



City of Kingston Complete Streets Advisory Council
Meeting Agenda
Wednesday, February 12, 2020
3:00 PM
City Hall 420 Broadway, Kingston, NY - Conference Room 2

I. CALL TO ORDER -

Council Members (Voting)

Andi Turco-Levin* _____
Bob Dennison* _____
Brian Slack* _____
Claudette Ford* _____
John Grossbohlín* _____
Sarah Wenk* _____

Council Members (Non-Voting)

Emily Flynn# _____
Greg Krupp# _____
Kristen Wilson # _____

**Appointed #Staff Support*

II. WELCOME GUESTS AND PUBLIC COMMENT

III. REVIEW AND APPROVAL OF DECEMBER 2019 MINUTES

Draft Minutes - December 19, 2019 Meeting

Suggested Action: Approval

[Draft CSAC Minutes 12-19-19.docx](#)

IV. FRANKLIN COMPLETE STREETS PRESENTATION - Sean Koester & MJ Engineering to introduce upcoming project to the Council for feedback.

V. OLD BUSINESS

- Va. New Members, CSAC appointments and applications.
- Vb. Project update discussion – please visit www.kingston-ny.gov/kingstononthemove for specifics project updates prior to the meeting. – Kristen Wilson
- Vc. Street Light updates
- Vd. NACTO Complete Streets Design Standards

Ve. Sidewalk Improvement District

VI. NEW BUSINESS

Vla. Street Trees

Vlb. Parking Issues in Bike Lanes

VII. ANNOUNCEMENTS/COMMUNICATION /EVENTS /UPDATES

VIII. ADJOURNMENT

Complete Streets Advisory Council Agenda Item Report

Meeting Date: February 12, 2020

Submitted by: Greg Krupp

Submitting Department: Engineering

Item Type: Informational Purposes

Agenda Section:

Subject:

Draft Minutes - December 19, 2019 Meeting

Suggested Action:

Approval

Attachments:

[Draft CSAC Minutes 12-19-19.docx](#)

Draft Minutes CSAC – December 19th at 4:00 pm – City Hall Conference Room 1

1. Call to Order – 4:15 PM
 - o Members Present - Bob Dennison, Brian Slack, Sarah Wenk
 - o City Staff Present - Sean Koester, Ed Norman, John Schultheis
 - o Public Present - Lorraine Farina, Tanya Garment
2. Welcome Guests and Public Comment
 - o Tanya Garment – Thanked City Engineer John Schultheis for recommending advanced pedestrian phases on specific traffic signals within city.
3. Review and Approval of September 2019 minutes
 - o Motion by Brian Slack, Seconded by Sarah Wenk
 - o Minutes approved – 3 yes, 0 no
4. Old Business
 - a. New Members, CSAC appointments and applications.
 - o Bob has recommended Claudette Ford, who is on Board of Directors at RCAL.
 - o This would leave 3 vacancies on CSAC.
 - b. ADA Transition Plan update – Brian Slack, Kristen Wilson
 - o Intern starting at UC Planning Dept. to continue digitizing sidewalks.
 - o Bike Ped Master Plan RFP to be released at beginning of January 2020.
 - c. Project update discussion
 - o John Schultheis – Requested programming changes to signals for advanced pedestrian phases on specific signals.
 - o Sean Koester

- Hurley Ave update on confusion with new bike lane. City Engineer drafted up designed with B&L to fix issues with the bike lane.
 - Street light project to start within next month, to replace all street lights in the city with LED lights.
- o Kristen Wilson – Broadway Streetscape was advertised for bid, with bids due in January 2020.
- o I-587 Roundabout - January 2020 construction start date.
- o Empire State Trail – update
 - Kristen Wilson – Bid advertised, bid results received for section of EST from WVRT to Greenkill expected start date in March 2020.
- d. Complete Streets Design Standards – discussion.
 - o Bob Dennison recommends the CSAC make a recommendation to Council to adopt NACTO complete streets design standards instead of drafting City of Kingston specific standards.
 - o Table discussion on design standards.
- e. City-wide Speed Limit – update.
 - o Rennie not present to update on city-wide speed limit
 - o Brian Slack informs CSAC that City is technically allowed to post 25MPH speed limit on specific streets, just not city-wide without State Legislature approval.

5. New Business

- a. UCTC – traffic signal study – Brian Slack
 - o Brian circulated Project Brief for traffic signal evaluation

- o Results show that 8 signals analyzed are not warranted according to study, 3 more to be analyzed.
 - o Bob proposes that findings of the study be adopted and the signals be taken out of service.
- b. Sidewalk Improvement District – Part 2
 - o Emily shared that City's insurance company has paid out >\$300K from 2015-2019 on sidewalk trip and falls.
 - o The SID would help bring City sidewalks up to current standards (City regs, ADA, etc.).
 - o Requires referendum because it would impose a new fee.
- c. Way finding Study from UCTC update – Brian Slack
 - o Brian presented 90% plans from Merje
 - o Next step is funding for implementation
- 6. Announcements/Communication /Events /Updates
 - o None
- 7. Adjournment
 - o Adjournment at 6:15 PM

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New Members, CSAC appointments and applications.

Suggested Action:

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Street Light updates

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NACTO Complete Streets Design Standards

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Parking Issues in Bike Lanes

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