



**AGENDA
CITY COUNCIL REGULAR MEETING
CITY COUNCIL CHAMBERS
5803 THUNDERBIRD
LAGO VISTA, TX
JUNE 20, 2024 AT 5:30 PM**

JOIN MEETING VIA VIDEO CONFERENCE

Please join my meeting from your computer, tablet or smartphone.

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CALL TO ORDER, CALL OF ROLL

Kevin Sullivan, Mayor

Chelaine Marion, Mayor Pro-Tem

Shane Saum, Council Member

Stephanie Smith, Council Member

Rob Durbin, Council Member

Paul Roberts, Council Member

Paul Prince, Council Member

EXECUTIVE SESSION

Convene into a closed Executive Session pursuant to;

- A. Consultation with Legal Counsel concerning all regular meeting agenda items requiring confidential, attorney/client advice (as needed). (Texas Government Code Section 551.071)
- B. Consultation with Legal Counsel to discuss legal issues relating to Code compliance activities regarding the Nature's Point Planned Development District. (Government Code Section 551.071)

ACTION ON EXECUTIVE SESSION ITEMS (action and/or vote may be taken on the following agenda items):

Reconvene from Executive Session into open session to act as deemed appropriate in City Council's discretion regarding:

- A. Consultation with Legal Counsel concerning all regular meeting agenda items requiring confidential, attorney/client advice (as needed). (Texas Government Code Section 551.071)
- B. Consultation with Legal Counsel to discuss legal issues relating to Code compliance activities regarding the Nature's Point Planned Development District. (Government Code Section 551.071)

PLEDGE OF ALLEGIANCE, PLEDGE TO TEXAS FLAG

CITIZEN COMMENTS

In accordance with the Open Meetings Act, Council is prohibited from acting or discussing (other than factual responses to specific questions) any items not on the agenda.

To participate in the citizen comments portion of the meeting, you must submit a completed form. If you are attending the meeting in the City Council Chambers you must complete the form available at that location and provide it to the Mayor prior to the start of the meeting. If you will be participating using the online videoconferencing tool, you must complete the form and submit it by email in accordance with the instructions included within the form. It is found on the City's website at the link below. The Council will reconvene from executive session at or around 6:30 p.m.

[Citizen Participation Registration Form](#)

ITEMS OF COMMUNITY INTEREST

Pursuant to Texas Government Code Section 551.0415, the City Council may report on any of the following items:

- a. Expression of thanks, gratitude, and condolences.
- b. Information regarding holiday schedules.
- c. Recognition of individuals, i.e. Proclamations.
- d. Reminders regarding City Council events.
- e. Reminders regarding community events.
- f. Health and safety announcements.

STAFF AND COUNCIL LIAISON REPORTS

1. Routine Reports from City staff.
 - Update on Fiscal Year 2023-2024 Work Plan
2. Routine Reports from City Council Board/Commission/Committee Liaisons.
 - Economic Development Advisory Committee, Councilor Saum
 - Golf Course Advisory Committee, Councilor Saum
 - Governmental Affairs, Councilor Saum
 - Water Issues; Lower Colorado River Authority Board, Texas Water Development Board, and other entities as appropriate; Councilor Saum
 - Parks & Recreation Advisory Committee, Councilor Smith
 - Turnback Canyon Trail Conservancy, Councilor Smith
 - Airport Advisory Board, Councilor Durbin
 - Planning & Zoning Commission, Councilor Durbin
 - Board of Adjustment, Mayor Pro Tem Marion
 - Lago Vista Independent School District, Mayor Pro Tem Marion
 - Lago Vista Starry Skies, Mayor Pro Tem Marion
 - Building and Standards Commission, Councilor Roberts
 - Library Advisory Board, Councilor Prince
 - Lago Vista Property Owner's Association, Councilor Prince
 - Youth Advisory Committee, Mayor Sullivan
 - Keep Lago Vista Beautiful, Mayor Sullivan
 - Capital Area Council of Governments, Mayor Sullivan

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- CapMetro, Mayor Sullivan
- Texas Department of Transportation, Mayor Sullivan

WORK SESSION

3. Receive a presentation from the Public Works Department reviewing how the City's water intake structures work, the current state of the City's water supply and capacity, and contingency plans.
4. Discussion regarding recent requests from citizens inquiring of the availability of purchasing city property that is adjacent to their property.
5. Discussion regarding draft objectives for the Fiscal Year 2024-2025 Work Plan.

CONSENT AGENDA

All matters listed under Consent Agenda, are to be considered routine by the City Council and will be enacted by one motion. There will not be separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

6. Consider approval of the May 16, 2024, regular meeting minutes.
7. Consider approval of Resolution 24-2062; a resolution of the City Council of Lago Vista, Texas, publicly censuring Mayor Kevin Sullivan for willful violation of the City Charter.
8. Consider approval of Resolution 24-2063, a resolution by the City Council of the City of Lago Vista, Texas approving and exiting Stage 2 Watering Restrictions, and entering Stage 1 Restrictions in line with the City's Drought Contingency Plan.
9. Consider approval of an amendment to Ordinance No. 24-06-06-04, an ordinance of the City Council of Lago Vista, Texas amending Section 11.40, Section 11.60, and Section 13.20 of Chapter 14 of the Lago Vista Code of Ordinances to establish formal minimum deadlines for zoning applications determined to be complete in order to be noticed for inclusion on the appropriate agenda (amending from action taken at the June 6, 2024 City Council meeting).

PUBLIC HEARING AND POSSIBLE ACTION

10. Hold a Public Hearing for discussion, consideration, and possible action on Ordinance No. 24-06-20-01, an ordinance of the City Council of Lago Vista, Texas amending the official zoning map regarding the uses and development standards applicable to specific portions of the original "Planned Development District" (PDD) known as "Marshall's Harbor" established by Ordinance No. 01-01-18-01 and amended by Ordinance No. 05-11-03-01, Ordinance No. 06-06-08-02, and Ordinance No 24-05-16-01.

ACTION ITEMS

11. Discussion, consideration, and possible action regarding an additional emergency road/route out of Lago Vista in the event of an evacuation.

12. Discussion, consideration, and possible action regarding City Council approval of street parking and/or special event parking.
13. Discussion, consideration and possible action on Ordinance 24-06-20-02; an ordinance of the City Council of the City of Lago Vista, Texas, amending Section 6.200 (A)(3) of Article 6.000 within Appendix A of the Lago Vista Code of Ordinances regarding water conservation fees, providing codification and publication, an effective date, repealer, severability, proper notice and open meetings clauses.
14. Discussion, consideration and possible action approving an amendment to the original Professional Services Agreement with Freese & Nichols in the amount of \$504,673.00 to perform additional engineering services related to the City's wastewater system and authorizing the City Manager to execute the amendment.
15. Discussion, consideration, and possible action on Resolution No. 24-2064; a resolution by the City Council of the City of Lago Vista, Texas appointing an individual to fill an unexpired vacant term as a member serving on the Library Advisory Board.
16. Discussion, consideration, and possible action on Resolution 24-2065; a resolution by the City Council of the City of Lago Vista, Texas appointing an individual to serve as Council Liaison to the Parks and Recreation Advisory Committee for the remainder of the 2024 term.
17. Discussion, consideration, and possible action regarding proposed language for an ordinance setting guidelines for interaction between staff and council, and guidelines for decorum.

ADJOURNMENT

IT IS HEREBY CERTIFIED that the above Notice was posted on the Bulletin Board located at all times in City Hall in said City at 6:30 p.m. on the 13th day of June 2024.

Lucy Aldrich, City Secretary

THIS MEETING SHALL BE CONDUCTED PURSUANT TO THE TEXAS GOVERNMENT CODE SECTION 551.001 ET SEQ. AT ANY TIME DURING THE MEETING THE COUNCIL RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ANY OF THE ABOVE POSTED AGENDA ITEMS IN ACCORDANCE WITH THE SECTIONS 551.071, 551.072, 551.073, 551.074, 551.075 OR 551.076.

THE CITY OF LAGO VISTA IS COMMITTED TO COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT. REASONABLE MODIFICATIONS AND EQUAL ACCESS TO COMMUNICATIONS WILL BE PROVIDED UPON REQUEST.

AT THIS MEETING AT THE STATED LOCATION, A QUORUM OF THE CITY COUNCIL

WILL BE PHYSICALLY PRESENT, AND THIS NOTICE SPECIFIES THE INTENT TO HAVE A QUORUM PRESENT THERE, AND THE MEMBER OF THE CITY COUNCIL PRESIDING OVER THE MEETING WILL BE PHYSICALLY PRESENT AT THAT LOCATION. ONE OR MORE MEMBERS OF THE CITY COUNCIL MAY PARTICIPATE IN THIS MEETING REMOTELY, AND IF SO, VIDEOCONFERENCE EQUIPMENT PROVIDING TWO-WAY AUDIO AND VIDEO DISPLAY AND COMMUNICATION WITH EACH MEMBER WHO IS PARTICIPATING BY VIDEOCONFERENCE CALL WILL BE MADE AVAILABLE.



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 20, 2024

SUBMITTED BY: Tracie Hlavinka, City Manager

SUBJECT: Routine Reports from City staff.
• Update on Fiscal Year 2023-2024 Work Plan

FINANCIAL IMPACT: N/A

ATTACHMENTS:
[FY23-24 Work Plan - 2nd Update 06.20.2024.pdf](#)

City Council Work Plans

FY2024 Goals and Objectives

City Council Vision Statement

To be a diverse City of Choice for businesses and residents alike as a result of our location, natural resources, culture, and educational opportunities.

Goal #1:

Protect the quality of life for Lago Vista residents by maintaining a safe, clean, and attractive community while providing sustainable conservation and smarter growth.

Objectives:

A. Develop and implement the 2023-2028 Capital Improvement Plan.

- **The City Council officially adopted the Capital Improvement Plan (CIP) during the budget adoption process.**
- **Progress Update on Specific Projects:**
 - **Waterline Bar-K to Bronco:** This project is nearing completion. This project is complete.
 - **Water Model:** Staff expects to receive the water model back in draft form, enabling them to review and make CIP recommendations for the upcoming budget cycle in mid to late summer.
 - **Effluent Pond 17 & Effluent Pond #2 Upgrade:** Design is nearing completion for the project. We are preparing to bring an amendment to the engineering contract, which will cover both the design and construction administration of the improvements for Pond #14 and the installation of a new pipeline to the third effluent pond.
 - **Lago Vista Pool Repair:** Staff has been addressing additional leaks before proceeding with the replastering of the pool. The plaster has been completely removed, revealing an unexpected issue: the pool was not constructed properly. During the council meeting on June 6th, staff requested extra funds for the repair, and the request was approved. The contractor is getting the area ready for repairs to address the cold joint that occurred during the original construction of the pool.

B. Initiate a Certificate of Obligation for Street Rehabilitation, Water and Wastewater Infrastructure including the effluent irrigation system on the city owned golf course, as well as Golf Course Safety Issues, Plastering City Pool, and Police Department Radio System.

- The Certificates of Obligation Bonds were founded on February 21, 2024, and \$25,700,033.80 was deposited into the City's account.
 - **RFQ for WWTP Design:**
 - Five SOQ's were received, and Garver Engineering was selected as the firm. The Professional Service agreement was received on 6/10/24 for review, and the design scoping meeting was held last week.
 - **Effluent Pond Design Progress:**
 - The design for the Effluent Pond is currently in progress and is anticipated to reach 90% completion in June. Once the design phase is complete, a bid package will be published to initiate the construction process. Additionally, a repair to the Cedar Break Pond will be necessary following the completion of improvements to Pond #17 and Pond #3 (located on hole #2). These efforts are part of our ongoing commitment to enhancing our effluent pond infrastructure.
 - The Public Works Director and the Parks and Recreation Director are coordinating design with the golf course irrigation. They are collaborating with the irrigation designer to deliver a product that is both usable and practical, meeting the needs of the golf course while maintaining the efficiency of our effluent pond system.
 - Golf course irrigation design complete.
 - Issued a RFP on March 21st and closed on May 1st for installation of irrigation system.
 - The City Council meeting on June 6th Council approved a vendor for the golf course irrigation.
 - Signage was added to holes on the Golf Course that have blind shots, educating & preventing Golfer's hitting shots before making sure the hole is clear.
 - **Police Department Radios:**
 - Ordered along with work to complete some infrastructure on the project. We expect the project to be completed in Q4 of 2024.
 - **Paving Plan Development:**
 - The paving plan has been published on the Public Work Page outlining the priority roads and anticipated year. Public Works is currently working on finalizing a bid package to be published for the first tranche of roads.
 - **RFP 24-03 for Paving 23 City Streets:**
 - RFP 24-03 will pave 23 City streets using the remaining funds from the 2017 CO. This project was successfully completed by early April. Two change orders were required to complete this project. The first one was to completely repave Brono and not leave a section of it unpaved. The second change order was so Bennett Paving could pave up to every driveway as a result of builders not bringing driveways to the pavement edge.
- C. Update the Comprehensive Plan and Future Land Use Map.
- Halff Consulting has initiated stakeholder and staff meetings, commencing the process with listening sessions held on December 21, 2023, to collect input from a diverse range of stakeholders.

- Individual meetings have been conducted with staff members to further explore specific components of the Comprehensive Plan and to develop a thorough understanding of Lago Vista's unique needs.
- A community survey has been distributed and the first open house completed.
- The Comprehensive Plan Advisory Committee has met twice and planning for another public forum near the end of July is in the planning stage.

D. Develop a Master Park Plan.

- The Park Master Plan will be a component of the Comprehensive Plan.
- The consultant has actively engaged with the Parks and Recreation Advisory Committee to gather valuable insights and information relevant to the Comprehensive Plan.
- A community survey has been distributed and the first open house completed. The Comprehensive Plan Advisory Committee has met twice and planning for another public forum near the end of July is in the planning stage.

E. Complete Traffic Safety Analysis.

- The targeted completion for the project is March or April of this year. A draft of the Traffic Safety Analysis was presented to the Council in May. Comments were provided to the engineering firm and are being addressed.

F. Mitigate the hazardous conditions on Lago Vista Way.

- The contract review has been finalized; however, the City Attorney is currently considering a minor scope amendment aimed at minimizing the risk of potential lawsuits from property owners.
- The current property owners were given an opportunity to propose an amended scope for the remediation of the property within a deadline that has subsequently expired. The staff immediately reached out to the contractor who submitted the responsive low bid that was the basis for the award previously approved by the City Council. That contractor confirmed their ability to honor the previous bid on 6/10/2024. We will begin preparing a contract immediately.

G. Review and initiate a zoning reversal of Planned Development Districts dormant over 2 years.

- During the Strategic Planning Meeting held on February 24, 2024, the City Council deliberated on the approach to reviewing the list of dormant zoning entitlements.
- The Council directed staff to review the criteria provided in Section 245 of the State Statute and evaluate those that created a burden to infrastructure based on LUEs.
- Staff will formulate proposals to initiate applications in accordance with the Council's directives, thereby advancing the review process of dormant zoning entitlements.
- Three applications have been authorized by the City Council with one of those applications having already appeared on a Council agenda, a second one scheduled for the next Council meeting, and the last one still awaiting a recommendation from the Planning and Zoning Commission.

H. Continue to mow city rights-of-way and conduct tree trimming to provide safe line of sight at intersections.

- Public Works is continuing to maintain ROW. Tree trimming has been slowed given the time of year, but mowing is continuing.

I. Initiate the first City of Lago Vista Civic Academy.

- The Program Manager has been in communication with other municipalities that have similar programs to gather valuable insights and information. The Civic Academy is scheduled to launch in August.

J. Rehabilitation of six Lift Stations (Bar K, Lower Boone, MacArthur, Santa Carlo, The Inn, and Turner)

- Staff are working with Freese and Nichols to facilitate the production of a scope and bid package. The next step involves bringing the engineering proposal to the council for approval.

Goal #2:

Maximize the effectiveness of City efforts by collaborating with relevant county, regional, state, and federal entities, as well as local organizations, including but not limited to the Chamber of Commerce, LVISD, various POAs, CapMetro, and CAMPO.

Objectives:

- The City Council approved the Interlocal Agreement between the City and DPS regarding the Failure to Appear Program on March 21, 2024.
- The current Library Advisory Board now includes a member of the LVISD.
- Library staff maintain contact with local school officials, as well as librarians from the elementary and middle schools, to find ways to serve their students.
- The Library shares its subscription for “TumbleBook Library” with the LVISD. Students have free access to a curated database of 1,100 titles in three languages, including children’s e-books, read-along chapter books, and videos designed for grades K-6.
- The Library hosts student field trips for school children to give them an opportunity to see what the LV Public Library has to offer.

A. Continue meeting and communicating with the Travis County Fire Chief to coordinate and discuss cooperative efforts, event logistics, and stay abreast of issues within the community.

- An interlocal agreement with Travis County ESD-1 was executed, and they are again providing a broad range of services to the municipality.

B. Work cooperatively with the Lago Vista Independent School District to provide security, traffic control and permitting for construction projects.

- The City Manager and Chief of Police hold monthly meetings with the Lago Vista ISD Superintendent to address ongoing matters that affect all involved parties.
- On January 2, 2024, a School Resource Officer was appointed and commenced duties across all LVISD campuses. The Police Department maintains active patrol efforts in school areas and surrounding traffic zones.
- The City Council and School Board held a joint meeting on April 24, 2024, to discuss demographics, the traffic safety analysis, and potential funding of additional School Resource Officer positions.

- C. Work with the Rusty Allen Airport Property Owners Association and property owners to develop a new funding agreement which will restore grant funding availability to the airport.
- City staff persist in collaboration with the RAAPOA on various matters, including the removal of abandoned aircraft, regulation of the fuel system, repairs to the runway, and deliberations concerning lighting issues.
 - At the upcoming March 7, 2024, City Council meeting, discussions will center on a compliance agreement, grandfathering considerations, and the inclusion of letters of support from Senator Cruz and Senator Cornyn.
 - In compliance with the council's directive, the City Manager, Parks Director, and Councilor Durbin met with Woolpert engineering on May 23rd to explore potential support in reclaiming grant funds and CIP projects.
- D. Work with neighboring jurisdictions to continue discussions regarding safety on 1431, and advocate as needed with TxDOT and CAMPO.
- The Mayor, City Manager, Commissioner Ann Howard, Commissioner Bridgette Shea, Point Venture, Chamber of Commerce, TXDoT, CapMetro, ESD and Opportunity Austin met on April 22, 2024, to discuss safety issues along 1431 specifically at Destination Way, Lohman Ford and Bar-K Road. The Turnback Ranch Development Agreement stipulates that the developer will contribute \$450,000 towards the installation of a traffic light at Bark-K and 1431. These funds are designated to accelerate the installation timeline and will be directed to TxDOT's allocation. Public Works is scheduled to meet with TxDOT in March to discuss this area further. Public Works has continued to maintain a great working relationship with TxDOT. We have provided them with a copy of the Traffic Safety Analysis, and TxDOT did agree the intersection of Bar-K and 1431 does meet signal warrants. As for the intersection of Destination Way and 1431, the likelihood of a signal ever being installed there is minimal.
- E. Work with the Parks and Recreation Advisory Committee and City Council to develop pocket parks.
- Staff has met with PRAC and has scheduled a meeting with Halff to discuss the inclusion of pocket parks in the parks master plan.
 - In the Halff meeting, PRAC provided them with a workplan tailored for potential parkland or pocket parks on city- owned land.
- F. Work with the Golf Course Advisory Committee (GCAC) on planning and preparing for the Golf Course GO bond.
- GCAC convened a meeting on January 23, 2024, to strategize on public education regarding a potential renovation plan slated for inclusion in the 2024 GO bond.
 - The Golf Course Advisory Committee was informed of the possibility of no General Obligation Bond in 2024 during the meeting held on February 27, 2024.
 - Since the meeting on February 27th 2024, GCAC has been actively exploring alternative enhancements and plans to unveil this information in August 2024.
- G. Work with the Parks & Recreation Advisory Committee on planning and preparing for the Parks GO bond.
- During the February Strategic Planning Session, the City Council discussed holding off on any General Obligation Bond sells until 2025 or later.

Goal #3:

Enhance efficiency and effectiveness of the organization through transparency and a quality workplace for employees.

Objectives:

- Complete concepts and cost analysis for a new City Hall and Municipal Library.
 - A meeting was conducted on January 10, 2024, to address inquiries from firms interested in bidding on RFQ 24-05 (Feasibility Study for City Hall and the Library). Bid packets were required to be submitted by 01/18/2024.
 - The City received seven proposals in response to the RFQ. The contract award will be presented to the City Council for approval on March 7, 2024.
 - Following the City Council's decision to delay this effort, it was determined that a more limited scope of services might prove to be sufficient if a future decision to proceed is predicated on a more modest budget.
- Create opportunities for staff comradery.
 - The Police Department successfully implemented end-of-year employee recognition initiatives, acknowledging achievements such as Officer of the Year, Community Service, Civilian Employee of the Year, and Leadership.
 - Quarterly luncheons are regularly hosted to honor employees' birthdays and commemorate their employment anniversaries.
 - The City organized a holiday celebration, inviting employees, family members, and City Council representatives to join in commemorating special recognitions for years of service and retirements.
 - The Library hosts a special Christmas Breakfast event each December to thank the Library's staff and volunteers for their hard work and dedication to the Library.
- Develop a Step Pay Program for City Employees.
 - The City Manager has collaborated with the Employment Attorney to explore a program and is currently developing a proposal for inclusion in the budget process.
- Update the Personnel Policy.
 - The Council discussed the Grievance portion of the Personnel Policy and during that discussion it was decided to have the Employment Attorney review the entire Personnel Policy to conform to federal and state laws including grievance procedures, whistleblower, and retaliation. The Employment Attorney will be providing that information back to the City Council at the July 18, 2024, Council meeting.
- Apply for the GFOAT Budget Award.
 - The Budget Book has been finalized and was submitted on January 31, 2024. The City of Lago Vista was awarded the Government Finance Officers Association Distinguished Budget Award on May 6, 2024.
- Apply for the State Comptroller Transparency Award.
 - The application for the State Comptroller Transparency Award is tentatively scheduled for submission before July 31, 2024. Notably, there is no specific application deadline for the Transparency Stars program.

- Perform annual employee survey.
 - In December, an employee survey was conducted, comparing its results to the baseline study from the previous year to gauge organizational morale and needs. The survey garnered an impressive 89.4% participation rate, prompting the organization to reward employees with a half-day off to be taken before April 30th. Notably, 84% of the organization expressed confidence in the positive direction of its trajectory.
- Implement Department Performance metrics.
 - During annual evaluations, all department heads were informed that performance measures will be developed and implemented in the next budget cycle to assess the organization's effectiveness.
 - IT Has initiated the new Help Desk ticket system which monitors the tickets received from employees and the response time to tickets, time to complete and attributes associated to the various tickets. This enables them to monitor the amount of help needed from employees and time to complete tickets, it will also enable them to judge where we need to focus more resources and to track projects. It is in the initial stages right now and we are monitoring how best it can be used to evaluate the performance of the IT Department.
- Implement an Employee Appreciation Program
 - Staff members have collaborated with employees from various departments to draft an Employee Appreciation Program, which will be presented to the City Manager. The program is being developed with careful consideration of what would be genuinely valued by employees in recognition of their outstanding work.
- Implement a Council Discussion Board
 - This was added to the Work Plan after adoption. With Council approving the purchase of Xenforo to implement an online discussion board where council members can discuss agenda items, we have prioritized this project. Our goal is to implement the online discussion board within the next month.

Goal #4

Enhance the image of Lago Vista as a great place to live and work.

Objectives:

- A. Provide weekly summary reports, monthly department reports, and quarterly financial updates.
 - All departments submit Monthly Reports to the City Secretary, who subsequently posts them on the City website and distributes them to the City Council.
 - Monthly and Quarterly Financial Reports are uploaded to the City's website within 60 days after the end of the respective month or quarter.
- B. Initiate the OpenGov portal on the new City Website.
 - The Chief Financial Officer has been collaborating with OpenGov to establish reporting mechanisms that will be published on the City Financial website page. This initiative aims to enable the City to apply for the State Comptroller Transparency Award. The project is tentatively scheduled for completion by the end of July 2024.

- C. Erect digital signage along Lohman Ford Road to provide better communication and publish usage rules and procedures.
- The first sign has been erected on Lohman Ford Road. Furthermore, bids for the second sign, to be situated on 1431 eastbound near the Middle School, were closed on January 31, 2024.
 - The budget amendment and authorization to award a contract for the second digital sign was approved by the City Council at the June 4, 2024, meeting.
- D. Host Lago Fest for residents and visitors.
- Lago Fest was held on April 20, 2024, and even though it rained, it was a great success.
- E. Establish "Notify Me" pushes to residents and FAQ in the new City website. F. Develop a permitting and licensing system with Camino software.
- Staff have created Frequently Asked Questions (FAQs) for the Home page, Police Department, and Library. These anchor pages display department-specific FAQs and serve as reference points for related pages.
 - Staff have actively promoted the "Notify Me" feature through social media channels and Community Interest comments during Council Meetings. This feature enables automatic email notifications for Council and Board agendas, Alerts, Bid Postings, Calendar events, and News Flashes to users who sign up.
 - The interactive Camino software to answer permitting questions is now available on the City website.
 - The Police Department and other city staff have been working on increasing the use of WarnCentralTexas for community notifications. This has been used to provide information about water and was used during an incident at the high school.
 - Public Works is working closely with PD to further develop the WarnCentralTexas to push out notifications of planned water outages in specific areas within the City instead of a City-wide notice being sent for a small outage.
- F. Conduct a minimum of three community engagement meetings at various times of the year.
- The second Town Hall was held April 9, 2024, and provided the State of the City Address.
- G. Continue and enhance coordinated department efforts to facilitate the opening of new businesses in Lago Vista
- The Public Works Department is working with Freese and Nichols to expedite the review process and enhance quality assurance/quality control measures.
 - The Development Services Department has been working closely with Economic Development to create a portal on the city website aimed at aiding new businesses with the permitting process. This portal will also assist contractors and developers in navigating the City's ordinances related to residential and commercial construction.
 - In addition to the interactive Camino software available on the city website, the Development Services Department and Economic Development Director maintain an open offer for joint meetings with any prospective business owner. We have recently hosted one such meeting with another one conducted only by the Development Services Department.

H. Child Protection Training

- The Program Manager has been researching several programs and taking the training to have a better understanding of the types of training that is available. An update was provided to the City Council at the June 4, 2024, Council meeting. Staff will have a formal presentation and more information during the budget process.

I. Host 4th of July Celebration and Parade for residents and visitors.

- The City Council approved the City taking over the fireworks and parade at the April 18, 2024, Council meeting. Since then, staff have been working closely with the Fourth of July Celebration Committee to ensure a smooth transition of logistics and to start transferring all contracts and arrangements into the City's name. Regular meetings have commenced to ensure that all logistics for both functions are thoroughly planned.



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 20, 2024

SUBMITTED BY: Lucy Aldrich, City Secretary

SUBJECT: Routine Reports from City Council
Board/Commission/Committee Liaisons.

- Economic Development Advisory Committee, Councilor Saum
- Golf Course Advisory Committee, Councilor Saum
- Governmental Affairs, Councilor Saum
- Water Issues; Lower Colorado River Authority Board, Texas Water Development Board, and other entities as appropriate; Councilor Saum
- Parks & Recreation Advisory Committee, Councilor Smith
- Turnback Canyon Trail Conservancy, Councilor Smith
- Airport Advisory Board, Councilor Durbin
- Planning & Zoning Commission, Councilor Durbin
- Board of Adjustment, Mayor Pro Tem Marion
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- Building and Standards Commission, Councilor Roberts
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- Lago Vista Property Owner's Association, Councilor Prince
- Youth Advisory Committee, Mayor Sullivan
- Keep Lago Vista Beautiful, Mayor Sullivan
- Capital Area Council of Governments, Mayor Sullivan
- CapMetro, Mayor Sullivan
- Texas Department of Transportation, Mayor Sullivan

FINANCIAL IMPACT: N/A



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 20, 2024

SUBMITTED BY: Taylor Whichard, Public Works

SUBJECT: Receive a presentation from the Public Works Department reviewing how the City's water intake structures work, the current state of the City's water supply and capacity, and contingency plans.

BACKGROUND: At the May 16th Council Meeting, Public Works was tasked with providing a presentation at the June 20th Council Meeting that explains how the City's intake structures work, the current state of the City's water supply and capacity, and contingency plans.

FINDINGS: Currently, based on the recent demand and rainfall totals, the City of Lago Vista is in a better position than it was several months ago.

FINANCIAL IMPACT: N/A

ATTACHMENTS:
[2024-06-10 Council Water Presentation.pdf](#)

State of the Water System

Taylor M. Whichard
Director of Public Works

- Current Lake Levels
- Water Plant #1 Intake
- Water Plant #3 Intake
- Supply vs. Capacity
- Contingency Plans
- Master Planning and Future Growth
- Weather Forecast
- Questions?

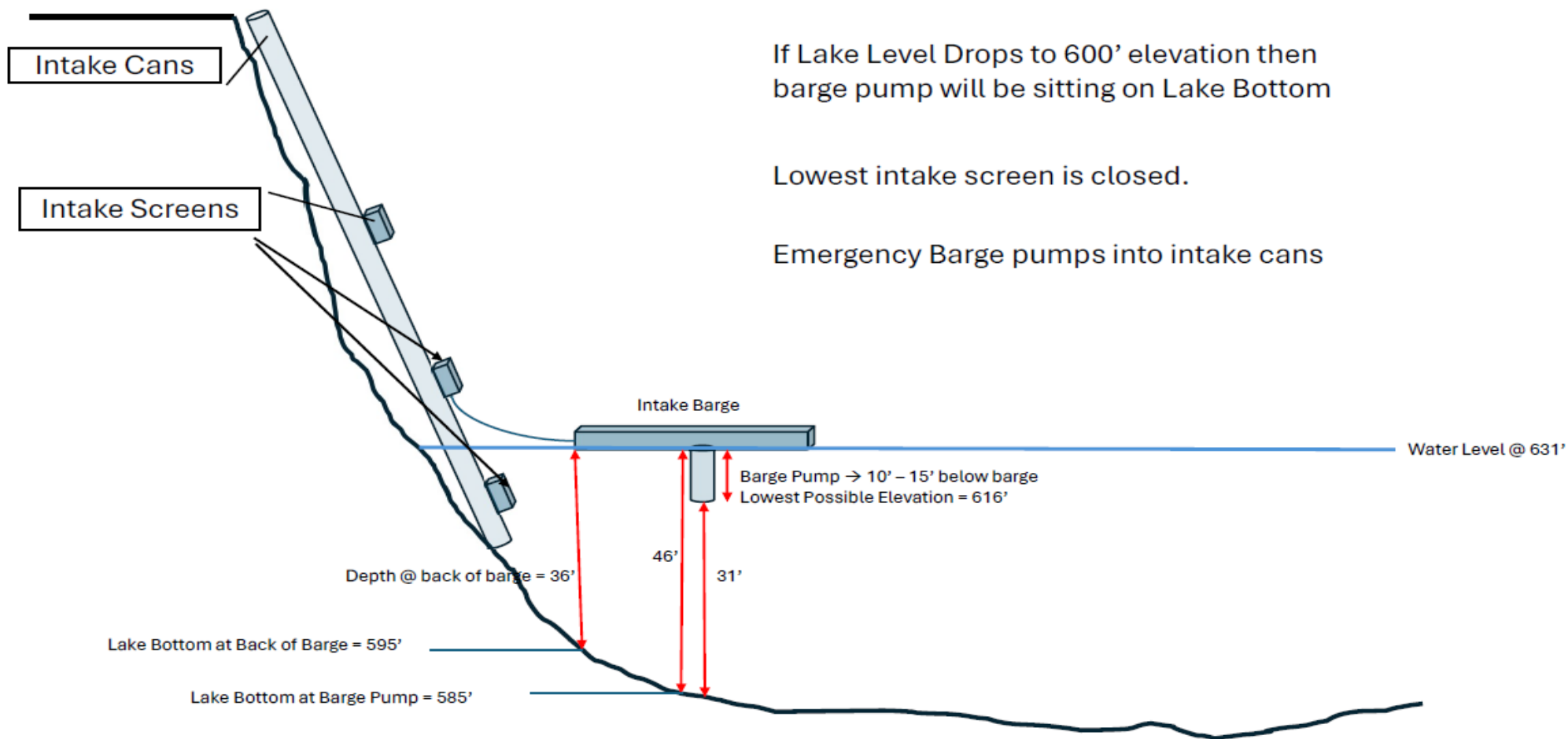
Current Lake Level

- On June 3, 2024, LCRA went from Stage 2 to Stage 1 Drought
- As of June 12, 2024, Lake Travis is at 634.7 ft – or 41% full
- Current storage is at 1.1 million acre-ft. between Travis and Buchanan

Water Plant #1 Intake

- Currently the Emergency Barge is in operation
- If lake level drops to 600' elevation → Barge pump will be on bottom of lake
- Lowest intake screen is closed
- Emergency Barge pumps water into intake cans → Pumps in intake cans then pump into the Water Plant
- Image on next slide shows how Intake #1 is set up and was produced in March

Water Plant #1 Intake – Cont'd



Water Plant #1 Intake – Cont'd

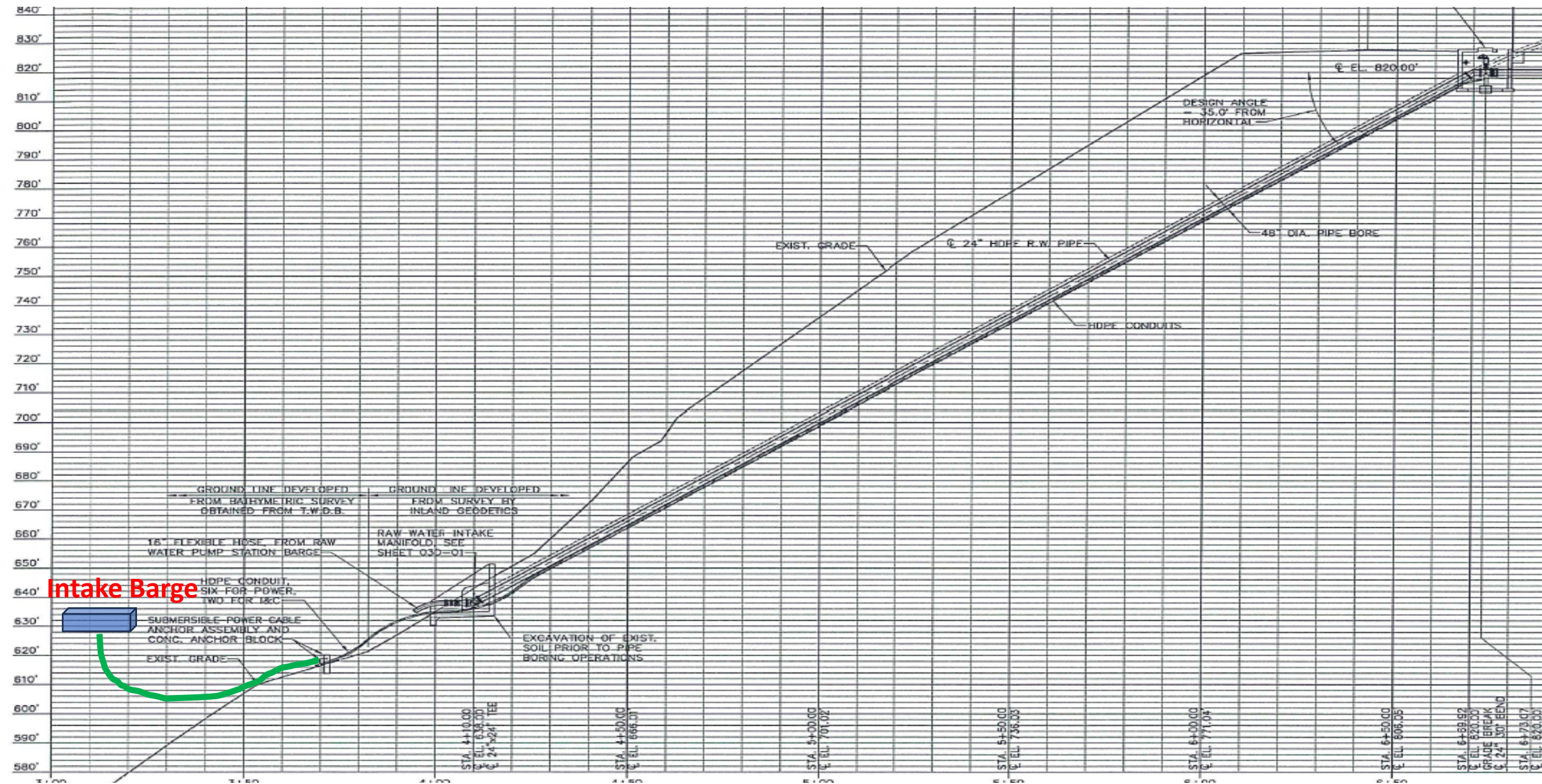
- Have received two quotes for two permanent repairs needed at Intake #1 that arose from last summer's failure.
- Waiting on a third quote prior to bringing to Council so it can all be done at once.

Water Plant #3 Intake

- One of deepest straws on the Lake
- Last summer when divers inspected the electrical cable, the depth to bottom was greater than 70' requiring a decompression chamber for diver safety.
- Electrical power cables have been successfully installed
- Auxiliary power cable is installed
- Boulder has been removed
- Currently operating as designed
- Pumps directly into Water Plant #3

Water Plant #3 Intake – Cont'd

- As lake levels drop, the barge can be extended to middle of lake
- Next slide is an image of the Engineering Drawing showing intake set up



Intake Barge

Supply vs Capacity

- Supply is the volume of water we are contractually allowed to consume annually
 - Contract between CoLV & LCRA
 - Currently have 4,500 acre-ft of raw water under contract
 - Period between June 2022 – May 2023 → 1,715 acre-ft consumed
 - Water rights under contract would allow the City to double in size @ current consumption with room to grow

Supply vs Capacity – Cont'd

- Capacity is the volume of water we are capable of producing and sending into the system
- Water Treatment Plant #1 Capacity
 - Permitted = 2.0 MGD
 - Safe Capacity = 1.8 – 2.0 MGD
 - Repaired B-Side filters this year so plant can operate at max capacity
- Water Treatment Plant #3 Capacity
 - Permitted = 2.0 MGD
 - Safe Capacity = 1.8 MGD
- Total Permitted Capacity = 4.0 MGD
- Total Safe Capacity = 3.6 – 3.8 MGD

Supply vs Capacity – Cont'd

- Average Daily Production for Month of May
 - WTP #1 = 0.353 MGD
 - WTP #3 = 0.880 MGD
 - Total = 1.23 MGD

Contingency Plan(s)

- Will be exploring option of trucking in water
 - Biggest challenge would be sourcing and logistics (2.0 MGD is a lot to truck in)
- If either plant is shut down for an emergency
 - Issue Stage 5 restrictions to reduce consumption and open a couple of valves
 - Not ideal, but is what we did last summer and it worked
- Currently no interconnects exist between CoLV and another municipality
- Another nearby jurisdiction is exploring the option of drilling a commercial water well → We will be keeping a close eye on this project for viability
- Currently working to identify generator sizes needed at all water facilities

Master Planning & Growth

- Water Master Plan/Working Water Model is in development
 - Expecting draft copy later this summer
 - Great tool in assisting Public Works manage growth and hold developers accountable
 - Will utilize this to adjust impact fees as needed based on projects identified
- Ultimate goal is to increase WTP #3 Capacity to full build out → 6 MGD
- Install a pipeline between Viking Elevated Storage and Paseo/Lohman Tanks
 - Will enable WTP #3 to produce water for the entire City
 - WTP #1 becomes the supplemental plant during downtimes or times of high demand.
- With ultimate goal of producing 8 MGD, it will allow the City to double in size over time

Weather Predictions

- At the LCRA Firm Water Customer Meeting on April 30th, the Chief Meteorologist predicted
 - Wetter than average May, which is continuing into June
 - Above average Hurricane Season
 - High temperatures in the summer, but not as bad as last summer.
 - The El Nino weather pattern did not yield the expected amount of rainfall during Spring
 - Anticipated to be in transition from El Nino to La Nina weather pattern beginning in Fall.
 - Has potential to allow hurricanes to enter into Gulf of Mexico

Questions?



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 20, 2024

SUBMITTED BY: Mayor Sullivan, City Council

SUBJECT: Discussion regarding recent requests from citizens inquiring of the availability of purchasing city property that is adjacent to their property.

BACKGROUND: In March of 2022, the Parks and Recreation Advisory Committee made a presentation to the City Council requesting the City refrain from selling any more of the strips and gores associated with the easements behind residents homes until the city could do a thorough analysis of where trails and pocket parks could be located in the future.

FINDINGS: In recent weeks, both the Mayor and City Manager have had residents request to purchase easements adjacent to their property. The Mayor would like the Council to discuss how staff should continue to address these requests.

FINANCIAL IMPACT: Fiscal Impact will depend upon any sale of city property.



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	June 20, 2024
SUBMITTED BY:	Tracie Hlavinka, City Manager
SUBJECT:	Discussion regarding draft objectives for the Fiscal Year 2024-2025 Work Plan.
BACKGROUND:	At the February Strategic Planning Session, Council discussed having an agenda item early in the budget process to start discussions regarding work plan objectives. Over the last few months, some topics have come before the Council from Council members that would be appropriate work plan objectives for the upcoming fiscal year annual budget discussions that would then be included in the FY24-25 Work Plan document.
FINDINGS:	The document included in the packet contains objectives provided by department heads. The City Manager utilizes these objectives to draft the objectives associated with the work plan goals determined by the City Council at the February Strategic Planning meeting. These objectives will change and be revised over the next few months as departments go through the budget process and priorities are determined with the City Council. Staff recommends that the City Council provide objectives to be included in the upcoming work plan. This will allow the document to be drafted and discussed early in the budget process and adopted in conjunction with the budget this September.
FINANCIAL IMPACT:	N/A
ATTACHMENTS:	FY2024-2025 Draft Work Plan Objectives.pdf

FY2024 – 2025 Work Plan Objectives

Development Service Department Objectives for 2024-2025:

- A. To continue making progress on the elimination of dormant entitlements and other similar concerns about problematic approvals on the current zoning map.
- B. To increase the efficiency of our department through more clearly defined staff roles and producing materials (such as application packets and staff reports) that are tailored to our residents and decision-makers (instead of professionals with extensive and relevant experience).
- C. To continue making progress toward eliminating construction without permits or that does not comply with regulations and requirements.

Parks and Recreation Department Objectives for 2024-2025:

- A. Review and update agreement with Lago Vista ISD on facility maintenance and accessibility.
- B. Develop and execute an agronomic strategy alongside a comprehensive field maintenance program.
- C. Prioritize water conservation efforts across all park facilities.

Golf Operations Objectives for 2024-2025:

- A. Address safety issues at the practice facility and the Clubhouse Parking Lot.
- B. Obtain Netting for certain areas of the driving range to minimize the loss of range balls and prevent injury on the tennis/pickle ball courts.
- C. Drive revenue to the Golf Course by increasing daily rounds from both Lago Vista residents and Golfer's outside Lago Vista by an advertising campaign upon completion of resurfacing parts of #5,6 and 7 Greens.
- D. Increasing Golf Course revenue by holding Outside Events, Golf Leagues and Tournaments hosted by the PGA Professional Staff upon completion of #5, 6 and 7 greens.

Public Works Objectives for 2024-2025:

- A. Continue improving our communication with residents when issues arise.
- B. Design and construct all the Projects listed in the CIP, with water and sewer projects taking precedence.
- C. Continue improving the design review process for developers.
- D. Revise water and wastewater impact fees based on the Master Plans that have been adopted.
- E. Continue the Street Rehabilitation Program.
- F. Continue collaborative efforts to share knowledge, experience, tools, and equipment, when possible, to elevate partnerships among jurisdictions pertaining to water and wastewater operations and systems.

Police Department Objectives for 2024 – 2025:

- A. Complete Texas Police Chief's Association Accreditation Program.
- B. Make substantial process on International Association of Chief's of Police Trust Building Campaign.
- C. Work on improving the amount of time elapsed between when a caller calls the police department, and an officer is dispatched.
- D. Conduct at least 7 community events with varying themes, at different times, to reach a substantial portion of our community.
- E. Continue to work to improve the overall level of training of our officers and dispatchers.
- F. Implement a comprehensive employee health and wellness program.
- G. Complete transition to new radio system.
- H. Increase the level of compliance with city ordinances through Code Enforcement activity.
- I. Continue to improve our clearance rate on major criminal offenses.
- J. Continue to provide our citizens with a safety, fun, and family friendly community through proactive enforcement of laws and efforts to reduce criminal activity.

Municipal Court Objectives for 2024-2025:

- A. With the increase of recent jury trials, the court is researching ways to incorporate juror questionnaire forms online to allow potential jurors the option of filling out and submitting responses electronically rather than turning in at the court window or by mail.
- B. The court is also researching how to implement an online case search which would allow individuals the option to search online for open cases in the Lago Vista Municipal Court.
- C. The court will also be looking into updating the way online dockets are posted to the website.

Library Objectives for 2024-2025:

- A. The Library staff will utilize the updated Long-Range Plan, crafted by the Library Advisory Board in collaboration with the Library Director, to establish goals and demonstrate progress and achievements.
- B. The Library is collaborating with the Keep Lago Vista Beautiful organization and the Lago Vista Friends of the Library to create an attractive greenspace on the lot adjacent to the Library. The greenspace area would have a picnic table, seating, a story-walk feature for children, and a piece of sculpture to decorate the area.
- C. The Library will continue to research and offer programs and services that are of interest and value to the community.
- D. The Library is looking for ways to house archival materials and other items of historical importance to the City and local organizations. Archival plans include efforts to digitize the City's former newspaper, "North Lake Travis Log" with the Texas Digital Newspaper Program hosted by the University of North Texas through its Portal of Texas program.

Finance Objective for 2024-2025:

- A. Provide a balanced budget to the City Council by August 1, 2024.
- B. Apply for the Distinguished Budget Presentation Award with GFOA for a second year in a row.
- C. Maintain the financial reports on the City website for the State Comptroller Transparency Award.
- D. Work with Auditors to complete a timely audit report to the City Council.

IT Objectives for 2024-2025:

- A. Secure funding to replace aging computers due to end of life and upgrades to operating systems that are not compatible with older computer devices.
- B. Utilize more cloud solutions by moving Incode to the cloud where several other services have already been transferred. This will require securing a backup connection for internet redundancy.
- C. Research additional means to utilize artificial intelligence in the daily operations for employees to become more efficient.
- D. Research and implement digital online customer service survey, provide suggestion and feedback cards at customer service counters and explore other opportunities for the public to provide insight with employee engagement and experiences.



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 20, 2024

SUBMITTED BY: Lucy Aldrich, City Secretary

SUBJECT: Consider approval of the May 16, 2024, regular meeting minutes.

FINANCIAL IMPACT: N/A

ATTACHMENTS:
[Minutes-CC-MAY-16-2024 DRAFT.pdf](#)

**OFFICIAL MINUTES OF THE CITY COUNCIL
REGULAR MEETING
THURSDAY, MAY 16, 2024**

BE IT REMEMBERED that on the 16th day of May A.D., 2024, the City Council held a regular meeting at 5:30 p.m. in City Council Chambers, and via videoconference, there being present and acting the following:

Kevin Sullivan	Mayor	Chelaine Marion	Council Member
Shane Saum	Council Member	Paul Roberts	Council Member
Stephanie Smith	Council Member	Paul Prince	Council Member
Rob Durbin	Council Member		

CALL TO ORDER, CALL OF ROLL

Mayor Sullivan called the meeting to order at 5:31 p.m. and announced that all council members are present except Mayor Pro Tem Marion who is running late. Mayor Pro Tem Marion arrived in Executive Session at 5:49 p.m.

EXECUTIVE SESSION

At 5:31 p.m., Council convened into a closed Executive Session pursuant to;

A. Consultation with Legal Counsel concerning all regular meeting agenda items requiring confidential, attorney/client advice (as needed). (Texas Government Code Section 551.071)

ACTION ITEMS (action and/or a vote may be taken on the following agenda items):

At 6:22 p.m., Council reconvened from Executive Session into open session and recessed until 6:30 p.m. to act as deemed appropriate in City Council's discretion regarding:

A. Consultation with Legal Counsel concerning all regular meeting agenda items requiring confidential, attorney/client advice (as needed). (Texas Government Code Section 551.071)
No action taken.

PLEDGE OF ALLEGIANCE, PLEDGE TO TEXAS FLAG

Mayor Sullivan led the Pledge of Allegiance and Pledge to the Texas Flag.

02:09 – 09:38

CITIZEN COMMENTS: In accordance with the Open Meetings Act, Council is prohibited from acting or discussing (other than factual responses to specific questions) any items not on the agenda.

Gina Williams – spoke on concerns she has regarding City Council conduct.

Mayor Sullivan read comments provided by Gigi Covington regarding a petition she submitted.

09:40 – 21:04

ITEMS OF COMMUNITY INTEREST: Pursuant to Texas Government Code Section 551.0415, the City Council may report on any of the following items:

- a. Expressions of thanks, gratitude, and condolences.
- b. Information regarding holiday schedules.
- c. Recognition of individuals, i.e., Proclamations.
- d. Reminders regarding City Council events.
- e. Reminders regarding community events.
- f. Health and safety announcements.

Green Center hours for June were announced.

Fireworks are scheduled for July 3rd at Bar K Park.

4th of July parade is scheduled for July 4.

Voter registration drive is being held at the Library on May 31.

City Hall and the Library will be closed on May 27 in observation of Memorial Day.

Friends of the Library will be conducting a book sale on May 17 and May 18.

St Mary's May meeting and social is scheduled for May 20.

City of Lago Vista Business Roundtable is scheduled for June 12.

Coffee with Veterans is scheduled for May 17

Lion's Club fundraiser at the Lucky Rabbit is scheduled for May 18.

Lion's Club blood drive is scheduled for June 18 at CVS.

Congratulations to all students and staff honored at the Lago Vista High School Blue and Gold ceremony.

A certificate of recognition for their dedication to the City was issued to Denise and Dan Sellers of KLVB.

Mayor Sullivan read a proclamation recognizing Police Week.

STAFF AND COUNCIL LIAISON REPORTS

21:09 – 23:50

1. Routine Reports from City Staff.

City Manager Tracie Hlavinka provided a brief update.

No action taken.

23:51 – 31:01

2. Routine Reports from City Council Board/Commission/Committee Liaisons.

- Economic Development Advisory Committee, Councilor Saum
- Golf Course Advisory Committee, Councilor Saum
- Governmental Affairs, Councilor Saum
- Water Issues; Lower Colorado River Authority Board, Texas Water Development Board, and other entities as appropriate; Councilor Saum
- Parks & Recreation Advisory Committee, Councilor Smith
- Turnback Canyon Trail Conservancy, Councilor Smith
- Airport Advisory Board, Councilor Durbin
- Planning & Zoning Commission, Councilor Durbin
- Board of Adjustment, Mayor Pro Tem Marion

- Lago Vista Independent School District, Mayor Pro Tem Marion
- Lago Vista Starry Skies, Mayor Pro Tem Marion
- Building and Standards Commission, Councilor Roberts
- Library Advisory Board, Councilor Prince
- Lago Vista Property Owner's Association, Councilor Prince
- Youth Advisory Committee, Mayor Sullivan
- Keep Lago Vista Beautiful, Mayor Sullivan
- Capital Area Council of Governments, Mayor Sullivan
- CapMetro, Mayor Sullivan
- Texas Department of Transportation, Mayor Sullivan

Council members provided updates from the boards, commissions, and committees they serve as liaisons to.

No action taken.

WORK SESSION

31:03 – 55:19

3. Presentation on Hotel Occupancy Tax given by Garrett Coppedge, Associate General Counsel of the Texas Hotel & Lodging Association.

Mr. Garrett Coppedge of the Texas Hotel & Lodging Association gave a brief presentation on Hotel Occupancy Tax. He was available to answer questions and provide additional information.

No action taken.

55:20 – 1:04:41

4. Receive an update from Brittany McCoy with McCoy Consulting regarding grant opportunities.

Ms. Brittany McCoy provided an update on grant opportunities she has been exploring. She was available to answer questions and provide additional information.

Norma Owen, Economic Development Advisory Committee Chair, was also available to answer questions and provide additional information.

No action taken.

1:04:43 – 1:34:54

5. Report from the Economic Development Advisory Committee (EDAC) regarding a recommendation to the City Council for the Short-Term Occupancy Policy.

Mr. John Awtry, Economic Development Advisory Committee Member, provided a report from the EDAC regarding their findings as it relates to Short-Term Occupancy in the City of Lago Vista. Mr. Awtry; Norma Owen, Economic Development Advisory Committee Chair; and Chief Boshears were available to answer questions and provide additional information.

No action taken.

1:34:58 – 1:52:58

6. Discussion regarding the submission of a Letter of Interest to TxDOT regarding specific capital improvement projects at the Rusty Allen Airport.

City Manager Tracie Hlavinka requested that the City Council review the proposed improvement projects at the airport and provide feedback on which projects should be presented to TxDOT.

Mr. Jim Awalt, member of the Airport Advisory Board and property owner at the airport, spoke on the agenda item. He was available to answer questions and provide additional information. Sean Vance, Director of Parks and Recreation, was also available to answer questions and provide additional information.

No action taken.

1:53:00 – 2:15:40

7. Request from Parks and Recreation Advisory Committee to expend funds on suggested improvements at the Bonanza Park Area and Sunset Park.

Ms. DiAnn Tjon-Joe-Pin, Parks and Recreation Advisory Committee Chair, presented the committee's recommendations for improvements in the amount of \$15,000. She was available to answer questions and provide additional information.

No action taken.

CONSENT AGENDA

2:15:42 – 2:17:25

8. Consider approval of the April 18, 2024, regular meeting minutes.
9. Consider approval of the April 24, 2024, special called meeting.
10. Consider approval of Resolution No. 24-2059; a resolution by the City Council of the City of Lago Vista, Texas appointing an individual to fill an unexpired vacant term as a member serving on the Parks and Recreation Advisory Committee.

On a motion by Councilor Durbin, seconded by Mayor Pro Tem Marion City Council voted unanimously to approve the Consent Agenda items with the typographical errors being corrected in the April 18, 2024, and April 24, 2024, meeting minutes. Motion carried.

Mayor Sullivan called for a short recess at 8:47 p.m.

Mayor Sullivan reconvened the meeting at 8:53 p.m.

PUBLIC HEARING AND POSSIBLE ACTION

2:18:11 – 3:27:36

Councilor Roberts stepped down from the dais during discussion, consideration and action of this agenda item.

11. Hold a public hearing for discussion, consideration and possible action on Ordinance No. 24-05-16-01, an ordinance of the City Council of Lago Vista, Texas amending the official zoning map regarding the uses and development standards applicable to specific portions of the original "Planned Development District" (PDD) known as "Marshall's Harbor" established by Ordinance No. 01-01-18-01 and amended by Ordinance No. 05-11-03-01 and Ordinance No. 06-06-08-02.

Roy Jambor, Director of Development Services, and Cobby Caputo, City Attorney, were available to answer questions and provide additional information.

Mayor Sullivan opened the public hearing at 8:55 p.m.

Josh McKinney and Taylor Herpin spoke on behalf of Montechino Ventures Group giving a brief presentation of the current status of the project and were available to answer questions and provide additional information.

James Johnson with Calem Capital, owner of the some of the lots on the hilltop of this project spoke on the agenda item and was available to answer questions and provide additional information.

The following spoke on this agenda item:

Louise Madigan, DiAnn Tjon-Joe-Pin, Guy Burkhart, Rachael Rich, Sam Payne (comments read by Mayor Sullivan), Justin Boone, Adam Benefield.

Mayor Sullivan closed the public hearing at 9:44 p.m.

Council requested that the Planning and Zoning members in attendance share their feedback on the discussions. Rachael Rich, Adam Benefield, and Norma Owen were recognized and provided their thoughts on the discussions agreeing with the City Council comments.

On a motion by Councilor Durbin, seconded by Mayor Pro Tem Marion, City Council voted 6 ayes to 0 nays, (Councilor Roberts stepped down from the dais and did not participate in the discussions and action on this agenda item) to approve and adopt Ordinance 24-05-16-01, removing reference to Lot 49AA and Lot 49BB; in Section 4, Number 1 delete the reference of "Turnback Ranch" and add the appropriate PDD language; remove 49AA and 49BB from Exhibit A and Exhibit B; and postpone action on Lot 49AA and Lot 49BB until 2nd meeting in June at which time the applicant / property owner will bring evidence showing that this project it not dormant and is feasible. Councilor Prince and Mayor Sullivan requested the motion be amended to reflect that although the applicant does not believe they can identify feasibility in a month, they should try to provide some evidence of such, and the applicant should also provide documentation from LCRA stating that the proposed marina would be allowed. The amendments were accepted by Councilor Durbin and Mayor Pro Tem Marion. Motion carried.

Councilor Roberts rejoined the meeting after action was taken.

Mayor Sullivan announced that Agena Item #15 would be next on the agenda.

ACTION ITEMS

3:27:37 – 3:36:50

15. Discussion, consideration, and possible action regarding the award of RFQ 24-06 for Engineering Design of a WWTP Upgrade to 1.5 MGD, to Garver; and authorizing the City Manager to negotiate and execute an agreement for such services.

Taylor Whichard, Director of Public Works, was available to answer questions and provide additional information.

Jeff Meadows and Greg Swoboda with Garver were also available to answer questions and provide additional information.

On a motion by Councilor Prince, seconded by Councilor Saum, City Council voted unanimously to approve the award of RFQ 24-06 to Garver as recommended by City staff. Motion carried.

Mayor Sullivan announced that Agena Item #14 would be next on the agenda.

3:36:55 – 4:19:13

14. Discussion, consideration, and possible action regarding the creation of a Type B Economic Development Corporation to aid economic development efforts and initiatives.

Norma Owen, Economic Development Advisory Committee Chair, presented the agenda item and was available to answer questions and provide additional information.

City Manager Tracie Hlavinka; and Economic Development Director Eric Zeno were also available to answer questions and provide additional information.

On a motion by Councilor Saum, seconded by Councilor Roberts, City Council voted 6 ayes to 1 nay with Mayor Pro Tem Marion in opposition to approve the formation of a Type B Economic Development Corporation and to provide guidance to the City Attorney to create the formation and to bring back an ordinance making this action official. Motion carried.

Mayor Sullivan announced that Agenda Item #16 would be next on the agenda.

4:19:43 – 4:21:05

16. Discussion, consideration, and possible action on approving Change Order Request submitted by T Morales Company in the amount of \$2,000 to replace Intake #3 Power Auxiliary Cable

Taylor Whichard, Director of Public Works, was available to answer questions and provide additional information.

On a motion by Councilor Prince, seconded by Mayor Pro Tem Marion, City Council voted unanimously to approve the Change Order request as presented. Motion carried.

Mayor Sullivan announced that Agenda Item #12 would be next on the agenda.

PUBLIC HEARING AND POSSIBLE ACTION

4:21:09 – 4:22:35

12. Hold a public hearing for discussion, consideration, and possible action on Ordinance No. 24-05-16-02, an ordinance of the City Council of Lago Vista, Texas amending Section 11.60(b)(4) of Chapter 14 of the Lago Vista Code of Ordinances regarding expiration of special exception approvals.

Roy Jambor, Director of Development Services, was available to answer questions and provide additional information.

Mayor Sullivan opened the public hearing at 10:56 p.m.

No one spoke on the agenda item.

Mayor Sullivan closed the public hearing at 10:57 p.m.

On a motion by Councilor Roberts, seconded by Councilor Durbin, City Council voted unanimously to approve Ordinance 24-05-16-02 as presented. Motion carried.

4:22:37 – 4:26:34

13. Hold a public hearing for discussion, consideration, and possible action on Ordinance No. 24-05-16-03, an ordinance of the City Council of Lago Vista, Texas amending Section 3.104, Section 3.112, and Section 3.124 of Article 3.100 and Article 3.1000 of Chapter 3, and Section 4.20, Section 4.21, Section 4.22, Section 4.25, Section 4.27, Section 4.30, Section 4.50, Section 4.80, Section 8.10, Section 18.20, Section 18.30, and Table B of Chapter 14 of

the Lago Vista Code of Ordinances to update regulations related to industrialized or manufactured housing and to update various zoning district references.

Roy Jambor, Director of Development Services, was available to answer questions and provide additional information.

Mayor Sullivan opened the public hearing at 10:59 p.m.

No one spoke on the agenda item.

Mayor Sullivan closed the public hearing at 11:01 p.m.

On a motion by Councilor Roberts, seconded by Mayor Pro Tem Marion, City Council voted unanimously to approve Ordinance 24-05-16-03 as presented. Motion carried.

Mayor Sullivan announced that Agenda Item #17 would be next on the agenda.

ACTION ITEMS

Agenda Items #17 and #18 were read in and discussed together.

4:26:41 – 4:59:13

17. Discussion, consideration, and possible action on approving staff's recommendation to reduce the speed limit on Boggy Ford Road, west of Lincoln Cove, to 35 MPH and directing staff to draft a resolution to be presented at the first council meeting in June.

Taylor Whichard, Director of Public Works, presented the agenda item. Taylor Whichard, Chief Boshears, and City Attorney Cobby Caputo were available to answer questions and provide additional information.

Adam Benefield spoke on the agenda item.

On a motion by Councilor Prince, seconded by Mayor Pro Tem Marion, City Council voted 6 ayes to 1 nay with Councilor Roberts in opposition, to approve reducing the speed limit on Boggy Ford Road all the way from Lohman Ford to American to 35 miles per hour. Motion carried.

18. Discussion, consideration, and possible action relating to a possible ordinance regulating the use of golf carts and neighborhood electric vehicles on public roadways in the City of Lago Vista.

Police Chief Boshears presented the agenda item. Chief Boshears; Taylor Whichard, Director of Public Works; and City Attorney Cobby Caputo were available to answer questions and provide additional information.

Adam Benefield spoke on the agenda item.

On a motion by Councilor Prince, seconded by Mayor Pro Tem Marion, City Council voted unanimously to table the decision asking staff to come back with recommendations for an ordinance based on City Council feedback. Motion carried.

4:59:16 – 5:10:12

19. Discussion, consideration, and possible action on Ordinance 24-05-16-04; an ordinance of the City Council of the City of Lago Vista, Texas, amending Section 6.200 (A)(3) of Article 6.000 within Appendix A of the Lago Vista Code of Ordinance regarding water conservation fees, providing codification and publication, an effective date, repealer, severability, proper notice and open meetings clauses.

Jai Brown, Chief Financial Officer, was available to answer questions and provide additional information.

On a motion by Councilor Durbin, seconded by Mayor Pro Tem Marion, City Council voted unanimously to table this agenda item. Motion carried.

5:10:13 – 5:22:48

20. Discussion, consideration, and possible action regarding the collection, hauling, recycling, and disposal of household hazardous waste for the City of Lago Vista.

City Manager Tracie Hlavinka was available to answer questions and provide additional information.

On a motion by Councilor Roberts, seconded by Councilor Durbin, City Council voted unanimously to approve authorizing the City Manager to negotiate a lower rate with the vendor and bring back to Council for consideration. Motion carried.

5:22:51 – 5:31:59

21. Discussion, consideration, and possible action regarding the implementation of a Customer Service Survey initiative.

Councilor Saum presented the agenda item.

City Manager Tracie Hlavinka was available to answer questions and provide additional information.

On a motion by Councilor Saum, seconded by Councilor Durbin, City Council voted unanimously to table this agenda item. Motion carried.

5:32:02 – 5:37:53

22. Discussion, consideration, and possible action on amending the grant policy and application process.

Councilor Roberts presented the agenda item.

City Manager Tracie Hlavinka was available to answer questions and provide additional information.

On a motion by Councilor Prince, seconded by Councilor Roberts, City Council voted unanimously to take no action but ask staff to consider City Council's feedback on improving the process and the program. Motion carried.

5:37:56 – 5:42:22

23. Discussion, consideration, and possible action on a revision to Section 13.901(f) of the Lago Vista Code of Ordinances.

Councilor Roberts presented the agenda item.

City Attorney Cobby Caputo was available to answer questions and provide additional information.

On a motion by Councilor Roberts, seconded by Councilor Saum, City Council voted unanimously directing the City Attorney to review Section 13.901(f) of the Lago Vista Code of Ordinance to ensure compliance with relevant state laws regarding property owner rights and groundwater usage. Motion carried.

5:42:25 – 6:08:07

24. Discussion, consideration, and potential action on a request by two Council members to call a town hall on critical water related issues facing Lago Vista.

Councilor Roberts and Councilor Saum presented the agenda item.

Taylor Whichard, Director of Public Works, was available to answer questions and provide additional information.

On a motion by Councilor Prince, seconded by Mayor Pro Tem Marion, City Council voted unanimously directing City staff to bring back information on intake and concerns around drought with intake to the 2nd meeting in June and also direct City staff to look at the next Town Hall meeting being a comprehensive water discussion. Mayor Pro Tem Marion asked for an amendment to include a one-week deadline for City Council to submit their water intake questions to Mr. Whichard. Councilor Prince and Mayor Pro Tem Marion accepted the amendment. Motion carried.

ADJOURNMENT

Mayor Sullivan adjourned the meeting at 12:43 a.m.

Respectfully submitted,

Kevin Sullivan, Mayor

ATTEST:

Lucy Aldrich, City Secretary

On a motion by Councilor _____, seconded by Councilor _____, the above and foregoing instrument was passed and approved this _____ day of _____ 2024.



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 20, 2024

SUBMITTED BY: Cobby Caputo, City Attorney

SUBJECT: Consider approval of Resolution 24-2062; a resolution of the City Council of Lago Vista, Texas, publicly censuring Mayor Kevin Sullivan for willful violation of the City Charter.

BACKGROUND: At the June 6, 2024 meeting, Council considered a Resolution publicly censuring Mayor Sullivan. Various members suggested changes or additions to the Resolution, which has been revised accordingly.

FINANCIAL IMPACT: Costs for publishing in the American Statesman will be provided to staff upon submission of publication language.

ATTACHMENTS:
[Revised Censure Resolution.pdf](#)

CITY OF LAGO VISTA, TEXAS

RESOLUTION 24-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAGO VISTA,
TEXAS PUBLICLY CENSURING MAYOR KEVIN SULLIVAN FOR
WILLFUL VIOLATION OF THE CITY CHARTER**

WHEREAS, at the conclusion of a public hearing held on May 13, 2024 the City Council determined that Mayor Sullivan willfully and knowingly violated Charter Section 3.06 which states that the Mayor “shall sign all approved ordinances and resolutions”; and

WHEREAS, the City Council passed Resolution 24-2056 at its April 4, 2024 meeting by a vote of 5-1 with the Mayor being the sole vote against that Resolution and in that Resolution Mayor Sullivan was directed to not represent to TxDOT or the FAA that he is speaking on behalf of the City; and

WHEREAS, in the motion passing the Resolution on April 4, 2024 the Council included that the Mayor must sign the Resolution on or before the close of business on April 9, 2024; and

WHEREAS, the Mayor did not sign the Resolution on or before the close of business on April 9, 2024, and has not signed the Resolution to date; and

WHEREAS, on April 18, 2024 the City Secretary received a sworn complaint against Mayor Sullivan for violating City Charter Section 3.06 by refusing to sign the Resolution duly passed by Council; and

WHEREAS, the sworn complaint was subsequently submitted to the Mayor Pro Tem in compliance with Charter Section 3.08; and

WHEREAS, pursuant to Charter Section 3.08 the complaint was considered by the City Council at its May 2, 2024 meeting; and

WHEREAS, at the May 2, 2024 meeting the Council determined that the sworn complaint alleged a violation that is grounds for removal and that a special meeting should be held on May 13, 2024 for the purpose of conducting the hearing required by Charter Section 3.08; and

WHEREAS, Mayor Sullivan exercised his right under Charter Section 3.08 to have the hearing conducted in open session;

WHEREAS, on May 13, 2024 the City Council held a special called meeting and conducted a public hearing on the allegations contained in the sworn complaint; and

WHEREAS, by a vote of 5-1 the City Council determined that Mayor Sullivan by his own admission had willfully and knowingly violated Charter Section 3.06; and

WHEREAS, the City Council determined by majority vote that the proper consequence for the Mayor’s willful and knowing violation of Charter Section 3.06 is a public censure.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAGO VISTA, TEXAS THAT:

1. Mayor Kevin Sullivan is hereby Censured for willfully and knowingly violating Charter Section 3.06, specifically the requirement that the Mayor “shall sign all approve ordinances and resolutions.”
2. That this Censure be public.
3. That this Resolution of Public Censure shall be a public document and shall be posted on the City’s website and published in the Austin American Statesman.

AND IT IS SO RESOLVED.

PASSED AND APPROVED THIS 20TH day of June, 2024

Draft
Chelaine Marion, Mayor Pro Tem

ATTEST:

Draft
Lucy Aldrich, City Secretary

On a motion by Councilor _____ Draft _____ and seconded by Councilor
_____ Draft _____, the above and foregoing instrument was passed and approved.



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	June 20, 2024
SUBMITTED BY:	Taylor Whichard, Public Works
SUBJECT:	Consider approval of Resolution 24-2063, a resolution by the City Council of the City of Lago Vista, Texas approving and exiting Stage 2 Watering Restrictions, and entering Stage 1 Restrictions in line with the City's Drought Contingency Plan.
BACKGROUND:	At the March 7th Council meeting, the City entered into Stage 2 Restrictions as a result of the ongoing drought causing the combined lake storage of Lakes Buchanan and Travis falling below 900,000 acre-ft. Given the recent rain, as of June 3rd, the combined storage of Lakes Buchanan and Travis are 1.1 million acre-ft. This allows the City to exit Stage 2 and enter into Stage 1.
FINDINGS:	As of June 3rd, the LCRA and it's firm water customers can exit Stage 2, and enter into Stage 1 Restrictions as outlined in each customer's DCP. For the City of Lago Vista, this means residents will be allowed to irrigate their yards twice per week, or hand water daily, between the hours of midnight to 10:00 AM, or between 7:00 pm to midnight.
FINANCIAL IMPACT:	N/A
ATTACHMENTS:	Resolution Exiting Stage 2.pdf Drought Contingency Plan.pdf

CITY OF LAGO VISTA, TEXAS

RESOLUTION 24-2063

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LAGO VISTA,
TEXAS APPROVING AND EXITING STAGE 2 WATERING RESTRICTIONS,
AND ENTERING STAGE 1 RESTRICTIONS IN LINE WITH THE CITY'S
DROUGHT CONTINGENCY PLAN**

WHEREAS, the Lower Colorado River Authority (“LCRA”) as the controlling entity for the City of Lago Vista’s (“City”) water supply, has adopted a Water Conservation and Drought Contingency Plan (“LCRA Plan”); under such LCRA Plan, any entity who receives water from LCRA must adopt and adhere to the same terms and conditions for their own Water Conservation and Drought Contingency Plan; and

WHEREAS, due to recent rainfall totals, the combined storage in Lakes Travis and Buchanan has risen above 1,000,000 acre-feet, and LCRA’s firm water customers are required to implement a landscape irrigation watering schedule of no more than twice per week with this level of storage; and

WHEREAS, with combined storage above 1,000,000 acre-ft, LCRA will follow the LCRA Plan and require that its firm water customers implement the applicable drought response measures in their adopted drought contingency plans; and

WHEREAS, as a firm water customer of LCRA, the City has adopted a similar Water Conservation and Drought Contingency Plan (“City Plan”) that requires conservation measures to be implemented, the City will implement those same water conservation measures; and

WHEREAS, under both the LCRA and the City Plan, the City is allowed to exit Stage 2 and return to Stage 1 watering restrictions; and

WHEREAS, Stage 1 water conservation measures limit watering to twice per a week which are implemented under the City’s Plan when combined storage of Lakes Travis and Buchanan exceed 900,000 acre-feet and Stage 1 and the water conservation measures limiting watering to two times a week will remain in effect for so long as the combined storage of Lakes Travis and Buchanan is under 1.4 million acre-feet; and

WHEREAS, as of June 3rd, 2024, the combined lake levels are at 1,100,000 acre-ft, and the LCRA allows firm water customers to exit Stage 2 and enter into Stage 1 restrictions.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAGO VISTA, TEXAS:

THAT, the City Council of the City of Lago Vista, Texas, pursuant to Section 13.1105(a), City’s Code of Ordinances, hereby enters into Stage 2 watering restrictions and this restriction will be in effect immediately upon passage.

FINALLY, THAT, the City Council authorizes the City Manager to issue any public notification as the City Manager believes warranted as set forth in Section 13.1105(b), City’s Code of Ordinances.

AND, IT IS SO RESOLVED.

PASSED AND APPROVED 20th day of June, 2024

Kevin Sullivan, Mayor

ATTEST:

Lucy Aldrich, City Secretary

On a motion by Councilor _____ and seconded by Councilor _____, the
above and foregoing instrument was passed and approved.

Drought Contingency Plan

For



The City of Lago Vista

Municipal Purchased Water Customers

Prepared by

Taylor M. Whichard
Director of Public Works

October 3, 2023

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City of Lago Vista

DROUGHT CONTINGENCY PLAN

Definitions:

AF: an **Acre-Foot** is a unit of volume equal to the volume of a sheet of water one acre (0.405 hectare) in area and one foot (30.48 cm) in depth; 43,560 cubic feet (1233.5 cu m).

Aesthetic Purchased Water Use: purchased water used for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

Alternate Water Supply: water not distributed by the CoLV, including rain water, reuse water, and gray water.

Automatic Irrigation: the operation of an irrigation system with no or minimal manual intervention besides surveillance. This includes drip, sprinkler, and surface irrigation systems that utilize timers, sensors, computers, or mechanical devices.

CoLV: the **City of Lago Vista** is a city located in Northwest Travis County, Texas, United States.

Commercial and Institutional Purchased Water Use: purchased water use which is integral to the operations of commercial and non-profit establishments and government entities such as retail establishments, hotels, motels, restaurants and office buildings. This does not include purchased water used strictly for aesthetic purposes.

Conservation: those practices, techniques, and technologies that reduce the consumption of purchased water, reduce the loss of purchased water, improve the efficiency in the use of purchased water, or increase the recycling and reuse of purchased water so that the water supply is conserved and made available for future or alternative uses.

Customer: any CoLV resident, person, company, or organization using purchased water supplied by the CoLV.

DCP: a **Drought Contingency Plan** is a strategy or combination of strategies for monitoring the progression of a drought and preparing a response to potential water supply shortages resulting from severe droughts or other water supply emergencies.

Domestic Water Use: purchased water used for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence.

Drip Irrigation: is a form of irrigation that saves water and fertilizer by allowing water to drip slowly to the roots of many different plants onto the soil surface thru a network of valves, tubes, pipes, and emitters.

Driving Range: an area where golfers can practice their golf swings.

Drought Fee: a temporary purchased water utility rate surcharge for meeting the CoLV's short term financial requirements caused by a loss of revenues due to extended purchased water restrictions.

DWDOR: the **Drought Worse than Drought Of Record** is any time period drier than the 1947-57 drought previously considered the worst on record. The Highland Lakes include Lakes Travis, Buchanan, Inks, LBJ and Austin. Lakes Travis and Buchanan are surge lakes and serve as the primary water supply for the CoLV and several other Central Texas cities.

Fairways: The area of a golf course between the teeing area and the greens.

Greens: an area of closely trimmed grass surrounding the hole.

Hand-watering: hand-watering refers to the application of purchased water for irrigation purposes through a hand-held hose or watering container. A person must be physically holding the hose or container. Watering by hand cannot occur unattended.

Hose-end Sprinkler: irrigation of a landscaped area utilizing an above ground hose and a hose-end sprinkler.

Industrial Water Use: the use of purchased water in processes designed to convert materials of lower value into forms having greater usability and value.

In-ground Irrigation System: a system of underground pipes attached to sprinkler heads used to irrigate landscaped areas.

Landscape Irrigation Use: purchased water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, recreation areas, and rights-of-way and medians.

LCRA: the **Lower Colorado River Authority** is a nonprofit public utility created in November 1934 by the Texas Legislature. LCRA's mission is to enhance the lives of the Texans it serves through water stewardship, energy and community service.

Non-essential Water Use: purchased water uses that are not essential or required for the protection of public health, safety, and welfare including:

- irrigation of landscape areas, including parks, athletic fields, recreation areas, and golf courses, except otherwise provided under this Plan.

- use of purchased water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle.
- use of purchased water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas.
- use of purchased water to wash down buildings or structures for purposes other than immediate fire protection.
- flushing gutters or permitting purchased water to run or accumulate in any gutter or street;
- use of purchased water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, and Jacuzzi-type pools.
- use of purchased water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life.
- failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).
- use of purchased water from hydrants for construction purposes or any other purposes other than firefighting.

Purchased Water: raw water or potable water purchased from the CoLV.

Putting Green: an area of closely trimmed grass surrounding practice holes.

Reuse Water: reclaimed water such as graywater, effluent from a wastewater treatment plant, or flushing water from a water distribution system.

Roughs: An out of bound area adjacent to the fairways.

TCEQ: the Texas Commission for Environmental Quality is the environmental agency for the state of Texas and the fourth largest environmental agency in the United States. TCEQ strives to protect Texas' public health and natural resources consistent with sustainable economic development.

Teeing area: is an area where a player starts the hole by striking the ball.

Water Curtailment Plan: a plan to reduce the supply of water being provided by LCRA through a diversion contract by reducing the amount of water served under the contract for a specific period of time. Curtailment may occur during drought or other emergency conditions.

Wholesale Purchased Water Customer: an entity that purchases bulk water for construction purposes or resale to agricultural, residential, commercial, industrial, or governmental end users.

Section 1: Declaration of Policy, Purpose, and Intent

LCRA provides contracts to customers for water supply. In cases of extreme drought, periods of abnormally high usage, system contamination, or extended reduction in ability to supply water due to equipment failure, LCRA may require water customers to institute temporary restrictions to limit non-essential purchased water usage. The purpose of the Municipal Customers DCP is to encourage a reduction of purchased water use by the municipal customers in order to maintain supply, storage, pressure or to comply with the requirements of a court, government agency or other authority.

All LCRA firm water users are required to develop and formally adopt drought contingency plans for their own systems in accordance with Title 30 Texas Administrative Code Sections 288.20 and 288.22. The water supply triggers and target reduction goals for the municipal customers must be consistent with the LCRA DCP. The CoLV must develop and formally adopt a revised Municipal Customers DCP every 5 years consistent with the LCRA DCP.

Section 2: Public Education

The CoLV will periodically provide its employees, members, and the general public with information about this DCP, including the importance of the plan, information about the conditions under which each stage of the plan is to be initiated, processes to reduce purchased water usage, and impending or current drought conditions.

Drought plan information will be provided by means of: meetings with staff, newsletter articles, brochures at City Hall, bill stuffers, social media, and the CoLV web site.

Section 3: Permanent Purchased Water Use Restrictions

The following restrictions apply to all CoLV purchased water customers on a year-round basis, regardless of water supply or water treatment plant production conditions. According to the restrictions, a purchased water user shall not:

- A. Fail to repair a controllable leak including:
 - a broken sprinkler head.
 - a leaking valve.
 - leaking or broken pipes.
 - a leaking faucet.
- B. Operate an irrigation system with:
 - a broken sprinkler head.
 - a sprinkler head that is out of adjustment and the arc of the spray head is over a street, parking area, or any other impervious surface.
 - a sprinkler head that is fogging or misting because of excessive water pressure.

- C. During irrigation, allow purchased water to:
- run off a property and form a stream of purchased water in any street, driveway, or parking area.
 - pool on any impervious surface such as a street, driveway, or parking area.

Section 4: Initiation, Restrictions, & Termination of Drought Response Stages

- **Monitoring.** The City Manager shall monitor water supply and demand conditions on a regular basis and shall determine when conditions warrant initiation and termination of each stage of water conservation measures in accordance with this DCP and advise the City Council of same. Water supply conditions will be determined by the source of supply, system capacity, and weather conditions. Water demand will be measured by the peak daily demands on the system.
 - The City Council shall be responsible for the initiation and termination of the four Supply Triggers drought stages based on the criteria as outlined in Section 13.1112 and Section 13.1113, and in accordance with LCRA's DCP.
 - The City Manager shall be responsible for the initiation and termination of any Demand Triggers or Emergency Trigger responses based on the criteria as outlined in Section 13.1112 and Section 13.1113, and in accordance with LCRA's DCP.
- **Notification.** CoLV public notification of the initiation or termination of drought response stages shall be by a variety of ways, examples include: brochures at City Hall, bill stuffers, e-mail and automated telephone calls, CoLV web site, social media, signs posted at entry points to the service area or a combination of these methods.
- **Triggering Criteria for Initiation and Termination of the Municipal Customers Drought Response Stages:** The following triggering criteria for initiation and termination of water conservation measures and restrictions shall apply to the CoLV water utility system, its customers, and its customer service area including Golf Course(s), beautification areas, and medians maintained by either CoLV or an HOA/POA.

(1) Normal Water Storage Conditions

- A. **Requirements for Initiation:** Normal Water Storage Conditions exist when the combined storage of Lakes Travis and Buchanan exceeds 1,400,000 AF.
- B. **Requirements for Termination:** The City Council shall implement Stage 1 when the combined storage of Lakes Travis and Buchanan equals or falls below 1,400,000 AF.
- C. **Irrigation Restrictions:** **TWICE per week** as outlined in Section 13.1112 and summarized in Section 13.1113. Hand-watering allowed daily between midnight and 10:00 AM or between 7:00 PM and midnight.

D. **Target Purchased Water Use Reduction:** None.

E. **Purchased Water Use Response Measures:** Limit irrigation with purchased water of landscaped turf grass and planting beds around buildings to no more than **TWICE per week** on authorized irrigation days.

F. **Drought Fee (\$/LUE per month):** None.

(2) STAGE 1 Moderate Water Shortage Conditions (Mandatory Measures)

A. **Requirements for Initiation:** The City Council shall implement Stage 1 Moderate Water Shortage Conditions when the combined storage of Lakes Travis and Buchanan equals or falls below 1,400,000 AF or as required by LCRA.

B. **Requirements for termination:** The City Council shall implement Normal Water Storage Conditions when the combined storage of Lakes Travis and Buchanan exceeds 1,400,000 AF or as required by LCRA.

C. **Irrigation Restrictions:** **TWICE per week** as outlined in Section 13.1112 and summarized in Section 13.1113. Hand-watering allowed daily between midnight and 10:00 AM or between 7:00 PM and midnight.

D. **Target Purchased Water Use Reduction:** Achieve a 10% reduction in total purchased water use.

E. **Purchased Water Use Reduction Response Measures:** Select as many response measures as appropriate to all residential, commercial, industrial, and wholesale Municipal Customers, which will achieve the target reduction indicated.

- Limit irrigation with purchased water of landscaped turf grass and planting beds to no more than the CoLV's mandatory outdoor watering schedule.
- Monitor and enforce these watering restrictions utilizing CoLV's Automated Metering Infrastructure.

F. **Drought Fee (\$/LUE per month):** None.

(3) STAGE 2 Moderate Water Shortage Conditions (Mandatory Measures)

A. **Requirements for Initiation:** The City Council shall implement Stage 2 Moderate

Water Shortage Conditions when the combined storage of Lakes Travis and Buchanan equals or falls below 900,000 AF, or as required by LCRA.

- B. **Requirements for termination:** The City Council shall implement Stage 1 Moderate Water Shortage Conditions when the combined storage of Lakes Travis and Buchanan exceeds 900,000 AF or as required by LCRA.
- C. **Irrigation Restrictions:** ONCE per week as outlined in Section 13.1112 and summarized in Section 13.1113. Hand-watering allowed daily between midnight and 10:00 AM or between 7:00 PM and midnight.
- D. **Target Purchased Water Use Reduction:** Achieve a 10% - 20% reduction in total purchased water use.
- E. **Purchased Water Use Reduction Response Measures:** Select as many response measures as appropriate to all residential, commercial, industrial, and wholesale Municipal Customers, which will achieve the target reduction indicated.
- Watering of landscaped turf grass and planting beds with purchased water restricted to one day per week, except by use of hand-held hose, hand-held bucket, or drip irrigation. Customers wishing to install new landscaping or revegetating an established area may apply for a variance as outlined in Section 13.1108.
 - Vehicle and Boat Washing: Use of purchased water to wash any motor vehicle, such as a motorbike, boat, trailer, or airplane is prohibited except on the designated irrigation day during normal irrigation hours. Such activity shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle. A vehicle may be washed any time at a commercial car wash facility or commercial service station. Further, this activity is exempt from these regulations if the health, safety, and welfare of the public are served by washing the vehicle, such as a truck used to collect garbage or used to transport food and perishables.
 - Pools: The City Council may limit the filling of all new and existing swimming pools, hot tubs, wading pools. Replenishing to maintenance level is permitted. Draining may be permitted only onto pervious surfaces or onto a surface where water will be transmitted directly to a pervious surface, and only if:
 1. Draining excess water from pool due to rain in order to lower water to maintenance level.
 2. Repairing, maintaining, or replacing pool components that have become hazardous.
 3. Repair of a pool leak.

4. Refilling of public/community swimming pools is permitted only if the pool has been drained for repairs, maintenance, or replacement as outlined in above.
- Outside Water Features: The City Council may limit the operation of outside purchased water features, such as, but not limited to, fountains, splash pad type fountains or outdoor misting systems, except where such features are used to sustain aquatic life or maintain water quality. This provision includes fountains associated with aesthetic ponds and swimming pools.
 - Ponds: Ponds used for aesthetic, amenity, and/or storm water purposes may maintain water levels only necessary to preserve the integrity of the liner and operating system. The City Manager or their designee may request specific design documentation regarding a pond and the intended purpose.
 - Events: Events involving the use of purchased water such as: car washes, festivals, parties, water slides, and other activities involving the use of purchased water are permitted, if the purchased water being used drains to a recirculating device, or onto a pervious surface to prevent water waste.
 - Restaurants: All restaurants are encouraged to serve purchased water to their patrons only upon request.
 - Fire Hydrants: Use of purchased water from fire hydrants shall be limited to firefighting and activities necessary to maintain public health, safety, and welfare. Use of purchased water from designated fire hydrants for construction purposes may be allowed under special conditions and requires a meter; a variance application must be submitted with an explanation of the special conditions.
 - Recreational areas (includes parks and athletic fields): The areas can only be used for designated or scheduled events or activities. Unnecessary foot traffic must be discouraged. Watering must follow a no more than once per week schedule. A variance can be obtained if watering cannot be completed on the designated two day schedule.
 - Purchased Water Waste: The City Council may restrict the following non-essential uses of purchased water at all times during periods in which restrictions have gone into effect:
 1. Washing sidewalks, walkways, driveways, parking lots, street, tennis courts, and other impervious surfaces may be prohibited except for immediate health and safety.
 2. Washing buildings, houses or structures with a pressure washer or

garden hose may be prohibited for aesthetic purposes but allowable for surface preparation of maintenance work to be performed.

3. Flushing gutters or flooding gutters may be prohibited except for immediate health and safety.

4. Controlling dust may be prohibited, unless there is a demonstrated need to do so for reasons of public health and safety, or as part of an approved construction plan.

- The CoLV shall discontinue water line flushing unless necessary for public health reasons.
- The CoLV shall keep customers informed about issues regarding current and projected purchased water supply and demand conditions.
- Using purchased water for washing/rinsing of buildings, walls, structures, paved, and other hard-surfaced areas including sport courts is prohibited.
- Aesthetic purchased water use is prohibited.

F. **Drought Fee (\$/LUE per month):** Fifteen dollars (\$15).

(4) STAGE 3 Severe Water Shortage Conditions (Mandatory Measures)

A. **Requirements for Initiation:** The City Council shall implement Stage 3 Severe Water Shortage Conditions when the combined storage of Lakes Travis and Buchanan equals or falls below 750,000 AF, or as required by LCRA.

B. **Requirements for Termination:** The City Council shall implement Stage 2 Moderate Water Shortage Conditions when the combined storage of Lakes Travis and Buchanan exceeds 750,000 AF, or as required by LCRA.

C. **Irrigation Restrictions:** Automatic or hose-end irrigation with purchased water is restricted to 6 hours once per week. All other non-essential outdoor water use is prohibited unless water source is from an alternate supply, such as reuse water, rainwater, or graywater. Hand-watering allowed for 6 hours daily between 7:00 A.M. and 10:00 AM or between 7:00 PM and 10:00 P.M.

D. **Target Purchased Water Use Reduction:** Achieve a 20% - 30% reduction in total purchased water use or in accordance with LCRA DCP.

E. **Purchased Water Use Reduction Response Measures:**

- Irrigation of Landscaped Areas:

1. Automatic or hose-end irrigation is restricted to once per week for 6 hours between midnight and 6:00 A.M.
 2. Hand-watering is allowed for 6 hours daily between 7:00 A.M. and 10:00 A.M. or between 7:00 PM and 10:00 P.M.
 3. New landscape installation is discouraged during this time, but is allowed with an approved variance.
- **Vehicle and Boat Washing:** Use of purchased water to wash any motor vehicle, such as a motorbike, boat, trailer, or airplane is prohibited except on the designated irrigation day during normal irrigation hours. Such activity shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle. A vehicle may be washed any time at a commercial car wash facility or commercial service station. Further, this activity is exempt from these regulations if the health, safety, and welfare of the public are served by washing the vehicle, such as a truck used to collect garbage or used to transport food and perishables.
 - **Pools:** The installation of new swimming pools may be prohibited unless the pool is built with a pool cover. Filling or replenishing of swimming pools with purchased water is prohibited unless the swimming pool is covered with a pool cover when not in use. The filling or replenishing of hot tubs, wading pools, and other types of pools with purchased water is prohibited. Public/community swimming pools may be exempt from this prohibition to maintain safe levels of water quality for human contact.
 - **Events:** Events involving the use of purchased water such as car washes, festivals, parties, water slides, and other activities involving the use of purchased water may be prohibited.
 - **Recreational areas (includes parks and athletic fields):** The areas can only be used for designated or scheduled events or activities. Unnecessary foot traffic must be discouraged. Automatic or hose-end irrigation is restricted to 6-hours once per week between midnight and 6:00 A.M. Hand watering is allowed for 6 hours daily between 7:00 A.M. and 10:00 A.M. or between 7:00 PM and 10:00 P.M.
 - All purchased water customers are required to further reduce non-essential purchased water uses.
 - Using purchased water for washing/rinsing of buildings, walls, structures, paved, and other hard-surfaced areas including sport courts are restricted to the designated irrigation day.

- Aesthetic purchased water use prohibited.

F. **Drought Fee (\$/LUE per month):** Thirty dollars (\$30).

(5) STAGE 4 Severe Water Shortage Conditions (Mandatory Measures)

A. **Requirements for Initiation:** The City Council shall implement Stage 4 Severe Water Shortage Conditions when one or a combination of such triggering criteria occurs:

- The LCRA Board declares a Drought Worse than the Drought of Record (DWDOR) or other water supply emergency and orders the mandatory curtailment of firm water supplies.
- Upon notification from LCRA that it is declaring a DWDOR.

B. **Requirements for Termination:** The City Council shall implement Stage 3 Severe Water Shortage Conditions when the LCRA announces that the DWDOR mandatory water restrictions for firm water customers are no longer required.

C. **Irrigation Restrictions:** All irrigation with purchased water prohibited. All other non-essential outdoor water use is prohibited unless water source is from an alternate supply, such as reuse water, rainwater, or graywater. No hand-watering allowed.

D. **Target Purchased Water Use Reduction:** Reduce purchased water use in accordance with LCRA DCP.

E. **Purchased Water Use Reduction Response Measures:**

- Irrigation of landscaped areas is prohibited.
- Vehicle and boat washing is prohibited.
- **Pools:** The installation of new swimming pools is prohibited. The filling or replenishing of existing swimming pools, hot tubs, wading pools, and other types of pools with purchased water is prohibited. Public/community swimming pools may be exempt from this prohibition to maintain safe levels of water quality for human contact.
- **Events:** Events involving the use of purchased water such as car washes, festivals, parties, water slides, and other activities involving the use of purchased water is prohibited.
- **Recreational areas (includes parks and athletic fields):** Watering with purchased water is prohibited.

- All purchased water customers are required to further reduce non-essential purchased water uses.
- Use of purchased water from fire hydrants shall be limited to firefighting and activities necessary to maintain public health, safety, and welfare only.
- Irrigation with purchased water of landscaped turf grass and planting beds prohibited.
- Using purchased water for washing/rinsing of buildings, walls, structures, paved, and other hard-surfaced areas including sport courts is prohibited.
- Aesthetic purchased water use prohibited.

F. Drought Fee (\$/LUE per month): Thirty-Five dollars (\$35).

(6) STAGE 5 Emergency Water Conservation Conditions

A. **Requirements for Initiation:** The City Manager shall implement Stage 5 Emergency Water Conservation Conditions when one or a combination of such triggering criteria occurs:

- LCRA declares a natural or man-made contamination of the water supply source.
- Any other emergency water supply or demand conditions that either the LCRA General Manager or the LCRA Board determines that constitutes a water supply emergency.
- The CoLV declares a water demand emergency.
- The CoLV declares a Water Plant emergency.
- The CoLV declares a water distribution system outage.

B. **Requirements for Termination:** When the LCRA and/or City Manager announce that Stage 5 Emergency Water Conservation Conditions water restrictions are no longer required.

C. **Irrigation Restrictions:** All irrigation with purchased water is prohibited. All other non-essential outdoor water use is prohibited unless water source is from an alternate supply, such as reuse water, rainwater, or graywater. No hand-watering allowed.

D. **Target Purchased Water Use Reduction:** Reduce purchased water use for affected area to minimum possible purchased water use.

E. Purchased Water Use Reduction Response Measures:

- Irrigation of landscaped areas is prohibited.
- Use of purchased water from fire hydrants shall be limited to firefighting and activities necessary to maintain public health, safety, and welfare only.
- Irrigation with with purchased water of landscaped turf grass and planting beds prohibited.
- Using purchased water for washing/rinsing of buildings, walls, structures, paved, and other hard-surfaced areas including sport courts prohibited.
- Aesthetic purchased water use prohibited.

F. Drought Fee (\$/LUE per month): Forty-Five Dollars (\$45).

Section 5: Wholesale Purchased Water Customers

All CoLV wholesale purchased water customers are required to develop and formally adopt DCPs plans for their own systems in accordance with Title 30 Texas Administrative Code Sections 288.20 and 288.22. The water supply triggers and target reduction goals must be consistent with both the CoLV and LCRA DCPs. In addition, the measures of this plan must be at least as stringent as the drought response measures required by this Article for its retail customers. Wholesale purchased water customers must include in their wholesale water supply contracts the requirement that each successive wholesale customer develop and formally adopt a revised DCP every 5 years, subject to CoLV approval, consistent with the LCRA DCP.

(1) Normal Water Storage Conditions

The CoLV will contact wholesale purchased water customers as needed to discuss supply and demand conditions. The CoLV will provide a limited supply of consumer information and materials on water conservation measures and practices to wholesale purchased water customers.

(2) STAGE 1 Moderate Water Shortage Conditions (Mandatory Measures)

The CoLV will keep wholesale purchased water customers informed about ongoing demand, as well as current and projected water supply conditions. The CoLV will initiate discussions with wholesale purchased water customers about potential curtailment and the implementation of mandatory measures to reduce all non-essential purchased water uses.

(3) STAGE 2 Moderate Water Shortage Conditions (Mandatory Measures)

The CoLV will contact its wholesale purchased water customers to initiate mandatory measures to control purchased water demand to ensure adequate water supply for emergency response

requirements. Mandatory measures shall include the curtailment of nonessential purchased water uses in accordance with the wholesale purchased water customer's own DCP.

(4) STAGE 3 Severe Water Storage Conditions

The CoLV will contact its wholesale purchased water customers to initiate mandatory measures to control purchased water demand to ensure adequate water supply for emergency response requirements. Mandatory measures shall include the curtailment of automatic or hose-end irrigation in accordance with the wholesale purchased water customer's own DCP.

(5) STAGE 4 Emergency Water Conditions

The CoLV will contact its wholesale purchased water customers to initiate mandatory measures to control purchased water demand to ensure adequate water supply for emergency response requirements. Mandatory measures shall include the curtailment of all irrigation in accordance with the wholesale purchased water customer's own DCP.

(6) STAGE 5 Emergency Water Conditions

The CoLV will contact its wholesale purchased water customers to initiate mandatory measures to control purchased water demand to ensure adequate water supply for emergency response requirements. Mandatory measures shall include the curtailment of all irrigation in accordance with the wholesale purchased water customer's own DCP.

Section 6: Enforcement

The following enforcement provisions shall apply to all CoLV purchased water customers:

- A. No person shall knowingly or intentionally use or allow the use of purchased water from the CoLV water utility system for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this Article, or in an amount in excess of that permitted by the drought response stage in effect at the time.
- B. Any person who violates this Article shall be subject to the following fines, penalties and/or conditions of service:
 - Following the first documented purchased water violation, the violator shall be given a notice specifying the type of violation and the date and time it was observed. Fines and restrictions on service that may result from additional violations.
 - Following the second documented purchased water violation, the violator shall:
 - 1. Be in violation of City Ordinance and punishable by a fine of \$100.00 which shall be included in the customer's monthly water bill.
 - Following the third documented purchased water violation, the violator shall:

1. Be in violation of City Ordinance and punishable by a fine of \$250.00 which shall be included in the customer's monthly water bill.
- Following the fourth documented purchased water violation, the CoLV may, upon due notice to the customer, discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a reconnection charge, hereby established at \$500.00, and any outstanding charges including late payment fees or penalties. In addition, suitable assurance in the amount of a deposit of \$1000.00 must be given to the CoLV so that the same action shall not be repeated while this Article is in effect. The CoLV may apply the deposit to any surcharges or penalties subsequently assessed under this Article against a customer. The deposit, if any, shall be returned to the customer at the time of the customer's voluntary disconnection from the utility system.
- C. Each day that one or more of the provisions in this plan is violated shall constitute as a separate purchased water violation. Any person, including one classified as a purchased water customer of the CoLV, in apparent control of the property where a violation occurs or originates, shall be presumed to be the violator. Any such person, however, shall have the right to show they did not commit the violation.
- D. The City Manager or their designee shall have the power to enforce the provisions of this Article.
- E. The Municipal Court shall have the power to issue to the City Manager or their designee administrative search warrants, or other processes allowed by law, where necessary to aid in enforcing this DCP.
- F. Enforcement of fines and penalties issued pursuant to this Article is an administrative process. Customers who wish to appeal their violations, may do so in writing to the City Manager or their designee.
- G. Compliance with this Article also may be sought through injunctive relief in state district court.
- H. Enforcement for Wholesale Customers:
- Wholesale purchased water customers shall provide the CoLV with an order, ordinance, or resolution to demonstrate adequate enforcement provisions for the wholesale purchased water customer's own DCP.
 - In addition, wholesale purchased water customers who fail to comply with the drought contingency measures in the plan may be subject to the following civil penalties, in addition to any other remedies available to the CoLV by law or under the terms of the wholesale water contracts.
 - Penalties for wholesale purchased water customers:

1. First documented violation: written notice of violation .
2. Second documented violation: penalty fee of a minimum of \$2,500.00 and a maximum fee of \$10,000.00.
3. Third documented violation: penalty fee of a minimum of \$5,000.00 and a maximum fee of \$10,000.00.

Section 7: Variances

A. The City Manager may grant variances:

- From specific applications of the outdoor purchased water schedule, providing that the variances do not increase the time allowed for watering but rather alter the schedule for watering.
- Allowing the use of alternative water supply that does not increase demand on potable water sources for outdoor use. Variance requests may be submitted to staff and need not meet the requirements of subsection below.

B. The City Manager may grant in writing temporary variances for existing purchased water uses otherwise prohibited under this article if it is determined that failure to do so would cause an emergency adversely affecting the public health, sanitation, or fire protection, and if one or more of the following conditions are met:

- Compliance with this DCP cannot be accomplished during the duration of the time the DCP is in effect.
- Alternative methods can be implemented that will achieve the same level of reduction in purchased water use.

C. Persons requesting a variance from the provisions of this DCP shall file a petition for variance with the CoLV any time the DCP or an applicable drought response stage is in effect. The City Manager or their designee will review petitions for variances. The petitions shall include the following:

- Name and address of the petitioner.
- Purpose of purchased water use.
- Specific provision of the DCP from which the petitioner is requesting relief.
- Detailed statement as to how the specific provision of this Article adversely affects the petitioner or what damage or harm the petitioner or others will sustain if petitioner complies with this DCP.

- Description of the relief requested.
 - Period of time for which the variance is sought.
 - Measures the petitioner is taking or proposes to take to meet the intent of this DCP and the compliance date.
 - Other pertinent information.
- D. Variances granted by the CoLV shall be subject to the following conditions, unless waived or modified by the City Manager, or their designee:
- Variances granted shall include a timetable for compliance.
 - Variances granted shall expire when this Article or its requirements are no longer in effect, unless the petitioner has failed to meet specified requirements.
- E. No variance shall be retroactive or otherwise excuse any violation occurring before the variance was issued.

Section 8: DCP Updates

This Article and other operational measures to conserve purchased water in times of drought will be reviewed and updated as needed to meet both TCEQ and LCRA DCP rules.

Section 9: Notification to LCRA

Notification of any mandatory provisions of the Municipal Customers DCP shall be made to the LCRA General Manager by the City Manager in writing within five (5) business days of implementation.

Section 10: Implementation

By signing below, the CoLV authorized representative warrants and represents that: (1) the City Council has approved this plan; and, (2) the representative is authorized by the City Council to implement this plan.

In a shortage of water not covered by the LCRA Water Management Plan or other conservation plan approved by TCEQ applicable to LCRA's firm water supply, a water contract customer who fails to implement its applicable DCP is subject to curtailment of firm water supply by LCRA based on the customer's pro rata share less the amount of water the customer would have saved if the customer had operated its water system in compliance with the DCP.

Approved and Accepted by Authorized CoLV Representative:

City of Lago Vista
 DCP for Municipal Purchased Water Customers
 October 3, 2023

Ed Tidwell, Mayor, City of Lago Vista

Date

SECTION 13.1112: CoLV Purchased Water Irrigation Schedule

(1) Normal Water Storage Conditions / STAGE 1 Moderate Water Shortage Conditions (Mandatory Measures)

Irrigate outdoors using an in-ground irrigation system or hose-end sprinkler no more than **TWICE per week** and only during scheduled days and times as indicated below. Hand-watering allowed daily between midnight and 10:00 AM or between 7:00 PM and midnight.

Residential

Odd number addresses: Wednesdays and Saturdays
Even number addresses: Thursdays and Sundays

Commercial (including large landscapes such as HOA common areas):

Tuesdays and Fridays

Watering Hours:

Midnight to 10 a.m. and 7 p.m. to midnight

(2) STAGE 2 Moderate Water Shortage Conditions (Mandatory Measures)

Irrigate outdoors using an in-ground irrigation system or hose-end sprinkler no more than **ONCE per week** and only during scheduled days and times as indicated below. Hand-watering allowed daily between midnight and 10:00 AM or between 7:00 PM and midnight.

Residential

Odd number addresses: Saturdays
Even number addresses: Sundays

Commercial (including large landscapes such as HOA common areas):

Fridays

Watering Hours:

Midnight to 10 a.m. and 7 p.m. to midnight

(3) STAGE 3 Severe Water Shortage Conditions (Mandatory Measures)

Residential

Hose-end sprinkler or automatic irrigation is restricted to **ONCE per Week** for 6-hours between midnight and 6:00 A.M. Hand-watering allowed for 6 hours daily between 7:00 A.M. and 10:00 AM or between 7:00 PM and 10:00 P.M.

Commercial (including large landscapes such as HOA common areas):

Hose-end sprinkler or automatic irrigation is restricted to **ONCE per Week** for 6-hours between midnight and 6:00 A.M. Hand-watering allowed for 6 hours daily between 7:00 A.M. and 10:00 A.M. or between 7:00 P.M. and 10:00 P.M.

Watering Hours:

- Hose-end or automatic irrigation is between Midnight and 6:00 A.M.
- Hand watering allowed daily between 7:00 A.M. and 10:00 A.M. or between 7:00 P.M. and 10:00 P.M.

(4) STAGE 4 Severe Water Shortage Conditions (Mandatory Measures) / STAGE 5 Emergency Water Conservation Conditions:

Residential

All irrigation prohibited. No hand-watering allowed.

Commercial (including large landscapes such as HOA common areas): All irrigation prohibited. No hand-watering allowed.

Watering Hours:

None.

(5) STAGE 5: Emergency Water Restrictions

- i. All irrigation with purchased water is prohibited
- ii. No waivers and/or variances will be issued.
- iii. All non-essential use of purchased water is prohibited.
- iv. All dust control operations shall cease.
- v. All fire hydrant meters shall be locked unless otherwise needed for public health and safety.



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	June 20, 2024
SUBMITTED BY:	Lucy Aldrich, City Secretary
SUBJECT:	Consider approval of an amendment to Ordinance No. 24-06-06-04, an ordinance of the City Council of Lago Vista, Texas amending Section 11.40, Section 11.60, and Section 13.20 of Chapter 14 of the Lago Vista Code of Ordinances to establish formal minimum deadlines for zoning applications determined to be complete in order to be noticed for inclusion on the appropriate agenda (amending from action taken at the June 6, 2024 City Council meeting).
BACKGROUND:	City Council approved Ordinance 24-06-06-04 at their June 6, 2024, City Council meeting.
FINDINGS:	At the June 6, 2024, City Council meeting Council had detailed discussions about adding language to the ordinance to include "or more than 180 days" to follow "no sooner than sixty (60) days" in Sections: 11.40 (b); 11.60 (b)(1); 13.20 (b)(2); and 13.20 (d)(3). This language was not included in the motion that was made approving the ordinance. Staff recommends City Council to approve amending the ordinance to clarify that adding "or more than one-hundred eighty (180) days" to the following sections of Ordinance 24-06-06-04: sections 11.40 (b); 11.60 (b)(1); 13.20 (b)(2); and 13.20 (d)(3) as discussed during the June 6, 2024 City Council meeting was the intent of Council.
FINANCIAL IMPACT:	N/A
ATTACHMENTS:	Chapter 14 Complete Application Receipt Deadlines Ordinance.pdf

ORDINANCE NO. 24-06-06-04

AN ORDINANCE OF THE CITY COUNCIL OF LAGO VISTA, TEXAS, AMENDING SECTION 11.40, SECTION 11.60, AND SECTION 13.20 OF CHAPTER 14 OF THE LAGO VISTA CODE OF ORDINANCES TO ESTABLISH FORMAL MINIMUM DEADLINES FOR ZONING APPLICATIONS DETERMINED TO BE COMPLETE IN ORDER TO BE NOTICED FOR INCLUSION ON THE APPROPRIATE AGENDA; AND PROVIDING FOR RELATED MATTERS.

WHEREAS, the City of Lago Vista, Texas is a Home Rule City; and

WHEREAS, the City Council of the City of Lago Vista has not previously created provisions that formally established minimum deadlines for zoning applications or the explicit authority for determining whether an application was complete enough for inclusion on a forthcoming agenda of the Planning and Zoning Commission or the Board of Adjustment; and

WHEREAS, the City Council has recently established provisions in the applicable rules of procedure that requires publication of the packets for the use by the Planning and Zoning Commission or the Board of Adjustment on or before the time at which statutory notices are posted or mailed; and

WHEREAS, together with the existing procedures and deadlines for publication of City Council meeting packets and the existing procedures requiring publication of all other packets at the same time the agenda is required to be posted in accordance with the Open Meetings Act, Chapter 551 of the *Texas Government Code*, multiple simultaneous deadlines were created that were causing a significant burden on the Development Services Department staff; and

WHEREAS, the Planning and Zoning Commission of the City of Lago Vista has undertaken a discussion of possible solutions to relieve that burden caused by simultaneous deadlines, including possible amendments to the regular meeting schedule of the Planning and Zoning Commission and Board of Adjustment during their meeting on April 11, 2024; and

WHEREAS, at that regular meeting on April 11, 2024, the Planning and Zoning Commission of the City of Lago Vista directed the staff to advertise a public hearing for potential amendments to Chapter 14 that would establish formal minimum deadlines of at least sixty days for all zoning applications requiring public hearings and associated notices that would relieve that burden on the Development Services Department staff; and

WHEREAS, the Planning and Zoning Commission of the City of Lago Vista has undertaken a review of those regulations and conducted a public hearing at their regular meeting on May 9, 2024; and

WHEREAS, the Planning and Zoning Commission of the City of Lago Vista has forwarded a recommendation to the City Council to amend the requirements of Section 11.40, Section 11.60, and Section 13.20 of Chapter 14 of the Lago Vista Code of Ordinances as described below; and

WHEREAS, the City Council at its public hearing to consider this ordinance amendment held on June 6, 2024, reviewed the recommendation, and found the changes to be warranted.

WHEREAS, the City Council desires to amend the Lago Vista Code of Ordinances as described below.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAGO VISTA, TEXAS, THAT:

SECTION 1. FINDINGS OF FACT. All the above and foregoing recitals are hereby found to be true and correct legislative findings of the City and are incorporated herein as findings of fact.

SECTION 2. AMENDMENT. The City Council of the City of Lago Vista, Texas, does hereby amend Section 11.40, Section 11.60, and Section 13.20 of Chapter 14 of the Lago Vista Code of Ordinances as shown in **Exhibit “A.”**

SECTION 3. REPEALER. All ordinances, orders or resolutions heretofore passed and adopted by the City Council of the City of Lago Vista, Texas, are hereby repealed to the extent said ordinances, orders or resolutions or parts thereof are in conflict herewith.

SECTION 4. SEVERABILITY CLAUSE. If any section, subsection, article, paragraph, sentence, clause, phrase or word in this Ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

SECTION 5. EFFECTIVE DATE. This Ordinance shall take effect immediately upon its passage and publication in accordance with the provisions of the *Texas Local Government Code*.

SECTION 6. OPEN MEETINGS. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the *Texas Government Code*.

AND, IT IS SO ORDERED.

PASSED AND APPROVED this _____ day of _____, 2024.

Kevin Sullivan, Mayor

ATTEST:

Lucy Aldrich, City Secretary

On a motion by Councilor _____, seconded by Councilor _____, the above and foregoing ordinance was passed and approved.

EXHIBIT “A”

CHAPTER 14

ZONING

11.40 Variance Procedure

- (a) Application and Fee. An application for a variance to the provisions of this chapter shall be made in writing to the City in a form prescribed by the City Manager and shall be accompanied by the fee prescribed by ordinance, a site plan, and additional information as may be requested in order to properly review the application. Such information may include, but is not limited to: plats, site and building plans, and contour maps.
- (b) Application Deadline. Consideration of the application by the Board of Adjustment shall occur at a regular scheduled or special called meeting following a public hearing no sooner than sixty (60) days or more than one-hundred eighty (180) days after receipt of an application determined to be complete at the sole discretion of the Development Services Director.
- (c) Review by the Board.
 - (1) Review. The Board of Adjustment members shall adequately prepare to make the required determinations for each application for a variance, including studying the application material and visiting the site, subject to compliance with the City’s ethics policy and in the absence of a disability.
 - (2) Notice and Hearing. Notice requirements for a public hearing by the Board of Adjustment for a variance application shall meet the standards established in Section 13.40.

11.60 Special Exceptions Approvals

- (a) Purpose. Except as specifically described elsewhere herein, these land use regulations are based upon the division of the City of Lago Vista into zoning districts, within which the treatment of land and improvements is substantially uniform. It is recognized, however, that there are certain improvements that, because of their unique characteristics or circumstances, must be considered individually to address the impact on neighboring land and the community while considering a specific need at a particular location. As such, the Board of Adjustment may approve a special exception in accordance with the various specific procedures described in this section. Such approval, with or without conditions, shall be based on the standards described below.
- (b) Generally.

- (1) Application, Fee, and Deadline. An application for a special exception approval in accordance with the provisions of this chapter shall be made in writing to the City using a form prescribed by the City Manager or their designee and shall be accompanied by the application fee prescribed by ordinance. Applications shall also include all documents required to describe relevant aspects of the proposed construction and additional information as may be requested to facilitate a proper and complete evaluation. Such information shall include, but not be limited to site plans, survey of existing improvements and protected trees, topographic information, and accurate building plans drawn to scale.

Consideration of the application by the Board of Adjustment shall occur at a regular scheduled or special called meeting following a public hearing no sooner than sixty (60) days or more than one-hundred eighty (180) days after receipt of an application determined to be complete at the sole discretion of the Development Services Director.

- (2) Public Hearing. The Board of Adjustment shall hold a public hearing prior to consideration of any special exception application.
 - (A) Notice requirements for a public hearing by the Board of Adjustment for a special exception approval shall meet the standards established in Section 13.40.
 - (B) The public hearing to consider a special exception application shall be held at a regularly scheduled or special called Board of Adjustment meeting. The Board may adjourn the public hearing and reopen the hearing on the site seeking the special exception approval at a time announced during the meeting that includes the original public hearing.
 - (C) Board of Adjustment members shall adequately prepare to make the required determinations, including studying the application material and visiting the site, subject to compliance with the City's ethics policy and in the absence of a disability. Board members who have not adequately prepared may not vote on the consideration of a special exception application.

13.20 Procedure for a Change of Zoning Classification of a Parcel of Land

- (a) Who May Initiate Request to Change a Zoning Classification. A request to change the zoning classification of a parcel of land may be initiated by the owner of such parcel or his authorized agent. The City may also propose a zoning change on its own motion, without such a request.
- (b) Manner of Initiating a Zoning Change Request.
 - (1) Application by Property Owner. A property owner or his authorized agent may file an application with the City Manager requesting the zoning or a change of zoning for real property. All property owners shall sign the application form and become parties to the application or provide a copy to the City of their express written authority to an agent acting on their behalf in a format compliant with all applicable state requirements. Whenever a property is owned by a corporation, a limited liability company, a partnership or any other similar entity, the person signing on behalf of that entity will provide documentation of that authority. In the case of multiple property owners, a single individual shall be designated on the application form as the source and recipient of all formal correspondence and be responsible for communication with all other parties to the application. Such application shall

be accompanied by a fee established by the Council, and shall contain the following information, unless waived in writing by the City Manager or his designee:

- (A) The legal description and address of the parcel for which the application is made (the “subject parcel”).
 - (B) A map showing the present zoning classification, if any, of the subject parcel and of each abutting, adjacent or contiguous parcel.
 - (C) The present use of the subject parcel and of each abutting, adjacent or contiguous parcel.
 - (D) The type and location of all structures on the subject parcel and on each abutting, adjacent or contiguous parcel.
 - (E) The zoning requested and the proposed use of the subject parcel.
 - (F) Conceptual plan, if required by ordinance.
 - (G) If required by the planning and zoning commission or city council, a traffic impact analysis.
 - (H) A map showing the location and line size of the nearest or proposed point of connection to, wastewater and water lines.
 - (I) Certification from all applicable taxing authorities that all taxes due on the subject parcel sought to be zoned or rezoned have been paid.
 - (J) Any other relevant information requested by the Commission or the Council.
- (2) Application Deadline. Consideration of the application by the Planning and Zoning Commission shall occur at a regular scheduled or special called meeting following a public hearing no sooner than sixty (60) days or more than one-hundred eighty (180) days after receipt of an application determined to be complete at the sole discretion of the Development Services Director.
- (c) Review of Zoning Change Requests by Planning and Zoning Commission. The Commission shall:
- (1) Review each application for a zoning change.
 - (2) Conduct a hearing. Notice of a hearing before the Commission shall be given by notification as prescribed in Section 13.40(a)(1) and (a)(2) below. Notice of the hearing before the Commission may be combined with the notice given for the hearing on the same matter before the Council.
 - (3) Following the hearing on the requested change it shall prepare a recommendation for the Council.
- (d) Required Conformance to Master Plan. The adopted Comprehensive Plan documents the current land use policy recommendations applicable within the municipality and serves as a guideline for future zoning decisions that will yield a balanced, diversified, and compatible pattern of development consistent with the vision of its citizens. While it does not establish zoning regulations or establish zoning district boundaries, no zoning application deemed to be inconsistent with the Comprehensive

Plan shall be considered without first successfully seeking an amendment, in accordance with the provisions below, that eliminates that inconsistency.

- (1) An application for an amendment to the Comprehensive Plan shall be required prior to the approval of a zoning change application whenever the City Manager or their designee determines that the proposed change is otherwise inconsistent with the adopted Comprehensive Plan. An appeal of that determination shall comply with the procedures outlined in Section 11.50 of this chapter.
- (2) An amendment to either the text of the Comprehensive Plan or any of its various components, including but not limited to the Future Land Use Plan or Map, shall be requested using the required form available from the Development Services Department and include the fee specified in Appendix A.
- (3) The procedure for an amendment to the Comprehensive Plan shall be the same as specified in this section for a zoning change, including the ability of the City to initiate a proposed amendment and the notice required by Section 13.40 when specific property is the subject of the request. However, the provisions of 13.20(e)(3) are not applicable. Consideration of the application by the Planning and Zoning Commission shall occur at a regular scheduled or special called meeting following a public hearing no sooner than sixty (60) days or more than one-hundred eighty (180) days after receipt of an application determined to be complete at the sole discretion of the Development Services Director. A successful application shall be accompanied by an amendment to the ordinance that adopted the current Comprehensive Plan. That amendment shall require the affirmative vote of at least three-fourths (3/4) of all members of the governing body for adoption.

CHAPTER 14

ZONING

11.40 Variance Procedure

- (a) Application and Fee. An application for a variance to the provisions of this chapter shall be made in writing to the City in a form prescribed by the City Manager and shall be accompanied by ~~the fee prescribed by ordinance~~, a site plan, and additional information as may be requested in order to properly review the application. Such information may include, but is not limited to: ~~plats~~ ~~plans~~, site and building plans, and contour maps.
- (b) ~~Signs Required for Proposed Variance Application Deadline. At the time a proposed zoning change or variance application is filed, the City shall place easily visible signs on the property in accordance with Section 13.40 below.~~ Consideration of the application by the Board of Adjustment shall occur at a regular scheduled or special called meeting following a public hearing no sooner than sixty (60) days ~~or more than one-hundred eighty (180) days~~ after receipt of an application determined to be complete at the sole discretion of the Development Services Director.
- (c) Review by the Board.
 - (1) Review. The Board of Adjustment members shall ~~review~~ adequately prepare to make the required determinations for each application for a variance, including studying the application material and visiting the site, subject to compliance with the City's ethics policy and in the absence of a disability. ~~Members of the Board or duly appointed City officials shall visit the site where the proposed variance will apply and the surrounding area, and shall report their finding to the Board.~~
 - (2) Notice and Hearing. ~~The Board shall notify property owners in accordance with Section 13.40 below of a public hearing at which the variance will be considered. The Board shall hold a public hearing within forty-five (45) days from the date of acceptance. Notice requirements for a public hearing by the Board of Adjustment for a variance application shall meet the standards established in Section 13.40.~~

11.60 Special Exceptions Approvals

- (a) Purpose. Except as specifically described elsewhere herein, these land use regulations are based upon the division of the City of Lago Vista into zoning districts, within which the treatment of land and improvements is substantially uniform. It is recognized, however, that there are certain improvements that, because of their unique characteristics or circumstances, must be considered individually to address the impact on neighboring land and the community while considering a specific need at a particular location. As such, the Board of Adjustment may approve a special exception in accordance with the

various specific procedures described in this section. Such approval, with or without conditions, shall be based on the standards described below.

(b) Generally.

- (1) Application, Fee, and Fee Deadline. An application for a special exception approval in accordance with the provisions of this chapter shall be made in writing to the City using a form prescribed by the City Manager or their designee and shall be accompanied by the application fee prescribed by ordinance. Applications shall also include all documents required to describe relevant aspects of the proposed construction and additional information as may be requested to facilitate a proper and complete evaluation. Such information shall include, but not be limited to site plans, survey of existing improvements and protected trees, topographic information, and accurate building plans drawn to scale.

Consideration of the application by the Board of Adjustment shall occur at a regular scheduled or special called meeting following a public hearing no sooner than sixty (60) days or more than one-hundred eighty (180) days after receipt of an application determined to be complete at the sole discretion of the Development Services Director.

- (2) Public Hearing. The Board of Adjustment shall hold a public hearing prior to consideration of any special exception application.
 - (A) Notice requirements for a public hearing by the Board of Adjustment for a special exception approval shall meet the standards established in Section 13.40.
 - (B) The public hearing to consider a special exception application shall be held at a regularly scheduled or special called Board of Adjustment meeting. The Board may adjourn the public hearing and reopen the hearing on the site seeking the special exception approval at a time announced during the meeting that includes the original public hearing.
 - (C) Board of Adjustment members shall adequately prepare to make the required determinations, including studying the application material and visiting the site, subject to compliance with the City's ethics policy and in the absence of a disability. Board members who have not adequately prepared may not vote on the consideration of a special exception application.

13.20 Procedure ~~For A~~ for a Change ~~Of~~ of Zoning Classification ~~Of A~~ of a Parcel ~~Of~~ of Land

- (a) Who May Initiate Request to Change a Zoning Classification. A request to change the zoning classification of a parcel of land may be initiated by the owner of such parcel or his authorized agent. The City may also propose a zoning change on its own motion, without such a request.
- (b) Manner of Initiating a Zoning Change Request.
 - (1) Application by Property Owner. A property owner or his authorized agent may file an application with the City Manager requesting the zoning or a change of zoning for real property. All property owners shall sign the application form and become parties to the application or provide a copy to the City of their express written authority to an agent acting on their behalf in a format compliant with all applicable state requirements. Whenever a property is owned by a corporation, a limited

liability company, a partnership or any other similar entity, the person signing on behalf of that entity will provide documentation of that authority. In the case of multiple property owners, a single individual shall be designated on the application form as the source and recipient of all formal correspondence and be responsible for communication with all other parties to the application. Such application shall be accompanied by a fee established by the Council, and shall contain the following information, unless waived in writing by the City Manager or his designee:

- (A) The legal description and address of the parcel for which the application is made (the “subject parcel”).
- (B) A map showing the present zoning classification, if any, of the subject parcel and of each abutting, adjacent or contiguous parcel.
- (C) The present use of the subject parcel and of each abutting, adjacent or contiguous parcel.
- (D) The type and location of all structures on the subject parcel and on each abutting, adjacent or contiguous parcel.
- (E) The zoning requested and the proposed use of the subject parcel.
- (F) Conceptual plan, if required by ordinance.
- (G) If required by the planning and zoning commission or city council, a traffic impact analysis.
- (H) A map showing the location and line size of the nearest or proposed point of connection to, wastewater and water lines.
- (I) Certification from all applicable taxing authorities that all taxes due on the subject parcel sought to be zoned or rezoned have been paid.
- (J) Any other relevant information requested by the Commission or the Council.

(2) Application Deadline. Consideration of the application by the Planning and Zoning Commission shall occur at a regular scheduled or special called meeting following a public hearing no sooner than sixty (60) days or more than one-hundred eighty (180) days after receipt of an application determined to be complete at the sole discretion of the Development Services Director.

(c) Review of Zoning Change Requests by Planning and Zoning Commission. The Commission shall:

- (1) Review each application for a zoning change.
- (2) Conduct a hearing. Notice of a hearing before the Commission shall be given by notification as prescribed in Section 13.40(a)(1) and (a)(2) below. Notice of the hearing before the Commission may be combined with the notice given for the hearing on the same matter before the Council.
- (3) Following the hearing on the requested change it shall prepare a recommendation for the Council.

(d) Required Conformance to Master Plan. The adopted Comprehensive Plan documents the current land use policy recommendations applicable within the municipality and serves as a guideline for future zoning decisions that will yield a balanced, diversified, and compatible pattern of development consistent with the vision of its citizens. While it does not establish zoning regulations or establish zoning district boundaries, no zoning application deemed to be inconsistent with the Comprehensive

Plan shall be considered without first successfully seeking an amendment, in accordance with the provisions below, that eliminates that inconsistency.

- (1) An application for an amendment to the Comprehensive Plan shall be required prior to the approval of a zoning change application whenever the City Manager or their designee determines that the proposed change is otherwise inconsistent with the adopted Comprehensive Plan. An appeal of that determination shall comply with the procedures outlined in Section 11.50 of this chapter.
- (2) An amendment to either the text of the Comprehensive Plan or any of its various components, including but not limited to the Future Land Use Plan or Map, shall be requested using the required form available from the Development Services Department and include the fee specified in Appendix A.
- (3) The procedure for an amendment to the Comprehensive Plan shall be the same as specified in this section for a zoning change, including the ability of the City to initiate a proposed amendment and the notice required by Section 13.40 when specific property is the subject of the request. However, the provisions of 13.20(e)(3) are not applicable. **Consideration of the application by the Planning and Zoning Commission shall occur at a regular scheduled or special called meeting following a public hearing no sooner than sixty (60) days or more than one-hundred eighty (180) days after receipt of an application determined to be complete at the sole discretion of the Development Services Director.** A successful application shall be accompanied by an amendment to the ordinance that adopted the current Comprehensive Plan. That amendment shall require the affirmative vote of at least three-fourths (3/4) of all members of the governing body for adoption.



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 20, 2024

SUBMITTED BY: Roy Jambor, Development Services

SUBJECT: Hold a Public Hearing for discussion, consideration, and possible action on Ordinance No. 24-06-20-01, an ordinance of the City Council of Lago Vista, Texas amending the official zoning map regarding the uses and development standards applicable to specific portions of the original “Planned Development District” (PDD) known as “Marshall’s Harbor” established by Ordinance No. 01-01-18-01 and amended by Ordinance No. 05-11-03-01, Ordinance No. 06-06-08-02, and Ordinance No 24-05-16-01.

BACKGROUND: On May 16, 2024 the Council adopted Ordinance No. 24-05-16-01. At the request of the property owners, the City Council adopted only a portion of the original draft ordinance prepared by the staff and recommended by the Planning and Zoning Commission in order to give the owners of Lot 49-AA and Lot 49-BB (which includes the property described as Lot 49-A and 49-B in Ordinance No. 01-01-18-01), time to demonstrate that the most recent approvals for a condominium development and “community marina” were feasible and to present documentation showing the project on these tracts is not dormant. Consideration of the balance of that proposed change was deferred and the public hearing on those lots continued to the June 20, 2024 meeting.

At 9:19 pm on June 12, staff received an email from the owner of the lots in question, including an attachment. That attachment is included in the Council packet. Staff will analyze the information presented and be prepared to discuss with Council at the June 20, 2024 meeting.

This packet includes a second draft ordinance for consideration of the City Council that would complete the balance of the changes originally prepared for inclusion in Ordinance No 24-05-16-01 that were approved by P&Z. It is included immediately following this staff summary. For the convenience of the Council, the entire previous packet has been included with the exception of the previous draft

ordinance only.

FINDINGS:

Please reference the findings portion of the staff summary included in this packet which was submitted for use by the City Council when this item was considered on May 16, 2024.

FINANCIAL IMPACT:

N/A

ATTACHMENTS:

[Marshall's Harbor PDD amendment packet.pdf](#)

[Email Attachment.pdf](#)

ORDINANCE NO. 24-06-20-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGO VISTA, TEXAS, AMENDING THE OFFICIAL ZONING MAP REGARDING THE USES AND DEVELOPMENT STANDARDS APPLICABLE TO SPECIFIC PORTIONS OF THE ORIGINAL “PLANNED DEVELOPMENT DISTRICT” (PDD) KNOWN AS “MARSHALL’S HARBOR” ESTABLISHED BY ORDINANCE NO. 01-01-18-01 AND AMENDED BY ORDINANCE NO. 05-11-03-01, ORDINANCE NO. 06-06-08-02, AND ORDINANCE NO. 24-05-16-01; AND PROVIDING FOR RELATED MATTERS.

WHEREAS, in the absence of any known activity or investment in the previous two years by the owners of the property more particularly described in the attached **Exhibit “A”** (referred to hereinafter as the “Property”), the authority of Section 14.10 of Chapter 14 of the Lago Vista Code of Ordinances, and pursuant to the Interim Growth Management Policy adopted by Resolution No. 23-1996, the City of Lago Vista has filed an application requesting an amendment to specific portions of the original “Planned Development District” (PDD) known as “Marshall’s Harbor” established by Ordinance No. 01-01-18-01 and amended by Ordinance No. 05-11-03-01, Ordinance No. 06-06-08-02, and Ordinance No. 24-05-16-01; and

WHEREAS, the Property currently resides within the corporate limits of the City of Lago Vista; and

WHEREAS, the changes in use and development standards to be applicable to the Property are already described in Ordinance No. 01-01-18-01, but also further described below; and

WHEREAS, these described changes in use and development standards along with the balance of the contiguous property described by Ordinance No. 01-01-18-01 that remains in the municipal limits as more particularly described in the attached **Exhibit “B”** can be definitively and hereafter again be referred to as a “Planned Development District” (PDD) known as “Marshall’s Harbor;” and

WHEREAS, after giving fifteen (15) days written notice to the owners of land in and within 200-feet of the area being rezoned, as well as having published notice to the public at least fifteen (15) days prior to the date of such hearings, the Planning and Zoning Commission and City Council each held separate public hearings on the proposed rezoning of the Property included in this Ordinance; and

WHEREAS, the Planning and Zoning Commission at its public hearing held on April 22, 2024, and the City Council at its public hearings held on May 16, 2024, and June 20, 2024, have both reviewed the request and the circumstances of the Property, and find that approval of the “Planned Development District” (PDD) referred to herein as “Marshall’s Harbor” is warranted and consistent with the Interim Growth Management Policy adopted by Resolution No. 23-1996; and

WHEREAS, the City, by and through its legislative discretion, has adopted a comprehensive plan for the City of Lago Vista, and having considered and reviewed such comprehensive plan, the City Council finds the rezoning approved herein is consistent with the comprehensive plan, which shall not be interpreted as inconsistent with this rezoning; and

WHEREAS, the City desires that development within its corporate limits occur in an orderly manner in order to protect the health, safety, and welfare of its present and future citizens, protect property values and provide for the growth of the City's tax base; and

WHEREAS, the City desires to control the development standards for the Property, protect third party property owners in the City, and to ensure the benefits of planned development and an enhanced tax base that are achieved through rezoning the Property; and

WHEREAS, pursuant to Section 51.001 of the *Texas Local Government Code*, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, pursuant to Chapter 211 of the *Texas Local Government Code*, the City has the authority to zone and rezone property; and

WHEREAS, the City Council finds that it is necessary and proper for the good government, peace or order of the City of Lago Vista to adopt this Ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAGO VISTA, TEXAS, THAT:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact. The Planning and Zoning Commission and City Council find that this Ordinance satisfies the requirements of Section 10, and Section 13 of the City of Lago Vista Zoning Ordinance, codified under Ordinance No. 98-04-27-03, as amended (the "Zoning Code").

Section 2. Enactment. The Zoning Code and other applicable ordinances are hereby modified and amended by rezoning the Property as set forth in Section 3.

Section 3. Rezoned Property. The Zoning Code is hereby amended by zoning the Property described in **Exhibit "A"** attached to this Ordinance, as described herein with the uses and development standards as described in both Ordinance No. 01-01-18-01 and below."

Section 4. Zoning Requirements. The zoning requirements established in Section 4 of Ordinance No. 01-01-18-01 shall remain intact except as follows:

1. Section 4.1.A shall be amended to read that Lots 43 through 48, Lot 49-AA, Lot 49-BB, and Lots 50 through 74 shall be single-family residential lots, and comply with the zoning requirements of the R-1S (15A) residential zoning district, previously known as the R-1A residential zoning district except as hereinafter modified.
2. Section 4.1.B has been amended by Ordinance No. 24-05-16-01 to read that Lot C shall be a public park and comply with the zoning requirements of the “P-2” zoning district except as hereinafter modified.
3. Section 4.1.C through Section 4.1.F, Section 4.9, Section 4.12, Section 4.17 through Section 4.20, and Section 4.24 have been repealed by Ordinance No. 24-05-16-01.
4. Section 4.10 has been amended by Ordinance No. 24-05-16-01 to read that no building or structure other than necessary access and appurtenances may be constructed below the 681 foot mean sea level contour line of Lake Travis.
5. Section 4.14 has been amended by Ordinance No. 24-05-16-01 to read that the maximum building height for single-family residential lots is thirty-five (35) feet above the highest point on the lot.

Section 5. Amendment of Applicable Zoning Ordinances. The zoning requirements established in this Ordinance shall apply to the Property. The comprehensive zoning requirements of the Zoning Code and all other applicable ordinances, as they may be amended by this Ordinance, shall apply to the Property. Should any conflict appear between the requirements of the zoning and development ordinances of the City of Lago Vista as compared with the requirements for the Property set forth in this Ordinance, the requirements set forth in this Ordinance shall control.

Section 6. Rezoned Property. The Zoning Code is also hereby amended by establishing the contiguous land that is more particularly described in **Exhibit “B”** attached to this Ordinance as the “Planned Development District” (PDD) known as “Marshalls’s Harbor” as originally established by Ordinance No. 01-01-18-01 except as amended herein below.

Section 7. Repealer. The Zoning Ordinance and all other applicable portions of the Lago Vista Code of Ordinances are amended as required to incorporate the “Marshall’s Harbor Planned Development District” as described herein. Any portion of the Zoning Ordinance, Comprehensive Master Plan, or any applicable ordinance in conflict with this Ordinance is hereby repealed or amended to the extent of such conflict only.

Section 8. Severability. Should any section or part of this Ordinance be held unconstitutional, illegal, or invalid, or the application to any person or circumstance for any reasons thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portion or portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this Ordinance are declared to be severable.

Section 9. Penalty. Any person, firm or corporation violating any of the provisions or terms of this Ordinance or of the Code of Ordinances as amended hereby, shall be subject to the same penalty as provided for in the Code of Ordinances, Section 1.109 General Penalty for Violations of Code; Continuing Violations of the City of Lago Vista, and upon conviction shall be punished by a fine not to exceed Two Thousand Dollars (\$2,000.00) for each offense.

Section 10. Publication Clause. The City Secretary of the City of Lago Vista is hereby directed to publish in the Official Newspaper of the City of Lago Vista the Caption, and Effective Date Clause of this Ordinance as required by Section 52.013 of the *Texas Local Government Code*.

Section 11. Effective Date. This Ordinance shall be in force and effect from and after its passage on the date shown below in accordance with the provisions of the *Texas Local Government Code* and the City's Charter.

Section 12. Change of Zoning Map. The City Manager is hereby authorized to and shall promptly note the zoning change on the official Zoning Map of the City of Lago Vista, Texas.

Section 13. Proper Notice and Meeting. It is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, *Chapter 551, Texas Local Government Code*.

AND, IT IS SO ORDERED.

PASSED AND APPROVED this ____ day of June, 2024.

Kevin Sullivan, Mayor

ATTEST:

Lucy Aldrich, City Secretary

On a motion by Councilor _____, seconded by Councilor _____, the above and foregoing ordinance was passed and approved.

EXHIBIT “A”

Legal Description of Property Rezoned by this Amendment

Marshall’s Harbor

- Lot 49-AA (Lot 49-A & 49-B amended)
- Lot 49-BB (Lot 49-A & 49-B amended)

EXHIBIT “B”

Legal Description of “Marshall’s Harbor PDD” as Amended

Marshall’s Harbor

- | | |
|---|---|
| • Lot C (Park) | • Lot 43 |
| • Lot 44 | • Lot 45 |
| • Lot 46 | • Lot 47 |
| • Lot 48 | • Lot 49-AA (Lot 49-A & Lot 49-B amended) |
| • Lot 49-BB (Lot 49-A & Lot 49-B amended) | • Lot 50 |
| • Lot 51 | • Lot 52 |
| • Lot 53 | • Lot 54 |
| • Lot 55 | • Lot 56 |
| • Lot 57 | • Lot 58 |
| • Lot 59 | • Lot 60 |
| • Lot 61 | • Lot 62 |
| • Lot 63 | • Lot 64 |
| • Lot 65 | • Lot 66 |
| • Lot 67 | • Lot 68 |
| • Lot 69 | • Lot 70 |
| • Lot 71 | • Lot 72 |
| • Lot 73 | • Lot 74 |



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: May 16, 2024

SUBMITTED BY: Roy Jambor, Development Services

SUBJECT: Hold a public hearing for discussion, consideration and possible action on Ordinance No. 24-05-16-01, an ordinance of the City Council of Lago Vista, Texas amending the official zoning map regarding the uses and development standards applicable to specific portions of the original “Planned Development District” (PDD) known as “Marshall’s Harbor” established by Ordinance No. 01-01-18-01 and amended by Ordinance No. 05-11-03-01 and Ordinance No. 06-06-08-02.

BACKGROUND: This application was initiated by the City of Lago Vista pursuant to the Interim Growth Management Policy adopted by Resolution No. 23-1996. The list of dormant entitlements maintained by the Development Services staff was reviewed with Mr. Joshua Katz, a partner on the City Attorney’s firm following the City Council’s Strategic Planning Meeting on February 4, 2024. Each entitlement on that list was reviewed to determine which ones were potential fits for the criteria outlined by Mr. Katz during a portion of that Strategic Planning Meeting.

Although included as three separate items on that list, this potential application was identified and later authorized as part of the consent agenda at the March 7, 2024, City Council meeting.

After this cover page, along with a summary of the Planning and Zoning Commission's unanimous recommendation to approve the request, is a draft ordinance reflecting that recommendation. Subsequent to the draft ordinance aligned with an approval, you'll find the packet furnished to the Planning and Zoning Commission for their reference subsequent to the mandated public hearing on April 22, 2024.

We have incorporated all written comments received thus far since the publication of that packet, at least fifteen days before the public hearing. Among these comments is an email from a representative who owns six of the ten lots affected by the

proposed amendments to use and development standards outlined in the draft ordinance. As they oppose this amendment, the adoption of the ordinance would necessitate approval from three-fourths of the Council members.

However, it's crucial to highlight that numerous historic factors are pertinent to this specific entitlement, extending well beyond the required findings outlined below. The initial entitlements, concerning the development of Lot 49-A and 49B into a condominium development and a community-serving marina, respectively, were granted as far back as January 18, 2001. Despite this, there has been no development activity in the subsequent 23 years, and no concept or detailed plans were ever generated to illustrate that the necessary construction, in line with the required development standards, was physically viable or financially feasible.

Those constraints were evidently acknowledged during the November 3, 2005, amendment, which aimed to raise the number of condominium units and the maximum height. Concurrently, surviving investors were engaged in litigation against the LCRA, which had withheld permits for the community-serving marina in the largely vacant community. Similarly, approval was granted for the eight vacant single-family lots north of Shoreline Ranch Road (Lots 67 through 74) to be amended on June 8, 2006, to allow for a resort hotel with associated commercial uses, once again without any accompanying development exhibits.

Although not explicitly required by the local ordinance provisions at the time, concept exhibits were typically provided to document the physical feasibility of the requirements proposed by the applicants for these types of flexible approvals. This practice was customary, yet throughout the following decades, the questionability of such feasibility remained unresolved.

Such documentation was explicitly requested in response to the email from the current property owners who objected to this amendment. Legitimate questions arise regarding the feasibility of constructing 56 condominium lots with the requisite covered parking on a severely sloping lot, which must yield approximately 12.5 units per acre, adhere to a maximum height of 35 feet, and maintain a maximum impervious surface of 50 percent of the lot area. Achieving this density is challenging, particularly compared to the more efficient surface parking on a flat lot with three floor levels and minimal impervious surface area restrictions.

FINDINGS:

While these applications aspire to assist the current owners in

identifying feasible uses for their property that are consistent with the community goals adopted in the comprehensive plan, that goal is somewhat loftier than the required findings. As mentioned in the draft ordinance, the failure to develop the property within two years of any of the zoning changes as specified in Section 14.10 of Chapter 14 has been greatly exceeded.

Similarly, the project has not met the applicable state statutes regarding investment by the ownership group during the immediately preceding two years, as even broad conceptual plans for any of these three uses of the property (condominiums, community marina, or resort hotel) have never been produced or submitted. Given the lack of actual development, and the obvious lack of any significant financial investment in progressing toward development of the property, the project is dormant as defined in state law.

Local Government Code Section 245.005(c) requires that progress be made toward developing a project, as evidenced by:

- (1) an application for a final plat or plan is submitted to a regulatory agency;
- (2) a good-faith attempt is made to file with a regulatory agency an application for a permit necessary to begin or continue towards completion of the project;
- (3) costs have been incurred for developing the project including, without limitation, costs associated with roadway, utility, and other infrastructure facilities designed to serve, in whole or in part, the project (but exclusive of land acquisition) in the aggregate amount of five percent of the most recent appraised market value of the real property on which the project is located;
- (4) fiscal security is posted with a regulatory agency to ensure performance of an obligation required by the regulatory agency; or
- (5) utility connection fees or impact fees for the project have been paid to a regulatory agency.

None of these conditions has been met.

In addition, to adopt any proposed zoning change ordinance, the City Council must generally find that:

- the change is in the public interest; and
- the request is deemed to be consistent with the current comprehensive plan.

Despite these isolated and seemingly incompatible approvals well before adoption of the current comprehensive plan in 2016, the Future Land Use Map (FLUM) designated all of these ten existing platted lots as “rural residential” a designation substantially consistent with the existing plat and the single-family residential lot development standards adopted in the Planned Development District (PDD) established in Ordinance No. 01-01-18-01.

Conversely, the subsequent amendments to the portions of the original approval that predate adoption of the current comprehensive plan and more commonly referred as “Montechino” are reflected in that same Future Land Use Map, complete with the significant increases in density and commercial uses west of Austin Boulevard and south of Shoreline Ranch Road. As such, there can seemingly be no doubt that the current comprehensive plan considered the current entitlements that are the subject of the application as inconsistent with its recommendations and the proposed change warranted.

Procedurally, it's essential to highlight that the City of Lago Vista is authorized by Chapter 14 of the Code of Ordinances to pursue this change as outlined in Section 13.20(a) and previously referenced Section 14.10. Despite claims by the owner of six of the ten lots subject to the request that they did not receive any mailed notices (bearing in mind they also own property within the 200-foot notification area), the Development Services Department staff has thoroughly documented the completion of all required notice procedures. The mandatory public hearing conducted by the Planning and Zoning Commission was duly held, and their subsequent recommendation has been forwarded to the City Council, with their public hearing on this matter duly scheduled.

The email objection by the owner of twenty percent of the subject property has been documented in this packet and noted as mandating a three-fourths majority of the City Council members for approval of the proposed change.

FINANCIAL IMPACT: N/A

ATTACHMENTS:
[Marshall's Harbor PDD amendment packet.pdf](#)

PLANNING AND ZONING COMMISSION RECOMMENDATION

The Planning and Zoning Commission considered this application at their special call meeting on April 22, 2024. The property owners did not attend the required public hearing or participate using the online forum. An email was later received that asserted that the owner of 6 of the 10 lots in the legal description did not receive any of the thirteen notices that were mailed in accordance with the information listed in the most recent approved Travis County Tax Roll. That is the information we are required by applicable state statutes to use for notices.

Those tax rolls listed the same post office in Frisco for twelve of the notices, although one of those twelve included a different named owner with a similar last name as the current agent for Montechino Ventures Group LLC. However, the thirteenth notice ID (25) listed a street address for that same ownership entity. Only that notice letter addressed to Montichino Ventures Group LLC at 7000 Parkwood Boulevard in Frisco was returned as undeliverable. Nonetheless, the email response was both timely and sufficient as a written objection requiring a three-fourths majority of the City Council to approve the requesting change.

Following the public hearing, the Planning and Zoning Commission unanimously recommended approval of an amendment that would amend these 10 lots for use as single-family residences in accordance with the same development standards and associated restrictions as established for the remaining single-family residential lots in the original Marshall's Harbor PDD in Section 4.1.A of Ordinance No. 01-01-18-01. Moreover, along with Lots 43 through 48, and Lots 50 through 66, together with Lot C (the dedicated public park), this recommended amendment would re-establish a contiguous and rational Marshall's Harbor PDD consisting of relatively large single-family residential lots along with a potential future pocket park location. It would be separated from the subsequent amendments that created various other dissimilar uses within what is still commonly referred to as the "Montechino PDD." All seven regular members were present and all participated in the unanimous recommendation.

**LAGO VISTA PLANNING AND ZONING COMMISSION
STAFF LAND USE REPORT – APRIL 22, 2024**



P&Z CASE NO:	23-2621-PDD-MOD: Marshall's Harbor PDD
APPLICANT:	City of Lago Vista, Texas (Tracie Hlavinka, City Manager)
LANDOWNER:	Montechino Ventures Group LLC / Caelum Capital LLC
LOCATION:	Varies, see municipal addresses attached to application
ZONING:	Marshall's Harbor PDD as amended
PROPOSED USE:	Amended PDD (concept plan approval only)

GENERAL INFORMATION / LOCATION:

- Like all the applications that require a public hearing on this agenda, this request has been initiated pursuant to the Interim Growth Management Policy that was adopted by the Lago Vista City Council on May 4, 2023. The first item in that policy creates an obligation by the Development Services Department staff to generate and maintain a list of dormant or potentially dormant entitlements for use by the Council. At the most recent Strategic Planning Meeting of the Lago Vista City Council on February 24, 2024, the City Attorney and Development Services Director were instructed to identify existing zoning entitlements from that larger list that might warrant additional review for current or continuing viability. Portions of four existing entitlements were presented for consideration by the Council on March 7, 2024, which resulted in an authorization for the City Manager to initiate the applications scheduled for a public hearing during this meeting.
- This specific application involves two remote tracts of land within the existing Marshall's Harbor subdivision, each of which includes contiguous lots. What is now legally described as Lot 49-AA and Lot 49-BB is located at the termination of Mira Lago Drive. Although the lots have been reconfigured since the uses were initially approved in Ordinance Number 01-01-18-01, no significant attempt to develop either of the approved uses has occurred in the subsequent twenty-three years. One of the two contiguous lots was approved as a "private marina lot" while the other was approved as a "residential condominium lot."
- Lots 67 through 74 of Marshall's Harbor Subdivision were approved as single-family residential lots in Ordinance Number 01-01-18-01, and they remain as configured in the original subdivision plat. The location of these lots is best described by the maps included in the packet as well as the list of municipal addresses attached to the application form. Each lot includes a relatively large amount of area as dictated by the substantial setback requirements. However, Ordinance Number 06-06-08-02 created the "Montechino PDD" using a portion of the property legally described in Ordinance Number 01-01-18-01 and Ordinance Number 05-11-03-01 as the "Marshall's Harbor PDD." It defined these specific lots as "Area 5" or "Lot E" and approved for use as "resort hotel commercial lot." As with Lot 49-AA and Lot 49-BB, there has been no significant attempt to develop this use at the specified location in the eighteen years that followed that approval.

SITE PLAN / CONTEXT CONSIDERATIONS:

- There appear to be physical, regulatory, and economic impediments to the development of the property in accordance with the existing approvals. The cost of developing anything other than single-family residences on relatively large lots that would accommodate a building pad on the severe topography without excessive cuts or fill (precluded by existing approvals) has undoubtedly contributed to the lack of any significant activity on these specific tracts of land.
- Regarding current Lots 49-AA and 49-BB, there is a question whether the typical level of the lake at this specific location would feasibly support a "private marina" even if the necessary permits from the LCRA could be obtained. Moreover, there is concern whether the existing private streets are appropriate for the traffic volume necessary to make either a "private marina" or a condominium development successful. If so, the ability of both the street and the development of the property to remain compatible with the adjacent single-family residential lots with minimum setbacks of 90 feet at the front and 50 feet on each side is highly questionable.

- Another problem with the entitlement related to current Lots 49-AA and 49-BB is that the building height is limited to 25 feet above the highest point on the lot which is 10 feet less than what is permitted for the adjacent single-family residences. Permanent structures are also not allowed to encroach into the 681-foot contour line, already 31 feet below the 100-year floodplain. Since the original lot 49-A (which defines the location for which a condominium can be placed) includes only 4.62 acres of land, the development would need to accommodate an average density of slightly more than 12 units per acre. That is the type of yield that results from a suburban apartment complex on a relatively flat piece of property, often requiring three floor levels. This entitlement seeks to achieve similar results on severe topography within the floodplain with a building height limitation that would probably preclude a pitched roof on any two-story structures. These are likely reasons that the property remains undeveloped in accordance with the current entitlement.

RELEVANT ORDINANCE PROVISIONS / COMPREHENSIVE PLAN CONSIDERATIONS:

- Given the nature and purpose of this application, the most relevant consideration appears to be that the future land use map within the current comprehensive plan designates this property as “rural residential.” This determination was made notwithstanding the fact that the uses that this application questions as feasible were approved a minimum of a decade before that comprehensive plan was originally adopted in 2016. The single-family residential development standards applicable to the balance of the remaining “Marshall’s Harbor PDD” (as distinguished from the “Montechino PDD” that was created from a portion of the original approval) may or may not achieve the minimum densities contemplated by that “rural residential” designation. Nonetheless, requirements such as the relatively large minimum setbacks would seem to go a long way toward ensuring that the existing residential development pattern and densities are maintained.
- Those extraordinary development standards, such as the large minimum setbacks, would also tend to preclude an assertion that the proposed change is not consistent with the comprehensive plan as required by Section 13.20(d) of Chapter 14. The relevant portion of that provision reads as follows: “The adopted Comprehensive Plan documents the current land use policy recommendations applicable within the municipality and serves as a guideline for future zoning decisions that will yield a balanced, diversified, and compatible pattern of development consistent with the vision of its citizens.” It would be difficult to argue that applying the same development standards to these adjacent lots would be incompatible with the remaining existing pattern.
- Moreover, there are several existing single-family residential lots within the development that seemingly fall slightly short of that associated minimum lot size. There is also no guarantee that anything other than “rural residential” densities can be precluded, even in the absence of an approved zoning change. For example, the owner of an existing lot could not be prevented from submitting a resubdivision application involving a single existing lot so long as the development standards within the applicable zoning approval are maintained. However, the subdivision regulations require a “concept plan” for anything involving ten or more building sites, so there is a limit on the size of a resubdivision approval without other more discretionary approvals being potentially involved.
- As such, this application does not seek to broach that issue by introducing any new development standards or use designations to the existing PDD ordinance. Instead, it simply seeks to apply the same single-family residential standards that is applicable to all the property that remains within the original “Marshall’s Harbor PDD.” To avoid ambiguity, the amendment to those existing ordinances that are included in the packet should include a clarification that the property described as both “Area 5” and “Lot E” in Ordinance Number 06-06-08-02 has been eliminated from inclusion in the “Montechino PDD,” including subsequent amendments.
- As the existing division of lots and street network (public and private) are sufficient to qualify as a both a concept plan and detail plan under the provisions of Section 10 of Chapter 14, no future

action or approvals are required for development of the property that is the subject of this application. Section 10.20(c)(2) of Chapter 14 provides as follows: “The detail plan is the final step of the planned development process. It contains the details of development for the property. For smaller tracts or where final development plans are otherwise known, the detail plan may be used to establish the district and be the only required step in the planned development process.”

- As this application is the initiative of the City, the current property owners are notified in the same manner as the owners of property within 200 feet of the application. The written objection from the owner of 20 percent or more of the subject property would result in the change requiring the approval of three-fourths of the governing body (the City Council). While there is also no current requirement to include all the property within an existing PDD, the Development Services Department staff has recently begun making that effort. However, in this case the original PDD approval has already been divided in two (the “Marshall’s Harbor PDD” and the “Montechino PDD”) with each contiguous parcel currently in a distinct approval. Only if the application is approved will Lots 67 through 74 be “reinstated” to the “Marshall’s Harbor PDD.” In addition, since the current property owners are the most likely to submit written objections, the need to expand the 200-foot notification boundary beyond each contiguous tract would seem marginal.

POTENTIAL ALTERNATIVE RECOMMENDATIONS:

- A. Recommend approving the requested change and the existing configuration of lots as described in the subdivision plat as meeting the requirements for both a concept plan and detail plan approval.
 - B. Recommend denying the requested change in anticipation of more clarity following the update to the comprehensive plan.
 - C. Recommend denying the requested change as unwarranted in comparison to the existing use approvals.
-

23-2621-PDD-MOD

Marshall's Harbor (Lot 49-AA, Lot 49-BB, and Lots 67-74)

Attachment 1

Application



CITY OF LAGO VISTA • DEVELOPMENT SERVICES
5803 THUNDERBIRD STREET • P.O. BOX 4727 • LAGO VISTA, TX 78645

Tel. (512) 267-5259

Fax (512) 267-5265

NOTE: Applicants should seek legal advice concerning the applicability of any existing private covenants or deed restrictions and their ability to be enforced or waived by other specific property owners.

APPLICATION FOR ZONING DISTRICT CHANGE

Contact Person: Tracie Hlavinka **Fee:** See Ordinance Appendix A (non-refundable)
Contact Phone: (512) 267-1155 x100 **Contact Email:** tracie.hlavinka@lagovistatexas.gov
Property Owner(s):* City of Lago Vista, Texas
Owner's mailing address: PO Box 4727, Lago Vista, TX 78645

COMPLETE LEGAL DESCRIPTION OF SUBJECT PROPERTY

Subdivision, Section and Lot Number(s) if platted. Attach metes & bounds or equal description otherwise*

Lot 49-AA, Lot 49-BB, and Lots 67 through 74 of Marshall's Harbor subdivision

Municipal Address(es)* if applicable: See attached.

NATURE OF REQUEST

Current Zoning District(s): PDD **Requested District:** PDD Amendment

Purpose or Basis of Request* (if PDD, include whether concept and/or detail plan approval is sought):

To replace the remaining dormant portions of the Marshall's Harbor PDD with a zoning entitlement that is consistent with the future land use map designations within the current Lago Vista comprehensive plan

Additional individual(s) authorized to act on behalf of the property owner(s)* regarding this application:

Name of Agent: _____ **Email:** _____

Mailing Address: _____ **Phone:** _____

NOTE: Applications must be complete including all applicable portions of this form, payment of fees and all required drawings or documentation. All applications are accepted provisionally pending a completion review. **PLEASE TAKE SPECIFIC NOTICE AND INCORPORATE OR ADDRESS ALL LOCAL ORDINANCE REQUIREMENTS IN YOUR APPLICATION.**

Tracie Hlavinka

April 1, 2024

Property Owner's signature(s)*

Date

***Attach additional sheets as required**

**Municipal Addresses within Legal Description
(Marshall's Harbor Subdivision)**

Lot 49-AA:	5450 Mira Lago Drive
Lot 49-BB:	5424 Mira Lago Drive
Lot 67:	5100 Shoreline Ranch Drive
Lot 68:	5000 Shoreline Ranch Drive
Lot 69:	4824 Shoreline Ranch Drive
Lot 70:	4800 Shoreline Ranch Drive
Lot 71:	19240 Austin Boulevard
Lot 72:	4901 Observatory Hill
Lot 73:	4929 Observatory Hill
Lot 74:	4941 Observatory Hill

23-2621-PDD-MOD

Marshall's Harbor (Lot 49-AA, Lot 49-BB, and Lots 67-74)

Attachment 2

Existing PDD Ordinances

ORDINANCE NO. 01-01-18-01

AN ORDINANCE OF THE CITY OF LAGO VISTA, TEXAS, AMENDING THE ZONING ORDINANCE BY REZONING THE SUBDIVISION KNOWN AS MARSHALL'S HARBOR FROM DISTRICT TR-1 "TEMPORARY UNZONED" TO A "PLANNED DEVELOPMENT DISTRICT"; ESTABLISHING THE ZONING REQUIREMENTS FOR THE PLANNED DEVELOPMENT DISTRICT; MAKING FINDINGS OF FACT; AND PROVIDING FOR RELATED MATTERS.

WHEREAS, the owner of the property known as Marshall's Harbor described hereinafter (the "Property") has requested that the Property be rezoned;

WHEREAS, after giving ten days written notice to the owners of land within two hundred feet of the Property, the Planning & Zoning Commission held a public hearing on the proposed rezoning and forwarded its recommendation on the rezoning to the City Council;

WHEREAS, after publishing notice to the public at least fifteen days prior to the date of such hearing, the City Council at a public hearing has reviewed the request and the circumstances of the Property and finds that a substantial change in circumstances of the Property, sufficient to warrant a change in the zoning of the Property, has transpired;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAGO VISTA, TEXAS, THAT:

Section 1. Findings: The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Amendment of Zoning Ordinance: Ordinance No. 98-04-27-03, as amended, the City of Lago Vista Zoning Ordinance (the "Zoning Ordinance" or "Code"), is hereby modified and amended by rezoning the Property as set forth in Section 3.

Section 3. Rezoned Property: The Zoning Ordinance is hereby amended by changing the zoning district for the land and parcel of property being 461.108 acres, more or less, out of the D & W R.R. Co. Survey No. 101, A-247 and the W.B. Corwin Survey No. 189, A-2634, Lago Vista, Travis County, Texas, as more particularly described in Exhibit "A" (the "Property"), from the current zoning district TR-1 to zoning district "PDD". The Property is accordingly hereby rezoned to Planned Development District - "PDD" with the uses of individual lots as set forth on the approved subdivision plat as provided in Section 4.

Section 4. Zoning Requirements: The zoning requirements established herein shall apply to the Planned Development District ("PDD") known as Marshall's Harbor Planned Development. The comprehensive zoning requirements of Ordinance No. 98-04-27-03, as amended, shall apply to each property as individually zoned; provided that should any conflict appear between the requirements in the comprehensive zoning ordinance and the requirements for the individual lots set forth herein, the requirements set forth herein shall control.

1. Zoning.

A. Lots 1-48 and 50-74 shall be single family residential lots, and comply with the zoning requirements of R-1A except as hereinafter modified;

B. Lots A & B shall be retail/office commercial lots and comply with the zoning requirements of C-1A except as hereinafter modified;

C. Lot 49-A shall be a residential condominium lot, and comply with the zoning requirements of R-4 except as hereinafter modified;

- D. Lot 49-B shall be a private marina lot, and comply with the zoning requirements of C-3 except as hereinafter modified;
- E. Lot C shall be a public park and comply with the zoning requirements of "P-2" zone district except as hereinafter modified; and
- F. Lot D shall be a private access lot.

- 2. The City of Lago Vista shall have a public safety easement over all private streets and roadways and all easements and greenbelts dedicated for general use by the Marshall's Harbor subdivision.
- 3. Each developed lot within the PDD shall be served by City of Lago Vista water and wastewater utility services. Wastewater utilities located within this subdivision are public utilities up to the point of connection to each lot's lot line. Water utilities are part of the public system up to the point of connection to a private service meter.
- 4. No sidewalks shall be required for any lots, including those lots within 1,000 feet of a school.
- 5. No street lights shall be required on private streets. Street lights shall be installed by Declarant on all new public streets constructed by Declarant, not less frequently than every 800 lineal feet.
- 6. All development shall be in compliance with the LCRA Non-point Source Pollution Control Ordinance and the City of Austin Land Development Code, Section 25-8-181 as adopted on the date this PDD is approved by ordinance.
- 7. Cut and fill shall be limited to a maximum of 4 feet above grade provided a cut or fill in excess of 4 feet shall be permitted if the cut or fill slope is terraced to control erosion and sedimentation.
- 8. No oil drilling, extraction or removal of stone, gravel, caliche, minerals, earth or other natural material for commercial purposes shall be permitted.
- 9. Use and development of all lots in the Marshall's Harbor Planned Development shall be in accordance with all applicable provisions of the Development Agreement for Marshall's Harbor subdivision, executed effective April 27, 2000 by and between the City of Lago Vista and Marshall's Harbor, Ltd.
- 10. No building or other structure other than a marina structure, necessary access and appurtenances may be constructed below the 681 foot mean sea level contour line of Lake Travis.
- 11. Except for conditions specifically set forth in this ordinance, the Zoning Ordinance 98-04-27-03 and other City ordinances, as amended from time to time, shall apply.
- 12. Plat dedicated streets which provide access only to an Exempt Tract defined as any combination of contiguous lots exceeding 70 acres in total area under common ownership need not be built by Declarant, provided at least one point of access across a Plat Dedicated Street to a building site on the Exempt Tract is built. If any Plat Dedicated Street to an Exempt Tract is not constructed prior to Declarant obtaining a Certificate of Completion from the City of Lago Vista for all plat dedicated infrastructure improvements, the City may require a restrictive covenant signed and notarized by the owner of said Exempt Tract which states that the Exempt Tract Owner covenants and restricts the right to sell less than all the lots comprising the Exempt Tract

to a single ownership entity or person prior to completing construction of all Plat Dedicated Street through the Exempt Tract to City Construction Standards within the Plat Dedicated Street right-of-way at such Exempt Tract owner's sole cost and expense.

13. No single-family residence shall be constructed with less than 3,500 square feet of heated and cooled living area.
14. Maximum building height for single family residential lots is thirty-five (35) feet above the highest point on the lot except for structures on an Exempt Tract as defined in the Subdivision Restrictions.
15. Residential structures shall have exterior facades constructed of 100% masonry.
16. Stables for horses may be built on any contiguous lots comprising more than 15 acres in common ownership and horses may be kept on any such contiguous lots. No livestock other than horses is allowed.
17. Commercial structures shall have exterior facades constructed of 50% masonry.
18. Retail/Office Lots A and B shall be restricted to an impervious cover limit of 20% of the area of each lot.
19. The maximum building height for Retail/Office commercial buildings is 35-feet above the highest point on the lot.
20. Residential Condominium Structures:
 - A. Maximum building height for Residential Condominium Structures is 25-feet from the highest point on the lot.
 - B. The exterior facades shall be constructed of a minimum of 75% masonry.
 - C. No residential condominium unit shall be less than 1,000 square feet in living area.
 - D. The maximum number of residential condominium units shall not exceed 30 units.
21. Within the Planned Development District, the following general provisions shall apply to each property, which provision shall control over the requirements of the comprehensive zoning ordinance:
 - A. Building Setbacks are as follows:
 - (i) front yard setback—90 feet;
 - (ii) rear yard setback—50 feet
 - (iii) side yard setback—50 feet
 - B. Building Setbacks shall also serve as conservation and Non-Point Source ("NPS") vegetative buffer strips unless otherwise designated on the Site Plan.
22. No barbed wire shall be allowed in the construction of any fence on the property. Any fence, wall, hedge or other similar structure shall not exceed 6-feet in height or be composed of a material other than 14 gauge or heavier wire or wrought iron. However, a privacy fence within 35-feet of the extended sideline of a dwelling structure and within 60-feet of the rear foundation of a dwelling structure may be constructed of wood or masonry as well as 14 gauge or heavier wire or wrought iron and of a height up to 6-feet, 6-inches. Such privacy fence cannot be built within the building setback. Stone fence columns at no less than 12-foot intervals in support of a wrought iron fence system are permitted. Chain link fences shall be prohibited.

23. Boats and recreational vehicles may be parked on unpaved surfaces on residential lots provided the boat or recreational vehicle is not visible from the street.
24. Helicopter pads and hangars are allowed as an accessory use on any Exempt Tract defined as any combination of contiguous lots exceeding 70 acres in total area under common ownership within the Property, provided there is a primary use already existing on a lot within the Exempt Tract and such helicopter pad is constructed at least two hundred (200) feet from a residence on an adjacent lot and such helicopter pad is constructed in accordance with Federal Aviation Administration regulations.

Section 5. Amendment Of Ordinances. Ordinances number 98-04-27-03 is hereby amended to add the above-described planned development district.

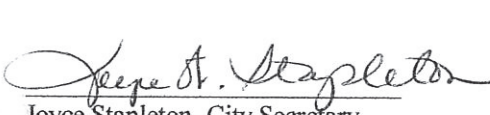
Section 6. Severability. Should any section or part of this ordinance be held unconstitutional, illegal, or invalid, or the application to any person or circumstance thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portion or portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this ordinance are declared to be severable.

Section 7. Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Tex. Gov't. Code.

PASSED AND APPROVED on this 18th day of January, 2001.

ATTEST:

THE CITY OF LAGO VISTA, TEXAS

 Joyce Stapleton, City Secretary	 Dennis Jones, Mayor
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On a motion by Jo Anne Molloy, seconded by Anne Ochoa, the above and foregoing instrument was passed and approved.

EXHIBIT “A”

The subdivision known as Marshall's Harbor, being 461.108 acres, more or less, out of the D & W R.R. Co. Survey No. 99, A-246 and the D & W R.R. Co. Survey No. 101, A-247 and the W. B. Corwin Survey No. 189, A-2634, and situated in Travis County, Texas, said 461.08 acres being a portion of the 128.61 acre tract described in deed to Steven Morse recorded in Document No. 1999139961 of the Official Public Records of Travis County, Texas, and a portion of the 445.355 acre tract described in deed to Steven Morse recorded in Document No. 1999139962 of the Official Public Records of Travis County, Texas.

CITY OF LAGO VISTA, TEXAS

ORDINANCE NO. 05-11-03-01

AN ORDINANCE OF THE CITY OF LAGO VISTA, TEXAS, AMENDING THE ZONING ORDINANCE NO. 01-01-18-01 ESTABLISHING THE MARSHALL'S HARBOR PLANNED DEVELOPMENT DISTRICT ("PDD"); ESTABLISHING THE ZONING REQUIREMENTS FOR THE PLANNED DEVELOPMENT DISTRICT AS AMENDED, MAKING FINDS OF FACT AND PROVIDING FOR RELATED MATTERS.

WHEREAS, the owner of the property, known as Marshall's Harbor Lot 49A, according to the map or plat recorded in Document No. 200000248, Official Public Records of Travis County, Texas (the "Property") has requested certain amendments to the Marshall's Harbor PDD as it would affect Lot 49A Marshall's Harbor Subdivision to accommodate the planned development of said Lot 49A as residential condominiums; and

WHEREAS, after giving 10-days written notice to the owners of land within 200-feet of the Property, the Planning and Zoning Commission held a public hearing on the proposed rezoning and forwarded its recommendations on the proposed amendment to the Marshall's Harbor PDD zoning ordinance to the City Council; and

WHEREAS, after publishing notice to the public at least 15-days prior to the date of such hearing, the City Council at a public hearing has reviewed the request and circumstances of the Property and finds that a substantial change in circumstances of the Property sufficient to warrant a change in the zoning of the Property as provided below has transpired;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAGO VISTA, TEXAS, THAT:

Section 1. Findings: The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Amendment of Zoning Ordinance: This Ordinance amends Ordinance amends Ordinance No. 01-01-18-01 as it applies to Lot 49A, Marshall's Harbor Subdivision only, so as to amend the performance standards applicable to the development of Lot 49A, (the "Property") in accordance with the Planned Development District zoning and is intended to amend the requirements of the Marshall's Harbor Planned Development District Ordinance No. 01 01 18 01 only as it applies to the following subsections of Section 4 therein.

Section 3. Rezone Property: The zoning of the Property shall remain "PDD" and shall be subject to the Planned Development District zoning requirements as provided in Ordinance No. 01-01-18-01 except as specifically amended as provided below in Section 4.

Section 4. Zoning Requirements: The zoning requirements established herein for Lot 49A shall be the same as those as established and adopted by Ordinance No. 01 01 18 01 for the PDD known as Marshall's Harbor PDD, except as specifically amended below:

20. Residential Condominium Structures.

D. The maximum number of residential condominium units shall not exceed fifty-six (56) units.

21. The following setback provisions shall apply to Lot 49A, as said Lot is now configured or may be reconfigured through resubdivision to add additional land mass, , Marshall's Harbor Subdivision:

- A. (i) front yard setback - 30 feet
- (ii) rear yard setback - 10 feet
- (iii) side yard setback - 5 feet

B. *Building Setback shall also serve as conservation and Non-Point Source ("NPS") vegetative buffer strips unless otherwise designated on the Site Plan.*

Section 5. Amendment of Ordinances: Ordinance number 01 01 18 01 is hereby amended as provided herein.

Section 6. Severability: Should any section or part of this ordinance be held unconstitutional, illegal or invalid, or the application to any person or circumstance thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness as such section or part shall in no way affect, impair or invalidate the remaining portion or portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this ordinance are declared to be severable.

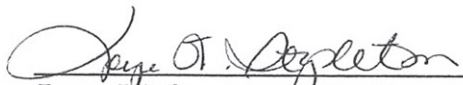
Section 7. Open Meetings: It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Texas Government Code.

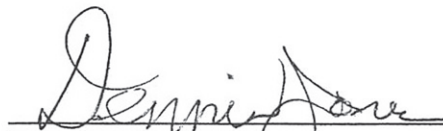
AND, IT IS SO ORDERED.

PASSED AND APPROVED on this 3rd day of November, 2005.

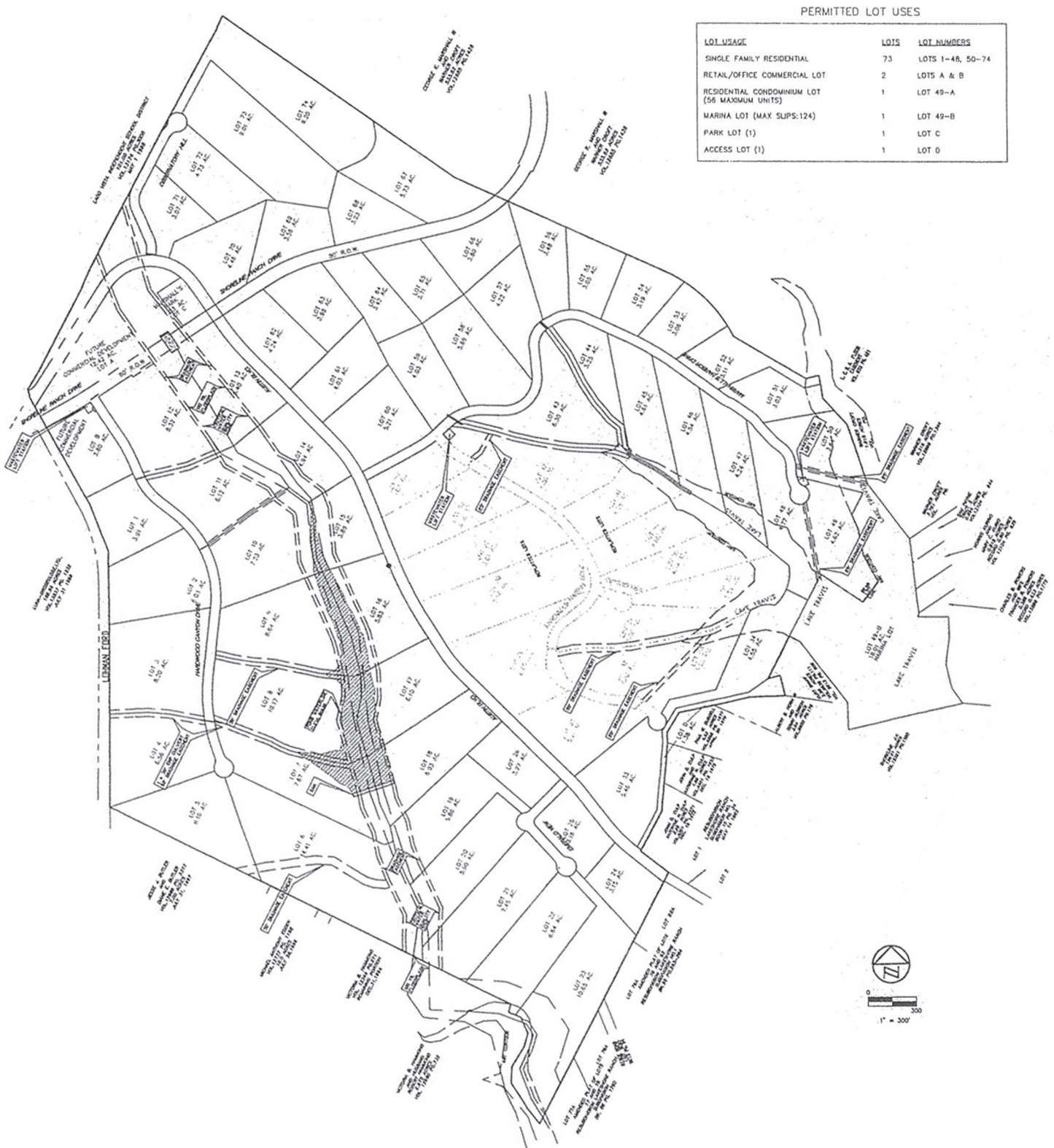
ATTEST:

THE CITY OF LAGO VISTA, TEXAS


Joyce W. Stapleton, City Secretary


Dennis Jones, Mayor

MARSHALL'S HARBOR PLANNED DEVELOPMENT DISTRICT



PERMITTED LOT USES

LOT USAGE	LOTS	LOT NUMBERS
SINGLE FAMILY RESIDENTIAL	73	LOTS 1-48, 50-74
RETAIL/OFFICE COMMERCIAL LOT	2	LOTS A & B
RESIDENTIAL CONDOMINIUM LOT (56 MAXIMUM UNITS)	1	LOT 49-A
MARINA LOT (MAX SLIPS:124)	1	LOT 49-B
PARK LOT (1)	1	LOT C
ACCESS LOT (1)	1	LOT D

CITY OF LAGO VISTA, TEXAS

ORDINANCE NO. 06-06-08-02

AN ORDINANCE OF THE CITY OF LAGO VISTA, TEXAS, AMENDING THE ZONING ORDINANCE NO. 01-01-18-01 ESTABLISHING THE MARSHALL'S HARBOR PLANNED DEVELOPMENT DISTRICT ("PDD") AS AMENDED BY ORDINANCE NO. 05-11-03-01 AMENDING THE MARSHALL'S HARBOR PDD WITH RESPECT TO LOT 49A; ESTABLISHING THE ZONING REQUIREMENTS FOR THE PLANNED DEVELOPMENT DISTRICT AS AMENDED; MAKING FINDINGS OF FACT AND PROVIDING FOR RELATED MATTERS.

WHEREAS, Villa Montechino, LP, owner of the property known as Lots 1 through 26, Lots 67 through 74, and Lot B, Marshall's Harbor Subdivision according to the map or plat recorded in Document #200000248, Official Public Records of Travis County, Texas (the "Property") has requested certain amendments to the Marshall's Harbor PDD as it would affect Lots 1 through 26, Lots 67 through 74, and Lot B to accommodate the Planned Development on said Lots to be hereinafter referred to as "The Montechino PDD, which will provide 162 single family lots, 95 town home lots, 112 residential condominium units in 7 condominium buildings on proposed new Lot F, and one resort hotel on new Lot E; and

WHEREAS, after giving fifteen (15) days written notice to the owners of land within 200-feet of the Property, the Planning and Zoning Commission held a public hearing on the proposed re-zoning and forwarded its recommendations on the proposed amendment to the Marshall's Harbor PDD Zoning Ordinance to the City Council; and

WHEREAS, after publishing notice to the public at least fifteen (15) days prior to the date of such hearing, the City Council at a public hearing has reviewed the requests and circumstances of the Property and finds that a substantial change in circumstances of the Property is sufficient to warrant a change in the zoning of the Property as provided below has transpired; and

WHEREAS, the City Council has reviewed the City's Comprehensive Plan and finds this PDD to be compatible and in compliance with the City's Comprehensive Plan; and,

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAGO VISTA, TEXAS, THAT:

Section 1. Findings: The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Amendment of Zoning Ordinance. Ordinance No. 98-04-27-03, as

amended, the City of Lago Vista Zoning Ordinance (the "Zoning Ordinance" or "Code"), is hereby modified and amended by rezoning the Property as set forth in Section 3. Further, this Zoning Ordinance amends and replaces Ordinance No. 01-01-18-01, as amended, amending the Performance Standards applicable to the development of current Lots 1 through 26, Lots 67 through 74, and Lot B, (the "Property") Marshall's Harbor Subdivision in accordance with the Planned Development District Zoning and is intended to amend the requirements of the Marshall's Harbor Planned Development District Ordinance No. 01-01-18-01 only as it applies to the Property as set forth in Section 3. Provided that should any conflict appear between the requirements in the comprehensive zoning ordinance and the requirements for the individual lot set forth herein and as depicted on the map exhibits attached hereto as Exhibit "A", the requirements set forth herein shall control.

Section 3. Zoning Requirements: The zoning requirements established for the Property (hereinafter referred to as "The Montechino PDD") shall be those as established and adopted by Ordinance No. 98-04-27-03, as amended, except as specifically set forth below.

1. Zoning.
 - A The 162 single family residential lots identified on the Montechino PDD Map Exhibit "A" attached hereto and incorporated herein by reference, identified as Area 1, shall comply with the zoning requirements of "R-1A" except as hereinafter modified.
 - B Area 2 as identified on the Montechino PDD Map Exhibit "A" as the 95 Patio/Town Home Lots shall comply with the zoning requirements of "R-1A" except as hereinafter modified.
 - C Area 3 as identified on the Montechino PDD Map Exhibit "A" as Lot B, shall be Retail/Office Commercial Lot and comply with the zoning requirements of "C-1A" except as hereinafter modified.
 - D The area designated as Area 4 on the Montechino PDD Map Exhibit "A" and identified as "Lot F" shall be a residential condominium lot with seven (7) condominium buildings, each containing not more than sixteen (16) residential units and shall comply with the zoning requirements of "R-4" except as hereinafter modified.
 - E The area designated as Area 5 on the Montechino PDD Map Exhibit "A" and identified as "Lot E" shall be a resort hotel commercial lot and comply with the zoning requirements of "C-2" except as hereinafter modified.
 - F At all times, the total density to open space shall meet the Lake Travis Non-Point Source Pollution Control Ordinance requirements.
2. The City of Lago Vista shall have a public safety easement over all private streets and roadways and all easements and green belts dedicated for general use by the Montechino Subdivision.
3. Each developed lot within the Montechino PDD shall be served by the City of

Lago Vista water and wastewater utility services. Wastewater utilities located within this Subdivision are public utilities up to the point of connection to each lot's lot line. Water utilities are part of the public system up to the point of construction to a private service meter.

4. No sidewalks shall be required for any lots, including those lots within 1,000 feet of a school.
5. No street lights shall be required on private streets. Low profile, hooded, street lights shall be installed by Declarant on Shoreline Ranch Drive constructed by Declarant, not less frequently than every 800 lineal feet.
6. All development shall be in compliance with the LCRA Non-point Source Pollution Control Ordinance and the City of Austin Land Development Code, Section 25-8-181 as adopted on the date this PDD is approved by ordinance.
7. Cut and fill shall be limited to a maximum of 4 feet above grade provided a cut or fill in excess of 4 feet shall be permitted if the cut or fill is sloped or is terraced to control erosion and sedimentation or retaining wall as provided.
8. No oil drilling, extraction or removal of stone, gravel, caliche, minerals, earth or other natural material for commercial purposes shall be permitted.
9. Use and development of all lots in the Montechino PDD shall be in accordance with all applicable provisions of the Development Agreement for the Montechino Subdivision executed effective June 8, 2006 by and between the City of Lago Vista and Villa Montechino, LP, a Texas limited partnership.
10. No building or other structure other than a marina structure, necessary access and appurtenances may be constructed below the 681 foot mean sea level contour line of Lake Travis.
11. Except for conditions specifically set forth in this ordinance, the Zoning Ordinance 98-04-27-03 and other City ordinances, as amended from time to time, shall apply.
12. No single-family residence within the Montechino PDD shall be constructed with less than 2500 square feet of heated and cooled living area. No patio/town home lot shall be constructed with less than 1600 square feet of heated and cooled living area. Off street parking for each single-family dwelling shall be provided by an enclosed garage capable of parking two (2) automobiles and having a minimum floor area of 400-square feet.
13. Maximum building height for single family residential lots is thirty-five feet (35') above the highest point on the lot. Maximum building height for patio/town home lots is thirty-five feet (35') above the highest point on the lot.

14. Residential structures shall have exterior facades constructed of 100% masonry.
15. Commercial structures shall have exterior facades constructed of a minimum 50% masonry.
16. Retail/Office Lot B shall be restricted to an impervious cover limit of twenty percent 20% of the area of said lot.

17. The maximum building height for Retail/Office commercial buildings shall not exceed the maximum building height requirements of thirty five (35) feet above the highest point of the lot. . The maximum building height for any Resort Hotel built in the C-2 Zone District shall not exceed eighty (80) feet, provided said hotel meets the following minimum performance standards:

- (i) provides a minimum of 100 guest rooms;
- (ii) provides a minimum of 2 restaurants cocktail lounge and guest amenities, including spa, swimming pool, work-out facilities; and
- (iii) provides a minimum of 1000-square feet of conference center space.

Should the property be developed in any manner other than for a hotel then the maximum height of the structures allowed on the lot shall not exceed thirty five (35) feet above the highest point on the lot.

18. Residential Condominium Structures:
 - A. Structures on New Lot F (Area 3 on the Montechino PDD Map Exhibit "A") shall not exceed an elevation of 932 feet msl at the highest point of any structure on the Property
 - B. The exterior facades shall be constructed of a minimum of 80% masonry.
 - C. No residential condominium unit in Area 3 shall be less than 850 square feet in living area.
 - D. The maximum number of residential condominium units in Area 3 shall not exceed one hundred and twelve (112).
19. Within the Montechino Subdivision PDD, the following general provisions shall apply to each property, which provision shall control over the requirements of the comprehensive zoning ordinance:
 - A. Area 1 Building Setbacks are as follows:
 - (i) front yard setback is twenty-five (25');
 - (ii) rear yard setback is ten feet (10');
 - (iii) side yard setback is five feet (5').
 - B. Area 2 Building Setbacks are as follows:
 - (i) front yard setback is fifteen feet (15');
 - (ii) rear yard setback is five feet (5');
 - (iii) side yard setback is five feet (5').

- C. Area 3 Building Setbacks are as follows:
 - (i) front yard setback twenty feet (20');
 - (ii) rear yard setback five feet (5');
 - (iii) side yard setback ten feet (10').
 - D. Area 4 Building Setbacks are as follows:
 - (i) front yard setback twenty feet (25');
 - (ii) rear yard setback ten feet (20');
 - (iii) side yard setback five feet (20').
 - E. Area 5 Building Setbacks are as follows:
 - (i) front yard setback twenty-five feet (25');
 - (ii) rear yard setback ten feet (10');
 - (iii) side yard setback five feet (5').
20. Cul de sac length will be allowed up to a maximum of 2,000 lineal feet with “turn-a-rounds bubbles” having a radius of 60’ shall be provided every 1,000 linear feet.
21. Street right-of-ways classified as “minor” shall be allowed to be fifty feet (50’) wide and private driveways/alleys serving the single-family patio homes may be not less than twenty-four feet (24’) wide and must be private. Continuing maintenance must be provided through the HOA.
22. Any fence, wall, hedge or other similar structure shall not exceed six feet (6') in height and shall be composed only of wrought iron type metal fencing, stone or a combination thereof. Chain link or barbed wire fences shall be prohibited.
23. No boats or recreational vehicles may be parked on any residential lots in the Montechino PDD.
24. The Property within the Montechino PDD shall be re-platted subject to compliance with City subdivision and development regulations.
25. The property fronting Austin Blvd. shall be screened from Austin Blvd. by a decorative masonry wall not less than six (6) feet in height or more than twelve (12) feet in height. The area in front of the wall will be landscaped and maintained in a manner so as to provide an attractive appearance.

Section 5. Special Exception and Variance. To the extent any authorization or approval of this Montechino PDD is in conflict with the water quality requirements of any agreement entered into between the City of Lago Vista and any other city, such authorization or approval shall be deemed to have been granted by special exception and variance by a finding of public necessity through the duly adopted governing body of the City of Lago Vista.

Section 6. Amendment of Ordinances. Ordinance number 98-04-27-03 is hereby amended to add the above described Montechino Planned Development District

and Ordinance number 01-01-18-01 establishing Marshall's Harbor Planned Development District, as amended by 05-11-03-01, is hereby amended in its entirety as to those properties so rezoned herein to be known as the Montechino Planned Development District.

Section 7. Severability. Should any section of part of this ordinance be held unconstitutional, illegal, or invalid, or the application to any person or circumstance thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section of part shall in no way affect, impair or invalidate the remaining portion of portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this Ordinance are declared to be severable.

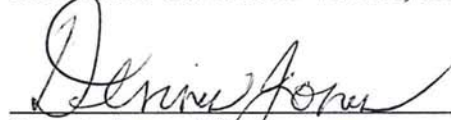
Section 8. Open Meetings. It is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Tex. Gov't. Code.

PASSED AND APPROVED on this 8th day of June, 2006.

ATTEST:


Christina Buckner, City Secretary

THE CITY OF LAGO VISTA, TEXAS


Dennis Jones, Mayor

On a motion by Randy Kruger, seconded by Bob Bradley, the above and foregoing instrument was passed and approved.

[illegible]

23-2621-PDD-MOD

Marshall's Harbor (Lot 49-AA, Lot 49-BB, and Lots 67-74)

Attachment 3

Maps



TenFootContour

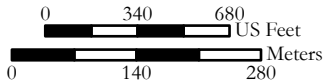
- 10 ft
- 50 ft
- Requestor

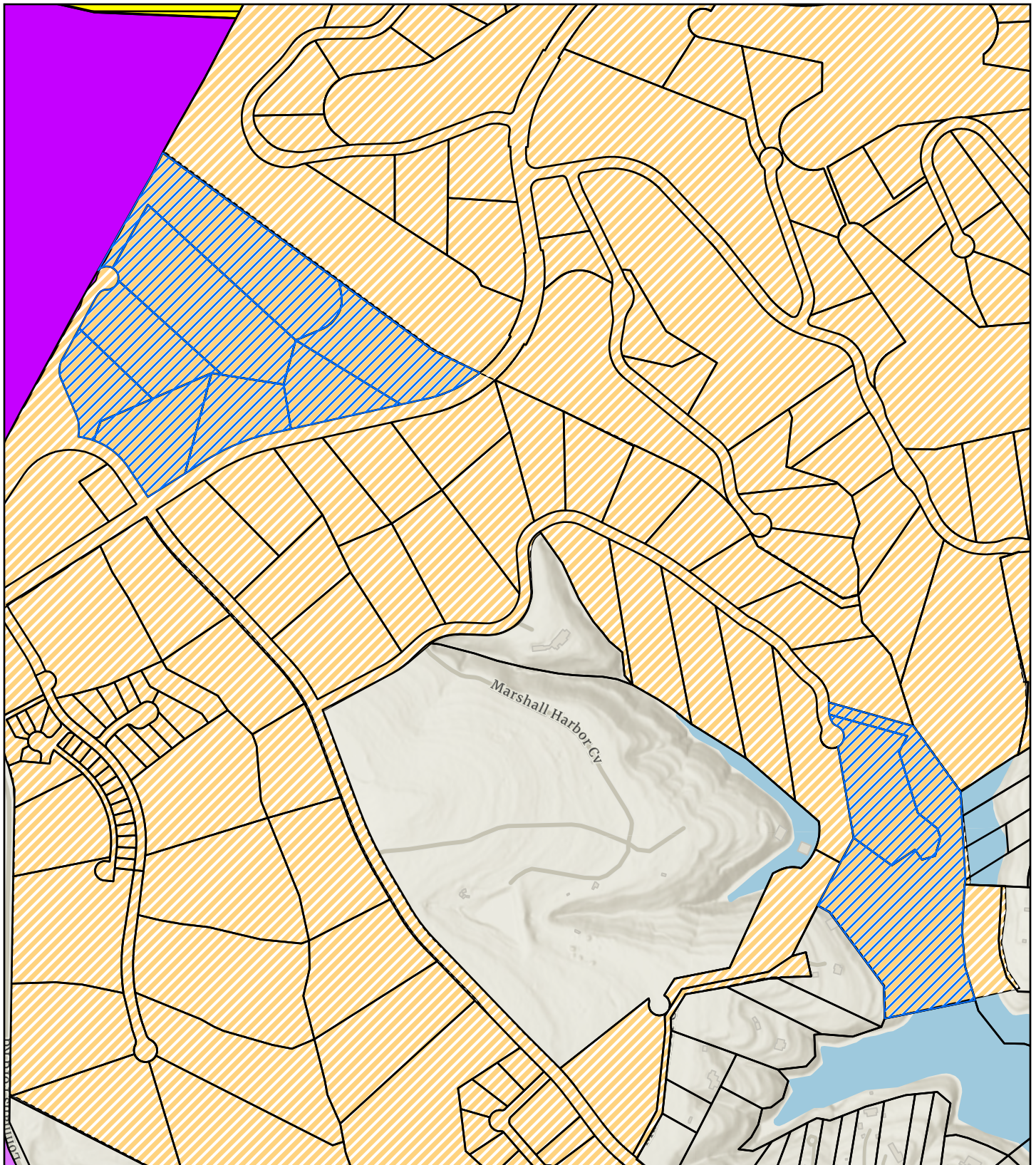
Existing "Marshall's Harbor PDD"

Request Type	Zoning Change	Project	23-2621-PDD-MOD
Change Requested	PDD Amendment	Date	3/26/2024
Map Purpose	Aerial / Topography	Drawn By	D Avetian

Coordinate System: NAD 1983 StatePlane Texas Central FIPS 4203 Feet

N



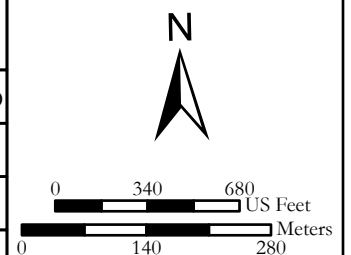


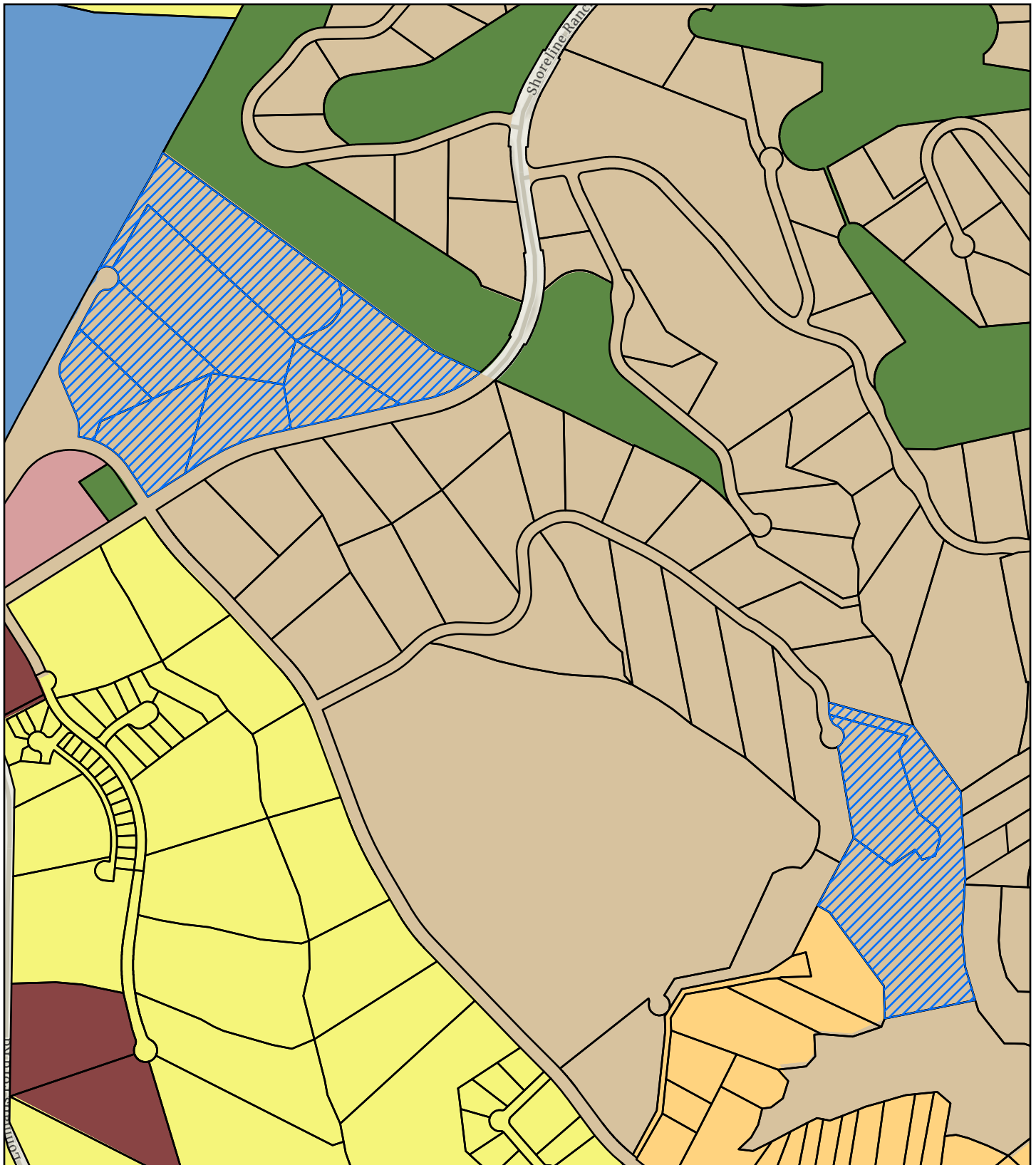
-  Requestor
 TCAD Parcels
Zoning District
 PDD
 R-1S,18A
 TR-1
 U-1

Existing "Marshall's Harbor PDD"

Request Type	Zoning Change	Project	23-2621-PDD-MOD
Change Requested	PDD Amendment	Date	4/1/2024
Map Purpose	Existing Zoning	Drawn By	D Avetian

Coordinate System: NAD 1983 StatePlane Texas Central FIPS 4203 Feet





- Requestor
- TCAD Parcels

Land Use Proposed

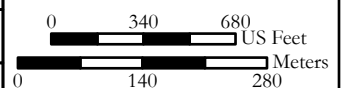
- Estate Residential
- Low Density Residential
- Neighborhood Retail
- POA Park
- Regional Retail
- Rural Residential
- Semi-Public

Existing "Marshall's Harbor PDD"

Request Type	Zoning Change	Project	23-2621-PDD-MOD
Change Requested	PDD Amendment	Date	4/1/2024
Map Purpose	Existing FLUM	Drawn By	D Avetian

Coordinate System: NAD 1983 CORS96 StatePlane Texas Central FIPS 4203 Ft US

N

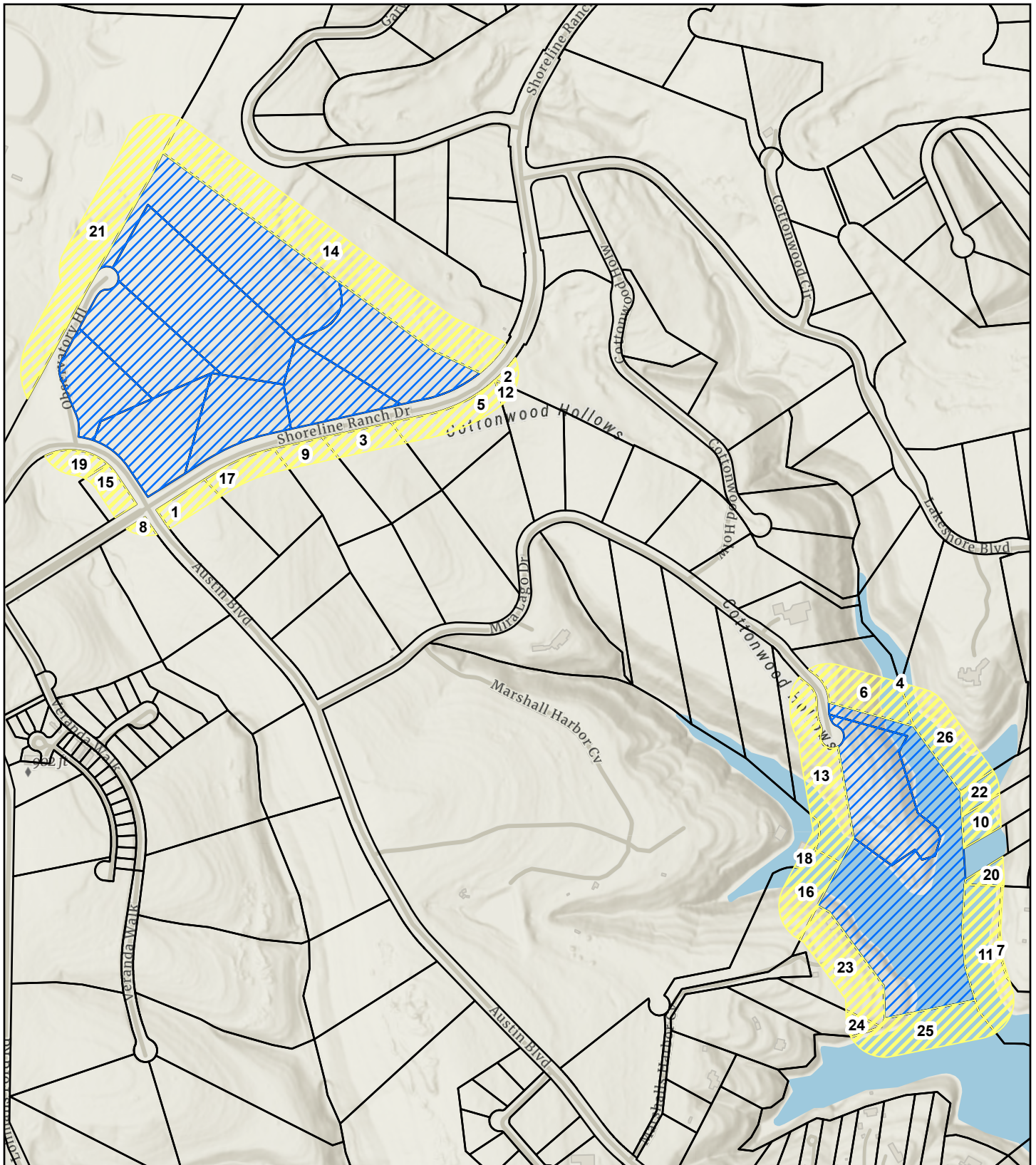


23-2621-PDD-MOD

Marshall's Harbor (Lot 49-AA, Lot 49-BB, and Lots 67-74)

Attachment 4

Notice Comments



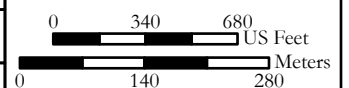
- Notification Boundary
- Requestor
- TCAD Parcels

Existing "Marshall's Harbor PDD"

Request Type	Zoning Change	Project	23-2621-PDD-MOD
Change Requested	PDD Amendment	Date	3/26/2024
Map Purpose	Notification Boundary	Drawn By	D Avetian

Coordinate System: NAD 1983 StatePlane Texas Central FIPS 4203 Feet

N



Request for P&Z Hearing Notifications - Riviera Sub-division

Ravi Polishetty <polishettyravi@gmail.com>

Owner of 6 of 10 lots in the legal description
plus notice ID 1, 6, 8, 13, 15, 16, and 25.

Wed 5/1/2024 3:02 PM

To: Roy Jambor <Roy.Jambor@lagovistatexas.gov>

Cc: Muthaheer Dawood <md@txsparks.com>; Ravi Polishetty <ravi@txsparks.com>

Hello Roy,

I hope this email finds you well. Following my visit today, I learned about the P&Z Hearing that took place on 4/22/2024 regarding lots 49A and 49B at the "Riviera" sub-division. Until my visit, I was unaware of this development. I kindly request that you provide all notifications and minutes of meetings related to this public hearing.

We are adamant about preserving our rights to build 56 condo units on the Penninzila lots, as we have invested significant resources into this project based on these entitlements. It is concerning that we were not informed about these public hearings.

Moving forward, I ask that you ensure all communications regarding matters related to the "Riviera" sub-division are sent via email, along with any physical notifications. Additionally, please include my associate, Mr. MD, in all correspondence related to this matter.

Thank you for your attention to this request.

Ravi Polishetty,

Cell • 920.309.6667

Note: There is no current subdivision within the municipality or ETJ known as "Riviera." This is presumably a reference to a future effort to re-brand the existing development(s) which may require the cooperation of other property owners.



Notice of Public Hearing

Project #: 23-2621-PDD-MOD

Hearing Date and Time: Monday, April 22, 2024, at 4:00 PM in the Council Chambers at City Hall, 5803 Thunderbird Street, Lago Vista, Texas

Project Property Location: Lot 49-AA, Lot 49-BB, and Lots 67 through 74 of Marshall's Harbor subdivision.

200' Notification Mailing ID: 10 **ETJ**

April 4, 2024

BOONE JUSTIN T & JENNIFER B ROGERS
16314 E AMBER WILLOW TRL
CYPRESS, TX 77433

The Lago Vista Planning and Zoning Commission will hold a Public Hearing for consideration of a recommendation regarding a zoning change request to amend the existing "Marshall's Harbor Planned Development District" (PDD) established by Ordinance No. 01-01-18-01 as amended by Ordinance No. 05-11-03-01 and Ordinance No. 06-06-08-02 to modify the uses permitted on the approximately 65.618 acres of undeveloped property consisting of Lot 49-AA, Lot 49-BB, and Lots 67 through 74 of Marshall's Harbor subdivision.

For additional information, please contact us and include the above highlighted project number with all inquiries:

E-mail: development@lagovistatexas.gov
Phone Number: 512-267-5259

Please return your comments as soon as possible. Individuals who do not own property within the notification boundary or those unable to deliver written comments must attend the public hearing to provide input. **Please note that unexplained support or opposition is less useful to the voting members than comments with context and a specific basis.**

☒ In Favor ☐ Opposed

Comments:

We measured the distance from the end of our dock to the shoreline and it was 89' (done in October 2023). Lake level was at 632.1. Per LCRA Rules that's not enough area for a marina. The road, + the fact there's only 1 exit from

Signed: Jennifer Rozen

This **whole page** may be returned as follows:

E-mail: development@lagovistatexas.gov
Postal Address: City of Lago Vista, Development Services,
P.O. Box 4727, Lago Vista, TX, (U.S.A.) 78645
In Person at Front Counter: Development Services, Lago Vista City Hall,
Located at 5803 Thunderbird St.

our neighborhood, is not made for marina traffic, condos or a resort hotel.



Notice of Public Hearing

Project #: 23-2621-PDD-MOD

Hearing Date and Time: Monday, April 22, 2024, at 4:00 PM in the Council Chambers at City Hall, 5803 Thunderbird Street, Lago Vista, Texas

Project Property Location: Lot 49-AA, Lot 49-BB, and Lots 67 through 74 of Marshall's Harbor subdivision.

200' Notification Mailing ID: 22 **ETJ**

April 4, 2024

PAYNE SAMUEL EDMOND & DANIEL J GAWRYCK JR
18413 LAKE SHORE PT
LAGO VISTA, TX 78645

The Lago Vista Planning and Zoning Commission will hold a Public Hearing for consideration of a recommendation regarding a zoning change request to amend the existing "Marshall's Harbor Planned Development District" (PDD) established by Ordinance No. 01-01-18-01 as amended by Ordinance No. 05-11-03-01 and Ordinance No. 06-06-08-02 to modify the uses permitted on the approximately 65.618 acres of undeveloped property consisting of Lot 49-AA, Lot 49-BB, and Lots 67 through 74 of Marshall's Harbor subdivision.

For additional information, please contact us and include the above highlighted project number with all inquiries:

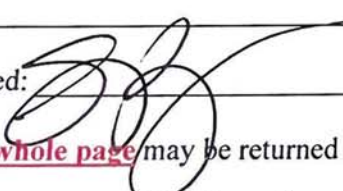
E-mail: development@lagovistatexas.gov

Phone Number: 512-267-5259

Please return your comments as soon as possible. Individuals who do not own property within the notification boundary or those unable to deliver written comments must attend the public hearing to provide input. Please note that unexplained support or opposition is less useful to the voting members than comments with context and a specific basis.

☒ In Favor ☐ Opposed

Comments: This is long overdue

Signed: 

This whole page may be returned as follows:

E-mail: development@lagovistatexas.gov

Postal Address: City of Lago Vista, Development Services,
P.O. Box 4727, Lago Vista, TX, (U.S.A.) 78645

In Person at Front Counter: Development Services, Lago Vista City Hall,
Located at 5803 Thunderbird St.

June 12, 2024

Roy Jambor, Planning Director
Cobby Caputo, City Attorney

City of Lago Vista
5803 Thunderbird Street
Lago Vista, Texas 78645

Dear Sirs:

I am the managing partner of Montechino Ventures Group LLC, owner of Marshall's Harbor Lots 49-AA and 49-BB (known as the Peninsula Lots). We appreciate the City Council removing the proposed rezoning of our property from Ordinance 24-05-16-01 approved at their May 16th meeting. However, please understand that we remain adamant about preserving our rights to build 56 residential condominiums with a private marina on the Peninsula Lots. We respectfully ask the City of Lago Vista to simply respect the legal restrictions on these lots and our entitlements to develop the property under the current zoning. We stand ready to work with the City to establish a clear path forward rather than adding another chapter to the history of litigation concerning this property.

We are working to bring a top-quality master-planned community to Lago Vista - to be named "Riviera" - with residential and commercial spaces, home sites in various lot sizes and styles, hill-top and lake-facing views, and easy access to the shores of Lake Travis. As with almost every project of this size, we plan to develop the property in phases over the next several years. Our purchase of the 287 acres of land for our project a little over two years ago was based on the very specific expectation and reliance upon utilizing and developing the property under the zoning contained in Ordinance No 01-01-18-01, legal agreements entered into by the City, recorded restrictive covenants previously required by the City, and recorded plats previously approved by the City. We have already invested significant resources in this project based upon that expectation and reliance, and we are concerned that the City not only is considering taking away some of our rights now, but also that we may lose more rights in the future. We cannot reasonably plan for our development of the property with uncertainty about what is and isn't permitted on the property.

As explained in the letter from our attorney to the City Council on May 16th, the development of this property was previously decided upon and agreed to between the property owners and the City via a series of lawsuits, settlement agreements, and prior approvals. Because these agreements were not just council-approved entitlements but were agreed upon as a part of binding settlement agreements, the development rights set forth in those prior agreements are binding upon us as property owner and upon the city still today and cannot be changed unless all the parties agree. Because the zoning changes being proposed for this property directly contradict and are not in compliance with those agreements, we do not believe they can be legally adopted by the Council. The following are the pertinent agreements:

- Under the 2006 Letter Agreement signed by the City with a previous landowner, Document No. 2006248233 recorded in the Official Public Records of Travis County, Texas, the City has a contractual obligation to allow the owner of Lot 49 A to develop 56 condominiums on what is now Lot 49AA:

The purpose of this letter is to set out an agreement between Villa Montechino, LP, and its grantees, successor, and assigns, ("Villa") Owner of the Lot 49A Marshall's Harbor Subdivision condominium site and the City of Lago Vista (the "City") with respect to the expansion and/or upsizing of any required utility infrastructure in the Marshall's Harbor Subdivision designed specifically to serve Lot 49A of the Marshall's Harbor Condominium Project as approved for Lot 49A by the Amended PDD of Marshall's Harbor Subdivision.

The current City approved site plan for the Marshall's Harbor Condominiums calls for five condominium building containing a total maximum of not more than 56 condominium units.

- The City Council ratified our right to build 56 condominiums on Lot 49AA at their May 16, 2024 meeting by adopting the following language in Ordinance No. 24-05-16-01:

5. Section 4.20.D shall be amended to read that the maximum number of residential condominium units shall not exceed fifty-six (56) units in accordance with Ordinance No. 05-11-03-01.

- The City is also party to the 2007 Settlement Agreement, which resulted in the Second Amended Declaration, establishing the development rights of the property, including the developing condominiums on what is now Lot 49AA and a marina on what is now Lot 49BB, that cannot be amended without approval of the landowners. Relevant portions of the Second Amended Declaration include the following:

11. The infrastructure (*i.e.* water, sewer, electrical, cable) will be installed under Phase 1 by Villa Montechino, and the balance of the single family residential lots and the condo lots on lot 49A, except for lots 33, 34, and the five lots (Lots 62-66) fronting Shoreline Ranch Drive, which shall be installed in Phase II.

12. Lot 50 will be subdivided. Part of Lot 50 will become part of the Lot 49B marina lot. This lot will contain a Dry Stack Boat Storage facility and a parking lot for the marina that will be constructed as a metal building with stone or stucco facade

* Agree to the construction of a marina in Cotton Wood Hollow in the part of the cove that is separated from the Redwine property (Lot # 42 A) by the peninsula (Lot # 49 A, the condo lot).

* The City of Lago Vista re-platting Marshall's Harbor as specified in the July 14th mediation, re-platting Lot # 50 for dry stack storage of boats, and re platting Lot # 49 for a smaller marina as specified earlier in this document.

- In 2015, in Ordinance No. 15-11-19-01 the City Council recognized that the 2007 Settlement Agreement, signed by the City, contractually requires the agreement of the landowner for any changes to the development regulations:

WHEREAS, the City also approved a Settlement Agreement dated September 5, 2007 which also addresses various aspects of the plans and development within the Marshall's Harbor Subdivision, the terms of which also still control various aspects of development of the Property and the Parties agree to have such Settlement Agreement remain in full force and effect unless at a future date the Parties agree to new or amended development controls.

- In 2018, the City (Defendant) in another Settlement Agreement signed by the City once again contractually agreed to protect our development rights established in the 2007 Settlement Agreement:

8. Defendant will honor the terms of the September 5, 2007 Settlement Agreement between the Plaintiff, Mickey Redwine, the property owners, and the City, resolving Cause No. D-1-GN-05-002184, *Bobby L. Poe v. City of Lago Vista; Villa Montechino, LP, et al* , in the 53rd Judicial District of Travis County, Texas ("Poe Litigation") to the extent that the City does not violate the Constitutional rights of any person or entity.

- And, the recorded plat approved by the City in 2000 includes binding use restrictions which would make significant parts of the property undevelopable if the proposed downzoning is approved:

1. CONSTRUCTION OF RESIDENCES IS PROHIBITED ON LOT 49B (PRIVATE MARINA).
 14. DEVELOPMENT ON ALL LOTS EXCEPT LOT 49B, LOT A, LOT B, AND LOT C, IS RESTRICTED TO RESIDENTIAL USE. DEVELOPMENT ON LOT 49B IS RESTRICTED TO MARINA FACILITIES.
 28. LOT 49B IS RESERVED FOR MARINA USE ONLY.
 29. LOT 49A IS RESERVED FOR MULTI-FAMILY USE ONLY.

For these reasons, we respectfully request that the City protect our existing permitted uses and site development regulations applicable to Lot 49-AA and Lot 49-BB of Marshall's Harbor Subdivision. Additionally, we are enclosing our responses to questions asked about our project during the May 16th City Council meeting. We would also request a meeting with the Director of Planning at his earliest convenience to further discuss the issues discussed above.

Thank you for your consideration of our request. Please contact me if you have any questions or require additional information.

Sincerely,

DocuSigned by:

 671DACBF9B3F4BE... 6/12/2024

Ravi Polishetty

Montechino Ventures Group LLC responses to City Council hearing of May 16, 2024:**Our Project:**

As with almost any development of this size, our plan from the time we purchased the property was to develop in four or five phases. We look at the phases together as our “project” that has a number of individual components to be built in stages. Phase 1, currently underway, includes the Shoreline Plaza retail buildings and 91 single family home lots. We have paid more than \$668,000 of engineering and permitting costs for Phase 1. This will be followed by Phases 2 and 3 with additional home lots, Phase 4 to include the residential condominiums and marina, and senior living in Phase 5.

Shoreline Plaza:

To clarify, the architectural drawings for the interior finish of Shoreline Plaza were prepared some time ago but were not accepted by the City because we needed site plan approval first. Our civil engineers, Moore Group, prepared and submitted the site work drawings to the City, and we received feedback. Our engineers addressed the comments and were waiting to receive the structural engineer's wall design. Now that we have received it and addressed all the comments, we submitted the revised site work plan on May 17th. Our engineers have been actively collaborating with the city throughout this process.

Single Family lots:

Regarding Phase 1 of the development of single-family lots, we have received preliminary plan approval from the City. Since then, our engineers have been working on the full civil set. They are addressing a few comments on water quality and waiting for the traffic impact analysis (TIA) report. Once these are resolved, we will be ready to submit our plans for Phase 1 development. Our engineering team remains in continuous communication with the city regarding our projects and their various phases. The previous owner had sold 6 lots and we have sold 2 additional lots.

Residential Condominiums:

We have a conceptual plan that would allow for building condo buildings of four stories over an underground parking garage. The highest building would be less than 35’ above the highest point. Additional architectural, planning and engineering work is required to prepare full plans for the condo development that will be submitted to the City for review and approval as part of our Phase 4.

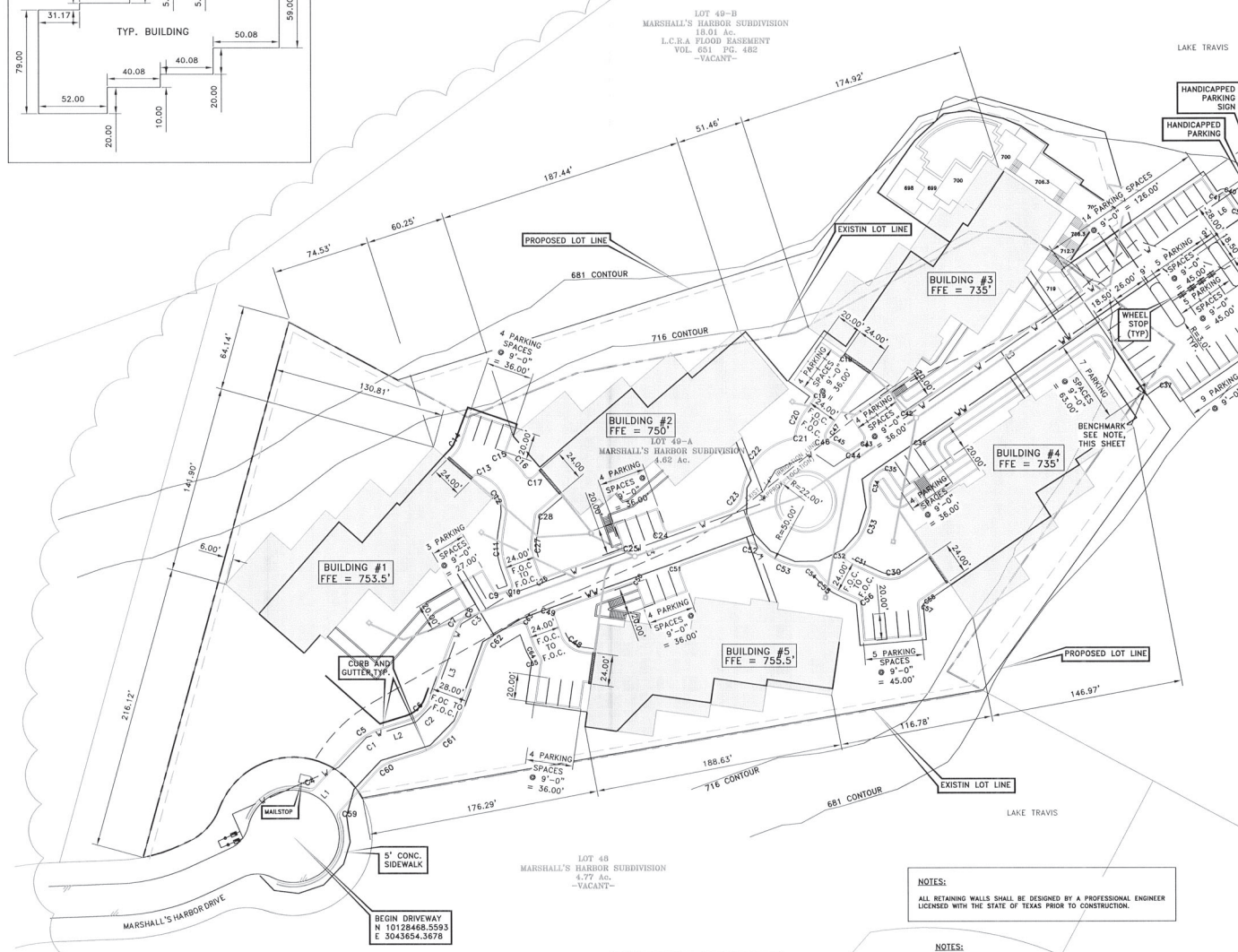
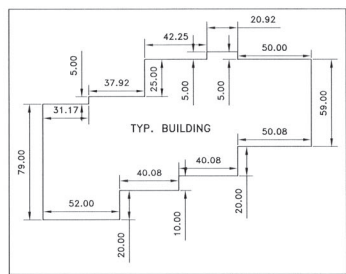
Marina:

We have a conceptual plan that was presented to LCRA by our engineers in a meeting on March 25, 2024. LCRA staff provided feedback on minor technical issues with the conceptual plan and explained the application and approval process. On May 1st, we learned about the City’s proposal to remove our right to develop a marina, so we have stopped work on our plan until this issue with the City is resolved. Issues related to design, easements, and property owner approvals will be addressed if/when we can restart our planning and submit a plan to the City and LCRA for review and approval.

MONTECHINO VENTURES - RIVIERA DEVELOPMENT COSTS

Date	YEAR	Supplier/Vendor name	Check No.	Pay From	Debit	Credit	Comments	
09-21-2022	2022	The Moore Group	1045	GPB Checking	\$42,890.00		Paid for The Moore Group for engineering services for Montechino from MVG - Invoice No.136 & 137	
11-03-2022	2022	The Moore Group	1049	GPB Checking	\$58,545.00		paid to Moore Group- Engineering services 2nd invoice.	
02-14-2022	2022	ATS Engineers Inspectors & Surveyors		Amex CC	\$37,887.50		From TSC Amex to Surevyor for Lagovista land (ATS Engineers Inspectors & Surveyors	
04-06-2022	2022	Measure Group LLC	2464	TSC BOFA Checking	\$1,696.50		TSC BOFA Check No.2464 Paid To Measure for Civil Engineering Consultant(lago vista)	
05-03-2022	2022	Measure Group LLC	1003	GPB Checking	\$9,127.95		Paid from Montechino Ventures Group LLC to Measure Group April Invoice Engineering Services	
05-03-2022	2022	Sambatek Inc	1002	GPB Checking	\$11,860.54		Paid from Montechino Ventures Group LLC to Sambatek,INC March Invoice Engineering Services	
05-13-2022	2022	ATS Engineers Inspectors & Surveyors	1005	GPB Checking	\$52,887.50		Paid to ATS towards Montechino Title Survey	
06-01-2022	2022	Measure Group LLC	1011	GPB Checking	\$5,133.00		Paid to Measure Group LLC from Montechino Ventures Group LLC for Engineering services	
06-29-2022	2022	Living Architecture and Construction		GPB Checking	\$15,000.00		Living Architecture and Construction	
07-06-2022	2022	Measure Group LLC	1016	GPB Checking	\$3,120.02		Paid to Measure Group LLC from Montechino Ventures Group LLC for Civil engineering services	
07-26-2022	2022	ATS Engineers Inspectors & Surveyors	1062	GPB Checking	\$16,237.50		Paid to ATS engineers from Montechino Ventures Group ,LLC for underwater title survey	
08-16-2022	2022	Measure Group LLC	1042	GPB Checking	\$2,740.50		Paid to Measure Group LLC From Montechino Ventures Group , LLC for Engineering Services	
09-06-2022	2022	3D Renders Services	1043	GPB Checking	\$10,125.00		From Montechino Ventures Group LLC to TSCGPB towards East Side Land Developement 3D Renders	
09-26-2022	2022	Lawn Mowing,	1008	GPB Checking	\$15,000.00		Paid To TSC From Montechino Venures For Lawn Mowing, Tree trim around commercial building	
09-26-2022	2022	Measure Group LLC	1047	GPB Checking	\$1,218.00		Paid to Measure Group LLC From Montechino Ventures Group , LLC for Engineering Services	
10-26-2022	2022	Measure Group LLC	1048	GPB Checking	\$2,131.50		Paid\$2131.50 to Measure Group LLC from Montechino Ventures Group LLC for Engineering & Consultant services.	
11-01-2022	2022	City of Lago vista	1046	GPB Checking	\$10,700.00		paid to city of lago vista for preliminary plat application for phase 1	
11-23-2022	2022	Living Architecture and Construction	1051	GPB Checking	\$7,500.00		Paid\$7500.00 to Living Architecture and construction management from Montechino Ventures Group LLC for 2nd invoice payment	
11-28-2022	2022	Measure Group LLC	1052	GPB Checking	\$2,760.50		Paid\$2740.50 to Measure Group LLC from Montechino Ventures Group LLC for Engineering & Consultant services.	
12-21-2022	2022	Measure Group LLC	1056	GPB Checking	\$4,915.84		Paid \$4,915.84 to measure group from Montechino ventures group LLC for Engineering & Consultant services.	
03-14-2023	2023	The Moore Group	111	GPB Checking	\$49,940.00		paid to the Moore group for civil engineering services from Montechino ventures group	
08-01-2023	2023	The Moore Group	1031	GPB Checking	\$1,500.00		paid \$1500 from montechino ventures group llc to the Moore group for legal description	
08-01-2023	2023	The Moore Group	1032	GPB Checking	\$20,000.00		paid \$20000 from montechino ventures llc to the Moore group for zoning / pdd amendment and utilities entitlement	
08-18-2023	2023	The Moore Group	1074	GPB Checking	\$15,855.00		paid \$15855 from montechino ventures to the Moore group for July month invoices (23.06 -096, 23.07-089, 23.07-090)	
08-18-2023	2023	The Moore Group	1073	GPB Checking	\$15,750.00		paid \$15855 from montechino ventures to the Moore group for June month invoices (23.06 -076)	
11-22-2023	2023	The Moore Group		GPB Checking	\$32,973.50		Outgoing Money Transfer FROM Montechino ventures GPB TO EC MOORE ENGINEERING LP	
01-12-2023	2023	City of Lago vista	1058	GPB Checking	\$10,000.00		paid \$10,000.00 to city of lago vista from Montechino ventures group, LLC for montechino development agreement	

01-12-2023	2023	City of Lago vista	1059	GPB Checking	\$4,800.00		paid \$4,800.00 to city of lago vista from Montechino ventures group, LLC for montechino zoning application.
01-17-2023	2023	Measure Group LLC	108	GPB Checking	\$3,697.50		paid\$ 3697.80 to measure group llc from montechino ventures group llc for engineering & consultant services
03-13-2023	2023	Measure Group LLC	102	GPB Checking	\$5,142.50		\$5142.50 From Montechino Ventures Group LLC to Measure Group LLC towards Inv: 23-09, Jan Invoice
03-13-2023	2023	Measure Group LLC	106	GPB Checking	\$6,217.75		\$6217.75 From Montechino Ventures Group LLC to Measure Group LLC towards Inv: 23-15, Feb Invoice
05-01-2023	2023	Measure Group LLC	1021	GPB Checking	\$1,355.75		paid \$1355.75 from montechino ventures group llc to measure group llc for engineering consulting
06-07-2023	2023	Measure Group LLC	1028	GPB Checking	\$2,598.75		paid \$2598.75 from Montechino ventures to measure group llc for development consulting
07-03-2023	2023	City of Lago vista	1030	GPB Checking	\$4,900.00		paid \$4900 from montechino ventures group llc to city of logo vista for montechino phase 1 preliminary plat application
07-18-2023	2023	Measure Group LLC	1067	GPB Checking	\$2,126.25		paid \$2126.25 from montechino ventures to measure group llc for development consulting
08-09-2023	2023	Measure Group LLC	1069	GPB Checking	\$283.50		paid \$283.50 from montechino ventures group llc to measure group llc for development consulting
08-11-2023	2023	Living Architecture and Construction	1072	GPB Checking	\$2,500.00		paid \$2500 from montechino ventures to living architecture and construction management for montechino construction documents
09-07-2023	2023	Survey Expenses		GPB Checking	\$9,000.00		Outgoing Money Transfer FUSE 10 LLC (Survey for 38 Acre Land refinance appraisal)
09-20-2023	2023	City of Lago vista	1034	GPB Checking	\$7,000.00		paid \$7000.00 from Montechino GPB to City Of Logo Vista for Montechino sales office reviewed Project 23-2529-50
10-13-2023	2023	Living Architecture and Construction		GPB Checking	\$6,000.00		From MVG GPB to Living ARchitects for Sales & Marketing Renderings related
11-21-2023	2023	Measure Group LLC	1080	GPB Checking	\$614.25		paid \$614.25 from montechino ventures group to Measure group llc for development consulting
12-12-2023	2023	ECS Southwest LLP	1036	GPB Checking	\$5,300.00		paid \$5300 from montechino ventures to ECS Southwest Llp for montechino amenity centre geotechnical services
02-05-2024	2024	The Moore Group	1161	GPB Checking	\$12,775.00		paid \$12,775 from MVG LLC to The Moore Group for Civil set for Shore line plaza
02-13-2024	2024	The Moore Group		GPB Checking	\$43,095.00		Outgoing Money Transfer FROM Montechino ventures GPB TO EC MOORE ENGINEERING LP
05-15-2024	2024	The Moore Group		GPB Checking	\$65,347.00		Trf from MVG GPB to EC Moore Engineering LLP
02-13-2024	2024	Living Architecture and Construction		GPB Checking	\$4,000.00		From Montechino Ventures to Living Architecture and Construction
03-12-2024	2024	City of Lago vista	1168	GPB Checking	\$2,592.67		paid \$2592.67 from montechino ventures gpb to city of lagovista for montechino sales office application fee
03-12-2024	2024	City of Lago vista	1169	GPB Checking	\$2,000.00		paid \$2000 from montechino ventures to city of lago vista for shoreline plaza civil application fee
03-27-2024	2024	ECS Southwest LLP	1170	GPB Checking	\$4,250.00		paid \$4250 from MVG LLC to ECS Southwest LLP for geotech services for sales office
03-28-2024	2024	Living Architecture and Construction		GPB Checking	\$6,000.00		From Montechino Ventures to Living Architecture and Construction
05-15-2024	2024	ATS Engineers Inspectors & Surveyors	1175	GPB Checking	\$9,000.00		Paid \$9000 from MVG GPB to ATS Engineers for Shoreline Plaza retaining wall design.
05-23-2024	2024	Capital Hydrant llc	1203	GPB Checking	\$150.00		paid \$150 from Mvg llc gpb to capital hydrant llc for fire hydrant flow testing verenda walk
					\$668,241.27		



LEGEND

--- --	CONSTRUCTION PHASE
---	EASEMENT LINE
---	SETBACK LINE
---	CONCRETE
---	STRUCTURAL / FILL
---	RETAINING WALL
---	0.5:1 OPEN-FACE CUT
---	RETAINING WALL

PARKING TABLE

REGULAR PARKING	82
COMPACT PARKING	0
HANDICAP PARKING	1
TOTAL SPACES PROVIDED	83

BENCHMARK:
I.R. W. ALUM. CAP. LCRA MON. 4502.
ELEV. = 711.23

LINE TABLE

LINE	LENGTH	BEARING
L1	79.55	S47°09'26"E
L2	20.39	S16°09'54"E
L3	50.39	S49°08'29"E
L4	247.99	S19°38'09"E
L5	386.78	S34°07'11"E
L6	13.50	S34°07'11"E
L7	42.24	S47°09'26"E
L8	20.39	S16°09'54"E
L9	50.39	S49°08'29"E
L10	19.41	N69°05'51"E
L11	27.00	S29°59'59"E
L12	18.82	S49°08'29"E
L13	6.69	S19°38'09"E
L14	13.58	N07°01'55"E
L15	13.93	S08°06'58"E
L16	2.60	N09°01'55"E
L17	3.33	N45°43'36"E
L18	6.72	S45°43'36"E
L19	25.00	S70°57'33"E
L20	36.00	S19°01'11"W
L21	19.24	N70°57'33"W
L22	8.86	S45°43'36"E
L23	6.45	N54°04'41"E
L24	17.00	N20°05'18"E
L25	36.00	N4°04'41"E
L26	17.00	S35°05'18"W
L27	10.86	N54°04'41"E
L28	46.11	N19°38'09"W
L29	17.00	N19°38'09"E
L30	36.00	N19°38'09"W
L31	17.00	S70°01'55"W
L32	59.27	N19°38'09"E
L33	13.38	N07°01'55"E
L34	32.40	N54°04'41"E
L35	24.12	S40°24'36"E
L36	23.64	N34°12'11"W
L37	22.40	N54°04'41"E
L38	2.76	S34°20'11"E
L39	17.20	S50°48'09"W
L40	36.00	S34°11'41"E
L41	17.31	N55°48'18"E
L42	159.34	S34°07'11"E
L43	63.00	S55°39'48"W
L44	15.50	S34°07'11"E
L45	15.50	S55°39'48"W
L46	81.00	S34°07'11"E
L47	16.50	N07°01'55"E
L48	49.50	S34°07'11"E
L49	72.00	N20°05'18"E
L50	15.50	N34°07'11"E
L51	12.00	S30°48'09"E
L52	1.50	N34°07'11"E
L53	15.50	N20°05'18"E
L54	126.00	N34°07'11"E
L55	18.50	S55°39'48"W
L56	159.26	N34°07'11"E
L57	17.01	N55°48'18"E
L58	36.00	N34°11'41"E
L59	17.32	S55°48'18"E
L60	18.82	N34°07'11"E
L61	53.31	S34°07'11"E
L62	9.68	N08°11'11"E
L63	14.39	N19°38'09"E
L64	59.27	S19°38'09"E
L65	17.00	S70°01'55"E
L66	36.00	S19°01'11"W
L67	17.00	N70°57'33"W
L68	46.11	N19°38'09"E
L69	15.07	S34°44'29"W
L70	28.94	S09°01'55"W
L71	45.00	S04°06'58"E
L72	24.28	N09°01'55"E
L73	23.64	S34°12'11"E
L74	42.24	S47°09'26"E
L75	20.39	S16°09'54"E
L76	50.39	S49°08'29"E
L77	12.44	S19°38'09"E
L78	14.29	S20°05'18"W
L79	51.89	N01°48'48"W
L80	36.00	S08°11'11"E
L81	23.00	S01°48'48"E
L82	5.00	S08°11'11"E

CURVE TABLE

CURVE	LENGTH	RADIUS	F.O.C.	CHORD	CHORD DIRECTION
C1	3.43	3.00	1.93	3.25	S14°24'19"E
C2	27.90	53.00	14.28	27.58	N32°04'40"W
C3	23.12	25.00	12.44	22.50	S45°01'11"E
C4	20.36	53.00	10.31	20.24	N58°58'04"W
C5	3.71	3.00	2.18	3.53	S89°08'24"E
C6	4.17	3.00	2.50	3.84	S20°11'23"E
C7	4.71	3.00	3.00	4.24	S58°38'05"E
C8	25.53	53.00	13.94	25.27	S88°42'29"W
C9	37.71	27.00	22.66	34.72	N59°02'38"E
C10	3.39	3.00	1.90	3.21	N15°20'41"E
C11	6.81	20.00	4.48	6.74	S58°20'44"E
C12	3.84	3.00	2.24	3.58	S72°13'35"W
C13	20.27	53.00	10.27	20.13	N47°00'00"E
C14	5.17	3.00	3.50	4.56	S08°58'14"W
C15	4.71	3.00	3.00	4.24	S09°04'42"E
C16	4.71	3.00	3.00	4.24	N80°55'18"E
C17	19.85	44.00	10.10	19.68	N67°30'08"W
C18	3.51	3.00	1.90	3.31	S45°25'18"E
C19	61.29	49.95	30.17	57.51	N49°01'42"E
C20	16.42	15.00	9.28	15.79	S51°23'11"E
C21	4.71	3.00	3.00	4.24	S22°21'50"W
C22	4.71	3.00	3.00	4.24	S44°38'00"E
C23	4.71	3.00	3.00	4.24	S22°21'50"W
C24	13.52	27.00	6.80	13.38	S84°42'29"W
C25	3.87	53.00	1.84	3.87	S83°07'32"E
C26	2.35	3.00	1.24	2.28	N62°51'21"W
C27	20.58	20.00	11.31	19.68	S04°44'24"E
C28	5.14	20.00	2.58	5.12	S32°05'42"E
C29	5.34	3.00	3.70	4.86	N89°33'42"E
C30	53.72	50.00	28.45	49.45	N88°12'14"E
C31	16.67	14.68	9.36	15.79	N66°02'17"E
C32	4.72	3.00	3.01	4.25	N10°44'02"E
C33	4.71	3.00	3.00	4.24	N79°20'12"E
C34	4.71	3.00	3.00	4.24	S10°38'48"W
C35	4.71	3.00	3.00	4.24	N10°39'48"E
C36	4.71	3.00	3.00	4.24	N79°20'12"E
C37	4.71	3.00	3.00	4.24	S10°38'48"W
C38	4.71	3.00	3.00	4.24	N10°39'48"E
C39	4.71	3.00	3.00	4.24	S10°38'48"W
C40	4.71	3.00	3.00	4.24	N10°39'48"E
C41	4.71	3.00	3.00	4.24	S10°38'48"W
C42	4.72	3.00	3.01	4.25	S10°44'02"E
C43	4.71	3.00	3.00	4.24	S10°38'48"W
C44	4.71	3.00	3.00	4.24	S10°38'48"W
C45	4.71	3.00	3.00	4.24	S10°38'48"W
C46	4.71	3.00	3.00	4.24	S10°38'48"W
C47	4.71	3.00	3.00	4.24	S10°38'48"W
C48	4.71	3.00	3.00	4.24	S10°38'48"W
C49	4.71	3.00	3.00	4.24	S10°38'48"W
C50	4.71	3.00	3.00	4.24	S10°38'48"W
C51	4.71	3.00	3.00	4.24	S10°38'48"W
C52	16.42	15.00	9.28	15.79	N62°51'21"W
C53	41.84	50.00	22.23	40.63	S19°33'44"E
C54	3.39	3.00	1.90	3.21	N15°20'41"E
C55	25.93	44.00	13.55	25.56	S41°37'20"E
C56	3.16	3.00	1.74	3.01	N54°54'06"E
C57	3.39	3.00	1.84	3.13	N63°27'11"E
C58	1.73	44.00	0.88	1.73	S33°04'42"E
C59	2.43	3.00	1.93	2.29	N79°20'12"E
C60	13.16	25.00	6.74	13.01	N32°04'40"W
C61	49.00	53.00	28.41	47.28	S43°29'11"E
C62	25.56	25.00	11.72	21.27	N44°48'17"W
C63	4.71	3.00	3.00	4.24	N25°21'55"E
C64	4.71	44.00	5.97	4.69	S67°45'11"E
C65	2.26	3.00	1.18	2.20	N78°38'25"E

NOTES:

1. CONTRACTOR SHALL CALL ONE CALL CENTER OR APPROPRIATE UTILITY AUTHORITY FOR UTILITY LOCATIONS PRIOR TO ANY WORK IN CITY EASEMENTS OR STREET RIGHT OF WAY.

2. BUILDING SETBACKS ARE 30' ALONG THE FRONT AND BACK LOT LINES AND 10' ALONG THE SIDE LOT LINES.

3. PROPOSED ACCESS EASEMENT T.C.R.P. Doc #

4. ALL CURB RADI ARE 2.5' UNLESS OTHERWISE SHOWN.

5. MARINA APPROVED UNDER LCRA PERMIT #00261.

6. FINISHED FLOOR ELEVATION IS 711.23 FOR THE PARKING LEVEL.

7. ALL DIMENSIONS FROM PROPERTY LINE ARE TO PROPOSED BUILDING CORNERS.

BUILDING TABLE

BUILDING #	HEIGHT	SQUARE FEET	UNIT COUNT
1	5	13,577.50	12
2	5	13,577.50	12
3	5	13,577.50	12
4	5	13,577.50	12
5	5	13,577.50	12

CENTERLINE TABLE

LINE	LENGTH	BEARING
L1	79.55	S47°09'26"E
L2	20.39	S16°09'54"E
L3	50.39	S49°08'29"E
L4	247.99	S19°38'09"E
L5	386.78	S34°07'11"E
L6	13.50	S34°07'11"E

CURVE TABLE

CURVE	LENGTH	RADIUS	F.O.C.	CHORD	CHORD DIRECTION
C1	20.39	53.00	10.31	20.24	N32°04'40"W
C2	36.36	39.00	19.43	34.79	S43°29'11"E
C3	34.27	39.00	18.35	33.17	N44°48'17"W

REVISIONS

NO.	DATE	DESCRIPTION	BY	DATE
1	12/05	REVISE LOT LINES, BUILDING # & T.A. BUILDING LAYOUT, & ACCESSORY	BY	

ENGINEERING, LAND SURVEYING & ENVIRONMENTAL CONSULTING

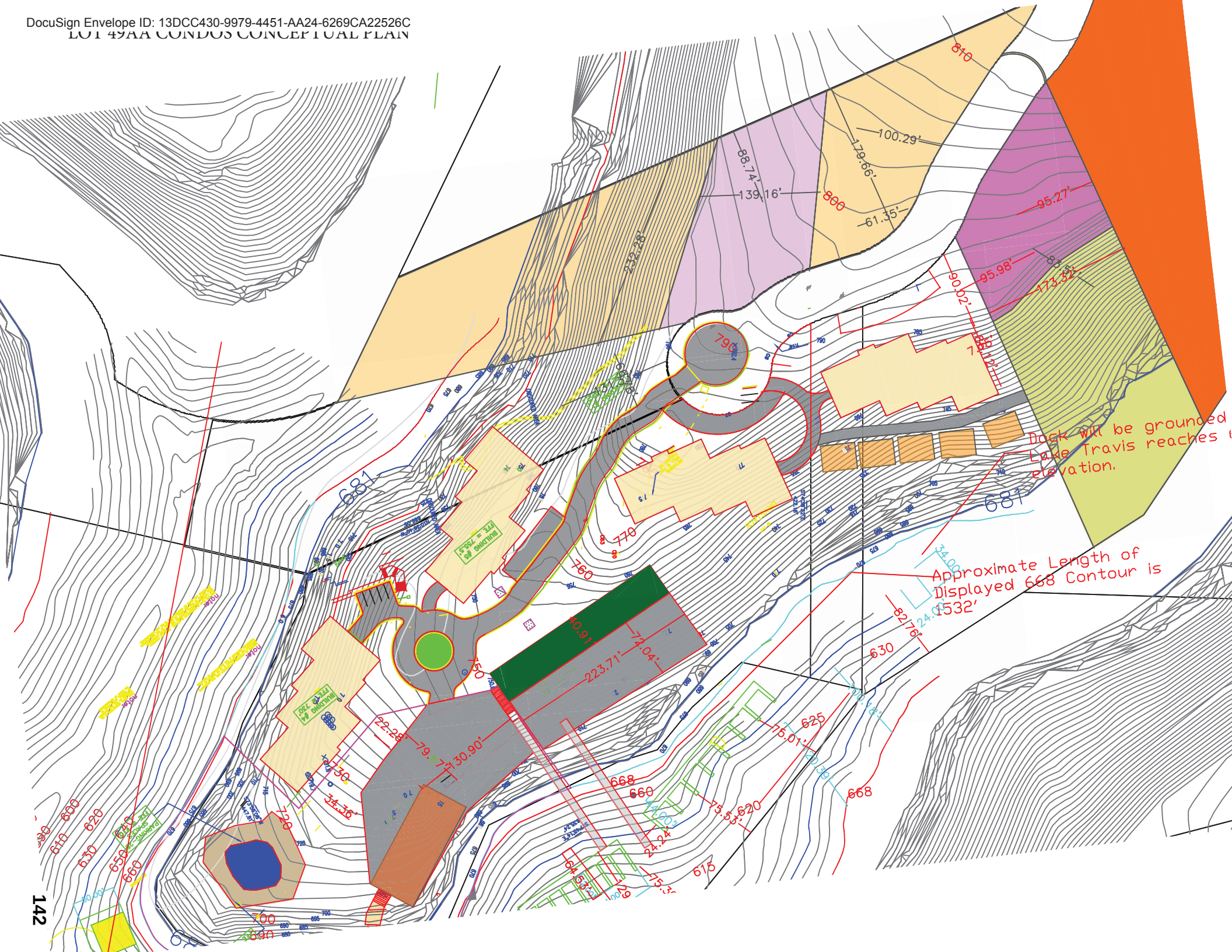
LOOMIS AUSTIN

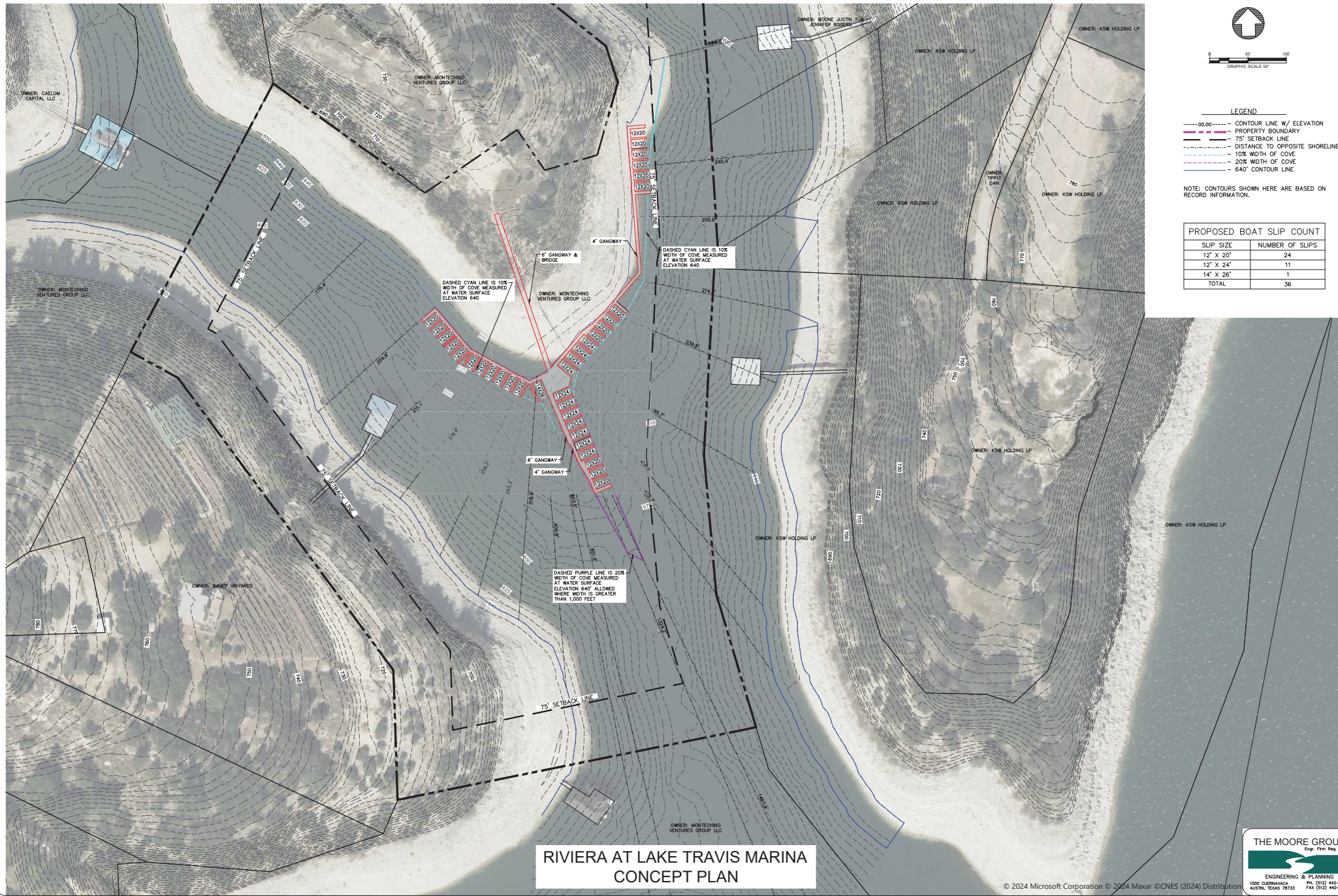
VILLA MONTECHINO CONDOMINIUMS

SITE PLAN

SHEET NO. 7

OF 17 SHEETS









Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 20, 2024

SUBMITTED BY: Councilor Saum, City Council

SUBJECT: Discussion, consideration, and possible action regarding an additional emergency road/route out of Lago Vista in the event of an evacuation.

BACKGROUND: Citizens have expressed an interest in identifying and marking an additional emergency road/route out of Lago Vista in the event of an evacuation, for example if there was a wildfire that was blocking Lohman Ford closer to FM 1431.

FINDINGS: A citizen has brought up Ming Trail to Destination Way as a potential emergency route in the event of an evacuation. City Council previously explored this route, but there was not a consensus of all parties and it was postponed. This discussion can help revive those discussions or introduce alternative routes if there are any to consider.

FINANCIAL IMPACT: N/A

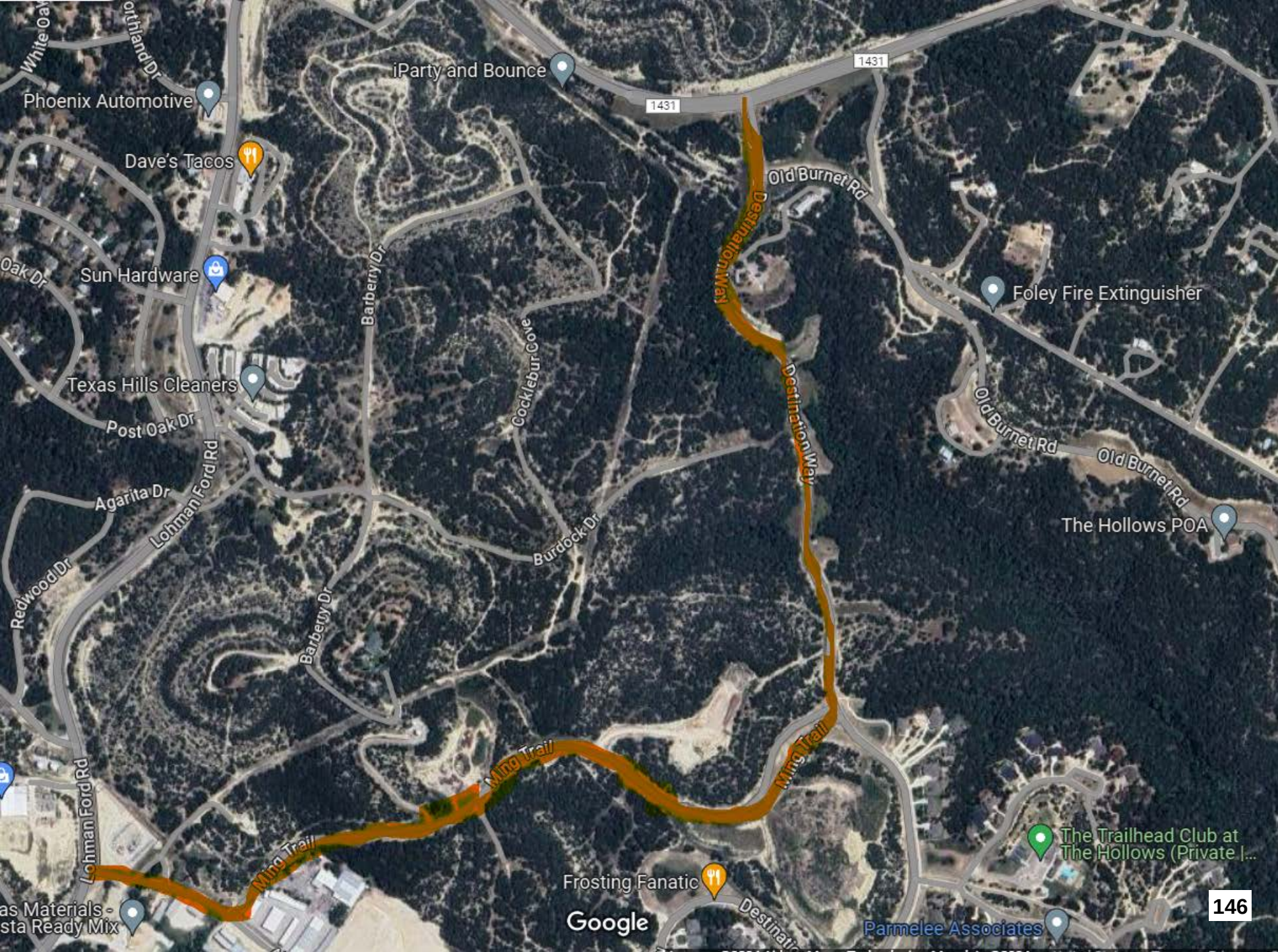
ATTACHMENTS:

[Map.pdf](#)

[Alternate Route off Destination Way.pdf](#)

[Agenda Item 11 Picture 1.pdf](#)

[Agenda Item 11 Picture 2.pdf](#)



Phoenix Automotive

Dave's Tacos

Sun Hardware

Texas Hills Cleaners

iParty and Bounce

Foley Fire Extinguisher

The Hollows POA

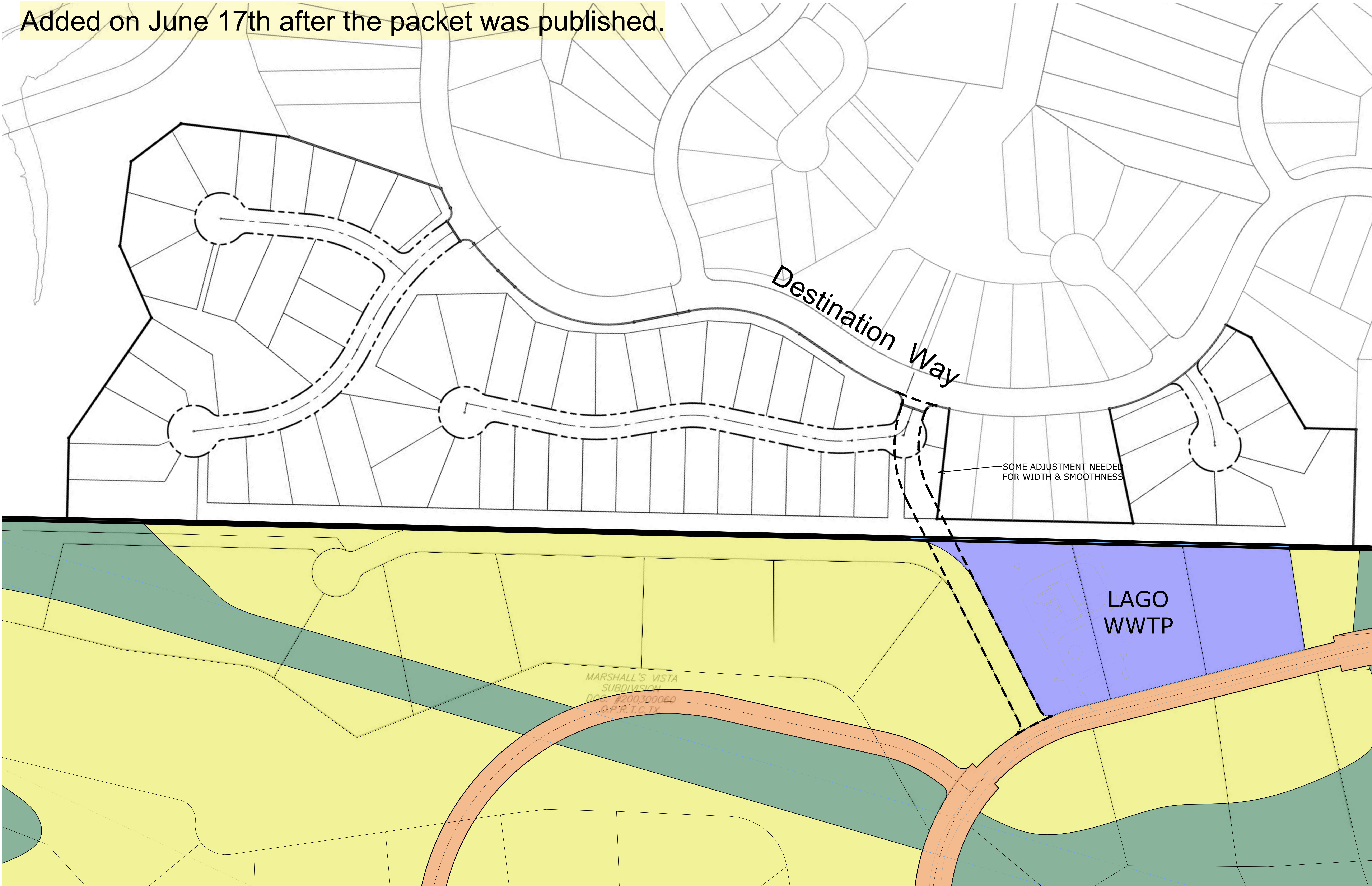
The Trailhead Club at
The Hollows (Private I...

Frosting Fanatic

Parmelee Associates

Google

Added on June 17th after the packet was published.



Added on June 17th after the packet was published.



Added on June 17th after the packet was published.



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 20, 2024

SUBMITTED BY: Councilor Saum, City Council

SUBJECT: Discussion, consideration, and possible action regarding City Council approval of street parking and/or special event parking.

BACKGROUND: Owners of the Farmers Market and Lago Vista Brewery have been working with the city for a few months on bringing the Farmers Market back to Lago Vista at the Brewery on weekends. The Brewery owners asked Councilor's Saum and Roberts for help with a meeting with the City in early February to work through issues with the permitting. That meeting was held on February 20th. Temporary approval for the Farmers Market was given on February 28th "until the off-site parking lease approved by the City Attorney is recorded." The Farmer's Market is currently operating on a limited basis, but cannot expand to its full market without a solution for parking. A possible parking solution was an agreement between the Brewery and the Casey Building, however as the City is requiring a lease between the two, the agreement has stalled. For business purposes, the lease may not be an option. Pedestrians crossing the busier Bronco Ln. with no crosswalk, stop sign or light presents safety issues. They also have the option of conducting another parking study (based on actual attendance at the Farmer's Market rather than projections) that would suggest that more than 7 vendors can be accommodated without relying on off-site parking. However, it is not known if that will resolve the parking issue or if it will continue to add to the costs of bringing the Farmers Market back to Lago Vista proper. As such, discussions have been had between Councilor Saum, the City Manager and Development Services on alternative parking options and what ability Council has to approve special event parking or street parking.

FINDINGS: Councilor Saum is proposing that Council consider approving street parking along the brewery side of Dodge Trail and/or Arapaho Trail as there is much less traffic and little development behind the brewery. If street parking is not an

option, Council could consider special event parking wherein Dodge Trail or a portion of Arapaho Trail be designated as Special Event parking during the Farmers Market and a road sign be put out directing that only local traffic could go through. Additionally, it was not made clear what authority Council has to approve special event parking or street parking, so this discussion may need a recommendation on those policies.

FINANCIAL IMPACT:

N/A



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 20, 2024

SUBMITTED BY: Jai Brown, Finance

SUBJECT: Discussion, consideration and possible action on Ordinance 24-06-20-02; an ordinance of the City Council of the City of Lago Vista, Texas, amending Section 6.200 (A)(3) of Article 6.000 within Appendix A of the Lago Vista Code of Ordinances regarding water conservation fees, providing codification and publication, an effective date, repealer, severability, proper notice and open meetings clauses.

BACKGROUND: At the March 7, 2024, Council meeting, the City Council deliberated on potential revisions to the Fee Schedule. Councilor Prince presented three options for consideration: implementing a fixed fee for all users, implementing a percentage fee based on sewer rates, or increasing the usage rates. Additionally, a fourth consideration was added during the discussion, which involved maintaining the current rate structure without any further revisions. Council requested that staff amend the fee schedule ordinance to indicate drought contingency fees as "To Be Determined (TBD)" until a confirmed decision on the structure could be made by the Council.

FINDINGS: After reviewing data from previous years, staff found that no contingency fee had been assessed since 2015. In response to the City Council's request, the Chief Financial Officer conducted an analysis and prepared a document illustrating various options. The primary goal of staff's analysis is to cover the fixed and variable expenses associated with providing water services. The examination revealed that both the water and sewer funds over the last three years have sufficient funding, thus not warranting a drought contingency fee. However, if such a fee were deemed necessary, staff would suggest employing the sewer rate approach. This involves using the anticipated revenue deficit divided by the current fiscal years' budgeted revenue to create a multiplier affecting all customers based on their wastewater consumption rate.

This tiered approach is a practical method for city staff to adjust rates within the current billing system.

In light of these findings, it is recommended that the drought contingency fee be reviewed annually, especially if the LCRA mandates the city to enter into drought contingency water restrictions. Staff proposes analyzing a rolling three-year average between February and March of each fiscal year to determine whether a drought contingency fee is warranted. This timing would ensure readiness for an April implementation, aligning with the normal sewer rate adjustment practices currently in place. Given these considerations, staff recommends against implementing a drought contingency fee at this time.

On May 16th, a presentation was made, and suggestions were made by City Council to revise the drought contingency fee equation to use the sewer volume rather than the water volume to be used in the future.

Staff recommends City Council approve the drought contingency fee equation to be codified in the fee schedule for future use when deemed necessary under the drought contingency plan.

FINANCIAL IMPACT:

The ultimate objective is to cover the expenses associated with operating water services.

ATTACHMENTS:

[Ordinance Fee Schedule Amendment 06.20.24.pdf](#)

[Exhibit A Appendix A Fee Schedule 06.20.24.pdf](#)

[Exhibit A Appendix A Fee Schedule \(REDLINE\) 06.20.24.pdf](#)

[Analysis for Drought Fee v11.pdf](#)

ORDINANCE NO. 24-06-20-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAGO VISTA, TEXAS, AMENDING SECTION 6.200 (A)(3) OF ARTICLE 6.000 WITHIN APPENDIX A OF THE LAGO VISTA CODE OF ORDINANCES REGARDING WATER CONSERVATION FEES, PROVIDING CODIFICATION AND PUBLICATION, AN EFFECTIVE DATE, REPEALER, SEVERABILITY, PROPER NOTICE AND OPEN MEETINGS CLAUSES.

WHEREAS, The City of Lago Vista, Texas is a Home Rule City; and

WHEREAS, The City Council of the City of Lago Vista finds that from time to time it is necessary to review and amend its fee schedule for permits and rates; and

WHEREAS, the City Council desires to amend Appendix A, Fee Schedule, as set out in the attached Exhibit “A”; and

WHEREAS, the City Council finds that it is necessary and proper for the purpose of promoting effective and efficient government of the City to adopt the proposed amendments to Appendix A, Fee Schedule of the City of Lago Vista Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAGO VISTA, TEXAS, THAT:

SECTION 1. FINDINGS OF FACT. All of the above and foregoing recitals are hereby found to be true and correct legislative findings of the City and are incorporated herein as findings of fact.

SECTION 2. AMENDMENT. The City Council of the City of Lago Vista, Texas, does hereby amend Section 6.200 (a)(3) of Article 6.000 Utility Related Fees, as shown in Exhibit “A”. Underlined language shall be added and language to be deleted is signified by strike-through. All unedited Sections of the Code of Ordinances remain in effect as currently written.

SECTION 3. REPEALER. All ordinances, orders or resolutions heretofore passed and adopted by the City Council of the City of Lago Vista, Texas, are hereby repealed to the extent said ordinances, orders or resolutions or parts thereof are in conflict herewith.

SECTION 4. SEVERABILITY CLAUSE. If any section, subsection, article, paragraph, sentence, clause, phrase or word in this Ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such holding shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares it would have passed such remaining portions of this Ordinance despite such invalidity, which remaining portions shall remain in full force and effect.

SECTION 5. CODIFICATION AND PUBLICATION. The City Secretary is hereby directed to record and publish the attached rules, regulations and policies in the City’s Code of Ordinances as authorized by Section 52.013 of the Texas Local Government Code.

SECTION 6. EFFECTIVE DATE. This Ordinance shall take effect immediately upon its passage and publication in accordance with the Texas Local Government Code.

SECTION 7. OPEN MEETINGS. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

AND, IT IS SO ORDERED.

PASSED AND APPROVED this 20th day of June, 2024 by a vote of the City Council of the City of Lago Vista, Texas.

Kevin Sullivan, Mayor

ATTEST:

Lucy Aldrich, City Secretary

On a motion by Councilor_____, seconded by Councilor_____,
the above and foregoing ordinance was passed and approved.

EXHIBIT “A”

APPENDIX A

FEE SCHEDULE

ARTICLE 6.000 UTILITY RELATED FEES

Sec 6.200 Utility Rates And Fees

(a) Residential and commercial water service:

(3) Drought contingency fees will be approved by City Council as needed based on the following formulation:

$$\begin{array}{rcccl} \text{Drought} & & \text{Anticipated Revenue} & & \text{Total Sewer} \\ \text{Contingency Fee} & = & \text{Deficiency} & & \text{Consumption} \\ & & \text{Current Fiscal Year} & \text{X} & \text{1,000 gallons} \\ & & \text{Budgeted Revenue (use} & \text{Wastewater} & \\ & & \text{acct 30-470-4100 only)} & \text{consumption} & \\ & & & \text{rate} & \end{array}$$

EXHIBIT “A”

APPENDIX A

FEE SCHEDULE

ARTICLE 6.000 UTILITY RELATED FEES

Sec 6.200 Utility Rates And Fees

(a) Residential and commercial water service:

~~(3) Monthly fee per LUE during stage 1 of water conservation: \$0.00~~

~~(A) Stage 2 of water conservation: TBD~~

~~(B) Stage 3 of water conservation: TBD~~

~~(C) Stage 4 of water conservation: TBD~~

~~(D) Stage 5 of water conservation: TBD~~

~~(4)~~(3) Drought contingency fees will be approved by City Council as needed based on the following formulation:

$$\begin{array}{rcccl} \text{Drought} & & \text{Anticipated Revenue} & & \text{Total Sewer} \\ \text{Contingency Fee} & = & \text{Deficiency} & & \text{Consumption} \\ & & \text{Current Fiscal Year} & \text{X} & \text{Wastewater} & \text{X} & \text{1,000 gallons} \\ & & \text{Budgeted Revenue (use} & & \text{consumption} & & \\ & & \text{acct 30-470-4100 only)} & & \text{rate} & & \end{array}$$

Enforce current Drought Contingency Plan

Currently, there is no budgeted revenue amount or goal for the drought contingency fee.

How much are we attempting to raise to offset our utility expenses for water and wastewater?

Has no budgeted revenue since FY 2015-16

<u>Stages</u>	<u>Fee</u>
1	\$0.00
2	\$15.00
3	\$30.00
4	\$35.00
5	\$45.00

Base Rate

Sewer \$19.00

Sewer Consumption Rate

\$10.75

Number of connections	5,600	Consumption Rate	10.75	Number of connections	5,600	Consumption Rate	10.75	Number of connections	5,600	Consumption Rate	10.75						
Year	Revenue	Account Number	Budgeted	Actual	Variance	Year	Revenue	Account Number	Budgeted	Actual	Variance	Year	Revenue	Account Number	Budgeted	Actual	Variance
2021	70 Sewer Services	30-470-4100	2,730,115.00	3,045,442.52	(315,327.52)	2022	70 Sewer Services	30-470-4100	3,019,673.00	3,324,580.46	(304,907.46)	2023	70 Sewer Services	30-470-4100	3,646,089.00	3,506,835.33	139,253.67
Year	Expenses	Account Number	Budgeted	Actual	Variance	Year	Expenses	Account Number	Budgeted	Actual	Variance	Year	Expenses	Account Number	Budgeted	Actual	Variance
2021	Personel & Benefits	30-555	66,197.50	51,907.89	14,289.62	2022	Personel & Benefits	30-555	93,537.00	31,905.02	61,631.99	2023	Personel & Benefits	30-555	125,914.50	89,253.62	36,660.89
2021	Operation & Maintenance	30-555	27,393.50	35,468.42	(8,014.92)	2022	Operation & Maintenance	30-555	38,177.50	43,316.06	(5,138.56)	2023	Operation & Maintenance	30-555	45,360.00	61,233.53	(15,873.53)
2021	Supplies	30-555	15,500.00	13,619.63	2,440.38	2022	Supplies	30-555	15,500.00	16,407.38	(907.38)	2023	Supplies	30-555	17,500.00	21,433.66	(3,933.66)
2021	Services	30-555	39,500.00	31,333.50	8,166.50	2022	Services	30-555	39,500.00	22,198.17	17,301.84	2023	Services	30-555	41,500.00	20,598.40	20,901.61
2021	Fixed Assets	30-555	250.00	-	250.00	2022	Fixed Assets	30-555	-	-	-	2023	Fixed Assets	30-555	-	-	-
2021	Utilities Admin Annual Budget Expenses	30-555	148,841.00	131,668.83	17,172.17	2022	Utilities Admin Annual Budget Expenses	30-555	186,714.50	113,886.62	72,827.88	2023	Utilities Admin Annual Budget Expenses	30-555	230,274.50	192,519.19	37,755.31
Year	Expenses	Account Number	Budgeted	Actual	Variance	Year	Expenses	Account Number	Budgeted	Actual	Variance	Year	Expenses	Account Number	Budgeted	Actual	Variance
2021	Personel & Benefits	30-558	122,486.00	124,144.00	(658.00)	2022	Personel & Benefits	30-558	131,937.50	134,872.61	(2,935.11)	2023	Personel & Benefits	30-558	2,365.62	(2,365.62)	-
2021	Operation & Maintenance	30-558	82,179.50	46,797.96	35,411.55	2022	Operation & Maintenance	30-558	103,152.50	59,076.19	44,073.32	2023	Operation & Maintenance	30-558	31,709.00	12,465.16	19,243.85
2021	Supplies	30-558	1,150.00	203.25	946.76	2022	Supplies	30-558	1,150.00	415.85	734.16	2023	Supplies	30-558	250.00	-	250.00
2021	Services	30-558	58,151.00	46,982.14	11,168.87	2022	Services	30-558	91,616.50	54,722.27	36,894.24	2023	Services	30-558	16,175.00	8,629.03	7,545.98
2021	Fixed Assets	30-558	73,000.00	-	73,000.00	2022	Fixed Assets	30-558	41,497.50	-	41,497.50	2023	Fixed Assets	30-558	29,871.00	24,066.62	5,804.38
2021	Utility Fund Info Tech Annual Budget Expenses	30-558	337,966.50	218,097.34	119,869.17	2022	Utility Fund Info Tech Annual Budget Expenses	30-558	369,354.00	249,089.90	120,264.10	2023	Utility Fund Info Tech Annual Budget Expenses	30-558	48,134.00	24,059.80	24,074.20
Year	Expenses	Account Number	Budgeted	Actual	Variance	Year	Expenses	Account Number	Budgeted	Actual	Variance	Year	Expenses	Account Number	Budgeted	Actual	Variance
2021	Personel & Benefits	30-559	124,890.32	121,657.15	3,233.17	2022	Personel & Benefits	30-559	129,271.27	115,368.75	13,902.52	2023	Personel & Benefits	30-559	140,152.37	82,061.80	57,170.58
2021	Operation & Maintenance	30-559	25,774.20	17,461.08	8,312.22	2022	Operation & Maintenance	30-559	23,243.40	13,714.06	9,529.34	2023	Operation & Maintenance	30-559	12,869.45	6,480.43	6,389.02
2021	Supplies	30-559	4,861.80	4,572.00	289.80	2022	Supplies	30-559	3,363.30	3,442.78	(79.48)	2023	Supplies	30-559	2,281.05	1,420.24	860.81
2021	Services	30-559	26,640.00	19,460.12	7,179.18	2022	Services	30-559	24,975.00	8,607.36	15,367.64	2023	Services	30-559	28,871.00	24,066.62	4,804.38
2021	Fixed Assets	30-559	10,323.00	-	10,323.00	2022	Fixed Assets	30-559	-	-	-	2023	Fixed Assets	30-559	-	-	-
2021	Public Works Admin Annual Budget Expenses	30-559	192,489.32	163,151.94	29,337.38	2022	Public Works Admin Annual Budget Expenses	30-559	180,852.97	142,132.84	38,720.02	2023	Public Works Admin Annual Budget Expenses	30-559	184,273.88	114,969.09	69,304.79
Year	Expenses	Account Number	Budgeted	Actual	Variance	Year	Expenses	Account Number	Budgeted	Actual	Variance	Year	Expenses	Account Number	Budgeted	Actual	Variance
2021	Personel & Benefits	30-570	256,813.00	250,706.12	6,106.88	2022	Personel & Benefits	30-570	273,836.00	280,225.23	(6,389.23)	2023	Personel & Benefits	30-570	290,119.00	254,273.40	35,845.60
2021	Operation & Maintenance	30-570	806,369.00	590,662.49	216,286.51	2022	Operation & Maintenance	30-570	787,548.00	717,635.68	69,912.32	2023	Operation & Maintenance	30-570	761,196.00	361,495.09	419,700.91
2021	Supplies	30-570	26,500.00	26,130.32	3,369.68	2022	Supplies	30-570	26,000.00	31,572.38	(2,372.38)	2023	Supplies	30-570	32,000.00	23,148.62	8,851.38
2021	Services	30-570	10,820.00	16,831.93	(6,011.93)	2022	Services	30-570	15,600.00	10,782.60	4,817.40	2023	Services	30-570	10,100.00	7,016.87	3,083.13
2021	Fixed Assets	30-570	184,640.00	-	184,640.00	2022	Fixed Assets	30-570	241,165.00	0.85	241,164.15	2023	Fixed Assets	30-570	7,000.00	-	7,000.00
2021	SewerService Annual Budget Expenses	30-570	1,288,142.00	885,750.86	402,391.14	2022	SewerService Annual Budget Expenses	30-570	1,347,149.00	1,040,016.72	307,132.28	2023	SewerService Annual Budget Expenses	30-570	1,120,415.00	645,934.18	474,480.82
Year	Expenses	Account Number	Budgeted	Actual	Variance	Year	Expenses	Account Number	Budgeted	Actual	Variance	Year	Expenses	Account Number	Budgeted	Actual	Variance
2021	Personel & Benefits	30-575	184,124.00	182,364.11	1,559.89	2022	Personel & Benefits	30-575	193,767.00	184,676.69	9,090.31	2023	Personel & Benefits	30-575	268,787.00	238,563.10	30,223.90
2021	Operation & Maintenance	30-575	128,900.00	110,331.81	18,568.19	2022	Operation & Maintenance	30-575	134,640.00	113,963.64	20,676.36	2023	Operation & Maintenance	30-575	127,654.00	106,150.57	21,503.43
2021	Supplies	30-575	29,000.00	26,416.14	2,583.86	2022	Supplies	30-575	36,300.00	40,140.95	(3,840.95)	2023	Supplies	30-575	47,500.00	38,622.83	8,877.17
2021	Services	30-575	60,240.00	52,064.37	8,175.63	2022	Services	30-575	59,240.00	73,218.62	(13,978.62)	2023	Services	30-575	101,740.00	108,414.31	(6,674.31)
2021	Fixed Assets	30-575	63,069.00	-	63,069.00	2022	Fixed Assets	30-575	42,000.00	-	42,000.00	2023	Fixed Assets	30-575	-	-	-
2021	WWTP Annual Budget Expenses	30-575	465,333.00	371,376.43	93,956.57	2022	WWTP Annual Budget Expenses	30-575	466,167.00	421,999.90	44,167.10	2023	WWTP Annual Budget Expenses	30-575	565,681.00	491,750.81	73,930.19
Year	Expenses	Account Number	Budgeted	Actual	Variance	Year	Expenses	Account Number	Budgeted	Actual	Variance	Year	Expenses	Account Number	Budgeted	Actual	Variance
2021	Personel & Benefits	30-577	185,149.00	167,447.13	17,701.87	2022	Personel & Benefits	30-577	194,402.00	183,605.71	10,796.29	2023	Personel & Benefits	30-577	217,541.00	167,686.10	29,854.90
2021	Operation & Maintenance	30-577	71,400.00	40,421.96	30,978.04	2022	Operation & Maintenance	30-577	85,530.00	69,738.93	15,791.07	2023	Operation & Maintenance	30-577	72,949.00	54,096.92	18,852.08
2021	Supplies	30-577	16,000.00	18,256.33	(2,256.33)	2022	Supplies	30-577	17,000.00	23,261.90	(6,261.90)	2023	Supplies	30-577	29,300.00	10,267.67	19,032.33
2021	Services	30-577	11,000.00	548.74	10,451.26	2022	Services	30-577	11,000.00	3,239.48	7,760.52	2023	Services	30-577	12,000.00	1,972.62	10,027.38
2021	Fixed Assets	30-577	52,985.00	-	52,985.00	2022	Fixed Assets	30-577	-	-	-	2023	Fixed Assets	30-577	-	-	-
2021	Effluent Disposal Annual Budget Expenses	30-577	336,534.00	226,474.16	110,059.84	2022	Effluent Disposal Annual Budget Expenses	30-577	307,932.00	279,846.02	28,085.98	2023	Effluent Disposal Annual Budget Expenses	30-577	331,790.00	253,945.31	77,844.69
Year	Expenses	Account Number	Budgeted	Actual	Variance	Year	Expenses	Account Number	Budgeted	Actual	Variance	Year	Expenses	Account Number	Budgeted	Actual	Variance
2021	Personel & Benefits	30-584	26,415.00	26,510.72	(95.72)	2022	Personel & Benefits	30-584	28,035.00	30,554.14	(2,519.14)	2023	Personel & Benefits	30-584	36,895.00	25,378.23	11,516.77
2021	Operation & Maintenance	30-584	108,690.00	106,895.06	1,794.34	2022	Operation & Maintenance	30-584	165,390.00	195,263.35	(29,873.35)	2023	Operation & Maintenance	30-584	193,278.00	181,019.27	12,258.73
2021	Supplies	30-584	17,950.00	20,091.90	(2,051.90)	2022	Supplies	30-584	18,450.00	22,777.76	(4,327.76)	2023	Supplies	30-584	14,950.00	19,810.34	(4,860.34)
2021	Services	30-584	20,000.00	10,249.42	9,750.58	2022	Services	30-584	117,000.00	68,895.79	48,104.21	2023	Services	30-584	47,000.00	11,822.54	35,077.46
2021	Fixed Assets	30-584	51,650.00	-	51,650.00	2022	Fixed Assets	30-584	-	-	-	2023	Fixed Assets	30-584	-	-	-
2021	Lift Stations Annual Budget Expenses	30-584	224,705.00	163,657.70	61,047.30	2022	Lift Stations Annual Budget Expenses	30-584	328,875.00	317,491.04	11,383.96	2023	Lift Stations Annual Budget Expenses	30-584	292,123.00	238,130.38	53,992.62
Year	Expenses	Account Number	Budgeted	Actual	Variance	Year	Expenses	Account Number	Budgeted	Actual	Variance	Year	Expenses	Account Number	Budgeted	Actual	Variance
2021	Fixed Assets	30-586	2,811,805.00	2,839,167.25	(27,362.25)	2022	Fixed Assets	30-586	312,000.00	217,000.00	95,000.00	2023	Fixed Assets	30-586	-	-	-
2021	Utility Fund Transfer Annual Budget Expenses	30-586	2,811,805.00	2,839,167.25	(27,362.25)	2022	Utility Fund Transfer Annual Budget Expenses	30-586	312,000.00	217,000.00	95,000.00	2023	Utility Fund Transfer Annual Budget Expenses	30-586	-	-	-
2021	Total Expenses		5,805,815.82	4,799,344.51	1,006,471.31	2022	Total Expenses		3,499,044.47	2,781,463.14	717,581.32	2023	Total Expenses		2,772,691.38	1,961,308.76	811,382.62
Net Surplus or (Deficit) - Rev - Exp			(3,079,700.82)	(1,753,901.99)	(1,321,798.83)	Net Surplus or (Deficit) - Rev - Exp			(479,371.47)	543,117.32	(1,022,488.79)	Net Surplus or (Deficit) - Rev - Exp			873,397.83	1,545,526.57	(672,12

Cummulative Years 2021-2023

Number of connections 5,600 Consumption Rate 10.75

Revenue	Account Number	Budgeted	Actual	Variance
70-Sewer Services	30-470-4100	9,395,877.00	9,876,858.31	(480,981.31)

Expenses	Account Number	Budgeted	Actual	Variance
Personel & Benefits	30-555	285,649.00	173,066.52	112,582.49
Operaton & Maintenance	30-555	110,931.00	139,958.01	(29,027.01)
Supplies	30-555	48,500.00	50,920.06	(2,420.06)
Services	30-555	120,500.00	74,130.06	46,369.94
Fixed Assets	30-555	250.00	-	250.00
Utilities Admin Annual Budget Expenses	30-555	565,830.00	438,074.64	127,755.36

Expenses	Account Number	Budgeted	Actual	Variance
Personel & Benefits	30-558	255,423.50	261,982.23	(6,558.73)
Operaton & Maintenance	30-558	217,041.00	118,312.30	98,728.71
Supplies	30-558	2,550.00	619.09	1,930.91
Services	30-558	165,942.50	110,333.43	55,609.08
Fixed Assets	30-558	114,497.50	-	114,497.50
Utility Fund Info Tech Annual Budget Expenses	30-558	755,454.50	491,247.04	264,207.47

Expenses	Account Number	Budgeted	Actual	Variance
Personel & Benefits	30-559	394,313.96	320,007.69	74,306.27
Operaton & Maintenance	30-559	61,887.05	37,656.47	24,230.59
Supplies	30-559	10,506.15	9,435.02	1,071.13
Services	30-559	80,586.00	53,154.79	27,431.21
Fixed Assets	30-559	10,323.00	-	10,323.00
Public Works Admin Annual Budget Expenses	30-559	557,616.16	420,253.97	137,362.19

Expenses	Account Number	Budgeted	Actual	Variance
Personel & Benefits	30-570	820,768.00	785,204.75	35,563.25
Operaton & Maintenance	30-570	2,375,113.00	1,669,213.26	705,899.74
Supplies	30-570	90,500.00	82,651.50	7,848.50
Services	30-570	36,520.00	34,631.40	1,888.60
Fixed Assets	30-570	432,805.00	0.85	432,804.15
SewerService Annual Budget Expenses	30-570	3,755,706.00	2,571,701.76	1,184,004.24

Expenses	Account Number	Budgeted	Actual	Variance
Personel & Benefits	30-575	666,698.00	615,803.90	50,894.10
Operaton & Maintenance	30-575	391,394.00	330,446.02	60,947.98
Supplies	30-575	112,800.00	105,179.92	7,620.08
Services	30-575	221,220.00	233,697.30	(12,477.30)
Fixed Assets	30-575	105,069.00	-	105,069.00
WWTP Annual Budget Expenses	30-575	1,497,181.00	1,285,127.14	212,053.86

Expenses	Account Number	Budgeted	Actual	Variance
Personel & Benefits	30-577	597,092.00	538,640.94	58,451.06
Operaton & Maintenance	30-577	229,879.00	164,257.81	65,621.19
Supplies	30-577	62,300.00	51,805.90	10,494.10
Services	30-577	34,000.00	5,560.84	28,439.16
Fixed Assets	30-577	52,985.00	-	52,985.00
Effluent Disposal Annual Budget Expenses	30-577	976,256.00	760,265.49	215,990.51

Expenses	Account Number	Budgeted	Actual	Variance
Personel & Benefits	30-584	91,345.00	82,443.09	8,901.91
Operaton & Maintenance	30-584	467,358.00	483,178.28	(15,820.28)
Supplies	30-584	51,350.00	62,590.00	(11,240.00)
Services	30-584	184,000.00	91,067.75	92,932.25
Fixed Assets	30-584	51,650.00	-	51,650.00
Lift Stations Annual Budget Expenses	30-584	845,703.00	719,279.12	126,423.88

Expenses	Account Number	Budgeted	Actual	Variance
Fixed Assets	30-586	3,123,805.00	2,856,167.25	267,637.75
Utility Fund Transfer Annual Budget Expenses	30-586	3,123,805.00	2,856,167.25	267,637.75

Total Expenses 12,077,551.66 9,542,116.40 2,535,435.26

Net Surplus or (Deficit) = Rev - Exp (2,681,674.66) 334,741.91 (3,016,416.57)

2021-2023 Yearly Avg (1,005,472.19)
 2021-2023 Monthly Avg (83,789.35)
 2021-2023 Avg per connection (14.96)

Number of connections	5,600	Consumption Rate	10.75	Number of connections	5,600	Consumption Rate	10.75	Number of connections	5,600	Consumption Rate	10.75
Year	Revenue	Account Number	Actual	Budgeted	Variance	Year	Revenue	Account Number	Actual	Budgeted	Variance
2021 70-Sewer Services		30-470-4100	2,730,115.00	3,045,442.52	(315,327.52)	2022 70-Sewer Services		30-470-4100	3,019,673.00	3,324,580.46	(304,907.46)
2023 70-Sewer Services		30-470-4100	3,646,069.00	3,506,835.33	139,233.67						
Year	Expenses	Account Number	Actual	Budgeted	Variance	Year	Expenses	Account Number	Actual	Budgeted	Variance
2021 Personnel & Benefits		30-555	66,197.50	51,907.89	14,289.62	2022 Personnel & Benefits		30-555	93,537.00	31,905.02	61,631.99
2021 Operation & Maintenance		30-555	27,393.50	35,408.42	(8,014.92)	2022 Operation & Maintenance		30-555	38,177.50	43,316.06	(5,138.56)
2021 Supplies		30-555	15,500.00	13,019.03	2,480.98	2022 Supplies		30-555	15,500.00	16,467.38	(967.38)
2021 Services		30-555	39,500.00	31,333.50	8,166.50	2022 Services		30-555	39,500.00	22,198.17	17,301.84
2021 Fixed Assets		30-555	250.00	-	250.00	2022 Fixed Assets		30-555	-	-	-
2021 Utilities Admin Annual Budget Expenses		30-555	148,841.00	131,668.83	17,172.17	2022 Utilities Admin Annual Budget Expenses		30-555	186,714.50	113,886.62	72,827.88
2023 Utilities Admin Annual Budget Expenses		30-555	230,274.50	192,519.19	37,755.31						
Year	Expenses	Account Number	Actual	Budgeted	Variance	Year	Expenses	Account Number	Actual	Budgeted	Variance
2021 Personnel & Benefits		30-558	122,486.00	124,144.00	(1,658.00)	2022 Personnel & Benefits		30-558	131,937.50	134,872.61	(2,935.11)
2021 Operation & Maintenance		30-558	82,179.50	46,797.96	35,411.55	2022 Operation & Maintenance		30-558	103,152.50	59,076.19	44,073.32
2021 Supplies		30-558	1,150.00	203.25	946.76	2022 Supplies		30-558	1,150.00	415.85	734.16
2021 Services		30-558	58,151.00	46,982.14	11,168.87	2022 Services		30-558	91,616.50	54,722.27	36,894.24
2021 Fixed Assets		30-558	73,000.00	-	73,000.00	2022 Fixed Assets		30-558	41,497.50	41,497.50	-
2021 Utility Fund Info Tech Annual Budget Expenses		30-558	337,966.50	218,097.34	119,869.17	2022 Utility Fund Info Tech Annual Budget Expenses		30-558	369,354.00	249,089.90	120,264.10
2023 Utility Fund Info Tech Annual Budget Expenses		30-558	48,134.00	24,059.80	24,074.20						
Year	Expenses	Account Number	Actual	Budgeted	Variance	Year	Expenses	Account Number	Actual	Budgeted	Variance
2021 Personnel & Benefits		30-559	124,890.32	121,657.15	3,233.17	2022 Personnel & Benefits		30-559	129,271.27	116,368.75	13,902.52
2021 Operation & Maintenance		30-559	25,774.20	17,461.08	8,312.22	2022 Operation & Maintenance		30-559	23,243.40	13,714.06	9,529.34
2021 Supplies		30-559	4,861.80	4,572.00	289.80	2022 Supplies		30-559	3,363.30	3,442.78	(79.48)
2021 Services		30-559	26,640.00	19,460.62	7,179.18	2022 Services		30-559	24,975.00	9,607.36	15,367.64
2021 Fixed Assets		30-559	10,323.00	-	10,323.00	2022 Fixed Assets		30-559	-	-	-
2021 Public Works Admin Annual Budget Expenses		30-559	192,489.32	163,151.94	29,337.38	2022 Public Works Admin Annual Budget Expenses		30-559	180,852.97	142,132.94	38,720.02
2023 Public Works Admin Annual Budget Expenses		30-559	184,273.88	114,969.09	69,304.79						
Year	Expenses	Account Number	Actual	Budgeted	Variance	Year	Expenses	Account Number	Actual	Budgeted	Variance
2021 Personnel & Benefits		30-570	256,813.00	250,706.12	6,106.88	2022 Personnel & Benefits		30-570	273,836.00	280,225.23	(6,389.23)
2021 Operation & Maintenance		30-570	806,369.00	590,662.49	216,286.51	2022 Operation & Maintenance		30-570	787,548.00	717,635.68	69,912.32
2021 Supplies		30-570	26,500.00	28,130.32	(1,630.32)	2022 Supplies		30-570	29,000.00	31,372.38	(2,372.38)
2021 Services		30-570	10,820.00	16,831.93	(6,011.93)	2022 Services		30-570	15,600.00	10,782.60	4,817.40
2021 Fixed Assets		30-570	184,640.00	-	184,640.00	2022 Fixed Assets		30-570	241,165.00	0.85	241,164.15
2021 SewerService Annual Budget Expenses		30-570	1,288,142.00	885,750.86	402,391.14	2022 SewerService Annual Budget Expenses		30-570	1,347,149.00	1,040,016.72	307,132.28
2023 SewerService Annual Budget Expenses		30-570	1,120,415.00	645,934.18	474,480.82						
Year	Expenses	Account Number	Actual	Budgeted	Variance	Year	Expenses	Account Number	Actual	Budgeted	Variance
2021 Personnel & Benefits		30-575	184,124.00	182,064.11	2,059.89	2022 Personnel & Benefits		30-575	183,767.00	184,076.09	(309.09)
2021 Operation & Maintenance		30-575	128,900.00	110,331.81	18,568.19	2022 Operation & Maintenance		30-575	134,640.00	113,963.64	20,676.36
2021 Supplies		30-575	29,000.00	26,416.14	2,583.86	2022 Supplies		30-575	36,300.00	40,140.95	(3,840.95)
2021 Services		30-575	60,240.00	52,064.37	8,175.63	2022 Services		30-575	59,240.00	73,218.62	(13,978.62)
2021 Fixed Assets		30-575	63,069.00	-	63,069.00	2022 Fixed Assets		30-575	42,000.00	-	42,000.00
2021 WWTP Annual Budget Expenses		30-575	465,333.00	371,376.43	93,956.57	2022 WWTP Annual Budget Expenses		30-575	466,167.00	421,999.90	44,167.10
2023 WWTP Annual Budget Expenses		30-575	565,681.00	491,750.81	73,930.19						
Year	Expenses	Account Number	Actual	Budgeted	Variance	Year	Expenses	Account Number	Actual	Budgeted	Variance
2021 Personnel & Benefits		30-577	185,149.00	167,447.13	17,701.87	2022 Personnel & Benefits		30-577	194,402.00	183,605.71	10,796.29
2021 Operation & Maintenance		30-577	71,400.00	40,421.96	30,978.04	2022 Operation & Maintenance		30-577	85,530.00	69,738.93	15,791.07
2021 Supplies		30-577	16,000.00	18,256.33	(2,256.33)	2022 Supplies		30-577	17,000.00	23,261.90	(6,261.90)
2021 Services		30-577	11,000.00	548.74	10,451.26	2022 Services		30-577	11,000.00	3,236.48	7,763.52
2021 Fixed Assets		30-577	52,985.00	-	52,985.00	2022 Fixed Assets		30-577	-	-	-
2021 Effluent Disposal Annual Budget Expenses		30-577	336,534.00	226,474.16	110,059.84	2022 Effluent Disposal Annual Budget Expenses		30-577	307,932.00	279,848.02	28,083.98
2023 Effluent Disposal Annual Budget Expenses		30-577	331,790.00	253,945.31	77,844.69						
Year	Expenses	Account Number	Actual	Budgeted	Variance	Year	Expenses	Account Number	Actual	Budgeted	Variance
2021 Personnel & Benefits		30-584	26,415.00	26,510.72	(95.72)	2022 Personnel & Benefits		30-584	28,035.00	30,554.14	(2,519.14)
2021 Operation & Maintenance		30-584	108,690.00	106,895.06	1,794.34	2022 Operation & Maintenance		30-584	165,390.00	195,263.35	(29,873.35)
2021 Supplies		30-584	17,950.00	20,091.90	(2,051.90)	2022 Supplies		30-584	18,450.00	22,777.76	(4,327.76)
2021 Services		30-584	20,000.00	10,249.42	9,750.58	2022 Services		30-584	117,000.00	68,895.79	48,104.21
2021 Fixed Assets		30-584	51,650.00	-	51,650.00	2022 Fixed Assets		30-584	-	-	-
2021 Lift Stations Annual Budget Expenses		30-584	224,705.00	163,657.70	61,047.30	2022 Lift Stations Annual Budget Expenses		30-584	328,875.00	317,491.04	11,383.96
2023 Lift Stations Annual Budget Expenses		30-584	292,123.00	238,130.38	53,992.62						
Year	Expenses	Account Number	Actual	Budgeted	Variance	Year	Expenses	Account Number	Actual	Budgeted	Variance
2021 Fixed Assets		30-586	2,811,805.00	2,839,367.25	(27,562.25)	2022 Fixed Assets		30-586	312,000.00	217,000.00	95,000.00
2021 Utility Fund Transfer Annual Budget Expenses		30-586	2,811,805.00	2,839,367.25	(27,562.25)	2022 Utility Fund Transfer Annual Budget Expenses		30-586	312,000.00	217,000.00	95,000.00
2023 Utility Fund Transfer Annual Budget Expenses		30-586	-	-	-						
2021 Total Expenses			5,805,815.82	4,799,344.51	1,006,471.31	2022 Total Expenses			3,499,044.47	2,781,463.14	717,581.32
2023 Total Expenses			7,772,691.38	1,961,308.76	5,811,382.62						
Net Surplus or (Deficit) - Rev - Exp			(3,075,700.62)	(1,753,901.99)	(1,321,798.63)	Net Surplus or (Deficit) - Rev - Exp			(479,371.47)	(543,117.32)	(1,022,488.79)
2021 Monthly Avg					(110,149.80)	2021 Monthly Avg					(85,267.40)
2021 Avg per connection					(19.87)	2021 Avg per connection					(15.22)
2021-2023 Yearly Avg					(1,005,472.19)	2021-2023 Yearly Avg					(85,267.40)
2021-2023 Monthly Avg					(83,789.35)	2021-2023 Monthly Avg					(6,601.75)
2021-2023 Avg per connection					(14.96)	2021-2023 Avg per connection					(10.80)
Drought Contingency	Anticipated Revenue Deficiency	(Wastewater consumption Rate)									
	CY Budgeted Revenue										
	1,321,798.63	10.75 per 1,000									
	3,045,442.32										
			Wastewater Consumption Rate	Actual Amt Charged					Wastewater Consumption Rate	Actual Amt Charged	
multiplier			0.43	2,000	21.50	multiplier			0.31	2,000	21.50
			5,875	63.16	27.41				5,875	63.16	12.10
			30,000	322.50	139.97				30,000	322.50	61.81
Drought Contingency	Anticipated Revenue Deficiency	(Wastewater consumption Rate)									
	CY Budgeted Revenue										
	672,128.95	10.75 per 1,000									
	3,506,835.33										
			Wastewater Consumption Rate	Actual Amt Charged					Wastewater Consumption Rate	Actual Amt Charged	
multiplier			0.19	2,000	21.50	multiplier			0.19	2,000	21.50
			5,875	63.16	12.10				5,875	63.16	12.10
			30,000	322.50	61.81				30,000	322.50	61.81

30 -UTILITY FUND

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>30-CONTRIBUTION CAPITAL</u>						
30-430-1200 INSURANCE RECOVERY	0	0.00	0.00	0.00	0.00	0.00
30-430-1300 CONTRIBUTED CAPITAL	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 30-CONTRIBUTION CAPITAL	0	0.00	0.00	0.00	0.00	0.00
<u>50-GENERAL OPERATION</u>						
30-450-1410 INVESTMENT INTEREST	24,000	290.34	6,614.53	0.00	17,385.47	27.56
30-450-1411 ARPA GRANT INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-450-1412 WTP EXPANSION INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-450-1413 WATERLINE: BAR K TO BRONCO	0	0.00	0.00	0.00	0.00	0.00
30-450-1414 2018 LCRA HOLLOWS REUSE WAT	0	0.00	0.00	0.00	0.00	0.00
30-450-1420 UTILITY EXTENSIONS REQUEST	45,000	9,320.00	91,940.40	0.00 (	46,940.40)	204.31
30-450-1421 INTERFUND REIMBURSEMENT	0	0.00	0.00	0.00	0.00	0.00
30-450-1425 TRANS FROM BONDS - LABOR/EQ	0	0.00	0.00	0.00	0.00	0.00
30-450-1430 CREDIT CARD SERVICE FEES	0	0.00	0.00	0.00	0.00	0.00
30-450-1601 PID ADMINISTRATION	0	0.00	0.00	0.00	0.00	0.00
30-450-1602 PID INSPECTIONS	0	0.00	0.00	0.00	0.00	0.00
30-450-1810 CASH LONG AND SHORT	0	0.00	0.00	0.00	0.00	0.00
30-450-3220 OTHER UTILITY GRANTS	0	0.00	0.00	0.00	0.00	0.00
30-450-3230 LCRA GRANTS	25,000	0.00	17,632.00	0.00	7,368.00	70.53
30-450-4400 OTHER REVENUE	0	10.99	13,052.54	0.00 (	13,052.54)	0.00
30-450-7911 BOND PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
30-450-9060 LOAN PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
30-450-9100 TRANSFER FROM RESERVES	2,038,522	0.00	0.00	0.00	2,038,522.00	0.00
30-450-9800 OTHER RESOURCES	0	0.00	0.00	0.00	0.00	0.00
30-450-9850 CAPITAL CONTRIBUTIONS - AUD	0	70,123.73	70,123.73	0.00 (	70,123.73)	0.00
30-450-9900 INTERFUND TRANSFER	<u>0</u>	<u>147,655.50</u>	<u>147,655.50</u>	<u>0.00 (</u>	<u>147,655.50)</u>	<u>0.00</u>
TOTAL 50-GENERAL OPERATION	2,132,522	227,400.56	347,018.70	0.00	1,785,503.30	16.27
<u>60-WATER SERVICES</u>						
30-460-4100 WATER SERVICE FEES	3,600,000	466,500.73	4,176,748.16	0.00 (	576,748.16)	116.02
30-460-4150 DROUGHT EMERGENCY FEE	0	0.00	0.00	0.00	0.00	0.00
30-460-4200 FACILITY CHARGES	0	0.00	0.00	0.00	0.00	0.00
30-460-4300 WATER TAP FEES	710,500	33,000.00	716,250.00	0.00 (	5,750.00)	100.81
30-460-4360 WATER EXTENSIONS	283,927	290,020.95	632,752.26	0.00 (	348,825.26)	222.86
30-460-4400 OTHER REVENUE	7,500	2,510.00	31,412.48	0.00 (	23,912.48)	418.83
30-460-4425 FIRE HYDRANT	0	0.00	0.00	0.00	0.00	0.00
30-460-4450 RECONNECT FEE REVENUE	0	0.00	0.00	0.00	0.00	0.00
30-460-4500 PENALTIES-SERVICE ACCTS	85,000	9,975.00	9,975.00	0.00	75,025.00	11.74
30-460-4510 WATER FACILITY PEN/INT	0	0.00	0.00	0.00	0.00	0.00
30-460-4550 ENGINEERING/METER SET FEES	0	0.00	0.00	0.00	0.00	0.00
30-460-4740 REBATE UTILITY SERVICE LINE	0	0.00	0.00	0.00	0.00	0.00
30-460-4759 MAR VISTA WATER TAP ON LINE	0	0.00	0.00	0.00	0.00	0.00
30-460-4760 MAR HARBOR WTR LINE TAP ON	0	0.00	0.00	0.00	0.00	0.00
30-460-9101 TRANSFERS IN	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 60-WATER SERVICES	4,686,927	802,006.68	5,567,137.90	0.00 (	880,210.90)	118.78

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

30 -UTILITY FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>70-SEWER SERVICES</u>						
30-470-4100 SEWER SERVICE FEES	2,730,115	265,836.89	3,045,442.52	0.00 (	315,327.52)	111.55
30-470-4200 FACILITY CHARGES	0	0.00	0.00	0.00	0.00	0.00
30-470-4310 SEWER TAP FEES	1,043,700	43,500.00	1,002,465.00	0.00	41,235.00	96.05
30-470-4360 SEWER EXTENSIONS	274,934	36,601.00	308,975.90	0.00 (	34,041.90)	112.38
30-470-4400 OTHER REVENUE	5,000	1,168.00	2,452.00	0.00	2,548.00	49.04
30-470-4510 FACILITY CHGS-INT/PEN	0	0.00	0.00	0.00	0.00	0.00
30-470-4550 ENGINEERING/METER SET FEES	0	0.00	0.00	0.00	0.00	0.00
30-470-4759 MAR VISTA SWR LINE TAP ON	0	0.00	0.00	0.00	0.00	0.00
30-470-4760 MAR HARBOR SWR LINE TAP ON	0	0.00	0.00	0.00	0.00	0.00
30-470-9900 INTERFUND TRANSFER	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 70-SEWER SERVICES	4,053,749	347,105.89	4,359,335.42	0.00 (	305,586.42)	107.54
<u>80-CAPITAL IMPROVEMENT</u>						
30-480-1100 TRANSFER FROM BOND FUND	0	0.00	0.00	0.00	0.00	0.00
30-480-1200 TRANSFER FROM WATER IMPACT	0	0.00	0.00	0.00	0.00	0.00
30-480-1300 TRANSFER FROM SEWER IMPACT	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 80-CAPITAL IMPROVEMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	10,873,198	1,376,513.13	10,273,492.02	0.00	599,705.98	94.48

30 -UTILITY FUND

55-UTILITIES ADMINISTRATI

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-555-1000 ACCRUED SALARY EXPENSE (AJE	0	169.88	169.88	0.00 (	169.88)	0.00
30-555-1010 STATE UNEMPLOYMENT TAX	589	0.00	504.00	0.00	85.00	85.57
30-555-1020 SOCIAL SECURITY / MEDICARE	6,510	424.54	5,556.14	0.00	953.86	85.35
30-555-1030 TMRS	7,114	448.62	5,928.96	0.00	1,185.04	83.34
30-555-1050 HEALTH, DENTAL & LIFE INS.	17,893	77.78	17,428.56	0.00	464.44	97.40
30-555-1060 HEALTH REIMBURSEMENT ACCOUN	1,308	110.91	1,326.50	0.00 (	18.50)	101.41
30-555-1070 WORKERS COMPENSATION	396	0.00	157.07	0.00	238.93	39.66
30-555-1100 DIRECTOR OF PUBLIC WORKS	0	0.00	0.00	0.00	0.00	0.00
30-555-1120 CUSTOMER SERVICE CLERKS	46,176	2,496.80	32,082.40	0.00	14,093.60	69.48
30-555-1144 CAR ALLOWANCE	0	0.00	0.00	0.00	0.00	0.00
30-555-1145 LONGEVITY PAY	415	0.00	380.62	0.00	34.38	91.72
30-555-1146 REWARDS PROGRAM	810	0.00	809.84	0.00	0.16	99.98
30-555-1147 WORK BOOT ALLOWANCE	0	0.00	0.00	0.00	0.00	0.00
30-555-1148 CELL PHONE STIPEND	600	46.16	577.00	0.00	23.00	96.17
30-555-1149 IN LIEU OF	0	0.00	138.40	0.00 (	138.40)	0.00
30-555-1150 ACCOUNTING CLERK	0	0.00	0.00	0.00	0.00	0.00
30-555-1274 OVERTIME	0	0.00	0.00	0.00	0.00	0.00
30-555-1300 DIRECTOR OF PUBLIC WORKS	0	0.00	0.00	0.00	0.00	0.00
30-555-1301 ASST DIRECTOR OF PUBLIC WOR	0	0.00	0.00	0.00	0.00	0.00
30-555-1302 CAR ALLOWANCE	0	0.00	0.00	0.00	0.00	0.00
30-555-1303 UTILITY ASSISTANT	0	0.00	0.00	0.00	0.00	0.00
30-555-1305 IT MANAGER	0	0.00	0.00	0.00	0.00	0.00
30-555-1400 MERIT INCREASE	2,919	0.00	0.00	0.00	2,919.00	0.00
30-555-1405 COLA PAY INCREASE	973	0.00	0.00	0.00	973.00	0.00
30-555-1500 UTILITY FUND PAY PLAN	0	0.00	0.00	0.00	0.00	0.00
30-555-1520 UTILITY BILLING CLERK	37,692	3,016.16	38,756.40	0.00 (	1,064.40)	102.82
30-555-1550 COMMUNICATION & MARKETING S	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	123,395	6,790.85	103,815.77	0.00	19,579.23	84.13
<u>OPERATIONS & MAINTENANCE</u>						
30-555-4000 LIABILITY & PROPERTY INS	677	0.00	0.00	0.00	677.00	0.00
30-555-4100 BAD DEBT WRITE-OFFS	0	0.00 (	150.83)	0.00	150.83	0.00
30-555-4110 UNIFORMS	0	0.00	0.00	0.00	0.00	0.00
30-555-4200 TRAVEL	1,500	36.40	567.17	0.00	932.83	37.81
30-555-4300 EDUCATION	1,500	600.00	900.00	0.00	600.00	60.00
30-555-4400 DUES	0	0.00	20.86	0.00 (	20.86)	0.00
30-555-4420 BONDS	110	0.00	0.00	0.00	110.00	0.00
30-555-4550 LEGAL NOTICES	0	0.00	0.00	0.00	0.00	0.00
30-555-4570 RENTAL/LEASE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
30-555-4575 BANK CHARGES	50,000	5,791.38	69,367.56	0.00 (	19,367.56)	138.74
30-555-4600 TELEPHONE SERVICE	0	0.00	0.00	0.00	0.00	0.00
30-555-4700 MAINTENANCE & REPAIRS	0	0.00	0.00	0.00	0.00	0.00
30-555-4725 EQUIP/VEHICLE MAINT/REPAIRS	0	0.00	0.00	0.00	0.00	0.00
30-555-4730 VEHICLE SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-555-4750 MISCELLANEOUS EXPENSES	500	0.00	112.08	0.00	387.92	22.42
30-555-4825 IT EXPENSE	500	0.00	0.00	0.00	500.00	0.00
TOTAL OPERATIONS & MAINTENANCE	54,787	6,427.78	70,816.84	0.00 (	16,029.84)	129.26

30 -UTILITY FUND

55-UTILITIES ADMINISTRATI

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
30-555-5100 BOOKS/PUBLICATIONS/FILMS	0	0.00	0.00	0.00	0.00	0.00
30-555-5200 POSTAGE	27,000	2,350.07	23,528.54	0.00	3,471.46	87.14
30-555-5300 SUPPLIES	4,000	254.78	2,500.51	0.00	1,499.49	62.51
30-555-5400 FUEL/LUBRICANTS	0	0.00	0.00	0.00	0.00	0.00
30-555-5500 COVID 19 EXPENSES	0	0.00	9.00	0.00	(9.00)	0.00
30-555-5700 WINTER STORMS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	31,000	2,604.85	26,038.05	0.00	4,961.95	83.99
<u>SERVICES</u>						
30-555-6100 PROFESSIONAL SERVICES	35,000	0.00	22,057.00	0.00	12,943.00	63.02
30-555-6110 AUDITING SERVICES	15,000	0.00	14,375.00	0.00	625.00	95.83
30-555-6120 LEGAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-555-6135 CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-555-6400 PRINTING & BINDING SERVICES	28,500	2,201.41	25,995.00	0.00	2,505.00	91.21
30-555-6500 MISCELLANEOUS SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-555-6540 MAINTENANCE AGREEMENTS	500	0.00	240.00	0.00	260.00	48.00
30-555-6545 CUSTOMER REFUNDS	0	0.00	0.00	0.00	0.00	0.00
30-555-6600 DISPOSAL SERVICE	0	0.00	0.00	0.00	0.00	0.00
30-555-6700 DAMAGE CLAIMS AGAINST CITY	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	79,000	2,201.41	62,667.00	0.00	16,333.00	79.33
<u>FIXED ASSETS</u>						
30-555-9310 MAINTENANCE AGREEMENTS	0	0.00	0.00	0.00	0.00	0.00
30-555-9730 OFFICE EQUIPMENT/SOFTWARE	500	0.00	0.00	0.00	500.00	0.00
30-555-9750 COMMUNICATIONS EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-555-9760 TRANSFER TO DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIXED ASSETS	500	0.00	0.00	0.00	500.00	0.00
TOTAL 55-UTILITIES ADMINISTRATI	288,682	18,024.89	263,337.66	0.00	25,344.34	91.22

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

30 -UTILITY FUND

56-GENERAL FUND TRANSFER

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FIXED ASSETS						
30-556-9700 OTHER RESOURCES CONTRIBUTED	0	0.00	0.00	0.00	0.00	0.00
30-556-9765 TRANSFER TO GENERAL FUND	1,600,000	133,333.37	1,600,000.00	0.00	0.00	100.00
30-556-9770 TRANSFERS TO CAPITAL PROJEC	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	1,600,000	133,333.37	1,600,000.00	0.00	0.00	100.00
TOTAL 56-GENERAL FUND TRANSFER	1,600,000	133,333.37	1,600,000.00	0.00	0.00	100.00

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30 -UTILITY FUND

57-DEBT SRVCE FUND TRNSF

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FIXED ASSETS						
30-557-9760 TRANSFER TO DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 57-DEBT SRVCE FUND TRNSF	0	0.00	0.00	0.00	0.00	0.00

30 -UTILITY FUND

58-UTILITY FUND INFO TECH

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-558-1000 ACCRUED SALARY (AUDITOR ADJ	0	366.88	366.88	0.00 (	366.88)	0.00
30-558-1010 STATE UNEMPLOYMENT TAX	589	0.00	756.00	0.00 (	167.00)	128.35
30-558-1020 SOCIAL SECURITY/MEDICARE	13,701	1,063.86	13,889.31	0.00 (	188.31)	101.37
30-558-1030 TMRS	14,972	1,140.00	15,011.63	0.00 (	39.63)	100.26
30-558-1050 HEALTH INSURANCE	27,586	229.87	31,835.38	0.00 (	4,249.38)	115.40
30-558-1060 HEALTH REIMBURSEMENT ACCOUN	1,962	166.36	1,989.73	0.00 (	27.73)	101.41
30-558-1070 WORKERS COMPENSATION	517	0.00	235.60	0.00	281.40	45.57
30-558-1120 IT DIRECTOR	73,768	5,903.16	75,853.01	0.00 (	2,085.01)	102.83
30-558-1125 IT ASSISTANT	42,057	3,365.60	43,246.25	0.00 (	1,189.25)	102.83
30-558-1130 GIS ASSISTANT	0	0.00	0.00	0.00	0.00	0.00
30-558-1135 SR. GIS TECHNICIAN	55,553	4,380.80	56,605.06	0.00 (	1,052.06)	101.89
30-558-1138 CELL PHONE ALLOWANCE	0	0.00	0.00	0.00	0.00	0.00
30-558-1143 CELL PHONE ALLOWANCE	0	92.32	1,177.08	0.00 (	1,177.08)	0.00
30-558-1144 CAR ALLOWANCE	5,000	384.62	5,000.06	0.00 (	0.06)	100.00
30-558-1145 LONGEVITY	900	0.00	899.65	0.00	0.35	99.96
30-558-1146 REWARDS PROGRAM	1,215	0.00	1,214.76	0.00	0.24	99.98
30-558-1148 CELL PHONE STIPEND	1,200	0.00	0.00	0.00	1,200.00	0.00
30-558-1149 IN LIEU OF	0	0.00	207.60	0.00 (	207.60)	0.00
30-558-1274 OVERTIME	0	0.00	0.00	0.00	0.00	0.00
30-558-1300 MERIT INCREASE	5,964	0.00	0.00	0.00	5,964.00	0.00
30-558-1405 COLA PAY INCREASE	1,988	0.00	0.00	0.00	1,988.00	0.00
30-558-1500 PAY PLAN INCREASES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	246,972	17,093.47	248,288.00	0.00 (	1,316.00)	100.53
 <u>OPERATIONS & MAINTENANCE</u>						
30-558-4000 LIABILITY/PROPERTY INSURANC	0	0.00	0.00	0.00	0.00	0.00
30-558-4200 TRAVEL	1,500	0.00	0.00	0.00	1,500.00	0.00
30-558-4300 EDUCATION	10,000	0.00	0.00	0.00	10,000.00	0.00
30-558-4400 DUES & SUBSCRIPTIONS	0	0.00	0.00	0.00	0.00	0.00
30-558-4570 RENTAL/LEASE	17,325	0.00	11,594.40	0.00	5,730.60	66.92
30-558-4600 TELEPHONE	48,600	3,625.68	31,366.79	0.00	17,233.21	64.54
30-558-4700 MAINTENANCE/REPAIRS	31,140	223.66	27,060.01	0.00	4,079.99	86.90
30-558-4715 UNANTICIPATED MAINTENANCE	2,500	599.00	1,848.91	0.00	651.09	73.96
30-558-4750 MISCELLANEOUS EXPENSE	1,000	0.00	0.00	0.00	1,000.00	0.00
30-558-4825 INFORMATION TECHNOLOGY	<u>52,294</u>	<u>4,837.69</u>	<u>21,665.80</u>	<u>0.00</u>	<u>30,628.20</u>	<u>41.43</u>
TOTAL OPERATIONS & MAINTENANCE	164,359	9,286.03	93,535.91	0.00	70,823.09	56.91
 <u>SUPPLIES</u>						
30-558-5100 BOOKS/PUBLICATIONS	300	206.04	206.04	0.00	93.96	68.68
30-558-5200 POSTAGE	0	0.00	0.00	0.00	0.00	0.00
30-558-5300 SUPPLIES	2,000	0.00	30.49	0.00	1,969.51	1.52
30-558-5500 COVID 19 EXPENSES	0	0.00	169.96	0.00 (	169.96)	0.00
30-558-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	2,300	206.04	406.49	0.00	1,893.51	17.67

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30 -UTILITY FUND

58-UTILITY FUND INFO TECH

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SERVICES</u>						
30-558-6100 PROFESSIONAL SERVICES	20,000	0.00	7,725.00	0.00	12,275.00	38.63
30-558-6500 MISCELLANEOUS SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-558-6540 MAINTENANCE AGREEMENTS	<u>96,302</u>	<u>9,758.95</u>	<u>86,239.27</u>	<u>0.00</u>	<u>10,062.73</u>	<u>89.55</u>
TOTAL SERVICES	116,302	9,758.95	93,964.27	0.00	22,337.73	80.79
<u>FIXED ASSETS</u>						
30-558-9720 MACHINEY & EQUIPMENT	134,500 (	92,465.00)	0.00	0.00	134,500.00	0.00
30-558-9730 OFFICE EQUIPMENT & SOFTWARE	11,500	0.00	0.00	0.00	11,500.00	0.00
30-558-9735 OFFICE FURNITURE	0	0.00	0.00	0.00	0.00	0.00
30-558-9740 DOCUWARE SYSTEM-PRINCIPAL	0	0.00	0.00	0.00	0.00	0.00
30-558-9741 DOCUWARE SYSTEM-INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-558-9742 VIRTUAL SERVER-PRINCIPAL	0	0.00	0.00	0.00	0.00	0.00
30-558-9743 VIRTUAL SERVER-INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-558-9744 SUMMIT INTERG SYSTEM-PRINCI	0	0.00	0.00	0.00	0.00	0.00
30-558-9745 SUMMIT INTERG SYSTEM-INTERE	0	0.00	0.00	0.00	0.00	0.00
30-558-9746 ADD ON CLUSTER-PRINCIPAL	0	0.00	0.00	0.00	0.00	0.00
30-558-9747 ADD ON CLUSTER-INTEREST	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	146,000 (	92,465.00)	0.00	0.00	146,000.00	0.00
TOTAL 58-UTILITY FUND INFO TECH	675,933 (	56,120.51)	436,194.67	0.00	239,738.33	64.53

30 -UTILITY FUND

59-PUBLIC WORKS ADMIN

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-559-1000 ACCRUED SALARY (AUDITOR ADJ	0	200.70	200.70	0.00 (	200.70)	0.00
30-559-1010 STATE UNEMPLOYMENT TAX	785	0.00	1,039.97	0.00 (	254.97)	132.48
30-559-1020 SOCIAL SECURITY / MEDICARE	20,446	1,595.30	20,741.82	0.00 (	295.82)	101.45
30-559-1030 TMRS	22,343	1,700.54	22,308.28	0.00	34.72	99.84
30-559-1050 HEALTH INSURANCE	45,727	325.36	41,228.86	0.00	4,498.14	90.16
30-559-1060 HEALTH REIMBURSEMENT ACCOUN	2,616	221.81	2,652.95	0.00 (	36.95)	101.41
30-559-1070 WORKERS COMPENSATION	4,122	0.00	3,400.95	0.00	721.05	82.51
30-559-1100 DIRECTOR OF PUBLIC WORKS	0	0.00	0.00	0.00	0.00	0.00
30-559-1130 GIS ASSISTANT	37,440	2,908.80	37,827.29	0.00 (	387.29)	101.03
30-559-1138 CELL PHONE ALLOWANCE	0	0.00	0.00	0.00	0.00	0.00
30-559-1144 CELL PHONE ALLOWANCE	780	60.00	780.00	0.00	0.00	100.00
30-559-1145 LONGEVITY	588	0.00	553.62	0.00	34.38	94.15
30-559-1146 REWARDS PROGRAM	1,620	0.00	1,214.76	0.00	405.24	74.99
30-559-1147 WORK BOOT ALLOWANCE	180	0.00	359.90	0.00 (	179.90)	199.94
30-559-1148 CELL PHONE STIPEND	1,200	92.32	1,200.16	0.00 (	0.16)	100.01
30-559-1149 IN LIEU OF	0	0.00	276.80	0.00 (	276.80)	0.00
30-559-1274 OVERTIME	0	0.00	0.00	0.00	0.00	0.00
30-559-1300 DIRECTOR OF PUBLIC WORKS	113,446	9,078.26	116,651.65	0.00 (	3,205.65)	102.83
30-559-1301 ASST DIRECTOR OF PUBLIC WOR	0	0.00	0.00	0.00	0.00	0.00
30-559-1302 CAR ALLOWANCE	9,900	761.54	9,900.02	0.00 (	0.02)	100.00
30-559-1303 PUBLIC WORKS ADMIN ASST	45,113	3,610.08	46,388.11	0.00 (	1,275.11)	102.83
30-559-1310 GRADUATE ENGINEER	57,000	4,561.32	58,610.94	0.00 (	1,610.94)	102.83
30-559-1400 MERIT INCREASE	8,805	0.00	0.00	0.00	8,805.00	0.00
30-559-1405 COLA PAY INCREASE	2,935	0.00	0.00	0.00	2,935.00	0.00
30-559-1500 PAY PLAN INCREASES	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	375,046	25,116.03	365,336.78	0.00	9,709.22	97.41
<u>OPERATIONS & MAINTENANCE</u>						
30-559-4000 LIABILITY/PROPERTY IMSURANC	25,000	0.00	15,762.94	0.00	9,237.06	63.05
30-559-4110 UNIFORMS	1,000	0.00	1,139.93	0.00 (	139.93)	113.99
30-559-4200 TRAVEL	1,700	0.00	65.77	0.00	1,634.23	3.87
30-559-4300 EDUCATION	8,000	240.50	2,416.50	0.00	5,583.50	30.21
30-559-4400 DUES	5,000	40.00	679.00	0.00	4,321.00	13.58
30-559-4420 NOTARY BONDS	0	0.00	0.00	0.00	0.00	0.00
30-559-4550 LEGAL NOTICES	0	0.00	0.00	0.00	0.00	0.00
30-559-4600 TELEPHONE/INTERNET	3,100	54.79	345.25	0.00	2,754.75	11.14
30-559-4700 MAINTENANCE & REPAIRS	500	0.00	0.00	0.00	500.00	0.00
30-559-4725 VEHICLE MAIN/REPAIRS	1,100	0.00	3,682.77	0.00 (	2,582.77)	334.80
30-559-4750 MISCELLANEOUS EXPENSE	12,000	14,785.55	17,768.33	0.00 (	5,768.33)	148.07
30-559-4825 INFORMATION TECHNOLOGY	20,000	1,843.00	10,577.88	0.00	9,422.12	52.89
TOTAL OPERATIONS & MAINTENANCE	77,400	16,963.84	52,438.37	0.00	24,961.63	67.75

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30 -UTILITY FUND

59-PUBLIC WORKS ADMIN

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
30-559-5100 BOOKS/PUBLICATIONS	2,500	275.63	4,254.07	0.00 (	1,754.07)	170.16
30-559-5200 POSTAGE	100	0.00	83.27	0.00	16.73	83.27
30-559-5300 SUPPLIES	4,000	0.00	2,723.59	0.00	1,276.41	68.09
30-559-5400 FUEL/LUBRICANTS	1,500	51.82	430.09	0.00	1,069.91	28.67
30-559-5500 COVID 19 EXPENSES	2,000	0.00	1,948.21	0.00	51.79	97.41
30-559-5700 WINTER STORMS	4,500	0.00	4,290.50	0.00	209.50	95.34
TOTAL SUPPLIES	14,600	327.45	13,729.73	0.00	870.27	94.04
<u>SERVICES</u>						
30-559-6100 PROFESSIONAL SERVICES	35,000	0.00	17,052.89	0.00	17,947.11	48.72
30-559-6120 LEGAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-559-6135 CONTRACT SERVICES	45,000	0.00	41,388.00	0.00	3,612.00	91.97
30-559-6500 MISCELLANEOUS SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-559-6540 MAINTENANCE AGREEMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	80,000	0.00	58,440.89	0.00	21,559.11	73.05
<u>FIXED ASSETS</u>						
30-559-9700 FIXED ASSETS	0 (	29,910.00)	0.00	0.00	0.00	0.00
30-559-9720 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-559-9725 VEHICLES	31,000	0.00	0.00	0.00	31,000.00	0.00
30-559-9730 OFFICE EQUIPMENT/SOFTWARE	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIXED ASSETS	31,000 (	29,910.00)	0.00	0.00	31,000.00	0.00
TOTAL 59-PUBLIC WORKS ADMIN	578,046	12,497.32	489,945.77	0.00	88,100.23	84.76

30 -UTILITY FUND

60-WATER SERVICES

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-560-1000 ACCRUED SALARY (AUDITOR ADJ	0 (	2,607.32) (	2,607.32)	0.00	2,607.32	0.00
30-560-1010 STATE UNEMPLOYMENT TAX	2,158	238.34	3,010.34	0.00 (	852.34)	139.50
30-560-1020 SOCIAL SECURITY / MEDICARE	35,705	767.77	32,537.91	0.00	3,167.09	91.13
30-560-1030 TMRS	39,019 (	1,051.03)	33,310.84	0.00	5,708.16	85.37
30-560-1050 HEALTH, DENTAL & LIFE INS.	104,873 (	675.59)	106,019.92	0.00 (	1,146.92)	101.09
30-560-1060 HEALTH REIMBURSEMENT ACCOUN	7,194	609.98	7,240.24	0.00 (	46.24)	100.64
30-560-1070 WORKERS COMPENSATION	15,112	0.00	7,652.13	0.00	7,459.87	50.64
30-560-1145 LONGEVITY PAY	2,284	0.00	2,283.72	0.00	0.28	99.99
30-560-1146 REWARDS PROGRAM	4,454	0.00	4,454.12	0.00 (	0.12)	100.00
30-560-1147 WORK BOOT ALLOWANCE	1,979	0.00	1,979.45	0.00 (	0.45)	100.02
30-560-1148 CELL PHONE STIPEND	2,400	138.48	2,100.28	0.00	299.72	87.51
30-560-1149 IN LIEU OF	0	0.00	761.20	0.00 (	761.20)	0.00
30-560-1274 OVERTIME	30,000	1,363.23	22,410.38	0.00	7,589.62	74.70
30-560-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-560-1405 COLA PAY INCREASE	4,892	0.00	0.00	0.00	4,892.00	0.00
30-560-1500 PAY PLAN INCREASES	0	0.00	0.00	0.00	0.00	0.00
30-560-1540 UTILITY SUPERINTENDENT	67,891	5,076.92	49,489.42	0.00	18,401.58	72.90
30-560-1561 CREW LEADER	83,541	6,640.32	85,542.48	0.00 (	2,001.48)	102.40
30-560-1570 MAINTENANCE PERSONNEL	270,281	19,030.21	281,981.43	0.00 (	11,700.43)	104.33
30-560-1571 SALARIES INCLUDED INCIP	0	0.00	0.00	0.00	0.00	0.00
30-560-1575 CIP INSPECTOR	0	0.00	0.00	0.00	0.00	0.00
30-560-1591 STANDBY TIME	3,900	75.00	2,475.00	0.00	1,425.00	63.46
30-560-1600 MERIT INCREASE	<u>14,677</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,677.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	690,360	29,606.31	640,641.54	0.00	49,718.46	92.80
 <u>OPERATIONS & MAINTENANCE</u>						
30-560-4000 LIABILITY & PROPERTY INS	17,411	0.00	12,014.42	0.00	5,396.58	69.00
30-560-4110 UNIFORMS	12,000	1,107.27	10,159.00	0.00	1,841.00	84.66
30-560-4200 TRAVEL	2,300	25.93	609.67	0.00	1,690.33	26.51
30-560-4300 EDUCATION	5,500	0.00	5,925.24	0.00 (	425.24)	107.73
30-560-4400 DUES	100	0.00	75.00	0.00	25.00	75.00
30-560-4570 RENTAL/LEASE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
30-560-4600 TELEPHONE	3,500	39.96	612.58	0.00	2,887.42	17.50
30-560-4650 ELECTRICITY	10,000	678.82	6,455.31	0.00	3,544.69	64.55
30-560-4700 MAINTENANCE & REPAIRS	95,000	17,389.51	90,738.30	0.00	4,261.70	95.51
30-560-4715 UNANTICIPATED MAINT/REPAIRS	30,000	0.00	33,661.01	0.00 (	3,661.01)	112.20
30-560-4725 EQUIP/VEHICLE MAINT/REPAIRS	40,000	3,684.97	48,376.11	0.00 (	8,376.11)	120.94
30-560-4730 VEHICLE SAFETY EQUIPMENT	3,200	0.00	4,023.10	0.00 (	823.10)	125.72
30-560-4740 REBATE UTILITY SERVICE LINE	0	0.00	0.00	0.00	0.00	0.00
30-560-4750 MISCELLANEOUS EXPENSE	1,500 (	1,173.90)	649.39	0.00	850.61	43.29
30-560-4755 FIRE HYDRANT REPLACEMENT	40,000	8,447.46	36,034.82	0.00	3,965.18	90.09
30-560-4757 WATER TAP & EXTENSION EXPEN	506,202	47,064.62	353,978.89	14,944.40	137,278.71	72.88
30-560-4758 REBATE ON LINE EXTENSIONS	0	0.00	0.00	0.00	0.00	0.00
30-560-4761 WATER SYSTEM IMPROVEMENTS	125,000 (	15,319.47)	139,749.98	0.00 (	14,749.98)	111.80
30-560-4825 IT EXPENSE	<u>3,000</u>	<u>0.00</u>	<u>1,599.98</u>	<u>0.00</u>	<u>1,400.02</u>	<u>53.33</u>
TOTAL OPERATIONS & MAINTENANCE	894,713	61,945.17	744,662.80	14,944.40	135,105.80	84.90

30 -UTILITY FUND

60-WATER SERVICES

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
30-560-5300 SUPPLIES	5,000	164,632.28	170,086.83	0.00 (	165,086.83)	3,401.74
30-560-5305 SMALL TOOLS	3,000	0.00	2,699.68	0.00	300.32	89.99
30-560-5350 METERS	88,000	1,870.00	204,969.57	630.00 (	117,599.57)	233.64
30-560-5400 FUEL & LUBRICANTS	35,000	7,062.12	35,902.40	0.00 (	902.40)	102.58
30-560-5410 STREET MATERIALS	0	0.00	0.00	0.00	0.00	0.00
30-560-5430 CHEMICALS	0	0.00	0.00	0.00	0.00	0.00
30-560-5500 COVID 19 EXPENSES	0	0.00	206.87	0.00 (	206.87)	0.00
30-560-5700 WINTER STORMS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	131,000	173,564.40	413,865.35	630.00 (	283,495.35)	316.41
<u>SERVICES</u>						
30-560-6130 ENGINEERING & PLANNING SVCS	0	0.00	0.00	0.00	0.00	0.00
30-560-6135 CONTRACTUAL SERVICES	50,000	147,954.97	170,007.09	0.00 (	120,007.09)	340.01
30-560-6500 MISCELLANEOUS SERVICES	150	7,096.70	7,228.85	0.00 (	7,078.85)	4,819.23
30-560-6540 MAINTENANCE AGREEMENTS	1,000	0.00	2,640.39	0.00 (	1,640.39)	264.04
30-560-6545 REFUND WATER TAP FEE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SERVICES	51,150	155,051.67	179,876.33	0.00 (	128,726.33)	351.66
<u>FIXED ASSETS</u>						
30-560-9720 MACHINERY & EQUIPMENT	167,040 (	24,145.00)	0.00	0.00	167,040.00	0.00
30-560-9730 OFFICE EQUIPMENT & SOFTWARE	0	0.00	0.00	0.00	0.00	0.00
30-560-9740 BUILDING IMPROVEMENTS	0	0.00	0.00	0.00	0.00	0.00
30-560-9750 WATERLINE: BAR K TO BRONCO	0	0.00	0.00	0.00	0.00	0.00
30-560-9760 VEHICLES	24,000	0.00	0.00	0.00	24,000.00	0.00
30-560-9818 2007 CHEV CC8500 DUMP TRK-P	0	0.00	0.00	0.00	0.00	0.00
30-560-9819 2007 CHEV CC8500 DUMP TRK-I	0	0.00	0.00	0.00	0.00	0.00
30-560-9820 2008 FORD F-350 PICKUP - PR	0	0.00	0.00	0.00	0.00	0.00
30-560-9821 2008 FORD F-350 PICKUP - IN	0	0.00	0.00	0.00	0.00	0.00
30-560-9822 BACKHOE ATTACHMENT - PRIN	0	0.00	0.00	0.00	0.00	0.00
30-560-9823 BACKHOE ATTACHMENT - INTERE	0	0.00	0.00	0.00	0.00	0.00
30-560-9824 2009 CHEV COLORADO EXT CAB	0	0.00	0.00	0.00	0.00	0.00
30-560-9828 2011 FORD F-250 REG CAB - P	0	0.00	0.00	0.00	0.00	0.00
30-560-9829 2011 FORD F-250 REG CAB - I	0	0.00	0.00	0.00	0.00	0.00
30-560-9830 2011 FORD SUPER DUTY - PRIN	0	0.00	0.00	0.00	0.00	0.00
30-560-9831 2011 FORD SUPER DUTY - INTE	0	0.00	0.00	0.00	0.00	0.00
30-560-9832 TIRE SPIN BALANCE MACHINE -	0	0.00	0.00	0.00	0.00	0.00
30-560-9833 TIRE SPIN BALANCE MACHINE -	0	0.00	0.00	0.00	0.00	0.00
30-560-9834 FORKLIFT - PRINCIPAL	0	0.00	0.00	0.00	0.00	0.00
30-560-9835 FORKLIFT - INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-560-9836 2014 CHEV SILVERADO - PRINC	0	0.00	0.00	0.00	0.00	0.00
30-560-9837 2014 CHEV SILVERADO - INTER	0	0.00	0.00	0.00	0.00	0.00
30-560-9838 FOUR POST LIFT-PRINCIPAL	0	0.00	0.00	0.00	0.00	0.00
30-560-9839 FOUR POST LIFT-INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-560-9840 2015 CHEVY 2500 4X4-PRINCIP	0	0.00	0.00	0.00	0.00	0.00
30-560-9841 2015 CHEVY 2500 4X4-INTERES	0	0.00	0.00	0.00	0.00	0.00
30-560-9842 2015 FORD PICKUP - PRINCIPA	0	0.00	0.00	0.00	0.00	0.00
30-560-9843 2015 FORD PICKUP - INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-560-9844 CASE SKID LOADER - PRINCIPA	0	0.00	0.00	0.00	0.00	0.00

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

30 -UTILITY FUND

60-WATER SERVICES

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
30-560-9845 CASE SKID LOADER - INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-560-9846 GOOSE NECK TRAILER-PRINCIPA	0	0.00	0.00	0.00	0.00	0.00
30-560-9847 GOOSE NECK TRAILER-INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-560-9848 FLAT BED HAUL TRUCK-PRINCIP	0	0.00	0.00	0.00	0.00	0.00
30-560-9849 FLAT BED HAUL TRUCK-INTERES	0	0.00	0.00	0.00	0.00	0.00
30-560-9850 ELEC VALVE OPER-PRINCIPAL	0	0.00	0.00	0.00	0.00	0.00
30-560-9851 ELEC VALVE OPER-INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-560-9852 12 YD DUMP TRUCK-PRINCIPAL	0	0.00	0.00	0.00	0.00	0.00
30-560-9853 12 YD DUMP TRUCK-INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-560-9854 2017 CHEVY EXT CAB-PRINCIPA	0	0.00	0.00	0.00	0.00	0.00
30-560-9855 2017 CHEVY EXT CAB-INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-560-9856 MUSTANG SQUEEZE TOOL-PRINCI	0	0.00	0.00	0.00	0.00	0.00
30-560-9857 MUSTANG SQUEEZE TOOL-INTERE	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIXED ASSETS	191,040	(24,145.00)	0.00	0.00	191,040.00	0.00
TOTAL 60-WATER SERVICES	1,958,263	396,022.55	1,979,046.02	15,574.40	(36,357.42)	101.86

30 -UTILITY FUND

65-WATER PLANT ONE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-565-1000 ACCRUED SALARY (AUDITOR ADJ	0 (	83.76) (	83.76)	0.00	83.76	0.00
30-565-1010 STATE UNEMPLOYMENT TAX	196	0.00	252.00	0.00 (	56.00)	128.57
30-565-1020 SOCIAL SECURITY / MEDICARE	4,062	341.22	3,931.15	0.00	130.85	96.78
30-565-1030 TMRS	4,439	360.72	4,197.80	0.00	241.20	94.57
30-565-1050 HEALTH, DENTAL & LIFE INS.	8,946	38.89	8,714.28	0.00	231.72	97.41
30-565-1060 HEALTH REIMBURSEMENT ACCOUN	654	55.45	663.25	0.00 (	9.25)	101.41
30-565-1070 WORKERS COMPENSATION	1,374	0.00	850.24	0.00	523.76	61.88
30-565-1145 LONGEVITY PAY	311	0.00	311.42	0.00 (	0.42)	100.14
30-565-1146 REWARDS PROGRAM	405	0.00	404.92	0.00	0.08	99.98
30-565-1147 WORK BOOT ALLOWANCE	180	0.00	179.95	0.00	0.05	99.97
30-565-1148 CELL PHONE STIPEND	0	0.00	0.00	0.00	0.00	0.00
30-565-1149 IN LIEU OF	0	0.00	69.20	0.00 (	69.20)	0.00
30-565-1274 OVERTIME	6,000	807.25	3,955.02	0.00	2,044.98	65.92
30-565-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-565-1405 COLA PAY INCREASE	528	0.00	0.00	0.00	528.00	0.00
30-565-1500 PAY PLAN INCREASES	0	0.00	0.00	0.00	0.00	0.00
30-565-1560 PLANT OPERATORS	45,496	3,587.68	46,357.52	0.00 (	861.52)	101.89
30-565-1570 SCADA OPERATOR	0	0.00	0.00	0.00	0.00	0.00
30-565-1591 STANDBY TIME	700	75.00	225.00	0.00	475.00	32.14
30-565-1600 MERIT INCREASE	<u>1,583</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,583.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	74,874	5,182.45	70,027.99	0.00	4,846.01	93.53
<u>OPERATIONS & MAINTENANCE</u>						
30-565-4000 LIABILITY & PROPERTY INS	4,400	0.00	2,546.13	0.00	1,853.87	57.87
30-565-4110 UNIFORMS	1,000	0.00	709.60	0.00	290.40	70.96
30-565-4200 TRAVEL	360	0.00	0.00	0.00	360.00	0.00
30-565-4300 EDUCATION	1,700	0.00	1,565.00	0.00	135.00	92.06
30-565-4400 DUES	4,200	0.00	3,271.49	0.00	928.51	77.89
30-565-4570 RENTAL / LEASE	0	0.00	0.00	0.00	0.00	0.00
30-565-4600 TELEPHONE	1,000	51.22	822.99	0.00	177.01	82.30
30-565-4650 ELECTRICITY	50,000	4,283.81	44,154.20	0.00	5,845.80	88.31
30-565-4700 MAINTENANCE & REPAIRS	10,000	2,402.76	20,035.95	0.00 (	10,035.95)	200.36
30-565-4715 UNANTICIPATED MAINT/REPAIRS	6,000	0.00	4,337.67	0.00	1,662.33	72.29
30-565-4725 EQUIP/VEHICLE MAINT/REPAIRS	1,700	8.11	3,563.83	0.00 (	1,863.83)	209.64
30-565-4730 VEHICLE SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-565-4825 IT EXPENSE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATIONS & MAINTENANCE	80,360	6,745.90	81,006.86	0.00 (	646.86)	100.80
<u>SUPPLIES</u>						
30-565-5300 SUPPLIES	6,000	105.39	5,780.53	0.00	219.47	96.34
30-565-5305 SUPPLIES- SMALL TOOLS	0	0.00	51.97	0.00 (	51.97)	0.00
30-565-5400 FUEL & LUBRICANTS	3,000	226.60	2,093.81	0.00	906.19	69.79
30-565-5430 CHEMICALS	40,000	2,072.04	39,778.50	0.00	221.50	99.45
30-565-5500 COVID 19 EXPENSES	0	0.00	142.89	0.00 (	142.89)	0.00
30-565-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>656.58</u>	<u>0.00</u>	<u>(656.58)</u>	<u>0.00</u>
TOTAL SUPPLIES	49,000	2,404.03	48,504.28	0.00	495.72	98.99

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

30 -UTILITY FUND

65-WATER PLANT ONE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SERVICES</u>						
30-565-6125 TESTING SERVICES	10,000	1,164.43	9,784.94	0.00	215.06	97.85
30-565-6135 CONTRACTUAL SERVICES	25,000	0.00	9,631.16	0.00	15,368.84	38.52
30-565-6425 RESERVATION FEE	0	0.00	0.00	0.00	0.00	0.00
30-565-6430 BULK WATER	70,000	8,327.96	77,635.83	0.00 (	7,635.83)	110.91
30-565-6500 MISCELLANEOUS SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-565-6540 MAINTENANCE AGREEMENT (SCAD	240	0.00	899.12	0.00 (	659.12)	374.63
30-565-6600 DISPOSAL SERVICES	<u>2,000</u>	<u>0.00</u>	<u>722.50</u>	<u>0.00</u>	<u>1,277.50</u>	<u>36.13</u>
TOTAL SERVICES	107,240	9,492.39	98,673.55	0.00	8,566.45	92.01
<u>FIXED ASSETS</u>						
30-565-9700 FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
30-565-9715 CONSTRUCTION COSTS	0	0.00	0.00	0.00	0.00	0.00
30-565-9720 MACHINERY & EQUIPMENT	42,000 (	500.00)	0.00	0.00	42,000.00	0.00
30-565-9730 OFFICE EQUIPMENT & SOFTWARE	0	0.00	0.00	0.00	0.00	0.00
30-565-9750 WTP EXPANSION	0	0.00	0.00	0.00	0.00	0.00
30-565-9830 2010 CHEVROLET REG CAB-PRIN	0	0.00	0.00	0.00	0.00	0.00
30-565-9831 2010 CHEVROLET REG CAB-INT	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	42,000 (	500.00)	0.00	0.00	42,000.00	0.00
TOTAL 65-WATER PLANT ONE	353,474	23,324.77	298,212.68	0.00	55,261.32	84.37

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

30 -UTILITY FUND

67-WATER PLANT TWO

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-567-1000 ACCRUED SALARY (AUDITOR ADJ	0	0.00	0.00	0.00	0.00	0.00
30-567-1010 STATE UNEMPLOYMENT TAX	0	0.00	0.00	0.00	0.00	0.00
30-567-1020 SOCIAL SECURITY / MEDICARE	0	0.00	0.00	0.00	0.00	0.00
30-567-1030 TMRS	0	0.00	0.00	0.00	0.00	0.00
30-567-1050 HEALTH, DENTAL & LIFE INS.	0	0.00	0.00	0.00	0.00	0.00
30-567-1070 WORKERS COMPENSATION	0	0.00	0.00	0.00	0.00	0.00
30-567-1145 LONGEVITY PAY	0	0.00	0.00	0.00	0.00	0.00
30-567-1146 REWARDS PROGRAM	0	0.00	0.00	0.00	0.00	0.00
30-567-1147 WORK BOOT ALLOWANCE	0	0.00	0.00	0.00	0.00	0.00
30-567-1274 OVERTIME	0	0.00	0.00	0.00	0.00	0.00
30-567-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-567-1405 COLA PAY INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-567-1500 PAY PLAN INCREASES	0	0.00	0.00	0.00	0.00	0.00
30-567-1560 PLANT OPERATOR	0	0.00	0.00	0.00	0.00	0.00
30-567-1591 STANDBY TIME	0	0.00	0.00	0.00	0.00	0.00
30-567-1600 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0	0.00	0.00	0.00	0.00	0.00
<u>OPERATIONS & MAINTENANCE</u>						
30-567-4110 UNIFORMS	0	0.00	0.00	0.00	0.00	0.00
30-567-4200 TRAVEL	0	0.00	0.00	0.00	0.00	0.00
30-567-4300 EDUCATION	0	0.00	0.00	0.00	0.00	0.00
30-567-4400 DUES	0	0.00	0.00	0.00	0.00	0.00
30-567-4570 RENTAL/LEASE	0	0.00	0.00	0.00	0.00	0.00
30-567-4600 TELEPHONE	0	0.00	0.00	0.00	0.00	0.00
30-567-4650 ELECTRICITY	0	0.00	0.00	0.00	0.00	0.00
30-567-4700 MAINTENANCE/REPAIR	0	0.00	0.00	0.00	0.00	0.00
30-567-4715 UNANTICIPATED MAINT/REPAIR	0	0.00	0.00	0.00	0.00	0.00
30-567-4725 EQUIP/VEHICLE MAINT/REPAIRS	0	0.00	0.00	0.00	0.00	0.00
30-567-4730 VEHICLE SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-567-4825 IT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATIONS & MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES</u>						
30-567-5300 SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
30-567-5305 SMALL TOOLS	0	0.00	0.00	0.00	0.00	0.00
30-567-5400 FUEL/LUBRICANTS	0	0.00	0.00	0.00	0.00	0.00
30-567-5430 CHEMICALS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	0	0.00	0.00	0.00	0.00	0.00

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

30 -UTILITY FUND

67-WATER PLANT TWO

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SERVICES</u>						
30-567-6125 TESTING SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-567-6135 CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-567-6430 BULK WATER	0	0.00	0.00	0.00	0.00	0.00
30-567-6500 MISCELLANEOUS SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-567-6540 MAINTENANCE AGREEMENT (SCAD	0	0.00	0.00	0.00	0.00	0.00
30-567-6600 DISPOSAL SERVICE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
<u>FIXED ASSETS</u>						
30-567-9610 FLOURIDE SYSTEM	0	0.00	0.00	0.00	0.00	0.00
30-567-9720 MACHINERY/EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-567-9730 OFFICE EQUIPMENT/SOFTWARE	0	0.00	0.00	0.00	0.00	0.00
30-567-9832 2010 CHEVROLET REG CAB-PRIN	0	0.00	0.00	0.00	0.00	0.00
30-567-9833 2010 CHEVROLET REG CAB-INT	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 67-WATER PLANT TWO	0	0.00	0.00	0.00	0.00	0.00

30 -UTILITY FUND

69-WATER PLANT THREE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-569-1000 ACCRUED SALARY - AUDITOR AD	0 (	76.21) (	76.21)	0.00	76.21	0.00
30-569-1010 STATE UNEMPLOYMENT TAX	196	0.00	252.00	0.00 (	56.00)	128.57
30-569-1020 SOCIAL SECURITY / MEDICARE	4,470	293.18	4,162.05	0.00	307.95	93.11
30-569-1030 TMRS	4,885	324.68	4,619.12	0.00	265.88	94.56
30-569-1050 HEALTH, DENTAL & LIFE INS.	8,946	38.89	13,048.42	0.00 (	4,102.42)	145.86
30-569-1060 HEALTH REIMBURSEMENT ACCOUN	654	55.45	663.25	0.00 (	9.25)	101.41
30-569-1070 WORKERS COMPENSATION	1,374	0.00	850.24	0.00	523.76	61.88
30-569-1145 LONGEVITY PAY	381	0.00	380.62	0.00	0.38	99.90
30-569-1146 REWARDS PROGRAM	405	0.00	404.92	0.00	0.08	99.98
30-569-1147 WORK BOOT ALLOWANCE	180	0.00	179.95	0.00	0.05	99.97
30-569-1148 CELL PHONE STIPEND	0	0.00	0.00	0.00	0.00	0.00
30-569-1149 IN LIEU OF	0	0.00	69.20	0.00 (	69.20)	0.00
30-569-1274 OVERTIME	6,500	0.00	3,971.81	0.00	2,528.19	61.10
30-569-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-569-1405 COLA PAY INCREASE	581	0.00	0.00	0.00	581.00	0.00
30-569-1500 PAY PLAN INCREASES	0	0.00	0.00	0.00	0.00	0.00
30-569-1560 PLANT OPERATOR	50,068	3,948.32	51,016.88	0.00 (	948.88)	101.90
30-569-1591 STANDBY TIME	900	75.00	675.00	0.00	225.00	75.00
30-569-1600 MERIT INCREASE	<u>1,743</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,743.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	81,283	4,659.31	80,217.25	0.00	1,065.75	98.69
<u>OPERATIONS & MAINTENANCE</u>						
30-569-4000 LIABILITY & PROPERTY INS	9,900	0.00	6,942.10	0.00	2,957.90	70.12
30-569-4110 UNIFORMS	1,000	0.00	514.29	0.00	485.71	51.43
30-569-4200 TRAVEL	700	0.00	0.00	0.00	700.00	0.00
30-569-4300 EDUCATION	800	350.00	350.00	0.00	450.00	43.75
30-569-4400 DUES	8,000	0.00	3,196.48	0.00	4,803.52	39.96
30-569-4570 RENTAL / LEASE	0	0.00	0.00	0.00	0.00	0.00
30-569-4600 TELEPHONE	1,000	35.81	566.93	0.00	433.07	56.69
30-569-4650 ELECTRICITY	95,000	7,290.42	70,776.92	0.00	24,223.08	74.50
30-569-4700 MAINTENANCE/REPAIR	12,000	0.00	2,491.21	0.00	9,508.79	20.76
30-569-4715 UNANTICIPATED MAINT/REPAIR	7,000	1,535.00	20,845.44	0.00 (	13,845.44)	297.79
30-569-4725 EQUIP/VEHICLE MAINT/REPAIRS	1,000	0.00	1,146.51	0.00 (	146.51)	114.65
30-569-4730 VEHICLE SAFETY EQUIPMENT	500	0.00	85.80	0.00	414.20	17.16
30-569-4825 INFORMATION TECHNOLOGY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATIONS & MAINTENANCE	136,900	9,211.23	106,915.68	0.00	29,984.32	78.10
<u>SUPPLIES</u>						
30-569-5300 SUPPLIES	1,100	27.99	2,908.75	0.00 (	1,808.75)	264.43
30-569-5305 SMALL TOOLS	0	0.00	0.00	0.00	0.00	0.00
30-569-5400 FUEL/LUBRICANTS	2,700	193.53	1,741.48	0.00	958.52	64.50
30-569-5430 CHEMICALS	40,000	5,569.66	45,339.73	0.00 (	5,339.73)	113.35
30-569-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-569-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>6,519.64</u>	<u>0.00</u> (	<u>6,519.64</u>)	<u>0.00</u>
TOTAL SUPPLIES	43,800	5,791.18	56,509.60	0.00 (	12,709.60)	129.02

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

30 -UTILITY FUND

69-WATER PLANT THREE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SERVICES</u>						
30-569-6125 TESTING SERVICES	10,000	0.00	2,547.49	0.00	7,452.51	25.47
30-569-6135 CONTRACTUAL SERVICES	10,000	1,707.74	9,336.17	0.00	663.83	93.36
30-569-6425 LCRA RESERVATION FEE	0	0.00	0.00	0.00	0.00	0.00
30-569-6430 BULK WATER	180,000	17,186.80	125,862.21	0.00	54,137.79	69.92
30-569-6500 MISCELLANEOUS SERVICES	240	0.00	0.00	0.00	240.00	0.00
30-569-6540 MAINTENANCE AGREEMENT	0	0.00	0.00	0.00	0.00	0.00
30-569-6600 DISPOSAL SERVICE	<u>500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL SERVICES	200,740	18,894.54	137,745.87	0.00	62,994.13	68.62
<u>FIXED ASSETS</u>						
30-569-9710 FLOURIDE SYSTEM	0	0.00	0.00	0.00	0.00	0.00
30-569-9715 CONSTRUCTION COSTS	0	0.00	0.00	0.00	0.00	0.00
30-569-9720 MACHINERY/EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-569-9730 OFFICE EQUIPMENT/SOFTWARE	0	0.00	0.00	0.00	0.00	0.00
30-569-9742 KUBOTA UTV-PRINCIPAL	0	0.00	0.00	0.00	0.00	0.00
30-569-9743 KUBOTA UTV-INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-569-9744 FORK LIFT-PRINCIPAL	0	0.00	0.00	0.00	0.00	0.00
30-569-9745 FORK LIFT-INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-569-9750 WTP EXPANSION	0	0.00	0.00	0.00	0.00	0.00
30-569-9832 2010 CHEVROLET REG CAB-PRIN	0	0.00	0.00	0.00	0.00	0.00
30-569-9833 2010 CHEVROLET RE CAB-INT	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
<u>TOTAL 69-WATER PLANT THREE</u>						
TOTAL 69-WATER PLANT THREE	462,723	38,556.26	381,388.40	0.00	81,334.60	82.42

30 -UTILITY FUND

70-SEWER SERVICES

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-570-1000 ACCRUED SALARY (AUDITOR ADJ	0 (	561.95) (	561.95)	0.00	561.95	0.00
30-570-1010 STATE UNEMPLOYMENT TAX	785	0.00	1,008.00	0.00 (	223.00)	128.41
30-570-1020 SOCIAL SECURITY / MEDICARE	13,445	1,021.00	13,297.28	0.00	147.72	98.90
30-570-1030 TMRS	14,693	1,096.08	14,397.92	0.00	295.08	97.99
30-570-1050 HEALTH, DENTAL & LIFE INS.	36,532	212.16	39,870.46	0.00 (	3,338.46)	109.14
30-570-1060 HEALTH REIMBURSEMENT ACCOUN	2,616	221.81	2,652.95	0.00 (	36.95)	101.41
30-570-1070 WORKERS COMPENSATION	5,496	0.00	3,400.95	0.00	2,095.05	61.88
30-570-1145 LONGEVITY PAY	1,799	0.00	1,799.31	0.00 (	0.31)	100.02
30-570-1146 REWARDS PROGRAM	1,620	0.00	1,619.68	0.00	0.32	99.98
30-570-1147 WORK BOOT ALLOWANCE	720	0.00	719.80	0.00	0.20	99.97
30-570-1148 CELL PHONE STIPEND	1,200	92.32	1,200.16	0.00 (	0.16)	100.01
30-570-1149 IN LIEU OF	0	0.00	276.80	0.00 (	276.80)	0.00
30-570-1274 OVERTIME	8,000	499.70	4,853.79	0.00	3,146.21	60.67
30-570-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-570-1405 COLA PAY INCREASE	1,874	0.00	0.00	0.00	1,874.00	0.00
30-570-1500 PAY PLAN INCREASES	0	0.00	0.00	0.00	0.00	0.00
30-570-1561 CREW LEADER	46,515	3,722.40	47,830.88	0.00 (	1,315.88)	102.83
30-570-1570 MAINTENANCE PERSONNEL	114,997	9,117.60	117,365.09	0.00 (	2,368.09)	102.06
30-570-1591 STANDBY TIME	900	150.00	975.00	0.00 (	75.00)	108.33
30-570-1600 MERIT INCREASE	<u>5,621</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,621.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	256,813	15,571.12	250,706.12	0.00	6,106.88	97.62
<u>OPERATIONS & MAINTENANCE</u>						
30-570-4000 LIABILITY & PROPERTY INS	7,316	0.00	5,477.67	0.00	1,838.33	74.87
30-570-4110 UNIFORMS	4,600	0.00	4,544.63	0.00	55.37	98.80
30-570-4200 TRAVEL	2,000	0.00	1,094.61	0.00	905.39	54.73
30-570-4300 EDUCATION	5,000	0.00	7,030.26	0.00 (	2,030.26)	140.61
30-570-4570 RENTAL/LEASE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
30-570-4600 TELEPHONE	1,500	0.00	0.00	0.00	1,500.00	0.00
30-570-4650 ELECTRICITY	4,500	217.23	2,324.76	0.00	2,175.24	51.66
30-570-4700 MAINTENANCE & REPAIRS	45,000	3,146.14	45,140.99	4,727.41 (	4,868.40)	110.82
30-570-4715 UNANTICIPATED MAINT/REPAIR	40,000	0.00	18,911.49	0.00	21,088.51	47.28
30-570-4725 EQUIP/VEHICLE MAINT/REPAIRS	40,000	3,736.43	44,736.18	0.00 (	4,736.18)	111.84
30-570-4730 VEHICLE SAFETY EQUIPMENT	4,000	0.00	4,866.06	0.00 (	866.06)	121.65
30-570-4750 MISCELLANEOUS EXPENSE	500	0.00	342.94	0.00	157.06	68.59
30-570-4758 SEWER EXTENSION EXPENSE	576,953	58,877.43	426,211.91	0.00	150,741.09	73.87
30-570-4759 REBATE ON SEWER EXTENSION	0	0.00	0.00	0.00	0.00	0.00
30-570-4761 SEWER SYSTEM IMPROVEMENTS	75,000 (	7,304.40)	29,400.99	0.00	45,599.01	39.20
30-570-4825 IT EXPENSE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATIONS & MAINTENANCE	806,369	58,672.83	590,082.49	4,727.41	211,559.10	73.76

30 -UTILITY FUND

70-SEWER SERVICES

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
30-570-5300 SUPPLIES	3,000	6,064.29	9,502.35	0.00 (	6,502.35)	316.75
30-570-5305 SMALL TOOLS	4,500	0.00	3,626.76	0.00	873.24	80.59
30-570-5400 FUEL & LUBRICANTS	22,000	1,004.71	14,697.19	0.00	7,302.81	66.81
30-570-5430 CHEMICALS	0	0.00	0.00	0.00	0.00	0.00
30-570-5500 COVID 19 EXPENSES	0	210.00	304.02	0.00 (	304.02)	0.00
30-570-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	29,500	7,279.00	28,130.32	0.00	1,369.68	95.36
<u>SERVICES</u>						
30-570-6130 ENGINEERING SERVICES/PLANNI	0	0.00	0.00	0.00	0.00	0.00
30-570-6135 CONTRACTUAL SERVICES	10,000	270.00	13,381.13	0.00 (	3,381.13)	133.81
30-570-6500 MISCELLANEOUS SERVICES	100	1,956.07	2,048.22	0.00 (	1,948.22)	2,048.22
30-570-6540 MAINTENANCE AGREEMENTS	720	0.00	1,402.58	0.00 (	682.58)	194.80
30-570-6545 REFUND SEWER TAP FEE	0	0.00	0.00	0.00	0.00	0.00
30-570-6640 EFFLUENT DISPOSAL SERVICE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	10,820	2,226.07	16,831.93	0.00 (	6,011.93)	155.56
<u>FIXED ASSETS</u>						
30-570-9720 MACHINERY & EQUIPMENT	160,665 (	24,145.00)	0.00	0.00	160,665.00	0.00
30-570-9760 VEHICLES	23,975	0.00	0.00	0.00	23,975.00	0.00
30-570-9815 SEWER CLEANING MACHINE-PRIN	0	0.00	0.00	0.00	0.00	0.00
30-570-9816 SEWER CLEANING MACHINE-INT	0	0.00	0.00	0.00	0.00	0.00
30-570-9817 PLC TURNER LIFT STATION	0	0.00	0.00	0.00	0.00	0.00
30-570-9818 FENCING AROUND LIFT STATION	0	0.00	0.00	0.00	0.00	0.00
30-570-9819 ODOR CONTROL BIOCUBE UNIT	0	0.00	0.00	0.00	0.00	0.00
30-570-9820 09 MACK VACUUM TRUCK - PRIN	0	0.00	0.00	0.00	0.00	0.00
30-570-9821 09 MACK VACUUM TRUCK - INT	0	0.00	0.00	0.00	0.00	0.00
30-570-9826 BACKHOE LOADER - PRINCIPAL	0	0.00	0.00	0.00	0.00	0.00
30-570-9827 BACKHOE LOADER - INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-570-9828 2102 CHEV SILVERADO-PRINCIP	0	0.00	0.00	0.00	0.00	0.00
30-570-9829 2012 CHEV SILVERADO-INTERES	0	0.00	0.00	0.00	0.00	0.00
30-570-9830 KRIEG LIGHT TRAILER - PRINCI	0	0.00	0.00	0.00	0.00	0.00
30-570-9831 KRIEG LIGHT TRAILER - INTER	0	0.00	0.00	0.00	0.00	0.00
30-570-9832 EQUIPMENT HAUL TRAILER - PR	0	0.00	0.00	0.00	0.00	0.00
30-570-9833 EQUIPMENT HAUL TRAILER - IN	0	0.00	0.00	0.00	0.00	0.00
30-570-9834 2016 FORD PICKUP - PRINCIPA	0	0.00	0.00	0.00	0.00	0.00
30-570-9835 2016 FORD PICKUP - INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-570-9836 580 CASE BACKHOE - PRINCIPA	0	0.00	0.00	0.00	0.00	0.00
30-570-9837 580 CASE BACKHOE - INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-570-9838 TROJAN SEWER CAMERA-PRINCIP	0	0.00	0.00	0.00	0.00	0.00
30-570-9839 TROJAN SEWER CAMERA-INTERES	0	0.00	0.00	0.00	0.00	0.00
30-570-9840 12 YD DUMP TRUCK-PRINCIPAL	0	0.00	0.00	0.00	0.00	0.00
30-570-9841 12 YD DUMP TRUCK-INTEREST	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	184,640 (	24,145.00)	0.00	0.00	184,640.00	0.00
<u>TOTAL 70-SEWER SERVICES</u>						
TOTAL 70-SEWER SERVICES	1,288,142	59,604.02	885,750.86	4,727.41	397,663.73	69.13

30 -UTILITY FUND

75-SEWER PLANT

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-575-1000 ACCRUED SALARY (AUDITOR ADJ	0	216.74	216.74	0.00 (	216.74)	0.00
30-575-1010 STATE UNEMPLOYMENT TAX	392	0.00	504.00	0.00 (	112.00)	128.57
30-575-1020 SOCIAL SECURITY / MEDICARE	9,888	702.74	9,810.90	0.00	77.10	99.22
30-575-1030 TMRS	10,806	783.98	10,968.46	0.00 (	162.46)	101.50
30-575-1050 HEALTH, DENTAL & LIFE INS.	22,864	134.38	22,780.69	0.00	83.31	99.64
30-575-1060 HEALTH REIMBURSEMENT ACCOUN	1,308	110.91	1,326.50	0.00 (	18.50)	101.41
30-575-1070 WORKERS COMPENSATION	4,018	0.00	2,362.80	0.00	1,655.20	58.81
30-575-1145 LONGEVITY PAY	450	0.00	449.82	0.00	0.18	99.96
30-575-1146 REWARDS PROGRAM	810	0.00	809.84	0.00	0.16	99.98
30-575-1147 WORK BOOT ALLOWANCE	360	0.00	359.90	0.00	0.10	99.97
30-575-1148 CELL PHONE STIPEND	0	0.00	0.00	0.00	0.00	0.00
30-575-1149 IN LIEU OF	0	0.00	138.40	0.00 (	138.40)	0.00
30-575-1274 OVERTIME	6,000	126.48	8,715.87	0.00 (	2,715.87)	145.26
30-575-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-575-1405 COLA PAY INCREASE	1,397	0.00	0.00	0.00	1,397.00	0.00
30-575-1500 PAY PLAN INCREASES	0	0.00	0.00	0.00	0.00	0.00
30-575-1555 PLANT SUPERINTENDENT	77,672	6,215.54	79,866.95	0.00 (	2,194.95)	102.83
30-575-1560 PLANT OPERATOR	42,767	3,372.64	43,578.24	0.00 (	811.24)	101.90
30-575-1591 STANDBY TIME	1,200	0.00	675.00	0.00	525.00	56.25
30-575-1600 MERIT INCREASE	4,192	0.00	0.00	0.00	4,192.00	0.00
TOTAL PERSONNEL SERVICES	184,124	11,663.41	182,564.11	0.00	1,559.89	99.15
<u>OPERATIONS & MAINTENANCE</u>						
30-575-4000 LIABILITY & PROPERTY INS	4,400	0.00	3,430.61	0.00	969.39	77.97
30-575-4110 UNIFORMS	2,500	227.11	2,672.63	0.00 (	172.63)	106.91
30-575-4200 TRAVEL	500	0.00	0.00	0.00	500.00	0.00
30-575-4300 EDUCATION	2,600	0.00	551.00	0.00	2,049.00	21.19
30-575-4400 MISC DUES AND FEES	4,000	0.00	4,321.48	0.00 (	321.48)	108.04
30-575-4600 TELEPHONE	1,000	34.98	557.80	0.00	442.20	55.78
30-575-4650 ELECTRICITY	70,000	5,311.70	69,445.56	0.00	554.44	99.21
30-575-4700 MAINTENANCE & REPAIRS	22,000	67.06	19,555.96	0.00	2,444.04	88.89
30-575-4715 MAINT/REPAIR UNANTICIPATED	18,000	2,290.00	5,016.24	0.00	12,983.76	27.87
30-575-4725 EQUIP/VEHICLE MAINT/REPAIRS	2,000	0.00	3,551.26	0.00 (	1,551.26)	177.56
30-575-4730 VEHICLE SAFETY EQUIPMENT	400	0.00	0.00	0.00	400.00	0.00
30-575-4825 IT EXPENSE	1,500	0.00	1,229.27	0.00	270.73	81.95
TOTAL OPERATIONS & MAINTENANCE	128,900	7,930.85	110,331.81	0.00	18,568.19	85.59
<u>SUPPLIES</u>						
30-575-5100 BOOKS/PUBLICATIONS/FILMS	0	0.00	0.00	0.00	0.00	0.00
30-575-5300 SUPPLIES	2,000	132.32	2,602.26	0.00 (	602.26)	130.11
30-575-5305 SMALL TOOLS	0	0.00	0.00	0.00	0.00	0.00
30-575-5400 FUEL & LUBRICANTS	2,000	55.50	1,533.55	0.00	466.45	76.68
30-575-5430 CHEMICALS	25,000	1,710.56	21,682.64	0.00	3,317.36	86.73
30-575-5435 GOLF COURSE IRRIGATION SEED	0	0.00	0.00	0.00	0.00	0.00
30-575-5500 COVID 19 EXPENSES	0	0.00	142.89	0.00 (	142.89)	0.00
30-575-5700 WINTER STORMS	0	0.00	454.80	0.00 (	454.80)	0.00
TOTAL SUPPLIES	29,000	1,898.38	26,416.14	0.00	2,583.86	91.09

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

30 -UTILITY FUND

75-SEWER PLANT

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SERVICES</u>						
30-575-6125 TESTING SERVICES	14,000	2,814.50	13,371.12	0.00	628.88	95.51
30-575-6135 CONTRACTUAL SERVICES	10,000	0.00	2,231.25	0.00	7,768.75	22.31
30-575-6500 MISCELLANEOUS SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-575-6540 MAINTENANCE AGREEMENT (SCAD	240	0.00	239.00	0.00	1.00	99.58
30-575-6600 DISPOSAL SERVICE	<u>36,000</u>	<u>3,495.00</u>	<u>36,223.00</u>	<u>0.00</u>	<u>(223.00)</u>	<u>100.62</u>
TOTAL SERVICES	60,240	6,309.50	52,064.37	0.00	8,175.63	86.43
 <u>FIXED ASSETS</u>						
30-575-9720 MACHINERY & EQUIPMENT	63,069 (	63,100.00)	0.00	0.00	63,069.00	0.00
30-575-9730 OFFICE EQUIPMENT & SOFTWARE	0	0.00	0.00	0.00	0.00	0.00
30-575-9815 2008 4X4 CHEV PICKUP-PRINCI	0	0.00	0.00	0.00	0.00	0.00
30-575-9816 2008 4X4 CHEV PICKUP-INTERE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	63,069 (	63,100.00)	0.00	0.00	63,069.00	0.00
TOTAL 75-SEWER PLANT	465,333 (	35,297.86)	371,376.43	0.00	93,956.57	79.81

30 -UTILITY FUND

77-EFFLUENT DISPOSAL

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-577-1000 ACCRUED SALARY (AUDITOR ADJ	0 (	80.92) (	80.92)	0.00	80.92	0.00
30-577-1010 STATE UNEMPLOYMENT TAX	589	86.24	1,008.00	0.00 (	419.00)	171.14
30-577-1020 SOCIAL SECURITY / MEDICARE	9,516	495.95	8,715.87	0.00	800.13	91.59
30-577-1030 TMRS	10,399	523.93	9,442.95	0.00	956.05	90.81
30-577-1050 HEALTH, DENTAL & LIFE INS.	32,557	137.19	30,547.64	0.00	2,009.36	93.83
30-577-1060 HEALTH REIMBURSEMENT ACCOUN	1,962	110.91	1,823.49	0.00	138.51	92.94
30-577-1070 WORKERS COMPENSATION	517	0.00	235.60	0.00	281.40	45.57
30-577-1145 LONGEVITY PAY	450	0.00	449.82	0.00	0.18	99.96
30-577-1146 REWARDS PROGRAM	1,215	0.00	1,214.76	0.00	0.24	99.98
30-577-1147 WORK BOOT ALLOWANCE	540	0.00	539.85	0.00	0.15	99.97
30-577-1148 CELL PHONE STIPEND	600	46.16	600.08	0.00 (	0.08)	100.01
30-577-1149 IN LIEU OF	0	0.00	207.60	0.00 (	207.60)	0.00
30-577-1274 OVERTIME	8,000	550.02	6,127.00	0.00	1,873.00	76.59
30-577-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-577-1405 COLA PAY INCREASE	1,304	0.00	0.00	0.00	1,304.00	0.00
30-577-1500 PAY PLAN INCREASES	0	0.00	0.00	0.00	0.00	0.00
30-577-1560 EFFLUENT IRRIGATION OPERATO	40,766	3,214.72	41,538.09	0.00 (	772.09)	101.89
30-577-1561 EFFLUENT CREW LEADER	0	0.00	0.00	0.00	0.00	0.00
30-577-1570 EFFLUENT LABORER	71,623	2,531.52	63,502.30	0.00	8,120.70	88.66
30-577-1591 STANDBY TIME	1,200	150.00	1,575.00	0.00 (	375.00)	131.25
30-577-1600 MERIT INCREASES	<u>3,911</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,911.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	185,149	7,765.72	167,447.13	0.00	17,701.87	90.44

OPERATIONS & MAINTENANCE

30-577-4000 LIABILITY & PROPERTY INS	3,300	0.00	2,452.06	0.00	847.94	74.30
30-577-4110 UNIFORMS	1,500	0.00	1,350.94	0.00	149.06	90.06
30-577-4200 TRAVEL	500	2.88	2.88	0.00	497.12	0.58
30-577-4300 EDUCATION	1,700	0.00	425.00	0.00	1,275.00	25.00
30-577-4570 RENTAL / LEASE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
30-577-4600 TELEPHONE	1,500	30.83	464.01	0.00	1,035.99	30.93
30-577-4650 ELECTRICITY	41,000	2,828.31	30,820.66	0.00	10,179.34	75.17
30-577-4700 MAINTENANCE & REPAIRS	10,400	93.40	1,257.51	0.00	9,142.49	12.09
30-577-4705 IRRIGATION MAINT. & REPAIRS	2,500	0.00	123.93	0.00	2,376.07	4.96
30-577-4715 UNANTICIPATED MAINT / REPAI	2,500	0.00	946.59	0.00	1,553.41	37.86
30-577-4725 EQUIP/VEHICLE MAINT/REPAIRS	2,000	441.25	2,510.76	0.00 (	510.76)	125.54
30-577-4730 VEHICLE SAFETY EQUIPMENT	2,000	0.00	0.00	0.00	2,000.00	0.00
30-577-4750 MISCELLANEOUS EXPENSE	2,500	0.00	67.62	0.00	2,432.38	2.70
30-577-4825 IT EXPENSE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATIONS & MAINTENANCE	71,400	3,396.67	40,421.96	0.00	30,978.04	56.61

30 -UTILITY FUND

77-EFFLUENT DISPOSAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
30-577-5300 SUPPLIES	6,000	294.82	4,258.92	0.00	1,741.08	70.98
30-577-5305 SUPPLIES - SMALL TOOLS	0	0.00	0.00	0.00	0.00	0.00
30-577-5400 FUEL & LUBRICANTS	7,000	281.89	3,723.14	0.00	3,276.86	53.19
30-577-5430 CHEMICALS	3,000	424.40	3,364.27	0.00 (	364.27)	112.14
30-577-5435 GOLF COURSE SEED LVGC	0	0.00	0.00	0.00	0.00	0.00
30-577-5450 OTHER MATERIALS & SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
30-577-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-577-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>6,910.00</u>	<u>0.00</u> (	<u>6,910.00)</u>	<u>0.00</u>
TOTAL SUPPLIES	16,000	1,001.11	18,256.33	0.00 (	2,256.33)	114.10
<u>SERVICES</u>						
30-577-6125 TESTING SERVICES	3,000	0.00	0.00	0.00	3,000.00	0.00
30-577-6135 CONTRACTUAL SERVICES	8,000	100.00	100.00	0.00	7,900.00	1.25
30-577-6430 BULK WATER	0	0.00	248.74	0.00 (	248.74)	0.00
30-577-6500 MISCELLANEOUS SERVICES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	11,000	100.00	348.74	0.00	10,651.26	3.17
<u>FIXED ASSETS</u>						
30-577-9720 MACHINERY & EQUIPMENT	52,985 (	52,985.00)	0.00	0.00	52,985.00	0.00
30-577-9725 IRRIGATION SYSTEM EXPANSION	0	0.00	0.00	0.00	0.00	0.00
30-577-9730 OFFICE EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-577-9736 TRACTOR - PRINCIPAL	0	0.00	0.00	0.00	0.00	0.00
30-577-9737 TRACTOR - INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-577-9748 FAIRWAY MOWER - PRINCIPAL	0	0.00	0.00	0.00	0.00	0.00
30-577-9749 FAIRWAY MOWER - INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-577-9810 COLORADO PICK-UP TRUCK-PRIN	0	0.00	0.00	0.00	0.00	0.00
30-577-9811 COLORADO PICK-UP TRUCK - IN	0	0.00	0.00	0.00	0.00	0.00
30-577-9812 KUBOTA UTILITY VEHICLE-PRIN	0	0.00	0.00	0.00	0.00	0.00
30-577-9813 KUBOTA UTILITY VEHICLE-INTE	0	0.00	0.00	0.00	0.00	0.00
30-577-9814 KUBOTA TRACTOR-PRINCIPAL	0	0.00	0.00	0.00	0.00	0.00
30-577-9815 KUBOTA TRACTOR-INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-577-9816 SHREDDER-PRINCIPAL	0	0.00	0.00	0.00	0.00	0.00
30-577-9817 SHREDDER-INTEREST	0	0.00	0.00	0.00	0.00	0.00
30-577-9818 ROCK BUCKET-PRINCIPAL	0	0.00	0.00	0.00	0.00	0.00
30-577-9819 ROCK BUCKET-INTEREST	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	52,985 (	52,985.00)	0.00	0.00	52,985.00	0.00
TOTAL 77-EFFLUENT DISPOSAL	336,534 (	40,721.50)	226,474.16	0.00	110,059.84	67.30

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

30 -UTILITY FUND

79-UTILITY FUND TRANSFER

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
catg 3 not used						
30-579-3780 UTILITY TRANSFER TO HLGC	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL catg 3 not used	0	0.00	0.00	0.00	0.00	0.00
FIXED ASSETS						
30-579-9775 UTILITY TRANSFER TO LVGC	0	0.00	0.00	0.00	0.00	0.00
30-579-9780 UTILITY TRANSFER TO HLGC	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 79-UTILITY FUND TRANSFER	0	0.00	0.00	0.00	0.00	0.00

30 -UTILITY FUND

82-BOOSTER PUMP STATIONS

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-582-1000 ACCRUED SALARY (AUDITOR ADJ	0 (	137.68) (	137.68)	0.00	137.68	0.00
30-582-1010 STATE UNEMPLOYMENT TAX	98	0.00	252.00	0.00 (	154.00)	257.14
30-582-1020 SOCIAL SECURITY / MEDICARE	1,341	98.26	1,448.71	0.00 (	107.71)	108.03
30-582-1030 TMRS	1,465	104.04	1,547.95	0.00 (	82.95)	105.66
30-582-1050 HEALTH, DENTAL & LIFE INS	4,847	19.45	4,357.20	0.00	489.80	89.89
30-582-1060 HEALTH REIMBURSEMENT ACCOUN	327	27.73	331.63	0.00 (	4.63)	101.42
30-582-1070 WORKERS COMPENSATION	65	0.00	39.27	0.00	25.73	60.42
30-582-1145 LONGEVITY	35	0.00	17.30	0.00	17.70	49.43
30-582-1146 REWARDS PROGRAM	202	0.00	202.46	0.00 (	0.46)	100.23
30-582-1147 WORK BOOT ALLOWANCE	90	0.00	179.95	0.00 (	89.95)	199.94
30-582-1148 CELL PHONE STIPEND	0	0.00	0.00	0.00	0.00	0.00
30-582-1149 IN LIEU OF	0	0.00	34.60	0.00 (	34.60)	0.00
30-582-1274 OVERTIME	700	0.00	1,858.40	0.00 (	1,158.40)	265.49
30-582-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-582-1405 COLA PAY INCREASE	186	0.00	0.00	0.00	186.00	0.00
30-582-1500 PAY PLAN INCREASES	0	0.00	0.00	0.00	0.00	0.00
30-582-1560 PLANT OPERATOR	16,050	1,289.19	16,289.23	0.00 (	239.23)	101.49
30-582-1591 STANDBY TIME	450	0.00	412.50	0.00	37.50	91.67
30-582-1600 MERIT INCREASE	<u>559</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>559.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	26,415	1,400.99	26,833.52	0.00 (	418.52)	101.58
<u>OPERATIONS & MAINTENANCE</u>						
30-582-4000 LIABILITY & PROPERTY INSURA	11,000	0.00	5,778.72	0.00	5,221.28	52.53
30-582-4110 UNIFORMS	200	0.00	77.06	0.00	122.94	38.53
30-582-4200 TRAVEL	150	0.00	0.00	0.00	150.00	0.00
30-582-4300 EDUCATION	500	0.00	81.88	0.00	418.12	16.38
30-582-4570 RENTAL/LEASE	0	0.00	0.00	0.00	0.00	0.00
30-582-4600 TELEPHONE/INTERNET	400	0.00	0.00	0.00	400.00	0.00
30-582-4650 ELECTRICITY	38,000	2,550.48	29,969.64	0.00	8,030.36	78.87
30-582-4700 MAINTENANCE & REPAIRS	13,500	346.33	13,081.04	0.00	418.96	96.90
30-582-4715 UNANTICIPATED MAINT/REPAIRS	10,000	0.00	8,193.72	0.00	1,806.28	81.94
30-582-4725 VEHICLE MAINTENANCE/REPAIRS	750	0.00	32.46	0.00	717.54	4.33
30-582-4730 VEHICLE SAFETY EQUIPMENT	750	0.00	0.00	0.00	750.00	0.00
30-582-4750 MISCELLANEOUS EXPENSE	500	0.00	137.50	0.00	362.50	27.50
30-582-4825 IT EXPENSE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATIONS & MAINTENANCE	75,750	2,896.81	57,352.02	0.00	18,397.98	75.71
<u>SUPPLIES</u>						
30-582-5300 SUPPLIES	750	0.00	255.72	0.00	494.28	34.10
30-582-5305 SMALL TOOLS	750	0.00	19.99	0.00	730.01	2.67
30-582-5400 FUEL/LUBRICANTS	2,000	63.88	1,916.10	0.00	83.90	95.81
30-582-5430 CHEMICALS	1,800	0.00	1,632.69	0.00	167.31	90.71
30-582-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-582-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>3,631.58</u>	<u>0.00</u> (	<u>3,631.58)</u>	<u>0.00</u>
TOTAL SUPPLIES	5,300	63.88	7,456.08	0.00 (	2,156.08)	140.68

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

30 -UTILITY FUND

82-BOOSTER PUMP STATIONS

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SERVICES</u>						
30-582-6130 ENGINEERING & PLANNING SRVC	0	0.00	0.00	0.00	0.00	0.00
30-582-6135 CONTRACTUAL SERVICES	3,000	0.00	4,608.11	0.00 (	1,608.11)	153.60
30-582-6500 MISCELLANEOUS SERVICES	2,000	0.00	899.99	0.00	1,100.01	45.00
30-582-6540 MAINTENANCE AGREEMENTS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	5,000	0.00	5,508.10	0.00 (	508.10)	110.16
<u>FIXED ASSETS</u>						
30-582-9720 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-582-9760 VEHICLES	0	0.00	0.00	0.00	0.00	0.00
30-582-9800 1/2 TON CHEVY PICKUP-PRINCI	0	0.00	0.00	0.00	0.00	0.00
30-582-9801 1/2 TON CHEVY PICKUP-INTERE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 82-BOOSTER PUMP STATIONS	112,465	4,361.68	97,149.72	0.00	15,315.28	86.38

30 -UTILITY FUND

84-LIFT STATIONS

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-584-1000 ACCRUED SALARY (AUDITOR ADJ	0	0.00	0.00	0.00	0.00	0.00
30-584-1010 STATE UNEMPLOYMENT TAX	98	0.00	0.00	0.00	98.00	0.00
30-584-1020 SOCIAL SECURITY / MEDICARE	1,341	98.26	1,434.99	0.00 (	93.99)	107.01
30-584-1030 TMRS	1,465	104.04	1,532.85	0.00 (	67.85)	104.63
30-584-1050 HEALTH, DENTAL & LIFE INS	4,847	19.45	4,357.16	0.00	489.84	89.89
30-584-1060 HEALTH REIMBURSEMENT ACCOUN	327	27.73	331.63	0.00 (	4.63)	101.42
30-584-1070 WORKERS COMPENSATION	65	0.00	39.27	0.00	25.73	60.42
30-584-1145 LONGEVITY	35	0.00	17.30	0.00	17.70	49.43
30-584-1146 REWARDS PROGRAM	202	0.00	202.46	0.00 (	0.46)	100.23
30-584-1147 WORK BOOT ALLOWANCE	90	0.00	0.00	0.00	90.00	0.00
30-584-1148 CELL PHONE STIPEND	0	0.00	0.00	0.00	0.00	0.00
30-584-1149 IN LIEU OF	0	0.00	34.60	0.00 (	34.60)	0.00
30-584-1274 OVERTIME	700	0.00	1,858.46	0.00 (	1,158.46)	265.49
30-584-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-584-1405 COLA PAY INCREASE	186	0.00	0.00	0.00	186.00	0.00
30-584-1500 PAY PLAN INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-584-1560 PLANT OPERATOR	16,050	1,289.22	16,289.50	0.00 (	239.50)	101.49
30-584-1591 STANDBY TIME	450	0.00	412.50	0.00	37.50	91.67
30-584-1600 MERIT INCREASE	<u>559</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>559.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	26,415	1,538.70	26,510.72	0.00 (	95.72)	100.36
<u>OPERATIONS & MAINTENANCE</u>						
30-584-4000 LIABILITY & PROPERTY INS	11,000	0.00	1,195.52	0.00	9,804.48	10.87
30-584-4110 UNIFORMS	490	0.00	397.28	0.00	92.72	81.08
30-584-4200 TRAVEL	150	0.00	0.00	0.00	150.00	0.00
30-584-4300 EDUCATION	500	0.00	406.87	0.00	93.13	81.37
30-584-4600 TELEPHONE/INTERNET	200	15.41	256.07	0.00 (	56.07)	128.04
30-584-4650 ELECTRICITY	30,000	2,210.25	26,281.42	0.00	3,718.58	87.60
30-584-4700 MAINTENANCE & REPAIRS	25,000	1,012.18	24,003.31	0.00	996.69	96.01
30-584-4715 UNANTICIPATED MAINT/REPAIRS	40,000	1,352.00	54,211.83 (	28,068.00)	13,856.17	65.36
30-584-4725 VEHICLE MAINTENANCE/REPAIRS	500	0.00	31.99	0.00	468.01	6.40
30-584-4730 VEHICLE SAFETY EQUIPMENT	500	0.00	95.00	0.00	405.00	19.00
30-584-4750 MISCELLANEOUS EXPENSE	<u>350</u>	<u>0.00</u>	<u>16.37</u>	<u>0.00</u>	<u>333.63</u>	<u>4.68</u>
TOTAL OPERATIONS & MAINTENANCE	108,690	4,589.84	106,895.66 (	28,068.00)	29,862.34	72.53
<u>SUPPLIES</u>						
30-584-5300 SUPPLIES	1,000	0.00	1,138.26	0.00 (	138.26)	113.83
30-584-5305 SMALL TOOLS	150	0.00	74.00	0.00	76.00	49.33
30-584-5400 FUEL/LUBRICANTS	1,800	199.36	3,543.44	0.00 (	1,743.44)	196.86
30-584-5430 CHEMICALS	15,000	0.00	12,119.20	0.00	2,880.80	80.79
30-584-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-584-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>3,127.00</u>	<u>0.00</u> (	<u>3,127.00</u>)	<u>0.00</u>
TOTAL SUPPLIES	17,950	199.36	20,001.90	0.00 (	2,051.90)	111.43

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

30 -UTILITY FUND

84-LIFT STATIONS

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SERVICES</u>						
30-584-6135 CONTRACTUAL SERVICES	10,000	0.00	10,223.44	0.00 (	223.44)	102.23
30-584-6500 MISCELLANEOUS SERVICES	10,000	0.00	25.98	0.00	9,974.02	0.26
30-584-6540 MAINTENANCE AGGREEMENTS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	20,000	0.00	10,249.42	0.00	9,750.58	51.25
<u>FIXED ASSETS</u>						
30-584-9000 LIFT STATION IMPROVEMENTS	0	0.00	0.00	0.00	0.00	0.00
30-584-9720 MACHINERY & EQUIPMENT	51,650	0.00	0.00	0.00	51,650.00	0.00
30-584-9760 VEHICLES	0	0.00	0.00	0.00	0.00	0.00
30-584-9800 1/2 TON CHEVY PICKUP-PRINCI	0	0.00	0.00	0.00	0.00	0.00
30-584-9801 1/2 TON CHEVY PICKUP-INTERE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	51,650	0.00	0.00	0.00	51,650.00	0.00
TOTAL 84-LIFT STATIONS	224,705	6,327.90	163,657.70 (	28,068.00)	89,115.30	60.34

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

30 -UTILITY FUND

85-DEBT SERVICE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>OPERATIONS & MAINTENANCE</u>						
30-585-4110 UNIFORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATIONS & MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
 <u>DEPRECIATION</u>						
30-585-8505 DEPRECIATION	<u>0</u>	<u>1,883,532.00</u>	<u>1,883,532.00</u>	<u>0.00</u>	<u>(1,883,532.00)</u>	<u>0.00</u>
TOTAL DEPRECIATION	0	1,883,532.00	1,883,532.00	0.00	(1,883,532.00)	0.00
 <u>FIXED ASSETS</u>						
30-585-9833 2016A REFUNDING TAX NOTE-IN	0	0.00	0.00	0.00	0.00	0.00
30-585-9835 2016B REFUNDING TAX NOTE-IN	0	0.00	0.00	0.00	0.00	0.00
30-585-9837 2017 CO-INTEREST	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 85-DEBT SERVICE	0	1,883,532.00	1,883,532.00	0.00	(1,883,532.00)	0.00

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2021

30 -UTILITY FUND

86-UTILITY FUND TRANSFERS

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
DEPARTMENTAL EXPENDITURES						
FIXED ASSETS						
30-586-9768 TRANS UTILITY FUND TO CIP	2,811,805	0.00	2,639,167.25	0.00	172,637.75	93.86
TOTAL FIXED ASSETS	2,811,805	0.00	2,639,167.25	0.00	172,637.75	93.86
TOTAL 86-UTILITY FUND TRANSFERS	2,811,805	0.00	2,639,167.25	0.00	172,637.75	93.86
TOTAL EXPENDITURES	11,156,105	2,443,444.89	11,715,233.32 (	7,766.19) (	551,362.13)	104.94
REVENUE OVER/ (UNDER) EXPENDITURES	(282,907) (	1,066,931.76) (	1,441,741.30)	7,766.19	1,151,068.11	506.87

30 -UTILITY FUND

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>30-CONTRIBUTION CAPITAL</u>						
30-430-1200 INSURANCE RECOVERY	0	0.00	927.30	0.00 (	927.30)	0.00
30-430-1300 CONTRIBUTED CAPITAL	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 30-CONTRIBUTION CAPITAL	0	0.00	927.30	0.00 (	927.30)	0.00
<u>50-GENERAL OPERATION</u>						
30-450-1410 INVESTMENT INTEREST	6,890	21,252.73	73,255.57	0.00 (	66,365.57)	1,063.22
30-450-1411 ARPA GRANT INTEREST	0	2,144.43	7,517.22	0.00 (	7,517.22)	0.00
30-450-1412 WTP EXPANSION INTEREST	0	1,619.20	6,106.13	0.00 (	6,106.13)	0.00
30-450-1413 WATERLINE: BAR K TO BRONCO	0	1,735.01	6,565.71	0.00 (	6,565.71)	0.00
30-450-1414 2018 LCRA HOLLOWS REUSE WAT	0	0.00	0.00	0.00	0.00	0.00
30-450-1420 UTILITY EXTENSIONS REQUEST	120,182	2,220.00	89,800.00	0.00	30,382.00	74.72
30-450-1421 INTERFUND REIMBURSEMENT	0	0.00	0.00	0.00	0.00	0.00
30-450-1425 TRANS FROM BONDS - LABOR/EQ	0	0.00	0.00	0.00	0.00	0.00
30-450-1430 CREDIT CARD SERVICE FEES	0	0.00	0.00	0.00	0.00	0.00
30-450-1601 PID ADMINISTRATION	0	0.00	0.00	0.00	0.00	0.00
30-450-1602 PID INSPECTIONS	0	0.00	0.00	0.00	0.00	0.00
30-450-1810 CASH LONG AND SHORT	0	0.00 (	2.00)	0.00	2.00	0.00
30-450-3220 OTHER UTILITY GRANTS	0	100,544.90	100,544.90	0.00 (	100,544.90)	0.00
30-450-3230 LCRA GRANTS	0	0.00	58,350.00	0.00 (	58,350.00)	0.00
30-450-4400 OTHER REVENUE	10,000	0.00	0.00	0.00	10,000.00	0.00
30-450-7911 BOND PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
30-450-9060 LOAN PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
30-450-9100 TRANSFER FROM RESERVES	95,000	0.00	0.00	0.00	95,000.00	0.00
30-450-9800 OTHER RESOURCES	0	0.00	0.00	0.00	0.00	0.00
30-450-9850 CAPITAL CONTRIBUTIONS - AUD	0	0.00	0.00	0.00	0.00	0.00
30-450-9900 INTERFUND TRANSFER	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 50-GENERAL OPERATION	232,072	129,516.27	342,137.53	0.00 (	110,065.53)	147.43
<u>60-WATER SERVICES</u>						
30-460-4100 WATER SERVICE FEES	3,861,768	584,299.28	5,191,346.72	0.00 (	1,329,578.72)	134.43
30-460-4150 DROUGHT EMERGENCY FEE	0	0.00	0.00	0.00	0.00	0.00
30-460-4200 FACILITY CHARGES	0	0.00	0.00	0.00	0.00	0.00
30-460-4300 WATER TAP FEES	920,250	46,500.00	653,250.00	0.00	267,000.00	70.99
30-460-4360 WATER EXTENSIONS	315,664	27,720.00	387,762.34	0.00 (	72,098.34)	122.84
30-460-4400 OTHER REVENUE	28,262	2,393.68	38,917.83	0.00 (	10,655.83)	137.70
30-460-4425 FIRE HYDRANT	0	0.00	0.00	0.00	0.00	0.00
30-460-4450 RECONNECT FEE REVENUE	0	0.00	0.00	0.00	0.00	0.00
30-460-4500 PENALTIES-SERVICE ACCTS	87,105	10,515.00	111,840.00	0.00 (	24,735.00)	128.40
30-460-4510 WATER FACILITY PEN/INT	0	0.00	0.00	0.00	0.00	0.00
30-460-4550 ENGINEERING/METER SET FEES	0	0.00	0.00	0.00	0.00	0.00
30-460-4740 REBATE UTILITY SERVICE LINE	0	125.00	125.00	0.00 (	125.00)	0.00
30-460-4759 MAR VISTA WATER TAP ON LINE	0	0.00	0.00	0.00	0.00	0.00
30-460-4760 MAR HARBOR WTR LINE TAP ON	0	0.00	0.00	0.00	0.00	0.00
30-460-9101 TRANSFERS IN	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 60-WATER SERVICES	5,213,049	671,552.96	6,383,241.89	0.00 (	1,170,192.89)	122.45

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

30 -UTILITY FUND

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>70-SEWER SERVICES</u>						
30-470-4100 SEWER SERVICE FEES	3,019,673	288,959.99	3,324,580.46	0.00 (	304,907.46)	110.10
30-470-4200 FACILITY CHARGES	0	0.00	0.00	0.00	0.00	0.00
30-470-4310 SEWER TAP FEES	1,163,850	82,500.00	934,265.00	0.00	229,585.00	80.27
30-470-4360 SEWER EXTENSIONS	241,053	21,359.60	330,279.60	0.00 (	89,226.60)	137.02
30-470-4400 OTHER REVENUE	0	0.00	802.00	0.00 (	802.00)	0.00
30-470-4510 FACILITY CHGS-INT/PEN	0	0.00	0.00	0.00	0.00	0.00
30-470-4550 ENGINEERING/METER SET FEES	0	0.00	0.00	0.00	0.00	0.00
30-470-4759 MAR VISTA SWR LINE TAP ON	0	0.00	0.00	0.00	0.00	0.00
30-470-4760 MAR HARBOR SWR LINE TAP ON	0	0.00	0.00	0.00	0.00	0.00
30-470-9900 INTERFUND TRANSFER	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 70-SEWER SERVICES	4,424,576	392,819.59	4,589,927.06	0.00 (	165,351.06)	103.74
<u>80-CAPITAL IMPROVEMENT</u>						
30-480-1100 TRANSFER FROM BOND FUND	0	0.00	0.00	0.00	0.00	0.00
30-480-1200 TRANSFER FROM WATER IMPACT	1,677,000	0.00	1,677,000.00	0.00	0.00	100.00
30-480-1300 TRANSFER FROM SEWER IMPACT	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 80-CAPITAL IMPROVEMENT	1,677,000	0.00	1,677,000.00	0.00	0.00	100.00
TOTAL REVENUE	11,546,697	1,193,888.82	12,993,233.78	0.00 (	1,446,536.78)	112.53

30 -UTILITY FUND

55-UTILITIES ADMINISTRATI

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-555-1000 ACCRUED SALARY EXPENSE (AJE	0	6,476.75	6,476.75	0.00 (	6,476.75)	0.00
30-555-1010 STATE UNEMPLOYMENT TAX	756	0.00	27.00	0.00	729.00	3.57
30-555-1020 SOCIAL SECURITY / MEDICARE	9,198	703.09	8,208.77	0.00	989.23	89.25
30-555-1030 TMRS	10,051 (	114,853.65) (	105,754.64)	0.00	115,805.64	1,052.18-
30-555-1050 HEALTH, DENTAL & LIFE INS.	40,271	117.96	31,112.28	0.00	9,158.72	77.26
30-555-1060 HEALTH REIMBURSEMENT ACCOUN	1,962	165.53	1,915.21	0.00	46.79	97.62
30-555-1070 WORKERS COMPENSATION	396	0.00	735.53	0.00 (	339.53)	185.74
30-555-1100 DIRECTOR OF PUBLIC WORKS	0	0.00	0.00	0.00	0.00	0.00
30-555-1120 CUSTOMER SERVICE CLERKS	37,731	2,902.40	37,528.43	0.00	202.57	99.46
30-555-1144 CAR ALLOWANCE	0	0.00	0.00	0.00	0.00	0.00
30-555-1145 LONGEVITY PAY	484	0.00	484.43	0.00 (	0.43)	100.09
30-555-1146 REWARDS PROGRAM	1,215	0.00	1,214.73	0.00	0.27	99.98
30-555-1147 WORK BOOT ALLOWANCE	0	0.00	0.00	0.00	0.00	0.00
30-555-1148 CELL PHONE STIPEND	600	46.16	600.08	0.00 (	0.08)	100.01
30-555-1149 IN LIEU OF	104	0.00	103.80	0.00	0.20	99.81
30-555-1150 ACCOUNTING CLERK	0	0.00	0.00	0.00	0.00	0.00
30-555-1274 OVERTIME	0	0.00	0.00	0.00	0.00	0.00
30-555-1302 CAR ALLOWANCE	0	0.00	0.00	0.00	0.00	0.00
30-555-1303 UTILITY ASSISTANT	0	0.00	0.00	0.00	0.00	0.00
30-555-1400 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-555-1405 COLA PAY INCREASE	4,104	0.00	0.00	0.00	4,104.00	0.00
30-555-1500 UTILITY FUND PAY PLAN	0	0.00	0.00	0.00	0.00	0.00
30-555-1520 UTILITY BILLING CLERK	80,202	6,261.29	81,157.66	0.00 (	955.66)	101.19
TOTAL PERSONNEL SERVICES	187,074 (	98,180.47)	63,810.03	0.00	123,263.97	34.11
<u>OPERATIONS & MAINTENANCE</u>						
30-555-4000 LIABILITY & PROPERTY INS	745	0.00	0.00	0.00	745.00	0.00
30-555-4100 BAD DEBT WRITE-OFFS	0	0.00	0.00	0.00	0.00	0.00
30-555-4110 UNIFORMS	0	0.00	0.00	0.00	0.00	0.00
30-555-4200 TRAVEL	1,500	163.91	640.91	0.00	859.09	42.73
30-555-4300 TRAINING/EDUCATION	1,500	0.00	26.35	0.00	1,473.65	1.76
30-555-4400 DUES & SUBSCRIPTIONS	0	0.00	8.65	0.00 (	8.65)	0.00
30-555-4420 NOTARY BONDS	110	0.00	0.00	0.00	110.00	0.00
30-555-4550 LEGAL NOTICES	0	0.00	0.00	0.00	0.00	0.00
30-555-4570 RENTAL/LEASE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
30-555-4575 BANK CHARGES	70,000	9,488.43	85,661.04	0.00 (	15,661.04)	122.37
30-555-4600 TELEPHONE/INTERNET	0	0.00	0.00	0.00	0.00	0.00
30-555-4700 MAINTENANCE & REPAIRS	0	0.00	0.00	0.00	0.00	0.00
30-555-4725 EQUIP/VEHICLE MAINT/REPAIRS	0	0.00	0.00	0.00	0.00	0.00
30-555-4730 VEHICLE SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-555-4750 MISCELLANEOUS EXPENSE	500	0.00	295.17	0.00	204.83	59.03
30-555-4825 IT EXPENSE	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL OPERATIONS & MAINTENANCE	76,355	9,652.34	86,632.12	0.00 (	10,277.12)	113.46

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

30 -UTILITY FUND

55-UTILITIES ADMINISTRATI

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
30-555-5100 BOOKS,PUBLICATIONS & FILMS	0	0.00	0.00	0.00	0.00	0.00
30-555-5200 POSTAGE	27,000	0.00	28,886.08	0.00 (	1,886.08)	106.99
30-555-5300 SUPPLIES	4,000	297.08	4,048.68	0.00 (	48.68)	101.22
30-555-5400 FUEL & LUBRICANTS	0	0.00	0.00	0.00	0.00	0.00
30-555-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-555-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	31,000	297.08	32,934.76	0.00 (	1,934.76)	106.24
<u>SERVICES</u>						
30-555-6100 PROFESSIONAL SERVICES	15,000	0.00	1,878.00	0.00	13,122.00	12.52
30-555-6110 AUDITING SERVICES	15,000	0.00	14,475.00	0.00	525.00	96.50
30-555-6120 LEGAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-555-6135 CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-555-6400 PRINTING & BINDING SERVICES	40,000	741.37	28,043.33	0.00	11,956.67	70.11
30-555-6500 MISCELLANEOUS SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-555-6540 MAINTENANCE AGREEMENTS	500	0.00	0.00	0.00	500.00	0.00
30-555-6545 CUSTOMER REFUNDS	0	0.00	0.00	0.00	0.00	0.00
30-555-6700 DAMAGE CLAIMS AGAINST CITY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	70,500	741.37	44,396.33	0.00	26,103.67	62.97
<u>FIXED ASSETS</u>						
30-555-9310 MAINTENANCE AGREEMENTS	0	0.00	0.00	0.00	0.00	0.00
30-555-9730 OFFICE EQUIPMENT & SOFTWARE	0	0.00	0.00	0.00	0.00	0.00
30-555-9750 COMMUNICATIONS EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-555-9760 TRANSFER TO DEBT SERVICE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 55-UTILITIES ADMINISTRATI	364,929 (	87,489.68)	227,773.24	0.00	137,155.76	62.42

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

30 -UTILITY FUND

56-GENERAL FUND TRANSFER % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FIXED ASSETS						
30-556-9700 OTHER RESOURCES CONTRIBUTED	0	0.00	0.00	0.00	0.00	0.00
30-556-9765 TRANSFER TO GENERAL FUND	1,600,000	133,333.37	1,600,000.00	0.00	0.00	100.00
30-556-9770 TRANSFERS TO CAPITAL PROJEC	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	1,600,000	133,333.37	1,600,000.00	0.00	0.00	100.00
TOTAL 56-GENERAL FUND TRANSFER	1,600,000	133,333.37	1,600,000.00	0.00	0.00	100.00

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

30 -UTILITY FUND

57-DEBT SRVCE FUND TRNSF

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>FIXED ASSETS</u>						
30-557-9760 TRANSFER TO DEBT SERVICE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 57-DEBT SRVCE FUND TRNSF	0	0.00	0.00	0.00	0.00	0.00

30 -UTILITY FUND

58-UTILITY FUND INFO TECH

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-558-1000 ACCRUED SALARY (AUDITOR ADJ	0	9,353.46	9,353.46	0.00 (	9,353.46)	0.00
30-558-1010 STATE UNEMPLOYMENT TAX	756	0.00	27.00	0.00	729.00	3.57
30-558-1020 SOCIAL SECURITY/MEDICARE	14,218	1,109.82	14,466.37	0.00 (	248.37)	101.75
30-558-1030 TMRS	15,538	1,186.14	15,543.73	0.00 (	5.73)	100.04
30-558-1050 HEALTH, DENTAL & LIFE INS	38,742	179.64	37,028.67	0.00	1,713.33	95.58
30-558-1060 HEALTH REIMBURSEMENT ACCOUN	1,962	165.53	1,991.61	0.00 (	29.61)	101.51
30-558-1070 WORKERS COMPENSATION	517	0.00	264.21	0.00	252.79	51.10
30-558-1120 IT DIRECTOR	76,741	6,080.26	78,954.83	0.00 (	2,213.83)	102.88
30-558-1125 SYSTEM ADMINISTRATOR/IT ASS	43,753	3,466.56	45,014.81	0.00 (	1,261.81)	102.88
30-558-1130 GIS ASSISTANT	0	0.00	0.00	0.00	0.00	0.00
30-558-1135 SR. GIS TECHNICIAN	56,950	4,512.17	58,578.31	0.00 (	1,628.31)	102.86
30-558-1138 CELL PHONE ALLOWANCE	0	0.00	0.00	0.00	0.00	0.00
30-558-1143 CELL PHONE ALLOWANCE	0 (	1,107.84)	0.00	0.00	0.00	0.00
30-558-1144 CAR ALLOWANCE	5,000	384.62	5,000.06	0.00 (	0.06)	100.00
30-558-1145 LONGEVITY	1,003	0.00	1,003.46	0.00 (	0.46)	100.05
30-558-1146 REWARDS PROGRAM	1,215	0.00	1,214.73	0.00	0.27	99.98
30-558-1148 CELL PHONE STIPEND	1,200	1,200.16	1,200.16	0.00 (	0.16)	100.01
30-558-1149 IN LIEU OF	104	0.00	103.80	0.00	0.20	99.81
30-558-1274 OVERTIME	0	0.00	0.00	0.00	0.00	0.00
30-558-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-558-1405 COLA PAY INCREASE	6,176	0.00	0.00	0.00	6,176.00	0.00
30-558-1500 PAY PLAN INCREASES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	263,875	26,530.52	269,745.21	0.00 (	5,870.21)	102.22
 <u>OPERATIONS & MAINTENANCE</u>						
30-558-4000 LIABILITY & PROPERTY INS	0	0.00	0.00	0.00	0.00	0.00
30-558-4200 TRAVEL	1,500	0.00	0.00	0.00	1,500.00	0.00
30-558-4300 TRAINING/EDUCATION	10,000	2,299.00	4,759.00	0.00	5,241.00	47.59
30-558-4400 DUES & SUBSCRIPTIONS	0	0.00	0.00	0.00	0.00	0.00
30-558-4570 RENTAL/LEASE	19,924	0.00	11,267.77	0.00	8,656.23	56.55
30-558-4600 TELEPHONE/INTERNET	55,890	2,549.65	24,228.12	0.00	31,661.88	43.35
30-558-4700 MAINTENANCE & REPAIRS	50,848	262.69	36,720.59	0.00	14,127.41	72.22
30-558-4715 UNANTICIPATED MAINT/REPAIRS	2,500	0.00	760.04	0.00	1,739.96	30.40
30-558-4750 MISCELLANEOUS EXPENSE	1,000	0.00	777.00	0.00	223.00	77.70
30-558-4825 INFORMATION TECHNOLOGY	<u>64,643</u>	<u>4,437.65</u>	<u>39,645.85</u>	<u>0.00</u>	<u>24,997.15</u>	<u>61.33</u>
TOTAL OPERATIONS & MAINTENANCE	206,305	9,548.99	118,158.37	0.00	88,146.63	57.27
 <u>SUPPLIES</u>						
30-558-5100 BOOKS,PUBLICATIONS & FILMS	300	0.00	0.00	0.00	300.00	0.00
30-558-5200 POSTAGE	0	0.00	0.00	0.00	0.00	0.00
30-558-5300 SUPPLIES	2,000	211.35	831.69	0.00	1,168.31	41.58
30-558-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-558-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	2,300	211.35	831.69	0.00	1,468.31	36.16

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

30 -UTILITY FUND

58-UTILITY FUND INFO TECH

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
DEPARTMENTAL EXPENDITURES						
SERVICES						
30-558-6100 PROFESSIONAL SERVICES	60,000	25,181.13	30,648.91	0.00	29,351.09	51.08
30-558-6500 MISCELLANEOUS SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-558-6540 MAINTENANCE AGREEMENTS	<u>123,233</u>	<u>944.28</u>	<u>78,795.62</u>	<u>0.00</u>	<u>44,437.38</u>	<u>63.94</u>
TOTAL SERVICES	183,233	26,125.41	109,444.53	0.00	73,788.47	59.73
FIXED ASSETS						
30-558-9720 MACHINERY & EQUIPMENT	82,995 (	25,000.00)	0.00	0.00	82,995.00	0.00
30-558-9730 OFFICE EQUIPMENT & SOFTWARE	0 (	2,475.50)	0.00	0.00	0.00	0.00
30-558-9735 OFFICE FURNITURE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	82,995 (	27,475.50)	0.00	0.00	82,995.00	0.00
TOTAL 58-UTILITY FUND INFO TECH	738,708	34,940.77	498,179.80	0.00	240,528.20	67.44

30 -UTILITY FUND

59-PUBLIC WORKS ADMIN

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-559-1000 ACCRUED SALARY (AUDITOR ADJ	0 (	2,019.29) (	2,019.29)	0.00	2,019.29	0.00
30-559-1010 STATE UNEMPLOYMENT TAX	1,512	0.00	221.49	0.00	1,290.51	14.65
30-559-1020 SOCIAL SECURITY / MEDICARE	21,147	819.86	19,695.93	0.00	1,451.07	93.14
30-559-1030 TMRS	23,110	975.74	21,006.91	0.00	2,103.09	90.90
30-559-1050 HEALTH, DENTAL & LIFE INS	50,006	162.68	38,493.16	0.00	11,512.84	76.98
30-559-1060 HEALTH REIMBURSEMENT ACCOUN	2,616	110.36	1,941.24	0.00	674.76	74.21
30-559-1070 WORKERS COMPENSATION	4,122	0.00	4,167.34	0.00 (	45.34)	101.10
30-559-1100 DIRECTOR OF PUBLIC WORKS	0	0.00	0.00	0.00	0.00	0.00
30-559-1130 GIS ASSISTANT	37,814	0.00	34,253.40	0.00	3,560.60	90.58
30-559-1138 CELL PHONE ALLOWANCE	0	0.00	0.00	0.00	0.00	0.00
30-559-1144 CELL PHONE ALLOWANCE	780	0.00	391.16	0.00	388.84	50.15
30-559-1145 LONGEVITY	692	0.00	657.43	0.00	34.57	95.00
30-559-1146 REWARDS PROGRAM	1,620	0.00	1,214.73	0.00	405.27	74.98
30-559-1147 WORK BOOT ALLOWANCE	180	0.00	180.00	0.00	0.00	100.00
30-559-1148 CELL PHONE STIPEND	1,200	219.24	1,073.12	0.00	126.88	89.43
30-559-1149 IN LIEU OF	138	0.00	138.40	0.00 (	0.40)	100.29
30-559-1274 OVERTIME	0	0.00	0.00	0.00	0.00	0.00
30-559-1300 DIRECTOR OF PUBLIC WORKS	118,017	8,076.92	144,629.52	0.00 (	26,612.52)	122.55
30-559-1301 ASST DIRECTOR OF PUBLIC WOR	0	0.00	0.00	0.00	0.00	0.00
30-559-1302 CAR ALLOWANCE	9,900	461.52	7,511.45	0.00	2,388.55	75.87
30-559-1303 PUBLIC WORKS ADMIN ASST	46,931	3,200.00	47,125.24	0.00 (	194.24)	100.41
30-559-1310 GRADUATE ENGINEER	59,297	0.00	25,771.46	0.00	33,525.54	43.46
30-559-1400 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-559-1405 COLA PAY INCREASE	9,120	0.00	0.00	0.00	9,120.00	0.00
30-559-1500 PAY PLAN INCREASES	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	388,202	12,007.03	346,452.69	0.00	41,749.31	89.25
<u>OPERATIONS & MAINTENANCE</u>						
30-559-4000 LIABILITY & PROPERTY INS	27,500	0.00	14,120.79	0.00	13,379.21	51.35
30-559-4110 UNIFORMS	1,000	39.79	368.01	0.00	631.99	36.80
30-559-4200 TRAVEL	1,700	0.00	5,155.11	0.00 (	3,455.11)	303.24
30-559-4300 TRAINING/EDUCATION	8,000	0.00	1,869.59	0.00	6,130.41	23.37
30-559-4400 DUES & SUBSCRIPTIONS	5,000	0.00	338.00	0.00	4,662.00	6.76
30-559-4420 NOTARY BONDS	0	0.00	0.00	0.00	0.00	0.00
30-559-4550 LEGAL NOTICES	0	0.00	0.00	0.00	0.00	0.00
30-559-4600 TELEPHONE/INTERNET	1,000	72.10	865.20	0.00	134.80	86.52
30-559-4700 MAINTENANCE & REPAIRS	500	163.63	438.63	0.00	61.37	87.73
30-559-4725 VEHICLE MAIN/REPAIRS	1,100	0.00	0.00	0.00	1,100.00	0.00
30-559-4750 MISCELLANEOUS EXPENSE	4,000 (	217.17)	5,299.79	0.00 (	1,299.79)	132.49
30-559-4825 INFORMATION TECHNOLOGY	20,000	0.00	12,728.24	0.00	7,271.76	63.64
TOTAL OPERATIONS & MAINTENANCE	69,800	58.35	41,183.36	0.00	28,616.64	59.00

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

30 -UTILITY FUND

59-PUBLIC WORKS ADMIN

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
30-559-5100 BOOKS,PUBLICATIONS & FILMS	2,500	0.00	2,381.89	0.00	118.11	95.28
30-559-5200 POSTAGE	100	0.00	0.00	0.00	100.00	0.00
30-559-5300 SUPPLIES	6,000	179.99	6,359.51	0.00 (	359.51)	105.99
30-559-5400 FUEL & LUBRICANTS	1,500	0.00	1,597.28	0.00 (	97.28)	106.49
30-559-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-559-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	10,100	179.99	10,338.68	0.00 (	238.68)	102.36
<u>SERVICES</u>						
30-559-6100 PROFESSIONAL SERVICES	40,000	0.00	11,851.87	0.00	28,148.13	29.63
30-559-6120 LEGAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-559-6135 CONTRACT SERVICES	35,000	0.00	16,999.05	0.00	18,000.95	48.57
30-559-6500 MISCELLANEOUS SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-559-6540 MAINTENANCE AGREEMENTS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	75,000	0.00	28,850.92	0.00	46,149.08	38.47
<u>FIXED ASSETS</u>						
30-559-9700 FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
30-559-9720 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-559-9725 VEHICLES	0	0.00	0.00	0.00	0.00	0.00
30-559-9730 OFFICE EQUIPMENT & SOFTWARE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 59-PUBLIC WORKS ADMIN	543,102	12,245.37	426,825.65	0.00	116,276.35	78.59

30 -UTILITY FUND

60-WATER SERVICES

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-560-1000 ACCRUED SALARY (AUDITOR ADJ	0	5,041.17	5,041.17	0.00 (	5,041.17)	0.00
30-560-1010 STATE UNEMPLOYMENT TAX	3,024	0.00	214.33	0.00	2,809.67	7.09
30-560-1020 SOCIAL SECURITY / MEDICARE	40,014	1,986.78	34,622.04	0.00	5,391.96	86.52
30-560-1030 TMRS	43,728	2,146.04	37,316.11	0.00	6,411.89	85.34
30-560-1050 HEALTH, DENTAL & LIFE INS.	155,868	499.60	134,933.30	0.00	20,934.70	86.57
30-560-1060 HEALTH REIMBURSEMENT ACCOUN	7,848	496.60	6,800.13	0.00	1,047.87	86.65
30-560-1070 WORKERS COMPENSATION	15,112	0.00	8,934.65	0.00	6,177.35	59.12
30-560-1145 LONGEVITY PAY	2,699	0.00	2,456.74	0.00	242.26	91.02
30-560-1146 REWARDS PROGRAM	4,859	0.00	4,049.10	0.00	809.90	83.33
30-560-1147 WORK BOOT ALLOWANCE	2,159	0.00	1,800.00	0.00	359.00	83.37
30-560-1148 CELL PHONE STIPEND	3,000	92.32	1,731.00	0.00	1,269.00	57.70
30-560-1149 IN LIEU OF	415	0.00	346.00	0.00	69.00	83.37
30-560-1274 OVERTIME	30,000	331.20	27,574.90	0.00	2,425.10	91.92
30-560-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-560-1405 COLA PAY INCREASE	16,651	0.00	0.00	0.00	16,651.00	0.00
30-560-1500 PAY PLAN INCREASES	0	0.00	0.00	0.00	0.00	0.00
30-560-1540 UTILITY SUPERINTENDENT	66,000	5,229.22	67,903.71	0.00 (	1,903.71)	102.88
30-560-1561 CREW LEADER	86,324	3,709.60	87,163.93	0.00 (	839.93)	100.97
30-560-1570 MAINTENANCE PERSONNEL	324,122	16,711.90	262,534.49	0.00	61,587.51	81.00
30-560-1571 SALARIES INCLUDED INCIP	0	0.00	0.00	0.00	0.00	0.00
30-560-1591 STANDBY TIME	3,900	225.00	3,150.00	0.00	750.00	80.77
30-560-1600 MERIT INCREASE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	805,723	36,469.43	686,571.60	0.00	119,151.40	85.21
 <u>OPERATIONS & MAINTENANCE</u>						
30-560-4000 LIABILITY & PROPERTY INS	19,152	0.00	14,377.12	0.00	4,774.88	75.07
30-560-4110 UNIFORMS	12,000	0.00	11,856.91	0.00	143.09	98.81
30-560-4200 TRAVEL	2,300	0.00	1,115.20	0.00	1,184.80	48.49
30-560-4300 TRAINING/EDUCATION	8,800	0.00	10,593.75	0.00 (	1,793.75)	120.38
30-560-4400 DUES & SUBSCRIPTIONS	100	11.34	74.31	0.00	25.69	74.31
30-560-4570 RENTAL/LEASE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
30-560-4600 TELEPHONE/INTERNET	1,900	57.27	687.24	0.00	1,212.76	36.17
30-560-4650 ELECTRICITY	10,000	774.64	7,602.98	0.00	2,397.02	76.03
30-560-4700 MAINTENANCE & REPAIRS	110,000	2,152.33	105,107.58	0.00	4,892.42	95.55
30-560-4715 UNANTICIPATED MAINT/REPAIRS	50,000	0.00	43,390.37	0.00	6,609.63	86.78
30-560-4725 EQUIP/VEHICLE MAINT/REPAIRS	40,000	629.63	36,499.75	0.00	3,500.25	91.25
30-560-4730 VEHICLE SAFETY EQUIPMENT	4,000	0.00	700.16	0.00	3,299.84	17.50
30-560-4740 REBATE UTILITY SERVICE LINE	0	0.00	0.00	0.00	0.00	0.00
30-560-4750 MISCELLANEOUS EXPENSE	1,500	108.56	1,329.38	0.00	170.62	88.63
30-560-4755 FIRE HYDRANT REPLACEMENT	40,000	1,022.68	38,334.80	0.00	1,665.20	95.84
30-560-4757 WATER TAP & EXTENSION EXPEN	400,000	34,324.24	607,356.77	0.00 (	207,356.77)	151.84
30-560-4758 REBATE ON LINE EXTENSIONS	0	0.00	0.00	0.00	0.00	0.00
30-560-4761 WATER SYSTEM IMPROVEMENTS	125,000	0.00	120,016.33	0.00	4,983.67	96.01
30-560-4825 IT EXPENSE	<u>3,000</u>	<u>0.00</u>	<u>18.28</u>	<u>0.00</u>	<u>2,981.72</u>	<u>0.61</u>
TOTAL OPERATIONS & MAINTENANCE	827,752	39,080.69	999,060.93	0.00 (	171,308.93)	120.70

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

30 -UTILITY FUND

60-WATER SERVICES

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
30-560-5300 SUPPLIES	5,500	0.00	7,033.93	0.00 (	1,533.93)	127.89
30-560-5305 SMALL TOOLS	4,000	0.00	3,746.97	0.00	253.03	93.67
30-560-5350 METERS	260,000	0.00	106,351.82	0.00	153,648.18	40.90
30-560-5400 FUEL & LUBRICANTS	35,000	1,979.36	45,533.99	0.00 (	10,533.99)	130.10
30-560-5410 STREET MATERIALS	0	0.00	0.00	0.00	0.00	0.00
30-560-5430 CHEMICALS	0	0.00	0.00	0.00	0.00	0.00
30-560-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-560-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	304,500	1,979.36	162,666.71	0.00	141,833.29	53.42
<u>SERVICES</u>						
30-560-6130 ENGINEERING & PLANNING SVCS	0	0.00	0.00	0.00	0.00	0.00
30-560-6135 CONTRACTUAL SERVICES	50,000	0.00	5,755.73	0.00	44,244.27	11.51
30-560-6500 MISCELLANEOUS SERVICES	150	0.00	0.00	0.00	150.00	0.00
30-560-6540 MAINTENANCE AGREEMENTS	3,000	414.13	3,571.66	0.00 (	571.66)	119.06
30-560-6545 REFUND WATER TAP FEE	<u>0</u>	<u>0.00</u>	<u>35,250.00</u>	<u>0.00</u> (	<u>35,250.00)</u>	<u>0.00</u>
TOTAL SERVICES	53,150	414.13	44,577.39	0.00	8,572.61	83.87
<u>FIXED ASSETS</u>						
30-560-9720 MACHINERY & EQUIPMENT	75,514 (	118,937.85) (	43,423.85)	0.00	118,937.85	57.50-
30-560-9730 OFFICE EQUIPMENT & SOFTWARE	0	0.00	0.00	0.00	0.00	0.00
30-560-9740 BUILDING IMPROVEMENTS	0	0.00	0.00	0.00	0.00	0.00
30-560-9750 WATERLINE: BAR K TO BRONCO	872,000	0.00	43,423.85	0.00	828,576.15	4.98
30-560-9760 VEHICLES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	947,514 (	118,937.85)	0.00	0.00	947,514.00	0.00
TOTAL 60-WATER SERVICES	2,938,639 (	40,994.24)	1,892,876.63	0.00	1,045,762.37	64.41

30 -UTILITY FUND

65-WATER PLANT ONE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-565-1000 ACCRUED SALARY (AUDITOR ADJ	0	2,645.63	2,645.63	0.00 (	2,645.63)	0.00
30-565-1010 STATE UNEMPLOYMENT TAX	504	0.00	268.75	0.00	235.25	53.32
30-565-1020 SOCIAL SECURITY / MEDICARE	9,769	382.88	7,798.57	0.00	1,970.43	79.83
30-565-1030 TMRS	10,675	409.20	8,413.74	0.00	2,261.26	78.82
30-565-1050 HEALTH, DENTAL & LIFE INS.	30,488	39.32	20,390.24	0.00	10,097.76	66.88
30-565-1060 HEALTH REIMBURSEMENT ACCOUN	1,308	55.18	1,052.02	0.00	255.98	80.43
30-565-1070 WORKERS COMPENSATION	2,748	0.00	1,306.95	0.00	1,441.05	47.56
30-565-1145 LONGEVITY PAY	381	0.00	380.62	0.00	0.38	99.90
30-565-1146 REWARDS PROGRAM	810	0.00	404.91	0.00	405.09	49.99
30-565-1147 WORK BOOT ALLOWANCE	360	0.00	180.00	0.00	180.00	50.00
30-565-1148 CELL PHONE STIPEND	0	0.00	346.20	0.00 (	346.20)	0.00
30-565-1149 IN LIEU OF	69	0.00	69.20	0.00 (	0.20)	100.29
30-565-1274 OVERTIME	6,000	1,169.24	8,150.01	0.00 (	2,150.01)	135.83
30-565-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-565-1405 COLA PAY INCREASE	4,157	0.00	0.00	0.00	4,157.00	0.00
30-565-1500 PAY PLAN INCREASES	0	0.00	0.00	0.00	0.00	0.00
30-565-1560 PLANT OPERATORS	46,640	3,695.36	47,985.84	0.00 (	1,345.84)	102.89
30-565-1570 SCADA OPERATOR	0	0.00	45,544.36	0.00 (	45,544.36)	0.00
30-565-1591 STANDBY TIME	700	150.00	300.00	0.00	400.00	42.86
30-565-1600 MERIT INCREASE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	114,609	8,546.81	145,237.04	0.00 (	30,628.04)	126.72
<u>OPERATIONS & MAINTENANCE</u>						
30-565-4000 LIABILITY & PROPERTY INS	4,840	0.00	3,058.57	0.00	1,781.43	63.19
30-565-4110 UNIFORMS	1,300	0.00	718.46	0.00	581.54	55.27
30-565-4200 TRAVEL	360	0.00	0.00	0.00	360.00	0.00
30-565-4300 TRAINING/EDUCATION	1,700	0.00	4,260.50	0.00 (	2,560.50)	250.62
30-565-4400 DUES & SUBSCRIPTIONS	5,200	0.00	530.00	0.00	4,670.00	10.19
30-565-4570 RENTAL/LEASE	0	0.00	0.00	0.00	0.00	0.00
30-565-4600 TELEPHONE/INTERNET	400	77.19	926.28	0.00 (	526.28)	231.57
30-565-4650 ELECTRICITY	60,000	5,199.05	57,846.81	0.00	2,153.19	96.41
30-565-4700 MAINTENANCE & REPAIRS	20,000	7,168.80	30,177.56	0.00 (	10,177.56)	150.89
30-565-4715 UNANTICIPATED MAINT/REPAIRS	6,000	0.00	5,561.69	0.00	438.31	92.69
30-565-4725 EQUIP/VEHICLE MAINT/REPAIRS	2,700	9.75	1,007.35	0.00	1,692.65	37.31
30-565-4730 VEHICLE SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-565-4825 IT EXPENSE	<u>2,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>
TOTAL OPERATIONS & MAINTENANCE	104,500	12,454.79	104,087.22	0.00	412.78	99.60
<u>SUPPLIES</u>						
30-565-5300 SUPPLIES	6,000	153.76	6,798.60	0.00 (	798.60)	113.31
30-565-5305 SMALL TOOLS	0	449.00	1,205.28	0.00 (	1,205.28)	0.00
30-565-5400 FUEL & LUBRICANTS	3,000	599.07	7,109.65	0.00 (	4,109.65)	236.99
30-565-5430 CHEMICALS	45,000	8,650.70	52,199.38	0.00 (	7,199.38)	116.00
30-565-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-565-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	54,000	9,852.53	67,312.91	0.00 (	13,312.91)	124.65

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

30 -UTILITY FUND

65-WATER PLANT ONE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SERVICES</u>						
30-565-6125 TESTING SERVICES	10,000	0.00	14,838.13	0.00 (	4,838.13)	148.38
30-565-6135 CONTRACTUAL SERVICES	30,000	0.00	14,676.78	0.00	15,323.22	48.92
30-565-6425 RESERVATION FEE	0	0.00	0.00	0.00	0.00	0.00
30-565-6430 BULK WATER	84,000	11,323.03	101,670.56	0.00 (	17,670.56)	121.04
30-565-6500 MISCELLANEOUS SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-565-6540 MAINTENANCE AGREEMENTS	480	0.00	0.00	0.00	480.00	0.00
30-565-6600 DISPOSAL SERVICE	<u>4,000</u>	<u>0.00</u>	<u>1,530.00</u>	<u>0.00</u>	<u>2,470.00</u>	<u>38.25</u>
TOTAL SERVICES	128,480	11,323.03	132,715.47	0.00 (	4,235.47)	103.30
<u>FIXED ASSETS</u>						
30-565-9700 FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
30-565-9715 CONSTRUCTION COSTS	0	0.00	0.00	0.00	0.00	0.00
30-565-9720 MACHINERY & EQUIPMENT	0 (	40,011.38)	0.00	0.00	0.00	0.00
30-565-9730 OFFICE EQUIPMENT & SOFTWARE	0	0.00	0.00	0.00	0.00	0.00
30-565-9750 WTP EXPANSION	<u>805,000</u>	<u>(13,700.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>805,000.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	805,000 (	53,711.38)	0.00	0.00	805,000.00	0.00
<u>TOTAL 65-WATER PLANT ONE</u>						
TOTAL 65-WATER PLANT ONE	1,206,589 (	11,534.22)	449,352.64	0.00	757,236.36	37.24

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

30 -UTILITY FUND

67-WATER PLANT TWO

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL SERVICES						
30-567-1300 MERIT INCREASE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL 67-WATER PLANT TWO	0	0.00	0.00	0.00	0.00	0.00

30 -UTILITY FUND

69-WATER PLANT THREE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-569-1000 ACCRUED SALARY - AUDITOR AD	0	1,159.62	1,159.62	0.00 (	1,159.62)	0.00
30-569-1010 STATE UNEMPLOYMENT TAX	252	0.00	9.00	0.00	243.00	3.57
30-569-1020 SOCIAL SECURITY / MEDICARE	4,569	311.72	4,295.20	0.00	273.80	94.01
30-569-1030 TMRS	4,993	348.07	4,753.69	0.00	239.31	95.21
30-569-1050 HEALTH, DENTAL & LIFE INS.	16,215	39.32	14,868.09	0.00	1,346.91	91.69
30-569-1060 HEALTH REIMBURSEMENT ACCOUN	654	55.18	663.88	0.00 (	9.88)	101.51
30-569-1070 WORKERS COMPENSATION	1,374	0.00	1,306.95	0.00	67.05	95.12
30-569-1145 LONGEVITY PAY	415	0.00	415.22	0.00 (	0.22)	100.05
30-569-1146 REWARDS PROGRAM	405	0.00	404.91	0.00	0.09	99.98
30-569-1147 WORK BOOT ALLOWANCE	180	0.00	180.00	0.00	0.00	100.00
30-569-1148 CELL PHONE STIPEND	0	0.00	0.00	0.00	0.00	0.00
30-569-1149 IN LIEU OF	35	0.00	34.60	0.00	0.40	98.86
30-569-1274 OVERTIME	6,500	123.91	3,822.14	0.00	2,677.86	58.80
30-569-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-569-1405 COLA PAY INCREASE	1,786	0.00	0.00	0.00	1,786.00	0.00
30-569-1500 PAY PLAN INCREASES	0	0.00	0.00	0.00	0.00	0.00
30-569-1560 PLANT OPERATOR	51,328	4,066.72	52,681.10	0.00 (	1,353.10)	102.64
30-569-1591 STANDBY TIME	900	75.00	900.00	0.00	0.00	100.00
30-569-1600 MERIT INCREASE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	89,606	6,179.54	85,494.40	0.00	4,111.60	95.41
<u>OPERATIONS & MAINTENANCE</u>						
30-569-4000 LIABILITY & PROPERTY INS	10,890	0.00	7,948.75	0.00	2,941.25	72.99
30-569-4110 UNIFORMS	1,300	0.00	2,348.60	0.00 (	1,048.60)	180.66
30-569-4200 TRAVEL	700	0.00	325.38	0.00	374.62	46.48
30-569-4300 TRAINING/EDUCATION	800	0.00	574.50	0.00	225.50	71.81
30-569-4400 DUES & SUBSCRIPTIONS	8,000	0.00	1,250.00	0.00	6,750.00	15.63
30-569-4570 RENTAL/LEASE	0	0.00	0.00	0.00	0.00	0.00
30-569-4600 TELEPHONE/INTERNET	1,000	53.12	637.44	0.00	362.56	63.74
30-569-4650 ELECTRICITY	105,000	7,415.73	86,073.56	0.00	18,926.44	81.97
30-569-4700 MAINTENANCE & REPAIRS	24,000	0.00	17,079.58	0.00	6,920.42	71.16
30-569-4715 UNANTICIPATED MAINT/REPAIRS	14,000	169.37	10,314.41	0.00	3,685.59	73.67
30-569-4725 EQUIP/VEHICLE MAINT/REPAIRS	2,000	180.36	1,392.02	0.00	607.98	69.60
30-569-4730 VEHICLE SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-569-4825 INFORMATION TECHNOLOGY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATIONS & MAINTENANCE	167,690	7,818.58	127,944.24	0.00	39,745.76	76.30
<u>SUPPLIES</u>						
30-569-5300 SUPPLIES	2,200	16.49	3,962.17	0.00 (	1,762.17)	180.10
30-569-5305 SMALL TOOLS	0	0.00	0.00	0.00	0.00	0.00
30-569-5400 FUEL & LUBRICANTS	2,700	265.48	5,848.41	0.00 (	3,148.41)	216.61
30-569-5430 CHEMICALS	40,000	6,720.03	41,947.90	0.00 (	1,947.90)	104.87
30-569-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-569-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	44,900	7,002.00	51,758.48	0.00 (	6,858.48)	115.28

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

30 -UTILITY FUND

69-WATER PLANT THREE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SERVICES</u>						
30-569-6125 TESTING SERVICES	0	858.46	10,157.38	0.00 (	10,157.38)	0.00
30-569-6135 CONTRACTUAL SERVICES	25,000	0.00	21,038.48	0.00	3,961.52	84.15
30-569-6425 LCRA RESERVATION FEE	0	0.00	0.00	0.00	0.00	0.00
30-569-6430 BULK WATER	180,000	15,870.98	153,782.88	0.00	26,217.12	85.43
30-569-6500 MISCELLANEOUS SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-569-6540 MAINTENANCE AGREEMENTS	240	0.00	0.00	0.00	240.00	0.00
30-569-6600 DISPOSAL SERVICE	<u>3,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL SERVICES	208,240	16,729.44	184,978.74	0.00	23,261.26	88.83
<u>FIXED ASSETS</u>						
30-569-9710 FLOURIDE SYSTEM	0	0.00	0.00	0.00	0.00	0.00
30-569-9715 CONSTRUCTION COSTS	0	0.00	0.00	0.00	0.00	0.00
30-569-9720 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-569-9730 OFFICE EQUIPMENT & SOFTWARE	0	0.00	0.00	0.00	0.00	0.00
30-569-9750 WTP EXPANSION	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 69-WATER PLANT THREE	510,436	37,729.56	450,175.86	0.00	60,260.14	88.19

30 -UTILITY FUND

70-SEWER SERVICES

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-570-1000 ACCRUED SALARY (AUDITOR ADJ	0	10,435.33	10,435.33	0.00 (	10,435.33)	0.00
30-570-1010 STATE UNEMPLOYMENT TAX	1,008	0.00	36.00	0.00	972.00	3.57
30-570-1020 SOCIAL SECURITY / MEDICARE	13,864	1,021.88	13,966.29	0.00 (	102.29)	100.74
30-570-1030 TMRS	15,151	1,109.99	15,089.28	0.00	61.72	99.59
30-570-1050 HEALTH, DENTAL & LIFE INS.	48,525	218.96	48,373.44	0.00	151.56	99.69
30-570-1060 HEALTH REIMBURSEMENT ACCOUN	2,616	220.71	2,655.48	0.00 (	39.48)	101.51
30-570-1070 WORKERS COMPENSATION	5,496	0.00	4,167.34	0.00	1,328.66	75.82
30-570-1145 LONGEVITY PAY	1,869	0.00	1,868.51	0.00	0.49	99.97
30-570-1146 REWARDS PROGRAM	1,620	0.00	1,619.64	0.00	0.36	99.98
30-570-1147 WORK BOOT ALLOWANCE	720	0.00	720.00	0.00	0.00	100.00
30-570-1148 CELL PHONE STIPEND	1,200	92.32	1,200.16	0.00 (	0.16)	100.01
30-570-1149 IN LIEU OF	138	0.00	138.40	0.00 (	0.40)	100.29
30-570-1274 OVERTIME	8,000	130.36	7,083.59	0.00	916.41	88.54
30-570-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-570-1405 COLA PAY INCREASE	5,809	0.00	0.00	0.00	5,809.00	0.00
30-570-1500 PAY PLAN INCREASES	0	0.00	0.00	0.00	0.00	0.00
30-570-1561 CREW LEADER	48,391	3,834.08	49,787.20	0.00 (	1,396.20)	102.89
30-570-1570 MAINTENANCE PERSONNEL	118,529	9,471.20	122,334.57	0.00 (	3,805.57)	103.21
30-570-1591 STANDBY TIME	900	75.00	750.00	0.00	150.00	83.33
30-570-1600 MERIT INCREASE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	273,836	26,609.83	280,225.23	0.00 (	6,389.23)	102.33
 <u>OPERATIONS & MAINTENANCE</u>						
30-570-4000 LIABILITY & PROPERTY INS	8,048	0.00	7,905.74	0.00	142.26	98.23
30-570-4110 UNIFORMS	5,000 (	419.00)	6,080.42	0.00 (	1,080.42)	121.61
30-570-4200 TRAVEL	2,000	258.00	1,432.73	0.00	567.27	71.64
30-570-4300 TRAINING/EDUCATION	8,000	0.00	5,140.75	0.00	2,859.25	64.26
30-570-4570 RENTAL/LEASE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
30-570-4600 TELEPHONE/INTERNET	500	0.00	0.00	0.00	500.00	0.00
30-570-4650 ELECTRICITY	4,500	241.37	2,275.48	0.00	2,224.52	50.57
30-570-4700 MAINTENANCE & REPAIRS	50,000	2,521.26	38,462.02	0.00	11,537.98	76.92
30-570-4715 UNANTICIPATED MAINT/REPAIRS	40,000	0.00	26,009.19	0.00	13,990.81	65.02
30-570-4725 EQUIP/VEHICLE MAINT/REPAIRS	40,000	3,531.46	28,829.89	0.00	11,170.11	72.07
30-570-4730 VEHICLE SAFETY EQUIPMENT	4,000	0.00	2,948.22	0.00	1,051.78	73.71
30-570-4750 MISCELLANEOUS EXPENSE	500	140.00	442.31	0.00	57.69	88.46
30-570-4758 SEWER EXTENSION EXPENSE	550,000	50,722.21	595,610.76	0.00 (	45,610.76)	108.29
30-570-4759 REBATE ON SEWER EXTENSION	0	0.00	0.00	0.00	0.00	0.00
30-570-4761 SEWER SYSTEM IMPROVEMENTS	75,000	0.00	2,498.17	0.00	72,501.83	3.33
30-570-4825 IT EXPENSE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATIONS & MAINTENANCE	787,548	56,995.30	717,635.68	0.00	69,912.32	91.12

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

30 -UTILITY FUND

70-SEWER SERVICES

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
30-570-5300 SUPPLIES	3,000	32.67	3,907.71	0.00 (	907.71)	130.26
30-570-5305 SMALL TOOLS	4,000	59.65	2,475.58	0.00	1,524.42	61.89
30-570-5400 FUEL & LUBRICANTS	22,000	809.68	24,989.07	0.00 (	2,989.07)	113.59
30-570-5430 CHEMICALS	0	0.00	0.00	0.00	0.00	0.00
30-570-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-570-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	29,000	902.00	31,372.36	0.00 (	2,372.36)	108.18
<u>SERVICES</u>						
30-570-6130 ENGINEERING SERVICES/PLANNI	0	0.00	0.00	0.00	0.00	0.00
30-570-6135 CONTRACTUAL SERVICES	12,500	8,854.45	10,782.60	0.00	1,717.40	86.26
30-570-6500 MISCELLANEOUS SERVICES	100	0.00	0.00	0.00	100.00	0.00
30-570-6540 MAINTENANCE AGREEMENTS	3,000	0.00	0.00	0.00	3,000.00	0.00
30-570-6545 REFUND SEWER TAP FEE	0	0.00	0.00	0.00	0.00	0.00
30-570-6640 EFFLUENT DISPOSAL SERVICE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	15,600	8,854.45	10,782.60	0.00	4,817.40	69.12
<u>FIXED ASSETS</u>						
30-570-9720 MACHINERY & EQUIPMENT	241,165 (	239,319.00)	0.85	0.00	241,164.15	0.00
30-570-9760 VEHICLES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	241,165 (	239,319.00)	0.85	0.00	241,164.15	0.00
TOTAL 70-SEWER SERVICES	1,347,149 (	145,957.42)	1,040,016.72	0.00	307,132.28	77.20

30 -UTILITY FUND

75-SEWER PLANT

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-575-1000 ACCRUED SALARY (AUDITOR ADJ	0	4,240.13	4,240.13	0.00 (	4,240.13)	0.00
30-575-1010 STATE UNEMPLOYMENT TAX	504	0.00	18.00	0.00	486.00	3.57
30-575-1020 SOCIAL SECURITY / MEDICARE	10,215	768.14	9,954.84	0.00	260.16	97.45
30-575-1030 TMRS	11,164	862.47	11,101.71	0.00	62.29	99.44
30-575-1050 HEALTH, DENTAL & LIFE INS.	28,636	140.32	28,559.52	0.00	76.48	99.73
30-575-1060 HEALTH REIMBURSEMENT ACCOUN	1,308	110.36	1,327.73	0.00 (	19.73)	101.51
30-575-1070 WORKERS COMPENSATION	4,018	0.00	3,003.16	0.00	1,014.84	74.74
30-575-1145 LONGEVITY PAY	519	0.00	519.03	0.00 (	0.03)	100.01
30-575-1146 REWARDS PROGRAM	810	0.00	809.82	0.00	0.18	99.98
30-575-1147 WORK BOOT ALLOWANCE	360	0.00	180.00	0.00	180.00	50.00
30-575-1148 CELL PHONE STIPEND	0	0.00	0.00	0.00	0.00	0.00
30-575-1149 IN LIEU OF	69	0.00	69.20	0.00 (	0.20)	100.29
30-575-1274 OVERTIME	6,000	618.77	6,668.65	0.00 (	668.65)	111.14
30-575-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-575-1405 COLA PAY INCREASE	4,338	0.00	0.00	0.00	4,338.00	0.00
30-575-1500 PAY PLAN INCREASES	0	0.00	0.00	0.00	0.00	0.00
30-575-1555 PLANT SUPERINTENDENT	80,802	6,402.00	81,932.36	0.00 (	1,130.36)	101.40
30-575-1560 PLANT OPERATOR	43,844	3,473.76	45,617.54	0.00 (	1,773.54)	104.05
30-575-1591 STANDBY TIME	1,200	75.00	675.00	0.00	525.00	56.25
30-575-1600 MERIT INCREASE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	193,787	16,690.95	194,676.69	0.00 (	889.69)	100.46
<u>OPERATIONS & MAINTENANCE</u>						
30-575-4000 LIABILITY & PROPERTY INS	4,840	0.00	4,321.94	0.00	518.06	89.30
30-575-4110 UNIFORMS	2,500	0.00	2,373.79	0.00	126.21	94.95
30-575-4200 TRAVEL	500	0.00	60.00	0.00	440.00	12.00
30-575-4300 TRAINING/EDUCATION	2,600	485.00	3,327.00	0.00 (	727.00)	127.96
30-575-4400 DUES & SUBSCRIPTIONS	4,000	0.00	640.00	0.00	3,360.00	16.00
30-575-4600 TELEPHONE/INTERNET	1,000	52.29	629.47	0.00	370.53	62.95
30-575-4650 ELECTRICITY	85,000	5,988.24	70,378.81	0.00	14,621.19	82.80
30-575-4700 MAINTENANCE & REPAIRS	12,000	25.61	14,378.06	0.00 (	2,378.06)	119.82
30-575-4715 UNANTICIPATED MAINT/REPAIRS	18,000	660.12	17,762.22	0.00	237.78	98.68
30-575-4725 EQUIP/VEHICLE MAINT/REPAIRS	2,900	18.50	92.35	0.00	2,807.65	3.18
30-575-4730 VEHICLE SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-575-4825 IT EXPENSE	<u>1,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
TOTAL OPERATIONS & MAINTENANCE	134,840	7,229.76	113,963.64	0.00	20,876.36	84.52
<u>SUPPLIES</u>						
30-575-5100 BOOKS,PUBLICATIONS & FILMS	0	0.00	0.00	0.00	0.00	0.00
30-575-5300 SUPPLIES	2,500	105.97	2,427.07	0.00	72.93	97.08
30-575-5305 SMALL TOOLS	0	0.00	0.00	0.00	0.00	0.00
30-575-5400 FUEL & LUBRICANTS	2,800	117.78	3,906.10	0.00 (	1,106.10)	139.50
30-575-5430 CHEMICALS	31,000	3,018.19	33,807.78	0.00 (	2,807.78)	109.06
30-575-5435 GOLF COURSE IRRIGATION SEED	0	0.00	0.00	0.00	0.00	0.00
30-575-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-575-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	36,300	3,241.94	40,140.95	0.00 (	3,840.95)	110.58

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

30 -UTILITY FUND

75-SEWER PLANT

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SERVICES</u>						
30-575-6125 TESTING SERVICES	14,000	2,501.00	9,635.00	0.00	4,365.00	68.82
30-575-6135 CONTRACTUAL SERVICES	10,000	0.00	6,527.60	0.00	3,472.40	65.28
30-575-6500 MISCELLANEOUS SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-575-6540 MAINTENANCE AGREEMENTS	240	0.00	0.00	0.00	240.00	0.00
30-575-6600 DISPOSAL SERVICE	<u>35,000</u>	<u>2,332.61</u>	<u>57,056.02</u>	<u>0.00</u>	<u>(22,056.02)</u>	<u>163.02</u>
TOTAL SERVICES	59,240	4,833.61	73,218.62	0.00	(13,978.62)	123.60
<u>FIXED ASSETS</u>						
30-575-9720 MACHINERY & EQUIPMENT	42,000	0.00	0.00	0.00	42,000.00	0.00
30-575-9730 OFFICE EQUIPMENT & SOFTWARE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	42,000	0.00	0.00	0.00	42,000.00	0.00
TOTAL 75-SEWER PLANT	466,167	31,996.26	421,999.90	0.00	44,167.10	90.53

30 -UTILITY FUND

77-EFFLUENT DISPOSAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-577-1000 ACCRUED SALARY (AUDITOR ADJ	0	3,288.98	3,288.98	0.00 (	3,288.98)	0.00
30-577-1010 STATE UNEMPLOYMENT TAX	756	0.00	27.00	0.00	729.00	3.57
30-577-1020 SOCIAL SECURITY / MEDICARE	9,585	641.42	9,407.00	0.00	178.00	98.14
30-577-1030 TMRS	10,474	684.96	10,126.49	0.00	347.51	96.68
30-577-1050 HEALTH, DENTAL & LIFE INS.	41,775	746.32	33,798.26	0.00	7,976.74	80.91
30-577-1060 HEALTH REIMBURSEMENT ACCOUN	1,962	110.36	1,826.01	0.00	135.99	93.07
30-577-1070 WORKERS COMPENSATION	517	0.00	617.70	0.00 (	100.70)	119.48
30-577-1145 LONGEVITY PAY	554	0.00	484.43	0.00	69.57	87.44
30-577-1146 REWARDS PROGRAM	1,215	0.00	809.82	0.00	405.18	66.65
30-577-1147 WORK BOOT ALLOWANCE	540	0.00	540.00	0.00	0.00	100.00
30-577-1148 CELL PHONE STIPEND	600	46.16	600.08	0.00 (	0.08)	100.01
30-577-1149 IN LIEU OF	104	0.00	103.80	0.00	0.20	99.81
30-577-1274 OVERTIME	8,000	711.73	8,306.64	0.00 (	306.64)	103.83
30-577-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-577-1405 COLA PAY INCREASE	3,939	0.00	0.00	0.00	3,939.00	0.00
30-577-1500 PAY PLAN INCREASES	0	0.00	0.00	0.00	0.00	0.00
30-577-1560 EFFLUENT IRRIGATION OPERATO	41,791	3,311.20	42,997.38	0.00 (	1,206.38)	102.89
30-577-1561 EFFLUENT CREW LEADER	0	0.00	0.00	0.00	0.00	0.00
30-577-1570 EFFLUENT LABORER	71,390	4,249.92	68,947.12	0.00	2,442.88	96.58
30-577-1591 STANDBY TIME	1,200	75.00	1,725.00	0.00 (	525.00)	143.75
30-577-1600 MERIT INCREASES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	194,402	13,866.05	183,605.71	0.00	10,796.29	94.45
<u>OPERATIONS & MAINTENANCE</u>						
30-577-4000 LIABILITY & PROPERTY INS	3,630	0.00	2,953.39	0.00	676.61	81.36
30-577-4110 UNIFORMS	2,000	0.00	456.39	0.00	1,543.61	22.82
30-577-4200 TRAVEL	500	0.00	0.00	0.00	500.00	0.00
30-577-4300 TRAINING/EDUCATION	0	0.00	0.00	0.00	0.00	0.00
30-577-4570 RENTAL/LEASE	1,700	0.00	0.00	0.00	1,700.00	0.00
30-577-4600 TELEPHONE/INTERNET	1,300	48.14	577.68	0.00	722.32	44.44
30-577-4650 ELECTRICITY	41,000	3,389.21	37,796.70	0.00	3,203.30	92.19
30-577-4700 MAINTENANCE & REPAIRS	22,900	0.00	19,964.93	0.00	2,935.07	87.18
30-577-4705 IRRIGATION MAINT. & REPAIRS	2,500	0.00	100.46	0.00	2,399.54	4.02
30-577-4715 UNANTICIPATED MAINT/REPAIRS	2,500	0.00	2,415.00	0.00	85.00	96.60
30-577-4725 EQUIP/VEHICLE MAINT/REPAIRS	3,000	0.00	1,632.41	0.00	1,367.59	54.41
30-577-4730 VEHICLE SAFETY EQUIPMENT	2,000	0.00	3,563.55	0.00 (	1,563.55)	178.18
30-577-4750 MISCELLANEOUS EXPENSE	2,500	0.00	278.42	0.00	2,221.58	11.14
30-577-4825 IT EXPENSE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATIONS & MAINTENANCE	85,530	3,437.35	69,738.93	0.00	15,791.07	81.54

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

30 -UTILITY FUND

77-EFFLUENT DISPOSAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
30-577-5300 SUPPLIES	6,000	59.98	7,936.96	0.00 (	1,936.96)	132.28
30-577-5305 SMALL TOOLS	0	0.00	0.00	0.00	0.00	0.00
30-577-5400 FUEL & LUBRICANTS	7,000	481.62	8,229.66	0.00 (	1,229.66)	117.57
30-577-5430 CHEMICALS	4,000	1,181.25	7,095.28	0.00 (	3,095.28)	177.38
30-577-5450 OTHER MATERIALS & SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
30-577-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-577-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	17,000	1,722.85	23,261.90	0.00 (	6,261.90)	136.83
<u>SERVICES</u>						
30-577-6125 TESTING SERVICES	3,000	599.00	599.00	0.00	2,401.00	19.97
30-577-6135 CONTRACTUAL SERVICES	8,000	0.00	2,640.48	0.00	5,359.52	33.01
30-577-6430 BULK WATER	0	0.00	0.00	0.00	0.00	0.00
30-577-6500 MISCELLANEOUS SERVICES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	11,000	599.00	3,239.48	0.00	7,760.52	29.45
<u>FIXED ASSETS</u>						
30-577-9720 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-577-9725 IRRIGATION SYSTEM EXPANSION	0	0.00	0.00	0.00	0.00	0.00
30-577-9730 OFFICE EQUIPMENT & SOFTWARE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 77-EFFLUENT DISPOSAL	307,932	19,625.25	279,846.02	0.00	28,085.98	90.88

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

30 -UTILITY FUND

79-UTILITY FUND TRANSFER

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
catg 3 not used						
30-579-3780 UTILITY TRANSFER TO HLGC	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL catg 3 not used	0	0.00	0.00	0.00	0.00	0.00
FIXED ASSETS						
30-579-9775 UTILITY TRANSFER TO LVGC	0	0.00	0.00	0.00	0.00	0.00
30-579-9780 UTILITY TRANSFER TO HLGC	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 79-UTILITY FUND TRANSFER	0	0.00	0.00	0.00	0.00	0.00

30 -UTILITY FUND

82-BOOSTER PUMP STATIONS

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-582-1000 ACCRUED SALARY (AUDITOR ADJ	0 (	37.06) (	37.06)	0.00	37.06	0.00
30-582-1010 STATE UNEMPLOYMENT TAX	126	0.00	9.00	0.00	117.00	7.14
30-582-1020 SOCIAL SECURITY / MEDICARE	1,429	125.58	1,615.01	0.00 (	186.01)	113.02
30-582-1030 TMRS	1,561	134.32	1,722.72	0.00 (	161.72)	110.36
30-582-1050 HEALTH, DENTAL & LIFE INS	5,259	19.66	5,242.80	0.00	16.20	99.69
30-582-1060 HEALTH REIMBURSEMENT ACCOUN	327	27.59	356.94	0.00 (	29.94)	109.16
30-582-1070 WORKERS COMPENSATION	65	0.00	220.75	0.00 (	155.75)	339.62
30-582-1145 LONGEVITY	35	0.00	69.20	0.00 (	34.20)	197.71
30-582-1146 REWARDS PROGRAM	202	0.00	202.45	0.00 (	0.45)	100.22
30-582-1147 WORK BOOT ALLOWANCE	90	0.00	90.00	0.00	0.00	100.00
30-582-1148 CELL PHONE STIPEND	0	46.16	415.44	0.00 (	415.44)	0.00
30-582-1149 IN LIEU OF	17	0.00	17.30	0.00 (	0.30)	101.76
30-582-1274 OVERTIME	1,400	0.00	1,159.94	0.00	240.06	82.85
30-582-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-582-1405 COLA PAY INCREASE	574	0.00	0.00	0.00	574.00	0.00
30-582-1500 PAY PLAN INCREASES	0	0.00	0.00	0.00	0.00	0.00
30-582-1560 PLANT OPERATOR	16,500	1,600.00	18,907.93	0.00 (	2,407.93)	114.59
30-582-1591 STANDBY TIME	450	0.00	225.00	0.00	225.00	50.00
30-582-1600 MERIT INCREASE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	28,035	1,916.25	30,217.42	0.00 (	2,182.42)	107.78
<u>OPERATIONS & MAINTENANCE</u>						
30-582-4000 LIABILITY & PROPERTY INS	12,100	0.00	6,590.56	0.00	5,509.44	54.47
30-582-4110 UNIFORMS	400	0.00	65.78	0.00	334.22	16.45
30-582-4200 TRAVEL	150	0.00	0.00	0.00	150.00	0.00
30-582-4300 TRAINING/EDUCATION	500	0.00	520.00	0.00 (	20.00)	104.00
30-582-4570 RENTAL/LEASE	0	0.00	0.00	0.00	0.00	0.00
30-582-4600 TELEPHONE/INTERNET	200	0.00	0.00	0.00	200.00	0.00
30-582-4650 ELECTRICITY	42,000	2,929.27	34,471.77	0.00	7,528.23	82.08
30-582-4700 MAINTENANCE & REPAIRS	34,850	27.98	20,058.44	0.00	14,791.56	57.56
30-582-4715 UNANTICIPATED MAINT/REPAIRS	10,500	0.00	9,983.23	0.00	516.77	95.08
30-582-4725 VEHICLE MAINTENANCE/REPAIRS	750	0.00	45.25	0.00	704.75	6.03
30-582-4730 VEHICLE SAFETY EQUIPMENT	2,000	0.00	0.00	0.00	2,000.00	0.00
30-582-4750 MISCELLANEOUS EXPENSE	500	0.00	105.20	0.00	394.80	21.04
30-582-4825 IT EXPENSE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATIONS & MAINTENANCE	103,950	2,957.25	71,840.23	0.00	32,109.77	69.11
<u>SUPPLIES</u>						
30-582-5300 SUPPLIES	750	0.00	553.06	0.00	196.94	73.74
30-582-5305 SMALL TOOLS	0	0.00	0.00	0.00	0.00	0.00
30-582-5400 FUEL & LUBRICANTS	2,000	349.23	3,713.38	0.00 (	1,713.38)	185.67
30-582-5430 CHEMICALS	1,800	20.00	429.62	0.00	1,370.38	23.87
30-582-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-582-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	4,550	369.23	4,696.06	0.00 (	146.06)	103.21

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

30 -UTILITY FUND

82-BOOSTER PUMP STATIONS

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SERVICES</u>						
30-582-6130 ENGINEERING & PLANNING SRVC	0	0.00	0.00	0.00	0.00	0.00
30-582-6135 CONTRACTUAL SERVICES	3,000	0.00	2,950.48	0.00	49.52	98.35
30-582-6500 MISCELLANEOUS SERVICES	2,000	0.00	0.00	0.00	2,000.00	0.00
30-582-6540 MAINTENANCE AGREEMENTS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	5,000	0.00	2,950.48	0.00	2,049.52	59.01
<u>FIXED ASSETS</u>						
30-582-9720 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-582-9760 VEHICLES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 82-BOOSTER PUMP STATIONS	141,535	5,242.73	109,704.19	0.00	31,830.81	77.51

30 -UTILITY FUND

84-LIFT STATIONS

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-584-1000 ACCRUED SALARY (AUDITOR ADJ	0	811.54	811.54	0.00 (	811.54)	0.00
30-584-1010 STATE UNEMPLOYMENT TAX	126	0.00	0.00	0.00	126.00	0.00
30-584-1020 SOCIAL SECURITY / MEDICARE	1,429	122.04	1,574.45	0.00 (	145.45)	110.18
30-584-1030 TMRS	1,561	130.56	1,679.61	0.00 (	118.61)	107.60
30-584-1050 HEALTH, DENTAL & LIFE INS	5,259	19.66	5,242.79	0.00	16.21	99.69
30-584-1060 HEALTH REIMBURSEMENT ACCOUN	327	27.59	306.94	0.00	20.06	93.87
30-584-1070 WORKERS COMPENSATION	65	0.00	220.73	0.00 (	155.73)	339.58
30-584-1145 LONGEVITY	35	0.00	0.00	0.00	35.00	0.00
30-584-1146 REWARDS PROGRAM	202	0.00	202.46	0.00 (	0.46)	100.23
30-584-1147 WORK BOOT ALLOWANCE	90	0.00	90.00	0.00	0.00	100.00
30-584-1148 CELL PHONE STIPEND	0	0.00	115.40	0.00 (	115.40)	0.00
30-584-1149 IN LIEU OF	17	0.00	17.30	0.00 (	0.30)	101.76
30-584-1274 OVERTIME	1,400	0.00	1,159.96	0.00	240.04	82.85
30-584-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-584-1405 COLA PAY INCREASE	574	0.00	0.00	0.00	574.00	0.00
30-584-1500 PAY PLAN INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-584-1560 PLANT OPERATOR	16,500	1,600.00	18,907.96	0.00 (	2,407.96)	114.59
30-584-1591 STANDBY TIME	450	0.00	225.00	0.00	225.00	50.00
30-584-1600 MERIT INCREASE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL PERSONNEL SERVICES	28,035	2,711.39	30,554.14	0.00 (	2,519.14)	108.99
<u>OPERATIONS & MAINTENANCE</u>						
30-584-4000 LIABILITY & PROPERTY INS	12,100	0.00	1,398.27	0.00	10,701.73	11.56
30-584-4110 UNIFORMS	590	0.00	86.28	0.00	503.72	14.62
30-584-4200 TRAVEL	150	0.00	0.00	0.00	150.00	0.00
30-584-4300 TRAINING/EDUCATION	500	0.00	0.00	0.00	500.00	0.00
30-584-4600 TELEPHONE/INTERNET	200	24.07	288.84	0.00 (	88.84)	144.42
30-584-4650 ELECTRICITY	36,000	2,430.12	30,015.67	0.00	5,984.33	83.38
30-584-4700 MAINTENANCE & REPAIRS	33,000	74,756.76	94,218.10	0.00 (	61,218.10)	285.51
30-584-4715 UNANTICIPATED MAINT/REPAIRS	82,000	5,857.12	68,663.34	0.00	13,336.66	83.74
30-584-4725 VEHICLE MAINTENANCE/REPAIRS	500	0.00	560.30	0.00 (	60.30)	112.06
30-584-4730 VEHICLE SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-584-4750 MISCELLANEOUS EXPENSE	<u>350</u>	<u>0.00</u>	<u>32.55</u>	<u>0.00</u>	<u>317.45</u>	<u>9.30</u>
TOTAL OPERATIONS & MAINTENANCE	165,390	83,068.07	195,263.35	0.00 (	29,873.35)	118.06
<u>SUPPLIES</u>						
30-584-5300 SUPPLIES	1,000	37.19	792.17	0.00	207.83	79.22
30-584-5305 SMALL TOOLS	150	33.20	33.20	0.00	116.80	22.13
30-584-5400 FUEL & LUBRICANTS	2,300	41.88	6,263.66	0.00 (	3,963.66)	272.33
30-584-5430 CHEMICALS	15,000	1,546.07	15,688.73	0.00 (	688.73)	104.59
30-584-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-584-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	18,450	1,658.34	22,777.76	0.00 (	4,327.76)	123.46

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

30 -UTILITY FUND

84-LIFT STATIONS

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SERVICES</u>						
30-584-6135 CONTRACTUAL SERVICES	107,000	0.00	68,895.79	0.00	38,104.21	64.39
30-584-6500 MISCELLANEOUS SERVICES	10,000	0.00	0.00	0.00	10,000.00	0.00
30-584-6540 MAINTENANCE AGREEMENTS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	117,000	0.00	68,895.79	0.00	48,104.21	58.89
 <u>FIXED ASSETS</u>						
30-584-9000 LIFT STATION IMPROVEMENTS	0	0.00	0.00	0.00	0.00	0.00
30-584-9720 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-584-9760 VEHICLES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 84-LIFT STATIONS	328,875	87,437.80	317,491.04	0.00	11,383.96	96.54

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

30 -UTILITY FUND

85-DEBT SERVICE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>OPERATIONS & MAINTENANCE</u>						
30-585-4110 UNIFORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATIONS & MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
<u>DEPRECIATION</u>						
30-585-8505 DEPRECIATION	<u>0</u>	<u>1,891,876.00</u>	<u>1,891,876.00</u>	<u>0.00</u>	<u>(1,891,876.00)</u>	<u>0.00</u>
TOTAL DEPRECIATION	0	1,891,876.00	1,891,876.00	0.00	(1,891,876.00)	0.00
<u>FIXED ASSETS</u>						
30-585-9833 2016A REFUNDING TAX NOTE-IN	0	0.00	0.00	0.00	0.00	0.00
30-585-9835 2016B REFUNDING TAX NOTE-IN	0	0.00	0.00	0.00	0.00	0.00
30-585-9837 2017 CO-INTEREST	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 85-DEBT SERVICE	0	1,891,876.00	1,891,876.00	0.00	(1,891,876.00)	0.00

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2022

30 -UTILITY FUND

86-UTILITY FUND TRANSFERS

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
DEPARTMENTAL EXPENDITURES						
FIXED ASSETS						
30-586-9768 TRANS UTILITY FUND TO CIP	312,000	0.00	217,000.00	0.00	95,000.00	69.55
TOTAL FIXED ASSETS	312,000	0.00	217,000.00	0.00	95,000.00	69.55
TOTAL 86-UTILITY FUND TRANSFERS	312,000	0.00	217,000.00	0.00	95,000.00	69.55
TOTAL EXPENDITURES	10,806,061	1,968,451.55	9,823,117.69	0.00	982,943.31	90.90
REVENUE OVER/ (UNDER) EXPENDITURES	740,636 (	774,562.73)	3,170,116.09	0.00 (	2,429,480.09)	428.03

30 -UTILITY FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
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30-CONTRIBUTION CAPITAL

30-430-1200 INSURANCE RECOVERY	0	0.00	0.00	0.00	0.00	0.00
30-430-1300 CONTRIBUTED CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL 30-CONTRIBUTION CAPITAL	0	0.00	0.00	0.00	0.00	0.00

50-GENERAL OPERATION

30-450-1410 INVESTMENT INTEREST	66,736	69,144.85	626,573.64	0.00 (	559,837.64)	938.88
30-450-1411 ARPA GRANT INTEREST	6,911	8,907.31	91,661.57	0.00 (	84,750.57)	1,326.31
30-450-1412 WTP EXPANSION INTEREST	5,783	3,774.79	38,844.51	0.00 (	33,061.51)	671.70
30-450-1413 WATERLINE: BAR K TO BRONCO	6,244	4,042.19	41,603.19	0.00 (	35,359.19)	666.29
30-450-1414 2018 LCRA HOLLOWS REUSE WAT	0	0.00	0.00	0.00	0.00	0.00
30-450-1420 UTILITY EXTENSIONS REQUEST	101,882	1,500.00	22,020.00	0.00	79,862.00	21.61
30-450-1421 INTERFUND REIMBURSEMENT	0	0.00	0.00	0.00	0.00	0.00
30-450-1425 TRANS FROM BONDS - LABOR/EQ	0	0.00	0.00	0.00	0.00	0.00
30-450-1430 CREDIT CARD SERVICE FEES	0	0.00	0.00	0.00	0.00	0.00
30-450-1601 PID ADMINISTRATION	0	0.00	0.00	0.00	0.00	0.00
30-450-1602 PID INSPECTIONS	0	0.00	0.00	0.00	0.00	0.00
30-450-1810 CASH LONG AND SHORT	0	0.00	0.00	0.00	0.00	0.00
30-450-3220 OTHER UTILITY GRANTS	0	0.00	5,130.00	0.00 (	5,130.00)	0.00
30-450-3230 LCRA GRANTS	0	0.00	0.00	0.00	0.00	0.00
30-450-4400 OTHER REVENUE	0	0.00	52,135.51	0.00 (	52,135.51)	0.00
30-450-7911 BOND PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
30-450-9060 LOAN PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
30-450-9100 TRANSFER FROM RESERVES	0	0.00	0.00	0.00	0.00	0.00
30-450-9800 OTHER RESOURCES	0	0.00	0.00	0.00	0.00	0.00
30-450-9850 CAPITAL CONTRIBUTIONS - AUD	0	0.00	0.00	0.00	0.00	0.00
30-450-9900 INTERFUND TRANSFER	0	0.00	0.00	0.00	0.00	0.00
TOTAL 50-GENERAL OPERATION	187,556	87,369.14	877,968.42	0.00 (	690,412.42)	468.11

60-WATER SERVICES

30-460-4100 WATER SERVICE FEES	5,581,872	530,934.45	5,167,203.24	0.00	414,668.76	92.57
30-460-4150 DROUGHT EMERGENCY FEE	0	0.00	0.00	0.00	0.00	0.00
30-460-4200 FACILITY CHARGES	0	0.00	0.00	0.00	0.00	0.00
30-460-4300 WATER TAP FEES	655,875	14,250.00	303,750.00	0.00	352,125.00	46.31
30-460-4360 WATER EXTENSIONS	345,790	11,818.40	65,316.55	0.00	280,473.45	18.89
30-460-4400 OTHER REVENUE	46,856	2,275.00	34,529.30	0.00	12,326.70	73.69
30-460-4425 FIRE HYDRANT	0	0.00	0.00	0.00	0.00	0.00
30-460-4450 RECONNECT FEE REVENUE	0	0.00	0.00	0.00	0.00	0.00
30-460-4500 PENALTIES-SERVICE ACCTS	116,210	8,115.00	115,365.00	0.00	845.00	99.27
30-460-4510 WATER FACILITY PEN/INT	0	0.00	0.00	0.00	0.00	0.00
30-460-4550 ENGINEERING/METER SET FEES	0	0.00	0.00	0.00	0.00	0.00
30-460-4740 REBATE UTILITY SERVICE LINE	0	0.00	0.00	0.00	0.00	0.00
30-460-4759 MAR VISTA WATER TAP ON LINE	0	0.00	0.00	0.00	0.00	0.00
30-460-4760 MAR HARBOR WTR LINE TAP ON	0	0.00	0.00	0.00	0.00	0.00
30-460-9101 TRANSFERS IN	0	0.00	0.00	0.00	0.00	0.00
TOTAL 60-WATER SERVICES	6,746,603	567,392.85	5,686,164.09	0.00	1,060,438.91	84.28

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -UTILITY FUND

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>70-SEWER SERVICES</u>						
30-470-4100 SEWER SERVICE FEES	3,646,089	302,450.64	3,506,835.33	0.00	139,253.67	96.18
30-470-4200 FACILITY CHARGES	0	0.00	0.00	0.00	0.00	0.00
30-470-4310 SEWER TAP FEES	951,005	28,500.00	468,000.00	0.00	483,005.00	49.21
30-470-4360 SEWER EXTENSIONS	297,221	11,276.10	62,954.98	0.00	234,266.02	21.18
30-470-4400 OTHER REVENUE	882	0.00	0.00	0.00	882.00	0.00
30-470-4510 FACILITY CHGS-INT/PEN	0	0.00	0.00	0.00	0.00	0.00
30-470-4550 ENGINEERING/METER SET FEES	0	0.00	0.00	0.00	0.00	0.00
30-470-4759 MAR VISTA SWR LINE TAP ON	0	0.00	0.00	0.00	0.00	0.00
30-470-4760 MAR HARBOR SWR LINE TAP ON	0	0.00	0.00	0.00	0.00	0.00
30-470-9900 INTERFUND TRANSFER	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 70-SEWER SERVICES	4,895,197	342,226.74	4,037,790.31	0.00	857,406.69	82.48
<u>80-CAPITAL IMPROVEMENT</u>						
30-480-1100 TRANSFER FROM BOND FUND	0	0.00	0.00	0.00	0.00	0.00
30-480-1200 TRANSFER FROM WATER IMPACT	0	0.00	0.00	0.00	0.00	0.00
30-480-1300 TRANSFER FROM SEWER IMPACT	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 80-CAPITAL IMPROVEMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	11,829,356	996,988.73	10,601,922.82	0.00	1,227,433.18	89.62

30 -UTILITY FUND

55-UTILITIES ADMINISTRATI

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-555-1000 ACCRUED SALARY EXPENSE (AJE	0 (	3,190.02) (	3,190.02)	0.00	3,190.02	0.00
30-555-1010 STATE UNEMPLOYMENT TAX	756	0.00	34.52	0.00	721.48	4.57
30-555-1020 SOCIAL SECURITY / MEDICARE	9,292	749.93	9,687.82	0.00 (	395.82)	104.26
30-555-1030 TMRS	4,871	812.48	10,455.32	0.00 (	5,584.32)	214.64
30-555-1050 HEALTH, DENTAL & LIFE INS.	31,568	196.50	30,776.38	0.00	791.62	97.49
30-555-1060 HEALTH REIMBURSEMENT ACCOUN	1,962	181.34	1,988.60	0.00 (	26.60)	101.36
30-555-1070 WORKERS COMPENSATION	809	0.00	1,997.53	0.00 (	1,188.53)	246.91
30-555-1100 DIRECTOR OF PUBLIC WORKS	0	0.00	0.00	0.00	0.00	0.00
30-555-1120 CUSTOMER SERVICE CLERKS	37,731	0.00	1,451.20	0.00	36,279.80	3.85
30-555-1144 CAR ALLOWANCE	0	0.00	0.00	0.00	0.00	0.00
30-555-1145 LONGEVITY PAY	588	0.00	553.63	0.00	34.37	94.15
30-555-1146 REWARDS PROGRAM	1,215	0.00	809.82	0.00	405.18	66.65
30-555-1147 WORK BOOT ALLOWANCE	0	0.00	0.00	0.00	0.00	0.00
30-555-1148 CELL PHONE STIPEND	600	46.16	600.08	0.00 (	0.08)	100.01
30-555-1149 IN LIEU OF	208	0.00	103.80	0.00	104.20	49.90
30-555-1150 ACCOUNTING CLERK	0	0.00	0.00	0.00	0.00	0.00
30-555-1274 OVERTIME	0	0.00	0.00	0.00	0.00	0.00
30-555-1303 UTILITY ASSISTANT	0	0.00	0.00	0.00	0.00	0.00
30-555-1405 COLA PAY INCREASE	62,500	0.00	0.00	0.00	62,500.00	0.00
30-555-1500 UTILITY FUND PAY PLAN	18,399	0.00	0.00	0.00	18,399.08	0.00
30-555-1520 UTILITY BILLING CLERK	81,330	9,766.30	123,238.55	0.00 (	41,908.55)	151.53
TOTAL PERSONNEL SERVICES	251,829	8,562.69	178,507.23	0.00	73,321.85	70.88
<u>OPERATIONS & MAINTENANCE</u>						
30-555-4000 LIABILITY & PROPERTY INS	0	0.00	369.87	0.00 (	369.87)	0.00
30-555-4100 BAD DEBT WRITE-OFFS	0 (	193.37) (	230.00)	0.00	230.00	0.00
30-555-4110 UNIFORMS	0	0.00	224.39	0.00 (	224.39)	0.00
30-555-4200 TRAVEL	1,500	119.54	2,320.06	0.00 (	820.06)	154.67
30-555-4300 TRAINING/EDUCATION	1,500	0.00	2,198.00	0.00 (	698.00)	146.53
30-555-4400 DUES & SUBSCRIPTIONS	0	0.00	14.41	0.00 (	14.41)	0.00
30-555-4420 NOTARY BONDS	220	0.00	0.00	0.00	220.00	0.00
30-555-4550 LEGAL NOTICES	0	0.00	0.00	0.00	0.00	0.00
30-555-4570 RENTAL/LEASE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
30-555-4575 BANK CHARGES	85,000	11,396.42	116,781.53	0.00 (	31,781.53)	137.39
30-555-4600 TELEPHONE/INTERNET	0	253.84	674.79	0.00 (	674.79)	0.00
30-555-4700 MAINTENANCE & REPAIRS	0	0.00	0.00	0.00	0.00	0.00
30-555-4725 EQUIP/VEHICLE MAINT/REPAIRS	0	0.00	0.00	0.00	0.00	0.00
30-555-4730 VEHICLE SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-555-4750 MISCELLANEOUS EXPENSE	500	0.00	114.00	0.00	386.00	22.80
30-555-4825 IT EXPENSE	2,000	0.00	0.00	0.00	2,000.00	0.00
TOTAL OPERATIONS & MAINTENANCE	90,720	11,576.43	122,467.05	0.00 (	31,747.05)	134.99

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -UTILITY FUND

55-UTILITIES ADMINISTRATI

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
30-555-5100 BOOKS,PUBLICATIONS & FILMS	0	0.00	0.00	0.00	0.00	0.00
30-555-5200 POSTAGE	30,000	6,608.40	38,335.41	0.00 (	8,335.41)	127.78
30-555-5300 SUPPLIES	5,000	864.47	4,531.90	0.00	468.10	90.64
30-555-5400 FUEL & LUBRICANTS	0	0.00	0.00	0.00	0.00	0.00
30-555-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-555-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	35,000	7,472.87	42,867.31	0.00 (	7,867.31)	122.48
<u>SERVICES</u>						
30-555-6100 PROFESSIONAL SERVICES	25,000	0.00	0.00	0.00	25,000.00	0.00
30-555-6110 AUDITING SERVICES	15,000	3,600.00	11,250.00	0.00	3,750.00	75.00
30-555-6120 LEGAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-555-6135 CONTRACT SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-555-6400 PRINTING & BINDING SERVICES	43,000	7,140.15	29,946.79	0.00	13,053.21	69.64
30-555-6500 MISCELLANEOUS SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-555-6540 MAINTENANCE AGREEMENTS	0	0.00	0.00	0.00	0.00	0.00
30-555-6545 CUSTOMER REFUNDS	0	0.00	0.00	0.00	0.00	0.00
30-555-6700 DAMAGE CLAIMS AGAINST CITY	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	83,000	10,740.15	41,196.79	0.00	41,803.21	49.63
<u>FIXED ASSETS</u>						
30-555-9310 MAINTENANCE AGREEMENTS	0	0.00	0.00	0.00	0.00	0.00
30-555-9730 OFFICE EQUIPMENT & SOFTWARE	0	0.00	0.00	0.00	0.00	0.00
30-555-9750 COMMUNICATIONS EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-555-9760 TRANSFER TO DEBT SERVICE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 55-UTILITIES ADMINISTRATI	460,549	38,352.14	385,038.38	0.00	75,510.70	83.60

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -UTILITY FUND

56-GENERAL FUND TRANSFER % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FIXED ASSETS						
30-556-9700 OTHER RESOURCES CONTRIBUTED	0	0.00	0.00	0.00	0.00	0.00
30-556-9765 TRANSFER TO GENERAL FUND	2,059,643	171,636.88	2,059,643.00	0.00	0.00	100.00
30-556-9770 TRANSFERS TO CAPITAL PROJEC	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	2,059,643	171,636.88	2,059,643.00	0.00	0.00	100.00
TOTAL 56-GENERAL FUND TRANSFER	2,059,643	171,636.88	2,059,643.00	0.00	0.00	100.00

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -UTILITY FUND

57-DEBT SRVCE FUND TRNSF

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>FIXED ASSETS</u>						
30-557-9760 TRANSFER TO DEBT SERVICE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 57-DEBT SRVCE FUND TRNSF	0	0.00	0.00	0.00	0.00	0.00

30 -UTILITY FUND

58-UTILITY FUND INFO TECH

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-558-1000 ACCRUED SALARY (AUDITOR ADJ	0 (	8,306.44) (	8,306.44)	0.00	8,306.44	0.00
30-558-1010 STATE UNEMPLOYMENT TAX	0	0.00	0.00	0.00	0.00	0.00
30-558-1020 SOCIAL SECURITY/MEDICARE	0	0.00	554.91	0.00 (	554.91)	0.00
30-558-1030 TMRS	0	0.00	593.07	0.00 (	593.07)	0.00
30-558-1050 HEALTH, DENTAL & LIFE INS	0	0.00	5,806.52	0.00 (	5,806.52)	0.00
30-558-1060 HEALTH REIMBURSEMENT ACCOUN	0	15.22	15.22	0.00 (	15.22)	0.00
30-558-1070 WORKERS COMPENSATION	0	0.00	0.00	0.00	0.00	0.00
30-558-1120 IT DIRECTOR	0	0.00	3,040.13	0.00 (	3,040.13)	0.00
30-558-1125 SYSTEM ADMINISTRATOR/IT ASS	0	0.00	1,733.28	0.00 (	1,733.28)	0.00
30-558-1130 GIS ASSISTANT	0	0.00	0.00	0.00	0.00	0.00
30-558-1135 SR. GIS TECHNICIAN	0	0.00	2,256.08	0.00 (	2,256.08)	0.00
30-558-1144 CAR ALLOWANCE	0	0.00	192.31	0.00 (	192.31)	0.00
30-558-1145 LONGEVITY	0	0.00	0.00	0.00	0.00	0.00
30-558-1146 REWARDS PROGRAM	0	0.00	0.00	0.00	0.00	0.00
30-558-1148 CELL PHONE STIPEND	0	0.00	46.16	0.00 (	46.16)	0.00
30-558-1149 IN LIEU OF	0	0.00	0.00	0.00	0.00	0.00
30-558-1274 OVERTIME	0	0.00	0.00	0.00	0.00	0.00
30-558-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-558-1405 COLA PAY INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-558-1500 PAY PLAN INCREASES	0	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL SERVICES	0 (	8,291.22)	5,931.24	0.00 (	5,931.24)	0.00
<u>OPERATIONS & MAINTENANCE</u>						
30-558-4000 LIABILITY & PROPERTY INS	0	0.00	0.00	0.00	0.00	0.00
30-558-4200 TRAVEL	0	0.00	0.00	0.00	0.00	0.00
30-558-4300 TRAINING/EDUCATION	0	0.00	0.00	0.00	0.00	0.00
30-558-4400 DUES & SUBSCRIPTIONS	0	0.00	44.75	0.00 (	44.75)	0.00
30-558-4570 RENTAL/LEASE	4,981	0.00	2,892.46	0.00	2,088.54	58.07
30-558-4600 TELEPHONE/INTERNET	14,675	95.50	6,133.17	0.00	8,541.83	41.79
30-558-4700 MAINTENANCE & REPAIRS	15,484	0.00	7,978.61	0.00	7,505.39	51.53
30-558-4715 UNANTICIPATED MAINT/REPAIRS	0	0.00	0.00	0.00	0.00	0.00
30-558-4750 MISCELLANEOUS EXPENSE	500	0.00	0.00	0.00	500.00	0.00
30-558-4825 INFORMATION TECHNOLOGY	27,778	201.24	7,881.32	0.00	19,896.68	28.37
TOTAL OPERATIONS & MAINTENANCE	63,418	296.74	24,930.31	0.00	38,487.69	39.31
<u>SUPPLIES</u>						
30-558-5100 BOOKS,PUBLICATIONS & FILMS	0	0.00	0.00	0.00	0.00	0.00
30-558-5200 POSTAGE	0	0.00	0.00	0.00	0.00	0.00
30-558-5300 SUPPLIES	500	0.00	0.00	0.00	500.00	0.00
30-558-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-558-5700 WINTER STORMS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	500	0.00	0.00	0.00	500.00	0.00

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -UTILITY FUND

58-UTILITY FUND INFO TECH

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
SERVICES						
30-558-6100 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-558-6500 MISCELLANEOUS SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-558-6540 MAINTENANCE AGREEMENTS	<u>32,350</u>	<u>338.77</u>	<u>17,258.05</u>	<u>0.00</u>	<u>15,091.95</u>	<u>53.35</u>
TOTAL SERVICES	32,350	338.77	17,258.05	0.00	15,091.95	53.35
FIXED ASSETS						
30-558-9720 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-558-9730 OFFICE EQUIPMENT & SOFTWARE	0	0.00	0.00	0.00	0.00	0.00
30-558-9735 OFFICE FURNITURE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 58-UTILITY FUND INFO TECH	96,268 (	7,655.71)	48,119.60	0.00	48,148.40	49.99

30 -UTILITY FUND

59-PUBLIC WORKS ADMIN

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-559-1000 ACCRUED SALARY (AUDITOR ADJ	0	4,270.08	4,270.08	0.00 (	4,270.08)	0.00
30-559-1010 STATE UNEMPLOYMENT TAX	1,008	5.74	32.74	0.00	975.26	3.25
30-559-1020 SOCIAL SECURITY / MEDICARE	22,262	1,263.24	12,803.30	0.00	9,458.70	57.51
30-559-1030 TMRS	24,096	1,471.54	14,891.05	0.00	9,204.95	61.80
30-559-1050 HEALTH, DENTAL & LIFE INS	76,842	364.80	32,085.46	0.00	44,756.54	41.76
30-559-1060 HEALTH REIMBURSEMENT ACCOUN	2,616	176.26	1,491.45	0.00	1,124.55	57.01
30-559-1070 WORKERS COMPENSATION	4,584	0.00	3,140.04	0.00	1,443.96	68.50
30-559-1100 DIRECTOR OF PUBLIC WORKS	105,000	9,135.84	111,685.66	0.00 (	6,685.66)	106.37
30-559-1130 GIS ASSISTANT	40,560	4,512.00	31,584.00	0.00	8,976.00	77.87
30-559-1144 CAR ALLOWANCE	6,780	461.52	5,999.76	0.00	780.24	88.49
30-559-1145 LONGEVITY	173	0.00	103.80	0.00	69.20	60.00
30-559-1146 REWARDS PROGRAM	1,620	0.00	809.82	0.00	810.18	49.99
30-559-1147 WORK BOOT ALLOWANCE	180	0.00	0.00	0.00	180.00	0.00
30-559-1148 CELL PHONE STIPEND	1,200	46.14	645.98	0.00	554.02	53.83
30-559-1149 IN LIEU OF	277	0.00	69.20	0.00	207.80	24.98
30-559-1274 OVERTIME	0	0.00	0.00	0.00	0.00	0.00
30-559-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-559-1301 ASST DIRECTOR OF PUBLIC WOR	0	0.00	0.00	0.00	0.00	0.00
30-559-1303 PUBLIC WORKS ADMIN ASST	41,600	3,616.75	29,582.24	0.00	12,017.76	71.11
30-559-1310 ENGINEER	90,000	0.00	0.00	0.00	90,000.00	0.00
30-559-1405 COLA PAY INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-559-1500 PAY PLAN INCREASES	2,080	0.00	0.00	0.00	2,080.00	0.00
TOTAL PERSONNEL SERVICES	420,878	25,323.91	249,194.58	0.00	171,683.42	59.21

OPERATIONS & MAINTENANCE

30-559-4000 LIABILITY & PROPERTY INS	15,347	0.00	16,337.34	0.00 (	990.34)	106.45
30-559-4110 UNIFORMS	1,000	0.00	300.30	0.00	699.70	30.03
30-559-4200 TRAVEL	1,700	0.00	0.00	0.00	1,700.00	0.00
30-559-4300 TRAINING/EDUCATION	8,000	0.00	0.00	0.00	8,000.00	0.00
30-559-4400 DUES & SUBSCRIPTIONS	5,000	0.00	100.00	0.00	4,900.00	2.00
30-559-4420 NOTARY BONDS	0	0.00	0.00	0.00	0.00	0.00
30-559-4550 LEGAL NOTICES	0	0.00	0.00	0.00	0.00	0.00
30-559-4600 TELEPHONE/INTERNET	1,000	72.30	892.89	0.00	107.11	89.29
30-559-4700 MAINTENANCE & REPAIRS	1,000	630.00	915.00	0.00	85.00	91.50
30-559-4725 VEHICLE MAIN/REPAIRS	1,100	0.00	218.49	0.00	881.51	19.86
30-559-4750 MISCELLANEOUS EXPENSE	2,000	126.20	696.73	0.00	1,303.27	34.84
30-559-4825 INFORMATION TECHNOLOGY	2,500	0.00	0.00	0.00	2,500.00	0.00
TOTAL OPERATIONS & MAINTENANCE	38,647	828.50	19,460.75	0.00	19,186.25	50.36

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -UTILITY FUND

59-PUBLIC WORKS ADMIN

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
30-559-5100 BOOKS,PUBLICATIONS & FILMS	250	0.00	1,328.25	0.00 (	1,078.25)	531.30
30-559-5200 POSTAGE	100	0.00	0.00	0.00	100.00	0.00
30-559-5300 SUPPLIES	3,500	193.47	1,992.20	0.00	1,507.80	56.92
30-559-5400 FUEL & LUBRICANTS	3,000	0.00	944.54	0.00	2,055.46	31.48
30-559-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-559-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	6,850	193.47	4,264.99	0.00	2,585.01	62.26
<u>SERVICES</u>						
30-559-6100 PROFESSIONAL SERVICES	50,000	9,643.19	71,082.19	0.00 (	21,082.19)	142.16
30-559-6120 LEGAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-559-6135 CONTRACT SERVICES	35,000	0.00	0.00	0.00	35,000.00	0.00
30-559-6500 MISCELLANEOUS SERVICES	2,000	0.00	1,250.00	0.00	750.00	62.50
30-559-6540 MAINTENANCE AGREEMENTS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	87,000	9,643.19	72,332.19	0.00	14,667.81	83.14
<u>FIXED ASSETS</u>						
30-559-9700 FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
30-559-9720 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-559-9725 VEHICLES	0	0.00	0.00	0.00	0.00	0.00
30-559-9730 OFFICE EQUIPMENT & SOFTWARE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 59-PUBLIC WORKS ADMIN	553,375	35,989.07	345,252.51	0.00	208,122.49	62.39

30 -UTILITY FUND

60-WATER SERVICES

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-560-1000 ACCRUED SALARY (AUDITOR ADJ	0	1,460.78	1,460.78	0.00 (	1,460.78)	0.00
30-560-1010 STATE UNEMPLOYMENT TAX	3,024	7.41	134.04	0.00	2,889.96	4.43
30-560-1020 SOCIAL SECURITY / MEDICARE	40,183	2,809.43	38,440.10	0.00	1,742.90	95.66
30-560-1030 TMRS	43,492	3,064.42	42,105.22	0.00	1,386.78	96.81
30-560-1050 HEALTH, DENTAL & LIFE INS.	161,771	511.08	123,363.34	0.00	38,407.66	76.26
30-560-1060 HEALTH REIMBURSEMENT ACCOUN	7,848	599.39	6,328.94	0.00	1,519.06	80.64
30-560-1070 WORKERS COMPENSATION	9,828	0.00	8,055.89	0.00	1,772.11	81.97
30-560-1145 LONGEVITY PAY	2,388	0.00	1,903.11	0.00	484.89	79.69
30-560-1146 REWARDS PROGRAM	4,859	0.00	3,239.28	0.00	1,619.72	66.67
30-560-1147 WORK BOOT ALLOWANCE	2,159	0.00	1,619.55	0.00	539.45	75.01
30-560-1148 CELL PHONE STIPEND	1,800	46.16	807.80	0.00	992.20	44.88
30-560-1149 IN LIEU OF	830	0.00	346.00	0.00	484.00	41.69
30-560-1274 OVERTIME	30,000	703.53	35,229.20	0.00 (	5,229.20)	117.43
30-560-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-560-1405 COLA PAY INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-560-1500 PAY PLAN INCREASES	55,434	0.00	0.00	0.00	55,434.36	0.00
30-560-1540 UTILITY SUPERINTENDENT	67,980	5,965.60	77,184.61	0.00 (	9,204.61)	113.54
30-560-1561 CREW LEADER	88,914	6,126.98	72,184.67	0.00	16,729.33	81.18
30-560-1570 MAINTENANCE PERSONNEL	323,272	23,792.46	314,205.87	0.00	9,066.13	97.20
30-560-1571 SALARIES INCLUDED INCIP	0	0.00	0.00	0.00	0.00	0.00
30-560-1591 STANDBY TIME	3,900	375.00	3,675.00	0.00	225.00	94.23
TOTAL PERSONNEL SERVICES	847,682	45,462.24	730,283.40	0.00	117,398.96	86.15
<u>OPERATIONS & MAINTENANCE</u>						
30-560-4000 LIABILITY & PROPERTY INS	15,815	0.00	24,730.47	0.00 (	8,915.47)	156.37
30-560-4110 UNIFORMS	12,000	887.48	26,043.84	0.00 (	14,043.84)	217.03
30-560-4200 TRAVEL	2,300	177.00	639.56	0.00	1,660.44	27.81
30-560-4300 TRAINING/EDUCATION	8,800	0.00	5,567.03	0.00	3,232.97	63.26
30-560-4400 DUES & SUBSCRIPTIONS	100	0.00	67.00	0.00	33.00	67.00
30-560-4570 RENTAL/LEASE EXPENSE	0	0.00	6,624.96	0.00 (	6,624.96)	0.00
30-560-4600 TELEPHONE/INTERNET	1,900	0.00	534.32	0.00	1,365.68	28.12
30-560-4650 ELECTRICITY	10,000	960.01	7,952.76	0.00	2,047.24	79.53
30-560-4700 MAINTENANCE & REPAIRS	140,000	5,205.84	61,962.21	0.00	78,037.79	44.26
30-560-4715 UNANTICIPATED MAINT/REPAIRS	0	0.00	34.98	0.00 (	34.98)	0.00
30-560-4725 EQUIP/VEHICLE MAINT/REPAIRS	40,000	2,461.50	28,473.46	0.00	11,526.54	71.18
30-560-4730 VEHICLE SAFETY EQUIPMENT	2,000	0.00	5,006.58	0.00 (	3,006.58)	250.33
30-560-4740 REBATE UTILITY SERVICE LINE	0	0.00	0.00	0.00	0.00	0.00
30-560-4750 MISCELLANEOUS EXPENSE	1,500	679.00	2,350.43	0.00 (	850.43)	156.70
30-560-4755 FIRE HYDRANT REPLACEMENT	40,000	0.00	33,319.79	0.00	6,680.21	83.30
30-560-4757 WATER TAP & EXTENSION EXPEN	800,000	4,319.33	223,693.98	0.00	576,306.02	27.96
30-560-4758 REBATE ON LINE EXTENSIONS	0	0.00	0.00	0.00	0.00	0.00
30-560-4761 WATER SYSTEM IMPROVEMENTS	125,000	20,400.00	22,440.00	0.00	102,560.00	17.95
30-560-4825 IT EXPENSE	2,200	0.00	600.48	0.00	1,599.52	27.29
TOTAL OPERATIONS & MAINTENANCE	1,201,615	35,090.16	450,041.85	0.00	751,573.15	37.45

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -UTILITY FUND

60-WATER SERVICES

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
30-560-5300 SUPPLIES	5,500	0.00	5,154.69	0.00	345.31	93.72
30-560-5305 SMALL TOOLS	4,000	347.75	3,629.40	0.00	370.60	90.74
30-560-5350 METERS	100,000	0.00	42,031.20	0.00	57,968.80	42.03
30-560-5400 FUEL & LUBRICANTS	35,000	3,255.42	40,321.34	0.00 (	5,321.34)	115.20
30-560-5410 STREET MATERIALS	0	0.00	0.00	0.00	0.00	0.00
30-560-5430 CHEMICALS	0	0.00	0.00	0.00	0.00	0.00
30-560-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-560-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	144,500	3,603.17	91,136.63	0.00	53,363.37	63.07
<u>SERVICES</u>						
30-560-6130 ENGINEERING & PLANNING SVCS	0	0.00	0.00	0.00	0.00	0.00
30-560-6135 CONTRACT SERVICES	50,000	1,060.29	31,128.24	0.00	18,871.76	62.26
30-560-6500 MISCELLANEOUS SERVICES	150	0.00	110.00	0.00	40.00	73.33
30-560-6540 MAINTENANCE AGREEMENTS	3,000	0.00	0.00	0.00	3,000.00	0.00
30-560-6545 REFUND WATER TAP FEE	<u>75,000</u>	<u>0.00</u>	<u>400.00</u>	<u>0.00</u>	<u>74,600.00</u>	<u>0.53</u>
TOTAL SERVICES	128,150	1,060.29	31,638.24	0.00	96,511.76	24.69
<u>FIXED ASSETS</u>						
30-560-9720 MACHINERY & EQUIPMENT	190,345 (	168,665.07)	0.00	0.00	190,345.00	0.00
30-560-9730 OFFICE EQUIPMENT & SOFTWARE	0	0.00	0.00	0.00	0.00	0.00
30-560-9740 BUILDING IMPROVEMENTS	0	0.00	0.00	0.00	0.00	0.00
30-560-9750 WATERLINE: BAR K TO BRONCO	556,000 (	33,881.30)	0.00	0.00	556,000.00	0.00
30-560-9760 VEHICLES	<u>40,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>40,000.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	786,345 (	202,546.37)	0.00	0.00	786,345.00	0.00
<u>TOTAL 60-WATER SERVICES</u>						
TOTAL 60-WATER SERVICES	3,108,292 (	117,330.51)	1,303,100.12	0.00	1,805,192.24	41.92

30 -UTILITY FUND

65-WATER PLANT ONE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-565-1000 ACCRUED SALARY (AUDITOR ADJ	0 (	2,513.85) (	2,513.85)	0.00	2,513.85	0.00
30-565-1010 STATE UNEMPLOYMENT TAX	504	0.00	9.00	0.00	495.00	1.79
30-565-1020 SOCIAL SECURITY / MEDICARE	9,719	0.00	3,281.74	0.00	6,437.26	33.77
30-565-1030 TMRS	10,519	0.00	3,537.35	0.00	6,981.65	33.63
30-565-1050 HEALTH, DENTAL & LIFE INS.	30,485	0.00	7,694.52	0.00	22,790.48	25.24
30-565-1060 HEALTH REIMBURSEMENT ACCOUN	1,308	5.07	441.69	0.00	866.31	33.77
30-565-1070 WORKERS COMPENSATION	1,438	0.00	1,992.47	0.00 (	554.47)	138.56
30-565-1145 LONGEVITY PAY	415	0.00	380.62	0.00	34.38	91.72
30-565-1146 REWARDS PROGRAM	810	0.00	404.91	0.00	405.09	49.99
30-565-1147 WORK BOOT ALLOWANCE	360	0.00	179.95	0.00	180.05	49.99
30-565-1148 CELL PHONE STIPEND	0	0.00	0.00	0.00	0.00	0.00
30-565-1149 IN LIEU OF	138	0.00	34.60	0.00	103.40	25.07
30-565-1274 OVERTIME	6,000	0.00	6,076.70	0.00 (	76.70)	101.28
30-565-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-565-1405 COLA PAY INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-565-1500 PAY PLAN INCREASES	6,560	0.00	0.00	0.00	6,560.32	0.00
30-565-1560 PLANT OPERATORS	48,040	0.00	35,447.68	0.00	12,592.32	73.79
30-565-1570 SCADA OPERATOR	70,720	0.00	0.00	0.00	70,720.00	0.00
30-565-1591 STANDBY TIME	700	0.00	450.00	0.00	250.00	64.29
TOTAL PERSONNEL SERVICES	187,716 (	2,508.78)	57,417.38	0.00	130,298.94	30.59
<u>OPERATIONS & MAINTENANCE</u>						
30-565-4000 LIABILITY & PROPERTY INS	3,364	0.00	14,645.23	0.00 (	11,281.23)	435.35
30-565-4110 UNIFORMS	1,550	0.00	546.63	0.00	1,003.37	35.27
30-565-4200 TRAVEL	360	0.00	0.00	0.00	360.00	0.00
30-565-4300 TRAINING/EDUCATION	2,550	0.00	1,884.75	0.00	665.25	73.91
30-565-4400 DUES & SUBSCRIPTIONS	1,000	0.00	5,299.22	0.00 (	4,299.22)	529.92
30-565-4570 RENTAL/LEASE	0	0.00	0.00	0.00	0.00	0.00
30-565-4600 TELEPHONE/INTERNET	650	0.00	936.86	0.00 (	286.86)	144.13
30-565-4650 ELECTRICITY	60,000	4,855.39	52,584.74	0.00	7,415.26	87.64
30-565-4700 MAINTENANCE & REPAIRS	20,000	1,800.12	48,421.26	0.00 (	28,421.26)	242.11
30-565-4715 UNANTICIPATED MAINT/REPAIRS	0	0.00	0.00	0.00	0.00	0.00
30-565-4725 EQUIP/VEHICLE MAINT/REPAIRS	1,000	22.02	1,108.58	0.00 (	108.58)	110.86
30-565-4730 VEHICLE SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-565-4825 IT EXPENSE	2,500	0.00	1,986.61	0.00	513.39	79.46
TOTAL OPERATIONS & MAINTENANCE	92,974	6,677.53	127,413.88	0.00 (	34,439.88)	137.04
<u>SUPPLIES</u>						
30-565-5300 SUPPLIES	6,000	532.14	3,271.80	0.00	2,728.20	54.53
30-565-5305 SMALL TOOLS	1,000	0.00	48.96	0.00	951.04	4.90
30-565-5400 FUEL & LUBRICANTS	8,000	0.00	3,863.67	0.00	4,136.33	48.30
30-565-5430 CHEMICALS	45,000	747.10	36,494.93	0.00	8,505.07	81.10
30-565-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-565-5700 WINTER STORMS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	60,000	1,279.24	43,679.36	0.00	16,320.64	72.80

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -UTILITY FUND

65-WATER PLANT ONE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SERVICES</u>						
30-565-6125 TESTING SERVICES	12,000	788.73	9,014.50	0.00	2,985.50	75.12
30-565-6135 CONTRACT SERVICES	30,000	1,934.26	27,676.44	0.00	2,323.56	92.25
30-565-6425 LCRA RESERVATION FEE	0	0.00	0.00	0.00	0.00	0.00
30-565-6430 BULK WATER	90,000	7,603.37	98,231.68	0.00 (	8,231.68)	109.15
30-565-6500 MISCELLANEOUS SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-565-6540 MAINTENANCE AGREEMENTS	480	0.00	0.00	0.00	480.00	0.00
30-565-6600 DISPOSAL SERVICE	<u>4,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>	<u>0.00</u>
TOTAL SERVICES	136,480	10,326.36	134,922.62	0.00	1,557.38	98.86
<u>FIXED ASSETS</u>						
30-565-9700 FIXED ASSETS	105,000	0.00	0.00	0.00	105,000.00	0.00
30-565-9715 CONSTRUCTION COSTS	0	0.00	0.00	0.00	0.00	0.00
30-565-9720 MACHINERY & EQUIPMENT	0 (	83,469.00)	0.00	0.00	0.00	0.00
30-565-9730 OFFICE EQUIPMENT & SOFTWARE	0	0.00	0.00	0.00	0.00	0.00
30-565-9750 WTP EXPANSION	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	105,000 (	83,469.00)	0.00	0.00	105,000.00	0.00
TOTAL 65-WATER PLANT ONE	582,170 (	67,694.65)	363,433.24	0.00	218,737.08	62.43

30 -UTILITY FUND

69-WATER PLANT THREE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-569-1000 ACCRUED SALARY - AUDITOR AD	0 (	516.25) (	516.25)	0.00	516.25	0.00
30-569-1010 STATE UNEMPLOYMENT TAX	252	0.00	9.00	0.00	243.00	3.57
30-569-1020 SOCIAL SECURITY / MEDICARE	4,690	319.85	4,685.79	0.00	4.21	99.91
30-569-1030 TMRS	5,076	363.58	5,257.36	0.00 (	181.36)	103.57
30-569-1050 HEALTH, DENTAL & LIFE INS.	16,222	106.62	16,590.96	0.00 (	368.96)	102.27
30-569-1060 HEALTH REIMBURSEMENT ACCOUN	654	60.44	662.86	0.00 (	8.86)	101.35
30-569-1070 WORKERS COMPENSATION	1,438	0.00	886.96	0.00	551.04	61.68
30-569-1145 LONGEVITY PAY	450	0.00	449.83	0.00	0.17	99.96
30-569-1146 REWARDS PROGRAM	405	0.00	404.91	0.00	0.09	99.98
30-569-1147 WORK BOOT ALLOWANCE	180	0.00	179.95	0.00	0.05	99.97
30-569-1148 CELL PHONE STIPEND	0	0.00	0.00	0.00	0.00	0.00
30-569-1149 IN LIEU OF	69	0.00	34.60	0.00	34.40	50.14
30-569-1274 OVERTIME	6,500	60.41	6,655.46	0.00 (	155.46)	102.39
30-569-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-569-1405 COLA PAY INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-569-1500 PAY PLAN INCREASES	2,981	0.00	0.00	0.00	2,980.64	0.00
30-569-1560 PLANT OPERATOR	52,867	4,255.73	55,438.04	0.00 (	2,571.04)	104.86
30-569-1591 STANDBY TIME	<u>900</u>	<u>75.00</u>	<u>600.00</u>	<u>0.00</u>	<u>300.00</u>	<u>66.67</u>
TOTAL PERSONNEL SERVICES	92,684	4,725.38	91,339.47	0.00	1,344.17	98.55
<u>OPERATIONS & MAINTENANCE</u>						
30-569-4000 LIABILITY & PROPERTY INS	8,744	0.00	6,796.00	0.00	1,948.00	77.72
30-569-4110 UNIFORMS	750	115.57	624.00	0.00	126.00	83.20
30-569-4200 TRAVEL	700	0.00	417.45	0.00	282.55	59.64
30-569-4300 TRAINING/EDUCATION	1,000	0.00	931.00	0.00	69.00	93.10
30-569-4400 DUES & SUBSCRIPTIONS	2,000	0.00	5,232.23	0.00 (	3,232.23)	261.61
30-569-4570 RENTAL/LEASE	0	0.00	0.00	0.00	0.00	0.00
30-569-4600 TELEPHONE/INTERNET	1,000	49.98	852.02	0.00	147.98	85.20
30-569-4650 ELECTRICITY	105,000	7,779.30	81,356.06	0.00	23,643.94	77.48
30-569-4700 MAINTENANCE & REPAIRS	35,000	1,858.58	28,303.41	0.00	6,696.59	80.87
30-569-4715 UNANTICIPATED MAINT/REPAIRS	10,000	0.00	7,025.92	0.00	2,974.08	70.26
30-569-4725 EQUIP/VEHICLE MAINT/REPAIRS	2,000	0.00	673.99	0.00	1,326.01	33.70
30-569-4730 VEHICLE SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-569-4825 INFORMATION TECHNOLOGY	<u>1,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>
TOTAL OPERATIONS & MAINTENANCE	167,694	9,803.43	132,212.08	0.00	35,481.92	78.84
<u>SUPPLIES</u>						
30-569-5300 SUPPLIES	2,500	4,824.95	8,186.76	0.00 (	5,686.76)	327.47
30-569-5305 SMALL TOOLS	0	49.99	49.99	0.00 (	49.99)	0.00
30-569-5400 FUEL & LUBRICANTS	8,000	192.90	2,588.51	0.00	5,411.49	32.36
30-569-5430 CHEMICALS	56,000	1,949.14	58,713.27	0.00 (	2,713.27)	104.85
30-569-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-569-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	66,500	7,016.98	69,538.53	0.00 (	3,038.53)	104.57

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -UTILITY FUND

69-WATER PLANT THREE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SERVICES</u>						
30-569-6125 TESTING SERVICES	10,000	1,000.00	6,768.63	0.00	3,231.37	67.69
30-569-6135 CONTRACT SERVICES	35,000	0.00	30,495.23	0.00	4,504.77	87.13
30-569-6425 LCRA RESERVATION FEE	0	0.00	0.00	0.00	0.00	0.00
30-569-6430 BULK WATER	150,000	20,391.82	161,874.78	0.00 (	11,874.78)	107.92
30-569-6500 MISCELLANEOUS SERVICES	0	0.00	0.00	0.00	0.00	0.00
30-569-6540 MAINTENANCE AGREEMENTS	300	0.00	0.00	0.00	300.00	0.00
30-569-6600 DISPOSAL SERVICE	<u>3,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL SERVICES	198,300	21,391.82	199,138.64	0.00 (	838.64)	100.42
<u>FIXED ASSETS</u>						
30-569-9710 FLOURIDE SYSTEM	0	0.00	0.00	0.00	0.00	0.00
30-569-9715 CONSTRUCTION COSTS	0	0.00	0.00	0.00	0.00	0.00
30-569-9720 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-569-9730 OFFICE EQUIPMENT & SOFTWARE	0	0.00	0.00	0.00	0.00	0.00
30-569-9750 WTP EXPANSION	<u>180,000</u>	<u>(34,378.74)</u>	<u>0.00</u>	<u>0.00</u>	<u>180,000.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	180,000	(34,378.74)	0.00	0.00	180,000.00	0.00
TOTAL 69-WATER PLANT THREE	705,178	8,558.87	492,228.72	0.00	212,948.92	69.80

30 -UTILITY FUND

70-SEWER SERVICES

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-570-1000 ACCRUED SALARY (AUDITOR ADJ	0 (	7,124.97) (	7,124.97)	0.00	7,124.97	0.00
30-570-1010 STATE UNEMPLOYMENT TAX	1,008	0.00	27.00	0.00	981.00	2.68
30-570-1020 SOCIAL SECURITY / MEDICARE	14,332	871.12	13,824.20	0.00	507.80	96.46
30-570-1030 TMRS	15,512	963.88	15,150.47	0.00	361.53	97.67
30-570-1050 HEALTH, DENTAL & LIFE INS.	48,522	196.50	43,254.72	0.00	5,267.28	89.14
30-570-1060 HEALTH REIMBURSEMENT ACCOUN	2,616	186.41	2,430.32	0.00	185.68	92.90
30-570-1070 WORKERS COMPENSATION	4,584	0.00	2,901.95	0.00	1,682.05	63.31
30-570-1145 LONGEVITY PAY	1,938	0.00	1,937.71	0.00	0.29	99.99
30-570-1146 REWARDS PROGRAM	1,620	0.00	1,619.64	0.00	0.36	99.98
30-570-1147 WORK BOOT ALLOWANCE	720	0.00	719.80	0.00	0.20	99.97
30-570-1148 CELL PHONE STIPEND	1,200	92.32	1,200.16	0.00 (	0.16)	100.01
30-570-1149 IN LIEU OF	277	0.00	138.40	0.00	138.60	49.96
30-570-1274 OVERTIME	8,000	59.18	5,717.62	0.00	2,282.38	71.47
30-570-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-570-1405 COLA PAY INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-570-1500 PAY PLAN INCREASES	15,921	0.00	0.00	0.00	15,920.94	0.00
30-570-1540 FIELD SUPERVISOR	0	0.00	0.00	0.00	0.00	0.00
30-570-1561 CREW LEADER	49,843	4,320.00	71,670.54	0.00 (	21,827.54)	143.79
30-570-1570 MAINTENANCE PERSONNEL	123,126	7,169.60	100,430.84	0.00	22,695.16	81.57
30-570-1591 STANDBY TIME	900	0.00	375.00	0.00	525.00	41.67
TOTAL PERSONNEL SERVICES	290,119	6,734.04	254,273.40	0.00	35,845.54	87.64
<u>OPERATIONS & MAINTENANCE</u>						
30-570-4000 LIABILITY & PROPERTY INS	8,696	0.00	2,268.33	0.00	6,427.67	26.08
30-570-4110 UNIFORMS	5,000	887.46	5,046.66	0.00 (	46.66)	100.93
30-570-4200 TRAVEL	2,000	0.00	0.00	0.00	2,000.00	0.00
30-570-4300 TRAINING/EDUCATION	8,000	0.00	2,500.00	0.00	5,500.00	31.25
30-570-4570 RENTAL/LEASE EXPENSE	0	0.00	5,501.05	0.00 (	5,501.05)	0.00
30-570-4600 TELEPHONE/INTERNET	500	0.00	144.40	0.00	355.60	28.88
30-570-4650 ELECTRICITY	4,500	299.71	2,273.68	0.00	2,226.32	50.53
30-570-4700 MAINTENANCE & REPAIRS	70,000	3,867.29	57,942.60	0.00	12,057.40	82.78
30-570-4715 UNANTICIPATED MAINT/REPAIRS	0	0.00	0.00	0.00	0.00	0.00
30-570-4725 EQUIP/VEHICLE MAINT/REPAIRS	40,000	2,050.39	28,732.38	0.00	11,267.62	71.83
30-570-4730 VEHICLE SAFETY EQUIPMENT	2,000	0.00	0.00	0.00	2,000.00	0.00
30-570-4750 MISCELLANEOUS EXPENSE	500	0.00	208.80	0.00	291.20	41.76
30-570-4758 SEWER EXTENSION EXPENSE	600,000	19,100.96	211,980.67	0.00	388,019.33	35.33
30-570-4759 REBATE ON SEWER EXTENSION	0	0.00	0.00	0.00	0.00	0.00
30-570-4761 SEWER SYSTEM IMPROVEMENTS	40,000	16,110.00	44,896.52	0.00 (	4,896.52)	112.24
30-570-4825 IT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATIONS & MAINTENANCE	781,196	42,315.81	361,495.09	0.00	419,700.91	46.27

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -UTILITY FUND

70-SEWER SERVICES

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
30-570-5300 SUPPLIES	3,000	0.00	2,255.26	0.00	744.74	75.18
30-570-5305 SMALL TOOLS	4,000	0.00	3,177.21	0.00	822.79	79.43
30-570-5400 FUEL & LUBRICANTS	25,000	643.80	17,716.35	0.00	7,283.65	70.87
30-570-5430 CHEMICALS	0	0.00	0.00	0.00	0.00	0.00
30-570-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-570-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	32,000	643.80	23,148.82	0.00	8,851.18	72.34
<u>SERVICES</u>						
30-570-6130 ENGINEERING SERVICES/PLANNI	0	0.00	0.00	0.00	0.00	0.00
30-570-6135 CONTRACT SERVICES	7,000	2,750.00	7,008.40	0.00 (	8.40)	100.12
30-570-6500 MISCELLANEOUS SERVICES	100	0.00	8.47	0.00	91.53	8.47
30-570-6540 MAINTENANCE AGREEMENTS	3,000	0.00	0.00	0.00	3,000.00	0.00
30-570-6545 REFUND SEWER TAP FEE	0	0.00	0.00	0.00	0.00	0.00
30-570-6640 EFFLUENT DISPOSAL SERVICE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	10,100	2,750.00	7,016.87	0.00	3,083.13	69.47
<u>FIXED ASSETS</u>						
30-570-9720 MACHINERY & EQUIPMENT	7,000 (	6,945.00)	0.00	0.00	7,000.00	0.00
30-570-9760 VEHICLES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	7,000 (	6,945.00)	0.00	0.00	7,000.00	0.00
TOTAL 70-SEWER SERVICES	1,120,415	45,498.65	645,934.18	0.00	474,480.76	57.65

30 -UTILITY FUND

75-SEWER PLANT

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-575-1000 ACCRUED SALARY (AUDITOR ADJ	0 (	285.87) (	285.87)	0.00	285.87	0.00
30-575-1010 STATE UNEMPLOYMENT TAX	756	0.00	18.00	0.00	738.00	2.38
30-575-1020 SOCIAL SECURITY / MEDICARE	13,689	1,136.85	12,725.22	0.00	963.78	92.96
30-575-1030 TMRS	14,816	1,317.99	14,423.14	0.00	392.86	97.35
30-575-1050 HEALTH, DENTAL & LIFE INS.	47,334	258.18	32,484.90	0.00	14,849.10	68.63
30-575-1060 HEALTH REIMBURSEMENT ACCOUN	1,968	176.26	1,546.92	0.00	421.08	78.60
30-575-1070 WORKERS COMPENSATION	3,303	0.00	2,851.89	0.00	451.11	86.34
30-575-1145 LONGEVITY PAY	588	0.00	588.24	0.00 (	0.24)	100.04
30-575-1146 REWARDS PROGRAM	810	0.00	809.82	0.00	0.18	99.98
30-575-1147 WORK BOOT ALLOWANCE	540	0.00	359.90	0.00	180.10	66.65
30-575-1148 CELL PHONE STIPEND	0	46.16	69.24	0.00 (	69.24)	0.00
30-575-1149 IN LIEU OF	276	0.00	69.20	0.00	206.80	25.07
30-575-1274 OVERTIME	22,000	1,652.16	21,064.21	0.00	935.79	95.75
30-575-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-575-1405 COLA PAY INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-575-1500 PAY PLAN INCREASES	11,522	0.00	0.00	0.00	11,522.42	0.00
30-575-1555 PLANT SUPERINTENDENT	83,226	6,722.10	83,855.70	0.00 (	629.70)	100.76
30-575-1560 PLANT OPERATOR	86,759	7,347.50	67,007.59	0.00	19,751.41	77.23
30-575-1591 STANDBY TIME	<u>1,200</u>	<u>150.00</u>	<u>975.00</u>	<u>0.00</u>	<u>225.00</u>	<u>81.25</u>
TOTAL PERSONNEL SERVICES	288,787	18,521.33	238,563.10	0.00	50,224.32	82.61
<u>OPERATIONS & MAINTENANCE</u>						
30-575-4000 LIABILITY & PROPERTY INS	4,754	0.00	3,884.63	0.00	869.37	81.71
30-575-4110 UNIFORMS	3,000	231.14	2,560.22	0.00	439.78	85.34
30-575-4200 TRAVEL	500	0.00	923.19	0.00 (	423.19)	184.64
30-575-4300 TRAINING/EDUCATION	3,400	0.00	1,722.50	0.00	1,677.50	50.66
30-575-4400 DUES & SUBSCRIPTIONS	2,000	0.00	200.00	0.00	1,800.00	10.00
30-575-4600 TELEPHONE/INTERNET	1,000	0.00	833.78	0.00	166.22	83.38
30-575-4650 ELECTRICITY	75,000	5,343.19	64,486.42	0.00	10,513.58	85.98
30-575-4700 MAINTENANCE & REPAIRS	20,000	1,842.12	18,543.50	0.00	1,456.50	92.72
30-575-4715 UNANTICIPATED MAINT/REPAIRS	12,000	0.00	11,900.07	0.00	99.93	99.17
30-575-4725 EQUIP/VEHICLE MAINT/REPAIRS	500	0.00	204.24	0.00	295.76	40.85
30-575-4730 VEHICLE SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-575-4825 IT EXPENSE	<u>5,500</u>	<u>0.00</u>	<u>892.02</u>	<u>0.00</u>	<u>4,607.98</u>	<u>16.22</u>
TOTAL OPERATIONS & MAINTENANCE	127,654	7,416.45	106,150.57	0.00	21,503.43	83.15
<u>SUPPLIES</u>						
30-575-5100 BOOKS,PUBLICATIONS & FILMS	0	0.00	0.00	0.00	0.00	0.00
30-575-5300 SUPPLIES	2,500	195.92	5,293.04	0.00 (	2,793.04)	211.72
30-575-5305 SMALL TOOLS	0	0.00	0.00	0.00	0.00	0.00
30-575-5400 FUEL & LUBRICANTS	5,000	442.19	3,788.08	0.00	1,211.92	75.76
30-575-5430 CHEMICALS	40,000	1,411.95	29,541.71	0.00	10,458.29	73.85
30-575-5435 GOLF COURSE IRRIGATION SEED	0	0.00	0.00	0.00	0.00	0.00
30-575-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-575-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	47,500	2,050.06	38,622.83	0.00	8,877.17	81.31

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -UTILITY FUND

75-SEWER PLANT

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SERVICES</u>						
30-575-6125 TESTING SERVICES	14,500	3,403.00	12,845.38	0.00	1,654.62	88.59
30-575-6135 CONTRACT SERVICES	7,000	0.00	5,596.24	0.00	1,403.76	79.95
30-575-6500 MISCELLANEOUS SERVICES	0	0.00	135.00	0.00 (	135.00)	0.00
30-575-6540 MAINTENANCE AGREEMENTS	240	0.00	0.00	0.00	240.00	0.00
30-575-6600 DISPOSAL SERVICE	<u>80,000</u>	<u>11,330.05</u>	<u>89,837.69</u>	<u>0.00 (</u>	<u>9,837.69)</u>	<u>112.30</u>
TOTAL SERVICES	101,740	14,733.05	108,414.31	0.00 (	6,674.31)	106.56
<u>FIXED ASSETS</u>						
30-575-9720 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-575-9730 OFFICE EQUIPMENT & SOFTWARE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 75-SEWER PLANT	565,681	42,720.89	491,750.81	0.00	73,930.61	86.93

30 -UTILITY FUND

77-EFFLUENT DISPOSAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-577-1000 ACCRUED SALARY (AUDITOR ADJ	0 (	3,466.57) (	3,466.57)	0.00	3,466.57	0.00
30-577-1010 STATE UNEMPLOYMENT TAX	756	0.00	27.00	0.00	729.00	3.57
30-577-1020 SOCIAL SECURITY / MEDICARE	10,254	618.66	10,973.52	0.00 (	719.52)	107.02
30-577-1030 TMRS	11,099	671.16	11,844.63	0.00 (	745.63)	106.72
30-577-1050 HEALTH, DENTAL & LIFE INS.	41,748	89.88	20,734.40	0.00	21,013.60	49.67
30-577-1060 HEALTH REIMBURSEMENT ACCOUN	1,962	120.89	1,762.35	0.00	199.65	89.82
30-577-1070 WORKERS COMPENSATION	679	0.00	2,045.72	0.00 (	1,366.72)	301.28
30-577-1145 LONGEVITY PAY	554	0.00	795.85	0.00 (	241.85)	143.66
30-577-1146 REWARDS PROGRAM	1,215	0.00	1,214.73	0.00	0.27	99.98
30-577-1147 WORK BOOT ALLOWANCE	530	0.00	539.85	0.00 (	9.85)	101.86
30-577-1148 CELL PHONE STIPEND	600	0.00	392.36	0.00	207.64	65.39
30-577-1149 IN LIEU OF	208	0.00	103.80	0.00	104.20	49.90
30-577-1274 OVERTIME	8,000	429.36	18,886.39	0.00 (	10,886.39)	236.08
30-577-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-577-1405 COLA PAY INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-577-1500 PAY PLAN INCREASES	16,802	0.00	0.00	0.00	16,802.24	0.00
30-577-1560 EFFLUENT IRRIGATION OPERATO	43,046	4,024.00	52,031.06	0.00 (	8,985.06)	120.87
30-577-1561 EFFLUENT CREW LEADER	0	0.00	0.00	0.00	0.00	0.00
30-577-1570 EFFLUENT LABORER	78,888	3,577.51	68,053.01	0.00	10,834.99	86.27
30-577-1591 STANDBY TIME	1,200	75.00	1,650.00	0.00 (	450.00)	137.50
TOTAL PERSONNEL SERVICES	217,541	6,139.89	187,588.10	0.00	29,953.14	86.23
<u>OPERATIONS & MAINTENANCE</u>						
30-577-4000 LIABILITY & PROPERTY INS	3,249	0.00	672.69	0.00	2,576.31	20.70
30-577-4110 UNIFORMS	2,000	0.00	1,908.92	0.00	91.08	95.45
30-577-4200 TRAVEL	500	0.00	391.84	0.00	108.16	78.37
30-577-4300 TRAINING/EDUCATION	3,600	1,000.00	1,380.92	0.00	2,219.08	38.36
30-577-4570 RENTAL/LEASE	0	0.00	0.00	0.00	0.00	0.00
30-577-4600 TELEPHONE/INTERNET	600	0.00	966.08	0.00 (	366.08)	161.01
30-577-4650 ELECTRICITY	41,000	3,183.28	35,410.73	0.00	5,589.27	86.37
30-577-4700 MAINTENANCE & REPAIRS	18,000	262.30	10,320.13	0.00	7,679.87	57.33
30-577-4705 IRRIGATION MAINT. & REPAIRS	0	0.00	0.00	0.00	0.00	0.00
30-577-4715 UNANTICIPATED MAINT/REPAIRS	0	0.00	0.00	0.00	0.00	0.00
30-577-4725 EQUIP/VEHICLE MAINT/REPAIRS	3,000	988.25	2,962.15	0.00	37.85	98.74
30-577-4730 VEHICLE SAFETY EQUIPMENT	500	0.00	0.00	0.00	500.00	0.00
30-577-4750 MISCELLANEOUS EXPENSE	500	0.00	83.46	0.00	416.54	16.69
30-577-4825 IT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATIONS & MAINTENANCE	72,949	5,433.83	54,096.92	0.00	18,852.08	74.16

30 -UTILITY FUND

77-EFFLUENT DISPOSAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SUPPLIES</u>						
30-577-5300 SUPPLIES	10,000	0.00	1,458.54	0.00	8,541.46	14.59
30-577-5305 SMALL TOOLS	300	0.00	85.25	0.00	214.75	28.42
30-577-5400 FUEL & LUBRICANTS	12,000	384.92	7,252.85	0.00	4,747.15	60.44
30-577-5430 CHEMICALS	7,000	80.00	1,491.03	0.00	5,508.97	21.30
30-577-5450 OTHER MATERIALS & SUPPLIES	0	0.00	0.00	0.00	0.00	0.00
30-577-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-577-5700 WINTER STORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SUPPLIES	29,300	464.92	10,287.67	0.00	19,012.33	35.11
<u>SERVICES</u>						
30-577-6125 TESTING SERVICES	4,000	0.00	0.00	0.00	4,000.00	0.00
30-577-6135 CONTRACT SERVICES	8,000	500.00	1,972.62	0.00	6,027.38	24.66
30-577-6430 BULK WATER	0	0.00	0.00	0.00	0.00	0.00
30-577-6500 MISCELLANEOUS SERVICES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	12,000	500.00	1,972.62	0.00	10,027.38	16.44
<u>FIXED ASSETS</u>						
30-577-9720 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-577-9725 IRRIGATION SYSTEM EXPANSION	0	0.00	0.00	0.00	0.00	0.00
30-577-9730 OFFICE EQUIPMENT & SOFTWARE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 77-EFFLUENT DISPOSAL	331,790	12,538.64	253,945.31	0.00	77,844.93	76.54

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -UTILITY FUND

79-UTILITY FUND TRANSFER

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
catg 3 not used						
30-579-3780 UTILITY TRANSFER TO HLGC	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL catg 3 not used	0	0.00	0.00	0.00	0.00	0.00
FIXED ASSETS						
30-579-9775 UTILITY TRANSFER TO LVGC	0	0.00	0.00	0.00	0.00	0.00
30-579-9780 UTILITY TRANSFER TO HLGC	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 79-UTILITY FUND TRANSFER	0	0.00	0.00	0.00	0.00	0.00

30 -UTILITY FUND

82-BOOSTER PUMP STATIONS

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-582-1000 ACCRUED SALARY (AUDITOR ADJ	0	602.85	602.85	0.00 (	602.85)	0.00
30-582-1010 STATE UNEMPLOYMENT TAX	126	0.00	9.00	0.00	117.00	7.14
30-582-1020 SOCIAL SECURITY / MEDICARE	1,782	122.28	1,364.15	0.00	417.85	76.55
30-582-1030 TMRS	1,929	132.35	1,473.66	0.00	455.34	76.40
30-582-1050 HEALTH, DENTAL & LIFE INS	5,259	22.47	5,443.58	0.00 (	184.58)	103.51
30-582-1060 HEALTH REIMBURSEMENT ACCOUN	327	30.23	331.43	0.00 (	4.43)	101.35
30-582-1070 WORKERS COMPENSATION	243	0.00	348.96	0.00 (	105.96)	143.60
30-582-1145 LONGEVITY	52	0.00	51.90	0.00	0.10	99.81
30-582-1146 REWARDS PROGRAM	202	0.00	202.45	0.00 (	0.45)	100.22
30-582-1147 WORK BOOT ALLOWANCE	90	0.00	179.95	0.00 (	89.95)	199.94
30-582-1148 CELL PHONE STIPEND	300	0.00	369.28	0.00 (	69.28)	123.09
30-582-1149 IN LIEU OF	35	0.00	17.30	0.00	17.70	49.43
30-582-1274 OVERTIME	1,400	78.38	1,572.87	0.00 (	172.87)	112.35
30-582-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-582-1405 COLA PAY INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-582-1500 PAY PLAN INCREASES	3,900	0.00	0.00	0.00	3,900.00	0.00
30-582-1560 PLANT OPERATOR	20,800	1,520.00	15,357.43	0.00	5,442.57	73.83
30-582-1591 STANDBY TIME	450	0.00	112.50	0.00	337.50	25.00
TOTAL PERSONNEL SERVICES	36,895	2,508.56	27,437.31	0.00	9,457.69	74.37
<u>OPERATIONS & MAINTENANCE</u>						
30-582-4000 LIABILITY & PROPERTY INS	7,250	0.00	5,152.16	0.00	2,097.84	71.06
30-582-4110 UNIFORMS	400	115.57	392.86	0.00	7.14	98.22
30-582-4200 TRAVEL	150	0.00	0.00	0.00	150.00	0.00
30-582-4300 TRAINING/EDUCATION	500	0.00	0.00	0.00	500.00	0.00
30-582-4570 RENTAL/LEASE	0	0.00	0.00	0.00	0.00	0.00
30-582-4600 TELEPHONE/INTERNET	200	0.00	107.62	0.00	92.38	53.81
30-582-4650 ELECTRICITY	35,000	2,778.80	32,970.33	0.00	2,029.67	94.20
30-582-4700 MAINTENANCE & REPAIRS	25,000	0.00	3,802.28	0.00	21,197.72	15.21
30-582-4715 UNANTICIPATED MAINT/REPAIRS	0	0.00	660.35	0.00 (	660.35)	0.00
30-582-4725 VEHICLE MAINTENANCE/REPAIRS	250	0.00	118.91	0.00	131.09	47.56
30-582-4730 VEHICLE SAFETY EQUIPMENT	200	0.00	0.00	0.00	200.00	0.00
30-582-4750 MISCELLANEOUS EXPENSE	500	0.00	132.67	0.00	367.33	26.53
30-582-4825 IT EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATIONS & MAINTENANCE	69,450	2,894.37	43,337.18	0.00	26,112.82	62.40
<u>SUPPLIES</u>						
30-582-5300 SUPPLIES	500	0.00	171.03	0.00	328.97	34.21
30-582-5305 SMALL TOOLS	0	0.00	0.00	0.00	0.00	0.00
30-582-5400 FUEL & LUBRICANTS	4,000	74.17	507.58	0.00	3,492.42	12.69
30-582-5430 CHEMICALS	1,800	20.00	257.50	0.00	1,542.50	14.31
30-582-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-582-5700 WINTER STORMS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	6,300	94.17	936.11	0.00	5,363.89	14.86

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -UTILITY FUND

82-BOOSTER PUMP STATIONS

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SERVICES</u>						
30-582-6130 ENGINEERING & PLANNING SRVC	0	0.00	0.00	0.00	0.00	0.00
30-582-6135 CONTRACT SERVICES	3,000	0.00	2,445.36	0.00	554.64	81.51
30-582-6500 MISCELLANEOUS SERVICES	2,000	0.00	0.00	0.00	2,000.00	0.00
30-582-6540 MAINTENANCE AGREEMENTS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	5,000	0.00	2,445.36	0.00	2,554.64	48.91
<u>FIXED ASSETS</u>						
30-582-9720 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-582-9760 VEHICLES	<u>45,000</u>	(<u>44,470.00</u>)	<u>0.00</u>	<u>0.00</u>	<u>45,000.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	45,000	(44,470.00)	0.00	0.00	45,000.00	0.00
TOTAL 82-BOOSTER PUMP STATIONS	162,645	(38,972.90)	74,155.96	0.00	88,489.04	45.59

30 -UTILITY FUND

84-LIFT STATIONS

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>PERSONNEL SERVICES</u>						
30-584-1000 ACCRUED SALARY (AUDITOR ADJ	0 (	811.54) (	811.54)	0.00	811.54	0.00
30-584-1010 STATE UNEMPLOYMENT TAX	126	0.00	0.00	0.00	126.00	0.00
30-584-1020 SOCIAL SECURITY / MEDICARE	1,782	122.27	1,322.65	0.00	459.35	74.22
30-584-1030 TMRS	1,929	132.34	1,428.65	0.00	500.35	74.06
30-584-1050 HEALTH, DENTAL & LIFE INS	5,259	22.47	5,443.61	0.00 (	184.61)	103.51
30-584-1060 HEALTH REIMBURSEMENT ACCOUN	327	30.23	331.43	0.00 (	4.43)	101.35
30-584-1070 WORKERS COMPENSATION	243	0.00	348.96	0.00 (	105.96)	143.60
30-584-1145 LONGEVITY	52	0.00	51.90	0.00	0.10	99.81
30-584-1146 REWARDS PROGRAM	202	0.00	202.46	0.00 (	0.46)	100.23
30-584-1147 WORK BOOT ALLOWANCE	90	0.00	0.00	0.00	90.00	0.00
30-584-1148 CELL PHONE STIPEND	300	0.00	0.00	0.00	300.00	0.00
30-584-1149 IN LIEU OF	35	0.00	17.30	0.00	17.70	49.43
30-584-1274 OVERTIME	1,400	78.37	1,572.83	0.00 (	172.83)	112.35
30-584-1300 MERIT INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-584-1405 COLA PAY INCREASE	0	0.00	0.00	0.00	0.00	0.00
30-584-1500 PAY PLAN INCREASE	3,900	0.00	0.00	0.00	3,900.00	0.00
30-584-1560 PLANT OPERATOR	20,800	1,520.00	15,357.48	0.00	5,442.52	73.83
30-584-1591 STANDBY TIME	450	0.00	112.50	0.00	337.50	25.00
TOTAL PERSONNEL SERVICES	36,895	1,094.14	25,378.23	0.00	11,516.77	68.79
<u>OPERATIONS & MAINTENANCE</u>						
30-584-4000 LIABILITY & PROPERTY INS	1,538	0.00	617.65	0.00	920.35	40.16
30-584-4110 UNIFORMS	590	0.00	377.86	0.00	212.14	64.04
30-584-4200 TRAVEL	500	0.00	0.00	0.00	500.00	0.00
30-584-4300 TRAINING/EDUCATION	1,000	0.00	0.00	0.00	1,000.00	0.00
30-584-4600 TELEPHONE/INTERNET	300	0.00	300.17	0.00 (	0.17)	100.06
30-584-4650 ELECTRICITY	36,000	2,603.12	29,584.57	0.00	6,415.43	82.18
30-584-4700 MAINTENANCE & REPAIRS	145,000	525.00	142,278.39	0.00	2,721.61	98.12
30-584-4715 UNANTICIPATED MAINT/REPAIRS	7,500	0.00	7,286.56	0.00	213.44	97.15
30-584-4725 VEHICLE MAINTENANCE/REPAIRS	500	531.60	546.10	0.00 (	46.10)	109.22
30-584-4730 VEHICLE SAFETY EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-584-4750 MISCELLANEOUS EXPENSE	350	0.00	27.97	0.00	322.03	7.99
TOTAL OPERATIONS & MAINTENANCE	193,278	3,659.72	181,019.27	0.00	12,258.73	93.66
<u>SUPPLIES</u>						
30-584-5300 SUPPLIES	1,000	0.00	881.95	0.00	118.05	88.20
30-584-5305 SMALL TOOLS	150	0.00	537.78	0.00 (	387.78)	358.52
30-584-5400 FUEL & LUBRICANTS	3,800	74.15	507.51	0.00	3,292.49	13.36
30-584-5430 CHEMICALS	10,000	0.00	17,883.10	0.00 (	7,883.10)	178.83
30-584-5500 COVID 19 EXPENSES	0	0.00	0.00	0.00	0.00	0.00
30-584-5700 WINTER STORMS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPPLIES	14,950	74.15	19,810.34	0.00 (	4,860.34)	132.51

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -UTILITY FUND

84-LIFT STATIONS

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>SERVICES</u>						
30-584-6135 CONTRACT SERVICES	37,000	2,523.64	9,335.04	0.00	27,664.96	25.23
30-584-6500 MISCELLANEOUS SERVICES	10,000	0.00	2,587.50	0.00	7,412.50	25.88
30-584-6540 MAINTENANCE AGREEMENTS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SERVICES	47,000	2,523.64	11,922.54	0.00	35,077.46	25.37
<u>FIXED ASSETS</u>						
30-584-9000 LIFT STATION IMPROVEMENTS	0	0.00	0.00	0.00	0.00	0.00
30-584-9720 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
30-584-9760 VEHICLES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 84-LIFT STATIONS	292,123	7,351.65	238,130.38	0.00	53,992.62	81.52

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -UTILITY FUND

85-DEBT SERVICE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>OPERATIONS & MAINTENANCE</u>						
30-585-4110 UNIFORMS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OPERATIONS & MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
<u>DEPRECIATION</u>						
30-585-8505 DEPRECIATION	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
<u>FIXED ASSETS</u>						
30-585-9833 2016A REFUNDING TAX NOTE-IN	0	0.00	0.00	0.00	0.00	0.00
30-585-9835 2016B REFUNDING TAX NOTE-IN	0	0.00	0.00	0.00	0.00	0.00
30-585-9837 2017 CO-INTEREST	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 85-DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00

CITY OF LAGO VISTA
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2023

30 -UTILITY FUND

86-UTILITY FUND TRANSFERS

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FIXED ASSETS						
30-586-9768 TRANS UTILITY FUND TO CIP	0	0.00	0.00	0.00	0.00	0.00
TOTAL FIXED ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL 86-UTILITY FUND TRANSFERS	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	10,038,130	130,993.02	6,700,732.21	0.00	3,337,397.79	66.75
REVENUE OVER/ (UNDER) EXPENDITURES	1,791,226	865,995.71	3,901,190.61	0.00	(2,109,964.61)	217.79

Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 20, 2024

SUBMITTED BY: Taylor Whichard, Public Works

SUBJECT: Discussion, consideration and possible action approving an amendment to the original Professional Services Agreement with Freese & Nichols in the amount of \$504,673.00 to perform additional engineering services related to the City's wastewater system and authorizing the City Manager to execute the amendment.

BACKGROUND: The original Engineering Agreement was presented and approved at the August 17th, 2023, Council meeting in the amount of \$438,830.00. This agreement was strictly for the design and construction administration for the Pond #17 rehab, and third pond in the system which is required by TCEQ and our effluent disposal permit.

The engineers and City staff have identified additional projects needed to better comply with the TCEQ requirements and the City's effluent disposal permit. These additional services are:

1. Design a replacement for the pond liner at Pond #14.
2. Design a proposed 10-inch diameter effluent pipeline to replace an existing pipeline that is 50 years old that transfers effluent water from Pond #17 to Pond #2.
3. Design proposed recirculation systems for Pond #2, Pond #14, and Pond #17, including regulatory coordination with TCEQ.
4. Design an intake structure within Pond #2 for the City's golf course irrigation system.

Pond #14 is leaking and needs to be rehabbed, and the existing pipeline that transfers effluent water from Pond #17 to the third pond in the system is 50 years old and past its useful life. The other two items will improve operational efficiency and control over the dispersal of the effluent.

FINDINGS: The total engineering and construction administration cost to perform the original scope of work and the additional four items detailed above is \$943,503.00. To limit the total cost, City Staff

will be conducting some inspections during construction.

These projects are required as per our TCEQ Effluent Disposal Permit which is attached for reference.

FINANCIAL IMPACT:

The 2024-2025 CIP Budget includes professional fees of \$438,000. Amending the agreement will increase the funds needed to cover the professional costs. The project is being funded from the Utility Reserve Fund.

ATTACHMENTS:

[Attachment A - Lago Vista Effluent Pond Repairs - Amendment No. 1 \(Scope of Services\)_rev 5-14-24.pdf](#)

[ATTACHMENT B - Surveying and SUE Proposal.pdf](#)

[Attachment C- Detailed Fee Estimate.pdf](#)

[2020-03-11 _ TCEQ Effluent Disposal Permit _ 1.pdf](#)

[2023-06-02 _ Effluent Pond #17 & Pond #2 _ FNI Proposal.pdf](#)

ATTACHMENT – A

CITY OF LAGO VISTA EFFLUENT POND #17 REPAIRS AND POND #2 DESIGN ADDITIONAL ENGINEERING SERVICES (“AMENDMENT NO. 1”) – DESIGN, PERMITTING, BIDDING AND CONSTRUCTION PHASE SERVICES

SCOPE OF SERVICES

PROJECT BACKGROUND

The City of Lago Vista (“City” or “the City”) contracted FNI to perform the Effluent Pond #17 Repairs and Pond #2 Design (Project) on November 28, 2023. During the kickoff meeting at the Project site on January 11, 2024, the City expressed the desire to perform additional tasks supplementary to the original contract. These additional tasks include:

1. Design a replacement for the pond liner at Pond #14.
2. Design a proposed 10-inch diameter PVC effluent pipeline that can bypass Pond #17 and divert treated effluent flow from the City’s wastewater treatment plant (WWTP) to Pond #2.
3. Design proposed recirculation systems for Pond #2, Pond #14, and Pond #17, including regulatory coordination with TCEQ.
4. Design an intake structure within Pond #2 for the City’s golf course irrigation system.

This document highlights the additional fee and scope of work (“Amendment No. 1”) for the Effluent Pond #17 Repairs Project. FNI shall render the following professional services, in addition to the listed services specified in the original contract:

BASIC SERVICES:

TASK 1. PROJECT MANAGEMENT AND COORDINATION

Project management activities will include coordination with the City’s Public Works department, coordination with sub consultants, FNI sub-discipline groups, and coordination with reviewing and permitting agencies. The task will include meetings, implementation of quality control plan and tracking project budget, schedule, and progress.

1. Meetings will include:
 - i. A virtual Project Kickoff with the City staff and key discipline leads.
 - ii. Internal team kickoff meeting to review design scope, objectives, and schedule.
 - iii. Two (2) site visits during design development. One (1) site visit is planned during the initial phase of the project and a second site visit will be performed by the discipline leads as needed basis during the design development phase. FNI will coordinate the site visits with the City.
 - iv. Coordination meetings between FNI’s interdisciplinary team and sub consultants.
 - v. Monthly Progress meeting (6 meetings) to discuss the progress, schedule, budget, and technical aspects of the project. Meeting minutes will be prepared and distributed. Key action items and decisions will be included in the meeting minutes.

- vi. Submittal review meetings: After submission of each design submittal (40%, 65%, and 95%) a review meeting will be held to discuss the submittal package, review comments from the City staff and a potential resolution path for the comments. The comments will be recorded into a log, and responses will be provided for concurrence to the City.
2. Provide document control and coordination with the City throughout the life of the project. Provide written project status reports with monthly invoices, one per month throughout the duration of the project.
3. Implement Quality Control and Quality Assurance Plan on the design submittals. The plan will include detail checks on calculations, analysis and deliverables by peers and Independent technical review of the deliverables.
Constructability reviews (40%, 65%, and 95% stages)

TASK 2. SURVEY:

Surveys will be conducted by Surveying and Mapping, LLC (SAM). The surveying scope is included in ATTACHMENT B. The scope includes:

1. Establishing vertical and horizontal control.
2. Surveying the proposed area for Pond #14 (*excluding* SUE services).
3. Surveying the proposed area for the existing effluent pipeline between Pond #17 and Pond #2 (*including* SUE services) along the alignment of the existing pipeline.
4. Surveying and mapping of above-ground features and utilities near Pond #14, as well as in the survey area for the existing effluent pipeline between Pond #17 and Pond #2.
5. Preparing a written metes and bounds description of a new easement between Pond #17 and Pond #2, and preparing an ACAD drawing (i.e., exhibit) showing the easement.

TASK 3. CIVIL DESIGN

The following basic services will be added to Task 5 (Civil Design) of the original contract:

1. Develop pond liner design for Pond #14 using existing pond embankment parameters (height, elevation, width, slope grade, storage capacity, and armoring feature) for the liner replacement. If the City desires to change any existing parameters, FNI can provide an additional fee proposal to perform the required investigations, analysis and design. Refer to the “Proposal Assumptions” section of this document for the assumptions about this task.
2. Design of a new pipeline in order to bypass Pond #17 and divert treated effluent flow from the City’s WWTP to Pond #2. The new pipeline will follow the alignment of the existing pipeline. The new pipeline will be constructed within the existing pipeline’s right of way. The design drawings will be prepared to include plan view only with the exception of the following road and drainage crossings, which will have both plan and profile views:
 - a. Canyon Oaks Dr.
 - b. Green Shore Dr.
 - c. Green Short Dr. Drainage Channel
 - d. Rimrock Dr.
 - e. National Dr.
3. Design new recirculation systems, connected to the underdrains, for Ponds #2, #14, and #17. The design will include the following components:

- a. Design of new structural sump pits at the underdrain outlets of Pond #2, #14, and #17. One sump pit at each pond is assumed to be sufficient for the design.
 - b. Design recommendation of new hydraulic pump(s) to empty each sump pit contents back into the respective effluent pond and,
 - c. Design of proposed housing for the hydraulic pump for weather protection.
4. Design a new intake structure for the Golf Course irrigation system at Pond #2.
 - a. City has confirmed that improvements to the irrigation system are currently being designed by another firm. FNI was instructed to only design an intake structure for the irrigation system to tie into. The connection details would be the responsibility of the irrigation designer. The specific details of the intake structure (specifications and/or drawings) would be provided by the firm designing the irrigation system at a later date in the project.— FNI had discussions with the irrigation contractor as part of the original scope of work and partially incorporated the irrigation intake structure-related requirements in the design of Pond 2.
5. Task Deliverable(s) include:
 - a. FNI shall prepare 40% design drawings (including pipeline plans, in plan view only), basis of design report, and a preliminary opinion of probable construction cost (“OPCC”) based on a Class 3 estimate described by the Association of the Advancement of Cost Engineering (AACE) Recommended Practice No. 17R-07. A (virtual) review meeting will be held to receive City’s feedback on the design after 40% submittal.
 - b. FNI shall prepare 65% design drawings, revised basis of design report, and OPCC based on a Class 2 estimate described by the AACE Recommended Practice No. 17R-07. A (virtual) review meeting will be held to receive City’s feedback on the design after 65% submittal.
 - c. FNI shall prepare 95% design drawings, specifications, and OPCC based on a Class 2 estimate described by the AACE Recommended Practice No. 17R-07. A (virtual) review meeting will be held to receive City’s feedback on the design after 95% submittal.
 - d. FNI shall prepare 100% design drawings and technical specifications for TCEQ review.
 - e. FNI shall address TCEQ review comments and prepare Issued-for-Bid (IFB) Contract Documents.

TASK 4. BID PHASE SERVICES

Upon completion of the design services and approval of IFB Contract Documents by the City, The bid phase period is anticipated to be six (6) weeks after issuance of the IFB contract documents. FNI shall provide professional services in this phase as follows:

1. Assist City in conducting a pre-bid conference for the construction project and coordinate responses with City. Response to the pre-bid conference will be in the form of addenda issued after the conference. Attend a tour of the project site after the pre-bid conference.
2. Assist City by responding to questions and interpreting bid documents. Prepare and issue addenda to the bid documents to plan holders.

3. Assist the City in the opening, tabulating, and analyzing the bids received. It is assumed that the City will use **Competitive Sealed Proposals** for soliciting bids. Review the qualification information provided and evaluate, based on the information available, the Contractor's qualifications to construct the project. Perform a ranking evaluation and develop a recommendation for the award memorandum for the contract.
4. Provide Issued for Construction (IFC) Contract Documents, including incorporation of addenda. Furnish the City, one (1) electronic copy (.pdf format) of Contract Documents for execution.

TASK 5. CONSTRUCTION PHASE SERVICES

Upon completion of the bid phase services and selection of Contractor, FNI will proceed with the performance of construction phase general representation services as described below.

Scope of Construction Phase Services assumes that all pond-related work will be contracted under one construction contract; therefore, construction management effort related to the addition of Pond 14 to the scope of work will be incremental to what had already been assumed for Pond 2 and 17 work covered under the original scope of work.

Pipeline related work will be contracted under a separate contract. The overall construction schedule for the project is assumed to be twelve (12) months from the construction notice to proceed. If the project construction duration extends beyond this assumed duration, additional budget will be required.

In performing these services, it is understood that FNI does not guarantee the Contractor's performance, nor is FNI responsible for the supervision of the Contractor's operation and employees. FNI shall not be responsible for the means, methods, techniques, sequences, or procedures of construction selected by the Contractor, or any safety precautions and programs relating in any way to the condition of the premises, the work of the Contractor or any Subcontractor. FNI shall not be responsible for the acts or omissions of any person (except its own employees or agents) at the Project site or otherwise performing any of the work of the Project.

FNI assumed that the City will secure a qualified construction contractor to perform the work in accordance with the construction documents. The City will also provide a qualified inspector (Resident Project Representative) to oversee the work. It is assumed that the City's Resident Project Representative (RPR) will inform FNI of construction progress, coordinate progress meetings, advise on timing for engineering inspections, coordinate quality control testing, review payment requests, and oversee the Contractor's as-built drawings update.

City's Resident Project Representative will coordinate with the City regarding its testing laboratories required for the testing or inspection of materials, witnessed tests, factory testing, etc., for quality control of the Project. The cost of such quality control shall be paid by the City and is not included in the services to be performed by FNI.

FNI's construction phase services will include:

1. Assist the City in conducting an onsite pre-construction conference with the Contractor and review construction schedules prepared by the Contractor pursuant to the requirements of the construction contract.

2. Assist the City in monthly progress in-person meetings with the Contractor. Assist with the review of meeting minutes prepared by the City. It is anticipated that twelve (12) meetings will be held in person.
3. Visit the site and prepare up to twelve (12) project site observation reports of construction progress. Reports will describe construction progress in general terms, descriptive narrative of progress identified to date, contract and/or design deviations noted, and site photographs. The purpose of these visits will be to determine if the work is proceeding in general accordance with the IFC Contract Documents. In this effort FNI will endeavor to protect the City against defects and deficiencies in the work of Contractor(s) and will report any observed deficiencies to the City. Fee proposal assumes that these visits will be performed at the same time as the original contract site visits and the required time will be incremental to the original contract hours. In addition to twelve (12) site visits, an additional two (2) site visits for claims-related meetings and onsite observations are anticipated.
4. Establish and maintain a project documentation system consistent with the requirements of the IFC Contract Documents. Monitor the processing of Contractor's submittals and provide for filing and retrieval of project documentation using FNIManager construction management software.
5. Review Contractor's requests for information (RFI's) and submittals (up to 15) including modification requests, shop drawings, schedules, and other RFI's and submittals in accordance with the requirements of the IFC Contract Documents for the projects. Monitor the progress of the Contractor in sending and processing submittals to see that documentation is being processed in accordance with schedules.
6. Notify the City of non-conforming work observed on site visits. Review quality-related documents provided by the Contractor such as test reports, equipment installation reports, or other documentation required by the IFC Contract Documents.
7. Prepare change order documentation, for the City's approved changes, for execution by the City. Two (2) change order requests are assumed. Investigations, analyses, studies, or design for substitutions of equipment or materials, corrections of defective or deficient work of the Contractor or other deviations from the IFC Contract Documents requested by the Contractor and approved by the City are an additional service. Substitutions of materials or equipment or design modifications requested by the City or requested by the Contractor are an additional service.
8. Prepare documentation for contract modifications required to implement modifications in the design of the project. Receive and evaluate notices of Contractor claims and make recommendations to the City on the merit and value of the claim on the basis of information submitted by the Contractor or available in project documentation. Providing these services to review or evaluate construction Contractor claim(s), supported by causes not within the control of FNI, are an additional service.
9. Conduct, in company with the City, a final review of the Project for conformance with the design concept of the Project and general compliance with the IFC Contract Documents. Prepare a list of deficiencies to be corrected by the Contractor before recommendation of final payment.
10. Revise the construction drawings in accordance with the information furnished by construction Contractor reflecting changes in the Project made during construction. Furnish the City two (2) sets of printed copies and one (1) electronic copy (*.pdf and *.dwg format) of "Record Drawings."

TIME OF COMPLETION:

The schedule shown in the original contract shall be replaced by the schedule shown below. A TCEQ submittal is required for some of the scope items in this amendment. The TCEQ submittal is approximated to last 8 weeks and will be submitted after the City's review and comment period of the 95% Design Submittal.

Project Milestones	Duration
Notice to Proceed (Amendment)	
40% Design Submittal	10 Weeks after NTP (Amendment)
City Review and Comments	2 Weeks after 40% Design Submittal
65% Design Submittal	8 Weeks after Receipt of City Comments
City Review and Comments	2 Weeks after 65% Design Submittal
95% Design Submittal	6 Weeks after Receipt of City Comments
City Review and Comments	2 Weeks after 95% Design Submittal
TCEQ Submittal	Assumed 8-week duration
IFB Design Submittal	4 Weeks after Receipt of City Comments
Bid Phase	Assumed 6-week duration
IFC Design Documents Submittal	2 Weeks after Contract Award
Construction Phase	Estimated 12 months

If FNI's services are delayed through no fault of FNI, FNI shall be entitled to adjust contract schedule consistent with the number of days of delay. These delays may result in an adjustment to compensation upon written approval by the City.

RESPONSIBILITIES OF THE CITY:

City shall perform the following in a timely manner so as not to delay the services of FNI:

- A. Secure a qualified construction contractor to perform the work in accordance with the construction documents.
- B. Provide a qualified inspector (Resident Project Representative) to oversee the work through the construction via daily observations and documentation ([i.e., uploading photos in FNIManager software](#)) of construction progress [for pipeline and pond construction contracts](#).
- C. Designate in writing a person to act as the City's representative with respect to the services to be rendered under this Agreement. Such a person shall have contract authority to transmit instructions, receive information, interpret, and define the City's policies and decisions with respect to FNI's services for the Project.
- D. Assist in coordination with the Golf Course Management.
- E. Provide all criteria and full information as to the City's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which the City will require to be included in the drawings and specifications.
- F. Assist FNI by placing at FNI's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.

- G. Arrange for access to and make all provisions for FNI to enter upon public and private property as required for FNI to perform services under this Agreement.
- H. Examine all studies, reports, sketches, drawings, specifications, proposals, and other documents presented by FNI, obtain advice of an attorney, insurance counselor and other consultants as the City deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of FNI.
- I. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
- J. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as the City may require or FNI may reasonably request with regard to legal issues pertaining to the Project including any that may be raised by Contractor, such auditing service as the City may require to ascertain how or for what purpose any Contractor has used the moneys paid under the construction contract, and such inspection services as the City may require to ascertain that the Contractor is complying with any law, rule, regulation, ordinance, code or order applicable to their furnishing and performing the work.
- K. Give prompt written notice to FNI whenever the City observes or otherwise becomes aware of any development that affects the scope or timing of FNI's services.
- L. Furnish, or direct FNI to provide, Additional Services as required.
- M. Bear all costs to comply with requirements and responsibilities in this section.
- N. Provide construction oversight, management, and inspection services for the complete installation of the project to ensure the Contractor completes the construction of the project in accordance with the design of the project. [Use FNIManager construction management and documentation software to track and document construction activities and submittals.](#)

PROPOSAL ASSUMPTIONS:

The following assumptions are associated with the proposed Project including the amendment:

1. The liner at Pond #14 is of similar material as the liner at Pond #17. A concrete slope protection system was visually confirmed near the top of the slope at Pond #14 during a site visit on 1/11/2024 and another site visit on 1/30/2024. A liner was seen underneath the concrete slope protection system at Pond #14 during the 1/11/2024 site visit.
2. This amendment poses no impact on the environmental permitting from the original contract, with the exception of TCEQ coordination on the recirculation system design.
3. The proposed Pond #2 has a capacity of 8.3 million gallons (MG). This amount is smaller than the capacity of Pond #17. The excess effluent during construction will be coordinated and distributed under the direction of the City.
4. Drawings, provided by the City, show an existing 10" pipeline from Pond #17 to Pond #2. The entire alignment of the pipeline is not visible. The City will provide drawings documenting the existing pipeline. Key assumptions include:
 - a. The existing pipeline was designed to be under pressure and is currently inactive.
 - b. The existing pipeline will be abandoned in place during construction by capping the line near Pond #2.
 - c. The pump station at Pond #17 is operational and has the capacity to pump effluent to Pond #2. Assessment of the current pump station is not part of the scope of work.

- d. The proposed pipeline will be under pressure.
 - e. The approximate length of the proposed pipeline is 5,300 linear feet.
 - f. A TCEQ review and approval will be required for this effort.
5. Design Drawings for the proposed pipeline connecting the City's WWTP to Pond #2 will be Plan View only and Profile Views will be considered as an additional service.
 6. City shall be responsible for coordinating the necessary easement and Right-of-Way acquisitions for the Project, including any necessary temporary construction easements.
 7. Pond #2, #14, and #17 will require one new sump pit each at the outlet of the underdrain system. A proposed ditch design is not part of this scope of work. The existing underdrain outlets of #14 and #17 are assumed to be in good working condition. Pumps will be utilized to pump effluent from the sump pit back into the ponds. A TCEQ review and approval will be required for this effort.
 8. Irrigation design will consist of only the intake structure.
 - a. Connection of the irrigation system to the intake structure is being designed by another firm in contract with the City. A coordination meeting will be held between the 65% and 95% Design Submittal between FNI and the irrigation design firm. At the coordination meeting, the irrigation design firm will provide details and specifications of an intake structure that is best suited to the design.
 - b. The City of Lago Vista will provide FNI contact information of the design firm after the 40% Design Submittal.
 9. Project will be designed, bid, and constructed as a single bid package using conventional design-bid-build procurement and in conformance with City policy and Texas State law.
 10. No external funding, such as the Texas Water Development Board (TWDB), will be necessary for the construction of this Project.
 11. Storm Water Pollution Prevention Plan(s) will be provided by the Contractor.



Via Email: Jeremy.Goethals@freese.com

Revised February 6, 2024

February 1, 2024

Freese and Nichols, Inc.
801 Cherry Street, Suite 2800
Fort Worth, Texas, 76102
Attn: Jeremy Goethals, EIT

Lago Vista Effluent Pond Rehabilitation
Topographic & Utility Survey
SAM Project No. 1023079101

Pursuant to your e-mail request dated January 26 & January 29, 2024, Surveying And Mapping, LLC (SAM) provides this Change Order #1 to provide Topographic Survey and Subsurface Utility Engineering services for the area between Pond #17 and Pond #2, provide a Topographic Survey around Pond #14, and to provide a metes & bounds description for an easement between Pond #17 and Pond #2. These services will be subject to the terms and conditions outlined in the Master Subconsultant Agreement executed on January 15, 2015.

SURVEY SCOPE OF SERVICES

TOPOGRAPHIC SURVEY – BETWEEN POND 2 & POND 17:

SAM will perform the following Survey services:

- Establish horizontal and vertical control for this project to be used for all survey work. Horizontal control will be based upon Texas Coordinate System, Central Zone, NAD83 and vertical control will be based upon NAVD 1988 datum, Geoid 18.
- Locate the above ground visible existing improvements including but not limited to buildings, walls, sidewalk, curb and gutter, edge of pavement, fences, signs and other physical objects.
- Elevations of the site including spot elevations at 50 foot intervals and at major grade breaks will be obtained. A 3D DTM surface will be produced and the site topography will be shown at one-foot contours.
- The limits of the topographic survey are as shown on Exhibit A.
- Locate above ground evidence of utilities including: utility poles, guy wires, light poles, CATV pedestals, electric transformers, junction boxes, hand holes, meters, water meters, water valves, fire hydrants, gas meters, gas valves, clean outs, steam manholes, petroleum witness posts, telephone manholes, pedestals, hand holes, traffic control signals, manholes and cabinets.
- Locate existing trees on site that are 8 inches in diameter or larger (at breast height), tag tree with point number assigned during survey, note trunk diameter, species or common name. Trees will be represented on the plans by a concentric circle centered on the trunk location, with a diameter equal in feet to twice the number of inches of the tree's trunk diameter. (i.e. tree with 15" trunk diameter would be represented at plan scale by a 30 foot diameter circle) A table listing the trees by tree tag number with size and common name will be placed on the survey.
- Two (2) benchmarks will be set on or near the property and will be shown on the survey. Any primary horizontal and vertical control points set for the project will be shown on the survey.

SAM COMPANIES

4801 Southwest Parkway / Bldg. 2 Suite 100 / Austin, Texas 78735
512.447.0575 Office / 512.326.3029 Fax / TBPELS #10064300

sam.biz



- Research the current ownership deeds and/or plats of the subject lot and adjoining properties, locate existing boundary monumentation and analyze the found boundary monumentation to determine the location of the boundary lines. The boundary lines, monuments found or set based upon the current description of the property as shown in current deed and/or plat of record will be shown.
- The property is a portion of PID's 175634, 177163 and 177157 as shown on the Travis County Appraisal District map. The survey limits are approximately 27.3 acres.

SUBSURFACE UTILITY ENGINEERING SERVICES – Between Pond 2 and Pond 17:

SAM will provide all the following SUE services to the standard of care applicable in the SUE profession. The services meet the standard guidelines of ASCE C-I 38-22 for “Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data”.

Quality Service Level D (QL-D) –Office personnel will attempt to collect existing utility records information (as-built) from utility providers, municipalities, counties, and other agency suppliers within the area of investigation. These utilities could include electrical, telephone, cable TV, fiber optic, gas, petroleum, water, wastewater, and steam systems.

- SAM will attempt to contact utility providers, counties and other agency suppliers identified through the utility easement information, Texas One-Call systems, and via vehicle reconnaissance and inventory of utility marker posts along adjacent roadways. The sole purpose of this activity is to collect existing record information of utility systems that may have an impact on this project limits shown on the attached exhibit.

Quality Service Level C (QL-C) – SAM crews will provide this service consisting of field surveying to obtain accurate horizontal position of visible utility surface features associated with the underground utility systems located within the project limits shown on exhibit A. SAM will perform office processing and correlate the horizontal layout of utility records with surface feature data.

Quality Level B (QL-B) Designating Service (Horizontal Location of Utilities) – Designating is to indicate, by marking with paint, the presence, and approximate horizontal location of subsurface utilities using geophysical prospecting techniques. SAM will provide the following designating services to aid the Client in the design of site, ROW, construction plans, or project development plans, or for other purposes as agreed to by the parties. SAM will:

- Provide QL-B investigation services inside the site highlighted in Exhibit A.
- SAM will not be locating more than 5,000 linear foot of additional utilities. If more linear feet of utilities are encountered, a change in scope & fee may be warranted.
- Provide all equipment, personnel, and supplies required for performing toning services. SAM shall determine which equipment, personnel, and supplies are required to perform these toning services.
- Designate the existing underground utilities, which may consist of water, wastewater, gas, petroleum, telephone, fiber optics, cable TV, storm and electrical utilities within the project area previously described. Irrigation lines are not included in the scope of this work.
- Mark and survey the utilities placed on the ground.
- Conduct appropriate investigation of site conditions.
- Analyze and correlate all of the field-collected information with the collected record information for ensuring continuity of the information collected. Resolve conflicts with Level D, C, and B information.
- Any utility that is found in the field, by use of designating geophysical equipment and is not evident on any collected record information, will be shown in the QL-B utility file as an “unknown” utility as required by ASCE CI 38-22.



In accordance with ASCE 38-22, any utilities which cannot be mapped at QL-B will be mapped at the next lowest quality level; QL-C or QL-D, as applicable.

SUE ASSUMPTIONS

The following assumptions were made for the preparation of this Scope of Services. If these assumptions do not prove correct, a modification to the scope and budget for this project may be required.

- The accuracy of subsurface data can be influenced by factors beyond our control such as conductivity of materials and their surroundings, soil moisture content, proximity of other underground utilities or structures, depth of utility, etc. Therefore, only the accuracy of data obtained by actual physical verification (through vacuum excavation or otherwise) can be guaranteed to applicable engineering and/or surveying standards.
- Paint markings placed on the ground by SAM are to be used for design purposes only and not for construction purposes. The use of utility mapping information provided does not relieve any contractor or the Client from the duty to comply with applicable utility damage prevention laws and regulations, including, but not limited to, giving notification to utility owners or One-Call centers before excavation. SAM will not be responsible for any omission of utility information that is not obtainable via electromagnetic, sonic, or acoustical designating services.
- **It should be noted that non-metallic piping (PVC), inactive electric and/or communication lines may or may not be found by electromagnetic designating practices. SAM does not warrant and/or guarantee that all existing utilities will be found.**
- SAM will provide normal minimal traffic control for SUE services, where possible. This includes standard placement of traffic cones and freestanding warning signage. Traffic control requiring lane closures, traffic detouring, flag persons, police, etc., is considered special traffic control measures and will not be required for this work.
- SAM assumes that we have access to all utility related structures within the project area and that there will be minimal delays if utility representatives are required to be present when accessing these structures.
- Utilities that lie within duct packages will not be represented with individual line work. The limits of electronic designation information for the outermost facilities within these packages will be depicted in the deliverable.
- No more than 7,000 linear feet of utilities will be surveyed and mapped throughout this project. If a higher linear footage of utilities are discovered, a change order may be required.
- Specialized traffic control will not be required and is not included in the below fee schedule.

TOPOGRAPHIC SURVEY – POND 14:

SAM will perform the following Survey services:

- Establish horizontal and vertical control for this project to be used for all survey work. Horizontal control will be based upon Texas Coordinate System, Central Zone, NAD83 and vertical control will be based upon NAVD 1988 datum, Geoid 18.
- Locate the above ground visible existing improvements including but not limited to buildings, walls, sidewalk, curb and gutter, edge of pavement, fences, signs and other physical objects.
- Elevations of the site including spot elevations at 50 foot intervals and at major grade breaks will be obtained. A 3D DTM surface will be produced and the site topography will be shown at one-foot contours.



- Elevations on the top of the pond will be obtained and shown on the survey.
- The limits of the topographic survey for Pond #14 are as shown on Exhibit A.
- Locate above ground evidence of utilities including: utility poles, guy wires, light poles, CATV pedestals, electric transformers, junction boxes, hand holes, meters, water meters, water valves, fire hydrants, gas meters, gas valves, clean outs, steam manholes, petroleum witness posts, telephone manholes, pedestals, hand holes, traffic control signals, manholes and cabinets.
- Locate existing trees on site that are 8 inches in diameter or larger (at breast height), tag tree with point number assigned during survey, note trunk diameter, species or common name. Trees will be represented on the plans by a concentric circle centered on the trunk location, with a diameter equal in feet to twice the number of inches of the tree's trunk diameter. (i.e. tree with 15" trunk diameter would be represented at plan scale by a 30 foot diameter circle) A table listing the trees by tree tag number with size and common name will be placed on the survey.
- Two (2) benchmarks will be set on or near the property and will be shown on the survey. Any primary horizontal and vertical control points set for the project will be shown on the survey.
- Research the current ownership deeds and/or plats of the subject lot and adjoining properties, locate existing boundary monumentation and analyze the found boundary monumentation to determine the location of the boundary lines. The boundary lines, monuments found or set based upon the current description of the property as shown in current deed and/or plat of record will be shown.
- The property is a portion of PID 175634. The survey limits are approximately 2 acres.

Metes & Bounds Description – Easement:

SAM will perform the following Survey services:

- Prepare a written metes and bounds description of the new easement and prepare a sketch showing the easement graphically. The centerline of the easement will be based upon an alignment provided to SAM by the client. The easement will be 20 feet on either side of the alignment, for a total width of 40 feet. The current ownership, deed reference and legal description will be shown on the sketch. The easement will be referenced to the existing boundary based upon property corner locations surveyed by SAM during the Topographic Survey, which be used as the basis of the easement description and sketch. (Note: assumption is that this easement is for the City of Lago Vista, and that they are exempt from the appropriate State of Texas sales tax on boundary services.)

DELIVERABLES

- A digital CAD file depicting the horizontal locations for utilities investigated within the project area will be prepared for this project. These utilities lines will have a unique line style and symbology in the plan deliverables.
- PDF and CADD file of the Topographic Survey in AutoCAD Civil3D format.
- PDF and/or hardcopy of the Metes & Bounds Description, signed and sealed by a Texas RPLS

PROJECT SCHEDULE

SAM will start field services for the Topographic Surveys within one (1) week from notice to proceed (NTP) and right of entry (ROE) provided to the site. The Topographic Surveys will be provided within three (3) weeks of NTP and ROE. The Metes & Bounds Description will be completed within two (2) weeks of receipt of the alignment from the client.



The Subsurface Utility Engineering (SUE) services will be provided within four (4) weeks of NTP and ROE. A SUE deliverable will be provided within one (1) week of final field completion.

FEE

Topographic Survey – between Pond 2 and Pond 17: \$28,000

SUE Services – between Pond 2 and Pond 17: \$13,950

Topographic Survey – Pond 14: \$7,000

Metes & Bounds Description - Easement: \$3,750

TOTAL FEE: \$52,700

Sincerely,

A handwritten signature in blue ink, reading 'Donald J. Zdancewicz'. The signature is fluid and cursive, with the first name 'Donald' and last name 'Zdancewicz' clearly legible.

SURVEYING AND MAPPING, LLC

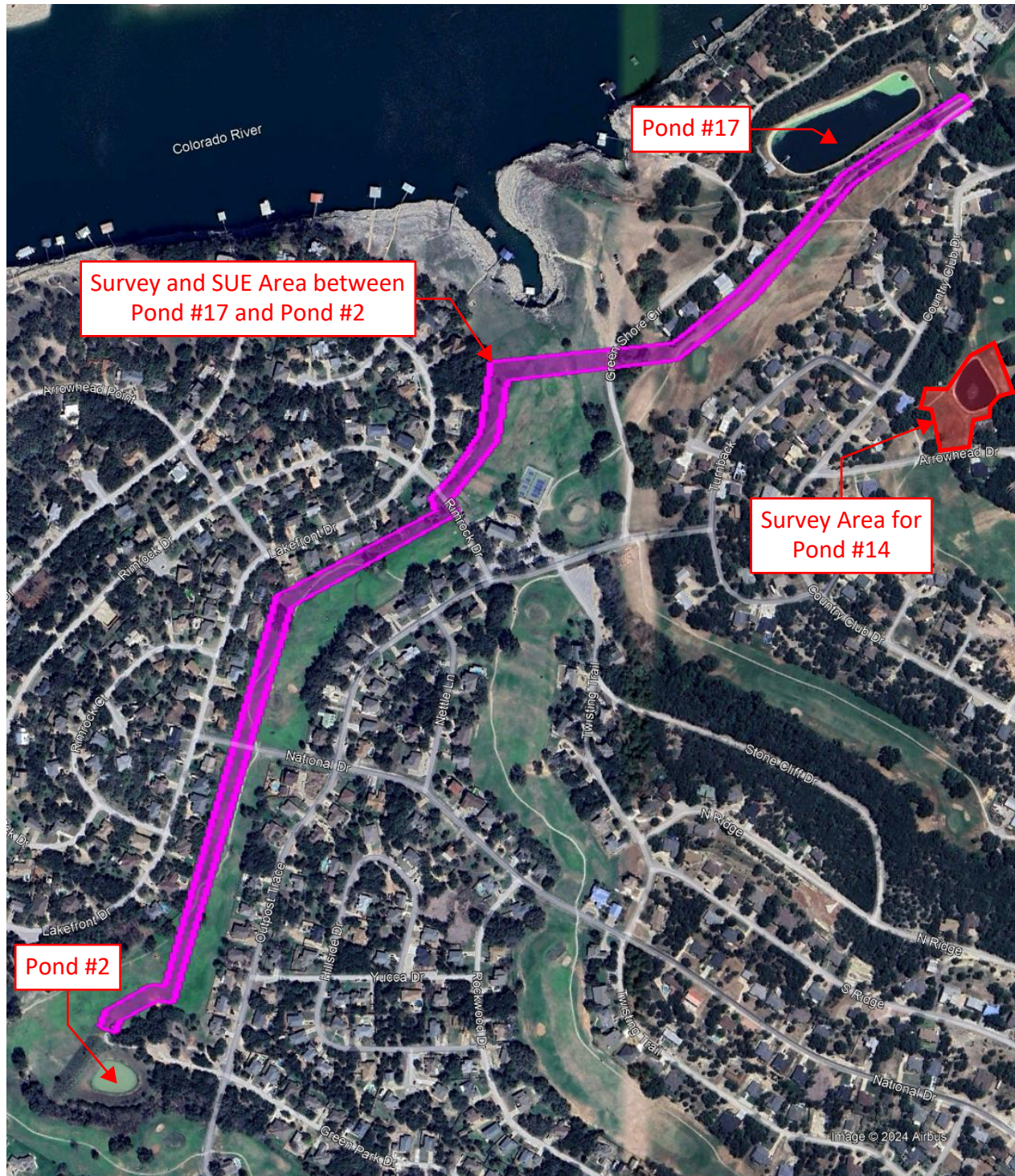
Donald J. Zdancewicz, RPLS

Austin Survey Department Manager

Direct (512) 895-5054

Donald.Zdancewicz@sam.biz

Exhibit A – Existing Effluent Line



ATTACHMENT C - DETAILED FEE ESTIMATE

Freese and Nichols, Inc.

Lago Vista Effluent Pond Repairs - Amendment No. 1 5/14/2024 Detailed Cost Breakdown	Project Fee Summary	
	Basic Services	\$ 504,673
	Special Services	\$ -
	Total Project	\$ 504,673

Tasks		Labor																		Expenses				Subconsultants		Total	
Phase	Task Description	Naveen Chillara	Gurkan Ozgurel	Bryce Todd	Jeremy Goethals	Mario Gonzalez	Samantha Love	Janis Murphy	Jesse Madden Sharpless	Loren Emerson	Billy Metzger	Katie Leatherwood	Eric Kong	Daniel Stoutenburg	Juan F Mata, Jr	Eric Love	Joel Kokemor	Jorge Garcés-Wood	Anne Hoskins	Total Hours	Total Labor Effort	Tech Charge	Miles	Total Expense Effort	SAM LLC	Total Sub Effort	Total Effort
		Sr. Advisor	PM	Project Engineer	EIT	CAD Designer	CAD Tech 1	QA Manager	Structural QC	Structural EIT	Project Admin	Permit Specialist	Pipeline Engineer	Pipeline Design QC	CAD Designer	CAD Tech 2	Construction Manager	Client Representative	Client Representative								
		\$175	\$258	\$165	\$141	\$136	\$96	\$256	\$189	\$143	\$187	\$223	\$165	\$274	\$187	\$121	\$246	\$143	\$308								
0001	TASK 1. PROJECT MANAGEMENT																										
	Client Kickoff Meeting	1	2		4														1	8	\$ -		\$ -		\$ -	\$ -	
	Internal Kickoff Meeting	1	2	1	4	1		1		1		1	1		1				1	15	\$ 1,563	8	\$ 148		\$ -	\$ 1,712	
	Site Visit (2 visits)		10		10					10			10							40	\$ 2,838	15	\$ 128		\$ -	\$ 2,966	
	Coordination with Subcontractors and Internal Team		6		16									4						28	\$ 7,071	40	\$ 528		\$ -	\$ 7,598	
	Monthly Progress Meetings with City	6	6		12														2	28	\$ 5,517	28	\$ 238		\$ -	\$ 5,755	
	Submittal Review Meetings	2	6		12														4	28	\$ 5,524	28	\$ 238		\$ -	\$ 5,762	
	Invoicing and Monthly Progress Reports		12		6						16									20	\$ 3,590	20	\$ 170		\$ -	\$ 3,760	
	Quality Management Plan and Assurance	2	12		6			6												34	\$ 6,925	34	\$ 289		\$ -	\$ 7,214	
	Constructability Reviews		2		2			16									16	12		26	\$ 5,824	26	\$ 221		\$ -	\$ 6,045	
																				48	\$ 10,546	48	\$ 408		\$ -	\$ 10,954	
																					\$ -		\$ -		\$ -	\$ -	
																					\$ -		\$ -		\$ -	\$ -	
0002	TASK 2. SURVEY																										
	Topographic & Boundary Survey (By SAM Inc.)		2		8															10	\$ 1,645	10	\$ 85	52,700	\$ 60,605	\$ 62,335	
	Topographic & Boundary Survey Review and Verification		1		2	4										4				11	\$ 1,568	11	\$ 94		\$ -	\$ 1,662	
																					\$ -		\$ -		\$ -	\$ -	
0003	TASK 3. CIVIL DESIGN																										
	Pond Liner Replacement at Pond #14																										
	40% Design Drawings		2	8		4	24													38	\$ 4,679	38	\$ 323		\$ -	\$ 5,002	
	40% Basis of Design Report		2	2	6															10	\$ 1,693	10	\$ 85		\$ -	\$ 1,778	
	40% OPCC		2	2	6															8	\$ 1,177	8	\$ 68		\$ -	\$ 1,245	
	Internal QC Review - 40% Design Documents	1	4		6			1												6	\$ 1,461	6	\$ 51		\$ -	\$ 1,512	
	65% Design Drawings		2	4		4	16													26	\$ 3,252	26	\$ 221		\$ -	\$ 3,473	
	65% Basis of Design Report		2		6															8	\$ 1,363	8	\$ 68		\$ -	\$ 1,431	
	65% OPCC				6															6	\$ 847	6	\$ 51		\$ -	\$ 898	
	Internal QC Review - 65% Design Documents	1	4		6			1												6	\$ 1,461	6	\$ 51		\$ -	\$ 1,512	
	95% Design Drawings		4	8		6	16													34	\$ 4,698	34	\$ 289		\$ -	\$ 4,987	
	95% Design Specifications		4	6	4															14	\$ 2,585	14	\$ 119		\$ -	\$ 2,704	
	95% OPCC			6	4															10	\$ 1,555	10	\$ 85		\$ -	\$ 1,640	
	Internal QC Review - 95% Design Documents	2	4					2												8	\$ 1,892	8	\$ 68		\$ -	\$ 1,960	
0003	Bypass Pipeline from Pond #2 to Pond #17																										
	40% Design Drawings		1										24	4	20	50			4	103	\$ 16,343	103	\$ 876		\$ -	\$ 17,218	
	40% Basis of Design Report		1										20	2						23	\$ 4,100	23	\$ 196		\$ -	\$ 4,296	
	40% OPCC		1										6							7	\$ 1,246	7	\$ 60		\$ -	\$ 1,306	
	Internal QC Review - 40% Design Documents	1	1											12						16	\$ 4,335	16	\$ 136		\$ -	\$ 4,471	
	65% Design Drawings		1										20	4	16	34				76	\$ 12,070	76	\$ 646		\$ -	\$ 12,716	
	65% Basis of Design Report		1										8	2						11	\$ 2,123	11	\$ 94		\$ -	\$ 2,217	
	65% OPCC		1		2								4							7	\$ 1,199	7	\$ 60		\$ -	\$ 1,259	
	Internal QC Review - 65% Design Documents	1	1											12						15	\$ 4,027	15	\$ 128		\$ -	\$ 4,155	
	95% Design Drawings		1										28	4	24	56				115	\$ 17,860	115	\$ 978		\$ -	\$ 18,838	
	95% Design Specifications		1										20	2						23	\$ 4,100	23	\$ 196		\$ -	\$ 4,296	
	95% OPCC		1										2							3	\$ 587	3	\$ 26		\$ -	\$ 613	
	Internal QC Review - 95% Design Documents	1	1					2						16						22	\$ 5,943	22	\$ 187		\$ -	\$ 6,130	
0003	Recirculation System at Ponds #2, #14, and #17																										
	40% Design Drawings		6	2	2		20		10	20		4	3	1	4	4				76	\$ 11,729	76	\$ 646		\$ -	\$ 12,375	
	40% Basis of Design Report		1	2						4			3	1						11	\$ 1,930	11	\$ 94		\$ -	\$ 2,023	
	40% OPCC		1							2										3	\$ 545	3	\$ 26		\$ -	\$ 570	
	Internal QC Review - 40% Design Documents	1						1	4			2						2		12	\$ 2,536	12	\$ 102		\$ -	\$ 2,638	
	65% Design Drawings		6	2	2		40		8	40		4	3	1	4	8				118	\$ 16,624	118	\$ 1,003		\$ -	\$ 17,627	
	65% Basis of Design Report		1	2						16			3	1						23	\$ 3,651	23	\$ 196		\$ -	\$ 3,847	
	65% OPCC		1							2																	



PERMIT NO. WQ0011752001

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY
P.O. Box 13087
Austin, Texas 78711-3087

This is a renewal of Permit No.
WQ0011752001 issued on
June 29, 2016.

PERMIT TO DISCHARGE WASTES
under provisions of Chapter 26
of the Texas Water Code

City of Lago Vista

whose mailing address is

5803 Thunderbird Street
Lago Vista, Texas 78645

Nature of Business Producing Waste: Domestic wastewater treatment operation, SIC Code 4952.

General Description and Location of Waste Disposal System:

Description: The City of Lago Vista Wastewater Treatment Facility consists of an activated sludge process plant using the complete mix mode. Treatment units include bar screens, grit chambers, aeration basin, secondary clarifier, aerobic sludge digester, sludge drying beds, belt filter press and chlorine contact chamber.

Interim I Phase: The draft permit authorizes the disposal of treated domestic wastewater effluent at a daily average flow not to exceed 0.60 MGD via surface irrigation of 140 acres of golf course and 40 acres of non-public access land planted with cedar trees. The facility includes two storage ponds with a total surface area of 8.76 acres and total capacity of 103.4 acre-feet for storage of treated effluent prior to irrigation. Application rates to the irrigated land shall not exceed 3.45 acre-feet per year per acre irrigated for golf course irrigation and 4.72 acre-feet per year per acre irrigated for cedar trees irrigation. The irrigated crops include turf grass (golf course) and cedar tree (cedar breaks).

Interim II Phase: The draft permit authorizes the disposal of treated domestic wastewater effluent at a daily average flow not to exceed 0.75 MGD via surface irrigation of 140 acres of golf course and 60 acres of non-public access land planted with cedar trees. The facility will include two storage ponds with a total surface area of 8.76 acres and total capacity of 103.4 acre-feet for storage of treated effluent prior to irrigation. Application rates to the irrigated land shall not exceed 3.45 acre-feet per year per acre irrigated for golf course irrigation and 5.95 acre-feet per year per acre irrigated for cedar trees irrigation. The irrigated crops include turf grass (golf course) and cedar tree (cedar breaks).

Final Phase: The draft permit authorizes the disposal of treated domestic wastewater effluent at a daily average flow not to exceed 1.0 MGD via surface irrigation of 140 acres of golf course and 100 acres of non-public access land planted with cedar trees. The facility will include three storage ponds with a total surface area of 14.7 acres and total capacity of 170.4 acre-feet for storage of treated effluent prior to irrigation. Application rates to the irrigated land shall not exceed 3.45 acre-feet per year per acre irrigated for golf course irrigation and 6.37 acre-feet per year per acre irrigated for cedar trees irrigation. The irrigated crops include turf grass (golf course) and cedar tree (cedar breaks).

Location: The wastewater treatment facility and disposal site are located 21001 Seminole Drive, Lago Vista, in Travis County, Texas 78645. (See Attachment A.)

Drainage Area: The wastewater treatment facility and disposal site are located in the drainage basin of Lake Travis in Segment No. 1404 of the Colorado River Basin. No discharge of pollutants into water in the state is authorized by this permit.

This permit and the authorization contained herein shall expire at midnight on **ten years from the date of issuance.**

ISSUED DATE: **March 11, 2020**



For the Commission

EFFLUENT LIMITATIONS AND MONITORING REQUIREMENTS

Conditions of the Permit: No discharge of pollutants into water in the state is authorized.

A. Effluent Limitations

Character: Treated Domestic Sewage Effluent

Volume: Daily Average Flow – 0.60 MGD from the treatment system in the Interim I Phase
Daily Average Flow – 0.75 MGD from the treatment system in the Interim II Phase
Daily Average Flow – 1.00 MGD from the treatment system in the Final Phase

Quality: The following effluent limitations are required:

<u>Parameter</u>	Effluent Concentrations (Not to Exceed)			
	<u>Daily Average</u> mg/l	<u>7-Day Average</u> mg/l	<u>Daily Maximum</u> mg/	<u>Single Grab</u> mg/l
Biochemical Oxygen Demand (5-day)	10	N/A	N/A	35
Total Suspended Solids	15	N/A	N/A	60

The pH shall not be less than 6.0 standard units nor greater than 9.0 standard units.

The effluent shall be chlorinated in a chlorine contact chamber to a residual of 1.0 mg/l with a minimum detention time of 20 minutes. If the effluent is to be transferred to a holding pond or tank, re-chlorination prior to the effluent being delivered into the irrigation system will be required. A trace chlorine residual shall be maintained in the effluent at the point of irrigation application.

B. Monitoring Requirements:

<u>Parameter</u>	<u>Monitoring Frequency</u>	<u>Sample Type</u>
Flow	Continuous	Totalizing Meter
Biochemical Oxygen Demand (5-day)	One/week (Two/week*)	Grab
Total Suspended Solids	One/week (Two/week*)	Composite
pH	Two/month (Two/week*)	Grab
Chlorine Residual	Continuous	Recording meter

*Final Phase monitoring frequency

The monitoring shall be done after the final treatment unit and prior to storage of the treated effluent. If the effluent is land applied directly from the treatment system, monitoring shall be done after the final treatment unit and prior to land application. These records shall be maintained on a monthly basis and be available at the plant site for inspection by authorized representatives of the Commission for at least three years.

STANDARD PERMIT CONDITIONS

This permit is granted in accordance with the Texas Water Code and the rules and other Orders of the Commission and the laws of the State of Texas.

DEFINITIONS

All definitions in Section 26.001 of the Texas Water Code and 30 TAC Chapter 305 shall apply to this permit and are incorporated by reference. Some specific definitions of words or phrases used in this permit are as follows:

1. Flow Measurements

- a. Daily average flow - the arithmetic average of all determinations of the daily flow within a period of one calendar month. The daily average flow determination shall consist of determinations made on at least four separate days. If instantaneous measurements are used to determine the daily flow, the determination shall be the arithmetic average of all instantaneous measurements taken during that month. Daily average flow determination for intermittent discharges shall consist of a minimum of three flow determinations on days of discharge.
- b. Annual average flow - the arithmetic average of all daily flow determinations taken within the preceding 12 consecutive calendar months. The annual average flow determination shall consist of daily flow volume determinations made by a totalizing meter, charted on a chart recorder and limited to major domestic wastewater discharge facilities with a 1 million gallons per day or greater permitted flow.
- c. Instantaneous flow - the measured flow during the minimum time required to interpret the flow measuring device.

2. Concentration Measurements

- a. Daily average concentration - the arithmetic average of all effluent samples, composite or grab as required by this permit, within a period of one calendar month, consisting of at least four separate representative measurements.
 - i. For domestic wastewater treatment plants - When four samples are not available in a calendar month, the arithmetic average (weighted by flow) of all values in the previous four consecutive month period consisting of at least four measurements shall be utilized as the daily average concentration.
 - ii. For all other wastewater treatment plants - When four samples are not available in a calendar month, the arithmetic average (weighted by flow) of all values taken during the month shall be utilized as the daily average concentration.
- b. 7-day average concentration - the arithmetic average of all effluent samples, composite or grab as required by this permit, within a period of one calendar week, Sunday through Saturday.
- c. Daily maximum concentration - the maximum concentration measured on a single day, by the sample type specified in the permit, within a period of one calendar month.

3. Sample Type

- a. Composite sample - For domestic wastewater, a composite sample is a sample made up of a minimum of three effluent portions collected in a continuous 24-hour period or during the period of daily discharge if less than 24 hours, and combined in volumes proportional to flow, and collected at the intervals required by 30 TAC § 319.9 (a). For industrial wastewater, a composite sample is a sample made up of a minimum of three effluent portions collected in a continuous 24-hour period or during the period of daily discharge if less than 24 hours, and combined in volumes proportional to flow, and collected at the intervals required by 30 TAC § 319.9 (b).
 - b. Grab sample - an individual sample collected in less than 15 minutes.
4. Treatment Facility (facility) - wastewater facilities used in the conveyance, storage, treatment, recycling, reclamation and/or disposal of domestic sewage, industrial wastes, agricultural wastes, recreational wastes, or other wastes including sludge handling or disposal facilities under the jurisdiction of the Commission.
 5. The term "sewage sludge" is defined as solid, semi-solid, or liquid residue generated during the treatment of domestic sewage in 30 TAC Chapter 312. This includes the solids which have not been classified as hazardous waste separated from wastewater by unit processes.
 6. Bypass - the intentional diversion of a waste stream from any portion of a treatment facility.

MONITORING REQUIREMENTS

1. Monitoring Requirements

Monitoring results shall be collected at the intervals specified in the permit. Unless otherwise specified in this permit or otherwise ordered by the Commission, the permittee shall conduct effluent sampling in accordance with 30 TAC §§ 319.4 - 319.12.

As provided by state law, the permittee is subject to administrative, civil and criminal penalties, as applicable, for negligently or knowingly violating the Texas Water Code, Chapters 26, 27, and 28, and Texas Health and Safety Code, Chapter 361, including but not limited to knowingly making any false statement, representation, or certification on any report, record or other document submitted or required to be maintained under this permit, including monitoring reports, records or reports of compliance or noncompliance, or falsifying, tampering with or knowingly rendering inaccurate any monitoring device or method required by this permit or violating any other requirement imposed by state or federal regulations.

2. Test Procedures

- a. Unless otherwise specified in this permit, test procedures for the analysis of pollutants shall comply with procedures specified in 30 TAC §§ 319.11 - 319.12. Measurements, tests and calculations shall be accurately accomplished in a representative manner.
- b. All laboratory tests submitted to demonstrate compliance with this permit must meet the requirements of 30 TAC Chapter 25, Environmental Testing Laboratory Accreditation and Certification.

3. Records of Results

- a. Monitoring samples and measurements shall be taken at times and in a manner so as to be representative of the monitored activity.
- b. Except for records of monitoring information required by this permit related to the permittee's sewage sludge use and disposal activities, which shall be retained for a period of at least five years, monitoring and reporting records, including strip charts and records of calibration and maintenance, copies of all records required by this permit, and records of all data used to complete the application for this permit shall be retained at the facility site, or shall be readily available for review by a TCEQ representative for a period of three years from the date of the record or sample, measurement, report, or application. This period shall be extended at the request of the Executive Director.
- c. Records of monitoring activities shall include the following:
 - i. date, time and place of sample or measurement;
 - ii. identity of individual who collected the sample or made the measurement.
 - iii. date and time of analysis;
 - iv. identity of the individual and laboratory who performed the analysis;
 - v. the technique or method of analysis; and
 - vi. the results of the analysis or measurement and quality assurance/quality control records.

The period during which records are required to be kept shall be automatically extended to the date of the final disposition of any administrative or judicial enforcement action that may be instituted against the permittee.

4. Additional Monitoring by Permittee

If the permittee monitors any pollutant at the location(s) designated herein more frequently than required by this permit using approved analytical methods as specified above, all results of such monitoring shall be included in determining compliance with permit requirements.

5. Calibration of Instruments

All automatic flow measuring or recording devices and all totalizing meters for measuring flows shall be accurately calibrated by a trained person at plant start-up and as often thereafter as necessary to ensure accuracy, but not less often than annually unless authorized by the Executive Director for a longer period. Such person shall verify in writing that the device is operating properly and giving accurate results. Copies of the verification shall be retained at the facility site and/or shall be readily available for review by a TCEQ representative for a period of three years.

6. Compliance Schedule Reports

Reports of compliance or noncompliance with, or any progress reports on, interim and final requirements contained in any compliance schedule of the permit shall be submitted no later than 14 days following each schedule date to the Regional Office and the Compliance Monitoring Team of the Enforcement Division (MC 224).

7. Noncompliance Notification

- a. In accordance with 30 TAC § 305.125(9), any noncompliance which may endanger human health or safety, or the environment shall be reported by the permittee to the TCEQ. Except as allowed by 30 TAC § 305.132, report of such information shall be provided orally or by facsimile transmission (FAX) to the Regional Office within 24 hours of becoming aware of the noncompliance. A written submission of such information shall also be provided by the permittee to the Regional Office and the Compliance Monitoring Team of the Enforcement Division (MC 224) within five working days of becoming aware of the noncompliance. The written submission shall contain a description of the noncompliance and its cause; the potential danger to human health or safety, or the environment; the period of noncompliance, including exact dates and times; if the noncompliance has not been corrected, the time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent recurrence of the noncompliance, and to mitigate its adverse effects.
 - b. The following violations shall be reported under Monitoring and Reporting Requirement 7.a.:
 - i. Unauthorized discharges as defined in Permit Condition 2(g).
 - ii. Any unanticipated bypass which exceeds any effluent limitation in the permit.
 - c. In addition to the above, any effluent violation which deviates from the permitted effluent limitation by more than 40% shall be reported by the permittee in writing to the Regional Office and the Compliance Monitoring Team of the Enforcement Division (MC 224) within 5 working days of becoming aware of the noncompliance.
 - d. Any noncompliance other than that specified in this section, or any required information not submitted or submitted incorrectly, shall be reported to the Compliance Monitoring Team of the Enforcement Division (MC 224) as promptly as possible.
8. In accordance with the procedures described in 30 TAC §§ 35.301 - 35.303 (relating to Water Quality Emergency and Temporary Orders) if the permittee knows in advance of the need for a bypass, it shall submit prior notice by applying for such authorization.
9. Changes in Discharges of Toxic Substances

All existing manufacturing, commercial, mining, and silvicultural permittees shall notify the Regional Office, orally or by facsimile transmission within 24 hours, and both the Regional Office and the Compliance Monitoring Team of the Enforcement Division (MC 224) in writing within five (5) working days, after becoming aware of or having reason to believe:

- a. That any activity has occurred or will occur which would result in the discharge, on a routine or frequent basis, of any toxic pollutant listed at 40 CFR Part 122, Appendix D, Tables II and III (excluding Total Phenols) which is not limited in the permit, if that discharge will exceed the highest of the following "notification levels":
 - i. One hundred micrograms per liter (100 µg/L);
 - ii. Two hundred micrograms per liter (200 µg/L) for acrolein and acrylonitrile; five hundred micrograms per liter (500 µg/L) for 2,4-dinitrophenol and for 2-methyl-

- 4,6-dinitrophenol; and one milligram per liter (1 mg/L) for antimony;
 - iii. Five (5) times the maximum concentration value reported for that pollutant in the permit application; or
 - iv. The level established by the TCEQ.
- b. That any activity has occurred or will occur which would result in any discharge, on a nonroutine or infrequent basis, of a toxic pollutant which is not limited in the permit, if that discharge will exceed the highest of the following "notification levels":
- i. Five hundred micrograms per liter (500 µg/L);
 - ii. One milligram per liter (1 mg/L) for antimony;
 - iii. Ten (10) times the maximum concentration value reported for that pollutant in the permit application; or
 - iv. The level established by the TCEQ.
10. Signatories to Reports

All reports and other information requested by the Executive Director shall be signed by the person and in the manner required by 30 TAC § 305.128 (relating to Signatories to Reports).

PERMIT CONDITIONS

1. General

- a. When the permittee becomes aware that it failed to submit any relevant facts in a permit application, or submitted incorrect information in an application or in any report to the Executive Director, it shall promptly submit such facts or information.
- b. This permit is granted on the basis of the information supplied and representations made by the permittee during action on an application, and relying upon the accuracy and completeness of that information and those representations. After notice and opportunity for a hearing, this permit may be modified, suspended, or revoked, in whole or in part, in accordance with 30 TAC Chapter 305, Subchapter D, during its term for good cause including, but not limited to, the following:
 - i. Violation of any terms or conditions of this permit;
 - ii. Obtaining this permit by misrepresentation or failure to disclose fully all relevant facts; or
 - iii. A change in any condition that requires either a temporary or permanent reduction or elimination of the authorized discharge.
- c. The permittee shall furnish to the Executive Director, upon request and within a reasonable time, any information to determine whether cause exists for amending, revoking, suspending or terminating the permit. The permittee shall also furnish to the Executive Director, upon request, copies of records required to be kept by the permit.

2. Compliance

- a. Acceptance of the permit by the person to whom it is issued constitutes acknowledgment and agreement that such person will comply with all the terms and conditions embodied in the permit, and the rules and other orders of the Commission.
 - b. The permittee has a duty to comply with all conditions of the permit. Failure to comply with any permit condition constitutes a violation of the permit and the Texas Water Code or the Texas Health and Safety Code, and is grounds for enforcement action, for permit amendment, revocation or suspension, or for denial of a permit renewal application or an application for a permit for another facility.
 - c. It shall not be a defense for a permittee in an enforcement action that it would have been necessary to halt or reduce the permitted activity in order to maintain compliance with the conditions of the permit.
 - d. The permittee shall take all reasonable steps to minimize or prevent any discharge or sludge use or disposal or other permit violation which has a reasonable likelihood of adversely affecting human health or the environment.
 - e. Authorization from the Commission is required before beginning any change in the permitted facility or activity that may result in noncompliance with any permit requirements.
 - f. A permit may be amended, suspended and reissued, or revoked for cause in accordance with 30 TAC §§ 305.62 and 305.66 and Texas Water Code Section 7.302. The filing of a request by the permittee for a permit amendment, suspension and reissuance, or termination, or a notification of planned changes or anticipated noncompliance, does not stay any permit condition.
 - g. There shall be no unauthorized discharge of wastewater or any other waste. For the purpose of this permit, an unauthorized discharge is considered to be any discharge of wastewater into or adjacent to water in the state at any location not permitted as an outfall or otherwise defined in the Special Provisions section of this permit.
 - h. The permittee is subject to administrative, civil, and criminal penalties, as applicable, under Texas Water Code §§ 7.051 - 7.075 (relating to Administrative Penalties), 7.101 - 7.111 (relating to Civil Penalties), and 7.141 - 7.202 (relating to Criminal Offenses and Penalties).
3. Inspections and Entry
- a. Inspection and entry shall be allowed as prescribed in the Texas Water Code Chapters 26, 27, and 28, and Texas Health and Safety Code Chapter 361.
 - b. The members of the Commission and employees and agents of the Commission are entitled to enter any public or private property at any reasonable time for the purpose of inspecting and investigating conditions relating to the quality of water in the state or the compliance with any rule, regulation, permit or other order of the Commission. Members, employees, or agents of the Commission and Commission contractors are entitled to enter public or private property at any reasonable time to investigate or monitor or, if the responsible party is not responsive or there is an immediate danger to public health or the environment, to remove or remediate a condition related to the

quality of water in the state. Members, employees, Commission contractors, or agents acting under this authority who enter private property shall observe the establishment's rules and regulations concerning safety, internal security, and fire protection, and if the property has management in residence, shall notify management or the person then in charge of his presence and shall exhibit proper credentials. If any member, employee, Commission contractor, or agent is refused the right to enter in or on public or private property under this authority, the Executive Director may invoke the remedies authorized in Texas Water Code Section 7.002. The statement above, that Commission entry shall occur in accordance with an establishment's rules and regulations concerning safety, internal security, and fire protection, is not grounds for denial or restriction of entry to any part of the facility, but merely describes the Commission's duty to observe appropriate rules and regulations during an inspection.

4. Permit Amendment and/or Renewal

- a. The permittee shall give notice to the Executive Director as soon as possible of any planned physical alterations or additions to the permitted facility if such alterations or additions would require a permit amendment or result in a violation of permit requirements. Notice shall also be required under this paragraph when:
 - i. The alteration or addition could significantly change the nature or increase the quantity of pollutants discharged. This notification applies to pollutants which are subject neither to effluent limitations in the permit, nor to notification requirements in Monitoring and Reporting Requirements No. 9;
 - ii. The alteration or addition results in a significant change in the permittee's sludge use or disposal practices, and such alteration, addition, or change may justify the application of permit conditions that are different from or absent in the existing permit, including notification of additional use or disposal sites not reported during the permit application process or not reported pursuant to an approved land application plan.
- b. Prior to any facility modifications, additions, or expansions that will increase the plant capacity beyond the permitted flow, the permittee must apply for and obtain proper authorization from the Commission before commencing construction.
- c. The permittee must apply for an amendment or renewal at least 180 days prior to expiration of the existing permit in order to continue a permitted activity after the expiration date of the permit. If an application is submitted prior to the expiration date of the permit, the existing permit shall remain in effect until the application is approved, denied, or returned. If the application is returned or denied, authorization to continue such activity shall terminate upon the effective date of the action. If an application is not submitted prior to the expiration date of the permit, the permit shall expire and authorization to continue such activity shall terminate.
- d. Prior to accepting or generating wastes which are not described in the permit application or which would result in a significant change in the quantity or quality of the existing discharge, the permittee must report the proposed changes to the Commission. The permittee must apply for a permit amendment reflecting any necessary changes in permit conditions, including effluent limitations for pollutants not identified and limited by this permit.

- e. In accordance with the Texas Water Code § 26.029(b), after a public hearing, notice of which shall be given to the permittee, the Commission may require the permittee, from time to time, for good cause, in accordance with applicable laws, to conform to new or additional conditions.

5. Permit Transfer

- a. Prior to any transfer of this permit, Commission approval must be obtained. The Commission shall be notified in writing of any change in control or ownership of facilities authorized by this permit. Such notification should be sent to the Applications Review and Processing Team (MC 148) of the Water Quality Division.
- b. A permit may be transferred only according to the provisions of 30 TAC § 305.64 (relating to Transfer of Permits) and 30 TAC § 50.133 (relating to Executive Director Action on Application or WQMP update).

6. Relationship to Hazardous Waste Activities

This permit does not authorize any activity of hazardous waste storage, processing, or disposal which requires a permit or other authorization pursuant to the Texas Health and Safety Code.

7. Property Rights

A permit does not convey any property rights of any sort, or any exclusive privilege.

8. Permit Enforceability

The conditions of this permit are severable, and if any provision of this permit, or the application of any provision of this permit to any circumstances, is held invalid, the application of such provision to other circumstances, and the remainder of this permit, shall not be affected thereby.

9. Relationship to Permit Application

The application pursuant to which the permit has been issued is incorporated herein; provided, however, that in the event of a conflict between the provisions of this permit and the application, the provisions of the permit shall control.

10. Notice of Bankruptcy.

- a. Each permittee shall notify the Executive Director, in writing, immediately following the filing of a voluntary or involuntary petition for bankruptcy under any chapter of Title 11 (Bankruptcy) of the United States Code (11 USC) by or against:
 - i. the permittee;
 - ii. an entity (as that term is defined in 11 USC, § 101(14)) controlling the permittee or listing the permit or permittee as property of the estate; or
 - iii. an affiliate (as that term is defined in 11 USC, § 101(2)) of the permittee.
- b. This notification must indicate:

- i. the name of the permittee;
- ii. the permit number(s);
- iii. the bankruptcy court in which the petition for bankruptcy was filed; and
- iv. the date of filing of the petition.

OPERATIONAL REQUIREMENTS

1. The permittee shall at all times ensure that the facility and all of its systems of collection, treatment, and disposal are properly operated and maintained. This includes, but is not limited to, the regular, periodic examination of wastewater solids within the treatment plant by the operator in order to maintain an appropriate quantity and quality of solids inventory as described in the various operator training manuals and according to accepted industry standards for process control. Process control, maintenance, and operations records shall be retained at the facility site, or shall be readily available for review by a TCEQ representative, for a period of three years.
2. Upon request by the Executive Director, the permittee shall take appropriate samples and provide proper analysis in order to demonstrate compliance with Commission rules. Unless otherwise specified in this permit or otherwise ordered by the Commission, the permittee shall comply with all applicable provisions of 30 TAC Chapter 312 concerning sewage sludge use and disposal and 30 TAC §§ 319.21 - 319.29 concerning the discharge of certain hazardous metals.
3. Domestic wastewater treatment facilities shall comply with the following provisions:
 - a. The permittee shall notify the Municipal Permits Team, Wastewater Permitting Section (MC 148) of the Water Quality Division, in writing, of any facility expansion at least 90 days prior to conducting such activity.
 - b. The permittee shall submit a closure plan for review and approval to the Municipal Permits Team, Wastewater Permitting Section (MC 148) of the Water Quality Division, for any closure activity at least 90 days prior to conducting such activity. Closure is the act of permanently taking a waste management unit or treatment facility out of service and includes the permanent removal from service of any pit, tank, pond, lagoon, surface impoundment and/or other treatment unit regulated by this permit.
4. The permittee is responsible for installing prior to plant start-up, and subsequently maintaining, adequate safeguards to prevent the discharge of untreated or inadequately treated wastes during electrical power failures by means of alternate power sources, standby generators, and/or retention of inadequately treated wastewater.
5. Unless otherwise specified, the permittee shall provide a readily accessible sampling point and, where applicable, an effluent flow measuring device or other acceptable means by which effluent flow may be determined.
6. The permittee shall remit an annual water quality fee to the Commission as required by 30 TAC Chapter 21. Failure to pay the fee may result in revocation of this permit under Texas Water Code § 7.302(b)(6).
7. Documentation

For all written notifications to the Commission required of the permittee by this permit, the permittee shall keep and make available a copy of each such notification under the same conditions as self-monitoring data are required to be kept and made available. Except for information specified as not confidential in 30 TAC § 1.5(d), any information submitted pursuant to this permit may be claimed as confidential by the submitter. Any such claim must be asserted in the manner prescribed in the application form or by stamping the words "confidential business information" on each page containing such information. If no claim is made at the time of submission, information may be made available to the public without further notice. If the Commission or Executive Director agrees with the designation of confidentiality, the TCEQ will not provide the information for public inspection unless required by the Texas Attorney General or a court pursuant to an open records request. If the Executive Director does not agree with the designation of confidentiality, the person submitting the information will be notified.

8. Facilities which generate domestic wastewater shall comply with the following provisions; domestic wastewater treatment facilities at permitted industrial sites are excluded.

- a. Whenever flow measurements for any domestic sewage treatment facility reach 75 percent of the permitted daily average or annual average flow for three consecutive months, the permittee must initiate engineering and financial planning for expansion and/or upgrading of the domestic wastewater treatment and/or collection facilities. Whenever the flow reaches 90 percent of the permitted daily average or annual average flow for three consecutive months, the permittee shall obtain necessary authorization from the Commission to commence construction of the necessary additional treatment and/or collection facilities. In the case of a domestic wastewater treatment facility which reaches 75 percent of the permitted daily average or annual average flow for three consecutive months, and the planned population to be served or the quantity of waste produced is not expected to exceed the design limitations of the treatment facility, the permittee shall submit an engineering report supporting this claim to the Executive Director of the Commission.

If in the judgement of the Executive Director the population to be served will not cause permit noncompliance, then the requirement of this section may be waived. To be effective, any waiver must be in writing and signed by the Director of the Enforcement Division (MC 219) of the Commission, and such waiver of these requirements will be reviewed upon expiration of the existing permit; however, any such waiver shall not be interpreted as condoning or excusing any violation of any permit parameter.

- b. The plans and specifications for domestic sewage collection and treatment works associated with any domestic permit must be approved by the Commission and failure to secure approval before commencing construction of such works or making a discharge is a violation of this permit and each day is an additional violation until approval has been secured.
- c. Permits for domestic wastewater treatment plants are granted subject to the policy of the Commission to encourage the development of area-wide waste collection, treatment and disposal systems. The Commission reserves the right to amend any domestic wastewater permit in accordance with applicable procedural requirements to require the system covered by this permit to be integrated into an area-wide system, should such be developed; to require the delivery of the wastes authorized to be collected in, treated by or discharged from said system, to such area-wide system; or to amend this permit in any other particular to effectuate the Commission's policy. Such amendments may be made

when the changes required are advisable for water quality control purposes and are feasible on the basis of waste treatment technology, engineering, financial, and related considerations existing at the time the changes are required, exclusive of the loss of investment in or revenues from any then existing or proposed waste collection, treatment or disposal system.

9. Domestic wastewater treatment plants shall be operated and maintained by sewage plant operators holding a valid certificate of competency at the required level as defined in 30 TAC Chapter 30.
10. Facilities which generate industrial solid waste as defined in 30 TAC § 335.1 shall comply with these provisions:
 - a. Any solid waste, as defined in 30 TAC § 335.1 (including but not limited to such wastes as garbage, refuse, sludge from a waste treatment, water supply treatment plant or air pollution control facility, discarded materials, discarded materials to be recycled, whether the waste is solid, liquid, or semisolid), generated by the permittee during the management and treatment of wastewater, must be managed in accordance with all applicable provisions of 30 TAC Chapter 335, relating to Industrial Solid Waste Management.
 - b. Industrial wastewater that is being collected, accumulated, stored, or processed before discharge through any final discharge outfall, specified by this permit, is considered to be industrial solid waste until the wastewater passes through the actual point source discharge and must be managed in accordance with all applicable provisions of 30 TAC Chapter 335.
 - c. The permittee shall provide written notification, pursuant to the requirements of 30 TAC § 335.8(b)(1), to the Corrective Action Section (MC 221) of the Remediation Division informing the Commission of any closure activity involving an Industrial Solid Waste Management Unit, at least 90 days prior to conducting such an activity.
 - d. Construction of any industrial solid waste management unit requires the prior written notification of the proposed activity to the Registration and Reporting Section (MC 129) of the Permitting and Remediation Support Division. No person shall dispose of industrial solid waste, including sludge or other solids from wastewater treatment processes, prior to fulfilling the deed recordation requirements of 30 TAC § 335.5.
 - e. The term "industrial solid waste management unit" means a landfill, surface impoundment, waste-pile, industrial furnace, incinerator, cement kiln, injection well, container, drum, salt dome waste containment cavern, or any other structure vessel, appurtenance, or other improvement on land used to manage industrial solid waste.
 - f. The permittee shall keep management records for all sludge (or other waste) removed from any wastewater treatment process. These records shall fulfill all applicable requirements of 30 TAC Chapter 335 and must include the following, as it pertains to wastewater treatment and discharge:
 - i. Volume of waste and date(s) generated from treatment process;
 - ii. Volume of waste disposed of on-site or shipped off-site;
 - iii. Date(s) of disposal;
 - iv. Identity of hauler or transporter;

- v. Location of disposal site; and
- vi. Method of final disposal.

The above records shall be maintained on a monthly basis. The records shall be retained at the facility site, or shall be readily available for review by authorized representatives of the TCEQ for at least five years.

- 11. For industrial facilities to which the requirements of 30 TAC Chapter 335 do not apply, sludge and solid wastes, including tank cleaning and contaminated solids for disposal, shall be disposed of in accordance with Chapter 361 of the Texas Health and Safety Code.

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SLUDGE PROVISIONS

The permittee is authorized to dispose of sludge only at a Texas Commission on Environmental Quality (TCEQ) authorized land application site, co-disposal landfill, wastewater treatment facility, or facility that further processes sludge. **The disposal of sludge by land application on property owned, leased or under the direct control of the permittee is a violation of the permit unless the site is authorized with the TCEQ. This provision does not authorize Distribution and Marketing of Class A or Class AB Sewage Sludge. This provision does not authorize the permittee to land apply sludge on property owned, leased or under the direct control of the permittee.**

SECTION I. REQUIREMENTS APPLYING TO ALL SEWAGE SLUDGE LAND APPLICATION

A. General Requirements

1. The permittee shall handle and dispose of sewage sludge in accordance with 30 TAC § 312 and all other applicable state and federal regulations in a manner that protects public health and the environment from any reasonably anticipated adverse effects due to any toxic pollutants that may be present in the sludge.
2. In all cases, if the person (permit holder) who prepares the sewage sludge supplies the sewage sludge to another person for land application use or to the owner or lease holder of the land, the permit holder shall provide necessary information to the parties who receive the sludge to assure compliance with these regulations.
3. The permittee shall give 180 days prior notice to the Executive Director in care of the Wastewater Permitting Section (MC 148) of the Water Quality Division of any change planned in the sewage sludge disposal practice.

B. Testing Requirements

1. Sewage sludge shall be tested once during the term of this permit in the Interim I and Interim II phases; annually in the Final phase in accordance with the method specified in both 40 CFR Part 261, Appendix II and 40 CFR Part 268, Appendix I [Toxicity Characteristic Leaching Procedure (TCLP)] or other method that receives the prior approval of the TCEQ for the contaminants listed in 40 CFR Part 261.24, Table 1. Sewage sludge failing this test shall be managed according to RCRA standards for generators of hazardous waste, and the waste's disposition must be in accordance with all applicable requirements for hazardous waste processing, storage, or disposal. Following failure of any TCLP test, the management or disposal of sewage sludge at a facility other than an authorized hazardous waste processing, storage, or disposal facility shall be prohibited until such time as the permittee can demonstrate the sewage sludge no longer exhibits the hazardous waste toxicity characteristics (as demonstrated by the results of the TCLP tests). A written report shall be provided to both the TCEQ Registration and Reporting Section (MC 129) of the Permitting and Registration Support Division and the Regional Director (MC Region 11) within seven (7) days after failing the TCLP Test.

The report shall contain test results, certification that unauthorized waste management has stopped and a summary of alternative disposal plans that comply with RCRA standards for the management of hazardous waste. The report shall be addressed to: Director, Permitting and Registration Support Division (MC 129), Texas Commission on Environmental Quality, P.O. Box 13087, Austin, Texas 78711-3087. In addition, the permittee shall prepare an annual report on the results of all sludge toxicity testing. This annual report shall be submitted to the TCEQ Regional Office (MC Region 11) and the Compliance Monitoring Team (MC 224) of the Enforcement Division by September 30th of each year. Effective September 1, 2020, the permittee must submit this annual report using the online electronic reporting system available through the TCEQ website unless the permittee requests and obtains an electronic reporting waiver.

2. Sewage sludge shall not be applied to the land if the concentration of the pollutants exceeds the pollutant concentration criteria in Table 1. The frequency of testing for pollutants in Table 1 is found in Section I.C. of this permit.

TABLE 1

<u>Pollutant</u>	<u>Ceiling Concentration</u> <u>(Milligrams per kilogram)*</u>
Arsenic	75
Cadmium	85
Chromium	3000
Copper	4300
Lead	840
Mercury	57
Molybdenum	75
Nickel	420
PCBs	49
Selenium	100
Zinc	7500

* Dry weight basis

3. Pathogen Control

All sewage sludge that is applied to agricultural land, forest, a public contact site, or a reclamation site must be treated by one of the following methods to ensure that the sludge meets either the Class A, Class AB or Class B pathogen requirements.

- a. For sewage sludge to be classified as Class A with respect to pathogens, the density of fecal coliform in the sewage sludge must be less than 1,000 most probable number (MPN) per gram of total solids (dry weight basis), or the density of Salmonella sp. bacteria in the sewage sludge must be less than three MPN per four grams of total solids (dry weight basis) at the time the sewage sludge is used or disposed. In addition, one of the alternatives listed below must be met:

Alternative 1 - The temperature of the sewage sludge that is used or disposed shall be maintained at or above a specific value for a period of time. See 30 TAC § 312.82(a)(2)(A) for specific information;

Alternative 5 (PFRP) - Sewage sludge that is used or disposed of must be treated in one of the Processes to Further Reduce Pathogens (PFRP) described in 40 CFR Part 503, Appendix B. PFRP include composting, heat drying, heat treatment, and thermophilic aerobic digestion; or

Alternative 6 (PFRP Equivalent) - Sewage sludge that is used or disposed of must be treated in a process that has been approved by the U. S. Environmental Protection Agency as being equivalent to those in Alternative 5.

- b. For sewage sludge to be classified as Class AB with respect to pathogens, the density of fecal coliform in the sewage sludge must be less than 1,000 MPN per gram of total solids (dry weight basis), or the density of *Salmonella* sp. bacteria in the sewage sludge be less than three MPN per four grams of total solids (dry weight basis) at the time the sewage sludge is used or disposed. In addition, one of the alternatives listed below must be met:

Alternative 2 - The pH of the sewage sludge that is used or disposed shall be raised to above 12 std. units and shall remain above 12 std. units for 72 hours.

The temperature of the sewage sludge shall be above 52° Celsius for 12 hours or longer during the period that the pH of the sewage sludge is above 12 std. units.

At the end of the 72-hour period during which the pH of the sewage sludge is above 12 std. units, the sewage sludge shall be air dried to achieve a percent solids in the sewage sludge greater than 50%; or

Alternative 3 - The sewage sludge shall be analyzed for enteric viruses prior to pathogen treatment. The limit for enteric viruses is less than one Plaque-forming Unit per four grams of total solids (dry weight basis) either before or following pathogen treatment. See 30 TAC § 312.82(a)(2)(C)(i-iii) for specific information. The sewage sludge shall be analyzed for viable helminth ova prior to pathogen treatment. The limit for viable helminth ova is less than one per four grams of total solids (dry weight basis) either before or following pathogen treatment. See 30 TAC § 312.82(a)(2)(C)(iv-vi) for specific information; or

Alternative 4 - The density of enteric viruses in the sewage sludge shall be less than one Plaque-forming Unit per four grams of total solids (dry weight basis) at the time the sewage sludge is used or disposed. The density of viable helminth ova in the sewage sludge shall be less than one per four grams of total solids (dry weight basis) at the time the sewage sludge is used or disposed.

- c. Sewage sludge that meets the requirements of Class AB sewage sludge may be classified a Class A sewage sludge if a variance request is submitted in writing that is supported by substantial documentation demonstrating equivalent methods for reducing odors and written approval is granted by the executive director. The executive director may deny the variance request or revoke that approved variance if it is determined that the variance may potentially endanger human health or the environment, or create nuisance odor conditions.
- d. Three alternatives are available to demonstrate compliance with Class B criteria for

sewage sludge.

Alternative 1

- i. A minimum of seven random samples of the sewage sludge shall be collected within 48 hours of the time the sewage sludge is used or disposed of during each monitoring episode for the sewage sludge.
- ii. The geometric mean of the density of fecal coliform in the samples collected shall be less than either 2,000,000 MPN per gram of total solids (dry weight basis) or 2,000,000 Colony Forming Units per gram of total solids (dry weight basis).

Alternative 2 - Sewage sludge that is used or disposed of shall be treated in one of the Processes to Significantly Reduce Pathogens (PSRP) described in 40 CFR Part 503, Appendix B, so long as all of the following requirements are met by the generator of the sewage sludge.

- i. Prior to use or disposal, all the sewage sludge must have been generated from a single location, except as provided in paragraph v. below;
- ii. An independent Texas Licensed Professional Engineer must make a certification to the generator of a sewage sludge that the wastewater treatment facility generating the sewage sludge is designed to achieve one of the PSRP at the permitted design loading of the facility. The certification need only be repeated if the design loading of the facility is increased. The certification shall include a statement indicating the design meets all the applicable standards specified in Appendix B of 40 CFR Part 503;
- iii. Prior to any off-site transportation or on-site use or disposal of any sewage sludge generated at a wastewater treatment facility, the chief certified operator of the wastewater treatment facility or other responsible official who manages the processes to significantly reduce pathogens at the wastewater treatment facility for the permittee, shall certify that the sewage sludge underwent at least the minimum operational requirements necessary in order to meet one of the PSRP. The acceptable processes and the minimum operational and record keeping requirements shall be in accordance with established U.S. Environmental Protection Agency final guidance;
- iv. All certification records and operational records describing how the requirements of this paragraph were met shall be kept by the generator for a minimum of three years and be available for inspection by commission staff for review; and
- v. If the sewage sludge is generated from a mixture of sources, resulting from a person who prepares sewage sludge from more than one wastewater treatment facility, the resulting derived product shall meet one of the PSRP, and shall meet the certification, operation, and record keeping requirements of this paragraph.

Alternative 3 - Sewage sludge shall be treated in an equivalent process that has been approved by the U.S. Environmental Protection Agency, so long as all of the following requirements are met by the generator of the sewage sludge.

- i. Prior to use or disposal, all the sewage sludge must have been generated from a

single location, except as provided in paragraph v. below;

- ii. Prior to any off-site transportation or on-site use or disposal of any sewage sludge generated at a wastewater treatment facility, the chief certified operator of the wastewater treatment facility or other responsible official who manages the processes to significantly reduce pathogens at the wastewater treatment facility for the permittee, shall certify that the sewage sludge underwent at least the minimum operational requirements necessary in order to meet one of the PSRP. The acceptable processes and the minimum operational and record keeping requirements shall be in accordance with established U.S. Environmental Protection Agency final guidance;
- iii. All certification records and operational records describing how the requirements of this paragraph were met shall be kept by the generator for a minimum of three years and be available for inspection by commission staff for review;
- iv. The Executive Director will accept from the U.S. Environmental Protection Agency a finding of equivalency to the defined PSRP; and
- v. If the sewage sludge is generated from a mixture of sources resulting from a person who prepares sewage sludge from more than one wastewater treatment facility, the resulting derived product shall meet one of the Processes to Significantly Reduce Pathogens, and shall meet the certification, operation, and record keeping requirements of this paragraph.

In addition to the Alternatives 1 – 3, the following site restrictions must be met if Class B sludge is land applied:

- i. Food crops with harvested parts that touch the sewage sludge/soil mixture and are totally above the land surface shall not be harvested for 14 months after application of sewage sludge.
- ii. Food crops with harvested parts below the surface of the land shall not be harvested for 20 months after application of sewage sludge when the sewage sludge remains on the land surface for 4 months or longer prior to incorporation into the soil.
- iii. Food crops with harvested parts below the surface of the land shall not be harvested for 38 months after application of sewage sludge when the sewage sludge remains on the land surface for less than 4 months prior to incorporation into the soil.
- iv. Food crops, feed crops, and fiber crops shall not be harvested for 30 days after application of sewage sludge.
- v. Animals shall not be allowed to graze on the land for 30 days after application of sewage sludge.
- vi. Turf grown on land where sewage sludge is applied shall not be harvested for 1 year after application of the sewage sludge when the harvested turf is placed on either land with a high potential for public exposure or a lawn.

- vii. Public access to land with a high potential for public exposure shall be restricted for 1 year after application of sewage sludge.
- viii. Public access to land with a low potential for public exposure shall be restricted for 30 days after application of sewage sludge.
- ix. Land application of sludge shall be in accordance with the buffer zone requirements found in 30 TAC § 312.44.

4. Vector Attraction Reduction Requirements

All bulk sewage sludge that is applied to agricultural land, forest, a public contact site, or a reclamation site shall be treated by one of the following Alternatives 1 through 10 for vector attraction reduction.

- Alternative 1 - The mass of volatile solids in the sewage sludge shall be reduced by a minimum of 38%.
- Alternative 2 - If Alternative 1 cannot be met for an anaerobically digested sludge, demonstration can be made by digesting a portion of the previously digested sludge anaerobically in the laboratory in a bench-scale unit for 40 additional days at a temperature between 30° and 37° Celsius. Volatile solids must be reduced by less than 17% to demonstrate compliance.
- Alternative 3 - If Alternative 1 cannot be met for an aerobically digested sludge, demonstration can be made by digesting a portion of the previously digested sludge with percent solids of two percent or less aerobically in the laboratory in a bench-scale unit for 30 additional days at 20° Celsius. Volatile solids must be reduced by less than 15% to demonstrate compliance.
- Alternative 4 - The specific oxygen uptake rate (SOUR) for sewage sludge treated in an aerobic process shall be equal to or less than 1.5 milligrams of oxygen per hour per gram of total solids (dry weight basis) at a temperature of 20° Celsius.
- Alternative 5 - Sewage sludge shall be treated in an aerobic process for 14 days or longer. During that time, the temperature of the sewage sludge shall be higher than 40° Celsius and the average temperature of the sewage sludge shall be higher than 45° Celsius.
- Alternative 6 - The pH of sewage sludge shall be raised to 12 or higher by alkali addition and, without the addition of more alkali shall remain at 12 or higher for two hours and then remain at a pH of 11.5 or higher for an additional 22 hours at the time the sewage sludge is prepared for sale or given away in a bag or other container.
- Alternative 7 - The percent solids of sewage sludge that does not contain unstabilized solids generated in a primary wastewater treatment process shall be equal to or greater than 75% based on the moisture content and total solids prior to mixing with other materials. Unstabilized solids are

defined as organic materials in sewage sludge that have not been treated in either an aerobic or anaerobic treatment process.

Alternative 8 - The percent solids of sewage sludge that contains unstabilized solids generated in a primary wastewater treatment process shall be equal to or greater than 90% based on the moisture content and total solids prior to mixing with other materials at the time the sludge is used. Unstabilized solids are defined as organic materials in sewage sludge that have not been treated in either an aerobic or anaerobic treatment process.

Alternative 9 -

- i. Sewage sludge shall be injected below the surface of the land.
- ii. No significant amount of the sewage sludge shall be present on the land surface within one hour after the sewage sludge is injected.
- iii. When sewage sludge that is injected below the surface of the land is Class A or Class AB with respect to pathogens, the sewage sludge shall be injected below the land surface within eight hours after being discharged from the pathogen treatment process.

Alternative 10 -

- i. Sewage sludge applied to the land surface or placed on a surface disposal site shall be incorporated into the soil within six hours after application to or placement on the land.
- ii. When sewage sludge that is incorporated into the soil is Class A or Class AB with respect to pathogens, the sewage sludge shall be applied to or placed on the land within eight hours after being discharged from the pathogen treatment process.

C. Monitoring Requirements

Toxicity Characteristic Leaching Procedure (TCLP) Test	- once during the term of this permit in the Interim I and Interim II phases; annually in the Final phase
PCBs	- once during the term of this permit in the Interim I and Interim II phases; annually in the Final phase

All metal constituents and fecal coliform or *Salmonella* sp. bacteria shall be monitored at the appropriate frequency shown below, pursuant to 30 TAC § 312.46(a)(1):

<u>Amount of sewage sludge (*) metric tons per 365-day period</u>	<u>Monitoring Frequency</u>
0 to less than 290	Once/Year
290 to less than 1,500	Once/Quarter
1,500 to less than 15,000	Once/Two Months

15,000 or greater

Once/Month

(*) *The amount of bulk sewage sludge applied to the land (dry wt. basis).*

Representative samples of sewage sludge shall be collected and analyzed in accordance with the methods referenced in 30 TAC § 312.7

Identify each of the analytic methods used by the facility to analyze enteric viruses, fecal coliforms, helminth ova, *Salmonella* sp., and other regulated parameters.

Identify in the following categories (as applicable) the sewage sludge treatment process or processes at the facility: preliminary operations (e.g., sludge grinding and degritting), thickening (concentration), stabilization, anaerobic digestion, aerobic digestion, composting, conditioning, disinfection (e.g., beta ray irradiation, gamma ray irradiation, pasteurization), dewatering (e.g., centrifugation, sludge drying beds, sludge lagoons), heat drying, thermal reduction, and methane or biogas capture and recovery.

Identify the nature of material generated by the facility (such as a biosolid for beneficial use or land-farming, or sewage sludge for disposal at a monofill) and whether the material is ultimately conveyed off-site in bulk or in bags.

SECTION II. REQUIREMENTS SPECIFIC TO BULK SEWAGE SLUDGE FOR APPLICATION TO THE LAND MEETING CLASS A, CLASS AB or B PATHOGEN REDUCTION AND THE CUMULATIVE LOADING RATES IN TABLE 2, OR CLASS B PATHOGEN REDUCTION AND THE POLLUTANT CONCENTRATIONS IN TABLE 3

For those permittees meeting Class A, Class AB or B pathogen reduction requirements and that meet the cumulative loading rates in Table 2 below, or the Class B pathogen reduction requirements and contain concentrations of pollutants below listed in Table 3, the following conditions apply:

A. Pollutant Limits

Table 2

<u>Pollutant</u>	<u>Cumulative Pollutant Loading Rate (pounds per acre)*</u>
Arsenic	36
Cadmium	35
Chromium	2677
Copper	1339
Lead	268
Mercury	15
Molybdenum	Report Only
Nickel	375
Selenium	89
Zinc	2500

Table 3

<u>Pollutant</u>	<u>Monthly Average Concentration (milligrams per kilogram)*</u>
Arsenic	41
Cadmium	39
Chromium	1200
Copper	1500
Lead	300
Mercury	17
Molybdenum	Report Only
Nickel	420
Selenium	36
Zinc	2800

*Dry weight basis

B. Pathogen Control

All bulk sewage sludge that is applied to agricultural land, forest, a public contact site, a reclamation site, shall be treated by either Class A, Class AB or Class B pathogen reduction requirements as defined above in Section I.B.3.

C. Management Practices

1. Bulk sewage sludge shall not be applied to agricultural land, forest, a public contact site, or a reclamation site that is flooded, frozen, or snow-covered so that the bulk sewage sludge enters a wetland or other waters in the State.
2. Bulk sewage sludge not meeting Class A requirements shall be land applied in a manner which complies with Applicability in accordance with 30 TAC §312.41 and the Management Requirements in accordance with 30 TAC § 312.44.
3. Bulk sewage sludge shall be applied at or below the agronomic rate of the cover crop.
4. An information sheet shall be provided to the person who receives bulk sewage sludge sold or given away. The information sheet shall contain the following information:
 - a. The name and address of the person who prepared the sewage sludge that is sold or given away in a bag or other container for application to the land.
 - b. A statement that application of the sewage sludge to the land is prohibited except in accordance with the instruction on the label or information sheet.
 - c. The annual whole sludge application rate for the sewage sludge application rate for the sewage sludge that does not cause any of the cumulative pollutant loading rates in Table 2 above to be exceeded, unless the pollutant concentrations in Table 3 found in Section II above are met.

D. Notification Requirements

1. If bulk sewage sludge is applied to land in a State other than Texas, written notice shall be provided prior to the initial land application to the permitting authority for the State in which the bulk sewage sludge is proposed to be applied. The notice shall include:
 - a. The location, by street address, and specific latitude and longitude, of each land application site.
 - b. The approximate time period bulk sewage sludge will be applied to the site.
 - c. The name, address, telephone number, and National Pollutant Discharge Elimination System permit number (if appropriate) for the person who will apply the bulk sewage sludge.
2. The permittee shall give 180 days prior notice to the Executive Director in care of the Wastewater Permitting Section (MC 148) of the Water Quality Division of any change planned in the sewage sludge disposal practice.

E. Record keeping Requirements

The sludge documents will be retained at the facility site and/or shall be readily available for review by a TCEQ representative. The person who prepares bulk sewage sludge or a sewage sludge material shall develop the following information and shall retain the information at

the facility site and/or shall be readily available for review by a TCEQ representative for a period of five years. If the permittee supplies the sludge to another person who land applies the sludge, the permittee shall notify the land applier of the requirements for record keeping found in 30 TAC § 312.47 for persons who land apply.

1. The concentration (mg/kg) in the sludge of each pollutant listed in Table 3 above and the applicable pollutant concentration criteria (mg/kg), or the applicable cumulative pollutant loading rate and the applicable cumulative pollutant loading rate limit (lbs/ac) listed in Table 2 above.
2. A description of how the pathogen reduction requirements are met (including site restrictions for Class AB and Class B sludge, if applicable).
3. A description of how the vector attraction reduction requirements are met.
4. A description of how the management practices listed above in Section II.C are being met.
5. The following certification statement:

"I certify, under penalty of law, that the applicable pathogen requirements in 30 TAC § 312.82(a) or (b) and the vector attraction reduction requirements in 30 TAC § 312.83(b) have been met for each site on which bulk sewage sludge is applied. This determination has been made under my direction and supervision in accordance with the system designed to ensure that qualified personnel properly gather and evaluate the information used to determine that the management practices have been met. I am aware that there are significant penalties for false certification including fine and imprisonment."

6. The recommended agronomic loading rate from the references listed in Section II.C.3. above, as well as the actual agronomic loading rate shall be retained. The person who applies bulk sewage sludge or a sewage sludge material shall develop the following information and shall retain the information at the facility site and/or shall be readily available for review by a TCEQ representative indefinitely. If the permittee supplies the sludge to another person who land applies the sludge, the permittee shall notify the land applier of the requirements for record keeping found in 30 TAC § 312.47 for persons who land apply:
 - a. A certification statement that all applicable requirements (specifically listed) have been met, and that the permittee understands that there are significant penalties for false certification including fine and imprisonment. See 30 TAC § 312.47(a)(4)(A)(ii) or 30 TAC § 312.47(a)(5)(A)(ii), as applicable, and to the permittee's specific sludge treatment activities.
 - b. The location, by street address, and specific latitude and longitude, of each site on which sludge is applied.
 - c. The number of acres in each site on which bulk sludge is applied.
 - d. The date and time sludge is applied to each site.

- e. The cumulative amount of each pollutant in pounds/acre listed in Table 2 applied to each site.
- f. The total amount of sludge applied to each site in dry tons.

The above records shall be maintained on-site on a monthly basis and shall be made available to the Texas Commission on Environmental Quality upon request.

F. Reporting Requirements

The permittee shall report annually to the TCEQ Regional Office (MC Region 11) and Compliance Monitoring Team (MC 224) of the Enforcement Division, by September 30th of each year the following information. Effective September 1, 2020, the permittee must submit this annual report using the online electronic reporting system available through the TCEQ website unless the permittee requests and obtains an electronic reporting waiver.

1. Identify in the following categories (as applicable) the sewage sludge treatment process or processes at the facility: preliminary operations (e.g., sludge grinding and degritting), thickening (concentration), stabilization, anaerobic digestion, aerobic digestion, composting, conditioning, disinfection (e.g., beta ray irradiation, gamma ray irradiation, pasteurization), dewatering (e.g., centrifugation, sludge drying beds, sludge lagoons), heat drying, thermal reduction, and methane or biogas capture and recovery.
2. Identify the nature of material generated by the facility (such as a biosolid for beneficial use or land-farming, or sewage sludge for disposal at a monofill) and whether the material is ultimately conveyed off-site in bulk or in bags.
3. Results of tests performed for pollutants found in either Table 2 or 3 as appropriate for the permittee's land application practices.
4. The frequency of monitoring listed in Section I.C. that applies to the permittee.
5. Toxicity Characteristic Leaching Procedure (TCLP) results.
6. PCB concentration in sludge in mg/kg.
7. Identity of hauler(s) and TCEQ transporter number.
8. Date(s) of transport.
9. Texas Commission on Environmental Quality registration number, if applicable.
10. Amount of sludge disposal dry weight (lbs/acre) at each disposal site.
11. The concentration (mg/kg) in the sludge of each pollutant listed in Table 1 (defined as a monthly average) as well as the applicable pollutant concentration criteria (mg/kg) listed in Table 3 above, or the applicable pollutant loading rate limit (lbs/acre) listed in Table 2 above if it exceeds 90% of the limit.
12. Level of pathogen reduction achieved (Class A, Class AB or Class B).
13. Alternative used as listed in Section I.B.3.(a. or b.). Alternatives describe how the pathogen reduction requirements are met. If Class B sludge, include information on how site restrictions were met.

14. Identify each of the analytic methods used by the facility to analyze enteric viruses, fecal coliforms, helminth ova, *Salmonella* sp., and other regulated parameters.
15. Vector attraction reduction alternative used as listed in Section I.B.4.
16. Amount of sludge transported in dry tons/year.
17. The certification statement listed in either 30 TAC § 312.47(a)(4)(A)(ii) or 30 TAC § 312.47(a)(5)(A)(ii) as applicable to the permittee's sludge treatment activities, shall be attached to the annual reporting form.
18. When the amount of any pollutant applied to the land exceeds 90% of the cumulative pollutant loading rate for that pollutant, as described in Table 2, the permittee shall report the following information as an attachment to the annual reporting form.
 - a. The location, by street address, and specific latitude and longitude.
 - b. The number of acres in each site on which bulk sewage sludge is applied.
 - c. The date and time bulk sewage sludge is applied to each site.
 - d. The cumulative amount of each pollutant (i.e., pounds/acre) listed in Table 2 in the bulk sewage sludge applied to each site.
 - e. The amount of sewage sludge (i.e., dry tons) applied to each site.

The above records shall be maintained on a monthly basis and shall be made available to the Texas Commission on Environmental Quality upon request.

**SECTION III. REQUIREMENTS APPLYING TO ALL SEWAGE SLUDGE
DISPOSED IN A MUNICIPAL SOLID WASTE LANDFILL**

- A. The permittee shall handle and dispose of sewage sludge in accordance with 30 TAC § 330 and all other applicable state and federal regulations to protect public health and the environment from any reasonably anticipated adverse effects due to any toxic pollutants that may be present. The permittee shall ensure that the sewage sludge meets the requirements in 30 TAC § 330 concerning the quality of the sludge disposed in a municipal solid waste landfill.
- B. If the permittee generates sewage sludge and supplies that sewage sludge to the owner or operator of a municipal solid waste landfill (MSWLF) for disposal, the permittee shall provide to the owner or operator of the MSWLF appropriate information needed to be in compliance with the provisions of this permit.
- C. The permittee shall give 180 days prior notice to the Executive Director in care of the Wastewater Permitting Section (MC 148) of the Water Quality Division of any change planned in the sewage sludge disposal practice.
- D. Sewage sludge shall be tested once during the term of this permit in the Interim I and Interim II phases; annually in the Final phase in accordance with the method specified in both 40 CFR Part 261, Appendix II and 40 CFR Part 268, Appendix I (Toxicity Characteristic Leaching Procedure) or other method, which receives the prior approval of the TCEQ for contaminants listed in Table 1 of 40 CFR § 261.24. Sewage sludge failing this test shall be managed according to RCRA standards for generators of hazardous waste, and the waste's disposition must be in accordance with all applicable requirements for hazardous waste processing, storage, or disposal.

Following failure of any TCLP test, the management or disposal of sewage sludge at a facility other than an authorized hazardous waste processing, storage, or disposal facility shall be prohibited until such time as the permittee can demonstrate the sewage sludge no longer exhibits the hazardous waste toxicity characteristics (as demonstrated by the results of the TCLP tests). A written report shall be provided to both the TCEQ Registration and Reporting Section (MC 129) of the Permitting and Registration Support Division and the Regional Director (MC Region 11) of the appropriate TCEQ field office within 7 days after failing the TCLP Test.

The report shall contain test results, certification that unauthorized waste management has stopped and a summary of alternative disposal plans that comply with RCRA standards for the management of hazardous waste. The report shall be addressed to: Director, Permitting and Registration Support Division (MC 129), Texas Commission on Environmental Quality, P. O. Box 13087, Austin, Texas 78711-3087. In addition, the permittee shall prepare an annual report on the results of all sludge toxicity testing. This annual report shall be submitted to the TCEQ Regional Office (MC Region 11) and the Compliance Monitoring Team (MC 224) of the Enforcement Division by September 30 of each year.

- E. Sewage sludge shall be tested as needed, in accordance with the requirements of 30 TAC Chapter 330.
- F. Record keeping Requirements

The permittee shall develop the following information and shall retain the information for five years.

1. The description (including procedures followed and the results) of all liquid Paint Filter Tests performed.
2. The description (including procedures followed and results) of all TCLP tests performed.

The above records shall be maintained on-site on a monthly basis and shall be made available to the Texas Commission on Environmental Quality upon request.

G. Reporting Requirements

The permittee shall report annually to the TCEQ Regional Office (MC Region 11) and Compliance Monitoring Team (MC 224) of the Enforcement Division by September 30th of each year the following information. Effective September 1, 2020, the permittee must submit this annual report using the online electronic reporting system available through the TCEQ website unless the permittee requests and obtains an electronic reporting waiver.

1. Identify in the following categories (as applicable) the sewage sludge treatment process or processes at the facility: preliminary operations (e.g., sludge grinding and degritting), thickening (concentration), stabilization, anaerobic digestion, aerobic digestion, composting, conditioning, disinfection (e.g., beta ray irradiation, gamma ray irradiation, pasteurization), dewatering (e.g., centrifugation, sludge drying beds, sludge lagoons), heat drying, thermal reduction, and methane or biogas capture and recovery.
2. Toxicity Characteristic Leaching Procedure (TCLP) results.
3. Annual sludge production in dry tons/year.
4. Amount of sludge disposed in a municipal solid waste landfill in dry tons/year.
5. Amount of sludge transported interstate in dry tons/year.
6. A certification that the sewage sludge meets the requirements of 30 TAC § 330 concerning the quality of the sludge disposed in a municipal solid waste landfill.
7. Identity of hauler(s) and transporter registration number.
8. Owner of disposal site(s).
9. Location of disposal site(s).
10. Date(s) of disposal.

The above records shall be maintained on-site on a monthly basis and shall be made available to the Texas Commission on Environmental Quality upon request.

SECTION IV. REQUIREMENTS APPLYING TO SLUDGE TRANSPORTED TO ANOTHER FACILITY FOR FURTHER PROCESSING

These provisions apply to sludge that is transported to another wastewater treatment facility or facility that further processes sludge. These provisions are intended to allow transport of sludge to facilities that have been authorized to accept sludge. These provisions do not limit the ability of the receiving facility to determine whether to accept the sludge, nor do they limit the ability of the receiving facility to request additional testing or documentation.

A. General Requirements

1. The permittee shall handle and dispose of sewage sludge in accordance with 30 TAC Chapter 312 and all other applicable state and federal regulations in a manner that protects public health and the environment from any reasonably anticipated adverse effects due to any toxic pollutants that may be present in the sludge.
2. Sludge may only be transported using a registered transporter or using an approved pipeline.

B. Record Keeping Requirements

1. For sludge transported by an approved pipeline, the permittee must maintain records of the following:
 - a. the amount of sludge transported;
 - b. the date of transport;
 - c. the name and TCEQ permit number of the receiving facility or facilities;
 - d. the location of the receiving facility or facilities;
 - e. the name and TCEQ permit number of the facility that generated the waste; and
 - f. copy of the written agreement between the permittee and the receiving facility to accept sludge.
2. For sludge transported by a registered transporter, the permittee must maintain records of the completed trip tickets in accordance with 30 TAC § 312.145(a)(1)-(7) and amount of sludge transported.
3. The above records shall be maintained on-site on a monthly basis and shall be made available to the TCEQ upon request. These records shall be retained for at least five years.

C. Reporting Requirements

The permittee shall report the following information annually to the TCEQ Regional Office (MC Region 11) and Compliance Monitoring Team (MC 224) of the Enforcement Division, by September 30th of each year. Effective September 1, 2020, the permittee must submit this annual report using the online electronic reporting system available through the TCEQ website unless the permittee requests and obtains an electronic reporting waiver.

1. Identify in the following categories (as applicable) the sewage sludge treatment process or processes at the facility: preliminary operations (e.g., sludge grinding and degritting), thickening (concentration), stabilization, anaerobic digestion, aerobic digestion, composting, conditioning, disinfection (e.g., beta ray irradiation, gamma ray irradiation, pasteurization), dewatering (e.g., centrifugation, sludge drying beds, sludge lagoons), heat drying, thermal reduction, and methane or biogas capture and recovery.
2. the annual sludge production;
3. the amount of sludge transported;
4. the owner of each receiving facility;
5. the location of each receiving facility; and
6. the date(s) of disposal at each receiving facility.

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SPECIAL PROVISIONS:

1. This permit is granted subject to the policy of the Commission to encourage the development of area-wide waste collection, treatment, and disposal systems. The Commission reserves the right to amend this permit in accordance with applicable procedural requirements to require the system covered by this permit to be integrated into an area-wide system, if an area-wide system is developed; to require the delivery of the wastes authorized to be collected in, treated by, or discharged from the system, to an area-wide system; or to amend this permit in any other particular to effectuate the Commission's policy. Such amendments may be made when the changes required are advisable for water quality control purposes and are feasible on the basis of waste treatment technology, engineering, financial, and related considerations existing at the time the changes are required, exclusive of the loss of investment in or revenues from any then existing or proposed waste collection, treatment, or disposal system.
2. The permittee shall employ or contract with one or more licensed wastewater treatment facility operators or wastewater system operations companies holding a valid license or registration according to the requirements of 30 TAC Chapter 30, Occupational Licenses and Registrations, and in particular 30 TAC Chapter 30, Subchapter J, Wastewater Operators and Operations Companies.

This Category C facility must be operated by a chief operator or an operator holding a Category C license or higher. The facility must be operated a minimum of five days per week by the licensed chief operator or an operator holding the required level of license or higher. The licensed chief operator or operator holding the required level of license or higher must be available by telephone or pager seven days per week. Where shift operation of the wastewater treatment facility is necessary, each shift which does not have the on-site supervision of the licensed chief operator must be supervised by an operator in charge who is licensed not less than one level below the category for the facility.

3. The permittee shall maintain and operate the treatment facility in order to achieve optimum efficiency of treatment capability. This shall include required monitoring of effluent flow and quality as well as appropriate grounds and building maintenance.
4. Prior to construction of the re-rated Interim II phase and Final Phase wastewater treatment facilities, the permittee shall submit to the TCEQ Wastewater Permits Section (MC 148) a copy of the approval letter from TCEQ for the plans and specifications for this facility. If the permittee does not have a copy of an approval letter, the permittee shall submit a summary submittal letter in accordance with the requirements in 30 TAC Section 317.1. If requested by the Wastewater Permits Section, the permittee shall submit plans, specifications and a final engineering design report which comply with 30 TAC Chapter 317, Design Criteria for Sewerage Systems. The permittee shall clearly show how the treatment system will meet the Interim II and final permitted effluent limitations and flow required on Page 2 of the permit.
5. The permittee shall notify the TCEQ Regional Office (MC Region 11) and the Applications Review and Processing Team (MC 148) of the Water Quality Division, in writing at least forty-five (45) days prior to the completion of the new facilities on Notification of Completion Form 20007.
6. The Permittee shall provide facility for protection of its wastewater treatment facilities from a 100-year flood.

7. The permittee has submitted evidence of legal restrictions (on file) prohibiting residential structures within the part of the buffer zone not owned by the permittee according to 30 TAC Section 309.13(e)(3). The permittee shall comply with the requirements of 30 TAC Section 309.13(a) through (d). (See Attachment B.)
8. The irrigated crops include turf grass (golf course) and cedar trees (cedar breaks). Application rates to the irrigation land shall not exceed 3.45 acre-feet per year per acre irrigation for 140 acres of golf course irrigation and 4.72 acre-feet per year acre irrigated on 40 acres for irrigation of cedar trees irrigation in the Interim I Phase. Application rates to the irrigation land shall not exceed 3.45 acre-feet per year per acre irrigation for 140 acres of golf course irrigation and 5.95 acre-feet per year acre irrigated on 60 acres for irrigation of cedar trees irrigation in the Interim II Phase. Application rates to the irrigation land shall not exceed 3.45 acre-feet per year per acre irrigation for 140 acres of golf course irrigation and 6.37 acre-feet per year acre irrigated on 100 acres for irrigation of cedar trees irrigation in the Final Phase. The permittee is responsible for providing equipment to determine application rates and maintaining accurate records of the volume of effluent applied. These records shall be made available to review by the Texas Commission on Environmental Quality and shall be maintained for at least three years.
9. The permittee shall obtain representative soil samples from the root zones of the land application area receiving wastewater. The golf course and cedar breaks application areas shall be subdivided into three subareas each for soil sampling. A map depicting the six permanent soil sampling areas shall be submitted with the annual soil monitoring results. Composite sampling techniques shall be used. Each composite sample shall represent no more than 60 acres. Subsamples shall be composited by like sampling depth and soil type for analysis and reporting. Soil types are soils that have like topsoil or plow layer textures. These soils shall be sampled individually from 0 to 6 inches, 6 inches to 18 inches, and 18 inches to 30 inches below ground level. The permittee shall sample soils in December to February and shall be analyzed within 30 days of sample collection.

The permittee shall provide annual soil analyses of the land application area according to the following table:

Parameter	Method	Minimum Analytical Level (MAL)	Reporting units
pH	2:1 (v/v) water to soil mixture		Reported to 0.1 pH units after calibration of pH meter
Electrical Conductivity	2:1 (v/v) water to soil mixture	0.01	dS/m (same as mmho/cm)
Nitrate-nitrogen Ammonium-nitrogen	From a 1 <u>N</u> KCl soil extract	1	mg/kg (dry weight basis)
Total Kjeldahl Nitrogen (TKN)	For determination of Organic plus Ammonium	20	mg/kg (dry weight basis)

	Nitrogen. Procedures that use Mercury (Hg) are not acceptable.		
Total Nitrogen	= TKN + nitrate-nitrogen (same as, organic-nitrogen + ammonium-nitrogen + nitrate-nitrogen)		mg/kg (dry weight basis)
Plant-available: Phosphorus (P)	Mehlich III with inductively coupled plasma	1 (P)	mg/kg (dry weight basis)
Plant-available: Potassium (K) Calcium (Ca) Magnesium (Mg) Sodium (Na)	May be determined in the same Mehlich III extract with inductively coupled plasma	5 (K) 10 (Ca) 5 (Mg) 10 (Na)	mg/kg (dry weight basis)
Amendment addition, e.g., gypsum			Report in <i>short tons/acre</i> in the year effected

A copy of this soil testing plan shall be provided to the analytical laboratory prior to sample analysis. The permittee shall submit the results of the annual soil sample analyses with copies of the laboratory reports and a map depicting the areas that have received wastewater within the permanent land application fields to TCEQ Regional Office (MC Region 11), the Water Quality Assessment Team (MC 150) and to the Enforcement Division (MC 224) no later than end of September of each year. If wastewater is not applied in a particular year, the permittee shall notify the same TCEQ offices and indicate that wastewater has not been applied on the approved land irrigation site (s) during that year.

10. Irrigation practices shall be designed and managed so as to prevent ponding of effluent or contamination of ground and surface waters and to prevent the occurrence of nuisance conditions in the area. Crops, turf grass, native grasses, cover crops, the golf course or other ground cover shall be established and well maintained in the irrigation area throughout the year for effluent and nutrient uptake by the crop and to prevent pathways for effluent surfacing. Tailwater control facilities shall be provided as necessary to prevent the discharge of any effluent from the irrigated land.
11. Effluent shall not be applied for irrigation during rainfall events or when the ground is frozen or saturated.
12. The permittee shall erect adequate signs stating that the irrigation water is from a non-potable water supply for any area where treated effluent is stored or where there exist hose bibs or faucets. Signs shall consist of a red slash superimposed over the international symbol for drinking water accompanied by the message "DO NOT DRINK THE WATER" in both English and Spanish. All piping transporting the effluent shall be clearly marked with these same signs.
13. Spray fixtures for the irrigation system shall be of such design that they cannot be operated by unauthorized personnel.
14. Irrigation with effluent shall be accomplished only when the area specified is not in use.
15. The permittee shall maintain a long term contract with the owner(s) of the land application

site which is authorized for use in this permit, or own the land authorized for land application of treated effluent.

16. Holding or storage ponds shall conform to the design criteria for stabilization ponds with regard to construction and levee design and shall maintain a minimum freeboard of two feet according to 30 TAC Chapter 217, Design Criteria for Domestic Wastewater Systems.
17. Permanent transmission lines shall be installed from the holding pond to each tract of land to be irrigated utilizing effluent from that pond.
18. Wastewater effluent shall not be applied to rock outcrop exposures within 50 feet of the fault trace
19. The permittee shall maintain a minimum 50-foot buffer from surface water bodies and watercourses in the irrigation areas (Attachments C and D).
20. The wastewater storage pond adjacent to WWTP #2 shall be bermed to a height that is three feet above the 100-year flood level. This berm must be appropriately keyed into the substrate to prevent flooding of the retention structure.
21. The permittee shall inspect the leak detection systems installed at the Fairway Pond 17 and the existing Cedar Break Pond on a monthly basis to identify whether any water is collecting in the system. Upon use of the proposed Cedar Break Pond #2, permittee shall also conduct monthly inspections of the leak detection and leachate collection system of that pond. Permittee shall record the dates and results of the monthly inspections in a log book retained at the facility.

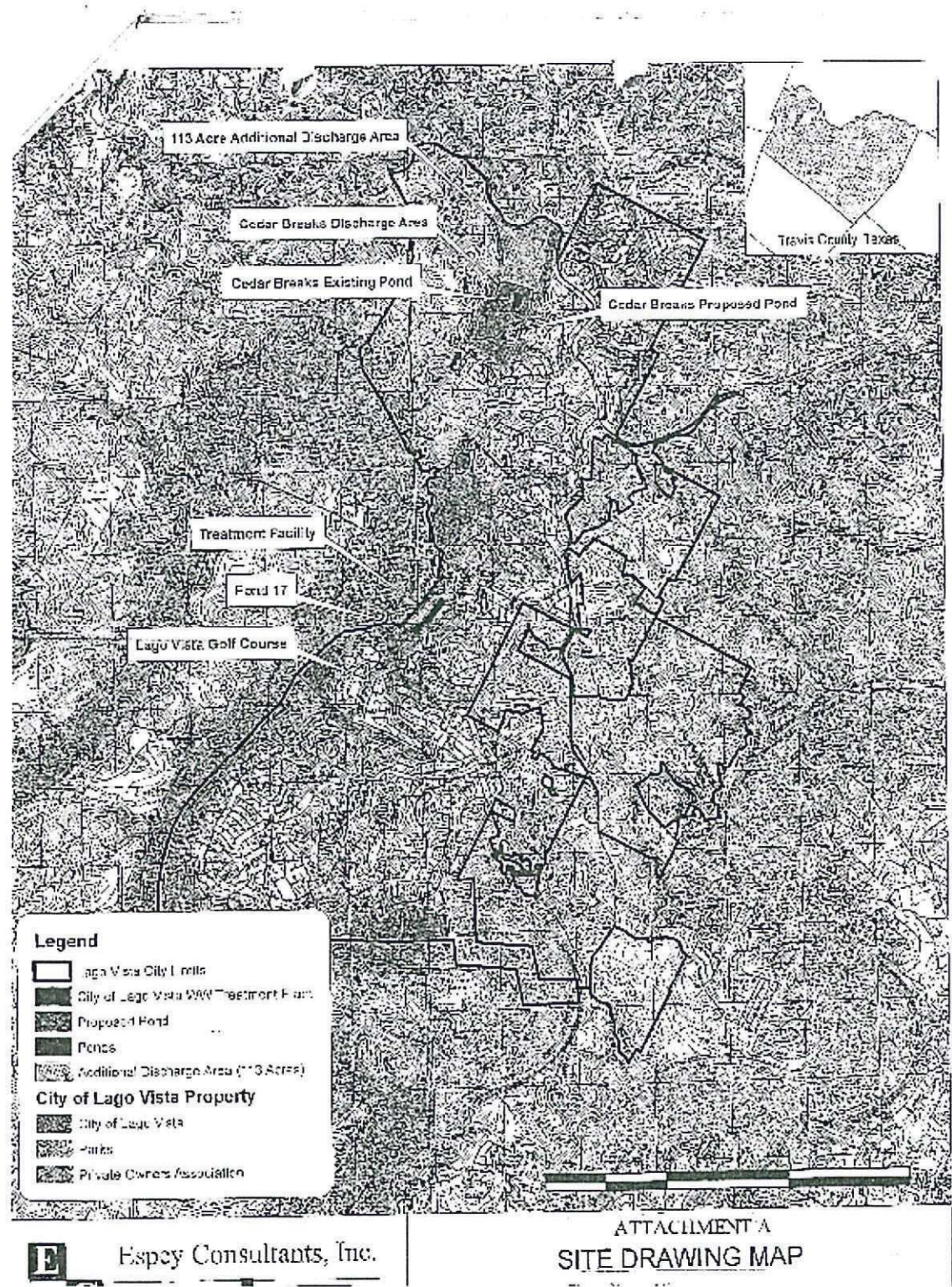
If any water is present in the leak detection and/or leachate collection systems, the permittee shall obtain a grab sample of the water and analyze it for nitrate-N, nitrite-N, Total Kjeldahl Nitrogen, ammonia-N, total phosphorus, orthophosphate, and fecal coliform. Permittee shall retain a copy of the laboratory results of the grab sample at the facility and make the results available to TCEQ staff. If any pond is found to be leaking, permittee shall implement corrective actions to repair the ponds.

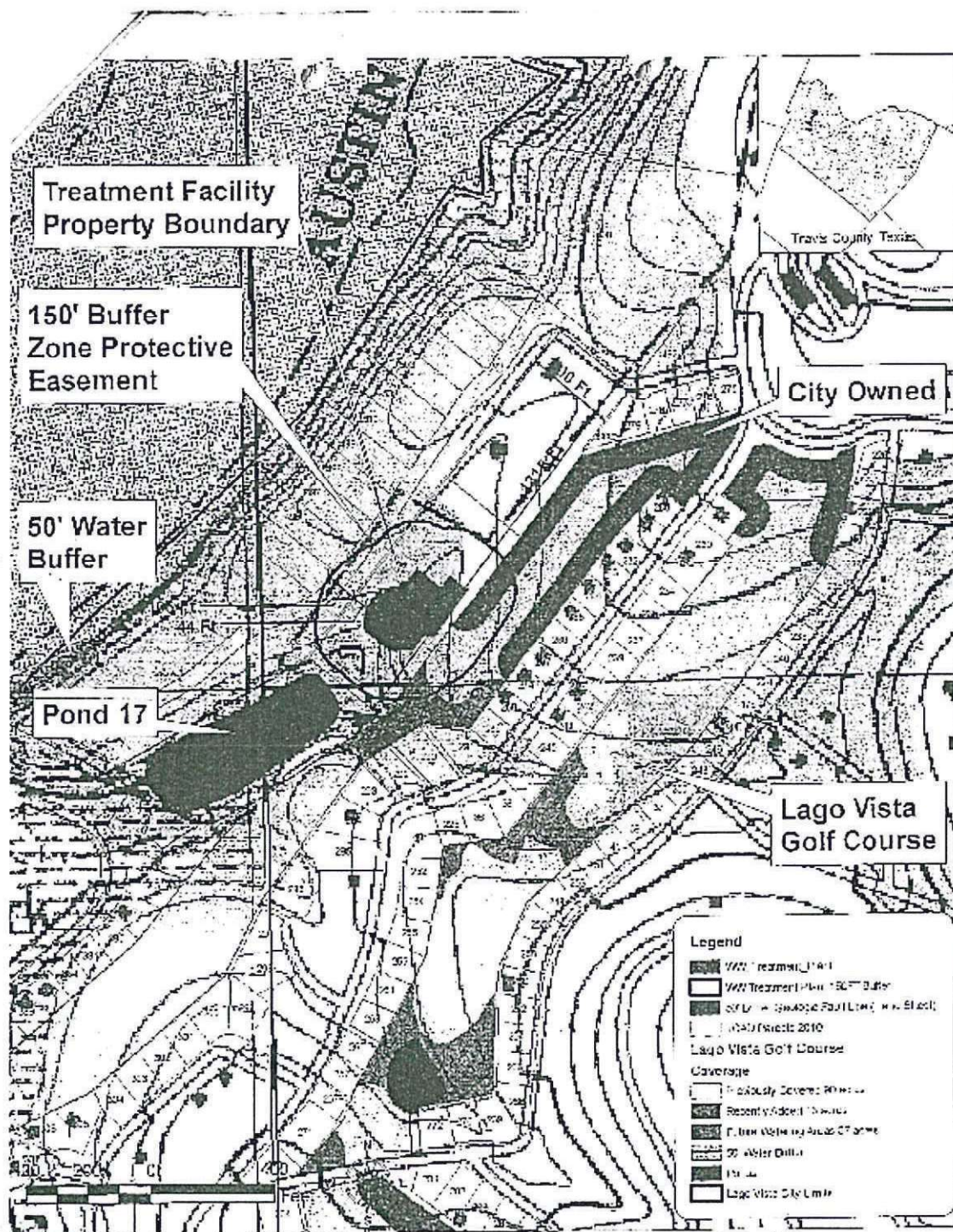
22. The permittee shall comply with the Soil Water/Springs Monitoring Plan submitted in the document "Cedar Breaks Effluent Disposal System Irrigation Management Plan" certified on August 21, 2008 and approved by the TCEQ Water Quality Assessment Team (MC 150). The permittee shall submit the data from the Soil Water/Springs Monitoring Plan to the Water Quality Assessment Team (MC 150) of the Water Quality Division during the month of September of each year. Data reported shall include: the date of survey, the date and amount (in inches) of most recent rain, whether any springs or seeps were located, the locations of the springs and seeps on a site map (if applicable), and laboratory report of the analytical results of the springs and seeps (if applicable).
23. If water quality data collected from existing seeps/springs indicate an increase in parameters outlined in Special Provision 22, or additional seeps/springs shall appear that differ from the baseline assessment, the permittee shall submit a Soil Moisture Monitoring Plan (SMMP) to the TCEQ Water Quality Assessment Team (MC 150) and the TCEQ Regional Office (MC Region 11), for review and comment within 30 days of discovery. This plan shall include, but not be limited to, the following criteria.

- a. One soil moisture monitoring device per irrigation zone.
- b. Automatic system such that if any one soil moisture monitoring device within an irrigation zone indicates saturation, an alarm located at the irrigation pump station will notify operator of such condition.
- c. Maps depicting the proposed locations of the monitoring devices.
- d. A moisture monitoring device management plan that illustrates a quarterly testing and maintenance program to ensure that the devices are operational.
- e. Once initiated, soil moisture monitoring shall continue for the life of the irrigation system.

Once approved, the permittee shall initiate the SMMP within 60 days and notify TCEQ Regional Office (MC Region 11) and TCEQ Water Quality Assessment Team (MC 150) staff upon initiation.

24. All open areas between trees shall be planted with Bermuda grass and rye grass. The permittee shall use cultural practices to promote and maintain the health and propagation of the Bermuda grass (warm season) and ryegrass (cool season) crops and avoid plant lodging. The permittee shall harvest the crops (cut and remove it from the field) at least one time during the year. Harvesting and mowing dates shall be recorded in a log book kept on site to be made available to TCEQ personnel upon request.
25. The physical condition of the land application fields will be monitored on a weekly basis. Any areas with problems such as surface runoff, surficial erosion, stressed or damaged vegetation will be recorded in the field log kept onsite and corrective measures will be implemented within 24 hours of discovery.
26. The permittee shall identify in the field the evergreen overtree irrigation area with permanent stakes or other visual markers.
27. The Permittee shall implement additional protective measures if data from the Springs/Seeps Monitoring Plan indicate it may be warranted.





ATTACHMENT B

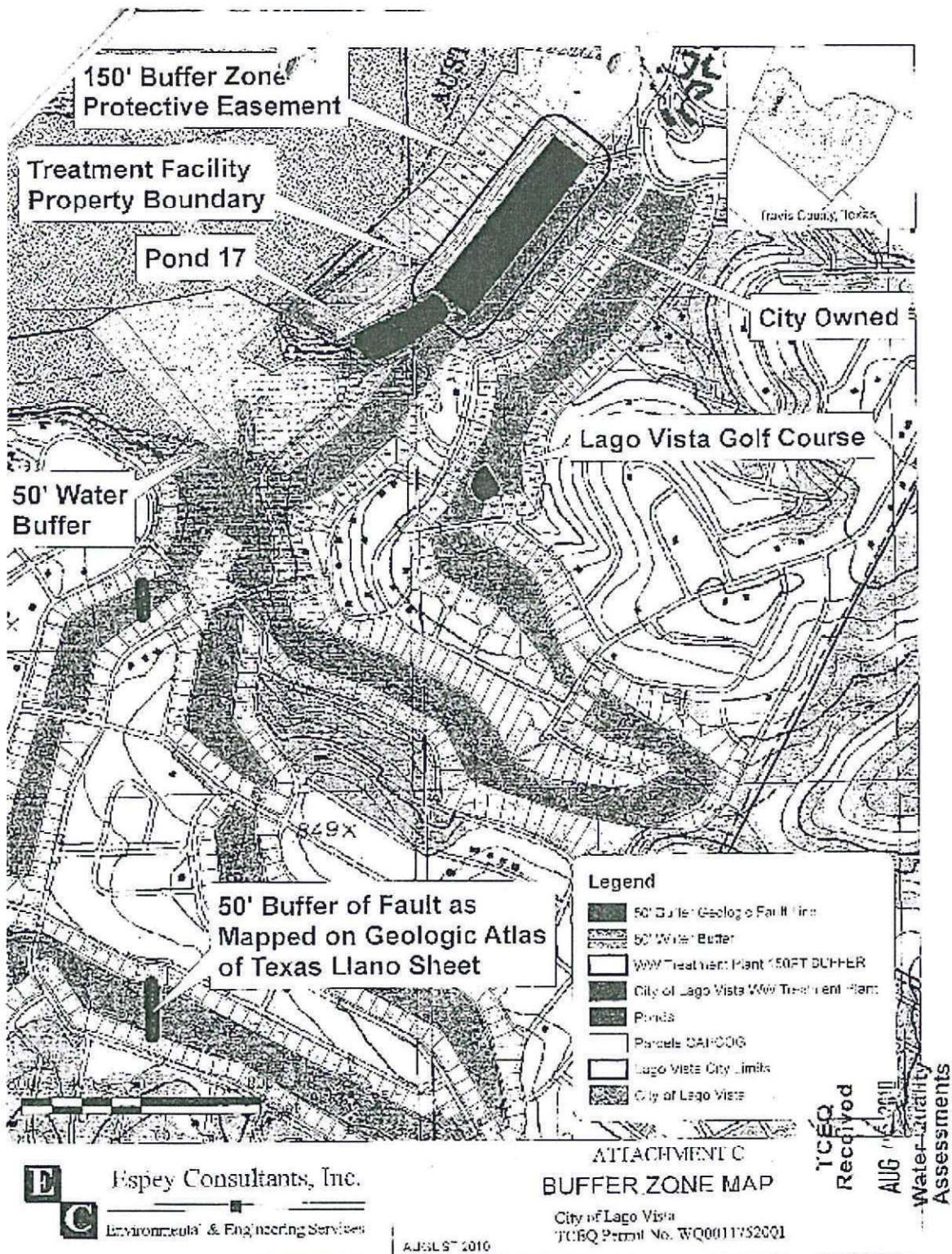
BUFFER ZONE MAP

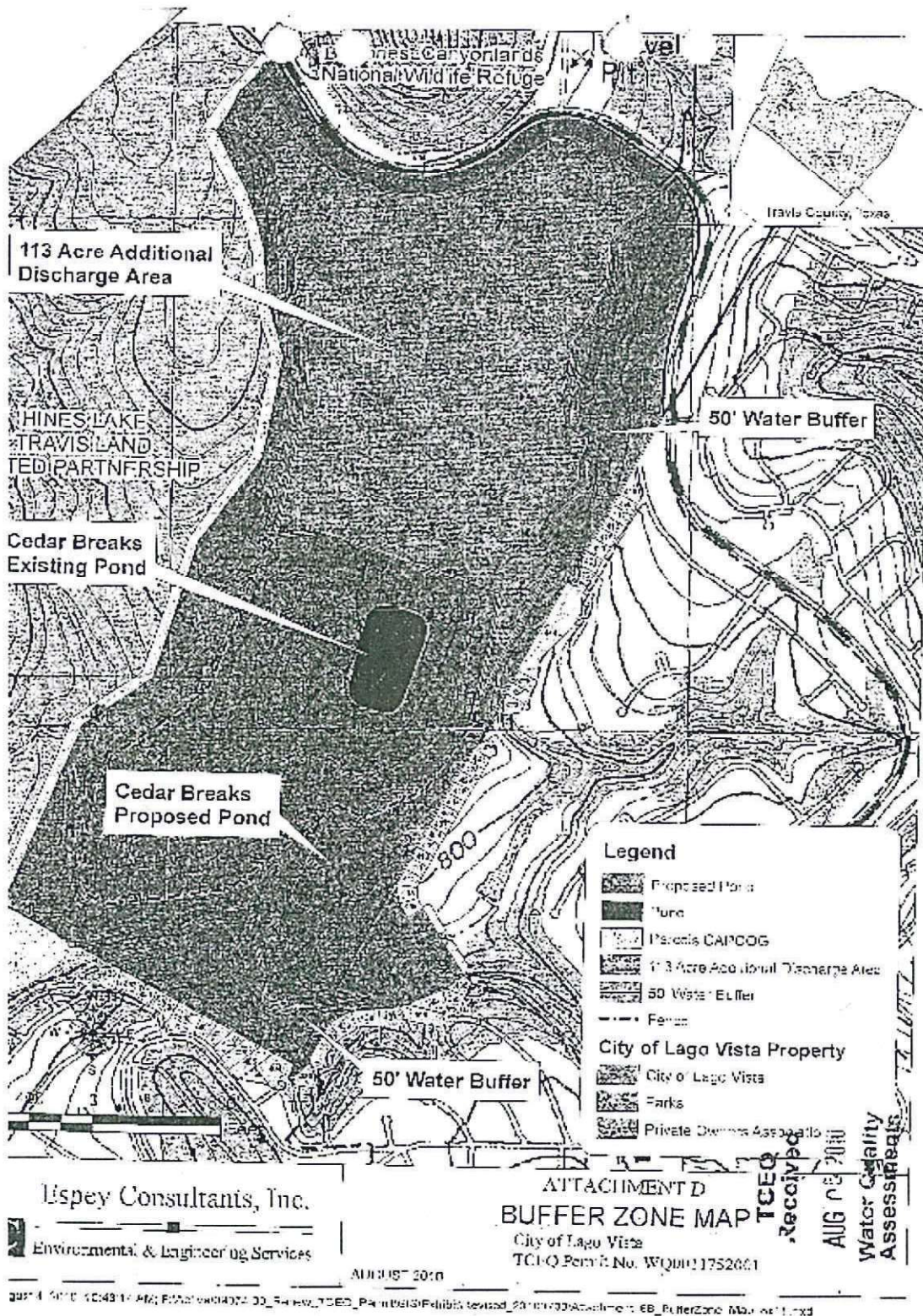
City of Lago Vista

ICEQ Permit No. W00011752007

SEP-DEC 2010

E **C** Espey Consultants, Inc.
Environmental & Engineering Services





June 2, 2023

Mr. Taylor Whichard
Director of Public Works
City of Lago Vista
5803 Thunderbird,
Lago Vista, TX 78645

Re: City of Lago Vista
Effluent Pond #17 Repairs Project

Dear Mr. Whichard:

Freese and Nichols, Inc. (FNI) is pleased to submit this fee proposal for providing professional services to the City of Lago Vista (City) for the Effluent Pond # 17 Repairs Project.

PROJECT UNDERSTANDING

The City has identified necessary repairs to the liner of wastewater Effluent Pond # 17. The liner was installed over 20 years ago. The existing pond liner is damaged and is leading to effluent infiltration into the stormwater system. The City understands that such discharges are non-complaint with the terms of the TCEQ permit # WQ0011752001 and wants to make required repairs for conformance with the permit.

SCOPE OF SERVICES

FNI will render professional services in accordance with the attached Scope of Services (ATTACHMENT A).

PROJECT SCHEDULE

FNI will commence work upon receipt and execution of contract or task order and agrees to complete the services per the deliverable schedule listed in ATTACHMENT A.

COMPENSATION

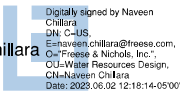
FNI proposes to provide services as described herein for the lump sum fee of \$483,830.00 (Four hundred eighty-three thousand eight hundred and thirty dollars). A detailed fee estimate is enclosed in ATTACHMENT D. The fee is separated by design, bid and construction support phases as follows:

Phase	Engineering Fee
Design Services	\$370,365.00
Bid Services	\$13,364.00
Construction General Rep Services	\$100,101.00
Total	\$483,830.00

We appreciate the opportunity to submit this proposal. If additional information or clarification is desired, please do not hesitate to contact us.

Sincerely,

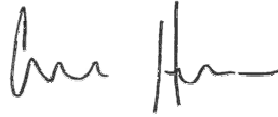
FRESE AND NICHOLS, INC.

A blue digital signature stamp. The text inside the stamp reads: "Digitally signed by Naveen Chillara, CN=Chillara, OU=Freese and Nichols, Inc., OU=Water Resources Design, CN=Naveen Chillara, Date: 2023.06.02 12:18:14-05'00'".
Naveen Chillara

Naveen Chillara, P.E.
Project Manager

cc:

Attachments
Enclosed.

A handwritten signature in black ink, appearing to read "Anne Hoskins".

Anne Hoskins, P.E.
Principal/Vice President

ATTACHMENT – A
CITY OF LAGO VISTA
EFFLUENT POND #17 REPAIRS
ENGINEERING SERVICES – DESIGN, PERMITTING, BIDDING AND CONSTRUCTION
PHASE SERVICES

SCOPE OF SERVICES

PROJECT BACKGROUND

The City of Lago Vista's (City's) wastewater treatment system includes an effluent pond referred to as Pond #17, where Type 2 discharge is collected. The effluent is used to irrigate golf courses and cedar tree plantations. Effluent Pond # 17 needs replacement of the pond liner, which was installed over 20 years ago. The City staff have observed that there are a number of locations where the liner is damaged and leading to effluent infiltration into the stormwater system. The City understands that such discharges are non-complaint with the terms of the TCEQ permit # WQ0011752001 and wants to take corrective action to revert into compliance.

Freese and Nichols, Inc (FNI) performed an initial assessment of the effluent pond, site features and the developed alternatives for performing the repairs. Upon Review, City's preferred alternative is to divert the flows from the treatment plant to Pond #2. Pond #2 will be a temporary storage while Pond # 17 repairs are performed. It's City's long-term plan to expand existing Pond #2 for golf course irrigation purposes. During the development of alternatives there was some coordination between FNI and the Golf Course representative, who shared a conceptual plan for Pond #2. The proposed design involves:

1. Design of improvements to Pond # 2 to a capacity of approximately 8 million gallons
2. Evaluate existing piping for Bypassing Pond #17 and diverting flows from treatment plant to new and improved Pond #2.
3. Design of replacement of pond liner at Pond #17
4. Inspection and assessment of the underdrain at Pond #17 to check functionality and recommend design for minor repairs.
5. Design minor concrete improvements which may potentially be uncovered when the existing liner is removed.

FNI shall render the following professional services in connection with the development of the Project:

BASIC SERVICES:

TASK 1. PROJECT MANAGEMENT AND COORDINATION

Project management activities will include coordination with the City's Public Works department, coordination with sub consultants, FNI sub-discipline groups, and coordination with reviewing and permitting agencies. The task will include meetings, implementation of quality control plan and tracking project budget, schedule, and progress.

1. Meetings will include:
 - i. Project Kickoff with the City staff and key discipline leaders.
 - ii. Coordination meetings between FNI's interdisciplinary team and sub consultants.
 - iii. Monthly Progress meeting (6 meetings) to discuss the progress, schedule, budget, and technical aspects of the project. Minutes will be prepared and distributed. Key action items and decisions will be included in the meeting minutes.
 - iv. Submittal review meetings: After submission of each design submittal (40%, and 95%) a review meeting will be held to discuss the submittal package, review comments from the City staff and a potential resolution path for the comments. The comments will be recorded into a log, and responses will be provided for concurrence to the City.
2. Provide document control and coordination with the City throughout the life of the project. Provide written project status reports with monthly invoices, one per month throughout the duration of the project.
3. Implement Quality Control and Quality Assurance Plan on the design submittals. The plan will include detail checks on calculations, analysis and deliverables by peers and Independent technical review of the deliverables.
4. Constructability reviews (40%, and 95% stages)

TASK 2. PERMITTING AND ENVIRONMENTAL DUE DILIGENCE

FNI will perform a due diligence effort to address environmental regulatory compliance. This effort would include the following steps:

1. Reuse Authorization – This will consist of preparing an application for additional authorization under the existing reuse authorization which includes applying for additional Type II User (i.e., location for Pond #2) on current Reuse Authorization R11752001.
2. Desktop file and literature review – this would include a review of readily available spatial data and files such as recent and past aerial imagery, FEMA floodplain maps, soil maps, Texas Historical Commission's cultural resource Atlas, Texas Parks and Wildlife Department's (TPWD) Natural Diversity Database, topographic maps, elevation data, US Fish and Wildlife Service's (USFWS) Critical Habitat Viewer, and USFWS Information for Planning and Conservation.
3. Field Effort and Tree Survey – this effort would include a pedestrian survey of the project footprint and would include a tree survey to comply with City of Lago Vista tree ordinances. Trees species and diameter-at-breast-height (DBH) would be recorded along with a coordinate. During this effort, any potential Waters of the US or habitat for federally listed species would be mapped.
4. Technical Memorandum and Tree Permit – the information from this effort would be synthesized in a technical memorandum and would include representative photographs and figures. If a permit is needed for tree removal, we would also address that permit under this step.

Assumptions for Permitting tasks include:

- Development of a USACE permit is not included.
- No presence/absence surveys for federally listed species are included.
- No cultural resource surveys are included.

TASK 3. TOPOGRAPHIC SURVEYS:

Surveys will be conducted by Surveying and Mapping, LLC. The scope is included in **ATTACHMENT B**. The scope will include:

1. Establishing vertical and horizontal control
2. Surveying the proposed area for Pond # 2
3. Mapping of Property lines around Pond #2
4. Surveying and mapping of above ground features and utilities at Pond #2 and Pond #17
5. Performing SUE services at Pond #2.

TASK 4. GEOTECHNICAL DESIGN

Activities include:

1. Subsurface exploration, laboratory testing and producing geotechnical data report development by HVJ associates. **ATTACHMENT C** outlines the scope and fee for the field and laboratory work.
2. Review of field log and assign laboratory tests
3. Review of Geotechnical Data Report
4. Review of the logs and evaluate lab tests results to establish soil parameters.
5. Develop design criteria for loading to perform stability analysis and calculations for earth embankment.
6. Perform seepage and stability analysis for up to 3 different typical sections that form the cross section of the embankment for Pond #2.
7. Develop geotechnical analysis/design sections for the basis of Design report.

TASK 5. CIVIL DESIGN

The following activities will be performed as part of the Civil design task:

1. Coordinate with the City Staff and prepare the construction staging and access for the repairs project.
2. Develop site layouts for Pond #2, in coordination with City and Golf Course representative. The preliminary layout of the proposed Pond #2 will be based on the concept sketches provided by the Lago Vista Golf Course. Based on the surveys, the layout may require modifications to the extents of the pond. FNI will perform grading iterations to maximize capacity considering the site limitations including access, available Right of Ways, golfing course requirement, and utilities.
3. Develop up 3 options for Pond # 2 that consider slope armoring where embankment slopes are steeper than 1V:3H and coordinate with geotechnical analysis and design. No design of earth retaining systems or retaining walls (vertical features) is included in this scope.
4. Coordinate with City to identify existing piping limitations and provide options to convey the effluent to Pond # 2. The design support will be limited to recommending pipe fittings or bypass features to temporarily convey water during construction and not for permanent basis.
5. Coordinate with recommended manufacturers to evaluate Pond Liners' performance criteria and installation procedures and requirements for liner recommendation. Obtain manufacturer's information with respect to staging, handling and storage requirements, installation techniques and cost data including material, shipping, and installation costs.
6. Design an underdrain system for Pond #2. It is assumed that the leakage will be conveyed to storm water collection system similar to the system at Pond #17.
7. Develop pond liner design for Pond #17 using existing pond embankment parameters (height, elevation, width, slope grade, storage capacity, and armoring feature) for the liner replacement. If the City desires to change any existing parameters, FNI can provide additional fee proposal to perform required investigations, analysis and design.
8. Design details for surficial concrete repairs for construction contractors to perform after removal of the existing pond liner. Any design required for repairs observed for concrete damage beyond surface repairs is not included in this design scope.
9. Develop inspection specifications and design recommendations for repair of the underdrain system at Pond #17.
10. Preparation of 40% design drawings, basis of design report and opinion of probable construction cost (OPCC). OPCC will follow requirements for a Class 3/4 per AACE.

11. Prepare 95% design drawings, specifications, update to basis of design report and OPCC.
12. Development of Issued- For-Bid (IFB) Construction Contract Documents.
13. Submit drawings, specifications, and Construction Contract Documents at appropriate design stages to TCEQ.

TASK 6. BID PHASE SERVICES

Upon completion of the design services and approval of IFB Construction Contract Documents by the City, FNI shall provide professional services in this phase as follows:

1. Assist City in conducting a pre-bid conference for the construction project and coordinate responses with City. Response to the pre-bid conference will be in the form of addenda issued after the conference. Attend a tour of the project site after the pre-bid conference.
2. Assist City by responding to questions and interpreting bid documents. Prepare and issue addenda to the bid documents to plan holders if necessary.
3. At City's request, FNI will assist the City in the opening, tabulating, and analyzing the bids received. It is assumed that the City will use **Competitive Sealed Proposals** for soliciting bids. Review the qualification information provided and evaluate, based on the information available, the contractor's qualifications to construct the project. Perform a ranking evaluation and develop a recommendation for the award of the contract.
4. Provide Issue of Conformance (IFC) contract documents, including incorporation of addenda. Furnish the City, one (1) electronic copy (.pdf format) of contract documents for execution.

TASK 7. CONSTRUCTION PHASE SERVICES

Upon completion of the bid phase services and selection of contractor, FNI will proceed with the performance of construction phase general representation services as described below. The overall construction schedule for the project is assumed to be Eight (8) months. If the project construction duration extends beyond this assumed duration, additional budget will be required.

In performing these services, it is understood that FNI does not guarantee the Contractor's performance, nor is FNI responsible for the supervision of the Contractor's operation and employees. FNI shall not be responsible for the means, methods, techniques, sequences, or procedures of construction selected by the Contractor, or any safety precautions and programs relating in any way to the condition of the premises, the work of the Contractor or any Subcontractor. FNI shall not be responsible for the acts or omissions of any person (except its own employees or agents) at the Project site or otherwise performing any of the work of the Project.

1. Assist the City in conducting pre-construction conference with the Contractor and review construction schedules prepared by the Contractor pursuant to the requirements of the construction contract.
2. Assist the City in monthly progress meetings with the Contractor. Assist with the review of meeting minutes prepared by the City. It is anticipated that six (6) meetings will be held in person.
3. Visit the site and prepare up to ten (10) project site observation reports of construction progress. Reports will describe construction progress in general terms, descriptive narrative of progress identified to date, contract and/or design deviations noted, and site photographs.
4. Establish and maintain a project documentation system consistent with the requirements of the construction contract documents. Monitor the processing of contractor's submittals and provide for filing and retrieval of project documentation. Produce monthly reports indicating the status of all submittals in the review process. Review contractor's requests for information (RFI's) (up to 15) and submittals (up to 15) including modification requests, shop drawings, schedules, and other RFI's and submittals in accordance with the requirements of the construction contract documents for the projects. Monitor the progress of the contractor in sending and processing submittals to see that documentation is being processed in accordance with schedules.
5. Make once a month site visit for the duration of the construction to observe construction progress and the quality of work to attempt to determine if the work is proceeding in general accordance with the Construction Contract Documents. In this effort FNI will endeavor to protect the City against defects and deficiencies in the work of Contractors and will report any observed deficiencies to the City
6. Notify the City of non-conforming work observed on site visits. Review quality related documents provided by the contractor such as test reports, equipment installation reports or other documentation required by the Construction contract documents.
7. Coordinate with the City regarding its testing laboratories required for the testing or inspection of materials, witnessed tests, factory testing, etc. for quality control of the Project. The cost of such quality control shall be paid by the City and is not included in the services to be performed by FNI.
8. Interpret the drawings and specifications for the City and Contractor. Issue clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of Contractor's work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents.
9. Prepare change order documentation for the City approved changes for execution by the City. Investigations, analyses, studies, or design for substitutions of equipment or materials, corrections of defective or deficient work of the contractor or other deviations from the construction contract documents requested by the Contractor and approved by the City are an additional service. Substitutions of materials or equipment or design

modifications requested by the City or requested by the Contractor are an additional service.

10. Prepare documentation for contract modifications required to implement modifications in the design of the project. Receive and evaluate notices of contractor claims and make recommendations to the City on the merit and value of the claim on the basis of information submitted by the Contractor or available in project documentation. Providing these services to review or evaluate construction contractor claim(s), supported by causes not within the control of FNI, are an additional service.
11. Conduct, in company with the City, a final review of the Project for conformance with the design concept of the Project and general compliance with the Construction Contract Documents. Prepare a list of deficiencies to be corrected by the contractor before recommendation of final payment.
12. Revise the construction drawings in accordance with the information furnished by construction Contractor reflecting changes in the Project made during construction. Furnish the City two (2) sets of printed copies and one (1) electronic copy (*.pdf and *.dwg format) of "Record Drawings."

TIME OF COMPLETION:

FNI is authorized to commence work on the Project upon execution of this AGREEMENT and agrees to complete the services in accordance with the following schedule based on 2 weeks review time by the City:

40% Design Submittal	12 weeks after NTP
City Review and Comments	2 Weeks after 40% Design Submittal
95% Design Submittal	10 weeks after receipt of 40% comments from the City
City Review and Comments	2 Weeks after 95% Design Submittal
IFB Design Submittal	4 weeks after receipt of 95% comments from the City
BID Phase	Assumed 6-week duration
IFC Design Documents Submittal	2 weeks after contract award
Construction Phase	Estimated 8-month duration

If FNI's services are delayed through no fault of FNI, FNI shall be entitled to adjust contract schedule consistent with the number of days of delay. These delays may result in an adjustment to compensation upon written approval by the City.

RESPONSIBILITIES OF THE CITY:

City shall perform the following in a timely manner so as not to delay the services of FNI:

- A. Designate in writing a person to act as the City's representative with respect to the services to be rendered under this Agreement. Such a person shall have contract authority to transmit instructions, receive information, interpret, and define the City's policies and decisions with respect to FNI's services for the Project.

- B. Provide all criteria and full information as to the City's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which the City will require to be included in the drawings and specifications.
- C. Assist FNI by placing at FNI's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project.
- D. Arrange for access to and make all provisions for FNI to enter upon public and private property as required for FNI to perform services under this Agreement.
- E. Examine all studies, reports, sketches, drawings, specifications, proposals, and other documents presented by FNI, obtain advice of an attorney, insurance counselor and other consultants as the City deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of FNI.
- F. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
- G. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as the City may require or FNI may reasonably request with regard to legal issues pertaining to the Project including any that may be raised by Contractor, such auditing service as the City may require to ascertain how or for what purpose any Contractor has used the moneys paid under the construction contract, and such inspection services as the City may require to ascertain that the Contractor is complying with any law, rule, regulation, ordinance, code or order applicable to their furnishing and performing the work.
- H. Give prompt written notice to FNI whenever the City observes or otherwise becomes aware of any development that affects the scope or timing of FNI's services.
- I. Furnish, or direct FNI to provide, Additional Services as required.
- J. Bear all costs incident to compliance with the requirements this section.
- K. Provide construction oversight, management, and inspection services for the complete installation of the project to ensure the Contractor completes the construction of the project in accordance with the design of the project.



Via Email: naveen.chillara@freese.com

May 2, 2023

Freese & Nichols, Inc.
9601 McAllister Fwy.
Suite 1008
San Antonio, TX 78216
Attn: Naveen Chillara, P.E. Water Resources Design

**Re: Lago Vista Ponds
Topographic Survey And Subsurface Utility Engineering Services
SAM Proposal No. 1022068571**

Dear Mr. Chillara:

Surveying And Mapping, LLC (SAM) is pleased to provide this proposal to Freese & Nichols, Inc. for professional services in connection with the above referenced project shown on **Exhibit "A"**. Based upon your e-mail request and our correspondence, we have prepared the attached Scope of Services.

We appreciate the opportunity to submit this proposal and we look forward to working with you on this project. If you should have any questions or require any additional information, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink, reading "Donald J. Zdancewicz". The signature is stylized with a large, looped 'D' and a cursive 'Zdancewicz'.

SURVEYING AND MAPPING, LLC
Donald J. Zdancewicz, RPLS
Austin Survey Department Manager
Direct (512) 895-5054
Donald.Zdancewicz@sam.biz

SAM COMPANIES

4801 Southwest Parkway / Bldg. 2 Suite 100 / Austin, Texas 78735
512.447.0575 Office / 512.326.3029 Fax / TBPELS #10064300

sam.biz



**SCOPE OF SERVICES AND ESTIMATED FEE
LAGO VISTA PONDS
TOPOGRAPHIC SURVEY AND SUBSURFACE UTILITY ENGINEERING SERVICES**

PROJECT OVERVIEW

Surveying And Mapping, LLC (SAM) proposes to provide a Topographic Survey and Subsurface Utility Engineering (SUE) Services to Freese & Nichols, Inc. (Client). The limits of survey and SUE services for Pond 2 will be as shown on Exhibit A below. The limits of survey for Pond 17 will be as shown on Exhibit B below.

SURVEY ASSUMPTIONS

The following assumptions were made for the preparation of this Scope of Services. If these assumptions do not prove correct, a modification to the scope and budget for this project may be required.

- Client will provide Right of Entry and access to any private properties as required to perform the services described herein, and if necessary gain permission of adjoining properties.
- SAM assumes that no significant discrepancies will be found between the proposed survey and Lot 2, Block 1 and a portion of Lot 1, Block 1, Scott & White Healthcare Subdivision, recorded in Volume 10179, Pages 50-51B, of the Official Public Records of Brazos County. Supplemental work to rectify or validate the prior survey is not within this scope.
- Only property corners for Lot 2, Block 1 and a portion of Lot 1, Block 1, Scott & White Healthcare Subdivision, recorded in Volume 10179, Pages 50-51B, of the Official Public Records of Brazos County; will be verified.
- Survey Feature Codes will be shown as per SAM current Feature Library and Line Styles.
- SAM will not be working in any hazardous or contaminated areas.
- All work will be performed during daytime hours.
- The Client will be the liaison for the SAM field crews to access the Project Work Area.
- SAM will be notified, prior to mobilizing to the Project, of any special requirements for access and the performance of the work.
- SAM personnel will have unrestricted access to the work areas on a ten (10) hour per day basis for each day approved to perform work.
- The accuracy of subsurface data can be influenced by factors beyond our control such as conductivity of materials and their surroundings, soil moisture content, proximity of other underground utilities or structures, depth of utility, etc. Therefore, only the accuracy of data obtained by actual physical verification (through vacuum excavation or otherwise) can be guaranteed to applicable engineering and/or surveying standards.
- Paint markings placed on the ground by SAM are to be used for design purposes only and not for construction purposes. The use of utility mapping information provided does not relieve any contractor or the Client from the duty to comply with applicable utility damage prevention laws and regulations, including, but not limited to, giving notification to utility owners or One-Call centers before excavation. SAM will not be responsible for any omission of utility information that is not obtainable via electromagnetic, sonic, or acoustical designating services.
- It should be noted that non-metallic piping (PVC), inactive electric and/or communication lines may or may not be found by electromagnetic designating practices. SAM does not warrant and/or guarantee that all existing utilities will be found.



- SAM will provide normal minimal traffic control for SUE services, where possible. This includes standard placement of traffic cones and freestanding warning signage. Traffic control requiring lane closures, traffic detouring, flag persons, police, etc., is considered special traffic control measures and will not be required for this work.
- SAM assumes that we have access to all utility related structures within the project area and that there will be minimal delays if utility representatives are required to be present when accessing these structures.
- Utilities that lie within duct packages will not be represented with individual line work. The limits of electronic designation information for the outermost facilities within these packages will be depicted in the deliverable.
- No more than 7,000 linear feet of utilities will be surveyed and mapped throughout this project. If a higher linear footage of utilities are discovered, a change order may be required.
- Specialized traffic control will not be required and is not included in the below fee schedule.

SURVEY SCOPE OF SERVICES

TOPOGRAPHIC SURVEY – POND 2:

SAM will perform the following Survey services:

- Establish horizontal and vertical control for this project to be used for all survey work. Horizontal control will be based upon Texas Coordinate System, Central Zone, NAD83 and vertical control will be based upon NAVD 1988 datum, Geoid 18.
- Locate the above ground visible existing improvements including but not limited to buildings, walls, sidewalk, curb and gutter, edge of pavement, fences, signs and other physical objects.
- Elevations of the site including spot elevations at 50 foot intervals and at major grade breaks will be obtained. A 3D DTM surface will be produced and the site topography will be shown at one-foot contours.
- Elevations on the bottom of the pond will be obtained and shown on the survey.
- The topographic survey will extend to the face of curb or edge of pavement of Park Cir. and Outpost Trace.
- Locate above ground evidence of utilities including: utility poles, guy wires, light poles, CATV pedestals, electric transformers, junction boxes, hand holes, meters, water meters, water valves, fire hydrants, gas meters, gas valves, clean outs, steam manholes, petroleum witness posts, telephone manholes, pedestals, hand holes, traffic control signals, manholes and cabinets.
- Locate existing trees on site that are 8 inches in diameter or larger (at breast height), tag tree with point number assigned during survey, note trunk diameter, species or common name. Trees will be represented on the plans by a concentric circle centered on the trunk location, with a diameter equal in feet to twice the number of inches of the tree's trunk diameter. (i.e. tree with 15" trunk diameter would be represented at plan scale by a 30 foot diameter circle) A table listing the trees by tree tag number with size and common name will be placed on the survey.
- Two (2) benchmarks will be set on or near the property and will be shown on the survey. Any primary horizontal and vertical control points set for the project will be shown on the survey.
- Research the current ownership deeds and/or plats of the subject lot and adjoining properties, locate existing boundary monumentation and analyze the found boundary monumentation to determine the location of the boundary lines. The boundary lines, monuments found or set based upon the current description of the property as shown in current deed and/or plat of record will be shown.
- The property is a portion of PID 175634 and all of PID's 173572, 173573 and 173574 as shown on the Travis County Appraisal District map. The survey limits are approximately 10.4 acres.



TOPOGRAPHIC SURVEY – POND 17:

SAM will perform the following Survey services:

- Establish horizontal and vertical control for this project to be used for all survey work. Horizontal control will be based upon Texas Coordinate System, Central Zone, NAD83 and vertical control will be based upon NAVD 1988 datum, Geoid 18.
- Locate the above ground visible existing improvements including but not limited to buildings, walls, sidewalk, curb and gutter, edge of pavement, fences, signs and other physical objects.
- Elevations of the site including spot elevations at 50 foot intervals and at major grade breaks will be obtained. A 3D DTM surface will be produced and the site topography will be shown at one-foot contours.
- Elevations on the top of the pond will be obtained and shown on the survey.
- Survey of the Pond 17 area excludes any topography or hydrographic survey of Pond 17. This survey will extend to the top of the pond only.
- The topographic survey will extend to the fence line surrounding the pond area. Survey will include the outline of the storage area, and the area between the pond and the storage area.
- SUE services are excluded from the survey of Pond 17.
- Locate above ground evidence of utilities including: utility poles, guy wires, light poles, CATV pedestals, electric transformers, junction boxes, hand holes, meters, water meters, water valves, fire hydrants, gas meters, gas valves, clean outs, steam manholes, petroleum witness posts, telephone manholes, pedestals, hand holes, traffic control signals, manholes and cabinets.
- Locate existing trees on site that are 8 inches in diameter or larger (at breast height), tag tree with point number assigned during survey, note trunk diameter, species or common name. Trees will be represented on the plans by a concentric circle centered on the trunk location, with a diameter equal in feet to twice the number of inches of the tree's trunk diameter. (i.e. tree with 15" trunk diameter would be represented at plan scale by a 30 foot diameter circle) A table listing the trees by tree tag number with size and common name will be placed on the survey.
- Two (2) benchmarks will be set on or near the property and will be shown on the survey. Any primary horizontal and vertical control points set for the project will be shown on the survey.
- The property is a portion of PID's 177162 and 424762 as shown on the Travis County Appraisal District map. The survey limits are approximately 4.3 acres.

SUBSURFACE UTILITY ENGINEERING SERVICES:

SAM will provide all the following SUE services to the standard of care applicable in the SUE profession. The services meet the standard guidelines of ASCE C-I 38-22 for "Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data".

Quality Service Level D (QL-D) –Office personnel will attempt to collect existing utility records information (as-builts) from utility providers, municipalities, counties, and other agency suppliers within the area of investigation. These utilities could include electrical, telephone, cable TV, fiber optic, gas, petroleum, water, wastewater, and steam systems.

- SAM will attempt to contact utility providers, counties and other agency suppliers identified through the utility easement information, Texas One-Call systems, and via vehicle reconnaissance and inventory of utility marker posts along adjacent roadways. The sole purpose of this activity is to collect existing



record information of utility systems that may have an impact on this project limits shown on the attached exhibit.

Quality Service Level C (QL-C) – SAM crews will provide this service consisting of field surveying to obtain accurate horizontal position of visible utility surface features associated with the underground utility systems located within the project limits shown on exhibit A. SAM will perform office processing and correlate the horizontal layout of utility records with surface feature data.

Quality Level B (QL-B) Designating Service (Horizontal Location of Utilities) – Designating is to indicate, by marking with paint, the presence, and approximate horizontal location of subsurface utilities using geophysical prospecting techniques. SAM will provide the following designating services to aid the Client in the design of site, ROW, construction plans, or project development plans, or for other purposes as agreed to by the parties. SAM will:

- Provide QL-B investigation services inside the Site highlighted red in Exhibit A.
- Provide all equipment, personnel, and supplies required for performing toning services. SAM shall determine which equipment, personnel, and supplies are required to perform these toning services.
- Designate the existing underground utilities, which may consist of water, wastewater, gas, petroleum, telephone, fiber optics, cable TV, storm and electrical utilities within the project area previously described. Irrigation lines are not included in the scope of this work.
- Mark and survey the utilities placed on the ground.
- Conduct appropriate investigation of site conditions.
- Analyze and correlate all of the field-collected information with the collected record information for ensuring continuity of the information collected. Resolve conflicts with Level D, C, and B information.
- Any utility that is found in the field, by use of designating geophysical equipment and is not evident on any collected record information, will be shown in the QL-B utility file as an “unknown” utility as required by ASCE CI 38-22.

In accordance with ASCE 38-22, any utilities which cannot be mapped at QL-B will be mapped at the next lowest quality level; QL-C or QL-D, as applicable.

DELIVERABLES

- PDF and CADD file of the Topographic Survey in AutoCAD Civil3D format.
- A digital CAD file depicting the horizontal locations for utilities investigated within the project area will be prepared for this project. These utilities lines will have a unique line style and symbology in the plan deliverables.

PROJECT SCHEDULE

SAM will start field services for the Topographic Survey within two (2) weeks from notice to proceed (NTP) and right of entry (ROE) provided to the site. The Topographic Survey will be provided within five (5) weeks of NTP and ROE.

The Subsurface Utility Engineering (SUE) services will be provided within seven (7) weeks of NTP and ROE.



PROJECT FEE

Topographic Survey – Pond 2:	\$18,600.00
Topographic Survey – Pond 17:	\$9,950.00
SUE QL-D through QL-B Services – Pond 2:	\$13,750.00

TOTAL FEE: **\$42,300.00**

These services will be provided on a **Lump Sum** basis. This fee is good for 90 days from the date of this proposal.

EXCLUSIONS

The following items are excluded from this proposal:

- Offsite topography.
- Land Title Surveys.
- Title review.
- Preparation of new easement descriptions.

EXHIBIT A



EXHIBIT B



STANDARD TERMS AND CONDITIONS (State of Texas)

1. Access To Site - Unless otherwise stated, Surveying And Mapping, LLC, a Texas limited liability company ("SAM") will have access to the project site for activities necessary for the performance of the services. SAM will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage.
2. Ownership Of Documents - Client acknowledges that all original papers, documents, maps, surveys, digital data and other work product and copies thereof, produced by SAM pursuant to this Agreement shall remain the property of SAM except documents which are to be filed with public agencies. Client further acknowledges that Client's right to utilize the services and work product performed pursuant to this Agreement will continue only so long as Client is not in default pursuant to the terms and conditions of this Agreement and Client has performed all obligations under this Agreement.



3. Copyright - The parties hereto agree that all protections of the United States and the greater of the protections afforded SAM by Texas state copyright laws and the copyright laws of the state in which the project is performed shall be applicable to the work product to the benefit of SAM, including common law and statutory law, whether or not any copyright for such work product actually is registered, and without regard to whether or not such copyright actually applies to such work product.
4. Invoices - Invoices for fees and all other charges will be submitted monthly for all services rendered as the work progresses, and the net amount shall be due and payable as of the date of the invoice at SAM's office in Austin, Travis County, Texas.
5. Client's Obligation to Pay - Client's obligation to pay is solely that of Client, and the acts or omissions of any third party shall not affect that obligation. All sums due and not received shall be construed as past due. To cover the costs of collection, all past-due amounts will incur a late charge of one and one-half percent (1 ½ %) per month until paid. The Client shall pay all attorney's fees or court costs incurred by SAM in collecting any past-due amounts. In the event that Client fails to pay SAM within thirty (30) days after invoices are rendered, then Client agrees that SAM shall have the right to stop or suspend work and consider the non-payment as grounds for a total breach of this Agreement.
6. Termination Of Services - This Agreement may be terminated by either party upon five (5) days' written notice, by mutual consent or in the event of persistent failures of performance of material terms and conditions of this Agreement by the other party through no fault of the terminating party. SAM shall then be paid for the services completed up to the time of the termination date based upon the attached Rate Schedule.
7. Dispute Resolution – If a dispute arises out of or in connection with or relation to this Agreement, the parties shall endeavor reasonably to settle the dispute through direct discussions. If a dispute is not resolved through direct discussions, claims or disputes in connection with the services provided under this Agreement between Client and SAM shall be submitted to non-binding mediation in Austin, Travis County, Texas. In the event non-binding mediation does not result in resolution of the claim or dispute, the dispute shall be resolved by litigation in the courts of the state in which the services are performed, and the parties hereby consent and submit to exclusive venue in, and the exclusive jurisdiction of, such courts and waive all rights to proceed in any other venue or jurisdiction. Client and SAM agree to include a similar dispute resolution agreement with all contractors, subcontractors, subconsultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties. The substantially prevailing party in any litigation arising out of or relating to this Agreement shall be entitled to recover from the other party reasonable attorneys' fees, costs, and expenses incurred by the prevailing party.
8. Governing Law - This Agreement shall be construed and enforced in accordance with the laws of the state of Texas.
9. Indemnification - The Client shall, to the fullest extent permitted by law, indemnify and hold harmless SAM, its officers, directors, members, managers, employees, agents, insurers and subconsultants (collectively "SAM Parties") from and against all damages, liabilities, penalties, fees, claims, suits and costs, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the performance by



any of the SAM Parties of the services under this Agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of SAM.

10. Limitation Of Liability - In recognition of the relative risks, rewards and benefits of the project to both the Client and SAM, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, total liability to the Client for any and all injuries, claims, suits, costs, liabilities, fees, losses, expenses, penalties, fines, damages or claim expenses arising out of this Agreement from any cause or causes shall not exceed the total fee paid by the Client to SAM, excluding any sales tax, for the services rendered. Such causes include, but are not limited to, SAM's negligence, errors, omissions, strict liability, breach of contract or breach of warranty. Except for the indemnification provisions provided herein, neither party shall be liable to the other for consequential, incidental, indirect, punitive or special damages (including loss of profits, data, business or goodwill), regardless of the legal theory advanced or of any notice given as to the likelihood of such damages.

11. Authority - Client affirmatively represents and states that he/she is authorized to enter into this Agreement, either as the owner or an officer of Freese and Nichols, Inc., or as Company's duly authorized agent, trustee or receiver for the purpose of entering into this Agreement.

12. Professional Services - All engineering and surveying services are regulated under the Texas Board of Professional Engineers and Land Surveyors.

13. Use of Work Product - SAM acknowledges that Client is requesting services to be performed under the applicable work order(s) for the purpose of providing such information to other parties including, but not limited to, clients, customers, governmental entities and other interested parties. Client agrees that the work product prepared by SAM may not be altered in any way except for the addition of page numbers or exhibit captions necessary to incorporate that work product into other documents. SAM agrees to provide copies of the work product mutually agreed upon by both parties described in the work orders hereof.

14. Subpoenas or Requests for Information - In the event SAM or any of its personnel are requested or authorized by the Client or third parties with which the Client is involved in a claim or dispute or, are required by government regulation, subpoena, or other legal process, to produce any information or our personnel as witnesses with respect to the services performed by SAM hereunder, the Client will, so long as neither SAM nor its personnel are a party to the proceeding in which the information or personnel are sought, reimburse SAM for its professional time and expenses, as well as the actual fees and expenses of SAM's counsel, incurred in responding to such requests.

SURVEYING AND MAPPING, LLC (SAM, LLC)

COMPANY NAME: Freese and Nichols, Inc.

Signature: _____

Date: May 2, 2023

Printed Name: Donald J. Zdancewicz, RPLS

Title: Austin Survey Department Manager

Signature: _____

Date: _____

Printed Name: _____

Title: _____



4201 Freidrich Lane, Suite 110

Austin, Texas 78744

512.447.9081 Ph

512.443.3442 Fax

www.hvj.com

April 27, 2023

Mr. Naveen Chillara, P.E.
Freese & Nichols, Inc.
9601 McAllister Fwy, Suite 1008
San Antonio, TX 78216

Re: City of Lago Vista – Effluent Pond
Geotechnical Site Investigation
Owner: City of Lago Vista
HVJ Proposal No. AG 23 10155

Dear Mr. Chillara:

HVJ South Central Texas, M&J Inc. (HVJ SCTx) is pleased to submit this proposal to provide geotechnical investigation services for the above referenced project.

Our scope work, as outlined in this proposal, provides the necessary and appropriate level of geotechnical engineering support during the study phase.

Project Description

We understand that Freese and Nichols, Inc. (FNI) is assisting the City of Lago Vista with the design and construction of an effluent pond. Details of the proposed effluent pond are not available to us during preparation of this proposal. However, based on our conversation with FNI, the depth of the pond is anticipated to be less than 40 feet.

Scope of Work

For this project, HVJ SCTx will conduct the following:

- **Subsurface Exploration:** To investigate subsurface conditions and characterize soil at the project area, three (3) geotechnical borings will be drilled, as requested by the Client. Each boring will be drilled to a depth of 40-feet; therefore, the total drilling footage is 120 feet. Based on the project location and its expected geology, clay deposits overlaying the bedrock are anticipated at this site. However, if different soil conditions are encountered during drilling activities, the boring depths may be adjusted.

The borings will be completed with a truck-mounted rig, equipped with flight augers and sampling tools. Soil samples will be collected using Shelby tubes and/or split-spoon samplers. Soil sampling will be performed continuously to a depth of 10 feet and at 5-ft. interval thereafter. Field-testing of soil samples will include pocket penetrometer readings in the cohesive soils and Standard Penetration Tests (SPT) in cohesionless soils. Bedrock will be cored using an NX core barrel, Rock Quality Designation (RQD) and percent recovery will be determined in the field. The completed boreholes will be backfilled with soil cuttings and bentonite.

Mr. Naveen Chillara, P.E.
City of Lago Vista – Effluent Pond
April 27, 2023
SG 23 10155

Groundwater data will be obtained during and immediately after drilling, if encountered. Upon completion of drilling and groundwater readings, boreholes will be backfilled using cuttings and bentonite pellets.

- Laboratory Tests: Laboratory tests will be performed on select soil and rock samples recovered from the test borings. The tests will include Atterberg limits, minus 200 sieve, particle size distribution, moisture content, moisture content with dry unit weight, unconfined compressive strength of soil and rock, unconsolidated undrained triaxial, consolidated undrained triaxial, crumb dispersion and hydraulic conductivity. Laboratory testing will be assigned by FNI based on the encountered subsurface conditions.

The collected field and laboratory data will be interpreted and used to develop a Geotechnical Data Report for the project. The report will include the following specific items:

- Site vicinity map,
- Geology map,
- Plan of borings,
- Boring logs, and
- Field and Laboratory test results summary.

The above-described report will be prepared by an engineer specializing in soil mechanics after reviewing available boring and laboratory data.

Assumptions

The following assumptions were made in developing the scope and fee estimate for this project:

- Site clearing will not be necessary to access boring locations and is not included in the scope.
- Boring locations will be mutually agreed upon by FNI and HVJ SCTx.
- Right of Entry Permits will be provided by FNI.
- FNI shall provide HVJ SCTx with an electronic site map.
- Surveying of the boring locations will be done by others, if required.
- HVJ SCTx will be responsible for avoiding conflicts with utility facilities by contacting the One Texas calling facility.
- Voids/karst features may be encountered during drilling. If voids/karst features larger than 12 inches are encountered, HVJ SCTx will terminate drilling immediately, and request FNI to provide further direction.

Fee

HVJ SCTx will perform the outlined scope of work for a **Lump Sum Fee** of **\$24,035**. If anomalous soil conditions are encountered, or if the project configuration changes significantly, additional work may be required. HVJ SCTx will recommend such additional work when and if it is deemed necessary.

Schedule

We propose to initiate project scheduling and coordination, immediately upon receiving notice-to-proceed. We subsequently expect to complete the test borings approximately two (2) weeks after

Mr. Naveen Chillara, P.E.
City of Lago Vista – Effluent Pond
April 27, 2023
SG 23 10155

receiving notice to proceed. Laboratory testing, evaluation of test results, engineering analyses and report preparation will take approximately four (4) weeks after completion of the fieldwork.

Sample Retainage

Soil samples will be retained in our laboratory for 30 days after the geotechnical investigation.

Invoices

Invoices will be submitted at the end of each month based on the time spent on the work and items completed by the last Saturday of each month, or based on an invoice schedule provided by FNI. HVJ SCTx understands that payment will be within 10 days of submission of the data report.

If this proposal meets with your approval, please sign and complete the indicated spaces below and forward a copy of the proposal to us. Thank you for this opportunity. We appreciate your business.

Sincerely,

HVJ SOUTH CENTRAL TEXAS – M&J INC.



Golam Kibria, Ph.D., PE
Office Manager/Senior Geotechnical Engineer

GK/mm

Agreed to this _____ day of _____, 20_____

By: _____

Title: _____

Firm: _____

Date to Start Work: _____

Mr. Naveen Chillara, P.E.
City of Lago Vista – Effluent Pond
April 27, 2023
SG 23 10155

Geotechnical Investigation					
City of Lago Vista Effluent Pond					
HVJ South Central Texas M&J, Inc.					
HVJ SCTx Proposal No. SG 23 10155					
Geotechnical Field Investigation - Drilling and Soil Sampling					
Mobilization/Demobilization - Round Rock	1	@	\$650.00	per mobilization	\$650.00
Drilling & Sampling - Soil Drilling (assuming 10' soil)	30	@	\$30.00	per foot	\$900.00
Drilling & Sampling - Rock Coring	90	@	\$40.00	per foot	\$3,600.00
Shelby Tube (Thin Wall) - assuming 2 per boring	8	@	\$30.00	each	\$240.00
Standard Penetration Tests (SPT) - assuming 3 per boring	8	@	\$25.00	each	\$200.00
Backfilling Soils/Bentonite	120	@	\$7.00	per foot	\$840.00
Driller Standby time	2	@	\$200.00	per hour	\$400.00
Logging EIT	30	hr @	\$105.00	per hour	\$3,150.00
Staking, Utility Clearance , permit Coordination-EIT	12	hr @	\$105.00	per	\$1,260.00
Support Truck	4	@	\$125.00	each	\$500.00
				Sub Total	\$11,740.00
Laboratory Testing - Standard					
Moisture Content	9	@	\$28.00	each	\$252.00
Atterberg Limits	12	@	\$90.00	each	\$1,080.00
#200 Sieve Analysis	9	@	\$60.00	each	\$540.00
Particle Size Gradation/with Hydrometer	3	@	\$225.00	each	\$675.00
Moisture Content/UDW	3	@	\$46.00	each	\$138.00
Unconfined Compressive Strength Tests-Soil	9	@	\$70.00	each	\$630.00
Unconfined Compressive Strength Tests-Rock	6	@	\$90.00	each	\$540.00
Unconsolidated Undrained Triaxial (UU)	3	@	\$140.00	each	\$420.00
Consolidated Undrained Triaxial (CU)	2	@	\$850.00	each	\$1,700.00
Crumb Dispersion	3	@	\$50.00	each	\$150.00
Hydraulic Conductivity	2	@	\$415.00	each	\$830.00
				Sub Total	\$6,955.00
Geotechnical Engineering & Reporting					
Project Manager	8	hr @	\$210.00	hr	\$1,680.00
Professional Engineer III	12	hr @	\$150.00	hr	\$1,800.00
Engineer In Training I	16	hr @	\$105.00	hr	\$1,680.00
Administrative Assistant III	4	hr @	\$45.00	hr	\$180.00
				Sub-Total	\$5,340.00
				TOTAL	\$24,035.00

Project Fee Summary	
Basic Services	\$ 463,630
Special Services	-
Total Project	\$ 463,630

1 of 1



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 20, 2024

SUBMITTED BY: Lucy Aldrich, City Secretary

SUBJECT: Discussion, consideration, and possible action on Resolution No. 24-2064; a resolution by the City Council of the City of Lago Vista, Texas appointing an individual to fill an unexpired vacant term as a member serving on the Library Advisory Board.

BACKGROUND: Ms. Elaine Hughes a member of the Library Advisory Board has resigned from serving due to moving from Lago Vista.

FINDINGS: Due to the vacancy as a result of the resignation, City Council needs to appoint an individual to serve on the unexpired term. This term expires on December 31, 2024.

FINANCIAL IMPACT: N/A

ATTACHMENTS:
[24-2064 Resolution for LAB Vacancy Appointment.pdf](#)

CITY OF LAGO VISTA, TEXAS

RESOLUTION 24-2064

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LAGO VISTA, TEXAS APPOINTING AN INDIVIDUAL TO FILL AN UNEXPIRED VACANT TERM AS A MEMBER SERVING ON THE LIBRARY ADVISORY BOARD; AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, the Library Advisory Board has a vacancy due to a recent resignation; and

WHEREAS, it is important to appoint individuals who are objective, knowledgeable and that have acquired relevant experience; and

WHEREAS, it is prudent to fill the vacancies on the Board to maximize opportunities for a quorum and conducting business.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAGO VISTA, TEXAS:

THAT, the City Council of the City of Lago Vista, Texas, does hereby appoint _____ as a Library Advisory Board member with a term that expires December 31, 2024.

AND, IT IS SO RESOLVED.

PASSED AND APPROVED this 20th day of June 2024.

Kevin Sullivan, Mayor

ATTEST:

Lucy Aldrich, City Secretary

On a motion by Councilor _____, seconded by Councilor _____, the above and foregoing instrument was passed and approved.



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE:	June 20, 2024
SUBMITTED BY:	Mayor Sullivan, City Council
SUBJECT:	Discussion, consideration, and possible action on Resolution 24-2065; a resolution by the City Council of the City of Lago Vista, Texas appointing an individual to serve as Council Liaison to the Parks and Recreation Advisory Committee for the remainder of the 2024 term.
BACKGROUND:	Councilor Smith was appointed on December 7, 2023, to serve as the Council Liaison to the Parks and Recreation Advisory Committee for 2024 term.
FINDINGS:	On June 6, 2024, Councilor Smith identified a need to step down as the liaison. Staff recommends City Council identify a council member to fill the vacant liaison position.
FINANCIAL IMPACT:	N/A
ATTACHMENTS:	24-2065 Resolution for Council Liaison to PRAC.pdf

CITY OF LAGO VISTA, TEXAS

RESOLUTION NO. 24-2065

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF LAGO VISTA, TEXAS
APPOINTING AN INDIVIDUAL TO SERVE AS COUNCIL LIAISON TO THE PARKS AND
RECREATION ADVISORY COMMITTEE FOR THE REMAINDER OF THE 2024 TERM.**

WHEREAS, in accordance with Section 7.8 of the City's Rules of Procedure, the Council may appoint individual Council Members to serve as a liaison to City boards, committees, and commissions, as well as county-wide, regional and local community organizations; and

WHEREAS, Council liaisons serve an important role to be a resource to support the committee, commission or board and to be a voice of for the Council to community organizations; and

WHEREAS, in accordance with paragraph 7.8(6)(a), after elections each November, city council members will discuss each committee, current liaison assignments, proposed changes, and make liaison assignments for the upcoming year; and

WHEREAS, City Council appointed Councilor Stephanie Smith to serve as the liaison to the Parks and Recreation Advisory Committee on December 7, 2023; and

WHEREAS, Councilor Smith has identified a need to step down from serving as liaison effective immediately; and

WHEREAS, Council finds it prudent to assign a new member to serve as liaison to the Parks and Recreation Advisory Committee to fulfill the duties and responsibilities in accordance with the City's Rules of Procedure for the remainder of 2024 term.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF LAGO VISTA, TEXAS:**

THAT, the City Council of the City of Lago Vista, Texas, does hereby appoint _____ to serve as Council Liaison to the Parks and Recreation Advisory Committee for the remaining 2024 term.

AND, IT IS SO RESOLVED.

PASSED AND APPROVED this 20th day of June 2024.

Kevin Sullivan, Mayor

ATTEST:

Lucy Aldrich, City Secretary

On a motion by _____, seconded by _____, the above and foregoing instrument was passed and approved.



Item Cover Page

CITY COUNCIL AGENDA ITEM REPORT

DATE: June 20, 2024

SUBMITTED BY: Councilor Durbin, City Council

SUBJECT: Discussion, consideration, and possible action regarding proposed language for an ordinance setting guidelines for interaction between staff and council, and guidelines for decorum.

BACKGROUND: On March 21, 2024 an ad hoc sub-committee made up of Mayor Pro Tem Marion, Councilor Saum, and Councilor Durbin, was formed. We were asked to develop a set of standards by which Council and Staff were to follow when council members sought information from Staff or to arranged meetings as well as to discuss and if possible, layout decorum which should be followed on the dais and in communications.

FINDINGS: We used Georgetown's rules as a format and worked from there. All the cities' rules provided by Cobby are attached.

Time and personnel are limited resources. The Staff personnel report to the City Manager and not directly to the Council or the Mayor. The Staff personnel will at times get tasked with providing information to Council members who have a need for information to achieve their legitimate legislative purpose or may be designated as the staff attendee at a meeting. Staff conducting such work need their time to be managed by their direct supervisor. We sought an outcome that would pass through the City Manager as all Staff report to her and she delegates their work. We also sought a method by which all information required for legislative purposes can be obtained.

Additionally, some Council members maintained that there was a lack of decorum on the dais and in communications. We have addressed that with a list of items that should help, if followed.

While doing the business of the sub-committee we came across several things that could be addressed in the next Charter Review and have mentioned those as well

FINANCIAL IMPACT:

None other than we hope more work will get done due to higher efficiency.

ATTACHMENTS:

[Draft Language.pdf](#)

[Samples.pdf](#)

Ordinance xxxxxx Interim Procedures for Personnel Interaction.

xxxx.001 COUNCILINTERACTIONS WITH STAFF

The following rules shall apply to the Mayor and all Councilmembers, Committee Members, and Staff.

“Staff” is defined as the City Manager and all employees which report directly and indirectly to the City Manager, including department heads, but does not include the City Attorney.

“Council” means the City Council and Mayor of Lago Vista as a whole acting in open session.

“Council Member” means any individual member(s) of the Council including the Mayor.

“Committee Members” means any individual member(s) of a quasi-judicial or advisory committee established by the City of Lago Vista.

“Mayor” is defined as either the elected mayor of Lago Vista, the appointed mayor of Lago Vista or the Mayor Pro-Tem acting in the capacity of Mayor of Lago Vista.

- a) Council authority is held collectively, not individually. The Mayor and Councilmembers have no authority to speak for or act on behalf of the Council without Council action or direction taken during an open meeting. Neither the Mayor nor Councilmembers shall give direction to any member of Staff, including the City Manager, unless so authorized by majority vote of Council at a public meeting.
- b) The City Manager is the Mayor and the Councilmember's link to the City's operating organization. The City Manager is authorized to make decisions and take actions, so long as they are consistent with the City Charter, council policies, applicable ordinances and other law.
- c) Items or requests that may entail a change in daily operations or procedures shall go through the City Manager. Items or requests that entail a change in the overall policy or an ordinance or resolution of the City shall require Council approval.
- d) The Council as a whole may ask for information from Staff by making the request to the City Manager or obtaining authorization from the city manager to request the information from Staff. Written materials or written responses to questions or requests for information shall be provided to the entire Council.

xxxx.002 COUNCIL INTERACTIONS WITH CITY MANAGER

The City Manager is responsible for facilitating communication between Council and Staff. Elected officials shall not give direction or orders to Staff. Communication between Council and Staff shall be through the City Manager. Specifically:

- a. The City Manager shall delegate Council requests and/or direction to Staff and shall coordinate appropriate Staff response to Council action and/or direction.

- b. Requests by an individual Councilmember or the Mayor for Staff attendance at a meeting shall be made through the City Manager. The City Manager must approve the request for Staff attendance at the meeting so long as it takes place at City Hall or the expenses for the travel to the meeting are approved by Council .
- c. Requests by an individual Councilmember or the Mayor for public presentations and public informational meetings from individual Councilmen and the Mayor conducted or attended by Staff shall be made through the City Manager. The City Manager must approve the public presentation or public informational meeting and work with the individual Councilperson or Mayor to provide a time frame that does not cause a disruption in necessary projects.
- d. Requests for information, which already exists, or questions to Staff from individual Councilmembers or the Mayor shall be made through the City Manager. The City Manager will obtain the requested information or answers from Staff and will provide the request(s)/question(s) and the responsive information/answers to the Mayor and all Councilmembers.
- e. Requests for new information that doesn't already exist, for new work to be performed, or for other items of an operational nature from individual Councilmembers or the Mayor shall be presented to the City Manager for consideration. If rejected the Councilmember or Mayor may bring it to Council for a vote for direction to the City Manager.
- f. Staff shall notify the City Manager of direct contact by an elected official concerning the above communication matters.

Committees, Boards and Commissions requesting information should follow the same procedures as outlined above but make such requests to their staff liaisons. Should the Committees, Boards and Commissions not receive a satisfactory result they should then direct their request to their Council Liaison.

xxxx.003 Legislative Privilege to Documents

Councilmembers have the right to request and receive any existing documents, reports, data, or other information deemed necessary for researching policy, drafting legislation, or performing oversight. This includes, but is not limited to, financial reports, contracts, public records, zoning documents, meeting minutes, and correspondence between city officials.

This right extends to all documents and records that are in the custody or control of the City Manager, City Attorney, or any City Staff. Councilmembers do not need to justify their requests, and access should not be restricted.

The City Manager, City Attorney, or City Staff are not required to create new documents or reports specifically to fulfill Council members' requests unless directed to do so by the City Manager or Council, but they must provide existing information in its current form.

xxxx.004 Information Requests by Councilmembers

Upon request from any Councilmember, the City Manager must provide the requested information promptly and accurately. Unless otherwise specified, information requests should be fulfilled within two (2) days.

If more than two (2) business days is needed to gather requested information, the City Manager or designee must notify the requesting Councilmember in writing, providing a justification for the delay and a revised timeframe for delivery of the information. If that timeframe is longer than four (4) City business days, the City Manager/Mayor will put the item on the next Council agenda, unless the requesting Councilmember states it is not needed for a city council meeting.

xxxx.005 Legislative Authority of Council

The legislative authority of the Council shall not be impeded or infringed upon by the City Manager, Mayor, City Attorney, or any member of Staff.

The Council retains the authority to make, amend, or repeal ordinances, and set policies for the City, and includes the information and research needed to carry out that authority.

The City Manager shall demonstrate professional and ethical behavior and shall be responsible for the professional and ethical behavior of Staff. The City Manager is responsible for appropriate education and training of Staff.

xxxx.006 COUNCIL RELATIONS WITH THE CITY ATTORNEY

The City Attorney is the legal advisor for the Council and its Committees, Boards and Commissions, the City Manager, and Staff with respect to any legal question(s) involving an official duty or any legal matter pertaining to the affairs of the City and as such is not considered a member of the Staff. The City Attorney represents the City, Council and Staff as a whole and not the individuals who hold the office of Mayor or Councilmember, or who are employed by the City.

No Councilmember shall request or direct the City Attorney to initiate an action or prepare any report that is significant in nature, or initiate any significant project or study without the consent of a majority of the Council. The City Attorney shall determine whether a matter is significant and notify the requestor of their decision. If the matter is deemed significant by the City Attorney and the requestor does not agree they may bring it to the Council for final determination. The City Manager and City Secretary shall be informed of any significant project, study, or report prepared by the City Attorney requested by the Council. The City Manager shall not prevent Councilmembers from communication with the City Attorney to obtain legal advice regarding any legislative matter.

Each Councilmember, including the Mayor, is allotted one (1) hour total per month of billable time with the City Attorney to discuss legislative matters and obtain a verbal opinion. A Councilmember who needs more time with the City Attorney may obtain additional time from a Councilmember who is willing to gift their time for that month. This maximum of seven (7) hours per month shall be allocated as a line item on the Council's budget. Matters discussed between the City Attorney during a Councilmember's allotted time are not to be disclosed to the City Manager, the Mayor, any

other Councilmember, or Staff unless the Councilmember chooses to share that information with others.

xxxx.007(Option 1) Enforcement and Disciplinary Measures

(Option 1)

Allegations of misconduct or violations of this ordinance may be considered ethical violations under the City's Code of Ethics and treated as such, save and except violations of xxxx.008 Rules of order and decorum.

The Council retains the right to pursue legal action or other measures if necessary to enforce compliance with this ordinance.

(Option 2)

Section 7: Enforcement and Disciplinary Measures

Allegations of misconduct or violations of this ordinance will be investigated by an independent third-party investigator, to be appointed by the City Council.

The findings of the investigation will be presented to the City Council for review and appropriate action. Disciplinary measures will be in accordance with city policies and may include warnings, censure, suspension, or termination.

If the city council determines that a violation of this article has occurred, they may impose one of the following sanctions:

- (i) A letter of notification shall be the appropriate sanction when the violation is clearly unintentional, or when the public servant's violation was made in reliance on a written opinion of the city attorney. A letter of notification shall advise the public servant to whom it is directed of any steps to be taken to avoid future violations.
- (ii) A reprimand shall be the appropriate sanction when the city council finds that a violation has been committed intentionally or through disregard of this article. A copy of a reprimand directed to a public servant, city official, councilmember, or board or commission member shall be sent to the city council. A reprimand directed to an employee of the city shall be included in said employee's personnel file. A letter of reprimand directed to an elected city official shall be transmitted to the city secretary and shall be published in the official newspaper of the city.
- (iii) A letter of censure shall be the appropriate sanction when the city council finds that a serious or repeated violation(s) of this article has been committed intentionally or through culpable disregard of this article by an elected city official. A letter of censure directed to an elected city official shall be transmitted to the city secretary and thereafter published in the official newspaper of the city and posted on the front page of the City website for no less than one month.

- (iv) A recommendation of removal from employment or public office, or a recommendation of suspension from employment or public office, as well as a recommendation for length of suspension, shall be the appropriate sanction when the city council finds that a serious or repeated violation(s) of this article has been committed intentionally or through culpable disregard of this article by city employees.
 - a. If a council member, including the Mayor, admits to intentionally violating the governing documents, they shall immediately be suspended from council meetings until a proper hearing or investigation can be held to determine if there is a violation. Such hearing must be called within one week of the suspension.

The City Council retains the right to pursue legal action or other measures if necessary to enforce compliance with this ordinance.

Allegations of misconduct or violations of this ordinance may be considered ethical violations under the City's Code of Ethics and treated as such, save and except violations of **xxxx.008 Rules of order and decorum**,

The Council retains the right to pursue legal action or other measures if necessary to enforce compliance with this ordinance.

xxxx.008 Pledge of order and decorum:

Councilmembers (including council liaisons), Committee members, City Attorney, City Manager and Staff shall hereby pledge to communicate and serve with respect, dignity, and courtesy when interacting with other Councilmembers, Committee members, Staff, and the public by:

1. acting in the best interest of the city without consideration of personal motive or gain, such as threatening to violate governing City documents;
2. treating others and their opinions equally and with respect at all times, refraining from behaviors, including but not limited to yelling, using profanity or language otherwise publicly offensive, using language tending to hold a member of Council or Staff up to contempt, or referring to others in a derogatory manner;
3. not sending emails or other communications that contain profanity, threatening, belittling, or abusive language;.
4. respecting the expertise each person brings to discussions by refraining from throwing others under the bus or intentionally or publicly pointing out deficiencies;
5. not accusing (explicitly or implicitly) a Councilmember, Committee member, or Staff of violating ethics or statutory laws publicly during a meeting or placing items on a meeting agenda to that effect;
6. not stating assumptions about others' motive(s);
7. listening attentively to one another, avoiding interrupting others when they have the floor;

8. remaining seated while speaking or discussing items other than for medical reasons (no grandstanding);
9. providing honest and accurate information at all times so that the best decisions can be made; and
10. exercising professionalism with texting, emailing, or participating in any form of electronic communication while attending a meeting, including refraining from private discussions with another member of the council or committee during a meeting.

It is not a violation to any of these rules to speak directly, firmly or to show emotion when expressing your views.

RECOMMENDATION: When the next Charter Review is commenced, we recommend they look at:

- Whether a Lago Vista specific Oath of Office should be created for Council Members and other appointed positions that take an oath.
- Whether a person can serve on a committee, board or commission which may hear a matter on appeal of another committee, board or commission upon which that person serves.
- A new charter and the next set of Rules of Procedure should incorporate the measures stated above relevant to each.

UT

5.4 Requests by Members of the Board of Regents and Chancellor.

5.4.1 This process is not intended nor will it be implemented to prevent a member of the Board of Regents or the Chancellor from access to information or data necessary for the Board member or the Chancellor to fulfill his or her official duties and responsibilities.

5.4.2 Except for a request processed under Subsection 5.4.4, requests by an individual Regent for information shall be submitted to the Chancellor in writing by the requesting Regent, with a copy to the Board Chairman and General Counsel to the Board. An individual Regent's written request for information shall identify, with specificity, the need for the information requested and shall provide a requested deadline for response if the request is time-sensitive.

5.4.3 Information requests from or on behalf of an individual member of the Board of Regents seeking the compilation of significant quantities of information or data from the U. T. System or from a U. T. System institution will be reviewed by the Chairman of the Board and the Chancellor and, if necessary, discussed with the requesting Regent to determine the appropriate scope of the request and timing of the response to avoid inefficiencies and duplication of effort but shall also ensure that requests are fulfilled in a timely manner consistent with applicable law and policy.

5.4.4 Smaller requests for existing information or data that do not appear to require significant time or effort may be processed through the Office of the Board of Regents and the Chancellor's Office.

5.4.5 Within 5 business days of the receipt of a Regent's information request, the Chancellor's Office will provide the requesting Regent with an estimated date for delivery or production. The Board requires all U. T. System Administration and U. T. System institutional employees to respond thoroughly and appropriately to requests for information from a member of the Board or the Chancellor, without undue delay. In the rare circumstance when the Chairman or the Chancellor has concerns about a Regent's request, the matter will be discussed with the Regent within 5 business days of receipt of the request. If concerns about a request for information or data are unresolved following discussion with the Regent, the matter will be presented to the Board as quickly as possible, but in no event later than the next regular Board meeting following the date of the receipt of the request. For the purpose of a Board vote on this issue, the vote of a majority of the members of the Board in support of the request is sufficient to direct that the request will be filled without delay.

LVISD

An individual Board member, acting in his or her official capacity, shall have the right to seek information pertaining to District fiscal affairs, business transactions, governance, and personnel matters, including information that properly may be withheld from members of the public in accordance with the Public Information Chapter of the Government Code. [See GBA]

If a Board member is not acting in his or her official capacity, the Board member has no greater right to District records than a member of the public.

An individual Board member shall not have access to confidential student records unless the member is acting in his or her official capacity and has a legitimate educational interest in the records in accordance with policy FL.

A Board member who is denied access to a record under this provision may ask the Board to determine whether the record should be provided or may file a request under the Public Information Act. [See GBAA]

An individual Board member shall seek access to records or request copies of records from the Superintendent or other designated custodian of records, who shall respond within the time frames required by law. When a custodian of records other than the Superintendent provides access to records or copies of records to an individual Board member, the provider shall inform the Superintendent of the records provided.

In accordance with law, the District shall track and report any requests under this provision, including the cost of responding to one
An individual Board member, acting in his or her official capacity, shall have the right to seek information pertaining to District fiscal affairs, business transactions, governance, and personnel matters, including information that properly may be withheld from members of the public in accordance with the Public Information Chapter of the Government Code. [See GBA]

If a Board member is not acting in his or her official capacity, the Board member has no greater right to District records than a member of the public.

A Board member who is denied access to a record under this provision may ask the Board to determine whether the record should be provided or may file a request under the Public Information Act. [See GBAA]

An individual Board member shall seek access to records or request copies of records from the Superintendent or other designated custodian of records, who shall respond within the time frames required by law. When a custodian of records other than the Superintendent provides access to records or copies of records to an individual Board member, the provider shall inform the Superintendent of the records provided.

In accordance with law, the District shall track and report any requests under this provision, including the cost of responding to one

Board Member Request for Information

☑ Board Members will direct their individual requests for information through the Superintendent of Schools or their designated liaison and shall copy the Administrator overseeing the office of Board Services. Board Services should follow-up on requests by phone or in writing.

a. An individual Board Member has an inherent right of access to records maintained by the District when the Board Member requests the records in his or her official capacity. *Atty. Gen. Op. No. JM-119 (1983)*

When there are competing confidentiality or security concerns, it may be proper for the Board Members to establish reasonable procedures to preserve confidentiality, but the District may not absolutely prohibit an individual Board Member from viewing records involving District business that are otherwise properly available to the Board as a governmental body. *Atty. Gen. Op. No. GA-138 (2004)*

b. Individual Board Members, acting in their official capacity, have access to any records pertaining to District fiscal affairs, business transactions, governance, and personnel, including existing reports and internal correspondence that properly may be withheld from members of the general public in accordance with the Public Information Chapter of the Government Code. [See GBA]

Individual members have access to personally identifiable student records that properly may be withheld from members of the general public only in accordance with policies FL(LEGAL) and (LOCAL).

An individual Board Member is encouraged to seek access to or copies of existing records from his or her administrative liaison and shall copy Board Services on such requests. Other District employees providing access to or copies of records to individual Board Members shall inform the Superintendent of Schools or designee of the records provided, who shall then forward to all Board Members.

Individual Board Members shall not direct or require District employees to prepare reports or any information in existing District records or to create a new record compiled from information in existing District records. Directives to staff regarding the preparation of reports shall be by Board action.

If information is not readily available in any form, then it is the responsibility of the Superintendent of Schools to respond to the

requesting trustee with an estimated timeline for preparing and delivering the report. The Superintendent of Schools may provide alternative methods for the requested information if the information is not readily available in the format requested, including copies of multiple reports of existing information. If after receiving the estimated timeline the Board Member wishes to proceed, the item will be placed on the next Board agenda.

The agenda item will be titled, "Board Requests for New Reports." This agenda item is intended to include only requests for information that have been previously submitted to the

Superintendent of Schools and with respect to which the Superintendent of Schools has responded would require the preparation of a new report rather than the mere forwarding or copying of existing information. This agenda item does not include new requests for information that have not been previously submitted to the Superintendent of Schools since Board Members do not need to request that the Superintendent of Schools forward or provide the Board Members with copies of existing information at a Board Meeting.

c. The Board Members and its administrative personnel may consult with employees with respect to matters of educational policy and conditions of employment. The Superintendent of Schools or designee may adopt and make reasonable rules, regulations, and agreements to provide for such consultation, but they shall not limit or affect the power of the Board to govern and oversee the management of District schools.

☐The Board Members may take action in the open portion of the same meeting to direct the Superintendent of Schools to respond to the request for information by providing it to all Board Members within an appropriate timeline.

Leander

Interactions with staff

Sec. 1.03.035. Interaction with city staff.

(a) *City Charter requirement.* Section 4.05 of the City Charter provides that: "No member of the council shall give orders directly to any city employee, except when empowered to do so by an emergency proclamation, and all members of the council shall deal with the nonelective officers, employees and administrative offices of the city solely through the city manager."

(b) *Council requests for staff reports.* City council members may request staff reports and other staff work through the city manager. If the request involves a significant use of staff resources (generally defined as approximately four hours or more of staff time), the city manager shall have the discretion to ask the council member to bring the request forward as an agenda item and the request must receive a consensus from the city council.

(c) *Council request for information.* The city council may ask for information from city staff by making the request to the city manager or getting authorization from the city manager to request the information from city staff. Written materials or written responses to questions or requests for information shall be provided to the entire city council.

(d) *Procedure to implement section 4.05 of the City Charter and this section 1.03.035* The city manager shall establish and maintain with the city secretary's office a written procedure for council to request information from city staff in a manner consistent with the City Charter. The city manager shall cause the procedure, as well as any amendments, to be distributed to the city staff and city council. In the event of a conflict between subsections (b) and (c) and the city manager's procedure, the city manager's procedure shall control; provided that it does not conflict with section 4.05 of the City Charter.

Kyle

J. COUNCIL/STAFF COMMUNICATION – The following rules shall apply to all

Councilmembers and the Mayor.

1. As per the City Charter, Council shall not give direction to any member of staff, including the City Manager, but by majority vote of Council at a public meeting.

2. Council shall not make requests for information from anyone except the City Manager, the City Attorney, the City Secretary, an Assistant City Manager, or a Department Head. The request shall be in the form of an email and in all instances the City Manager shall be copied. Whenever reasonable, appropriate staff shall accommodate and respond to Council requests for information in a timely manner (initial response typically in 1-2 business days). To promote fairness and to maintain staff productivity, the City Manager may reduce the timeliness of responsiveness to individual Council inquiries if the volume and nature of the requests are outliers compared to most Council inquiries.

3. Council may ask questions of staff during Council meetings. Council shall avoid giving direction or assignments to staff during meetings except by motion and majority vote. Staff shall not construe any questions or statements from Council as direction, except by motion and majority vote.

4. Council may request and attend meetings with staff – with or without the City Manager present – but only with the knowledge and express permission of the City Manager.

Georgetown

Council authority is held collectively, not individually. The Mayor and Councilmembers have no authority to speak for or act on behalf of the Council without Council action or direction taken during an open meeting.

The City Manager is the Council's link to the City operating organization. The City Manager is authorized to make decisions and take actions, as long as they are consistent with Council policies, applicable ordinances and other law.

Items that may entail a change in daily operations or procedures shall go through the City Manager. Items that entail a change in the overall policy or an ordinance of the City shall require City Council approval.

The City Manager is responsible for facilitating communication between Council and Staff. For purposes of this paragraph "Staff" does not include the City Attorney or the City Secretary. Elected officials shall not give direction or orders to Staff. Communication between Council and Staff shall be through the City Manager. Specifically:

- The City Manager shall delegate Council action and/or direction to Staff, and shall coordinate appropriate Staff response to Council action and/or direction.
- Requests for Staff attendance at a meeting shall be made through the City Manager. The City Manager must approve the request for Staff attendance at the meeting.
- Requests for public presentations and public informational meetings conducted or attended by Staff shall be made through the City Manager. The City Manager must approve the public presentation or public informational meeting.
- Requests for information or questions to Staff shall be made through the City Manager. The City Manager will obtain the requested information or answers from Staff and will provide the request/question and the responsive information/answers to the Mayor and Councilmembers.
- Requests for work to be performed or for other items of an operational nature either in a specific district, or city wide, shall be presented to the City Manager. Staff shall notify the City Manager of direct contact by an elected official concerning the above communication matters.

The City Manager shall demonstrate professional and ethical behavior and shall be responsible for the professional and ethical behavior of Staff. The City Manager is responsible for appropriate education and training of Staff.

City Attorney

COUNCIL RELATIONS WITH THE CITY ATTORNEY

The City Attorney is the legal advisor for the Council, its committees, commissions and boards, the City Manager, and all City officers and employees with respect to any legal question involving an

official duty or any legal matter pertaining to the affairs of the City. The City Attorney represents the City, not individual Councilmembers, City officers or employees.

No Councilmember shall request or direct the City Attorney to initiate an action or prepare any report that is significant in nature, or initiate any significant project or study without the consent of a majority of the Council. The City Attorney shall determine whether or not a matter is significant. The City Manager and City Secretary shall be informed of any project, study, opinion or report prepared by the City Attorney s requested by the City Council. The City Manager shall not prevent Councilmembers from communication with the City Attorney.