



City of Kingston Kingston Common Council
Meeting Agenda
Tuesday, June 5, 2018

- A CALL TO ORDER**
- B PLEDGE OF ALLEGIANCE TO THE FLAG**
- C MOMENT OF SILENCE**
- D ROLL CALL**
- E DISPENSE WITH THE READING OF THE MINUTES OF THE PREVIOUS MEETING AND APPROVE SAME AS PREPARED AND FILED BY THE CITY CLERK.**
- F DISPENSE WITH THE READING OF THE GENERAL BILLS**
- G MAYORAL AWARDS PRESENTATION TO HUDSON VALLEY LGBTQ CENTER**
- H PUBLIC SPEAKING - *A Maximum of 30 Minutes is Allotted for this Purpose***
- I CLAIMS - #18-27 - Damage to Sewer Line**
 - #18-28 - Damage to Sewer Line*
 - #18-29 - Sewer Backup*
 - #18-30 - Auto Damage*
 - #18-31 - Personal Injury*
 - #18-32 - Auto Accident*
- J COMMUNICATIONS**
 - J.1. Mayor Noble Re: Budget Transfer- Clerk Position
[Copy of Transfer Request.pdf](#)
[Communication- Budget transfer request 5-25-18.pdf](#)
 - J.2. Mayor Noble Re: Tree Commission Members- code section 373-5
Suggested Action: Change code to reflect increase in total members and voting members
[Communication- Tree Commission members 6-1-18.pdf](#)
[Tree Commission Memo.pdf](#)
 - J.3. Kristen Wilson, Community and Economic Dev Re: Rondout Riverport Project
Suggested Action: Approve resolutions to expend funds and provide match
[Letter to Common Council for NYSDOS Rondout Riverport local match resolution.pdf](#)
[Resolution-ExpendFunds-DOS Rondout Riverport Shoreline Stabilization.docx](#)
[Committee Report Expend Funds Resolution Rondout Riverport .docx](#)
[Committee Report Bond Rondout Riverport .docx](#)
 - J.4. Kristen Wilson, Community and Economic Development Re: Resolutions for 2018 Consolidated Funding Applications
[Letter to Common Council for 2018 CFA Season.pdf](#)

[1 - 2018 Resolution-DOS-LWRP-Waterfront Resiliency-Apply&Execute.docx](#)
[1 - Committee Report-DOS-LWRP-Waterfront Resiliency-Apply&Execute.docx](#)
[2 - 2018 Resolution-DEC WQIP Sewer Separation-Apply&Execute.docx](#)
[2 - Committee Report-NYSDEC WQIP Sewer Separation-Apply&Execute.docx](#)
[3 - 2018 Resolution-EFC Midtown Parking Lots Green Inf- Apply&Execute.docx](#)
[3 - Committee Report-EFC Midtown Parking Lots Green Inf- Apply&Execute.docx](#)
[4 - 2018 Resolution-NYSDEC Climate Smart Cert Pedestrian Bicycle Master Plan ApplyExecute.docx](#)
[4 - Committee Report-NYSDEC Climate Smart Cert Pedestrian Bicycle Plan ApplyExecute.docx](#)
[5 - 2018 Resolution-Climate Smart Imp - Foxhall, Flatbush, Cornell Apply&Execute.docx](#)
[5 - Committee Report-Climate Smart Imp- Foxhall, Flatbush, Cornell Apply&Execute.docx](#)
[6 - 2018 ESD Market NY Resolution-Apply&Execute -Template .docx](#)
[6 - Committee Report-ESD - Market New York Apply&Execute.docx](#)
[7 - 2018 Resolution-NYS DOT TAP - Foxhall, Flatbush, Cornell Apply&Execute.docx](#)
[7 - Committee Report-NYS DOT TAP- Foxhall, Flatbush, Cornell Apply&Execute.docx](#)
[DRAFT 2018 RESOLUTION CFA \(RUPCO\).docx](#)
[HRMM CFA LettA-reso ON City Prop.docx](#)
[Jewish Federation Reher Bakery Project CFA Resolution.doc](#)

- J.5. Kristen Wilson, Community and Economic Development Re: Requests to Expend Funds for EPA and Restore Grants
Suggested Action: Approve resolutions to expend funds
[Letter to Common Council for Expend Funds EPA and Restore.pdf](#)
- J.6. Ralph Swenson, Engineer Re: Kingston WWTP Upgrades + SPDES Permit Modifications - RFP
Suggested Action: Bonding Authorization in the amount of \$1.2M
Authorization to Proceed
Authorization for the Mayor to execute documents
[Noble_RFP Evaluation and recommendation for Award_060118.pdf](#)
- J.7. John Tuey, Comptroller Re: 2017 Annual Financial Report (Unaudited)
[AUD Report Memo.pdf](#)
[2017 Annual Report.pdf](#)
- J.8. John Tuey, Comptroller Re: Mid Year 2018 Budgetary Transfers - Parking Office (Comptroller)
[May Transfers Committee Report.pdf](#)
[May Transfers.pdf](#)
- J.9. Ralph Swenson, Engineer Re: Jacob's Valley Storm Sewer Replacement and Rehabilitation
Suggested Action: Bonding Authorization in the amount of \$3,060,940
Authorization to Award
Authorization to Proceed
[Noble_Bond_Award_060118.pdf](#)
- J.10. Catherine Maloney, Kingston Housing Authority Re: Salary Range for Maintenance Mechanic
[20180604092246.pdf](#)
- J.11. Catherine Maloney, Kingston Housing Authority Re: Resolution 166 of 2017, Speed Humps at Rondout and Colonial Gardens
[20180604092304.pdf](#)
- J.12. Kevin Gilfeather, Parks & Recreation Re: Budget Modification to Offset the CDBG Funded Kitchen Renovation at Hodge Center
[20180604092324.pdf](#)

- J.13. Mark Kruk, NYS DOT Re: Lighting Agreement for I-587 Roundabout Project
[NYS DOT Lighting Resolution Requesst.pdf](#)
[DOT Roundabout lighting resolution.pdf](#)
- J.14. Carly Winnie, City Clerk Re: Standard Workday Resolution
[SWD Communication.pdf](#)
- J.15. Carly Winnie, City Clerk re: Budget Transfer Request

K DISPENSE WITH THE SECOND READING OF THE GENERAL BILLS AND PAY SAME

L REPORT OF THE COMMITTEES

- L.1. Proposed Legislation
[June 2018 Proposed Legislation.pdf](#)

M LOCAL LAWS

- M.1. First Reading of Proposed Local Law 4 of 2018
[LL4 of 2018.pdf](#)

N ADJOURNMENT

2018 Budgetary Transfer

<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSFER</u> <u>FROM</u>
A1-3620-11-5101	REGULAR PAY	17,324
A1-3620-11-5811	SOCIAL SECURITY	1,326
A1-3620-18-5812	NYS RETIREMENT	3,357
A1-3620-18-5821	MEDICAL	14,180
A1-3620-18-5822	DENTAL	406
A1-3620-18-5826	OPTICAL	124
		<hr/>
		36,717
		<hr/> <hr/>

<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>TRANSFER</u> <u>TO</u>
A1-1430-11-5101	REGULAR PAY	17,324
A1-1430-11-5811	SOCIAL SECURITY	1,326
A1-1430-18-5812	NYS RETIREMENT	3,357
A1-1430-18-5821	MEDICAL	14,180
A1-1430-18-5822	DENTAL	406
A1-1430-18-5826	OPTICAL	124
		<hr/>
		36,717
		<hr/> <hr/>

CITY OF KINGSTON

Office of the Mayor

mayor@kingston-ny.gov

Steven T. Noble
Mayor



May 25, 2018

Honorable James Noble, President
City of Kingston Common Council
420 Broadway
Kingston, N.Y. 12401

Dear President Noble,

I write regarding a budget transfer request to allocate the resources of a vacant clerk position in the Building Safety Division to the Civil Service Office to create a Benefits Account Clerk position. This would allow for more effective management of accruals, timesheets, and employee payouts for all city departments, and particularly, assist the building department with their time and attendance matters. This will be a budget neutral move, but will allow for greater accountability with accruals citywide. Additionally, the Building Department will retain one full time and one part clerk to assist with the very busy duties of the office.

Please see the attached budget transfer request.

Thank you for your consideration.

Respectfully Submitted,

Steve Noble
Mayor

CITY OF KINGSTON

Office of the Mayor

mayor@kingston-ny.gov

Steven T. Noble
Mayor



June 1, 2018

Honorable James Noble, President
City of Kingston Common Council
420 Broadway
Kingston, N.Y. 12401

Dear President Noble,

I write regarding a request I received on behalf of the Tree Commission to increase the number of voting members from three to five. I've been made aware of the difficulty for the Commission to reach a quorum, based on the limited number of members able to vote. In an effort to eliminate this occurrence and allow for more community involvement related to this precious resource, I formally request a change be made in the City code, increasing the total number of members from seven to nine and voting members from three to five.

Please see the attached memo from Suzanne Cahill, on behalf of the Tree Commission.

Thank you for your consideration.

Respectfully Submitted,

Steve Noble
Mayor

CITY OF KINGSTON

Office of Planning

planning@kingston-ny.gov

Suzanne Cahill, Planning Director



Steven T. Noble, Mayor

MEMORANDUM

Date: May 25, 2018
TO: Steve Noble, Mayor
FROM: Suzanne Cahill, Planning Director
RE: Tree Commission – Municipal Code Section 373-5 Tree Commission; creation;
term of office

The Tree Commission requests consideration on increasing the number of voting members from 3 members to 5 members. In the past, it has been difficult to reach a quorum based on the limited number of members able to vote. With this increase, the total number of members will increase from 7 to 9 with ex-officio members being a members of the Common Council, a member of the Planning Department or other City department, a professionally trained advisor, and a member of the Memorial Tree Fund, Inc. Below please find copy of the current code section with the proposed changes in bold.

§ 373-5 Tree Commission; creation; term of office.

There is hereby created and established a Tree Commission consisting of **seven nine** members to be appointed by the Mayor, at least one of who shall be either professionally trained or experienced in the field of municipal arboriculture; one of who shall be a member of the Common Council; one of who shall be a member of the Planning Department or other appropriate city department; and one of who shall be a member of the Memorial Tree Fund, Inc. All lay members of the commission shall be citizens and actual residents of the City of Kingston. The professionally trained advisor, the member of the Common Council and the member of the Planning Department or other city department and the member from the Memorial Tree Fund, Inc., shall be ex-officio members of the Commission and shall have no vote on matters before the Commission. There shall be **three five** voting members. All members of the Commission shall serve without pay.



CITY OF KINGSTON
OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT

Steven T. Noble, Mayor

Brenna L. Robinson, Director

June 1, 2018

Honorable James L. Noble, Jr.
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Local Match Resolution for the NYSDOS Rondout Riverport Shoreline Stabilization and Public Access Project

Dear President Noble,

This is a request for placement on the Finance Committee agenda in June to discuss a local match resolution required for the NYSDOS Rondout Riverport Shoreline Stabilization and Public Access Project. The City received a grant for \$197,500 for design of shoreline stabilization and restoration from the Cornell Building on the waterfront to the Kingston Lighthouse and Kingston Point Park, and a match of \$197,500 is required.

The project will enhance a partnership with the Rondout Riverport Community Coalition members to develop the waterfront and provide economic development benefits for the City and the entire region. It will promote the revitalization of the Waterfront Business District. City staff members have met with the funder to kick off the project and plan to release an RFP for design and engineering services this summer. The project will result in design and construction documents and permits for an implementation project for which the City can seek funds in the future.

A draft resolution is included with this communication.

Thank you.

Sincerely,

Brenna Robinson, Director

RESOLUTION ____ of 2018

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO EXPEND FUNDS IN THE FIRST INSTANCE FOR A LOCAL WATERFRONT REVITALIZATION PROGRAM GRANT FROM THE NEW YORK STATE DEPARTMENT OF STATE (NYSDOS) FOR THE RONDOUT RIVERPORT SHORELINE STABILIZATION AND PUBLIC ACCESS PROJECT

Sponsored by: Finance and Audit Committee Aldermen:
Douglas Koop, Reynolds Scott-Childress, Tony Davis, Patrick O'Reilly, Steven Schabot

WHEREAS, the City of Kingston has been awarded a Local Waterfront Revitalization Program Grant in the amount of \$197, 500 from the NYSDOS for the Rondout Riverport Shoreline Stabilization and Public Access Project; and

WHEREAS, the matching funding requirements of \$197,500 are expected through a bond; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under these grants will be in accordance with all terms and conditions contained in guidelines provided by the NYSDOS

SECTION 2. The Mayor of the City of Kingston is hereby authorized to expend funds in the first instance under the terms of the **Rondout Riverport Shoreline Stabilization and Public Access Project Contract # C1000946**.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day

Approved by the Mayor this ____ day

of _____ 2017

of _____ 2017

Carly Williams, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2017

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION x _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT Economic and Community Development DATE 6/13/2018
Description

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
AUTHORIZING THE MAYOR TO EXPEND FUNDS IN THE FIRST INSTANCE FOR A LOCAL
WATERFRONT REVITALIZATION PROGRAM GRANT FROM THE NEW YORK STATE
DEPARTMENT OF STATE (NYS DOS) FOR THE RONDOUT RIVERPORT SHORELINE
STABILIZATION AND PUBLIC ACCESS PROJECT

Estimated Financial
Impact \$197,500 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Steven Schabot, Ward 8		
Patrick O'Reilly, Ward 7		

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST X
OTHER _____

DEPARTMENT Office of Economic and Community Development DATE 6/13/2018

Description

A request to approve bonding in the amount of \$197,500 for required match funding to the NYSDOS LWRP Grant for the Rondout Riverport Shoreline Stabilization and Public Access Project.

Estimated Financial Impact \$197,500 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Steven Schabot, Ward 8		
Patrick O'Reilly, Ward 7		



CITY OF KINGSTON
OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT

Steven T. Noble, Mayor

Brenna L. Robinson, Director

June 1, 2018

Honorable James L. Noble, Jr.
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Resolutions to Apply for and Execute Agreements for Various NYS Consolidated Funding Applications in 2018

Dear President Noble,

I am requesting placement on the agenda of the June Finance Committee meeting the consideration of resolutions for the 2018 NYS Consolidated Funding Applications (CFAs). The CFA is now open for the 2018 season, and applications are due on July 27th, 2018. City staff is excited to re-submit applications that were not awarded last year and to potentially submit several new applications this year to support existing ongoing projects and start some new projects. For many CFAs, we are required to have a municipal resolution to submit along with the application. Thus, resolutions for CFAs will need to be passed at the July Common Council meeting.

Draft resolutions for each application have been submitted along with this communication. We are still in the process of developing the full project details and budgets, therefore, most of the draft resolutions now state the maximum amount for which we can apply. We will bring a full summary of the projects along with more details about the budgets to the Finance Committee. With Mayor Noble we have prioritized the following applications for potential submission this year.

Funder/Program	Project	Max Possible Amount	Max Match Required
1) NYSDOS (Local Waterfront Revitalization Program)	Construct the Waterfront Resiliency Design (1400 ft of shoreline stabilization from 9W Bridge to Cornell Building)	\$2 million	\$352,941 (15% project cost)



CITY OF KINGSTON
OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT

Steven T. Noble, Mayor

Brenna L. Robinson, Director

2) NYSDEC (Water Quality Improvement Program)	Install Storm Sewers to Reduce Stormwater Inflow to the Hasbrouck CSO System	\$850,000	\$150,000 (15% project cost)
3) NYSEFC (Green Innovation Grant Program)	Resurface Midtown Parking Lots on the Broadway Corridor Using Green Infrastructure	\$2 million	\$222,222 (10 % project cost)
4) NYSDEC (Climate Smart Communities Certification Projects)	Develop a Kingston Pedestrian and Bicycle Master Plan	\$100,000	\$100,000 (50% project cost)
5) NYSDEC (Climate Smart Communities Implementation Projects)	Design and construct a Complete Streets plan for Flatbush Ave., Foxhall, and Cornell St. (in collaboration with the NYSEFC and NYSDOT TAP grants)	\$10,000 to \$2 million	\$10,000 to \$2 million (50% project cost)
6) Empire State Development (Market New York Regional Tourism Marketing Program)	Support Downtown Revitalization Plan through increased community marketing	\$50,000 or more	25% project cost cash only
Non-CFA Grants			
NYSDOT Transportation Alternatives Program	Pedestrian and bicycle facilities on Flatbush, Foxhall, and Cornell Streets	\$250,000 to \$5 million	(\$62,500 to \$1.25 million) 25% of grant amount



CITY OF KINGSTON
OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT

Steven T. Noble, Mayor

Brenna L. Robinson, Director

Additionally, several community organizations in Kingston that are also applying for CFAs have requested supporting resolutions. The following organizations have submitted draft resolutions for your consideration:

- RUPCO for the Metro Stockade Works & RUPCO Makers Space Project
- Hudson River Maritime Museum for the HRMM Riverport II Project
- Jewish Federation of Ulster County, Inc. for the Reher Bakery Restoration Project

Thank you for your consideration.

Sincerely,

Brenna Robinson
Director

RESOLUTION ____ of 2018

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE NYS DEPARTMENT OF STATE (NYS DOS) FOR A LOCAL WATERFRONT REVITALIZATION PROGRAM (LWRP) GRANT IN THE AMOUNT OF \$_____ TO CONSTRUCT THE SHORELINE STABILIZATION PROJECT IN THE WATERFRONT RESILIENCY DESIGN

Sponsored by: Finance and Audit Committee Aldermen: Douglas Koop - Chairman, Reynolds Scott-Childress, Tony Davis, Patrick O'Reilly, Steven Schabot

WHEREAS, the City of Kingston is eligible to apply to the NYS DOS for a LWRP Grant for funds in an amount of \$_____ for construction of the shoreline stabilization project in the Waterfront Resiliency Design; and

WHEREAS, this application, should the grant be awarded, requires a match of 15% of the total project cost in the amount of \$_____ to be provided by property owners, in-kind, and force account funds and, if necessary, bonding to be requested; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by NYS DEC.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from NYS DEC for a LWRP Grant in the amount of \$_____ for construction of the shoreline stabilization project in the Waterfront Resiliency Design, and upon approval of said request to enter into and execute an agreement, and any and all related documents.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2018

Approved by the Mayor this ____ day
of _____ 2018

Carly Williams, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2018

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION x _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT Economic and Community Development DATE 6/13/2018
Description

To request authorization for the Mayor to apply and execute documents for a grant from the NYS DOS for a LWRP Grant for funds in an amount of \$_____ for construction of the shoreline stabilization project in the Waterfront Resiliency Design.

The match requirement of 15% in the amount of \$_____ will be provided by in-kind, force account funds, donations and, if necessary, bonding to be requested.

The total project is \$_____.

Estimated Financial
Impact _____ Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Steven Schabot, Ward 8		
Patrick O'Reilly, Ward 7		

RESOLUTION ____ of 2018

RESOLUTION OF THE COMMON COUNCIL OF THE, CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE NYS ENVIRONMENTAL FACILITIES CORPORATION (EFC) FOR A WATER QUALITY IMPROVEMENT PROGRAM GRANT IN THE AMOUNT OF \$_____ FOR THE PHASE A HASBROUCK CSO SEWER SEPARATION PROJECT AS DESCRIBED IN THE, HASBROUCK AVENUE CSO SEWERSHED ENGINEERING PLANNING GRANT BY T&B ENGINEERING PC, AND TO EXECUTE ANY AND ALL RELATED DOCUMENTS.

Sponsored by: Finance and Audit Committee Aldermen: Douglas Koop - Chairman, Reynolds Scott-Childress, Tony Davis, Patrick O'Reilly, Steven Schabot

Sponsored by: Finance and Audit Committee

WHEREAS, the City of Kingston is eligible to apply to the EFC for a WQIP Grant for funds in an amount of \$_____ to install storm sewers for the purpose of reducing stormwater inflow to the Hasbrouck CSO system; and

WHEREAS, this application, should the grant be awarded, requires a 15% match in the amount of \$_____ to be provided by in-kind, force account funds, additional grants, donations and, if necessary, bonding to be requested; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II (c) (11) "extension of utility distribution facilities, including gas, electric, telephone, cable, water and sewer connections to render service in approved subdivisions... "; specifically the sewer separation of the contributing area for combined sewer to the Hasbrouck CSO bounded by Broadway, Garraghan Drive, NYS Route 9W, and Stuyvesant Street.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by NYS EFC.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from NYS EFC for a WQIP Grant in the amount of \$1,000,000 to install storm sewers for the purpose of reducing stormwater inflow to the Hasbrouck CSO system and upon approval of said request to enter into and execute an agreement, and any and all related documents.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2018

Approved by the Mayor this ____ day
of _____ 2018

Carly Williams, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2018

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION x _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT Economic and Community Development DATE 6/13/2018
Description

To request authorization for the Mayor to apply and execute documents for a grant from the NYSDEC for a WQIP Grant for funds in an amount of \$ _____ for the Phase a Hasbrouck CSO Sewer Separation Project.

The match requirement of ____% in the amount of \$ _____ will be provided by in-kind, force account funds, donations and, if necessary, bonding to be requested.

The total project is \$ _____.

Estimated Financial
Impact _____ Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Steven Schabot, Ward 8		
Patrick O'Reilly, Ward 7		

RESOLUTION ____ of 2018

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE ENVIRONMENTAL FACILITIES CORP FOR A GREEN INNOVATION GRANT PROGRAM FOR UP TO \$2 MILLION TO INCORPORATE GREEN INFRASTRUCTURE INTO THE REHABILITATION OF PARKING LOTS IN MIDTOWN KINGSTON

Sponsored by: Finance and Audit Committee Aldermen: Douglas Koop - Chairman, Reynolds Scott-Childress, Tony Davis, Patrick O'Reilly, Steven Schabot

WHEREAS, the City of Kingston is eligible to apply to the Environmental Facilities Corp. for a Green Innovation Grant Program for funds up to \$2 million to incorporate green infrastructure into the rehabilitation of parking lots in Midtown Kingston; and

WHEREAS, this application, should the grant be awarded, requires a 10% match of the total project cost in the amount of \$222,222 to be provided by in-kind, force account funds, additional grants, donations and, if necessary, bonding to be requested; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by EFC.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from EFC for a Green Innovation Grant in the amount of \$2 million to incorporate green infrastructure into the rehabilitation of parking lots in Midtown Kingston, and upon approval of said request to enter into and execute an agreement, and any and all related documents.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2018

Approved by the Mayor this ____ day
of _____ 2018

Carly Williams, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2018

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION x _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT Economic and Community Development DATE 6/13/2018
Description

To request authorization for the Mayor to apply and execute documents for a grant from the Environmental Facilities Corp. for a Green Innovation Grant Program for funds up to \$2 million to incorporate green infrastructure into the rehabilitation of parking lots in Midtown Kingston

The match requirement of 10% in the amount of \$222,222 will be provided by in-kind, force account funds, donations and, if necessary, bonding to be requested.

The total project is \$2,222,222.

Estimated Financial
Impact \$222,222 Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Steven Schabot, Ward 8		
Patrick O'Reilly, Ward 7		

RESOLUTION ____ of 2018

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION (NYSDEC) FOR A CLIMATE SMART COMMUNITIES GRANT PROGRAM CERTIFICATION GRANT IN THE AMOUNT OF \$_____ TO DEVELOP A PEDESTRIAN AND BICYCLE MASTER PLAN FOR THE CITY OF KINGSTON

Sponsored by: Finance and Audit Committee Aldermen: Koop Chairman
Scott-Childress, Schabot, Brown, Davis

WHEREAS, the City of Kingston is eligible to apply to the NYSDEC for a Climate Smart Communities Grant Program Certification grant in the amount of \$_____ to develop a pedestrian and bicycle master plan for the City of Kingston; and

WHEREAS, this application, should the grant be awarded, requires a 50% match in the amount of \$_____ to be provided by in-kind, force account funds, donations and, if necessary, bonding to be requested; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by NYSDEC.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from the NYSDEC for a Climate Smart Communities Grant Program Certification grant in the amount of \$_____ to develop a pedestrian and bicycle master plan for the City of Kingston, and upon approval of said request to enter into and execute an agreement, and any and all related documents.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this _____ day
of _____ 2018

Approved by the Mayor this _____ day
of _____ 2018

Carly Williams, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2018

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION x _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT Economic and Community Development DATE 6/13/2018
Description

To request authorization for the Mayor to apply and execute documents for a grant from the NYSDEC Climate Smart Communities Grant Certification Program in the amount of \$_____ for the development of a Pedestrian and Bicycle Master Plan for the City of Kingston.

The match requirement of 50% in the amount of \$_____ will be provided by in-kind, force account funds, donations and, if necessary, bonding to be requested.

The total project is \$_____.

Estimated Financial
Impact _____

Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Steven Schabot, Ward 8		
Deborah Brown, Ward 9		

RESOLUTION ____ of 2018

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION (NYSDEC) FOR A CLIMATE SMART COMMUNITIES PROTECTION FUND GRANT IN THE AMOUNT OF \$_____ TO DESIGN AND CONSTRUCT FACILITIES FOR PEDESTRIANS AND BICYCLISTS ON FLATBUSH, FOXHALL, AND CORNELL STREETS

Sponsored by: Finance and Audit Committee Aldermen: Douglas Koop - Chairman, Reynolds Scott-Childress, Tony Davis, Patrick O'Reilly, Steven Schabot

WHEREAS, the City of Kingston is eligible to apply to the NYSDEC for a Climate Smart Communities Protection Fund grant in the amount of \$_____ to design and construct facilities for pedestrians and bicyclists on Flatbush, Foxhall, and Cornell Streets ; and

WHEREAS, this application, should the grant be awarded, requires a 50% match in the amount of \$_____ to be provided by in-kind, force account funds, donations and, if necessary, bonding to be requested; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by NYSDEC.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from the NYSDEC for a Climate Smart Communities Protection Fund grant in the amount of \$_____ to design and construct facilities for pedestrians and bicyclists on Flatbush, Foxhall, and Cornell Streets, and upon approval of said request to enter into and execute an agreement, and any and all related documents.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2018

Approved by the Mayor this ____ day
of _____ 2018

Carly Williams, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2018

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION x _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT Economic and Community Development DATE 6/13/2018
Description

To request authorization for the Mayor to apply and execute documents for a grant from the NYSDEC for a Climate Smart Communities Protection Fund grant in the amount of \$_____ to design and construct pedestrian and bicycle facilities on Flatbush, Foxhall, and Cornell Streets.

The match requirement of 50% in the amount of \$_____ will be provided by in-kind, force account funds, donations and, if necessary, bonding to be requested.

The total project is \$_____.

Estimated Financial
Impact _____ Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Steven Schabot, Ward 8		
Patrick O'Reilly, Ward 7		

RESOLUTION ____ of 2018

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE EMPIRE STATE DEVELOPMENT CORPORATION FOR A MARKET NEW YORK IN THE AMOUNT OF \$_____ FOR COMMUNITY MARKETING PROJECT AND TO EXECUTE ANY AND ALL RELATED DOCUMENTS.

Sponsored by: Finance and Audit Committee Aldermen: Douglas Koop - Chairman, Reynolds Scott-Childress, Tony Davis, Patrick O'Reilly, Steven Schabot

WHEREAS, the City of Kingston is eligible to apply to the Empire State Development for a Market New York grant for funds in an amount of \$_____ for the Community Marketing Project; and

WHEREAS, this application, should the grant be awarded, requires a match in the amount of \$_____ to be provided by in-kind donation, force account, bond, another grant, and private contributions; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by Empire State Development.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from Empire State Development for a Market New York grant in the amount of \$_____ for the Community Marketing Project and upon approval of said request to enter into and execute an agreement, and any and all related documents.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2018

Approved by the Mayor this ____ day
of _____ 2018

Carly Williams, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2018

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION x _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT Economic and Community Development DATE 6/13/2018
Description

To request authorization for the Mayor to apply and execute documents for a grant from Empire State Development for a Market New York grant in the amount of \$_____ for a community marketing project.

The match requirement of 25% in the amount of \$_____ will be provided by donations and, if necessary, bonding to be requested.

The total project is \$_____.

Estimated Financial
Impact _____ Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Steven Schabot, Ward 8		
Patrick O'Reilly, Ward 7		

RESOLUTION ____ of 2018

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION TO THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION (NYSDOT) FOR A TRANSPORTATION ALTERNATIVE PROGRAM PROJECT IN THE AMOUNT OF \$_____ TO DESIGN AND CONSTRUCT FACILITIES FOR PEDESTRIANS AND BICYCLISTS ON FLATBUSH, FOXHALL, AND CORNELL STREETS

Sponsored by: Finance and Audit Committee Aldermen: Douglas Koop - Chairman, Reynolds Scott-Childress, Tony Davis, Patrick O'Reilly, Steven Schabot

WHEREAS, the City of Kingston is eligible to apply to the NYSDOT for a Transportation Alternatives Program project in the amount of \$_____ to design and construct facilities for pedestrians and bicyclists on Flatbush, Foxhall, and Cornell Streets ; and

WHEREAS, this application, should the grant be awarded, requires a 25% match in the amount of \$_____ to be provided by in-kind, force account funds, donations and, if necessary, bonding to be requested; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under this grant will be in accordance with all terms and conditions contained in guidelines provided by NYSDOT.

SECTION 2. The Mayor of the City of Kingston is hereby authorized and directed to file an application for funds from the NYSDOT for a Transportation Alternative Program project in the amount of \$_____ to design and construct facilities for pedestrians and bicyclists on Flatbush, Foxhall, and Cornell Streets, and upon approval of said request to enter into and execute an agreement, and any and all related documents.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
of _____ 2018

Approved by the Mayor this ____ day
of _____ 2018

Carly Williams, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2018

THE CITY OF KINGSTON COMMON COUNCIL

**FINANCE AND AUDIT
COMMITTEE REPORT**

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION x _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT Economic and Community Development DATE 6/13/2018
Description

To request authorization for the Mayor to apply and execute documents for a grant from the NYSDOT for a Transportation Alternatives Program grant in the amount of \$_____ to design and construct pedestrian and bicycle facilities on Flatbush, Foxhall, and Cornell Streets.

The match requirement of 25% in the amount of \$_____ will be provided by in-kind, force account funds, donations and, if necessary, bonding to be requested.

The total project is \$_____.

Estimated Financial
Impact _____ Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Steven Schabot, Ward 8		
Patrick O'Reilly, Ward 7		

RESOLUTION ____ OF 2018

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, SUPPORTING A MEMORTALZING RESOLUTION FOR A RUPCO GRANT FOR REVITALIZATION OF THE METRO AS A NYMS DOWNTOWN ANCHOR IN MIDTOWN

Sponsored By: Finance and Audit Committee

WHEREAS, RUPCO, Inc. is prepared to submit a 2018 "Consolidated Funding Application" (CFA) for grant funding to the State of New York Main Street (NYMS) Program administered by the Office of Community Renewal under the direction of the NYS Housing Trust Fund for commercial and mixed use revitalization projects located in the City of Kingston; and

WHEREAS, the project will stimulate reinvestment and leverage additional funds to establish and sustain neighborhood revitalization efforts; and

WHEREAS, the project is located within Midtown, and is identified in the 2016 Downtown Revitalization Initiative Proposal developed by the city of Kingston; and

WHEREAS, "the Metro," constructed as the Pilgrim Furniture Factory, which later served as a Hall of Records building for the Metropolitan Life Insurance Company at 2 South Prospect Street is, in historic terms, significant. Pilgrim Furniture was among the earliest postwar industrial expansion projects in the Kingston area. Its construction required approval from the Federal government, which in the initial years following the Second World War managed the delicate transition of the U.S. economy from war to peacetime production. Pilgrim was granted a "Civilian Priority Approval" in April 1946 for "its extensive scope and the large number of local men it will employ." At the time it was projected to be the city's largest factory, and

WHEREAS, RUPCO successfully nominated the property for inclusion on both state and federal registers of historic places; and

WHEREAS, RUPCO-subsiidiary Prospect & Green, LLC donated Barmann Park with its parking, playground, and amenities located on the site to the City of Kingston, and

WHEREAS, the grant application requires RUPCO as the applicant to obtain the approval/endorsement of the governing body of the municipality or municipalities in which the project will be located.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION-1: The Common Council supports the memorializing resolution and does hereby approve and endorse the 2018 application for a grant under the New York Main Street Program for the revitalization of the Metro Stockade Works & RUPCO Makers Space located within this community.

SECTION-2: That this resolution shall take effect immediately



HUDSON RIVER MARITIME MUSEUM

50 Rondout Landing, Kingston, NY 12401

845.338.0071 www.hrmm.org 845.338.0583 fax

June 1, 2018

Mr. James L. Noble, Jr.
Alderman-At-Large
President of the Common Council
420 Broadway
Kingston, NY 12401

Re: Request for a Municipal Resolution to support the Rondout Riverport Phase 2 Project

Dear President Noble:

As you know, not-for-profit organizations must attach the endorsement of the municipality in which the project is located when applying for funding through the Consolidated Funding Application (CFA) process for grants through the Office of Parks, Recreation and Historic Preservation (OPRHP).

The Hudson River Maritime Museum (HRMM) would like to propose a project in the upcoming round that will address two themes – green sustainable practices and sense of place. Our plan is to make improvements that will:

- Greatly enhance the visitor experience with improvements to the HRMM campus including walkway improvements, benches, landscaping and recycling containers
- Integrate connections to the Kingston Greenline and Empire State Trail as it connects to Kingston Point and beyond
- Improve energy efficiencies in the HRMM's heating and cooling systems
- Add additional solar capacity through rooftop panels atop the Boatbuilding Shop
- Improve the façade, HRMM grounds and streetscape along the Strand including the adjacent Trolley trackage and paving
- Install hardware to provide public WiFi

A draft resolution is attached. Please contact us if you need additional information.

Best regards,

Lisa Cline
Executive Director

MUNICIPAL ENDORSEMENT

Resolution No. _____

WHEREAS, the Hudson River Maritime Museum is applying to the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) for a grant under the Environmental Protection Fund for a park project to be located at 50-86 Rondout Landing, Kingston, NY, a site located within the territorial jurisdiction of this Council; and

WHEREAS, as a requirement under the rules of this program, said not-for-profit corporation must obtain the "approval/endorsement of the governing body of the municipality in which the project will be located";

NOW, THEREFORE, be it resolved by this august body that the Common Council of the City of Kingston hereby does approve and endorse the application of the Hudson River Maritime Museum for a grant under the Environmental Protection Fund for a park project known as Rondout Riverport Phase 2 and located within this community.

And further, it is resolved that, should the Hudson River Maritime Museum be unable to do so, said property shall be forever maintained by the City of Kingston as a municipal park in this community consistent with the rules promulgated by OPRHP.

DATE OF ADOPTION

CERTIFICATION OF CLERK

Resolution:

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
ENDORISING SUPPORT FOR THE REHER BAKERY RESTORATION PROJECT**

Sponsored by:

WHEREAS, the Jewish Federation of Ulster County, Inc., is applying to the New York State Office of Parks, Recreation and Historic Preservation for a grant under the Environmental Protection Fund to be located at 99-101 Broadway, Kingston, New York, a site located within the territorial jurisdiction of the Council; and

WHEREAS, the grant application requests that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. The Common Council of the City of Kingston, New York, approves and endorses the application of the Jewish Federation of Ulster County, Inc. for a grant under the Environmental Protection Fund for a project known as the Reher Bakery Restoration Project and located within this community.

SECTION 2. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day
Of ____, 2018

Approved by the Mayor this ____ day
of ____, 2018

Carly Winnie, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2018



CITY OF KINGSTON
OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT

Steven T. Noble, Mayor

Brenna L. Robinson, Director

June 1, 2018

Honorable James L. Noble, Jr.
President/Alderman-at-Large
Kingston Common Council
420 Broadway
Kingston, NY 12401

Re: Resolutions to Expend Funds for Grant Projects

Dear President Noble,

This is a request for placement on the Finance Committee agenda in June to discuss resolutions needed to expend funds for several grants that the City has received and is beginning to implement.

The following grants are at the stage when the City is ready to expend funds:

- EPA Brownfields Assessment Project
- Empire State Development Corporation Midtown Kingston Restore

Draft resolutions are included with this communication.

Thank you.

Sincerely,

Brenna Robinson, Director

CITY OF KINGSTON
Office of the City Engineer
rswenson@kingston-ny.gov

Ralph E. Swenson, P.E., City Engineer



Steven T. Noble, Mayor

June 1, 2018

Mr. James L. Noble, Jr.
Alderman-At-Large
President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

RE: Kingston Wastewater Treatment Plant Upgrades + SPDES Permit Modifications
RFP Evaluation and Recommendation for Award

Dear President Noble:

On Wednesday, May 9, 2018 the City of Kingston received Proposals for Engineering Services to respond to our modified SPDES Permit responsibilities for the Kingston WWTP. The new SPDES Permit discharge parameters slated to go into effect in approximately three years require more stringent nitrogen effluent limitations of 5.9 and 9.0 mg/L (seasonally – summer and winter); these new parameters require major upgrades to plant processes.

Previously Council has authorized application under the NYS Water Infrastructure Improvement Act (WIIA) & the NYS Intermunicipal Water Infrastructure Grant Program (IMG) for water quality infrastructure improvements in the amount of \$7.9M and \$5M respectfully, but has not authorized associated bonding.

Our selection committee has reviewed the proposals submitted, and will be interviewing selected Consultants shortly. I anticipate being able to make a recommendation for award for Council's consideration at the next regularly scheduled Finance Committee Meeting. I will make full documentation available as soon as possible, unfortunately, at this time as we are in the middle of the evaluation process and are unable to provide fee specifics, however, I am incorporating a bonding amount request of \$1.2M, which encompasses all of the fee proposal amounts received.

Please forward this communication to the next regularly scheduled Finance Committee for further discussion.

Should you have any questions, do not hesitate to contact me.

Respectfully,

Ralph Swenson
City Engineer

Cc: Steven T. Noble, Mayor
John Tuey, Comptroller
Douglas Koop, Chair, Finance Committee

City of Kingston

New York 12402

Office of The Comptroller



CPO Box 1627
City Hall, 420 Broadway

Telephone: (845) 331-0080
Fax: (845) 334-3944

May 3, 2018

Alderman at Large James Noble
City of Kingston Common Council
Kingston, NY 12401

RE: City of Kingston 2017 Annual Financial Report

Dear Alderman at Large Noble,

I am forwarding the City's 2017 Annual Financial Report for your review and records. Please note that this report is unaudited and that the City's 2017 financial results are subject to adjustment as part of our independent audit. The timing of the collection of grant receivables, particularly for the Citibus program, could impact these results.

Highlights of the 2017 Annual Financial Report

Financial results in the General Fund were generally favorable as both revenues and expenditures outperformed budget.

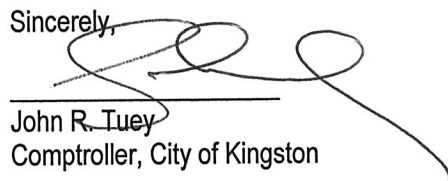
Total General Fund revenues of \$41,910,921 exceeded the original 2017 budget by \$1,218,137. While revenues were under budget in certain areas, these shortfalls were more than offset by strong sales tax collections and receipts from the surplus property auction conducted by the City in late 2017.

Total General Fund expenditures of \$40,115,376 were \$1,352,409 less than the original 2017 budget. This cumulative positive expense variance was achieved across all major departments and most major expense categories.

Total fund balance in the General Fund has increased from \$7,388,135 to \$9,183,680. Unassigned fund balance has increased to \$6,978,134, 16.41% of 2018 budgeted expenditures.

Sewer Fund revenues of \$5,148,330 were \$1,498 less than the \$5,149,828 budgeted amount. Sewer Fund expenditures of \$5,597,905, when adjusted for \$677,839 in OPEB (post retiree medical insurance) costs, outperformed budget by \$229,762. Fund balance decreased from \$8,286,048 to \$7,836,473 in the Sewer Fund. OPEB costs, which cannot be pre-funded, are expected to continue to be a stressor on the fund balance in both the Sewer and Water funds.

Sincerely,


John R. Tuey
Comptroller, City of Kingston

cc: Mayor Steven T. Noble

All Numbers in This Report
Have Been Rounded To
The Nearest Dollar

ANNUAL FINANCIAL REPORT

UPDATE DOCUMENT

For The

CITY of Kingston

County of Ulster

For the Fiscal Year Ended 12/31/2017

AUTHORIZATION

ARTICLE 3, SECTION 30 of the GENERAL MUNICIPAL LAW:

1. ***Every Municipal Corporation *** shall annually make a report of its financial condition to the Comptroller. Such report shall be made by the Chief Fiscal Officer of such Municipal Corporation ***

5. All reports shall be certified by the officer making the same and shall be filed with the Comptroller *** It shall be the duty of the incumbent officer at the time such reports are required to be filed with the Comptroller to file such report ***

State of NEW YORK
Office of The State Comptroller
Division of Local Government and School Accountability
Albany, New York 12236

CITY OF Kingston

*** FINANCIAL SECTION ***

Financial Information for the following funds and account groups are included in the Annual Financial Report filed by your government for the fiscal year ended 2016 and has been used by the OSC as the basis for preparing this update document for the fiscal year ended 2017:

- (A) GENERAL
- (CD) SPECIAL GRANT
- (ES) ENTERPRISE SEWER
- (EW) ENTERPRISE WATER
- (H) CAPITAL PROJECTS
- (K) GENERAL FIXED ASSETS
- (PN) PERMANENT
- (TA) AGENCY
- (TE) PRIVATE PURPOSE TRUST
- (V) DEBT SERVICE
- (W) GENERAL LONG-TERM DEBT

All amounts included in this update document for 2016 represent data filed by your government with OSC as reviewed and adjusted where necessary.

*** SUPPLEMENTAL SECTION ***

The Supplemental Section includes the following sections:

- 1) Statement of Indebtedness
- 2) Schedule of Time Deposits and Investments
- 3) Bank Reconciliation
- 4) Local Government Questionnaire
- 5) Schedule of Employee and Retiree Benefits
- 6) Schedule of Energy Costs and Consumption
- 7) Schedule of Other Post Employment Benefits (OPEB)

All numbers in this report will be rounded to the nearest dollar.

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(A) GENERAL

Balance Sheet

Code Description	2016	EdpCode	2017
Assets			
Cash	6,743,528	A200	6,511,782
Petty Cash	900	A210	1,000
TOTAL Cash	6,744,428		6,512,782
Taxes Receivable, Current	831,454	A250	716,729
Taxes Receivable, Overdue	351,677	A260	203,801
City School Taxes Receivable	839,795	A290	802,584
Tax Sale Certificates	2,265,041	A320	1,745,523
Property Acquired For Taxes	1,152,391	A330	1,869,501
TOTAL Taxes Receivable (net)	5,440,358		5,338,138
Accounts Receivable	844,443	A380	1,014,153
TOTAL Other Receivables (net)	844,443		1,014,153
Due From State And Federal Government	1,035,247	A410	1,516,877
TOTAL State And Federal Aid Receivables	1,035,247		1,516,877
Due From Other Funds	1,496,143	A391	2,132,136
TOTAL Due From Other Funds	1,496,143		2,132,136
Due From Other Governments	2,556,169	A440	2,340,404
TOTAL Due From Other Governments	2,556,169		2,340,404
Inventory Of Materials And Supplies	9,704	A445	10,737
TOTAL Inventories	9,704		10,737
Prepaid Expenses	604,029	A480	644,797
TOTAL Prepaid Expenses	604,029		644,797
TOTAL Assets and Deferred Outflows of Resources	18,730,521		19,510,024

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(A) GENERAL

Balance Sheet

Code Description	2016	EdpCode	2017
Accounts Payable	910,685	A600	866,839
TOTAL Accounts Payable	910,685		866,839
Accrued Liabilities	512,806	A601	549,901
TOTAL Accrued Liabilities	512,806		549,901
Due To Other Funds	646,796	A630	553,099
TOTAL Due To Other Funds	646,796		553,099
Due To Other Governments	26,087	A631	6,384
Due To Employees' Retirement System	2,228,107	A637	2,000,708
Due To City School Districts	2,068,440	A661	1,991,606
TOTAL Due To Other Governments	4,322,634		3,998,698
TOTAL Liabilities	6,392,921		5,968,537
Deferred Inflows of Resources			
Deferred Inflow of Resources	491,000	A691	434,980
Deferred Taxes	4,426,587	A694	3,922,827
TOTAL Deferred Inflows of Resources	4,917,587		4,357,807
TOTAL Deferred Inflows of Resources	4,917,587		4,357,807
Fund Balance			
Not in Spendable Form	613,733	A806	655,533
TOTAL Nonspendable Fund Balance	613,733		655,533
Assigned Appropriated Fund Balance	775,000	A914	932,177
Assigned Unappropriated Fund Balance	511,444	A915	617,836
TOTAL Assigned Fund Balance	1,286,444		1,550,013
Unassigned Fund Balance	5,519,836	A917	6,978,134
TOTAL Unassigned Fund Balance	5,519,836		6,978,134
TOTAL Fund Balance	7,420,013		9,183,680
TOTAL Liabilities, Deferred Inflows And Fund Balance	18,730,521		19,510,024

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(A) GENERAL

Results of Operation

Code Description	2016	EdpCode	2017
Revenues			
Real Property Taxes	17,167,464	A1001	18,168,172
TOTAL Real Property Taxes	17,167,464		18,168,172
Gain From Sale of Tax Acq Property	204,884	A1051	
Other Payments In Lieu of Taxes	324,882	A1081	377,154
Interest & Penalties On Real Prop Taxes	506,510	A1090	583,341
TOTAL Real Property Tax Items	1,036,276		960,495
Non Prop Tax Dist By County	12,898,536	A1120	13,258,442
Utilities Gross Receipts Tax	336,784	A1130	337,395
Franchises	373,828	A1170	381,493
TOTAL Non Property Tax Items	13,609,148		13,977,329
Treasurer Fees	124,639	A1230	114,147
Clerk Fees	8,158	A1255	8,267
Other General Departmental Income	444,547	A1289	345,381
Police Fees	1,385	A1520	1,024
Fire Inspection Fees	39,662	A1540	37,805
Vital Statistics Fees	63,753	A1603	57,766
Parking Lots And Garages-No Tax	1,060	A1721	40,481
Parking Meter Fees Non-Taxable	319,993	A1741	389,678
Bus Operations	88,621	A1750	80,686
Other Transportation Departmental Income	5,100	A1789	3,669
Park And Recreational Charges	206,872	A2001	211,489
Special Recreational Facility Charges	191,076	A2025	195,301
Contributions, Private Agencies-Youth	8,800	A2070	6,000
Other Culture & Recreation Income	21,669	A2089	16,203
Zoning Fees	2,245	A2110	1,694
Refuse & Garbage Charges	65,074	A2130	112,052
TOTAL Departmental Income	1,592,652		1,621,644
General Services, Inter Government	463,024	A2210	522,528
Civil Service Charges	14,740	A2220	6,780
TOTAL Intergovernmental Charges	477,764		529,308
Interest And Earnings	12,477	A2401	34,508
Rental of Real Property	15,000	A2410	15,028
TOTAL Use of Money And Property	27,477		49,536
Games of Chance	60	A2530	35
Licenses, Other	21,862	A2545	21,627
Permits, Other	543,399	A2590	556,096
TOTAL Licenses And Permits	565,321		577,757
Fines And Forfeited Bail	206,344	A2610	265,238
TOTAL Fines And Forfeitures	206,344		265,238
Sales of Scrap & Excess Materials	13,935	A2650	25,582
Insurance Recoveries	744,585	A2680	762,564
Self Insurance Recoveries	3,002	A2683	200
TOTAL Sale of Property And Compensation For Loss	761,521		788,347
Refunds of Prior Year's Expenditures		A2701	9,350
Gifts And Donations		A2705	-355

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(A) GENERAL

Results of Operation

Code Description	2016	EdpCode	2017
Revenues			
Unclassified (specify)	89,088	A2770	140,942
TOTAL Miscellaneous Local Sources	89,088		149,937
Interfund Revenues	100,000	A2801	140,000
TOTAL Interfund Revenues	100,000		140,000
St Aid, Revenue Sharing	3,069,151	A3001	3,069,151
St Aid, Mortgage Tax	331,805	A3005	380,549
St Aid - Other (specify)	88,992	A3089	263,292
St Aid, Other Transportation	264,326	A3589	300,473
St Aid, Youth Programs	2,800	A3820	2,800
St Aid-Other Cul & Rec St Aid	71,934	A3889	78,537
TOTAL State Aid	3,829,008		4,094,802
Fed Aid, Crime Control	94,576	A4320	6,649
Fed Aid Other Transportation	528,112	A4589	581,708
TOTAL Federal Aid	622,688		588,356
TOTAL Revenues	40,084,750		41,910,921
Interfund Transfers	34	A5031	
TOTAL Interfund Transfers	34		0
TOTAL Other Sources	34		0
TOTAL Detail Revenues And Other Sources	40,084,784		41,910,921

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(A) GENERAL

Results of Operation

Code Description	2016	EdpCode	2017
Expenditures			
Legislative Board, Pers Serv	83,009	A10101	93,517
Legislative Board, Contr Expend	12,342	A10104	15,265
Legislative Board, Empl Bnfts	12,899	A10108	12,310
TOTAL Legislative Board	108,250		121,092
Traffic Viol Bureau, Pers Serv	27,366	A11301	28,903
Traffic Viol Bureau, Contr Expend	77,150	A11304	35,700
Traffic Viol Bureau, Empl Bnfts	29,005	A11308	31,770
TOTAL Traffic Viol Bureau	133,522		96,374
Mayor, Pers Serv	95,027	A12101	95,803
Mayor, Contr Expend	2,036	A12104	1,684
Mayor, Empl Bnfts	36,531	A12108	36,961
TOTAL Mayor	133,594		134,448
Comptroller, pers Serv	227,052	A13151	237,394
Comptroller, Equip & Cap Outlay	617	A13152	433
Comptroller, Contr Expend	30,333	A13154	13,028
Comptroller, Empl Bnfts	175,060	A13158	156,052
TOTAL Comptroller	433,062		406,908
Auditor, Contr Expend	35,822	A13204	37,052
TOTAL Auditor	35,822		37,052
Tax Collection, pers Serv	67,639	A13301	67,513
Tax Collection, contr Expend	8,655	A13304	7,699
Tax Collection, empl Bnfts	40,175	A13308	42,927
TOTAL Tax Collection	116,469		118,139
Purchasing, Pers Serv	43,171	A13451	43,496
Purchasing, Contr Expend	930	A13454	932
Purchasing, Empl Bnfts	22,023	A13458	21,937
TOTAL Purchasing	66,124		66,365
Assessment, Pers Serv	169,700	A13551	179,608
Assessment, Contr Expend	59,676	A13554	37,745
Assessment, Empl Bnfts	96,007	A13558	113,607
TOTAL Assessment	325,383		330,960
Tax Advertising, Contr Expend	2,976	A13624	3,350
TOTAL Tax Advertising	2,976		3,350
Exp On Prop Acq For Taxes, Contr Expend	8,676	A13644	8,143
TOTAL Exp On Prop Acq For Taxes	8,676		8,143
Clerk, pers Serv	134,292	A14101	108,756
Clerk, contr Expend	2,234	A14104	1,890
Clerk, empl Bnfts	68,022	A14108	59,960
TOTAL Clerk	204,548		170,606
Law, Pers Serv	167,541	A14201	233,044
Law, Equip & Cap Outlay	1,320	A14202	1,062
Law, Contr Expend	96,263	A14204	102,504
Law, Empl Bnfts	61,943	A14208	90,298
TOTAL Law	327,067		426,907
Personnel, Pers Serv	87,664	A14301	95,984
Personnel, Contr Expend	11,842	A14304	6,952

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(A) GENERAL

Results of Operation

Code Description	2016	EdpCode	2017
Expenditures			
Personnel, Empl Bnfts	45,269	A14308	48,601
TOTAL Personnel	144,776		151,537
Engineer, Pers Serv	130,595	A14401	140,014
Engineer, Equip & Cap Outlay	138	A14402	15
Engineer, Contr Expend	11,300	A14404	24,824
Engineer, Empl Bnfts	81,926	A14408	76,355
TOTAL Engineer	223,960		241,208
Elections, Contr Expend	27,818	A14504	
TOTAL Elections	27,818		0
Public Works Admin, Pers Serv	388,662	A14901	260,794
Public Works Admin, Equip & Cap Outlay	5,431	A14902	34,337
Public Works Admin, Contr Expend	170,004	A14904	192,781
Public Works Admin, Empl Bnfts	223,515	A14908	174,424
TOTAL Public Works Admin	787,613		662,335
Buildings, Pers Serv	180,687	A16201	168,573
Buildings, Equip & Cap Outlay	600	A16202	989
Buildings, Contr Expend	120,769	A16204	126,430
Buildings, Empl Bnfts	104,053	A16208	104,103
TOTAL Buildings	406,108		400,095
Central Comm System, Pers Serv	33,443	A16501	30,749
Central Comm System, Equip & Cap Outlay	1,178	A16502	
Central Comm System, Contr Expend	45,476	A16504	437
Central Comm System, Empl Bnfts	22,404	A16508	30,716
TOTAL Central Comm System	102,501		61,902
Central Print & Mail, contr Expend	19,757	A16704	19,649
TOTAL Central Print & Mail	19,757		19,649
Central Data Process, Pers Serv	120,157	A16801	124,993
Central Data Process & Cap Outlay	6,581	A16802	6,359
Central Data Process, Contr Expend	152,333	A16804	176,422
Central Data Process, Empl Bnfts	72,673	A16808	75,661
TOTAL Central Data Process	351,745		383,435
Unallocated Insurance, Contr Expend	694,209	A19104	710,036
TOTAL Unallocated Insurance	694,209		710,036
Municipal Assn Dues, Contr Expend	6,268	A19204	6,418
TOTAL Municipal Assn Dues	6,268		6,418
Judgements And Claims, Contr Expend	105,468	A19304	286,557
TOTAL Judgements And Claims	105,468		286,557
TOTAL General Government Support	4,765,715		4,843,515
Police, Pers Serv	6,216,044	A31201	6,327,339
Police, Equip & Cap Outlay	83,966	A31202	9,022
Police, Contr Expend	584,703	A31204	706,353
Police, Empl Bnfts	3,769,533	A31208	3,703,206
TOTAL Police	10,654,247		10,745,919
Traffic Control, Pers Serv	163,477	A33101	148,010
Traffic Control, Contr Expen	88,687	A33104	116,299

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(A) GENERAL

Results of Operation

Code Description	2016	EdpCode	2017
Expenditures			
Traffic Control, Empl Bnfts	123,985	A33108	130,468
TOTAL Traffic Control	376,150		394,777
On-Street Parking, Pers Serv	110,473	A33201	101,678
On-Street Parking, Contr Expend	12,142	A33204	25,045
On-Street Parking, Empl Bnfts	68,983	A33208	62,617
TOTAL On-Street Parking	191,598		189,339
Fire, Pers Serv	4,612,910	A34101	4,423,057
Fire, Equip & Cap Outlay	12,426	A34102	24,304
Fire, Contr Expend	364,548	A34104	316,036
Fire, Empl Bnfts	2,642,258	A34108	2,661,614
TOTAL Fire	7,632,143		7,425,011
Control of Animals, Pers Serv	2,691	A35101	
Control of Animals, Contr Expend	69,984	A35104	69,906
Control of Animals, Empl Bnfts	9,397	A35108	2,236
TOTAL Control of Animals	82,072		72,142
Examining Boards, Contr Expend	404	A36104	351
TOTAL Examining Boards	404		351
Safety Inspection, Pers Serv	216,261	A36201	252,902
Safety Inspection, Equip & Cap Outlay	30,632	A36202	218
Safety Inspection, Contr Expend	20,904	A36204	24,999
Safety Inspection, Empl Bnfts	162,343	A36208	205,408
TOTAL Safety Inspection	430,140		483,527
Misc Public Safety, Pers Serv	38,065	A39891	36,223
Misc Public Safety, Contr Expend	11,675	A39894	10,572
Misc Public Safety, Empl Bnfts	33,827	A39898	37,700
TOTAL Misc Public Safety	83,567		84,495
TOTAL Public Safety	19,450,321		19,395,561
Registrar of Vital Statistics, Pers Serv	31,331	A40201	49,375
Registrar of Vital Stat Contr Expend	1,941	A40204	2,343
Registrar of Vital Stat, Empl Bnfts	16,317	A40208	36,022
TOTAL Registrar of Vital Stat	49,590		87,740
TOTAL Health	49,590		87,740
Maint of Streets, Pers Serv	345,368	A51101	362,018
Maint of Streets, Equip & Cap Outlay	14,000	A51102	23,500
Maint of Streets, Contr Expend	75,495	A51104	73,573
Maint of Streets, Empl Bnfts	262,113	A51108	269,409
TOTAL Maint of Streets	696,976		728,501
Garage, Pers Serv	335,930	A51321	381,419
Garage, Equip & Cap Outlay	1,547	A51322	760
Garage, Contr Expend	56,191	A51324	61,554
Garage, Empl Bnfts	217,708	A51328	265,932
TOTAL Garage	611,375		709,665
Snow Removal, Pers Serv	25,462	A51421	69,393
Snow Removal, Equip & Cap Outlay	18,457	A51422	5,879
Snow Removal, Contr Expend	140,872	A51424	176,616

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(A) GENERAL

Results of Operation

Code Description	2016	EdpCode	2017
Expenditures			
Snow Removal, Empl Bnfts	2,421	A51428	7,075
TOTAL Snow Removal	187,212		258,963
Street Lighting, Contr Expend	552,958	A51824	407,744
TOTAL Street Lighting	552,958		407,744
Bus Operations, Pers Serv	587,194	A56301	536,387
Bus Operations, Equip & Cap Outlay	23,240	A56302	236
Bus Operations, Contr Expend	157,138	A56304	149,820
Bus Operations, Empl Bnfts	326,354	A56308	318,531
TOTAL Bus Operations	1,093,927		1,004,975
TOTAL Transportation	3,142,448		3,109,849
Programs For Aging, Pers Serv	593	A67721	557
Programs For Aging, Contr Expend	19,631	A67724	18,560
Programs For Aging, Empl Bnfts	44	A67728	42
TOTAL Programs For Aging	20,268		19,158
Other Eco & Dev, Pers Serv	83,431	A69891	132,433
Other Eco & Dev, Equip & Cap Outlay	966	A69892	
Other Eco & Dev, Contr Expend	1,652	A69894	1,467
Other Econ & Dev, Empl Bnfts	65,320	A69898	106,637
TOTAL Other Econ & Dev	151,369		240,537
TOTAL Economic Assistance And Opportunity	171,638		259,696
Recreation Admini, Pers Serv	127,014	A70201	115,913
Recreation Admini, Contr Expend	18,397	A70204	22,906
Recreation Admini, Empl Bnfts	61,733	A70208	78,958
TOTAL Recreation Admini	207,144		217,777
Parks, Pers Serv	260,746	A71101	305,992
Parks, Equip & Cap Outlay	14,341	A71102	162,435
Parks, Contr Expend	96,343	A71104	96,154
Parks, Empl Bnfts	146,364	A71108	148,315
TOTAL Parks	517,795		712,896
Playgr & Rec Centers, Pers Serv	316,801	A71401	295,432
Playgr & Rec Centers, Equip & Cap Outlay	19	A71402	4,429
Playgr & Rec Centers, Contr Expend	88,422	A71404	106,198
Playgr & Rec Centers, Empl Bnfts	149,304	A71408	124,198
TOTAL Playgr & Rec Centers	554,545		530,257
Special Rec Facility, Pers Serv	269,284	A71801	324,050
Special Rec Facility, Equip & Cap Outlay	7,857	A71802	6,850
Special Rec Facility, Contr Expend	123,513	A71804	154,179
Special Rec Facility, Empl Bnfts	128,943	A71808	150,426
TOTAL Special Rec Facility	529,598		635,505
Youth Prog, Pers Serv	2,973	A73101	3,885
Youth Prog, Contr Expend	14,430	A73104	16,541
Youth Prog, Empl Bnfts	226	A73108	286
TOTAL Youth Prog	17,628		20,712
Historian, Contr Expend	750	A75104	
TOTAL Historian	750		0

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(A) GENERAL

Results of Operation

Code Description	2016	EdpCode	2017
Expenditures			
Historical Property, Contr Expend	84	A75204	147
TOTAL Historical Property	84		147
Celebrations, Pers Serv	7,195	A75501	4,910
Celebrations, Contr Expend	8,821	A75504	9,713
Celebrations, Empl Bnfts	541	A75508	365
TOTAL Celebrations	16,557		14,989
Other Performing Arts, Contr Expend	17,142	A75604	17,904
TOTAL Other Performing Arts	17,142		17,904
Adult Recreation, Pers Serv	26,020	A76201	18,308
Adult Recreation, Equip & Cap Outlay	1,275	A76202	3,061
Adult Recreation, Contr Expend	17,999	A76204	22,060
Adult Recreation, Empl Bnfts	1,986	A76208	1,397
TOTAL Adult Recreation	47,280		44,826
Other Culture And Rec, Contr Expend	9,688	A79894	10,404
Other Culture And Rec, Empl Bnfts	103	A79898	104
TOTAL Other Culture And Rec	9,791		10,507
TOTAL Culture And Recreation	1,918,313		2,205,520
Zoning, Pers Serv	26,394	A80101	27,106
Zoning, Contr Expend	742	A80104	416
Zoning, Empl Bnfts	2,920	A80108	4,043
TOTAL Zoning	30,056		31,565
Planning, Pers Serv	159,396	A80201	160,874
Planning, Equip & Cap Outlay	300	A80202	1,009
Planning, Contr Expend	2,699	A80204	2,643
Planning, Empl Bnfts	80,360	A80208	84,413
TOTAL Planning	242,755		248,939
Human Rights, Pers Serv	23,259	A80401	23,242
Human Rights, Contr Expend	499	A80404	352
Human Rights, Empl Bnfts	5,245	A80408	5,351
TOTAL Human Rights	29,003		28,946
Storm Sewers, Contr Expend	4,479	A81404	6,761
TOTAL Storm Sewers	4,479		6,761
Refuse & Garbage, Pers Serv	1,002,186	A81601	970,122
Refuse & Garbage, Contr Expend	893,156	A81604	945,882
Refuse & Garbage, Empl Bnfts	714,419	A81608	750,815
TOTAL Refuse & Garbage	2,609,760		2,666,819
Street Cleaning, Pers Serv	139,418	A81701	133,722
Street Cleaning, Contr Expend	25,580	A81704	34,437
Street Cleaning, Empl Bnfts	135,082	A81708	123,192
TOTAL Street Cleaning	300,080		291,351
Shade Tree, Contr Expend		A85604	7,420
TOTAL Shade Tree	0		7,420
Other Agencies	18,720	A86894	
TOTAL Other Agencies	18,720		0

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(A) GENERAL

Results of Operation

Code Description	2016	EdpCode	2017
Expenditures			
Flood & Erosion Control, Contr Expend	1,785	A87454	1,756
TOTAL Flood & Erosion Control	1,785		1,756
Misc Home & Comm Serv, Contr Expend	3,828	A89894	9,140
TOTAL Misc Home & Comm Serv	3,828		9,140
TOTAL Home And Community Services	3,240,465		3,292,696
Worker's Compensation, Empl Bnfts	819,296	A90408	881,203
Unemployment Insurance, Empl Bnfts	20,860	A90508	5,266
Disability Insurance, Empl Bnfts	7,411	A90558	10,448
Hospital & Medical (dental) Ins, Empl Bnft	2,923,329	A90608	2,954,514
Other Employee Benefits (spec)	4,943	A90898	22,210
Other Employee Benefits	13,002	A91898	
TOTAL Employee Benefits	3,788,841		3,873,640
Debt Principal, Bond Anticipation Notes	338,353	A97306	872,414
Install Pur Debt, Principal	121,210	A97856	125,767
TOTAL Debt Principal	459,563		998,181
Debt Interest, Bond Anticipation Notes	35,953	A97307	63,357
Install Pur Debt, Interest	31,356	A97857	26,799
TOTAL Debt Interest	67,309		90,156
TOTAL Expenditures	37,054,202		38,156,554
Transfers, Other Funds	2,007,777	A99019	1,958,822
Transfers, Capital Projects Fund	125,500	A99509	
TOTAL Operating Transfers	2,133,277		1,958,822
TOTAL Other Uses	2,133,277		1,958,822
TOTAL Detail Expenditures And Other Uses	39,187,479		40,115,376

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(A) GENERAL

Analysis of Changes in Fund Balance

Code Description	2016	EdpCode	2017
Analysis of Changes in Fund Balance			
Fund Balance - Beginning of Year	6,522,708	A8021	7,420,013
Prior Period Adj -Decrease In Fund Balance		A8015	31,878
Restated Fund Balance - Beg of Year	6,522,708	A8022	7,388,135
ADD - REVENUES AND OTHER SOURCES	40,084,784		41,910,921
DEDUCT - EXPENDITURES AND OTHER USES	39,187,479		40,115,376
Fund Balance - End of Year	7,420,013	A8029	9,183,680

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(A) GENERAL

Budget Summary

Code Description	2017	EdpCode	2018
Estimated Revenues			
Est Rev - Real Property Taxes	17,685,192	A1049N	17,684,767
Est Rev - Real Property Tax Items	908,000	A1099N	865,000
Est Rev - Non Property Tax Items	13,455,000	A1199N	13,955,000
Est Rev - Departmental Income	2,069,024	A1299N	1,859,804
Est Rev - Intergovernmental Charges	447,000	A2399N	487,500
Est Rev - Use of Money And Property	29,000	A2499N	45,500
Est Rev - Licenses And Permits	426,450	A2599N	498,650
Est Rev - Fines And Forfeitures	235,000	A2649N	234,000
Est Rev - Sale of Prop And Comp For Loss	800,795	A2699N	814,283
Est Rev - Miscellaneous Local Sources	82,800	A2799N	103,090
Est Rev - Interfund Revenues	140,000	A2801N	140,000
Est Rev - State Aid	3,897,023	A3099N	4,079,281
Est Rev - Federal Aid	517,500	A4099N	820,516
TOTAL Estimated Revenues	40,692,784		41,587,391
Appropriated Fund Balance	775,000	A599N	932,177
TOTAL Estimated Other Sources	775,000		932,177
TOTAL Estimated Revenues And Other Sources	41,467,784		42,519,568

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(A) GENERAL

Budget Summary

Code Description	2017	EdpCode	2018
Appropriations			
App - General Government Support	6,254,924	A1999N	7,068,327
App - Public Safety	20,081,619	A3999N	20,399,210
App - Health	93,502	A4999N	155,676
App - Transportation	3,422,432	A5999N	3,038,251
App - Economic Assistance And Opportunity	269,086	A6999N	326,454
App - Culture And Recreation	2,152,012	A7999N	2,119,338
App - Home And Community Services	3,399,260	A8999N	3,437,507
App - Employee Benefits	3,165,124	A9199N	3,314,000
App - Debt Service	655,004	A9899N	847,774
TOTAL Appropriations	39,492,963		40,706,537
App - Interfund Transfer	1,974,822	A9999N	1,813,031
TOTAL Other Uses	1,974,822		1,813,031
TOTAL Appropriations And Other Uses	41,467,785		42,519,568

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(CD) SPECIAL GRANT

Balance Sheet

Code Description	2016	EdpCode	2017
Assets			
Cash In Time Deposits	120,148	CD201	275,578
TOTAL Cash	120,148		275,578
Rehabilitation Loan Receivable	761,518	CD390	889,757
TOTAL Other Receivables (net)	761,518		889,757
TOTAL Assets and Deferred Outflows of Resources	881,666		1,165,335

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(CD) SPECIAL GRANT

Balance Sheet

Code Description	2016	EdpCode	2017
Due To Other Governments	83	CD631	280
TOTAL Due To Other Governments	83		280
TOTAL Liabilities	83		280
Deferred Inflows of Resources			
Deferred Inflow of Resources	761,518	CD691	889,757
TOTAL Deferred Inflows of Resources	761,518		889,757
TOTAL Deferred Inflows of Resources	761,518		889,757
Fund Balance			
Assigned Unappropriated Fund Balance	120,065	CD915	275,298
TOTAL Assigned Fund Balance	120,065		275,298
TOTAL Fund Balance	120,065		275,298
TOTAL Liabilities, Deferred Inflows And Fund Balance	881,666		1,165,335

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(CD) SPECIAL GRANT

Results of Operation

Code Description	2016	EdpCode	2017
Revenues			
Refunds of Prior Year's Expenditures	859	CD2701	1,910
Unclassified (specify)	40,000	CD2770	88,600
TOTAL Miscellaneous Local Sources	40,859		90,510
Other Aid (specify)	62,179	CD3089	254,434
TOTAL State Aid	62,179		254,434
Fed Aid, Community Development Act	1,116,176	CD4910	953,067
TOTAL Federal Aid	1,116,176		953,067
TOTAL Revenues	1,219,214		1,298,011
TOTAL Detail Revenues And Other Sources	1,219,214		1,298,011

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(CD) SPECIAL GRANT

Results of Operation

Code Description	2016	EdpCode	2017
Expenditures			
Public Works Fac Site, Equip & Cap	709,647	CD86622	205,327
TOTAL Public Works Fac Site	709,647		205,327
Rehab Loans & Grant, Contr Expend	260,423	CD86684	439,954
TOTAL Rehab Loans & Grant	260,423		439,954
Prov of Public Service, Contr Expen	44,762	CD86764	206,969
TOTAL Prov of Public Service	44,762		206,969
Plan & Manage Devel, Contr Expend		CD86844	100,250
TOTAL Plan & Manage Devel	0		100,250
Administration, Pers Serv	118,566	CD86861	106,686
Administration, Contr Expend	42,400	CD86864	69,053
Administration, Empl Bnfts	55,385	CD86868	14,539
TOTAL Administration	216,351		190,278
TOTAL Home And Community Services	1,231,183		1,142,778
TOTAL Expenditures	1,231,183		1,142,778
TOTAL Detail Expenditures And Other Uses	1,231,183		1,142,778

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(CD) SPECIAL GRANT

Analysis of Changes in Fund Balance

Code Description	2016	EdpCode	2017
Analysis of Changes in Fund Balance			
Fund Balance - Beginning of Year	186,673	CD8021	120,065
Prior Period Adj -Decrease In Fund Balance	54,639	CD8015	
Restated Fund Balance - Beg of Year	132,034	CD8022	120,065
ADD - REVENUES AND OTHER SOURCES	1,219,214		1,298,011
DEDUCT - EXPENDITURES AND OTHER USES	1,231,183		1,142,778
Fund Balance - End of Year	120,065	CD8029	275,298

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(ES) ENTERPRISE SEWER

Statement of Net Position

Code Description	2016	EdpCode	2017
Assets			
Cash	2,385,936	ES200	2,316,214
TOTAL Cash	2,385,936		2,316,214
Accounts Receivable	1,028,519	ES380	985,113
TOTAL Other Receivables (net)	1,028,519		985,113
Due From Other Funds	1,465,258	ES391	767,651
TOTAL Due From Other Funds	1,465,258		767,651
Due From Other Governments	238,689	ES440	969,003
TOTAL Due From Other Governments	238,689		969,003
Prepaid Expenses	3,137	ES480	923
TOTAL Prepaid Expenses	3,137		923
Land		ES101	244,930
Improvements Other Than Buildings	12,275,198	ES103	12,275,198
Machinery And Equipment	2,195,137	ES104	2,195,137
Construction Work In Progress	548,221	ES105	495,671
Infrastructure	25,321,443	ES106	26,454,035
Accum Deprec, Infrastructure	-17,762,243	ES116	-18,836,647
TOTAL Fixed Assets (net)	22,577,756		22,828,324
Deferred Outflow of Resources	18,889	ES495	16,667
Deferred Outflows of Resources - Pensions	839,955	ES496	487,258
TOTAL Deferred Outflows of Resources	858,844		503,925
TOTAL Assets and Deferred Outflows of Resources	28,558,139		28,371,153

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(ES) ENTERPRISE SEWER

Statement of Net Position

Code Description	2016	EdpCode	2017
Accounts Payable	766,825	ES600	930,177
TOTAL Accounts Payable	766,825		930,177
Accrued Liabilities	56,184	ES601	54,145
TOTAL Accrued Liabilities	56,184		54,145
Retained Percentages-Contracts Payable	82,628	ES605	
TOTAL Retained Percentages	82,628		0
Bond Anticipation Notes Payable	3,608,839	ES626	3,784,624
TOTAL Notes Payable	3,608,839		3,784,624
Net Pension Liability -Proportionate Share	713,262	ES638	437,002
Other Post Employment Benefits	3,762,548	ES683	4,440,387
Installment Purchase Debt	1,369,668	ES685	1,153,422
Compensated Absences	314,318	ES687	278,348
Other Liabilities	105,412	ES688	728,212
TOTAL Other Liabilities	6,265,208		7,037,371
Due To Other Funds	384,341	ES630	384,328
TOTAL Due To Other Funds	384,341		384,328
Due To Employees' Retirement System	220,312	ES637	191,341
TOTAL Due To Other Governments	220,312		191,341
Bonds Payable	8,700,850	ES628	8,016,311
Bond Interest And Matured Bonds Payable	72,369	ES629	69,538
TOTAL Bond And Long Term Liabilities	8,773,219		8,085,849
TOTAL Liabilities	20,157,556		20,467,835
Deferred Inflows of Resources			
Deferred Inflows of Resources - Pensions	85,166	ES697	66,845
TOTAL Deferred Inflows of Resources	85,166		66,845
TOTAL Deferred Inflows of Resources	85,166		66,845
Fund Balance			
Net Assets-Invested In Cap Asts, Net Rltd D	8,397,537	ES920	9,229,761
Net Assets-Restricted For Other Purposes	364,495	ES923	154,049
Net Assets-Unrestricted (deficit)	-446,615	ES924	-1,547,337
TOTAL Net Position	8,315,417		7,836,473
TOTAL Fund Balance	8,315,417		7,836,473
TOTAL Liabilities, Deferred Inflows And Fund Balance	28,558,139		28,371,153

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(ES) ENTERPRISE SEWER

Results of Operation

Code Description	2016	EdpCode	2017
Revenues			
Sewer Charges	4,553,592	ES2122	4,487,136
Int & Penalties On Sewer Accts	24,635	ES2128	23,362
TOTAL Charges For Services Within Locality	4,578,227		4,510,498
Sewer Service - Other Gov'Ts	351,478	ES2374	405,293
TOTAL Charges For Services To Other Localities	351,478		405,293
Sale of Scrap Materials	136	ES2650	
Insurance Recoveries	2,812	ES2680	31,541
TOTAL Sale of Property And Compensation For Loss	2,948		31,541
Interest And Earnings	368	ES2401	776
TOTAL Use of Money And Property	368		776
Gifts And Donations	40,000	ES2705	
Employees Contributions	20,345	ES2709	28,362
Unclassified (specify)	34,259	ES2770	6,375
TOTAL Other	94,604		34,737
St Aid, Oper & Main of Sewer	54,960	ES3901	165,485
TOTAL State Aid	54,960		165,485
TOTAL Revenues	5,082,585		5,148,330
TOTAL Operating Revenue	5,082,585		5,148,330

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(ES) ENTERPRISE SEWER

Results of Operation

Code Description	2016	EdpCode	2017
Expenses			
Sanitary Sewers, Pers Serv	824,886	ES81201	727,430
TOTAL Sanitary Sewers	824,886		727,430
Sewage Treatment And Disposal-Pers Serv	519,708	ES81301	476,135
TOTAL Sewage Treatment And Disposal-Pers Serv	519,708		476,135
TOTAL Personal Services	1,344,594		1,203,565
Depreciation	1,018,063	ES19944	1,064,525
TOTAL Depreciation	1,018,063		1,064,525
Sanitary Sewers, Contr Expend	252,189	ES81204	272,887
TOTAL Sanitary Sewers	252,189		272,887
Sewage Treatment And Disposal-Contr Expend	1,043,709	ES81304	1,099,419
TOTAL Sewage Treatment And Disposal-Contr Expend	1,043,709		1,099,419
TOTAL Contractual Expenses	2,313,961		2,436,831
Sanitary Sewers, Empl Bnfts	1,112,149	ES81208	1,330,018
TOTAL Sanitary Sewers	1,112,149		1,330,018
Sewage Treatment And Disposal-Empl Bnfts	288,223	ES81308	297,680
TOTAL Sewage Treatment And Disposal-Empl Bnfts	288,223		297,680
TOTAL Employee Benefits	1,400,372		1,627,698
Debt Interest, Serial Bonds	220,516	ES97107	209,983
Debt Interest, Bond Anticipation Notes	17,300	ES97307	72,177
Install Pur Debt, Interest	54,983	ES97857	47,651
TOTAL Interest Expense	292,799		329,811
TOTAL Expenses	5,351,726		5,597,905
TOTAL Operating Expenses	5,351,726		5,597,905

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(ES) ENTERPRISE SEWER

Analysis of Changes in Net Position

Code Description	2016	EdpCode	2017
Analysis of Changes in Net Position			
Net Position - Beginning of Year	8,223,595	ES8021	8,315,417
Prior Period Adj -Increase In Net Position	377,808	ES8012	
Prior Period Adj -Decrease In Net Position	16,845	ES8015	29,369
Restated Net Position - Beg of Year	8,584,558	ES8022	8,286,048
ADD - REVENUES AND OTHER SOURCES	5,082,585		5,148,330
DEDUCT - EXPENDITURES AND OTHER USES	5,351,726		5,597,905
Net Position - End of Year	8,315,417	ES8029	7,836,473

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

Cash Flow

Code Description	2016	EdpCode	2017
------------------	------	---------	------

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(EW) ENTERPRISE WATER

Statement of Net Position

Code Description	2016	EdpCode	2017
Assets			
Cash	1,141,424	EW200	965,318
Cash In Time Deposits	1,107,360	EW201	1,158,218
TOTAL Cash	2,248,784		2,123,536
Accounts Receivable	964,806	EW380	644,555
Accrued Interest Receivable		EW381	352,367
TOTAL Other Receivables (net)	964,806		996,922
Due From Other Governments		EW440	46,639
TOTAL Due From Other Governments	0		46,639
Inventory Of Materials And Supplies	154,240	EW445	133,554
TOTAL Inventories	154,240		133,554
Prepaid Expenses	165,523	EW480	185,520
TOTAL Prepaid Expenses	165,523		185,520
Improvements Other Than Buildings	20,635,443	EW103	20,949,727
Machinery And Equipment	1,227,346	EW104	1,117,309
Accum Depr, Imp Other Than Bld	-7,805,672	EW113	-8,259,829
TOTAL Fixed Assets (net)	14,057,117		13,807,207
Deferred Outflows of Resources - Pensions	897,255	EW496	480,924
TOTAL Deferred Outflows of Resources	897,255		480,924
TOTAL Assets and Deferred Outflows of Resources	18,487,725		17,774,302

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(EW) ENTERPRISE WATER

Statement of Net Position

Code Description	2016	EdpCode	2017
Accounts Payable	966,977	EW600	128,972
TOTAL Accounts Payable	966,977		128,972
Accrued Liabilities	26,977	EW601	11,854
TOTAL Accrued Liabilities	26,977		11,854
Retained Percentages-Contracts Payable	126,384	EW605	
TOTAL Retained Percentages	126,384		0
Customers' Deposits	4,300	EW615	9,300
TOTAL Other Deposits	4,300		9,300
Bond Anticipation Notes Payable	2,850,754	EW626	3,298,713
TOTAL Notes Payable	2,850,754		3,298,713
Net Pension Liability -Proportionate Share	761,919	EW638	431,320
Other Post Employment Benefits	3,020,000	EW683	3,300,000
Installment Purchase Debt	99,544	EW685	205,215
Compensated Absences	197,884	EW687	207,629
TOTAL Other Liabilities	4,079,347		4,144,164
Due To Other Funds	139,097	EW630	5,058
TOTAL Due To Other Funds	139,097		5,058
Due To Employees' Retirement System	34,328	EW637	26,670
TOTAL Due To Other Governments	34,328		26,670
Bonds Payable	5,746,813	EW628	5,300,035
Bond Interest And Matured Bonds Payable	59,475	EW629	59,836
TOTAL Bond And Long Term Liabilities	5,806,288		5,359,871
TOTAL Liabilities	14,034,452		12,984,602
Deferred Inflows of Resources			
Deferred Inflow of Resources	8,094	EW691	
Deferred Inflows of Resources - Pensions	90,976	EW697	65,976
TOTAL Deferred Inflows of Resources	99,070		65,976
TOTAL Deferred Inflows of Resources	99,070		65,976
Fund Balance			
Net Assets-Invested In Cap Asts, Net Rltd D	3,453,784	EW920	4,914,886
Net Assets-Unrestricted (deficit)	900,419	EW924	-191,162
TOTAL Net Position	4,354,203		4,723,724
TOTAL Fund Balance	4,354,203		4,723,724
TOTAL Liabilities, Deferred Inflows And Fund Balance	18,487,725		17,774,302

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(EW) ENTERPRISE WATER

Results of Operation

Code Description	2016	EdpCode	2017
Revenues			
Metered Water Sales	4,196,092	EW2140	4,212,041
Water Service Charges	56,535	EW2144	69,675
Interest & Penalties On Water Rents	78,630	EW2148	76,618
Interfund Revenues	50,611	EW2801	47,266
TOTAL Charges For Services Within Locality	4,381,868		4,405,600
Sale of Scrap Materials	1,534	EW2650	36,923
TOTAL Sale of Property And Compensation For Loss	1,534		36,923
Interest And Earnings	879	EW2401	1,113
TOTAL Use of Money And Property	879		1,113
Unclassified (specify)	170,944	EW2770	148,948
TOTAL Other	170,944		148,948
Fed Aid, Other Home & Comm Serv		EW4989	288,683
TOTAL Federal Aid	0		288,683
TOTAL Revenues	4,555,225		4,881,267
TOTAL Operating Revenue	4,555,225		4,881,267

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(EW) ENTERPRISE WATER

Results of Operation

Code Description	2016	EdpCode	2017
Expenses			
Water Administration-Pers Serv	276,656	EW83101	273,240
TOTAL Water Administration-Pers Serv	276,656		273,240
Purification-Pers Serv	612,565	EW83301	631,327
TOTAL Purification-Pers Serv	612,565		631,327
Transportation And Distribution-Pers Serv	476,402	EW83401	493,075
TOTAL Transportation And Distribution-Pers Serv	476,402		493,075
TOTAL Personal Services	1,365,623		1,397,642
Taxes & Assess On Munic Prop, Contr Expend	274,565	EW19504	287,631
TOTAL Taxes & Assess On Munic Prop	274,565		287,631
Depreciation	581,954	EW19944	671,736
TOTAL Depreciation	581,954		671,736
Water Administration-Contr Expend	198,960	EW83104	203,010
TOTAL Water Administration-Contr Expend	198,960		203,010
SorC. SupP. Pwr&pump Contr Expend	5,795	EW83204	10,057
TOTAL SorC. SupP. Pwr&pump Contr Expend	5,795		10,057
Purification-Contr Expend	202,678	EW83304	364,811
TOTAL Purification-Contr Expend	202,678		364,811
Transportation And Distribution-Contr Expe	216,302	EW83404	118,691
TOTAL Transportation And Distribution-Contr Expe	216,302		118,691
TOTAL Contractual Expenses	1,480,254		1,655,936
Water Administration-Empl Bnfts	1,269,803	EW83108	1,310,320
TOTAL Water Administration-Empl Bnfts	1,269,803		1,310,320
TOTAL Employee Benefits	1,269,803		1,310,320
Debt Interest, Serial Bonds	148,230	EW97107	147,847
TOTAL Interest Expense	148,230		147,847
TOTAL Expenses	4,263,910		4,511,745
TOTAL Operating Expenses	4,263,910		4,511,745

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(EW) ENTERPRISE WATER

Analysis of Changes in Net Position

Code Description	2016	EdpCode	2017
Analysis of Changes in Net Position			
Net Position - Beginning of Year	4,104,408	EW8021	4,354,203
Prior Period Adj -Decrease In Net Position	41,520	EW8015	
Restated Net Position - Beg of Year	4,062,888	EW8022	4,354,203
ADD - REVENUES AND OTHER SOURCES	4,555,225		4,881,267
DEDUCT - EXPENDITURES AND OTHER USES	4,263,910		4,511,745
Net Position - End of Year	4,354,203	EW8029	4,723,725

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

Cash Flow

Code Description	2016	EdpCode	2017
------------------	------	---------	------

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(H) CAPITAL PROJECTS

Balance Sheet

Code Description	2016	EdpCode	2017
Assets			
Cash	177,509	H200	81,051
TOTAL Cash	177,509		81,051
Due From State And Federal Government	2,190,564	H410	1,745,875
TOTAL State And Federal Aid Receivables	2,190,564		1,745,875
Due From Other Funds	457,511	H391	1,415,971
TOTAL Due From Other Funds	457,511		1,415,971
Due From Other Governments	81,072	H440	142,181
TOTAL Due From Other Governments	81,072		142,181
TOTAL Assets and Deferred Outflows of Resources	2,906,656		3,385,079

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(H) CAPITAL PROJECTS

Balance Sheet

Code Description	2016	EdpCode	2017
Accounts Payable	1,810,509	H600	195,530
TOTAL Accounts Payable	1,810,509		195,530
Bond Anticipation Notes Payable	5,999,495	H626	7,896,263
TOTAL Notes Payable	5,999,495		7,896,263
Due To Other Funds	1,474,007	H630	2,113,912
TOTAL Due To Other Funds	1,474,007		2,113,912
Due To Other Governments	18,050	H631	18,050
TOTAL Due To Other Governments	18,050		18,050
TOTAL Liabilities	9,302,061		10,223,755
Deferred Inflows of Resources			
Deferred Inflow of Resources	357,391	H691	471,821
TOTAL Deferred Inflows of Resources	357,391		471,821
TOTAL Deferred Inflows of Resources	357,391		471,821
Fund Balance			
Assigned Appropriated Fund Balance	3,663,800	H914	1,437,574
TOTAL Assigned Fund Balance	3,663,800		1,437,574
Unassigned Fund Balance	-10,416,595	H917	-8,748,071
TOTAL Unassigned Fund Balance	-10,416,595		-8,748,071
TOTAL Fund Balance	-6,752,795		-7,310,498
TOTAL Liabilities, Deferred Inflows And Fund Balance	2,906,656		3,385,079

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(H) CAPITAL PROJECTS

Results of Operation

Code Description	2016	EdpCode	2017
Revenues			
Interest And Earnings	31	H2401	9
TOTAL Use of Money And Property	31		9
Grants From Local Governments	77,341	H2706	143,134
Premium & Accrued Interest On Obligations	56,633	H2710	17,408
TOTAL Miscellaneous Local Sources	133,974		160,542
St Aid, Consolidated Highway Aid	532,877	H3501	602,113
St Aid, Other Transportation	697,204	H3589	555,933
TOTAL State Aid	1,230,080		1,158,046
Fed Aid Other Transportation	1,132,551	H4589	1,398,175
TOTAL Federal Aid	1,132,551		1,398,175
TOTAL Revenues	2,496,636		2,716,771
Interfund Transfers	125,500	H5031	
TOTAL Interfund Transfers	125,500		0
Bans Redeemed From Appropriations	338,353	H5731	1,013,993
TOTAL Proceeds of Obligations	338,353		1,013,993
TOTAL Other Sources	463,853		1,013,993
TOTAL Detail Revenues And Other Sources	2,960,489		3,730,764

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(H) CAPITAL PROJECTS

Results of Operation

Code Description	2016	EdpCode	2017
Expenditures			
Assessment, Equip & Cap Outlay		H13552	29,865
TOTAL Assessment	0		29,865
Engineer, Equip & Cap Outlay	26,410	H14402	1,390
TOTAL Engineer	26,410		1,390
Central Data Process & Cap Outlay	39,692	H16802	3,016
TOTAL Central Data Process & Cap Outlay	39,692		3,016
Judgment And Claims, Equip & Cap Outlay	105,000	H19302	
TOTAL Judgment And Claims	105,000		0
Other Gen Govt Support, Equip & Cap Outlay	47,808	H19892	4,520
TOTAL Other Gen Govt Support	47,808		4,520
TOTAL General Government Support	218,910		38,791
Police, Equip & Cap Outlay	323,092	H31202	115,613
TOTAL Police	323,092		115,613
Traffic Control, Equip & Cap Outlay	94,052	H33102	1,800
TOTAL Traffic Control	94,052		1,800
Traffic Control-Park, Equip & Cap Outlay	530,691	H33972	106,429
TOTAL Traffic Control-Park	530,691		106,429
Fire, Equip & Cap Outlay	276,529	H34102	111,928
TOTAL Fire	276,529		111,928
TOTAL Public Safety	1,224,364		335,769
Maint of Streets, Equip & Cap Outlay	1,859,213	H51102	3,158,165
TOTAL Maint of Streets	1,859,213		3,158,165
Garage, Equip & Cap Outlay	17,405	H51322	
TOTAL Garage	17,405		0
Snow Removal, Equip & Cap Outlay	210,573	H51422	
TOTAL Snow Removal	210,573		0
Bus Operations, Equip & Cap Outlay	112,500	H56302	
TOTAL Bus Operations	112,500		0
TOTAL Transportation	2,199,691		3,158,165
Parks, Equip & Cap Outlay	187,079	H71102	83,295
TOTAL Parks	187,079		83,295
Playgr & Rec Centers, Equip & Cap Outlay	778,929	H71402	108,492
TOTAL Playgr & Rec Centers	778,929		108,492
Special Rec Facility, Equip & Cap Outlay	18,325	H71802	3,279
TOTAL Special Rec Facility	18,325		3,279
Other Culture And Recreation	10,921	H79972	
TOTAL Other Culture And Recreation	10,921		0
TOTAL Culture And Recreation	995,254		195,066
Planning & Surveys, Equip & Cap Outlay	32,250	H80972	28,450
TOTAL Planning & Surveys	32,250		28,450
Storm Sewers, Equip & Cap Outlay	669,707	H81402	166,534
TOTAL Storm Sewers	669,707		166,534
Refuse & Garbage, Equip & Cap Outlay	405,391	H81602	74,966
TOTAL Refuse & Garbage	405,391		74,966

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(H) CAPITAL PROJECTS

Results of Operation

Code Description	2016	EdpCode	2017
Expenditures			
Misc Home & Comm Serv, Equip & Cap Outlay	23,300	H89892	18,560
TOTAL Misc Home & Comm Serv	23,300		18,560
TOTAL Home And Community Services	1,130,649		288,511
Debt Principal, Bond Anticipation Notes		H97306	141,579
TOTAL Debt Principal	0		141,579
Debt Interest, Bond Anticipation Notes	14,743	H97307	56,633
TOTAL Debt Interest	14,743		56,633
TOTAL Expenditures	5,783,611		4,214,515
Transfers, Other Funds	34	H99019	
TOTAL Operating Transfers	34		0
TOTAL Other Uses	34		0
TOTAL Detail Expenditures And Other Uses	5,783,645		4,214,515

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(H) CAPITAL PROJECTS

Analysis of Changes in Fund Balance

Code Description	2016	EdpCode	2017
Analysis of Changes in Fund Balance			
Fund Balance - Beginning of Year	-4,687,031	H8021	-6,752,795
Prior Period Adj -Increase In Fund Balance	757,392	H8012	-73,952
Restated Fund Balance - Beg of Year	-3,929,639	H8022	-6,826,747
ADD - REVENUES AND OTHER SOURCES	2,960,489		3,730,764
DEDUCT - EXPENDITURES AND OTHER USES	5,783,645		4,214,515
Fund Balance - End of Year	-6,752,795	H8029	-7,310,495

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(K) GENERAL FIXED ASSETS

Balance Sheet

Code Description	2016	EdpCode	2017
Assets			
Land	192,500	K101	192,500
Buildings	13,232,254	K102	13,232,254
Improvements Other Than Buildings	16,825,228	K103	17,816,855
Machinery And Equipment	17,191,211	K104	17,431,269
Construction Work In Progress	3,420,744	K105	1,610,758
Infrastructure	29,614,718	K106	34,170,852
TOTAL Fixed Assets (net)	80,476,655		84,454,488
Deferred Outflows of Resources - Pensions	11,872,825	K496	
TOTAL Deferred Outflows of Resources	11,872,825		0
TOTAL Assets and Deferred Outflows of Resources	92,349,480		84,454,488

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(K) GENERAL FIXED ASSETS

Balance Sheet

Code Description	2016	EdpCode	2017
Liabilities, Deferred Inflows And Fund Balance			
Total Non-Current Govt Assets	92,349,480	K159	84,454,488
TOTAL Investments in Non-Current Government Assets	92,349,480		84,454,488
TOTAL Fund Balance	92,349,480		84,454,488
TOTAL	92,349,480		84,454,488

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(PN) PERMANENT

Balance Sheet

Code Description	2016	EdpCode	2017
Assets			
Cash	12,500	PN200	12,500
TOTAL Cash	12,500		12,500
TOTAL Assets and Deferred Outflows of Resources	12,500		12,500

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(PN) PERMANENT

Balance Sheet

Code Description	2016	EdpCode	2017
Fund Balance			
Must Remain Intact	12,500	PN807	12,500
TOTAL Nonspendable Fund Balance	12,500		12,500
TOTAL Fund Balance	12,500		12,500
TOTAL Liabilities, Deferred Inflows And Fund Balance	12,500		12,500

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

Results of Operation

Code Description	2016	EdpCode	2017
------------------	------	---------	------

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

Results of Operation

Code Description	2016	EdpCode	2017
------------------	------	---------	------

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(PN) PERMANENT

Analysis of Changes in Fund Balance

Code Description	2016	EdpCode	2017
Analysis of Changes in Fund Balance			
Fund Balance - Beginning of Year	12,500	PN8021	12,500
Restated Fund Balance - Beg of Year	12,500	PN8022	12,500
Fund Balance - End of Year	12,500	PN8029	12,500

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(TA) AGENCY

Balance Sheet

Code Description	2016	EdpCode	2017
Assets			
Cash	302,436	TA200	487,594
TOTAL Cash	302,436		487,594
Due From Other Funds		TA391	
TOTAL Due From Other Funds	0		0
Due From Other Governments	69,864	TA440	40,073
TOTAL Due From Other Governments	69,864		40,073
TOTAL Assets and Deferred Outflows of Resources	372,300		527,667

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(TA) AGENCY

Balance Sheet

Code Description	2016	EdpCode	2017
Due To Other Funds	24,749	TA630	24,771
TOTAL Due To Other Funds	24,749		24,771
Due To Other Governments	29,791	TA631	
TOTAL Due To Other Governments	29,791		0
State Retirement	-885	TA18	-467
Group Insurance	22,128	TA20	9,233
Nys Income Tax	-668	TA21	-44
Federal Income Tax	7,013	TA22	4,014
U.S. Savings Bonds	-150	TA25	
Social Security Tax	-5,541	TA26	311
Guaranty & Bid Deposits	292,845	TA30	486,832
Surplus From Tax Sales	3,017	TA44	3,017
TOTAL Agency Liabilities	317,760		502,896
TOTAL Liabilities	372,300		527,667
TOTAL Liabilities, Deferred Inflows And Fund Balance	372,300		527,667

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(TE) PRIVATE PURPOSE TRUST

Balance Sheet

Code Description	2016	EdpCode	2017
Assets			
Cash	179,672	TE200	182,420
TOTAL Cash	179,672		182,420
Miscellaneous Current Assets	32,698	TE489	5,662
TOTAL Other	32,698		5,662
TOTAL Assets and Deferred Outflows of Resources	212,370		188,082

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(TE) PRIVATE PURPOSE TRUST

Balance Sheet

Code Description	2016	EdpCode	2017
Other Liabilities	70,067	TE688	40,140
TOTAL Other Liabilities	70,067		40,140
TOTAL Liabilities	70,067		40,140
Fund Balance			
Net Assets-Restricted For Other Purposes	106,572	TE923	106,572
Net Assets-Unrestricted (Deficit)	35,731	TE924	41,370
TOTAL Assigned Fund Balance	142,303		147,942
TOTAL Fund Balance	142,303		147,942
TOTAL Liabilities, Deferred Inflows And Fund Balance	212,370		188,082

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(TE) PRIVATE PURPOSE TRUST

Results of Operation

Code Description	2016	EdpCode	2017
Revenues			
Interest And Earnings	47	TE2401	49
TOTAL Use of Money And Property	47		49
Gifts And Donations	9,243	TE2705	13,028
TOTAL Miscellaneous Local Sources	9,243		13,028
TOTAL Revenues	9,290		13,077
TOTAL Detail Revenues And Other Sources	9,290		13,077

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(TE) PRIVATE PURPOSE TRUST

Results of Operation

Code Description	2016	EdpCode	2017
Expenditures			
Other Culture And Rec, Cont Expend	3,868	TE79894	7,439
TOTAL Other Culture And Rec	3,868		7,439
TOTAL Culture And Recreation	3,868		7,439
TOTAL Expenditures	3,868		7,439
TOTAL Detail Expenditures And Other Uses	3,868		7,439

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(TE) PRIVATE PURPOSE TRUST

Analysis of Changes in Net Position

Code Description	2016	EdpCode	2017
Analysis of Changes in Net Position			
Fund Balance - Beginning of Year	136,881	TE8021	142,303
Restated Fund Balance - Beg of Year	136,881	TE8022	142,303
ADD - REVENUES AND OTHER SOURCES	9,290		13,077
DEDUCT - EXPENDITURES AND OTHER USES	3,868		7,439
Fund Balance - End of Year	142,303	TE8029	147,941

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(V) DEBT SERVICE

Balance Sheet

Code Description	2016	EdpCode	2017
Assets			
Cash	928,838	V200	1,409,386
TOTAL Cash	928,838		1,409,386
Due From Other Funds	21,450	V391	60,924
TOTAL Due From Other Funds	21,450		60,924
Due From Other Governments	599,000	V440	554,000
TOTAL Due From Other Governments	599,000		554,000
TOTAL Assets and Deferred Outflows of Resources	1,549,288		2,024,310

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(V) DEBT SERVICE

Balance Sheet

Code Description	2016	EdpCode	2017
Other Liabilities	19,475	V688	17,705
TOTAL Other Liabilities	19,475		17,705
Due To Other Funds	771,373	V630	1,295,513
TOTAL Due To Other Funds	771,373		1,295,513
Bond Interest And Matured Bonds Payable	2,472	V629	2,472
TOTAL Bond And Long Term Liabilities	2,472		2,472
TOTAL Liabilities	793,320		1,315,690
Fund Balance			
Assigned Unappropriated Fund Balance	755,968	V915	708,620
TOTAL Assigned Fund Balance	755,968		708,620
TOTAL Fund Balance	755,968		708,620
TOTAL Liabilities, Deferred Inflows And Fund Balance	1,549,288		2,024,310

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(V) DEBT SERVICE

Results of Operation

Code Description	2016	EdpCode	2017
Revenues			
Interest And Earnings	483	V2401	380
TOTAL Use of Money And Property	483		380
TOTAL Revenues	483		380
Interfund Transfers	2,007,777	V5031	1,958,822
TOTAL Interfund Transfers	2,007,777		1,958,822
TOTAL Other Sources	2,007,777		1,958,822
TOTAL Detail Revenues And Other Sources	2,008,260		1,959,202

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(V) DEBT SERVICE

Results of Operation

Code Description	2016	EdpCode	2017
Expenditures			
Fiscal Agents Fees, Contr Expend	5,289	V13804	4,500
TOTAL Fiscal Agents Fees	5,289		4,500
TOTAL General Government Support	5,289		4,500
Debt Principal, Serial Bonds	1,801,049	V97106	1,785,683
TOTAL Debt Principal	1,801,049		1,785,683
Debt Interest, Serial Bonds	252,060	V97107	216,368
TOTAL Debt Interest	252,060		216,368
TOTAL Expenditures	2,058,398		2,006,551
TOTAL Detail Expenditures And Other Uses	2,058,398		2,006,551

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(V) DEBT SERVICE

Analysis of Changes in Fund Balance

Code Description	2016	EdpCode	2017
Analysis of Changes in Fund Balance			
Fund Balance - Beginning of Year	806,106	V8021	755,968
Restated Fund Balance - Beg of Year	806,106	V8022	755,968
ADD - REVENUES AND OTHER SOURCES	2,008,260		1,959,202
DEDUCT - EXPENDITURES AND OTHER USES	2,058,398		2,006,551
Fund Balance - End of Year	755,968	V8029	708,619

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(W) GENERAL LONG-TERM DEBT

Balance Sheet

Code Description	2016	EdpCode	2017
Assets			
Total Non-Current Govt Liabilities	76,774,506	W129	76,082,784
TOTAL Provision To Be Made In Future Budgets	76,774,506		76,082,784
TOTAL Assets and Deferred Outflows of Resources	76,774,506		76,082,784

CITY OF Kingston
Annual Update Document
For the Fiscal Year Ending 2017

(W) GENERAL LONG-TERM DEBT

Balance Sheet

Code Description	2016	EdpCode	2017
Net Pension Liability -Proportionate Share	11,428,375	W638	7,585,835
Other Post Employment Benefits	48,697,452	W683	56,129,613
Landfill Closure & Post Closure Liability	601,842	W684	566,810
Installment Purchase Debt	730,088	W685	604,322
Judgments And Claims Payable	-9,697	W686	-395,455
Compensated Absences	2,595,331	W687	2,572,683
TOTAL Other Liabilities	64,043,391		67,063,808
Due To Employees' Retirement System	1,911,822	W637	1,649,323
TOTAL Due To Other Governments	1,911,822		1,649,323
Bonds Payable	9,155,336	W628	7,369,653
TOTAL Bond And Long Term Liabilities	9,155,336		7,369,653
Deferred Inflows of Resources - Pensions	1,663,957	W697	
TOTAL Deferred Inflows of Resources	1,663,957		0
TOTAL Liabilities	76,774,506		76,082,784
TOTAL Liabilities	76,774,506		76,082,784

CITY OF Kingston
Statement of Indebtedness
For the Fiscal Year Ending 2017

4/30/2018

County of: Ulster

Municipal Code: 510224000000

First Year	Debt Code	Description	Cops Flag	Comp Flag	Date of Issue	Date of Maturity	Int. Rate	Var?	Amt. Orig. Issued	O/S Beg. of Year	Paid Dur. Year	Redeemed Bond Proc.	Prior Yr. Adjust.	Accreted Interest	O/S End of Year
2017	BAN	E			01/01/2017	07/23/2020	0.00%		\$512,959	\$0			\$0		\$512,959
2016	BAN	E			10/29/2014	03/23/2018	2.00%			\$1,360,000	\$35,000	\$0	\$0		\$1,325,000
2016	BAN	E			01/01/2016	07/23/2020	0.00%	Y	\$1,526,254	\$1,490,754	\$30,000	\$0	\$0		\$1,460,754
Total for Type/Exempt Status - Sums Issued Amt only made in AFR Year									\$512,959	\$2,850,754	\$65,000	\$0	\$0	\$0	\$3,298,713
2011	BOND	E			07/07/2011	05/01/2031	1.996%		\$5,819,243	\$4,600,000	\$300,000	\$0	\$0		\$4,300,000
2014	BOND	E			07/02/2014	02/16/2025	0.00%		\$1,585,000	\$1,340,000	\$130,000	\$0	\$0		\$1,210,000
2015	BOND	E			08/09/2015	01/15/2026	2.41%		\$23,927	\$23,813	\$4,778	\$0	\$0		\$19,035
2012	BOND	E			05/24/2012	11/01/2032	2.17%	Y	\$3,552,158	\$2,925,000	\$160,000	\$0	\$0		\$2,765,000
2015	BOND	E			03/24/2015	03/15/2035	2.76%		\$1,175,000	\$1,110,000	\$65,000	\$0	\$0		\$1,045,000
2015	BOND	E			08/20/2015	05/15/2025	4.244%		\$239,221	\$218,000	\$22,000	\$0	\$0		\$196,000
2000	BOND	E			03/15/1998	06/15/2018	4.96%			\$130,000	\$65,000	\$0	\$0		\$65,000
Total for Type/Exempt Status - Sums Issued Amt only made in AFR Year									\$0	\$10,346,813	\$746,778	\$0	\$0	\$0	\$9,600,035
2007	IPC	E			08/19/2007	08/09/2022	3.414%		\$3,996,392	\$1,842,850	\$281,953	\$0	\$0		\$1,560,897
2017	IPC	E			02/07/2017	02/07/2022	3.35%		\$141,815	\$0			\$0		\$141,815
2010	IPC	E			06/01/2010	06/01/2017	5.67%		\$96,888	\$16,246	\$16,246	\$0	\$0		\$0
2015	IPC	E			02/04/2015	02/23/2020	3.00%		\$125,040	\$83,298	\$19,898	\$0	\$0		\$63,400
2005	IPC	E			11/02/2005	11/02/2020	4.49%		\$769,417	\$256,906	\$60,059	\$0	\$0		\$196,847
Total for Type/Exempt Status - Sums Issued Amt only made in AFR Year									\$141,815	\$2,199,300	\$378,156	\$0	\$0	\$0	\$1,962,959
2016	BAN	N			11/09/2016	03/23/2018	2.00%		\$3,283,609	\$3,283,609	\$178,656	\$0	\$0		\$3,104,953
2013	BAN	N			10/30/2013	03/23/2018	1.50%		\$2,645,000	\$233,333	\$141,579	\$0	\$0		\$91,754
2017	BAN	N			03/23/2017	03/23/2018	2.00%		\$1,705,685	\$0			\$0		\$1,705,685
2017	BAN	N			11/08/2017	03/23/2018	1.50%		\$1,559,517	\$0			\$0		\$1,559,517
2015	BAN	N			11/10/2015	03/23/2018	2.00%		\$6,487,117	\$6,091,391	\$872,414	\$0	\$0		\$5,218,977
Total for Type/Exempt Status - Sums Issued Amt only made in AFR Year									\$3,265,202	\$9,608,333	\$1,192,649	\$0	\$0	\$0	\$11,680,886
2013	BOND	N			05/29/2013	08/01/2018	2.00%		\$3,110,000	\$1,255,000	\$625,000	\$0	\$0		\$630,000
2015	BOND	N			03/24/2015	03/15/2035	2.76%		\$7,498,407	\$6,745,000	\$700,000	\$0	\$0		\$6,045,000
2010	BOND	N			04/15/2010	04/15/2027	4.25%		\$4,815,000	\$2,175,000	\$305,000	\$0	\$0		\$1,870,000

CITY OF Kingston
Statement of Indebtedness
For the Fiscal Year Ending 2017

4/30/2018

County of: Ulster

Municipal Code: 510224000000

First Year	Debt Code	Description	Cops Flag	Comp Flag	Date of Issue	Date of Maturity	Int. Rate	Var?	Amt. Orig. Issued	O/S Beg. of Year	Paid Dur. Year	Redeemed Bond Proc.	Prior Yr. Adjust.	Accreted Interest	O/S End of Year
2015	BOND N	REFUNDING			08/09/2015	01/15/2026	2.41%		\$2,651,072	\$2,391,186	\$460,222	\$0	\$0		\$1,930,964
2015	BOND N	RONDOUT INTERCEPTOR/SIPHON			08/20/2015	10/01/2024	3.866%		\$850,000	\$690,000	\$80,000	\$0	\$0		\$610,000
Total for Type/Exempt Status - Sums Issued Amt only made in AFR Year									\$0	\$13,256,186	\$2,170,222	\$0	\$0	\$0	\$11,085,964
AFR Year Total for All Debt Types - Sums Issued Amt only made in AFR Year									\$3,919,976	\$38,261,386	\$4,552,805	\$0	\$0	\$0	\$37,628,557

CITY OF Kingston
Schedule of Time Deposits and Investments
For the Fiscal Year Ending 2017

	EDP Code	Amount
CASH:		
On Hand	9Z2001	\$1,000.00
Demand Deposits	9Z2011	\$11,966,265.00
Time Deposits	9Z2021	\$1,433,796.00
Total		\$13,401,061.00
COLLATERAL:		
- FDIC Insurance	9Z2014	\$1,000,000.00
Collateralized with securities held in possession of municipality or its agent	9Z2014A	\$13,158,562.00
Total		\$14,158,562.00
INVESTMENTS:		
- Securities (450)		
Book Value (cost)	9Z4501	
Market Value at Balance Sheet Date	9Z4502	
Collateralized with securities held in possession of municipality or its agent	9Z4504A	
- Repurchase Agreements (451)		
Book Value (cost)	9Z4511	
Market Value at Balance Sheet Date	9Z4512	
Collateralized with securities held in possession of municipality or its agent	9Z4514A	

CITY OF Kingston
Bank Reconciliation
For the Fiscal Year Ending 2017

Include All Checking, Savings and C.D. Accounts

Bank Account Number	Bank Balance	Add: Deposit In Transit	Less: Outstanding Checks	Adjusted Bank Balance
*****-9411	\$1,103,888	\$0	\$0	\$1,103,888
*****-9403	\$3,568	\$0	\$0	\$3,568
*****-9396	\$50,762	\$0	\$0	\$50,762
*****-6660	\$18,463	\$1,090	\$6,114	\$13,438
*****-8054	\$925,548	\$43,868	\$17,637	\$951,780
*****-2075	\$21,138	\$0	\$0	\$21,138
*****-2059	\$10,681	\$7,516	\$98	\$18,099
*****-2067	\$236,341	\$0	\$0	\$236,341
*****-5558	\$2,302,545	\$145,606	\$170,403	\$2,277,748
*****-5631	\$395,709	\$0	\$48,932	\$346,777
*****-5714	\$2,540	\$0	\$0	\$2,540
*****-6778	\$145,076	\$0	\$0	\$145,076
*****-2227	\$2,597,191	\$0	\$0	\$2,597,191
*****-0058	\$1,028,217	\$0	\$0	\$1,028,217
*****-6223	\$114,233	\$0	\$0	\$114,233
*****-5532	\$2,318,843	\$692	\$3,320	\$2,316,214
*****-7843	\$30,693	\$0	\$0	\$30,693
*****-1261	\$1,084	\$0	\$0	\$1,084
*****-6822	\$38,726	\$0	\$0	\$38,726
*****-8667	\$10,548	\$0	\$0	\$10,548
*****-5520	\$261,874	\$0	\$7,575	\$254,300
*****-5538	\$25,071	\$0	\$0	\$25,071
*****-7779	\$208,483	\$0	\$260	\$208,223
*****-3528	\$182,541	\$100	\$221	\$182,420
*****-7346	\$12,500	\$0	\$0	\$12,500
*****-6454	\$1,404,117	\$0	\$0	\$1,404,117

CITY OF Kingston
Bank Reconciliation
For the Fiscal Year Ending 2017

Include All Checking, Savings and C.D. Accounts

Bank Account Number	Bank Balance	Add: Deposit In Transit	Less: Outstanding Checks	Adjusted Bank Balance
*****-5918	\$5,269	\$0	\$0	\$5,269
	Total Adjusted Bank Balance			\$13,399,962
	Petty Cash			\$1,100.00
	Adjustments			\$.00
	Total Cash	9ZCASH	*	\$13,401,062
	Total Cash Balance All Funds	9ZCASHB	*	\$13,401,061
	* Must be equal			

CITY OF Kingston
Local Government Questionnaire
For the Fiscal Year Ending 2017

	Response
1) Does your municipality have a written procurement policy?	Yes
2) Have the financial statements for your municipality been independently audited?	No
If not, are you planning on having an audit conducted?	Yes
3) Does your local government participate in an insurance pool with other local governments?	Yes
4) Does your local government participate in an investment pool with other local governments?	No
5) Does your municipality have a Length of Service Award Program (LOSAP) for volunteer firefighters?	No
6) Does your municipality have a Capital Plan?	Yes
7) Has your municipality prepared and documented a risk assessment plan?	No
If yes, has your municipality used the results to design the system of internal controls?	
8) Have you had a change in chief executive or chief fiscal officer during the last year?	No
9) Has your Local Government adopted an investment policy as required by General Municipal Law, Section 39?	Yes

CITY OF Kingston
Employee and Retiree Benefits
For the Fiscal Year Ending 2017

Total Full Time Employees:		292			
Total Part Time Employees:		36			
Account Code	Description	Total Expenditures (All Funds)	# of Full Time Employees	# of Part Time Employees	# of Retirees
90108	State Retirement System	\$1,639,495.00	167	36	
90158	Police and Fire Retirement	\$2,582,443.00	125		
90258	Local Pension Fund				
90308	Social Security	\$1,474,440.00	292	29	
90408	Worker's Compensation Insurance	\$948,677.00	292	29	
90458	Life Insurance	\$40,835.00	123		50
90508	Unemployment Insurance	\$5,266.00	292	29	
90558	Disability Insurance	\$11,137.00	292	29	
90608	Hospital and Medical (Dental) Insurance	\$10,218,338.00	232		298
90708	Union Welfare Benefits				
90858	Supplemental Benefit Payment to Disabled Fire Fighters	\$116,133.00			4
91890	Other Employee Benefits	\$143,875.00	292	29	
Total		\$17,180,639.00			
Computed Total From Financial Section (comparative purposes only)		\$17,180,639.13			

CITY OF Kingston
Energy Costs and Consumption
For the Fiscal Year Ending 2017

Energy Type	Total Expenditures	Total Volume	Units Of Measure	Alternative Units Of Measure
Gasoline	\$162,282	89,864	gallons	
Diesel Fuel	\$118,623	66,254	gallons	
Fuel Oil			gallons	
Natural Gas	\$100,899	10,113,242	cubic feet	
Electricity	\$818,948	5,984,150	kilowatt-hours	
Coal			tons	
Propane			gallons	

CITY OF Kingston
Schedule of Other Post Employment Benefits (OPEB)
For the Fiscal Year Ending 2017

Annual OPEB Cost and Net OPEB Obligation

	Single-Employer Defined Benefits
1. Type of Other Post Employment Benefits Plan	
2. Annual Required Contribution(ARC)	\$11,950,000.00
3. Interest on Net OPEB Obligation	\$2,080,000.00
4. Adjustment to Annual Required Contribution	(\$2,380,000.00)
5. Annual OPEB Expense	\$11,650,000.00
6. Less: Actual Contribution Made	\$3,260,000.00
7. Increase in Net OPEB Obligation	\$8,390,000.00
8. Net OPEB Obligation - beginning of year	\$55,480,000.00
9. Net OPEB Obligation - end of year	\$63,870,000.00
10. Total Other Post Employment Benefits as reported in Accounts 683 in Financial Section, Current Fiscal Year	\$63,870,000.00
11. Percentage of Annual OPEB Cost Contributed (Actual Contribution Made/Annual OPEB Cost)	27.98%

Funded Status and Funding Process

12. Actuarial Accrued Liability(AAL)	\$145,840,000.00
13. Less: Actuarial Value of Plan Assets	
14. Unfunded Actuarial Accrued Liability(UAAL)	\$145,840,000.00
15. Funded Ratio(Actuarial Value of Plan Assets/AAL)	
16. Annual Covered Payroll (of active employees covered by the plan)	\$19,650,000.00
17. UAAL as Percentage of Annual Covered Payroll	742.19%

Other OPEB Information

18. Date of most recent actuarial valuation	01/01/2018
19. Actuarial method used	Projected Unit Credit
20. Assumed rate of return on investments discount rate	3.75%
21. Amortization period of UAAL(in years)	30.00

CERTIFICATION OF CHIEF FISCAL OFFICER

I, John Tuey, hereby certify that I am the Chief Fiscal Officer of the City of Kingston, and that the information provided in the annual financial report of the City of Kingston, for the fiscal year ended 12/31/2017, is TRUE and correct to the best of my knowledge and belief.

By entering the personal identification number assigned by the Office of the State Comptroller to me as the Chief Fiscal Officer of the City of Kingston, and adopted by me as my signature for use in conjunction with the filing of the City of Kingston's annual financial report, I am evidencing my express intent to authenticate my certification of the City of Kingston's annual financial report for the fiscal year ended 12/31/2017 and filed by means of electronic data transmission.

Name of Report Preparer if different
than Chief Fiscal Officer

(845) 334-3941
Telephone Number

04/30/2018
Date of Certification

John Tuey
Name

Comptroller
Title

420 Broadway
Official Address

(845) 334-3941
Official Telephone Number

CITY OF Kingston
Financial Comments
For the Fiscal Year Ending 2017

(A) GENERAL

Adjustment Reason

Account Code A8015 AUDIT ADJUSTMENT TO INCREASE ACCOUNTS PAYABLE

(H) CAPITAL PROJECTS

Adjustment Reason

Account Code H8012 POST AUD ADJ TO A/R: FEDERAL ASSIST. (H4589) \$73952.34

(ES) ENTERPRISE SEWER

Adjustment Reason

Account Code ES8015 ADJUSTMENT TO 12/31/16 GRANT RECEIVABLE

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT _____ DATE _____

Description: _____

Estimated Financial Impact _____ Signature _____

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:
Type I Action _____
Type II Action _____
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		

Comptroller's Office Mid Year Transfers

TRANSFER			TRANSFER		
ACCOUNT	ACCOUNT DESCRIPTION	FROM	ACCOUNT	ACCOUNT DESCRIPTION	TO
A1-3320-11-5101	REGULAR PAY	9,500	A1-3320-11-5105	RETIREMENT ACCUMULATION	9,350
A1-3320-11-5102	LONGEVITY	1,100	A1-3320-12-5204	OFFICE EQUIPMENT	3,150
A1-3320-14-5426	VEHICLE FUEL	500	A1-3320-14-5402	OFFICE SUPPLIES	1,100
A1-3320-18-5821	HOSPITAL AND MEDICAL	7,500	A1-3320-14-5487	CONSTRUCTION MATERIALS/SUPPLIES	1,000
			A1-3320-12-5205	DATA PROCESSING EQUIPMENT	4,000
		18,600			18,600

CITY OF KINGSTON
Office of the City Engineer
rswenson@kingston-ny.gov

Ralph E. Swenson, P.E., City Engineer



Steven T. Noble, Mayor

June 1, 2018

Mr. James L. Noble, Jr.
Alderman-At-Large
President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

RE: Jacob's Valley Storm Sewer Replacement and Rehabilitation
Bond Authorization
Award

Dear President Noble:

The Kingston City Common Council authorized the Mayor to enter into contract with H2M for the purposes of completing a stormwater study, cost estimate for recommended improvements, and plan development for the Jacob's Valley Storm Sewer Replacement. Since that time a stormwater study has been completed with the Common Council directing that the scope of work include full replacement of the stormwater collection and conveyance system from Broadway to its outlet at the newly installed 5' diameter culvert under the CSXT railroad tracks near the northwest corner of the Wyltwick Cemetery, tributary to the Twaalfskill Creek.

In December, 2017 we received Final Plans and Specifications for CK2018-1, Jacob's Valley Storm Sewer Replacement and Rehabilitation. Subsequently I requested a CSXT Easement, and recently received confirmation that our request to relocate the storm sewer system on CSXT property has been approved subject to several terms and conditions in accordance with easement number CR 00414.

Construction plans, specifications, and construction cost estimates were adjusted in accordance with the aforementioned CSXT terms and conditions. Work under this project was advertised on April 22, 2018, with bids received May 24, 2018. Bid results, bid analysis, and a recommendation for award should be available for discussion at the June Finance Committee Meeting.

The Apparent Low Bidder is Schultz Construction at \$2,546,400 plus a 10% contingency (\$254,640), Construction Administration and Inspection by H2M is estimated to be \$259,900 with a total maximum anticipated cost of \$3,060,940. Please provide funding for these activities through an authorization of bonding in the amount of \$3,060,940.

Please forward to the appropriate Common Council Committee for further discussion and recommendation.

Respectfully Submitted,

Ralph Swenson
City Engineer

Cc: Steven T. Noble, Mayor
Douglas Koop, Chair, Finance and Audit Committee
John Tuey, Comptroller



KINGSTON HOUSING AUTHORITY

Kingston Housing Authority, Inc. • Stuyvesant Charter, Inc.
132 Rondout Drive, Kingston, New York 12401
845-331-1955 • Fax: 845-331-1026 • www.kingstonhousing.org

Catherine A. Maloney, *Interim Executive Director*

May 24, 2018

Honorable James L. Noble Jr.
President
City of Kingston Common Council
420 Broadway
Kingston, NY 12401

Dear Mr. Noble:

Pursuant to Public Housing Authority Law the Kingston Housing Authority is required to receive City of Kingston Common Council approval of salaries. I am requesting approval of a proposed salary range for Maintenance Mechanic of \$35,000 to 40,000. Would you please forward to the appropriate committee?

Please let me know if you have any questions or require further information. Thank you.

Sincerely,

Catherine A. Maloney
Interim Executive Director

cc: Mayor Noble
Dan Gartenstein, KHA attorney
Rose Ann Noble, KHA Board Chair
Jackie DeCicco, Civil Service
Theresa Bell, Housing Project Manager



KINGSTON HOUSING AUTHORITY

Kingston Housing Authority, Inc. • Stuyvesant Charter, Inc.
132 Rondout Drive, Kingston, New York 12401
845-331-1955 • Fax: 845-331-1026 • www.kingstonhousing.org

Catherine A. Maloney, *Interim Executive Director*

May 3, 2018

Honorable James L. Noble, President
City of Kingston Common Council
420 Broadway
Kingston, NY 12401

RE: Resolution 166 of 2017

Dear President Noble:

In reference to the above mentioned resolution regarding the purchase and installation of speed humps at both Rondout Gardens and Colonial Gardens; I am requesting the matter be referred back to General Government/Public Safety for further discussion. My initial request was for the City to bear the cost of purchasing the speed humps with Kingston Housing Authority bearing the responsibility of installation and removal and Section 2 of the Resolution states the cost, responsibility and liability borne by the Kingston Housing Authority. I am requesting the City reconsider the purchase of the equipment. Following preliminary conversations with the City of Kingston Engineering Department, the cost estimate for six speed humps is less than \$7,500.

I am attaching a copy of a map showing the requested locations and a copy of Resolution 166 of 2017 for your information. Please let me know if you have any questions or need further information.

Sincerely;

Catherine A. Maloney
Interim Executive Director

Resolution 166 of 2017

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
APPROVING SPEED HUMPS IN COLONIAL GARDENS AND RONDOUT GARDENS**

Public Safety/General Government Committee: Aldermen: Schabot,
Eckert, Davis, Brown

WHEREAS, a request has been made to have speed humps installed in two of the Kingston Housing Authority's housing complexes; and

WHEREAS, the main entrances at both Rondout Gardens and Colonial Gardens are public roads and while speed limits are posted, cars frequently travel at rates of speed that are unsafe for the community.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION-1. That the Common Council approves the installation of three movable speed humps in Colonial Gardens and three movable speed humps in Rondout Gardens.

SECTION-2. That speed humps be placed from April to November with the cost, responsibility and liability borne by the Kingston Housing Authority. Said design shall be subject to City approval.

SECTION-3. This resolution shall take effect immediately.


Submitted to the Mayor this 2nd day of
August, 2017



Carly Winnie, City Clerk

Adopted by Council on August 1, 2017

Approved by the Mayor this 2nd day of
August, 2017



Steven T. Noble, Mayor



132 Rondout Drive, Kingston, NY 12401
845-331-1955

MEMO

TO: Steve Schabot
FROM: Catherine A. Maloney, Interim Executive Director
DATE: July 10, 2017
RE: Speed humps

As the Interim Executive Director of the Kingston Housing Authority I am requesting speed humps be installed in two of KHA's housing complexes. With six complexes and close to 500 apartments, KHA serves the needs of low income people in the city of Kingston. Many of these are families with small children. The main entrances at both Rondout Gardens and Colonial Gardens are public roads and while speed limits are posted, cars frequently travel at rates of speed that are unsafe for the community. I have attached maps of the two complexes showing the requested locations of three, movable speed humps. It is summer time and the children are out having fun, and the possibility of an accident is increased. I would ask this request be addressed promptly.

Thank you for considering this request.

Board of Commissioners

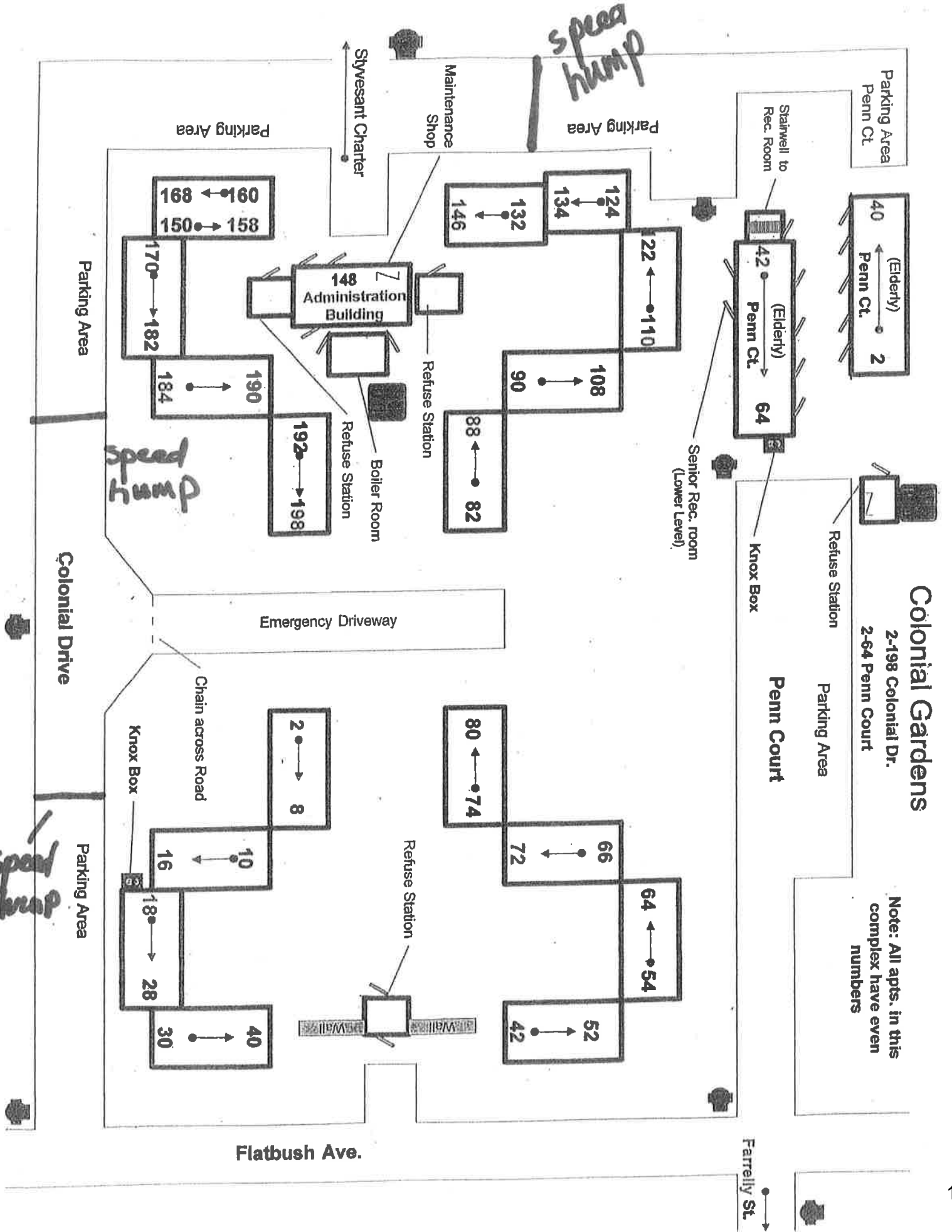
Rose Ann Nobel, Chair

Marge Knox

Jeanette Provenzano

Edward Palladino

Doris Schuyler



Rondout Gardens
1-132 Rondout Drive

Maple St.

Murray St.

Knox Box

Refuse Station



*Speed
humps*

Refuse Station

Refuse Station

Refuse Station

**Note : Administration
Building is 132 Rondout Dr.**

Playground

Community Center

Administration
Building

Overhead Door

To Garraghan Dr.
& Koenig Blvd.

Yosman Pl.

Rondout Dr.

Knox Box

Refuse Station

Maint. Shed

Maint. Bldg.
Laundry Room

12/2004

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT
COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION <u>X</u> _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____
<div style="display: flex; justify-content: space-between;"> DEPARTMENT <u>PARKS + RECREATION</u> DATE <u>5/16/18</u> </div> <p>Description: <u>INCREASE THE 7143.4589 LINE ITEM FROM \$15,245 TO \$45,245 TO OFFSET THE CDBG FUNDED KITCHEN RENOVATION AT THE EVERETT HODGE CENTER. THE EXPENSE ACCOUNT LINE 7143.472 WILL BE INCREASED FROM \$6,150 TO \$36,150.</u></p> <div style="display: flex; justify-content: space-between;"> Estimated Financial Impact <u>—</u> Signature <u>Levin Gilfeath</u> </div>		

Motion by _____

Seconded by _____

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Douglas Koop, Chairman		
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6		
Patrick O'Reilly, Ward 7		
Steven Schabot, Ward 8		

From: Kruk, Mark (DOT) [<mailto:Mark.Kruk@dot.ny.gov>]
Sent: Wednesday, May 30, 2018 7:16 AM
To: Noble, James; cwinne@kingston-ny.gov
Cc: Wilson, Kristen; Noble, Steve
Subject: FW: Kingston Roundabout - Highway lighting Resolution

Common Council President James Noble,

In lieu of Joe Chenier's retirement, please see the attached Highway Lighting maintenance resolution.

Please add this item to the Council's agenda.

If you have any questions please feel free to contact me.

Thank you,

Mark Kruk, P.E.

Project Engineer

New York State Department of Transportation, Hudson Valley

4 Burnett Boulevard, Poughkeepsie, NY 12603

(845) 431-5749 | mark.kruk@dot.ny.gov

www.dot.ny.gov



From: Kruk, Mark (DOT)
Sent: Tuesday, April 24, 2018 12:08 PM
To: 'jchenier@kingston-ny.gov' <jchenier@kingston-ny.gov>; rswenson@kingston-ny.gov
Cc: 'Wilson, Kristen' <kwilson@kingston-ny.gov>; Noble, Steve <SNoble@kingston-ny.gov>; Ryan, Carolyn (DOT) <Carolyn.Ryan@dot.ny.gov>
Subject: Kingston Roundabout - Highway lighting Resolution

Joe,

Please see the attached resolution for the City of Kingston to maintain the proposed lighting to be installed at the new roundabout.

Please take the necessary steps to include this item on the City Council's calendar and forward the executed resolution to my attention at your earliest convenience.

Thank you,

Mark Kruk, P.E.

Project Engineer

New York State Department of Transportation, Hudson Valley

4 Burnett Boulevard, Poughkeepsie, NY 12603

(845) 431-5749 | mark.kruk@dot.ny.gov

www.dot.ny.gov



RESOLUTION BY THE CITY COUNCIL

CITY OF KINGSTON

ULSTER COUNTY

RESOLUTION TO SECURE AND MAINTAIN INSTALLATION OF HIGHWAY LIGHTING

Resolution # _____

WHEREAS, pursuant to Highway Law §10 (24) the Commissioner of Transportation (the "Commissioner"), may at the expense of the state, or using federal funds, provide for the construction/installation of highway lighting (Work), provided the Commissioner deems it practicable to perform such work for such Municipality/Sponsor in connection with the performance of any work of construction, reconstruction or improvement under the Highway Law; and

WHEREAS in connection with Contract PIN 8811.26, for the construction of a roundabout at the intersection of I-587 and Albany Ave., S.H. 75-30, City of Kingston, Ulster County by Resolution No. _____, adopted _____, 2018, requested and authorized the State Department of Transportation to proceed with the necessary arrangements to install new highway lighting in the contract for a roundabout, S.H. 75-30, and

WHEREAS, the City Council of the City of Kingston of Ulster County approves the project and desires to have highway lighting on this highway within its geographical jurisdiction; and

WHEREAS, the State of New York has agreed to provide as a part of the project the lighting accessories and installations included in the contract plans attached hereto as Schedule A provided that the City Council of the City of Kingston of Ulster County agrees to maintain, repair and operate such highway lighting for a period of not less than twenty-five years.

NOW, THEREFORE the City Council of the City of Kingston of Ulster County duly convened and does hereby:

1. RESOLVE that City Council of the City of Kingston of Ulster County does approve the above subject project; and it is hereby
2. RESOLVED that City Council of the City of Kingston of Ulster County shall maintain, repair and energize such highway lighting; and it is hereby further
- ~~3.~~ RESOLVED that the City Council of the City of Kingston hereby authorizes the Mayor of the City of Kingston to enter into agreement with the State of New York and through the Commissioner of Transportation to commit City of Kingston to maintain at its own expense the Work on the above-identified project; and that such agreement provides

that maintenance shall include the repair and replacement of equipment, energizing and the operation of such highway lighting; and

3.

BE IT FURTHER RESOLVED that the Clerk of this City Council is hereby directed to transmit five (5) certified copies of the forgoing resolution to the New York State Department of Transportation addressed through:

Mr. Mark Kruk
NYSDOT Region 8
4 Burnett Blvd
Poughkeepsie, NY 12603

This is to certify that I, the undersigned, Clerk of the City Council of the City of Kingston, have compared the foregoing copy of resolution #_____ with the original now on file in this office and which was passed by said Board on the _____ day of _____ 20_____, a majority of all the members elected to the Board voting in favor thereof, and that the same is a correct and true transcript of such original resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the City of Kingston this _____ day of _____ 20_____.

Clerk

Formatted: Indent: Left: 0", Hanging: 0.56", Space Before: 9 pt, Line spacing: Multiple 1.33 li, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.55" + Tab after: 0.35" + Indent at: 0.9", Tab stops: 0.56", List tab + Not at 0.35"

Formatted: Indent: Left: 0", Hanging: 0.56", Space Before: 9 pt, Line spacing: Multiple 1.33 li, Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.55" + Tab after: 0.35" + Indent at: 0.9", Tab stops: 0.56", List tab + Not at 0.35"

CITY OF KINGSTON
Office of the City Clerk
Registrar of Vital Statistics
cityclerk@kingston-ny.gov

Steven T. Noble, Mayor
Carly J. Winnie, City Clerk/Registrar



Deidre Sills, Deputy Clerk
Susan Mesches, Deputy Registrar

May 31, 2018

James L. Noble, Jr.
President, Common Council
420 Broadway
Kingston, NY 12401

Dear President Noble,

I respectfully request that you refer the Standard Workday Resolution to the Finance Committee for consideration at the June meeting. The City is required to file this resolution within 180 days of the new term of any Council Members participating in the NYS Retirement System.

Thank you,

Carly Winnie
City Clerk

RESOLUTION #101 of 2018

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
RECOMMENDING MODIFICATIONS TO THE 2018 CITY CLERK'S BUDGET

Sponsored by: Finance/Audit Committee
Aldermen Koop, Scott-Childress, Davis, Schabot, O'Reilly

WHEREAS, the City Clerk has requested budget modifications totaling \$10,000.00 to cover the cost of roof repairs at the Volunteer Fireman's Museum; and

WHEREAS, the Finance/Audit Committee has received, reviewed and approved this request:

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1: That the sum of \$10,000.00 be transferred as follows:

FROM:	A11990.5404	Contingency	\$10,000.00
TO:	A1620.5442	Fireman's Museum Maintenance	\$10,000.00

SECTION 2. That this resolution shall take effect immediately.

Submitted to the Mayor this _____
day of _____ 2018.

Approved by the Mayor this _____
day of _____ 2018.

CARLY WINNIE, CITY CLERK

STEVEN T. NOBLE, MAYOR

Financial Impact: \$10,000.00

Adopted by Council on June 5, 2018

CITY OF KINGSTON
Office of the City Clerk
Registrar of Vital Statistics
cityclerk@kingston-ny.gov

Steven T. Noble, Mayor
Carly J. Winnie, City Clerk/Registrar



Deidre Sills, Deputy Clerk
Susan Mesches, Deputy Registrar

May 1, 2018

James L. Noble
President, Common Council
420 Broadway
Kingston, NY 12401

RE: Volunteer Fireman's Museum Roof

Dear President Noble,

In 2017, the Common Council approved \$10,000 for roof renovations at the Volunteer Fireman's Museum. Unfortunately, a PO was not issued for this work prior to the end of the year, and the money was, therefore, returned to the general fund.

I respectfully request that the Common Council transfer funds for the attached work to be completed in 2018.

Respectfully,

Carly Winnie
City Clerk

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____	CONTINGENCY TRANSFER _____	TRANSFER _____
AUTHORIZATION _____	BUDGET MODIFICATION _____	BONDING REQUEST _____
CLAIMS _____	ZONING _____	OTHER _____

DEPARTMENT: City Clerk DATE _____

Description: Request to transfer \$10,000 for repair of the Volunteer Fireman's Museum Roof

FROM:	A11990.5404	Contingency	\$10,000
TO:	A11620.5442	Fireman's Museum Maint.	\$10,000

Estimated Financial Impact \$10,000 Signature _____

Motion by SS

Seconded by AD

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seck Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
<u>DA Koop</u> Douglas Koop, Chairman	✓	
<u>Reynolds Scott-Childress</u> Reynolds Scott-Childress Ward 3	✓	
<u>Anthony Davis</u> Anthony Davis, Ward 6	✓	
<u>Patrick O'Reilly</u> Patrick O'Reilly, Ward 7	✓	
<u>Steven Schabot</u> Steven Schabot, Ward 8	✓	

RESOLUTION #102 of 2018

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, RECOMMENDING
APPROVAL FOR MODIFICATIONS TO THE 2018 FIRE DEPARTMENT BUDGET

Sponsored by: Finance/Audit Committee
Aldermen Koop, Scott-Childress, Davis, Schabot, O'Reilly

WHEREAS, a budget transfer in the amount of \$131,186.95 has been requested by the Fire Chief to cover retroactive salary expenses in accordance with the new collective bargaining agreement; and

WHEREAS, the Finance and Audit Committee has received, reviewed and approved this request:

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the sum of \$131,186.95 be transferred, as follows:

FROM:	A11990.5404	Contingency	\$131,186.95
TO:	A13410.5125	Retro Pay	\$131,186.95

SECTION 2. That this resolution shall take effect immediately.

Submitted to the Mayor this _____
day of _____ 2018

Approved by the Mayor this _____
day of _____ 2018.

CARLY WINNIE, CITY CLERK

STEVEN T. NOBLE, MAYOR

Adopted by Council on June 4, 2018

Financial Impact – \$131,186.95

Fire bud mod

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER X
BUDGET MODIFICATION _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT Kingston Fire Department

DATE 5/03/18

Description: Please consider the following Tranfer request in order to pay out retroactive salary for
2017 and 2018 which is part of the new Collective Bargaining Agreement which was ratified for Kingston
Professional Fire Fighters

From Account	Amount	To Account	Amount
Contingency	\$131,186.95	3410.125 Retro Pay	\$131,186.95

Estimated Financial Impact \$ 131,186.95

Signature M/B

Motion by RS-C

Seconded by SS

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

Committee Vote	YES	NO
<u>DA Koop</u> Douglas Koop, Chairman	✓	
<u>Reynolds Scott-Childress</u> Reynolds Scott-Childress Ward 3	✓	
<u>Anthony Davis</u> Anthony Davis, Ward 6		
<u>Patrick O'Reilly</u> Patrick O'Reilly, Ward 7	✓	
<u>Steven Schabot</u> Steven Schabot, Ward 8	✓	

CITY OF KINGSTON
Kingston Fire Department
mbrown@kingston-ny.gov



Mark Brown, Fire Chief

Steven T. Noble, Mayor

April 20, 2018

Alderman at Large James Noble
City of Kingston Common Council
420 Broadway
Kingston, NY 12401

Dear Alderman at Large Noble:

Please consider approving the following Transfer according to the attached sheet. This **\$131,186.78 transfer** will allow the payment of Retroactive pay for 2017 and 2018. Which is part of the new Collective Bargaining Agreement which was ratified for the Kingston Professional Fire Fighters.

Sincerely,

Mark Brown
Fire Chief

Cc: John Tuey, Comptroller
Finance Committee

RESOLUTION #103 of 2018

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
RECOMMENDING APPROVAL FOR MODIFICATIONS TO THE 2018 PUBLIC WORKS BUDGET

Sponsored by: Finance/Audit Committee
Aldermen Koop, Scott-Childress, Davis, O'Reilly, Schabot

WHEREAS, the Superintendant of Public Works has requested a budget transfer in the amount of \$15,885.00 to cover additional cost of paving vehicle; and

WHEREAS, the Finance/Audit Committee has received, reviewed and approved this request:

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the sum of \$15,885.00 be transferred as follows:

FROM:	A11990.5404	Contingency	\$15,885.00
TO:	A15110.5203	Street Maint Motor Vehicles	\$15,885.00

SECTION 2. That this resolution shall take effect immediately.

Submitted to the Mayor this _____
day of _____ 2018.

Approved by the Mayor this _____
day of _____ 2018.

CARLY WINNIE, CITY CLERK

STEVEN T. NOBLE, MAYOR

Adopted by Council June 4, 2018

Financial Impact – \$15,885.00

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND ECONOMIC DEVELOPMENT

COMMITTEE REPORT

Internal Transfer _____	Contingency Transfer _____	XX
Transfer _____	Authorization _____	
Budget Modification _____	Bonding Request _____	
Claims _____	Other _____	
<p>Department: <i>Public Works</i> Date: <i>April 6, 2018</i></p>		
A1	Transfer To:	A1 Transfer From:
5110 12 5203	<i>Streets Main Motor Vehicles</i> 15,885.00	1990 14 5404 <i>Contingency</i> 15,885.00
<p>Purchase of truck for paving and patching</p>		
Estimated Financial Impact _____		Signature _____

Motion By SS

Seconded By RS-C

Action Required _____

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance _____

Conditioned Negative Declaration _____

Seek Lead Agency Status _____

Positive Declaration of Environmental Significance _____

Committee Vote	Yes	No
<i>D. Koop</i> Douglas Koop, Ward 2, Chairman	✓	
<i>Reynolds Scott-Childress</i> Reynolds Scott-Childress, Ward 3	✓	
<i>Tony Davis</i> Tony Davis, Ward 6	✓	
<i>Patrick O'Reilly</i> Patrick O'Reilly, Ward 7	✓	
<i>Steven Schabot</i> Steven Schabot, Ward 8	✓	

CITY OF KINGSTON
Department of Public Works
publicworks@kingston-ny.gov

Joseph A. Chenier, Superintendent



Steven T. Noble, Mayor

April 6, 2018

Hon. James Noble, President
Common Council
420 Broadway
Kingston, NY 12401

Dear President Noble;

Attached please find a transfer request for the purchase of a new patch truck for the Street Maintenance division of Public Works. Bonding was passed for \$195,000 for the purchase of this vehicle. We are requesting money from contingency to cover the balance.

Your assistance in this matter is greatly appreciated.

Sincerely,

Joseph A. Chenier
Superintendent Public Works

Cc: Comptroller John Tuey

RESOLUTION #104 of 2018

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
AUTHORIZING ACCEPTANCE OF THE DONATION OF MET LIFE PARK (AKA BARMANN PARK) BY
PROSPECT AND GREEN, LLC TO THE CITY OF KINGSTON

Sponsored by: Finance and Audit Committee
Aldermen: Koop, Scott-Childress, Davis, O'Reilly, Schabot

WHEREAS, property owners, Prospect and Green, LLC are desirous of donating "Met Life Park" a/k/a "Barmann Park" to the City of Kingston; and

WHEREAS, the property currently consists of a single parcel, requiring a property subdivision to convey the park portion of the deed to the City of Kingston; and

WHEREAS, the terms of said donation include the City of Kingston replacing and maintaining a fence separating the two portions of the property; and

WHEREAS, said deed will memorialize that the property shall be perpetually devoted to public parkland purposes; and

WHEREAS, the Common Council has reviewed the proposed terms of this donation and believes it to be in the best interest of the City

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. The Common Council authorizes acceptance of a donation of property from Prospect and Green, LLC to the City of Kingston

SECTION 2. The Mayor of the City of Kingston is hereby authorized to execute any and all documents related to the donation of Met Life Park, a/k/a Barmann Park to the City of Kingston

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this _____ day
of _____ 2018

Approved by the Mayor this _____ day
of _____ 2018

Carly Winnie, City Clerk

Steven T. Noble, Mayor

Adopted by Council on June 4, 2018

THE CITY OF KINGSTON COMMON COUNCIL

FINANCE AND AUDIT COMMITTEE REPORT

<u>REQUEST DESCRIPTION</u>		
INTERNAL TRANSFER _____ AUTHORIZATION _____ CLAIMS _____	CONTINGENCY TRANSFER _____ BUDGET MODIFICATION <u>X</u> _____ ZONING _____	TRANSFER _____ BONDING REQUEST _____ OTHER _____
<div style="display: flex; justify-content: space-between;"> DEPARTMENT <u>Corporation Counsel</u> DATE _____ </div> <p>Description: <u>Authorizing the acceptance of MetLife Park aka</u> <u>Burman Park being donated by Prospect & Green LLC with the</u> <u>understanding that the City will replace and maintain the existing</u> <u>fence separating the parcel</u></p> <div style="display: flex; justify-content: space-between;"> Estimated Financial Impact _____ Signature <u>[Signature]</u> </div>		

Motion by SS

Seconded by RS-C

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____


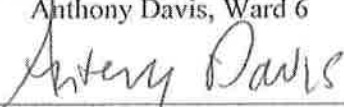

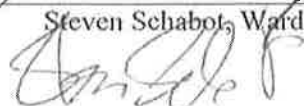
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

Committee Vote	YES	NO
 Douglas Koop, Chairman	✓	
Reynolds Scott-Childress Ward 3		
Anthony Davis, Ward 6 	✓	
Patrick O'Reilly, Ward 7 	✓	
Steven Schabot, Ward 8 	✓	

CITY OF KINGSTON
Office of Corporation Counsel
kbryant@kingston-ny.gov

Steven T. Noble, Mayor



Kevin R. Bryant, Corporation Counsel
Daniel Gartenstein, Asst. Corporation Counsel

TO: Hon. James L. Noble
President, Common Council

FROM: Kevin R. Bryant *KRB*
Corporation Counsel

DATE: March 28, 2018

RE: Met Life Park

Prospect & Green LLC are desirous of donating the Met Life Park a/k/a Barman Park portions to the City of Kingston pursuant to the terms set forth in the attached letter from Michael A. Moriello, Esq. dated February 22, 2018.

Please refer said matter to the appropriate Committee for consideration.

RISELEY & MORIELLO
ATTORNEYS AT LAW
111 Green Street
Post Office Box 4465
Kingston, New York 12402
E-Mail: mike@moriellolaw.com

Richard F. Riseley
Michael A. Moriello

Tel: (845) 338-6603
Fax: (845) 340-1614

February 22, 2018

City of Kingston
Office of City Corporation Counsel
Kevin Bryant, Esq.
Dan Gartenstein, Esq.
City Hall
420 Broadway
Kingston, New York 12401

RE: Deed to Lands and Improvements Situate at Met Life
Park: Prospect & Green LLC With the City of Kingston

VIA HAND DELIVERY

Dear Kevin and Dan:

This correspondence is to confirm that I have met with representatives of RUPCO, Inc. and Prospect & Green LLC concerning the conveyancing of the above referenced real property by Deed to the City of Kingston, same in connection with the above referenced matter.

In this regard, I am enclosing a copy of the current Deed to the subject premises, together with the relevant 1979 and 1956 Lease Agreements affecting the publicly utilized portions of the premises.

It is my understanding that Prospect & Green LLC will be donating the "Met Life Park" a/k/a "Barrman Park" portions of the premises to the City of Kingston by Deed, which shall be executed by the Grantor and the Grantee, said Deed further memorializing that the Parkland portion of the premises shall be perpetually devoted to public parkland purposes.

Presently, the lands are described as being comprised of one (1) parcel of land and a subdivision of said lands will be required to effect the donation and deeded conveyance. Accordingly, Chris Zell, PLS, Brinnier & Larios, PC, has prepared a subdivision map and associated metes and bounds description for the Parkland premises, copies of which are annexed hereto for your review.

Parenthetically, I note that the parcel possesses two (2) tax map numbers, presumably owing to the historical disposition of the Lease upon the Metropolitan Life Building portion of the premises.

Certain reservations and recitals will need to be provided for within the call of the Deed and my client will work with the City of Kingston to arrive at mutually acceptable language with respect thereto.

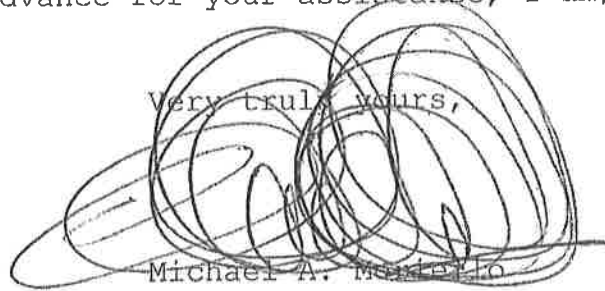
I am further advised that my client would like the City of Kingston to replace the existing chain link fence as a memorialized part of this transaction.

In addition, my client will work cooperatively with the City of Kingston to affect any procedures which are required at law to convey the parkland to the City of Kingston.

Please take the matter up with the City of Kingston Common Council at your convenience and feel free to contact me with any questions you may have.

Thanking you both in advance for your assistance, I am,

Very truly yours,

A large, stylized handwritten signature in dark ink, appearing to read "Michael A. Mammello". The signature is composed of several overlapping loops and flourishes.

Michael A. Mammello

MAM:def

Enclosures

cc: Mr. Kevin O'Connor [with enclosures & via e-mail and regular mail]
Mr. Guy Kempe [via e-mail, without enclosures]
Christopher J. Zell, PLS [via e-mail, without enclosures]

RESOLUTION #105 of 2018

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
REQUESTING THE CITY OF KINGSTON TO SEEK PROPOSALS FOR THE VACANT DOCK SPACE,
EAST OF HIDEAWAY MARINA, ON THE RONDOUT WATERFRONT

Sponsored By: Laws & Rules Committee
Aldermen: Carey, Ventura Morell, Scott-Childress, Koop, O'Reilly

WHEREAS, the City has been approached by investors, interested in leasing the approximately 200 feet of bulkhead, east of Hideaway Marina as dock space; and

WHEREAS, the Common Council believes it to be in the best interest of the City to seek competitive proposals for this area

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. The Common Council recommends that the City advertise for proposals for lease of the approximately 200 feet of bulkhead east of Hideaway Marina, on the Rondout Waterfront

SECTION 2. That the Mayor is authorized to execute related documents

SECTION 3. That this resolution shall take effect immediately.

Submitted to the Mayor this _____ day of

_____, 2018

Carly Winnie, City Clerk

Approved by the Mayor this _____ day of

_____, 2018

Steven T. Noble, Mayor

Adopted by Council on June 4, 2018

THE CITY OF KINGSTON COMMON COUNCIL

LAWS & RULES COMMITTEE REPORT

DEPARTMENT _____	DATE _____
Description _____	
<p style="font-size: 1.2em; color: blue;">Resolution to request an RFP for 200 feet of vacant space space on the Rondout Creek between east of the Hideaway Marina</p>	
Signature _____	

Motion by RS-C

Seconded by RO

Action Required: _____

SEQRA Decision:

Type I Action _____

Type II Action _____

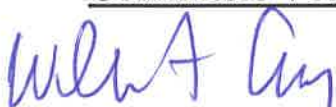
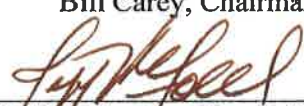
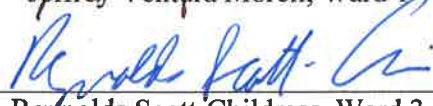


Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

Committee Vote		YES	NO
		✓	
Bill Carey, Chairman			
		✓	
Jeffrey Ventura Morell, Ward 1			
		✓	
Reynolds Scott-Childress, Ward 3			
		✓	
Douglas Koop, Ward 2			
		✓	
Patrick O'Reilly, Ward 7			

Jim

Two investors, Steven Prosser & Jeff Hurst have approached the City regarding a lease for the use of 200 feet of vacant dock space on the Rondout Creek between our fishing dock and the Hideaway Marina. Their plan includes

- Provide slips, at their expense, for 10-12 boats
- Install 160 feet of dock, at their expense
- Upgrade the electrical services on the docks utilizing their labor; request that City pay for materials
- Utilize the space for a marine B & B and a boat for dinner cruises
- At the end of the lease any improvements would become the property of Kingston
- They will carry \$1,000,000 in liability insurance, at their expense

Their plan would support Goal 10 of City's Comprehensive Plan: "Encourage vibrant mixed-use land patterns in the Rondout centered around waterfront access, restaurants & tourist attractions." This will have the possibility of drawing additional visitors to the Rondout & Kingston. Improvements to the area would be in support of our goals to enhance the entire waterfront and would positively affect stores, restaurants, festivals, etc,

I encourage this type of development and am hopeful that the City will move forward to make this plan a reality.

Steve

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, APPROVING THE FISCAL YEAR 2018 COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN

Sponsored by: Community Development Committee
Aldermen Davis, Carey, Worthington, Shaut and Morell

WHEREAS, the United States Department of Housing and Urban Development Act of 1974, as amended, authorizes the availability of federal funds to eligible units of local government for the purposes of implementing Community Development Block Grant (CDBG) Entitlement Program activities, so as to give maximum feasible priority to activities that will provide benefits to low and moderate income persons or aid in the prevention and elimination of slums and blight; and

WHEREAS, the City of Kingston, as an Entitlement Community, is eligible to submit a Consolidated Housing and Community Development Plan to the United States Department of Housing and Urban Development (HUD) for final review and approval of the Fiscal Year (FY) 2018 Annual Action Plan in the estimated amount of seven hundred fifty-nine thousand, three hundred fifty-one dollars and zero cents (\$759,351.00); and

WHEREAS, the Common Council of the City of Kingston deems it necessary and in the public interest to request funds under HUD's CDBG Entitlement Program to continue ongoing community development activities.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

Section 1. The Common Council adopts the Annual Action Plan for FY 2018 to address community needs through the use of CDBG Entitlement funds to be distributed according to the attached schedule. The City will receive CDBG funds more or less in the amount of seven hundred fifty-nine thousand, three hundred fifty-one dollars and zero cents (\$759,351.00), which said sums will be used to fund the programs and projects outlined in the Annual Action Plan.

Section 2. In the event that any substantial proposed re-programming of funds is required, Council's approval will be required as per the Consolidated Plan, substantial being defined for the Annual Action Plan as: a requested increase or decrease in the budgeted amount for an individual activity exceeding twenty-five percent (25%) of the original budgeted amount; when the City determines not to carry out a project or activity described in the approved Annual Action Plan; or when the City determines to carry out a project not previously described in the approved Annual Action Plan.


Section 3. In the event the City of Kingston receives more or less than the estimated seven hundred fifty-nine thousand, three hundred fifty-one dollars and zero cents (\$759,351.00) of CDBG Entitlement funding, as the managing department for these funds, the Office of Economic & Community Development shall increase or decrease allocations proportional to the percent difference of the Entitlement grant award.

Section 4. That the Mayor, as Chief Executive Officer, is hereby authorized and directed to act as the authorized representative of the City of Kingston in connection with the Annual Action Plan and funding request for FY 2018 and to provide such additional information as may be required.

Section 5. That HUD be and is hereby assured of full compliance by the City of Kingston with the certifications made part of the plan.

THE CITY OF KINGSTON COMMON COUNCIL

COMMUNITY DEVELOPMENT COMMITTEE REPORT

DEPARTMENT	<u>Economic & Community Development</u>	DATE	<u>May 22, 2018</u>
Description	<u>To amend Resolution 84 of 2018, as attached.</u>		
Signature		Financial Impact	<u>0</u>

Motion by CAREY

Seconded by VENTURA MORELL

Action Required: NONE

SEQRA Decision:

Type I Action

Type II Action

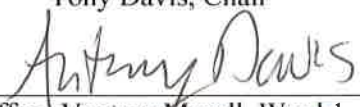

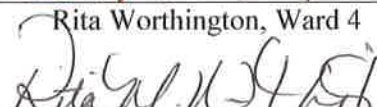
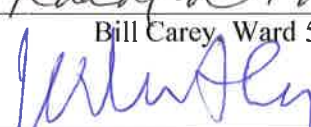
Unlisted Action

Negative Declaration of Environmental Significance:

Conditioned Negative Declaration:

Seek Lead Agency Status:

Positive Declaration of Environmental Significance:

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
Tony Davis, Chair 	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeffrey Ventura Morell, Ward 1 	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rita Worthington, Ward 4 	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bill Carey, Ward 5 	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Andrea Shaut, Ward 9	<input type="checkbox"/>	<input type="checkbox"/>

Resolution ____ of 2018

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
APPROVING THE FISCAL YEAR 2018 COMMUNITY DEVELOPMENT BLOCK GRANT
ANNUAL ACTION PLAN**

Sponsored by Community Development Committee: Aldermen Davis, Carey, Worthington, Shaut and Morell

WHEREAS, the United States Department of Housing and Urban Development Act of 1974, as amended, authorizes the availability of federal funds to eligible units of local government for the purposes of implementing Community Development Block Grant (CDBG) Entitlement Program activities, so as to give maximum feasible priority to activities that will provide benefits to low and moderate income persons or aid in the prevention and elimination of slums and blight; and

WHEREAS, the City of Kingston, as an Entitlement Community, is eligible to submit a Consolidated Housing and Community Development Plan to the United States Department of Housing and Urban Development (HUD) for final review and approval of the Fiscal Year (FY) 2018 Annual Action Plan in the estimated amount of seven hundred fifty-nine thousand, three hundred fifty-one dollars and zero cents (\$759,351.00); and

WHEREAS, the Common Council of the City of Kingston deems it necessary and in the public interest to request funds under HUD's CDBG Entitlement Program to continue ongoing community development activities.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

Section 1. The Common Council adopts the Annual Action Plan for FY 2018 to address community needs through the use of CDBG Entitlement funds to be distributed according to the attached schedule. The City will receive CDBG funds more or less in the amount of seven hundred fifty-nine thousand, three hundred fifty-one dollars and zero cents (\$759,351.00), which said sums will be used to fund the programs and projects outlined in the Annual Action Plan.

Section 2. In the event that any substantial proposed re-programming of funds is required, Council's approval will be required as per the Consolidated Plan, substantial being defined for the Annual Action Plan as: a requested increase or decrease in the budgeted amount for an individual activity exceeding twenty-five percent (25%) of the original budgeted amount; when the City determines not to carry out a project or activity described in the approved Annual Action Plan; or when the City determines to carry out a project not previously described in the approved Annual Action Plan.

Section 3. In the event the City of Kingston receives more or less than the estimated seven hundred fifty-nine thousand, three hundred fifty-one dollars and zero cents (\$759,351.00) of CDBG Entitlement funding, as the managing department for these funds, the Office of Economic & Community Development shall increase or decrease allocations proportional to the percent difference of the Entitlement grant award.

Section 4. That the Mayor, as Chief Executive Officer, is hereby authorized and directed to act as the authorized representative of the City of Kingston in connection with the Annual Action Plan and funding request for FY 2018 and to provide such additional information as may be required.

CITY OF KINGSTON

Office of the Mayor

mayor@kingston-ny.gov

Steven T. Noble
Mayor



May 18, 2018

Honorable James Noble, President
City of Kingston Common Council
420 Broadway
Kingston, N.Y. 12401

Dear President Noble,

We have received good news! The City of Kingston's Community Development Block Grant allocation for the July 1, 2018-June 30, 2019 funding year came in at \$759,351, which represents an increase of \$77,704 over the prior year's allocation.

In order to assign these funds, I respectfully request that the Community Development Committee of the Common Council review this matter at its meeting next week and consider the updated funding levels, per the attached chart.

Thank you for your consideration.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Steve Noble", is written over a horizontal line.

Steve Noble
Mayor

	2018 ACTUAL ALLOCATION					
	\$759,351.00					
	20% Admin					
	\$151,870.20		\$151,870.20			
	10% Program Delivery (other than Admin & Housing)					
	\$35,748.08		\$35,748.08	environmental reviews, site visits, monitoring & reporting, materials & supplies, travel, etc.		
	15% Public Services					
	\$113,902.65		\$102,512.39			
	Housing Rehab, FTHB, Emerg Repairs					
	\$250,000.00		\$250,000.00			
	Public Facilities					
	\$243,578.15		\$219,220.34			
			\$759,351.00			
	FY2018 CDBG Applications					
	Applicant	Project	Type	Applicants' Requests	CD Advisory Board Recommendations	Mayor's Recommendation
1	Community Development	Program Administration	Administration	\$134,000	\$134,000	\$134,000
			ADMIN SUBTOTAL:	\$134,000	\$134,000	\$134,000
2	Community Development	Program Delivery	Dependent on activity	\$35,748	\$35,748	\$28,600
			DELIVERY SUBTOTAL:	\$35,748	\$35,748	\$28,600
3	Boys' and Girls' Club	Music Makers	Public Services	\$2,500	\$0	\$0
4	Boys' and Girls' Club	Teen Supreme	Public Services	\$7,500	\$7,500	\$6,000
5	Center for Creative Education	After School & Summer Arts & Technology Program	Public Services	\$15,000	\$8,700	\$7,000
6	City of Kingston	CPTED	Public Services	\$16,000	\$0	\$0
7	City of Kingston	Creating Opportunities for Youth	Public Services	\$50,000	\$30,000	\$25,000
8	Family of Woodstock/Kingston Cares	Youth Programming & Operations @ Hodge, Rondout;	Public Services	\$25,435	\$23,435	\$23,000
9	Family Services	Summer Camps	Public Services	\$6,770	\$0	\$0
10	Legal Services of the Hudson Valley	One Circle: Boys and Girls Community Center Outreach Program	Public Services	\$10,000	\$0	\$9,000
11	Legal Services of the Hudson Valley	Eviction Prevention Program	Public Services	\$10,000	\$0	\$0
12	People's Place	Bag Holiday Hunger	Public Services	\$4,510	\$4,510	\$4,510
13	Read & Write	Read and Write Program	Public Services	\$15,000	\$10,365	\$10,000
14	Starling Productions	Black Stories Matter	Public Services	\$10,000	\$0	\$0
15	Ulster Literacy	English for Parents Program	Public Services	\$5,940	\$5,940	\$5,940
			PUB SERVICES SUBTOTAL:	\$178,655	\$90,450	\$90,450
16	Community Development	up to 8 rehabs, up to 2 FTHB, at least \$25,000 for emergency repairs	Housing Rehab, FTHB, Emergency Repairs	\$250,000	\$250,000	\$250,000
			HOUSING REHAB TOTAL:	\$250,000	\$250,000	\$250,000
17	Boys' and Girls' Club	Sprinkler System	Public Facilities	\$6,900	\$6,900	\$6,900
18	Childrens' Home of Kingston	Whitehurst room divider	Public Facilities	\$14,041	\$14,041	\$14,041
19	City of Kingston - Parks and Rec	Barmann Park	Public Facilities	\$50,000	\$30,000	\$30,000
20	City of Kingston - Parks and Rec	Rondout Center Improvements	Public Facilities	\$90,000	\$30,000	\$30,000
21	Hudson River Maritime Museum	Roof Replacement	Public Facilities	\$22,275	\$19,189	\$19,189
22	People's Place	Community Hub	Public Facilities	\$17,390	\$7,630	\$7,630
23	People's Place	Floor Replacement	Public Facilities	\$8,790	\$8,790	\$8,790
24	TransArt	Windows	Public Facilities	\$35,400	\$35,400	\$35,400
25	YMCA	Bikeport	Public Facilities	\$21,060	\$15,000	\$15,000
			PUB FACILITIES SUBTOTAL:	\$265,856	\$166,950	\$166,950
			TOTAL REQUESTED:	\$864,259	\$677,148	144 0

Resolution ____ of 2018

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
APPROVING THE FISCAL YEAR 2018 COMMUNITY DEVELOPMENT BLOCK GRANT
ANNUAL ACTION PLAN**

Sponsored by Community Development Committee: Aldermen Davis, Carey, Worthington, Shaut and Morell

WHEREAS, the United States Department of Housing and Urban Development Act of 1974, as amended, authorizes the availability of federal funds to eligible units of local government for the purposes of implementing Community Development Block Grant (CDBG) Entitlement Program activities, so as to give maximum feasible priority to activities that will provide benefits to low and moderate income persons or aid in the prevention and elimination of slums and blight; and

WHEREAS, the City of Kingston, as an Entitlement Community, is eligible to submit a Consolidated Housing and Community Development Plan to the United States Department of Housing and Urban Development (HUD) for final review and approval of the Fiscal Year (FY) 2018 Annual Action Plan in the estimated amount of six hundred seventy thousand dollars and zero cents (\$670,000.00); and

WHEREAS, the Common Council of the City of Kingston deems it necessary and in the public interest to request funds under HUD's CDBG Entitlement Program to continue ongoing community development activities.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

Section 1. The Common Council adopts the Annual Action Plan for FY 2018 to address community needs through the use of CDBG Entitlement funds to be distributed according to the attached schedule. The City will receive CDBG funds more or less in the amount of six hundred seventy thousand dollars and zero cents (\$670,000.00), which said sums will be used to fund the programs and projects outlined in the Annual Action Plan.

Section 2. In the event that any substantial proposed re-programming of funds is required, Council's approval will be required as per the Consolidated Plan, substantial being defined for the Annual Action Plan as: a requested increase or decrease in the budgeted amount for an individual activity exceeding twenty-five percent (25%) of the original budgeted amount; when the City determines not to carry out a project or activity described in the approved Annual Action Plan; or when the City determines to carry out a project not previously described in the approved Annual Action Plan.

Section 3. In the event the City of Kingston receives more or less than the estimated six hundred seventy thousand dollars and zero cents (\$670,000.00) of CDBG Entitlement funding, as the managing department for these funds, the Office of Economic & Community Development shall increase or decrease allocations proportional to the percent difference of the Entitlement grant award.

Section 4. That the Mayor, as Chief Executive Officer, is hereby authorized and directed to act as the authorized representative of the City of Kingston in connection with the Annual Action Plan and funding request for FY 2018 and to provide such additional information as may be required.

Section 5. That HUD be and is hereby assured of full compliance by the City of Kingston with the certifications made part of the plan.

Winnie, Carly

From: Noble, Steve
Sent: Friday, May 18, 2018 4:14 PM
To: Noble, James
Cc: Winnie, Carly; Davis, Tony; Robinson, Brenna
Subject: Late Communication for Community Development Committee
Attachments: Communication- CDBG allocation 5-18-18.pdf; 2018 Applications Worksheet - Updated with new allocation.xlsx

Please see the attached communication, hopefully to be allowed to be referred to next week's Community Development Committee.

Thanks for the consideration,

-Steve

Steven T. Noble
Mayor, City of Kingston
420 Broadway
Kingston, NY 12401
845-334-3902
www.kingston-ny.gov

CITY OF KINGSTON

Office of the Mayor

mayor@kingston-ny.gov

Steven T. Noble
Mayor



May 18, 2018

Honorable James Noble, President
City of Kingston Common Council
420 Broadway
Kingston, N.Y. 12401

Dear President Noble,

We have received good news! The City of Kingston's Community Development Block Grant allocation for the July 1, 2018-June 30, 2019 funding year came in at \$759,351, which represents an increase of \$77,704 over the prior year's allocation.

In order to assign these funds, I respectfully request that the Community Development Committee of the Common Council review this matter at its meeting next week and consider the updated funding levels, per the attached chart.

Thank you for your consideration.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Steve Noble".

Steve Noble
Mayor

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
ESTABLISHING A PUBLIC HEARING REGARDING THE POSSIBLE MERGER OF THE HISTORIC
LANDMARKS PRESERVATION COMMISSION AND THE HERITAGE AREA COMMISSION

Sponsored by: Laws & Rules Committee
Aldermen Carey, Ventura Morell, Scott-Childress, Koop and O'Reilly

WHEREAS, a proposal has been made for the merging of the City's Historic Landmarks Preservation and Heritage Area Commissions; and

WHEREAS, the merging of these commissions would require an amendment to the City's Zoning Code; and

WHEREAS, in accordance with Section 83 of the General City Law, the Laws and Rules Committee of the Common Council shall hold a public hearing on the proposed amendment and such shall be referred to the City of Kingston Planning Board, the Ulster County Planning Board, New York State Historic Preservation Office, Town of Esopus, Town of Ulster, Rhinebeck and Red Hook; and

WHEREAS, the City Clerk is responsible to cause notice of such hearing to be published in the official newspaper of the City, specifying the nature of the proposed amendment and the date and place of the public hearing;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the Common Council hereby sets a Laws and Rules Committee Public Hearing regarding the proposed merging of the Historic Landmarks Preservation Commission and the Heritage Area Commission

SECTION 2. That said public hearing will take place on Wednesday, June 20, 2018 at 6:30 pm, in the Common Council Chambers at City Hall for public comments on same.

SECTION 3. That the City Clerk shall cause the proposed amendment to be referred to the City of Kingston Planning Board, the Ulster County Planning Board, New York State Historic Preservation Office, Town of Esopus, Town of Ulster, Rhinebeck and Red Hook for possible comment

SECTION 4. That this resolution shall take effect immediately.

Submitted to the Mayor this _____
day of _____ 2018.

Approved by the Mayor this _____
day of _____ 2018.

CARLY WINNIE, CITY CLERK

STEVEN T. NOBLE, MAYOR

Adopted by Council on June 4, 2018

THE CITY OF KINGSTON COMMON COUNCIL

LAWS & RULES COMMITTEE REPORT

DEPARTMENT _____	DATE <u>5/16/18</u>
Description _____	
<p><u>Resolution to schedule a public hearing on June 20, 2018 to address the possible merger of Historic Landmarks and Heritage Area Commissions. This would include referring the proposed amendments to Ulster County Planning, City Planning, Town of Ulster, NY State SHPO, Town of Esopus, Rhinebeck and Red Hook.</u></p>	
Signature _____	

Motion by DK

Seconded by RS-C

Action Required: _____

SEQRA Decision:

Type I Action _____

Type II Action _____


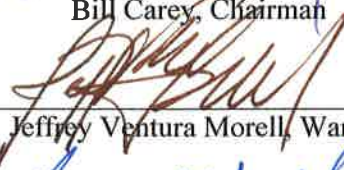
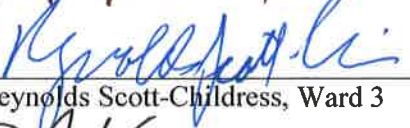
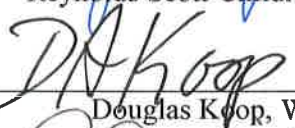

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

Committee Vote		YES	NO
	Bill Carey, Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Jeffrey Ventura Morell, Ward 1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Reynolds Scott-Childress, Ward 3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Douglas Koop, Ward 2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Patrick O'Reilly, Ward 7	<input checked="" type="checkbox"/>	<input type="checkbox"/>

CITY OF KINGSTON
Office of Corporation Counsel
 kbryant@kingston-ny.gov

Steven T. Noble, Mayor



Kevin R. Bryant, Corporation Counsel
 Daniel Gartenstein, Asst. Corporation Counsel

TO: Hon. James L. Noble
 President, Common Council

FROM: Daniel Gartenstein
 Assistant Corporation Counsel

DATE: March 28, 2018

RE: Combination of HLPC/HAC

In the interests of coordinating the review of proposed projects in the City of Kingston, our office is recommending that the Council move forward with combining the Historic Landmarks Preservation Commission and the Heritage Commission.

Our office has drafted proposed legislation which we believe addresses the issues discussed by the Zoning Revision Commission. I will be forwarding a draft of the proposed revised legislation in the coming weeks. Pending completion of the draft, I would request that you forward this communication to the Laws and Rules Committee for inclusion on their April agenda.

I thank you in advance for your assistance with this matter.

CITY OF KINGSTON

Historic Landmarks Preservation Commission

Steven T. Noble, Mayor



Deputy Chief Tom Tiano, Secretary

May 10, 2018

Alderman Bill Carey
Laws & Rules Committee
City of Kingston Common Council
101 Hoffman Street
Kingston, NY 12401

Re: Draft Legislation for the Merging of the HLPC and HAC

To Alderman Carey and members of the Laws & Rules Committee:

We members of the Historic Landmarks Preservation Commission appreciate your committee's efforts to improve the city's review procedures for historic resources and we thank you for this opportunity to share our thoughts about the matter.

We know firsthand the weaknesses of the existing law and we support the goal of streamlining our review process with that of the Heritage Area Commission as long as the intent and procedural tools of both are retained. However, the new draft legislation as proposed by the City's corporation counsel includes amendments to HLPC's procedures that undermine its mission. They include:

- Imposes a 45-day deadline on the HLPC to render a decision on a completed application. Some applications are more complex than others and the commission must request additional information during the course of its review. A 62 day-period is appropriate and matches other boards' enabling laws.
- Removes emergency designation procedures. Acknowledging that Kingston's current inventory of landmarks and historic districts does not reflect the totality of resources worthy of preservation, this tool grants a potential landmark a temporary reprieve from demolition while its significance is assessed. As with non-emergency designations, HLPC recommendations are submitted to the Common Council, the owner is notified, and a public hearing is held. Temporary protection expires after 90 days if the Council fails to act.
- Removes interim protection for proposed landmarks and districts. Currently, when the HLPC proposes to designate a historic building or neighborhood, it schedules a public hearing and notifies the owners. Once such notice is issued, all affected properties are granted interim protection until the designation is ratified by the Common Council. Eliminating this protection

CITY OF KINGSTON

Historic Landmarks Preservation Commission

Steven T. Noble, Mayor



Deputy Chief Tom Tiano, Secretary

will afford disgruntled owners the opportunity to demolish or drastically alter a historic resource before it can be designated.

- Removes clear language regarding compliance with a Preservation Notice of Action. At present, work to a protected property that does not conform to the conditions set by a Preservation Notice of Action can have its Certificate of Occupancy or Certificate of Compliance withheld by the Building Safety Division. It is the most effective means of enforcing the decisions of the commission. The proposed legislation eliminates this. Instead, it seems to leave enforcement at the discretion of the "City Fire Officer," who will "take appropriate action."
- Gives the Planning Board supremacy in decisions regarding the appropriateness of scale and massing of new construction. For a new building in a historic district, the current review procedure stipulates that the commission consider its harmony with its neighbors and specifically, its overall height, roof massing, the relationship between the width to height of the front elevation and its overall height, and the rhythm of spacing of buildings, among other design details factors. Our decisions, which are guided by the Secretary of the Interior's Standards for Historic Preservation, seek to ensure that there is a balance between differentiation and compatibility in new construction in order to maintain the historic character and identity of the district—regardless of a parcel's maximum allowable floor-area-ratio. The proposed legislation would force HLPC decisions regarding appropriateness to be subservient to another citizen-governed board's findings. Kingston's current zoning, widely believed to be insufficient for today's planning standards, does not provide a consistent foundation for preservation-minded decision-making.
- Coordinated Planning Board and Historic Preservation Review. We agree that coordinated review is beneficial for all. However, as mentioned in the previous paragraph, the criteria considered by the HLPC differs from that of site plan review. When does architectural design review take place? Does the Planning Board participate? How is this done in other communities? At present, the HLPC encourages applicants to appear before us for a pre-application meeting to discuss their projects informally. Perhaps this could be made a standard procedure prior to site plan review for new construction in historic districts or on Landmark-designated sites.

The City of Kingston is obligated by its agreement with New York State to involve the State Historic Preservation Office (SHPO) in any amendments to our preservation ordinance. We urge your committee to confer with SHPO at the earliest stage possible to ensure Kingston continues as a Certified Local Government, which makes us eligible for grant opportunities, technical support, and commissioner training through the NYS

CITY OF KINGSTON

Historic Landmarks Preservation Commission

Steven T. Noble, Mayor



Deputy Chief Tom Tiano, Secretary

Office of Parks, Recreation, and Historic Preservation.

Prior to the introduction of this draft legislation, the members of the HLPC had been studying Preservation Model Law, developed by the Preservation League and the NYS Historic Preservation Office, as the basis for updating our existing ordinance. While the law stipulates no additional powers to HLPC, it does provide much clearer language and terms. We are attaching the Model Law here for your reference. It will be discussed in detail at the upcoming preservation forum on Monday May 14, 6:00-8:00pm at City Hall. We encourage all council members to attend.

The drafting of Kingston's earliest preservation procedures in the late 1960s and early 1970s was a collaborative effort between the Landmarks Commission and the Laws & Rules Committee. We welcome a continuation of that tradition today.

Sincerely,

Marissa Marvelli, Vice Chair

Mark Grunblatt, Chair

Historic Landmarks Preservation Commission

Enc. NYS Preservation Model Law (July 2014 version)
Chap. 405, Article IX of City of Kingston's Administrative Code

Cc: Mayor Steve Noble
Aldерwoman Andrea Shaut, Ward 9
Alderman Jim Noble
Alderman Reynolds Scott-Childress, Ward 3
Kevin Bryant, Corporation Counsel
Linda Mackey, CLG administrator for SHPO

DRAFT 5/16/18

HISTORIC LANDMARKS AND HERITAGE AREA COMMISSION

Article I. Creation; composition and terms.

There is hereby created a Commission to be called the Historic Landmarks and Heritage Area Commission (“HLHAC”) of the City of Kingston. This Commission shall be charged with the responsibilities previously assigned to the Historic Landmark Preservation Commission pursuant to §§ 264.3; 405-61 of the Code of the City of Kingston and the responsibilities of the Heritage Area Commission formerly known as the Urban Cultural Park Commission of the City of Kingston, pursuant to City Code §§22-19; 405-31.2,

Legislative Intent.

The purpose of this section is to provide for the promotion of the educational, economic and general welfare of the public through the protection, enhancement, perpetuation and preservation of landmarks and Landmark (L) Districts. The legislative body declares that it is in the public interest to ensure that the distinctive landmarks and Landmark (L) District shall not be injuriously affected, that the value to the community of those buildings having architectural and historical worth shall not be impaired and that said districts be maintained and preserved to promote their use of the education, pleasure and welfare of the citizens of the City of Kingston and others.

Effective date:

This article shall take effect immediately following final passage, public hearing and approval by the Mayor of the City of Kingston, New York, as provided by law.

Membership:

This Commission shall consist of seven members to be appointed by the Mayor of the City of Kingston for terms of three years, which shall be so arranged that approximately 1/3 of the terms shall expire each year.

Officers.

A Chairperson and Vice Chairperson shall be elected on an annual basis from among the membership by majority vote of the total membership of the Commission.

Present members.

Upon adoption of this article, present members of the Historic Landmarks Preservation Commission and the Heritage Area Commission shall, within 90 days of adoption, give the Mayor notice of their intent to serve on the newly constituted Board. The Mayor shall then select the membership of the new Board, giving preference, where practical and appropriate in **his/her** discretion, to the current members who have expressed interest in continuing to serve.

Membership qualifications.

One member of the Commission shall be a licensed practicing architect. One member shall be an owner of a City designated building or an owner in a City historic district. All members shall be residents of the City of Kingston at the time of their appointment and throughout their membership, with a knowledge of and interest in the historic background of the City and the trend of its future development, with demonstrated concern for the material, economic and cultural development of the City through the principles for which the Commission was created.

Appointments and Vacancies.

The Commission shall, prior to 30 days before the expiration of the terms of each class of Commissioners, submit to the Mayor a list of eligible and qualified candidates, which the Mayor may consider in making selection of successors.

Alternate Commission Members.

Alternate commission member positions are hereby established for use when a regular member cannot participate due to a conflict of interest. Alternate members shall also serve in place of a regular member who is absent. Alternate members shall be appointed by the Mayor.

The Mayor shall appoint up to three (3) alternate members. The first appointment shall be for a period of three years. The second appointment shall be for a period of two years. The third appointment shall be for a period of one year. Thereafter, all appointments shall be for a period of three years.

The Chairperson shall designate an alternate member to substitute for a member when such member is unable to participate because of a conflict of interest of an application or matter before the board, or by absence. When so designated, the alternate member shall possess all the powers and responsibilities of such member of the HLHAC. Such designation shall, when practical, be made on a rotating basis and shall be entered into the minutes of the initial meeting at which the substitution

is made. Once a substitution has been made, it shall continue to be in effect on the applicable agenda items until a final vote is taken.

Vacancies:

Members of the Commission shall continue to serve until a successor is appointed. In the event a vacancy occurs, other than by the expiration of a term, the Mayor shall appoint a new member for the remainder of the unexpired term.

Removal of Members:

The Mayor shall have the power to remove any member or alternate member of the Commission for cause. Cause for removal of a member or alternate member may include, but is not limited to one or more of the following:

Failure to attend 80% of scheduled meetings without a documented medical and/or emergency excuse approved by the Chair of the Commission.

Actions deemed to be in violation of the City of Kingston Code of Ethics (City of Kingston Code, Chapter 49).

Any person or persons jointly or severally aggrieved by any decision to remove for cause may apply to the Ulster County Supreme Court for review by a proceeding under Article 78 of the Civil Practice Law and Rules. Such proceeding shall be instituted within thirty (30) days after the filing of a decision by the Mayor to remove.

Compensation:

Commissioners shall serve without pay.

Meetings.

The Commission shall meet at least once per month or at the call of its chairperson. In the event that the Commission has no items to address at the scheduled monthly meeting, or is unable to secure a quorum, said meeting can be canceled by the Chairperson upon reasonable notice.

Rules of Procedure.

The Commission shall establish its own rules of procedure, provided that all regular and special meetings be open to the public in accordance with Roberts Rules of Order, the provisions of the Open Meetings Law and other applicable laws. The Commission may not adopt rules that are in contravention of the terms of the Code of the City of Kingston or other applicable laws.

Any and all applications shall be considered and decided by a majority vote of the total membership of the Commission at a duly called meeting of the Commission.

Costs of operation; budget requests.

The cost of operation of the Commission shall be funded by the City of Kingston **with such funds as are to be made available to it by the Common Council in its sole judgment and creation.** The Commission shall submit its proposed budget and all requests for appropriations to the Mayor annually or on or before a date specified by the Mayor.

Article II. Definitions

Alteration

Any act or process that changes one or more of the exterior architectural features of a structure, including but not limited to the erection, construction, restoration, renovation, reconstruction, demolition, moving or removing of any structure.

Commission

The Historic Landmarks and Heritage Area Commission of the City of Kingston, hereinafter referred to as the “Commission” or “HLHAC”.

Construction

The act of making an addition to an existing structure or the erection of a new principal or accessory structure on a lot or parcel.

Demolition

Any act or process that destroys in part or in whole a landmark on a structure within an historic district **or an individual landmark.**

Demolition by Neglect

Exterior Feature

The design and general arrangement of the exterior of the exterior of a structure open to view from a public way, public property or any part of a public building including kind, color and texture of building materials, number, proportion, type and spacing of windows, doors, walls, roofs, murals, projections and signs.

Exterior features shall also include all earthworks, sidewalks, driveways, fences,

and other features visible from a public way, public property or any part of a public building.

Historic and Architectural Design District

The area of the City of Kingston, New York, commonly referred to as the “Stockade Area”, as specifically delineated on the Zoning Map in the Building Inspector’s office in the City of Kingston, New York.

Preservation Notice of Action

A certification issued by the Commission authorizing an alteration, construction, removal or demolition of a landmark or of a structure within an historic district.

Waterfront Consistency Review

A review undertaken by the Commission pursuant to Article VII below, according to the authority granted under the Municipal Home Rule Law and the Waterfront Revitalization of Coastal Areas and Inland Waterways Act of the State of New York (Article 42 of the Executive Law).

Article III. Districts:

Stockade (Area) District: An area consisting of eight blocks bounded by Clinton Avenue, Main Street, Green Street and North Front Street.

Rondout Landmark District: An area as shown on the map of the same annexed to this chapter as Attachment 6:2.

Fair Street Landmark District: An area as shown on the map of same annexed to this chapter as Attachment 6:3.

Chestnut Street Historic District: An area as shown on the map of same annexed to this chapter as Attachment 6:4.

Article IV. Powers and Duties.

The Commission shall have the following powers and duties:

To advise the Mayor and the Common Council on all matters related to the Kingston Heritage Area, the Landmark Districts and Landmark properties and their programs in a manner consistent with the concepts, goals and objectives set forth in relevant state and local legislation regarding New

York State Heritage Areas, Landmark Districts, Historic Preservation and the Urban Park Cultural Management Plan.

To recommend to the Common Council that it establish certain landmarks or Landmark (L) Districts. A landmark or Landmark (L) District may be or may include an exterior or publicly accessible interior and may include area comprising all or a portion of:

- One or more City blocks;
- One or both sides of a street;
- One or more plots of unimproved land;
- Any other real property.

To review all applications for building permits and applications transmitted to the Building Safety Division of the Kingston Fire Department which relate to designated properties or properties located within a historic district and to make recommendations accordingly.

To apply or impose in accordance with the standards set forth in §405-63 herein, with respect to the construction, reconstruction, alteration or demolition of such building or the performance of work thereon, regulations, limitations determinations or conditions **which are consistent with those prescribed by or pursuant to other provisions of law applicable to such activities, including but not limited to, legislative determinations, determinations made pursuant to the State Environmental Quality Review Act (6 NYCRR Part 617), and any prior determinations made by the Planning Board in the course of site plan approval and/or special permit approval.**

At its discretion and with the property owner's consent, to cause to be prepared and placed upon or near any Landmark or Landmark District, a suitable plaque declaring that fact.

The Commission may make such investigations and studies of matters relating to the protection, enhancement, perpetuation and restoration of landmarks as the Commission may, from time to time, deem necessary or appropriate for the effectuation of the purpose of this article and may submit

reports and recommendations as to such matters to the Mayor and other city agencies, **Boards and Commissions of the City Government**. In making such investigations and studies, the Commission may, **with the approval of the Mayor**, hold such public hearings as it may deem necessary or appropriate.

To make all appropriate arrangements for the general transaction of its business, including the receipt and disbursement of funds, **and to request that the City on its behalf**, retain or employ professional consultants, secretaries, clerks, or other personnel as may be necessary to assist the Commission in carrying out its duties with such funds as may be made available to it by the Common Council in its sole judgment and discretion.

To conduct Waterfront Consistency Reviews as set forth in Article VII below.

Article V: Landmark or Landmark District Designation Procedure

The Commission shall consider for landmark designation or Landmark District designation real property proposed by motion of any Commission member or by owner of such property or by written request signed by 10 residents of the City of Kingston.

The criteria for the designation of landmarks shall particularly favor such designation where the proposed landmark or Landmark District:

Exemplifies or reflects the broad cultural, political, economic or social history of the nation, state or community;

Is identified with historic personages or with important events in national, state or local history;

Embodies distinguishing characteristics of an architectural-type specimen, inherently valuable for a study of a period, style, method of construction or of indigenous materials or craftsmanship; or

Is representative of the notable work of a master builder, designer, or architect whose individual ability has been recognized.

Notice of proposed designation, including the amendment of a prior designation or proposed designation, shall be sent by the Commission by certified mail or

personal delivery to the last owner of record, as the names and addresses shall appear on the records of the Assessor of the City of Kingston, briefly describing the proposal for designation and the date, time and location of the public hearing by the Commission to consider the proposed designation. The notice required hereunder shall be sent at least 14 days prior to the public hearing.

The Commission shall also cause notice of the proposed designation to be published at least once, at least 14 days prior to the public hearing, in a newspaper having general circulation in the City of Kingston.

The Commission shall hold a public hearing to consider all proposals for the designation of any property as a landmark. Any interested parties may solicit expert testimony and offer other evidence relevant to the designation of the proposed landmark. The Commission may solicit expert testimony with such funds as are made available by the Common Council in its sole judgment and creation.

The Commission shall ensure that a transcribed record of any public hearing regarding a proposed landmark designation shall be prepared and retained for consideration by the Common Council and the Mayor.

Following the public hearing, the Commission shall forward to the Common Council of the City of Kingston and to the proper owners, its recommendations concerning designation of a landmark or a Landmark District. The designation shall be effective upon ratification through ordinance by the Common Council.

All costs of the required notice and any costs associated with the designation application, including, but not limited to the cost of producing a record of the public hearing, shall be borne by the individual or group of individuals seeking the designation.

In the event of the designation being considered by motion of the Commission, all costs must be borne by the Commission with such funds as have been made available to it by the Common Council in its sole judgment and creation. The Commission shall not undertake any designation procedure absent the availability of funds from its annual allocation, or specific authorization of the attendant expenditures by the Counsel in its sole discretion.

Work Moratorium Once the commission has issued notice of a proposed designation it may recommend to the municipal governing board that a moratorium be put in place prohibiting any work relating to the individual

landmark or district proposed for designation as long as the proposed designation is under active consideration by the commission and until the commission has made its decision on the designation.

Landmarks and Landmark (L) Districts

Applicability and guidelines. This section shall apply to all buildings, structures, outbuildings, walls, fences, steps, topographical fixtures, earthworks, landscaping, paving and signs of a landmark or Landmark District. No changes in any exterior architectural feature, including but not limited to, construction, reconstruction, alteration, restoration, removal, demolition or painting, shall be made except as hereinafter provided. To assist in the conservation action, several specific guidelines are included:

Because of the visual importance of the Old Dutch Church steeple, no new structure may rise within the Stockade District above the base of the steeple, which is 62 feet above the curb level.

Many of the most important buildings in Landmark Districts are stone, wood, or brick, with only two or three surface materials used on any building. There are almost no large areas of glass or polished metal. For this reason, design criteria references in § 405-64 and as specified by the Historic Landmarks Preservation Commission to match this condition are placed on all restoration and construction.

Site design. In determining building setbacks for new construction, the Commission may require new buildings to be set behind existing building lines to give emphasis to existing structures of historic or aesthetic merit or to allow for suitable landscaping. New construction shall be compatible with the district in which it is located. Determinations with regard to setbacks cannot be more restrictive than those set forth by the legislature in the Zoning Code.

Bluestone, slate or brick may be prescribed for sidewalks.

Parking. Parking areas shall be partially screened from public view, with appropriate walls, structures, fences or landscaping.

Maintenance. Preventive maintenance is required in order to assure that these buildings, spaces, elements and details are preserved. Failure to provide this preventive maintenance shall be a violation of this article.

Relation to underlying zoning districts. The underlying zoning districts shall apply within the landmark or Landmark District as follows:

The zone regulations shall apply within the landmark or Landmark District with respect to: limitations on height, except as noted above, building spacing, yard and parking requirements.

Other provisions of these regulations related to land use shall remain in force; all other controls shall remain in force to the extent they do not conflict with the intent and purpose of this section.

Article VI. Preservation Notice of Action

Review procedure.

No person shall carry out any exterior or historically designated publicly visible interior alteration, restoration, reconstruction, demolition, new construction or moving of a landmark or property within a Landmark District nor shall any person make any material change in the appearance of such a property, its light fixtures, signs, sidewalks, fences, steps, paving or other exterior elements visible from a public street or alley which affect the appearance and cohesiveness of the historic district without first applying for a preservation notice of action from the HLHAC and a notification to the applicant to obtain a building permit, if necessary. A preservation notice of action does not obviate the need for a building permit.

Criteria. In making such determinations, the Commission shall consider:

The effect of the proposed work in changing, destroying or affecting the exterior features of the landmark or Landmark (L) District upon which such work is to be done;

The relationship between the results of such work and the exterior architectural features of other neighboring improvements;

The factors of aesthetic, historical and architectural values and significance, architectural style, design, arrangement, texture, material and color;

The special character and aesthetic interest that any structure involved adds to the area; and

The difficulty or impossibility of reproducing any structure involved because of its design, texture, material, position or detail.

All applications shall be considered by the Commission on at least the following points, these points to be used as a basis, where relevant, for establishing relationships to the external features of buildings in the immediate neighborhood: The building height in relation to surrounding buildings; the relationship to nearby roof shapes; the relationship between the width to height of the front elevation; the size, proportion and spacing of openings within the facade and elevations exposed to view; the rhythm of spacing of buildings and building elements on the street; the design and placement of entrances and projections; the relationships of materials, textures and colors; the relationship of architectural details; the continuity of walls; the appropriateness of paving; and the effect on existing or historically significant spaces.

It shall be the further duty of the Commission to exercise judgement in accord with the basis of decisions stated herein and maintain the desirable character of the landmark or Landmark District and prevent construction, reconstruction, alteration or demolition out of harmony with existing buildings, and thus to prevent degeneration of property, and preserve the beauty of the character of the landmark or Landmark District.

Preservation permit for change in exterior architectural features.

The preservation notice of action required by this section shall be in addition to, and not in lieu of, any building permit that may be required by any other ordinance of the City of Kingston, New York. In the event of overlapping reviews, the most restrictive review shall apply.

Prior to the commencement of any work requiring a preservation notice of action, the owner shall file an application for a preservation notice of action, which shall be made, in writing, in duplicate, to the Commission and shall contain the following:

The name, address, telephone number and signature of the owner.

The name address, telephone number and signature of the applicant.

The location of the building, structure or land; the exterior architectural features which are proposed to be changed.

The elevations of the proposed change.

A perspective drawing.

Whatever additional information the Commission deems necessary to evaluate the application, including but not limited to photographs of existing conditions; samples of colors or materials to be used in the proposed change, and a description of materials to be used and the methods of illumination of any proposed changes in signs and/or lettering of signs.

Prior to submitting a formal application, the applicant or his representative may meet with the Commission and/or its staff to informally discuss plans for alterations of exterior features. In order to avoid unnecessary expense and delay, a sketch or schematic design for the construction, alteration or repair of any regulated activity may be presented to the Commission. A preliminary design should show the relation to adjacent structures and spaces. The Commission may advise or recommend alteration and changes in the application.

Procedure to be followed for a preservation notice of action.

Within thirty days after a completed formal application is filed with the Commission, or within such further time as the applicant may, in writing, allow, the **HLHAC shall conduct a public meeting to consider the application.** At said public meeting, opportunity shall be provided to proponents and opponents to present their views.

All decisions of the Commission shall be in writing. A copy shall be sent to the applicant by mail and a copy filed with the Building Safety Division of the Fire Department for public inspection. The Commission's decision shall state the reasons for denying or modifying any application. Approval to proceed will be documented by the issuance of a preservation notice of action.

The conditions upon which the preservation notice of action is issued will be stated, in writing, on the preservation notice of action. During work upon any preservation notice of action, if a modification is sought, such must be approved by an amended preservation notice of action issued by the Commission. The preservation notice of action shall be valid for one year. At all times during this term, the preservation notice of action shall be prominently posted in public view pursuant to local law governing building permit posting.

Inspection. If a report of non-conformity with the preservation notice of action is received by the HLHAC, such report will be forwarded in writing to Building Safety Division of the Fire Department. The Building Safety Division shall investigate said report and may, in its discretion, cause an inspection of the property to be undertaken. In the event the non-conformity is confirmed, action will be taken in accordance with the provisions set forth under Article ____ below.

Preservation Notice of Action.

In order to facilitate a coordinated review process, where site plan, special permit or other planning board action is required, the preservation of notice procedure set forth herein shall be conducted simultaneously and with cooperation with such review by the planning board.

The Commission shall approve, deny or approve the permit with modifications **within 45 days from the initial public hearing.** The Commission may hold a public hearing on the application at which an opportunity will be provided for proponents and opponents of the application to present their views. Failure by the Commission to take action within the prescribed time period, absent consent of the applicant to an extension of time, shall constitute approval.

Article VII. Waterfront Consistency Review

Title.

This article will be known as the “City of Kingston Waterfront Consistency Review Law.”

Authority and purpose.

The purpose of this article is to provide a framework for agencies of the City of Kingston to consider the policies and purposes contained in the local Waterfront Revitalization Program when reviewing applications for actions or direct agency actions located in the coastal area; and to assure that such actions and direct actions are consistent with said policies and purposes.

The substantive provisions of this article shall only apply while there is in existence a City Local Waterfront Revitalization Program which has been adopted in accordance with Article 42 of the Executive Law of the State of New York.

Definitions.

As used in this Article, the following terms shall have the meanings indicated:

ACTIONS

Either Type 1 or unlisted actions as defined in SEQRA regulations (6 NYCRR 617.2) which are undertaken by an agency and which include:

Projects or physical activities, such as construction or other activities that may affect the environment by changing the use, appearance or condition of any natural resource or structure, that:

Are directly undertaken by an agency;

Involve funding by an agency; or

Require one or more new or modified approvals from an agency or agencies.

Agency planning and policy making activities that may affect the environment and commit the agency to a definite course of future decisions;

Adoption of agency rules, regulations and procedures, including local laws, codes, ordinances, executive orders and resolutions that may affect the environment; and

Any combinations of the above.

This article does not apply to Type II, excluded or exempt actions as defined in the SEQRA regulations 6 NYCRR Part 617.

AGENCY

Any board, agency, department, office, other body, or officer of the City of Kingston.

COASTAL AREA

That portion of New York State coastal waters and adjacent shorelands as defined in Article 42 of the Executive Law which is located within the boundaries of the City of Kingston, as shown on the coastal area map on file in the office of the Secretary of State and as delineated in the City of Kingston Local Waterfront Revitalization Program.

COASTAL ASSESSMENT FORM (CAF)

The form used by an agency to assist it in determining the consistency of an action with the Local Waterfront Revitalization Program.

CONSISTENT

The action will fully comply, to the extent practicable, with the LWRP policy standards and conditions and, whenever practicable, will advance one or more of them.

DIRECT ACTIONS

Actions planned and proposed for implementation by an agency, such as, but not limited to a capital project, rule making, procedure making and policy making.

LOCAL WATERFRONT REVITALIZATION PROGRAM (LWRP)

The Local Waterfront Revitalization Program of the City of Kingston, approved by the Secretary of State pursuant to the Waterfront Revitalization and Coastal Resources Act (Executive Law, Article 42), a copy of which is on file in the office of the Clerk of the City of Kingston.

WATERFRONT ADVISORY COMMITTEE (COMMITTEE)

The Urban Cultural Park Commission of the City of Kingston, as created by Chapter 22 of the Code of the City of Kingston, now known as the Historic Landmarks and Heritage Commission.

Waterfront Advisory Committee.

The Committee is authorized to review and make recommendations, in accordance with § 398-11, herein, to appropriate agencies regarding the consistency of proposed actions with the Kingston Local Waterfront Revitalization Program policy standards and conditions.

Review of actions.

Whenever a proposed action is located in the city's coastal area, an agency shall, prior to approving, funding or undertaking the action, make a determination that is

consistent with the LWRP policy standards and conditions set forth in Subsection _____ herein.

Whenever an agency receives an application for approval or funding of an action or as early as possible in the agency's formulation of a direct action to be located in the coastal area, the applicant, or in the case of a direct action, the agency, shall prepare a coastal assessment form (CAF) to assist with the consistency review of the proposed action.

The agency shall refer a copy of the completed CAF to the Committee within 20 days of its submission and prior to making its determination, shall consider the recommendation of the Committee with reference to the consistency of the proposed action.

After referral from an agency, the Committee shall consider whether the proposed action is consistent with the LWRP policy standards and conditions set forth in Subsection _____ herein. The Committee shall require the applicant to submit all completed applications, CAF's and any other information deemed to be necessary to its consistency recommendation.

The Committee shall render its written recommendation to the agency within 30 days following referral of the CAF from the agency, unless extended by mutual agreement of the Committee and the applicant, or in the case of direct action, the agency, or extended if additional information is requested by the Committee to render a written recommendation. The recommendation shall indicate whether, in the opinion of the Committee, the proposed action is consistent with or inconsistent with one or more of the LWRP policy standards or conditions and shall elaborate in writing the basis for its opinion. The Committee shall, along with its consistency recommendation, make any suggestions to the agency concerning modification, of the proposed action to make it consistent with the LWRP policy standards and conditions or to greater advance them. In the event that the Committee's recommendation is not forthcoming within the specified time, the referring agency may make its decision without the benefit of the Committee's recommendation.

The agency shall make the determination of consistency based on the CAF, the Committee recommendation and such other information as is deemed to be necessary in its determination. The agency shall issue its determination within 45 days following receipt of the Committee's recommendation and submission by the applicant of any additional required information. The agency shall have the authority, in its finding of consistency, to impose practicable and reasonable

conditions on an action to ensure that it is carried out in accordance with this article.

Actions to be undertaken within the Kingston coastal area shall be evaluated for consistency in accordance with the following LWRP policy standards and conditions, which are derived from and further explained and described in Section III of the City of Kingston LWRP, a copy of which is on file in the City Clerk's office and available for inspection during normal business hours. Agencies which undertake direct actions shall also consult with Section IV of the LWRP in making their consistency determination. The action shall be consistent with the policy to:

Revitalize the deteriorated and underutilized waterfront areas of Kingston.

Retain and promote commercial and recreational water-dependent uses.

Strengthen the economic base of Kingston's smaller harbor areas by encouraging traditional uses and activities.

Ensure the development occurs where adequate public infrastructure is available to reduce health and pollution hazards.

Expedite local permit procedures and use performance standards for development within the waterfront area.

Protect significant and locally important fish and wildlife habitats from human disruption and chemical contamination.

Encourage and expand commercial fishing facilities to promote commercial and recreational fishing opportunities.

Minimize flooding and erosion hazards through nonstructural means, carefully selected, long-term structural measures and appropriate siting of structures.

Safeguard economic, social and environmental interest in the coastal area when major actions are undertaken.

Maintain and improve public access to the shoreline and the water-related recreational facilities while protecting the environment.

Protect and restore historic and archaeological resources.

Protect and upgrade scenic resources.

Site and construct energy facilities in a manner in which will be compatible with the environmental and contingent upon the need for a waterfront or water location.

Protect surface and groundwaters from direct and indirect discharge of pollutants and from overuse.

Perform dredging and dredge spoil in a manner protective of natural resources.

Handle and dispose of solid and hazardous wastes and effluents in a manner which will not adversely affect the environment nor expand existing landfills.

Protect air quality.

Protect freshwater wetlands.

Actions inconsistent with policy standards.

If the agency determines that the action would not be consistent with one or more of the LWRP policy standards and conditions, such action shall not be undertaken unless the agency makes a written finding with respect to the proposed action that no reasonable alternatives exist which would permit the action to be undertaken in a manner which will not substantially hinder the achievement of such LWRP policy standards and conditions, and that:

The action would be undertaken in a manner which will minimize all adverse effects on such LWRP policy standards and conditions;

The action will advance one or more of the other LWRP policy standards and conditions; or

The action will result in an overriding city, regional or statewide public benefit.

Such a finding shall constitute a determination that the action is consistent with the LWRP policy standards and conditions.

Article IX. Hardship.

An applicant whose preservation notice of action for a proposed demolition or alteration has been denied may apply for relief on the grounds of hardship. The hardship shall not be self-inflicted. In order to prove the existence of hardship, the applicant shall establish that:

The property is incapable of earning a reasonable return, regardless of whether that return represents the most profitable return possible;

The property cannot be adapted for any other use, whether by the current owner or by a purchaser, which would result in a reasonable return; and

Efforts to find a purchaser interested in acquiring the property and preserving it have failed.

Hardship application procedure.

After receiving written notification from the Commission of the denial or approval with modifications of a preservation notice of action, an applicant may commence the hardship process. No building permit or demolition permit shall be issued unless the Commission makes a finding that a hardship exists. The Commission may hold a public hearing on the hardship application, at which an opportunity will be provided for the proponents and opponents of the application to present their views.

The applicant shall consult in good faith with the Commission, local preservation groups and interested parties in a diligent effort to seek an alternative that will result in preservation of the property.

All decisions of the Commission regarding a hardship application shall be in writing. A copy shall be sent to the applicant by registered mail and a copy filed with the City Clerk's office for public inspection. The Commission's decision shall state the reasons for granting or denying the hardship application.

In the event of the Commission's denial based on hardship application, the applicant may apply to the City of Kingston Zoning Board for review of said application, applying Landmark Ordinance criteria.

Article X. Demolition by neglect.

No owner or person with an interest in real property designated as a landmark or included within a historic district shall permit the property to fall into a serious state of disrepair so as to result in the deterioration of any exterior architectural feature which would, in the judgement of the HLHAC, produce a detrimental effect upon the character of the property itself.

Examples of such deterioration include:

Deterioration of exterior walls or other vertical supports.

Deterioration of roofs or other horizontal members.

Deterioration of exterior chimneys.

Deterioration or crumbling of exterior stucco or mortar.

Ineffective waterproofing of exterior walls, roofs or foundations, including broken windows or doors.

Deterioration of any feature so as to create a hazardous condition which could lead to the claim that demolition is necessary for the public safety.

Interior structural members shall be protected and maintained to resist and prevent deterioration.

Unheated attics, spaces below flat roofs and crawl spaces shall be ventilated to minimize deterioration.

Interior and exterior chimneys and flues shall be maintained safe, sound and smoketight.

Interior ceilings, walls, floors and stairways shall be maintained in a safe and sound condition.

In its review to determine that demolition by neglect is occurring and upon consultation with the Building Safety Division of the Fire Department, the Commission shall consider all of the foregoing criteria and shall also attempt to confer with the owner or person in charge of the real property concerned.

It shall also review any communication it shall receive which indicates that demolition by neglect is or may be occurring in any landmark or Landmark District. In the event that the Commission finds that such demolition is or may be taking place, it shall direct a letter to the Building Safety Division of the Fire Department to notify the owner or person in charge of this finding, stating the reasons therefor and requesting that the owner or person in charge immediately take appropriate steps to cause such demolition to cease, and to confer with the Commission in connection therewith.

Should the owner or person in charge fail to satisfy the Commission that all necessary steps are or will be promptly taken, the Commission shall request the Building Safety Division of the Fire Department to notify the Corporation Counsel of the City of Kingston and request the consideration of the proceedings pursuant to § 405-52D hereof.

Article XI. Enforcement

The City Fire Officer shall be responsible for enforcing the provisions related to Article VII above. No work or activity on a project in the coastal area which is subject to review under this article shall be commenced or undertaken until the Fire Officer has been presented with a written determination from an agency that the action is consistent with the city's LWRP policy standards and conditions. In the event that an activity is not being performed in accordance with this article or any conditions imposed thereunder, the Fire Officer shall issue a stop-work order and all work shall immediately cease. No further work or activity shall be undertaken on the project so long as a stop-work order is in effect.

All work performed pursuant to a preservation notice of action and/or building permit issued under this article shall conform to any requirements included therein, in the event that the Commission finds that work is not being performed pursuant to said preservation notice of action or building permit, it shall notify the owner or person in charge of this building, stating the reasons therefor and requesting that the owner or person in charge immediately take appropriate steps to conform to said notice of action or building permit and to confer with the Commission in connection therewith. Should the owner or person in charge fail to satisfy the Commission that all steps are or will be immediately taken, the Commission shall request the Building Safety Division of the Fire Department to take appropriate action.

Should both a preservation notice of action and a building permit be issued, the Fire Officer shall have all the powers conferred upon him pursuant to the Zoning Ordinance to enforce the preservation notice of action, including, but not limited to, stop work orders.

Penalties for Offenses:

Failure to comply with any of the provisions of this article shall be deemed a violation, and the violator shall be liable to a fine of not more than \$500.00 for a conviction of a first offense and punishable by a fine of \$1,000.00 for a conviction of a second or subsequent offenses. For the purpose of conferring jurisdiction upon courts, each week of a continuing violation shall constitute a separate offense.

The City Corporation Counsel is authorized to institute and prosecute any and all actions and proceedings necessary to enforce this article. Any civil penalty shall be in addition to and not in lieu of any criminal prosecution and penalty. The city may also enforce this article by injunction or other civil proceeding.

Article IX. Appeals.

Any person aggrieved by any action of the Commission, including but not limited to disapproving or limiting a Preservation Notice of Action, may file an appeal of said action with the Zoning Board of Appeals, or, after review and determination by the Zoning Board of Appeals, may bring a proceeding to review in a manner provided by Article 78 of the Civil Practice Law and Rules in a court of record, on the ground that such decisions are arbitrary and capricious or otherwise illegal, in whole or in part.

City of Kingston, NY
Thursday, May 10, 2018

Chapter 405. Zoning

Article IX. Historic Landmarks Preservation Commission

[Amended 9-18-1986, approved 9-19-1986; 11-14-1989, approved 11-15-1989]

§ 405-56. Creation; composition and terms.

There is hereby created a Commission to be called the "Historic Landmarks Preservation Commission of the City of Kingston." This Commission shall consist of seven members, to be appointed by the Mayor of the City of Kingston for terms of office of three years, which shall be so arranged that approximately 1/3 of the terms shall expire each year. Upon adoption of this article, present members shall serve until expiration of their terms. Members of the Commission may be reappointed for succeeding terms.

§ 405-57. Membership qualifications.

One member of the Commission shall be a licensed practicing architect. One member shall be an owner of a City designated building or an owner in a City historic district. All members shall be residents of the City of Kingston at the time of their appointment and throughout their membership, with a knowledge of and interest in the historic background of the City and the trends of its future development, with demonstrated concern for the material, economic and cultural development of the City through the principles for which the Commission is created.

§ 405-58. Appointments and vacancies.

The Commission shall, prior to 30 days before the expiration of the terms of each class of Commissioners, submit to the Mayor of Kingston a list of eligible and qualified candidates, which the Mayor may consider in making a selection of successors.

§ 405-59. Rules of procedure.

The Commission shall establish its own rules of procedures, provided that all regular and special meetings be open to the public except when a member of the Commission requests that part or all of the meeting shall be held in executive session, which shall be permitted in accordance with the applicable Open Meetings Law.

§ 405-60. Costs of operation; budget requests.

The cost of operation of the Commission shall be funded by the City of Kingston. The Commission shall submit its budget and all requests for appropriations to the Mayor of the City of Kingston, annually on or before a date specified by the Mayor.

§ 405-61. Powers and duties.

A. The Commission shall have the following powers and duties:

- (1) To recommend to the Common Council that it establish certain landmarks or Landmark (L) Districts. A landmark or Landmark (L) District may be or may include an exterior or publicly accessible interior and may include areas comprising all or portion of:
 - (a) One or more City blocks;
 - (b) One or both sides of a street;
 - (c) One or more plots of unimproved land;
 - (d) Any other real property.
 - (2) To review all applications for building permits and all appeals and applications transmitted to the Fire Officer which may affect any landmark or Landmark (L) District, and to make determinations accordingly, which shall be binding in accordance with § 405-49C.
[Amended 12-16-1999 by L.L. No. 2-2000; approved 1-3-2000]
 - (3) To apply or impose in accordance with the standards set forth in § 405-63 herein, with respect to the construction, reconstruction, alteration or demolition of such building or the performance of work thereon, regulations, limitations, determinations or conditions which are more restrictive than those prescribed or made by or pursuant to other provisions of law applicable to such activities, work or use.
 - (4) At its discretion and with the property owner's consent, to cause to be prepared and placed upon or near any landmark or Landmark (L) District a suitable plaque declaring that fact.
 - (5) The Commission may make such investigations and studies of matters relating to the protection, enhancement, perpetuation and restoration of landmarks as the Commission may, from time to time, deem necessary or appropriate for the effectuation of the purpose of this article and may submit reports and recommendations as to such matters to the Mayor and other agencies of the City government. In making such investigations and studies, the Commission may hold such public hearings as it may deem necessary or appropriate.
 - (6) To make all appropriate arrangements for the general transaction of its business, including the receipt and disbursement of funds, and to retain or employ professional consultants, secretaries, clerks or other such personnel as may be necessary to assist the Commission in carrying out its duties with such funds as may be made available to it by the Common Council in its sole judgment and discretion.
- B. Any and all applications shall be considered and decided by a majority vote of the total membership of the Commission at a duly called meeting of the Commission.

§ 405-62. Landmark or Landmark District designation procedure.

- A. The Commission shall consider for a landmark or Landmark District designation real property proposed by motion of any Commission member or by owner of such property or by written request signed by 10 residents of the City of Kingston.
[Amended 12-7-2004, approved 12-9-2004]
- B. The criteria for the designation of landmarks shall particularly favor such designation where the proposed landmark or Landmark District:
 - (1) Exemplifies or reflects the broad cultural, political, economic or social history of the nation, state or community;
 - (2) Is identified with historic personages or with important events in national, state or local history;
 - (3) Embodies distinguishing characteristics of an architectural-type specimen, inherently valuable for a study of a period, style, method of construction or of indigenous materials or craftsmanship; or
 - (4) Is representative of the notable work of a master builder, designer or architect whose individual ability has been recognized.

- C. Notice of a proposed designation, including the amendment of a prior designation or proposed designation, shall be sent by the Commission by certified mail or personal delivery to the last owner of record, as the names and addresses shall appear on the records of the Assessor of the City of Kingston, briefly describing the proposal for designations and the date, time and location of the public hearing by the Commission to consider the proposed designation. The notice required hereunder shall be sent at least 14 days prior to the public hearing. Once the Commission has issued notice of a proposed designation, no building permits or demolition permits shall be issued by the Fire Officer until the Commission has made its decision.
[Amended 12-16-1999 by L.L. No. 2-2000; approved 1-3-2000]
- D. The Commission shall also cause notice of the proposed designation to be published at least once, at least 14 days prior to the public hearing, in a newspaper having general circulation in the City of Kingston.
- E. The Commission shall hold a public hearing to consider all proposals for the designation of any property as a landmark. The Commission and any other interested parties may solicit expert testimony and offer other evidence relevant to the designation of the proposed landmark.
- F. Following the public hearing, the Commission shall forward to the Common Council of the City of Kingston and to the proper owners its recommendations concerning designation of a landmark or a Landmark District. The designation shall be effective upon ratification through ordinance by the Common Council. Pending ratification, the proposed landmark or Landmark District shall have interim protection.
- G. Emergency designation. The Commission shall forward to the Common Council of the City of Kingston and to the owners (if known) and also to the persons in charge of all property affected thereby its recommendations, if any, for the designation of a landmark or Landmark (L) District, together with notice of its finding of need for immediate designation of a landmark or Landmark (L) District. It shall forward copies of its recommendation to the Fire Officer's office, with notice of its finding of need for immediate designation, and, in that case, such recommendations shall be deemed to be in full force and effect, pending public hearing, Commission recommendation and final action by the Common Council, and the Fire Officer shall perform his respective functions and duties as though the recommendations of the Commission have been adopted in their entirety by the Common Council. A designation by the Commission on a finding of immediate need shall be effective from the date of mailing or personal delivery of the notice of designation to the owner of the property (if known) in the same manner as the notice requirements of Subsection C hereof and shall expire 90 days thereafter if the Common Council shall have failed to act within said period. The notice shall specify the recommendations of the Commission, its reasons therefor and the right of appeal as contained in § 405-69.
[Amended 12-16-1999 by L.L. No. 2-2000; approved 1-3-2000]

§ 405-63. Landmarks and Landmark (L) Districts.

- A. Legislative intent.
 - (1) The purpose of this section is to provide for the promotion of the educational, cultural, economic and general welfare of the public through the protection, enhancement, perpetuation and preservation of landmarks and Landmark (L) Districts. The legislative body declares that it is in the public interest to ensure that the distinctive landmarks and Landmark (L) District shall not be injuriously affected, that the value to the community of those buildings having architectural and historical worth shall not be impaired and that said districts be maintained and preserved to promote their use of the education, pleasure and welfare of the citizens of the City of Kingston and others.
 - (2) The Stockade (Area) District of Kingston, consisting of eight blocks bounded by Clinton Avenue, Main Street, Green Street and North Front Street, together with protective perimeter, is the site of the Stockade built by Peter Stuyvesant in 1658 and successive extensions under English rule.^[1] In this area, there were two Indian massacres, one in 1659 and one in 1664. It is also the location of the founding of the first government of the State of New York in 1777, burned by the British that same year.
 - (a) This area, which represents an important heritage relative to the Dutch and English Colonial periods, is defined on the Zoning Map and is declared to be a Landmark District (and a Historic and Architectural Design Overlay District).

- (b) This area contains the architecture of the past 300 years, and new development must not be allowed to erode the best of the architectural spaces and cultural association of the past.
- [1] *Editor's Note: A map of the Stockade (Area) Landmark District is included at the end of this chapter.*
- (3) The Rondout Landmark District consisting of the area as shown on the map of same annexed to this chapter as Attachment 6:2.^[2]
[Added 7-5-2011 by L.L. No. 7-2011, approved 7-27-2011]
[2] *Editor's Note: Said map is included at the end of this chapter.*
- (4) The Fair Street Landmark District consisting of the area as shown on the map of same annexed to this chapter as Attachment 6:3.^[3]
[Added 7-5-2011 by L.L. No. 7-2011, approved 7-27-2011]
[3] *Editor's Note: Said map is included at the end of this chapter.*
- (5) The Chestnut Street Historic District consisting of the area as shown on the map of same annexed to this chapter as Attachment 6:4.^[4]
[Added 7-5-2011 by L.L. No. 7-2011, approved 7-27-2011]
[4] *Editor's Note: Said map is included at the end of this chapter.*
- B. Applicability and guidelines. This section shall apply to all buildings, structures, outbuildings, walls, fences, steps, topographical fixtures, earthworks, landscaping, paving and signs of a landmark or Landmark District. No changes in any exterior architectural feature, including but not limited to, construction, reconstruction, alteration, restoration, removal, demolition or painting, shall be made except as hereinafter provided. To assist in the conservation action, several specific guidelines are included:
- (1) Because of the visual importance of the Old Dutch Church steeple, no new structure may rise within the Stockade District above the base of the steeple, which is 62 feet above the curb level.
- (2) Many of the most important buildings in Landmark Districts are stone, wood or brick, with only two or three surface materials used on any building. There are almost no large areas of glass or polished metal. For this reason, design criteria references in § 405-64 and as specified by the Historic Landmarks Preservation Commission to match this condition are placed on all restoration and construction.
- (a) Site design. In determining building setbacks for new construction, the Commission may require new buildings to be set behind existing building lines to give emphasis to existing structures of historic or aesthetic merit or to allow for suitable landscaping. New construction shall be compatible with the district in which it is located.
- (b) Landscaping and paving. Landscaping may be required by the Commission, and is deemed an important element of site development.
- [1] Evergreen materials may be required for screen functions.
- [2] Recommendations may be made to the Commission by a landscape architect or designer approved by the Commission.
- [3] Bluestone, slate or brick may be prescribed for sidewalks.
- [4] Maintenance of plant material shall be the responsibility of the owner, including responsibility to keep growth trimmed and trained, to meet the Commission requirements.
- (c) Parking. Parking areas shall be partially screened from public view, with appropriate walls, structures, fences or landscaping. The area allotted for planting of all parking lots shall be at least 5% of the amount allotted to parking surface.
- (d) Maintenance. Preventive maintenance is required in order to assure that these buildings, spaces, elements and details are preserved. Failure to provide this preventive maintenance shall be a violation of this article.
- C. Relation to underlying zoning districts. The underlying zoning districts shall apply within the landmark or Landmark District as follows:

- (1) The zone regulations shall apply within the landmark or Landmark District with respect to: limitations on height, except as noted above, building spacing, yard and parking requirements.
- (2) Other provisions of these regulations related to land use shall remain in force; all other controls shall remain in force to the extent they do not conflict with the intent and purpose of this section.

§ 405-64. Review procedure.

- A. No person shall carry out any exterior or historically designated publicly visible interior alteration, restoration, reconstruction, demolition, new construction or moving of a landmark or property within a Landmark District nor shall any person make any material change in the appearance of such a property, its light fixtures, signs, sidewalks, fences, steps, paving or other exterior elements visible from a public street or alley which affect the appearance and cohesiveness of the historic district without first obtaining a preservation notice of action from the Landmarks Commission and a notification to the applicant to obtain a building permit, if necessary. A preservation notice of action does not obviate the need for a building permit.
- B. Criteria. In making such determinations, the Commission shall consider:
 - (1) The effect of the proposed work in changing, destroying or affecting the exterior features of the landmark or Landmark (L) District upon which such work is to be done;
 - (2) The relationship between the results of such work and the exterior architectural features of other neighboring improvements;
 - (3) The factors of aesthetic, historical and architectural values and significance, architectural style, design, arrangement, texture, material and color;
 - (4) The special character and aesthetic interest that any structure involved adds to the area; and
 - (5) The difficulty or impossibility of reproducing any structure involved because of its design, texture, material, position or detail.
- C. All applications shall be considered by the Commission on at least the following points, these points to be used as a basis, where relevant, for establishing relationships to the external features of buildings in the immediate neighborhood: The building height in relation to surrounding buildings; the relationship to nearby roof shapes; the relationship between the width to height of the front elevation; the size, proportion and spacing of openings within the facade and elevations exposed to view; the rhythm of spacing of buildings and building elements on the street; the design and placement of entrances and projections; the relationships of materials, textures and colors; the relationship of architectural details; the continuity of walls; the relationship of landscape elements; the appropriateness of paving; and the effect on existing or historically significant spaces.
- D. It shall be the further duty of the Commission to exercise judgment in accord with the basis of decisions stated herein and maintain the desirable character of the landmark or Landmark District and prevent construction, reconstruction, alteration or demolition out of harmony with existing buildings insofar as character, material, color, line and detail are concerned, and thus to prevent degeneration of property, to safeguard public health, promote safety and preserve the beauty of the character of the landmark or Landmark District.

§ 405-65. Preservation permit for change in exterior architectural features.

- A. The preservation notice of action required by this section shall be in addition to, and not in lieu of, any building permit that may be required by any other ordinance of the City of Kingston, New York. In the event of overlapping reviews, the most restrictive review shall apply.
- B. Prior to the commencement of any work requiring a preservation notice of action, the owner shall file an application for a preservation notice of action, which shall be made, in writing, in duplicate, to the

Commission and shall contain the following:

- (1) The name, address, telephone number and signature of the owner.
 - (2) The name, address, telephone number and signature of the applicant.
 - (3) The location of the building, structure or land; the exterior architectural features which are proposed to be changed.
 - (4) The elevations of the proposed change.
 - (5) A perspective drawing.
 - (6) Samples of colors or materials to be used in the proposed change.
 - (7) Where the proposed change includes signs or lettering, all dimensions and colors, a description of materials to be used and the method of illumination, if any, and showing the location on the building or property.
 - (8) Photographs of existing conditions may be required.
 - (9) Whatever additional information the Commission deems necessary to evaluate the application.
- C. Prior to submitting a formal application, the applicant or his representative may meet with the Commission and/or its staff to informally discuss plans for alterations of exterior features. In order to avoid unnecessary expense and delay, a sketch or schematic design for the construction, alteration or repair of any regulated activity may be presented to the Commission. A preliminary design should show the relation to adjacent structures and spaces. The Commission may advise or recommend alteration and changes in the application.
- D. Procedure to be followed for a preservation notice of action.
- (1) Within a reasonable time after a completed formal application is filed with the Commission, but in any event within 90 days after such filing or within such further time as the applicant may, in writing, allow, the Landmarks Commission shall conduct a public meeting to approve or deny the application or approve the application with modifications. At said public meeting, opportunity shall be provided to proponents and opponents to present their views.
 - (2) All decisions of the Commission shall be in writing. A copy shall be sent to the applicant by mail and a copy filed with the Building Safety Division of the Fire Department for public inspection. The Commission's decision shall state the reasons for denying or modifying any application. Approval to proceed will be documented by the issuance of a preservation notice of action. The conditions upon which the preservation notice of action is issued will be stated, in writing, on the preservation notice of action. During work upon any preservation notice of action, if a modification is sought, such must be approved by an amended preservation notice of action issued by the Commission. Compliance will be necessary to obtain a final certification of occupancy or certificate of compliance from the Building Safety Division of the Fire Department. The preservation notice of action shall be valid for one year. At all times during this term, the preservation notice of action shall be prominently posted in public view pursuant to local law governing building permit posting.
[Amended 12-16-1999 by L.L. No. 2-2000, approved 1-3-2000]
- E. Inspection. If, upon inspection, the Historic Landmarks Preservation Commission (HLPC) determines that the work is not in conformity with the preservation notice of action, the HLPC shall notify the Building Safety Division of the Fire Department, in writing. No certificate of occupancy or certificate of compliance shall be issued thereupon until the work is altered to be in conformity with the preservation notice of action.
[Amended 12-16-1999 by L.L. No. 2-2000; approved 1-3-2000]

§ 405-66. Hardship.

- A. An applicant whose preservation notice of action for a proposed demolition or alteration has been denied may apply for relief on the grounds of hardship. The hardship shall not be self-inflicted. In order to prove the

existence of hardship, the applicant shall establish that:

- (1) The property is incapable of earning a reasonable return, regardless of whether that return represents the most profitable return possible;
- (2) The property cannot be adapted for any other use, whether by the current owner or by a purchaser, which would result in a reasonable return; and
- (3) Efforts to find a purchaser interested in acquiring the property and preserving it have failed.

B. Hardship application procedure.

- (1) After receiving written notification from the Commission of the denial or approval with modifications of a preservation notice of action, an applicant may commence the hardship process. No building permit or demolition permit shall be issued unless the Commission makes a finding that a hardship exists. The Commission may hold a public hearing on the hardship application, at which an opportunity will be provided for the proponents and opponents of the application to present their views.
- (2) The applicant shall consult in good faith with the Commission, local preservation groups and interested parties in a diligent effort to seek an alternative that will result in preservation of the property.
- (3) All decisions of the Commission shall be in writing. A copy shall be sent to the applicant by registered mail and a copy filed with the City Clerk's office for public inspection. The Commission's decision shall state the reasons for granting or denying the hardship application.
- (4) In the event of the Commission's denial based on hardship application, the applicant may apply to the City of Kingston Zoning Board for review of said application, applying Landmark Ordinance criteria.

§ 405-67. Demolition by neglect.

- A. In its review to determine that demolition by neglect is occurring and upon consultation with the Building Safety Division of the Fire Department, the Commission shall consider all of the foregoing criteria and shall also attempt to confer with the owner or person in charge of the real property concerned. It shall also review any communication it shall receive which indicates that demolition by neglect is or may be occurring in any landmark or Landmark District. In the event that the Commission finds that such demolition is or may be taking place, it shall direct a letter to the Building Safety Division of the Fire Department to notify the owner or person in charge of this finding, stating the reasons therefor and requesting that the owner or person in charge immediately take appropriate steps to cause such demolition to cease, and to confer with the Commission in connection therewith. Should the owner or person in charge fail to satisfy the Commission that all necessary steps are or will be promptly taken, the Commission shall request the Building Safety Division of the Fire Department to notify the Corporation Counsel of the City of Kingston and request the consideration of the proceedings pursuant to § 405-52D hereof.

[Amended 12-16-1999 by L.L. No. 2-2000; approved 1-3-2000]

- B. No owner or person with an interest in real property designated as a landmark or included within a historic district shall permit the property to fall into a serious state of disrepair so as to result in the deterioration of any exterior architectural feature which would, in the judgment of the Historic Landmarks Preservation Commission, produce a detrimental effect upon the character of the property itself. Examples of such deterioration include:
- (1) Deterioration of exterior walls or other vertical supports.
 - (2) Deterioration of roofs or other horizontal members.
 - (3) Deterioration of exterior chimneys.
 - (4) Deterioration or crumbling of exterior stucco or mortar.
 - (5) Ineffective waterproofing of exterior walls, roofs or foundations, including broken windows or doors.

- (6) Deterioration of any feature so as to create a hazardous condition which could lead to the claim that demolition is necessary for the public safety.
- (7) Interior structural members shall be protected and maintained to resist and prevent deterioration.
- (8) Unheated attics, spaces below flat roofs and crawl spaces shall be ventilated to minimize deterioration.
- (9) Interior and exterior chimneys and flues shall be maintained safe, sound and smoketight.
- (10) Interior ceilings, walls, floors and stairways shall be maintained in a safe and sound condition.

§ 405-68. Enforcement.

[Amended 12-16-1999 by L.L. No. 2-2000; approved 1-3-2000]

- A. All work performed pursuant to a preservation notice of action and/or building permit issued under this article shall conform to any requirements included therein. In the event that the Commission finds that work is not being performed pursuant to said preservation notice of action or building permit, it shall notify the owner or person in charge of this building, stating the reasons therefor and requesting that the owner or person in charge immediately take appropriate steps to conform to said preservation notice of action or building permit and to confer with the Commission in connection therewith. Should the owner or person in charge fail to satisfy the Commission that all necessary steps are or will be immediately taken, the Commission shall request the Building Safety Division of the Fire Department to take appropriate action.
- B. Similarly, should both a preservation notice of action and a building permit be issued, the Fire Officer shall have all powers conferred upon him pursuant to the Zoning Ordinance to enforce the preservation notice of action, including, but not limited to, stop-work orders.

§ 405-69. Appeals.

Any person aggrieved by an action of the Commission in disapproving or limiting a preservation notice of action application and the Zoning Board's support of such Commission action may bring a proceeding to review in a manner provided by Article 78 of the Civil Practice Law and Rules in a court of record on the ground that such decisions are illegal, in whole or in part.

RESOLUTION #108 of 2018

AN ORDINANCE AMENDING AN ORDINANCE IN RELATION TO TRAFFIC ON THE PUBLIC STREETS
OF THE CITY OF KINGSTON, NEW YORK AMENDING ZONED PARKING ON HASBROUCK AVENUE

Sponsored By: Public Safety/General Government
Aldermen Schabot, Ventura Morell, Scott-Childress, Shaut

WHEREAS, a request has been made by the owners of 388-392 Hasbrouck Avenue
to change the current loading zone to allow 30 minute parking; and

WHEREAS, in the interest of safety and the needs of the residents, traffic on the
streets must be regulated;

**NOW, THEREFORE, BE IT RESOLVED THAT THE COMMON COUNCIL OF THE CITY OF
KINGSTON DOES ORDAIN AND ENACT THE FOLLOWING:**

SECTION 1: ARTICLE 5, SCHEDULE 20, SECTION 390-103 'LOADING
ZONES' is hereby amended by REPEALING the following:

Loading Zone in front of 388 Hasbrouck Avenue

SECTION 2: ARTICLE 13, SCHEDULE 17, SECTION 390-100, 'LIMITED TIME PARKING' is hereby
amended by ADDING the following:

30 minute parking (and related signage) at 384-392 Hasbrouck Avenue

SECTION 3: All ordinances and parts thereof, inconsistent here with are hereby repealed.

SECTION 4: This ordinance shall take effect immediately after passage, approval and
publication as provided by law.

Submitted to the Mayor this _____
day of _____, 2018

Approved by the Mayor this ____
day of _____, 2018

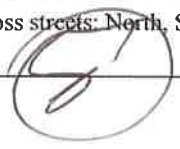
CARLY WILLIAMS, CITY CLERK

STEVEN T. NOBLE, MAYOR

Adopted by Council June 5, 2018

THE CITY OF KINGSTON COMMON COUNCIL

PUBLIC SAFETY/GENERAL GOVERNMENT COMMITTEE REPORT

DEPARTMENT <u>DPW</u>	DATE <u>5/23/18</u>
Description <u>Resolution to amend "Loading Zone" to</u> <u>"30 Minute Parking" on Hasbrouck Avenue. from</u> <u>384-392 on the right hand side</u> <u>traveling North.</u>	
<small>(As appropriate, always give cross streets: North, South, East, West directions; and Vehicle & Traffic Section from City of Kingston Code Book)</small>	
Signature <u></u>	

Motion by AS

Seconded by RSC

Action Required: _____

SEQRA Decision:

Type I Action _____

Type II Action _____


Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

<u>Committee Vote</u>	<u>YES</u>	<u>NO</u>
 Steve Schabot, Chairman	<input checked="" type="checkbox"/>	
 Jeffrey Ventura Morell, Ward 1	<input checked="" type="checkbox"/>	
 Reynolds Scott-Childress, Ward 3	<input checked="" type="checkbox"/>	
 Rita Worthington, Ward 4		
 Andrea Shant, Ward 9	<input checked="" type="checkbox"/>	



Revolution Bicycles

388 Hasbrouck Ave.
Kingston, NY 12401

bus.: (845) 246-1492 cell: (646) 425-8123
revolution_bicycles@yahoo.com

James Noble
Alderman at Large
City of Kingston City Hall
420 Broadway
Kingston, NY 12401

3/27/2018

Dear Mr Noble,

We are the new owners of 384-392 Hasbrouck Ave., formerly the Classic Cleaners. We are moving our business, Revolution Bicycles into the property and plan to open by April 3rd.

We would like consideration to modify parking regulations on the street adjacent to 384-392 Hasbrouck Ave. from its current designation as a no parking loading zone, to a 30 minute parking zone.

Currently parking is restricted for a loading zone. This is most likely to benefit a prior business at this address which made use of the garage bays. As the new owners of the property, we do not require a loading zone. What would benefit our customers the most is a 30 minute parking zone. Most patrons of our store stop off to pick up a few things or to drop off or pick up a bicycle for repair. So a 30 minute parking zone will offer convenience to our customers, and will keep the spaces in regular rotation for the best availability of parking. This will also free up space further down the street for other people to park.

We proposed this change at the December planning board meeting, and the board members granted approval unanimously. If you have any questions, please contact the planning board, or us.

Thank you for your consideration.

Sincerely,

Samantha Moranville and Stephan Leibowitz
Owners, Revolution Bicycles

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, APPOINTING
COMMISSIONERS OF DEEDS FROM JULY 1, 2018 TO JUNE 30, 2020

Sponsored by: Public Safety/General Government Committee
Aldermen Schabot, Ventura Morell, Scott-Childress, Worthington, Shaut

WHEREAS, it is important to have Commissioners of Deeds in City Hall and other city departments for the purpose of taking proof and acknowledgment of written instruments; and

WHEREAS, the appointment of Commissioners of Deeds within the City of Kingston, New York is vested in the Common Council of the City of Kingston, New York, by Section 139 of the Executive Law of the State of New York; and

WHEREAS, the City of Kingston shall have no legal liability arising out of its appointment of these Commissioners of Deeds:

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. That the Common Council be and is hereby empowered to appoint Commissioners of Deeds whose terms shall be for two (2) years, beginning July 1, 2018 and expiring June 30, 2020.

SECTION 2. That the City Clerk shall immediately file with the County Clerk of the County of Ulster the certificates required by Section 139 of the Executive Law of the State of New York, and the said Commissioners shall thereafter qualify within thirty (30) days of the date of notice from the County Clerk that they have been so appointed in these sections.

SECTION 3. That if the person appointed is an employee of the City of Kingston, New York, who shall render services as such employee, the required fee of One (\$1.00) Dollar payable to the County Clerk shall be paid by the City of Kingston, New York.

SECTION 4. That the following are hereby appointed Commissioners of Deeds, as attached:

SECTION 5. That this resolution shall take effect immediately.

Submitted to the Mayor this _____

Approved by the Mayor this _____

day of _____ 2018.

day of _____ 2018.

CARLY WINNIE, CITY CLERK

STEVEN T. NOBLE, MAYOR

Adopted by Council on June 5, 2018

THE CITY OF KINGSTON COMMON COUNCIL

PUBLIC SAFETY/GENERAL GOVERNMENT COMMITTEE REPORT

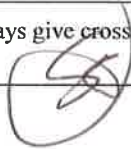
DEPARTMENT City Clerk DATE May 23, 2018

Description

Resolution to authorize the attached
list of Commission of Deeds designees
effective 7/1/2018 and expiring
6/30/20

(As appropriate, always give cross streets: North, South, East, West directions; and Vehicle & Traffic Section from City of Kingston Code Book)

Signature



Motion by DS

Seconded by RSC

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____


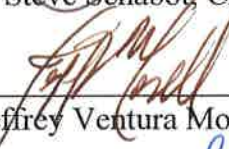

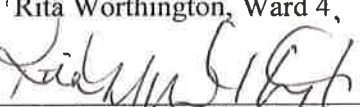
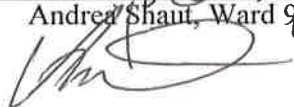
Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

Committee Vote	YES	NO
 Steve Schabot, Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Jeffrey Ventura Morell, Ward 1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Reynolds Scott-Childress, Ward 3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Rita Worthington, Ward 4,	<input checked="" type="checkbox"/>	<input type="checkbox"/>
 Andrea Shaut, Ward 9	<input checked="" type="checkbox"/>	<input type="checkbox"/>

CITY OF KINGSTON
Office of the City Clerk
Registrar of Vital Statistics
cityclerk@kingston-ny.gov

Steven T. Noble, Mayor
Carly J. Winnie, City Clerk/Registrar



Deidre Sills, Deputy Clerk
Susan Mesches, Deputy Registrar

April 17, 2018

James L. Noble, Jr.
Kingston Common Council
420 Broadway
Kingston, NY 12401

RE: Commissioner of Deeds

Dear President Noble,

The current City of Kingston Commissioner of Deeds appointments will expire on June 30, 2018. Historically, this list has included City employees from various departments who may be required to use this as a function of their job performance, as well as members of the Common Council, Ulster County Legislature and Kingston Housing Authority.

I have attached the current list, adopted in 2016, and request that you refer this matter to committee for discussion.

Respectfully,

Carly Winnie
City Clerk

COMMISSIONER OF DEEDS 2018

Kylie Adams	684 Lucas Ave. Ext.	Hurley, NY 12443
Bryan Aitken	115 Bakertown Road	Accord, NY 12404
Donald Allen	13 Delisio Lane	Woodstock, NY 12498
Eduardo Alvarez	316 Main St.	Kingston, NY 12401
Jeremy Arciello	2 Silver Spring Farm Lane	Goshen, NY
Matthew Bagalonis	406 Adams Ct.	Hurley, NY 12443
Tiffanie Baney	207 Sunset Dr.	Port Ewen, NY 12466
Cindy Belsito	780 Lincoln Park Place	Kingston, NY 12401
Margaret Bockelmann	3 N. Wilbur Ave.	Kingston, NY 12401
Michael Bonse	223 Hillcrest Ave.	Hurley, NY 12443
Peter Booth	16 Hudson St.	Kingston, NY 12401
Linda Boughton	147 Clinton Ave.	Kingston, NY 12401
Roger Boughton	113 Ulster Ave.	Ulster Park, NY 12487
Timothy Bowers	170 Alda Dr.,	St. Remy, NY 12401
Debbie Brown	336 Hasbrouck Ave.	Kingston, NY 12401
Mark Brown	94 West O'Reilly St.	Kingston, NY 12401
James Brunner III	113 Harmati Lane	Bearsville, NY 12409
Patrick Buono	100 Main St.	Saugerties, NY 12477
Anthony Burkert	150 River Road	Ulster Park, NY 12487
Suzanne Cahill	104 Washington Ave.	Kingston, NY 12401
William Carey	101 Hoffman St.	Kingston, NY 12401
Jason Charest	5 Argent Dr.	Highland, NY 12528
Thomas Chase	544 Lem Boice Road	Kingston, NY 12401
Thierry Crozier	104 Lipton St.	Kingston, NY 12401
Tony Davis	84 Emerick St.	Kingston, NY 12401
Darren Dawson	258 East Chester St.	Kingston, NY 12401
Jacqueline DeCicco	308 Main St.	Kingston, NY 12401
Michael DeFrance	25 Wilson Ave.	Kingston, NY 12401
Vincent DePalma	288 Clifton Ave.	Kingston, NY 12401
Isabel Diers	52 Ravine St.	Kingston, NY 12401
David Donaldson	148 Henry St.	Kingston, NY 12401
Lynn Eckert	36 Johnston Ave.	Kingston, NY 12401
Diane Ellsworth	132 Rondout Drive	Kingston, NY
William Engle	30 Broadway, Suite 207	Kingston, NY 12401
Katie Fallon	17 Terri Drive, PO Box 522	Saugerties, NY 12477
Robert Farrell	37 Colonial Drive	Kingston, NY 12401
Edward Feeney	22 Carpenter Lane	Saugerties, NY 12477
Steven Fellows	225 Burnett Rd.	Saugerties, NY 12477
Aaron Fitzgerald	220 Second St. PO Box 1495	Connelly, NY 12417
Kevin Gilfeather	595 Conifer Lane	Kingston, NY 12401
Thomas Gleason	70 Flatbush Road	Kingston, NY 12401
Brian Grothkoop	340 Hillside Ave	Hurley, NY 12443

Eric Hansen	88B Orchard Dr.	Gardiner, NY 12525
Paul Herrling	11 Zandhoek Road	Hurley, NY 12443
Adam Hotaling	1156 Main St. PO Box 1193	Kingston, NY 12402
Christopher Hulbert	897 Old Post Road	New Paltz, NY 12561
Allison Kari	4 Creek Road	Catskill, NY 12414
Douglas Koop	149 Main St.	Kingston, NY 12401
John Kurz	356 Upper Samsonville Rd.	Olivebridge, NY 12461
Vincent LaSpino	212 Rickey Rd., PO Box 859	Stone Ridge, NY 12484
Brian Lowe	40 Magic Dr.	Kingston, NY 12401
Raymond Lukazewski	102 Delaware St. PO Box 297	Glasco, NY 12432
Gina Maher	119 Yarmouth St.	Kingston, NY
Gerald Marion	520 North Chodikee Rd.	Highland, NY 12528
Michael Mills	55 Connelly Rd.	Port Ewen, NY 12466
Emily-Claire Moylan	425 LeFever Falls Road	Rosendale, NY 12472
Allen Nace	8 Old Country Lane	Kingston, NY 12401
Richard Negron	16 Sherry Lane	Kingston, NY 12401
James Noble	39 Roosevelt Ave.	Kingston, NY 12401
Anthony North	20 Gilead St.	Kingston, NY 12401
Patrick O'Reilly	322 Clifton Ave.	Kingston, NY 12401
Ernest Osterhoudt	103 Main St., PO Box 42	Esopus, NY 12429
Keith Pagan	6 Barclay Rd.	New Windsor, NY
Kenneth Palmer	194 DeWitt Mills Rd.	Hurley, NY 12443
Michael Pedersen	8 Jennifer Lane	Tillson, NY 12486
Adrienne Pontecorvo	182 Elmendorf St.	Kingston, NY 12401
Christopher Rea	35 Joseph Dr.	Saugerties, NY 12477
Barry Rell	127 Sunset Terrace	Hurley, NY 12443
Benny Reyes	600 Dug Hill Road	Hurley, NY 12443
Brian Robertson	93 Wrentham St.	Kingston, NY 12401
Brenna Robinson	783 Broadway	Ulster Park, NY 12487
Keli Rundle	81 O'Neil St.	Kingston, NY 12401
Stacey Russell	157 Smith Ave.	Kingston, NY 12401
Michael Ryan	8 School House Lane, PO Box 335	Phoenicia, NY 12464
Frankie Saracino	232 Windsor Dr.	Hurley, NY 12443
Thomas Scalisi	58 Quarry St.	Kingston, NY 12401
Steven Schabot	10 Presidents Place	Kingston, NY 12401
Mark Schatzel	208 Lucas Ave.	Kingston, NY 12401
Reynolds Scott-Childress	62 Lounsbury Place	Kingston, NY 12401
Melissa Seyfarth	11 Jordan Lane	Ulster Park, NY 12487
Andrea Shaut	355 Hasbrouck Ave.	Kingston, NY 12401
Timothy Shultis	16 Tanhouse Brook Rd.	Cottkill, NY 12419
Edward Shuman	43 Willow St.	Kingston, NY 12401
Ryan Shuman	14 VanGaasbeck St.	Kingston, NY 12401
Deidre Sills	66 Fairmont Ave.	Kingston, NY
John Solian Jr.	186 Harwich St.	Kingston, NY 12401

Christopher Spylios	43 Argent Dr.	Highland, NY 12528
Kirk Strand	1054 Columbia St.	Kingston, NY 12401
Richard Tierney	35 Flanders Lane	West Hurley, NY 12491
Egidio Tinti	2585 State Rt. 209	Kingston, NY 12401
John C. Tremper	263 Smith Ave.	Kingston, NY 12401
Eric VanAllen	110 Wrentham St.	Kingston, NY 12401
Jeffrey Ventura Morell	163 Main St.	Kingston, NY 12401
Kyle Vetro	323 Main St. Apt. 3	Beacon, NY 12508
John Wallace	2191 Hurley Mt. Road	Hurley, NY 12443
Richard Weaver	6 Cathy Jo Place	Accord, NY 12404
Maryann White	161 O'Neil St.	Kingston, NY 12401
Mark Wikane	4178 Rt. 209	Stone Ridge, NY 12484
Travis Wilbur	222 Rt. 375	West Hurley, NY 12491
Carly Winnie	21 Wiltwyck Ave.	Kingston ,NY 12401
Melissa Winne	228 Eagles Nest Rd. PO Box 531	Hurley, NY 12443
Brian Woltman Sr.	37 Abbey St.	Kingston, NY 12401
Harry Woltman	54 Stephan St.	Kingston, NY 12401
Rita Worthington	83 Prospect St.	Kingston, NY 12401
Christopher Zambrella	28 Glen Circle Dr.	New Paltz, NY 12561
Andrew Zell	575 Creekside Rd.	Hurley, NY 12443

**A LOCAL LAW OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AMENDING
LOCAL LAW 3 OF 2016 REGARDING THE SUSTAINABLE ENERGY LOAN PROGRAM**

WHEREAS, there was duly presented and introduced to this Common Council at a Laws & Rules Committee meeting held on May 16, 2018, a proposed Local Law to amend the City of Kingston's Sustainable Energy Loan Program, originally adopted as Local Law 3 of 2016; and

WHEREAS, this Common Council hereby finds and determines that the City of Kingston enacted Local Law No. 3 of 2015, pursuant to provisions of New York General Municipal Law, to establish a Sustainable Energy Loan Program. This program authorized the Energy Improvement Corporation ("EIC"), a local development corporation acting on behalf of the City of Kingston, to make funds available to qualified property owners for the installation of renewable energy systems and energy-efficiency measures; and

WHEREAS, this Common Council further finds that the New York State Legislature recently amended certain provisions of the municipal sustainable energy loan program to "eliminate barriers that have been identified that have prevented the program from reaching its full potential"; and

WHEREAS, this Common Council finds that the amendments to the program, enacted as Chapter 320 of the 2017 Laws of the State of New York, seek to encourage net metered and community solar projects, will allow the City of Kingston's program to use monies available from the State or any State authority, and will permit a more flexible loan standard for commercial properties; and

WHEREAS, the purpose of this law is to amend the City of Kingston Sustainable Energy Loan Program in conformity with changes recently enacted to the New York State enabling legislation.

**NOW THEREFORE BE IT ENACTED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, AS
FOLLOWS:**

Section 1. Chapter 210 of the Code of the City of Kingston is hereby amended shall be known as the "Energize NY Benefit Financing Program" and shall read as follows:

ARTICLE I

§1. Legislative findings, intent and purpose, authority.

- A. It is the policy of both the City of Kingston and the State of New York to achieve energy efficiency and renewable energy goals, reduce greenhouse gas emissions, mitigate the effect of global climate change, and advance a clean energy economy. The City of Kingston finds that it can fulfill this policy by providing property assessed clean energy financing to property owners for the installation of renewable energy systems and energy efficiency measures. This chapter establishes a program that will allow the Energy Improvement Corporation ("EIC"), a local development corporation, acting on behalf of the City of Kingston pursuant to the municipal agreement to be entered into between the City of

Kingston and EIC pursuant to Article 5-G of the New York General Municipal Law (the “Municipal Agreement”), to make funds available to qualified property owners that will be repaid by such property owners through charges on the real properties benefited by such funds, thereby fulfilling the purposes of this law and fulfilling an important public purpose.

- B. The City of Kingston is authorized to implement this Energize NY Benefit Financing Program pursuant to the Municipal Home Rule Law and Article 5-L of the New York General Municipal Law.
- C. This law shall be known and may be cited as the “Energize NY Benefit Financing Program Law of the City of Kingston”.

§2. Definitions

For purposes of this law, and unless otherwise expressly stated or unless the context requires, the following terms shall have the meanings indicated:

Authority – The New York State Energy Research and Development Authority, as defined by subdivision two of section eighteen hundred fifty-one of the Public Authorities Law, or its successor.

EIC – the Energy Improvement Corporation, a local development corporation, duly organized under section fourteen hundred eleven of the Not-For-Profit Corporation Law, authorized hereby on behalf of the City of Kingston to implement the Energize NY Benefit Financing Program by providing funds to qualified property owners (as defined in this law) and providing for repayment of such funds from monies collected by the City of Kingston Comptroller as a charge to be levied on the real property and collected in the same manner and same form as the property taxes.

Energy Audit – A formal evaluation or “assessment” of the energy consumption of a permanent building or structural improvement to real property, conducted by a contractor certified by the Authority, or certified by a certifying entity approved by the Authority, for the purpose of identifying appropriate energy efficiency improvements that could be made to the property.

Energy Efficiency Improvement – Any renovation or retrofitting of a building to reduce energy consumption, such as window and door replacement, lighting, caulking, weatherstripping, air sealing, insulation, and heating and cooling system upgrades, and similar improvements, determined to be cost-effective pursuant to criteria established by the Authority, not including lighting measures or household appliances that are not permanently fixed to real property.

Qualified Property Owner – An owner of residential or commercial real property located within the boundaries of the City of Kingston that is determined to be eligible to participate in the Energize NY Benefit Financing Program under the procedures for eligibility set forth under this law.

Renewable Energy System – An energy generating system for the generation of electric or thermal energy, to be used primarily at such property, except when the Qualified Property Owner is a commercial entity in which case the system may be used for other properties in

addition to the subject property, by means of solar thermal, solar photovoltaic, wind, geothermal, anaerobic digester gas-to-electricity systems, fuel cell technologies, or other renewable energy technology approved by the Authority not including the combustion or pyrolysis of solid waste.

Renewable Energy System Feasibility Study – A written study, conducted by a contractor certified by the Authority, or certified by a certifying entity approved by the Authority, for the purpose of determining the feasibility of installing a renewable energy system.

§3. Establishment of an Energize NY Benefit Financing Program

- A. An Energize NY Benefit Financing Program is hereby established by the City of Kingston, whereby EIC acting on its behalf pursuant to the Municipal Agreement, may provide funds to Qualified Property Owners in accordance with the procedures set forth under this law, to finance the acquisition, construction and installation of Renewable Energy Systems and Energy Efficiency Improvements and the verification of the installation of such systems and improvements.
- B. For funds provided to a Qualified Property Owner which is a commercial entity, not-for-profit organization, or entity other than an individual, EIC shall have the authority to impose requirements on the maximum amount of funds to be provided, which may consider factors including but not limited to the property value, projected savings, project cost, and existing indebtedness secured by such property.
- C. For financings made to a Qualified Property Owner who is an individual, the funds provided shall not exceed the lesser of: (i) ten percent of the appraised value of the real property where the Renewable Energy Systems and/or Energy Efficiency Improvements will be located, or (ii) the actual cost of installing the Renewable Energy Systems and/or Energy Efficiency Improvements, including the costs of necessary equipment, materials, and labor and the cost of verification of such systems and improvements.

§4. Procedures for eligibility

- A. Any property owner in the City of Kingston may submit an application to EIC on such forms as have been prepared by EIC and made available to property owners on the website of EIC and at the City of Kingston offices.
- B. Every application submitted by a property owner shall be reviewed by EIC acting on behalf of the City of Kingston, which shall make a positive or negative determination on such application based upon the criteria for making a financing enumerated in section 5 of this law. EIC may also request further information from the property owner where necessary to aid in its determination.
- C. If a positive determination on an application is made by EIC acting on behalf of the City of Kingston, the property owner shall be deemed a Qualified Property Owner and shall be eligible to participate in the Energize NY Benefit Financing Program in accordance with the procedure set forth under section 6 of this law; provided that in no case shall a property owner that has received funds from another municipal corporation for the acquisition,

construction and installation of Energy Efficiency Improvements and/or Renewable Energy Systems be deemed a Qualified Property Owner.

§5. Application criteria

Upon the submission of an application, EIC acting on behalf of the City of Kingston, shall make a positive or negative determination on such application based upon the following criteria for the making of a financing:

- A. The proposed Energy Efficiency Improvements and/or Renewable Energy Systems are determined to be cost effective based on guidelines issued by the Authority;
- B. The property owner may not be in bankruptcy and the property may not constitute property subject to any pending bankruptcy proceeding;
- C. The amount financed under the Energize NY Benefit Financing Program shall be repaid over a term not to exceed the weighted average of the useful life of Renewable Energy Systems and Energy Efficiency Improvements to be installed on the property as determined by EIC;
- D. Sufficient funds are available from EIC to provide financing to the property owner;
- E. The property owner is current in payments on any existing mortgage;
- F. The property owner is current in payments on any existing real property taxes and has been current on real property taxes for the previous three years; and
- G. Such additional criteria, not inconsistent with the criteria set forth above, as the City of Kingston, or EIC acting on its behalf, may set from time to time.

§6. Opt-in, Energize NY Finance Agreement

- A. A Qualified Property Owner may participate in the Energize NY Benefit Financing Program through the execution of an energize NY finance agreement made by and between the Qualified Property Owner and EIC, acting on the behalf of the City of Kingston (the "Energize NY Finance Agreement").
- B. Upon execution of the Energize NY Finance Agreement, the Qualified Property Owner shall be eligible to receive funds from EIC acting on behalf of the City of Kingston, for the acquisition, construction, and installation of qualifying Renewable Energy Systems and Energy Efficiency Improvements; provided the requirements of Section 7 of this law have been met.
- C. The Energize NY Finance Agreement shall include the terms and conditions of repayment set forth under section 8 of this law.

§7. Energy audit, renewable energy system feasibility study

- A. No funds shall be made available for Energy Efficiency Improvements unless determined to be appropriate through an Energy Audit as defined in Section 2.
- B. No funds shall be made available for a Renewable Energy System unless determined to be feasible through a Renewable Energy System Feasibility Study as defined in Section 2.
- C. The cost of such Energy Audit and/or Renewable Energy System Feasibility Study shall be borne solely by the property owner but may be included in the financed amount if the work is approved.

§8. Terms and conditions of repayment

The Energize NY Finance Agreement between the Qualified Property Owner and EIC acting on behalf of the City of Kingston, shall set forth the terms and conditions of repayment in accordance with the following:

- A. The principal amount of the funds paid to the Qualified Property Owner hereunder, together with the interest thereon, shall be paid by the property owner as a charge on their City of Kingston property tax bill and shall be levied and collected at the same time and in the same manner as City of Kingston property taxes, provided that such charge shall be separately listed on the tax bill. The City of Kingston shall make payment to EIC or its designee in the amount of all such separately listed charges within 30 days of the date the payment is due to be made to the City of Kingston.
- B. The term of such repayment shall be determined at the time the Energize NY Finance Agreement is executed by the property owner and EIC, provided that in no case shall the term exceed the weighted average of the useful life of the systems and improvements as determined by EIC acting on behalf of the City of Kingston.
- C. The rate of interest for the charge shall be fixed by EIC acting on behalf of the City of Kingston at the time the Energize NY Finance Agreement is executed by the property owner and EIC.
- D. The charge shall constitute a lien upon the real property benefited by the Energize NY Benefit Financing Program as set forth in Article 5-L of the General Municipal Law and shall run with the land. A transferee of title to the benefited real property shall be required to pay any future installments, including interest thereon.

§9. Verification and report

- A. EIC shall be responsible for verifying and reporting to the City of Kingston on the installation and performance of Renewable Energy Systems and Energy Efficiency Improvements financed by such Program.
- B. The City of Kingston shall verify and report on the installation and performance of Renewable Energy Systems and Energy Efficiency Improvements financed by the Energize NY Benefit Financing Program in such form and manner as the Authority may establish.

Section 2. This local law shall take effect upon filing with the Secretary of State.

Submitted to the Mayor this _____

day of _____ 2018.

CARLY WINNIE, CITY CLERK

Approved by the Mayor this _____

day of _____ 2018.

STEVEN T. NOBLE, MAYOR

THE CITY OF KINGSTON COMMON COUNCIL

LAWS & RULES COMMITTEE REPORT

DEPARTMENT _____	DATE _____
Description _____	
<p style="font-size: 1.2em; color: blue;">Resolution to adopt a local law to amend and replace local law No. 3 of 2015 as per attached.</p>	
Signature _____	

Motion by P.O.

Seconded by RSC

Action Required: _____

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

Committee Vote	YES	NO
<u>William F. Carey</u> Bill Carey, Chairman	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>Jeffrey Ventura Morell</u> Jeffrey Ventura Morell, Ward 1	<input type="checkbox"/>	<input type="checkbox"/>
<u>Reynolds Scott-Childress</u> Reynolds Scott-Childress, Ward 3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>Douglas Koop</u> Douglas Koop, Ward 2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>Patrick O'Reilly</u> Patrick O'Reilly, Ward 7	<input checked="" type="checkbox"/>	<input type="checkbox"/>

ATTACHMENT 1

EIC MUNICIPAL AGREEMENT - Attachment 1		ENERGIZE NY PACE 1.0 PRODUCT DESCRIPTION
MAXIMUM AMOUNT OF FINANCING AVAILABLE		10% of Appraised Value
MINIMUM FINANCE AMOUNT		\$5,000
LENGTH OF FINANCING TERM		Minimum term of 5 years and Maximum term of 20 Years
ELIGIBLE MUNICIPALITIES		Municipalities with a Credit Rating Above "A"
ELIGIBLE PROJECTS		Energy efficiency and renewable energy projects that comply with NYSEDA and investor owned utility programs including certain Remote Net Meter Projects
ELIGIBLE PROPERTIES		Existing buildings owned by an entity, other than an individual, including substantial renovations and new construction in the case of renewable energy projects
ELIGIBLE PROPERTY OWNERS		Not in bankruptcy; current on mortgage and property taxes for the past three years
LOAN TO VALUE (LTV) LIMITATION		Property's total amount of land secured loans is less than or equal to 90%, including the requested PACE financing
ANNUAL CASH FLOW REQUIREMENT		Estimated Annual Savings must be greater than estimated Annual Finance Charge
COST EFFECTIVENESS/SIR TEST		Estimated Savings must be greater than total cost of improvements
EIC MEMBER OBLIGATED TO PAY DURING DELINQUENCY		Yes
ABILITY TO ADD PACE TAX CHARGE TO BILL DURING CONSTRUCTION		No
MUNICIPAL RESERVE POOLS		Yes
LINK TO ENERGIZE NY PACE 1.0 UNDERWRITING STANDARDS		http://energizeny.org/images/uploads/ENY_PACE_1dot0_Standards.pdf

ATTACHMENT 2

EIC MUNICIPAL AGREEMENT - Attachment 2	ENERGIZE NY PACE 2.0 PRODUCT DESCRIPTION
MAXIMUM AMOUNT OF FINANCING AVAILABLE	35% of the property's appraised value
MINIMUM FINANCE AMOUNT	\$10,000
LENGTH OF FINANCING TERM	Minimum term of 5 years and Maximum term of 20 Years
ELIGIBLE MUNICIPALITIES	Municipalities with a Credit Rating Above Investment Grade, provided that municipalities rated A or better will have access to reserve pools that are separate from those for Below A rated municipalities
ELIGIBLE PROJECTS	Energy efficiency and renewable energy projects, including remote net metering, that comply with NYSERDA and investor owned utility programs or otherwise meet NYSERDA's Commercial PACE Guidelines; renewable energy projects on new construction and substantial renovations are eligible
ELIGIBLE PROPERTIES	Existing buildings owned by an entity, other than an individual, including new construction and substantial renovations in the case of renewable energy projects
ELIGIBLE PROPERTY OWNERS	Not in bankruptcy; current on mortgage and property taxes for the past three years
LOAN TO VALUE (LTV) LIMITATION	Property's total amount of land secured loans is less than or equal to 90%, including the requested PACE financing
ANNUAL CASH FLOW REQUIREMENT	No
COST EFFECTIVENESS/SIR TEST	Yes, must satisfy NYSERDA's cost effectiveness test, where the cumulative estimated savings must exceed the total cost of the project
EIC MEMBER OBLIGATED TO PAY DURING DELINQUENCY	Yes
ABILITY TO ADD PACE TAX CHARGE TO BILL DURING CONSTRUCTION	Yes
MUNICIPAL RESERVE POOLS	Yes
Link to NYSERDA C-PACE Guidelines	https://www.nysenda.ny.gov/cpace-guidelines
Link to Energize NY PACE 2.0 Underwriting Standards	http://energizeny.org/images/uploads/ENY_PACE_2dot0_Standards.pdf

Intro. Res. No. -2018

Introduced by _____

**RESOLUTION NO. ____ - 2018, ADOPTING LOCAL LAW NO. ____ -2018,
A LOCAL LAW TO AMEND THE SUSTAINABLE ENERGY LOAN
PROGRAM**

WHEREAS, there was duly presented and introduced to this Common Council at a meeting held on _____, 2018, a proposed local law entitled, "**A LOCAL LAW TO AMEND THE SUSTAINABLE ENERGY LOAN PROGRAM**"; now, therefore be it

RESOLVED, that said local law be enacted in form as follows:

LOCAL LAW NO. ____ -2018, _____, NEW YORK

**A LOCAL LAW TO AMEND THE SUSTAINABLE ENERGY LOAN PROGRAM IN THE CITY OF
KINGSTON**

**A LOCAL LAW OF THE CITY OF KINGSTON, NEW YORK, AMENDING LOCAL LAW 3 OF 2015
REGARDING THE SUSTAINABLE ENERGY LOAN PROGRAM**

BE IT ENACTED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON AS FOLLOWS:

Section 1. Legislative Intent.

This Common Council hereby finds and determines that the City of Kingston enacted Local Law No. 3 of 2015, pursuant to provisions of New York General Municipal Law, to establish a Sustainable Energy Loan Program. This program authorized the Energy Improvement Corporation ("EIC"), a local development corporation acting on behalf of the City of Kingston, to make funds available to qualified property owners for the installation of renewable energy systems and energy-efficiency measures.

This Common Council further finds that the New York State Legislature recently amended certain provisions of the municipal sustainable energy loan program to "eliminate barriers that have been identified that have prevented the program from reaching its full potential."

This Common Council finds that the amendments to the program, enacted as Chapter 320 of the 2017 Laws of the State of New York, seek to encourage net metered and community solar projects, will allow the City of Kingston's program to use monies available from the State or any State authority, and will permit a more flexible loan standard for commercial properties.

Therefore, the purpose of this law is to amend the City of Kingston Sustainable Energy Loan Program in conformity with changes recently enacted to the New York State enabling legislation.

Section 2. Amendments.