	4,000	0	4,000	28.85	350.56	3,621	9.50	600.00	600.00
A1714314	5486	A1	-7-7143-14-5486	CLEANING & SANITATION SUPPLIES	1,500	0	1,500	23.98	175.28	1,301	13.30	225.00	225.00
A1718014	5486	A1	-7-7180-14-5486	CLEANING & SANITATION SUPPLIES	550	0	550	0.00	175.28	375	31.90	82.50	82.50
A1162114	5487	A1	-1-1621-14-5487	CONST. MATERIALS & SUPPLIES	2,000	0	2,000	0.00	0.00	2,000	0.00	300.00	300.00
A1162514	5487	A1	-1-1625-14-5487	CONST. MATERIALS & SUPPLIES	2,000	0	2,000	0.00	0.00	2,000	0.00	300.00	300.00
A1331014	5487	A1	-3-3310-14-5487	CONST. MATERIALS & SUPPLIES	35,000	2,897	37,897	4,936.76	2,180.10	30,780	18.80	5,250.00	5,250.00
A1331114	5487	A1	-3-3311-14-5487	CONST. MATERIALS & SUPPLIES	12,000	0	12,000	111.80	0.00	11,888	0.90	1,800.00	1,800.00
A1332014	5487	A1	-3-3320-14-5487	CONST. MATERIALS & SUPPLIES	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00	150.00
A1362014	5487	A1	-3-3620-14-5487	CONST. MATERIALS & SUPPLIES	2,500	0	2,500	338.83	0.00	2,161	13.60	375.00	375.00
A1513214	5487	A1	-5-5132-14-5487	CONST. MATERIALS & SUPPLIES	2,500	0	2,500	673.94	0.00	1,826	27.00	375.00	375.00
A1514214	5487	A1	-5-5142-14-5487	CONST. MATERIALS & SUPPLIES	155,000	1,188	156,188	25,498.11	75,689.62	55,000	64.80	50,000	50,000.00
A1518214	5487	A1	-5-5182-14-5487	CONST. MATERIALS & SUPPLIES	4,000	0	4,000	-135.63	0.00	4,136	-3.40	600.00	600.00
A1711014	5487	A1	-7-7110-14-5487	CONST. MATERIALS & SUPPLIES	7,000	0	7,000	207.78	0.00	6,792	3.00	1,050.00	1,050.00
A1724014	5487	A1	-7-7240-14-5487	CONST. MATERIALS & SUPPLIES	350	0	350	0.00	0.00	350	0.00	52.50	52.50
A1744014	5487	A1	-7-7440-14-5487	CONST. MATERIALS & SUPPLIES	10,000	0	10,000	0.00	0.00	10,000	0.00	1,500.00	1,500.00
A1755114	5487	A1	-7-7551-14-5487	CONST. MATERIALS & SUPPLIES	1,500	0	1,500	0.00	0.00	1,500	0.00	225.00	225.00
A1756214	5487	A1	-7-7562-14-5487	CONST. MATERIALS & SUPPLIES	1,000	0	1,000	21.70	0.00	978	2.20	150.00	150.00
A1814014	5487	A1	-8-8140-14-5487	CONST. MATERIALS & SUPPLIES	25,000	0	25,000	326.93	0.00	24,673	1.30	3,750.00	3,750.00
A1816014	5487	A1	-8-8160-14-5487	CONST. MATERIALS & SUPPLIES	500	0	500	0.00	0.00	500	0.00	75.00	75.00
A1817014	5487	A1	-8-8170-14-5487	CONST. MATERIALS & SUPPLIES	2,500	0	2,500	0.00	0.00	2,500	0.00	375.00	375.00
A1874514	5487	A1	-8-8745-14-5487	CONST. MATERIALS & SUPPLIES	500	0	500	0.00	0.00	500	0.00	75.00	75.00
A1341014	5487	A1	-3-3410-14-5487	CONSTRUCTION MAINT. SUPPLIES	5,000	0	5,000	0.00	0.00	5,000	0.00	750.00	750.00
A1312014	5488	A1	-3-3120-14-5488	AMMUNITION & GAS	27,500	13,939	41,439	11,774.00	9,213.30	20,452	50.60	4,125.00	4,125.00
A1312014	5489	A1	-3-3120-14-5489	FILM SUPPLIES & DEVELOPING	5,000	0	5,000	0.00	0.00	5,000	0.00	750.00	750.00
A1312014	5496	A1	-3-3120-14-5496	TROPHIES & AWARDS	1,000	0	1,000	0.00	0.00	1,000	0.00	150.00	150.00

328,163.25 343,105 **671,268.25**

Description	Dept #	Change	Regular Pay	Vacation Pay	Leave Pay	Shift Differential	Seasonal Employment	Part Time Employment	Standby Pay	College	Standby Pay	NYS	Fire	Police	Medical	Dental	Meal Allowance	Total
			5101	5102	5109	5110	5111	5112	5118	5119	5128	PICA 5811	5812 (15%)	5813 (15%)	5821	5822	5823	
Snow and Ice	5142	Reduce Snow Uncertainty									4,000	306	600					4,906.00
Kendall's Center	7142	Reduce Standby						3,000				610	-					3,610.00
																		8,516.00

74,595	64,491	139,086	10,640	149,726
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Below is a list of all current vacant positions within the City of Kingston. All of these positions are not being refilled at this time. This will continue to be reevaluated as financial data becomes available.

City Clerk	Remove Vacant FT Clerk, Keep existing PT Clerk
Police	Vacant Police Officer Position 3/31
Police	Vacant Police Officer Position 4/30
Street Maintenance	HMEO Vacancy in budget 1/1
Street Maintenance	HMEO Vacancy in budget 2/29
Street Maintenance	HMEO Vacancy in budget 4/30
Stadium	Vacant Rec Leader 4/30
Sewer	Laborer Vacancy in budget 1/1
Pump Station	Main Mechanic III vacancy in budget 1/1
Sewer	MEO vacancy in budget 1/1

Total Personnel Savings: \$782,339.25

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION <u>X</u> ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT <u>Mayor's office</u>	DATE <u>5/1/20</u>
Description: _____ <u>Reduce the General Fund budget in the amount of</u> <u>\$ 829,550.33 in spending.</u> _____ _____ _____	
Estimated Financial Impact <u>+ 829,550.33</u>	Signature <u>[Signature]</u>

Motion by _____

Seconded by _____

Action Required: _____

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman	☐	☐
Reynolds Scott-Childress Ward 3	☐	☐
Anthony Davis, Ward 6	☐	☐
Michele Hirsch, Ward 9	☐	☐
Steven Schabot, Ward 8	☐	☐

Finance and Audit Committee Agenda Item Report

Meeting Date: May 13, 2020

Submitted by: Dee Sills

Submitting Department: Engineering

Item Type: Proposed Resolution

Agenda Section:

Subject:

Wurts St. Bridge & Empire Trail

Suggested Action:

Attachments:

[20200508103545.pdf](#)

FIN

Tinti, Elisa

From: Schultheis, John
Sent: Friday, May 01, 2020 11:45 AM
To: Tinti, Elisa
Cc: Shaut, Andrea; Noble, Steve
Subject: Communications for CC
Attachments: NYSDOT Easements Wurst and EST 5-1-20.pdf; Wurts Street Bridge Resolution NYSDOT.pdf; EST Resolution NYSDOT.pdf

Hi Elisa-

Attached describes a request to authorize the Mayor to approve transactions with the NYSDOT related to the Wurts Street Bridge Construction and Empire State Trail construction projects.

For the Wurts Street Project, NYSDOT is requesting that the City:

- Grant a temporary construction easement. NYSDOT's offer is \$3,050.00 for this easement (a payment to the City)
- Move a shed that is currently in the DOT highway boundary. NYSDOT will pay the city's costs to do so on a reimbursement basis.

For the Empire State Trail work, the NYSDOT is requesting that the City:

- Grant a temporary construction easement. NYSDOT's offer is \$650.00 for this easement (a payment to the City)

Please forward to the appropriate committee for action at next available meeting. Let me know which committee is most appropriate for this and I will draft the committee report.

I am also attaching the NYSDOT resolutions. Can you have these adapted to a Kingston standard format?

Thank you,

John M. Schultheis, P.E.
City Engineer
City of Kingston
Engineering Department
City Hall
420 Broadway
Kingston, New York 12401
o) 845-334-3967
m) 845-416-0026
jschultheis@kingston-ny.gov

CITY OF KINGSTON
Office of the City Engineer
jschultheis@kingston-ny.gov

John Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

May 1, 2020

Andrea Shaut, President
City of Kingston Common Council
via email

Re: NYSDOT request for easements (Wurts Street Bridge and Empire State Trail)

Dear President Shaut:

The NYSDOT has requested that the City of Kingston grant 2 easements to allow construction of the above-referenced projects.

For the Wurts Street Project, NYSDOT is requesting that the City:

- Grant a temporary construction easement. NYSDOT's offer is \$3,050.00 for this easement
- Move a shed that is currently in the DOT highway boundary. NYSDOT will pay the city's costs to do so on a reimbursement basis.

For the Empire State Trail work, the NYSDOT is requesting that the City:

- Grant a temporary construction easement. NYSDOT's offer is \$650.00 for this easement.

I am recommending that the Common Council authorize the Mayor to accept these payments to the City in exchange for granting the requested easements.

Two resolutions with sample language are attached. I will work with the Clerk to adopt these to the suitable City-standard format.

Please let me know if you have any questions regarding this matter.

Sincerely,

John M. Schultheis, P.E.
City Engineer

RESOLUTION

Resolved at the regular meeting of the Board of Directors or Governing Body of the City of Kingston, on _____, 20____, the following Resolution was adopted, offered by _____, and seconded by _____ and passed by the Board of Directors or Governing Body that _____ (title) of the Board of Directors or Governing Body of the City of Kingston, be empowered to execute the Agreements and any subsequent papers which might be required to secure payment of this claim: Proceeding 14881; PIN 8808.62.221; State Highway 5599-C, Kingston – Port Ewen; Map 66; Parcels 84 and 85.

Resolution carried,

(Title)

I, _____ of the Board of Directors or Governing Body of the City of Kingston, do hereby certify that the above Resolution was passed by the Board of Directors or Governing Body of the City of Kingston, and that this is a true and exact copy thereof.

RESOLUTION

Resolved at the regular meeting of the Board of Directors or Governing Body of the, City of Kingston on _____, 20____, the following Resolution was adopted, offered by _____, and seconded by _____ and passed by the Board of Directors or Governing Body that _____ (title) of the Board of Directors or Governing Body of the City of Kingston, be empowered to execute the Agreements and any subsequent papers which might be required to secure payment of this claim: Proceeding 14815; PIN 8EST.11.201; City of Kingston: The Boulevard; Map 31; Parcel 31.

Resolution carried,

(Title)

I, _____ of the Board of Directors or Governing Body of the City of Kingston, do hereby certify that the above Resolution was passed by the Board of Directors or Governing Body of the City of Kingston, and that this is a true and exact copy thereof.

Finance and Audit Committee Agenda Item Report

Meeting Date: May 13, 2020

Submitted by: Dee Sills

Submitting Department: Grants Management

Item Type: Informational Purposes

Agenda Section:

Subject:

Grants Management Update

Suggested Action:

Attachments:

[20200508103715.pdf](#)

Fin

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

Kristen E. Wilson, Director



Steven T. Noble, Mayor

May 1, 2020

Andrea Shaut, Alderman-at-Large
President of the Common Council
City Hall, 420 Broadway
Kingston, NY 12401

Re: Grants Activity Update

Dear President Shaut,

The Office of Grants Management is preparing a grants activity update to present to Common Council members in May 2020. This update will share statuses for each of the grant-funded projects and details on the funding and matching requirements for each grant. I will share a draft electronic copy as a PDF prior to the meeting. After review and comment by the Council members at the meeting, I will share the finalized update electronically on the City's website.

I am requesting placement on the agenda of the appropriate committee in May for the presentation of the update.

Thank you for your consideration.

Sincerely,

Kristen Wilson

Digitally signed by Kristen Wilson
DN: cn=Kristen Wilson, o=City of Kingston, ou=Grants
Management, email=kwilson@kingston-ny.gov, c=US
Date: 2020.05.01 10:08:22 -04'00'

Kristen E. Wilson
Director

Finance and Audit Committee Agenda Item Report

Meeting Date: May 13, 2020

Submitted by: Dee Sills

Submitting Department: City Clerk/Registrar

Item Type: Proposed Resolution

Agenda Section:

Subject:

Standard Workday Resolution

Suggested Action:

Attachments:

[20200508103846.pdf](#)

CITY OF KINGSTON

Fin

Office of the City Clerk & Registrar of Vital Statistics

cityclerk@kingston-ny.gov

Steven T. Noble, Mayor
Elisa Tinti, City Clerk & Registrar



Deidre Sills, Deputy Clerk
Susan Mesches, Deputy Registrar

April 27, 2020

Andrea Shaut
Kingston Common Council
420 Broadway
Kingston, New York 12401

RE: Standard work day

Dear Ms. President,

I respectfully request that you refer the Standard Work Day Resolution to the Finance Committee for consideration at the May meeting. The City is required to file this resolution within 180 days of the new term of any Council Members participation in the NYS Retirement System.

Thank you,

Elisa Tinti
City Clerk

Record of Activities

Name: Anthony Davis

Title: Alderman Ward 6

Employer: City of Kingston

** Due to the Coronavirus several meetings in the month of March were cancelled.

Date	Activity	Start Time	End Time	Hours
January 1, 2020	Council Swearing In Ceremony at City Hall	12:00pm	2:00pm	2
January 6, 2020	Special Public Safety committee meeting at City Hall	6:30pm	7:00pm	.5
January 6, 2020	Caucus meeting at City Hall	7:00pm	9:30pm	2.5
January 7, 2020	Common Council meeting at City Hall	7:30pm	9:30pm	2
January 11, 2020	Returned phone to M. Ham regarding Water Dept. grant funding	12:00pm	1:00pm	1
January 14, 2020	Attended a Kingston Tenant Housing General meeting at Kingston Library	6:00pm	8:00pm	2
January 15, 2020	Attended the Police Commission meeting as the Liaison to Common Council at City Hall	4:00pm	5:00pm	1
January 15, 2020	Attended the Laws and Rule Committee meeting at City Hall	6:30pm	8:00pm	1.5
January 22, 2020	Attended General Government/Public Safety Committee meeting at City Hall	6:30pm	8:00pm	1.5
January 29, 2020	Attended Finance Committee meeting at City Hall	6:30pm	8:00pm	1.5
February 3, 2020	Spoke to constituent and Kingston Housing Authority regarding apartment in Stuyvesant Charter Housing complex	8:30am	9:30am	1
February 3, 2020	Attended Active Shooter Training for Common Council at City Hall	5:00pm	7:00pm	2
February 3, 2020	Attended Caucus meeting at City Hall	7:00pm	8:30pm	1.5
February 4, 2020	Attended Common Council meeting at City Hall	7:30pm	9:00pm	1.5

February 8, 2020	Attended Ward 6 Community meeting at 84 Emerick St discussions were on Gage Street traffic flow and Eviction Tenants Protection Rights	12:00pm	2:00pm	2
February 10, 2020	Attended Ulster County Area Transit meeting at 1 Danny Court, Kingston, NY regarding City and County public bus routes and concerns	5:30pm	7:00pm	1.5
February 11, 2020	Attended Fire Commission at City Hall	4pm	6pm	2
February 12, 2020	Attended Finance Committee meeting at City Hall	6:30pm	8pm	1.5
February 14, 2020	Attended meeting with Mayor Noble at City Hall	3:15pm	4:15pm	1
February 19, 2020	Attended Police Commission meeting at City Hall	4pm	5pm	1
February 19, 2020	Attended Laws and Rule Committee meeting at City Hall	6:30pm	9pm	2.5
February 26, 2020	Conducted research on Public Safety committee resolution – drawing maps of City road intersections	4:30pm	5:30pm	1
February 26, 2020	Attended Public Safety Committee meeting at City Hall	6:30pm	8:30pm	2

Date	Activity	Start Time	End Time	Hours
March 2, 2020	Caucus meeting at City Hall	7pm	9pm	2
March 3, 2020	Common Council meeting at City Hall	7:30pm	9:30pm	2
March 4, 2020	Conducted a Public Safety Forum on City crime and safety at City Hall	6:30pm	8:30pm	2
March 11, 2020	Attended Finance Committee meeting at City Hall	6:30pm	9:30pm	3
Total Hrs for 3 Months				45 hrs

Finance and Audit Committee Agenda Item Report

Meeting Date: May 13, 2020

Submitted by: Dee Sills

Submitting Department: Parks and Recreation

Item Type: Proposed Resolution

Agenda Section:

Subject:

Forsyth Park Grant

Suggested Action:

Attachments:

[20200508104645.pdf](#)

City of Kingston
Parks and Recreation Department
ltimbrouck@kingston-ny.gov

Fin

Steven T. Noble, Mayor



Lynsey Timbrouck, Director

April 23, 2020

Honorable Andrea Shaut
President/Alderman- at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Budget Transfers for Services Provided by Contractors Funded by the OPRHP Forsyth Park Grant

Dear President Shaut,

This is a request for placement on the agenda of the next appropriate Committee, expected to be the Finance and Audit Committee, to discuss budget transfers to pay contractors to perform services to complete the tennis court lot parking and three other small Forsyth Park parking areas as part of the OPRHP funded Forsyth Park grant project.

Resolutions 54 and 171 of 2015 authorize the Mayor to execute documents and expend funds for the grant projects, and there are still grant funds available to reimburse these expenses and for the project's completion. We are requesting a budget transfer of \$22,434.32 from A17110 23 43389 to A1 7110 13 5301 to cover expenses for the project.

Please feel free to contact me with any questions regarding the project. Thank you for your consideration.

Sincerely,


Lynsey Timbrouck

Director of Recreation
Kingston Parks and Recreation

Cc: Julie Noble
John Tuey

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER <u>x</u> _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: Parks and Recreation DATE: 4/23/2020

Description: Transfer funds in the amount of \$ 22,434.32 in the 2020 Parks and Recreation budget to pay contractors to perform services to complete the tennis court lot parking and three other small Forsyth Park parking areas as part of the OPRHP funded Forsyth Park grant project #C142737 for \$304,354.00.

From:
 Parks and Recreation Account: A17110 43389
 To:
 Parks and Recreation Account: A17110 13 5301

Estimated Financial Impact: \$0 Signature 

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Michele Hirsch, Ward 9		
Steven Schabot, Ward 8		

Tinti, Elisa

From: Noble, Julie
Sent: Thursday, April 23, 2020 3:56 PM
To: Shaut, Andrea
Cc: Tinti, Elisa; Tuey, John; Timbrouck, Lynsey
Subject: Communication: Budget Transfer for Parks and Recreation
Attachments: Letter to President Shaut- Forsyth Park Budget Transfer Communication and Committee Report 4-23-20.pdf

Follow Up Flag: Flag for follow up
Flag Status: Flagged

President Shaut,

Please find, attached, and uploaded to Granicus, a Communication regarding a Budget Transfer in the Parks and Recreation Budget to accommodate expenses and revenue for the OPRHP Forsyth Park Improvements Grant.

Please feel free to reach out with any questions or concerns.

Thanks,
Julie

Julie L. Noble
City of Kingston
Environmental Education & Sustainability Coordinator
25 E. O'Reilly Street
Kingston, NY 12401
845-481-7339

Finance and Audit Committee Agenda Item Report

Meeting Date: May 13, 2020

Submitted by: Dee Sills

Submitting Department: Parks and Recreation

Item Type: Proposed Resolution

Agenda Section:

Subject:

Roof Repairs Rondout Neighborhood Center

Suggested Action:

Attachments:

[20200508104823.pdf](#)

Fin

City of Kingston
Parks and Recreation Department
ltimbrouck@kingston-ny.gov

Steven T. Noble, Mayor



Lynsey Timbrouck, Director

April 22, 2020

Dear President Shaut:

We are seeking repairs to the lower roof and HVAC units at the Rondout Neighborhood Center.

These expenses will be reimbursed with CDBG funds. I respectfully request a \$1,300 fund transfer below:

From: A1 7141 22 42020 (CDBG Reimbursement)

To: A1 7141 13 5301 (Contracted Services)

Thank you in advance for your consideration.

Respectfully,

A handwritten signature in black ink, appearing to read "Lynsey Timbrouck".

Lynsey Timbrouck
Director of Recreation

cc: Brenna L. Robinson, Director, Office of Economic and Community Development
John Tuey, Comptroller

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER <u> X </u> AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT <u>Parks and Recreation</u>	DATE <u>April 22, 2020</u>
Description: Transfer \$1,300 for facility improvements to the Rondout Neighborhood Center for replacement of the lower roof and HVAC units. The funding for the improvements will be reimbursed by CDBG. Transfer from: A1-7-7141- 22-42020 – CDBG Reimbursement to: A1-7-7141-13-5301 – Contracted Services	
Estimated Financial Impact <u> 0 </u>	Signature <u></u>

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		

Finance and Audit Committee Agenda Item Report

Meeting Date: May 13, 2020

Submitted by: Elisa Tinti

Submitting Department: Comptroller

Item Type: Informational Purposes

Agenda Section:

Subject:

Covid 19 finance update

Suggested Action:

Attachments:

[Covid 19 Finances \(1\).pdf](#)

General Fund**Estimated Budgetary Loss Range**

	<u>Low Loss</u>	<u>Mid-Range Loss</u>	<u>High Loss</u>
	<u>Estimate</u>	<u>Estimate</u>	<u>Estimate</u>
12/31/19 Unassigned Fund Balance(Unaudited)	\$ 7,388,676	\$ 7,388,676	\$ 7,388,676
<u>Estimated Covid-19 Revenue Impacts</u>			
Sales Tax	\$ (2,170,346)	\$ (2,718,430)	\$ (3,266,514)
NYS Revenue Sharing	\$ (460,373)	\$ (767,288)	\$ (1,074,203)
Mortgage Tax	\$ (55,000)	\$ (115,000)	\$ (175,000)
Property Tax (Current Year)	\$ (708,000)	\$ (885,000)	\$ (1,062,000)
Investment Interest	\$ (65,000)	\$ (95,000)	\$ (125,000)
Parking Revenues	\$ (340,800)	\$ (404,700)	\$ (468,600)
Other Revenue	\$ (150,000)	\$ (225,000)	\$ (300,000)
Revenue Subtotal	\$ (3,949,519)	\$ (5,210,418)	\$ (6,471,317)
<u>Enacted Covid - 19 Expenditure Reduction Plan</u>			
Phase 1 - Reduction of Departmental Expenses and Vacant Position Hold	<u>\$ 1,369,337</u>	<u>\$ 1,369,337</u>	<u>\$ 1,369,337</u>
Projected 12/31/2020 Unassigned Fund Balance	<u>\$ 4,808,494</u>	<u>\$ 3,547,595</u>	<u>\$ 2,286,696</u>
Projected 12/31/2020 Unassigned Fund Balance as % of 2020 Original Budgeted Expenditures	<u>10.81%</u>	<u>7.98%</u>	<u>5.14%</u>

Note: These projections are subject to adjustment as further data is received.
2020 budgetary performance will further impact 12/31/2020 fund balance projections.

Finance and Audit Committee Agenda Item Report

Meeting Date: May 13, 2020

Submitted by: Elisa Tinti

Submitting Department: Comptroller

Item Type: Informational Purposes

Agenda Section:

Subject:

Covid 19 sales tax

Suggested Action:

Attachments:

[Sales Tax Revenue \(1\).pdf](#)

**City of Kingston
Sales Tax Revenue
2020**

Date Rec'd	Receipt #	Period	2020 Amount	2019 Amount	Individual Payment \$ Diff 20/19	Cumulative Payment \$ Diff 20/19	Individual Payment % Diff 20/19	Cumulative Payment % Diff 20/19	Monthly Payment % Diff 20/19
24-Feb-20	43068	Jan-20	498,580.40	462,430.32	36,150.08	36,150.08	7.82%	7.82%	
16-Mar-20	43135	Jan-20	803,053.83	700,797.40	102,256.43	138,406.51	14.59%	11.90%	
9-Apr-20	43186	Jan-20	155,262.28	138,923.09	16,339.19	154,745.70	11.76%	11.88%	11.88%
9-Apr-20	43186	Feb-20	1,085,533.27	1,083,896.03	1,637.24	156,382.94	0.15%	6.55%	
20-Apr-20	43196	Feb-20	242,274.76	245,028.36	-2,753.60	153,629.34	-1.12%	5.84%	-0.08%
		Mar-20	591,326.53	831,947.76	-240,621.23	-86,991.89	-28.92%	-2.51%	
		Mar-20	118,898.34	191,381.47	-72,483.13	-159,475.02	-37.87%	-4.36%	-30.60%
				835,315.86	-835,315.86	-994,790.88	-100.00%	-22.16%	
				206,097.85	-206,097.85	-1,200,888.73	-100.00%	-25.57%	-100.00%
				616,628.81	-616,628.81	-1,817,517.54	-100.00%	-34.21%	
				536,459.69	-536,459.69	-2,353,977.23	-100.00%	-40.25%	
				400,582.01	-400,582.01	-2,754,559.24	-100.00%	-44.08%	-100.00%
				992,277.62	-992,277.62	-3,746,836.86	-100.00%	-51.74%	
				205,784.37	-205,784.37	-3,952,621.23	-100.00%	-53.07%	-100.00%
				971,501.23	-971,501.23	-4,924,122.46	-100.00%	-58.49%	
				198,083.74	-198,083.74	-5,122,206.20	-100.00%	-59.44%	-100.00%
				1,301,021.02	-1,301,021.02	-6,423,227.22	-100.00%	-64.76%	
				339,753.31	-339,753.31	-6,762,980.53	-100.00%	-65.93%	-100.00%
				901,729.32	-901,729.32	-7,664,709.85	-100.00%	-68.68%	
				177,645.10	-177,645.10	-7,842,354.95	-100.00%	-69.17%	-100.00%
				861,436.88	-861,436.88	-8,703,791.83	-100.00%	-71.35%	
				183,116.49	-183,116.49	-8,886,908.32	-100.00%	-71.77%	-100.00%
				681,023.50	-681,023.50	-9,567,931.82	-100.00%	-73.25%	
				519,467.45	-519,467.45	-10,087,399.27	-100.00%	-74.27%	
				384,052.78	-384,052.78	-10,471,452.05	-100.00%	-74.98%	-100.00%
				427,663.85	-427,663.85	-10,899,115.90	-100.00%	-75.72%	
				222,035.84	-222,035.84	-11,121,151.74	-100.00%	-76.09%	-100.00%
			3,494,929.41	14,616,081.15	-11,121,151.74				

Sales Tax Agreement Contractual R

21-Jan-20	42940	Nov-19		-129,343.52	
		Dec-19		-427,663.85	
		Dec-19		-222,035.84	
			3,494,929.41	13,837,037.94	

Projected Sales Tax for 2020 Assuming Remaining Collections are Down 31% from prior year	\$	11,058,486.35
Projected Sales Tax for 2020 Assuming Remaining Collections Are Down 21% from prior year	\$	12,154,654.02
Weighted Average	\$	11,606,570.18
Estimated Sales Tax Agreement Reduction	\$	-
Net Distribution to City	\$	11,606,570.18
2020 Budget	\$	14,325,000.00
Projected Amount Over (Under) Budget		
Projected % Over (Under Budget)	\$	(2,718,429.82)

Finance and Audit Committee Agenda Item Report

Meeting Date: May 13, 2020

Submitted by: Elisa Tinti

Submitting Department: Comptroller

Item Type: Informational Purposes

Agenda Section:

Subject:

Covid Comptroller Schedule

Suggested Action:

Attachments:

[Schedule of Payments 2020.pdf](#)

SALES TAX REPORTING, COLLECTION AND DISTRIBUTION SCHEDULE OF PAYMENTS JANUARY 2020 - DECEMBER 2020					
DISTRIBUTION DATE	PERCENTAGE OF COLLECTIONS	TAXPAYER SALES PERIOD	FREQ	FILER STATUS	TAX PAYMENT DUE DATE
JAN 10, 2020	Final Payment	NOV 1 - NOV 30 SEP 1 - NOV 30 NOV 23 - NOV 30	(M) (Q) (M)	NON-EFT NON-EFT EFT	DEC 20 DEC 20 DEC 26
FEB 6	70%	DEC 1 - DEC 31	(M)	NON-EFT	JAN 21
	70%	DEC 23 - DEC 31	(M)	EFT	JAN 27
	100%	JAN 1 - JAN 22	(M)	EFT	JAN 27
FEB 12	Final Payment	DEC 1 - DEC 31 DEC 23 - DEC 31	(M) (M)	NON-EFT EFT	JAN 21 JAN 27
MAR 5	70%	JAN 1 - JAN 31	(M)	NON-EFT	FEB 20
	70%	JAN 23 - JAN 31	(M)	EFT	FEB 27
	100%	FEB 1 - FEB 22	(M)	EFT	FEB 27
MAR 12	Final Payment	JAN 1 - JAN 31 JAN 23 - JAN 31	(M) (M)	NON-EFT EFT	FEB 20 FEB 27
APR 6	70%	FEB 1 - FEB 28	(M)	NON-EFT	MAR 20
	70%	DEC 1 - FEB 28	(Q)	NON-EFT	MAR 20
	70%	FEB 23 - FEB 29	(M)	EFT	MAR 26
	100%	MAR 1 - MAR 22	(M)	EFT	MAR 26
APR 10	Final Payment	FEB 1 - FEB 28 DEC 1 - FEB 28 FEB 23 - FEB 29	(M) (Q) (M)	NON-EFT NON-EFT EFT	MAR 20 MAR 20 MAR 26
MAY 6	70%	MAR 1 - MAR 31	(M)	NON-EFT	APR 20
	70%	MAR 23 - MAR 31	(M)	EFT	APR 27
	100%	APR 1 - APR 22	(M)	EFT	APR 27
MAY 12	Final Payment	MAR 1 - MAR 31 MAR 23 - MAR 31	(M) (M)	NON-EFT EFT	APR 20 APR 27
JUN 4	70%	APR 1 - APR 30	(M)	NON-EFT	MAY 20
	70%	APR 23 - APR 30	(M)	EFT	MAY 27
	100%	MAY 1 - MAY 22	(M)	EFT	MAY 27
JUN 12	Final Payment	APR 1 - APR 30 APR 23 - APR 30	(M) (M)	NON-EFT EFT	MAY 20 MAY 27
JUN 29	70%	MAY 1 - MAY 31	(M)	NON-EFT	JUN 22
	70%	MAR 1 - MAY 31	(Q)	NON-EFT	JUN 22
JUN 30	100%	JUN 1 - JUN 22	(M)	EFT	JUN 25
JUL 10	Final Payment	MAY 1 - MAY 31 MAR 1 - MAY 31 MAY 23 - MAY 31	(M) (Q) (M)	NON-EFT NON-EFT EFT	JUN 22 JUN 22 JUN 25

SALES TAX REPORTING, COLLECTION AND DISTRIBUTION SCHEDULE OF PAYMENTS JANUARY 2020 - DECEMBER 2020					
DISTRIBUTION DATE	PERCENTAGE OF COLLECTIONS	TAXPAYER SALES PERIOD	FREQ	FILER STATUS	TAX PAYMENT DUE DATE
AUG 6	70%	JUN 1 - JUN 30	(M)	NON-EFT	JUL 20
	70%	JUN 23 - JUN 30	(M)	EFT	JUL 27
	100%	JUL 1 - JUL 22	(M)	EFT	JUL 27
AUG 12	Final Payment	JUN 1 - JUN 30	(M)	NON-EFT	JUL 20
		JUN 23 - JUN 30	(M)	EFT	JUL 27
SEP 4	70%	JUL 1 - JUL 31	(M)	NON-EFT	AUG 20
	70%	JUL 23 - JUL 31	(M)	EFT	AUG 27
	100%	AUG 1 - AUG 22	(M)	EFT	AUG 27
SEP 11	Final Payment	JUL 1 - JUL 31	(M)	NON-EFT	AUG 20
		JUL 23 - JUL 31	(M)	EFT	AUG 27
OCT 6	70%	AUG 1 - AUG 31	(M)	NON-EFT	SEP 21
	70%	JUN 1 - AUG 31	(Q)	NON-EFT	SEP 21
	70%	AUG 23 - AUG 31	(M)	EFT	SEP 25
	100%	SEP 1 - SEP 22	(M)	EFT	SEP 25
OCT 9	Final Payment	AUG 1 - AUG 31	(M)	NON-EFT	SEP 21
		JUN 1 - AUG 31	(Q)	NON-EFT	SEP 21
		AUG 23 - AUG 31	(M)	EFT	SEP 25
NOV 5	70%	SEP 1 - SEP 30	(M)	NON-EFT	OCT 20
	70%	SEP 23 - SEP 30	(M)	EFT	OCT 20
	100%	OCT 1 - OCT 22	(M)	EFT	OCT 27
NOV 12	Final Payment	SEP 1 - SEP 30	(M)	NON-EFT	OCT 20
		SEP 23 - SEP 30	(M)	EFT	OCT 27
DEC 4	70%	OCT 1 - OCT 31	(M)	NON-EFT	NOV 20
	70%	OCT 23 - OCT 31	(M)	EFT	NOV 27
	100%	NOV 1 - NOV 22	(M)	EFT	NOV 27
DEC 11	Final Payment	OCT 1 - OCT 31	(M)	NON-EFT	NOV 20
		OCT 23 - OCT 31	(M)	EFT	NOV 27
DEC 30	70%	NOV 1 - NOV 30	(M)	NON-EFT	DEC 21
	70%	SEP 1 - NOV 30	(Q)	NON-EFT	DEC 21
DEC 31	100%	DEC 1 - DEC 22	(M)	EFT	DEC 28

(M) = Monthly

(Q) = Quarterly

Finance and Audit Committee Agenda Item Report

Meeting Date: May 13, 2020

Submitted by: Elisa Tinti

Submitting Department: Comptroller

Item Type: Informational Purposes

Agenda Section:

Subject:

Comptroller Covid Procurements

Suggested Action:

Attachments:

[Comptroller Covid Procurements \(4\).pdf](#)

Emergency Procurements

	<u>Amount</u>	<u>Description</u>
Family of Woodstock	\$ 60,000	Emergency Food Services
People's Place	\$ 60,000	Emergency Food Services
Portable Cooler Rentals	\$ 11,000	Cooler Rental For Emergency Food Service Locations
Sav-On	\$ 4,125	Tent Rental For Emergency Food Service Locations
Postage	\$ 2,585	Covid-19 Mailer
YMCA	\$ 12,000	Operating Costs at Food Distribution Point
Fast Signs	\$ 981	Covid-19 Signs
Various	\$ 231	Supplies
IT Dept	\$ 12,765	Food Hotline, Go To Meeting, Convergeone, Computer Equipment,etc
	<u>\$ 163,687</u>	

Note: Some bills have not been finalized.