



City of Kingston Kingston Common Council
Meeting Agenda
Tuesday, February 5, 2019
7:30 PM

- A CALL TO ORDER BY THE PRESIDENT OF THE COMMON COUNCIL**
- B PLEDGE OF ALLEGIANCE TO THE FLAG**
- C MOMENT OF SILENCE**
- D ROLL CALL**
- E MOTION TO DISPENSE WITH THE MINUTES OF THE PREVIOUS MEETING AND TO APPROVE SAME AS PREPARED AND FILED BY THE CITY CLERK**
- F MOTION TO DISPENSE WITH THE READING OF THE GENERAL BILLS**
- G PUBLIC SPEAKING - A 30 minute allotment of time**
- H COMMUNICATIONS**
 - H.1. Planning Board Transfer to cover FY 2018 cost overage
Suggested Action: Approval of Internal Transfer within Planning Budget
[Planning FY 2018 Budget Transfer.pdf](#)
 - H.2. 2018 Budgetary Transfer - General Fund Medical
Suggested Action: Refer to Finance and Audit Committee
[General Fund Medical Insurance.pdf](#)
 - H.3. 2018 Budgetary Transfer - CSEA Retro
Suggested Action: Refer to Finance and Audit Committee
[CSEA Retro.pdf](#)
 - H.4. 2018 Budgetary Transfer - General Fund Optical Insurance
Suggested Action: Refer to Finance and Audit Committee
[General Fund Optical Insurance.pdf](#)
 - H.5. 2018 General Fund Budgetary Transfer - Dental Insurance
Suggested Action: Refer to Finance and Audit Committee
[General Fund Dental.pdf](#)
 - H.6. Expend funds resolution for the Safe and Accessible Flatbush and Foxhall Project
[2019-2-1 Letter to Council Regarding Flatbush and Foxhall Project.pdf](#)
[Committee Report-FIN Flatbush-Foxhall.DOCX](#)
[DRAFT Resolution-ExpendFunds-NYSDEC Flatbush & Foxhall .docx](#)
 - H.7. 2019 Sustainability Grant budget modifications
[DEC NRI Budget Transfer Committee Report 2019.pdf](#)
[Letter to President Noble re Sustainability Grant Budget Modifications 2019.pdf](#)

[NYSDEC Kingston Point Beach ADA Improvements Budget Modification Request 2019_signed.pdf](#)
[NYSDEC MWRR Recycling grant Committee report Budget Modification Request 2019_signed.pdf](#)
[NYSERDA Clean Energy Communities Budget Modification Request 2019_signed.pdf](#)

- H.8. 2019 Electric Vehicle Purchases
[Committee report for Authorization of Motor Vehicle purchase 2019_signed.pdf](#)
[EV Purchase Communication to Council Feb2019.pdf](#)
- H.9. RFP - Auditing Services
Suggested Action: Refer to Finance and Audit Committee
[190201124931_0001.pdf](#)
- H.10. Budget Transfer 2019 - DEC Urban and Community Forestry Grant T00630GG
Suggested Action: Refer to Finance and Audit Committee
[Budget Transfer 2019 - \\$62,500.pdf](#)
- H.11. Budget Transfer 2019 - Urban and Community Forestry Grant T00421G
Suggested Action: Refer to Finance and Audit Committee
[Budget Transfer 2019 - \\$1305.pdf](#)
- H.12. Midtown Parking Lots EFC Grant
Suggested Action: • **Resolution Designating the Mayor as the authorized representative for the project, and authorizing the Mayor to sign the EFC grant agreement.**
• **Resolution authorizing and appropriating the local match of \$133,333.**
• **Resolution of State Environmental Quality Review (SEQR) finding of Type II determination and designating the City of Kingston as the lead agency.**

[Communication for Midtown Parking Lots 2-1-2019.pdf](#)
[Resolution - EFC Midtown Project.pdf](#)
[Committee Report-FIN EFC Midtown Request for Resolution.pdf](#)
- H.13. Fireman's Museum
[Communication- Fireman's Museum 2-1-19.pdf](#)
- H.14. Franklin Street Complete Streets Project
Suggested Action: Authorize Funding for City's matching share of a DEC Grant
[Resolution - Request to Expend Funds Franklin Street Complete Streets Project.pdf](#)
[Letter to Common Council for Franklin Street Complete Streets Project.pdf](#)
[Committee Report-FIN Franklin Request for Resolution.pdf](#)
[Committee Report-FIN Franklin Request for Bond.pdf](#)
- H.15. Bond Resolution for Waterfront Resiliency Project Design
[2019-2-1 Letter to Council Regarding a Bond Resolution for the Waterfront Resiliency Project.pdf](#)
[Committee Report-FIN Waterfront Resiliency Bond.DOCX](#)
[DRAFT Resolution-Authorize Bond Waterfront Resiliency .docx](#)
- H.16. Expend Funds Resolution for the DEC CSC grant for the Ped-Bike Master Plan
[2019-2-1 Letter to Council Regarding Pedestrian Bicycle Master Plan.pdf](#)
[Committee Report-FIN Ped-Bike Master Plan.DOCX](#)
[DRAFT Resolution-ExpendFunds-NYSDEC PedBike Plan .docx](#)
- H.17. Finance Communication
[Communication 2-19 Twaalfskill Creek Drainage Analysis.pdf](#)

[communication 2-19 Volunteer Fireman's Hall & Museum.pdf](#)

H.18. Laws and Rules Communication

[Communication 2-19 Charter Reform Discussion.pdf](#)

H.19. Public Safety and General Government

[Communication 2-19 Request to rename Flannery Lane.pdf](#)

I REPORT OF THE COMMITTEES

I.1. Proposed Resolutions

I.2. Local Law 1 of 2019

[Local Law 1 of 2019.pdf](#)

J ADJOURNMENT

Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: Sue Cahill

Submitting Department: Planning

Item Type: Budget Transfer

Agenda Section:

Subject:

Planning Board Transfer to cover FY 2018 cost overage

Suggested Action:

Approval of Internal Transfer within Planning Budget

Attachments:

[Planning FY 2018 Budget Transfer.pdf](#)

CITY OF KINGSTON

Kingston Planning

planning@kingston-ny.gov



Suzanne Cahill, Planning Director

Steven T. Noble, Mayor

January 29, 2019

Ald. At Large James Noble, President
City of Kingston Common Council
City Hall – 420 Broadway
Kingston, NY 12401

RE: Budget Transfer for FY 2018 – Planning (8020)

Dear Pres. Noble:

I respectfully request that the following transfer be made within the FY 2018 Budget line to address an overage charged under the Office Supply Account. These costs are associated with copying costs that are now transferred to the individual departments.

FROM:	A1-8020-11-511 (Seasonal Employee).....	\$36.91
TO:	A1- 8020-14-5402 (Office Supplies).....	\$36.91

I appreciate your consideration and am available should there be any question.

Respectfully,

Suzanne Cahill
Planning Director

Cc: S. Noble, Mayor
J. Tuey, Comptroller
Ald. D. Koop, Finance/Audit Committee Chair

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER <u>X</u> AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____
DEPARTMENT <u>Planning</u> (FY 2018 Year End Budge) DATE <u>1-30-19</u> Description: _____ <u>Authorize transfer of funds to balance cost overage in Planning Board</u> <u>FY 2018 Budget</u> FROM: <u>A1-8020-11-511</u> <u>< \$36.91 ></u> TO: <u>A1-8020-11-402</u> <u>\$ 36.91</u> Estimated Financial Impact <u>0</u> Signature <u>Sydney Cahill</u>		

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		

Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: John Tuey

Submitting Department: Comptroller

Item Type: Budget Transfer

Agenda Section:

Subject:

2018 Budgetary Transfer - General Fund Medical

Suggested Action:

Refer to Finance and Audit Committee

Attachments:

[General Fund Medical Insurance.pdf](#)

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

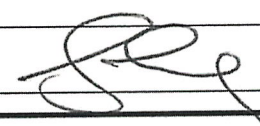
INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION X _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT Comptroller DATE 1/18/19

Description: 2018 Budget Transfer for General Fund Medical Insurance Expense

Estimated Financial Impact + \$271,087 Signature 

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman	☐	☐
Reynolds Scott-Childress Ward 3	☐	☐
Anthony Davis, Ward 6	☐	☐
Patrick O'Reilly, Ward 7	☐	☐
Steven Schabot, Ward 8	☐	☐

FUND	DEPARTMENT	OBJECT	ACCOUNT DESCRIPTION	AMOUNT
TRANSFER TO:				
A1	1210	5821	HOSPITAL AND MEDICAL	\$ 7,159
A1	1430	5821	HOSPITAL AND MEDICAL	\$ 301
A1	3311	5821	HOSPITAL AND MEDICAL	\$ 1,979
A1	7020	5821	HOSPITAL AND MEDICAL	\$ 2,254
A1	7110	5821	HOSPITAL AND MEDICAL	\$ 21,050
A1	7210	5821	HOSPITAL AND MEDICAL	\$ 569
A1	8160	5821	HOSPITAL AND MEDICAL	\$ 3,011
A1	8161	5821	HOSPITAL AND MEDICAL	\$ 1,526
A1	9060	5823	MEDICARE REIMBURSEMENT	\$ 20,231
A1	1990	5404	CONTINGENCY	\$ 213,007
				<u>\$ 271,087</u>

TRANSFER FROM:

A1	1315	5821	HOSPITAL AND MEDICAL	\$ 2,364
A1	1330	5821	HOSPITAL AND MEDICAL	\$ 7,081
A1	1420	5821	HOSPITAL AND MEDICAL	\$ 5,923
A1	1440	5821	HOSPITAL AND MEDICAL	\$ 33,354
A1	1490	5821	HOSPITAL AND MEDICAL	\$ 6,860
A1	1621	5821	HOSPITAL AND MEDICAL	\$ 3,466
A1	1680	5821	HOSPITAL AND MEDICAL	\$ 20,885
A1	3120	5821	HOSPITAL AND MEDICAL	\$ 51,698
A1	3620	5821	HOSPITAL AND MEDICAL	\$ 35,133
A1	5110	5821	HOSPITAL AND MEDICAL	\$ 1,114
A1	5132	5821	HOSPITAL AND MEDICAL	\$ 27,441
A1	5630	5821	HOSPITAL AND MEDICAL	\$ 13,661
A1	6989	5821	HOSPITAL AND MEDICAL	\$ 33,606
A1	7240	5821	HOSPITAL AND MEDICAL	\$ 2,512
A1	8164	5821	HOSPITAL AND MEDICAL	\$ 25,989
				<u>\$ 271,087</u>

Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: John Tuey

Submitting Department: Comptroller

Item Type: Budget Transfer

Agenda Section:

Subject:

2018 Budgetary Transfer - CSEA Retro

Suggested Action:

Refer to Finance and Audit Committee

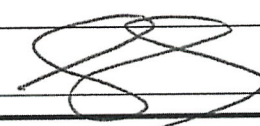
Attachments:

[CSEA Retro.pdf](#)

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION <u>X</u> _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT <u>Comptroller</u>	DATE <u>1/18/19</u>
Description: <u>2018 Budgetary transfer to cover the General Fund costs associated with</u> <u>retroactive pay paid to CSEA and non aligned employees as previously approved by</u> <u>Common Council (4 year bargaining agreement for CSEA employees, resolution adopted by</u> <u>Common Council for non aligned employees).</u>	
Estimated Financial Impact <u>\$303,000</u>	Signature 

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman	☐	☐
Reynolds Scott-Childress Ward 3	☐	☐
Anthony Davis, Ward 6	☐	☐
Patrick O'Reilly, Ward 7	☐	☐
Steven Schabot, Ward 8	☐	☐

Fund	Department	Acct #		Amount
From:				
A1	1990	5404	CONTINGENCY	\$ 303,000.00
To:				
A1	1130	5124	1130 PARKING VIOLATIONS	\$ 1,212.00
A1	1210	5124	1210 MAYORS OFFICE	\$ 2,141.00
A1	1315	5124	1315 COMPTROLLER	\$ 6,868.00
A1	1330	5124	1330 TAX COLLECTION	\$ 3,635.00
A1	1345	5124	1345 CENTRAL PURCHASING	\$ 2,304.00
A1	1355	5124	1355 ASSESSMENT	\$ 10,312.00
A1	1410	5124	1410 CITY CLERK	\$ 6,307.00
A1	1420	5124	1420 CORPORATION COUNSEL	\$ 12,294.00
A1	1430	5124	1430 PERSONNEL/CIVIL SERVICE	\$ 5,632.00
A1	1440	5124	1440 ENGINEER	\$ 10,020.00
A1	1490	5124	1490 PUBLIC WORKS ADMN	\$ 8,824.00
A1	1620	5124	1620 BUILDING MAINTENANCE	\$ 2,223.00
A1	1621	5124	1621 CARPENTRY/MASONARY SERVIC	\$ 5,476.00
A1	1650	5124	1650 CENTRAL COMMUNICATIONS	\$ 2,573.00
A1	1680	5124	1680 CENTRAL DATA PROCESSING	\$ 7,596.00
A1	3120	5124	3120 POLICE	\$ 4,808.00
A1	3310	5124	3310 TRAFFIC CONTROL	\$ 7,171.00
A1	3311	5124	3311 TRAFFIC SIGNAL	\$ 1,512.00
A1	3320	5124	3320 ON STREET PARKING	\$ 4,041.00
A1	3620	5124	3620 BUILDING CODE	\$ 13,404.00
A1	3989	5124	3989 SAFETY OFFICER	\$ 2,054.00
A1	4010	5124	4010 HEALTH AND WELLNESS	\$ 743.00
A1	4020	5124	4020 REGISTRAR OF VITAL STATIS	\$ 2,313.00
A1	5110	5124	5110 MAINTENANCE OF STREETS	\$ 14,867.00
A1	5132	5124	5132 GARAGE	\$ 17,453.00
A1	5630	5124	5630 BUS OPERATION	\$ 22,077.00
A1	5651	5124	5651 OFFSTREET PARKING	\$ 361.00
A1	6989	5124	6989 ECONOMIC DEVELOPMENT	\$ 7,559.00
A1	7010	5124	7010 Arts and Cultural Affairs	\$ 333.00
A1	7020	5124	7020 RECREATION ADMINISTRATION	\$ 5,860.00
A1	7110	5124	7110 PARKS	\$ 19,246.00
A1	7141	5124	7141 RONDOUT NEIGHBORHOOD CTR	\$ 2,652.00
A1	7142	5124	7142 MIDTOWN NEIGHBORHOOD CTR	\$ 5,042.00
A1	7143	5124	7143 Everett Hodge Center	\$ 856.00
A1	7210	5124	7210 DIETZ STADIUM	\$ 6,687.00
A1	7240	5124	7240 ZOO/NATURE CENTER	\$ 7,957.00
A1	8020	5124	8020 PLANNING BOARD	\$ 8,814.00
A1	8040	5124	8040 HUMAN RIGHTS	\$ 1,314.00
A1	8160	5124	8160 REFUSE AND GARBAGE	\$ 28,870.00
A1	8161	5124	8161 SOLID WASTE MGMT FACILITY	\$ 3,501.00
A1	8164	5124	8164 RECYCLING	\$ 16,443.00
A1	8170	5124	8170 STREET CLEANING	\$ 9,645.00
				<u>\$ 303,000.00</u>

Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: John Tuey

Submitting Department: Comptroller

Item Type: Budget Transfer

Agenda Section:

Subject:

2018 Budgetary Transfer - General Fund Optical Insurance

Suggested Action:

Refer to Finance and Audit Committee

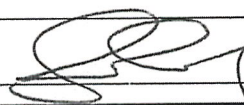
Attachments:

[General Fund Optical Insurance.pdf](#)

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION <u>X</u> _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT <u>Comptroller</u>	DATE <u>1/18/19</u>
Description: <u>2018 Budget Transfer for General Fund Optical Insurance Expense</u>	
Estimated Financial Impact <u>\$0</u>	Signature 

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman	☐	☐
Reynolds Scott-Childress Ward 3	☐	☐
Anthony Davis, Ward 6	☐	☐
Patrick O'Reilly, Ward 7	☐	☐
Steven Schabot, Ward 8	☐	☐

FUND	DEPARTMENT	OBJECT	ACCOUNT DESCRIPTION	AMOUNT
TRANSFER TO:				
A1	9189	5826	OPTICAL INSURANCE	\$ 2,968
A1	9089	5826	OPTICAL INSURANCE	\$ 1,511
A1	7110	5826	OPTICAL INSURANCE	\$ 227
A1	3989	5826	OPTICAL INSURANCE	\$ 134
A1	7210	5826	OPTICAL INSURANCE	\$ 133
A1	1430	5826	OPTICAL INSURANCE	\$ 127
A1	8020	5826	OPTICAL INSURANCE	\$ 116
A1	3120	5826	OPTICAL INSURANCE	\$ 90
A1	3320	5826	OPTICAL INSURANCE	\$ 75
A1	8161	5826	OPTICAL INSURANCE	\$ 72
A1	1210	5826	OPTICAL INSURANCE	\$ 46
A1	3311	5826	OPTICAL INSURANCE	\$ 31
A1	1621	5826	OPTICAL INSURANCE	\$ 25
A1	8160	5826	OPTICAL INSURANCE	\$ 22
A1	7020	5826	OPTICAL INSURANCE	\$ 11
A1	7141	5826	OPTICAL INSURANCE	\$ 10
A1	1315	5826	OPTICAL INSURANCE	\$ 9
A1	1345	5826	OPTICAL INSURANCE	\$ 1
A1	1355	5826	OPTICAL INSURANCE	\$ 1
A1	3310	5826	OPTICAL INSURANCE	\$ 1
				\$ 5,610

TRANSFER FROM:

A1	9060	5821	RETIREE HOSPITAL AND MEDICAL	\$ 5,610
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Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: John Tuey

Submitting Department: Comptroller

Item Type: Budget Transfer

Agenda Section:

Subject:

2018 General Fund Budgetary Transfer - Dental Insurance

Suggested Action:

Refer to Finance and Audit Committee

Attachments:

[General Fund Dental.pdf](#)

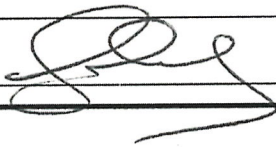
THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION <u>X</u> _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____

DEPARTMENT Comptroller DATE 1/18/19

Description: 2018 Budget Transfer for General Fund Dental Insurance Expense

Estimated Financial Impact \$0 Signature 

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman	☐	☐
Reynolds Scott-Childress Ward 3	☐	☐
Anthony Davis, Ward 6	☐	☐
Patrick O'Reilly, Ward 7	☐	☐
Steven Schabot, Ward 8	☐	☐

FUND	DEPARTMENT	OBJECT	ACCOUNT DESCRIPTION	AMOUNT
TRANSFER TO:				
A1	3310	5822	DENTAL INSURANCE	\$ 867
A1	4020	5822	DENTAL INSURANCE	\$ 592
A1	7141	5822	DENTAL INSURANCE	\$ 508
A1	1130	5822	DENTAL INSURANCE	\$ 429
A1	1680	5822	DENTAL INSURANCE	\$ 285
A1	1420	5822	DENTAL INSURANCE	\$ 75
A1	1315	5822	DENTAL INSURANCE	\$ 41
A1	3989	5822	DENTAL INSURANCE	\$ 35
				<u>\$ 2,832</u>
TRANSFER FROM:				
A1	9189	5822	DENTAL INSURANCE	\$ 2,832

Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: Kristen Wilson

Submitting Department: Community and Economic Development

Item Type: Authorization Request

Agenda Section:

Subject:

Expend funds resolution for the Safe and Accessible Flatbush and Foxhall Project

Suggested Action:

Attachments:

[2019-2-1 Letter to Council Regarding Flatbush and Foxhall Project.pdf](#)

[Committee Report-FIN Flatbush-Foxhall.DOCX](#)

[DRAFT Resolution-ExpendFunds-NYSDEC Flatbush & Foxhall .docx](#)

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov



Kristen Wilson, Director

Steven T. Noble, Mayor

January 31, 2019

Honorable James L. Noble, Jr.
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Expend Resolutions for the NYSDEC Flatbush & Foxhall Project

Dear President Noble,

This is a request for placement on the agenda of the next appropriate Committee, expected to be the Finance and Audit Committee, to discuss the adoption of an expend funds resolution for a NYSDEC Climate Smart Communities grant for the Safe and Accessible Flatbush and Foxhall Project. The Council passed a resolution in June 2018 authorizing the Mayor to apply for the grant and execute contract documents. The grant was awarded in December 2019.

The purpose of the project is to design and construct 0.54 miles of ADA accessible sidewalks and bicycle infrastructure on Flatbush Ave. and on part of Foxhall Ave. It will include ADA sidewalk ramps, crosswalks, driveway aprons, pedestrian waiting stations at the Flatbush railroad crossing, and street trees.

In addition to this agenda item, you will be receiving communications this month from the Engineering and Health and Wellness Departments regarding resolutions needed for other grants awarded through the NYS Consolidated Funding Application process. I will be at the meeting to answer questions for any of the grant-funded projects.

Please feel free to contact me with any questions regarding the project. Thank you for your consideration.

Sincerely,

Kristen E. Wilson

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION <u>X</u> _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT <u>Grants Management</u> DATE <u>2/1/2019</u>
A resolution authorizing the Mayor of the City of Kingston to expend funds in the first instance under the terms of the Safe and Accessible Flatbush and Foxhall Avenues Project.
Estimated Financial Impact <u>\$772,752</u> Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Steven Schabot, Ward 8		
Patrick O'Reilly Ward 7		

RESOLUTION ____ of 2019

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO EXPEND FUNDS IN THE FIRST INSTANCE FOR THE CLIMATE SMART COMMUNITIES GRANT FROM THE NYSDEC FOR THE SAFE AND ACCESSIBLE FLATBUSH AND FOXHALL AVENUES PROJECT

Sponsored by: Finance and Audit Committee Aldermen: Douglas Koop, Reynolds Scott-Childress, Tony Davis, Patrick O'Reilly, Steven Schabot

WHEREAS, the City of Kingston has been awarded a Climate Smart Communities Grant in the amount of \$772,752 from the NYSDEC for the Safe and Accessible Flatbush and Foxhall Avenues Project; and

WHEREAS, the matching funding requirements of \$772,752, 50% of the total project cost of \$1,545,504, are expected through in-kind donation, force account, bond, another grant, and private contributions; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under these grants will be in accordance with all terms and conditions contained in guidelines provided by the NYSDEC.

SECTION 2. The Mayor of the City of Kingston is hereby authorized to expend funds in the first instance under the terms of the Safe and Accessible Flatbush and Foxhall Avenues Project.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2019

Approved by the Mayor this ____ day
of _____ 2019

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: Julie Noble

Submitting Department: Parks and Recreation

Item Type: Budget Transfer

Agenda Section:

Subject:

2019 Sustainability Grant budget modifications

Suggested Action:

Attachments:

[DEC NRI Budget Transfer Committee Report 2019.pdf](#)

[Letter to President Noble re Sustainability Grant Budget Modifications 2019.pdf](#)

[NYSDEC Kingston Point Beach ADA Improvements Budget Modification Request 2019_signed.pdf](#)

[NYSDEC MWRR Recycling grant Committee report Budget Modification Request 2019_signed.pdf](#)

[NYSERDA Clean Energy Communities Budget Modification Request 2019_signed.pdf](#)

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>			
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION _____ ZONING _____	TRANSFER <u> X </u> BONDING REQUEST _____ OTHER _____	

DEPARTMENT Parks and Recreation **DATE** 2/1/19

Description: Transfer funds from the 2019 Parks and Recreation Department budget for carryover of unspent grant monies from the Hudson River Estuary Program 2015 grant project "Natural Resources Inventory". Reimbursement will come from funding provided by a NYSDEC grant for \$22,000, and the required match funding of \$3897.50 has already been met with in-kind donations including and staff and volunteer time.

FROM

<u>2019 Parks and Recreation Account (s)</u>	#A1 7250.43889	NYS Aid Culture and Education	\$8,290.56
--	----------------	-------------------------------	------------

TO

<u>2019 Parks and Recreation Account (s)</u>	# A1-7250.5485	Supplies and Materials	\$1,000.00
	# A1-7250.5411	Consultants	\$7,290.56

Estimated Financial Impact \$0 Signature 

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman. Ward 2		
Reynolds Scott-Childress, Ward 3		
Steven Schabot, Ward 8		
Patrick O'Reilly, Ward 7		
Anthony Davis, Ward 6		

CITY OF KINGSTON
Office of Environmental Education and Sustainability
climatesmart@kingston-ny.gov

Julie L. Noble, Coordinator



Steven T. Noble, Mayor

February 1, 2019

Mr. James L. Noble, Jr.
Alderman-At-Large
President of the Common Council
420 Broadway
Kingston, NY 12401

Re: 1) Budget Transfer for the NYSDEC 2015 Natural Resources Inventory Grant
2) Budget Modification for the NYS DEC Kingston Point Beach ADA Accessibility Improve. Grant
3) Budget Transfer for the NYSDEC 2019 Municipal Waste Recycling and Reduction Grant
4) Budget Modification for the NYSERDA Clean Energy Communities City Hall Windows and Lights Grant

Dear President Noble:

This is a request for placement on the agenda of the next appropriate Committee, expected to be the Finance and Audit Committee, to discuss the authorization of resolutions for budget modifications for four grants awarded to the City. The information for each is as follows:

- 1) A grant was awarded to the City of Kingston by the NYSDEC for a Natural Resources Inventory for the City of Kingston which is for \$22,000 with a local match of \$3897.50. This grant was awarded in 2015 and the request is for a budget transfer in the Parks and Recreation budget for carryover of unspent grant monies in the amount of \$8,290.56.
- 2) A grant was awarded to the City of Kingston by the NYSDEC for Kingston Point Beach ADA Accessibility Improvements which is for \$45,820.00 with a local match of \$6,931.50. This grant was awarded in 2017 and the request is for a budget transfer in the Parks and Recreation budget for carryover of unspent grant monies in the amount of \$12,470.00. The balance of grant monies was already included in the 2019 Adopted Budget at a total of \$33,350.
- 3) A grant was awarded to the City of Kingston by the NYSDEC for City of Kingston Recycling Coordination and Education Program grant which is for \$26,890.25 with \$26,890.25 local match required. This grant was awarded in 2019 and no monies have been expended. The request is for a budget transfer to increase revenue by the total of \$26,890.25 and to increase expenses by \$3500. The balance of the expenses, \$23,390.25, are already included in the 2019 Adopted Budget as staff salary.

CITY OF KINGSTON
Office of Environmental Education and Sustainability
climatesmart@kingston-ny.gov

Julie L. Noble, Coordinator



Steven T. Noble, Mayor

4) A grant was awarded to the City of Kingston by NYSERDA Clean Energy Communities which is for \$100,000 with no local match required. This grant was awarded in 2018 and the request is for a budget transfer in the City Clerk's budget for carryover of unspent grant monies in the amount of \$100,000.00.

Thank you for your consideration.

Sincerely,

Julie L. Noble
Sustainability Coordinator

Cc: Steven T. Noble, Mayor
John Tuey, Comptroller
Kristen Wilson, Director of Grants Management
Douglas Koop, Chair, Finance Committee

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION ^x _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT <u>Parks and Recreation</u>	DATE <u>2/1/19</u>
Description: <u>Budget modification in the 2019 Parks and Recreation budget to increase the revenue and expense lines to reflect unspent monies from the NYSDEC Kingston Point Beach ADA Accessibility Improvement grant for a total of \$12,470.00. The balance of the grant monies were already included in the 2019 Adopted Budget at a total of \$33,350, and the project total is \$45,820.00.</u>	
Increase General Account # A1 7180.43889. NYS Grant	\$12,470.00
Increase General Account # A1 7180.302 Capital Improvements	\$12,470.00
Estimated Financial Impact <u>\$0</u>	Signature <u><i>Kevin M. McFarlane</i></u>

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

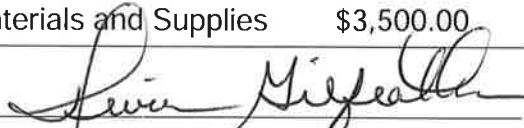
Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman	☐	☐
Reynolds Scott-Childress Ward 3	☐	☐
Anthony Davis, Ward 6	☐	☐
Patrick O'Reilly, Ward 7	☐	☐
Steven Schabot, Ward 8	☐	☐

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER ^x _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT <u>Parks and Recreation</u>	DATE <u>2/1/19</u>
Description: <u>Budget transfer in the 2019 Parks and Recreation budget to increase the revenue line to reflect new monies from the NYS DEC Municipal Waste Recycling and Reduction grant for a total of \$26,890.25. The expense line will increase by \$3500 for general materials.</u> <u>The balance of the expenses are included in the 2019 Adopted Budget as \$26,890.25 in salary.</u>	
From General Account # A1 7250.43889	NYS Aid Culture and Ed \$26,890.25
To General Account # A1 7250.5485	General Materials and Supplies \$3,500.00
Estimated Financial Impact <u>\$0</u>	Signature <u></u>

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman	☐	☐
Reynolds Scott-Childress Ward 3	☐	☐
Anthony Davis, Ward 6	☐	☐
Patrick O'Reilly, Ward 7	☐	☐
Steven Schabot, Ward 8	☐	☐

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION ^x _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT City Clerk by/through Sustainability DATE 2/1/19

Description: Transfer funds in the Building Maintenance Budget for carryover of unspent grant monies from the NYSERDA

Clean Energy Communities grant project "City Hall Energy Efficiency Upgrades" in the amount
of \$100,000. Reimbursement will come from funding provided by a NYSERDA grant for
\$100,000, and there is no required match.

FROM General Account # A1620.43389 NYS Grant \$100,000

TO General Account # A1620.5301 Contracted Services \$100,000

Estimated Financial Impact \$0 Signature Julie L Noble

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman	☐	☐
Reynolds Scott-Childress Ward 3	☐	☐
Anthony Davis, Ward 6	☐	☐
Patrick O'Reilly, Ward 7	☐	☐
Steven Schabot, Ward 8	☐	☐

Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: Julie Noble

Submitting Department: Parks and Recreation

Item Type: Budget Transfer

Agenda Section:

Subject:

2019 Electric Vehicle Purchases

Suggested Action:

Attachments:

[Committee report for Authorization of Motor Vehicle purchase 2019_signed.pdf](#)

[EV Purchase Communication to Council Feb2019.pdf](#)

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER ^x _____
AUTHORIZATION ^x _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT <u>Sustainability for Bldg + Parking</u>	DATE <u>2/1/19</u>
Description: <u>Request the following transfer from fund balance in the general fund for the purpose of acquiring short term capital assets.</u>	
From Fund Balance A199.19.5901 \$112,500 TO: Motor Vehicle Accounts as follows:	
TO: A1 3620.12.5203 Building Dept	\$75,000
TO: A1 3320.12.520 Parking Dept	\$37,500
Estimated Financial Impact <u>\$112,500</u>	Signature <u>Julie L Noble</u>

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman	☐	☐
Reynolds Scott-Childress Ward 3	☐	☐
Anthony Davis, Ward 6	☐	☐
Patrick O'Reilly, Ward 7	☐	☐
Steven Schabot, Ward 8	☐	☐

CITY OF KINGSTON
Office of Environmental Education and Sustainability
climatesmart@kingston-ny.gov

Julie L. Noble, Coordinator



Steven T. Noble, Mayor

February 1, 2019

Mr. James L. Noble, Jr.
Alderman-At-Large
President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

RE: 2019 Short Term Capital Purchases from Fund Balance

Dear President Noble:

On November 5th, 2018 the Finance and Audit Committee approved Mayor Noble's request to spend \$271,500 from the fund balance on new vehicles to be used in four City departments. The Common Council approved this request at their regular meeting on November 6th, 2018. Subsequently to those approvals advertisements for bids were put out for the 7 vehicles to be purchased in the Mayor's request. We received bids for the 3 police vehicles and the SUV for Kingston Fire Department. However no bids were received for our request of 3 AWD plug-in hybrid vehicles for the Building Department (2) and Parking Enforcement (1). As a result the 3 vehicles were not procured and the approved \$112,500 was not spent in 2018. Our inability to procure the 3 vehicles resulted from the limited availability of these new vehicles in the New York state vehicles procurement system, and the compressed purchase timeline of one month.

Now that we are in 2019 I am requesting the reauthorization of the original funds apportioned for this expense so that they may be spent in the 2019 budget year. These 3 vehicles are again projected to cost the City a total of \$112,500. Upon authorization we expect to be able to procure these vehicles in a reasonable timeframe.

Please forward this communication to the next regularly scheduled Finance Committee for further discussion.

Should you have any questions, do not hesitate to contact Sean Koester, Environmental Specialist at 334-3969.

Respectfully,

Julie L. Noble
Sustainability Coordinator

Cc: Steven T. Noble, Mayor
John Tuey, Comptroller
Douglas Koop, Chair, Finance Committee

Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: John Tuey

Submitting Department: Comptroller

Item Type: Informational Purposes

Agenda Section:

Subject:

RFP - Auditing Services

Suggested Action:

Refer to Finance and Audit Committee

Attachments:

[190201124931_0001.pdf](#)

CITY OF KINGSTON
Office of the Comptroller
comptroller@kingston-ny.gov



John Tuey, Comptroller

Steven T. Noble, Mayor

February 1, 2019

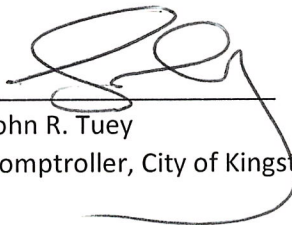
Alderman at Large James Noble
City of Kingston Common Council
420 Broadway
Kingston, NY 12401

RE: Audit RFP

Dear Alderman at Large Noble,

We are currently in the process of evaluating responses received in connection with an RFP for annual independent auditing services to be provided to the City. I am optimistic that our process will be complete in time to make a recommendation to appoint a City auditor by the date of the February finance meeting. I respectfully request this item be added to the February Finance and Audit Committee meeting.

Respectfully,



John R. Tuey
Comptroller, City of Kingston

cc: Mayor Steven T. Noble

Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: Sue Cahill

Submitting Department: Planning

Item Type: Budget Transfer

Agenda Section:

Subject:

Budget Transfer 2019 - DEC Urban and Community Forestry Grant T00630GG

Suggested Action:

Refer to Finance and Audit Committee

Attachments:

[Budget Transfer 2019 - \\$62,500.pdf](#)

CITY OF KINGSTON

Kingston Planning

planning@kingston-ny.gov



Suzanne Cahill, Planning Director

Steven T. Noble, Mayor

January 29, 2019

Ald. At Large James Noble, President
City of Kingston Common Council
City Hall – 420 Broadway
Kingston, NY 12401

RE: Budget Transfer for FY 2018 – Shade Trees (8560)

Dear Pres. Noble:

I respectfully request that the following budget amendments be made with regard to the City Shade Tree Budget for FY 2019. As you may be aware, the City was awarded a grant under the Urban and Community Forestry program of the NYS Department of Environmental Conservation to undertake a citywide street and park tree inventory. This inventory and software has already proven to be very useful in assessing applications and planning for future street tree plantings and other needed work to be undertaken.

Thus, with the success of the first grant, the City applied and was approved for a second round grant of \$50,000 which requires a local contribution of \$12,500. Under this grant the City of Kingston is proposing to undertake a Tree Maintenance Removal Project to remove up to 58 trees identified in the 2018 Tree Inventory as Priority 1 Removals. 31 of these trees are located in City parks with 27 are located in the public right of way along the street. These trees were noted as being the first trees to be removed due to having an "elevated risk of failure" and posing a "potential danger to persons or property". The Kingston Tree Commission, through the Planning Department will put out a request for bids and contract with a certified arborist to complete the removals. Outcomes of this project will be to remove threats to public safety, improve quality of life and aesthetics, and prepare the City of Kingston for future tree maintenance and responsible tree plantings. Additionally, the Tree Commission and its partners will use a variety of outreach and education techniques to inform the public of the project.

All of this being said I would respectfully request consideration that the following transfer be made within the FY 2019 Budget to carry out the removal maintenance project awarded under the DEC Urban and Community Forestry Grant. The City was awarded \$50,000 with a 25% match requirement. \$10,000 was allocated out of the Shade Tree budget FY2018 but due to contract timing, this money was not used in time. \$500 will be donated from the Ulster County Garden Club Memorial Tree Fund toward this project. It is asked that \$2000 be included in the transfer to cover the remaining

FROM:	A1-8560.23.43389 NYS DEC Grant	\$50,000.00
	A1856022.42070 Private Agency.....	\$500.00
	A11990.14.5404 Contingency.....	\$12,000.00
TO:	A1-8560.14.5472 Contracted Services.....	\$62,500.00

CITY OF KINGSTON

Kingston Planning

planning@kingston-ny.gov



Suzanne Cahill, Planning Director

Steven T. Noble, Mayor

I appreciate your consideration and am available should there be any question.

Respectfully,

Suzanne Cahill
Planning Director

Cc: S. Noble, Mayor
J. Tuey, Comptroller
Ald. D. Koop, Finance/Audit Committee Chair
Ed Norman, Superintendent, DPW
Kevin Gilfeather, Superintendent, P&R

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER <u> X </u>	TRANSFER <u> X </u>
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT <u>Planning</u>	DATE <u>2/1/2019</u>
Description: <u>Please refer to Finance and Audit Committee for consideration.</u>	
Requesting budget transfer for NYS DEC Grant (contract number T00630GG)	
Total expenditures \$62,500, Total revenues \$50,500.	
Funds to be used for removal of trees identified in tree inventory as "Priority 1 Removals"	
up to 31 in City parks, 27 in the public right of way	
(\$10,000 was unexpended from 2018 shade tree budget)	
Estimated Financial Impact <u>\$12,000</u>	Signature <u>Suzanne Cahill</u> (CD)

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
 Type I Action _____
 Type II Action _____
 Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman	☐	☐
Reynolds Scott-Childress Ward 3	☐	☐
Anthony Davis, Ward 6	☐	☐
Patrick O'Reilly, Ward 7	☐	☐
Steven Schabot, Ward 8	☐	☐

Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: Sue Cahill

Submitting Department: Planning

Item Type: Budget Transfer

Agenda Section:

Subject:

Budget Transfer 2019 - Urban and Community Forestry Grant T00421G

Suggested Action:

Refer to Finance and Audit Committee

Attachments:

[Budget Transfer 2019 - \\$1305.pdf](#)

CITY OF KINGSTON

Kingston Planning

planning@kingston-ny.gov



Suzanne Cahill, Planning Director

Steven T. Noble, Mayor

January 29, 2019

Ald. At Large James Noble, President
City of Kingston Common Council
City Hall – 420 Broadway
Kingston, NY 12401

RE: Budget Transfer for FY 2018 – Shade Trees (8560)

Dear Pres. Noble:

I respectfully request that the following transfer be made within the FY 2019 Budget line to address a coverage and carry-over from an awarded DEC Urban and Community Forestry Grant. The monies will be utilized to complete the work products as agreed under the grant agreement:

FROM:	A1-8560.23.43389 NYS DEC Grant	\$1305.00
TO:	A1-8560.14.5472 Contracted Services	\$1305.00

I appreciate your consideration and am available should there be any question.

Respectfully,

Suzanne Cahill (LD)

Suzanne Cahill
Planning Director

Cc: S. Noble, Mayor
J. Tuey, Comptroller
Ald. D. Koop, Finance/Audit Committee Chair

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER ^x _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT Planning DATE 2/1/2019

Description: Please refer to Finance and Audit Committee for consideration -

Requested budget transfer for remaining DEC Grant T00421G Urban Forestry

totaling \$1305 to be included in revenue and expenditure account.

Estimated Financial Impact None Signature Suzanne Cahill (KD)

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman	☐	☐
Reynolds Scott-Childress Ward 3	☐	☐
Anthony Davis, Ward 6	☐	☐
Patrick O'Reilly, Ward 7	☐	☐
Steven Schabot, Ward 8	☐	☐

Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: John Schultheis

Submitting Department: Engineering

Item Type: Authorization Request

Agenda Section:

Subject:

Midtown Parking Lots EFC Grant

Suggested Action:

- Resolution Designating the Mayor as the authorized representative for the project, and authorizing the Mayor to sign the EFC grant agreement.
- Resolution authorizing and appropriating the local match of \$133,333.
- Resolution of State Environmental Quality Review (SEQR) finding of Type II determination and designating the City of Kingston as the lead agency.

Attachments:

[Communication for Midtown Parking Lots 2-1-2019.pdf](#)

[Resolution - EFC Midtown Project.pdf](#)

[Committee Report-FIN EFC Midtown Request for Resolution.pdf](#)

CITY OF KINGSTON
Office of the City Engineer
jschultheis@kingston-ny.gov

John M. Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

Mr. James L. Noble, Jr.
Alderman-At-Large
President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

February 1, 2019

RE: EFC Green Innovation Grant Program
Midtown Parking Lots

Dear President Noble:

On December 18, 2018, the NYS Environmental Facilities Corporation (EFC) announced that the city has been awarded a grant under the Green Innovation Grant Program (GIGP). The city was selected to receive up to \$1,200,000 in funding. The total project cost estimate is 1,333,333, with a minimum City match of 10% or \$133,333.

This project will consist of upgrades to 3 municipal parking lots located at:

- 14-18 Cornell Street,
- 658 Broadway, and
- 482 Broadway

In order for the City of Kingston to initiate a contract agreement with the State of New York to receive the grant funding, certain documents must be provided, including:

- Resolution Designating an Authorized Representative for the Project, and authorizing that person to sign the grant agreement.
- Resolution authorizing and appropriating the local match of \$133,333.
- Resolution of State Environmental Quality Review (SEQR) finding of Type II determination and designating the City of Kingston as the lead agency.

Please forward this communication to the appropriate committee for further discussion.

Should you have any questions concerning this request, do not hesitate to contact me.

CITY OF KINGSTON
Office of the City Engineer
jschultheis@kingston-ny.gov

John M. Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

Respectfully,


John M. Schultheis, P.E.
City Engineer

Cc: Kristen Wilson, Grants Management
John Tuey, Comptroller

RESOLUTION ____ of 2019

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
AUTHORIZING THE MAYOR TO EXPEND FUNDS IN THE FIRST INSTANCE FOR THE
GREEN INNOVATION GRANT NUMBER CFA 82859 FROM THE ENVIRONMENTAL
FACILITIES CORPORATION FOR THE MIDTOWN PARKING LOTS PROJECT

Sponsored by: Finance and Audit Committee Aldermen: Koop Chairman
Scott-Childress, Davis, O'Reilly Schabot,

WHEREAS, the City of Kingston has been awarded a grant in the amount of \$1,200,000 from
the Environmental Facilities Corporation for the Midtown Parking Lots Project; and

WHEREAS, the matching funding requirements of \$133,000 are expected through in-kind
donation, force account, bonding, another grant, and private contributions; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these
funds; and

WHEREAS, Title 6 of the New York Code of Rules and Regulations (6 NYCRR) Section 617.5 under
the State Environmental Quality Review Act (SEQR) provides that certain actions identified in
subdivision (c) of that section are not subject to environmental review under the Environmental
Conservation Law

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF
KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under these grants will be in accordance with all terms
and conditions contained in guidelines provided by the Environmental Facilities Corporation

SECTION 2. The Mayor of the City of Kingston is hereby authorized to expend funds in the first
instance under the terms of the Midtown Parking Lots project, contract number CFA 82859.

SECTION 3. the Mayor of the City of Kingston is hereby authorized to execute a Grant Agreement with
the NYS Environmental Facilities Corporation and any and all other contracts, documents, and
instruments necessary to bring about the project and to fulfill the City of Kingston's obligations under the
Grant Agreement.

SECTION 4. the City of Kingston authorizes and appropriates a minimum 10% local match as required
by the Green Innovation Grant Program for the Midtown Parking lots project. Under the GIGP program,
this local match must be at least 10% of the GIGP eligible project costs of \$1,333,333. The source of the
local match, and any amount in excess of the required match, shall be in-kind donation, force account,
bonding, another grant, and private contributions. The Mayor may increase this local match through
the use of in kind services without further approval from the Common Council of the City of Kingston,
New York.

SECTION 5. the City of Kingston hereby determines that the proposed Midtown Parking Lots Project is a
Type II action in accordance with 6 NYCRR Section 617.5(c) (3) which constitutes the retrofit of an
existing structure and its appurtenant areas to incorporate green infrastructure and is therefore not subject
to further review under 6 NYCRR Part 617.

SECTION 6. This resolution shall take effect immediately.

Submitted to the Mayor this _____ day
of _____ 2019

Approved by the Mayor this _____ day
of _____ 2019

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION X _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT Office of the City Engineer DATE _____

Description

A resolution to authorize the Mayor to execute a grant agreement with EFC, to expend funds in the first instance for the Midtown Parking Lot Green Infrastructure Project, and making a finding under SEQRA.

Estimated Financial Impact \$ 133,333

Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		

Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: Lynsey Timbrouck

Submitting Department: Mayor

Item Type: Budget Transfer

Agenda Section:

Subject:

Fireman's Museum

Suggested Action:

Attachments:

[Communication- Fireman's Museum 2-1-19.pdf](#)

CITY OF KINGSTON

Office of the Mayor

mayor@kingston-ny.gov

Steven T. Noble
Mayor



February 1, 2019

Mr. James L. Noble, Jr.
Alderman-At-Large
President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

Dear President Noble,

As part of our Downtown Revitalization Initiative, we identified an important project for a historical and cultural asset in Uptown Kingston, the former Wiltwyck Fire House. This building has been an integral part of our city's history, even before we were a city and I urge the council to invest in the building at this time.

Attached, you will find the report as part of the DRI Strategic Investment Plan that outlines the needed work. I am currently proposing that a bond be issued in the amount of \$560,000 to stabilize and protect this structure. My staff will continue to work with the volunteers at the Fireman's Museum to find other grant funding to supplement this city funding.

Please let me know if you have any questions.

Respectfully Submitted,

Steven T. Noble
Mayor

Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: John Schultheis

Submitting Department: Engineering

Item Type: Proposed Resolution

Agenda Section:

Subject:

Franklin Street Complete Streets Project

Suggested Action:

Authorize Funding for City's matching share of a DEC Grant

Attachments:

[Resolution - Request to Expend Funds Franklin Street Complete Streets Project.pdf](#)

[Letter to Common Council for Franklin Street Complete Streets Project.pdf](#)

[Committee Report-FIN Franklin Request for Resolution.pdf](#)

[Committee Report-FIN Franklin Request for Bond.pdf](#)

RESOLUTION ____ of 2019

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
AUTHORIZING THE MAYOR TO EXPEND FUNDS IN THE FIRST INSTANCE FOR THE
CLIMATE SMART COMMUNITIES GRANT NUMBER DEC01-C00598GG-3350000 FROM
THE DEPARTMENT OF ENVIRONMENTAL CONSERVATION FOR THE FRANKLIN
STREET COMPLETE STREETS PROJECT

Sponsored by: Finance and Audit Committee Aldermen: Koop Chairman
Scott-Childress, Davis, O'Reilly Schabot,

WHEREAS, the City of Kingston has been awarded Climate Smart Communities Grant number
DEC01-C00598GG-3350000 in the amount of \$750,000 from the Department of Environmental
Conservation for the Franklin St. Complete Streets Project ; and

WHEREAS, the matching funding requirements of \$750,000 are expected through in-kind
donation, force account, bond, another grant, and private contributions; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these
funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF
KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under these grants will be in accordance with all terms
and conditions contained in guidelines provided by the Department of Environmental
Conservation.

SECTION 2. The Mayor of the City of Kingston is hereby authorized to expend funds in the first
instance under the terms of the Franklin Street Complete Streets Project, contract number
DEC01-C00598GG-3350000.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day Approved by the Mayor this ____ day
of _____ 2019 of _____ 2019

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

CITY OF KINGSTON
Office of the City Engineer
jschultheis@kingston-ny.gov

John Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

January 31, 2019

Honorable James L. Noble, Jr.
Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Authorizing and Appropriating Funds for the Franklin St. Complete Streets and Sidewalk Restoration Project

Dear President Noble,

On July 12th, 2017 the Common Council authorized and directed the Mayor to file an application for funds from the NYSDEC for a Climate Smart Communities Protection Fund grant in the amount of \$750,000 to rehabilitate sidewalks for ADA accessibility and pedestrian safety in Midtown Kingston, and upon approval of said request to enter into and execute an agreement, and any and all related documents.

Thanks to the successful application to the 2017 New York Consolidated Funding Application process, the City of Kingston has received state funding for the Franklin St. Complete Streets and Sidewalk Restoration Project. This project will include the design and construction of all new sidewalks, ADA ramps, crosswalks, bicycle infrastructure, and other pedestrian safety improvements along the entire length of Franklin Street. As well, this project will complement both the Henry Street Safe Routes to Schools Project, and the Broadway Streetscape Project.

Through the grant process \$750,000 has been awarded to Kingston for this project. As was acknowledged in the authorizing resolution these funds require a 50% local match in the amount of \$750,000. The funds can be used to support the costs of the Design, Right-Of-Way Acquisition and Construction phases of the project. I am requesting placement on the Finance Committee agenda in February to discuss action needed by the Council for this funding.

The action requested from the Council is to pass two resolutions. One resolution to authorize the Mayor to spend funds in the first instance, and another resolution to authorize a bond in the amount of \$1,500,000 to appropriate the required funds for the Franklin St. Complete Streets Sidewalk Restoration Project. \$750,000 of this bond will be reimbursed by the grant award, and acquiring this bond will advance the project in a timely manner.

Please feel free to contact me with any questions regarding the project. Thank you for your consideration.

Sincerely,

John Schultheis

Cc: Steven T. Noble, Mayor
John Tuey, Comptroller
Douglas Koop, Chair, Finance Committee

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION <u>X</u> _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT Engineering DATE _____

Description

A resolution to authorize the Mayor to expend funds in the first instance under the terms of the Franklin Street Complete Streets Project, contract number DEC01-C00598GG-3350000.

Estimated Financial Impact \$ 750,000 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		

FINANCE AND AUDIT COMMITTEE REPORT

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST X
OTHER _____

Estimated Financial Impact \$750,000 Signature _____

Positive Declaration of Environmental Significance: _____

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Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: Kristen Wilson

Submitting Department: Community and Economic Development

Item Type: Authorization Request

Agenda Section:

Subject:

Bond Resolution for Waterfront Resiliency Project Design

Suggested Action:

Attachments:

[2019-2-1 Letter to Council Regarding a Bond Resolution for the Waterfront Resiliency Project.pdf](#)

[Committee Report-FIN Waterfront Resiliency Bond.DOCX](#)

[DRAFT Resolution-Authorize Bond Waterfront Resiliency .docx](#)

CITY OF KINGSTON
Office of Grants Management
grants@kingston-ny.gov



Kristen Wilson, Director

Steven T. Noble, Mayor

February 1, 2019

Honorable James L. Noble, Jr.
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Authorization of a Bond for Additional Design Funds Needed for the Kingston Waterfront Resiliency Project

Dear President Noble,

This is a request for placement on the agenda of the next appropriate Committee, expected to be the Finance and Audit Committee, to discuss a request for additional bonding for the Kingston Waterfront Resiliency Project design.

A bond ordinance was passed on October 4, 2016 for \$50,000 to fund consultant costs for this project. The total project cost is \$120,000 of which \$60,000 is funded by a grant from the Department of State, \$50,000 is funded by the previously passed bond, and \$10,000 is provided by in-kind staff time to manage the project.

M.G. McLaren, P.C., a professional engineering and surveying firm is the contracted consultant for this design project. Their original contract amount is for \$108,870. They have requested an additional \$28,600 for additional design costs. Accounting for \$1,130 left in the current budget for design costs, the total bond request would be \$27,470.

The additional design costs are requested as a result of the City's desires to design to a higher criteria than previously anticipated in order to accommodate larger vessels on the waterfront. The following is a justification drafted by McLaren for the additional design fee:

As requested, we offer the following to provide additional context and summarize the engineering implications of accommodating larger vessels in the design of the current project:

As previously noted, designing the shoreline to accommodate a 300 ft. cruise ship is outside of the original intent of this project, which was to create a resilient shoreline, to mitigate the impacts of flooding on the upland. Our design proposal, which was prepared in response the RFP, and our project approach, as defined in our pre-selection interview, focused solely upon resiliency and flood protection:

- *Prioritize Assets (Wastewater Treatment Plant, Historic Cornell Building, Parks, etc.)*
- *Assess normal flood event levels versus large storm events*
- *Design shoreline stabilization and structures to protect against normal flood events*
- *Develop strategies to protect building against large storm events (i.e. flood doors)*

- *The design will provide a template for expanding the resiliency in future projects*

After formation of the Project Advisory Committee and during early PAC meetings, McLaren was directed to focus design efforts on bulkhead stabilization and away from flood protection/mitigation. The bulkhead stabilization was viewed as a replacement-in-kind, to restore the degraded and deficient sections of wall, and to provide an accessible and unified (but not necessarily uniform) section of working waterfront for the 1200' length of the project.

The accommodation of a 300' cruise vessel adds a degree of design scope that would not have been required for the original resiliency scope or for the modified stabilization scope. The berthing of larger vessels at the site requires additional time and cost to include the following:

- ***Vessel siting.*** *Planning for a cruise ship requires a deeper evaluation of vessel positioning and passenger loading than would be required for a series of smaller vessels, which are substantially integral to the docking system. This was not included in our original scope. Our proposal to design to the higher criteria includes consideration for siting the vessel within the context of the bulkhead.*
- ***Dock system.*** *A 300' cruise vessel interacts with docking systems in a substantially different manner than a series of smaller vessels. In order to properly accommodate a more rigorous docking system, an engineering analysis will need to include a preliminary design of a docking system and its mooring, in order to account for interdependencies between the docks and the bulkhead. This was not anticipated in either the original (resiliency) or modified (stabilization) scopes. Our proposal to design to the higher criteria includes consideration for this additional analysis and preliminary design.*
- ***Vessel berthing forces.*** *The forces induced to the bulkhead by a 300' cruise vessel due to impacts, tides, wave action, etc. are orders of magnitude greater than those induced by smaller vessels. Engineering analysis for the bulkhead to accommodate the cruise vessel will require substantially more effort. Our proposal to design to the higher criteria includes consideration for this additional analysis of the bulkhead.*
- ***Environmental Design Criteria.*** *A bulkhead engineered to accommodate a 300' cruise vessel will be more robust than a replacement-in-kind, which will affect the permitting aspects of the design differently than that for the original resiliency scope. Our proposal to design to the higher criteria includes an assessment of environmental design criteria for the specific type of vessel.*
- ***Mooring.*** *The forces associated with a 300' cruise ship also affect the design of a mooring system, to adequately tether the vessel while in port. For smaller vessels, mooring is incidental to the design of the bulkhead. For the larger vessel, the engineering will require a full mooring analysis and design of an upland mooring system (anchor points), either separate or integrated within the new waterfront structure design. Our proposal to design to the higher criteria includes consideration for this additional analysis and design.*

The City's Engineering office has reviewed the new scope and additional engineering fees, and agrees with the requested changes. A committee report for the requested bond is enclosed with this letter.

Thank you for your consideration.

Sincerely,



Kristen Wilson

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST <u> X </u>
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT <u>Grants Management</u> DATE <u>2/1/2019</u>
A request to approve bonding in the amount of \$27,470 for additional design costs for the Kingston Waterfront Resiliency Project.
Estimated Financial Impact <u>\$27,470</u> Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Steven Schabot, Ward 8		
Patrick O'Reilly Ward 7		

RESOLUTION ____ of 2019

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING A BOND ORDINANCE IN THE SUM OF \$27,470 TO FUND ADDITIONAL DESIGN AND ENGINEERING COSTS FOR THE KINGSTON WATERFRONT RESILIENCY PROJECT

Sponsored by: Finance and Audit Committee Aldermen: Douglas Koop, Reynolds Scott-Childress, Tony Davis, Patrick O'Reilly, Steven Schabot

WHEREAS, a request has been made for bonding in the amount of \$27,470 to fund additional design and engineering costs for the Kingston Waterfront Resiliency Project.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the Common Council authorizes an amount of \$27,470 be provided through General Municipal bonding to fund Design and Engineering for the Kingston Waterfront Resiliency Project

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2019

Approved by the Mayor this ____ day
of _____ 2019

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: Emily Flynn

Submitting Department: Community and Economic Development

Item Type: Authorization Request

Agenda Section:

Subject:

Expend Funds Resolution for the DEC CSC grant for the Ped-Bike Master Plan

Suggested Action:

Attachments:

[2019-2-1 Letter to Council Regarding Pedestrian Bicycle Master Plan.pdf](#)

[Committee Report-FIN Ped-Bike Master Plan.DOCX](#)

[DRAFT Resolution-ExpendFunds-NYSDEC PedBike Plan .docx](#)

CITY OF KINGSTON
Department of Health and Wellness
eflynn@kingston-ny.gov



Emily Flynn, Director

Steven T. Noble, Mayor

February 1, 2019

Honorable James L. Noble, Jr.
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Expend Resolutions for the NYSDEC Pedestrian and Bicycle Master Plan Project

Dear President Noble,

This is a request for placement on the agenda of the next appropriate Committee, expected to be the Finance and Audit Committee, to discuss the adoption of an expend funds resolution for a NYSDEC Climate Smart Communities grant for the Pedestrian and Bicycle Master Plan Project. The Council passed a resolution in June 2018 authorizing the Mayor to apply for the grant and execute contract documents. The grant was awarded in December 2019.

The purpose of this project is to prepare a Pedestrian and Bicycle Master Plan in order to improve transportation conditions for all users, reduce vehicle congestion and emissions, and support a culture of health. The deliverables (a report of existing conditions and needs, ADA transition plan, prioritized action plan, public outreach events, materials and maps) will enable the City to prioritize and secure funding for transportation projects.

Please feel free to contact me with any questions regarding the project. Thank you for your consideration.

Sincerely,



Emily Flynn

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION <u>X</u> _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT <u>Health and Wellness</u> DATE <u>2/1/2019</u>
A resolution authorizing the Mayor of the City of Kingston to expend funds in the first instance under the terms of the Pedestrian and Bicycle Master Plan Project.
Estimated Financial Impact <u>\$60,000</u> Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Steven Schabot, Ward 8		
Patrick O'Reilly Ward 7		

RESOLUTION ____ of 2019

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO EXPEND FUNDS IN THE FIRST INSTANCE FOR THE CLIMATE SMART COMMUNITIES GRANT FROM THE NYSDEC FOR THE PEDESTRIAN AND BICYCLE MASTER PLAN

Sponsored by: Finance and Audit Committee Aldermen: Douglas Koop, Reynolds Scott-Childress, Tony Davis, Patrick O'Reilly, Steven Schabot

WHEREAS, the City of Kingston has been awarded a Climate Smart Communities Grant in the amount of \$60,000 from the NYSDEC for the Pedestrian and Bicycle Master Plan; and

WHEREAS, the matching funding requirements of \$60,000, 50% of the total project cost of \$120,000, are expected through in-kind donation, force account, bond, another grant, and private contributions; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under these grants will be in accordance with all terms and conditions contained in guidelines provided by the NYSDEC.

SECTION 2. The Mayor of the City of Kingston is hereby authorized to expend funds in the first instance under the terms of the Pedestrian and Bicycle Master Plan Project.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2019

Approved by the Mayor this ____ day
of _____ 2019

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: Elisa Tinti

Submitting Department: Common Council

Item Type: Proposed Resolution

Agenda Section:

Subject:

Finance Communication

Suggested Action:

Attachments:

[Communication 2-19 Twaalfskill Creek Drainage Analysis.pdf](#)

[communication 2-19 Volunteer Fireman's Hall & Museum.pdf](#)

CITY OF KINGSTON
Office of the City Engineer
jschultheis@kingston-ny.gov

John M. Schultheis, P.E., City Engineer



Steven T. Noble, Mayor

January 25, 2019

Mr. James L. Noble, Jr.
Alderman-At-Large
President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

RE: Twaalfskill Creek Drainage Analysis

Dear President Noble:

This drainage analysis project was awarded to Tighe and Bond in the amount of \$48,900. It was assumed that certain previous modeling efforts were available and could be provided to Tighe and Bond as an input, which would have made their work simpler. Later, the previous watershed model was not able to be found. This created additional work for Tighe and Bond, who had to re-create the previous model in order to complete their current effort. An additional fee of \$2,500.00 was negotiated to perform this work, making the total fee \$51,400.00.

The previously authorized bonding was for \$50,000.00. I now request an additional \$1,400 in bonding to make up the difference and allow the project to be completed.

Please forward to the appropriate Common Council Committee for further discussion and recommendation.

Respectfully,

John M. Schultheis
City Engineer

Cc: Steve Noble, Mayor
Douglas Koop, Chair, Finance Committee
John Tuey, Comptroller

January 21, 2019

James L. Noble, Jr.
Alderman-at-Large
Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

CC: Mayor Steve Noble

CC: Bill Knowles

Re: Volunteer Firemen's Hall and Museum

Dear Mr. Noble:

I would like to express our organizations support in furtherance of the Volunteer Firemen's Hall and Museum of Kingston, for your consideration, support and that of the entire common council in ensuring that the future presence of this one of a kind museum in Ulster County remains in existence for future generations to come.

Our organization, The Fairchester Hose Haulers of the Hudson Valley, originally organized in the late 1960's as The Fairchester Hose Haulers by members of local fire departments in Fairfield County, CT and Westchester County, NY in order to promote the fire services and raise awareness in order to preserve older fire apparatus. The (new) Fairchester Hose Haulers of the Hudson Valley were reorganized and became a recognized Chapter of SPAAMFAA in 2013. We still have the same objective which is to promote the heritage of the fire service and to build an awareness of the joy of restoring and preserving antique fire apparatus. That's why we know how cognizant you and the other members of the common council are about the importance of preserving the gem of a museum you have in your city.

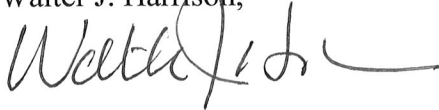
The Fairchester Hose Haulers hosted the 2016 Summer National SPAAMFAA (The Society for the Preservation and Appreciation of Antique Motor Fire Apparatus in America) Convention and Muster in Middletown, New York, August 10-13. There were over 100 pieces of antique fire apparatus in attendance from all over the US & Canada. One of the highlights of this convention was when two bus-loads of convention attendees visited the Volunteer Firemen's Hall and Museum in Kingston. This museum is rich in history which must never be lost. We have been attending the annual muster in Kingston for nearly thirteen years now, bringing antique and historical fire apparatus to this well attendant annual event.

As Alderman-at-Large of Kingston, you more than anyone else, understands the importance of preserving your city's history. This two-story, two-bay fire station (originally

Wiltwyck Fire Station) was built in 1857 and today is listed in the National Register of historic places. In the spirit of preservation and longevity of this little gem of a museum, we are strongly urging you and the common council members to fund the capital improvement plans for this historical site. We and many other people throughout the years have enjoyed the beauty and historical significance of this museum. We would like to know that future generations can also enjoy the same experience.

Sincerely,

Walter J. Harrison,

A handwritten signature in black ink, appearing to read 'Walter J. Harrison', with a long horizontal flourish extending to the right.

President, Fairchester Hose Haulers of the Hudson Valley

Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: Elisa Tinti

Submitting Department: Common Council

Item Type: Proposed Resolution

Agenda Section:

Subject:

Laws and Rules Communication

Suggested Action:

Attachments:

[Communication 2-19 Charter Reform Discussion.pdf](#)

Tinti, Elisa

From: Noble, James
Sent: Wednesday, January 23, 2019 6:17 PM
To: Tinti, Elisa
Subject: Fwd: Communication Request

Hi Elisa

Please add this communication to the L&R Committee. Thank you.

Sent from my iPhone

Begin forwarded message:

From: "Shaut, Andrea" <ward9@kingston-ny.gov>
Date: January 22, 2019 at 3:10:09 PM EST
To: "Noble, James" <jnoble@kingston-ny.gov>
Cc: "Tinti, Elisa" <emtinti@kingston-ny.gov>
Subject: **Communication Request**

Good Afternoon,

Would you please add Charter Reform discussion to the appropriate committee?

Thank you for you consideration.

Respectfully,

Andrea Shaut

Alderwoman, Ward 9

Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: Elisa Tinti

Submitting Department: Common Council

Item Type: Proposed Resolution

Agenda Section:

Subject:

Public Safety and General Government

Suggested Action:

Attachments:

[Communication 2-19 Request to rename Flannery Lane.pdf](#)

A. 75.

Sills, Dee

From: Clark Richters <clark12401@gmail.com>
Sent: Sunday, January 13, 2019 1:14 PM
To: Noble, James
Cc: Sills, Dee
Subject: Street ReNaming Request

I would like to request to rename the street after me Rename Flannery Lane to Clark St .. which is located in front of City Hall. or if that is not possible my second choice is renaming Field Court to Richters St

Clark Richters

For a decade, I have been filming meetings and events for the public to view in real time or at their leisure to encourage civic involvement.

--

The Kingston News ([@ClarkRichters](#)) is on Twitter.

Blogger - <http://thekingstonnews.blogspot.com/>

YouTube - www.youtube.com/user/TheKingstonNews

Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: Elisa Tinti

Submitting Department: Common Council

Item Type: Proposed Resolution

Agenda Section:

Subject:

Proposed Resolutions

Suggested Action:

Attachments:

Kingston Common Council Agenda Item Report

Meeting Date: February 5, 2019

Submitted by: Elisa Tinti

Submitting Department: Common Council

Item Type: Proposed Resolution

Agenda Section:

Subject:

Local Law 1 of 2019

Suggested Action:

Attachments:

[Local Law 1 of 2019.pdf](#)

Local Law 1 of 2019

LOCAL LAW OF 2019 OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AMENDING SECTIONS OF THE CITY CODE TO REFLECT THAT ALL CURRENT REFERENCES TO THE "BUILDING SAFETY DIVISION OF THE FIRE DEPARTMENT" SHALL BE CHANGED TO THE 'BUILDING DEPARTMENT' AND ALL REFERENCES TO THE 'FIRE OFFICER' SHALL BE CHANGED TO 'BUILDING SAFETY OFFICER'

Laws and Rules Committee: Aldermen: Shaut, Ventura Morell,
Scott-Childress, Carey, O'Reilly

WHEREAS, a request has been made to amend Code of the City of Kingston.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION-1. That the Common Council authorizes amending the following Sections of the City Code as follows:

a. Amend Section C-5(1) of the Charter to replace the phrase "Building Safety Division of the Fire Department headed by the Fire Officer" with the phrase "Building Department headed by the Building Safety Officer"

b. Amend Section A-4(c) to provide that all references in the City Code to the phrase "Building Safety Division of the Fire Department" shall be changed to "Building Department"

c. Amend Section A-4(d) to provide that all references in the City Code to the term "Fire Officer" shall be changed to "Building Safety Officer"

d. Amend all references in Section 142 of the City Code to the term "Fire Officer" to be changed to "Fire Chief or his designee"

e. Amend all references in Section 166 of the City Code to the term "Fire Officer" to be changed to "Fire Chief of his designee"

f. Amend all references in Section 226 of the City Code to the term "Fire Officer" to be changed to "Fire Chief or his designee"

g. Amend all references in Sections 405-16, 405-20, 405-21, 405-26 and 405-31 of the City Code to the term "Fire Officer" to be changed to "Fire Chief or his designee"

SECTION-2. That the invalidity of any provision of this Local Law shall not affect the validity of any other provision of this Local Law that can be given effect without such invalid provision.

SECTION-3. This Local Law shall take effect immediately upon filing in the Office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

Submitted to the Mayor this _____ day of
_____, 2019

Approved by the Mayor this _____ day of
_____, 2019

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

LL 1 2019 Amend Code Fire Officer

THE CITY OF KINGSTON COMMON COUNCIL

LAWS & RULES COMMITTEE REPORT

DEPARTMENT _____	DATE <u>1/16/2019</u>
Description	
A local law to amend the City Code to amend the City Code to reflect that all current references to the "Building Safety Division of the Fire Department," excepting sections shall be changed to the "Building Department" and all references to the "Fire Officer," excepting sections, shall be changed to "Building Safety Officer."	
Signature _____	

Motion by P'OR

Seconded by R-S-C

Action Required: _____

SEQRA Decision:

Type I Action _____

Type II Action _____

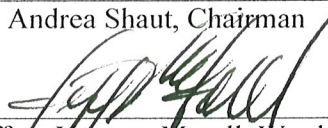
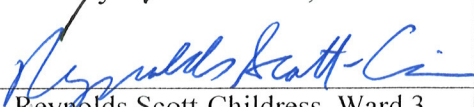
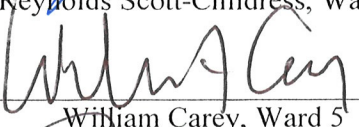
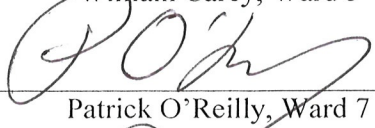
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
 Andrea Shaut, Chairman	✓	
 Jeffrey Ventura Morell, Ward 1	✓	
 Reynolds Scott-Childress, Ward 3	✓	
 William Carey, Ward 5	✓	
 Patrick O'Reilly, Ward 7	✓	
		

24377

Sills, Dee

From: Mary Ellen Smith <mesmith@generalcode.com>
Sent: Monday, December 31, 2018 10:29 AM
To: Sills, Dee
Cc: Mary Beth Sullivan
Subject: Question on Fire Department/Building Department separation GC:00360927

Good morning Diedre-

Mary Beth forwarded your question about the Fire Department being separated from the Building Department to me. If I understand correctly, you are planning to change the Building Department to be no longer connected to the Fire Department. Generally speaking, the way you indicated you would like to make the change works. Here are a couple notes you will want to keep in mind:

The Administrative Code section you referenced provided for references to the "Building Department" to be changed to the "Building Safety Division of the Fire Department." If you want to change those references all back to "Building Department," that is east to do in an ordinance by saying "All references to the "Building Safety Division of the Fire Department" throughout the Code are hereby changed to "Building Department."

The same situation exists where references to the "Building Superintendent" were changed throughout to "Fire Officer." If those are to be changed back as well, you could do a similar statement.

However, in both instances, I would recommend that you do a search in eCode to find all the references and be sure you want each one changed as indicated and that no other revisions to each section are required. This is easy to accomplish with a search.

- For the Building Safety Division of the Fire Department, you will want to search on just "Building Safety Division" (with the term in quotes so you get the whole term and not the separate words), since in some cases the text is "Building Safety Division of the Fire Department," but in others it reads "Fire Department, Building Safety Division" or other similar language. Here is a link to that search if you just want to click on it:
<https://www.ecode360.com/search/KI0280?query=%22Building+Safety+Division%22&sort=natural>
- For the Fire Officer, you can just search for "Fire Officer." Again, here is a link:
<https://www.ecode360.com/search/KI0280?query=%22Fire+Officer%22&sort=natural>
- If there are other terms you need to revise in conjunction with separating out the department, you can do a similar search to find them.

Inevitably, there will be a few that you do not want changed, or that you want changed to something different, and you will need to itemize those changes out separately.

Also, there are instances of those terms in the Charter, so those may require a Charter amendment. And if there are instances in zoning chapters, be aware that your new ordinance needs to follow the same procedures as other zoning amendments.

Hopefully that gives you what you need, but let me know if you have further questions.

Happy holidays!

Mary Ellen

Mary Ellen Smith
Senior Editor

A local law amending section C-5(1) of the charter to replace the phrase “building safety division of the fire department headed by the Fire Officer” with the phrase “building department headed by the Building Safety Officer”

And amending Section A-4(c) to provide that “All references in the City Code to the phrase “Building Safety Division of the Fire Department” shall be changed to “Building Department”.

And amending Section A-4(d) to provide that all references in the City Code to the term “Fire Officer” shall be changed to “Building Safety Officer” except:

- a. All references in section 142 to the term “fire officer” shall be changed to “Fire Chief or his designee”;
- b. All references in Section 166 to the term “fire officer” shall be changed to “Fire Chief or his Designee”;
- c. All references in Section 226 to the term “fire officer” should be changed to “Fire Chief or his designee”;
- d. All references in sections 405-16; 405-20; 405-21; 405-26; 405-31 to the term “fire officer” shall be changed to “Fire Chief or his designee”.