



City of Kingston Finance and Audit Committee  
Meeting Agenda  
Wednesday, October 11, 2017

**NEW BUSINESS**

John Tuey Re: Comptroller's Office Mid Year Budget Transfer

[September 2017 Transfer Request.pdf](#)

[September 2017 Budgetary Transfer Comptroller.pdf](#)

Ralph Swenson, Engineer Re: WWTP Improvements (EFC Project) - Reroofing

[Noble\\_EFC\\_CWSRF\\_Reroofing\\_Authorization to Award with attachments\\_092117.pdf](#)

Superintendent Chenier, DPW Re: Budget Transfer Requests

[Transfer Vehicle Repair 9-14-17.pdf](#)

[Council Letter Roof-Vehicle 9-22-17.pdf](#)

Alderman Mills Re: Creation of Board/Commission to oversee grants process

[M. Mills Communication Re Grants Commission.pdf](#)

Daniel Gartenstein, Asst. Corp. Counsel Re: Reversal of Re-Levies

[20171002132959.pdf](#)

Brenna Robinson, Economic & Comm Development Re: Budget Transfers for Contractors funded by the OPRHP Forsyth Park Grant

[20171002141024.pdf](#)

Carly Winnie, City Clerk Re: Budget Modification Request

[Comm Rept City Clerk Bud Mod.pdf](#)

**OLD BUSINESS**

Daniel Baker, Assessor - Certificate of Base Percentages, Current Percentages and Current Base Proportions

**Suggested Action: To be considered at the Finance Committee upon adoption the the 2018 Budget**  
[Local Adjustments to the Adjusted Base Proportions RP6701 and RP6703.pdf](#)

## FINANCE AND AUDIT COMMITTEE REPORT

TRANSFER \_\_\_\_\_  
BONDING REQUEST \_\_\_\_\_  
OTHER \_\_\_\_\_

Estimated Financial Impact \_\_\_\_\_ Signature \_\_\_\_\_

| <b><u>Committee Vote</u></b>     | <b><u>YES</u></b> | <b><u>NO</u></b> |
|----------------------------------|-------------------|------------------|
| Douglas Koop, Chairman           |                   |                  |
| Reynolds Scott-Childress, Ward 3 |                   |                  |
| Anthony Davis, Ward 6            |                   |                  |
| Steven Schabot, Ward 8           |                   |                  |
| Deborah Brown, Ward 9            |                   |                  |

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# THE CITY OF KINGSTON COMMON COUNCIL

## FINANCE AND AUDIT COMMITTEE REPORT

### REQUEST DESCRIPTION

INTERNAL TRANSFER \_\_\_\_\_  
AUTHORIZATION X \_\_\_\_\_  
CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER \_\_\_\_\_  
BUDGET MODIFICATION \_\_\_\_\_  
ZONING \_\_\_\_\_

TRANSFER \_\_\_\_\_  
BONDING REQUEST \_\_\_\_\_  
OTHER \_\_\_\_\_

DEPARTMENT Engineering

DATE September 27, 2017

Description: Bids are being sought for Clean Water State Revolving Fund (CWSRF) improvements at the WWTP for the reroofing of seven buildings at an estimated cost of \$500,000. Previously the Kingston Common Council authorized funding under Resolutions 101 and 102 of 2016. Bids are due Friday, October 13, 2017; at that time bid results and award recommendation will be made.

Estimated Financial Impact \$500,000 est. Signature Ralph Swenson



Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:

Type I Action \_\_\_\_\_

Type II Action \_\_\_\_\_

Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

| <u>Committee Vote</u>           | <u>YES</u> | <u>NO</u> |
|---------------------------------|------------|-----------|
| Douglas Koop, Chairman          |            |           |
| Reynolds Scott-Childress Ward 3 |            |           |
| Anthony Davis, Ward 6           |            |           |
| Steven Schabot, Ward 8          |            |           |
| Deborah Brown, Ward 9           |            |           |

**CITY OF KINGSTON**  
**Office of the City Engineer**  
rswenson@kingston-ny.gov

Ralph E. Swenson, P.E., City Engineer



Steven T. Noble, Mayor

September 26, 2017

Mr. James L. Noble, Jr.  
Alderman-At-Large  
President of the Common Council  
Kingston City Hall  
420 Broadway  
Kingston, New York 12401

RE: Clean Water State Revolving Fund (CWSRF)  
Project No. C3-5374-06-00  
Wastewater Treatment Plant Improvements

Dear President Noble:

On Thursday, September 24, 2017 Advertisement for Bids was published for the CWSRF work related to the roofing improvements to our WWTP. This work is authorized under Resolutions 101 and 102 of 2016, which also authorizes generator and aeration blower improvements. Bids are due by 10AM on October 13, 2017.

Costs for the reroofing work are estimated to be \$500,000.00.

I request authorization to award the construction contract to the lowest responsible bidder based upon recommendations received from our Consultant. I also request that the Mayor be authorized to sign and administer all contracts and agreements associated with the work.

Please forward this communication to the next regularly scheduled Finance Committee for further discussion.

Should you have any questions, do not hesitate to contact me.

Respectfully,

Ralph Swenson  
City Engineer

Cc: Steven T. Noble, Mayor  
John Tuey, Comptroller  
Douglas Koop, Chair, Finance Committee

**CITY OF KINGSTON  
KINGSTON, NEW YORK  
KINGSTON WASTEWATER TREATMENT PLANT  
ROOFING RECONSTRUCTION  
CONTRACT NO. 2G**

**ADVERTISEMENT FOR BIDS**

Sealed Bids for the construction of the Kingston Wastewater Treatment Plant Roofing Reconstruction Project will be received by the City of Kingston, 420 Broadway, Kingston, New York 12401, at the Engineering Department, until 10:00 am local time on October 11, 2017, at which time the Bids received will be publicly opened and read. The Project consists of roofing replacement at the City of Kingston Wastewater Treatment Plant.

Bids will be received for a single prime Contract. Bids shall be on a lump sum and unit price basis, with additive alternative bid items as indicated in the Bid Form.

Copies of Contract Documents are available in electronic format at no charge and are available upon request from the Issuing Office, Constructive Copy, LLC, 3 Northway Lane North, Latham, New York 12065, Phone: (518) 783-6044, Fax: (518) 783-3841.

Bidding Documents also may be examined at 420 Broadway, Kingston, New York 12401, in the Engineering Department, on Mondays through Fridays between the hours of 9:00 am to 4:00 pm, local time; and the office of the Engineer, Arcadis of New York, Inc., 855 Route 146, Suite 210, Clifton Park, New York 12065, on Mondays through Fridays between the hours of 8:00 am and 5:00 pm , local time.

Bidders are required to comply with the prevailing wage rates as prescribed by the laws of the State of New York and funding requirements of the New York State Environmental Facilities Corporation (NYS EFC) including M/WBE requirements. Wage rates and M/WBE requirements are included in the Project Manual as required by New York State law and NYS EFC for the convenience of the Bidders. Bidders shall confirm the wage rates prior to the Bid and assemble Bid prices accordingly. Whenever State and Federal wage rate determinations list different minimum rate of pay for the same class of workers, the contractor and all subcontractors shall pay the higher of the two rates.

A pre-bid conference will be held at 10:00 AM local time on October 4, 2017, local time, at the Kingston City Hall, 420 Broadway, Kingston, New York 12401 with a site visit immediately following the pre-bid conference. Attendance at the pre-bid conference is highly encouraged but is not mandatory.

Bid security shall be furnished in accordance with the Instructions to Bidders.

Bidders shall submit proof of qualifications to perform the Work as described in the Instructions to Bidders.

The Contract Times will commence running as indicated in the General Conditions. Contract Times for completion and provisions on liquidated and special damages, if any, are indicated in the Agreement.

Owner: City of Kingston  
By: Ralph Swenson, P.E.  
Title: City Engineer  
Date: September 20, 2017

Engineer: Arcadis of New York, Inc.  
855 Route 146, Suite 210  
Clifton Park, New York 12065  
Phone: (518) 250-7300

+ + END OF ADVERTISEMENT FOR BIDS + +



## Environmental Facilities Corporation

ANDREW M. CUOMO  
Governor

SABRINA M. TY  
President and CEO

August 9, 2017

Honorable Steven T. Nobel  
Mayor, City of Kingston  
420 Broadway  
Kingston, New York 12401

Re: Clean Water State Revolving Fund (CWSRF)  
Project No. C3-5374-06-00  
SPDES No. NY-0029351  
Wastewater Treatment Plant Improvements  
City of Kingston, Ulster County  
**Engineering Agreement & Amendment Acceptance**

Dear Mayor Nobel:

We are in receipt of the following engineering agreement and amendments for the above referenced water pollution control project:

- Engineering Amendment No. 1 dated February 21, 2017 between ARCADIS of New York, Inc. and the City of Kingston for planning, design, and bidding phase services related to WWTP roofing improvements in the amount of \$59,000.00.
- Engineering Amendment No. 2 dated March 22, 2017 between ARCADIS of New York, Inc. and the City of Kingston for planning, design, and bidding phase services related to WWTP generator improvements in the amount of \$120,000.00.
- Engineering Amendment No. 3 dated August 7, 2017 between ARCADIS of New York, Inc. and the City of Kingston to add NYSEFC Bid Packet requirements to the engineering contract at No Change In Cost.

The scopes of service for the agreement and amendment were reviewed and found to be acceptable as being in compliance with applicable Clean Water State Revolving Fund (CWSRF) regulations. Costs associated with providing these services have also been found to be eligible for CWSRF financial assistance, except as noted below.

The following work and associated costs are ineligible for CWSRF financial assistance due to missing inclusion of CWSRF Program Requirements language. If the costs have been included in your application or any disbursement requests, they will be deducted and shown as ineligible project costs:

Engineering Agreement dated March 5, 2014 between ARCADIS of New York, Inc. and the City of Kingston for planning, design & construction services related to Wastewater Treatment Plant (WWTP) Repairs & Mitigation in the amount of \$322,500.00 plus direct expenses.

The submission has also been reviewed for compliance with applicable New York Executive Law Article 15-A requirements and found to be acceptable through the inclusion of appropriate Minority and Women's Business Enterprises - Equal Employment Opportunity (MWBE-EEO) language and goals.

Please contact your EFC MWBE representative about the need to submit a utilization plan. If you should have any questions or need assistance with the MWBE-EEO program, please contact Ms. Cheryle Webber, P.E., MWBE-EEO Program Manager at [MWBE@efc.ny.gov](mailto:MWBE@efc.ny.gov).

If you have any questions please call Mr. Harry Nelson, P.E., Project Manager, at (518) 402-7396.

Sincerely,



Kaitlin J. Penner, P.E.  
Program Manager  
Metropolitan & Eastern Project Section

Enclosures

cc: NYSDEC Region 3 - Ms. Shohreh Karimipour, P.E.  
Arcadis – Josh LaPlante (email)  
R. Armitage (email)  
G. Garcia (email)  
J. Ng (email)

**Resolution 101 of 2016**

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK,  
AUTHORIZING AND ADOPTING A BOND ORDINANCE IN THE SUM OF \$2,210,000.00  
FOR WASTE WATER TREATMENT PLANT PROJECTS**

Sponsored By: Finance and Audit Committee:  
Aldermen: Koop, Will, Davis, Schabot, Brown

**WHEREAS,** request has been made for a bond in the amount of \$2,210,000.00 for the following Waste Water Treatment Plant project:

|                    |                                            |
|--------------------|--------------------------------------------|
| Aeration Blowers   | \$810,000                                  |
| Roof Repairs       | 570,000                                    |
| Generator Upgrades | 830,000 for a total of \$2,210,000.00; and |

**WHEREAS,** this is in addition to the \$140,000.00 previously approved to bond for the projects.

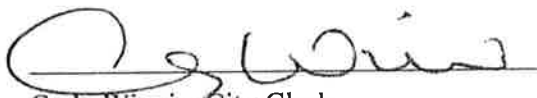
**NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE  
CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

**SECTION-1.** That the Common Council authorizes the amount of \$2,210,000.00 to be provided through General Municipal bonding to pay for the Waste Water Treatment Plant projects.

**SECTION-2.** This resolution shall take effect immediately.

Submitted to the Mayor this 6<sup>th</sup> day of  
April, 2016

Approved by the Mayor this 6<sup>th</sup> day of  
April, 2016

  
Carly Winnie, City Clerk

  
Steven T. Noble, Mayor

Adopted by Council on April 5, 2016

RESOLUTION #102 of 2016

BOND ORDINANCE DATED APRIL 5, 2016.

AN ORDINANCE AUTHORIZING THE ISSUANCE OF AN ADDITIONAL \$2,210,000 BONDS OF THE CITY OF KINGSTON, ULSTER COUNTY, NEW YORK, TO PAY COSTS OF VARIOUS WASTEWATER TREATMENT PLANT IMPROVEMENTS IN AND FOR SAID CITY.

WHEREAS, all conditions precedent to the financing of the capital project hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act, have been performed; and

WHEREAS, it is now desired to authorize bonds for the financing thereof, NOW, THEREFORE,

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Common Council of the City of Kingston, Ulster County, New York, as follows:

Section 1. For the specific object or purpose of paying costs of various Wastewater Treatment Plant improvements, including aeration blowers, roof work, generator upgrades and replacements, as well as incidental improvements and expenses, in and for the City of Kingston, Ulster County, New York, there are hereby authorized to be issued an additional \$2,210,000 bonds pursuant to the provisions of the Local Finance Law. Said object or purpose is hereby authorized at the new maximum estimated cost of \$2,350,000.

Section 2. The plan for the financing of such \$2,350,000 maximum estimated cost is as follows:

- a) By the issuance of the \$140,000 bonds of said City heretofore authorized to be issued therefor for engineering and design pursuant to a bond ordinance dated December 1, 2015; and

signature of the City Comptroller, providing for the manual countersignature of a fiscal agent or of a designated official of the City), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the City Comptroller. It is hereby determined that it is to the financial advantage of the City not to impose and collect from registered owners of such serial bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by section 52.00 of the Local Finance Law, as the City Comptroller shall determine.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said City is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this ordinance are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. The City Comptroller is hereby further authorized, at his sole discretion, to execute a project finance and/or loan agreement, and any other agreements with the New York State Environmental Facilities Corporation, including amendments thereto, and including any

The question of the adoption of the foregoing ordinance was duly put to a vote on roll call, which resulted as follows:

|                         |                   |
|-------------------------|-------------------|
| <u>Alderman Will</u>    | VOTING <u>Yes</u> |
| <u>Alderman Dawson</u>  | VOTING <u>Yes</u> |
| <u>Alderman Carey</u>   | VOTING <u>Yes</u> |
| <u>Alderman Davis</u>   | VOTING <u>Yes</u> |
| <u>Alderman Mills</u>   | VOTING <u>Yes</u> |
| <u>Alderman Schabot</u> | VOTING <u>Yes</u> |
| <u>Alderman Brown</u>   | VOTING <u>Yes</u> |
| <u>Alderman Eckert</u>  | VOTING <u>Yes</u> |
| <u>Alderman Koop</u>    | VOTING <u>Yes</u> |
| <u></u>                 | VOTING <u></u>    |

The ordinance was thereupon declared duly adopted.

\* \* \* \* \*

## LEGAL NOTICE OF ESTOPPEL

The bond ordinance, summary of which is published herewith, has been adopted on April 5, 2016, and the validity of the obligations authorized by such ordinance may be hereafter contested only if such obligations were authorized for an object or purpose for which the City of Kingston, Ulster County, New York, is not authorized to expend money, or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the Constitution.

A complete copy of the ordinance summarized herewith is available for public inspection during regular business hours at the Office of the City Clerk for a period of twenty days from the date of publication of this Notice.

Dated: Kingston, New York,

April 8, 2016.

Carly Winnie

City Clerk

BOND ORDINANCE DATED APRIL 5, 2016.

AN ORDINANCE AUTHORIZING THE ISSUANCE OF AN ADDITIONAL \$2,210,000 BONDS OF THE CITY OF KINGSTON, ULSTER COUNTY, NEW YORK, TO PAY COSTS OF VARIOUS WASTEWATER TREATMENT PLANT IMPROVEMENTS, IN AND FOR SAID CITY.

|                                                                |                                                                                                                     |
|----------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| Object or purpose:                                             | Wastewater Treatment Plant improvements, including aeration blowers, roof work, generator upgrades and replacements |
| Period of probable usefulness:                                 | 40 years                                                                                                            |
| Revised maximum estimated cost:                                | \$2,350,000                                                                                                         |
| Amount of obligations to be issued pursuant to this ordinance: | \$2,210,000 bonds/\$140,000 previously authorized                                                                   |



ORRICK, HERRINGTON & SUTCLIFFE LLP  
51 WEST 52ND STREET  
NEW YORK, NY 10019-6142  
tel 212-506-5000  
fax 212-506-5151  
WWW.ORRICK.COM

April 4, 2016

Thomas E. Myers  
(212) 506-5212 (Direct Dial)  
tmyers@orrick.com

VIA E-MAIL (jtuey@kingston-ny.gov; comptroller@ci.kingston.ny.us)

Mr. John Tuey  
City Comptroller  
City of Kingston  
City Hall, 420 Broadway  
Kingston, New York 12401

Re: City of Kingston, Ulster County, New York  
Wastewater Treatment Plant Improvements – Additional \$2,210,000 Bonds  
Orrick File: 42394-2-72

Dear John:

In accordance with your recent request, we have prepared and enclose herewith a draft form of bond ordinance relating to the above matter for adoption by the Common Council.

Please see that this ordinance is adopted by the affirmative vote of at least two-thirds of the entire voting strength of the Common Council. After adoption, the summary Legal Notice of Estoppel of the ordinance, a form of which is enclosed herewith for your convenience, should be published once in the official newspaper of the City.

When available kindly furnish us with a certified copy of the enclosed ordinance, together with an original printer's affidavit of publication of the Legal Notice of Estoppel thereof.

Please do not hesitate to call if you have any questions.

With best wishes,

Very truly yours,

*Tom*

Thomas E. Myers

TEM/es  
Enclosures

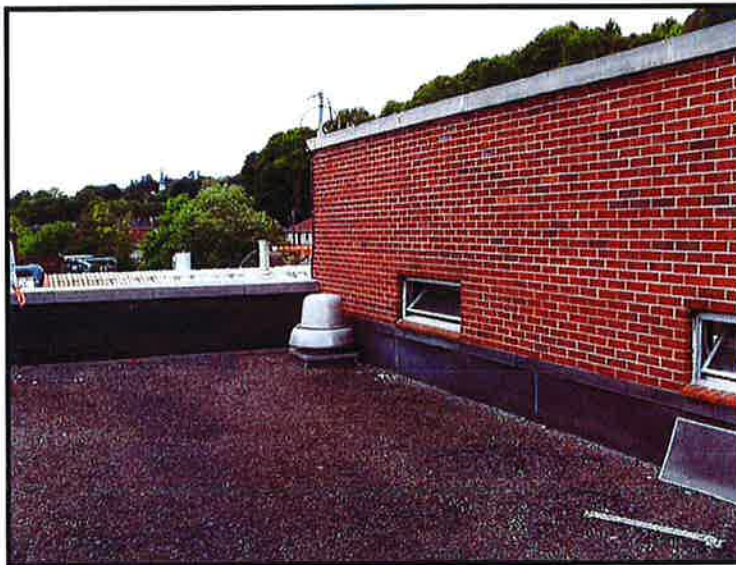
# **PRELIMINARY REPORT ON ROOF CONDITIONS**

## **KINGSTON WASTEWATER TREATMENT FACILITY**

### **EAST STRAND**

### **KINGSTON, NEW YORK**

**SEPTEMBER 2015**



**PREPARED FOR:**

**CITY OF KINGSTON**  
Shayne R. Gallo, Mayor  
Michael Schupp, Public Works Supt.  
Ralph Swenson, P.E., City Engineer  
Allen Winchell, Chief Operator  
CAMO POLLUTION CONTROL



**PREPARED BY:**

**BRINNIER AND LARIOS, P.C.**  
Professional Engineers  
67 Maiden Lane  
Kingston, New York 12401

**I. BACKGROUND**

The Kingston Wastewater Treatment Facility(WWTF)was originally constructed in the 1940's (plans dated 1940)as a primary treatment plant. Early components of treatment included: screening, primary clarification, and disinfection. The original plans also included anaerobic digesters and sludge drying beds. In 1962, a grit removal unit was added. In 1973, a major addition to the plant was constructed in order to comply with provisions of the Clean Water Act. This addition included: aeration basins, secondary clarifiers, gravity thickener, flotation thickener, mechanical sludge dewatering, transfer pumping stations, main control building, and digester renovations. A fourth primary clarifier was added in 1986.

In 1996, another major addition was added to the facility to both expand capacity (from 4.8 MGD to 6.8 MGD)and to increase treatment levels. This addition included: new fine bubble aeration system, 3<sup>rd</sup> aeration tank, 4<sup>th</sup> secondary clarifier w/clarifier splitter box, new transfer pumps with VFD, new screening equipment, and UV disinfection system.

Numerous equipment upgrades and replacement have occurred since the 1996 addition, primarily involved with energy initiatives or replacement of old equipment.

The facility includes several buildings with basic roof characteristics as presented in Table I-A.

| <b>TABLE I-A<br/>Roof Summary</b> |           |                        |                     |               |          |
|-----------------------------------|-----------|------------------------|---------------------|---------------|----------|
| Building                          | Area (sf) | Roof Type              | Roof Deck           | Flashings     | Roof Age |
| Main Control Bldg                 | 6500      | Built-Up               | concrete plank      | Copper        | 42       |
| Primary Bldg                      | 1800      | Built-Up               | reinforced concrete | Mineral Board | 70+      |
| Digester Bldg                     | 660       | Built-Up               | concrete plank      | Copper        | 42       |
| Entrance Channel Bldg             | 280       | Built-Up               | concrete plank      | Copper        | 42       |
| Generator Room                    | 460       | Membrane               | concrete plank      | Membrane      | 27       |
| Secondary Sludge PS               | 640       | Membrane/Modified Bit. | concrete plank      | Membrane      | 12 +/-   |
| Sludge Control/Degritter          | 700       | Built-Up               | concrete plank      | Copper        | 42       |
| Heat Exchange Room                | 300       | Membrane/Modified Bit. | concrete plank      | Membrane      | 12 +/-   |

The purpose of this report is to identify the roof repairs and replacements needed at the facility and to provide capital cost estimates for the City of Kingston. At this time, it will be assumed that there is "asbestos fibers" in all of the built-up roofs installed at the site. This assumption is based on a history of asbestos fibers being used in roof products of this nature and age. Testing will be conducted at a later date to confirm the presence of asbestos in these roof felts and other roofing materials.

## **II. ROOF CONDITIONS**

Plant operators indicate that all of the roofs, with the exception of the Secondary Sludge PS and the Generator Room, have frequent leaks. A visual review of the roofs indicate that the Primary Building is in very poor condition with failed flashings and failed roof (BUR). The 1973 buildings (with exception of Secondary Sludge PS) have the BUR portions of the roof which are in poor conditions, but the flashings and copings are in good condition for the age of the structures.

Table II-A summarizes the roof conditions.

| <b>Table II-A, Summary of Roof Conditions</b> |                  |                  |               |              |
|-----------------------------------------------|------------------|------------------|---------------|--------------|
| <b>Building</b>                               | <b>Main Roof</b> | <b>Flashings</b> | <b>Drains</b> | <b>Other</b> |
| Main Control Bldg                             | Poor             | Good             | Good          |              |
| Primary Bldg                                  | Very Poor        | Very Poor        | Poor          |              |
| Digester Bldg + Heat Exchange Bldg            | Poor             | Good             | Good          |              |
| Entrance Channel Bldg                         | Poor             | Good             | Good          |              |
| Generator Room                                | Good             | Good             | Good          |              |
| Secondary Sludge PS                           | Good             | Good             | Good          |              |
| Sludge Control/Degritter                      | Poor             | Good             | Good          |              |
| Heat Exchange Room/Bldg                       | Good             | Good             | Good          |              |

It is noted that the Main Control Building houses significant pumps, controls, instrumentation, and equipment. Leaks in this building can damage critical components and compromise overall plant operations.



Primary Building Roof and Flashings



Primary Building Roof: Thru-Wall Scupper



Primary Building Roof and Flashings



Primary Roof Flashing and Thru-Wall Scupper



**Main Control Building Mid Level Roof, Flashing and Coping**



**Main Control Building Lower Roof, Flashing and Coping**



Heat Exchange Room, Newer Roof over BUR

### III. COST ESTIMATES AND RECOMMENDATIONS

#### A. General

It is good practice for roofs of this age to completely remove the original roof system to the roof deck and replace with a new roof system which includes rigid insulation and a membrane system with a 30 year warranty. This is certainly required for the Primary Building, but may be avoided for the other roofs at the site to reduce/minimize asbestos abatement requirements.

1. It is recommended that the Primary Building Roof be replaced in its entirety.
2. It is recommended that the following buildings be "re-roofed" without complete removal of the existing roof systems: Main Control Building, Digester Building, Entrance Channel Building, Sludge Control/Degritter Building.
3. It is recommended that the following roofs not be replaced at this time: Heat Exchanger Bldg., Secondary Sludge PS Building, Generator Room/Building.

These recommendations are presented in illustrative form on Exhibit 1.

| Table III-A, Primary Building Roof Costs (1800 sf +/-) |                                                                                                |                     |
|--------------------------------------------------------|------------------------------------------------------------------------------------------------|---------------------|
| Item                                                   | Description                                                                                    | Cost                |
| 1                                                      | Abate Existing Roof and Flashings in Entirety, 1800 sf                                         | \$39,600.00         |
| 2                                                      | Install Temporary Protection                                                                   | \$6,000.00          |
| 3                                                      | Install Perimeter Nailers and Cants, Pressure Treated                                          | \$4,000.00          |
| 4                                                      | Install Rigid Insulation (R-18, 3 inch, Firestone ISO 95+, o.a.e. with ISO Twin Pack Adhesive) | \$12,000.00         |
| 5                                                      | Install TPO Membrane, Firestone Ultraply o.a.e., 1800 sf, and flashings                        | \$11,000.00         |
| 6                                                      | Reset and Re-caulk Coping Stone                                                                | \$7,000.00          |
| 7                                                      | Contingencies                                                                                  | \$7,960.00          |
| 8                                                      | <b>Sub-Total Construction</b>                                                                  | <b>\$87,560.00</b>  |
| 9                                                      | Design Services -allowance                                                                     | \$10,000.00         |
| 10                                                     | Inspection and Construction Admin Services - allowance                                         | \$10,000.00         |
| 11                                                     | <b>Total Project Cost</b>                                                                      | <b>\$107,560.00</b> |

| <b>Table III-B, Main Control Building Roof Costs, 6500 sf +/-</b> |                                                                                                |                     |
|-------------------------------------------------------------------|------------------------------------------------------------------------------------------------|---------------------|
| <b>Item</b>                                                       | <b>Description</b>                                                                             | <b>Cost</b>         |
| 1                                                                 | Abate Around Perimeter Areas and Roof Penetrations                                             | \$55,000.00         |
| 2                                                                 | Install Temporary Protection Around Abatement Areas                                            | \$10,000.00         |
| 3                                                                 | Install Perimeter Nailers and Cants, Pressure Treated                                          | \$24,000.00         |
| 4                                                                 | Install Rigid Insulation (R-18, 3 inch, Firestone ISO 95+, o.a.e. with ISO Twin Pack Adhesive) | \$64,000.00         |
| 5                                                                 | Install TPO Membrane, Firestone Ultraply o.a.e., 6500 sf, and flashings                        | \$52,000.00         |
| 6                                                                 | Re-caulk Coping Stone (joints)                                                                 | \$9,500.00          |
| 7                                                                 | Contingencies                                                                                  | \$21,450.00         |
| 8                                                                 | <b>Sub-Total Construction</b>                                                                  | <b>\$235,950.00</b> |
| 9                                                                 | Design Services - allowance                                                                    | \$23,000.00         |
| 10                                                                | Inspections and Contract Admin                                                                 | \$16,000.00         |
| 11                                                                | <b>Total Project Cost</b>                                                                      | <b>\$274,950.00</b> |

| <b>Table III-C, Other Buildings Roof Costs, 1660 sf +/-<br/>Digester Building, Entrance Channel Building, Sludge Control/Degritter Building</b> |                                                                                                |                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|--------------------|
| <b>Item</b>                                                                                                                                     | <b>Description</b>                                                                             | <b>Cost</b>        |
| 1                                                                                                                                               | Abate Around Perimeter Areas and Roof Penetrations                                             | \$14,000.00        |
| 2                                                                                                                                               | Install Temporary Protection Around Abatement Areas                                            | \$4,000.00         |
| 3                                                                                                                                               | Install Perimeter Nailers and Cants, Pressure Treated                                          | \$12,800.00        |
| 4                                                                                                                                               | Install Rigid Insulation (R-18, 3 inch, Firestone ISO 95+, o.a.e. with ISO Twin Pack Adhesive) | \$18,600.00        |
| 5                                                                                                                                               | Install TPO Membrane, Firestone Ultraply o.a.e., 1660 sf, and flashings                        | \$16,600.00        |
| 6                                                                                                                                               | Re-caulk Coping Stone (joints)                                                                 | \$4,000.00         |
| 7                                                                                                                                               | Contingencies                                                                                  | \$7,000.00         |
| 8                                                                                                                                               | <b>Sub-Total Construction</b>                                                                  | <b>\$77,000.00</b> |
| 9                                                                                                                                               | Design Services- allowance                                                                     | \$9,000.00         |
| 10                                                                                                                                              | Inspections and Contract Admin                                                                 | \$8,000.00         |
| 11                                                                                                                                              | <b>Total Project Cost</b>                                                                      | <b>\$94,000.00</b> |

**PRELIMINARY REPORT ON ROOF CONDITIONS****KINGSTON WWTF**

| <b>Table III-D, SUMMARY OF ALL REQUIRED ROOF WORK</b> |                                                                  |                     |
|-------------------------------------------------------|------------------------------------------------------------------|---------------------|
| <b>Item</b>                                           | <b>Description</b>                                               | <b>Cost</b>         |
| 1                                                     | Priority 1- Abate and Replace Primary Building Roof              | \$107,560.00        |
| 2                                                     | Priority 2- Partially Abate and Re-roof Main Control Bldg Roof   | \$274,950.00        |
| 3                                                     | Priority 3- Partially Abate and Re-Roof Other Building Roofs (a) | \$94,000.00         |
| 4                                                     | <b>Total Opinion of Cost For All Required Roof Work</b>          | <b>\$476,510.00</b> |

(a) Digester Building, Entrance Channel Building, Sludge Control/Degritter Building.



EXHIBIT 1

SUMMARY OF ROOF RECOMMENDATIONS  
KINGSTON WWTF

SEPTEMBER 2015

CITY OF KINGSTON  
Department of Public Works  
publicworks@kingston-ny.gov

Joseph A. Chenier, Superintendent



Steven T. Noble, Mayor

September 14, 2017

Hon. James Noble  
President Common Council  
420 Broadway  
Kingston, NY 12401

Dear President Noble;

Attached please find a request for interdepartmental transfers for the Department of Public Works. This transfer will cover the costs associated with the repair of a City vehicle damaged in an accident. The insurance company of the person responsible for the accident has sent payment for the damage. We would like to transfer these funds to an expense account to cover the cost of the repair.

Your assistance in this matter is greatly appreciated.

Sincerely,

Joseph A. Chenier  
Superintendent Department of Public Works

Cc: Mayor Steven Noble  
Comptroller John Tuey

## FINANCE AND ECONOMIC DEVELOPMENT

|                     |                             |                      |                             |
|---------------------|-----------------------------|----------------------|-----------------------------|
| Internal Transfer   | <u>XX</u>                   | Contingency Transfer | <u>                    </u> |
| Transfer            | <u>                    </u> | Authorization        | <u>                    </u> |
| Budget Modification | <u>                    </u> | Bonding Request      | <u>                    </u> |
| Claims              |                             |                      |                             |

### Positive Declaration of Environmental Significance

28

**CITY OF KINGSTON**  
**Department of Public Works**  
publicworks@kingston-ny.gov

Joseph A. Chenier, Superintendent



Steven T. Noble, Mayor

September 22, 2017

Hon. James Noble  
President Common Council  
420 Broadway  
Kingston, NY 12401

Dear President Noble;

Attached please find a request for interdepartmental transfers for the Department of Public Works. This transfer will cover the costs of a new roof for the Hasbrouck Avenue building and a vehicle for the Superintendent.

Your assistance in this matter is greatly appreciated.

Sincerely,

A handwritten signature in dark ink, appearing to read "Joseph A. Chenier", with a long horizontal flourish extending to the right.

Joseph A. Chenier  
Superintendent Department of Public Works

Cc: Mayor Steven Noble  
Comptroller John Tuey

## FINANCE AND ECONOMIC DEVELOPMENT

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                   |                                                       |                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-------------------------------------------------------|------------------------------------|
| Internal Transfer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <u>XX</u>                         | Contingency Transfer                                  | <u>                    </u>        |
| Transfer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>                    </u>       | Authorization                                         | <u>                    </u>        |
| Budget Modification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <u>                    </u>       | Bonding Request                                       | <u>                    </u>        |
| Claims                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Zoning                            | Other                                                 | <u>                    </u>        |
| <b>Department:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Public Works</b>               | <b>Date:</b>                                          | <b>September 21, 2017</b>          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                   | <b>REVISED</b>                                        |                                    |
| <b>A1</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Transfer To:</b>               | <b>A1</b>                                             | <b>Transfer From:</b>              |
| 1490 12 5203                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Admin Motor Vehicles 35,000.00    | 5182 14 5422                                          | Street Lighting Electric 95,000.00 |
| 1490 13 5301                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Admin Capital Con. Serv 60,000.00 |                                                       |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <i>Total</i> 95,000.00            |                                                       | <i>Total</i> 95,000.00             |
| <p><i>Use of funds for purchase of a vehicle for the Superintendent's use. Will replace a 2007 Jeep.</i></p> <p><i>Roof at Hasbrouck Ave complex. This building houses the dispatchers office and break room for sanitation employees. The roof has numerous leaks including the area over the electric service for the building and the area where the employees eat their lunch and take breaks. Roof cores have been taken to determine if asbestos is present. Procurement policy will be followed in all instances. If no asbestos is present we will solicit for 3 quotes. If asbestos is present the project will be put out to bid. It is likely the presence of asbestos will put the project over the \$35,000 threshold for bids</i></p> |                                   |                                                       |                                    |
| Estimated Financial Impact <u>                                    </u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                   | Signature <u>                                    </u> |                                    |

### Positive Declaration of Environmental Significance

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## Winnie, Carly

---

**From:** Jnoble <jnoble39@aol.com>  
**Sent:** Monday, October 02, 2017 11:52 AM  
**To:** Winnie, Carly  
**Subject:** Fwd: Communication

Carly, Please add to the FED Committee . Thank you. Jim

Sent from my iPhone

Begin forwarded message:

**From:** Maryann Mills <[mmills1299@aol.com](mailto:mmills1299@aol.com)>  
**Date:** September 30, 2017 at 11:00:00 AM EDT  
**To:** James Noble <[jnoble@kingston-ny.gov](mailto:jnoble@kingston-ny.gov)>, James Noble <[JNOBLE39@aol.com](mailto:JNOBLE39@aol.com)>  
**Cc:** Carly Winnie <[cwinnie@kingston-ny.gov](mailto:cwinnie@kingston-ny.gov)>, Dee Sills <[dsills@kingston-ny.gov](mailto:dsills@kingston-ny.gov)>  
**Subject: Communication**

Jim

Please add the following communication to the appropriate committee.

Creation of a board and/or commission to oversee grant processes.

Thank you

Maryann

Sent from my iPhone

**CITY OF KINGSTON**  
**Office of Corporation Counsel**  
kbryant@kingston-ny.gov

Steven T. Noble, Mayor  
Kevin R. Bryant, Corporation Counsel



Daniel Gartenstein, Asst. Corporation Counsel  
Mary Lou P. Christiana, Asst. Corporation Counsel

Date: September 22, 2017  
  
To: James L. Noble  
President, Common Council  
  
From: Daniel Gartenstein  
Assistant Corporation Counsel  
  
Re: Reversal of Re-levies

A request is being made to approve the reversal of re-levies made by the Building Department for fines that were charged to properties as per a list to be provided prior to the scheduled meeting.

Please refer this to the appropriate Committee for approval by the Common Council.



CITY OF KINGSTON  
OFFICE OF ECONOMIC AND COMMUNITY DEVELOPMENT

*Steven T. Noble, Mayor*

*Brenna L. Robinson, Director*

March 29, 2017

Honorable James L. Noble, Jr.  
President/Alderman-at-Large  
Kingston Common Council  
420 Broadway  
Kingston, NY 12401

Re: Budget Transfers for Services Provided by Contractors Funded by the OPRHP Forsyth Park Grant

Dear President Noble,

This is a request for placement on the agenda of the next appropriate Committee, expected to be the Finance and Audit Committee, to discuss budget transfers to pay contractors that have performed services to complete the tennis courts as part of the OPRHP funded Forsyth Park grant project.

Resolutions 54 and 171 of 2015 authorize the Mayor to execute documents and expend funds for the grant projects, and there are still grant funds available to reimburse these expenses and for the project's completion. We are requesting a budget transfer of \$154,911.40 from A1 7110 23 43389 to A1 7110 13 5301 to cover expenses for the project.

Please feel free to contact me with any questions regarding the project. Thank you for your consideration.

Sincerely,

Brenna L. Robinson

# THE CITY OF KINGSTON COMMON COUNCIL

## FINANCE AND AUDIT COMMITTEE REPORT

### REQUEST DESCRIPTION

INTERNAL TRANSFER \_\_\_\_\_  
AUTHORIZATION \_\_\_\_\_  
CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER \_\_\_\_\_  
BUDGET MODIFICATION \_\_\_\_\_  
ZONING \_\_\_\_\_

TRANSFER X \_\_\_\_\_  
BONDING REQUEST \_\_\_\_\_  
OTHER \_\_\_\_\_

DEPARTMENT Office of Economic and Community Development DATE 9/29/17

**Description:** Transfer funds in the amount of \$154,911.40 in the 2017 Parks and Recreation budget to pay contractors that have completed the tennis courts portion of the Forsyth Park grant. Reimbursement will come from funding provided by a OPRHP grant contract #C142737 for \$304,354.00.

From:  
Parks and Recreation Account: A1 7110 23 43389

To:  
Parks and Recreation Account: A1 7110 13 5301

Estimated Financial Impact: \$0

Signature Brian D. Rol

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:

Type I Action \_\_\_\_\_

Type II Action \_\_\_\_\_

Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

| <u>Committee Vote</u>           | <u>YES</u> | <u>NO</u> |
|---------------------------------|------------|-----------|
| Douglas Koop, Chairman          |            |           |
| Reynolds Scott-Childress Ward 3 |            |           |
| Anthony Davis, Ward 6           |            |           |
| Steven Schabot, Ward 8          |            |           |
| Deborah Brown, Ward 9           |            |           |

RESOLUTION 171 of 2015

RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AUTHORIZING THE MAYOR TO EXPEND FUNDS IN THE FIRST INSTANCE FOR PARKS DEVELOPMENT GRANT #C142737 FROM NYS OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION FOR THE FORSYTH PARK DEVELOPMENT PROJECT.

Sponsored by: Finance and Audit Committee Aldermen: Mills, Chairman  
Dunn, Will, Ball, Brown

WHEREAS, the City of Kingston has been awarded a Parks Development Grant #C142737 in the amount of \$304,354 from the NYS Office of Parks, Recreation and Historic Preservation (OPRHP) for the Forsyth Park Development Project; and

WHEREAS, the matching funding requirements of \$197,629 are expected through in-kind donations and force account contributions; and

WHEREAS, there are specific requirements and regulations governing the expenditure of these funds; and

WHEREAS, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:

SECTION 1. Administration of all funds under these grants will be in accordance with all terms and conditions contained in guidelines provided by NYS Office of Parks, Recreation, and Historic Preservation (OPRHP).

SECTION 2. The Mayor of the City of Kingston is hereby authorized to expend funds in the first instance under the terms of the Forsyth Park Development Project Contract #C142737.

SECTION 3. This resolution shall take effect immediately.

Submitted to the Mayor this 5<sup>th</sup> day

of August 2015



Carly Williams, City Clerk

Approved by the Mayor this 6<sup>th</sup> day

of August 2015



Shayne R. Gallo, Mayor

Adopted by Council on August 4, 2015

**RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, REQUESTING AUTHORIZATION FOR THE CITY OF KINGSTON TO INITIATE A CONTRACT AGREEMENT WITH THE NYSOPRHP FOR THE FORSYTH PARK STRATEGIC PARTNERSHIP IMPROVEMENTS PROJECT**

Sponsored by: Finance and Audit Committee: Aldermen: Mills,  
Dunn, Will, Carey, Brown

**WHEREAS**, in order for the City of Kingston to initiate a contract agreement with the State of New York to receive grant funding associated with the Forsyth Park Strategic Partnership Project in the amount of \$304,354.00 certain documents must be provided; and

**WHEREAS**, a resolution is required, designating an authorized representative for the project and that the Common Council identify itself as Lead Agency in the SEQR process; and

**WHEREAS**, there are specific requirements and regulations governing the expenditure of these funds; and

**WHEREAS**, the action is categorized under 6 NYCRR, Part 617.5 as Type II.

**NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KINGSTON, NEW YORK, AS FOLLOWS:**

**SECTION 1.** That the Common Council of the City of Kingston authorizes the Mayor of the City of Kingston to file an application for funds from the New York State Office of Parks, Recreation and Historic Preservation in the amount of \$304,354.00 and upon approval of said request to enter into and execute an agreement, and any and all related documents with the State for the Forsyth Park Strategic Partnership Improvements Project.

**SECTION 2.** That the Common Council declares itself as Lead Agency in the SEQR process and designating Steve Noble as an authorized representative for the project.

**SECTION 3.** That this resolution shall take effect immediately.

Submitted to the Mayor this 11<sup>th</sup> day of  
March, 2015

Approved by the Mayor this 12<sup>th</sup> day of  
March, 2015

  
Carly Williams, City Clerk

  
Shayne R. Gallo, Mayor

Adopted by Council on March 10, 2015

# THE CITY OF KINGSTON COMMON COUNCIL

## FINANCE AND AUDIT COMMITTEE REPORT

### REQUEST DESCRIPTION

INTERNAL TRANSFER \_\_\_\_\_  
AUTHORIZATION ☒ \_\_\_\_\_  
CLAIMS \_\_\_\_\_

CONTINGENCY TRANSFER \_\_\_\_\_  
BUDGET MODIFICATION \_\_\_\_\_  
ZONING \_\_\_\_\_

TRANSFER \_\_\_\_\_  
BONDING REQUEST \_\_\_\_\_  
OTHER \_\_\_\_\_

DEPARTMENT PARKS & RECREATION

DATE 2/11/15

Description FOR THE CITY OF KINGSTON TO INITIATE A CONTRACT AGREEMENT WITH THE NYSOPRHO FOR THE FOLSYTH PARK STRATEGIC PARTNERSHIP IMPROVEMENTS PROJECT, IN THE AMOUNT OF \$304,354.

A RESOLUTION IS REQUIRED, DESIGNATING AN AUTHORIZED REPRESENTATIVE FOR THE PROJECT AND THAT THE COMMON COUNCIL IDENTIFY ITSELF AS THE LEAD AGENCY IN THE SEQR PROCESS, AND AFFIRM OUR TYPE II, SEQR DETERMINATION.

Estimated Financial Impact 0

Signature Sevin A. Hylton

Motion by BW

Seconded by DB

Action Required:

SEQRA Decision:

Type I Action \_\_\_\_\_

Type II Action \_\_\_\_\_

Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

| Committee Vote                                  | YES                                 | NO                       |
|-------------------------------------------------|-------------------------------------|--------------------------|
| <u>MaryAnn Mills</u><br>MaryAnn Mills, Chairman | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <u>Matt Dunn</u><br>Matt Dunn, Ward 1           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <u>Brad Will</u><br>Brad Will, Ward 3           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <u>Elisa Ball</u><br>Elisa Ball, Ward 6         | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <u>Deborah Brown</u><br>Deborah Brown, Ward 9   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

City of Kingston Parks and Recreation Department  
467 Broadway  
Kingston, NY 12401  
(845) 331-1682 (845) 331-2750 (fax)  
*kgilfeather@kingston-ny.gov*

Kevin Gilfeather  
Superintendent



Ellen Venditti  
Recreation Commission, Chair

January 27, 2015

James Noble  
President, Common Council  
420 Broadway  
Kingston, NY 12401

Re: Authorization to enter into and execute the NYSOPRHP Contract for Forsyth Park Improvements

Dear President Noble:

In order for the City of Kingston to initiate a contract agreement with the State of New York to receive grant funding associated with the Forsyth Park Strategic Partnership Project, in the amount of \$304,354, certain documents must be provided, including;

- Resolution Designating an Authorized Representative for the Project, and
- Completion of the State Environmental Quality Review (SEQR)

A sample NYSOPRHP authorization resolution is attached.

We would request that the Kingston Common Council identify itself as Lead Agency in the SEQR process, and affirm our Type II SEQR determination. A short Environmental Assessment Form is attached.

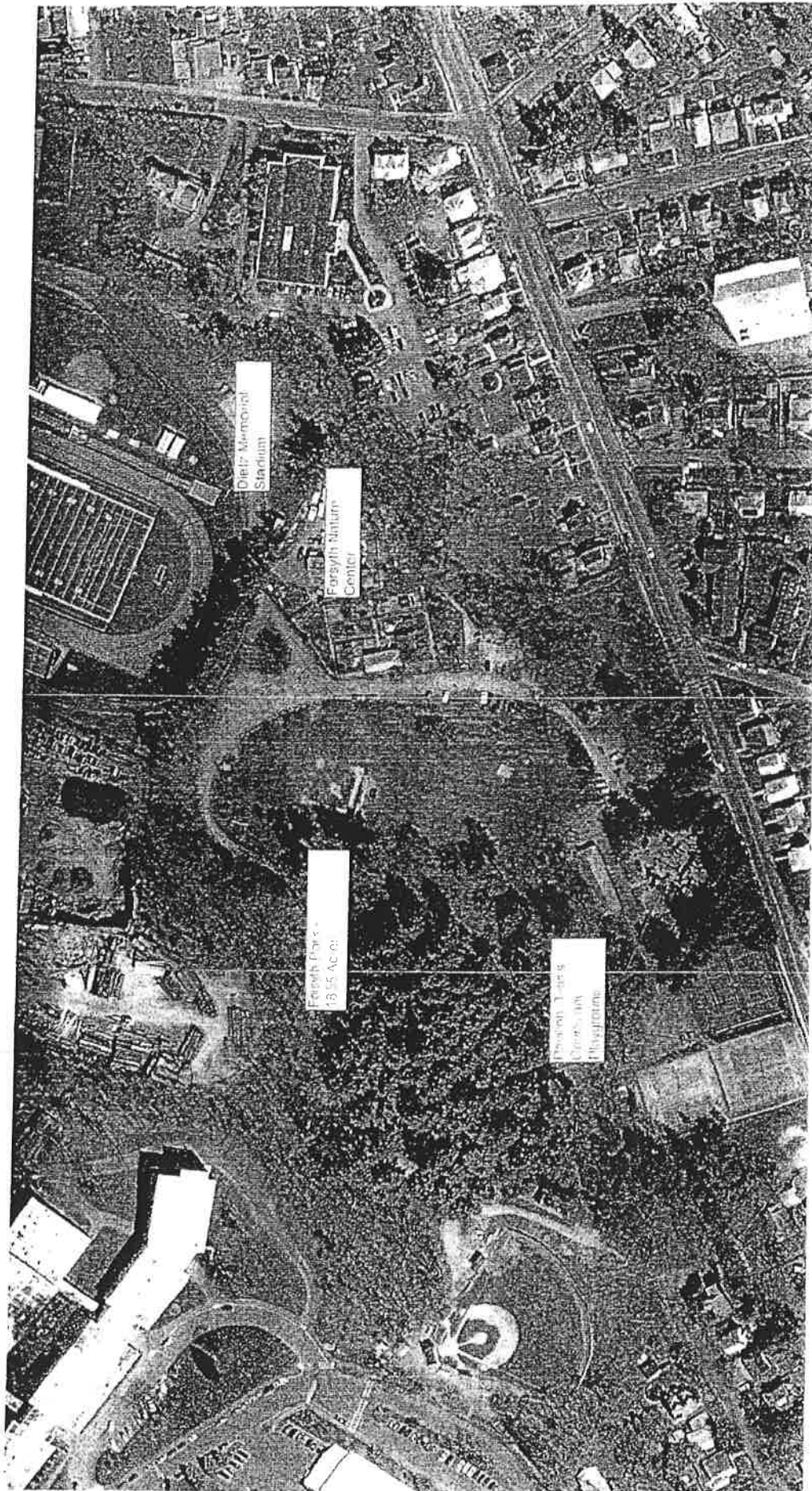
Thank you for your consideration.

Sincerely,

Kevin D. Gilfeather  
Superintendent

Steve Noble  
Environmental Program Operations Specialist/Project Manager

CC: Shayne Gallo, Mayor  
John Tuey, City Comptroller



617.20  
Appendix B  
Short Environmental Assessment Form

**Instructions for Completing**

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     |                                                           |                                                                                                                                                                                                                                                                                                                           |    |     |                                     |                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|-----|-------------------------------------|-------------------------------------|
| <b>Part 1 - Project and Sponsor Information</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     |                                                           |                                                                                                                                                                                                                                                                                                                           |    |     |                                     |                                     |
| City of Kingston Parks and Recreation Department                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                                                           |                                                                                                                                                                                                                                                                                                                           |    |     |                                     |                                     |
| Name of Action or Project:<br>Forsyth Park Strategic Partnership Project                                                                                                                                                                                                                                                                                                                                                                                                                          |                                     |                                                           |                                                                                                                                                                                                                                                                                                                           |    |     |                                     |                                     |
| Project Location (describe, and attach a location map):<br>Forsyth Park, Kingston, NY                                                                                                                                                                                                                                                                                                                                                                                                             |                                     |                                                           |                                                                                                                                                                                                                                                                                                                           |    |     |                                     |                                     |
| Brief Description of Proposed Action:<br>The Kingston Parks and Recreation Department will be working with partners to 1) Replace Kinderland Playground, 2) Renovate Forsyth Park Pavilion, 3) Renovate Forsyth Park Tennis Court Bathrooms, 4) Improve/Resurface Tennis Court and Pavilion Parking Areas and associated entrance ways, 5) Install Modular Composting Toilet at the Forsyth Nature Center, 6) Resurface Forsyth Park Tennis Courts.                                               |                                     |                                                           |                                                                                                                                                                                                                                                                                                                           |    |     |                                     |                                     |
| Name of Applicant or Sponsor:<br>City of Kingston                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     | Telephone: 845-481-7336<br>E-Mail: snoble@kingston-ny.gov |                                                                                                                                                                                                                                                                                                                           |    |     |                                     |                                     |
| Address:<br>467 Broadway                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                     |                                                           |                                                                                                                                                                                                                                                                                                                           |    |     |                                     |                                     |
| City/PO:<br>Kingston                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                     | State:<br>NY                                              | Zip Code:<br>12401                                                                                                                                                                                                                                                                                                        |    |     |                                     |                                     |
| 1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?<br>If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.                                                                                                                                              |                                     |                                                           | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> | NO | YES | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| NO                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | YES                                 |                                                           |                                                                                                                                                                                                                                                                                                                           |    |     |                                     |                                     |
| <input checked="" type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <input type="checkbox"/>            |                                                           |                                                                                                                                                                                                                                                                                                                           |    |     |                                     |                                     |
| 2. Does the proposed action require a permit, approval or funding from any other governmental Agency?<br>If Yes, list agency(s) name and permit or approval:<br>NYS OPRHP                                                                                                                                                                                                                                                                                                                         |                                     |                                                           | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table> | NO | YES | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| NO                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | YES                                 |                                                           |                                                                                                                                                                                                                                                                                                                           |    |     |                                     |                                     |
| <input type="checkbox"/>                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <input checked="" type="checkbox"/> |                                                           |                                                                                                                                                                                                                                                                                                                           |    |     |                                     |                                     |
| 3. a. Total acreage of the site of the proposed action? <span style="float: right;">18.5 acres</span>                                                                                                                                                                                                                                                                                                                                                                                             |                                     |                                                           |                                                                                                                                                                                                                                                                                                                           |    |     |                                     |                                     |
| b. Total acreage to be physically disturbed? <span style="float: right;">2 acres</span>                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |                                                           |                                                                                                                                                                                                                                                                                                                           |    |     |                                     |                                     |
| c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? <span style="float: right;">18.5 acres</span>                                                                                                                                                                                                                                                                                                                              |                                     |                                                           |                                                                                                                                                                                                                                                                                                                           |    |     |                                     |                                     |
| 4. Check all land uses that occur on, adjoining and near the proposed action.<br><input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)<br><input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____<br><input checked="" type="checkbox"/> Parkland |                                     |                                                           |                                                                                                                                                                                                                                                                                                                           |    |     |                                     |                                     |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | NO                                  | YES                                 | N/A                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|--------------------------|
| 5. Is the proposed action,<br>a. A permitted use under the zoning regulations?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Consistent with the adopted comprehensive plan?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?<br>If Yes, identify: _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |
| 8. a. Will the proposed action result in a substantial increase in traffic above present levels?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |
| b. Are public transportation service(s) available at or near the site of the proposed action?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. Does the proposed action meet or exceed the state energy code requirements?<br>If the proposed action will exceed requirements, describe design features and technologies:<br><u>Will feature composting toilets and any bathroom or lighting upgrades will utilize best available technologies for efficiency and environmental benefit</u>                                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. Will the proposed action connect to an existing public/private water supply?<br><br>If No, describe method for providing potable water: _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 11. Will the proposed action connect to existing wastewater utilities?<br><br>If No, describe method for providing wastewater treatment: _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |
| b. Is the proposed action located in an archeological sensitive area?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |
| 13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |
| b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?<br>If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |
| 14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:<br><input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional<br><input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban                                                                                                                                                                                                                                                |                                     |                                     |                          |
| 15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |
| 16. Is the project site located in the 100 year flood plain?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |
| 17. Will the proposed action create storm water discharge, either from point or non-point sources?<br>If Yes,<br>a. Will storm water discharges flow to adjacent properties? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES<br><br>b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?<br>If Yes, briefly describe: <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES<br><u>No additional stormwater will be created and moved off site. Work will be done to mitigate existing runoff through the use of rain gardens, swales, and other infiltration practices.</u> | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

|                                                                                                                                                                                                                         |                                           |                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|---------------------------------|
| 18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?<br>If Yes, explain purpose and size: _____     | NO<br><input checked="" type="checkbox"/> | YES<br><input type="checkbox"/> |
| 19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?<br>If Yes, describe: _____                                                   | NO<br><input checked="" type="checkbox"/> | YES<br><input type="checkbox"/> |
| 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?<br>If Yes, describe: _____                                                 | NO<br><input checked="" type="checkbox"/> | YES<br><input type="checkbox"/> |
| <b>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b><br>Applicant/sponsor name: <u>City of Kingston Parks and Recreation Department</u> Date: _____<br>Signature: _____ |                                           |                                 |

**Part 2 - Impact Assessment.** The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

|                                                                                                                                                                            | No, or small impact may occur       | Moderate to large impact may occur |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|------------------------------------|
| 1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?                                                                | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| 2. Will the proposed action result in a change in the use or intensity of use of land?                                                                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| 3. Will the proposed action impair the character or quality of the existing community?                                                                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| 4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?                      | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| 5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?            | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| 6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities? | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| 7. Will the proposed action impact existing:                                                                                                                               | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| a. public / private water supplies?                                                                                                                                        | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| b. public / private wastewater treatment utilities?                                                                                                                        | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| 8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |
| 9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?                     | <input checked="" type="checkbox"/> | <input type="checkbox"/>           |

|                                                                                                                 | No, or<br>small<br>impact<br>may<br>occur | Moderate<br>to large<br>impact<br>may<br>occur |
|-----------------------------------------------------------------------------------------------------------------|-------------------------------------------|------------------------------------------------|
| 10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems? | <input checked="" type="checkbox"/>       | <input type="checkbox"/>                       |
| 11. Will the proposed action create a hazard to environmental resources or human health?                        | <input checked="" type="checkbox"/>       | <input type="checkbox"/>                       |

**Part 3 - Determination of significance.** The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

|                                                          |                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/>                                 | Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required. |
| <input checked="" type="checkbox"/>                      | Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.                                                             |
| City of Kingston                                         |                                                                                                                                                                                                                                                                              |
| Name of Lead Agency                                      | Date                                                                                                                                                                                                                                                                         |
| Shayne R Gallo                                           | Mayor                                                                                                                                                                                                                                                                        |
| Print or Type Name of Responsible Officer in Lead Agency | Title of Responsible Officer                                                                                                                                                                                                                                                 |
| Signature of Responsible Officer in Lead Agency          | Signature of Preparer (if different from Responsible Officer)                                                                                                                                                                                                                |

**PRINT**

# THE CITY OF KINGSTON COMMON COUNCIL

## FINANCE AND AUDIT COMMITTEE REPORT

| <b><u>REQUEST DESCRIPTION</u></b>                                                   |                                                                                                     |                                                                             |
|-------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <b>INTERNAL TRANSFER</b> _____<br><b>AUTHORIZATION</b> _____<br><b>CLAIMS</b> _____ | <b>CONTINGENCY TRANSFER</b> _____<br><b>BUDGET MODIFICATION</b> <u>  X  </u><br><b>ZONING</b> _____ | <b>TRANSFER</b> _____<br><b>BONDING REQUEST</b> _____<br><b>OTHER</b> _____ |

|                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                    |                         |             |             |                              |          |             |                        |                 |             |                          |                    |             |                                 |          |             |              |          |             |                             |                |  |  |                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------------|-------------|-------------|------------------------------|----------|-------------|------------------------|-----------------|-------------|--------------------------|--------------------|-------------|---------------------------------|----------|-------------|--------------|----------|-------------|-----------------------------|----------------|--|--|--------------------|
| DEPARTMENT <u>City Clerk</u>                                                                                                                                               | DATE <u>9/29/17</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                    |                         |             |             |                              |          |             |                        |                 |             |                          |                    |             |                                 |          |             |              |          |             |                             |                |  |  |                    |
| Description: Request budget transfer in the amount of \$19,426.80 within the City Clerk's Budget to cover shortfalls in various accounts and employee payouts, as follows: |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                    |                         |             |             |                              |          |             |                        |                 |             |                          |                    |             |                                 |          |             |              |          |             |                             |                |  |  |                    |
| FROM:                                                                                                                                                                      | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">A11990.5404</td> <td style="width: 40%;">Contingency</td> <td style="width: 30%; text-align: right;">\$18,405.28</td> </tr> <tr> <td>A11620.5485</td> <td>General Materials &amp; Supplies</td> <td style="text-align: right;">\$721.52</td> </tr> <tr> <td>A11010.5463</td> <td>Postage, Freight &amp; Ex.</td> <td style="text-align: right;"><u>\$300.00</u></td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;"><u>\$19,426.80</u></td> </tr> </table>                                                                                                                                                                                                                                                                                                                                                                                                                                                    | A11990.5404        | Contingency             | \$18,405.28 | A11620.5485 | General Materials & Supplies | \$721.52 | A11010.5463 | Postage, Freight & Ex. | <u>\$300.00</u> |             |                          | <u>\$19,426.80</u> |             |                                 |          |             |              |          |             |                             |                |  |  |                    |
| A11990.5404                                                                                                                                                                | Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | \$18,405.28        |                         |             |             |                              |          |             |                        |                 |             |                          |                    |             |                                 |          |             |              |          |             |                             |                |  |  |                    |
| A11620.5485                                                                                                                                                                | General Materials & Supplies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$721.52           |                         |             |             |                              |          |             |                        |                 |             |                          |                    |             |                                 |          |             |              |          |             |                             |                |  |  |                    |
| A11010.5463                                                                                                                                                                | Postage, Freight & Ex.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <u>\$300.00</u>    |                         |             |             |                              |          |             |                        |                 |             |                          |                    |             |                                 |          |             |              |          |             |                             |                |  |  |                    |
|                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <u>\$19,426.80</u> |                         |             |             |                              |          |             |                        |                 |             |                          |                    |             |                                 |          |             |              |          |             |                             |                |  |  |                    |
| TO:                                                                                                                                                                        | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">A11620.5105</td> <td style="width: 40%;">Retirement Accumulation</td> <td style="width: 30%; text-align: right;">\$17,811.68</td> </tr> <tr> <td>A11410.5105</td> <td>Retirement Accumulation</td> <td style="text-align: right;">\$593.60</td> </tr> <tr> <td>A11010.5404</td> <td>Miscellaneous</td> <td style="text-align: right;">\$147.00</td> </tr> <tr> <td>A11010.5441</td> <td>Maintenance of Equipment</td> <td style="text-align: right;">\$489.85</td> </tr> <tr> <td>A11620.5404</td> <td>Building Maint. Other Equipment</td> <td style="text-align: right;">\$489.10</td> </tr> <tr> <td>A17550.5495</td> <td>Celebrations</td> <td style="text-align: right;">\$349.40</td> </tr> <tr> <td>A17562.5422</td> <td>Construction Mat &amp; Supplies</td> <td style="text-align: right;"><u>\$36.02</u></td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;"><u>\$19,426.80</u></td> </tr> </table> | A11620.5105        | Retirement Accumulation | \$17,811.68 | A11410.5105 | Retirement Accumulation      | \$593.60 | A11010.5404 | Miscellaneous          | \$147.00        | A11010.5441 | Maintenance of Equipment | \$489.85           | A11620.5404 | Building Maint. Other Equipment | \$489.10 | A17550.5495 | Celebrations | \$349.40 | A17562.5422 | Construction Mat & Supplies | <u>\$36.02</u> |  |  | <u>\$19,426.80</u> |
| A11620.5105                                                                                                                                                                | Retirement Accumulation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$17,811.68        |                         |             |             |                              |          |             |                        |                 |             |                          |                    |             |                                 |          |             |              |          |             |                             |                |  |  |                    |
| A11410.5105                                                                                                                                                                | Retirement Accumulation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$593.60           |                         |             |             |                              |          |             |                        |                 |             |                          |                    |             |                                 |          |             |              |          |             |                             |                |  |  |                    |
| A11010.5404                                                                                                                                                                | Miscellaneous                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$147.00           |                         |             |             |                              |          |             |                        |                 |             |                          |                    |             |                                 |          |             |              |          |             |                             |                |  |  |                    |
| A11010.5441                                                                                                                                                                | Maintenance of Equipment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$489.85           |                         |             |             |                              |          |             |                        |                 |             |                          |                    |             |                                 |          |             |              |          |             |                             |                |  |  |                    |
| A11620.5404                                                                                                                                                                | Building Maint. Other Equipment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$489.10           |                         |             |             |                              |          |             |                        |                 |             |                          |                    |             |                                 |          |             |              |          |             |                             |                |  |  |                    |
| A17550.5495                                                                                                                                                                | Celebrations                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$349.40           |                         |             |             |                              |          |             |                        |                 |             |                          |                    |             |                                 |          |             |              |          |             |                             |                |  |  |                    |
| A17562.5422                                                                                                                                                                | Construction Mat & Supplies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <u>\$36.02</u>     |                         |             |             |                              |          |             |                        |                 |             |                          |                    |             |                                 |          |             |              |          |             |                             |                |  |  |                    |
|                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <u>\$19,426.80</u> |                         |             |             |                              |          |             |                        |                 |             |                          |                    |             |                                 |          |             |              |          |             |                             |                |  |  |                    |
| Estimated Financial Impact <u>\$18,405.28</u> Signature _____                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                    |                         |             |             |                              |          |             |                        |                 |             |                          |                    |             |                                 |          |             |              |          |             |                             |                |  |  |                    |

Motion by \_\_\_\_\_

Seconded by \_\_\_\_\_

Action Required:

SEQRA Decision:  
 Type I Action \_\_\_\_\_  
 Type II Action \_\_\_\_\_  
 Unlisted Action \_\_\_\_\_

Negative Declaration of Environmental Significance: \_\_\_\_\_

Conditioned Negative Declaration: \_\_\_\_\_

Seek Lead Agency Status: \_\_\_\_\_

Positive Declaration of Environmental Significance: \_\_\_\_\_

| <u>Committee Vote</u>           | <u>YES</u> | <u>NO</u> |
|---------------------------------|------------|-----------|
| Douglas Koop, Chairman          |            |           |
| Reynolds Scott-Childress Ward 3 |            |           |
| Anthony Davis, Ward 6           |            |           |
| Steven Schabot, Ward 8          |            |           |
| Deborah Brown, Ward 9           |            |           |

## Local Adjustments to the Adjusted Base Proportions

The municipality may make certain adjustments to the ABPs.  
See Subsection 1903-4(c) of the Real Property Tax Law

**City of Kingston**

**2017**

**STEP 1 - Subtract the Adjusted Base Proportion for the Homestead Class from the Current Percentage for the Homestead Class**

Current Percentage for Homestead Class  
(Part I of form RP-6701)

67.90095

Adjusted Base Proportion for Homestead Class  
(column R of form RP-6703)

- 50.71589

Difference

17.18506

**STEP 2 - Take the Difference computed in STEP 1 and multiply it by 10%, 20%, 25%, 30%, 40%, 50%, 60%, 70%, 75%, 80%, and 90%.  
Add this amount to the Homestead Adjusted Base Proportion.**

|                        |                                           |  | POSSIBLE TAX SHARES<br>WHICH MAY BE ADOPTED |              |
|------------------------|-------------------------------------------|--|---------------------------------------------|--------------|
| Select a<br>Percentage | Amount to be<br>added to<br>Homestead ABP |  | Homestead                                   | NonHomestead |
|                        |                                           |  | 50.71589                                    | 49.28411     |
| 10%                    | 1.71851                                   |  | 52.43440                                    | 47.56560     |
| 20%                    | 3.43701                                   |  | 54.15290                                    | 45.84710     |
| 25%                    | 4.29626                                   |  | 55.01216                                    | 44.98784     |
| 30%                    | 5.15552                                   |  | 55.87141                                    | 44.12859     |
| 40%                    | 6.87402                                   |  | 57.58992                                    | 42.41008     |
| 50%                    | 8.59253                                   |  | 59.30842                                    | 40.69158     |
| 60%                    | 10.31103                                  |  | 61.02693                                    | 38.97307     |
| 70%                    | 12.02954                                  |  | 62.74543                                    | 37.25457     |
| 75%                    | 12.88879                                  |  | 63.60469                                    | 36.39531     |
| 80%                    | 13.74805                                  |  | 64.46394                                    | 35.53606     |
| 90%                    | 15.46655                                  |  | 66.18244                                    | 33.81756     |
| 100%                   | 17.18506                                  |  | 67.90095                                    | 32.09905     |

\* RP-6701

NEW YORK STATE OFFICE OF REAL PROPERTY SERVICES  
16 SHERIDAN AVENUE, ALBANY, NY 12210-2714

10/27/99

CERTIFICATE OF BASE PERCENTAGES, CURRENT PERCENTAGES AND  
CURRENT BASE PROPORTIONS PURSUANT TO ARTICLE 19, RPTL, FOR THE  
LEVY OF TAXES ON THE 2017 ASSESSMENT ROLL

\* Approved Assessing Unit City of Kingston, 510800  
\* Name of Portion City of Kingston, 510800

## \* CERTIFICATION

## \* DETERMINATION OF BASE PERCENTAGES

| * Section I    | (A)<br>1991<br>Taxable<br>Assessed Value | (B)<br>1991<br>Class<br>Equalization Rate | (C)<br>Estimated<br>Market<br>Value<br>A/(B/100) | (D)<br>Base<br>Percentages<br>(C/sum of C) |
|----------------|------------------------------------------|-------------------------------------------|--------------------------------------------------|--------------------------------------------|
| * Class        |                                          |                                           |                                                  |                                            |
| * Homestead    | 293,998,760                              | 51.33                                     | 572,762,049                                      | 67.2225                                    |
| * Nonhomestead | 142,124,337                              | 50.89                                     | 279,277,534                                      | 32.7775                                    |
| * Total        | 436,123,097                              |                                           | 852,039,583                                      | 100.0000                                   |

## \* DETERMINATION OF CURRENT PERCENTAGES

| * Section II   | (E)<br>Prior Year<br>Taxable<br>Assessed Value | (F)<br>Prior Year<br>Class<br>Equalization Rate | (G)<br>Estimated<br>Market<br>Value<br>E/(F/100) | (H)<br>Current<br>Percentages<br>(G/sum of G) |
|----------------|------------------------------------------------|-------------------------------------------------|--------------------------------------------------|-----------------------------------------------|
| * Class        |                                                |                                                 |                                                  |                                               |
| * Homestead    | 945278447.00                                   | 100.00                                          | 945,278,447                                      | 67.9009                                       |
| * Nonhomestead | 446864750.00                                   | 100.00                                          | 446,864,750                                      | 32.0991                                       |
| * Total        | 1,392,143,197                                  |                                                 | 1,392,143,197                                    | 100.0000                                      |

I, the clerk of the legislative body of the approved  
assessing unit identified above, hereby certify  
that the legislative body determined on \_\_\_\_\_  
base percentages, current percentages, and  
current base proportions as set forth herein for the  
assessment roll and portion as identified above.

## \* DETERMINATION OF CURRENT BASE PROPORTIONS

| * Section III  | (I)<br>Local Base<br>Proportion<br>for the<br>1992<br>Assessment Roll | (J)<br>Updated<br>Local Base<br>Proportion | (K)<br>Prospective<br>Current Base<br>Proportion<br>Part (J)<br>Prorated<br>to 100.00 | (L)<br>Adjusted<br>Base Proportion<br>used for<br>Prior Tax Levy | (M)<br>% difference<br>between prior<br>Adjusted<br>Base Proportion<br>and Prospective<br>Current<br>Base Proportion<br>((K/L)-1*100) | (N)<br>Maximum<br>Current<br>Base Proportion<br>(L*1.05) | (O)<br>Current<br>Base Proportions |
|----------------|-----------------------------------------------------------------------|--------------------------------------------|---------------------------------------------------------------------------------------|------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|------------------------------------|
| * Class        |                                                                       | I*(H/D)                                    | (J/sum of J)                                                                          |                                                                  |                                                                                                                                       |                                                          |                                    |
| * Homestead    | 50.2249                                                               | 50.7319                                    | 50.9988                                                                               | 50.69796                                                         | 0.59                                                                                                                                  |                                                          | 50.9988                            |
| * Nonhomestead | 49.7751                                                               | 48.7447                                    | 49.0012                                                                               | 49.30204                                                         | -0.61                                                                                                                                 |                                                          | 49.0012                            |
| * Total        | 100.0000                                                              | 99.4766                                    | 100.0000                                                                              | 100.0000                                                         |                                                                                                                                       |                                                          | 100.0000                           |

signature

title

date

Ratio  
CBPH to CPH  
0.751076097

CERTIFICATE OF ADJUSTED BASE PROPORTIONS PURSUANT TO ARTICLE 19, RPTL  
FOR THE **2017** ASSESSMENT ROLL

\* Approved Assessing Unit City of Kingston, 510800  
 \* Name of Portion City of Kingston, 510800  
 \* Reference Roll **2016**  
 \* Levy Roll **2017**

**CERTIFICATION**

**Section I** **DETERMINATION OF PORTION CLASS NET CHANGE IN ASSESSED VALUE DUE TO PHYSICAL AND C**  
**EQUALIZATION CHANGES AND COMPUTATION OF CLASS CHANGE IN LEVEL OF ASSESSMENT FA**

|              | (A)<br>Total<br>Assessed Value<br>on the<br>Reference Roll<br>Excluding<br>Special Franchise<br>& Wholly Exempt | (B)<br>Total<br>Assessed Value<br>of Physical and<br>Quantity Increases<br>between the<br>Reference Roll<br>and Levy Roll | (C)<br>Total<br>Assessed Value<br>of Physical and<br>Quantity Decreases<br>between the<br>Reference Roll<br>and Levy Roll | (D)<br>Net<br>Assessed Value<br>of<br>Physical<br>and<br>Quantity Changes | (E)<br>Surviving<br>Total<br>Assessed Value<br>on the<br>Reference Roll |
|--------------|-----------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|-------------------------------------------------------------------------|
| Class        |                                                                                                                 |                                                                                                                           |                                                                                                                           | (B-C)                                                                     | (A-C)                                                                   |
| Homestead    | 975202750.00                                                                                                    | 4806000.00                                                                                                                | 2238000.00                                                                                                                | 2,568,000                                                                 | 972,964,750                                                             |
| Nonhomestead | 466291850.00                                                                                                    | 5033134.00                                                                                                                | 709000.00                                                                                                                 | 4,324,134                                                                 | 465,582,850                                                             |

|              | (F)<br>Total<br>Assessed Value<br>of Equalization<br>Increases<br>between the<br>Reference Roll<br>and Levy Roll | (G)<br>Total<br>Assessed Value<br>of Equalization<br>Decreases<br>between the<br>Reference Roll<br>and Levy Roll | (H)<br>Net<br>Equalization<br>Changes | (I)<br>Change<br>in Level of<br>Assessment<br>Factor |
|--------------|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|---------------------------------------|------------------------------------------------------|
| Class        |                                                                                                                  |                                                                                                                  | (F-G)                                 | (H/E)+1                                              |
| Homestead    | 16768100.00                                                                                                      | 3008000.00                                                                                                       | 13,760,100                            | 1.0141                                               |
| Nonhomestead | 19283777.00                                                                                                      | 4341310.00                                                                                                       | 14,942,467                            | 1.0321                                               |

I, the clerk of the legislative body of the approved  
 assessing unit identified above, hereby certify  
 that the legislative body determined on \_\_\_\_\_  
 base percentages, current percentages, and  
 current base proportions as set forth herein for the  
 assessment roll and portion as identified above.

**COMPUTATION OF PORTION CLASS ADJUSTMENT FACTOR**

|              | (J)<br>Taxable<br>Assessed Value<br>on the<br>Levy Roll<br>Excluding<br>Special Franchise<br>& Wholly Exempt | (K)<br>Taxable<br>Assessed Value<br>on the<br>Levy Roll<br>at the<br>Reference Roll<br>Level of Assessment<br>(J/I) | (L)<br>Assessed Value of<br>Special Franchise<br>on the<br>Levy Roll<br>at the<br>Reference Roll<br>Level of Assmnt | (M)<br>Total Taxable<br>Assessed Value<br>on the<br>Levy Roll<br>at the<br>Reference Roll<br>Level of Assessment<br>(K+L) | (N)<br>Taxable<br>Assessed Value<br>on the<br>Reference Roll | (O)<br>Class<br>Adjustment<br>Factor<br><br>(M/N) |
|--------------|--------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|---------------------------------------------------|
| Class        |                                                                                                              |                                                                                                                     |                                                                                                                     |                                                                                                                           |                                                              |                                                   |
| Homestead    | 960986601.00                                                                                                 | 947,585,427                                                                                                         | 0                                                                                                                   | 947,585,427                                                                                                               | 945,278,447                                                  | 1.0024                                            |
| Nonhomestead | 428236929.00                                                                                                 | 414,920,427                                                                                                         | 38134056.00                                                                                                         | 453,054,483                                                                                                               | 446,864,750                                                  | 1.0139                                            |

**COMPUTATION OF ADJUSTED BASE PROPORTIONS**

|              | (P)<br>Current<br>Base<br>Proportions | (Q)<br>Current<br>Base<br>Proportions<br>adjusted for<br>Physical and<br>Quantity Changes<br>(P*O) | (R)<br>Adjusted<br>Base<br>Proportions<br><br>(Q/sum of Q) |
|--------------|---------------------------------------|----------------------------------------------------------------------------------------------------|------------------------------------------------------------|
| Class        |                                       |                                                                                                    |                                                            |
| Homestead    | 50.9988                               | 51.1232                                                                                            | 50.7159                                                    |
| Nonhomestead | 49.0012                               | 49.6800                                                                                            | 49.2841                                                    |
| Total        | 100.0000                              | 100.8032                                                                                           | 100.0000                                                   |

signature

title

date

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\* RP-6701 NEW YORK STATE OFFICE OF REAL PROPERTY SERVICES 10/27/99  
\* 16 SHERIDAN AVENUE, ALBANY, NY 12210-2714

\*  
\* CERTIFICATE OF BASE PERCENTAGES, CURRENT PERCENTAGES AND  
\* CURRENT BASE PROPORTIONS PURSUANT TO ARTICLE 19, RPTL, FOR THE  
\* LEVY OF TAXES ON TH 2017 ASSESSMENT ROLL  
\*\*\*\*\*

\* Approved Assessing Unit City of Kingston, 510800  
\* Name of Portion Kingston SD, 510800

CERTIFICATION

DETERMINATION OF BASE PERCENTAGES

| Section I    | (A)<br>1991<br>Taxable<br>Assessed Value | (B)<br>1991<br>Class<br>Equalization Rate | (C)<br>Estimated<br>Market<br>Value<br>A/(B/100) | (D)<br>Base<br>Percentages<br>C/sum of C |
|--------------|------------------------------------------|-------------------------------------------|--------------------------------------------------|------------------------------------------|
| Class        |                                          |                                           |                                                  |                                          |
| Homestead    | 293,998,760                              | 51.33                                     | 572,762,049                                      | 67.2225                                  |
| Nonhomestead | 142,124,337                              | 50.89                                     | 279,277,534                                      | 32.7775                                  |
| Total        | 436,123,097                              |                                           | 852,039,583                                      | 100.0000                                 |

DETERMINATION OF CURRENT PERCENTAGES

| Section II   | (E)<br>Prior Year<br>Taxable<br>Assessed Value | (F)<br>Prior Year<br>Class<br>Equalization Rate | (G)<br>Estimated<br>Market<br>Value<br>E/(F/100) | (H)<br>Current<br>Percentages<br>G/sum of G |
|--------------|------------------------------------------------|-------------------------------------------------|--------------------------------------------------|---------------------------------------------|
| Class        |                                                |                                                 |                                                  |                                             |
| Homestead    | 952873117.00                                   | 100.00                                          | 952,873,117                                      | 68.0732                                     |
| Nonhomestead | 446903600.00                                   | 100.00                                          | 446,903,600                                      | 31.9268                                     |
| Total        | 1,399,776,717                                  |                                                 | 1,399,776,717                                    | 100.0000                                    |

I, the clerk of the legislative body of the approved  
assessing unit identified above, hereby certify  
that the legislative body determined on \_\_\_\_\_  
base percentages, current percentages, and  
current base proportions as set forth herein for the  
assessment roll and portion as identified above.

DETERMINATION OF CURRENT BASE PROPORTIONS

| Section III  | (I)<br>Local Base<br>Proportion<br>for the<br>1992<br>Assessment Roll | (J)<br>Updated<br>Local Base<br>Proportion | (K)<br>Prospective<br>Current Base<br>Proportion<br>Part (J)<br>Prorated<br>to 100.00 | (L)<br>Adjusted<br>Base Proportion<br>used for<br>Prior Tax Levy | (M)<br>% difference<br>between prior<br>Adjusted<br>Base Proportion<br>and Prospective<br>Current<br>Base Proportion<br>((K/L)-1*100) | (N)<br>Maximum<br>Current<br>Base Proportion<br>(L*1.05) | (O)<br>Current<br>Base Proportions |
|--------------|-----------------------------------------------------------------------|--------------------------------------------|---------------------------------------------------------------------------------------|------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|------------------------------------|
| Class        |                                                                       | I*(H/D)                                    | J/sum of J                                                                            |                                                                  |                                                                                                                                       |                                                          |                                    |
| Homestead    | 50.22493                                                              | 50.8606                                    | 51.1966                                                                               | 54.11                                                            | -5.38                                                                                                                                 |                                                          | 51.8114                            |
| Nonhomestead | 49.77507                                                              | 48.4831                                    | 48.8034                                                                               | 45.89                                                            | 6.34                                                                                                                                  | 48.1886                                                  | 48.1886                            |
| Total        | 100.00000                                                             | 99.3437                                    | 100.0000                                                                              | 100.0000                                                         |                                                                                                                                       |                                                          | 100.0000                           |

signature

title

date

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CERTIFICATE OF ADJUSTED BASE PROPORTIONS PURSUANT TO ARTICLE 19, RPTL  
FOR THE 2017 ASSESSMENT ROLL

Approved Assessing Unit City of Kingston, 510800  
Name of Portion Kingston SD, 510800  
Reference Ro 2016  
Levy Roll 2017

CERTIFICATION

Section I DETERMINATION OF PORTION CLASS NET CHANGE IN ASSESSED VALUE DUE TO PHYSICAL AND QUANTIFICATION CHANGES AND COMPUTATION OF CLASS CHANGE IN LEVEL OF ASSESSMENT FACTOR

|              | (A)<br>Total<br>Assessed Value<br>on the<br>Reference Roll<br>Excluding<br>Special Franchise<br>& Wholly Exempt | (B)<br>Total<br>Assessed Value<br>of Physical and<br>Quantity Increase:<br>between the<br>Reference Roll<br>and Levy Roll | (C)<br>Total<br>Assessed Value<br>of Physical and<br>Quantity Decreases<br>between the<br>Reference Roll<br>and Levy Roll | (D)<br>Net<br>Assessed Value<br>of<br>Physical<br>and<br>Quantity Changes | (E)<br>Surviving<br>Total<br>Assessed Value<br>on the<br>Reference Roll |
|--------------|-----------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|-------------------------------------------------------------------------|
| Class        |                                                                                                                 |                                                                                                                           |                                                                                                                           | (B-C)                                                                     | (A-C)                                                                   |
| Homestead    | 975202750.00                                                                                                    | 4806000.00                                                                                                                | 2238000.00                                                                                                                | 2,568,000                                                                 | 972,964,750                                                             |
| Nonhomestead | 466291850.00                                                                                                    | 5033134.00                                                                                                                | 709000.00                                                                                                                 | 4,324,134                                                                 | 465,582,850                                                             |

|              | (F)<br>Total<br>Assessed Value<br>of Equalization<br>Increases<br>between the<br>Reference Roll<br>and Levy Roll | (G)<br>Total<br>Assessed Value<br>of Equalization<br>Decreases<br>between the<br>Reference Roll<br>and Levy Roll | (H)<br>Net<br>Equalization<br>Changes | (I)<br>Change<br>in Level of<br>Assessment<br>Factor |
|--------------|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|---------------------------------------|------------------------------------------------------|
| Class        |                                                                                                                  |                                                                                                                  | (F-G)                                 | (H/E)+1                                              |
| Homestead    | 16768100.00                                                                                                      | 3008000.00                                                                                                       | 13,760,100                            | 1.0141                                               |
| Nonhomestead | 19283777.00                                                                                                      | 4341310.00                                                                                                       | 14,942,467                            | 1.0321                                               |

I, the clerk of the legislative body of the approved assessing unit identified above, hereby certify that the legislative body determined on \_\_\_\_\_ base percentages, current percentages, and current base proportions as set forth herein for the assessment roll and portion as identified above.

Section II COMPUTATION OF PORTION CLASS ADJUSTMENT FACTOR

|              | (J)<br>Taxable<br>Assessed Value<br>on the<br>Levy Roll<br>Excluding<br>Special Franchise<br>& Wholly Exempt | (K)<br>Taxable<br>Assessed Value<br>on the<br>Levy Roll<br>at the<br>Reference Roll<br>Level of Assessment<br>(J/I) | (L)<br>Assessed Value of<br>Special Franchise<br>on the<br>Levy Roll<br>at the<br>Reference Roll<br>Level of Assmnt | (M)<br>Total Taxable<br>Assessed Value<br>on the<br>Levy Roll<br>at the<br>Reference Roll<br>Level of Assessment<br>(K+L) | (N)<br>Taxable<br>Assessed Value<br>on the<br>Reference Roll | (O)<br>Class<br>Adjustment<br>Factor<br><br>(M/N) |
|--------------|--------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|---------------------------------------------------|
| Class        |                                                                                                              |                                                                                                                     |                                                                                                                     |                                                                                                                           |                                                              |                                                   |
| Homestead    | 968694123.00                                                                                                 | 955,185,466                                                                                                         | 0                                                                                                                   | 955,185,466                                                                                                               | 952,873,117                                                  | 1.0024                                            |
| Nonhomestead | 428245529.00                                                                                                 | 414,928,760                                                                                                         | 38134056.00                                                                                                         | 453,062,816                                                                                                               | 446,903,600                                                  | 1.0138                                            |

Section III COMPUTATION OF ADJUSTED BASE PROPORTIONS

|              | (P)<br>Current<br>Base<br>Proportions | (Q)<br>Current<br>Base<br>Proportions<br>adjusted for<br>Physical and<br>Quantity Changes<br>(P*O) | (R)<br>Adjusted<br>Base<br>Proportions<br><br>(Q/sum of Q) |
|--------------|---------------------------------------|----------------------------------------------------------------------------------------------------|------------------------------------------------------------|
| Class        |                                       |                                                                                                    |                                                            |
| Homestead    | 51.8114                               | 51.9372                                                                                            | 51.5301 This is next year                                  |
| Nonhomestead | 48.1886                               | 48.8527                                                                                            | 48.4699 This is next year                                  |
| Total        | 100.0000                              | 100.7899                                                                                           | 100.0000                                                   |