



City of Kingston Laws and Rules Committee
Meeting Agenda
Monday, February 25, 2019
6:30 PM

NEW BUSINESS

CitiBus merger

[20190214110807.pdf](#)

Charter Reform Discussion

[20190214111724.pdf](#)

1 OLD BUSINESS

Laws and Rules Committee Agenda Item Report

Meeting Date: February 25, 2019

Submitted by: Elisa Tinti

Submitting Department: Common Council

Item Type: Proposed Resolution

Agenda Section:

Subject:

CitiBus merger

Suggested Action:

Attachments:

[20190214110807.pdf](#)

Resolution 16 of 2019

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,
AUTHORIZING THE DISSOLUTION OF CITIBUS TRANSIT SERVICE AND APPROVING
THE ENTERING INTO OF AN AGREEMENT WITH ULSTER COUNTY TO PROVIDE
EXPANDED TRANSIT SERVICE IN THE CITY OF KINGSTON AND APPROPRIATION OF
FUNDS THEREFOR

Sponsored by: Finance and Audit Committee: Aldermen: Koop, Scott-Childress,
J. Noble, O'Reilly, Schabot

WHEREAS, the City operates a public transportation system known as the "CitiBus" which is partially funded by federal and state subsidies; and

WHEREAS, Citibus ridership has declined by over 35% between 2004 and 2017, and there is difficulty in filling driver positions, as well as the need to commit to significant capital investment in the near future; and

WHEREAS, the City has struggled to meet its Federal and State grant obligations given system size and limited funding available for administration and oversight; and

WHEREAS, the Citibus offers service to various destinations within Ulster County outside the City limits that are important destinations for transit users to meet their everyday needs; and

WHEREAS, the County currently operates a public transportation system known as Ulster County Area Transit (hereafter "UCAT") which receives Federal and State subsidies; and

WHEREAS, UCAT provides services within the City that assist in making connections to important destinations for city residents; and

WHEREAS, the County and the City as part of the sales tax agreement signed in 2016, agreed in principle and in the spirit of cooperation, to seek to facilitate a single public transit system within the County operated by the County, so long as such system would be in compliance with all federal and state grants that each entity has received or expect to receive for transit services; and

WHEREAS, the City is desirous of taking steps to ensure that there is adequate public transportation for the residents of the City as part of any decision to discontinue the Citibus transit service and to move to a single public transit system; and

WHEREAS, to inform decisions related to establishing single transit provider operated by the County, the City and the County requested the Ulster County Transportation Council (hereinafter the "Plan"); and

WHEREAS, the Plan has identified the steps necessary to ensure compliance with Federal and State requirements associated with moving to a single transit provider. In addition, the Plan, with input from the public, proposed the creation of new optimized bus routes and demand response areas throughout the City to ensure that critical destinations and sensitive populations would be served should the City be unable to sustain or desire to discontinue its transit operations; and

WHEREAS, based on the Plan, the County is prepared to expand UCAT's bus service within the City in consideration of mutual promises, conditions and representations; and

WHEREAS, the County using UCAT will create three (3) optimized City routes as well as demand response areas subject to future modifications based on input from the City and users of the system; and

WHEREAS, the Plan, as part of the service analysis, specifically identified sensitive populations and locations as outlined in the Federal Transit Administration Title VI requirements to ensure that these populations would not be adversely affected by the proposed route changes; and

WHEREAS, the proposed routes would enhance service to many areas of the City to ensure that a disproportionate burden on minority, Hispanic, low income, or Limited English Proficiency (LEP) populations does not occur; and

WHEREAS, in anticipation of initiating bus service within the City, the County and the City will make any needed budget appropriations in their 2019 operating budgets to allow the County to expand service within the City; and

WHEREAS, the City and the County are coordinating with the Federal Transit Agency (FTA) and the New York State Department of Transportation (NYSDOT) to ensure that the necessary requirements are met; and

WHEREAS, the City has identified the federal assets that it now holds that would be transferred to Ulster County to assist in providing expanded transit service in the City by the County; and

WHEREAS, the City and County have developed an Memorandum of Agreement (MOA) to effectuate the transit service changes now proposed; and

WHEREAS, the MOA anticipates that the County would provide expanded transit service within the City beginning on or about July 1, 2019; and

WHEREAS, the MOA provides for initial funding from the City in the amount of One Hundred Twelve Thousand Five Hundred (\$112,500.00) Dollars for 2019 and thereafter Two Hundred Twenty-five Thousand (\$225,000.00) Dollars annually for a period of five (5) years.

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK AS FOLLOWS:

SECTION 1. That the Common Council of the City of Kingston hereby approves the dissolution of the transit service in the City of Kingston beginning on or about July 1, 2019 in accordance with the MOA.

SECTION 2. That the Common Council of the City of Kingston hereby authorizes the City of Kingston to pay in the 2019 funding amount included in the MOA upon initiation of the expanded service by the County.

SECTION 3. That the Mayor of the City of Kingston be and is hereby authorized to execute all necessary agreements, certifications or requests from the FTA, NYSDOT, or the County to effectuate the dissolution of the transit service by the City and the initiation of expanded service by the County.

SECTION 4. That in addition to the Mayor, the following municipal titles, Superintendent of Public Works, City Comptroller, and Director of Public Transit are also hereby authorized to execute any necessary agreements or certifications on behalf of the City with the FTA, NYSDOT and the County in Connection with the advancement or approval of the above action.

SECTION 5. This resolution shall take effect immediately.

Submitted to the Mayor this ____ day of _____, 2019

Approved by the Mayor this ____ day of _____, 2019

Elisa Tinti, City Clerk

Steven T. Noble, Mayor

Adopted by Council on _____, 2019

Resolution 16 2019 Citibus Dissolution Agree UC

City of Kingston, New York Common Council
Honorable James Noble, Presiding

1/01/18 -12/31/19

Roll Call

Committee _____

Date 2/5/19

Resolution Title:

#16
Refer back to comm. (finance)

Offered By: Alderman Carey

Seconded By: Alderman O'Reilly

Record of Vote

<u>Alderman</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Reason</u>
1. Jeffrey Ventura Morell (D)				
2. Douglas Koop (D)				
3. Reynolds Scott-Childress (D)				
4. Rita Worthington (D)				
5. William Carey (D)				
6. Tony Davis (D)				
7. Patrick O'Reilly (D)				
8. Steven Schabot (D)				
9. Andrea Shaut (D)				

Totals:

Carried 8 Defeated 1

ELISA TINTI, CITY CLERK

THE CITY OF KINGSTON COMMON COUNCIL

16

FINANCE AND AUDIT COMMITTEE REPORT

REQUEST DESCRIPTION

INTERNAL TRANSFER _____
AUTHORIZATION _____
CLAIMS _____

CONTINGENCY TRANSFER _____
BUDGET MODIFICATION X _____
ZONING _____

TRANSFER _____
BONDING REQUEST _____
OTHER _____

DEPARTMENT Mayor DATE January 24, 2019

Description: Authorizing the dissolution of Citibus Transit Service in the City and approving the entering into of an Agreement with Ulster County to provide expanded transit service in the City of Kingston and appropriation of the funds therefore

Estimated Financial Impact _____ Signature [Signature]

Motion by RS-C

Seconded by SS

Action Required:

SEQRA Decision:

Type I Action _____

Type II Action _____

Unlisted Action _____

Negative Declaration of Environmental Significance: _____

Conditioned Negative Declaration: _____

Seek Lead Agency Status: _____

Positive Declaration of Environmental Significance: _____

Committee Vote		YES	NO
<u>DAK</u> Douglas Koop, Chairman		✓	
<u>[Signature]</u> Reynolds Scott-Childress Ward 3		✓	
<u>[Signature]</u> Anthony Davis, Ward 6		✓	✓
<u>[Signature]</u> Patrick O'Reilly, Ward 7		✓	✓
<u>[Signature]</u> Steven Schabot, Ward 8		✓	

CITY OF KINGSTON

Office of the Mayor

mayor@kingston-ny.gov

Steven T. Noble
Mayor



January 4, 2019

Mr. James L. Noble, Jr.
Alderman-At-Large
President of the Common Council
Kingston City Hall
420 Broadway
Kingston, New York 12401

Dear President Noble,

Since 2016, I have been working with the County, the Common Council, Citibus and the community to integrate our two bus systems to have one unified system, to provide a more efficient and robust service within the City for our residents. We have had fruitful conversations with the County, which have led to reaching an agreement.

I would ask that this agenda item be placed on the upcoming Finance committee agenda. I look forward to discussing this matter with the members of the council.

Respectfully Submitted,

Steven T. Noble
Mayor

MEMORANDUM OF AGREEMENT
Expansion of Ulster County Public Transit System
Between
CITY OF KINGSTON
and
COUNTY OF ULSTER

This Memorandum of Agreement (hereinafter "MOA") between the **CITY OF KINGSTON**, a municipal corporation of the State of New York with its offices at 420 Broadway, Kingston, New York 12401 (**hereinafter "City"**) and **COUNTY OF Ulster**, a municipal corporation of the State of New York with its offices at 244 Fair Street, Kingston, New York 12401, (**hereinafter "County"**),

WITNESSETH:

WHEREAS, the City operates a public transportation system known as the "CitiBus" which is partially funded by federal and state subsidies; and

WHEREAS, CitiBus ridership has declined by over 35% between 2004 and 2017 and there is difficulty in filling driver positions, as well as the need to commit to significant capital investments in the near future; and

WHEREAS, the City has struggled to meet its Federal and State grant obligations given the limited personnel available for administration and oversight; and

WHEREAS, the City's three (3) main bus routes carry passengers to various destinations outside the City limits but within Ulster County, and these are important destinations for riders to meet their everyday needs; and

WHEREAS, in response to the difficulties associated with the City's transit system, the County and the City, as part of an agreement for sales tax distribution dated June 13, 2016 (the "Sales Tax Agreement"), agreed in principle and in the spirit of cooperation to seek to facilitate a single public transit system within the County operated by the County, so long as such a system does not result in any additional cost to the County and that such a system would be in compliance with all federal and state grants that each entity has received or expect to receive for transit services; and

WHEREAS, the City's administration is desirous of taking steps to ensure that there

is adequate public transportation for the residents of the City as part of any decision to discontinue the Citibus transit service and to move to a single public transit system; and

WHEREAS, the County currently operates a public transportation system known as Ulster County Area Transit (hereafter "UCAT") which receives federal and state subsidies; and

WHEREAS, in anticipation of moving to a single transit provider operated by the County, the Ulster County Transportation Council (hereinafter, the "UCTC"), beginning in 2016, undertook to develop an Ulster County Transit Systems Integration Plan (hereinafter, the "Plan") that identified the steps necessary to ensure compliance with federal and state requirements associated with moving to a single transit provider. In addition, the Plan, with input from the public, proposed the creation of new optimized bus routes and demand response areas throughout the City to ensure that critical destinations and sensitive populations would be served should the City be unable to sustain or desire to discontinue its transit operations; and

WHEREAS, based on the Plan, the County is prepared to expand UCAT's bus service within the City in consideration of the mutual promises, conditions and representations made herein; and

WHEREAS, in anticipation of expanding service into the City and utilizing the results of the Plan, UCAT will create three (3) optimized City routes as well as demand response areas, along with time schedules (Appendix A), to be subject to future modification(s) pursuant to the provisions of Section 3.05(a) herein and in accordance with any funding requirements outlined in Section 1.02 below; and

WHEREAS, the Plan, as part of the service analysis, specifically identified sensitive populations and locations as outlined in the Federal Transit Administration Title VI requirements to ensure that these populations would not be adversely affected by the proposed route changes; and

WHEREAS, the proposed routes would enhance service to many areas of the City to ensure that a disproportionate burden on minority, low-income, or Limited English Proficiency populations does not occur; and

WHEREAS, in anticipation of initiating bus service within the City, the County and the City will make the needed budget appropriations in their 2019 operating budgets to allow the County to expand its city-wide bus service beginning on or about July 1, 2019, and

WHEREAS, the County hereby agrees to expand its public transportation system

to provide bus service to the residents of the City upon the City transit service ceasing to operate.

NOW, THEREFORE, the parties hereto set forth their understanding of this undertaking as follows:

Article I: GENERAL

Section 1.01 Legal Requirements

The County agrees to expand UCAT service within the City on or about July 1, 2019. Accordingly, in expectation of that event, the City and the County agree to:

- (a) Assign appropriate staff to oversee the expansion of UCAT into the City, and obtain the approval of the Federal Transit Administration (hereinafter "FTA") and the New York State Department of Transportation (hereinafter "NYSDOT") as may be required; and
- (b) Provide to each other and to the FTA and NYSDOT, complete information and data regarding the administration, operation, and finances of the respective transit systems of County and City; and
- (c) Enter into any additional agreements as may be required to effect the release of business records between County, City, FTA and NYSDOT; and
- (d) Provide such indemnification and hold harmless agreements or other written assurances as may be required to effect the expansion of UCAT and the elimination of Citibus, and
- (e) Assist city employees, displaced by the elimination of Citibus, with finding alternate employment opportunities with UCAT, the City or the County.

Section 1.02 Funding

The City acknowledges that it has been awarded various funds for its Citibus Transit System from both federal and state sources including but not limited to the Urbanized Area Formula Funding Program 5307 and 5339 funds, New York State Accelerated Transit Capital as well as the State's Public Transportation Modernization and Enhancement Program funds. The City agrees that, to the extent that these federal and state funds are not needed or cannot be utilized to reimburse the City for costs already incurred in the operation of its transit system, regardless of when the City receives the funds, that any remaining funds will, if permitted by the funding source, be made available for use by the County to offset costs for operation of its expanded transit service in the City as soon as practicable.

Section 1.03 Cooperation

- (a) The City and the County shall mutually assist each other in matters involving the expansion of UCAT. The County and the City shall maintain a good working relationship with the FTA and NYSDOT at all times, including preparing and providing information requested by FTA and/or NYSDOT about each municipality's transit system in a complete and timely manner.
- (b) The City and the County shall each be informed in advance of all meetings or hearings convened by FTA, NYSDOT, CITY or COUNTY in regard to their respective transit systems and the City and the County shall each be entitled to participate in any such meetings. The Parties shall also, upon request of the other party and without any consideration, attend any meetings between the FTA or NYSDOT with regard to the discontinuance of Citibus service and/or the expansion of UCAT service within the City.
- (c) Each party will use all reasonable efforts to maintain the confidentiality of all appropriate information of the other party regarding the operations of the transit system and to prevent the unauthorized disclosure and dissemination of any confidential information to any person or entity. Public records requests pursuant to FOIL shall be documented and submitted to the City's and the County's authorized representatives and designees immediately upon receipt, in order to proceed with the timely review of the requested records in accordance with Article 6 of the Public Officers Law.

Section 1.04 Indemnifications

The County and the City are not agents or representatives of the other and neither party shall represent itself as such. No agreement made by any one party shall bind or create a contractual relationship with the other party without the express written consent and approval of the other party.

Article II. CITY REPRESENTATIONS

Section 2.01 Power and Authority

The City has the necessary power and authority to enter into and perform its duties under this MOA. Complete elimination of the City transit system would only occur through the disposition of assets as set forth in Section 2.04 of this MOA, which will require approval of the Common Council, which the City will obtain prior to discontinuing Citibus services as such assets are necessary for UCAT to expand its service in the City.

Section 2.02 Impediments

- (a) The City represents that there is no action, suit, proceeding, inquiry, or investigation, at law or in equity, before or by any court, public board or body pending or threatened in writing against or affecting City with respect to City's operation of the Citibus system or any basis thereof, wherein an unfavorable decision, ruling or finding would materially, adversely affect the transaction contemplated hereby, or which in any way would adversely affect the validity or enforceability of this MOA and any subsequent agreement.
- (b) The City represents that existing obligations and commitments of City do not conflict with this MOA and do not adversely affect its ability to fulfill its obligations under this MOA and any subsequent agreement. City further represents that it will address in a timely manner any future obligations or commitments that may conflict with this MOA or any subsequent agreement.
- (c) The City expressly agrees that it shall retain any and all liabilities and that the County will not assume any liabilities in respect to the City's violation of any environmental laws, environmental permits, and/or releases of hazardous material in each case to the extent arising out of or otherwise related to acts or omissions occurring or caused prior to the date that the City ceases operation of its Citibus system, or the ownership, occupancy, or operation by the City of its Transit Garage or any other real property used by the City in its operation of the Citibus system.
- (d) The City expressly agrees that it shall retain any and all liabilities and that the County will not assume any liabilities for severance (if any) payable to any City employee in the event of termination of such employees.
- (e) The City expressly agrees that the County shall not assume any liabilities and or costs associated with any pending or threatened action or proceeding or claim to the extent that arising out of, relating to or otherwise in respect to the City's operation of the Citibus system prior to the date that the City ceases operation of its Citibus system.
- (f) Except as disclosed to County, to the best of its knowledge, City is not in violation of any law, order, rule or regulation applicable to any facility or program operated, maintained or managed by City the violation of which would adversely affect the parties' performance of this MOA and any subsequent agreement.

Section 2.03 Responsibilities

- (a) The City shall be responsible for any reporting, accounting and filing requirements of the FTA and/or NYSDOT associated with the City's bus service.

- (b) The City shall support resolutions as needed by UCTC to assign all unobligated past federal and state funding including but not limited to: Urbanized Area Formula Funding Program Section 5307, 5340, and 5339 funding to the County and shall support the County's need for this funding in the future to provide expanded transit service in the City.
- (c) The City shall provide the County with resolutions of authorization and letters of support as may be required to assist County with regard to performance of its obligations under this MOA and any subsequent agreements.

Section 2.04 Asset Disposal

Upon the request of County and approval by the Common Council, the City shall transfer federally and/or state funded City assets previously approved by the County as set forth in the City of Kingston Assets, Proposed Disposal and Depreciation Schedule ("Disposal Plan") (**Appendix C**), which are currently used to provide public transportation in the City to the County without compensation, subject to approval of the FTA and NYSDOT. The availability of these assets is critical to the ability of the County to expand service and such assets shall be made available to the County at the time of the expansion of the service by UCAT.

Section 2.05 Transit Capital and Operating Fund

Within **sixty (60)** days of the initiation of expanded service in the City by the County, the City shall provide the County a one-time payment of **One Hundred Twelve Thousand, Five Hundred (\$112,500.00) Dollars**, and thereafter the City, beginning on the first of the year after the initiation of the expanded UCAT service and lasting for a period of **Five (5) years**, shall pay the County **Two Hundred Twenty-Five Thousand and 00/100, (\$225,000.00) Dollars**, annually to support UCAT's expanded transit service within the City. Such payments shall be made in equal quarterly installments by the 10th day of the following month after the end of each quarter. The County shall have the right to withhold and utilize funding due the City as part of the Sales Tax Agreement to provide this expanded service should the required payments not be received by the County.

Section 2.06 Transit Garage

The City and the County acknowledge that the ability of the County to provide expanded transit services within the City by UCAT may be hindered absent the ability to immediately provide adequate safe storage for transit assets necessary for

this service. Accordingly, the City, if requested by the County, shall make available to UCAT the area within its garage facilities currently used to house buses for a period of five (5) years to enable the County to establish its own necessary transit facilities to provide for the expanded service within the City. The City and County shall agree upon the cost associated with the use of these facilities which shall be reasonable and documented so as to be eligible for reimbursement using federal or state funding sources.

Article III. COUNTY REPRESENTATIONS

Section 3.01 Power and Authority

The County has the necessary power and authority to enter into and perform its duties under this MOA and any subsequent agreement.

Section 3.02 Impediments

- (a) The County represents that there is no material action, suit, proceeding, inquiry, or investigation, at law or in equity, before or by any court, public board or body pending or threatened in writing against or affecting the County or on any basis thereof, wherein an unfavorable decision, ruling or finding would materially, adversely affect the transaction contemplated hereby, or which in any way would adversely affect the validity of this MOA and any subsequent agreement.
- (b) The existing obligations and commitments of the County do not conflict with this MOA and do not adversely affect its ability to fulfill its obligations under this MOA and any subsequent agreement.

Section 3.03 Responsibilities

- (a) The County shall, upon Citibus ceasing to operate, expand UCAT operations in the City, initially operating three (3) routes within the City as well as demand response service as set forth in (Appendix A), to address the needs of City transit riders. The County intends to operate these routes based upon input provided from City transit riders and other stakeholders during previously held meetings. The County shall also, within the first six (6) months of operation of the new routes, hold public meetings to assess the effectiveness of the new routes and seek to address any comments received.
- (b) The County will provide transit service for special events as follows: (i) in accordance with all federal rules; (ii) and in conformance with the County's adopted policies for these events; and (iii) within the available resources of the

UCAT's staffing and equipment.

- (c) The County shall provide the City with resolutions of authorization and letters of support as may be required to assist City with regard to performance of its obligations under this MOA and any subsequent agreements,
- (d) The County agrees to accept the transfer of City owned assets as set forth in the Disposal Plan (Appendix C), upon approval of the Common Council. Such approval and transfer of assets shall be a condition of the County's expansion of service in the City by UCAT.
- (e) The County acknowledges that among the assets transferred to the County by the City are assets subject to rules and regulations promulgated by federal and state agencies and the County agrees to abide by those rules and regulations as they may pertain to those assets.
- (f) The City and the County acknowledge their respective responsibilities under U.S.C. Section 5333(b) to protect the interests of City Transit Employees, including protective arrangements that include provisions as may be necessary for the continuation of collective bargaining rights, and the County agrees to make an offer of employment to full-time bus drivers employed by the City.

Section 3.04 Communication

The County will provide updates to the City on a quarterly basis on the ridership associated with each of the new routes for the first two (2) years after Citibus ceases operation and will make available ridership data annually thereafter.

Section 3.05 Community Process

- (a) The City and the County agree to hold public meetings and outreach seminars regarding the three (3) routes and demand response zones and to use the feedback in the design of future routes.
- (b) The County will develop schedules, literature, and outreach brochures for the expansion of service into the County.

IN WITNESS WHEREOF, the parties have caused this MOA to be executed by their duly authorized representatives as of the DATE stated below.

SIGNATURE

City of Kingston

By: _____

Title: Mayor

Date: _____

County of Ulster

By: _____

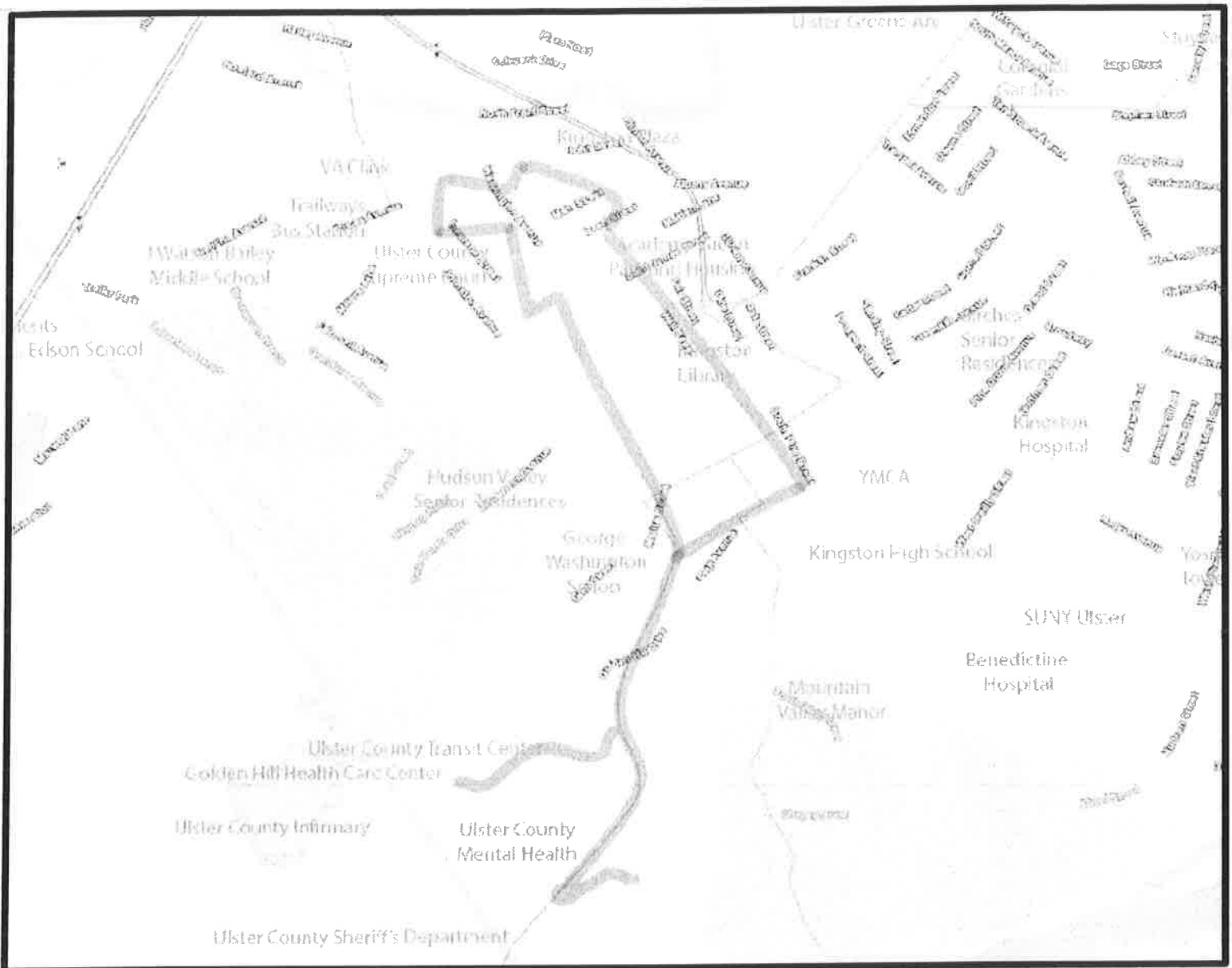
Title: Chairman

Date: _____

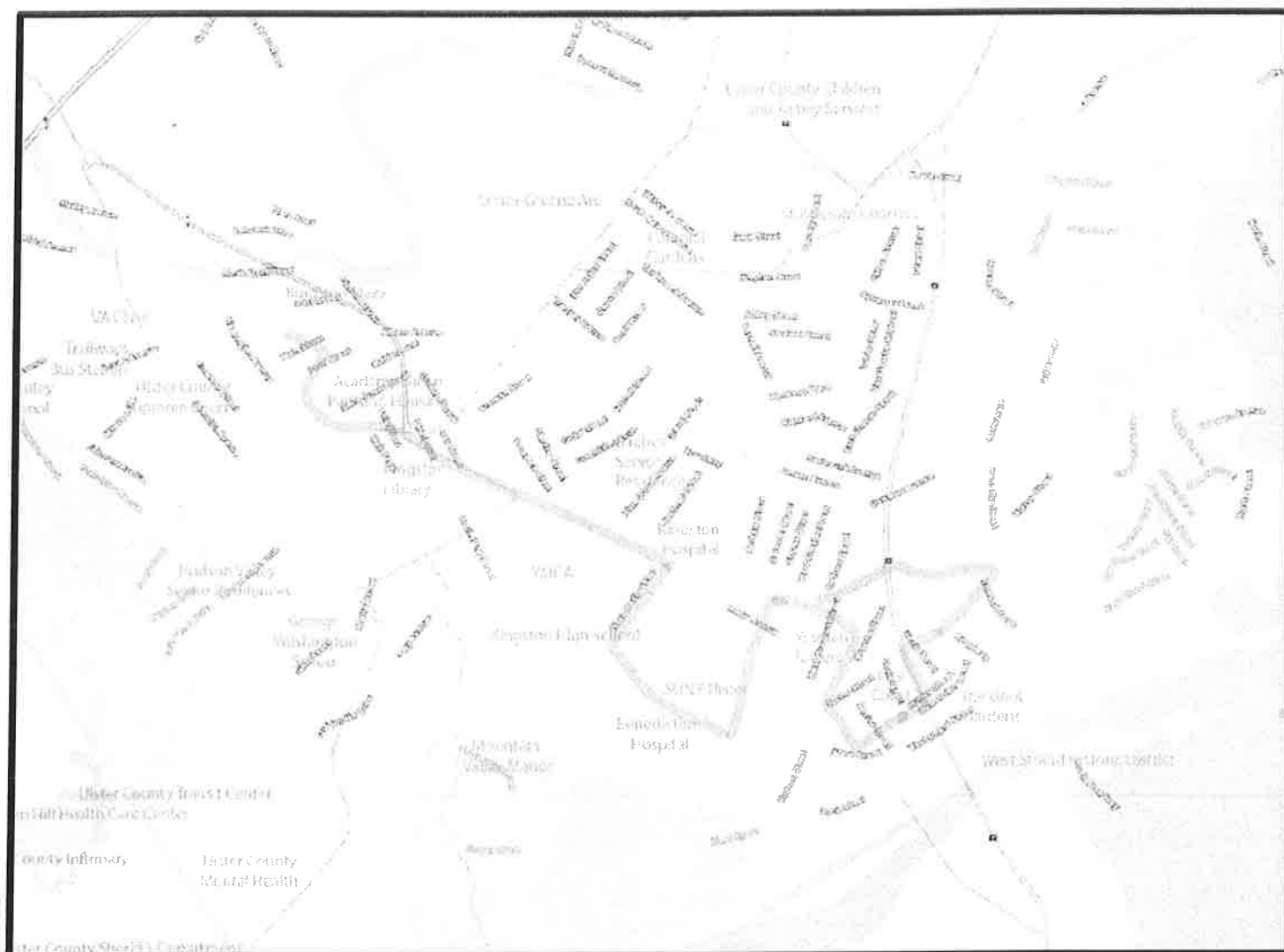
Appendix A:

Proposed Route Expansion into the City of Kingston

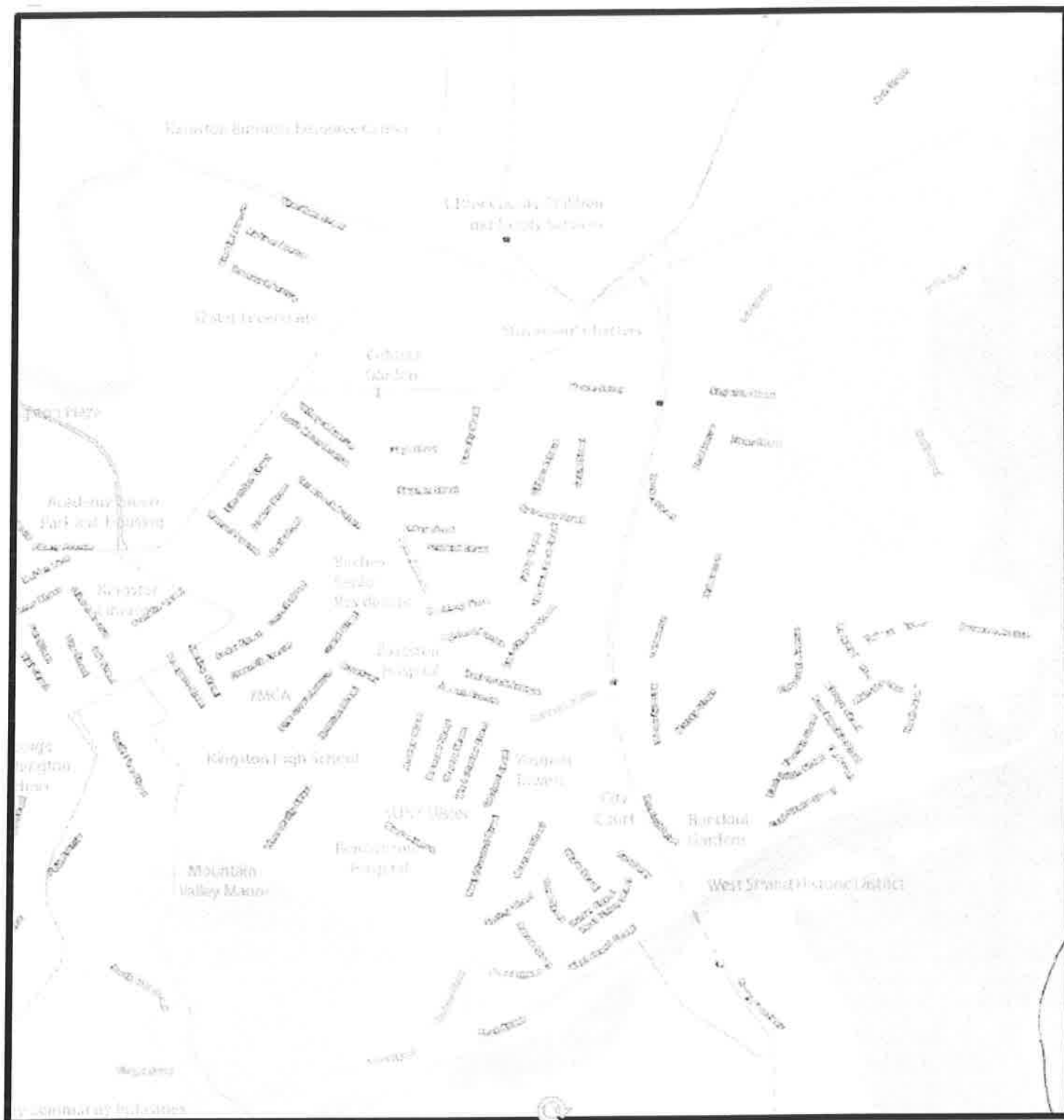
Red Route Map including adjacent DRT Zones. Route travels Wall St → N. Front → Frog Alley → Schwenk → Kingston Plaza → Clinton → Greenkill → Broadway/32 → Golden Hill → Ulster County Sheriff's Dept.



Blue Route Map including adjacent DRT zones



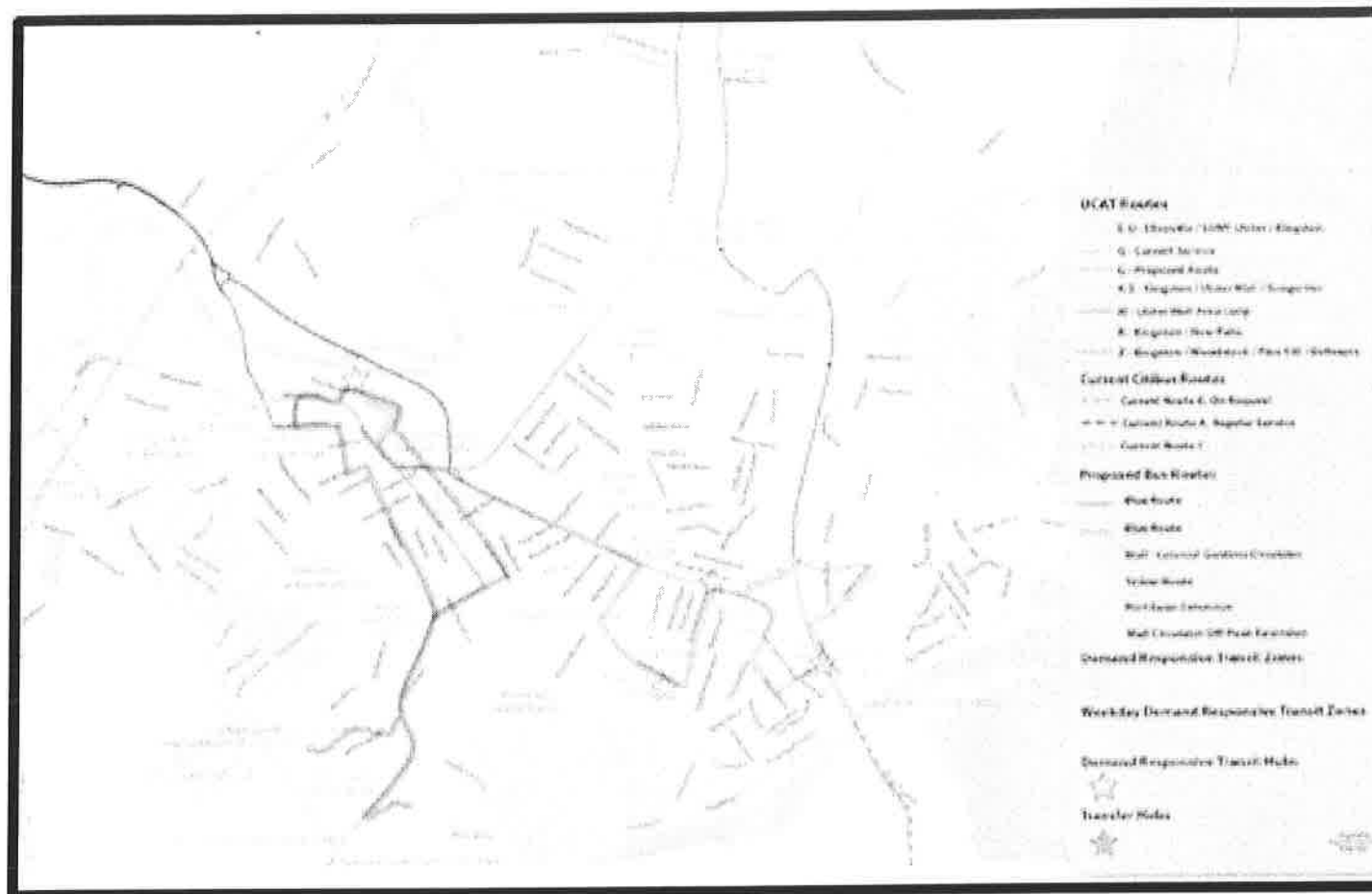
Yellow Route Map including adjacent DRT Zones



Combined Saturday Service Route Map



Weekday Demand Response Transit (DRT) Zones in relation to other weekday routes



Appendix B:

City of Kingston Asset, Proposed Disposal and Depreciation Schedule

INSERT FINAL ASSET DISPOSAL IN ACCORDANCE WITH FTA REGULATIONS
SUCH DISPOSAL SHALL INCLUDE ALL TRANSIT VEHICLES WITH A REMAINNG OPERATIONAL LIFE.

Sills, Dee

From: Tinti, Elisa
Sent: Monday, February 11, 2019 9:38 AM
To: Sills, Dee
Subject: FW: finance Agenda for Feb. 13

Elisa Tinti

City Clerk and Registrar
City of Kingston

(845) 334-3914 Office
(845) 334-3918 Fax

[Kingston City Clerk Webpage](#)



From: Koop, Douglas
Sent: Monday, February 11, 2019 9:26 AM
To: Tinti, Elisa <emtinti@kingston-ny.gov>
Subject: finance Agenda for Feb. 13

Hi Elisa;

Will you soon be posting an update agenda for Wednesday's meeting? It should include an appearance by the consultant from McLauren on the Waterfront Resiliency Project (Kristen has asked that he/her be placed first on the agenda early); also the Fireman's Museum.

Thanks,
Doug

Laws and Rules Committee Agenda Item Report

Meeting Date: February 25, 2019

Submitted by: Elisa Tinti

Submitting Department: Common Council

Item Type: Informational Purposes

Agenda Section:

Subject:

Charter Reform Discussion

Suggested Action:

Attachments:

[20190214111724.pdf](#)

L 27 R

Tinti, Elisa

From: Noble, James
Sent: Wednesday, January 23, 2019 6:17 PM
To: Tinti, Elisa
Subject: Fwd: Communication Request

Hi Elisa

Please add this communication to the L&R Committee. Thank you.

Sent from my iPhone

Begin forwarded message:

From: "Shaut, Andrea" <ward9@kingston-ny.gov>
Date: January 22, 2019 at 3:10:09 PM EST
To: "Noble, James" <jnoble@kingston-ny.gov>
Cc: "Tinti, Elisa" <emtinti@kingston-ny.gov>
Subject: Communication Request

Good Afternoon,

Would you please add Charter Reform discussion to the appropriate committee?

Thank you for you consideration.

Respectfully,

Andrea Shaut

Alderwoman, Ward 9