



NOTICE OF PUBLIC MEETING

The Lewis and Clark Board of County Commissioners Public Meeting will be held on Thursday, January 15, 2026 at 9:00 AM in Commission Chambers, Rm 330.

It is the policy of the Board of County Commissioners to render a decision at a later date after they have had ample time to consider all oral and written public testimony. The BoCC may render a final decision on the same date if substantial new information is not received. Public comment must be limited to matters under the jurisdiction of the Commission.

1. **Pledge of Allegiance**
2. **Consent Action Items**
 - a. [Resolution 2026-7 Declaring County Property Surplus Property. \(Audra Zacherl\)](#)
 - b. [Letter of Support for a Grant Application to the Montana Tourism Development Grant Program \(MTDGP\) for the Lincoln Community. \(Ann McCauley\)](#)
 - c. [Public Meeting Minutes for December 23, 25, 2025; January 1, 6, 8, 2026. \(Brandi Grande\)](#)
3. **Action Items**
 - a. [Board Appointment. \(Connor Fitzpatrick\)](#)

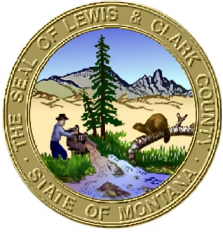
The Commissioners shall consider appointing David John Langlois to a vacancy on the Augusta Fire Service Area.
4. **Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**
5. **Adjourn**

ADA NOTICE

Lewis and Clark County is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The County will not exclude persons with disabilities from participation at its meetings or otherwise deny them County's services, programs, or activities. Persons with disabilities requiring accommodations to participate in the County's meetings, services, programs, or activities should

contact Keni Grose, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following:

- (406)-447-8316
- kgrose@lccountymt.gov
- TTY Relay Service 1-800-253-4091 or 711
- 316 N Park, Room 303



**Public Works
Lewis and Clark County**

316 N. Park Ave. Room 304 Helena, MT 59623
Phone: 406-447-8347 Fax: 406-447-8398
e-mail: bocc@lccountmyt.gov

TITLE: Resolution 2026-7 Declaring County Property Surplus Property.
(Audra Zacherl)

EXECUTIVE SUMMARY:

COVER SHEET

[Resolution 2026-7 to Surplus. Motor Graders.pdf](#)

RESOLUTION 2026 - 7

A RESOLUTION DECLARING COUNTY PROPERTY SURPLUS PROPERTY

WHEREAS, Section 7-8-2211, MCA, authorizes the Board of County Commissioners to sell, trade, or exchange any real or personal property, however acquired, belonging to the County that is not necessary to the conduct of county business or the preservation of its property; and

WHEREAS, the County property described on the attached list has been determined by the Board of County Commissioners to be unnecessary to the conduct of county business or the preservation of its property and by such determination has been declared surplus property; and

WHEREAS, the property listed on the attached list reasonably has a value of \$2,500 or more and is indicated therein; and

NOW, THEREFORE, BE IT RESOLVED, by the Lewis and Clark County Commissioners, that said county property is declared surplus property and be taken off the inventory.

DATED this ____ day of _____ 2026.

LEWIS AND CLARK COUNTY
BOARD OF COUNTY COMMISSIONERS

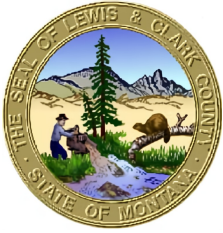
Tom Rolfe, Chair

ATTEST:

Amy Reeves, Clerk of the Board

EXHIBIT "A"

	<u>Description</u>	<u>Asset #</u>	<u>Serial/VIN #</u>	<u>Mileage</u>	<u>Reason</u>	<u>Value</u>	<u>Department</u>
1.	2021 CAT 160 Motor Grader #253	11248	EB700202	4,215 hrs	Trade In	\$245,000	Public Works
2.	2021 CAT 160 Motor Grader #255	3,038	EB700203	3,038 hrs	Trade In	\$280,000	Public Works
3.	2021 CAT 160 Motor Grader #256	11246	EB700205	3,714 hrs	Trade In	\$255,000	Public Works
4.	2021 CAT 150 Motor Grader #251	11247	EB500337	4,016 hrs	Trade In	\$230,000	Public Works
5.	2021 CAT 150 Motor Grader #252	11243	EB500338	3,380 hrs	Trade In	\$240,000	Public Works
6.	2021 CAT 150 Motor Grader #254	3,117	EB500339	3,117 hrs	Trade In	\$250,000	Public Works



G & P
Lewis and Clark County

316 N. Park Ave. Room 304 Helena, MT 59623
Phone: 406-447-8347 Fax: 406-447-8398
e-mail: bocc@lccountmyt.gov

TITLE:

Letter of Support for a Grant Application to the Montana Tourism Development Grant Program (MTDGP) for the Lincoln Community.
(Ann McCauley)

EXECUTIVE SUMMARY:

COVER SHEET

[Lincoln MTDGP Application - Final.pdf](#)

January 15, 2026

Montana Department of Commerce
Destination MT
301 S. Park Ave.
Helena, M 59620

RE: Lincoln MTDGP Application

Dear MTDGP Review Committee,

Please accept this letter of support from Lewis and Clark County for the community of Lincoln's application to the Montana Tourism Development Grant Program (MTDGP).

This application reflects years of collaboration, strategic planning, and community-driven visioning in Lincoln. It represents a locally guided approach to strengthening tourism assets while preserving the community's character and quality of life. The proposed project will benefit both current and future residents of Lewis and Clark County by supporting economic vitality, enhancing visitor experiences, and fostering sustainable, long-term growth.

The project aligns closely with the County's goals related to sustainable tourism development, economic diversification, and overall economic resilience. By investing in planning, infrastructure, and programming that support responsible tourism, the proposal helps ensure increased visitation delivers meaningful benefits to local businesses, residents, and the broader regional economy.

Lewis and Clark County has requested that our economic development partner and Certified Regional Development Corporation, Montana Business Assistance Connection (MBAC), serve as the fiscal agent for this grant on behalf of the community of Lincoln. We feel this project aligns well with MBAC's mission and their long-standing collaborative relationship with the County and the Lincoln community. MBAC also has a proven track record in providing fiscal oversight and grant administration on economic development projects.

Lewis and Clark County supports this application and believes it represents a strategic investment in the long-term prosperity and resilience of the Lincoln community and the surrounding region. Thank you for your consideration.

Sincerely,

Tom Rolfe, Chair
Board of County Commissioners



**Commissioner Office
Lewis and Clark County**

316 N. Park Ave. Room 304 Helena, MT 59623
Phone: 406-447-8347 Fax: 406-447-8398
e-mail: bocc@lccountmyt.gov

TITLE:

Public Meeting Minutes for December 23, 25, 2025; January 1, 6, 8, 2026. (Brandi Grande)

EXECUTIVE SUMMARY:

COVER SHEET

[12-23-25 BoCC Minutes.pdf](#)
[12-25-25 BoCC Minutes.pdf](#)
[1-1-26 BoCC Minutes.pdf](#)
[1-6-26 BoCC Minutes.pdf](#)
[1-8-26 BoCC Minutes.pdf](#)



PUBLIC MEETING

December 23, 2025
MINUTES

The Lewis and Clark Board of County Commissioners Public Meeting was held on Tuesday, December 23, 2025 at 9:00 AM in Commission Chambers, Rm 330.

Roll Call

Chair Candace Payne, Commissioner Andy Hunthausen and Commissioner Tom Rolfe were present. Those attending all or a portion of the meeting included Roger Baltz, Dan Karlin, Roy Caldwell, and Brandi Grande, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

There were no consent action items.

Action Items

Professional Services Contract Amendment No. 2 Between Lewis and Clark County and Sanbell, formerly known as Sanderson Stewart. (Dan Karlin)

[2:08] Dan Karlin, County Engineer, presented a contract amendment with Sanbell to extend the completion date for the Custer/Henderson Roundabout Project to June 1, 2026. Staff recommends approval of the amendment.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Commissioner Rolfe appreciates working with the Commissioners and all the staff. The Commissioners wish everyone a Merry and safe Christmas.

Adjourn

There being no further business, the meeting adjourned at 9:13 am.

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS

Tom Rolfe, Chair

Andy Hunthausen, Vice Chair

Candace Payne, Member

ATTEST:

Amy Reeves, Clerk of the Board



PUBLIC MEETING

December 25, 2025
MINUTES

The meeting was cancelled in observance of Christmas Day.

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS

Candace Payne, Chair

Tom Rolfe, Vice Chair

Andy Hunthausen, Member

ATTEST:

Amy Reeves, Clerk of the Board



PUBLIC MEETING

January 1, 2026
MINUTES

This meeting was cancelled in observance of New Year's Day.

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS

Tom Rolfe, Chair

Andy Hunthausen, Vice Chair

Candace Payne, Member

ATTEST:

Amy Reeves, Clerk of the Board



PUBLIC MEETING

January 6, 2026
MINUTES

The Lewis and Clark Board of County Commissioners Public Meeting was held on Tuesday, January 6, 2026 at 9:00 AM in Commission Chambers, Rm 330.

Roll Call

Chair Tom Rolfe, Commissioner Andy Hunthausen and Commissioner Candace Payne were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, TJ Murphy, Ann McCauley, Marni Bentley, Greg McNally, Stephanie Wallace, Roy Caldwell, and Brandi Grande, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

- a. Vendor Claims Report for Week Ending January 2, 2026. (Marni Bentley)
- b. Public Meeting Minutes for December 9, 16, 18, 2025. (Brandi Grande)

[2:08] Roger Baltz, Chief Administrative Officer, reported on consent action items 3a-b and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3- 0 vote.

Action Items

Resolution 2026 -3 to Self-Certify Authorizing an Increase in the Federal Micro-Purchase Threshold. (Ann McCauley)

[3:28] Ann McCauley, Grants and Procurement Director, presented a resolution to increase the federal

micro-purchase threshold up to \$25,000. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Resolution 2026-1 to Establish Regular Meeting Dates of the Lewis and Clark County Commission and to Describe Procedures for Public Participation. (Roger Baltz)

[8:40] Roger Baltz, Chief Administrative Officer, presented a resolution to establish regular Commission meeting dates and described the procedures for public participation. Staff recommend approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3- 0 vote.

Resolution 2026-2 Establishing Hours of Operation for all Lewis and Clark County Offices. (Roger Baltz)

[15:36] Roger Baltz, Chief Administrative Officer, presented a resolution to establish hours of operation for Lewis and Clark County offices. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3- 0 vote.

Contract Between Lewis and Clark County and Slate Architecture. (Greg McNally)

[22:40] Greg McNally, Planning Projects Manager, presented a contract with Slate Architecture to provide a condition assessment of the County Annex property located at 16 W. Custer Avenue in the amount of \$56,160 with a completion date of June 15, 2026. Staff recommend approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

There being no further business, the meeting adjourned at 9:31 am.

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS

Tom Rolfe, Chair

Andy Hunthausen, Vice Chair

Candace Payne, Member

ATTEST:

Amy Reeves, Clerk of the Board



PUBLIC MEETING

January 8, 2026
MINUTES

The Lewis and Clark Board of County Commissioners Public Meeting was held on Thursday, January 8, 2026 at 9:00 AM in Commission Chambers, Rm 330.

Roll Call

Chair Tom Rolfe, Commissioner Andy Hunthausen and Commissioner Candace Payne were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Beth Norberg, Phil Gonzalez, Jenny Chambers, Drenda Niemann, Kim Smith, Brian Coplin, Mark Criner, and Brandi Grande, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

There were no consent action items.

Action Items

Ordinance No. 2026-1 Amending the Lewis and Clark County Community Decay Ordinance. (Beth Norberg)

[2:15] Beth Norberg, Environmental Health Specialist, presented an ordinance amending the Community Decay Ordinance to support HB 742 that limits community complaints to those living within a quarter mile radius of the property and requires three complaints before an on-site inspection unless the Board of County Commissioners determines it is a public health issue. Staff recommend opening the comment period for 30 days. Final reading and public hearing is scheduled for February 10, 2026.

PUBLIC COMMENT:

Mark Criner, Ranchview Road, asked that because of the language in the statute, he is wondering if the County would have power to do anything. Nicho Hash, Deputy County Attorney, confirmed the County does have control. Mr. Criner is worried his neighbor could affect his property value and wants stricter regulations.

Commissioner Hunthausen made a motion to open a 30-day public comment period and set a date for a public hearing and final reading on February 10, 2026. The motion was seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Resolution 2026-4 to Create the Wade Minor Rural Improvement District No. 2026-1.
(Phil Gonzalez)

[21:58] Phil Gonzalez, Planner II, presented a resolution to create the Wade Minor Rural Improvement District and to assess each of the five lots \$450 per year for maintenance. Staff recommend approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Hunthausen.

The motion Passed on a 3- 0 vote.

Resolution 2026-5 to Amend the Frontier Village Estates Fire Rural Improvement District No. 2016-4. (Phil Gonzalez)

[26:22] Phil Gonzalez, Planner II, presented a resolution to amend the Frontier Village Estates Fire Rural Improvement District (RID) to include Wade Minor Subdivision which will add the five lots to the RID and each property will be assessed \$23.85 per property per year. Staff recommend approval of the amendment.

[35:34] Kim Smith, applicant, 7510 Applegate Drive, added that the West Valley fire department responds to the whole area. They re-tested the system three months ago and it is still putting out the required amount of water according the variance.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3- 0 vote.

Final Plat Application for the Wade Minor Subdivision, SUBD2025-12. (Applicant: Kim Smith Properties, LLC) (Phil Gonzalez)

[38:42] Phil Gonzalez, Planner II, presented the final plat application for the Wade Minor Subdivision. Preliminary approval was granted with eighteen conditions of approval which have all been met. Staff recommend approval of the final plat application.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Hunthausen. The motion Passed on a 3- 0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Mark Criner, Ranchview Road, states we are allowing access to a lot of high-speed roads. Those speeds will need to be lowered if there are several approaches onto the road. He would like to see less access onto those roads.

Adjourn

There being no further business, the meeting adjourned at 9:48 am.

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS

Tom Rolfe, Chair

Andy Hunthausen, Vice Chair

Candace Payne, Member

ATTEST:

Amy Reeves, Clerk of the Board



**Treasurer/Clerk/Rec.
Lewis and Clark County**

316 N. Park Ave. Room 304 Helena, MT 59623
Phone: 406-447-8347 Fax: 406-447-8398
e-mail: bocc@lccountmyt.gov

TITLE: Board Appointment. (Connor Fitzpatrick)

EXECUTIVE SUMMARY: The Commissioners shall consider appointing David John Langlois to a vacancy on the Augusta Fire Service Area.

COVER SHEET

[Augusta FSA Vacancy Packet.pdf](#)

Connor Fitzpatrick
Election Supervisor
406-447-8338



City-County Building
316 North Park/Room #168
Helena, MT 59623

CONSOLIDATED OFFICE OF TREASURER/CLERK AND RECORDER

TO: BoCC, Roger Baltz
CONTACT: Nadine McCarty, BoCC Administrative Secretary
DATE: January 09, 2026
RE: Public Meeting 01/15/2026 – Board Appointment

Augusta Fire Service Area – Vacancy:

Daniel Barret, Trustee of the Augusta Fire Service Area, notified the Lewis and Clark County Elections Office that he has resigned from the Augusta Fire Service Area Board of Trustees. One candidate, David John Langlois, has filed for the vacant trustee seat.

The Elections Office has confirmed that David John Langlois is a registered voter and resident of the Augusta Fire Service Area and is therefore eligible to serve as a Trustee.

Per MCA 7-33-2106 (3), "Appointments to fill vacancies occurring during the term of office of a trustee must be made by the county governing body and appointees shall hold office until the next regular election."

Action:

Appoint David John Langlois as a trustee for the Augusta Fire Service Area until the next regular election in May 2026, where the position will be up as an unexpired term.

David John Langlois
PO Box 482
Augusta MT 59410

E-MAIL

DEC 22 2025

Notice

On this day 15th day
12th month 2025 year
I Daniel Barrett
give my resignation as
a board member of
the Augusta Fire Service
Area.

Daniel Barrett 12-15-2025

Lewis & Clark County Elections
(406) 447-8338
elections@lccountymt.gov



City-County Building
316 North Park/Room #168
Helena, MT 59623

E-MAIL

JAN 10 2026

Petition for Appointment

For the Office of Trustee
in the Augusta Fire Service Area District for a term of _____ years

PETITION TO BE FILED WITH COUNTY ELECTION ADMINISTRATOR

Name: David John Langlois
Mailing Address: PO Box 482 Augusta 59410
Street or PO Box City Zip
Residence Address: 7480 Clemons Road Augusta 59410
Street City Zip
County of Residence: Lewis & Clark Home Phone: 406 890-9790 Work Phone: _____

Email Address: livefreemt@gmail.com

Please list any public offices you currently hold, whether they are elected or appointed: None

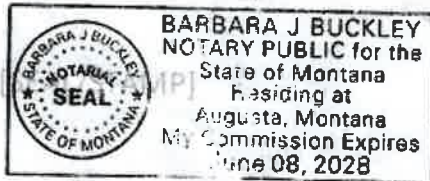
OATH OF QUALIFICATIONS - CANDIDATE MUST SIGN IN THE PRESENCE OF A NOTARY PUBLIC OR AN ELECTION ADMINISTRATOR/DEPUTY

I hereby affirm that I possess, or will possess within constitutional and statutory deadlines, the qualifications prescribed by the Montana constitution and the laws of the United States and the state of Montana.

David Langlois 1-5-2026
Signature of Candidate Date

NOTARY OR ELECTION ADMINISTRATOR/DEPUTY

State of Montana
County of Lewis & Clark
Acknowledged before me this 5th day of January, 2026 by David Langlois
Printed Name of Candidate



Barbara J Buckley
Signature of Notary or Public Official

Printed Name of Notary Public
Notary Public for the State of _____
Residing at: _____
My commission expires: _____, 20____