



LEE COUNTY BOARD OF COMMISSIONERS
MCSWAIN EXTENSION EDUCATION AND AGRICULTURE CENTER
2420 TRAMWAY ROAD
SANFORD, NC 27330

Monday, November 1, 2021
6:00 PM

A G E N D A

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

I. ADDITIONAL AGENDA

II. APPROVAL OF CONSENT AGENDA

- II.A ["Libraries as Community Hubs for Citizen Science Program" SciStarter Grant 2021-2022](#)
- II.B [Award of service side arm to retiring deputy, Lieutenant Tim Bolduc with the Lee County Sheriff's Office](#)
- II.C [Kiwanis Club of Lee County Donation](#)
- II.D [Renee Vick Dance Legacy Scholarship](#)
- II.E [Resolution to Dedicate and Name a Baseball Field at Lett Family Park in Memory of Brian Joshua Kindle](#)
- II.F [Bright Ideas Grant Funding awarded by NCDHHS to Lee County Health Department](#)
- II.G [Approval of Budget Amendment #11/01/21/08](#)

II.H [Minutes from the October 4, 2021 Closed Session](#)

II.I [Minutes from the October 4, 2021](#)

II.J [Minutes from the October 18, 2021 Regular Meeting](#)

II.K [Minutes from the October 18, 2021 Closed Session](#)

III. PUBLIC COMMENTS

IV. OLD BUSINESS

IV.A [Planning Board Recommendation Regarding a Zoning Map Amendment \(Rezoning\)](#)

IV.B [Lee County Library Project 4841-01-21 Basic and Supplemental Services Pricing \(Placeholder\)](#)

V. NEW BUSINESS

V.A [Lee County Government Website Re-Design, Migration, and Implementation.](#)

V.B [Request for funding from the Airport Tax Reserve Fund by the Sanford-Lee County Regional Airport Authority.](#)

VI. MANAGERS REPORTS

VI.A [Update on Multi-Sports Complex](#)

VI.B [ARPA/CLFRF Funding Update](#)

VII. COMMISSIONERS' COMMENTS

ADJOURN



ITEM #: II.A

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 1, 2021

SUBJECT: "Libraries as Community Hubs for Citizen Science Program" SciStarter Grant
2021-2022

DEPARTMENT: Library

CONTACT PERSON: Beth List, Library Director

TYPE: Consent Agenda

REQUEST	The Lee County Libraries requests the Board of Commissioners to ratify the application and accept the SciStarter grant which includes a no match required \$1,600 stipend to purchase citizen science kit materials.
BUDGET IMPACT	The library will receive a no-match required stipend in the amount of \$1600 to purchase materials for creating citizen science kits as outlined by the program.
ATTACHMENTS	Libraries As Community Hubs for Citizen02021.pdf
PRIOR BOARD ACTION	NA
RECOMMENDATION	Approval of acceptance of grant
SUMMARY	

Arizona State University and SciStarter have invited the Lee County Libraries to partner with them to serve communities underrepresented in STEM (science, technology, engineering and math). The IMLS and Moore foundation-funded initiative is called "Scaling, Supporting, and Sustaining Libraries as Community Hubs for Citizen Science". The project aims to enhance libraries' capacity to serve their communities growing need for experience, knowledge, and skills in STEM by providing public libraries with funding to build and disseminate citizen science kids and resources to community-based organizations and other members of the

community. The attached acceptance agreement has been signed by the County Manager due to a one week acceptance time line and requires ratification by the Board of Commissioners.

LIBRARIES AS COMMUNITY HUBS FOR CITIZEN SCIENCE - OVERVIEW AND AGREEMENT



PROJECT OVERVIEW & GOALS

Arizona State University (ASU) and [SciStarter](#) are **inviting strategic public library partners** with a strong commitment to serving communities underrepresented in STEM (*science, technology, engineering and math*) to join the IMLS and Moore Foundation-funded initiative, [Scaling, Supporting, and Sustaining Libraries as Community Hubs for Citizen Science](#) (SSSL).

The project aims to enhance libraries' capacity to serve their communities' growing need for experience, knowledge, and skills in STEM by **providing public libraries with funding to build and disseminate citizen science kits and resources to community-based organizations and other members of the community.** The SciStarter/ASU team currently works with five community-based organizations that are developing resources to make citizen science more accessible to their audiences. These organizations include 4-H, OSHER Lifelong Learning Institute, Amateur Astronomers/NASA Night Sky Network, Girl Scouts, and the National Science Teaching Association. The project is open to expanding this list to include additional community based organizations with the ability and interest to support STEM activities with their members.

As part of this project, libraries are being asked to partner with these organizations to gain a deeper understanding of kit scalability conditions, how communities use the resources and libraries, and changes in librarian's and community partners' understanding of citizen science. The project team will facilitate connections with local chapters of these organizations, if needed.

KIT OVERVIEW

The citizen science projects/kits below have been chosen because they meet a wide range of community-needs and interests and provide access to specialized tools that lower barriers for participation. We have decided that the two kits we will be evaluating in this phase of the project are the Measuring Light in the Night and Exploring Biodiversity kits. You will be required to purchase at least kits in each theme. Please see below for a project/kit overview and estimated kit costs.

Project Name	Description	Estimated Kit Cost
Measuring Light in the Night	This kit helps people monitor light pollution by using a meter to measure night sky brightness. Includes a Sky Quality Meter red light flashlight, Planisphere and an activity guide.	\$200
Exploring Biodiversity	This kit empowers citizens to record biodiversity, meet other nature lovers, and learn about the natural world. Includes lenses, and an activity guide.	\$90

PARTNER BENEFITS

Partner libraries will receive the following:

LIBRARIES AS COMMUNITY HUBS FOR CITIZEN SCIENCE - OVERVIEW AND AGREEMENT



- \$1,600 stipend to support the creation of 4-8 citizen science kits and resources.
- Marketing resources that you can print at your convenience including signage, bookmarks, flyers, etc.
- Professional development to support growth in knowledge, confidence and skills to become a community hub for citizen science.
- Ongoing support through community meetings with other libraries in the network.
- Access to a national network of community-based organizations committed to broadening participation in STEM through citizen science.
- Evaluation reports summarizing data and findings.

PARTNER EXPECTATIONS

Libraries will commit to participation from September 2021 - April 2022 and the following:

- Purchase materials and assemble 4-8 citizen science kits in the themes of Measuring Light in the Night and Exploring Biodiversity.
- Move citizen science kits into circulation with partner community-based organizations (listed below) and others in the community.
 - The project-team will make connections to local chapters of partner community-based organizations including 4-H, Girl Scouts, Amateur Astronomers/NASA Night Sky Network, OSHER Lifelong Learning Institute, National Science Teachers Association.
- Manage kit circulation including circulation data, storage, check-in/check-out process, replenishment of materials.
- Host at least one program or event to support awareness of citizen science.
- Attend all required project webinars (See calendar below).
- Complete a post-program survey and participate in a wrap-up meeting with project evaluators.

WEBINAR SCHEDULE

The following dates and times serve as placeholders, and can change based on availability.

Training Webinars (Must attend all)	
Date & Time	Topic
September 15, 2021 12:00 - 1:00 pm Pacific 3:00 - 4:00pm Eastern	Orientation & Expectations
September 22, 2021 12:00 - 2:00pm Pacific 3:00 - 5:00pm Eastern	Deep Dive on Citizen Science Projects and Kits

LIBRARIES AS COMMUNITY HUBS FOR CITIZEN SCIENCE - OVERVIEW AND AGREEMENT



October 13, 2021 12:00 - 1:30pm Pacific 3:00 - 4:30pm Eastern	Engaging Your Community In Citizen Science
November 18, 2021 12:00 - 1:30pm Pacific 3:00 - 4:30pm Eastern	Dissemination Showcase
April 20, 2022 12:00 - 1:30pm Pacific 3:00 - 4:30pm Eastern	Project Wrap-Up

Collaboration Meetings (Must attend at least one) <i>These meetings will be a time to ask questions, share updates and hear from other libraries.</i>	
Date & Time	Topic
December 15, 2021 12:00 - 1:00pm Pacific 3:00 - 4:00pm Eastern	Collaboration Meeting
January 19, 2022 12:00 - 1:00pm Pacific 3:00 - 4:00pm Eastern	Collaboration Meeting
February 16, 2022 12:00 - 1:00pm Pacific 3:00 - 4:00pm Eastern	Collaboration Meeting
March 16, 2022 12:00 - 1:30pm Pacific 3:00 - 4:30pm Eastern	Collaboration Meeting

EXPECTATIONS AGREEMENT

By signing this agreement, you are acknowledging that you understand and agree to meet the expectations associated with this Libraries as Community Hubs for Citizen Science award.

John A. Crumpton
Supervisor Print Name

Lee County Government
Organization Name

[Signature]
Supervisor Signature

8.25.2021
Date

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Contract Act.

[Signature]
Finance Officer, Lee County



ITEM #: II.B

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 1, 2021

SUBJECT: Award of service side arm to retiring deputy, Lieutenant Tim Bolduc with the Lee County Sheriff's Office

DEPARTMENT: Governing Body

CONTACT PERSON: Hailey Hall,

TYPE: Action Item

REQUEST	Approve resolution awarding a service side arm to Lieutenant Tim Bolduc.
BUDGET IMPACT	Value of side arm
ATTACHMENTS	Resolution_11.1.2021 - Service Side Arm for Lieutenant Tim Bolduc.pdf
PRIOR BOARD ACTION	None
RECOMMENDATION	Approve resolution awarding a service side arm to Lieutenant Tim Bolduc.
SUMMARY	

According to NCGS 20-187.2, the Board of Commissioners is required to take action on a case by case basis to award a service side arm to a retiring deputy or to the family of a deceased deputy. Enclosed please find a draft resolution formalizing the action by the Board to award the service side arm to retiring deputy, Lieutenant Tim Bolduc.



**RESOLUTION AWARDING THE SERVICE SIDE ARM OF LIEUTENANT TIM
BOLDUC OF THE LEE COUNTY SHERIFF'S DEPARTMENT UPON HIS
RETIREMENT**

WHEREAS, Lieutenant Tim Bolduc will retire effective December 1, 2021 from the Lee County Sheriff's Department; and

WHEREAS, Lee County Sheriff Tracy Carter has requested to present Lieutenant Bolduc with his service side arm as part of his reward of service in law enforcement in recognition of a job well done in the protection and service to the communities of Lee County for more than 10 years; and

WHEREAS, N.C.G.S. § 20-187.2 allows the Lee County Board of Commissioners, in their discretion, to award a retiring member of the Lee County Sheriff's Department with their service side arm; and

WHEREAS, Lieutenant Bolduc is eligible to own, possess or receive a firearm under the provisions of State and/or federal law; and

NOW THEREFORE, BE IT RESOLVED by the Lee County Board of Commissioners that Lieutenant Tim Bolduc is hereby awarded his service side arm, a Sig Sauer P320 9mm, serial number 58C254191, for his years of honorable service in protecting and serving the communities of Lee County.

Presented this 1st day of November, 2021.

Adopted this _____ day of _____, _____.

Kirk D. Smith, Chair
Lee County Board of Commissioners

ATTEST:

Jennifer Gamble, Clerk to the Board



ITEM #: II.C

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 1, 2021

SUBJECT: Kiwanis Club of Lee County Donation

DEPARTMENT: Parks and Recreation

CONTACT PERSON: Joseph Keel, Parks and Recreation Director

TYPE: Consent Agenda

REQUEST	Approve \$10,000 donation from Kiwanis Club of Lee County
BUDGET IMPACT	Additional funds to be used at Kiwanis Children Park
ATTACHMENTS	scan_jkeel_2021-10-21-08-38-39.pdf
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Accept donation from Kiwanis Club of Lee County
SUMMARY	

The Kiwanis Club of Lee County presented Parks and Recreation after the ribbon cutting at Kiwanis Children Park with a \$10,000 donation. The club would like to see this donation used for additional amenities at Kiwanis Children Park. The Parks and Recreation Advisory Board recommended this donation on October 20, 2021.

DOCUMENT INCLUDES VISIBLE FIBERS, CHEMICAL REACTIVE PROPERTIES, FEATURES A FOIL HOLOGRAM AND DETECTION AREA REVEALS A LOCK WHEN TESTED

KIWANIS CLUB OF LEE COUNTY, INC.

PROJECT FUND
P.O. BOX 806
SANFORD, NC 27331



66-0211/531

1366

DATE 10/15/2021
Shield

PAY TO THE
ORDER OF

Lee County Parks & Recreation

\$ 10,000.00

Ten Thousand & no/100

DOLLARS



Security
Features
Included.
Details on back



870 Spring Lane
Sanford, NC 27330

Susan L Campbell

AUTHORIZED SIGNATURE

FOR Kiwanis Childrens Park Place

⑈001366⑈ ⑆053102117⑆ 0089746761⑈



ITEM #: II.D

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 1, 2021

SUBJECT: Renee Vick Dance Legacy Scholarship

DEPARTMENT: Parks and Recreation

CONTACT PERSON: Joseph Keel, Parks and Recreation Director

TYPE: Consent Agenda

REQUEST	Approve \$500 donation from the Renee Vick's Legacy Dance Scholarship
BUDGET IMPACT	Increase Parks and Recreation scholarship fund by \$500
ATTACHMENTS	scan_jkeel_2021-10-21-08-49-54.pdf
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve donation
SUMMARY	

On October 20th, 2021 the Parks and Recreation Advisory Board recommended the donation of \$500 from the Renee Vick Dance Legacy Scholarship. These funds are to be used for families with hardship to cover the cost of the Parks and Recreation Dance program registration.

TO REORDER VISIT WWW.FCPCU.COM

RENEE VICK DANCE LEGACY
SCHOLARSHIP, INC.
108 COUNTRY DAY ROAD
GOLDSBORO, NC 27530

1019
066-7583/2531

Date 9/24/21

Pay to the order of Lee C. Parks, Inc.

\$ 500.00

Dollars Five Hundred & No/100



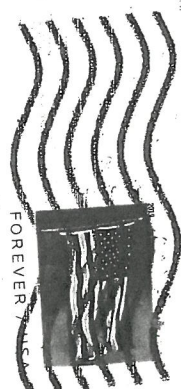
for Childs Diversity

[Signature] MP

⑆253175834⑆7612818035532⑆1019

Received
SEP 27 2021
FCPCU

GREENSBORO NC 270
PIEDMONT TRIAD AREA
28 SEP 2021 PM 4 L



Lee C. Parks, Inc.
c/o Lora Keel
PO Box 1968

27531-75834 ⑆7612818035532⑆1019



ITEM #: II.E

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 1, 2021

SUBJECT: Resolution to Dedicate and Name a Baseball Field at Lett Family Park in Memory of Brian Joshua Kindle

DEPARTMENT: Parks and Recreation

CONTACT PERSON: Hailey Hall,

TYPE: Action Item

REQUEST	Approve resolution dedicating and naming a baseball field at Lett Family Park in memory of Brian Joshua Kindle.
BUDGET IMPACT	New signage purchase
ATTACHMENTS	Resolution_10.25.2021 - Brian Joshua Kindle.docx
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve resolution dedicating and naming a baseball field at Lett Family Park in memory of Brian Joshua Kindle.
SUMMARY	

On October 25, 2021, The Lee County Parks and Recreation advisory reviewed a request to dedicate a baseball field at Lee County's Lett Family Park in the name of Brian Joshua Kindle, who was an active participant in the Lee County Parks and Recreation baseball programs and highly respected by the Lett Family Park baseball/softball community. That community valued Brian's dedication to the game and the baseball fields and felt one of them should be named in his honor. A copy of the resolution will be provided to the Board under a separate cover.



RESOLUTION TO DEDICATE AND NAME A BASEBALL FIELD AT LETT FAMILY PARK IN MEMORY OF BRIAN JOSHUA KINDLE

WHEREAS, on October 25, 2021, The Lee County Parks and Recreation advisory reviewed a request to dedicate aa baseball field at Lee County’s Lett Family Park in the name of Brian Joshua Kindle; and

WHEREAS, Brian, who was born and raised in Broadway, NC near the Lett Family ball park, grew up playing little league baseball on the same field to be named after him and, with the help of his father, built the main field at the park; and

WHEREAS, as an active participant in the Lee County Parks and Recreation baseball programs, Brian spent countless nights at the park volunteering, umpiring for games when umpires did not show up, played every church league season with Baptist Chapel, and was always willing to stick around the softball field or meet anybody there on non-game days to throw batting practice; and

WHEREAS, individuals in the baseball/softball community highly respected Brian and expressed how passionate he was about the game and the Lett Family Park fields, and couldn’t agree more that the field should be named after him; and

WHEREAS, Taylor Phillips and friends will donate \$20,000 to have the upper baseball field named in Brian’s honor and to provide for future maintenance and upgrades to the Lett Family Park fields; and

NOW THEREFORE, BE IT RESOLVED that the Lee County Board of Commissioners dedicates and names the upper baseball field the Brian Joshua Kindle Field at Lett Family Park.

Presented this 1st day of November, 2021.

Adopted this _____ day of _____, _____.

Kirk D. Smith, Chair
Lee County Board of Commissioners

ATTEST:

Jennifer Gamble, Clerk to the Board



ITEM #: II.F

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 1, 2021

SUBJECT: Bright Ideas Grant Funding awarded by NCDHHS to Lee County Health Department

DEPARTMENT: Health

CONTACT PERSON: Heath Cain, Health Department Director

TYPE: Consent Agenda

REQUEST	Request the Board of Commissioners to approve 514 Bioterrorism: NC Public Health Preparedness and Response System Agreement Addendum Revision #1 (Bright Ideas Grant Funding).
BUDGET IMPACT	Additional \$19,608 for the Public Health Preparedness Program.; no county match
ATTACHMENTS	514-1 FY22 Lee.pdf
PRIOR BOARD ACTION	n/a
RECOMMENDATION	The Health Department respectfully requests Board of Commissioners to accept the Bright Ideas Grant for \$19,608.
SUMMARY	

Bright Ideas Grant Funding allows the Lee County Health Department to provide 300 COVID-19 emergency supply kits to our historically marginalized population. The COVID-19 emergency supply kits include: 1 flat of drinking water, 10 bottles of Gatorade, 2 8oz bottles of hand sanitizer, 10 cloth masks, 7 disposable masks, 7 pair of disposable gloves, 1 oral thermometer, 2 boxes of tissue, 1 tub of disinfectant wipes and 1 kit container. The Board of Health approved October 20, 2021

Division of Public Health

Agreement Addendum

FY 21-22

Page 1 of 2

Lee County Health Department
Local Health Department Legal Name

514 NC Public Health Emergency Preparedness
Activity Number and Description

06/01/2021 – 05/31/2022
Service Period

07/01/2021 – 06/30/2022
Payment Period

☐ Original Agreement Addendum
☒ Agreement Addendum Revision # 1

Epidemiology / PH Preparedness & Response
DPH Section / Branch Name

Wayne Mixon, (919) 546-1831
wayne.mixon@dhhs.nc.gov
DPH Program Contact
(name, phone number, and email)

DPH Program Signature **Date**
(only required for a negotiable agreement addendum)

I. Background:

As of November 1, 2021, this Agreement Addendum Revision #1 adds the following paragraph:

The PHP&R Branch periodically makes additional funding available to local health departments to pursue innovative preparedness-related projects. The “Bright Ideas” program is the mechanism by which the additional funding is awarded on a competitive basis to the local health department whose application provides the best outputs and outcomes for the funding requested.

II. Purpose:

This Agreement Addendum Revision #1 awards additional funds as part of the “Bright Ideas” project to Lee County Health Department to create and implement a public awareness campaign to increase COVID-19 vaccine administration among at risk populations.

III. Scope of Work and Deliverables:

As of November 1, 2021, this Agreement Addendum Revision #1 adds Paragraph 6 and 7, as follows:

6. Complete the following “Bright Ideas” project activities by May 31, 2022:
 - a. Identify large areas of at risk historically marginalized populations and distribute brochures to citizens in at risk populations to promote awareness of COVID-19 and information regarding access to public health.
 - b. Purchase, assemble and distribute 300 COVID-19 care packages to at risk citizens. Care packages to consist of bottled water, Gatorade (or similar product), disposable masks, cloth

Health Director Signature (use blue ink)

Date

Local Health Department to complete:
(If follow-up information is needed by DPH)

LHD program contact name: Ana Macias, PHN II
Phone number with area code: (919) 718-4640 ext. 5328
Email address: amacias@leecountync.com

Signature on this page signifies you have read and accepted all pages of this document.

Revised July 2018 **17**

face coverings, disposable surgical gloves (or similar product), hand sanitizer, disinfectant wipes, oral thermometer, and facial tissues.

7. Present on the Bright Ideas project at a PHP&R Quarterly Engagement Meeting by May 31, 2022.

IV. Performance Measures/Reporting Requirements:

No change.

V. Performance Monitoring and Quality Assurance:

No change.

VI. Funding Guidelines or Restrictions:

No change.

Supplement reason: ☒ In AA+BE or AA+BE Rev ☐ OR ☐ -

CFDA #: 93.069 Fed awd date: 4/15/2021 Is award R&D? no FAIN: NU90TP922002 Total amount of fed awd: \$ 15,457,185

CFDA name: Public Health Emergency Preparedness	Fed award project description: North Carolina's Public Health Emergency Preparedness (PHEP) Cooperative Agreement	Fed awarding agency: DHHS, Centers for Disease Control and Prevention		Federal award indirect cost rate: n/a		%
						%

Subrecipient	Subrecipient DUNS	Fed funds for This Supplement	Total of All Fed Funds for This Activity	Subrecipient	Subrecipient DUNS	Fed funds for This Supplement	Total of All Fed Funds for This Activity
Alamance	965194483	0	40,250	Jackson	019728518	0	27,168
Albemarle	130537822	0	110,380	Johnston	097599104	5,090	58,213
Alexander	030495105	19,076	49,144	Jones	095116935	0	30,993
Anson	847163029	0	31,874	Lee	067439703	19,608	61,003
Appalachian	780131541	0	40,616	Lenoir	042789748	0	33,364
Beaufort	091567776	0	34,719	Lincoln	086869336	0	43,114
Bladen	084171628	8,701	44,443	Macon	070626825	0	32,125
Brunswick	091571349	0	39,296	Madison	831052873	0	30,590
Buncombe	879203560	0	75,000	MTW	087204173	5,207	46,199
Burke	883321205	0	37,283	Mecklenburg	074498353	0	104,000
Cabarrus	143408289	0	49,633	Montgomery	025384603	0	31,659
Caldwell	948113402	0	38,913	Moore	050988146	0	37,816
Carteret	058735804	0	37,148	Nash	050425677	0	37,415
Caswell	077846053	0	30,720	New Hanover	040029563	0	80,000
Catawba	083677138	0	40,965	Northampton	097594477	0	31,664
Chatham	131356607	0	35,411	Onslow	172663270	19,528	64,863
Cherokee	130705072	0	31,025	Orange	139209659	0	38,836
Clay	145058231	0	27,459	Pamlico	097600456	0	29,948
Cleveland	879924850	0	39,642	Pender	100955413	0	36,466
Columbus	040040016	0	38,319	Person	091563718	0	31,510
Craven	091564294	0	39,524	Pitt	080889694	0	87,131
Cumberland	123914376	0	72,500	Polk	079067930	0	7,870
Dare	082358631	16,068	60,825	Randolph	027873132	0	43,545
Davidson	077839744	0	42,887	Richmond	070621339	0	33,216
Davie	076526651	0	30,211	Robeson	082367871	0	44,413
Duplin	095124798	0	36,648	Rockingham	077847143	0	38,082
Durham	088564075	0	80,000	Rowan	074494014	0	50,996
Edgecombe	093125375	0	34,291	Sampson	825573975	0	40,937
Foothills	782359004	0	39,342	Scotland	091564146	18,820	49,640
Forsyth	105316439	0	55,515	Stanly	131060829	0	33,520
Franklin	084168632	0	33,439	Stokes	085442705	0	28,236
Gaston	071062186	0	54,827	Surry	077821858	0	35,478
Graham	020952383	0	29,682	Swain	146437553	0	30,203
Granville-Vance	063347626	15,175	54,206	Toe River	113345201	0	46,421
Greene	091564591	0	30,022	Transylvania	030494215	0	30,783
Guilford	071563613	0	80,000	Union	079051637	0	51,543
Halifax	014305957	0	36,528	Wake	019625961	0	88,000
Harnett	091565986	0	38,729	Warren	030239953	0	30,487
Haywood	070620232	0	33,733	Wayne	040036170	0	39,848
Henderson	085021470	0	36,828	Wilkes	067439950	0	37,518
Hoke	091563643	0	26,685	Wilson	075585695	0	34,651
Hyde	832526243	0	29,718	Yadkin	089910624	0	30,993
Iredell	074504507	0	50,937				

DPH-Aid-To-Counties

For Fiscal Year: 21/22

Budgetary Estimate Number : 1

Activity 514	AA	1264 2679 EQ	Total Allocated	1264 2679 ER	Total Allocated	1264 2680 EQ	Total Allocated	1264 2680 EQ	Total Allocated	1264 2680 ER	Total Allocated	1264 2680 ER	Total Allocated	Proposed Total	New Total
Service Period		06/01-06/30		07/01-05/31		06/01-06/30		11/01-05/31		07/01-05/31		11/01-05/31			
Payment Period		07/01-07/31		08/01-06/30		07/01-07/31		12/01-06/30		08/01-06/30		12/01-06/30			
01 Alamance		0	\$0.00	0	\$0.00	0	\$3,354.00	0	\$0.00	0	\$36,896.00	0	\$0.00	0	40,250
D1 Albemarle		0	\$7,177.00	0	\$78,944.00	0	\$2,022.00	0	\$0.00	0	\$22,237.00	0	\$0.00	0	110,380
02 Alexander	* 1	0	\$0.00	0	\$0.00	0	\$2,506.00	19,076	\$0.00	0	\$27,562.00	0	\$0.00	19,076	49,144
04 Anson		0	\$0.00	0	\$0.00	0	\$2,656.00	0	\$0.00	0	\$29,218.00	0	\$0.00	0	31,874
D2 Appalachian		0	\$0.00	0	\$0.00	0	\$3,385.00	0	\$0.00	0	\$37,231.00	0	\$0.00	0	40,616
07 Beaufort		0	\$0.00	0	\$0.00	0	\$2,893.00	0	\$0.00	0	\$31,826.00	0	\$0.00	0	34,719
09 Bladen	* 1	0	\$0.00	0	\$0.00	0	\$2,979.00	0	\$0.00	0	\$32,763.00	8,701	\$0.00	8,701	44,443
10 Brunswick		0	\$0.00	0	\$0.00	0	\$3,275.00	0	\$0.00	0	\$36,021.00	0	\$0.00	0	39,296
11 Buncombe		0	\$0.00	0	\$0.00	0	\$6,250.00	0	\$0.00	0	\$68,750.00	0	\$0.00	0	75,000
12 Burke		0	\$0.00	0	\$0.00	0	\$3,107.00	0	\$0.00	0	\$34,176.00	0	\$0.00	0	37,283
13 Cabarrus		0	\$4,136.00	0	\$45,497.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	49,633
14 Caldwell		0	\$0.00	0	\$0.00	0	\$3,243.00	0	\$0.00	0	\$35,670.00	0	\$0.00	0	38,913
16 Carteret		0	\$0.00	0	\$0.00	0	\$3,096.00	0	\$0.00	0	\$34,052.00	0	\$0.00	0	37,148
17 Caswell		0	\$0.00	0	\$0.00	0	\$2,560.00	0	\$0.00	0	\$28,160.00	0	\$0.00	0	30,720
18 Catawba		0	\$0.00	0	\$0.00	0	\$3,414.00	0	\$0.00	0	\$37,551.00	0	\$0.00	0	40,965
19 Chatham		0	\$0.00	0	\$0.00	0	\$2,951.00	0	\$0.00	0	\$32,460.00	0	\$0.00	0	35,411
20 Cherokee		0	\$0.00	0	\$0.00	0	\$2,585.00	0	\$0.00	0	\$28,440.00	0	\$0.00	0	31,025
22 Clay		0	\$0.00	0	\$0.00	0	\$2,288.00	0	\$0.00	0	\$25,171.00	0	\$0.00	0	27,459
23 Cleveland		0	\$0.00	0	\$0.00	0	\$3,304.00	0	\$0.00	0	\$36,338.00	0	\$0.00	0	39,642
24 Columbus		0	\$0.00	0	\$0.00	0	\$3,193.00	0	\$0.00	0	\$35,126.00	0	\$0.00	0	38,319
25 Craven		0	\$0.00	0	\$0.00	0	\$3,294.00	0	\$0.00	0	\$36,230.00	0	\$0.00	0	39,524
26 Cumberland		0	\$0.00	0	\$0.00	0	\$6,042.00	0	\$0.00	0	\$66,458.00	0	\$0.00	0	72,500
28 Dare	* 1	0	\$0.00	0	\$0.00	0	\$3,730.00	16,068	\$0.00	0	\$41,027.00	0	\$0.00	16,068	60,825
29 Davidson		0	\$0.00	0	\$0.00	0	\$3,574.00	0	\$0.00	0	\$39,313.00	0	\$0.00	0	42,887
30 Davie		0	\$0.00	0	\$0.00	0	\$2,518.00	0	\$0.00	0	\$27,693.00	0	\$0.00	0	30,211
31 Duplin		0	\$0.00	0	\$0.00	0	\$3,054.00	0	\$0.00	0	\$33,594.00	0	\$0.00	0	36,648
32 Durham		0	\$0.00	0	\$0.00	0	\$6,667.00	0	\$0.00	0	\$73,333.00	0	\$0.00	0	80,000
33 Edgecombe		0	\$0.00	0	\$0.00	0	\$2,858.00	0	\$0.00	0	\$31,433.00	0	\$0.00	0	34,291
D7 Foothills		0	\$0.00	0	\$0.00	0	\$3,278.00	0	\$0.00	0	\$36,064.00	0	\$0.00	0	39,342
34 Forsyth		0	\$0.00	0	\$0.00	0	\$4,626.00	0	\$0.00	0	\$50,889.00	0	\$0.00	0	55,515
35 Franklin		0	\$0.00	0	\$0.00	0	\$2,787.00	0	\$0.00	0	\$30,652.00	0	\$0.00	0	33,439
36 Gaston		0	\$4,569.00	0	\$50,258.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	54,827
38 Graham		0	\$0.00	0	\$0.00	0	\$2,474.00	0	\$0.00	0	\$27,208.00	0	\$0.00	0	29,682
D3 Gran-Vance	* 1	0	\$0.00	0	\$0.00	0	\$3,253.00	6,939	\$0.00	0	\$35,778.00	8,236	\$0.00	15,175	54,206

40 Greene			0	\$0.00	0	\$0.00	0	\$2,502.00	0	\$0.00	0	\$27,520.00	0	\$0.00	0	30,022
41 Guilford			0	\$0.00	0	\$0.00	0	\$6,667.00	0	\$0.00	0	\$73,333.00	0	\$0.00	0	80,000
42 Halifax			0	\$0.00	0	\$0.00	0	\$3,044.00	0	\$0.00	0	\$33,484.00	0	\$0.00	0	36,528
43 Harnett			0	\$0.00	0	\$0.00	0	\$3,227.00	0	\$0.00	0	\$35,502.00	0	\$0.00	0	38,729
44 Haywood			0	\$0.00	0	\$0.00	0	\$2,811.00	0	\$0.00	0	\$30,922.00	0	\$0.00	0	33,733
45 Henderson			0	\$0.00	0	\$0.00	0	\$3,069.00	0	\$0.00	0	\$33,759.00	0	\$0.00	0	36,828
47 Hoke			0	\$0.00	0	\$0.00	0	\$2,224.00	0	\$0.00	0	\$24,461.00	0	\$0.00	0	26,685
48 Hyde			0	\$0.00	0	\$0.00	0	\$2,477.00	0	\$0.00	0	\$27,241.00	0	\$0.00	0	29,718
49 Iredell			0	\$4,245.00	0	\$46,692.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	50,937
50 Jackson			0	\$0.00	0	\$0.00	0	\$2,264.00	0	\$0.00	0	\$24,904.00	0	\$0.00	0	27,168
51 Johnston	*	1	0	\$0.00	0	\$0.00	0	\$4,427.00	5,090	\$0.00	0	\$48,696.00	0	\$0.00	5,090	58,213
52 Jones			0	\$0.00	0	\$0.00	0	\$2,583.00	0	\$0.00	0	\$28,410.00	0	\$0.00	0	30,993
53 Lee	*	1	0	\$0.00	0	\$0.00	0	\$3,450.00	0	\$0.00	0	\$37,945.00	19,608	\$0.00	19,608	61,003
54 Lenoir			0	\$0.00	0	\$0.00	0	\$2,805.00	0	\$0.00	0	\$30,859.00	0	\$0.00	0	33,664
55 Lincoln			0	\$3,593.00	0	\$39,521.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	43,114
56 Macon			0	\$0.00	0	\$0.00	0	\$2,677.00	0	\$0.00	0	\$29,448.00	0	\$0.00	0	32,125
57 Madison			0	\$0.00	0	\$0.00	0	\$2,549.00	0	\$0.00	0	\$28,041.00	0	\$0.00	0	30,590
D4 M-T-W	*	1	0	\$0.00	0	\$0.00	0	\$3,416.00	5,207	\$0.00	0	\$37,576.00	0	\$0.00	5,207	46,199
60 Mecklenburg			0	\$8,667.00	0	\$95,333.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	104,000
62 Montgomery			0	\$0.00	0	\$0.00	0	\$2,638.00	0	\$0.00	0	\$29,021.00	0	\$0.00	0	31,659
63 Moore			0	\$0.00	0	\$0.00	0	\$3,151.00	0	\$0.00	0	\$34,665.00	0	\$0.00	0	37,816
64 Nash			0	\$0.00	0	\$0.00	0	\$3,118.00	0	\$0.00	0	\$34,297.00	0	\$0.00	0	37,415
65 New Hanover			0	\$0.00	0	\$0.00	0	\$6,667.00	0	\$0.00	0	\$73,333.00	0	\$0.00	0	80,000
66 Northampton			0	\$0.00	0	\$0.00	0	\$2,639.00	0	\$0.00	0	\$29,025.00	0	\$0.00	0	31,664
67 Onslow			0	\$0.00	0	\$0.00	0	\$3,778.00	0	\$0.00	0	\$41,557.00	0	\$0.00	0	45,335
68 Orange			0	\$0.00	0	\$0.00	0	\$3,236.00	0	\$0.00	0	\$35,600.00	0	\$0.00	0	38,836
69 Pamlico			0	\$0.00	0	\$0.00	0	\$2,496.00	0	\$0.00	0	\$27,452.00	0	\$0.00	0	29,948
71 Pender			0	\$0.00	0	\$0.00	0	\$3,039.00	0	\$0.00	0	\$33,427.00	0	\$0.00	0	36,466
73 Person			0	\$0.00	0	\$0.00	0	\$2,626.00	0	\$0.00	0	\$28,884.00	0	\$0.00	0	31,510
74 Pitt			0	\$0.00	0	\$0.00	0	\$7,261.00	0	\$0.00	0	\$79,870.00	0	\$0.00	0	87,131
75 Polk			0	\$0.00	0	\$0.00	0	\$656.00	0	\$0.00	0	\$7,214.00	0	\$0.00	0	7,870
76 Randolph			0	\$0.00	0	\$0.00	0	\$3,629.00	0	\$0.00	0	\$39,916.00	0	\$0.00	0	43,545
77 Richmond			0	\$0.00	0	\$0.00	0	\$2,768.00	0	\$0.00	0	\$30,448.00	0	\$0.00	0	33,216
78 Robeson			0	\$0.00	0	\$0.00	0	\$3,701.00	0	\$0.00	0	\$40,712.00	0	\$0.00	0	44,413
79 Rockingham			0	\$0.00	0	\$0.00	0	\$3,174.00	0	\$0.00	0	\$34,908.00	0	\$0.00	0	38,082
80 Rowan			0	\$4,250.00	0	\$46,746.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	50,996
82 Sampson			0	\$0.00	0	\$0.00	0	\$3,411.00	0	\$0.00	0	\$37,526.00	0	\$0.00	0	40,937
83 Scotland	*	1	0	\$0.00	0	\$0.00	0	\$2,568.00	18,820	\$0.00	0	\$28,252.00	0	\$0.00	18,820	49,640
84 Stanly			0	\$0.00	0	\$0.00	0	\$2,793.00	0	\$0.00	0	\$30,727.00	0	\$0.00	0	33,520
85 Stokes			0	\$0.00	0	\$0.00	0	\$2,353.00	0	\$0.00	0	\$25,883.00	0	\$0.00	0	28,236
86 Surry			0	\$0.00	0	\$0.00	0	\$2,957.00	0	\$0.00	0	\$32,521.00	0	\$0.00	0	35,478
87 Swain			0	\$0.00	0	\$0.00	0	\$2,517.00	0	\$0.00	0	\$27,686.00	0	\$0.00	0	30,203

D6 Toe River			0	\$0.00	0	\$0.00	0	\$3,868.00	0	\$0.00	0	\$42,553.00	0	\$0.00	0	46,421
88 Transylvania			0	\$0.00	0	\$0.00	0	\$2,565.00	0	\$0.00	0	\$28,218.00	0	\$0.00	0	30,783
90 Union			0	\$4,295.00	0	\$47,248.00	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	0	51,543
92 Wake			0	\$0.00	0	\$0.00	0	\$7,333.00	0	\$0.00	0	\$80,667.00	0	\$0.00	0	88,000
93 Warren			0	\$0.00	0	\$0.00	0	\$2,541.00	0	\$0.00	0	\$27,946.00	0	\$0.00	0	30,487
96 Wayne			0	\$0.00	0	\$0.00	0	\$3,321.00	0	\$0.00	0	\$36,527.00	0	\$0.00	0	39,848
97 Wilkes			0	\$0.00	0	\$0.00	0	\$3,127.00	0	\$0.00	0	\$34,391.00	0	\$0.00	0	37,518
98 Wilson			0	\$0.00	0	\$0.00	0	\$2,888.00	0	\$0.00	0	\$31,763.00	0	\$0.00	0	34,651
99 Yadkin			0	\$0.00	0	\$0.00	0	\$2,583.00	0	\$0.00	0	\$28,410.00	0	\$0.00	0	30,993
Totals			0	40,932	0	450,239	0	256,810	71,200	0	0	2,824,820	36,545	0	107,745	3,680,546

Sign and Date - DPH Program Administrator <i>Wayne Nixon</i> 9-22-2021	Sign and Date - DPH Section Chief <i>JMK</i> 9-22-2021
Sign and Date - DPH Contracts Office <i>Greeneko Stuart</i> 9/23/2021	Sign and Date - DPH Budget Officer <i>S. Gray</i> 09/23/2021

SH 9/23/2021



ITEM #: II.G

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 1, 2021

SUBJECT: Approval of Budget Amendment #11/01/21/08

DEPARTMENT: Finance

CONTACT PERSON: Candace Confair, Assistant Finance Director

TYPE: Consent Agenda

REQUEST	Approve Budget Amendment #11/01/21/08
BUDGET IMPACT	See below
ATTACHMENTS	11-01-21-08.pdf
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve Budget Amendment #11/01/21/08
SUMMARY	

Clerk of Court - To appropriate funds (\$26,060) for furniture ordered but not received in FY 2021
Library - To appropriate NASA@ My Library grant funds (\$1,600) for programming supplies
Senior Services - To appropriate SHIP grant funds (\$4,855) to various lines for Medicare outreach

MEMO TO: LEE COUNTY BOARD OF COMMISSIONERS

FROM: JOHN A CRUMPTON, LEE COUNTY MANAGER

SUBJECT: BUDGET AMENDMENT:# 11/01/21/08

DATE: November 1, 2021

SECTION I. THE FOLLOWING GENERAL FUND (1100) *REVENUE INCREASES* ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Fund Balance	1100-3990-39900	Fund Balance Appropriated	4,877,036	26,060	4,903,096
Senior Services	1100-3582-34640	SHIIP Grant	-	4,855	4,855
Library	1100-3611-35020	Non Federal/State Grants	-	1,600	1,600
TOTAL CHANGES				<u>32,515</u>	

SECTION II. THE FOLLOWING GENERAL FUND (1100) *EXPENSE INCREASES* ARE HEREBY APPROVED:

DEPARTMENT	ACCOUNT #	DESCRIPTION	CURRENT BUDGET	CHANGE	NEW BUDGET
Clerk of Court	1100-4160-44100	Office/Department Supplies	6,500	913	7,413
Clerk of Court	1100-4160-46400	Capital Outlay	3,587	2,569	6,156
Clerk of Court	1100-4160-46415	Equipment < \$500	-	22,578	22,578
Senior Services	1100-5826-43530	Advertising	5,700	2,900	8,600
Senior Services	1100-5826-43540	Printing	4,800	674	5,474
Senior Services	1100-5826-46412	Technology Equipment < \$5,000	-	556	556
Senior Services	1100-5826-46416	Technology Equipment < \$500	1,000	725	1,725
Library	1100-6110-44660	Program Supplies	6,900	1,600	8,500
TOTAL CHANGES				<u>32,515</u>	

KIRK SMITH, CHAIR

JENNIFER GAMBLE, CLERK TO THE BOARD



ITEM #: II.H

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 1, 2021

SUBJECT: Minutes from the October 4, 2021 Closed Session

DEPARTMENT: Governing Body

CONTACT PERSON: Jennifer Gamble, Deputy County Attorney/Clerk to the Board of Commissioners

TYPE: Consent Agenda

REQUEST	Approve minutes from the October
BUDGET IMPACT	None
ATTACHMENTS	
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve minutes from the October 4, 2021 Closed Session.
SUMMARY	

Minutes from the October 4, 2021 Closed Session will be provided to the Board for review under a separate cover.



ITEM #: II.I

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 1, 2021

SUBJECT: Minutes from the October 4, 2021

DEPARTMENT: Governing Body

CONTACT PERSON: Jennifer Gamble, Deputy County Attorney/Clerk to the Board of Commissioners

TYPE: Consent Agenda

REQUEST	Approve minutes from the October 4, 2021 Regular Meeting.
BUDGET IMPACT	None
ATTACHMENTS	BOC Minutes 10-4-21 Regular Meeting.docx
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve minutes from the October 4, 2021 Regular Meeting.
SUMMARY	

Enclosed is a draft of the minutes from the October 4, 2021 regular meeting for the Board's review and approval. Attachments referenced in the minutes along with any questions related to meeting minutes should be directed to the Clerk to the Board Jennifer Gamble at jgamble@leecountync.gov.



LEE COUNTY BOARD OF COMMISSIONERS
DENNIS WICKER CIVIC CENTER
1801 NASH STREET
SANFORD, NC 27330

October 4, 2021

MINUTES

Roll Call

Present: Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick, Arianna Lavallee

CALL TO ORDER

Chairman Kirk Smith called the meeting to order at 6:00 p.m.

INVOCATION

Commissioner Mark Lovick delivered the invocation and led the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

I. ADDITIONAL AGENDA

Vice Chair Arianna Lavallee requested the addition of a vote following the public hearing for a vote on the Commissioner electoral districts. Commissioner Carver requested Item II. E. on the Consent Agenda (Agreement Addenda 466 Advancing Equity) be tabled.

Motion: Motion to approve the agenda as amended.

Mover: Arianna Lavallee

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

II. APPROVAL OF CONSENT AGENDA

Motion: Motion to approve the Consent Agenda as amended.

Mover: Robert Reives

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

II.A Senior Health Insurance Information Program - SHIP - Outreach Grant 2022
[2021-2022 SHIP Grant NC Dept of Insurance.pdf](#)

II.B Minutes from the September 20, 2021 Regular Meeting
[Minutes 9-20-21 BOC Regular Meeting.docx](#)

II.C Bad Debt Write-Off for FY 19-20
[FY 19-20 Bad Debt Write-Off Summary.pdf](#)
[FY 19-20 Bad Debt Write-Off Summary.pdf](#)
[LCHD BDWO - 6 Years - Sept. 2021rev.pdf](#)

II.D Apply for grant funding from the NEHA-FDA Retail Flexible Funding Model Grant Program
[NEHA-FDA_Grant_Funding_Info.pdf](#)

II.E Agreement Addenda 466 Advancing Equity. Request to accept additional funds for the Covid Cares Program
[466 FY22 Lee.pdf](#)

II.F Approval of Budget Amendment #10/04/21
[10-04-21-06.pdf](#)

II.G Addition of Fiscal Relief Manager to the 2021-2022 Lee County Pay and Classification Plan
[Fiscal Recovery Manager \(002\).docx](#)
[Pay Plan Rates Effective October 4 2021.pdf](#)

III. PUBLIC HEARING

II.A Public Hearing for Redrawing Boundaries of Lee County Commissioner Electoral Districts (Redistricting)

Based on the 2020 Census population data, the Board of Commissioners is required to redraw its electoral district boundaries because there is a substantial inequality in population among the districts. Strategic Services has presented five plans to the Board and at its September 20, 2021 Board meeting, the Board voted to hold a public hearing on Plan A and Plan E. Notice of the public hearing ran in The Sanford Herald on September 23, 2021 and a printed notice of the public hearing along with the two maps were posted at the Lee County Library, the Lee County Courthouse, the Lee County Summit Building, the Lee County Board of Elections and the Buggy Factory. The redistricting information, including access to the original five plans and the public hearing notice, was also posted to the Lee County website. Strategic Services Director Don Kovasckitz provided a summary of the redistricting process. Plan A provides the least amount of impact in bringing the districts back into compliance. Plan E brings the districts as close to a zero deviation as possible.

Chairman Smith opened the public hearing for comment.

The following people spoke:

- David Smoak, 96 Northridge Trail, Sanford, NC - President of the Carolina Trace Association

- James Womack, 1615 Boone Trail Road, Sanford, NC
 - Jay Delancey, 296 Fairway Lane, Sanford, NC
- Chairman Smith closed the Public Hearing.

Mr. Kovasckitz stated that the criteria used in creating the proposed plans was population, keeping the incumbents in their current districts, keeping districts compact, and following Section 2 of the Voters' Rights Act to do nothing to impede or hinder the rights of the minorities. Chairman Smith stated that he requested the number of individuals by political association and number of individuals by voter registration; however, based on the advice of the County Attorney he withdrew his request for the individuals by political association.

Mr. Kovasckitz, based on a request from members of the Board, provided information regarding Plan F. District 4 population was moved to district 2, all plans are within 5% deviation, still compact, all incumbents still in their districts and it still maintains a majority-minority district. Direction given for Plan A was to bring population as close as possible to zero deviation. Plan F was at the direction of Commissioner Knecht. Commissioner Knecht stated that the main goal of proposed Plan F was to keep compactness and the majority-minority district. Commissioner Reives requested to reduce the number of individuals in District 2 that would shift to District 1 in Plan F by 50%. Commissioner Sharpe asked about having a public hearing on Plan F.

[PLANA_PLANE_NOTICE.pdf](#)

Motion: Motion to accept Plan A.

Mover: Robert Reives

For: 3 - Robert Reives, Cameron Sharpe, Mark Lovick

Against: 4 - Kirk Smith, Bill Carver, Arianna Lavallee, Dr. Andre Knecht

Motion Result: Failed

II. B Vote on the Commissioner Electoral District Plan

Motion: Motion to direct staff to draft a Resolution for redistricting Plan F and seek public comment.

Mover: Arianna Lavallee

For: 4 - Arianna Lavallee, Dr. Andre Knecht, Kirk Smith, Bill Carver

Against: 3 - Robert Reives, Mark Lovick, Cameron Sharpe

Motion Result: Passed

IV. PUBLIC COMMENTS

Pursuant to N.G. General Statute 153A052.1, the floor was opened for Public Comments. No public comments were provided.

V. OLD BUSINESS

Motion: Motion to amend the agenda to switch discussions for V. A and V. B to proceed first with Item V. B.

Mover: Dr. Andre Knecht

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

V.B Request for Relief of Late Listing Penalty - Coty US LLC

Coty US LLC submitted a letter requesting relief of a later listing penalty. Per NCGS 105-307(a), a taxpayer is required to file a listing with the tax office by January 31. Individual extensions may be requested of the assessor prior to the end of the regular listing period. Lee County grants extensions upon request until March 15. The taxpayer did request and received an extension until March 15. The personal property listing was filed, received by USPS, with the Tax Office on March 25. Since the listing was filed late, the assessor must apply a 10% penalty to properties that are late listed per NCGS 105- 312(h). The penalty does exceed the \$5,000 stated in the resolution. The amount of the penalty for county taxes for Coty US LLC is \$31,501.22. The taxpayer, Coty, US LLC has not listed late in the past five years. Coty does have an economic development grant but has not received any payments from it at this time. Applying the adopted guidelines, the eligible reduction at the Board's discretion would be 50%. County Manager John Crumpton reminded the Board regarding the Board's discretion to consider different options on a case by case basis. This item was brought to the Board due to an account oversight by staff that previously thought this was an exempt account.

[Coty Letter Requesting Relief.pdf](#)

[Business Personal Listing Form - Coty US LLC.pdf](#)

[Coty US LLC Tax Bill.pdf](#)

[2021 Bill Inquiry Account View - Coty US LLC.pdf](#)

[Resolution Late Tax Listing Penalty Guidelines.pdf](#)

[NCGS 105-307.docx](#)

[NCGS 105-312.docx](#)

Motion: Motion to enforce the full late list penalty for Coty. Amended motion stating that if there has not been a penalty in the last five years, then assess a \$5,000 penalty.

Mover: Cameron Sharpe

Moved To: Approve

For: 7 - Arianna Del Palazzo, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

V.A Discussion Regarding Late List Penalty Guidelines

County Attorney Whitney Parrish stated that after the last board meeting's discussion on late listing penalties, there was discussion on the current guidelines and as part of that additional guidelines have been drafted. The last version of the Late List Penalty Guidelines was adopted by the Board in 2013.

[Resolution_Late_Tax_Listing_Penalty_Guidelines.pdf](#)

Motion: Motion to approve the Resolution amending the Late List Guidelines, a copy of which is attached and incorporated into these minutes.

Mover: Cameron Sharpe

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

V.C Approve Resolution for Project Frame

Project Frame is a building products manufacturing project, which consists of building a construction and the purchase of machinery and equipment in the amount of at least \$18,000,000 in net new taxable investment. Lee County intends to share up to \$275,595 of the cost of the projects with revenues from the County's General Fund over the five-year life of the project. The project is estimated to create at least 235 net new jobs with an average annual wage of \$50,720 over the length of the project. The Board held a public hearing on the proposed economic development incentive for Project Frame on September 8, 2021. Two people spoke in favor of the proposed project and one person spoke against the project. SAGA is requesting approval of a resolution memorializing the basis parameters of the incentive. If the company decides to locate here, Staff will then negotiate an agreement and bring it back to the Board for approval.

[Final Resolution Frame 10.4.21.docx](#)

Motion: Motion to approve the Resolution for Project Frame.

Mover: Robert Reives

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

V.D Consideration of Sandhills Center Resolution by Counties to Expand Board of Directors

Sandhills Center CEO Victoria Whitt was present on behalf of the Board of Directors to present a Resolution for the Board's consideration. There are seven LME/MCO's in NC of which Sandhills is one. For the past two years there have been issues with Cardinal which is located in Mecklenburg County. Due to problems, the secretary disbanded the Board of Directors and brought in a new CEO, however problems have continued and counties have expressed concerns. Cabarrus, Mecklenburg and Forsyth counties indicated their intent to disengage from Cardinal. In June of this year the secretary acknowledged these counties rights to disengage from the LME/MCO. At the same time the other counties began to look at other LME/MCO's to leave Cardinal and realign. The Secretary then decided Cardinal would no longer be solvent, and has proposed a merger with Viant. Those 20 counties had to decide whether to stay with Cardinal and be assumed by Viant or go with other merger partners. Sandhills was contacted by some of the counties regarding a merger. Davidson and Rockingham County are the two counties contiguous to the Sandhills region and had many of the same characteristics and would be a good fit for Sandhills Center. Back in July both counties passed a resolution to disengage from Cardinal and realign with the Sandhills Center. Sandhills is looking at a December 1 merger date for Rockingham and Davidson Counties. NCACC also worked with the state and Senate Bill 594 has been passed and ratified which addresses a formula where the cardinal fund balance will be addressed to the Counties that are leaving. The formula was vetted through the NCACC and through the LME/MCOs to make sure the fund balance and risk reserve are divided among the counties that are leaving. Sandhills would receive the Davidson and Rockingham funds. The rural factor did not affect Davidson but did affect Rockingham County. Will receive Medicaid payments and the state funds that would have gone to Cardinal along with applicable federal funds. Sandhill's has worked with Davidson and Rockingham Counties and the transferable funds for Davidson is \$824k and for Rockingham is \$600k and Rockingham has a \$100k in kind contribution because they provide buildings for Daymark in Rockingham County. Sandhills in taking on additional counties, they are

locked into 21 members according to statute. The way they are divided is that every County has two representatives and Randolph has 3 and Guilford has 4 due to population. A discussion was had to agree to give Sandhills Center additional Board seats. If not obtained, Sandhills would have to look at redistributing the current seats among the counties. The general statutes require that each County must pass a resolution agreeing to allow Sandhills to request additional seats on the Board of Directors. 5 of the 9 counties have adopted the resolution. The realignment is only determined by the Board of Directors and the Secretary.

[Commissioners Letter.pdf](#)

[Resolution by Counties to expand board.pdf](#)

Motion: Motion to approve the Resolution to Appoint Members of the Sandhills Center Board of Directors in a Manner and with a Composition Other than as Required by N.C. Gen. Stat. Section 122C-118.1.

Mover: Mark Lovick

For: 7 - Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick, Arianna Lavalley, Dr. Andre Knecht, Robert Reives

Motion Result: Passed

VI. NEW BUSINESS

VI.A Parking Lot Rehab Proposal for 1218 Central Drive (EMS Building)

County Manager John Crumpton stated that upon the inspection of the EMS station prior to FirstHealth taking over, there was an inspection of the parking lot and it was determined to be in bad shape. Geotechnical is estimated at \$17,280 to do analysis of parking lot.

[PROPOSAL - LEE COUNTY - PARKING LOT REHAB OF 1218 CENTRAL DRIVE.pdf](#)

Motion: Motion to approve Parking Lot Rehab Proposal for 1218 Central Drive for a geotechnical analysis of the parking lot by J. Thomas Engineering in the amount of \$17,280.

Mover: Cameron Sharpe

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

VI.B Major Preliminary Subdivision Plat for Winding Creek Farm Subdivision

An application was submitted by Van Harris Realty, Inc. to develop one new lot, identified as Lot 116 of Section 11, in Winding Creek Farm Subdivision. This is a single-family home residential subdivision served by private community wells and individual private septic systems that is located off of Cricket Hearth Road/Carbonton Road in western Lee County. The preliminary plat has expired and the proposed lot configuration differs from the approved preliminary plat; therefore, this lot and all future lots within this subdivision must be illustrated on revised preliminary plats that will be reviewed by the Planning Board and approved by the Lee County Commissioners. The applicant is proposing to create one new lot at this time, while the new preliminary plat for the next phase is being created. The subject property is zoned Residential Restricted (RR) and is identified as tax parcel 9623-02-2251-00 as depicted on Lee County Tax Map 9623.03. The Planning Board met on September 20th and recommended the Preliminary Plat as submitted and to allow the exception requested by the applicant.

[001-PREL PLAT-WINDING CREEK FARM-SEC 11-LOT 166-BINDER.pdf](#)

Motion: Motion to approve Major Preliminary Subdivision Plat for Winding Creek Farm Subdivision.

Mover: Dr. Andre Knecht

Moved To: Approve

For: 7 - Arianna Del Palazzo, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

VI.C Major Subdivision Preliminary Plat for River Falls Subdivision

An application was submitted by Van Groce, Sr. to renew the preliminary plat for River Falls Subdivision. This is a single-family home residential subdivision served by public water, individual private septic systems, and public roads off of Sheriff Watson Road (SR 1162) and Holder Road (SR 1163) in southeastern Lee County. Phases 1 and 2 were recorded years ago, but the preliminary plat has since expired; therefore, the preliminary plat must be renewed by the Planning Board and the Lee County Commissioners, even though the proposed lot configurations are the same as illustrated on the originally approved plat. If renewed, the developer would move forward with the creation of lots 29-128. The subject property is zoned Residential Agricultural (RA) and is identified as tax parcel 9559-39-4946-00 as depicted on Lee County Tax Map 9650.03 and 9559.01. The Planning Board met on September 20th and recommended the Major Subdivision Preliminary Plat for River Falls Subdivision as submitted and to allow the exception. There was also a second subdivision exception requested where the minimum setbacks were different, the Planning Board recommended that current setbacks from 30 from front and rear and 15 ft from right and left sides.

[002-PREL PLAT-RIVER FALLS-PH 3-RENEWAL-BINDER.pdf](#)

Motion: Motion to approve the Major Subdivision Preliminary Plat for River Falls Subdivision.

Mover: Robert Reives

Moved To: Approve

For: 7 - Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick, Arianna Del Palazzo, Dr. Andre Knecht, Robert Reives

Motion Result: Passed

VII. MANAGERS REPORTS

County Manager John Crumpton stated that on Thursday, September 30th at midnight FirstHealth took over EMS operations from CCH in Lee County. Dr. Crumpton thanked CCH and the City of Sanford Communications for their cooperation in the smooth transition. There will be a ribbon cutting at Kiwanis Children's Park on Friday, October 15th at 10:00 a.m. Black Diamond Trail Designs is on the second trail at the San Lee Park Gravity Bike Trails. The trail should be completed in the next couple of weeks. The first beginner trail and return trail have been completed. Due to a very low turnout for the Veterans Breakfast it has been cancelled this year.

VIII. COMMISSIONERS' COMMENTS

IX. CLOSED SESSION

Closed Session per N.C. General Statute 143-318.11(a)()

Motion: Motion to go into Closed Session per N.C. General Statute 143-318.11(a)(6) to discuss a personnel matter.

Mover: Arianna Del Palazzo

Moved To: Approve

For: 7 - Arianna Del Palazzo, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

Addendum to Lee County Manager Employment Agreement

Motion: Motion to add an approval of a contract addendum to the employment agreement for Lee County Manager John Crumpton for two years.

Mover: Dr. Andre Knecht

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

ADJOURN

Motion: Motion to adjourn. The meeting adjourned at 8:31 p.m.

Mover: Robert Reives

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

Kirk D. Smith, Chairman

Lee County Board of Commissioners

ATTEST:

Jennifer Gamble, Clerk to the Board



ITEM #: II.J

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 1, 2021

SUBJECT: Minutes from the October 18, 2021 Regular Meeting

DEPARTMENT: Governing Body

CONTACT PERSON: Jennifer Gamble, Deputy County Attorney/Clerk to the Board of Commissioners

TYPE: Consent Agenda

REQUEST	Approve minutes from the October 18, 2021 regular meeting.
BUDGET IMPACT	None
ATTACHMENTS	BOC Minutes 10-18-21 Regular Meeting.docx BOC Minutes 10-18-21 Regular Meeting - Amended.docx
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve minutes from the October 18, 2021 regular meeting.
SUMMARY	

Enclosed is a draft of the minutes from the October 18, 2021 regular meeting for the Board's review and approval. Requests for attachments referenced in the minutes or questions related to minutes can be directed to the Clerk to the Board at jgamble@leecountync.gov.



LEE COUNTY BOARD OF COMMISSIONERS
DENNIS WICKER CIVIC CENTER
1801 NASH STREET
SANFORD, NC 27330

October 18, 2021

MINUTES

Roll Call

Present: Bill Carver, Mark Lovick, Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith

CALL TO ORDER

Chairman Kirk Smith called the meeting to order at 6:00 p.m.

INVOCATION

Commissioner Mark Lovick provided an invocation and led the Board in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

I. ADDITIONAL AGENDA

Chairman Kirk Smith requested the addition of a Closed Session for economic development and a Closed Session to discuss a personnel matter. Chairman Smith also requested to move the Resolution recognizing the Lee County Health Department following the Public Hearing for a Zoning Map Amendment as item III. B. Commissioner Reives requested that map G be added to the redistricting discussion at letter B under Old Business.

Motion: Motion to approve the agenda as amended.

Mover: Arianna Lavalley

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

II. APPROVAL OF CONSENT AGENDA

Motion: Motion to approve the Consent Agenda as presented.

Mover: Cameron Sharpe

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

II.A Refund and Release Report for September 2021

[Gen Statute 105.docx](#)

[RELEASE CODES SPREADSHEET.xls](#)

[September Real Property Abatement Report.pdf](#)

[September Personal Property Abatement Report.pdf](#)

II.B Approval of Budget Amendment #10/18/21/07

[10-18-21-07.pdf](#)

II.C Approval for Lee County Libraries to accept \$1600 stipend for NASA @ My Library partnership.

III. PUBLIC HEARING

III.A Zoning Map Amendment Application and Staff Report

Planning Administrator Amy McNeill presented a zoning map amendment. An application was submitted by Savannah Livesay Gray to rezone one 2.24 acre tract of land off of Greenwood Road/Rocky Fork Church Road addressed as 2301 Greenwood Road, formerly a portion of a 62.4 acre tract of land that was recently subdivided, located east of the intersection of Rocky Fork Church Road and Greenwood Road, from Residential Restricted (RR) to Residential Agricultural (RA). The subject property is located between 2305 and 2149 Greenwood Road and is identified as a portion of the Tax Parcel 9359-84-5224-00, as depicted on Lee County Tax Map 9539.04 and 9539.02. It is also illustrated as Lot 1 on a 2021 plat labeled Minor Subdivision Survey for Savannah L. Gray, created by Thomas J. Matthews, Professional Land Surveyor and recorded as Plat Cabinet 2021, Slide 96 of the Lee County Register of Deeds Office. This is a standard general use zoning request meaning no building or site plans are required as part of this process. At this time, Chairman Smith opened the public hearing for comment. The following person spoke in favor of the proposed rezoning:

- Perry Gray, 5948 Ponderosa Road, Sanford, NC

Chairman Smith closed the public hearing.

[001-REZ__V_Greenwood_Rd-BINDER \(1\).pdf](#)

III.B Recognition of the Lee County Health Department

Commissioner Knecht asked to recognize the Health Department Staff for a job well done. Vice Chair Arianna Lavallee proceeded to read a Resolution recognizing the Lee County Health Department.

Motion: Motion to approve the Resolution recognizing the Lee County Health Department Efforts in Response to the COVID-19 Pandemic.

Mover: Arianna Del Palazzo

Moved To: Approve

For: 7 - Arianna Del Palazzo, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick
Motion Result: Passed

IV. PUBLIC COMMENTS

The following people spoke during the public comments section of the meeting:

- Linda Rhodes, 602 North Vance Street, Sanford, NC (Redistricting)
- Cathy Griffith, 304 South Main Street, Broadway, NC (Redistricting)
- Lacrechia Reives, 473 Oak Branch Lane, Sanford, NC (Redistricting)
- Theresa Spinx, 409 San Lee Drive, Sanford, NC (Redistricting)
- Phillip Checkchs, 2215 Southern Road, Sanford, NC (Requesting a full forensic audit of elections by a third party)
- Gladys McAuley, 2100 Eveton Lane, Sanford, NC (Redistricting)
- Vonda Reives, 2117 Jasany Drive, Sanford, NC (Redistricting)
- Brenda Johnson, 815 West Macintosh Street, Sanford, NC (Redistricting)
- Sandra Thompson, 99 Ravens Nest Lane, Cameron, NC (Redistricting)
- Former Representative Leslie Cox, 508 Olde Towne Drive, Sanford, NC (Redistricting)

County Attorney Whitney Parrish read the following e-mails that were submitted prior to the meeting:

- Southern Coalition Mitchell Brown OBO Brenda Johnson, 815 West McIntosh Street, Sanford, NC mitchellbrown@scsj.org (Redistricting)
- Cynthia Wooten, 800 West McIntosh Street, Sanford, NC cintg53@yahoo.com (Redistricting)
- Carol Abbey, 538 Perth Drive, Sanford, NC cabbey@charter.net (Redistricting)
- Cleo Bryant, cleo99bryant@yahoo.com (Redistricting)
- Ann McCracken, awmccracken@charter.net (Redistricting)
- John Kirkman, kirkman3307@charter.net (Redistricting)
- bbadiyah@aol.com (Redistricting)

V. OLD BUSINESS

V.A Vote on Redistricting Plan and Resolution

Strategic Services Director Don Kovasckitz reminded the Board that at the last meeting the Board took action to direct staff to prepare a Resolution for the adoption of redistricting Plan F. Following conversation from the meeting, staff was also asked to create a Plan G, removing 50% of the population moved from District 2 into District 1. 647 was the population and 316 were moved from the proposed District 1 to District 2. Plan A, Plan F, and Plan G were illustrated for the Board. Plan A included the least amount of changes to bring the districts into the 5% deviation compliance. For Plan F, some of the population that follows the 421 bypass that was in District 4 was moved to District 2 since some of the population was moved out of District 2 into District 1. Commissioner Reives stated that the minority population was reduced in District 3 by 8% and Plan F inserts 3.8% more white people in exchange. Commissioner Knecht stated that the closest highway boundary and total population was used to make sure that Plan F meets the redistricting parameters. Commissioner Sharpe stated that map A moved one boundary line while map F moved about 3 lines. Chairman Smith stated that Plan A has the fingers that give the gerrymandered appearance. Commissioner Sharpe stated that he thinks the end game is to put Commissioner Reives out of the next election. Knecht stated the intent behind the map was not to oust Commissioner Reives, it is compact, it keeps the precincts and maintains the majority-minority district. Commissioner Carver stated that compactness speaks to the smoothness in which a district is drawn, which is not represented in Plan A. He stated that there are lots of acceptable plans for compactness, however Plan F was selected based on the two rows that define the northeast boundary of District 1. Section 2 of the Voter Rights Act requires that people look to make sure someone has not been disenfranchised based on the changes. Commissioner Carver stated that his argument was based on what he felt was consistent with the terms of the Voters Rights Act. Commissioner Reives requested voting age population percentages, which County Attorney Whitney Parrish stated that voting age population was provided. Don Kovasckitz stated that the voting age information was pulled from the census block data, not the number of registered voters. Kovasckitz provided a breakdown of the voter age population by race for each of the considered plans A, F, and G. After further discussion, Vice Chair Lavallee requested to call the question.

[Resolution Redistricting 2021 Plan F.docx](#)

Motion: Motion to adopt Plan A.

Mover: Robert Reives

For: 3 - Robert Reives, Cameron Sharpe, Mark Lovick

Against: 4 - Arianna Lavallee, Dr. Andre Knecht, Kirk Smith, Bill Carver

Motion Result: Failed

Motion: Motion to adopt Plan G.

Mover: Robert Reives

For: 3 - Robert Reives, Cameron Sharpe, Mark Lovick

Against: 4 - Arianna Lavallee, Dr. Andre Knecht, Kirk Smith, Bill Carver

Motion Result: Failed

Motion: Motion to adopt the Resolution for redistricting Plan F.

Mover: Arianna Lavallee

For: 4 - Arianna Lavallee, Dr. Andre Knecht, Kirk Smith, Bill Carver

Against: 3 - Robert Reives, Cameron Sharpe, Mark Lovick

Motion Result: Passed

V.B Request to begin installation of "In God We Trust" motto

On January 20, 2021, Mr. Rick Lanier, representing the "Us Motto Action Committee" requested to appear before the Board to discuss and present renditions of placing the US motto "In God We Trust" on the exterior of the new courthouse, the County Administration Building and the Commissioners' chambers at no cost to the County. The Committee would like to begin installation and according to the previously adopted resolution, installation can occur once there is an agreement in writing. County Attorney Whitney Parrish provided a proposed agreement related to the installation.

[2021-4 RESOLUTION Supporting the Display of In God We Trust At the Courthouse.pdf](#)

[Lee County US Motto.pdf](#)

Motion: Motion to approve the Memorandum with the US Motto Action Committee for the installation of "In God We Trust" at the new Courthouse, the County Administration building, and the Commissioners' chambers.

Mover: Arianna Lavallee

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

VI. NEW BUSINESS

VI. A Moved to Item III. B

VI.B Grant drain field easement on property owned at 9641-62-3897-00

Lee County owns a parcel of land located at Lot 13 Ivey Drive (off Beulah Brown Road). The individual across the street, located at 3511 Ivey Drive has requested Lee County grant an easement for her septic tank that impacts Lee County's land. After receiving this request, staff researched to determine why the County owns the land. In the Board of Commissioners' meeting minutes from November 16, 1992 in which the County sought a CDBG grant for the Beulah Brown Road area for housing rehab, relocation, water line extensions and road improvements. Specifically, in 1993 the County purchased Lot 13 Ivey Drive from CAMCO Builders for just compensation. In the minutes from the August 19, 1996 Board meeting that state specifically that lot was purchased to provide areas for septic tanks and drain fields in connection with Beulah Broad Road CDBG project. The homeowner that utilizes Lee County's land is the same owner from the 1990s and whose house had recently been destroyed in a fire. Environmental Health Staff could not find a recorded easement, the policies of requiring an easement may have changed, but is necessary to receive one now. Since the intent of purchasing this land was for this reason, staff is recommending the Board allow the easement and authorize the Chair to sign any paperwork necessary. County Attorney Whitney Parrish stated that

she was contacted by a property owner regarding the granting of property for a drainfield.

[1992 - 11-16-92 Regular Meeting.pdf](#)

[Resolution for Lot 13.pdf](#)

[1992 - 11-16-92 Regular Meeting.pdf](#)

[964162389700_20211012.pdf](#)

Motion: Motion to grant drain field easement on property owned at 9641-62-3897-00.

Mover: Cameron Sharpe

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

VII. MANAGERS REPORTS

VII.A September 2021 Financial Report

Assistant County Manager Lisa Minter presented the September 2021 Financial Report, a copy of which is attached and included in these minutes.

[September 2021 Financial Report.pdf](#)

[monthly sales tax analysis2021-2022.pdf](#)

[historical sales tax analysis.pdf](#)

[countywide sales tax analysis 2021-2022.pdf](#)

VII.B Monthly Manager's Report

County Manager John Crumpton presented the monthly manager's report for the month of October 2021, a copy of which is attached and included in these minutes. A COVID update was provided with weekly case count, positive cases by age and time period, weekly case count by race, by ethnicity, by gender, and weekly breakthrough cases. An update was provided on the status of the mountain bike trails at San-Lee Park. Work has begun on the intermediate/higher level jump line. Looking at completing the trails by Thanksgiving. After a discussion with staff regarding the upcoming meeting schedule a change to the meeting schedule is proposed. The December 6th meeting is the same night as the Sanford Christmas Parade and because the third Monday is the week of Christmas, the County Manager proposed meeting on Monday, December 13th and in January to move the meetings to the 2nd and 4th Monday (10th and 24th) with the Annual Budget Retreat scheduled for January 27th - 28th, 2022. The County Manager expressed that due to partisanship and other issues going on it has made it difficult to do the redistricting in house, thus he asked for the record to show that he recommended an independent third party be used to redraw the district maps in the future so staff is not placed in the middle.

[County_Managers_Monthly_Report_Oct_2021.docx](#)

[Monthly Managers Report September 2021.docx](#)

[9.27.21 Agenda.pdf](#)

[2021 OCT_Director_Report.pdf](#)

[10.13.21 Lee County Library Board Agenda.pdf](#)

[October TRC Agenda for 10.28.21.pdf](#)

Motion: Motion to modify the meeting schedule in December to one meeting on December 13th and modify the January schedule to the 2nd and 4th Monday on January 10th and 24th with the annual budget kickoff/retreat meeting being held on January 27th and 28th, 2022.

Mover: Robert Reives

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

VIII. COMMISSIONERS' COMMENTS

IX. CLOSED SESSION

Motion: Motion to go into closed session per N.C. General Statute Section 143-318.11(a)(4) to discuss the location and expansion of business and Section 143-318.11(a)(6) to discuss a personnel matter.

Mover: Arianna Lavalley

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

Commissioner Reives departed the meeting at 7:55 p.m.

Motion: Motion to go out of Closed Session. Departed at 8:36 p.m.

Mover: Dr. Andre Knecht

Moved To: Approve

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

ADJOURN

Motion: Motion to adjourn. The meeting adjourned at 8:39 p.m.

Mover: Cameron Sharpe

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

Kirk D. Smith, Chairman
Lee County Board of Commissioners

ATTEST:

Jennifer Gamble, Clerk to the Board



LEE COUNTY BOARD OF COMMISSIONERS
DENNIS WICKER CIVIC CENTER
1801 NASH STREET
SANFORD, NC 27330

October 18, 2021

MINUTES

Roll Call

Present: Bill Carver, Mark Lovick, Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith

CALL TO ORDER

Chairman Kirk Smith called the meeting to order at 6:00 p.m.

INVOCATION

Commissioner Mark Lovick provided an invocation and led the Board in the Pledge of Allegiance.

PLEDGE OF ALLEGIANCE

I. ADDITIONAL AGENDA

Chairman Kirk Smith requested the addition of a Closed Session for economic development and a Closed Session to discuss a personnel matter. Chairman Smith also requested to move the Resolution recognizing the Lee County Health Department following the Public Hearing for a Zoning Map Amendment as item III. B. Commissioner Reives requested that map G be added to the redistricting discussion at letter B under Old Business.

Motion: Motion to approve the agenda as amended.

Mover: Arianna Lavalley

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

II. APPROVAL OF CONSENT AGENDA

Motion: Motion to approve the Consent Agenda as presented.

Mover: Cameron Sharpe

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

II.A Refund and Release Report for September 2021

[Gen Statute 105.docx](#)

[RELEASE CODES SPREADSHEET.xls](#)

[September Real Property Abatement Report.pdf](#)

[September Personal Property Abatement Report.pdf](#)

II.B Approval of Budget Amendment #10/18/21/07

[10-18-21-07.pdf](#)

II.C Approval for Lee County Libraries to accept \$1600 stipend for NASA @ My Library partnership.

III. PUBLIC HEARING

III.A Zoning Map Amendment Application and Staff Report

Planning Administrator Amy McNeill presented a zoning map amendment. An application was submitted by Savannah Livesay Gray to rezone one 2.24 acre tract of land off of Greenwood Road/Rocky Fork Church Road addressed as 2301 Greenwood Road, formerly a portion of a 62.4 acre tract of land that was recently subdivided, located east of the intersection of Rocky Fork Church Road and Greenwood Road, from Residential Restricted (RR) to Residential Agricultural (RA). The subject property is located between 2305 and 2149 Greenwood Road and is identified as a portion of the Tax Parcel 9359-84-5224-00, as depicted on Lee County Tax Map 9539.04 and 9539.02. It is also illustrated as Lot 1 on a 2021 plat labeled Minor Subdivision Survey for Savannah L. Gray, created by Thomas J. Matthews, Professional Land Surveyor and recorded as Plat Cabinet 2021, Slide 96 of the Lee County Register of Deeds Office. This is a standard general use zoning request meaning no building or site plans are required as part of this process. At this time, Chairman Smith opened the public hearing for comment. The following person spoke in favor of the proposed rezoning:

- Perry Gray, 5948 Ponderosa Road, Sanford, NC

Chairman Smith closed the public hearing.

[001-REZ__V_Greenwood_Rd-BINDER \(1\).pdf](#)

III.B Recognition of the Lee County Health Department

Commissioner Knecht asked to recognize the Health Department Staff for a job well done. Vice Chair Arianna Lavallee proceeded to read a Resolution recognizing the Lee County Health Department.

Motion: Motion to approve the Resolution recognizing the Lee County Health Department Efforts in Response to the COVID-19 Pandemic.

Mover: Arianna Del Palazzo

Moved To: Approve

For: 7 - Arianna Del Palazzo, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick
Motion Result: Passed

IV. PUBLIC COMMENTS

The following people spoke during the public comments section of the meeting:

- Linda Rhodes, 602 North Vance Street, Sanford, NC (Redistricting)
- Cathy Griffith, 304 South Main Street, Broadway, NC (Redistricting)
- Lacrechia Reives, 473 Oak Branch Lane, Sanford, NC (Redistricting)
- Theresa Spinx, 409 San Lee Drive, Sanford, NC (Redistricting)
- Phillip Checkchs, 2215 Southern Road, Sanford, NC (Requesting a full forensic audit of elections by a third party)
- Gladys McAuley, 2100 Eveton Lane, Sanford, NC (Redistricting)
- Vonda Reives, 2117 Jasany Drive, Sanford, NC (Redistricting)
- Brenda Johnson, 815 West Macintosh Street, Sanford, NC (Redistricting)
- Sandra Thompson, 99 Ravens Nest Lane, Cameron, NC (Redistricting)
- Former Representative Leslie Cox, 508 Olde Towne Drive, Sanford, NC (Redistricting)

County Attorney Whitney Parrish read the following e-mails that were submitted prior to the meeting:

- Southern Coalition Mitchell Brown OBO Brenda Johnson, 815 West McIntosh Street, Sanford, NC mitchellbrown@scsj.org (Redistricting)
- Cynthia Wooten, 800 West McIntosh Street, Sanford, NC cintg53@yahoo.com (Redistricting)
- Carol Abbey, 538 Perth Drive, Sanford, NC cabbey@charter.net (Redistricting)
- Cleo Bryant, cleo99bryant@yahoo.com (Redistricting)
- Ann McCracken, awmccracken@charter.net (Redistricting)
- John Kirkman, kirkman3307@charter.net (Redistricting)
- bbadiyah@aol.com (Redistricting)

V. OLD BUSINESS

V.A Vote on Redistricting Plan and Resolution

Strategic Services Director Don Kovasckitz reminded the Board that at the last meeting the Board took action to direct staff to prepare a Resolution for the adoption of redistricting Plan F. Following conversation from the meeting, staff was also asked to create a Plan G, removing 50% of the population moved from District 2 into District 1. 647 was the population and 316 were moved from the proposed District 1 to District 2. Plan A, Plan F, and Plan G were illustrated for the Board. Plan A included the least amount of changes to bring the districts into the 5% deviation compliance. For Plan F, some of the population that follows the 421 bypass that was in District 4 was moved to District 2 since some of the population was moved out of District 2 into District 1. Commissioner Reives stated that the minority population was reduced in District 3 by 8% and Plan F inserts 3.8% more white people in exchange. Commissioner Knecht stated that the closest highway boundary and total population was used to make sure that Plan F meets the redistricting parameters. Commissioner Sharpe stated that map A moved one boundary line while map F moved about 3 lines. Chairman Smith stated that Plan A has the fingers that give the gerrymandered appearance. Commissioner Sharpe stated that he thinks the end game is to put Commissioner Reives out of the next election. Knecht stated the intent

behind the map was not to oust Commissioner Reives, it is compact, it keeps the precincts and maintains the majority-minority district. Commissioner Carver addressed the process followed to define Plan F. The first step was to address the total population count in each of the four districts. Looking at the infinite number of possible ways to redistrict, why is Plan F acceptable (based on the Voting Rights Act)? Natural boundaries were used to define a change in the northeast portion of District 1 (Poplar Springs Church Road and Lick Creek Road) instead of choosing a line of selected census blocks. Precinct integrity was maintained in District 3 by not shifting portions of Carolina Trace to District 2. Since population from District 2 was moved to District 1, the loss in population was compensated for by moving a northern piece of District 4 defined by a natural boundary to District 2. Choices were made in a sequence specified in the Voting Rights Act, population distribution, compactness, continuity, natural boundaries, and then a check was made to ensure someone or group was not disenfranchised. Looking at the change in percentages (of minorities) to District 1, Commissioner Carver felt it would be hard to argue that a minority candidate would not be elected or reelected in that district. He said the argument is made that Plan F was designed and is acceptable based on the Voting Rights Act adding that there was no motivation at the beginning of designing Plan F to intentionally disenfranchise anyone. A review of Plan F showed that there was not a significant change to the percentages of minorities in District 1. Commissioner Reives requested voting age population percentages, which County Attorney Whitney Parrish stated that voting age population was provided. Don Kavasckitz stated that the voting age information was pulled from the census block data, not the number of registered voters. Kavasckitz provided a breakdown of the voter age population by race for each of the considered plans A, F, and G. After further discussion, Vice Chair Lavallee requested to call the question.

[Resolution Redistricting 2021 Plan F.docx](#)

Motion: Motion to adopt Plan A.

Mover: Robert Reives

For: 3 - Robert Reives, Cameron Sharpe, Mark Lovick

Against: 4 - Arianna Lavallee, Dr. Andre Knecht, Kirk Smith, Bill Carver

Motion Result: Failed

Motion: Motion to adopt Plan G.

Mover: Robert Reives

For: 3 - Robert Reives, Cameron Sharpe, Mark Lovick

Against: 4 - Arianna Lavallee, Dr. Andre Knecht, Kirk Smith, Bill Carver

Motion Result: Failed

Motion: Motion to adopt the Resolution for redistricting Plan F.

Mover: Arianna Lavallee

For: 4 - Arianna Lavallee, Dr. Andre Knecht, Kirk Smith, Bill Carver

Against: 3 - Robert Reives, Cameron Sharpe, Mark Lovick

Motion Result: Passed

V.B Request to begin installation of "In God We Trust" motto

On January 20, 2021, Mr. Rick Lanier, representing the "Us Motto Action Committee" requested to appear before the Board to discuss and present renditions of placing the US motto "In God We Trust" on the exterior of the new courthouse, the County Administration Building and the Commissioners' chambers at no cost to the County. The Committee would like to begin installation and according to the previously adopted resolution, installation can occur once there is an agreement in

writing. County Attorney Whitney Parrish provided a proposed agreement related to the installation.

[2021-4 RESOLUTION Supporting the Display of In God We Trust At the Courthouse.pdf](#)

[Lee County US Motto.pdf](#)

Motion: Motion to approve the Memorandum with the US Motto Action Committee for the installation of "In God We Trust" at the new Courthouse, the County Administration building, and the Commissioners' chambers.

Mover: Arianna Lavalley

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

VI. NEW BUSINESS

VI. A Moved to Item III. B

VI.B Grant drain field easement on property owned at 9641-62-3897-00

Lee County owns a parcel of land located at Lot 13 Ivey Drive (off Beulah Brown Road). The individual across the street, located at 3511 Ivey Drive has requested Lee County grant an easement for her septic tank that impacts Lee County's land. After receiving this request, staff researched to determine why the County owns the land. In the Board of Commissioners' meeting minutes from November 16, 1992 in which the County sought a CDBG grant for the Beulah Brown Road area for housing rehab, relocation, water line extensions and road improvements. Specifically, in 1993 the County purchased Lot 13 Ivey Drive from CAMCO Builders for just compensation. In the minutes from the August 19, 1996 Board meeting that state specifically that lot was purchased to provide areas for septic tanks and drain fields in connection with Beulah Broad Road CDBG project. The homeowner that utilizes Lee County's land is the same owner from the 1990s and whose house had recently been destroyed in a fire. Environmental Health Staff could not find a recorded easement, the policies of requiring an easement may have changed, but is necessary to receive one now. Since the intent of purchasing this land was for this reason, staff is recommending the Board allow the easement and authorize the Chair to sign any paperwork necessary. County Attorney Whitney Parrish stated that she was contacted by a property owner regarding the granting of property for a drainfield.

[1992 - 11-16-92 Regular Meeting.pdf](#)

[Resolution for Lot 13.pdf](#)

[1992 - 11-16-92 Regular Meeting.pdf](#)

[964162389700_20211012.pdf](#)

Motion: Motion to grant drain field easement on property owned at 9641-62-3897-00.

Mover: Cameron Sharpe

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

VII. MANAGERS REPORTS

VII.A September 2021 Financial Report

Assistant County Manager Lisa Minter presented the September 2021 Financial Report, a copy of which is attached and included in these minutes.

[September 2021 Financial Report.pdf](#)

[monthly sales tax analysis2021-2022.pdf](#)

[historical sales tax analysis.pdf](#)

[countywide sales tax analysis 2021-2022.pdf](#)

VII.B Monthly Manager's Report

County Manager John Crumpton presented the monthly manager's report for the month of October 2021, a copy of which is attached and included in these minutes. A COVID update was provided with weekly case count, positive cases by age and time period, weekly case count by race, by ethnicity, by gender, and weekly breakthrough cases. An update was provided on the status of the mountain bike trails at San-Lee Park. Work has begun on the intermediate/higher level jump line. Looking at completing the trails by Thanksgiving. After a discussion with staff regarding the upcoming meeting schedule a change to the meeting schedule is proposed. The December 6th meeting is the same night as the Sanford Christmas Parade and because the third Monday is the week of Christmas, the County Manager proposed meeting on Monday, December 13th and in January to move the meetings to the 2nd and 4th Monday (10th and 24th) with the Annual Budget Retreat scheduled for January 27th - 28th, 2022. The County Manager expressed that due to partisanship and other issues going on it has made it difficult to do the redistricting in house, thus he asked for the record to show that he recommended an independent third party be used to redraw the district maps in the future so staff is not placed in the middle.

[County_Managers_Monthly_Report_Oct_2021.docx](#)

[Monthly Managers Report September 2021.docx](#)

[9.27.21 Agenda.pdf](#)

[2021 OCT_Director_Report.pdf](#)

[10.13.21 Lee County Library Board Agenda.pdf](#)

[October TRC Agenda for 10.28.21.pdf](#)

[REVISED MONTHLY REPORT SEPTEMBER 2021.pdf](#)

Motion: Motion to modify the meeting schedule in December to one meeting on December 13th and modify the January schedule to the 2nd and 4th Monday on January 10th and 24th with the annual budget kickoff/retreat meeting being held on January 27th and 28th, 2022.

Mover: Robert Reives

For: 7 - Arianna Lavalley, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

VIII. COMMISSIONERS' COMMENTS

IX. CLOSED SESSION

Motion: Motion to go into closed session per N.C. General Statute Section 143-318.11(a)(4) to discuss the location and expansion of business and Section 143-318.11(a)(6) to discuss a personnel matter.

Mover: Arianna Lavallee

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

Commissioner Reives departed the meeting at 7:55 p.m.

Motion: Motion to go out of Closed Session. Departed at 8:36 p.m.

Mover: Dr. Andre Knecht

Moved To: Approve

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

ADJOURN

Motion: Motion to adjourn. The meeting adjourned at 8:39 p.m.

Mover: Cameron Sharpe

For: 7 - Arianna Lavallee, Dr. Andre Knecht, Robert Reives, Cameron Sharpe, Kirk Smith, Bill Carver, Mark Lovick

Motion Result: Passed

Kirk D. Smith, Chairman
Lee County Board of Commissioners

ATTEST:

Jennifer Gamble, Clerk to the Board



ITEM #: II.K

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 1, 2021

SUBJECT: Minutes from the October 18, 2021 Closed Session

DEPARTMENT: Governing Body

CONTACT PERSON: Jennifer Gamble, Deputy County Attorney/Clerk to the Board of Commissioners

TYPE: Consent Agenda

REQUEST	Approve minutes from the October 18, 2021 Closed Session.
BUDGET IMPACT	None
ATTACHMENTS	
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Approve minutes from the October 18, 2021 Closed Session.
SUMMARY	

A draft of the minutes from the October 18, 2021 Closed Session will be send to member of the Board for review under a separate cover.



ITEM #: IV.A

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 1, 2021

SUBJECT: Planning Board Recommendation Regarding a Zoning Map Amendment
(Rezoning)

DEPARTMENT: Planning

CONTACT PERSON: Amy McNeill, Planning Administrator

TYPE: Action Item

REQUEST	Consider the Planning Board recommendation regarding a Zoning Map Amendment to rezone a 2.24 vacant tract of land off of Greenwood Road from Residential Restricted (RR) to Residential Agricultural (RA).
BUDGET IMPACT	N/A
ATTACHMENTS	001-REZ@2301 Greenwood Rd-BINDER.pdf
PRIOR BOARD ACTION	Public Hearing held on October 18, 2021
RECOMMENDATION	Consider the Planning Board Recommendation and Vote
SUMMARY	

Application by Savannah Livesay Gray to rezone one 2.24 acre tract of land off of Greenwood Road/Rocky Fork Church Road addressed as 2301 Greenwood Road (formerly a portion of a 62.4 acre tract of land that was recently subdivided), located east of the intersection of Rocky Fork Church Road and Greenwood Road, from Residential Restricted (RR) to Residential Agricultural (RA). The subject property is located between 2305 and 2149 Greenwood Road and is identified as a portion of Tax Parcel 9539-84-5224-00, as depicted on Lee County Tax Map 9539.04 and 9539.02. It is also illustrated as Lot 1 on a 2021 plat labeled Minor Subdivision Survey for Savannah L. Gray, created by Thomas J. Matthews, Professional Land Surveyor and recorded as Plat Cabinet 2021, Slide 96 of the Lee County Register of Deeds Office.

**LEE COUNTY BOARD OF COMMISSIONERS
PLANNING BOARD RECOMMENDATION
FOR A ZONING MAP AMENDMENT / REZONING REQUEST
Regular Meeting, Monday, November 1, 2021
Wicker Civic Center, 1801 Nash Street, Sanford, NC 27330**

PLANNING BOARD RECOMMENDATION

Regarding the application by Savannah Livesay Gray to rezone one 2.24 acre tract of land off of Greenwood Road/Rocky Fork Church Road addressed as 2301 Greenwood Road (formerly a portion of a 62.4 acre tract of land that was recently subdivided), located east of the intersection of Rocky Fork Church Road and Greenwood Road, from Residential Restricted (RR) to Residential Agricultural (RA), **the Planning Board met on October 18th, after the public hearing was held, and recommended that the Commissioners approve the zoning map amendment as submitted by a unanimous vote.**

Specific topics of discussion included the following:

- The request is consistent with the Plan SanLee adopted long-range plan because both the Residential Agricultural (RA) and Residential Restricted (RR) zoning districts are listed as current zoning districts for the long-range plan designation of Countryside.
- Also, the single-family dwelling land use on a newly created lot corresponds with the minimum of one dwelling unit per 2 acres recommended density for Countryside.
- The request is reasonable and in the public interest because the site has access to public water and the applicant has an approved septic evaluation from the Lee County Environmental Health Department.

As a reminder, two votes are required for each rezoning request. One vote to approve a statement on long range plan consistency and one vote to either approve or deny the rezoning request. Staff has drafted sample motions for your use or you are free to make your own motions.

VOTE #1: APPROVE A STATEMENT ON LONG RANGE PLAN CONSISTENCY AS IT RELATES TO THIS REZONING REQUEST:

Motion Option 1: *"I make a motion that the zoning map amendment **IS** consistent with the Plan Sanlee log-range plan designation of Countryside because both the Residential Agricultural (RA) and Residential Restricted (RR) zoning districts are listed as current zoning districts for the long-range plan designation of Countryside."*

Motion Option 2: *I make a motion that the propose zoning map amendment **IS NOT** consistent with the Plan Sanlee long-range plan designation of Countryside because the intent is to transition the land use from farmland to a homesite."*

Motion Option 3 - Unique motion: The Planning Board members are free to create a unique motion based on different articulated findings, information that was provided during the public hearing, or other matters deemed important by the Board.

VOTE #2: TO APPROVE OR DENY THE REZONING REQUEST:

Motion Option 1: *"I make a motion that Planning Board recommend the County Commissioners*

APPROVE the proposed zoning map amendment because it is reasonable and in the public interest because the site is already in character with the proposed Residential Agricultural (RA) zoning district, it has access to public water and has an approved septic evaluation on file with the Lee County Environmental Health Department.”

Motion Option 2: “I make a motion that the Planning Board recommend the Lee County Commissioners **DISAPPROVE** the proposed zoning map amendment because Residential Restricted (RR) zoning is more appropriate for this location.”

Motion Option 3 - Unique motion: The Planning Board members are free to create a unique motion based on different articulated findings, information that was provided during the public hearing, or other matters deemed important by the Board.

REZONING REPORT FROM OCTOBER 18, 2021 AGENDA

REQUEST

Savannah Gray is requesting to rezone a newly created 2.24 acre tract of land with frontage on Greenwood Road from Residential Restricted (RR) to Residential Agricultural (RA). The land is part of the McGilvery family land, of which Mrs. Gray is a descendant, and was deeded to Mrs. Gray in 2021 so that she could live near her family. Mrs. Gray plans to develop her land with a new manufactured/mobile home as her residence; however, the current RR zoning allows modular and site built homes, but not manufactured/mobile homes. Therefore, she has submitted this Zoning Map Amendment Application for your consideration. This is a standard general use rezoning request, as opposed to a conditional rezoning request; which means that no site plan/subdivision plans or building plans are required as part of the rezoning request.

GENERAL INFORMATION

Applicant:	Savannah L. Gray
Property Owner:	Savannah L. Gray
Request:	Rezone from Residential Restricted (RR) to Residential Agricultural (RA)
Location:	2301 Greenwood Road, Sanford, NC 27332 (between 2149 and 2305)
Acreage:	2.24 acres
Tax Parcel:	9539-84-5224-00, portion of
Tax Map:	9639.02
Township:	Greenwood
Fire District:	Tramway Station 2
Schools:	Greenwood Elementary / SanLee Middle School / Southern Lee High School

SITE DESCRIPTION

The site has frontage on Greenwood Road, is located east of the intersection of Rocky Fork Church Road and Greenwood Road, and is between 2305 and 2149 Greenwood Road.

ZONING DISTRICT INFORMATION

Existing Zoning: The subject property is zoned Residential Restricted (RR), which is established to provide areas for low-density single-family uses, with a maximum of one and one-half (1.5) dwelling

units per acre. Property zoned RR should include only those tracts which abut or are in close proximity to existing large-lot single family development, making RR an appropriate transition district between rural, agricultural, and suburban uses.

Minimum lot size:	30,000sf or 0.69 of an acre
Minimum lot width:	100ft
Minimum lot depth:	150ft
Minimum building setback, front:	30ft, measured from the right-of-way of the public street
Minimum building setback, rear:	30ft, measured from the rear property line
Minimum building setback, side(s):	15ft, measures from the side property lines
Maximum building height:	40ft
Maximum impervious surface:	N/A for residential development that is not within a watershed

Examples of uses permitted by right within the RR zoning district include residential single-family detached dwellings (site built and modular houses, both of which are constructed in compliance with the North Carolina Residential Building Code), duplex dwellings, bed & breakfast inn, pottery manufacturing & sales, parks/playgrounds/athletic fields operated on a noncommercial basis, church/religious complex (new site with less than 350 seats), church/religious complex (any size, if an addition to an existing complex), schools (addition to existing site), stables/riding academies, animal production & support services (unincorporated Lee County), crop production & support services (unincorporated Lee County), and forestry/logging & support services (unincorporated Lee County). There is a list of all of the permitted uses for this zoning district within the agenda packet for your reference.

Proposed Zoning: The Residential Agricultural (RA) district is established to provide areas for low density single family uses, low intensity agricultural operations as well as agri-business and supportive industrial and commercial uses. Industrial operations are not permitted unless they clearly support an agricultural use. RA zoning protects and preserves valuable agricultural areas, implements agricultural protection zoning, establishes performance standards for rural businesses, preserves rural areas, preserves pasture land and agriculture, sets maximum permissible densities or new zoning districts, defines specific areas for rural commercial uses, and identifies areas appropriate for agricultural preservation.

Minimum lot size:	40,000sf or 0.92 of an acre
Minimum lot width:	100ft
Minimum lot depth:	125ft
Minimum building setback, front:	30ft, measured from the right-of-way of the public street
Minimum building setback, rear:	30ft, measured from the rear property line
Minimum building setback, side(s):	15ft, measures from the side property lines
Maximum building height:	40ft
Maximum impervious surface:	N/A for residential development that is not within a watershed

Examples of uses permitted by right within the RA zoning district include residential single-family detached dwellings (site built and modular houses, both of which are constructed in compliance with the North Carolina Residential Building Code AND mobile/manufactured houses, which are constructed in compliance with the Manufactured Home Construction and Safety Standards administered by U.S.

Housing and Urban Development or HUD Code), duplex dwellings, pottery manufacturing & sales, parks/playgrounds/athletic fields operated on a noncommercial basis, church/religious complex (new site with less than 350 seats), church/religious complex (any size, if an addition to an existing complex), Schools (addition to existing site), animal production & support services (unincorporated Lee County), crop production & support services (unincorporated Lee County), and forestry/logging & support services (unincorporated Lee County). There is a list of all of the permitted uses for this zoning district within the agenda packet for your reference

Adjacent Zoning

North: Residential Restricted (RR)
South: Residential Restricted (RR)
East: Residential Restricted (RR)
West: Residential Restricted (RR), opposite Greenwood Road

Note: There is Residential Agricultural (RA) zoning approximately 320ft from the site on the opposite side of Greenwood Road as illustrated on the zoning map included in the agenda packet.

Adjacent Land Uses

North: Wooded land and a house at 2149 Greenwood Road
South: Farm fields, wooded land, and a house at 2305 Greenwood Road
East: Farm fields and wooded land
West: Farm fields and wooded land

UTILITIES

Per GIS, there is an eight-inch City of Sanford maintained public water main line in the right-of-way of Greenwood Road, which may serve future residential development as a potable water source. All connections to the existing water main line must be approved by the City of Sanford Public Works Department and comply with all applicable regulations.

Per GIS, the site does not have access to public sanitary sewer; therefore any/all future development must utilize a private septic system for the on-site household wastewater treatment. All private septic systems must be approved by the Lee County Environmental Health Department and/or a Soil Scientist licensed to practice in North Carolina and comply with all applicable regulations.

TRANSPORTATION

There is approximately 300 linear feet of frontage on Greenwood Road (SR 1144) a NCDOT maintained public road with a 60ft wide right-of-way at this location.

NCDOT Average Annual Daily Traffic Count (AADT): There is a 2019 average annual daily traffic count of 1,600 vehicles on Greenwood Road northwest of the site.

DEVELOPMENT STANDARDS

If rezoned, all of the uses permitted in the RA zoning district would be allowed and any future redevelopment of the subject property will be required to meet the current development standards of the UDO.

LOCAL OVERLAY DISTRICTS

This site does not appear to be located within any of the local overlay districts.

General Note: The following is a general note included with all rezoning requests: Sanford, Lee County, and Broadway do not have a local grading permit or stormwater ordinance and rely on the NC Department of Environmental Quality to regulate land disturbing activities. For questions or concerns regarding land disturbing activities, contact the NC Division of Energy, Mineral, and Land Resources Sediment Program via mail 1612 Mail Service Center, Raleigh, NC 27699-1612, via phone at 877-623-6748 or visit the NCDEQ website at <http://deq.nc.gov>. The physical address of the office is 217 W. Jones Street, Raleigh, NC 27603.

PLAN SANLEE

The long-range land use plan identifies the front portion of this property as Countryside, which has the following characteristics: undeveloped lands outside the Urban Service Area, preservation of the country's agricultural heritage encouraged, conservation and maintenance of rural lifestyle supported, and limited residential density. The local example is the Avents Ferry Road corridor in northeast Lee County. Information from the land use plan is provided as attachments to this report for your reference.

Land use designations include schools, churches, single-family detached dwellings, farmland, forests, and conservation land. Forms of transportation include automobiles that share the roads with agricultural activity (with vehicular connectivity encouraged in new development) and pedestrians walking & bicycling on off-street trails. The zoning districts are Residential Agricultural (RA) and Residential Restricted (RR). The maximum development density is one dwelling unit per two acres with deep building setbacks and a 35ft height limit. Utility infrastructure is well water and on-site wastewater disposal. The features character is two-lane rural highways, dispersed development pattern, and agricultural fields & forests.

PLANNING STAFF RECOMMENDATION

The long-range plan designation of Countryside lists single-family detached dwellings as an allowed land use, but does not get into the specifics of the construction method of the home (manufactured/mobile homes or modular homes or site-built homes). Residential Agricultural (RA) and Residential Restricted (RR) are the current zoning districts with Agricultural and Countryside Residential listed as future recommended zoning districts, which once again, speak to the overall land uses encouraged, but not the actual construction methods of the proposed homes.

There is Residential Agricultural (RA) zoning approximately 320ft from the site on the opposite side of Greenwood Road as illustrated on the zoning map included in the agenda packet. The proposed land use of low-density single family residential is appropriate for both zoning districts and staff was unable to find a definitive reason for the placement of the boundary between the RR and RA zoning districts in this area. Given that the site was formerly a farm field (which corresponds with the agricultural component of RA zoning) and that this is a rural area with existing low-density single family residential development, staff supports this rezoning request as it appears to be reasonable since the site is already RA in character.

Additional information presented at the public hearing should also be considered in the recommendation and the final decision regarding the requested zoning map amendment.

PLANNING BOARD RECOMMENDATION

Per state law, when conducting a review of a proposed zoning text or map amendment, the planning board shall advise and comment on whether the proposed action is consistent with any comprehensive plan that has been adopted and any other officially adopted plan that is applicable. The planning board shall provide a written recommendation to the governing board that addresses plan consistency and other matters as deemed appropriate by the planning board, but a comment by the planning board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the governing board. If no written report is received from the planning board within 30 days of referral of the amendment to that board, the governing board may act on the amendment without the planning board report. The governing board is not bound by the recommendations, if any, of the planning board

Sample Motions

The Planning Board shall provide a written recommendation to the Lee County Commissioners that addresses Plan SanLee long range plan consistency and other matters as deemed appropriate by the Planning Board. These sample motions are provided by staff based on information in the Plan SanLee land use plan. The Planning Board members are free to create a unique motion based on different articulated findings, information that was provided during the public hearing, or other matters deemed important by the Board.

VOTE#1: APPROVE A STATEMENT ON CONSISTENCY WITH THE PLAN SANLEE AS IT RELATES TO THIS ZONING MAP AMENDMENT

Motion Option 1: *"I make a motion that the zoning map amendment **IS** consistent with the Plan SanLee log-range plan designation of Countryside because the site is located outside of the Urban Service Area, and the request would support the conservation & maintenance of a rural lifestyle with limited residential density."*

Motion Option 2: *I make a motion that the propose zoning map amendment **IS NOT** consistent with the Plan Sanlee long-range plan designation of Countryside because the intent is to transition the land use from farmland to a homesite."*

Motion Option 3 - Unique motion: The Planning Board members are free to create a unique motion based on different articulated findings, information that was provided during the public hearing, or other matters deemed important by the Board.

VOTE #2: TO APPROVE OR DISAPPROVE THE ZONING MAP AMENDMENT

Motion Option 1: *"I make a motion that Planning Board recommend the Lee County Commissioners **APPROVE** the proposed zoning map amendment because it is reasonable and in the public interest because the site is already in character with the proposed Residential Agricultural (RA) zoning district."*

Motion Option 2: *"I make a motion that the Planning Board recommend the Lee County Commissioners **DISAPPROVE** the proposed zoning map amendment because Residential Restricted (RR) zoning is more appropriate for this location."*

Motion Option 3 - Unique motion: The Planning Board members are free to create a unique motion based on different articulated findings, information that was provided during the public hearing, or other matters deemed important by the Board.

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP
OF LEE COUNTY, NORTH CAROLINA**

WHEREAS, a request to amend the Official Zoning Map has been received from Savannah Livesay Gray to rezone one 2.24 acre tract of land off of Greenwood Road/Rocky Fork Church Road addressed as 2301 Greenwood Road (formerly a portion of a 62.4 acre tract of land that was recently subdivided), located east of the intersection of Rocky Fork Church Road and Greenwood Road, and identified as a portion of Tax Parcel 9539-84-5224-00, as depicted on Lee County Tax Map 9539.04 and 9539.02, from Residential Restricted (RR) to Residential Agricultural (RA); and,

WHEREAS, said request has been presented to the Planning Board of Lee County; and

WHEREAS, the Board of Commissioners of Lee County conducted a public hearing on October 18, 2021 to receive citizen input on the requested zoning map amendment; and

WHEREAS, the Board of Commissioners of Lee County approves the request to amend the Official Zoning Map of Lee County;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF LEE COUNTY:

The Official Zoning Map is hereby amended to rezone one 2.24 acre tract of land off of Greenwood Road/Rocky Fork Church Road addressed as 2301 Greenwood Road (formerly a portion of a 62.4 acre tract of land that was recently subdivided), located east of the intersection of Rocky Fork Church Road and Greenwood Road, and identified as a portion of Tax Parcel 9539-84-5224-00, as depicted on Lee County Tax Map 9539.04 and 9539.02, from Residential Restricted (RR) to Residential Agricultural (RA). See Exhibits A and B included for reference.

In making this decision, the Board of Commissioners of Lee County finds that the proposed zoning map amendment complies with the long-range plan designation of Countryside because both the Residential Agricultural (RA) and Residential Restricted (RR) zoning districts are listed as current zoning districts for the long-range plan designation of Countryside and a single-family

dwelling land use on a newly created lot corresponds with the minimum of one dwelling unit per 2 acres recommended density for Countryside. Also, the request appears to be reasonable and in the public interest because it has access to public water and has an approved septic evaluation on file with the Lee County Environmental Health Department.

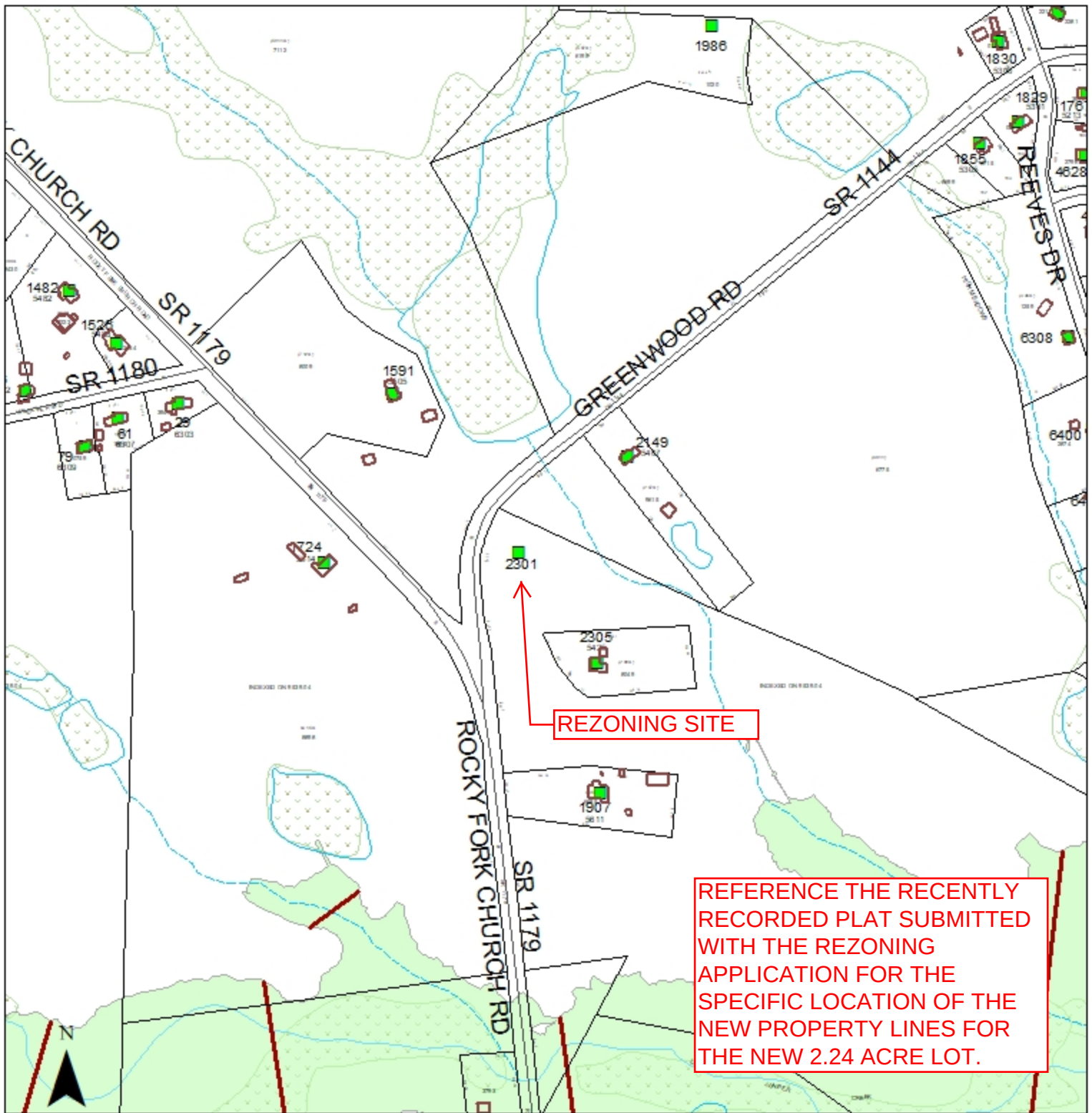
Kirk D. Smith, Chairman
Lee County Board of Commissioners

ATTEST:

Jennifer Gamble, Clerk to the Board

APPROVED AS TO FORM:

Whitney Parrish, Lee County Attorney



ZONING MAP AMENDMENT PETITION (REZONING REQUEST)
Application by Savannah Livesay Gray
to rezone vacant land on Greenwood Road from RR to RA,

This is a graphic illustration and not a legal document.
All information is comprised of layers of data that may or may not align correctly.

PC 2021

Slide 96

I further certify that the property is not located in a special flood hazard area as determined by the Federal Emergency Management Agency.

PATTIE W. MCGILVARY, Trustee, under the
PATTIE W. MCGILVARY LIVING TRUST,
dated February 12, 1998
DB 637, P. 426
TRACT # 2
PIN 9539-85-6775
59.6 ACRES +/- REMAINING

Certificate for Approval of (*Water Supply and)*Sewage Disposal Systems.
I hereby certify that the lot(s) on this plat have been evaluated under the current provisions of Title 15A NCAC 18A .1900 et seq., and the Regulations Governing Construction and Abandonment of Wells in Lee County and have been issued improvement permit no. (s) 304351 dated 4/30/21 (*and well permit no. (s) 1/4 dated).

NOTE: These permits are subject to revocation if there are changes in any of the conditions upon which their issuance were based including, but not limited to, soils, site plan, system design, or intended use.

Date 4/30/21 At Home
Lee County Environmental Health

*Not applicable if public water serves each lot.

PATTIE W. MCGILVARY, Trustee, under the
PATTIE W. MCGILVARY LIVING TRUST,
dated February 12, 1998
DB 637, P. 426
TRACT # 2
PIN 9539-85-6775
59.6 ACRES +/- REMAINING

Certification of Ownership and Dedication

I hereby certify that I am owner of the property shown and described hereon and that I hereby adopt this plan of subdivision with my free consent, establish minimum building setback lines, and dedicate all streets, alleys, walks, parks and other sites and easements to public or private use as noted. Furthermore, I dedicate all public sewer and/or water lines to the (Town of Broadway).

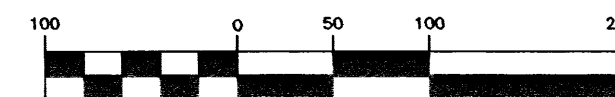
Sarah McGilvary Matthews 04/08/2021
Owner Date
Susan M. Livesay 4-8-2021
Owner Date

Certificate of Approval for Recording

I hereby certify that the subdivision plat shown hereon has been found to comply with the Subdivision Regulations for Lee County, North Carolina, and that this plat has been approved for recording in the office of the Register of Deeds of Lee County.

4/30/2021 Thomas H. Hirsch
(Date) County Planner

GRAPHIC SCALE



(IN FEET)
1 inch = 100 ft.

2.24 ACRES TOTAL
CALCULATED BY COMPUTER

REFERENCE:
PATTIE W. MCGILVARY, Trustee, under the
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TRACT # 1 AND TRACT # 2

OWNER:
GAYLE M. MATTHEWS
AND
SUSAN M. LIVESAY
1907 ROCKY FORK CHURCH ROAD
SANFORD, NC 27332

GAYLE M. MATTHEWS
AND SUSAN M. LIVESAY
SUSAN M. LIVESAY
DB 1010, P. 44

MINOR SUBDIVISION SURVEY FOR:

SAVANNAH L. GRAY

STATE:	COUNTY:	TOWNSHIP:	DATE COMPLETED:
NORTH CAROLINA	LEE	GREENWOOD	04-07-2021
THOMAS J. MATTHEWS PROFESSIONAL LAND SURVEYOR 226 E. TRADE STREET SUITE 2 SANFORD, N.C. 27332 (919) 776-3400 matthewssurveying@yahoo.com		SCALE: 1" = 100' PARCEL: SEE LOTS ZONE: RR	REVISIONS: JOB # 4003A
		TAX MAP: 9539.02	

NOTE:
AC. CAL. BY COMPUTER
WATER.....WELL/PUBLIC AVAILABLE
SEWER.....SEPTIC TANK
ZONING.....RR
MIN. BUILDING SETBACK LINES
30' FRONT
30' REAR
15' SIDE

NORTH CAROLINA, LEE COUNTY
Presented for registration on the day
of May 2021 at 3:16 P.M.
Recorded at Plat Cabinet 2021 Slide 96
Pamela G. Britt 05
Pamela G. Britt, Register of Deeds

GILBERT P. MATTHEWS
AND WIFE
ALICE MCGILVARY MATTHEWS
DB 74, P. 501
PC 2010, SLIDE 65
STATE OF NORTH CAROLINA
COUNTY OF LEE

I William Connady
REVIEW OFFICER OF LEE COUNTY, CERTIFY THAT THE
MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED
MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

William Connady
REVIEW OFFICER
DATE 4-30-2021

EXISTING NCGS CONCRETE MONUMENT "GABLES"
N 602,137.34' E 1,930,947.11' GRID COORDINATES NAD 83/2001
GABLES NAVD 88 ELEVATION 478.84'
GRID BEARING S 43° 03' 19" E 9,366.14' GRID DISTANCE FROM
NCGS CONCRETE MONUMENT "GABLES" TO CONTROL "A"

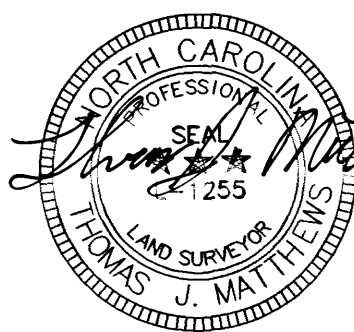
"I, Thomas J. Matthews, certify that this map was drawn
under my supervision from an actual GPS survey made under my
supervision and the following information was used to perform the survey:
(1) Class of survey: - AA
(2) Positional accuracy: - 95%
(3) Type of GPS field procedure: - Real-time Kinematic
(4) Dates of survey: - FEBRUARY 15th, 2021
(5) Datum/Epoch: - NAD 83/2001
(6) Published/Fixed-control use: - NCGS Concrete Monument "GABLES"
(7) Geoid model: - GEOID12A
(8) Combined grid factor(s): - 0.999861049
(9) Units: - US Survey Feet

NOTE:
THIS PROPERTY IS SUBJECT TO ANY AND ALL EASEMENTS,
RIGHT OF WAYS, AND AGREEMENTS OF RECORD PRIOR TO THIS PLAT.

NOTE:
THIS SURVEY CREATES A SUBDIVISION OF LAND IN AN
AREA COVERED BY A SUBDIVISION ORDINANCE.

I, Thomas J. Matthews, certify that this map was drawn under my
supervision from an actual survey made under my supervision (deed
description recorded in Book SEE page MAP; or other reference source
SEE MAP that the boundaries not surveyed are indicated as drawn from
information in Book SEE Page MAP; or other reference source SEE MAP
that the ratio of precision or positional accuracy is 1:10,000*; and that
this map meets the requirements of The Standards of Practice for Land
Surveying in North Carolina (21 NCAC 56. 1600).
This 7th day of APRIL A.D. 2021

Thomas J. Matthews
PROFESSIONAL LAND SURVEYOR
PLS. # L-1255



(LIFE ESTATE)
LOUISE W. RAY
DB 111, P. 218

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DB 1308, P. 368
PC 8, SLIDE 96H

WILLIAM R. MATTHEWS
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DB 276, P. 859
PC 1, SLIDE 112

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CL ROAD
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E 1,937,341.39'
GRID COORDINATES
NAD 83/2001

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ZONING - RESIDENTIAL RESTRICTED
ZONING - RESIDENTIAL AGRICULTURE

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2.5 ACRE LOT

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TRACT # 1
PIN 9539-84-522



ITEM #: IV.B

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 1, 2021

SUBJECT: Lee County Library Project 4841-01-21 Basic and Supplemental Services Pricing
(Placeholder)

DEPARTMENT: Administration

CONTACT PERSON: Santiago Giraldo,

TYPE: Action Item

REQUEST	The Development Services Department recommends the approval of Basic and Supplemental Services and Fees as presented.
BUDGET IMPACT	Funding for this project will be allocated on FY 2022 for bidding and construction. Design will be added to FY 2021
ATTACHMENTS	
PRIOR BOARD ACTION	On September 21, the BOC approved Vines Architecture to be our design firm for the Lee County Library. On that same date the BOC approved the Chairman to sign a contract after County legal review
RECOMMENDATION	The Development Services Department recommends the approval of Basic and Supplemental Services and Fees as presented.
SUMMARY	

On September 21, the BOC approved Vines Architecture to be our design firm for the Lee County Library. On that same date the BOC approved the Chairman to sign a contract after County legal review. The Development Services Department recommends the approval of Basic and Supplemental Services and Fees as presented. Funding for this project will be

allocated on FY 2022 for bidding and construction. Design will be added to FY 2021



ITEM #: V.A

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 1, 2021

SUBJECT: Lee County Government Website Re-Design, Migration, and Implementation.

DEPARTMENT: Information Technology

CONTACT PERSON: Kyle Edwards,

TYPE: Consent Agenda

REQUEST	Authorization for County Manager to approve purchase order and business agreement associated with scope of work from Revize on the County's website re-design, migration, and implementation.
BUDGET IMPACT	\$94,500 - Included in the 2021-2022 IT budget.
ATTACHMENTS	WebsitePres21.pptx
PRIOR BOARD ACTION	N/A
RECOMMENDATION	Authorize the County Manager to approve the purchase order allowing staff to begin execution of the scope of work with Revize associated with their RFP response to the County's website re-design, migration, and implementation.
SUMMARY	

This year the Commissioners approved in the IT budget funding for a new County website in alignment with the County's strategic planning initiatives. The County issued an RFP for the re-design, migration, and implementation of a new website as has been discussed. The County had 13 total potential responders, 9 of which submitted proposals. The RFP was posted in the Sanford Herald and was available on the County's website for ~30 days as well. Upon reviewing all received responses, 4 of these were in the long-term financially feasible category in terms of annual recurring cost and also had bodies of work that represented what we want to accomplish as part of the project. 2 of these 4 responses were classified as non-

responsive as they did not meet the requirements laid out in the RFP. Between the final 2 RFP candidates (Revize and Jesse James Creative), Revize stood out in an incredible manner. Their tremendous experience with Government website projects like ours and hundreds of others showed us that they were more than capable to implement our project and provide us with everything we would need for a successful migration and implementation. Their response also included a number of employee and citizen based applications such as citizen engagement and communication, bid opportunities, Intranet, job boards, alert and notification components, newsletters, news center, calendar, analytics, and much more. We interviewed Revize and found their content management system to be extremely functional and intuitive and their customer support to be stellar as well. They manage and support many clients in North Carolina and surrounding areas and across the Country. Many of the website re-design project they have been involved with have become award winning sites in this space. Revize also delivers a complimentary website redesign every 5 years if needed and we have found that their customers are so satisfied with their services that they stay with Revize for the long term. They lock in recurring management and support costs for 5 year terms but we are able to exit at any time if we so choose. Staff firmly believes that Revize is the best possible partner for the County's website project and highly recommends them as the chosen partner for this work. Additionally, the project is under budget which gives us flexibility in the design phase for additional components if needed but Revize offers such a turn-key and custom solution it is doubtful any additional funds will be needed. Staff is very excited to recommend Revize for this project and to begin work on the redesign of the County's website. Due to confidential and proprietary information in the RFP response, the Revize and other respondent's RFP responses are available in the clerk's office for review.

Lee County Government

WEBSITE RE-DESIGN AND MIGRATION



How did we get here?

- ▶ Current website is an iteration of the website from 2008
- ▶ The Board of Commissioners and County Manager are focused on the website as it is a core communication, collaboration, and marketing tool for the County
- ▶ While it is visually appealing, it lacks in some areas
 - ▶ Departmental update capability
 - ▶ Design flexibility
 - ▶ Open source platform (while cost effective, limited functionality)
 - ▶ Ease of access to commonly searched information

RFP process

- ▶ In September we released an RFP for potential respondents to deliver proposals to us for the re-design, migration, and implementation of the new website
- ▶ We sent the RFP notice directly to 7 companies, posted on the website for ~ 30 days, posted in the Sanford Herald, and received 9 responses
- ▶ Responses varied greatly in price
- ▶ The review committee's main goal was to find a partner that was experienced, motivated, capable, and economically viable for the project itself and for the long term.

Selection

- ▶ One company in particular stood out above the rest in terms of
 - ▶ Capability
 - ▶ Experience
 - ▶ Breadth of implementations and clients in the Government space
 - ▶ Functionality (Design, Content Management System, Implementation process)
 - ▶ Support, Security, Disaster Recovery, Analytics, CMS Architecture
 - ▶ Cost (near and long term)

Recommended Partner

revize.
The Government Website Experts

We are the
Government
website experts



[Contact Us](#) [Our Work](#)



Client Base

Revize North Carolina Clients!

- Asheboro, NC www.asheboronc.gov
- Cramerton, NC www.cramerton.org
- Edgecombe County, NC www.edgecombecountync.gov
- Elkin, NC www.elkinnc.org
- Hertford County, NC www.hertfordcountync.gov
- Martin County, NC www.martincountyncgov.com
- New Bern, NC www.newbernnc.gov
- Randleman, NC www.cityofrandleman.com
- Rutherford County, NC www.rutherfordcountync.gov
- Surry County, NC www.co.surry.nc.us
- Thomasville, NC www.thomasville-nc.gov
- Washington, NC www.washingtonnc.gov
- And Many More!

Michael Bruckner, Assistant to the City Manager,
City of Arcadia, CA

"Revize has done it again! Another game changing, cutting edge website that moves the industry forward by connecting citizens to services in as few clicks as possible."



Revize Clients!

- Arcadia, CA www.arcadiaca.gov
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- Gatlinburg, TN www.gatlinburgtn.gov
- Glencoe, IL www.villageofglencoe.org
- Largo, FL www.largo.com
- Myrtle Beach, SC www.cityofmyrtlebeach.com
- New Bern, NC www.newbern-nc.org
- New Brunswick, NJ www.cityofnewbrunswick.org
- St. Petersburg, FL www.stpete.org
- Troy, MI www.troymi.gov
- And Many More!

Colleen Roberts, New Bern, NC – Public Information Officer

"Revize is a beehive of creative thinkers who are interested in putting your organization's communication objectives front and center. They're extremely easy to work with and they're engaged every step of the way. Before, during and after Revize did our site build, they were super responsive any time we had questions or concerns. & they're always open to new ideas too. We couldn't be happier!"



Highlights

Government clients select Revize because we can help them

- Effectively engage residents.
- Enhance their web presence and build an online communications center.
- Empower non-technical web content editors and administrators to easily execute changes.
- Implement a scalable solution that allows them to affordably grow their web presence for the long term.

“Revize Websites build engagement
with your constituents.”

We have worked hard to establish a reputation for creating online community websites that engage, inform, and increase participation of your community. With our help, your community's website can serve your residents better, inspire them more, and get them actively involved in your government.

Please contact me if you have any questions at all.

Sincerely,



Thomas J. Jean
Project Manager
248-269-9263 x8035
Thomas.Jean@revize.com

Functionality

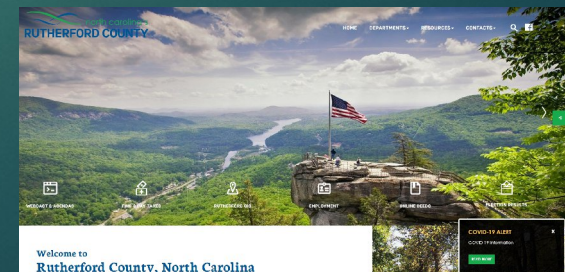
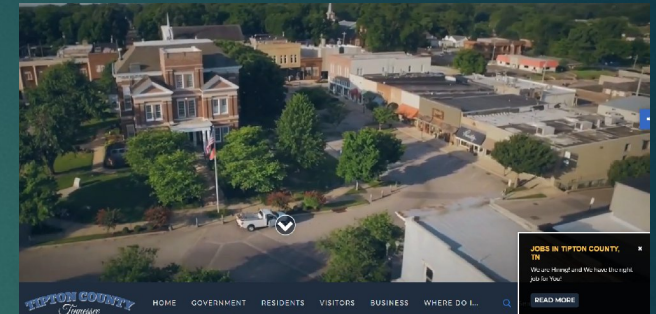
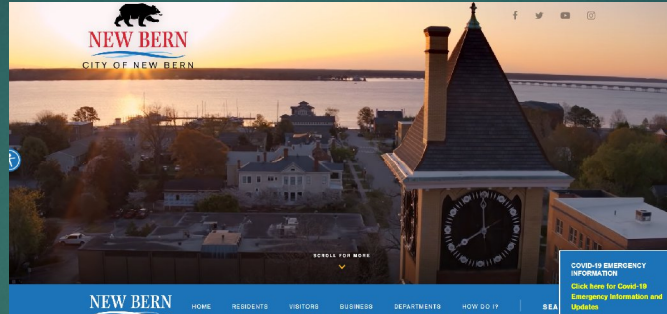
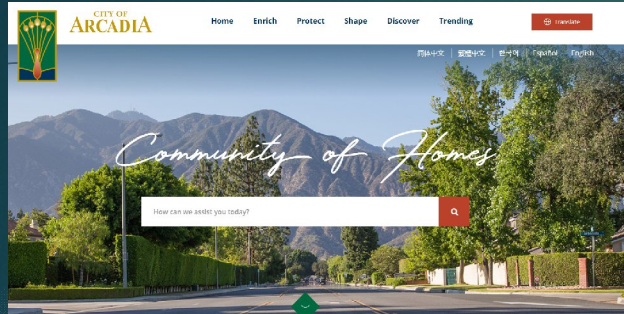
- Public Service Request App
- Calendar of Events
- E-Notification Modules
- On-Line Payment Portal
- Facilities Reservations
- News Center with Facebook/Twitter Integration
- Emergency Alerts
- Online Forms / Survey Tools
- E-Newsletter Applications
- Job Posting and Tracking Module
- Public Records Request Tracker

Company Profile

FOUNDED	HEADQUARTERS	PHONE	WEB SITE
1995	150 Kirts Blvd. Troy, MI 48084	248-269-9263	www.revize.com

Revize Software Systems was founded in June, 1995 as a "new media" development company specializing in the creation of interactive web design, multimedia content delivered on CD-ROM, and video production. Since then, Revize has made an unsurpassed name for itself in the web/internet industry as THE master of government website design, which remains our specialty. We now boast more than 1,800 clients in North America and have created acclaimed website designs for hundreds of municipalities and counties, as well as government departments and agencies. In September, 1996 as the Internet was becoming a world-wide reality, Revize began developing a Web Content Management System (CMS) for the government market to enable non-technical contributors to quickly and easily update content on their websites. The result was the creation of our state-of-the-art Revize Government CMS. Our mission has always been to enhance the communications of government organizations nationwide with their varied and valued audiences. This is based on our vision statement, which reads:

Client Sites





We are very excited to bring you
the recommendation for Revize to
be the chosen partner for Lee
County Government's next website

► Questions?



ITEM #: V.B

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 1, 2021

SUBJECT: Request for funding from the Airport Tax Reserve Fund by the Sanford-Lee County Regional Airport Authority.

DEPARTMENT: Finance

CONTACT PERSON: Lisa Minter, Assistant County Manager/Finance Director

TYPE: Action Item

REQUEST	The Sanford-Lee County Regional Airport Authority has submitted a request to the Board of Commissioners and the Sanford City Council requesting an additional \$330,000 from the Airport Tax Reserve Fund. The Authority will use the funds as a local match to a state grant of \$4.7 million to make improvements to the South Terminal area.
BUDGET IMPACT	See summary section.
ATTACHMENTS	Funds Request Resolution 10-28-21.pdf
PRIOR BOARD ACTION	On February 20, 2003, the Board of Commissioners approved a funding agreement for the Sanford-Lee County Regional Airport Authority. The agreement establishes a reserve fund based on the amount of property tax collected on personal property located at the airport during each fiscal year. The first priority in the use of the collected funds will be for the operation and maintenance of the airport and airport capital projects. Excess funds may be used for public purposes that benefit both the City and County.
RECOMMENDATION	Approve the request for funding.

SUMMARY

The Sanford-Lee County Regional Airport Authority met on Thursday, October 28, 2021 and passed a Resolution seeking the Commissioners approval to withdraw \$330,000 from the Airport Reserve Fund. The funds are needed as a local match to a state grant of \$4.7 million to make improvements to the South Terminal Area. The Airport Authority will be using an additional \$220,000 of funds they have on hand to complete the match. These improvements include additional taxiways and site improvements for additional hanger spaces. The Airport Reserve Fund currently has \$396,260 in the fund. We are projecting an additional \$140,000 will be collected by January 6, 2022. We therefore expect a balance of over \$200,000 to remain in the fund once all FY 21-22 taxes are collected. The area being improved will provide space for small to mid-size hangers, which are in large demand for users of the airport. The airport leases the land for 20 years and the airplane owner then builds the hanger. The number planes and hangers are increasing creating additional tax base for the airport. This investment by the State and County will again provide additional growth in the number of plans and in turn tax base for not only the airport but the Deep River Fire Department.

RALEIGH EXEC JETPORT

A REQUEST BY THE SANFORD-LEE COUNTY REGIONAL AIRPORT AUTHORITY FOR FUNDING A CAPITAL IMPROVEMENT PROJECT AT THE AIRPORT

WHEREAS, the General Assembly of North Carolina created the Sanford-Lee County Regional Airport Authority in 1992 to guide and direct the activities of the jointly-owned Sanford-Lee County Regional Airport operating as Raleigh Exec; and

WHEREAS, Raleigh Exec continues to have opportunities for additional hangar and business development at the Airport; and

WHEREAS, the Sanford-Lee County Regional Airport Authority received a \$4.7million grant to make improvements to the South Terminal area to increase aircraft accessibility and create additional hangar spaces; and

WHEREAS, the grant requires a 10% local match; and

WHEREAS, Lee County maintains an Airport Revenue Fund for the Airport which receives property tax revenues collected for property located at the airport; and

WHEREAS, an agreement exists between the City of Sanford, the County of Lee and the Airport which states that the Airport Revenue Fund is available for use by the Airport in operations, capital projects and other mutually beneficial projects; and

WHEREAS, the Sanford-Lee County Regional Airport Authority agreed to fund the 10% required match for the needed improvements,

NOW, THEREFORE, be it resolved that the Sanford-Lee County Regional Airport Authority hereby requests \$330,000 from the Airport Reserve Fund to be used as part of the 10% match for improvements to the South Terminal area.

RESPECTFULLY ADOPTED this 28th day of October, 2021



Carter Keller, Chair
Sanford-Lee County Regional Airport Authority

ATTEST: Sarah A. Staut
Sarah Staut, Clerk to the Authority



ITEM #: VI.A

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 1, 2021

SUBJECT: Update on Multi-Sports Complex

DEPARTMENT: Administration

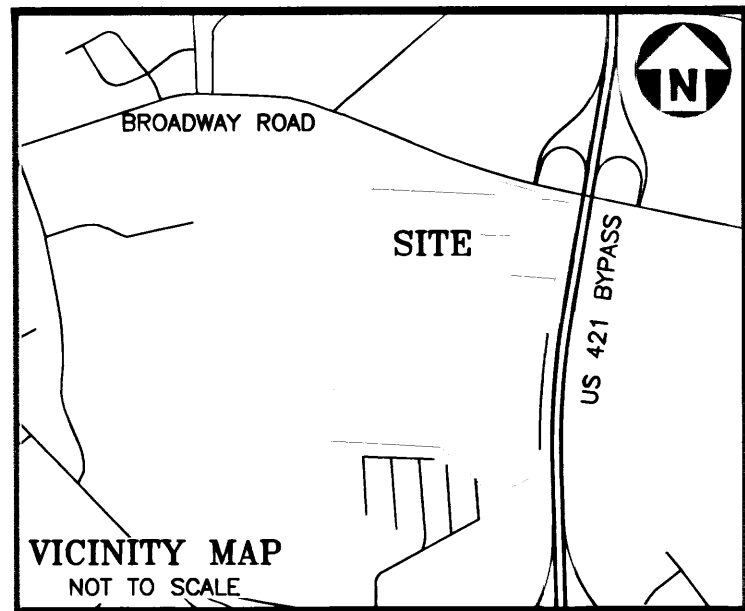
CONTACT PERSON: Jennifer Gamble, Deputy County Attorney/Clerk to the Board of Commissioners

TYPE: Action Item

REQUEST	An update will be provided to the Board regarding the Multi-Sports Complex.
BUDGET IMPACT	\$25 million
ATTACHMENTS	Multi-sports plat7.pdf
PRIOR BOARD ACTION	- Voter bond referendum approved in 2020, - Board of Commissioners approved the purchase of the property for the site in 2021
RECOMMENDATION	Motion to direct staff to develop an request for qualifications, seek responses, and then make a recommendation of award to the County Commissioners for design of a Multi-Sports Complex on property the County now owns off of Broadway Road in Sanford, North Carolina.
SUMMARY	

On Wednesday, October 20, the Poe and WESERA properties, which make up the 115 acres for the Multi-sports complex, were deeded to Lee County Government. The County now owns and is in control of the property. The next step in the Development of the Project is to develop an RFQ for engineering and design of the facility. As you can see from the attached map, and the location of wetlands on the site, the original concept drawing will not fit as neatly on the

site. Working with the wetlands will be an important aspect of the plan design. Based on discussions with our due-diligence firm, McAdams, the elements from the concept drawing will fit on the site, just not in the same configuration. The RFQ will seek qualified firms who can address development issues such as transportation access to the property, extension of public utilities to the site, conduct public meetings to discuss the planned design of the site, seek input from citizens, staff, the Parks and Recreation Advisory Board and the Lee County Board of Commissioners, develop construction drawings, bidding of the project, and provide construction supervision. Development of the RFQ, advertising and receiving proposals, then reviewing and making staff recommendations to the Board will take 90 days. Once a firm is selected, we believe the concept plans and then construction drawings will take at least 6 months. Based on this schedule and the current bond market, staff is recommending that we proceed with planning immediately. We are asking the Board to pass a motion allowing staff to develop an RFQ, seek responses, and then make a recommendation of award by the County Commissioners for design of a Multi-Sports Complex on property the County now owns off of Broadway Road in Sanford, North Carolina.



LEGEND(UNLESS OTHERWISE NOTED)

- CONCRETE MONUMENT
- EXISTING IRON PIPE
- IRON PIPE SET
- ADJOINER
- BOUNDARY
- BUFFER
- DRAINAGE EASEMENT
- EASEMENT
- OLD BOUNDARY
- RIGHT OF WAY
- SETBACKS

SURVEYOR'S CERTIFICATE

I, RONALD T. FREDERICK, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK 38, PAGE 23); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK 915, PAGE 355; THAT THE RATIO OF PRECISION OR POSITIONAL ACCURACY AS CALCULATED IS 1:35,947±; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 11TH DAY OF OCTOBER, A.D., 2021.

TYPE OF PLAT

I HEREBY CERTIFY THIS PLAT OF THE FOLLOWING TYPE: G.S. 47-30 (F)(1)(D). THAT THE SURVEY IS OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY, OR OTHER EXEMPTION OR EXCEPTION TO THE DEFINITION OF SUBDIVISION.

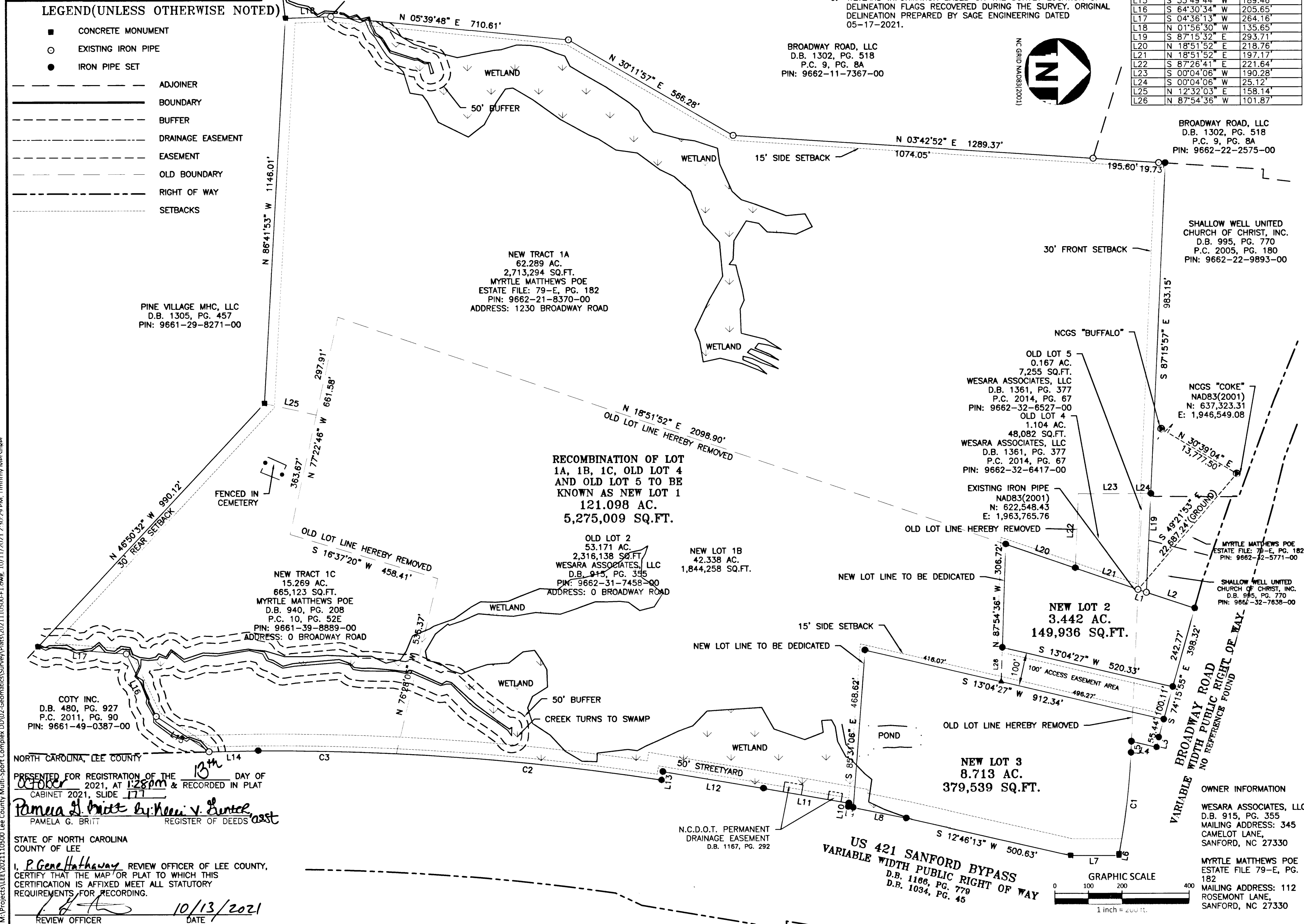
RONALD T. FREDERICK, PROFESSIONAL LAND SURVEYOR L-4720

GENERAL NOTES

- THIS IS A SURVEY OF AN EXISTING PARCEL(S) OF LAND. THIS IS A RECOMBINATION AND EASEMENT SURVEY.
- BEARINGS FOR THIS SURVEY ARE BASED ON NC GRID NAD 83 (2001) COORDINATES.
- ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES.
- AREA BY COORDINATE GEOMETRY.
- FLOOD NOTE: THIS PROPERTY IS NOT LOCATED IN A SPECIAL FLOOD HAZARD ZONE. IT IS LOCATED IN ZONE "X" AS DEFINED BY F.E.M.A F.I.R.M COMMUNITY PANEL #3710966200J DATED SEPTEMBER 6, 2006.
- WETLAND INFORMATION BASED ON THE SURVEY LOCATION OF DELINEATION FLAGS RECOVERED DURING THE SURVEY. ORIGINAL DELINEATION PREPARED BY SAGE ENGINEERING DATED 05-17-2021.

CURVE TABLE				
CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING
C1	2059.09'	302.54'	302.26'	S 83°04'02" E
C2	7628.13'	793.42'	793.06'	S 05°46'30" W
C3	7628.13'	411.84'	411.79'	S 01°14'55" W

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N 18°56'41" E	26.07'
L2	N 18°22'53" E	150.95'
L3	S 76°34'39" E	30.46'
L4	S 13°17'36" W	76.32'
L5	S 87°16'43" E	33.39'
L6	S 78°51'20" E	4.56'
L7	S 00°06'26" E	143.66'
L8	S 11°28'59" W	161.31'
L9	S 11°28'59" W	14.74'
L10	N 80°05'33" W	10.16'
L11	S 09°54'28" W	258.41'
L12	S 09°31'15" W	304.02'
L13	S 81°14'43" E	25.00'
L14	S 01°03'53" E	145.29'
L15	S 33°49'44" W	189.46'
L16	S 64°30'34" W	205.65'
L17	S 04°36'13" W	264.16'
L18	N 01°56'30" W	135.65'
L19	S 87°15'32" E	293.71'
L20	N 18°51'52" E	218.76'
L21	N 18°51'52" E	197.17'
L22	S 87°28'41" E	221.64'
L23	S 00°04'06" W	190.28'
L24	S 00°04'06" W	25.12'
L25	N 12°32'03" E	158.14'
L26	N 87°54'36" W	101.87'



McADAMS
The John R. McAdams Company, Inc.
2905 Meridian Parkway
Durham, NC 27713
phone 919. 361. 5000
fax 919. 361. 2269
license number: C-0293, C-187
www.mcadamsco.com

CLIENT
LEE COUNTY

WESARA ASSOCIATES, LLC
MYRTLE MATTHEWS POE
RECOMBINATION AND EASEMENT PLAT
0, 1230, 1248 & 1252 BROADWAY ROAD
JONESBORO TOWNSHIP, LEE COUNTY, NORTH CAROLINA



REVISIONS
NO. DATE

PLAN INFORMATION
PROJECT NO. 2021110500
FILENAME 2021110500-F1
CHECKED BY RTF
DRAWN BY TAM
SCALE 1"=200'
DATE 09-28-2021
SHEET

SHEET TITLE
1-1

M:\Projects\2021110500 Lee County Multi-Sport Complex DD\02-Geomatics\Survey\Plat\2021110500-F1.dwg, 10/11/2021 2:30:29 PM, Timothy Mensinger

PRESENTED FOR REGISTRATION OF THE 13th DAY OF OCTOBER 2021, AT 1:28pm & RECORDED IN PLAT CABINET 2021, SLIDE 177
Pamela G. Britt by Kevin V. Burtch, asst
PAMELA G. BRITT REGISTER OF DEEDS
STATE OF NORTH CAROLINA
COUNTY OF LEE
I, P. Gene Hathaway, REVIEW OFFICER OF LEE COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEET ALL STATUTORY REQUIREMENTS FOR RECORDING.
10/13/2021
REVIEW OFFICER DATE



ITEM #: VI.B

LEE COUNTY AGENDA ABSTRACT BOARD OF COMMISSIONERS - REGULAR

MEETING DATE: November 1, 2021

SUBJECT: ARPA/CLFRF Funding Update

DEPARTMENT: Finance

CONTACT PERSON: Lisa Minter, Assistant County Manager/Finance Director

TYPE: Action Item

REQUEST	Asking that the Board consider scheduling a joint meeting with the City of Sanford and/or Town of Broadway to discuss uses of ARPA/CLFRF funds. We are also seeking guidance on community engagement and asking the Board to included a session on ARPA/CLFRF funding on the agenda for the Boards' annual retreat.
BUDGET IMPACT	To be determined
ATTACHMENTS	recovery-funding-categories (1).pdf LC Board presentation - ARPA 11-1-21.pdf
PRIOR BOARD ACTION	N?A
RECOMMENDATION	- Consider joint meeting with the City of Sanford and/or Town of Broadway to discuss uses of funding - Put ARPA/CLFRF funding discussion on the Board's retreat agenda - Give guidance on community engagement
SUMMARY	

County Attorney Whitney Parrish and I have taken part in the ARPA funding course offered by the UNC School of Government this month. Based on some of the items discussed during the

six days of classes, I wanted to give the Board an update on the ARPA/CLFRF funding that I think will be beneficial as the Board moves ahead on considering potential projects. In addition to the power point that I will present Monday night, you will also find attached a listing of funding categories and examples of allowable projects that NACO has prepared based on its analysis of the Treasury Interim Final Rule.

**Coronavirus State and Local Fiscal Recovery Funds
Funding Categories**

Eligible Category	Examples of Allowable Projects
PREVENT AND MITIGATE COVID-19 Funding for services and programming for the prevention and response to COVID-19	☐ Vaccination programs, including staffing, equipment, supplies, facilities and administrative expenses ☐ Testing, monitoring and contact tracing ☐ Supporting isolation and quarantine ☐ Paid sick and paid family and medical leave to public employees related to COVID-19 compliance ☐ Public health surveillance and data system enhancement – Case monitoring – Vaccination uptake tracking ☐ Enforcing public health orders ☐ Emergency medical response expenses, including emergency medical transportation related to COVID-19 ☐ Communication efforts related to COVID-19 vaccination programs and public health orders ☐ Purchase PPE and disinfection of public areas and other facilities ☐ Prevention and mitigation in congregate living facilities, such as: – Nursing homes and skilled nursing facilities – Jails and incarceration settings – Group living facilities including residential foster care and behavioral health treatment facilities – Other key settings like homeless shelters and schools ☐ Ventilation improvements in congregate settings, public health facilities or other public facilities ☐ Capital investments or adaptations to public facilities such as hospitals or health clinics
COVID-19 TREATMENT AND MEDICAL SERVICES Funding to enhance health care capacity to treat and provide care and services for near and long-term medical needs for COVID-19 patients as well as genomic surveillance for COVID-19 variants. This also includes treatment expenses of the long-term symptoms or effects of COVID-19, including post-intensive care syndrome.	
ENHANCE BEHAVIORAL AND MENTAL HEALTH SERVICES Funding new or enhanced services that meet behavioral health needs exacerbated by the pandemic, as well as related public health needs.	☐ Mental health treatment ☐ Substance misuse treatment ☐ Hotlines and/or warmlines ☐ Crisis intervention services ☐ Overdose prevention ☐ Infectious disease prevention ☐ Behavioral/physical health primary care services

Based on NACo Analysis of Treasury Interim Final Rule, May 2021

https://www.naco.org/sites/default/files/documents/NACo-Analysis-of-Fiscal-Recovery-Fund-Guidance_05-24-2021.pdf

**Coronavirus State and Local Fiscal Recovery Funds
Funding Categories**

SUPPORT LOCAL HEALTH AND SAFETY WORKFORCE Funding payroll and covered benefit expenses for the following segments of county workers who, primarily or partially work regularly to mitigate or respond to the COVID-19 emergency.	☐ Public safety ☐ Public health ☐ Health care ☐ Human services ☐ Other similar employees
IMPROVING THE DESIGN AND EXECUTION OF HEALTH AND PUBLIC HEALTH PROGRAMS Funding efforts to improve programs addressing the COVID-19 public health emergency through planning and analysis.	☐ Targeted consumer outreach ☐ Improvements to data or technology infrastructure ☐ Impact evaluation ☐ Data analysis
ADDRESS DISPARITIES IN PUBLIC HEALTH OUTCOMES	– Community health workers who will help residents access health services and resources that address the social determinants of health – Public benefits navigators that help residents navigate and apply for federal, state and local public benefits or services – Housing services that support healthy living environments and neighborhoods that are conducive to mental and physical wellness – Lead Paint remediation or remediation of other lead hazards to reduce elevated blood lead levels in children – Evidence-based community violence intervention programs that will prevent violence and mitigate the increase of violence during the pandemic – Services to address housing insecurity, lack of affordable housing or homelessness – Services to address impacts of COVID-19 on education, including new or expanded learning services, assistance to high-poverty school districts, needs of students – Services to address childhood health or welfare, including childcare, home visits by health professionals, parent educators and social service professionals, and services for child welfare-involved families and youth
ASSISTANCE TO HOUSEHOLDS Funds may be used to assist households or populations, preferably those most disproportionately impacted, by the negative economic impacts of the COVID-19 public health Emergency.	☐ Food assistance ☐ Rent, mortgage or utility assistance ☐ Counseling and legal aid to prevent eviction or homelessness ☐ Cash assistance ☐ Emergency assistance for burials ☐ Home repairs, weatherization or other needs ☐ Internet access or digital literacy assistance ☐ Job training related to a worker’s occupation or level of training impacted by COVID
SMALL BUSINESS AND NON-PROFIT SUPPORT	☐ Loans or grants to mitigate financial hardship, such as declines in revenues or impacts of periods of business closure, for example by

Based on NACo Analysis of Treasury Interim Final Rule, May 2021

https://www.naco.org/sites/default/files/documents/NACo-Analysis-of-Fiscal-Recovery-Fund-Guidance_05-24-2021.pdf

Coronavirus State and Local Fiscal Recovery Funds
Funding Categories

State, local and Tribal governments may provide assistance to small businesses to adopt safer operating procedures, weather periods of closure or mitigate financial hardship resulting from the COVID-19 public health emergency.	supporting payroll and benefits costs, costs to retain employees, mortgage, rent, or utilities costs, and other operating costs ☐ Loans, grants, or in-kind assistance to implement COVID-19 prevention or mitigation tactics, such as physical plant changes to enable social distancing, enhanced cleaning efforts, barriers or partitions, or COVID-19 vaccination, testing, or contact tracing programs ☐ Technical assistance, counseling, or other services to assist with business planning needs
AID TO IMPACTED INDUSTRIES Funds may be used to aid tourism, travel, hospitality, and other impacted industries that responds to the negative economic impacts of the COVID-19 public health emergency.	☐ Implement COVID-19 mitigation and infection prevention measures to enable safe resumption ☐ Improvement to ventilation, physical barriers or partition ☐ Signage to facilitate social distancing ☐ Provision of masks or PPE ☐ Consultation with infection prevention professionals to develop safe reopening plans ☐ Activities that support safe reopening of businesses in the tourism, travel and hospitality industries and business districts that were closed during the COVID-19 public health emergency ☐ Planned expansion or upgrade of tourism, travel and hospitality facilities delayed due to the pandemic ☐ Aid may be considered responsive to the negative economic impacts of the pandemic if it supports businesses, attractions, business districts and tribal development districts operating prior to the pandemic and affected by required closure and other efforts to contain the pandemic
ASSISTANCE TO UNEMPLOYED WORKERS	☐ Job training to accelerate rehiring of unemployed workers ☐ Workers unemployed due to the pandemic or the resulting recession ☐ Workers who were already unemployed when the pandemic began and remain so due to the negative economic impacts of the pandemic ☐ Individuals who want and are available for work, including those who have looked for work sometime in the past 12 months or who are employed part time but who want and are available for full-time work
EXPENSES TO IMPROVE EFFICACY OF ECONOMIC RELIEF PROGRAMS Counties may also use Fiscal Recovery Funds to improve efficacy of programs addressing negative economic impacts.	☐ Use of data analysis ☐ Targeted consumer outreach ☐ Improvements to data or technology infrastructure ☐ Impact evaluations
SERVICES FOR DISPROPORTIONATELY IMPACTED COMMUNITIES	☐ Investments in Housing and Neighborhoods: Funds may be used to assist households or populations facing negative economic impacts due to COVID-19, such as:

Based on NACo Analysis of Treasury Interim Final Rule, May 2021

https://www.naco.org/sites/default/files/documents/NACo-Analysis-of-Fiscal-Recovery-Fund-Guidance_05-24-2021.pdf

Coronavirus State and Local Fiscal Recovery Funds
Funding Categories

Funds may be used for certain services when provided in a Qualified Census Tract (QCT), to families and individuals living in QCTs, by a Tribal government, or to other households, businesses or populations disproportionately impacted by the COVID-19 public health emergency.	– Services to address homelessness such as supportive housing, and to improve access to stable, affordable housing among unhoused individuals – Affordable housing development to increase supply of affordable and high-quality living units – Housing vouchers, residential counseling, or housing navigation assistance to facilitate household moves to neighborhoods with high levels of economic opportunity and mobility for low-income residents, to help residents increase their economic opportunity and reduce concentrated areas of low economic opportunity □ Addressing Educational Disparities: Funds may also enhance educational supports to help mitigate impacts on students, such as: – New, expanded, or enhanced early learning services, including pre-kindergarten programs and Head Start – Assistance to high-poverty school districts to advance equitable funding across districts – Evidence-based educational services and practices that address the academic needs of students and/or their social, emotional and mental health – Services that support students’ social, emotional and mental health □ Promoting Healthy Childhood Environments: Funds may be used to mitigate increases in economic hardship, material insecurity, and parental stress and behavioral health challenges in families with children, such as: – New or expanded high-quality childcare – Home visiting programs to provide structured visits from health, parent educators, and social service professionals to pregnant women or families with young children to offer education and assistance navigating resources for economic support, health needs, or child development – Enhanced services for child welfare-involved families and foster youth to provide support and training on child development, positive parenting, coping skills or recovery for mental health and substance use challenges
WATER & SEWER INFRASTRUCTURE To assist in meeting the critical need for investments and improvements to existing infrastructure in water and sewer, counties can invest Recovery Funds in these sectors including a broad range of necessary investments in projects that improve access to clean drinking water, improve wastewater and stormwater infrastructure systems. Eligible uses are aligned to the Environment Protection Agency’s	– Projects to construct, improve and repair wastewater treatment plants – Control non-point sources of pollution – Improve resilience of infrastructure to severe weather events – Create green infrastructure – Protect waterbodies from pollution – Ensure compliance with applicable health and environmental safety requirements – Address the most serious risks to human health – Assist systems most in need on a per household basis according to State affordability criteria – Stormwater runoff – Water pollution

Based on NACo Analysis of Treasury Interim Final Rule, May 2021

https://www.naco.org/sites/default/files/documents/NACo-Analysis-of-Fiscal-Recovery-Fund-Guidance_05-24-2021.pdf

**Coronavirus State and Local Fiscal Recovery Funds
Funding Categories**

(EPA) Clean Water State Revolving Fund and Drinking Water State Revolving Fund.	– Flood control – Green infrastructure that support stormwater resiliency, including rain gardens and green streets
BROADBAND INFRASTRUCTURE The COVID-19 public health emergency has underscored the importance of universally available, high-speed, reliable and affordable broadband coverage as millions of Americans rely on the internet to participate in, among critical activities, remote school, healthcare and work. Recognizing the need for such connectivity, the ARPA provides funds to state, territorial, local and tribal governments to make necessary investments in broadband infrastructure.	☐ Make necessary investments in broadband infrastructure aimed at “unserved or underserved” communities. (at speeds below 25 Mbps download and 3 Mbps upload) ☐ Eligible projects are expected to meet or exceed symmetrical upload and download speeds of 100 Mbps. However, in instances where required speeds cannot be achieved (due of the geography, topography, or excessive costs), the affected project would be expected to meet or exceed 100 Mbps download with a minimum of 20 Mbps upload with scalability to a symmetrical minimum of 100 Mbps

Not Included in Community Request for Proposals (County only)

REHIRING STATE AND LOCAL GOVERNMENT STAFF, INCLUDING COUNTY EMPLOYEES Coverage of payroll and benefits costs of public health and safety staff primarily dedicated to COVID-19 response, as well as rehiring of public sector staff up to pre-pandemic levels as of January 27, 2020	
PREMIUM PAY FOR ESSENTIAL WORKERS Recovery Funds may be used by recipients, including counties, to provide premium pay to eligible county workers performing essential work during the COVID-19 public health emergency or to provide grants to thirdparty employers within the county to compensate those eligible workers who perform essential work.	☐ Any work performed by an employee of the state, local or tribal government ☐ Staff at nursing homes, hospitals, and home care settings ☐ Workers at farms, food production facilities, grocery stores, and restaurants ☐ Janitors and sanitation workers ☐ Truck drivers, transit staff and warehouse workers ☐ Public health and safety staff ☐ Childcare workers, educators and other school staff ☐ Social service and human services staff

Based on NACo Analysis of Treasury Interim Final Rule, May 2021

https://www.naco.org/sites/default/files/documents/NACo-Analysis-of-Fiscal-Recovery-Fund-Guidance_05-24-2021.pdf

**Coronavirus State and Local Fiscal Recovery Funds
Funding Categories**

PAYROLL AND COVERED BENEFITS EXPENSES Payroll and covered benefits to the extent that their services are devoted to mitigating or responding to the COVID–19 public health emergency	☐ County public safety, public health, health care, human services and similar employees to the extent that their services are devoted to mitigating or responding to the COVID–19 public health emergency
REPLACE PUBLIC SECTOR REVENUE LOSS Counties may use Recovery Funds for the provision of “government services” to the extent of the reduction in revenue experienced due to the COVID-19 public health emergency. This means that the amount determined as “lost revenue” may be used for most regular government purposes, except for activities such as rainy day or reserve funds and for debt service payments.	



LEE COUNTY GOVERNMENT

ARPA/CLFRF Funding – Update

Lisa G. Minter

Assistant County Manager/Finance Director

November 1, 2021



LEE COUNTY GOVERNMENT



ARPA AND CLFRF

- American Rescue Plan Act - \$1.9 trillion in total funding

- 1 **\$350B: Coronavirus State & Local Fiscal Recovery Fund**
- 2 **\$10B: Coronavirus Capital Projects**
- 3 **\$656.18B: Direct Financial Assistance** (Stimulus Checks, Unemployment, Tax Credits, EIDL, PPP, etc.)
- 4 **\$56.27B Assistance to Individuals & Families** (SNAP, EBT, WIC, Nutrition Assistance, IDEA, Veterans Affairs, Family Violence Prevention, Pandemic Emergency Assistance, OAA, Elder Justice Act, Rental Assistance, Homelessness Assistance, Homeowner Assistance, Rural Housing, etc.)

- 5 **\$211.57B: Education & Childcare** (CCDBG, Education Stabilization, Child Care Entitlements, LIHEAP, LIHWAP, Head Start)
- 6 **\$86.24B: Health** (Emergency Rural Development Grants, Behavioral Health Clinic Expansion, Various Mental Health and Substance Abuse Programs, Testing & Vaccine Grants, etc.)
- 7 **\$40.16B: Transportation** (Transit Infrastructure Grants, Relief for Airports, Amtrak)
- 8 **\$61.32B: Other Programs** (Disaster Relief Fund, Emergency Food and Shelter Programs, Assistance to Firefighter and Emergency Response Grants, Emergency Management Performance Grants, Economic Development Assistance Programs, Environmental Justice Grants, etc.)



LEE COUNTY GOVERNMENT



ARPA AND CLFRF - Funding

- Lee County - \$ 11,999,847
- Sanford - \$9,588,012
- Broadway - \$409,845
- Funds may cover costs from March 3, 2021 to December 31, 2026.
 - Funds must be obligated (encumbered) by December 31, 2024.
- There are LOTS of compliance strings attached.
 - We are still waiting on final rule to be issued.



LEE COUNTY GOVERNMENT



FEDERAL OBJECTIVES OF THE CLFRF

1. Address Pandemic Public Health Issues
2. Address Negative Economic Impacts of Pandemic
3. Compensate for Lost Local Government Revenue Growth
4. Aid for Low Income Areas & Populations
5. Longer-Term Investments in Critical Infrastructure (water, wastewater, stormwater, broadband)



LEE COUNTY GOVERNMENT



EXAMPLES OF ALLOWABLE PROJECTS

Example Allowable Projects				
Health clinics	Broadband expansion & internet access	Public health program improvements	Food assistance	Job training
Mental health treatment	Homelessness services	Small business loans	Building ventilation improvements	Affordable housing
Small business grants	Vaccination	Clean water projects	Premium pay for essential workers	Early learning & childcare
Community health workers	Educational support	Crisis intervention	Home visiting programs	Green infrastructure
Personal protective equipment	Water & sewer infrastructure	Violence Prevention	Rent & mortgage assistance	Overdose prevention



LEE COUNTY GOVERNMENT



IMPORTANT THINGS TO CONSIDER

- The Basic Award Terms and Conditions include
 - following US Treasury guidance on eligible expenditures,
 - complying with most provisions of the Uniform Guidance,
 - retaining all documentation and other records in accessible format for 5 years after end of award term and
 - documenting compliance with civil right laws.



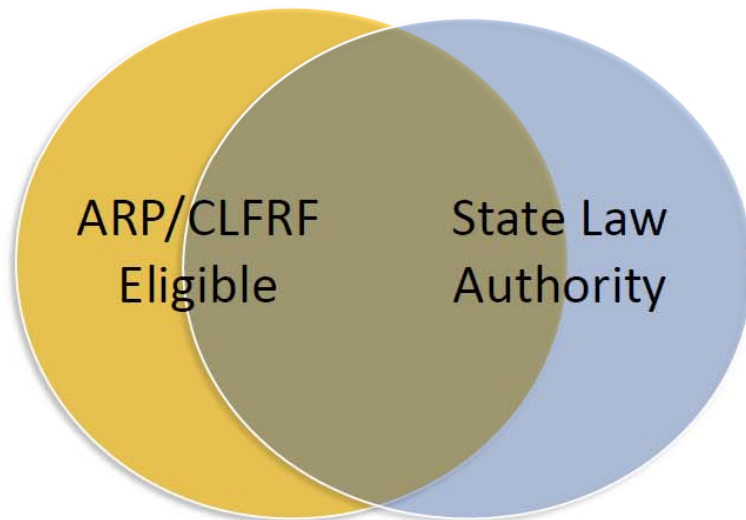
LEE COUNTY GOVERNMENT



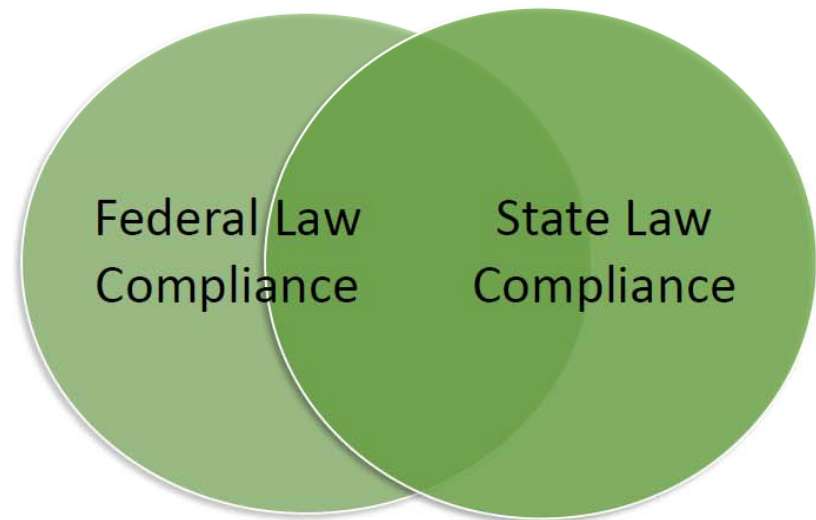
IMPORTANT THINGS TO CONSIDER

- ARPA/CLFRF are Public Funds.

- 1 A project must be ARPA-CLFRF eligible AND authorized by state law



- 2 A local government must follow BOTH federal and state compliance requirements





LEE COUNTY GOVERNMENT



IMPORTANT THINGS TO CONSIDER

- Contract With, NOT Donate To

A local government generally MAY NOT GRANT/DONATE funds to a private entity (even nonprofit) to support the private entity's operations or capital needs.

But a local government may CONTRACT with any private entity to undertake a program or activity that the local government has statutory authority to perform.

*Except:
160A-488: museum and arts programs*



Contract with contractor to construct a building



Contract with vendor to provide goods/supplies



Contract with a nonprofit to undertake a community assistance program



Contract with a private association to manage projects in business improvement district



LEE COUNTY GOVERNMENT



IMPORTANT THINGS TO CONSIDER

- A local government may partner with (and transfer funds to) another government entity or a private entity to carry out an ARPA/CLFRF eligible project. The other entity will be a subrecipient for purposes of Uniform Guidance.

A Subrecipient must:



Provide appropriate progress reports and financial reports to the LG



Be accountable to the LG for how it uses the federal funds provided under the subaward



Follow applicable federal rules regarding financial mgmt, internal controls, cost principles, and audit requirements



Collect and provide financial and performance data for the recipient to include in its reports to LG



LEE COUNTY GOVERNMENT



IMPORTANT THINGS TO CONSIDER

All funds subject to Yellow Book and Single Audit requirements

Restrictions follow funds so units must engage in subrecipient monitoring

Federal government can claw back funds that are misspent

Funds received by units and up to them to spend appropriately



LEE COUNTY GOVERNMENT



NEXT STEPS

- Currently recruiting for a Recovery Funds Manager
- Review current policies and procedures to determine what changes need to be made or what additional policies the Board will need to adopt to comply with Uniform Guidance rules
- Consider joint meeting with the City and/or Town of Broadway to discuss potential uses of CLFRF
 - Potential joint projects
 - Prevent duplication of projects



LEE COUNTY GOVERNMENT



NEXT STEPS

- Schedule a session for CLFRF funding discussion during the annual Board Retreat
- Community Engagement
 - Does the Board want to seek community input?
 - Do you want it before you have the session at the retreat or do you want to establish a list of proposed projects and then get community's input on that list, or a combination?



LEE COUNTY GOVERNMENT



NEXT STEPS

- Consideration of uses of funds
 - Letter from S3 Housing Connect dated April 20, 2021 to the City and the County
 - Potential Board Chambers to allow social distancing
 - Air conditioning addition to the Bob Hales facility
 - Pool work at Horton Park
 - Bathhouse at OT Sloan pool
 - Phase 2 of Temple Park improvements
 - Phase 2 of OT Sloan Park improvements
 - Broadband – depending on State Legislature action
 - Review Strategic Plan for ideas
 - Use of funds to match other grants

Questions

