



TOWN OF LANTANA

**Town Hall
500 Greynolds Circle
Lantana, FL 33462**

**Town Council
March 9, 2026 - 6:00 p.m.**

For information regarding the procedures for public participation during a Town Council meeting, please refer to the end of this agenda.

***THIS TOWN COUNCIL MEETING CAN BE ACCESSED ONLINE FOR LISTENING PURPOSES ONLY. PLEASE SEE THE LAST PAGE FOR DETAILS.**

1. ROLL CALL, MOMENT OF SILENT PRAYER, PLEDGE OF ALLEGIANCE.

Karen Lythgoe, Mayor _____
Kem Mason, Vice Mayor _____
Christopher Castle, Vice Mayor Pro Tem _____
Jesse Rivero, Councilmember _____
Mark Zeitler, Councilmember _____

LANTANA STAFF: Brian K. Raducci, ICMA-CM, Town Manager; R. Max Lohman, Town Attorney; and Kathleen Dominguez, CMC, Town Clerk

2. AGENDA APPROVAL:

- a. Additions, substitutions, deletions.
- b. Agenda Approval.

3. STAFF AND COMMITTEE REPORTS:

- a. Town Council
- b. Town Manager

4. SPECIAL PRESENTATIONS:

- a. Proclamation Recognizing April as Water Conservation Month.
- b. Proclamation Recognizing April as Volunteer Appreciation Month.

5. APPROVAL OF THE CONSENT AGENDA:

- a. Approval of the February 20, 2026, Town Council Workshop Series Meeting Minutes.
- b. Approval of the February 23, 2026, Regular Town Council Meeting Minutes.
- c. Consideration of a request from the GFWC Casuarina Women's Club to waive the Lantana Recreation Center rental fees for their Christmas in July Event on July 24, 2026, and July 25, 2026.

- d. Consideration of Approval of a Partial Abandonment of Easement (5.5' x 6') at the Northeast Corner of the Tidal Wave Car Wash Property.

6. ORDINANCES AND RESOLUTIONS:

- a. Consideration of Ordinance No. O-02-2026, by amending Chapter 11, Section 11-30 of the Town Code, to define and regulate roadside vendors and mobile food vendors/food trucks.
Remarks: Second Reading

7. QUASI-JUDICIAL HEARINGS:

- a. None.

8. MISCELLANEOUS:

- a. Consideration of awarding a contract for the Sensus Drive By Meter Reading System through a Piggyback Contract with Core & Main's Contract with the City of Punta Gorda in an amount of \$249,678.54.

9. PUBLIC COMMENTS:

10. FUTURE EVENTS/IMPORTANT DATES (subject to change):

- 03/14/2026 - Lantana Beach Master Plan Community Workshop, Town Hall Council Chambers, 9:00 a.m. - 12:00 p.m.
- 03/19/2026 - Special Magistrate Hearing, Town Hall Council Chambers, 5:30 p.m.
- 03/21/2026 - Coffee with the Mayor, Le Dor Café, 9:00 a.m. - 11:00 a.m.
- 03/23/2026 - Town Council Meeting, Town Hall Council Chambers, 6:00 p.m.
- 03/25/2026 - Planning Commission Meeting, Town Hall Council Chambers, 6:00 p.m.
- 04/03/2026 - Town Offices Closed at noon in Observance of Good Friday.
- 04/04/2026 - Eggstravaganza Egg Hunt Event, Maddock Park, 8:30 a.m. - 10:30 a.m.
- 04/10/2026 - Visioning Retreat, Finland House, 8:00 a.m. - 2:00 p.m.
- 04/11/2026 - Touch-A-Truck Event, Greynolds Circle, 10:00 a.m. - 12:00 p.m.
- 04/13/2026 - Town Council Meeting, Town Hall Council Chambers, 6:00 p.m.
- 04/16/2026 - Special Magistrate Hearing, Town Hall Council Chambers, 5:30 p.m.
- 04/22/2026 - Planning Commission Meeting, Town Hall Council Chambers, 6:00 p.m.
- 04/24/2026 - Arbor Day Tree Planting, Maddock Park, 9:00 a.m.
- 04/27/2026 - Town Council Meeting, Town Hall Council Chambers, 6:00 p.m.

11. COUNCIL COMMENTS:

12. ADJOURNMENT.

Listen to the Town Council Meeting: Visit <https://www.lantana.org/266/Town-Agendas> and click "View Event" next to the meeting date for the live broadcast. The link will be available when the meeting starts. The recording will be available on-demand after the meeting in the Past Events section.

PROCEDURES FOR PUBLIC PARTICIPATION

Any citizen is entitled to be heard on an official agenda item when the Town Council calls for public comment **OR** any matter not on the agenda under the "Public Comments" section. Citizens desiring to address the Town Council shall step up to the microphone at the podium, state their name and address in an audible voice for the record, and, unless the Chair grants additional time, shall limit their address to three (3) minutes. Citizens who

wish to address the Council **MUST** complete a blue public comment card and present it to the Town Clerk before the item is discussed and wait for the Mayor to announce when it is their turn to speak. Likewise, if the public wishes to speak on a matter on the consent agenda, they must complete a blue card and present it to the Town Clerk before the start of the meeting.

Americans with Disabilities Act: In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) working days advance notice of any meeting, by contacting Kathleen Dominguez, Town Clerk at Lantana Town Hall, 500 Greynolds Circle, Lantana, Florida, (561) 540-5000.



TOWN OF LANTANA

Agenda Item Summary

AGENDA ITEM No.: 4a

PREPARED BY: Kathleen Dominguez, CMC, Town Clerk

REVIEWED BY: Brian K. Raducci, ICMA-CM, Town Manager

MEETING DATE: March 9, 2026

AGENDA ITEM: Proclamation Recognizing April as Water Conservation Month.

ISSUE/BACKGROUND:

ATTACHMENT(S):

1. 2026_Lantana_Proclamation_Water_Conservation_Month.docx



Proclamation

Recognizing Water Conservation Month

WHEREAS, water is a basic and essential need of every living creature; and

WHEREAS, The State of Florida, Water Management Districts, and the Town of Lantana are working together to increase awareness about the importance of water conservation; and

WHEREAS, Lantana and the State of Florida have designated April, typically a dry month when water demands are most acute, Florida's Water Conservation Month, to educate citizens about how they can help save Florida's precious water resources; and

WHEREAS, Lantana has always encouraged and supported water conservation, through various educational programs and special events; and

WHEREAS, every business, industry, school, and citizen can make a difference when it comes to conserving water; and

WHEREAS, every business, industry, school, and citizen can help by saving water and thus promote a healthy economy and community; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Lantana, Florida do hereby recognize, **the month of April** as: ***Water Conservation Month*** in the Town of Lantana, Florida calling upon each citizen and business to help protect our precious resource by practicing water saving measures and becoming more aware of the need to save water.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the Town of Lantana, Florida to be affixed this **9th day of March 2026**.

Mayor Karen Lythgoe

Attest:

Town Clerk



TOWN OF LANTANA

Agenda Item Summary

AGENDA ITEM No.: 4b

PREPARED BY: Kathleen Dominguez, CMC, Town Clerk

REVIEWED BY: Brian K. Raducci, ICMA-CM, Town Manager

MEETING DATE: March 9, 2026

AGENDA ITEM: Proclamation Recognizing April as Volunteer Appreciation Month.

ISSUE/BACKGROUND:

ATTACHMENT(S):

1. Volunteer_Appreciation_Month_Proclamation.docx



Proclamation

Recognizing Volunteer Appreciation Month

WHEREAS, volunteers are the heart of our community, dedicating their time, skills, and compassion to improving the lives of others; and

WHEREAS, their selfless contributions strengthen our community bonds, enhance our services, and create a more vibrant and caring society; and

WHEREAS, volunteers serve in diverse capacities, including serving on advisory boards, providing literacy support as reading tutors, assisting with the Read for the Record program, supporting community events, and participating in the Junior Police Explorers program; and

WHEREAS, their efforts inspire us all to embrace the spirit of service and make a positive impact on the world around us; and

WHEREAS, recognizing and celebrating the invaluable contributions of volunteers is essential to fostering a culture of civic engagement.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Town Council of the Town of Lantana, Florida, do hereby recognize **the month of April** as: ***Volunteer Appreciation Month*** and recognize the many contributions and the ongoing dedication of volunteers to the citizens of the Town and the United States.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the Town of Lantana, Florida to be affixed this **9th day of March, 2026**.

Mayor Karen Lythgoe

Attest:

Town Clerk



TOWN OF LANTANA

Agenda Item Summary

AGENDA ITEM No.: 5a

PREPARED BY: Kathleen Dominguez, CMC, Town Clerk

REVIEWED BY: Brian K. Raducci, ICMA-CM, Town Manager

MEETING DATE: March 9, 2026

AGENDA ITEM: Approval of the February 20, 2026, Town Council Workshop Series Meeting Minutes.

ISSUE/BACKGROUND:

ATTACHMENT(S):

1. 02-20-26 DRAFT Meeting Minutes.docx



**TOWN OF LANTANA
Workshop Meeting Minutes
February 20, 2026**

1. ROLL CALL, SILENT PRAYER, AND PLEDGE OF ALLEGIANCE.

Mayor Lythgoe called the workshop meeting to order at 9:00 a.m. Town Clerk Kathleen Dominguez called the roll, and a quorum was established with all elected officials in attendance.

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

2. APPROVAL OF AGENDA.

MOTION: Vice Mayor Mason made a motion to approve the agenda, as submitted. Councilmember Rivero seconded the motion. Motion passed 5-0.

Mayor Lythgoe turned the meeting over to Town Manager Brian Raducci.

3. WORKSHOP SERIES - SESSION 3 RECAP:

a. Consideration of Code Revisions regarding Special Events on Public Property.

Town Manager Raducci reviewed the progress from the previous workshop meetings, including the consensus on park art installations and commercial activity in public parks. He then turned it over to Development Services Director Nicole Dritz for her presentation on code revisions regarding special events held on private property.

4. MISCELLANEOUS:

a. Consideration of Code Revisions regarding Special Events on Private Property.

Director Dritz presented on special events, distinguishing between public and private property regulations, and highlighted challenges with the current process for private property events. She asked the Councilmembers for their feedback on streamlining the application process for businesses seeking special event permits and simplifying the requirements for private property events.

A discussion ensued regarding the challenges associated with regulating businesses hosting special events beyond their normal scope of operations, particularly those that extend or encroach upon shared courtyards and parking areas. **The Town Council expressed a strong desire to support the local business community and reached a consensus to streamline the special event request process.**

Director Dritz reviewed the current application procedures to identify opportunities for increased efficiency and reduced administrative burden for local business owners.

The Town Council reached a consensus to permit special events on private property, provided that the following conditions are met:

- **Frequency:** Events shall be limited to a maximum of four (4) to six (6) occurrences per calendar year.
- **Capacity:** Attendance shall be restricted to a maximum of 100 persons.
- **Liability:** The applicant must provide a valid certificate of insurance (COI) naming the Town as additionally insured, where applicable.
- **Shared Parking:** The applicant is required to obtain and provide written consent from all tenants who share the designated parking facilities or other shared spaces.
- **Authorization:** The tenant and property owner are responsible for finalizing all owner-authorization agreements; it was expressly noted that the Town shall not be a party to these private civil arrangements.
- **Indoor Exemption:** It was clarified that events contained entirely within the interior of a building or residence do not require a Town-issued special event permit.

Town Attorney Lohman suggested incorporating specific provisions into the Town Code that would enable the Town to actively manage future requests and provide a mechanism to deny or revoke permits should a previous event become disorderly or exceed the established safety parameters.

b. Discussion on the Allowed Materials and Requirements for Swale Areas.

A discussion ensued regarding the Town's requirement for adjacent property owners to maintain the swale areas and the specific materials permitted within those Town rights-of-way.

Staff reviewed existing regulations and allowable materials for driveway aprons, turf block, cement markers, and approved landscaping.

A discussion ensued regarding the detrimental impact of vehicle parking in swale areas over the years, noting that soil compaction has significantly damaged drainage conveyance over time, resulting in increased restoration costs for the Town.

The staff and Town Council explored the potential for allowing alternative materials, such as artificial turf or other permeable surfaces, to improve both aesthetics and drainage performance.

Staff agreed to research alternative permeable materials and suitable tree species for swales that balance durability with the Town's stormwater management needs.

c. Discussion on and Consideration of Criteria to be considered for Naming Rights for Town Structures, Buildings, etc.

d. Selection of Next Workshop Date.

The next workshop is scheduled for May, with the date and time TBD.

5. COUNCIL COMMENTS.

The Town Council inquired about the upcoming Lantana Beach Master Plan Public Charrette on March 14, 2026, and agreed to listen online, or attend in person, but not participate actively to avoid swaying public input.

Vice Mayor Mason shared a compliment he received recently about the council's civil and well-organized meetings.

6. ADJOURNMENT.

The motion was made and carried unanimously. There being no further discussion, the meeting adjourned at 10:05 a.m.

ATTEST:

Mayor Karen Lythgoe

Kathleen Dominguez, CMC, Town Clerk



TOWN OF LANTANA

Agenda Item Summary

AGENDA ITEM No.: 5b

PREPARED BY: Kathleen Dominguez, CMC, Town Clerk

REVIEWED BY: Brian K. Raducci, ICMA-CM, Town Manager

MEETING DATE: March 9, 2026

AGENDA ITEM: Approval of the February 23, 2026, Regular Town Council Meeting Minutes.

ISSUE/BACKGROUND:

ATTACHMENT(S):

1. 02-23-26 Draft Minutes.docx



**TOWN OF LANTANA
Regular Meeting Minutes
February 23, 2026**

1. ROLL CALL, MOMENT OF SILENT PRAYER, PLEDGE OF ALLEGIANCE.

Mayor Lythgoe called the regular meeting to order at 6:00 p.m. Town Clerk Dominguez called the roll and established a quorum. All elected officials were in attendance.

Mayor Lythgoe led a moment of silence that was followed by the Pledge of Allegiance.

2. AGENDA APPROVAL:

- a. Additions, substitutions, deletions.
- b. Agenda Approval.

Motion: Vice Mayor Mason made a motion to approve the agenda, as submitted. Councilmember Zeitler seconded the motion. Motion passed 5-0.

3. STAFF AND COMMITTEE REPORTS:

a. Town Council

Councilmember Rivero shared that he attended the 32nd Lake Worth Beach Street Painting Festival and the Lake Clarke Shores community barbecue over the weekend, noting that both events were well attended and enjoyable.

Mayor Lythgoe referenced the February 20, 2026 workshop series meeting and emphasized that these workshops are needed for deliberation and consensus-building before items are presented at a regular meeting. She cited the food truck ordinance on the agenda as a prime example of the workshop's effectiveness.

Mayor Lythgoe commented that although the property tax and BTR bills recently passed in the House departments, she will continue to advocate for the Town and transition her correspondence from the House of Representatives to the Senate. Additionally, the Mayor announced her appointment to the Palm Beach County Community Action Advisory Board and reported on her attendance at a South Palm Beach "Meet the Candidate" event to show her support for their Town Council. Lastly, she informed the Council that she joined the Central County Alliance in a letter to Superintendent Burke regarding school resource needs for Lantana and other small communities, so they have a voice.

Vice Mayor Mason reported on his participation in the Palm Beach County League of Cities district luncheon and the Lake Clarke Shores barbecue as a way to support neighboring communities. He updated the Council on his recent attendance at the School Advisory Council (SAC) meetings and

announced an upcoming Zoom conference with the Mayor of Atlantis to address regional airport noise concerns.

b. Town Manager

Town Manager Brian Raducci provided the following updates and announcements:

- Palm Beach County has opened two (2) warming shelters tonight due to current cold weather conditions. He provided the locations of the shelters.
- The Lantana Beach Master Plan Public Charrette is scheduled for March 14, 2026, at 9:00 a.m. in the Town Hall Council Chambers.
- The Free Drive-In Movie Night on February 27, 2026, at 7:30 p.m. at the Lantana Sports Park featuring Jurassic World Rebirth.

4. SPECIAL PRESENTATIONS:

a. Presentation by S Lizabeth Martin from the Palm Beach County Commission on Ethics.

Mayor Lythgoe introduced the above agenda item and invited Ms. Martin to the podium.

Ms. Martin provided a brief overview of the County Ethics Commission, including their services and board makeup. She also explained how they assist municipalities in staying informed and adhering to the Code of Ethics for County officials.

b. Presentation of the Police Department's Employee of the Year Award 2025.

Mayor Lythgoe introduced the above agenda item and invited Chief Scheller to the podium.

Chief Scheller announced and presented the Police Department's 2025 Employee of the Year Award to Executive Secretary Karen Dipolito, highlighting Ms. Dipolito's accomplishments.

5. APPROVAL OF THE CONSENT AGENDA:

- a.** Approval of the January 30, 2026, Town Council Workshop Series Meeting Minutes.
- b.** Approval of the February 9, 2026, Town Council Meeting Minutes.
- c.** Consideration of a request from the Greater Lantana Chamber of Commerce to waive the Lantana Recreation Center rental fees and to permit a tent installation on the grounds and the temporary parking of a boat for their Annual Lantana Fishing Derby from June 1, 2026, through June 8, 2026.
- d.** Consideration of authorizing the payment of the annual maintenance fee for the Police Department's interoperability radios with the Palm Beach County Board of County Commissioners in the amount of \$34,530.72.

Motion: Vice Mayor Mason made a motion to approve the consent agenda, as submitted. Councilmember Rivero seconded the motion. Motion passed 5-0.

6. ORDINANCES AND RESOLUTIONS:

- a.** Consideration of Ordinance No. O-02-2026, by amending Chapter 11, Section 11-30 of the Town Code, to define and regulate roadside vendors and mobile food vendors/food trucks. **Remarks:**
First Reading

Mayor Lythgoe introduced the above agenda item.

Town Attorney Lohman read the ordinance title below into the record and provided an overview:

ORDINANCE NO. O-02-2026

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LANTANA, FLORIDA, AMENDING CHAPTER 11 BUSINESS TAXES AND REGULATION, BY AMENDING SECTION 11-30 – ROADSIDE VENDORS REGULATED, PERMIT REQUIRED. TO DEFINE ROADSIDE VENDOR AND MOBILE FOOD VENDOR, AND SET REGULATIONS FOR BOTH NEWLY DEFINED TERMS; PROVIDING THAT THE REMAINDER OF CHAPTER 11 SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ENACTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Town Attorney Lohman provided more details on the ordinance and its intent, which is to define and provide new and separate regulations for mobile food vendors and roadside vendors. He provided further clarification and addressed questions from the Councilmembers.

There were no public comments.

There was no discussion from the Councilmembers.

Motion: Councilmember Rivero made a motion to adopt Ordinance No. O-02-2026 on first reading. Vice Mayor Mason seconded the motion. Motion passed 5-0.

7. QUASI-JUDICIAL HEARINGS:

- a. None.

8. MISCELLANEOUS:

- a. Consideration of CSA No. 2025-12 with Kimley-Horn and Associates, Inc., authorizing engineering services in the amount of \$82,150 for assistance with the Water Distribution System GIS Development – Cycle 1.

Mayor Lythgoe introduced the agenda item.

Public Services Director Eddie Crockett presented the request and addressed inquiries from the Councilmembers.

There were no public comments.

There was no discussion from the Councilmembers.

Motion: Vice Mayor Mason made a motion to approve CSA No. 2025-12 with Kimley-Horn and Associates, Inc. for engineering services for assistance with the Water Distribution System GIS Development – Cycle 1 in the amount of \$82,150, and to authorize the Town Manager to execute the CSA(s) and any amendments thereto. Councilmember Zeitler seconded the motion. Motion passed 5-0.

- b.** Consideration of CSA No. 2025-04 with Baxter & Woodman, Inc., authorizing engineering services in the amount of \$188,171 for the design of the Hillbrath Dr. Gravity Sewer Main Replacement Project.

Mayor Lythgoe introduced the agenda item.

Director Crockett presented the request and addressed inquiries from the Councilmembers.

Town Engineer from Baxter & Woodman, Rebecca Travis, addressed technical questions from the Councilmembers.

There were no public comments.

A discussion ensued among the Councilmembers.

Motion: Councilmember Rivero made a motion to approve CSA No. 2025-04 with Baxter & Woodman, Inc., authorizing engineering services in the amount of \$188,171 to design the Hillbrath Dr Gravity Sewer Main Replacement Project and authorize the Town Manager to execute the agreement and any amendments thereto. Councilmember Zeitler seconded the motion. Motion passed 5-0.

- c.** Consideration of a Ninth Addendum to the Agreement for Professional Services with Baxter & Woodman Inc. (previously Mathews Consulting Inc.), for Engineering Services for a one (1) year period.

Mayor Lythgoe introduced the agenda item.

Grants and Contracts Administrator Vanessa Holloway provided a brief overview and addressed inquiries from the Councilmembers.

There were no public comments.

There was no discussion from the Councilmembers.

Motion: Vice Mayor Mason made a motion to approve the Ninth Addendum to the Agreement for Professional Engineering Services with Baxter & Woodman Inc., for a one (1) year term, which includes a 3% increase in the current fee schedule, and to authorize the Town Manager to execute the same and any amendments thereto. Councilmember Rivero seconded the motion. Motion passed 5-0.

9. PUBLIC COMMENTS:

There were no public comments.

10. FUTURE EVENTS/IMPORTANT DATES (subject to change):

Mayor Lythgoe read the future events and important dates.

11. COUNCIL COMMENTS:

Councilmember Rivero raised concerns about the Lantana Beach boardwalk's deteriorating condition and requested that staff start evaluating options for temporary repairs before the master plan's implementation.

Town Manager Raducci stated he would present repair options for future Council consideration, noting the potential for redundant costs once the Lantana Beach Master Plan is executed.

Mayor Lythgoe noted resident concerns regarding unauthorized parking in the decal-only section of the Beach lot. She reported that, according to constituent feedback and social media discussion, non-decal holders are occupying restricted spaces when general parking reaches capacity.

Town Manager Raducci clarified that while a parking decal authorizes use of the restricted section, it does not guarantee space availability. He further noted that parking congestion also includes patrons of the nearby establishments, such as the Eau Spa and Dune Deck. Mr. Raducci emphasized that the Town does not intend to dissuade patrons of local commercial interests from utilizing the lot, as their participation contributes to Town revenue; however, the primary goal remains managing the balance of availability.

A discussion ensued.

Staff committed to increasing enforcement and public education efforts to ensure compliance with decal-only restrictions at the Beach lot.

Vice Mayor Mason requested to prioritize discussions on naming rights for Town structures and buildings at the next workshop.

Town Manager Raducci confirmed that the item would be prioritized at the next scheduled workshop session.

12. ADJOURNMENT.

The motion was made and carried unanimously. There being no further discussion, the meeting adjourned at 7:12 p.m.

Mayor Karen Lythgoe

ATTEST:

Kathleen Dominguez, CMC, Town Clerk



TOWN OF LANTANA

Agenda Item Summary

AGENDA ITEM No.: 5c

PREPARED BY: Kathleen Dominguez, CMC, Town Clerk

REVIEWED BY: Brian K. Raducci, ICMA-CM, Town Manager

MEETING DATE: March 9, 2026

AGENDA ITEM: Consideration of a request from the GFWC Casuarina Women's Club to waive the Lantana Recreation Center rental fees for their Christmas in July Event on July 24, 2026, and July 25, 2026.

ISSUE/BACKGROUND:

The GFWC Casuarina Woman's Club requests a waiver of rental fees for using the Lantana Recreation Center for their Christmas in July event on Friday, July 24, 2026, from 4:00 p.m. to 7:00 p.m. (for setup) and on Saturday, July 25, 2026, from 7:00 a.m. to 6:00 p.m. (event day).

According to the Fee Schedule in Resolution No. R-07-2025, rental fees for residents for the Recreation Center are \$25 on weekdays, \$75/hr. on weekends or holidays, and \$25 for the food prep area (kitchen) with a \$200 refundable cash security deposit upon favorable inspection after the event.

In addition to the rental fees, the rental will require a \$1,000,000 liability insurance policy that names the Town as an additional insured. Therefore, the security deposit and insurance coverage requirement will not be waived.

ATTACHMENT(S):

1. 2026 Christmas in July letter to Town.pdf
2. Special Event Permit Application - Christmas in July Event.pdf

SAMPLE MOTION:

I move to (waive)(not to waive) the rental fees for the Lantana Recreation Center for the GFWC Casuarina Woman's Club's Christmas in July event on July 24, 2026, and July 25, 2026, conditioned upon the Club providing a \$1,000,000 liability insurance policy that names the Town as an additional insured and providing security services for the event in accordance with the Town's Rental Policy.



GFWC Casuarina Women's Club , Inc
Community Service since 1966



February 19, 2026

Dear Kathleen,

As we approach the festive spirit of Christmas in July, I wanted to reach out to express our heartfelt gratitude for your ongoing support of the GFWC Casuarina Woman's Club and our mission to serve our community.

As a not-for-profit organization dedicated to giving back, we have been deeply committed to various projects aimed at making a positive impact in the lives of others. From providing gift bags to the Lantana Explores for Christmas gifts to the children in our community, place mates to meals on wheels, pocket quilts to Forgotten Soldiers Outreach to be included in "we care boxes", bays to the homeless, and supporting programs like Adopt a Cat, our club endeavors to spread joy and support to those in need.

We are immensely proud of the work we've accomplished together and the difference we've been able to make in our community. However, as you may know, every penny we raise is crucial to sustaining and expanding our charitable initiatives.

In light of our shared commitment to community service since 1966, I kindly request your consideration in waiving all fees associated with our upcoming Christmas in July event. Your generosity in this regard would be tremendously beneficial to our organization, enabling us to allocate more resources towards our charitable endeavors and ultimately, touch the lives of even more individuals in need. Your support means the world to us, and we deeply appreciate your understanding of our mission and the impact of your contribution.

Thank you once again for your unwavering support and consideration. We eagerly await your response and the opportunity to continue our partnership in making a positive difference in the lives of others.

Best regards,
Rosemary A. Mouring
Casuarina Woman's Club President
561-588-9546
Casuarina.wc@gmail.com

**TOWN OF LANTANA
SPECIAL EVENT PERMIT APPLICATION**

PLEASE FILL IN THE FOLLOWING INFORMATION

DATE: February 23, 2026

CONTACT PERSON: Rosemary A Mouring PHONE: 561-588-9546

APPLICANT: Rosemary A. Mouring

OWNER: N/A

IS THIS A NON-PROFIT ORGANIZATION? Yes

PROPOSED LOCATION: 418 South Dixie Highway, Lantana, Fl

LOCATION ON PROPERTY: Recreation Center

DATE OF EVENT: 07/24/-07/25/2026

TIME OF EVENT: Fri: 4-7pm Sat 7am -6pm

DURATION OF EVENT: 24 for vendor set up/ 25 day of event

APPROXIMATE NUMBER OF PARTICIPANTS: 50-75 people

IF EVENT IS TO OCCUR ON PRIVATE PROPERTY, ARE YOU THE OWNER? No

IF YOU ARE NOT THE PROPERTY OWNER, WRITTEN PERMISSION FROM THE OWNER MUST BE ATTACHED TO THE APPLICATION

PLEASE ANSWER THE FOLLOWING QUESTIONS:

**TOWN OF LANTANA
SPECIAL EVENT PERMIT APPLICATION**

1. Will you need additional (Police or Private) security?

no



2. Are there sanitary facilities (1 toilet per 50 guests) available?

yes

3. Are ample trash collection containers available?

yes

4. Who will empty the trash containers and will additional collection from the Town be required?

Casuarina members/ no

5. Will you desire any street closures or will barricades be required?

no

6. Will you or other participants require electrical power sources?

no

7. Will any type of water supply be needed?

no

8. Will there be a need for vehicles on grassed areas?

no

9. Will there be temporary structures erected such as tents or awnings?

no

10. Will off-site parking be needed? Traffic control?

no

11. Will you be requesting a "Temporary Signs" permit from the Building Dept.?

Casuarina will supply signs



12. Will you request any special support or assistance from the Town?

no

13. Will you be requesting a "Civic Alcohol Permit" to sell beer and wine at the event?

no

**TOWN OF LANTANA
SPECIAL EVENT PERMIT APPLICATION**

HOLD HARMLESS AGREEMENT

This AGREEMENT made this 23 day of February, 2026, by and between
GFWC Casuarina Woman's Club, Inc _____ (hereinafter referred to as APPLICANT,) and the Town of
Lantana, Florida, (herein referred to as "TOWN".)

WHEREAS, APPLICANT affirms that all facts set forth in the application are true and correct and
understands that the TOWN may impose reasonable conditions upon the permit in order to reduce adverse
impacts and to protect the health, safety and welfare of all;

WHEREAS, APPLICANT further agrees to comply with the TOWN'S rules, regulations, and policies for the
reasons set forth above; and the TOWN intends to approve APPLICANT'S request;

NOW THEREFORE, in consideration of the above, APPLICANT agrees to release, indemnify, and hold
harmless the TOWN from any and all claims, including costs and attorney's fees incurred by the TOWN in defense
of such claims, that may arise as a direct result of activities held by APPLICANT and APPLICANT'S participants during
the duration of the event for which this permit is issued.

IN WITNESS WHEREOF, the parties have executed this AGREEMENT, including any addendum's attached
hereto, on the date and year first written herein.

Rosemary A. Mouring
(Applicant)

Rosemary A. Mouring

Print Name

President

Title (Organization, Group, etc.)

Jennifer Sweeten
(Witness)

Jennifer Sweeten

Print Name

STATE OF FLORIDA)

)ss:

COUNTY OF PALM BEACH)

The foregoing instrument was acknowledged before me this 23rd day of Feb, 2026
by Rosemary Mouring, who is personally known to me or who has produced a Florida driver's license as
identification and who did/did not take an oath.

Jennifer Sweeten
Notary Public
State of Florida



Jennifer Sweeten
Comm.: HH 378993
Expires: April 4, 2027
Notary Public - State of Florida

**TOWN OF LANTANA
SPECIAL EVENT PERMIT APPLICATION**

**TOWN OF LANTANA
RULES & REGULATIONS/POLICIES & PROCEDURES**

I have read and understood the following Town of Lantana Rules and Regulations for the Event Permit:

1. No alcoholic beverages allowed on/in any Town facilities at any time, except by specific approval granted by the Town Council.
2. A code of good conduct must be exhibited by all participants and enforced by APPLICANT.
3. APPLICANT is responsible for the set up and breakdown of the event. When the event is complete APPLICANT must clean up the facility/grounds, i.e. fold and stack tables and chairs, bag refuse and dispose of in dumpster, etc.
4. APPLICANT MUST provide the Town a signed hold harmless agreement and/or a certificate of comprehensive general liability insurance in the amount of \$1,000,000 listing the Town of Lantana as an additional insured. Applicants hosting an event that invites the general public to attend will be required to provide liability insurance in the amount listed above.
5. Groups who use Town property/facilities on a regularly scheduled basis (i.e. monthly meetings) MUST renew their Special Event Permit Application and provide the Town with a hold harmless agreement and/or certificate of comprehensive liability insurance in the amount of \$1,000,000 listing the Town of Lantana as an additional insured on or by January 1 of each year.
6. APPLICANT may be charged a fee for Town Personnel who may be needed to inspect, monitor and/or work the event such as a Building Official, Police Officer, or Public Works Employee.
7. The TOWN reserves the right to cancel any or all activities in part or full at any time if it is deemed in the best interest of the TOWN and the health, safety and welfare of its citizens or facilities.

Rosemary A. Mouring

APPLICANT

**TOWN OF LANTANA
SPECIAL EVENT PERMIT APPLICATION**

TOWN OF LANTANA USE ONLY

Plan Review Committee meeting date: _____

1. Approved as Submitted

2. Approved with the following conditions:

Permit Issued by: _____

Permit # _____

Fee: _____

**TOWN OF LANTANA
SPECIAL EVENT PERMIT APPLICATION**

Special Event^x _____
Temporary Permit _____
Facility Usage _____

Application Fee:	1-Day event	\$50.00
	Additional Days	\$50.00 / day

The application should be submitted with an application fee of \$50.00. Should the event be held for more than one day, an additional \$50 per day will be required for each day thereafter.

Complete Application: This Special Event Application must be completed and submitted to the Building Department fifteen (15) days prior to Plan Review Committee (PRC) meeting.

Meeting Schedule: All meetings are held in the Town Council Chambers at Town Hall, 500 Greynolds Circle. The Plan Review Committee (PRC) meets on first Wednesday of each month at 10:00am.

ADDITIONAL MEETINGS: Should the event be held on Town, State, or Federal property, the requested event will need approval of the Town Council. The Town Council meets on the 2nd and 4th Monday's of each month at 6pm in the Town Council Chambers.

THIS PAGE DOES NOT NEED TO BE SUBMITTED WITH THE APPLICATION



TOWN OF LANTANA

Agenda Item Summary

AGENDA ITEM No.: 5d

PREPARED BY: Max Lohman, Town Attorney

REVIEWED BY: Brian K. Raducci, ICMA-CM, Town Manager

MEETING DATE: March 9, 2026

AGENDA ITEM: Consideration of Approval of a Partial Abandonment of Easement (5.5' x 6') at the Northeast Corner of the Tidal Wave Car Wash Property.

ISSUE/BACKGROUND:

This abandonment of easement is a partial abandonment of a 5.5' x 6' area lying at the northeast corner of the lot upon which the Tidal Wave Car Wash (Tidal Wave) is located. This abandonment is required by Palm Beach County (PBC) to satisfy its requirement for right of way dedication by Tidal Wave. The Town still has a lift station control panel located within the area to be abandoned. However, pursuant to PBC ROW permit UT64860-0423, the Town's control panel may remain within the right of way until it relocation is required due to future right of way improvements, which are not currently scheduled to take place until 2037. Approval of this abandonment is required as a condition of the Development Agreement that the Town entered into with Tidal Wave, as it was a bargained for exchange in order to secure easements needed by the Town to address existing utility encroachments on Tidal Wave's property.

As a result of the analysis set forth above, the Town Attorney prepared this item, and staff recommends approval of the partial abandonment of the easement.

ATTACHMENT(S):

1. Release of and Abandonment of Easement.docx
2. Exhibit A - TWAS Lantana Esmnt Vacation Sketch.pdf
3. PBC ROW Permit for Control Panel.pdf

SAMPLE MOTION:

I move to (approve)(deny) the partial abandonment of the easement (5.5' x 6') located at the northeast corner of the Tidal Wave Car Wash Property.

This instrument prepared
by: R. Max Lohman, Esq.
Town of Attorney
Town of Lantana, Florida
500 Greynolds Circle
Lantana, FL 33462
Sketch & Legal description
Prepared by: SurvTech Solutions, Inc.
(08-29-24)

RELEASE AND ABANDONEMENT OF EASEMENT

THIS RELEASE AND ADANDONEMENT OF EASEMENT, made this _____ day of March, 2026, by the TOWN OF LANTANA, a municipal corporation existing under the law of the State of Florida, whose address is: 500 GREYNOLDS CIRCLE, Lantana, Florida 33462, releasor: (Wherever used herein the term "releasor" include all the parties to this instrument and the heirs, legal representatives and assigns of individuals, and the successors, and assigns of organizations).

WITNESSETH: That the releasor, does hereby release and abandon all right, title, interest, claim and demand which the releasor has in and to that portion of the utility easement reserved in Plat Book 41, Page 25 of the public records of Palm Beach County, situate in Palm Beach County, Florida, to wit:

The released and abandoned easement is depicted by bold outlines and is more particularly described in Exhibit "A" attached hereto and made a part hereof.

Such release and abandonment are specifically limited to only that portion of the subject easement described and depicted on the Exhibit "A" attached hereto.

IN WITNESS WHEREOF, the said releasor has caused these presents to be duly executed in its name by its Mayor, and its seal to be hereto affixed, attested by its Town Clerk, the date first above written.

TOWN OF LANTANA, FLORIDA

ATTEST

By: _____
KATHLEEN DOMINGUEZ, CMC
City Clerk

KATHERINE LYTHGOE, Mayor

Signed, sealed and delivered in
the presence of: (Two witnesses
or Corporate Seal required by
Florida Law)

(Seal)

By: _____
Name: _____
Address: _____

By: _____
Name: _____
Address: _____

STATE OF FLORIDA

COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this _____ day of March, 2026 by KAREN LYTHGOE, as MAYOR of the TOWN OF LANTANA, who is personally known to me.

Print Name: _____
Notary Public in and for the
County and State last aforesaid.
My Commission Expires: _____

Sketch & Description
TWAS Properties - Lantana
Vacating Platted Easement
Section 4, Township 45 South, Range 43 East
Palm Beach County, Florida

Legal Description: Vacated Right-of-Way:

A strip of land being a portion of a platted public utility easement, lying and being in Tract B, PLAT NO. TWO LANTANA HEIGHTS as recorded in Plat Book 25, page 41 of the Public Records of Palm Beach County, Florida, said strip of land being a portion of the lands described in Official Records Book 34009, Page 784, of the Public Records of Palm Beach County, Florida, lying and being in Section 4, Township 45 South, Range 43 East, Palm Beach County, Florida, and being more particularly described as follows:

COMMENCE at a point marking the South 1/4 corner of Section 33, Township 44 South, Range 43 East, Palm Beach County, Florida; thence run S 01°30'47" W a distance of 40.00 feet to a point coincident with the North boundary of Tract B, PLAT NO. TWO LANTANA HEIGHTS as recorded in Plat Book 25, page 41 of the Public Records of Palm Beach County, Florida; thence coincident with said North boundary, S 88°28'48" E a distance of 69.66 feet to a point marking the Northeast corner of said Tract B; thence departing said North boundary coincident with the East boundary of said Tract B, S 01°44'44" E a distance of 9.77 feet to the POINT OF BEGINNING; thence continue coincident with said East boundary, S 01°44'44" E a distance of 5.26 feet to a point coincident with a line being 15.00 feet South of and parallel with the North boundary of said Tract B; thence departing said East boundary, coincident with said parallel line, N 88°28'48" W a distance of 6.01 feet; thence departing said parallel line, N 01°44'44" W a distance of 5.26 feet to a point coincident with the South right-of-way boundary of West Lantana Road as depicted on Florida Department of Transportation Map Section No. 93530-2525; thence coincident with said South right-of-way boundary, S 88°28'48" E a distance of 6.01 feet to the POINT OF BEGINNING.

Containing an area of 31.55 square feet, 0.001 acres, more or less.

See Sheet 2 for Surveyors Notes

Stacy L. Brown P.S.M. No. 6516
SurvTech Solutions, Inc. LB No. 7340

Drafted By: M. Rook
Date Drafted: 08/29/23

Approved By: S. Brown
Date Approved: 08/29/23

Last Field Date: N/A
Field Book/Page: N/A

Project No.: 230294
Ref. No.: N/A

Drawing Name: 230294_SK Vac
Revision Date: N/A

SURVEYING TODAY WITH
TOMORROW'S TECHNOLOGY



SURVTECH SOLUTIONS, INC. SURVEYORS AND MAPPERS

10220 U.S. Highway 92 East, Tampa, FL 33610

phone: (813)-621-4929, fax: (813)-621-7194, Licensed Business #7340

email: sbrown@survtechsolutions.com <http://www.survtechsolutions.com>

Sketch & Description
TWAS Properties - Lantana
Vacating Platted Easement
Section 4, Township 45 South, Range 43 East
Palm Beach County, Florida

Vicinity Map



Legend

PSM	Professional Surveyor and Mapper
LB	Licensed Business
OR	Official Records
CCR	Certified Corner Record per FDEP
FDOT	Florida Department of Transportation
N	North
E	East
S	South
W	West
NW	Northwest
(R)	Right-of-way Map Reference
(P)	Plat Reference
⊕	Section Corner
NAD83/90	North American Datum of 1983 1990 Adjustment

Surveyor's Notes

- 1.) Paper copies of this survey are not valid without the original signature and raised seal of a Florida Licensed Surveyor and Mapper. Digital copies are not valid without the digital signature of a Florida Licensed Surveyor and Mapper.
- 2.) The bearing structure for this survey is based on a Florida East NAD83/90 State plane grid bearing of N 88°29'13" W for the South boundary of the Southwest 1/4 of Section 33-44S-43E per FDOT Map No. 93530-2525.
- 3.) The horizontal datum utilized for this project is NAD 1983 Florida East Zone, 1990 Adjustment, U.S. Survey Feet. Said datum was established by utilizing Palm Beach County Control Station "HOLY SPIRIT" and "FOCEAN".
- 4.) THIS IS NOT A BOUNDARY SURVEY.
- 5.) This survey meets or exceeds the standards and practices set forth by the Florida Board of Professional Surveyors and Mappers in rule 5J-17.050-.052, Florida administration code, pursuant to Chapter 472.027, Florida Statutes.
- 6.) This is intended to be printed on 8.5" x 11" sheet at 1" = 30' scale.
- 7.) All distances are ground unless otherwise noted.
- 8.) Per Palm Beach County Control Station "HOLY SPIRIT": Scale Factor (90) = 1.000049264
- 9.) Survey was prepared with the benefit of a title commitment issued by Fidelity National Title Insurance Company File No. 11014429, bearing an effective date of May 25, 2023 at 8:00 AM. (Revision #6 June 16, 2023)
- 10.) The existing right-of-way boundary depicted hereon for Lantana Road is based on per FDOT Map No. 93530-2525.
- 11.) For Improvements see Specific Purpose Survey prepared by SurvTech Solutions, Inc. job #230294 dated 03/10/23.

PROJECT NO.: 230294
REF. No.: 20220028
LAST FIELD DATE: N/A



SURVTECH SOLUTIONS, INC. SURVEYORS AND MAPPERS

10220 U.S. Highway 92 East, Tampa, FL 33610

phone: (813)-621-4929, fax: (813)-621-7194, Licensed Business #7340

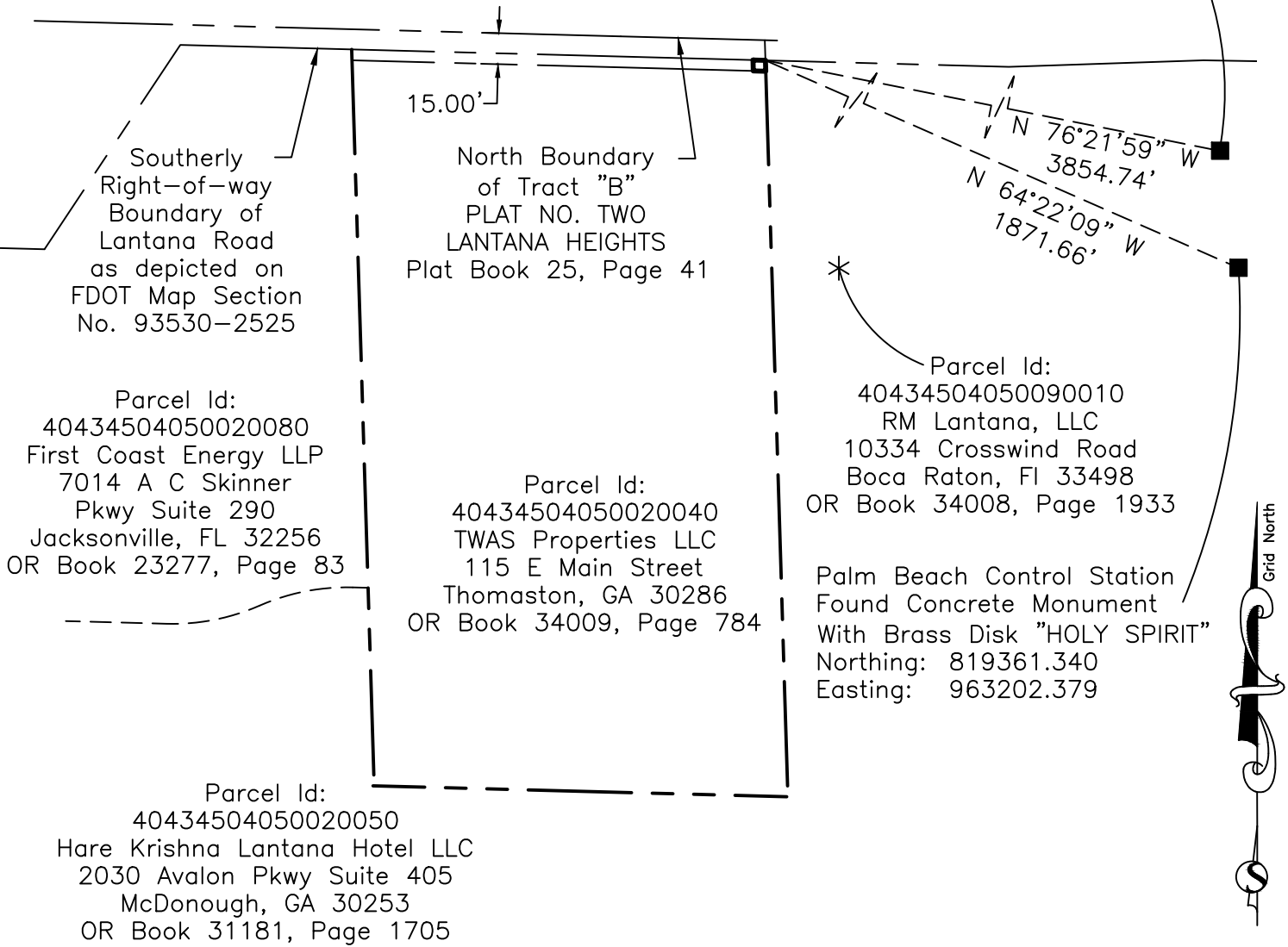
email: sbrown@survtechsolutions.com <http://www.survtechsolutions.com>

Sketch & Description
TWAS Properties - Lantana
Vacating Platted Easement
Section 4, Township 45 South, Range 43 East
Palm Beach County, Florida

Northerly Right-of-way
 Boundary of Lantana Road
 as depicted on FDOT Map
 Section No. 93530-2525

West Lantana Road
 STATE ROAD NO. 812
 WEST OSBORNE ROAD (P)
 Public Right-of-way Varies

Palm Beach Control Station
 Found Concrete Monument
 With Brass Disk "FOCEAN"
 Northing: 819262.364
 Easting: 965260.912



Parcel Id:
 40434504050020080
 First Coast Energy LLP
 7014 A C Skinner
 Pkwy Suite 290
 Jacksonville, FL 32256
 OR Book 23277, Page 83

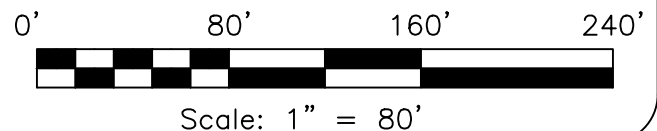
Parcel Id:
 40434504050020040
 TWAS Properties LLC
 115 E Main Street
 Thomaston, GA 30286
 OR Book 34009, Page 784

Parcel Id:
 40434504050090010
 RM Lantana, LLC
 10334 Crosswind Road
 Boca Raton, FL 33498
 OR Book 34008, Page 1933

Palm Beach Control Station
 Found Concrete Monument
 With Brass Disk "HOLY SPIRIT"
 Northing: 819361.340
 Easting: 963202.379

Parcel Id:
 40434504050020050
 Hare Krishna Lantana Hotel LLC
 2030 Avalon Pkwy Suite 405
 McDonough, GA 30253
 OR Book 31181, Page 1705

THIS IS NOT A FIELD SURVEY



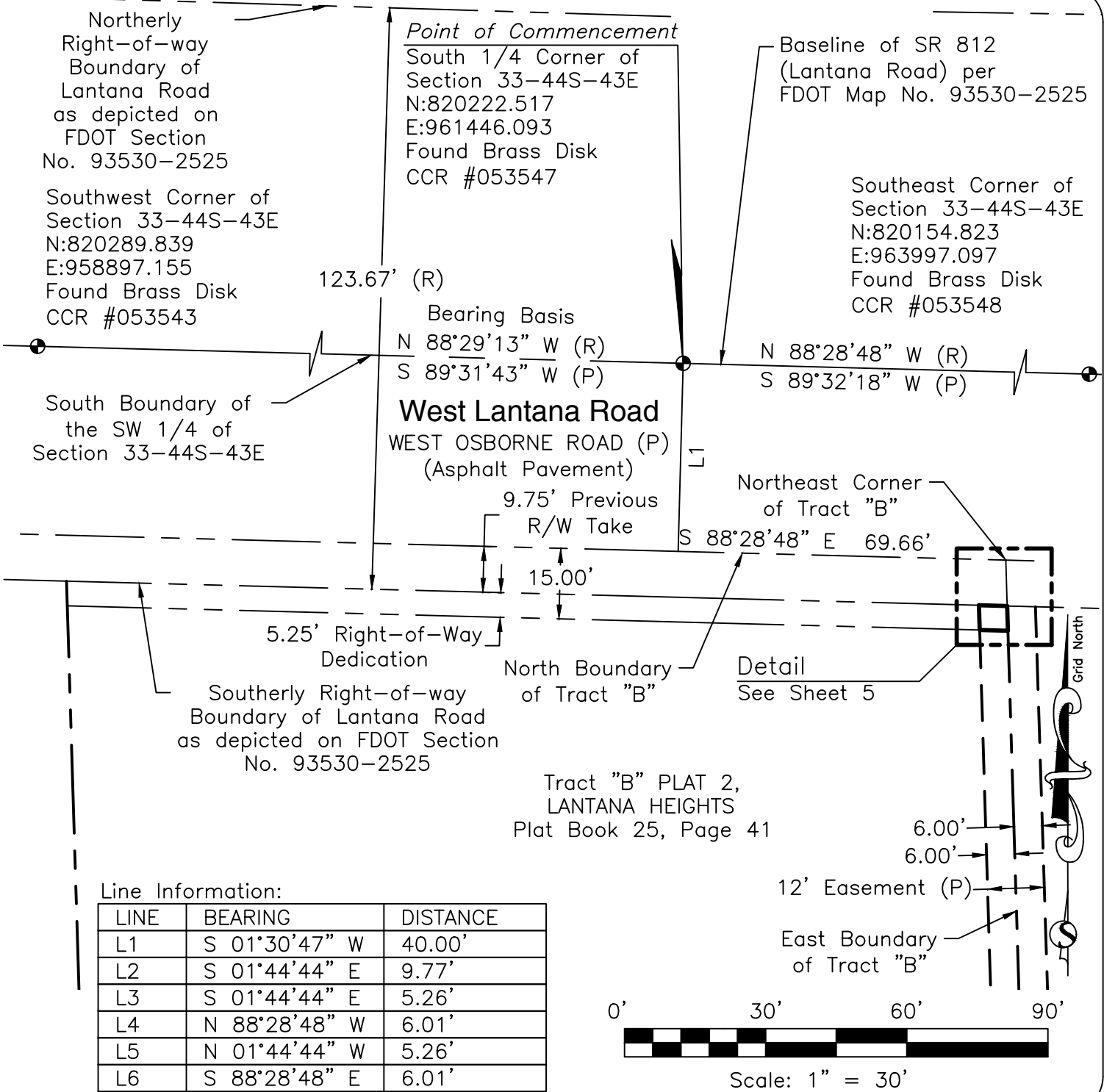
PROJECT NO.: 230294
 REF. NO.: 20220028
 LAST FIELD DATE: N/A



SURVTECH SOLUTIONS, INC. SURVEYORS AND MAPPERS
 10220 U.S. Highway 92 East, Tampa, FL 33610
 phone: (813)-621-4929, fax: (813)-621-7194, Licensed Business #7340
 email: sbrown@survtechsolutions.com <http://www.survtechsolutions.com>

Sketch & Description
TWAS Properties - Lantana
Vacating Platted Easement
Section 4, Township 45 South, Range 43 East
Palm Beach County, Florida

THIS IS NOT A FIELD SURVEY



PROJECT NO.: 230294
 REF. No.: N/A
 LAST FIELD DATE: N/A

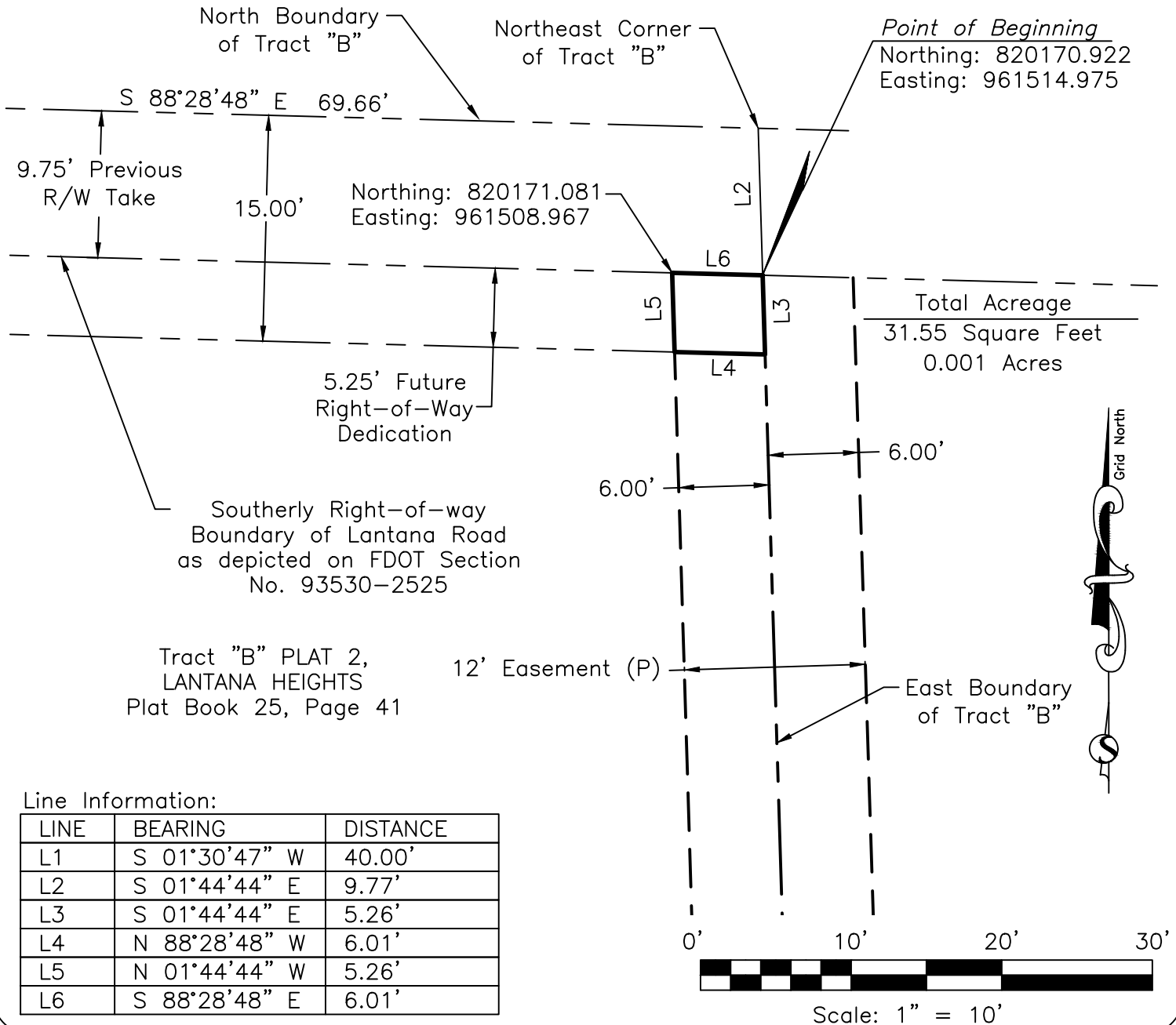


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Sketch & Description
TWAS Properties - Lantana
Vacating Platted Easement
Section 4, Township 45 South, Range 43 East
Palm Beach County, Florida

THIS IS NOT A FIELD SURVEY

West Lantana Road
WEST OSBORNE ROAD (P)
(Asphalt Pavement)



PROJECT NO.: 230294
 REF. No.: N/A
 LAST FIELD DATE: N/A



SURVTECH SOLUTIONS, INC. SURVEYORS AND MAPPERS
 10220 U.S. Highway 92 East, Tampa, FL 33610
 phone: (813)-621-4929, fax: (813)-621-7194, Licensed Business #7340
 email: sbrown@survtechsolutions.com <http://www.survtechsolutions.com>

PALM BEACH COUNTY LAND DEVELOPMENT DIVISION

RIGHT-OF-WAY CONSTRUCTION - UTILITY PERMIT -

PERMIT NUMBER	<u>UT64860-0423</u>
ISSUANCE DATE	<u>04/28/2023</u>
EXPIRATION DATE	<u>04/28/2024</u>

S 04 T 45 R 43

PERMITTEE	Town Of Lantana	FEE	<u>WAIVED</u>
	504 Greynolds Circle	CONTACT	Zachary Todd
	Lantana, FL 33462		(561) 392 - 0221
PROJECT DESCRIPTION	1300 W Lantana Road (existing Chase Bank)		
LOCATION	<u>W LANTANA RD</u> - This permit is to allow existing utilities (lift station, lift station vent, lift station control panel, RPZ assembly, water meter, force main, sanitary laterals) to remain in the proposed right-of-way being obtained by Palm Beach County, south side of Lantana Road approx. 490 feet west of N 13th Street. Also tying into an existing sanitary and water service in the existing right-of-way		

REFERENCED PLANS PLANS S/S 2/22/2023

Permit is hereby granted for the work within the right-of-way as shown on the referenced plans, subject to the Palm Beach County Right of Way Permitting Ordinance, as amended, (Ordinance) which is incorporated herein, provisions of Chapters 125.42, 337.401 through 337.404, current Florida Statutes, to the general conditions contained in this permit, and the following specific conditions that follow. In the event of a conflict between this permit and the Ordinance, the more stringent provisions shall control.

1. Improvements approved with this permit may be subject to removal due to Roadway Production's pending projects of the 5 year Road program.
2. AFTER THE PERMIT CONDITIONS HAVE BEEN ACCEPTED BY THE PERMITTEE, HE/SHE SHALL CONTACT GRACIELA MCAUSLAND FOR PROJECTS NORTH OF STATE ROAD 80 AND SEAN REILLY FOR PROJECTS SOUTH OF STATE ROAD 80 AT THE PBC TRAFFIC DIVISION (561) 684-4030. THEY WILL DETERMINE IF MAINTENANCE OF TRAFFIC PLAN (FOR VEHICLES AND/OR PEDESTRIANS) IS REQUIRED. IF REQUIRED, THE PLAN SHALL BE SUBMITTED VIA EPERMITTING UNDER THE MAINTENANCE OF TRAFFIC APPLICATION. A MINIMUM OF 2 WEEKS PRIOR TO START OF CONSTRUCTION. THE PERMITTEE/DULY AUTHORIZED AGENT SHALL BE RESPONSIBLE TO HAVE THE PLAN APPROVED PRIOR TO CONSTRUCTION.

WHEN THE PLAN HAS BEEN APPROVED, OR DETERMINED NOT TO BE REQUIRED, THE PERMIT CONTACT, EITHER THE PERMITTEE OR THE ENGINEER OF RECORD, SHALL CONTACT THE CONSTRUCTION COORDINATION DIVISION AT (561) 684-4180, 48 HOURS BEFORE COMMENCEMENT OF WORK FOR A START DATE. (SEE CONDITION NUMBER 1 ON THE BACK OF THIS PERMIT)

3. This condition applies to Advanced Wireless Infrastructure Pole installation permits that exclude the associated underground electric, fiber optics, cables and other types of service conduits required to operate the pole mounted communication system (s). These supporting service lines are required to be permitted by a separate permit (if not included in this approval). "Pole installation only permits" shall not be connected without the supporting underground infrastructure being permitted. Operation without the proper permits will result in the removal of illegally installed components by the permittee and suspension of the Antenna use until properly permitted.
4. All construction within Palm Beach County jurisdiction shall be in accordance with the rules and regulations promulgated by Palm Beach County (this includes the Land Development Design Standards Manual and details).
5. The Permittee is required to coordinate with the property's applicable Drainage District for all work proposed or drainage discharge into that District's rights of way or easements.
6. All construction shall be in accordance with the requirements of the FDOT Utility Accommodation Manual 2017 Edition. This includes depth below grade based on bore diameter.
7. This permit does not include approval of Maintenance of Traffic (MOT). Contact Graciela MCAusland for projects north of Southern Blvd. or Sean Reilly for projects south of Southern Blvd., Construction Coordinators- Palm Beach County Traffic Division at 561-684-4030.
8. Coordinate with the local utility providers and provide the clearances to existing utilities established by those agencies. At a minimum, maintain 4 feet of horizontal clearance between proposed underground facilities and existing utilities (wall to wall) and a minimum of 12 inches of vertical clearance.
9. A current set of approved permit documents shall be on site at all times while preparing to work or performing work within a County maintained right of way. Failure to comply with this condition will result in a cease and desist order requiring the Contractor, crew and equipment to immediately vacate the right of way. Prior to leaving the site the contractor shall restore the area to a safe condition.
10. If necessary as part of the permitted work pothole and groundwater discharge (dewatering) locations shall be coordinated with the PBC Construction Coordination Division. Milling and resurfacing of the road pavement may be required due to the number of pothole locations. Avoid disturbing travel lane wheel paths if possible.
11. The Permittee shall provide evidence of insurance to the Construction Coordination Division prior to receiving a construction start date, as required by Ordinance No. 2019-030, and as may be amended.

The Certificate Holder shall be:

Palm Beach County Land Development
C/O Construction Coordination Division
2300 N. Jog Road
West Palm Beach, FL 33411

Under: DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (Acord 101, additional Remarks Schedule):

The following must be added as Additional Insured for General Liability insurance:

Palm Beach County Board of County Commissioners, Its Employees, Agents and Contractors.

The limits of coverage of insurance required shall be not less than the following:

(a) Worker's Compensation and Employer's Liability Insurance

Worker's Compensation-Florida Statutory Requirements

Employer's Liability - \$100,000 each accident

- \$500,000 disease--policy limit

- \$100,000 disease--each employee

(b) Comprehensive General Liability

Bodily injury and property damage-

\$1,000,000 each occurrence

\$3,000,000 general aggregate

(c) Automobile Liability

Bodily injury and property damage-

\$1 ,000,000 combined single limit each accident

12. Please note that future roadway construction may require relocation of these facilities at no expense to Palm Beach County.
13. All inspections are scheduled through Construction Coordination (561) 684-4180 either by the permittee, the engineer of record or his/her representative, who must be present at the inspections. Prior to scheduling a final field review with Construction Coordination, the Permittee shall submit to the Land Development Division a signed and sealed certification of completion from the Engineer-of-Record for the above work, referencing the permit number and indicating the work was completed in substantial accordance with the approved plans.

If the Permittee is exempt from requirement to contract with a Professional Engineer for design, then the Permittee shall provide a certification of completion letter. The letter is not required to be signed and sealed by a Professional Engineer except in the case where a Professional Engineer is on staff and EOR for the usually exempt project.

14. WORK SHALL NOT COMMENCE UNTIL THE PERMITTEE HAS REQUESTED AND RECEIVED APPROVAL FOR A START DATE FROM THE CONSTRUCTION COORDINATION DIVISION AT 561-684-4180.
FAILURE TO BEGIN CONSTRUCTION ON THE START DATE WITHOUT 24 HOUR NOTIFICATION WILL RESULT IN A CANCELED PERMIT.
IF WORK COMMENCES WITHOUT AN APPROVED START DATE OR ON AN ALTERNATIVE DATE WITHOUT PROPER NOTICE, THIS PERMIT SHALL BE CANCELED.

15.

All utility structures installed below grade, of any type, in the Palm Beach County right- of- way are required to have traffic bearing tops. This includes all valve boxes, meter boxes, hand holes, splice boxes, storm grates, manhole tops, traffic boxes etc. This requirement applies to structures within the sidewalks, grassed areas and/or pavement.
- All pull boxes, hand holes, etc., in Palm Beach County Right-of-Way are to be a minimum of Tier 15, (15K design load/ 22.5K Test load) traffic bearing in locations that are subject to occasional traffic.. Pull boxes, hand holes, etc., in the roadway (deliberate vehicular traffic applications) are to be a minimum of AASHTO H 20.
16.

It is the contractor's responsibility to maintain vehicular and pedestrian detection at traffic signals during construction. Vehicle detection must be repaired within 30 days of notice by Palm Beach County and pedestrian detection must be repaired within 3 days of notice by Palm Beach County. The cost for maintaining detection, repairing detection, or adding temporary detection during construction shall be at the expense of the permittee.
17.

Permittee shall coordinate the proposed installation with the existing utilities in the permitted work area.



PERMITTEE SIGNATURE (AUTHORIZED
SIGNATURE OR DULY AUTHORIZED AGENT)

COUNTY APPROVAL
Scott Cantor, P. E., Director
Land Development Division

SIGNATURE

Zachary Todd

PLEASE PRINT OR TYPE

Control Number
PR No.
Related Permit RW64859

JMK JAMES PETERS
cc: Construction Coordination Division w/plans
Zachary Todd - HSQ GROUP, LLC
Permittee w/plans

CONDITIONS FOR RIGHT-OF-WAY CONSTRUCTION (UTILITIES)

1. The Construction Coordination Division shall be contacted 48 hours before commencement of work to establish the start date and establish a timeline when field review(s) of the work are required. Construction shall be done Monday through Friday. Weekend work shall be approved by Construction Coordination 48 hours before Saturday. Plans bearing the approval stamp of the County Engineer and the approved permit shall be at the work site. Work may proceed beyond the permit expiration date if a start date was established and work started prior to the permit expiration date. When work is complete and the engineer's certification of completion has been submitted to the Land Development Division, the permittee/representative/engineer (as applicable) shall schedule a final review with Construction Coordination Division. If a permitted project has been completed but does not require an engineer's certification, the permittee/representative (as applicable) shall submit a letter to the Land Development Division indicating the work is complete and ready for final field review. Land Development will notify the permittee/representative to schedule final field reviews with Construction Coordination.
2. The permittee understands and agrees that the rights and privileges herein set out are granted only to the extent of the County's right, title and interest in the land to be entered upon and used by the permittee. THE PERMITTEE SHALL, AT ITS SOLE COST AND EXPENSE, PROTECT, DEFEND, REIMBURSE, INDEMNIFY, AND HOLD THE COUNTY, ITS ELECTED OFFICERS, AGENTS, AND EMPLOYEES, HARMLESS FROM AND AGAINST ALL CLAIMS, LIABILITY, EXPENSE, LOSS, DAMAGES CAUSES OF ACTION OF EVERY KIND OR CHARACTER, INCLUDING ATTORNEY'S FEES AND COSTS, WHETHER AT TRIAL OR APPELLATE LEVELS OR OTHERWISE, ARISING, DURING, AND AS A RESULT OF PERMITTEE'S PERFORMANCE UNDER THE ORDINANCE, HOWEVER, A PROVIDER'S DUTY UNDER THIS SECTION DOES NOT EXTEND TO LIABILITIES NOT CAUSED BY THE PROVIDER, INCLUDING LIABILITIES ARISING FROM THE COUNTY'S NEGLIGENCE, OR WILLFUL CONDUCT, NOTHING CONTAINED IN THIS SECTION SHALL BE CONSTRUED OR INTERPRETED: (A) AS DENYING TO EITHER PARTY ANY REMEDY OR DEFENSE AVAILABLE TO SUCH PARTY UNDER THE LAWS OF THE STATE OF FLORIDA; (B) AS A WAIVER OF SOVEREIGN IMMUNITY, OR (C) AS CONSENT BY THE COUNTY TO BE SUED. THE INDEMNIFICATION REQUIREMENTS SHALL SURVIVE AND BE IN EFFECT AFTER THE SUSPENSION, REVOCATION, TERMINATION OR EXPIRATION OF A PERMIT.
3. Permittee assumes full responsibility to maintain all areas under construction safe for the public and to properly route and direct traffic through the construction area. All Traffic control operations shall be done in accordance with the current Manual on Uniform Traffic Control Devices (Part VI). Supplements to this manual are the Florida Department of Transportation Road and Bridges Standard Plans (Index 102-100 through 102-600) and Standard Specifications to Road and Bridge Construction (latest edition). No obstruction to the travel lanes between 7:00 a.m. to 9:00 a.m. and 3:00 p.m. to 7:00 p.m. Monday through Friday, unless approved by the Palm Beach County Traffic Engineering Division. No time restrictions for local and subdivision roads or for construction down Saturday or Sunday, unless noted otherwise from Palm Beach County Engineering Traffic Division. Working hours are subject to change due to proximity to schools, traffic signals, special events or the type of MOT required.
4. Florida Statute 336.048 – Temporary closing traveling lane of road: Whenever any road on the county road or city street system is repaired, reconstructed, or otherwise altered in a manner that necessitates the closing of one or more traveling lanes of the road for a period of time exceeding 2 hours, the party performing such work shall give notice to the appropriate local law enforcement agency within whose jurisdiction such road is located prior to commencing work on the project.
5. The County shall have the right to inspect a Facility Placed or Maintained in the Right-of-Way as the County finds necessary to ensure compliance with this Ordinance. In the event the County determines that a violation of the Ordinance exists, which violation is not considered to an emergency or danger to the public health, safety or welfare, the County will provide Permittee written notice, setting forth the violation and requesting correction within a reasonable time. The Permittee hereby acknowledges the COUNTY'S right to inspect the area governed by this permit at any time prior to final acceptance by the COUNTY to assure compliance with all plans and specifications. All reviews, however, shall be performed at the COUNTY'S discretion and are strictly to assure compliance with project plans and specifications. PERMITTEE HEREBY ACKNOWLEDGES THAT THE COUNTY VIA SAID REVIEWS IS NOT THE EMPLOYER, SUPERVISOR, PRINCIPAL OR AGENT OF PERMITTEE. Permittee is at all times an independent contractor with full responsibility for all obligations and responsibilities imposed under this permit and imposed by law.
6. If a County maintained Thoroughfare Plan Road is open cut, the procedures in Land Development Division PPM EL-O-3605, including Form 3605.1 (Open Cut Restoration for Thoroughfare Plan Roads) shall be adhered to. If a Non-Thoroughfare Plan Road is open cut, Land Development Division PPM EL-O-3606, including Form 3606.1 (Open Cut Restoration for Non-Thoroughfare Plan Roads) shall be adhered to.
- 6a. If an asphalt driveway is cut and patched, the entire driveway shall be overlaid with a minimum one inch of asphalt, or entirely replaced. If a concrete driveway is cut, it shall be entirely replaced. Replacement area is from the intersecting road to the property line.
7. All areas in the right-of-way shall be left in a condition equal to or better than existed prior to construction. Shoulders disturbed within 8 feet of the edge of pavement shall be stabilized a minimum 50 PSI Florida Bearing Value, 6 inches in depth. Existing drainage shall not be impeded. Sidewalk areas disturbed during construction shall be maintained until repaved. Prior to or concurrent with final review, the permittee shall submit to the Construction Coordination Division copies of density reports done by an independent testing laboratory. If the construction should fail within one year from the date of final review by the Construction Coordination Division, the permittee is responsible for restoration.
8. The permittee certifies notification has or will be given at least 48 hours (excluding Saturday, Sundays and legal holidays) prior to starting excavation, to anyone having the right to bury gas pipe line within the public or private street, alley, right-of-way or gas utility easement for purposes of obtaining information concerning the possible location of gas pipe lines in the area of proposed excavation.
9. The permitted work shall be coordinated with any Utility or Cable TV facilities in the area of construction.
10. The permittee/developer shall provide and install pavement markings (thermoplastic, unless approved otherwise by the Palm Beach County Traffic Engineer), and reflective pavement markers in accordance with Palm Beach County Traffic Division's latest Typicals for Pavement Markings, Signing and Geometrics.
11. If traffic signalization equipment is in the area of construction, notify Palm Beach County Traffic Operations at (561) 233-3900. Do not disturb any material within six feet of a traffic signal pole or a guy wire and anchor. If damage to the equipment occurs during construction, it shall be repaired by Traffic Operations at the permittee's expense.
12. Provide a minimum cover of 36 inches in the right-of-way of Thoroughfare Plan Roads and a minimum of 30 inches for all others. Maintain a minimum clearance of 12 inches over or under drainage facilities.
13. When plastic pipe is permitted for boring, it shall meet the standards as set forth in the latest Florida Department of Transportation Design Standards.
14. Upon County's request, a Permittee shall be required to coordinate the Placement or Maintenance of a Facility with any other work construction, installation or repair that may be occurring or scheduled to occur within a reasonable time, in the subject Right-of-Way. The Permittee shall reasonable alter its Placement or Maintenance schedule, as necessary to minimize disruption and disturbance in the Right-of-Way. In the event of a conflict with a County project, the Permittee shall yield to the County's schedule to such that no two entities are working within the same area of the Right-of-Way at the same time.
15. In the event of widening, repair, or reconstruction of the subject road(s), the Permittee, any successors, legal heirs or assigns, shall upon request and within 30 days after notice by the Office of the County Engineer, remove or relocate the item(s) permitted within the right-of-way of the subject road(s) at no expense to Palm Beach County. Removal or relocation of a Facility at the direction of the County is governed by Florida Statutes 125.01, 125.42, 337.403 and 337.404, as amended.
16. After the completion of the Placement or Maintenance of a Facility in the Right-of-Way or each phase thereof, the Permittee shall, at its own expense, restore the Right-of-Way to at least its original condition before the permitted work, subject to the County's inspection. If the Permittee fails to make such restoration within thirty (30) days, or such longer period of time as may be reasonably required under the circumstances, following the completion of such Placement or Maintenance, the County may perform restoration and charge the costs of the restoration against the Permittee, pursuant to Section 337.402, Florida Statutes.
17. Issuance of this permit does not in any way create any rights on the part of the applicant to obtain a permit from a state or federal agency and does not create any liability on the part of the County for issuance of the permit if the applicant fails to obtain requisite approvals or fulfill the obligations imposed by a state or federal agency or undertakes actions that result in a violation of state or federal law.
18. All applicable state or federal permits must be obtained before any development is commenced.

Fees pursuant to Section 23-39 Permit Application, of Article III, Construction in Public Right-of-Way (Ordinance 2019-030 and as amended) and Fee Schedule Ordinance 2009-952 and as amended.

The minimum fee for any application shall not be less than one hundred fifty dollars (\$210), unless noted as waived. The minimum fee shall be paid at time of application, and any balance due shall be paid prior to issuance of the permit.

PERMIT NO.: UT64860-0423 ROAD NAME: W LANTANA RD JOB NO.:

TYPE OF PERMIT		FEE	QUANTITY	AMOUNT DUE
1	Misc Fee	\$1.00	190.00	\$190.00
				\$190.00

pc: Permittee

Total Permit Fee	\$190.00
Less Fee Paid	\$0.00
Balance	WAIVED



TOWN OF LANTANA

Agenda Item Summary

AGENDA ITEM No.: 6a

PREPARED BY: Nicole Dritz, Development Services Director

REVIEWED BY: Brian K. Raducci, ICMA-CM, Town Manager

MEETING DATE: March 9, 2026

AGENDA ITEM: Consideration of Ordinance No. O-02-2026, by amending Chapter 11, Section 11-30 of the Town Code, to define and regulate roadside vendors and mobile food vendors/food trucks.

Remarks: Second Reading

ISSUE/BACKGROUND:

Staff is proposing a text amendment to Chapter 11, Section 11-30 of the Town's Code of Ordinances to define and regulate roadside vendors and mobile food vendors/food trucks.

This ordinance follows three (3) Town Council workshops held on October 10, 2025; November 21, 2025; and January 30, 2026, after which the Town Council directed staff to limit the operation of mobile food vendors/food trucks.

The proposed ordinance prohibits mobile food vendors/food trucks Townwide, except as follows:

- Residential zoning districts (R1A, R1, R3, R15, and MHP): one (1) mobile food vendor/ food truck per residential property per calendar quarter, for one (1) day only; and
- Town-sponsored events, as designated by the Town Manager.

Staff recommends the adoption of Ordinance No. O-02-2026 to establish clear regulations for roadside vendors and mobile food vendors/food trucks, and to ensure consistency with the Town's land use objectives. This ordinance has been reviewed and approved as to form and legal sufficiency by the Town Attorney. This ordinance was presented, discussed, and approved unanimously at first reading during the February 23, 2026, Town Council meeting.

ATTACHMENT(S):

1. Ord-O-02-2026_Mobile_Food_Vendors.docx
2. business-impact-estimate-O-02-2026.docx

SAMPLE MOTION:

I move to (adopt) (deny adoption of) Ordinance No. O-02-2026 on second reading.

ORDINANCE NO. O-02-2026

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LANTANA, FLORIDA, AMENDING CHAPTER 11 BUSINESS TAXES AND REGULATION, BY AMENDING SECTION 11-30 – ROADSIDE VENDORS REGULATED, PERMIT REQUIRED. TO DEFINE ROADSIDE VENDOR AND MOBILE FOOD VENDOR, AND SET REGULATIONS FOR BOTH NEWLY DEFINED TERMS; PROVIDING THAT THE REMAINDER OF CHAPTER 11 SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ENACTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Town Council of the Town of Lantana has determined that a need exists to amend Chapter 11 – Business Taxes and Registration. of the Town’s Code of Ordinances; and

WHEREAS, the Town Council has determined this revision to be in the best interests of the health, safety, and welfare of the citizens of the Town of Lantana.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF LANTANA, FLORIDA:

SECTION 1: Chapter 11 – Business Taxes and Registration. of the Code of Ordinances of the Town of Lantana is amended at Section 11-30 – Roadside vendors regulated, permit required. providing that 11-30 shall hereafter read as follows:

Sec. 11-30. - Vendors regulated; permit required.

(a) Definitions.

(1) Roadside Vendor. Any person or entity who sells or solicits the sale of goods for profit from a temporary location on public or private property, including mobile or stationary vendors, peddlers, hawkers, or similar, excluding the sale of food or beverages.

(2) Mobile Food Vendor / Food Truck. Any person or entity who sells or offers for sale prepared food or beverages from a motorized vehicle, trailer, or other movable unit.

(b) Roadside Vendors – General Rule. The solicitation or sale of goods, food, or services by roadside vendors on public rights-of-way or public property is prohibited unless the event is a town-sponsored event as designated by the Town Manager. Roadside vendors may operate on private property in the C1, C2, I, I/F, MI, MW, or MXD districts subject to the following conditions:

- (1) Must possess written authorization from the property owner or lessee;
- (2) Presence on the property shall be limited to eight (8) hours in a twenty-four-hour period; and
- (3) Must apply for and obtain a roadside vendor permit issued by the Development Services Department.
- (c) Mobile Food Vendors / Food Trucks – Prohibition. Mobile food vendors/food trucks are prohibited in all zoning districts except as expressly authorized in subsections (d) and (e) of this section.
- (d) Residential Exception. In R1A, R1, R3, R15, and MHP residential zoning districts, each residential property may host one (1) mobile food vendor/food truck per calendar quarter, for one (1) day only, subject to compliance with all applicable local, state, and federal health, safety, and licensing regulations.
- (e) Town-Sponsored Event Exception. Mobile food vendors/food trucks may be permitted to operate in any zoning district if such operation is in conjunction with a Town-sponsored event as determined by the Town Manager, or designee, in his/her sole and absolute discretion, subject to any conditions or limitations imposed by the Town.

~~Sec. 11-30. – Roadside vendors regulated, permit required.~~

- ~~(a) Public rights-of-way and public property. The solicitation or sale of goods, food or services for profit by mobile or stationary vendors, peddlers, hawkers, etc., on public rights-of-way and public property is prohibited unless the event is a town-sponsored event as designated by the town manager.~~
- ~~(b) Private property. The solicitation or sale of goods, food or services for profit by mobile or stationary vendors, peddlers, hawkers, etc., other than in a permanent building which otherwise conforms to all ordinances of the town on private property is hereby prohibited, unless the roadside vendor obtains a permit pursuant to the following:~~
 - ~~(1) The property is located in a C1, C2, I, I/F, MI, MW, or MXD district;~~
 - ~~(2) The owner or lessee of the subject property has provided written authorization to the vendor to use the property and such use does not conflict with the permitted use of the property in accordance with its zoning and any special exception use or other authorization;~~
 - ~~(3) The vendor will be present on the property for no longer than three (3) hours in any~~

~~twenty-four-hour period; and~~

- ~~(4) The roadside vendor of goods or services has obtained a roadside vendor permit.~~
- ~~(c) Permit. Any person operating as a roadside vendor shall apply to the development services director and pay the designated fee set by the town council for a roadside vendor permit, with exception of a mobile food vendor which is exempt from obtaining a roadside vendor permit pursuant to state law.~~

SECTION 2: Each and every other Section and Subsection of Chapter 11 Business Taxes and Registration. shall remain in full force and effect as previously enacted.

SECTION 3: All Ordinances or parts of Ordinances in conflict be and the same are hereby repealed.

SECTION 4: Should any section or provision of this Ordinance or any portion thereof, any paragraph, sentence or word be declared by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder of this Ordinance.

SECTION 5: Specific authority is hereby granted to codify this Ordinance.

SECTION 6: This Ordinance shall take effect immediately upon adoption.

(The remainder of this page is intentionally left blank.)

SECOND AND FINAL READING this 9th day of March, 2026.

Aye	Nay	Mayor Karen Lythgoe
Aye	Nay	Vice Mayor Kem Mason
Aye	Nay	Vice Mayor Pro Tem Christopher Castle
Aye	Nay	Councilmember Jesse Rivero
Aye	Nay	Councilmember Mark Zeitler

(SEAL)

Kathleen Dominguez, CMC, TOWN CLERK

Approved as to form and legal sufficiency.

R. Max Lohman, TOWN ATTORNEY



Ordinance No. O-02-2026

Business Impact Estimate

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes.

Proposed ordinance's title:

ORDINANCE NO. O-02-2026: AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF LANTANA, FLORIDA, AMENDING CHAPTER 11 BUSINESS TAXES AND REGULATION, BY AMENDING SECTION 11-30 – ROADSIDE VENDORS REGULATED, PERMIT REQUIRED. TO DEFINE ROADSIDE VENDOR AND MOBILE FOOD VENDOR, AND SET REGULATIONS FOR BOTH NEWLY DEFINED TERMS; PROVIDING THAT THE REMAINDER OF CHAPTER 11 SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ENACTED; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE, AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

1. Summary of the proposed ordinance (must include a statement of the public purpose, such as serving the public health, safety, morals, and welfare):

Summary: This ordinance amends Section 11-30 of the Town Code to define and regulate roadside vendors and mobile food vendors/food trucks.

Public Purpose: To promote the health, safety, and welfare of the citizens of Lantana by establishing clear definitions and operational boundaries for temporary vendors. The regulations ensure that such commercial activities do not obstruct public rights-of-way and remain compatible with the Town's established zoning districts and permanent business structures.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the [City/Town/Village], if any: (a) An estimate of direct compliance costs that businesses may reasonably incur; (b) Any new charge or fee imposed by the proposed ordinance or for which businesses will be financially responsible; and
--

(c) An estimate of the [City's/Town's/Village's] regulatory costs, including estimated revenues from any new charges or fees to cover such costs.

Direct Compliance Costs: Roadside vendors must secure written authorization from property owners or lessee and obtain a specific vendor permit. They are also subject to strict time limits on private property, restricted to staying no longer than eight (8) hours in a 24-hour period. Mobile food vendors must comply with all local, state, and federal health and licensing regulations to utilize the residential exception.

New Charges or Fees: Roadside vendors are required to pay a designated permit fee set by the Town Council. Note: Mobile food vendors are specifically exempt from the roadside vendor permit requirement pursuant to state law.

Town Regulatory Costs: The Town will incur administrative and enforcement costs related to processing roadside vendor permits and monitoring compliance with zoning and time restrictions. These costs may be partially offset by the permit fees collected from roadside vendors.

3. Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance:

Estimate: Moderate. The ordinance directly impacts transient business owners (mobile retailers and food truck operators) seeking to operate within Town limits. It also impacts private property owners in commercial or residential zones who wish to host these vendors as a secondary use of their land.

4. Additional information the governing body deems useful (if any):

[You may wish to include in this section the methodology or data used to prepare the Business Impact Estimate. For example: [City/Town/Village] staff solicited comments from businesses in the [City/Town/Village] as to the potential impact of the proposed ordinance by contacting the chamber of commerce, social media posting, direct mail or direct email, posting on [City/Town/Village] website, public workshop, etc. You may also wish to include efforts made to reduce the potential fiscal impact on businesses. You may also wish to state here that the proposed ordinance is a generally applicable ordinance that applies to all persons similarly situated (individuals as well as businesses) and, therefore, the proposed ordinance does not affect only businesses].

Methodology: This estimate was prepared based on a legal and administrative review of the proposed ordinance text and existing business tax regulations.

General Applicability: This is a generally applicable ordinance that applies to all persons and entities (individuals and businesses alike) seeking to operate as roadside or mobile food vendors within the Town of Lantana. It is not directed at any one specific business entity.



TOWN OF LANTANA

Agenda Item Summary

AGENDA ITEM No.: 7a

PREPARED BY: Kathleen Dominguez, CMC, Town Clerk

REVIEWED BY: Brian K. Raducci, ICMA-CM, Town Manager

MEETING DATE: March 9, 2026

AGENDA ITEM: None.

ISSUE/BACKGROUND:

N/A

ATTACHMENT(S):



TOWN OF LANTANA

Agenda Item Summary

AGENDA ITEM No.: 8a

PREPARED BY: Jerry Darr, Assistant Utilities Director

REVIEWED BY: Brian K. Raducci, ICMA-CM, Town Manager

MEETING DATE: March 9, 2026

AGENDA ITEM: Consideration of awarding a contract for the Sensus Drive By Meter Reading System through a Piggyback Contract with Core & Main's Contract with the City of Punta Gorda in an amount of \$249,678.54.

ISSUE/BACKGROUND:

The Town has an aging manual meter reading system that is prone to misreads, and therefore, the Public Services Department would like to migrate to a radio-reading system. As a result, the meter readers will have more accurate readings and better access to information at the meter. This will also provide more time for the meter readers to work on meter-related issues that are found in the system. A large part of the Town's meter system can be retrofitted with the radio-reading system. The Town's current meter reading system/program has already been upgraded with the Sensus radio meter reading program. Funding for the project was approved in the Public Service FY 2024/25 budget.

ATTACHMENT(S):

1. Core & Main Remote Meter Reading Piggyback Agmt - Town Atty Final.pdf
2. Town of Lantana Spectrum Lease Agreement.docx
3. Sensus Drive by System Lantana - Proposal.pdf
4. Command Link II Information.pdf
5. Smart Point 520M Information.pdf
6. Field Logic Flex Read Information.pdf
7. Punta Gorda Interoffice Memorandum.pdf

SAMPLE MOTION:

I move to (approve) (deny) awarding a contract to Core & Main through a piggyback contract with the City of Punta Gorda, in an amount of \$249,678.54, and to authorize the Town Manager to execute the agreement and any amendments thereto.

AGREEMENT	
Town of Lantana	Contractor: Core & Main, LP
<i>Piggy-back Agreement: City of Punta Gorda Bid Document : #R2016105/MAT— UTILITY/1718</i>	1101 W. 17 th Street Riviera Beach, FL 33404

This Agreement is hereby entered into this 12th day of January, 2026, the effective date, by and between Core & Main, LP, a Florida limited partnership, whose principal office is located at 1830 Craig Park Court, St. Louis, MO 63146, with a local address of 1101 W. 17th Street, Riviera Beach, FL 33404 (“Contractor”) and the Town of Lantana, Florida, a municipal corporation (“Town”).

WITNESSETH:

Town and Contractor, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt of which is hereby acknowledged, hereby agree as follows:

1. Town and Contractor hereby enter into this Agreement for a Sensus Drive-By System for Automated Meter Reading (AMR) pursuant to the **Scope of Work** attached hereto, at the piggy-backed unit rates and service pricing rates set forth in the City of Punta Gorda Agreement #R2016105/MAT-UTILITY/1718, the Contractor’s response to same, and the Contractor’s price proposal to the Town (the “Piggy-back Agreement”). This Agreement will commence on the date first written above and shall continue in full force and effect for a period of one (1) year; however, the Town Manager may extend this Agreement as may be necessary to maintain software licensing and/or equipment replacement/updates.
2. All terms of the Agreement are as specifically set forth herein and the Piggy-back Agreement, including all documentation required thereunder as Exhibit “A” and the Scope of Work, as Exhibit “B”, which is the Contractors price schedule for the work contemplated by this Agreement, both exhibits are hereby incorporated herein and made a part hereof. Contractor shall not commence any work pursuant to this Agreement until the Town properly issues Notices to Proceed (“NTP”) to provide the goods and services set forth in Exhibit B. The parties hereby agree and acknowledge that this two (2) page Agreement, together with Exhibits A & B; including all bonds or insurance documents referencing the “Town of Lantana” pursuant to the Piggy-back Agreement’s requirements, shall constitute the entire Agreement.
3. Notice as required in the Agreement documents shall be sufficient when sent by certified mail, return receipt requested or hand delivered to the parties at the following address:

Town: Town of Lantana 500 Greynolds Circle Lantana, Florida 33462 Attention: Brian Raducci	Contractor: Core & Main 1101 W. 17 th Street Riviera Beach, Florida 33404 Attention: Mike Sperduto, Manager
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4. The parties hereby recognize and acknowledge that time is of the essence for the completion of the work described in this Agreement.
5. This Agreement may be terminated for cause by action of the Town or by Contractor if the party in breach has not corrected the breach within thirty (30) days after written notice from the aggrieved party identifying the breach. The Town shall not be obligated or liable for any future payments due or for any damages as a result of termination hereunder.
6. The Town may terminate performance of work under this contract in whole or, from time to time, in part if the Town determines that a termination is in the Town's interest. The Town shall terminate by delivering to the Contractor a Notice of Termination specifying the extent of termination and the effective date.
7. After receipt of a Notice of Termination, and except as directed by the Town, the Contractor shall immediately proceed with the following obligations, regardless of any delay in determining or adjusting any amounts due under this clause:
 - a. Stop work as specified in the notice.
 - b. Place no further subcontracts or orders (referred to as subcontracts in this clause) for materials, services, or facilities, except as necessary to complete the continued portion of the contract.
 - c. Terminate all subcontracts to the extent they relate to the work terminated.
 - d. Complete performance of the work not terminated.
 - e. For contract work performed before the effective date of termination, the Town will pay for the cost of this work.
8. Contractor acknowledges and agrees that One Thousand Dollars (\$1,000.00) of the compensation to be paid by Town, the receipt and adequacy of which is hereby acknowledged by Contractor, is given as special consideration to Contractor for Town's right to terminate this Agreement for convenience.
9. The Town's obligations under this Agreement are specifically conditioned upon the availability of lawful appropriations by the Town Council. Notwithstanding any contrary provision of this Agreement, each payment obligation of the Town created by this Agreement is conditioned upon the availability of funds that are lawfully appropriated by the Town Council for this Contract. If such funds are not appropriated (a "Non-appropriation Event"), this Agreement shall automatically terminate on September 30th of the last year for which funds were appropriated. No penalty shall accrue to the Town should a Non-appropriation Event occur and such occurrence shall not constitute a breach or default by the Town.
10. Notwithstanding anything contained herein, as provided under Section 119.0701, *Fla. Stat.*, if the Contractor: (i) provides a service; and (ii) acts on behalf of the Town as provided under Section 119.011(2) *Fla. Stat.*, the Contractor shall comply with the requirements of Section 119.0701, *Fla. Stat.*, as it may be amended from time to time. The Contractor is specifically required to:

11. Keep and maintain public records required by the Town to perform services as provided under this Contract.
12. Upon request from the Town's Custodian of Public Records, provide the Town with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or as otherwise provided by law.
13. Ensure that public records that are exempt, or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Contract if the Contractor does not transfer the records to the public agency.
14. Upon completion of the Contract the Contractor shall transfer, at no cost to the Town, all public records in possession of the Contractor unless notified by Town's representative/liaison, on behalf of the Town's Custodian of Public Records, to keep and maintain public records required by the Town to perform the service. If the Contractor transfers all public records to the Town upon completion of the Contract, the Contractor shall destroy any duplicate public records that are exempt, or confidential and exempt from public records disclosure requirements. If the Contractor keeps and maintains public records upon completion of the Contract, the Contractor shall meet all applicable requirements for retaining public records. All records stored electronically by the Contractor must be provided to Town, upon request of the Town's Custodian of Public Records, in a format that is compatible with the information technology systems of Town, at no cost to Town.
15. Failure of the Contractor to comply with the requirements of this article shall be a material breach of this Contract. Town shall have the right to exercise any and all remedies available to it, including but not limited to, the right to terminate for cause. Contractor acknowledges that it has familiarized itself with the requirements of Chapter 119, *Fla. Stat.*, and other requirements of state law applicable to public records not specifically set forth herein.
16. **IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, PLEASE CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT TOWN CLERK, TOWN HALL, 500 GREYNOLDS CIRCLE, LANTANA, FL 33462, BY E-MAIL AT KDOMINGUEZ@LANTANA.ORG OR BY TELEPHONE AT 561-540-5016.**
17. This Agreement and all services contemplated by this Agreement shall be governed by, and construed and enforced in accordance with, the laws of the State of Florida. Venue for all proceedings in connection herewith shall be exclusively in Palm Beach County, Florida.
18. This Agreement may be terminated by the Town, with or without cause, immediately upon providing written notice to the Contractor. Unless the Contractor is in breach of this Agreement, the Contractor shall be paid for services rendered to the Town's reasonable satisfaction through the date of termination.

19. This five (5) page Agreement, along with other documents referenced in paragraph 1 above, constitutes the entire Agreement between the parties; no modification shall be made to this Agreement unless such modification is in writing, agreed to by both parties and attached hereto as an addendum to this Agreement.

(The remainder of this page is intentionally left blank.)

TOWN OF LANTANA

Brian K. Raducci, Town Manager

CORE & MAIN, LP

Signed by:

64AFA11F247C48B...
Moslehedin Rezakhani, District Manager

ATTEST:

Kathleen Dominguez, Town Clerk

Approved as to Form and Legal sufficiency

R. Max Lohman, Town Attorney

**FCC Notification for Spectrum Manager Lease
Ownership Disclosure Information
and
Spectrum Lease Agreement
(“Agreement”)**

This Agreement contains two parts: Part (1) is The FCC Notification for Spectrum Manager Lease, to be filed with the FCC by Sensus on behalf of the Customer, coupled with Ownership Disclosure Information required for the FCC lease and Part (2) is a Spectrum Lease Agreement between Sensus as Lessor and Customer as Lessee. Together, these two parts create the Agreement.

The number of pages in this Agreement is indicated below, and Customer represents that it has received, reviewed, and completed the entire Agreement. By their signatures below, the parties agree to the terms and conditions set forth in this Agreement. The parties have caused this Agreement to be executed by their duly authorized representatives as of the day and year written below.

Sensus USA Inc. & Sensus Spectrum, LLC (together, “Sensus”)	Customer: Town of Lantana
Sensus USA Inc. Signature: _____ Name: <u>Justin Pifer</u> Title: <u>Vice President & Assistant Secretary</u> Date: _____	Signature: _____ Name: _____ Title: _____ Date: _____
Sensus Spectrum, LLC Signature: _____ Name: <u>Justin Pifer</u> Title: <u>Vice President & Assistant Secretary</u> Date: _____	Customer contact person for FCC filings: Name: _____ Phone: _____ Email: _____ Customer FRN: _____ Customer Tax ID: _____

Part 1: Notification for Spectrum Manager Lease

In order for Sensus to apply to the FCC on the Customer's behalf for a spectrum manager lease, Customer must complete the information below in boxes one (1) through ten (10) and certify via authorized signature. Customer's signature will indicate that Customer authorizes Sensus to file the spectrum manager lease notification on FCC Form 608 with the Customer as spectrum Lessee, and if Customer does not already have one, ownership disclosure information on FCC Form 602.

Customer / Lessee Information

1	Customer/Lessee Name: Town of Lantana		
	Attention To:		Name of Real Party in Interest:
	Street Address:		City:
	State:	Zip:	Phone:
	Fax:		Email:

Is Customer contact information same as above? ☐ Yes ☐ No (If No, complete box 2 below)

Additional Customer/Lessee Contact Information

2	Company Name:		
	Attention To:		
	Street Address:		City:
	State:	Zip:	Phone:
	Fax:		Email:

3	Customer/Lessee is a(n) (Select one): ☐ Individual I ☐ Unincorporated Association I ☐ Trust ☐ Government Entity I ☐ Corporation I ☐ Limited Liability Company I ☐ General Partnership ☐ Limited Partnership I ☐ Limited Liability Partnership I ☐ Consortium I ☐ Other _____

4	FCC Form 602: FCC File Number of Customer's Form 602 Ownership Information: _____. If Customer has not filed a Form 602, Sensus will file one for Customer. Please complete questions 5, 6, and 7 below if Customer does <u>not</u> have a Form 602 on file. Customer must complete items 8, 9 and 10 irrespective of whether Customer has an ownership report on file.

5	Customer Tax ID:
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6	Individual Contact For FCC Matters	
	Please designate one individual (the Director of Public Works or similar person) who is responsible to the FCC for the operation of the FlexNet radio system.	
	Name	
	Title:	
	Email:	Phone:

Ownership Disclosure Information

7

Customer/Lessee to list the names of the Mayor and all Council Members below, as well as verify citizenship and ownership interests in any entity regulated by the FCC. Such ownership must be disclosed where a mayor/council member owns 10% or more, directly or indirectly, or has operating control of any entity subject to FCC regulation. If any answer to Ownership question is Yes, or any answer to Citizenship question is No, provide an attachment with further explanation.

	US Citizen?	Ownership Disclosure?
Mayor:	☐ Yes ☐ No	☐ Yes ☐ No
Council Member:	☐ Yes ☐ No	☐ Yes ☐ No
Council Member:	☐ Yes ☐ No	☐ Yes ☐ No
Council Member:	☐ Yes ☐ No	☐ Yes ☐ No
Council Member:	☐ Yes ☐ No	☐ Yes ☐ No
Council Member:	☐ Yes ☐ No	☐ Yes ☐ No
Council Member:	☐ Yes ☐ No	☐ Yes ☐ No
Council Member:	☐ Yes ☐ No	☐ Yes ☐ No
Council Member:	☐ Yes ☐ No	☐ Yes ☐ No
Council Member:	☐ Yes ☐ No	☐ Yes ☐ No

Alien Ownership Questions (if the answer is Yes, provide an attachment explaining the circumstances)

8

1) Is the Customer/Lessee a foreign government or the representative of any foreign government? ☐ Yes ☐ No

Basic Qualification Information

9

1) Has the Customer or any party to this application had any FCC station authorization, license, or construction permit revoked or had any application for an initial, modification or renewal of FCC station authorization, license or construction permit denied by the Commission?	☐ Yes ☐ No
2) Has the Customer or any party to this filing, or any party directly or indirectly controlling the Customer or any party to this filing ever been convicted of a felony by any state or federal court?	☐ Yes ☐ No
3) Has any court finally adjudged the Customer or any party directly or indirectly controlling the Customer guilty of unlawfully monopolizing or attempting to unlawfully monopolize radio communication, directly or indirectly, through control of manufacture or sale of radio apparatus, exclusive traffic arrangement, or any other means or unfair methods of competition?	☐ Yes ☐ No

Customer/Lessee Certification Statements

10

1) The Customer/Lessee agrees that the Lease is not a sale or transfer of the license itself.	☐ Yes
2) The Customer/Lessee acknowledges that it is required to comply with the Commission's Rules and Regulations and other applicable law at all times, and if the Customer/Lessee fails to so comply, the Lease may be revoked, cancelled, or terminated by either the Licensee or the Commission.	☐ Yes
3) The Customer/Lessee certifies that neither it nor any other party to the Application/Notification is subject to a denial of Federal benefits pursuant to Section 5301 of the Anti-Drug Abuse Act of 1988, 21 U.S.C § 862, because of a conviction for possession or distribution of a controlled substance (See Section 1.2002(b) of the rules, 47 CFR § 1.2002(b), for the definition of "party to the application" as used in this certification.)	☐ Yes
4) The Customer/Lessee hereby accepts Commission oversight and enforcement consistent with the license and lease authorization. The Lessee acknowledges that it must cooperate fully with any investigation or inquiry conducted either by the Commission or the Licensee, allow the Commission or the Licensee to conduct on-site inspections of transmission facilities, and suspend operations at the direction of the Commission or the Licensee and to the extent that such suspension of operation would be consistent with applicable Commission policies.	☐ Yes

5) The Customer/Lessee acknowledges that in the event an authorization held by a Licensee that it has association with it a spectrum leasing arrangement that is the subject of this filing is revoked, cancelled, terminated, or otherwise ceases to be in effect, the Customer/Lessee will have no continuing authority to use the leased spectrum and will be required to terminate its operations no later than the date on which the Licensee ceases to have any authority to operate under the license, unless otherwise authorized by the Commission.	☐ Yes
6) The Customer/Lessee agrees the Lease shall not be assigned to any entity that is not eligible or qualified to enter into a spectrum leasing arrangement under the Commission's Rules and Regulations.	☐ Yes
7) The Customer/Lessee waives any claim to the use of any particular frequency or of the electromagnetic spectrum as against the regulatory power of the United States because of the previous use of the same, whether by spectrum lease or otherwise.	☐ Yes
8) The Customer/Lessee certifies that it is not in default on any payment for Commission licenses and that it is not delinquent on any non-tax debt owed to any federal agency.	☐ Yes

The Customer/Lessee certifies that all of its statements made in this Application/Notification and in the schedules, exhibits, attachments, or documents incorporated by reference are material, are part of this Application/Notification, and are true, complete, correct, and made in good faith. The Customer/Lessee shall notify Sensus in writing in the event any information supplied on this form changes.

Type or Printed Name of Party Authorized to Sign

First Name:	MI:	Last Name:	Suffix:
Title:		Customer Name:	
Signature:			Date:
FAILURE TO SIGN THIS APPLICATION MAY RESULT IN DISMISSAL OF THE APPLICATION AND FORFEITURE OF ANY FEES PAID.			
WILLFUL FALSE STATEMENTS MADE ON THIS FORM OR ANY ATTACHMENTS ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT (U.S. Code, Title 18, Section 1001) AND/OR REVOCATION OF ANY STATION LICENSE OR CONSTRUCTION PERMIT (U.S. Code, Title 47, Section 312(a)(1)) AND/OR FORFEITURE (U.S. Code Title 47, Section 503).			

Part 2: SPECTRUM LEASE AGREEMENT

Background

- A. Customer has bought or will buy or use FlexNet equipment manufactured by Sensus;
- B. Sensus is leasing spectrum to Customer to operate the FlexNet equipment;
- C. The spectrum that Sensus is leasing is authorized by Sensus' FCC License(s); and
- D. Sensus is leasing spectrum to Customer in the area where FlexNet equipment will be operated (the "Service Area").

Agreement

- A. **Spectrum Lease.** Sensus hereby grants to Customer and Customer accepts a spectrum manager lease ("Lease") over the frequencies of the FCC License and solely within Customer's Service Area. (The frequencies of the FCC License within Customer's geographic Service Area are called the "Leased Spectrum"). Customer shall pay the ongoing fees to either Sensus or Sensus' authorized distributor for the use of the Leased Spectrum, as directed by Sensus.
- B. **FCC Forms.** At the Federal Communications Commission (FCC), Sensus will; (1) obtain an FCC Registration Number (FRN) for Customer; (2) submit on behalf of Customer the FCC Form 602 Ownership Disclosure Information if Customer has not already done so; and (3) file a FCC Form 608, notification/application for long-term spectrum manager lease. This Lease becomes effective when the FCC accepts the FCC Form 608.
- C. **Lease Application.** In order to complete the FCC lease application, Customer will:
 - i. Complete and sign the representations in Part 1 of this Agreement such that Customer demonstrates it qualifies for a spectrum lease under FCC rules. Customer's signature will indicate that Customer authorizes Sensus to; (1) obtain an FRN on behalf of Customer; (2) submit the FCC Form 602 Ownership Disclosure Information on behalf of Customer if Customer has not already done so; and (3) file the spectrum manager lease notification on FCC Form 608 with the Customer as spectrum lessee.
 - ii. Give Sensus the coordinates of the boundaries of Customer's Service Area or, alternatively, approve Sensus' estimation of the same.
 - iii. If Customer has not already done so; Customer hereby authorizes Sensus to apply on Customer's behalf and obtain for Customer a Federal Registration Number (FRN, the FCC's unique identifier for each licensee) and shall supply Sensus with Customer's Taxpayer Identification Number (TIN).
 - iv. Provide any other information or other cooperation reasonably necessary for the Parties to perform as set forth herein.
- D. **Permitted Use of Spectrum Lease.** Customer may transmit or receive over the Leased Spectrum only in the Service Area and only using FlexNet equipment manufactured by Sensus and used in accordance with Sensus' specifications. Customer may use the Leased Spectrum only to read and direct meters in support of Customer's primary utility business or any other operation approved by Sensus in writing. Without limiting the foregoing, Customer is prohibited from reselling, subleasing or sublicensing the Leased Spectrum or from transmitting voice communications over the Leased Spectrum.
- E. **Term of Spectrum Lease.** Unless terminated earlier (because for example Customer stopped using the FlexNet equipment), this Lease will have the same term as the FCC license. If Customer is operating in compliance with this Agreement and Customer's underlying agreement with Sensus and is current on any payments owed to Sensus, when the FCC License renews, the Parties will apply to the FCC to renew this Lease.
- F. **Termination of Spectrum Lease.** The Lease will terminate: (a) two months after Customer stops transmitting with FlexNet equipment manufactured by Sensus; (b) upon termination, revocation or expiration of the FCC License; or (c) upon Customer's breach of this Agreement.
- G. **FCC Compliance.** The following FCC requirements apply
 - i. Pursuant to 47 CFR 1.9040(a);
 - (a) Customer must comply at all times with applicable FCC rules. This Agreement may be revoked by Sensus or the FCC if Customer fails to so comply;
 - (b) If the FCC License is terminated, Customer has no continuing right to use the Leased Spectrum unless otherwise authorized by the FCC;
 - (c) This Agreement is not an assignment, sale or other transfer of the FCC License;
 - (d) This Agreement may not be assigned except upon written consent of Sensus, which consent may be withheld in its discretion; and
 - (e) In any event, Sensus will not consent to an assignment that does not satisfy FCC rules.
 - ii. Referencing 47 CFR 1.9010, Sensus retains *de jure* and *de facto* control over the applicable radio facilities, including that,

- (a) Sensus will be responsible for Customer's compliance with FCC policies and rules. Sensus represents and warrants that it has engineered the FlexNet equipment and accompanying software and other programs to comply with FCC rules. Customer will operate the FlexNet equipment subject to Sensus' supervision and control and solely in accordance with Sensus' specifications. Sensus retains the right to inspect Customer's radio operations hereunder and to terminate this Agreement or take any other necessary steps to resolve a violation of FCC rules, including to order Customer to cease transmission. Sensus will act as spectrum manager in assigning spectrum under the FCC License so as to avoid any harmful interference or other violation of FCC rules. Sensus will be responsible for resolving any interference complaints or other FCC rule violations that may arise; and
 - (b) Sensus will file any necessary FCC forms or applications and Customer agrees reasonably to assist Sensus with such filing by providing any necessary information or other cooperation. Sensus will otherwise interact with the FCC with respect to this Agreement, the FCC License or FlexNet equipment.
- iii. Customer must continue operations on the spectrum during the Term of this Agreement. If Customer stops operations for any period of time, Customer must notify Sensus by sending an email to legal@xylem-inc.com. Customer may not pause or discontinue operations for more than 180 days.
- H. **Interference.** Customer agrees to report to Sensus promptly, and in no event later than 72 hours afterward, any incident related to the Leased Spectrum, including where Customer experiences harmful interference, receives a complaint or other notice of having caused harmful interference, or receives any type of communication from the FCC or other government agency regarding radio transmission.
- I. **Limitation of Liability.** Each parties' liability in any and all causes of action arising under, out of or in relation to this Agreement, its negotiation, performance, breach or termination (collectively, "Causes of Action") shall be limited to direct damages. Neither party shall be liable for any indirect, incidental, special or consequential damages. This is so whether the Causes of Action are in tort, including, without limitation, negligence or strict liability, in contract, under statute or otherwise. The limitations on liability set forth in this Agreement are fundamental inducements to both parties to enter into this Agreement. They apply unconditionally and in all respects. They are to be interpreted broadly so as to give the maximum protection permitted under law.

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Bid Proposal for LANTANA - SENSUS DRIVE BY SYSTEM

CUSTOMER	LANTANA, CITY OF 500 GREYNOLDS CIR LAKE WORTH, FL 33462	Job LANTANA - SENSUS DRIVE BY SYSTEM LANTANA, FL Bid Date: 02/19/2026 Bid #: 4632811
	Sales Representative Javier Rezakhani (M) 561-472-4693 (T) 561-848-4396 (F) 561-845-7267 javier.rezakhani@coreandmain.com	Core & Main 1101 W 17th St Riviera Beach, FL 33404 (T) 5618484396
CONTACT		
NOTES		



Bid Proposal for LANTANA - SENSUS DRIVE BY SYSTEM

LANTANA, CITY OF
Job Location: LANTANA, FL
Bid Date: 02/19/2026
Core & Main Bid #: 4632811

Core & Main
1101 W 17th St
Riviera Beach, FL 33404
Phone: 5618484396
Fax: 5618457267

Seq#	Qty	Description	Units	Price	Ext Price
20		DRIVE-BY READING DEVICE			
30		HANDHELD GATEWAY			
40		VERSATILE UNIT THAT CAN BE			
50		USED WITH VEHICLE, GOLF CART			
60		OR AS A HANDHELD DEVICE.			
70		HANDHELD ANDROID DEVICE TO BE			
80		PROVIDED BY END USER.			
90	4	SENSUS COMMAND LINK 2 5396353704418	EA	925.00	3,700.00
110		FIELD DEVICES			
120	2	UNIPRO COMMUNICATOR DEVICE USB FOR COMPUTER USE	EA	288.00	576.00
		5191016200003			
130	2	M3096+ TOUCHREADER PLUS VISUAL DISPLAY 5390753739604	EA	565.00	1,130.00
150		ANNUAL FEES			
160		3% ANNUAL ESCALATION FEE			
170	1	NEXTGEN WBDB FLEXREAD ANNUAL	EA	3,996.00	3,996.00
		SUPPORT (YEARLY FEE)			
190		SET-UP FEES			
200	1	SET UP CHARGE	EA	8,750.00	8,750.00
		NEXTGEN WBDB FLEXREAD SETUP &			
		ONBOARDING			
230	1	TRAINING	EA	10,000.00	10,000.00
		INCLUDES PILOT TRAINING & TWO			
		ADDITIONAL FIELD SESSIONS			
SUBTOTAL					18,750.00
260		AMI RADIO SMARTPOINTS			
270		ONE PALLET = 486			
280		27/BOX			
290	270	520M S/POINT M2 TC SP HR & LD 5396353752201MI	EA	145.75	39,352.50
		SINGLE PORT RADIO			
310	27	520M M2 S/POINT TC DP HR & LD PIT SET 5396353752203MI	EA	210.50	5,683.50
		DUAL PORT RADIO			
AMI RADIO SUBTOTAL					45,036.00
330		COMMERCIAL METER CHAMBERS			
340	45	OMNI+ 1-1/2 C2 1000G MEAS CHMB	EA	837.00	37,665.00
		C1X9XX1GXT0XXSD			
360	90	OMNI+ 2 C2 1000G MEAS CHMB	EA	854.00	76,860.00
		C2X9XX1GXT0XXSD			
COMMERCIAL METER SUBTOTAL					114,525.00
380		COMMERCIAL METERS			
390	10	OMNI+ 1-1/2 C2 1000G METER	EA	1,165.50	11,655.00
		C1X1XX1GXAXXXSD			
410	15	OMNI+ 2 C2 1000G METER	EA	1,348.50	20,227.50
COMMERCIAL METERS SUBTOTAL					31,882.50

Actual taxes may vary



Bid Proposal for LANTANA - SENSUS DRIVE BY SYSTEM

Bid #: 4632811

Seq#	Qty	Description	Units	Price	Ext Price
420		RESIDENTIAL IPERL			
430	96	IPERL+ 5/8X3/4 METAL 1000G 7WHL SM 6' TRPL 2W	EA	154.69	14,850.24
		IXES1GLXXXXXXD			
		MARKET COST = \$146.33			
460	66	IPERL+ 1 METAL 1000G SM 6' TRPL 2W	EA	230.80	15,232.80
		IXDS1GLXXXXXXD			
		MARKET COST = \$218.33			
RESIDENTIAL IPERL SUBTOTAL					30,083.04
Sub Total					249,678.54
Tax					0.00
Total					249,678.54

Branch Terms:

Based on 2300 services.

Pricing for the meters and endpoints are per the Punta Gorda piggyback, however, Sensus Drive-By software, hardware, services and integrations are not available through the Punta Gorda piggyback and can be procured by a sole source through Core & Main.

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/terms-of-sale/>

THIS BID MAY INCLUDE GLOBALLY SOURCED (IMPORTED) MATERIALS THAT ARE SUBJECT TO CHANGING TARIFFS. PRICES ARE SUBJECT TO CHANGE DUE TO POTENTIAL ADDITIONAL TARIFFS IMPOSED BY THE U.S. GOVERNMENT. IF IMPOSED, PRICES WILL INCREASE BY THE SAME PERCENTAGE AND WILL BE EFFECTIVE ON THE DATE THAT THE NEW TARIFFS ARE IMPLEMENTED. THESE ITEMS SHOULD BE PURCHASED WITH HASTE TO AVOID ANY ADDITIONAL RISING TARIFF COSTS.



CommandLink® II

Wireless Interface

Seamless Communication

The CommandLink® II wireless interface provides access to a complete suite of functional controls within a gas, water or electric SmartPoint® transceiver. This Bluetooth® enabled device, coupled with a handheld, performs activations, deactivation, meter reads, on demand reads and can also readily audit the water, gas, or electric SmartPoint module.

CommandLink II provides instant access to any SmartPoint module's programmed and stored information. You can retrieve setup information, validate readings, and verify or reprogram settings for optimal performance.

The CommandLink II is a compact tool that is compatible with Sensus approved WIN mobile, WIN 10, Android and iOS programming devices.

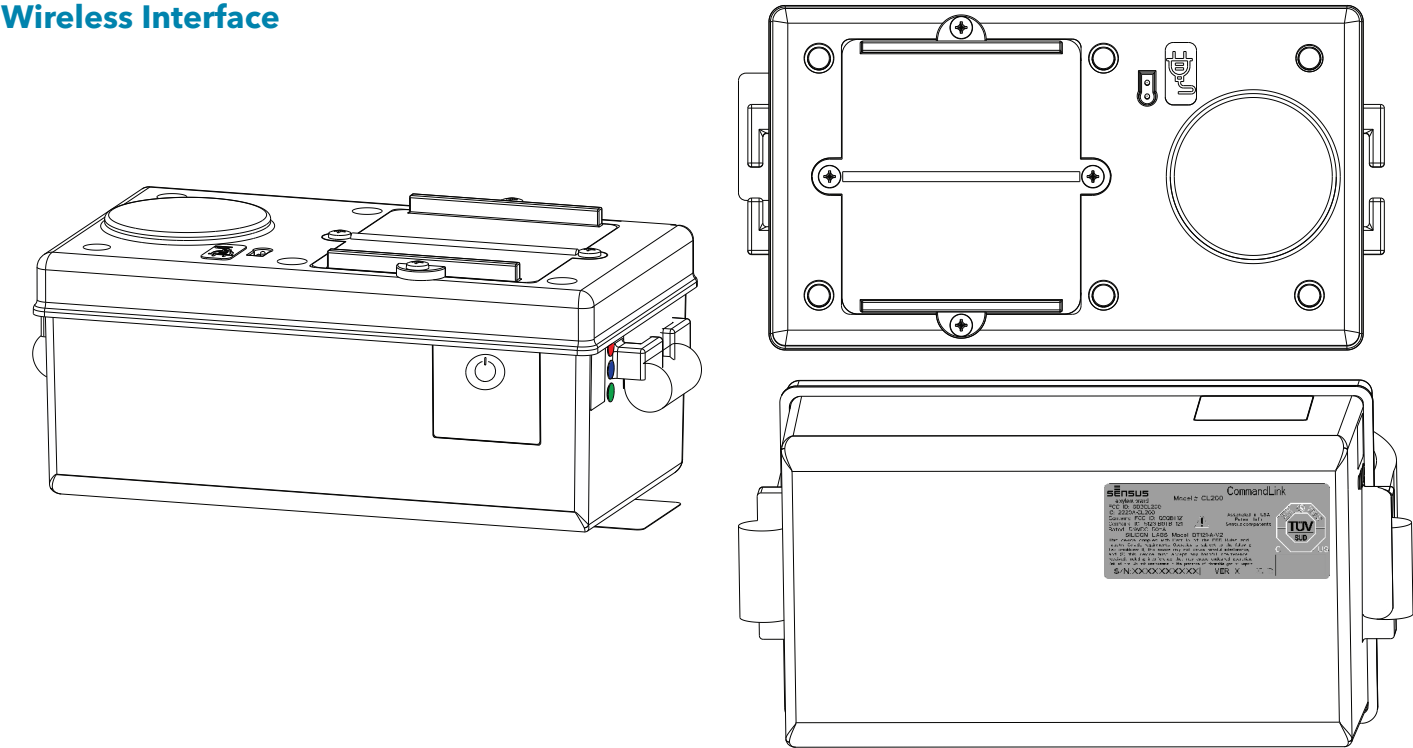
FEATURES

- Compact size
- Rechargeable batteries included
- Bluetooth enabled
- Built-in antenna

BENEFITS

- Interacts with SmartPoint water, gas, and electric modules
- Performs on-demand interrogation
- Retrieves and reprograms settings

CommandLink® II
Wireless Interface



Specifications

Case	High-impact, injection-molded plastic
Dimensions	4.7" L x 2.37" H x 2.41" W
Weight	16 oz.
Operating Temp.	32°F to 122°F
Shock Temp.	-20°F to 103°F
Charging Temp.	-32°F to 104°F
Relative Humidity	65 +/- 20%
Dust	Meets procedures IP5X (MIL-STD 810F), Method 510.4
Warranty	One year
Compliance	Complies with FCC Part 15, 24, and 101. Complies with Industry Canada ICES-003.
Safety Certification	CAN/CSA C22.2 No. 62368-1:2014 UL 62368-1:2014 EN 62368-1:2014/A11:2017





SmartPoint 520M

Pit Set Module

The SmartPoint® 520M Pit Set Module is a radio transceiver that provides water utilities inbound and outbound access to water measurement and ancillary device diagnostics via radio signal. The SmartPoint 520M is designed for submersible, pit-set environments.

TouchCoupler Design

The SmartPoint 520M Module utilizes TouchCoupler, the patented Sensus inductive coupling communication platform, to interface with the encoded meter. With TouchCoupler, the SmartPoint 520M Module can connect to the meter using existing two wire AMR installations instead of requiring utilities to access the meter to install a new three-wire connection. This results in a fast, efficient and reliable connection at minimal cost.

BENEFITS

- Easily receives input from either walk-by/drive-by or fixed-base collection device
- Controls both deployment and lifetime operation costs
- Compact installation that saves time, space and money - without reducing system performance
- Delivers a fast, efficient and reliable connection at minimal cost
- Minimizes new infrastructure investment
- Enables effective leak detection

Operation

With its migratable, two-way communication ability, the M-Series SmartPoint functions as a walk-by/drive-by endpoint, fixed-base endpoint, or combination of the two. This flexibility increases utility data collection capabilities and streamlines operations. The SmartPoint 520M Module receives input from the meter register and remotely sends data to a walk-by/drive-by or fixed-base collection device. The SmartPoint 520M Module easily migrates from walk-by/drive-by to fixed base by simply installing a Base Station.

In walk-by/drive-by mode, the SmartPoint 520M Module collects data and awaits an activation signal from the Vehicle Gateway Basestation (VGB) or Hand-Held Device (HHD). Upon signal receipt, it transmits readings, the meter identification number and any alarms.

As a fixed-base endpoint, the SmartPoint 520M Module interacts with one or more strategically placed Base Stations located in the utility service area. Top of the hour readings and other diagnostics are instantly forwarded to the Regional Network Interface (RNI)™ at time of transmission. The FlexNet® communication network provides unmatched reliability by using expansive tower receiver coverage of metering end points, data/message redundancy, failover backup provisions and operation on FCC primary use (unshared) RF spectrum.

Powerful Transmission, Flexible Platform

The SmartPoint® 520M Pit Set Module offers several advantages that control both deployment and lifetime operation costs. Its powerful, industry-leading two watt transmitter broadcasts over large distances and minimizes collection infrastructure. And after the SmartPoint is installed, its migratable, two-way system platform can be updated without requiring personnel to visit each meter and/or inconveniencing customers.

SmartPoint 520M

Pit Set Module

Additional Smartpoint 520M Module Features

The SmartPoint 520M Module obtains hourly readings and can monitor continuous flow over a programmable period of time, alerting the utility to leak conditions. In addition, the SmartPoint stores up to 840 consumption intervals (35 days of hourly consumption), providing the utility with the ability to extract detailed usage profiles for consumer information and dispute resolution. The SmartPoint also incorporates a two-port design, allowing the utility to connect multiple registers and ancillary devices (such as acoustic monitoring) to a single SmartPoint. This results in a compact installation that saves time, space and money - without reducing system performance.

SPECIFICATIONS

Service	Pit set installation interfacing the utility meter to the Sensus FlexNet communication network. Unit requires 1.75" diameter hole in pit lid; fits pit lid thicknesses up to 1.75"
Physical characteristics	Width: 4.43" x Height: 5.09" x Depth: 3"
Weight	1.0 lbs/16.0 oz
Color	Black
Frequency range	900 - 950 MHz, 8000 channels X 6.25 kHz steps
Modulation	Proprietary Narrow Band
Memory	Non-Volatile
Power	Lithium Thionyl Chloride batteries
Approvals	US: FCC CFR 47: Part 24D, Part 101C, Part 15 Licensed operation Canada: Industry Canada (IC) RSS-134, RSS-119
Operating temperature	- 22° F to +185° F - 30° C to + 85° C
Options	Dual or single port availability; TouchCoupler only, wired only
Installation environment	100% condensing, water submersible
Compatibility	TouchCoupler and Wired Version: Sensus Encoder Registers, Badger ADE water registers, Master Meter AccuLinx, and Hersey Translator (approved TR/PL Lead) Wired Version Only: Elster Encoder (Sensus protocol), Neptune ARB VI (ProRead), Hersey Translator, Zenner PMN Nitro 01, McCrometer flowcom FC100-00M, and Kamstrup flowIQ 2100 Refer to the 510M/520M SmartPoint® Module Water Meter and Ancillaries Compatibility Quick Guide for the latest compatibility information.
Warranty	20 years - Based on six transmissions per day. Refer to Sensus G-500 for warranty.



Xylem.com | Sensus.com

SENSUS | 637 Davis Drive | Morrisville, NC 27560 | 800.638.3748

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FieldLogic™ FlexRead: Smart Reads. Full Control.

Link your utility to a better tomorrow with Sensus' new walk-by drive-by solution.



FieldLogic FlexRead reads both ERTs or R900s and Sensus SmartPoint® modules, enabling utilities to do walk-by drive-by meter reads for multiple brands in a single pass.

Plus, when you're ready for AMI, FlexRead allows a gradual transition, maximizing ROI on your existing assets—no rip-and-replace required.

How it works

FlexRead is the simple, cost-effective way to transition from ERT or R900 meter-reading technology to the FlexNet® communication network. You can collect data from ERTs or R900s, and SmartPoints in a single pass via walk-by or drive-by.

Map routes and manage them in the cloud using our FieldLogic Cloud application. FlexRead provides real-time data synchronization with the FieldLogic Cloud Hub via Wi-Fi or cellular during route collection. Once the route is closed, collected readings are seamlessly exported to your billing system for accurate processing.

To support this seamless data flow, security is built into every layer of our system. Xylem is committed to protecting your utility's data through robust cloud and cybersecurity measures.

[Learn more here](#)



What you'll need

To implement the FlexRead solution, you'll need:

Equipment



Android or Windows tablet

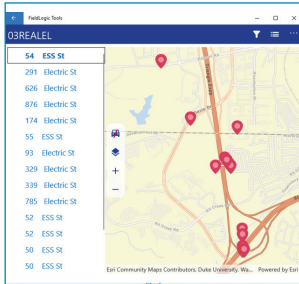
FlexRead allows walk-by drive-by meter reading on Windows and Android tablets, so you can use your existing equipment and save on hardware costs.



EasyLink Reader

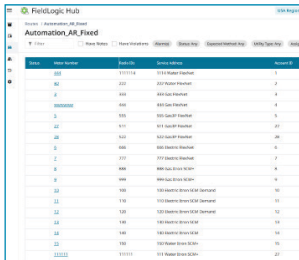
Collect data in a drive-by application from ERTs, R900s or Sensus SmartPoint modules with this portable radio-based device that you can use in any vehicle providing 12-volt DC power.

Software



FieldLogic Tools application

Manage and operate drive-by or walk-by readings for Sensus SmartPoint modules, ERTs or R900s.



FieldLogic Cloud Hub application

Manage the backend of your AMR process with this application that covers route management, user/device management, billing reports and more.

With FieldLogic FlexRead you can keep your existing assets while transitioning to the Sensus FlexNet solution, ensuring the most efficient and cost-effective migration for your utility while building a pathway to AMI.

Be the change agent your utility needs.
Discover the power of FieldLogic FlexRead.

Features

- Compatible with water, gas and electricity meters
- Reads ERTs, R900s and Sensus SmartPoint modules
- Includes walk-by and drive-by capabilities
- Enables real-time data transfer and route updates
- Provides 60 days of data storage
- Online mapping with Esri
- Supports both Android and Windows

Benefits

- Easy installation with minimal disruption
- Single solution captures walk-by drive-by reads from multiple manufacturers' radios
- Reduces training time with an intuitive, user-friendly interface
- Optimized route mapping and faster field operations
- Significantly increased read rates
- Improved customer service through fast and accurate read collection
- Cloud-based platform enables teams across your utility to access data
- Simple, reliable data exports for interoperability with billing systems
- Faster, stronger network connections
- Built-in pathway to migrate to AMI when ready

xylem.com

sensus.com

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GSB-1003

xylem



INTEROFFICE MEMORANDUM

To: Anne Heinen, Kristin Simeone and Melissa Reichert
From: Julie Rogan-Sutter
Date: January 16, 2025
Subject: AGREEMENT #R2016105/MAT-UTILITY/1718
EQUITABLE PRICE ADJUSTMENT CONTINUING PERIOD
EFFECTIVE DATE OF ADJUSTMENT: Jan 3, 2027
AWARDED VENDOR: Core and Main

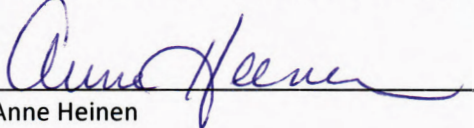
Core & Main are requesting a continuation in the equitable price adjustment which became effective July 7, 2022. Due to the continuing impacts of rising costs through inflationary pressures, tariffs, rising labor and freight, Core & Main have requested that the suspension to the core-item fixed pricing list remain in effect. See attached supporting documents.

PRICING STRUCTURE SHALL REMAIN AS FOLLOWS:

1. Temporary suspension of the CORE LIST ITEMS. (Exhibit A)
2. ALL ITEMS – Maximum 11% mark-up over CONTRACTOR's cost. (Items shall be processed at the current market cost at the time of shipment.)
3. Ductile iron surcharges and any other surcharge amounts assessed by the manufactures will be processed as pass through cost only and without the 11% mark-up.
4. Emergency Operations/FEMA Eligible Reimbursements or Federal Grant Purchases - Handling fees remain in effect.

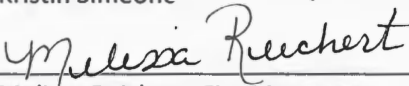
Core list item suspension shall remain in place for one (1) Year effective Jan 4, 2026 through Jan 3, 2027. At which time market conditions shall be re-evaluated for improvement, should conditions not show any significant improvement then the City shall review the contract every 12 months thereafter, until such time conditions improve and the Core list can be reinstated, or the City elects to rebid the contract.

Please advise of your acceptance of the above changes.


Anne Heinen

Kristin Simeone
Digitally signed by Kristin Simeone
Date: 2026.01.16 16:06:39 -05'00'

Kristin Simeone


Melissa Reichert, City Manager

Accept: ☒ Yes ☐ No Date: 1-16-26

Accept: ☒ Yes ☐ No Date: _____

Accept: ☒ Yes ☐ No Date: Jan 21, 2026



Core & Main LP
4750 Laredo Avenue
Fort Myers, FL 33905
P. 239.334.1997
F. 239.334.6957

December 1, 2025

The City of Punta Gorda
Attn: Anne Heinen, Procurement Manager
326 West Marion Avenue
Punta Gorda, FL 33950

Re: Agreement #R2016105/MAT-UTILITY/1718 (the "Agreement")

Dear Ms. Heinen:

As you are aware, Core & Main LP ("Core & Main") and the City of Punta Gorda (the "City") entered into Agreement # R2016105/MAT-UTILITY/1718 (the "Agreement"), as amended, on August 23, 2017, with an initial term of five years, and an optional renewal term of up to five years. The initial term of the Agreement expired September 30, 2022, and was renewed through September 30, 2027.

Pursuant to Article 8, Section C.4. – Equitable Adjustments, the City "may, in its sole discretion, make an equitable adjustment in the Agreement terms or pricing...." The City's right to make such an equitable adjustment in terms or pricing is contingent upon a number of factors including volatility that is (1) beyond Contractor's control, (2) that affects the marketplace, (3) that has a substantial effect on pricing or availability, and (4) that continued performance would result in substantial loss to Contractor. Due to continuing unprecedented conditions in the marketplace caused in part by tariffs, supply chain disruptions, material shortages, the war in Ukraine, and numerous other contributing factors, all the conditions necessary for the City to make an equitable adjustment pursuant to the terms of the Agreement exist. Prices are not expected to return to levels that existed at the time this project was originally bid.

Therefore, Core & Main requests that the pricing structure outlined in Amendment 4 to the Agreement be continued for an additional period of 12 months. Attached are copies of notifications of price increases from manufacturers to support this request. We can provide additional information on market conditions and other supporting documentation that you may require. Representatives of Core & Main would be happy to meet with representatives of the City to further discuss any questions or concerns the City may have.

Please favor us with your response to this request no later than December 30, 2025.

Thank you in advance for your understanding and consideration of this request. Please do not hesitate to contact me should you have any questions or concerns.

Best regards,

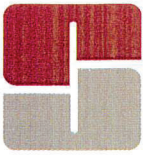
DocuSigned by:

Lynn Roncska

25F43C71B95B409...
LYNN RONCSKA, District Manager

LR/caa

cc: Julie Rogan-Sutter, Sr. Purchasing Agent



SPECIFICATION RUBBER PRODUCTS, INC.

P. O. Box 568 ALABASTER, AL 35007

ISO 9001 CERTIFIED

Phone: 800-633-3415

www.specrubber.com

November 25, 2025

Dear Valued Partner,

The Specification Rubber Products team appreciates the relationship and partnership we have with you and are committed to exceeding your expectations with every interaction. Our goal is to be your number one source for rubber gaskets and sealing solutions.

Market conditions require a modest price increase effective for all new purchase orders scheduled to ship after January 1, 2026. We will continue to work towards achieving operational excellence through improved productivity while maintaining the level of quality and service for which we are known.

Please contact our Sales & Service Team at 800-633-3415 if you have any questions or feel free to contact me directly at 205-419-1975.

Respectfully,

Glenn Yates
Sales & Marketing Manager

Enclosure: 2026 Price Sheet



October 21, 2025

Hi Stephen,

Bingham & Taylor is committed to innovation and efficiency. This allows us to manage production costs and provide maximum value to our customers.

- A 5% **increase** will apply to all orders placed **after December 31, 2025**.
- Orders placed **before December 31, 2025**, and **shipped prior to February 1, 2026**, will be processed with current pricing.

We appreciate your business partnership and look forward to mutual success in the future.

If you have any questions, please get in touch with your Regional Sales Manager or a member of our Inside Sales Team.

Respectfully,

Jay K. Gault II

National Director of Sales

jgault@bandt-us.com

Bingham & Taylor



November 13, 2025

To Our Valued Customers,

Due to changes in manufacturing costs, Brecco will be implementing the following price increases effective January 5, 2026. All orders placed on or before January 2, 2026 will be honored at current pricing. Orders on hold for future ship dates will be subject to new pricing. Any project or contract orders will be repriced.

Although the amounts may vary by item, the estimated price increase by product category will be as follows:

Product Line	Increase
Castings	7.5%
Check Valves w/ Faceplate and Trim Kits	4%
Electrical Devices	3-8%
MJ Accessories	7.5%
Permabond	6%
Swage Style Drum Drips	4%

Brecco reserves the right to limit order quantities based on historical purchase patterns. If you have any questions, please contact a Brecco sales representative. We value our relationship and appreciate your support.

Thank you for your continued business,

Brecco Sales Team

CHARLOTTE

PIPE AND FOUNDRY COMPANY

August 11, 2025

TO: Charlotte Pipe & Foundry Cast Iron Loyal Stocking Distributors

SUBJECT: Cast Iron Price Increase Effective January 1, 2026

Effective January 1, 2026, we will increase our list prices on No-Hub, Service, Extra Heavy pipe and fittings, Cast Iron Specials, and Edge High-Performance Cast-Iron pipe and fittings by approximately 5.0%. In addition, certain pipe and fittings items may increase by more than 5.0%.

The changes will be implemented as follows:

- Effective immediately, we will allocate orders at current prices. We will provide 4 months' allocation, based on your annual tonnage.
- All orders must be placed by November 30, 2025 for immediate release.
- Any orders placed before November 30, 2025, that exceed your allocation amount will be priced at the new January 1, 2026 list prices.
- All orders placed December 1, 2025, and later will be priced at the new January 1, 2026 list prices.
- Any orders shipped after December 31, 2025, will be invoiced at the new January 1, 2026 list prices, regardless of purchase order date.

The new January 1, 2026 List Prices will be posted on our website www.charlottepipe.com in Excel and HTML format by September 30, 2025. The pdf files will be available soon after.

Your Charlotte Pipe Regional Sales Manager or local Charlotte Pipe Sales Representative will be in touch with you shortly with your allocation amounts.

Thank you for your business. We look forward to serving you in the future.

CHARLOTTE PIPE AND FOUNDRY COMPANY



**Dixon Valve &
Coupling Company**

1 Dixon Square
Chestertown, MD 21620
dixonvalve.com
410.778.2000
800.355.1991
410.810.1820 fax

September 5, 2025

To: Our Valued Customers
RE: Price Increase Notification

Dear Customer,

This year has seen significant cost volatility. In April, Dixon increased prices due to tariffs, and in June, we partially reversed those increases as some reciprocal tariffs were paused. However, tariffs have since remained, and additional ones have been implemented. Furthermore, Dixon is experiencing substantial price increases on domestic raw materials.

Due to the market conditions outlined above, Dixon will implement a targeted price increase, effective October 6, 2025, to offset the rising costs of both imported and domestic products. Dixon will carefully monitor market conditions and adjust accordingly.

We appreciate your understanding and your continued business.

Sincerely,

Scott Jones
Vice President, Sales



WHITLAM

The Industry Standard for Over 100 Years

June 13, 2025

Dear Valued Customers,

Due to rising raw material and transportation costs, we have a moderate increase on the following:

All products will be increasing a marginal 3-8%

Vent Screens will be increasing 8%

Metal tools such as valve wrenches, meter keys, sledges, shovels, and internal pipe cutters will be increasing 10%

Pipe Bevelers will be increasing 12%

Channellocks will be increasing 5%

Full Freight Allowed will be increasing \$250 from the current amount.

As we have done in the past, we will continue to attack costs while maintaining our commitment to providing the highest quality products at the best possible pricing for you and your customers.

Your new pricing will be effective August 15, 2025.

Please verify new pricing when placing orders after the effective date. Pricing is subject to change without notice.

Thank you for your continued support.

Sincerely,

Mark A. Whitlam

President

J.C. Whitlam Manufacturing Company

"The Industry Standard for Over 125 Years"



Division of
J.C. Whitlam Mfg. Company
P.O. Box 380
Wadsworth, Ohio 44282
Int'l: 330-334-2524
Phone: 800-321-8358
Fax: 800-537-0588
email: info@jcwhitlam.com
website: www.jcwhitlam.com



Effective:
October 6, 2025

RE: PRICE INCREASE EFFECTIVE OCTOBER 6, 2025.

Dear Valued Customer,

The U.S. government recently enacted a 50% ad valorem duty on imports of semi-finished copper and copper-intensive derivative products under Section 232 of the Trade Expansion Act. Additionally, Steel and Aluminum products were increased from 25% to 50%. This tariff applies to entries into the United States beginning August 1, 2025, and has created immediate and significant cost increases across our industry.

As a result of this and reciprocal tariff increases, Matco-Norca will be implementing a price increase on the affected products listed below. This adjustment will take effect on October 6, 2025.

We appreciate your understanding as these changes are driven by government policy and global market conditions beyond our control. Thank you for your continued partnership and support.

Sincerely,

The Matco-Norca Team

Primary Price Sheet ID	Price Sheet Desc	Total
MN-FSFTT/MN-BO	FORGED STEEL FITTINGS & BRANCH OUTLETS	5%
MN-BPN/MN-BPFT	BRASS PIPE FITTINGS, NIPPLES & PRE-CUT	20%
MN-BRSGV/MN-BYS	BRASS & BRONZE GATE VALVES & Y STRAINERS	15%
MN-CBAFIT	CAST BRASS SWEAT ADAPTER FITTINGS	15%
MN-PEXLF/MN-CEPEXLF	LEAD FREE BRASS PEX FITTINGS & COLD EXPANSION PEX	15%
MN-CHKVLV	BRASS & BRONZE CHECK VALVES STD & LF	10%
MN-CIFLNG	CAST IRON FLANGES	5%
MN-COPPFIT	COPPER FITTINGS	15%
MN-CPVCFTT/MN-PRSSFTG	CPVC & PRESS TRANSITION FITTINGS	15%
MN-CRMFN	CHROME PLATED BRASS NIPPLES & FITTINGS	20%
MN-DELEC	DIELECTRIC FITTINGS & NIPPLES	5%
MN-FACTACC	SELECT FAUCET ACCESSORIES	10-25%
MN-HTGVLV/MN-LPVLV/MN-WSVSVLV	HEATING, LOW PRESSURE & WATER SERVICE VALVES	5%
MN-INSERT	INSERT FITTINGS	10%
MN-MIFT/MN-XHFT	150# & 300# MALLEABLE FITTINGS BLACK & GALVANIZED	20%
MN-PCOUP	MERCHANT COUPLINGS & API LINE COUPLINGS	10%
MN-PLSPEC	PLBG SPECIALTIES	5%
MN-SN	SCH.80 WELDED & SEAMLESS STEEL PIPE NIPPLES	5%
MN-SPN	PRE-CUT PIPE (BLACK & GALVANIZED)	13%
MN-SSGCVLV	CARBON, CAST & STAINLESS STEEL VALVES	5%
MN-SSFFT/MN-SSN	304 & 316 STAINLESS STEEL FITTINGS & NIPPLES	5%
MN-TUBBRS	TUBULAR BRASS	9%
MN-WELDFIT/MN-WFL	CARBON STEEL WELDED FITTING & FLANGES	5%
MN-WSVSFT	WATER SERVICE FITTINGS	15%

PRICING UPDATE

November 3, 2025

PRICE INCREASE ANNOUNCEMENT

At McElroy, we remain focused on supporting our channel partners and the larger market by carefully managing the many variables that go into delivering the world's highest quality fusion equipment. We understand that the business landscape is constantly shifting—and at times, can be unpredictable which is why we're committed to staying agile and responsive.

This past July, we passed along a price increase that focused on select products for the Polypropylene (Mechanical) market. However, due to continued cost pressures, we find ourselves in the position of implementing a modest price adjustment at this time. We know this decision directly impacts our channel partners and your end customers. This targeted increase represents an AVERAGE of 2.39%. PLEASE NOTE, this increase IS NOT "across the board".

You will find a detailed list of new prices on the channel partner portal. It is effective at 12:01AM (CDT) on November 3, 2025, and as with previous increases, no scheduled orders will be accepted, and the system-generated date will be applied. Any orders currently in the system will be honored at the price at the time of order.

We realize that many of you may already have quotes at the previously announced prices, and it may take a few days to adjust your internal prices and communicate with your personnel. We remind you that the resale price policy (RPP) provides a 60-day grace period to account for such changes. For any further RPP questions, please contact Vince King (VKing@McElroy.com) or the Customer Care team (customercare@mcelroy.com).

Thank you for your continued partnership and support during this period of ongoing change. At McElroy, we understand that our success is built on yours, and we remain deeply committed to fostering our shared growth and achievement.

Sincerely,

A.H. "Chip" McElroy II, P.E.
President & CEO

Effective Date: The updated 2025 list price will go into effect on 12:01AM (CST) on November 3, 2025.

Pre-Orders: As explained in the letter above, the new pricing will go into effect immediately. No pre-orders will be allowed.

Price Increase Varies: It is important to note that the percentage on individual items will vary.

Questions: If you have any questions about the price increase, please contact [Customer Care](#).



November 3rd, 2025

To our valued MILWAUKEE® Distribution Partner,

At Milwaukee Tool, we are committed to strengthening our partnership and driving long-term growth together. Over the past several years, we have invested more than \$1.4 billion to diversify our global operations and enhance supply chain resilience. These investments increase our flexibility, reduce dependence on high-tariff regions, accelerate innovation, and allow us to better meet evolving market demands.

However, continued tariff actions - including global reciprocal tariffs that have increased to over 10% since July 2025, the increased tariff on steel & aluminum (25% to 50%) enacted on June 4, 2025, and the 50% copper tariff enacted on August 1, 2025 - have created new pressures across our global supply chain.

To navigate these challenges while maintaining competitive pricing, we have conducted a detailed SKU-by-SKU analysis. Our priority is to minimize disruption for both our businesses while setting the stage for long-term demand and growth.

Key Pricing Updates:

- ✓ **Effective January 5th, 2026** – Invoiced & IMAP pricing will adjust in response to tariff changes

Supporting Your Business

As of today, November 3rd, 2025, we have included pricing details in multiple formats, including:

- Updated DPL
- Updated IMAPP

These documents will be made available through:

- Your local Milwaukee Rep
- Milwaukee Customer Experience Team (1-800-SAWDUST)
- www.milwaukeeconnect.com

Our Commitment to You

While these adjustments are necessary, our commitment to delivering the most innovative, trade-focused solutions remains unchanged. To preserve our partnership-first approach, we are actively absorbing a significant portion of these rising costs. This shared burden reflects our intent to grow and take market share alongside you, not at your expense. As the global trade environment continues to shift, we will remain transparent and proactive should further pricing actions become necessary.

Thank you for your continued partnership as we navigate these changes together and remain focused on driving your business forward.

Best regards,

A handwritten signature in dark ink, appearing to read "Darrell Hendrix", is written over a light gray background.

Darrell Hendrix
MILWAUKEE TOOL
Group President, Sales



Quality – Service – Commitment – Delivered.

e-NEWSWIRE

809-758-0800 www.sigmaco.com

**Revised Import Fitting and MJ Accessory
Price Increase
- Effective 1/5/26 -**

November 12, 2025

To: SIGMA Customers in USA

Re: Revised Import Fitting & MJ Accessory Price Increase

Due to various market considerations, SIGMA Corporation is revising its announced price increase on globally sourced AWWA Fittings and MJ Accessories. This increase was scheduled for December 15, 2025, and announced on November 3rd.

In lieu of this previously announced increase, SIGMA plans an across-the-board 7.5% price increase on its line of Import AWWA Fittings and MJ Accessories. This increase will be effectuated through a List Price change. SIGMA's current published multipliers will remain applicable to the new List Prices.

These new List Prices will be effective on Monday, January 5, 2026, and available on SIGMA's website by Monday, December 8th.

All orders received without shipping restrictions prior to January 5th will be honored at current pricing. Quotes and Municipal Bids will be honored as stated in the formal quotation.

Please contact your SIGMA Territory Sales Manager if you have any questions regarding this announcement.

As always, we appreciate your business and support.

Sincerely,

Greg Fox | Vice President of Sales
SIGMA Corporation
256.496.3388
Email: GF1@sigmaco.com



SIP Industries
Quality Manufacturer Since 1960

November 7, 2025

To: All SIP Customers

Subject: Price Increase - Effective January 5, 2026

Effective Monday January 5, 2026, SIP Industries will be instituting a price increase on products listed below.

List prices (where applicable) will be increased 7.5% allowing current multipliers to remain in effect.

Updated list prices sheets will be available on our website by November 21, 2025.

Product Category	% Increase
Import Utility Fittings - Cement	7.50%
Import Utility Fittings – FBE	7.50%
Import Utility Fittings – Zinc	7.50%
Import Utility Fittings – P401	7.50%
Import MJ Accessories	7.50%
Import Fabricator Flanges	7.50%
Import Valve Boxes	7.50%

- **Existing orders at the time of the increase will be honored assuming material is released for shipment with no restrictions.**
- **All project and municipal quotes will be honored as previously approved.**

If you have any questions regarding this announcement, please contact your local SIP Sales Representative.

As always, we look forward to earning your business and providing you with quality products and superior service. Everyone at SIP thanks you for your business and support.

Sincerely,

Mike Lindgren
Vice President - Sales



SIP CORPORATE 8876 Gulf Freeway, Suite 500, Houston, TX 77017

SIP CENTRAL 2900 Patio Drive, Houston, TX 77017

SIP EAST 600 Rayloc Drive, Atlanta, GA 30336

SIP WEST 8333 Almeria Avenue, Fontana, CA 92335

Phone: 877-921-6111 or 713-923-6111 | Fax: 713-923-6114 | www.sipindustries.com | sales@sipindustries.com



November 4, 2025

To: Our Valued Star Pipe Customers

RE: Price increase notification – Import Fittings, Accessory Products and Municipal Castings

Due to the increase in cost of manufacturing we are announcing a price increase on Import Fittings, Import Accessories, Import Fabricator Products, and Municipal Castings effective January 5, 2026.

Price lists will be increased by 7.5% for Import Fittings, Import Accessories, and Import Fabricator Products. Municipal Casting net prices will be increased by 7.5%.

Multipliers on the new price lists, version IMP-UPL.26.01, remain unchanged.

The new price lists will be posted on our website by or before Friday, November 7, 2025.

Import Products	Price Lists
Import Utility Fittings	IMP-UPL.26.01
Import FBE Fittings	IMP-FBE-UPL.26.01
Import Zinc Fittings	IMP-ZINC-UPL.26.01
Import P401 Lined Fittings	IMP-P401- UPL.26.01
Import Accessories	IMP-ACC-UPL.26.01
Import Fabricator Products	IMP-FAB-UPL-26.01

Existing orders and new orders received prior to January 5, 2026, without shipping restrictions will be honored.

All existing quotes and Annual Municipal Bid Contracts will be honored up to the expiration date on the quote.

We appreciate your continued support and remain committed to earning your business.

Sincerely,

A handwritten signature in black ink that reads 'Jason O'Nan'.

Jason O'Nan, Vice President
Star® Pipe Products

STAR® PIPE PRODUCTS

4018 WESTHOLLOW PARKWAY HOUSTON, TEXAS 77082-4604
www.starpipeproducts.com

T: 281.558.3000
F: 281.558.9000





December 8, 2025

To: Our Valued Star Pipe Customers

RE: Price increase notification – Domestic Joint Restraint Products

We are increasing the price of our Domestic Joint Restraint Products by 8%, effective January 5, 2026. The new price list, DOM-JRPL2601, will be posted on our website www.starpipeproducts.com before the effective date.

Existing orders and new orders received prior to the effective date without shipping restrictions will be honored.

All existing quotes and Annual Municipal Bid Contracts will be honored up to the expiration date on the quote.

We appreciate your continued support and remain committed to earning your business.

Sincerely,

A handwritten signature in black ink that reads 'Jason O'Nan'.

Jason O'Nan, Vice President
Star® Pipe Products

STAR® PIPE PRODUCTS

10500 RICHMOND AVENUE, STE 100, HOUSTON, TEXAS 77042
www.starpipeproducts.com

T: 800.999.3009
F: 281.368.5372



FOUNDRY



TO: Waterworks and Fire Protection Associates

November 7, 2025

To Our Valued Customers

Due to continued increased manufacturing costs, Trumbull Manufacturing will be implementing price increases effective January 5, 2026. Orders placed on or before January 2, 2026, will be honored at current pricing. However, orders on hold for future shipment will be subject to the new pricing, and any project or municipal orders will be repriced accordingly.

Though individual increases may vary by item, the estimated price increases by product category are as follows:

Product Line	Increase
Curb and Valve Box Products	7-10%
Joint Restraint Products	4-7%
Keys & Tools	4-7%
Linkseal	4-10%
MJ Kits & Accessories	7-10%
Service Brass & Accessories	5-10%
Treatment Plant Valves & Accessories	4-7%
Valve Position Indicators	5%

Trumbull Manufacturing reserves the right to limit order quantities based on historical purchase patterns. If you have any questions, please contact a Trumbull Manufacturing sales representative. We value our relationship and appreciate your support.

Thank you for your continued business,
Trumbull Manufacturing Sales Team

The information contained in this email is to be treated as confidential and for employees only.

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November 7, 2025

To: All Tyler Union Customers

Re: New List Price announcement for Import Products effective January 5th, 2026

Dear Valued Customer,

Tyler Union is announcing a price increase of 7.5% for all import fittings, accessories and municipal castings effective January 5th, 2026.

We will retain the current effective Published Multipliers unless there is a significant market event, such as another change in Import Tariffs. If such an event occurs, we will adjust Published Multipliers as appropriate.

Existing orders and orders received prior to January 5th without shipping restrictions will be honored at current pricing. Quotes and municipal contracts will be honored per the terms stated in the quotation.

Please take this communication into consideration when quoting upcoming jobs and annual bids. Any annual bids not already on file with Tyler Union as protected will be adjusted to the new List Price.

Revised List Price Sheets for fittings, municipal castings, accessories and BNG will be updated on our website by November 21st.

We sincerely appreciate your continued support of Tyler Union. It is our privilege to serve you with high quality waterworks products, as we have proudly done for over a century.

Sincerely,

Greg Fuller
National Sales Manager



December 1, 2025

To: Valued Distribution Partners and Customers

Re: Price Increase for Fabrication Products Effective 2/1/2026

At U.S. Pipe Fabrication we remain committed to a reliable supply chain and investing in our long-term domestic manufacturing capabilities. This focus has led U.S. Pipe Fabrication to procure most of our key raw materials and supplies domestically to lower the impact of tariffs on our product offering. As we proceed into 2026, we are implementing a 4% list price increase for all fabrication products to offset rising costs, including ductile iron pipe as announced by U.S. Pipe, effective February 1, 2026. We intend to notify you 60 days in advance of future price increases.

This increase will be evident in our quotes and portal requests beginning on February 1, 2026. New list prices will be available on our website in late January. All discounts will remain the same, and project quotations will be held firm per their stated terms.

Our intention is to give you visibility and to help you plan with your customers. Therefore, for bidding purposes, we will continue to give you 180 days from the project bid date to ship the order complete. After 180 days, your order is subject to escalation as indicated on our quotations.

We appreciate your continued support, partnership, and understanding, and we look forward to a mutually prosperous future. Our Sales and Customer Service teams will be in touch to answer any questions you may have, and please do not hesitate to contact either of us at our phone numbers below if we can be of any assistance.

Best Regards,

A handwritten signature in black ink, appearing to read "H. Smith", with a stylized flourish at the end.

Howard Smith
Sr. Vice President of Marketing & Sales



November 3, 2025

To: Valued Distribution Partners and Customers

Re: **4% Price Increase for Ductile Iron Pipe Effective 1/1/2026**

At U.S. Pipe we remain committed to a reliable supply chain and investing in our long-term domestic manufacturing capabilities. This focus has led U.S. Pipe to procure most of our key raw materials and supplies domestically to lower the impact of tariffs on our product offering. As we proceed into 2026, we are implementing a **4% price increase** to offset higher expected raw material and energy prices. This increase will be for all pipe and adders. For example, 8" TYTON JOINT Class 52, with cement lining and asphaltic coating will be priced at \$41.98 per foot (\$2,936 per ton) starting in January. While we intend to notify you 60 days in advance of future price increases, we don't anticipate any other increases in 2026.

Our goal is to provide visibility and help you plan ahead with your customers. Therefore, for bidding purposes, we will continue to give you 180 days from project bid date to ship the order complete. After 180 days, your order is subject to escalation as indicated on our quotations.

As a reminder of our existing policies, stock orders must be placed within one week of quotation. These orders will need to ship complete within 30 days after the effective date of a price increase. Existing stock orders not shipped complete by February 1, 2026, will be repriced to then-current pricing. Quote numbers continue to be a requirement for all orders.

We appreciate your continued support as part of a mutually prosperous partnership. Our Sales and Customer Service teams will be in touch to answer your questions.

Best Regards,

A handwritten signature in black ink, appearing to read "H. Smith", with a stylized flourish at the end.

Howard Smith
Sr. Vice President of Marketing & Sales



August 22, 2025

Subject: Zurn Elkay Water Solutions' Commercial Price Adjustments – USA

Effective Date: September 15, 2025

Due to ongoing announcements impacting tariffs, volatility in commodities, market conditions and general inflation in the supply chain, Zurn Elkay Water Solutions is announcing the following average price increases, effective **September 15th**:

- **Wilkins**
 - ACVs: 14%
 - Backflow 13%
 - Mixing valves 3%
 - Regulators 12%
 - Relief Valves 8%
 - WBRs and Strainers 10%

All price protected orders must be entered by September 14, 2025. Stocking orders are not to exceed one month's average purchases. Any orders beyond the customer branch's 30-day supply will be subject to price and lead time review. Any projects awarded or orders entered on or after September 14, 2025, will reflect new pricing. Existing quotes must be reevaluated and are subject to the above announced increase. All new quotes distributed as of today will expire September 14, 2025. Finally, new pricing will be distributed the week of September 1, 2025.

Please feel free to contact your Zurn Elkay Sales Representative or Area Sales Manager with any questions. Thank you for your continued support of Zurn Elkay Water Solutions. We appreciate our partnership.

Sincerely,

Zurn Elkay Water Solutions