TOWN OF LANTANA

Town Hall
500 Greynolds Circle
Lantana, FL 33462

Workshop Meeting
June 9, 2025 - 5:30 p.m.

First Public Budget Workshop

For information regarding the procedures for public participation during a Town Council meeting, please refer to the end of this agenda.

***THIS TOWN COUNCIL MEETING CAN BE ACCESSED ONLINE FOR LISTENING PURPOSES ONLY. PLEASE SEE THE LAST PAGE FOR DETAILS.**

1. **ROLL CALL, SILENT PRAYER, AND PLEDGE OF ALLEGIANCE.**
   Karen Lythgoe, Mayor ____
   Kem Mason, Vice Mayor ____
   Christopher Castle, Vice Mayor Pro Tem ____
   Jesse Rivero, Councilmember ____
   Mark Zeitler, Councilmember ____

   LANTANA STAFF: Brian K. Raducci, ICMA-CM, Town Manager; R. Max Lohman, Town Attorney; and Kathleen Dominguez, CMC, Town Clerk

2. **APPROVAL OF AGENDA.**

3. **STAFF PRESENTATION OF THE DRAFT FISCAL YEAR 2025/26 BUDGET.**
   a. Staff presentation of the draft fiscal year 2025/26 budget.

4. **COUNCIL COMMENTS.**

5. **PUBLIC COMMENTS.**

6. **ADJOURNMENT.**

Listen to the Town Council Meeting: Visit https://www.lantana.org/TownAgendas and click "View Event" next to the meeting date for the live broadcast. The link will be available when the meeting starts. The recording will be available on-demand after the meeting in the Past Events section.

PROCEDURES FOR PUBLIC PARTICIPATION

Any citizen is entitled to be heard on an official agenda item when the Town Council calls for public comment **OR** any matter not on the agenda under the "Public Comments" section. Citizens desiring to address the Town Council shall step up to the microphone at the podium, state their name and address in an audible voice for the record, and, unless the Chair grants additional time, shall limit their address to three (3) minutes. Citizens who wish to address the Council **MUST** complete a blue public comment card and present it to the Town Clerk before the item is discussed and wait for the Mayor to announce when it is their turn to speak. Likewise, if the public wishes to speak on a matter on the consent agenda, they must complete a blue card and present it to the Town Clerk before the start of the meeting.

Americans with Disabilities Act: In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format (large print) upon request. Special accommodations can be provided upon request with three (3) workings days advance notice of any meeting, by contacting Kathleen Dominguez, Town Clerk at Lantana Town Hall, 500 Greynolds Circle, Lantana, Florida, (561) 540-5000.

TOWN OF LANTANA

Agenda Item Summary

AGENDA ITEM No.: 3a

PREPARED BY: Maria Rios, Executive Assistant to the Town Manager

MEETING DATE: June 9, 2025

AGENDA ITEM: Staff presentation of the draft fiscal year 2025/26 budget.

ISSUE/BACKGROUND:

ATTACHMENT(S):

1. Budget Workshop #1 FY 2025-26.pdf

Town of Lantana

FY 2025/26
Budget Workshop #1

Town Hall Council Chambers
06/09/2025 – 5:30 p.m.



Where Are We In The Budget Process?



- Budget Preparation ✓
- 04/11/2025 - Town Council Visioning Session ✓
- 06/09/2025 - Budget Workshop #1
- 07/14/2025
  - Budget Workshop #2
  - Set Proposed Millage Rate
- 08/11/2025 - Set Solid Waste NAV Special Assessment
- 09/08/2025 1st Public Budget Hearing
- 09/17/2025 - 2nd Public Budget Hearing
  - Adoption of Budget

Significant Factors Affecting Budget Preparation & Economic Uncertainty

World Unrest

Russian/Ukrainian War, Israel/Palestine War, Afghanistan-Pakistan Border Conflict, etc.

A Challenging Labor Market

Town continues to experience challenges in finding qualified individuals.

2.3% Inflation Rate

Inflation is cooling, but people do not appear optimistic after three (3) years of very high prices (e.g., groceries).

Economic Uncertainty

Uncertainty of how & when Tariff policies will be added, expanded, or eliminated.



FY 2025/26
Budget Priorities/Goals & Action Plans

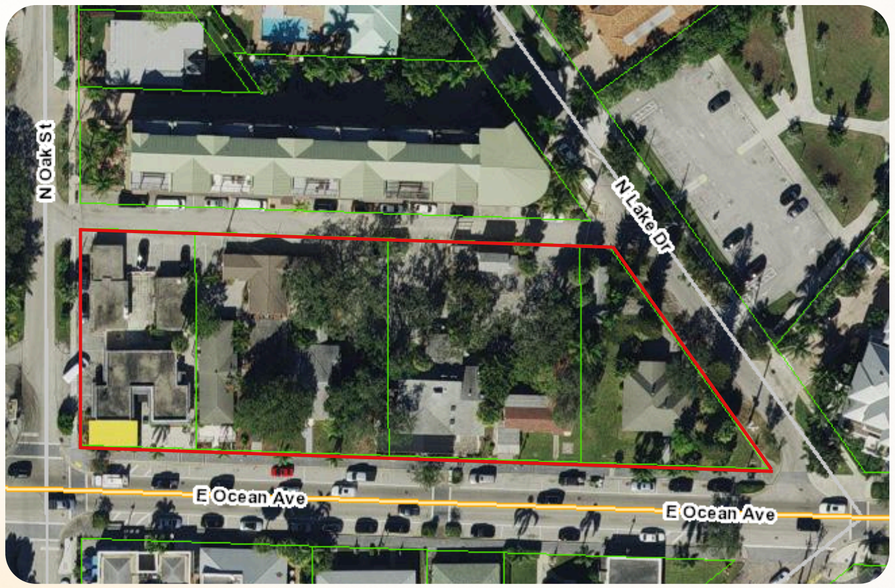


- Maintain Infrastructure.
- Continue Beautification Projects.
- Responsible Development.
- How to Attract/Retain Valuable Employees.
- Continue to Attract Businesses ***(i.e., along Ocean Ave)***.
- Promote Community Engagement.
- Continue to Support the Library.
- Resume Dune Restoration Project.
- Install ADA Accessible Ramp ***(Lantana Beach)***.
- Enhance Public Safety with state-of-the-art Technology.

FY 2025/26 Town Council Consideration & Consensus

Redevelopment of Ocean Ave Properties

- Three (3) councilmembers would consider building heights up to five (5) stories for the right project, while two (2) others would prefer a max of four (4) stories.
- Each potential project would need to be independently evaluated.



- Property Addresses: 201, 211, 225, & 235 E Ocean Ave
- Acreage: .24, .40, .40, & .22 acres, respectively for an aggregate total of 1.26 acres.
- Owners: Love Lantana Point LLC, Steve Handelsman/Marsha Stocker





FY 2025/26 Town Council Consideration & Consensus

(continued)

Lantana Beach Improvement Project

- Replace sections of the main boardwalk & install the ADA accessible ramp.
- Work with CPZ Architects, Inc. to develop a comprehensive 7.19-acre conceptual site plan that can be constructed in phases to:
  - Gather public input from stakeholders through public charrettes, staff input, the Master Plan Committee, & the Town Council.
  - Maximize site utilization in a cost-effective & consistent manner.
  - Minimize disruption to parking, the playground, the beach & businesses.
  - Allow the Town sufficient time to secure the necessary funding.









FY 2025/26 Town Council Consideration & Consensus

(continued)

Potential Sale of Town-Owned Vacant Parcels

Staff to proceed with seeking public input regarding a potential amendment to Section 10(h) of the Town Charter, to inform voters & assess support for a special election (mail ballot only) on the matter.

- Property Addresses: 206, 210 & 302 N Lake Dr
- Acreage: .26, .17 & .16 acres, respectively for an aggregate total of .59



FY 2025/26 Town Council Consideration & Consensus

(continued)

- **Potential Rental of Town-Owned Property > than five (5) years**

  Staff to proceed with seeking public input regarding a potential amendment to Section 10(i) of the Town Charter, following the same approach as outlined for Section 10(h). It was further agreed that if sufficient public support is identified, a special election (via mail ballot only) would be held to consider this amendment as a separate ballot question at a later date.



FY 2025/26 Town Council Consideration & Consensus

(continued)

Rebranding Project



- **No RFP/RFQ required** – Minimal costs expected.
- **Goal:** Complete within the current fiscal year.
  - Scope includes:
    - New Town logo
    - Tagline
    - Official color palette
    - Logo usage guidelines
- The current effort of the "Rebranding Project" is a scaled-down version of what was originally presented during the Visioning Session on 04/11/2025.

FY 2025/26 Town Council Consideration & Consensus

(continued)

Permanent Speed Bumps - Speed Table Pilot Program

- A more permanent speed bump “table” was considered during the April Visioning Session.
- Our traffic engineer Kimley-Horn is currently working with Palm Beach County (PBC) Traffic Division/Fire Rescue to ensure that the specs of the proposed speed table meet all of their requirements.
- We want to ensure that the new speed tables still have the same impact in terms of slowing traffic down while providing a smoother transition from the existing asphalt to the speed tables.
- To test that theory we are planning on conducting a pilot program for the four (4) speed bumps on S Lake between S Oak & E Ocean Ave.
- Projected cost:
  - $3k - $4k per speed table.







Taxable Values

(As of June 1, 2025)

Certified taxable value for FY 2024/25 budget

$1.938B

Estimated taxable value for FY 2025/26 budget

(includes $11.1M in new construction)

$2.061B

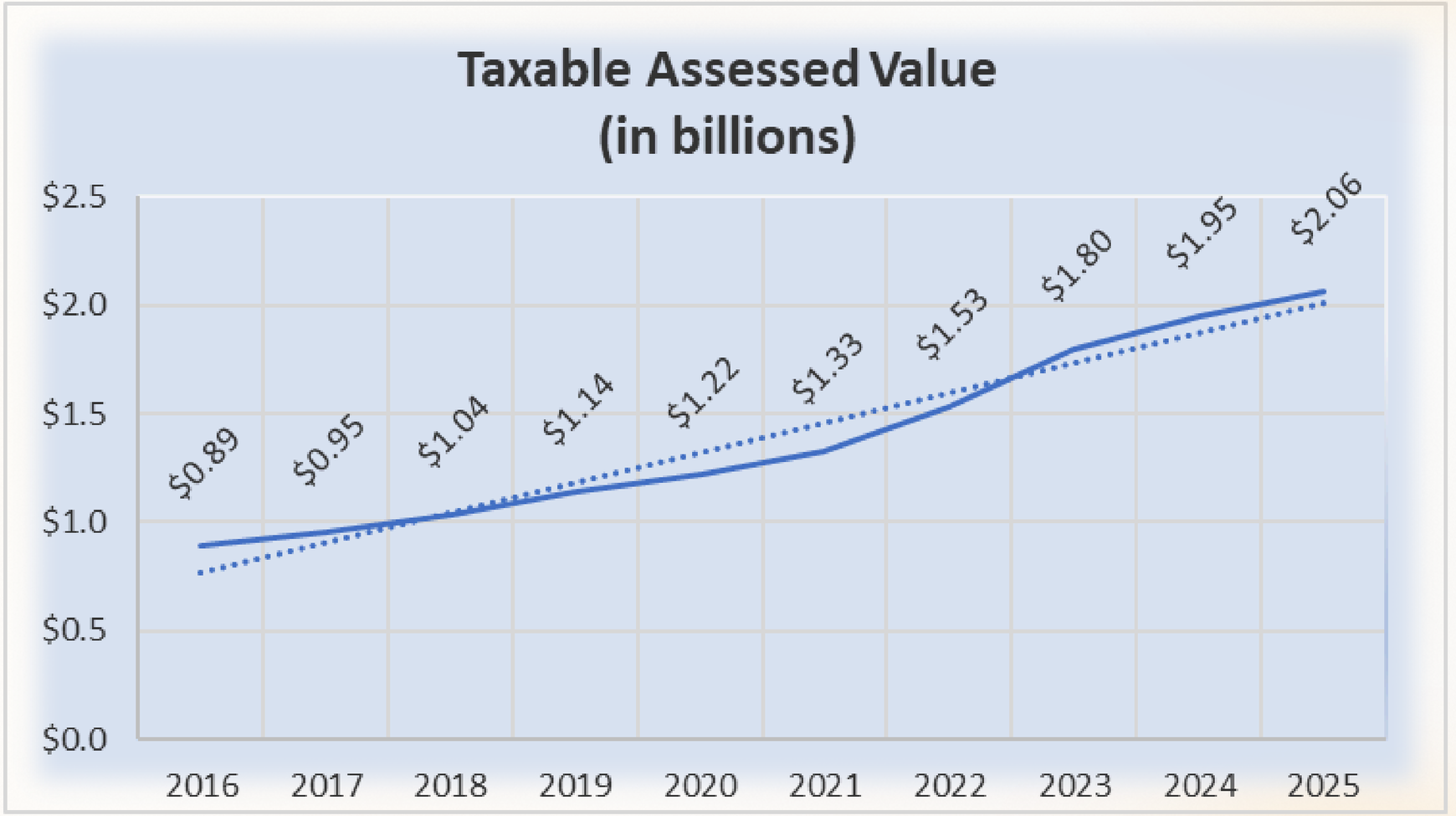
$ increase in taxable value

$123.5M

% increase in taxable value

6.37%




Taxable Assessed Value
(in billions)
$2.5
$2.0
$1.5
$1.0
$0.5
$0.0
$0.89
$0.95
$1.04
$1.14
$1.22
$1.33
$1.53
$1.80
$1.95
$2.06
2016
2017
2018
2019
2020
2021
2022
2023
2024
2025

Property Tax Revenue



No Increase in Millage Rate (millage rate remains the same as the prior year at 3.7500).



Property Tax revenue **(assuming a millage rate of 3.7500 & a 95% collection rate)** is approximately $7.343M.



Property tax revenue projected **to increase $390k or 5.6%** when using the same millage rate as the prior year.



Rolled-back millage rate approximates 3.5448.



General Fund Revenues

Total revenue projections are $18.06M, a decrease of $1.2M as compared to the FY 2024/25 adopted budget:

- $390k **increase** in property taxes.
- $0k **no change** in electricity franchise taxes & fees.
- $25k **increase** in metered parking.
- $63k **increase** in interest income.
- $1.6M **decrease** from a one-time grant budget in FY 2025.



Non ad-valorem special assessment

- Solid waste collection
  - $347.28 annual curbside **(2% increase to the property owner)**.
  - $185.88 annual containerized **(1% increase to the property owner)**.



General Fund Expenditures

- Cost of Living Adjustment **(COLA)** budgeted at 4%, **(actual March CPI = 2.5%)**.
- The Merit Plan is budgeted with a:
  - 0-5% range for General Employees based on their annual evaluation, &
  - a 0-5% range for Sworn Officers pursuant to their career development program.
- Retirement costs for General Employees are projected at 7% of base wages with a matching program of up to 2%, for a total cost of $573k **(for all funds)**.
- Pension costs for Sworn Officers are projected at 45.63% of wages, for a total cost of $1.3M with the State anticipated to provide $210k.
- Health & dental insurance premiums are projected to increase 24% for a total cost of $2.3M **(for all funds)**.
- Continuation of the Tuition Reimbursement & Certification/License Incentive Programs with a budget of $18k across all funds.



General Fund Expenditures

(continued)

Departmental Changes

- **Police Department**: Adding one (+0.73 FTE) part-time Administrative Assistant (approx. gross cost $42k).
- **Library**: Adding one (+1 FTE) Youth Librarian (approx. gross cost $91k).
- **Public Services:** Reclassify one (1) Water Plant Operator to a Lead Water Plant Operator (approx. gross cost $14k).
- **Development Services:** Business Development Specialist remains unfunded (partnering with our Town's Liaison from the Greater Lantana Chamber of Commerce).



General Fund Expenditures

(continued)



% of Budget by Category:

- Personnel 70%
- Operating 25%
- Capital 5% ($1.26M)
- Debt 0% **(Town has no debt)**

Current Budget Status: **Nearly Balanced after considering**

- **T**he use of $175k worth of Building Permit Fund Balance Reserves.
- The use of $324k worth of Capital Carryover.

Holiday Closings

(at noon)



- Wednesday before Thanksgiving (11/26/2025)
- Employee Holiday Party (TBD)
- Christmas Eve (Wednesday, 12/24/2025)
- New Year’s Eve (Wednesday, 12/31/2025)
- Good Friday (04/03/2026)
- July 3rd (Friday, 07/03/2026)

General Fund Capital Expenditures

Finance		
Replace desktop phone system	$	25,000
Replace badge/access control system for Greynolds Circle offices		35,000
Subtotal		**60,000**
Police		
Purchase three (3) vehicles & accessories to be utilized in the Uniform Division		231,600
Purchase Axon Body Wom Cameras & Tasers		200,729
Subtotal		**432,329**
Development Services		
Replace truck for Code Enforcement Supervisor		32,000
Subtotal		**32,000**

General Fund Capital Expenditures

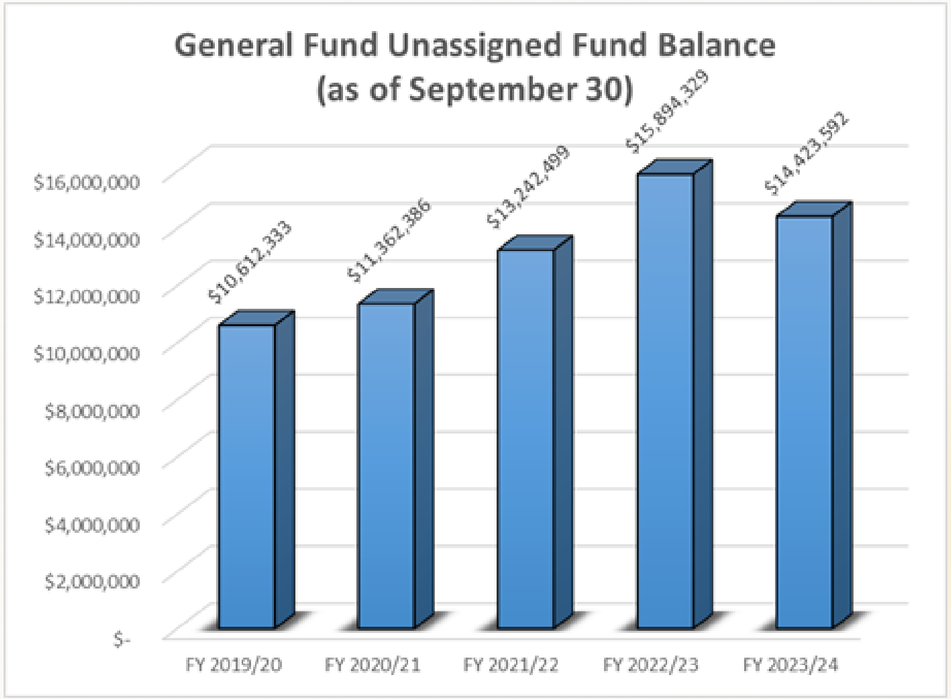
(continued)

Public Services	
Purchase two (2) permanent vessel exclusion buoys	12,000
Purchase police band radio	6,000
Townwide improvements (e.g., trash receptacles, landscaping, etc.)	20,000
Replace electrical system to support tree lighting at Sports Park	20,000
Curb installation at intersections	10,000
Converting the north tennis court to a pickle ball court	37,000
Purchase control system for lighting at Sports Park	17,600
Community/park improvements (e.g., benches, trash receptacles, landscaping, etc.)	20,000
Replace Town Hall roof	210,000
Air conditioner replacements	20,000
Subtotal	**372,600**
Library	
Purchase additional laptop for patrons	2,000
Purchase additional computer for the kids room	1,500
Library books	17,000
Subtotal	**20,500**
Non Departmental	
Master Plan projects	100,000
Subtotal	**100,000**
Total by Fund	**$ 1,017,429**

General Fund Fund Balances at September 30, 2024

(Audited)

Fund balances:		
Non-spendable for prepaid costs and inventories	$	19,737
Restricted for:		
Building permitting activities		1,962,719
Committed for:		
Council directed projects		3,300,000
Assigned for:		
Contracts		590,523
Carryforward expenditures		4,582,276
Subsequent year's expenditures		175,000
Unassigned		14,423,592
Total fund balances	**$**	**25,053,847**



Water & Sewer Fund Revenues



- Operating revenues projected to increase $552k.
- Rate adjustment = May CPI estimate of 2% **(per Ordinance)**.
- Total revenues decreasing $1.7M primarily due to non-reoccurring grant proceeds.



Water & Sewer Fund Expenditures



- Same benefits provided to General Employees as in the General Fund.
- Includes “potential” new capital requests of $2.3M.
- % of Budget by Category: Personnel 28%, Operating 50%, Capital 22% & Debt 0%.
- Current Budget Status: **Nearly Balanced**.

Water & Sewer Fund "Potential" Capital Expenditures

Public Services

Replace asbestos concrete piping-Phase III engineering & construction	$	500,000
Lift Station 3 Conversion Construction		520,000
Construction services and construction for the instruments and controls for the Water Treatment Plant		1,200,000
Continue GIS location and mapping for portable water infrastructure		80,000
Subtotal	**$**	**2,300,000**





Grants/Appropriations Update



- The Town's Contract & Grants Administrator aggressively pursues grant opportunities to improve & enhance the delivery of our services. In addition, she works closely with:
  - External Grant Writer Ryan Ruskay from RMPK Funding - secured $2.3M in grant funding.
  - Lobbyist Mat Forrest from Ballard Partners - secured $1.2M in State Appropriations.
  - Congresswoman Lois Frankel's Office - secured $2.2M in Federal Appropriations
    - 05/30/2025, her staff submitted a $1.5M appropriations request (inclusive of a $300k match) to the House Appropriations Committee for our WTP Control Panel Upgrade Project.

Grants/Appropriations Update

(continued)

Congressional Community Project Funding (CPF) Opportunities	Grant Amount	Town Match	Total Grant	Status
FY 2022/23 Grant Submission - Water Main Replacement Project	$ 1,200,000	$ 240,000	$ 1,440,000	Grantor may combine funds for FY 2022/23 and FY 2023/24.
FY 2023/24 Grant Submission - Water Main Replacement Project and Water Treatment Plant (WTP) Improvements	$ 959,757	$ 191,951	$ 1,151,708	Grantor may combine funds for FY 2022/23 and FY 2023/24.
FY 2025/26 Grant Submission - Water Treatment Plant Upgrades - Control Panels and Instrumentation Equipment	$ 1,200,000	$ 300,000	$ 1,500,000	Notice of Interest submitted 03/18/2025.

			Request	House Sponsor	Senate Sponsor	House	Senate
Lantana	AG & NR / AG, Enviro, GG	HSE 3197 / LFIR 2595 West Pine Street Water Main Improvements - Phase II	$ 1,300,000	Gossett-Seidman	Bernard		$ 1,300,000
Lantana	AG & NR / AG, Enviro, GG	HSE 3198 / LFIR 1992 Water Treatment Plant Instrumentation & Controls	$ 1,250,000	Gossett-Seidman	Bernard	$ 625,000	
Lantana	AG & NR / AG, Enviro, GG	HSE 3199 / LFIR 3169 Lift Station No. 3, 4, 8, and 9 Rehabilitation	$ 500,000	Gossett-Seidman	Bernard	$ 250,000	

Infrastructure Surtax Fund



- On 03/11/2025, the Executive Director of the PBC League of Cities, informed us that the Infrastructure Surtax had generated $2.7B in revenue, & as a result, the County would officially sunset the Program. The Town will continue to receive $346k in revenue distributions through 12/2025.
- $70k to construct Classroom in the Emergency Operations Center at the Police Department.
- $500k in paving projects.
- Current Budget Status: Fund is balanced using $224k of Fund Balance.

Stormwater Utility Fund Revenues

- Assessment Rate:
  - Based on Equivalent Residential Units (ERU) at $6.00 per ERU per month.
- Current revenue projected at $502k.

Stormwater Utility Fund Expenditures

- Annual Maintenance Costs = $502k.
- Budget Status: **In Balance.**



American Rescue Plan Act (ARPA) Funding Update

- The Town received more than $6.3M in ARPA funds which has been completely committed for various operating & capital needs.
- These funds were required to be obligated by 12/31/2024 & must be expended by 12/31/2026.
- Additional information may be found in the monthly Town Manager Reports.



What's Next?



- 07/01/2025 – receive certified taxable values from the Property Appraiser.
- Incorporate any additional Town Council direction into the budget.
- Prepare for the 07/14/2025 Budget Workshop #2.
  - 07/14/2025 Town Council Meeting – set proposed millage rate & date/time of the 1st Public Budget Hearing.
  - 08/11/2025 - Set Solid Waste NAV Special Assessment.
  - 09/08/2025 1st Public Budget Hearing.
  - 09/17/2025 - 2nd Public Budget Hearing Adoption of Budget.

Town of Lantana

Thank you for your continued support!

