



City of Kingston Common Council Caucus
Meeting Agenda
Tuesday, November 12, 2019
6:30 PM
City Hall Conference Room 1
420 Broadway Kingston, NY

CONFERENCE ROOM 1, CITY HALL, 420 BROADWAY, KINGSTON, NY

DISCUSSION OF PROPOSED LEGISLATION

Proposed Legislation
[20191108121120.pdf](#)

Common Council Caucus Agenda Item Report

Meeting Date: November 12, 2019

Submitted by: Elisa Tinti

Submitting Department: Common Council

Item Type: Proposed Resolution

Agenda Section:

Subject:

Proposed Legislation

Suggested Action:

Attachments:

[20191108121120.pdf](#)

RESOLUTION 211 of 2019

AN ORDINANCE AMENDING AN ORDINANCE IN RELATION THO THE TRAFFIC ON THE PUBLIC STREETS OF THE CITY OF KINGSTON, NEW YORK, ADDING HANDICAP PARKING AT 103 HONE STREET

Sponsored By: Finance & Audit Committee: Alderman Koop, Scott-Childress, Ventura Morell, Shaut,

WHEREAS, In the interest of safety and the needs of residents, parking on the streets must be regulated.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION-1. Article 7, Section 390-57, “Handicapped Parking” is hereby amended by adding the following:

Handicap Parking (and signage) at 103 Hone Street.

SECTION-2. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2019

Approved by the Mayor this ____ day of _____, 2019

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

THE CITY OF KINGSTON COMMON COUNCIL

PUBLIC SAFETY/GENERAL GOVERNMENT COMMITTEE REPORT

211

DEPARTMENT DPW DATE 10/23/19

Description Resolution to add Handicapped zone
at sign to 103 Hove St.
#4560669

(As appropriate, always give cross streets: North, South, East, West directions; and Vehicle & Traffic Section from City of Kingston Code Book)

Signature [Signature]

Motion by DS

Seconded by LSC

Action Required:

SEQRA Decision:

Type I Action

Type II Action

Unlisted Action

Negative Declaration of Environmental Significance:

Conditioned Negative Declaration:

Seek Lead Agency Status:

Positive Declaration of Environmental Significance:

Committee Vote		YES	NO
[Signature]		✓	
Steve Schabot, Chairman		✓	
Jeffrey Ventura Morell, Ward 1		✓	
Reynolds Scott-Childress, Ward 3		✓	
Andrea Shand, Ward 9			
Rita Worthington, Ward 4			
[Signature]		✓	
Douglas Koop, Ward 2			

Sills, Dee

From: Schultheis, John
Sent: Friday, October 18, 2019 1:44 PM
To: O'Reilly, Patrick; Tinti, Elisa; Shaut, Andrea; Norman, Edward; Koop, Douglas; Morell, Jeffrey
Cc: Sills, Dee
Subject: Engineering Recommendations for Items on Oct. 23, 2019 meeting of Public Safety / General Government Committee

Esteemed Aldermen and Alderwomen:

Below please see my recommendations relative to the items on this agenda:

2.a Handicap Parking, 103 Hone Street. Engineering does not object to the request. On-street parking is permitted at this location. Engineering does not take a position on whether handicap parking should be issued at any given location.

2.b Hunter and Abeel Street Intersection (add STOP sign on Abeel): I am not ready to make a recommendation on this item yet. I did visit the site and observe traffic flow. I have also requested the crash reports for this location, but I do not yet have the response. I anticipate being able to respond to this request in 1-2 weeks with my recommendation, following further review. I suggest tabling this item at your meeting.

2.c Handicap Parking Sign Michele Hirsch (duplicate request for 2.a)

2.d No Parking, No Standing 106 & 94 Merilina Avenue. This location is near Edson Elementary School. Parking is already prohibited from 7:30 am – 4 pm, M-F, at this location by City Code, 390-99, Schedule XVI. Signage should be installed in field to agree with the city code.

2.e Removal of Traffic Signals – I plan to address the committee with an update on the status and preliminary findings of the study. Representatives of Ulster County will also attend.

2.f Line Striping, 146 Delaware (signalized intersection of North Street and Delaware Ave) I concur with the recommendation to install painted white stop bars at the signal. It appears there were stop bars painted here, they may have simply faded away.

3.a Stop Signs, Lincoln and Grant- I previously responded to this, about 1-month ago.

3.b 25 MPH speed limit – I do not have any comments at this time

3.c No Parking, Joys Lane near funeral home. This appears to be an enforcement issue. I do not recommend adding additional signage to prevent an issue that is already covered by state and local laws, namely that parking cannot block a driveway.

I plan to attend the meeting on 10/23 and will be available to answer any questions you may have.

Thank you,

John M. Schultheis, P.E.
City Engineer
City of Kingston

Sills, Dee

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Sent: Friday, October 18, 2019 1:44 PM
To: O'Reilly, Patrick; Tinti, Elisa; Shaut, Andrea; Norman, Edward; Koop, Douglas; Morell, Jeffrey
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I plan to attend the meeting on 10/23 and will be available to answer any questions you may have.

Thank you,

John M. Schultheis, P.E.
City Engineer
City of Kingston

RESOLUTION 212 of 2019

A RESOLUTION ASKING NEW YORK STATE FOR PERMISSION TO REDUCE SPEED LIMITS FROM 30 MILES PER HOUR TO 25 MILES PER HOUR IN APPROPRIATE AREAS OF THE CITY OF KINGSTON, NEW YORK

Sponsored By: Public Safety Committee: Alderman Schabot, Scott-Childress, Koop, Shaut, Ventura Morell

WHEREAS, the construction of significant portions of City of Kingston streets predate the modern automobile by centuries; and

WHEREAS, these streets and even more-recently constructed ones do not meet any reasonable justification for a 30 mile-per-hour speed limit; and

WHEREAS, the observed speeds that citizens report as feeling unsafe in their communities has been shown to be less than 30 miles per hour through speed evaluations; and

WHEREAS, Federal Highway Administration methodologies recommend speed limits of 25 miles per hour or lower on the type of roadways common in the historic City of Kingston ; and

WHEREAS, a study by the Insurance Institute for Highway Safety demonstrated that a speed limit reduction in Boston from 30 miles per hour to 25 miles per hour resulted in lower speeds, especially in excess of 35 miles per hour; and

WHEREAS, reduced speeds minimize stopping distance of vehicles and the likelihood of injury or fatality as a result of a collision with a pedestrian; and

WHEREAS, reduced speeds narrow the difference in operating speeds of vehicles and bicycles, which can improve safety for these vulnerable users of the roadway network; and

WHEREAS, lower speeds provide greater flexibility in roadway design; and

WHEREAS, revised New York State Department of Transportation guidelines (as of the TSMI report dated August 10, 2017) no longer use the traditional ASHTO “85 percent” of speeding motorists measure to determine whether speeding is a problem, but rather rely on the objective collection of data to evaluate appropriate speeds for City streets; and

WHEREAS, recent studies for the Kingston Safe Routes to School project demonstrated that fear of traffic injuries and pedestrian fatalities leads a significant portion of area parents to drive their children to school thereby creating the very conditions they fear as well as increased pollution; and

WHEREAS, a reduction in speed from 30 miles per hour to 25 miles per hour represents an increase in travel time of only 24 seconds per mile under free flow conditions; and

WHEREAS, the State Vehicle and Traffic Law Section 1643 prohibits cities and villages from establishing area-wide speed limits below 30 miles per hour and also prohibits establishing any speed limit under 25 miles per hour on any roadway (except school zones); and

WHEREAS, in some cases, this law prevents the City from establishing appropriate speed limits based on accepted engineering practices;

WHEREAS, the City desires to study the lowering of speed limits only if it is clear that it will have the authority to do under New York State law;

WHEREAS, the City will, if allowed to reduce speed limits to 25 miles per hour, use an expert systems approach to evaluate appropriate speeds on City streets based on objective criteria;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION-1. That the City of Kingston hereby requests that the State of New York amend Vehicle and Traffic Law Title 8, Article 38, Section 1643 to allow the City of Kingston to establish a speed limit as low as 25 miles per hour on those streets that are demonstrated to be best suited to that limit, and be it further

SECTION-2. That certified copies of this Resolution be sent to Assemblyman Kevin Cahill, Senator George Amadore, and Governor Andrew Cuomo.

SECTION-3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day of
_____, 2019

Elisa Tinti, City Clerk

Approved by the Mayor this ____ day of
_____, 2019

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

THE CITY OF KINGSTON COMMON COUNCIL
PUBLIC SAFETY/GENERAL GOVERNMENT
COMMITTEE REPORT

DEPARTMENT _____

DATE _____

Description _____

Resolution ~~requesting~~ requesting NYS DOT
 to for permission to reduce speed limits
 from 30 mph to 25 mph in appropriate areas
 of the City.

(As appropriate, always give cross streets: North, South, East, West directions; and Vehicle & Traffic Section from City of Kingston Code Book)

Signature _____

Motion by _____

RSC

Seconded by _____

JM

Action Required: _____

SEQRA Decision:

Type I Action _____

Type II Action _____

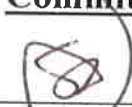
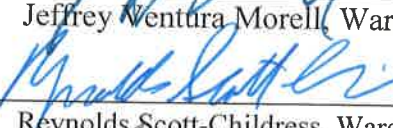
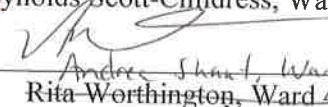
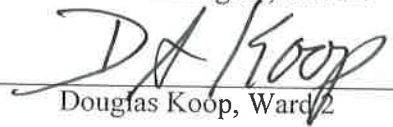
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

Committee Vote	YES	NO
 Steve Schabot, Chairman		☒
 Jeffrey Ventura Morell, Ward 1	☒	
 Reynolds Scott-Childress, Ward 3	☒	
 Rita Worthington, Ward 4		☒
 Douglas Koop, Ward 2	☒	
		

RESOLUTION 213 of 2019

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
AUTHORIZING A 2019 BUDGETARY TRANSFER IN THE ENGINEERING DEPARTMENT TO
COVER THE EXPENSE OF A FULL TIME EMPLOYEE**

Sponsored By: Finance & Audit Committee: Alderman Koop, Scott-
Childress, O'Reilly,

WHEREAS, the Engineer has requested a transfer to cover the expense of a full
time employee who began work on July 3, 2019

WHEREAS, the Finance/Audit Committee has received, reviewed and approved this
request.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF
THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

SECTION-1. That the sum of \$20,470.00 be transferred as follows;

FROM: Part Time 1440.5115 \$20,470.00

TO: Regular Pay 1440.5101 \$20,470.00

Submitted to the Mayor this ____ day of
_____, 2019

Approved by the Mayor this ____ day of
_____, 2019

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

213

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION X _____
ZONING _____

TRANSFER X _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT Engineering DATE 10-9-19
Description: For full-time employee who started 6/3/2019:
transfer 20,470.00 from 1440.5112 part-time
transfer 20,470.00 to 1440.5101 regular pay.

Estimated Financial Impact 0

Signature [Signature]

Motion by RSE

Seconded by P O'P

Action Required:

SEQRA Decision:

Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
<u>[Signature]</u> Douglas Koop, Chairman	☒	☐
<u>[Signature]</u> Reynolds Scott-Childress Ward 3	☒	☐
<u>[Signature]</u> Anthony Davis, Ward 6	☒	☐
<u>[Signature]</u> Patrick O'Reilly, Ward 7	☐	☐
<u>[Signature]</u> Steven Schabot, Ward 8	☐	☐

RESOLUTION 214 of 2019

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
AUTHORIZING A 2019 BUDGETARY TRANSFER OF 32,800.00 IN THE 2019 DPW BUDGET TO
COVER SHORTFALLS TO INCREASE FUNDING FOR FUTURE NEEDS**

Sponsored By: Finance & Audit Committee: Alderman Koop, Scott-
Childress, O'Reilly,

WHEREAS, the Department of Public Works has requested a transfer to cover the expense of shortfalls and to increase funding for future needs

WHEREAS, the Finance/Audit Committee has received, reviewed and approved this request:

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF
THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

SECTION-1. That the sum of \$32,800.00 be transferred as follows;

FROM:	5110.14.5487	Streets Construction Material	15,000.00
	5142.11.5128	Snow & Ice Snow Incentive	14,400.00
	8163.14.5444	Landfills Vehicle Maintenance	1,000.00
	5132.14.5443	Garage Building Maintenance	2,400.00
TO:	1490.14.5463	Admin. Postage	500.00
	3310.11.5103	Traffic Control Overtime	2,500.00
	3310.11.5110	Traffic Control Shift Diff.	250.00
	5110.14.5444	Street Main Vehicle Main	3,000.00
	5132.14.5486	Garage Cleaning Supplies	250.00
	8160.11.5103	Refuse Overtime	6,000.00
	8160.11.5109	Refuse Street Change	300.00
	8160.14.54444	Refuse Vehicle Maintenance	12,000.00
	8164.11.5103	Recycling Overtime	5,000.00
	8164.14.54444	Recycling Vehicle Maintenance	3,000.00

Submitted to the Mayor this ____ day of
_____, 2019

Elisa Tinti, City Clerk

Approved by the Mayor this ____ day of
_____, 2019

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND ECONOMIC DEVELOPMENT

COMMITTEE REPORT

Internal Transfer	XX	Contingency Transfer			
Transfer		Authorization			
Budget Modification		Bonding Request			
Claims	Zoning	Other			
Department:	Public Works	Date:	September 20, 2019		
A1	Transfer To:	A1	Transfer From:		
1490 14 5463	Admin Postage	500.00	5110 14 5487	Streets Construction Material	15,000.00
3310 11 5103	Traffic Control Overtime	2,500.00	5142 11 5128	Snow & Ice Snow Incentive	14,400.00
3310 11 5110	Traffic Control Shift Diff	250.00	8163 14 5444	Landfills Vehicle Maintenance	1,000.00
5110 14 5444	Street Main Vehicle Main	3,000.00	5132 14 5443	Garage Building Maintenance	2,400.00
5132 14 5486	Garage Cleaning Supplies	250.00			
8160 11 5103	Refuse Overtime	6,000.00			
8160 11 5109	Refuse Status Change	300.00			
8160 14 5444	Refuse Vehicle Maintenance	12,000.00			
8164 11 5103	Recycling Overtime	5,000.00			
8164 14 5444	Recycling Vehicle Maintenance	3,000.00			
		32,800.00			32,800.00
Note: to cover shortfalls and to increase funding for future needs					
TOTAL TRANSFER FROM					
Estimated Financial Impact		-0	Signature		

Motion By R S-C

Seconded By P O'R

Action Required _____

SEORA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance _____

Conditioned Negative Declaration _____

Seek Lead Agency Status _____

Positive Declaration of Environmental Significance _____

Committee Vote	Yes	No
<i>DA Kay</i> Douglas Koop, Ward 2 Chairman	✓	
<i>Reynolds Scott-Childress</i> Reynolds Scott-Childress, Ward 3	✓	
<i>Tony Davis</i> Tony Davis, Ward 6	✓	
<i>Patrick O'Reilly</i> Patrick O'Reilly, Ward 7		
<i>Steven Schabot</i> Steven Schabot, Ward 8		

RESOLUTION 215 of 2019

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
AUTHORIZING A 2019 BUDGETARY TRANSFER IN THE HEALTH AND WELL BEING
DEPARTMENT TO COVER THE EXPENSE OF TWO EDUCATIONAL SEMINARS**

Sponsored By: Finance & Audit Committee: Koop, Scott-Childress,
O'Reilly,

WHEREAS, the Engineer has requested a transfer to cover the expense of two educational seminars in the amount of \$700.00

WHEREAS, the Finance/Audit Committee has received, reviewed and approved this request:

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF
THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

SECTION-1. That the sum of \$700.00 be transferred as follows;

FROM:	4010.485	General materials	\$700.00
TO:	4010.5462	Dues, Seminars & Fees	\$700.00

Submitted to the Mayor this ____ day of
_____, 2019

Approved by the Mayor this ____ day of
_____, 2019

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

218

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

REQUEST DESCRIPTION		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER <u>X</u> _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT Health and Wellness DATE 09/26/19

Description: Request for an internal 2019 budgetary transfer for the Health & Wellness department for the director to attend two educational opportunities: 1. the Northeast Sustainable Agriculture Working Group's conference on food systems change as it relates to the Eat Well Focus Team of Live Well Kingston; and 2. Solutions for Safer Roads and Streets, hosted by the Cornell Local Roads Program as it relates to the Travel Well Focus Team. *@ Jersey City*

@ SUNY-Albany 6/17

FROM Health & Wellness General Materials # 4010.485 in the amount of \$700 TO Health & Wellness Dues, Seminars, & Fees # 4010.5462

Estimated Financial Impact \$0 Signature _____

Motion by R S-C

Seconded by P O'R

Action Required:

SEQRA Decision:
Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

Committee Vote	YES	NO
<i>D Koop</i> Douglas Koop, Chairman, Ward 2	✓	
<i>Reynolds Scott-Childress</i> Reynolds Scott-Childress, Ward 3	✓	
<i>Steven Schabot</i> Steven Schabot, Ward 8	✓	
<i>Patrick O'Reilly</i> Patrick O'Reilly, Ward 7		
Anthony Davis, Ward 6		

Tinti, Elisa

From: Flynn, Emily
Sent: Tuesday, October 29, 2019 11:36 AM
To: O'Reilly, Patrick
Cc: Alderman; Noble, James; Noble, Steve
Subject: RE: conference request

Hi Patrick,

- The conference is the Northeast Sustainable Agriculture Working Group's "It Takes a Region Conference" on food systems change.
- It will benefit City of Kingston residents because I will learn about food systems so that we can increase access to healthy foods for the food insecure in our City. As you may know, according to a 2012 report on food security in Ulster County, NY, "approximately three in every twenty Ulster County residents, and nearly one in five children, at times lack adequate food to meet basic nutritional needs." In the 2016-2017 school year, 53% of Kingston City School Children were eligible for Free Lunch, that's 3,244 children who may be food insecure. A few of the workshops I'll be attending are titled: "Building and Protecting Community Food Systems in the Face of Gentrification," "Understanding and Addressing Challenges to Fresh Food Access in Historically Underserved Communities," and "Fresh Food for All! Local Government and Healthy Food Access."
- The cost of the conference is \$369.75 for three days. The Lodging for one night is \$220.43 (I plan to pay for my second night). The transportation will be \$58 in mileage and \$25 for parking. The total cost will be \$640.65. As you know, my salary and all my program funding come from a grant from a private foundation and doesn't cost the taxpayers any money. This funding cannot be transferred to another department or program.
- I feel I need to attend this conference because the City's Live Well Kingston Commission, that I coordinate, has a Focus Team of Eat Well that works on food system change and I would like to gain knowledge in this area so that I can work more efficiently with our partners.

Please let me know any additional questions or concerns,

Emily Flynn

City of Kingston

Director of Health and Wellness

Office: 845-334-3909

eflynn@kingston-ny.gov

www.kingston-ny.gov

[Live Well Kingston](#)

From: O'Reilly, Patrick
Sent: Monday, October 28, 2019 11:27 PM
To: Flynn, Emily <eflynn@kingston-ny.gov>
Cc: Alderman <Alderman@kingston-ny.gov>; Noble, James <jnoble@kingston-ny.gov>; Noble, Steve <SNoble@kingston-ny.gov>
Subject: conference request

Hi Emily,

Have some questions about the conference you requested the council to approve.

What is the conference topic and how will it benefit the residents of Kingston.

RESOLUTION 216 of 2019

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
AUTHORIZING A 2019 BUDGETARY TRANSFER OF \$1,100.00 IN THE OFFICE OF GRANTS
MANAGEMENT BUDGET TO COVER THE COST OF A NEW COMPUTER**

Sponsored By: Finance & Audit Committee: Alderman Koop, Carey,
Davis, Schabot

WHEREAS, the Director the Grants Management has requested a budgetary transfer from the Employee Training budget to the Data Processing budget to purchase a new computer.

WHEREAS, the Finance/Audit Committee has received, reviewed and approved this request:

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF
THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

SECTION-1. That the sum of \$1,100.00 be transferred as follows;

FROM: A1.6990.414 Employee Training \$1,100.00

TO: A1.6990.205 Data Processing Equipment \$1,100.00

Submitted to the Mayor this ____ day of
_____, 2019

Approved by the Mayor this ____ day of
_____, 2019

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

220

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER X _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT Office of Grants Management DATE 11/6/19

Description: This is a request to transfer funds in the amount of \$1100.00 from the Office of Grants Management Employee Training budget item to the Data Processing Equipment budget item to cover the costs of a new computer for the Director of Grants Management

Transfer \$1100.00
From A1.6990.414
To A1.6990.205

Estimated Financial Impact \$0 Signature _____

Motion by AD

Seconded by SS

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman, Ward 2 <i>D. Koop</i>	☒	☐
Reynolds Scott Childress, Ward 3 <i>Bill Carey Ward 5</i> <i>William F. Carey</i>	☒	☐
Anthony Davis, Ward 6 <i>Anthony Davis</i>	☒	☐
Patrick O'Reilly, Ward 7	☐	☐
Steven Schabot, Ward 8 <i>Steven Schabot</i>	☒	☐

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

Kristen E. Wilson, Director



Steven T. Noble, Mayor

October 31, 2019

Honorable James L. Noble, Jr.
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Office of Grants Management Budget Transfer

Dear President Noble,

The Office of Grants Management requests placement on the agenda of the appropriate committee to discuss a budget transfer.

I am requesting that we transfer \$1100.00 from the Employee Training budget line to the Data Processing Equipment budget line to purchase a new desktop computer. My computer is one of the oldest ones in City Hall, and it has been breaking down and performing very slowly for the last three months. IT has determined that the most cost effective solution is to replace the computer.

Thank you for your consideration.

Sincerely,

A handwritten signature in dark ink, appearing to read "Kristen E. Wilson", is written over a horizontal line.

Kristen E. Wilson
Director

RESOLUTION 217 of 2019

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL RELATED DOCUMENTS AND EXPEND FUNDS IN THE FIRST INSTANCE FOR THE MUNICIPAL MULTI-MODAL PROJECT PIN #8MA428.30A GRANT AWARDED IN 2019 FROM THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR THE RECONFIGURATION AND REHABILITATION OF THE INTERSECTION OF BROADWAY, GRAND ST., PRINCE ST., AND PINE GROVE AVENUE.

Sponsored By: Finance & Audit Committee: Alderman Koop, Davis, Carey, Schabot

WHEREAS, the City of Kingston has been awarded a Municipal Multi-Modal Program grant (a reimbursement program) in the amount of \$750,000 from the New York State Department of Transportation; and

WHEREAS, there are no matching requirements for this program; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under this program will be in accordance with all terms and conditions contained in guidelines provided by the New York State Department of Transportation.

SECTION 2. The Mayor of the City of Kingston is hereby authorized to accept funds and directed to execute any and all related documents from the New York State Department of Transportation in accordance with the provisions of the Municipal Multi-Modal Program.

SECTION 3. The Mayor of the City of Kingston is hereby authorized to expend funds in the first instance under the terms of the Municipal Multi-Modal Program Pin #8MA428.30A contract.

SECTION 4. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2019

Elisa Tinti, City Clerk

Approved by the Mayor this ____ day of _____, 2019

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION X _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT: Grants Management

DATE: 11/10/19

Description:

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL RELATED DOCUMENTS AND EXPEND FUNDS IN THE FIRST INSTANCE FOR THE MUNICIPAL MULTI-MODAL PROJECT PIN #8MA428.30A GRANT AWARDED IN 2019 FROM THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR THE RECONFIGURATION AND REHABILITATION OF THE INTERSECTION OF BROADWAY, GRAND ST., PRINCE ST., AND PINE GROVE AVENUE.

Grant amount: \$ 750,000
Match Requirement \$ 0

Motion by SS

Seconded by WC

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman <i>DAKoop</i>	✓	
Reynolds Scott-Childress Ward 3 <i>Reynolds Scott-Childress</i>	✓	
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7 <i>Bill Carey Ward 5</i>	✓	
Steven Schabot, Ward 8 <i>Steven Schabot</i>	✓	

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

Kristen E. Wilson, Director



Steven T. Noble, Mayor

October 29, 2019

Honorable James L. Noble, Jr.
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Resolution to Expend Funds for Multi-Modal Project Pin #8MA428.30A

Dear President Noble,

The Office of Grants Management requests placement on the agenda at a Special Finance meeting on November 12, 2019 to discuss the adoption of a resolution authorizing the Mayor to expend funds for a NYSDOT Multi-modal Program grant in the amount of \$750,000 for reconfiguring and rehabilitating the intersection of Broadway, Grand St., Prince St., and Pine Grove Avenue.

We are requesting this so that the City can get the engineering consultant on board in time for survey in 2019 and improve the probability that this intersection can be re-designed in time for construction as part of the Broadway Streetscape Project, which will begin construction in the spring of 2020.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kristen E. Wilson".

Kristen E. Wilson
Director

RESOLUTION 218 of 2019

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, APPROVING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND TRANSFER

Sponsored By: Finance/Audit Committee: Alderman: Davis,
Ventura Morell, Worthington, Carey, Shaut,

WHEREAS, the United States Department of Housing and Urban Development Act of 1974 as amended, authorizes the availability of federal funds to eligible units of local government for the purposes of implementing Community Development Block Grant (CDBG) Entitlement Program, so as to give maximum feasible priority to activities that will provide benefits to low and moderate income persons or aid in the prevention and elimination of slums and blight; and

WHEREAS, a request is made to transfer \$2,925.00 from the FY2014 Midtown Code Enforcement Project to FY2019 KPD Training Equipment Storage Shed Project.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AS FOLLOWS:

SECTION 1. That the Annual Action Plan for FY2014 addressing community needs through the use of Community Development Block Grant (CDBG) Entitlement Funds is re-allocated to transfer \$2,925.00 from the FY2014 Midtown Code Enforcement Project to FY2019 KPD Training Equipment Storage Shed Project.

SECTION 2. That the Mayor as the Chief Executive Officer is hereby authorized and directed as the authorized representative of the City of Kingston in connection with the Annual Action Plan to provide such additional information as may be required.

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2019

Approved by the Mayor this ____ day of _____, 2019

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

218

THE CITY OF KINGSTON COMMON COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE REPORT

DEPARTMENT: Econ. & Com. Dev. DATE: 10/22/19

DESCRIPTION: Approval for re-allocation of CBBG funds to purchase storage shed for Kingston Police Department, as attached

Signature: [Signature]

Financial Impact: 0

Motion by Jeffrey Morell

Seconded by Andrea Shaut

Action Required: _____

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Tony Davis, Chair <u>[Signature]</u>	✓	
Jeffrey Ventura Morell, Ward 1 <u>[Signature]</u>	✓	
Rita Worthington, Ward 4 <u>[Signature]</u>	✓	
Bill Carey, Ward 5 <u>[Signature]</u>	✓	
Andrea Shaut, Ward 9 <u>[Signature]</u>	✓	

C.D.

CITY OF KINGSTON
Office of Economic and Community Development
brobinson@kingston-ny.gov

Brenna L. Robinson, Director



Steven T. Noble, Mayor

September 26, 2019

Dear Mayor:

At the September 24, 2019 Community Development Advisory Board meeting, the Board voted to approve the Kingston Police Department's (KPD) purchase and installation of a storage shed. This shed will be placed on a currently existing cement pad behind KPDs headquarters on City property.

The total cost of the project is \$3,900.00, of which \$2,925.00 will be reimbursed by Community Development Block Grant funds.

The KPD needs the storage shed because *"We are storing training equipment that we currently store off site at the range where we perform firearms training. That site is under construction and has been sold/transferred to Ulster County and we had to move the equipment. This equipment is laying all over the floor in our garage that we use to secure prisoners so we need to get it out of there as soon as possible."*

I respectfully request your positive consideration and ask that you forward the attached application to Council President Noble so that it can be sent to the Community Development Committee for approval.

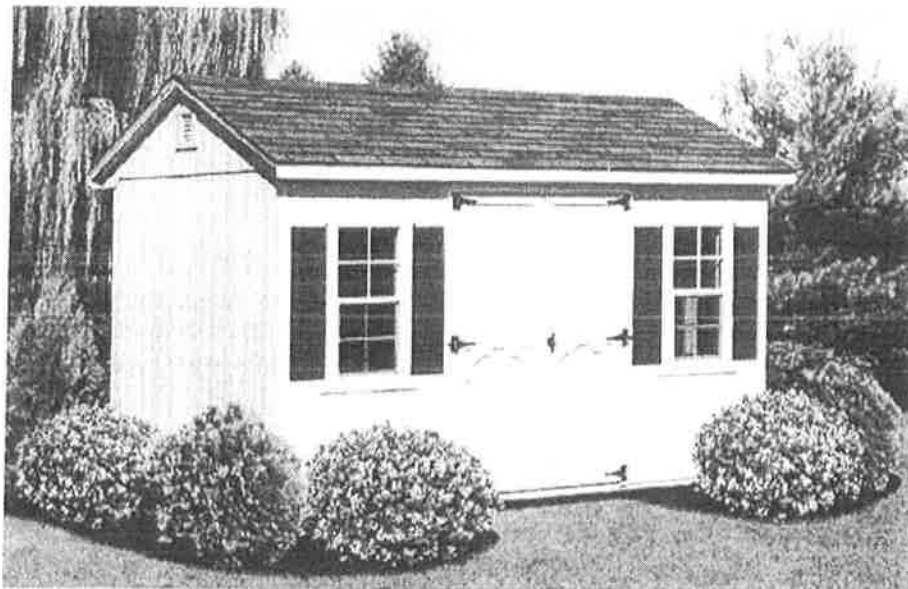
Thank you for your consideration.

Respectfully,

A handwritten signature in dark ink, appearing to read "Amee Peterson", is written over a horizontal line.

Amee L. Peterson
Administrative Assistant

KPD will have no difficulty completing this project. There is an encumbrance for the entire \$3,900 via a Purchase Order and there is enough money in the budget to carry this cost until reimbursement. Delivery and installation will be performed by the vendor in one (1) work-day.



Duratemp A-Frame



Tinti, Elisa

From: Noble, Steve
Sent: Thursday, September 26, 2019 5:11 PM
To: Noble, James
Cc: Tinti, Elisa; Timbrouck, Lynsey
Subject: Fwd: KPD CDBG storage shed application
Attachments: 3172_001.pdf; ATT00001.htm

President Noble,

Can you please forward this communication to the appropriate committee.

Thank you,

-Steve

Steven T. Noble
Mayor, City of Kingston
420 Broadway
Kingston, NY 12401
845-334-3902
www.kingston-ny.gov

Begin forwarded message:

From: "Peterson, Amee" <apeterson@kingston-ny.gov>
Date: September 26, 2019 at 1:57:21 PM EDT
To: "Noble, Steve" <SNoble@kingston-ny.gov>
Subject: KPD CDBG storage shed application

Good afternoon Mayor,

Attached is a letter accompanying the Kingston Police Department's CDBG application for a storage shed.

I am requesting your approval and submission to Common Council President Noble so that he may forward this application to the Community Development Committee.

As this is a new project, this requires an amendment to our Annual Action Plan, thereby requiring the same process as the original applicants/subrecipients.

Thank you in advance for your consideration.

Respectfully,

Amee

Amee Peterson
Administrative Assistant
Office of Economic and Community Development

REQUIRED DOCUMENTS FOR COMPLETE APPLICATION:

- ___ Eight (8) Exhibits
- ___ NEPA Compliance Checklist – attached
- ___ Completed Grant application cover sheet – attached
- ___ 2019 CDBG Application Acknowledgements – attached

APPLICATION EXHIBITS

Exhibit 1: *Project Description*

The City of Kingston Police Department (KPD) is looking to place a 10' x 16' storage shed on a pad outside its headquarters on 1 Garraghan Drive. Three (3) estimates have been obtained: Brad's Barns \$3,900, Bay Horse \$4,210, and The Barn Raiser \$4,156.25. As the pad is already in place, there are no additional costs associated with purchase, delivery, and installation.

Exhibit II: *Needs Description*

KPD is located in Census Tract 9517; an area of Kingston that is predominantly low-moderate-income residents. The KPD has no other facilities other than the 1 Garraghan Drive headquarters. As the City is an entitlement community, the population that the KPD serves is predominantly low- moderate-income. Furthermore, there is a subsidized housing project contiguous to KPD as well as another subsidized housing project across the street.

1 Garraghan Drives serves as KPD HQ and City Court. There is no basement for storage, as the ground floor is the courthouse and offices; administration occupies the top floor. The shed will be used to store equipment.

Exhibit III: *Budget*

See attached: total cost of project \$3,900; KPD's 25% match = \$975, CDBG 75% = \$2,925

Exhibit IV: *Terms and Conditions of Non-CDBG Sources of Financing and/or Funding*

Matching in-kind and city funds would be budgeted as part of the 2019/2020 City budgets if necessary.

Exhibit V: *Project/Program Success & Cost-Effectiveness Analysis (CEA)*

CEA Project = $\$3,900/23,000 = \$0.17/\text{resident}$

Exhibit VI: *Minimum Criteria for Programs/Services at City-Owned Community Centers*

This project will be located on City property but not at a community center; KPD will be the primary department responsible for maintaining and managing this property.

Exhibit VII: *Applicant Information*

The City of Kingston Police Department adheres to and is bound by the City of Kingston's Charter, Code, and Personnel Policies.

Exhibit VIII: *Narrative documenting applicant's capacity to successfully carry out the program or complete the project including the project timeline.*

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON,
NEW YORK AUTHORIZING THE IMPLEMENTATION AND FUNDING IN
THE FIRST INSTANCE 100% OF THE FEDERAL-AID (AND STATE
“MARCHISELLI” PROGRAM-AID) ELIGIBLE COSTS FOR THE BROADWAY
STREETSCAPE TRANSPORTATION FEDERAL-AID PROJECT, AND
APPROPRIATING FUNDS THEREFORE.**

Sponsored By: Finance & Audit Committee: Alderman Koop, Scott-
Childress, Davis, O'Reilly

WHEREAS, a Project for the Kingston Connectivity – Broadway: Foxhall Avenue to St. James Street in the City of Kingston, Ulster County, PIN 8780.49 (the “Project”) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the City of Kingston desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of construction and construction inspection work.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

ARTICLE-1.that the Common Council of the City of Kingston hereby approves the above-subject project; and it is hereby further

ARTICLE-2. that the Common Council of the City of Kingston hereby authorizes the City of Kingston to pay in the first instance 100% of the federal and non-federal share of the cost of construction and construction inspection work for the Project or portions thereof; and it is further

ARTICLE-3. that the sum of \$335,300 is hereby appropriated from bonding authorized by Resolution #93 of 2017 and made available to cover the cost of participation in the above phase of the Project; and it is further

ARTICLE -4. that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Common Council of the City of Kingston shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Mayor thereof, and it is further

ARTICLE-5. that the Mayor of the City of Kingston be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of the City of Kingston with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

ARTICLE-6. that in addition to the Mayor, the following municipal titles: Superintendent of Public Works, City Engineer, City Comptroller, and Director of the Office of Grants Management are also hereby authorized to execute any necessary Agreements or certifications on behalf of the Municipality/Sponsor, with NYSDOT in connection with the advancement or approval of the project identified in the State/Local Agreement;

ARTICLE-7. that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

ARTICLE-8. this Resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2019

Approved by the Mayor this ____ day of _____, 2019

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION <u> x </u> _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT: Office of Grants Management DATE: September 6, 2019

Description

To request authorization for the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a federal-aid transportation project, and appropriating funds therefore for the costs of construction and construction inspection work on the Broadway Streetscape Project for the NYSDOT Supplemental Agreement #3 that covers earmark funds for Broadway

The sum of \$335,300 will be appropriated from bonding authorized by Resolution 93 of 2017. Eighty percent these funds will be reimbursed by the NYSDOT.

Estimated Financial Impact: \$67,060 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

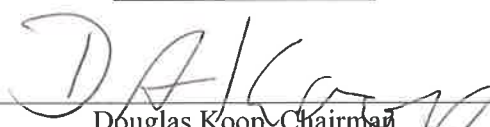
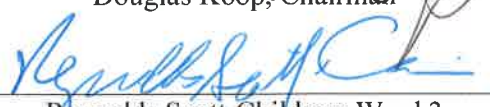
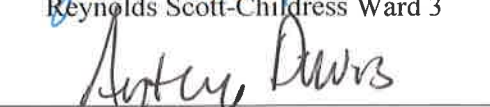
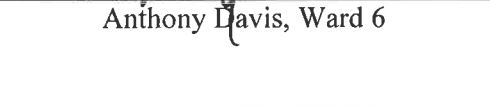
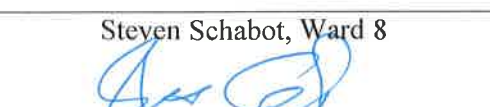
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
 Douglas Koop, Chairman	✓	
 Reynolds Scott-Childress Ward 3	✓	
 Anthony Davis, Ward 6	✓	
Steven Schabot, Ward 8 		✓
Patrick O'Reilly, Ward 7 		

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov

Kristen E. Wilson, Director



Steven T. Noble, Mayor

September 6, 2019

Honorable James L. Noble, Jr.
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Authorizing funding in the first instance and appropriating funds for the Broadway Streetscape Project

Dear President Noble,

The City of Kingston is ready to move to the Construction Phase of the Broadway Streetscape Project. I am requesting placement on the Finance Committee agenda in April to discuss two actions needed by the Council to access NYSDOT funding for the project.

In order to access these funds, the City must pass two resolutions to fund the project costs in the first instance. The attached resolutions, originally drafted by NYSDOT, will allow the City to request reimbursements from the NYSDOT for \$2,001,500 (\$1,000,000 match required to be funded by NYSERDA and NYSDEC grants) for the original Master Agreement and for \$268,240 (\$67,060 match required to be funded by bonding already authorized) for Supplemental Agreement #3 that relates to earmark funds.

The second action requested from the Council is to authorize additional bonding in the amount of \$2,500,000 to appropriate funds for the Broadway Streetscape Project Master Agreement. Existing bonding authorization of \$922,000 for the Broadway Streetscape Project has been passed. This additional bonding will bring the total amount to \$3,422,000 of which \$2,001,500 will be reimbursed by the aforementioned NYSDOT funding and \$1,000,000 will be reimbursed by the NYSERDA and NYSDEC grants. The remaining \$420,500 is required to match the aforementioned earmark funds and the NYSDEC grant, and at this point, it is the City's contribution to the project. This bond is needed to advance the project in a timely manner and advertise the bid for construction.

Please feel free to contact me with any questions regarding the project. Thank you for your consideration.

Sincerely,

A handwritten signature in dark ink, appearing to read "Kristen E. Wilson", is written over a horizontal line.

Kristen E. Wilson